

Regular Meeting of the Board of Education

Tuesday, September 22, 2026 7:00 PM

Old Village School, 405 W. Main St, Northville, MI 48167

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Adoption of Agenda

5. Consent Resolutions

- 5.a) Minutes of the September 8, 2026 Board of Education Meeting
- 5.b) 2026-27 Memorandum of Understanding Trinity Health Ann Arbor and Northville Public Schools Behavioral Threat Assessment Referral
- 5.c) Virtual Learning Academy Consortium (VLAC) Agreement
- 5.d) Northville High School Gymnasium Videoboard and Scoreboard purchase and installation
- 5.e) NHS Exterior Wall Flashing Repair Design Services funded through Bond 2023
- 5.f) Overnight and / or Out of State Field Trip Requests
 - 5.f)1) NHS JV Hockey trip to Marquette, MI from November 20-22, 2026
 - 5.f)2) NHS Varsity Hockey tournament in Traverse City, MI from December 28-30, 2026
 - 5.f)3) NHS Boys' Cross Country Invitational in Janesville, WI from September 25-26, 2026
 - 5.f)4) NHS DECA competition in Detroit, MI from March 11-13, 2027
 - 5.f)5) NHS DECA Competition in Anaheim, CA from April 17-22, 2027
 - 5.f)6) NHS Summer 2028 Mediterranean Tour to France, Spain, and Italy from August 17-27, 2028
 - 5.f)7) NHS Girls' Varsity Tennis Tournament in Holland, MI from April 30 - May 1, 2027
 - 5.f)8) NHS Girls' Varsity Tennis in Midland, MI from June 8-10, 2027
 - 5.f)9) NHS Theatre Program Thespian Festival in Lansing, MI from December 10-12, 2026
 - 5.f)10) Northville Rowing Club trip to Chattanooga, TN from November 5-9, 2026
- 5.g) August Bill Warrants totaling \$10,503,004.44

6. Communications

- 6.a) npsboe@northvilleschools.org communications

7. Superintendent's Report/Update

7.a) Victorian Festival Report

8. Public Comments

9. New Hire: Educational Technology Director

Presenter: Mr. Ron Frazier, HR Liaison

10. Policy Reading and Adoption: 1201- Mission Statement, 2202- Authority to Enter into Contracts, 2406- Board Officer's Duties, 2501- Meetings

Presenter: Meredith Riggan Maurer, MASB Liaison

11. MASB Certification of Delegates & Alternates

Presenter: Meredith Riggan Maurer, MASB Liaison

12. Added Agenda Items

13. Public Comments

14. Adjournment

Minutes of Regular Meeting of the Board of Education

The Board of Trustees Northville Public Schools

A Regular Meeting of the Board of Education of the Board of Trustees of Northville Public Schools was held Tuesday, September 8, 2026, beginning at 6:30 PM in the Old Village School, 405 W. Main St, Northville, MI 48167.

1. Call to Order

Meeting called to order by President Meyer at 6:30 p.m.

2. Pledge of Allegiance

President McIntyre led the Board in the Pledge of Allegiance.

3. Roll Call

Ms. Carin Meyer, President	Dr. RJ Webber, Superintendent
Ms. Melissa Stuart, Vice President	Mr. Devin Kling, Assistant Supt. For Finance & Operations
Dr. Kimberly Campbell-Voytal, Secretary	Ms. Emily Pohlonski, Assistant Supt. for Instructional Services
Ms. Lisa McIntyre, Treasurer	Mr. Brian Sumner, Dir. of Human Resources & Employee Relations
Mr. Ron Frazier, Trustee	Ms. Rebecca Pek, Assistant Superintendent of Human Resources
Ms. Meredith Riggan Maurer, Trustee	
Dr. Jena Mabrey, Trustee	

4. Adoption of Agenda

Motion No. 26/27-024 by Vice President Stuart, supported by Trustee Riggan Maurer, that the agenda be adopted as presented. Motion carried 7-0.

5. Consent Resolutions

Motion No. 26/27-025 by Vice President Stuart, supported by Secretary Campbell-Voytal, that the Board accept the consent agenda items for approval as presented

- a) Minutes of the August 25, 2026 Board of Education Meeting
- b) Minutes of the August 25, 2026 Closed Session Meeting of the Board of Education
- c) September 22, 2026 Board of Education Meeting start time moved from 6:30 p.m. to 7:00 p.m. at Old Village School
- d) 26-27 MHSAA Cooperative Agreement to Form and Support a Cooperative Hockey JV and Varsity Boys' Team
- e) Overnight and / or Out of State Field Trip Requests
 - 1) NHS Girls' Cross Country Invitational in Stongsville, OH from September 25-26, 2026
 - 2) Meads Mill 6th Grade trip to Camp Copneconic in Fenton, MI from November 11-13, 2026

Motion carried 7-0.

President Meyer noted the start time change to the September 22, 2026 Board of Education meeting is to allow the Board candidates: Melissa Stuart, Kim Campbell-Voytal, and Michael Cooke to attend a City of Northville Meet the Candidate event at Township Hall hosted by Mayor Turnbull.

6. Communications

Secretary Campbell-Voytal reported two communications:

- a) npsboe@northvilleschools.org communications
- b) Northville Youth Network Program Report - August 2026

7. Superintendent's Report/Update

- a) Superintendent Webber provided information on the 2026/27 Opening of School.

8. Public Comments

None.

9. New Hire: Teacher

Motion No. 26/27-026 by Trustee Frazier, supported by Treasurer McIntyre, that the Board award one-year probationary NEA Teacher contract to the following individual for the 2026/27 school year as presented.

- Katherine Swallow, 1.0 FTE, Elementary Teacher

Motion carried 7-0.

10. Added Agenda Items

None.

11. Public Comments

None.

12. Adjournment

There being no further business the meeting adjourned at 6:43 p.m.

Dr. Kimberly Campbell-Voytal, Secretary

**Memorandum of Understanding
Trinity Health Ann Arbor and Northville Public Schools
Behavioral Threat Assessment Referral**

Trinity Health Ann Arbor, an operating unit of Trinity Health-Michigan, a Michigan nonprofit corporation ("Trinity Health Ann Arbor") and Northville Public Schools ("Northville") (collectively, the "Parties") enter this Memorandum of Understanding ("MOU") regarding Trinity Health Ann Arbor's participation in Northville's threat evaluation process.

1. **Term.** The initial term of this MOU is July 1, 2026, through June 30, 2027. At the conclusion of the initial term, this MOU may be renewed for additional terms with the mutual written agreement of the parties.
2. **Cost.** Services offered by Trinity Health Ann Arbor for Behavioral Threat Assessments are provided at no cost to Northville.
3. **Roles and Responsibilities.**
 - A. **Northville.** Northville uses a comprehensive threat evaluation process to assess student threats in the school environment. When, during Northville's threat evaluation process, it determines that a student poses a very serious, substantive threat, Northville will:
 1. Refer to Trinity Health Ann Arbor, students who have been determined to pose a very serious, substantive threat.
 - a. The referral of a Northville student to Trinity Health Ann Arbor must be made in writing and signed by Northville's Office of Special Services.
 - b. Provide to Trinity Health Ann Arbor the completed threat screener for the student and any other documentation Northville has regarding its threat evaluation of the student.
 - c. Obtain releases from the student and parents/guardians in order to provide the completed threat assessment and any other documentation to Trinity Health Ann Arbor, as required by applicable law, in order for Trinity Health Ann Arbor to fulfill its responsibilities under this MOU.
 - B. **Trinity Health Ann Arbor.** Trinity Health will:
 1. Provide consultation as needed to Northville during its student threat evaluation process.
 2. Participate in threat assessment work groups led by Northville as requested by Northville's Office of Special Services
 3. Arrange to provide within 48 hours of receipt of a referral of a Northville student who has been determined to pose a very serious, substantive threat:
 - a. a psychiatric evaluation of the referred student through its partial hospitalization program.
 - b. an integrated biopsychosocial assessment which includes a risk screening and assessment process of the referred student.
 - c. Within a reasonable time after completion of the evaluation and assessment described above, Trinity Health Ann Arbor will provide to Northville the written documentation of the evaluation and assessment for its use in its treat evaluation process once consent is obtained to release that information.

C. Joint.

1. The Parties will develop and implement a system by which referrals are made from Northville schools, through the Office of Special Services, to Trinity Health Ann Arbor.
2. The Parties agree to cooperate in the scheduling of, and participation in, monthly meetings to discuss the efficacy of this process, successes and barriers, and opportunities for improvement in the process outlined in this MOU.

- D. Confidentiality of Student Records.** The Parties agree to work cooperatively to ensure that all personally identifiable information contained in a student's records remains confidential as required by the Family Educational Rights and Privacy Act and other applicable state and federal laws. Trinity Health Ann Arbor acknowledges that for all purposes under this MOU, Northville retains control over all student records and personally identifiable information contained in those student records. Trinity Health Ann Arbor further acknowledges that Northville may grant Trinity Health Ann Arbor access to personally identifiable information contained in student records only to the extent allowable under state and federal law. Any records created by Trinity Health Ann Arbor reflecting its services under this MOU are the property of Trinity Health Ann Arbor and do not constitute records maintained by Northville. Trinity Health Ann Arbor will comply with all confidentiality laws that apply to it, including, without limitation, the Health Information Portability and Accountability Act.
- E. General Liability Insurance.** During the term of this MOU, Trinity Health Ann Arbor shall obtain and maintain general liability insurance in the amount of at least \$1,000,000.00. Trinity Health Ann Arbor shall name Northville as an additional insured party on its general liability insurance policy for the term of this MOU. Trinity Health Ann Arbor shall maintain this insurance for the term of this MOU and for a sufficient period following termination of the MOU to cover the applicable statute of limitations for claims. These requirements shall survive termination of the MOU.
- F. Indemnification.** Each Party agrees to indemnify and hold harmless the other Party and its employees and agents from all claims, liabilities, losses, damages, and costs (including attorney fees), arising out of or relating to alleged negligent acts or omissions by its employees and agents in connection with performance of this MOU.
- G. Relationship of the Parties.** Neither this MOU nor any act of a party pursuant to this MOU will create any partnership, joint venture, or agency relationship between the parties for any purpose, action, or transaction, including those related to the performance of this MOU. No individual that works on behalf of Trinity Health Ann Arbor, pursuant to this MOU, will be deemed to be an employee of Northville. None of the benefits provided by Northville to its employees, including but not limited to workers' compensation insurance, disability insurance, medical insurance, wages, or other benefits, will be provided to Trinity Health Ann Arbor or to any individual performing services under this MOU on Trinity Health Ann Arbor's behalf.
- H. Nondiscrimination.** The Parties agree not to discriminate against any student or other recipient of services under this MOU due to race, color, religion, sex, national origin, or disability in the delivery of programs and services rendered under this MOU. Breach of covenants recited in this paragraph will be regarded as a material breach of this MOU.
- I. Assignment.** Neither Party will assign this MOU, nor its rights, duties, and interests described in this MOU, without prior written consent from the other Party.
- J. Entire Agreement.** This MOU constitutes the entire agreement between the Parties regarding its subject matter and supersedes any prior or contemporaneous understandings or agreements with respect to the services contemplated.
- K. Amendment.** None of the terms and provisions of this MOU may be modified or amended in

any way except by an instrument in writing executed by authorized representatives of Trinity Health Ann Arbor and Northville.

L. Michigan Law. This MOU will be interpreted and enforced under the laws of the State of Michigan.

M. Beneficiaries. Nothing in this MOU is intended to confer third party beneficiary status or rights, pursuant to MCL 600.1405 or under the common law, to any person or entity that is not a party to this MOU.

By my signature below, I acknowledge that I understand the above terms and that I have the authority to bind the parties described below to those terms:

Signatures:

TRINITY HEALTH ANN ARBOR HOSPITAL

Signature: _____

Name: Alonzo Lewis

Title: President

Date: _____

NORTHVILLE PUBLIC SCHOOLS

Signature: _____

Name: Dr. R.J. Webber

Title: Superintendent

Date: _____

Intergovernmental Agreement for VLAC On-Line Education Program

This Intergovernmental Agreement for VLAC On-Line Education Program (the “Agreement”) is entered into as of the Effective Date by and between **Oakland Schools**, a Michigan intermediate school district, whose address is 2111 Pontiac Lake Rd., Waterford, MI 48328 (“Oakland Schools”) and **the undersigned Public School Entity**, which is either a Michigan general powers school district, a Michigan intermediate school district, or Michigan public school academy, offering any grade sequence between K-12, whose address is as indicated below (the “School District”). In this Agreement, Oakland Schools and the School District may be referred to individually as a “Party” or jointly as the “Parties.”

Recitals

- A. In light of the State of Michigan’s effort to have Michigan school districts perform services through various collaborative efforts, and Oakland Schools’ desire to provide and make available various virtual educational programming to its constituent school districts and public school academies, along with other intermediate school districts in the State of Michigan, in the most efficient and fiscally sound manner, Oakland Schools will utilize appropriate curriculum and support materials for the on-line educational program entitled the Virtual Learning Academy Consortium Program (the “Program”) being offered hereunder (Oakland Schools reserves the right to change the name of the Program at a later date).
- B. The Program is a virtual, core-curricular program where eligible students complete rigorous on-line courses that meet all State of Michigan content expectations and common core state standards for the grades being offered.
- C. The School District desires to participate in the Program and Oakland Schools desires to permit the School District to participate in the Program pursuant to the terms and conditions of this Agreement.
- D. Pursuant to Sections 11a(3) and (4) of the Revised School Code MCL 380.1 *et seq.*, a general powers school district has the authority to exercise a power incidental or appropriate to the performance of any function related to the operation of the school district in the interests of public elementary and secondary education in the school district and to enter into agreements or cooperative arrangements with other entities, public or private, or join organizations as part of performing the functions of the school district.
- E. Pursuant to Sections 601 a(1) and (2) of the Revised School Code MCL 380.1 *et seq.*, an intermediate school district has the authority to exercise a power incidental or appropriate to the performance of any function related to the operation of the intermediate school district in the interests of public elementary and secondary education in the intermediate school district and to enter into agreements or cooperative arrangements with other entities, public or private, or join organizations as part of performing the functions of the intermediate school district.

- F. Pursuant to Section 504a of the Revised School Code, MCL 380.1 *et seq.*, a public school academy may enter into binding legal agreements with persons or entities as necessary for the operation, management, financing, and maintenance of the public school academy.
- G. Pursuant to the Intergovernmental Contracts Between Municipal Corporations Act, 1951 PA 35, MCL 124.1, *et seq.*, each Party to this Agreement may enter into this Agreement in order to establish the terms and conditions upon which they cooperatively perform and carry out this Agreement.

NOW, THEREFORE, in consideration of the mutual promises, obligations, representations and assurances in this Agreement, the Parties agree as follows:

1. **PURPOSE OF AGREEMENT**

- 1.1 The purpose of the Agreement is to permit the School District to participate in the Program, and to establish the parameters for such participation and the respective responsibilities of the School District and Oakland Schools.

2. **DEFINITIONS**

- 2.1. “Base Tuition” means the minimum amount that the School District shall pay to Oakland Schools per Student who attends the Program, as calculated on a cost-recovery basis in accordance with this Agreement. Base Tuition may also include reimbursement to Oakland Schools for a proportionate share of indirect costs and a reasonable carryover at year end, provided, however, that any such carryover shall not exceed 10% of the total Program expenditures for the current school year.
- 2.2. “Computer” means the electronic device, including, but not limited to, a desktop, laptop, notebook, or tablet computer, issued to a Student in connection with the Program.
- 2.2. “Student” means an individual eligible to participate in the Program.
- 2.3. “Tuition” means the total amount, including Base Tuition and other sums set forth hereunder, that the School District shall pay to Oakland Schools per Student who attends the Program, as calculated in accordance with this Agreement.

3. **PROGRAM**

The Program will operate as a virtual educational program serving pupils in grades K to 12, offering rigorous curriculum and educational opportunities for Students to enable them to master course content and benchmark standards adopted by the Michigan Department of Education. The Parties agree that Oakland Schools may, at its option, offer any configuration of grade levels from grades K through 12th grade level, including any and all educational opportunities or programs allowed by law that accompany those grade levels, in accordance with Oakland Schools’ ability to secure applicable permission or annual seat-time waivers from the Michigan Department of Education. Oakland Schools may offer the Program during the regular school year and during summer months.

3.1. Eligibility

In order to be a Student eligible for admission into the Program, an individual must meet all of the following:

- 3.1.1. Be a resident pupil of the School District or a non-resident pupil lawfully admitted to the School District pursuant to the State School Aid Act, MCL 388.1601 *et seq.*
- 3.1.2. Submit written approval from the School District (in which the Student is enrolled) authorizing enrollment in the Program.
- 3.1.4. Be less than twenty (20) years of age as of September 1 of the commencement of the current school year (except in the case of Students eligible for special education and related services, which Students may be eligible for enrollment up to the age of twenty-six (26) in accordance with applicable law).
- 3.1.5. Be a student meeting the criteria of any applicable seat time waiver applicable to the Program.
- 3.1.6. Submit a VLAC Technology Equipment and Acceptable Use Agreement in the form prescribed by Oakland Schools, as such may be updated from time-to-time in Oakland Schools' sole discretion, executed by the Student and his/her parent/legal guardian.
- 3.1.7. Attend the Program on a full-time basis. This means enrolling in appropriate class(es) (which may include a combination of mandatory and elective courses).
- 3.1.8. Be determined by Oakland Schools as meeting the eligibility requirements of the Program.

3.2. Location of Operation

The Program will be operated as an on-line based program. The Program's offices are located at 2111 Pontiac Lake Rd. Waterford, Michigan. Oakland Schools will make available at the offices of the Program information about the following topics: (i) obtaining an enrollment packet; (ii) the computer equipment and internet access that will be offered; (iii) log-in access to the online program; (iv) professional development in order to successfully use the Program; (v) taking any state assessment at a proctored site designated by Oakland Schools.

3.3. Curriculum

Each Student is required to work with a learning guide in the Student's home or other location selected by the parent or legal guardian to oversee the daily activities of the student and provide ongoing support. Provision of a learning guide shall be the responsibility of the parent or legal guardian, who may either serve in that role or designate a responsible adult to serve in that role.

Each Student shall have the option of receiving internet access at the Student's home, a Computer, printer, and/or webcam (if not already built into the Computer) from Oakland Schools to access the Program curriculum and complete the Students' coursework and/or course requirements under the Program. Students may opt to use their own Computer, printer, webcam, or internet (provided that such Computer or printer meets certain technical requirements, as determined by Oakland Schools). Each Student, and/or his/her parent or legal guardian on behalf of the Student, will be required to execute the VLAC Student/Parent Handbook and the VLAC Technology Equipment and Acceptable Use Agreement and/or other documentation regarding: (i) the use of any Computer or printer provided to the Student as part of the Program and are the property of Oakland Schools; and (ii) the use of the other technology resources, including internet, that the Student is provided or granted access to as part of the Program.

Oakland Schools shall ensure that the curriculum complies with all requirements imposed by the Michigan Department of Education in connection with the issuance of any seat-time waivers for the Program.

3.4. INTENTIONALLY OMITTED

3.5. Program Budget

The currently projected Program Budget is set forth in **Appendix A** (the "Budget"). The Budget shall be provided to participating school districts by Oakland Schools on or before May 1 each year. Oakland Schools reserves the right to amend the Budget in its discretion from time to time.

3.6. Hours of Operation

The Program will be operated in accordance with a calendar established by Oakland Schools and published annually. The Program calendar is attached hereto as **Appendix B**; however, Oakland Schools reserves the right to change the calendar in its discretion from time to time. The calendar shall be in accordance with the common calendar adopted pursuant to MCL 380.1284a, provided however, Oakland Schools may also elect to offer the Program during summer months outside of the normal school year. Students shall be able to access content virtually 24 hours a day, seven days a week, during the school calendar year established by Oakland Schools. Notwithstanding the foregoing, the learning management system is hosted by a third-party vendor and Oakland Schools does not have access or control of the learning management system should it become unavailable for any reason.

3.7. Staffing Ratios

As an on-line program, the Program will be operated in accordance with the Budget, as the same may be amended, with a goal of utilizing: one (1) Michigan Certified Teacher per 40 Students ; one (1) Online Program Administrator for

every four hundred (400) Students; and one (1) full-time technician per every two hundred forty (240) Students.

3.8. **Registration for Program**

The School District must register each of its Fall Semester Students for the Program no later than the deadline required by law. If the Program is offered in the Summer months, the School District must register its Students for the Summer session by the deadline established by Oakland Schools. Each Student shall be registered using substantially the online enrollment forms located on the Virtual Learning Academy Consortium website:

<https://virtuallearningacademyconsortium.org/enroll>

The online enrollment forms may be amended from time to time at the discretion of Oakland Schools. If a Student wishes to register for the Program after the aforementioned date, the School District may request that Oakland Schools consider such admission and Oakland Schools may authorize a registration in its discretion based on the availability of space, equipment, or other reasonable considerations.

3.9. **In-Person Attendance**

A Student's in-person attendance may be required for certain instances, including, but not limited to, course examinations, state-wide assessments, status conferences, special lectures, etc. Oakland Schools shall arrange for sufficient staff, such as proctors, to be available for all such in-person events. Furthermore, Oakland Schools, with the cooperation of the School District, shall arrange for the availability of the physical location in which the Students shall attend such events. It is understood that despite Oakland Schools providing the physical location, any Student scores or results from a state-wide assessment shall be reported directly to School District and not to Oakland Schools, in accordance with the Program's designation as a Shared Educational Entity.

3.10. **Reorganization**

Oakland Schools reserves the right to reformulate the Program at any time in accordance with all current laws after written notice to School District. If the Program is reformulated, Oakland Schools shall consult with School District on any potential changes to the pricing structure prior to implementation of the reformulated Program.

3.11. **Marketing**

Oakland Schools, with the cooperation of School District, shall market the Program to prospective students.

4. **PERSONNEL/LABOR ISSUES**

4.1. **Staffing for Program**

Other than Learning Coaches, Oakland Schools shall be responsible for providing all necessary staffing and administrative personnel to carry out the Program either directly or in accordance with the provisions of the On-line Program (“OLP”) Agreement. All personnel overseeing a Student and his/her respective participation in the Program will be eligible for such employment, properly qualified, licensed and/or certified in accordance with all applicable federal and state laws, rules and regulations.

4.2. **Employer of Record**

Oakland Schools shall be designated as the Employer of Record with respect to those personnel employed directly by and performing obligations of Oakland Schools under this Agreement, and the School District shall be designated as the Employer of Record with respect to each person/personnel performing any obligations of the School District under this Agreement. Each Party to this Agreement expressly agrees that each such person shall remain an employee of the respective Party for which the person was hired/engaged, consistent with the terms of the applicable employment or collective bargaining agreement, if any, governing the employment of such personnel and such respective Party shall be responsible for costs of employment (salary, taxes, fees, fringe benefits, etc.) relative to the respective personnel. This Agreement shall not be construed as authority for any Party to act for another Party in any agency or other capacity or to make commitments of any kind for the account of, or on behalf of, another Party, except to the extent, and for the purposes, expressly provided for and set forth herein, and no partnership or joint venture is created hereby. A Party, or its respective employees are not entitled to participate in any plans, arrangements, or distributions by another Party pertaining to or in connection with any fringe, pension, bonus, profit sharing, or similar benefits, or any medical, dental, life or disability insurance plans.

5. **STUDENT ISSUES**

5.1. **Student Counting**

Each Student shall be counted by the School District for purposes of pupil accounting. Oakland Schools will comply with all seat-time waiver program requirements from the Michigan Department of Education (as long as such Seat Time Waivers may be necessary for purposes of counting Students in membership), and will maintain records that will verify whether the student can be counted in membership under the law. Oakland Schools will keep regular records (including a list of all Students in the Program that includes each

Student's legal name and student unique identification number which unique identification number shall be provided to Oakland Schools by School District at the time of enrollment in the Program) and provide such information to the School District for purposes of Student administration and pupil accounting. Oakland Schools shall also provide the School District with the sum of the hours and/or days scheduled for the Program for each year.

5.2. **Student Administration and School District Services**

Subject to Section 3 of this Agreement, the School District shall be responsible to enroll students into the Program using enrollment forms and process provided by Oakland Schools, and monitor the attendance, progress, achievement, credits and educational plans of each of its Students. School District shall be further responsible for verifying the residency and immunization status of Students. School District shall provide all necessary counseling services to its Students determined to be necessary by the School District to the extent they are not part of the counseling services provided by Oakland Schools in connection with the Program in the sole discretion of Oakland Schools. If any Students reside outside of Oakland County, the School District shall be responsible for paying any additional costs imposed by the State of Michigan for enrolling an out-of-county Student.

Oakland Schools reserves the right to refuse to enroll Students into the Program who do not meet the Program's eligibility requirements. Should Oakland Schools refuse to enroll any such Student it will be the School District's sole responsibility to place the Student into a traditional classroom or other educational program of the School District at grade-appropriate level. Both Oakland Schools and School District shall immediately notify the other party if a Student or parent/legal guardian of a Student informs Oakland Schools or the School District that a Student is un-enrolling from the Program and/or School District.

School District shall be responsible for providing any extra-curricular activities to its Students, including any and all costs and/or activity fees associated therewith. The School District shall be responsible for all Michigan High School Athletic Association ("MHSAA") issues, including monitoring progress and ensuring appropriate classes and credits are achieved by its Students.

5.3. **Student Discipline**

Oakland Schools and the School District mutually agree that the Student Code of Conduct for the Program shall be as approved by the Oakland Schools Superintendent. To the extent the approved Student Code of Conduct is silent on a particular issue; the School District's Student Code of Conduct shall apply. Notwithstanding the foregoing, with respect to any non-core curricular classes, extra-curricular activities or other services that are the responsibility of the School District hereunder, the School District's Code of Conduct shall apply. Oakland

Schools will promptly report any Student discipline issues to the School District. In the event that discipline of a Student involves a recommendation for long term suspension or expulsion, Oakland Schools shall involve the School District, or the School District shall involve Oakland Schools as the case may be, but the School District's decision shall be final. Notwithstanding the foregoing, Oakland Schools shall, in its discretion, be able to discontinue or refuse enrollment of any Student in the Program due to disciplinary infractions, repeated violations of the Student Code of Conduct, or violations of any other agreement between Oakland Schools and a Student and/or the Student's parent or legal guardian.

5.4. **Special Education**

If any Student enrolled in the Program is eligible for special education, related services, supplementary aids/services, accommodations, or other supports pursuant to an Individualized Education Program ("IEP") or "504 Plan," the School District shall be solely responsible for the provision of a free appropriate public education to the Student (including the implementation of the IEP or 504 plan) and all associated costs, including, but not limited to, costs resulting from any due process proceedings, administrative proceedings, or litigation pertaining to the provision of educational services to the Student.

The School District shall also be responsible for identifying and evaluating any of its Students enrolled in the Program and are or who may be eligible for programs, services, and supports under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act, including any obligations under Child Find. By specific written agreement between Oakland Schools and the School District, Oakland Schools may provide or assist with the implementation of supplementary aids and accommodations a School District student may require to access the Program.

5.5. **ELL Screening**

If any Student in the Program requires ELL or related services, all such costs associated therewith shall be the responsibility of the School District. This includes reimbursing Oakland Schools for the costs of providing any specialized software reasonably necessary for the Student's participation in the Program.

The School District shall be responsible for identifying and assessing any such Students who may be eligible for ELL services. The School District shall also screen, at its own expense, any Student identified by Oakland Schools as potentially eligible for ELL services. Oakland Schools shall assist the School District as reasonably necessary in the preparation of any necessary paperwork that the School District must submit or prepare in connection with ELL services.

5.6 **Waivers**

If necessary, Oakland Schools shall apply for any seat time or other necessary waivers for the Program and promptly notify the School District of the Michigan Department of Education's ("MDE") disposition thereof. School District shall reasonably assist Oakland Schools in providing any information and in the preparation of any paperwork necessary to obtain any necessary MDE waivers in connection with the Program.

5.7. **Use of the Program**

To the extent that the Program ever utilizes the services of a third-party entity to provide curriculum or other components of the Program ("Licensor"), Oakland Schools shall obtain a nontransferable license to use the Program, related technology, methodology and educational materials of Licensor to operate the Program, and School District shall observe the standards of operation of Licensor to preserve the services, reputation or intellectual property of Licensor.

5.8. **Computer and Network Availability**

Oakland Schools will provide the Program and related technology only for the purpose of the Students' participation in the Program. Neither Oakland Schools, nor any Licensor utilized by Oakland Schools, represents or warrants that the technology or Program will operate flawlessly.

5.9. **Access to Premises**

The School District shall permit personnel from Oakland Schools to access premises of the School District at reasonable times and in compliance with the School District's security protocol, for the purpose of and in furtherance of the Program or of the Student's participation in the Program.

5.10. **Compliance**

If the School District receives written notification regarding its noncompliance with this Agreement, the School District shall cure such noncompliance within thirty (30) days, or such other reasonable time requested by Oakland Schools. School District further agrees that Oakland Schools shall not be liable to the School District and the School District shall be liable and hold Oakland Schools harmless of and from any loss of state aid by the School District, including but not limited to any liability for fees/tuition paid by School District to Oakland Schools.

If Oakland Schools receives written notification regarding its noncompliance with this Agreement, Oakland Schools shall cure such noncompliance within a reasonable period of time as determined by Oakland Schools. Oakland Schools further agrees that School District shall not be liable to Oakland Schools and Oakland Schools shall be liable and hold School District harmless of and from

any loss of state aid by Oakland Schools arising out of or relating to any action or failure to act by Oakland Schools.

5.11 **Intellectual Property**

All intellectual property of Oakland Schools, and any Licensor utilized by Oakland Schools, shall at all times remain the respective property of Oakland Schools or Licensor. The School District must cease all use of such intellectual property, including, but not limited to, logos, marks, methodologies, program content, software, or other documentation immediately upon termination of this Agreement. Except as required by law, the School District shall not disclose any confidential or proprietary information of Oakland Schools or Licensor without the prior written approval of Oakland Schools and/or the Licensor.

6. **RECORD KEEPING AND REPORTING REQUIREMENTS**

6.1. **Attendance Records**

Oakland Schools shall maintain, or shall cause to be maintained, regular attendance records for Students in the Program. Oakland Schools and/or Licensor shall provide the attendance records to the School District for its Students. Oakland Schools expressly reserves the right to remove any student from the Program who fails to comply with the minimum attendance criteria for the Program. Should Oakland Schools remove any such Student from the Program, it will be the School District's sole responsibility to place the Student into a traditional classroom or other educational program of the School District at grade-appropriate level. Notwithstanding the foregoing, the School District is responsible for Student attendance; if a Student is not attending the Program as required, Oakland School notify the School District and Student's parent/legal guardian and it is the School District's responsibility to require/compel a Student's attendance in the Program.

6.2. **Program Records**

Oakland Schools shall maintain, or shall cause to be maintained, all records relative to the operation of the Program and projects therein. Oakland Schools and/or any Licensor utilized by Oakland Schools will submit progress reports for each Student to the School District, including grade level curriculum that have been completed by each Student.

6.3. **Student Records and Files**

The School District shall be responsible for maintaining all official records and files for their respective Students in accordance with the Family Educational Rights and Privacy Act, 20 USC 1232g ("FERPA"). All records of a Student

maintained by Oakland Schools, or any Licensor utilized by Oakland Schools, will be immediately accessible to the School District upon written request.

6.4. **Review of Records**

Oakland Schools shall maintain records of any obligations performed, and any payments received or costs incurred under this Agreement. Such records shall be kept in accordance with Generally Accepted Accounting Principles, and shall be made available to the School District during normal business hours, within a reasonable time after written request. Oakland Schools shall have an annual independent audit completed for all operational funds of the Program.

6.5. **Family Educational Rights and Privacy Act Compliance**

Oakland Schools and the School District shall comply with all laws, rules and regulations promulgated pursuant to FERPA. Oakland Schools and School District agree that employees of Oakland Schools and School District have a legitimate educational interest in accessing Student educational records under FERPA and its related regulations.

7. **TUITION**

7.1. **Tuition Amount**

The estimated Tuition for the Program shall be set in accordance with the Budget described in Section 3.5 herein. The “Base Tuition” to be charged to the School District per Student shall be set on a cost recovery basis which shall be calculated by Oakland Schools subject to the provisions of Section 7.2 herein. The Base Tuition will cover up to six (6) courses per Student. The School District will receive a pro-rated Base Tuition reduction for Students enrolled in fewer than six (6) courses, calculated at \$250 per unused course. The School District may purchase additional courses beyond the six-course allotment of the Base Tuition at a rate of \$250 per additional course. In the event that Base Tuition would otherwise exceed the minimum foundation level for a Student granted to the School District, Oakland Schools shall reduce the Base Tuition so that it is equal to the minimum foundation level awarded to the School District. Tuition may also include reasonable additional costs per student above the Base Tuition, including, but not limited to: (i) a charge of not less than \$100 per out-of-county Student from School District enrolled in the Program to cover additional expenses incurred to travel to the Student’s home to perform repairs, additional mileage incurred, special events for students and parents, time for staff travel, etc.; or (ii) any charges for special programs, including as required for special education or ELL services.

The estimated Tuition for subsequent years shall be set by Oakland Schools in accordance with the Program’s Budget by no later than May 1st of each year. If,

based on the estimated Tuition, the aggregate Tuition from all Students participating in the Program exceeds the projected actual cost (as invoiced to School District) to operate the Program on a “cost recovery” basis as determined by Oakland Schools, the actual Tuition for a given school year will be decreased and Oakland Schools will reconcile the Tuition in the final invoice. The estimated Tuition amount per the Budget for each school year will be dependent upon the estimated enrollment levels in the Program for the upcoming school year. For instance, the 2023-2024 fiscal year estimated Tuition assumes at least one hundred twenty (120) Students participating. If these participation levels and other assumptions, including estimated expenditure requirements, are not met in a given year, the Tuition may be adjusted accordingly, by Oakland Schools at any time, as set forth in Appendix A.

7.2. Tuition Charge

The School District shall be charged and responsible for the Tuition for each of its Students who are enrolled in the Program each semester as follows:

- 7.2.1. If a Student enrolls in the Program for fourteen (14) or more calendar days of any semester, the School District shall be charged the full Tuition amount for that semester.
- 7.2.2. If a Student drops out of or is removed from the Program after the respective student count day, the School District shall be liable for the entire Tuition for that Student, but may place another Student in that slot. If the School District’s placement results in any additional costs, Oakland Schools shall invoice the School District for the cost of any additional expenses. For example, if the School District places a Student in a different grade level than the Student that dropped out of the Program, Oakland Schools may invoice the School District for increased Tuition due to additional expenses for Program materials, additional special education expenses, software, etc.

7.3. Invoicing and Payment

Oakland Schools shall invoice the School District for their respective Student Tuition amounts twice a year, on months and dates to be hereafter determined by Oakland Schools. Typically, there will be an invoice sent in December or January, and a year-end invoice for Tuition. The School District shall pay the invoiced amount within thirty (30) days of receipt of such invoice. Any disputed amounts in any invoice shall be promptly communicated to Oakland Schools. Oakland Schools and the School District shall work cooperatively to resolve any disputes regarding any invoiced amount in a prompt manner.

7.4 Trailing Costs

Oakland Schools is operating the Program on a cost-recovery-only basis, and it is understood and agreed that the total Tuition charged shall cover the complete costs of the Program, except for those costs that are solely the responsibility of the School District as set forth herein.

8. **TERM**

Unless otherwise terminated in accordance with the terms herein, the term of this Agreement shall commence as of the Effective Date and continue until terminated by the Parties to this Agreement in writing. Notwithstanding the foregoing, the School District shall notify Oakland Schools in writing that it will not be continuing to participate in this Agreement annually on or before May 15 or it will be deemed to be a participant and will be bound hereby for the subsequent school year.

9. **TERMINATION**

a. Oakland Schools may terminate its participation under this Agreement upon ninety (90) days prior written notice to the School District, provided, however, Oakland Schools may only terminate its participation in this Agreement for documented economic reasons and such termination shall only occur at the end of a semester. If Oakland Schools desires to terminate its participation for the upcoming school year, Oakland Schools shall notify the School District by the first business day of August. Notwithstanding the foregoing, Oakland Schools may immediately terminate this Agreement if enrollment in the Program does not comply with the conditions in Section 13(a) herein, if the OLP Agreement is terminated, if the interactive technology services utilized by Oakland Schools for the Program become permanently unavailable, or if the State of Michigan changes its funding model for grades K to 12.

b. The School District may elect to terminate its participation in this Agreement by giving written notice to Oakland Schools prior to the May 15 deadline provided in Section 8 hereof. The School District shall be responsible for the charges in accordance with Section 7 of this Agreement. Further, the terminating School District shall give all waivers, releases, approvals, or permissions required under the State School Aid Act of 1979, 1979 PA 94, to any other eligible School District so that such eligible School District may count in membership a resident Student of the terminating School District who wishes to continue enrollment in the Program. The terminating School District must give notice to any of its Students enrolled in the Program that it is terminating its participation in the Program and that the Student may be eligible to enroll in the Program through another School District.

10. **NO THIRD PARTY BENEFICIARIES**

Except as provided for the benefit of the School District, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation and/or any other right in favor of any other person or entity.

11. **EXCLUSIVITY**

For the duration of this Agreement and for a period of three (3) consecutive years after the termination of this Agreement, the School District shall not market, endorse, or offer any virtual program to actual or potential students in the State of Michigan that will, directly or indirectly, compete with the Program.

12. **RESERVATION OF RIGHTS**

This Agreement does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty or immunity of any Party and shall not be construed to waive the defense of governmental immunity held by any Party to this Agreement.

13. **CONTINGENCIES**

The obligations of Oakland Schools and School District under this Agreement, other than those related to marketing the Program set forth in Section 3.10 are contingent upon the following:

- a. Enrollment of at least sixty (60) students in the Program.
- b. Execution of a satisfactory OLP Agreement between Oakland Schools and Licensor in connections with software, coursework and other course content for the Program.
- c. Receipt of an annual seat time waiver from the MDE for the Program, provided such seat time waiver is necessary for counting Students in membership.

14. **COMPLIANCE WITH LAWS AND POLICY**

Oakland Schools and the School District shall abide by and adhere to all applicable federal, state and local laws, rules, regulations and ordinances pertaining to the performance of any obligations under this Agreement. Additionally, each Party to this Agreement will conduct their obligations in accordance with their respective policies, rules and regulations.

15. **FINGERPRINTING AND CRIMINAL BACKGROUND CHECKS**

Oakland Schools agrees that it will comply with all laws applicable to public school personnel with respect to fingerprinting and criminal background checks.

16. **SUMMER PROGRAM**

Oakland Schools may elect to provide a virtual summer school session of the Program (the "Summer Program"). School District may place Students in accordance with the terms set forth in Appendix C. Except for those specific terms addressed in Appendix C

regarding the Summer Program, all other terms and conditions of this Agreement relating to the Program apply to the School District and Students in the Summer Program.

17. **PLACEMENT BY STATE INTO THIRD-PARTY FACILITY**

In the event a School District Student is placed by the State of Michigan or other governmental authority in a third-party facility and said Student is enrolled in the Program while housed in such facility, it shall be the School District's responsibility to ensure continued compliance with this Agreement, including attendance in the Program. This also includes the School District ensuring the third-party facility cooperates with Oakland Schools and the School District regarding any attendance, discipline (including investigations of alleged disciplinary matters) or other matters regarding participation in the Program, so that both Oakland Schools and the School District may carry out their respective obligations under this Agreement.

18. **NON-DISCRIMINATION**

The Parties agree that they will not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual orientation, gender identity or expression, height, weight, marital status, or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Breach of this provision may be considered a material breach of this Agreement.

19. **MISCELLANEOUS PROVISIONS**

a. Notices. All notices, consents, approvals, requests and other communications, herein collectively called "Notices," required or permitted under this Agreement shall be given in writing, signed by an authorized representative of Oakland Schools or the School District and mailed by certified or registered mail, return receipt requested, personally delivered, sent by overnight courier or sent by facsimile or electronic mail transmission to the other Party as follows:

Oakland Schools: Oakland Schools
 Attn: Superintendent
 2111 Pontiac Lake Road
 Waterford, Michigan 48328

With Copy to: Oakland Schools
 Attn: Legal Department
 2111 Pontiac Lake Road
 Waterford, Michigan 48328

School District: To the attention of the Superintendent at the address
 for the School District set forth below.

Unless otherwise provided for in this Agreement, all such notices, certificates or other communications shall be deemed served upon the date of personal delivery, the day after delivery to a recognized overnight courier, the date of the transmission by facsimile or other electronic means is verified or two days after mailing by registered or certified mail. Any Party may designate any further or different addresses or recipients to which subsequent notices, certificates or communications hereunder shall be sent.

- b. Entire Agreement. This Agreement sets forth all the covenants, agreements, stipulations, promises, conditions and understandings between Oakland Schools and the School District concerning the activities contemplated herein. Neither Oakland Schools, not its respective Board members, employees, attorneys, consultants, advisors, agents, representatives or students, have made any covenant agreement, stipulation, promise, condition or understanding, warranty or representation, either oral or written, other than set forth herein.
- c. Amendment. This Agreement shall not be modified, altered or amended except by written agreement duly executed by Oakland Schools and School District in accordance with the terms hereof.
- d. Invalidity of Particular Provision. The invalidity of any article, section, subsection, clause or provision of this Agreement shall not affect the validity of the remaining sections, subsections, clauses or provisions hereof which remain valid and be enforced to the fullest extent permitted by law.
- e. Captions. The captions in this Agreement are inserted only as a matter of convenience and for reference and in no way define, limit, enlarge or describe the scope or intent of this Agreement nor in any way shall affect this Agreement or the construction of any provision hereof.
- f. Waivers. A Party may not waive any default, condition, promise, obligation or requirement applicable to the other Party hereunder, unless such waiver is in writing signed by an authorized representative of such Party and expressly stated to constitute such waiver. Such waiver shall only apply to the extent given and shall not be deemed or construed to waive any such or other default, condition, promise, obligation or requirement in any past or future instance. No failure by Oakland Schools or the School District to insist upon strict performance of any covenant, agreement, term, or condition of this Agreement, or to the exercise of any right or remedy in the event of default, shall constitute a waiver of any such default of such covenant, agreement, term or condition.
- g. Governing Law. This Agreement shall be governed by, construed and enforced in accordance with, the laws of the State of Michigan. Oakland Schools and the School District agree, consent and submit to the personal jurisdiction of any competent court of jurisdiction in Oakland County, Michigan, or the United States

Federal Courts sitting in the Eastern District of Michigan, for any action brought against it arising out of this Agreement.

- h. Successors and Assigns. The covenants, conditions and agreements in this Agreement shall be binding upon and inure to the benefit of Oakland Schools and the School District, their respective legal representatives, successors and assigns.
- i. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be an original, but all such counterparts shall together constitute one and the same instrument.
- j. Effective Date. The Effective Date of this Agreement is the date the last Party executes this Agreement by a duly authorized representative.
- k. Authorized Signatory. Both Parties represent that the individual executing this Agreement is duly authorized by, and has the authority to execute this Agreement and bind, the respective Party.

[Remainder of page intentionally left blank]

WHEREAS, the Parties hereto, on this day, execute this Agreement as of the Effective Date.

OAKLAND SCHOOLS

By: _____
Name: _____
Its: _____
Date: _____

SCHOOL DISTRICT

Name: _____
Address: _____

By: _____
Name: _____
Its: _____
Date: _____

Appendix A
Program Budget

See attached

Appendix B
Program Calendar

See Attached

Appendix C

Summer Program

1. **Summer Program.** The Summer Program shall be comprised of a maximum of three (3) classes mutually agreed upon by the Parties for a total of eight (8) consecutive weeks as set forth in the Summer Calendar attached hereto as Appendix C-1.
2. **Program Budget.** A separate budget shall be established for the Summer Program (the “Summer Program Budget”). The Summer Program Budget is set forth in Appendix C-2 attached hereto.
3. **Registration for Summer Program.** The School District must register each of its Students for the Summer Program no later than June 1. Each Student shall be registered using substantially the online enrollment forms located on the Virtual Learning Academy Consortium website: <https://virtuallearningacademymyconsortium.org/enroll>, and as such, may be amended from time to time at the discretion of Oakland Schools. If a Student wishes to register for the Summer Program after the aforementioned date, the School District may request that Oakland Schools consider such admission, and Oakland Schools may authorize registration at its discretion based on the availability of space, equipment, or other reasonable considerations.
4. **Summer Tuition.** The estimated Summer Tuition for the Summer Program shall be the sum of One Thousand Dollars (\$1,000.00) per Student or an amount not to exceed Thirty Thousand Dollars (\$30,000.00). The Tuition shall include the costs for all materials, equipment and supplies as set forth in the Summer Program Budget.
5. **Summer Tuition Charge.** Upon verification of Student enrollment in the Summer Program by the School District, a Student who remains in the Summer Program for seven (7) or more school days of the Summer Program, the School District shall be charged the full Summer Tuition amount. If a Student is removed from the Summer Program before 7 school days of enrollment, the School District shall not be responsible for that student’s Summer Tuition.
6. **Invoicing and Payment.** Oakland Schools shall invoice the School District for Summer Tuition on or about July 1. The School District shall pay the invoiced amount within thirty (30) days of receipt of such invoice. Any disputed amounts in any invoice shall be promptly communicated to Oakland Schools. Oakland Schools and the School District shall work cooperatively to resolve any disputes regarding any invoiced amount in a prompt manner.

Appendix C-1
Summer Program Calendar
Attached

Appendix C-2
Summer Program Budget
Attached

Memo

TO: Board of Education
Dr. Ronald J. Webber
Devin Kling

FROM: Brian Samulski

DATE: September 9, 2026

RE: Northville High School Gymnasium Videoboard & Scoreboard Installation

Background

Northville High School is seeking to purchase and install a new indoor video display and scoring system for the gymnasium. The proposed project encompasses three core components: procurement of the video scoreboard equipment, complete physical and structural wall mounting, and necessary electrical and fiber/communication line infrastructure.

Pricing and Scope

- 1. Scoreboard & Video Display Equipment — Daktronics, Inc. (Quote #870065-1-1)**
 - **Vendor:** Daktronics, Inc.
 - **Scope & Specifications:** Daktronics 3.7mm indoor LED video display panel (approx. 6' 8" H x 15' 9" W)
 - **Included Items:** Primary video player and processor, Show Control laptop with software/licensing, All Sport® Pro hardware/software controller kit, 2.4 GHz radio transmitter, 1,000 ft. fiber optic cable, non-backlit decorative accent piping (DA-1500), custom RTD logo frames, 5-year parts warranty, system startup and commissioning, and freight.
 - **Cost:** \$93,254.00
- 2. Physical & Mechanical Installation — AJ Signs & Installation (Bid #8061)**
 - **Vendor:** AJ Signs & Installation
 - **Scope:** Assembly of the video board on the ground, wall mounting to the flat wall inside the gymnasium, and mounting of the decorative truss.
 - **Cost:** \$12,000.00
- 3. Electrical & Communication Infrastructure — Innovated Energy Controls, L.L.C.**
 - **Vendor:** Innovated Energy Controls, L.L.C.
 - **Scope:** Providing and installing dedicated power and fiber/communication runs.

- **Included Work:** Installation of a 22A power circuit 250 ft. from the source, addition of a new circuit breaker in the panel, running conduit down the hallway, upper wall, and north gym wall, running fiber conduit to the IT closet, CAT 6E cable to the operator station across the hall, and scissor lift equipment.
- **Cost:** \$17,750.00

Total Project Cost Summary

Component	Vendor	Cost
Scoreboard & Equipment	Daktronics, Inc.	\$93,254.00
Physical Installation	AJ Signs & Installation	\$12,000.00
Electrical & Communication Work	Innovated Energy Controls, L.L.C.	\$17,750.00
Total Expenditure		\$123,004.00

Delivery & Installation Schedule

- **Equipment Lead Time:** The estimated equipment delivery time is 6 weeks following order placement.
- **Target Installation Window:** Physical installation and electrical integration are planned to take place over Winter break to avoid disruption to school athletic programs, physical education classes, and gym availability.

Recommendation

Administration requests Board approval for the total project expenditure of **\$123,004.00** to proceed with vendor awards to Daktronics, Inc. (\$93,254.00), AJ Signs & Installation (\$12,000.00), and Innovated Energy Controls, L.L.C. (\$17,750.00) for the installation of the new Northville High School gymnasium videoboard over Christmas break. Funding for this project will come from the proceeds of the 2023 Bond.

Devin Kling
Assistant Superintendent of Finance & Operations

DAKTRONICS QUOTE # 870065-1-1

Northville High School
45700 6 Mile Rd
Northville, MI USA 48168
Phone:
Fax:
Email:

15/May/2026
Quote Valid for: 120 days
Terms: Net 30 days from shipment with
Purchase Order
Subject to Credit Review
FCA: DESTINATION
Delivery: Call for Production Time

Reference: Basketball Video–Omnia Partners Contract #R220601

Item No.	Model	Description	Qty	Price
1	LPN-5511-3.7MN-1200-BR-MA-540x1280-CRMP-LT-SR	1 Indoor Video Display(s) - 3.7mm Un-Coated Modules - with Comprehensive Spare Parts Package including 18 Modules Matrix: 540 lines by 1280 columns Line Spacing: 3.7mm LED Color: RGB- Cabinet Dimensions: 6' 8" H X 15' 9" W X 0' 6" D (Approx. Dimensions) Max Power: 3648 watts/display Weight: Unpackaged 610 lbs per display; Packaged 795 lbs per display	1	\$93,254.00
	Daktronics System Installation Drawings <100	Attachment support system drawings	1	
	Daktronics System Electrical Drawings <100	Power and control system drawings	1	
	Control-1 video input up to 1080p sign size (Primary Player & Processor Only)	Standard Definition or High Definition (up to 1080p input); 1 video input	1	
	Show Control Laptop	Daktronics Configured Laptop with Software, Licensing and Configuration	1	
	All Sport® Pro Kit	Hardware and Software bundle to control Video/Scoring Information with tablet	1	
	Indoor Scoreboard Radio Communication (Transmitter)	Frequency of 2.4 GHz	1	
	W-1489	Fiber Optic Cable; 50 µm Multimode; 6 Fiber with non-terminated ends	1000	
	DA-1500-8 with Non-Backlit Lettering	Indoor decorative accent piping; 8 ft w/ 50% Non; Backlit Lettering/Logo Cabinet Dimensions: 0' 3" H X 8' 0" W X 0' 3" D (Approx. Dimensions) Weight: Unpackaged 13 lbs per display; Packaged 14 lbs per display	2	
	DA-1500-7 with Non-Backlit Lettering	Indoor decorative accent piping; 7 ft w/ 50% Non; Backlit Lettering/Logo Cabinet Dimensions: 0' 3" H X 7' 0" W X 0' 3" D (Approx. Dimensions) Weight: Unpackaged 12 lbs per display; Packaged 13 lbs per display	2	

DAKTRONICS QUOTE # 870065-1-1

Custom Indoor Non-Backlit Horizontal	Indoor Non-Backlit 2' 0" x 15' 9" Horizontal (Package Weight 126 lbs)	1
System Startup	Final Commissioning of Equipment	1
FREIGHT	Shipping to site via LTL (enclosed trailer). Usually unloads at a dock. Forklift or pallet jack may be required. Customer is responsible for receiving & unloading truck upon delivery.	1

Services

2	G5C5-W	Five (5) Year Parts Only - Includes Customer Care Level 3	1
	Standard Video with SCS One-on-One Webinar Training		1
	Custom RTD Frames -- Single Logo Background	Custom Logo RTD Frames. 1-3 RTD Frames	1

Total Price Excluding Applicable Tax:

\$93,254.00

Please reference listed sales literature: DD1923154 for Control-1 video input up to 1080p sign size (Primary Player & Processor Only), DD2563729 for Custom RTD Frames -- Single Logo Background, DD5454486 for G5C5-W, DD5749615 for LPN-5511-3.7MN-1200-BR-MA-540x1280-CRMP-LT-SR, SL-04370 for Indoor Scoreboard Radio Communication (Transmitter), SL-08059 for DA-1500-7 with Non-Backlit Lettering, SL-08059 for DA-1500-8 with Non-Backlit Lettering

Leasing Program

If your purchase exceeds \$25,000, you may qualify for our leasing program allowing you more flexibility to spread out the cost of your Daktronics display over of a period up to five (5) years. Benefits of our leasing program include fixed rate financing, non-appropriation clause, no prepayment penalty, and customizable payment schedules. Plus, at the end of the lease, the equipment is yours to keep with no additional balloon payments.

Sample payment options as follows:

\$50,000 in total equipment cost = \$11,285 per year

\$100,000 in total equipment cost = \$22,568 per year

\$250,000 in total equipment cost = \$56,420 per year

****Payments based on 5 year/annual payment in advance structure. Leasing is subject to credit approval and agreed upon documentation with Daktronics lending partner. Contact your Daktronics representative for additional options and details.**

Notes: Due to the current uncertainty regarding the status of tariffs, prices exclude tariffs imposed after May 29, 2025. In the event Daktronics' total cost for equipment, materials, or components required to perform the work increases due, directly or indirectly, to tariffs that are implemented after May 29, 2025, Daktronics reserves the right to an equitable adjustment to the purchase price

Exclusions:

- | | |
|------------------------------|--|
| - Electrical Installation | - Physical/Mechanical Installation |
| - Structure | - Foundation |
| - Power | - Hoist |
| - Engineering Certification | - Signal Conduit |
| - Labor to Pull Signal Cable | - Applicable Permits |
| - Taxes | - Electrical Switch Gear or Distribution Equipment |
| - Front End Equipment | |

Unless expressly stated otherwise in this Quote # 870065-1 Rev 1 or the attachments, if Daktronics performs installation of the Equipment, the price quoted does not include the following services pertaining to physical installations: digging of footings (including dirt removal), any materials fabrication, installation of steel cages, rebar, or bolt attachments, or pouring and finishing of concrete footings. Those service may be provided for an additional cost beyond the quoted price. Purchaser shall be fully responsible for any and all additional costs plus overhead in the event anything unexpected of any nature whatsoever is found while digging the footings including but are not limited to rock, water, utility lines, pipes or any other unforeseen circumstance. The Purchaser acknowledges and agrees that it is fully responsible for all site conditions.

Prices and charges are subject to change by Daktronics at any time before the final agreement between the parties is effective. Ship Date will be determined after customer purchase order is received or agreement is signed or otherwise effective, shop drawings are approved (if required) and down payment is received (if required).

Installation Responsibilities:

If applicable please reference Attachment A for Installation Responsibilities.

Ad/ID Copy Approval Process

Customer shall provide digital artwork for advertising and identification panels, conforming to [Daktronics' graphic file standards](#), at the time of order.

Daktronics will create a proof of provided artwork and require approval of that proof three weeks prior to the initial anticipated ship date. Advertising and identification panels not approved in time, will be shipped without copy in Daktronics' standard finish.

Jason Snook
PHONE: 734-476-1304
FAX: 605-697-4746
EMAIL: Jason.Snook@daktronics.com

Kathy Herold
PHONE: 605-692-0200
FAX: 605-692-0381
EMAIL: Kathy.Herold@daktronics.com

Terms And Conditions:

The Terms and Conditions which apply to this order available on request.

Limited Warranty and Extended Service Terms and Conditions (www.daktronics.com/DD5459759)

SL-02375 Standard Terms and Conditions of Sale (www.daktronics.com/terms_conditions/SL-02375.pdf)

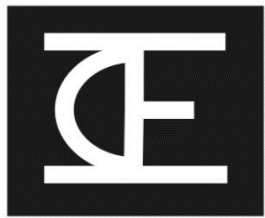
SL-07862 Software License Agreement (www.daktronics.com/terms_conditions/SL-07862.pdf)

Additional Links:

Customer Care Level 3, Parts Coverage, No Daktronics Labor Coverage (www.daktronics.com/DD5454486)

NOTE:

The pricing may be adjusted for freight and taxes depending on the options selected.
Please request order documents to submit your order.



INNOVATED ENERGY CONTROLS, L.L.C.

1900 Twin Hills Dr
Howell, MI 48843

PROPOSAL

PHONE 810-923-9524

FAX 810-632-9403

WEBSITE www.InnovatedEnergyControls.com

Attn: BRIAN SAMULSKI - NORTHVILLE HS ATHLETIC	Date: 8/13/26 Location: NORTHVILLE MI	Project Name / Description: NORTHVILLE HS GYM DAK VIDEOBOARD ELECT <i>Equipment installation is bid to plans & specs</i>
---	---	---

We hereby submit specifications and estimates for the following description:

PROVIDE AND INSTALL POWER AND COMM/FIBER FOR NEW DAKTRONICS VIDEOBOARD

TOTAL

\$17,750

PROVIDE AND INSTALL POWER CIRCUIT FOR VIDEOBOARD DRAWING 22AMPS 250' FROM SOURCE
PROVIDE AND INSTALL CONDUIT DOWN HALLWAY, TO UPPER WALL SPACE AND ACROSS NORTH WALL
CONDUITS FOR BOTH POWER AND FIBER
FIBER CONDUIT STOPPING IN IT CLOSET NEAR ELECTRICAL ROOM
CAT 6E CABLE FROM IT ROOM TO OPERATOR STATION ON THE WALL ACROSS THE HALL IN CONDUIT
ADDING NEW BREAKER IN PANEL

LIFT COST INCLUDED WITH NO MAR TIRES, NO FLOOR PROTECTION INCLUDED.

Total \$17,750

We Propose hereby to furnish material and labor - complete in accordance with the job plans & specifications, for the sum of:

\$17,750

Full invoice amount due as outlined in contract. All overdue amounts are subject to a 1.5% monthly charge.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices of the NEC.
Any alterations or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent above strikes, accidents or delays beyond our control. Owners to carry fire, tornado and other necessary insurance. Our workers are fully covered by worker's compensation insurance.

This proposal is valid 30 days

AUTHORIZED SIGNATURE: _____
Todd Underhill - Senior Estimator/PM

Acceptance of Proposal~

NOTE THE FOLLOWING MUST BE SIGNED AND DATED

The above prices, device counts, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. This proposal will be listed in the contract.

Date of acceptance: _____ Signature: _____



30522 Caroline Emily
Chesterfield, MI 48051
586-350-1004
ajsigns@yahoo.com
Kim Hardy-Champagne

Specializing in the sale and installation of scoreboards and message displays

FOR ANY QUESTIONS PLEASE CALL DAVE HARDY @ 586-381-2651

Bid #8061

8/11/26

TO: Northville High School

We are pleased to submit the following bid:

Install new Daktronics video board

- built video board on ground

- install on flat wall

- decorative truss

Need access for Scissor lift

Not responsible for power or signal runs

Need access into the gym with no floor protection

Not responsible to unload the truck

Need PO to start the work

Total \$12,000



TO: Devin Kling, Assistant Superintendent for Finance and Operations

FROM: Steve Banchero, Director of Operations and Capital Improvements

DATE: September 11, 2026

RE: Professional Design Proposal for WJE-NHS Exterior Flashings

In 2025, we began investigating water penetration issues with the exterior flashings at Northville High School. During the spring of 2026, we conducted exploratory testing on the sloped roofing-to-masonry wall conditions at various locations around the building. Preliminary drawings of our findings are attached.

As suspected, testing confirmed that several flashings have failed or were installed incorrectly during original construction. Because masonry is naturally porous, cavity wall flashings are designed to capture intruding water and redirect it back to the building exterior. Under certain storm conditions, defective flashing is allowing water to penetrate the wall cavity between the structural block and exterior brick veneer, ultimately leaking into the building interior.

To resolve these issues, Wiss, Janney, Elstner Associates, Inc. (WJE) has submitted a proposal to prepare complete bidding documents for the necessary repairs. I recommend awarding this professional services contract to WJE in the amount of \$87,340. Funding will be sourced from the proceeds of the 2023 Bond-Series One.



Wiss, Janney, Elstner Associates, Inc.
30700 Telegraph Road, Suite 3580
Bingham Farms, Michigan 48025
248.593.0900 tel
www.wje.com

REVISED September 11, 2026

Steve Banchemo
Director of Operations
Northville Public Schools
405 West Main Street
Northville, Michigan 48167

Northville High School: 2027 Roof Level Wall Repairs

Construction Documents, Bidding Assistance, and Construction Period Services REVISED Proposal
WJE No. 2024.5866.2

Dear Mr. Banchemo:

Wiss, Janney, Elstner, Associates, Inc. (WJE) presents this REVISED proposal to provide design services (construction documents, bidding assistance, and construction period support) for roof level wall repairs at Northville High School (NHS) located at 45700 Six Mile Road in Northville, Michigan which is part of Northville Public Schools (NPS). This proposal includes our understanding of the project, statement of qualifications, proposed scope of services, and terms of compensation for our work.

BACKGROUND

NHS is an approximately 300,000-square-foot facility, originally constructed in 1999 with an addition added in 2002. The building has experienced persistent water infiltration at sheet metal roofing terminations at brick masonry rising walls, skylight terminations at brick masonry rising walls, and around louvers at gable roof ends. WJE recently completed a water infiltration investigation at these areas as documented in our September 26, 2025 report titled *Northville High School Water Infiltration Investigation* (WJE Report). Following this report, NPS indicated that the highest priority items are sheet metal roofing terminations at brick masonry rising walls and skylight terminations at brick masonry rising walls.

In April 2026, WJE worked with a masonry contractor hired by NPS (FastDecks) to perform localized inspection openings through the brick masonry facade to investigate existing waterproofing transition details and quantify distress at roof level walls in the high priority areas indicated by NPS. Following this investigative work, WJE, NPS, and Lecole Planners (Lecole, Owner's Representative) met virtually to review observations made during the inspection openings. The following pertinent conditions were observed by WJE and discussed with NPS and Lecole:

- Discontinuities between through-wall flashing and exterior face of masonry walls
- Open seams in membrane end dams at through-wall flashing
- Through-wall flashing that does not daylight to exterior face of masonry walls
- Damage at membrane through-wall flashing
- Missing through-wall flashing
- Adhesive failure and brittle sealant

Based on the above, we understand NPS intends to complete roof level masonry wall repairs above the standing seam metal roofs and skylights in an effort to address the types of deficiencies exemplified above and the related water infiltration documented within the WJE Report.

SCOPE OF SERVICES

Based on our understanding of the project objectives and our experience with similar projects, we propose the following Scope of Services.

Construction Document Development

WJE will prepare drawings and technical specifications for the facade repairs at the roof level brick masonry walls at transitions with the existing prefinished standing seam metal roof assemblies and transitions with skylights. These documents will be sufficient in detail for NHS to solicit competitive bids from qualified restoration contractors. WJE will provide NHS and Lecole with a set of drawings and specifications for review and input at 90% completion. WJE will lead one virtual meeting with Lecole Planners and interested parties to discuss the 90% complete documents.

For purposes of this proposal, we anticipate the construction documents for the anticipated 2027 bidding effort will include the following:

- Drawings, details, photos, or other graphic representations necessary to convey the general scope, nature, extent, and character of the approved repair scope and sufficient in nature to support application for a construction permit. We anticipate that the drawings will include the following sheets:
 - Cover Sheet
 - Site Plan
 - Building Elevations
 - Enlarged Sections
 - Typical Details
 - Project Specific Details
- Bid form, summary of work, and unit price specification sections.
- Technical specifications necessary to further define the repair concepts and to define the quality of work to be performed. We anticipate that the technical specifications will include the following sections:
 - Masonry Repair
 - Repointing Mortar
 - Sheathing
 - Weather Barrier
 - Sheet Metal Flashing and Trim
 - Joint Sealant

Note: It is our understanding that general conditions, bidding requirements, contract forms and conditions, and supplemental conditions such as insurance, access restrictions, working hours, etc. will be provided by NHS and Lecole. Provision of these items is not included in our proposal.

Bidding Assistance

WJE will solicit qualified masonry restoration contractors for the bid solicitation, in an open, public bid format. WJE will attend one pre-bid meeting at the building with the bidding contractors to review the technical nature of the work. WJE will issue responses to technical questions, if needed and to supplement Lecole's addendum(s), following the pre-bid walkthrough.

WJE will review the submitted bids and provide a recommendation regarding the awarded scope for Lecole's consideration. WJE will also assist in the development of technical interview questions and participate in one virtual post-bid interview meeting with a selected contractor. We assume WJE will not solicit or tabulate bids directly.

Construction Period Services

WJE will provide a level of quality assurance/quality control (QA/QC) during the preparation for, and construction of, the facade repairs. We recommend the following type and extent of WJE services based on an assumed eight week construction period:

- Attend and co-lead one pre-construction meeting at the site with Lecole and NHS representatives and the awarded contractor to review work scope, logistics, and schedule. WJE will prepare meeting minutes to document the important topics of the meeting.
- Review and respond to up to two submissions, inclusive of resubmissions, of project submittals and shop drawings as required in the Construction Documents.
- Review and provide technical responses to up to five contractor's requests for information (RFIs), inclusive of potential product substitutions (if permitted).
- Review two payment applications and provide recommendations to NHS.
- Perform periodic on-site observation of the work as the work progresses. The goal of these site visits is to review the work progress and completion, and compare work performed to the intent of the Construction Documents. All WJE site visits will be documented with Site Visit Reports (SVRs); if more than one site visit is performed during a week, a weekly SVR may be provided in lieu of individual SVRs for each visit performed that week. The frequency and duration of each visit will vary based on the aspects of the work being completed at the time. At this time, we anticipate performing up to eight partial-day site visits during the construction period.
- Perform a punch list inspection and develop a punch list inspection report to document outstanding work items.

NOTE: If the selected contractor's schedule varies from the assumed eight week time period, WJE will coordinate an adjustment to our scope of services for this phase of work.



TERMS AND CONDITIONS

WJE's work will be performed in accordance with the attached *Term and Conditions for Professional Services*. WJE will perform the tasks described above for the fixed fees outlined below, inclusive of WJE's related expenses. Monthly invoicing will be based on a percent complete billing basis.

Task Description	Associated Fee
Construction Documents	\$36,000
Bidding Assistance	\$5,140
Construction Period Services	\$46,200
TOTAL	\$87,340

CLOSING

Thank you for the continued opportunity to assist NPS, NHS and Lecole with this facility. If the provided information is acceptable, please return a signed copy of this proposal or send a purchase order to jjones@wje.com to serve as WJE's authorization to proceed. Upon receiving authorization, we will contact you to schedule our first task. Should you have any questions or would like to discuss further, please call 248-594-0164.

Sincerely,

WISS, JANNEY, ELSTNER ASSOCIATES, INC.

Julie Jones, PE
Senior Associate

Enclosures: *Terms and Conditions for Professional Services*

Northville High School
Roof Level Wall Construction Documents, Bidding Assistance, and Construction Period Services
WJE No. 2024.5866.2

Agreed and approved

Name: _____ (please print)

Signature: _____

Title: _____

As Agent or Principal for: _____

Date: _____

Wiss, Janney, Elstner Associates, Inc. or WJE Engineers & Architects, P.C. (WJE) has been requested to perform certain professional and other services. The parties agree that these services shall be performed under the following Terms and Conditions, and that Client's acceptance of WJE's proposal or its direction for WJE to commence any services constitutes acceptance of these Terms.

1. Independent Contractor. WJE is an independent contractor, and all persons employed to furnish services hereunder are employees of WJE or its subcontractors/subconsultants and not of the Client. WJE and Client agree to be solely responsible for compliance with all federal, state, and local laws, rules and regulations, and ordinances that apply to their own respective employees.

2. Performance. The standard of care for all professional services performed or furnished by WJE will be the skill and care ordinarily used by members of WJE's professions performing similar services and practicing under similar circumstances at the same time and in the same locality. WJE makes no guarantees or warranties, express or implied, with regard to the performance of its services. WJE shall not have control over or be in charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures or for construction safety precautions and programs since these are the responsibilities of others. WJE agrees to perform its services in as timely a manner as is consistent with the professional standard of care and to comply with applicable laws, regulations, codes and standards that relate to WJE's services and that are in effect as of the date when the services are provided. Client agrees that no claim may be brought against any WJE employee individually for any claim involving performance of services.

3. Client Duties. In order for WJE to perform the services requested, the Client shall, at no expense to WJE, (1) provide all necessary information regarding Client's requirements as necessary for the orderly progress of the work; (2) designate a person to act as Client's representative for the services who shall have the authority to transmit instructions, receive instructions and information, and interpret and define Client's policies and requests for WJE's services; and (3) provide access to and make all provisions for WJE to enter, without cost, limitation, or burden to WJE, the specific property as required to perform the work, including the use of scaffolds or similar mechanical equipment. WJE is entitled to rely upon the information and services provided by the Client.

4. Safety. Field work will be performed only under conditions deemed safe by WJE personnel. Charges may be made for safety or security measures required by hazardous job conditions that WJE may encounter. Client understands that WJE is only responsible for the safety of its own employees and those of its subconsultants and is not responsible for the safety of other persons or property.

5. Compensation and Expenses. Client agrees to pay for WJE's requested services in accordance with WJE's standard hourly rate schedule or negotiated fee. Charges generally will be billed in monthly intervals with applicable taxes included. Travel, subsistence, and expenses incurred; communications; reproduction; and shipping charges will be billed at cost plus 5 percent and invoiced as an expense service fee. Use of vehicles will be billed at the federal business mileage rate current at the time. Expended materials for field and laboratory work, rental equipment, and any fees advanced on Client's behalf will be billed

at cost plus 10 percent and invoiced as an expense service fee. WJE equipment used in field or laboratory work is billed at WJE's equipment usage rate schedule in effect at the time the work is performed, subject to adjustment for minimum or extended usage. Portal-to-portal equipment usage rates are comparable to prevailing commercial rental rates (if available). Billing rates may be increased annually. Any subcontracted service will be billed at cost plus 10 percent providing the subcontract firm has in place adequate insurance coverage determined by WJE; otherwise, the cost will be marked up 20 percent and invoiced as an expense service fee. Client agrees to pay WJE's then-current time charges, attorneys' fees, and other expenses resulting from required attendance at depositions, administrative proceedings, or responding to subpoenas or court orders relating to the Project, but not for such expenses attributed to WJE's negligent performance of its services.

Payment for WJE's services is expected in full in US dollars upon receipt of the invoice. Invoices more than 30 days past due are subject to a 2% interest charge per month (but no more than the maximum extent allowed by law) compounded annually and any related attorneys' fees and collection expenses. WJE reserves the right to suspend its services if the Client fails to make payment when due. In such an event, WJE shall have no liability to the Client for delay or damage caused the Client because of such suspension.

6. Termination. Both the Client and WJE have the right to terminate WJE's services for convenience upon seven calendar days' written notice to the other party. In the event the Client terminates without cause, WJE shall be entitled to compensation for its services and expenses up to the time of such notification, including fees for any transition services, and shall have no liability for delay or damage to Client because of such termination.

7. Reports, Drawings, and Work Product. WJE retains ownership of reports, drawings, specifications, test data, techniques, photographs, letters, notes, and other work product, including those in electronic form, it has created. These documents or parts thereof may not be reproduced or used by the Client for any purpose other than the purpose for which they were prepared, including, but not limited to, use on other projects or future modifications to this Project, without the prior written consent of WJE. Upon request, WJE will provide Client with a copy of documentation for information and reference purposes and bill for such reproduction in accordance with Paragraph 5 above. Any unauthorized use of WJE's work product shall be at the Client's sole risk and Client shall indemnify WJE for any liability or legal exposure to WJE. To the extent WJE terminates its services due to non-payment of fees by Client, Client shall not be entitled to use the documents described herein for any purpose whatsoever.

8. Environmental Hazards. Client acknowledges that WJE's services do not include the detection, investigation, evaluation, or abatement of environmental conditions that WJE may encounter, such as mold, lead, asbestos, PCBs, hazardous substances, or toxic materials that may be present in buildings and structures involved in this Project. The Client agrees to defend, indemnify, and



hold WJE harmless from any claims relating to the actual or alleged existence or discharge of such materials through no fault of WJE's employees. WJE reserves the right to suspend its services, without liability for consequential or any other damages, if it has reason to believe that its employees may be exposed to hazardous materials and will notify the Client in such event.

9. Dispute Resolution. Prior to the initiation of any legal proceedings (except for WJE initiated claims for nonpayment for services), WJE and the Client agree to submit all claims, disputes, or controversies arising out of or in relation to the services provided by WJE to mediation. Such mediation shall be conducted under the auspices of the American Arbitration Association or such other mediation service or mediator upon which the parties agree. Client consents to suit for nonpayment in the state courts of Illinois.

10. Successors and Assigns. These Terms shall be binding upon Client and WJE and their respective successors, assigns and legal representatives. Neither party may assign, subcontract, or otherwise delegate its responsibilities without the prior consent of the other party, which consent shall not be unreasonably withheld. Additionally, in no instance shall this paragraph be interpreted to create any rights in any third party.

11. Insurance. WJE maintains commercial general liability, automobile, workers' compensation, and employers' liability and professional liability coverages under policies written by national insurance carriers rated by the A.M. Best Company, evidence of which will be provided upon request. Special endorsements are not allowed. No waiver of subrogation is allowed on WJE's professional liability policy. Upon written request, WJE agrees to name the Client as an additional insured to the commercial general liability and automobile coverages. Any request to add other parties as additional insureds must be made in writing and is subject to certain limitations. All policies are subject to annual renewal. Excess coverage is available for exposures over primary policy limits except for professional liability.

12. Indemnity. To the fullest extent permitted by law, Client and WJE each agree to indemnify and hold the other harmless, and their respective agents, officers and employees, from and against liability for all direct claims, losses, damages, and expenses, including reasonable attorneys' fees, to the extent such claims, losses, damages, or expenses are for bodily injury, sickness, disease, death, or property damage and to the extent they are caused by the negligent acts, errors, or omissions of the indemnifying party, and/or the indemnifying party's agents, officers, employees, independent contractors, or subcontractors of any tier. In the event such claims, losses, damages, or expenses are caused by the joint or concurrent negligence of Client and WJE, or their respective agents, officers, employees, independent contractors, or subcontractors of any tier, they shall be borne by each party in proportion to that negligence.

13. Agreed Remedy. To the fullest extent permitted by law, the total liability, in the aggregate, of WJE and WJE's officers, directors, employees, agents, and consultants to Client and anyone claiming by, through, or under Client, for any and all injuries, claims, losses, expenses, or damages, including, without limitation, attorneys' fees, arising out of or in any way related to WJE's services, the

Project, or these Terms, from any cause or causes whatsoever, including but not limited to, negligence, strict liability, indemnity or breach of contract shall not exceed an amount equal to the proceeds obligated to be paid under WJE's applicable insurance policy for such claims. If, for any reason, the applicable insurance policy does not provide coverage for any particular claim described herein, then the liability amount shall not exceed WJE's fees for the services performed hereunder.

In no event shall WJE be liable in contract, tort, strict liability, warranty or otherwise, for any special, incidental or consequential damages, such as, but not limited to, delay, disruption, loss of product, loss of anticipated profits or revenue, loss of use of equipment or system, non-operation or increased expense of operation of other equipment or systems, cost of capital, or cost of purchase or replacement equipment systems or power.

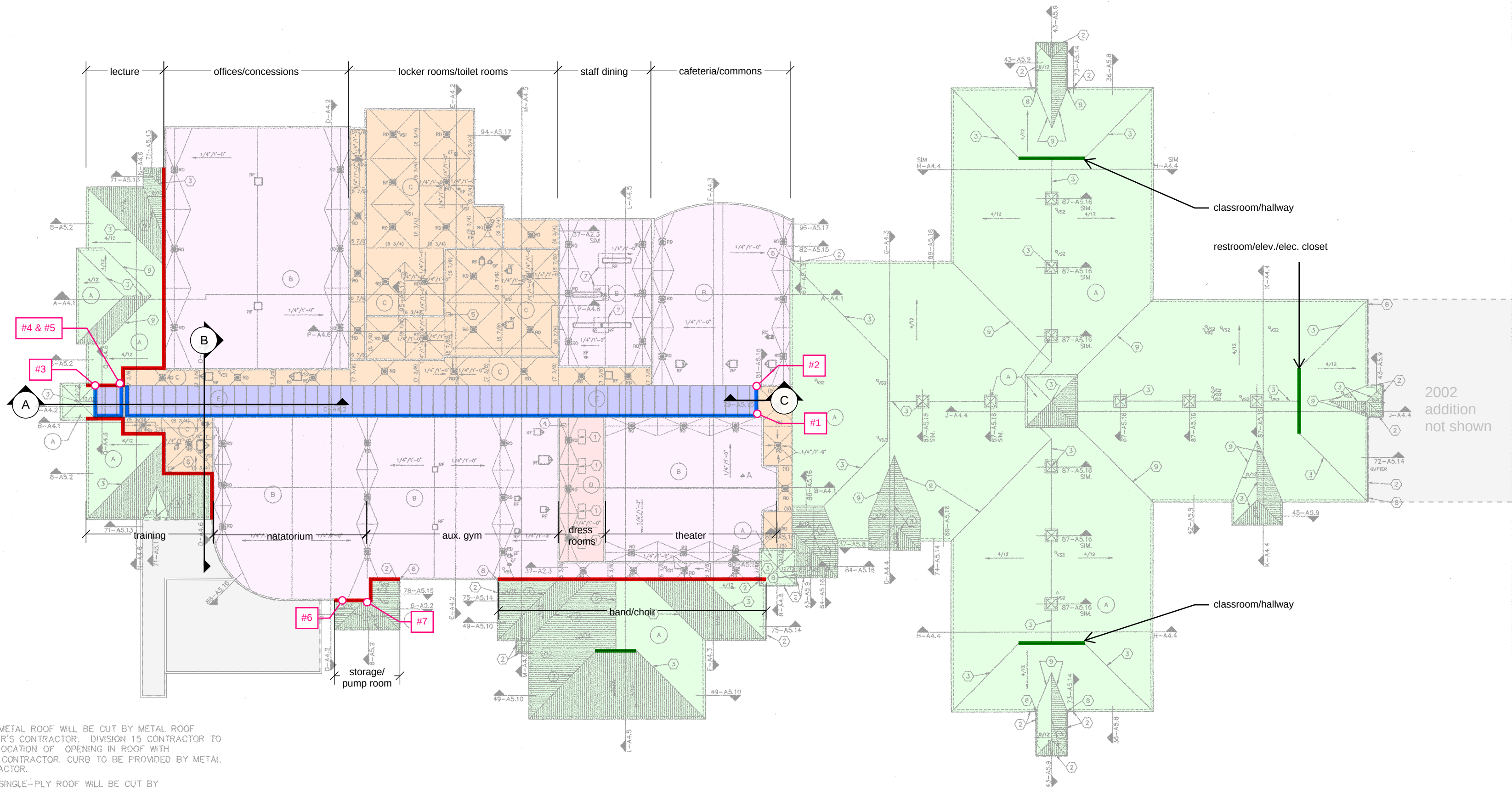
14. Third-Party Beneficiaries. Nothing contained in these Terms shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Client or WJE. WJE's services hereunder are being performed solely for the benefit of the Client, and no other entity shall have any claim against WJE because of these Terms or WJE's performance or non-performance of services hereunder.

15. Laboratory or Material Testing Services. Material samples not consumed in WJE's work will be discarded 60 days after completion of the project unless the Client requests other disposition in writing. WJE cannot be responsible for material after 60 days and Client shall inform WJE in writing how to dispose of the samples. WJE will exercise reasonable care in safeguarding materials, records, or equipment, but disclaims any liability for loss or damage. Rates for sample storage will vary by sample size but in no event will sample charges be less than \$270 per year accruing upon the 61st day of storage and annually thereafter. Failure to pay for underlying services or storage constitutes permission to dispose of all samples held by WJE.

Any testing done on materials or products shall not prevent WJE from any services involving Client's materials or products in the built world. WJE shall have no liability to third parties for any products or materials developed from WJE's services. WJE's reports, trademarks or other property shall not be used to indicate endorsement of any material or product.

16. Entire Agreement. These Terms together with any written proposal shall constitute the entire understanding of the parties concerning the Project and supersede all prior negotiations and written agreements between them, and any amendment or modification to either WJE's proposal or these Terms may be made only by a written instrument expressly stated to be an amendment and signed by WJE.

17. Severability. If any provisions of these Terms, or portions thereof, are determined to be unenforceable, the remainder shall not be affected thereby and each remaining provision or portion thereof shall continue to be valid and effective and shall be enforceable to the fullest extent permitted by law.



NOTES

OPENINGS IN METAL ROOF WILL BE CUT BY METAL ROOF MANUFACTURER'S CONTRACTOR. DIVISION 15 CONTRACTOR TO COORDINATE LOCATION OF OPENING IN ROOF WITH METAL ROOF CONTRACTOR. CURB TO BE PROVIDED BY METAL ROOF CONTRACTOR.

OPENINGS IN SINGLE-PLY ROOF WILL BE CUT BY ROOFING CONTRACTOR. DIVISION 15 CONTRACTOR TO COORDINATE LOCATION OF OPENING IN ROOF WITH ROOF CONTRACTOR. CURB TO BE PROVIDED BY DIVISION 15 AND INSTALLED BY DIVISION 7.

ROOF PLAN SYMBOL LEGEND

- KEY NOTES**
- RD INDICATES ROOF DRAIN SUMP PAN. (FLASH IN ACCORDANCE WITH ROOF MEMBRANE MANUFACTURER'S RECOMMENDATION.) SEE DETAIL 27-A2.3
 - △A INDICATES FM ANTENNA. SEE DETAIL
 - F INDICATES FLUE. SEE DETAIL 36-A2.3
 - VS1 INDICATES VENT STACK. SEE DETAIL 31-A2.3
 - VS2 INDICATES VENT STACK. SEE DETAIL 32-A2.3
 - INDICATES ROOF SLOPE
 - INDICATES ROOF SADDLE REFER TO SECTION 07220
 - RC INDICATES ROOF CONDENSOR UNIT SEE CURB DETAIL 30-A2.3
 - RF ROOF UNIT SEE CURB DETAIL 30-A2.3
 - EF EXHAUST FAN SEE CURB DETAIL 30-A2.3
 - (4 1/2") INDICATES ROOF INSULATION THICKNESS AT THIS LOCATION
 - INDICATES WALL LINE BELOW

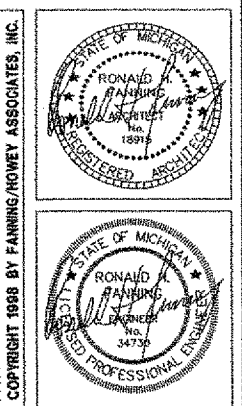
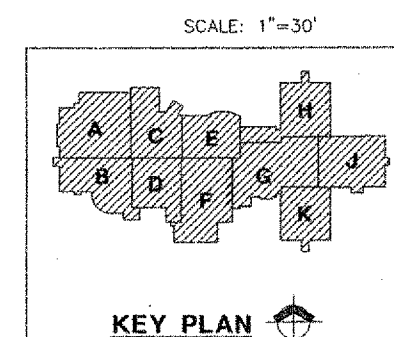
ROOF NOTES

- 1 INDICATES SMOKE HATCH REFER TO DETAIL 34 -A2.3
- 2 INDICATES METAL GUTTER REFER TO DETAILS
- 3 INDICATES METAL HIP/RIDGE CAP REFER TO DETAIL 35-A2.3
- 4 INDICATES ROOF HATCH REFER TO DETAIL 1-A10.11
- 5 INDICATES ROOF HATCH REFER TO DETAIL 3-A10.11
- 6 INDICATES ROOF HATCH REFER TO DETAIL 5-A10.11
- 7 DASHED LINE INDICATES AREA OF CHEMICAL RESISTANT MEMBRANE
- 8 INDICATES DOWNSPOUT LOCATION REFER TO DETAIL 28-A2.3
- 9 INDICATES VALLEY

- metal roof - brick wall interface
- insulated skylight - brick wall interface
- louver

ROOF NOTES

- A** ROOF TYPE A - SEE DIVISION 7
ROOF TYPE A CONSISTS OF:
STANDING SEAM METAL ROOF OVER
ROOF DECK SYSTEM
- B** ROOF TYPE B - SEE DIVISION 7
ROOF TYPE B CONSISTS OF:
SINGLE-PLY ROOFING MEMBRANE OVER
2-LAYERS OF 1.5" RIGID ROOF INSULATION
OVER 1 1/2" ACOUSTICAL METAL DECK
OR 1 1/2" REGULAR METAL DECK
- C** ROOF TYPE C - SEE DIVISION 7
ROOF TYPE C CONSISTS OF:
SINGLE-PLY ROOFING MEMBRANE OVER
TAPERED RIGID ROOF INSULATION OVER
1 1/2" METAL DECK
- D** ROOF TYPE D - SEE DIVISION 7
ROOF TYPE D CONSISTS OF:
SINGLE-PLY ROOFING MEMBRANE OVER
TAPERED RIGID ROOF INSULATION
OVER 3" METAL DECK
- E** ROOF TYPE E - SEE DIVISION 7
ROOF TYPE E CONSISTS OF:
INSULATED SKYLIGHT SYSTEM



**NEW NORTHVILLE
HIGH SCHOOL**
NORTHVILLE PUBLIC SCHOOLS
NORTHVILLE, MICHIGAN

**Fanning/Howey
Associates, Inc.**
Engineers Consultants
Architects

ROOF PLAN

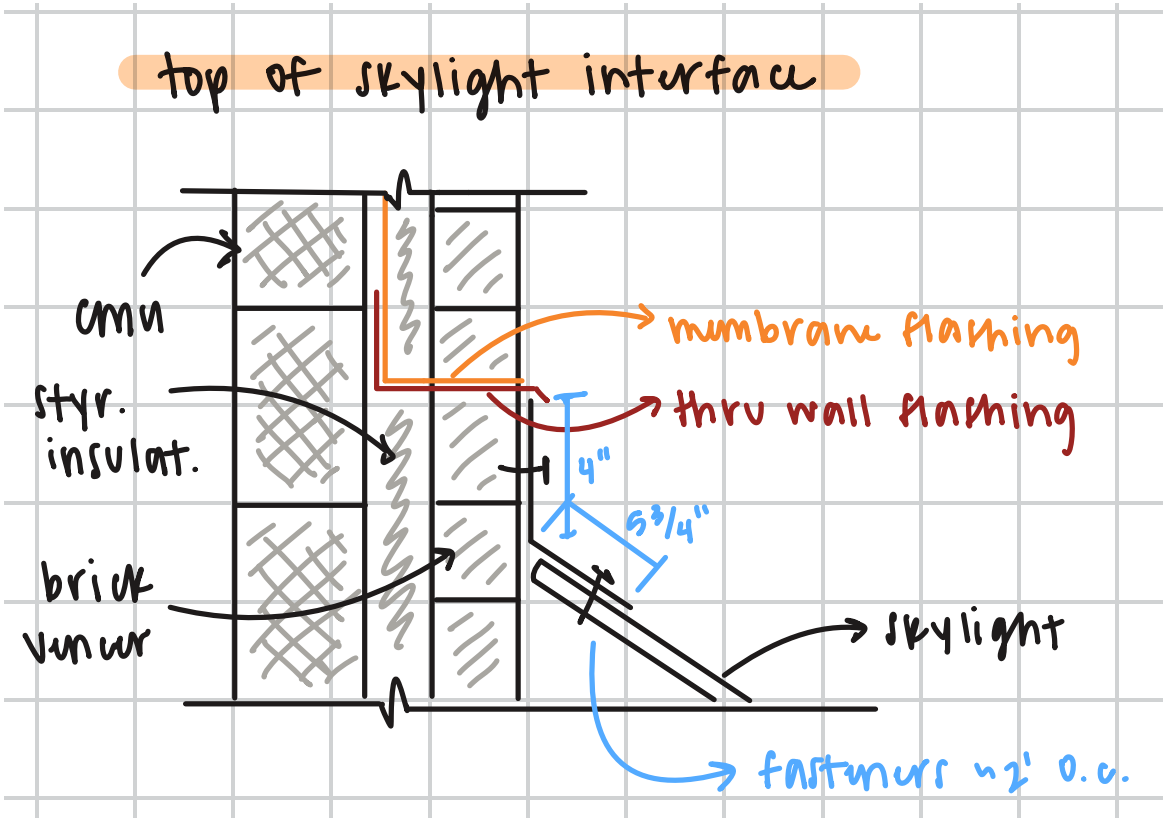
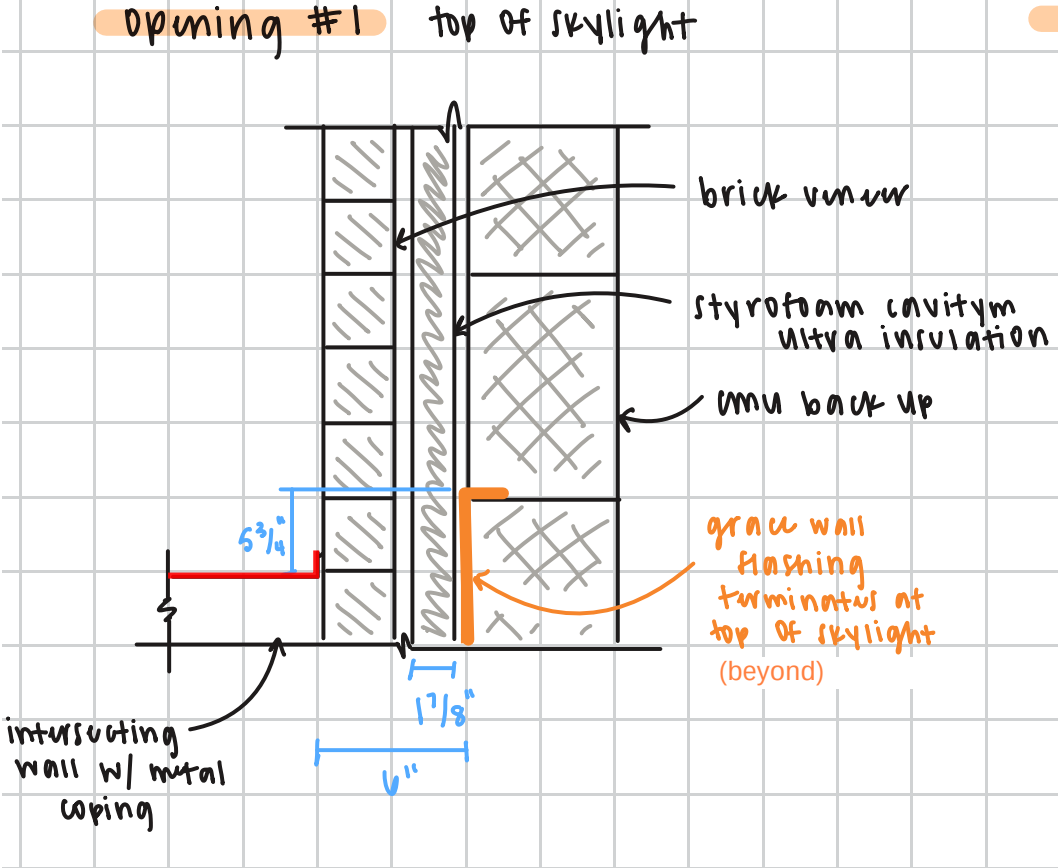
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DRAWN BY: RW
CHECKED BY: GH/AM
DATE: JULY 31, 1998

REVISIONS NO. DATE

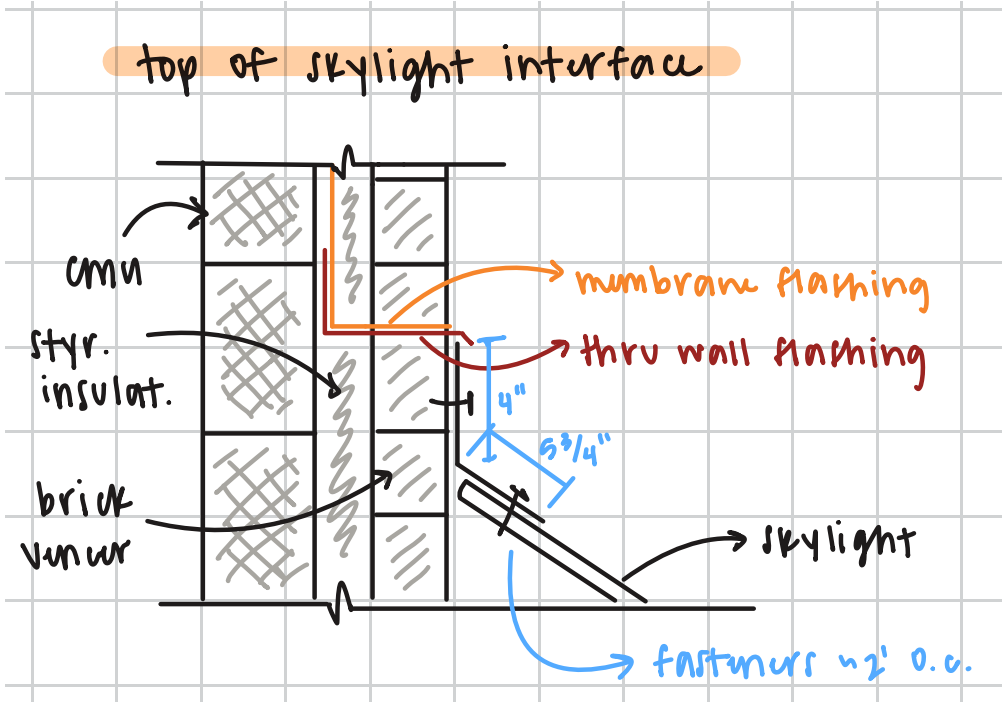
A2.1

NORTHVILLE HIGH SCHOOL
95075.01

OPENING #1: Skylight Ridge



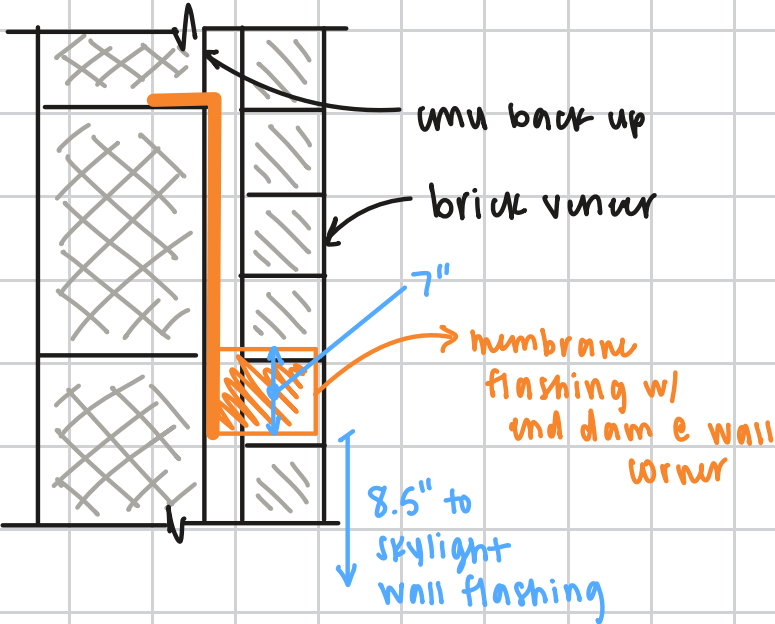
OPENING #1: Skylight Ridge



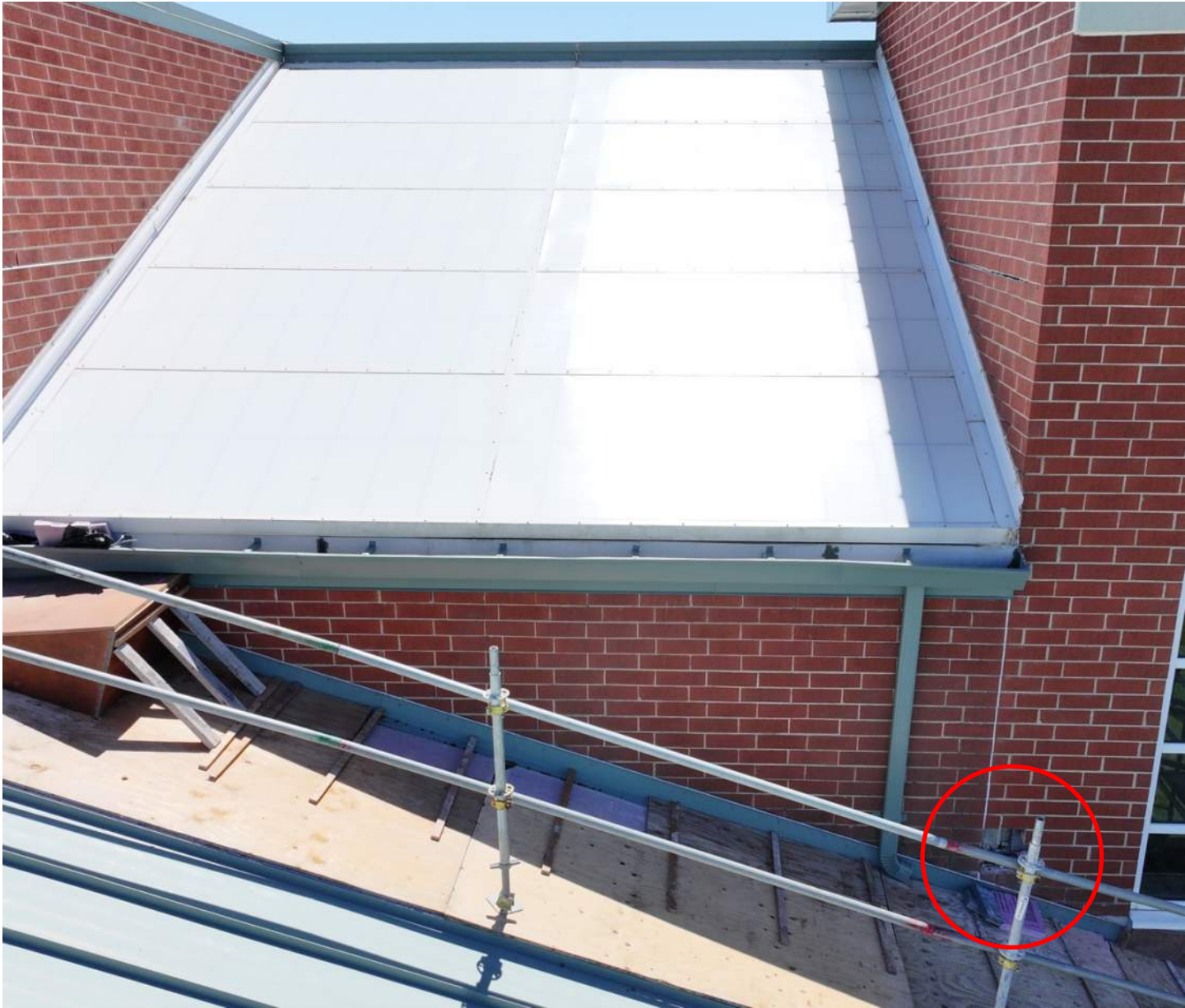
OPENING #2: Skylight Rake



opening #2 bottom of skylight



OPENING #3: Standing Seam Roof Rake



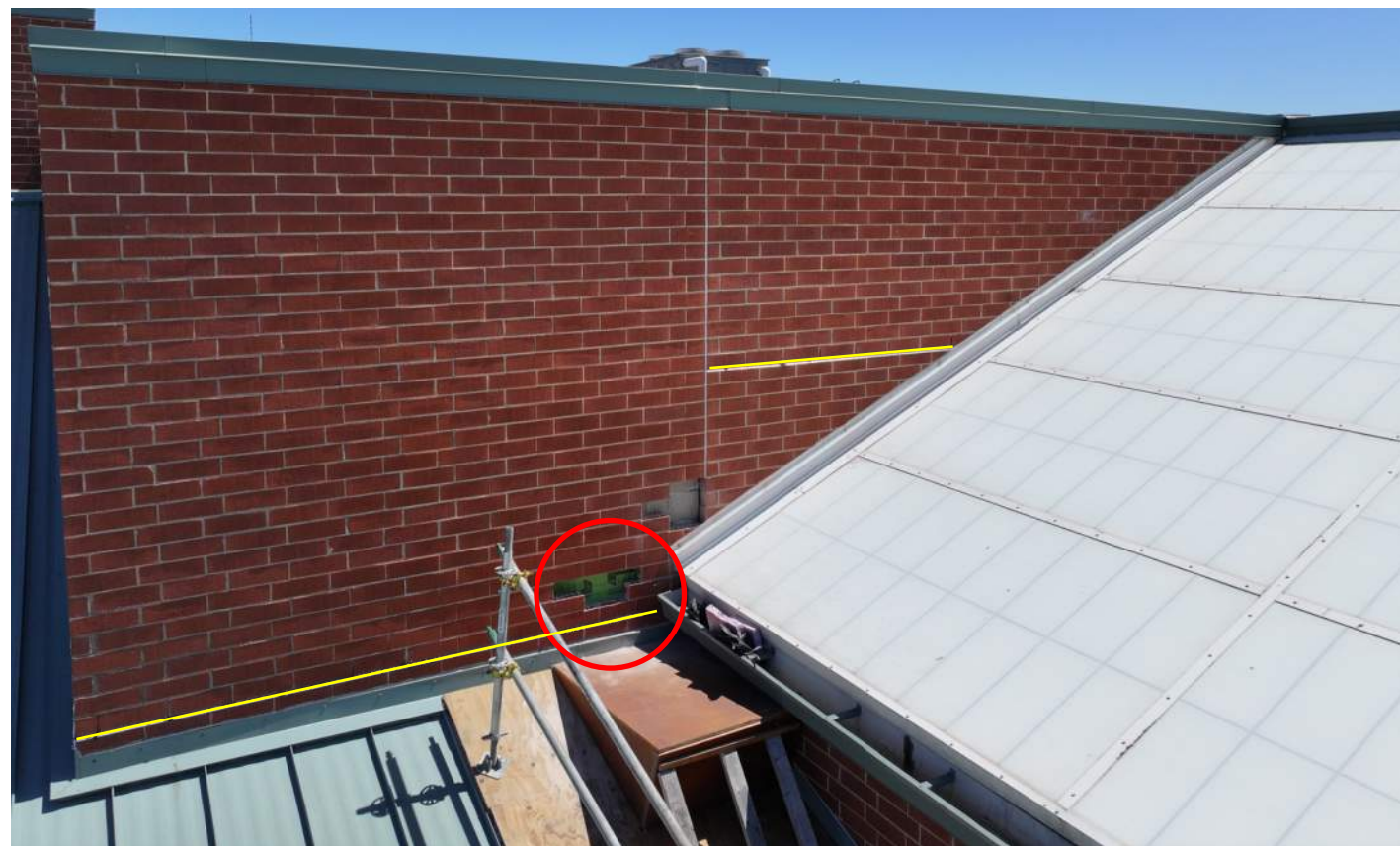
Opening #3 west entrance bottom of skylight



Through-wall flashing termination likely, not confirmed by WJE



OPENING #4: Standing Seam Roof Ridge

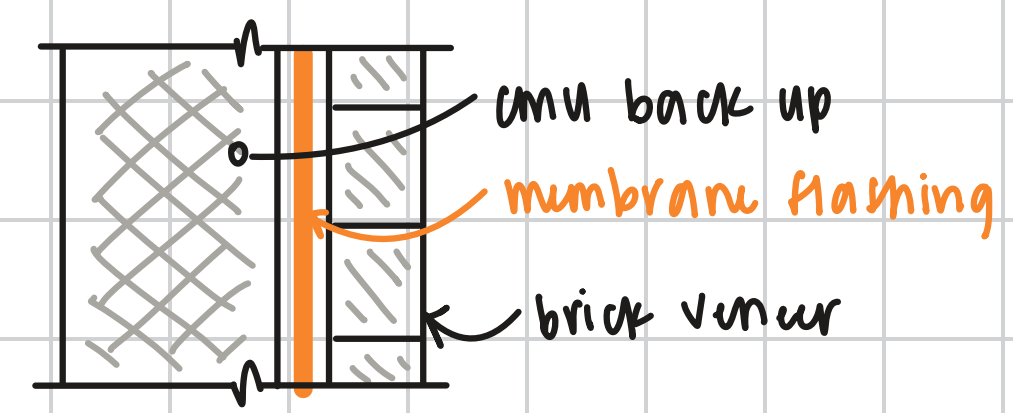


Opening #4 metal roof and brick wall

no insulation present

grace wall flashing on cmu

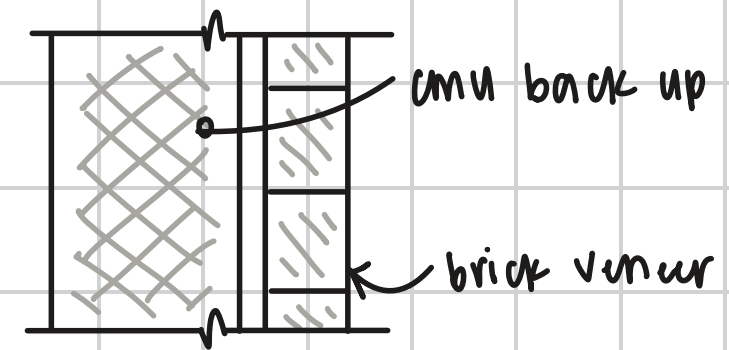
holes in flashing



OPENING #5: Skylight Rake



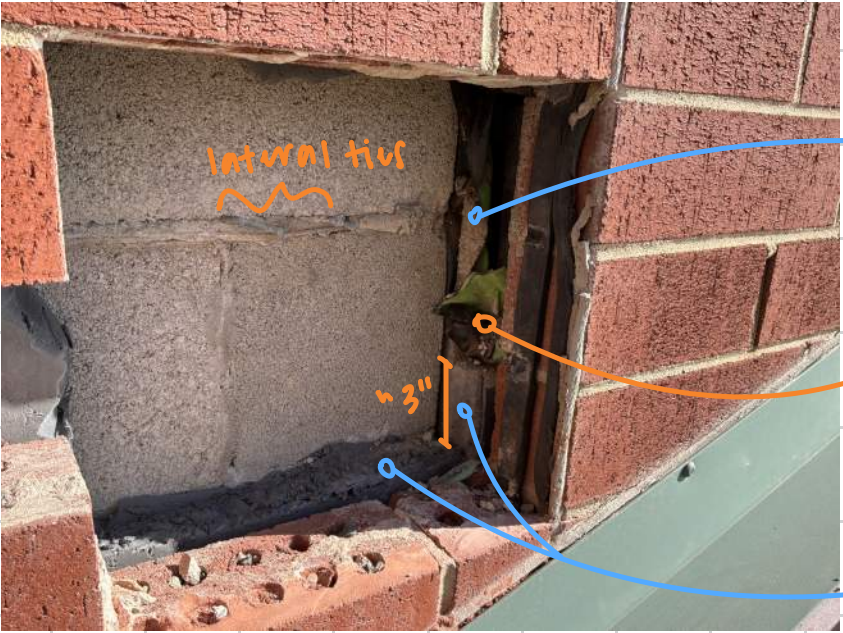
Opening #5 skylight and brick wall @ west entrance
no flashing or insulation
opening ~ 12" south of opening #4



OPENING #6: Standing Seam Roof Rake



Opening #6 pool entrance - bottom of roof



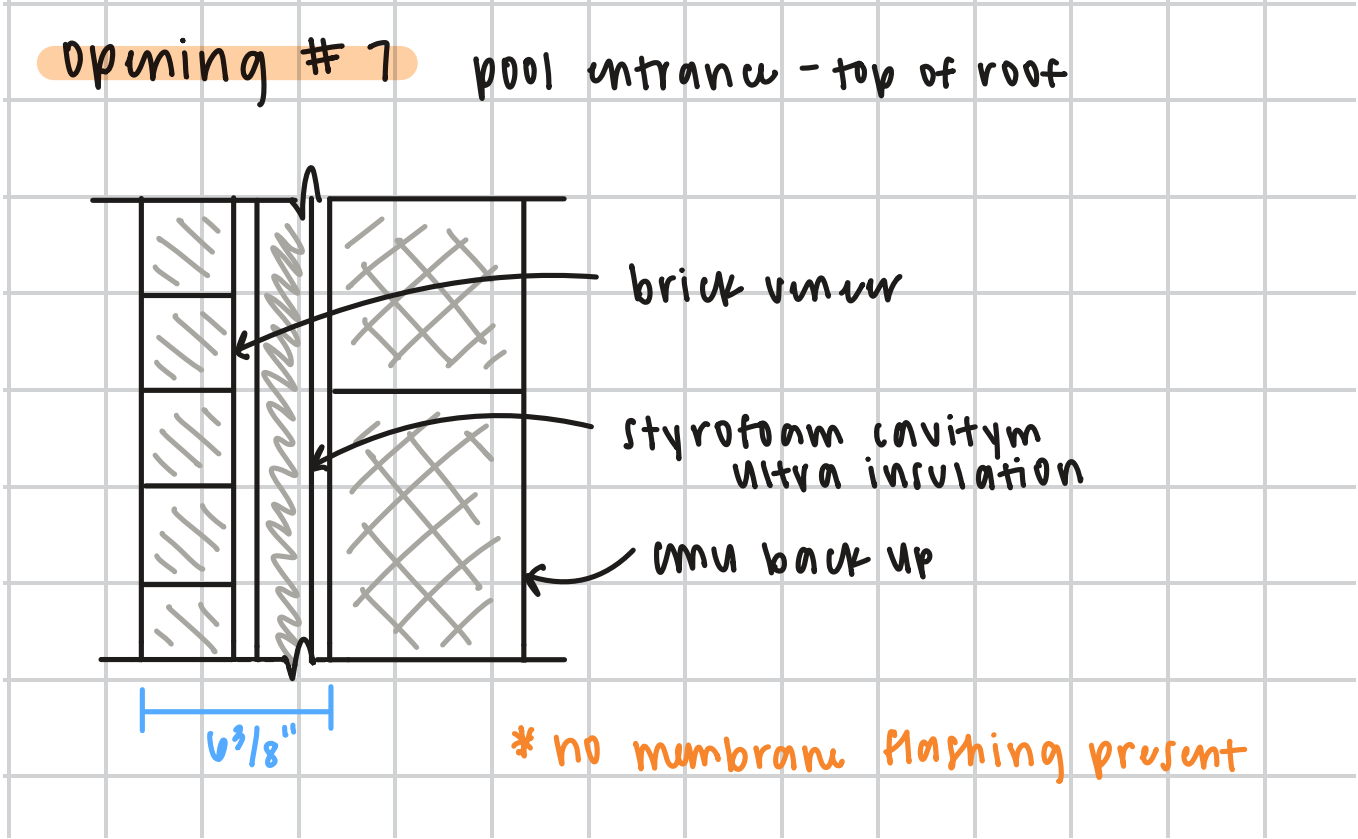
cavity insulation

flashing
terminates laterally
at expansion joint (no end dam)

cavity insulation



OPENING #7: Standing Seam Roof Ridge



**Northville Public Schools
Northville, MI**

MEMORANDUM

DATE September 8, 2026

TO: Dr. R.J. Webber
Superintendent

FROM: Mr. Devin Kling
Assistant Superintendent of Finance and Operations

RE: August 2026 Warrants

Building & Site 2011	\$ -
Building & Site 2020	4,177,372.04
Cafeteria	112,402.60
Debt	252.16
Early Childhood	8,734.41
General Fund	1,112,172.15
Grant Fund	2,150.00
Miscellaneous	-
Special Education	23,007.00
Student Activities	153,416.63
Public Improvement	-
Health Care Fund	-
2020 BOND SERIES III	-
2023 Bond Series I	4,913,497.45
2026 Bond Series I	-
TOTAL	\$ 10,503,004.44

Memo

TO: RJ Webber, Superintendent

FROM: Rebecca Pek, Assistant Superintendent, Office of Human Resources

CC: Brian Sumner, Director of Human Resources and Employee Relations
Devin Kling, Assistant Superintendent of Finance and Operations
Emily Pohlonski, Assistant Superintendent of Instruction

DATE: September 22, 2026

RE: Director of Technology Hire/Appointment Recommendation

BACKGROUND

This opening was created as a result of a resignation

HUMAN RESOURCES

I am pleased to recommend the appointment of Steve Mezzadri as Director of Technology for Northville Public Schools.

The selection process for this position was thorough and highly competitive. More than 90 applications were reviewed, with several candidates advancing through multiple rounds of interviews. Finalists participated in a comprehensive stakeholder interview process, and throughout every stage, Steve consistently emerged as the top candidate. His depth of experience, collaborative leadership style, and clear vision for technology in support of teaching and learning were repeatedly highlighted by interview participants and ultimately affirmed during the final conversation with Dr. Webber.

Steve brings more than 20 years of K-12 technology experience and currently serves as a Network Engineer for Northville Public Schools. In this role, he oversees network infrastructure, cybersecurity, cloud services, device management, disaster recovery, and instructional technology systems. He has successfully led technology modernization efforts, strengthened cybersecurity practices, improved system reliability, and implemented innovative solutions that support both staff and students.

Prior to joining Northville, Steve served as a Senior Network Analyst at Wayne RESA, providing technology leadership and support to multiple school districts throughout Wayne County. He has extensive experience in project management, strategic planning, budgeting, procurement, stakeholder communication, and staff collaboration. Earlier in his career, he served as a Network Administrator with Livonia Public Schools, further building his expertise in technology operations and customer service.

Throughout the interview process, Steve demonstrated the qualities we seek in a district leader: integrity, collaboration, strategic thinking, strong communication skills, customer service orientation, and a clear commitment to supporting teaching and learning through effective technology systems. His combination of technical knowledge, practical experience, and leadership ability uniquely positions him to guide Northville Public Schools' technology vision and infrastructure into the future.

Steve holds a Bachelor of Science in Computer Science from Eastern Michigan University and maintains numerous professional certifications. Beyond his strong technical expertise, he is recognized for his ability to build relationships, communicate complex concepts clearly, and align technology initiatives with organizational goals.

RECOMMENDATION

Based on his outstanding qualifications, proven leadership, and exceptional performance throughout the selection process, I respectfully recommend that the Board of Education approve the appointment of Steve Mezzadri as Director of Technology for Northville Public Schools. Please refer to the supporting reference documents for additional information about this candidate.

Memo

TO: RJ Webber, Superintendent

FROM: Rebecca Pek, Assistant Superintendent of Human Resources & Development

CC: COLT Administrators

DATE: September 22, 2025

RE: 1000 and 2000 Policy Proposed Updates

Policy Updates suggested via the Thrun Policy Service and reviewed/discussed at Committee of the Whole on 9/15/2026:

- **Policy 1201 Mission Statement:** Updated Mission, Vision and Commitment to All language. Removed Graduate Profile and District Goals Focus on Learning and Leadership and replaced with identified Strategic Goal Areas identified within the Strategic Planning Process.
- **2202 Authority to Enter into Contracts:** Added new optional (and recommended) section G that would authorize the Superintendent to make purchases within budget allocations.
- **2406 Board Officers Duties:** Added clarifying "chain of command" provisions to address situations where one or more board officers are absent or otherwise unable or unavailable to perform their duties.
- **2501 Meetings:** Added new optional (and recommended) section K to address the electronic communications of board members.

Series 1000: Policy Overview, Mission Statement, and Definitions

1200 Mission Statement

1201 Mission Statement

Our Mission:

Through authentic partnerships, we create and expand opportunities for self-management, critical thinking, and the pursuit of excellence in each learner.

Our Vision:

All learners will be seen, heard and valued as they discover their purpose as kind, contributing members of society.

Our Commitment to All:

Founded in belonging; focused on potential. We commit to a culture of respect and equitable access created with our students and staff. Through listening and engagement, we foster inclusion for all students, across race, ethnicity, socioeconomic, abilities, and identities. We are a community rooted in relationships and trust where each student is able to thrive.

STRATEGIC GOAL AREAS

A. Academics and Programs

Goal Statement: Northville Public Schools will align curriculum, assessment, and programming to ensure all learners are equitably supported.

B. Culture and Learning Environment

Goal Statement: Northville Public Schools will create a culture where staff work with students, the community, and each other to support engagement and balance for the whole child.

C. Communications and Community Engagement

Goal Statement: In an effort to increase engagement, Northville Public Schools will streamline and coordinate clear and effective communication across the district.

D. Personnel and Leadership

Goal Statement: Northville Public Schools will prioritize personnel and leadership resources to support the learning and well-being of both students and staff.

E. Operations

Deleted: Our Purpose:

Deleted: In partnership with students, parents, and all stakeholders, Northville Public Schools will create flexible, learner-centered school communities that advance learning and leadership within every learner while fostering the skills and dispositions necessary for success.

Deleted: All students will graduate from Northville Public Schools with the skills and dispositions necessary to maximize their potential as contributing members of a global society.

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Deleted: Northville Public Schools, diversity, equity, and inclusion are foundational to opening a World of Possibilities for and with every student. We commit to developing a community that fosters a sense of belonging, respect, and access for all in order for students

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Deleted: Graduate Profile: ¶
A Northville Public Schools Graduate has demonstrated a mastery of core knowledge and skills to become a/an:¶
Critical Thinker who is a resourceful individual who uses core knowledge to process and manage information to solve problems.¶
Effective Communicator who comprehends and expresses ideas clearly through various means of communication.¶
Quality Contributor who continually seeks to achieve quality results through individual accountability, leadership and/or teamwork using multiple methods, technologies and resources.¶
Continuous Learner who improves self through life-long learning with a sense of confidence to adapt to change, set, and achieve goals.¶

... [1]

Deleted: DISTRICT GOALS FOCUS ON LEARNING AND LEADERSHIP

Deleted: Foster Learner Profiles that Lead to Globally Competitive Graduates through personalization of learning; attainment of core competencies; and th

... [2]

Deleted: A Culture of Learning and Leadership in Every School that empowers learners, develops leaders, and fosters intellectual curiosity.

Deleted: Re-Imagined Curriculum and Instruction that is relevant, responsive, and personalized; aligned instructionally from pre- kindergarten through

... [3]

Deleted: Effective Communication to and from all Northville Public Schools stakeholders that is time

... [4]

Deleted: Organizational Effectiveness that strengthens strategic planning and provides leadership at all levels of the school system, with performance managem

... [5]

Goal Statement: Northville Public Schools will fund and modernize infrastructure to support best practices in teaching and learning._____

↓
Legal authority: MCL 380.11a, 380.601a

Date adopted: June 23, 2026

Date revised: INSERT DATE

Deleted: The Northville Public Schools, in partnership with families and the community, shares the goal of graduating students with a Michigan Merit Diploma and developing young people who are independent and responsible citizens. The District's Superintendent and designees, in partnership with the Board of Education, are responsible for ensuring the District's curriculum, programs and learning materials meet any applicable federal and Michigan standards and are consistent with relevant research and best practice. Building principals and teachers, in partnership with the District's Superintendent and designees, are responsible for implementing the District's curriculum and programs and using the District's learning materials with fidelity.¶

Series 2000: Bylaws

2200 Board Powers

2202 Authority to Enter into Contracts

- A. The Board may enter into agreements, contracts, or other cooperative arrangements with other entities, public or private, including, but not limited to, another school district or intermediate school district, to the extent permitted by law.
- B. The Board also may enter into an agreement with a public school academy to provide services to the public school academy or the academy's students or for the public school academy to provide services to the District or to the District's students.
- C. No agreement, contract, or other cooperative arrangement is binding on the District unless approved by the Board or designee and executed by 1 or more persons delegated authority to act as an authorized signatory to an agreement, contract, or other cooperative arrangement on the Board's behalf. Absent the Board's express delegation of authority to another entity or person, only the Board has the authority to contractually bind the District. The Board authorizes the Superintendent or designee to enter into contracts on behalf of the Board subject to review of form 2202-F.
- D. The Board and its authorized designees are without authority to grant unconditional indemnity to a third party before a liability-triggering event has occurred.
- E. Before presenting a contract to the Board for approval, the Superintendent or designee will:
 - 1. verify the Board's contracting authority;
 - 2. review budget parameters and implications and recommend any correspondingly required budget amendments;
 - 3. review relevant existing contractual obligations;
 - 4. consider and report to the Board any actual or perceived conflict of interest; and
 - 5. ensure that the contract complies with all relevant laws and Policies.
- F. All independent contractors, employees of independent contractors, and other persons who provide services to the District who are not District employees must comply with all applicable legal requirements and Policies including those related to interactions with students, non-discrimination, ethics and standards, student safety and welfare, student privacy, and District operations.

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G. Optional: Subject to bidding requirements (see Policy 3301 and Policy 3301A), the Superintendent is authorized to make purchases within budget allocations.

Legal Authority: MCL 15.321 et seq.; MCL 380.11a(4), 380.1203, 380.1228, 380.1421, 380.1422; *Huntington Leasing Co v Manistee ISD*, unpublished Mich App No. 250942 (2005)

Date adopted: June 23, 2026

Date revised: INSERT DATE

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Series 2000: Bylaws

2400 Board Membership and Duties

2406 Board Officers' Duties

To ensure proper District oversight, a Board officer must fulfill the requirements of the respective office. The following Board officer duties may be modified or removed, in whole or in part, by Board action.

A. President

1. Preside over all Board meetings and act as a decision-maker on procedural issues.
2. Coordinate with the Superintendent or designee to prepare Board meeting agendas.
3. Serve as the Board's spokesperson unless another person is designated by the Board.
4. If both the President and Vice President are absent from a Board meeting, the Board may appoint a Board member to serve as acting President.
5. Accept complaints and coordinate investigations into allegations of misconduct against other Board members or the Superintendent, including placing the Superintendent on non-disciplinary, paid administrative leave during the pendency of an investigation.
6. Contact legal counsel on the Board's behalf or authorize individual Board members to contact legal counsel.
7. Perform other duties as prescribed by law, Policy, or Board action.

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B. Vice President

1. In the President's absence or in the event that the President is precluded from performing the President's duties, due to illness or other reason, the Vice President is authorized to preside over Board meetings and perform the President's duties to the extent allowed by law. In the alternative, the Board may appoint a Board member to serve as acting President, and that acting President will be authorized to preside over Board meetings and perform the President's duties to the extent allowed by law.
2. Perform other duties as prescribed by law, Policy, or Board action.

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C. Secretary

1. Ensure that an accurate record of Board meetings is maintained and published in compliance with law.

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2. Sign Board meeting minutes, orders, resolutions, and records memorializing Board proceedings.
3. Draw and sign orders upon the Treasurer for money to be disbursed by the Board.
4. Perform other duties as prescribed by law, Policy, or Board action.

5. In the Secretary's absence, or in the event that the Secretary is precluded from performing the Secretary's duty to sign Board meeting minutes due to illness or other reason, the President must appoint a temporary Secretary, who will be authorized to sign approved Board meeting minutes. For all other Secretary duties, in the Secretary's absence, the Vice President is authorized to perform the Secretaries duties to the extent allowed by law. In the alternative, the Board may appoint a Board member to serve as acting Secretary, and that acting Secretary will be authorized to perform the Secretary's duties to the extent allowed by law.

6. The Secretary may delegate duties to an assistant to the Secretary to the extent allowed by law.

D. Treasurer

1. Serve as the custodian and maintain accounting for District monies, credits, and property.
2. Sign checks and other Board-authorized documents.
3. Perform other duties as prescribed by law, Policy, or Board action.

4. In the Treasurer's absence, or in the event that the Treasurer is precluded from performing the Treasurer's duties due to illness or another reason, the Vice President is authorized to perform the Treasurer's duties to the extent allowed by law. In the alternative, the Board may appoint a Board member to serve as acting Treasurer, and that acting Treasurer will be authorized to perform the Treasurer's duties to the extent allowed by law.

5. In the absence of both the President and the Vice President, or when both the President and Vice President are precluded from performing their respective duties due to illness or other reason, the Treasurer is authorized to preside over Board meetings and perform the President's and the Vice President's respective duties to the extent allowed by law. In the alternative, the Board may appoint a Board member to serve as acting President, and that acting President will be authorized to perform the President's duties to the extent allowed by law. The Board may also appoint a Board member to serve as acting Vice President, and that acting Vice President will be authorized to perform the Vice President's duties to the extent allowed by law.

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6. The Treasurer may delegate Treasurer duties to the person acting as the District's business official or to an assistant to Treasurer, to the extent allowed by law.

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E. Succession

1. Board office holders will promptly transfer authority to their respective successor in office, including access to District accounts, investments, files, and public records.
2. Board office holders will promptly deliver District property, including logs, ledgers, money, reports, files, books, equipment, and public records, to the Board officer's respective successor in office.
3. The transfer of District property will promptly occur at a location and time agreed upon by the Board officer and the Board officer's successor in office or at a location and time otherwise determined by the Board.

Legal authority: MCL 380.901, 380.947, 380.1201, 380.1213, 380.1221, 380.1223, 380.1231, 380.1362, 380.1371, 380.1372, 380.1535a, 380.1539b, 380.1577, 380.1613; MCL 600.6094

Date adopted: June 23, 2026

Date revised: INSERT DATE

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Series 2000: Bylaws

2500 Board Meetings and Open Meetings Act Compliance

2501 Meetings

Board meetings must be conducted in accordance with the Open Meetings Act.

A. Notice

1. The Board must publicly post its regular meeting schedule within 10 calendar days after the Board's first meeting in each calendar or fiscal year. The notice must include the dates, times, and places of the regular meetings. If the regular meeting schedule is changed, the Board must publicly post the revised regular meeting schedule within 3 calendar days after the Board meeting at which the change was made.
2. Special meeting and rescheduled regular meeting notices must be posted at least 18 hours in advance of a special or rescheduled regular meeting.
3. Regular, rescheduled regular, and special meeting notices must be posted at the Board's principal offices. The notice, or a prominent and conspicuous link to the notice, also must be posted on the District website's homepage as required by the Open Meetings Act, if the District's website is updated at least monthly with meeting agendas or minutes.
4. Meeting notices must contain:
 - a. the name, address, and telephone number of the Board;
 - b. the time, date, and place of the meeting;
 - c. a statement where official minutes are stored and available for inspection; and
 - d. a disability accessibility notice.
5. Emergency meetings may be held without complying with the above-described notice requirements in the event of a severe and imminent threat to the health, safety, or welfare of the public, and two-thirds of the Board members elected or appointed to and serving on the Board determine that delay would be detrimental to efforts to lessen or respond to the threat. The Board will provide notice of an emergency meeting in compliance with the Open Meetings Act.
6. Public hearing notices must contain a description of the purpose(s) for which the public hearing will be conducted to the extent required by law.
7. The notice for an electronic Board meeting must comply with Policy 2501A.

B. Quorum

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1. A quorum of the Board means a majority of the Board members elected or appointed to and serving on the Board, unless different quorum and voting rules are otherwise provided by law.
2. All deliberations of a quorum of the Board must take place at a meeting that is open to the public, unless closed session deliberations are permitted by law.
3. All decisions made by the Board constituting a quorum of its members must take place at a meeting that is open to the public, except as otherwise provided by the Open Meetings Act.

C. Meeting Types

1. The Board will hold its regular meetings at the dates, times, and locations specified in the District's annual notice published pursuant to the Open Meetings Act. If the notice is amended, then meetings will be held according to the amended notice.
2. Special, rescheduled regular, or emergency meetings may be called by the President, the Superintendent, or two Board members. Notice of such meetings will be provided in accordance with the Open Meetings Act.
3. The Board may, in compliance with the Open Meetings Act, hold work sessions and retreats to provide Board members and administrators with the opportunity to plan, research, and engage in discussion.
4. The Board may meet as a committee of the whole. See Policy 2505(C).

D. Closed Session

1. The Board may meet and deliberate in closed session only for 1 or more purposes authorized by the Open Meetings Act.
2. Depending on the closed session purpose(s), the Open Meetings Act may require a two-thirds roll call vote for the Board to meet in closed session. A vote to enter closed session must be made in open session.
3. Closed session meeting minutes must be kept confidential. Board members must keep matters discussed and documents received confidential unless otherwise authorized by the Board or law. See Section G, below.
4. All discussions in closed session are limited to the purpose(s) identified in the motion calling the closed session.
5. The Board will determine the non-member attendees for a closed session unless attendance is required by Policy or law.
6. No decisions will be made during a closed session.

E. Meeting Cancellation

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The Board is legally required to hold at least 1 public meeting each month. The President or designee may cancel a Board meeting if the President or designee determines that a quorum of the Board will not be present for the meeting, there is no business for the Board to conduct at the meeting, or it would be unreasonable or dangerous for Board members or the public to attend the meeting (e.g., inclement weather). The President or designee will ensure that a District staff member posts notice of the cancellation on the District's website on the same day as the cancellation. If necessary, a cancelled meeting will be rescheduled.

F. Electronic Board Meetings and Remote Participation

Electronic Board meetings may be held, and a Board member may participate in a Board meeting remotely, as authorized by Policy 2501A.

G. Minutes

The Board will keep minutes of each Board meeting in accordance with the following:

1. The Secretary will record and maintain meeting minutes.
2. The Secretary, or a temporary or an acting Secretary in the absence of the Secretary, will sign meeting minutes.
3. Meeting minutes must comply with the Open Meetings Act.
 - a. Open session meeting minutes.
 - i. Minutes for a meeting open to the public will include at least the following information:
 - A) the meeting date, time, and location;
 - B) the Board members present for or otherwise participating in the meeting;
 - C) the Board members absent from the meeting;
 - D) Board decisions;
 - E) the purpose(s) for which any closed session meeting was held and the specific Open Meetings Act provision(s) that permitted the closed session;
 - F) any roll call votes conducted by the Board; and
 - G) corrections, if any.
 - ii. The Board must make proposed open session meeting minutes available for public inspection within 8 business days after the applicable Board meeting.

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iii. The Board must make approved open session meeting minutes available for public inspection within 5 business days after the meeting at which the Board approved the minutes.

b. Closed session meeting minutes

i. Closed session meeting minutes must be prepared and maintained separately from open session meeting minutes.

ii. Closed session meeting minutes will not be made available to, or be disclosed to, the public, except as required by court order.

iii. Closed session meeting minutes may be destroyed by the District 1 year and 1 calendar day after the approval of the minutes of the regular meeting at which the closed session minutes were approved, or any time thereafter.

iv. Closed session meeting minutes must include at least the following information:

A) the meeting date, time, and, location;

B) the Board members present for or otherwise participating in the meeting;

C) the Board members absent from the meeting; and

D) the purpose(s) for which the closed session meeting was held and the specific Open Meetings Act provision(s) that permitted the closed session.

c. Open session Board meeting minutes may be published on the District's website.

H. Accommodating Board Members and Other Individuals with Disabilities

Any Board member or other individual with a disability who requires reasonable accommodations to participate in, or attend, a Board meeting must contact the Superintendent's office in advance of the meeting to request an accommodation.

I. Reserved

J. Recess

A Board meeting may be recessed. A Board meeting that is recessed for more than 36 hours may only be reconvened once the notice requirements for the meeting, as described in this Policy, have been satisfied, including special meeting or rescheduled regular meeting notice requirements, if applicable.

K. Optional: Electronic Communications

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All electronic communications among Board members, including, but not limited to, emails, instant messages, text messages, and social media posts, must comply with the Open Meetings Act.

A quorum of the Board may not use electronic communication to deliberate on or decide matters of public policy.

A Board member may use electronic communication to communicate with administrators and other District personnel regarding matters such as meeting availability and proposed agenda items.

Legal authority: MCL 15.263, 15.263a, 15.265, 15.267, 15.269; MCL 380.1201

Date adopted: June 23, 2026

Date revised: INSERT DATE

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Irving, Meghan <irvingme@northvilleschools.org>

Reminder to Certify 2026 Delegates

1 message

Brooke Wooley <bwooley@masb.org>

Thu, Sep 3, 2026 at 2:01 PM

Reply-To: chuffman@masb.org

To: irvingme@northvilleschools.org



Dear Meghan,

Sharing a reminder that delegates for MASB's 2026 Delegate Assembly must be **certified and submitted by Thursday, Oct. 1.**

Delegate Assembly will begin **Thursday, Oct. 15, at 7 p.m.** at the Lansing Center. Delegates from boards of education across the state will decide MASB's positions on a wide variety of issues affecting education.

Below is a link to certify the official voting delegates and alternates who will represent your board of education. All delegates and alternates must be school board members. **Only delegates and alternates who were nominated, approved, and certified by their board may offer motions and vote on issues.** However, all school board members may speak on the issues and participate in the debate. Your 2026-2027 MASB dues must be paid in order for your district to participate in the Delegate Assembly.

Certify 2026 Delegates and Alternates

If you have any questions, please feel free to contact me at bwooley@masb.org or 517.327.5915.

Regards,
Brooke

Brooke Wooley | Board Liaison

Michigan Association of School Boards

[1001 Centennial Way, Suite 400 | Lansing, MI 48917](#)

P: 517.327.5915 | C: 517.819.8459

Michigan Association of School Boards

[1001 Centennial Way, Suite 400, Lansing, MI 48917](#)

P: 517.327.5900 | F: 517.327.0775

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