

Regular School Board Meeting
Wednesday, October 22, 2025, Immediately following the Annual Meeting/Budget Hearing
D.C. Everest Administration Building
6100 Alderson Street
Weston, WI 54476



– A G E N D A –

Upon request to the Executive Assistant to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

This meeting is a meeting of the School Board in public for the purpose of conducting the School District’s business and is not be considered a public community meeting. There is a time for public comment during the meeting as indicated in the agenda.

This meeting will immediately follow the Annual Meeting/Budget Hearing.

The live stream may be found at:

D.C. Everest School Board Meeting October 2025

Date and time:

Wednesday, October 22, 2025 6:30 PM | (UTC-05:00) Central Time (US & Canada)

Join link:

<https://dce.webex.com/dce/j.php?MTID=m7e352aabadc62e3d0727abdb5fe613f1>

Webinar number:

2490 015 5435

Webinar password:

BoardOct2025 (26273629 when dialing from a phone or video system)

Join by phone

+1-415-655-0003 United States Toll

Access code: 249 001 55435

Meetings are recorded and will be available a day or two after the meeting
at: <https://www.youtube.com/channel/UCrYDZCV5lwlInSHhWl0od8g/videos>.

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Approval of Agenda

V. Public Comment

VI. Consent Agenda

A. Approval of Minutes

4

B. Recommended Employment/Resignations/Contract Adjustments

9

C. Treasurer's Report - General/Other Fund Bills

19

D. Balance Sheet

E. Budget Transfers

D.C. Everest Area School District, 6100 Alderson Street, Weston, WI 54476 ~ (715) 359-4221

52

D.C. Everest, in partnership with the community, is committed to being an innovative educational leader
in developing knowledgeable, productive, caring, creative, responsible individuals
prepared to meet the challenges of an ever-changing global society.

F. Budget Revisions	
G. Grant Application(s)/Budget(s) Approval	
H. Fundraising Requests	
I. Gift/Bequests	
1. Local American Family Insurance Agents	61
2. Greenheck Family Donation	62
3. Memorial for Al Brusse to Middle School Band Program	63
J. Bus Accident Report	
K. Second Reading of Policies	
1. po0100 Definitions	64
2. po0166.1 Consent Agenda	69
3. po1461 Unrequested Leaves of Absence/Fitness for Duty	71
4. po2440.01 Summer or Interim School Attendance	73
5. po2522 Instructional Material Centers	74
6. po3120.04 Employment of Substitutes	78
7. po3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities	80
8. po3431 Employee Leaves	82
9. po4124 Notice of Reasonable Assurance of Employment	86
10. po4140 Termination and Resignation	87
11. po4213 Student Supervision and Welfare	88
12. po4431 Employee Leaves	90
13. po5112 Entrance Age	94
14. po5411 Third Grade Promotion and Retention: At-Risk Students	96
15. po5464 Early Graduation	100
16. po5505 Academic Honesty	101
17. po5530 Student Use or Possession of Intoxicants, Drugs, or Paraphernalia	103
18. po6210 Fiscal Planning	105
19. po7440.03 Small Unmanned Aircraft Systems (Drones)	106
20. po7450 Property Inventory	107
21. po7455 Accounting System for Capital Assets	110
22. po7460 Conservation of Natural and Material Resources	112
23. po7530.02 Staff and School Officials Use of Personal Communication Devices	114
24. po8500 School Nutrition	118
25. po8510 Wellness	125
26. po8531 Free and Reduced-Price Meals	131
27. po8540 Vending Machines	134
L. Early College Credit and Start College Now Requests	136
VII. Reports/Considerations	
A. WASB Legislative Network Member	
B. CESA #9 Representative	
C. Student Representative	
D. Superintendent	
1. District Update	
2. Third Friday Count	139
3. New Teacher 30 Day Interviews	
4. Facilities Study Timeline, Special Meeting Procedures	
5. Legislative Actions	

D.C. Everest Area School District, 6100 Alderson Street, Weston, WI 54476 ~ (715) 359-4221

D.C. Everest, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

VIII. Unfinished Business	
A. Carried Forward: po0144.5 Board Member Behavior and Code of Conduct	143
IX. New Business	
A. Approval of Budget and Tax Levy	147
B. Administrator and Building Continuous Improvement Plans	168
C. Approval of Senior High Trip to Germany	182
D. First Reading of Policies	
1. po7530.01 RECIND - Cell Phone Allowance	185
2. po0167.7 Use of Personal Communication Devices	188
3. po8420 School Safety and Reporting of Crime Statistics	189
4. po9151 Use of Cameras and Other Recording Devices in Locker Rooms	192
E. Commitment from Board Members for attendance at the State Education Convention January 20-23, 2026, for registration and hotel rooms. Please see Ellen tonight.	
F. Does Anyone Still Want to Register for the WASB Regional Meeting on Nov. 4 at the Holiday Inn in Rothschild? Registrations are due by Oct. 28.	
G. Poll the Board about a Special meeting date/time for an update on the Facility Study.	
X. Petitions and Communications	
XI. Future Meeting Dates	
A. Regular Board Meeting	
November 12, 2025 , at 6:30 p.m.	
D.C. Everest Administration Building	
6100 Alderson Street	
Weston, WI 54476	
Regular Board Meeting	
December 10, 2025 , at 6:30 p.m.	
D.C. Everest Administration Building	
6100 Alderson Street	
Weston, WI 54476	
Regular Board Meeting	
January 14, 2026 , at 6:30 p.m.	
D.C. Everest Administration Building	
6100 Alderson Street	
Weston, WI 54476	
XII. Adjourn	

Regular School Board Meeting
Wednesday, September 17, 2025 6:30 PM
D.C. Everest Administration Building
6100 Alderson Street
Weston, WI 54476



I. Call to Order

II. Roll Call

Attendance Taken at 6:30 PM. Ben Bliven: Present, Joshua Dickerson: Present, Katie Felch: Present, Shannon Grabko: Present, Lindsey Lewitzke: Present, Larry Schaefer: Present, Yee Leng Xiong: Present. Present: 7. Also Superintendent Nye, Assistant Superintendents Strike and Lindell, Student Representative Bendickson, and Executive Assistant Suckow

III. Pledge of Allegiance

IV. Approval of Agenda

Motion made by Yee Leng Xiong and seconded by Katie Felch to approve the agenda for this meeting. With a voice vote, this motion passed.

V. Public Comment - none

VI. Consent Agenda

Motion made by Joshua Dickerson and seconded by Larry Schaefer to approve the consent agenda. With a roll call vote, this motion passed.

VI.A. Approval of Minutes

VI.B. Recommended Employment/Resignations/Contract Adjustments

VI.C. Treasurer's Report - General/Other Fund Bills

VI.D. Balance Sheet

VI.E. Budget Transfers - None this month- no adopted budget yet.

VI.F. Budget Revisions - None this month- no adopted budget yet.

VI.G. Grant Application(s)/Budget(s) Approval

VI.G.1. DNR Grant for Riverside Water

VI.H. Fundraising Requests

VI.H.1. Senior High FFA

VI.H.2. Hatley PTO

VI.I. Gift/Bequests

VI.I.1. Rothschild Kids in Need Foundation & 3M

VI.J. Bus Accident Report

VII. Reports/Considerations

VII.A. WASB Legislative Network Member – Grabko reported the WASB Resolution Committee has begun their work for the State Convention. Upcoming other WASB meeting opportunities are on their webpage.

VII.B. CESA #9 Representative- Schaefer reported CESA’s Continuous Improvement (CSI) helps many small districts with a variety of services including assistance with grant applications.

VII.C. Student Representative – Bendickson reported Student Council is preparing for Homecoming week. Clubs are getting up and running. There is an opening musical to break in the theater called Dare to Dream which is performing October 10-13th. SpongeBob the Musical will be the fall production.

VII.D. Superintendent

VII.D.1. District Update

VIII. Unfinished Business

VIII.A. Mission Moment: An Evergreen Journey - Olivia Marcell

IX. New Business

IX.A. Staff Professional Development Update

IX.B. Approve Agenda for Annual Meeting

Motion made by Lindsey Lewitzke and seconded by Yee Leng Xiong, to approve the agenda for the Annual Meeting/Budget Hearing as attached in the packet. With a voice vote, this motion passed.

IX.C. Staff Stipend

Motion made by Lindsey Lewitzke and seconded by Katie Felch to provide a one-time stipend for employees who were employed prior to June 1, 2025, in a regular position, and continue to work in a regular position in the amounts of \$600 for each regular employee scheduled to work more than 20 hours per week, and \$300 for each regular employee scheduled to work 20 hours or less per week. With a voice vote, this motion passed. Dickerson abstained.

IX.D. District HSA Contribution

Motion made by Larry Schaefer and seconded by Yee Leng Xiong for the District to make a \$100 contribution for each employee enrolled in the District Health Plan to employees' Health Savings Accounts (HSA). With a voice vote, this motion passed.

IX.E. First Reading of Policies

Motion made by Lindsey Lewitzke and seconded by Shannon Grabko to approve on first reading the policies listed in the agenda without 0144. 0166.1, 2522, 3120, and 4124 With a voice vote, this motion passed unanimously.

Motion by Larry Schaefer and seconded by Yee Leng Xiong to postpone 0144.5 to the October meeting. Motion passed with a voice vote with one vote against.

Motion by Larry Schaefer and seconded by Ben Bliven to approve on first reading 0166.1. With a voice vote, motion passed unanimously.

Motion made by Larry Schaefer and seconded by Josh Dickerson to approve on first reading 2522. With a voice vote, motion passed unanimously.

Motion made by Larry Schaefer and seconded by Ben Bliven to approve on first reading 3120.04. With a voice vote, motion passed unanimously.

Motion by Larry Schaefer and seconded by Katie Felch to approve on first reading 4124. With a voice vote, motion passed unanimously.

IX.E.1. po0100 Definitions

IX.E.2. po0144.5 Board Member Behavior and Code of Conduct

IX.E.3. po0166.1 Consent Agenda

IX.E.4. po1461 Unrequested Leaves of Absence - Fitness for Duty

IX.E.5. po2440.01 Summer or Interim School Attendance

IX.E.6. po2522 Instructional Materials Centers

IX.E.7. po3120.04 Employment of Substitutes

IX.E.8. po3120.08 Employment of Personnel for Co-Curricular - Extra-Curricular Activities

IX.E.9. po3431 Employee Leaves

IX.E.10. po4124 Notice of Reasonable Assurance of Employment

IX.E.11. po4140 Termination and Resignation

IX.E.12. po4213 Student Supervision and Welfare

IX.E.13. po 4431 Employee Leaves

IX.E.14. po5112 Entrance Age

IX.E.15. po5411 Third Grade Promotion and Retention - At-Risk Students

IX.E.16. po5464 Early Graduation

IX.E.17. po5505 Academic Honesty

IX.E.18. po5530 Student Use or Possession of Intoxicants, Drugs, or Paraphernalia

IX.E.19. po6210 Fiscal Planning

IX.E.20. po7440.03 Small Unmanned Aircraft Systems - Drones

IX.E.21. po7450 Property Inventory

IX.E.22. po7455 Accounting System for Capital Assets

IX.E.23. po7460 Conservation of Natural and Material Resources

IX.E.24. po7530.02 Staff and School Officials Use of Personal Communication Devices

IX.E.25. po8500 School Nutrition

IX.E.26. po8510 Wellness

IX.E.27. po8531 Free and Reduced-Price Meals

IX.E.28. po8540 Vending Machines

IX.F. In October Ellen will need a commitment for the State Education Convention attendance January 20-23, 2026.

X. Petitions and Communications

X.A. Thank You for Memorial Tribute from P. Drake and Family

X.B. Thank You for Memorial Tribute from Meuret/Dickerson Families

XI. Future Meeting Dates

XI.A. Annual Meeting/Budget Hearing

October 22, 2025, at 6:00 p.m.

D.C. Everest Administration Building

6100 Alderson Street

Weston, WI 54476

Regular Board Meeting

October 22, 2025, immediately following the Annual Meeting/Budget Hearing

D.C. Everest Administration Building

6100 Alderson Street

Weston, WI 54476

Regular Board Meeting

November 12, 2025, at 6:30 p.m.

D.C. Everest Administration Building

6100 Alderson Street

Weston, WI 54476

XII. Meeting Adjourned at 7:10 p.m.

Respectfully submitted,

Katrina Felch, Clerk

Ellen Suckow, Executive Assistant to the
Superintendent & School Board

PLEASE NOTE: These minutes are not the official minutes of the School Board until they are approved at the October 22, 2025, meeting of the School Board.

Online Special School Board Meeting
Monday, September 22, 2025 12:00 PM
Online Webex
6100 Alderson Street
Weston, Wisconsin 54476



I. Call to Order

II. Roll Call

Attendance Taken at 12:00 AM. Ben Bliven: Present, Joshua Dickerson: Present, Katie Felch: Present, Shannon Grabko: Present, Lindsey Lewitzke: Present, Larry Schaefer: Present, Yee Leng Xiong: Present. Present: 7.

III. Pledge of Allegiance

IV. Approval of Agenda

Motion made by Katie Felch and seconded by Joshua Dickerson to approve the agenda for this meeting. With a voice vote, this motion passed.

V. 66.03 Intergovernmental Agreement with Rural Virtual Academy

Motion made by Shannon Grabko and seconded by Ben Bliven to approve the intergovernmental agreement with Rural Virtual Academy as attached to this meeting. With a voice vote, this motion passed.

VI. Adjourned at 12:06 p.m.

Respectfully submitted,

Katrina Felch, Clerk

Ellen Suckow, Executive Assistant to the
Superintendent & School Board

PLEASE NOTE: These minutes are not the official minutes of the School Board until they are approved at the October 22, 2025, meeting of the School Board.



Employment Report

Date: 10/22/2025

Recommended Employment			
Certified Staff			
Name	Position/Building	FTE	Start
Support Staff			
Name	Position/Building	FTE	Start
Cori Buchberger	Special Education Assistant/WE	0.62	October 1, 2025
Daniel Goff	Building Monitor/GTCC	0.375	October 1, 2025
Lori Hafner	Cleaner/GTCC	0.500	October 6, 2025
Sara Krueger	Server/JH	0.36	October 6, 2025
Neng Thao	Housekeeper/MB	1.00	October 6, 2025
Gloria Baecker	Special Education Assistant/RI	0.62	October 13, 2025
Emily Boherstengel	Special Education Assistant/WE	0.62	October 13, 2025
Sayer Jackson	Climbing Wall Attendant/GTCC	0.25	October 13, 2025
Ariandra Maholmes	Before & After Care Staff/GTCC	0.46	October 13, 2025
Nikita Schave	Special Education Assistant/WE	0.62	October 13, 2025
Laneta Wiles-Wierzbanowski	Special Education Assistant/EV	0.62	October 13, 2025
Paige Manderfield	Housekeeper/MB & RI	1.00	October 17, 2025
Connor Cvar	Weight Room Supervisor/GTCC	0.25	October 21, 2025
Xee Hang	Education Assistant/EV	0.44	October 27, 2025
Students			
Name	Position/Building	FTE	Start
Olivia Koch	Concessions Staff/GTCC	0.35	October 9, 2025
Madelyn Crum	Family Programming Staff/GTCC	0.35	October 10, 2025
Zoey McLaughlin	Student Custodian/District	0.25	October 13, 2025
Sophia Christensen	Family Programming Staff/GTCC	0.35	October 14, 2025
Michael Revak	Concessions Staff/GTCC	0.35	October 20, 2025
Seasonal Staff/Temporary/Occasional			
Name	Position/Building	Start	End
Isabella Her	Student Services Intern	October 6, 2025	June 5, 2026
Kristen Spiegel Berg	Long-Term Student Engagement Coordinator/WE	October 15, 2025	January 20, 2026
Katherine Estlund	Evening/Overnight Naturalist/TO	October 29, 2025	March 27, 2026
Substitutes			

Name	Position/Building	FTE	Start
Kelly Meverden	Substitute Assistant/District	N/A	September 29, 2025
Erika Anderson	Guest Teacher & Substitute Assistant/District	N/A	October 2, 2025
Kimberly Davis	Guest Teacher & Substitute Assistant/District	N/A	October 2, 2025
Trey Dunn	Guest Teacher & Substitute Assistant/District	N/A	October 2, 2025
Sara Glodowski	Substitute Assistant/District	N/A	October 2, 2025
Rodney Marten	Guest Teacher & Substitute Assistant/District	N/A	October 2, 2025
Morgan Paulsrud	Guest Teacher & Substitute Assistant/District	N/A	October 2, 2025
Jacqueline Rosales Manriquez	Guest Teacher & Substitute Assistant/District	N/A	October 2, 2025
Ava Zamzow	Guest Teacher & Substitute Assistant/District	N/A	October 2, 2025
Britney Teske	Guest Teacher & Substitute Assistant/District	N/A	October 15, 2025
Margery Monaghan-Wittenberg	Guest Teacher & Substitute Assistant/District	N/A	October 15, 2025
Kristi Palmer	Guest Teacher & Substitute Assistant/District	N/A	October 15, 2025
Maia Vander Werff	Guest Teacher & Substitute Assistant/District	N/A	October 15, 2025
Grace Ziegler	Guest Teacher/Riverside	During Student Teaching for Cooperating Teacher Only	October 15, 2025

End of Employment

All Staff

Name	Position/Building	Reason	Effective Date
Hailey Rios	Summer Technology Staff/District	Resignation	September 12, 2025
Miranda Adamski	Substitute Assistant/District	Resignation	September 17, 2025
Ciarra Lorge	Special Education Assistant/EV	Resignation	September 19, 2025
Brenda Grosskreutz	Guest Teacher/District	Resignation	September 22, 2025
Bradie Sivertson	Camp Coordinator & Assistant School Age Coordinator/GTCC & Elementary Buildings	Resignation	September 23, 2025
Seth Fisher	Housekeeper/MB	Resignation	October 3, 2025
Matthew Krzoska	Guest Teacher/District	Resignation	October 6, 2025
Bill Coady	Guest Teacher/District	Resignation	October 9, 2025
Sara Krueger	Server/JH	Resignation	October 9, 2025
Alex Cappel	Guest Teacher & Substitute Assistant/District	Resignation	October 14, 2025
Braden Knoblock	Concessions Staff/GTCC	Resignation	October 14, 2025
Alexis Johnson	Member Services/GTCC	Resignation	October 17, 2025
Dianna Reinardy	Miscellaneous/District	Retirement	October 27, 2025

Whitney Treu	Member Services & Birthday Party Scheduler/GTCC	Resignation	November 1, 2025
Brenda Pritzl	Special Education Assistant/RO	Retirement	December 31, 2025
Michael Misoni	Lead Housekeeper/JH	Resignation	January 5, 2026

Adjustments

Certified Staff

Name	Position From	Position To	Effective Date
Yer Thao	English Learner Teacher/RO, ODY, HA	English Learner Teacher/RO, ODY	September 22, 2025
Donna Guldán	English Learner Teacher/RI	English Learner Teacher/RI, HA	September 22, 2025
Mitchell Kolodziej	Guest Teacher/District	Math Teacher/JH Limited Term Contract	September 29, 2025

Support Staff

Name	Position From	Position To	Effective Date
Olivia Marcell	Substitute Assistant/District	Forest Cafe Manager/SH & Substitute Assistant/District	September 2, 2025
Carly Czerwinski	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Morgan Durst	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Allyson Frystak	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Sidney Geiss	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Cassandra Kay	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Sarah Klug	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Marci Kodl	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Hailey Krueger	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Krysten Neuhaus	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Grace Sandquist	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025

Ava Schoenrock	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Noah Stachovak	Substitute Assistant/District & Summer Camp Staff/GTCC	Guest Teacher & Substitute Assistant/District and Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Ty Stachovak	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Nicole Williams	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Nicole Chapin	Substitute Assistant/District	Education Assistant/RO	September 29, 2025
Nicole Grant	Education Assistant/EV	Special Education Assistant/WE	September 29, 2025
Nicole Grant	Special Education Assistant/WE	Substitute Assistant/District	September 30, 2025
Madailyn Abel	Before & After Care Staff/GTCC & Elementary Buildings	Before & After Care Staff/GTCC & Elementary Buildings and Substitute Assistant/District	October 6, 2025
Amanda Burgess	Special Education Assistant/WE	Special Education Assistant/MS	October 7, 2025
Frederick Lehrke	Assistant Wrestling Coach/SH	Event Worker/District	October 7, 2025
Austin Zurakowski	Hospitality & Events Supervisor/GTCC	Event Worker/District	October 20, 2025
Chang Thao	Building Monitor/GTCC	Building Monitor/GTCC & Evening/Overnight Naturalist/TO	October 29, 2025



Employment Report

Date: 10/22/2025

Recommended Employment			
Certified Staff			
Name	Position/Building	FTE	Start
Support Staff			
Name	Position/Building	FTE	Start
Cori Buchberger	Special Education Assistant/WE	0.62	October 1, 2025
Daniel Goff	Building Monitor/GTCC	0.375	October 1, 2025
Lori Hafner	Cleaner/GTCC	0.500	October 6, 2025
Sara Krueger	Server/JH	0.36	October 6, 2025
Neng Thao	Housekeeper/MB	1.00	October 6, 2025
Gloria Baecker	Special Education Assistant/RI	0.62	October 13, 2025
Emily Boherstengel	Special Education Assistant/WE	0.62	October 13, 2025
Sayer Jackson	Climbing Wall Attendant/GTCC	0.25	October 13, 2025
Ariandra Maholmes	Before & After Care Staff/GTCC	0.46	October 13, 2025
Laneta Wiles-Wierzbanowski	Special Education Assistant/EV	0.62	October 13, 2025
Paige Manderfield	Housekeeper/MB & RI	1.00	October 17, 2025
Connor Cvar	Weight Room Supervisor/GTCC	0.25	October 21, 2025
Rebekah Anderson	Climbing Wall Attendant/GTCC	0.25	October 23, 2025
Xee Hang	Education Assistant/EV	0.44	October 27, 2025
Students			
Name	Position/Building	FTE	Start
Olivia Koch	Concessions Staff/GTCC	0.35	October 9, 2025
Madelyn Crum	Family Programming Staff/GTCC	0.35	October 10, 2025
Zoey McLaughlin	Student Custodian/District	0.25	October 13, 2025
Sophia Christopherson	Family Programming Staff/GTCC	0.35	October 14, 2025
Michael Revak	Concessions Staff/GTCC	0.35	October 20, 2025
Anna Trautman	Lifeguard/SH	0.05	November 11, 2025

Seasonal Staff/Temporary/Occasional			
Name	Position/Building	Start	End
Isabella Her	Student Services Intern	October 6, 2025	June 5, 2026
Kristen Spiegel Berg	Long-Term Student Engagement Coordinator/WE	October 15, 2025	January 20, 2026
Katherine Estlund	Evening/Overnight Naturalist/TO	October 29, 2025	March 27, 2026
Substitutes			
Name	Position/Building	FTE	Start
Kelly Meverden	Substitute Assistant/District	N/A	September 29, 2025
Erika Anderson	Guest Teacher & Substitute Assistant/District	N/A	October 2, 2025
Kimberly Davis	Guest Teacher & Substitute Assistant/District	N/A	October 2, 2025
Trey Dunn	Guest Teacher & Substitute Assistant/District	N/A	October 2, 2025
Sara Glodowski	Substitute Assistant/District	N/A	October 2, 2025
Rodney Marten	Guest Teacher & Substitute Assistant/District	N/A	October 2, 2025
Morgan Paulsrud	Guest Teacher & Substitute Assistant/District	N/A	October 2, 2025
Jacqueline Rosales Manriquez	Guest Teacher & Substitute Assistant/District	N/A	October 2, 2025
Ava Zamzow	Guest Teacher & Substitute Assistant/District	N/A	October 2, 2025
Britney Teske	Guest Teacher & Substitute Assistant/District	N/A	October 15, 2025
Margery Monaghan-Wittenberg	Guest Teacher & Substitute Assistant/District	N/A	October 15, 2025
Kristi Palmer	Guest Teacher & Substitute Assistant/District	N/A	October 15, 2025
Maia Vander Werff	Guest Teacher & Substitute Assistant/District	N/A	October 15, 2025
Grace Ziegler	Guest Teacher/Riverside	During Student Teaching for Cooperating Teacher Only	October 15, 2025

End of Employment			
All Staff			
Name	Position/Building	Reason	Effective Date
Hailey Rios	Summer Technology Staff/District	Resignation	September 12, 2025
Miranda Adamski	Substitute Assistant/District	Resignation	September 17, 2025
Ciarra Lorge	Special Education Assistant/EV	Resignation	September 19, 2025
Brenda Grosskreutz	Guest Teacher/District	Resignation	September 22, 2025
Bradie Sivertson	Camp Coordinator & Assistant School Age Coordinator/GTCC & Elementary Buildings	Resignation	September 23, 2025
Seth Fisher	Housekeeper/MB	Resignation	October 3, 2025
Matthew Krzoska	Guest Teacher/District	Resignation	October 6, 2025
Bill Coady	Guest Teacher/District	Resignation	October 9, 2025
Sara Krueger	Server/JH	Resignation	October 9, 2025
Alex Cappel	Guest Teacher & Substitute Assistant/District	Resignation	October 14, 2025
Braden Knoblock	Concessions Staff/GTCC	Resignation	October 14, 2025
Alexis Johnson	Member Services/GTCC	Resignation	October 17, 2025
Dianna Reinardy	Miscellaneous/District	Retirement	October 27, 2025
Whitney Treu	Member Services & Birthday Party Scheduler/GTCC	Resignation	November 1, 2025
Brenda Pritzl	Special Education Assistant/RO	Retirement	December 31, 2025
Michael Misoni	Lead Housekeeper/JH	Resignation	January 5, 2026
Adjustments			
Certified Staff			
Name	Position From	Position To	Effective Date
Yer Thao	English Learner Teacher/RO, ODY, HA	English Learner Teacher/RO, ODY	September 22, 2025
Donna Guldan	English Learner Teacher/RI	English Learner Teacher/RI, HA	September 22, 2025
Mitchell Kolodziej	Guest Teacher/District	Math Teacher/JH Limited Term Contract	September 29, 2025
Alayna Baacke	Grade 1 Teacher/WE Limited Term Contract 0.50 FTE	Grade 1 Teacher/WE 0.50 FTE	October 16, 2025

Support Staff			
Name	Position From	Position To	Effective Date
Olivia Marcell	Substitute Assistant/District	Forest Cafe Manager/SH & Substitute Assistant/District	September 2, 2025
Carly Czerwinski	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Morgan Durst	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Allyson Frystak	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Sidney Geiss	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Cassandra Kay	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Sarah Klug	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Marci Kodl	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Hailey Krueger	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Krysten Neuhaus	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Grace Sandquist	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Ava Schoenrock	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025

Noah Stachovak	Substitute Assistant/District & Summer Camp Staff/GTCC	Guest Teacher & Substitute Assistant/District and Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Ty Stachovak	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Nicole Williams	Summer Camp Staff/GTCC	Before & After Care Staff/GTCC & Elementary Buildings	September 2, 2025
Nicole Chapin	Substitute Assistant/District	Education Assistant/RO	September 29, 2025
Nicole Grant	Education Assistant/EV	Special Education Assistant/WE	September 29, 2025
Nicole Grant	Special Education Assistant/WE	Substitute Assistant/District	September 30, 2025
Madailyn Abel	Before & After Care Staff/GTCC & Elementary Buildings	Before & After Care Staff/GTCC & Elementary Buildings and Substitute Assistant/District	October 6, 2025
Amanda Burgess	Special Education Assistant/WE	Special Education Assistant/MS	October 7, 2025
Frederick Lehrke	Assistant Wrestling Coach/SH	Event Worker/District	October 7, 2025
Sarah Olafson	Marketing & Finance Manager/GTCC	Marketing, Events, & Experience Manager/GTCC	October 20, 2025
Christopher Handrahan	Recreation Manager/GTCC	Recreation & Finance Manager	October 20, 2025
Meghan Meyer	Facility Scheduling Coordinator/GTCC	Facilities Scheduling Coordinator/GTCC	October 20, 2025
Jessica Mullaley	Family Programming & Catering Coordinator/GTCC	Family Programming Coordinator/GTCC	October 20, 2025
Austin Zurakowski	Hospitality & Events Supervisor/GTCC	Event Worker/District	October 20, 2025
Evee Fraaza	Track Coach/SH	Track Coach/SH & Building Monitor/GTCC	October 22, 2025

Chang Thao	Building Monitor/GTCC	Building Monitor/GTCC & Evening/Overnight Naturalist/TO	October 29, 2025

D.C. EVEREST AREA SCHOOL DISTRICT
6100 ALDERSON STREET, WESTON, WI 54476
TREASURER'S REPORT

SEPTEMBER 30, 2025

CASH BALANCE AS OF SEPTEMBER 1, 2025	(\$105,203.60)	
INVESTMENT ACCOUNT TRANSFERS		\$4,195,933.16
RECEIPTS CR#36104- #36217	\$6,447,498.24	
CHECKS FOR APPROVAL: #237985 - #238154 ACH: #252600388- #252600685		\$2,360,080.43
<u>VOIDS:</u> 238117, 237980	\$1,522.00	
CASH BALANCE AS OF SEPTEMBER 30, 2025		(\$212,196.95)
	<hr/>	
	\$6,343,816.64	\$6,343,816.64
	<hr/>	

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
237985	MS GRAPHICS, LLC	2014-8383	9/3/25	135.00
237985	MS GRAPHICS, LLC	2014-8381	9/3/25	153.00
237985	MS GRAPHICS, LLC	2014-8383	9/3/25	1,177.00
237986	MARSHFIELD HIGH SCHOOL	EF09082025	9/5/25	75.00
237987	STEVENS PT AREA HS SPASH	EF09132025	9/5/25	50.00
237987	STEVENS PT AREA HS SPASH	EF09132025	9/5/25	175.00
237988	BIO-RAD LABORATORIES, INC	908512921	9/5/25	1,195.20
237989	BOELTER COMPANIES, THE	98536908	9/5/25	31.96
237989	BOELTER COMPANIES, THE	98536908	9/5/25	42.60
237989	BOELTER COMPANIES, THE	98536908	9/5/25	95.87
237989	BOELTER COMPANIES, THE	98536908	9/5/25	894.75
237990	CELLCOM - WAUSAU	80571	9/5/25	1,110.21
237991	DC EVEREST SENIOR HIGH SCHOOL	CarryTheE	9/5/25	4,325.58
237992	GORDON FOOD SERVICE INC	2659196	9/5/25	(38.63)
237992	GORDON FOOD SERVICE INC	2659197	9/5/25	(11.15)
237992	GORDON FOOD SERVICE INC	2002684181	9/5/25	(2.86)
237992	GORDON FOOD SERVICE INC	9026092479	9/5/25	32.49
237992	GORDON FOOD SERVICE INC	9026150712	9/5/25	80.24
237992	GORDON FOOD SERVICE INC	9025885440	9/5/25	117.14
237992	GORDON FOOD SERVICE INC	9026150651	9/5/25	181.39
237992	GORDON FOOD SERVICE INC	9026150634	9/5/25	265.23
237992	GORDON FOOD SERVICE INC	9026150706	9/5/25	400.75
237992	GORDON FOOD SERVICE INC	9026150630	9/5/25	562.17
237992	GORDON FOOD SERVICE INC	9026057263	9/5/25	764.78
237992	GORDON FOOD SERVICE INC	9026057274	9/5/25	913.52
237992	GORDON FOOD SERVICE INC	9026057276	9/5/25	962.45
237992	GORDON FOOD SERVICE INC	9026150718	9/5/25	984.08
237992	GORDON FOOD SERVICE INC	9026057270	9/5/25	1,157.57
237992	GORDON FOOD SERVICE INC	9026057281	9/5/25	1,286.18
237992	GORDON FOOD SERVICE INC	9026150708	9/5/25	1,712.68
237992	GORDON FOOD SERVICE INC	9026150714	9/5/25	2,064.74
237992	GORDON FOOD SERVICE INC	9026150618	9/5/25	2,741.60
237992	GORDON FOOD SERVICE INC	9025885427	9/5/25	2,905.06
237992	GORDON FOOD SERVICE INC	9025885432	9/5/25	3,064.24
237992	GORDON FOOD SERVICE INC	9025885436	9/5/25	4,172.20
237992	GORDON FOOD SERVICE INC	9026057261	9/5/25	5,171.42
237993	GREENHECK TURNER COMMUNITY	58	9/5/25	814.00
237993	GREENHECK TURNER COMMUNITY	59	9/5/25	868.50
237994	HOME INSULATION CO, INC	48873	9/5/25	1,150.00
237995	MACHINE TOOL & EQUIP INC	28358	9/5/25	4,904.32

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
237996	MALBRIT MECHANICAL INC	8348	9/5/25	8,400.00
237997	MARATHON CO HEALTH DEPT	INV08255	9/5/25	30.00
237998	MEDCO SUPPLY COMPANY	IN99113891	9/5/25	1.44
237999	MELISKA, CLARA	SCHOLARSHIP	9/5/25	3,000.00
238000	METRO FIRE PROTECTION INC	4204	9/5/25	25.00
238000	METRO FIRE PROTECTION INC	4204	9/5/25	90.00
238000	METRO FIRE PROTECTION INC	4204	9/5/25	95.00
238001	MS GRAPHICS, LLC	20148391	9/5/25	75.00
238001	MS GRAPHICS, LLC	2.01484E+11	9/5/25	114.00
238001	MS GRAPHICS, LLC	2.01484E+11	9/5/25	880.00
238002	NAPA AUTO PARTS	958278	9/5/25	9.32
238003	PRETODD LLC	INV-000014	9/5/25	946.73
238004	PRINCE, NATHAN	SCHOLARSHIP	9/5/25	2,000.00
238005	RINGWELSKI, EMILY	SCHOLARSHIP	9/5/25	500.00
238006	SIMONSEN, CHRISTIAN	SCHOLARSHIP	9/5/25	500.00
238007	SLP TOOLKIT LLC	7236	9/5/25	675.00
238007	SLP TOOLKIT LLC	7236	9/5/25	1,575.00
238008	STREHLOW, COY	SCHOLARSHIP.	9/5/25	500.00
238008	STREHLOW, COY	SCHOLARSHIP	9/5/25	1,000.00
238009	T-MOBILE USA INC	5212025	9/5/25	156.00
238009	T-MOBILE USA INC	8222025	9/5/25	536.00
238010	TEACHER INNOVATIONS, INC.	1016543	9/5/25	486.00
238011	THE TREE FELLA, CO.	5970	9/5/25	6,550.00
238012	TITO INC	15980	9/5/25	22,632.60
238013	TWEET/GAROT MECHANICAL INC	167551	9/5/25	312.68
238014	WIDMANN, JOSIE	SCHOLARSHIP	9/5/25	250.00
238015	YANG, DUAJA	SCHOLARSHIP	9/5/25	500.00
238016	MONT L. MARTIN TRUSTEE	09052025A	9/5/25	67.00
238017	UNITED WAY OF MARATHON CNTY	20250905ADUWAY	9/5/25	620.51
238018	DC EVEREST HOCKEY HELPERS	9082025	9/12/25	100.00
238019	LAMERS BUS LINES, INC.	88985	9/12/25	1,500.00
238020	MENOMONIE HIGH SCHOOL	EF09132025	9/12/25	100.00
238021	SUPER LETTERING & SIGNS INC	9052025	9/12/25	595.00
238022	WSCA ADMIN	90825	9/12/25	210.00
238023	ABEE INC	11266	9/12/25	450.00
238023	ABEE INC	11266	9/12/25	450.00
238023	ABEE INC	11266	9/12/25	450.00
238023	ABEE INC	11058	9/12/25	1,090.00
238023	ABEE INC	11058	9/12/25	1,090.00
238023	ABEE INC	11058	9/12/25	1,090.00

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
238024	ABLENET INC	CI410257	9/12/25	225.00
238025	ALLIANT UTILITIES/WP&L	45870	9/12/25	706.77
238026	CALLTOWER INC	202733554	9/12/25	707.47
238027	CHARTER COMMUNICATIONS, INC.	1.71371E+14	9/12/25	965.21
238028	DC EVEREST SOCCER BOOSTERS	16	9/12/25	600.00
238029	EBLI	8802	9/12/25	1,000.00
238030	ENTERPRISE RENT-A-CAR COMPAN\	9HD7VR	9/12/25	299.30
238030	ENTERPRISE RENT-A-CAR COMPAN\	9HD51K	9/12/25	359.78
238031	FEDEX, INC.	8-978-1585	9/12/25	20.69
238032	FLINN SCIENTIFIC CO	3182546	9/12/25	19.65
238032	FLINN SCIENTIFIC CO	3182452	9/12/25	366.55
238033	GEORGE, LOGAN	SCHOLARSHIP	9/12/25	500.00
238034	HALL, KIRSTEN	SCHOLARSHIP	9/12/25	500.00
238034	HALL, KIRSTEN	SCHOLARSHIP.	9/12/25	600.00
238035	HOUGHTON MIFFLIN HARCOURT P	956337519	9/12/25	791.94
238035	HOUGHTON MIFFLIN HARCOURT P	956337519	9/12/25	1,796.44
238036	JAS CONSTRUCTION, LLC	4213	9/12/25	16,018.67
238037	JWC BUILDING SPECIALTIES, INC.	0225631-IN	9/12/25	1,650.00
238038	LAUNDRY SYSTEMS OF WI	65053	9/12/25	869.60
238039	LEGO EDUCATION	1190671909	9/12/25	7,138.50
238040	MARSHFIELD HIGH SCHOOL	WIAA08272025	9/12/25	125.00
238041	MARSHFIELD MIDDLE SCHOOL	WIAA09092025	9/12/25	100.00
238042	MCHS OCCUPATIONAL HEALTH	3764-43087	9/12/25	94.00
238043	MCKEOUGH, HEATHER	AUG2025 MILEAGE	9/12/25	47.60
238044	METRO FIRE PROTECTION INC	4257	9/12/25	35.00
238044	METRO FIRE PROTECTION INC	4150	9/12/25	54.00
238044	METRO FIRE PROTECTION INC	4258	9/12/25	60.00
238044	METRO FIRE PROTECTION INC	4155	9/12/25	80.00
238044	METRO FIRE PROTECTION INC	4148	9/12/25	105.00
238044	METRO FIRE PROTECTION INC	4142	9/12/25	105.00
238044	METRO FIRE PROTECTION INC	4152	9/12/25	110.00
238044	METRO FIRE PROTECTION INC	4156	9/12/25	118.00
238044	METRO FIRE PROTECTION INC	4146	9/12/25	125.00
238044	METRO FIRE PROTECTION INC	4145	9/12/25	170.00
238044	METRO FIRE PROTECTION INC	4151	9/12/25	191.00
238044	METRO FIRE PROTECTION INC	4157	9/12/25	272.00
238044	METRO FIRE PROTECTION INC	4153	9/12/25	370.00
238044	METRO FIRE PROTECTION INC	4146	9/12/25	370.00
238044	METRO FIRE PROTECTION INC	4148	9/12/25	409.00
238044	METRO FIRE PROTECTION INC	4154	9/12/25	424.00

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
238044	METRO FIRE PROTECTION INC	4142	9/12/25	1,171.00
238045	MS GRAPHICS, LLC	2014-8393	9/12/25	261.00
238045	MS GRAPHICS, LLC	2014-8396	9/12/25	775.00
238045	MS GRAPHICS, LLC	2014-8394	9/12/25	6,078.60
238046	NEWSELA, INC.	INV51303	9/12/25	1,188.56
238046	NEWSELA, INC.	INV51303	9/12/25	2,000.00
238046	NEWSELA, INC.	INV51303	9/12/25	2,000.00
238046	NEWSELA, INC.	INV51303	9/12/25	3,000.00
238047	PERFECTION LEARNING CORP	INV1087609	9/12/25	265.03
238048	PRINCE, DEREK	SCHOLARSHIP	9/12/25	2,000.00
238049	RINGWELSKI, EMILY	SCHOLARSHIP.	9/12/25	500.00
238050	SCHOLASTIC BOOK CLUB	M7616559	9/12/25	227.70
238051	SHORT ANSWER INC	WCTDTW6J-0001	9/12/25	150.00
238052	STAPLES ADVANTAGE	6041700120	9/12/25	262.77
238052	STAPLES ADVANTAGE	6041700119	9/12/25	297.03
238053	STRATFORD SIGN CO LLC	70767	9/12/25	15,342.50
238054	STREICH EQUIPMENT CO INC	15009	9/12/25	3,716.00
238055	SUBURBAN SCHOOL SUPTS	Dues	9/12/25	200.00
238055	SUBURBAN SCHOOL SUPTS	SSS Conf	9/12/25	2,076.00
238056	SWANK MOVIE LICENSING USA	405261	9/12/25	8,190.00
238057	TEACHERS DISCOVERY	213375	9/12/25	43.91
238057	TEACHERS DISCOVERY	213377	9/12/25	87.86
238058	TEWGYZE SUPPLY INC	2025-0035	9/12/25	111.38
238059	THE FIX-IT SHOP LLC	3596	9/12/25	1,205.10
238060	THE TREE FELLA, CO.	5992	9/12/25	3,250.00
238061	TURNITIN, LLC.	IN-TII-64106	9/12/25	3,587.19
238061	TURNITIN, LLC.	IN-TII-64106	9/12/25	5,601.32
238062	VESTIS SERVICES LLC	45870	9/12/25	1,186.54
238063	VILLAGE OF WESTON	MAY-AUG2025 BALLDMND	9/12/25	176.21
238063	VILLAGE OF WESTON	MAY-AUG2025 BALLDMND	9/12/25	241.34
238063	VILLAGE OF WESTON	MAY-AUG2025 ADMIN	9/12/25	281.75
238063	VILLAGE OF WESTON	MAY-AUG2025 ADMIN	9/12/25	419.48
238063	VILLAGE OF WESTON	MAY-AUG2025 ADMIN	9/12/25	476.94
238063	VILLAGE OF WESTON	MAY-AUG2025 JH	9/12/25	1,854.05
238063	VILLAGE OF WESTON	13165	9/12/25	2,148.00
238063	VILLAGE OF WESTON	MAY-AUG2025 SH	9/12/25	2,282.37
238063	VILLAGE OF WESTON	MAY-AUG2025 JH	9/12/25	2,320.50
238063	VILLAGE OF WESTON	MAY-AUG2025 SH	9/12/25	2,893.65
238063	VILLAGE OF WESTON	MAY-AUG2025 JH	9/12/25	2,946.69
238063	VILLAGE OF WESTON	MAY-AUG2025 SH	9/12/25	4,303.25

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
238064	WAUSAU EAST HIGH SCHOOL	WIAA 09022025	9/12/25	160.00
238065	WEST MUSIC CO	SI2551729	9/12/25	355.07
238066	WVC MIDDLE LEVEL ATHLETIC ASSC	WVC 2025-2026	9/12/25	125.00
238067	APPLETON EAST HIGH SCHOOL	EF09272025	9/19/25	200.00
238068	DC EVEREST SENIOR HIGH SCHOOL	SO-39048855	9/19/25	3,000.00
238069	DEPERE HIGH SCHOOL	EF09202025	9/19/25	95.00
238070	GREEN BAY PREBLE HS	EF09192025	9/19/25	95.00
238071	LOURDES ACADEMY	EF09272025	9/19/25	200.00
238072	STEVENS PT AREA HS SPASH	EF09222025	9/19/25	75.00
238073	STRATFORD HIGH SCHOOL	EF09262025	9/19/25	375.00
238074	WAUSAU EAST HIGH SCHOOL	EF09202025	9/19/25	300.00
238075	WI STATE TEACHERS CONFERENCE	WLSTC dated 9-4-25	9/19/25	438.75
238076	ANTIGO HIGH SCHOOL	WIAA 09182025	9/19/25	75.00
238077	ASPIRUS MEDICAL GROUP	147548	9/19/25	84.00
238077	ASPIRUS MEDICAL GROUP	147508	9/19/25	168.00
238077	ASPIRUS MEDICAL GROUP	147548	9/19/25	2,193.50
238078	BAESEMANN, ALIVIA	SCHOLARSHIP	9/19/25	500.00
238079	BOELTER COMPANIES, THE	98543957	9/19/25	22.05
238079	BOELTER COMPANIES, THE	98543957	9/19/25	29.41
238079	BOELTER COMPANIES, THE	98548213	9/19/25	61.26
238079	BOELTER COMPANIES, THE	98543957	9/19/25	66.16
238079	BOELTER COMPANIES, THE	98539949	9/19/25	80.08
238079	BOELTER COMPANIES, THE	98548213	9/19/25	81.69
238079	BOELTER COMPANIES, THE	98539949	9/19/25	106.79
238079	BOELTER COMPANIES, THE	98548213	9/19/25	183.79
238079	BOELTER COMPANIES, THE	98539949	9/19/25	240.25
238079	BOELTER COMPANIES, THE	98543957	9/19/25	617.53
238079	BOELTER COMPANIES, THE	98548213	9/19/25	1,715.37
238079	BOELTER COMPANIES, THE	98539949	9/19/25	2,242.35
238080	CARNEGIE LEARNING	1046287	9/19/25	539.80
238081	COSTA, BROOKLYN	SCHOLARSHIP.	9/19/25	3,000.00
238082	DENK, AHNA	SCHOLARSHIP	9/19/25	3,000.00
238083	FEDEX, INC.	8-986-17299	9/19/25	17.74
238084	FLINN SCIENTIFIC CO	3187270	9/19/25	122.36
238084	FLINN SCIENTIFIC CO	3185533	9/19/25	360.67
238085	GLEITER, JUSTIN	123456	9/19/25	74.00
238086	GOPHER SPORT, INC.	IN463853	9/19/25	127.52
238086	GOPHER SPORT, INC.	IN463853	9/19/25	139.75
238086	GOPHER SPORT, INC.	IN463853	9/19/25	743.71
238087	GORDON FOOD SERVICE INC	2002732128	9/19/25	(253.50)

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
238087	GORDON FOOD SERVICE INC	2002699003	9/19/25	(122.31)
238087	GORDON FOOD SERVICE INC	2002748034	9/19/25	(20.43)
238087	GORDON FOOD SERVICE INC	9026842977	9/19/25	7.10
238087	GORDON FOOD SERVICE INC	9026842982	9/19/25	17.75
238087	GORDON FOOD SERVICE INC	9026573171	9/19/25	20.07
238087	GORDON FOOD SERVICE INC	9026673223	9/19/25	35.50
238087	GORDON FOOD SERVICE INC	9026573136	9/19/25	53.25
238087	GORDON FOOD SERVICE INC	9026573168	9/19/25	55.97
238087	GORDON FOOD SERVICE INC	9026573173	9/19/25	71.00
238087	GORDON FOOD SERVICE INC	9026573163	9/19/25	74.55
238087	GORDON FOOD SERVICE INC	9026573139	9/19/25	84.09
238087	GORDON FOOD SERVICE INC	9026399521	9/19/25	92.54
238087	GORDON FOOD SERVICE INC	9026399525	9/19/25	99.40
238087	GORDON FOOD SERVICE INC	9026673191	9/19/25	101.86
238087	GORDON FOOD SERVICE INC	9026673198	9/19/25	106.29
238087	GORDON FOOD SERVICE INC	9026399491	9/19/25	121.25
238087	GORDON FOOD SERVICE INC	9026573131	9/19/25	139.28
238087	GORDON FOOD SERVICE INC	9026399523	9/19/25	146.83
238087	GORDON FOOD SERVICE INC	9026399488	9/19/25	155.68
238087	GORDON FOOD SERVICE INC	9026573165	9/19/25	163.52
238087	GORDON FOOD SERVICE INC	9026399467	9/19/25	183.13
238087	GORDON FOOD SERVICE INC	9026399467	9/19/25	196.69
238087	GORDON FOOD SERVICE INC	9026673200	9/19/25	203.72
238087	GORDON FOOD SERVICE INC	9026573177	9/19/25	235.16
238087	GORDON FOOD SERVICE INC	9026673227	9/19/25	288.35
238087	GORDON FOOD SERVICE INC	9026673197	9/19/25	342.95
238087	GORDON FOOD SERVICE INC	9024658554	9/19/25	405.74
238087	GORDON FOOD SERVICE INC	9026673199	9/19/25	450.10
238087	GORDON FOOD SERVICE INC	9026573175	9/19/25	514.12
238087	GORDON FOOD SERVICE INC	9026842968	9/19/25	687.93
238087	GORDON FOOD SERVICE INC	9026673193	9/19/25	700.48
238087	GORDON FOOD SERVICE INC	9026399509	9/19/25	861.57
238087	GORDON FOOD SERVICE INC	9026399461	9/19/25	910.69
238087	GORDON FOOD SERVICE INC	9026399522	9/19/25	930.86
238087	GORDON FOOD SERVICE INC	9026399489	9/19/25	1,014.04
238087	GORDON FOOD SERVICE INC	9026573157	9/19/25	1,353.14
238087	GORDON FOOD SERVICE INC	9026573134	9/19/25	1,527.50
238087	GORDON FOOD SERVICE INC	9026150640	9/19/25	1,716.30
238087	GORDON FOOD SERVICE INC	9026673215	9/19/25	1,995.97
238087	GORDON FOOD SERVICE INC	9026150638	9/19/25	2,685.84

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
238087	GORDON FOOD SERVICE INC	9026842964	9/19/25	2,781.21
238087	GORDON FOOD SERVICE INC	9026573154	9/19/25	2,846.92
238087	GORDON FOOD SERVICE INC	9026673196	9/19/25	2,967.85
238087	GORDON FOOD SERVICE INC	9026673194	9/19/25	2,981.82
238087	GORDON FOOD SERVICE INC	9026573127	9/19/25	3,036.43
238087	GORDON FOOD SERVICE INC	9026399482	9/19/25	3,799.72
238087	GORDON FOOD SERVICE INC	9026573143	9/19/25	4,409.05
238087	GORDON FOOD SERVICE INC	9026150619	9/19/25	4,819.51
238087	GORDON FOOD SERVICE INC	9026673219	9/19/25	8,178.94
238087	GORDON FOOD SERVICE INC	9026399515	9/19/25	9,063.07
238088	GREMMINGER, BLAKE	SCHOLARSHIP	9/19/25	500.00
238089	GUERNDT, LILLIE	SCHOLARSHIP	9/19/25	1,000.00
238090	HEARTLAND PAYMENT SYS INC	HSSREC039376	9/19/25	10,270.00
238091	HIORNS PIANO SERVICE	8252025	9/19/25	60.00
238092	HOBBS, TESSA	SCHOLARSHIP	9/19/25	750.00
238093	HORACE MANN MIDDLE SCHOOL	WIAA 09182025	9/19/25	100.00
238094	KILTY, JEREMY	56528	9/19/25	94.35
238095	LAMERS BUS LINES, INC.	89745	9/19/25	280.02
238096	MARATHON CO HEALTH DEPT	INV08314	9/19/25	30.00
238097	MATHFACTLAB LLC	25632	9/19/25	225.00
238098	MERRILL HIGH SCHOOL	WIAA 09202025	9/19/25	100.00
238099	METRO FIRE PROTECTION INC	4147	9/19/25	55.00
238099	METRO FIRE PROTECTION INC	4147	9/19/25	95.00
238099	METRO FIRE PROTECTION INC	4147	9/19/25	236.00
238100	MS GRAPHICS, LLC	2014-8395-828	9/19/25	180.00
238100	MS GRAPHICS, LLC	2014-8395-834	9/19/25	624.00
238101	NRG BUSINESS MARKETING	HS55035289	9/19/25	4,538.09
238102	PEDERSON, BRENNAN	SCHOLARSHIP.	9/19/25	100.00
238102	PEDERSON, BRENNAN	SCHOLARSHIP	9/19/25	500.00
238103	ROMA, BRENDA	123456	9/19/25	12.50
238104	SITEONE LANDSCAPE SUPPLY, LLC	157888021-001	9/19/25	3,309.32
238105	STAPLES ADVANTAGE	6042100887	9/19/25	4.99
238105	STAPLES ADVANTAGE	6042100888	9/19/25	9.44
238105	STAPLES ADVANTAGE	6042250652	9/19/25	26.49
238105	STAPLES ADVANTAGE	6042425988	9/19/25	67.29
238105	STAPLES ADVANTAGE	6042100889	9/19/25	83.38
238105	STAPLES ADVANTAGE	6042177698	9/19/25	351.26
238105	STAPLES ADVANTAGE	6042100890	9/19/25	517.33
238106	UNDERWOOD DISTRIBUTING CO	UDC62271	9/19/25	59.66
238107	UNGETHUM, EMILEE	SCHOLARSHIP	9/19/25	550.00

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
238108	VESTIS SERVICES LLC	6320676321	9/19/25	44.61
238108	VESTIS SERVICES LLC	6320670166	9/19/25	46.30
238108	VESTIS SERVICES LLC	6320679588	9/19/25	47.91
238108	VESTIS SERVICES LLC	6320673318	9/19/25	48.26
238109	VILLAGE OF WESTON	MAY-AUG2025 GTCC	9/19/25	1,431.98
238109	VILLAGE OF WESTON	MAY-AUG2025 GTCC	9/19/25	1,989.91
238110	WALSWORTH PUBLISHING CO INC	331460A	9/19/25	3,556.98
238111	WARDS NATURAL SCIENCE	8819876843	9/19/25	48.08
238112	KOHN LAW FIRM SC	09192025A	9/19/25	225.37
238113	MONT L. MARTIN TRUSTEE	09192025A	9/19/25	67.00
238114	RAUSCH STURM-ATTORNEYS-DEBT	09192025A	9/19/25	352.90
238115	UNITED WAY OF MARATHON CNTY	20250919ADUWAY	9/19/25	669.01
238116	TEC21 EDUCATIONAL SERVICES	25-035	9/26/25	625.00
238117	THAO, YENGKEE	WISREN048537468	9/26/25	30.00
238118	WSCA ADMIN	DCEverest-AASCA-25	9/26/25	5,835.00
238119	AMERICAN ASPHALT OF WISCONSIN	5300072168	9/26/25	6,470.00
238120	ANDERSON, CAEDMON	SCHOLARSHIP	9/26/25	500.00
238120	ANDERSON, CAEDMON	SCHOLARSHIP.	9/26/25	1,000.00
238121	BLOCK, JENNIFER	123456	9/26/25	341.00
238122	COMMERCIAL LAUNDRY SALES	17955	9/26/25	243.00
238123	CURRICULUM ASSOCIATES LLC	90921147	9/26/25	272.16
238124	EETC-EQUIPMENT & TRAINING COL	300004749	9/26/25	125.00
238125	EVERWAY LLC	00264278N	9/26/25	369.98
238126	FARRELL EQUIPMENT & SUPPLY CC	229294	9/26/25	4.13
238126	FARRELL EQUIPMENT & SUPPLY CC	238685	9/26/25	4.13
238126	FARRELL EQUIPMENT & SUPPLY CC	248269	9/26/25	4.13
238126	FARRELL EQUIPMENT & SUPPLY CC	257596	9/26/25	4.13
238126	FARRELL EQUIPMENT & SUPPLY CC	199422	9/26/25	77.61
238126	FARRELL EQUIPMENT & SUPPLY CC	198712	9/26/25	198.00
238127	FEDEX, INC.	8-996-02605	9/26/25	28.47
238128	FLINN SCIENTIFIC CO	3191454	9/26/25	24.24
238129	FREIDEL, TAYLOR	SCHOLARSHIP	9/26/25	750.00
238130	GEISS, SIDNEY	SCHOLARSHIP	9/26/25	700.00
238131	GORDON FOOD SERVICE INC	18966500	9/26/25	(1,144.39)
238131	GORDON FOOD SERVICE INC	2829749	9/26/25	(450.32)
238131	GORDON FOOD SERVICE INC	18966502	9/26/25	(162.88)
238131	GORDON FOOD SERVICE INC	2829751	9/26/25	(126.03)
238131	GORDON FOOD SERVICE INC	18966501	9/26/25	(82.75)
238131	GORDON FOOD SERVICE INC	2829750	9/26/25	(51.05)
238131	GORDON FOOD SERVICE INC	2002771101	9/26/25	(12.78)

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
238131	GORDON FOOD SERVICE INC	9026939787	9/26/25	3.55
238131	GORDON FOOD SERVICE INC	9026573182	9/26/25	22.80
238131	GORDON FOOD SERVICE INC	9026939650	9/26/25	24.65
238131	GORDON FOOD SERVICE INC	9026842980	9/26/25	26.67
238131	GORDON FOOD SERVICE INC	9026573182	9/26/25	30.40
238131	GORDON FOOD SERVICE INC	9026939646	9/26/25	46.67
238131	GORDON FOOD SERVICE INC	9026673217	9/26/25	56.52
238131	GORDON FOOD SERVICE INC	9026573182	9/26/25	68.40
238131	GORDON FOOD SERVICE INC	9026939784	9/26/25	108.40
238131	GORDON FOOD SERVICE INC	9026842981	9/26/25	118.25
238131	GORDON FOOD SERVICE INC	9026673203	9/26/25	182.68
238131	GORDON FOOD SERVICE INC	9026939785	9/26/25	254.87
238131	GORDON FOOD SERVICE INC	9026939650	9/26/25	255.20
238131	GORDON FOOD SERVICE INC	9026939739	9/26/25	294.30
238131	GORDON FOOD SERVICE INC	9026939682	9/26/25	306.51
238131	GORDON FOOD SERVICE INC	9026673203	9/26/25	312.09
238131	GORDON FOOD SERVICE INC	9026939646	9/26/25	360.60
238131	GORDON FOOD SERVICE INC	9026939740	9/26/25	395.63
238131	GORDON FOOD SERVICE INC	9026939683	9/26/25	416.33
238131	GORDON FOOD SERVICE INC	9026842986	9/26/25	459.27
238131	GORDON FOOD SERVICE INC	9026842973	9/26/25	544.51
238131	GORDON FOOD SERVICE INC	9026842989	9/26/25	558.67
238131	GORDON FOOD SERVICE INC	9026573182	9/26/25	638.42
238131	GORDON FOOD SERVICE INC	9027116337	9/26/25	701.52
238131	GORDON FOOD SERVICE INC	9026842967	9/26/25	1,063.85
238131	GORDON FOOD SERVICE INC	9026939781	9/26/25	2,088.76
238131	GORDON FOOD SERVICE INC	9026939669	9/26/25	2,195.64
238131	GORDON FOOD SERVICE INC	9026842972	9/26/25	2,745.61
238131	GORDON FOOD SERVICE INC	9026939722	9/26/25	3,622.21
238131	GORDON FOOD SERVICE INC	9026842975	9/26/25	6,720.00
238131	GORDON FOOD SERVICE INC	9026939773	9/26/25	7,807.03
238132	GREEN VALLEY SEPTIC LLC	115610	9/26/25	200.00
238133	HAPPY NUMBERS INC.	117844	9/26/25	370.00
238134	IMAGINE YOUR CAPACITY COUNSEL	3807	9/26/25	60.00
238135	JAIPURI, SOLOMON	SCHOLARSHIP	9/26/25	350.00
238136	JOHN MUIR MIDDLE SCHOOL	WIAA 09252025	9/26/25	100.00
238137	K AND M ELECTRIC INC	28841	9/26/25	330.00
238138	KITCHELL, TED	REF 09192025	9/26/25	60.00
238139	LAMERS BUS LINES, INC.	89952	9/26/25	135.52
238139	LAMERS BUS LINES, INC.	89930	9/26/25	154.29

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
238139	LAMERS BUS LINES, INC.	89937	9/26/25	193.34
238139	LAMERS BUS LINES, INC.	89951	9/26/25	292.28
238139	LAMERS BUS LINES, INC.	89922	9/26/25	323.64
238139	LAMERS BUS LINES, INC.	89855	9/26/25	332.01
238139	LAMERS BUS LINES, INC.	89924	9/26/25	359.40
238139	LAMERS BUS LINES, INC.	89931	9/26/25	415.54
238139	LAMERS BUS LINES, INC.	89919	9/26/25	419.32
238139	LAMERS BUS LINES, INC.	89923	9/26/25	533.79
238139	LAMERS BUS LINES, INC.	89926	9/26/25	851.15
238139	LAMERS BUS LINES, INC.	89750	9/26/25	2,587.38
238140	LEGACY SOLAR COOP	1896	9/26/25	1,750.00
238141	LONDERVILLE ENTERPRISES	7063519	9/26/25	417.13
238142	MARCO	40164933	9/26/25	17,964.09
238143	MERAKI CONSULTING LLC	#69	9/26/25	3,500.00
238144	MS GRAPHICS, LLC	2014-8263	9/26/25	12.00
238145	NAPA AUTO PARTS	959712	9/26/25	3.69
238145	NAPA AUTO PARTS	959248	9/26/25	33.48
238145	NAPA AUTO PARTS	959643	9/26/25	34.47
238145	NAPA AUTO PARTS	959250	9/26/25	59.16
238145	NAPA AUTO PARTS	959672	9/26/25	69.99
238145	NAPA AUTO PARTS	959661	9/26/25	70.47
238145	NAPA AUTO PARTS	959514	9/26/25	99.12
238145	NAPA AUTO PARTS	960156	9/26/25	113.30
238145	NAPA AUTO PARTS	595642	9/26/25	304.46
238146	PARTS TOWN, LLC.	2500445898	9/26/25	(506.10)
238146	PARTS TOWN, LLC.	2106841291	9/26/25	117.22
238146	PARTS TOWN, LLC.	2106797665	9/26/25	140.90
238146	PARTS TOWN, LLC.	506565530	9/26/25	140.93
238146	PARTS TOWN, LLC.	506473633	9/26/25	236.96
238147	PITNEY BOWES GLOBAL FINANCIAL	3321325289	9/26/25	426.57
238148	STAPLES ADVANTAGE	6042750301	9/26/25	37.51
238148	STAPLES ADVANTAGE	6042922627	9/26/25	57.24
238149	THE MASTER TEACHER	116809682	9/26/25	310.00
238150	TROTZER, DEAKIN	SCHOLARSHIP	9/26/25	250.00
238151	TWEET/GAROT MECHANICAL INC	8984	9/26/25	30,559.49
238151	TWEET/GAROT MECHANICAL INC	8984	9/26/25	68,019.51
238152	VESTIS SERVICES LLC	6320683326	9/26/25	47.91
238153	WAUSAU SHARPENING SRVS LLC	4470	9/26/25	157.95
238154	WEBIT DIANE WEINHEIMER-WEBBI	2102	9/26/25	195.00
252600388	ALECKSON, TED	AUG2025 MILEAGE	9/5/25	21.98

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600389	AMAZON CAPITAL SERVICES	1C7J-LQ4V-DH7T	9/5/25	(49.99)
252600389	AMAZON CAPITAL SERVICES	16HP-13J1-1PF4	9/5/25	(8.95)
252600389	AMAZON CAPITAL SERVICES	1XH4-R4MC-63JW	9/5/25	5.99
252600389	AMAZON CAPITAL SERVICES	13NT-FG4M-41QJ	9/5/25	15.69
252600389	AMAZON CAPITAL SERVICES	1FGT-NQD6-MHV4	9/5/25	21.93
252600389	AMAZON CAPITAL SERVICES	1DH1-HJ44-JKMQ	9/5/25	22.58
252600389	AMAZON CAPITAL SERVICES	1H4P-YRPJ-VTPF	9/5/25	27.32
252600389	AMAZON CAPITAL SERVICES	11X1-LW66-JMCR	9/5/25	33.98
252600389	AMAZON CAPITAL SERVICES	116X-LT79-NCF7	9/5/25	37.74
252600389	AMAZON CAPITAL SERVICES	1XJJ-MW64-FFM4	9/5/25	37.95
252600389	AMAZON CAPITAL SERVICES	1VJ9-WLND-996C	9/5/25	38.52
252600389	AMAZON CAPITAL SERVICES	164J-74NR-JVFG	9/5/25	38.96
252600389	AMAZON CAPITAL SERVICES	16LC-DY67-66DM	9/5/25	40.05
252600389	AMAZON CAPITAL SERVICES	1W3D-JN6W-67R6	9/5/25	48.13
252600389	AMAZON CAPITAL SERVICES	1YNF-T1F7-KJ93	9/5/25	52.98
252600389	AMAZON CAPITAL SERVICES	1TJ1-J1MC-6HDP	9/5/25	53.98
252600389	AMAZON CAPITAL SERVICES	1YNF-T1F7-3MFN	9/5/25	57.23
252600389	AMAZON CAPITAL SERVICES	1DH1-HJ44-JKMQ	9/5/25	63.53
252600389	AMAZON CAPITAL SERVICES	1F47-QTYP-39XD	9/5/25	73.70
252600389	AMAZON CAPITAL SERVICES	1DVY-TRXP-KPRW	9/5/25	78.52
252600389	AMAZON CAPITAL SERVICES	137W-143F-KYTN	9/5/25	95.70
252600389	AMAZON CAPITAL SERVICES	194F-RG3K-JH4D	9/5/25	107.95
252600389	AMAZON CAPITAL SERVICES	16HP-13J1-VRKX	9/5/25	112.73
252600389	AMAZON CAPITAL SERVICES	1LGJ-MGVD-NJ4R	9/5/25	128.10
252600389	AMAZON CAPITAL SERVICES	1JDX-JMMF-MYCF	9/5/25	134.00
252600389	AMAZON CAPITAL SERVICES	1GFW-7RT6-4MFV	9/5/25	195.09
252600389	AMAZON CAPITAL SERVICES	1DH1-HJ44-JKMQ	9/5/25	214.50
252600389	AMAZON CAPITAL SERVICES	1G1P-6LWF-NCLG	9/5/25	256.96
252600389	AMAZON CAPITAL SERVICES	11WC-HP7P-JDXG	9/5/25	257.81
252600389	AMAZON CAPITAL SERVICES	13GH-T33K-KRQD	9/5/25	271.60
252600389	AMAZON CAPITAL SERVICES	1GFW-7RT6-6LVR	9/5/25	285.77
252600389	AMAZON CAPITAL SERVICES	1GLT-XMF3-99G7	9/5/25	306.73
252600389	AMAZON CAPITAL SERVICES	1WPK-9MYG-L6LL	9/5/25	388.74
252600389	AMAZON CAPITAL SERVICES	19JM-DCLV-4XP3	9/5/25	403.74
252600390	AMELSE, RICK	REF08262025	9/5/25	110.00
252600391	ASCENSION WI EMP SOLUTIONS	425773	9/5/25	4,812.50
252600392	BELANGER, SCOTT	REF 08272025	9/5/25	75.00
252600393	BLUE EDGE ENERGY LLC	6125	9/5/25	200.44
252600394	BUCHBERGER, LAWRENCE	REF 08272025	9/5/25	75.00
252600395	CARRICO AQUATIC RESOURCES, INC	20256510	9/5/25	137.50

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600396	CHAVEZ, ADRIAN	AUG2025 MILEAGE	9/5/25	210.98
252600397	COOK, WILLIAM	REF 08272025	9/5/25	75.00
252600398	DETERT, DAWN	REF08262025	9/5/25	110.00
252600399	DOMKA, ADAM	AUG2025 MILEAGE	9/5/25	130.90
252600400	EDER, KRISTY	AUG2025 MILEAGE	9/5/25	121.80
252600401	ENGBRETSON, AMY	AUG2025 MILEAGE	9/5/25	47.81
252600402	ENGLISH, JOSHUA	REF08282025	9/5/25	60.00
252600403	ERSPAMER, STEVEN	REF08282025	9/5/25	120.00
252600404	FIRST SUPPLY LLC	186365-00	9/5/25	31.51
252600405	FOEMMEL, DAVID	REF08282025	9/5/25	120.00
252600406	FORE-FRONT MECHANICAL, INC.	W12753	9/5/25	391.92
252600406	FORE-FRONT MECHANICAL, INC.	W12750	9/5/25	600.00
252600406	FORE-FRONT MECHANICAL, INC.	W12752	9/5/25	630.00
252600406	FORE-FRONT MECHANICAL, INC.	W12754	9/5/25	815.00
252600406	FORE-FRONT MECHANICAL, INC.	W12751	9/5/25	836.50
252600407	GESKE, TYLER	REF 08272025	9/5/25	75.00
252600408	GILBERTSON, KENDRA	AUG2025 ITEM	9/5/25	66.47
252600409	GRAINGER INC, WW	9622114297	9/5/25	20.73
252600410	GRAYKOWSKI'S DISTRIBUTING LLC	6006	9/5/25	553.00
252600410	GRAYKOWSKI'S DISTRIBUTING LLC	5402	9/5/25	667.00
252600411	GUTSCH, RYAN	REF08262025	9/5/25	60.00
252600411	GUTSCH, RYAN	REF08262025	9/5/25	110.00
252600412	HALING, WILLIAM	REF08282025	9/5/25	60.00
252600413	HALUSKA, JAMES	REF08282025	9/5/25	120.00
252600414	HEAT & POWER PRODUCTS INC.	49354	9/5/25	257.59
252600415	HEID MUSIC COMPANY, INC.-APPL	3982989	9/5/25	42.49
252600415	HEID MUSIC COMPANY, INC.-APPL	3982987	9/5/25	377.04
252600415	HEID MUSIC COMPANY, INC.-APPL	3982989	9/5/25	1,238.38
252600415	HEID MUSIC COMPANY, INC.-APPL	3982988	9/5/25	3,004.69
252600416	HOLIDAY WHOLESale, INC	2123333	9/5/25	(26.75)
252600416	HOLIDAY WHOLESale, INC	2121651	9/5/25	9.66
252600416	HOLIDAY WHOLESale, INC	2115225	9/5/25	142.05
252600416	HOLIDAY WHOLESale, INC	2115083	9/5/25	270.38
252600416	HOLIDAY WHOLESale, INC	2115225	9/5/25	273.23
252600416	HOLIDAY WHOLESale, INC	2121651	9/5/25	307.45
252600416	HOLIDAY WHOLESale, INC	2108934	9/5/25	493.16
252600416	HOLIDAY WHOLESale, INC	2115083	9/5/25	740.68
252600417	HOUTS, ROBERT	REF08282025	9/5/25	120.00
252600418	INTEGRITY FIRE PROTECTION LLC	1334	9/5/25	318.00
252600418	INTEGRITY FIRE PROTECTION LLC	1336	9/5/25	318.00

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600418	INTEGRITY FIRE PROTECTION LLC	1333	9/5/25	318.00
252600418	INTEGRITY FIRE PROTECTION LLC	1335	9/5/25	336.00
252600419	JANKE, TODD	REF 08272025	9/5/25	75.00
252600420	JENKIN, DOUGLAS	1234567Doug	9/5/25	386.50
252600421	JOSWIAK, DEREK	REF08282025	9/5/25	120.00
252600422	KAPPEL, SAMANTHA	AUG2025 ITEM	9/5/25	65.00
252600423	KRAUTKRAMER, ANDY	REF 08272025	9/5/25	75.00
252600424	LEHRKE, CAROLYN	COBRA Dental	9/5/25	55.93
252600424	LEHRKE, CAROLYN	COBRA Health	9/5/25	854.52
252600425	MARATHON PEST CONTROL	65863	9/5/25	40.00
252600425	MARATHON PEST CONTROL	65862	9/5/25	42.00
252600426	MCPASD	2025-2026	9/5/25	300.00
252600427	MID WISCONSIN BEVERAGE	5584252	9/5/25	(20.00)
252600427	MID WISCONSIN BEVERAGE	2165176	9/5/25	78.00
252600427	MID WISCONSIN BEVERAGE	2165177	9/5/25	1,342.97
252600428	NASSCO INC - CUSTODIAL	6594011	9/5/25	79.47
252600428	NASSCO INC - CUSTODIAL	6596002	9/5/25	391.30
252600429	NCS PEARSON INC	28970006	9/5/25	311.06
252600429	NCS PEARSON INC	28970006	9/5/25	1,231.89
252600430	NORTHWAY COMMUNICATIONS IN	185714	9/5/25	1,712.00
252600431	NYE, CASEY	AUG2025 MILEAGE	9/5/25	75.60
252600432	OMNI GLASS & PAINT, LLC	015645-IN	9/5/25	1,898.00
252600433	PARLIER, DANIEL	REF08262025	9/5/25	60.00
252600433	PARLIER, DANIEL	REF08262025	9/5/25	110.00
252600434	PERFORMANCE FOODSERVICE	975201	9/5/25	2,038.38
252600435	PETERSON, MARGARET	AUG2025 ITEM	9/5/25	50.54
252600436	POPHAL EDUCATION LLC	45901	9/5/25	60.00
252600436	POPHAL EDUCATION LLC	121 Sep	9/5/25	1,562.50
252600437	PRO ED, INC.	3099006	9/5/25	136.00
252600437	PRO ED, INC.	3098953	9/5/25	218.00
252600438	RENZELMANN, CHRISTOPHER	REF08282025	9/5/25	60.00
252600439	SCHULT, MATTHEW	AUG2025 MILEAGE	9/5/25	49.28
252600440	SIPPEL, MARC	REF 08222025	9/5/25	75.00
252600441	SOLUM, NICHOLAS	REF08282025	9/5/25	60.00
252600441	SOLUM, NICHOLAS	REF08262025	9/5/25	110.00
252600442	STANKOWSKI, SETH	REF08262025	9/5/25	60.00
252600442	STANKOWSKI, SETH	REF08262025	9/5/25	110.00
252600443	STERLING WATER INC	CD128187	9/5/25	14.60
252600443	STERLING WATER INC	CD128168	9/5/25	46.00
252600444	STOCKWELL, GARY	REF 08222025	9/5/25	75.00

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600444	STOCKWELL, GARY	REF 08272025	9/5/25	75.00
252600445	SULLIVAN, SHAWN	REF08282025	9/5/25	60.00
252600446	TARRAS, STEPHEN	REF 08272025	9/5/25	75.00
252600447	VIKING ELECTRIC SUPPLY	S009509383.001	9/5/25	(102.89)
252600447	VIKING ELECTRIC SUPPLY	S009496567.001	9/5/25	141.65
252600448	WAGNER, ABIGAIL	AUG2025 ITEM	9/5/25	35.47
252600449	WASB-WI ASSN OF SCHL BOARDS	WASB Region 5 Grabko	9/5/25	107.00
252600450	WENNINGER, ERIC	AUG2025 ITEM	9/5/25	71.22
252600450	WENNINGER, ERIC	AUG2025 ITEM	9/5/25	79.00
252600450	WENNINGER, ERIC	AUG2025 ITEM	9/5/25	150.00
252600451	WENNING GRINDING SUPPLY INC.	105935	9/5/25	97.92
252600451	WENNING GRINDING SUPPLY INC.	105963	9/5/25	190.84
252600452	ZURAKOWSKI, AUSTIN	AUG2025 ITEM	9/5/25	17.99
252600452	ZURAKOWSKI, AUSTIN	AUG2025 MILEAGE	9/5/25	81.27
252600453	ABLE DISTRIBUTING CO INC	S022215234.001	9/12/25	3.29
252600454	ALVIS, LEROY JR	REF 09042025	9/12/25	120.00
252600454	ALVIS, LEROY JR	REF09062025	9/12/25	250.00
252600455	AMAZON CAPITAL SERVICES	13DH-HR1R-K791	9/12/25	(43.55)
252600455	AMAZON CAPITAL SERVICES	1XXJ-JRGG-6F49	9/12/25	(9.98)
252600455	AMAZON CAPITAL SERVICES	1NC6-MML9-C4LX	9/12/25	3.48
252600455	AMAZON CAPITAL SERVICES	14TQ-1NQJ-X4Y6	9/12/25	3.99
252600455	AMAZON CAPITAL SERVICES	1MLK-KW76-4MWW	9/12/25	6.64
252600455	AMAZON CAPITAL SERVICES	1469-M3TX-FRWJ	9/12/25	6.98
252600455	AMAZON CAPITAL SERVICES	14F6-PDM3-C1NH	9/12/25	7.18
252600455	AMAZON CAPITAL SERVICES	1RQQ-HJ7W-9K7F	9/12/25	7.42
252600455	AMAZON CAPITAL SERVICES	161G-CGLL-1HWR	9/12/25	7.99
252600455	AMAZON CAPITAL SERVICES	1YLQ-YDQQ-6P4Q	9/12/25	9.49
252600455	AMAZON CAPITAL SERVICES	1VM3-PRKT-FY47	9/12/25	9.49
252600455	AMAZON CAPITAL SERVICES	1KRW-MVQ6-FRFG	9/12/25	9.69
252600455	AMAZON CAPITAL SERVICES	1WXX-CNMD-9QQ6	9/12/25	9.96
252600455	AMAZON CAPITAL SERVICES	1QLF-MJY3-6NHJ	9/12/25	9.99
252600455	AMAZON CAPITAL SERVICES	1K7R-JNYH-4YTR	9/12/25	9.99
252600455	AMAZON CAPITAL SERVICES	1CR1-H67H-4NQC	9/12/25	10.99
252600455	AMAZON CAPITAL SERVICES	1RR3-CKQW-7QCT	9/12/25	11.64
252600455	AMAZON CAPITAL SERVICES	1V3L-4G1J-CMLF	9/12/25	13.49
252600455	AMAZON CAPITAL SERVICES	1VDF-JYPR-3TXK	9/12/25	13.99
252600455	AMAZON CAPITAL SERVICES	1GVW-3RWX-7RQY	9/12/25	13.99
252600455	AMAZON CAPITAL SERVICES	19NM-YLRR-WHG7	9/12/25	14.99
252600455	AMAZON CAPITAL SERVICES	1N77-KXHY-46DC	9/12/25	16.17
252600455	AMAZON CAPITAL SERVICES	1CNX-TDLQ-4QPL	9/12/25	16.58

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600455	AMAZON CAPITAL SERVICES	16JQ-YGPD-7QHG	9/12/25	19.99
252600455	AMAZON CAPITAL SERVICES	1GVW-3RWX-7RQY	9/12/25	21.28
252600455	AMAZON CAPITAL SERVICES	1M9X-H16P-7QHJ	9/12/25	21.59
252600455	AMAZON CAPITAL SERVICES	13CQ-QKVP-946P	9/12/25	21.84
252600455	AMAZON CAPITAL SERVICES	14HY-646N-74YL	9/12/25	22.99
252600455	AMAZON CAPITAL SERVICES	1RWR-L1MY-1PYT	9/12/25	23.02
252600455	AMAZON CAPITAL SERVICES	14F6-PDM3-C1NH	9/12/25	23.02
252600455	AMAZON CAPITAL SERVICES	1CNX-TDLQ-693C	9/12/25	23.80
252600455	AMAZON CAPITAL SERVICES	11FH-JYHV-3146	9/12/25	23.86
252600455	AMAZON CAPITAL SERVICES	1NC6-MML9-C4LX	9/12/25	24.51
252600455	AMAZON CAPITAL SERVICES	1WP7-W4KD-67Y1	9/12/25	25.00
252600455	AMAZON CAPITAL SERVICES	1K7R-JNYH-4Y1G	9/12/25	25.47
252600455	AMAZON CAPITAL SERVICES	1TJM-JX1W-3GXP	9/12/25	26.98
252600455	AMAZON CAPITAL SERVICES	1CCR-JKWP-4C43	9/12/25	26.98
252600455	AMAZON CAPITAL SERVICES	1MFQ-JHKK-774K	9/12/25	27.17
252600455	AMAZON CAPITAL SERVICES	1RQQ-HJ7W-9K4K	9/12/25	28.45
252600455	AMAZON CAPITAL SERVICES	1V3L-4G1J-9TKD	9/12/25	28.50
252600455	AMAZON CAPITAL SERVICES	133D-3W7C-4KCW	9/12/25	28.95
252600455	AMAZON CAPITAL SERVICES	1V3L-4G1J-Y3LH	9/12/25	29.77
252600455	AMAZON CAPITAL SERVICES	1PWR-RLPL-47HN	9/12/25	29.96
252600455	AMAZON CAPITAL SERVICES	1MPP-FKPD-FJYJ	9/12/25	29.99
252600455	AMAZON CAPITAL SERVICES	1WPK-3XRL-6GWR	9/12/25	30.18
252600455	AMAZON CAPITAL SERVICES	1RWR-L1MY-L7QP	9/12/25	30.34
252600455	AMAZON CAPITAL SERVICES	1XMV-H1CV-NXC7	9/12/25	31.91
252600455	AMAZON CAPITAL SERVICES	1RY1-3FHR-6GR6	9/12/25	32.99
252600455	AMAZON CAPITAL SERVICES	1CR1-H67H-3G4W	9/12/25	35.19
252600455	AMAZON CAPITAL SERVICES	1T7P-DFHV-4NT9	9/12/25	36.99
252600455	AMAZON CAPITAL SERVICES	1K7R-JNYH-4Y1G	9/12/25	39.99
252600455	AMAZON CAPITAL SERVICES	167Y-3P3Y-4V1T	9/12/25	41.58
252600455	AMAZON CAPITAL SERVICES	1166-C3KK-KTGY	9/12/25	41.99
252600455	AMAZON CAPITAL SERVICES	1T7P-DFHV-16RY	9/12/25	44.25
252600455	AMAZON CAPITAL SERVICES	1WF1-W6WP-3YLX	9/12/25	44.99
252600455	AMAZON CAPITAL SERVICES	16JP-LPYV-WPDP	9/12/25	47.22
252600455	AMAZON CAPITAL SERVICES	1GYV-4XD6-3LYF	9/12/25	47.50
252600455	AMAZON CAPITAL SERVICES	17RQ-JN7R-3VRK	9/12/25	47.50
252600455	AMAZON CAPITAL SERVICES	16D4-9RRP-JV14	9/12/25	47.97
252600455	AMAZON CAPITAL SERVICES	1T7P-DFHV-16RY	9/12/25	48.40
252600455	AMAZON CAPITAL SERVICES	1YQ3-HXL7-9T1D	9/12/25	49.98
252600455	AMAZON CAPITAL SERVICES	19KM-QNTK-4GGP	9/12/25	50.67
252600455	AMAZON CAPITAL SERVICES	1HHR-3D3D-9TMV	9/12/25	54.61

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600455	AMAZON CAPITAL SERVICES	1RX7-X19P-CJCT	9/12/25	54.61
252600455	AMAZON CAPITAL SERVICES	1CJ1-6HTJ-H4MY	9/12/25	55.47
252600455	AMAZON CAPITAL SERVICES	1VMM-TCNP-9JNG	9/12/25	55.88
252600455	AMAZON CAPITAL SERVICES	1KPQ-LLLL-LKKH	9/12/25	56.36
252600455	AMAZON CAPITAL SERVICES	1XPK-L7K1-Y69G	9/12/25	57.92
252600455	AMAZON CAPITAL SERVICES	1THH-NXPP-P363	9/12/25	59.80
252600455	AMAZON CAPITAL SERVICES	19H7-YGJM-9HQP	9/12/25	60.78
252600455	AMAZON CAPITAL SERVICES	14KD-9Y9L-9TMV	9/12/25	60.98
252600455	AMAZON CAPITAL SERVICES	133D-3W7C-4KCW	9/12/25	62.07
252600455	AMAZON CAPITAL SERVICES	17Y6-RDWM-6XWM	9/12/25	63.69
252600455	AMAZON CAPITAL SERVICES	1RKF-M67M-LQV4	9/12/25	63.96
252600455	AMAZON CAPITAL SERVICES	1YCX-NMP4-NKJM	9/12/25	64.06
252600455	AMAZON CAPITAL SERVICES	1TK9-CFD9-4HF4	9/12/25	64.37
252600455	AMAZON CAPITAL SERVICES	11FH-JYHV-6KFY	9/12/25	69.76
252600455	AMAZON CAPITAL SERVICES	1WQX-RGMP-MY3Q	9/12/25	72.14
252600455	AMAZON CAPITAL SERVICES	1RWR-L1MY-1PYT	9/12/25	73.75
252600455	AMAZON CAPITAL SERVICES	1GXT-VQDT-496L	9/12/25	75.00
252600455	AMAZON CAPITAL SERVICES	16MW-PPPP-34XP	9/12/25	77.34
252600455	AMAZON CAPITAL SERVICES	149W-XPQY-T1LX	9/12/25	77.92
252600455	AMAZON CAPITAL SERVICES	1WP7-W4KD-67Y1	9/12/25	79.90
252600455	AMAZON CAPITAL SERVICES	1XMV-H1CV-NXC7	9/12/25	80.00
252600455	AMAZON CAPITAL SERVICES	1CCM-Y1D4-9HK7	9/12/25	86.49
252600455	AMAZON CAPITAL SERVICES	14TQ-1NQJ-YJWV	9/12/25	91.47
252600455	AMAZON CAPITAL SERVICES	19DJ-Y76Y-P9V6	9/12/25	92.92
252600455	AMAZON CAPITAL SERVICES	1YMN-NFRW-3FXW	9/12/25	93.39
252600455	AMAZON CAPITAL SERVICES	1CR3-FQJL-49QK	9/12/25	93.53
252600455	AMAZON CAPITAL SERVICES	16MW-PPPP-4NH4	9/12/25	97.53
252600455	AMAZON CAPITAL SERVICES	1QJR-4DMR-47PK	9/12/25	98.78
252600455	AMAZON CAPITAL SERVICES	1HC1-R6DK-4WCT	9/12/25	99.14
252600455	AMAZON CAPITAL SERVICES	1MF7-PD43-37VR	9/12/25	99.99
252600455	AMAZON CAPITAL SERVICES	179T-TVV1-DY6P	9/12/25	103.23
252600455	AMAZON CAPITAL SERVICES	1TDT-GW6W-CGPV	9/12/25	103.71
252600455	AMAZON CAPITAL SERVICES	1YMN-NFRW-3FXW	9/12/25	104.49
252600455	AMAZON CAPITAL SERVICES	1NTD-WPGD-QPNL	9/12/25	104.75
252600455	AMAZON CAPITAL SERVICES	1NTD-WPGD-QPYW	9/12/25	104.75
252600455	AMAZON CAPITAL SERVICES	131M-RDWT-CX6D	9/12/25	108.94
252600455	AMAZON CAPITAL SERVICES	1V3L-4G1J-WH47	9/12/25	109.18
252600455	AMAZON CAPITAL SERVICES	17C9-Y1FY-6617	9/12/25	111.82
252600455	AMAZON CAPITAL SERVICES	14GC-DQ1N-9KK3	9/12/25	143.05
252600455	AMAZON CAPITAL SERVICES	1CCM-Y1D4-6K7Y	9/12/25	145.45

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600455	AMAZON CAPITAL SERVICES	1RYK-CQCX-3QKF	9/12/25	149.98
252600455	AMAZON CAPITAL SERVICES	17RQ-JN7R-3VRK	9/12/25	159.80
252600455	AMAZON CAPITAL SERVICES	1F4G-9C4X-YY69	9/12/25	166.38
252600455	AMAZON CAPITAL SERVICES	1K4L-46MY-49G9	9/12/25	169.06
252600455	AMAZON CAPITAL SERVICES	1PXT-N73R-13M6	9/12/25	169.31
252600455	AMAZON CAPITAL SERVICES	1LRM-7GK9-6NWQ	9/12/25	191.84
252600455	AMAZON CAPITAL SERVICES	1GN1-DRQP-7C1D	9/12/25	195.72
252600455	AMAZON CAPITAL SERVICES	16D4-9RRP-KWCH	9/12/25	203.24
252600455	AMAZON CAPITAL SERVICES	1JLQ-VFR4-3DKN	9/12/25	207.02
252600455	AMAZON CAPITAL SERVICES	1PXT-N73R-13M6	9/12/25	231.26
252600455	AMAZON CAPITAL SERVICES	173Y-XYYP-3G4Q	9/12/25	242.23
252600455	AMAZON CAPITAL SERVICES	1767-9MDP-31FH	9/12/25	248.94
252600455	AMAZON CAPITAL SERVICES	1KJK-HJ7N-3J1D	9/12/25	251.05
252600455	AMAZON CAPITAL SERVICES	1KPQ-LLLL-DR6K	9/12/25	260.98
252600455	AMAZON CAPITAL SERVICES	1LQC-L73Y-3NLM	9/12/25	262.20
252600455	AMAZON CAPITAL SERVICES	139J-PYXN-79LM	9/12/25	266.64
252600455	AMAZON CAPITAL SERVICES	1CYC-MGJ1-9QW6	9/12/25	271.39
252600455	AMAZON CAPITAL SERVICES	1QQM-9RG7-DG7W	9/12/25	312.00
252600455	AMAZON CAPITAL SERVICES	1KY1-YPWC-6CHL	9/12/25	312.90
252600455	AMAZON CAPITAL SERVICES	1GYX-4XD6-3LYF	9/12/25	334.86
252600455	AMAZON CAPITAL SERVICES	134G-TKY1-13KC	9/12/25	346.99
252600455	AMAZON CAPITAL SERVICES	1WGC-FLMK-6F99	9/12/25	734.24
252600456	AUGUST WINTER & SONS INC	69901	9/12/25	159,338.64
252600456	AUGUST WINTER & SONS INC	69901	9/12/25	252,461.36
252600457	BABCOCK, HARRY	REF09062025	9/12/25	30.00
252600457	BABCOCK, HARRY	REF09062025	9/12/25	250.00
252600458	BELANGER, SCOTT	REF 09022025	9/12/25	100.00
252600459	BLUUM OF MINNESOTA, LLC.	1058587	9/12/25	925.00
252600460	BUEGE, BRIAN	AUG2025 ITEM	9/12/25	67.73
252600461	CARLSON, JOSEPH	REF 09052025	9/12/25	60.00
252600462	DEPERRY, JEFFERY	REF09062025	9/12/25	20.00
252600462	DEPERRY, JEFFERY	REF09062025	9/12/25	250.00
252600463	ETCO ELECTRIC SUPPLY INC	3493465	9/12/25	139.95
252600464	FIRST SUPPLY LLC	186576-00	9/12/25	2.79
252600464	FIRST SUPPLY LLC	186701-00	9/12/25	13.15
252600464	FIRST SUPPLY LLC	186842-00	9/12/25	28.15
252600464	FIRST SUPPLY LLC	186544-00	9/12/25	29.32
252600464	FIRST SUPPLY LLC	186657-00	9/12/25	45.99
252600464	FIRST SUPPLY LLC	186646-00	9/12/25	59.94
252600464	FIRST SUPPLY LLC	186680-00	9/12/25	143.05

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600464	FIRST SUPPLY LLC	186514-00	9/12/25	247.19
252600465	FOLLETT CONTENT SOLUTIONS, LLC 608997F		9/12/25	163.70
252600465	FOLLETT CONTENT SOLUTIONS, LLC 609001A		9/12/25	444.11
252600465	FOLLETT CONTENT SOLUTIONS, LLC 609003A		9/12/25	446.00
252600465	FOLLETT CONTENT SOLUTIONS, LLC 608999A		9/12/25	596.19
252600466	GLEASON, DEBRA	REF09062025	9/12/25	250.00
252600467	GRAINGER INC, WW	9628953789	9/12/25	10.26
252600467	GRAINGER INC, WW	9629337859	9/12/25	10.26
252600467	GRAINGER INC, WW	9630263128	9/12/25	74.44
252600467	GRAINGER INC, WW	9629085995	9/12/25	102.60
252600467	GRAINGER INC, WW	9628953805	9/12/25	112.35
252600467	GRAINGER INC, WW	9626903505	9/12/25	119.20
252600468	HARTER'S FOX VALLEY DISPOSAL	1435699	9/12/25	6,057.30
252600469	HARVANEK, ANGELA	AUGSEP2025 ITEM	9/12/25	70.63
252600470	HEID MUSIC COMPANY, INC.-APPL	3978645	9/12/25	(50.97)
252600470	HEID MUSIC COMPANY, INC.-APPL	3974735	9/12/25	14.20
252600470	HEID MUSIC COMPANY, INC.-APPL	3972584	9/12/25	65.50
252600470	HEID MUSIC COMPANY, INC.-APPL	3972585	9/12/25	120.00
252600470	HEID MUSIC COMPANY, INC.-APPL	3986451	9/12/25	772.90
252600471	HELLER, LUKE	REF 09042025	9/12/25	120.00
252600472	HOFFMAN, AARON	AUG2025 MILEAGE	9/12/25	73.36
252600473	INDUSTRIAL ARTS SUPPLY IASCO	M20065	9/12/25	1,443.83
252600474	J.W. PEPPER & SON	367744664	9/12/25	279.20
252600475	JAGODZINSKI, JENNIFER	AUG2025 ITEM	9/12/25	66.18
252600476	JULIOT, DAVID	REF 09042025	9/12/25	70.00
252600477	KOLODZIEJ, HEIDI	SEP2025 ITEM	9/12/25	35.00
252600477	KOLODZIEJ, HEIDI	JULAUG2025 ITEM	9/12/25	35.66
252600477	KOLODZIEJ, HEIDI	JULAUG2025 ITEM	9/12/25	291.67
252600478	KRANZ, BRANDON	AUG2025 MILEAGE	9/12/25	23.66
252600479	KRUEGER, SAVANNA	AUG2025 MILEAGE	9/12/25	46.34
252600480	KWIK TRIP INC	00054784 AUG2025	9/12/25	154.07
252600480	KWIK TRIP INC	00054784 AUG2025	9/12/25	298.02
252600480	KWIK TRIP INC	00054784 AUG2025	9/12/25	391.07
252600480	KWIK TRIP INC	00054784 AUG2025	9/12/25	1,606.06
252600481	KYLES CONSULTING LLC	2148	9/12/25	1,550.00
252600482	LEHMAN, GINA	AUG2025 ITEM	9/12/25	150.88
252600482	LEHMAN, GINA	AUG2025 MILEAGE	9/12/25	226.38
252600483	LINDELL, JEFF	AUG2025 MILEAGE	9/12/25	34.30
252600484	LO, XENG	REF09022025	9/12/25	60.00
252600484	LO, XENG	REF09022025	9/12/25	110.00

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600485	LOR, LONG	REF09022025	9/12/25	60.00
252600485	LOR, LONG	REF09022025	9/12/25	110.00
252600486	LOR, PAO CHOUA	REF09022025	9/12/25	60.00
252600486	LOR, PAO CHOUA	REF 09052025	9/12/25	60.00
252600486	LOR, PAO CHOUA	REF09022025	9/12/25	110.00
252600487	M3 INSURANCE SOLU INC	125576	9/12/25	7,750.60
252600487	M3 INSURANCE SOLU INC	129797	9/12/25	11,771.00
252600487	M3 INSURANCE SOLU INC	125576	9/12/25	27,627.20
252600487	M3 INSURANCE SOLU INC	125576	9/12/25	27,947.70
252600488	MACCO'S COMMERICAL INTERIORS	MC019432A	9/12/25	96,035.00
252600489	MARATHON PEST CONTROL	65903	9/12/25	38.00
252600489	MARATHON PEST CONTROL	66065	9/12/25	38.00
252600489	MARATHON PEST CONTROL	66001	9/12/25	40.00
252600489	MARATHON PEST CONTROL	66042	9/12/25	42.00
252600489	MARATHON PEST CONTROL	66045	9/12/25	42.00
252600489	MARATHON PEST CONTROL	66069	9/12/25	43.00
252600490	MARCELLINO, ANTHONY	AUG2025 MILEAGE	9/12/25	68.88
252600491	MCELDOWNEY, TODD	REF09062025	9/12/25	30.00
252600491	MCELDOWNEY, TODD	REF09062025	9/12/25	250.00
252600492	MCMILLAN-HEHIR, HEATHER	AUG2025 MILEAGE	9/12/25	147.28
252600493	MUZZY, SANDRA	REF09062025	9/12/25	250.00
252600494	NASSCO INC - CUSTODIAL	6597417	9/12/25	(430.96)
252600494	NASSCO INC - CUSTODIAL	6599333	9/12/25	(23.72)
252600494	NASSCO INC - CUSTODIAL	6599333	9/12/25	(2.48)
252600494	NASSCO INC - CUSTODIAL	6599333	9/12/25	(0.83)
252600494	NASSCO INC - CUSTODIAL	6599333	9/12/25	(0.28)
252600494	NASSCO INC - CUSTODIAL	6599333	9/12/25	(0.27)
252600494	NASSCO INC - CUSTODIAL	6595921	9/12/25	8.16
252600494	NASSCO INC - CUSTODIAL	6595921	9/12/25	8.18
252600494	NASSCO INC - CUSTODIAL	6595921	9/12/25	24.49
252600494	NASSCO INC - CUSTODIAL	6599427	9/12/25	51.18
252600494	NASSCO INC - CUSTODIAL	6597036	9/12/25	66.52
252600494	NASSCO INC - CUSTODIAL	6595921	9/12/25	73.48
252600494	NASSCO INC - CUSTODIAL	6599650	9/12/25	162.88
252600494	NASSCO INC - CUSTODIAL	6597142	9/12/25	187.45
252600494	NASSCO INC - CUSTODIAL	6598172	9/12/25	238.97
252600494	NASSCO INC - CUSTODIAL	6599421	9/12/25	300.14
252600494	NASSCO INC - CUSTODIAL	6595921	9/12/25	702.16
252600494	NASSCO INC - CUSTODIAL	6596870	9/12/25	5,650.31
252600495	NORTHWAY COMMUNICATIONS IN	120991	9/12/25	12.00

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600496	NOWINSKY, MIKAYLA	AUG2025 MILEAGE	9/12/25	43.61
252600497	OXFORD, JONENE	AUG2025 MILEAGE	9/12/25	29.89
252600498	PACOLT, DIANNE	REF09062025	9/12/25	50.00
252600498	PACOLT, DIANNE	REF09062025	9/12/25	250.00
252600499	PAN O GOLD BAKING CO ST CLOUD	4.00597E+13	9/12/25	28.00
252600499	PAN O GOLD BAKING CO ST CLOUD	4.00597E+13	9/12/25	28.00
252600499	PAN O GOLD BAKING CO ST CLOUD	4.00597E+13	9/12/25	278.30
252600499	PAN O GOLD BAKING CO ST CLOUD	4.00597E+13	9/12/25	278.30
252600500	PLISCH, SANDRA	SEP2025 ITEM	9/12/25	28.17
252600501	RICE, MASON	WORKPERMIT	9/12/25	10.00
252600502	RIFTON EQUIPMENT	E2Y47-1	9/12/25	377.25
252600503	SCHAUB JR, EDWARD	REF09062025	9/12/25	36.00
252600503	SCHAUB JR, EDWARD	REF09062025	9/12/25	250.00
252600504	SCHOEN, NANCY	REF09062025	9/12/25	250.00
252600505	SCHOOL SPECIALTY, LLC.	2.08136E+11	9/12/25	143.17
252600505	SCHOOL SPECIALTY, LLC.	3.08105E+11	9/12/25	247.84
252600505	SCHOOL SPECIALTY, LLC.	3.08105E+11	9/12/25	5,362.53
252600506	SCHUELLER, DAWNEEN	AUG2025 ITEM	9/12/25	120.00
252600507	SMITH, GLENDA	REF09062025	9/12/25	250.00
252600508	SOMERVILLE ARCHITECTS	40759	9/12/25	2,040.00
252600509	STASHEK, JACQUELINE	AUG2025 MILEAGE	9/12/25	60.13
252600510	STOCKWELL, GARY	REF 09022025	9/12/25	100.00
252600511	TARRAS, STEPHEN	REF09022255	9/12/25	100.00
252600512	TATRO, SARA	AUG2025 ITEM	9/12/25	31.96
252600513	TESKE, STEFANIE	AUG2025 MILEAGE	9/12/25	25.69
252600514	THOMPSON, CHAD	REF 09042025	9/12/25	70.00
252600515	U.S. WATER, LLC.	194461	9/12/25	149.95
252600516	USIC RECEIVABLES, LLC	755072	9/12/25	1,920.60
252600517	VERNIER SOFTWARE & TECHNOLOG	5529695	9/12/25	896.95
252600518	VIKING ELECTRIC SUPPLY	S009509608.001	9/12/25	(45.89)
252600518	VIKING ELECTRIC SUPPLY	S009514509.002	9/12/25	73.49
252600518	VIKING ELECTRIC SUPPLY	S009528040.001	9/12/25	119.48
252600518	VIKING ELECTRIC SUPPLY	S009516598.001	9/12/25	275.44
252600518	VIKING ELECTRIC SUPPLY	S009514509.001	9/12/25	1,019.27
252600519	WEBKO EMBROIDERY & SCREEN PR	15725	9/12/25	2,075.00
252600519	WEBKO EMBROIDERY & SCREEN PR	15724	9/12/25	2,293.50
252600520	WENNING GRINDING SUPPLY INC.	105970	9/12/25	237.30
252600521	WI PUBLIC SERVICE	5606282735	9/12/25	16.21
252600521	WI PUBLIC SERVICE	5604915998	9/12/25	20.15
252600521	WI PUBLIC SERVICE	5607094186	9/12/25	27.13

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600521	WI PUBLIC SERVICE	5606007817	9/12/25	28.60
252600521	WI PUBLIC SERVICE	5605738921	9/12/25	29.15
252600521	WI PUBLIC SERVICE	5605308225	9/12/25	34.54
252600521	WI PUBLIC SERVICE	5606144244	9/12/25	58.76
252600521	WI PUBLIC SERVICE	5606344141	9/12/25	60.83
252600521	WI PUBLIC SERVICE	5605140999	9/12/25	132.96
252600521	WI PUBLIC SERVICE	5604927746	9/12/25	178.11
252600521	WI PUBLIC SERVICE	5606007817	9/12/25	205.07
252600521	WI PUBLIC SERVICE	5604970526	9/12/25	239.71
252600521	WI PUBLIC SERVICE	5605728656	9/12/25	256.98
252600521	WI PUBLIC SERVICE	5611778106	9/12/25	258.34
252600521	WI PUBLIC SERVICE	5605446396	9/12/25	260.86
252600521	WI PUBLIC SERVICE	5606299072	9/12/25	269.75
252600521	WI PUBLIC SERVICE	5611568435	9/12/25	286.92
252600521	WI PUBLIC SERVICE	5612127543	9/12/25	317.38
252600521	WI PUBLIC SERVICE	5611630772	9/12/25	402.36
252600521	WI PUBLIC SERVICE	5611921304	9/12/25	454.46
252600521	WI PUBLIC SERVICE	5605738921	9/12/25	654.75
252600521	WI PUBLIC SERVICE	5611721401	9/12/25	1,065.44
252600521	WI PUBLIC SERVICE	5606282735	9/12/25	2,830.73
252600521	WI PUBLIC SERVICE	5606537961	9/12/25	4,845.51
252600521	WI PUBLIC SERVICE	5606299072	9/12/25	6,000.87
252600521	WI PUBLIC SERVICE	5605728656	9/12/25	7,112.61
252600521	WI PUBLIC SERVICE	5605681731	9/12/25	7,335.93
252600521	WI PUBLIC SERVICE	5606568651	9/12/25	7,873.72
252600521	WI PUBLIC SERVICE	5606371798	9/12/25	14,772.31
252600521	WI PUBLIC SERVICE	5606362934	9/12/25	17,419.33
252600521	WI PUBLIC SERVICE	5605588524	9/12/25	23,040.13
252600522	WILKE, ANDREW	REF 09022025	9/12/25	100.00
252600523	WILSON LANGUAGE TRAINING	INV116949	9/12/25	14,262.30
252600524	ZELL, BRIAN	AUG2025 MILEAGE	9/12/25	37.38
252600527	ABEL, SCOT	AUG2025 MILEAGE	9/19/25	180.60
252600528	ALVIS, LEROY JR	REF 09082025	9/19/25	70.00
252600528	ALVIS, LEROY JR	REF 09112025	9/19/25	70.00
252600528	ALVIS, LEROY JR	REF09132025	9/19/25	200.00
252600529	AMAZON CAPITAL SERVICES	11W6-T9WP-1JPY	9/19/25	(43.55)
252600529	AMAZON CAPITAL SERVICES	1TWH-RJVN-CTKF	9/19/25	(7.99)
252600529	AMAZON CAPITAL SERVICES	1MN6-F334-N7WW	9/19/25	6.21
252600529	AMAZON CAPITAL SERVICES	1JXJ-HHGL-C1WG	9/19/25	6.99
252600529	AMAZON CAPITAL SERVICES	1RPL-QHNN-CFF3	9/19/25	8.35

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600529	AMAZON CAPITAL SERVICES	1GHC-6L6L-3HVR	9/19/25	11.06
252600529	AMAZON CAPITAL SERVICES	1JKY-K773-Y9T7	9/19/25	12.57
252600529	AMAZON CAPITAL SERVICES	1MP1-XX1D-WGPH	9/19/25	15.99
252600529	AMAZON CAPITAL SERVICES	1MY7-6VTG-XMQD	9/19/25	16.95
252600529	AMAZON CAPITAL SERVICES	1LHQ-HVJN-6JJ4	9/19/25	19.66
252600529	AMAZON CAPITAL SERVICES	1PPQ-KFJF-6MLP	9/19/25	19.98
252600529	AMAZON CAPITAL SERVICES	196X-RYKX-9QDJ	9/19/25	22.79
252600529	AMAZON CAPITAL SERVICES	1DP6-TV61-GXNL	9/19/25	23.98
252600529	AMAZON CAPITAL SERVICES	1XYR-3NQ6-THY4	9/19/25	25.04
252600529	AMAZON CAPITAL SERVICES	16KY-WCJY-3HTV	9/19/25	25.94
252600529	AMAZON CAPITAL SERVICES	1DX9-67MR-33RM	9/19/25	28.50
252600529	AMAZON CAPITAL SERVICES	1MN6-F334-N7WW	9/19/25	28.96
252600529	AMAZON CAPITAL SERVICES	13NT-VDYL-KT4G	9/19/25	29.99
252600529	AMAZON CAPITAL SERVICES	1NJD-YQ6Q-1RKR	9/19/25	39.18
252600529	AMAZON CAPITAL SERVICES	1HJ7-M1J4-7FT1	9/19/25	40.78
252600529	AMAZON CAPITAL SERVICES	1KF3-V1Y6-3QHG	9/19/25	43.55
252600529	AMAZON CAPITAL SERVICES	111D-N9TR-FDRF	9/19/25	43.55
252600529	AMAZON CAPITAL SERVICES	1RV3-QX6F-34P1	9/19/25	56.82
252600529	AMAZON CAPITAL SERVICES	11NR-WCJP-3KG1	9/19/25	59.98
252600529	AMAZON CAPITAL SERVICES	16VX-D6HF-13TQ	9/19/25	62.34
252600529	AMAZON CAPITAL SERVICES	1JTT-NJR7-CH1R	9/19/25	63.79
252600529	AMAZON CAPITAL SERVICES	14LK-LFNY-X17G	9/19/25	63.94
252600529	AMAZON CAPITAL SERVICES	1HHJ-44VD-1W6X	9/19/25	67.26
252600529	AMAZON CAPITAL SERVICES	1L3J-PPKP-1TRV	9/19/25	71.93
252600529	AMAZON CAPITAL SERVICES	1WFH-4RK4-7NFG	9/19/25	75.97
252600529	AMAZON CAPITAL SERVICES	1WY4-6Y13-3D3G	9/19/25	89.06
252600529	AMAZON CAPITAL SERVICES	1PWR-RLPL-Y4V3	9/19/25	93.35
252600529	AMAZON CAPITAL SERVICES	1XDJ-HLQY-3JT4	9/19/25	96.55
252600529	AMAZON CAPITAL SERVICES	1CR3-FQJL-WN9K	9/19/25	142.03
252600529	AMAZON CAPITAL SERVICES	1MY7-6VTG-WVR3	9/19/25	144.24
252600529	AMAZON CAPITAL SERVICES	1Y7G-D1PG-47LL	9/19/25	160.72
252600529	AMAZON CAPITAL SERVICES	1166-C3KK-XVYW	9/19/25	167.91
252600529	AMAZON CAPITAL SERVICES	1XYR-3NQ6-T449	9/19/25	169.79
252600529	AMAZON CAPITAL SERVICES	1NJD-YQ6Q-6GTD	9/19/25	177.15
252600529	AMAZON CAPITAL SERVICES	1FMQ-XN9M-M7QH	9/19/25	179.96
252600529	AMAZON CAPITAL SERVICES	1JJ7-R1HM-WJ44	9/19/25	221.51
252600529	AMAZON CAPITAL SERVICES	13W1-PFVC-PRLC	9/19/25	223.08
252600529	AMAZON CAPITAL SERVICES	14VV-X9VJ-4LRW	9/19/25	575.34
252600529	AMAZON CAPITAL SERVICES	1166-C3KK-NWHL	9/19/25	779.00
252600530	AMELSE, RICK	REF 09092025	9/19/25	60.00

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600531	BACKGROUND INVESTIGATION BUI INV-78488		9/19/25	32.90
252600531	BACKGROUND INVESTIGATION BUI INV-78487		9/19/25	361.90
252600531	BACKGROUND INVESTIGATION BUI INV-78488		9/19/25	493.50
252600531	BACKGROUND INVESTIGATION BUI INV-78487		9/19/25	641.55
252600532	BAILEY, JOANNA	AUG2025 ITEMa	9/19/25	28.20
252600533	BEFORT, BRYCE	SEP2025 ITEM	9/19/25	44.89
252600534	BELANGER, SCOTT	REF 09112025	9/19/25	60.00
252600534	BELANGER, SCOTT	REF 09092025	9/19/25	100.00
252600535	BLANCHETTE, BRENDAN	WORKPEMIT2025	9/19/25	10.00
252600536	BRAY, ISAAC	SEP2025 ITEM	9/19/25	125.00
252600537	BRONSTEATTER, AMBER	AUG2025 ITEM	9/19/25	73.74
252600538	CARRICO AQUATIC RESOURCES, INC	20256650	9/19/25	604.90
252600539	CEDAR CREST SPECIALTIES, INC.	212524805	9/19/25	389.64
252600540	CESA 9	20648	9/19/25	200.00
252600541	CLEVELAND, CARLY	AUG2025 MILEAGE	9/19/25	18.55
252600542	COUNTY MATERIALS CORP.	4225632-00	9/19/25	42.24
252600543	DEMCO INC	7694938	9/19/25	213.59
252600544	DISCOVERY EDUCATION, INC	CINV-258712	9/19/25	2,508.26
252600545	ENGLISH, JOSHUA	REF09082025	9/19/25	60.00
252600546	FIRST SUPPLY LLC	186976-00	9/19/25	61.30
252600546	FIRST SUPPLY LLC	187159-00	9/19/25	143.05
252600547	FOLLETT CONTENT SOLUTIONS, LLC	619008	9/19/25	55.50
252600547	FOLLETT CONTENT SOLUTIONS, LLC	609000A	9/19/25	613.70
252600547	FOLLETT CONTENT SOLUTIONS, LLC	619007	9/19/25	615.49
252600547	FOLLETT CONTENT SOLUTIONS, LLC	619855F	9/19/25	756.80
252600548	FONTECCHIO, SAMUEL	REF09132025	9/19/25	200.00
252600549	GESKE, TYLER	REF 09092025	9/19/25	100.00
252600550	GLYNN, JOHN	AUG2025 MILEAGE	9/19/25	164.50
252600551	GOLISCH, KENYON	REF09082025	9/19/25	60.00
252600552	GRAFF, CHRISTOPHER	AUG2025 MILEAGE	9/19/25	4.83
252600553	GRAINGER INC, WW	9639587345	9/19/25	27.06
252600554	GRAYKOWSKI'S DISTRIBUTING LLC	6052	9/19/25	85.00
252600554	GRAYKOWSKI'S DISTRIBUTING LLC	6078	9/19/25	105.00
252600554	GRAYKOWSKI'S DISTRIBUTING LLC	6014	9/19/25	203.58
252600554	GRAYKOWSKI'S DISTRIBUTING LLC	5394	9/19/25	513.00
252600555	GRESBACH, NICOLE	COBRA REFUND	9/19/25	167.79
252600556	GRUETZMACHER, DENNIS	REF09122025	9/19/25	120.00
252600557	HACK, THOMAS	REF09132025	9/19/25	200.00
252600558	HARBERT, MICHAEL	REF 09092025	9/19/25	60.00
252600559	HAWKINS ASH CPAS LLP	3240775	9/19/25	1,315.00

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600560	HEAT & POWER PRODUCTS INC.	49452	9/19/25	81.96
252600561	HEINZEN, ANN	AUG2025 ITEM	9/19/25	143.04
252600562	HOLIDAY WHOLESAL, INC	2129049	9/19/25	134.34
252600563	HORAK REFRIGERATION INC	11287	9/19/25	122.00
252600564	JANKE, TODD	REF 09092025	9/19/25	100.00
252600565	JULIOT, DAVID	REF 09122025	9/19/25	60.00
252600566	KLEINSCHMIDT, KATHERINE	AUGSEP2025 ITEM	9/19/25	55.24
252600567	KNESER, JEFFREY	REF09132025	9/19/25	200.00
252600568	LEHMAN, GINA	AUG2025 ITEMa	9/19/25	21.35
252600569	LEHRKE, CAROLYN	OCT COBRA	9/19/25	55.93
252600570	LIGMAN, ANDREW	REF09122025	9/19/25	120.00
252600571	LOBNER, RUSSELL	REF09122025	9/19/25	120.00
252600572	LOR, PAO CHOUA	REF 09122025	9/19/25	60.00
252600572	LOR, PAO CHOUA	REF 09082025	9/19/25	80.00
252600573	LOR, TRUE	REF 09082025	9/19/25	80.00
252600574	MACH, DENNIS	REF09132025	9/19/25	200.00
252600575	MADISON NATL LIFE INS CO	45931	9/19/25	8,099.60
252600575	MADISON NATL LIFE INS CO	45931	9/19/25	12,194.23
252600576	MARATHON PEST CONTROL	66098	9/19/25	45.00
252600577	MARCUM, CHESTER III	REF09082025	9/19/25	60.00
252600578	MID WISCONSIN BEVERAGE	2167687	9/19/25	78.84
252600578	MID WISCONSIN BEVERAGE	2167686	9/19/25	176.00
252600578	MID WISCONSIN BEVERAGE	2165179	9/19/25	1,404.66
252600579	NASSCO INC - CUSTODIAL	6602912	9/19/25	0.67
252600579	NASSCO INC - CUSTODIAL	6602912	9/19/25	0.68
252600579	NASSCO INC - CUSTODIAL	6602912	9/19/25	2.02
252600579	NASSCO INC - CUSTODIAL	6597033	9/19/25	5.51
252600579	NASSCO INC - CUSTODIAL	6597033	9/19/25	5.52
252600579	NASSCO INC - CUSTODIAL	6602912	9/19/25	6.06
252600579	NASSCO INC - CUSTODIAL	6597033	9/19/25	16.55
252600579	NASSCO INC - CUSTODIAL	6597033	9/19/25	49.65
252600579	NASSCO INC - CUSTODIAL	6602912	9/19/25	57.93
252600579	NASSCO INC - CUSTODIAL	6602721	9/19/25	440.73
252600579	NASSCO INC - CUSTODIAL	6597033	9/19/25	474.42
252600579	NASSCO INC - CUSTODIAL	6602548	9/19/25	558.42
252600579	NASSCO INC - CUSTODIAL	6602557	9/19/25	6,960.49
252600580	NORTH AMERICAN BENEFITS CO	SEPT 225	9/19/25	1,210.80
252600581	NORTHWAY COMMUNICATIONS IN	185816	9/19/25	337.00
252600582	OFFICE ENTERPRISES INC	585822	9/19/25	291.60
252600583	OLIGNEY, KELLI	AUG2025 MILEAGEa	9/19/25	10.08

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600583	OLIGNEY, KELLI	AUG2025 MILEAGE	9/19/25	31.22
252600584	OURADA, JOHN	REF09082025	9/19/25	60.00
252600585	PAN O GOLD BAKING CO ST CLOUD 4.00597E+13		9/19/25	61.90
252600585	PAN O GOLD BAKING CO ST CLOUD 4.00597E+13		9/19/25	61.90
252600585	PAN O GOLD BAKING CO ST CLOUD 4.00597E+13		9/19/25	75.90
252600585	PAN O GOLD BAKING CO ST CLOUD 4.00597E+13		9/19/25	75.90
252600585	PAN O GOLD BAKING CO ST CLOUD 4.00597E+13		9/19/25	123.80
252600585	PAN O GOLD BAKING CO ST CLOUD 4.00597E+13		9/19/25	123.80
252600585	PAN O GOLD BAKING CO ST CLOUD 4.00597E+13		9/19/25	123.80
252600585	PAN O GOLD BAKING CO ST CLOUD 4.00597E+13		9/19/25	123.80
252600585	PAN O GOLD BAKING CO ST CLOUD 4.00597E+13		9/19/25	201.60
252600585	PAN O GOLD BAKING CO ST CLOUD 4.00597E+13		9/19/25	201.60
252600585	PAN O GOLD BAKING CO ST CLOUD 4.00597E+13		9/19/25	346.00
252600585	PAN O GOLD BAKING CO ST CLOUD 4.00597E+13		9/19/25	346.00
252600585	PAN O GOLD BAKING CO ST CLOUD 4.00597E+13		9/19/25	495.20
252600585	PAN O GOLD BAKING CO ST CLOUD 4.00597E+13		9/19/25	495.20
252600586	PERFORMANCE FOODSERVICE	33073-104375	9/19/25	27.14
252600586	PERFORMANCE FOODSERVICE	33073-980310	9/19/25	100.63
252600586	PERFORMANCE FOODSERVICE	33073-104375	9/19/25	107.71
252600586	PERFORMANCE FOODSERVICE	33073-986042	9/19/25	124.53
252600586	PERFORMANCE FOODSERVICE	33073-104375	9/19/25	166.04
252600586	PERFORMANCE FOODSERVICE	33073-980310	9/19/25	184.61
252600586	PERFORMANCE FOODSERVICE	33073-986042	9/19/25	243.65
252600586	PERFORMANCE FOODSERVICE	02266-981169	9/19/25	411.17
252600586	PERFORMANCE FOODSERVICE	33073-980310	9/19/25	480.00
252600586	PERFORMANCE FOODSERVICE	02266-102368	9/19/25	611.36
252600586	PERFORMANCE FOODSERVICE	02266-975201	9/19/25	2,038.38
252600587	PRAIRIE FARMS-WOODBURY, MN	45870	9/19/25	6,301.96
252600588	PRO ED, INC.	3100213	9/19/25	50.00
252600589	QUALITY ROOFING INC	25582	9/19/25	449.00
252600589	QUALITY ROOFING INC	25432	9/19/25	567.00
252600589	QUALITY ROOFING INC	25214	9/19/25	781.00
252600590	RAETHER, MICHAEL	JULAUG2025 MILEAGE	9/19/25	40.53
252600591	REAVLEY, PATRICK	REF09132025	9/19/25	200.00
252600592	RHYNER, ASHLEY	AUG2025 MILEAGE	9/19/25	15.12
252600593	RIFTON EQUIPMENT	E2Y77-1	9/19/25	1,777.50
252600594	ROCK RIDGE ORCHARD, LLC.	91625	9/19/25	91.00
252600594	ROCK RIDGE ORCHARD, LLC.	90325	9/19/25	91.00
252600594	ROCK RIDGE ORCHARD, LLC.	90925	9/19/25	140.00
252600594	ROCK RIDGE ORCHARD, LLC.	9032025	9/19/25	166.67

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600594	ROCK RIDGE ORCHARD, LLC.	91625	9/19/25	364.00
252600594	ROCK RIDGE ORCHARD, LLC.	90325	9/19/25	364.00
252600594	ROCK RIDGE ORCHARD, LLC.	90925	9/19/25	560.00
252600594	ROCK RIDGE ORCHARD, LLC.	9032025	9/19/25	1,093.33
252600595	ROTH, ROGER	REF09122025	9/19/25	120.00
252600596	SCHOOL SPECIALTY, LLC.	2.08136E+11	9/19/25	137.14
252600596	SCHOOL SPECIALTY, LLC.	3.08105E+11	9/19/25	335.59
252600596	SCHOOL SPECIALTY, LLC.	2.08136E+11	9/19/25	1,281.20
252600597	SECURIAN FINANCIAL GROUP, INC. 45931		9/19/25	888.00
252600597	SECURIAN FINANCIAL GROUP, INC. 45931		9/19/25	3,767.39
252600597	SECURIAN FINANCIAL GROUP, INC. 45931		9/19/25	8,092.90
252600597	SECURIAN FINANCIAL GROUP, INC. 45931		9/19/25	8,723.43
252600598	STOCKWELL, GARY	REF 09112025	9/19/25	60.00
252600599	SULLIVAN, SHAWN	REF09082025	9/19/25	60.00
252600600	SUN PRINTING LLC	156413	9/19/25	2,953.00
252600601	TARRAS, STEPHEN	REF 09092025	9/19/25	100.00
252600602	TEAM SPORTING GOODS INC	AAG035024-AC03	9/19/25	75.00
252600602	TEAM SPORTING GOODS INC	AAG034814-AC03	9/19/25	119.00
252600602	TEAM SPORTING GOODS INC	AAG034813-AC04	9/19/25	1,825.90
252600602	TEAM SPORTING GOODS INC	AAG034811-AC12	9/19/25	5,639.35
252600603	TERPSTRA, KRAIG	REF09132025	9/19/25	200.00
252600604	THAO, KIA	SEP2025 ITEM	9/19/25	125.00
252600605	THOMPSON, CHAD	REF 09082025	9/19/25	70.00
252600605	THOMPSON, CHAD	REF 09112025	9/19/25	70.00
252600606	U.S. WATER, LLC.	193625	9/19/25	169.00
252600606	U.S. WATER, LLC.	194789	9/19/25	169.00
252600607	VIKING ELECTRIC SUPPLY	S009533001.002	9/19/25	31.02
252600607	VIKING ELECTRIC SUPPLY	S009533001.001	9/19/25	125.19
252600607	VIKING ELECTRIC SUPPLY	S009533001.003	9/19/25	144.64
252600607	VIKING ELECTRIC SUPPLY	S009556846.001	9/19/25	185.98
252600607	VIKING ELECTRIC SUPPLY	S009551604.001	9/19/25	206.58
252600607	VIKING ELECTRIC SUPPLY	S009551604.002	9/19/25	206.58
252600608	WEIR, DAVID	REF 09112025	9/19/25	60.00
252600609	WI PUBLIC SERVICE	5606303252	9/19/25	30,461.83
252600610	WILKE, ANDREW	REF 09112025	9/19/25	60.00
252600610	WILKE, ANDREW	REF09122025	9/19/25	120.00
252600611	ABLE DISTRIBUTING CO INC	S022302645.001	9/26/25	37.76
252600611	ABLE DISTRIBUTING CO INC	S022279294.001	9/26/25	78.91
252600612	ADAPTIVEMALL.COM LLC	SOA334467	9/26/25	6,766.00
252600613	ALVIS, LEROY JR	REF 09152025	9/26/25	150.00

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600614	AMAZON CAPITAL SERVICES	1PHV-Y77V-6TKD	9/26/25	(11.92)
252600614	AMAZON CAPITAL SERVICES	1H7G-7J6K-6JLK	9/26/25	2.95
252600614	AMAZON CAPITAL SERVICES	1PHX-JW7K-H6NQ	9/26/25	5.44
252600614	AMAZON CAPITAL SERVICES	131M-TQDM-3XCG	9/26/25	5.95
252600614	AMAZON CAPITAL SERVICES	13HM-1CML-3X4G	9/26/25	6.22
252600614	AMAZON CAPITAL SERVICES	1HKY-KTDY-3QGP	9/26/25	6.34
252600614	AMAZON CAPITAL SERVICES	1G3H-JTCX-7PVD	9/26/25	7.97
252600614	AMAZON CAPITAL SERVICES	1DHH-7TF6-97FD	9/26/25	8.49
252600614	AMAZON CAPITAL SERVICES	1FDC-1WPV-4VPG	9/26/25	9.49
252600614	AMAZON CAPITAL SERVICES	11TP-JTG3-6KWP	9/26/25	9.89
252600614	AMAZON CAPITAL SERVICES	1XXW-CVWL-3YC6	9/26/25	11.39
252600614	AMAZON CAPITAL SERVICES	1V9T-XCHV-479H	9/26/25	12.99
252600614	AMAZON CAPITAL SERVICES	16RY-VPG9-3XGD	9/26/25	13.97
252600614	AMAZON CAPITAL SERVICES	1YVY-XR4F-3N79	9/26/25	15.19
252600614	AMAZON CAPITAL SERVICES	1WXF-971X-Q19L	9/26/25	18.01
252600614	AMAZON CAPITAL SERVICES	1JWV-9NK4-FCV7	9/26/25	19.84
252600614	AMAZON CAPITAL SERVICES	1LC3-411Q-46WY	9/26/25	20.99
252600614	AMAZON CAPITAL SERVICES	1JYP-9KJK-6J7F	9/26/25	21.69
252600614	AMAZON CAPITAL SERVICES	1J6C-3KX3-6C7Q	9/26/25	22.78
252600614	AMAZON CAPITAL SERVICES	1WLF-C1NW-6NY7	9/26/25	22.95
252600614	AMAZON CAPITAL SERVICES	1YDR-GTXJ-47FV	9/26/25	26.86
252600614	AMAZON CAPITAL SERVICES	1W33-PLRD-DDYH	9/26/25	26.94
252600614	AMAZON CAPITAL SERVICES	11CW-KDX9-41H9	9/26/25	27.25
252600614	AMAZON CAPITAL SERVICES	1PXN-GKWP-49ML	9/26/25	27.97
252600614	AMAZON CAPITAL SERVICES	11CW-KDX9-3XYC	9/26/25	28.98
252600614	AMAZON CAPITAL SERVICES	1DDD-43R9-446G	9/26/25	28.98
252600614	AMAZON CAPITAL SERVICES	1GND-1G6V-39HJ	9/26/25	31.98
252600614	AMAZON CAPITAL SERVICES	1GND-1G6V-47RQ	9/26/25	32.58
252600614	AMAZON CAPITAL SERVICES	1YVY-XR4F-4DHY	9/26/25	33.14
252600614	AMAZON CAPITAL SERVICES	13NP-7MYX-6P1D	9/26/25	33.99
252600614	AMAZON CAPITAL SERVICES	1PHX-JW7K-H6NQ	9/26/25	37.98
252600614	AMAZON CAPITAL SERVICES	11WR-NTDL-99D3	9/26/25	38.58
252600614	AMAZON CAPITAL SERVICES	1QMG-1DCY-3KKF	9/26/25	38.78
252600614	AMAZON CAPITAL SERVICES	1YDR-6NVV-6R63	9/26/25	48.37
252600614	AMAZON CAPITAL SERVICES	1Q6C-K1KK-9MHG	9/26/25	51.13
252600614	AMAZON CAPITAL SERVICES	1YDR-6NVV-6R63	9/26/25	52.93
252600614	AMAZON CAPITAL SERVICES	16FG-766F-4KXC	9/26/25	55.95
252600614	AMAZON CAPITAL SERVICES	1JK3-7TVT-7M6P	9/26/25	56.99
252600614	AMAZON CAPITAL SERVICES	1XPK-L7K1-PGFJ	9/26/25	64.85
252600614	AMAZON CAPITAL SERVICES	1M9M-TXGT-6H7F	9/26/25	66.83

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600614	AMAZON CAPITAL SERVICES	14FD-9KFK-3VTF	9/26/25	67.94
252600614	AMAZON CAPITAL SERVICES	11FL-KGT6-4FY7	9/26/25	67.96
252600614	AMAZON CAPITAL SERVICES	1WHP-JF7N-7QVP	9/26/25	68.60
252600614	AMAZON CAPITAL SERVICES	1H7G-7J6K-73H6	9/26/25	74.83
252600614	AMAZON CAPITAL SERVICES	17PK-MNPM-6NN1	9/26/25	82.00
252600614	AMAZON CAPITAL SERVICES	1M9M-TXGT-6H7F	9/26/25	83.92
252600614	AMAZON CAPITAL SERVICES	1N9G-QRL7-4F4H	9/26/25	86.76
252600614	AMAZON CAPITAL SERVICES	194J-HM7P-1X7K	9/26/25	88.97
252600614	AMAZON CAPITAL SERVICES	11TP-JTG3-6XWC	9/26/25	94.75
252600614	AMAZON CAPITAL SERVICES	1L4M-GRTX-4F41	9/26/25	99.09
252600614	AMAZON CAPITAL SERVICES	1F6X-WR4Q-93MH	9/26/25	103.96
252600614	AMAZON CAPITAL SERVICES	1G3H-JTCX-7WCD	9/26/25	108.99
252600614	AMAZON CAPITAL SERVICES	1Y7D-4NXD-H7XM	9/26/25	124.79
252600614	AMAZON CAPITAL SERVICES	11C9-6VTC-QXX4	9/26/25	147.77
252600614	AMAZON CAPITAL SERVICES	136R-W3M4-4HPW	9/26/25	156.11
252600614	AMAZON CAPITAL SERVICES	1GYH-FMJV-6FQ9	9/26/25	161.33
252600614	AMAZON CAPITAL SERVICES	1HGH-CLVY-3JRN	9/26/25	163.97
252600614	AMAZON CAPITAL SERVICES	194J-HM7P-DTDT	9/26/25	187.95
252600614	AMAZON CAPITAL SERVICES	1QMG-1DCY-3MM4	9/26/25	219.17
252600614	AMAZON CAPITAL SERVICES	1PHX-JW7K-GFH3	9/26/25	302.68
252600614	AMAZON CAPITAL SERVICES	131M-TQDM-9T7F	9/26/25	317.06
252600615	ASPIRUS HEALTH PLAN, INC	45931	9/26/25	841,946.12
252600616	BACKGROUND INVESTIGATION BUI	INV-80081	9/26/25	14.00
252600617	BAILEY, JOANNA	AUG2025 ITEM	9/26/25	20.95
252600617	BAILEY, JOANNA	AUG2025 ITEM	9/26/25	26.76
252600617	BAILEY, JOANNA	AUG2025 ITEM	9/26/25	35.06
252600618	BARTHOLF, JORDAN	456789	9/26/25	50.00
252600619	BARTTELT, SARA	123456789	9/26/25	103.50
252600620	BELANGER, SCOTT	REF 09182025	9/26/25	60.00
252600620	BELANGER, SCOTT	REF 09162025	9/26/25	100.00
252600621	BROWN, TRAVIS	REF09192025	9/26/25	120.00
252600622	BUCHBERGER, LAWRENCE	REF 09182025	9/26/25	60.00
252600622	BUCHBERGER, LAWRENCE	REF 09162025	9/26/25	100.00
252600623	BYTESPEED LLC	INV0181294	9/26/25	850.00
252600623	BYTESPEED LLC	INV0181338	9/26/25	3,345.00
252600623	BYTESPEED LLC	INV0181294	9/26/25	4,250.00
252600624	CESA 6	INV11216	9/26/25	18,860.00
252600625	CHARACTER DEVELOPMENT & LEA	13012C	9/26/25	650.00
252600626	DEMCO INC	7700899	9/26/25	19.79
252600627	DREWEK, DAVID	REF09192025	9/26/25	120.00

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600628	ESPELAND, HEATHER	JULSEP2025 ITEM	9/26/25	91.99
252600629	FIKE, LEONARD	SEP2025 ITEM	9/26/25	31.96
252600630	FIRST SUPPLY LLC	187327	9/26/25	18.88
252600630	FIRST SUPPLY LLC	187186-00	9/26/25	53.89
252600630	FIRST SUPPLY LLC	187236-00	9/26/25	197.33
252600631	FOLLETT CONTENT SOLUTIONS, LLC	623270	9/26/25	61.68
252600631	FOLLETT CONTENT SOLUTIONS, LLC	623257	9/26/25	449.01
252600631	FOLLETT CONTENT SOLUTIONS, LLC	623266	9/26/25	1,545.44
252600632	FULLERTON, JASON	REF 09152025	9/26/25	150.00
252600633	GRAFF, CHRISTOPHER	SEP2025 MILEAGE	9/26/25	9.24
252600634	GRAYKOWSKI'S DISTRIBUTING LLC	6127	9/26/25	143.50
252600635	HACK, THOMAS	REF 09152025	9/26/25	150.00
252600636	HALING, WILLIAM	REF09192025	9/26/25	120.00
252600637	HANKE, JACOB	SEP2025 ITEM	9/26/25	56.00
252600638	HEINZEN, ANN	SEP2025 ITEM	9/26/25	5.99
252600639	HELLER, LUKE	REF 09182025	9/26/25	70.00
252600639	HELLER, LUKE	REF 09152025	9/26/25	150.00
252600640	HOLIDAY WHOLESAL, INC	2134258	9/26/25	149.23
252600640	HOLIDAY WHOLESAL, INC	2134258	9/26/25	229.23
252600641	INFINITE CAMPUS INC	INV-00916	9/26/25	330.00
252600642	J.W. PEPPER & SON	367799696	9/26/25	255.00
252600643	JANKE, TODD	REF 09182025	9/26/25	60.00
252600643	JANKE, TODD	REF 09162025	9/26/25	100.00
252600644	JONES, ELIJAH	REF09162025	9/26/25	110.00
252600645	JULIOT, DAVID	REF 09182025	9/26/25	70.00
252600645	JULIOT, DAVID	REF 09152025	9/26/25	150.00
252600646	KNESER, JEFFREY	REF09182025	9/26/25	150.00
252600646	KNESER, JEFFREY	REF 09152025	9/26/25	150.00
252600647	KRAUTKRAMER, ANDY	REF 09182025	9/26/25	60.00
252600648	LERCH, ANDREA	AUG2025 MILEAGEa	9/26/25	2.24
252600648	LERCH, ANDREA	AUG2025 MILEAGEb	9/26/25	36.12
252600649	LIGHTSPEED TECHNOLOGIES INC	170610-00	9/26/25	1,672.00
252600650	LO, XENG	REF09162025	9/26/25	60.00
252600651	LOR, LONG	REF09162025	9/26/25	60.00
252600652	LORGE, ERIC	REF 09192025	9/26/25	60.00
252600653	MARATHON PEST CONTROL	66329	9/26/25	38.00
252600653	MARATHON PEST CONTROL	66330	9/26/25	38.00
252600654	MCFEELY'S	88938	9/26/25	429.30
252600655	MID WISCONSIN BEVERAGE	2167685	9/26/25	66.00
252600655	MID WISCONSIN BEVERAGE	2168593	9/26/25	141.60

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600655	MID WISCONSIN BEVERAGE	2168592	9/26/25	180.00
252600655	MID WISCONSIN BEVERAGE	2167685	9/26/25	1,121.00
252600656	MILLER, JAMI	SEP2025 ITEM	9/26/25	125.00
252600657	NASSCO INC - CUSTODIAL	6606270	9/26/25	6.77
252600657	NASSCO INC - CUSTODIAL	6606270	9/26/25	6.79
252600657	NASSCO INC - CUSTODIAL	6606270	9/26/25	20.36
252600657	NASSCO INC - CUSTODIAL	6604320	9/26/25	26.11
252600657	NASSCO INC - CUSTODIAL	6606270	9/26/25	61.07
252600657	NASSCO INC - CUSTODIAL	6604298	9/26/25	65.15
252600657	NASSCO INC - CUSTODIAL	6606270	9/26/25	583.53
252600658	OSTROWSKI, MADELYN	AUGSEP2025 ITEM	9/26/25	184.34
252600659	PAN O GOLD BAKING CO ST CLOUD	4.00597E+13	9/26/25	35.30
252600659	PAN O GOLD BAKING CO ST CLOUD	4.00597E+13	9/26/25	35.30
252600659	PAN O GOLD BAKING CO ST CLOUD	4.00597E+13	9/26/25	89.90
252600659	PAN O GOLD BAKING CO ST CLOUD	4.00597E+13	9/26/25	89.91
252600659	PAN O GOLD BAKING CO ST CLOUD	4.00597E+13	9/26/25	92.85
252600659	PAN O GOLD BAKING CO ST CLOUD	4.00597E+13	9/26/25	92.85
252600659	PAN O GOLD BAKING CO ST CLOUD	4.00597E+13	9/26/25	119.23
252600659	PAN O GOLD BAKING CO ST CLOUD	4.00597E+13	9/26/25	119.23
252600660	PAULSON, NICOLE	SEP2025 ITEM	9/26/25	51.50
252600661	PAYNE, JONATHAN	REF09162025	9/26/25	110.00
252600662	PERFORMANCE FOODSERVICE	11573-110697	9/26/25	728.61
252600663	PISCA, SARAH	123456	9/26/25	502.00
252600664	RAPTOR EDUC GROUP INC	060-25	9/26/25	3,281.40
252600665	RENZELMANN, CHRISTOPHER	REF09192025	9/26/25	120.00
252600666	ROCK RIDGE ORCHARD, LLC.	82725	9/26/25	147.00
252600666	ROCK RIDGE ORCHARD, LLC.	82725	9/26/25	210.00
252600666	ROCK RIDGE ORCHARD, LLC.	82725	9/26/25	588.00
252600667	SCHOEN, NANCY	REF 09152025	9/26/25	70.00
252600668	SCHOOL DATEBOOKS	S25-0313024	9/26/25	98.00
252600669	SCHOOL SPECIALTY, LLC.	3.08105E+11	9/26/25	701.47
252600669	SCHOOL SPECIALTY, LLC.	3.08105E+11	9/26/25	768.15
252600670	SENDELBACH, MICHELLE	JUL2025 ITEM	9/26/25	8.96
252600671	SHULFER, KATIE	JUL2025 CONF	9/26/25	100.00
252600672	SOLUM, NICHOLAS	REF09192025	9/26/25	120.00
252600673	STERLING WATER INC	CD144889	9/26/25	93.00
252600674	SUN PRINTING LLC	158701	9/26/25	176.00
252600674	SUN PRINTING LLC	158219	9/26/25	891.00
252600675	TARRAS, STEPHEN	REF 09162025	9/26/25	100.00
252600676	TERPSTRA, KRAIG	REF09182025	9/26/25	150.00

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
252600677	THOMAS, LISA	SEP2025 ITEM	9/26/25	32.45
252600678	THOMPSON, CHAD	REF 09152025	9/26/25	70.00
252600679	ULRICH, JOSHUA	SEP2025 ITEM	9/26/25	125.00
252600680	USI-NEW PRECISION TECHNOLOGY	4.00267E+11	9/26/25	192.33
252600681	VIKING ELECTRIC SUPPLY	S009567508.002	9/26/25	36.60
252600681	VIKING ELECTRIC SUPPLY	S009518589.001	9/26/25	148.87
252600681	VIKING ELECTRIC SUPPLY	S009567508.001	9/26/25	765.16
252600682	WEISE, ROBERT	REF09162025	9/26/25	110.00
252600683	WENSEL, ABBY	WORKPERM2025	9/26/25	10.00
252600684	WIDMANN, SARA	AUG2025 ITEM	9/26/25	15.48
252600685	YANG, DEBBIE	WORKPERM2025	9/26/25	10.00
				2,360,080.43

**DC EVEREST AREA SCHOOL DISTRICT
FUND 46 BOARD CHECK REGISTER
(9/1/2025 - 9/30/2025)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
4600062	MIRON CONSTRUCTION CO INC	250100-0006	9/12/25	683,365.48
4600063	PARSONS OF ANTIGO INC	11353	9/24/25	30,401.50
252600525	BASEMAN BROS INC	2025-0192	9/12/25	132,284.00
252600526	SOMERVILLE ARCHITECTS	40758	9/12/25	2,165.00
252600686	AUDIO ARCHITECTS	81471	9/26/25	63,986.51
252600686	AUDIO ARCHITECTS	81472	9/26/25	13,247.00
				925,449.49

Account Level		Beginning	2025-26	2025-26	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
10 A 000 000 711000 000 000 000	GENERAL FUND/CL Cash	-1,778,313.92	43,698,802.98	41,384,254.35	536,234.71
10 A 000 000 711100 000 000 000	GENERAL FUND/PA Payroll Cash Clearance Account	0.00	9,250,958.76	9,250,958.76	0.00
10 A 000 000 711105 000 000 000	GENERAL FUND/A/ A/P ACH Cash Clearing Account	0.00	0.00	0.00	0.00
10 A 000 000 711200 000 000 000	GENERAL FUND/PE PETTY CASH	2,326.70	4,520.00	4,259.70	2,587.00
10 A 000 000 712000 000 000 000	GENERAL FUND/IN INVESTMENTS	23,351,797.74	33,625,636.13	38,746,703.86	18,230,730.01
10 A 000 000 712001 000 000 000	GENERAL FUND/IN E-COMMERCE CASH ACCOUNT	0.00	0.00	0.00	0.00
10 A 000 000 712999 000 000 000	GENERAL FUND/WI WISC INVESTMENT ACCOUNT, PMA	871,890.37	9,399.33	0.00	881,289.70
10 A 000 000 713100 000 000 000	GENERAL FUND/TA TAXES RECEIVABLE	6,706,946.00	0.00	6,706,946.00	0.00
10 A 000 000 713200 000 000 000	GENERAL FUND/AC ACCOUNTS RECEIVABLE	3,542.53	11,524.77	4,543.45	10,523.85
10 A 000 000 713207 000 000 000	GENERAL FUND/SC SCOREBOARDS RECEIVABLE	0.00	0.00	0.00	0.00
10 A 000 000 713208 000 000 000	GENERAL FUND/FO FOUNDATION RECEIVABLE	0.00	0.00	0.00	0.00
10 A 000 000 713210 000 000 000	GENERAL FUND/TR TRACK RENOVATION PROJECT	0.00	0.00	0.00	0.00
10 A 000 000 714100 000 000 000	GENERAL FUND/DU Due From Other Funds	0.00	0.00	0.00	0.00
10 A 000 000 715100 000 000 000	GENERAL FUND/DU DUE FROM LOCAL GOVERNMENTS	10,724.55	0.00	10,724.55	0.00
10 A 000 000 715200 000 000 000	GENERAL FUND/OT OTHER WI DISTRICTS	1,000.92	0.00	1,000.92	0.00
10 A 000 000 715420 000 000 000	GENERAL FUND/CE RECEIVABLE FROM CESA	0.00	0.00	0.00	0.00
10 A 000 000 715500 000 000 000	GENERAL FUND/DU DUE FROM STATE GOVERNMENT	155,442.16	0.00	155,442.16	0.00
10 A 000 000 715600 000 000 000	GENERAL FUND/DU DUE FROM FED GOVERNMENT	436,057.83	0.00	342,332.58	93,725.25
10 A 000 000 716100 000 000 000	GENERAL FUND/IN INVENTORY	0.00	0.00	0.00	0.00
10 A 000 000 717000 000 000 000	GENERAL FUND/PR PREPAID EXPENSE	203,519.31	20,079.28	86,810.40	136,788.19
10 A 000 000 717001 000 000 000	GENERAL FUND/PR PREPAID EXPENSE	0.00	0.00	0.00	0.00
10 A 000 000 751000 000 000 000	GENERAL FUND/FI FIXED ASSETS-SITES	0.00	0.00	0.00	0.00
10 A 000 000 753000 000 000 000	GENERAL FUND/FI FIXED ASSETS-BUILDINGS	0.00	0.00	0.00	0.00
10 A 000 000 754000 000 000 000	GENERAL FUND/FI FIXED ASSETS-EQUIPMENT	0.00	0.00	0.00	0.00
10 A 000 000 754100 000 000 000	GENERAL FUND/EQ FIXED ASSETS-ACCUM DEPRECIATN	0.00	0.00	0.00	0.00
10 L 000 000 000000 000 000 000	GENERAL FUND/N/	0.00	0.00	0.00	0.00
10 L 000 000 811100 000 000 000	GENERAL FUND/TE TEMPORARY NOTES PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 811200 000 000 000	GENERAL FUND/AC ACCOUNTS PAYABLE	-1,014,071.79	7,155,163.85	6,412,707.56	-271,615.50
10 L 000 000 811555 000 000 000	GENERAL FUND/AP AP P-CARD	0.00	0.00	0.00	0.00
10 L 000 000 811558 000 000 000	GENERAL FUND/AP AP STAPLES	0.00	0.00	0.00	0.00
10 L 000 000 811610 000 000 000	GENERAL FUND/ME MEDICARE TAX	-53,968.52	390,426.08	336,457.56	0.00
10 L 000 000 811611 000 000 000	GENERAL FUND/FI SOCIAL SECURITY TAX	-230,761.15	1,669,395.27	1,438,634.12	0.00
10 L 000 000 811612 000 000 000	GENERAL FUND/FE FEDERAL INCOME TAX	0.00	872,849.33	872,849.33	0.00
10 L 000 000 811613 000 000 000	GENERAL FUND/ST STATE INCOME TAX	-75,111.89	409,454.50	402,897.00	-68,554.39
10 L 000 000 811620 000 000 000	GENERAL FUND/RE RETIREMENT DEDUCTION	-799,405.12	1,800,728.28	1,485,551.34	-484,228.18
10 L 000 000 811622 000 000 000	GENERAL FUND/HD HDHP - 4K / 8K	0.00	0.00	0.00	0.00
10 L 000 000 811624 000 000 000	GENERAL FUND/HD HDHP - 40 PLAN	0.00	0.00	0.00	0.00
10 L 000 000 811626 000 000 000	GENERAL FUND/HS HSA - EMPLOYEE DEDUCTIONS	0.00	300.00	300.00	0.00
10 L 000 000 811628 000 000 000	GENERAL FUND/HS HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811630 000 000 000	GENERAL FUND/DE DENTAL - PPO CONTRIBUTIONS	0.00	0.00	0.00	0.00

Fd T Loc		Obj Func		Prj DeptJob		Account Level		Beginning	2025-26		2025-26	Ending
Fd T Loc		Obj Fu		Description		Balance	FYTD Debits	FYTD Credits	Balance			
10	L	000	000	811631	000 000 000	GENERAL FUND/HE	HEALTH INSURANCE DEDUCT	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811632	000 000 000	GENERAL FUND/DE	DENTAL INSURANCE DEDUCT	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811633	000 000 000	GENERAL FUND/DI	DISABILITY INS DEDUCTION	-12,976.79	51,778.95	35,284.07	3,518.09	0.00
10	L	000	000	811634	000 000 000	GENERAL FUND/SP	SPOUSE/DEP'T LIFE INSURANCE	-2,722.48	2,939.17	2,491.38	-2,274.69	0.00
10	L	000	000	811635	000 000 000	GENERAL FUND/DE	DEPENDENT CARE - CHPT125	-7,423.63	11,408.69	14,349.43	-10,364.37	0.00
10	L	000	000	811636	000 000 000	GENERAL FUND/DE	DENTAL-PPO CHAPTER 125	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811637	000 000 000	GENERAL FUND/HE	HEALTH-CHAPTER 125	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811638	000 000 000	GENERAL FUND/DE	DENTAL-CHAPTER 125	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811639	000 000 000	GENERAL FUND/AD	ADDITIONAL LIFE INSURANCE	153.71	28,562.12	25,828.28	2,887.55	0.00
10	L	000	000	811640	000 000 000	GENERAL FUND/UN	UNITED WAY	0.00	4,440.84	4,440.84	0.00	0.00
10	L	000	000	811641	000 000 000	GENERAL FUND/OT	OTHER MEDICAL - CHPT 125	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811642	000 000 000	GENERAL FUND/EB	EBC - FLEX CLAIMS TAIL	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811643	000 000 000	GENERAL FUND/HE	HEALTH INS. - SELF PAY - COBRA	0.00	854.52	24,720.54	-23,866.02	0.00
10	L	000	000	811644	000 000 000	GENERAL FUND/DE	DENTAL INS. - SELF PAY - COBRA	0.00	335.58	3,790.50	-3,454.92	0.00
10	L	000	000	811645	000 000 000	GENERAL FUND/LI	LIFE INS - EMPLOYER CONTRIBUTI	-23,962.42	33,671.19	23,094.87	-13,386.10	0.00
10	L	000	000	811647	000 000 000	GENERAL FUND/LI	LIMITED FLEX PLAN-CHAPTER 125	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811648	000 000 000	GENERAL FUND/SU	SUPPLEMENTAL LIFE INSURANCE	-5,004.24	12,440.07	11,067.48	-3,631.65	0.00
10	L	000	000	811650	000 000 000	GENERAL FUND/UN	UNION DUES DEDUCTION	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811652	000 000 000	GENERAL FUND/GR	GREENHECK FIELDHOUSE MEMBERSHP	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811654	000 000 000	GENERAL FUND/GT	GREENHECK TURNER CTR DONATIONS	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811655	000 000 000	GENERAL FUND/V	V VISION PLAN (DELTA)	759.51	12,997.88	10,922.64	2,834.75	0.00
10	L	000	000	811656	000 000 000	GENERAL FUND/V	V SHORT TERM DISABILITY	8,313.31	24,639.33	20,474.01	12,478.63	0.00
10	L	000	000	811660	000 000 000	GENERAL FUND/AC	ACCIDENT INSURANCE	-158.81	3,427.23	2,712.21	556.21	0.00
10	L	000	000	811665	000 000 000	GENERAL FUND/RO	ROTH 403(B)	0.00	43,876.40	43,876.40	0.00	0.00
10	L	000	000	811670	000 000 000	GENERAL FUND/TS	TSA'S	0.00	216,746.00	216,746.00	0.00	0.00
10	L	000	000	811673	000 000 000	GENERAL FUND/RE	RETIREE HEALTH	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811674	000 000 000	GENERAL FUND/RE	RETIREE DENTAL	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811675	000 000 000	GENERAL FUND/RE	RETIREE LIFE	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811697	000 000 000	GENERAL FUND/CH	GIFT CARDS OR CERTIFICATES	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811699	000 000 000	GENERAL FUND/MI	MISCELLANEOUS DEDUCTION	0.00	8,674.95	8,674.95	0.00	0.00
10	L	000	000	811700	000 000 000	GENERAL FUND/IN	INTEREST PAYABLE	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811810	000 000 000	GENERAL FUND/NE	NET PAYROLL PAYABLE (CHECKS)	0.00	0.00	0.00	0.00	0.00
10	L	000	000	811815	000 000 000	GENERAL FUND/NE	NET EFT PAYABLE	0.00	21,953,800.53	21,953,800.53	0.00	0.00
10	L	000	000	811820	000 000 000	GENERAL FUND/VO	VOUCHERS PAYABLE	-3,753,424.12	3,753,424.12	0.00	0.00	0.00
10	L	000	000	812000	000 000 000	GENERAL FUND/DU	Due To Other Funds	-2,337,408.93	2,337,408.93	0.00	0.00	0.00
10	L	000	000	813500	000 000 000	GENERAL FUND/DU	DUE TO STATE GOVERNMENT	0.00	0.00	0.00	0.00	0.00
10	L	000	000	813510	000 000 000	GENERAL FUND/DU	DUE TO MARATHON COUNTY	0.00	0.00	0.00	0.00	0.00
10	L	000	000	815100	000 000 000	GENERAL FUND/SE	SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00	0.00
10	L	000	000	815110	000 000 000	GENERAL FUND/DI	SF DENTAL PREMIUMS - DISTRICT	0.00	0.00	0.00	0.00	0.00
10	L	000	000	815120	000 000 000	GENERAL FUND/EM	SF DENTAL PREMIUMS - EMPLOYEE	0.00	0.00	0.00	0.00	0.00

Account Level		Beginning	2025-26	2025-26	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
10 L 000 000 815901 000 000 000	GENERAL FUND/OP OPEB 73	0.00	0.00	0.00	0.00
10 L 000 000 816000 000 000 000	GENERAL FUND/DE DEFERRED REVENUES	0.00	0.00	0.00	0.00
10 L 000 000 816200 000 000 000	GENERAL FUND/DE DEFERRED REVENUE STATE AID	0.00	0.00	0.00	0.00
10 L 000 000 816903 000 000 000	GENERAL FUND/DE DEFERRED REVENUE-VARIOUS CAMPS	0.00	0.00	0.00	0.00
10 L 000 000 816905 000 000 000	GENERAL FUND/DE DEFERRED REVENUE-MISC. ICE USE	0.00	0.00	0.00	0.00
10 L 000 000 816909 000 000 000	GENERAL FUND/DE DEFERRED REVENUE H.S. HOCKEY	0.00	0.00	0.00	0.00
10 L 000 000 816910 000 000 000	GENERAL FUND/DE DEF. REV. - IN TECH	0.00	0.00	0.00	0.00
10 L 000 000 816999 000 000 000	GENERAL FUND/OT DEFERRED REVENUE- OTHER GRANTS	0.00	0.00	0.00	0.00
10 L 000 000 817100 000 000 000	GENERAL FUND/HE HEALTH-CLAIMS PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 817101 000 000 000	GENERAL FUND/SE HEALTH INS. PREMIUM PAYABLE	-1,046,227.76	3,479,463.87	2,322,325.97	110,910.14
10 L 000 000 817150 000 000 000	GENERAL FUND/HR HRA PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 817200 000 000 000	GENERAL FUND/DE DENTAL-CLAIMS PAYABLE	-180,272.22	361,890.10	261,486.19	-79,868.31
10 L 000 000 819107 000 000 000	GENERAL FUND/CO CONF ROOM A - ED IMPROVEMENT	0.00	0.00	0.00	0.00
10 L 000 000 842300 000 000 000	GENERAL FUND/LO LONG TERM BONDS PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 842350 000 000 000	GENERAL FUND/38 38 FUND TAXABLE BONDS	0.00	0.00	0.00	0.00
10 Q 000 000 000000 000 000 000	GENERAL FUND/N/	0.00	0.00	0.00	0.00
10 Q 000 000 911000 000 000 000	GENERAL FUND/FI FIXED ASSETS - L.T.D.	0.00	0.00	0.00	0.00
10 Q 000 000 912000 000 000 000	GENERAL FUND/FI FIXED ASSETS - TAX LEVY	0.00	0.00	0.00	0.00
10 Q 000 000 914000 000 000 000	GENERAL FUND/FI FIXED ASSETS-ACCUM DEPRECIATIO	0.00	0.00	0.00	0.00
10 Q 000 000 916000 000 000 000	GENERAL FUND/FI FIXED ASSETS - DONATIONS	0.00	0.00	0.00	0.00
10 Q 000 000 931000 000 000 000	GENERAL FUND/FU FUND BALANCE-RESERVED	0.00	783,162.42	1,116,099.78	-332,937.36
10 Q 000 000 931700 000 000 000	GENERAL FUND/FU FUND BALANCE - L.T.D.	0.00	0.00	0.00	0.00
10 Q 000 000 932000 000 000 000	GENERAL FUND/FU FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
10 Q 000 000 936110 000 000 000	GENERAL FUND/SE FUND BALANCE - SELF INSURANCE	0.00	0.00	0.00	0.00
10 Q 000 000 936120 000 000 000	GENERAL FUND/Co CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
10 Q 000 000 936130 000 000 000	GENERAL FUND/UN UNSPENT COMMON SCHOOL LIBRARY	-48,291.18	272,010.71	116,792.23	106,927.30
10 Q 000 000 936320 000 000 000	GENERAL FUND/De DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
10 Q 000 000 936500 000 000 000	GENERAL FUND/Fo FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
10 Q 000 000 936900 000 000 000	GENERAL FUND/FD FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
10 Q 000 000 938900 000 000 000	GENERAL FUND/As ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
10 Q 000 000 939200 000 000 000	GENERAL FUND/CA WORKING CAPITAL (CASH FLOW)	-20,382,969.67	17,253,082.58	15,707,922.80	-18,837,809.89
10 Q 000 000 939900 000 000 000	GENERAL FUND/Un UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
10 - - - - -		0.00	149,570,274.74	149,570,274.74	0.00

Fd T Loc		Obj Func		Prj DeptJob		Fd T Loc Obj Fu		Account Level	Description	Beginning	2025-26		Ending
										Balance	FYTD Debits	FYTD Credits	Balance
27	A	000	000	711000	000	000	000	SPECIAL EDUCATI	CASH	721,302.07	551,986.08	2,338,583.96	-1,065,295.81
27	A	000	000	711100	000	000	000	SPECIAL EDUCATI	PAYROLL CLEARANCE ACCOUNT	0.00	2,445,627.98	2,445,627.98	0.00
27	A	000	000	711105	000	000	000	SPECIAL EDUCATI	A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
27	A	000	000	712000	000	000	000	SPECIAL EDUCATI	INVESTMENTS	0.00	426,183.59	426,183.59	0.00
27	A	000	000	713200	000	000	000	SPECIAL EDUCATI	ACCOUNTS RECEIVABLE	20,560.46	0.00	20,560.46	0.00
27	A	000	000	714100	000	000	000	SPECIAL EDUCATI	Due From Other Funds	0.00	0.00	0.00	0.00
27	A	000	000	715420	000	000	000	SPECIAL EDUCATI	DUE FROM CESA	0.00	0.00	0.00	0.00
27	A	000	000	715500	000	000	000	SPECIAL EDUCATI	DUE FROM STATE GOVERNMENT	0.00	0.00	0.00	0.00
27	A	000	000	715600	000	000	000	SPECIAL EDUCATI	DUE FROM FED GOVERNMENT	426,183.59	0.00	426,183.59	0.00
27	L	000	000	000000	000	000	000	SPECIAL EDUCATI		0.00	0.00	0.00	0.00
27	L	000	000	811200	000	000	000	SPECIAL EDUCATI	ACCOUNTS PAYABLE	-79,144.38	154,850.82	124,348.97	-48,642.53
27	L	000	000	811558	000	000	000	SPECIAL EDUCATI	AP STAPLES	0.00	0.00	0.00	0.00
27	L	000	000	811610	000	000	000	SPECIAL EDUCATI	MEDICARE TAX	-10,881.53	10,881.53	0.00	0.00
27	L	000	000	811611	000	000	000	SPECIAL EDUCATI	SOCIAL SECURITY TAX	-46,528.34	46,528.34	0.00	0.00
27	L	000	000	811620	000	000	000	SPECIAL EDUCATI	RETIREMENT DEDUCTION	-52,656.71	52,656.71	0.00	0.00
27	L	000	000	811628	000	000	000	SPECIAL EDUCATI	HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
27	L	000	000	811630	000	000	000	SPECIAL EDUCATI	DENTAL - PPO CONTRIBUTION	0.00	0.00	0.00	0.00
27	L	000	000	811633	000	000	000	SPECIAL EDUCATI	DISABILITY INS DEDUCTION	-2,440.88	2,595.68	154.80	0.00
27	L	000	000	811645	000	000	000	SPECIAL EDUCATI	LIFE INS - EMPLOYER CONTRIBUTI	-1,405.49	1,418.49	13.00	0.00
27	L	000	000	811815	000	000	000	SPECIAL EDUCATI	NET EFT PAYABLE	0.00	4,563,355.53	4,563,355.53	0.00
27	L	000	000	811820	000	000	000	SPECIAL EDUCATI	VOUCHERS PAYABLE	-757,649.63	757,649.63	0.00	0.00
27	L	000	000	812000	000	000	000	SPECIAL EDUCATI	Due To Other Funds	0.00	0.00	0.00	0.00
27	L	000	000	813500	000	000	000	SPECIAL EDUCATI	DUE TO STATE GOVERNMENT	0.00	0.00	0.00	0.00
27	L	000	000	815100	000	000	000	SPECIAL EDUCATI	SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
27	L	000	000	815110	000	000	000	SPECIAL EDUCATI	S/F DENTAL PREMIUMS - DISTRICT	0.00	0.00	0.00	0.00
27	L	000	000	817101	000	000	000	SPECIAL EDUCATI	SECURITY PREMIUM PAYABLE	-200,952.84	200,952.84	0.00	0.00
27	L	000	000	817150	000	000	000	SPECIAL EDUCATI	HRA PAYABLE	0.00	0.00	0.00	0.00
27	L	000	000	817200	000	000	000	SPECIAL EDUCATI	DENTAL - CLAIMS PAYABLE	-16,386.32	16,386.32	0.00	0.00
27	Q	000	000	000000	000	000	000	SPECIAL EDUCATI		0.00	0.00	0.00	0.00
27	Q	000	000	931000	000	000	000	SPECIAL EDUCATI	FUND BALANCE - RESERVED	0.00	60,674.84	97,387.46	-36,712.62
27	Q	000	000	932000	000	000	000	SPECIAL EDUCATI	FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
27	Q	000	000	936120	000	000	000	SPECIAL EDUCATI	CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
27	Q	000	000	936320	000	000	000	SPECIAL EDUCATI	DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
27	Q	000	000	936500	000	000	000	SPECIAL EDUCATI	FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
27	Q	000	000	936900	000	000	000	SPECIAL EDUCATI	FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
27	Q	000	000	938900	000	000	000	SPECIAL EDUCATI	ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
27	Q	000	000	939200	000	000	000	SPECIAL EDUCATI	WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
27	Q	000	000	939900	000	000	000	SPECIAL EDUCATI	UNASSIGNED FUND BALANCE	0.00	2,680,502.84	1,529,851.88	1,150,650.96
27	-	---	---	-----	---	---	---			0.00	11,972,251.22	11,972,251.22	0.00

		Account Level		Beginning	2025-26	2025-26	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu	Description	Balance	FYTD Debits	FYTD Credits	Balance	
50 A 000 000 711000 000 000 000		FOOD SERVICE FU CASH	495,205.88	467,184.41	581,269.44	381,120.85	
50 A 000 000 711100 000 000 000		FOOD SERVICE FU PAYROLL CLEARANCE ACCOUNT	0.00	202,065.96	202,065.96	0.00	
50 A 000 000 711105 000 000 000		FOOD SERVICE FU A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00	
50 A 000 000 711200 000 000 000		FOOD SERVICE FU PETTY CASH	866.10	874.00	568.00	1,172.10	
50 A 000 000 712000 000 000 000		FOOD SERVICE FU INVESTMENTS	34.85	371,542.57	371,577.42	0.00	
50 A 000 000 712001 000 000 000		FOOD SERVICE FU FS INTERNET CASH ACCOUNT	-34.85	169,563.20	24,110.00	145,418.35	
50 A 000 000 713200 000 000 000		FOOD SERVICE FU ACCOUNTS RECEIVABLE	1,308.00	0.00	1,308.00	0.00	
50 A 000 000 713300 000 000 000		FOOD SERVICE FU INTEREST RECEIVABLE	0.00	0.00	0.00	0.00	
50 A 000 000 714100 000 000 000		FOOD SERVICE FU Due From Other Funds	0.00	0.00	0.00	0.00	
50 A 000 000 715500 000 000 000		FOOD SERVICE FU DUE FROM STATE GOVERNMENT	0.00	0.00	0.00	0.00	
50 A 000 000 715600 000 000 000		FOOD SERVICE FU DUE FROM FEDERAL FUNDS	75,929.39	30,100.38	75,929.39	30,100.38	
50 L 000 000 000000 000 000 000		FOOD SERVICE FU	0.00	0.00	0.00	0.00	
50 L 000 000 811200 000 000 000		FOOD SERVICE FU ACCOUNTS PAYABLE	-44,100.82	250,293.97	216,922.03	-10,728.88	
50 L 000 000 811558 000 000 000		FOOD SERVICE FU AP STAPLES	0.00	0.00	0.00	0.00	
50 L 000 000 811610 000 000 000		FOOD SERVICE FU MEDICARE TAX	-247.92	247.92	0.00	0.00	
50 L 000 000 811611 000 000 000		FOOD SERVICE FU SOCIAL SECURITY TAX	-1,060.08	1,060.08	0.00	0.00	
50 L 000 000 811620 000 000 000		FOOD SERVICE FU RETIREMENT DEDUCTION	-1,188.33	1,188.33	0.00	0.00	
50 L 000 000 811628 000 000 000		FOOD SERVICE FU HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00	
50 L 000 000 811630 000 000 000		FOOD SERVICE FU DENTAL PPO PLAN	0.00	0.00	0.00	0.00	
50 L 000 000 811633 000 000 000		FOOD SERVICE FU DISABILITY INS DEDUCTION	0.00	0.00	0.00	0.00	
50 L 000 000 811645 000 000 000		FOOD SERVICE FU LIFE INS - EMPLOYER CONTRIBUTI	0.00	0.00	0.00	0.00	
50 L 000 000 811815 000 000 000		FOOD SERVICE FU NET EFT PAYABLE	0.00	223,980.09	223,980.09	0.00	
50 L 000 000 811820 000 000 000		FOOD SERVICE FU VOUCHERS PAYABLE	-17,098.34	17,098.34	0.00	0.00	
50 L 000 000 812000 000 000 000		FOOD SERVICE FU Due To Other Funds	0.00	0.00	0.00	0.00	
50 L 000 000 815000 000 000 000		FOOD SERVICE FU DEPOSITS PAYABLE-FAMILY BALANC	0.00	0.00	0.00	0.00	
50 L 000 000 815100 000 000 000		FOOD SERVICE FU SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00	
50 L 000 000 815300 000 000 000		FOOD SERVICE FU DUE TO STATE	0.00	0.00	0.00	0.00	
50 L 000 000 815900 000 000 000		FOOD SERVICE FU Other Deposits Payable	-123,278.84	0.00	0.00	-123,278.84	
50 L 000 000 817101 000 000 000		FOOD SERVICE FU SECURITY PREMIUM PAYABLE	0.00	0.00	0.00	0.00	
50 L 000 000 817150 000 000 000		FOOD SERVICE FU HRA PAYABLE	0.00	0.00	0.00	0.00	
50 L 000 000 817200 000 000 000		FOOD SERVICE FU DENTAL-CLAIMS PAYABLE	0.00	0.00	0.00	0.00	
50 Q 000 000 000000 000 000 000		FOOD SERVICE FU	0.00	0.00	0.00	0.00	
50 Q 000 000 931000 000 000 000		FOOD SERVICE FU FUND BALANCE - RESERVED	0.00	159.43	1,003.50	-844.07	
50 Q 000 000 932000 000 000 000		FOOD SERVICE FU FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00	
50 Q 000 000 936120 000 000 000		FOOD SERVICE FU CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00	
50 Q 000 000 936320 000 000 000		FOOD SERVICE FU DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00	
50 Q 000 000 936500 000 000 000		FOOD SERVICE FU FOOD SERVICE FUND BALANCE	-386,335.04	418,604.23	455,229.08	-422,959.89	
50 Q 000 000 936900 000 000 000		FOOD SERVICE FU FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00	
50 Q 000 000 938900 000 000 000		FOOD SERVICE FU ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00	
50 Q 000 000 939200 000 000 000		FOOD SERVICE FU WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00	

Account Level										Beginning	2025-26		2025-26	Ending					
<u>Fd</u>	<u>T</u>	<u>Loc</u>	<u>Obj</u>	<u>Func</u>	<u>Prj</u>	<u>Dept</u>	<u>Job</u>	<u>Fd</u>	<u>T</u>	<u>Loc</u>	<u>Obj</u>	<u>Fu</u>	<u>Description</u>	<u>Balance</u>	<u>FYTD</u>	<u>Debits</u>	<u>FYTD</u>	<u>Credits</u>	<u>Balance</u>
50	Q	000	000	939900	000	000	000	FOOD	SERVICE	FU			UNASSIGNED FUND BALANCE	0.00	0.00		0.00		0.00
50	-	---	---	-----	---	---	---							0.00	2,153,962.91		2,153,962.91		0.00

Account Level		Beginning	2025-26	2025-26	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
80 A 000 000 711000 000 000 000	COMMUNITY SERVI CASH	165,591.05	1,271,750.99	1,323,591.09	113,750.95
80 A 000 000 711001 000 000 000	COMMUNITY SERVI COMM. SERV. MINIMUM BALANCE RQ	250.00	0.00	0.00	250.00
80 A 000 000 711100 000 000 000	COMMUNITY SERVI PAYROLL CLEARANCE ACCOUNT	0.00	507,883.44	507,883.44	0.00
80 A 000 000 711105 000 000 000	COMMUNITY SERVI A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
80 A 000 000 711200 000 000 000	COMMUNITY SERVI PETTY CASH	1,030.00	0.00	0.00	1,030.00
80 A 000 000 711300 000 000 000	COMMUNITY SERVI HOLDING ACCOUNT - CASH	0.00	0.00	0.00	0.00
80 A 000 000 712000 000 000 000	COMMUNITY SERVI INVESTMENTS	0.00	0.00	0.00	0.00
80 A 000 000 712001 000 000 000	COMMUNITY SERVI ECOMMERCE - COMMUNITY SERVICE	10,337.30	48,821.72	49,475.87	9,683.15
80 A 000 000 713100 000 000 000	COMMUNITY SERVI TAXES RECEIVABLE	0.00	0.00	0.00	0.00
80 A 000 000 713200 000 000 000	COMMUNITY SERVI ACCOUNTS RECEIVABLE	291,704.44	1,950.00	285,459.77	8,194.67
80 A 000 000 713205 000 000 000	COMMUNITY SERVI RECEIVABLES - UNCOLLECTED GHF	0.00	0.00	0.00	0.00
80 A 000 000 714100 000 000 000	COMMUNITY SERVI Due From Other Funds	0.00	0.00	0.00	0.00
80 A 000 000 715600 000 000 000	COMMUNITY SERVI DUE FROM FEDERAL GOVERNMENT	0.00	0.00	0.00	0.00
80 L 000 000 000000 000 000 000	COMMUNITY SERVI	0.00	0.00	0.00	0.00
80 L 000 000 811200 000 000 000	COMMUNITY SERVI ACCOUNTS PAYABLE	-36,263.55	744,864.85	711,070.59	-2,469.29
80 L 000 000 811225 000 000 000	COMMUNITY SERVI CMTY ED CK ACCT PAYABLE	0.00	0.00	0.00	0.00
80 L 000 000 811558 000 000 000	COMMUNITY SERVI AP STAPLES	0.00	0.00	0.00	0.00
80 L 000 000 811610 000 000 000	COMMUNITY SERVI MEDICARE TAX	-765.96	765.96	0.00	0.00
80 L 000 000 811611 000 000 000	COMMUNITY SERVI SOCIAL SECURITY TAX	-3,274.96	3,274.96	0.00	0.00
80 L 000 000 811620 000 000 000	COMMUNITY SERVI RETIREMENT DEDUCTION	-1,312.70	1,312.70	0.00	0.00
80 L 000 000 811628 000 000 000	COMMUNITY SERVI HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
80 L 000 000 811630 000 000 000	COMMUNITY SERVI DENTAL - PPO CONTRIBUTION	0.00	0.00	0.00	0.00
80 L 000 000 811633 000 000 000	COMMUNITY SERVI DISABILITY INSURANCE	0.00	0.00	0.00	0.00
80 L 000 000 811645 000 000 000	COMMUNITY SERVI LIFE INS - EMPLOYER CONTRIBUTI	0.00	0.00	0.00	0.00
80 L 000 000 811815 000 000 000	COMMUNITY SERVI NET EFT PAYABLE	0.00	550,797.89	550,797.89	0.00
80 L 000 000 811820 000 000 000	COMMUNITY SERVI VOUCHERS PAYABLE	-52,821.51	52,821.51	0.00	0.00
80 L 000 000 812000 000 000 000	COMMUNITY SERVI Due To Other Funds	0.00	0.00	0.00	0.00
80 L 000 000 816000 000 000 000	COMMUNITY SERVI	0.00	0.00	0.00	0.00
80 L 000 000 816900 000 000 000	COMMUNITY SERVI DEFER.REV.-SCHL.AGE CARE	0.00	0.00	0.00	0.00
80 L 000 000 816901 000 000 000	COMMUNITY SERVI DEFERRED REV.-YOUTH ACTIV.FEES	-70,635.00	70,635.00	0.00	0.00
80 L 000 000 816902 000 000 000	COMMUNITY SERVI DEFER.REV.-ADULT & FAMILY FEES	0.00	0.00	0.00	0.00
80 L 000 000 816903 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-VARIOUS CAMPS	-9,973.00	9,973.00	0.00	0.00
80 L 000 000 816904 000 000 000	COMMUNITY SERVI DEFERRED REVENUE PRESCHOOL FEE	0.00	0.00	0.00	0.00
80 L 000 000 816905 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-OTHER ICE USE	-7,130.00	7,130.00	0.00	0.00
80 L 000 000 816906 000 000 000	COMMUNITY SERVI DEFERRED REVENUE - CARE CORNER	0.00	0.00	0.00	0.00
80 L 000 000 816907 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-POOL ACTIVITY	0.00	0.00	0.00	0.00
80 L 000 000 816908 000 000 000	COMMUNITY SERVI DEF.REV.-GFH BUILDING RENTAL	-3,500.59	3,500.59	0.00	0.00
80 L 000 000 816909 000 000 000	COMMUNITY SERVI DEF.REV.- H.S. HOCKEY	0.00	0.00	0.00	0.00
80 L 000 000 816911 000 000 000	COMMUNITY SERVI DEF.REV.-MEMBERSHIPS	0.00	0.00	0.00	0.00
80 L 000 000 816913 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-GHF CONCESSIO	0.00	0.00	0.00	0.00

		Account Level		Beginning	2025-26		2025-26	Ending					
Fd	T Loc	Obj	Func	Prj	Dept	Job	Fd T Loc Obj Fu	Description	Balance	FYTD Debits	FYTD Credits	Balance	
80	L	000	000	816915	000	000	000	COMMUNITY SERVI	DEFERRED REVENUE - GTCC TURF	0.00	0.00	0.00	0.00
80	L	000	000	816916	000	000	000	COMMUNITY SERVI	DEFERRED REVENUE - YOUTH HOCKE	0.00	0.00	0.00	0.00
80	L	000	000	816917	000	000	000	COMMUNITY SERVI	DEF. REV. MEETING ROOMS	-150.00	150.00	0.00	0.00
80	L	000	000	817101	000	000	000	COMMUNITY SERVI	SECURITY PREMIUM PAYABLE	0.00	0.00	0.00	0.00
80	L	000	000	817200	000	000	000	COMMUNITY SERVI	DENTAL CLAIMS PAYABLE	0.00	0.00	0.00	0.00
80	Q	000	000	000000	000	000	000	COMMUNITY SERVI		0.00	0.00	0.00	0.00
80	Q	000	000	931000	000	000	000	COMMUNITY SERVI	FUND BALANCE - RESERVED	0.00	3,888,105.34	3,890,305.34	-2,200.00
80	Q	000	000	931896	000	000	000	COMMUNITY SERVI	TOURNAMENT ACTIVITY	0.00	0.00	0.00	0.00
80	Q	000	000	932000	000	000	000	COMMUNITY SERVI	FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
80	Q	000	000	936120	000	000	000	COMMUNITY SERVI	CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
80	Q	000	000	936320	000	000	000	COMMUNITY SERVI	DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
80	Q	000	000	936500	000	000	000	COMMUNITY SERVI	FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
80	Q	000	000	936900	000	000	000	COMMUNITY SERVI	FUND BALANCE-RESTRICTED OTHER	-277,760.35	792,748.84	648,281.80	-133,293.31
80	Q	000	000	936900	000	904	000	COMMUNITY SERVI	MEMBERSHIP ASSISTANCE PROGRAM	-5,325.17	0.00	0.00	-5,325.17
80	Q	000	000	938900	000	000	000	COMMUNITY SERVI	ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
80	Q	000	000	939200	000	000	000	COMMUNITY SERVI	WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
80	Q	000	000	939900	000	000	000	COMMUNITY SERVI	UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
80	Q	869	000	936900	000	980	000	COMMUNITY SERVI	GTCC CAPITAL PROJECT	0.00	510,379.00	500,000.00	10,379.00
80	Q	871	000	936900	000	120	000	COMMUNITY SERVI	3K PROGRAM EQUITY ACCOUNT 871	0.00	0.00	0.00	0.00
80	-	---	---	-----	---	---	---			0.00	8,466,865.79	8,466,865.79	0.00

Fd T Loc Obj Func	Prj DeptJob	Fd T Loc Obj Fu	Account Level Description	Beginning Balance	2025-26 FYTD Debits	2025-26 FYTD Credits	Ending Balance
Grand Asset Totals				32,175,202.47	93,116,455.57	105,774,354.69	19,517,303.35
Grand Liability Totals				-11,074,521.06	52,387,468.86	42,326,126.10	-1,013,178.30
Grand Equity Totals				-21,100,681.41	26,659,430.23	24,062,873.87	-18,504,125.05
Grand Totals				0.00	172,163,354.66	172,163,354.66	0.00

Number of Accounts: 250

***** End of report *****

GIFTS AND/OR BEQUESTS TO THE SCHOOL DISTRICT

Please complete the following information and submit to the Superintendent's Office.

Donor: American Family Insurance local agents
(Name of individual or organization making donation/gift)

Policy 7230 states the District shall provide written acknowledgement to the donor of any accepted cash donation of \$250 or more and any non-cash donation the value of which is \$250 or more. Such acknowledgement shall include the amount of cash or a description of any non-cash donation. Please provide either an email or address so we are able to return a copy of this signed form to the donor.

Donor Email: JBAUERSC@amfam.com>

OR

Donor Address: 3806 Schofield Ave Suite 3, Weston WI 54476

Description of Gift/Donation: Food Pantry

Estimated Value: 4300.00

Given to: DC Everest School District
(school, organization of a school, employee, etc.)

Date Received: 9/25/2025

Recipient - District employee we may contact with questions: Brittany Sepnafski

Purpose of Gift/Donation: benefit school food pantry

Principal Approval of Gift: YES NO


(Principal's Signature)

All gifts or bequests having a value of more than \$2500.00 shall be accepted by the Board. The Superintendent may accept for the Board gifts of lesser value.

Superintendent Approval of Gift: YES NO


(Superintendent's Signature)

School Board Approval of Gift: YES NO

(School Board Clerk's Signature)

The D.C. Everest Area School District Federal Tax Number is: 39-6007952.

GIFTS AND/OR BEQUESTS TO THE SCHOOL DISTRICT

Please complete the following information and submit to the Superintendent's Office.

Donor: The Greenheck Family
(Name of individual or organization making donation/gift)

Policy 7230 states the District shall provide written acknowledgement to the donor of any accepted cash donation of \$250 or more and any non-cash donation the value of which is \$250 or more. Such acknowledgement shall include the amount of cash or a description of any non-cash donation. Please provide either an email or address so we are able to return a copy of this signed form to the donor.

Donor Email: marco@greenheckfo.com

OR

Donor Address: _____

Description of Gift/Donation: GTCC Cooling Project

Estimated Value: Aproximately \$2,600,000

Given to: DC Everest Area School District - GTCC
(school, organization of a school, employee, etc.)

Date Received: Aug 2025-May 2026

Recipient - District employee we may contact with questions: Kelley Strike

Purpose of Gift/Donation: Add cooling to arena and replace hockey chiller.

Principal Approval of Gift: YES NO



(Principal's Signature)

All gifts or bequests having a value of more than \$2500.00 shall be accepted by the Board. The Superintendent may accept for the Board gifts of lesser value.

Superintendent Approval of Gift: YES NO



(Superintendent's Signature)

School Board Approval of Gift: YES NO

(School Board Clerk's Signature)

The D.C. Everest Area School District Federal Tax Number is: 39-6007952.

GIFTS AND/OR BEQUESTS TO THE SCHOOL DISTRICT

Please complete the following information and submit to the Superintendent's Office.

Donor: The family of Allan Brusse
(Name of individual or organization making donation/gift)

Policy 7230 states the District shall provide written acknowledgement to the donor of any accepted cash donation of \$250 or more and any non-cash donation the value of which is \$250 or more. Such acknowledgement shall include the amount of cash or a description of any non-cash donation. Please provide either an email or address so we are able to return a copy of this signed form to the donor.

Donor Email: t.belongia@live.com

OR

Donor Address: _____

Description of Gift/Donation: Cash

Estimated Value: \$ 3100⁰⁰

Given to: DC Everest Middle School band program
(school, organization of a school, employee, etc.)

Date Received: _____

Recipient - District employee we may contact with questions: _____

Purpose of Gift/Donation: Honoring Allan Brusse for all his years teaching band & hopefully help band students!

Principal Approval of Gift: YES NO

Philip Tellez
(Principal's Signature)

All gifts or bequests having a value of more than \$2500.00 shall be accepted by the Board. The Superintendent may accept for the Board gifts of lesser value.

Superintendent Approval of Gift: YES NO

[Signature]
(Superintendent's Signature)

School Board Approval of Gift: YES NO

(School Board Clerk's Signature)

The D.C. Everest Area School District Federal Tax Number is: 39-6007952.

2/7/2022



Book	Policy Manual
Section	Second Reading by Board
Title	DEFINITIONS
Code	po0100
Status	Second Reading
Adopted	May 25, 2016
Last Revised	October 1, 2024

0100 - **DEFINITIONS**

The bylaws of the Board of this District incorporate quotations from the laws and administrative code of the State of Wisconsin. Such quotations may be substantively altered only by appropriate legislative, judicial, or administrative action.

Whenever the following items are used in these bylaws and policies, they shall have the meaning set forth below:

Administrative Guideline

A statement, based on policy, is usually written, which outlines and/or describes the means by which a policy should be implemented and which provides for the management cycle of planning, action, and assessment or evaluation.

Administrator

An employee who holds a position of leadership over a defined function or department of the District, is employed with an administrative contract, and/or who reports directly to the Superintendent.

Administrators may include the following positions: Assistant Superintendents, Director of Special Education, Director of Student Services, Director of Curriculum, Director of Talent and Culture, Director of Technology, Director of School Nutrition, Director of Buildings and Grounds, Director of Community Services/Special Projects/Safety, Principals, Assistant Principals.

In policy and administrative guidelines, capitalization of the term Administrator may imply delegation of responsibilities, as appropriate, to staff members.

Agreement

A collectively-negotiated contract with a recognized bargaining unit.

Apps and Services

Apps and services are software (i.e., computer programs) that support the interaction of personal communication devices (as defined in Bylaw 0100, above) over a network or client-server applications in which the user interface runs in a web browser. Apps and services are used to communicate/transfer information/data that allow students to perform actions/tasks that assist them in attaining educational achievement goals/objectives, enable staff to monitor and assess their students' progress and allow staff to perform other tasks related to their employment. Apps and services also are used to facilitate communication to, from, and among and between staff, students, parents, Board members, and/or other stakeholders and members of the community.

Board

The School Board is also commonly referred to as the Board shall take action that is within the comprehensive meaning of the terms 'duties and powers' provided that such action is not prohibited by State or Federal law. (Chapter 118, Wis. Stats. and Chapter 120, Wis. Stats.).

Within these bylaws and policies, the terms Board and District may be used interchangeably, depending on the context of the policy.

Bylaw

Rule of the Board for its own governance.

Clerk

The chief clerk of the Board. (See Bylaw 0171.3 - Clerk)

District

The School District is the territorial unit for school administration. Districts are classified as common, union high, unified, and 1st class city school districts. A joint school district is one where the territory of which is not wholly in one municipality. (Chapter 115, Wis. Stats.).

Within these bylaws and policies, the terms Board and District may be used interchangeably, depending on the context of the policy.

District Records Custodian

The School District will designate one (1) District Records Custodian (DRC) to be the legal custodian of records for the District. The DRC shall keep and preserve the public records of the District and is granted authority to render a decision and carry out duties related to those public records. The DRC is designated in Policy 8310 - Public Records.

Due Process

Procedural due process requires prior knowledge (a posted discipline code), notice of offense (accusation), and the opportunity to respond. Specific due process requirements are dependent upon the circumstances and may vary depending on such circumstances.

Full Board

Authorized number of voting members entitled by law to govern the District. The full Board is the total number of Board members authorized by law regardless of the number of current sitting members.

Information Resources

The Board defines information resources to include any data/information in electronic, audio-visual or physical form, or any hardware or software that makes possible the storage and use of data/information. This definition includes but is not limited to electronic mail, voice mail, social media, text messages, databases, CD-ROMs/DVDs, websites, motion picture film, recorded magnetic media, photographs, digitized information, or microfilm. This also includes any equipment, computer facilities, or online services used in accessing, storing, transmitting, or retrieving electronic communications.

Law Enforcement Officer(s) or Agencies

These terms include any local, State, or Federal law enforcement agency of competent jurisdiction and its officers acting within their legal authority.

Legal Custodian of Records

See "District Records Custodian".

Legal Notice

Legal notice means every notice required by law to be published in a newspaper or other publication. There are

three (3) classes of notices: class 1 (requiring one (1) insertion); class 2 (requiring two (2) insertions); and class 3 (requiring three (3) insertions). When more than one (1) insertion is required, the notice must be published once each week for consecutive weeks, with the last notice published at least one (1) week before the act or event, unless otherwise specified by law. Sunday publication is permitted.

Local Public Office Holder or Official

Individuals holding those positions designated by the Board as local public offices in compliance with 19.32 (1 dm), 19.42 (7w)(a)(f) and (g), Wis. Stats.

May

This word is used when an action by the Board or its designee is permitted but not required.

Medical Advisor

The School District is required to appoint a medical advisor. The medical advisor shall be a licensed physician and will participate in the annual review of the District emergency nursing services plan. The School District may also have the medical advisor fulfill other roles. (PI 8.01(2)(g)3.)

Meeting

Any gathering which is attended by or open to all of the members of the Board held with the intent on the part of the members of the body present to discuss or act as a unit upon the specific public business of that body. 19.82(2) Wis. Stats.

Official Newspaper

A newspaper may be designated by the Board under 985.05, Wis Stats. Other publication options are available to the Board pursuant to 120.11(4), Wis. Stats.

Parent

The natural or adoptive parents or the party designated by the courts as the legal guardian, custodian, or surrogate of a student **including a foreign exchange student**. Both parents will be considered to have equal rights unless a court of law decrees otherwise.

Personal Communication Devices

Personal communication devices ('PCDs') include computers, laptops, tablets, e-readers, cellular/mobile phones, smartphones, **smartwatches, wearable technology,** and/or other web-enabled devices of any type.

Policy

A general, written statement by the governing Board which defines its expectations or position on a particular matter and authorizes appropriate action that must or maybe taken to establish and/or maintain those expectations.

President

The chief executive officer of the Board. (See Bylaw 0171.1 - President)

Principal

The educational leader and head administrator of one (1) or more District schools.

In policy and administrative guidelines, capitalization of the term Principal may imply delegation of responsibilities, as appropriate, to staff members.

Professional Staff Member

District employees who are either certified teachers employed in a position for which certification is a requirement of employment or administrative employees who are responsible for oversight or supervision of a component or components of the District's operation, or serve as assistants to such persons, regardless of whether they hold an administrative contract or are required to have administrator certification, but excluding the Superintendent.

Relative

The mother, father, sister, brother, spouse, domestic partner, parent of spouse/domestic partner, child, step-child, grandparents, grandchild, dependent, or member of the immediate household.

School/District Classification

Per 115.01, Wis. Stats., Wisconsin school districts are classified as follows:

Common School Districts:

These districts are responsible for K-12 education, and are the most common type of district in Wisconsin, and operates pursuant to Subchapter I of Chapter 120, Wis. Stats.

Unified School Districts:

These districts serve all grade levels, from kindergarten through high school, and operates pursuant to Subchapter II of Chapter 120, Wis. Stats.

Union High Schools:

These districts focus on high school education and are often formed by a group of smaller common school districts. They operate pursuant to Subchapter I of Chapter 120, Wis. Stats.

School Nurse

A school nurse is a registered nurse who meets the requirements of 115.001(11) Wis. Stats. A school nurse has the authority to exclude students for signs of illness.

School Official

Except if otherwise defined in policy, a school official is a person employed by the Board as an administrator, supervisor, teacher/instructor (including substitutes), or support staff member (including health or medical staff and law enforcement unit personnel); or a person serving on the Board.

The term school official is inclusive of other parties, such as attorney, contractor, consultant, volunteer, or other party to whom the Board has outsourced a service otherwise performed by Board employees (e.g., a therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing tasks (including volunteers) pursuant to the Family Educational Rights and Privacy (FERPA) definition - See Policy 8330 - Student Records.

Shall

This word is used when an action by the Board or its designee is required. (The word 'will' or 'must' signifies a required action.)

Social Media

Social media are online platforms where users engage with one another and/or share information and ideas through text, video, or pictures. Social media consists of any form of online publication or presence that allows interactive communication, including, but not limited to, text messaging, instant messaging, websites, web logs ('blogs'), wikis, online forums (e.g., chat rooms), virtual worlds, and social networks. Examples of social media include, but are not limited to Facebook, Facebook Messenger, Google Hangouts, Twitter, LinkedIn, YouTube, Flickr, Instagram, Pinterest, Skype, and Facetime. Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts. Apps and web services shall not be considered social media unless they are listed on the District's website as District-approved social media platforms/sites.

Student

A person who is officially enrolled in a school or program of the District.

Superintendent

Sometimes the administrative head of the school district is referred to as Superintendent. He/She has the authority of the Superintendent by law. In policy and administrative guidelines, capitalization of the term Superintendent may imply a delegation of responsibilities, as appropriate, to staff members.

Support Staff

Any employee who provides support to the District's program and whose position does not require a professional certificate. This category includes special education paraprofessionals, even though it is a requirement to hold a special education program aide license issued by the Wisconsin Department of Public Instruction (DPI) or another valid and current DPI license or permit.

Technology Resources

The Board defines technology resources to include computers, laptops, tablets, e-readers, cellular/mobile telephones, smartphones, web-enabled devices, video and/or audio recording equipment, SLR and DSLR cameras, projectors, software and operating systems that work on any device, copy machines, printers and scanners, information storage devices (including mobile/portable storage devices such as external hard drives, CDs/DVDs, USB thumb drives and memory chips), the computer network, Internet connection, and online educational services and apps.

Treasurer

The chief financial officer of the Board. (See Bylaw 0171.4 - Treasurer)

Vice-President

The Vice-President of the Board. (See Bylaw 0171.2 - Vice President)

Voting

A vote at a meeting of the Board. The law requires that Board members must be present in order to have their vote officially recorded in the Board minutes and to be available for a roll call vote. A Board member's presence at a meeting includes the Board member's presence if attending by telephone or other manner of remote access, so long as such remote access is compliant with State law. No voting by Proxy may be recorded or counted in an official vote of the Board. Remote access during quasi-judicial functions (e.g., termination hearings, expulsions) may be permitted after consultation with legal counsel.

Citations to Wisconsin statutes are shown by the Section Number (e.g., 120.11, Wis. Stats.). Citations to the Wisconsin Administrative Code are prefaced by P.I. (e.g., P.I. 11). Citations to the United States Code are noted as U.S.C., Federal Register are noted as F.R., and the Code of Federal Regulations as C.F.R.

Revised 3/22/17
Revised 10/21/20
Revised 6/16/21
Revised 10/27/21
Revised 3/16/22
Revised 10/25/22
Revised 6/19/23
Revised 4/17/24
T.C. 10/1/24

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Book	Policy Manual
Section	Second Reading by Board
Title	CONSENT AGENDA
Code	po0166.1
Status	First Reading
Adopted	May 25, 2016

0166.1 - **CONSENT AGENDA**

The School Board shall use a consent agenda to keep routine matters within a reasonable time frame.

The following routine business items may be included in a single resolution for consideration by the Board.

- A. minutes of prior meetings;
- B. ~~() reports of Board committee meetings;~~
- C. bills for payment;
- D. **(X) acceptance of bids;**
- E. ~~hiring~~ **employment** of personnel;
- F. resolutions that require annual adoption, such as bank signatories, Wisconsin High School Athletic Association membership, etc.;
- G. resignations and leaves;
- H. **(X) gifts, grants, and donations;**
- I. **(X) revisions to handbooks (e.g., student, staff, athletic/activities code);**
- J. ~~() revisions or deletions of existing bylaws/policies; [Drafting Note: This should not be included if two readings have been selected by the Board in Policy 0131.1 - Bylaws and Policies.]~~
- K. **(X) other routine items as presented by the Superintendent.**
- L. ~~() _____~~

A member of the Board may request any item to be removed from the consent resolution and defer it for a specific action and more discussion. No vote of the Board will be required to remove an item from the consent agenda. A single member's request shall cause it to be relocated as an action item eligible for discussion. Any item on the consent agenda may be removed and discussed as a nonaction item or be deferred for further study and discussion at a subsequent Board meeting if the Superintendent or any Board member thinks the item requires further discussion.

A roll call vote will be conducted for consent agenda items.

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Book	Policy Manual
Section	Second Reading by Board
Title	UNREQUESTED LEAVES OF ABSENCE/FITNESS FOR DUTY
Code	po1461
Status	Second Reading
Adopted	May 25, 2016
Last Revised	June 15, 2022

1461 - **UNREQUESTED LEAVES OF ABSENCE/FITNESS FOR DUTY**

It is the policy of the Board to protect the students and employees of this District from the effects of contagious diseases and other circumstances that render school administrators unable to perform their duties.

The Board authorizes the Superintendent to place an administrator on leave for physical or mental condition that affects the employee's ability to perform assigned duties in conformance with the law.

The Superintendent may require that the administrator submit to an appropriate examination by a healthcare provider of the administrator's choice, a health care provider designated by the District, or both.

The employee will be required to execute a release that complies with the requirements of the Health Insurance Portability and Accountability Act (HIPAA) in order to allow the report of the medical examination to be released to the Board/Superintendent and to allow the Superintendent to speak to the health care provider who conducted the medical examination in order to get clarification. Refusal of the administrator to submit to an appropriate examination requested by the Superintendent or to execute the HIPAA release will be grounds for disciplinary action, up to and including termination.

As required by Federal law and regulation and Board Policy 1422.02 - **Nondiscrimination Based on Genetic Information of the Employee**, the Superintendent shall direct the provider designated by the District to conduct the examination not to collect genetic information or provide any genetic information, including the individual's family medical history, in the report of the medical examination.

Pursuant to State law and in accordance with the Americans with Disabilities Act, as amended (ADA) and the Genetic Information Nondiscrimination Act (GINA), the results of any such examination shall be treated as a confidential medical record and will be exempt from release, except as provided by law. If the District inadvertently receives genetic information about an individual who is required to submit to an appropriate examination from the medical provider it shall be treated as a confidential medical record as required by the ADA.

If, as a result of his/her such examination, the administrator is found to be unable to perform assigned duties, the administrator shall be placed on leave of absence pending further determination of ability to perform duties, including evaluation of any reasonable accommodations in the event of the existence of a disability.

Should an Administrator, as defined in Policy 0100 - Definitions, refuse to submit to the examination requested by the Superintendent, such refusal shall subject the administrator to disciplinary action.

Should a professional staff member refuse to submit to the examination requested by the Superintendent, such refusal shall subject the administrator to disciplinary action.

The Superintendent may designate any period of leave under this policy as qualifying leave under State and/or Federal FMLA leave entitlement consistent with Policy 3430.01 - Family & Medical Leave of Absence (FMLA) as provided by law.

In the event the Superintendent is the administrator subject to this policy, the Board President shall direct the appropriate actions pursuant to this policy and Policy 1260 - Incapacity of the Superintendent.

Revised 2/22/17

Revised 11/18/20

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Legal 111.32, et. seq., the Wisconsin Fair Employment Act
 29 C.F.R., Part 1630
 29 C.F.R. Part 1635
 42 U.S.C. 12101 et seq., Americans with Disabilities Act of 1990, as amended
 42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act

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Book	Policy Manual
Section	Second Reading by Board
Title	SUMMER OR INTERIM SCHOOL ATTENDANCE
Code	po2440.01
Status	Second Reading
Adopted	April 16, 2025

2440.01 - SUMMER OR INTERIM SCHOOL ATTENDANCE

The brief duration of summer or interim school makes regular attendance imperative. Students enrolled in summer school are expected to attend all class periods for classes in which they are enrolled.

The Board may establish minimum attendance requirements for any classes taken for credit.

~~Students enrolled in summer school are expected to attend all class periods and are required to maintain at least a _____ (____%) attendance record in order to receive credit towards graduation or to qualify to take a competency test.~~

Attendance exceptions may be granted only by the Principal or Director of Summer Learning and are limited to absences to participate in school-sponsored activities or in cases of emergency. When an exception is made, the student must still complete all required coursework.

Students may be excused from summer school attendance when a request is made by the student's parent. The school will attempt to contact the parent on the student's second day of absence if the parent has not notified the school of the student's absence.

Each parent, or adult student, must notify the school in writing if the student withdraws from the course at any time. Withdrawal will result in the student receiving no credit for the course.

The school shall maintain an accurate record of summer school attendance, late enrollments, and withdrawals.

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- Cross References
- [po5200 - ATTENDANCE](#)
 - [po2440 - SUMMER LEARNING](#)

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Book	Policy Manual
Section	Second Reading by Board
Title	INSTRUCTIONAL MATERIAL CENTERS
Code	po2522
Status	Second Reading
Adopted	May 19, 2021
Last Revised	October 1, 2024

2522 - **INSTRUCTIONAL MATERIAL CENTERS**

The Board believes that school instructional material centers are a fundamental part of the educational process by providing a place to foster independent and collaborative learning and information-seeking skills in students and staff. This is accomplished through timely access to services and resources that both reflect the student body, the cultural diversity and pluralistic nature of American society, and represent perspectives held in the world more broadly. Therefore, the Board shall provide sufficient materials and staff for an instructional material centers in each school in the District.

The Superintendent or Designee shall identify a team, including a licensed library media professional to direct or coordinate the District's library media program. The Board shall adopt a long-range plan for library media services developed by teachers and library and audiovisual personnel and administrators. The plan shall be reviewed periodically. The plan and any materials selection or review process shall be in accordance with Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity.

The major goals of the District's school instructional material centers are:

- A. To support and enrich the District's standards and benchmarks;
- B. To provide for personal interests, professional, educational, and recreational reading while promoting an appreciation of literature;
- C. To provide a comprehensive and coordinated collection of current and accurate resources so that students and staff will conveniently and effectively use a wide variety of materials, including print and non-print media;
- D. To provide the appropriate technology and equipment for information retrieval, resource sharing, classroom instruction, and student and teacher use;
- E. To promote and support the appropriate use of technology for accessing, interpreting and communicating intellectual content;
- F. To provide instruction that advances student and staff literacy of print, digital, and other emerging information resources;
- G. To provide equitable and timely access to resources that support students' personal, academic, and life-long learning;
- H. To foster a love of reading, curiosity, and investigation by providing a space that is well-maintained, up-to-date, welcoming, and safe for all users.

The Superintendent in collaboration with the District's library media specialist shall establish procedures consistent with the District's long-range plan for library services development related to the selection of materials, removal (weeding) of materials, inventory, and repair and/or replacement of materials. The use of the District's allocation from the Common School Fund for acquisitions, in accordance with DPI regulations, shall be a component of the foregoing procedures.

Gifts and Donations

Gifts and donations shall be handled in accordance with Policy 7230 - Gifts, Grants, and Bequests.

Reconsideration of School Library Materials

Parents of children attending school in the District and District residents may request formal reconsideration of the inclusion of specific material in a school library. Requests made under this policy relate to library materials only and not to curriculum-related materials. Complaints concerning curriculum-related materials, such as textbooks, are governed by Policy 9130 - Public Requests, Suggestions, or Complaints.

All requests for reconsideration of library materials under this policy shall be addressed as follows:

- A. Concerns about specific library materials should be raised first with the library media specialist, then with the building principal, if necessary, in an effort to resolve the matter informally. If a satisfactory resolution is not reached, requests for consideration of removal of any library materials shall be submitted in writing to the Superintendent.
- B. The request to the Superintendent shall be made in writing and shall include the following information:
 1. author;
 2. title;
 3. publisher;
 4. the individual's familiarity with the material, including how much of the entire book/resource being challenged has been read by the complainant;
 5. for requests to reconsider materials, provide specific concerns upon which the request to reconsider is based. This should include a specific description of the offending material (e.g. contains content that is harmful to minors or prohibited under State law, violates the District's policy on nondiscrimination, is not age-appropriate or developmentally appropriate for the grade level for which the material is used, or some other specified reason). This should include specific references to the text of the material by page number and excerpted text if known.
- C. A Reconsideration Committee will be appointed by the Superintendent, upon receipt of the formal complaint, which shall consist of the following members:
 1. an administrator;
 2. a teacher;
 3. a school librarian;
 4. a reading specialist or language arts teacher.
- D. The procedures for the Reconsideration Committee will be as follows:
 1. The chairperson will be the building-level principal or designee. The secretary of the committee will be elected at the first meeting.
 2. The chairperson will call the meeting within ten (10) business days of the formation of the committee, which shall comply with the open meetings law.
 3. The committee shall read and/or examine the challenged resource, read the written reconsideration form, and read copies of the professionally prepared reviews and list of awards provided by the school librarian on the committee. The chairperson should forward these materials to the committee members prior to the committee's initial meeting or as soon thereafter as pertinent materials become available.
 4. The requestor may make an initial verbal presentation concerning the request or may choose to rely on issue a majority-approved recommendation to the Superintendent whether to retain the materials, move the resources to a different level, or remove the resource.
 5. The committee's recommendation shall be reported to the Superintendent in writing within five (5) business days following the committee's decision.

The Superintendent will advise the requestor, in writing, of the committee's recommendation and the Superintendent's decision. The Superintendent shall also advise the Board of the committee's recommendation and the decision.

E. The requestor may submit an appeal of the Superintendent's decision in writing to the Board President within ten (10) business days of the date the decision is transmitted to the requestor. The written appeal and all written material relating to it shall be referred to the Board for consideration. The Board will review the appeal and may choose to receive additional information or to proceed on the record provided to it.

F. The decision of the Board is final.

Material being reviewed based on a request under this policy shall remain available in the library during the review process unless the Superintendent determines that subject material does pose a threat of harm to students considering the grade level involved and provided the determination is not made solely because it presents ideas that may be unpopular or offensive to some. Any temporarily removed materials will be promptly returned if the final determination is to retain the material. Any action to remove material following a request reviewed under this policy will be explained in the review process records.

Decisions on reconsidered materials will stand for three (3) years before new requests for reconsideration of those items will be entertained.

Criteria for the Selection of Materials

Initial purchase suggestions for library materials may come from all personnel--teachers, coordinators, and administrators. Students will also be encouraged to make suggestions. The recommended purchase of library materials will be made by the library media specialist. The Superintendent will approve funds to be spent on materials as allowed per DPI regulations.

The following criteria will be considered in reviewing suggestions for library materials or in evaluating whether to accept donations of materials. Some criteria may not apply in each situation and not all criteria need to be met in order to acquire and incorporate library materials. Materials should:

- A. support and enrich the curriculum and/or students' personal interests and learning;
- B. meet high standards in literacy, artistic, and aesthetic quality; technical aspects; and physical format;
- C. be appropriate for the subject area and for the age, emotional development, ability level, learning styles, and social, emotional, and intellectual development of the students for whom the materials are selected;
- D. incorporate accurate and authentic factual content from authoritative sources;
- E. earn favorable reviews in reviewing sources viewed as authoritative by library professionals;
- F. exhibit a high degree of potential user appeal and interest;
- G. represent differing viewpoints on issues of interest;
- H. provide a global perspective and promote cultural diversity and reflect the pluralistic nature of American society by including materials by authors and illustrators of all cultures;
- I. include a variety of resources in physical and virtual formats including print and non-print such as electronic and multimedia (i.e. online databases, e-books, educational games, and other forms of emerging technologies) in accordance with technology software selection as per Policy 7540.03 - Student Technology Acceptable Use and Safety Policy;
- J. demonstrate physical format, appearance, and durability suitable for their intended use;
- K. balance cost with need.

Selection is an ongoing process that should include removing materials that are no longer used or needed (weeding), adding materials, and replacing lost and worn materials that still have educational value.

Parental/Police Access to Instructional Material Center Information

The Board respects the privacy rights of parents and their children. The Board is also committed to ensuring that parents are permitted to obtain information about the instructional material, resources, and services students choose to use at the District's instructional material centers.

Parents of a student under the age of sixteen (16) have the right to review, upon request (see Form 9130 F3), instructional material center records relating to the use of the center's documents or other materials, resources, or services by the student.

Upon request from a law enforcement officer investigating criminal conduct alleged to have occurred at a school library, the material center shall disclose to the officer records produced by a surveillance device under the control of the center that are pertinent to the alleged criminal conduct.

Other than the exceptions noted above, records indicating the identity of any individual who borrows or uses the library's documents or other materials, resources, or services may not be disclosed except by court order or to persons acting within the scope of their duties in the administration of the library, or to persons authorized by the individual to inspect such records.

Inter-Library Loans

The Board authorizes District participation in interlibrary loan programs. The District will loan school library books and other instructional materials that are not in immediate or constant demand by staff or students to another participating school district for use in the libraries of that district.

Fines

Students may be assessed fines for the late return of borrowed materials or damage or loss of materials in accordance with Policy 6152 - Student Fees, Fines, and Charges and the Student Handbook.

Revised 6/15/22
Revised 12/21/22
T.C. 10/1/24

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Legal 43.70, 43.72, 121.02(1)(h) Wis. Stats.
 PI 8.01(2)(h) and PI 9.03(1)(e)

Last Modified by Ellen Suckow on September 22, 2025



Book	Policy Manual
Section	Second Reading by Board
Title	EMPLOYMENT OF SUBSTITUTES
Code	po3120.04
Status	Second Reading
Adopted	May 25, 2016
Last Revised	April 16, 2025

3120.04 - **EMPLOYMENT OF SUBSTITUTES**

The Board recognizes the need to procure the services of substitutes in order to continue the operation of the schools as a result of the absence of regular personnel. This policy does not apply to regular contracted teachers hired to serve as permanent substitute teachers and whose employment is governed by Policy 3120 - Employment of Professional Staff.

The Superintendent shall make appropriate arrangements to assure the availability of substitutes for assignment as services are required to replace temporarily absent regular staff members and to temporarily fill new positions. Such assignment of substitutes may be terminated, including permanent removal from the substitute teaching roster, when their services are no longer required or for other reasons as determined by the Superintendent that are not arbitrary, capricious, or discriminatory.

Substitutes must possess appropriate certification to teach as a substitute. The Superintendent may determine what licensure is required and make allowances for the use of alternative forms of certification and other such options as permitted by law. There must also be verification that a satisfactory background and criminal history check has been conducted by the Department of Public Instruction (DPI) or appropriate State agency, authorized District personnel, or contracted vendor.

The investigation and interview procedures described in AG 3120A - Selection of Professional Personnel will be used, as applicable to the position.

In order to retain well-qualified substitutes for service in this District, the Board will offer compensation at a rate set by the Board.

A person will be considered a long-term substitute if the person is appropriately certified and the staff member for whom the person has been hired to replace has a leave which extends for more than five (5) consecutive school days. The long-term substitute position will be terminated by the end of the school year, subject to issuance of reasonable assurances to the substitute teacher regarding intent to provide substitute teaching assignments in the subsequent school year, whether in the same or different assignment. ~~[END OF OPTION].~~

Relatives of staff members may be employed by the Board, provided the staff member being employed is not placed in a position in which they are supervised directly by a staff member who is related.

Prior to the end of the school year, District employed substitutes, who the District intends to employ for the ensuing school year, will receive a letter of reasonable assurance of continued employment.

Revised 10/24/18
 Revised 9/16/20
 Revised 4/21/21



Book	Policy Manual
Section	Second Reading by Board
Title	EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR/EXTRA-CURRICULAR ACTIVITIES
Code	po3120.08
Status	Second Reading
Adopted	May 25, 2016
Last Revised	December 18, 2024

3120.08 - **EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR/EXTRA-CURRICULAR ACTIVITIES**

The Board may find it necessary to employ, on a part-time basis, coaches or activity sponsors. Employment of coaches in sports governed by the WIAA shall be consistent with WIAA rules and guidelines.

As openings occur they shall be noticed in appropriate locations.

Applications for co-curricular/extra-curricular activities will be made in writing to the Talent & Culture Department.

The Superintendent or designee is responsible for making employment decisions for co-curricular/extra-curricular positions.

The Superintendent shall require that each person employed as a coach or activity sponsor has the appropriate qualifications, has been properly interviewed, and signs an electronic agreement that includes the specifics of the assignment, conditions of employment, compensation arrangements, and agreement termination procedures, which shall normally allow for termination at will.

Any such appointment may be terminated by the Superintendent for any reason that is not arbitrary or capricious.

There must also be verification that the District through appropriate State agencies or other applicable means has conducted a satisfactory background check.

Coaching/advisory duties accepted by a teaching or administrative staff member shall not be incorporated into the staff member's regular teaching or administrative contract. There shall be no guarantee or reasonable expectation that a coach/advisor will receive an offer to coach/advise in the same position the following school year. Compensation for coaching/advising duties shall be determined by the Board. Nonrenewal procedures are not applicable to coaching/advising assignments.

~~[] Prior to the end of the school year, District employed coaches and advisors, who the District intends to employ for the ensuing school year, will receive a written notice of reasonable assurance of continued employment. Issuance of a notice of reasonable assurance to any employee as described in this policy shall not constitute a guarantee of employment in any successive academic term. **[END OF OPTION]**~~

Any coach/advisor not offered similar duties in any subsequent year may not pursue a grievance through Policy 3340 – Grievance Procedure or Policy 4340 – Grievance Procedure.

T.C. 8/6/21

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Cross References

[ag3120.08 - APPOINTMENT OF PERSONNEL TO COMPENSATED CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES](#)

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Book	Policy Manual
Section	Second Reading by Board
Title	EMPLOYEE LEAVES
Code	po3431
Status	Second Reading
Adopted	May 25, 2016
Last Revised	November 20, 2024

3431 - **EMPLOYEE LEAVES** ~~reordered to match NEOLA -- one change at the end are the only real changes Leave to Tesity, besides an additional Statute reference added.~~

The Board recognizes that there may be instances in which employees cannot report to work and recognizes that in certain circumstances it is appropriate to provide compensation or job protection during those absences. The leave provided for in this policy is provided in conjunction with other Board leave policies, including Policy 3161 - Unrequested Leaves of Absence, Policy 3430.01- FMLA, and Policy 3430 - Leaves of Absence.

A. **Sick Leave**

Staff members may use individual banked Sick Leave as specified in the Employee Handbook.

B. ~~Paid Time Off~~ **Personal Leave (PTO)**

Staff members are eligible for Paid Time Off (PTO) as specified in the Employee Handbook.

C. ~~Sick Leave~~

~~Staff members may use individual banked Sick Leave as specified in the Employee Handbook.~~

D. **Bereavement Leave**

Staff members are eligible for bereavement leave as specified in the Employee Handbook.

E. **Military Leave**

Staff members will be afforded protected leave from employment to perform their obligations to the United States Armed Forces, whether for reserve duty or a call to active duty, and potential deployment. Leave shall be provided in accordance with the law.

Absences due to military leave covered by the Uniformed Services Employment and Reemployment Act (USERRA) shall be unpaid unless the employee elects to use other paid leave available to the employee.

F. **Leave for Jury Duty Leave**

Staff members who are called to jury duty shall be excused as specified in the Employee Handbook.

G. **Volunteer Firefighter, Emergency Medical Technician, First Responder, or Ambulance Driver**

A staff member, who is a volunteer firefighter, emergency medical technician, first responder, or ambulance driver for a volunteer fire department or fire company, a public agency, or a nonprofit corporation, may be late for or absent from work using PTO or unpaid leave, if the lateness or absence is due to the staff member responding to an emergency that beings before the staff member is required to report to work and if the staff member complies with all of the following requirements:

1. By no later than thirty (30) days after becoming a member of a volunteer fire department or fire company or becoming affiliated with an ambulance service provider, submits to the District a written statement signed by the chief of the volunteer fire department or fire company or by the person in charge of the ambulance service provider notifying the District that the staff member is a volunteer firefighter, emergency medical technician, first responder, or ambulance driver for a volunteer fire department or fire company, a public agency, or a nonprofit corporation;
2. When dispatched to an emergency, makes every effort to notify the District that the staff member may be late for or absent from work due to the staff member responding to the emergency or, if prior notification cannot be made due to the extreme circumstances of the emergency or the inability of the staff member to contact the District, submits to the District a written statement from the chief of the volunteer fire department or fire company or from the person in charge of the ambulance service provider explaining why prior notification could not be made; and
3. When late for or absent from work due to responding to an emergency, provides, on the request of the District, a written statement from the chief of the volunteer fire department or fire company or from the person in charge of the ambulance service provider certifying that the staff member was responding to an emergency at the time of the lateness or absence and indicating the date and time of the response to the emergency.

When the status of a staff member as a member of a volunteer fire department or fire company or as an affiliate of an ambulance service provider changes, including termination of that status, the staff member shall notify the District of that change in status.

H. Organ Donor Leave

A staff member may take up to six (6) weeks of leave in a twelve (12) month period as necessary for the employee to undergo a bone marrow or organ donation procedure and to recover from the procedure. The employee may be required to provide written medical certification that s/he will serve as a donor and the amount of leave time necessary.

Leave taken for this purpose is PTO first, then sick leave, then unpaid leave. An employee must provide as much advance notice as possible so as not to unduly disrupt the District's operations. The employee will be returned to the same position upon return or if that position is no longer available, an equivalent position and shall not lose any benefits during leave, including the right to continue health insurance coverage as provided for in Policy 3430.01 - Family & Medical Leave of absence ("FMLA").

I. Election Official Leave

The Superintendent shall approve a one (1) day leave of absence for any staff member who is appointed to serve as an election official, provided the staff member has given the District at least seven (7) days' notice of the leave. In accordance with State law, the District may request confirmation from the municipal clerk of the staff member's appointment as an election official.

If available, a staff member must substitute paid leave such PTO or vacation leave before taking unpaid leave. Banked sick leave may not be used. Staff members may not be penalized for using leave to serve as an election official.

J. Leave to Testify

Any employee who is issued a subpoena to testify in a legal proceeding shall be provided the following:

- A. If the proceeding relates to matters under Chapters 48 or 938 Wis. Stats. of the Wisconsin Statutes, the employee may not be discharged from employment for absences due to testifying, provided that the employee immediately notifies the District Administrator Superintendent of receipt of the subpoena (see Policy 8325 - Receipt of Legal Documents by District Employees).
- B. If the proceeding is unrelated to matters arising within the employee's course of employment, the employee will need to use the District process for requesting use of paid time off or leave without pay.

- C. Any employee subpoenaed to testify in a matter that involves a crime committed against the employer or against the employee in the course of employment (including an act committed by a juvenile that would be a crime if committed by an adult), or any proceeding involving matters arising within the employee's course of employment shall be provided paid time off, which will not be deducted from the employee's PTO, to do so, such that no loss of wages or benefits occurs as a result of compliance with the subpoena. Any employee who is issued a subpoena for matters described in this section shall immediately notify the Superintendent of receipt of the subpoena (see Policy 8325 - Receipt of Legal Documents by District Employees).

D. Military Leave

Staff members will be afforded protected leave from employment to perform their obligations to the United States Armed Forces, whether for reserve duty or a call to active duty, and potential deployment. Leave shall be provided in accordance with the law.

Absences due to military leave covered by the Uniformed Services Employment and Reemployment Act (USERRA) shall be unpaid unless the employee elects to use other paid leave available to the employee.

E. Organ Donor Leave

A staff member may take up to six (6) weeks of leave in a twelve (12) month period as necessary for the employee to undergo a bone marrow or organ donation procedure and to recover from the procedure. The employee may be required to provide written medical certification that s/he will serve as a donor and the amount of leave time necessary.

Leave taken for this purpose is PTO first, then sick leave, then unpaid leave. An employee must provide as much advance notice as possible so as not to unduly disrupt the District's operations. The employee will be returned to the same position upon return or if that position is no longer available, an equivalent position and shall not lose any benefits during leave, including the right to continue health insurance coverage as provided for in Policy 3430.01 Family & Medical Leave of absence ("FMLA").

F. Volunteer Firefighter, Emergency Medical Technician, First Responder, or Ambulance Driver

A staff member, who is a volunteer firefighter, emergency medical technician, first responder, or ambulance driver for a volunteer fire department or fire company, a public agency, or a nonprofit corporation, may be late for or absent from work using PTO or unpaid leave, if the lateness or absence is due to the staff member responding to an emergency that begins before the staff member is required to report to work and if the staff member complies with all of the following requirements:

1. By no later than thirty (30) days after becoming a member of a volunteer fire department or fire company or becoming affiliated with an ambulance service provider, submits to the District a written statement signed by the chief of the volunteer fire department or fire company or by the person in charge of the ambulance service provider notifying the District that the staff member is a volunteer firefighter, emergency medical technician, first responder, or ambulance driver for a volunteer fire department or fire company, a public agency, or a nonprofit corporation;
2. When dispatched to an emergency, makes every effort to notify the District that the staff member may be late for or absent from work due to the staff member responding to the emergency or, if prior notification cannot be made due to the extreme circumstances of the emergency or the inability of the staff member to contact the District, submits to the District a written statement from the chief of the volunteer fire department or fire company or from the person in charge of the ambulance service provider explaining why prior notification could not be made; and
3. When late for or absent from work due to responding to an emergency, provides, on the request of the District, a written statement from the chief of the volunteer fire department or fire company or from the person in charge of the ambulance service provider certifying that the staff member was responding to an emergency at the time of the lateness or absence and indicating the date and time of the response to the emergency.

When the status of a staff member as a member of a volunteer fire department or fire company or as an affiliate of an ambulance service provider changes, including termination of that status, the staff member shall notify the District of that change in status.

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T.C. 8/25/20
Revised 11/18/20
Revised 2/1/21
Revised 6/15/22
Revised 5/15/24

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Legal
6.76 Wis. Stats.
7.33 Wis. Stats.
103.87 & 103.88, Wis. Stats.

Cross References
[po3161 - UNREQUESTED LEAVES OF ABSENCE/FITNESS FOR DUTY](#)
[po3430 - LEAVES OF ABSENCE](#)
[po3430.01 - FAMILY & MEDICAL LEAVE OF ABSENCE \("FMLA"\)](#)

Last Modified by Ellen Suckow on September 22, 2025



Book	Policy Manual
Section	Second Reading by Board
Title	NOTICE OF REASONABLE ASSURANCE OF EMPLOYMENT
Code	po4124
Status	Second Reading
Adopted	May 25, 2016
Last Revised	April 16, 2025

4124 - NOTICE OF REASONABLE ASSURANCE OF EMPLOYMENT

Prior to the conclusion of each school year, support staff employed in instructional year positions shall be notified, in writing, of reasonable assurance of continued employment for the subsequent school year when such employment is anticipated.

~~A school year employee of an educational institution who performs services other than in an instructional, research, or principal administrative capacity is ineligible for benefits based on such services for any week of unemployment which occurs during a period between two (2) successive academic years or terms if the school year employee performed such services for any educational institution in the first such year or term and there is reasonable assurance that the employee will perform such services for any educational institution in the second such year or term.~~

A school year employee of an educational institution who performs services other than in an instructional, research, or principal administrative capacity is ineligible for benefits based on such services performed for the District during any week of unemployment that occurs between two (2) successive academic years or terms. This applies if the employee performed such services in the first year or term and has reasonable assurance of performing them in the second.

Issuance of a notice of reasonable assurances to any employee as described in this policy shall not constitute a guarantee of employment in any successive academic term.

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Legal 108.04 (17)(d), Wis. Stats.

Last Modified by Ellen Suckow on September 22, 2025



Book	Policy Manual
Section	Second Reading by Board
Title	TERMINATION AND RESIGNATION
Code	po4140
Status	Second Reading
Adopted	May 25, 2016
Last Revised	June 15, 2022

4140 - **TERMINATION AND RESIGNATION**

TERMINATION

Employment may be terminated upon a majority vote of the Board.

~~[] Support staff employees subject to termination () may () shall [END OF OPTION] be given an opportunity to resign.~~

RESIGNATION

A support staff member may resign by filing a written resignation with the Talent and Culture Department.

A resignation, once accepted, may not then be rescinded.

~~[] The Superintendent may act for the Board in the acceptance of a resignation.~~

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Cross References [ag4140 - RESIGNATION](#)

Last Modified by Ellen Suckow on September 22, 2025



Book	Policy Manual
Section	Second Reading by Board
Title	STUDENT SUPERVISION AND WELFARE
Code	po4213
Status	Second Reading
Adopted	May 25, 2016
Last Revised	October 1, 2024

4213 - **STUDENT SUPERVISION AND WELFARE**

Support staff members may be confronted with situations which, if handled incorrectly, could result in liability to the District, personal liability to the staff member, and/or harm to the welfare of the student(s). It is the intent of the Board to direct the preparation of guidelines that would minimize that possibility.

A support staff member, or a person who works or volunteers with children, who is found to have had sexual contact with any student shall be referred to the proper authorities and be subject to discipline up to and including discharge.

This policy should not be construed as affecting any obligation on the part of staff to report suspected child abuse under 48.981 Wis. Stats. and Policy 8462 - Child Abuse and Neglect.

District support staff members shall maintain a standard of care for the supervision, control, and protection of students commensurate with their assigned duties and responsibilities which include, but are not limited to the following standards:

- A. Support staff members shall report immediately any accident or safety hazard about which they are informed or detect to their supervisor as well as to other authorities or District staff members as may be required by established policies and procedures.
- B. Support staff members shall report unsafe, potentially harmful, dangerous, violent or criminal activities, or threat of these activities by students to the Superintendent and local public safety agencies and/or school officials in accordance with Policy 8420 - School Safety and Emergency Preparedness. Additionally, each support staff member shall also promptly report to the Principal any knowledge of threats of violence by students.
- C. Support staff should not volunteer to take on responsibilities they are not reasonably qualified for or able to perform. Voluntarily assuming such duties carries the same level of accountability as formally assigned responsibilities.
- D. Support staff members shall not send students on any personal errands.
- E. Support staff members shall not associate with students at any time in a manner which gives the appearance of impropriety, including, but not limited to, the creation or participation in any situation or activity which could be considered abusive or sexually suggestive or involve illegal substances such as tobacco, alcohol, or drugs. Any sexual or other inappropriate conduct with a student by any staff member will subject the offender to potential criminal liability and discipline up to and including termination of employment.

This provision should not be construed as precluding a support staff member from associating with students in private for legitimate or proper reasons or to interfere with familial relationships that may exist between staff and students.

- F. Support staff members shall not disclose personally identifiable information about a student to third parties unless specifically authorized by law or the student's parent(s) to do so.
- G. Support staff members shall not transport students for school-related activities in a private vehicle without the approval of their immediate supervisor and consistent with the provisions of Policy 8660 - Transportation by Private Vehicle for District-Sponsored Activities or Trips. This does not apply to any student who is a support staff member's family member.
- H. Students shall not be required to perform work or services that may be detrimental to their health.
- I. Staff members are discouraged from engaging students in social media and online networking media (see also Policy 7544 - Use of Social Media), except for appropriate academic, extra-curricular, and/or professional uses consistent with Policy 7540 - Technology, Policy 7540.03 - Student Technology Acceptable Use and Safety, and/or Policy 7540.04 - Staff Technology Acceptable Use and Safety.
- J. Staff members are expressly prohibited from posting any picture, video, meme, or other visual depiction, or comment pertaining to any student on social networking media or similar forums without the permission of the administration. This provision of the policy does not apply to pictures and/or videos taken of public events that may involve, or incidentally include, depictions of students participating in or observing such event where the purpose of the photo or video is to depict the event, not a particular student. This section does not apply to depictions of a support staff member's own child or other relative.

Since most information concerning a child in school, other than directory information described in Policy 8330 - Student Records, is a confidential student record under Federal and State laws, a staff member who shares confidential information with another person not authorized to receive the information may be subject to discipline and/or civil liability. This includes, but is not limited to, information concerning assessments, grades, behavior, family background, and alleged child abuse.

Pursuant to the laws of the State and Board Policy 8462 - Child Abuse and Neglect, each support staff member shall report to the proper legal authorities immediately, any sign of suspected child abuse, abandonment, or neglect.

Revised 7/24/19
 Revised 10/21/20
 Revised 4/21/21
 Revised 10/25/22
 T.C. 10/1/24

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Legal 48.981, 948, 948.095 Wis. Stats.

Cross References [ag4213 - LIABILITY OF STAFF FOR STUDENT WELFARE](#)

Last Modified by Ellen Suckow on September 22, 2025



Book	Policy Manual
Section	Second Reading by Board
Title	EMPLOYEE LEAVES
Code	po4431
Status	Second Reading
Adopted	May 25, 2016
Last Revised	November 20, 2024

4431 - **EMPLOYEE LEAVES** — ~~Reordered to match Neola — their change is #2 in Leave to Testify and an additional Statute.~~

The Board recognizes that there may be instances in which employees cannot report to work and recognizes that in certain circumstances, it is appropriate to provide compensation or job protection during those absences. The leave provided for in this policy is provided in conjunction with other Board leave policies, including Policy 4161 - Unrequested Leave of Absence, Policy 4430.01 - FMLA, and Policy 4430 - Leaves of Absence.

A. **Sick Leave**

Staff members may use individual banked Sick Leave as specified in the Employee Handbook.

B. ~~Paid Time Off~~ **Personal Leave (PTO)**

Staff members are eligible for Paid Time Off (PTO) as specified in the Employee Handbook.

C. ~~Sick Leave~~

~~Staff members may use individual banked Sick Leave as specified in the Employee Handbook.~~

D. **Bereavement Leave**

Staff members are eligible for bereavement leave as specified in the Employee Handbook.

E. **Vacation Leave**

Staff members are eligible for Vacation Leave as specified in the Employee Handbook.

F. ~~Bereavement Leave~~

~~Staff members are eligible for bereavement leave as specified in the Employee Handbook.~~

G. **Military Leave**

Staff members will be afforded protected leave from employment to perform their obligations to the United States Armed Forces, whether for reserve duty or a call to active duty, and potential deployment. Leave shall be provided in accordance with the law.

Absences due to military leave covered by the Uniformed Services Employment and Reemployment Act

(USERRA) shall be unpaid unless the employee elects to use other paid leave available to the employee.

H. **Leave for Jury Duty Leave**

Staff members who are called to jury duty shall be excused as specified in the Employee Handbook.

I. **Volunteer Firefighter, Emergency Medical Technician, First Responder, or Ambulance Driver**

A staff member who is a volunteer firefighter, emergency medical technician, first responder, or ambulance driver for a volunteer fire department or fire company, a public agency, or a nonprofit corporation may be late for or absent from work without pay if the lateness or absence is due to the staff member responding to an emergency that begins before the staff member is required to report to work and if the staff member complies with all of the following requirements:

1. By no later than thirty (30) days after becoming a member of a volunteer fire department or fire company or becoming affiliated with an ambulance service provider, submits to the District a written statement signed by the chief of the volunteer fire department or fire company or by the person in charge of the ambulance service provider notifying the District that the staff member is a volunteer firefighter, emergency medical technician, first responder, or ambulance driver for a volunteer fire department or fire company, a public agency, or a nonprofit corporation;
2. When dispatched to an emergency, makes every effort to notify the District that the staff member may be late for or absent from work due to the staff member responding to the emergency or, if prior notification cannot be made due to the extreme circumstances of the emergency or the inability of the staff member to contact the District, submits to the District a written statement from the chief of the volunteer fire department or fire company or from the person in charge of the ambulance service provider explaining why prior notification could not be made; and
3. When late for or absent from work due to responding to an emergency, provides, on the request of the District, a written statement from the chief of the volunteer fire department or fire company or from the person in charge of the ambulance service provider certifying that the staff member was responding to an emergency at the time of the lateness or absence and indicating the date and time of the response to the emergency.

When the status of a staff member as a member of a volunteer fire department or fire company or as an affiliate of an ambulance service provider changes, including termination of that status, the staff member shall notify the District of that change in status.

J. **Organ Donor Leave**

A staff member may take up to six (6) weeks of leave in a twelve (12) month period as necessary for the employee to undergo bone marrow or organ donation procedure and to recover from the procedure. The employee may be required to provide written medical certification that s/he will serve as a donor and the amount of leave time necessary.

Leave taken for this purpose is unpaid, however, an employee is eligible to substitute available accrued paid leave for all or some of the leave taken under this policy. An employee must provide as much advance notice as possible so as not to unduly disrupt the District's operations. The employee will be returned to the same position upon return, or if that position is no longer available an equivalent position and shall not lose any benefits during leave, including the right to continue health insurance coverage as provided for in the District's FMLA policy, Policy 4430.01- Family & Medical Leave of Absence ("FMLA").

K. **Election Official Leave**

The Superintendent shall approve a one (1) day unpaid leave of absence for any staff member who is appointed to serve as an election official, provided the staff member has given the District at least seven (7) days notice of the leave. In accordance with State law, the District may request confirmation from the municipal clerk of the staff member's appointment as an election official.

Leave to serve as an election official is provided on an unpaid basis. If available, a staff member may substitute paid leave such as personal leave. Staff members may not be penalized for using leave to serve as an election official.

L. **Leave to Testify**

Any employee who is issued a subpoena to testify in a legal proceeding shall be provided the following:

1. If the proceeding relates to matters under Chapters 48 or 938 of the Wisconsin Statutes, Wis. Stats., the employee may not be discharged from employment for absences due to testifying, provided that the employee immediately notifies the Superintendent of receipt of the subpoena (see Policy 8325 - Receipt of Legal Documents by District Employees);
2. If the proceeding is unrelated to matters arising within the employee's course of employment, the employee will need to use the District process for requesting use of paid time off or leave without pay.
3. Any employee subpoenaed to testify in a matter that involves a crime committed against the employer or against the employee in the course of employment (including an act committed by a juvenile that would be a crime if committed by an adult), () or any proceeding involving matters arising within the employee's course of employment ~~[END OF OPTION]~~ shall be provided paid time off to do so such that no loss of wages or benefits occurs as a result of compliance with the subpoena. Any employee who is issued a subpoena for matters described in this section shall immediately notify the Superintendent of receipt of the subpoena (see Policy 8325 - Receipt of Legal Documents by District Employees).

H. ~~Military Leave~~

~~Staff members will be afforded protected leave from employment to perform their obligations to the United States Armed Forces, whether for reserve duty or a call to active duty, and potential deployment. Leave shall be provided in accordance with the law.~~

~~Absences due to military leave covered by the Uniformed Services Employment and Reemployment Act (USERRA) shall be unpaid unless the employee elects to use other paid leave available to the employee.~~

I. ~~Organ Donor Leave~~

~~A staff member may take up to six (6) weeks of leave in a twelve (12) month period as necessary for the employee to undergo a bone marrow or organ donation procedure and to recover from the procedure. The employee may be required to provide written medical certification that s/he will serve as a donor and the amount of leave time necessary.~~

~~Leave taken for this purpose is PTO first, then sick leave, then unpaid leave. An employee must provide as much advance notice as possible so as not to unduly disrupt the District's operations. The employee will be returned to the same position upon return or if that position is no longer available an equivalent position and shall not lose any benefits during leave, including the right to continue health insurance coverage as provided for in the District's FMLA policy, Policy 4430.01.~~

J. ~~Volunteer Firefighter, Emergency Medical Technician, First Responder, or Ambulance Driver~~

~~A staff member who is a volunteer firefighter, emergency medical technician, first responder, or ambulance driver for a volunteer fire department or fire company, a public agency, or a nonprofit corporation may be late for or absent from work using PTO or unpaid leave, if the lateness or absence is due to the staff member responding to an emergency that begins before the staff member is required to report to work and if the staff member complies with all of the following requirements:~~

1. ~~By no later than thirty (30) days after becoming a member of a volunteer fire department or fire company or becoming affiliated with an ambulance service provider, submits to the District a written statement signed by the chief of the volunteer fire department or fire company or by the person in charge of the ambulance service provider notifying the District that the staff member is a volunteer firefighter, emergency medical technician, first responder, or ambulance driver for a volunteer fire department or fire company, a public agency, or a nonprofit corporation;~~
2. ~~When dispatched to an emergency, makes every effort to notify the District that the staff member may be late for or absent from work due to the staff member responding to the emergency or, if prior notification cannot be made due to the extreme circumstances of the emergency or the inability of the staff member to contact the District, submits to the District a written statement from the chief of the volunteer fire department or fire company or from the person in charge of the ambulance service provider explaining why prior notification could not be made; and~~
3. ~~When late for or absent from work due to responding to an emergency, provides, on the request of the District, a written statement from the chief of the volunteer fire department or fire company or from the person in charge of the ambulance service provider certifying that the staff member was responding to an emergency at the time of the lateness or absence and indicating the date and time of the response to the emergency.~~

~~When the status of a staff member as a member of a volunteer fire department or fire company or as an affiliate of an ambulance service provider changes, including termination of that status, the staff member shall notify the District of that change in status.~~

Reviewed 5/8/19
Revised 1/27/20
T.C. 8/25/20
Revised 11/18/20
Revised 2/1/21
Revised 6/15/22
Revised 9/1/22
Revised 5/15/24

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Legal 6.76, 7.33, 103.87, 103.88, Wis. Stats.

Cross References [po4161 - UNREQUESTED LEAVES OF ABSENCE/FITNESS FOR DUTY](#)
[po4430 - LEAVES OF ABSENCE](#)
[po4430.01 - FAMILY & MEDICAL LEAVE OF ABSENCE \("FMLA"\)](#)

Last Modified by Ellen Suckow on September 22, 2025



Book	Policy Manual
Section	Second Reading by Board
Title	ENTRANCE AGE
Code	po5112
Status	Second Reading
Adopted	May 25, 2016
Last Revised	February 12, 2024

5112 - ENTRANCE AGE

The Board shall establish student entrance age requirements which are consistent with Wisconsin Law and sound educational practice and which ensure equitable treatment.

A. Kindergarten

1. A child is eligible for entrance into four (4) year old kindergarten if s/he the child attains the age of four (4) on or before September 1st of the school year in which s/he applies for entrance the child is being enrolled and meets the residency requirements.
2. A child is eligible for five (5) year old kindergarten when s/he the child attains the age of five (5) on or before September 1st of the year in which s/he applies for entrance and meets the residency requirements. The child may not be placed in an alternative program without the permission of the parent.

B. First Grade

A child must be six (6) years of age on or before September 1st in the school year in which s/he the student enrolls. A student must also have completed a kindergarten program or must received a waiver of this requirement.

Any student who has not completed a five (5) year old kindergarten program, but seeks to enroll in first grade must receive a waiver of the requirement. The following students are eligible to receive a waiver:

1. Any student who has moved to the District from another state or country where completion of a five (5) year old kindergarten program is a prerequisite to enrollment in first grade and that student has received a waiver of the requirement in his/her the prior state or country.
2. Any student who has moved to the District from another state or country that does not require the completion of five (5) year old kindergarten prior to enrollment in first grade.
3. Any student who, at the discretion of the building principal Principal, in consultation with the first-grade teacher(s) and or school psychologist of the District, determines that, notwithstanding that the student has not completed a five (5) year old kindergarten program, the student has demonstrated sufficient aptitude in all core competencies normally required of kindergarten students in the District upon completion of the kindergarten program.

The Principal and/or school psychologist shall perform any required testing to establish the student's academic capabilities and shall prepare a written evaluation that either grants or denies the waiver and provides an explanation as to the decision.

C. Appeal of Denial of Waiver

The parents of any student denied a waiver under this section by the ~~building principal~~ **Principal** may appeal that decision to the Superintendent by submitting a written request to the Administrator within ten (10) calendar days of the decision of the ~~principal~~ **Principal**.

The decision of the Superintendent is final.

D. Initial Entry

Children entering the District for the first time must comply with State law. Students must have an immunization record **or a properly submitted waiver** on file at the school. Any student who does not have the proper immunization **records or appropriate waiver within thirty (30) day of enrollment** ~~shall~~ **may** be excluded or permitted to remain in school pursuant to Policy 5320 - **Immunization**.

Any student, and/or ~~his/her parent(s)~~ **the student's parent(s)**, who enters the District for the first time must disclose prior or pending school expulsions at the time of enrollment.

E. Verification of Residence

Verification of a parent's residence shall be required at the time the child registers in a District school. Verification of residence may also be required at any other time at the discretion of the Superintendent.

F. Notification of *In Loco Parentis*

In cases in which a student is temporarily not residing with his/her parents for a short period of time, the parent of the student shall designate in writing that adult person with whom the student resides who stands *in loco parentis* to the student in order for ~~him/her~~ **the student** to be admitted or continue in school. This statement shall be notarized and presented to the principal.

G. Early Admission

The District shall prescribe procedures, conditions, and standards for early admission to **five (5) year old** kindergarten and first grade.

The District does not allow early entrance to four (4) year old kindergarten.

H. Older Students

A person who is resident of the District and over twenty (20) years of age may enroll providing the Superintendent does not think ~~his/hersuch~~ enrollment will interfere with the education of the other students.

Revised 6/26/19

Revised 11/20/19

Revised 12/15/21

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Legal 118.14, 118.15, 120.12(25), 252.04 Wis. Stats.

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Book	Policy Manual
Section	Second Reading by Board
Title	THIRD GRADE PROMOTION AND RETENTION: AT-RISK STUDENTS
Code	po5411
Status	Second Reading
Adopted	June 18, 2025

5411 - THIRD GRADE PROMOTION AND RETENTION: AT-RISK STUDENTS

Introduction

This policy governs the promotion of students from 3rd grade to 4th grade in accordance with 118.33, Wis. Stats. The policy applies to all students being considered for promotion from 3rd to 4th grade, effective on September 1, 2027.

The District intends to make promotion decisions based on a thorough and equitable process that considers individual student needs in reading. For any student who has not completed their personal reading plan by the end of 3rd grade, a team will determine whether retention or promotion to 4th grade, with intensive instructional support, progress monitoring, and supports to remediate the identified areas of deficiency, is in the student's best interest. The determination process will consider relevant factors such as reading proficiency, social and emotional development, and available supports.

Definitions

"Personal Reading Plan" means a reading plan provided for five (5) year-old-kindergarten to third grade students that are identified as at risk based on a universal screening assessment or diagnostic assessment, in accordance with 118.016(5), Wis. Stats.

"Limited English-Proficient Student" means a student whose ability to use the English language is limited because of the use of a non-English language in the student's family or the student's daily, non-school surroundings, and who has difficulty in performing ordinary classwork in English as a result of such limited English proficiency.

"Completed" - means ~~a student who has "completed" their personal reading plan if the student's parent(s) and the District agree that the student has met the goals outlined in the personal reading plan and the student scores at grade level in reading on a summative assessment.~~ **a 3rd grade student who has a personal reading plan is considered to have completed the personal reading plan if the student's parent and the student's school agree that the student has met the goals outlined in the personal reading plan and the student scores at grade-level in reading on a summative assessment, as defined by the Department of Education (DPI).**

Promotion of Third Grade Students with Personal Reading Plans

For any student who has not completed their personal reading plan by the end of the student's third grade year, the District will engage in a process to determine whether to promote that student to the fourth grade. The District will not promote a student from third to fourth grade who has not completed their personal reading plan by the end of third grade unless the District, in consultation with the student's parent(s), believes retention is not in the best interest of the student.

In reaching the decision to promote or retain the student, the District will carefully consider all relevant factors, including but not limited to:

- A. Whether a team of interested individuals, including the parent(s) of the student and school representatives who have knowledge of the reading instruction, supports, and interventions provided to the student, believe promotion is in the best interest of the student;
- B. All relevant and available data demonstrating the student's response or progress to reading instruction and intervention, and data demonstrating the student's progress towards meeting personal reading plan goals;
- C. Why the student has not completed their personal reading plan;
- D. Whether or which alternatives to retention can help support the student to achieve reading proficiency;
- E. Any other factor(s) relevant in deciding whether to retain or promote a student;
- F. Those factor(s) or conditions considered elsewhere in District policy or administrative guidelines pertaining to student promotion and retention;
- G. Whether the student is eligible for an exception contained under this policy;
- H. The potential long-term adverse risks of retention.

Based on the comprehensive evaluation of factors above, the District will make one of the following determinations:

- A. Promotion: Promotion to fourth grade with applicable supports and services is more appropriate than retention to third grade.
- B. Promotion: The student's non-completion of their personal reading plan was not primarily due to the student's lack of reading proficiency.
- C. Promotion: The District recommends retention with applicable supports and services but the student's parent(s) do not agree with the District's recommendation.
- D. Retention: The District determined that, in consultation with the student's parent(s), retention with applicable supports and services is more appropriate than promotion to fourth grade.

Promoting Students with Incomplete Personal Reading Plans

If the District promotes a third-grade student who has not completed their personal reading plan by the end of third grade, the District shall conduct all of the following post-promotion requirements:

- A. In the following and subsequent school year(s) provide intensive instructional services, progress monitoring, and supports to remediate the identified areas of deficiency until the student scores at grade level in reading on a summative assessment;
- B. Notify the student's parent(s), in writing, that the student did not complete their personal reading plan, including a description of the instructional services and supports that will be provided to the student to remediate the identified areas of deficiency; and
- C. Provide the student with an intensive summer reading program each summer until the student scores at grade-level in reading on a summative assessment.

Exceptions to Post-Promotion Requirements

The following are good cause exceptions. Any student who meets one or more of the following good cause exceptions may be exempt from the promotion policy, the intensive summer reading program, and/or the intensive reading intervention requirements:

- A. The student is identified as a Limited-English Proficient student as per the definition included in this policy;
- B. The student has an individualized education plan (IEP) that indicates that neither taking the universal reading screener nor the State summative assessment in reading is appropriate for the student;
- C. The student scores as proficient in reading on the alternative Statewide standardized summative assessment;

- D. The student has an IEP or Section 504 plan under the Rehabilitation Act of 1973 that indicates that the student has received intensive intervention in reading for more than two (2) years if the student continues to demonstrate a deficiency in reading and was previously retained in 5K, grades one, two, or three;
- E. The student has received intensive reading interventions for two (2) or more school years, continues to demonstrate a deficiency in reading, and was previously retained in 5K, grades one, two, or three for a total of two (2) years.

Mid-Year Enrollment/Transfers

Any student who enrolls as a third-grade student late in the school term without any accompanying record of a personal reading plan shall be promoted to fourth grade under the criteria that the student did not have a personal reading plan in effect at the end of third grade.

If a student transfers into a school enrolled as a fourth-grade student and the provided records indicate the student may have met requirements to be retained in third grade (e.g., incomplete personal reading plan), the District shall provide all supports and services that the student would have otherwise received as a post-promotion requirement including intensive instructional services, progress monitoring and supports to remediate the identified areas of deficiency, parent notification, and an intensive summer reading program each summer until the ~~pupil~~ student scores at grade-level in reading on a summative assessment.

Parental Notification

No later than fifteen (15) days after the reading readiness assessment is scored, the Board shall provide the results of the reading readiness assessment, in writing containing at least all of the following information to the student's parent in the parent's native language:

- A. the student's score on the reading readiness assessment;
- B. the student's score in each early literacy skill category assessed by the assessment;
- C. the student's percentile rank score on the reading readiness assessment, if available;
- D. the definition of "at-risk" and the score on the reading readiness assessment that would indicate the student is at-risk;
- E. a plain language description of the literacy skills the reading readiness assessment is designed to measure.

If the diagnostic assessment indicates that a student is at-risk, the Board shall include information about how to make a special education referral under 115.777, Wis. Stats., with the diagnostic assessment results provided.

If the Board is required to assess a student's early literacy skills using a diagnostic assessment, the Board shall provide all of the following, in writing, to the student's parent:

- A. a description of the common indicators and characteristics of dyslexia;
- B. information about appropriate interventions and accommodations for students with characteristics of dyslexia.

The Board shall post its early literacy remediation plan (including the parent notification policy) on the School District website.

If a student is identified as at risk based on a universal or diagnostic assessment, the Board shall:

- A. provide a copy of the student's personal reading plan to the student's parent and obtain a copy of the personal reading plan signed by the student's parent (acknowledgement rather than consent);
- B. after ten (10) weeks of providing the student with the interventions in the student's personal reading plan, notify the student's parent of the student's progress, as determined under the student's personal reading plan.

Revised 4/13/22

Revised 12/21/22

Revised 7/19/23

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Legal 118.016(4)(5), Wis. Stats.
118.33(5m)(a), Wis. Stats.

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Book	Policy Manual
Section	Second Reading by Board
Title	EARLY GRADUATION
Code	po5464
Status	Second Reading
Adopted	May 25, 2016

5464 - EARLY GRADUATION

The ~~School Board recognizes~~ acknowledges that some students are pursuing educational goals which include graduation from high school at an earlier date than their designated class. ~~that a senior student may complete his/her high school education in less than the traditional four (4) year period of time. Provisions should be made for individuals to be considered in terms of their future needs, expectations, and plans.~~

Application for early graduation will be submitted to the ~~() high school principal~~ Principal **(X)** _____ Counselor **[END OF OPTION]** in accordance with school regulations.

The District may honor this request if all conditions for graduation are met and the student fulfills the graduation requirements. **[X]** The **(X)** high school Principal ~~() Board~~ **[END OF OPTION]** shall make the final decision regarding an application for early graduation. **[END OF OPTIONAL SENTENCE]**

The student may participate in the graduation ceremonies with the student's designated class. If the student will be participating in any District activities or programming, including the District's graduation ceremony, then the student must abide by all Board policies and school rules.

~~This policy will allow exception to the usual eight (8) semesters of attendance, but other graduation requirements as detailed in the D.C. Everest Course Book shall continue to be required and according to School Board requirements.~~

~~The Superintendent or the designee is authorized to approve early graduation in keeping with the administrative guidelines which have been developed to administer this policy.~~

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Book	Policy Manual
Section	Second Reading by Board
Title	ACADEMIC HONESTY
Code	po5505
Status	Second Reading
Adopted	November 20, 2024

5505 – **ACADEMIC HONESTY**

The Board values honesty and expects integrity in the District's students. Violating academic honesty expectations erodes the trust between teachers and students as well as compromises the academic standing of other students. So that each student learns the skills being taught, and is judged solely on their own merits, the Board prohibits any student from presenting someone else's work as their own, using artificial intelligence platforms in place of one's own work, providing unauthorized assistance to another student, and cheating in any manner.

All school work submitted for the purpose of meeting course requirements must be the individual student's original work or the original work of a group of students for group projects. It is prohibited for any student to unfairly advance their own academic performance or that of any other student. Likewise, no student may intentionally limit or impede the academic performance or intellectual pursuits of other students.

Academic dishonesty includes, but is not limited to:

- A. plagiarism (of ideas, work, research, speech, art, music, etc.);
- B. forgery of another's work;
- C. presenting the results that are the product of an artificial intelligence (AI) platform as one's own where the use of AI was not specifically allowed by the teacher as part of the assignment ;
- D. downloading or copying information from other sources and presenting it as one's own;
- E. using language translation work of someone else or using technology when the expectation is doing one's own translation;
- F. copying another person's work;
- G. allowing another person to copy one's own work;
- H. stealing another person's work;
- I. doing another person's work for them;
- J. distributing copies of one's work for use by others;
- K. distributing copies of someone else's work for use by others for academic gain or advantage;
- L. intentionally accessing another's work for the purpose of presenting it as one's own for academic gain or advantage;

M. distributing or receiving answers to assignments, quizzes, tests, assessments, etc.

N. distributing or receiving questions from quizzes, tests, assessments, etc.

Use of Artificial Intelligence/Natural Language Processing Tools For School Work

In order to ensure the integrity of the educational process and to promote fair and equal opportunities for all students, except as outlined below, the use of Artificial Intelligence (AI) and Natural Language Processing (NLP) tools (collectively, "AI/NLP tools") is strictly prohibited for the completion of school work. Students are encouraged to develop their own knowledge, skills, and understanding of course material rather than relying solely on AI/NLP tools and they should ask their teachers when they have questions and/or need assistance. Unauthorized use of AI/NLP tools is considered a form of plagiarism and any student found using these tools without permission or in a prohibited manner will be disciplined in accordance with the Student Code of Conduct.

Notwithstanding the preceding, students can use AI/NLP tools in the school setting if they receive prior permission/consent from their teacher, so long as they use the AI/NLP tools in an ethical and responsible manner. Teachers have the discretion to authorize students to use AI/NLP tools for the following uses:

- A. Research assistance: AI/NLP tools can be used to help students quickly and efficiently search for and find relevant information for their school projects and assignments.
- B. Data Analysis: AI/NLP tools can be used to help students to analyze, understand, and interpret large amounts of data, such as text documents or social media posts. This can be particularly useful for research projects or data analysis assignments – e.g., scientific experiments and marketing research.
- C. Language translation: AI/NLP tools can be used to translate texts or documents into different languages, which can be helpful for students who are learning a new language or for students who are studying texts written in a different language.
- D. Writing assistance: AI/NLP tools can provide grammar and spelling corrections, as well as suggest alternative word choices and sentence structure, to help students improve their writing skills. **Proper citation when using AI/NLP tools is required when AI/NLP generated content is incorporated into any work product.**
- E. Accessibility: AI/NLP tools can be used to help students with disabilities access and understand written materials. For example, text-to-speech software can help students with specific learning disabilities or visual impairments to read texts and AI-powered translation tools can help students with hearing impairments understand spoken language.

Staff and Administration have the responsibility for monitoring students' work for compliance with this policy.

When enrolled in Advanced Placement (AP), International Baccalaureate (IB), Early College Credit Programs (ECCP), or any other third-party, District-sponsored programming, students are expected to follow the corresponding policies and guidelines regarding the use of AI/NLP.

Students who violate this policy are subject to disciplinary consequences up to and including expulsion.

Parents shall be contacted as soon as practicable to report any alleged acts of academic dishonesty by their child.

Student and/or parent appeals of disciplinary consequences resulting from violation of this policy may be made within five (5) business days to the Principal whose decision shall be final. If the Principal was the staff member responsible for the disciplinary consequence being appealed, then student and/or parent appeals should be directed within five (5) business days to the Superintendent or Assistant Superintendent of Learning whose decision shall be final.

A summary of this policy shall be included in the Student Handbook and the Employee Handbook.

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Book	Policy Manual
Section	Second Reading by Board
Title	STUDENT USE OR POSSESSION OF INTOXICANTS, DRUGS, OR PARAPHERNALIA
Code	po5530
Status	Second Reading
Adopted	May 25, 2016
Last Revised	January 24, 2024
Last Reviewed	October 4, 2018

5530 - **STUDENT USE OR POSSESSION OF INTOXICANTS, DRUGS, OR PARAPHERNALIA**

The Board recognizes that the misuse of drugs is a serious problem with legal, physical, and social implications for the entire school community.

As the educational institution of this community, the schools should strive to prevent drug abuse and help drug abusers by educational, rather than punitive, means.

For purposes of this policy, "drugs" shall mean:

- A. all dangerous controlled substances as so designated and prohibited by Wisconsin statute;
- B. all derivatives of hemp;
- C. all chemicals which release toxic vapors;
- D. all alcoholic beverages;
- E. any prescription or patent drug, except those for which permission to use in school has been granted pursuant to Board policy;
- F. "look-alikes";
- G. students wishing to use essential oils in school must have consent from a parent, physician, and school nurse (Policy 5330 - Administration of Medication/Emergency Care).
- H. anabolic steroids;
- I. **(X) any misuse of over-the-counter drugs or medications;**
- J. any other illegal substance so designated and prohibited by law;
- K. **(X) any substance, no matter its chemical composition, that is represented as or packaged in such a manner so as to give the appearance that the substance is a drug otherwise defined in this policy.**

The Board prohibits the use, possession, concealment, or distribution of any drug and any drug paraphernalia at any time on District property or at any District-related event.



Book	Policy Manual
Section	Second Reading by Board
Title	FISCAL PLANNING
Code	po6210
Status	Second Reading
Adopted	May 25, 2016

6210 - FISCAL PLANNING

The ~~School~~ Board shall collect and assemble the information necessary to discharge its responsibility for the fiscal management of the School District and to plan for the financial needs of the educational program. The Board will strive toward maintaining both short and long range projections of District financial requirements.

Annually the School Board shall:

- A. adopt a budget calendar;
- B. approve a per student allocation used to determine building budgets;
- C. ~~approve the flat dollar allocation for support budgets;~~
- D. approve the ~~allocation for buildings and grounds projects based upon recommendations from Administration.~~ **ten (10) year capital projects plan.**

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Book	Policy Manual
Section	Second Reading by Board
Title	SMALL UNMANNED AIRCRAFT SYSTEMS (Drones)
Code	po7440.03
Status	Second Reading
Adopted	November 18, 2020

7440.03 - **SMALL UNMANNED AIRCRAFT SYSTEMS (sUAS Drones)**

The Board prohibits the operation of small Unmanned Aircraft Systems (sUAS), commonly known as drones, at any time on a property that is owned or leased or contracted for by the Board at any time by any individual who is not authorized to do so by the Superintendent.

~~Pursuant to the Wisconsin Interscholastic Athletic Association's (Association) Administrative Policies, the Board also prohibits the operation of an sUAS (drone) at any Association event conducted on property owned or leased or contracted for by the Board.~~ If sUAS (drones) are used during high school athletic activities and/or events, the use will adhere to the Wisconsin Interscholastic Athletic Association's (WIAA) administrative policies and procedures.

To be authorized to operate a drone on property owned or leased or contracted for by the Board, a staff member or administrator or vendor employed by the Board must meet all criteria for the operation of and comply with all requirements and restrictions pertaining to the operation of any sUAS established by the Federal Aviation Administration (FAA).

(See AG-AG 7440.03 - Small Unmanned Aircraft Systems)

Failure to adhere by applicable regulations and AG 7440.03 may result in loss of authorization to operate a drone on property owned or leased or contracted for by the Board, referral to local law enforcement, and/or further disciplinary action, up to and including termination.

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Book	Policy Manual
Section	Second Reading by Board
Title	PROPERTY INVENTORY
Code	po7450
Status	Second Reading
Adopted	May 25, 2016
Last Revised	January 15, 2025

7450 - **PROPERTY INVENTORY**

As steward of this District's property, the Board recognizes that efficient management and full replacement upon loss requires accurate inventory and properly maintained property records.

The Board shall maintain a continuous inventory of all District-owned equipment and supplies, including computing devices.

For purposes of this policy, equipment shall mean tangible personal property (including information technology systems), a unit of furniture or furnishings, an instrument, a machine, an apparatus, or a set of articles which retains its shape and appearance with use, is nonexpendable, having a useful life of more than one (1) year and a per-unit cost that equals or exceeds \$510,000, as a single unit and does not lose its identity when incorporated into a more complex unit. When defining supplies for inventory purposes, no items will be counted whose total value is less than \$510,000.

~~Capital assets include equipment as well as the following:~~

- ~~A. land, buildings (facilities), and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease purchase, exchange, or through capital leases;~~
- ~~B. additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations, or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance).~~

~~Capital expenditures, which are expenditures for capital assets, require prior approval in order to be allowable in certain situations. General purpose equipment, buildings, and land, as well as improvements to land, buildings, or equipment which materially increase their value or useful life, are unallowable as direct charges unless the Federal awarding agency or pass-through entity provides prior approval. Whereas capital expenditures for special purpose equipment are allowable as direct costs, provided that items with a unit cost of \$5,000 or more have the prior written approval of the Federal awarding agency or pass-through entity.~~

~~When defining computing devices for inventory purposes, no items will be counted whose total acquisition cost is less than \$5,000.~~

~~"Computing devices" are machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories for printing, transmitting and receiving, or storing electronic information. Examples of computing devices include laptops, smartphones, tablets, etc. Computing devices are classified as equipment if their acquisition cost meets the above mentioned equipment threshold. Computing devices that do not meet the acquisition cost threshold are considered supplies. Regardless of whether a computing device is classified as equipment or supply, it must be counted during the inventory.~~

It shall be the duty of the Business Office to ensure that inventories are recorded systematically and accurately and property records of equipment are updated and adjusted annually by reference to purchase orders and withdrawal reports.

Major items of equipment shall be subject to annual spot check inventory to determine loss, mislocation, or depreciation; any major loss shall be reported to the Board.

The District shall maintain a system of property records which shall show, as appropriate to the item recorded, the:

- A. description of the property and identification (serial number or other identification number);
- B. serial number or other identification number;
- C. source of funding for the property;
- D. acquisition date;
- E. acquisition cost;
- F. percentage of Federal participation in the project costs for the Federal award under which the property was acquired;
- G. location;
- H. condition of the property;
- I. ultimate disposition data including the date of disposal and sales price;
- J. manufacturer;
- K. (X) year of purchase;
- L. () evaluation in conformity with insurance requirements.

The District is responsible for maintaining and updating property records when there is a change in the status of the property.

Equipment and computing devices acquired in whole or in part under a Federal award will vest upon acquisition to the District, subject to the following conditions:

- A. The equipment shall be used for the authorized purposes of the award project during the period of performance or until the equipment is no longer needed for the purposes of the project.
- B. While the equipment is being used for the originally authorized purpose, the District (or subrecipient) must not dispose of or encumber its title or other interests without the approval of the Federal agency or pass-through entity.
- C. The equipment may only be used and disposed of in accordance with the provisions of the Federal agency or the pass-through entity and Policy 7300 - Disposition of Real Property and Policy 7310 - Disposition of Personal Property. (), and AG 7310 - Disposal of District Property [END OF OPTION].
- D. The District must use equipment for the project or program for which it was acquired and for as long as needed, whether or not the project or program continues to be supported by the Federal award. The District must not encumber the equipment without prior approval of the Federal agency or pass-through entity.
- E. When no longer needed for the original project or program, the equipment may be used in other activities in the following order of priority:
 1. activities under other Federal awards from the Federal agency that funded the original program or project; then
 2. activities under Federal awards from other Federal agencies. These activities include consolidated equipment for information technology systems.
- F. During the time that equipment is used on the project or program for which it was acquired, the District must also make the equipment available for use on other programs or projects supported by the Federal Government, provided

that such use will not interfere with the purpose for which it was originally acquired. First preference for other use of the equipment must be given to other programs or projects supported by the Federal agency that financed the equipment. Second preference must be given to programs or projects under Federal awards from other Federal agencies. Use for non-Federally funded projects is also permissible, provided such use will not interfere with the purpose for which it was originally acquired. The District should consider charging user fees as appropriate. If the District does use equipment to earn program income, it must not charge a fee that is less than a private company would charge for similar services unless specifically authorized by Federal statute.

- G. When acquiring replacement equipment, the District may either trade-in or sell the equipment and use the proceeds to offset the cost of the replacement equipment.
- H. Property records shall be maintained that include a description of the equipment, a serial number or other identification number, the source of funding for the equipment (including the Federal Award Identification Number ("FAIN")), title holder, acquisition date, cost of the property, percentage of Federal agency contribution towards the original purchase, the location, use, and condition of the property, and ultimate disposition data, including date of disposal and sale price of the property.
- I. A physical inventory of the property must be conducted and results reconciled with property records at least once every two (2) years.
- J. A control system shall be in place to provide safeguards for preventing loss, damage, or theft of the property. Any such loss, damage, or theft of the property must be investigated. The District must notify the Federal agency or pass-through entity of any loss, damage, or theft of equipment that will have an impact on the program.
- K. Regular maintenance procedures shall be implemented to keep the property in proper working condition.
- L. Proper sales procedures shall be established to ensure the highest possible return in the event the District is authorized or required to sell the equipment/property.
- M. When equipment acquired under a Federal award is no longer needed for the original project/program or for activities currently or previously supported by a Federal agency, the District shall request disposition instructions from the Federal agency or the pass-through entity if required by the terms and conditions of the Federal award. Disposition of the equipment shall be made in accordance with the provisions of 2 C.F.R. 200.313.

Revised 5/24/17

Revised 1/31/22

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2 C.F.R. 200.313

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Book	Policy Manual
Section	Second Reading by Board
Title	ACCOUNTING SYSTEM FOR CAPITAL ASSETS
Code	po7455
Status	Second Reading
Adopted	May 25, 2016
Last Revised	January 31, 2022

7455 - **ACCOUNTING SYSTEM FOR CAPITAL ASSETS**

The Board shall maintain a capital asset accounting system. The capital asset system shall maintain sufficient information to permit the following:

- A. the preparation of year-end financial statements in accordance with Generally Accepted Accounting Principles (GAAP);
- B. adequate insurance coverage;
- C. control and accountability.

Capital assets are defined as those tangible assets of the District:

- A. with a useful life in excess of one (1) year;
- B. with an initial cost equal to or exceeding the amount determined periodically by the District in Policy 7450 - Property Inventory;
- C. which are capitalized in accordance with GAAP; and
- D. which the District intends to hold or continue in use for an extended period of time.

Further, some items may be identified as "controlled" assets that although they do not meet all capital asset criteria are to be recorded on the capital asset system to maintain control.

Capital assets shall be classified as follows:

- A. land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, exchange, or through a lease accounted for as a financed purchase under Government Accounting Standards Board (GASB) standards or a finance lease under Financial Accounting Standards Board (FASB) standards; and
- B. additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations, or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance).

Leased capital assets and assets which are jointly owned shall be identified and recorded on the capital asset system.

Capital assets shall be recorded at historical cost or, if that amount is not practicably determinable, at estimated historical cost. The method(s) to be used to estimate historical cost shall be established by the **Director of Finance** ~~Manager~~.

The purchase of capital assets, the transfer of capital assets between buildings, and the disposal of capital assets shall be initiated by the **Director of Finance** ~~Manager~~ and require the prior written approval of the **Director of Finance** ~~Manager~~. An asset to be disposed of by sale shall be done in accordance with Policy 7300 - Disposition of Real Property or Policy 7310 - Disposition of Personal Property.

In accordance with Generally Accepted Accounting Principles (GAAP), assets must be depreciated over their estimated useful lives and approved by the auditor.

Such useful lives by asset class as per GASB are as follows:

- A. **site improvement - 20 years;**
- B. **buildings - 10-50 years;**
- C. **furniture and equipment - 3-50 years;**
- D. **leased equipment - 3-50 years.**

Accumulated depreciation shall be calculated on a straight-line basis and be recorded for general capital assets.

The following information shall be maintained for all capital assets:

- A. description
- B. asset classification (land, building, equipment, etc.)
- C. location
- D. purchase price
- E. vendor
- F. date purchased
- G. voucher number
- H. depreciated life
- I. estimated salvage value
- J. replacement cost
- K. accumulated depreciation
- L. method of acquisition (purchase, trade-in, lease, donated, etc.)
- M. manner of asset disposal

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Revised 10/21/20

T.C. 1/31/22

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Book	Policy Manual
Section	Second Reading by Board
Title	CONSERVATION OF NATURAL AND MATERIAL RESOURCES
Code	po7460
Status	Second Reading
Adopted	May 25, 2016

7460 - CONSERVATION OF NATURAL AND MATERIAL RESOURCES

Purpose

The Board recognizes the need to manage costs of energy resources, explore opportunities to conserve energy usage, and to explore use of renewable and sustainable energy resources. The District implements strategies which:

~~The purpose of this policy is to reduce energy consumption, and improve energy efficiency throughout the D.C. Everest Area School District without compromising the educational mission. This is to be accomplished by developing an aggressive and progressive approach for efficiency energy use. This document details steps that will be taken to address these issues and reach the energy efficiency goals of the District. This policy will be reviewed and updated periodically as public awareness, management techniques and technologies change.~~

- A. will conserve all forms of energy used;
- B. ensure proper recycling provide for the separation of recyclable or of reusable materials from other refuse;
- C. evaluate energy conservation and efficiency measures available in facilities' projects, including construction, renovation, or maintenance projects;
- D. evaluate the efficacy of alternative energy vehicles when purchased for District use, to include consideration of CNG or EV powered vehicles.

The District's efforts in energy conservation will prioritize sustainable energy when available at comparable long-term cost. ~~[END OF OPTION]~~ All such considerations must balance the value of energy efficiency, conservation, and renewable energy source usage with the needs of the District both fiscally and programmatically.

Goals:

- A. ~~Reduce energy costs, eliminate waste, and conserve energy resources by using energy efficient and cost effective technology.~~
- B. ~~Incorporate energy efficiency into the decision making process during the design and acquisition of facilities, equipment and transportation systems. Emphasize the use of renewable energy sources.~~
- C. ~~Increase energy efficiency through capital investment and improved operations.~~
- D. ~~Increase energy efficiency through improved scheduling and proper utilizations of the spaces.~~
- E. ~~Establish partnerships with government and outside organizations to provide technical assistance and to share costs on energy conserving initiatives to the extent possible.~~

- ~~F. Recognize and promote individual and organizational achievements in conserving energy, advancing campus and departmental energy policy, and obtaining monetary savings.~~

The Board of Education directs the Superintendent to develop and implement both immediate and long-range plans to evaluate District energy usage and needs and, where appropriate, propose measures to reduce such usage consistent with programming needs. It expects that the administrative guidelines and procedures established will be properly observed by all members of the staff and strongly supported both in the educational program and in staff interactions with students.

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Legal 101.027, Wis. Stats.

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Book	Policy Manual
Section	Second Reading by Board
Title	STAFF AND SCHOOL OFFICIALS USE OF PERSONAL COMMUNICATION DEVICES
Code	po7530.02
Status	Second Reading
Adopted	May 25, 2016
Last Revised	June 26, 2019

7530.02 - STAFF AND SCHOOL OFFICIALS USE OF PERSONAL COMMUNICATION DEVICES

Use of personal communication devices ("PCD") (as defined in Bylaw 0100) has become pervasive in the workplace. Whether the PCD is Board-owned and assigned to a specific employee or school official, or personally-owned by the employee or school official, regardless of whether the Board pays the employee or school official an allowance for his/her use of the device, the Board reimburses the employee or school official on a per-use basis for their business-related use of his/her PCD, or the employee or school official receives no remuneration for his/her use of a personally-owned PCD, the employee or school official is responsible for using the device in a safe and appropriate manner and in accordance with this policy and its accompanying guideline, as well as other pertinent Board policies and guidelines.

Conducting District Business Using a PCD

~~{NOTE: FIRST SET OF OPTIONS — CHOOSE OPTION A OR OPTION B}~~

~~}{OPTION A}~~

Employees and school officials are permitted to use a Board-owned and/or personally-owned PCD to make/receive calls, send/receive e-mails, send/receive texts, or send/receive instant messages (), or _____ ~~{END OF OPTION}~~ that concern District business of any kind.

~~{DRAFTING NOTE: Choose Option A-1 or Option A-2}~~

Option A-1:

Employees and school officials are responsible for archiving such communication(s) in accordance with the District's requirements. ~~{INSERT REQUIREMENTS INSTEAD OF GENERAL REFERENCE TO REQUIREMENTS.}~~

~~{ } Option A-2:~~

~~Individuals are responsible for retaining text messages, instant messages, and other written communications that are not archived by the District; such records shall be retained in accordance with State requirements.~~

~~{END OF OPTIONS A-1 and A-2}~~

~~{END OF OPTION A}~~

~~{ } {OPTION B}~~

~~{ } Employees and school officials are prohibited from using a Board owned and/or personally owned PCD that concern District business of any kind other than to () make/receive telephone calls (), send/receive e-mails on a District issued e-mail account (), or _____ {END OF OPTION}.~~

~~Employees and school officials who receive District business related communication(s) on Board owned and personally owned PCDs on a function that is not permitted under this policy are still responsible for the following:~~

- A. ~~archiving such communication(s) sent or received in accordance with the District's requirements; and~~
- B. ~~responding to an individual who sends such communication using the employee's or school official's District issued e-mail account with the following message: "On _____ [insert date], I received a message from you on my () Board owned () personally owned PCD. Pursuant to Board Policy 7530.02 – Staff and School Officials Use of Personal Communication Devices, please contact me with such communications regarding District business of any kind via my personal communication device, the District e-mail account from which I am sending this message (), or _____ [END OF OPTION]. Thank you."~~

[END OF OPTION B]

[END OF FIRST SET OF OPTIONS]

Safe and Appropriate Use of PCD

Employees and school officials whose job responsibilities include regular or occasional driving and who use a PCD for business use are expected to refrain from using their device while driving. Safety must come before all other concerns. Regardless of the circumstances, including slow or stopped traffic, employees and school officials should pull off to the side of the road and safely stop the vehicle before placing or accepting a call. Reading or sending a text message, instant message, email, or browsing the Internet using a PCD while driving is a violation of State law and is strictly prohibited. If acceptance of a call is unavoidable and pulling over is not an option, employees and school officials are expected to keep the call short, use hands-free options (e.g., headsets or voice activation) if available, refrain from the discussion of complicated or emotional topics, and keep their eyes on the road. Special care should be taken in situations where there is traffic, inclement weather, or the employee or school official is driving in an unfamiliar area. In the interest of safety for employees, school officials, and other drivers, employees and school officials are required to comply with all applicable State laws and local ordinances while driving, (including any laws that prohibit texting or using a cell phone or other PCD while driving.

In situations where job responsibilities include regular driving and accepting of business calls, the employee or school official should use hands-free equipment to facilitate the provisions of this policy.

Employees may not use a PCD in a way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed or intimidated.

Duty to Maintain Confidentiality of Student Personally Identifiable Information - Public and Student Record Requirements

Employees and school officials are subject to all applicable policies and guidelines pertaining to protection of the security, integrity and availability of the data stored on a PCD regardless of whether they are Board-owned and assigned to a specific employee or school official or personally-owned by the employee.

Cellular and wireless communications, including calls, text messages, instant messages, and e-mails sent or received may not be secure. Therefore, employees or school officials should use discretion when using a PCD to relay confidential information, particularly as it relates to students.

PCD communications, including text messages, instant messages and e-mails sent and/or received by a public employee or school official using his/her PCD may constitute public records.

Further, PCD communications about students, including text messages, instant messages, and e-mails sent and/or received by a District employee or school official using his/her PCD may constitute education records if the content includes personally identifiable information about a student.

Communications, including text messages, instant messages, and e-mails sent and/or received by a District employee or school official using his/her PCD, that are public records or student records are subject to retention and disclosure, upon request, in accordance with Policy 8310 - Public Records. Cellular/Wireless communications that are student records should be maintained pursuant to Policy 8330 - Student Records.

Cellular/Wireless communications and other electronically stored information (ESI) stored on the staff member's or school official's PCD may be subject to a litigation hold pursuant to Policy 8315 - Information Management. Staff and school officials are required to comply with District requests to produce copies of cellular/wireless communications in their possession that are either public records or education records or that constitute ESI that is subject to a litigation hold.

At the conclusion of an individual's employment (whether through resignation, nonrenewal, or termination), the employee or school official is responsible for informing the Superintendent or designee of all public records, student records and ESI subject to a litigation hold that are maintained on the employee's Board-owned PCD. The District's IT department/staff will transfer the records/ESI to an alternative storage device.

If the employee or school official utilized a personally-owned PCD for District-related communications, and the device contains public records, student records, and/or ESI subject to a litigation hold, the employee must transfer the records/ESI to the District's custody (e.g. server, alternative storage device) prior to the conclusion of his/her employment. The District's IT department/staff is available to assist in this process. Once all public records, student records, and ESI subject to a litigation hold are transferred to the District's custody, the employee is required to delete the records/ESI from his/her personally-owned PCD. The employee or school official will be required to sign a document confirming that all such records/information has been transferred to the District's custody and deleted from his/her personally-owned PCD.

If a PCD is lost, stolen, hacked or otherwise subjected to unauthorized access, the employee or school official must immediately notify the Superintendent so a determination can be made as to whether any public records, students records and/or ESI subject to a litigation hold has been compromised and/or lost. Pursuant to Policy 8305 - Information Security and the accompanying guideline the Superintendent shall determine whether any security breach notification laws may have application to the situation. Appropriate notifications will be sent unless the records/information stored on the PCD was encrypted.

The Board prohibits employees and school officials from maintaining the following types of student, staff, or District records and/or information on their PCD:

- A. social security numbers;
- B. driver's license numbers;
- C. credit and debit card information;
- D. information required to be kept confidential pursuant to the Americans with Disabilities Act (ADA);
- E. personal health information as defined by the Health Insurance Portability and Accountability Act (HIPAA).

If an employee or school official maintains records and/or information on a PCD that is confidential, privileged, or otherwise protected by State and/or Federal law, the employee is required to encrypt the records and/or information.

It is required that employees and school officials lock and password-protect their PCDs when not in use.

Employees and school officials are responsible for making sure no third parties (including family members) have access to records and/or information, which is maintained on a PCD in their possession, that is confidential, privileged or otherwise protected by State and/or Federal law.

Privacy Issues

Except in emergency situations or as otherwise authorized by the Superintendent or as necessary to fulfill their job responsibilities, employees and school officials are prohibited from using PCDs to capture, record and/or transmit the words or sounds (i.e., audio) and/or images (i.e., pictures/video) of any student, staff member or other person in the school or while attending a school-related activity. Using a PCD to capture, record and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted.

PCDs, including but not limited to those with cameras, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, classrooms, gymnasiums, locker rooms, shower facilities, rest/bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The Superintendent and building principals are authorized to determine other specific locations and situations where use of a PCD is absolutely prohibited.

Potential Disciplinary Action

Violation of any provision of this policy may constitute just cause for disciplinary action up to and including termination.

Use of a PCD in any manner contrary to local, State or Federal laws may also result in disciplinary action up to and including termination.

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Legal

Protecting Children in the 21st Century Act, Pub. L. No. 110-385, Title II, Stat. 4096 (2008)

Children's Internet Protection Act (CIPA), Pub. L. No. 105-554 (2001)

20 U.S.C. 1232g

34 C.F.R. Part 99

Last Modified by Ellen Suckow on September 22, 2025



Book	Policy Manual
Section	Second Reading by Board
Title	SCHOOL NUTRITION
Code	po8500
Status	Second Reading
Adopted	May 25, 2016
Last Revised	December 18, 2024

8500 - **SCHOOL NUTRITION**

The Board shall provide cafeteria facilities in all school buildings where space permits and will provide School Nutrition for the purchase and consumption of lunch for all students.

~~[] This policy only applies to those schools in the District that participate in the National School Lunch Program (NSLP). Schools that do not participate in the NSLP shall abide by all applicable State and Federal regulations. **[END OF OPTIONAL PARAGRAPH]**~~

The Board shall also provide a breakfast program in accordance with procedures established by the United States Department of Agriculture (USDA) School Breakfast Program.

[X] The food-service program ~~() shall participate~~ **(X) may participate **[END OF OPTION]** in the Farm to School Program using locally grown food in school meals and snacks. **[END OF OPTIONAL PARAGRAPH]****

The School Nutrition program shall comply with Federal and State regulations pertaining to the selection, preparation, delivery, consumption, and disposal of food and beverages including, but not limited to, the current USDA school meal pattern requirements and the USDA's Smart Snacks in School nutrition standards. Further, the School Nutrition program shall comply with Federal and State regulations pertaining to the fiscal management of the program, as well as all requirements pertaining to School Nutrition hiring and School Nutrition manager/operator licensure and certification. In addition, as required by law, a food safety program based on the principles of the Hazard Analysis and Critical Control Point (HACCP) system shall be implemented with the intent of preventing food-borne illnesses. For added safety and security, access to the facility and the food stored and prepared therein shall be limited to School Nutrition staff and other authorized persons.

~~The Board shall approve and implement nutrition standards governing the types of food and beverages that may be provided and sold on the premises of its schools and shall specify the time and place each type of food or beverage may be sold. In adopting such standards, the Board shall:~~

- ~~A. consider the nutritional value of each food or beverage;~~
- ~~B. consult and incorporate to the maximum extent possible the Dietary Guidelines for Americans jointly developed by the USDA and the United States Department of Health and Human Services; and~~
- ~~C. consult and incorporate the USDA's Smart Snacks in School nutrition guidelines.~~

The District's School Nutrition program shall serve only food items and beverages determined by the School Nutrition Department to be in compliance with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines. Any competitive food items and beverages that are available for sale to students a la carte in

the dining area between midnight and thirty (30) minutes following the end of the school day shall also comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines, and may only be sold in accordance with Board Policy 8550 - Competitive Food Sales. Foods and beverages not associated with the food-service program may be vended in accordance with the rules and regulations set forth in Board Policy 8540 - Vending Machines.

The Superintendent will require that the School Nutrition program serve foods in the schools of the District that are wholesome and nutritious and reinforce the concepts taught in the classroom.

~~[] The District Administrator Superintendent shall assure th provide the District's vendors and/or Food Service Management Contractor is provided a copy of this policy and any implementing guidelines and that any pertinent agreements are consistent with this policy and any implementing guidelines. [END OF OPTION]~~

~~The Superintendent or designee is responsible for implementing the School Nutrition program in accordance with the adopted nutrition standards and shall provide a report to the Board at one of its regular meetings, annually, regarding the District's compliance with the standards.~~

No food or beverage may be sold on any school premises except in accordance with the standards approved by the Board.

~~Dietary Modifications [DRAFTING NOTE: This section contains three (3) categories of circumstances in which a student may receive a modified meal. The first category "Compliant Medical Documentation" is mandatory; whereas the second two (2) categories, i.e., "Noncompliant Medical Requests" and "Requests Not Based on a Medical Statement", are optional. The Board may choose either or neither of the two (2) optional categorie~~
Dietary Modifications

Modifications Based on Compliant Medical Documentation

An adult student or student's parent requesting special dietary accommodations for a student with a disability that restricts the diet must provide the Medical Statement for Special Dietary Needs signed by a State authorized medical authority, which is a medical professional authorized in the State of Wisconsin to write prescriptions, a dentist, physician, optometrist, physician assistant, podiatrist, registered dietitian, or nurse practitioner. The request must contain the following information and must be submitted on DPI Form PI-6314, Medical Statement for Special Dietary Needs:

- A. an explanation of how the student's physical or mental impairment restricts the diet;
- B. the food(s)/type(s) of foods to be avoided;
- C. the food(s)/type(s) of foods to be substituted;
- D. additional pertinent information, if any, that will assist in accommodating the student's needs.

If a Medical Statement for Special Dietary Needs is incomplete, unclear, or lacks sufficient detail, the special dietary accommodation coordinator or School Nutrition director shall request that the student or parent/guardian request that the medical authority supplement the response so that a safe meal can be provided. **In situations where a medical statement or Individual Education Plan (IEP) is not immediately available, is incomplete, or requires additional clarification, the meal modification should still be made if there is enough information to provide a safe meal.**

A special dietary accommodation for a student who has a disability that restricts the student's diet must be supported by a Medical Statement for Special Dietary Needs, which should be submitted to the Special Dietary Accommodation Coordinator, D.C. Everest Middle School, 9302 Schofield Ave., Weston, WI 54476, (715) 241-9700, ext. 2406.

A student with a disability may have an IEP or 504 plan that requires specific instruction, services, or accommodation related to the student's nutritional needs. If a student's IEP or 504 plan contains the same information that is required on a Medical Statement for Special Dietary Needs, then it is not necessary to obtain and submit a separate Medical Statement for Special Dietary Needs. Form PI-6314 can be obtained from the Department of Public Instruction (<https://dpi.wi.gov/sites/default/files/imce/forms/pdf/f6314-english.pdf>) or upon request to the District's School Nutrition Director or Special Dietary Accommodation Coordinator.

The individual making an initial request for such substitutions must inform the Director of School Nutrition that the student has a disability that restricts the student's diet. The School District will honor the request upon receipt of the required documentation from a State authorized medical authority. **In situations where a medical statement or IEP is not immediately available, is incomplete, or requires additional clarification, USDA regulations require that the meal modification still be made if there is enough information to provide a safe meal.** If the Special Dietary Accommodation Coordinator is unable to grant a requested accommodation following receipt of the medical authority's statement, the student or parent shall be provided with an explanation of the basis for the decision. Compliant requests shall be immediately implemented.

Disability Accommodation Grievance Procedure

The following procedure is intended to provide prompt and equitable resolution to any concern or disagreement regarding the School Nutrition program's administration of meal modifications made or requested on the basis of a student's disability. None of the procedures described in this policy section shall prevent a student or parent from pursuing a complaint with any State or Federal agency, including the USDA, using the procedures described at the end of this policy.

- A. If an initial request for accommodation in the form of substituted meals is denied, the student or parent may request review of that decision by the Director of School Nutrition and shall provide any communications between the student or parent and School Nutrition officials concerning the accommodation request, any documentation provided by a medical authority, and any additional information the student or parent believes is pertinent to the decision. A review of the materials provided and of the initial decision shall be completed and a response provided to the student or parent as soon as practicable following receipt of the request for review. If the initial decision is reversed, including due to additional information provided on review, the dietary accommodations shall be implemented without delay. If the initial decision is affirmed.
- B. Any other complaint or disagreement with the School Nutrition administration concerning implementation of special dietary accommodations based on a student's disability shall be presented to the Special Dietary Accommodation Coordinator. The student or parent shall specify the nature of the concern and any requested remedy in writing. The Coordinator shall promptly review the grievance and either contact the student or parent for any required clarification of the request or to seek to reach an agreement regarding how to best address the concern. If no agreement is reached, the Coordinator shall make a determination and notify the student or parent in writing as soon as practicable. If the grievance is affirmed in any respect, the Coordinator shall propose a plan for implementing appropriate remedial measures. If the student or parent is dissatisfied with the Coordinator's determination, the student or parent may submit a written request to the Building Principal or Superintendent for review. The administrator's determination shall be final.

~~[Optional Provision – for medical statements not compliant with 7 C.F.R. Part 15b]~~

~~[] Modifications Based on Noncompliant Medical Requests~~

~~On a case by case basis, substitutions to the standard meal requirements may be made, at no additional charge, for students who provide a signed statement from a qualified medical authority that the student cannot consume certain food items due to medical or other special dietary needs, but which does not comply with the requirements above. To qualify for such consideration and substitutions the medical statement must identify:~~

- A. ~~the medical or dietary need that restricts the student's diet; and~~
- B. ~~the food(s) to be omitted from the student's diet and the food(s) or choice of foods that may be substituted.~~

~~[End of Option]~~

~~[Optional Provision – Based on preferences with no medical documentation] [DRAFTING NOTE: If the Board chooses to include this category of modification, it must also choose among the options below.]~~

~~[] Modification Based on Student/Parental Preference~~

~~When a request for a special dietary accommodation is not supported by an authorized Medical Statement for Special Dietary Needs or included in a student's IEP or 504 plan, the School District cannot provide modified meals that are not in compliance with USDA Child Nutrition Program requirements. However, the Board authorizes the following:~~

~~A. [] Fluid Milk Substitution [If Selected Choose One]~~

1. ~~[] The School District shall have no legal obligation to accommodate a student's or a parent's preference for a fluid milk substitute if there is no Medical Statement for Special Dietary Needs on file requiring such a substitute. However, the District will assist the student in choosing a reimbursable meal through offer versus serve (OVS). [DRAFTING NOTE: This gives students the ability to decline some of the food options offered as part of the reimbursable meals. For example: 5 components need to be offered and students need to take 3 options. They can decline milk for example, and it is still a reimbursable meal. The intent is to give students a choice and avoid food waste. Schools have the ability whether or not they use OVS.]~~
2. ~~[] The School District shall offer a Federally approved milk substitute with a written and signed request from a parent that identifies the reason for the special dietary accommodation.~~

~~B. [] Religious Reason [If Selected Choose One]~~

1. ~~[] The School District shall have no legal obligation to accommodate a student's or parent's request for accommodations based on religious requests. However, the District will assist the student in choosing a reimbursable meal through offer versus serve (OVS).~~
2. ~~[] The School District will provide substitutions based on religious requests to any student, for any religious reason with a written and signed request by a parent that identifies the reason for the accommodation. A substitution for a religious request must meet USDA Child Nutrition Program meal pattern requirements.~~

C. General Dietary Preference If Selected Choose One

1. The School District shall have no legal obligation to accommodate a student's or parent's general health, nutrition, or food preferences. However, the District will assist the student in choosing a reimbursable meal through offer versus serve (OVS).
2. The School District will provide substitutions based on lifestyle preferences to any student with a written and signed request by a parent that identifies the reason for the accommodation. A substitution for a personal request must meet USDA Child Nutrition Program meal pattern requirements.

~~[END OF OPTIONS]~~**IMPLEMENTATION AND DISCONTINUATION****Review**

Upon receipt of a request for a special dietary accommodation, the School Nutrition Director shall review the request to ensure it is supported as required by Federal law and District policy and if not, shall request additional or clarifying information from the student or parent making the request.

Implementation

When the need for a special dietary accommodation is supported by a Medical Statement for Special Dietary Needs signed by a State authorized medical authority, the District will offer a reasonable modification that effectively accommodates the student's disability. Following USDA Child Nutrition Program regulations, the School District may consider factors such as cost and efficiency and is not required to prepare a specific meal, provide a specific brand of food, or provide a meal beyond the meals provided to other students.

For students who have an IEP or 504 plan that requires specific food-related accommodations, the School District shall provide the accommodation as required by law, seeking to clarify medical information, as necessary.

A special dietary request will be approved and implemented within five (5) days or as soon as possible thereafter upon submission of a completed authorized **medical statement**. **In situations where a medical statement or IEP is not immediately available, is incomplete, or requires additional clarification, USDA regulations require that the meal modification still be made if there is enough information to provide a safe meal.**

Student Absence

If a student receiving a special dietary accommodation is absent or does not wish to participate in school lunch on a day an accommodation is planned, the student or parent shall make every effort to contact the School Nutrition Director by 9:00 a.m. the same day.

Renewing A Special Dietary Request

An authorized Medical Statement does not need to be updated annually. However, the School Nutrition Director may annually seek clarification or updates on special dietary requests.

Discontinuation of a Special Dietary Request

A special dietary request or part of a request may be discontinued by a parent by submitting the request in writing to the School Nutrition Director, or shall be discontinued consistent with the medical authorities recommendation provided with the Medical Statement for Special Dietary Needs.

Meal Charges

Lunches sold by the school may be purchased by students and staff members and community residents in accordance with the rules of the District's school lunch program.

The operation and supervision of the School Nutrition program shall be the responsibility of the Director of School Nutrition and the Assistant Superintendent of Operations. School Nutrition shall be operated on a self-supporting basis with revenue from students, staff, Federal and State reimbursement, and USDA food allotments. The Board shall assist the program by furnishing available space, initial major equipment, and utensils. Maintenance and replacement of equipment is the responsibility of the program.

A periodic review of the School Nutrition accounts shall be made by the Assistant Superintendent of Operations. Any surplus funds from the National School Lunch Program shall be used to support the operation and improvement of the school meal program(s) through allowable expenditures as determined by the Superintendent. Surplus funds from a-la-carte foods purchased using funds from the nonprofit School Nutrition account must accrue to the nonprofit School Nutrition account.

Unpaid Meal Charges~~Bad Debt~~

~~Bad debt~~ Unpaid Meal charges incurred through the inability to collect ~~lunchmeal~~ payments from students is ~~not~~ an unallowable cost chargeable to any Federal program. ~~to the nonprofit school food service account.~~

Delinquent debt is when payment for unpaid meal charges is overdue to the nonprofit school food service account. It is considered collectable while efforts are being made to collect it. The delinquent debt remains on the accounting documents until it is either collected or written off. Delinquent debt may be carried over year to year as long as the student is still enrolled at the school food authority (SFA).

Bad debt is when local officials have determined that further collection efforts of unpaid meal charges are uncollectable. When this happens, the delinquent debt must be re-classified as bad debt and written off as an operating loss. Since the nonprofit school food service account cannot be used to cover the bad debt, a transfer from the general fund, state or local funds, school or community organizations such as the PTA or from donated funds must be made to cover the total amount of bad debt. When delinquent debt is converted to bad debt, records of this must be kept in accordance with the records retention requirement in 7 CFR 210.9(b) (17) and 7 CFR 210.15(b).

Any related collection costs, including legal costs, arising from such bad debt after they have been determined to be uncollectible are also unallowable. District efforts to collect bad debt shall be in accordance with Policy 6152 - Student Fees, Fines, and Charges.

~~Bad debt is uncollectible/delinquent debt that has been determined to be uncollectible no sooner than the end of the school year in which the debt was incurred. If the uncollectible/delinquent debt cannot be recovered by the School Meals Program in the year when the debt was incurred, then this is classified as bad debt. Once classified as bad debt, non-Federal funding sources must reimburse the NSFSA for the total amount of the bad debt. The funds may come from the District general fund, State or local funding, school or community organizations such as the PTO, or any other non-Federal source. Once the uncollectible/delinquent debt charges are converted to bad debt, records relating to those charges must be maintained in accordance with the record retention requirements in 7 C.F.R. 210.9(b) (17) and 7 C.F.R. 210.15(b).~~

Negative Account Balances

Students will be permitted to purchase meals from the District's school nutrition using either cash on hand or an online school nutrition account.

A student shall not be permitted to purchase a la carte items without sufficient account balance or cash on hand. Likewise, any student who has a negative account balance may not purchase a la carte items with cash unless the student is also able to bring the account current.

If a student has a negative lunch account balance, the student shall be provided a regular reimbursable meal that follows the USDA meal pattern, the cost of which shall continue to accrue to the student's negative lunch account balance.

~~This policy and any implementing guidelines shall be provided in writing to all~~ All households shall be notified about this policy and any implementing guidelines at the start of each school year, as well as informed about access to this policy and any implementing guidelines and to households transferring to the school or School District during the school year. ~~The policy and implementing guidelines will also be provided to all~~ All District staff with responsibility for enforcing the policies shall be notified about the provisions of this policy and any implementing guidelines, as well as provided access to this policy and any implementing guidelines. The policy and guidelines will be posted on the District website. ~~and will be posted to the District website.~~

~~The School Nutrition program may participate in the "Farm to School Program" using locally grown food in school meals and snacks.~~

Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at

(202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf> or <https://dpi.wi.gov/sites/default/files/imce/school-nutrition/pdf/sfa-civil-rights-complaints-procedure-template.pdf> from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. Fax: (833) 256-1665 or (202) 690-7442; or
3. E-mail: program.intake@usda.gov.

This institution is an equal opportunity provider.

Revised 3/22/17
Revised 7/26/17
Revised 1/15/20
Revised 2/1/21
Revised 1/31/22
Revised 6/15/21
Revised 9/1/22
Revised 2/21/24

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Legal

SP 32-2015 Statements Supporting Accommodations for Children with Disabilities in the Child Nutrition Programs

SP 59-2016 Modifications to Accommodate Disabilities in the School Meal Program

OMB Circular No. A-87 USDA Smart Snacks in School Food Guidelines (effective July 1, 2014)

Child Nutrition Act of 1966, 42 U.S.C. 1771 et seq.

Healthy, Hunger-Free Kids Act of 2010 and Richard B. Russell National School Lunch Act, 42 U.S.C. 1751 et seq.

42 U.S.C. 1758

15.137, Wis. Stats.

93.49, Wis. Stats.

115.34 - 115.345, Wis. Stats.

120.10(16), Wis. Stats.

120.13(10), Wis. Stats.

7 C.F.R. Part 15b

7 C.F.R. Part 210

7 C.F.R. Part 215

7 C.F.R. Part 220

7 C.F.R. Part 225

7 C.F.R. Part 226

7 C.F.R. Part 227

- 7 C.F.R. Part 235
- 7 C.F.R. Part 240
- 7 C.F.R. Part 245
- 42 U.S.C., Chapter 13

Cross References [po5335.01 - STUDENTS WITH ANAPHYLACTIC ALLERGIES](#)

Last Modified by Ellen Suckow on September 22, 2025



Book	Policy Manual
Section	Second Reading by Board
Title	WELLNESS
Code	po8510
Status	Second Reading
Adopted	May 25, 2016
Last Revised	April 16, 2025

8510 - **WELLNESS**

As required by law, the Board for the D.C. Everest Area School District establishes the following wellness policy.

Policy Preamble

The Board recognizes that good nutrition and regular physical activity affect the health and well-being of the District's students. Furthermore, research suggests that there is a positive correlation between a student's health and well-being and the student's ability to learn. Moreover, schools can play an important role in the developmental process by which students establish their health and nutrition habits by providing nutritious meals and snacks through the schools' meal programs, by supporting the development of good eating habits, and by promoting increased physical activity both in and out of school.

The Board sets the following goals in an effort to enable students to establish good health and nutrition choices to:

- A. promote nutrition education with the objective of improving students' health;
- B. improve the health and well-being of our children, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits;
- C. promote nutrition guidelines, a healthy eating environment, child nutrition programs, and food safety and security on each school campus with the objective of promoting student health;
- D. provide opportunities for every student to develop the knowledge and skills for specific physical activities, maintain physical fitness, regularly participate in physical activity, and understand the short and long-term benefits of a physically active lifestyle;
- E. promote the health and wellness of students and staff through other school-based activities.

Wellness Policy Leadership

The designated official for oversight of the wellness policy is the Director of School Nutrition.

Required Public Involvement

The Superintendent shall obtain the input of District collaborators to participate in the development, implementation, and periodic review and update of the policy. The collaborators may include parents, students, representatives of the school food authority, educational staff (including physical education teachers), school health professionals, Board members, members of the public, medical/health care professionals, and other school administrators. The school-level Wellness Committees may assist in the planning and implementation of these wellness initiatives.

District Wellness Committee

Committee Formation

To assist in the creation of a healthy school environment, the District shall establish a Wellness Committee that will provide an ongoing review and evaluation of the Wellness Policy. The Committee shall meet no less than one (1) time during the school year to implement, assess and review, and make recommendations for changes to the wellness policy.

Committee Representatives

The District shall invite a diverse group of collaborators to participate in the development, implementation, and periodic review and update of the Wellness Policy.

Collaborators may include:

- A. Administrator;
- B. Board member;
- C. Classroom teacher;
- D. Physical education teacher;
- E. School nutrition representative;
- F. District nurse;
- G. Community member/parent;
- H. Students;
- I. Nutrition and/or health education teachers;
- J. School counselor;

Nutrition Standard for All Foods

The District is committed to serving healthy meals to our students. The school meal programs aim to improve the diet and health of school children, model healthy eating patterns, and support healthy choices while accommodating cultural food preferences and special dietary needs.

School Meal Programs

Standards and Guidelines for School Meal Programs

- A. All meals meet or exceed current nutrition requirements established under the Healthy Hunger-free Kids Act of 2010. (<https://www.fns.usda.gov/nslp/national-school-lunch-program-meal-pattern-chart>).
- Drinking water is available for students during mealtimes. All schools in the District participate in USDA child nutrition programs, including NSLP and SBP.
- B. Withholding food as a punishment shall be strictly prohibited.
- C. All meals are appealing and attractive and served in clean and pleasant settings.
- D. When drinking fountains are not present in the cafeteria, water cups/jugs are available.
- E. Lunch must start serving between 10:00 a.m. and 1:00 p.m.
- F. Students are provided at least ten (10) minutes to eat breakfast and at least twenty (20) minutes to eat lunch after being seated.

School Meal Program Participation

The District:

- A. shall notify parents of the availability of the breakfast, lunch, and summer food programs and shall be encouraged to determine eligibility for reduced or free meals;
- B. shall allow students the opportunity to provide input on menu items;
- C. shall restrict the scheduling of club/organizational meetings during the lunch period unless students are allowed to purchase lunch to be consumed during the meetings;
- D. shall explore the use of nontraditional breakfast service models (such as breakfast in the classroom) to increase breakfast participation.

Standards for Foods and Beverages Sold Outside of School Meals

All food and beverages sold and served outside of the school meal program ("competitive" foods and beverages) shall, at a minimum, meet the standards established in USDA's Nutrition Standards for All Foods Sold in Schools (Smart Snacks) rule. <https://fns-prod.azureedge.us/sites/default/files/resource-files/smartsnacks.pdf>

All food and beverages sold to students during before and after school programs shall meet the USDA Smart Snack nutrition standards.

Foods Offered/Provided but Not Sold

The District encourages foods offered on the school campus meet or exceed the USDA Smart Snacks in School nutrition standards including those provided at celebrations and parties and classroom snacks brought by staff or family members. Non-food celebrations will be promoted and a list of ideas is available.

Fundraising

Schools will restrict food and beverage marketing to only those foods and beverages that meet the nutrition standards set forth by USDA's Nutrition Standards for All Foods Sold in Schools (Smart Snacks) rule.

The District adheres to the Wisconsin Department of Public Instruction fund-raiser exemption policy and allows two (2) exempt fund-raisers per student organization per school per year. All other fund-raisers sold during the school day will meet the Smart Snacks nutrition standards. No restrictions are placed on the sale of food/beverage items sold outside of the school day.

Marketing

Schools will restrict food and beverage marketing to only those foods and beverages that meet the nutrition standards set forth by the USDA's Nutrition Standards for All Foods Sold in Schools (Smart Snacks) rule. Marketing includes brand names, trademarks, logos, or tags except when placed on a food or beverage product/container; displays, such as vending machine exteriors; corporate/brand names, logos, trademarks on cups, posters, school supplies, education materials, food service equipment, and school equipment (e.g. message boards, scoreboards, uniforms); advertisements in school publications/mailings; sponsorship of school activities, fund-raisers, or sports teams; educational incentive programs such as contests or programs; and free samples or coupons displaying advertising of a product.

Nutrition Education

- A. Nutrition curriculum shall be offered as part of a sequential, standards-based program designed to provide students with the knowledge and skills necessary to promote health. Curriculum will place an emphasis on: promotion of adequate nutrient intake, healthy food preparation techniques, food safety, and healthy eating practices based on the Dietary Guidelines for Americans and MyPlate; skill development, such as reading labels to evaluate the nutrient quality of foods, meal planning, analysis of health information; and media literacy and the problems associated with food marketing to children.
- B. Curriculum will place an emphasis on: promotion of adequate nutrient intake, healthy food preparation techniques, food safety, and healthy eating practices based on the Dietary Guidelines for Americans and MyPlate; skill development, such as reading labels to evaluate the nutrient quality of foods, meal planning, analysis of health information; and media literacy and the problems associated with food marketing to children.

Nutrition Promotion

- A. The District is committed to providing a school environment that encourages students to practice healthy eating and physical activity.
- B. Students shall receive consistent nutrition messages that promote health throughout schools, classrooms, cafeterias, and school media.

Physical Activity

- A. Children and adolescents should participate in sixty (60) minutes of physical activity every day. The District shall provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and State standards for physical education. The District shall also provide opportunities for students to participate in physical activity in addition to physical education.
- B. The District shall provide students with age and grade-appropriate opportunities to engage in physical activity.
- C. Physical activity during the school day shall not be withheld as punishment. Participation on sports teams may be exempt from this rule if related to failure to meet WIAA or other school codes, e.g. academic or attendance requirements.
- D. All students in grades K-5 shall be provided with a daily recess period at least twenty (20) minutes in duration. Recess shall not be used as a reward or punishment.
- E. Outdoor recess shall be offered weather permitting.
- F. Teachers shall incorporate movement and kinesthetic learning approaches into "core" subject instruction when possible.
- G. In addition to planned physical education, the school shall provide age-appropriate physical activities (e.g., recess during the school day, intramurals and clubs before and after school, and interscholastic sports) that meet the needs of all students, including males, females, student with disabilities, and students with special health care needs.
- H. All students in grades 6 -12 shall have the opportunity to participate in interscholastic sports programs.

Physical Education

A sequential, comprehensive physical education program shall be provided for students in K-12 in accordance with the physical education academic content standards and benchmarks adopted by the State.

All-District high school students are required to receive at least 1.5 credits of physical education prior to graduation unless the District allows for the substitution of 0.5 credit per Policy 5460 - Graduation Requirements.

Other Activities That Promote School Wellness

- A. As appropriate, schools shall support students, staff, and parents' efforts to maintain a healthy lifestyle.
- B. The District supports the implementation of other programs that help create a school environment that conveys consistent wellness messages in an effort to promote student well-being.
- C. Students shall be allowed to bring and carry throughout the day approved water bottles filled with only water.

Community Engagement

- A. The District shall inform and invite parents to participate in school-sponsored activities throughout the year.
- B. The District shall actively inform families and the public about the content of and any updates to the policy through the website and social media.

Monitoring and Evaluation - Triennial Assessment

- A. The District will evaluate compliance with the Wellness Policy no less than once every three years. The assessment will include the extent to which each school is in compliance with the policy, progress towards meeting policy goals, and how the policy compares to a model policy, as established by the USDA. The District will use the Wisconsin Local Wellness Policy Triennial Assessment Report Card to fulfill the triennial assessment requirement. The results of the

triennial assessment will be made available to the public.

- B. The District wellness policy will be updated as needed based on evaluation results, District changes, emersion of new health science information/technology, and/or new Federal or State guidance are issued.

Update/Inform the Public

The District will actively inform and update the public about the content of and any updates to the policy through the District website and Board meetings.

The Superintendent shall be responsible for informing the public, including parents, students, and community members, on the content and implementation of this policy. In order to inform the public, the Superintendent shall post the wellness policy on the District's website, including the assessment of the implementation of the policy prepared by the District.

Record Retention

The Superintendent shall require that the District retains documentation pertaining to the development, review, evaluation, and update of the policy, including:

- A. copy of the current policy;
- B. documentation pertaining to the most recent assessment of the implementation of wellness initiatives identified in the policy.

Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. ~~The District's nondiscrimination statement below is complementary to the District's nondiscrimination policies, including Policy 2260—Nondiscrimination and Access to Equal Opportunity and Policy 1422/Policy 3122/Policy 4122—Nondiscrimination and Equal Employment Opportunity.~~

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. Mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. Fax:
(833) 256-1665 or (202) 690-7442; or
3. E-mail:
program.intake@usda.gov.

This institution is an equal opportunity provider.

Revised 5/24/17
Revised 7/25/18
Revised 1/31/22
T.C. 3/23/23
Revised 6/9/23

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Legal 42 U.S.C. 1751 et seq.
 42 U.S.C. 1771 et seq.

Last Modified by Ellen Suckow on September 22, 2025



Book	Policy Manual
Section	Second Reading by Board
Title	FREE AND REDUCED-PRICE MEALS
Code	po8531
Status	Second Reading
Adopted	May 25, 2016
Last Revised	April 16, 2025

8531 - **FREE AND REDUCED-PRICE MEALS**

The Board recognizes the importance of good nutrition to each student's educational performance.

The Board shall provide eligible children with breakfast and lunch at a reduced rate or at no charge to the student, as well as free milk for qualifying students, ~~if the District participates in the Wisconsin School Day Milk Program.~~

If the District participates in the Wisconsin School Day Milk Program, qualifying student shall receive milk at no charge.

Children, eligible for free or reduced-price meals, shall be determined by the criteria established by the Child Nutrition Program. These criteria are issued annually by the Federal government through the Wisconsin Department of Public Instruction's (DPI) administration of the School Nutrition Programs.

The Board designates the Director of School Nutrition to determine in accordance with Board standards, the eligibility of students for free and/or reduced-price meals.

The schools shall notify all families of the availability, eligibility requirements, and/or application procedure for free and reduced-price meals by distributing an application to the family of each student enrolled in the school. The notice shall contain all information required by State and Federal regulation.

At least once annually at the beginning of each school year, the school shall notify all families of the availability, eligibility requirements, and application procedure for free and reduced-price meals by distributing an application to the family of each student enrolled in the school. The notice shall contain all information required by State and Federal regulation.

The District shall seek out and apply for such Federal, State, and local funds as may be applied to the District's program of free and reduced-price meals.

Any student identified as homeless, a foster child, a runaway, a migrant, or who is enrolled in Head Start shall be considered eligible for free meals and free milk.

Students receiving free or reduced meals or milk shall not be subjected to any of the following actions related to their receipt of meal service:

- A. the District shall not publish or otherwise publicize names of children receiving free or reduced meals or milk;
- B. the District's meal service will not use special tokens or tickets that identify students as receiving free or reduced meals or milk;
- C. no student shall be required to work or perform any service in order to receive food service;

- D. students receiving free or reduced price meal service shall not be required to use a separate line or separate eating area, nor shall they be required to receive meals at a different time based on eligibility for the free or reduce program;
- E. all students shall have the same choices for meals and milk regardless of whether the student is paying full price or receiving free or reduced meal service benefits.

The Superintendent shall regularly evaluate the free and reduced lunch program to determine whether the District or school may qualify for special assistance certification or Community Eligibility Provision (CEP) to reduce the paperwork burden on families qualifying for free and reduced meals. Any schools identified as CEP eligible shall be notified.

If the District has received approval to extend free meals to all students in one (1) or more of the District's schools through the Community Eligibility Provision (CEP), such participation. Participation in CEP means that all students attending those qualifying schools receive free meal service on an equal basis, and that no individual household applications may be collected, ~~except as frequently as required by law to continue CEP eligibility.~~ If any school is found in any fourth year of CEP to have ~~a free or reduced lunch eligible student percentage~~ **an identified student percentage** less than twenty-five percent (25%) but more than fifteen percent (15%), the Director of School Nutrition shall notify DPI and request an additional year of CEP eligibility ~~prior to recertification~~ **through a grace year.**

Unless exempted by DPI, annually prior to a date established by the Department of Agriculture and/or the DPI, the Director of School Nutrition shall notify DPI of any school in the District that has twenty-five percent (25%) free and reduced lunch eligible or that has less than twenty-five percent (25%) but more than fifteen percent (15%) identified student percentage.

USDA Nondiscrimination Statement

The following statement applies to all programs administered by the District that are funded in whole or in part by the U.S. Department of Agriculture (USDA):

"In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. ~~The District's nondiscrimination statement below is complementary to the District's nondiscrimination policies, including Policy 2260—Nondiscrimination and Access to Equal Opportunity and Policy 1422/Policy 3122/Policy 4122—Nondiscrimination and Equal Employment Opportunity.~~

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1400 Independence Avenue, SW
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2. Fax:
(833) 256-1665 or (202) 690-7442; or
3. E-mail:
program.intake@usda.gov.

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Revised 3/22/17
Revised 2/1/21

T.C. 3/23/23
Revised 12/20/23
Revised 11/20/24

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Legal 115.34-115.345, 120.10(16), 120.13(10), Wis. Stats.
 42 U.S.C. 1771 et seq.
 7 C.F.R. Part 245

Last Modified by Ellen Suckow on September 22, 2025



Book	Policy Manual
Section	Second Reading by Board
Title	VENDING MACHINES
Code	po8540
Status	Second Reading
Adopted	May 25, 2016
Last Revised	March 19, 2025

8540 - **VENDING MACHINES**

The Board recognizes that vending machines can produce revenues which are useful to augment programs and services to students and staff. It will, therefore, authorize their use in District facilities providing that the following conditions are satisfied:

- A. no food or beverages are to be sold or distributed in schools which will compete with the District's food service program;
- B. food items and beverages available for sale to students in vending machines for consumption on campus shall comply with the current USDA Dietary Guidelines for Americans and Smart Snack ~~Rules~~ **Requirements**;
- C. the installation, servicing, stocking, and maintenance of each machine is contracted for with a reputable supplier of vending machines and their products;
- D. the District's share of the revenues is managed by the District in accordance with relevant Board policies and administrative guidelines;
- E. no products are vended which would conflict with or contradict information or procedures contained in the District's educational programs on health and nutrition.

Nondiscrimination Statement

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complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights ("ASCR") about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

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Legal 42 U.S.C. 1779

Last Modified by Ellen Suckow on September 22, 2025



Jason McFarlane - Principal jmcfarlane@dce.k12.wi.us Roxie Brecke - School Counselor rbrecke@dce.k12.wi.us
4704 Camp Phillips Rd. Weston, WI 54476 | 715-359-1040 Ext. 5537

October 1, 2025
Dr. Casey Nye
Superintendent D.C. Everest Area School District

Dear Dr. Nye:

I received an application from a DCE Idea high school student for the Start College Now program through NTC, for the Spring semester of the 2025-2026 school year. This course selection meets the requirements for the Start College Now program course enrollments. I recommend this application be approved and tuition be paid in full by the district.

Name	Course(s) applied for	H.S. Credit	*Alt. course(s)	College Credit
Student 1	Veterinary Medical Terminology	.25		1.0

*This Course request will greatly support this student's academic need toward the goal of pursuing a career as a Wildlife Veterinarian.

Sincerely,

Jason McFarlane
DCE Idea - Principal Liaison



Jason McFarlane - Principal jmcfarlane@dce.k12.wi.us Roxie Brecke - School Counselor rbrecke@dce.k12.wi.us
4704 Camp Phillips Rd. Weston, WI 54476 | 715-359-1040 Ext. 5537

October 1, 2025
Dr. Casey Nye
Superintendent D.C. Everest Area School District

Dear Dr. Nye:

I received an application from a DCE Idea high school student for the Start College Now program through NTC, for the Spring semester of the 2025-2026 school year. This course selection meets the requirements for the Start College Now program course enrollments. I recommend this application be approved and tuition be paid in full by the district.

Name	Course(s) applied for	H.S. Credit	*Alt. course(s)	College Credit
Student 1	Veterinary Medical Terminology	.25		1.0
Student 2	Social Media Campaigns 1	.75		3.0

*This Course request will greatly support student 1's academic need toward the goal of pursuing a career as a Wildlife Veterinarian.

The Social Media Campaigns course will strongly support student 2's future goal of pursuing a career in Business Marketing.

Sincerely,

Jason McFarlane
DCE Idea - Principal Liaison



D.C. Everest Senior High School

6500 Alderson Street, Weston, WI 54476

715-359-6561 Fax 715-355-7220

Mrs. Dallas R. Rennie, Principal
Mr. Luke V. Stachovak, Assistant Principal
Mr. Michael A. Krohn, Assistant Principal
Mrs. Brittany L. Sepnanski, Dean of Students
Mr. Michael M. Mathies, Athletic Director

October 10, 2025

Dr. Casey Nye, Superintendent
D.C. Everest Area School District

Dear Dr. Nye:

I received applications from the following high school students for the Start College Now Program enrollment at NTC for the second semester of the 2025-26 school year. These course selections meet the requirements for Start College Now course enrollments. I recommend these applications be approved and tuition be paid in full by the district.

Name	Course(s) Applied For	HS Credit
**Student 1	Nursing Health Alterations, 10543105	.75
	Nursing Health Promotions 10543106	.75
	Nursing Clinical Care Across the Lifespan, 10543107	.5
	**Intro. To Clinical Care Management, 10543108	.25
Student 2	Social Media Campaigns, 10104125	.5
Student 3	Industry WorkPlace Safety, 10806154	.25
	Fluid Power Systems I, 10612120	.25
	Environmental Management Systems, 10506100	.75
	Fundamentals of Industrial Hygiene, 100506401	.75
	Environmental regulations and compliance, 10506103	1
	Auto CAD Electrical, 10664101	.25
Student 4	Math and Logic, 10804133	.75
	Emergency Medical Responder, 30531301	.5
Student 5	CNA, 30543300	.75
Student 6	CNA, 30543300	.75

**For the 2025-26 academic year, Student 1's combined semester 1 and semester 2 courses will reach the maximum allowable Start College Credits limit of 18. In semester 1, she completed 9 college credits, and the semester 2 application includes a request for 10 credits. The Introduction to Clinical Care Management course is a 2-credit class, which would bring her total to 19 credits. After discussions and email exchanges with the student, it was agreed that the student will cover the cost of 1 credit, while the District will pay for the other 1 credit. The student is responsible for the following credit:

Name	Course(s) Applied For	HS Credit
**Student 1	**Intro. To Clinical Care Management, 10543108	.25

Sincerely,

Dallas Rennie
Principal

D. C. Everest Area School District

3rd Friday Count 9/19/2025 **UNAUDITED, NOT FINALIZED

Friday Head Count (per building student rosters by grade)	5730
Journey - partially attending DCE (*Note: 0 are counted above in Friday Head Count)	0
Journey - not attending DCE (District paying Tuition), (not counted above in Friday Count) (<i>add</i>)	0
Resident Partnership "OUT" (66.03 agreements) (<i>add</i>)	0
Tuition/Hearing, Visually Impaired, etc. (<i>add</i>)	0
Students Attending a Residential Treatment Center (District paying tuition) (<i>add</i>)	0
Resident DCE Students attending other schools on Open Enrollment-"OUT" (<i>add</i>)	353
Resident DCE Students attending other schools on Add. Tuition Waiver "OUT" (<i>add</i>)	0
Non-resident students attending DCE, Open Enrollment-"IN" (<i>subtract</i>)	-411
Non-resident students attending DCE on Additional Year Tuition Waivers (TWA) "IN" (<i>subtract</i>)	-5
Non-resident students attending DCE on 9 Week Waivers "IN" (<i>subtract</i>)	0
Youth Challenge Academy (Do not count students here. Reported on different count report)	0
**UNAUDITED, NOT FINALIZED 3rd Friday Count, 9/19/2025	5667

Youth Challenge Academy ** (Reported on different count report) 0

Count, Including Youth Challenge Students 5667

HEADCOUNT Data :
9/19/2025

For website information, only (Resident & Non-Resident Counts) PHYSICALLY PRESENT ONLY.....BEFORE ANY ADDITIONS/SUBTRACTIONS:

Preschool - Special Education (EC and SL in our count)
 4 Year-old Kindergarten (**4K**), (524.5 hours category)
 5 Year-old Kindergarten (5 full days)
 Grades 1-12

Physically Present on count day	Absent on Count Day, but attended b/4 and after	Total Count PRESENT (before adds/subtr.)
5	24	29
271	21	292
319	17	336
4823	250	5073
5418	312	5730

	<u>Special Ed (SL/EC) present</u>	<u>Special Ed (SL/EC) ABSENT</u>	<u>5 Year old Kinderg. (5 full days) present</u>	<u>5 Year old Kinderg. (5 full days) ABSENT</u>	<u>4 Year old Kinderg. (524.5 hrs) present</u>	<u>4 Year old Kinderg. (524.5 hrs) ABSENT</u>	<u>Grades 1-12 present</u>	<u>Grades 1-12 ABSENT</u>	<u>Total by Building</u>
Middle School (2000)	0	0	0	0	0	0	797	51	848
Jr. High (3000)	0	0	0	0	0	0	794	44	838
Sr. High (4000)	0	0	0	0	0	0	1220	70	1290
Charter	0	0	0	0	0	0	59	2	61
Evergreen	0	0	60	3	0	0	361	11	435
EVA	0	0	0	0	0	0	0	0	0
Hatley	5	24	20	2	0	0	97	2	150
** KIND (4K)	0	0	0	0	215	17	0	0	232
Mountain Bay	0	0	69	4	0	0	361	26	460
Multi-Age	0	0	10	0	0	0	50	6	66
Riverside	0	0	44	0	0	0	399	5	448
Rothschild	0	0	50	4	29	1	297	6	387
Weston	0	0	66	4	27	3	388	27	515
TOTAL.....	5	24	319	17	271	21	4823	250	5730
		29		336		292		5073	

Crosscheck:
 (present on count date) 5418
 (Absent on count date, but present before & after) 312
Total..... 5730

5730

Head Count as of the Count Date, 9/19/2025 (Detail by Grade Level)

Building		1	2	3	4	5	6	7	8	9	10	11	12	K	0.6 K4	0.5 PK / EC	0.5 --	Total Head Count
IDEA Charter	Present						5	11	11	9	6	7	10					59
	Absent						0	0	1	1	0	0	0					2
	Total	0	0	0	0	0	5	11	12	10	6	7	10	0	0	0	0	61
EVA	Present	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Absent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Evergreen	Present	64	84	72	74	67								60				421
	Absent	2	1	2	2	4								3				14
	Total	66	85	74	76	71	0	0	0	0	0	0	0	63	0	0	0	435
Hatley	Present	17	18	27	15	20								20		5		122
	Absent	0	1	0	1	0								2		24		28
	Total	17	19	27	16	20	0	0	0	0	0	0	0	22	0	29	0	150
Jr. High	Present							1	398	395								794
	Absent							0	23	21								44
	Total	0	0	0	0	0	0	1	421	416	0	0	0	0	0	0	0	838
4-K	Present														215			215
	Absent														17			17
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	232	0	0	232
Middle School	Present						404	393										797
	Absent						28	23										51
	Total	0	0	0	0	0	432	416	0	0	0	0	0	0	0	0	0	848
Mountain Bay	Present	78	64	79	72	68								69				430
	Absent	4	8	4	5	5								4				30
	Total	82	72	83	77	73	0	0	0	0	0	0	0	73	0	0	0	460
Odyssey	Present	7	12	8	10	13								10				60
	Absent	1	3	0	1	1								0				6
	Total	8	15	8	11	14	0	0	0	0	0	0	0	10	0	0	0	66
Riverside	Present	59	67	83	87	103								44		0		443
	Absent	0	0	1	2	2								0		0		5
	Total	59	67	84	89	105	0	0	0	0	0	0	0	44	0	0	0	448
Rothschild	Present	55	63	50	58	71								50	29	0		376
	Absent	1	2	1	1	1								4	1	0		11
	Total	56	65	51	59	72	0	0	0	0	0	0	0	54	30	0	0	387
Sr. High	Present									1	397	407	415					1220
	Absent									0	26	19	25					70
	Total	0	0	0	0	0	0	0	0	1	423	426	440	0	0	0	0	1290
Weston	Present	76	79	81	81	71								66	27	0		481
	Absent	4	5	9	6	3								4	3	0		34
	Total	80	84	90	87	74	0	0	0	0	0	0	0	70	30	0	0	515
(Totals)	Present	356	387	400	397	413	409	405	409	405	403	414	425	319	271	5	0	5418
	Absent	12	20	17	18	16	28	23	24	22	26	19	25	17	21	24	0	312
	Total	368	407	417	415	429	437	428	433	427	429	433	450	336	292	29	0	5730

Comparison of 3rd Friday Count (Sept. 20, 2024) to 3rd Friday Count (Sept. 19, 2025)

	9/20/2024	9/19/2025	Difference / Impact on Count
Friday Head Count (per building student rosters by grade)	5828	5730	(98)
Journey - partially attending DCE (*Note: 0 are counted above in Friday Head Count)	0	0	0
Journey - not attending DCE (District paying Tuition), (not counted above in Friday Count) (add)	0	0	0
Resident Virtual School/Partnership "OUT" (66.03 agreements- Appleton Connection Academy) (add)	0	0	0
Tuition/Hearing, Visually Impaired, etc. (add)	0	0	0
Students Attending a Residential Treatment Center (District paying tuition) (add)	0	0	0
Resident DCE Students attending other schools on Open Enrollment-"OUT" (add)	340	353	13
Resident DCE Students attending other schools on Add. Tuition Waiver "OUT" (add)	0	0	0
Non-resident students attending DCE, Open Enrollment-"IN" (subtract)	-409	-411	(2)
Non-resident students attending DCE on Additional Year Tuition Waivers (TWA) "IN" (subtract)	0	-5	(5)
Non-resident students attending DCE on 9 Week Waiers "IN" (subtract)	0	0	0
Youth Challenge Academy (Reported on different count report)	0	0	0
OFFICIAL Friday Count	5759	5667	(92)

(-92.5) FTE difference

Net Student Count Comparison by Category

	9/20/2024	9/19/2025	Difference in Students for Count
Preschool - Special Education	20	29	9
4 Year Old Kindergarten (524.5 hrs)	293	283	(10)
5 Year Old Kindergarten 5 Full Days	347	323	(24)
Grades 1 - 12	5099	5032	(67)
	5759	5667	(92)

Net FTE for Revenue Limit Comparison by Category

	9/20/2024	9/19/2025	Difference in FTE for Count
Preschool - Special Education	10	14.5	4.5
4 Year Old Kindergarten (524.5 hrs)	175.8	169.8	(6.0)
5 Year Old Kindergarten 5 Full Days	347	323	(24.0)
Grades 1 - 12	5099	5032	(67.0)
	5631.8	5539.3	(92.5)



Book	Policy Manual
Section	First Reading by Board
Title	BOARD MEMBER BEHAVIOR AND CODE OF CONDUCT (our languaged added)
Code	po0144.5
Status	First Reading
Adopted	June 16, 2021
Last Revised	June 19, 2024

0144.5 - **BOARD MEMBER BEHAVIOR AND CODE OF CONDUCT**

The Board functions most effectively when individual Board members act ethically, professionally, and responsibly. School Board members serve as a member of the School District's governing body and do not have individual authority to represent a policy or enforce positions that are not supported by a majority of the Board as evidenced by official action of the Board (See Bylaw 0143 - Authority of Individual Board Members).

Board members accept responsibility for the well-being and positive leadership of the School District, for protecting the interests of the School District as a legal entity, and for facilitating governance for the purpose of delivering the highest quality educational and related services to all of the District's students. Conduct by Board members that compromises the **reputation or** legal position of the District ~~should be avoided~~ **is prohibited**.

Any authority delegated to the Board President in this policy is automatically vested in the Board Vice President in the event that either the Board President is unavailable or the Board President is the Board member accused of violating this policy.

General Expectations of All Board Members

- A. Attend all scheduled Board meetings insofar as possible, and become informed concerning the issues to be considered at those meetings.
- B. Be familiar with and follow applicable local, State, and Federal laws and regulations.
- C. Be familiar with and comply with Board policies, including policies governing Board member conduct and Board member ethics, rules of incompatibility of office, **qualifications of the office**, and conflicts of interest (see Bylaw 0144.3 - **Conflict of Interest**).
- D. Conduct themselves with integrity, honesty, and in a manner that reflects positively on the Board and on the District.
- E. Be accountable for guiding and supporting the policy decision-making process that impacts students, staff, and the community. The operation of the District is the responsibility of the administration.
- F. Establish and maintain a high level of honesty, credibility, and truthfulness in all matters dealt with by the Board.
- G. Treat others with respect and dignity at all times, ~~and~~ maintain decorum, and always communicate in a way that does not violate or illustrate disregard for Board policy concerning harassment or discrimination. This decency expectation applies in all communications, including while discussing sensitive, controversial, or matters involving disagreement.

- H. At all times conduct themselves in the best interest of the School District, including avoiding implicating the District in unlawful activity or supporting or encouraging efforts to harm the reputation, legal standing, or to bring other material harm to the interests of the District or the Board.
- I. Recognize they should endeavor to make policy decisions only after full discussion at publicly held Board meetings.
- J. Render all decisions based on the available facts and independent judgment.
- K. Encourage the free expression of opinion by all Board members, and seek systematic communications between the Board and students, staff, and all elements of the community.
- L. During Board meetings, work with the other Board members to establish effective Board policies and to delegate authority for the administration of the District to the Superintendent.
- M. Communicate to other Board members and the Superintendent expressions of public reaction to Board policies and school programs.
- N. Inform themselves about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by the Wisconsin Association of School Boards, the Consortium of State School Board Associations, and the National School Board Associations.
- O. Support the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff.
- P. Refrain from using their Board positions for personal partisan gain.
- Q. Take no private action that will compromise the Board or administration, and respect the confidentiality of information that is privileged under applicable law.
- R. Remember always that their first and greatest concern must be for the educational welfare of the students attending the public schools.
- S. No Board member shall act or fail to act as a member of the Board in violation of 946.12, Wis. Stats., regarding misconduct in public office.
- T. **Disclose any actual or perceived conflict of interest.**

Board Member Communication

Board members are expected to refrain from engaging in communication on behalf of the Board or on behalf of the District unless authorized to do so by majority vote of the Board (See Bylaw 0143.1).

Any Board member who chooses to engage in individual communication on matters related to Board and/or District business is expected to clearly identify whether the Board member is communicating in the following capacity:

- A. On behalf of the Board: normally, this is the function of the Board President or in the President's absence, the Vice President. The Board may by majority vote delegate this responsibility to another Board member in a specific circumstance. In every case, the Board Member communicating the Board's position shall do so as determined by the Board and avoiding individual interpretation or editorializing.
- B. As an individual Board member, but not on behalf of the Board: a Board member who speaks, including online, in social media forums, or in any other public forum, on matters related to Board and/or District business, but not as an officially designated spokesperson of the Board. The Board member must specify that any statement is not sponsored by the District and is a personal viewpoint.

Board members who fail to adhere to this expectation, or who publicly communicate false or intentionally misleading information pertaining to Board action or District policy, will be asked to correct such communication in a way that is likely to reach the same audience as the false or misleading information. The Board President is authorized to communicate such requests to the pertinent Board member.

The Board President is authorized to issue public statements on behalf of the Board in the event a Board member expresses false or misleading information, or makes statements without properly identifying whether the member of the Board is speaking as an individual Board member. The President's communication should be limited to correcting the false or

misleading statement, clarifying that the Board member was not speaking on behalf of the Board, and providing information relative to Board action if any on the subject matter.

[X] Board Member Use of Electronic Communication Devices Prohibited

~~An individual Board member's use of electronic communication devices, such as cell phones or smartphones, during a Board meeting, both during open session and during closed session, may lead to the public's and/or other Board members' perception that a Board member is not paying attention to the subject matter at hand or that a Board member is receiving information relative to the subject matter at hand that other Board members and members of the public are not receiving, or is communicating with persons not at the meeting regarding the subject matter of the meeting, any of which is inimical to good government and transparency, and, in the case of a closed session, may also be contrary to the legal interests of the Board. Therefore, the Board's use of electronic communication devices (including cell phones and smartphones), other than for the purpose of accessing agenda materials that are on a Board member's tablet or lap top computer, is prohibited during Board meetings.~~

~~Exceptions may be made by the Board in case an emergency or other special circumstance warrants an exception.~~

To support effective governance and ensure transparency, Board members are encouraged to refrain from using electronic communication devices (such as cell phones or smartphones) during Board meetings - both in open and closed sessions - except when accessing agenda materials on a tablet or laptop.

The use of such devices during meetings may unintentionally create the appearance that a Board member is not fully engaged or could raise concerns that information is being shared or received in a manner not accessible to all Board members or the public.

The Board recognizes that emergencies and special circumstances not related to Board business may require occasional exceptions.

[END OF OPTIONAL SECTION]

Handling of Complaints by Members of the School Board

As individual Board members are frequently confronted with complaints by teachers, parents, and the public in general, it seems prudent to establish guidelines for the handling of these complaints.

Board members must remember that as individuals they have no legal status and that the only time Board members can legally transact business is when meeting together as a Board in a legal session.

It is wise for a Board member to postpone the formulation of an opinion until hearing the issue discussed by the Board as a whole, where all the aspects of the problem are aired. A Board member should not obligate other members of the Board by predicting how they will vote.

Therefore, the following procedure is established for the handling of complaints made to individual Board members.

- A. Neither the Board as a whole nor any individual member will entertain or consider communications or complaints from teachers, parents, or the general public until, or unless, such communications or complaints have been routed through the proper channels.
- B. If a Board member is approached by a school employee on matters of school policy or school problems, the employee should be advised by the Board member to refer the matter to the principal or supervisor. If the employee is not satisfied by the determination of the principal or supervisor, the problem may be brought to the attention of the Superintendent. If the employee still feels the determination is unsatisfactory, the problem may be brought to the attention of the School Board by letter or personal appearance.
- C. Similarly, if a Board member is approached by a parent who has a complaint, the parent should be referred to the principal of the school of the teacher involved. If the parent is not satisfied by the determination of the principal, the problem may be brought to the attention of the Superintendent. If the parent still feels that the determination is unsatisfactory, the problem may be brought to the attention of the School Board by letter or by personal appearance.

Board Member Interaction with Staff

The general expectations of Board member decorum and civility apply to interactions with employees; however, because the Board is the employer of all District staff, this responsibility is appropriate for special reference. Each Board member is an individual with the authority to bring matters to the Board and to influence matters related to staff. Therefore, it is imperative that Board members treat all employees with respect and as professionals. Board members are also required to comply with Board Policies governing employee anti-harassment, non-discrimination, and threatening behavior.

No Board member has inherent authority to require any staff member to respond to the Board member regarding a specific request for information or to direct any staff member to perform or not perform any task, except as provided by Board policy or as directed by a majority vote of the Board.

Board members' access to and request for School District records and information is governed by Board Bylaw 0143.2.

Board Member Records and Confidentiality

Board members are expected to maintain their own public records created on resources not controlled by and thus not maintained by the School District. Each Board member is an elected official responsible for preserving all public records the Board member creates, and complying with requests to inspect such records. The District has no obligation nor responsibility to assist any Board member in fulfilling this responsibility with respect to records that are not maintained by the District.

Board members are encouraged to review Board policy defining and explaining public records, their maintenance, and public access (See Board Policy 8310).

Board members are expected to maintain and protect the privacy of District records, including student records, and communications received in closed session meetings of the Board. **Board members must also protect and not disclose records consistent with, and governed by, the Family Education Rights and Privacy Act (FERPA).**

Enforcement

Complaints alleging violations of the Board Member Code of Conduct may be brought by any person and can be submitted to the Board President or, if the Board President is the member accused of violating this policy, to the Vice President.

The President or Vice President shall review the complaint and determine whether the officer can investigate the matter or if the President or Vice President needs to contact the School District's legal counsel for support. Upon completion of the investigation, if the conclusion reached is that the Board member violated the policy, the investigator shall brief the Board and may recommend action to be taken.

Board members are elected officials and therefore cannot be disciplined, prevented from participating in Board meetings, or removed from office by the Board. The Board may consider the following:

- A. **F**ormal censure by resolution passed by a majority of the Board in an open session meeting of the Board;
- B. **R**emoval from Board committee assignments for the remainder of the year and until the following organizational meeting of the Board, at which time the President is authorized to continue to withhold committee assignment. Approval of this sanction is an adopted exception to Bylaw 0155;
- C. **R**estriction on Board member rights granted by policy, including requesting items for a Board meeting agenda;
- D. **R**eferral to proceed with efforts to remove the Board member from office for cause, which means inefficiency, neglect of duty, official misconduct, or malfeasance in office;
- E. **R**eferral to law enforcement if any alleged misconduct constitutes potentially unlawful conduct;
- F. **O**ther efforts to pursue compliance with and adherence to the policy as determined by the Board and not prohibited by law.


Revised 2/23/22

T.C. 3/23/23

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Legal
 17.13, Wis. Stats.
 946.12, Wis. Stats.
 The Consortium of State School Board Associations
 The National Association of School Boards
 The Wisconsin Association of School Boards

Last Modified by Ellen Suckow on September 30, 2025

	<p>D.C. Everest Area School District</p> <p>6100 Alderson Street Weston, WI 54476 Phone 715-359-4221 www.dce.k12.wi.us</p> <p>Dr. Kelley Strike Assistant Superintendent of Operations</p>	<p>MISSION STATEMENT</p> <p>D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.</p>
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TO: Dr. Casey Nye, Superintendent
FROM: Dr. Kelley Strike, Assistant Superintendent of Operations
DATE: October 22, 2025
SUBJECT: 2025-2026 Budget Adoption and Tax Levy Approval

Details of the 25-26 budget was presented at the annual budget hearing. Included with this memo is supporting documentation for approval.

Attachment #1 - Resolution for approval of D.C. Everest Budget and Tax Levy for the 2025-2026 school year. This is the resolution approving the budget as well as the tax levy. This resolution is supported by Attachments 2-6 herein.

Attachment #2 - School District Tax Apportionment Equalized Values. This document is received on or about October 1st of each year. It comes from the Wisconsin Department of Revenue. The district does not set these values. For 2025-2026 our district's valuation increased by \$564,166,586 (14.64%) from \$3,854,700,042 to \$4,418,866,628.

Attachment #3 - October 15 Certification of the 2025-2026 General School Aid. The Department of Public Instruction calculates and produces this document for all districts. The calculation of aid is determined from numerous pieces of information including, but not limited to, prior year district spending, property values per student, statewide school spending information, shared cost, and multiple other pieces of state-wide school financial data. These amounts are not determined by the district. The final aid determination amount is received on October 15th. The general aid for the 2025-2026 fiscal year is \$54,512,231. It is an increase of \$40,595 (.07%). The 2025-27 WI State Biennial Budget did not include a general aid increase for K-12 public schools.

Attachment #4 - Revenue Limit Worksheet. The Revenue Limit determines how much money a Wisconsin school district can receive from a combination of state general aid and local property taxes. It's calculated using the district's student membership (a three-year average), its prior-year revenue per student, and any per-pupil or low revenue ceiling adjustments set by the state. The worksheet also includes specific adjustments or exemptions for things like referendums or declining enrollment. Once the state aid amount is known, the remaining portion of the revenue limit is raised through local property taxes. These all factor into the mill rate calculation.

Important information includes:

- 1) The legal maximum amount of money the school district can receive in state aid and local property tax collections combined (Revenue Limits or Revenue Caps).
- 2) The total levy amount for local property taxpayers (Fund 10, Fund 38, Fund 39, Fund 80, Prior year chargebacks).
- 3) The annual levy for the community approved referendum dollars is in the amount of \$8,985,340. This amount includes a planned defeasance for 2025-2026 of \$4,776,427. This will result in interest savings for the district.

- 4) The final 2025-2026 mill rate calculates to \$5.87 (rounded) which is a reduction of \$.86 (rounded) or 12.77%.

Attachment #5 – 2025-2026 Budget (all funds). The 2025-2026 Expenditure for all funds is in the amount of \$112,142,485 (net expenses for all funds less fund transfers).

Attachment #6 - Distribution of Levy Amounts to Municipalities and Mill Rate. This document is a summary of the 2025-2026 tax levies in the amount of \$25,935,544. This represents the same total levy amount as 2024-2025.

**RESOLUTION TO ADOPT THE 2025-2026 SCHOOL BUDGET FOR THE D.C. EVEREST
AREA SCHOOL DISTRICT AND SET A SCHOOL PROPERTY TAX LEVY**

Attachment #1

WHEREAS, the Board of Education of the D.C. Everest Area School District formulated a budget pursuant to Sec. 65.90(1) and 65.90(2) Wis. Stats., for the period of July 1, 2025 – June 30, 2026 and

WHEREAS, the summary of the budget was published on October 10, 2025, setting forth the locations at which the detailed budget could be inspected and setting forth the date and time of the public hearing on the budget, and

WHEREAS, the budget hearing was held at the D.C. Everest Admin Building on October 22, 2025, at 6:00 p.m.

IT IS HEREBY RESOLVED, that the Board of Education of the D.C. Everest Area School District adopt a school budget including **all funds** in the amount of **\$112,142,485.00** (net expenses for all funds less fund transfers) for the period of July 1, 2025 – June 30, 2026.

IT IS FURTHER RESOLVED, that the Board of Education authorizes the collection of a **general property tax** for school purposes in the amount of **\$14,475,033** (inclusive of vouchers Line 14a of the revenue limit worksheet) and **\$2,023,875** for Fund 38 energy efficiency debt service payments – Line 14b of the revenue limit worksheet.

IT IS FURTHER RESOLVED, that the Board of Education authorizes the collection of an additional **\$8,985,340** to support the **debt service payments** for the community approved referendum for facility improvements and modifications to district facilities (line 15a of the revenue limit worksheet).

IT IS FURTHER RESOLVED, that the Board of Education authorize the collection of an additional **\$450,000** for the purpose of operating **programs that benefit the community**. These programs include a community crime prevention program and community youth and adult sporting activities at the GTCC. (line 15b of the revenue limit worksheet).

IT IS FURTHER RESOLVED, that the Board of Education authorize the collection of an additional **\$1,296** which represents **Prior Year Property Tax Chargebacks** (line 15c of the revenue limit worksheet).

The total district tax levy inclusive of all levies outlined above equals **\$25,935,544** (Line 16 of the revenue limit worksheet).

Fall School District Certification of 2025 Values - Tax Apportionment

<u>Est / Recert</u>	<u>School / CoMun Code</u>	<u>Dist #</u>	<u>Dist Type</u>	<u>School / Municipal Name</u>	<u>TID</u>	<u>TIDIN Equalized Value</u>	<u>TIDOUT Equalized Value</u>	<u>TIDOUT % To Total</u>
	374970	0219	Reg	D C Everest Area (Rothschild)				
E	37018	0971	T	Easton		161,428,900	161,428,900	3.6531743
	37060	0992	T	Norrie		19,143,126	19,143,126	.433213482
	37064	0994	T	Reid		28,409,104	28,409,104	.642904763
	37072	0998	T	Ringle		292,879,000	292,879,000	6.627921244
	37080	1002	T	Wausau		92,671,509	92,671,509	2.097178231
	37082	1003	T	Weston		107,964,500	107,964,500	2.443262245
	37136	1012	V	Hatley	Y	77,557,300	53,233,900	1.204695785
	37145	1978	V	Kronenwetter	Y	725,850,556	706,522,056	15.988761723
	37176	1014	V	Rothschild	Y	793,117,300	740,659,000	16.761288863
	37192	1970	V	Weston	Y	1,928,048,300	1,645,513,200	37.238354052
	37281	1022	C	Schofield	Y	415,059,700	353,356,000	7.9965301
	37291	1023	C	Wausau	Y	217,086,333	217,086,333	4.912715211
D C Everest Area (Rothschild) Totals				12 Taxation Districts		4,859,215,628	4,418,866,628	100.000

**WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION
OCTOBER 15 CERTIFICATION OF 2025-26 GENERAL AID**

USING 2024-25 AUDITOR AC DATA, 2024-25 AUDITED MEMBERSHIP

2024 TIFOUT SCHOOL AID VALUE (CERT MAY 2025) & 2016 COMPUTER VALUE (CERT MAY 2017)

D C Everest Area 4970

GUARANTEES FOR OCTOBER 15 CERTIFICATION	K-12	UHS	K-8
PRIMARY (G1)	1,930,000	5,790,000	2,895,000
SECONDARY (G6)	2,176,722	6,530,166	3,265,083
TERTIARY (G11)	1,055,783	3,167,349	1,583,674

2025-26 OCTOBER 15 CERTIFICATION

PART A: 2024-25 AUDITED MEMBERSHIP		FTE
A1 3RD FRI SEPT 2024 MEMBERSHIP* (include Challenge Academy)		5,632.00
A2 2ND FRI JAN 2025 MEMBERSHIP* (include Challenge Academy)		5,643.00
A3 TOTAL (A1 + A2)		11,275.00
A4 AVERAGE (A3/2) (ROUNDED)		5,638.00
A5 SUMMER 2024 FTE EQUIVALENT* (ROUNDED)		143.00
A6A FOSTER GROUP + PARTTIME RESIDENT FTE EQUIVALENT (AVE SEPT+JAN)		1.68
A6B PARTTIME NON-RESIDENT FTE EQUIVALENT (AVE SEPT+JAN)		0.00
A6C STATEWIDE CHOICE & RACINE PUPILS STARTING IN FALL 2015 & AFTER		135.00
A6D STATEWIDE SPECIAL NEEDS SCHOLARSHIP PROGRAM PUPILS		15.00
A6E INDEPENDENT CHARTER SCHOOLS (ICS) NEW AUTHORIZERS STUDENTS		0.00
A7 AID MEMBERSHIP (A4+A5+A6A+A6B+A6C+A6D+A6E) (ROUNDED)		5,933

PART E: 2024-25 SHARED COST - CONTINUED		E4 =
E6 PRIMARY COST CEILING PER MEMBER		80,660,730.27
E7 PRIMARY CEILING (A7 * E6)		1,000
E8 PRIMARY SHARED COST (LESSER OF E4 OR E7)		5,933,000.00
E9 SECONDARY COST CEILING PER MEMBER		12,678
E10 SECONDARY CEILING (A7 * E9)		75,218,574.00
E11 SECONDARY SHARED COST ((LESSER OF E4 OR E10) - E8)		69,285,574.00
E12 TERTIARY SHARED COST (GREATER OF (E4 - E8 - E11) OR 0)		5,442,156.27
SHARED COST PER MEMBER =	\$13,595	

PART B: 2024-25 GENERAL FUND DEDUCTIBLE RECEIPTS (AUDITOR AC REPORT)			
B1 TOTAL REVENUE & TRNSF IN	10R 000000 000	+	81,878,710.13
B2 PROP TAX + EXEMPT AIDS FROM DOR	10R 210 + 691	-	13,636,470.27
B3 GENERAL STATE AID	10R 000000 620	-	54,471,636.00
B4 IMPACT AID DIST: NON-DED IMPACT AID (DPI AMOUNT)		-	0.00
B5 REORG SETTLEMENT	10R 000000 850	-	0.00
B6 LONG TERM OP BORR, NOTE	10R 000000 873	-	0.00
B7 LONG TERM OP BORR, STF	10R 000000 874	-	0.00
B8 PROPERTY TAX/EQUAL AID REFUND	10R 000000 972	-	0.00
B9 DEDUCTIBLE RECEIPTS (TO LINE C6)		=	13,770,603.86

PART F: EQUALIZED PROPERTY VALUE		F1
F1 2024 TIFOUT VALUE (CERT MAY 25) + EXEMPT COMPUTER VALUE (CERT MAY 17)		3,866,615,468
VALUE PER MEMBER =	651,713	

PART C: 2024-25 NET COST OF GENERAL FUND (AUDITOR AC REPORT)			
C1 TOTAL GF EXPENDITURES	10E 000000 000	+	81,878,710.13
C2 DEBT SRVC TRANSFER	10E 411000 838+839	-	0.00
C3 REORG SETTLEMENT	10E 491000 950	-	0.00
C4 REFUND PRIOR YEAR REV	10E 492000 972	-	2,439.97
C5 GROSS COST GEN FUND (C1 - C2 - C3 - C4)		+	81,876,270.16
C6 DEDUCTIBLE RECEIPTS (FROM LINE B9)		-	13,770,603.86
C7 OPERATIONAL DEBT, INTEREST	38E+39E 283000 680	+	0.00
C8 NET COST GENERAL FUND (NOT LESS THAN 0)		=	68,105,666.30

PART G: 2025-26 EQUAL AID BY TIER - OCTOBER 15 CERTIFICATION		
G1 PRIMARY GUARANTEED VALUE PER MEMBER		1,930,000
G2 PRIMARY GUARANTEED VALUATION (A7 * G1)		11,450,690,000
G3 PRIMARY REQUIRED RATE (E8 / G2)		0.00051813
G4 PRIMARY NET GUARANTEED VALUE (G2 - F1)		7,584,074,532
G5 PRIMARY EQUALIZATION AID (G3 * G4) (NOT LESS THAN 0)		3,929,536.54
G6 SECONDARY GUARANTEED VALUE PER MEMB		2,176,722
G7 SECONDARY GUARANTEED VALUATION (A7 * G6)		12,914,491,626
G8 SECONDARY REQUIRED RATE (E11 / G7)		0.00536495
G9 SECONDARY NET GUARANTEED VALUE (G7 - F1)		9,047,876,158
G10 SECONDARY EQUALIZATION AID (G8 * G9)		48,541,403.19
G11 TERTIARY GUARANTEED VALUE PER MEMB		1,055,783
G12 TERTIARY GUARANTEED VALUATION (A7 * G11)		6,263,960,539
G13 TERTIARY REQUIRED RATE (E12 / G12)		0.00086880
G14 TERTIARY NET GUARANTEED VALUE (G12 - F1)		2,397,345,071
G15 TERTIARY EQUALIZATION AID (G13 * G14)		2,082,813.40

PART D: 2024-25 NET COST OF DEBT SERVICE FUNDS (AUDITOR AC REPORT)			
D1 TOTAL REVENUE & TRNSF IN	38R + 39R 000	+	12,659,625.72
D2 TRNSF FROM GEN FUND	10E 411000 838 + 839	-	0.00
D3 PROPERTY TAXES	38R + 39R 210	-	12,512,644.00
D4 PAYMENT IN LIEU OF TAX	38R + 39R 220	-	0.00
D5 NON-REV RECEIPTS	38R + 39R 800	-	0.00
D6 DEDUCTIBLE RECEIPTS (D1-D2-D3-D4-D5)		-	146,981.72
D7 TOTAL EXPENDITURES	38E + 39E 000	+	12,702,045.69
D8 AIDABLE FUND 41 EXP (DPI AMOUNT)		+	0.00
D9 REFINANCING	38E + 39E 282000	-	0.00
D10 OPERATIONAL DEBT PAYMENT	38E + 39E 283000	-	0.00
D11 NET COST DEBT SERVICE FUNDS (CAN BE NEGATIVE)		=	12,555,063.97

PART H: 2025-26 EQUALIZATION AID - OCTOBER 15 CERTIFICATION		
H1 2025-26 EQUALIZATION AID - OCTOBER 15 CERT (G5+G10+G15) NOT< 0		54,553,753.13
H2 PARENTAL CHOICE DEDUCT, EQUALIZATION AID (MPS only)		0.00
H2A PAYMENT TO MILWAUKEE SCHOOL DISTRICT FROM CITY OF MILWAUKEE		0.00
H4A 2024-25 OCT-TO-FINAL ADJUSTMENT, EQUALIZATION AID		-41,522.00
H4B 2024-25 OCT-TO-FINAL ADJ, CHOICE/CHARTER DEDUCTION (previously Line I4)		0.00
H5 PRIOR YEAR (2024-25) DATA ERROR ADJ/OR FEE PENALTY		0.00
H6 2025-26 EQUALIZATION AID - OCTOBER 15 CERT (ROUND) (H1+H2+H2A+H4A+H4B+H5)		54,512,231.00

PART E: 2024-25 SHARED COST (AUDITOR AC REPORT)			
E1 NET COSTS: GEN + DEBT SERV FUNDS (C8 + D11)		+	80,660,730.27
E2 TRANSP OF INDIGENT PUPILS, REG 3K PGMS, AND/OR OTHER		-	0.00
E3 IMPACT AID DIST: IMPACT AID NON-DEDUCTIBLE REMOVED		-	0.00
E4 TOTAL SHARED COST FOR EQUALIZATION AID		=	80,660,730.27

*** PART I: 2025-26 SPECIAL ADJUSTMENT, INTER, AND INTRA AID SUMMARY - OCTOBER 15 CERT***		
I1 2025-26 SPECIAL ADJUSTMENT AID and/or CHAPTER 220 - OCTOBER 15 CERT		0.00
I2C 2024-25 OCT-TO-FINAL ADJUSTMENT, SPEC ADJ AID and/or CHAPTER 220 AID		0.00
I3 2025-26 SPEC ADJ AID and/or CHAP 220 - OCTOBER 15 CERT (ROUND) (I1+I2C)		0.00

*I5 2025-26 OCTOBER 15 CERTIFICATION OF GENERAL AID (H6+I3)	54,512,231
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THE BREAKDOWN OF THE AID AMOUNT FOUND IN LINE I1 CAN BE FOUND IN THE "BREAKDOWN OF LINE 1" TAB IN THIS EXCEL WORKBOOK.
COLOR-CODING WILL ASSIST DISTRICTS IN IDENTIFYING WHICH AMOUNTS ON PAGE 2 WERE SUMMED TO ARRIVE AT THE NUMBERS APPEARING ON THIS PAGE.

**DEPARTMENT OF PUBLIC INSTRUCTION
2025-26 REVENUE LIMIT WORKSHEET**

DISTRICT:	D C Everest Area	▼	4970	▼
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DATA AS OF 10/16/25 9:45 AM

Line 1 Amount May Not Exceed (Line 11 - (Line 7B+Line 10)) of Final 24-25 Revenue Limit

2024-25 General Aid Certification (24-25 Line 12A, src 621)	+	54,471,636
2024-25 Hi Pov Aid (24-25 Line 12B, Src 628)	+	0
2024-25 Computer Aid Received (24-25 Line 12C, Src 691)	+	129,009
2024-25 Aid for Exempt Personal Property (24-25 Line 12D, Src 691)	+	179,596
2024-25 Fnd 10 Levy Cert (24-25 Line 14A, Levy 10 Src 211)	+	12,967,946
2024-25 Fnd 38 Levy Cert (24-25 Line 14B, Levy 38 Src 211)	+	2,035,750
2024-25 Fnd 41 Levy Cert (24-25 Line 14C, Levy 41 Src 211)	+	0
2024-25 Aid Penalty for Over Levy (24-25 FINAL Rev Lim, June 2025)	-	0
2024-25 Total Levy for All Levied Non-Recurring Exemptions*	-	4,154,160
NET 2025-26 Base Revenue Built from 2024-25 Data (Line 1)	=	65,629,777

*For the Non-Recurring Exemptions Levy Amount, enter actual amount for which district levied; (7B Hold Harmless, Non-Recurring Referenda, Declining Enrollment, Energy Efficiency Exemption, Refunded/Rescinded Taxes, Prior Year Open Enrollment Pupils, Reduction for Ineligible Fund 80 Expend, Other Adjustments, Private School Voucher Aid Deduction, Private School Special Needs Voucher Aid Deduction)

September & Summer FTE Membership Averages

Count Ch. 220 Inter-District Resident Transfer Pupils @ 75%.

Line 2: Base Avg:((22+.4ss)+(23+.4ss)+(24+.4ss)) / 3 = **5,751**

	2022	2023	2024
Summer FTE:	146	154	143
% (40,40,40)	58	62	57
Sept FTE:	5,752	5,693	5,632
New ICS - Independent	0.0	0.0	0.0
Charter Schools FTE			
Total FTE	5,810	5,755	5,689

Line 6: Curr Avg:((23+.4ss)+(24+.4ss)+(25+.4ss)) / 3 = **5,682**

	2023	2024	2025
Summer FTE:	154	143	152
% (40,40,40)	62	57	61
Sept FTE:	5,693	5,632	5,540
New ICS - Independent	0.0	0.0	0.0
Charter Schools FTE			
Total FTE	5,755	5,689	5,601

The Line 6 "Current Average" shown above is used for Revenue Limits. The average used for Per Pupil Aid does not include "New ICS - Independent Charter Schools FTE." The PPA average appears below after data is entered for 2025:

5,682

Line 10B: Declining Enrollment Exemption = **809,845**

Average FTE Loss (Line 2 - Line 6, if > 0)			69
	X 1.00	=	69
X (Line 5, Maximum 2025-26 Revenue per Memb) =			11,736.89
Non-Recurring Exemption Amount:			809,845

Fall 2025 Property Values

2025 TIF-Out Tax Apportionment Equalized Valuation **4,418,866,628**

CELL COLOR KEY: Auto-Calc DPI Data District-Entered

Worksheet is available at: <http://dpi.wi.gov/sfs/limits/worksheets/revenue>

**DEPARTMENT OF PUBLIC INSTRUCTION
2025-26 REVENUE LIMIT WORKSHEET**

2025-26 Revenue Limit Worksheet		
1. 2025-26 Base Revenue (Funds 10, 38, 41)	(from left)	65,629,777
2. Base Sept Membership Avg (2022+.4ss, 2023+.4ss, 2024+.4ss)/3	(from left)	5,751
3. 2025-26 Base Revenue Per Member (Ln 1 / Ln2)	(with cents)	11,411.89
4. 2025-26 Per Member Change (A+B)		325.00
2025-26 Low Revenue Ceiling per s.121.905(1):		
A. Allowed Per Member Change for 2025-26	11,000.00	
B. Low Rev Incr ((Low Rev Ceiling-(3+4A))-4C) NOT<0	325.00	
C. Value of the CCDEB (2025-26 DPI Computed-CCDEB Dists only)	0.00	
C. Value of the CCDEB (2025-26 DPI Computed-CCDEB Dists only)	0.00	
5. 2025-26 Maximum Revenue Per Member (Ln 3 + Ln 4)		11,736.89
6. Current Membership Avg (2023+.4ss, 2024+.4ss, 2025+.4ss)/3	(from left)	5,682
7. 2025-26 Rev Limit, No Exemptions (Ln7A + Ln 7B)	(rounded)	66,689,009
A. Max Rev/Memb x Cur Memb Avg (Ln 5 x Ln 6)	66,689,009	
B. Hold Harmless Non-Recurring Exemption	0	
8. Total 2025-26 Recurring Exemptions (A+B+C+D+E)	(rounded)	226,338
A. Prior Year Carryover	0	
B. Transfer of Service	226,338	
C. Transfer of Territory/Other Reorg (if negative, include sign)	0	
D. Federal Impact Aid Loss (2023-24 to 2024-25)	0	
E. Recurring Referenda to Exceed (If 2025-26 is first year)	0	
9. 2025-26 Limit with Recurring Exemptions (Ln 7 + Ln 8)		66,915,347
10. Total 2025-26 Non-Recurring Exemptions (A+B+C+D+E+F+G+H+I)		4,711,751
A. Non-Recurring Referenda to Exceed 2025-26 Limit	0	
B. Declining Enrollment Exemption for 2025-26 (from left)	809,845	
C. Energy Efficiency Net Exemption for 2025-26 (see pg 4 for details)	1,886,735	
D. Adjustment for Refunded or Rescinded Taxes, 2025-26	1,144	
E. Prior Year Open Enrollment (uncounted pupil[s])	53,652	
F. Reduction for Ineligible Fund 80 Expenditures (enter as negative)	0	
G. Other Adjustments (Fund 39 Bal Transfer, enter as negative)	0	
H. WPCP and RPCP Private School Voucher Aid Deduction	1,697,886	
I. SNSP Private School Voucher Aid Deduction	262,489	
11. 2025-26 Revenue Limit With All Exemptions (Ln 9 + Ln 10)		71,627,098
12. Total Aid to be Used in Computation (12A + 12B + 12C + 12D)		55,128,190
A. 2025-26 OCTOBER 15 CERTIFICATION OF GENERAL AID	54,512,231	
B. State Aid to High Poverty Districts (\$0 per 2023 Act 19)	0	
C. State Aid for Exempt Computers (Source 691)	129,009	
D. State Aid for Exempt Personal Property (Source 691)	486,950	
DISTRICTS MUST USE THE OCT 15 AID CERT WHEN SETTING THE DISTRICT LEVY.		
13. Allowable Limited Revenue: (Line 11 - Line 12) (10, 38, 41 Levies)		16,498,908
14. Total Limited Revenue To Be Used (A+B+C)	Not >line 13	16,498,908
Entries Required Below: Enter amnts needed by purpose and fund:		
A. Gen Operations: Fnd 10 Src 211	14,475,033	(Proposed Fund 10)
B. Non-Referendum Debt (inside limit) Fund 38 Src 211	2,023,875	(to Budget Rpt)
C. Capital Exp, Annual Meeting Approved: Fund 41 Src 211	0	(to Budget Rpt)
15. Total Revenue from Other Levies (A+B+C+D)		9,436,636
A. Referendum Approved Debt (Fund 39 Debt-Src 211)	8,985,340	
B. Community Services (Fund 80 Src 211)	450,000	(to Budget Rpt)
C. Prior Year Levy Chargeback for Uncollectible Taxes (Src 212)	1,296	(to Budget Rpt)
D. Other Levy Revenue - Milwaukee & Kenosha Only	0	(to Budget Rpt)
16. Total Fall 2025 REPORTED All Fund Tax Levy (14A + 14B + 14C + 15)		25,935,544
Line 16 is the total levy to be apportioned in the PI-401.	Levy Rate =	0.00586928

**Districts are responsible for the integrity of their revenue limit data & computation.
Data appearing here reflects information submitted to DPI and is unaudited.**

**DEPARTMENT OF PUBLIC INSTRUCTION
2025-26 REVENUE LIMIT WORKSHEET**

Revenue Limit Summary		
Category		Amount
Allowable Limited Revenue		16,498,908.00
	Fund 10, PI-401	14,475,033.00
	Fund 38, PI-401	2,023,875.00
	Fund 41, PI-401	0.00
Line 14 Total (Revenue Limit Levies)		16,498,908.00
Over Levy		0.00
Under Levy		0.00
Carryover to FY26, if applicable		0.00
26-27 Base-Building Information		Amount
Total non-recurring exemptions (10 + 7B)		4,711,751.40
Levied total non-recurring exemptions*		4,711,751.40

*to be removed from next year's base

2025-26 Per-Pupil Categorical Aid
In 2025-26, the Per-Pupil aid amount is \$742 multiplied by the Current 3-Year Average which does NOT include Special Needs Voucher students, new charter students, or 2x charter students.
Per-Pupil revenue is coded to Source 695 (note new source code). The Per-Pupil Aid computation uses information from the district's Revenue Limit Computation, but is paid OUTSIDE of the Revenue Limit. See http://dpi.wi.gov/sfs/aid/categorical/per-pupil-aid for more information.

**DEPARTMENT OF PUBLIC INSTRUCTION
2025-26 REVENUE LIMIT WORKSHEET**

D C Everest Area ▼

2025-26 ENERGY EFFICIENCY EXEMPTION NET TOTAL - LINE 10C.	
(Carry bright yellow box amount to Line 10C. on page 1. See detail computation boxes below.)	
ENTER ALL NUMBERS AS POSITIVE EXCEPT WHERE INDICATED. FORMULAS WILL AUTO-CALC.	
1.) 2023-24 Adjustment for Unspent Energy Exemption (see box below)	0
2.) 2024-25 Adjustment for Unspent Energy Exemption (see box below)	0
3.) 2025-26 EE Expenses for Non-Debt (1-Year Project) per Board Resolution	0
4.) 2025-26 EE Expenses for Debt per Board Resolution	2,023,875
5.) Measured Utility Savings Applied in 2025-26 (entered as a negative)	-137,140
6. Total 2025-26 Energy Efficiency Exemption (carry to Line 10 C. on page 2)	\$1,886,735

(Amount can be < 0.)

The 2025-26 Net EE exemption will include adjustments for unspent Fall 2023 Levy (DEBT) and Fall 2024 Levy (NON-DEBT) BOE resolutions. Actual expenditures will be reported to DPI by your auditor in September 2025 via the Auditor AC (formerly PI-1506-AC). Until then, districts are to enter their estimates of expenditures made related to the respective EE BOE resolutions.

If, after you enter your anticipated expenditures, negative numbers appear in Line 1 (cells X40 and X49) in either or both the 2022-23 or 2023-24 tables below, this indicates the estimated expenditures entered are less than the amount of the exemption that year. Call a finance consultant if you have questions.

2023-24 Energy Efficiency Reconciliation - Debt	
1.) 2023-24 Adjustment for Unspent Energy Exemption (-A+B+C, can be < 0)	0
A. 2023-24 EE Debt Amount Levied (per 23-24 Auditor AC, entered as a negative)	-1,922,007
B. Jan-Jun 2024 Debt Service Payment (per 23-24 Auditor AC)	1,669,550
C. Jul-Dec 2024 Debt Service Payment (per 24-25 Auditor AC, Aug 2025)	379,250

(If Line 1 in this box is < 0, see 2023-24 Adjustment in "2024-25 Net Energy Efficiency Exemption" box above.)

2024-25 Energy Efficiency Reconciliation - Non-Debt	
1.) 2024-25 Adjustment for Unspent Energy Exemption (-A+B, can be < 0)	0
A. 2024-25 EE Non-Debt Amount Levied (per 24-25 Auditor AC, entered as a negative)	0
B. 2024-25 Actual EE Expenses (per 24-25 Auditor AC, Aug 2025)	0

(If Line 1 in this box is < 0, see 2024-25 Adjustment in "2025-26 Net Energy Efficiency Exemption" box above.)

2025-2026

Recommended Format for Budget Adoption

Instructions: This recommended format contains the minimum detail that a school board should include in an adopted budget. Any subsequent changes made by the school board to the adopted budget should be processed as required by s.65.90 (5).

BUDGET ADOPTION 2025-2026 *			
GENERAL FUND (FUND 10)	Audited 2023-2024	Unaudited 2024-2025	Budget 2025-2026
Beginning Fund Balance (Account 930 000)	20,428,258.26	20,431,260.85	20,431,260.85
Ending Fund Balance, Nonspendable (Acct. 935 000)	0	0	0
Ending Fund Balance, Restricted (Acct. 936 000)	33,767.38	48,291.18	48,291.18
Ending Fund Balance, Committed (Acct. 937 000)	0	0	0
Ending Fund Balance, Assigned (Acct. 938 000)	0	0	0
Ending Fund Balance, Unassigned (Acct. 939 000)	20,397,493.47	20,382,969.67	20,382,969.67
TOTAL ENDING FUND BALANCE (ACCT. 930 000)	20,431,260.85	20,431,260.85	20,431,260.85
REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	0	0	0
<i>Local Sources</i>			
210 Taxes	13,901,496.85	13,020,511.26	14,503,633.00
240 Payments for Services	0	0	0
260 Non-Capital Sales	118,921.96	110,565.43	84,370.00
270 School Activity Income	53,514.75	74,435.50	52,500.00
280 Interest on Investments	814,849.20	778,883.14	500,245.00
290 Other Revenue, Local Sources	244,109.94	321,379.85	285,288.00
Subtotal Local Sources	15,132,892.70	14,305,775.18	15,426,036.00
<i>Other School Districts Within Wisconsin</i>			
310 Transit of Aids	0	0	0
340 Payments for Services	3,746,136.03	3,776,475.14	4,269,218.00
380 Medical Service Reimbursements	0	0	0
390 Other Inter-district, Within Wisconsin	18,325.00	0	10,000.00

Subtotal Other School Districts within Wisconsin	3,764,461.03	3,776,475.14	4,279,218.00
<i>Other School Districts Outside Wisconsin</i>			
440 Payments for Services	0	0	0
490 Other Inter-district, Outside Wisconsin	0	0	0
Subtotal Other School Districts Outside Wisconsin	0	0	0
<i>Intermediate Sources</i>			
510 Transit of Aids	6,209.29	2,900.00	0
530 Payments for Services from CCDEB	0	0	0
540 Payments for Services from CESA	0	0	0
580 Medical Services Reimbursement	0	0	0
590 Other Intermediate Sources	0	0	0
Subtotal Intermediate Sources	6,209.29	2,900.00	0
<i>State Sources</i>			
610 State Aid -- Categorical	874,300.72	869,375.85	743,454.00
620 State Aid -- General	51,609,007.00	54,471,636.00	54,512,231.00
630 DPI Special Project Grants	336,693.82	319,130.26	424,822.00
640 Payments for Services	0	0	0
650 Student Achievement Guarantee in Education (SAGE Grant)	0	0	0
660 Other State Revenue Through Local Units	25,733.31	26,197.73	26,000.00
690 Other Revenue	4,604,778.07	4,883,502.43	4,832,003.00
Subtotal State Sources	57,450,512.92	60,569,842.27	60,538,510.00
<i>Federal Sources</i>			
710 Federal Aid - Categorical	46,000.48	34,892.73	59,434.00
720 Impact Aid	0	0	0
730 DPI Special Project Grants	364,742.66	536,263.96	979,604.00
750 IASA Grants	516,566.33	704,497.16	627,130.00
760 JTPA	0	0	0
770 Other Federal Revenue Through Local Units	0	0	0
780 Other Federal Revenue Through State	430,432.69	420,348.75	305,000.00
790 Other Federal Revenue - Direct	399,049.55	0	0
Subtotal Federal Sources	1,756,791.71	1,696,002.60	1,971,168.00
<i>Other Financing Sources</i>			
850 Reorganization Settlement	0	0	0

860 Compensation, Fixed Assets	1,820.00	1,355,851.50	0
870 Long-Term Obligations	4,453,700.26	0	0
Subtotal Other Financing Sources	4,455,520.26	1,355,851.50	0
<i>Other Revenues</i>			
<i>960 Adjustments</i>	0	371.21	0
970 Refund of Disbursement	89,926.62	94,888.21	36,200.00
980 Medical Service Reimbursement	0	0	0
990 Miscellaneous	70,277.20	76,604.02	41,900.00
Subtotal Other Revenues	160,203.82	171,863.44	78,100.00
TOTAL REVENUES & OTHER FINANCING SOURCES	82,726,591.73	81,878,710.13	82,293,032.00
EXPENDITURES & OTHER FINANCING USES			
<i>Instruction</i>			
<i>110 000 Undifferentiated Curriculum</i>	14,667,177.53	14,774,409.93	14,939,406.00
120 000 Regular Curriculum	20,005,162.68	15,777,419.18	16,202,430.00
130 000 Vocational Curriculum	2,120,153.49	2,200,939.31	2,211,859.00
140 000 Physical Curriculum	1,919,006.51	1,964,695.14	1,982,403.00
160 000 Co-Curricular Activities	1,173,156.34	1,129,384.01	1,287,576.00
170 000 Other Special Needs	1,142,695.52	1,123,135.87	1,213,126.00
Subtotal Instruction	41,027,352.07	36,969,983.44	37,836,800.00
<i>Support Sources</i>			
<i>210 000 Pupil Services</i>	3,483,715.70	3,614,196.88	3,984,291.00
220 000 Instructional Staff Services	3,779,153.42	4,048,405.67	4,036,617.00
230 000 General Administration	702,069.01	683,221.04	755,686.00
240 000 School Building Administration	3,491,556.69	3,505,298.90	3,498,650.00
250 000 Business Administration	11,212,698.88	11,850,056.87	11,555,368.00
260 000 Central Services	907,711.90	908,065.98	1,450,490.00
270 000 Insurance & Judgments	617,613.51	668,059.49	767,752.00
280 000 Debt Services	1,207,235.87	2,357,734.28	1,214,528.86
290 000 Other Support Services	2,327,004.47	1,962,651.33	2,154,809.00
Subtotal Support Sources	27,728,759.45	29,597,690.44	29,418,191.86
<i>Non-Program Transactions</i>			
<i>410 000 Inter-fund Transfers</i>	9,407,295.96	10,109,392.04	8,240,622.00
430 000 Instructional Service Payments	4,535,166.49	4,927,527.19	6,081,888.00

490 000 Other Non-Program Transactions	25,015.17	274,117.02	715,530.14
Subtotal Non-Program Transactions	13,967,477.62	15,311,036.25	15,038,040.14
TOTAL EXPENDITURES & OTHER FINANCING USES	82,723,589.14	81,878,710.13	82,293,032.00
SPECIAL PROJECT FUNDS (FUNDS 21, 23, 29)	Audited 2023-2024	Unaudited 2024-2025	Budget 2025-2026
900 000 Beginning Fund Balance	934,634.79	916,581.90	598,016.33
900 000 Ending Fund Balance	916,581.90	598,016.33	469,151.33
REVENUES & OTHER FINANCING SOURCES	1,328,290.85	1,382,206.57	66,500.00
100 000 Instruction	1,345,958.72	1,221,532.53	124,052.00
200 000 Support Services	385.02	477,026.05	68,313.00
400 000 Non-Program Transactions	0	2,213.56	3,000.00
TOTAL EXPENDITURES & OTHER FINANCING USES	1,346,343.74	1,700,772.14	195,365.00
SPECIAL EDUCATION FUND (FUND 27)	Audited 2023-2024	Unaudited 2024-2025	Budget 2025-2026
900 000 Beginning Fund Balance	0	0	0
900 000 Ending Fund Balance	0	0	0
REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	7,279,823.33	7,779,167.58	8,240,622.00
<i>Local Sources</i>			
<i>240 Payments for Services</i>	0	0	0
260 Non-Capital Sales	0	0	0
270 School Activity Income	0	0	0
290 Other Revenue, Local Sources	0	0	0
Subtotal Local Sources	0	0	0
<i>Other School Districts Within Wisconsin</i>			
<i>310 Transit of Aids</i>	0	1,819.00	0
340 Payments for Services	0	50,417.00	24,607.00
380 Medical Service Reimbursements	0	0	0
390 Other Inter-district, Within Wisconsin	0	0	0

Subtotal Other School Districts within Wisconsin	0	52,236.00	24,607.00
<i>Other School Districts Outside Wisconsin</i>			
440 Payments for Services	0	0	0
490 Other Inter-district, Outside Wisconsin	0	0	0
Subtotal Other School Districts Outside Wisconsin	0	0	0
<i>Intermediate Sources</i>			
510 Transit of Aids	0	28,865.48	0
530 Payments for Services from CCDEB	46,653.57	48,846.01	50,365.00
540 Payments for Services from CESA	0	250	15,000.00
580 Medical Services Reimbursement	0	0	0
590 Other Intermediate Sources	0	0	0
Subtotal Intermediate Sources	46,653.57	77,961.49	65,365.00
<i>State Sources</i>			
610 State Aid -- Categorical	3,311,984.00	3,408,529.00	4,555,852.00
620 State Aid -- General	128,235.00	149,599.00	280,000.00
630 DPI Special Project Grants	0	0	0
640 Payments for Services	0	0	0
650 Achievement Gap Reduction (AGR grant)	0	0	0
690 Other Revenue	25,162.26	37,904.68	34,000.00
Subtotal State Sources	3,465,381.26	3,596,032.68	4,869,852.00
<i>Federal Sources</i>			
710 Federal Aid - Categorical	0	0	0
730 DPI Special Project Grants	1,487,824.77	1,180,113.59	1,511,514.00
750 IASA Grants	0	0	0
760 JTPA	0	0	0
770 Other Federal Revenue Through Local Units	0	0	0
780 Other Federal Revenue Through State	562,658.77	572,334.11	450,000.00
790 Other Federal Revenue - Direct	0	0	0
Subtotal Federal Sources	2,050,483.54	1,752,447.70	1,961,514.00
<i>Other Financing Sources</i>			
860 Compensation, Fixed Assets	0	0	0
870 Long-Term Obligations	0	0	0
Subtotal Other Financing Sources	0	0	0

Other Revenues			
960 Adjustments	0	0	0
970 Refund of Disbursement	0	2,304.54	0
990 Miscellaneous	0	1,500.00	0
Subtotal Other Revenues	0	3,804.54	0
TOTAL REVENUES & OTHER FINANCING SOURCES	12,842,341.70	13,261,649.99	15,161,960.00
EXPENDITURES & OTHER FINANCING USES			
Instruction			
110 000 Undifferentiated Curriculum	0	0	0
120 000 Regular Curriculum	0	0	0
130 000 Vocational Curriculum	0	0	0
140 000 Physical Curriculum	0	0	0
150 000 Special Education Curriculum	9,524,761.95	9,914,897.12	11,552,392.00
160 000 Co-Curricular Activities	0	0	0
170 000 Other Special Needs	0	0	0
Subtotal Instruction	9,524,761.95	9,914,897.12	11,552,392.00
Support Sources			
210 000 Pupil Services	1,834,330.91	1,806,123.85	1,985,711.00
220 000 Instructional Staff Services	499,533.34	511,404.55	571,803.00
230 000 General Administration	0	0	0
240 000 School Building Administration	0	0	0
250 000 Business Administration	667,818.00	670,421.66	755,606.00
260 000 Central Services	15,139.07	17,578.83	14,950.00
270 000 Insurance & Judgments	0	0	0
280 000 Debt Services	0	0	0
290 000 Other Support Services	0	0	0
Subtotal Support Sources	3,016,821.32	3,005,528.89	3,328,070.00
Non-Program Transactions			
410 000 Inter-fund Transfers	0	0	0
430 000 Instructional Service Payments	300,758.43	264,139.22	153,400.00
490 000 Other Non-Program Transactions	0	77,084.76	128,098.00
Subtotal Non-Program Transactions	300,758.43	341,223.98	281,498.00
TOTAL EXPENDITURES & OTHER FINANCING USES	12,842,341.70	13,261,649.99	15,161,960.00

DEBT SERVICE FUND (FUNDS 38, 39)	Audited 2023-2024	Unaudited 2024-2025	Budget 2025-2026
900 000 Beginning Fund Balance	1,985,083.21	2,020,491.42	1,978,071.45
900 000 ENDING FUND BALANCES	2,020,491.42	1,978,071.45	1,916,445.45
TOTAL REVENUES & OTHER FINANCING SOURCES	12,739,307.87	12,659,625.72	11,059,215.00
281 000 Long-Term Capital Debt	12,703,899.66	12,702,045.69	11,120,841.00
282 000 Refinancing	0	0	0
283 000 Operational Debt	0	0	0
285 000 Post Employment Benefit Debt	0	0	0
289 000 Other Long-Term General Obligation Debt	0	0	0
400 000 Non-Program Transactions	0	0	0
TOTAL EXPENDITURES & OTHER FINANCING USES	12,703,899.66	12,702,045.69	11,120,841.00
842 000 INDEBTEDNESS, END OF YEAR	0	0	0
CAPITAL PROJECTS FUND (FUNDS 41, 46, 48, 49)	Audited 2023-2024	Unaudited 2024-2025	Budget 2025-2026
900 000 Beginning Fund Balance	3,351,829.87	3,596,508.90	4,146,859.87
900 000 Ending Fund Balance	3,596,508.90	4,146,859.87	2,457,859.87
TOTAL REVENUES & OTHER FINANCING SOURCES	33,006,405.08	4,152,973.26	70,000.00
100 000 Instructional Services	0	0	0
200 000 Support Services	32,513,505.49	3,553,943.17	1,759,000.00
300 000 Community Services	248,220.56	48,679.12	0
400 000 Non-Program Transactions	0	0	0
TOTAL EXPENDITURES & OTHER FINANCING USES	32,761,726.05	3,602,622.29	1,759,000.00
FOOD SERVICE FUND (FUND 50)	Audited 2023-2024	Unaudited 2024-2025	Budget 2025-2026
900 000 Beginning Fund Balance	1,733,868.21	988,826.06	386,335.04
900 000 ENDING FUND BALANCE	988,826.06	386,335.04	230,564.04

TOTAL REVENUES & OTHER FINANCING SOURCES	3,817,528.39	3,625,090.48	3,829,611.00
200 000 Support Services	4,562,550.54	4,216,587.09	3,950,375.00
400 000 Non-Program Transactions	20	10,994.41	35,007.00
TOTAL EXPENDITURES & OTHER FINANCING USES	4,562,570.54	4,227,581.50	3,985,382.00

COMMUNITY SERVICE FUND (FUND 80)	Audited 2023-2024	Unaudited 2024-2025	Budget 2025-2026
900 000 Beginning Fund Balance	33,846.79	75,745.43	283,085.52
900 000 ENDING FUND BALANCE	75,745.43	283,085.52	283,085.52
TOTAL REVENUES & OTHER FINANCING SOURCES	1,990,960.94	2,838,589.73	5,867,527.00
200 000 Support Services	359,389.69	468,739.77	3,224,451.00
300 000 Community Services	1,589,672.61	2,159,736.58	2,636,390.00
400 000 Non-Program Transactions	0	2,773.29	6,686.00
TOTAL EXPENDITURES & OTHER FINANCING USES	1,949,062.30	2,631,249.64	5,867,527.00

PACKAGE & COOPERATIVE PROGRAM FUND (FUNDS 91, 93, 99)	Audited 2023-2024	Unaudited 2024-2025	Budget 2025-2026
900 000 Beginning Fund Balance	0	0	0
900 000 ENDING FUND BALANCE	0	0	0
TOTAL REVENUES & OTHER FINANCING SOURCES	0	0	0
100 000 Instruction	0	0	0
200 000 Support Services	0	0	0
400 000 Non-Program Transactions	0	0	0
TOTAL EXPENDITURES & OTHER FINANCING USES	0	0	0

* The 60 & 70 series funds are "fiduciary" funds. Presentation of these funds taken out of the adoption format to agree with GASB 34 requirements This change also brings the school district adoption format more into conformity with statute 65.90 requirements used for other Wisconsin governments which specify that information be presented for governmental and proprietary funds, but does not require it for fiduciary funds.

D.C. Everest Area School District 2025-26 Tax Levy

The D.C. Everest Area School district property taxes include levies for general operations, debt service and community services reflect fair market value rather than local assessed value. The equalized levy rate is the total property tax levy divided by the cu with tax incremental financing (TIF) values excluded. Levy rates are shown in "mills" or property tax dollars levied per \$1,000

Fund Number	Fund	2024-25		2025-2
		Levy	Mill Rate	Levy
Fund 10 (Src 211 & 212)	General Fund	\$ 12,972,900	\$ 3.37	\$ 14,476,329
Fund 38	Debt Service Fund	\$ 2,035,750	\$ 0.53	\$ 2,023,875
Fund 39	Referendum Debt Service	\$ 10,476,894	\$ 2.72	\$ 8,985,340
Fund 80	Community Service Fund	\$ 450,000	\$ 0.12	\$ 450,000
	Total	\$ 25,935,544	\$ 6.73	\$ 25,935,544

Municipality	2024-25			Equalized Property Values (TIF Out)
	Equalized Property Values (TIF Out)	Percent of District Property Value	Allocation of Tax Levy	
City Schofield	318,153,200	8.25%	2,140,627	353,356,000
City Wausau	203,336,060	5.28%	1,368,104	217,086,333
Town Easton	155,052,000	4.02%	1,043,235	161,428,900
Town Norrie	17,395,217	0.45%	117,040	19,143,126
Town Reid	25,704,183	0.67%	172,945	28,409,104
Town Ringle	282,724,400	7.33%	1,902,252	292,879,000
Town Wausau	82,066,220	2.13%	552,165	92,671,509
Town Weston	95,014,200	2.46%	639,283	107,964,500
Village Hatley	50,987,200	1.32%	343,057	53,233,900
Village Kronenwetter	630,401,062	16.35%	4,241,522	706,522,056
Village Rothschild	673,100,100	17.46%	4,528,813	740,659,000
Village Weston	1,320,766,200	34.26%	8,886,500	1,645,513,200
Total:	\$ 3,854,700,042	100.00%	25,935,544	\$ 4,418,866,628

2025-26 Levy	\$	25,935,544
2024-25 Levy	\$	25,935,544
DOLLAR CHANGE		\$ (0)
PERCENT CHANGE		0.00%
2025-26 Equalized Valuation	\$	4,418,866,628
2024-25 Equalized Valuation	\$	3,854,700,042
DOLLAR CHANGE		\$ 564,166,586
PERCENT CHANGE		14.64%
*2025-26 Mill Rate		5.87
*2024-25 Mill Rate		6.73
MILL RATE CHANGE		\$ (0.86)
PERCENT CHANGE		-12.77%

*Rates are rounded.

<https://dpi.wi.gov/sfs/finances/property-valuation>

<https://www.revenue.wi.gov/Pages/Report/fall-school-district-certification.aspx>

Updated October 1st

i. Property values are equalized to current year equalized property value of equalized property value.

6	
Mill Rate	
\$	3.28
\$	0.46
\$	2.03
\$	0.10
\$	5.87

2025-26	
Percent of District Property Value	Allocation of Tax Levy
8.00%	2,073,944
4.91%	1,274,139
3.65%	947,471
0.43%	112,356
0.64%	166,741
6.63%	1,718,987
2.10%	543,915
2.44%	633,673
1.20%	312,444
15.99%	4,146,772
16.76%	4,347,131
37.24%	9,657,970
100.00%	25,935,544



D.C. Everest Area School District

6100 Alderson Street
Weston, WI 54476
Phone 715-359-4221
www.dce.k12.wi.us

MISSION STATEMENT

D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

TO: Dr. Casey Nye, Superintendent
D.C. Everest School Board

FROM: Dr. Jeff Lindell, Assistant Superintendent of Learning
Dr. Kelley Strike, Assistant Superintendent of Operations

DATE: October 22, 2025

SUBJECT: Continuous Improvement

Our District goals continue to center our work as a district around being:

- A Great Place to Learn
- A Great Place to Work
- A Great Community

We know that aligned goals lead to aligned behaviors that lead to aligned processes. As a result, it is critical that our team works to ensure our goals are aligned from the administrative level through all layers of our organization so our collective effort is moving in the same direction. This year, you will see that our attached goal setting template shows two critical efforts in working toward this alignment:

1. Our Learning team has identified two high impact action steps: a revamp of the work associated with Professional Learning Communities and the professional development that is critical in helping those teams create successful learning environments that will move the needle for students.
2. The work of our Buildings & Grounds, Community Services, Finance, School Nutrition, Talent & Culture, and Technology teams is critical to creating opportunities for our students to reach their full potential.

The other two attached documents have a summary of the goals and actions steps of each of our individual teams. In one, you will find an overview of the work of each of our departments: Buildings & Grounds, Community Services, Finance, School Nutrition, Talent & Culture, and Technology on the Operations team, and Curriculum, Special Education, and Student Services on the Learning team. In the other document, you can see similar work from each of our individual buildings. To ensure the continuity we seek between department and building goals, the two documents are linked so leaders have easy access to both as needed. In addition, the color coding gives you a sense of how the work is aligned to each of the goal areas identified by the Board.

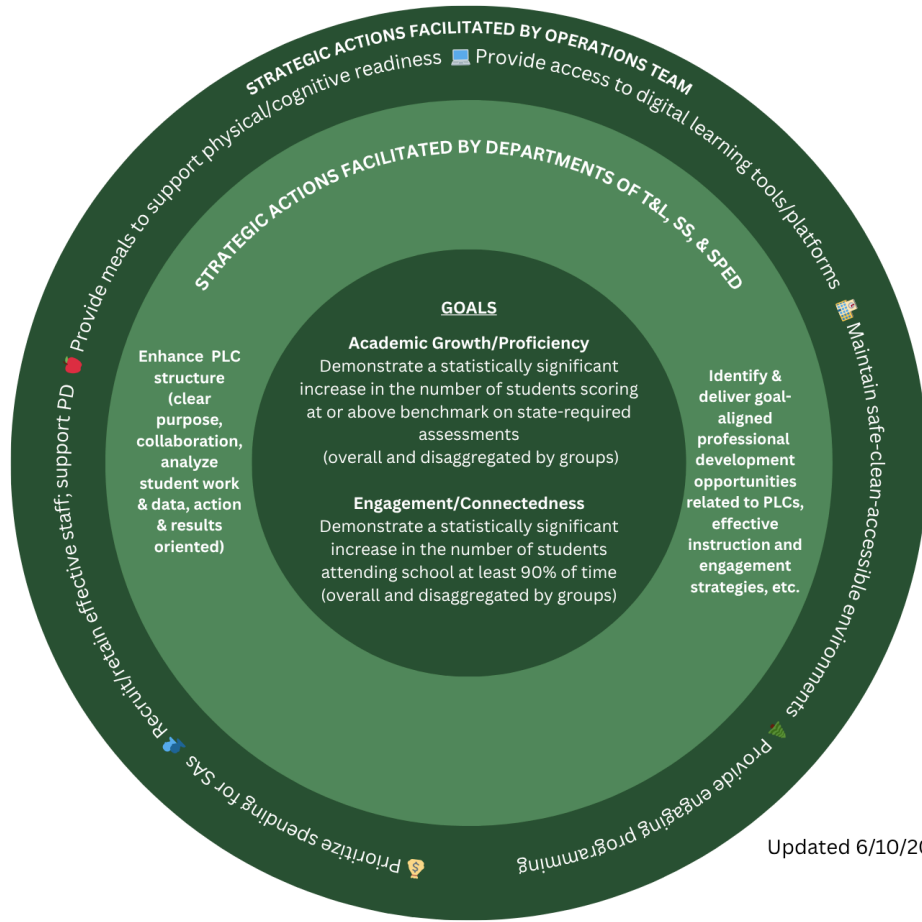
The D.C. Everest Area School District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, marital status, parental status, sexual orientation, sex, (including pregnancy, gender status, change of sex or gender identity), or physical, mental, emotional, or learning disability or any basis protected by state or federal laws. The following staff are designated to receive inquiries regarding the non-discrimination policies: Gina Lehman, Director of Student Services, gilehman@dce.k12.wi.us, or Sarah Trimner, Director of Talent and Culture, trimner@dce.k12.wi.us, both are located at 6100 Alderson Street, Weston, WI 54476 and (715) 359-4221.

D.C. Everest Area School District: XXX School

2025-2026 Annual School Scorecard

EQUITY, INNOVATION & MENTAL WELLBEING	Each of the D.C. Everest Area School District's goals is designed to promote equity, innovation and mental wellbeing. Our aim is to foster a culture that provides each individual with the tools and opportunities needed to succeed now and into the future, and which prioritizes the social, emotional, and mental wellbeing of our students and staff.
OUR MISSION	D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

- OPTIONS FOR PROGRESS MONITORING MEASURES (during the year):**
- Academic Growth & Proficiency**
- aimswebPlus
 - FastBridge
 - Common Assessment/ Rubrics
- Engagement & Connectedness**
- Attendance
 - Discipline Data
 - Surveys:
 - 7 Mindsets
 - Student Engagement
 - Connections



- LAGGING INDICATORS (end of the year):**
- Academic Growth & Proficiency** (choose one appropriate to level)
- 4K-2: aimswebPlus
 - 3-8: Forward
 - 9-10: PreACT
 - 11: ACT
- Engagement & Connectedness**
- Attendance

Updated 6/10/2025

Great Place to _____

District Goal:

School SMART Goal(s): Literacy

-

School Progress Monitoring Measures

-

Dates/ Results - Baseline

-
-
-

2-4 High Impact School Strategic Actions to grow:

- Enhance PLC structure (clear purpose, collaboration, analyze, student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLC's, effective instruction and engagement strategies, etc

Strategic Actions to Maintain

-

Strategic Actions to Explore

-

Great Place to _____

District Goal:

School SMART Goal(s): Math

-

School Progress Monitoring Measures

-

Dates/ Results

-
-
-

2-4 High Impact School Strategic Actions to grow:

- Enhance PLC structure (clear purpose, collaboration, analyze, student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLC's, effective instruction and engagement strategies, etc

Strategic Actions to Maintain

-

Strategic Actions to Explore

-

Great Place to _____

District Goal:

School SMART Goal(s): Wellness or Engagement

-

School Progress Monitoring Measures

-
-

Dates/Results

-

2-4 High Impact School Strategic Actions to grow:

- Enhance PLC structure (clear purpose, collaboration, analyze, student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLC's, effective instruction and engagement strategies, etc

Strategic Actions to Maintain	Strategic Actions to Explore
--------------------------------------	-------------------------------------

-

-

4K PARTNER SITES

Literacy:

Demonstrate a statistically significant increase in the percentage of students scoring at or above target on aimswebPlus

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to play and oral language development
- Refine phonics work for second semester
- Provide small group lessons around needs-based data

Literacy:

- Grow progress on “Uses language to express thoughts and needs - Tells about another time and place,” as measured on GOLD

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Continue to implement phonics & phonemic awareness lessons
- Utilize small groups to differentiate letter ID and sound acquisition
- Engage in literacy PD around play and dialogic conversations

Wellness & Engagement:

Demonstrate a statistically significant increase in attendance

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Send monthly newsletters to families
- Perform monthly attendance reviews
- Facilitate ESS meetings with classroom teachers every 6 weeks
- Review behavior and attendance data with Student Services team & leaders on a monthly basis
- Provide intentional family education about attendance and ties to school readiness

ODYSSEY

Literacy:

Demonstrate a statistically significant increase in the percentage of students at or above target in ELA (K-2 aimswebPlus; 3-5 Forward)

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Deliver vetted curriculum and resources with fidelity
- Align content to standards
- Refine Act 20 implementation
- Utilize internal coaches
- Explore effectiveness of core curriculum

Math:

Demonstrate a statistically significant increase in the percentage of students at or above target in math (K-2 aimswebPlus; 3-5 Forward)

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Refine data review processes
- Provide AVMR training
- Deliver vetted curriculum and resources with fidelity
- Utilize internal coaches
- Explore effectiveness of core curriculum

Engagement:

Maintain or increase percentage of students who attend school at least 90% of the time

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Implement SEL curriculum
- Review attendance and behavior data monthly
- Explore a targeted approach for improving attendance

EVERGREEN

Literacy:

Demonstrate a statistically significant increase in the percentage of students at or above proficiency target in ELA (K-2 aimswebPlus; 3-5 Forward)

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Deliver district-vetted resources with fidelity
- Regularly review learning data to ensure all students are getting what they need
- Provide structured literacy training for new staff
- Align curriculum to standards
- Engage in K-1 PLC work focused on phonics curriculum
- Increase engagement with state standards during PLC meetings (standards-at-a-glance ELA)
- Explore options for on/advanced learners

Math:

Collect baseline data for K-2 math (aimswebPlus); demonstrate a statistically significant increase in the percentage of students at or above proficiency target in 3-5 math (Forward)

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc.
- Provide AVMR training
- Deliver district-vetted resources with fidelity
- Increase intentionality of linking standards to learning resources
- Explore options for on/advanced learners

Attendance/Behavior:

Demonstrate an increase in the number of students attending school at least 90% of time

ACTIONS

- Schedule weekly attendance meetings to analyze student attendance data (social worker, SST, principal, counselor) and to plan for family partnerships
- Increase communication on importance of attendance and attendance policy (Bridge to Kindergarten, monthly newsletters, early social worker intervention)
- Engage in targeted school social worker partnerships with families of students chronically absent or on track to become chronically absent
- Implement welcome phone calls to families of high absentee students prior to the start of school
- Send an Evergreen SOARing Student postcard to all students by the end of the year
- Designate a "break space" in each learning space
- Facilitate, plan, organize, and deliver high-quality, engaging "You Matter Days"

HATLEY

Literacy:

Demonstrate a statistically significant increase in the percentage of students at or above grade level in reading (K-2 aimswebPlus; 3-5 Forward)

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Deliver district-vetted curriculum and resources with fidelity
- Engage in K-1 PLC work focused on phonics curriculum
- Align current curriculum to WI standards
- Provide literacy training to all new staff
- Facilitate structured ESS process and utilize WIN time to address specific student needs

Math:

Collect baseline data for K-2 math (aimswebPlus); demonstrate a statistically significant increase in the percentage of students at or above grade level in 3-5 math (Forward)

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc.
- Provide AVMR training

Engagement:

Increase percentage of students who attend school at least 90% of the time

ACTIONS

- Communicate clear attendance expectations to parents in parent newsletter and through teacher
- Review student attendance and communicate to parents through letters when thresholds are met

MOUNTAIN BAY

Literacy/Math:

Demonstrate a statistically significant increase in the percentage of students at or above target in ELA and math (K-2 aimswebPlus; 3-5 Forward)

ACTIONS

Literacy & Math:

- Enhance/recalibrate PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
 - Provide guaranteed/viable curriculum with attention to pacing for all and consistency for students receiving special education services
 - Analyze assessment results quarterly to allow for fluidity with groupings, reteaching, and enrichment
 - Present screener data in teams
 - Disaggregate data to form subgroups and make goals; create goals based on median rate of improvement
- Establish goal setting with students, including graphing/charting/tracking
- Shift associate schedules based on screener data
- Engage in peer learning with a behavior or resource focus (teachers learning from a colleague)
- Participate in ongoing professional development around explicit instruction as well as based on instructional observations, teacher need, and research-based best practices during Unit PLCs
- Explore research to identify what advances students
- Be consistent with seat work before school day begins

Literacy-Specific:

- Continue to implement curricular resources

Math-Specific:

- Continue to gain knowledge about and have discussion around grade-level standards and pacing of curriculum
- Teach the math sequence with fidelity (fluency activity, application problem, mini-lesson, problem set)
- Group students based on skills that need to be mastered during math fluency time

Attendance:

Increase percentage of students who attend school at least 90% of the time

ACTIONS

- Implement weekly meeting with pupil services team with attendance as top target on agenda (including addressing most truant students)
- Monitor the students that were chronically absent from 2024-25 with a goal to decrease percentage
- Provide lists of students chronically absent in 24-25 to classroom teachers for awareness
- Connect with families when students hit absence thresholds (pupil services action)
- Add quarterly attendance recognition to Mustang of the Month (perfect attendance - 0 days missed & excellent attendance - 1 day missed)
- Administer Insights and Connection Surveys to students to better connect with students
- Follow attendance letter process
- Provide mentors for students when possible
- Provide monetary incentives when possible
- Discuss importance of attendance at Bridge to Kindergarten
- Talk with students during circle time about importance of attendance

RIVERSIDE

Literacy:

Demonstrate a statistically significant increase in the percentage of students at or above target in ELA (K-2 aimswebPlus; 3-5 Forward)

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Deliver district-vetted curriculum and resources with fidelity
- Engage in K-1 PLC work focused on phonics curriculum
- Align current curriculum to WI standards; review heat map of standards as they are taught
- Provide Science of Reading training to all new staff
- Facilitate structured ESS process and utilize WIN time to address specific student needs

Math:

Demonstrate a statistically significant increase in the percentage of students at or above target in math (K-2 aimswebPlus; 3-5 Forward)

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Provide AVMR training to all teachers instructing math
- Facilitate structured ESS process and utilize WIN time to address specific intervention and enrichment needs

Attendance:

Demonstrate an increase in the number of students attending school at least 90% of time

ACTIONS

- Identify and monitor the students not attending school 90% or more in 24-25 and develop individualized action plan for 25-26
- Implement weekly pupil service meetings to review attendance data and identify plans of action
- Communicate clear attendance expectations to parents in newsletters and through teacher
- Review student attendance and communicate to parents through letters when thresholds are met
- Provide targeted support to families with history of attendance concerns

ROTHSCHILD

Literacy:

Demonstrate a statistically significant increase in the percentage of students at or above proficiency target in ELA (K-2 aimswebPlus; 3-5 Forward)

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Deliver district-vetted curriculum and resources with fidelity
- Implement intentional fluency/phonics WIN activities; increase associate training with WIN resources
- Engage in K-2 PLC work focused on phonics curriculum
- Implement - READiculous Days (1 per month)
- Review standards quarterly in PLCs
- Implement intentional buddy classroom literacy activities (1 per month)
- Increase library/IMC accessibility

Math:

Collect baseline data for K-2 math (aimswebPlus); demonstrate a statistically significant increase in the percentage of students at or above proficiency target in 3-5 math (Forward)

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc.
- Provide AVMR/Math Recovery training
- Deliver district-vetted curriculum and resources with fidelity
- Implement "10 Day" monthly math celebrations
- Develop new menu of maker-space math activities
- Increase associate training with math WIN resources
- Review standards quarterly in PLCs
- Engage in quarterly math intervention resource training in PLCs

Wellness/Engagement:

At least 90% of students will have 0-1 behavior referrals, 5% or less will have 2-5 behavior referrals, and 5% or less will have 6+ behavior referrals; increase percentage of students not considered chronically absent

ACTIONS

- Implement SEL curriculum in K-5
- Structure Student Support Team ESS meetings to be more timely and flexible to meet student needs
- Share monthly behavior data with grade level teams during PLC
- Schedule weekly attendance meetings analyzing student attendance data (social worker, SST, principal, health aide)
- Increase communication on importance of attendance and attendance policy (Bridge to Kindergarten, monthly newsletters, early social worker intervention)
- Implement school-wide/global positive monthly attendance recognition
- Implement student support groups focusing on attendance for most chronically absent students
- Continue weekly/monthly focus on ROCKS behavior matrix
- Engage in September email or phone communication with each family (homeroom teacher action)
- Fill out at least one ROCKS ticket for homeroom students each quarter (homeroom teacher action)
- Send Rothschild "Raptor Pride" postcards to all students each semester
- Designate a "break space" in each learning space
- Facilitate, plan, organize, and deliver high-quality, engaging "You Matter Days"
- Introduce responsive classroom approach
- Facilitate morning meetings that have consistent expectations

WESTON

Literacy:

Demonstrate a statistically significant increase in the percentage of students at or above grade level in ELA (K-2 aimswebPlus; 3-5 Forward)

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Deliver district-vetted curriculum and resources with fidelity
- Provide structured literacy training
- Use WIN time effectively to increase learning for all students

Math:

Collect baseline data for K-2 math (aimswebPlus); demonstrate a statistically significant increase in the percentage of students at or above grade level in 3-5 math (Forward)

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc.
- Implement AVMR-fluency activities
- Continue math curriculum work
- Use WIN time effectively to increase learning for all students

Wellness/Engagement:

Maintain or increase percentage of students who attend school at least 90% of the time; reduce absences by 20% for students who were chronically absent in 24-25

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLC's, effective instruction, and engagement strategies, etc
- Identify and provide additional support to students who were chronically absent during the 2024-25 school year
- Implement SEL curriculum
- Educate and support kindergarten families with the importance of attendance
- Explore how to use Insights Survey to support student learning

MIDDLE SCHOOL

Math and Literacy:

Demonstrate a statistically significant increase in the number of students scoring at or above benchmark on state required assessments for ELA and math

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Provide targeted intervention for students who have been qualified through the Multi-level of Support System and require Tier II/III interventions
- Continue to develop universal instruction with a focus on learning targets and lesson planning
- Explore Forward Exam heat map to identify standards that are assessed and their alignment to the essential standards

Wellness & Engagement:

100% of students will indicate that they strongly agree or agree to the following statements: I ask for help when I need it; If I have a big problem, I have an adult in the school I can go to for help

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Implement WEB Crew student leadership group
- Structure advisory time to focus on student to teacher connections, character education, and meeting the needs of students
- Implement SEL curriculum during the advisory period and Wellness Pathways class
- Utilize WIN, Advisory, and house time to build connections; facilitate various building wide activities to foster relationships
- Hold one-on-one meetings between counselor and student
- Hold monthly or bi-monthly informal student check-ins
- Provide restorative behavior interventions for Tier I behaviors
- Utilize restorative practices for Tier II/III types of behavior
- Explore practices to normalize asking for help for students
- Implement character building lessons during Advisory

Wellness & Connectedness:

Increase the percentage of students attending school at least 90% of the time

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Implement SEL curriculum
- Implement Advisory period
- Utilize positive behavior systems
- Focus on attendance with weekly review by houses
- Implement student support teams
- Implement Vibe Tribe and Web Leaders
- Enhance behavior procedures to explore a universal intervention behavior system including attendance tracking
- Review and provide professional development on effective PLCs
- Revisit and start conversations around Universal Design for Learning (UDL)

JUNIOR HIGH

ELA Growth/Proficiency:

Demonstrate a statistically significant increase in the number of students scoring at or above benchmark on state-required assessments in ELA

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Provide co-taught classes, academic support classes, and intervention classes; explore additional tutoring options
- Utilize ELT & Grade Guardian
- Implement SEL curriculum and Academic Career Planning
- Develop state assessment testing schedule
- Provide incentives/recognition for state assessments
- Work with PLCs to better stress importance of state assessments
- Provide attendance incentives
- Utilize TurnItIn.com

Math Growth/Proficiency:

Demonstrate a statistically significant increase in the number of students scoring at or above benchmark on state-required assessments in math

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Provide co-taught classes, academic support classes, and ELT tutoring
- Utilize ELT & Grade Guardian
- Implement SEL curriculum and Academic Career Planning
- Develop state assessment testing schedule
- Provide incentives/recognition for state assessments
- Work with PLCs to better stress importance of state assessments
- Provide attendance incentives
- Utilize cross-curricular vocabulary

Engagement/Connectedness:

Demonstrate an increase in the number of students attending school at least 90% of the time

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Utilize Mirror Image
- Engage in Attendance Corrections Committee (ACC) meetings
- Implement SEL curriculum
- Facilitate weekly student services/attendance team meetings & bi-weekly Tier II team meetings
- Engage in home visits
- Make positive referrals and provide positive rewards/incentives for attendance (individual incentives, perfect attendance recognition, grade level)
- Honor students of the month from other departments
- Explore Honor Roll

Community:

Continue to identify and implement strategies to foster the growth of community in and outside of the school

ACTIONS

- Implement 8th grade only orientation on day one
- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Send postcards and positive notes home with time provided during staff and/or PLC meetings, and continue to use positive contact log to track interventions (calls, emails, postcards, and pride tickets)
- Encourage staff to submit PBIS pride tickets electronically
- Hold ELT club/activity fair
- Encourage more parent volunteers

SENIOR HIGH

Academic Growth/Proficiency:

Demonstrate a statistically significant increase in the number of students scoring at or above benchmark on state-required assessments in ELA and math

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Increase grade-level meetings to bi-weekly in core departments to discuss progress related to ACT College and Career Readiness Standards (identifying, teaching, and tracking of standards in classroom)
- Engage in consistent practices among classrooms; utilize “teacher walk-through look-fors” feedback loop
- Implement engagement survey to provide ongoing feedback loops to teachers from students and to drive PLC work
- Seek out PD based on student feedback
- Strengthen PLC purpose and practice
 - Re-establish the “why” of PLCs (improving student learning through collaboration)
 - Create PLC non-negotiables
 - Facilitate PLC audit and self-assessment for goal setting
 - Use the 4 PLC questions as the foundation for all PLC meetings
 - Structure PLCs to focus on data-driven student support: remediation, enrichment, standards alignment
 - Elevate staff expertise through intentional development opportunities, including fostering ACT readiness through vertical alignment and providing PD options based on needs of individuals and PLCs
 - Increase student readiness for Pre-ACT/ACT
 - Develop intervention plans for students below benchmarks including math labs, ELT sessions, etc.
 - Align curriculum to readiness standards and use data to target gaps
 - Use assessments to gauge student readiness (Albert.io, ACT practice tests)
 - Create and implement ACT study sessions (Albert.io and study nights)
 - Communicate why and create buy in for Pre-ACT/ACT focus

Engagement/Connectedness:

Increase in the number of students attending school at least 90% of the time

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Keep accurate and prompt attendance records, including using identified process to track, respond, and intervene for all students
- Incentivize positive attendance through privileges and awards (weekly and quarterly), including celebrating individuals meeting expectations & individuals who show improvement
- Focus on increasing relationships between adults and students
- Follow through on school, district, and county truancy processes and consequences
- Increase communication with students and staff, including sharing appropriate data with student services, PLCs, and teachers
- Increase student voice through clubs, leadership opportunities, and feedback.

TEACHING & LEARNING

Literacy & Math:

Demonstrate a statistically significant percentage increase in the number of students scoring at or above benchmark on state-required assessments

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies
- Refine Act 20 implementation
- Align curriculum to standards
- Refine math intervention strategies
- Explore curriculum review cycles
- Review instructional coaching system
- Engage in professional development for best practices for English Learners (leaders and teachers)
- Increase academic rigor through at-risk pathways programming
- Investigate effective service delivery models for special education
- Ensure effective progress monitoring tools at all levels and subgroups

SPECIAL EDUCATION

Literacy & Math:

Demonstrate a statistically significant percentage increase in the number of students with disabilities scoring at or above benchmark on state-required assessments

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Provide high-quality professional development for literacy and math interventions
- Refine Continuum of Service Delivery Models- a focus on the Least Restrictive Environment (LRE) for students to ensure access and progress
- Investigate high-impact service delivery models
 - Co-serving model
 - Elementary resource
 - Departmentalization of academic services
 - Instructional resources/scope and sequence for ID math
- Increase participation in state assessments

Attendance:

Demonstrate an increase in the number of students attending school at least 90% of the time

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Attend county collaboration meetings
- Continue to implement de-escalation strategies & social skills instruction
- Refine Functional Behavior Assessment (FBA)/Behavior Intervention Plan (BIP) process
- Refine Continuum of Service Delivery Models- a focus on the Least Restrictive Environment (LRE) for students to ensure access and progress
- Review data on behaviors and attendance at SPED leadership monthly PLC
- SPED Leadership PLC will:
 - Send SPED representative to the building Attendance Corrections Committee
 - Discuss most needed SPED families/students district wide, 1x per month (based on data)
 - Bring resources/community providers to SPED Leadership PLC meetings
 - Attend district behavior PLC and increase student services engagement in FBA/BIPs
 - Attend district wrap-around meetings
- Explore service delivery models/alternate placement for students with significant behavior challenges.
- Explore Teacher on Special Assignment - support for EBD teachers and teachers new to SPED - focus would be on supporting teachers with students with significant behavior challenges.
- Engage in District Student Services Meeting on a monthly basis with focus on discussing: threat assessments; students in pre-expulsion; students on a shortened day; students with mental health, attendance, &/or behavior needs

STUDENT SERVICES

Engagement/Connectedness:

Demonstrate an increase in the number of students attending school at least 90% of the time

ACTIONS

- Enhance PLC structure (clear purpose, collaboration, analyze student work & data, action & results oriented)
- Identify and deliver goal-aligned professional development opportunities related to PLCs, effective instruction, and engagement strategies, etc
- Attend county collaboration meetings
- Attend district wrap-around meetings
- Continue to implement SEL curriculum with focus on teacher implementation and with increased fidelity PK-12
- Continue to enhance PK-12 Attendance Corrections Committee (ACC) with focus on elementary structure
- Review behavior and attendance data with secondary PLC (AP/Dean/SSW/Counselors) and elementary PLC (Principal/SST/Dean/SSW/Counselors) on a monthly basis; PLCs will:
 - Create or firm up building Attendance Corrections Committee
 - Discuss most needed families/students district wide, 1x per month (based on data)
 - Bring more resources/community providers to meetings
 - Increase student services engagement in review/revise attendance IEPs
 - Increase student services engagement in FBA/BIPs and IEPs
- Engage in District Student Services Meeting on a monthly basis with focus on discussing: threat assessments; students in pre-expulsion; students on a shortened day; students with mental health &/or behavior needs

TECHNOLOGY

Artificial Intelligence/Digital Literacy:

Provide targeted professional development for all staff focused on using emerging technologies like Artificial Intelligence (A.I.) and digital literacy to elevate teaching and learning for all staff, including secretaries, admin team, teachers, and support staff; offer at least 4 separate AI trainings throughout the 25-26 school year (including summers)

ACTIONS

- Engage in needs assessment & collect baseline data
 - Distribute a pre-PD survey to all staff roles (admin, teachers, support, secretaries) to measure current comfort and knowledge of AI tools and digital literacy
 - Identify role-specific interests and use cases (e.g., generative AI for communication vs. instructional design)
 - Track previous PD attendance and engagement rates by staff type
- Develop and provide PD & Customization
 - Create a calendar of differentiated PD sessions for each group
 - Track session development progress (e.g., how many sessions designed, piloted, or finalized)
 - Align session content to ISTE standards or other digital competency frameworks
- Engage in mid-year & end-of-year reviews
 - Share quarterly progress updates with the admin team or school board
 - Adjust PD offerings mid-year based on participation data and feedback
 - Summarize impact with key metrics and narratives in a final year-end tech department report

Technology Support:

Implement, maintain, and optimize procedures that effectively and efficiently respond to technology issues (tickets) for all staff and students; respond/initiate contact to 90% of tickets within 20 minutes

ACTIONS

- Implement a plan to ensure a quick response that includes help-desk coverage and shared responsibility for timely response
- Meet with the building tech team
- Check in on tickets at bi-weekly meetings with employee groups to ensure timely response
- Explore ways to improve "Time to Close" tickets

FINANCE

Professional Development:

Develop and implement effective onboarding for Skyward users, specifically focused on building principals and administrative assistants

ACTIONS

- Create easy-to-use directions/manual
- Meet with new principals/admin assistants
- Engage in frequent communication with employees who work within Skyward's SBAA module
- Explore implementing frequent building check-ins

Budget Calendar:

Provide additional clarity around the budget calendar and spending deadline, and develop a layered budget calendar that clarifies individual action steps for all employees who are impacted by the budget calendar and its deadlines

ACTIONS

- Create a layered budget calendar and share with key stakeholders
- Provide monthly reminders on progress and upcoming due dates
- Continue using annual emails, the Need-to-Know (NtK), and face-to-face conversations
- Explore more dynamic communication methods

Fund 80:

Refine the chart of accounts for Fund 80 (new chart of accounts will maximize profit/loss review and assist management with decision-making)

ACTIONS

- Create new Fund 80 WUFAR locations 864, 865, 869
- Develop easy-to-understand "dashboards" for GTCC management
- Monitor GTCC programming and provide monthly financial assistance
- Maintain open communication between departments
- Explore joint finance and GTCC meetings

TALENT & CULTURE

Learning & Career Development:

Increase opportunities for learning and career development from 4 to 10

ACTIONS

- Expand relevant PD opportunities related to benefits and employee well-being based on needs assessment conducted in partnership with EEC
- Develop pathways program for current support staff
- Engage in bi-annual check-ins with 2025 DCELead participants
- Provide opportunities for HR learning to principals based on needs assessment and feedback provided in monthly rounding
- Implement student teacher career opportunities meeting
- Continue to assign Always an Evergreen Guest Teachers
- Continue to provide Substitute Success Workshop
- Refine New Teacher Institute
- Explore a wellness program
- Explore creating T&C Guide for Administrators

Retention:

Maintain a 86%+ retention rate among high-performing staff annually

ACTIONS

- Partner with principals to strengthen relationships
 - Train principals and supervisors in supportive leadership, coaching, and feedback
 - Ensure leaders check in regularly with top staff and offer encouragement, not just evaluation
- Follow through with exit interviews
- Build a culture of recognition
 - Recognize high-performers consistently in both public (e.g., staff meetings, newsletters) and private (1:1 shout-outs, handwritten notes) ways
 - Celebrate wins, not just outcomes — effort, innovation, collaboration
- Share new teacher feedback with principals
- Continue engaging in exit interviews, stay interviews (every other year), and 30-day/EOY check ins with new teachers
- Continue Employee Experience committee work
- Provide DCE Lead experience (every other year)

SCHOOL NUTRITION

Employee Engagement:

Improve the work environment for and focus on the needs of DCE School Nutrition staff

ACTIONS

- Approve more PTO requests than in previous year
- Give one Pat on the Back or Thank You card to a team member per week
- Provide a micro-budget for each coordinator to spend on team culture/employee recognition
- Provide a “Back-to-School Bucket” to each school
- Plan and implement four staff social events outside of work
- Build in time for director, supervisor, & admin assistant to work regularly in kitchens
- Recognize staff & provide team-building opportunities
- Round (1:1) with each person at least twice annually
- Celebrate birthdays and work anniversaries
- Explore future opportunities for a buddy system for new staff and a DCE apparel stipend

Nutrition:

Provide a delicious, homemade lunch

ACTIONS

- Cook from scratch when possible
- Offer foods from different cultures
- Continue to implement Golden Ticket Friday
- Explore ways to gather feedback from student groups about what they'd like to see on the menu
- Explore ways to provide “taste-testing” for new menu items

Composting:

Increase composting to three more schools

ACTIONS

- Attend and present at Farm to School Wellness conference (Kitchen Coordinator and School Nutrition Director)
- Incorporate Superintendent's Student Advisory (SSA)

BUILDINGS AND GROUNDS

Environment:

100% of classroom touchpoints will show a clean, safe, and distraction-free environment

ACTIONS

- Provide a clean, safe, and distraction-free environment that supports teaching and learning
- Complete classroom inspections (documented for staff review and improvement)
- Provide quarterly feedback to employees
- Continue to round (1:1) with leads
- Assign day leads to follow-up with night staff on cleaning standards
- Use coworker zone touchpoint and checklist
- Develop working list of what a DCE standard space looks like
- Identify spaces that can't be effectively cleaned
- Provide learning staff with support and room standards, including principal collaboration for teaching staff items

Community:

Support school facilities as welcoming, functional spaces

ACTIONS

- Identify items for continued improvement
- Monitor progress of to-do list
- Explore ways to collect community feedback

Feedback:

Implement quarterly staff feedback sessions

ACTIONS

- Provide a meeting agenda with open Q&A at the end (agenda to address items found in the touchpoint meetings with staff)
- Explore a green project each fiscal year
- Complete safety inspections on spaces

GREENHECK TURNER COMMUNITY CENTER

Staff Engagement:

Maintain a teamwork atmosphere where everyone's voice is heard

ACTIONS

- Improve the work environment for all staff, resulting in an increase overall score on the Studer Survey
- Hold monthly staff meetings to ensure staff are on the same page and have the opportunity to be a part of building decisions
- Find ways to get staff more involved in GTCC decisions
- Hold an additional staff retreat to keep staff engaged and make sure each voice is heard
- Explore additional ways to communicate with staff

Fiscal Responsibility:

Operate with a balanced budget

ACTIONS

- Review & analyze financials
- Engage in monthly financial monitoring with departments, including using and monitoring staff/department budget breakdowns and using the dashboard
- Research ways to cut expenses by renegotiating contracts and cutting any unneeded expenses
- Increase incomes to support the building, such as marketing, vending, and concessions; increase sales and margins

Community Engagement:

Enhance community impact

ACTIONS

- Foster business partnerships to become a meeting site for local leaders
- Book events like large tournaments, conferences, and community events; add at least two new events
- Continue to develop youth and family programming
- Continue to work with local groups to increase their program and event participation
- Maintain good relationships with past tournament contacts and events
- Send acknowledgement to people who run and host events at GTCC



**D.C. EVEREST
SENIOR HIGH SCHOOL**

6500 Alderson Street
Weston, WI 54476

To: Casey Nye, Superintendent
From: Dallas Rennie
Date: October 14, 2025
Subject: German Trip for Board Approval

We are seeking approval for an overseas trip to Germany in May/June 2027. A per student cost is \$3200-3500. The only district expense is the teacher/advisor stipend of \$750 per teacher/advisor depending on the number of students going. Students will raise money through fundraisers to pay for their expenses of the trip.

I am asking that you bring this request to the attention of the School Board for approval of the trip. Thank you for your time and assistance with this request.

C: D.C. Everest German teachers' letter regarding this trip

Dear School Board Members -

We, the German teachers of DC Everest, are planning a trip to Germany in May/June 2027. This trip is being hosted by GAPP (German American Partnership Program), a program that has taken DC Everest students to Germany since the 1980s. The chaperones of the trip will be Alyssa Dercks, Amy Stachovak and Luke Stachovak.

American students will be hosted by German families for 2 weeks while attending school in Düsseldorf, Germany. From there, we will travel to Munich where we'll spend three days exploring the city and surrounding area. Students will have a chance to experience German culture first hand. They are expected to speak German, participate in school and family functions, and immerse themselves in German culture.

Students will be enrolled in a preparatory class that will meet once a month beginning in September to prepare them for life in Germany. Each class will have a different topic to discuss such as, German families, German homes, German schools, etc. They will be expected to complete assignments to prepare themselves for travel. Students will be required to prepare one project about life in the US which they will present to German students. While abroad, they will complete a second project about life in Germany which they will present to American students.

German students are traveling here to DC Everest for two weeks in October 2026 and will be staying with the American students who are participating in the GAPP program. This is an actual exchange where American students will stay with the families of the student that they hosted. We feel this opportunity for our DC Everest students will help foster a true understanding of the German culture.

Aside from attending school, students will be involved in other educational opportunities. We will visit Dachau, a concentration camp in southern Germany, historical tours of various cities, see Neuschwanstein - the most famous German castle, and a trip down the Rhein river.

The cost for the GAPP trip is estimated at \$3200 - \$3500 depending on pricing. In order to alleviate costs to students, the German teachers will not be going through a travel organization while booking flights, tours, restaurants, train tickets, hotels, etc. Instead they will be doing the work of organizing our Düsseldorf and München stay. Students are able to fundraise if they wish as soon as they are accepted into the program. We will be doing a gift card fundraiser as well as restaurant fundraisers. .

Thank you for taking the time to consider our request to travel to Germany next summer.

Alyssa Dercks
Amy Stachovak
Heidi Kolodziej
DC Everest German Teachers



Book	Policy Manual
Section	First Reading by Board
Title	CELL PHONE ALLOWANCE - RECIND
Code	po7530.01
Status	First Reading
Adopted	May 25, 2016
Last Revised	November 16, 2022
Prior Revised Dates	10/25/2022, 1/17/2022

7530.01 — CELL PHONE ALLOWANCE

Eligibility for Cell Phone Allowance

Mobile/cellular telephones/smartphones (collectively, "cell phones") enable communication whenever a situation arises necessitating immediate contact, regardless of the person's location at the time. The Superintendent and the administrators who meet one or more of the following criteria are required as a condition of employment to personally own a cell phone and obtain an appropriate service plan so that the cell phone is available for use for business-related communications:

- A. their jobs require them to spend a considerable amount of time outside of their assigned office or work area during regular work hours and have regular access to telephone and/or Internet/data connections while outside their office or assigned work area;
- B. their jobs require them to be accessible outside of scheduled or regular work hours or to be contacted and respond in the event of an emergency;
- C. their jobs consistently require timely and business-critical two (2) way communication for which there is no reasonable alternative technology;

(This is not intended to include occasional, incidental access or purely voluntary access such as checking e-mail from home.)

- D. safety requirements indicate having a cell phone is an integral part of meeting the requirements of the employee's job description;
- E. more than fifty percent (50%) of the employee's work is conducted outside the employee's assigned office or work area;
- F. the employee is required to be contacted on a regular basis outside regular work hours;
- G. the employee is required to be on call 24/7.

Administrators who are required to have a personally owned cell phone as a condition of their employment shall receive a monthly cell phone allowance ("allowance"), up to an amount approved by the Board to reimburse them for the costs associated with maintaining and using the personally owned cell phone for business purposes.

Amount of the Allowance

The allowance shall consist of a monthly allowance of up to a specific dollar amount for cellular telephone service.

The allowance shall not reimburse the employee's dollar for dollar costs for the cellular telephone service, and shall not exceed the expenses the employee actually incurs in maintaining the employee's personally owned cell phone.

The allowance shall not serve as a substitute for a portion of the staff member's regular wages, and does not constitute an increase to base pay and will not be included in the calculation of percentage increases to base pay due to annual raises, job upgrades or benefits based on a percentage of salary, etc. The Board will pay only the Board approved allowance even if actual monthly costs exceed the allowance. If the amount of the allowance needs to be changed because of documented business purposes, the employee should notify the Superintendent.

If an employee is absent for more than thirty (30) days on either a paid or unpaid leave of absence, the allowance will be temporarily discontinued (i.e. it will be prorated during the period of absence unless the employee can demonstrate they need the cell phone for essential business communications during the period of absence and the Superintendent approves the continuation of the allowance).

Allowance Is Not Considered Taxable Income

Provided the employee maintains and uses his/her personally owned cell phone for business purposes as described herein, the allowance should not be considered additional income to the employee (i.e., the allowance will be treated as a non-payroll reimbursement of a business expense—similar to mileage reimbursements—and no payroll taxes will be withheld from the employee's paycheck for the amount of the allowance and the amount of the allowance will not be reported as wages on the employee's year-end W-2 statement). Additionally, staff members who receive an allowance are not required to submit a log documenting their business-related use of the cell phone; non-exempt employees, however, must comply with the timekeeping requirements set forth above. For determination of individual taxability, employees should check with their tax advisor.

Employee's Responsibilities

The employee is responsible for choosing his/her cell phone, the voice and/or wireless data plan, and the service provider. Since the cell phone is the employee's personal property, the cell phone may be used for personal calls (see below concerning the making of personal calls during work time) and be combined or enhanced with other personal plans (i.e., the employee may also, at his/her own expense, add extra services or equipment features, as desired). The employee is responsible for paying all monthly service charges in full and on time. The Board does not accept any liability for claims, charges, or disputes between the service provider and the staff member. Because the employee is personally responsible for the cell phone, any replacement for loss or damage will be at the expense of the employee. Such replacement or repair must be completed promptly and the Superintendent must be notified if the employee will not be available by his/her cell phone for a period of time.

Employees should contact the vendor/carrier through which they purchased their cell phone and their cellular telephone service (including wireless Internet/data service, if applicable) for support.

Employees may contact the District's IT Department/Support Staff for consultation on the type of equipment to purchase if they are obtaining wireless Internet/data service in order to enable e-mail and calendar support through the District's servers and to obtain assistance in setting up their device to connect to the District's servers. The District's IT Department/Support Staff will assist employees who have wireless Internet/data service with e-mail and calendar functionality.

Changing or Ending a Cellular Telephone Service Contract Early

If prior to the end of a cellular telephone and/or wireless Internet/data service contract, a personal decision by the employee results in the need to end or change the contract, the employee will bear the costs of any fees associated with the change or cancellation.

If prior to the end of a cellular telephone and/or wireless Internet/data service contract, the employee's misconduct, or misuse of the cell phone, results in the need to end or change the contract, the employee will bear the costs of any fees associated with the change or cancellation.

If prior to the end of a cellular telephone and/or wireless Internet/data service contract, the Board determines to reduce or cancel (unrelated to employee misconduct) the employee's monthly allowance, the Board will bear the cost of any fees associated with the change or cancellation. For example, if the employee is reassigned and/or his/her duties are changed, and the cell phone is no longer needed for business purposes, if the employee does not want to retain the current contract, changes or cancellation fees will be reimbursed by the Board.

When selecting the duration of the employee's cellular telephone and/or wireless Internet/data service contract, the employee should take into consideration the length of his/her Board approved employment contract and not select a duration of the service contract that exceeds the employment contract. If the employee is non-renewed or voluntarily resigns while the service contract is still in effect, the Board will not be responsible for any fees associated with the employee's decision to subsequently change or cancel the contract.

Once the allowance is given to the employee to purchase a device, the cell phone remains the employee's personal property. However, upon termination, nonrenewal or resignation, the Board will immediately discontinue the monthly allowance.

Safe and Appropriate Use of Cell Phones

Employee safety is a priority of the Board, and responsible use of cell phones, requires safe use. See Policy 7530.02—Staff and School Officials Use of Personal Communication Devices.

Employees may not use a cell phone in a way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed or intimidated.

Duty to Maintain Confidentiality of Student Personally Identifiable Information—Public and Student Record Requirements

Employees are subject to all applicable policies and guidelines pertaining to protection of the security, integrity and availability of the data stored on their cell phones. See Policy 7530.02—Staff and School Officials Use of Personal Communication Devices.

Potential Disciplinary Action/Termination of the Cell Phone Allowance

Violation of this policy may constitute just cause for disciplinary action up to and including termination. Use of a cell phone in any manner contrary to local, State or Federal laws will constitute misuse, and will result in immediate termination of the allowance.

If the employee uses the Board-owned cell phone for personal business, a prorated portion of that month's bill, which is related to the employee's personal use of the device, will be treated as compensation for the employee.

The Board reserves the right to switch an employee to the cell phone allowance program if excessive calls are made or if required documentation is not submitted in a timely manner.

Revised 1/17/22
Revised 10/25/22

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Legal I.R.S. Notice 2011-72 (effective December 31, 2009)

Last Modified by Ellen Suckow on September 30, 2025



Book	Policy Manual
Section	First Reading by Board
Title	USE OF PERSONAL COMMUNICATION DEVICES
Code	po0167.7
Status	First Reading
Adopted	May 25, 2016
Last Revised	October 21, 2020

0167.7 - USE OF PERSONAL COMMUNICATION DEVICES

When performing their duties as a Board member, regardless of whether they are using personally-owned or Board-owned personal communication devices (PCDs), Board members use of PCDs shall be in accordance with the following policies and administrative guideline:

- A. Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices
- B. ~~Policy 7530.01 - Cell Phone Allowance~~ Bylaw po0167.7 Use of Personal Communication Devices
- C. Policy 7540.04 - Staff Technology Acceptable Use and Safety
- D. AG 7540.04 - Staff Technology Acceptable Use and Safety

For purposes of this Bylaw, PCDs shall be defined as set forth in Board Bylaw 0100 - Definitions.

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Last Modified by Ellen Suckow on September 30, 2025



Book	Policy Manual
Section	First Reading by Board
Title	SCHOOL SAFETY AND REPORTING OF CRIME STATISTICS
Code	po8420
Status	First Reading
Adopted	May 25, 2016
Last Revised	July 17, 2023
Last Reviewed	December 20, 2023

8420 - ~~SCHOOL SAFETY AND EMERGENCY PREPAREDNESS~~ **REPORTING OF CRIME STATISTICS**

The Board recognizes that its responsibility for the safety of students extends to its reaction to possible natural and man-made disasters and that such emergencies are best met by preparedness, planning, and training as determined by the Superintendent consistent with the Board-approved school safety plan.

Each school shall develop a school safety plan in accordance with State requirements, and each school's safety plan shall be reviewed annually by the Board. The plan contains guidelines and procedures to address school violence and attacks, threats of school violence and attacks, bomb threats, fire, weather-related emergencies, intruders, parent-student reunification, and threats to non-classroom events, including recess, concerts and other performances, athletic events, and any other extracurricular activity or event. The plan shall contemplate the use of tools to mitigate threats of school violence, including video surveillance, school resource officers, metal detectors, and other such preventative safety measures in addition to responsive measures.

The school safety plan shall include the manner of scheduling, conducting, and reviewing required drills, including fire drills, tornado or other hazard drills, school safety incident drills, and school violence drills. Each school safety plan shall specify for each type of required drill how many and how frequently they will be conducted for each building in compliance with State law requirements for the performance of such drills. The plan shall designate the responsible administrator for each building for assuring that required drills are completed, reviewed, and reported as required by law. Records of drills and related reports shall be maintained for a period of not less than seven (7) years, consistent with Board Policy 8310 - Public Records.

The Board must submit the following to the Wisconsin Office for School Safety prior to January 1st of each year:

- A. A copy of its school safety plan;
- B. The date(s) of the required annual school violence event drill or drills conducted in accordance with each building's school safety plan during the previous year;
- C. Certification that the Board reviewed a required written evaluation of the drill or drills;
- D. The date of the most recent school training on school safety and the number of attendees;
- E. The most recent date the Board reviewed and approved the school safety plan;
- F. The most recent date the Board consulted with a local law enforcement agency to conduct on-site safety assessments.

School administrators and staff are mandatory reporters of suspected child abuse and neglect pursuant to 48.981 (2)(a), Wis. Stats. The Board also requires all employees to receive training regarding mandatory reporting of school violence threats pursuant to 175.32(2) and (3), Wis. Stats. If the threat constitutes a serious and imminent threat to the health or safety of a student or school employees or the public, it shall be reported to law enforcement. A good faith standard exists for reporting threats made by an individual seen in the course of professional duties. These obligations and procedures are covered by Board Policy 8462 - Child Abuse and Neglect, as well as Policy 8462.01 - Threats of Violence. All threats to the safety of District facilities shall be identified by appropriate personnel and responded to promptly in accordance with the school safety plan.

The Superintendent shall develop guidelines for the handling of all emergency evacuations. A crisis procedure checklist includes at least the following:

- A. Assess life/safety issues immediately.
- B. Provide immediate emergency medical care.
- C. Call 911 and notify policy/rescue first. Call the Superintendent second.
- D. Convene the crisis team to assess the situation and implement the crisis response procedures.
- E. Evaluate available and needed resources.
- F. Alert school staff to the situation.
- G. Activate the crisis communication procedure and system of verification.
- H. Secure all areas.
- I. Implement evaluation and other procedures to protect students and staff from harm. Avoid dismissing students to unknown care.
- J. Adjust the bell schedule to ensure safety during the crisis.
- K. Alert persons in charge of various information systems to prevent confusion and misinformation. Notify parents.
- L. Contact appropriate community agencies and the District's public information office, if appropriate.
- M. Implement post-crisis procedures.

In response to public records requests for school safety documents, after consultation with the District legal counsel and local law enforcement authorities, the Superintendent shall redact such information that may be sensitive safety or security information that is in the public's interest to remain confidential.

[DRAFTING NOTE: The following section is only required for District's operating high school grades. This section implements the reporting provisions of 118.124, Wis. Stats.]

Annual Crime Statistics Reporting

Annually, prior to July 31, the Board shall report in a manner directed by the Department of Public Instruction (DPI) crimes specified below that occurred during school hours, during a school-sanctioned event, during the transportation of students to or from school, and occurred on property owned or leased by the District on which the high school is located or on any form of transportation provided by the school or District.

The report shall only contain those occurrences that were reported to law enforcement and for which a charge or citation was issued.

The following category of occurrence must be reported if all of the above apply: homicide, sexual assault, burglary, robbery, theft, battery, substantial batter, aggravated battery, arson, use or possession of alcohol, a controlled substance, or a controlled substance analog, possession of a firearm, municipal ordinance violation of disorderly conduct.

Covered incidents should be included in the annual report after the District becomes aware of the charge or citation, and has obtained sufficient information to determine that the incident is covered by the reporting requirement. School administrators who become aware of credible information regarding a potentially covered incident shall notify the Superintendent who notify the Principal, who will notify the Superintendent and **[END OF OPTIONS]** will request pertinent information from the involved law enforcement agency.

The Superintendent shall determine, based on receipt of appropriate documents, whether any incident is a reportable incident and shall compile the report for the Board's review. All conduct confirmed as requiring reporting on or before June 30 shall be reported on the next July 31 annual report. Incidents identified for reporting after June 30 shall be reported on the following year's annual report. The DPI's guidance may be consulted to determine whether information must be further evaluated and whether any incident requires reporting. The guidance can be found here: https://dpi.wi.gov/sites/default/files/imce/sspw/pdf/118.124_School_Guidance.pdf.

The Board shall approve the report prior to submission. The report may not include the identity of any students.

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Legal 118.07, 118.124, 175.32(2), (3), 48.981(2)(a), Wis. Stats.

Cross References [ag8430 - TELEPHONING OF BOMB THREATS](#)
[ag8420 - EMERGENCY PROCEDURES](#)

Last Modified by Ellen Suckow on September 30, 2025



Book	Policy Manual
Section	First Reading by Board
Title	USE OF CAMERAS AND OTHER RECORDING DEVICES IN LOCKER ROOMS
Code	po9151
Status	First Reading
Adopted	May 25, 2016

9151 - USE OF CAMERAS AND OTHER RECORDING DEVICES IN LOCKER ROOMS

The ~~School~~ Board recognizes the importance of protecting the privacy interests of the District's students and is committed to safeguarding students' privacy in the locker room facilities.

As required by law, the Board establishes ~~the following~~ ~~this~~ locker room privacy policy.

To protect the privacy of students, non-staff access to locker rooms for the purpose of interviewing or seeking information from any student in the locker room is prohibited. **No member of the media is allowed access to school locker rooms before, during, or after any school athletic event or practice. Coaches and student-athletes may be available for interviews outside the locker room, consistent with school rules.**

(NOTE: Encourage the local press and student reporters to wait outside the doors of the locker room to get necessary interview/photograph.)

Parents may enter the locker room on a limited basis, with prior approval of the coach or teacher. The parent is not permitted to interview or seek information from any student or use a recording device to record or transfer images. A "recording device" means a camera, a video recorder, cell phone with video and/or photograph capabilities, or any other device that may be used to capture, record or transfer images.

No images of a nude or partially nude person in the locker room may be captured, recorded, or transferred under any circumstances by any individual.

To protect the privacy of the District's students, parents, other adult residents of the community, and any public that may utilize the locker room facilities, no person may use a cell phone to capture, record, or to transfer a representation of a nude or partially nude person in the locker room. ~~() in a locker room in the School District or in use for District purposes~~ **[END OF OPTIONS]**.

Furthermore, the Board believes that safety is of the utmost importance. Therefore, notwithstanding the provisions of this policy, if necessary, emergency rescue personnel will be permitted into the locker room and will be given access to any tools necessary to do their job.

District officials may refer any violations of this policy to law enforcement for possible criminal prosecution who violate State law.

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Legal 175.22, 942.08, 942.09, Wis Stats.

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