

AGENDA BOARD OF EDUCATION REGULAR MEETING

**MONDAY, MARCH 17, 2025
6:00 PM**

**HADLEY JR. HIGH SCHOOL,
240 HAWTHORNE BLVD,
GLEN ELLYN, IL 60137**

The start time of the meeting has been changed to 6:00 p.m. to allow the Board to conduct a 30-minute closed session prior to the start of the regular open portion of the meeting, scheduled to begin at approximately 6:30 p.m.

- I. Call to Order
- II. Adjourn to Closed Session
- III. Return to Open Session
- IV. Celebrations and Recognitions
 - Hadley Student Recognition
 - School Board Governance Recognition
- V. Presentations
 - A. Strategic Plan Review
- VI. Public Participation
- VII. Reports
 - A. Superintendent's Report
 - 1. Kindergarten Update
 - 2. Superintendent Council Updates
 - 3. Student Transportation Update
 - B. Board Reports
 - C. Student Board Reports
- VIII. Discussion
 - A. Board Policy Revisions - First Reading 3
 - B. Student Personal Technology 50
 - C. eRate - PON Network Whole District (Switch Replacement) 52
- IX. Adjourn to Closed Session
- X. Return to Open Session
- XI. Action Items
 - A. Consent Agenda
 - 1. Human Resources
 - a. Personnel Report 53
 - 2. Monthly Financial Reports
 - a. Disposal of Surplus Property 55
 - b. Donation and Gifts 58
 - c. Freedom of Information Act (FOIA) Report 59

d.	Investment Schedule	61
e.	Monthly Revenue/Expenditure Summary Report	65
f.	School District Payment Order	69
g.	Summary of Bills and Payroll	120
h.	Treasurer's Report	122
i.	Vandalism	124
3.	Board Meeting Minutes	125
•	February 10, 2025, Regula Meeting Minutes	
•	February 10, 2025 Closed Minutes	
•	March 3, 2025 Committee of the Whole Meeting Minutes	
•	March 3, 2025 Closed Meeting Minutes	
4.	Facility Use Agreement Between Glen Ellyn District 41 and the Glen Ellyn Park District For the Park District's Before and After School Childcare Program	
5.	Facility Use Agreement Between Glen Ellyn District 41 and the B.R Ryall YMCA For the YMCA's District's Before and After School Childcare Program	
6.	Resolution Approving Proposed Amendments to the DuPage/West Cook Intergovernmental Agreement	135
B.	Recommendations	
1.	IASB Policy Manual Customization and PRESS Plus Implementation	138
2.	Approval of Teacher Resignation Agreement and General Release	
3.	Approval of Professional Services Contract with AHS Staffing LLC	140
4.	Technology Purchases for the Kindergarten Center	141
5.	Social Studies Curricular Resource Recommendation	143
6.	2025-2026 School Year Student Fees	145
7.	Quest Food Management Services, LLC. Contract Extension	146
8.	Approve the 2022-2027 Strategic Plan Update	148
XII.	Other/Board Governance - Learning Together	
•	Advocacy Report	
XIII.	Upcoming Meetings	
•	Monday, April 21, 2025, Regular Board of Education Meeting, 6:30 p.m	
•	Monday, May 5, 2025, Board Reorganizational Meeting, 6:30 p.m.	
•	Monday, May 19, 2025, Regular Board of Education Meeting, 6:30 p.m.	
XIV.	Adjourn to Closed Session	
XV.	Return to Open Session	
XVI.	Adjournment	

Superintendent Dr. Jeff McHugh

Board Report

Date: March 17, 2025
Title: Board Policy Revisions First Reading
Submitted by: Dr. Jeff McHugh, Superintendent

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: The Board of Education Policy Committee examines the policy manual on a regular basis for revisions and updates that are necessary based on changes in Illinois, Federal law, or to reflect the District's current practices.

Discussion: PRESS stands for Policy Reference Education Subscription Service which is used to maintain and update the District 41 Board of Education Policy Library. Updates are issued multiple times of year and reflect changes in laws passed in the General Assembly that affect school boards and/or quality assurance five-year review. In addition, policy materials are conducted on an on-going basis. All materials are reviewed and revised to the current version of PRESS or in alignment with District practices and are reviewed by District Administration during the review process.

PRESS Issue 117

Board Governance:

These revisions represent changes related to new laws that were passed requiring school board members to complete training on student outcomes within their first year. Additional revisions are a result of a recent U.S. Supreme Court ruling related to a government official's social media speech that is subject to the First Amendment only if they have actual authority on the matter and act in an official capacity. The decision highlights the need for officials to distinguish between personal and official social media use.

2:110, Qualifications, Term, and Duties of Board Officers
8:10, Connection with the Community
9:30, Use of Social Media

Operations and Safety

These revisions are related to recent legislation which affecting school district operations and safety, including extending the timeframe for fund transfers and permitting broader investment options for school boards This includes provisions to allow districts to construct or purchase buildings for early childhood education without a referendum, mandate the posting of indoor air quality resources, and require a cardiac emergency response plan and AEDs at school sites and events. Additionally measures to threat assessment team composition and the requirement of principals to report drug and firearm incidents to the state.

4:30, Revenue and Investments_Rewritten
4:150, Facility Management and Building Programs
4:170, Safety
4:170-AP1, Comprehensive Safety and Security Plan
4:190-AP2, Threat Assessment Team (TAT)
4:210, Provisions for Use of Working Cash Fund

Employment:

Policy revisions presented take into consideration new laws which prohibit employment discrimination based on family responsibilities and reproductive health decisions, while also restricting the use of AI in ways that could lead to unlawful bias . Employers are barred from imposing extra work authorization verification beyond federal law, and the salary threshold for exempt employees under the Fair Labor Standards Act has been increased.

5:10, Equal Employment Opportunity and Minority Recruitment

5:20, Workplace Harassment Prohibited

5:30, Hiring Process and Criteria

5:310, Compensatory Time Off

7:10, Equal Educational Opportunities

Other

All policies are reviewed and edited for punctuation once final and approved by the board.

Recommendation: This report is for discussion only. The recommendations will be presented for action at the April 21, 2025 board meeting.

School Board

Board Member Development

The School Board desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for member orientation and development. Board members have an equal opportunity to attend state and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Superintendent shall provide all Board members with information regarding pertinent educational materials, publications, and notices of training or development.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year’s duration must complete at least four hours of professional development and leadership training in: (1) education and labor law; (2) financial oversight and accountability; (3) fiduciary responsibilities; and (4) trauma-informed practices for students and staff; and (5) improving student outcomes, within the first year of his or her first term.
2. Each Board member must complete training on the Open Meetings Act (OMA) no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on the OMA Open Meetings Act is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher’s dismissal using the optional alternative evaluation dismissal process. This dismissal process is available after the District’s PERA implementation date.

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

Professional Development; Adverse Consequences of School Exclusion; Student Behavior

The Board President or Superintendent, or their designees, ~~shall will~~ make reasonable efforts to provide ongoing professional development to Board members about the requirements of 105 ILCS 5/10-22.6 and 105 ILCS 5/10-20.14 ~~the~~ adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, trauma-responsive learning environments, appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.

Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

New Board Member Orientation

The following steps are taken to orient newly elected or appointed School Board members:

1. The Board President, or Superintendent, or their designees, shall give each new Board member a copy or online access to the Board Policy Manual, the Board regular meetings minutes for the past year, and other helpful information including material explaining the District and explaining the Board’s roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President may request a veteran Board member to mentor a new member.
4. All New members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.: 5 ILCS 120/1.05 and 120/2, Open Meetings Act (OMA)
105 ILCS 5/10-16a and 5/24-16.5.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Compensation Expenses), 2:220 (Types of School Board Meetings)

Reviewed: October 20, 2003; January 18, 2011; October 15, 2013, November 21, 2016, March 21, 2022, May 2024, [March 17, 2025](#)

Adopted: November 17, 2003

Revision Adopted: February 7, 2011; October 15, 2013, December 5, 2016, April 18, 2022

Community Relations

Public Relations

The Board President is the official spokesperson for the School Board ~~to the media~~. The Superintendent or designee is the District's chief spokesperson. The Board, in collaboration with the Superintendent or designee shall plan, implement, and evaluate a District program which will:

Inform internal and external stakeholders and encourage their involvement through accurate and consistent information that is aligned with District goals and priorities.

- Develop public understanding of school operation.
- Gather community attitudes and desires for the District.
- Ensure ~~Secure~~ adequate financial support for a sound education program.
- Help the community feel a more direct responsibility for the quality of education provided by their schools.
- Earn the community's good will, respect, and trust. ~~confidence~~.
- Promote a genuine spirit of cooperation between the school and the community.
- Keep the news media and community accurately informed.

The public relations program should include:

- Regular news releases concerning District programs, policies, activities, and special event management for distribution by, for example, posting on the District website, using District social media accounts, or sending news media.
- News conferences, ~~and~~ interviews and official Board or District statements as requested or needed. The Board President and Superintendent will coordinate their respective media relations efforts. As official spokesperson for the Board, the Board President will communicate on behalf of the Board to the news media and community. Statements made by Board members when not authorized by the Board will be considered personal comments of the Board member, and Board members are encouraged to identify such statements as their personal opinions. Official Board or District statements (other than those made directly to the media) will be made through the District website and/or its social media accounts, at official District events, or through other official communication methods, such as District email or mailings. Individuals shall not speak for the District without prior approval from the Superintendent, ~~or Board president~~.
- Publications having a high quality of editorial content and effective format. All publications shall identify the District, school, department, or classroom and shall include the name of the Superintendent, the Building Principal, and/or the author and the publication date, ~~and~~
- ~~A website having a high quality of content and design, easily navigable by users and containing comprehensive information about District policies, programs, finance and activities.~~
- Other programs which highlight the District's programs and activities.

Community Engagement

Community engagement is a process that the Board uses to actively involve diverse citizens in dialogue, deliberation, and collaborative thinking around common interests for the District's schools. Effective community engagement is essential to create trust and support among the community, Board, Superintendent, and District staff.

- ~~—————~~ The Board, in consultation with the Superintendent, articulates the District's community engagement goals, determines the purpose(s) and objective(s) of any community engagement initiative. For each community engagement initiative, the Board will commit to the determined purpose(s) and objective(s), and provide information about the expected

~~nature of the public's involvement; the Superintendent or designee will identify the effective tools and tactics that will advance the Board's purpose(s) and objective(s).~~

~~• The Superintendent will: (1) at least annually, prepare a report of each community engagement initiative, and/or (2) prepare a final report of each community engagement initiative.~~

• The Board will periodically: (1) review whether its community engagement goal(s) initiatives are achieving the identified purpose(s) and objective(s), (2) consider what, if any, modifications would improve effectiveness, and (3) determine whether to continue individual tactics. initiatives.

• CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers)
LEGAL REF.: 23 Ill. Admin. Code § 1.210.

Reviewed: December 13, 2004, November 14, 2011, January 25, 2016, March 17, 2025

Approved: January 24, 2005

Revisions: November 28, 2011, February 8, 2016

Technology

Internet Publications and District Social Media

Applicability

This section applies to all students and employees of the District who establish and/or operate Internet publications and/or social media websites (“websites”) for educational, extra-curricular, or other purposes related to District business, and any other individual operating or attempting to operate a website suggesting approval by or official affiliation with the District. Media for social interaction, using highly accessible web-based and/or mobile technologies that allow users to share content and/or engage in interactive communication through online communities. This includes, but is not limited to, services such as Facebook, LinkedIn, TwitterX (formerly Twitter), Threads, Instagram, TikTok, Snapchat, Discord, and YouTube. ~~Facebook, LinkedIn, Twitter, Instagram, Snapchat, Tik Tok, and YouTube.~~

Official District Websites

Only the Superintendent or designee may operate or approve for operation by District employee’s official websites on behalf of the District, including the District’s website, blogs, and social media accounts.

Usage and Conduct

All District employees who use social media shall:

1. Adhere to the high standards for **Professional and Appropriate Conduct** required by Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, at all times, regardless of the ever-changing social media and personal technology platforms available. This includes District employees posting images or private information about themselves or others in a manner readily accessible to students and other employees that is inappropriate as defined by Board policies 5:20, *Workplace Harassment Prohibited*; 5:100, *Staff Development Program*; 5:120, *Employee Ethics; Code of Professional Professional Conduct; and Conflict of Interest*; 7:20, *Harassment of Students Prohibited*, 9:00, *Acceptable Use of District Electronic Resources*; and the Ill. Code of Educator Ethics, 23 Ill.Admin.Code §22.20.
2. Choose a District-provided or supported method whenever possible to communicate with students and their parents/guardians.
3. Not interfere with or disrupt the educational or working environment, or the delivery of education or educational support services.
4. Inform their immediate supervisor if a student initiates inappropriate contact with them via any form of personal technology or social media.
5. Report instances of suspected abuse or neglect discovered through the use of social media or personal technology pursuant to a school employee’s obligations under Board policy 5:90, *Abused and Neglected Child Reporting*.
6. Not disclose confidential information, including but not limited to school student records (e.g., student work, photographs of students, names of students, or any other personally identifiable information about students) or personnel records, in compliance with Board policy 5:130, *Responsibilities Concerning Internal Information*. For District employees, proper approval may include implied consent under the circumstances.

7. Refrain from using the District's logos without permission and follow Board policy 5:170, *Copyright*, and all District copyright compliance procedures.
8. Use personal technology and social media for personal purposes only during non-work times or hours. Any duty-free use must occur during times and places that the use will not interfere with job duties or otherwise be disruptive to the school environment or its operation.
9. Assume all risks associated with the use of personal technology and social media at school or school-sponsored activities, including students' viewing of inappropriate Internet materials through the District employee's personal technology or social media. The Board expressly disclaims any responsibility for imposing content filters, blocking lists, or monitoring of its employees' personal technology and social media.
10. Be subject to remedial and any other appropriate disciplinary action for violations of this policy ranging from prohibiting the employee from possessing or using any personal technology or social media at school to dismissal and/or indemnification of the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of this policy.

All Board members who use social media shall:

1. Adhere to the high standards for appropriate communication required by [Board policies](#) 2:140 *Communications To and From the Board.*, 2:140 E *Guidance for Board Member Communications Among Board Members and on Social Media* and 2:80E *Board Member Code of Conduct* at all times, regardless of the ever-changing social media and personal technology platforms available. This includes posting images or private information about themselves or others in a manner readily accessible that is inappropriate as defined by [Board](#) policy 2:265 *Title IX Sexual Harassment Grievance Procedure*.
2. Choose a District-provided or supported method whenever possible to communicate with the school community.
3. Not interfere with or disrupt the educational or working environment, or the delivery of education or educational support services.
4. Comply with [Board](#) policy 5:130, *Responsibilities Concerning Internal Information*. This means that personal technology and social media may not be used to share, publish, or transmit information about or images of students and/or District employees without proper approval. For District employees, proper approval may include implied consent under the circumstances.
5. Refrain from using the District's logos without permission and follow Board policy 5:170, *Copyright*, and all District copyright compliance procedures

Superintendent Responsibilities

The Superintendent shall:

1. Inform District employees about this policy during the in-service on educator ethics, teacher-student conduct, and school employee-student conduct required by [Board](#) policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*.
2. Direct Building Principals to annually:
 - a. Provide their building staff with a copy of this policy.
 - b. Inform their building staff about the importance of maintaining high standards in their school relationships.
 - c. Remind their building staff that those who violate this policy will be subject to remedial and any other appropriate disciplinary action up to and including dismissal.
3. Build awareness of this policy with students, parents, and the community.
4. Ensure that neither the District, nor anyone on its behalf, commits an act prohibited by the Right to Privacy in the Workplace Act, 820 ILCS 55/10; i.e., the Facebook Password Law.

5. Periodically review this policy and any implementing procedures with District employee representatives and electronic network system administrator(s) and present proposed changes to the Board.

Monitoring Responsibilities

Employees assigned to operate the District's official websites, employees or students who operate websites for educational, extra-curricular, or other purposes related to District business, and employees who supervise students operating authorized websites are responsible for maintaining and monitoring those websites. The administrative procedures implementing this policy shall set forth maintenance requirements, including the requirement that content be kept current and accurate and comply with all relevant laws and District policies and procedures, and all other District policies, administrative procedures, handbooks, and guidelines governing use of the District's electronic resources. The administrative procedures shall also set forth monitoring requirements, including the requirement that user content be monitored on a regular basis by a District employee for compliance with relevant laws and District policies and procedures, including age-appropriateness of content.

Confidentiality, Privacy, and Non-Discrimination

All District official websites and websites operated by students and/or employees for educational, extra-curricular, or other purposes related to District business shall comply with relevant confidentiality and privacy policies and laws, including laws governing educational or student records, and non-discrimination policies and laws. No personally identifying student information shall be posted on such websites unless written authorization has been obtained from the student's parent/guardian, except those photographs of and other content created by students while participating in public extracurricular activities, including sports and theater and musical productions, may be used without parental/guardian permission. Employees operating District official websites and websites operated by students and/or employees for educational, extra-curricular, or other purposes related to District business have no expectation of privacy in materials contained on those websites.

Links to Outside Websites and User Contents

Each website operated on behalf of the District or by students and/or employees for educational, extra-curricular, or other purposes related to District business must state clearly that it is not an open or limited open forum for public use. Contributions from the public on a website, through links, comments, and other types of user content, may vary based on the characteristics of the particular website, but in no case does the District intend to create an open forum or a limited open forum over which no control of user content may be exercised.

Employees assigned to operate the District's official websites, employees or students who are authorized to operate websites for educational, extra-curricular, or other purposes related to District business, and employees who supervise students operating authorized websites shall only link to outside websites and allow comments that conform with the publicly stated purpose of the website. The website shall state that links to outside websites and comments from third parties do not constitute an endorsement by the District of the opinions, products, or services presented on any website linked to or listed on a website that is linked to, or of any comment. The administrative procedures implementing this policy may set forth additional requirements and limitations on links to outside websites and/or comments.

Regardless of the characteristics of the website in question, employees assigned to operate the District's official websites, employees or students who are authorized to operate websites for educational, extra-curricular, or other purposes related to District business, and employees who supervise students operating authorized websites shall delete user comments or other submissions that:

- (i) include vulgar language;
- (ii) include personal attacks of any kind;
- (iii) reasonably can be interpreted as discrimination or animus on the basis of any protected or other immutable characteristic;
- (iv) contain spam or links to commercial websites;
- (v) are clearly off topic;
- (vi) advocate illegal activity;
- (vii) constitute marketing of particular services, products, or political organizations;
- (viii) infringe on copyrights or trademarks;
- (ix) contain personally identifiable medical information or other privileged or confidential information;
- (x) may compromise the safety or security of the District or its students, employees, or other members of the District community;
- (xi) do not conform with the purpose of the particular website in question; or
- (xii) interfere with, disrupt, or adversely affect the school environment, school operations, or an educational function, including comments or other submissions that may reasonably be considered to:
 - (a) be a threat or an attempted intimidation of an employee; or
 - (b) endanger the health or safety of students, employees, or school property.

Reviewed: December 8, 2014, January 23, 2017, December 13, 2021, May 20, 2024, [March 17, 2025](#)
Adopted: January 12, 2015
Revisions Adopted: February 6, 2017, January 18, 2022, June 10, 2024

REWRITTEN

Operational Services

Revenue and Investments

Revenue

The Superintendent or designee is responsible for making all claims for property tax revenue, State Aid, special State funds for specific programs, federal funds, and categorical grants.

Investments

The Superintendent shall either appoint a Chief Investment Officer or serve as one. The Chief Investment Officer shall invest money that is not required for current operations, in accordance with this policy and State law.

The Chief Investment Officer and Superintendent shall use the standard of prudence when making investment decisions. They shall use the judgment and care, under circumstances then prevailing, that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of their capital as well as its probable income.

Investment Objectives

The objectives for the School District's investment activities are:

1. Safety of Principal - Every investment is made with safety as the primary and over-riding concern. Each investment transaction shall ensure that capital loss, whether from credit or market risk, is avoided.
2. Liquidity - The investment portfolio shall provide sufficient liquidity to pay District obligations as they become due. In this regard, the maturity and marketability of investments shall be considered.
3. Rate of Return - The highest return on investments is sought, consistent with the preservation of principal and prudent investment principles.
4. Diversification - The investment portfolio is diversified as to materials and investments, as appropriate to the nature, purpose, and amount of the funds.

Authorized Investments

The Chief Investment Officer may invest District funds in one or more of the following:

1. Bonds, notes, certificates of indebtedness, treasury bills, or other securities now or hereafter issued, that are guaranteed by the full faith and credit of the United States of America as to principal and interest.
2. Bonds, notes, debentures, or other similar obligations of the United States of America, its agencies, and its instrumentalities.

The term "agencies of the United States of America" includes: (a) the federal land banks, federal intermediate credit banks, banks for cooperative, federal farm credit banks, or any other entity authorized to issue debt obligations under the Farm Credit Act of 1971 and Acts amendatory thereto, (b) the federal home loan banks and the federal home loan mortgage corporation, and (c) any other agency created by Act of Congress.

3. Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act.
4. Short-term obligations of corporations organized in the United States with assets exceeding \$500,000,000 if: (a) such obligations are rated at the time of purchase at one of the three highest classifications established by at least two standard rating services and that mature not later than 270 days from the date of purchase, (b) such purchases do not exceed 10% of the corporation's outstanding obligations, and (c) no more than one-third of the District's funds may be invested in short-term obligations of corporations under this paragraph.
5. Obligations of corporations organized in the United States with assets exceeding \$500,000,000 if: (a) such obligations are rated at the time of purchase at one of the three highest classifications established by at least two standard rating services and which mature more than 270 days but less than 10 years from the date of purchase, (b)

such purchases do not exceed 10% of the corporation's outstanding obligations, and (c) no more than one-third of the District's funds may be invested in obligations of corporations under this paragraph.

6. Money market mutual funds registered under the Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to obligations described in paragraph (1) or (2) and to agreements to repurchase such obligations.
7. Interest-bearing bonds of any county, township, city, village, incorporated town, municipal corporation, school district, the State of Illinois, any other state, or any political subdivision or agency of the State of Illinois or any other state, whether the interest earned is taxable or tax-exempt under federal law. The bonds shall be (a) registered in the name of the municipality, county, or other governmental unit, or held under a custodial agreement at a bank, and (b) rated at the time of purchase within the four highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and their political subdivisions.
8. Short term discount obligations of the Federal National Mortgage Association or in shares or other forms of securities legally issuable by savings banks or savings and loan associations incorporated under the laws of this State or any other state or under the laws of the United States. Investments may be made only in those savings banks or savings and loan associations, the shares, or investment certificates that are insured by the Federal Deposit Insurance Corporation. Any such securities may be purchased at the offering or market price thereof at the time of such purchase. All such securities so purchased shall mature or be redeemable on a date or dates prior to the time when, in the judgment of the Chief Investment Officer, the public funds so invested will be required for expenditure by the District or its governing authority.
9. Dividend-bearing share accounts, share certificate accounts, or class of share accounts of a credit union chartered under the laws of this State or the laws of the United States; provided, however, the principal office of any such credit union must be located within the State of Illinois. Investments may be made only in those credit unions the accounts of which are insured by applicable law.
10. A Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act. The District may also invest any public funds in a fund managed, operated, and administered by a bank, subsidiary of a bank, or subsidiary of a bank holding company or use the services of such an entity to hold and invest or advise regarding the investment of any public funds.
11. The Illinois School District Liquid Asset Fund Plus.
12. Repurchase agreements of government securities having the meaning set out in the Government Securities Act of 1986, as now or hereafter amended or succeeded, subject to the provisions of said Act and the regulations issued there under. The government securities, unless registered or inscribed in the name of the District, shall be purchased through banks or trust companies authorized to do business in the State of Illinois.

Except for repurchase agreements of government securities that are subject to the Government Securities Act of 1986, as now or hereafter amended or succeeded, the District may not purchase or invest in instruments that constitute repurchase agreements, and no financial institution may enter into such an agreement with or on behalf of the District unless the instrument and the transaction meet all of the following requirements:

- a. The securities, unless registered or inscribed in the name of the District, are purchased through banks or trust companies authorized to do business in the State of Illinois.
- b. The Chief Investment Officer, after ascertaining which firm will give the most favorable rate of interest, directs the custodial bank to "purchase" specified securities from a designated institution. The "custodial bank" is the bank or trust company, or agency of government, that acts for the District in connection with repurchase agreements involving the investment of funds by the District. The State Treasurer may act as custodial bank for public agencies executing repurchase agreements.
- c. A custodial bank must be a member bank of the Federal Reserve System or maintain accounts with member banks. All transfers of book-entry securities must be accomplished on a Reserve Bank's computer records through a member bank of the Federal Reserve System. These securities must be credited to the District on the records of the custodial bank and the transaction must be confirmed in writing to the District by the custodial bank.
- d. Trading partners shall be limited to banks or trust companies authorized to do business in the State of Illinois or to registered primary reporting dealers.
- e. The security interest must be perfected.
- f. The District enters into a written master repurchase agreement that outlines the basic responsibilities and liabilities of both buyer and seller.

- g. Agreements shall be for periods of 330 days or less.
 - h. The Chief Investment Officer informs the custodial bank in writing of the maturity details of the repurchase agreement.
 - i. The custodial bank must take delivery of and maintain the securities in its custody for the account of the District and confirm the transaction in writing to the District. The custodial undertaking shall provide that the custodian takes possession of the securities exclusively for the District; that the securities are free of any claims against the trading partner; and that any claims by the custodian are subordinate to the District's claims to rights to those securities.
 - j. The obligations purchased by the District may only be sold or presented for redemption or payment by the fiscal agent bank or trust company holding the obligations upon the written instruction of the Chief Investment Officer.
 - k. The custodial bank shall be liable to the District for any monetary loss suffered by the District due to the failure of the custodial bank to take and maintain possession of such securities.
13. Any investment as authorized by the Public Funds Investment Act, and Acts amendatory thereto. Paragraph 13 supersedes paragraphs 1-12 and controls in the event of conflict.

Except as provided herein, investments may be made only in banks, savings banks, savings and loan associations, or credit unions that are insured by the Federal Deposit Insurance Corporation or other approved share insurer.

The Chief Investment Officer and Superintendent shall regularly consider material, relevant, and decision-useful sustainability factors in evaluating investment decisions, within the bounds of financial and fiduciary prudence. Such factors include, but are not limited to: (1) corporate governance and leadership factors, (2) environmental factors, (3) social capital factors, (4) human capital factors, and (5) business model and innovation factors, as provided under the Ill. Sustainable Investing Act, 30 ILCS 238/.

Selection of Depositories, Investment Managers, Dealers, and Brokers

The Chief Investment Officer shall establish a list of authorized depositories, investment managers, dealers and brokers based upon the creditworthiness, reputation, minimum capital requirements, qualifications under State law, as well as a long history of dealing with public fund entities. The Board will review and approve the list at least annually.

In order to be an authorized depository, each institution must submit copies of the last two sworn statements of resources and liabilities or reports of examination that the institution is required to furnish to the appropriate State or federal agency. Each institution designated as a depository shall, while acting as such depository, furnish the District with a copy of all statements of resources and liabilities or all reports of examination that it is required to furnish to the appropriate State or federal agency.

The above eligibility requirements of a bank to receive or hold public deposits do not apply to investments in an interest-bearing savings account, demand deposit account, interest-bearing certificate of deposit, or interest-bearing time deposit if: (1) the District initiates the investment at or through a bank located in Illinois, and (2) the invested public funds are at all times fully insured by an agency or instrumentality of the federal government.

The District shall consider a financial institution's record and current level of financial commitment to its local community when deciding whether to deposit funds in that financial institution. The District may consider factors including:

1. For financial institutions subject to the federal Community Reinvestment Act of 1977 (CRA), the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the CRA;
2. Any changes in ownership, management, policies, or practices of the financial institution that may affect the level of the financial institution's commitment to its community;
3. The financial impact that the withdrawal or denial of District deposits might have on the financial institution;
4. The financial impact to the District as a result of withdrawing public funds or refusing to deposit additional public funds in the financial institution; and
5. Any additional burden on the District's resources that might result from ceasing to maintain deposits of public funds at the financial institution under consideration.

The District may not deposit public funds in a financial institution subject to the CRA unless the institution has a current rating of satisfactory or outstanding under the CRA. When investing or depositing public funds, the District may give preference to financial institutions that have a current rating of outstanding under the CRA.

Collateral Requirements

All amounts deposited or invested with financial institutions in excess of any insurance limit shall be collateralized in accordance with the Public Funds Investment Act, 30 ILCS 235/. The Superintendent or designee shall keep the Board informed of collateral agreements.

Safekeeping and Custody Arrangements

The preferred method for safekeeping is to have securities registered in the District's name and held by a third-party custodian. Safekeeping practices should qualify for the Governmental Accounting Standards Board Statement No. 3, Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements, Category I, the highest recognized safekeeping procedures.

Controls and Report

The Chief Investment Officer shall establish a system of internal controls and written operational procedures to prevent losses arising from fraud, employee error, misrepresentation by third parties, or imprudent employee action.

The Chief Investment Officer shall provide a quarterly investment report to the Board. The report will: (1) assess whether the investment portfolio is meeting the District's investment objectives, (2) identify each security by class or type, book value, income earned, and market value, (3) identify those institutions providing investment services to the District, and (4) include any other relevant information. The investment portfolio's performance shall be measured by appropriate and creditable industry standards for the investment type.

The Board will determine, after receiving the Superintendent's recommendation, which fund is in most need of interest income and the Superintendent shall execute a transfer. This provision does not apply when the use of interest earned on a particular fund is restricted.

Ethics and Conflicts of Interest

The Board and District officials will avoid any investment transaction or practice that in appearance or fact might impair public confidence. Board members are bound by the Board policy 2:100, *Board Member Conflict of Interest*. No District employee having influence on the District's investment decisions shall:

1. Have any interest, directly or indirectly, in any investments in which the District is authorized to invest,
2. Have any interest, directly or indirectly, in the sellers, sponsors, or managers of those investments, or
3. Receive, in any manner, compensation of any kind from any investments in that the agency is authorized to invest.

LEGAL REF.: 30 ILCS 235/, Public Funds Investment Act.
30 ILCS 238/, Ill. Sustainable Investing Act.
105 ILCS 5/8-7, 5/10-22.44, 5/17-1, and 5/17-11.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:10 (Fiscal and Business Management), 4:80 (Accounting and Audits)

Reviewed: February 28, 2005, April 23, 2012. October 3, 2016, August 12, 2019, March 17, 2025
Adopted: March 21, 2005
Revisions Adopted: April 16, 2007; May 14, 2012, October 17, 2016, August 26, 2019

Operational Services

Facility Management and Building Programs

The Superintendent shall manage the District's facilities and grounds as well as facility construction and building programs in accordance with the law, the standards set forth in this policy, and other applicable School Board policies. The Superintendent or designee shall facilitate: (1) inspections of schools by the Regional Superintendent and State Fire Marshal or designee, (2) review of plans and specifications for future construction or alterations of a school if requested by the relevant municipality, county (if applicable), or fire protection district and (3) compliance with the 10-year safety survey process required by the School Code.

Standards for Managing Buildings and Grounds

All District buildings and grounds shall be adequately maintained in order to provide an appropriate, safe, and energy efficient physical environment for learning and teaching. The Superintendent or designee shall provide the Board with periodic reports on maintenance data and projected maintenance needs that include cost analysis. Prior Board approval is needed for all renovations or permanent alterations to buildings or grounds when the total cost will exceed \$127,500, including the cost equivalent of staff time. This policy is not intended to discourage efforts to improve the appearance of buildings or grounds that are consistent with the designated use of those buildings and grounds.

Standards for Green Cleaning

For each District school with 50 or more students, the Superintendent or designee shall establish and supervise a green cleaning program that complies with the guidelines established by the Illinois Green Government Coordinating Council.

Standards for Facility Construction and Building Programs

As appropriate, the Board will authorize a comprehensive study to determine the need for facility construction and expansion. On an annual basis, the Superintendent or designee shall provide the Board with projected facility needs, enrollment trends, and other data impacting facility use. Board approval is needed for all new facility construction and expansion.

When making decisions pertaining to design and construction of school facilities, the Board will confer with members of the staff and community, the Illinois State Board of Education, and educational and architectural consultants, as it deems appropriate. The Board's facility goals are to:

1. Integrate facilities planning with other aspects of planning and goal-setting.
2. Base educational specifications for school buildings on identifiable student needs.
3. Design buildings for sufficient flexibility to permit new or modified programs.
4. Design buildings for maximum potential for community use.
5. Meet or exceed all safety requirements.
6. Meet requirements on the accessibility of school facilities to disabled persons as specified in State and federal law.
7. Provide for low maintenance costs, energy efficiency, and minimal environmental impact.

Naming Buildings and Facilities

Recognizing that the name for a school building, facility, or ground or field reflects on its public image, the Board's primary consideration will be to select a name that enhances the credibility and stature of the school or

facility. Any request to name or rename an existing facility should be submitted to the Board. When a facility is to be named or renamed, the Board President will appoint a special committee to consider nominations and make a recommendation, along with supporting rationale, to the Board. The Board will make the final selection. The Superintendent or designee may name a room or designate some area on a school's property in honor of an individual or group that has performed outstanding service to the school without using the process in this policy.

LEGAL REF.: 42 U.S.C. §12101 et seq. [Americans with Disabilities Act](#); [28 C.F.R. Parts 35 and 36](#).
 20 ILCS 3130/, Green Buildings Act.
 105 ILCS 5/2-3.12, 5/10-20.49, 5/10-22.36, 5/10-20.63, and 5/17-2.11.
 105 ILCS 140/, Green Cleaning Schools Act.
 105 ILCS 230/, School Construction Law.
 410 ILCS 25/, Environmental Barriers Act.
[410 ILCS 35/25, Equitable Restrooms Act.](#)
 820 ILCS 130/, Prevailing Wage Act.
 23 Ill.Admin.Code Part 151, School Construction Program; Part 180, Health/Life Safety Code for Public Schools; and Part 2800, Green Cleaning for Elementary and Secondary Schools.
 71 Ill.Admin.Code Part 400, Ill. Accessibility Code.

CROSS REF.: 2:150 (Committees), 2:170 (Procurement of Architectural, Engineering, and Land Surveying Services), 4:60 (Purchases and Contracts), 8:70 (Accommodating Individuals with Disabilities)

~~4:150~~

Reviewed: _____ February 28, 2005, April 23, 2012, August 12, 2019, January 2022, [March 17, 2025](#)
 Adopted: _____ March 21, 2005
 Revisions Adopted: _____ February 01, 2010, May 14, 2012, August 26, 2019

Operational Services

Safety

Safety and Security

All District operations, including the educational program, shall be conducted in the manner that will promote the safety and security of everyone on District property or at a District event. The Superintendent or designee shall develop and implement a comprehensive safety and security plan that includes, without limitations:

1. An emergency operations and crisis response plan (s) addressing prevention, preparation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement and fire officials, emergency medical services personnel, and the Board Attorney;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication

In the event of an emergency that threatens the safety of any person or property, students and staff should follow the best practices outlined for their building regarding the use of any available cellular telephones.

School Safety Drill Plan

During each academic year each school building that houses school children must conduct a minimum, each of the following in accordance with the School Safety Drill Act (105 ILCS 128/) of:

1. Three school evacuation drills to address and prepare students and school personnel for fire incidents. One of these three drills shall require the participation of the local fire department or district.,
2. One bus evacuation drill, and
3. One severe weather and shelter-in-place drill to address and prepare students and school personnel for possible tornado incidents.
4. One law enforcement lockdown drill to address school shooting incident and to evaluate the preparedness of school personnel and students. This drill shall occur no later than 90 days after the first day of school of each year and shall require the participation of all school personnel and students present at that time of the drill, except for those exempted by administrators, school support personnel, or a parent/guardian.

Annual Review

The Board or its designee will annually review each school building's emergency operations and crisis response plan(s), protocols, and procedures, as well as each building's compliance with the school safety drill plan. This annual review shall be in accordance with the School Safety Drill Act (105 ILCS 128/) and the Joint Rules of the Office of the State Fire Marshal and the Illinois State Board of Education (~~29 Ill. Admin. Code Part 1500~~).

Automated External Defibrillator (AED)

~~The Superintendent~~ or designee shall implement a written plan for responding to medical emergencies at the District's physical fitness facilities in accordance with the Fitness Facility Medical Emergency Preparedness Act and shall file a copy of the plan with the Ill. Dept. of Public Health (IDPH) The plan shall provide for at least ~~one an automated external defibrillator (AED)~~ to be available at every physical fitness facility on the premises according to State law requirements.

The District shall have an AED on site as well as a trained AED user: (1) on staff during staffed business hours; and (2) available during activities or events sponsored and conducted or supervised by the District. The Superintendent or designee shall ensure that every AED on the District's premises is properly tested and maintained in accordance with rules developed by the IDPH. This policy does not create an obligation to use an AED.

Carbon Monoxide Alarms

The Superintendent or designee shall implement a plan with the District's local fire officials to:

1. Determine which school buildings to equip with approved *carbon monoxide alarms* or *carbon monoxide detectors*, Locate the required carbon monoxide alarms or carbon monoxide detectors within 20 feet of a carbon monoxide emitting device, and
2. Incorporate carbon monoxide alarm or detector activation procedures into each school building that requires a carbon monoxide alarm or detector. The Superintendent or designee shall ensure each school building annually reviews these procedures.

Soccer Goal Safety

The Superintendent or designee shall implement the Movable Soccer Goal Safety Act in accordance with the guidance published by the IDPH. Implementation of the Act shall be directed toward improving the safety of moveable soccer goals by requiring that they be properly anchored.

Unsafe School Choice Option

The unsafe school choice option allows students to transfer to another District school or to a public charter school within the District. The unsafe school choice option is available to:

1. All students attending a persistently dangerous school, as defined by State law, and identified by the Illinois State Board of Education.
2. Any student who is a victim of a violent criminal offense, as defined by 725 ILCS 120/3 that occurred on school grounds during regular school hours or during a school-sponsored event.

The Superintendent or designee shall develop procedures to implement the unsafe school choice option.

Lead Testing in Water

The Superintendent or designee shall implement testing for lead in each source of drinking water in school buildings in accordance with the Illinois Plumbing License Law and guidance published by the IDPH. The Superintendent or designee shall notify parent(s)/guardian(s) about the sampling results from their children's respective school buildings.

Emergency Closing

The Superintendent is authorized to close the schools in the event of hazardous weather or other emergencies that threaten the safety of students, staff members, or school property.

LEGAL REF.: 105 ILCS 5/10-20.2, 5/10-20.56, 5/18-12, and 5/18-12.5.
105 ILCS 128/, School Safety Drill Act, 29 Ill.Admin.Code Part 1500.
210 ILCS 74/, Physical Fitness Facility Medical Emergency Preparedness Act.
225 ILCS 320/35.5, Ill. Plumbing License Law.

CROSS REF.: 4:110 (Transportation), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 4:180 (Pandemic Preparedness; Management and Recovery), 5:30 (Hiring Process and Criteria), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

Reviewed: February 28, 2005, April 23, 2012, March 24, 2014, January 25, 2016,
May 7, 2018, January 13, 2020, February 22, 2022, March 2024, [March 17, 2025](#)
Adopted: March 21, 2005
Revisions Adopted: December 19, 2005; December 18, 2006, February 01, 2010, May 14, 2012,
April 14, 2014, February 8, 2016, May 21, 2018, January 27, 2020, March 21, 2022

Operational Services

Administrative Procedure - Comprehensive Safety and Security Plan

Contents:

- A. **Safety- and Security-Related Administrative Procedures and Forms**
- B. **Definitions**
- C. **District Safety Coordinator and Safety Team; Responsibilities**
- D. **Safety Team Meetings**
- E. **Annual Safety Review**
- F. **School Safety Drill Plan**
- G. **School Emergency Operations and Crisis Response Plan (SEOCR)**
- H. **Material to be Included in Each SEOCR**
- I. **Managing Communications During and About an Emergency or Crisis**
- J. **Required Notices**
- K. **Resources**

Attachment A – School Emergency Operations and Crisis Response Plan Format

Attachment B – Alignment of Comprehensive Safety and Security Plan with Targeted School Violence Prevention Program

A. Safety and Security Related Administrative Procedures and Forms

Administrative material on school safety and security may be implemented under this plan, including, without limitation, any in the following list.

- 4:60-AP3 *Criminal History Records Check of Contractor Employees*
- 4:110-AP1 *School Bus Post-Accident Checklist*
- 4:110-AP3 *School Bus Safety Rules*
- 4:110-E *Emergency Medical Information for Students Having Special Needs or Medical Conditions Who Ride School Buses*
- 4:160-AP *Environmental Quality of Buildings and Grounds*
- 4:170-AP1, E1 *Accident or Injury Form*
- 4:170-AP1, E2 *Memo to Staff Members Regarding Contacts by Media About a Crisis*
- 4:170-AP2 *Routine Communications Concerning Safety and Security*
- 4:170-AP2, E1 *Letter to Parents/Guardians Regarding Student Safety*
- 4:170-AP2, E2 *Letter to Parents/Guardians Regarding the Dangers of Underage Drinking*
- 4:170-AP2, E3 *Letter to Parents/Guardians About Disruptive Social Media Apps; Dangers*
- 4:170-AP2, E4 *Letter to Parents/Guardian About Preventing and Reducing Incidences of Sexting*
- 4:170-AP2, E5 *Notice to Parents/Guardians of Lockdown Drill; Opt-Out*
- 4:170-AP4 *National Terrorism Advisory System*
- 4:170-AP5 *Unsafe School Choice Option*
- 4:170-AP6 *Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED*
- 4:170-AP6, E1 *School Staff AED Notification Letter*
- 4:170-AP6, E2 *Notification to Staff and Parents/Guardians of CPR and AED Video*

4:170-AP8	<i>Movable Soccer Goal Safety</i>
4:175-AP1	<i>Criminal Offender Notification Laws; Screening</i>
4:175-AP1, E1	<i>Informing Parents/Guardians About Offender Community Notification Laws</i>
4:180-AP1	<i>School Action Steps for Pandemic Influenza or Virus/Disease</i>
4:180-AP2	<i>Pandemic Influenza Surveillance and Reporting</i>
4:190	<i>Targeted School Violence Prevention Program</i>
4:190-AP1	<i>Targeted School Violence Prevention Program</i>
4:190-AP1, E1	<i>Targeted School Violence Prevention Program Resources</i>
4:190-AP2	<i>Threat Assessment Team (TAT)</i>
4:190-AP2, E1	<i>Principles of Threat Assessment</i>
4:190-AP2, E2	<i>Threat Assessment Documentation</i>
4:190-AP2, E3	<i>Threat Assessment Key Areas and Questions; Examples</i>
4:190-AP2, E4	<i>Responding to Types of Threats</i>
4:190-AP2, E5	<i>Threat Assessment Case Management Strategies</i>
4:190-AP2, E6	<i>Targeted School Violence Prevention and Threat Assessment Education</i>
6:235-E4	<i>Keeping Yourself and Your Kids Safe on Social Networks</i>
6:235-E5	<i>Children’s Online Privacy Protection Act</i>
7:140-AP	<i>Use of Metal Detectors and Searches for Student Safety</i>
7:140-E	<i>Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting Act</i>
7:150-AP	<i>Agency and Police Interviews</i>
7:280-AP	<i>Managing Students with Communicable or Infectious Diseases</i>
7:290-AP	<i>Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program</i>

B. Definitions

SEOCR is a School Emergency Operations and Crisis Response Plan (formerly *Emergency Operations Plan*). Each school or facility has an *SEOCR*.

First responders are local law enforcement, fire department officials, emergency medical services personnel, and any other entity in the community that provides emergency assistance.

Incident means any event or occurrence that threatens the safety and security of individuals on school property or at school events.

District Safety Coordinator is the individual who manages the district’s safety and security efforts.

Safety Team is the Superintendent’s administrative committee that is responsible for its respective *SEOCR*. Each school or facility has a Safety Team.

SRO means school resource officer, defined as a law enforcement officer who has been primarily assigned to a school or school district under an agreement with a local law enforcement agency.

C. District Safety Coordinator and Safety Team; Responsibilities

The Superintendent appoints an administrator to be the **District Safety Coordinator** to manage the district’s safety and security efforts and serve as the District’s spokesperson during a crisis or emergency.

The Superintendent appoints members of a **Safety Team** for each school or facility, with input from the District Safety Coordinator and each school's Building Principal. The Building Principal and SRO, if any, shall be members of the Safety Team.

The District Safety Coordinator and each school's Safety Team are responsible for developing, implementing, and maintaining a **SEOCR**P with the following objectives as explained in FEMA's *Guide for Developing High-Quality School Emergency Operations Plans (2013)*, at www.rems.ed.gov/docs/REMS_K-12_Guide_508.pdf:

- **Prevention**, meaning the capabilities needed to avoid, deter, or stop an incident. Prevention requires the use of: (a) research-based principles of safety and security, (b) an ongoing analysis of data (e.g., incident and inspection reports, complaints, suggestions), and (c) an ongoing program for identifying and evaluating unreasonable risks.
- **Protection**, meaning the capabilities needed to secure schools against violence and manmade or natural disasters. Protection focuses on ongoing actions that protect students, teachers, staff, visitors, networks, and property from a threat or hazard.
- **Mitigation**, meaning the capabilities needed to reduce the likelihood or impact of an incident or emergency. Mitigation requires, among other things, high-quality training, and instruction programs to execute and improve the SEOCRP.
- **Response**, meaning the capabilities needed to stabilize an incident, save lives, establish a safe and secure environment, and facilitate the transition to recovery. Effective response requires, among other things, a clear, rapid, factual, and coordinated system of internal and external communication.
- **Recovery**, meaning the capabilities needed to restore the learning environment.

D. Safety Team Meetings

The District Safety Coordinator chairs the Safety Team meetings. The meetings are held as determined by the District Safety Coordinator. **At least once annually, the Safety Team shall request the participation of first responders and the Board Attorney in a meeting to review and provide input.** The following matters are suggested agenda items:

- Review the agenda and determine who will take meeting notes.
- Review the notes from the previous meeting.
- Discuss the status of previously submitted recommendations.
- Receive, review, and discuss individual and Safety Team committee reports and recommendations concerning one or more items below.
 1. Safety and security data from incidents, investigations, audits, etc.
 2. Recommendations received from stakeholders and first responders.
 3. Emerging issues
 4. Status of the SEOCRP
 5. Status of the safety and security communication system
 6. Status of training programs
 7. Status of programs to build awareness of, and support for, the SEOCRP (contests, posters, drives, etc.)
- Clarify information and recommendations for a report to the Superintendent.
- Confirm the Safety Team meeting schedule and review upcoming meeting dates.

E. Annual Safety Review

The District Safety Coordinator facilitates the annual safety review meeting conducted by the School Board or its designee, as required by 105 ILCS 128/25, amended by P.A.s. 102-395 [and 103-608, eff 1-1-25](#), and 128/30.

During the annual safety review, the law requires the School Board or its designee to “review each school building’s emergency and crisis response plans, protocols, and procedures, including procedures regarding the district’s threat assessment team, [procedures regarding the District’s cardiac emergency response plan](#), the efficacy and effects of law enforcement drills and each building’s compliance with the school safety drill programs.” If the school board uses a designee, it should preferably be someone other than the District Safety Coordinator to assure an unbiased audit. The District Safety Coordinator assists the Board or its designee to comply with annual review requirements, including without limitation, the completion of a report certifying that the review took place. See the Ill. State Board of Education (ISBE) website for an annual review checklist and report at www.isbe.net/Pages/School-Emergency-and-Crisis-Response-Plan-Guide.aspx. The Open Meetings Act (OMA) allows the Board to enter closed session to discuss security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property (5 ILCS 120/2(c)(8)). Consult the Board Attorney for assistance with this OMA exception.

F. School Safety Drill Plan

The School Safety Drill Act (105 ILCS 128/, amended by P.A 102-395, 102-791,103-104, ~~eff. 1-1-24, and~~ 103-197, ~~and 103-780~~~~eff. 1-1-24~~) and any implementing State administrative rules shall supersede this procedure in the event of a conflict.

The Building Principal shall keep the Superintendent or designee informed of when drills are scheduled and/or accomplished. ISBE’s fillable *School Drill Documentation* form for documenting the completion of minimum drill requirements may be used (see www.isbe.net/Documents/91-02_school_drill_documentation.pdf).

Each academic year, each school building that houses students must conduct a minimum of:

1. **Three school evacuation drills.** These drills prepare students and personnel for situations that occur when conditions outside of a school building are safer than inside a school building. Evacuation may be necessary depending on the circumstances. They may include a fire, suspicious item or person, or incident involving a hazardous material, including but not limited to a chemical, incendiary, explosive, and bomb threat.

One of the three school evacuation drills requires the participation of the appropriate local fire department, unless waived as provided below. A date is selected according to the following timeline:

- No later than **September 1** of each year, the local fire department or fire district must contact the Building Principal in order to decide.
- No later than **September 14** of each year, the Building Principal or designee and the local fire department or fire district may agree to waive the provisions concerning participation by the local fire department in a school evacuation drill.
- No later than **September 15** of each year, each Building Principal or designee must contact the responding local fire official and propose to the local fire official four dates within the month of October, during at least two different weeks of October, on which to hold the drill. The fire official may choose any of the four available dates, and if he or she does so, the drill occurs on that date.
- Alternatively, the Building Principal or designee and the local fire official may, by mutual agreement, set any other date for the drill, including a date outside of the month of October.
- If the fire official does not select one of the four offered dates in October or set another date by mutual agreement, the school does not need to include the local fire service in one of its mandatory school evacuation drills.

After a drill in which the local fire service participated, the Building Principal should request certification from the local fire service that the school evacuation drill was conducted. Additional school evacuation drills for fire incidents may involve the participation of the appropriate local fire department. In addition, schools may conduct additional school evacuation drills to account for other evacuation incidents, including without limitation, suspicious items, or bomb threats.

2. **One school bus evacuation drill.** This drill prepares students and school personnel for situations that occur when conditions outside of the bus are safer than inside the bus. Evacuation may be necessary, depending on the circumstances, in the event of a fire, suspicious items, and incidents involving hazardous materials. Schools may conduct additional bus evacuation drills.

In addition, instruction on safe bus riding practices should be provided for all students. See [administrative procedure 4:110-AP3](#),

School Bus Safety Rules.

3. **One severe weather and shelter-in-place drill.** This drill prepares students for situations involving severe weather emergencies or the release of external gas or chemicals. Severe weather and shelter-in-place drills must address and prepare students and school personnel for possible tornado incidents. Other drills shall be based on the needs and environment of particular communities, including severe weather (such as tornadoes, wind shears, lightning, and earthquakes), incidents involving hazardous materials, and incidents involving weapons of mass destruction.
4. **One law enforcement lockdown drill.** This drill addresses a school shooting incident and evaluates the preparedness of school personnel and students for situations calling for the involvement of law enforcement when there is an active threat or an active shooter within a school building. A law enforcement lockdown drill must occur no later than 90 days after the first day of each school year. This drill must be conducted: (a) according to the District's emergency operations and crisis response plan(s), (b) on days and times when students are normally present in the school building, and (c) with the participation of all school personnel and students present at school at the time of the drill, except for those exempted at the discretion of administrators or school support personnel. The appropriate local law enforcement agency must observe administration of the drill.

Schools must notify parents/guardians in advance of any lockdown drill that involves student participation and must allow parents/guardians to exempt their child from participating for any reason. The District may, at its discretion, exempt a student from participating in a lockdown drill. 105 ILCS 128/20(c)(4), added by P.A. 102-395. When deciding whether to exempt a student, the District must include the student's individualized education program team or 504 plan team, if any, in the decision. 105 ILCS 128/20(c)(4), amended by P.A. 103-197, ~~eff. 1-1-24~~ For students who do not participate in the lockdown drill, districts must provide alternative safety education and instruction related to an active threat or active shooter event. Districts must allow students to ask questions related to a lockdown drill. See [exhibit 4:170-AP2, E5, Notice to Parent/Guardian of Lockdown Drill; Opt-out](#). In addition, a law enforcement lockdown drill must meet each of the following criteria:

- During each calendar year, the appropriate local law enforcement agency contacts the Building Principal to request participation in the law enforcement lockdown drill. The Building Principal and the local law enforcement agency shall set, by mutual agreement, a date for the drill.
- The lockdown drill involves the onsite participation of the local law enforcement agency, provided that an agreeable date can be reached between the Building Principal and the local law enforcement agency. If the parties cannot reach an agreeable date, the school shall hold the drill without participation from the local law enforcement agency.
- After a drill in which local law enforcement participated, the Building Principal should request a certification from local law enforcement that the law enforcement lockdown drill was conducted. The local law enforcement agency shall also notify the school of any deficiencies noted during the drill.
- The lockdown drill cannot include any simulations that mimic an actual school shooting incident or active shooter event. However, law enforcement may only run an active shooter simulation with staff, including simulated gun fire drills, on days when students are not present.
- All lockdown drills must be announced in advance to all school personnel and students prior to the commencement of the drill.

- Lockdown drill content must be age and developmentally appropriate and must include trauma-informed approaches to address the concerns and well-being of school personnel and students.
- Lockdown drills must include and involve school personnel, including school-based mental health professionals.

The District Safety Coordinator, in cooperation with the Building Principal, shall encourage local law enforcement agencies to establish a school walk-through program. This program encourages local law enforcement officials to walk through school properties during their patrols with the goal of increasing security (school districts are encouraged, but not mandated, to do this by House Resolution 153 (98th General Assembly, 2013)).

G. School Emergency Operations and Crisis Response Plan (SEOCR)

Each Safety Team shall develop, implement, and maintain a SEOCR using the process below, as explained in FEMA's *Guide to Developing High-Quality School Emergency Operations Plans (2013)*, at www.rems.ed.gov/docs/REMS_K-12_Guide_508.pdf:

1. Develop a schedule and invite the participation of first responders.
2. Identify threats and hazards, assess risks, and prioritize threats and hazards.
3. Determine goals and objectives.
4. Develop, review, evaluate, and maintain the SEOCR.
5. Share the SEOCR with stakeholders and train them. This includes, without limitation, having the SEOCR accessible in a digital format.

Each SEOCR shall include a plan for local law enforcement to rapidly enter a school building in an emergency. 105 ILCS 128/550 (~~final citation pending~~), added by P.A. 103-194, and renumbered by P.A. 103-605, eff. 1-1-24.

Each SEOCR shall be in the format suggested by and explained in FEMA's *Guide for Developing High-Quality School Emergency Operations Plans (2013)*, at www.rems.ed.gov/docs/REMS_K-12_Guide_508.pdf. See also *The Role of Districts in Developing High-Quality School Emergency Operations Plans: A Companion to the School Guide (2019)*, at: https://rems.ed.gov/docs/District_Guide_508C.pdf; and the **Attachment** to this procedure.

H. Material to be Included in Each SEOCR

Each school Safety Team annually gathers and/or renews the following material for inclusion in the SEOCR:

1. District-level Targeted School Violence Prevention Plan. See Board policy 4:190, *Targeted School Violence Prevention Program*, and administrative procedure 4:190-AP1, Targeted School Violence Prevention Program.
2. Building-level Threat Assessment Team procedures. See administrative procedure 4:190-AP2, Threat Assessment Team (TAT).
3. Building evacuation protocol. The Building Principal or designee shall: (a) keep a comprehensive evacuation map - describing main and alternate routes - in the main office, (b) post signs containing main and alternate evacuation routes for each occupied area in a conspicuous place, preferably near the exit, (c) prepare evacuation plans for outdoor areas (playgrounds and stadiums), and (d) keep all staff informed of the evacuation plans.
4. Documents concerning safety drills. The Building Principal shall schedule, execute, and document safety drills as per the School Safety Drill Act (105 ILCS 128/, amended by P.As 102-395, and 102-791, 103-104, eff. 1-1-24, and 103-197 and 103-780, -eff. 1-1-24) and this procedure.
5. Maps and layouts, including: (a) campus map, (b) building floor plan, (c) location of first aid kits, automated external defibrillators AEDs, fire extinguishers, and any trauma kits (105 ILCS 5/10-20.85, added by P.A. 103-128), and (d) map or plan describing the areas to be used in the event of an emergency or crisis for

triage, emergency helicopter landing, media center, non-victim students, and parents/guardians. The Safety Team or Principal shall annually give a copy of these to first responders.

6. A protocol to secure a list of people present in the building at any time.
7. Tornado response plan, including a map showing tornado wall locations (105 ILCS 128/25).
8. Carbon monoxide alarm or detector activation plans, protocols, and procedures (105 ILCS 5/10-20.57 and 430 ILCS 135/).
9. The safety equipment's maintenance schedule and the person(s) responsible.
10. An emergency early dismissal protocol.
11. A plan for inviting warnings or tips, e.g., a hotline or website for individuals to make anonymous tips.
12. A protocol for student supervision in the event of an emergency or crisis.
13. A safety patrol plan (105 ILCS 5/10-22.28).
14. Bicycle use rules.
15. Roadway and parking rules.
16. Emergency procedures to be followed in cases of injury to or sudden illness of students and/or staff and injuries at school and school events (23 Ill.Admin.Code §1.530(c)).
17. A plan for giving students instructions on safe school bus riding practices, including the operation and use of emergency doors and windows (as a means of escape), seat belts, and fire extinguisher (105 ILCS 128/20(b)). The District's parent-teacher advisory committee, in cooperation with school bus personnel, establishes and maintains bus safety rules (105 ILCS 5/10-20.14). See 4:110-AP3, *School Bus Safety Rules*.
18. A cardiac emergency response plan in accordance with guidelines set forth by the American Heart Association or other nationally recognized, evidence-based standard that addresses the appropriate response to incidents involving an individual experiencing sudden cardiac arrest or a similar life-threatening emergency (105 ILCS 128/60, added by P.A. 103-608, eff. 1-1-25). The plan must include:
 - a. Procedures to follow during a cardiac emergency;
 - b. A list of every AED that is present and clearly marked or easily accessible at school athletic venues and events and at school, and the maintenance schedule for the AEDs; and
 - c. The provision of information on hands-only cardiopulmonary resuscitation and use of AEDs to teachers, administrators, coaches, assistant coaches, and other school staff as identified by administrators, in accordance with 105 ILCS 110/3.

See the American Heart Association's cardiac emergency response plan template and implementation materials, at www.heart.org/CERP.

~~18-19.~~ Safety and security related administrative material. See section A, above.

~~19-20.~~ The location of any door security locking means and the use of the locking and unlocking means from within and outside the room(s) (105 ILCS 5/10-20.72 and renumbered by P.A. 102-558).

~~20-21.~~ Other documents identified by the Safety Team.

I. Managing Communications During and About an Emergency or Crisis

The District Safety Coordinator, with assistance from the Safety Team, is responsible for compiling information and preparing communications concerning an emergency or crisis. The District Safety Coordinator serves as the spokesperson during a crisis or emergency. All District communications should come from this source to ensure accuracy, credibility, and compliance with laws granting confidentiality to student records.

The spokesperson shall follow best practices for spokespersons during an emergency or crisis and receive training on public relations. The Board Attorney serves as a resource to the spokesperson. The objective is:

- To provide the maximum amount of verified information to staff members, students' family members, and the media as quickly as possible,

- While simultaneously respecting student privacy and complying with laws granting confidentiality to student records (Ill. School Student Records Act, 105 ILCS 10/; Family Educational Rights and Privacy Act, 20 U.S.C. §1232g). See 7:340-AP1, *School Student Records*.

All staff members are requested to refrain from spreading information about an emergency or crisis unless the information is from the District Safety Coordinator. All inquiries should be directed to the spokesperson.

Everyone in the school community can positively affect an emergency or crisis situation by:

1. Avoiding speculation as to the cause.
2. Avoiding allocation of blame.
3. Helping school and law enforcement officials gather the facts.
4. Sticking to the facts during discussions.
5. Deferring all media requests to the spokesperson.
6. Comforting and supporting each other.

J. Required Notices

A school staff member shall immediately notify the Building Principal when he or she:

1. Observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision. 105 ILCS 5/10-27.1A(a).
2. Observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident. 105 ILCS 5/10-27.1B.
3. Observes a battery committed against any staff member or is subject to a battery. 105 ILCS 5/10-21.7, amended by P.A., 102-894.

Upon receiving a report on No. 1 above, the Building Principal or designee shall immediately notify local law enforcement. 105 ILCS 5/10-27.1A(b), 5/10-27.1B, and 5/10-21.7. In addition, upon receiving a report on any of the above Nos 1-3, the Building Principal or designee must notify the Superintendent or designee and any involved student's parent/guardian. See the Required Notices subhead on of policy 7:190 Student Behavior, and 3:60-E, *Event Reporting and Notice Requirements for Building Principals Concerning School Safety and Security*.

Upon receiving a report of any of the above Nos. 1-3 the Superintendent or designee shall immediately notify local law enforcement 105 ILCS 5/10-27.1A(c), amended by P.A. 103-34, 5/10-27.1B(b), and 5/10-21.7. The Superintendent or designee will also report incidents involving battery against staff members to ISBE's through its web-based School Incident Reporting System (SIRS) as they occur during the year and not later than August 1 for the preceding school year 105 ILCS 5/10-21.7, amended by P.A. 102-894SIRS is available at www.isbe.net/Pages/School-Incident-Reporting-System.aspx or by going to ISBE's home page and accessing the District's Web Application Security (IWAS) account. Reporting on SIRS does not satisfy the requirement to report incidents to local law enforcement authorities.

K. Resources

Guide for Developing High-Quality School Emergency Operations Plans: At a Glance
www.rems.ed.gov/K12GuideForDevelHQSchool.aspx

Guide for Developing High-Quality School Emergency Operations Plans www.rems.ed.gov/docs/REMS_K-12_Guide_508.pdf

The Role of Districts in Developing High-Quality School Emergency Operations Plans: A Companion to the School Guide https://rems.ed.gov/docs/District_Guide_508C.pdf

Readiness and Emergency Management for Schools (REMS) Technical Assistance (TA) Center Toolbox
www.rems.ed.gov/toolbox.aspx

ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Training Institute www.alicetraining.com

SBE/OSFM All Hazard Preparedness Guide for Illinois Schools www.isbe.net/Pages/School-Emergency-and-Crisis-Response-Plan-Guide.aspx

Illinois Emergency Management Agency (IEMA) www2.illinois.gov/ready/Pages/default.aspx

Schools/Campus - Resources, including School Safety Information Sharing g
<https://ready.illinois.gov/plan/schools.html>

Safe2Help Illinois, designed to offer students a safe, confidential way in which to share information that might help prevent suicides, bullying, school violence, or other threats to school safety, www.safe2helpil.com/

Illinois Terrorism Task Force (ITTF) www2.illinois.gov/iema/ITTF/Pages/default.aspx

National Association of School Psychologists (NASP) - Recommendations for Comprehensive School Safety and Crisis Policies www.nasponline.org/resources-and-publications/resourcesand-podcasts/school-safety-and-crisis

U.S. Secret Service (USSS) National Threat Assessment Center
www.secretservice.gov/data/protection/ntac/bystander_study.pdf

[Improving School Safety Through Bystander Reporting: A Toolkit for Strengthening K-12 Reporting Programs, developed by the USSS NTAC and the Cybersecurity and Infrastructure Security Agency \(CISA\) www.secretservice.gov/sites/default/files/reports/2023-05/cisa-ussk-12-bystander-reporting-toolkit-508_final_0.pdf](http://www.secretservice.gov/sites/default/files/reports/2023-05/cisa-ussk-12-bystander-reporting-toolkit-508_final_0.pdf)

Bomb Threat Response Planning Tool, developed by the U.S. Dept. of Justice's Bureau of Alcohol, Tobacco, Firearms and Explosives and the U.S. Dept. of Education's Office of Safe and Drug Free Schools
www.ojp.gov/ncjrs/virtuallibrary/abstracts/bomb-threat-response-interactive-planning-tool-schools-cd-rom

School Crisis Guide - Help and Healing in a Time of Crisis, published by NEA Health Information Network
<https://www.nea.org/resource-library/neas-school-crisis-guide>

Attachment A

School Emergency Operations and Crisis Response Plan Format

Basic Plan

- | | |
|--|--|
| 1. Introductory Material | 3. Concept of Operations |
| 1.1 Promulgation Document and Signatures | 4. Organization and Assignment of Responsibilities |
| 1.2 Approval and Implementation | 5. Direction, Control, and Coordination |
| 1.3 Record of Changes | 6. Information Collection, Analysis, and Dissemination |
| 1.4 Record of Distribution | 7. Training and Exercises |
| 1.5 Table of Contents | 8. Administration, Finance, and Logistics |
| 2. Purpose, Scope, Situation Overview, and Assumptions | 9. Plan Development and Maintenance |
| 2.1 Purpose | 10. Authorities and References |
| 2.2 Scope | |
| 2.3 Situation Overview | |
| 2.4 Planning Assumptions | |

Functional Annexes

Note: This is not a complete list, but it is recommended that all SEOCRPs include at least the following functional annexes:

- | | |
|-------------------------------|------------------------------------|
| 1. Communications | 6. Reunification |
| 2. Evacuation | 7. Continuity of Operations (COOP) |
| 3. Shelter-in-Place | 8. Security |
| 4. Lockdown | 9. Recovery |
| 5. Accounting for All Persons | 10. Health and Medical |

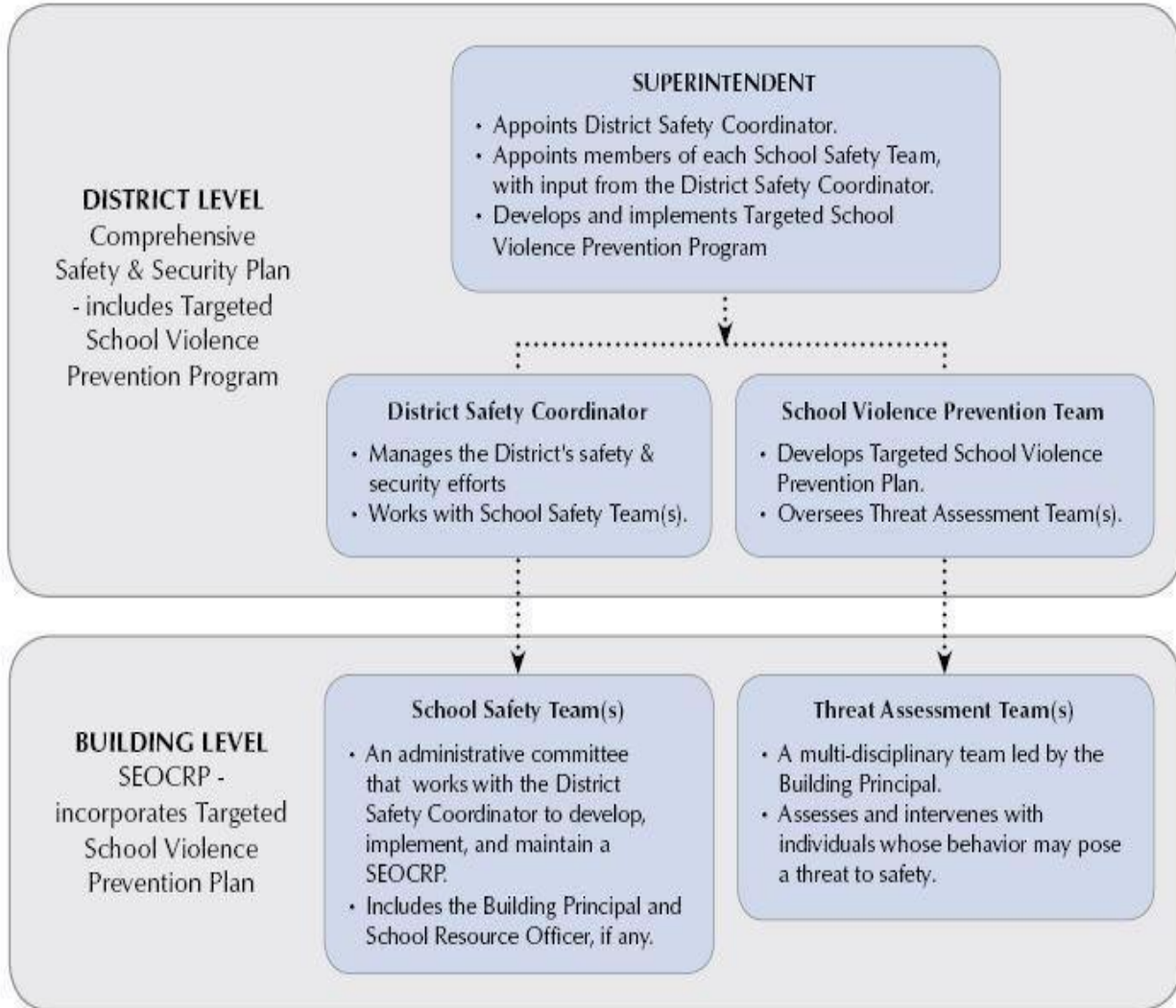
Threat- or Hazard-Specific Annexes

Note: This is not a complete list. Each school's annexes will vary based on its hazard analysis.

- | | |
|---------------------------------|---------------------------------|
| 1. Hurricane or Severe Storm | 5. Mass Casualty Incident |
| 2. Earthquake | 6. Active Shooter |
| 3. Tornado | 7. Pandemic or Disease Outbreak |
| 4. Hazardous Materials Incident | |

Attachment B

Alignment of Comprehensive Safety and Security Plan with Targeted School Violence Prevention Program



Reviewed: January 13, 2020, February 22, 2022, June 20, 2023, October 20, 2024
Adopted: January 27, 2020
Revisions Adopted: March 21, 2022, July 31, 2023, November 18, 2024

Not A Threat: Subject/situation does not appear to pose a threat of violence or serious harm to self/others, and any exhibited issues/concerns can be resolved easily.

Transient Threat-self/others at this time, but exhibits behaviors that indicate a continuing intent and potential for future violence or serious harm to self/others, and/or exhibits other concerning behaviors that require intervention.

Serious Substantial Threat: Subject/situation appears to pose a threat of violence, exhibiting behaviors that indicate both a continuing intent to harm and efforts to acquire the capacity to carry out the plan, and may also exhibit other concerning behaviors that require intervention.

Very Serious Substantial Threat: Subject/situation appears to pose a clear and immediate threat of serious violence toward self/others that requires containment and action to protect the District’s environment and/or identified or identifiable target(s), and may also exhibit other concerning behaviors that require intervention.

TAT Formation, Development, and Responsibilities

Following are tasks to integrate TATs into the District’s Targeted School Violence Prevention Plan.

Actor	Action
Superintendent or designee	<p>Ensures TATs are trained in threat assessment by a threat assessment expert. Free statewide training is available through the Ill. School and Campus Safety Program, at: www2.illinois.gov/ready/plan/Pages/schools-training.aspx.</p> <p>Prior to the start of each school year, files this procedure and a list identifying the members of all TATs with: (1) a local law enforcement agency, and (2) the Regional Office of Education or Intermediate Service Center, as applicable. 105 ILCS 128/45(b), amended by P.A. 102-791. Informs the Board that this filing was completed.</p>
Building Principal	<p>Selects TAT members- <u>including at least one law enforcement official as well as cross-disciplinary representatives of the District who are most directly familiar with the mental and behavioral health needs of students and staff. Such cross-disciplinary representatives may include the following individuals employed by the District or a special education cooperative that serves the District and who are available to serve with expertise in:</u></p> <p><u>An School administrator, e.g., a principal or other senior administrator from the school(s) covered by the TAT and human resource professionals;</u> <u>Instruction, e.g., a teacher or administrator with recent instructional experience;</u> <u>Counseling, e.g., a school counselor,</u> <u>A school psychologist</u> <u>-and/or A school social worker;</u> <u>Law enforcement, e.g., a school resource officer;</u> <u>Being a staff member in the building; and</u> <u>Other District employees and/or community resource persons (as members or consultants as determined by the TAT).</u></p> <p><u>When resources allow, selects designated back-up for each core TAT member, from the same or similar areas of expertise, to fulfill their duties in the event of their absences or inability.</u></p> <p>Designates a TAT triage team. <u>See 4:190-AP2, E2, Threat Assessment Documentation.</u></p>

	<p><u>Ensures that any reporting mechanisms used by the school community are kept up to date, work consistently, and are checked on a regular and timely basis.</u></p> <p>When a <u>report is received tip or concern is raised</u>, activates the TAT and uses this <u>administrative procedure. 4:190-AP2, Threat Assessment Team (TAT)</u></p>
TAT	<p>Receives education and seeks training resources, including <u>exhibits 4:190-AP2, E1, Principles of Threat Assessment. 4:190-AP2, E2, Threat Assessment Documentation; 4:190-AP2, E3, Threat Assessment Key Areas and Questions; Examples; 4:190-AP2, E4, Responding to Types of Threats; and 4:190-AP2, E5, Threat Assessment Case Management Strategies.</u></p> <p>Receives threat assessment training by a threat assessment expert.</p> <p>Commits to work collaboratively with each other, with other school staff, and (as appropriate) with community resource persons to support <u>purposes of the TAT and</u> the safety of the school, its students, and its staff.</p> <p>Actively, lawfully, and ethically communicates with each other, District administrators, and other school staff who have a need to know particular information to support the safety of the school, its students, and its staff.</p> <p>Trains staff, students, parents/guardians, and other members of the school community to recognize and report possible threats by conducting presentations, broadly disseminating relevant information, and ensuring access to consultation from the TAT.</p> <p>Identifies and trains members of the school community who can take reports of possible threats.</p> <p>Effectively implements Board policy 4:190, <i>Targeted School Violence Prevention Program</i>.</p>

Assessing and Classifying Threats

When a threat is reported, the Building Principal and TAT assess and classify the threat using the criteria and process outlined below.

Actor	Action
<u>Building Principal</u>	<p>Educates him/herself about types of threats.</p> <p>Determines if an imminent threat exists. If an imminent threat exists, notifies law enforcement in accordance with 4:170-API, Comprehensive Safety and Security Plan, Part G, School Emergency Operations and Crisis Response Plan (SEOCR).</p>
Building Principal and/or TAT Triage Team	<p><u>When a potential threat report is received, initiates the following intake and triage process.</u></p> <p><u>Intake</u></p> <p><u>Obtains basic information about the potential threat, including but not limited to:</u></p>

- Initial Report of Concern: Date/time reported, date/time reviewed, person receiving report.
- Reporting Party: Name, affiliation, contact information, relationship to subject of concern.
- Incident/Nature of Concern: Date/time occurred, location, nature of threat/concern, weapons involved/threatened, details about concerns, and any relevant background information.
- Subject of Concern: Name, affiliation, contact information, relationship to reporting party or target(s).
- Identified/Identifiable Target(s): Name, affiliation, contact information, relationship to report party or subject.
- _____

Determines if an imminent threat exists. An imminent threat is indicated by such factors as:

1. Subject intends imminent and/or serious harm to self/others; or
2. Subject lacks inhibitions for using violence.

If an imminent threat exists, initiates School Emergency Operations and Crisis Response Plan (SEOCR) and notifies law enforcement in accordance with administrative procedure 4:170-AP1, Comprehensive Safety and Security Plan, Part G, School Emergency Operations and Crisis Response Plan (SEOCR).

If no imminent threat exists, or once an imminent threat is contained, proceeds to triage.

Triage

Triages threat to determine if the full TAT must be involved. Triage may include, as necessary and appropriate:

- Reviewing the reported concerning, aberrant, or threatening behavior and/or communication.
- Reviewing school and other records for any prior history or interventions with the individual(s) involved.
- Conducting timely and thorough interviews of the person(s) who reported the threat, the recipient(s) or target(s) of the threat, other witnesses who have knowledge of the threat, and where reasonable, the individual(s) who allegedly engaged in the threatening behavior or communication. The purpose of the interviews is to gain a holistic understanding of the situation, determine the nature and level of the concerns, identify areas where more information may be needed, and inform appropriate strategies or interventions to address any concerns identified.

Determines if the full TAT must be involved.

To determine that the full TAT does not need to be involved, all TAT Triage Team members must concur that there is no identifiable threat/concern, or that there is a low level of concern regarding issues that are being adequately addressed.

If the full TAT must be involved, convenes it as soon as possible.

	<p><u>Documents intake and triage using exhibit 4:190-AP2, E2, Threat Assessment Documentation.</u></p> <p>If no imminent threat exists, or once an imminent threat is contained, triages threat (with the TAT Triage Team, if one is designated by the Building Principal) to determine if the full TAT must be involved. See 4:190-AP2, E2, <i>Threat Assessment Documentation</i>.</p> <p>Triage may include:</p> <ul style="list-style-type: none"> Reviewing the threatening communication and/or behavior. Reviewing school and other records for any prior history or interventions with the individual(s) involved. Evaluating the threat in context so that the meaning of the threat and intent can be determined by, among other things, conducting timely and thorough interviews (as necessary) with the person(s) who reported the threat, the threat recipient(s)/target(s), other witnesses who have knowledge of the threat, and when reasonable, the subject of concern (subject) who allegedly engaged in the threatening communication and/or behavior. <p>If the full TAT needs to be involved, convenes it as soon as possible.</p>
TAT	<p><u>Conducts a comprehensive and holistic assessment of the threat using the STEP framework set forth in exhibit 4:190-AP2, E1, Principles of Threat Assessment. See Assesses the threat. See 4:190-AP2, E3, Threat Assessment Key Areas and Questions; Examples, for key questions to ask the person(s) who reported the threat, the threat recipient(s)/target(s), other witnesses, and the subject in order to assess the threat.</u></p> <p>Once the assessment is complete, classifies the threat <u>as one of the following: Routine/No Known Concern, Low Level, Moderate Level, High Level, or Imminent, using the following basic criteria:</u></p> <p>Documents the threat assessment and classification using 4:190-AP2, E2, <i>Threat Assessment Documentation</i>, and ensures that TAT documentation follows the acronym FORT:</p> <ul style="list-style-type: none"> F Fair – sought to understand situations and give individuals an opportunity to be heard and understood; O Objective – sought information based on facts and observations of the case and not speculation or bias; R Reasonable – engaged in responses that were effective and proportionate to the situation; and T Timely – quickly and responsively addressed reports of threatening behavior.
<u>Building Principal</u>	<p><u>Where the TAT classifies the threat as a Moderate, High, or Imminent level of concern and the threat requires further intervention to prevent violence or serious harm, notifies:</u></p> <ol style="list-style-type: none"> <u>1. The parent(s)/guardian(s) of any student who is the target/recipient of a threat; and</u>

	<u>The parent(s)/guardian(s) of any student who engaged in threatening behaviors.</u>
--	---

Responding to and Managing Threats

Actor	Action
TAT	<p>Identifies appropriate responses to the threat based upon its level. See exhibit 4:190-AP2, E4, Responding to Types of Threats, for guidance on responses to each threat level.</p> <p>Develops, implements, and monitors an individualized, fact-based case management plan to intervene with, address, and reduce the threat by:</p> <ul style="list-style-type: none"> Designating a TAT member as case manager to monitor the status of the subject and to notify the TAT of any change in status, response to interventions/referrals, or additional information that would be cause for reassessment and/or changes in interventions strategies; Assisting the subject, and any impacted staff or students, in accessing appropriate school and community-based resources for support and/or further intervention; Appointing one or more TAT members to engage directly with the subject to prevent the subject from becoming isolated; and Using the least intrusive interventions and strategies that are sufficient, fair, and reasonable to address the concerns identified. See exhibit 4:190-AP2, E5, Threat Assessment Case Management Strategies, for interventions and strategies, including those that are subject-based, target-based, and environmental/systems-based. <p>Documents this process and any case updates using exhibit 4:190-AP2, E2, Threat Assessment Documentation.</p> <p>Submits updates <u>to the Building Principal</u> -regularly, e.g., at least every 30 days, until the case is resolved and the subject no longer poses a threat to the school, its students, or its staff.</p> <p>Maintains documentation in accordance with Board policy, State records laws, and administrative procedures.</p>

Reporting Threats to Outside Agencies

Following is the process to notify the Local Law Enforcement Agency (LLEA) and/or the Ill. DState Police (ISP) about certain types of threats:[See also administrative procedure 4:170-API, Comprehensive Safety and Security Plan, Part J, Required Notices.](#)

Actor	Action
Superintendent or designee	<p>Reports batteries committed against teachers, teacher personnel, administrative personnel, or educator support personnel to: (1) the LLEA immediately after the occurrence of the attack, and (2) ISBE through its web-based School Incident Reporting System (SIRS) as they occur during the year and no later than August 1 for the preceding school year.. 105 ILCS 5/10-21.7, amended by P.S. 102-894.</p> <p>Immediately notifies the LLEA and the ISP upon receiving a report from any school personnel regarding a verified incident involving:</p>

	<p><u>Batteries committed against teachers, teacher personnel, administrative personnel, or educational support personnel. 105 ILCS 5/10-21.7, amended by P.A. 102-894.</u></p> <p>A firearm in a school or on school-owned or leased property. 105 ILCS 5/10-27.1A(bc).<u>amended by P.A.s 103-34, 103-609, and 103-780.</u></p> <p>Drugs in a school or on school-owned or leased property, including any conveyance owned, leased, or used by the school for the transport of students or school personnel. 105 ILCS 5/10-27.1<u>BA(b) amended by P.A.s 103-609 and 103-780; 105 ILCS 127/).</u>.</p> <p><u>Reports all of the above incidents to ISBE through its web-based School Incident Reporting System (SIRS) as they occur during the year but no later than July 31 for the preceding school year. 105 ILCS 5/10-27.1A, amended by P.A.s 103-34, 103-609 (first to pass both houses), and 103-780 (second to pass both houses and controlling); 105 ILCS 5/10-27.1B, amended by P.A.s 103-609 (first to pass both houses) and 103-780 (second to pass both houses and controlling); and 105 ILCS 5/10-21.7.</u></p>
<p>Building Principal</p>	<p>Reports to the LLEA threats to the safety and welfare of students and teachers by illegal use of drugs and alcohol, by illegal use or possession of weapons, or by gang activity. 105 ILCS 5/10-21.4a.</p> <p>Reports other threats to the LLEA as necessary and appropriate.</p> <p>Immediately notifies the LLEA upon receiving a report that any person has been observed in possession of a firearm on school grounds (other than a law enforcement official engaged in the conduct of his or her official duties).</p> <p>If the person found to be in possession of a firearm on school grounds is a student, the Building Principal or designee shall also immediately notify the student's parent/guardian. 105 ILCS 5/10-21.7A(b).</p> <p>Reports directly to the ISP within 24 hours of a determination that a student or other person poses a clear and present danger to himself, herself, or others. 430 ILCS 66/105 and 405 ILCS 5/6-103.3; 20 Ill.Admin.Code §1230.120(b). <u>See exhibit 3:60-E, Event Reporting and Notice Requirements for Building Principals Concerning School Safety and Security, for further information.</u></p>

Reviewed: January 13, 2020, July 20, 2023
 Adopted: January 27, 2020
 Revisions Adopted: July 31, 2023

General Personnel

Equal Employment Opportunity and Minority Recruitment

The School District shall provide equal employment opportunities to all persons regardless of their race; color; religion; creed; national origin; sex; age; ancestry; sexual orientation; marital status; arrest record; military status ; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; work authorization status; ; use of lawful products while not at work; being a victim of domestic violence, sexual violence gender violence or any other crime of violence; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; reproductive health decisions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; family responsibilities; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/.

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager for the Uniform Grievance Policy. These individuals are listed below. No employee or applicant will be discriminated against because he or she (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager for the Uniform Grievance Procedure. The Superintendent shall insert into this policy the names, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

Nondiscrimination Coordinator:

Name	<u>Asst. Supt of Human Resources</u>
Address	<u>Glen Ellyn School District 41</u> <u>793 N. Main St., Glen Ellyn, IL</u>
Telephone No.	<u>630-790-6400</u>

Complaint Managers:

Name	<u>Asst. Supt. for Finance, Facilities and Operations</u>	<u>Asst. Supt. for Teaching, Learning & Accountability</u>
Address	<u>Glen Ellyn School District 41</u> <u>793 N. Main St., Glen Ellyn, IL</u>	<u>Glen Ellyn School District 41</u> <u>793 N. Main St., Glen Ellyn, IL</u>
Telephone No.	<u>630-790-6400</u>	<u>630-790-6400</u>

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees in all categories. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.: 8 U.S.C. §1324a et seq., Immigration Reform and Control Act.
20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972, implemented by 34 C.F.R. Part 106.
29 U.S.C. §206(d), Equal Pay Act.
29 U.S.C. §621 et seq., Age Discrimination in Employment Act.
29 U.S.C. §701 et seq., Rehabilitation Act of 1973.
38 U.S.C. §4301 et seq., Uniformed Services Employment and Reemployment Rights Act (1994).
42 U.S.C. §1981 et seq., Civil Rights Act of 1991.
42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964, implemented by 29 C.F.R. Part 1601.
42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act of 2008.
42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act of 1964.
[42 U.S.C. §2000gg et seq., Pregnant Workers Fairness Act; 29 C.F.R. Oart 1636](#)
42 U.S.C. §2000e(k), Pregnancy Discrimination Act.
42 U.S.C. §12111 et seq., Americans with Disabilities Act, Title I.
Ill. Constitution, Art. I, §§17, 18, and 19.
105 ILCS 5/10-20.7, 5/20.7a, 5/21.1, 5/22.4, 5/23.5, 5/22-19, 5/24-4, 5/24-4.1, and 5/24-7.
410 ILCS 130/40, Compassionate Use of Medical Cannabis Program Act.
410 ILCS 513/25, Genetic Information Privacy Act.
740 ILCS 174/, Ill. Whistleblower Act.
775 ILCS 5/1-103,5/2-101, 5/2-102, 5/2-103.1 5/2-104(D), and 5/6-101, Ill. Human Rights Act.
775 ILCS 35/5, Religious Freedom Restoration Act.
820 ILCS 55/10, Right to Privacy in the Workplace Act.
820 ILCS 70/, Employee Credit Privacy Act.
820 ILCS 75/, Job Opportunities for Qualified Applicants Act.
820 ILCS 112/, Ill. Equal Pay Act of 2003.
820 ILCS 180/30, Victims' Economic Security and Safety Act.
820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), [2:265 \(Title IX Grievance Procedure\)](#), [2:270 \(Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\)](#) 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment, At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

Reviewed: May 17, 2004, January 18, 2011, March 24, 2014, December 08, 2018
April 23, 2020, February 22, 2022, March 2023, [March 17, 2025](#)
Adopted: August 23, 2004
Revisions Adopted: January 24, 2005, February 11, 2008, January 18, 2011, April 14, 2014,
January 12, 2015, May 11, 2020, March 21, 2022

Operational Services

Provisos for Use of Working Cash Fund

The use of the Working Cash Funds proceeds will be subject to the following provisos:

1. ~~The proceeds will be regarded solely as monies available to the district on a loan basis and not considered funds to be disbursed without repayment to the Fund. Such repayment will occur on or before June 30 of the fiscal year of the disbursement.~~
2. The Working Cash Fund is designated for cash flow purposes only and available for disbursement for that purpose. Proceeds used in this manner will be monitored and the status of this part of the Fund will be reviewed quarterly with the Board of Education.
3. ~~Funds will be disbursed only to meet an “emergency,” the definition of which will be determined by the Board.~~
4. Other uses of the Working Cash proceeds will be limited to and consonant with the long-term financial plan of the district.

Reviewed: February 28, 2005, April 23, 2012, [March 17, 2025](#)

Adopted: March 21, 2005

Revisions Adopted: May 14, 2012

General Personnel

Workplace Harassment Prohibited

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination including harassment. District employees shall not engage in harassment on the basis of an individual's actual or perceived race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, family responsibilities, reproductive health decisions, marital status, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment on the basis of other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policies 2:260, Uniform Grievance Procedure; 2:265, Title IX Sexual Harassment Grievance Procedure; 7:20, Harassment of Students Prohibited; 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment; and 7:185, Teen Dating Violence Prohibited.

The District will take appropriate remedial, corrective, and disciplinary action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited

The District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. The District provides annual sexual harassment prevention training in accordance with State law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical conduct or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct which has the effect of humiliation, embarrassment or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors and consultants) are encouraged to promptly report information regarding violations of this policy. Individuals may choose to report to a person of the individual's same gender. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report to the following: to their immediate supervisor, Building Principal or other administrator, who will each report to the District's Nondiscrimination Coordinator and/or Complaint Manager.

An employee may also report claims using Board policy 2:260, Uniform Grievance Procedure. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the claim according to that policy, in addition to any response required by this policy.

The Superintendent shall insert into this policy the names, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

Nondiscrimination Coordinator:

Name	<u>Asst. Supt. of Human Resources</u>
Address	<u>Glen Ellyn School District 41</u> <u>793 N. Main St., Glen Ellyn, IL</u>
Telephone No.	<u>630-790-6400</u>

Complaint Managers:

Name	<u>Asst. Supt. of Finance, Facilities and Operations</u>	<u>Asst. Supt. for Teaching, Learning & Accountability</u>
Address	<u>Glen Ellyn School District 41</u> <u>793 N. Main St., Glen Ellyn, IL</u>	<u>Glen Ellyn School District 41</u> <u>793 N. Main St., Glen Ellyn, IL</u>
Telephone No.	<u>630-790-6400</u>	<u>630-790-6400</u>

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. A supervisor or administrator who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and its best effort to maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sex-based ~~ual~~ harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Nondiscrimination Coordinator or designee shall consider whether action under policy 2:265, Title IX *Sexual Harassment Grievance Procedure*, should be initiated.

For any other alleged workplace harassment that does not require action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Code of Professional Conduct, and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An alleged incident of sexual abuse is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or policy 2:260, *Uniform Grievance Procedure*.

Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, i.e., vendor, parent, invitee, etc. Any employee making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, up to and including discharge.

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information in good faith about harassment. Retaliation against employees for bringing complaints or providing information about harassment in good faith is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*), and whistleblower protection may be available under the State Officials and Employees Ethics Act (5 ILCS 430/), the Whistleblower Act (740 ILCS 174/), and the Ill. Human Rights Act (775 ILCS 5/).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: The Ill. Dept. of Human Rights and the U.S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

LEGAL REF.: 42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964; 29 C.F.R. §1604.11.
 20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.
 5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.
 775 ILCS 5/2-101(E) and (E-1), 5/2-102(A), (A-10), (D-5), 5/2-102(E-5), 5/2-109, 5/5-102, and 5/5-102.2, Ill. Human Rights Act.
 56 Ill. Admin.Code Parts 2500, 2510, 5210, and 5220.
 Vance v. Ball State Univ., 570 U.S. 421 (2013).
 Crawford v. Metro. Gov't of Nashville & Davidson Cnty., 555 U.S. 271 (2009).
 Jackson v. Birmingham Bd. of Educ., 544 U.S. 167 (2005).
 Oncale v. Sundowner Offshore Servs., 523 U.S. 75 (1998).
 Burlington Indus. v. Ellerth, 524 U.S. 742 (1998).
 Faragher v. City of Boca Raton, 524 U.S. 775 (1998).
 Harris v. Forklift Systems, 510 U.S. 17 (1993).
 Franklin v. Gwinnett Co. Public Schools, 503 U.S. 60 (1992).
 Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).
 Porter v. Erie Foods Int, Inc., 576 F.3d 629 (7th Cir. 2009).
 Williams v. Waste Mgmt., 361 F.3d 1021 (7th Cir. 2004).
 Berry v. Delta Airlines, 260 F.3d 803 (7th Cir. 2001).
 Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), [2:270 \(Discrimination and Harassment on the Basis of Race, Color, and National \)](#), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Professional Code of Conduct; and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and Conduct on School Property)

Reviewed: May 17, 2004, May 7, 2018, April 23, 2020, February 21, 2022, June 20, 2023, [March 17, 2025](#)
 Adopted: August 23, 2004
 Revisions Adopted: January 24, 2005; August 2, 2010, May 21, 2018, May 11, 2020, March 22, 2022, July 31, 2023

Non-Union Educational Support Personnel

Compensatory Time-Off

~~Employees who are not exempt under the United States Fair Labor Standards Acts (FLSA) and not included in a collective bargaining unit may be offered, and may in their discretion agree to, compensatory time off subject to rules which are to be established, and may be amended periodically, by the Superintendent in accordance with applicable law, including the FLSA. This policy governs the use of compensatory time off by employees who: (1) are covered by the overtime provisions of the Fair Labor Standards Act, 29 U.S.C. § 201 et seq., and (2) are not represented by an exclusive bargaining representative.~~

~~Employees may be given 1 1/2 hours of compensatory time off in lieu of cash payment for each hour of overtime worked. past 40 hours worked for employees whose regular workweek is 40 hours. Employees whose regular workweek is 37 1/2 hours may be given an hour of compensatory time off in lieu of cash for the first 2 1/2 hours worked over 37 1/2 hours and 1 1/2 hours of compensatory time off in lieu of cash for each hour of overtime past 40 hours worked. All compensatory time must be used within the current or the next pay period or bank a maximum of 15 hours for use by June 15 of each year. All accrued compensatory time not used by the end of the specified time period will be converted to paid wages at the hourly rate for all hours up to 40 and 1 1/2 times the regular hourly rate for all hours past 40.~~

~~An employee who has accrued compensatory time off shall be permitted to use such time in at least half day increments provided such requests do not unduly disrupt the District's operations. The employee's supervisor must approve a request to use compensatory time off.~~

~~Upon termination of employment, an employee will be paid for unused compensatory time at the higher of:~~

- ~~1. The average regular rate received by such employee during the last three years of employment; or~~
- ~~2. The final regular rate received by such employee.~~

~~Compensatory time off is time during which the employee is not working and is, therefore, not counted as "hours worked" for purposes of overtime compensation.~~

Implementation

The Superintendent or designee shall implement this policy in accordance with the FLSA. In the event of a conflict between the policy and the FLSA, the latter shall control.

LEGAL REF.: ~~Fair Labor Standards Act~~, 29 U.S.C. § 201 et seq.; 29 C.F.R. Part 553., Fair Labor Standards Act.

CROSS REF.: 5:35 (Compliance with the Fair Labor Standards Act), 5:185 (Family and Medical Leave), 5:270 (Employment At-Will, Compensation, and Assignment)

Reviewed: May 17, 2004, June 21, 2010, November 5, 2018, March 17, 2025

Adopted: August 23, 2004

Revisions Adopted: November 28, 2005, August 2, 2010, November 19, 2018

Students

Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to race, color, national origin, sex, sexual orientation, ancestry, age, religious beliefs, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board policy 8:20, *Community Use of School Facilities*. Any student may file a complaint ~~discrimination~~-grievance by using the Uniform Grievance Procedure as noted in Board policy 2:260 Uniform Grievance Procedure, or in the case of discrimination on the basis of race, color, or national origin, Board policy 2:270, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited.

Sex Equity

No student shall, based on sex, sexual orientation or gender identity, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260 ~~Any student may file a gender equity complaint by using the~~ *Uniform Grievance Procedure*. A student may appeal the School Board's resolution of the complaint to the Regional Superintendent of Schools (pursuant to 105 ILCS 5/3-10 ~~of The School Code~~) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8 ~~of The School Code~~). Any student may file a sex discrimination complaint by using Board policy 2:265, Title IX Grievance Procedure.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator, who also serves as the District's Title IX Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and grievance procedure.

Nondiscrimination Coordinator:

Name	<u>Assistant Superintendent of Human Resources</u>
Address	<u>Glen Ellyn School District 41</u> <u>793 N. Main St., Glen Ellyn, IL</u>
Telephone No.	<u>630-790-6400</u>

Complaint Managers:

Name	<u>Assistant Superintendent of Finance, Facilities & Operations</u>	<u>Asst. Supt. for Teaching, Learning & Accountability</u>
Address	<u>Glen Ellyn School District 41</u> <u>793 N. Main St., Glen Ellyn, IL</u>	<u>Glen Ellyn School District 41</u> <u>793 N. Main St., Glen Ellyn, IL</u>
Telephone No.	<u>630-790-6400</u>	<u>630-790-6400</u>

~~The Superintendent shall also use reasonable measures to inform staff members and applicants of this policy, which shall include reprinting this policy in the appropriate handbooks.~~

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.
29 U.S.C. §791 et seq., Rehabilitation Act of 1973. [34 C.F.R. Part 104.](#)
42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act. [34 C.F.R. Part 100.](#)
[Good News Club v. Milford Central Sch.](#), 533 U.S. 98 (2001).
Ill. Constitution, Art. I, §18.
105 ILCS 5/3.25b, 5/3.25d(b), 5/10-20.12, 5/10-20.60, 5/10-20.63, 5/10-22.5, and 5/27-1.
775 ILCS 5/1-101 et seq., Illinois Human Rights Act.
775 ILCS 35/5, Religious Freedom Restoration Act.
23 Ill.Admin.Code §1.240 and Part 200.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure),
[2:270 \(Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\)](#)
6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:50
(School Admission and Student Transfers To and From Non-District Schools), 7:60 (Residence).
7:130 (Student Rights and Responsibilities), 7:160 (Student Appearance) 7:180 (Prevention of and
Response to Bullying, Intimidation and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250
(Student Support Services), 7:330 (Student Use of Buildings - Equal Access), 7:340 (Student
Records), 8:20 (Community Use of School Facilities)

Reviewed: December 19, 2005, October 23, 2015, January 2022, February 22, 2022, April 2023,
[March 17, 2025](#)
Adopted: February 27, 2006
Revisions: January 04, 2010, November 9, 2015, March 21, 2022

Board Report

Date: March 17, 2025

Title: Student Use of Personal Technology

Submitted by: Dr. Jeff McHugh, Superintendent

Strategic Priority Goal Area 1: Growth Focused Learning: The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: Last fall the administration was tasked with assessing student technology use in District 41 schools to help inform future policy decisions and to present potential revisions of Board policy to the Board of Education. The initial focus was on student personal devices, such as smartphones and smartwatches; however, through the process, it was evident there was a community interest in also engaging in future discussions on instructional technology, including Chromebooks.

The review process included feedback sessions with a number of groups, including students, staff, parents, and community members. The district conducted a community-wide survey in February. Feedback and survey results indicate strong support for restricting personal device use during school hours, especially in elementary schools, with 76.9% of parents and 77.5% of staff favoring full-day restrictions. While students acknowledge device distractions, many raised concerns about having technology devices during a serious in-school emergency as well as the desire to have flexibility during non-instructional times. Overall, the feedback highlighted the need for district-wide enforcement and clearer digital safety guidelines.

During the Board's Committee of the Whole Meeting on March 3, attendees reviewed and discussed these results and provided additional feedback to the administration. The discussion continued to focus on enforcing a personal technology policy in schools, particularly regarding smartwatches and cell phones. Enforcement consistency was identified as a challenge, which would require district guidance, parent education, as well as an annual acknowledgment of the policy. Most agreed that smartwatches and cell phones should be treated the same with a universal PK-8 policy, with considerations to mental health needs and disabilities.

Discussion: Based on feedback gathered over the past several months, Dr. McHugh and the administration will recommend revising the current policy to restrict personal device use throughout the school day for all PK-8 students. Personal devices, including smartwatches, will be required to be turned off and out of sight. The district aims to balance student safety, parental expectations, and teacher workload while fostering responsible technology use. To ensure a smooth transition, the

district will take a structured approach, including clear policy drafting, stakeholder communication, staff training, and student education. Implementation will follow a planned timeline with defined expectations and enforcement procedures, with ongoing monitoring and feedback to assess effectiveness and make necessary adjustments.

Other Information: The proposed revisions will be reviewed by legal counsel and the policy committee to ensure compliance with school laws and codes before being presented for board action.

Budgetary Funding: None at this time

Recommendation: This report is for Board discussion only. A formal policy recommendation will be presented to the Board in April.

Board Report

Date: March 17, 2025

Title: Passive Optical Network (PON) eRate Project

Submitted by: Andrew Peterman, Director of Instructional Technology & Innovation

Strategic Priority Goal Area 1: Growth Focused Learning: The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

Strategic Priority Goal Area 5: Future Ready Skills & Innovation: District 41 prepares each student to be a productive and compassionate citizen who is culturally aware and socially responsible. The district ensures that each student is capable of pursuing a passion and pathway with the academic rigor and adaptive skills needed to thrive in an interdependent economy and world.

Background: Last school year the District hired ClientFirst to prepare and evaluate a Request for Proposals for a Passive Optical Network (PON) infrastructure at Forest Glen Elementary School. Our research confirmed that the PON solution is an excellent fit for the District.

The PON solution utilizes the District's existing fiber infrastructure, significantly cutting costs compared to traditional cabling systems. It simplifies operations by reducing the number of switches from thirty to one, making management and troubleshooting easier for IT staff. Additionally, the use of passive splitters in the PON network reduces the number of electronic components, further streamlining distribution.

This year's proposed project is to implement PON at the remaining three elementary schools, the junior high, and the District office leveraging eRate funds available in the current eRate cycle.

Discussion: ClientFirst assisted the Technology Services team with preparing a bid proposal and we have placed the bid in the USAC portal for the mandatory 28 day period and are waiting to receive bids. At the April Board meeting we will bring our vetted bid proposal for the Board to review.

Other Information: Using the knowledge we learned from the Forest Glen PON project, we would be looking to complete this project over the upcoming summer. The current switching network would remain in place and functional until the PON was functional in each building. The only down time would be during the actual cutover to the new system.

Budgetary Funding: This would affect the 2025-2026 technology budgets.

Recommendation: This report is for Board discussion only. Later, the Administration will recommend the Board take action on the technology as outlined in this report.

Board Report

Date: March 17,2025
Title: Personnel Report- Approved
Contact: David Bruno, Assistant Superintendent for Human Resources

Strategic Priority Goal Area 1: Growth Focused Learning: The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

Employment Recommendations:

Name	School	Position	Salary/ Placement	Effective Date	Budget/Funding
Diaz, Nestor	Central Services Office	General Maintenance II	\$27.51 per hour/ \$14,965.36	March 24, 2025	Central Services Maintenance Salary Account
Dougherty, Jaclyn	Churchill Elementary	2nd Grade Dual English Teacher	\$58,994.00/ BA	2025-2026 School Year	Churchill Elementary Teachers Salary Account
Janickas, Olivia	Kindergarten Center	Kindergarten Teacher	\$66,075.00	2025-2026 School Year	Kindergarten Center Teachers Salary Account
Kornak, Emma	Benjamin Franklin Elementary	2nd Grade Teacher	\$58,994.00/ BA	2025-2026 School Year	Benjamin Franklin Elementary Teachers Salary Account
Kovick, Kristi	Benjamin Franklin Elementary	2nd Grade Teacher	\$74,814.00	2025-2026 School Year	Benjamin Franklin Elementary Teachers Salary Account
Leska, Judy	Forest Glen Elementary	Long term Substitute Teacher	\$260.00 per day	January 28-March 21, 2025	District Wide Substitute Salary Account
Miotti, Kelly	Hadley Jr High	Track Coach	\$1980.00/ Group II, Step I	March 13, 2025	District Wide Supplemental Pay Salary Account
Schroeder, Kylee	Hadley Jr High	Long term Substitute Teacher	\$260.00 per day	March 26,2025-End of the School Year	District Wide Substitute Salary Account

Resignations/Retirements:

Name	School	Position	Effective Date
Barker, Brent	Churchill Elementary	Physical Education Teacher	End of the 2028-2029 School Year
Beaman, Heather	Hadley Jr High	Language Arts/ Social Studies Teacher	End of the 2028-2029 School Year
Berg, Anne	Hadley Jr High	Math Teacher	End of the 2028-2029 School Year
Byrne, Bethmarie	Abraham Lincoln Elementary	Foreign Language Teacher	End of the 2028-2029 School Year
Chmelik, Jeanne	Hadley Jr High	Math Teacher	End of the 2028-2029 School Year
Couzens, Michele	Churchill Elementary	Music Teacher	End of the 2028-2029 School Year

Duvalsaint, Julie	Churchill Elementary	Social Worker	End of the 2028-2029 School Year
Everett, Kathleen	Abraham Lincoln Elementary	5th Grade Teacher	End of the 2028-2029 School Year
Fitch, Cheryl	Hadley Jr High	Science/ Social Studies Teacher	End of the 2028-2029 School Year
Kosinski, Mariola	Hadley Jr High	Social Worker	End of the 2028-2029 School Year
Mondo, Gia	Hadley Jr High	Instructional Math Coach	End of the 2028-2029 School Year
Pajcini, Mirela	Forest Glen Elementary	ESL Teacher	End of the 2028-2029 School Year
Pearce, Tanya	Benjamin Franklin Elementary	Special Education Teacher	End of the 2028-2029 School Year
Savaglio, Rena	Forest Glen Elementary	Special Education Teacher	End of the 2028-2029 School Year
Sbarra, Dina	Hadley Jr High	Positive Discipline Interventionist	End of the 2028-2029 School Year
Wagner, Amy	Churchill Elementary	Kindergarten Teacher	End of the 2028-2029 School Year

Resignations:

Name	School	Position	Effective Date
Kanter, Amanda	Churchill Elementary	Principal	June 30, 2025
Ganser, Heather	Churchill Elementary	3rd Grade Teacher	End of the 2024-2025 School Year
LaPage, Taylor	Hadley Jr High	Special Education Teacher	End of the 2024-2025 School Year
Mahan Linder, Jamie	Benjamin Franklin Elementary	Assistant Principal	End of the 2024-2025 School Year
Peterman, Andrew	Central Services Office	Director of Informational Technology and Innovation	June 30, 2025
Suarez, Juan	Central Services Office	Director of Language Programs	June 30, 2025
Weiss, Kelly	Benjamin Franklin Elementary	4th Grade Teacher	End of the 2024-2025 School Year

Termination:

Name	School	Position	Effective Date
Kaplan, Melissa	Churchill Elementary	Reading/Math Paraeducator	March 03, 2025

Recommendation: It is recommended that the Board accept the actions included in this Personnel Report as presented.

Board Report

Date: March 17, 2025

Title: Disposal of Surplus Property

Submitted by: Eric DePorter - Assistant Superintendent Finance, Facilities and Operations

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: Periodically, district administration requests board approval for disposal of equipment which is obsolete or not in working order. The assets are then donated or disposed of upon said approval.

Discussion: See attached spreadsheet for listing of assets for disposal.

Other Information: None at this time.

Budgetary Funding: N/A

Recommendation: The administration recommends approval of the resolution of disposal of surplus property.

**RESOLUTION FOR THE DISPOSAL
OF SURPLUS PERSONAL PROPERTY**

WHEREAS, the Board of Education of Glen Ellyn School District 41, DuPage County, Illinois, declares that there is surplus personal property in the School District; and

WHEREAS, such property is described in the attached document; and

WHEREAS, this personal property is no longer needed for school purposes and/or is not functioning; and

NOW, THEREFORE, Be It Resolved, by the Board of Education, as follows:

1. That the Superintendent is hereby authorized to properly dispose of the property listed on the attachment.

ADOPTED this 17th day of March, 2025, by roll call vote as follows:

YES _____

NO _____

ABSENT _____

Board of Education
Glen Ellyn School District 41
DuPage County, Illinois

President

ATTEST:

Secretary

Glen Ellyn School District 41 Assets for Disposal February 2025

Asset Tag	Current Location	Originating School Site	Description (Make, Model, etc.)	Serial Number	QTY	Working Order	Obsolete Y/N?	Disposal
22001150	CSO	Hadley	iPad Mini 2	F9FT65LBFCM61	1	Y	Y	Disposal
N/A	CSO	Hadley	iPad Mini 3	F4KNX2BFG5Y4	1	Y	Y	Disposal
13023	CSO	Forest Glen	iPad Air	DMPMXYSWFK10	1	Y	Y	Disposal
10996	CSO	Forest Glen	iPad Air	DLXL90QEFK10	1	Y	Y	Disposal
22001018	CSO	Forest Glen	iPad Air	DLXL83D3FK10	1	Y	Y	Disposal
11962	CSO	Churchill	iPad Air	DMPMXXEWFK10	1	Y	Y	Disposal
N/A	CSO	CSO	Cisco UC Phone CP-8831	FCH21112381	1	Y	Y	Disposal
N/A	CSO	CSO	HP LE1901 WM Monitor	3CQ115C9B9	1	Y	Y	Disposal
N/A	CSO	Hadley	Dell 3100 2 in 1 Chromebook	D3HPZW2	1	N	N	Disposal
N/A	CSO	Hadley	Dell 3100 2 in 1 Chromebook	6BQCZW2	1	N	N	Disposal
N/A	CSO	Hadley	Dell 3100 2 in 1 Chromebook	4HM4ZW2	1	N	N	Disposal
N/A	CSO	Hadley	Dell 3100 2 in 1 Chromebook	45PDZW2	1	N	N	Disposal
N/A	CSO	Hadley	Dell 3100 2 in 1 Chromebook	1J6PZW2	1	N	N	Disposal
24000555	CSO	Hadley	Dell 3110 2 in 1 Chromebook	1K9CDF3	1	N	N	Disposal
24000373	CSO	Hadley	Dell 3110 2 in 1 Chromebook	9ZGCDF3	1	N	N	Disposal
24000476	CSO	Hadley	Dell 3110 2 in 1 Chromebook	CZXBDF3	1	N	N	Disposal
24000224	CSO	Hadley	Dell 3110 2 in 1 Chromebook	8TVBDF3	1	N	N	Disposal
24000011	CSO	Hadley	Dell 3110 2 in 1 Chromebook	4KNXGV3	1	N	N	Disposal
23000393	CSO	Hadley	Dell 3100 2 in 1 Chromebook	4PFTHK3	1	N	N	Disposal

Board Report

Date: March 17, 2025

Title: Donations and Gifts

Submitted by: Dr. Jeff McHugh, Superintendent

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: District 41 occasionally accepts donated funds and equipment from outside sources, provided the items are in working condition and meet the needs of the District. In accordance with board policy 8:80 regarding public gifts to the district, monetary donations or non-monetary donations and gifts with a value equal to or greater than \$500 shall be reviewed by the Superintendent and approved by the Board. Donations are reviewed and vetted by building and district administration in order to make the biggest impact and be consistent with district adopted curriculum or goals.

Discussion: Below are donations received during the month of January..

Individual/Organization	Amount/Item	Purpose	Building
Benjamin Franklin PTA	\$2,300	<ul style="list-style-type: none"> 5th Gr End of Year Celebration @ Ackerman (\$1,300) 2nd Gr. Hlgh Interest Day @ Ackerman (\$1,000) 	Ben Franklin
Churchill PTA	\$9,500	Field Trip admission and transportation for five grade-levels (Grades 1-5).	Churchill
Forest Glen PTA	\$4,500	<ul style="list-style-type: none"> Field Trip admission and transportation (\$1,000) Author visit for 2025-2026 school year (\$3,500) 	Forest Glen

The District 41 administration and staff are appreciative of the donations, as it will positively impact the students in all schools.

Recommendation: The administration recommends that the Board formally accept this generous donation.

**Glen Ellyn School District 41
FOIA REPORT
February 1 - February 28, 2025**

Date Received	Date of Response	Request Summary	FOIA Officer Time	Admin Time	Attorney Contacted
2/18/2025	2/20/2025	<p><u>Request:</u> Matt Stockwell - The Data Branch requests "Spreadsheet containing all purchase orders from January 1, 2020, to the present day. For transaction, please include when available: "</p> <ul style="list-style-type: none"> • Purchase order number or equivalent • Purchase date • Vendor ID or equivalent • Vendor name • Line item details • Line item quantity • Line item unit price • Line item total price <p><u>Response:</u> Unduly burdensome</p> <p><u>Appeal:</u> None at this time</p>	1hr	2hr	Yes
2/21/2025	3/3/2025	<p><u>Request:</u> Matt Stockwell - The Data Branch requested " Feel narrow our timeframe to Jan 1, 2022 and beyond, and if this is still too broad, please omit line items below \$5000.</p> <p><u>Response:</u> Unduly Burdensome</p> <p><u>Appeal:</u> None at this time</p>	½ hr	1 hr	Yes

--	--	--	--	--	--



Report: Glen Ellyn Accounting
 Account: 53-Glen Ellyn Agg (96402)
 As of: 01/31/2025

Settle Date	CUSIP	Description	Coupon Rate	Final Maturity	Coupon Frequency	Face Amount	Original Cost Basis
03/23/2023	02007GM42	Ally Bank	5.050	03/23/2026	Semi-Annual	245,000.00	245,000.00
09/27/2023	024263DB8	American Bank & Trust Company Inc.	5.150	03/27/2026	Semi-Annual	245,000.00	245,000.00
12/06/2023	02519ACD7	AMERICAN COMMERCIAL BANK & TRUST NA	5.000	12/08/2025	Monthly	245,000.00	245,000.00
09/20/2023	02589AF31	American Express Bank, FSB	5.000	09/21/2026	Semi-Annual	245,000.00	245,000.00
03/17/2023	05580AW91	BMW Bank of North America	4.950	03/17/2026	Semi-Annual	245,000.00	245,000.00
02/05/2024	05584CLF1	BNY Mellon, National Association	4.050	02/05/2027	Semi-Annual	245,000.00	245,000.00
05/09/2023	05600XQB9	BMO BANK NATIONAL ASSOCIATION	4.600	05/08/2026	Semi-Annual	245,000.00	245,000.00
09/29/2023	061785FM8	The Bank of Deerfield	5.000	09/29/2026	Monthly	245,000.00	245,000.00
04/19/2023	064455AU2	Bank of Pontiac	4.500	04/20/2026	Semi-Annual	245,000.00	245,000.00
05/10/2023	065427AE6	Bank of Utah	4.500	05/11/2026	Monthly	100,000.00	100,000.00
03/24/2023	12547CAU2	CIBC Bank USA	5.000	03/24/2026	Semi-Annual	245,000.00	245,000.00
02/09/2024	13135NCG3	CalPrivate Bank	4.100	02/09/2027	Monthly	245,000.00	245,000.00
08/17/2022	14042RTQ4	Capital One, National Association	3.300	08/18/2025	Semi-Annual	245,000.00	245,000.00
08/17/2022	14042TJL2	Capital One Bank (USA), National Association	3.300	08/18/2025	Semi-Annual	245,000.00	245,000.00
09/15/2022	17330RAA3	CITIGROUP GLOBAL MARKETS HOLDINGS INC	4.600	09/15/2025	Semi-Annual	250,000.00	250,000.00
07/21/2023	174178AC7	The Citizens Bank of Philadelphia	4.750	07/21/2026	Monthly	240,000.00	240,000.00
03/18/2022	198504C42	COLUMBIA S C WTRWKS & SWR SYS REV	0.778	02/01/2025	Semi-Annual	400,000.00	383,184.00
09/26/2023	227563EA7	Cross River Bank	5.000	09/28/2026	Semi-Annual	245,000.00	245,000.00
03/24/2023	23204HNP9	Customers Bancorp, Inc.	5.050	03/24/2026	Semi-Annual	245,000.00	245,000.00
05/18/2022	254673D86	Discover Bank	3.050	05/19/2025	Semi-Annual	245,000.00	245,000.00
01/20/2023	27002YFL5	EagleBank	4.500	07/21/2025	Monthly	245,000.00	245,000.00
04/14/2023	29483ABG6	Ergo Bank	4.500	04/14/2025	Monthly	245,000.00	245,000.00
02/18/2022	3130AQPT4	FEDERAL HOME LOAN BANKS	1.500	02/18/2025	Semi-Annual	250,000.00	250,000.00
03/11/2022	3130AQPY3	FEDERAL HOME LOAN BANKS	2.000	02/14/2025	Semi-Annual	500,000.00	493,700.00
02/24/2022	3130AQQP1	FEDERAL HOME LOAN BANKS	1.350	02/24/2025	Semi-Annual	250,000.00	250,000.00
02/28/2022	3130AQY49	FEDERAL HOME LOAN BANKS	2.000	02/27/2025	Semi-Annual	250,000.00	250,000.00
04/28/2022	3130ARP39	FEDERAL HOME LOAN BANKS	4.000	04/28/2025	Semi-Annual	250,000.00	250,000.00
02/08/2023	3130AUC9	FEDERAL HOME LOAN BANKS	4.500	12/12/2025	Semi-Annual	500,000.00	505,260.00
02/08/2023	3130AURS5	FEDERAL HOME LOAN BANKS	4.250	03/14/2025	Semi-Annual	500,000.00	497,975.00
10/20/2022	3133EUC32	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.500	10/20/2025	Semi-Annual	500,000.00	501,390.95
02/13/2023	3133EPAQ8	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.125	02/13/2026	Semi-Annual	500,000.00	500,345.00
09/29/2023	319267LD0	First Bank Richmond	5.150	03/30/2026	Semi-Annual	245,000.00	245,000.00
12/15/2023	320055CY0	First Credit Bank	5.000	06/13/2025	Monthly	100,000.00	100,000.00
02/07/2024	32021JKL9	First Federal Savings Bank	4.100	02/08/2027	Monthly	245,000.00	245,000.00
07/25/2022	32022RRW9	1st Financial Bank USA	3.050	07/25/2025	Monthly	245,000.00	245,000.00
09/21/2023	32026ZS8	First Foundation Bank	5.000	09/21/2026	Semi-Annual	245,000.00	245,000.00
05/11/2023	32116QB34	First National Bank of Middle Tennessee	4.500	05/11/2026	Semi-Annual	245,000.00	245,000.00
03/27/2023	37312PDE6	Georgia Banking Company	5.150	03/27/2025	Semi-Annual	245,000.00	245,000.00
03/31/2022	38150ALP8	GOLDMAN SACHS GROUP INC	3.300	03/31/2025	Semi-Annual	500,000.00	500,000.00
02/14/2024	42236XBD6	Heartland Bank	4.150	02/12/2027	Monthly	245,000.00	245,000.00
07/26/2023	43708WKG8	Home Federal Savings Bank	4.750	07/27/2026	Semi-Annual	200,000.00	200,000.00
04/18/2023	45332WALU7	InBank	4.450	04/21/2025	Monthly	245,000.00	245,000.00
09/29/2023	501798VG4	Milestone Bank	5.000	09/29/2026	Semi-Annual	245,000.00	245,000.00
04/21/2023	549104D38	Luana Savings Bank	4.450	10/21/2025	Semi-Annual	245,000.00	245,000.00
03/17/2023	564759SD1	Manufacturers and Traders Trust Company	4.950	03/17/2026	Semi-Annual	245,000.00	245,000.00
05/19/2022	581850QH0	MC LEAN & WOODFORD CNTYS ILL CMNTY UNIT SCH DIST N	3.250	02/01/2025	Semi-Annual	500,000.00	503,200.00
10/04/2023	59013KXD3	Merrick Bank	5.000	10/05/2026	Monthly	245,000.00	245,000.00
---	60934N104	FEDERATED HRMS GV O INST	4.260	01/31/2025	---	8,945,182.98	8,945,182.98
02/02/2023	61690UY20	Morgan Stanley Bank, N.A.	4.250	02/02/2026	Semi-Annual	245,000.00	245,000.00
02/02/2023	61768ENY5	Morgan Stanley Private Bank, National Association	4.250	02/02/2026	Semi-Annual	245,000.00	245,000.00
11/30/2023	65344AAC9	NexTier Bank, NA	5.000	12/01/2025	Monthly	245,000.00	245,000.00
10/20/2023	666613MJ0	Northpointe Bank	5.100	10/20/2026	Monthly	245,000.00	245,000.00
03/17/2023	66736ACE7	Northwest Bank	5.000	03/17/2026	Monthly	245,000.00	245,000.00
10/16/2023	68405VAV1	Optum Bank, Inc.	5.150	04/16/2026	Semi-Annual	245,000.00	245,000.00
05/08/2023	72345SLN9	Pinnacle Bank	4.600	05/08/2026	Semi-Annual	245,000.00	245,000.00
04/19/2023	73317ABZ4	Popular Bank New York Branch	4.500	04/16/2026	Quarterly	245,000.00	245,000.00
12/08/2023	76883EAM3	Rivers Edge Bank	5.050	12/08/2025	Monthly	245,000.00	245,000.00
01/18/2023	795451CR2	Sallie Mae Bank	4.400	01/20/2026	Semi-Annual	245,000.00	245,000.00
03/14/2023	800364EX5	Sandy Spring Bank	4.900	03/16/2026	Semi-Annual	245,000.00	245,000.00
03/24/2023	82669LKF9	Signature Bank of Arkansas	5.100	09/24/2025	Monthly	245,000.00	245,000.00
09/22/2023	8562853R0	State Bank of India - New York Branch	5.050	09/22/2026	Semi-Annual	245,000.00	245,000.00
02/09/2024	88054RBZ2	Tennessee State Bank	4.150	02/09/2027	Semi-Annual	245,000.00	245,000.00
01/19/2023	90355GAM8	UBS Bank USA	4.350	01/20/2026	Monthly	245,000.00	245,000.00
02/16/2024	90385LDU0	Ultima Bank Minnesota	4.100	02/16/2027	Monthly	245,000.00	245,000.00
03/30/2023	910286GB3	United Fidelity Bank, Fsb	5.000	03/30/2026	Monthly	185,000.00	185,000.00
04/06/2022	9128284F4	UNITED STATES TREASURY	2.625	03/31/2025	Semi-Annual	1,000,000.00	1,000,710.00
02/15/2022	91282CDZ1	UNITED STATES TREASURY	1.500	02/15/2025	Semi-Annual	400,000.00	398,248.00
09/28/2022	91282CEQ0	UNITED STATES TREASURY	2.750	05/15/2025	Semi-Annual	500,000.00	480,900.00
06/15/2022	91282CEU1	UNITED STATES TREASURY	2.875	06/15/2025	Semi-Annual	600,000.00	592,770.00
09/02/2022	91282CFE6	UNITED STATES TREASURY	3.125	08/15/2025	Semi-Annual	250,000.00	247,390.00
11/21/2024	91282CFM8	UNITED STATES TREASURY	4.125	09/30/2027	Semi-Annual	750,000.00	749,700.00
11/21/2024	91282CFU0	UNITED STATES TREASURY	4.125	10/31/2027	Semi-Annual	750,000.00	749,700.00
11/21/2024	91282CJH8	UNITED STATES TREASURY	4.625	11/15/2026	Semi-Annual	750,000.00	756,675.00
11/21/2024	91282CJH7	UNITED STATES TREASURY	4.375	12/15/2026	Semi-Annual	750,000.00	753,300.00
11/21/2024	91282CKE0	UNITED STATES TREASURY	4.250	03/15/2027	Semi-Annual	750,000.00	751,575.00
11/21/2024	91282CKJ9	UNITED STATES TREASURY	4.500	04/15/2027	Semi-Annual	750,000.00	755,925.00
11/21/2024	91282CKR1	UNITED STATES TREASURY	4.500	05/15/2027	Semi-Annual	750,000.00	756,150.00
11/21/2024	91282CKZ3	UNITED STATES TREASURY	4.375	07/15/2027	Semi-Annual	1,500,000.00	1,508,250.00
11/21/2024	91282CLX7	UNITED STATES TREASURY	4.125	11/15/2027	Semi-Annual	750,000.00	749,700.00
03/05/2024	919853KS9	Valley National Bank	4.600	03/05/2027	Semi-Annual	245,000.00	245,000.00
03/17/2023	949764AF1	Wells Fargo Bank, National Association	5.250	03/17/2025	Monthly	245,000.00	245,000.00
07/28/2022	95001DC40	WELLS FARGO & CO	4.500	07/28/2025	Semi-Annual	250,000.00	250,000.00
---	CCYUSD	Cash	0.000	01/31/2025	---	251,718.75	251,718.75
---	---	---	4.106	01/06/2026	---	37,431,901.73	37,417,949.68



ISDLAF+ Monthly Statement

Glen Ellyn School District #41

Current Portfolio

1/31/2025

Type	Code	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	NAV	Face/Par	Market Value
LIQ				01/31/2025		LIQ Account Balance	\$182,511.86	4.295%	\$1.000	\$182,511.86	\$182,511.86
MAX				01/31/2025		MAX Account Balance	\$23,172,796.84	4.344%	\$1.000	\$23,172,796.84	\$23,172,796.84
LTD				01/31/2025		LTD Account Balance			\$10.990		\$10,990,000.00
							\$23,355,308.70			\$23,355,308.70	\$34,345,308.70

Time and Dollar Weighted Average Portfolio Yield: n/a

Weighted Average Portfolio Maturity: n/a

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
LIQ	0.531%	\$182,511.86	LIQ Account
MAX	67.470%	\$23,172,796.84	MAX Account
LTD	31.999%	\$10,990,000.00	LTD Account

Index

Cost is comprised of the total amount you paid for the investment including any fees and commissions.

Rate is the average monthly rate for liquid investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost".



ISDLAF+ Monthly Statement

Glen Ellyn School District #41

Current Portfolio

2/28/2025

Type	Code	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	NAV	Face/Par	Market Value
LIQ				02/28/2025		LIQ Account Balance	\$1,942,911.18	4.264%	\$1.000	\$1,942,911.18	\$1,942,911.18
MAX				02/28/2025		MAX Account Balance	\$16,017,500.37	4.293%	\$1.000	\$16,017,500.37	\$16,017,500.37
LTD				02/28/2025		LTD Account Balance			\$11.043		\$11,043,000.00
							\$17,960,411.55			\$17,960,411.55	\$29,003,411.55

Time and Dollar Weighted Average Portfolio Yield: n/a

Weighted Average Portfolio Maturity: n/a

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
LIQ	6.699%	\$1,942,911.18	LIQ Account
MAX	55.226%	\$16,017,500.37	MAX Account
LTD	38.075%	\$11,043,000.00	LTD Account

Index

Cost is comprised of the total amount you paid for the investment including any fees and commissions.

Rate is the average monthly rate for liquid investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost".



Report: Glen Ellyn Accounting
 Account: 53-Glen Ellyn SD #41 (96403)
 As of: 02/28/2025

Settle Date	CUSIP	Description	Coupon Rate	Final Maturity	Coupon Frequency	Face Amount	Original Cost Basis
---	CCYUSD	Cash	0.000	02/28/2025	---	2,715.07	2,715.07
---	60934N104	FEDERATED HRMS GV O INST	4.240	02/28/2025	---	7,847,767.38	7,847,767.38
---	91282CLX7	UNITED STATES TREASURY	4.125	11/15/2027	Semi-Annual	1,750,000.00	1,746,418.75
03/31/2022	38150ALP8	GOLDMAN SACHS GROUP INC	3.300	03/31/2025	Semi-Annual	500,000.00	500,000.00
04/06/2022	9128284F4	UNITED STATES TREASURY	2.625	03/31/2025	Semi-Annual	1,000,000.00	1,000,710.00
04/28/2022	3130ARP39	FEDERAL HOME LOAN BANKS	4.000	04/28/2025	Semi-Annual	250,000.00	250,000.00
05/18/2022	254673D86	Discover Bank	3.050	05/19/2025	Semi-Annual	245,000.00	245,000.00
06/15/2022	91282CEU1	UNITED STATES TREASURY	2.875	06/15/2025	Semi-Annual	600,000.00	592,770.00
07/25/2022	32022RRW9	1st Financial Bank USA	3.050	07/25/2025	Monthly	245,000.00	245,000.00
07/28/2022	95001DC40	WELLS FARGO & CO	4.500	07/28/2025	Semi-Annual	250,000.00	250,000.00
08/17/2022	14042RTQ4	Capital One, National Association	3.300	08/18/2025	Semi-Annual	245,000.00	245,000.00
08/17/2022	14042TJL2	Capital One Bank (USA), National Association	3.300	08/18/2025	Semi-Annual	245,000.00	245,000.00
09/02/2022	91282CFE6	UNITED STATES TREASURY	3.125	08/15/2025	Semi-Annual	250,000.00	247,390.00
09/15/2022	17330RAA3	CITIGROUP GLOBAL MARKETS HOLDINGS INC	4.600	09/15/2025	Semi-Annual	250,000.00	250,000.00
09/28/2022	91282CEQ0	UNITED STATES TREASURY	2.750	05/15/2025	Semi-Annual	500,000.00	480,900.00
10/20/2022	3133ENU32	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.500	10/20/2025	Semi-Annual	500,000.00	501,390.95
01/18/2023	795451CR2	Sallie Mae Bank	4.400	01/20/2026	Semi-Annual	245,000.00	245,000.00
01/19/2023	90355GAM8	UBS Bank USA	4.350	01/20/2026	Monthly	245,000.00	245,000.00
01/20/2023	27002YFL5	EagleBank	4.500	07/21/2025	Monthly	245,000.00	245,000.00
02/02/2023	61768ENY5	Morgan Stanley Private Bank, National Association	4.250	02/02/2026	Semi-Annual	245,000.00	245,000.00
02/02/2023	61690UY20	Morgan Stanley Bank, N.A.	4.250	02/02/2026	Semi-Annual	245,000.00	245,000.00
02/08/2023	3130AURS5	FEDERAL HOME LOAN BANKS	4.250	03/14/2025	Semi-Annual	500,000.00	497,975.00
02/08/2023	3130AUC9	FEDERAL HOME LOAN BANKS	4.500	12/12/2025	Semi-Annual	500,000.00	505,260.00
02/13/2023	3133EPAQ8	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.125	02/13/2026	Semi-Annual	500,000.00	500,345.00
03/14/2023	800364EX5	Sandy Spring Bank	4.900	03/16/2026	Semi-Annual	245,000.00	245,000.00
03/17/2023	05580AW91	BMW Bank of North America	4.950	03/17/2026	Semi-Annual	245,000.00	245,000.00
03/17/2023	949764AF1	Wells Fargo Bank, National Association	5.250	03/17/2025	Monthly	245,000.00	245,000.00
03/17/2023	564759SD1	Manufacturers and Traders Trust Company	4.950	03/17/2026	Semi-Annual	245,000.00	245,000.00
03/17/2023	66736ACE7	Northwest Bank	5.000	03/17/2026	Monthly	245,000.00	245,000.00
03/23/2023	02007GM42	Ally Bank	5.050	03/23/2026	Semi-Annual	245,000.00	245,000.00
03/24/2023	23204HNP9	Customers Bancorp, Inc.	5.050	03/24/2026	Semi-Annual	245,000.00	245,000.00
03/24/2023	82669LKF9	Signature Bank of Arkansas	5.100	09/24/2025	Monthly	245,000.00	245,000.00
03/24/2023	12547CAU2	CIBC Bank USA	5.000	03/24/2026	Semi-Annual	245,000.00	245,000.00
03/27/2023	37312PDE6	Georgia Banking Company	5.150	03/27/2025	Semi-Annual	245,000.00	245,000.00
03/30/2023	910286GB3	United Fidelity Bank, Fsb	5.000	03/30/2026	Monthly	185,000.00	185,000.00
04/14/2023	29483ABG6	Ergo Bank	4.500	04/14/2025	Monthly	245,000.00	245,000.00
04/18/2023	45332WAU7	InBank	4.450	04/21/2025	Monthly	245,000.00	245,000.00
04/19/2023	064455AU2	Bank of Pontiac	4.500	04/20/2026	Semi-Annual	245,000.00	245,000.00
04/19/2023	73317ABZ4	Popular Bank New York Branch	4.500	04/16/2026	Quarterly	245,000.00	245,000.00
04/21/2023	549104D38	Luana Savings Bank	4.450	10/21/2025	Semi-Annual	245,000.00	245,000.00
05/08/2023	72345SLN9	Pinnacle Bank	4.600	05/08/2026	Semi-Annual	245,000.00	245,000.00
05/09/2023	05600QXB9	BMO BANK NATIONAL ASSOCIATION	4.600	05/08/2026	Semi-Annual	245,000.00	245,000.00
05/10/2023	065427AE6	Bank of Utah	4.500	05/11/2026	Monthly	100,000.00	100,000.00
05/11/2023	32116QBJ4	First National Bank of Middle Tennessee	4.500	05/11/2026	Semi-Annual	245,000.00	245,000.00
07/21/2023	174178AC7	The Citizens Bank of Philadelphia	4.750	07/21/2026	Monthly	240,000.00	240,000.00
07/26/2023	43708WKG8	Home Federal Savings Bank	4.750	07/27/2026	Semi-Annual	200,000.00	200,000.00
09/20/2023	02589AF31	American Express Bank, FSB	5.000	09/21/2026	Semi-Annual	245,000.00	245,000.00
09/21/2023	32026UZ58	First Foundation Bank	5.000	09/21/2026	Semi-Annual	245,000.00	245,000.00
09/22/2023	8562853R0	State Bank of India - New York Branch	5.050	09/22/2026	Semi-Annual	245,000.00	245,000.00
09/26/2023	227563EA7	Cross River Bank	5.000	09/28/2026	Semi-Annual	245,000.00	245,000.00
09/27/2023	024263DB8	American Bank & Trust Company Inc.	5.150	03/27/2026	Semi-Annual	245,000.00	245,000.00
09/29/2023	061785FM8	The Bank of Deerfield	5.000	09/29/2026	Monthly	245,000.00	245,000.00
09/29/2023	501798VG4	Milestone Bank	5.000	09/29/2026	Semi-Annual	245,000.00	245,000.00
09/29/2023	319267LD0	First Bank Richmond	5.150	03/30/2026	Semi-Annual	245,000.00	245,000.00
10/04/2023	59013KXD3	Merrick Bank	5.000	10/05/2026	Monthly	245,000.00	245,000.00
10/16/2023	68405VAV1	Optum Bank, Inc.	5.150	04/16/2026	Semi-Annual	245,000.00	245,000.00
10/20/2023	666613MJ0	Northpointe Bank	5.100	10/20/2026	Monthly	245,000.00	245,000.00
11/30/2023	65344AAC9	NexTier Bank, NA	5.000	12/01/2025	Monthly	245,000.00	245,000.00
12/06/2023	02519ACD7	AMERICAN COMMERCIAL BANK & TRUST NA	5.000	12/08/2025	Monthly	245,000.00	245,000.00
12/08/2023	76883EAM3	Rivers Edge Bank	5.050	12/08/2025	Monthly	245,000.00	245,000.00
12/15/2023	320055CY0	First Credit Bank	5.000	06/13/2025	Monthly	100,000.00	100,000.00
02/05/2024	05584CLF1	BNY Mellon, National Association	4.050	02/05/2027	Semi-Annual	245,000.00	245,000.00
02/07/2024	32021JKL9	First Federal Savings Bank	4.100	02/08/2027	Monthly	245,000.00	245,000.00
02/09/2024	13135NCG3	CalPrivate Bank	4.100	02/09/2027	Monthly	245,000.00	245,000.00
02/09/2024	88054RBZ2	Tennessee State Bank	4.150	02/09/2027	Semi-Annual	245,000.00	245,000.00
02/14/2024	42236XBD6	Heartland Bank	4.150	02/12/2027	Monthly	245,000.00	245,000.00
02/16/2024	90385LDU0	Ultima Bank Minnesota	4.100	02/16/2027	Monthly	245,000.00	245,000.00
03/05/2024	919853KS9	Valley National Bank	4.600	03/05/2027	Semi-Annual	245,000.00	245,000.00
11/21/2024	91282CJX8	UNITED STATES TREASURY	4.625	11/15/2026	Semi-Annual	750,000.00	756,675.00
11/21/2024	91282CFM8	UNITED STATES TREASURY	4.125	09/30/2027	Semi-Annual	750,000.00	749,700.00
11/21/2024	91282CKR1	UNITED STATES TREASURY	4.500	05/15/2027	Semi-Annual	750,000.00	756,150.00
11/21/2024	91282CFU0	UNITED STATES TREASURY	4.125	10/31/2027	Semi-Annual	750,000.00	749,700.00
11/21/2024	91282CKE0	UNITED STATES TREASURY	4.250	03/15/2027	Semi-Annual	750,000.00	751,575.00
11/21/2024	91282CKZ3	UNITED STATES TREASURY	4.375	07/15/2027	Semi-Annual	1,500,000.00	1,508,250.00
11/21/2024	91282CKJ9	UNITED STATES TREASURY	4.500	04/15/2027	Semi-Annual	750,000.00	755,925.00
11/21/2024	91282CJP7	UNITED STATES TREASURY	4.375	12/15/2026	Semi-Annual	750,000.00	753,300.00
02/13/2025	91282CMB4	UNITED STATES TREASURY	4.000	12/15/2027	Semi-Annual	1,000,000.00	993,359.38
02/18/2025	91282CMN8	UNITED STATES TREASURY	4.250	02/15/2028	Semi-Annual	1,000,000.00	1,000,000.00
02/27/2025	3130AVXG2	FEDERAL HOME LOAN BANKS	4.000	05/23/2028	Semi-Annual	1,000,000.00	993,950.23
---	---	---	4.274	05/07/2026	---	37,535,482.45	37,527,226.76

Monthly Summary Report Overview Revenue & Expenditures January 2025

Attached please find an updated spreadsheet demonstrating the current year's month and fiscal year to date revenues and expenditures versus the previous fiscal year. This updated presentation will hopefully provide the board with greater clarity when reviewing the monthly results of operations. The results will be summarized below.

Revenues:

To date, expressed as a percent of the district budget, revenues received year to date are 90.48% versus 56.10% of the budget from a year ago.

Revenues are greater in the areas of:

- Property Taxes (48.07% versus 47.13%)
- Food Services (67.02% versus 46.56%)

Revenues are less in the areas of:

- Personal Property Taxes (42.75% versus 55.07%)
- Tuition (65.68% versus 75.38%)
- Field Trip/Bus Fees (100.00% versus 100.00%)
- Interest Earnings (83.03% versus 116.79%)
- Student Fees (81% versus 86.7%)
- Donations/Misc Revenue (82.74% versus 124.7%)
- Unrestricted State Funds (54.48% versus 54.55%)
- Restricted State Funds (53.82% versus 62.63%)
- Fund Transfers (2253.85% versus 100%)

Expenditures:

To date, expressed as a percent of the district budget, expenditures year to date are 78.34% versus 60.4% of the budget from a year ago.

Expenditures are greater in the areas of:

- Supplies/Materials (66.98% versus 43.94%)
- Dues & Fees (74.12% versus 41.76%)
- Fund Transfers (2253.85% versus 222.04%)

Expenditures are less in the areas of:

- Salaries (48.47% versus 48.94%)
- Benefits (52.52% versus 54.14%)
- Purchased Services (49.22% versus 55.63%)
- Capital Outlay (34.65% versus 54.80%)
- Principal/Interest Payments (100% versus 100%)
- Tuition (46.52% versus 63.42%)

Glen Ellyn School District 41
Monthly Revenue/Expenditure Summary Report
Comparing January 2025 Fiscal Year to Date to January 2024

Revenues

Function	Category	January-24	Fiscal Year to Date December 2023	Revenue Budget 2023-2024	Percent of Budget Received	January-25	Fiscal Year to Date December 2024	Revenue Budget 2024-2025	Comparing December 2023 Fiscal Year to Date to December 2024
All Funds									
1100	Property Taxes	\$0	\$26,050,159	\$55,267,947	47.13%	\$0	\$27,808,327	\$57,847,932	48.07%
1200	Personal Property Taxes	\$ 315,619	\$1,562,558	\$2,837,216	55.07%	\$227,409	\$1,013,025	\$2,369,560	42.75%
1300	Tuition	\$11,500	\$49,000	\$65,000	75.38%	\$8,000	\$46,963	\$71,500	65.68%
1400	Field Trip/Bus Fees	\$0	\$0	\$0	100.00%	\$0	\$0	\$0	100.00%
1500	Interest Earnings	\$226,427	\$1,897,207	\$1,624,400	116.79%	\$187,787	\$2,259,515	\$2,721,450	83.03%
1600	Food Services	\$36,125	\$244,435	\$525,000	46.56%	\$36,671	\$301,582	\$450,000	67.02%
1700	Student Fees	\$1,978	\$301,603	\$347,875	86.70%	(\$1,651)	\$266,425	\$328,900	81.00%
1900	Donations/Misc Revenue	\$10,808	\$174,345	\$139,812	124.70%	\$9,399	\$124,928	\$150,980	82.74%
3000	Unrestricted State Funds	\$239,670	\$1,438,020	\$2,636,360	54.55%	\$239,940	\$1,439,640	\$2,642,402	54.48%
3100	Restricted State Funds	\$314,138	\$962,627	\$1,537,012	62.63%	\$317,785	\$968,883	\$1,800,212	53.82%
4000	Federal Funds	\$424,688	\$1,781,255	\$1,808,593	98.49%	\$281,192	\$961,917	\$1,590,518	60.48%
7000	Fund Transfers	\$0	\$6,850,000	\$6,850,000	100.00%	\$0	\$29,300,000	\$1,300,000	2253.85%
Grand Total		\$1,580,953	\$41,311,208	\$73,639,215	56.10%	\$1,306,531	\$64,491,204	\$71,273,454	90.48%

Expenditures

Object		January-24	Fiscal Year to Date December 2023	Expenditure Budget 2023-2024	Percent of Budget Expended	January-25	Fiscal Year to Date December 2024	Expenditure Budget 2023-2024	Percent of Budget Expended
All Funds									
100	Salaries	\$2,928,032	\$17,358,597	\$35,467,866	48.94%	\$3,107,756	\$18,314,667	\$37,785,125	48.47%
200	Benefits	\$709,976	\$3,957,865	\$7,311,045	54.14%	\$742,760	\$4,413,763	\$8,403,459	52.52%
300	Purchased Services	\$888,353	\$3,526,647	\$6,338,994	55.63%	\$712,707	\$4,416,749	\$8,973,475	49.22%
400	Supplies/Materials	\$146,323	\$1,439,507	\$3,275,897	43.94%	\$435,812	\$2,810,927	\$4,196,735	66.98%
500	Capital Outlay	\$196,726	\$3,618,110	\$6,602,862	54.80%	\$570,035	\$8,879,750	\$25,628,264	34.65%
640-642	Dues & Fees	\$2,063	\$28,514	\$68,287	41.76%	\$1,924	\$45,398	\$61,250	74.12%
610/620	Principal/Interest Payments	\$1,404,956	\$1,759,913	\$1,759,913	100.00%	\$1,428,706	\$1,757,413	\$1,757,412	100.00%
670/690	Tuition	\$78,106	\$1,338,213	\$2,110,000	63.42%	\$170,723	\$1,343,114	\$2,887,338	46.52%
660/666	Fund Transfers	\$0	\$6,850,000	\$3,085,000	222.04%	\$-	\$29,300,000	\$1,300,000	2253.85%
Grand Total		\$6,354,536	\$39,877,365	\$66,019,864	60.40%	\$7,170,424	\$71,281,780	\$90,993,058	78.34%

Monthly Summary Report Overview Revenue & Expenditures February 2025

Attached please find an updated spreadsheet demonstrating the current year's month and fiscal year to date revenues and expenditures versus the previous fiscal year. This updated presentation will hopefully provide the board with greater clarity when reviewing the monthly results of operations. The results will be summarized below.

Revenues:

To date, expressed as a percent of the district budget, revenues received year to date are 91.99% versus 57.38% of the budget from a year ago.

Revenues are greater in the areas of:

- Property Taxes (48.07% versus 47.13%)
- Food Services (75.29% versus 54.70%)

Revenues are less in the areas of:

- Personal Property Taxes (42.75% versus 55.07%)
- Tuition (75.47% versus 88.56%)
- Field Trip/Bus Fees (100.00% versus 100.00%)
- Interest Earnings (92.11% versus 131.07%)
- Student Fees (80.81% versus 87.05%)
- Donations/Misc Revenue (83.22% versus 127.74%)
- Unrestricted State Funds (63.56% versus 63.64%)
- Restricted State Funds (59.02% versus 85.06%)
- Fund Transfers (2253.85% versus 100%)

Expenditures:

To date, expressed as a percent of the district budget, expenditures year to date are 85.62% versus 67.99% of the budget from a year ago.

Expenditures are greater in the areas of:

- Supplies/Materials (72.22% versus 48.03%)
- Dues & Fees (80.82% versus 43.80%)
- Fund Transfers (2253.85% versus 222.04%)

Expenditures are less in the areas of:

- Salaries (56.87% versus 57.51%)
- Benefits (61.42% versus 63.65%)
- Purchased Services (59.14% versus 65.90%)
- Capital Outlay (40.73% versus 54.97%)
- Principal/Interest Payments (100% versus 100%)
- Tuition (47.46% versus 86.06%)

Glen Ellyn School District 41
Monthly Revenue/Expenditure Summary Report
Comparing February 2025 Fiscal Year to Date to February 2024

Revenues

Function	Category	February-24	Fiscal Year to Date January 2024	Revenue Budget 2023-2024	Percent of Budget Received	February-25	Fiscal Year to Date January 2025	Revenue Budget 2024-2025	Comparing January 2023 Fiscal Year to Date to January 2024
All Funds									
1100	Property Taxes	\$0	\$26,050,159	\$55,267,947	47.13%	\$0	\$27,808,327	\$57,847,932	48.07%
1200	Personal Property Taxes	\$ -	\$1,562,558	\$2,837,216	55.07%	\$0	\$1,013,025	\$2,369,560	42.75%
1300	Tuition	\$8,562	\$57,562	\$65,000	88.56%	\$7,000	\$53,963	\$71,500	75.47%
1400	Field Trip/Bus Fees	\$0	\$0	\$0	100.00%	\$0	\$0	\$0	100.00%
1500	Interest Earnings	\$231,865	\$2,129,072	\$1,624,400	131.07%	\$247,283	\$2,506,798	\$2,721,450	92.11%
1600	Food Services	\$42,731	\$287,166	\$525,000	54.70%	\$37,212	\$338,794	\$450,000	75.29%
1700	Student Fees	\$1,212	\$302,815	\$347,875	87.05%	\$1,021	\$265,795	\$328,900	80.81%
1900	Donations/Misc Revenue	\$4,252	\$178,596	\$139,812	127.74%	\$720	\$125,648	\$150,980	83.22%
3000	Unrestricted State Funds	\$239,670	\$1,677,690	\$2,636,360	63.64%	\$239,940	\$1,679,580	\$2,642,402	63.56%
3100	Restricted State Funds	\$344,800	\$1,307,427	\$1,537,012	85.06%	\$93,532	\$1,062,415	\$1,800,212	59.02%
4000	Federal Funds	\$69,092	\$1,850,346	\$1,808,593	102.31%	\$447,077	\$1,408,994	\$1,590,518	88.59%
7000	Fund Transfers	\$0	\$6,850,000	\$6,850,000	100.00%	\$0	\$29,300,000	\$1,300,000	2253.85%
Grand Total		\$942,183	\$42,253,391	\$73,639,215	57.38%	\$1,073,786	\$65,563,339	\$71,273,454	91.99%

Expenditures

Object		February-24	Fiscal Year to Date January 2024	Expenditure Budget 2023-2024	Percent of Budget Expended	February-25	Fiscal Year to Date January 2025	Expenditure Budget 2023-2024	Percent of Budget Expended
All Funds									
100	Salaries	\$3,037,276	\$20,395,873	\$35,467,866	57.51%	\$3,173,248	\$21,487,915	\$37,785,125	56.87%
200	Benefits	\$695,908	\$4,653,773	\$7,311,045	63.65%	\$748,044	\$5,161,806	\$8,403,459	61.42%
300	Purchased Services	\$650,873	\$4,177,521	\$6,338,994	65.90%	\$890,277	\$5,307,026	\$8,973,475	59.14%
400	Supplies/Materials	\$133,815	\$1,573,322	\$3,275,897	48.03%	\$220,112	\$3,031,039	\$4,196,735	72.22%
500	Capital Outlay	\$11,290	\$3,629,400	\$6,602,862	54.97%	\$1,559,349	\$10,439,100	\$25,628,264	40.73%
640-642	Dues & Fees	\$1,399	\$29,912	\$68,287	43.80%	\$4,103	\$49,501	\$61,250	80.82%
610/620	Principal/Interest Payments	\$0	\$1,759,913	\$1,759,913	100.00%	\$0	\$1,757,413	\$1,757,412	100.00%
670/690	Tuition	\$477,734	\$1,815,947	\$2,110,000	86.06%	\$27,165	\$1,370,279	\$2,887,338	47.46%
660/666	Fund Transfers	\$0	\$6,850,000	\$3,085,000	222.04%	\$ -	\$29,300,000	\$1,300,000	2253.85%
Grand Total		\$5,008,295	\$44,885,660	\$66,019,864	67.99%	\$6,622,299	\$77,904,079	\$90,993,058	85.62%

School District Payment Order

The Treasurer of Glen Ellyn School District 41 in DuPage County, has paid or shall pay to the order of the attached list of vendors for accounts payable and payroll liability checks the sum of \$4,842,085.34 for the period of February 6, 2025 through March 12, 2025.

This order authorizes the Treasurer to pay board-approved bills before the meeting minutes are officially approved.

By order of the School Board of Glen Ellyn District 41.

Order Date: March 17, 2025

President

Secretary

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
567160	02/07/2025	UPRIGHT CONSTRUCTION	-71,255.00	Multiple Invoices
567163	02/19/2025	VILLAGE OF GLEN ELLY	-8,266.25	Multiple Invoices
567221	02/18/2025	FACS	-14,670.00	3-year asbestos inspections are required at all building locations
567249	02/05/2025	METEA VALLEY HIGH SC	-350.00	County Wide Registration
567491	02/07/2025	UPRIGHT CONSTRUCTION	71,255.00	Multiple Invoices
567492	02/10/2025	DeNEUT, STEVE	160.00	Wrestling ref 1/30
567493	02/10/2025	GASSO, MICHAEL	160.00	Wrestling ref 1/30
567494	02/10/2025	MONTIEL AVILA, CARLO	160.00	Wrestling ref 1/23
567495	02/10/2025	VILLAGE OF GLEN ELLY	78.07	Multiple Invoices
567496	02/10/2025	WHEATON COLLEGE	3,760.00	8TH GRADE PROMOTION
567497	02/14/2025	AFSCME	1,880.43	Multiple Invoices
567498	02/14/2025	COMCAST	49.75	WIFI 02/05-03/04/25
567499	02/14/2025	EXTRA SPACE STORAGE	1,151.00	STORAGE RENTAL #1019
567500	02/14/2025	EXTRA SPACE STORAGE	934.00	STORAGE RENTAL #1033
567501	02/14/2025	LEARNING RESOURCES	185.93	Early Childhood Classroom Materials
567502	02/14/2025	MHS INC	256.25	Assessment Forms
567503	02/14/2025	NICOR GAS	2,561.19	Multiple Invoices
567504	02/14/2025	OLD REPUBLIC NATIONAL	5,000.00	1N253 BLOOMINGDALE ROAD CAROL STREAM, IL 60188
567505	02/18/2025	FACS	14,670.00	3-year asbestos inspections are required at all building locations
567506	02/19/2025	VILLAGE OF GLEN ELLY	8,266.25	Multiple Invoices
567507	02/21/2025	B & F CONSTRUCTION C	5,703.75	Multiple Invoices
567508	02/21/2025	CHICAGO WOLVES	2,994.75	Band Field Trip 3/21/25
567509	02/21/2025	COMMONWEALTH EDISON	138.77	CH ELECTRIC 01/09-02/10/25
567510	02/21/2025	DeBIAS, JOSEPH	160.00	Wrestling ref 1/23
567511	02/21/2025	GARAVENTA LIFT	12,490.00	The remaining balance for AL wheelchair lift #01174CH
567512	02/21/2025	HONEYCUT, BILL	160.00	Wrestling ref 2/6
567513	02/21/2025	HOUSEWORTH, SAMUEL	85.00	V-ball ref 2/11
567514	02/21/2025	IP, ALEX	90.00	Basketball ref 2/13
567515	02/21/2025	MAY, JOANNE	2,000.00	ORCHESTRA MASTER CLASSES
567516	02/21/2025	NEXTERA ENERGY SERVI	16,515.82	GAS 01/01-01/31/25
567517	02/21/2025	NICOR GAS	4,052.87	Multiple Invoices
567518	02/21/2025	SCHOLLE, AIDEN	160.00	Wrestling ref 2/6
567519	02/21/2025	SELSOR'S PUMPING SER	475.00	PUMPED KITCHEN CATCH BASIN
567520	02/21/2025	[REDACTED]	40.60	Mileage Reimbursement - Travel to/from Outplacement School
567521	02/21/2025	VAUGHN, ROBERT	90.00	B-ball ref 2/13
567522	02/21/2025	WASTE MANAGEMENT WES	3,056.55	DISPOSAL SERVICES - FEB
567523	02/21/2025	WEST MUSIC CO	336.56	Rolling Trap Table Bell Stand
567524	02/28/2025	AFSCME	1,880.43	Multiple Invoices
567525	02/28/2025	DIRECT ENERGY BUSINE	35,652.12	Multiple Invoices
567526	02/28/2025	HARLAN, DAVID	85.00	V-ball ref 2/18
567527	02/28/2025	HARMAN, MATTHEW	160.00	Wrestling regional ref 2/22
567528	02/28/2025	ILLINOIS STATE POLIC	135.00	January background checks
567529	02/28/2025	LINDAMOOD-BELL LEARN	1,150.00	Professional Development
567530	02/28/2025	LYNCH, PATRICIA	85.00	V-ball ref 2/20
567531	02/28/2025	MIDLAND PAPER	5,160.66	Multiple Invoices
567532	02/28/2025	MURPHY, TERRENCE	160.00	Wrestling regional ref 2/22
567533	02/28/2025	NCS PEARSON	145.10	Multiple Invoices

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
567534	02/28/2025	NICOR GAS	602.28	Multiple Invoices
567535	02/28/2025	PIXEL PRESS TECHNOLO	288.00	Bloxiels Renewal Quote# 52897
567536	03/12/2025	ABT ELECTRONICS, INC	3,729.00	Equipment for CH FDK Center ABT 1200 N Milwaukee Ave Glenview, IL 60025 847-967-8830
567537	03/12/2025	ACACIA ACADEMY	1,629.12	Outplacement Tuition
567538	03/12/2025	ACTION BASED LEARNIN	376.44	Student Needs in Classroom
567539	03/12/2025	AMERGIS HEALTHCARE S	12,795.00	Multiple Invoices
567540	03/12/2025	AMERICAN TAXI DISPAT	20,271.50	Multiple Invoices
567541	03/12/2025	AMERICAN TIME AND SI	498.50	REPAIR PARTS
567542	03/12/2025	AMERICAN GLADIATORS	550.00	2/22/25 Wrestling Tournament Score board displays and computer set up Onsite Technician
567543	03/12/2025	AMITA GLENOAKS SCHOO	9,213.84	Outplacement Tuition
567544	03/12/2025	ANNIE EGLER DESIGN C	3,745.11	Design services
567545	03/12/2025	ASTOUND	27.16	B&G UTILITY FEE ACCT #0201-4167628-01
567546	03/12/2025	B & F CONSTRUCTION C	550.00	B&F FDK concrete inspection pour
567547	03/12/2025	BALL, BRENT	160.00	Wrestling regional ref 2/22
567548	03/12/2025	BAUMANN CONSULTING	1,000.00	FDK PROJECT SERVICES THROUGH 02/28/25
567549	03/12/2025	BAVA, MARK	90.00	B-ball ref 3/4
567550	03/12/2025	BLICK, DICK	770.32	Multiple Invoices
567552	03/12/2025	BOB'S DAIRY SERVICE	4,217.45	Multiple Invoices
567553	03/12/2025	BOOKSTORE LTD, THE	4,209.04	Multiple Invoices
567554	03/12/2025	BRIDGES FOR LANGUAGE	102.40	Translation services for January
567555	03/12/2025	BRUNO, DAVID	38.36	Custom 3D chain for district events
567556	03/12/2025	BUSINESS SOLVER	42.00	February service fees
567557	03/12/2025	CAREY ELECTRIC CONTR	194,400.00	FQC #576 PAYMENT #9
567558	03/12/2025	CAWIEZEL, PAT	90.00	B-ball ref 2/27
567559	03/12/2025	CDW GOVERNMENT	1,250.00	CDW-G/Amplified EDU Subscription 25-26 Invoice# ZR00637205
567560	03/12/2025	CENTER FOR MODEL SCH	695.00	Conference
567561	03/12/2025	CGMT, INC.	17,753.00	Multiple Invoices
567562	03/12/2025	CLARE WOODS ACADEMY	13,880.65	Multiple Invoices
567563	03/12/2025	CLIENTFIRST CONSULTI	450.00	Multiple Invoices
567564	03/12/2025	COMMERCIAL MECHANICA	91,216.00	FQC #576 PAYMENT #9
567565	03/12/2025	COOKS RESTAURANT EQU	118.79	TROLLEY, 3 TIER
567566	03/12/2025	CORRECT ELECTRIC	3,780.00	SEMI ANNUAL ALERT STROBE TESTING
567567	03/12/2025	CORRECT MONITORING S	2,700.00	MONITORING 4/1-6/30/25
567568	03/12/2025	CROWN AWARDS	168.33	Cheer supplies
567569	03/12/2025	CT MECHANICAL LLC	177,611.00	FQC #576 PAYMENT #9
567570	03/12/2025	CYRUS, RICK	90.00	B-ball ref 2/27
567571	03/12/2025	DELEO, MARK	90.00	B-ball ref 2/25
567572	03/12/2025	DEMCO	2,405.23	Multiple Invoices
567573	03/12/2025	DICK POND ATHLETICS	102.00	mat tape
567574	03/12/2025	DOHERTY CONSTRUCTION	91,293.00	FQC #576 PAYMENT #9
567575	03/12/2025	DUPAGE FEDERATION ON	1,736.72	Translation Services
567576	03/12/2025	DUPAGE ROE	2,400.00	Multiple Invoices

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
567577	03/12/2025	ELIM CHRISTIAN SERVI	22,187.82	Multiple Invoices
567578	03/12/2025	ENVIRONMENTAL CONSUL	1,950.00	COMPLETE A PHASE I ESA
567579	03/12/2025	EXTRA SPACE STORAGE	1,151.00	STORAGE RENTAL #1019
567580	03/12/2025	EXTRA SPACE STORAGE	934.00	STORAGE RENTAL #1033
567581	03/12/2025	FOLLETT CONTENT SOLU	348.96	quote created online; please submit to process order
567582	03/12/2025	FQC	77,215.00	FQC #576 PAYMENT #9
567583	03/12/2025	FRANCZEK RADELET	7,362.32	Multiple Invoices
567584	03/12/2025	GARCIA, RAYMUNDO	80.36	MILEAGE REIMBURSEMENT
567585	03/12/2025	GIANOS, DAVID	90.00	B-ball ref 2/25
567586	03/12/2025	GIANT STEPS	45,846.18	Multiple Invoices
567587	03/12/2025	GLEN ELLYN CHAMBER C	1,020.00	Invoices # 23391 Community Awards tables
567588	03/12/2025	GLENOAKS THERAPEUTIC	9,213.84	Outplacement Tuition
567589	03/12/2025	GRAINGER INC, W W	688.39	LG RECSSD ELCT WL HEATR
567590	03/12/2025	HARGRAVE BUILDERS IN	56,160.00	FQC #576 PAYMENT #9
567591	03/12/2025	HELPING HAND CENTER	7,289.73	Outplacement Tuition
567592	03/12/2025	HOUGHTON MIFFLIN HAR	800.00	ESL Pilot PD
567593	03/12/2025	HYDE PARK DAY SCHOOL	14,373.18	Outplacement Tuition
567594	03/12/2025	IDENTITY GRAPHICS, L	1,254.30	Multiple Invoices
567595	03/12/2025	ILLINOIS ASSN OF SCH	4,675.00	Board policy library customization project deposit.
567596	03/12/2025	ILLINOIS STATE UNIVE	496.00	Conference Registration
567597	03/12/2025	ITURITY	179.00	IPad Repairs Invoice# 250232
567598	03/12/2025	ITZKOWITZ, BRYAN	150.00	Curriculum Enhancement - Tribley 3/7, 4/10/25 guest clinician
567599	03/12/2025	JAC MASONRY INC	105,441.00	FQC #576 PAYMENT #9
567600	03/12/2025	JUNIOR LIBRARY GUILD	1,374.10	book subscription
567601	03/12/2025	K & K IRON WORKS LLC	93,441.00	Multiple Invoices
567602	03/12/2025	KANE COUNTY EXCAVATI	118,195.00	Multiple Invoices
567603	03/12/2025	KONICA MINOLTA BUSIN	4,501.00	Multiple Invoices
567604	03/12/2025	KOZAK CUSTOM LANDSCA	13,040.00	Multiple Invoices
567605	03/12/2025	LA FORCE	32,954.00	FQC #576 PAYMENT #9
567606	03/12/2025	LAKESHORE LEARNING M	825.90	Multiple Invoices
567607	03/12/2025	LANGUAGE LINE SERVIC	1,642.60	Multiple Invoices
567608	03/12/2025	LAUREATE DAY SCHOOL	7,662.13	Outplacement Tuition
567609	03/12/2025	LEARNWELL	827.90	Multiple Invoices
567610	03/12/2025	LEN'S ACE HARDWARE	17.61	Multiple Invoices
567611	03/12/2025	LEXIA LEARNING SYSTE	89.23	Lexia Learning Student Subscription
567612	03/12/2025	LITTLE FRIENDS INC	10,505.04	Multiple Invoices
567613	03/12/2025	MARQUARDT SCHOOL DIS	656.00	Multiple Invoices
567614	03/12/2025	MEER, NANCY	69.46	REIMBURSE 2/6 - 2/7/25
567615	03/12/2025	MHS INC	282.50	Psychology Forms
567616	03/12/2025	MIDWEST PRINCIPALS'	505.00	Membership Renewal Fee-Organziational Membership Invoice # 6194
567617	03/12/2025	MOGK, NANCY	23.37	water and snacks for Superintendent meeting
567618	03/12/2025	NCS PEARSON	133.80	Psychologist Forms for Assessments
567619	03/12/2025	NELSON FIRE PROTECTI	70,020.00	FQC #576 PAYMENT #9
567620	03/12/2025	NET56	16,666.66	Invoice 16666 - Network Assessment Agreement

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
567621	03/12/2025	OFFICE DEPOT	1,188.03	Multiple Invoices
567622	03/12/2025	OPENTEXT	115.26	OpenText Jan 2025 Invoice# 2502870717
567623	03/12/2025	ORCA BOOK PUBLISHERS	57.24	book order
567624	03/12/2025	ORKIN LLC	3,379.00	Multiple Invoices
567625	03/12/2025	PACKEY WEBB FORD	533.24	VEHICLE MAINTENANCE
567626	03/12/2025	PARKWAY FORMING	109,121.00	FQC #576 PAYMENT #9
567627	03/12/2025	PEERLESS NETWORK, IN	2,552.60	PHONE SERVICE - MAR Account #: GLENELLY5428
567628	03/12/2025	PFEIFFER, JOHN	90.00	B-ball ref 3/4
567629	03/12/2025	PITNEY BOWES GLOBAL	872.31	EQUIP LEASE 12/30/24-03/29/25
567630	03/12/2025	PRIME ARCHITECTURAL	319,968.00	FQC #576 PAYMENT #9
567631	03/12/2025	PFCARE THERAPY	5,255.04	Multiple Invoices
567632	03/12/2025	PUSHCOIN	6,030.42	Multiple Invoices
567633	03/12/2025	QUEST FOOD MANAGEMEN	162,926.60	Multiple Invoices
567634	03/12/2025	QUINLAN & FABISH MUS	2,546.00	Multiple Invoices
567635	03/12/2025	R B CONSTRUCTION	51,399.00	FQC #576 PAYMENT #9
567636	03/12/2025	RAPTOR	185.00	Raptor Stickers
567637	03/12/2025	RAYMOND JAMES & ASSO	1,750.00	SERVICE FEE
567638	03/12/2025	ROBERT E HEADRICK &	600.00	PROPERTY APPRAISAL
567639	03/12/2025	ROBERTS, WILLIAM	31.57	MILEAGE REIMBURSEMENT
567640	03/12/2025	ROSCOE CO	1,538.30	Multiple Invoices
567641	03/12/2025	ROTARY CLUB OF GLEN	252.00	Dues and Meals for Invoice #1031 - Krehbiel (Jan-March Dues)
567642	03/12/2025	RUSH DAY SCHOOL	18,081.00	Multiple Invoices
567643	03/12/2025	RUSSO POWER EQUIPMEN	170.97	ROTOR ASM, BEARINGS
567644	03/12/2025	RYAN, EDWARD	1,660.00	ZONING VARIATION APP FEE
567645	03/12/2025	SAFEWAY TRANSPORTATI	420,705.00	Multiple Invoices
567646	03/12/2025	SASED	12,945.91	Outplacement Tuition
567647	03/12/2025	SCHOLASTIC EDUCATION	3,247.00	Scholastic GO True Flix annual renewal 03/06/25 - 03/05/26
567648	03/12/2025	SCHOOL DISTRICT 54	779.00	HOMELESS TRANSPORTATION
567649	03/12/2025	SCHOOL HEALTH	1,351.45	Multiple Invoices
567650	03/12/2025	SCHOOL SPECIALTY, LL	165.53	Multiple Invoices
567651	03/12/2025	SEAL OF ILLINOIS	14,947.68	Multiple Invoices
567652	03/12/2025	SHERWIN WILLIAMS CO	87.52	SUPPLIES
567653	03/12/2025	SHRED-IT	2,914.73	Multiple Invoices
567654	03/12/2025	SKRYD, JACKIE	85.00	V-ball ref 3/5
567655	03/12/2025	SOUTH SIDE CONTROL S	2,487.48	Multiple Invoices
567656	03/12/2025	SPECIAL EDUCATION SE	10,271.04	Multiple Invoices
567657	03/12/2025	SPOTTER STAFFING	6,006.00	Multiple Invoices
567658	03/12/2025	STAPLES ADVANTAGE	301.08	Multiple Invoices
567659	03/12/2025	SUMMIT SCHOOL	12,499.32	Multiple Invoices
567660	03/12/2025	T-MOBILE	537.18	CELL PHONES 01/21-02/20/25
567661	03/12/2025	TEACHINGBOOKS	125.00	database subscription renewal
567662	03/12/2025	THE COVE SCHOOL	11,089.80	Outplacement Tuition
567663	03/12/2025	THE DAVEY TREE EXPER	7,775.00	Multiple Invoices
567664	03/12/2025	THERMOSYSTEMS	321.13	BIO-FILTER B 500
567665	03/12/2025	THOMSON REUTERS - WE	826.02	Thomson Reuters Jan 2025 Invoice# 851415038
567666	03/12/2025	TLC SWAG LLC	346.00	WORK SHIRTS
567667	03/12/2025	TRIBLEY, DAVE	75.00	Curriculum Enhancement - Tribley 3/13/25 Guest Clinician

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
567668	03/12/2025	TROCH-MCNEIL PAVING	11,533.00	FQC #576 PAYMENT #9
567669	03/12/2025	TSI COMMERCIAL FLOOR	23,584.00	FQC #576 PAYMENT #9
567670	03/12/2025	US GAMES INC	249.00	Fitness Gram Renewal Quote# 21558171
567671	03/12/2025	VILLAGE OF GLEN ELLY	5,396.78	Multiple Invoices
567672	03/12/2025	VT SERVICES INC	12,815.00	Multiple Invoices
567674	03/12/2025	WAREHOUSE DIRECT	16,888.76	Multiple Invoices
567675	03/12/2025	WEST MUSIC CO	418.45	Classroom instruments, books, puppets
567676	03/12/2025	WEX HEALTH INC	552.50	Multiple Invoices
567677	03/12/2025	WIGHT & COMPANY	59,109.88	FDK CENTER - CH
567678	03/12/2025	WPS PUBLISHING	208.00	Psychologist Assessment Forms
567679	03/12/2025	YELLOW FOLDER	6,374.28	Yellow Folder annual services
567694	03/12/2025	AMAZON CAPITAL SERVI	23,976.45	Multiple Invoices
202400294	02/07/2025	BMO MASTERCARD	14,576.29	BMO STATEMENT 01/20
202400295	02/10/2025	ILL MUNICIPAL RETIRE	68.00	ADJUSTMENT - DS & EK FACTOR CHANGE
202400296	02/14/2025	GLEN ELLYN EDUCATION	19,652.32	Payroll accrual
202400297	02/14/2025	ILL MUNICIPAL RETIRE	40,572.76	Multiple Invoices
202400298	02/14/2025	ILLINOIS DEPT OF REV	63,374.51	Multiple Invoices
202400299	02/14/2025	INTERNAL REV SERVICE	208,992.06	Multiple Invoices
202400300	02/14/2025	T H I S	20,208.56	Multiple Invoices
202400301	02/14/2025	TEACHERS RETIREMENT	124,683.26	Multiple Invoices
202400302	02/14/2025	OMNI	44,054.78	Multiple Invoices
202400303	02/14/2025	EXPERT PAY	847.00	Payroll accrual
202400304	02/14/2025	TEACHERS RETIREMENT	2,869.43	Multiple Invoices
202400305	02/14/2025	WEBSTER BANK, N.A.	7,169.45	Multiple Invoices
202400306	02/11/2025	CSG FORTE PAYMENTS,	1,093.79	MONTHLY FEE - JAN
202400307	02/14/2025	ILLINOIS DEPT OF REV	92.71	Payroll accrual
202400308	02/14/2025	INTERNAL REV SERVICE	147.59	Multiple Invoices
202400309	02/14/2025	T H I S	40.28	Multiple Invoices
202400310	02/14/2025	TEACHERS RETIREMENT	245.73	Multiple Invoices
202400311	02/28/2025	GLEN ELLYN EDUCATION	19,652.32	Payroll accrual
202400312	02/28/2025	ILL MUNICIPAL RETIRE	41,097.31	Multiple Invoices
202400313	02/28/2025	ILLINOIS DEPT OF REV	62,603.92	Multiple Invoices
202400314	02/28/2025	INTERNAL REV SERVICE	207,991.16	Multiple Invoices
202400315	02/28/2025	T H I S	20,001.42	Multiple Invoices
202400316	02/28/2025	TEACHERS RETIREMENT	123,438.31	Multiple Invoices
202400317	02/28/2025	OMNI	43,986.78	Multiple Invoices
202400318	02/28/2025	EXPERT PAY	847.00	Payroll accrual
202400319	02/28/2025	TEACHERS RETIREMENT	2,903.26	Multiple Invoices
202400320	02/28/2025	WEBSTER BANK, N.A.	7,169.45	Multiple Invoices
202400321	02/28/2025	ILLINOIS DEPT OF REV	22.83	Payroll accrual
202400322	02/28/2025	INTERNAL REV SERVICE	120.58	Multiple Invoices
202400323	02/26/2025	ILLINOIS DEPT EMPLOY	501.00	UNEMPLOYMENT
202400324	02/26/2025	T H I S	3,729.40	EMPLOYER PAID HEALTH INSURANCE
202400325	02/26/2025	TEACHERS RETIREMENT	150.00	LATE CONTRIBUTION PENALTY
202400326	02/28/2025	EYEMED	4,293.05	VISION - MAR 2025
202400327	03/03/2025	EDUCATIONAL BENEFIT	704,280.34	MAR - MEDICAL, DENTAL, LIFE, AD&D
202400328	03/01/2025	RELIANCE STANDARD LI	406.78	MAR - VOL LONG TERM DISABILITY
202400329	03/01/2025	RELIANCE STANDARD LI	4,293.19	MAR - LONG TERM DISABILTIY
202400330	12/23/2024	WEBSTER BANK, N.A.	20,000.00	FSA/HRA WIRE
202400331	02/26/2025	WEBSTER BANK, N.A.	465.50	SERVICE FEES - DCA,FSA,HRA

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
202400332	02/13/2025	TEACHERS RETIREMENT	9,239.81	RETIREMENT COSTS/OTHER
202400333	02/13/2025	T H I S	11,146.68	EMPLOYER PAY INSURANCE
202400334	02/13/2025	ILLINOIS DEPT OF REV	1,304.34	LATE-PAYMENT PENALTY
202400335	02/24/2025	MICHIGAN STATE UNIVE	133,831.62	PRINCIPAL & INTEREST
Totals for checks			4,842,085.34	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	1,555,378.92	0.00	601,444.39	2,156,823.31
20	Operations & Maintenance Fund	96,150.97	0.00	163,411.91	259,562.88
30	Debt Service Fund	0.00	0.00	133,831.62	133,831.62
40	Transportation Fund	519.89	0.00	442,411.50	442,931.39
50	Social Security/Medicare Fund	78,461.88	0.00	0.00	78,461.88
51	Ill Municipal Retirement Fund	50,611.68	0.00	68.00	50,679.68
60	Capital Projects Fund	0.00	0.00	1,719,794.58	1,719,794.58
***	Fund Summary Totals ***	1,781,123.34	0.00	3,060,962.00	4,842,085.34

***** End of report *****

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Billing Account 022636	Corporation	Glen Ellyn Sch Dist 41
Employee ID	772190000031607	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	552527XXXXXX2636	Payment Due Date (MM/DD/YYYY)	03/19/2025
Account Limit	50,000.00	Minimum Payment	15,489.67
Account Balance	15,489.67		

* Balance for this account includes transactions incurred by individual card accounts

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
572290032	01/27/2025	01/27/2025		AUTOMATIC PYMT RECEIVED			N			-14,576.29

Transaction Count: 1

Statement Summary

Purchases	15,489.67	Fees	0.00	Payments	-14,576.29	Previous Balance	14,576.29
Cash Advances	0.00			Adjustments	0.00	Total Credits	-15,129.59
Other Charges	0.00					Total Debits	16,042.97
						New Account Balance	15,489.67

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Bruno, David	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	████████████████		
Account Limit	5,000.00		
Account Balance	2,471.10		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo	General Ledger Codes										
571840850	01/23/2025	01/22/2025	5399	IN WATERBOTTLES.COM 626-7889168 CA	037322	410374070_196D88-	N		0.00	800.00	
572121284	01/24/2025	01/23/2025	5310	WALMART.COM WALMART.COM AR	053197		N	SST	17.76 (e)	20.49 (e)	293.64
								CST	0.00 (e)		
								LST	2.73 (e)		
573049205	01/30/2025	01/29/2025	5310	WALMART.COM 8009256278 BENTONVILLE AR	005189		N	SST	9.15 (e)	10.56 (e)	151.38
								CST	0.00 (e)		
								LST	1.41 (e)		
575186520	02/11/2025	02/10/2025	5331	DOLLAR TREE WHEATON IL	026157		N		0.30	4.05	

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo						General Ledger Codes				
576396145	02/19/2025	02/14/2025	9402	USPS PO 1631310138 GLEN ELLYN IL	029772	None	N		0.00	9.35

576396161	02/19/2025	02/18/2025	7311	IPROMO INC CHICAGO IL	067574		N	SST	70.83 (e)	1,212.68
								CST	0.00 (e)	
								LST	8.50 (e)	

Transaction Count: 6

Statement Summary

Purchases	2,471.10	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	2,471.10
						New Account Balance	2,471.10

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Deporter, Eric	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	██████████████████		
Account Limit	20,000.00		
Account Balance	0.00		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
576458480	02/20/2025	02/19/2025	5814	DUNKIN #354023 Q35 GLEN ELLYN IL	087903		N	SST	-3.08 (e)	-52.66
								CST	0.00 (e)	
								LST	-0.37 (e)	
<hr/>										
576458479	02/20/2025	02/19/2025	5814	DUNKIN #354023 Q35 GLEN ELLYN IL	056855		N	SST	3.08 (e)	52.66
								CST	0.00 (e)	
								LST	0.37 (e)	

Transaction Count: 2

Statement Summary

Purchases	0.00	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	-52.66
Other Charges	0.00					Total Debits	52.66
						New Account Balance	0.00

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Devine, Robert	Corporation	Glen Ellyn Sch Dist 41
Employee ID	7999995463007038	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	555008XXXXXX7248		
Account Limit	4,000.00		
Account Balance	97.81		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
573402575	01/31/2025	01/29/2025	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	041591		N		0.00	7.00
573497004	02/03/2025	01/31/2025	5542	SHELL OIL 57444090401 GLEN ELLYN IL	029453		N		2.92	38.27
574845605	02/10/2025	02/06/2025	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	096035	00	N		0.00	11.94
575968695	02/17/2025	02/14/2025	5542	SHELL OIL 57444090401 GLEN ELLYN IL	093056		N		3.09	40.60

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Statement Summary

Purchases	97.81	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	97.81
						New Account Balance	97.81

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Diveley, Stephen	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	██████████		
Account Limit	10,000.00		
Account Balance	1,041.06		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
571650635	01/22/2025	01/13/2025	8299	DRAMANOTEBOOK COM MILWAUKIE OR		1046185	N	SST	0.00 (e)	-99.95
								CST	0.00 (e)	
								LST	0.00 (e)	

572445344	01/27/2025	01/24/2025	5814	CULVERS WHEATON WHEATON IL	017940		N	SST	1.75 (e)	30.00
								CST	0.00 (e)	
								LST	0.21 (e)	

572445345	01/27/2025	01/24/2025	5814	RAISING CANES 0378 GLEN ELLYN IL	043087	20022	N	SST	1.75 (e)	30.00
								CST	0.00 (e)	
								LST	0.21 (e)	

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo					General Ledger Codes						
573049206	01/30/2025	01/29/2025	5814	DUNKIN #301869 Q35 GLEN ELLYN IL	019019		N	SST	2.92 (e)	3.27 (e)	50.00
								CST	0.00 (e)		
								LST	0.35 (e)		
573497086	02/03/2025	01/30/2025	5411	JEWEL OSCO 0283 WHEATON IL	024488		N		0.00		100.00
573497087	02/03/2025	01/31/2025	8299	KAGAN PROFESSIONAL DEV 949-3696310 CA	000000		N	SST	-1.67 (e)	-2.16 (e)	-30.00
								CST	0.00 (e)		
								LST	-0.49 (e)		
574044745	02/05/2025	02/03/2025	8398	PAYPAL ILHOLOCAUST 4029357733 IL	039017		N	SST	28.09 (e)	50.56 (e)	500.00
								CST	10.11 (e)		
								LST	12.36 (e)		
574385761	02/06/2025	02/04/2025	8699	ILLINOIS READING COUNC 309-4541341 IL	083133	17249	N	SST	15.59 (e)	15.59 (e)	265.00
								CST	0.00 (e)		
								LST	0.00 (e)		

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo						General Ledger Codes					
574845685	02/10/2025	02/06/2025	8398	PAYPAL ASSOCIATION 4029357733 CA	000121		N	SST	1.37 (e)	2.09 (e)	25.00
								CST	0.00 (e)		
								LST	0.72 (e)		
574845684	02/10/2025	02/07/2025	5310	WALMART.COM WALMART.COM AR	047683		N	SST	3.15 (e)	3.63 (e)	52.06
								CST	0.00 (e)		
								LST	0.48 (e)		
575716840	02/14/2025	02/12/2025	8299	RESOURCES FOR TEACHERS 949-5456300 CA	031523		N	SST	4.12 (e)	5.32 (e)	73.95
								CST	0.00 (e)		
								LST	1.20 (e)		
576396162	02/19/2025	02/18/2025	8398	PAYPAL ASSOCIATION 4029357733 CA	010696		N	SST	2.47 (e)	3.76 (e)	45.00
								CST	0.00 (e)		
								LST	1.29 (e)		

Transaction Count: 12

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Statement Summary

Purchases	1,041.06	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	-129.95
Other Charges	0.00					Total Debits	1,171.01
						New Account Balance	1,041.06

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Guzzetti, Robert	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	██████████		
Account Limit	5,000.00		
Account Balance	1,554.53		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo	General Ledger Codes										
571840848	01/23/2025	01/21/2025	5310	WALMART.COM 8009256278 BENTONVILLE AR	028065		N	SST	15.08 (e)	17.40 (e)	249.47
								CST	0.00 (e)		
								LST	2.32 (e)		
571840773	01/23/2025	01/22/2025	5310	WALMART.COM 8009256278 BENTONVILLE AR	028065		N	SST	0.60 (e)	0.70 (e)	10.00
								CST	0.00 (e)		
								LST	0.09 (e)		
572445268	01/27/2025	01/24/2025	5310	WALMART.COM WALMART.COM AR	054558		N	SST	8.16 (e)	9.42 (e)	135.02
								CST	0.00 (e)		
								LST	1.26 (e)		

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
573049203	01/30/2025	01/29/2025	3000	UNITED 01624554974825 UNITED.COM TX	073933		N		0.00	433.14

573402576	01/31/2025	01/30/2025	5310	WALMART.COM 8009256278 BENTONVILLE AR	098827		N	SST	1.22 (e)	20.16
								CST	0.00 (e)	
								LST	0.19 (e)	

573402577	01/31/2025	01/30/2025	5310	WALMART.COM WALMART.COM AR	069856		N	SST	4.53 (e)	74.93
								CST	0.00 (e)	
								LST	0.70 (e)	

573497005	02/03/2025	01/31/2025	5814	WENDYS #1013 GLEN ELLYN IL	013253	10010011001	N	SST	2.99 (e)	51.23
								CST	0.00 (e)	
								LST	0.36 (e)	

574385760	02/06/2025	02/05/2025	5310	WALMART.COM WALMART.COM AR	000951		N	SST	15.01 (e)	248.23
								CST	0.00 (e)	
								LST	2.31 (e)	

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo							General Ledger Codes				
576458478	02/20/2025	02/19/2025	5310	WALMART.COM WALMART.COM AR	079081		N	SST	19.23 (e)	22.19 (e)	318.11
								CST	0.00 (e)		
								LST	2.96 (e)		
576458477	02/20/2025	02/19/2025	5310	WALMART.COM 8009256278 BENTONVILLE AR	086389		N	SST	0.86 (e)	0.99 (e)	14.24
								CST	0.00 (e)		
								LST	0.13 (e)		

Transaction Count: 10

Statement Summary

Purchases	1,554.53	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	1,554.53
						New Account Balance	1,554.53

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Jansen, Elizabeth	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	██████████████████		
Account Limit	5,000.00		
Account Balance	408.48		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
572121285	01/24/2025	01/22/2025	8220	ISU CONFERENCES 3094382160 IL	051013		N	SST	2.59 (e)	45.00
								CST	1.03 (e)	
								LST	0.00 (e)	

573402579	01/31/2025	01/29/2025	3066	SOUTHWES 5264266088788 800-435-9792 TX	018943		N		0.00	20.00

573402658	01/31/2025	01/29/2025	3066	SOUTHWES 5262304734701 800-435-9792 TX	000000		N		0.00	-323.48

573402655	01/31/2025	01/29/2025	3066	SOUTHWES 5262304734701 800-435-9792 TX	027132		N		0.00	323.48

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
573402656	01/31/2025	01/29/2025	3066	SOUTHWES 5264266087586 800-435-9792 TX	077431		N		0.00	20.00
573402657	01/31/2025	01/29/2025	3066	SOUTHWES 5262304737341 800-435-9792 TX	089636		N		0.00	323.48

Transaction Count: 6

Statement Summary

Purchases	408.48	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	-323.48
Other Charges	0.00					Total Debits	731.96
						New Account Balance	408.48

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Kanter, Amanda	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	██████████████████		
Account Limit	1,000.00		
Account Balance	721.80		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
572121362	01/24/2025	01/23/2025	5942	AMAZON MKTPL ZG5VV2F51 AMZN.COM/BILL WA	043805	112-8977672-73282	N		0.91	11.90
572121363	01/24/2025	01/23/2025	5942	AMAZON MKTPL ZG3BW22B0 AMZN.COM/BILL WA	087199	112-1902262-59106	N		4.04	53.01
574845686	02/10/2025	02/09/2025	5942	AMAZON.COM OJ61S69Y3 AMZN.COM/BILL WA	032704	113-7886867-93946	N		0.00	50.00
575186536	02/11/2025	02/11/2025	5942	AMAZON MKTPL 475UP6603 AMZN.COM/BILL WA	050493	112-5093838-91434	N		2.55	31.03

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo							General Ledger Codes				
575968776	02/17/2025	02/13/2025	8220	ISU CONFERENCES	3094382160 IL	067911	N	SST	28.51 (e)	39.91 (e)	496.00
								CST	11.40 (e)		
								LST	0.00 (e)		

576458559	02/20/2025	02/19/2025	5310	WALMART.COM	WALMART.COM AR	002360	N	SST	4.81 (e)	5.55 (e)	79.48
								CST	0.00 (e)		
								LST	0.74 (e)		

576458558	02/20/2025	02/19/2025	5310	WALMART.COM	8009256278 BENTONVILLE AR	006273	N	SST	0.02 (e)	0.03 (e)	0.38
								CST	0.00 (e)		
								LST	0.00 (e)		

Transaction Count: 7

Statement Summary

Purchases	721.80	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	721.80
						New Account Balance	721.80

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Klespitz, Scott	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	██████████		
Account Limit	5,000.00		
Account Balance	356.25		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
576396143	02/19/2025	02/18/2025	7922	ALPHABET SOUP PROD. 6309321555 IL 065848		29874355	N		0.00	356.25

Transaction Count: 1

Statement Summary

Purchases	356.25	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	356.25
						New Account Balance	356.25

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Krehbiel, Erika	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	██████████		
Account Limit	5,000.00		
Account Balance	1,178.39		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
573049283	01/30/2025	01/29/2025	8699	GLEN ELLYN CHAMBER OF GLEN ELLYN IL	011069	9368507	N		0.00	30.00
574845764	02/10/2025	02/07/2025	3001	AMERICAN 0010619542962 800-433-7300 TX	051200		N		0.00	20.39
574845688	02/10/2025	02/08/2025	7399	FINALSITE.COM 860-362-0161 CT	075128	257987029	N		0.00	799.00
574845687	02/10/2025	02/08/2025	7399	FINALSITE.COM 860-362-0161 CT	035017	257987315	N		0.00	300.00

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo						General Ledger Codes					
575186537	02/11/2025	02/11/2025	7333	STK SHUTTERSTOCK	8666633954 NY	020900	N	SST	1.69 (e)	1.90 (e)	29.00
								CST	0.00 (e)		
								LST	0.20 (e)		

Transaction Count: 5

Statement Summary

Purchases	1,178.39	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	1,178.39
						New Account Balance	1,178.39

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Love, Angelica	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	████████████████		
Account Limit	1,000.00		
Account Balance	109.76		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
572121361	01/24/2025	01/22/2025	5699	1PLACESPIRI 8009166556 OH	063197		N	SST	0.53 (e)	9.76
								CST	0.00 (e)	
								LST	0.09 (e)	
<hr/>										
573049207	01/30/2025	01/28/2025	5814	RAISING CANES 0378 GLEN ELLYN IL	026996	20139	N	SST	5.84 (e)	100.00
								CST	0.00 (e)	
								LST	0.70 (e)	

Transaction Count: 2

Statement Summary

Purchases	109.76	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	109.76
						New Account Balance	109.76

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Mahan Linder, Jamie	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	████████████████		
Account Limit	1,000.00		
Account Balance	532.97		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
572121365	01/24/2025	01/22/2025	3066	SOUTHWES 5262302523802 800-435-9792 TX	097050		N		0.00	269.48
572121364	01/24/2025	01/22/2025	3066	SOUTHWES 5262302521048 800-435-9792 TX	025502		N		0.00	263.49

Transaction Count: 2

Statement Summary

Purchases	532.97	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	532.97
						New Account Balance	532.97

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	McHugh, Jeffrey	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	████████████████		
Account Limit	10,000.00		
Account Balance	125.40		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
					General Ledger Codes						
573497163	02/03/2025	01/30/2025	3750	CROWNE PLAZA SPRINGFIE SPRINGFIELD IL	031976		N		0.00	125.40	

Transaction Count: 1

Statement Summary

Purchases	125.40	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	125.40
						New Account Balance	125.40

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Peterman, Andrew	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	████████████████		
Account Limit	5,000.00		
Account Balance	770.41		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
572445346	01/27/2025	01/24/2025	8699	CVENT IDEACON 2025 TYSONS CORNER VA	082561		N		0.00	60.00

573886548	02/04/2025	02/03/2025	5734	1PASSWORD TORONTO ON	050271		N		0.00	19.95

574845765	02/10/2025	02/08/2025	4814	ZOOM.COM 888-799-9666 SAN JOSE CA	012084	A07963235	N		0.00	485.90

575968777	02/17/2025	02/16/2025	7372	BACKBLAZE INC SAN MATEO CA	095725		N	SST	3.95 (e)	4.42 (e)
								CST	0.00 (e)	
								LST	0.47 (e)	

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
576396163	02/19/2025	02/19/2025	5734	HAVE I BEEN PWNE D BUNDALL	098521		N		0.00	137.00

Transaction Count: 5

Statement Summary

Purchases	770.41	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	770.41
						New Account Balance	770.41

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Scarmardo, David	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	██████████		
Account Limit	10,000.00		
Account Balance	311.45		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
571840772	01/23/2025	01/21/2025	5542	CASEYS #6446 LOMBARD IL	019860		N	SST	2.94 (e)	51.32
								CST	0.94 (e)	
								LST	0.35 (e)	

571650634	01/22/2025	01/22/2025	7542	TOMMYS-EXPRESS HOLLAND MI	055218		N		0.00	34.99

573402499	01/31/2025	01/30/2025	5542	SPEEDWAY 04249 GLEN EL GLEN ELLYN IL	049111		N		5.88	99.98

574460640	02/07/2025	02/05/2025	5542	CASEYS #6446 LOMBARD IL	074417		N	SST	3.46 (e)	60.30
								CST	1.11 (e)	
								LST	0.41 (e)	

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
575716761	02/14/2025	02/12/2025	5542	CASEYS #6446 LOMBARD IL	069322		N	SST	3.72 (e)	64.86
								CST	1.19 (e)	
								LST	0.45 (e)	

Transaction Count: 5

Statement Summary

Purchases	311.45	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	311.45
						New Account Balance	311.45

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Schremp, Brian	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	██████████████████		
Account Limit	1,000.00		
Account Balance	431.82		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
					General Ledger Codes					
575307568	02/12/2025	02/10/2025	3000	UNITED 01624590592343 UNITED.COM TX	060455		N		0.00	431.82

Transaction Count: 1

Statement Summary

Purchases	431.82	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	431.82
						New Account Balance	431.82

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Shermak, Timothy	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	██████████████████		
Account Limit	1,000.00		
Account Balance	493.08		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
571519006	01/21/2025	01/20/2025	3000	UNITED 01624529160306 UNITED.COM TX	085483		N		0.00	382.97

573497164	02/03/2025	01/31/2025	5331	DOLLAR TREE BLOOMINGDALE IL	069341		N		1.26	20.01

575307567	02/12/2025	02/10/2025	3000	UNITED 01624590758173 UNITED.COM TX	037906		N		0.00	90.10

Transaction Count: 3

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Statement Summary

Purchases	493.08	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	493.08
						New Account Balance	493.08

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Sierra, Jesse	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	████████████████████		
Account Limit	4,000.00		
Account Balance	2,265.99		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
572121283	01/24/2025	01/22/2025	5542	CASEYS #6939 GLENDALE HEIG IL	005822		N	SST	0.93 (e)	15.90
								CST	0.00 (e)	
								LST	0.11 (e)	

572121282	01/24/2025	01/22/2025	5542	CASEYS #6939 GLENDALE HEIG IL	079044		N	SST	4.25 (e)	72.69
								CST	0.00 (e)	
								LST	0.51 (e)	

573402578	01/31/2025	01/29/2025	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	099326	shop	N		0.00	15.99

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo	General Ledger Codes										
573497084	02/03/2025	01/31/2025	5532	DISCOUNT-TIRE-CO ILC-1 GLENDALEHEIGH IL	022104		N	SST	74.42 (e)	83.35 (e)	1,273.99
								CST	0.00 (e)		
								LST	8.93 (e)		
573497083	02/03/2025	01/31/2025	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	083261	013125 shop	N		0.00		71.94
573497085	02/03/2025	02/01/2025	5251	HARBOR FREIGHT TOOLS 2 LOMBARD IL	015615		N		4.79		57.97
574044744	02/05/2025	02/03/2025	5542	CASEYS #6939 GLENDALE HEIG IL	092650		N	SST	3.64 (e)	4.08 (e)	62.33
								CST	0.00 (e)		
								LST	0.44 (e)		
574845608	02/10/2025	02/07/2025	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	049410	AL02072025	N		0.00		235.10

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
575307489	02/12/2025	02/10/2025	5200	THE HOME DEPOT #1943 CAROL STREAM IL	009190	HADLEY	N		0.00	29.97

575716839	02/14/2025	02/12/2025	5542	CASEYS #6939 GLENDALE HEIG IL	015810		N	SST	0.91 (e)	15.61
								CST	0.00 (e)	
								LST	0.11 (e)	

575716838	02/14/2025	02/12/2025	5542	CASEYS #6939 GLENDALE HEIG IL	032075		N	SST	3.60 (e)	61.62
								CST	0.00 (e)	
								LST	0.43 (e)	

575968775	02/17/2025	02/14/2025	5251	ZIEBELL WATER SERVI ADDISON IL	001125	9300	N	SST	12.38 (e)	212.00
								CST	0.00 (e)	
								LST	1.49 (e)	

575968698	02/17/2025	02/14/2025	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	088625	02142025	N		0.00	44.90

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo						General Ledger Codes				
575968699	02/17/2025	02/15/2025	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	075280	shop	N		0.00	20.58

576458557	02/20/2025	02/18/2025	5542	CASEYS #6939 GLENDALE HEIG IL	027296		N	SST	4.40 (e)	75.40
								CST	0.00 (e)	
								LST	0.53 (e)	

Transaction Count: 15

Statement Summary

Purchases	2,265.99	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	2,265.99
						New Account Balance	2,265.99

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Suarez, Juan	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	████████████████		
Account Limit	5,000.00		
Account Balance	46.93		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
575307566	02/12/2025	02/11/2025	5411	TARGET 00008383 WHEATON IL	057882		N		0.00	46.93

Transaction Count: 1

Statement Summary

Purchases	46.93	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	46.93
						New Account Balance	46.93

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Tellez, Javier	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	████████████████████		
Account Limit	5,000.00		
Account Balance	1,146.54		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
571840849	01/23/2025	01/21/2025	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	021445	01 21 2025	N		0.00	31.59
572844293	01/29/2025	01/27/2025	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	042407	01272025	N		0.00	55.19
572844294	01/29/2025	01/27/2025	5542	SHELL OIL 57444090401 GLEN ELLYN IL	077620		N		3.08	40.42
573497006	02/03/2025	01/31/2025	5542	SPEEDWAY 04249 GLEN EL GLEN ELLYN IL	019304		N		5.50	93.53

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
573497007	02/03/2025	02/01/2025	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	048983	020125	N		0.00	119.47
574845606	02/10/2025	02/06/2025	5200	HOMEDEPOT.COM 800-430-3376 GA	024537	WM96962606	N		0.00	272.67
575307488	02/12/2025	02/10/2025	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	060328	02 10 2025	N		0.00	119.24
575716762	02/14/2025	02/12/2025	5542	CASEYS #6939 GLENDALE HEIG IL	053686		N	SST 4.66 (e) CST 0.00 (e) LST 0.56 (e)	5.22 (e)	79.84
575968697	02/17/2025	02/14/2025	5200	THE HOME DEPOT #1943 CAROL STREAM IL	004262	SHOP	N		0.00	238.97
575968696	02/17/2025	02/15/2025	5542	SPEEDWAY 04249 GLEN EL GLEN ELLYN IL	085400		N		1.62	27.60

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
576396144	02/19/2025	02/18/2025	5074	SUPPLYHOUSE.COM 888-757-4774 NY	038991	21959242	N		0.00	68.02

Transaction Count: 11

Statement Summary

Purchases	1,146.54	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	1,146.54
						New Account Balance	1,146.54

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Thiese, Brian	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	██████████		
Account Limit	4,000.00		
Account Balance	791.48		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
572445269	01/27/2025	01/23/2025	5542	SHELL OIL 57444090401 GLEN ELLYN IL	098787		N		0.00	64.04
573049204	01/30/2025	01/28/2025	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	034204	01 28 25	N		0.00	91.28
574845607	02/10/2025	02/07/2025	5542	SHELL OIL 57444090401 GLEN ELLYN IL	014311		N		0.00	63.79
576458481	02/20/2025	02/19/2025	5085	NORTECHUMIDI FIERPARTS 8008252148 AZ	052355	NRT0136252	N		47.21	619.58

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
576458556	02/20/2025	02/19/2025	5085	NORTECHUMIDI FIERPARTS 8008252148 AZ	000000		N	SST	-2.76 (e)	-47.21
								CST	0.00 (e)	
								LST	-0.33 (e)	

Transaction Count: 5

Statement Summary

Purchases	791.48	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	-47.21
Other Charges	0.00					Total Debits	838.69
						New Account Balance	791.48

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Victor, Molly	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	████████████████		
Account Limit	5,000.00		
Account Balance	355.68		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
573402659	01/31/2025	01/29/2025	8398	COUNCIL OF ADMIN OF SP 417-427-7720 MO	026298		N	SST	7.75 (e)	200.00
								CST	5.73 (e)	
								LST	3.21 (e)	
<hr/>										
575716841	02/14/2025	02/12/2025	3690	BLOOMINGTON COURTYARD BLOOMINGTON IL	015290	83966		N	0.00	155.68

Transaction Count: 2

Statement Summary

Purchases	355.68	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	355.68
						New Account Balance	355.68

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Account Information

Name	Webster, Kristine	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/20/2025	Currency	US Dollar
Account #	████████████████		
Account Limit	5,000.00		
Account Balance	278.74		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount		
Memo	General Ledger Codes											
571840851	01/23/2025	01/22/2025	7399	EB THE MUSIC AMP ARTS CA	070308	8014137200	11539784783	N		0.00	44.52	

572784478	01/28/2025	01/25/2025	5310	WALMART.COM 8009256278 BENTONVILLE AR	080184			N	SST	11.15 (e)	12.87 (e)	184.48
									CST	0.00 (e)		
									LST	1.72 (e)		

572844295	01/29/2025	01/28/2025	5310	WALMART.COM 8009256278 BENTONVILLE AR	028474			N	SST	1.40 (e)	1.62 (e)	23.23
									CST	0.00 (e)		
									LST	0.22 (e)		

Account Statement

Reporting Period: 01/21/2025 -- 02/20/2025

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
573049284	01/30/2025	01/29/2025	5310	WALMART.COM 8009256278 BENTONVILLE AR	032551		N	SST	1.60 (e)	26.51
								CST	0.00 (e)	
								LST	0.25 (e)	

Transaction Count: 4

Statement Summary

Purchases	278.74	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	278.74
						New Account Balance	278.74

**Glen Ellyn School District 41
Summary of Bills and Payroll
January 2025**

Fund	Expenditures	Payroll	Total Expenditures
Education	\$ 671,164	\$ 3,523,438	\$4,194,602
Operations & Maintenance	126,923	201,534	328,457
Debt Service	1,428,706	-	1,428,706
Transportation	344,645	676	345,321
Social Security	-	75,683	75,683
IMRF	-	49,185	49,185
Capital Projects	756,288	-	756,288
Working Cash	-	-	-
Tort	-	-	-
TOTAL	\$ 3,327,728	\$ 3,850,516	7,178,243

**Glen Ellyn School District 41
Summary of Bills and Payroll
February 2025**

Fund	Expenditures	Payroll	Total Expenditures
Education	\$ 303,077	\$ 3,573,278	\$3,876,355
Operations & Maintenance	284,415	217,830	502,245
Debt Service		-	-
Transportation	438,117	1,042	439,160
Social Security	-	78,462	78,462
IMRF	-	50,680	50,680
Capital Projects	1,675,398	-	1,675,398
Working Cash	-	-	-
Tort	-	-	-
TOTAL	\$ 2,701,007	\$ 3,921,292	6,622,299

Glen Ellyn School District 41
Treasurer's Report - Statement of Cash & Investments
Jan-25

FUND	<i>*Cash & Investment Balance</i>	<i>Revenues</i>	<i>Revenues</i>	<i>Expenditures</i>	<i>Expenditures</i>	<i>Transfers & Adjustments</i>	<i>Cash & Investment Balance</i>	<i>Investments at Cost (Information Only)</i>
	<i>FY24 Beginning Balance</i>	<i>January</i>	<i>July - June</i>	<i>January</i>	<i>July - June</i>	<i>YTD</i>	<i>1/31/2025</i>	
Education	\$65,622,814	\$987,860	\$30,589,231	\$4,190,693	\$54,444,429	(\$1,026,518)	\$40,741,098	\$39,225,000
Operations and Maintenance	\$586,075	\$4,728	\$3,833,990	\$328,457	\$2,940,915	(\$1,128)	\$1,478,022	\$0
Debt Service	\$1,334,131	\$444	\$884,602	\$1,428,706	\$2,080,014	\$0	\$138,718	\$0
Transportation	\$3,815,469	\$236,195	\$1,544,498	\$341,411	\$1,438,176	(\$173)	\$3,921,618	\$0
Social Security	\$1,550,416	\$5,460	\$628,402	\$75,683	\$471,815	\$0	\$1,707,003	\$0
IMRF	\$1,420,754	\$4,719	\$367,067	\$49,185	\$312,260	\$0	\$1,475,561	\$0
Capital Projects	\$3,217,168	\$64,759	\$26,624,568	\$756,288	\$9,594,170	\$0	\$20,247,565	\$0
Working Cash	\$700,010	\$2,290	\$15,888	\$0	\$0	\$0	\$715,898	\$0
Tort	\$22,824	\$77	\$1,308	\$0	\$0	\$0	\$24,131	\$0
Totals	\$78,269,661	\$1,306,531	\$64,489,553	\$7,170,424	\$71,281,780	(\$1,027,819)	\$70,449,615	\$39,225,000

**Unaudited Cash & Investment Balances (with adjustments for payable accruals)*

Glen Ellyn School District 41
Treasurer's Report - Statement of Cash & Investments
Feb-25

FUND	<i>*Cash & Investment Balance</i>	<i>Revenues</i>	Revenues	<i>Expenditures</i>	Expenditures	Transfers & Adjustments	<i>Cash & Investment Balance</i>	<i>Investments at Cost</i>
	<i>FY24 Beginning Balance</i>	<i>February</i>	July - June	<i>February</i>	July - June	YTD	2/28/2025	<i>(Information Only)</i>
Education	\$65,622,814	\$1,002,051	\$31,591,282	\$3,876,355	\$58,320,784	(\$1,026,826)	\$37,866,486	\$40,728,000
Operations and Maintenance	\$586,075	\$2,595	\$3,836,585	\$502,245	\$3,443,160	(\$1,430)	\$978,070	\$0
Debt Service	\$1,334,131	\$369	\$884,971	\$0	\$2,080,014	\$0	\$139,087	\$0
Transportation	\$3,815,469	\$9,265	\$1,553,763	\$439,160	\$1,877,336	(\$175)	\$3,491,721	\$0
Social Security	\$1,550,416	\$4,333	\$632,735	\$78,462	\$550,276	\$0	\$1,632,874	\$0
IMRF	\$1,420,754	\$3,791	\$370,858	\$50,680	\$362,940	\$0	\$1,428,672	\$0
Capital Projects	\$3,217,168	\$49,413	\$26,673,980	\$1,675,398	\$11,269,568	\$0	\$18,621,580	\$0
Working Cash	\$700,010	\$1,905	\$17,793	\$0	\$0	\$0	\$717,803	\$0
Tort	\$22,824	\$64	\$1,372	\$0	\$0	\$0	\$24,195	\$0
Totals	\$78,269,661	\$1,073,786	\$65,563,339	\$6,622,299	\$77,904,079	(\$1,028,431)	\$64,900,489	\$40,728,000

**Unaudited Cash & Investment Balances (with adjustments for payable accruals)*

February 2025 Vandalism Report

Date of Report	Facility	Nature of Vandalism	Initial Response	Action Taken to Repair/Replace
N/A	N/A	N/A	N/A	N/A

Regular Board Meeting Minutes Hadley Jr. High School February 10, 2025

Call to Order

The February 10, 2025 regular board meeting was called to order at 6:34 p.m. Mr. Loebach led in the pledge of allegiance.

Roll Call

The following Board members were in attendance: Jessica Buttimer, Tayyaba Syed, Ted Estes, Jason Leobach, Julie Hill, Steve Miko and Bob Bruno.

Student Board Members: Alessia D'Argento, Helen Manak, Tess Reinmann.

Also in Attendance: Superintendent Dr. Jeff McHugh, Assistant Superintendent of Human Resources Dr. David Bruno, Assistant Superintendent of Teaching, Learning and Accountability Dr. Kristine Webster, Assistant Superintendent of Finance, Facilities and Operations Eric DePorter, Director of Language Programs Juan Suarez, Chief Communications Officer Erika Krehbiel, and Director of Instructional Technology and Innovation Andrew Peterman.

Presentations

Strategic Plan Update: Dr. McHugh and the administrative team reviewed the progress of the past few months, incorporating updates and feedback to refine goals and establish meaningful metrics. A key discussion point was streamlining and combining goals to create a more focused approach. Using the feedback received, the goals were refreshed, and specific metrics were developed to track progress effectively. He recommended the four Strategic Priority to focus on the following:

- Growth Focused Academic Achievement: The focus is on ensuring strong overall academic performance, aiming for placement in the top 5% for student growth by measuring proficiency and continuous improvement. A key priority is closing the achievement gap by setting ambitious goals for all students, particularly those in historically underserved groups, and providing the necessary support to ensure their success.
- Sense of Belonging: Building a culture of belonging was highlighted as a priority, with plans to assess student experiences through survey data. This will help measure and enhance the inclusivity of the learning environment.
- Kindergarten Center & Early Learning: The Kindergarten Center remains a priority; even as broader early learning goals evolve. While no major overhauls are planned for early childhood education, the district will reassess preschool needs by 2027.
- Community Engagement and Connections: While this priority will not have many changes, there will be a focus to gather feedback on a broader scale and how the goal will be measured.

Board members provided feedback, including concerns about the absence of special education-specific goals, the importance of measuring Kindergarten experience satisfaction, and the need for clarity in early learning priorities. While some adjustments were suggested, overall, the goals were seen as ambitious and well-structured. The discussion also centered on subcommittee work and action steps related to the goals.

Dr. McHugh thanked the Board and administration for their input and feedback and noted that he and his team will incorporate the feedback to present to the Board at the regular March meeting.

Public Participation

Nicole Kenny commented on her and her child's experiences in trying to work with her child's building staff. She emphasized the need for accountability and highlighted the importance of ensuring a safe and supportive environment for all students.

Amy Becker expressed her disappointment over the lack of information regarding before and aftercare for kindergarten registration. She noted that having that information prior to registration would have made some of those decisions easier. She also shared her perspectives on the time of the full day kindergarten program. She noted her appreciation for all the work put into this process and looks forward to learning more about the final decisions soon.

Superintendent's Report

Dr. McHugh provided an update on the following:

- **Kindergarten Center Update:** Construction is progressing with exterior framing up and the project remaining on track for a fall opening. Dr. McHugh noted that registration for half-day will close later this month. Registrations after the deadline will need additional review before finalization,
- **Student Personal Technology Devices:** Feedback is still being gathered on students' use of personal technology devices. The community engagement process, including surveys, is underway. Findings will be presented at the March Committee of the Whole meeting, after which recommendations will be made.
- **Transportation Update:** Dr. McHugh provided an update on ongoing transportation challenges. The district is preparing to go out to bid for services, both independently and in partnership with Glenbard 87, and will bring options back to the board for consideration. This approach allows time to explore alternative solutions.

Board Reports

- Dr. Miko reported on his attendance at recent Forest Glen events.
- Mrs. Hill reported on her attendance at the Ben Franklin PTA and PEP meetings.
- Mr. Loebach reported on his attendance at the PTA Executive Council meeting.
- Mr. Estes reported on his participation in the day of service workshops, and the Abraham Lincoln International Night.
- Mrs. Syed reported on her attendance at the Hadley PTA meeting.
- Dr. Bruno reported on his participation with the Illinois State Board of Education's Kindergarten Task Forces and encouraged his board colleagues to read the report.

Student Board Reports

Student Board members reported on the numerous activities planned for the month. The encouraged attending the upcoming Hadley musical and shared a video of Student Board Member Helen Manak performing in a recent event.

Discussion Items

2025-2026 Student Fees: The administration annual reviews student fees, with collections occurring in July and August. Current fees include:

- Basic Fees: Kindergarten (\$56), Elementary (\$75), Junior High (\$115)
- Hadley Junior High Fees: Club (\$30), Sports (\$40), Band/Orchestra/Choir (\$30), Technology (\$40)
- Elementary (4th & 5th grade): Band/Orchestra/Choir (\$30)

The fees support classroom materials, online resources, extracurricular activities, and sports. The kindergarten fee remains unchanged as full-day kindergarten begins next year. The Board discussed eliminating certain fees and reassessing whether fees should continue, while considering the financial implications of fee elimination. Dr. McHugh encouraged board members to reach out to Mr. DePorter with additional questions if they wished to continue to consider eliminating fees. This recommendation will be presented at the Board in March for approval.

Social Studies Curricular Resource Recommendation: Dr. Webster presented the recommendation for the Junior High social studies curriculum. She noted that the review began in January 2024 and included a review of a number of sources for consideration. Based on this review, the committee is recommending the adoption of National Geographic as the new core curriculum for the junior high with implementation set for the 2025-2026 school year. Dr. Webster reviewed the timeline for professional development and implementation, and she reviewed the financial investment anticipated. The board discussed and asked questions about the recommendation. This recommendation will be presented for adoption recommendation set for the March 17, 2025 Board meeting. The full report can be found [here](#).

Quest Food Management Services, LLC. Contract Extension: In 2022, the district transitioned to Quest Food Management Services (Quest) for daily food service. This included upgrading Hadley's kitchen to prepare and distribute meals to all elementary schools. The initial three-year contract is set to expire at the end of the current school year. Regular business reviews indicate the current arrangement meets both the district's and Quest's needs. Quest has proposed a three-year contract extension with no changes to meal pricing: \$4.15 for lunch, \$2.35 for breakfast (full price), and \$1.75 for lunch, \$0.95 for breakfast (reduced price). The renewal will cover the 2025-2026 through 2027-2028 school years and will account for the addition of a new Kindergarten center starting in 2025-2026. The board discussed the recommendation noting it would be important to include potential Halal and vegetarian lunch options and encouraged Administration to seek out options to consider. This recommendation will be presented for adoption recommendation set for the March 17, 2025 Board meeting. The full report can be found [here](#).

IASB Policy Manual Customization and PRESS Plus Implementation: The district is proposing a transition to IASB's PRESS Plus and School Board Policies Online (SBPOL) to modernize policy management and improve accessibility. Currently, the district uses the Policy Reference Education Subscription Service (PRESS), which provides sample policies and regular updates. The proposed upgrade will ensure policies remain aligned with legal requirements while streamlining the update process. PRESS Plus will offer automated

updates, issue-based recommendations, and direct integration of policy changes, while SBPOL will make the district's policies easily accessible online, enhancing transparency and ease of use. Additionally, the district will customize its policy manual to reflect both IASB guidelines and local district needs. Future expansion may include Administrative Procedures Online (APOL) for further alignment with board policies and legal requirements. The administration will present a final recommendation for Board approval on March 17, 2025, after which the superintendent's office will oversee the implementation. These enhancements will improve policy compliance, operational efficiency, and community access to board policies. The full report can be found [here](#).

Adjourn to Closed Session

At 8:20 p.m., Board members Loebach motioned and Syed seconded to adjourn to closed session to confidently discuss section 2(c) 5 The purchase or lease of real property for the use of the school board, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

Roll Call

Aye: Loebach, Hill, Estes, Miko, Syed Buttimer and Bruno

Nay: None

Motion passed

Return to Open Session

At 8:37 p.m., the Board returned to open session. The following Board members were in attendance: Jessica Buttimer, Tayyaba Syed, Ted Estes, Jason Loebach, Julie Hill, Steve Miko and Bob Bruno.

Action Items

Consent Agenda: *Board members Loebach motioned and Buttimer seconded to approve the consent agenda which included:*

- *Employment recommendations and resignations and retirements, internal transfers, as noted on the personnel report*
- *Donations*
- *Disposal of Surplus Property*
- *Freedom of Information Act (FOIA) Report*
- *Investment Schedule*
- *Monthly Overview of the Revenue and Expenditure Summary Report*
- *Summary of Bills and Payroll*
- *Treasurer's Report*
- *Vandalism*
- *Board Meeting Minutes*

Roll Call

Aye: Loebach, Hill, Estes, Buttimer, Miko, Syed and Bruno

Nay: None

Motion passed

Following the approval of the consent agenda, Dr. McHugh introduced Brittany Smith as the new principal of Abraham Lincoln School, effective for the 2025-2026 school year. Ms. Smith

expressed her gratitude to the Board and district for their support and appointment and shared her enthusiasm for working with the Lincoln families and community. Board members welcomed congratulated Ms. Smith to District 41.

Recommendations

Board Policy Recommendations: *Board members Loebach motioned and Estes seconded to adopt new Policy 8:35 on Immigration Enforcement and revised Policy 7:150 on Agency and Police Interviews or Contact with Students, as presented and recommended by the Superintendent, on first reading under Policy 2:240 as necessary and prudent to meet emergency and special conditions in order for the District to be compliant with the laws related to immigration enforcement as presented.*

Dr. McHugh provided an update on immigration enforcement actions in schools, noting that he has been closely monitoring the issue. He shared that the Illinois State Board of Education (ISBE) has issued recommendations for school districts, and in response, district administration has worked with legal counsel to develop board policies and administrative guidelines to ensure a clear and lawful approach to any potential situations.

Dr. Miko, who has experience as both a police officer and a local school resource officer, outlined the established protocols for school visitors, including law enforcement officials. He also detailed the procedures followed when a police officer interacts with a student, ensuring that all processes prioritize student safety, legal compliance, and transparency.

Roll call:

Aye: Loebach, Hill, Estes, Buttimer, Miko, Syed and Bruno

Nay: None

Motion passed

Technology Assessment Contract: *Board members Loebach motioned and Syed seconded to approve the technology assessment contract with Net 56 substantially in the form presented and recommended by the Superintendent at a cost not to exceed \$50,000 and to authorize the Board President, the Board Secretary and/or the Superintendent to sign the contract.*

Dr. McHugh noted that with an increasing number of districts in the area falling victim to malicious attacks, having a security audit of this nature became a priority to ensure robust security measures are in place.

Roll call:

Aye: Loebach, Hill, Estes, Buttimer, Miko, Syed and Bruno

Nay: None

Motion passed

Adoption of Resolution Approving Real Estate Purchase: *Board members Loebach motioned and Syed seconded to adopt the Resolution Approving Real Estate Purchase as presented and recommended by the Superintendent for the acquisition of the approximately ¾ acre/ single family home property located at 1 N 253 North Bloomingdale Road adjacent to the District's Churchill School at a price of \$457,500.00.*

Dr. McHugh noted that the resolution would approve a real estate acquisition of a single family home property located on Bloomingdale Road adjacent to the District's Churchill School for possible future development by the district.

Roll call:

Aye: Loebach, Hill, Estes, Buttimer, Miko, Syed and Bruno

Nay: None

Motion passed

Learning Together/Other

Advocacy Report:

- Mrs. Hill gave a brief update on the impact of recent federal executive orders on Illinois schools.
- Dr. Bruno provided insights on pension legislation discussed at a recent LEND meeting.

Board Book Study: The Board discussed the book *Brave New Words: How AI Will Revolutionize Education (and Why That's a Good Thing)* by Sal Khan which focuses on AI's role in education. Student Board member feedback noted AI's benefits, such as idea generation, feedback, and personalized tutoring. However, they emphasized that AI cannot replace the value of personal connections and teacher-led instruction. AI's ability to adapt to learning styles and improve accessibility was noted, alongside concerns about over-reliance, accuracy, and plagiarism detection. Some compared AI to past technological shifts, stressing responsible use. The Board discussed the possibility of conducting a community survey to gather broader input and explore how AI could be integrated into the district's technology strategy. The consensus was that AI is already shaping education, and the focus should be on leveraging its potential effectively while maintaining creativity, critical thinking, and responsibility in student learning.

Upcoming Meetings

- Monday, March 3, 2025, Committee of the Whole meeting, 6:30p.m. at Hadley Jr. High
- Monday, March 17, 2025, Regular Board meeting, 6:30p.m. at Hadley Jr. High
- Monday, April 21, 2025, Regular Board meeting, 6:30p.m. at Hadley Jr. High

Adjourn to Closed Session

Board members Loebach motioned and Estes seconded to adjourn to closed session to May I have a motion to adjourn to closed session to confidentially discuss section 2(c) 1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity, section 2 (c) 10 The placement of individual students in special education programs and other matters relating to individual students and section 2 (c) 11 Litigation, when an action against, affecting or on behalf of the school board has been filed and is pending before a court or administrative tribunal, or when the school board finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting

Roll Call

Aye: Loebach, Hill, Estes, Miko, Syed Buttimer and Bruno

*Nay: None
Motion passed*

Return to Open Session

At 10:30 p.m., the Board returned to open session.

Adjournment

At 10:31 p.m. Board members Loebach motioned and Hill seconded to adjourn the February 10, 2025 regular board meeting. Approved by unanimous vote.

Respectfully submitted,

Nancy Mogk
Board Recording Secretary

Bob Bruno, Board President

Jess Buttimer, Board Secretary

Approved: March 17, 2025

**Committee of the Whole Meeting Minutes
March 3, 2025
Hadley Jr. High School
Minutes**

Call to Order

The March 3, 2025 Committee of the Whole meeting was called to order at 6:35 p.m. Mr. Loebach led in the pledge of allegiance.

Roll Call

The following Board members were in attendance: Ted Estes, Jessica Buttimer, Tayyaba Syed, Julie Hill, Dr. Steve Miko, Jason Loebach and Robert Bruno.

Student Board Members: Helen Manak and Alessia D'Argento

Also in Attendance: Superintendent Dr. Jeff McHugh, Assistant Superintendent of Human Resources Dr. David Bruno, Assistant Superintendent of Finance, Facilities and Operations Eric DePorter, Assistant Superintendent of Teaching, Learning and Accountability Kris Webster, Executive Director of Student Services Molly Victor, Director of Student Services Libby Jansen, Director of Language Programs Juan Suarez, Chief Communications Officer Erika Krehbiel, Executive Director of Buildings and Grounds Dave Scarmardo, and Director of Innovation and Technology Andrew Peterman.

Student Personal Technology: Over the past several months, Dr. McHugh and his administrative team gathered and analyzed feedback through multiple outreach sessions, surveys, and in-depth discussions on the use of student personal technology. The insights shared during the meeting reflected this collective effort to understand student technology use in District 41 schools and its impact on learning.

The meeting began with opening remarks that emphasized the purpose of reviewing the collected data and feedback. The presentation covered key findings, including an overview of the process and timeline, survey results from parents, staff, and students, comparisons with neighboring districts, and key takeaways for parents.

Following the presentation, participants engaged in facilitated small group discussions, which included parents, Board members, staff, administrators, and students. Discussions focused on four main areas:

- Policy & Implementation
- Balancing Safety & Restrictions
- Impact on Learning & Social Development
- Parent Communication & Expectations

Each group then shared key takeaways from their discussions, with attendee discussion focused on enforcing a personal technology policy in schools, particularly smartwatches and cell phones. Enforcement consistency was identified as a challenge, which would require district guidance, parent education, as well as an annual acknowledgment of the policy. Most agreed that

smartwatches and cell phones should be treated the same with a universal PK-8 policy, with considerations to mental health needs and disabilities.

At the conclusion of the session, Dr. McHugh noted that he will review the feedback and present a recommendation to the Board at the March 17th board meeting. Dr. McHugh and Dr. Bruno thanked attendees for participating in the engagement session.

Full-Day Kindergarten Project Bid Results - Bloomingdale Rd. Work: As part of the Kindergarten Center projects enhancements are required to be completed on Bloomingdale Road. The district construction manager FQC, received bids connected to the required road work on Bloomingdale Road and were presented for approval.

Board members Loebach motioned and Buttimer seconded accept the bid for the Bloomingdale Road work by Abbey Paving for a total of \$574,995, and authorize Assistant Superintendent of Finance, Facilities and Operations Eric DePorter to execute the appropriate contracts with the trade contractor outlined in the FQC recommendation letter to be paid out of the Kindergarten Center budget.

Roll Call

Aye: Loebach, Hill, Estes, Miko, Syed Buttimer and Bruno

Nay: None

Motion passed

Public Participation

Chris Martelli thanked the district for the engagement opportunity and shared his perspectives about the impact of educational technology on youth, particularly screen time in schools. He emphasized that teachers are better suited for instruction and that technology should be used thoughtfully but he encouraged a reduction of screen time and incorporating more in-person, hands-on activities.

Helen Bosacki shared her concerns about technology use among children and applauded parents for raising and discussing the issue. She revisited her previous concerns about the District's former literacy curriculum and interventions and expressed her frustration over a lack of district response. She urged the Board or District to hold community meetings focused on academic needs.

Megan Hess shared her concerns with black plastic used in school lunches and the renewal of the lunch contract. She urged the Board to research the health risks before signing with Quest. She also addressed Chromebook use in District 41. She noted her child's experiences using the devices during indoor recess. She encouraged the district to consider returning to hard textbooks.

Student Caroline Kirk shared her insights on student phone use during the school day and noted that while Chromebooks can be distracting, they are primarily used for homework in middle school.

Upcoming Meetings

- Monday, March 17, 2025, Regular Board of Education Meeting, 6:30 p.m.
- Monday, April 21, 2025, Regular Board of Education Meeting, 6:30 p.m.
- Monday, May 5, 2025, Regular Board of Education Reorganizational Meeting, 6:30 p.m.

Adjourn to Closed Session

Board members Loebach motioned and Buttimer seconded to adjourn to closed session to confidentially discuss section 2(c) 1, The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Roll Call

Aye: Loebach, Hill, Estes, Miko, Syed Buttimer and Bruno

Nay: None

Motion passed

Return to Open Session

At 8:53 p.m., the Board returned to open session.

Adjournment

At 8:53 p.m. Board members Loebach motioned and Buttimer seconded to adjourn the March 3, 2025 Committee of the Whole meeting. Motion carried by unanimous voice vote.

Respectfully submitted,

Nancy Mogk, Board Recording Secretary

Bob Bruno, Board President

Jessica Buttimer, Board Secretary

Approved: March 17, 2025

**RESOLUTION OF THE BOARD OF EDUCATION OF
GLEN ELLYN SCHOOL DISTRICT 41
APPROVING PROPOSED AMENDMENTS TO
THE DUPAGE/WEST COOK INTERGOVERNMENTAL AGREEMENT**

WHEREAS, the Board of Education (“the Board”) is a member of the DuPage/West Cook Regional Special Education Association (hereinafter "D/WC") which operates under an Intergovernmental Cooperation Agreement (“D/WC Agreement”) last revised and adopted on May 16, 2019; and

WHEREAS, the D/WC Agreement provides that proposed amendments may be recommended to the D/WC Governing Board at any regularly scheduled or special meeting of the Board and that any proposed amendment which receives the vote of two-thirds (2/3) of the members of the D/WC Governing Board shall be forwarded for adoption to the Boards of Education of the member school districts; and

WHEREAS, at its regularly scheduled meeting on February 13, 2025, the proposed amendments to the D/WC Agreement attached to this Resolution in redacted form (additions; ~~deletions~~) as Exhibit A were recommended to and approved by a two-thirds (2/3) vote of the members of the D/WC Governing Board; and

WHEREAS, the D/WC Agreement requires that any proposed amendments to the D/WC Agreement which receive the approval of the D/WC Governing Board by a vote of two-thirds (2/3) shall be forwarded for adoption to the Boards of Education of the member school districts; and

WHEREAS, the D/WC Agreement further provides that any amendments approved by a majority of the member Boards of Education shall become effective on the date that a majority of the member Boards of Education have approved the amendments; and

WHEREAS, this Board has received and reviewed the proposed amendments to the D/WC Agreement attached to this Resolution in redacted form (additions; ~~deletions~~) as Exhibit A and has determined that approval of the proposed amendments is in the best interests of the Board.

NOW, THEREFORE, the Board hereby resolves as follows:

1. The proposed amendments to the D/WC Agreement attached to this Resolution in redacted form (additions; ~~deletions~~) as Exhibit A, are hereby approved.

2. The President and Secretary of the Board are hereby authorized to execute two (2) duplicate originals of this Resolution and cause one (1) original to be returned to the D/WC Governing Board Chairperson and Secretary.

3. This Resolution shall be in effect upon its adoption.

Member _____ moved that the foregoing Resolution be adopted and Member _____ seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYES: _____

NAYS: _____

ABSENT: _____

The President declared the motion carried and the Resolution duly adopted.

BOARD OF EDUCATION OF GLEN ELLYN SCHOOL
DISTRICT 41,
DUPAGE COUNTY, ILLINOIS

By: _____
President

Attest: _____
Secretary

Date: _____

STATE OF ILLINOIS)
)
COUNTY OF _____) SS

CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of _____ School District __, __ County, Illinois (“the Board”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete copy of the Resolution adopted by the Board at its meeting held on the __ day of _____, 2025, said Resolution entitled:

**RESOLUTION OF THE BOARD OF EDUCATION OF
_____ SCHOOL DISTRICT _____
APPROVING PROPOSED AMENDMENTS TO
THE DUPAGE/WEST COOK INTERGOVERNMENTAL AGREEMENT**

a true, correct and complete copy of which said Resolution as adopted at said meeting appears in the minutes of said meeting.

I do further certify that the vote adopting said Resolution was conducted openly, that said meeting was called and held at a specified time and place convenient to the public, that said meeting was called and held in compliance with the applicable provisions of the *Open Meetings Act* of the State of Illinois, and that the Board of Education has complied with the applicable provisions of said *Act* and with the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this ____ day of _____, 2025.

BOARD OF EDUCATION OF _____
_____ SCHOOL DISTRICT _____,
_____ COUNTY, ILLINOIS

By: _____
Secretary

Board Report

Date: February 10, 2025

Title: Modernizing the Board Policy Library

Submitted by: Dr. Jeff McHugh, Superintendent

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: In effective school districts, every component of the organization is aligned with the goals established by the school board in written board policy. School board policy manuals require regular updates to stay aligned with changing laws, regulations, and societal needs. In 2004, the district partnered with the Illinois Association of School Boards (IASB) to adopt the Policy Reference Education Subscription Service (PRESS), which provides sample policies, procedures, and a quarterly-updated online Policy Reference Manual (PRM). These updates are reviewed by district staff, administration, and the Board Policy Committee before approval and sharing with the full board and community.

Discussion: To modernize policy management, the district proposes transitioning to IASB’s PRESS Plus and incorporating the School Board Policies Online (SBPOL) platform. This initiative includes developing a customized, up-to-date school board policy manual tailored to reflect both IASB’s Policy Reference Manual and the district’s unique practices. PRESS Plus will ensure continuous updates through a secure platform that provides issue-based recommendations, simplifies board review with clear options, and integrates approved changes directly into the manual. These improvements will align the district’s policies with best practices and legal requirements while maintaining local relevance.

The SBPOL platform will make the district’s policy manual accessible online, enhancing transparency and ease of use for the community. By subscribing to both PRESS Plus and SBPOL, the district will gain instant updates to its web-published manual as board-approved edits are processed. This integration streamlines the policy update process and ensures policies are readily available and easy to navigate. Once the project is approved by the Board, a meeting between the policy director, board members or policy committee, and superintendent will outline the process, review district operations, and gather input for customizing the policy manual.

Budgetary Funding: The transition to IASB’s PRESS Plus and SBPOL includes one-time fees for the initial customization of the policy manual, conversion of existing policies for online publication, and setup of the district’s branded platforms. Annual fees cover subscriptions to PRESS Plus and SBPOL, These costs will be paid for through the Board’s Contracted Services Account.

Services:	Annual Fee	One-Time Fee
PRESS (Policy Reference Education Subscription Service) <i>- Already subscribed</i>	\$1,025.00	
Policy Manual Customization	n/a	\$9,350.00
School Board Policies Online (SBPOL)	\$2,500.00	\$950.00
PRESS Plus : A subscription to PRESS and completion of a Policy Manual Customization are required prior to subscribing to PRESS Plus	\$975.00	\$950.00

Administrative Procedures Online (APOL) The district must be subscribed to SBPOL before subscribing to APOL	\$1,600.00	
---	-------------------	--

Other Information: Once the customization project is complete, administration will transition the administrative procedures with an adoption of Administrative Procedures Project. This project provides a concise manual of procedures aligned with board policies and legal requirements. Together, these enhancements will improve accessibility, compliance, and operational efficiency. Because APOL requires an SBPOL subscription we will wait until after the policy manual customization project is completed and the new manual has been uploaded to a PRESS Plus and SBPOL site.

Recommendation: The administration recommends the Board authorize the superintendent to engage with IASB to transition the Board Policy Library to PRESS Plus as outlined in the Board report.

Board Report

Date: March 17, 2025

Title: Approval of Professional Services Contract with AHS Staffing LLC

Submitted by: Dr. David Bruno, Assistant Superintendent for Human Resources

Strategic Priority Goal Area 1: Growth Focused Learning: The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

Background: A part time School Psychologist .60 FTE is currently open due to a retirement as of June 03, 2024 and not being able to fill the position for the 2024-2025 school year. This vacancy was posted on the District 41 website on April 18, 2024. Due to lack of qualified candidates the district also reached out to contract agencies. The district was able to find a .40 FTE part time virtual School Psychologist who resigned. Since the virtual School Psychologist resigned we were able to find an in person school Psychologist with AHS Staffing LLC.

Discussion: The contract will start on March 03, 2025 and is expected to end at the end of the 2024-2025 School Year. The total contract amount for the part time School Psychologist is \$19,864.00. The hourly rate for the part time School Psychologist is \$95.50 per hour at 16 hours per week.

Budgetary Funding: The 2024-2025 district budget contract services special education account.

Recommendation: It is recommended the Board of Education authorize Dr. David Bruno, the Assistant Superintendent for Human Resources to enter into a Professional Service Contract with AHS Staffing LLC for a cost of approximately \$19,864.00 for the time period of March 21, 2025 through the end of the 2024-2025 school year funded from the district budget contract services special education account.

Board Report

Date: March 17, 2025

Title: Kindergarten Center Tech Purchases

Submitted by: Andrew Peterman, Director of Instructional Technology & Innovation

Strategic Priority Goal Area 1: Growth Focused Learning: The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

Strategic Priority Goal Area 5: Future Ready Skills & Innovation: District 41 prepares each student to be a productive and compassionate citizen who is culturally aware and socially responsible. The district ensures that each student is capable of pursuing a passion and pathway with the academic rigor and adaptive skills needed to thrive in an interdependent economy and world.

Background: The District is building the new Kindergarten Center. To complete this project there are a number of technology components that need to be purchased. We will not be adding any new technology that is not already in other classrooms or areas of the district. All purchases are extensions of previous purchases that have been made.

Discussion: Technology Services has reached out to several vendors to find the best pricing for the items that need to be purchased. To provide wi-fi to the new space, we will be purchasing Juniper access points from Howard Technology Solutions. We are looking at three models to cover the classroom spaces, large spaces, and outdoor spaces. We will be purchasing LG brand 55" display panels for the flex rooms and entry spaces. These will also be purchased from Howard Technology Solutions. We will be purchasing AnywhereCart branded Chromebook carts for the classrooms from Howard Technology Solutions. We will be purchasing Promethean Panels for all teaching spaces from PACE who we purchased all of our Promethean Panels from in the summer of 2022. Finally, we will be purchasing three copiers for the Kindergarten Center from Konica. We will be merging these into our existing lease term so that they are on the same lease and maintenance cycle with the rest of our copiers that were refreshed across the district in the summer of 2023.

There will still be technology items that need to be purchased for the Kindergarten Center after this purchase. Some of the items of note are phones, workstations (monitor/dock combo), laptops, chromebooks, and other miscellaneous items.

Other Information: The chart below is a breakdown of the cost of each of the individual items to be purchased.

Kindergarten Center Tech			
Line Item	Vendor	Quantity	Cost
Juniper Access Points (AP24, AP45 & AP63)	Howard Technology Solutions	23	\$15,039.06
LG 55" UR340C Series Display Panels	Howard Technology Solutions	6	\$3,732.00
AnywhereCart - Chromebook Carts	Howard Technology Solutions	16	\$27,755.00
Promethean Panels (75" & 86")	PACE	15	\$50,890.00
Copiers & Maintenance Fees (Color and B&W)	Konica	3	\$14,139.99
		Total	\$98,056.05

Budgetary Funding: This would affect the 2024-2025 and 2025-2026 technology budgets.

Recommendation: The Administration recommends the Board approve the technology purchases for the Kindergarten Center supported by the 2024-2025 and 2025-2026 technology budget as outlined in this report.

Board Report

Date: March 17, 2025

Title: Hadley Social Studies Curricular Resource Recommendation

Submitted by: Dr. Kristine Webster, Assistant Superintendent for Learning, Teaching, and Accountability

Strategic Priority Goal Area 1: Growth Focused Learning: The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

Background: In the spring of 2009, the Board of Education approved Prentice Hall: History of Our World for 6th grade and Glencoe: American Journey for 7th and 8th grades as the core curricular resources for social studies at Hadley Junior High. In accordance with Board Policy 6:40 Curriculum Development and the Growth Focused Learning action steps of the approved Strategic Plan, a social studies curriculum review was initiated in January of 2024.

To learn more about the District 41 Curriculum Review Process, [click here](#).

Discussion: Administration is recommending the adoption of National Geographic as the core curricular resource for social studies at Hadley Junior High, with full implementation planned for the start of the 2025-2026 school year.

The Hadley social studies committee, which began meeting regularly in January 2024 and continued through January 2025, conducted a comprehensive review of the social studies program. The committee consisted of teachers from each grade band (6-8), the social studies department chair, the Hadley literacy coach, building administration, the Curriculum Specialist TOSA, and representatives from special education, language programs, and technology.

During the review process, the committee gathered grade-level essential standards, reviewed the Illinois State Board of Education's Social Studies Standards and Mandated Units of Study, and reviewed feedback from teachers, parents, and students. Additionally, they evaluated potential curricular resources using the AIR EdReports Criteria for High-Quality Instructional Materials for Social Studies. Based on this information, the committee selected two resources to pilot: TCI and National Geographic.

After careful evaluation, the committee and pilot teachers reached a unanimous decision to recommend National Geographic for adoption. Feedback from parents in the pilot classrooms was overwhelmingly positive, with an 86% satisfaction rate. Among students in the pilot classrooms, 78% indicated they would recommend National Geographic. Both resources were also assessed using the Illinois State Board of Education Curriculum Evaluation Tool.

To ensure teachers are well-supported during the implementation of these new curricular resources, administration is recommending a half-day on-site professional development session to be held on

May 9, 2025, as part of the Institute Day. Additional professional development will be available as part of the National Geographic licensing, offering various formats tailored to teachers' areas of interest following adoption. These professional development opportunities will be further supported by the Hadley department chair and the Hadley literacy coach.

Budgetary and Financial Information: Administration recommends that the district enter into a six-year contract with National Geographic for digital licenses. Additionally, administration recommends a one-time purchase of teacher print materials, as well as one set of 30 student textbooks for each social studies classroom.

Below is a summary of the anticipated costs associated with the curricular resource adoption.

Implementation Professional Development Cost (May 2025)

\$ (FY25 TLA budget) \$3,150

Teacher Print Materials Cost

\$ (FY25 TLA budget) \$920

Digital Licensing and Student Textbook Cost (six years)

\$ (FY26 TLA budget) \$149,698

Full Adoption Cost (including professional development and all teacher and student materials)

\$153,768 (TLA budget)

Recommendation: Administration recommends the Board approve the adoption of National Geographic as the core social studies curricular resource at Hadley Junior High, as outlined above, to be funded from the Teaching, Learning, and Accountability budget.

Board Report

Date: March 17, 2025

Title: 2025-2026 Student Fees

Submitted by: Eric DePorter, Assistant Superintendent of Finance, Facilities and Operations

Strategic Priority Goal Area 3: Social Emotional Learning: The District 41 community of learners, educators and stakeholders cultivate resourceful resilient citizens by teaching social emotional and academic skills in a nurturing learning environment. District 41 connects, engages, educates and problem-solves with community partners, families and caregivers to promote the social emotional needs of all diverse learners.

Discussion: The administration annually reviews student fees for the coming school year. Student fees are collected during the months of July and August prior to the start of school. The following table illustrates the current fee structure:

Basic Fees	
Kindergarten**	\$56.00
Elementary School	\$75.00
Junior High School	\$115.00
Hadley Junior High	
Club Fee	\$30.00
Sports Fee	\$40.00
Band/Orchestra/Choir	\$30.00
Technology Fee	\$40.00
Elementary (4 & 5 grade)	
Band/Orchestra/Choir	\$30.00

**Note, the kindergarten fee is unchanged, and is not set to change as we welcome full day kindergarten next year.

The basic student fees help offset the costs for classroom consumable materials and all online resources. Club fees support the various junior high clubs, i.e., Yearbook Club, Lego Robotics, RC Club. Band/Orchestra/Choir fees offset costs for those programs. Sports fees offset costs for after-school sports. All of the fees are a one-time fee and include as many sports or clubs in which the student wishes to participate.

Item	Grade Level	Building	Cost
Assignment notebooks	2-5	Elementary buildings	\$5.00
Music field trip	3 rd	Elementary buildings	\$3.00
End of Yr. Field Trip	5 th	Elementary buildings	\$5.00
End of Yr. Field Trip	8 th	Hadley Jr. High	\$45.00
Assignment Books/Homework Folders	6-8	Hadley Jr. High	\$8.00
Rollerblade Unit	6-8	Hadley Jr. High	\$12.00

Budgetary Funding: This impacts the 2025-2026 fiscal year budget.

Recommendation: The administration recommends the Board approve the 2025-2026 school year student fees as outlined above.

Board Report

Date: March 17, 2025

Title: Food Service Contract Renewal

Submitted by: Eric DePorter, Assistant Superintendent Finance, Facilities and Operations

Strategic Priority Goal Area 3: Social Emotional Learning: District 41 connects, engages, educates and problem-solves with community partners, families and caregivers to promote the social emotional needs of all diverse learners.

Background: In 2022 we made the switch to Quest Food Management Services (Quest) for daily food service. This change involved updating the kitchen area at Hadley so that meals could be prepared onsite and served at Hadley, as well as delivered to each of our elementary schools. Our agreement was for a three year term that is set to end at the end of the current school year.

Update on program enhancements: We met with Quest last week to discuss two topics: Halal meal options and alternatives to black plastic containers. Quest presented a compostable white container as an alternative to the current black plastic containers, which we plan to test next week. This white container has been successfully used at other locations and is priced similarly to the black plastic containers we currently use. It's important to note that the black plastic containers we have been using are recyclable and BPA-free. They are the industry standard widely used across the country. Quest has agreed to make the switch, and we'll proceed with the change as long as the samples they send meet our requirements.

In response to recent questions received connected to the black plastic containers being used, it's important to clarify that Quest's performance is not being questioned. The contract extension request at tonight's meeting is based on Quest's overall performance. The discussion regarding the selection of a different container should not be seen as a negative reflection on their status as a trusted partner.

The second topic discussed was the possibility of offering Halal-friendly meals. Quest currently serves Halal meals in several northern suburb school districts and has proposed a solution they believe would work for us. They provided a pricing comparison example showing the cost difference between the chicken we currently use (\$2.21 per pound) and Halal chicken (\$3.89 per pound). Based on this information, we suggested starting a trial period the week after spring break. Our online menu for the elementary schools will include a Halal-friendly option for April, using the Halal chicken for those meals. Additionally, Quest was asked to continue to provide a vegetarian option each day. At Hadley, since we don't collect pre-orders, Halal-friendly meals will be made on demand based on student requests. In the coming weeks, we will share communication updates with the community to introduce these changes.

Discussion: Over the past three years we have enjoyed a positive working experience with Quest. We have partnered with Quest to install a number of student directed improvements that have helped to grow the program so that it now offers a wide array of healthy choices for both our students and staff.

We have business reviews with Quest on an ongoing basis to continuously review and analyze the effectiveness of our current program. Those meetings have gone well and we believe that our

current arrangement is well designed for both our D41 needs as well as Quest's needs. In light of that, Quest has proposed a three year extension to our contract with no changes. Attached is a draft of the proposed contract extension.

The costs for meals will remain the same:

- Full price meals: Lunch- \$4.15, Breakfast-\$2.35.
- Reduced price meals Lunch -\$1.75, Breakfast -\$0.95

Budgetary Funding: This renewal will impact the 2025-2026 through the 2027-2028 school years.

Other Information: The renewal does acknowledge that we will be adding one additional site starting with the 2025-2026 school year. The new site will be in the Kindergarten center.

Recommendation: The administration recommends the Board authorize Assistant Superintendent of Finance, Facilities and Operations Eric DePorter to execute the proposed three year contract extension with Quest Food Management Services.

We make a difference. We embrace change together. We are a true team of professionals. We build the future.

Board Report

Date: March 17, 2025

Title: Strategic Plan Midpoint Review Report

Submitted by: Dr. Jeff McHugh, Superintendent

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background:

In April 2022, the Board approved the 2022-2027 Strategic Plan following a collaborative effort involving committees and stakeholders. The plan focuses on accelerating academic growth, improving learning outcomes, and closing opportunity gaps while fostering students' social, emotional, and cognitive success.

As the midpoint of the plan approached, the District engaged Dr. Karen Sullivan of the DuPage Regional Office of Education to facilitate a review. The review aimed to ensure continued alignment with district and community needs and identify areas for improvement. Feedback was gathered from subcommittees on Equity, Language Programs, Student Services, and Community Advisory. While the plan's foundational pillars and objectives remain relevant, key areas for refinement were identified, including the need for clearer metrics, streamlined goals, and improved communication.

Key themes from the review highlighted a need for clarity and simplification. Stakeholders recommended refining objectives and language to improve usability. Concerns were raised about the lack of clear, actionable benchmarks, and suggestions were made to enhance monitoring structures and communication processes for better engagement. Specific feedback emphasized defining growth metrics, clarifying inclusivity and safety measures, consolidating overlapping objectives, and updating goals to reflect space constraints and post-pandemic realities.

Discussion:

During the December 2nd Committee of the Whole meeting, the Board, staff, and community discussed these findings. Recommendations included simplifying objectives, clarifying metrics, revising the committee structure, and enhancing communication strategies. Follow-up discussions with individual Board members reinforced these recommendations, with an emphasis on refining the plan's goals and monitoring framework.

At the December 16th meeting, Board members supported simplifying the strategic plan to improve focus and progress. Discussions also highlighted the importance of defining clearer growth metrics, streamlining monitoring structures with key indicators per goal, and enhancing communication. A proposal was made to integrate a "Student Profile" dashboard to track and communicate progress more effectively.

Following these discussions, Dr. McHugh and the Cabinet team incorporated the feedback into a Strategic Plan refresh document and revised the following:

- Goal 1: Breaking up an action step to specifically highlight instructional best practices and special education/language learner services.
- Goal 3: Adding a survey to monitor Kindergarten Center satisfaction in its first year.
- Goal 3: Revising an action step to evaluate preschool facility needs with stakeholder input.

Monitoring of the plan will be done by the Board and Superintendent. Progress toward metrics will be discussed at Board meetings as well as by strategic plan subcommittees, which will be revised to align with each goal area. The Equity, Language Programs, Student Services, and Community Advisory subcommittees will be replaced by subcommittees for Academic Excellence, Culture of Belonging, Early Learning Facilities, and Community Connections. A monitoring timeline will be developed once the revised strategic plan is approved.

After approval, the revised plan will be communicated in a variety of ways, including the district website, District Digest, a community communication tour, and a community perception survey. The community perception survey will be similar to past surveys, with a mix of nationally normed questions for benchmarking against other districts, along with a select number of previously used questions to track longitudinal data in District 41. Several questions in the survey will also serve as metrics in the strategic plan. The survey will include Likert scale and open-ended questions. Topics will cover education quality, communication, financial management, community pride, and alignment with our four strategic plan goals, including leadership satisfaction. In addition to soliciting feedback from the community, the survey will also serve as a vehicle for providing information about the revised strategic plan.

Five months of collecting feedback, brainstorming revisions, and iterating with various groups has culminated in this revised plan. The product we bring before the Board for approval is the result of engagement and feedback from the Board, staff, and community. I am excited about the positive outcomes that I anticipate seeing as a direct result of the revised plan's focus.

A copy of the updated/revised plan is attached.

Recommendation: The administration recommends the Board accept and adopt the changes to the 2022-2027 Strategic Plan as presented.



Strategic Priority Goal Areas

1. Foster Growth-Focused Academic Excellence
2. Nurture a Culture of Belonging
3. Optimize Early Learning Facilities for Student Success
4. Strengthen Community Connections

↓ Measurement of Goals ↓ Committee Structure

GOAL 1

Foster Growth-Focused Academic Excellence

District 41 will provide a rigorous and innovative learning environment to ensure all students achieve excellence and are prepared to thrive in a global society.



Action Steps

- Demonstrate cohesion throughout our organization regarding the quality of instruction that is provided to students regardless of their individual strengths and needs
- Implement instructional best practices for all students
- Review special education and language learner services to ensure high rigor and expectations
- Leverage all resources and tools universally and seamlessly to create innovative teaching and learning opportunities
- Engage students in an integrated digital ecosystem that increases student engagement, extends and deepens the learning process and cultivates ownership of learning pathways
- Ensure that all students possess the knowledge, skills and habits to be safe and socially responsible consumers and producers of digital information and ideas

Metrics

By 2027, the district will:

150

- Maintain an academic proficiency level that ranks at or above the 95th percentile among Illinois public school districts in both math and English Language Arts (ELA), meaning the

district's performance will be equal to or higher than 95% of all public school districts across Illinois

- Maintain an academic growth level that ranks at or above the 95th percentile among Illinois public school districts in both math and ELA, meaning the district's growth will be equal to or higher than 95% of all public school districts across Illinois
- Achieve a mean Student Growth Percentile (SGP) at or above 60 for students identified as low income in both math and ELA, as reported on the Illinois Report Card

GOAL **2**

Nurture a Culture of Belonging

District 41 will provide a culture of belonging where every student, staff member, and family feels valued, respected, and connected.



Action Steps

- Partner with students, families and community members to establish a plan for sharing resources to build a shared understanding among all stakeholders about belonging
- Implement instructional best practices aligned to social emotional state standards for all students
- Understand, practice, model, and apply social and emotional skills in order to support these same competencies within students

Metrics

By 2027, the district will:

- Increase the percentage of parents who feel a sense of belonging in our schools, as measured by a community perception survey
- Increase the 5Essentials survey data on supportive environments for students to at or above 70%
- Increase Humanex survey data on culture and climate for highly engaged and highly satisfied staff to at or above 78%

GOAL 3

Optimize Early Learning Facilities for Student Success

District 41 will provide learning environments that ensure all students from preschool through Kindergarten have safe, accessible, and student-centered indoor and outdoor spaces to support academic growth and achievement.



Action Steps

- Implement a plan to develop appropriate facilities for full-day kindergarten while also addressing the related impact to existing spaces
- Engage with stakeholder groups to evaluate their satisfaction with the Kindergarten Center throughout the first year of operation
- Engage with stakeholder groups to evaluate the facility needs for preschool

Metrics

- By 2027, the Kindergarten Center will be built, open, and fully operational

GOAL 4

Strengthen Community Connections

District 41 will strengthen community connections and partnerships through engagement in all five communities District 41 serves.



Action Steps

- Engage a network of strategic community partners who will help provide resources that all students need to be successful
- Provide more ways for the public to access information, especially in communities more difficult to reach, so that stakeholders understand their schools and know how to get involved in positive and productive ways
- Build relationships with all stakeholder groups to gather feedback about the school system

Metrics

By 2027, the district will:

- Increase the percentage of community stakeholders who are satisfied with district communication and involvement in decision making, as measured by a community perception survey

Measurement of Goals

District 41 is committed to holding ourselves accountable to the community by reporting progress toward the four strategic goals.



	BASELINE	BY 2027
State Percentile for IAR Proficiency, all students	<p>ELA: 91st percentile (2024)</p> <p>Math: 94th percentile (2024)</p>	<p>ELA: At or above the 95th percentile</p> <p>Math: At or above the 95th percentile</p>
State Percentile for IAR Growth, all students	<p>ELA: 94th percentile (2024)</p> <p>Math: 91st percentile (2024)</p>	<p>ELA: At or above the 95th percentile</p> <p>Math: At or above the 95th percentile</p>
Student Growth Percentile (SGP), low income students *50 means typical growth	<p>ELA: 57 (2024)</p> <p>Math: 51 (2024)</p>	<p>ELA: At or above 60</p> <p>Math: At or above 60</p>
Staff Culture and Climate Humanex Survey	Highly Engaged/Highly Satisfied, 74% (2024)	Highly Engaged/Highly Satisfied, at or above 78%
Parent Culture and Climate School Perceptions Survey	N/A	Updated baseline data: Spring 2025 survey
Student Culture and Climate 5Essentials Survey	Supportive Environments, 57% (2024)	Supportive Environments, at or above 70%
Kindergarten Center	Not enough space to offer full-day kindergarten in District 41 schools	Kindergarten Center is built, open, and fully operational
Communication and Community Involvement School Perceptions Survey	N/A	Updated baseline data: Spring 2025 survey

Committee Structure



Board of Education

Subcommittees

GOAL 1 : Academic Excellence

GOAL 2 : Culture of Belonging

GOAL 3 : Early Learning Facilities

GOAL 4 : Community Connections