

AGENDA BOARD OF EDUCATION REGULAR MEETING

**MONDAY, NOVEMBER 18, 2024
6:30 PM**

**HADLEY JR. HIGH SCHOOL,
240 HAWTHORNE BLVD,
GLEN ELLYN, IL 60137**

I.	Call to Order	
II.	Celebrations and Recognitions	
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IX.	Upcoming Meetings	
	• Monday, December 2, 2024, Committee of the Whole Meeting, 6:30 p.m.	
	• Monday, December 16, 2024, Regular Board Meeting, 6:30 p.m.	
	• Monday, January 13, 2025, Regular Board Meeting, 6:30 p.m.	
X.	Adjourn to Closed Session	
XI.	Return to Open Session	
XII.	Adjournment	

Superintendent Dr. Jeff McHugh



Glen Ellyn School District 41
Abraham Lincoln School Improvement Plan
 2024-2025

Glen Ellyn 41 will Ignite passion, Inspire excellence, Imagine possibilities

Our Mission

We embrace an optimistic future in partnership with families on behalf of our community’s children. We educate the whole child by developing intellect and curiosity, engaging creativity, fostering responsibility and citizenship while building positive and collaborative relationships. We establish a foundation for our students that leads to post-secondary opportunities and success.

Our Values

- We expect honesty, integrity and ethical behavior from all members of our learning community.
- We empower every child to become a self-directed lifelong learner.
- We emphasize critical thinking, creativity, communication, collaboration and compassion, which are essential to success, timeless in their importance, and are the basis of future learning.
- We engage all learners in a robust, well-rounded, whole-child education to close and prevent opportunity and achievement gaps, beginning with our earliest learners.
- We cultivate a culture of inclusion, acceptance, and belonging in our classrooms.
- We assume all children can learn at high levels when provided with differentiated instruction and support.

GOAL #1 Academic

Current Performance	Measurable Goals	Connection to District Strategic Plan
<p>2023-24 Fall to Spring Math Growth for students K-5 was in the 53rd percentile.</p> <p>Student achievement was in the 73rd percentile both fall and spring.</p> <p>1st and 3rd fell in the high achievement and high growth quadrant as determined by NWEA Map.</p> <p>In the fall of 2024, Lincoln students K-5 were at the 78th percentile for achievement in math.</p>	<p>By the spring of 2025, Lincoln students K-5 will exceed the 53rd percentile for growth in the area of math and all grade levels K-5 will fall in the high achievement and high growth quadrant.</p>	<p>Goal 1: Growth Focused Learning</p> <p>By 2027, District 41 will demonstrate cohesion throughout our organization regarding the quality of instruction that is provided to students regardless of their individual strengths and needs.</p> <ul style="list-style-type: none"> ● D41 will provide consistent implementation of a Multi-Tiered System of Supports across all schools ● D41 will implement research-based supports and

		interventions
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GOAL #2 Social Emotional		
Current Performance	Measurable Goals	Connection to District Strategic Plan
<p>During 2022-23 and 2023-24, student playground referrals totaled 158 and 101 respectively in both class and lunch recess periods combined.</p>	<p>By spring of 2025, Lincoln School playground referrals will decrease by 25% for both classroom and lunch recess periods combined.</p>	<p>Goal Area 3: Social Emotional Learning</p> <p>By 2027, D41 will utilize SEL education resources and evaluate the district's progress according to the SEL state standards.</p> <ul style="list-style-type: none"> ● Analyze data and progress monitor through the use of district approved tools (Second Step, Positivity Project, Rhithm, behavior data, PBIS alert, Hadley advisory lessons) ● Provide daily instruction through aligned district adopted programs and resources within the school day with an emphasis on lunch/recess, content areas and disciplines



Glen Ellyn School District 41
Benjamin Franklin Elementary School Improvement Plan
 2024-2025

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GOAL #1 Academic

- Increase Math Growth in Students Identified as “High Achievement, Low Growth”..

Current Performance	Measurable Goals	Connection to District Strategic Plan
<p>From Fall 2023 to Fall 2024, 122 current Franklin students were identified on the NWEA Mathematics MAP assessment as High Achieving, Low Growth.</p> <p>These students are achieving above the 50th percentile, but their growth has stalled.</p> <p>12 of the 122 students participate in the AEC math program. These students are currently in 4th or</p>	<p>By the Spring 2025 MAP Mathematics Test, 15% of the 122 students identified as “High Achieving, Low Growth” will move to the “High Achieving, High Growth” quadrant.</p>	<p>Goal 1: Growth Focused Learning</p> <p>By 2027, District 41 will demonstrate cohesion throughout our organization regarding the quality of instruction that is provided to students regardless of their individual strengths and needs.</p> <ul style="list-style-type: none"> ● D41 will provide consistent implementation of a Multi-Tiered System of Supports across all schools

<p>5th grade.</p> <p>12 of the 122 students scored in the 99th percentile during the Fall 2023 testing period. These students are in 1st-5th grade.</p> <p>29 of the 122 students are current 2nd graders. Their Fall 2023 test was read to each student, but their Fall 2024 test was not. This is due to the change in which test 2nd graders take versus 1st graders.</p>		<ul style="list-style-type: none"> • D41 will implement research-based supports and interventions
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GOAL #2 Social Emotional

We will increase belonging opportunities.

Current Performance	Measurable Goals	Connection to District WeStrategic Plan
<p>New students come to Franklin School every year.</p> <p>Franklin’s student population is increasingly diverse.</p> <p>Franklin School has seen an increase in staff turnover, mostly due to staff retirements.</p> <p>Historically, the focus has mainly been on academics.</p> <p>Franklin’s current school schedule includes building-wide SEL time.</p> <p>Franklin currently has 12 “Lunch Bunch” groups focused on Socialization and Friendships.</p>	<p>By May 2025, Every K-5 Franklin student will receive two positive postcards in the mail from a staff member.</p> <p>Every Franklin student will participate in at least one class community circle each week by May of 2025.</p> <p>By May 2025, Every 1st-5th grade Franklin classroom will participate in at least one community circle per week during their SEL time.</p>	<p>By 2027, D41 will utilize SEL education resources and evaluate the district’s progress according to the SEL state standards.</p> <ul style="list-style-type: none"> • Analyze data and progress monitor through the use of district approved tools (Second Step, Positivity Project, Rhithm, behavior data, PBIS alert, Hadley advisory lessons) • Provide daily instruction through aligned district adopted programs and resources within the school day with an emphasis on lunch/recess, content areas and disciplines

GOAL #3 Building Based

- We will strengthen our team processes to invest in our positive school culture.

Current Performance	Measurable Goals	Connection to District Strategic Plan



Glen Ellyn School District 41
Churchill School Improvement Plan
 2024-2025

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GOAL #1 Academic

- We support students academically in small group instruction.

Current Performance	Measurable Goals	Connection to District Strategic Plan
2022-23: 44% of students achieved Growth target (Fall to Spring) in Math 2023-24: 51% of students achieved Growth target (Fall to Spring) in Math 2022-23: 42% of students achieved Growth target (Fall to Spring) in Reading 2023-24: 50% of student achieved Growth target (Fall to Spring) in Reading	According to our NWEA MAP assessments 54% of our students will achieve their growth target (Fall to Spring) in both Reading and Math.	By 2027, D41 will implement instructional best practices within our general education and special education and language learner programs.

GOAL #2 Social Emotional		
<ul style="list-style-type: none"> We continue to engage students in high quality PBIS systems. 		
Current Performance	Measurable Goals	Connection to District Strategic Plan
According to the 5Essentials Survey in 23-24, 73% of our 5th grade students believe their peers “Treat Each other with respect”.	According to the 5Essentials Survey in 24-25, 80% of our 5th grade students will state they believe their peers “Treat Each other with Respect”.	By 2027, D41 will utilize SEL education resources and evaluate the district’s progress according to the SEL state standards.

GOAL #3 Building Based		
<ul style="list-style-type: none"> We will strengthen our team processes to invest in our positive school culture. 		
Current Performance	Measurable Goals	Connection to District Strategic Plan
<p>According to the Human Ex Survey in Fall of 2024, our average in the area of “Satisfaction” was 4.06.</p> <p>I am satisfied being a part of our team 4.44</p> <p>My work is fulfilling and enjoyable. 4.25</p> <p>I look forward to coming to work every day. 3.79</p> <p>Overall, I am satisfied with our organization as a place to work 3.76</p>	According to the Human Ex Survey in Fall of 2025, our average in the area of “Satisfaction” will increase at least .1.	<p>D41 will continue to offer staff access to support, coaching and guidance to develop their own SEL confidence and capacities.</p> <p>D41 will design and implement a framework that prioritizes staff mental health and well-being.</p>



Glen Ellyn School District 41
Forest Glen Elementary School Improvement Plan
 2024-2025

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GOAL #1 Academic

Current Performance	Measurable Goals	Connection to District Strategic Plan
<p>In 23-24, 54% of Forest Glen K-5 students met their fall to spring MAP reading growth target.</p> <p>In 23-24, 58% of Forest Glen K-5 students met their fall to spring MAP math growth target.</p>	<p>By spring of 2025, 58 % of Forest Glen K-5 students will meet their Fall to Spring MAP growth target in reading and 60 % will meet their growth target in math.</p>	<p>Goal 1: Growth Focused Learning</p>

GOAL #2 Social Emotional

Current Performance	Measurable Goals	Connection to District Strategic Plan

<p>As of October 31, there have been 72 discipline referrals entered into Skyward (59 classroom and 13 office). By comparison we have had only 3 positive office referrals and one positive recognition radio call via walkie talkie.</p>	<p>By spring of 2025, Forest Glen staff will double the number of intentional positive reinforcement contacts with students and families when compared to our office discipline referrals. These contacts can be in the form of positive office referrals, green radio calls, or positive postcards home.</p>	<p>Goal 3: Social Emotional Learning</p>
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GOAL #3 Building Based		
Current Performance	Measurable Goals	Connection to District Strategic Plan
<p>According to our HumanEx 2024 data, the statement “I have received positive recognition in the last ten days” received a score of 3.63 which was a 0.27 increase from our 2023 score.</p>	<p>According to our HumanEx 2025 data, we will increase our score on the statement “I have received positive recognition in the last ten days” by 0.20.</p>	<p>Goal 3: Social Emotional Learning</p>



Glen Ellyn School District 41
Hadley Jr. High School Improvement Plan
 2024-2025

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GOAL #1 Academic

Current Performance	Measurable Goals	Connection to District Strategic Plan
<p>NWEA MAP Reading 2023-2024</p> <p>36% of Hadley students were in the low <u>growth</u> category in NWEA MAP Reading from Fall 2023 to Spring 2024. (Red and Orange categories on NWEA)</p> <p>Using a Cycle of Inquiry, the BLT is investigating whether this data is connected to responses on our 5Essentials - students connecting their learning to real-life.</p>	<p>Increase student growth on NWEA MAP Reading. Decrease the percentage of students in the low growth from 36% to 33%.</p>	<p>https://www.d41.org/Domain/1216</p> <p>By 2027, D41 will implement instructional best practices within our general education and special education and language learner programs.</p> <p>D41 will continue to support and improve the implementation of the D41 Inclusionary PrinciplesD41 will lessen the achievement gaps between student groups</p>

		D41 will prepare every student to experience success in high school and beyond
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GOAL #2 Social-Emotional		
Current Performance	Measurable Goals	Connection to District Strategic Plan
<p>Student Attendance: Post-pandemic, Hadley’s overall attendance rate has hovered around 93%. Specifically, 93.4% for the 2023/24 school year.</p> <p>Using a Cycle of Inquiry, the BLT hypothesizes some students avoid school due to lack of connection or seeing a lack of value. This may connect to student responses on our 5Essentials - students connecting their learning to real-life.</p>	<p>Increase overall student attendance from 93.4% to 94% for the 2024-25 school year.</p>	<p>By 2027, D41 will utilize SEL education resources and evaluate the district’s progress according to the SEL state standards.</p> <ul style="list-style-type: none"> Analyze data and progress monitor through the use of district approved tools (Second Step, Positivity Project, Rhithm, behavior data, PBIS alert, Hadley advisory lessons)

GOAL #3 Building Based		
Current Performance	Measurable Goals	Connection to District Strategic Plan
<p>Student Discipline: In 2023-2024, 147 SBR’s were written by staff because of student classroom disruption.</p>	<p>Decrease SBRs written for classroom disruption by 25% to 110 SBRs in the 2024-25 school.</p>	<p>By 2027, D41 will utilize SEL education resources and evaluate the district’s progress according to the SEL state standards.</p>

Using our Cycle of Inquiry, the BLT hypothesizes this could be a result of students disrupting the learning environment due to lack of connection to the learning.		
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School Improvement Plan: Buildings Presentations

November 18, 2024

#WeAreD41

Development

- High level
- Consistency
 - At least two goals (academic and social emotional)
 - Data-driven
 - SMART goal
 - Developed collaboratively
 - Consistent template ¹⁷



D41 STRATEGIC PLAN 2022-27

**Board
Annual Goals**

**Superintendent
Annual Goals**

D41 GOAL AREA ACTION PLANS

**Goal Area
Action Plans**

**School
Improvement
Plans**

D41 BUILDING LEADERSHIP TEAMS

**Grade Level and
Department
Professional
Learning
Communities
(PLCs)**

Abraham Lincoln Goals

- **Academic**
 - Focus on growth in math for all K-5 students.
- **Social Emotional**
 - Establish a safer more engaging playground.

Benjamin Franklin Goals

- **Academic**
 - Increase student growth in math.
- **Social Emotional**
 - Foster a community and culture of care for all learners.

Churchill Goals

- Academic
 - Focus on growth in math and reading for all K-5 students.
- Social Emotional
 - Students: Promote an environment where students believe all peers are treated with respect.
 - Staff: Focus on staff recognition.

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Forest Glen Goals

- **Academic**
 - Focus on growth in math and reading for all K-5 students.
- **Social Emotional**
 - Increase positive recognition of students and staff.

Hadley Junior High Goals

- **Academic**
 - Focus on growth in reading for all 6-8 students.
- **Social Emotional**
 - Increase overall student attendance.
 - Reduce classroom disruptions by strengthening real-world connections to learning.



School Improvement Plan: Buildings Presentations

November 18, 2024

#WeAreD41

Illinois State Board of Education

**Data Analysis and Progress Reporting
100 North First Street
Springfield, IL 62777**

Student Health Data - Immunization

District Immunization Summary for Glen Ellyn SD 41

2024 - 2025

All Students by Disease	POLIO	DTP/DTap/Td	Tdap	MEASLES	RUBELLA	MUMPS	Hepatitis-B	Hib	Chickenpox	Pneumococcal	Meningococcal
Number of students protected and in compliance:	3,400	3,405	1,092	3,406	3,405	3,405	2,387	131	3,401	130	1,088
Number of students unprotected but in compliance due to:											
Religious objection:	48	46	22	48	49	49	23	1	49	2	25
Medical reason or objection:	1	3	2	3	3	3	1	0	3	0	2
Approved schedule:	3	0	0	0	0	0	0	0	0	0	0
Homeless Education Assistance/McKinney vento Act:	6	7	2	5	5	5	3	0	6	0	2
Number of students unprotected and in noncompliance:	7	4	16	3	3	3	6	0	6	0	17

Student Enrollment and Compliance

Total student enrollment :	3,465
Actual unduplicated count of students unprotected and in noncompliance:	25
Number of students in noncompliance with the physical examination requirement only:	3
Total number of students in noncompliance:	28
Number of students excluded due to	26
Number of students who are without physical examination only but compliant due to religious objection or Homeless Education	3
% compliance:	99.2

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Illinois State Board of Education

Data Analysis and Progress Reporting

100 North First Street

Springfield, IL 62777

Student Health Data - Immunization

District Immunization Summary for Glen Ellyn SD 41

2024 - 2025

Board Report

Date: November 18, 2024

Title: School Maintenance Project Grant (SMPG) Application Approval

Submitted by: Eric DePorter, Assistant Superintendent Finance, Facilities and Operations

Strategic Priority Goal Area 4: Early Learning Programs & Facilities: District 41 has made significant investments in facility improvements for engaging, supportive and inclusive learning environments, beginning with early learning expansion. Safe, accessible and student centered indoor and outdoor learning spaces are designed to support the whole community, whole system and whole learner. Providing safe and inclusive learning environments will ensure our current and future students will have optimal spaces which promote the highest level of academic growth and achievement.

Background: The school maintenance project grant is a dollar-for-dollar state matching grant program providing awards up to \$50,000 to grantees exclusively for the maintenance or upkeep of buildings or structures for educational purposes. A project may involve different types of work on a single building or structure or may involve a single type of work (e.g., new roofing or windows) on several buildings or structures. There is no limit to the cost of a project; however, grant awards shall not exceed \$50,000 per grant award, and applicants shall provide a match from local funds equal to the grant amount requested.

An applicant must not obligate funds or begin work on any of the projects listed on the application prior to submission of the application in Illinois State Board of Education's web application security (IWAS). Submission of the application does not guarantee a grant will be approved or awarded. All project activities must be expended or legally obligated within two years of disbursement by the State. If funds have been obligated by the grantee but not fully expended two years after disbursement, ninety (90) calendar days will be given to liquidate all obligations.

A summary of the steps that are necessary to fully execute the FY 2025 Round 1 SMPG are as follows:

1. Complete and submit the SMPG Grant Application via IWAS. Local board approval is required for completion of this step, however a board resolution is not required.
2. Complete and submit the SMPG GATA Risk Assessment via IWAS. (This is different from the GATA Risk Assessment that is completed for other grants.)
3. Review and approval by regional superintendent (ROE) and ISBE School Business Services Department is required.

Discussion: We have identified the Forest Glen Elementary HVAC project, that will be completed in the summer of 2025, that we anticipate will qualify for this grant. This is a project that we have already identified for this upcoming summer capital project list. The grant award of \$50,000 would help offset the total cost, which is estimated at approximately \$1,587,574.

Other Information: N/A

Budgetary Funding: This recommendation will impact the FY 2025-2026 budget.

Recommendation: The administration recommends that the Board of Education approve the School Maintenance Project Grant (SMPG) application to the Illinois State Board of Education for the HVAC project at Forest Glen Elementary.

Board Report

Date: November 18, 2024

Title: Proposed 2024 Levy

Submitted by: Eric DePorter, Assistant Superintendent Finance, Facilities and Operations

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: The Truth in Taxation Act stipulates the requirements of the Board in adopting the levy. That is, a levy estimate must be approved not less than 20 days prior to adoption. The taxing district must give notice and hold a public hearing if the levy estimate is greater than a 5% increase over the prior year's tax extension. The notice must be published in the local newspaper between 7 and 14 days prior to the scheduled public hearing date. The public hearing can be held at any time other than the time of the Board's budget hearing.

Levy Calendar:

November 18, 2024	Presentation of and Approval of the Preliminary 2024 Levy
November 19, 2024	Preliminary Levy placed on display
December 16, 2024	Truth in Taxation Public Hearing
December 16, 2024	Approval of the 2024 Levy

Discussion: The 2024 Property Tax Levy will support the fiscal year 2025-2026 budget. The Property Tax Extension Limitation Act (PTELL), which is based on the Consumer Price Index (CPI) or 5% whichever is less, will limit the actual levy extension. For 2024, the limitation is 3.4% (exclusive of new property growth adjustment), based on the December 2023 CPI of 3.4%.

The other critical variable in this calculation is the estimated new property growth for 2024. To determine the new property growth estimate, we contacted both the Milton Township and Bloomingdale Township Assessors. Each Assessor provided an estimate of the total new property growth values they expect for their respective township property within District 41's boundary.

After analyzing the responses we received, and also taking into account historical new growth activity the recommended estimate for new property growth included in the proposed levy is set at \$20,000,000. If this estimate is higher than actual new growth the county clerk will automatically lower our estimated number to the appropriate actual number. In no situation would the District be issued a tax extension above the amount permitted by PTELL.

The estimated tax extension with a new property valuation of \$20,000,000 is estimated to be \$58,192,263 plus \$1,774,987 for Bond and Interest payments for a total levy request of \$59,967,250. This is a 4.61% or \$2,561,467 increase over the 2023 levy. Again, the PTELL limitations would apply and the district would only collect this amount if new property were equal to

or greater than \$20,000,000. If new property actually exceeded \$20,000,000 the district would forfeit future taxing capacity for the amount above the \$20,000,000.

Other Information: Public act 102-0895 which was passed in May of 2022 requires school districts to disclose "certain cash reserve balances." Included within each regular board meeting agenda is the Treasurer's Report which includes the required information.

Budgetary Funding: This recommendation will impact the FY 2025-2026 budget.

Recommendation: The administration recommends that the Board of Education approve the 2024 preliminary levy and place it on display on November 19, 2024. The administration also recommends that the Board of Education set the date and time of the Truth in Taxation Public Hearing for December 16, 2024 at 6:30 p.m. at Hadley Jr. High School, 240 Hawthorne Blvd, Glen Ellyn, Illinois, 60137. The administration also recommends the board approve the publishing of the attached notice of public hearing in accordance with the Truth in Taxation Act in the Glen Ellyn Suburban Life newspaper.

Attachments: 2024 D41 CPI Worksheet for 2024 levy
Notice of Proposed Property Tax Increase
Truth in Taxation Act Resolution

Calculating the December 2024 Tax Levy

Step 1: Increase the extended 2023 tax levy by the CPI						
Operating Funds	2023 Actual Levy extended	Tax Rate	<i>Notes:</i>			
Education	48,984,742	2.9521				
Tort	1,659	0.0001				
Special Education	987,295	0.0595				
Op & Maintenance	1,667,615	0.1005				
Transportation	2,074,148	0.1250				
IMRF	691,936	0.0417				
Life Safety	0	0.0000				
Social Security	1,221,258	0.0736				
Working Cash	1,659	0.0001				
Subtotal	<u>55,630,312</u>	3.3526				
x 3.4% CPI (Dec 2023)	1.034				\$1,891,431	New tax dollars for FY26
Tax revenue base for 2024 levy	\$57,521,743					
Step 2: Estimate new property						
Tax Year	New Property EAV	Percent increase				
2011	\$9,120,910	-31.47%				
2012	\$6,294,264	-30.99%				
2013	\$8,382,250	33.17%				
2014	\$13,151,520	56.90%				
2015	\$13,420,420	2.04%				
2016	\$13,692,270	2.03%				
2017	\$11,142,270	-18.62%				
2018	\$11,462,140	2.87%				
2019	\$12,097,350	5.54%				
2020	\$8,840,230	-26.92%				
2021	\$9,693,190	9.65%				
2022	\$8,171,350	-15.70%				
2023	\$8,632,370	5.64%				
Estimated 2024	\$20,000,000		Based on property development trends			
Step 3: Calculate the taxes related to different estimates of new property growth						
New Property Value Estimate	Estimated new property tax dollars	Estimated total tax levy dollars	Estimated Percent increase over 2023 levy	Dollar impact on new property development		
\$6,000,000	\$201,156	\$59,497,886	3.64%			
\$9,000,000	\$301,734	\$59,598,464	3.82%			
\$12,000,000	\$402,312	\$59,699,042	3.99%			
\$15,000,000	\$502,890	\$59,799,620	4.17%			
\$18,000,000	\$603,468	\$59,900,198	4.35%			
\$21,000,000	\$704,046	\$60,000,776	4.52%			
\$24,000,000	\$804,624	\$60,101,354	4.70%			
\$27,000,000	\$905,202	\$60,201,932	4.87%			
\$30,000,000	\$1,005,780	\$60,302,510	5.05%			
\$33,000,000	\$1,106,358	\$60,403,088	5.22%			
Step 4: Estimate value of new property in tax revenue						
New EAV divided by 100, times last year's tax rate						
New property	\$200,000					
2023 tax rate (2024 bills) x	<u>3.3526</u>					
New property tax revenue	\$670,520					
Step 5: Estimate tax revenue for 2024 levy						
Tax revenue base for 2024 levy	\$57,521,743					
New property tax revenue	<u>\$670,520</u>					
Estimated 2024 levy revenue (all but B&I)	\$58,192,263					
add estimated Bond & Interest levy	\$1,774,987					
Estimated 2024 levy revenue	\$59,967,250					
Step 6: Determine if Proposed 2024 levy is greater than 5% above the 2023 levy						
2023 levy	\$57,405,783					
Estimated 2024 levy	\$59,967,250					
Truth in Taxation Test	4.61%					
Overall percent difference (including B & I)	4.46%					

**NOTICE OF PROPOSED PROPERTY TAX INCREASE
FOR GLEN ELLYN SCHOOL DISTRICT 41**

- I. The corporate and special purpose property taxes operating levy extended or abated for the year 2023 were \$55,630,312.

The proposed corporate and special purpose property taxes to be levied for the year 2024 are \$58,192,263. This represents a 4.61% increase over the previous year.

- II. The property taxes extended for debt service and public building commission leases for the year 2023 were \$1,778,279.

The estimated property taxes to be levied for debt service and public building commission leases for the year 2024 are \$1,774,987. This represents a 0.002% decrease over the previous year.

- III. The total property taxes extended or abated for the year 2023 were \$57,408,591.

The estimated total property taxes to be levied for the year 2023 are \$59,967,250. This represents a 4.46% increase over the previous year.

By order of the Board of Education, Glen Ellyn School District 41, DuPage County:

November 18, 2024

Jessica Buttimer, Secretary
Glen Ellyn School District 41 Board of Education

TRUTH IN TAXATION ACT RESOLUTION

WHEREAS, the Board of Education of Glen Ellyn Public School District 41, DuPage County, Illinois, pursuant to the Truth in Taxation Act, is required to determine the amount of money, exclusive of debt service, public building commission leases and election costs, estimated to be necessary to be raised by taxation for the year 2024 and to give notice of and hold a public hearing.

NOW, THEREFORE, Be It Resolved by the Board of Education of Glen Ellyn Public School District 41, DuPage County, Illinois, as follows:

Section 1: That the Board hereby determines that the proposed aggregate levy, exclusive of debt service, public building commission leases and election costs, estimated to be necessary to be raised by taxation for the year 2024 upon the taxable property in the District is \$58,192,263.

Section 2: That the amount of property taxes, exclusive of debt service, public building commission leases and election costs, extended or abated on behalf of the District for the year 2023 was \$55,630,312.

Section 3: That the foregoing proposed estimated aggregate levy for the year 2024 represents an increase of 4.61% over the foregoing taxes extended or abated for the year 2023.

Section 4: That the Secretary of the Board is hereby authorized and directed to publish or cause to be published a notice of public hearing, substantially in the form below in accordance with the Truth in Taxation Act.

Section 5: This Resolution shall be in full force and effect upon its adoption.

**NOTICE OF PROPOSED PROPERTY TAX INCREASE
FOR GLEN ELLYN PUBLIC SCHOOL DISTRICT 41**

- I. A public hearing to approve a proposed property tax levy increase for School District 41, DuPage County, Illinois, for the year 2024 will be held on December 16, 2024 at 6:30 p.m. at Hadley Jr. High, 240 Hawthorne Blvd., Glen Ellyn, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Dr. Jeff McHugh, Superintendent, or Eric DePorter, Assistant Superintendent for FFO, Glen Ellyn Elementary School District 41, 793 North Main Street, Glen Ellyn, Illinois 60137, (630) 534-7220.

- II. The corporate and special purpose property taxes extended or abated for the year 2023 were \$55,630,312.

The proposed corporate and special purpose property taxes to be levied for the year 2024 are \$58,192,263. This represents a 4.61% increase over the previous year.

- III. The property taxes extended for debt service and public building commission leases for the year 2023 were \$1,778,279.

The estimated property taxes to be levied for debt service and public building commission leases for the year 2024 are \$1,774,987. This represents a 0.002% decrease over the previous year.

- IV. The total property taxes extended or abated for the year 2023 were \$57,408,591.

The estimated total property taxes to be levied for the year 2024 are \$59,967,250. This represents a 4.46% increase over the previous year.

By order of the Board of Education, School District 41, DuPage County, November 18, 2024:

Jessica Buttimer, Secretary
School District 41 Board of Education

Board Report

Date: November 18, 2024

Title: Technology Software Purchase: Evaluwise

Submitted by: Dr. David Bruno, Assistant Superintendent For Human Resources

Strategic Priority Goal Area 1: Growth Focused Learning: The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement

Background: For over 10 years, our district has used Frontline Professional Growth as the primary tool for teacher evaluations. However, in recent years, the quality of customer service for Frontline has declined, resulting in unresolved issues and challenges within the system. Due to these ongoing difficulties, the Human Resources department, along with district administrators and building principals, reviewed three alternative evaluation platforms that were recommended to us. After careful consideration, EvaluWise was the team's unanimous choice.

EvaluWise is a digital tool designed to streamline and enhance the teacher evaluation process. It offers valuable new features that will support both teachers and administrators. Additionally, this platform allows us to include our AFSCME employees, providing consistency across all employment groups

Discussion: Switching to EvaluWise offers several key benefits that will enhance the effectiveness and efficiency of our evaluation process. First, EvaluWise provides an intuitive, user-friendly interface that streamlines the evaluation process, making it easier for administrators to conduct, track, and organize evaluations. This platform offers real-time feedback and improved data accessibility, allowing teachers to engage with their evaluations and make meaningful, timely improvements. Additionally, EvaluWise offers customizable features that better align with our district's specific goals and standards, providing flexibility that our previous system lacked. Another advantage is that we can now extend this tool to AFSCME employees, establishing a consistent evaluation process across all employee groups. With better support and a system tailored to our needs, EvaluWise will allow us to focus more on supporting teacher growth and student success.

Other Information: We will be looking to sign a three year (July 2025-July 2027) agreement with Evaluwise which will lock in our annual cost at \$5971.75 per year. We will pay an additional one-time \$3090.00 implementation fee to enlist Evaluwise expertise in setup and configuration of the system. After implementation we will conduct a comprehensive professional development training for both administrators and staff.

Budgetary Funding: The one time implementation fee (\$3090.00) will be paid out of the 2024-25 human resource budget and the remaining fee (\$17,915.25) will be paid out of 2025-26 budget.

Recommendation: This report is for discussion only. Administration will recommend the Board of Education approve entering into an agreement with Evaluwise for a 3-year commitment at a cost of \$21,0005.25 (\$5971.75 per year and a one time implementation fee of \$3,090.00) as outlined in this report at the December Board meeting.

Board Report

Date: November 18, 2024

Title: Forest Glen PON Project Change Order

Submitted by: Andrew Peterman, Director of Instructional Technology & Innovation

Strategic Priority Goal Area 1: Growth Focused Learning: The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

Strategic Priority Goal Area 5: Future Ready Skills & Innovation: District 41 prepares each student to be a productive and compassionate citizen who is culturally aware and socially responsible. The district ensures that each student is capable of pursuing a passion and pathway with the academic rigor and adaptive skills needed to thrive in an interdependent economy and world.

Background: At the June 10, 2024, School Board Meeting the Board approved the Passive Optical Network project for network infrastructure work to be done at Forest Glen.

Discussion: The change order is for re-termination of the ends of the existing fiber running to the classroom cabinets. This fiber will be used as the backbone for the new Passive Optical Network serving the school. The change order is to re-terminate each end of the fiber strands between the telecommunication rooms and the classrooms and retest them until acceptable signal loss levels are achieved.

The existing fiber is currently providing connectivity for the network switch in each classroom. However, when the contractor tested the existing fiber, they showed signal loss that would affect the new network project. The photos show the extent of the damage to the fiber.

The contractor is proposing to re-terminate the fiber ends by fusion-splicing factory-made connectors to the ends of the existing fiber. The factory connectors give superior performance to field terminated ends. The contractor will also splice the connectors to the existing fiber using specialty equipment. The resulting splices should yield extremely low signal loss.

We consider this an unforeseen condition since the fiber is functioning in the existing network. The advantage of catching the issue now is that it can be corrected for this project, and it will provide the basis of design for the Passive Optical Network in the rest of the district's schools.

Budgetary Funding: This will affect the 2024-2025 technology budget.

Recommendation: The Administration recommends the Board authorize the purchase as outlined above for a total cost of \$23,110.45 to be paid to Pentegra Systems from the 2024-2025 technology budget.



PRICE QUOTE TRANSMITTAL FORM

Change Order SD41 Opt2

TO: SD41 – FOREST GLEN SCHOOL PON
CUSTOMER CONTACT: ANDREW PETERMAN

FROM: JOSEPHINE MUGURIE
708-674-1377
jmuguire@pentegrasystems.com

COMPANY: SCHOOL DISTRICT 41 FOREST GLEN

DATE: 11/12/2024

SUBJECT: CHANGE ORDER

TOTAL NO. OF PAGES INCLUDING COVER: 1

THE FOLLOWING CHANGE ORDER IS IN RESPONSE TO FURTHER FIBER TESTING OF THE FIBER OPTIC CABLES AT FOREST GLEN. THE RESULT OF SUBSEQUENT TESTING REVEALED THE CONNECTORS ARE SEVERLY DETERIORATED.

The following is a change order price quote Forest Glen School PON Job #SD41.1:

Option 2 to replace all of the connectors on both ends 288 connectors in total. Pentegra Systems will then retest the fibers and continue with the PON System Cut Over.

Cost for Option 1: \$23,110.45

Note: All Other Terms & Conditions of the Original Contract Shall Remain in Full Force and Effect
Sales Tax is not included in this proposal. Sales Tax will be included on the invoice if required.

PO #

Signature

Date

Print name

Title

All Other Terms & Conditions of the Original Contract Shall Remain in Full Force and Effect. Qualifications follow

Note 1: Long lead times can be expected for products. ETA cannot be provided until the order is placed.
Any needed expedited delivery fees will be assessed on orders. Not to exceed: \$1,000.00

Note 1: Due to the cost escalations recently experienced across equipment suppliers in the technology industry and the uncertainty that exists for potential future escalations, Pentegra Systems reserves the right to adjust our CO quote pricing if future equipment cost increases and or shipping surcharges exceed 2% of the current costs used in this quote. Pentegra Systems shall provide proof of escalation in the form of manufacturers' communications of such increases to justify the potential future increase to our pricing quoted herein.

AUDIO

VIDEO

DATA

SECURITY

TELECOM

Board Report

Date: November 18, 2024

Title: Personnel Report- Final

Contact: David Bruno, Assistant Superintendent for Human Resources

Strategic Priority Goal Area 1: Growth Focused Learning: The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

Employment Recommendations:

Name	School	Position	Salary/ Placement	Effective Date	Budget/Fundin g
Dick, David	Hadley Jr High	Long Term Substitute Assistant Principal	\$500.00 per day	December 02, 2024- March 11, 2025	District Wide Substitute Salary Account
Long, Cricia	Abraham Lincoln Elementary	Long Term Substitute Teacher	\$260.00 per day	February 11- March 26 , 2025	District Wide Substitute Salary Account
Martinez Horteales, Jeimi	Churchill Elementary	Lunchroom/Playground Supervisor	\$22.50 per hour	November 11,2024	Churchill Elementary Lunchroom/Playground Supervisor Salary Account
Robinson, John	Hadley Jr High	Assistant Boys Basketball Coach	Group III, Step I \$1650.00	November 4, 2024	District Wide Supplemental Salary Account
Zych, Chris	Forest Glen Elementary	Long Term Substitute Teacher	\$260.00 per day	December 02- April 04, 2025	District Wide Substitute Salary Account

Resignations/Retirements:

Name	School	Position	Effective Date
Mackovic, Ilija	Central Services Office	General Maintenance/HVAC	December 30, 2024

Recommendation: It is recommended that the Board accept the actions included in this Personnel Report as presented.

**RESOLUTION FOR THE DISPOSAL
OF SURPLUS PERSONAL PROPERTY**

WHEREAS, the Board of Education of Glen Ellyn School District 41, DuPage County, Illinois, declares that there is surplus personal property in the School District; and

WHEREAS, such property is described in the attached document; and

WHEREAS, this personal property is no longer needed for school purposes and/or is not functioning; and

NOW, THEREFORE, Be It Resolved, by the Board of Education, as follows:

1. That the Superintendent is hereby authorized to properly dispose of the property listed on the attachment.

ADOPTED this 18th day of November, 2024, by roll call vote as follows:

YES _____

NO _____

ABSENT _____

Board of Education
Glen Ellyn School District 41
DuPage County, Illinois

President

ATTEST:

Secretary

Board Report

Date: November 18, 2024

Title: Disposal of Surplus Property

Submitted by: Eric DePorter - Assistant Superintendent Finance, Facilities and Operations

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: Periodically, district administration requests board approval for disposal of equipment which is obsolete or not in working order. The assets are then donated or disposed of upon said approval.

Discussion: See attached spreadsheet for listing of assets for disposal.

Other Information: None at this time.

Budgetary Funding: N/A

Recommendation: The administration recommends approval of the resolution of disposal of surplus property.

Glen Ellyn School District 41 Assets for Disposal October 2024

Asset Tag	Current Location	Originating School Site	Description (Make, Model, etc.)	Serial Number	QTY	Working Order	Obsolete Y/N?	Disposal
n/a	CSO	BF	Acer N18Q8 Chromebook	NXH99AA00802705AB57611	1	N	N	Disposal
n/a	CSO	CH	Chromebook 11 3189	606MZM2	1	N	Y	Disposal
n/a	CSO	CH	Chromebook 11 3190	CRXWPN2	1	N	Y	Disposal
n/a	CSO	HA	Chromebook 3100 2 in 1	53LSZW2	1	N	N	Disposal
24000158	CSO	HA	Chromebook 3110 2 in 1	9JTBDF3	1	N	N	Disposal
24000258	CSO	HA	Chromebook 3110 2 in 1	6TWBDF3	1	N	N	Disposal
11890	CSO	CH	Chromebook 11	9TS4B62	1	N	Y	Disposal
n/a	CSO	HA	Chromebook 3100 2 in 1	6KYQX33	1	N	N	Disposal
23000450	CSO	HA	Chromebook 3100 2 in 1	9QXYHK3	1	N	N	Disposal
n/a	CSO	CH	Chromebook 3100 2 in 1	DVDHZW2	1	N	N	Disposal
n/a	CSO	AL	Chromebook 3100 2 in 1	B6HQZW2	1	N	N	Disposal

Board Report

Date: November 18, 2024
Title: Donations and Gifts
Submitted by: Dr. Jeff McHugh, Superintendent

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: District 41 occasionally accepts donated funds and equipment from outside sources, provided the items are in working condition and meet the needs of the District. In accordance with board policy 8:80 regarding public gifts to the district, monetary donations or non-monetary donations and gifts with a value equal to or greater than \$500 shall be reviewed by the Superintendent and approved by the Board. Donations are reviewed and vetted by building and district administration in order to make the biggest impact and be consistent with district adopted curriculum or goals.

Discussion: Below are donations received.

Individual/Organization	Amount/Item	Purpose	Building
Ben Franklin PTA	\$1,300	Field Trip admission and transportation	Ben Franklin
Forest Glen PTA	\$942.82	1st Grade field trip transportation	Forest Glen

The District 41 administration and staff are appreciative of the donations, as it will positively impact the students in all schools.

Recommendation: The administration recommends that the Board formally accept this generous donation.

**Glen Ellyn School District 41
FOIA Report
October 1 - October 31, 2024**

Date Received	Date of Response	Request Summary	FOIA Officer Time	Admin Time	Attorney Contacted
10.08.24	10.11.24	<p>Request: David Arvayo -Painters District Council No 30 "a responsible bidder ordinance, I request a copy of the ordinance as adopted by the authorizing body or officials. In addition, I request a copy of the documents listed below for facilities painting or drywall finishing contracts authorized/awarded by Glen Ellyn School District 41 withing the past 12 months for recently completed or upcoming projects:</p> <ul style="list-style-type: none"> • Performance contract for awarded paint projects qualifying in accordance with this FOIA request. • Performance contract for awarded drywall finishing (drywall taping) projects qualifying in accordance with this FOIA request. • Are any awarded contracts related to this request wholly or partially funded by state or federal grants or programs?" <p><u>Response:</u> Responsive information provided</p> <p><u>Appeal:</u>None at this time</p>	2 hours	1hours	No
10.28.24	10.31.24	<p><u>Request:</u> Jared Piepenbrink"public records that include job titles, wages (hourly or salary), department, and hours worked (if part time) of all employees of Glen Ellyn School Dist 41 listed on the Quarterly Contribution report for the payroll that included May 12, 2024."</p> <p><u>Response:</u> Responsive information provided</p> <p><u>Appeal:</u>None at this time</p>	1 hour	2 hour	No



ISDLAF+ Monthly Statement

Glen Ellyn School District #41

Current Portfolio

9/30/2024

Type	Code	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	NAV	Face/Par	Market Value
LIQ				09/30/2024		LIQ Account Balance	\$1,036,094.50	4.970%	\$1.000	\$1,036,094.50	\$1,036,094.50
MAX				09/30/2024		MAX Account Balance	\$45,710,015.38	5.071%	\$1.000	\$45,710,015.38	\$45,710,015.38
LTD				09/30/2024		LTD Account Balance			\$10.852		\$10,852,000.00
							\$46,746,109.88			\$46,746,109.88	\$57,598,109.88

Time and Dollar Weighted Average Portfolio Yield: n/a

Weighted Average Portfolio Maturity: n/a

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
LIQ	1.799%	\$1,036,094.50	LIQ Account
MAX	79.360%	\$45,710,015.38	MAX Account
LTD	18.841%	\$10,852,000.00	LTD Account

Index

Cost is comprised of the total amount you paid for the investment including any fees and commissions.

Rate is the average monthly rate for liquid investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost".



Report: Accounting Report
Account: 53-Glen Elyyn SD #41 (96403)
As of: 09/30/2024

Settle Date	CTISIP	Description	Compon Rate	Final Maturity	Compon Frequency	Face Amount
06/03/2021	3135G06B8	FEDERATED HERMS GV O INST	0.000	09/30/2024	---	15,772.02
07/02/2021	912828YV6	FEDERAL NATIONAL MORTGAGE ASSOCIATION	4.800	09/30/2024	---	6,391,721.52
07/15/2021	3130ANAY3	UNITED STATES TREASURY	0.420	11/18/2024	Semi-Annual	3,000,000.00
11/16/2021	91282CDH1	FEDERAL HOME LOAN BANKS	1.500	11/30/2024	Semi-Annual	5,000,000.00
11/22/2021	3130AQP73	UNITED STATES TREASURY	0.625	10/15/2024	Semi-Annual	5,000,000.00
12/10/2021	3130A9XC4	FEDERAL HOME LOAN BANKS	0.750	11/15/2024	Semi-Annual	5,000,000.00
12/20/2021	94754FN78	FEDERAL HOME LOAN BANKS	1.000	11/22/2024	Semi-Annual	2,500,000.00
01/05/2022	91282CDN8	UNITED STATES TREASURY	1.000	12/10/2024	Semi-Annual	2,500,000.00
01/12/2022	912828Z52	UNITED STATES TREASURY	1.000	12/30/2024	Semi-Annual	2,500,000.00
01/20/2022	91282CD57	UNITED STATES TREASURY	1.375	02/15/2025	Semi-Annual	2,500,000.00
01/27/2022	3130AQNRI	UNITED STATES TREASURY	1.125	01/31/2025	Semi-Annual	3,000,000.00
01/28/2022	3130AQM6	FEDERAL HOME LOAN BANKS	1.250	01/15/2025	Semi-Annual	3,000,000.00
02/04/2022	269479J19	FEDERAL HOME LOAN BANKS	1.250	01/27/2025	Semi-Annual	2,500,000.00
02/15/2022	91282CDZ1	EAGLE CNTY COLO SCH DIST RE 50 JT WITH GARFIELD &	0.560	01/28/2025	Semi-Annual	2,000,000.00
02/18/2022	3130AQP74	UNITED STATES TREASURY	1.500	12/01/2024	Semi-Annual	4,000,000.00
02/24/2022	3130AQP01	FEDERAL HOME LOAN BANKS	1.500	02/15/2025	Semi-Annual	2,500,000.00
02/28/2022	3130AQPY3	FEDERAL HOME LOAN BANKS	1.350	02/24/2025	Semi-Annual	2,500,000.00
03/11/2022	3130AQPY3	FEDERAL HOME LOAN BANKS	2.000	02/27/2025	Semi-Annual	2,500,000.00
03/18/2022	198504C42	COLUMBIA S C WTRWKS & SWR SYS REV	2.000	02/14/2025	Semi-Annual	500,000.00
03/31/2022	38150ALP8	GOLDMAN SACHS GROUP INC	0.778	02/01/2025	Semi-Annual	4,000,000.00
04/06/2022	9128284F4	UNITED STATES TREASURY	3.300	03/31/2025	Semi-Annual	5,000,000.00
04/18/2022	101029WV2	BOSTON MASS WTR & SWR COMM REV IAW COML PAPER 3/A	2.625	03/31/2025	Semi-Annual	1,000,000.00
04/28/2022	3130A9RP9	FEDERAL HOME LOAN BANKS	0.718	11/01/2024	Semi-Annual	215,000.00
05/18/2022	256673DB6	Discover Bank	4.000	04/28/2025	Semi-Annual	250,000.00
05/19/2022	58182C0H0	MC LEAN & WOODFORD CNTYS ILL CMNTY UNIT SCH DIST N	3.050	05/19/2025	Semi-Annual	245,000.00
06/15/2022	912828E0U	UNITED STATES TREASURY	3.250	02/01/2025	Semi-Annual	5,000,000.00
07/25/2022	32022RRW9	1st Financial Bank USA	2.875	06/15/2025	Semi-Annual	600,000.00
07/28/2022	95001DDC40	WELLS FARGO & CO	3.050	07/25/2025	Monthly	245,000.00
08/17/2022	14042BRT04	Capital One Bank (USA), National Association	4.500	07/28/2025	Semi-Annual	250,000.00
08/17/2022	14042BTH12	Capital One Bank (USA), National Association	3.300	08/18/2025	Semi-Annual	245,000.00
09/02/2022	91282CH6	UNITED STATES TREASURY	3.125	08/15/2025	Semi-Annual	2,500,000.00
09/06/2022	59264FKR59	METROPOLITAN WASH D C APRTS AUTH ARPT SYS REV	0.778	10/01/2024	Semi-Annual	225,000.00
09/15/2022	173308AA3	CITIGROUP GLOBAL MARKETS HOLDINGS INC	4.600	09/15/2025	Semi-Annual	2,500,000.00
09/28/2022	91282CE00	UNITED STATES TREASURY	2.750	05/15/2025	Semi-Annual	5,000,000.00
10/17/2022	3133E8NS4	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.375	10/17/2024	Semi-Annual	5,000,000.00
10/20/2022	3134G3QZ5	FEDERAL FARM CREDIT BANKS FUNDING CORP	5.000	10/20/2025	Semi-Annual	2,500,000.00
10/20/2022	3133E8NS2	FEDERAL HOME LOAN MORTGAGE CORP	4.500	10/20/2025	Semi-Annual	5,000,000.00
12/06/2022	41979ZDS3	FEDERAL FARM CREDIT BANKS FUNDING CORP	0.802	10/01/2024	Semi-Annual	480,000.00
01/18/2023	795451CR2	Sallie Mae Bank	4.400	01/20/2026	Semi-Annual	245,000.00
01/19/2023	90355GAM8	UBS Bank USA	4.350	01/20/2026	Monthly	245,000.00
01/20/2023	27002YHL5	EnlightBank	4.500	07/21/2025	Monthly	245,000.00
01/26/2023	3134GVEJD0	FEDERAL HOME LOAN MORTGAGE CORP	5.150	01/26/2026	Semi-Annual	2,500,000.00
02/02/2023	617688BNS	Morgan Stanley Private Bank, National Association	4.250	02/02/2026	Semi-Annual	245,000.00
02/02/2023	616900Y20	Morgan Stanley Bank, N.A.	4.250	02/02/2026	Semi-Annual	245,000.00
02/08/2023	3130AATUR6	FEDERAL HOME LOAN BANKS	4.625	12/13/2024	Semi-Annual	5,000,000.00
02/08/2023	3130AURSS5	FEDERAL HOME LOAN BANKS	4.250	03/14/2025	Semi-Annual	5,000,000.00
02/08/2023	3130AATUC9	FEDERAL HOME LOAN BANKS	4.500	12/12/2025	Semi-Annual	5,000,000.00
02/13/2023	3133E9A08	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.125	02/13/2026	Semi-Annual	5,000,000.00
02/14/2023	3134GTY29	FEDERAL HOME LOAN MORTGAGE CORP	5.150	02/14/2025	Semi-Annual	2,500,000.00
02/27/2023	3130AUDP7	FEDERAL HOME LOAN BANKS	5.125	08/27/2025	Semi-Annual	2,500,000.00
03/14/2023	800364EKS	Sandy Spring Bank	4.900	03/16/2026	Semi-Annual	245,000.00
03/17/2023	949764AF1	Wells Fargo Bank, National Association	5.250	03/17/2025	Monthly	245,000.00
03/17/2023	564759S01	Manufacturers and Traders Trust Company	4.950	03/17/2026	Semi-Annual	245,000.00
03/17/2023	05580A5W91	BMW Bank of North America	4.950	03/17/2026	Semi-Annual	245,000.00
03/17/2023	66736AC1F	Northwest Bank	5.000	03/17/2026	Monthly	245,000.00
03/23/2023	02007GM42	Ally Bank	5.050	03/23/2026	Semi-Annual	245,000.00
03/24/2023	826691K1F9	Signature Bank of Arkansas	5.100	09/24/2025	Monthly	245,000.00
03/24/2023	125447CAU2	ChFC Bank USA	5.000	03/24/2026	Semi-Annual	245,000.00
03/24/2023	23204HN1P9	Customers Bancorp, Inc.	5.050	03/24/2026	Semi-Annual	245,000.00
03/27/2023	37312P2D66	Georgia Banking Company	5.150	03/27/2025	Semi-Annual	245,000.00
03/30/2023	910286GB3	United Fidelity Bank, Fsb	5.000	03/30/2026	Monthly	185,000.00
04/14/2023	29483ABG6	Ergo Bank	4.500	04/14/2025	Monthly	245,000.00
04/18/2023	45332VAU7	Bank of Pontiac	4.450	04/21/2025	Monthly	245,000.00
04/19/2023	064455AU2	Popular Bank New York Branch	4.500	04/20/2026	Semi-Annual	245,000.00
04/21/2023	733117BZ4	Luna Savings Bank	4.450	10/21/2026	Quarterly	245,000.00
05/08/2023	72345SL19	BMO BANK NATIONAL ASSOCIATION	4.600	05/08/2026	Semi-Annual	245,000.00
05/09/2023	056600XQ89	Bank of Utah	4.500	05/11/2026	Monthly	1,000,000.00
05/10/2023	065427A16	First National Bank of Middle Tennessee	4.500	05/11/2026	Semi-Annual	245,000.00
05/11/2023	321116Q814	The Citizens Bank of Philadelphia	4.750	07/21/2026	Monthly	240,000.00
07/21/2023	174178AC7	Home Federal Savings Bank	4.750	07/27/2026	Semi-Annual	2,000,000.00
07/26/2023	43708WK68	American Express Bank, FSB	5.000	09/21/2026	Semi-Annual	245,000.00
09/20/2023	02589EAF1	First Foundation Bank	5.000	09/21/2026	Semi-Annual	245,000.00
09/22/2023	8562853R0	State Bank of Inda - New York Branch	5.050	09/22/2026	Semi-Annual	245,000.00
09/26/2023	227563EA7	Cross River Bank	5.000	09/28/2026	Semi-Annual	245,000.00
09/27/2023	024263D88	American Bank & Trust Company Inc.	5.150	03/27/2026	Semi-Annual	245,000.00
09/29/2023	061785FN8	The Bank of Deerfield	5.000	09/29/2026	Monthly	245,000.00
09/29/2023	501798XG4	Melrose Bank	5.000	09/29/2026	Semi-Annual	245,000.00
09/29/2023	319267LD0	First Bank Richmond	5.150	03/30/2026	Semi-Annual	245,000.00
10/04/2023	590138KD3	Merrick Bank	5.000	10/05/2026	Monthly	245,000.00
10/16/2023	668405VAV1	Optum Bank, Inc.	5.150	04/16/2026	Semi-Annual	245,000.00
10/20/2023	666613M10	Norpointe Bank	5.100	10/20/2026	Monthly	245,000.00
11/30/2023	65344AAQ9	NexTier Bank, NA	5.000	12/01/2025	Monthly	245,000.00
12/06/2023	02519ACD7	AMERICAN COMMERCIAL BANK & TRUST NA	5.000	12/08/2025	Monthly	245,000.00
12/08/2023	76883EAM3	Rivers Edge Bank	5.050	12/08/2025	Monthly	245,000.00
12/15/2023	320055C10	First Credit Bank	5.000	06/13/2025	Monthly	1,000,000.00

02/05/2024	05584CLF1	BNY Mellon, National Association	4,050	02/05/2027	Semi-Annual	245,000,000
02/07/2024	3202JHKL9	First Federal Savings Bank	4,100	02/08/2027	Monthly	245,000,000
02/09/2024	13135NCG3	CalPineco Bank	4,100	02/09/2027	Monthly	245,000,000
02/09/2024	88054RBZ2	Tennessee State Bank	4,150	02/09/2027	Semi-Annual	245,000,000
02/14/2024	42236XBD6	Heartland Bank	4,150	02/12/2027	Monthly	245,000,000
02/16/2024	90385LDL0	Ujima Bank Minnesota	4,100	02/16/2027	Monthly	245,000,000
03/05/2024	919853KS9	Valley National Bank	4,600	03/05/2027	Semi-Annual	245,000,000
06/21/2024	91279TL08	UNITED STATES TREASURY	0,000	12/19/2024	Once at Maturity	1,500,000,000
06/21/2024	91279TL12	UNITED STATES TREASURY	0,000	10/15/2024	Once at Maturity	1,500,000,000

3,459

37,107,494.14

Glen Ellyn School District 41
Monthly Revenue/Expenditure Summary Report
Comparing September 2024 Fiscal Year to Date to September 2025

Revenues

Function	Category	September-23	Fiscal Year to Date August 2023	Revenue Budget 2023-2024	Percent of Budget Received	September-24	Fiscal Year to Date August 2024	Revenue Budget 2024-2025	Comparing September 2023
All Funds									
1100	Property Taxes	\$21,640,439	\$24,473,625	\$55,267,947	44.28%	\$25,127,680	\$26,362,553	\$57,847,932	45.57%
1200	Personal Property Taxes	0	\$644,312	\$2,837,216	22.71%	\$0	\$426,083	\$2,369,560	17.98%
1300	Tuition	\$7,100	\$7,100	\$65,000	10.92%	\$7,000	\$9,975	\$71,500	13.95%
1400	Field Trip/Bus Fees	\$0	\$0	\$0	100.00%	\$0	\$0	\$0	100.00%
1500	Interest Earnings	\$321,916	\$775,379	\$1,624,400	47.73%	\$473,342	\$1,058,490	\$2,721,450	38.89%
1600	Food Services	\$38,830	\$93,063	\$525,000	17.73%	\$37,196	\$134,201	\$450,000	29.82%
1700	Student Fees	(\$1,263)	\$286,518	\$347,875	82.36%	\$2,046	\$248,426	\$328,900	75.53%
1900	Donations/Misc Revenue	\$0	\$87,082	\$139,812	62.29%	\$0	\$68,784	\$150,980	45.56%
3000	Unrestricted State Funds	\$239,670	\$479,340	\$2,636,360	18.18%	\$239,940	\$479,880	\$2,642,402	18.16%
3100	Restricted State Funds	\$0	\$264,859	\$1,537,012	17.23%	\$106,984	\$150,515	\$1,800,212	8.36%
4000	Federal Funds	\$12,866	\$798,146	\$1,808,593	44.13%	\$79,916	\$413,412	\$1,590,518	25.99%
7000	Fund Transfers	\$0	\$0	\$6,850,000	0.00%	\$0	\$0	\$1,300,000	0.00%
Grand Total		\$22,259,559	\$27,909,425	\$73,639,215	37.90%	\$26,074,103	\$29,352,320	\$71,273,454	41.18%

Expenditures

Object		September-23	Fiscal Year to Date August 2023	Expenditure Budget	Percent of Budget	September-24	Fiscal Year to Date August 2024	Expenditure Budget	Percent of Budget Expended
All Funds									
100	Salaries	\$3,176,799	\$5,280,094	\$35,467,866	14.89%	\$3,261,938	\$5,508,538	\$37,785,125	14.58%
200	Benefits	\$693,247	\$1,160,680	\$7,311,045	15.88%	\$780,392	\$1,394,750	\$8,403,459	16.60%
300	Purchased Services	\$268,249	\$1,333,212	\$6,338,994	21.03%	\$783,399	\$2,025,745	\$8,973,475	22.57%
400	Supplies/Materials	\$74,745	\$772,745	\$3,275,897	23.59%	\$364,553	\$1,452,196	\$4,196,735	34.60%
500	Capital Outlay	\$20,009	\$2,947,975	\$6,602,862	44.65%	\$95,966	\$1,590,702	\$25,628,264	6.21%
640-642	Dues & Fees	\$8,583	\$21,491	\$68,287	31.47%	\$3,997	\$41,498	\$61,250	67.75%
610/620	Principal/Interest Payments	\$0	\$354,956	\$1,759,913	20.17%	\$0	\$328,706	\$1,757,412	18.70%
670/690	Tuition	\$86,137	\$840,747	\$2,110,000	39.85%	\$486,501	\$693,153	\$2,887,338	24.01%
660/666	Fund Transfers	\$0	\$0	\$3,085,000	0.00%	0	\$0	\$1,300,000	0.00%
Grand Total		\$4,327,767	\$12,711,900	\$66,019,864	19.25%	\$5,776,746	\$13,035,288	\$90,993,058	14.33%

Monthly Summary Report Overview Revenue & Expenditures September 2024

Attached please find an updated spreadsheet demonstrating the current year's month and fiscal year to date revenues and expenditures versus the previous fiscal year. This updated presentation will hopefully provide the board with greater clarity when reviewing the monthly results of operations. The results will be summarized below.

Revenues:

To date, expressed as a percent of the district budget, revenues received year to date are 41.18% versus 37.90% of the budget from a year ago.

Revenues are greater in the areas of:

- Tuition (13.95% versus 10.92%)
- Property Taxes (45.57% versus 44.28%)
- Food Services (29.82% versus 17.73%)

Revenues are less in the areas of:

- Personal Property Taxes (17.98% versus 22.71%)
- Field Trip/Bus Fees (100.00% versus 100.00%)
- Interest Earnings (38.89% versus 47.73%)
- Student Fees (75.53% versus 82.36%)
- Donations/Misc Revenue (45.56% versus 62.29%)
- Unrestricted State Funds (18.16% versus 18.18%)
- Restricted State Funds (8.36% versus 17.23%)
- Fund Transfers (0.00% versus 0.00%)

Expenditures:

To date, expressed as a percent of the district budget, expenditures year to date are 14.33% versus 19.25% of the budget from a year ago.

Expenditures are greater in the areas of:

- Supplies/Materials (34.60% versus 23.59%)
- Benefits (16.60% versus 15.88%)
- Purchased Services (22.57% versus 21.03%)
- Dues & Fees (67.75% versus 31.47%)

Expenditures are less in the areas of:

- Salaries (14.58% versus 14.89%)
- Capital Outlay (6.21% versus 44.65%)
- Fund Transfers (0.00% versus 0.00%)
- Principal/Interest Payments (18.70% versus 20.17%)
- Tuition (24.01% versus 39.85%)

School District Payment Order

The Treasurer of Glen Ellyn School District 41 in DuPage County, has paid or shall pay to the order of the attached list of vendors for accounts payable and payroll liability checks the sum of \$4,097,012. for the period of October 16, 2024 through November 13, 2024.

This order authorizes the Treasurer to pay board-approved bills before the meeting minutes are officially approved.

By order of the School Board of Glen Ellyn District 41.

Order Date: November 18, 2024

President

Secretary

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
566814	10/17/2024	GLEN ELLYN PARK DIST	150.00	PERMIT FEE
566815	10/17/2024	SCHINDLER ELEVATOR C	16,786.53	Multiple Invoices
566825	10/18/2024	AMAZON CAPITAL SERVI	20,408.93	Multiple Invoices
566826	10/31/2024	ARKIN, ALYSSA	904.50	CONTRACT TRAVEL- FY24-25
566827	10/31/2024	CROCKER, ADELINE	663.30	CONTRACT TRAVEL- FY24-25
566828	10/31/2024	DIBADJ, KATHY	301.50	CONTRACT TRAVEL- FY24-25
566829	10/31/2024	FEUERBORN, RITA	904.50	CONTRACT TRAVEL- FY24-25
566830	10/31/2024	JOHNSON, KELLY	376.88	CONTRACT TRAVEL- FY24-25
566831	10/31/2024	PREKWAS, ELIZABETH	301.50	CONTRACT TRAVEL- FY24-25
566832	10/31/2024	REYNOLDS, AARON	4,500.00	Author Visit, proved by Forest Glen PTA
566833	10/31/2024	STEINBERG, KATHERINE	180.90	CONTRACT TRAVEL- FY24-25
566834	10/31/2024	VANMELKEBEKE, JORDAN	120.60	CONTRACT TRAVEL- FY24-25
566835	10/28/2024	ENCORE CONCRETE COAT	4,160.00	Floor coating at AL
566836	10/31/2024	AFSCME	1,657.68	Multiple Invoices
566837	10/29/2024	COACH CLIFF'S GAGA B	5,997.00	Gagaball pit purchase for CH
566844	11/12/2024	AMAZON CAPITAL SERVI	11,503.30	Multiple Invoices
566845	11/18/2024	QUEST FOOD MANAGEMEN	86,740.51	FOOD SERVICE- OCTOBER
566846	11/18/2024	A RELIABLE PRINTING	157.00	10/10/24
566847	11/18/2024	AIR FILTER ENGINEERS	200.13	REPAIRS
566848	11/18/2024	AMERICAN TAXI DISPAT	22,769.55	Multiple Invoices
566849	11/18/2024	AMITA GLENOAKS SCHOO	10,749.48	Multiple Invoices
566850	11/18/2024	APEX BEVERAGE EQUIPM	18.83	SUPPLIES
566851	11/18/2024	ASTOUND	28.33	DIGITAL CABLE TV
566852	11/18/2024	AUTOMATIC BUILDING C	3,963.00	Multiple Invoices
566853	11/18/2024	B.R. RYALL YMCA	341.66	Shared Social Worker
566855	11/18/2024	BOB'S DAIRY SERVICE	5,547.55	Multiple Invoices
566856	11/18/2024	BOOKWIDGETS INC.	220.00	BookWidgets Renewal 24-25 Invoice# I-2024-10-219
566857	11/18/2024	BORNQUIST, INC.	975.00	FLOW CONDITIONING 3 PORT VALVE
566858	11/18/2024	BUNKENBURG, KEITH	60.00	V-ball ref 10/2
566859	11/18/2024	BUSINESS SOLVER	44.25	October Service Fees
566860	11/18/2024	CAMPBELL, DEBORAH	41.53	MILEAGE REIMBURSEMENT
566861	11/18/2024	CANDOR HEALTH EDUCAT	1,620.00	Nurse Presentation
566862	11/18/2024	CAREY ELECTRIC CONTR	72,424.00	FQC #576 PAYMENT #5
566863	11/18/2024	CAROLINA BIOLOGICAL	1,612.90	Science Materials
566864	11/18/2024	CHICAGO KILN SERVICE	675.00	Kiln Repair
566865	11/18/2024	CLARE WOODS ACADEMY	8,328.39	Outplacement tuition
566866	11/18/2024	COMCAST	61.94	WIFI 10/05-11/04
566867	11/18/2024	COMMERCIAL MECHANICA	47,736.00	FQC #576 PAYMENT #5
566868	11/18/2024	COMMONWEALTH EDISON	115.57	CHURCHILL ELECTRIC
566869	11/18/2024	COMPASS HEALTH OAKBR	960.00	Hospital Tutoring
566870	11/18/2024	CORRECT ELECTRIC	5,490.00	Multiple Invoices
566871	11/18/2024	CRICK SOFTWARE, INC	700.00	Software Licensing
566872	11/18/2024	CRISIS PREVENTION IN	3,598.80	CIP Professional Development Training Books
566873	11/18/2024	CT MECHANICAL LLC	37,733.00	FQC #576 PAYMENT #5
566874	11/18/2024	CUMMINS SALES AND SE	1,278.36	Annual maintenance agreement for Hadley Generator
566875	11/18/2024	DEMCO	843.27	Multiple Invoices
566876	11/18/2024	DIRECT ENERGY BUSINE	28,180.00	Multiple Invoices
566877	11/18/2024	DOHERTY CONSTRUCTION	6,847.00	FQC #576 PAYMENT #5
566878	11/18/2024	EFMLA INC	1,295.00	eFLMA yearly subscription
566879	11/18/2024	ELIM CHRISTIAN SERVI	13,429.47	Outplacement Tuition
566880	11/18/2024	EMBRACE EDUCATION	648.62	Embrace Billin

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
566881	11/18/2024	EMERGENT LEARNING PR	145.00	Social Workers Curriculum
566882	11/18/2024	EXPANDING EXPRESSION	115.50	Speech Supplies
566883	11/18/2024	EYEMED	4,378.68	VISION - NOV 2024
566884	11/18/2024	FERGUSON	48.51	SUPPLIES
566885	11/18/2024	FLYNN JR, JOHN J	148.00	Soccer ref 10/3
566886	11/18/2024	FOLLETT CONTENT SOLU	1,854.31	Multiple Invoices
566887	11/18/2024	FOX VALLEY FIRE & SA	775.90	Multiple Invoices
566888	11/18/2024	FQC	79,185.00	FQC #576 PAYMENT #5
566889	11/18/2024	FRANCZEK RADELET	4,878.50	Septmber 2024 Billing
566890	11/18/2024	FTG OFFICIALS LLC	200.00	Fall 2024 boys soccer assignor
566891	11/18/2024	GARCIA, RAYMUNDO	71.92	MILEAGE REIMBURSEMENT
566892	11/18/2024	GIANT STEPS	25,408.68	Outplacement tuition
566893	11/18/2024	GLEN ELLYN CHAMBER C	10.00	Invoices # 22777 Chamber Meeting - Krehbiel
566894	11/18/2024	GRAYBAR ELECTRIC CO	3,850.00	LIGHTING
566895	11/18/2024	GREAT MINDS LLC	286.45	Math Books
566896	11/18/2024	GUIDING LIGHT ACADEM	17,785.14	Multiple Invoices
566897	11/18/2024	HELPING HAND CENTER	7,289.73	Outplacement Tuition
566898	11/18/2024	HYDE PARK DAY SCHOOL	14,373.18	Outplacement Tuition
566899	11/18/2024	IDENTATRONICS C/O BA	512.43	Staff key FOBs
566900	11/18/2024	IDENTITY GRAPHICS, L	366.00	D41 Lapel Pins
566901	11/18/2024	ILLINOIS ASSN OF SCH	232.00	Invoice 455088 - DuPage Div Meeting, McHugh, B.Bruno, Estes, Hill
566902	11/18/2024	ILLINOIS DEPT EMPLOY	6,893.45	UNEMPLOYMENT
566903	11/18/2024	INSIGHT PUBLIC SECTO	2,842.52	Multiple Invoices
566904	11/18/2024	JAC MASONRY INC	98,105.00	FQC #576 PAYMENT #5
566905	11/18/2024	JAY STREAM MIDDLE SC	1,700.00	24/25 IPAC athletic conference dues
566906	11/18/2024	JOHN J MORONEY & CO	3,226.23	BOILER REPAIR MATERIALS
566907	11/18/2024	K & K IRON WORKS LLC	473,802.00	Multiple Invoices
566908	11/18/2024	KAGAN & GAINES INC	847.92	Multiple Invoices
566909	11/18/2024	KANE COUNTY EXCAVATI	807,928.00	Multiple Invoices
566910	11/18/2024	KAPLAN EARLY LEARNIN	2,832.07	Preschool Classroom Supplies
566911	11/18/2024	KAVINA, BINAIFER	737.65	BiLingual Evaluation for Student
566912	11/18/2024	KEARLEY, ELEANOR	27.44	MILEAGE REIMBURSEMENT
566913	11/18/2024	KONICA MINOLTA BUSIN	538.00	Multiple Invoices
566914	11/18/2024	LAKESHORE LEARNING M	4,260.14	Multiple Invoices
566915	11/18/2024	LARSON EQUIPMENT & F	6,275.80	Multiple Invoices
566916	11/18/2024	LAUREATE DAY SCHOOL	8,065.40	Outplacement Tuition
566917	11/18/2024	LEARNWELL	5,547.16	Multiple Invoices
566918	11/18/2024	LESSONPIX INC	137.06	Software License Renewal
566919	11/18/2024	LITTLE FRIENDS INC	11,908.68	Multiple Invoices
566920	11/18/2024	LOGISOFT COMPUTER PR	12,555.00	Adobe Renewal 24-25 Quote# 122351
566921	11/18/2024	MARQUARDT SCHOOL DIS	981.75	Multiple Invoices
566922	11/18/2024	MCGAVOCK, DEBORAH	44.35	MILEAGE REIMBURSEMENT
566923	11/18/2024	MCGRAW HILL LLC	1,303.59	Curriculum Books for Spec Ed
566924	11/18/2024	MIDLAND PAPER	5,213.60	Multiple Invoices
566925	11/18/2024	NEXTERA ENERGY SERVI	221.37	GAS 09/01-09/30/24
566926	11/18/2024	NICKY, DANIEL	500.00	Speaker - Assembly
566927	11/18/2024	NICOR GAS	2,012.67	Multiple Invoices
566928	11/18/2024	NORDEN, FREDERIC	85.00	V-ball ref 10/15
566929	11/18/2024	OAKTREE PRODUCTS, IN	46.70	Medical Supplies

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
566930	11/18/2024	OFFICE DEPOT	577.57	Multiple Invoices
566931	11/18/2024	OLIVE GROVE LANDSCAP	41,849.94	Multiple Invoices
566932	11/18/2024	OLSON, DALE	85.00	V-ball ref 10/17
566933	11/18/2024	OPENTEXT	137.31	OpenText Sept. 24 Invoice# 2410870717
566934	11/18/2024	ORCA BOOK PUBLISHERS	72.45	book order
566936	11/18/2024	ORKIN LLC	6,392.85	Multiple Invoices
566937	11/18/2024	OTIS ELEVATOR INC	1,061.49	Multiple Invoices
566938	11/18/2024	OVERDRIVE	1,000.00	SORA e-books - Funded by the Forest Glen PTA
566939	11/18/2024	PACE SYSTEMS INC	78.00	Promethean Panel Bracket Quote# 591281
566940	11/18/2024	PARKWAY FORMING	468,045.00	FQC #576 PAYMENT #5
566941	11/18/2024	PFEIFFER, JOHN	85.00	V-ball ref 10/1
566942	11/18/2024	POLAR ELECTRO	350.00	PolarGoFit.com License Quote reference# 20241001-144241042
566943	11/18/2024	PYKA, TRACY	375.00	TRAINING REIMBURSEMENT
566944	11/18/2024	QUINLAN & FABISH MUS	181.39	Multiple Invoices
566945	11/18/2024	RAPTOR	3,300.00	Raptor Renewal 24-25 Invoice# INV142392
566946	11/18/2024	REALLY GOOD STUFF	498.87	Multiple Invoices
566947	11/18/2024	REYNALDO GOMEZ RODRI	296.00	Multiple Invoices
566948	11/18/2024	RIFTON EQUIPMENT	225.00	Special Ed Accessibility Needs
566949	11/18/2024	ROBERTS, WILLIAM	73.50	Multiple Invoices
566950	11/18/2024	ROSCOE CO	1,191.12	Multiple Invoices
566951	11/18/2024	ROTARY CLUB OF GLEN	252.00	Dues and Meals for Invoice #969 - Krehbiel (July-Sept Dues)
566952	11/18/2024	RUSH DAY SCHOOL	10,045.00	Outplacement Tuition
566953	11/18/2024	SASED	2,748.00	Outplacement Tuition
566954	11/18/2024	SCHOLASTIC	2,372.04	Scholastic New Magazines for 24/25 K, 1, 2, 5 This has been ordered and receiving magazines already
566955	11/18/2024	SCHOOL DISTRICT 54	847.75	HOMELESS TRANSPORTATION
566956	11/18/2024	SCHOOL SPECIALTY, LL	18.42	Office supplies
566957	11/18/2024	SEAL OF ILLINOIS	7,272.76	Outplacement Tuition
566958	11/18/2024	SELSOR'S PUMPING SER	2,500.00	Required septic tank pumping and crushing, witnessed by the village for demolition permit remaining houses at CH
566959	11/18/2024	SHI INTERNATIONAL CO	6,997.00	Virtru Renewal 24-25 Quote# 25353167
566960	11/18/2024	SKYWARD USER'S GROUP	450.00	Professional Development
566961	11/18/2024	SOUTH SIDE CONTROL S	63.00	Multiple Invoices
566962	11/18/2024	SPECIAL EDUCATION SE	4,876.08	Outplacement Tuition
566963	11/18/2024	STAPLES ADVANTAGE	88.17	Multiple Invoices
566964	11/18/2024	STAR AUTISM SUPPORT	115.50	Special Ed Support for Students
566965	11/18/2024	SUMMIT SCHOOL	6,625.08	Outplacement Tuition
566966	11/18/2024	TERRACE SUPPLY COMPA	63.84	CUSTODIAL SUPPLIES
566967	11/18/2024	THE COVE SCHOOL	12,938.10	Outplacement Tuition
566968	11/18/2024	THE FITNESS CONNECTI	1,759.62	Multiple Invoices
566969	11/18/2024	THE GRAPHIC EDGE LLC	141.23	Wellness Wednesday remaining t-shirts

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
566970	11/18/2024	TPRS BOOKS	840.00	FLES curriculum materials
566971	11/18/2024	TROCH-MCNEIL PAVING	63,000.00	FQC #576 PAYMENT #5
566972	11/18/2024	UPRIGHT CONSTRUCTION	11,557.00	Temporary fencing, silt fencing double row required by the village of GE
566973	11/18/2024	VENTRIS LEARNING	20.00	SHIPPING
566974	11/18/2024	VERIFENT	375.00	Verifent Annual Subscription Fee
566975	11/18/2024	VT SERVICES INC	6,365.00	Multiple Invoices
566977	11/18/2024	WAREHOUSE DIRECT	12,898.97	Multiple Invoices
566978	11/18/2024	WASTE MANAGEMENT WES	3,131.55	DISPOSAL SERVICES
566979	11/18/2024	WEX HEALTH INC	289.00	FSA MONTHLY - OCT
566980	11/18/2024	WIGHT & COMPANY	73,385.94	FDK CENTER - CH
566981	11/18/2024	SAFEWAY TRANSPORTATI	377,872.42	Oct 2024 (incl. red. of 25% in penalties/adjustments for unsatisf service
202400119	10/15/2024	BMO MASTERCARD	25,659.71	BMO STATEMENT 08/20
202400129	10/31/2024	GLEN ELLYN EDUCATION	19,385.12	Payroll accrual
202400130	10/31/2024	ILL MUNICIPAL RETIRE	41,510.53	Multiple Invoices
202400131	10/31/2024	ILLINOIS DEPT OF REV	64,120.15	Multiple Invoices
202400132	10/31/2024	INTERNAL REV SERVICE	215,032.10	Multiple Invoices
202400133	10/31/2024	T H I S	20,273.67	Multiple Invoices
202400134	10/31/2024	TEACHERS RETIREMENT	124,151.07	Multiple Invoices
202400135	10/31/2024	OMNI	43,707.48	Multiple Invoices
202400136	10/31/2024	EXPERT PAY	847.00	Payroll accrual
202400137	10/31/2024	WEX HEALTH INC	6,638.09	Multiple Invoices
202400138	10/31/2024	TEACHERS RETIREMENT	2,784.62	Multiple Invoices
202400141	10/29/2024	ILL DEPT OF REVENUE	1,192.06	FEE FOR LATE PAYMENT
202400142	10/31/2024	ILL MUNICIPAL RETIRE	-217.29	Multiple Invoices
202400143	10/31/2024	ILLINOIS DEPT OF REV	-37.55	Payroll accrual
202400144	10/31/2024	INTERNAL REV SERVICE	-274.43	Multiple Invoices
202400145	10/31/2024	WEX HEALTH INC	-157.89	Payroll accrual
202400146	10/31/2024	ILL MUNICIPAL RETIRE	217.29	Multiple Invoices
202400147	10/31/2024	ILLINOIS DEPT OF REV	37.55	Payroll accrual
202400148	10/31/2024	INTERNAL REV SERVICE	274.43	Multiple Invoices
202400149	10/31/2024	WEX HEALTH INC	157.89	Payroll accrual
202400150	11/06/2024	RELIANCE STANDARD LI	406.78	NOV - VOL LONG TERM DISABILITY
202400151	11/06/2024	RELIANCE STANDARD LI	4,173.04	NOV - LONG TERM DISABILTIY
202400152	11/01/2024	EDUCATIONAL BENEFIT	714,314.76	NOV - MEDICAL, DENTAL, LIFE, AD&D
Totals for checks			4,474,884.88	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	1,121,588.01	0.00	400,085.71	1,521,673.72
20	Operations & Maintenance Fund	77,079.03	0.00	179,563.93	256,642.96
40	Transportation Fund	396.33	0.00	402,471.47	402,867.80
50	Social Security/Medicare Fund	40,174.12	0.00	0.00	40,174.12
51	Ill Municipal Retirement Fund	25,335.34	0.00	0.00	25,335.34
60	Capital Projects Fund	0.00	0.00	2,228,190.94	2,228,190.94
***	Fund Summary Totals ***	1,264,572.83	0.00	3,210,312.05	4,474,884.88

***** End of report *****

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Billing Account 022636	Corporation	Glen Ellyn Sch Dist 41
Employee ID	772190000031607	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	552527XXXXXX2636	Payment Due Date (MM/DD/YYYY)	11/16/2024
Account Limit	50,000.00	Minimum Payment	13,920.63
Account Balance	13,920.63		

* Balance for this account includes transactions incurred by individual card accounts

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
552555738	09/25/2024	09/25/2024		AUTOMATIC PYMT RECEIVED			N			-26,244.40

Transaction Count: 1

Statement Summary

Purchases	13,920.63	Fees	0.00	Payments	-26,244.40	Previous Balance	26,244.40
Cash Advances	0.00			Adjustments	0.00	Total Credits	-26,259.16
Other Charges	0.00					Total Debits	13,935.39
						New Account Balance	13,920.63

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Bruno, David	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	████████████████		
Account Limit	5,000.00		
Account Balance	385.78		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
553514424	09/30/2024	09/27/2024	9402	USPS PO 1631310138 GLEN ELLYN IL	077876	None	N		0.00	11.60

553850303	10/02/2024	10/01/2024	8999	IN ILLINOIS ASSOCIATI 630-3382120 IL	078621		N	SST	2.94 (e)	50.00
								CST	0.00 (e)	
								LST	0.00 (e)	

554070249	10/03/2024	10/02/2024	9402	USPS PO 1631310138 GLEN ELLYN IL	033671	None	N		0.00	11.60

555202356	10/10/2024	10/08/2024	8211	EDUCATIONAL LEAGUE OF BLOOMINGDALE IL	077067		N	SST	7.89 (e)	135.14
								CST	0.00 (e)	
								LST	0.95 (e)	

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
556051892	10/15/2024	10/14/2024	3058	DELTA 00642267264763 CHICAGO OHARE IL	018925		N		0.00	35.00
556164223	10/16/2024	10/15/2024	4121	UBER TRIP 8005928996 CA	081130	YOPF74VY	N		0.00	75.18
556584470	10/18/2024	10/16/2024	3513	WESTIN SEATTLE FB SEATTLE WA	057165	14130	N		0.00	30.38
556438166	10/17/2024	10/17/2024	4121	UBER TRIP 8005928996 CA	079916	GXUCDSND	N		0.42	17.94
556436971	10/17/2024	10/17/2024	4121	UBER TRIP 8005928996 CA	044332	YG6RNJRR	N		0.42	18.94

Transaction Count: 9

Statement Summary

Purchases	385.78	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	385.78
						New Account Balance	385.78

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Burke, Jeffrey	Corporation	Glen Ellyn Sch Dist 41
Employee ID	7999995154019599	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	555008XXXXXX4885		
Account Limit	1,000.00		
Account Balance	436.86		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
554070247	10/03/2024	10/02/2024	8220	NIU OUTREACH DEKALB IL	033598		N		0.00	436.86

Transaction Count: 1

Statement Summary

Purchases	436.86	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	436.86
						New Account Balance	436.86

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Deporter, Eric	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	████████████████		
Account Limit	20,000.00		
Account Balance	1,426.80		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
552300032	09/23/2024	09/20/2024	3592	OMNI NASHVILLE NASHVILLE TN	036576	14021330	N		0.00	1,420.80
552300031	09/23/2024	09/20/2024	4121	SQ AA BNA CURB NASHVILLE TN	075888	00023058430206356	N		0.57	6.00

Transaction Count: 2

Statement Summary

Purchases	1,426.80	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	1,426.80
						New Account Balance	1,426.80

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Devine, Robert	Corporation	Glen Ellyn Sch Dist 41
Employee ID	[REDACTED]	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	[REDACTED]		
Account Limit	4,000.00		
Account Balance	295.82		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
552300030	09/23/2024	09/19/2024	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	033723		N		0.00	54.98
552646328	09/25/2024	09/24/2024	9402	USPS PO 1631310138 GLEN ELLYN IL	089193	None	N		0.00	10.35
552864543	09/26/2024	09/25/2024	9402	USPS PO 1631310138 GLEN ELLYN IL	013749	None	N		0.00	11.55
553514421	09/30/2024	09/27/2024	5542	SHELL OIL 57444090401 GLEN ELLYN IL	089227		N		3.15	41.29

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo						General Ledger Codes				
553850224	10/02/2024	10/01/2024	9402	USPS PO 1631310138 GLEN ELLYN IL	019508	None	N		0.00	13.55

554708424	10/07/2024	10/04/2024	5310	WALMART.COM WALMART.COM AR	056728		N	SST	9.92 (e)	164.10
								CST	0.00 (e)	
								LST	1.53 (e)	

Transaction Count: 6

Statement Summary

Purchases	295.82	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	295.82
						New Account Balance	295.82

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Diveley, Stephen	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	██████████		
Account Limit	10,000.00		
Account Balance	1,432.00		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo	General Ledger Codes										
554070325	10/03/2024	10/02/2024	8398	SQ NORTHERN ILLINOIS GOSQ.COM IL	094735	00011529215145952	N		47.84	540.00	
555202357	10/10/2024	10/09/2024	8099	WWW.GOZEN.COM VERO BEACH FL	066651		N	SST	11.05 (e)	12.89 (e)	197.00
								CST	0.00 (e)		
								LST	1.84 (e)		
556584471	10/18/2024	10/17/2024	8299	TBL DRONEBLOCKS CURRI NEW YORK CITY NY	016325		N	SST	25.53 (e)	56.65 (e)	695.00
								CST	28.73 (e)		
								LST	2.39 (e)		

Transaction Count: 3

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Statement Summary

Purchases	1,432.00	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	1,432.00
						New Account Balance	1,432.00

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Guzzetti, Robert	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	██████████		
Account Limit	5,000.00		
Account Balance	779.19		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
552514610	09/24/2024	09/23/2024	5310	WALMART.COM 8009256278 BENTONVILLE AR	077143		N	SST	1.03 (e)	16.99
								CST	0.00 (e)	
								LST	0.16 (e)	

553514422	09/30/2024	09/23/2024	5310	WALMART.COM 8009256278 BENTONVILLE AR	055552		N	SST	9.96 (e)	164.66
								CST	0.00 (e)	
								LST	1.53 (e)	

552864544	09/26/2024	09/25/2024	5310	WALMART.COM WALMART.COM AR	046138		N	SST	1.56 (e)	25.77
								CST	0.00 (e)	
								LST	0.24 (e)	

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo						General Ledger Codes					
553850227	10/02/2024	10/01/2024	5310	WALMART.COM WALMART.COM AR	093901		N	SST	10.27 (e)	11.86 (e)	169.93
								CST	0.00 (e)		
								LST	1.58 (e)		
553850226	10/02/2024	10/01/2024	5310	WALMART.COM 800-925-6278 AR	007938		N	SST	0.27 (e)	0.31 (e)	4.44
								CST	0.00 (e)		
								LST	0.04 (e)		
553850225	10/02/2024	10/01/2024	5310	WALMART.COM 8009256278 BENTONVILLE AR	040964		N	SST	2.42 (e)	2.79 (e)	40.06
								CST	0.00 (e)		
								LST	0.37 (e)		
554070245	10/03/2024	10/02/2024	5310	WALMART.COM 800-925-6278 AR	052720		N	SST	5.35 (e)	6.17 (e)	88.46
								CST	0.00 (e)		
								LST	0.82 (e)		
554070246	10/03/2024	10/02/2024	5310	WALMART.COM WALMART.COM AR	093901		N	SST	0.60 (e)	0.70 (e)	10.00
								CST	0.00 (e)		
								LST	0.09 (e)		

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo							General Ledger Codes				
554707228	10/07/2024	10/04/2024	5310	WALMART.COM WALMART.COM AR	020350		N	SST	0.83 (e)	0.96 (e)	13.80
								CST	0.00 (e)		
								LST	0.13 (e)		
554707226	10/07/2024	10/04/2024	5310	WALMART.COM 8009256278 BENTONVILLE AR	025658		N	SST	0.28 (e)	0.32 (e)	4.61
								CST	0.00 (e)		
								LST	0.04 (e)		
554707227	10/07/2024	10/05/2024	5310	WALMART.COM 800-925-6278 AR	027696		N	SST	11.66 (e)	13.45 (e)	192.85
								CST	0.00 (e)		
								LST	1.79 (e)		
555202353	10/10/2024	10/09/2024	5310	WALMART.COM WALMART.COM AR	017213		N	SST	2.88 (e)	3.32 (e)	47.62
								CST	0.00 (e)		
								LST	0.44 (e)		

Transaction Count: 12

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Statement Summary

Purchases	779.19	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	779.19
						New Account Balance	779.19

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Kanter, Amanda	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	██████████████████		
Account Limit	1,000.00		
Account Balance	44.59		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
					General Ledger Codes					
553673829	10/01/2024	09/30/2024	5970	MICHAELS STORES 1338 MOUNTPROSPECT IL	066326		N	SST	2.53 (e)	44.59
								CST	0.51 (e)	
								LST	1.11 (e)	

Transaction Count: 1

Statement Summary

Purchases	44.59	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	44.59
						New Account Balance	44.59

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Krehbiel, Erika	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	██████████		
Account Limit	5,000.00		
Account Balance	125.82		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
555052620	10/09/2024	10/08/2024	8999	IDENTITY GRAPHICS LLC GLEN ELLYN IL	065522	28282813011	N		0.00	59.74
555052695	10/09/2024	10/08/2024	8999	IDENTITY GRAPHICS LLC GLEN ELLYN IL	076145	28282813011	N		0.00	37.08
555494390	10/11/2024	10/11/2024	7333	STK SHUTTERSTOCK 8666633954 NY	035320		N	SST	1.69 (e)	29.00
								CST	0.00 (e)	
								LST	0.20 (e)	

Transaction Count: 3

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Statement Summary

Purchases	125.82	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	125.82
						New Account Balance	125.82

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Mackovic, Ilija	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	██████████		
Account Limit	4,000.00		
Account Balance	694.50		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
553025712	09/27/2024	09/25/2024	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	014060		N		0.00	56.43
553514342	09/30/2024	09/26/2024	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	026302		N		0.00	20.98
553514420	09/30/2024	09/26/2024	8999	PAYPAL SALES 4029357733 CA	059411		N	SST 5.16 (e) CST 0.00 (e) LST 2.69 (e)	7.84 (e)	93.80
553514344	09/30/2024	09/27/2024	5099	DECKER EQUIP SCHOOL FI VASSAR MI	040859	2567640	N		0.00	35.15

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
553514343	09/30/2024	09/27/2024	5200	HOMEDEPOT.COM 800-430-3376 GA	086869	WM83083322	N		0.00	107.52

554708422	10/07/2024	10/06/2024	5999	AMAZON MARK 0M5DZ9J93 SEATTLE WA	043039		N	SST	5.12 (e)	86.99
								CST	3.04 (e)	
								LST	0.00 (e)	

555052616	10/09/2024	10/07/2024	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	011245	0	N		0.00	122.99

555202278	10/10/2024	10/08/2024	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	009359	0	N		0.00	19.66

555774993	10/14/2024	10/11/2024	5542	CASEYS #6939 GLENDALE HEIG IL	013267		N	SST	5.26 (e)	89.99
								CST	0.00 (e)	
								LST	0.63 (e)	

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo						General Ledger Codes					
556051891	10/15/2024	10/14/2024	5999	AMAZON MARK N734M7OZ3 SEATTLE WA	022233		N	SST	2.43 (e)	3.87 (e)	41.24
								CST	1.44 (e)		
								LST	0.00 (e)		
556164222	10/16/2024	10/15/2024	5251	LENS ACE HDWE GLEN ELLYN IL	047132	572914	N	SST	1.15 (e)	1.29 (e)	19.75
								CST	0.00 (e)		
								LST	0.14 (e)		

Transaction Count: 11

Statement Summary

Purchases	694.50	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	694.50
						New Account Balance	694.50

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	McHugh, Jeffrey	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	██████████████████		
Account Limit	10,000.00		
Account Balance	756.66		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
552864621	09/26/2024	09/25/2024	5942	HARVARD BUS HBR.ORG 617-783-7500 MA	000566		N	SST	2.23 (e)	37.89
								CST	0.00 (e)	
								LST	0.00 (e)	

553673830	10/01/2024	09/30/2024	5999	WWW.NAMEBADGE.COM COOPER CITY FL	046177		N		0.00	581.09

555202433	10/10/2024	10/09/2024	5999	WWW.NAMEBADGE.COM COOPER CITY FL	024752		N		0.00	137.68

Transaction Count: 3

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Statement Summary

Purchases	756.66	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	756.66
						New Account Balance	756.66

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Peterman, Andrew	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	████████████████		
Account Limit	5,000.00		
Account Balance	1,866.97		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
554295436	10/04/2024	10/02/2024	8398	CIVAIRPATRL 3349537748 AL	072206		N	SST	1.35 (e)	35.00
								CST	0.00 (e)	
								LST	0.00 (e)	
<hr/>										
554295435	10/04/2024	10/02/2024	8398	CIVAIRPATRL 3349537748 AL	084512		N	SST	1.35 (e)	35.00
								CST	0.00 (e)	
								LST	0.00 (e)	
<hr/>										
554295434	10/04/2024	10/03/2024	5734	1PASSWORD TORONTO ON	014161		N		0.00	19.95
<hr/>										
555052696	10/09/2024	10/08/2024	4814	ZOOM.US 888-799-9666 SAN JOSE CA	005024		N		0.00	449.90

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
555052697	10/09/2024	10/08/2024	5734	GROKABILITY: SNIPE-IT SAN DIEGO CA	002576		N		0.00	399.99

556163025	10/16/2024	10/16/2024	7372	BACKBLAZE INC SAN MATEO CA	020278		N	SST	3.47 (e)	59.40
								CST	0.00 (e)	
								LST	0.42 (e)	

556436973	10/17/2024	10/16/2024	5818	APPLE.COM/BILL 866-712-7753 CA	077792		N	SST	38.55 (e)	659.89
								CST	0.00 (e)	
								LST	4.63 (e)	

556584472	10/18/2024	10/17/2024	5818	APPLE.COM/BILL 866-712-7753 CA	012202		N	SST	12.14 (e)	207.84
								CST	0.00 (e)	
								LST	1.46 (e)	

Transaction Count: 8

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Statement Summary

Purchases	1,866.97	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	1,866.97
						New Account Balance	1,866.97

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Rodriguez, Sarah	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	██████████		
Account Limit	5,000.00		
Account Balance	20.00		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
555052618	10/09/2024	10/07/2024	8699	ISLMA PEKIN IL	055948		N	SST	1.14 (e)	20.00
								CST	0.50 (e)	
								LST	0.09 (e)	

Transaction Count: 1

Statement Summary

Purchases	20.00	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	20.00
						New Account Balance	20.00

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Scarmardo, David	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	██████████		
Account Limit	10,000.00		
Account Balance	351.78		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
552300029	09/23/2024	09/22/2024	7542	TOMMYS-EXPRESS HOLLAND MI	046945		N		0.00	34.99
553025713	09/27/2024	09/26/2024	5542	BP#9734435BROOKDALEQPS NAPERVILLE IL	078770		N		7.92	110.13
554708423	10/07/2024	10/03/2024	5542	CASEYS #6446 LOMBARD IL	078759		N	SST 6.07 (e) CST 1.94 (e) LST 0.73 (e)	8.74 (e)	105.79
555494311	10/11/2024	10/10/2024	5542	SPEEDWAY 04249 GLEN EL GLEN ELLYN IL	030549		N		5.93	100.87

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Statement Summary

Purchases	351.78	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	351.78
						New Account Balance	351.78

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Shermak, Timothy	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	██████████████████		
Account Limit	1,000.00		
Account Balance	154.75		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
552300112	09/23/2024	09/19/2024	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	034547		N		6.65	107.75
554707230	10/07/2024	10/04/2024	5942	AMAZON MKTPL MN83N2PR3 AMZN.COM/BILL WA	032327	114-0840971-25586	N		0.63	9.62
555052619	10/09/2024	10/07/2024	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	085506	na	N		1.28	37.38

Transaction Count: 3

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Statement Summary

Purchases	154.75	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	154.75
						New Account Balance	154.75

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Sierra, Jesse	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	████████████████████		
Account Limit	4,000.00		
Account Balance	1,240.15		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
552514611	09/24/2024	09/23/2024	5541	SPEEDWAY 04249 GLEN EL GLEN ELLYN IL	023262	VTE5588727	N	SST	5.67 (e)	97.05
								CST	0.00 (e)	
								LST	0.68 (e)	

552864619	09/26/2024	09/24/2024	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	042362	09 24 2024	N		0.00	172.65

554070248	10/03/2024	10/01/2024	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	057630	abraham lincoln	N		0.00	30.28

554707229	10/07/2024	10/03/2024	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	014312	forest glen	N		0.00	455.85

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
555202355	10/10/2024	10/08/2024	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	039246	AL	N		0.00	212.49

555494314	10/11/2024	10/09/2024	5542	CASEYS #6939 GLENDALE HEIG IL	011510		N	SST	4.79 (e)	81.98
								CST	0.00 (e)	
								LST	0.57 (e)	

555774994	10/14/2024	10/10/2024	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	057400	AL 10 10 24	N		0.00	189.85

Transaction Count: 7

Statement Summary

Purchases	1,240.15	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	1,240.15
						New Account Balance	1,240.15

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Suarez, Juan	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	██████████████████		
Account Limit	5,000.00		
Account Balance	129.33		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
552514612	09/24/2024	09/23/2024	5411	WM SUPERCENTER #1553 BLOOMINGDALE IL	004854		N	SST	7.45 (e)	129.33
								CST	1.79 (e)	
								LST	0.89 (e)	

Transaction Count: 1

Statement Summary

Purchases	129.33	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	129.33
						New Account Balance	129.33

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Taitel, Sarah	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	████████████████		
Account Limit	1,000.00		
Account Balance	483.57		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
552864620	09/26/2024	09/25/2024	5499	SQ DAIRY QUEEN LOMBARD IL	064951	00023058430206747	N		42.84	483.57

Transaction Count: 1

Statement Summary

Purchases	483.57	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	483.57
						New Account Balance	483.57

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Tellez, Javier	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	████████████████████		
Account Limit	4,000.00		
Account Balance	261.65		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
555202354	10/10/2024	10/09/2024	5099	APEX BEVERAGE EQUIPMEN CAROL STREAM IL	035276	1040986	N		0.00	18.83

555494312	10/11/2024	10/09/2024	5542	CASEYS #6939 GLENDALE HEIG IL	004697		N	SST	5.07 (e)	86.79
								CST	0.00 (e)	
								LST	0.61 (e)	

556438165	10/17/2024	10/15/2024	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	035855	shop	N		0.00	156.03

Transaction Count: 3

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Statement Summary

Purchases	261.65	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	261.65
						New Account Balance	261.65

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Thiese, Brian	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	██████████		
Account Limit	4,000.00		
Account Balance	335.28		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
552300109	09/23/2024	09/19/2024	5542	SHELL OIL 57444090401 GLEN ELLYN IL	044180		N		0.00	86.13
552300033	09/23/2024	09/19/2024	5200	THE HOME DEPOT #1943 CAROL STREAM IL	090074	091924	N		0.00	29.16
553514423	09/30/2024	09/26/2024	5542	SHELL OIL 57444090401 GLEN ELLYN IL	049972		N		0.00	76.10
555052617	10/09/2024	10/07/2024	5200	THE HOME DEPOT #1943 CAROL STREAM IL	094072	108024	N		0.00	85.81

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
555494313	10/11/2024	10/09/2024	5542	SHELL OIL 57444090401 GLEN ELLYN IL	091152		N		0.00	58.08

Transaction Count: 5

Statement Summary

Purchases	335.28	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	335.28
						New Account Balance	335.28

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Victor, Molly	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	████████████████		
Account Limit	5,000.00		
Account Balance	2,224.96		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo											
General Ledger Codes											
552300111	09/23/2024	09/21/2024	8699	IAHPERD ALTON IL	069313	MEM	N	SST	2.87 (e)	4.07 (e)	50.00
								CST	0.92 (e)		
								LST	0.28 (e)		
552300110	09/23/2024	09/21/2024	8699	IAHPERD ALTON IL	097024	CON	N	SST	7.18 (e)	10.16 (e)	125.00
								CST	2.30 (e)		
								LST	0.69 (e)		
553514501	09/30/2024	09/27/2024	5399	KEYGUARD AT SPRING LAKE P MN	050859		N	SST	10.22 (e)	11.45 (e)	174.96
								CST	0.00 (e)		
								LST	1.23 (e)		

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
553514500	09/30/2024	09/27/2024	5942	TOOLSTOGROW 7127257163 NY	031531	90350036	N		43.82	575.00

555775070	10/14/2024	10/11/2024	8398	PB AIM ACADEMY CONSHOHOCKEN PA	016529		N	SST	40.19 (e)	710.00
								CST	0.00 (e)	
								LST	0.00 (e)	

556436972	10/17/2024	10/16/2024	7399	LRP PUBLICATIONS PALM BEACH GA FL	066845		N		0.00	590.00

Transaction Count: 6

Statement Summary

Purchases	2,224.96	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	2,224.96
						New Account Balance	2,224.96

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Account Information

Name	Webster, Kristine	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	10/20/2024	Currency	US Dollar
Account #	██████████████████		
Account Limit	5,000.00		
Account Balance	474.17		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
552300113	09/23/2024	09/19/2024	5411	WAL-MART #1848 GLEN ELLYN IL	409519		N	SST	-0.86 (e)	-14.76
								CST	0.00 (e)	
								LST	-0.10 (e)	

552300189	09/23/2024	09/22/2024	5310	WALMART.COM WALMART.COM AR	031082		N	SST	1.70 (e)	28.11
								CST	0.00 (e)	
								LST	0.26 (e)	

554295437	10/04/2024	10/03/2024	5310	WALMART.COM WALMART.COM AR	095893		N	SST	0.74 (e)	12.23
								CST	0.00 (e)	
								LST	0.11 (e)	

Account Statement

Reporting Period: 09/21/2024 -- 10/20/2024

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
555202434	10/10/2024	10/08/2024	8299	NWEA BOSTON MA	032605		N	SST	4.41 (e)	75.00
								CST	0.00 (e)	
								LST	0.00 (e)	

556436974	10/17/2024	10/16/2024	5310	WALMART.COM WALMART.COM AR	019003		N	SST	22.59 (e)	373.59
								CST	0.00 (e)	
								LST	3.48 (e)	

Transaction Count: 5

Statement Summary

Purchases	474.17	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	-14.76
Other Charges	0.00					Total Debits	488.93
						New Account Balance	474.17

**Glen Ellyn School District 41
Summary of Bills and Payroll
September 2024**

Fund	Expenditures	Payroll	Total Expenditures
Education	\$ 961,397	\$ 3,684,975	\$4,646,372
Operations & Maintenance	270,622	225,477	496,099
Debt Service	-	-	-
Transportation	69,139	286	69,425
Social Security	-	80,845	80,845
IMRF	-	50,357	50,357
Capital Projects	433,648	-	433,648
Working Cash	-	-	-
Tort	-	-	-
TOTAL	\$ 1,734,806	\$ 4,041,940	5,776,746

Glen Ellyn School District 41
Treasurer's Report - Statement of Cash & Investments
Septemeber 2024

FUND	<i>*Cash & Investment Balance</i>	<i>Revenues</i>	Revenues	<i>Expenditures</i>	Expenditures	Transfers & Adjustments	<i>Cash & Investment Balance</i>	<i>Investments at Cost (Information Only)</i>
	<i>FY24 Beginning Balance</i>	<i>Septemeber</i>	July - June	<i>Septemeber</i>	July - June	YTD	9/30/2024	
Education	\$65,622,814	\$22,788,653	\$25,863,162	\$4,646,372	\$8,834,947	(\$942,489)	\$81,708,541	\$41,552,000
Operations and Maintenance	\$586,075	\$729,023	\$764,317	\$496,099	\$1,322,685	\$355	\$28,063	\$0
Debt Service	\$1,334,131	\$781,118	\$823,173	\$0	\$490,673	\$0	\$1,666,631	\$0
Transportation	\$3,815,469	\$920,428	\$981,483	\$69,425	\$231,999	(\$175)	\$4,564,778	\$0
Social Security	\$1,550,416	\$539,779	\$572,769	\$80,845	\$153,530	\$0	\$1,969,655	\$0
IMRF	\$1,420,754	\$307,408	\$328,450	\$50,357	\$109,357	\$0	\$1,639,848	\$0
Capital Projects	\$3,217,168	\$4,039	\$12,009	\$433,648	\$1,892,098	\$0	\$1,337,079	\$0
Working Cash	\$700,010	\$2,858	\$6,022	\$0	\$0	\$0	\$706,032	\$0
Tort	\$22,824	\$797	\$935	\$0	\$0	\$0	\$23,758	\$0
Totals	\$78,269,661	\$26,074,103	\$29,352,320	\$5,776,746	\$13,035,288	(\$942,309)	\$93,644,384	\$41,552,000

**Unaudited Cash & Investment Balances (with adjustments for payable accruals)*

Public Hearing and Regular Board Meeting Minutes Hadley Jr. High School October 21, 2024

Call to Order

The October 21, 2024 regular board meeting was called to order at 6:30 p.m. Mr. Loebach led in the pledge of allegiance.

Roll Call

The following Board members were in attendance: Jessica Buttimer, Ted Estes, Jason Leobach, Julie Hill, Steve Miko and Bob Bruno. Tayyaba Syed arrived at 6:31 p.m.

Student Board Members: Alessia D'argento, Helen Manak, Tess Reinman.

Also in Attendance: Superintendent Dr. Jeff McHugh, Assistant Superintendent of Human Resources Dr. David Bruno, Assistant Superintendent of Teaching, Learning and Accountability Dr. Kristine Webster, Assistant Superintendent of Finance, Facilities and Operations Eric DePorter, Director of Language Programs Juan Suarez, Executive Director of Student Services Molly Victor, Chief Communications Officer Erika Krehbiel, Executive Director of Buildings and Grounds Dave Scarmardo and Assistant Director of Technology Jim Videlka and Director of Innovation and Technology Andrew Peterman.

Public Hearing on the Transfer of Funds: The public hearing was called to order at 6:33 p.m. Dr. Bruno noted that the FY25 budget included amounts to be transferred within funds to account for construction projects completed during the summer of 2024, along with funds that will be used to fund the full day kindergarten project. The total budgeted amount for these two areas totals \$29,300,000. The expenditures for those projects must be recorded in the Operations and Maintenance and Capital Projects Fund. During the planning for these projects, financial resources were identified to be transferred from the Education Fund to the Operations and Maintenance Fund, and then to the Capital Projects Fund. Note, \$3,000,000 will remain in the Operations and Maintenance fund to cover summer capital projects. The remainder will then be transferred into the Capital Projects fund. This resolution permits the Treasurer to transfer the funds that are part of the FY25 budget. To date no public comments have been received regarding the transfer of funds.

Having no public comment presented, at 6:34p.m. Board members Loebach motioned and Estes seconded to close the public hearing on the transfer of funds. Motion passed on a unanimous voice vote.

Celebrations and Recognitions

Student Board Members: Dr. McHugh introduced and welcomed 8th grade students Alessa D'Argento, Helen Manak, and Tess Reinmann who were selected to represent the students of Hadley Jr. High and District 41 on the school board. The student board members read their oath of office and were welcomed by the Board.

Presentation

Superintendent Entry Plan: Dr. McHugh updated the Board on his entry plan, which began after his hiring in January. Board members shared positive feedback, with Mrs. Buttimer noting her experiences with him in the buildings, and Dr. Bruno highlighted Dr. McHugh's active

engagement with both the Board and community. Dr. Bruno remarked that Dr. McHugh is highly visible, and his commitment to his role is well recognized.

Public Participation,

Erin Lingren addressed the Board with a statement providing suggestions and recommendations on addressing the use of smart phones for students in the District.

Superintendent's Report

Kindergarten Center Update: Dr. McHugh provided an update on the progress of the Kindergarten Center project. He discussed the ongoing Community Feedback Forums, where input from parents and community members is being gathered to shape the next step in preparing for the opening of the Center. This included the importance of the upcoming pre-registration process for kindergarten students for the next school year.

Strategic Plan Review: He also shared plans for the comprehensive review of the district's Strategic Plan, which will take place over the next few months with Dr. Karen Sullivan with the DuPage Regional Office of Education. He noted that this review would ensure the district would remain aligned to the current plan and needs of the community and students.

Board Reports

- Mr. Estes reported on his attendance at the PTA Council Executive Council meeting.
- Mrs. Syed reported on her attendance at the Forest Glen PTA Meeting
- Dr. Bruno reported on his attendance at the kindergarten feedback forums.
- Dr. Miko reported on his attendance at the Hadley PTA Meeting
- Mrs. Hill attended the Abraham Lincoln PTA Meeting and district concerts.
- Mrs. Buttimer shared information on upcoming GPS events.
- Mr. Loebach reported on his attendance at the Ben Franklin PTA meeting.

Student Board Reports

Ms. Manak reported on the recent String Fest with Glenbard District 87 and Hadley orchestra directors.

Discussion Items

Board Policy Revisions - First Reading: The Board of Education Policy Committee examines the policy manual on a regular basis for revisions and updates that are necessary based on changes in Illinois, Federal law, or to reflect the District's current practices. All materials are reviewed and revised to the current version of PRESS or in alignment with District practices and are reviewed by District Administration during the review process. The policy committee met in October to review the recommended revisions. Dr. Miko commented on administrative procedure 4:170 AP1, *Comprehensive Safety and Security Plan*. He noted that while the district currently lacks a School Resource Officer (SRO), they may consider adding one in the future. The AP suggests that the duties of the District Safety Coordinator, currently two district administrators, could be combined with those of an SRO, emphasizing the importance of social work alongside safety, and to control costs, the district could explore a shared SRO trial with another district. The bundles presented for review continued the focus from Section IV Operational Services and can be found [here](#). The recommendations to approve these revisions will be presented on November 18, 2024.

Kindergarten Center Project : Earlier this year the Board of Education approved a number of contracts related to the construction of the Kindergarten Center addition at Churchill Elementary to support full day kindergarten (FDK). The details connected to each contract award were vetted by our architect and construction manager partners, Wight & Co., and FQC. As has been done for prior projects, when the contracts were awarded the Board of Education approved a resolution

permitting administration to authorize change orders totaling up to \$50,000 in cost. Past experience has shown that having this resolution in place serves to keep the project moving forward and is relied on to address small cost changes as they come up. Additionally, the Board of Education acquired property in late 2022 north of Churchill Elementary to accommodate the Kindergarten Center addition. The land acquired had a total of three existing homes. Earlier this year, the Board of Education approved a contract to demolish one of the houses that sits closest to the where the addition will be located, the other two remained. The work connected to the FDK addition is ongoing and progressing as planned. As we proceed through the various stages of construction, we continually review and analyze the work to determine if any changes need to be made to address challenges that come up. After awarding the low voltage contract, a further review has determined that a number of items were not included in the initial project scope. After discussion with the contractor and both Wight and FQC we believe a change order is required. The change order will allow us to add the aspects of the low voltage work that was originally omitted connected to technology and safety items. The estimated cost of the change order is approximately \$275,000. By adding these items to the scope of work, we would then be set to equip the addition in a similar manner to our existing buildings. In addition we are at the point in the project where we need to complete the demolition of 1N221 and 1N249 Bloomingdale Road, the remaining two houses on the newly acquired property. We have solicited bids and are ready to proceed with having the work completed. This work needs to be completed this fall in order to move forward with the landscaping plan for the remainder of the site. The total cost to demolish the two houses and associated buildings is \$46,935.

Annual Chromebook Purchase: Annually, the District provides and maintains a 1:1 Chromebook fleet for students. New Chromebooks are issued to 6th-grade students for educational use throughout their time at Hadley, which includes Google Chrome licensing and protective cases. In preparation for this year's refresh, Technology Services reviewed the fleet and found that Dell Chromebook 3100 2-in-1 models will lose Google's OS update support in June 2027. To ensure continuity, Technology Services obtained quotes from vendors for the Dell 3110 and similar models, with Howard Technology Solutions offering the most responsive bid at \$281,405.25 for 765 Dell 3110 Chromebooks, Chrome OS licenses, protective cases, and white-glove services.

To manage phased replacements ahead of the 2027 deadline, Technology Services will replace two grade levels of devices each year, beginning with 4th graders, incoming kindergarten students, and Newcomers this year. Collected 4th-grade devices will be refurbished as loaners or used for parts, and 8th graders will keep their devices upon promotion. This replacement plan will impact the 2024-2025 technology budget. This report is for discussion only, with a recommendation for Board action planned for November. Read the full report [here](#).

Action Items

Consent Agenda: *Board members Loebach motioned and Estes seconded to approve the consent agenda which included:*

- *Employment recommendations, resignations as noted on the personnel report*
- *Disposal of Surplus Property*
- *Freedom of Information Act (FOIA) Report*
- *Investment Schedule*
- *Monthly Overview of the Revenue and Expenditure Summary Report*
- *Summary of Bills and Payroll*
- *Treasurer's Report*
- *Board Meeting Minutes*

Roll Call

Aye: Loebach, Hill, Estes, Buttimer, Miko, Syed and Bruno

Nay: None

Motion passed

Recommendations

Substitute Rate of Pay Increase *Board members Loebach motioned and Buttimer seconded to approve the substitute rate of pay increase recommendation as outlined in the board report.*

Dr. David Bruno provided a brief update about the changes made to the recommendation since the last meeting.

Roll Call

Aye: Loebach, Hill, Estes, Buttimer, Miko, Syed and Bruno

Nay: None

Motion passed

Fund Transfers: *Board members Loebach motioned and Miko seconded to adopt the resolutions transferring funds from the Education Fund to the Operations and Maintenance Fund in the amount of \$29,300,000, and then from the Operations & Maintenance Fund to the Capital Projects Fund in the amount of \$26,300,000.*

Aye: Loebach, Hill, Estes, Buttimer, Miko, Syed and Bruno

Nay: None

Motion passed

Board Policy Revision: Second Reading and Adoption: *Board member Estes motioned and Miko seconded to revise and adopt the board policy revisions as presented.*

Aye: Loebach, Hill, Estes, Buttimer, Miko, Syed and Bruno

Nay: None

Motion passed

Memorandum of Understanding with B.R.Ryall YMCA: *Board members Loebach motioned and Buttimer seconded adopt the memorandum of understanding with B.R.Ryall YMCA as presented*

Aye: Loebach, Hill, Estes, Buttimer, Miko, Syed and Bruno

Nay: None

Motion passed

2025 Summer Capital Project Plan: *Board members Loebach motioned and Syed to approve the Summer 2025 capital project plan at an estimated cost of \$1,587,574 to be funded through the 2024-2025 Capital Fund Budget.*

Aye: Loebach, Hill, Estes, Buttimer, Miko, Syed and Bruno

Nay: None

Motion passed

Learning Together/Other

- **Book Study Discussion:** Board members wrapped up their discussion of *The Anxious Generation* by Jonathan Haidt, focusing on how devices and social media affect students. Mr. Loebach pointed out that devices are valuable for students with special needs, while Dr. Miko mentioned the benefits he's seen when phones are put away. Mrs. Syed raised concerns about bias in and emphasized the importance to include diverse perspectives in the discussions. Dr. Bruno clarified that there's a difference between just having a phone

and being on social media. Mrs. Hill and Mr. Estes also noted the social and emotional challenges devices can create, especially for middle schoolers.

Student Board members Alessia D'Argento, Helen Manak, and Tess Reinman shared their insights on social media's impact. Ms. Reinman highlighted how social media creates fear of missing out and harms self-esteem, leading to overthinking and the need for moderation. Ms. D'Argento noted that not having a phone helps her avoid these pressures, while Ms. Manak discussed how social media can harm teenage development.

Board members thanked the students for sharing their perspectives and emphasized the need for ongoing discussions about digital literacy and community expectations around phones. Dr. McHugh proposed revisiting the topic of phone use in schools by spring, with agreement from several board members on the importance of understanding how devices impact classroom learning, teacher dynamics, and student well-being.

- **Other:** Mrs. Buttimer suggested a book title for the Board's next Book Study.
- **IASB Resolution Recommendations:** Mrs. Hill shared details on the resolution proposals submitted by local school boards for next month's annual meeting, providing a review and rationale for each. The Board discussed her report and recommendations, and ultimately agreed to support her recommendations. The full report can be found [here](#).

Upcoming Meetings

- Monday, November 18, 2024, Regular Board meeting, 6:30p.m. at Hadley Jr. High
- Monday, December 2, 2024, Committee of the Whole Meeting, 6:30 pm;
- Monday, December 16, 2024, Public Hearing and Regular Board meeting, 6:30p.m. at Hadley Jr. High

Adjournment

At 8:15 p.m. Board members Loebach motioned and Syed seconded to adjourn the October 21 2024 regular board meeting.

Respectfully submitted,
Nancy Mogk
Board Recording Secretary

Bob Bruno, Board President

Jess Buttimer, Board Secretary

Approved: November 18, 2024

Board Report

Date: November 18, 2024

Title: Annual Chromebook Purchase

Submitted by: Andrew Peterman, Director of Instructional Technology & Innovation

Strategic Priority Goal Area 1: Growth Focused Learning: The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

Strategic Priority Goal Area 5: Future Ready Skills & Innovation: District 41 prepares each student to be a productive and compassionate citizen who is culturally aware and socially responsible. The district ensures that each student is capable of pursuing a passion and pathway with the academic rigor and adaptive skills needed to thrive in an interdependent economy and world.

Background: We have provided and maintained a Chromebook 1:1 for Hadley Jr High students since the 2016-2017 school year. Every year since, we have provided incoming 6th grade students with a new Chromebook to be used for educational purposes through their time at Hadley. In addition to the Chromebooks, Google Chrome licensing (for management purposes) and protective cases have been purchased for each Chromebook.

Discussion: In anticipation of this year’s refresh cycle, Technology Services reviewed our Chromebook fleet. Part of our Dell Chromebooks, 3100 2-in-1, will no longer be supported by Google for automatic operating system updates to the Chrome OS in June of 2027. To be consistent, Technology Services reached out to multiple vendors with specifications to our existing devices and priced out Dell 3110 again for us this year. Vendors responded with pricing on the Dell 3110 and several equivalent models. To remain consistent, we will stay with the Dell 3110 one more year.

While four vendors responded, Howard Technology Solutions responded in a timely fashion with the most responsive quote for the purchasing of the Chromebooks and they have included pricing for the Chromebooks, Chrome OS licenses, white glove services, and protective cases. The quote is summarized below.

Howard Technology Solutions			
Model	Qty	Cost	Ext Cost
Dell Chromebook 11 3100 2-in-1	765	\$304.00	\$232,560.00
Chrome Management License	765	\$31.50	\$24,097.50
Gumdrop SlimTech Case	765	\$21.00	\$16,065.00
White Glove Services			\$8,682.75
		Total	\$281,405.25

Other Information: To spread out the need to replace our Dell 3100 fleet before the end of support date of June 2027, we will continue replacing two grade levels worth of devices to ensure they are all replaced by June of 2027. We started this process two years ago. This year we will replace the current 4th grade and incoming kindergarten students along with any newcomers. This will allow us to replace two grade levels and continue a process where students receive a new Chromebook in 5th grade and keep that Chromebook as they leave D41 as a graduating 8th grade student. The 4th grade student Chromebooks will be collected, evaluated, cleaned and returned to service as loaner devices and replace other worn out devices. We will use any devices that cannot be returned to service for parts and repairs. Additionally, the graduating 8th grade class will keep their Chromebooks as they leave District 41.

Budgetary Funding: This will affect the 2024-2025 technology budget.

Recommendation: The Administration recommends the Board authorize the purchase as outlined above for a total cost of \$281,405.25 to be paid to Howard Technology Solutions from the 2024-2025 technology budget.

Board Report

Date: November 18, 2024
Title: Board Policy Revisions Second Reading and Adoptions
Submitted by: Dr. Jeff McHugh, Superintendent

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: The Board of Education Policy Committee examines the policy manual on a regular basis for revisions and updates that are necessary based on changes in Illinois, Federal law, or to reflect the District's current practices.

Discussion: PRESS stands for Policy Reference Education Subscription Service which is used to maintain and update the District 41 Board of Education Policy Library. Updates are issued multiple times of year and reflect changes in laws passed in the General Assembly that affect school boards and/or quality assurance five-year review. In addition, policy materials are conducted on an on-going basis. All materials are reviewed and revised to the current version of PRESS or in alignment with District practices and are reviewed by District Administration during the review process. The Board reviewed these recommendations for a first reading at their October 21 2024 meeting. The full report can be found [here](#). Once approved, revisions will be accepted, the Board Policy will be updated and staff will be notified of all the changes.

The bundle presented continues the review of Section IV Operational Services.

- 4:10AP, Timeline for Development _ Approval of Budget and Levy
- 4:45 AP2, Local Debt Recovery Program Implementation Procedures _NEW
- 4:55AP, Controls for the Use of District Credit and Procurement Cards _Rewritten
- 4:55E, Cardholder state affirm familiar w_ Req for Using District Pcard _NEW
- 4:130, F&R Price Food Services_ Meal Charge Notifications _Rewritten
- 4:160AP1, Environmental Quality of Bldgs & Grds _Sept 2024 _Rewritten & RENAMED
- 4:170AP1, Comprehensive Safety and Security Plan
- 4:210, Provisos for Working Cash Fund
- 7:140, Search and Seizure
- 7:140AP, Use of Metal Detectors and Searches for Student Safety _NEW
- 7:140E, Letter to Parents _Guardians Re_ Right to Priv School Setting Act _NEW

Other

All policies are reviewed and edited for punctuation once final and approved by the board.

Recommendation: Administration recommends the Board accept the revisions and adopt the Board policy revisions as outlined in the report.

Operational Services

Timeline for Development and Approval of Budget and Levy

September

- Superintendent in cooperation with staff develops summer capital improvement projects
- Board of Education adopts resolution directing the Superintendent to prepare the next fiscal year budget

October

- Board of Education reviews long-range capital improvement priorities for summer work
- Board of Education reviews long-range operational projections for the next five (5) years and sets expenditure assumptions

November

- Board of Education reviews and confirms capital improvement projects and bidding
- Board of Education reviews tentative levy and places on display
- District administration reviews staffing pattern priorities
- ~~District administration prepares two year budget with functional analysis~~

December

- ~~Board of Education reviews and confirms operational projections for the next five (5) years~~
- Board of Education adopts levy
- Staffing Plan development
- Continue review of staffing pattern priorities

January

- Continue Staffing Plan development
- Continue review of staffing pattern priorities
- Administration and staff develops supplies and materials requests for next year

February

- Personnel recommendations are received

March

- Current year purchase orders are completed and all funds encumbered ~~by on April~~ March 1

April

- Administration's recommendation for the next year's fiscal budget is presented to the Board of Education for review
- Board of Education approves the staffing plan for next school year
- Personnel recommendations are acted upon

August ~~May/June~~

- Board adopts tentative budget and directs Superintendent to place it on public review

September

- Board adopts final budget and directs appropriate filings with the State

Reviewed: February 28, 2005, April 23, 2012, October 21, 2024

Adopted: March 21, 2005

Revisions Adopted: April 16, 2007; May 14, 2012

Operational Services

Administrative Procedure - Local Debt Recovery Program Implementation Procedures

The following procedure implements the **Delinquent Debt Recovery** section in policy 4:45, *Insufficient Fund Checks and Debt Recovery*. The Superintendent must ensure that individuals or entities owing money to the District receive notice and due process before the debt is certified to the Illinois Office of the Comptroller (IOC) for an offset. The District cannot use the services of the IOC without first entering into an Intergovernmental Agreement (IGA) with it. Implementing a uniform District-wide delinquent debt recovery process requires consultation with the Board Attorney. Making determinations about which delinquent debts to recover through the IOC’s Local Debt Recovery Program has not been litigated and raises many complex legal and practical issues.

Modify this procedure based upon the District’s specific implementation needs. It relies heavily upon Building Principals to (1) be uniformly trained and (2) train their building-level staff members who are responsible for collecting money owed to the school and/or the District.

Actor	Action
Superintendent	<p>Establishes a District-wide Delinquent Debt Recovery Committee to operate as a Superintendent committee and should consider including the following individuals on the Committee:</p> <ol style="list-style-type: none"> 1. District’s School Business Official(s) and District Bookkeeper, 2. Building Principals (Building Principals are mandatory for the successful implementation of notice and due process), and 3. Building-level staff members responsible for managing bills, collection and recording of payments, and fee waiver processing. <p>Consults the Board Attorney about implementing a District-wide process for delinquent debt recovery with the goal of entering into an IGA with, and once entered into, certifying unsatisfied debts to the IOC for offset. Issues to address include, but are not limited to:</p> <ol style="list-style-type: none"> 1. Aligning the delinquent debt recovery process to the District’s policy 4:140, <i>Waiver of Student Fees</i>. Note: The relevant staff must check the adopted board policy to ensure that this procedure and the student fee waiver policy, procedures and applications for fees are aligned. See f/n/s of 4:140-AP, <i>Fines, Fees, and Charges - Waiver of Student Fees</i>. 2. Uniform training for Building Principals about the District’s procedures for the recovery of delinquent debt. <p>Ensures uniform District-wide training with the Board Attorney for the Delinquent Debt Recovery Committee about the requirements of the IOC’s debt recovery program.</p> <p>Informs Building Principals when delinquent debt should be referred to the District’s Business Office for recovery through the IOC. This includes training about types of debt: student, parent, vendor, school lunch account (105 ILCS 123/, added by P.A. 100-1092), etc., along with training about how to determine whether a particular delinquent debt should be pursued and ultimately recovered through the IOC. Note: These determinations may trigger the Constitution’s Equal Protection Clause. As a general rule, school officials can avoid constitutional problems and still recover delinquent debt by using uniform rules that do not discriminate against a specific group.</p>

	Documents training for Building Principals about implementing District-wide delinquent debt recovery procedures.
School Business Official or designee	Manages the process to seek offset from the IOC pursuant to the IGA and District-wide delinquent debt recovery processes.
Building Principal	<p>Requests permission from the Superintendent to consult the Board Attorney about implementing building-specific procedures that align with both (a) the District's IGA with the IOC, (b) policies 4:45, <i>Insufficient Fund Checks and Debt Recovery</i>, and 4:140, <i>Waiver of Student Fees</i>. Informs individuals or entities owing money to the District that their payments are overdue and need to be paid.</p> <p>Follows the District's procedures and training for the recovery of delinquent debt.</p> <p>Ensures uniform training about the District's procedures for the collection of debt for building-level staff members who manage bills, collection and recording of payments, and fee waiver processes.</p> <p>Documents training(s) about implementing District-wide delinquent debt recovery procedures for building-level staff who manage collection of debt owed to the District.</p> <p>Upon determining further recovery action is necessary, refers delinquent debt to the District's Business Office.</p>

Reviewed: October 21, 2024

Adopted:

Revisions Adopted:

Operational Services

Administrative Procedure - Controls for the Use of District Credit and Procurement Cards

This procedure implements, and is subject to, Board policy 4:55, *Use of Credit and Procurement Cards*. The business office shall oversee the following controls:

Issue District credit and/or procurement cards to only authorized individuals.

1. Require prior authorization from the Superintendent or designee before issuing a card to any individual. Review and ensure compliance with Board policy 2:125, *Board Member Compensation; Expenses*, before issuing Board members a card.
2. Have cardholders sign 4:55-E, *Cardholder's Statement Affirming Familiarity with Requirements for Using District Credit and/or Procurement Cards*.
3. Instruct cardholders:
 - a. In the proper use of cards, and;
 - b. How to document purchases, including the need to: (a) present an itemized receipt in addition to a credit or procurement card receipt for each item, (b) indicate the date, purpose, and nature of the charge on the receipt, and (c) identify the names of individuals for whom expenditures were incurred on the receipt.

Monitor that credit and/or procurement cards are being used for appropriate purchases.

1. Prohibit the use of District credit or procurement cards for personal expenses. Two problems prevent personal use pending later reimbursement – there is no guarantee of reimbursement and the practice is a *de facto* loan available only to certain employees.
2. Do not use cards that allow cash advances or cash back from purchases.
3. Establish reasonable credit limits for each purchase, transaction, and/or the balance total on each card. Reduce the limits on existing cards if necessary. Require prior authorization for purchases above these limits.
4. When a card is used for *emergency purposes*, require that the user clearly document the emergency situation that justified the need.
5. Block certain types of vendors or purchases using Merchant Category Codes – these categorize businesses by the products or services they provide. Request that the card issuer prohibit charges from dry cleaners, health or beauty spas, liquor stores, race tracks, casinos, houses of worship, physicians, and other merchant categories the District will never use.
6. Perform scheduled and random analyses of individual cardholders. This includes examining the continued need for the card and the nature of purchases being made.
7. Perform scheduled and random analyses to determine whether Board policy is being followed.

Safeguard District credit and procurement cards.

1. Keep all cards in a secure location.
2. Issue cards only for the time period that they are needed.
3. Issue cards in the names of specific individuals or departments, e.g., athletics, transportation, high school, elementary conferences and/or training, etc., to help maintain accountability.
4. Prohibit a card's use by anyone other than the individual to whom a card is issued.
5. Develop and follow procedures to cancel cards when lost or stolen and when individuals leave employment.
6. Cancel existing cards that are not needed or accounted for.
7. Review and update master credit card lists annually.

Monitor credit and/or procurement card statements.

1. Review statements and watch for suspicious activity, such as, unusual destinations or items, purchases from a vendor whose reputation has not been verified, or purchases that would have been less expensive if another available payment method had been used.
2. Have billing statements broken down by individual user.
3. Have a reconciliation process and timetable. This includes:
 - a. Reconciling credit card statements to itemized receipts and invoices;
 - b. Examining the documentation supporting purchases to ensure charges are authorized and reasonable;
 - c. Delegating approval, verification, and payment of bills to different individuals; and
 - d. Requiring someone other than the cardholder or an individual supervised by the cardholder to review and approve transactions.
4. In exceptional circumstances when the Superintendent approved a charge that would otherwise be disallowed, maintain a record documenting the Superintendent’s approval as well as all other pertinent information about the charge.
5. Review all uses of a card via telephone, fax, and the Internet to be sure they were approved by the Superintendent or designee.
6. Establish a way of recouping inappropriate charges.
7. Do not use automatic payment deductions to pay credit or procurement card bills.
8. Pay bills on time to avoid paying fees and late charges.
9. Appropriately follow up on any discrepancies.
10. Verify that the items purchased were actually received.
11. Account for any financial or material reward or rebate offered by the company or institution issuing the District credit or procurement card and verify that it was used for the District’s benefit.

The following District employees will be issued District credit and/or procurement cards. Other District employees may use a District credit and/or procurement card after receiving specific authorization from the Superintendent or designee.

Employment Position	Authorized Use and Other Limitations
Superintendent	Actual and necessary expenses incurred in the performance of the Superintendent’s duties. Expenses related to professional development.
Transportation, Maintenance, and/or Building and Grounds Directors	Expenses for maintaining and fueling District vehicles.
Assistant Superintendents	Actual and necessary expenses incurred in the performance of the job duties. Expenses related to professional development.
Building Principals	Purchases of materials and supplies for his or her building that must be made quickly and/or are too small to process through the regular procedure. Expenses from student activity funds for educational, recreational, or cultural purposes. Expenses related to professional development.

Reviewed: October 24, 2005; October 15, 2013, **October 21, 2024**
 Adopted: October 24, 2005
 Revisions Adopted: October 15, 2013

Operational Services

Exhibit - Cardholder’s Statement Affirming Familiarity with Requirements for Using District Credit and/or Procurement Cards

Cardholder’s name

Cardholder’s address

Cardholder's position

Name of individual who authorized issuance of card.

I affirm that I am familiar with the Board’s policy on using credit and procurement cards, that I understand my responsibilities regarding the use of such cards, and that I agree to adhere to all requirements regarding such cards.

Cardholder’s signature

Date

I provided a copy of this Statement along with a copy of Board policy 4:55, *Use of Credit and Procurement Cards*, to the cardholder who signed this statement.

Office personnel signature

Date

Reviewed: October 21, 2024

Adopted:

Revisions Adopted:

Operational Services

Exhibit - Free and Reduced-Price Food Services; Meal Charge Notifications

On District letterhead, website, in student handbook, newsletters, bulletins, and/or calendars

Date:
 To: Parents/Guardians, Students, and Staff
 Re: Eligibility and Meal Charge Notifications

The following notification is provided to all households of students at the beginning of each school year as federally required notification regarding eligibility requirements and the application process for the free and reduced-price food services that are listed in Board policy 4:130, Free and Reduced-Price Food Services, and 4:140, Waiver of Student Fees. This notification is also provided to households of students transferring to the District during the school year. For more information, see www.fns.usda.gov/school-meals/unpaid-meal-charges, and/or contact the Building Principal or designee.

Free and Reduced-Price Food Services Eligibility

When the parents/guardians of students are unable to pay for their child(ren)’s meal services, meal charges will apply per a student’s eligibility category and will be processed by the District accordingly.

A student’s eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines, family-size income standards, set annually by the U.S. Dept. of Agriculture, and distributed by the Ill. State Board of Education.

Meal Charges for Meals Provided by the District

The Building Principal and District staff will work jointly to prevent meal charges from accumulating. Every effort to collect all funds due to the District will be made on a regular basis and before the end of the school year. Contact your Building Principal or designee about whether your child(ren)’s charges may be carried over at the end of the school year, i.e., beyond June 30th.

Unpaid meal charges are considered delinquent debt when payment is overdue as defined by Board policy 4:45, Insufficient Fund Checks and Debt Recovery and the Hunger-Free Students’ Bill of Rights Act (105 ILCS 123/). The District will make reasonable efforts to collect charges classified as delinquent debt, including repeated contacts to collect the amounts and, when necessary, requesting that the student's parent(s)/guardian(s) apply for meal benefits to determine if the student qualifies for such benefits under Board policy 4:130, Free and Reduced-Price Food Services. The District will provide a federally reimbursable meal or snack to a student who requests one, regardless of the student's ability to pay or negative account balance.

When a student's funds are low and when there is a negative balance, reminders will be provided to the staff, students, and their parent(s)/guardian(s) at regular intervals during the school year. State law allows the Building Principal to contact parents(s)/guardian(s) to attempt collection of the owed money when the amount owed is more than the amount of five lunches [or insert lower amount]. If a parent/guardian regularly fails to provide meal money for the child(ren) that he/she is responsible for in the District and does not qualify for free meal benefits or refuses to apply for such benefits, the Building Principal or designee will direct the next course of action. Continual failure to provide meal money may require the District to notify the Ill. Dept. of Children and Family Services (DCFS) and/or take legal steps to recover the unpaid meal charges, up to and including seeking an offset under the State Comptroller Act, if applicable.

LEGAL REF.: Healthy Hunger-Free Kids Act of 2010 (P.L. 111-296).
 7 C.F.R. §245.5.
 105 ILCS 123/, Hunger-Free Students' Bill of Rights Act.
 23 Ill.Admin.Code Part 305, School Food Service.

Reviewed: August 21, 2017, October 21, 2024
Adopted:
Revisions Adopted: September 5, 2017

Operational Services

Administrative Procedure - Environmental Quality of Buildings and Grounds

Hazardous and/or Infectious Materials

The Executive Director of Buildings and Grounds is responsible for the District's compliance with State and federal law concerning toxic, hazardous, and/or infectious materials. This includes requirements in the federal Occupational Safety and Health Administration (OSHA) Hazard Communication Standards (29 C.F.R. §1910.1200), adopted by the State Toxic Substances Disclosure to Employees Act (820 ILCS 255/, otherwise inoperative). See information on OSHA's website at www.osha.gov/hazcom.

Pesticide Application on School Grounds

The Executive Director of Buildings and Grounds is responsible for compliance with the Lawn Care Products Application and Notice Act (415 ILCS 65/3) and the Pesticide Application at Schools Act (105 ILCS 160/)[3] and shall:

1. Provide an annual schedule of pesticide application to the supervisor of each District building, ensuring that the applications take place outside of normal school hours (Monday through Friday, before 7 a.m. or after 4 p.m. or on days when students are not in attendance).
2. In coordination with the supervisor of each District building (including each Building Principal), notify employees and students and their parents/guardians in each building. The notification must:
 - a. Be provided at least four business days before a pesticide application on school grounds.
 - b. Be written or by telephone. If written, the notice may be included in newsletters, calendars, or other correspondence currently being published.
 - c. Identify the intended date of the application.
 - d. Provide the name and telephone contact number for the Executive Director of Buildings and Grounds or other school personnel responsible for the pesticide program.

Prior notice is not required if an imminent threat to health or property exists. If such a situation arises, the Executive Director of Buildings and Grounds must sign a statement describing the circumstances that gave rise to the health threat and ensure that written or telephonic notice is provided as soon as practicable.

Pesticide Application in School Buildings and Structures

Executive Director of Buildings and Grounds responsible for compliance with the requirements in the Structural Pest Control Act (225 ILCS 235/) and shall:

1. Provide an annual schedule of pesticide application to the supervisor of each District building, ensuring that the applications take place outside of normal school hours (Monday through Friday, before 7 a.m. or after 4 p.m. or on days when students are not in attendance).
2. In coordination with the supervisor of each District building (including each Building Principal):
 - a. Maintain a registry of all employees and parents/guardians of students.

- b. Notify those employees and parents/guardians of students before pesticides are applied in or on each building. The notification must:
- i. Be provided at least two business days before a pesticide application in or on school buildings.
 - ii. Be written. The notice may be included in newsletters, bulletins, calendars, or other correspondence currently being
 - iii. Identify the intended date of the application.
 - iv. Provide the name and telephone contact number for the Executive Director of Buildings and Grounds or other school personnel responsible for the pesticide program.

Prior notice is not required if an imminent threat to health or property exists. If such a situation arises, the Executive Director of Buildings and Grounds must sign a statement describing the circumstances that gave rise to the health threat and ensure that written notice is provided as soon as practicable.

The Executive Director of Buildings and Grounds is responsible for the District's integrated pest management program and the District's compliance with the Structural Pest Control Act. 225 ILCS 235/.

- Applicable if the Superintendent determines that an integrated pest management program is economically feasible:

The Executive Director of Buildings and Grounds or designee shall: (1) develop and implement a program incorporating the Department of Public Health guidelines; (2) notify the Department, on forms provided by the Department, that a program is being implemented; (3) repeat the notification every five years after the initial notification; and (4) keep copies of all notifications and all written integrated pest management program plans.

- Applicable if the Superintendent determines that adopting an integrated pest management program is not economically feasible because such adoption would result in an increase in pest control costs:

The Executive Director of Buildings and Grounds or designee shall: (1) notify the Department, on forms provided by the Department, that the development and implementation of an integrated pest management program is not economically feasible; (2) include in the notification the projected pest control costs for the term of the pest control program and projected costs for implementing a program for that same time period; (3) repeat this notification every five years after the initial notification until a program is developed and implemented; and (4) attend a training course, approved by the Department, on integrated pest management and repeat attendance every five years thereafter until a program is developed and implemented in the District's schools.

The Executive Director of Buildings and Grounds or designee shall maintain copies of all notifications that are required by the Structural Pest Control Act and provide the Building Principal(s) or designee(s) sufficient information to allow him/her/them to inform all parents/guardians and school employees at least once each school year that the District has met its notification requirements.

Training and Necessary Equipment

Each Building Principal and non certificated staff supervisor shall ensure that all staff members under his or her supervision receive training on the safe handling and use of hazardous materials as required by 105 ILCS 5/10-20.17a. Emergency response and evacuation plans must be a part of the training.

Before an employee is given an assignment where contact with blood or bodily fluids or other hazardous material is likely, the employee must be provided the necessary training, including training in the universal precautions and other infection control measures to prevent the transmission of communicable diseases and/or to reduce potential health hazards as required by 23 Ill.Admin.Code §1.330. The appropriate supervisor shall maintain an attendance record of an employee's participation in the training.

Substitute Non-Hazardous Materials

District staff shall comply with State law governing toxic art supplies in schools. 105 ILCS 135/. This includes substituting non-hazardous material for hazardous substances whenever possible and minimizing the quantity of hazardous substances stored in school facilities. No art or craft material containing a toxic substance shall be ordered or purchased for use through grade 6; material containing toxic substances may be used in grades 7 through 9 only if properly labeled according to State law.

Infectious Materials

The Executive Director of Buildings and Grounds shall prepare and distribute to all employees an Occupational Exposure Control Plan to eliminate or minimize occupational exposure to potentially infectious materials.[5] The Plan shall comply with the Bloodborne Pathogens Standards adopted by State and federal regulatory agencies and an updated copy given to the Superintendent annually. The Plan shall address the following issues:

1. Exposure determination. Positions that do not subject the employee to occupational exposure are generally exempt from the Plan and the Standards.
2. Implementation schedule specifying how and when risks are to be reduced. The Standards are very specific on risks reduction, e.g., Universal Precautions must be followed; engineering and work practice controls are specified (hand washing, restricted food areas); personal protection equipment must be provided; housekeeping requirements are specified (regulated waste disposal and laundry); vaccination requirements (all employees who have occupational exposure must be offered, at employer expense, the hepatitis B vaccine and vaccination series); communication of hazards to employees through labeling and training; and recordkeeping.
3. Process for ensuring that all medical evaluations and procedures, including the hepatitis B vaccine and vaccination series and post-exposure evaluation and follow-up, are available as required by law.
4. Procedures for evaluating an exposure incident.

Emergency Response Plan

The Building Principal shall ensure that proper procedures for the cleanup of potentially hazardous material spills are followed including the following:

1. A building custodian is responsible for the actual cleanup,

2. Personal protective equipment, chemical neutralization kits, and absorbent material are available in each building at all times, and
3. Spill residue is placed in containers designated for such purpose and disposed of in compliance with local, State, and federal law.

Evacuation

The Building Principal shall ensure compliance with the School Safety Drill Act. 105 ILCS 128/. This includes, among other things, ensuring that evacuation rules are posted in each room and discussed with each class using the room during the first days of the school year. The evacuation rules indicate the primary and alternate exits and the evacuation area to which students should proceed upon leaving the building.

The Building Principal shall conduct evacuation drills according to School Board policy 4:170, Safety, and administrative procedure 4:170-AP1, Comprehensive Safety and Security Plan.

LEGAL REF: 29 C.F.R. §1910.1030, Occupational Exposure to Bloodborne Pathogens, adopted by the Ill. Department of Labor at 56 Ill.Admin.Code §350.300.
 29 C.F.R. §1910.1200, Occupational Safety and Health Administration Hazard Communication Standards, adopted by 820 ILCS 255/1.5, Toxic Substances Disclosure to Employees Act.
 105 ILCS 5/10-20.17a and 5/10-20.49.
 105 ILCS 135/, Toxic Art Supplies in School Act.
 105 ILCS 140/, Green Cleaning School Act.
 105 ILCS 160/, Pesticide Application at Schools Act.
 225 ILCS 235/, Structural Pest Control Act.
 415 ILCS 65/, Lawn Care Products Application and Notice Act.23 Ill.Admin.Code §1.330.

Reviewed: February 28, 2005, April 23, 2012, October 21, 2024
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Operational Services

Administrative Procedure - Comprehensive Safety and Security Plan

Contents:

- A. **Safety- and Security-Related Administrative Procedures and Forms**
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- K. **Resources**

Attachment A – School Emergency Operations and Crisis Response Plan Format

Attachment B – Alignment of Comprehensive Safety and Security Plan with Targeted School Violence Prevention Program

A. Safety and Security Related Administrative Procedures and Forms

Administrative material on school safety and security may be implemented under this plan, including, without limitation, any in the following list.

- 4:60-AP3 *Criminal History Records Check of Contractor Employees*
- 4:110-AP1 *School Bus Post-Accident Checklist*
- 4:110-AP3 *School Bus Safety Rules*
- 4:110-E *Emergency Medical Information for Students Having Special Needs or Medical Conditions Who Ride School Buses*
- 4:160-AP *Environmental Quality of Buildings and Grounds*
- 4:170-AP1, E1 *Accident or Injury Form*
- 4:170-AP1, E2 *Memo to Staff Members Regarding Contacts by Media About a Crisis*
- 4:170-AP2 *Routine Communications Concerning Safety and Security*
- 4:170-AP2, E1 *Letter to Parents/Guardians Regarding Student Safety*
- 4:170-AP2, E2 *Letter to Parents/Guardians Regarding the Dangers of Underage Drinking*
- 4:170-AP2, E3 *Letter to Parents/Guardians About Disruptive Social Media Apps; Dangers*
- 4:170-AP2, E4 *Letter to Parents/Guardian About Preventing and Reducing Incidences of Sexting*
- 4:170-AP2, E5 *Notice to Parents/Guardians of Lockdown Drill; Opt-Out*
- 4:170-AP4 *National Terrorism Advisory System*
- 4:170-AP5 *Unsafe School Choice Option*
- 4:170-AP6 *Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED*
- 4:170-AP6, E1 *School Staff AED Notification Letter*
- 4:170-AP6, E2 *Notification to Staff and Parents/Guardians of CPR and AED Video*

4:170-AP8	<i>Movable Soccer Goal Safety</i>
4:175-AP1	<i>Criminal Offender Notification Laws; Screening</i>
4:175-AP1, E1	<i>Informing Parents/Guardians About Offender Community Notification Laws</i>
4:180-AP1	<i>School Action Steps for Pandemic Influenza or Virus/Disease</i>
4:180-AP2	<i>Pandemic Influenza Surveillance and Reporting</i>
4:190	<i>Targeted School Violence Prevention Program</i>
4:190-AP1	<i>Targeted School Violence Prevention Program</i>
4:190-AP1, E1	<i>Targeted School Violence Prevention Program Resources</i>
4:190-AP2	<i>Threat Assessment Team (TAT)</i>
4:190-AP2, E1	<i>Principles of Threat Assessment</i>
4:190-AP2, E2	<i>Threat Assessment Documentation</i>
4:190-AP2, E3	<i>Threat Assessment Key Areas and Questions; Examples</i>
4:190-AP2, E4	<i>Responding to Types of Threats</i>
4:190-AP2, E5	<i>Threat Assessment Case Management Strategies</i>
4:190-AP2, E6	<i>Targeted School Violence Prevention and Threat Assessment Education</i>
6:235-E4	<i>Keeping Yourself and Your Kids Safe On Social Networks</i>
6:235-E5	<i>Children’s Online Privacy Protection Act</i>
<u>7:140-AP</u>	<u><i>Use of Metal Detectors and Searches for Student Safety</i></u>
<u>7:140-E</u>	<u><i>Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting Act</i></u>
<u>7:150-AP</u>	<u><i>Agency and Police Interviews</i></u>
7:280-AP	<i>Managing Students with Communicable or Infectious Diseases</i>
7:290-AP	<i>Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program</i>

B. Definitions

*SEOCR*P is a School Emergency Operations and Crisis Response Plan (formerly *Emergency Operations Plan*). Each school or facility has an *SEOCR*P.

First responders are local law enforcement, fire department officials, emergency medical services personnel, and any other entity in the community that provides emergency assistance.

Incident means any event or occurrence that threatens the safety and security of individuals on school property or at school events.

District Safety Coordinator is the individual who manages the District’s safety and security efforts.

Safety Team is the Superintendent’s administrative committee that is responsible for its respective *SEOCR*P. Each school or facility has a Safety Team.

SRO means school resource officer, defined as a law enforcement officer who has been primarily assigned to a school or school district under an agreement with a local law enforcement agency.

C. District Safety Coordinator and Safety Team; Responsibilities

The Superintendent appoints an administrator to be the **District Safety Coordinator** to manage the District’s safety and security efforts and serve as the District’s spokesperson during a crisis or emergency.

The Superintendent appoints members of a **Safety Team** for each school or facility, with input from the District Safety Coordinator and each school's Building Principal. The Building Principal and SRO, if any, shall be members of the Safety Team.

The District Safety Coordinator and each school's Safety Team are responsible for developing, implementing, and maintaining a **SEOCR**P with the following objectives as explained in FEMA's *Guide for Developing High-Quality School Emergency Operations Plans (2013)*, at www.rems.ed.gov/docs/REMS_K-12_Guide_508.pdf:

- **Prevention**, meaning the capabilities needed to avoid, deter, or stop an incident. Prevention requires the use of: (a) research-based principles of safety and security, (b) an ongoing analysis of data (e.g., incident and inspection reports, complaints, suggestions), and (c) an ongoing program for identifying and evaluating unreasonable risks.
- **Protection**, meaning the capabilities needed to secure schools against violence and manmade or natural disasters. Protection focuses on ongoing actions that protect students, teachers, staff, visitors, networks, and property from a threat or hazard.
- **Mitigation**, meaning the capabilities needed to reduce the likelihood or impact of an incident or emergency. Mitigation requires, among other things, high-quality training, and instruction programs to execute and improve the SEOCRP.
- **Response**, meaning the capabilities needed to stabilize an incident, save lives, establish a safe and secure environment, and facilitate the transition to recovery. Effective response requires, among other things, a clear, rapid, factual, and coordinated system of internal and external communication.
- **Recovery**, meaning the capabilities needed to restore the learning environment.

D. Safety Team Meetings

The District Safety Coordinator chairs the Safety Team meetings. The meetings are held as determined by the District Safety Coordinator. **At least once annually, the Safety Team shall request the participation of first responders and the Board Attorney in a meeting to review and provide input.** The following matters are suggested agenda items:

- Review the agenda and determine who will take meeting notes.
- Review the notes from the previous meeting.
- Discuss the status of previously submitted recommendations.
- Receive, review, and discuss individual and Safety Team committee reports and recommendations concerning one or more items below.
 1. Safety and security data from incidents, investigations, audits, etc.
 2. Recommendations received from stakeholders and first responders
 3. Emerging issues
 4. Status of the SEOCRP
 5. Status of the safety and security communication system
 6. Status of training programs
 7. Status of programs to build awareness of, and support for, the SEOCRP (contests, posters, drives, etc.)
- Clarify information and recommendations for a report to the Superintendent.
- Confirm the Safety Team meeting schedule and review upcoming meeting dates.

E. Annual Safety Review

The District Safety Coordinator facilitates the annual safety review meeting conducted by the School Board or its designee, as required by 105 ILCS 128/25, amended by P.A.s ~~101-455, and~~ 102-395 and 128/30. During the

annual safety review, the law requires the School Board or its designee to “review each school building’s emergency and crisis response plans, protocols, and procedures, including procedures regarding the District’s threat assessment team, the efficacy and effects of law enforcement drills and each building’s compliance with the school safety drill programs.” If the school board uses a designee, it should preferably be someone other than the District Safety Coordinator to assure an unbiased audit. The District Safety Coordinator assists the Board or its designee to comply with annual review requirements, including without limitation, the completion of a report certifying that the review took place. See the Ill. State Board of Education (ISBE) website for an annual review checklist and report at www.isbe.net/Pages/School-Emergency-and-Crisis-Response-Plan-Guide.aspx. The Open Meetings Act (OMA) allows the Board to enter closed session to discuss security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property (5 ILCS 120/2(c)(8)). Consult the Board Attorney for assistance with this OMA exception.

F. School Safety Drill Plan

The School Safety Drill Act (105 ILCS 128/, amended by P.A.s ~~101-455~~, 102-395, ~~and 102-791~~, ~~103-104~~, ~~eff. 1-1-24~~, and ~~103-197~~, ~~eff. 1-1-24~~) and any implementing State administrative rules shall supersede this procedure in the event of a conflict.

The Building Principal shall keep the Superintendent or designee informed of when drills are scheduled and/or accomplished. ISBE’s fillable *School Drill Documentation* form for documenting the completion of minimum drill requirements may be used (see www.isbe.net/Documents/91-02_school_drill_documentation.pdf).

Each academic year, each school building that houses students must conduct a minimum of:

- 1. Three school evacuation drills.** These drills prepare students and personnel for situations that occur when conditions outside of a school building are safer than inside a school building. Evacuation may be necessary depending on the circumstances. They may include a fire, suspicious item or person, or incident involving a hazardous material, including but not limited to a chemical, incendiary, explosive, and bomb threat.

One of the three school evacuation drills requires the participation of the appropriate local fire department, unless waived as provided below. A date is selected according to the following timeline:

- No later than **September 1** of each year, the local fire department or fire district must contact the Building Principal in order to decide.
- No later than **September 14** of each year, the Building Principal or designee and the local fire department or fire district may agree to waive the provisions concerning participation by the local fire department in a school evacuation drill.
- No later than **September 15** of each year, each Building Principal or designee must contact the responding local fire official and propose to the local fire official four dates within the month of October, during at least two different weeks of October, on which to hold the drill. The fire official may choose any of the four available dates, and if he or she does so, the drill occurs on that date.
- Alternatively, the Building Principal or designee and the local fire official may, by mutual agreement, set any other date for the drill, including a date outside of the month of October.
- If the fire official does not select one of the four offered dates in October or set another date by mutual agreement, the school does not need to include the local fire service in one of its mandatory school evacuation drills.

After a drill in which the local fire service participated, the Building Principal should request certification from the local fire service that the school evacuation drill was conducted. Additional school evacuation drills for fire incidents may involve the participation of the appropriate local fire department. In addition, schools may conduct additional school evacuation drills to account for other evacuation incidents, including without limitation, suspicious items, or bomb threats.

2. **One school bus evacuation drill.** This drill prepares students and school personnel for situations that occur when conditions outside of the bus are safer than inside the bus. Evacuation may be necessary, depending on the circumstances, in the event of a fire, suspicious items, and incidents involving hazardous materials. Schools may conduct additional bus evacuation drills.

In addition, instruction on safe bus riding practices should be provided for all students. See 4:110-AP3, *School Bus Safety Rules*.

3. **One severe weather and shelter-in-place drill.** This drill prepares students for situations involving severe weather emergencies or the release of external gas or chemicals. Severe weather and shelter-in-place drills must address and prepare students and school personnel for possible tornado incidents. Other drills shall be based on the needs and environment of particular communities, including severe weather (such as tornadoes, wind shears, lightning, and earthquakes), incidents involving hazardous materials, and incidents involving weapons of mass destruction.
4. **One law enforcement lockdown drill.** This drill addresses a school shooting incident and evaluates the preparedness of school personnel and students for situations calling for the involvement of law enforcement when there is an active threat or an active shooter within a school building. A law enforcement lockdown drill must occur no later than 90 days after the first day of each school year. This drill must be conducted: (a) according to the District's emergency operations and crisis response plan(s), (b) on days and times when students are normally present in the school building, and (c) with the participation of all school personnel and students present at school at the time of the drill, except for those exempted at the discretion of administrators or school support personnel. The appropriate local law enforcement agency must observe administration of the drill.

Schools must notify parents/guardians in advance of any lockdown drill that involves student participation and must allow parents/guardians to exempt their child from participating for any reason. [The District may, at its discretion, exempt a student from participating in a lockdown drill. 105 ILCS 128/20\(c\)\(4\), added by P.A. 102-395. When deciding whether to exempt a student, the District must include the student's individualized education program team or 504 plan team, if any, in the decision. 105 ILCS 128/20\(c\)\(4\), amended by P.A. 103-197, eff. 1-1-24](#) For students who do not participate in the lockdown drill, districts must provide alternative safety education and instruction related to an active threat or active shooter event. Districts must allow students to ask questions related to a lockdown drill. See 4:170-AP2, E5, Notice to Parent/Guardian of Lockdown Drill; Opt-out. In addition, a law enforcement lockdown drill must meet each of the following criteria:

- During each calendar year, the appropriate local law enforcement agency contacts the Building Principal to request participation in the law enforcement lockdown drill. The Building Principal and the local law enforcement agency shall set, by mutual agreement, a date for the drill.
- The lockdown drill involves the onsite participation of the local law enforcement agency, provided that an agreeable date can be reached between the Building Principal and the local law enforcement agency. If the parties cannot reach an agreeable date, the school shall hold the drill without participation from the local law enforcement agency.
- After a drill in which local law enforcement participated, the Building Principal should request a certification from local law enforcement that the law enforcement lockdown drill was conducted. The local law enforcement agency shall also notify the school of any deficiencies noted during the drill.
- The lockdown drill cannot include any simulations that mimic an actual school shooting incident or active shooter event. However, law enforcement may only run an active shooter simulation with staff, including simulated gun fire drills, on days when students are not present.
- All lockdown drills must be announced in advance to all school personnel and students prior to the commencement of the drill.

- Lockdown drill content must be age and developmentally appropriate, and must include trauma-informed approaches to address the concerns and well-being of school personnel and students
- Lockdown drills must include and involve school personnel, including school-based mental health professionals

The District Safety Coordinator, in cooperation with the Building Principal, shall encourage local law enforcement agencies to establish a school walk-through program. This program encourages local law enforcement officials to walk through school properties during their patrols with the goal of increasing security (school districts are encouraged, but not mandated, to do this by House Resolution 153 (98th General Assembly, 2013)).

G. School Emergency Operations and Crisis Response Plan (SEOCR)

Each Safety Team shall develop, implement, and maintain a SEOCR using the process below, as explained in FEMA's *Guide to Developing High-Quality School Emergency Operations Plans (2013)*, at www.rems.ed.gov/docs/REMS_K-12_Guide_508.pdf:

1. Develop a schedule and invite the participation of first responders.
2. Identify threats and hazards, assess risks, and prioritize threats and hazards.
3. Determine goals and objectives.
4. Develop, review, evaluate, and maintain the SEOCR.
5. Share the SEOCR with stakeholders and train them. This includes, without limitation, having the SEOCR accessible in a digital format.

Each SEOCR shall include a plan for local law enforcement to rapidly enter a school building in an emergency. 105 ILCS 128/50 (final citation pending), added by P.A. 103-194, eff. 1-1-24.

Each SEOCR shall be in the format suggested by and explained in FEMA's *Guide for Developing High-Quality School Emergency Operations Plans (2013)*, at www.rems.ed.gov/docs/REMS_K-12_Guide_508.pdf. See also *The Role of Districts in Developing High-Quality School Emergency Operations Plans: A Companion to the School Guide (2019)*, at: https://rems.ed.gov/docs/District_Guide_508C.pdf; and the **Attachment** to this procedure.

H. Material to be Included in Each SEOCR

Each school Safety Team annually gathers and/or renews the following material for inclusion in the SEOCR:

1. District-level Targeted School Violence Prevention Plan. See Board policy 4:190, *Targeted School Violence Prevention Program*, and 4:190-AP1, *Targeted School Violence Prevention Program*.
2. Building-level Threat Assessment Team procedures. See 4:190-AP2, *Threat Assessment Team (TAT)*.
3. Building evacuation protocol. The Building Principal or designee shall: (a) keep a comprehensive evacuation map - describing main and alternate routes - in the main office, (b) post signs containing main and alternate evacuation routes for each occupied area in a conspicuous place, preferably near the exit, (c) prepare evacuation plans for outdoor areas (playgrounds and stadiums), and (d) keep all staff informed of the evacuation plans.
4. Documents concerning safety drills. The **Building** Principal shall schedule, execute, and document safety drills as per the School Safety Drill Act (105 ILCS 128/, amended by P.As ~~101-455~~, 102-395, and 102-791, 103-104, eff. 1-1-24, and 103-197, eff. 1-1-24) and this procedure.
5. Maps and layouts, including: (a) campus map, (b) building floor plan, (c) location of first aid kits, AEDs, ~~and~~ fire extinguishers, and any trauma kits (105 ILCS 5/10-20.85, added by P.A. 103-128), and (d) map or plan describing the areas to be used in the event of an emergency or crisis for triage, emergency helicopter landing, media center, non-victim students, and parents/guardians. The Safety Team or Principal shall annually give a copy of these to first responders.
6. A protocol to secure a list of people present in the building at any time.
7. Tornado response plan, including a map showing tornado wall locations (105 ILCS 128/25).

8. Carbon monoxide alarm or detector activation plans, protocols, and procedures (105 ILCS 5/10-20.57 and 430 ILCS 135/).
9. The safety equipment's maintenance schedule and the person(s) responsible.
10. An emergency early dismissal protocol.
11. A plan for inviting warnings or tips, e.g., a hotline or website for individuals to make anonymous tips.
12. A protocol for student supervision in the event of an emergency or crisis.
13. A safety patrol plan (105 ILCS 5/10-22.28).
14. Bicycle use rules.
15. Roadway and parking rules.
16. Procedures on student and staff illness and injuries at school and school events (23 Ill.Admin.Code §1.530(c)).
17. A plan for giving students instructions on safe school bus riding practices, including the operation and use of emergency doors and windows (as a means of escape), seat belts, and fire extinguisher (105 ILCS 128/20(b)). The District's parent-teacher advisory committee, in cooperation with school bus personnel, establishes and maintains bus safety rules (105 ILCS 5/10-20.14). See 4:110-AP3, *School Bus Safety Rules*.
18. Safety and security related administrative material. See section A, above.
19. The location of any door security locking means and the use of the locking and unlocking means from within and outside the room(s) (105 ILCS 5/10-20.72, ~~added by P.A. 101-548~~, and renumbered by P.A. 102-558).
20. Other documents identified by the Safety Team.

I. Managing Communications During and About an Emergency or Crisis

The District Safety Coordinator, with assistance from the Safety Team, is responsible for compiling information and preparing communications concerning an emergency or crisis. The District Safety Coordinator serves as the spokesperson during a crisis or emergency. All District communications should come from this source to ensure accuracy, credibility, and compliance with laws granting confidentiality to student records.

The spokesperson shall follow best practices for spokespersons during an emergency or crisis and receive training on public relations. The Board Attorney serves as a resource to the spokesperson. The objective is:

- To provide the maximum amount of verified information to staff members, students' family members, and the media as quickly as possible,
- While simultaneously respecting student privacy and complying with laws granting confidentiality to student records (Ill. School Student Records Act, 105 ILCS 10/; Family Educational Rights and Privacy Act, 20 U.S.C. §1232g). See 7:340-AP1, *School Student Records*.

All staff members are requested to refrain from spreading information about an emergency or crisis unless the information is from the District Safety Coordinator. All inquiries should be directed to the spokesperson.

Everyone in the school community can positively affect an emergency or crisis situation by:

1. Avoiding speculation as to the cause.
2. Avoiding allocation of blame.
3. Helping school and law enforcement officials gather the facts.
4. Sticking to the facts during discussions.
5. Deferring all media requests to the spokesperson.
6. Comforting and supporting each other.

J. Required Notices

A school staff member shall immediately notify the Building Principal when he or she:

1. Observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision. 105 ILCS 5/10-27.1A(a).

2. Observes of Hhas reason to suspect that any person on school grounds is or was involved in a drug-related incident. 105 ILCS 5/10-27.1B.
3. Observes a battery committed against an attack onany staff member or is subject to a battery n attack. 105 ILCS 5/10-21.7, amended by P.A., 102-894.

Upon receiving a report on No. 1 above, , the Building Principal or designee shall immediately notify local law enforcement. 105 ILCS 5/10-27.1A(b), 5/10-27.1B, and 5/10-21.7. In addition, upon receiving a report on any of the above Nos 1-3, the Building Principal or designee must notify the Superintendent or designee and any involved student's parent/guardian. See the Required Notices subhead on of policy 7:190 Student Behavior, and 3:60-E, Event Reporting and Notice Requirements for Building Principals Concerning School Safety and Security.

Upon receiving a report of any of the above Nos. 1-3 above, the Superintendent or designee shall immediately notify local law enforcement 105 ILCS 5/10-27.1A(c), amended by P.A. 103-34, 5/10-27.1B(b), and 5/10-21.7. The Superintendent or designee will also report incidents involving battery against attacks on staff members to ISBE's through it's web-based School Incident Reporting System (SIRS) as they occur during the year and not later than August 1 for the preceding school year 105 ILCS 5/10-21.7, amended by P.A. 102-894SIRS is available at www.isbe.net/Pages/School-Incident-Reporting-System.aspx or by going to ISBE's home page and accessing the District's Web Application Security (IWAS) account. Reporting on SIRS does not satisfy the requirement to report incidents to local law enforcement authorities.

K. Resources

Guide for Developing High-Quality School Emergency Operations Plans: At a Glance

www.rems.ed.gov/K12GuideForDevelHQSchool.aspx

Guide for Developing High-Quality School Emergency Operations Plans www.rems.ed.gov/docs/REMS_K-12_Guide_508.pdf

The Role of Districts in Developing High-Quality School Emergency Operations Plans: A Companion to the School Guide https://rems.ed.gov/docs/District_Guide_508C.pdf

Readiness and Emergency Management for Schools (REMS) Technical Assistance (TA) Center Tool Box

www.rems.ed.gov/toolbox.aspx

ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Training Institute www.alicetraining.com

SBE/OSFM All Hazard Preparedness Guide for Illinois Schools www.isbe.net/Pages/School-Emergency-and-Crisis-Response-Plan-Guide.aspx

Illinois Emergency Management Agency (IEMA) www2.illinois.gov/ready/Pages/default.aspx

Schools/Campus - Resources, including School Safety Information Sharing g

<https://ready.illinois.gov/plan/schools.html> www2.illinois.gov/ready/plan/Pages/Schools.aspx

Safe2Help Illinois, designed to offer students a safe, confidential way in which to share information that might help prevent suicides, bullying, school violence, or other threats to school safety, www.safe2helpil.com/

Illinois Terrorism Task Force (ITTF) www2.illinois.gov/iema/ITTF/Pages/default.aspx

National Association of School Psychologists (NASP) - Recommendations for Comprehensive School Safety and Crisis Policies www.nasponline.org/resources-and-publications/resourcesand-podcasts/school-safety-and-crisis www.nasponline.org/resources-and-publications/resources/school-safety-and-crisis

U.S. Secret Service (USSS) National Threat Assessment Center

www.secretservice.gov/data/protection/ntac/bystander_study.pdf

Improving School Safety Through Bystander Reporting: A Toolkit for Strengthening K-12 Reporting Programs, developed by the USSS NTAC and the Cybersecurity and Infrastructure Security Agency

www.secretservice.gov/sites/default/files/reports/2023-05/cisa-ussk-12-bystander-reporting-toolkit-508_final_0.pdf

Bomb Threat Response Planning Tool, developed by the U.S. Dept. of Justice's Bureau of Alcohol, Tobacco, Firearms and Explosives and the U.S. Dept. of Education's Office of Safe and Drug Free Schools
www.ojp.gov/ncjrs/virtuallibrary/abstracts/bomb-threat-response-interactive-planning-tool-schools-cd-rom
www.threatplan.org/default.htm

School Crisis Guide - Help and Healing in a Time of Crisis, published by NEA Health Information Network
<https://www.nea.org/resource-library/neas-school-crisis-guide>

Attachment A

School Emergency Operations and Crisis Response Plan Format

Basic Plan

- | | |
|--|--|
| 1. Introductory Material | 3. Concept of Operations |
| 1.1 Promulgation Document and Signatures | 4. Organization and Assignment of Responsibilities |
| 1.2 Approval and Implementation | 5. Direction, Control, and Coordination |
| 1.3 Record of Changes | 6. Information Collection, Analysis, and Dissemination |
| 1.4 Record of Distribution | 7. Training and Exercises |
| 1.5 Table of Contents | 8. Administration, Finance, and Logistics |
| 2. Purpose, Scope, Situation Overview, and Assumptions | 9. Plan Development and Maintenance |
| 2.1 Purpose | 10. Authorities and References |
| 2.2 Scope | |
| 2.3 Situation Overview | |
| 2.4 Planning Assumptions | |

Functional Annexes

Note: This is not a complete list, but it is recommended that all SEOCRPs include at least the following functional annexes:

- | | |
|-------------------------------|------------------------------------|
| 1. Communications | 6. Reunification |
| 2. Evacuation | 7. Continuity of Operations (COOP) |
| 3. Shelter-in-Place | 8. Security |
| 4. Lockdown | 9. Recovery |
| 5. Accounting for All Persons | 10. Health and Medical |

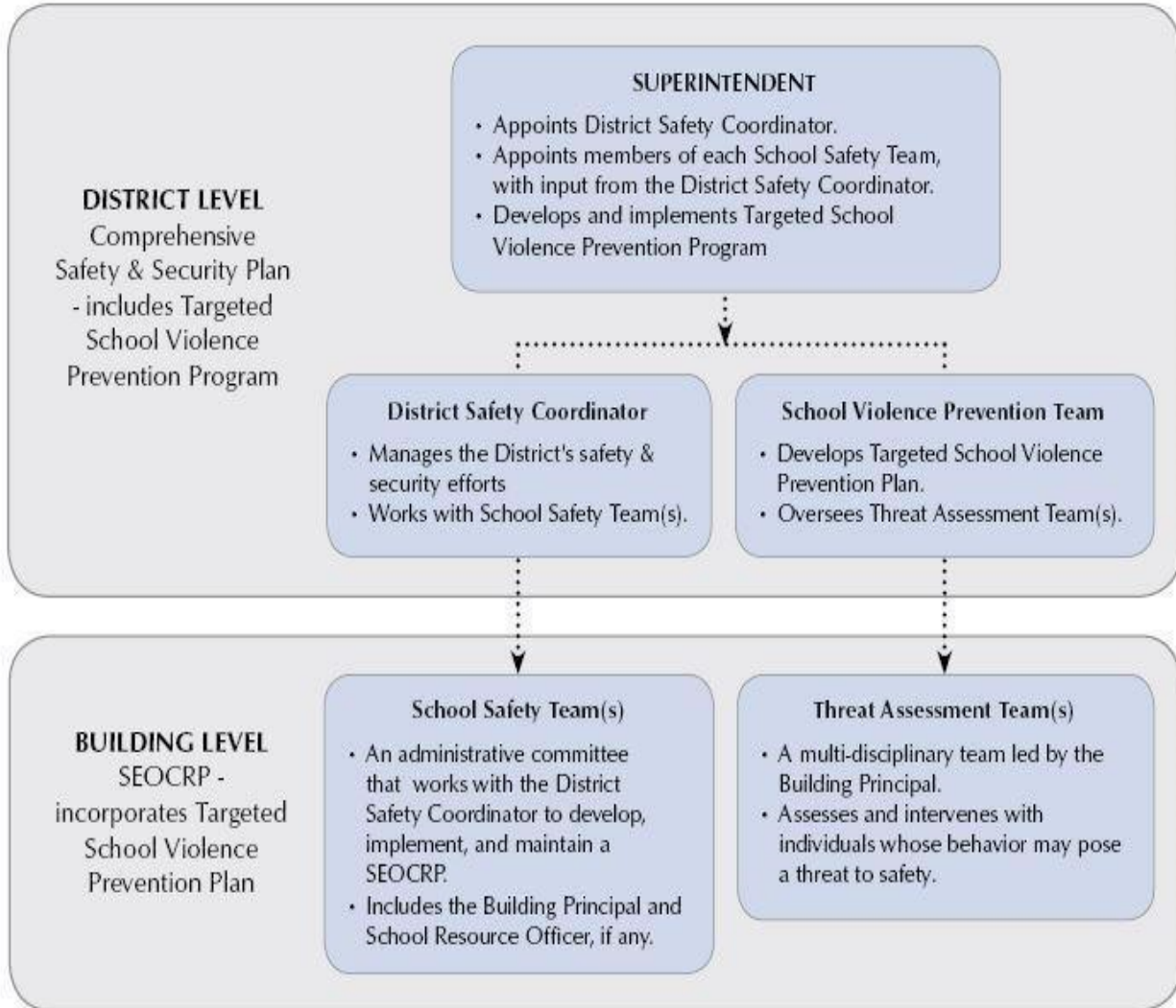
Threat- or Hazard-Specific Annexes

Note: This is not a complete list. Each school's annexes will vary based on its hazard analysis.

- | | |
|---------------------------------|---------------------------------|
| 1. Hurricane or Severe Storm | 5. Mass Casualty Incident |
| 2. Earthquake | 6. Active Shooter |
| 3. Tornado | 7. Pandemic or Disease Outbreak |
| 4. Hazardous Materials Incident | |

Attachment B

Alignment of Comprehensive Safety and Security Plan with Targeted School Violence Prevention Program



Reviewed: January 13, 2020, February 22, 2022, June 20, 2023, October 20, 2024
Adopted: January 27, 2020
Revisions Adopted: March 21, 2022, July 31, 2023

Operational Services

Provisos for Use of Working Cash Fund

The use of the Working Cash Funds proceeds will be subject to the following provisos:

- ~~1. The proceeds will be regarded solely as monies available to the district on a loan basis and not considered funds to be disbursed without repayment to the Fund. Such repayment will occur on or before June 30 of the fiscal year of the disbursement.~~
2. The Working Cash Fund is designated for cash flow purposes only and available for disbursement for that purpose. Proceeds used in this manner will be monitored and the status of this part of the Fund will be reviewed quarterly with the Board of Education.
- ~~3. Funds will be disbursed only to meet an “emergency,” the definition of which will be determined by the Board.~~
4. Other uses of the Working Cash proceeds will be limited to and consonant with the long-term financial plan of the district.

Reviewed: February 28, 2005, April 23, 2012, October 21, 2024

Adopted: March 21, 2005

Revisions Adopted: May 14, 2012

Students

Search and Seizure

To maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

Students

School authorities may search a student and/or the student's personal effects in the student's possession (such as purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. The search itself must be conducted in a manner that is reasonably related to its objectives and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

When feasible, the search should be conducted as follows:

1. Outside the view of others, including students;
2. In the presence of a school administrator or adult witness; and
3. By a certificated employee or liaison police officer of the same sex as the student.

Immediately following a search, a written report shall be made by the school authority who conducted the search, and given to the Superintendent.

Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

Notification Regarding Student Accounts or Profiles on Social Networking Websites

The Superintendent or designee shall notify students and their parents/guardians of each of the following in accordance with the Right to Privacy in the School Setting Act, 105 ILCS 75/:

1. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

LEGAL REF.: 105 ILCS 5/10-20.14, 5/10-22.6, and 5/10-22.10a.
Right to Privacy in the School Setting Act, 105 ILCS 75/.
Cornfield v. Consolidated High School Dist. No. 230, 991 F.2d 1316 (7th Cir. 1993).
People v. Dilworth, 661 N.E.2d 310 (Ill. 1996), *cert. denied*, 116 S. Ct. 1692 (1996).
People v. Pruitt, 662 N.E. 2d 540 (1st Dist. Ill. 1996), *app. denied*, 667 N.E. 2d 1061 (Ill. App. 1st Dist. 1996).
T.L.O. v. New Jersey, 105 S.Ct. 733 (1985).
Vernonia School District 47J v. Acton, 115 S.Ct. 2386 (1995).
safford Unified School Dist. No. 1 v. Redding, 557 U.S. 364 (2009)

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:150 (Agency and Police Interviews), 7:190 (Student Discipline)

Reviewed: December 19, 2005, October 21, 2024
Adopted: February 27, 2006
Revisions:

Students

Administrative Procedure - Use of Metal Detectors and Searches for Student Safety

Nothing in this procedure shall limit the authority of school officials to search a student in accordance with policy 7:140, *Search and Seizure*. All property removed as a result of this procedure that may be legitimately brought onto District property will be returned to the individual. Property removed from a student, possession of which violates Board policy, shall be confiscated and the student disciplined in accordance with Board policy.

Students who fail to cooperate with school personnel performing their duties may be subject to discipline for insubordination. Individuals who fail to cooperate will be asked to leave District property.

Metal Detectors

Metal detectors may be used when any one of the following occurs: (1) the administration has reasonable suspicion that a weapon is in the possession of unidentified students, (2) weapons or dangerous objects were found at school, on school property, or in the vicinity of a school, (3) violence involving weapons has occurred at a school or on school property, at school functions, or in a school's vicinity, or (4) a mass search takes place according to the District's standards for when and how metal detector searches are to be conducted. The Building Principal shall obtain the Superintendent's permission before using a metal detector. The reasons supporting the use of a metal detector shall be documented.

Signs will be posted to inform individuals that they will be required to submit to a screening for metal as a condition of entering District property. The screening will be conducted by District staff who may be assisted by law enforcement officials.

An individual will be asked to remove metal objects from his or her person prior to use of a metal detecting device. If, after the removal of metal objects, the metal detector activates, the individual will be asked to double-check that he/she removed all metal objects on his or her person, and the metal detecting device will be used again. If the metal detector activates a second time, the individual may be subjected to a *pat-down* search.

School personnel may inspect the contents of any briefcase, knapsack, purse, or parcel that activates the metal detector for the limited purpose of determining whether a weapon is concealed therein.

Pat-Down Search

When feasible, a pat-down search should be conducted: (1) outside the view of others, including students; (2) in the presence of a school administrator or adult witness; and (3) by a certificated employee or liaison police officer of the same sex as the student.

A pat-down search conducted by school personnel shall be limited to clothing for the purpose of discovering items that may have activated the metal detecting device. If school personnel conducting a pat-down search feel an object that may have activated the metal detecting device or may be other prohibited contraband, the individual will be asked to remove it.

Immediately following a pat-down search, a written report shall be made by the school authority who conducted the pat-down search and given to the Superintendent.

Reviewed: October 21, 2024

Adopted:

Revisions:

Students

Exhibit - Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting Act

On District letterhead

Re: When may school officials require a student to share the content from his or her account or profile on a social networking website?

Dear Parents/Guardians:

State law requires the District to notify students and their parents/guardians of each of the following:

1. School officials may not request or require a student or his or her parents/guardians to provide a password or other related account information to gain access to the student's account or profile on a social networking website. Examples of *social networking websites and platforms* include Facebook, Instagram, Twitter, TikTok, and Snapchat.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school behavior rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Please contact the school if you have any questions.

Sincerely,

Building Principal

Reviewed: October 21, 2024

Adopted:

Revisions:

Board Report

Date: November 18, 2024

Title: Proposed 2024 Levy

Submitted by: Eric DePorter, Assistant Superintendent Finance, Facilities and Operations

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: The Truth in Taxation Act stipulates the requirements of the Board in adopting the levy. That is, a levy estimate must be approved not less than 20 days prior to adoption. The taxing district must give notice and hold a public hearing if the levy estimate is greater than a 5% increase over the prior year's tax extension. The notice must be published in the local newspaper between 7 and 14 days prior to the scheduled public hearing date. The public hearing can be held at any time other than the time of the Board's budget hearing.

Levy Calendar:

November 18, 2024	Presentation of and Approval of the Preliminary 2024 Levy
November 19, 2024	Preliminary Levy placed on display
December 16, 2024	Truth in Taxation Public Hearing
December 16, 2024	Approval of the 2024 Levy

Discussion: The 2024 Property Tax Levy will support the fiscal year 2025-2026 budget. The Property Tax Extension Limitation Act (PTELL), which is based on the Consumer Price Index (CPI) or 5% whichever is less, will limit the actual levy extension. For 2024, the limitation is 3.4% (exclusive of new property growth adjustment), based on the December 2023 CPI of 3.4%.

The other critical variable in this calculation is the estimated new property growth for 2024. To determine the new property growth estimate, we contacted both the Milton Township and Bloomingdale Township Assessors. Each Assessor provided an estimate of the total new property growth values they expect for their respective township property within District 41's boundary.

After analyzing the responses we received, and also taking into account historical new growth activity the recommended estimate for new property growth included in the proposed levy is set at \$20,000,000. If this estimate is higher than actual new growth the county clerk will automatically lower our estimated number to the appropriate actual number. In no situation would the District be issued a tax extension above the amount permitted by PTELL.

The estimated tax extension with a new property valuation of \$20,000,000 is estimated to be \$58,192,263 plus \$1,774,987 for Bond and Interest payments for a total levy request of \$59,967,250. This is a 4.61% or \$2,561,467 increase over the 2023 levy. Again, the PTELL limitations would apply and the district would only collect this amount if new property were equal to

or greater than \$20,000,000. If new property actually exceeded \$20,000,000 the district would forfeit future taxing capacity for the amount above the \$20,000,000.

Other Information: Public act 102-0895 which was passed in May of 2022 requires school districts to disclose "certain cash reserve balances." Included within each regular board meeting agenda is the Treasurer's Report which includes the required information.

Budgetary Funding: This recommendation will impact the FY 2025-2026 budget.

Recommendation: The administration recommends that the Board of Education approve the 2024 preliminary levy and place it on display on November 19, 2024. The administration also recommends that the Board of Education set the date and time of the Truth in Taxation Public Hearing for December 16, 2024 at 6:30 p.m. at Hadley Jr. High School, 240 Hawthorne Blvd, Glen Ellyn, Illinois, 60137. The administration also recommends the board approve the publishing of the attached notice of public hearing in accordance with the Truth in Taxation Act in the Glen Ellyn Suburban Life newspaper.

Attachments: 2024 D41 CPI Worksheet for 2024 levy
Notice of Proposed Property Tax Increase
Truth in Taxation Act Resolution

Calculating the December 2024 Tax Levy

Step 1: Increase the extended 2023 tax levy by the CPI

Operating Funds	2023 Actual Levy extended	Tax Rate		Notes:
Education	48,984,742	2.9521		
Tort	1,659	0.0001		
Special Education	987,295	0.0595		
Op & Maintenance	1,667,615	0.1005		
Transportation	2,074,148	0.1250		
IMRF	691,936	0.0417		
Life Safety	0	0.0000		
Social Security	1,221,258	0.0736		
Working Cash	1,659	0.0001		
Subtotal	<u>55,630,312</u>	3.3526		
x 3.4% CPI (Dec 2023)	1.034		\$1,891,431	New tax dollars for FY26
Tax revenue base for 2024 levy	\$57,521,743			

Step 2: Estimate new property

Tax Year	New Property EAV	Percent increase	
2011	\$9,120,910	-31.47%	
2012	\$6,294,264	-30.99%	
2013	\$8,382,250	33.17%	
2014	\$13,151,520	56.90%	
2015	\$13,420,420	2.04%	
2016	\$13,692,270	2.03%	
2017	\$11,142,270	-18.62%	
2018	\$11,462,140	2.87%	
2019	\$12,097,350	5.54%	
2020	\$8,840,230	-26.92%	
2021	\$9,693,190	9.65%	
2022	\$8,171,350	-15.70%	
2023	\$8,632,370	5.64%	
Estimated 2024	\$20,000,000		Based on property development trends

Step 3: Calculate the taxes related to different estimates of new property growth

New Property Value Estimate	Estimated new property tax dollars	Estimated total tax levy dollars	Estimated Percent increase over 2023 levy	Dollar impact on new property development
\$6,000,000	\$201,156	\$59,497,886	3.64%	
\$9,000,000	\$301,734	\$59,598,464	3.82%	
\$12,000,000	\$402,312	\$59,699,042	3.99%	
\$15,000,000	\$502,890	\$59,799,620	4.17%	
\$18,000,000	\$603,468	\$59,900,198	4.35%	
\$21,000,000	\$704,046	\$60,000,776	4.52%	
\$24,000,000	\$804,624	\$60,101,354	4.70%	
\$27,000,000	\$905,202	\$60,201,932	4.87%	
\$30,000,000	\$1,005,780	\$60,302,510	5.05%	
\$33,000,000	\$1,106,358	\$60,403,088	5.22%	

Step 4: Estimate value of new property in tax revenue

New EAV divided by 100, times last year's tax rate		
New property	\$200,000	
2023 tax rate (2024 bills) x	<u>3.3526</u>	
New property tax revenue	\$670,520	Additional dollars from new property improvements

Step 5: Estimate tax revenue for 2024 levy

Tax revenue base for 2024 levy	\$57,521,743	
New property tax revenue	<u>\$670,520</u>	Increase over prior year
Estimated 2024 levy revenue (all but B&I)	\$58,192,263	
add estimated Bond & Interest levy	\$1,774,987	
Estimated 2024 levy revenue	\$59,967,250	Based on bond schedule

Step 6: Determine if Proposed 2024 levy is greater than 5% above the 2023 levy

2023 levy	\$57,405,783	
Estimated 2024 levy	\$59,967,250	
Truth in Taxation Test	4.61%	If above 5%, community must be notified in newspaper
Overall percent difference (including B & I)	4.46%	Year over year change

**NOTICE OF PROPOSED PROPERTY TAX INCREASE
FOR GLEN ELLYN PUBLIC SCHOOL DISTRICT 41**

- I. A public hearing to approve the proposed property tax levy increase for School District 41, DuPage County, Illinois, for the year 2024 will be held on December 16, 2024 at 6:30 p.m. at Hadley Jr. High, 240 Hawthorne Blvd., Glen Ellyn, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Dr. Jeff McHugh, Superintendent, or Eric DePorter, Assistant Superintendent for FFO, Glen Ellyn Elementary School District 41, 793 North Main Street, Glen Ellyn, Illinois 60137, (630) 534-7220

- II. The corporate and special purpose property taxes operating levy extended or abated for the year 2023 were \$55,630,312.

The proposed corporate and special purpose property taxes to be levied for the year 2024 are \$58,192,263. This represents a 4.61% increase over the previous year.

- III. The property taxes extended for debt service and public building commission leases for the year 2023 were \$1,778,279.

The estimated property taxes to be levied for debt service and public building commission leases for the year 2024 are \$1,774,987. This represents a 0.002% decrease over the previous year.

- IV. The total property taxes extended or abated for the year 2023 were \$57,408,591.

The estimated total property taxes to be levied for the year 2023 are \$59,967,250. This represents a 4.46% increase over the previous year.

By order of the Board of Education, School District 41, DuPage County, November 18, 2024

Jessica Buttimer, Board of Education Secretary

**NOTICE OF PROPOSED PROPERTY TAX INCREASE
FOR GLEN ELLYN SCHOOL DISTRICT 41**

- I. The corporate and special purpose property taxes operating levy extended or abated for the year 2023 were \$55,630,312.

The proposed corporate and special purpose property taxes to be levied for the year 2024 are \$58,192,263. This represents a 4.61% increase over the previous year.

- II. The property taxes extended for debt service and public building commission leases for the year 2023 were \$1,778,279.

The estimated property taxes to be levied for debt service and public building commission leases for the year 2024 are \$1,774,987. This represents a 0.002% decrease over the previous year.

- III. The total property taxes extended or abated for the year 2023 were \$57,408,591.

The estimated total property taxes to be levied for the year 2023 are \$59,967,250. This represents a 4.46% increase over the previous year.

By order of the Board of Education, Glen Ellyn School District 41, DuPage County:

November 18, 2024

Jessica Buttimer, Secretary
Glen Ellyn School District 41 Board of Education

TRUTH IN TAXATION ACT RESOLUTION

WHEREAS, the Board of Education of Glen Ellyn Public School District 41, DuPage County, Illinois, pursuant to the Truth in Taxation Act, is required to determine the amount of money, exclusive of debt service, public building commission leases and election costs, estimated to be necessary to be raised by taxation for the year 2024 and to give notice of and hold a public hearing.

NOW, THEREFORE, Be It Resolved by the Board of Education of Glen Ellyn Public School District 41, DuPage County, Illinois, as follows:

Section 1: That the Board hereby determines that the proposed aggregate levy, exclusive of debt service, public building commission leases and election costs, estimated to be necessary to be raised by taxation for the year 2024 upon the taxable property in the District is \$58,192,263.

Section 2: That the amount of property taxes, exclusive of debt service, public building commission leases and election costs, extended or abated on behalf of the District for the year 2023 was \$55,630,312.

Section 3: That the foregoing proposed estimated aggregate levy for the year 2024 represents an increase of 4.61% over the foregoing taxes extended or abated for the year 2023.

Section 4: That the Secretary of the Board is hereby authorized and directed to publish or cause to be published a notice of public hearing, substantially in the form below in accordance with the Truth in Taxation Act.

Section 5: This Resolution shall be in full force and effect upon its adoption.

**NOTICE OF PROPOSED PROPERTY TAX INCREASE
FOR GLEN ELLYN PUBLIC SCHOOL DISTRICT 41**

- I. A public hearing to approve a proposed property tax levy increase for School District 41, DuPage County, Illinois, for the year 2024 will be held on December 16, 2024 at 6:30 p.m. at Hadley Jr. High, 240 Hawthorne Blvd., Glen Ellyn, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Dr. Jeff McHugh, Superintendent, or Eric DePorter, Assistant Superintendent for FFO, Glen Ellyn Elementary School District 41, 793 North Main Street, Glen Ellyn, Illinois 60137, (630) 534-7220.

- II. The corporate and special purpose property taxes extended or abated for the year 2023 were \$55,630,312.

The proposed corporate and special purpose property taxes to be levied for the year 2024 are \$58,192,263. This represents a 4.61% increase over the previous year.

- III. The property taxes extended for debt service and public building commission leases for the year 2023 were \$1,778,279.

The estimated property taxes to be levied for debt service and public building commission leases for the year 2024 are \$1,774,987. This represents a 0.002% decrease over the previous year.

- IV. The total property taxes extended or abated for the year 2023 were \$57,408,591.

The estimated total property taxes to be levied for the year 2024 are \$59,967,250. This represents a 4.46% increase over the previous year.

By order of the Board of Education, School District 41, DuPage County, November 18, 2024:

Jessica Buttimer, Secretary
School District 41 Board of Education

Board Report

Date: November 18, 2024

Title: Approval of Professional Services Contract with Procure Therapy and Spotter Staffing

Submitted by: Dr. David Bruno, Assistant Superintendent for Human Resources

Strategic Priority Goal Area 1: Growth Focused Learning: The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

Background: A full time long term Speech Language Pathologist position is open at Forest Glen Elementary due to an employee on family medical leave. This vacancy was posted on the District 41 website on September 16, 2024. Due to staffing shortages for Speech Language Pathologists we also reached out to contract agencies as soon as possible to see if we could find a Speech Language Pathologist to fill this long term vacancy. A Speech Language Pathologist could not be found so two part time Speech Language Pathologist Aides are covering this assignment from two different contract agencies.

Discussion: The contracts started November 04, 2024 and are expected to end on February 21, 2025. The total combined contract amount for the Speech Language Pathologist Aides will be approximately \$29,260.00.

Budgetary Funding: The hourly rate for Procure Therapy Speech Language Pathologist Aide is \$79.00 per hour and will be working 2 days per week. The hourly rate for the Spotter Staffing Agency is \$66.00 per hour and working 3 days per week. This will be paid from the district budget contract services account.

Recommendation: It is recommended the Board of Education approve David Bruno, the Assistant Superintendent for Human Resources to enter into a Professional Service Contract with Procure Therapy and Spotter Staffing with a combined cost of approximately \$29,260.00 for the time period of November 04, 2024 through approximately February 21, 2025 funded from the district budget contract services special education account.

Board Report

Date: November 18, 2024

Title: Forest Glen PON Project Change Order

Submitted by: Andrew Peterman, Director of Instructional Technology & Innovation

Strategic Priority Goal Area 1: Growth Focused Learning: The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

Strategic Priority Goal Area 5: Future Ready Skills & Innovation: District 41 prepares each student to be a productive and compassionate citizen who is culturally aware and socially responsible. The district ensures that each student is capable of pursuing a passion and pathway with the academic rigor and adaptive skills needed to thrive in an interdependent economy and world.

Background: At the June 10, 2024, School Board Meeting the Board approved the Passive Optical Network project for network infrastructure work to be done at Forest Glen.

Discussion: The change order is for re-termination of the ends of the existing fiber running to the classroom cabinets. This fiber will be used as the backbone for the new Passive Optical Network serving the school. The change order is to re-terminate each end of the fiber strands between the telecommunication rooms and the classrooms and retest them until acceptable signal loss levels are achieved.

The existing fiber is currently providing connectivity for the network switch in each classroom. However, when the contractor tested the existing fiber, they showed signal loss that would affect the new network project. The photos show the extent of the damage to the fiber.

The contractor is proposing to re-terminate the fiber ends by fusion-splicing factory-made connectors to the ends of the existing fiber. The factory connectors give superior performance to field terminated ends. The contractor will also splice the connectors to the existing fiber using specialty equipment. The resulting splices should yield extremely low signal loss.

We consider this an unforeseen condition since the fiber is functioning in the existing network. The advantage of catching the issue now is that it can be corrected for this project, and it will provide the basis of design for the Passive Optical Network in the rest of the district's schools.

Budgetary Funding: This will affect the 2024-2025 technology budget.

Recommendation: The Administration recommends the Board authorize the purchase as outlined above for a total cost of \$23,110.45 to be paid to Pentegra Systems from the 2024-2025 technology budget.