

Board of Education
Regular Business Board Meeting

Monday, January 11, 2021

Remote Meeting via ZOOM - www.dupage88.net/boardstream

2 Friendship Plaza

Addison, Illinois 60101

7:30 PM

AGENDA

1. **Call To Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Petitions and Hearings**

It is the practice of this Board of Education to provide a place on the agenda for and welcome comments and suggestions from the public.

5. **Recognition of District 88 Successes**
 - A. Those Who Excel

THOSE WHO EXCEL

2019-20 ISBE TWE awards:

On Oct. 19, 2019, District 88 was recognized with two awards during the Illinois State Board of Education (ISBE) 2019-20 Those Who Excel Awards Banquet at the Bloomington-Normal Marriott Hotel & Conference Center.

Former District 88 Board of Education member Sharon Kucik received an Award of Merit (the second-highest award level) in the category of Board Member. Kucik served on the Board from 2007 to 2019 and was Board Secretary from 2011 to 2019. She was honored for her tremendous commitment to the Board through her service on numerous Board Committees, as well as her work on the Building The Future referendum project, leading as Chairperson of the District 88 Foundation and being a member of the Willowbrook Athletic Hall of Fame Committee and the Willowbrook Distinguished Alumni/Distinguished Service Recognition Program Committee. See the full nomination packet at <https://www.dupage88.net/site/public/files/?item=5582>.

Members of the DuPage High School District 88 Learning Community School Safety Team (which is comprised of the Village of Addison, the Village of Villa Park, the Addison Police Department, the Addison Fire Protection District, the Villa Park Police Department, the Villa Park Fire Department, the DuPage Regional Office of Education, state representatives and senators, Peg Agnos and Jen Figurelli from the Legislative Education Network of DuPage (LEND), Addison Trail social worker Jorge de Leon and Willowbrook social worker Erik Engel) received an Award of Excellence (the highest award level) for their work in creating and participating in several safety activities and programs. Those events include a School Safety Forum in March 2018 (where about 400 student leaders from 28 Chicago-area high schools came together at Willowbrook for a day of conversation and planning regarding school safety) and a Safety and Security Tabletop Exercise in April 2018. They also are being honored for the implementation of ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Training in District 88 in August 2018 and for earning a grant from the Department of Justice, Office of Community Oriented Policing Services (COPS) for the School Violence Prevention Program. With the funding, District 88 and Addison School District 4 have bought and are installing pull stations similar to fire alarms, strobe lights and mobile panic buttons that will be placed throughout the schools and outside the buildings through BluePoint Alert Solutions. This provides another layer of protection and allows the schools to contact local authorities quicker in the event of an emergency. See the full nomination packet at <https://www.dupage88.net/site/public/files/?item=5583>.

2020-21 ISBE TWE awards:

The Those Who Excel Awards Banquet was scheduled to take place on Oct. 17, but the event was postponed until further notice because of the coronavirus disease 2019 (COVID-19) pandemic.

Willowbrook Career and Technical Education (CTE) Department Head Mary Barney earned an Award of Meritorious Service in the category of Classroom Teacher. Barney joined Willowbrook in 2012 and teaches online consumer management, business law, public speaking and communication technology. She has 25 years of teaching experience and earned her master's degrees in Education Leadership and Education/Curriculum and Instruction. See the full nomination packet at <https://www.dupage88.net/site/public/files/?item=5584>.

The District 88 and Elmhurst College Asynchronous Math Team earned an Award of Meritorious Service in the Team category. This partnership between District 88 and Elmhurst College provides two asynchronous math courses (an Asynchronous Calculus 3 Model and an Asynchronous College Algebra class) for students at Addison Trail and Willowbrook. Those courses give pupils the opportunity to earn college credit while in high school and are provided at no cost through the use of Title I funds.

See the full nomination packet at <https://www.dupage88.net/site/public/files/?item=5585>.

6. Discussion Items Requiring No Action*

*These items will be considered as part of a Consent Agenda for January 25, 2021, unless otherwise decided by the Board.

A. Financial Reports:

- 1) List of Bills for December 2020

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TO: Dr. Jean Barbanente
Board of Education

DATE: January 6, 2021

FROM: Mr. Ryan Domeracki

RE: List of Bills for December 2020

Attached is a summary list of bills including payroll and vendor transactions for the month of December 2020.

Recommendation:

It is recommended that the Board of Education approve the list of payroll and vendor transactions for the month of December 2020.

Cc: Mr. Edward Hoster

LIST OF BILLS - December 2020

It is recommended that the expenditures, by fund, be approved for December 2020

	<u>Payroll Expense</u>	<u>Accounts Payable</u>	<u>Total</u>
Education Fund	\$3,989,790.14	\$667,903.98	\$4,657,694.12
O&M Fund	\$331,908.70	\$117,288.84	\$449,197.54
Debt Services	\$0.00	\$5,236.00	\$5,236.00
Transportation Fund	\$0.00	\$136,897.60	\$136,897.60
IMR Fund	\$175,335.61	\$0.00	\$175,335.61
Capital Projects Fund	\$0.00	\$51,138.95	\$51,138.95
Total Board	<u>\$4,497,034.45</u>	<u>\$978,465.37</u>	<u>\$5,475,499.82</u>
Activity Fund	\$0.00	\$22,755.94	\$22,755.94
Grand Total	<u><u>\$4,497,034.45</u></u>	<u><u>\$1,001,221.31</u></u>	<u><u>\$5,498,255.76</u></u>

BOARD OF EDUCATION
DU PAGE HIGH SCHOOL DISTRICT 88
DU PAGE COUNTY, ILLINOIS

Recapitulation of Checks and Vouchers written from Board Funds
from December 1, 2020 through December 31, 2020

Education Fund (10)

Check No. 555843 to 555863		\$ 7,763.33
555866 to 555890		28,820.29
555892 to 555925		108,001.71
555926 to 555971		352,209.17
5555972 & 555973		14,280.27
555976 to 555998		44,290.37
556001 to 556050		736,466.10
556053 & 556054		14,280.27
556055 through 556066		42,154.25
		\$ 1,348,265.76
W/T-Federal Taxes	12/15/20	\$ 197,285.89
W/T-FICA/MED Taxes	12/15/20	49,667.61
W/T-State Taxes	12/15/20	75,864.00
W/T-Child Support W/H	12/15/20	2,020.37
W/T-Credit Union	12/15/20	4,487.00
Payroll Checks 358001 through 358019	12/15/20	23,586.21
Direct Deposit Transfers V209580-V210110	12/15/20	1,173,981.97
W/T IDES 3rd Qtr 2020 Payment	12/01/20	\$ 130,810.00
W/T 5/3 Credit Card Payment	12/14/20	2,697.50
W/T Fidelity 403B	12/15/20	11,402.87
W/T TRS Employee W/H	12/15/20	121,032.16
W/T THIS Employee W/H	12/15/20	16,675.46
W/T TRS Board Pd Employee Share	12/15/20	8,196.84
W/T TRS Board Share	12/15/20	8,280.55
W/T THIS Board Pd Employee Share	12/15/20	1,027.71
W/T THIS Board Share	12/15/20	13,134.66
W/T TRS Grant	12/15/20	194.22
W/T-Federal Taxes	12/18/20	\$ 199,346.76
W/T-FICA/MED Taxes	12/18/20	48,636.79
W/T-State Taxes	12/18/20	75,275.13
W/T-Child Support W/H	12/18/20	2,020.37
W/T-Credit Union	12/18/20	4,487.00
Payroll Checks 358020 through 358038	12/18/20	20,177.59
Direct Deposit Transfers V210111-V210643	12/18/20	1,166,991.52
W/T Fidelity 403B	12/18/20	\$ 11,402.87
W/T TRS Employee W/H	12/18/20	119,791.67
W/T THIS Employee W/H	12/18/20	16,504.57
W/T TRS Board Share	12/18/20	8,123.13
W/T TRS Board Pd EE Share	7 12/18/20	6,875.63

BOARD OF EDUCATION
DU PAGE HIGH SCHOOL DISTRICT 88
DU PAGE COUNTY, ILLINOIS

Recapitulation of Checks and Vouchers written from Board Funds
from December 1, 2020 through December 31, 2020

W/T THIS Board Share	12/18/20	12,884.95
W/T THIS Board Pd EE Share	12/18/20	862.06
W/T IMRF Employee W/H	12/18/20	31,955.13
W/T IMRF Employee Voluntary	12/18/20	<u>10,534.33</u>
Total Education Fund		\$ 4,924,480.28

O & M Fund (20)

Check No. 555843 to 555864		\$ 15,605.87
555869 to 555890		1,081.41
555891 to 555920		6,407.94
555974 to 555996		46,686.38
556000 to 556052		<u>112,629.78</u>
Total O & M Fund		\$ 182,411.38

Debt Service Fund (30)

Check No. 555975		\$ 1,375.00
556007		<u>3,861.00</u>
Total Debt Services Fund		\$ 5,236.00

Transportation Fund (40)

Check No. 555842		\$ 2,372.00
555890		33.13
555917 and 555923		3,145.77
555939 and 555940		148,663.86
555364	Void	<u>(17,317.16)</u>
Total Transportation Fund		\$ 136,897.60

IMR Fund (50)

W/T-Board FICA/Med	12/15/20	\$ 49,667.61
W/T-Board FICA/Med	12/18/20	48,356.26
W/T Board Share	12/18/20	73,662.14
W/T IMRF Board Pd EE Share	12/18/20	<u>3,649.60</u>
Total IMR Fund		\$ 175,335.61

Capital Projects Fund (60)

Check No. 555865		\$ 1,465.29
555993 & 555999		<u>49,673.66</u>
Total Capital Projects Fund		\$ 51,138.95

BOARD OF EDUCATION
 DU PAGE HIGH SCHOOL DISTRICT 88
 DU PAGE COUNTY, ILLINOIS

Recapitulation of Checks and Vouchers written from Board Funds
 from December 1, 2020 through December 31, 2020

Activity Fund (91)			
Check No.	3798 through 3815	\$	3,608.49
	3816 through 3847		3,332.15
	3844	Void	(50.00)
	3900	Void	(96.66)
	W/T 5/3 Credit Card Payment	12/14/20	1,650.00
	3848 through 3909		14,263.63
	3910		48.33
	Total Activity Fund	\$	22,755.94

	GRAND TOTAL CHECKS AND TRANSFERS	\$	5,498,255.76

TO THE TREASURER OF THE BOARD OF EDUCATION OF DU PAGE HIGH SCHOOL DISTRICT 88:
 We certify this to be a true and correct copy of the payments authorized and approved as shown by the Minutes
 of the Board of Eduation of DuPage High School District 88, DuPage County, Illinois at its January meeting.

President: _____

Secretary: _____



Vendors over \$0.00
 12-01-2020 to 12-31-2020
 Generated on 01-06-2021 at 8:50 PM
 Total Results: 266

AARON LENAGHAN (54222)			\$1,661.84
12-15-2020 Regular - Check #: 3848			\$1,661.84
ADMIN MEDICAL REIMB.	Activity Fund		\$1,611.84
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
AASPA (51892)			\$225.00
12-09-2020 Regular - Check #: 555926			\$225.00
SUPPLIED CENTRAL - HR	Education Fund		\$225.00
ACCESS ONE INC. (55660)			\$2,417.12
12-15-2020 Regular - Check #: 556000			\$2,417.12
MEDIA SERVICE	O & M Fund		\$2,417.12
ADDISON ASSOC. OF INDUSTRY (14647)			\$225.00
12-09-2020 Regular - Check #: 555927			\$225.00
SUPPLIES AT PRIN OFF	Education Fund		\$225.00
ADVENTIST GLEN OAKS TRANSITION (52324)			\$3,166.38
12-09-2020 Regular - Check #: 555928			\$3,166.38
SPED PRIVATE TUITION ATHS	Education Fund		\$3,166.38
ALBERTSONS (49303)			\$303.02
12-09-2020 Regular - Check #: 555892			\$127.34
SUPPLIES WB FAM CONS	Education Fund		\$127.34
12-15-2020 Regular - Check #: 556001			\$175.68
SUPPLIES AT SPED	Education Fund		\$175.68
ALEXANDER STOMBRES (56294)			\$41.88
12-09-2020 Regular - Check #: 555929			\$41.88
SUPPLIES AT MUSIC	Education Fund		\$41.88
ALMA VILLEGAS (48229)			\$118.03
12-15-2020 Regular - Check #: 3849			\$118.03
CLASSIFIED MEDICAL REIMB	Activity Fund		\$118.03
AMALGAMATED BANK OF CHICAGO (56286)			\$1,375.00
12-15-2020 Regular - Check #: 555975		10	\$1,375.00
2015A BOND FEES	Debt Service Fund		\$450.00

2015B BOND FEES	Debt Service Fund	\$450.00	
2016 BOND FEES	Debt Service Fund	\$475.00	
AMAZON CAPITAL SERVICES (58120)			\$5,142.00
12-15-2020 Regular - Check #: 555976			\$5,142.00
DIST INSTR SUP-CARES	Education Fund	\$2,571.00	
DIST INSTR SUP-CARES	Education Fund	\$2,571.00	
AMERITAS (52853)			\$238.00
12-15-2020 Regular - Check #: 556002			\$119.00
EDUCATION FUND	Education Fund	\$119.00	
12-16-2020 Regular - Check #: 556055			\$119.00
EDUCATION FUND	Education Fund	\$119.00	
AMY FERRARO (41761)			\$50.00
12-15-2020 Regular - Check #: 3850			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
AMY MURPHY (42576)			\$422.34
12-15-2020 Regular - Check #: 556003			\$422.34
SUPPLIES AT FAM CONS	Education Fund	\$422.34	
AMY NOWAK (40590)			\$179.82
12-09-2020 Regular - Check #: 555930			\$177.72
SUPPLIES WB FAM CONS	Education Fund	\$177.72	
12-09-2020 Regular - Check #: 3816			\$2.10
CATERING WB	Activity Fund	\$2.10	
AMY STARK (27310)			\$50.00
12-15-2020 Regular - Check #: 3851			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
ANN EAKLEY (48567)			\$50.00
12-15-2020 Regular - Check #: 3852			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
ANTHONY BELTRANO (53490)			\$50.00
12-03-2020 Regular - Check #: 3798			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
ANTONIO GONZALEZ (55799)			\$75.00
12-09-2020 Regular - Check #: 555931			\$25.00
CARES PROF DEVELOP PS	Education Fund	\$25.00	
12-09-2020 Regular - Check #: 3817			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
ASCD (28680)			\$239.00

12-03-2020 Regular - Check #: 555867			\$239.00
SUPPLIED CENTRAL - HR	Education Fund		\$239.00
ASSURED SOLUTIONS (58121)			\$109.20
12-15-2020 Regular - Check #: 555974			\$109.20
SUPPLIES WB MAINTENANCE	O & M Fund		\$109.20
AT&T (18491)			\$1,656.72
12-15-2020 Regular - Check #: 556004			\$1,656.72
MEDIA SERVICE	O & M Fund		\$1,656.72
AUTOMATED LOGIC CHICAGO (52223)			\$1,485.25
12-09-2020 Regular - Check #: 555893			\$1,485.25
PUR SVC WB MAINTENANCE	O & M Fund		\$742.63
PUR SVC AT MAINTENANCE	O & M Fund		\$742.62
AXA EQUITABLE (7986)			\$46,195.12
12-15-2020 Regular - Check #: 556005			\$23,097.56
EDUCATION FUND	Education Fund		\$23,097.56
12-16-2020 Regular - Check #: 556056			\$23,097.56
EDUCATION FUND	Education Fund		\$23,097.56
BARBARA JUVAN (57316)			\$50.00
12-15-2020 Regular - Check #: 3853			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
BARNES AND NOBLE (27835)			\$3,039.98
12-09-2020 Regular - Check #: 555894			\$3,039.98
SUPPLIES WB ENGLISH	Education Fund		\$3,039.98
BIDD CONSULTING (53121)			\$1,442.38
12-09-2020 Regular - Check #: 555932			\$1,442.38
P.S. IMP INST IDEA B	Education Fund		\$923.63
P.S.IMP INST TITLE II	Education Fund		\$518.75
BLUE CROSS AND BLUE SHIELD (51874)			\$3,674.28
12-15-2020 Regular - Check #: 556006			\$3,674.28
DIST MEDICAL INS-EDUC	Education Fund		\$2,987.22
DIST MEDICAL INS-O&M	O & M Fund		\$687.06
BLUE CROSS BLUE SHIELD OF IL (54931)			\$24,734.25
12-15-2020 Regular - Check #: 556022			\$24,734.25
DIST MEDICAL INS-EDUC	Education Fund		\$22,566.83
DIST MEDICAL INS-O&M	O & M Fund		\$2,167.42
BOLLINGER ENVIRONMENTAL INC (58169)			\$3,200.00
12-15-2020 Regular - Check #: 555977		12	\$3,200.00

CONSTRUCTION SERVICES	O & M Fund	\$3,200.00	
BRAD DONALDSON (27274)			\$50.00
12-09-2020 Regular - Check #: 3818			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
BRADLEY SCHMIT (55409)			\$50.00
12-15-2020 Regular - Check #: 3854			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
BRANDON MURPHY (51441)			\$202.70
12-03-2020 Regular - Check #: 3799			\$142.20
CONCESSIONS	Activity Fund	\$142.20	
12-15-2020 Regular - Check #: 3855			\$60.50
ADMIN MEDICAL REIMB.	Activity Fund	\$60.50	
BSN SPORTS (3284)			\$6,370.09
12-09-2020 Regular - Check #: 555895			\$6,370.09
SUPPLIES AT ATH	Education Fund	\$6,370.09	
BUSINESS PROFESSIONALS OF AMERICA (16381)			\$21.00
12-15-2020 Regular - Check #: 3856			\$21.00
AFTER SHCOOL BPA	Activity Fund	\$21.00	
C.O.R.E. ACADEMY (54810)			\$7,236.56
12-09-2020 Regular - Check #: 555933			\$7,236.56
SPED PRIVATE TUITION WBHS	Education Fund	\$3,618.28	
SPED PRIVATE TUITION ATHS	Education Fund	\$3,618.28	
CAMELOT SCHOOL (40802)			\$20,986.64
12-09-2020 Regular - Check #: 555934			\$20,986.64
SPED PRIVATE TUITION WBHS	Education Fund	\$10,493.32	
SPED PRIVATE TUITION ATHS	Education Fund	\$10,493.32	
CANON FINANCIAL SERVICES (45470)			\$3,861.00
12-15-2020 Regular - Check #: 556007			\$3,861.00
AT CAPITAL LEAS-PRINCIPAL	Debt Service Fund	\$1,122.58	
WB CAPITAL LEAS-PRINCIPAL	Debt Service Fund	\$1,122.58	
WB CAPITAL LEASE-INTEREST	Debt Service Fund	\$10.42	
AT CAPITAL LEASE-INTEREST	Debt Service Fund	\$10.42	
AT CAPITAL LEAS-PRINCIPAL	Debt Service Fund	\$680.12	
WB CAPITAL LEAS-PRINCIPAL	Debt Service Fund	\$680.12	
DO CAPITAL LEAS-PRINCIPAL	Debt Service Fund	\$151.14	
AT CAPITAL LEASE-INTEREST	Debt Service Fund	\$37.63	
WB CAPITAL LEASE-INTEREST	Debt Service Fund	\$37.63	
DO CAPITAL LEASE-INTEREST	Debt Service Fund	\$8.36	

CANON SOLUTIONS AMERICA (55867)			\$6,919.92
12-15-2020	Regular - Check #: 556008		\$6,919.92
	DUPLICATING AT PRIN OFF	Education Fund	\$1,634.08
	DUPLICATING AT PRIN OFF	Education Fund	\$309.39
	DUPLICATING WB PRIN OFF	Education Fund	\$87.57
	SUPPLIES BUSINESS OFFICE	Education Fund	\$36.59
	DUPLICATING WB PRIN OFF	Education Fund	\$1,607.82
	DUPLICATING WB PRIN OFF	Education Fund	\$1,555.91
	DUPLICATING AT PRIN OFF	Education Fund	\$1,688.56
CARYN SCIMECA (46583)			\$460.00
12-03-2020	Regular - Check #: 555868		\$460.00
	SUPPLIES AT PRIN OFF	Education Fund	\$460.00
CENTRAL TURF AND (53908)			\$61.50
12-15-2020	Regular - Check #: 555978		\$61.50
	SUPPLIES AT MAINTENANCE	O & M Fund	\$61.50
CHARLES SYPERSKI (44256)			\$164.19
12-09-2020	Regular - Check #: 3819		\$164.19
	ADMIN MEDICAL REIMB.	Activity Fund	\$164.19
CHARTWELLS DINING SERVICES (56108)			\$59,106.92
12-15-2020	Regular - Check #: 556009		\$1,739.28
	SUPPLIES WB FOOD SERVICE	Education Fund	\$869.64
	SUPPLIES AT FOOD SERVICES	Education Fund	\$869.64
12-15-2020	Regular - Check #: 556010		\$57,367.64
	PUR SVC WB FOOD SERVICE	Education Fund	\$31,522.30
	PUR SVC AT FOOD SERVICES	Education Fund	\$25,845.34
CHEROKEE ROSE EMBROIDERY INC (43374)			\$521.00
12-15-2020	Regular - Check #: 555979		\$521.00
	SUPPLIES WB STUDENT ACTIV	Education Fund	\$521.00
CHICAGO OFFICE TECHNOLOGY GROUP (48568)			\$3,602.55
12-09-2020	Regular - Check #: 555896		\$3,245.00
	PRIV SCH SHR SUP CARES	Education Fund	\$3,080.00
	PRIV SCH SHR SUP CARES	Education Fund	\$165.00
12-15-2020	Regular - Check #: 556011		\$357.55
	DUPLICATING AT PRIN OFF	Education Fund	\$312.97
	SUPPLIES BUSINESS OFFICE	Education Fund	\$44.58
CHRISTINA TRAPANI (51064)		14	\$50.00
12-09-2020	Regular - Check #: 3821		\$50.00
	DIST WELLNESS INITIATIVE	Activity Fund	\$50.00

CHRISTOPHER DUNK (52087)			\$50.00
12-09-2020 Regular - Check #: 3820			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
CHRISTOPHER GRICE (50093)			\$50.00
12-15-2020 Regular - Check #: 3857			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
CLARE WOODS ACADEMY (870)			\$8,103.17
12-09-2020 Regular - Check #: 555935			\$8,103.17
SPED PRIVATE TUITION WBHS	Education Fund		\$5,131.51
SPED PRIVATE TUITION ATHS	Education Fund		\$2,971.66
COLLEEN SMITH (52183)			\$70.07
12-09-2020 Regular - Check #: 555936			\$70.07
SUPPLIES CENT SUPPORT SER	Education Fund		\$70.07
COLLEY ELEVATOR CO (51115)			\$2,628.00
12-09-2020 Regular - Check #: 555897			\$748.00
PUR SVC WB OPERATIONS	O & M Fund		\$344.00
PUR SVC AT OPERATIONS	O & M Fund		\$280.00
PUR SVC DO OPERATION	O & M Fund		\$124.00
12-15-2020 Regular - Check #: 555980			\$1,880.00
PUR SVC WB MAINTENANCE	O & M Fund		\$1,880.00
COLONIAL LIFE & ACCIDENT INS. (15805)			\$300.80
12-09-2020 Regular - Check #: 555937			\$300.80
EDUCATION FUND	Education Fund		\$300.80
COMED (1285)			\$25.61
12-03-2020 Regular - Check #: 555869			\$25.61
ELECTRICITY DO	O & M Fund		\$25.61
COMMUNITY DISTRICT 200 (52265)			\$124.00
12-03-2020 Regular - Check #: 555842			\$124.00
HOMELESS TRANSPORTATION	Transportation Fund		\$124.00
CONNECTIONS DAY SCHOOL (53579)			\$4,340.61
12-09-2020 Regular - Check #: 555938			\$4,340.61
SPED PRIVATE TUITION WBHS	Education Fund		\$4,340.61
COTTAGE HILL OPERATING CO. (1670)			\$85,473.23
12-09-2020 Regular - Check #: 555939			\$85,473.23
SP ED TRANSPORTATION	Transportation Fund		\$85,473.23
COTTAGE HILL OPERATING CO. (236)			\$63,190.63
12-09-2020 Regular - Check #: 555940			\$63,190.63

PUR SVC TRANSPORTATION	Transportation Fund	\$54,155.59	
SP ED TRANSPORTATION	Transportation Fund	\$9,035.04	
COURTNEY VALA (51568)			\$337.61
12-15-2020 Regular - Check #: 556012			\$323.11
SUPPLIES C&T ED IMP GRANT	Education Fund	\$152.91	
SUPPLIES WB I&T	Education Fund	\$91.00	
SUPPLIES WB I&T	Education Fund	\$79.20	
12-15-2020 Regular - Check #: 3858			\$14.50
PRODUCTION/SCREENPRINTING	Activity Fund	\$9.54	
WOOD SHOP	Activity Fund	\$4.96	
DALILA RAMIREZ (58074)			\$600.00
12-03-2020 Regular - Check #: 555870			\$600.00
TUITION REIMBURSEMENT	Education Fund	\$600.00	
DANIEL KRAUSE (46581)			\$207.30
12-09-2020 Regular - Check #: 555941			\$100.00
SUPPLIES WB PRIN OFF	Education Fund	\$100.00	
12-15-2020 Regular - Check #: 556013			\$100.99
SUPPLIES WB PRIN OFF	Education Fund	\$100.99	
12-15-2020 Regular - Check #: 3859			\$6.31
RESERVE ACTIVITY FUND	Activity Fund	\$6.31	
DANIELA ARIANO (47880)			\$50.00
12-15-2020 Regular - Check #: 3860			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
DANIELLE BRINK (53771)			\$12.00
12-03-2020 Regular - Check #: 555871			\$12.00
PUR SVC BOE PUBLIC REL	Education Fund	\$12.00	
DAOES/TECHNOLOGY (29208)			\$59,355.94
12-09-2020 Regular - Check #: 555898			\$59,355.94
TCD TUITION	Education Fund	\$46,727.02	
IDEA-PMTS TO OTH GOV UNIT	Education Fund	\$12,628.92	
DEKALB HIGH SCHOOL (58200)			\$175.00
12-09-2020 Regular - Check #: 555943			\$175.00
PUR SVC WB ATH	Education Fund	\$175.00	
DIRECTV (53560)			\$159.99
12-15-2020 Regular - Check #: 556014			\$159.99
MEDIA SERVICE	16 M Fund	\$159.99	
DOUGLAS GIERTZ (58201)			\$50.00

12-15-2020 Regular - Check #: 3861			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
DUPAGE DIST #88 COUNCIL (58128)			\$68.00
12-15-2020 Regular - Check #: 556015			\$34.00
EDUCATION FUND	Education Fund		\$34.00
12-16-2020 Regular - Check #: 556057			\$34.00
EDUCATION FUND	Education Fund		\$34.00
DUPAGE DISTRICT #88 COUNCIL (46995)			\$1,089.72
12-15-2020 Regular - Check #: 556016			\$544.86
EDUCATION FUND	Education Fund		\$544.86
12-16-2020 Regular - Check #: 556058			\$544.86
EDUCATION FUND	Education Fund		\$544.86
DYNEGY ENERGY SERVICES (55868)			\$33,318.96
12-15-2020 Regular - Check #: 556017			\$33,318.96
ELECTRICITY AT UTILITY	O & M Fund		\$30,271.22
ELECTRICITY DO	O & M Fund		\$3,047.74
EASTMAN TIU (40766)			\$100.00
12-15-2020 Regular - Check #: 3862			\$100.00
DIST WELLNESS INITIATIVE	Activity Fund		\$100.00
EDUARDO DELACRUZ (44863)			\$1,445.00
12-09-2020 Regular - Check #: 555944			\$1,445.00
TUITION REIMBURSEMENT	Education Fund		\$475.00
TUITION REIMBURSEMENT	Education Fund		\$475.00
TUITION REIMBURSEMENT	Education Fund		\$495.00
EDUCATIONAL BENEFIT COOPERATIVE (52629)			\$638,206.74
12-15-2020 Regular - Check #: 556018			\$638,206.74
LIFE INSURANCE/LTD	Education Fund		\$3,153.07
LIFE INSURANCE/LTD	Education Fund		\$300.00
DIST MEDICAL INS-EDUC	Education Fund		\$310,879.74
DIST MEDICAL INS-O&M	O & M Fund		\$22,396.20
RETIREE HEALTH INS-EDUC	Education Fund		\$15,938.49
RETIREE HEALTH INS-O&M	O & M Fund		\$1,626.00
DIST MEDICAL INS-EDUC	Education Fund		\$239,760.20
DIST MEDICAL INS-O&M	O & M Fund		\$39,152.56
RETIREE HEALTH INS-EDUC	Education Fund		\$3,739.76
RETIREE HEALTH INS-O&M	O & M Fund		\$1,260.72
EDWARD HOSTER (54881)			\$50.00
12-09-2020 Regular - Check #: 3822			\$50.00

DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
EDYBURN CORPORATION (47491)			\$291.00
12-03-2020 Regular - Check #: 3800			\$291.00
CHILD DEVELOPMENT	Activity Fund	\$291.00	
ELENI SIANIS (56221)			\$150.00
12-15-2020 Regular - Check #: 556019			\$150.00
SUPPLIES WB ART	Education Fund	\$150.00	
ENZA SPILOTRO (43377)			\$52.00
12-09-2020 Regular - Check #: 555945			\$52.00
SUPPLIES AT LANGUAGE	Education Fund	\$52.00	
ERIC NORBERG (49717)			\$50.00
12-15-2020 Regular - Check #: 3863			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
ERIKA DELGADO - FINANCIAL SECRETARY (57742)			\$713.76
12-15-2020 Regular - Check #: 556020			\$511.21
SUPPLIES WB PRIN OFF	Education Fund	\$219.12	
SUPPLIES WB VOC ED SPED	Education Fund	\$92.62	
SUPPLIES WB SCIENCE	Education Fund	\$91.58	
SUPPLIES WB HEALTH SVC	Education Fund	\$69.90	
SUPPLIES WB FAM CONS	Education Fund	\$14.00	
SUPPLIES WB SPED	Education Fund	\$13.99	
PS WB IMP INST TITLE I	Education Fund	\$10.00	
12-15-2020 Regular - Check #: 3864			\$202.55
OLYMPIA ACAD SCIENCE CLUB	Activity Fund	\$107.22	
WB ATH RES ACT 2014	Activity Fund	\$70.96	
CATERING WB	Activity Fund	\$22.15	
RESERVE ACTIVITY FUND	Activity Fund	\$2.22	
ESTHER DELGADO (50600)			\$115.95
12-15-2020 Regular - Check #: 3865			\$115.95
CLASSIFIED MEDICAL REIMB	Activity Fund	\$115.95	
FLINN SCIENTIFIC, INC. (297)			\$408.10
12-09-2020 Regular - Check #: 555899			\$83.10
SUPPLIES WB SCIENCE	Education Fund	\$83.10	
12-15-2020 Regular - Check #: 555981			\$325.00
SUPPLIES WB SCIENCE	Education Fund	\$325.00	
FOLLETT SCHOOL SOLUTIONS, INC. (55010)	18		\$2,504.00
12-09-2020 Regular - Check #: 555900			\$2,504.00
SUPPLIES WB BOOKSTORE	Education Fund	\$2,504.00	

FORMATIVE (58091)			\$19,032.00
12-09-2020	Regular - Check #: 555901		\$19,032.00
	PUR SVC TECH CARES	Education Fund	\$10,000.00
	PUR SVC DIST TECH	Education Fund	\$9,032.00
FOX TECH ACADEMY (44975)			\$7,049.88
12-09-2020	Regular - Check #: 555946		\$7,049.88
	SPED PRIVATE TUITION WBHS	Education Fund	\$6,077.84
	SPED PRIVATE TUITION WBHS	Education Fund	\$972.04
G. W. BERKHEIMER CO., INC. (1049)			\$25.08
12-15-2020	Regular - Check #: 555982		\$25.08
	SUPPLIES AT MAINTENANCE	O & M Fund	\$25.08
GABRIELLE HORABIK (58073)			\$600.00
12-03-2020	Regular - Check #: 555872		\$600.00
	TUITION REIMBURSEMENT	Education Fund	\$600.00
GALIC DISBURSING COMPANY (25119)			\$1,480.00
12-15-2020	Regular - Check #: 556021		\$740.00
	EDUCATION FUND	Education Fund	\$740.00
12-16-2020	Regular - Check #: 556059		\$740.00
	EDUCATION FUND	Education Fund	\$740.00
GIANT STEPS ILLINOIS INC. (51506)			\$5,462.88
12-03-2020	Regular - Check #: 555873		\$5,366.40
	SPED PRIVATE TUITION ATHS	Education Fund	\$5,366.40
12-09-2020	Regular - Check #: 555947		\$96.48
	SPED PRIVATE TUITION ATHS	Education Fund	\$96.48
GLEN OAKS THERAPEUTIC DAY SCH. (22247)			\$10,730.34
12-09-2020	Regular - Check #: 555948		\$10,730.34
	SPED PRIVATE TUITION ATHS	Education Fund	\$7,153.56
	SPED PRIVATE TUITION WBHS	Education Fund	\$3,576.78
GRAINGER, INC. (5777)			\$1,667.32
12-03-2020	Regular - Check #: 555843		\$822.72
	SUPPLIES AT PRIN OFF	Education Fund	\$744.42
	SUPPLIES WB MAINTENANCE	O & M Fund	\$43.80
	SUPPLIES AT MAINTENANCE	O & M Fund	\$34.50
12-09-2020	Regular - Check #: 555902		\$500.81
	SUPPLIES WB MAINTENANCE	O & M Fund	\$258.60
	SUPPLIES WB MAINTENANCE	O & M Fund	\$10.40
	SUPPLIES AT MAINTENANCE	O & M Fund	\$138.60
	SUPPLIES AT MAINTENANCE	O & M Fund	\$93.21

12-15-2020 Regular - Check #: 555983			\$343.79
SUPPLIES WB MAINTENANCE	O & M Fund	\$83.55	
SUPPLIES WB MAINTENANCE	O & M Fund	\$48.84	
SUPPLIES WB MAINTENANCE	O & M Fund	\$18.64	
SUPPLIES WB MAINTENANCE	O & M Fund	\$120.42	
SUPPLIES AT MAINTENANCE	O & M Fund	\$45.64	
SUPPLIES WB MAINTENANCE	O & M Fund	\$26.70	
GREAT LAKES APPAREL, INC. (12772)			\$830.00
12-03-2020 Regular - Check #: 3801			\$830.00
STUDENT COUNCIL	Activity Fund	\$830.00	
HINCKLEY SPRING WATER COMPANY (40179)			\$32.00
12-15-2020 Regular - Check #: 556023			\$32.00
SUPPLIES AT PRIN OFF	Education Fund	\$32.00	
HOFFMAN ESTATES HIGH SCHOOL (4213)			\$260.00
12-09-2020 Regular - Check #: 555949			\$260.00
PUR SVC WB ATH	Education Fund	\$260.00	
ICTM MATHEMATICS CONTEST (3913)			\$150.00
12-15-2020 Regular - Check #: 556024			\$150.00
SUPPLIES WB MATH	Education Fund	\$150.00	
IHSA (17334)			\$500.00
12-09-2020 Regular - Check #: 555950			\$500.00
PUR SVC AT ATH	Education Fund	\$500.00	
ILLINOIS BED BUG DOG (47495)			\$380.00
12-09-2020 Regular - Check #: 555891			\$380.00
PUR SVC WB MAINTENANCE	O & M Fund	\$150.00	
PUR SVC AT MAINTENANCE	O & M Fund	\$150.00	
PUR SVC DO MAINTENANCE	O & M Fund	\$80.00	
ILLINOIS CONGRESSIONAL DEBATE ASSN. (49552)			\$36.00
12-09-2020 Regular - Check #: 555951			\$36.00
PUR SVC AT ATH	Education Fund	\$36.00	
ILLINOIS SCIENCE OLYMPIAD (14643)			\$400.00
12-09-2020 Regular - Check #: 555952			\$400.00
SUPPLIES WB STUDENT ACTIV	Education Fund	\$400.00	
IMAGE MICRO SPARE PARTS INC (58176)			\$145.00
12-09-2020 Regular - Check #: 555903			\$145.00
DIST TECH MATERIALS	Education Fund	\$125.00	
DIST TECH MATERIALS	Education Fund	\$20.00	

INDUSTRIAL APPRAISAL CO. (5712)			\$925.00
12-15-2020	Regular - Check #: 555984		\$925.00
	PUR SVC BOE OTHER	Education Fund	\$925.00
INTELLIGENT SYSTEMS SERVICES, INC (47114)			\$5,298.00
12-03-2020	Regular - Check #: 555844		\$5,298.00
	PUR SVC WB MAINTENANCE	O & M Fund	\$4,405.50
	SUPPLIES AT MAINTENANCE	O & M Fund	\$892.50
ISELA AQUINO (54569)			\$764.62
12-03-2020	Regular - Check #: 555874		\$719.64
	SUPPLIES WB PRIN OFF	Education Fund	\$719.64
12-03-2020	Regular - Check #: 3802		\$44.98
	RESERVE ACTIVITY FUND	Activity Fund	\$44.98
ISMAEL RODRIGUEZ (58198)			\$121.02
12-03-2020	Regular - Check #: 555875		\$121.02
	STAFF TRAVEL AT MAINT	O & M Fund	\$121.02
IT SAVVY LLC (56590)			\$1,404.00
12-09-2020	Regular - Check #: 555904		\$1,404.00
	SUPPLIES AT TECH	Education Fund	\$276.00
	SUPPLIES AT TECH	Education Fund	\$376.00
	SUPPLIES AT TECH	Education Fund	\$376.00
	SUPPLIES AT TECH	Education Fund	\$376.00
ITZEL CARRANZA HEGNER (49814)			\$50.00
12-09-2020	Regular - Check #: 3823		\$50.00
	DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
IVAN JIMENEZ (49701)			\$50.00
12-15-2020	Regular - Check #: 3866		\$50.00
	DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
JACOB STUKENBERG (57262)			\$50.00
12-03-2020	Regular - Check #: 3803		\$50.00
	DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
JAMES ZIEBKA JR. (49885)			\$600.00
12-09-2020	Regular - Check #: 555953		\$600.00
	TUITION REIMBURSEMENT	Education Fund	\$600.00
JANINE NACHT (24500)			\$749.57
12-15-2020	Regular - Check #: 3867		\$749.57
	CLASSIFIED MEDICAL REIMB	Activity Fund	\$749.57
JASON BUGAJSKY (50758)			\$50.00

12-03-2020 Regular - Check #: 3804			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
JEAN BARBANENTE (25657)			\$74.46
12-03-2020 Regular - Check #: 555876			\$74.46
SUPPLIES CENT SUPPORT SER	Education Fund		\$74.46
JEANNETTE BECERRA (55378)			\$50.00
12-03-2020 Regular - Check #: 3805			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
JEFF LASCHINSKI (26838)			\$50.00
12-15-2020 Regular - Check #: 3868			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
JESSICA CONNOLLY (50328)			\$50.00
12-09-2020 Regular - Check #: 3824			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
JIAN ZHANG (21336)			\$594.39
12-15-2020 Regular - Check #: 3869			\$594.39
ADMIN MEDICAL REIMB.	Activity Fund		\$544.39
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
JOE ARIANO (56612)			\$50.00
12-15-2020 Regular - Check #: 3870			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
JOE KONNEY (49079)			\$50.00
12-15-2020 Regular - Check #: 3871			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
JOSE HERNANDEZ (50614)			\$50.00
12-15-2020 Regular - Check #: 3872			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
JOSTENS INC. (28090)			\$4,334.10
12-03-2020 Regular - Check #: 3806			\$60.00
NATIONAL HONOR SOCIETY	Activity Fund		\$60.00
12-15-2020 Regular - Check #: 555985			\$4,274.10
SUPPLIES WB PRIN OFF	Education Fund		\$4,274.10
JUDIE VITIRITTI-LYNCH (25802)			\$88.00
12-15-2020 Regular - Check #: 556025			\$88.00
SUPPLIES AT LANGUAGE	Education Fund		\$88.00
JULIE FOSTER (27323)			\$50.00
12-15-2020 Regular - Check #: 3873			\$50.00

DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
JULIE GRUBE (53915)			\$137.67
12-15-2020 Regular - Check #: 3874			\$137.67
CLASSIFIED MEDICAL REIMB	Activity Fund	\$137.67	
JULIE JOHNSON (48765)			\$50.00
12-09-2020 Regular - Check #: 3825			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
JULIE RASSO (20328)			\$50.00
12-09-2020 Regular - Check #: 3826			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
JULIO DEL REAL (51465)			\$531.95
12-09-2020 Regular - Check #: 3827			\$432.25
ADMIN MEDICAL REIMB.	Activity Fund	\$432.25	
12-15-2020 Regular - Check #: 3875			\$99.70
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
ADMIN MEDICAL REIMB.	Activity Fund	\$49.70	
KAREN GRADY (51015)			\$50.00
12-15-2020 Regular - Check #: 3876			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
KAREN PIERROPOULOS (53974)			\$50.00
12-09-2020 Regular - Check #: 3828			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
KARLA COSIO (49345)			\$50.00
12-09-2020 Regular - Check #: 3829			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
KATHERINE C MILLING (57808)			\$800.00
12-15-2020 Regular - Check #: 556026			\$800.00
TUITION REIMBURSEMENT	Education Fund	\$800.00	
KATHLEEN MCCOLAUGH (56993)			\$35.99
12-09-2020 Regular - Check #: 555954			\$35.99
SUPPLIES AT LANGUAGE	Education Fund	\$35.99	
KATIE INZINGA (54474)			\$50.00
12-09-2020 Regular - Check #: 3830			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
KEITH MARSTON (54247)			\$280.00
12-03-2020 Regular - Check #: 555877	23		\$230.00
STAFF TRAVEL AT PRIN OFF	Education Fund	\$200.00	

STAFF TRAVEL AT PRIN OFF	Education Fund	\$30.00	
12-09-2020 Regular - Check #: 3831			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
KELLY E HICKEY (58130)			\$10.00
12-15-2020 Regular - Check #: 556028			\$10.00
AT STAFF DEVELOPMENT	Education Fund	\$10.00	
KELLY HARRINGTON (55417)			\$236.67
12-09-2020 Regular - Check #: 555955			\$171.98
SUPPLIES WB SCIENCE	Education Fund	\$171.98	
12-15-2020 Regular - Check #: 556027			\$64.69
SUPPLIES WB SCIENCE	Education Fund	\$64.69	
KMBS LTD (53955)			\$3,422.89
12-15-2020 Regular - Check #: 556029			\$3,422.89
P.S.IMP INST TITLE II	Education Fund	\$1,979.95	
P.S.IMP INST TITLE II	Education Fund	\$1,195.44	
PUR SVC DIST TECH	Education Fund	\$247.50	
KONICA MINOLTA PREMIER FINANCE (55096)			\$793.83
12-15-2020 Regular - Check #: 556030			\$793.83
LEASE PRINCIPAL	Education Fund	\$485.60	
LEASE PRINCIPAL	Education Fund	\$308.23	
LAURA CALO (51770)			\$750.00
12-03-2020 Regular - Check #: 555878			\$750.00
TUITION REIMBURSEMENT	Education Fund	\$375.00	
TUITION REIMBURSEMENT	Education Fund	\$375.00	
LAURA DINATALE (52257)			\$50.00
12-09-2020 Regular - Check #: 3832			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
LAUREN PRESTA (54217)			\$50.00
12-09-2020 Regular - Check #: 3833			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
LAUTERBACH & AMEN LLP (58141)			\$2,000.00
12-03-2020 Regular - Check #: 555845			\$2,000.00
PUR SVC BOE AUDIT EXPENSE	Education Fund	\$2,000.00	
LEN'S ACE HARDWARE (114)			\$1,323.73
12-09-2020 Regular - Check #: 555905			\$1,323.73
SUPPLIES WB MAINTENANCE	O & M Fund	\$739.94	
SUPPLIES DO MAINTENANCE	O & M Fund	\$7.98	

SUPPLIES AT MAINTENANCE	O & M Fund	\$504.95
SUPPLIES AT MAINTENANCE	O & M Fund	\$17.99
SUPPLIES AT MAINTENANCE	O & M Fund	\$19.90
SUPPLIES AT MAINTENANCE	O & M Fund	\$32.97
LENAE FERGERSON (56752)		\$49.97
12-03-2020 Regular - Check #: 3807		\$49.97
DIST WELLNESS INITIATIVE	Activity Fund	\$49.97
LIBRARIES FIRST (56122)		\$650.00
12-15-2020 Regular - Check #: 555986		\$650.00
PUR SVC DIST TECH	Education Fund	\$650.00
LIJA MARZEC (51688)		\$62.35
12-03-2020 Regular - Check #: 3808		\$62.35
NURSERY SCH CHILD DEV	Activity Fund	\$62.35
LINCOLN INVESTMENT PLANNING INC. (1241)		\$8,041.66
12-15-2020 Regular - Check #: 556031		\$4,020.83
EDUCATION FUND	Education Fund	\$4,020.83
12-16-2020 Regular - Check #: 556060		\$4,020.83
EDUCATION FUND	Education Fund	\$4,020.83
LINDEN OAKS TUTORING SERVICES (53238)		\$1,831.28
12-03-2020 Regular - Check #: 555846		\$1,096.86
WB HOME & HOSP TUTORING	Education Fund	\$362.44
WB HOME & HOSP TUTORING	Education Fund	\$309.98
WB HOME & HOSP TUTORING	Education Fund	\$238.45
WB HOME & HOSP TUTORING	Education Fund	\$185.99
12-15-2020 Regular - Check #: 555987		\$734.42
AT HOME & HOSP TUTORING	Education Fund	\$424.44
AT HOME & HOSP TUTORING	Education Fund	\$309.98
LINDSEY THOMAS (55093)		\$50.00
12-15-2020 Regular - Check #: 3877		\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
LITTLE FRIENDS, INC. (869)		\$10,028.43
12-09-2020 Regular - Check #: 555956		\$10,028.43
SPED PRIVATE TUITION ATHS	Education Fund	\$4,180.95
SPED PRIVATE TUITION ATHS	Education Fund	\$5,847.48
LOURDES PINA (47288)		\$46.97
12-09-2020 Regular - Check #: 3834	25	\$46.97
DIST WELLNESS INITIATIVE	Activity Fund	\$46.97
MARCY STUKENBERG (56607)		\$231.69

12-03-2020 Regular - Check #: 3809			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
12-15-2020 Regular - Check #: 3878			\$181.69
CLASSIFIED MEDICAL REIMB	Activity Fund	\$181.69	
MARIA RAMON (21915)			\$50.00
12-15-2020 Regular - Check #: 3879			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
MARIANNE GRECO (56679)			\$50.00
12-09-2020 Regular - Check #: 3835			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
MARILIA DA SILVA (55883)			\$50.00
12-15-2020 Regular - Check #: 3880			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
MARITZA FRANCISCO (41746)			\$99.00
12-15-2020 Regular - Check #: 556032			\$99.00
SUPPLIES WB TECH	Education Fund	\$99.00	
MARK GARLITZ (54878)			\$50.00
12-15-2020 Regular - Check #: 3881			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
MARK OLSON (22699)			\$50.00
12-15-2020 Regular - Check #: 3882			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
MARTENSON TURF PRODUCTS, INC. (49710)			\$2,938.08
12-03-2020 Regular - Check #: 555847			\$2,938.08
SUPPLIES WB MAINTENANCE	O & M Fund	\$1,469.04	
SUPPLIES AT MAINTENANCE	O & M Fund	\$1,469.04	
MARY BARNEY (54319)			\$44.23
12-09-2020 Regular - Check #: 3836			\$44.23
DIST WELLNESS INITIATIVE	Activity Fund	\$44.23	
MARYELLEN MARISIE (55225)			\$50.00
12-09-2020 Regular - Check #: 3837			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
MARYVILLE ACADEMY (23941)			\$6,339.30
12-09-2020 Regular - Check #: 555957			\$6,339.30
SPED PRIVATE TUITION ATHS	Education Fund	\$6,339.30	
MATRIX TRUST COMPANY (56259)			\$1,960.00
12-15-2020 Regular - Check #: 556033			\$980.00

EDUCATION FUND	Education Fund	\$980.00	
12-16-2020 Regular - Check #: 556061			\$980.00
EDUCATION FUND	Education Fund	\$980.00	
MCMASTER CARR SUPPLY CO. (1034)			\$501.11
12-03-2020 Regular - Check #: 555848			\$239.98
SUPPLIES AT MAINTENANCE	O & M Fund	\$45.26	
SUPPLIES AT MAINTENANCE	O & M Fund	\$142.86	
SUPPLIES AT MAINTENANCE	O & M Fund	\$26.66	
SUPPLIES AT MAINTENANCE	O & M Fund	\$25.20	
12-09-2020 Regular - Check #: 555906			\$106.92
SUPPLIES AT MAINTENANCE	O & M Fund	\$106.92	
12-15-2020 Regular - Check #: 555988			\$154.21
SUPPLIES AT PRIN OFF	Education Fund	\$154.21	
MECHANICAL CONCEPTS OF ILLINOIS INC (57692)			\$40,981.31
12-15-2020 Regular - Check #: 555989			\$40,981.31
BUILDING IMPROVEMENTS	O & M Fund	\$40,981.31	
MELISSA MORALES (53015)			\$50.00
12-09-2020 Regular - Check #: 3838			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
MENARDS (18748)			\$799.77
12-03-2020 Regular - Check #: 555849			\$314.97
SUPPLY AT VOC ED I&T	Education Fund	\$314.97	
12-09-2020 Regular - Check #: 555907			\$484.80
SUPPLIES WB MAINTENANCE	O & M Fund	\$242.40	
SUPPLIES AT MAINTENANCE	O & M Fund	\$242.40	
MENTA ACADEMY HILLSIDE (55780)			\$17,493.80
12-09-2020 Regular - Check #: 555958			\$17,493.80
SPED PRIVATE TUITION WBHS	Education Fund	\$11,028.70	
SPED PRIVATE TUITION ATHS	Education Fund	\$6,465.10	
METROPOLITAN LIFE INS. COMPANY (776)			\$500.00
12-15-2020 Regular - Check #: 556034			\$250.00
EDUCATION FUND	Education Fund	\$250.00	
12-16-2020 Regular - Check #: 556062			\$250.00
EDUCATION FUND	Education Fund	\$250.00	
MICHAEL BOLDEN (50730)			\$860.29
12-09-2020 Regular - Check #: 3839	27		\$860.29
ADMIN MEDICAL REIMB.	Activity Fund	\$860.29	

MICHAEL JONES (55379)			\$50.00
12-09-2020	Regular - Check #: 3840		\$50.00
	DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
MICHAEL SULLIVAN (18542)			\$50.00
12-15-2020	Regular - Check #: 3883		\$50.00
	DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
MUSIC & ARTS CENTER, INC. (49128)			\$107.61
12-09-2020	Regular - Check #: 555908		\$107.61
	SUPPLIES AT MUSIC	Education Fund	\$83.03
	SUPPLIES AT MUSIC	Education Fund	\$24.58
MYZONE, INC. (56094)			\$1,828.00
12-03-2020	Regular - Check #: 555850		\$1,828.00
	SUPPLIES WB BOOKSTORE	Education Fund	\$1,828.00
NARDI'S PIZZA (17950)			\$657.46
12-03-2020	Regular - Check #: 555851		\$321.46
	SUPPLIES AT MAINTENANCE	O & M Fund	\$321.46
12-15-2020	Regular - Check #: 555990		\$336.00
	SUPPLIES AT PRIN OFF	Education Fund	\$168.00
	SUPPLIES AT PRIN OFF	Education Fund	\$168.00
NATIONAL DANCE ALLIANCE (58199)			\$475.00
12-15-2020	Regular - Check #: 555991		\$475.00
	PUR SVC AT ATH	Education Fund	\$475.00
NCPERS GROUP LIFE INS (10653)			\$736.00
12-09-2020	Regular - Check #: 555959		\$736.00
	EDUCATION FUND	Education Fund	\$736.00
NEWPORT TRUST COMPANY (56733)			\$7,540.00
12-15-2020	Regular - Check #: 556035		\$3,770.00
	EDUCATION FUND	Education Fund	\$3,770.00
12-16-2020	Regular - Check #: 556063		\$3,770.00
	EDUCATION FUND	Education Fund	\$3,770.00
NICOR GAS (1284)			\$3,826.85
12-15-2020	Regular - Check #: 556036		\$262.44
	HEATING DO	O & M Fund	\$262.44
12-15-2020	Regular - Check #: 556037		\$1,760.91
	HEATING WB UTILITY	O & M Fund	\$1,760.91
12-15-2020	Regular - Check #: 556038		\$1,803.50
	HEATING AT UTILITY	O & M Fund	\$1,803.50

NORTHWEST COMMUNITY HEALTHCARE (45078)			\$715.35
12-03-2020	Regular - Check #: 555852		\$476.90
	WB HOME & HOSP TUTORING	Education Fund	\$476.90
12-15-2020	Regular - Check #: 555992		\$238.45
	AT HOME & HOSP TUTORING	Education Fund	\$238.45
NOVA CARE REHABILITATION (54220)			\$2,143.75
12-09-2020	Regular - Check #: 555960		\$1,025.00
	WB SPORTS TRAINER	Education Fund	\$1,025.00
12-09-2020	Regular - Check #: 555961		\$1,118.75
	AT SPORTS TRAINER	Education Fund	\$1,118.75
NYRISSA PAWA (55802)			\$50.00
12-09-2020	Regular - Check #: 3841		\$50.00
	DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
OFFICE DEPOT (26410)			\$241.94
12-03-2020	Regular - Check #: 555853		\$52.16
	SUPPLIES AT SPED	Education Fund	\$52.16
12-09-2020	Regular - Check #: 555909		\$189.78
	SUPPLIES AT BOOKSTORE	Education Fund	\$122.39
	SUPPLIES AT BOOKSTORE	Education Fund	\$67.39
PACIFIC LIFE (43739)			\$3,460.00
12-15-2020	Regular - Check #: 556039		\$1,730.00
	EDUCATION FUND	Education Fund	\$1,730.00
12-16-2020	Regular - Check #: 556064		\$1,730.00
	EDUCATION FUND	Education Fund	\$1,730.00
PERFORMANCE CHEMICAL & SUPPLY (55678)			\$324.16
12-03-2020	Regular - Check #: 555854		\$324.16
	SUPPLIES WB CUSTODIAL	O & M Fund	\$324.16
PETER MONTGOMERY (44446)			\$50.00
12-09-2020	Regular - Check #: 3842		\$50.00
	DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
PIT STOP (57403)			\$93.75
12-03-2020	Regular - Check #: 555879		\$93.75
	RENTAL WB ATHLETICS	Education Fund	\$93.75
PITNEY BOWES (849)			\$4,733.49
12-15-2020	Regular - Check #: 556040		\$4,733.49
	LEASE PRINCIPAL	29 Education Fund	\$1,791.51
	LEASE PRINCIPAL	Education Fund	\$1,791.51

LEASE PRINCIPAL	Education Fund	\$611.97	
LEASE PRINCIPAL	Education Fund	\$538.50	
PITSCO EDUCATION (6232)			\$1,719.00
12-09-2020 Regular - Check #: 555910			\$1,719.00
SUPPLIES C&T ED IMP GRANT	Education Fund	\$1,719.00	
PNK CONSTRUCTION (58187)			\$48,817.80
12-15-2020 Regular - Check #: 555993			\$48,817.80
CAP PROJECT-WB	Capital Projects Fund	\$48,817.80	
PORTER PIPE AND SUPPLY CO. (46070)			\$50.67
12-03-2020 Regular - Check #: 555855			\$50.67
SUPPLIES AT MAINTENANCE	O & M Fund	\$50.67	
POSTER COMPLIANCE CENTER (50334)			\$203.85
12-09-2020 Regular - Check #: 555962			\$203.85
PUR SVC CENT - HR	Education Fund	\$203.85	
PRO-ED DESIGNS (52459)			\$696.50
12-09-2020 Regular - Check #: 555963			\$696.50
PUR SVC DIST TECH	Education Fund	\$696.50	
QUADIENT LEASING USA INC (58116)			\$2,155.38
12-15-2020 Regular - Check #: 556041			\$2,155.38
LEASE PRINCIPAL	Education Fund	\$2,155.38	
READY REFRESH BY NESTLE (50783)			\$29.99
12-09-2020 Regular - Check #: 555911			\$29.99
SUPPLIES AT HEALTH SVC	Education Fund	\$29.99	
RELIANCE STANDARD LIFE INSURANCE CO (53237)			\$410.46
12-15-2020 Regular - Check #: 556042			\$410.46
EDUCATION FUND	Education Fund	\$410.46	
REPUBLIC SERVICES #551 (55610)			\$664.37
12-03-2020 Regular - Check #: 555880			\$0.95
REFUSE DISPOSAL AT OPER	O & M Fund	\$0.95	
12-15-2020 Regular - Check #: 556043			\$108.17
REFUSE DISPOSAL DO	O & M Fund	\$108.17	
12-15-2020 Regular - Check #: 556044			\$170.00
REFUSE DISPOSAL AT OPER	O & M Fund	\$170.00	
12-15-2020 Regular - Check #: 556045			\$385.25
REFUSE DISPOSAL AT OPER	O & M Fund	\$385.25	
RICHARD ORTIZ (55782)			\$1,199.26
12-15-2020 Regular - Check #: 556046			\$1,199.26

TUITION REIMBURSEMENT	Education Fund	\$599.63	
TUITION REIMBURSEMENT	Education Fund	\$599.63	
ROB INZINGA (56624)			\$50.00
12-09-2020 Regular - Check #: 3843			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
ROB SERIO (48053)			\$50.00
12-15-2020 Regular - Check #: 3884			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
ROBBINS SCHWARTZ (56056)			\$964.88
12-03-2020 Regular - Check #: 555856			\$964.88
PUR SVC BOE LEGAL SERVICE	Education Fund	\$964.88	
ROBERT DALY (53462)			\$600.00
12-09-2020 Regular - Check #: 555964			\$600.00
TUITION REIMBURSEMENT	Education Fund	\$600.00	
ROBERT HARVEY (58203)			\$50.00
12-15-2020 Regular - Check #: 3885			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
ROCK VALLEY PUBLISHING, LLC (50142)			\$1,012.50
12-15-2020 Regular - Check #: 555994			\$1,012.50
PUR SVC BOE PUBLIC REL	Education Fund	\$1,012.50	
ROE PROFESSIONAL SERVICES (25471)			\$7,360.00
12-15-2020 Regular - Check #: 556047			\$7,360.00
TUITION-OTHR IN STATE-GOV	Education Fund	\$4,160.00	
TUITION-OTHR IN STATE-GOV	Education Fund	\$3,200.00	
ROE PROFESSIONAL SERVICES #19 (56489)			\$7,980.00
12-03-2020 Regular - Check #: 555881			\$7,980.00
TUITION-OTHR IN STATE-GOV	Education Fund	\$4,680.00	
TUITION-OTHR IN STATE-GOV	Education Fund	\$3,300.00	
ROSEANN JANUSZ (53037)			\$177.99
12-03-2020 Regular - Check #: 555882			\$127.99
PERIODICALS WB LIBRARY	Education Fund	\$99.00	
BOOKS WB LIBRARY	Education Fund	\$28.99	
12-15-2020 Regular - Check #: 3886			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
ROY STROM REFUSE (54814)			\$414.45
12-03-2020 Regular - Check #: 555883	31		\$265.00
REFUSE DISPOSAL WB OPER	O & M Fund	\$265.00	

12-03-2020 Regular - Check #: 555884			\$149.45
REFUSE DISPOSAL WB OPER	O & M Fund		\$149.45
RUETTIGER, TONELLI AND ASSOCIATES, (50708)			\$1,575.00
12-03-2020 Regular - Check #: 555857			\$1,575.00
CONSTRUCTION SERVICES	O & M Fund		\$1,575.00
RUNCO OFFICE SUPPLY & EQUIPMENT CO (57315)			\$491.89
12-03-2020 Regular - Check #: 555858			\$249.61
SUPPLIES WB ENGLISH	Education Fund		\$249.61
12-09-2020 Regular - Check #: 555912			\$95.53
SUPPLIES WB ENGLISH	Education Fund		\$67.92
SUPPLIES WB MATH	Education Fund		\$27.61
12-15-2020 Regular - Check #: 555995			\$146.75
SUPPLIES WB PRIN OFF	Education Fund		\$139.26
SUPPLIES WB PRIN OFF	Education Fund		\$7.49
RYAN DOMERACKI (57058)			\$2,550.00
12-09-2020 Regular - Check #: 3844			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		(\$50.00)
12-11-2020 Void - Check #: 3844			(\$50.00)
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		(\$50.00)
12-15-2020 Regular - Check #: 3887			\$2,550.00
CLASS CHILD CARE REIMB	Activity Fund		\$2,500.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
S.E.A.L. OF ILLINOIS, INC. (48806)			\$21,230.40
12-09-2020 Regular - Check #: 555965			\$21,230.40
SPED PRIVATE TUITION WBHS	Education Fund		\$10,615.20
SPED PRIVATE TUITION ATHS	Education Fund		\$10,615.20
SANDRA KRAUSE (55931)			\$235.32
12-09-2020 Regular - Check #: 3845			\$127.23
CLASSIFIED MEDICAL REIMB	Activity Fund		\$127.23
12-15-2020 Regular - Check #: 3888			\$108.09
CLASSIFIED MEDICAL REIMB	Activity Fund		\$58.09
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
SASED (853)			\$202,549.12
12-03-2020 Regular - Check #: 555885		32	\$10,961.00
IDEA-PMTS TO OTH GOV UNIT	Education Fund		\$10,961.00
12-09-2020 Regular - Check #: 555966			\$191,588.12

IDEA-PMTS TO OTH GOV UNIT	Education Fund	\$100,191.00	
SASED ADMIN SVCS	Education Fund	\$47,526.00	
SASED PROF DEVELOP	Education Fund	\$23,763.00	
PS IDEA OTHER GOV SERV	Education Fund	\$20,108.12	
SCHOOL HEALTH CORPORATION (452)			\$347.13
12-09-2020 Regular - Check #: 555913			\$347.13
R&M WB ATH	Education Fund	\$347.13	
SCHROEDER'S ACE HARDWARE (116)			\$205.41
12-03-2020 Regular - Check #: 555859			\$54.14
SUPPLIES DO MAINTENANCE	O & M Fund	\$19.99	
SUPPLIES WB MAINTENANCE	O & M Fund	\$7.00	
SUPPLIES DO MAINTENANCE	O & M Fund	\$11.97	
SUPPLIES WB MAINTENANCE	O & M Fund	\$15.18	
12-09-2020 Regular - Check #: 555914			\$65.77
SUPPLIES AT MAINTENANCE	O & M Fund	\$49.99	
SUPPLIES DO MAINTENANCE	O & M Fund	\$15.78	
12-15-2020 Regular - Check #: 555996			\$85.50
SUPPLIES WB MAINTENANCE	O & M Fund	\$28.15	
SUPPLIES DO MAINTENANCE	O & M Fund	\$19.77	
SUPPLIES DO MAINTENANCE	O & M Fund	\$6.00	
SUPPLIES DO MAINTENANCE	O & M Fund	\$4.59	
SUPPLIES DO MAINTENANCE	O & M Fund	\$26.99	
SEIU LOCAL 73 (1595)			\$2,194.40
12-15-2020 Regular - Check #: 555972			\$1,097.20
EDUCATION FUND	Education Fund	\$1,097.20	
12-16-2020 Regular - Check #: 556053			\$1,097.20
EDUCATION FUND	Education Fund	\$1,097.20	
SERVICE SANITATION, INC (46465)			\$213.00
12-03-2020 Regular - Check #: 555886			\$213.00
RENTAL AT ATHLETICS	Education Fund	\$213.00	
SHANNON GIERTZ (24057)			\$50.00
12-15-2020 Regular - Check #: 3890			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
SHERI D'AMBROSE (4609)			\$1,189.53
12-03-2020 Regular - Check #: 555887			\$53.00
SUPPLIES AT PE	Education Fund	\$53.00	
12-03-2020 Regular - Check #: 555888			\$32.08
SUPPLIES AT STUDENT ACTIV	Education Fund	\$32.08	

12-03-2020 Regular - Check #: 3810			\$129.04
STUDENT COUNCIL	Activity Fund		\$129.04
12-03-2020 Regular - Check #: 3811			\$500.00
STUDENT COUNCIL	Activity Fund		\$500.00
12-09-2020 Regular - Check #: 3846			\$475.41
STUDENT COUNCIL	Activity Fund		\$475.41
SHERWIN-WILLIAMS (53656)			\$441.64
12-03-2020 Regular - Check #: 555860			\$181.08
SUPPLIES AT MAINTENANCE	O & M Fund		\$181.08
12-09-2020 Regular - Check #: 555915			\$260.56
SUPPLIES WB MAINTENANCE	O & M Fund		\$150.14
SUPPLIES WB MAINTENANCE	O & M Fund		\$110.42
SHILPA SHAH (48257)			\$50.00
12-15-2020 Regular - Check #: 3891			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
SOARING EAGLE ACADEMY (56551)			\$15,311.34
12-09-2020 Regular - Check #: 555967			\$15,311.34
SPED PRIVATE TUITION WBHS	Education Fund		\$7,655.67
SPED PRIVATE TUITION ATHS	Education Fund		\$7,655.67
SOUND OF MUSIC (53524)			\$125.00
12-03-2020 Regular - Check #: 3812			\$125.00
CHOIR ACTIVITY	Activity Fund		\$125.00
SOUTH SIDE CONTROL SUPPLY CO (12300)			\$63.61
12-09-2020 Regular - Check #: 555916			\$63.61
SUPPLIES WB MAINTENANCE	O & M Fund		\$63.61
SPECIAL EDUCATION SYSTEMS INC (43772)			\$2,436.77
12-09-2020 Regular - Check #: 555917			\$2,436.77
SP ED TRANSPORTATION	Transportation Fund		\$2,436.77
SRFAX (57531)			\$15.90
12-03-2020 Regular - Check #: 555861			\$15.90
PUR SVC DIST TECH	Education Fund		\$15.90
STEPHANIE ENNIS (53716)			\$50.00
12-15-2020 Regular - Check #: 3892			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
STEVE WEISS MUSIC INC. (56182)			\$8,943.00
12-09-2020 Regular - Check #: 555918		34	\$8,943.00
NON-CAP WB MUSIC	Education Fund		\$4,704.00

NON-CAP WB MUSIC	Education Fund	\$4,239.00	
STREAMWOOD BEHAVIORAL (26271)			\$17,296.26
12-09-2020 Regular - Check #: 555968			\$17,296.26
SPED PRIVATE TUITION WBHS	Education Fund	\$11,390.22	
SPED PRIVATE TUITION ATHS	Education Fund	\$5,906.04	
SUN LIFE ASSURANCE CO OF CANADA (57720)			\$5,599.82
12-15-2020 Regular - Check #: 556048			\$5,599.82
LIFE INSURANCE/LTD	Education Fund	\$5,599.82	
SUSAN BOWER (55224)			\$50.00
12-15-2020 Regular - Check #: 3893			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
SUSANNA NOLTE (52976)			\$451.13
12-15-2020 Regular - Check #: 3894			\$451.13
CLASSIFIED MEDICAL REIMB	Activity Fund	\$451.13	
TEAMBUILDR (57084)			\$225.00
12-03-2020 Regular - Check #: 3813			\$225.00
ATHLETIC SPECIAL PROJECTS	Activity Fund	\$225.00	
TEMSPEC INC. (54154)			\$969.59
12-09-2020 Regular - Check #: 555919			\$969.59
SUPPLIES WB MAINTENANCE	O & M Fund	\$969.59	
TERESA KIKOS (56400)			\$197.20
12-15-2020 Regular - Check #: 3895			\$197.20
CLASSIFIED MEDICAL REIMB	Activity Fund	\$147.20	
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
TERRACE SUPPLY (485)			\$30.30
12-09-2020 Regular - Check #: 555920			\$30.30
SUPPLIES AT MAINTENANCE	O & M Fund	\$5.70	
SUPPLIES WB MAINTENANCE	O & M Fund	\$13.20	
SUPPLIES WB PRIN OFF	Education Fund	\$11.40	
TERRI WOEBEL (51772)			\$122.49
12-03-2020 Regular - Check #: 555889			\$72.49
SUPPLIES WB ENGLISH	Education Fund	\$72.49	
12-15-2020 Regular - Check #: 3896			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
TERRY ARTMAN (48549)			\$50.00
12-15-2020 Regular - Check #: 3897	35		\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	

TERRY BOWER (58202)			\$50.00
12-15-2020 Regular - Check #: 3898			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
THE OMNI GROUP (55154)			\$72.50
12-09-2020 Regular - Check #: 555969			\$72.50
EDUCATION FUND	Education Fund	\$72.50	
THERESA MARZULLO (46566)			\$50.00
12-15-2020 Regular - Check #: 3899			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
THOMAS BENDICSEN (45216)			\$48.33
12-15-2020 Regular - Check #: 3900			\$96.66
DIST WELLNESS INITIATIVE	Activity Fund	\$48.33	
DIST WELLNESS INITIATIVE	Activity Fund	\$48.33	
DIST WELLNESS INITIATIVE	Activity Fund	(\$48.33)	
DIST WELLNESS INITIATIVE	Activity Fund	(\$48.33)	
12-15-2020 Void - Check #: 3900			(\$96.66)
DIST WELLNESS INITIATIVE	Activity Fund	\$48.33	
DIST WELLNESS INITIATIVE	Activity Fund	\$48.33	
DIST WELLNESS INITIATIVE	Activity Fund	(\$48.33)	
DIST WELLNESS INITIATIVE	Activity Fund	(\$48.33)	
12-16-2020 Regular - Check #: 3910			\$48.33
DIST WELLNESS INITIATIVE	Activity Fund	\$48.33	
THOMSON REUTERS WEST (58182)			\$1,029.00
12-09-2020 Regular - Check #: 555921			\$1,029.00
PURCH SVC BUSINESS OFFICE	Education Fund	\$1,029.00	
TIMOTHY BABIN (58197)			\$800.00
12-03-2020 Regular - Check #: 3814			\$800.00
CHEERLEADING	Activity Fund	\$800.00	
TRAVIS WOLFF (50016)			\$50.00
12-15-2020 Regular - Check #: 3901			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
TRI-ANGLE SCREEN PRINT (21856)			\$980.00
12-15-2020 Regular - Check #: 3902			\$980.00
NATIONAL HONOR SOCIETY	Activity Fund	\$980.00	
TROPHIES BY GEORGE (17960)			\$632.00
12-15-2020 Regular - Check #: 3903	36		\$632.00
IND EVENTS SPEECH TEAM	Activity Fund	\$632.00	

TROPI-QUATICS PET CENTRE (54828)			\$125.63
12-09-2020	Regular - Check #: 555922		\$125.63
	SUPPLIES WB SCIENCE	Education Fund	\$125.63
TRUDY SULITA (45769)			\$50.00
12-15-2020	Regular - Check #: 3904		\$50.00
	DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
TRYAD SOLUTIONS (55052)			\$390.00
12-15-2020	Regular - Check #: 3905		\$390.00
	THEATER DRAMA	Activity Fund	\$390.00
UMB BANK F/B/O AXA (57418)			\$8,020.00
12-15-2020	Regular - Check #: 556049		\$4,010.00
	EDUCATION FUND	Education Fund	\$4,010.00
12-16-2020	Regular - Check #: 556065		\$4,010.00
	EDUCATION FUND	Education Fund	\$4,010.00
UNITED GRAPHICS & MAILING GROUP (57419)			\$60.00
12-15-2020	Regular - Check #: 3906		\$60.00
	THEATER DRAMA	Activity Fund	\$60.00
UNITED PARCEL SERVICE (6763)			\$26.82
12-03-2020	Regular - Check #: 555863		\$19.63
	PUR SVC POSTAGE - AT	Education Fund	\$19.63
12-09-2020	Regular - Check #: 555924		\$7.19
	PUR SVC POSTAGE - WB	Education Fund	\$7.19
UNIVERSAL TAXI DISPATCH, INC. (54647)			\$2,957.00
12-03-2020	Regular - Check #: 555862		\$2,248.00
	SP ED TRANSPORTATION	Transportation Fund	\$2,248.00
12-09-2020	Regular - Check #: 555923		\$709.00
	SP ED TRANSPORTATION	Transportation Fund	\$631.00
	SP ED TRANSPORTATION	Transportation Fund	\$78.00
VARIABLE ANNUITY LIFE INS. CO. (772)			\$5,716.00
12-15-2020	Regular - Check #: 556050		\$2,858.00
	EDUCATION FUND	Education Fund	\$2,858.00
12-16-2020	Regular - Check #: 556066		\$2,858.00
	EDUCATION FUND	Education Fund	\$2,858.00
VERONICA BANUELOS (57292)			\$50.00
12-15-2020	Regular - Check #: 3907		\$50.00
	DIST WELLNESS INITIATIVE	37 Activity Fund	\$50.00
VERONICA NOYOLA (44962)			\$98.95

12-03-2020 Regular - Check #: 3815			\$98.95
DIST WELLNESS INITIATIVE	Activity Fund		\$98.95
VILLA PARK ELECTRICAL SUPPLY (19787)			\$4,545.00
12-03-2020 Regular - Check #: 555864			\$4,545.00
SUPPLIES AT MAINTENANCE	O & M Fund		\$2,727.00
SUPPLIES AT MAINTENANCE	O & M Fund		\$1,818.00
VILLAGE OF ADDISON (136)			\$567.99
12-03-2020 Regular - Check #: 555890			\$567.99
SUPPLIES WB MAINTENANCE	O & M Fund		\$374.75
SUPPLIES AT MAINTENANCE	O & M Fund		\$144.63
SPED TRANSPRTATION SUPPLY	Transportation Fund		\$33.13
SUPPLIES AT DRIVER ED	Education Fund		\$15.48
VILLAGE OF VILLA PARK (13137)			\$3,296.76
12-15-2020 Regular - Check #: 556051			\$68.33
WATER WB UTILITY	O & M Fund		\$68.33
12-15-2020 Regular - Check #: 556052			\$3,228.43
WATER WB UTILITY	O & M Fund		\$3,228.43
VISTA HIGHER LEARNING (54681)			\$29,312.25
12-15-2020 Regular - Check #: 555997			\$29,312.25
SUPPLIES AT TITLE I	Education Fund		\$14,656.13
SUPPLIES WB TITLE I	Education Fund		\$14,656.12
WARD'S NATURAL SCIENCE (506)			\$43.69
12-15-2020 Regular - Check #: 555998			\$43.69
SUPPLIES WB SCIENCE	Education Fund		\$43.69
WEST SUBURBAN TEACHERS UNION (1594)			\$26,366.14
12-15-2020 Regular - Check #: 555973			\$13,183.07
EDUCATION FUND	Education Fund		\$13,183.07
12-16-2020 Regular - Check #: 556054			\$13,183.07
EDUCATION FUND	Education Fund		\$13,183.07
WESTERN REMAC INC. (52685)			\$29.48
12-09-2020 Regular - Check #: 3847			\$29.48
ATHLETIC SPECIAL PROJECTS	Activity Fund		\$29.48
WHITE COTTAGE CRAFTS (57528)			\$2,426.00
12-15-2020 Regular - Check #: 3908			\$2,426.00
KIWANIS KEY CLUB	Activity Fund		\$2,426.00
WIGHT & COMPANY (511)			\$2,321.15
12-03-2020 Regular - Check #: 555865		38	\$1,465.29

A&E CONSTRUCTION SERVICE	Capital Projects Fund	\$1,465.29	
12-15-2020 Regular - Check #: 555999			\$855.86
A&E CONSTRUCTION SERVICE	Capital Projects Fund	\$855.86	
YVONNE TSAGALIS (50994)			\$50.00
12-15-2020 Regular - Check #: 3909			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
ZOOM VIDEO COMMUNICATIONS, INC (57990)			\$90.00
12-09-2020 Regular - Check #: 555925			\$90.00
PUR SVC DIST TECH	Education Fund	\$90.00	
ZULEMA NEEL (57304)			\$195.04
12-09-2020 Regular - Check #: 555971			\$195.04
SUPPLIES WB PRIN OFF	Education Fund	\$195.04	

7. Separate Action Items

A. List of Bills Vendor Payments from December 10, 2020- January 6, 2021

41

TO: Dr. Jean Barbanente
Board of Education

DATE: January 6, 2021

FROM: Mr. Ryan Domeracki

RE: List of Bills – Vendor Payments from December 10, 2020 – January 6, 2021

Attached for approval to release is a list of payments to vendors for the period of December 10, 2020 – January 6, 2021 in the total amount of \$1,291,357.41.

Suggested Motion:

Move that the Board of Education approve the list of payments to vendors for the period of December 10, 2020 – January 6, 2021 in the total amount of \$1,291,357.41.

Cc: Mr. Edward Hoster



Vendors over \$0.00
 12-10-2020 to 01-06-2021
 Generated on 01-06-2021 at 8:58 PM
 Total Results: 189

AARON LENAGHAN (54222)			\$1,661.84
12-15-2020 Regular - Check #: 3848			\$1,661.84
ADMIN MEDICAL REIMB.	Activity Fund		\$1,611.84
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
ACACIA ACADEMY (42126)			\$5,477.84
01-06-2021 Regular - Check #: 556096			\$5,477.84
SPED PRIVATE TUITION WBHS	Education Fund		\$5,477.84
ACCESS ONE INC. (55660)			\$2,417.12
12-15-2020 Regular - Check #: 556000			\$2,417.12
MEDIA SERVICE	O & M Fund		\$2,417.12
ACCURATE OFFICE SUPPLY CO. (15633)			\$58.95
01-06-2021 Regular - Check #: 556067			\$58.95
SUPPLIES CENT SUPPORT SER	Education Fund		\$23.39
SUPPLIES CENT SUPPORT SER	Education Fund		\$16.56
SUPPLIES CENT SUPPORT SER	Education Fund		\$19.00
ADDISON FLORAL, INC (124)			\$118.00
01-06-2021 Regular - Check #: 556068			\$118.00
SUPPLIES AT PRIN OFF	Education Fund		\$59.00
SUPPLIES AT PRIN OFF	Education Fund		\$59.00
ALARM DETECTION SYSTEMS (21664)			\$868.98
01-06-2021 Regular - Check #: 556069			\$868.98
PUR SVC AT OPERATIONS	O & M Fund		\$868.98
ALBERTSONS (49303)			\$175.68
12-15-2020 Regular - Check #: 556001			\$175.68
SUPPLIES AT SPED	Education Fund		\$175.68
ALLENA SIMON (58131)			\$76.82
01-06-2021 Regular - Check #: 556097			\$76.82
PUR SVC SPED TRANSITIONS	Education Fund		\$76.82
ALMA VILLEGAS (48229)			\$118.03
12-15-2020 Regular - Check #: 3849			\$118.03

CLASSIFIED MEDICAL REIMB	Activity Fund	\$118.03	
AMALGAMATED BANK OF CHICAGO (56286)			\$1,375.00
12-15-2020 Regular - Check #: 555975			\$1,375.00
2015A BOND FEES	Debt Service Fund	\$450.00	
2015B BOND FEES	Debt Service Fund	\$450.00	
2016 BOND FEES	Debt Service Fund	\$475.00	
AMAZON CAPITAL SERVICES (58120)			\$5,142.00
12-15-2020 Regular - Check #: 555976			\$5,142.00
DIST INSTR SUP-CARES	Education Fund	\$2,571.00	
DIST INSTR SUP-CARES	Education Fund	\$2,571.00	
AMERITAS (52853)			\$238.00
12-15-2020 Regular - Check #: 556002			\$119.00
EDUCATION FUND	Education Fund	\$119.00	
12-16-2020 Regular - Check #: 556055			\$119.00
EDUCATION FUND	Education Fund	\$119.00	
AMY FERRARO (41761)			\$50.00
12-15-2020 Regular - Check #: 3850			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
AMY MURPHY (42576)			\$422.34
12-15-2020 Regular - Check #: 556003			\$422.34
SUPPLIES AT FAM CONS	Education Fund	\$422.34	
AMY STARK (27310)			\$50.00
12-15-2020 Regular - Check #: 3851			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
ANDREW WILHOIT (56810)			\$175.00
01-06-2021 Regular - Check #: 556098			\$175.00
PUR SVC WB ATH	Education Fund	\$175.00	
ANN EAKLEY (48567)			\$50.00
12-15-2020 Regular - Check #: 3852			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
ASSURED SOLUTIONS (58121)			\$109.20
12-15-2020 Regular - Check #: 555974			\$109.20
SUPPLIES WB MAINTENANCE	O & M Fund	\$109.20	
AT&T (18491)			\$3,722.25
12-15-2020 Regular - Check #: 556004			\$1,656.72
MEDIA SERVICE	O & M Fund	\$1,656.72	
01-06-2021 Regular - Check #: 556099			\$2,065.53

MEDIA SERVICE	O & M Fund	\$2,065.53	
AURORA NAPER TRANSPORTATION (54285)			\$32,885.00
01-06-2021 Regular - Check #: 556070			\$32,885.00
SP ED TRANSPORTATION	Transportation Fund	\$32,885.00	
AXA EQUITABLE (7986)			\$46,195.12
12-15-2020 Regular - Check #: 556005			\$23,097.56
EDUCATION FUND	Education Fund	\$23,097.56	
12-16-2020 Regular - Check #: 556056			\$23,097.56
EDUCATION FUND	Education Fund	\$23,097.56	
BARBARA JUVAN (57316)			\$50.00
12-15-2020 Regular - Check #: 3853			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
BLUE CROSS AND BLUE SHIELD (51874)			\$3,674.28
12-15-2020 Regular - Check #: 556006			\$3,674.28
DIST MEDICAL INS-EDUC	Education Fund	\$2,987.22	
DIST MEDICAL INS-O&M	O & M Fund	\$687.06	
BLUE CROSS BLUE SHIELD OF IL (54931)			\$24,734.25
12-15-2020 Regular - Check #: 556022			\$24,734.25
DIST MEDICAL INS-EDUC	Education Fund	\$22,566.83	
DIST MEDICAL INS-O&M	O & M Fund	\$2,167.42	
BOLLINGER ENVIRONMENTAL INC (58169)			\$3,200.00
12-15-2020 Regular - Check #: 555977			\$3,200.00
CONSTRUCTION SERVICES	O & M Fund	\$3,200.00	
BRADLEY SCHMIT (55409)			\$50.00
12-15-2020 Regular - Check #: 3854			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
BRANDON MURPHY (51441)			\$60.50
12-15-2020 Regular - Check #: 3855			\$60.50
ADMIN MEDICAL REIMB.	Activity Fund	\$60.50	
BROOKE SIMON (58205)			\$59.88
01-06-2021 Regular - Check #: 556100			\$59.88
SUPPLIES WB READING	Education Fund	\$59.88	
BSN SPORTS (3284)			\$833.96
01-06-2021 Regular - Check #: 3911			\$833.96
ATHLETIC SPECIAL PROJECTS	Activity Fund	\$447.92	
ATHLETIC SPECIAL PROJECTS	Activity Fund	\$386.04	
BUSINESS PROFESSIONALS OF AMERICA (16381)			\$21.00

12-15-2020 Regular - Check #: 3856		\$21.00
AFTER SHCOOL BPA	Activity Fund	\$21.00
CANON FINANCIAL SERVICES (45470)		\$3,861.00
12-15-2020 Regular - Check #: 556007		\$3,861.00
AT CAPITAL LEAS-PRINCIPAL	Debt Service Fund	\$1,122.58
WB CAPITAL LEAS-PRINCIPAL	Debt Service Fund	\$1,122.58
WB CAPITAL LEASE-INTEREST	Debt Service Fund	\$10.42
AT CAPITAL LEASE-INTEREST	Debt Service Fund	\$10.42
AT CAPITAL LEAS-PRINCIPAL	Debt Service Fund	\$680.12
WB CAPITAL LEAS-PRINCIPAL	Debt Service Fund	\$680.12
DO CAPITAL LEAS-PRINCIPAL	Debt Service Fund	\$151.14
AT CAPITAL LEASE-INTEREST	Debt Service Fund	\$37.63
WB CAPITAL LEASE-INTEREST	Debt Service Fund	\$37.63
DO CAPITAL LEASE-INTEREST	Debt Service Fund	\$8.36
CANON SOLUTIONS AMERICA (55867)		\$6,919.92
12-15-2020 Regular - Check #: 556008		\$6,919.92
DUPLICATING AT PRIN OFF	Education Fund	\$1,634.08
DUPLICATING AT PRIN OFF	Education Fund	\$309.39
DUPLICATING WB PRIN OFF	Education Fund	\$87.57
SUPPLIES BUSINESS OFFICE	Education Fund	\$36.59
DUPLICATING WB PRIN OFF	Education Fund	\$1,607.82
DUPLICATING WB PRIN OFF	Education Fund	\$1,555.91
DUPLICATING AT PRIN OFF	Education Fund	\$1,688.56
CDW GOVERNMENT, INC. (15858)		\$753.95
01-06-2021 Regular - Check #: 556071		\$753.95
DIST TECH MATERIALS	Education Fund	\$385.00
DIST TECH MATERIALS	Education Fund	\$149.95
DIST TECH MATERIALS	Education Fund	\$1.00
DIST TECH MATERIALS	Education Fund	\$199.00
DIST TECH MATERIALS	Education Fund	\$19.00
CENTRAL TURF AND (53908)		\$61.50
12-15-2020 Regular - Check #: 555978		\$61.50
SUPPLIES AT MAINTENANCE	O & M Fund	\$61.50
CHARTWELLS DINING SERVICES (56108)		\$59,106.92
12-15-2020 Regular - Check #: 556009		\$1,739.28
SUPPLIES WB FOOD SERVICE	Education Fund	\$869.64
SUPPLIES AT FOOD SERVICES	45 Education Fund	\$869.64
12-15-2020 Regular - Check #: 556010		\$57,367.64

PUR SVC WB FOOD SERVICE	Education Fund	\$31,522.30	
PUR SVC AT FOOD SERVICES	Education Fund	\$25,845.34	
CHEROKEE ROSE EMBROIDERY INC (43374)			\$521.00
12-15-2020 Regular - Check #: 555979			\$521.00
SUPPLIES WB STUDENT ACTIV	Education Fund	\$521.00	
CHICAGO OFFICE TECHNOLOGY GROUP (48568)			\$357.55
12-15-2020 Regular - Check #: 556011			\$357.55
DUPLICATING AT PRIN OFF	Education Fund	\$312.97	
SUPPLIES BUSINESS OFFICE	Education Fund	\$44.58	
CHRIS BAZANT (55629)			\$50.00
01-06-2021 Regular - Check #: 3912			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
CHRISTOPHER GRICE (50093)			\$50.00
12-15-2020 Regular - Check #: 3857			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
COLLEY ELEVATOR CO (51115)			\$1,880.00
12-15-2020 Regular - Check #: 555980			\$1,880.00
PUR SVC WB MAINTENANCE	O & M Fund	\$1,880.00	
COTTAGE HILL OPERATING CO. (236)			\$50,404.85
01-06-2021 Regular - Check #: 556102			\$50,404.85
PUR SVC TRANSPORTATION	Transportation Fund	\$50,404.85	
COTTAGE HILL OPERATING CO. (1670)			\$0.00
01-05-2021 Void - Check #: 555364			(\$17,317.16)
SP ED TRANSPORTATION	Transportation Fund	\$17,317.16	
SP ED TRANSPORTATION	Transportation Fund	(\$17,317.16)	
01-06-2021 Regular - Check #: 556101			\$17,317.16
SP ED TRANSPORTATION	Transportation Fund	\$17,317.16	
COURTNEY VALA (51568)			\$337.61
12-15-2020 Regular - Check #: 556012			\$323.11
SUPPLIES C&T ED IMP GRANT	Education Fund	\$152.91	
SUPPLIES WB I&T	Education Fund	\$91.00	
SUPPLIES WB I&T	Education Fund	\$79.20	
12-15-2020 Regular - Check #: 3858			\$14.50
PRODUCTION/SCREENPRINTING	Activity Fund	\$9.54	
WOOD SHOP	Activity Fund	\$4.96	
DANIEL KRAUSE (46581)	46		\$107.30
12-15-2020 Regular - Check #: 556013			\$100.99

SUPPLIES WB PRIN OFF	Education Fund	\$100.99	
12-15-2020 Regular - Check #: 3859			\$6.31
RESERVE ACTIVITY FUND	Activity Fund	\$6.31	
DANIELA ARIANO (47880)			\$50.00
12-15-2020 Regular - Check #: 3860			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
DANIELLE BRINK (53771)			\$69.00
01-06-2021 Regular - Check #: 556103			\$69.00
PUR SVC BOE PUBLIC REL	Education Fund	\$69.00	
DESTINATION ATHLETE OF COOK/DUPAGE (58123)			\$2,748.00
01-06-2021 Regular - Check #: 556104			\$316.00
SUPPLIES WB ATHLETICS	Education Fund	\$316.00	
01-06-2021 Regular - Check #: 3913			\$2,432.00
WB ATH RES ACT 2014	Activity Fund	\$2,432.00	
DIRECTV (53560)			\$159.99
12-15-2020 Regular - Check #: 556014			\$159.99
MEDIA SERVICE	O & M Fund	\$159.99	
DOUGLAS GIERTZ (58201)			\$50.00
12-15-2020 Regular - Check #: 3861			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
DUPAGE DIST #88 COUNCIL (58128)			\$68.00
12-15-2020 Regular - Check #: 556015			\$34.00
EDUCATION FUND	Education Fund	\$34.00	
12-16-2020 Regular - Check #: 556057			\$34.00
EDUCATION FUND	Education Fund	\$34.00	
DUPAGE DISTRICT #88 COUNCIL (46995)			\$1,089.72
12-15-2020 Regular - Check #: 556016			\$544.86
EDUCATION FUND	Education Fund	\$544.86	
12-16-2020 Regular - Check #: 556058			\$544.86
EDUCATION FUND	Education Fund	\$544.86	
DYNEGY ENERGY SERVICES (55868)			\$33,318.96
12-15-2020 Regular - Check #: 556017			\$33,318.96
ELECTRICITY AT UTILITY	O & M Fund	\$30,271.22	
ELECTRICITY DO	O & M Fund	\$3,047.74	
EASTMAN TIU (40766)			\$100.00
12-15-2020 Regular - Check #: 3862	47		\$100.00
DIST WELLNESS INITIATIVE	Activity Fund	\$100.00	

EDUCATIONAL BENEFIT COOPERATIVE (52629)			\$638,206.74
12-15-2020 Regular - Check #: 556018			\$638,206.74
LIFE INSURANCE/LTD	Education Fund	\$3,153.07	
LIFE INSURANCE/LTD	Education Fund	\$300.00	
DIST MEDICAL INS-EDUC	Education Fund	\$310,879.74	
DIST MEDICAL INS-O&M	O & M Fund	\$22,396.20	
RETIREE HEALTH INS-EDUC	Education Fund	\$15,938.49	
RETIREE HEALTH INS-O&M	O & M Fund	\$1,626.00	
DIST MEDICAL INS-EDUC	Education Fund	\$239,760.20	
DIST MEDICAL INS-O&M	O & M Fund	\$39,152.56	
RETIREE HEALTH INS-EDUC	Education Fund	\$3,739.76	
RETIREE HEALTH INS-O&M	O & M Fund	\$1,260.72	
ELENI SIANIS (56221)			\$150.00
12-15-2020 Regular - Check #: 556019			\$150.00
SUPPLIES WB ART	Education Fund	\$150.00	
ENCOMPASS SUPPLY (57587)			\$554.04
01-06-2021 Regular - Check #: 556072			\$554.04
DIST TECH MATERIALS	Education Fund	\$554.04	
ERIC NORBERG (49717)			\$50.00
12-15-2020 Regular - Check #: 3863			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
ERIKA DELGADO - FINANCIAL SECRETARY (57742)			\$713.76
12-15-2020 Regular - Check #: 556020			\$511.21
SUPPLIES WB PRIN OFF	Education Fund	\$219.12	
SUPPLIES WB VOC ED SPED	Education Fund	\$92.62	
SUPPLIES WB SCIENCE	Education Fund	\$91.58	
SUPPLIES WB HEALTH SVC	Education Fund	\$69.90	
SUPPLIES WB FAM CONS	Education Fund	\$14.00	
SUPPLIES WB SPED	Education Fund	\$13.99	
PS WB IMP INST TITLE I	Education Fund	\$10.00	
12-15-2020 Regular - Check #: 3864			\$202.55
OLYMPIA ACAD SCIENCE CLUB	Activity Fund	\$107.22	
WB ATH RES ACT 2014	Activity Fund	\$70.96	
CATERING WB	Activity Fund	\$22.15	
RESERVE ACTIVITY FUND	Activity Fund	\$2.22	
ESTHER DELGADO (50600)			\$156.04
12-15-2020 Regular - Check #: 3865			\$115.95
CLASSIFIED MEDICAL REIMB	Activity Fund	\$115.95	

01-06-2021 Regular - Check #: 556105			\$8.00
IDEA PUP TRANS SERV PS	Education Fund		\$8.00
01-06-2021 Regular - Check #: 3914			\$32.09
TRANSITIONS PROGRAM	Activity Fund		\$32.09
FEDEX (21654)			\$33.59
01-06-2021 Regular - Check #: 3915			\$33.59
ATHLETIC SPECIAL PROJECTS	Activity Fund		\$33.59
FLINN SCIENTIFIC, INC. (297)			\$325.00
12-15-2020 Regular - Check #: 555981			\$325.00
SUPPLIES WB SCIENCE	Education Fund		\$325.00
FOLLETT SCHOOL SOLUTIONS, INC. (55010)			\$462.09
01-06-2021 Regular - Check #: 556073			\$462.09
BOOKS AT LIBRARY	Education Fund		\$462.09
FRANCZEK (51822)			\$1,091.50
01-06-2021 Regular - Check #: 556074			\$1,091.50
PUR SVC BOE OTHER	Education Fund		\$1,091.50
G. W. BERKHEIMER CO., INC. (1049)			\$25.08
12-15-2020 Regular - Check #: 555982			\$25.08
SUPPLIES AT MAINTENANCE	O & M Fund		\$25.08
GABRIELLE HORABIK (58073)			\$35.00
01-06-2021 Regular - Check #: 3916			\$35.00
CHEERLEADING	Activity Fund		\$35.00
GALIC DISBURSING COMPANY (25119)			\$1,480.00
12-15-2020 Regular - Check #: 556021			\$740.00
EDUCATION FUND	Education Fund		\$740.00
12-16-2020 Regular - Check #: 556059			\$740.00
EDUCATION FUND	Education Fund		\$740.00
GRAINGER, INC. (5777)			\$633.26
12-15-2020 Regular - Check #: 555983			\$343.79
SUPPLIES WB MAINTENANCE	O & M Fund		\$83.55
SUPPLIES WB MAINTENANCE	O & M Fund		\$48.84
SUPPLIES WB MAINTENANCE	O & M Fund		\$18.64
SUPPLIES WB MAINTENANCE	O & M Fund		\$120.42
SUPPLIES AT MAINTENANCE	O & M Fund		\$45.64
SUPPLIES WB MAINTENANCE	O & M Fund		\$26.70
01-06-2021 Regular - Check #: 556075	49		\$289.47
SUPPLIES WB MAINTENANCE	O & M Fund		\$182.28

SUPPLIES AT MAINTENANCE	O & M Fund	\$107.19
HAUSER, IZZO, PETRARCA, (51652)		\$5,244.00
01-06-2021 Regular - Check #: 556076		\$5,244.00
PUR SVC BOE LEGAL SERVICE	Education Fund	\$5,244.00
HINCKLEY SPRING WATER COMPANY (40179)		\$32.00
12-15-2020 Regular - Check #: 556023		\$32.00
SUPPLIES AT PRIN OFF	Education Fund	\$32.00
HOME DEPOT CREDIT SERVICES (28359)		\$21.28
01-06-2021 Regular - Check #: 556077		\$21.28
SUPPLIES AT MAINTENANCE	O & M Fund	\$21.28
HUDL (56987)		\$800.00
01-06-2021 Regular - Check #: 556078		\$800.00
PUR SVC WB ATH	Education Fund	\$800.00
ICTM MATHEMATICS CONTEST (3913)		\$150.00
12-15-2020 Regular - Check #: 556024		\$150.00
SUPPLIES WB MATH	Education Fund	\$150.00
INDUSTRIAL APPRAISAL CO. (5712)		\$925.00
12-15-2020 Regular - Check #: 555984		\$925.00
PUR SVC BOE OTHER	Education Fund	\$925.00
IPA (4343)		\$250.00
01-06-2021 Regular - Check #: 556106		\$250.00
AT STAFF DEVELOPMENT	Education Fund	\$250.00
IVAN JIMENEZ (49701)		\$50.00
12-15-2020 Regular - Check #: 3866		\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
J.W. PEPPER AND SON, INC. (28697)		\$588.88
01-06-2021 Regular - Check #: 556079		\$588.88
SUPPLIES AT MUSIC	Education Fund	\$34.95
SUPPLIES AT MUSIC	Education Fund	\$120.00
SUPPLIES AT MUSIC	Education Fund	\$70.95
SUPPLIES AT MUSIC	Education Fund	\$158.00
SUPPLIES AT MUSIC	Education Fund	\$10.25
SUPPLIES AT MUSIC	Education Fund	\$9.99
SUPPLIES AT MUSIC	Education Fund	\$45.00
SUPPLIES AT MUSIC	Education Fund	\$60.00
SUPPLIES AT MUSIC	Education Fund	\$79.74
JANINE NACHT (24500)		\$749.57

12-15-2020 Regular - Check #: 3867			\$749.57
CLASSIFIED MEDICAL REIMB	Activity Fund		\$749.57
JEFF LASCHINSKI (26838)			\$50.00
12-15-2020 Regular - Check #: 3868			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
JIAN ZHANG (21336)			\$594.39
12-15-2020 Regular - Check #: 3869			\$594.39
ADMIN MEDICAL REIMB.	Activity Fund		\$544.39
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
JOE ARIANO (56612)			\$50.00
12-15-2020 Regular - Check #: 3870			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
JOE KONNEY (49079)			\$50.00
12-15-2020 Regular - Check #: 3871			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
JOSE HERNANDEZ (50614)			\$50.00
12-15-2020 Regular - Check #: 3872			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
JOSTENS INC. (28090)			\$11,902.67
12-15-2020 Regular - Check #: 555985			\$4,274.10
SUPPLIES WB PRIN OFF	Education Fund		\$4,274.10
01-06-2021 Regular - Check #: 556080			\$13.37
SUPPLIES AT PRIN OFF	Education Fund		\$13.37
01-06-2021 Regular - Check #: 3917			\$7,615.20
ATTRIBUTE	Activity Fund		\$7,615.20
JUDIE VITIRITTI-LYNCH (25802)			\$88.00
12-15-2020 Regular - Check #: 556025			\$88.00
SUPPLIES AT LANGUAGE	Education Fund		\$88.00
JULIE FOSTER (27323)			\$50.00
12-15-2020 Regular - Check #: 3873			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
JULIE GRUBE (53915)			\$137.67
12-15-2020 Regular - Check #: 3874			\$137.67
CLASSIFIED MEDICAL REIMB	Activity Fund		\$137.67
JULIO DEL REAL (51465)			\$99.70
12-15-2020 Regular - Check #: 3875		51	\$99.70
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00

ADMIN MEDICAL REIMB.	Activity Fund	\$49.70	
KAREN GRADY (51015)			\$50.00
12-15-2020 Regular - Check #: 3876			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
KATHERINE C MILLING (57808)			\$800.00
12-15-2020 Regular - Check #: 556026			\$800.00
TUITION REIMBURSEMENT	Education Fund	\$800.00	
KELLY E HICKEY (58130)			\$10.00
12-15-2020 Regular - Check #: 556028			\$10.00
AT STAFF DEVELOPMENT	Education Fund	\$10.00	
KELLY HARRINGTON (55417)			\$64.69
12-15-2020 Regular - Check #: 556027			\$64.69
SUPPLIES WB SCIENCE	Education Fund	\$64.69	
KMBS LTD (53955)			\$3,422.89
12-15-2020 Regular - Check #: 556029			\$3,422.89
P.S.IMP INST TITLE II	Education Fund	\$1,979.95	
P.S.IMP INST TITLE II	Education Fund	\$1,195.44	
PUR SVC DIST TECH	Education Fund	\$247.50	
KONICA MINOLTA PREMIER FINANCE (55096)			\$793.83
12-15-2020 Regular - Check #: 556030			\$793.83
LEASE PRINCIPAL	Education Fund	\$485.60	
LEASE PRINCIPAL	Education Fund	\$308.23	
LAKE-COOK DISTRIBUTORS, INC. (25487)			\$125.90
01-06-2021 Regular - Check #: 556081			\$125.90
SUPPLIES AT READING LAB	Education Fund	\$125.90	
LAURA WEINBRENNER (56411)			\$74.50
01-06-2021 Regular - Check #: 556107			\$74.50
SUPPLIES AT SPED	Education Fund	\$74.50	
LAWSON PRODUCTS, INC. (1125)			\$622.11
01-06-2021 Regular - Check #: 556082			\$622.11
SUPPLIES WB MAINTENANCE	O & M Fund	\$622.11	
LEN'S ACE HARDWARE (114)			\$19.98
01-06-2021 Regular - Check #: 556083			\$19.98
SUPPLIES AT MATH	Education Fund	\$19.98	
LEVONNE CESCOLINI-BOYER (16576)			\$152.37
01-06-2021 Regular - Check #: 3918	52		\$152.37
ORCHESIS	Activity Fund	\$152.37	

LIBRARIES FIRST (56122)			\$650.00
12-15-2020 Regular - Check #: 555986			\$650.00
PUR SVC DIST TECH	Education Fund		\$650.00
LINCOLN INVESTMENT PLANNING INC. (1241)			\$8,041.66
12-15-2020 Regular - Check #: 556031			\$4,020.83
EDUCATION FUND	Education Fund		\$4,020.83
12-16-2020 Regular - Check #: 556060			\$4,020.83
EDUCATION FUND	Education Fund		\$4,020.83
LINDEN OAKS TUTORING SERVICES (53238)			\$734.42
12-15-2020 Regular - Check #: 555987			\$734.42
AT HOME & HOSP TUTORING	Education Fund		\$424.44
AT HOME & HOSP TUTORING	Education Fund		\$309.98
LINDSEY THOMAS (55093)			\$50.00
12-15-2020 Regular - Check #: 3877			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
LOURDES PINA (47288)			\$500.00
01-06-2021 Regular - Check #: 556108			\$500.00
SUPPLIES WB GUIDANCE	Education Fund		\$500.00
MARCY STUKENBERG (56607)			\$181.69
12-15-2020 Regular - Check #: 3878			\$181.69
CLASSIFIED MEDICAL REIMB	Activity Fund		\$181.69
MARIA OPLAWSKI (55755)			\$50.00
01-06-2021 Regular - Check #: 3919			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
MARIA RAMON (21915)			\$50.00
12-15-2020 Regular - Check #: 3879			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
MARILIA DA SILVA (55883)			\$50.00
12-15-2020 Regular - Check #: 3880			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
MARITZA FRANCISCO (41746)			\$99.00
12-15-2020 Regular - Check #: 556032			\$99.00
SUPPLIES WB TECH	Education Fund		\$99.00
MARK GARLITZ (54878)			\$50.00
12-15-2020 Regular - Check #: 3881			\$50.00
DIST WELLNESS INITIATIVE	53 Activity Fund		\$50.00
MARK OLSON (22699)			\$50.00

12-15-2020 Regular - Check #: 3882			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
MARKLUND (25087)			\$7,436.52
01-06-2021 Regular - Check #: 556109			\$7,436.52
SPED PRIVATE TUITION ATHS	Education Fund		\$7,436.52
MARYVILLE ACADEMY (23941)			\$408.94
01-06-2021 Regular - Check #: 556110			\$408.94
SPED PRIVATE TUITION ATHS	Education Fund		\$408.94
MATRIX TRUST COMPANY (56259)			\$1,960.00
12-15-2020 Regular - Check #: 556033			\$980.00
EDUCATION FUND	Education Fund		\$980.00
12-16-2020 Regular - Check #: 556061			\$980.00
EDUCATION FUND	Education Fund		\$980.00
MCMASTER CARR SUPPLY CO. (1034)			\$154.21
12-15-2020 Regular - Check #: 555988			\$154.21
SUPPLIES AT PRIN OFF	Education Fund		\$154.21
MECHANICAL CONCEPTS OF ILLINOIS INC (57692)			\$40,981.31
12-15-2020 Regular - Check #: 555989			\$40,981.31
BUILDING IMPROVEMENTS	O & M Fund		\$40,981.31
METROPOLITAN LIFE INS. COMPANY (776)			\$500.00
12-15-2020 Regular - Check #: 556034			\$250.00
EDUCATION FUND	Education Fund		\$250.00
12-16-2020 Regular - Check #: 556062			\$250.00
EDUCATION FUND	Education Fund		\$250.00
MICHAEL SULLIVAN (18542)			\$50.00
12-15-2020 Regular - Check #: 3883			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
NARDI'S PIZZA (17950)			\$336.00
12-15-2020 Regular - Check #: 555990			\$336.00
SUPPLIES AT PRIN OFF	Education Fund		\$168.00
SUPPLIES AT PRIN OFF	Education Fund		\$168.00
NATIONAL DANCE ALLIANCE (58199)			\$475.00
12-15-2020 Regular - Check #: 555991			\$475.00
PUR SVC AT ATH	Education Fund		\$475.00
NATIONAL RESTAURANT ASSOCIATION (54698)			\$1,740.00
01-06-2021 Regular - Check #: 556084		54	\$1,740.00
SUPPLIES WB TITLE I	Education Fund		\$750.00

SUPPLIES WB TITLE I	Education Fund	\$990.00	
NEW HORIZON CENTER (53518)			\$7,359.30
01-06-2021 Regular - Check #: 556111			\$7,359.30
SPED PRIVATE TUITION WBHS	Education Fund	\$7,359.30	
NEWPORT TRUST COMPANY (56733)			\$7,540.00
12-15-2020 Regular - Check #: 556035			\$3,770.00
EDUCATION FUND	Education Fund	\$3,770.00	
12-16-2020 Regular - Check #: 556063			\$3,770.00
EDUCATION FUND	Education Fund	\$3,770.00	
NICOR GAS (1284)			\$3,826.85
12-15-2020 Regular - Check #: 556036			\$262.44
HEATING DO	O & M Fund	\$262.44	
12-15-2020 Regular - Check #: 556037			\$1,760.91
HEATING WB UTILITY	O & M Fund	\$1,760.91	
12-15-2020 Regular - Check #: 556038			\$1,803.50
HEATING AT UTILITY	O & M Fund	\$1,803.50	
NORTHWEST COMMUNITY HEALTHCARE (45078)			\$480.75
12-15-2020 Regular - Check #: 555992			\$238.45
AT HOME & HOSP TUTORING	Education Fund	\$238.45	
01-06-2021 Regular - Check #: 556085			\$242.30
AT HOME & HOSP TUTORING	Education Fund	\$242.30	
OMBUDSMAN EDUC. SERVICES LTD. (874)			\$11,629.63
01-06-2021 Regular - Check #: 556112			\$11,629.63
SPED PRIVATE TUITION WBHS	Education Fund	\$6,213.09	
SPED PRIVATE TUITION ATHS	Education Fund	\$5,416.54	
OVERDRIVE EDUCATION (56569)			\$1,062.62
01-06-2021 Regular - Check #: 556086			\$1,062.62
BOOKS WB LIBRARY	Education Fund	\$35.00	
BOOKS AT LIBRARY	Education Fund	\$35.00	
BOOKS WB LIBRARY	Education Fund	\$55.00	
BOOKS AT LIBRARY	Education Fund	\$55.00	
BOOKS WB LIBRARY	Education Fund	\$35.23	
BOOKS AT LIBRARY	Education Fund	\$35.23	
BOOKS WB LIBRARY	Education Fund	\$85.87	
BOOKS AT LIBRARY	Education Fund	\$85.86	
BOOKS WB LIBRARY	Education Fund	\$27.49	
BOOKS AT LIBRARY	Education Fund	\$27.49	
BOOKS AT LIBRARY	Education Fund	\$266.49	

BOOKS WB LIBRARY	Education Fund	\$266.48
BOOKS WB LIBRARY	Education Fund	\$26.24
BOOKS AT LIBRARY	Education Fund	\$26.24
PACIFIC LIFE (43739)		\$3,460.00
12-15-2020 Regular - Check #: 556039		\$1,730.00
EDUCATION FUND	Education Fund	\$1,730.00
12-16-2020 Regular - Check #: 556064		\$1,730.00
EDUCATION FUND	Education Fund	\$1,730.00
PADDOCK PUBLICATIONS, INC. (12849)		\$257.60
01-06-2021 Regular - Check #: 556087		\$257.60
PUR SVC BOE ADVERTISING	Education Fund	\$257.60
PARKLAND PREPARATORY ACADEMY (53162)		\$6,429.55
01-06-2021 Regular - Check #: 556113		\$6,429.55
SPED PRIVATE TUITION WBHS	Education Fund	\$6,429.55
PATRICIA HOCHHEIMER (51353)		\$200.00
01-06-2021 Regular - Check #: 3920		\$200.00
AT BEST BUDDIES CLUB	Activity Fund	\$200.00
PITNEY BOWES (849)		\$4,733.49
12-15-2020 Regular - Check #: 556040		\$4,733.49
LEASE PRINCIPAL	Education Fund	\$1,791.51
LEASE PRINCIPAL	Education Fund	\$1,791.51
LEASE PRINCIPAL	Education Fund	\$611.97
LEASE PRINCIPAL	Education Fund	\$538.50
PNK CONSTRUCTION (58187)		\$48,817.80
12-15-2020 Regular - Check #: 555993		\$48,817.80
CAP PROJECT-WB	Capital Projects Fund	\$48,817.80
POWERSCHOOL GROUP LLC (49183)		\$3,360.00
01-06-2021 Regular - Check #: 556088		\$3,360.00
CONSULTANT DATA PROCESS	Education Fund	\$1,680.00
CONSULTANT DATA PROCESS	Education Fund	\$1,680.00
QUADIENT LEASING USA INC (58116)		\$2,155.38
12-15-2020 Regular - Check #: 556041		\$2,155.38
LEASE PRINCIPAL	Education Fund	\$2,155.38
RAMROD DISTRIBUTORS, INC. (14417)		\$944.36
01-06-2021 Regular - Check #: 556089		\$944.36
SUPPLIES WB CUSTODIAL	56 M Fund	\$944.36
REBECCA BOISSE (56059)		\$200.00

01-06-2021 Regular - Check #: 3921			\$200.00
THEATER DRAMA	Activity Fund		\$200.00
RELIANCE STANDARD LIFE INSURANCE CO (53237)			\$410.46
12-15-2020 Regular - Check #: 556042			\$410.46
EDUCATION FUND	Education Fund		\$410.46
REPUBLIC SERVICES #551 (55610)			\$663.42
12-15-2020 Regular - Check #: 556043			\$108.17
REFUSE DISPOSAL DO	O & M Fund		\$108.17
12-15-2020 Regular - Check #: 556044			\$170.00
REFUSE DISPOSAL AT OPER	O & M Fund		\$170.00
12-15-2020 Regular - Check #: 556045			\$385.25
REFUSE DISPOSAL AT OPER	O & M Fund		\$385.25
RICHARD ORTIZ (55782)			\$1,199.26
12-15-2020 Regular - Check #: 556046			\$1,199.26
TUITION REIMBURSEMENT	Education Fund		\$599.63
TUITION REIMBURSEMENT	Education Fund		\$599.63
ROB SERIO (48053)			\$50.00
12-15-2020 Regular - Check #: 3884			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
ROBERT BUDLER (58204)			\$40.00
01-06-2021 Regular - Check #: 3922			\$40.00
AT INTERACT CLUB	Activity Fund		\$40.00
ROBERT HARVEY (58203)			\$50.00
12-15-2020 Regular - Check #: 3885			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
ROCK VALLEY PUBLISHING, LLC (50142)			\$1,012.50
12-15-2020 Regular - Check #: 555994			\$1,012.50
PUR SVC BOE PUBLIC REL	Education Fund		\$1,012.50
ROE PROFESSIONAL SERVICES (25471)			\$7,360.00
12-15-2020 Regular - Check #: 556047			\$7,360.00
TUITION-OTHR IN STATE-GOV	Education Fund		\$4,160.00
TUITION-OTHR IN STATE-GOV	Education Fund		\$3,200.00
ROSEANN JANUSZ (53037)			\$50.00
12-15-2020 Regular - Check #: 3886			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
RUNCO OFFICE SUPPLY & EQUIPMENT CO (57315)			\$146.75
12-15-2020 Regular - Check #: 555995		57	\$146.75

SUPPLIES WB PRIN OFF	Education Fund	\$139.26	
SUPPLIES WB PRIN OFF	Education Fund	\$7.49	
RYAN DOMERACKI (57058)			\$2,500.00
12-11-2020 Void - Check #: 3844			(\$50.00)
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
DIST WELLNESS INITIATIVE	Activity Fund	(\$50.00)	
12-15-2020 Regular - Check #: 3887			\$2,550.00
CLASS CHILD CARE REIMB	Activity Fund	\$2,500.00	
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
SANDRA KRAUSE (55931)			\$108.09
12-15-2020 Regular - Check #: 3888			\$108.09
CLASSIFIED MEDICAL REIMB	Activity Fund	\$58.09	
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
SASED (853)			\$45,687.37
01-06-2021 Regular - Check #: 556114			\$45,687.37
IDEA-PMTS TO OTH GOV UNIT	Education Fund	\$45,687.37	
SCHROEDER'S ACE HARDWARE (116)			\$194.82
12-15-2020 Regular - Check #: 555996			\$85.50
SUPPLIES WB MAINTENANCE	O & M Fund	\$28.15	
SUPPLIES DO MAINTENANCE	O & M Fund	\$19.77	
SUPPLIES DO MAINTENANCE	O & M Fund	\$6.00	
SUPPLIES DO MAINTENANCE	O & M Fund	\$4.59	
SUPPLIES DO MAINTENANCE	O & M Fund	\$26.99	
01-06-2021 Regular - Check #: 556090			\$109.32
SUPPLIES DO MAINTENANCE	O & M Fund	\$59.33	
SUPPLIES AT MAINTENANCE	O & M Fund	\$49.99	
SEIU LOCAL 73 (1595)			\$2,194.40
12-15-2020 Regular - Check #: 555972			\$1,097.20
EDUCATION FUND	Education Fund	\$1,097.20	
12-16-2020 Regular - Check #: 556053			\$1,097.20
EDUCATION FUND	Education Fund	\$1,097.20	
SHANNON GIERTZ (24057)			\$50.00
12-15-2020 Regular - Check #: 3890			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
SHERI D'AMBROSE (4609)			\$106.98
01-06-2021 Regular - Check #: 3923	58		\$106.98
STUDENT COUNCIL	Activity Fund	\$106.98	
SHERWIN-WILLIAMS (53656)			\$163.28

01-06-2021 Regular - Check #: 556091			\$163.28
SUPPLIES WB MAINTENANCE	O & M Fund	\$163.28	
SHILPA SHAH (48257)			\$50.00
12-15-2020 Regular - Check #: 3891			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
SPECIAL EDUCATION SYSTEMS INC (43772)			\$262.36
01-06-2021 Regular - Check #: 556092			\$262.36
SP ED TRANSPORTATION	Transportation Fund	\$262.36	
SRFAX (57531)			\$15.90
01-06-2021 Regular - Check #: 556093			\$15.90
PUR SVC DIST TECH	Education Fund	\$15.90	
STEPHANIE ENNIS (53716)			\$50.00
12-15-2020 Regular - Check #: 3892			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
STEPHANIE NITKA (56055)			\$27.98
01-06-2021 Regular - Check #: 3924			\$27.98
TRANSITIONS PROGRAM	Activity Fund	\$27.98	
STREAMWOOD BEHAVIORAL (26271)			\$3,796.74
01-06-2021 Regular - Check #: 556115			\$3,796.74
SPED PRIVATE TUITION WBHS	Education Fund	\$3,796.74	
SUN LIFE ASSURANCE CO OF CANADA (57720)			\$5,599.82
12-15-2020 Regular - Check #: 556048			\$5,599.82
LIFE INSURANCE/LTD	Education Fund	\$5,599.82	
SUSAN BOWER (55224)			\$50.00
12-15-2020 Regular - Check #: 3893			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
SUSANNA NOLTE (52976)			\$451.13
12-15-2020 Regular - Check #: 3894			\$451.13
CLASSIFIED MEDICAL REIMB	Activity Fund	\$451.13	
TERESA KIKOS (56400)			\$197.20
12-15-2020 Regular - Check #: 3895			\$197.20
CLASSIFIED MEDICAL REIMB	Activity Fund	\$147.20	
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
TERRI WOEBEL (51772)			\$50.00
12-15-2020 Regular - Check #: 3896			\$50.00
DIST WELLNESS INITIATIVE	59 Activity Fund	\$50.00	
TERRY ARTMAN (48549)			\$50.00

12-15-2020 Regular - Check #: 3897			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
TERRY BOWER (58202)			\$50.00
12-15-2020 Regular - Check #: 3898			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
THERESA MARZULLO (46566)			\$50.00
12-15-2020 Regular - Check #: 3899			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
THOMAS BENDICSEN (45216)			\$48.33
12-15-2020 Regular - Check #: 3900			\$96.66
DIST WELLNESS INITIATIVE	Activity Fund	\$48.33	
DIST WELLNESS INITIATIVE	Activity Fund	\$48.33	
DIST WELLNESS INITIATIVE	Activity Fund	(\$48.33)	
DIST WELLNESS INITIATIVE	Activity Fund	(\$48.33)	
12-15-2020 Void - Check #: 3900			(\$96.66)
DIST WELLNESS INITIATIVE	Activity Fund	\$48.33	
DIST WELLNESS INITIATIVE	Activity Fund	\$48.33	
DIST WELLNESS INITIATIVE	Activity Fund	(\$48.33)	
DIST WELLNESS INITIATIVE	Activity Fund	(\$48.33)	
12-16-2020 Regular - Check #: 3910			\$48.33
DIST WELLNESS INITIATIVE	Activity Fund	\$48.33	
TRAVIS WOLFF (50016)			\$50.00
12-15-2020 Regular - Check #: 3901			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
TRI-ANGLE SCREEN PRINT (21856)			\$980.00
12-15-2020 Regular - Check #: 3902			\$980.00
NATIONAL HONOR SOCIETY	Activity Fund	\$980.00	
TROPHIES BY GEORGE (17960)			\$632.00
12-15-2020 Regular - Check #: 3903			\$632.00
IND EVENTS SPEECH TEAM	Activity Fund	\$632.00	
TRUDY SULITA (45769)			\$50.00
12-15-2020 Regular - Check #: 3904			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
TRYAD SOLUTIONS (55052)			\$390.00
12-15-2020 Regular - Check #: 3905			\$390.00
THEATER DRAMA	Activity Fund	\$390.00	
UMB BANK F/B/O AXA (57418)			\$8,020.00

12-15-2020 Regular - Check #: 556049			\$4,010.00
EDUCATION FUND	Education Fund		\$4,010.00
12-16-2020 Regular - Check #: 556065			\$4,010.00
EDUCATION FUND	Education Fund		\$4,010.00
UNITED GRAPHICS & MAILING GROUP (57419)			\$60.00
12-15-2020 Regular - Check #: 3906			\$60.00
THEATER DRAMA	Activity Fund		\$60.00
UNITED PARCEL SERVICE (6763)			\$12.58
01-06-2021 Regular - Check #: 556094			\$12.58
PUR SVC POSTAGE - AT	Education Fund		\$12.58
USPS-POC (58048)			\$5,000.00
01-06-2021 Regular - Check #: 556116			\$5,000.00
PUR SVC BOE POSTAGE	Education Fund		\$5,000.00
VARIABLE ANNUITY LIFE INS. CO. (772)			\$5,716.00
12-15-2020 Regular - Check #: 556050			\$2,858.00
EDUCATION FUND	Education Fund		\$2,858.00
12-16-2020 Regular - Check #: 556066			\$2,858.00
EDUCATION FUND	Education Fund		\$2,858.00
VERONICA BANUELOS (57292)			\$50.00
12-15-2020 Regular - Check #: 3907			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
VILLAGE OF ADDISON (136)			\$141.42
01-06-2021 Regular - Check #: 556117			\$141.42
SUPPLIES WB MAINTENANCE	O & M Fund		\$87.63
SPED TRANSPRTATION SUPPLY	Transportation Fund		\$29.36
SUPPLIES AT DRIVER ED	Education Fund		\$24.43
VILLAGE OF VILLA PARK (13137)			\$3,296.76
12-15-2020 Regular - Check #: 556051			\$68.33
WATER WB UTILITY	O & M Fund		\$68.33
12-15-2020 Regular - Check #: 556052			\$3,228.43
WATER WB UTILITY	O & M Fund		\$3,228.43
VISTA HIGHER LEARNING (54681)			\$29,312.25
12-15-2020 Regular - Check #: 555997			\$29,312.25
SUPPLIES AT TITLE I	Education Fund		\$14,656.13
SUPPLIES WB TITLE I	Education Fund		\$14,656.12
WARD'S NATURAL SCIENCE (506)			\$43.69
12-15-2020 Regular - Check #: 555998			\$43.69

SUPPLIES WB SCIENCE	Education Fund	\$43.69
WEST SUBURBAN TEACHERS UNION (1594)		\$26,366.14
12-15-2020 Regular - Check #: 555973		\$13,183.07
EDUCATION FUND	Education Fund	\$13,183.07
12-16-2020 Regular - Check #: 556054		\$13,183.07
EDUCATION FUND	Education Fund	\$13,183.07
WHITE COTTAGE CRAFTS (57528)		\$2,426.00
12-15-2020 Regular - Check #: 3908		\$2,426.00
KIWANIS KEY CLUB	Activity Fund	\$2,426.00
WIGHT & COMPANY (511)		\$855.86
12-15-2020 Regular - Check #: 555999		\$855.86
A&E CONSTRUCTION SERVICE	Capital Projects Fund	\$855.86
YVONNE TSAGALIS (50994)		\$50.00
12-15-2020 Regular - Check #: 3909		\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
ZOOM VIDEO COMMUNICATIONS, INC (57990)		\$90.00
01-06-2021 Regular - Check #: 556095		\$90.00
PUR SVC DIST TECH	Education Fund	\$90.00

TO: Dr. Jean Barbanente
Board of Education

DATE: January 7, 2021

FROM: Mr. Edward Hoster

RE: **Authorization to Prepare Tentative Budget for 2021-22**

The attached resolution is presented for the Board of Education approval to fulfill our annual requirement to officially establish the fiscal year and designate someone to prepare and publish the tentative budget for the coming fiscal year 2021-22, in accordance with the Illinois School Code Section 17-1.

Suggested Motion:

Move that the Board of Education adopt the Resolution Authorizing Preparation and Publication of the Tentative Budget for Fiscal Year 2021-22.

**RESOLUTION AUTHORIZING PREPARATION
AND PUBLICATION OF TENTATIVE BUDGET**

WHEREAS, pursuant to Section 17-1 of The Illinois School Code, a school board shall fix the school district's fiscal year and designate a person or persons to prepare its tentative budget with such budget to be made conveniently available to the public for inspection for at least 30 days prior to final action thereon; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of DuPage High School District 88, DuPage County, Illinois, as follows:

Section 1. That the Board of Education hereby finds that the recital contained in the preamble to this Resolution is full, true and correct and does hereby incorporate it into this Resolution by reference.

Section 2. The fiscal year for the School District shall commence on July 1, 2021 and conclude on June 30, 2022.

Section 3. The Administration is designated and directed to prepare a tentative budget and make such budget available for public inspection and to publish notice thereof pursuant to Section 17-1 of the Illinois School Code.

Section 4. All other motions or resolutions or parts of motions or resolutions in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect immediately and forthwith upon its passage.

Section 5. If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any other sections, paragraphs, clauses, or provisions of this Resolution.

Section 6. This Resolution shall be in force and effect upon its adoption.

Member _____ moved for the adoption of the foregoing resolution, and

Member _____ seconded the motion. Upon a roll call vote being taken, the

members voted as follows:

AYES: _____

NAYS: _____

ABSENT: _____

The President declared the motion duly adopted.

Dated this 11th day of January, 2021

President, Board of Education

ATTEST:

Secretary, Board of Education

Notice of Appointment of Authorized IMRF Agent

Upon the appointment of the current IMRF agent, Dr. Jean Barbanente, to the Interim Superintendent the Board of Education will be required to appoint a replacement authorized agent. Mr. Jack Andrews, Interim Director of Human Resources will replace Dr. Jean Barbanente as the District 88 Authorized IMRF Agent.

SUGGESTED MOTION

Move that the Board of Education appoint Mr. Jack Andrews, Interim Director of Human Resources as the replacement agent for the District 88 IMRF authorized agent.

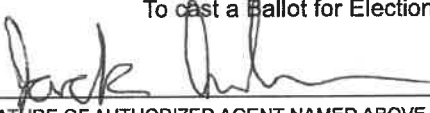


NOTICE OF APPOINTMENT OF AUTHORIZED AGENT

IMRF Form 2.20 (Rev. 10/2014)

INSTRUCTIONS

- The governing body of an IMRF employer (including townships) can appoint any qualified party as the employer's IMRF Authorized Agent.
- The governing body makes the appointment by adopting a resolution.
- The clerk or secretary of the governing body must certify the appointment (see Certification below).
- Mail the completed form to the Illinois Municipal Retirement Fund.
- A copy of the completed form should be retained by the employer.
- The new Authorized Agent will need to register for a new User ID on IMRF Employer Access.

EMPLOYER NAME DuPage High School District 88		EMPLOYER IMRF I.D. NUMBER 02404	
AUTHORIZED AGENT'S SALUTATION <input type="checkbox"/> Dr. <input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.	LAST NAME Andrews	FIRST NAME Jack	MIDDLE INITIAL JR., SR., II, ETC. M
TYPE OF GOVERNING BODY Public School District			
DATE APPOINTMENT MADE (MM/DD/YYYY) 12/14/2020	EFFECTIVE DATE OF APPOINTMENT (MM/DD/YYYY) 12/15/2020	POSITION TITLE Interim Director of Human Resources	
Powers and duties delegated to Authorized Agent pursuant to Sec. 7-135 of Illinois Pension Code by governing body (P.A. 97-0328 removed the requirement that the Authorized Agent be a participant in IMRF to file a petition or cast a ballot):			
To file Petition for Nominations of an Executive Trustee of IMRF		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
To cast a Ballot for Election of an Executive Trustee of IMRF		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
X 		01/07/2021	
SIGNATURE OF AUTHORIZED AGENT NAMED ABOVE		DATE (MM/DD/YYYY)	
CERTIFICATION			
I, _____, do hereby certify that I am _____			
NAME		CLERK OR SECRETARY	
of the DuPage High School District 88			
NAME OF EMPLOYER			
and the keeper of its books and records and the foregoing appointment and delegation were made by resolution duly adopted on the date indicated.			
SEAL		SIGNATURE OF CLERK OR SECRETARY	
BUSINESS ADDRESS			
All correspondence and communications with the Authorized Agent are to be addressed as follows:			
NAME (IF DIFFERENT FROM ABOVE)			
<input checked="" type="checkbox"/> Mr. <input type="checkbox"/> rs. <input type="checkbox"/> Ms.			
BUSINESS ADDRESS			
2 Friendship Plaza			
CITY STATE AND ZIP + 4			
Addison, IL 60101			
DAYTIME TELEPHONE NO. (with Area Code)		ALTERNATE TELEPHONE NUMBER (with Area Code)	
(630) 458-4512			
FAX NO. (with Area Code)		EMAIL ADDRESS	
(630) 530-6063		jmandrews@dupage88.net	

IMRF

2211 York Road Suite 500 Oak Brook, IL 60523-2337

Employer Only Phone: 1-800-728-7971 Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673) Fax (630) 706-4289

PERSONNEL REPORT

January 11, 2021

CERTIFIED STAFF APPOINTMENT:

It is recommended that the board approve the following certified staff appointment:

Conor Jansen
Willowbrook Part-time English Teacher
Salary: \$9,789.69; 2/11ths of Scale I, Step 1 - \$53,843.37
Effective: January 4, 2021

CERTIFIED STAFF CHANGE IN STATUS:

It is recommended that the board approve the following certified staff change in status:

Yusuf Shah
From Part-time Special Education Teacher to Full-time Special Education Teacher
Salary: \$51,395.92; Scale I, Step 1- \$53,843.37
Effective: January 4, 2020

CLASSIFIED STAFF APPOINTMENT:

It is recommended that the board approve the following classified staff appointment:

Elizabeth Carnahan
Willowbrook Literacy Teacher Aide
Salary: \$10,194.66
Effective: January 19, 2021

CLASSIFIED STAFF CHANGE IN STATUS:

It is recommended that the board approve the following classified staff change in status:

Francesca Terracciano
From Full-time Student Supervisor to Full-time Special Education 1:1 Teacher Aide
Salary: \$13,039.39
Effective: January 12, 2021

CLASSIFIED STAFF RETIREMENT:

It is recommended that the board accept the following classified staff retirement:

Susanna Nolte
Willowbrook Literacy Teacher Aide
Previously Approved Effective Date: December 18, 2020
Updated Effective Date: January 4, 2021 at which time Sue will have completed 11 years of service with District 88.

CLASSIFIED STAFF UNPAID LEAVE OF ABSENCE REQUEST:

It is recommended that you approve the following classified staff unpaid leave of absence:

Loriene Stephenson
Addison Trail Literacy Teacher Aide
Effective: February 1, 2021 – March 12, 2021

CLASSIFIED STAFF RESIGNATIONS:

It is recommended that the board approve the following classified resignations:

Jennifer Martin
Willowbrook Special Education Teacher Aide
Effective: December 15, 2020

Colin Madison
Willowbrook Special Education Teacher Aide
Effective: December 16, 2020

Mark Mandarino
Willowbrook Student Supervisor
Effective: January 4, 2021

Francesca Holloway-Jones
Willowbrook Vocational Coach
Effective: January 5, 2021

Christopher Kirpatrick
Willowbrook Vocational Coach
Effective: January 5, 2021

SUGGESTED MOTION

Move that the Board of Education approve the Personnel Report as presented.

8. Information/Discussion Items

A. Villa Park Garden Station TIF Developer Proposal

TO: Dr. Jean Barbanente
Board of Education

DATE: January 4, 2021

FROM: Mr. Edward Hoster

RE: Villa Park Garden Station TIF Developer Proposal - Update

Following our brief discussion at the December 14, 2020 board meeting, we've had further discussion with the Village of Villa Park regarding this request to agree to the maximum 7.5% tuition reimbursement. The initial perspective was wholly focused on the terms of the Intergovernmental Agreement ensuring us full reimbursement for any and all high school age students that might reside within the proposed development. Further consideration would take the long-term perspective about the improved property value or assessed value of taxable property when the TIF expires in the year 2036 or 15 years. The proposed development is projected to add a conservative \$38 million of new assessed property (\$115 million project x 33% using current dollars) which benefits the community taxpayers and the other taxing agencies with "new property". As such the annual property tax in current dollars would generate approximately \$600,000 of additional tax revenue per year. This is completely dependent on the value of the property in the year that the TIF expires. **The Village is asking for the opportunity to present the project at the upcoming meeting January 11, 2021.**

The financial exposure to the capped tuition at 7.5% versus the TIF Act allowance of 13% is not easily estimated as it would require us to estimate the number of concurrent high school age students. Furthermore, the formula requires annual updating to determine the tuition amount net of state funding from our annual audit. Their consultants are allowing for a maximum of 6 high school age students and 15 elementary school age students per year from the 344 unit development. Past trends for this type of housing indicates a very low residency of high school age students and likely more elementary age students. However, using their assumptions the exposure to the capped tuition would be approximately \$1,200,000 over the 15 year term. To clarify, if no high school age students reside there during the 15 year remaining term of the TIF, we have not incurred additional cost nor forfeited any funding.

B. Update- COVID-19 Re-Opening Plan- The DuPage High School District 88 Return to School76 Plan

COVID-19 Re-Opening Plan-

The DuPage High School District 88 Return to School Plan Update

Dr. Barbanente will provide an update on the District 88 Return to School Plan at the January 11th Board meeting.

During the October 5, 2020 meeting, the District 88 Board of Education approved the administration's recommendation to align the COVID-19 Re-Opening Plan-DuPage High School District 88 Return to School Plan with the DuPage County return to school framework and the DuPage County COVID-19 School Metrics Guidance that was released on August 28, 2020 (<http://www.dupagehealth.org/ReturnToSchool>)

In the DCHD model, there are three levels of transmission that we will be monitoring weekly: Minimal, Moderate, and Substantial Community Transmission. Each of these levels is determined by a variety of factors, including:

- The county-level risk metric color (Orange or Blue)
- Weekly cases per 100,000 people
- Changes in the weekly county overall case numbers
- Changes in the weekly county youth numbers (under the age of 20)
- Positivity rates
- The neighboring/regional indicator level (Cook, Kane, and Will). As health experts learn more about COVID and community spread, these metrics may be modified or changed

DuPage County's Level of COVID-19 Community Transmission is determined by the **highest category** in which a **single metric** is met or exceeded. For example, if one metric is met or exceeded in the "Substantial Community Transmission" category, DuPage County will be at that level. When considering a **shift to more in-person learning, all metrics should be under the identified thresholds for a given level for at least 2 consecutive weeks**. For example, all metrics in the "Minimal Community Transmission" category should be below the identified thresholds for at least 2 consecutive weeks before DuPage County will be listed in the "Minimal Community Transmission" level.

As of January 11th, 2021 DuPage, County remains in substantial community transmission. Therefore, the administration is not recommending to change the stage of the plan at this time.

EDUCATIONAL FOCUS

Remote Learning Instructional Showcase: Connecting and Caring for Students. Assistant Principals Iridia Niewinski and Bob Daly will showcase PPS services and programs in a remote setting.

EDUCATIONAL FOCUS

Mrs. Yvonne Tsagalis, Assistant Superintendent for Curriculum and Instruction, will share the Educational focus topic for the January 25, 2021 Board of Education meeting. On January 25, the district will provide an update on our AVID programming.

FOIA REQUEST

On December 29, 2020, DuPage High School District 88 received a request via email from Mr. Ken Deloian, SmartProcure for the following information through the Freedom of Information Act (FOIA):

Any and all purchasing records from 09/28/2020 to current.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

FOIA request was sent to Mr. Ken Deloian at kdeloian@smartprocure.com on January 4, 2021.

BOARD POLICY 1ST READING- JANUARY 11, 2021

POLICIES AND DESCRIPTORS

The DuPage High School District 88 Policy Committee met on November 19, 2020. We reviewed the policy recommendations from PRESS (Policy Reference Education Subscription Service) which reflect recent legislative and legal changes. The recommendations range from a simple revision to footnotes to additions and/or deletions of language (words, sentences, paragraphs, and or complete policies). The district also receives recommended changes to administrative procedures or exhibits (which are documents that support the enforcement and implementation of Board Policies and Guide Practice).

In each of the Board Policies that follow, recommended revisions are noted in underline and/or strikeout text and are indicated with a different font color (red, blue, purple, orange, or grey). The suggested changes bring District 88 Board of Education' s existing policies into compliance with revised code and new legislation.

II. School Board

2:125 Board Member Compensation; Expenses

The policy, Legal References, and footnotes are updated in response to the Grant Accountability and Transparency Act (GATA), 30 ILCS 708/,and in anticipation of grant monitoring activity by the Ill. State Board of Education (ISBE) during the 2020-21 school year. A new subhead, Additional Requirements for Travel Expenses Charged to Federal and State Grants, is added. Continuous improvement updates and minor style changes are also made to the policy and footnotes.

2:160 Board Attorney

The policy and footnotes are updated in response to a five-year review and PRESS Advisory Board (PAB) feedback.

2:220 School Board Meeting Procedure

The policy, Legal References, Cross References, and footnotes are updated in response to amendments to the Open Meetings Act (OMA), 5 ILCS 120/7(e)(1)-(10), amended by P.A. 101-640. The amendments address board meetings in open or closed sessions by audio or video conference without the physical presence of a quorum as long as the board meets certain statutory conditions.

2:260 Uniform Grievance Procedure

The policy, Legal References, Cross References, and footnotes are updated in response to Title IX regulations and to explicitly direct any sexual harassment complaints involving Title IX to NEW policy 2:265, Title IX Sexual Harassment Grievance Procedure. Other continuous improvement updates are also made to the policy and footnotes.

2:265 Title IX Sexual Harassment Grievance Procedure

NEW. The policy is created to facilitate implementation of Title IX regulations, which require districts to take a number of actions to respond to reports of sexual harassment in its education program or activity. This policy contains PRESS recommended language with additions from our attorneys at Hauser Izzo.

IV. Operational Services

4:180 - NEW - Pandemic Preparedness; Management; and Recovery

NEW. The policy, Legal References, Cross References, and footnotes are updated in response to the General Assembly, the Ill. State Board of Education (ISBE), Ill. Attorney General, and the U.S. Dept. of Education taking a number of actions and/or issuing guidance documents to address the ongoing COVID-19 pandemic as it affects public school operations and student learning.

4:50 Payment Procedures

Minor change to this policy and updated footnotes.

4:90 Student Activity and Fiduciary Funds

RENAMED. The policy, Legal References, Cross References, and footnotes are updated to incorporate 23 Ill.Admin.Code §§100.20, 100.80 and 100.85 (establishing fiduciary funds as a category of funds separate from student activity funds, for which a district has custodial responsibilities).

School Board

Board Member Compensation; Expenses 1

Board Member Compensation Prohibited 2

School Board members provide volunteer service to the community and may not receive compensation for services, except that a Board member serving as the Board Secretary may be paid an amount up to the statutory limit if the Board so provides.

Roll Call Vote 3

All Board member expense requests for travel, meals, and/or lodging must be approved by roll call vote at an open meeting of the Board.

Regulation of School District Expenses 4

The Board regulates the reimbursement of all travel, meal, and lodging expenses in the District by resolution.⁵ No later than approval of the annual budget and when necessary,⁶ the Superintendent will

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

1 State law controls this policy's content (105 ILCS 5/10-9, 5/10-10 and 5/22-1 (no compensation allowed, conflicts of interest prohibited); 105 ILCS 5/10-22.32 (expense advancements); the Local Government Travel Expense Control Act (ECA), 50 ILCS 150/10 (regulation of travel expenses); and the Grant Accountability and Transparency Act, 30 ILCS 708/130 (regulation of travel expenses under grants).

2 The legal limit for board secretary compensation is \$500. 105 ILCS 5/10-14.

3 50 ILCS 150/15. 105 ILCS 5/10-7 also states, "[o]n all questions involving the expenditure of money, the yeas and nays shall be taken and entered on the records of the proceedings of the board," i.e., a roll call vote.

Although the School Code has always required a roll call vote on public expenditures, the ECA requires a roll call vote for any:

1. Officer or employee of the board that exceeds the *maximum allowable reimbursement amount (MARA)* set by the board in its resolution to regulate expenses, or
2. Board member (50 ILCS 150/15).

See f/n 13, below, for more discussion about amending or adopting another resolution when expenses exceed the MARA required by the ECA.

4 50 ILCS 150/10 requires boards to regulate the reimbursement of expenses by *resolution* or *ordinance*. Unlike like the powers granted by the Ill. General Assembly to municipalities to pass ordinances, school boards govern by rules referred to as *policies*. 105 ILCS 5/10-20.5. Further, school boards may only exercise powers given to them that are consistent with the School Code that may be requisite or proper for the maintenance, operation, and development of any school or schools under the jurisdiction of the board. 105 ILCS 5/10-20. Therefore, to effectuate the intent of the ECA's requirement to regulate expenses with an ordinance or resolution and stay within the confines of the School Code and best practice (minimize liability while aligning with the IASB "Foundational Principles of Effective Governance"), the language in this subhead:

1. Retains with the board its duty to regulate expenses through policy with a reference to a resolution that will define and set the types of allowable expenses in the district through the adoption of board policies 2:125, Board Member Compensation; Expenses, and 5:60, Expenses (105 ILCS 5/10-20)(see f/n 5, below);
- +2. Delegates to the superintendent the duty to recommend an appropriate MARA to the board for adoption in its resolution to regulate expenses (see f/n 7, below).

5 Id. For a sample resolution, see 2:125-E3, Resolution to Regulate Expense Reimbursements. Consult the board attorney about how often the board should adopt or revisit its resolution (see f/ns 6 and 8, below). For discussion about setting an annual time of year to adopt the resolution, see f/n 6, below.

6 50 ILCS 150/10 allows boards to determine this timeline locally.

recommend a maximum allowable reimbursement amount for expenses to be included in the resolution.⁷ The recommended amount should be based upon the District’s budget and other financial considerations.⁸

Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the Board member,⁹ (2) anyone’s personal expenses,¹⁰ or (3) entertainment expenses.¹¹ Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event.¹²

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

While the ECA does not require boards to adopt an *annual* resolution to regulate expenses, an annual review provides a way for the board to monitor this policy’s implementation and its duties under the ECA and policy 2:240, *Board Policy Development*.

This sample policy uses “No later than approval of the annual budget” to align with 105 ILCS 5/17-1 (annual budget adoption within the first quarter of each fiscal year). The words *and when necessary* allow for flexibility in situations discussed in f/n 13, below (*emergency and/or an extraordinary circumstance*).

Consider consulting the board’s auditors to assist with this decision. Other options for the timing of when boards should set the MARA include:

1. ~~Deleting No later than approval of the annual budget and replacing it with “At the start of each fiscal year”~~
 2. ~~Deleting No later than approval of the annual budget and replacing it with “At the start of each school year”~~
 3. ~~Deleting No later than approval of the annual budget and replacing it with “At the start of each calendar year”~~
- or
4. ~~Deleting “No later than approval of the annual budget” and replacing it with “When presenting the proposed budget”~~

⁷ For practical purposes, this duty is delegated to the superintendent because:

1. The School Code:
 - a. ~~Allows the board to delegate duties to the superintendent (105 ILCS 5/10-16.7), and~~
 - b. ~~Assigns to the superintendent the duty to make recommendations to the board concerning the budget (105 ILCS 5/10-21.4); and~~
2. ~~The MARA should be based upon a district’s financial resources and other considerations important to the local district.~~

⁸ The ECA does not define MARA or how to determine it (see the first sentence of f/n 6, above). The board and superintendent should have a conversation that addresses at minimum the following topics:

1. ~~Should the superintendent use and refer to line items from the current budget?~~
2. ~~Would the board set per diems or set a very large number for the board and/or all of the district employees – both have their advantages and disadvantages.~~
3. ~~Should the board categorize MARA by activity?~~
4. ~~Will it categorize by individual responsibilities to the district or job titles/classes?~~
5. ~~Should there be an amount category for each type of travel: airfare, train, automobile, taxi, etc.?~~
6. ~~Will there be a special category for recurring and/or required training opportunities for teachers and board members?~~

~~These choices will depend upon many factors, including the budget, perhaps an auditor’s recommendation, the community’s preferences, and advice from the board attorney.~~

~~Amend the language throughout this subhead and in the fourth WHEREAS paragraph in 2:125-E3, *Resolution to Regulate Expense Reimbursements*, to reflect local preferences. Consider that inserting the actual MARA into the policy would likely require more formal continual policy updates as opposed to amending the resolution if a board needs to increase its MARA for any reason. For example, see the discussion in f/n 13, below.~~

⁹ 105 ILCS 5/10-22.32. The final paragraph of this law prohibits money for expenses from being advanced or reimbursed to any person other than a board member or employee of the district.

¹⁰ Optional. *Personal expenses* are not defined in 50 ILCS 150/25 or 105 ILCS 5/10-22.32. Consult the board attorney about this term and delete it only at the direction of the board attorney. Excluding personal expenses from advancements, reimbursements, and purchase orders is a generally-accepted best practice. The practice also aligns well with the State’s widely-accepted transparency movement. Reimbursing personal expenses is also a magnet for the media.

¹¹ 50 ILCS 150/25.

¹² *Id.*

Exceeding the Maximum Allowable Reimbursement Amount(s)

All requests for expense advancements, reimbursements, and/or purchase orders that exceed the maximum allowable reimbursement amount set by the Board may only be approved by it when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting. **13**

Advancements

The Board may advance to its members actual and necessary expenses to be incurred while attending:**14**

1. Meetings sponsored by the Illinois State Board of Education or by the Regional Superintendent of Schools; **15**
2. County or regional meetings and the annual meeting sponsored by any school board association complying with Article 23 of the School Code; and
3. Meetings sponsored by a national organization in the field of public school education.

Expense advancement requests must be submitted to the Superintendent or designee on the Board's standardized estimated expense approval form. After spending expense advancements, Board members must use the Board's standardized expense reimbursement form and submit to the Superintendent: (a) the itemized, signed advancement voucher that was issued, and (b) the amount of actual expenses by attaching receipts. A Board member must return to the District any portion of an expense advancement not used.**16** If an expense advancement is not requested, expense reimbursements may be issued by the Board to its members for the activities listed in numbers one through three, above, along with registration fees or tuition for a course(s) that allowed compliance

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

13 50 ILCS 150/10 and 15. A board may need to revisit its resolution to regulate expenses more often than annually if (a) an expense reimbursement amount exceeds the MARA set in the board's resolution, and (b) an *emergency* or an *extraordinary circumstance* does not exist. Consult the board attorney in these circumstances to determine whether the board may need to revisit and amend its resolution to increase the MARA before approving the expenses exceeding it.

Emergency or an *extraordinary circumstance* is not defined by the ECA, but these terms are meant to allow boards flexibility when expenses exceed the MARA. Yet approving expense reimbursement requests that exceed the MARA as *emergencies* or *extraordinary circumstances* when the board or superintendent "did not plan well" or "an organization's conference fees went up more than expected this year after the board adopted its resolution," may open the board to public relations and other legal challenges. See *Laukhuf v. Bd. of Educ.*, 2003 WL 23936148 (Ill.Cir. 2003)(addressing what constitutes an *emergency* in the context of the Open Meetings Act (OMA)(5 ILCS 120/), which similar to the ECA, also does not define the term, and holding an emergency meeting to cure a situation that a school board created itself is not an emergency within the confines of OMA).

While the ECA does not provide for specific legal penalties for the wrongful approval of expenses, it is not clear whether a court may find in circumstances of poor MARA planning, that an *emergency* or *extraordinary circumstance* under the ECA did not exist and grant relief requested by a challenger as allowed under State law.

14 105 ILCS 5/10-22.32 authorizes advancements for the listed items. This advancement language pre-dates the ECA and is narrower than the ECA. A reasonable interpretation is that the MARA required in the ECA would apply to any advancement amount. This policy seeks to reconcile and highlight the differences between the School Code and the ECA requirements by separating School Code advancements into a separate subhead from ECA reimbursements (estimated and actual). For more distinctions between these laws and further discussion, see f/n 20, below.

15 Use this alternative for districts in suburban Cook County: replace "Regional Superintendent of Schools" with "appropriate Intermediate Service Center."

16 105 ILCS 5/10-22.32 requires the return of excess advancements that are issued.

with the mandatory trainings described in policy 2:120, *Board Member Development* and other professional development opportunities that are encouraged by the School Code (see the **Reimbursements and Purchase Orders** subhead, below).¹⁷ Expense advancements and vouchers shall be presented to the Board in its regular bill process.

Reimbursements and Purchase Orders

Expense reimbursement is not guaranteed and, when possible, Board members should seek pre-approval of expenses¹⁸ by providing an estimation of expenses on the Board's standardized estimated expense approval form, except in situations when the expense is diminutive. When pre-approval is not sought, Board members must seek reimbursement on the Board's standardized expense reimbursement form. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

Credit and Procurement Cards ¹⁹

Credit and procurement cards shall not be issued to Board members.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹⁷ Boards have this power under 105 ILCS 5/10-20; this statute specifies that the grant of powers to school boards is not exclusive and that school boards may exercise other powers that are not inconsistent with duties. A board may expand this provision's scope by amending and adding to the sentence as follows:

“, and other professional development opportunities that are encouraged by the School Code, and other training provided by one of the entities described in the above list.”

See also f/n 8 in policy 2:120, *Board Member Development* for an example of a board member professional development opportunity that is encouraged by the School Code.

¹⁸ Optional. Consult the board attorney to determine whether a pre-approval process is appropriate for the district. Neither 105 ILCS 5/10-22.32 (expense advancements) nor 50 ILCS 150/ (expense reimbursements and estimates) address expense pre-approvals. 50 ILCS 150/20 states: “an estimate if expenses have not been incurred ...” or “a receipt ... if the expenses have already been incurred,” suggesting no pre-approval is necessary. However, pre-approval is a best practice, and a board member who incurs expenses without pre-approval may run the risk that his or her expenses will not be approved. On the other hand, submitting estimated expenses for approval begs a pre-approval process, and some attorneys may read the law to require pre-approval of expenses. The pre-approval process also provides school officials with better information for financial planning.

Consult the board attorney to determine whether a pre-approval process is appropriate for the district. If it is required, ensure that 2:125-E3, *Resolution to Regulate Expense Reimbursements*, reflects the district's specific pre-approval requirements. For an example of a standardized estimated expense form that could be used as a form of pre-approval, see 2:125-E2, *Board Member Estimated Expense Approval Form*. The form provides three methods for board members to submit estimated expenses: providing estimated expenses (50 ILCS 150/), expense advancements for the specific activities (105 ILCS 5/10-22.32), or a purchase order.

¹⁹ Optional. Consult the board attorney about issuing credit and procurement cards to board members. See f/n 1 of policy 4:55, *Use of Credit and Procurement Cards*.

If in consultation with the board attorney credit and procurement cards will be issued to board members, delete “Credit and procurement cards shall not be issued to Board members” and insert “Credit and procurement card usage is governed by policy 4:55, *Use of Credit and Procurement Cards*.”

Standardized Expense Form(s) Required 20

All requests for expense advancement, reimbursement, and/or purchase orders in the District must be submitted on the appropriate itemized, signed standardized form(s). The form(s) must show the following information:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and office of the Board member who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants. 21
3. The date(s) of the official business on which the expense advancement or reimbursement will be or was expended.
4. The nature of the official business conducted when the expense advancement or reimbursement will be or was expended.

Types of Official Business for Expense Advancements, Reimbursements, and Purchase Orders

1. Registration. When possible, registration fees will be paid by the District in advance.
2. Travel. The least expensive method of travel will be used, providing that no hardship will be caused to the Board member. Board members will be reimbursed for:
 - a. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Fees for the first checked bag will be reimbursed.22 Copies of airline tickets and baggage receipts must be attached to the expense form.
 - b. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
 - c. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
 - d. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
 - e. Taxis, airport limousines, ride sharing or other local transportation costs.
3. Meals. Meals charged to the School District should represent mid-fare selections for the hotel/meeting facility or general area, consistent with the maximum allowable reimbursement

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20 50 ILCS 150/20. The School Code uses the term *voucher* for expense advancements (105 ILCS 5/10-22.32). The **PRESS** materials on expenses marry the School Code's advancement voucher requirement into the ECA's requirement for a **standardized estimated expense form**. For an example, see 2:125-E2, *Board Member Estimated Expense Approval Form*, and 5:60-E2, *Employee Estimated Expense Approval Form*. These forms provide three methods for board members or district employees to submit anticipated/estimated expenses:

1. Providing estimated expenses under 50 ILCS 150/ (including for grant-related travel, see f/n 24, below).
2. Requesting expense advancements for the activities listed under 105 ILCS 5/10-22.32, or
- +3. Obtaining a purchase order (highly unlikely for anticipated board member expenses but possible).

21 50 ILCS 150/20(2) and (3).

22 Optional. This language reflects the standard for expenses permitted for federal and State grants. 41 C.F.R. §301-12.2. If the board does not reimburse baggage fees, delete this sentence and ~~and baggage receipts~~ from the next sentence.

amount set by the Board.²³ Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.

4. Lodging. Board members should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Board members should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.
5. Miscellaneous Expenses. Board members may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

Additional Requirements for Travel Expenses Charged to Federal and State Grants ²⁴

All Board member expenses for travel charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act (30 ILCS 708/) must comply with Board policy 5:60, *Expenses*, and its implementing procedures. Travel expenses include costs for transportation, lodging, meals, and related items.

LEGAL REF.: 105 ILCS 5/10-20 and 5/10-22.32.
~~—30 ILCS 708/, Government Accountability and Transparency Act,
50 ILCS 150/, Local Government Travel Expense Control Act, 50 ILCS 150/.~~

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:120 (Board Member Development), 2:240 (Board Policy Development), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 5:60 (Expenses)

REVISED: ~~01.30.2017~~

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²³ Alternatively, a board could set a daily limit on meal costs, such as:

Board members will be reimbursed for meal costs and tips up to \$ _____ per day consistent with the maximum allowable reimbursement amount(s) set by the Board.

But see also f/n 8, above and ensure this amount is consistent with the MARA set by the board resolution.

²⁴ Required by 30 ILCS 708/130. See policy 5:60, *Expenses*, and its f/ns 22-36 for details. Federal travel regulations state that requests for authorization for actual expense reimbursement should be made *in advance* of travel. 2 C.F.R. §301-11.302. 2:125-E2, *Board Member Estimated Expense Approval Form*, can be used as a form for pre-approval.

School Board

Board Attorney 1

The School Board may ~~enter into an agreement for retain~~ legal services with ~~a specific attorney~~ one or more attorneys or law ~~firm-~~ firms to be the Board Attorney(s). The Board Attorney represents the School Board in its capacity as the governing body for the School District.² The Board Attorney serves on a retainer or other fee arrangement as determined in advance.

The Board Attorney will provide services as described in the agreement for legal services- ~~or as memorialized by an engagement letter.~~³ The District will only pay for legal services that are provided in accordance with the agreement for legal services ~~or, as memorialized by an engagement letter, or that~~ are otherwise authorized by this policy or a majority of the Board.

The Superintendent, his or her designee, ~~or~~ and Board President, are each authorized to confer with and/or seek the legal advice of the Board Attorney.⁴ The Board may also authorize a specific Board member to confer with ~~legal counsel~~ the Board Attorney on its behalf.

The Superintendent may authorize the Board Attorney to represent the District in any legal matter until the Board has an opportunity to be informed of and/or consider the matter.

The ~~School~~ Board retains the right to consult with or employ other attorneys and to terminate the service of any attorney.

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¹ The attorney's selection and duties are totally within the board's discretion – bidding is not required. 105 ILCS 5/10-20.21.

² Rule 1.7 (Conflict of Interest: Current Clients) and Rule 1.13 (Organization as Client) of the Ill. Rules of Professional Conduct, at www.illinoiscourts.gov/supremecourt/rules/art_viii/default_new.asp, address concurrent conflicts of interest. Board presidents, superintendents, and board attorneys should be prepared to ask potential board attorneys whether they will have the ability to declare that representation of the board and district will be to the exclusion of all other clients having potential conflicts with the board and district's interests. See exhibit 2:160-E, *Checklist for Selecting a Board Attorney*.

³ There is no general format for an agreement for legal services or an engagement letter. To help monitor its legal fees, a board should require a written agreement or an engagement letter with the board attorney or law firm that details the services, fees, expenses, and billing format. See exhibit 2:160-E, *Checklist for Selecting a Board Attorney*.

Legal services can be spelled out in the policy but boards face the attendant risk of conflicting lists. However, a board desiring such a list can use the following:

The attorney will:

1. Serve as counselor to the Board and attend Board meetings when requested by the Superintendent or Board President;
2. Represent the District in any legal matter as requested by the Board;
3. Provide written opinions on legal questions as requested by the Superintendent or Board President;
4. Approve, prepare, or supervise the preparation of legal documents and instruments and perform such other legal duties as the Board may request; and
5. Be available for telephone consultation.

⁴ Depending on the fee arrangement, contacting the board attorney generates fees owed by the district. Thus, to avoid excessive attorney fees, the board should consider limiting individuals who are authorized to contact the board attorney. Additional individuals may be added to this sentence as in the alternative below:

The following people are authorized to confer with and/or seek the legal advice of the Board Attorney: Superintendent or designee, Business Manager, District Freedom of Information Officer, Complaint Manager(s), District treasurer, and the Board President.

Individual board members should refrain from discussing their board attorney's advice outside of a board meeting. Disclosing legal advice can waive the attorney-client privilege. Individual board members possess none of the board's powers and are not authorized to individually waive attorney-client privilege on behalf of the board as an entity.

LEGAL REF.: Rule 1.7 (Conflict of Interest: Current Clients) and Rule 1.13 (Organization as Client) of the Ill. Rules of Professional Conduct adopted by the Ill. Supreme Court.

CROSS REF.: 4:60 (Purchases and Contracts)

School Board

School Board Meeting Procedure 1

Agenda

The School Board President is responsible for focusing the Board meeting agendas on appropriate content.² The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require extensive discussion before Board action. Upon the request of any Board member, an item will be withdrawn from the consent agenda and placed on the regular agenda for independent consideration.³

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting.⁴ Items submitted by Board members to the Superintendent or the President shall be placed on the agenda for an upcoming meeting.⁵ District residents may suggest

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¹ State law requires boards to have a policy concerning: (1) the public's right to record meetings (5 ILCS 120/2.05), and (2) if applicable, attendance by video or audio means (5 ILCS 120/7, amended by P.A. 101-640). Boards are not mandated to have a policy on the remaining topics covered in this policy. The following items are matters of local discretion: agenda preparation and contents, process for board members to have items placed on agenda, receipt and handling of residents' requests for agenda inclusions, and order of business.

² Appropriate agenda content includes: establishing board processes, clarifying the district's purpose, delegating authority, defining operating limits, monitoring district progress, and taking legally required board action. See *IASB Foundational Principles of Effective Governance*.

³ To comply with the Open Meetings Act's (OMA's) mandate that minutes contain a "summary of discussion on all matters proposed, deliberated, or decided," a board should include a list of consent items in the agenda. OMA also requires that any final action "be preceded by a public recital of the nature of the matter being considered and other information that will inform the public of the business being conducted." 105 ILCS 120/2(e). Some level of explanation of the consent agenda items must be verbally given before a board votes to approve a consent agenda. The Ill. Supreme Court has held that "the recital must announce the nature of the matter under consideration, with sufficient detail to identify the particular transaction or issue, but need not provide an explanation of its terms or its significance." *Bd. of Education of Springfield Sch. Dist. No. 186 v. Atty. Gen. of Ill.*, 77 N.E.3d 625 (Ill. 2017).

⁴ 5 ILCS 120/2.02(c). The Ill. Appellate Court held that OMA prohibits a board from voting on a matter at a regular meeting that is not on the pre-meeting published agenda. *Rice v. Board of Trustees of Adams County*, 326 Ill.App.3d 1120 (4th Dist. 2002).

⁵ An alternative follows:

Any Board member may submit suggested agenda items to the Board President for his or her consideration.

inclusions for the agenda.⁶ The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed. ⁷

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board member at least 48 hours before each meeting, except a meeting held in the event of an emergency.⁸ The meeting agenda shall be posted in accordance with Board policy 2:200, *Types of School Board Meetings*.

The Board President shall determine the order of business at regular Board meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board, with a quorum being present, a majority of the votes cast shall determine its outcome.⁹ A vote of *abstain* or

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⁶ See policy 2:230, *Public Participation at School Board Meetings and Petitions to the Board*. In districts governed by a board of school directors, an appointed board official must give a person requesting consideration of a matter by the board a formal written response no later than 60 days after receiving the request. The response must establish a meeting before the board or list the reasons for denying the request. 105 ILCS 5/10-6.

Options follow to restrict the addition of new agenda items; the phrases between [] may be used together, separately, or eliminated.

Discussion items may be added to the agenda [at the beginning of a regular meeting] [upon unanimous approval of those Board members present].

⁷ An opinion from the Ill. Public Access Counselor found no violation of the OMA when a board removed an item from the agenda within the 48-hour notice time period. PAO 14-3. Removals inform the public that the board does not plan to proceed on the topic.

⁸ State law does not require this, except that 105 ILCS 5/10-16 requires members to receive a written notice of a special meeting that includes the meeting's purpose.

⁹ In most situations, the failure of a member to vote has the effect of acquiescence or concurrence with the majority of votes cast. *Prosser v. Village of Fox Lake*, 438 N.E.2d 134 (Ill. 1982); *People v. Bertrand*, 978 N.E.2d 681 (1st Dist. 2012). For example, a motion passes with a vote of two *yeas*, one *nay*, and four *abstentions*. A motion fails with a vote of two *yeas*, three *nays*, and two *abstentions*. A motion fails with a vote of three *yeas*, three *nays*, and one *abstain* because there is no majority. Exceptions include when a statute requires the *affirmative vote* of a majority or extra. Statutory exceptions include the following board actions:

1. Dismissing a teacher for any reason other than reduction of staff or elimination of that position requires approval by the majority of all members. 105 ILCS 5/24-12.
2. Directing the sale of district real property or buildings thereon must be approved by at least 2/3 of the board members (105 ILCS 5/5-22), unless the sale is residential property constructed or renovated by students as part of a curricular program, in which case, the board could engage the services of a licensed real estate broker to sell the property for a commission not to exceed 7%, contingent upon the public listing of the property on a multiple listing service for a minimum of 14 calendar days and a sale of the property happens within 120 days.
3. Making or renewing a lease of school property to another school district or municipality or body politic and corporate for a term longer than ten years, or to alter the terms of such a lease whose unexpired term exceeds 10 years, requires approval by at least 2/3 of the board's full membership. 105 ILCS 5/10-22.11.
4. Leasing any building, rooms, grounds, and appurtenances to be used by the district for school or administration purposes for a term longer than ten years, or to alter the terms of such a lease whose unexpired term exceeds ten years, requires approval by at least 2/3 of the board's full membership. 105 ILCS 5/10-22.12.
5. Obtaining personal property by lease or installment contract requires approval by an affirmative vote of at least 2/3 of the board members. *Personal property* includes computer hardware and software and all equipment, fixtures, and improvements to existing district facilities to accommodate computers. 105 ILCS 5/10-22.25a.
6. Adopting a supplemental budget after a successful referendum requires approval by a majority of the full board. 105 ILCS 5/17-3.2.
7. Petitioning the circuit court for an emergency election requires approval by a majority of the members. 10 ILCS 5/2A-1.4.
8. Expending funds in emergency situation in the absence of required bidding requires approval by at least 3/4 of the board. 105 ILCS 5/10-20.21.

present, or a vote other than *yea* or *nay*, or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of *abstain* or *present*, or a vote other than *yea* or *nay*, or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law. The sequence for casting votes is rotated. [10](#)

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present. [11](#)

Minutes

The Board Secretary shall keep written minutes of all Board meetings (whether open or closed), which shall be signed by the President and the Secretary. [12](#) The minutes include: [13](#)

- [1.](#) The meeting's date, time, and place;
- ~~1-2.~~ Board members recorded as either present or absent;
- ~~2-3.~~ A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
- ~~3-4.~~ On all matters requiring a roll call vote, a record of who voted *yea* and *nay*;
- ~~4-5.~~ If the meeting is adjourned to another date, the time and place of the adjourned meeting;
- ~~5-6.~~ The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act ([OMA](#)) authorizing the closed meeting;
- ~~6-7.~~ A record of all motions, including individuals making and seconding motions;
- ~~7-8.~~ Upon request by a Board member, a record of how he or she voted on a particular motion; [14](#) and
- ~~8-9.~~ The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

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- [9.](#) Exchanging school building sites requires approval by at least a 2/3 majority of the board. 105 ILCS 5/5-23.
- [10.](#) Waiving the administrative cost cap requires approval by an affirmative vote of at least 2/3 of the board. 105 ILCS 5/17-1.5.
- ~~1-11.~~ Authorizing an advisory question of public policy to be placed on the ballot at the next regularly scheduled election requires approval by a majority of the board. 105 ILCS 5/9-1.5.

[10](#) Voting sequence is at the board's discretion. A board may indicate how frequently it changes the voting sequence by adding *after each vote, monthly, or annually* to the end of the sentence. All board members, including officers, may make motions and vote.

[11](#) This paragraph's first sentence contains the requirements in 105 ILCS 5/10-7. The second sentence is optional and may be deleted or amended. Other optional provisions include:

Option 1: Any Board member may include a written explanation of his or her vote in the District file containing individual Board member statements; the explanation will not be part of the minutes.

Option 2: Any Board member may request that his or her vote be changed before the President announces the result.

[12](#) 105 ILCS 5/10-7 and 5 ILCS 120/2.06. The minutes are the only record showing that the board took official action, including necessary prerequisites to make such action legally sufficient. A non-member recording secretary or clerk may be given these responsibilities. 105 ILCS 5/10-14.

[13](#) All items listed are required to be recorded in minutes **except** items 7-9; other items may be included at the board's discretion. 5 ILCS 120/2.06 and 120/2a; 105 ILCS 5/10-7. The Ill. Public Access Counselor (PAC) found a board's vague reference to a *personnel matter* insufficient to meet the requirements of #3. PAO 13-07.

[14](#) The intent behind this optional item is to give an individual member a means of recording his or her support or opposition to a motion that was taken by oral vote; it will record that the individual took an alternative position to that of the majority without having the minutes recite unnecessary detail.

The minutes shall be submitted to the Board for approval or modification at its next regularly scheduled open meeting. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later. [15](#)

At least semi-annually in an open meeting, the Board: (1) reviews minutes from all closed meetings that are currently unavailable for public release, and (2) decides which, if any, no longer require confidential treatment and are available for public inspection. [16](#) The Board may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release. [17](#)

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require. [18](#)

The official minutes are in the custody of the Board Secretary. [19](#) Open meeting minutes are available for inspection during regular office hours within 10 days after the Board's approval; [20](#) they may be inspected in the District's main office, in the presence of the Secretary, the Superintendent or designee, or any Board member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. [21](#) The minutes, whether reviewed by members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order. [22](#)

The Board's open meeting minutes shall be posted on the District website within ten days after the Board approves them; the minutes will remain posted for at least 60 days. [23](#)

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[15](#) Required by 5 ILCS 120/2.06(b).

[16](#) Required by 5 ILCS 120/2.06(c). While board notes from closed sessions may be confidential under the Freedom of Information Act (FOIA), they may be discoverable by the opposing party in a lawsuit. [Bobkoski v. Cary School Dist. 26, 141 F.R.D. 88 \(N.D. Ill. 1992\).](#)

[The failure to strictly comply with the semi-annual review does not cause the written minutes or related verbatim record to become public, provided that the board, within 60 days of discovering its failure to strictly comply, reviews the closed session minutes and reports the result of that review in open session. 5 ILCS 120/2.06.](#)

[17](#) 5 ILCS 120/2 allows boards to discuss the confidentiality needs of closed meeting minutes in closed meetings.

[18](#) Required by 105 ILCS 5/10-7.

[19](#) Optional provision: "A copy of the minutes is kept in a secure location appropriate for valuables."

[20](#) Required by 5 ILCS 120/2.06(b).

[21](#) 5 ILCS 120/2.06(e). The listed individuals in the statute are matched to the titles in the IASB Policy Reference Manual. If the board wishes to mirror the statutory language, delete: ~~the Recording Secretary, the Superintendent or designated administrator, or any elected Board member~~ and replace with: "a records secretary, an administrative official of the public body, or any elected official of the public body."

[See the discussion in paragraph two of f/n 27 below about what *in the presence of* means.](#)

[22](#) Id.

[23](#) Posting on the website is required *only if* the district has a website that is maintained by a full-time staff member; if not, this sentence may be omitted. 5 ILCS 120/2.06(b).

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings.²⁴ If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained close to the Board's regular meeting location.²⁵

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.²⁶

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member.²⁷ Access to the verbatim recordings is available at the District's administrative offices or the verbatim recording's official storage location.²⁸ Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.²⁹

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²⁴ Boards must keep a verbatim record of their closed meetings in the form of an audio or video recording. 5 ILCS 120/2.06. This sample policy uses audio recording only; a board that uses a video recording should amend this policy and exhibit 2:220-E1, *Board Treatment of Closed Meeting Verbatim Recordings and Minutes*.

The interests of continuity, efficiency, and ease of holding someone accountable suggest that the superintendent be made responsible for making and storing the verbatim recordings. If the superintendent is not present, e.g., during discussions concerning the superintendent's contract, the tasks should be given to a board member.

²⁵ Alternatively, use: "is maintained within the District's administrative offices or their official storage location."

²⁶ This paragraph paraphrases 5 ILCS 120/2.06(c). No notification to, or the approval of, a records commission or the State Archivist is needed if a recording is destroyed under the conditions listed.

²⁷ 5 ILCS 120/2.06(e). The listed individuals align with the other titles used in the IASB Policy Reference Manual. If the board wishes to mirror the statute, delete: ~~the Recording Secretary, the Superintendent or designated administrator, or any elected Board member~~ and replace with: "a records secretary, an administrative official of the public body, or any elected official of the public body."

The intent of the *in the presence of* language is meant to protect both (1) the verbatim recordings/closed session minutes (see f/n 21 above), and (2) the board members requesting access to them. It ensures that a school district official is present at all times when a requesting board member accesses the verbatim recording/closed session minutes. The requirement is meant to prevent misuse and removal of the verbatim recording/closed session minutes from the district offices or official storage location. It is also meant to protect the board member who requests the access from being alone and in a situation where he or she could potentially be accused of tampering with or taking the verbatim recording/closed session minutes.

Consult the board attorney about:

1. The practice of sending an *appointed* board member to be present with a board member who requests access to verbatim recordings/closed session minutes. 5 ILCS 120/2.06(e) states, "any *elected* member of the Board;" appointed is not listed but is mentioned elsewhere in the language of this section of the law;
2. Access to verbatim recordings/closed session minutes by other officials employed by the district, e.g., superintendent or other high-level administrators and even the board attorney; and
3. How this law affects the sharing of closed session minutes with board members prior to a meeting at which the closed session minutes will be approved.

The intent of P.A. 99-515, which amended 5 ILCS 120/2.06(e), was to manage a board member's *individual* request for access to these items in his or her individual capacity (see 2:80, *Board Member Oath and Conduct*), not change prior practices in regard to other officials and board attorneys or the required work of school boards under various laws. While many attorneys do not interpret the new law to restrict access or change procedures for these other high-level school officials and attorneys employed by the district, some attorneys do and it is important to obtain legal advice on this specific issue.

²⁸ Id.

²⁹ Id.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections. [30](#)

Quorum and Participation by Audio or Video Means [31](#)

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board constitutes a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, or (3) a family or other emergency. If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration [32](#)

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster

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[30](#) This paragraph is optional. It provides boards an opportunity to discuss and encourage each member to carefully think about purposes for their requests to listen to verbatim recordings, which historically has been and should continue to be to “access information relevant to the exercise of duties” for the public body. Intra-board conflicts may escalate if the recording is used to confirm or dispute who-said-what. Prior to P.A. 99-515, OMA did (and still does) allow boards to release these types of information. 5 ILCS 120/2.06(e). Further, Ill. Atty. Gen. Op. 32, 1996, opined that board members cannot be denied access to information relevant to the exercise of his or her duties. Board members should evaluate whether their requests under 5 ILCS 120/2.06(e) are “relevant to the exercise of their duties” before making such requests. Confirming or disputing who-said-what diverts resources away from operations of the district in educating its students. Additional considerations in listening to verbatim recordings may include personnel and student records confidentiality issues, which should be discussed with the board attorney.

[31](#) 5 ILCS 120/2.01 and 120/7, amended by P.A. 101-640. See also 105 ILCS 5/10-6 and 5/10-12. In order to allow attendance by video or audio means, a board must adopt a policy conforming to the restrictions in OMA. The statute requires the board member who wishes to attend remotely to notify the “recording secretary or clerk of the public body.” The policy includes the superintendent as a possible person to receive the notice. Everything in this section is required aside from provisions on the length of notification that is given the secretary and the process for accommodating the request. Alternatively, a board may: (1) prohibit members from participating by video or audio means by omitting this section, (2) add other requirements, or (3) alter the 24 hour notification. Note that the statute does not contemplate someone either approving or denying a request, only that the request be accommodated if the notification is provided.

In a non-binding opinion, the PAC found a public body violated OMA when it allowed a board member to join a closed session meeting remotely without first taking action at that particular meeting in open session to approve the remote participation. 2019 PAC 57660. Therefore, even with the adoption of this policy to approve remote participation, best practice is to ensure the public is informed of any board members that are participating remotely for a particular board meeting. Consult the board attorney for advice on whether the board should take action every time it wishes to permit a member to participate remotely or in those instances where a board member objects to such participation.

[32](#) 5 ILCS 120/2.01 and 120/7(e)(1)-(10), amended by P.A. 101-640. See also 105 ILCS 5/10-6 and 5/10-12. During the 2020 COVID-19 pandemic, Ill. Gov. Pritzker issued Executive Order (EO) 2020-07 pursuant to 20 ILCS 3305/7 (disaster proclamation due to public health emergency) that temporarily suspended OMA’s physical quorum requirement. The Governor extended this OMA relief through subsequent Executive Orders as the crisis continued. See EOs 2020-18, 2020-33, and 2020-39. During the period covered by EO 2020-39, 5 ILCS 120/120/7(e), amended by P.A. 101-640 was enacted, immediately requiring public bodies to meet a number of conditions before suspending the physical quorum requirement.

declaration related to a public health emergency.³³ The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation by Audio or Video Means** subhead above, is not practical or prudent because of the disaster declaration; if neither the President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination.³⁴

The individual who makes this determination for the Board shall put it in writing, include it on the Board's published notice and agenda for the audio or video meeting and in the meeting minutes,³⁵ and ensure that the Board meets every OMA requirement for the Board to meet by video or audio conference without the physical presence of a quorum.³⁶

Rules of Order

Unless State law or Board-adopted rules apply, the Board President, as the presiding officer, will use Robert's Rules of Order, Newly Revised (11th Edition), as a guide when a question arises concerning procedure.³⁷

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Boards must remember that public comment is still required when a quorum is not physically present at the meeting location. See Public Comment section of the Ill. Atty. Gen.'s guidance entitled *Guidance to Public Bodies on the Open Meetings Act and the Freedom of Information Act During the COVID-19 Pandemic* on p. 5 at: www.foia.ilattorneygeneral.net/pdf/OMA_FOIA_Guide.pdf.

³³ The phrase "due to public health emergency" aligns with Ill. Emergency Act (IEMA), 20 ILCS 3305/4 and 7, which provides the governor with the power to declare a disaster. 5 ILCS 120/7(e)(1), amended by P.A. 101-640, uses the phrase "related to public health concerns because [the governor has declared] a disaster" and while not aligning with IEMA text, means "public health emergency." For ease of understanding and alignment with IEMA, this policy uses "public health emergency."

To avoid confusion, note that the triggers under 5 ILCS 120/7(e), amended by P.A. 101-640, for when a school board may conduct its meetings by audio or video conference without the physical presence of a quorum are a bit more broad than the School Code's triggers to implement remote and/or blended remote learning days (RLD/BRLDs). OMA states (1) the "governor or the director of IDPH has issued a disaster declaration of a disaster as defined in 20 ILCS 3305/" This means that it is possible for the board to meet remotely if the director of IDPH declares a disaster under OMA, but that may not mean a district must implement RLD/BRLDs because the School Code states that the governor must declare the disaster.

³⁴ 5 ILCS 120/7(e)(2), amended by P.A. 101-640 states "the head of the public body as defined in [the Freedom of Information Act (FOIA), 5 ILCS 140/2(e), FOIA]." FOIA defines *head of the public body* to mean the *president* or "such person's duly authorized designee." 5 ILCS 140/2(e). Policy 2:110, *Qualifications, Term, and Duties of Board Officers*, designates the vice president to perform the duties of the president if that office is vacant or he or she is absent or unable to perform the office's duties.

For practical purposes if a disaster is declared due to a public health concern, this policy designates the superintendent as "[the president or vice president's] duly authorized designee" pursuant to the authority of 5 ILCS 140/2(e) for the board to move forward with the required determination to meet by audio or video with no physical presence of a quorum.

³⁵ While this phrase of the sentence is not required in OMA, many attorneys agree that transparency best practices in this situation include the individual making the determination to: (1) put it in writing referring to the specific disaster declaration applicable to the board's jurisdiction and the public health concern/public health emergency that applies to not having an in-person meeting; and (2) include that written determination (a) on the board's published notice and agenda for the audio or video meeting, and (b) in the meeting minutes.

³⁶ See 2:220-E9, *Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration*.

³⁷ Boards are not required to follow any particular rules of order. Rules, however, must be in writing and available for public inspection, in order to have any legal effect. 105 ILCS 5/10-20.5.

Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board meeting.³⁸ Special requests to facilitate recording or broadcasting an open Board meeting, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.: 5 ILCS 120/2a, 120/2.02, 120/2.05, [120/2.06](#), and ~~120/2.067~~.
105 ILCS 5/10-6, 5/10-7, 5/10-12, and 5/10-16.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:[150 \(Committees\)](#), 2:200 (Types of School Board Meetings), ~~2:150 (Committees)~~, 2:210 (Organizational School Board Meeting), 2:230 (Public Participation at School Board Meetings and Petitions to the Board)

REVISED: ~~01.30.2017; 01.27.2020~~

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[38 The public's right to record meetings must be addressed in board policy. 5 ILCS 120/2.05. However, a provision requiring advance notice to record a meeting is invalid. PAO 12-10.](#)

School Board

Uniform Grievance Procedure 1

~~Students, parents/guardians, employees~~ A student, parent/guardian, employee, or community member should notify any District Complaint Manager if ~~they believe~~ he or she believes that the School Board, its employees, or ~~its~~ its agents have violated ~~their~~ his or her rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy², or have a complaint regarding: any one of the following:³

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¹ State or federal law requires this subject matter be covered by policy and controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. Employee grievance procedures are a mandatory subject of bargaining and cannot be changed without the employee exclusive representative's consent. This policy and its companion policy 2:265, Title IX Sexual Harassment Grievance Procedure, are in addition to, and not a substitute for, the employee grievance procedure contained in a collective bargaining agreement.

A grievance procedure is required by many civil rights acts and implementing regulations, including those listed. For the sake of consistency and ease of administration, this policy consolidates all board grievance procedures, excluding Title IX sexual harassment complaints (see sample policy 2:265, Title IX Sexual Harassment Grievance Procedure) into one policy, except those contained in collective bargaining agreements. See the cross references for the policies referring to this uniform grievance procedure policy.

² Including the phrase "guaranteed by the State or federal Constitution, State or federal statute, or Board policy" broadens the scope of this policy beyond the items listed. Consult the board attorney regarding whether to retain this phrase and/or to otherwise limit the scope of this policy.

³ The Individuals with Disabilities Education Act (IDEA) (20 U.S.C. §1400 et seq.) is not included in the list of statutes that may serve as the basis of a grievance, and attorneys disagree whether it should be. Many believe that IDEA provides the exclusive remedy; others believe that including IDEA allows parents an opportunity to get their position before the board. Unique and specific complaint resolution mechanisms are expressly provided under IDEA, Article 14 of the School Code, and their respective implementing regulations. These mechanisms follow: (1) IDEA at 20 U.S.C. §1415 (procedural safeguards-mediation and due process); (2) IDEA regulations at 34 C.F.R. §§300.151-300.153 (state complaints), 300.506 (mediation), and 300.507 et seq. (due process); (3) School Code at §§14/8.02a (mediation and due process) and 14/8.02b (expedited due process); and (4) special education regulations at 23 Ill.Admin.Code §§226.560 (Mediation), 226.570 (State Complaint Procedures), and Subpart G (due process). A board that would like to include IDEA should consult the board attorney.

1. 1.——Title II of the Americans with Disabilities Act; 42 U.S.C. §12101 et seq. ⁴
2. 2.——Title IX of the Education Amendments of 1972; 20 U.S.C. §1681 et seq., excluding Title IX sexual harassment complaints governed by policy 2:265, Title IX Sexual Harassment Grievance Procedure
3. 3.——Section 504 of the Rehabilitation Act of 1973; 29 U.S.C. §791 et seq. ⁵
4. 4.——Title VI of the Civil Rights Act, 42 U.S.C. §2000d et seq.
5. 5.——Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. §2000e et seq.;
6. 6.——Sexual harassment **as** (prohibited by the State Officials and Employees Ethics Act⁶, 5 ILCS 430/70-5(a); Illinois Human Rights Act, 775 ILCS 5/; and Title VII of the Civil Rights Act of

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⁴ The Americans with Disabilities Act Amendments Act (ADAAA) (Pub. L. 110-325), made significant changes to the Americans with Disabilities Act’s definition of disability by broadening the scope of coverage. The ADAAA also overturned a series of U.S. Supreme Court decisions that interpreted the Americans with Disabilities Act of 1990 in a way that made it difficult to prove that impairments were a disability. The U.S. Equal Employment Opportunity Commission’s (EEOC) regulations, 29 C.F.R. Part 1630, are at: www.eeoc.gov/laws/types/disability_regulations.cfm.

Boards should consult with their attorneys regarding how the ADAAA and its implementing regulations impact their districts.

Title II of the ADA of 1990 also includes website accessibility. Addressing website accessibility is complicated. Many entities addressing website accessibility use *Web Content Accessibility Guidelines* (WCAG) 2.0, a frequently cited accessibility standard that contains guidelines developed by a private group of accessibility experts. WCAG 2.0 is the standard the U.S. Dept. of Justice referenced in its recent Title II rulemaking; however, it is not adopted as the formal legal standard for public accommodation websites. While it is not adopted as the formal legal standard for public accommodation websites, it has been used in many consent decrees and settlement agreements. See www.w3.org/TR/WCAG20/.

⁵ See f/n 4’s discussion of website accessibility above. To avoid allegations that a district violated Section 504 of the Rehabilitation Act of 1973 and Title II of the ADA of 1990, many attorneys suggest that school districts’ websites meet the WCAG 2.0 guidelines. But see the discussion in f/n 2 of policy 8:70, *Accommodating Individuals with Disabilities*.

⁶ 5 ILCS 430/70-5(a), amended by P.A.s 100-554 and 101-221, requires governmental entities (including school districts) to adopt an ordinance or resolution establishing a policy to prohibit sexual harassment that contains certain prescribed elements. See sample policy 5:20, *Workplace Harassment Prohibited*, at f/n 3 and subhead **Complaints of Sexual Harassment Made Against Board Members by Elected Officials** in sample policy 2:105, *Ethics and Gift Ban*, for further detail. Complaints of sexual harassment made against board members by fellow board members or other elected officials of governmental units must undergo an *independent review*, which is not a term defined in the statute. Unlike the powers granted by the Ill. General Assembly to municipalities to pass ordinances, school boards govern by rules referred to as *policies*. 105 ILCS 5/10-20.5. Further, school boards may only exercise powers given to them that are consistent with the School Code that may be requisite or proper for the maintenance, operation, and development of any school or schools under the jurisdiction of the

1964, and Title IX of the Education Amendments of 1972); 42 U.S.C. §2000e et seq. (Title IX sexual harassment complaints are addressed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*)⁷

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board. 105 ILCS 5/10-20. School districts are also required to create, maintain, and implement an age-appropriate sexual harassment policy. 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-418. See sample policy 7:20, *Harassment of Students Prohibited*, and its f/n 8 for further information.

A new publication law, 50 ILCS 205/3c, added by P.A. 100-1040, requires a school district to post on its website and make available to news media specific information about severance agreements that it enters into because an employee or contractor was “found to have engaged in sexual harassment or sexual discrimination, as defined by the Ill. Human Rights Act or Title VII of the Civil Rights Act of 1964.” Consult the board attorney about the word *found*. It raises many practical application questions, e.g., when does the word *found* trigger a board’s compliance responsibility pursuant to this law. Such questions include, but are not limited to:

1. Must a school board make a *finding* to trigger this requirement? If the severance agreement is entered into post-termination, a record of board *findings* rarely exists.
2. Are charges for termination *findings*? Often superintendents submit charges for termination, but these are not technically *findings*.
3. Are charges based on a complaint manager’s report and determination(s) *findings* under the law when a board still has the ability to review and reject the complaint manager’s determination(s)?

Next, contrast the above publication law with the Government Severance Pay Act (GSPA), 5 ILCS 415/10(a)(2), added by P.A. 100-895. GSPA prohibits an employee of a school district with contract provisions for severance pay from receiving any severance if he or she is fired for *misconduct* by the board. GSPA defines *misconduct* to include sexual harassment and/or discrimination. Id. at 415/5.

Consult the board attorney about how to reconcile whether sexual harassment and/or sexual discrimination is *misconduct* for which a severance would be prohibited under the GSPA, and therefore, not available to be published under 50 ILCS 205/3c, added by P.A. 100-1040. And for further discussion and other applicable transparency laws that apply to this issue, see also f/n 15 in policy 5:20, *Workplace Harassment Prohibited*.

⁷ Consult the board attorney regarding proper filing and storage of these investigation documents, including whether certain student-related investigation documents are *sole possession records*, a Family Policy Compliance Office (FPCO)-created an exemption to the Family Education Rights Privacy Act (FERPA) (20 U.S.C. §1232g). See *Letter to Ruscio*, 115 LRP 18601 (FPCO 12-17-14).

- ~~7. 7. — The misuse~~ Breastfeeding accommodations for students, 105 ILCS 5/10-20.60⁸
8. Bullying, 105 ILCS 5/27-23.7⁹
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children;~~—~~¹⁰
- ~~10. 8. — Curriculum, instructional materials, and/or~~ programs;
- ~~11. 9. — Victims’ Economic Security and Safety Act, P.A. 93-591;~~820 ILCS 180/
- ~~12. 10. — Illinois Equal Pay Act of 2003, P.A. 93-0006; or~~820 ILCS 112/
- ~~13. 11. — Provision of services to homeless students-~~
14. Illinois Whistleblower Act, 740 ILCS 174/¹¹

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⁸ 105 ILCS 5/10-20.60, added by P.A. 100-29, requires schools to implement the Ill. sex equity grievance procedures when processing student complaints about breastfeeding accommodations. Complainants must be informed that the board’s decision may be appealed to the Regional Superintendent and, thereafter, to the State Superintendent. 23 Ill.Admin.Code §200.40. **Note:** Certain claims brought under Sec. 10-20.60 may also be covered by the anti-discrimination protections of Title IX; consult the board attorney for further advice. Guidance from U.S. Dept. of Education on Title IX requirements for pregnant and parenting students (June 2013) is available at: www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf.

⁹ All districts must have a policy on bullying. 105 ILCS 5/27-23.7. See sample policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. The inclusion of *bullying* in the list of topics that may serve as the basis of a grievance furthers the obligation to communicate this policy to students and their parents/guardians.

¹⁰ Parents/guardians of educationally disadvantaged children may sue a district for misuse of funds allocated by State law for the benefit of such children. *Noyola v. Bd. of Educ.*, 171 Ill.2d 121 (Ill. 1997) (affirming the appellate court’s conclusion in *Noyola v. Bd. of Educ.*, 284 Ill.App.3d 128 (1st Dist. 1996) that parents/guardians may pursue a claim to enforce the requirements of the School Code but holding that the proper action for enforcement is by means of mandamus not an implied right of action).

¹¹ The Ill. Whistleblower Act (740 ILCS 174/) includes school districts in the definition of employer. It protects employees from employer retaliation for disclosing information to a government or law enforcement agency. Section 15 also contains language prohibiting employers from retaliating against employees who disclose information in a court, an administrative hearing, or before a legislative commission or committee, or in any other proceeding where the employee has reasonable cause to believe that the information reveals a violation of a State or federal law, rule or regulation. The Ill. Whistleblower Reward and Protection Act (740 ILCS 174/) includes school districts in its definition of *State*. A strict interpretation of this language appears to allow school boards to collect civil penalties and costs against someone making a false claim. Before disciplining any employee, boards should thoroughly investigate the ramifications of these acts in consultation with their attorney and liability insurance carriers.

15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, 410 ILCS 513/; and Titles I and II of the Genetic Information Nondiscrimination Act, 42 U.S.C. §2000ff et seq. ¹²

16. Employee Credit Privacy Act, 820 ILCS 70/ ¹³

The Complaint Manager will first attempt to resolve complaints ~~informally~~ without resorting to this grievance procedure ~~and, if, if a formal complaint is filed, to~~ under this policy, the Complaint Manager

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¹² The Genetic Information Nondiscrimination Act (GINA) (42 U.S.C. §2000ff et seq.) is a federal law. Title I addresses the use of genetic information pertaining to health insurance. Title II protects job applicants, current and former employees, labor union members, and apprentices and trainees from discrimination based on their genetic information. GINA covers employers with 15 or more employees.

GINA broadly defines genetic information to include information about an individual's genetic tests, their family members, and, among other things, the manifestation of a disease or disorder in the individual or the individual's family members. Information about an individual's or family member's age or gender is excluded from genetic information. Its remedies mirror those available under a Title VII of the Civil Rights Act claim: back pay, reinstatement, attorneys' fees and compensatory and punitive damages. Retaliation against an individual who brings a claim under GINA is also prohibited. Federal regulations are available at 29 C.F.R. Part 1635, and background information on these regulations is available at: www.eeoc.gov/policy/docs/qanda_geneticinfo.html. An FAQ titled *FAQs on the Genetic Information Nondiscrimination Act* is available at: www.dol.gov/agencies/ebsa/laws-and-regulations/laws/gina.

The Ill. Genetic Information Protection Act (GIPA) (410 ILCS 513/, amended by P.A. 100-396) also prohibits employers from making employment decisions on the basis of any employee's genetic testing information and from penalizing employees who do not want to disclose their genetic information as part of a workplace wellness program. GIPA includes the federal GINA's definition of genetic information and creates more stringent obligations on Ill. employers. While the federal GINA exempts small employers (those with less than 15 employees), Illinois' GIPA covers all employers, even those with one employee. GIPA also provides penalties for negligent and intentional mishandling of genetic information. Note that Title II of GINA does not preempt GIPA's greater protections to Illinois employees.

Before using any sort of genetic information, consult the board attorney for guidance regarding GINA's and GIPA's specific applications to the district and how these laws integrate with other related federal laws, such as the Family and Medical Leave Act (29 U.S.C. §2612 et seq.) and the ADA, and State laws governing time off for sickness and workers' compensation.

¹³ 820 ILCS 70/. Unless a satisfactory credit history is an *established bona fide occupational requirement* of a particular position, an employer may not: (1) refuse to hire, discharge, or otherwise discriminate against an individual with respect to employment because of the individual's credit history or credit report; (2) inquire about an applicant's or employee's credit history; or (3) order or obtain an applicant's or employee's credit report from a consumer reporting agency. The Act identifies circumstances that permit a satisfactory credit history to be a job requirement, such as, when the position's duties include custody of or unsupervised access to cash or marketable assets valued at \$2,500 or more. A person who is injured by a violation of this Act may bring a civil action to obtain injunctive relief and/or damages. 820 ILCS 70/25. The court must award costs and reasonable attorneys' fees to a prevailing plaintiff.

~~will~~ address the complaint promptly and equitably. ~~A person~~ A student and/or parent/guardian filing a complaint under this policy may forego ~~or terminate the any~~ informal ~~process at any time and~~ initiate a formal complaint with the Complaint Manager. ~~A persons~~ suggestions and/or attempts to resolve it and may ~~contact the U.S. Department of Education's Office for Civil Rights ("OCR") as an alternative~~ proceed directly to using this Procedure for complaints under Title II of the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, Title VI and VII of the Civil Rights Act, and Title IX of the Education Amendments of 1972. ~~this grievance procedure.~~ The Complaint Manager ~~shall~~ will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (~~the "Respondent"~~) ~~(or the Respondent's accused's parents/guardians), including~~; this includes mediation.

Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable¹⁴ resolution of a complaint filed ~~hereunder~~ under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. ~~Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies.~~ If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

1. Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, school business days means days on which the District's main office is open.

Filing a Complaint

~~_____~~ A person (hereinafter "Complainant") who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender.¹⁵ The Complaint Manager may request the Complainant to

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¹⁴ The phrase "prompt and equitable resolution" comes from Title IX implementing regulation 34 C.F.R. §106.8(c) which requires schools to "adopt and publish grievance procedures that provide for the prompt and equitable resolution of student and employee complaints" of sex discrimination.

¹⁵ This is a best practice.

provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

~~————For any complaint alleging bullying and/or cyberbullying of students, the Complaint Manager shall process and review the complaint according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy. For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy.~~

Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf.—¹⁶ The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. ~~If the Complainant and/or Respondent is a student under 18 years of age, the Complaint Manager will notify his or her parent(s)/guardian(s)parents/guardians that they may attend any investigatory meetings in which their child is involved.—The complaint and the identity of the Complainant will not be disclosed except: (1) as required by law or this policy, or (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.—~~

2. Investigation

~~————The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure that both the Complainant and the Respondent have an equal opportunity to present evidence during an investigation. If the Complainant or Respondent is a student, the Complaint Manager will notify his or her parent(s)/guardian(s) that they may attend any investigatory meetings in which their child is involved.—The complaint and identity of the Complainant will not be disclosed except: (1) as required by law or this policy, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.~~

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¹⁶ This policy gives complaint managers the flexibility to appoint another individual to conduct an investigation, which may be appropriate in cases where the neutrality or efficacy of the complaint manager is an issue, and/or where the district wishes to have the expertise and related attorney-client and work product privileges that an in-house or outside attorney may afford an investigation. Such alternative appointments are often made in consultation with the superintendent or other district-level administrator (except in cases involving complaints about those individuals).

~~Within 10 school days of~~The identity of any student witnesses will not be disclosed except: (1) as required by law or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time.

The Superintendent will keep the Board informed of all complaints.

If a complaint ~~of sexual harassment~~ contains allegations involving the Superintendent, or Board member(s), the written report shall be filed directly with the ~~School~~ Board, which will make a decision in accordance with Section 3 paragraph four of the following section of this policy. ~~The Superintendent will keep the Board informed of all complaints.~~

3. Decision and Appeal

~~Within 5~~five school business days after receiving the Complaint Manager's report, the Superintendent shall mail his or her written decision to the Complainant and the Respondent accused by ~~U.S. mail, first class,~~ U.S. mail as well as to the Complaint Manager. All decisions shall be based upon the preponderance of evidence standard. ¹⁷

~~Within 5~~10 school business days after receiving the Superintendent's decision, the Complainant or the Respondent accused may appeal the decision to the ~~School~~ Board by making a written request to the Complaint Manager. ~~The~~ Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the ~~School~~ Board.

Within ~~10~~30 school business days, the ~~School~~ Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information ~~for the Board.~~ Within 5five school business days ~~of~~after the Board's decision, the Superintendent shall inform the Complainant and the Respondent accused of the Board's action.

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¹⁷ Preponderance of evidence is a standard used in civil cases. It means "the greater weight of the evidence, not necessarily established by the greater number of witnesses testifying to a fact but by evidence that has the most convincing force." See Black's Law Dictionary, 11th ed. 2019.

~~———— All decisions shall be based upon the preponderance of evidence standard.~~

~~———— The Complainant or Respondent may appeal the School Board's decision to the Regional Superintendent pursuant to Section 3-10 of the *School Code* and, thereafter, to the State Superintendent pursuant to Section 2-3.8 of the *School Code*.~~

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall mail its written decision to the Complainant and the accused by first class U.S. mail as well as to the Complaint Manager.

This ~~grievance procedure policy~~ shall not be construed to create an independent right to a ~~School Board hearing— before the Superintendent or Board~~. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party. 18

Appointing a Nondiscrimination Coordinator and Complaint Managers 19

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

18 The Ill. sex equity regulations require districts to have “specific timelines for completion of each step and rendering of a written decision, and shall provide for final appeal of grievance decisions made at the system level to the system's governing board.” 23 Ill.Admin.Code §200.40(c)(1). To avoid arguments over these timelines, this sample policy provides that the failure to strictly follow the timelines does not prejudice any party. The grievance procedure is worthless if complaints are not thoroughly and promptly investigated.

19 Title IX regulations require districts to designate and authorize at least one employee to coordinate efforts to comply with Title IX and to refer to that employee as the *Title IX Coordinator*. 34 C.F.R. §106.8(a). Districts must identify the Title IX coordinator by name, office address, email address, and telephone number. Id.

A district must prominently display its Title IX non-discrimination policies (this policy 2:260, *Uniform Grievance Procedure*, and sample policy 2:265, *Title IX Sexual Harassment Grievance Procedure*) and contact information for its Title IX coordinator(s) on its website, if any, and in each handbook made available to students, applicants for employment, parents/guardians, employees, and collective bargaining units. 34 C.F.R. §106.8(a) and (b). Notifications must state that nondiscrimination extends to employment, and that inquiries about the application of Title IX and its regulations may be referred to the district's Title IX coordinator, to the U.S. Dept. of Education's Assistant Secretary of Education, or both. 34 C.F.R. §106.8(b). See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*.

of employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator. ²⁰

The Superintendent shall appoint at least one Complaint Manager to administer this policy. If possible, the Superintendent will appoint two Complaint Managers, one of each gender. –The District's Nondiscrimination Coordinator, ~~if any,~~ may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of ~~current~~the Nondiscrimination Coordinator and the Complaint Managers. ²¹

<u>Name</u>	<u>Asst. Supt. for Learning Services</u>	<u>Chief Financial Officer</u>
<u>Address</u>	<u>2 Friendship Plaza</u>	<u>2 Friendship Plaza</u>
	<u>Addison, IL 60101</u>	<u>Addison, IL 60101</u>
<u>Telephone No.</u>	<u>(630) 530-3985</u>	<u>(630) 530-3973</u>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the names and contact information when necessary. It is important for updated names and contact information to be inserted into this policy and regularly monitored.

²⁰ The Nondiscrimination and Title IX Coordinator(s) need not be the same person. If the district uses a separate Title IX Coordinator who does not also serve as the Nondiscrimination Coordinator, delete “~~The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.~~” insert a hard return to create a new paragraph, and insert “The Superintendent shall appoint a Title IX Coordinator to coordinate the District's efforts to comply with Title IX.” Then, list the Title IX and Nondiscrimination Coordinators' names and contact information separately in this policy.

Best practice is that throughout the board policy manual, the same individual be named as Nondiscrimination Coordinator. In contrast, Complaint Managers identified in individual policies may vary depending upon local district needs.

²¹ The board may include the following option to address publication of such contact information:

“The Superintendent or designee shall ensure that students, parents/guardians, employees, and members of the community are informed of the contact information for the District's Nondiscrimination Coordinator and Complaint Managers on an annual basis.”

Publicizing the contact information for the Nondiscrimination Coordinator and Complaint Managers through personnel handbooks, student handbooks, and/or on the district's website is a best practice. The Illinois Principals Association maintains a handbook service that coordinates with PRESS material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/resources/model-student-handbook.

Nondiscrimination Coordinator:

Dr. Jean Barbanente
Name
2 Friendship Plaza, Addison, IL 60101
Address
jbarbanente@dupage88.net
Email
630-530-3985
Telephone

Complaint Managers:

Dr. Jean Barbanente
Name
2 Friendship Plaza, Addison, IL 60101
Address
Jbarbanente@dupage88.net
Email
630-530-3985
Telephone

Edward Hoster
Name
2 Friendship Plaza, Addison, IL 60101
Address
ehoster@dupage88.net
Email
630-530-3973
Telephone

- LEGAL REF.: ~~_____~~ Age Discrimination in Employment Act, 29 U.S.C. §621 et seq.
- ~~_____~~ Americans With Disabilities Act, 42 U.S.C. §12101 ~~et seq.~~
- ~~_____~~ Equal Pay Act, 29 U.S.C. §206(d)
- ~~_____~~ ~~Immigration Reform and Control Act, 8 U.S.C. §1324a et seq.~~
- ~~_____~~ ~~Individuals With Disabilities Education Act, 42 U.S.C. §11431 et seq.~~
- ~~_____~~ ~~McKinney Homeless Assistance Act, 42 U.S.C. §11431 et seq.~~
- ~~_____~~ ~~Rehabilitation Act of 1973, 29 U.S.C. §791 et seq.~~
- ~~_____~~ Title VI of the Civil Rights Act, 42 U.S.C. §2000d et seq.
- Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. §2000e et seq.
- Equal Pay Act, 29 U.S.C. §206(d).
- Genetic Information Nondiscrimination Act, 42 U.S.C. §2000ff et seq.
- Immigration Reform and Control Act, 8 U.S.C. §1324a et seq.
- McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq.
- Rehabilitation Act of 1973, 29 U.S.C. §791 et seq.

Title VI of the Civil Rights Act, 42 U.S.C. §2000d et seq.

Title IX of the Education Amendments, 20 U.S.C. §1681 et seq.; 34 C.F.R. Part 106

Equal Pay State Officials and Employees Ethics Act of 2003, 820, 5 ILCS 112/1 et seq-430/70-5(a).

Victims' Economic Security and Safety Act, 826 ILCS 180/1 et seq-775 ILCS 5/1-101 et seq.

105 ILCS 5/2-3.8, 5/3-10, 5/10-20.7a, 5/10-20.60, 5/10-22.5, 5/22-19, 5/24-4, 5/27-1, 5/27-23.7, and 45/1-15.

23 Illinois Genetic Information Privacy Act, 410 ILCS 513/.

Illinois Whistleblower Act, 740 ILCS 174/.

Illinois Human Rights Act, 775 ILCS 5/.

Victims' Economic Security and Safety Act, 820 ILCS 180/, 56 Ill.Admin.Code §§ Part 280.

Equal Pay Act of 2003, 820 ILCS 112/.

Employee Credit Privacy Act, 820 ILCS 70/.

23 Ill.Admin.Code §§1.240 and 200-40.

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REVISED: 11.18.2019

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Sexual Harassment Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

School Board

Title IX Sexual Harassment Grievance Procedure 1

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations (34 C.F.R. Part 106) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

Title IX Sexual Harassment Prohibited

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:²

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct;³ or

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¹ Title IX of the Education Amendments of 1972 (Title IX) (20 U.S.C. §1681 *et seq.*) requires this subject matter be covered by policy and controls this policy's content. This policy contains items on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. Employee grievance procedures are a mandatory subject of bargaining and cannot be changed without the employee exclusive representative's consent. This policy and its companion policy 2:260, *Uniform Grievance Procedure*, are in addition to, and not a substitute for, the employee grievance procedure contained in a collective bargaining agreement.

For the sake of consistency and ease of administration, this policy addresses only Title IX sexual harassment grievances, except those contained in collective bargaining agreements. See the cross references for the policies referring to this Title IX sexual harassment grievance procedure policy.

A district must have at least one policy explicitly stating it does not discriminate on the basis of sex in its education programs or activities under Title IX and its implementation regulations (34 C.F.R. Part 106). 34 C.F.R. §106.8(b)(1). Title IX jurisdiction is geographically limited to discrimination against a person in the United States. 34 C.F.R. §106.8(d). Though all complaints of sexual harassment may not constitute sexual harassment under Title IX, Title IX's reach is broad because an alleged complainant or alleged respondent may be *anyone* in the District's educational program or activity in the United States – including applicants for employment, students, parents/guardians, any employee, and third parties.

² 34 C.F.R. §106.30. The definition of *sexual harassment* in the policy and in Title IX includes *unwelcome* conduct. *Id.* However, case law does not always distinguish between *welcome* and *unwelcome* conduct. See Mary M. v. North Lawrence Community Sch. Corp., 131 F.3d 1220 (7th Cir. 1997) (8th grade student did not need to show that a school employee's sexual advances were *unwelcome* in order to prove sexual harassment).

³ 34 C.F.R. §106.30. This behavior is commonly called *quid pro quo* sexual harassment. See 85 Fed. Reg. 30036, f/n 94. By using the term *individual*, Title IX regulations do not limit *quid pro quo* sexual harassment to situations where the provision of an aid, benefit or service by an employee is conditioned on a current *student's* participation in unwelcome sexual conduct. By way of example, *quid pro quo* Title IX sexual harassment involving an employee and an individual other than a current student may be implicated when: an employee tells a former student she can only get a letter of recommendation if she participates in unwelcome sexual conduct; an employee selects a volunteer for a coveted field trip chaperone position if he participates in unwelcome sexual conduct; or a supervisory employee subjects a subordinate employee to unwelcome sexual conduct in exchange for a promotion.

2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District’s educational program or activity; or
3. *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(10), *domestic violence* as defined in 34 U.S.C. §12291(a)(8), or *stalking* as defined in 34 U.S.C. §12291(a)(30). ⁴

Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person’s alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion.

Definitions from 34 C.F.R. §106.30

Complainant means an individual who is alleged to be the victim of conduct that could constitute sexual harassment. ⁵

Education program or activity includes **all District operations and** locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs.⁶

Formal Title IX Sexual Harassment Complaint means a document filed by a *Complainant* or signed by the Title IX Coordinator⁷ alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation. ⁸

Respondent means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment. ⁹

Supportive measures mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a *Formal Title IX Sexual Harassment Complaint* or where no *Formal Title IX Sexual Harassment Complaint* has been filed. ¹⁰

Title IX Sexual Harassment **Prevention and** Response

The Superintendent or designee will ensure that the District ~~prevents and~~ responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District’s comprehensive health education program in Board policy 6:60, *Curriculum Content*, incorporates (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades pre-K through 12,¹¹ and (b) age-appropriate education about

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⁴ See sample exhibit 2:265-E, *Title IX Sexual Harassment Glossary of Terms*, for these definitions and other definitions of italicized terms in this policy.

⁵ 34 C.F.R. §106.30.

⁶ 34 C.F.R. §106.44(a).

⁷ See f/n 19 in sample policy 2:260, *Uniform Grievance Procedure*.

⁸ 34 C.F.R. §106.30.

⁹ *Id.*

¹⁰ *Id.* See sample administrative procedure 2:265-AP1, *Title IX Sexual Harassment Response*, for further discussion of supportive measures.

¹¹ Required by 105 ILCS 110/3 and 105 ILCS 5/10-23.13 (*Erin’s Law*).

the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-12.¹² This includes incorporating student social and emotional development into the District’s educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.

2. Incorporates education and training for school staff¹³ as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager. ¹⁴
3. Notifies applicants for employment,¹⁵ students, parents/guardians, employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District’s website, if any, and in each handbook made available to such persons. ¹⁶
- 4. Offers Supportive Measures to Complainants.**
- 5. Follows the Grievance Process before imposing any disciplinary sanctions on Respondents.**

Making a Report

A person who wishes to make a report under this Title IX Sexual Harassment grievance procedure may make a report to the Title IX Coordinator, **Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager**, or any employee with whom the person is comfortable speaking.¹⁷ A person who wishes to make a report may choose to report to a person of the same gender.

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

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¹² Required by *Id.* at 110/3.

¹³ For boards that insert optional paragraphs listing trainings in f/n 4 of policy 5:100, *Staff Development Program*, insert “pursuant to policy 5:100, *Staff Development Program*, and” after the word staff.

¹⁴ 105 ILCS 110/3. Detailed training requirements exist for Title IX coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process. 34 C.F.R. §106.45(b)(1)(iii). Title IX rules “[leave districts] discretion to determine the kind of training to other employees that will best enable the [district], and its Title IX Coordinator, to meet Title IX obligations.” 85 Fed. Reg. 30114. Many attorneys agree the best practice is to train all district staff about the definition of sexual harassment, the scope of the district’s education program or activity, all relevant district policies and procedures, and the necessity to promptly forward all reports of sexual harassment to the Title IX coordinator. See sample procedure 2:265-AP1, *Title IX Sexual Harassment Response*.

¹⁵ Most school districts are not covered by Subpart C of Title IX, which “applies only to institutions of vocational education, professional education, graduate higher education, and public institutions of undergraduate higher education.” 34 C.F.R. §106.15(d). If your district is covered by Subpart C, amend this to state “applicants for admission or employment.”

¹⁶ 34 C.F.R. §106.8. See paragraph 2 of f/n 19 in sample policy 2:260, *Uniform Grievance Procedure*. See also sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*.

¹⁷ Using “or any employee with whom the Complainant is comfortable speaking” ensures Title IX compliance because Title IX deems “any employee” of an elementary or secondary school who has notice of sexual harassment or allegations of sexual harassment to have *actual knowledge*. Therefore, a report to any employee triggers a district’s duty to respond. 34 C.F.R. §106.30. This policy contains an item upon which collective bargaining may be required. Any policy that impacts wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator. ¹⁸

Title IX Coordinator:

Dr. Jean Barbanente
Name
2 Friendship Plaza
Address
JBarbanente@dupage88.net
Email
630-530-3985
Telephone

Processing and Reviewing a Report or Complaint

Upon receipt of a report, the Title IX Coordinator and/or designee will promptly contact the *Complainant* to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the *Complainant* of the availability of *supportive measures* with or without the filing of a *Formal Title IX Sexual Harassment Complaint*, and (4) explain to the *Complainant* the process for filing a *Formal Title IX Sexual Harassment Complaint*.¹⁹

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it.²⁰ For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics; Conduct; and Conflict of Interest*; ²¹ 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate, **implement Supportive Measures**, and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹⁸ Title IX regulations require districts to designate and authorize at least one employee to coordinate its efforts to comply with Title IX and to refer to that employee as the *Title IX Coordinator*. 34 C.F.R. §106.8(a). Districts must identify the Title IX coordinator by name, office address, email address, and telephone number. *Id.* A district's nondiscrimination coordinator often also serves as its Title IX coordinator. See sample policy 2:260, *Uniform Grievance Procedure*.

While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the names and contact information when necessary. It is important for updated names and contact information to be inserted into this policy and regularly monitored.

¹⁹ Required by 34 C.F.R. §106.44(a) and (b) regardless of whether a formal Title IX sexual harassment complaint is filed.

²⁰ See sample exhibit 2:265-E, *Title IX Sexual Harassment Glossary of Terms*, for a discussion of Title IX sexual harassment and non-Title IX sexual harassment. Consult the board attorney for further guidance.

²¹ See sample administrative procedure 5:120-AP2, *Employee Conduct Standards*.

Formal Title IX Sexual Harassment Complaint Grievance Process

When a *Formal Title IX Sexual Harassment Complaint* is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation. ²²

The Superintendent or designee shall implement procedures to ensure that all *Formal Title IX Sexual Harassment Complaints* are processed and reviewed according to a Title IX grievance process that fully complies with 34 C.F.R. §106.45.²³ The District's grievance process shall, at a minimum: ²⁴

1. Treat *Complainants* and *Respondents* equitably by providing **Supportive Measures remedies** to a *Complainant* ~~where the Respondent is determined to be responsible for sexual harassment~~, and by following a grievance process that complies with 34 C.F.R. §106.45 before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a *Complainant*, *Respondent*, or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
 - a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
 - b. Receive training on the definition of sexual harassment, the scope of the District's *education program or activity*, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially. ²⁵

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²² This policy gives Title IX coordinators the flexibility to appoint another qualified individual to conduct an investigation. This may be appropriate when the neutrality or efficacy of the Title IX coordinator is an issue, and/or where the district wishes to have the expertise that an in-house or outside attorney may afford to an investigation. Alternative appointments are often made in consultation with the superintendent or other district-level administrator (except in cases involving complaints about those individuals) and the board attorney. If a complaint involves the superintendent or other district-level administrator, alternative appointments are often made in consultation with the board and the board attorney.

²³ 34 C.F.R. §106.45(b). See sample administrative procedures 2:265-AP1, *Title IX Sexual Harassment Response*, and 2:265-AP2, *Formal Title IX Sexual Harassment Complaint Grievance Process*.

²⁴ 34 C.F.R. §106.45(b)(1) lists the basic requirements for a grievance process. While live hearings are only required for postsecondary institutions, elementary and secondary schools may choose to offer them as part of their grievance process. **Consult the board attorney if the board wants the district to use a live hearing in its grievance process.**

If using a live hearing during the grievance process, amend #5 by inserting the following underscored text: "Require that any individual designated by the District as a decision-maker receive training on any technology to be used at a live hearing and on issues of relevance of questions and evidence, including when questions and evidence about the Complainant's sexual predisposition or prior sexual behavior are not relevant."

²⁵ Aside from the general training requirements of 34 C.F.R. §106.45(b)(1)(iii), the DOE gives districts flexibility to determine certain training practices or techniques to best meet training requirements based upon their unique local conditions and resources within their educational community. 85 Fed. Reg. 30120. See also 85 Fed. Reg. 30084 (declining to specify that training of Title IX personnel must include implicit bias training, so long as training provides instruction on how to serve impartially and avoid prejudgment of the facts at issue, conflicts of interest, and bias, and that training materials avoid sex stereotypes).

4. Require that any individual designated by the District as an investigator **receive ing** training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
5. Require that any individual designated by the District as a decision-maker receive training on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.
6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *preponderance of evidence* standard.²⁶
10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.²⁷

Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with

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²⁶ 34 C.F.R. §106.45(b)(1)(vii) requires the Title IX sexual harassment grievance process to state the standard of evidence it will use to determine responsibility of the respondent. The standard of evidence selected must be applied “consistently to formal complaints alleging Title IX sexual harassment regardless of whether the respondent is a student or an employee.” 85 Fed. Reg. 30373. This sample policy uses the *preponderance of the evidence* standard, not the *clear and convincing evidence* standard. *Preponderance of evidence* is a standard used in civil cases. It means “the greater weight of the evidence, not necessarily established by the greater number of witnesses testifying to a fact but by evidence that has the most convincing force.” See *Black’s Law Dictionary, 11th ed. 2019*. *Preponderance of the evidence* is the standard used in sample policy 2:260, *Uniform Grievance Procedure*. *Clear and convincing* is a higher standard, requiring more than *preponderance of the evidence* but less than proof beyond a reasonable doubt. It means “evidence indicating that the thing to be proved is highly probable or reasonably certain.” See *Black’s Law Dictionary, 11th ed. 2019*. **Consult the board attorney regarding the appropriate standard for the district, as well as implications if a different standard is used in this policy than in 2:260, *Uniform Grievance Procedure*.** For boards that choose the *clear and convincing evidence* standard, delete “~~preponderance of~~” and insert “clear and convincing.” Ensure the same standard of evidence is used in 2:265-AP2, *Formal Title IX Sexual Harassment Complaint Grievance Process*.

²⁷ Examples of legally-recognized privileges include attorney-client privilege, doctor-patient privilege, and spousal privilege. See 85 Fed. Reg. 30277.

student behavior policies.²⁸ Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law. ²⁹

Retaliation Prohibited ³⁰

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*. ³¹

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.
Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).
Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Conduct, and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior)

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²⁸ See sample policies 7:190, *Student Behavior*, and 7:230, *Misconduct by Students with Disabilities*. See also sample policies 7:200, *Suspension Procedures*, and 7:210, *Expulsion Procedures*, for due process requirements when student suspension or expulsion is recommended following a determination of responsibility for Title IX sexual harassment.

²⁹ Examples of rights the district or parties may exercise ancillary to this Title IX sexual harassment grievance procedure include, but are not limited to: disciplinary processes for suspensions and expulsions of students under 105 ILCS 5/10-22.6; tenured teacher dismissal proceedings under 105 ILCS 5/24-12; any other pre-termination process required by an applicable collective bargaining agreement, employment policy or procedure, or employment contract; and student appeal of a sex equity grievance decision under 23 Ill. Admin. Code §200.40 (see sample policy 7:10, *Equal Educational Opportunities*).

³⁰ 34 C.F.R. §106.71.

³¹ Retaliation complaints must be processed under policy 2:260, *Uniform Grievance Procedure*, because they are covered under the district's grievance procedure for resolving non-sexual harassment Title IX complaints. See 34 C.F.R. §106.8(c). Title IX sexual harassment regulations state that "[c]omplaints alleging retaliation may be filed according to the grievance procedures for sex discrimination required to be adopted under §106.8(c)." 34 C.F.R. §106.71.

Operational Services

Pandemic Preparedness; Management; and Recovery 1

The School Board recognizes that the District will play an essential role along with the local health department and emergency management agencies in protecting the public's health and safety during a pandemic. ²

A pandemic is a global outbreak of disease. ~~Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably.~~ ³

To prepare the School District community for a pandemic, the Superintendent or designee shall:⁴ (1) learn and understand how the roles that the federal, State, and local government function; (2) form a pandemic planning team consisting of appropriate District personnel and community members to

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¹ Certain subheads of this policy are required; specifically **Suspension of In-Person Instruction; Remote and/or Blended Remote Learning Day Plan(s)** (see f/n 12, below), and depending upon the specific terms of government orders and/or guidance issued during a pandemic, if a district wishes to continue to charge employee salaries and benefits to a grant during an extended school closure, **Payment of Employee Salaries During Emergency School Closures** (see f/n 11, below). Other subheads and text in this policy are optional. Its purpose is to establish board direction about pandemic preparedness, management, and recovery issues and inform the community about the board's role during a pandemic.

Boards are authorized to adopt a policy on pandemic preparedness even though State and federal law provide little guidance. On 3-11-20, the World Health Organization (WHO) characterized the COVID-19 outbreak as a pandemic. See www.who.int/dg/speeches/detail/who-director-general-s-opening-remarks-at-the-media-briefing-on-covid-19---11-march-2020. Before the COVID-19 pandemic, most research and guidance around pandemics was specific to influenza, but the same principles for influenza pandemics were applied to the management of the COVID-19 pandemic. State law grants boards broad authority to formulate, adopt, and modify school board policies, at the board's sole discretion, subject only to mandatory collective bargaining agreements and State and federal law. 105 ILCS 5/10-20.5 and 115 ILCS 5/1 *et seq.* See 2:20, *Powers and Duties of the School Board; Indemnification*, and also 2:240, *Board Policy Development*.

Information similar to this policy's content may also be a part of a district's safety plans, which the superintendent uses to implement the board's direction in this policy.

See f/n 3, below for a definition of a pandemic. According to the Centers for Disease Control and Prevention (CDC) guidance, schools serve as an "amplification point" of flu epidemics. **School Superintendent's Insider**, April 2007. School officials should be preparing for the flu pandemic as a U.S. Health and Human Services Pandemic Influenza Plan estimates that about 30 percent of the general population would become ill in a pandemic. The agency estimates among school-aged children the figure would be higher, about 40 percent. Sources: **NSBA and School Board News**, 3-14-2006.

² Multiple stakeholders at many levels and in many groups have important roles in effective pandemic preparedness, management, and recovery efforts. Stakeholders include federal departments and agencies, public health organizations, State and local health departments and laboratories, private health care organizations, influenza vaccine and antiviral manufacturers, and vaccine distributors and vaccinators. **Illinois Pandemic Influenza Preparedness and Response Plan**, Version 5.0, May 2014, *Concept of Operations 2.0*, page 36, at: www.idph.state.il.us/pandemic_flu/planning.htm.

³ This paragraph embodies the CDC's pandemic definition. See www.cdc.gov/coronavirus/2019-ncov/cases-updates/summary.html. The **Illinois Pandemic Influenza Preparedness and Response Plan**, Version 5.0, May 2014, also defines pandemic at page 9; however, that definition is specific to influenza. The new COVID-19 coronavirus is not an influenza virus yet was characterized as a pandemic by the World Health Organization. At the time of publication during the 2020 COVID-19 pandemic, it was not clear whether this Illinois resource's definition will be amended..

Prior to the COVID-19 pandemic, literature discussed that during an influenza pandemic, a new influenza virus will cause thousands or even millions of people to contract the disease and, in turn, spread the illness to others because people have not been previously exposed to the new virus. See **School Guidance During an Influenza Pandemic**, December 2006; Ill. State Board of Education (ISBE) opening letter to School Officials dated November 2006 from Dr. Randy J. Dunn and Dr. Eric Whitaker, at: www.idph.state.il.us/pandemic_flu/school_guide/sppg_letter.pdf.

⁴ 105 ILCS 5/10-16.7. The school board directs, through policy, the superintendent in his or her charge of the district's administration.

identify priorities and oversee the development and implementation of a comprehensive pandemic school action plan; and (3) build awareness of the final plan among staff, students, and community.

Emergency School Closing ⁵

In the case of a pandemic, the Governor may declare a disaster due to a public health emergency that may affect any decision for an emergency school closing. Decisions for an emergency school closing will be made by the Superintendent in consultation with and, if necessary, at the direction of the Governor, Ill. Dept. of Public Health, District's local health department, emergency management agencies, and/or Regional Office of Education. ⁶

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⁵ In times of emergency, the functions of different levels of State and federal government often become cloudy, and determining what governmental entity has powers to take a particular action can be confusing. The concept of federalism, or the coexistence of federal and state governments with their own local powers, was utilized during the response to the 2020 COVID-19 pandemic. Federalism is premised on the Constitutional limits of federal power. See U.S. Const. Art. I, Sec. 8 (limiting powers of Congress providing only those powers enumerated). Generally, during the 2020 COVID-19 pandemic, Illinois and other states were left with these remaining powers of government to respond to the crisis. In general, President Trump's administration set broad national policy, particularly with respect to international travel and the approval of treatments, and suggested guidance that States could follow regarding mitigation measures. The states' governors and local leaders made other state-specific or locality-specific decisions based upon the local conditions in each community. Depending upon the federal administration in power at the time of a pandemic, the federal government may seek to play a greater or lesser role in the management of a pandemic.

Local health departments, emergency medical agencies, and the Regional Office of Education may direct a school to close during a pandemic. See **School Guidance During an Influenza Pandemic**, December 2006; ISBE opening letter to school officials dated November 2006 from Dr. Randy J. Dunn and Dr. Eric Whitaker. This letter is at: www.idph.state.il.us/pandemic_flu/school_guide/sppg_letter.pdf.

The Ill. Dept. of Public Health (IDPH) is also authorized to order a place to be closed and made off-limits to the public to prevent the probable spread of a dangerously contagious or infectious disease. 20 ILCS 2305/2(b).

The Governor also has emergency powers upon his or her declaration of a disaster, which includes among other things public health emergencies. 20 ILCS 3305/4 and 3305/7. Upon such proclamation, the Governor has, and may exercise for a period not to exceed 30 days, several emergency powers. *Id.*

Since the 2006 **School Guidance During an Influenza Pandemic** letter was written, several Illinois schools faced an H1N1 outbreak in 2009, and all Illinois schools faced the 2020 COVID-19 pandemic.

During the 2009 H1N1 outbreak, ISBE directed schools with a statement titled *Closing School in Response to H1N1* that outlined "the decision to close school must be made locally by the school district and in conjunction and support with the relevant local public health department. The impact of a pandemic may vary from region to region. Therefore, it is crucial that district administrators rely on the advice and recommendations of their local public health department." During the 2020 COVID-19 pandemic, the Governor and ISBE issued many directives and/or guidance, including reliance upon the advice and recommendations of local public health departments. See www.isbe.net/Documents/ISBE-Guidance-to-School-Coronavirus.pdf. And see other 2020 COVID-19 guidance documents as follows:

Ill. Gov. Pritzker, ISBE, Ill. Association of School Admin., Ill. Principals' Assoc., Ill. Ed. Assoc., and Ill. Fed. of Teachers Joint Statement:

www.isbe.net/Documents/Joint-Statement-Updated%203-27-20.pdf.

IDPH-ISBE joint schools guidance:

www.dph.illinois.gov/topics-services/diseases-and-conditions/diseases-a-z-list/coronavirus/schools-guidance

IDPH-ISBE joint workplace health and safety guidance:

www.dph.illinois.gov/covid19/community-guidance/workplace-health-and-safety-guidance

Restore Illinois Plan:

www2.illinois.gov/dceo/Pages/RestoreILP3.aspx.

During the 2020 COVID-19 pandemic, several protests occurred and many lawsuits were filed challenging Ill. Gov. Pritzker's extensions of disaster declaration emergency power under IEMA, 20 ILCS 3305/7. See the 2020 COVID-19 Executive Orders (EO) at: coronavirus.illinois.gov/s/resources-for-executive-orders. Controversies existed across party and regional lines with all branches of government looking to balance the need to protect human life against the desire to preserve personal liberty. Gov. Pritzker's EOs faced unsettled challenges in both the courts of law and public opinion as a five-phased plan to re-open Illinois was also being introduced a/k/a *Restore Illinois Plan* (coronavirus.illinois.gov/s/restore-illinois-introduction).

⁶ Use this alternative for districts in suburban Cook County: replace "Regional Office of Education" with "appropriate Intermediate Service Center."

During an emergency school closing, the Board President and the Superintendent⁷ may, to the extent the emergency situation allows, examine existing Board policies pursuant to Policy 2:240, *Board Policy Development*, and recommend to the Board for consideration any needed amendments or suspensions to address mandates that the District may not be able to accomplish or implement due to a pandemic. ⁸

Board Meeting Procedure; No Physical Presence of Quorum and Participation by Audio or Video ⁹

A disaster declaration related to a public health emergency¹⁰ may affect the Board's ability to meet in person and generate a quorum of members who are physically present at the location of a meeting. Policy 2:220, *School Board Meeting Procedure*, governs Board meetings by video or audio conference without the physical presence of a quorum.

Payment of Employee Salaries During Emergency School Closures ¹¹

The Superintendent shall consult with the Board to determine the extent to which continued payment of salaries and benefits will be made to the District's employees, pursuant to Board policies 3:40, *Superintendent*, 3:50, *Administrative Personnel Other Than the Superintendent*, 5:35, *Compliance with the Fair Labor Standards Act*, 5:200, *Terms and Conditions of Employment and Dismissal*, and 5:270, *Employment At-Will, Compensation, and Assignment*, and consistent with: (1) applicable laws, regulations, federal or State or local emergency declarations, executive orders, and agency directives; (2) collective bargaining agreements and any bargaining obligations; and (3) the terms of any grant under which an employee is being paid.

Suspension of In-Person Instruction; Remote and/or Blended Remote Learning Day Plan(s)

When the Governor declares a disaster due to a public health emergency pursuant to 20 ILCS 3305/7, and the State Superintendent of Education declares a requirement for the District to use *Remote*

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⁷ For a board that prefers its policy committee to engage in this work, delete ~~Board President and the Superintendent~~ and insert: Board Policy Committee. See policies 2:150, *Committees* and 2:240, *Board Policy Development*. This sample policy uses the board president and superintendent as the default text because during a pandemic, it may be difficult for a board policy committee to meet pursuant emergency executive orders that are issued, etc.

⁸ For an example of some issues that these entailed during the 2020 COVID-19 pandemic, see paragraph six of f/n 12, below.

⁹ 5 ILCS 120/2.01 and 120/7(e), amended by P.A. 101-640. See also 105 ILCS 5/10-6 and 5/10-12.

¹⁰ While 5 ILCS 120/7(e)(1), amended by P.A. 101-640, uses the phrase "related to public health concerns," the text "due to public health emergency" aligns with Ill. Emergency Act (IEMA), 20 ILCS 3305/4 and 7, the governing statute of disaster declarations. For ease of understanding and alignment with IEMA, this policy uses "public health emergency." For more discussion, see f/n 33 in sample policy 2:220, *School Board Meeting Procedure*.

¹¹ Required if a district wishes to continue to charge employee salaries and benefits to a grant during an extended school closure, depending upon the specific terms of government orders and/or guidance issued during a pandemic. 2 C.F.R. Part 200 (see www.whitehouse.gov/wp-content/uploads/2020/03/M-20-17.pdf, extended until 9-30-20 by www.whitehouse.gov/wp-content/uploads/2020/06/M-20-26.pdf) and 30 ILCS 708/. See sample procedure 4:180-AP3, *Grant Flexibility; Payment of Employee Salaries During a Pandemic*, and its footnotes.

During the 2020 COVID-19 pandemic, Gov. Pritzker and ISBE issued directives and/or guidance regarding payment of school district employees that may impact a board's decision regarding continued payment of employees during an extended closure. ISBE and the Governor suspended in-person learning and issued a Joint Statement (JS) with other school administrator and union groups, which purported to mandate that all school district employees on the district's payroll be paid as if districts were functioning normally and they were performing their normal work. See www.isbe.net/Documents/Joint-Statement-Updated%203-27-20.pdf. The JS cited no specific authority for the payment mandate. Additionally, changes to wages, hours, terms and conditions of employment, even when made during an extraordinary circumstance such as a pandemic, remain subject to collective bargaining obligations.

Learning Days or Blended Remote Learning Days, the Superintendent shall approve and present to the Board for adoption a Remote and/or Blended Remote Learning Day Plan¹² (Plan) that: 13

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¹² 105 ILCS 5/10-30(3), added by P.A. 101-643, requires the “[board] to adopt and the superintendent to approve” these plans upon the following statutory triggers: (1) the governor declaring a disaster pursuant to 20 ILCS 3305/, and (2) the state superintendent of education declaring a requirement for a school district, multiple school districts, a region, or the entire State. See sample administrative procedure 6:20-AP, *Remote and/or Blended Remote Learning Day Plan(s)* for the specifics of implementing Remote Learning Days (RLDs) and/or Blended Remote Learning Days (BLRDs).

Implementing a plan under this subhead contains items on which collective bargaining may be required. Any policy that impacts wages, hours, or terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. This subhead of the policy concerns an area in which the law is unsettled. See 105 ILCS 5/10-30(7), added by P.A. 101-643 (stating that it does not increase or diminish any collective bargaining rights under existing law, and that aspects of the plan that impact the wages or other terms or conditions of employment will need to be bargained with the exclusive bargaining representative(s)).

To avoid confusion, note that the triggers under the Open Meetings Act (OMA), 5 ILCS 120/7, amended by P.A. 101-640, for when a school board may conduct its meetings by audio or video conference without the physical presence of a quorum are a bit more broad: (1) the “governor or the director of IDPH has issued a disaster declaration as defined in 20 ILCS 3305/, and (2) all or part of the jurisdiction of the [school board] is covered by the disaster area. This means that it is possible for the board to meet remotely under OMA if the director of IDPH declares a disaster, but the School Code requires the governor to be the one to declare the disaster under 20 ILCS 3305/ in order for the state superintendent of education to declare that a district implement RLD/BRLDs. RLD/BRLDs and *e-learning days/e-learning programs* are different. RLD/BRLDs are for use when the governor declares a disaster under 20 ILCS 3305/ and the state superintendent has declared a requirement for the district to use them to provide remote instruction to pre-kindergarten through grade 12 that count as pupil attendance days under 105 ILCS 5/10-19.05(j-5), amended by P.A. 101-643. 105 ILCS 5/10-30(1), added by P.A. 101-643. BRLDs allow districts to utilize “hybrid models of in-person and remote instruction. E-learning days are part of an e-learning program that require a board to, among other things, hold a public hearing and obtain approval by the Regional Office of Education (or Intermediate Service Center) to allow the district to provide instruction to students electronically while they are not physically present due to inclement weather and other unexpected events. 105 ILCS 5/10-20.56(b), amended by P.As. 101-12 and 101-643. School districts with e-learning programs may adapt them for use during RLDs and BLRDs (105 ILCS 5/10-20.56(a), amended by P.As. 101-12 and 101-643, and 5/10-30(2), added by P.A. 101-643.

If the board has adopted an e-learning program pursuant to 105 ILCS 5/10-20.56, added by P.A. 101-12, add the following text to number two after 105 ILCS 5/10-30:

2. by adapting into a Plan the District’s e-learning program implemented pursuant to 105 ILCS 5/10-20.56

See policies 6:20, *School Year Calendar and Day*, 6:300, *Graduation Requirements*, 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*, and Executive Order 2020-31 (addressing the statutory minimum state graduation requirements (not local requirements that exceed the State-identified minimums)) and allowing local school boards to amend policies to reduce any local graduation requirements adopted in excess of the minimum requirements specified in School Code that school districts were unable to complete during the 2019-20 school year due to the suspension of in-person instruction and/or the *Stay-at-Home* orders issued in response to the 2020 COVID-19 pandemic). Executive Order 2020-31 provided the following proclamations:

Section 8. The following provisions of the Illinois School Code, 105 ILCS 5/1-1 *et seq.*, requiring certain assessments and courses for twelfth grade students, are suspended:

- a. 105 ILCS 5/2-3.64a-5(c) (requirement to take State assessments),
- b. 105 ILCS 5/27-3 (requirement to pass a satisfactory examination on patriotism and the principles of representative government),
- c. 105 ILCS 5/27-6(a) (requirement to engage in a course of physical education for a minimum of 3 days per 5-day week), and
- d. 105 ILCS 5/27-12.1(a) (requirement to be taught consumer education).

Section 9. The provision of the Illinois School Code, 105 ILCS 5/10-22.43a, requiring the successful completion of a foreign language proficiency examination for students whose foreign language credit is met through an approved ethnic school program, is suspended.

Section 10. The provision of the Illinois School Code, 105 ILCS 5/27-6.5, requiring physical assessments, is suspended.

Section 11. The provision of the Illinois School Code, 105 ILCS 5/27-22(e), requiring the successful completion of certain courses as a prerequisite to receiving a high school diploma, is suspended for twelfth grade students who are unable to complete such coursework as a result of the suspension of in-person instruction due to COVID-19.

1. Recommends to the Board for consideration any suspensions or amendments to curriculum-related policies to reduce any Board-required graduation or other instructional requirements in excess of minimum curricular requirements specified in School Code that the District may not be able to provide due to the pandemic; **14**
2. Implements the requirements of 105 ILCS 5/10-30; and
3. Ensures a plan for periodic review of and/or amendments to the Plan when needed and/or required by statute, regulation, or State guidance.

LEGAL REF.: 105 ILCS 5/10-16.7, 5/10-20.5, 5/10-20.56, and 5/10-30.
 5 ILCS 120/2.01 and 120/7(e), Open Meetings Act.
 20 ILCS 2305/2(b), Ill. Dept. of Public Health Act (Part 1).
 20 ILCS 3305/, Ill. Emergency Management Agency Act.
 115 ILCS 5/, Ill. Educational Labor Relations Act.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 2:20 (Powers and Duties of the School Board; Indemnification), 2:220 (School Board Meeting Procedure), 2:240 (Board Policy Development), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:70 (Succession of Authority), 4:170 (Safety), 5:35 (Compliance with the Fair Labor Standards Act), 5:200 (Terms and Conditions of Employment and Dismissal), 5:270 (Employment At-Will, Compensation, and Assignment), 6:20 (School Year Calendar and Day), 6:60 (Curriculum Content), 6:300 (Graduation Requirements), 7:90 (Release During School Hours), 8:100 (Relations with Other Organizations and Agencies)

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Section 12. The provision of the Illinois School Code, 105 ILCS 5/27-21, requiring eight grade students to demonstrate evidence of having a comprehensive knowledge of the history of the United States as a prerequisite to eight grade graduation, is suspended.

Section 13. Twelfth grade students shall not be denied credit for apprenticeships or vocational or technical education courses allowed to be substituted for graduation requirements under the Illinois School Code, 105 ILCS 5/27-22.05, due to the student's inability to complete those course substitutions as a result of the suspension of in-person instruction due to COVID-19.

Section 14. The Illinois State Board of Education shall file emergency rules as needed to effectuate the intent of this Executive Order, including to suspend any regulatory provision related to: (1) student graduation requirements; or (2) student teaching, supervised field experience, or internship requirements for professional educator licenses or endorsements.

13 105 ILCS 5/10-30(3), added by P.A. 101-643 states “the district shall adopt a remote and blended remote learning day plan approved by the district superintendent.” For ease of administration, to avoid confusion during implementation, and to align with the IASB Foundational Principles of Effective Governance (www.iasb.com/principles_popup.cfm), this policy assigns the duty to *adopt* the remote and blended remote learning day plan (plan) by “the district” to the board. In alignment with this policy, administrative procedure 6:20-AP, *Remote and/or Blended Remote Learning Day Plan(s)*, requires the superintendent to *approve* the plan and present it to the board for *adoption* prior to district-wide implementation and posting on the district’s website.

14 105 ILCS 5/10-30(8), added by P.A. 101-643 does not excuse districts from completing all statutory and regulatory curricular mandates and offerings.

Operational Services

Payment Procedures 1

The Treasurer shall prepare a list of all due and payable bills, indicating vendor name and amount, and shall present it to the School Board in advance of the Board's first regular monthly meeting ~~or, if necessary, a special meeting.~~ These bills are reviewed by the Board, after which they may be approved for payment by Board order.² Approval of all bills shall be given by a roll call vote, and the votes shall be recorded in the minutes.³ The Treasurer shall pay the bills after receiving a Board order or pertinent portions of the Board minutes, even if the minutes are unapproved, provided the order or minutes are signed by the Board President and Secretary, or a majority of the Board. ⁴

The Treasurer is authorized, without further Board approval, to pay Social Security taxes, wages, pension contributions, utility bills, and other recurring bills.⁵ These disbursements shall be included in the listing of bills presented to the Board.

The Board authorizes the Superintendent or designee to establish revolving funds and a petty cash fund system for school cafeterias, lunchrooms, athletics, or similar purposes, provided such funds are maintained in accordance with Board policy 4:80, *Accounting and Audits*, and remain in the custody of an employee who is properly bonded according to State law. ~~(Amended: January 2011)~~⁶

LEGAL REF.: 105 ILCS 5/8-16, 5/10-7, and 5/10-20.19.
23 Ill.Admin.Code §100.70.

CROSS REF.: 4:55 (Use of Credit and Procurement Cards), 4:60 (Purchases and Contracts),
4:80 (Accounting and Audits)

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¹ State or federal law controls this policy's content.

² 105 ILCS 5/8-16 and 5/10-20.19.

³ 105 ILCS 5/10-7.

⁴ Except for the payment of social security taxes and recurring bills, 105 ILCS 5/8-16 permits the treasurer to "pay out funds of the school district only upon an order of the board signed by the president and clerk or secretary or by a majority of the board." 105 ILCS 5/10-20.19 grants the treasurer authority to pay bills after receipt of "a certified copy of those portions of the board minutes, properly signed by the secretary and president, or a majority of the board." As minutes are not approved until the following meeting, a literal reading of this statute would result in late payments. The policy uses a pragmatic solution: the treasurer may pay bills upon receiving a board order or minutes, even if the minutes are unapproved, provided the order or minutes are signed by the president and secretary, or a majority of the board.

The Local Government Prompt Payment Act (50 ILCS 505/) governs the timelines for a board's approval and payment of bills and potential penalties for late payment. Unless otherwise agreed to between the board and a vendor/contractor, bills must be approved or disapproved within 30 days after receipt of the bill or 30 days after the date on which the goods or services are received, whichever is later, and payment is due within 30 days after the date of approval. 50 ILCS 505/3, 505/4, and 505/6.

⁵ 105 ILCS 5/8-16 and 5/10-20.19.

⁶ 105 ILCS 5/10-20.19(2); 23 Ill.Admin.Code §100.70.

Operational Services

Student Activity and Fiduciary Funds -1

The School Board, upon the Superintendent or designee's recommendation, establishes student activity funds to be managed by student organizations under the guidance and direction of a staff member for educational, recreational, or cultural purposes.² The Board, upon the Superintendent or designee's recommendation, also establishes fiduciary funds to be supervised by the Superintendent or designee. The District has custodial responsibilities for fiduciary funds but no direct involvement in the management of such funds.³

Student Activity Funds

The Superintendent or designee shall be responsible for supervising student activity funds ~~and/or convenience accounts in~~ accordance with Board policy, 4:80, Accounting and Audits; State law ~~and~~ ; and the Ill. State Board of Education (ISBE) rules for student activity funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code.⁴ The treasurer shall have all of the responsibilities specific to the treasurer listed in ~~the ISBE rules adopted~~ for school activity funds, including the authority to make loans between activity funds.⁵

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State law controls this policy's content. See 105 ILCS 5/10-20.19 and 23 Ill.Admin.Code §§100.80, 100.85. Due to their decentralized nature, student activity funds have historically been an area ripe for fraud, waste, and abuse. This policy supports a board member's fulfillment of his or her fiduciary duty and oath to protect the assets of the district by directing the proper maintenance and control of student activity and fiduciary funds. 105 ILCS 5/10-16.5; see policy 2:80, *Board Member Oath and Conduct*. Adoption of this policy also aligns with mandatory board member training on fiduciary and financial oversight responsibilities. 105 ILCS 5/10-16a(b).

ISBE's rules in Part 125 (Student Activity Funds and Convenience Accounts) were in effect only through 6-30-08 after which they were replaced by Part 100. The rules in Part 100 do not provide for *convenience accounts*. The rules in Part 100 were subsequently amended to recognize *fiduciary funds* separately from *student activity funds* in response to *Governmental Accounting Standards Board Statement No. 84*, available at: www.gasb.org. Policy, 7:325, *Student Fundraising Activities*, contains the elements required by State law for a policy on student fundraising activities.

² Student activity funds are established to account for money used to support the activities of student organizations and clubs, e.g., homeroom, yearbook, class year, choral or band group, class projects, student clubs, student council, and student-sponsored bookstore. 23 Ill.Admin.Code §100.20. Student activity funds are under the school board's control, giving it a fiduciary responsibility to safeguard them along with district assets. In contrast to *fiduciary funds* (see f/n 7, below), the board, superintendent, or other district employees have direct involvement in how *student activity funds* are spent or attained. And, unlike fiduciary funds, student activity funds must be reported as part of a district's Educational Fund for its annual financial reporting and budget, in accordance with *Governmental Accounting Standards Board Statement No. 84*. 23 Ill.Admin.Code §§100.80(c), 100.85.

³ See f/n 7, below.

⁴ 105 ILCS 5/8-2. A board's insurance carrier can assist the board with obtaining bonds for these individuals.

⁵ See 23 Ill.Admin.Code §100.80(c) for the treasurer's duties. ISBE's rule permits the activity fund treasurer to make loans between funds "if and as authorized by the board's policy." 23 Ill.Admin.Code §100.80. A board that does not want to allow loans between activity funds should choose one of these alternatives:

Alternative 1: The treasurer shall have all of the authority and responsibilities specific to the treasurer listed in the Illinois State Board of Education rules for school activity funds, except that the treasurer is not authorized to make loans between activity funds.

Unless otherwise instructed by the Illinois State Board of Education for the maintenance of, a student activity funds and/or convenience accounts. Each non student group that has a convenience fund's balance will carry over to the next fiscal year. An account containing student activity funds that is inactive for 12 consecutive months shall designate a manager for it to be closed and its funds transferred to another student activity fund or authorized fund with a similar purpose. ⁶

Fiduciary Funds ⁷

The Superintendent or designee shall be responsible for supervising fiduciary funds in accordance with Board policy 4:80, *Accounting and Audits*; State law; and ISBE rules for fiduciary funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code.⁸ The treasurer shall have all of the responsibilities specific to the treasurer listed in the ISBE rules for fiduciary funds. ⁹

LEGAL REF.: 105 ILCS 5/8-2 and 5/10-20.19.
~~23 Ill.Admin.Code §125.10~~§§100.20, 100.80, and 100.85.

CROSS REF.:— 4:80 (Accounting and Audits), 7:325 (Student ~~Fund Raising~~Fundraising Activities)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

Alternative 2: The treasurer shall have all of the authority and responsibilities specific to the treasurer listed in the Illinois State Board of Education rules for school activity funds, except that the treasurer must have the Board's approval before making a loan between activity funds.

⁶ The authority for this paragraph's first sentence is 23 Ill.Admin.Code §100.80(c)(7); the second sentence is up to the local board's discretion. The following option may be inserted after the first sentence: "However, money remaining in any Senior Class fund after graduation will automatically transfer to the next year's class."

⁷ Fiduciary funds are funds "received from an independent, outside source in which the school board is acting in an administrative capacity." 23 Ill.Admin.Code §100.20, e.g., outside, independent scholarship funds in which the district has no authority to decide how the funds are attained or awarded. Id. Unlike student activity funds, where "[t]he school board, superintendent, or district employees have direct involvement with the decisions of how the funds are spent or attained," a district has no control over how fiduciary funds are spent or raised. 23 Ill.Admin.Code §§100.20, 100.80, and 100.85. See 23 Ill.Admin.Code §100.85 for the specific characteristics and permitted activities of a fiduciary fund. Boards must take a number of specific actions for fiduciary funds that are delegated to the superintendent or designee in this policy and align with IASB's *Foundational Principles of Effective Governance*, at www.iasb.com/principles_popup.cfm. 23 Ill.Admin.Code §100.85(b). Boards should consult their local auditors for guidance on whether a particular fund should be classified as a student activity fund or fiduciary fund.

⁸ See f/n 4, above.

⁹ See 23 Ill.Admin.Code §100.85(d) for the treasurer's duties.

9. School Recognition - Assistant Principals

10. Board Member Report(s) / Future Agenda Items

11. Public Comments: Related to the discussion and/or actions of the board on the above agenda items, for and welcome comments and suggestions from the public.

12. Announcements:

Educational Focus Board Meeting: Monday, January 25, 2021, 7:30 p.m., District Boardroom located at District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

Regular Business Board Meeting: Monday, February 8, 2021, 7:30 p.m., District Boardroom located at District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

13. Closed Session Meeting

A. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

B. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).

C. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8)

D. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).

14. Reconvene To Open Meeting

15. Roll Call

16. Action Necessitated by Closed Session

A. Approval of Villa Park Garden Station TIF Developer Proposal

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TO: Dr. Jean Barbanente
Board of Education

DATE: January 4, 2021

FROM: Mr. Edward Hoster

RE: Villa Park Garden Station TIF Developer Proposal - Update

Following our brief discussion at the December 14, 2020 board meeting, we've had further discussion with the Village of Villa Park regarding this request to agree to the maximum 7.5% tuition reimbursement. The initial perspective was wholly focused on the terms of the Intergovernmental Agreement ensuring us full reimbursement for any and all high school age students that might reside within the proposed development. Further consideration would take the long-term perspective about the improved property value or assessed value of taxable property when the TIF expires in the year 2036 or 15 years. The proposed development is projected to add a conservative \$38 million of new assessed property (\$115 million project x 33% using current dollars) which benefits the community taxpayers and the other taxing agencies with "new property". As such the annual property tax in current dollars would generate approximately \$600,000 of additional tax revenue per year. This is completely dependent on the value of the property in the year that the TIF expires. **The Village is asking for the opportunity to present the project at the upcoming meeting January 11, 2021.**

The financial exposure to the capped tuition at 7.5% versus the TIF Act allowance of 13% is not easily estimated as it would require us to estimate the number of concurrent high school age students. Furthermore, the formula requires annual updating to determine the tuition amount net of state funding from our annual audit. Their consultants are allowing for a maximum of 6 high school age students and 15 elementary school age students per year from the 344 unit development. Past trends for this type of housing indicates a very low residency of high school age students and likely more elementary age students. However, using their assumptions the exposure to the capped tuition would be approximately \$1,200,000 over the 15 year term. To clarify, if no high school age students reside there during the 15 year remaining term of the TIF, we have not incurred additional cost nor forfeited any funding.

Suggested Motion:

Move that the Board of Education approve the proposal from the Village of Villa Park and amend the current Intergovernmental Agreement to cap the annual tuition reimbursement at 7.5% of the annual tax increment.

17. Adjournment

District 88 Strategic Plan

Addison Trail High School, Willowbrook High School and DuPage High School District 88 will:

Goal 1: Develop plans to improve student performance, close the achievement gap and actively monitor the acquisition of college, career and cultural readiness skills.

Goal 2: Focus on learning programs aligned to local, state and national standards, incorporating critical thinking, applied learning, interdisciplinary curriculum, authentic career-connected programs and digital learning initiatives.

Goal 3: Provide time and resources for ongoing professional growth and development programs that focus on learning standards, diverse learners, assessment and data practices, instructional strategies, social-emotional learning and culturally responsive teaching.

Goal 4: Create inclusive school-community partnerships that develop life skills, foster social-emotional development, promote overall personal well-being and embrace learning and activity before, during and after school hours.