

AGENDA & CONFIDENTIAL MEMO
BOARD OF EDUCATION
REGULAR MEETING

MONDAY, OCTOBER 7, 2024
6:30 PM

HADLEY JR. HIGH SCHOOL,
240 HAWTHORNE BLVD,
GLEN ELLYN, IL 60137

- I. **Call to Order**
- II. **Full Day Kindergarten**
- III. **Approval of Safeway invoices for regular and special education transportation services rendered in August 2024, reduced by penalties and other any other applicable adjustments for unsatisfactory services.**
- IV. **Public Participation**
- V. **Upcoming Meetings**
 - **Monday, October 21, 2024, Regular Board of Education Meeting, 6:30 p.m.**
 - **Monday, November 18, 2024, Regular Board of Education Meeting, 6:30 p.m.**
 - **Monday, December 2, 2024, Committee of the Whole, 6:30 p.m.**
- VI. **Adjourn to Closed Session**
- VII. **Return to Open Session**
- VIII. **Adjournment**

Superintendent Dr. Melissa Kaczowski

COMMITTEE OF THE WHOLE

GLEN ELLYN SCHOOL DISTRICT 41 BOARD OF EDUCATION

MEETING FORMAT

- 90 minutes in length
- Meetings start with a quick review of the norms, setting context/introducing the topic, introducing any guest speakers/presenters
- Presentations
- Conversations and questions start with Board members and then anyone wishing to speak should address the Board President who will serve as chair of the meeting. Board President will invite other Board members or District Administration to respond to questions as appropriate
- If there is a need to add items to the COW meeting because they are urgent, we will still commit to a 90 minute format
- If the discussion wraps up sooner than 90 minutes the meeting will adjourn



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MEETING FORMAT (CONT.)

- If an audience member fails to comply with the norms or refuses to follow the conversation topic (or otherwise disrupts the meeting), the Board President will redirect the behavior. If the behavior continues, the Board President (or designee) will call for a recess. When the meeting adjourns, the Board President will remind everyone of the norms and seek to continue the meeting. If unable to, the meeting will be adjourned.
- Depending on the topic, appropriate District administration will be invited to attend.
- GEEA & AFSCME leadership will be invited to attend



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NORMS

Meeting norms are the standards you set for working together positively and productively as a group. They should provide a guideline for behavior. Sometimes, these are behaviors that may be considered common sense without being expressly articulated.

- One person speaks at a time
- Phones are set to silent, and used only if necessary
- Assume positive presuppositions about others in the room
- Ask questions to seek clarity; not with the intent to be critical
- Make comments that are about agenda topics only
- Do not make comments about people
- Everyone gets the opportunity to speak once before allowing for second and third opportunities
- If you think it, say it respectfully
- Questions/comments are future focused and not evaluations of past actions/decisions. Question/comments should be concise and to the point

