

## AGENDA BOARD OF EDUCATION REGULAR MEETING

**MONDAY, MARCH 18, 2024  
6:30 PM**

**HADLEY JR. HIGH SCHOOL,  
240 HAWTHORNE BLVD,  
GLEN ELLYN, IL 60137**

- |       |  |    |
|-------|--|----|
| I.    | Call to Order  |    |
|       | A. Pledge of Allegiance  |    |
|       | B. Roll Call   |    |
| II.   | Adjourn to Closed Session  |    |
| III.  | Return to Open Session   |    |
| IV.   | Celebrations and Recognitions  |    |
|       | • Glen Ellyn Community Awards - District 41 Educator of the Year                   |    |
|       | • Illinois State Board of Education - Those Who Excel & Teacher of the Year Awards |    |
| V.    | Presentations  |    |
|       | A. Student Attribute Presentation: Forest Glen Elementary School                   | 3  |
|       | B. Literacy Curriculum Presentation  | 27 |
| VI.   | Public Participation   |    |
| VII.  | Reports  |    |
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|       | B. Board Reports   |    |
|       | C. Student Board Reports   |    |
| VIII. | Discussion   |    |
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|       | C. Literacy Curriculum Recommendation  | 54 |
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|       | e. Monthly Revenue/Expenditure Summary Report                                      | 72 |
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i.	Vandalism	
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•	February 12, 2024, Regular Meeting Minutes	
•	February 12, 2024, Closed Meeting Minutes	
•	March 4, 2024, Committee of the Whole Meeting Minutes	
•	March 4, 2024, Closed Meeting Minutes	
B.	Recommendations	
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3.	Technology Purchases: Student Chromebooks	105
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6.	Approve New or Revised Job Descriptions	
•	Teacher on Special Assignment (TOSA): Curriculum Specialist	
•	Adaptive Physical Education Teacher	
X.	Other/Board Governance - Learning Together	
XI.	Upcoming Meetings	
	<i>All meetings are held at Hadley Jr. High School, 240 Hawthorne Blvd. unless otherwise noted.</i>	
•	Monday, April 15, 2024, Regular Board Meeting, 6:30 p.m.	
•	Thursday, April 25, 2024, Special Board Workshop Meeting, Central Services Office, 793 N Main St; 6:00 p.m.	
•	Monday, May 6, 2024, Committee of the Whole, 6:30 p.m.	
•	Monday, May 20, 2024, Regular Board Meeting, 6:30 p.m.	
XII.	Adjourn to Closed Session	
XIII.	Return to Open Session	
XIV.	Adjournment	

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*Superintendent Dr. Melissa Kaczowski*

Forest Glen - ONE EARTH - **CURIOSITY** Board Presentation

**One Earth Presenters:**

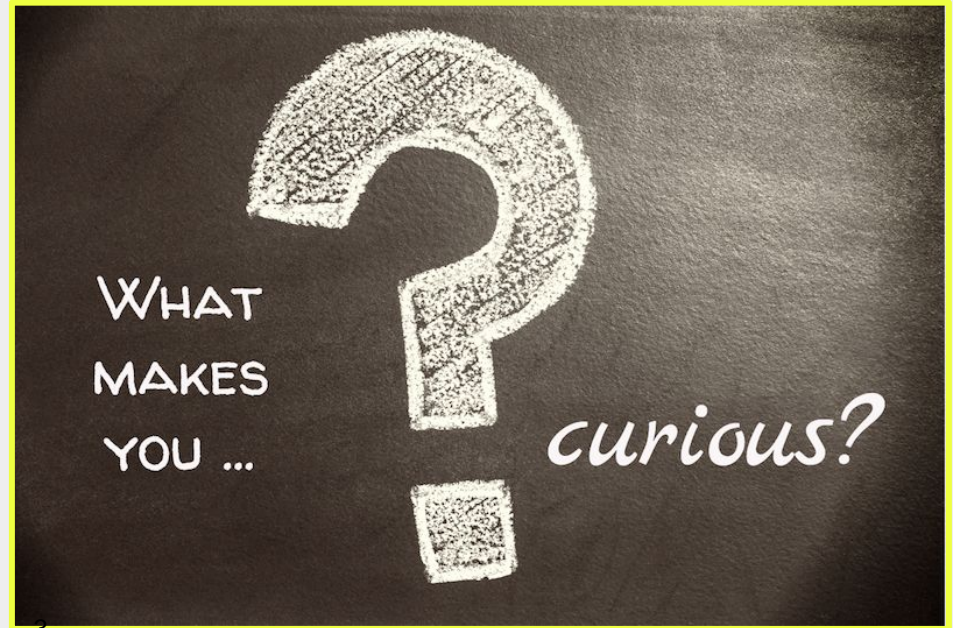
**Neel Shah**

**Kiriani Jarvis**

**Lexi Amin**

**Violet Daly**

**Bevin Bjork**

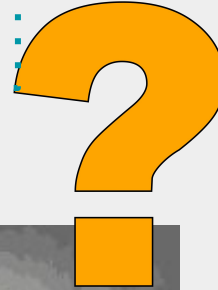


# Forest Glen - ONE EARTH - CURIOSITY Board Presentation

Food & packaging waste

Climate change

Pollution



sustainability



methane



CO2

composting



# Forest Glen - ONE EARTH - CURIOSITY Board Presentation

October 2nd

# WALK & ROLL TO SCHOOL DAY

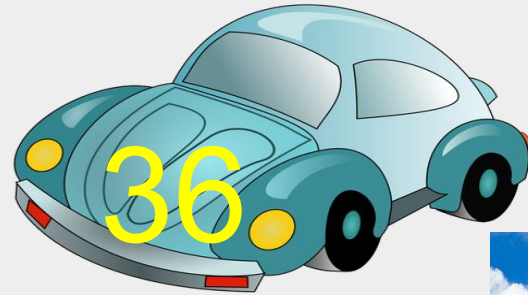


FG Eagle

# Forest Glen - ONE EARTH - CURIOSITY Board Presentation



=



> 11 million gals  
of  
gas /day

+  
6

> 20 million fewer  
tons of CO<sub>2</sub>



A pair of hands is shown from the bottom left, cupping a small, lush green globe. A single, vibrant green tree stands on the top of the globe. The background is a soft, out-of-focus green with a bright sunburst in the upper right corner, creating a warm and hopeful atmosphere.

**“No One Can do Everything,  
But Everyone Can Do  
Something”**

# Forest Glen - ONE EARTH - CURIOSITY Board Presentation

SCARCE



Staff



FG ONE EARTH



Kay Mckean - Founder

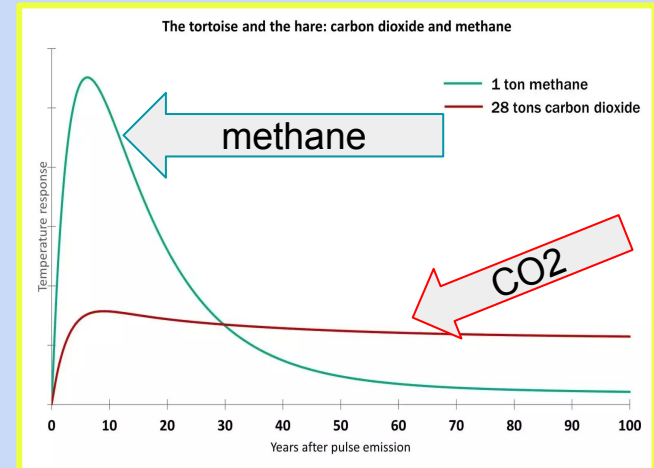
# Forest Glen - ONE EARTH - CURIOSITY Board Presentation

## Composting

What is composting?



Why should we all do it?



# Forest Glen - ONE EARTH - CURIOSITY Board Presentation

## Making an impact



After we created a flower pot composter during a One Earth club meeting, I made a slideshow for my dad and now we have a composter. We composted our pumpkins and now we have a lot less food waste!



# Sources

*Home Composting - Turn Your Spoils into Soil - CT.gov*

*<https://www.scarce.org/about/>*

*Turn orange goo into black 'gold;' compost your pumpkins*

1

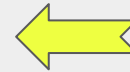
# Forest Glen - ONE EARTH - CURIOSITY Board Presentation

## PLANT A TREE SAVE THE EARTH!

Look at the picture to the right as you can see it is pulled out of the ground. The roots are no longer in the soil nor alive we can't get and nutrients fruits or oxygen from this tree a lot of trees are like this in the world so one less tree, plant another! It may take years so why not do a lot right now? Plant a tree save the Earth



12



Presentation I made to my 4th grade class.

# Why are Trees so important to the survival of our Earth



1. Trees help battle our co2 problem by removing co2 from the air and producing oxygen
2. Trees shade and therefore cool the atmosphere.
3. Trees provide necessary shelter for many species - animals and insects.
4. Tree roots help hold soil in place which fights soil erosion.

# Forest Glen - ONE EARTH - CURIOSITY Board Presentation

Trees give us wood, paper, oxygen and so much more.  
We need to save trees because when we cut them down,  
or wildfires burn them down we are wasting valuable resources.

Trees give us all these things!



Forest Glen - ONE EARTH - **CURIOSITY** Board Presentation



*Thank you, Mr. Scarmardo!*

WHITE OAK

TULIP TREE

**Plant a tree - Save the EARTH !**

# Forest Glen - ONE EARTH - CURIOSITY Board Presentation

What is **GREEN UP YOUR LUNCHROOM** and **why are we doing it?**



**Less packaging and don't waste food!**

# Forest Glen - ONE EARTH - **CURIOSITY** Board Presentation

## ONE EARTH - FG Lunchroom Waste Reduction Program Data Collection (all 3 lunches)

	12/5 Tues	12/6 Weds	12/7 Thurs	12/8 Fri	12/11 Mon
11:40	Violet/Sylvia Sch	Nastia/Lexi Mon	Neel/Lillia Bar	Khadija/Nathan All	Harper/Kiriani Sch
Total	27.5 lbs	30 lbs	30 lbs	20.75 lbs	30.5
12:30	Ruqayyah/Molly Mon	Brendan/Oliver All	Bevin/Umaiza Sch	Sylvia/Nastia/Jake	Neel/Lillia
Total	35 lbs	47.5 lbs	46.5 lbs	38 lbs	42
<b>Grand Total</b>	<b>62.5 lbs</b>	<b>77.5 lbs</b>	<b>76.5 lbs</b>	<b>58.75 lbs</b>	<b>72.5 lbs</b>
Menu	All beef hot dog, potato chips, grapes, french bread cheese pizza, banana, baby carrots, apple slices choco and reg milk	Chicken tenders, seasoned white rice, roasted italian vegetables, bosco sticks, marinara sauce, baby carrots, apple slices, milks	Popcorn chicken bowl, grapes, cheese quesadilla, salsa cup, nacho cheese tortilla chips, baby carrots, apple slices, milks	Beef and bean burrito, nacho cheese tortilla chips, salsa cup, baby carrots, caesar salad, banana, apple slices, milks.	Cheesy meat ball sub, garden salsa chips, macaroni & cheese, steamed green beans, apple slices, baby carrots milks

# Forest Glen - ONE EARTH - CURIOSITY Board Presentation

TODAY



TOMORROW



**Green Up Your Lunchroom, Forest Glen!**

**EPA Goal:  
Cut food waste in half by 2030.**

## **United States 2030 Food Loss and Waste Reduction Goal**

Reducing food waste presents opportunities to:

- Address climate change;
- Increase food security, productivity and economic efficiency; and
- Conserve energy and other resources.



# Sources

<https://www.epa.gov/sustainable-management-food/united-states-2030-food-loss-and-waste-reduction-goals>

[Food Waste in America: How You Can Help Rescue Food | Feeding America](#)

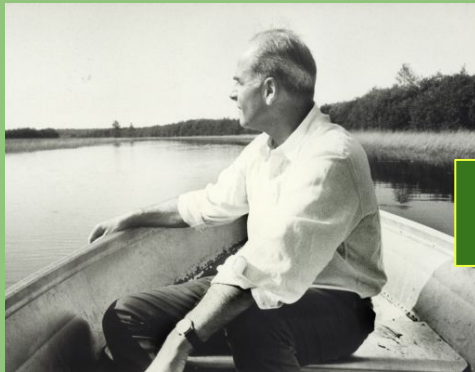
# Forest Glen - ONE EARTH - CURIOSITY Board Presentation

What is Earth day?

“The most important environmental issue is ... the lack of a conservation ethic in our culture.”  
- Gaylord Nelson



2015



1970



# Forest Glen - ONE EARTH - CURIOSITY Board Presentation



During Earth week at Forest Glen we will raise awareness by sharing inspiring announcements with our school each morning.

- we'll sing "This Land is Your Land"
- we'll discuss water and energy conservation
- we'll talk about how we can do better when eating out (not using plastic straws & utensils)
- AND.....

**Contributing to a healthier planet is a walk in the park!**

Here are simple ways to make every day Earth Day

**LOWER YOUR CARBON FOOTPRINT**

- Bike or walk
- Carpool or take public transportation
- Choose an energy efficient vehicle
- Make fewer trips by grouping your errands
- Drive smart: go easy on the brakes and gas, use cruise control, and keep your car well-maintained

**REDUCE, REUSE, AND RECYCLE**

- Reuse or repurpose containers, clothing and cloth grocery bags
- Give clothes a second life by donating or buying used
- Know what items your local recycling program collects, and what items are recyclable

**BE H<sub>2</sub>O SMART**

- Repair leaky faucets and replace old equipment like toilets and dishwashers when possible.
- Turn off the water to brush teeth and shave
- Run full loads of laundry and dishes
- Collect rainwater to use in your garden

**FEED PEOPLE, NOT LANDFILLS**

- Check your refrigerator, pantry, and freezer before shopping to avoid buying foods you don't need
- Plan your meals for the week before heading to the store
- Properly store fruits and vegetables so they last longer
- Befriend your freezer and leftovers

epa.gov/earthday

The infographic features a vibrant, cartoon-style illustration of a park scene. In the background, there are green trees and a blue sky with a bright yellow sun. In the foreground, various people are engaged in outdoor activities: a person in a wheelchair sits on a bench, a person pushes a stroller, a person walks a dog, a person sits on a picnic blanket, and a person rides a bicycle. There are also icons for recycling and water conservation. At the bottom, the EPA logo is visible.

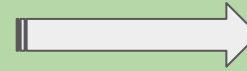
# Forest Glen - ONE EARTH - CURIOSITY Board Presentation

We'll play digital BINGO

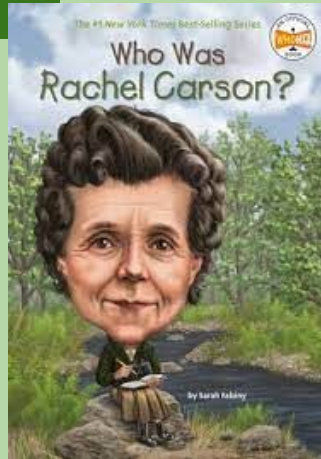
Eat organic fruits or vegetables	Pick up garbage in your neighborhood	Wear a hand me down	Walk or ride your bike to school	Turn off the water while brushing your teeth
Take a short shower	Donate something of yours	Plant something	Visit a Forest Preserve	Carpool somewhere
Talk to someone about recycling	Write a poem about the earth	Think like an environmentalist	Start a compost	Visit SCARCE
Use metal straws	Help plant a tree	Turn off lights when leaving a room	Make something new out of something old	Bring bread tags in to school
Watch a video about climate change or nature	Have a meatless day	Reuse glass containers	Shop locally instead of online	Bring reusable bags to the store

# Forest Glen - ONE EARTH - CURIOSITY Board Presentation

Where do we go from here?



Marine biologist fought against pesticides. “The aim of science is to discover and illuminate truth.”



24



A young woman who is helping stop climate change. “I have learned that you are never too small to make a difference.”

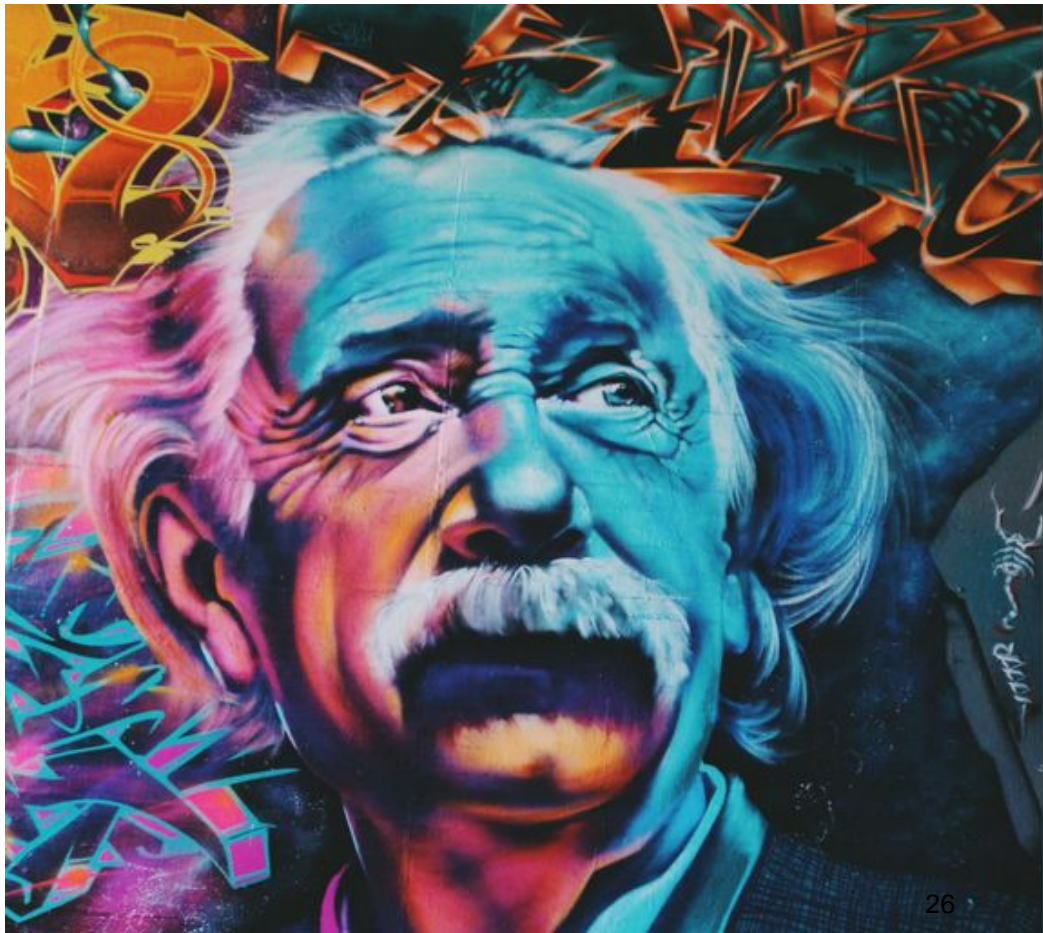
Forest Glen - ONE EARTH - **CURIOSITY** Board Presentation

*Mr. Klespitz & Andi Hoxalri,  
Mrs. Calliccoat &  
the entire FG staff*

**“I promise to do my best  
to conserve  
Earth’s resources,  
to reduce pollution  
and to celebrate our earth  
everyday”**



*Thank you, District 41  
Board of Education,  
for your time!*



*"I have no special talents, I am only passionately curious."*

ALBERT EINSTEIN

# Literacy Curricular Resource Recommendation

March 18, 2024



# Background

In the spring of 2016, the Board of Education approved the Units of Study for Teaching Reading (K-5) and the Units of Study in Opinion, Information, and Narrative Writing (K-8) by Lucy Calkins as the district's literacy curriculum. In accordance with Board Policy 6:40 Curriculum Development and the Growth Focused Learning Goal Area Team's action steps in the approved Strategic Plan, a literacy curriculum review was initiated in January of 2023.

To learn more about the District 41 Curriculum Review Process, [click here](#).

# Instructional Review Process and Timeline

- The district literacy committees met regularly beginning in January 2023 through February 2024 to conduct a review of the district's literacy program.
- These committees consisted of teachers representing each grade band (K-2, 3-5, and 6-8), literacy coaches, a building administrator, as well as special education, language programs, and technology.
- Each building and program had a representative on the committee.

# Instructional Review Process and Timeline

- During this time, the committees
  - collected essential standards from each grade level,
  - reviewed district data,
  - analyzed feedback from teachers, parents, and students,
  - evaluated literacy curriculum resources using EdReports and WIDA Prime,
  - and conducted a pilot of two literacy curricular resources at both the elementary and junior high levels.

# Instructional Review Process and Timeline

- The piloted curricular resources at the elementary level were Savvas MyView and HMH Into Reading.
- The piloted curricular resources at Hadley were Amplify and HMH Into Literature.
- All of these curricular resources were evaluated using the Illinois State Board of Education Curriculum Evaluation Tool.
- Additionally, these curricular resources align with the Illinois Comprehensive Literacy Plan, which was approved by ISBE on January 24, 2024.

# Instructional Review Process Results



- There was a strong consensus among K-8 pilot teachers regarding their recommendation for HMH adoption.
  - Out of the 52 K-8 pilot teachers, 48 (92%) recommended HMH for adoption.

# Instructional Review Process Results

- The following key points highlight the strengths and benefits of the HMH curricular resources as identified by pilot teachers:
  - **Developmentally Appropriate and Differentiated Materials:** The HMH curricular resource provided developmentally appropriate texts and differentiated materials, ensuring that all students, regardless of their learning levels, can access and engage with the curriculum effectively.
  - **User-Friendly Digital Platform and Interactive Assignments:** The HMH user-friendly digital platform and the simplicity of interactive assignments, complete with visual and audio supports, streamline the learning process for both students and educators.

# Instructional Review Process Results

- **Support for English Language Learners and Dual Language Programs:** Into Reading and Arriba la Lecutra were highly praised for alignment with dual language programs and extensive resources for English Language (EL) students. The inclusion of a dual language implementation guide facilitates collaborative planning and ensures seamless integration of language learning across subjects.
- **Flexibility and Adaptability:** HMH's flexibility in accommodating diverse learner needs, including special education students, through modified assessments while maintaining validity, was a significant advantage for enhancing personalized learning experiences.

# Instructional Review Process Results

- **Abundance of Resources:** The HMH program offers a wealth of resources, including diverse and engaging texts, tiered mini-lessons, and writing resources, empowering educators to tailor instruction to meet the unique needs and interests of their students.
- **Positive Learning Outcomes:** Pilot teachers expressed confidence in the HMH curricular resources and indicated that they look forward to the positive impact that these new curricular resources will have on our students' academic achievement and overall educational experience.

# Instructional Review Process Results

- Parents of students in the pilot classrooms had an overall satisfaction rate of 83% with HMH at the elementary level (78% overall satisfaction with Savvas)
- At Hadley there was an evenly distributed overall parent satisfaction rate of 72% for both Amplify and HMH.
- Additionally, 66% of 5th-grade students would recommend HMH (62% would recommend Savvas),
- 58% of 6th-8th grade students would recommend HMH (57% would recommend Amplify).

# Recommendation

- This presentation is for discussion only.
- Administration will recommend the Board approve the adoption of HMH Into Reading as the literacy curricular resource for grades K-5, HMH Arriba la Lectura as the literacy curricular resource for elementary Dual Language, and HMH Into Literature as the literacy curricular resource for grades 6-8 at the April 15, 2024 Regular Board Meeting.

# Teacher Professional Development

- To ensure teachers are fully supported in implementing these new curricular resources, administration is also recommending four half days of on-site professional development;
  - One half day PD session will be scheduled for April 26, 2024 Institute Day.
  - The remaining three half day PD sessions will be scheduled to take place during the 2024/2025 Institute Days.

# Teacher Professional Development

- Additionally, the district will be purchasing a one year subscription to in depth coaching from an HMH specialist for a variety of teacher leaders at each grade level as well as from Special Education and Language Programs.
  - This intensive PD opportunity will provide unlimited support from an HMH specialist that will assist in successful implementation of these new curricular resources as well as provide personalized teaching strategies tailored to the specific needs of each grade level and departmental area throughout the first year of implementation.
- Each of these PD opportunities will be further supported by our district literacy coaches.

# Budgetary and Financial Information

- Administration recommends the district start with a one-year contract with HMH for teacher and student print and digital instructional materials before committing to a multi-year agreement for the remaining five years of the instructional review cycle for literacy.
- This approach will offer valuable insights about these materials that will be used to inform future decisions about what to include in a potential multi-year contract going forward.
- Throughout the first year, teachers can provide feedback on the usability, relevance, and efficacy of the instructional materials to better identify which materials best support the educational needs of all students.

# Budgetary and Financial Information

- This feedback will be instrumental in making an informed decision about renewing or extending the contracts for those resources.
- Overall, starting with one-year licenses provides a foundation for making informed decisions about entering into a multi-year contract for print and digital instructional materials. It ensures that the selected materials are aligned with educational goals, effective in supporting teaching and learning, and financially sustainable over the long term.

# Budgetary and Financial Information

Initial Estimated Adoption Cost Elementary and Dual Language (including all teacher and student materials)

\$387,566

Initial Estimated Adoption Cost Hadley (including all teacher and student materials)

\$49,604

Implementation Estimated Professional Development Cost Elementary and Dual Language

\$21,710 - To be paid out of Title II funds

Implementation Estimated Professional Development Cost Hadley

\$22,340 - To be paid out of Title II funds

Total Estimated Initial Cost - \$437,170 District funds for teacher and student materials

\$44,050 Title II funds for professional development


\$481,220 Total 42

# Budgetary and Financial Information

Anticipated Yearly Materials Cost (workbooks and digital licensing for year two through year six)

- If we were to continue yearly contracts for print and digital materials the anticipated costs are estimated to be as follows:
  - Elementary and Dual Language - \$105,462
  - Hadley - \$48,183

If we enter into a multiyear contract for year two through year six we would likely receive a discounted cost for the materials that would result in a lower overall cost for these materials for the remaining five years of the instructional review cycle for literacy.



And now I'd like to welcome our HMH Representatives who will provide a deeper exploration of the HMH curricular resources recommended for adoption.

**SCREENING  
D41 BOARD  
MARCH 18**

**BRENDA J. HUBER, PHD  
OURCHILDRENSFUTURE@DOC-B.ORG**

# WHY SCREEN?

Essential part of the Public Health Model; MTSS for all the core areas of learning

- Help us evaluate our Tier I interventions at the building level
- Disaggregate by classes, grades, other demographics to provide additional resources/support
- Not intended to be diagnostic; Identify individuals and groups that are vulnerable to developing problems
- Combine with other sources of data to determine how best to support

SEL Standards since 2003 (**self-management, self-awareness, social awareness, relationship skills, and responsible decision making**)

- Behaviors associated with social-emotional development
- Keep individual students' SE needs from being over-looked
  - High achievers
  - Disruptive kids

**WHY SAEBRS?**

# WHY TEACHER REPORT?

## Teacher report

- Norm group
- Younger students
- Monitor progress over time (groups & individuals)

Data from 3-5 teachers per building:

- How easy is the technology/system to use?
- How long does it take to complete per student?
- At what point in the year would they know students well enough?
- How do results match up with expectations/other existing mechanisms

**WHY PILOT?**

# QUESTIONS?

BRENDA J. HUBER, PHD  
OURCHILDRENSFUTURE@DOC-B.ORG

## 2024-2025 SCHOOL BOARD CALENDAR REGULAR MEETINGS

**NOTICE IS HEREBY GIVEN** that the Board of Education, Glen Ellyn School District 41, DuPage County, Illinois has established the following dates and times for their regular meetings for the 2024-2025 school year. All meetings will begin at 6:30 PM and be held at the Hadley Jr. High School, 240 Hawthorne Blvd, Glen Ellyn Illinois unless otherwise noted.

Monday, August 12, 2024	6:30 PM	Regular Meeting	Hadley Jr. High School
Monday, September 16, 2024	6:30 PM	Regular Meeting	Hadley Jr. High School
Monday, October 7, 2024	6:30 PM	Committee of the Whole Meeting	Hadley Jr. High School
Monday, October 21, 2024	6:30 PM	Regular Meeting	Hadley Jr. High School
Monday, November 18, 2024	6:30 PM	Regular Meeting	Hadley Jr. High School
Monday, December 2, 2024	6:30 PM	Committee of the Whole Meeting	Hadley Jr. High School
Monday, December 16, 2024	6:30 PM	Regular Meeting	Hadley Jr. High School
Monday, January 13, 2025	6:30 PM	Regular Meeting	Hadley Jr. High School
Monday, February 10, 2025	6:30 PM	Regular Meeting	Hadley Jr. High School
Monday, March 3, 2025	6:30 PM	Committee of the Whole Meeting	Hadley Jr. High School
Monday, March 17, 2025	6:30 PM	Regular Meeting	Hadley Jr. High School
Monday, April 21, 2025	6:30 PM	Regular Meeting	Hadley Jr. High School
Monday, May 5, 2025	6:30 PM	Reorganization Meeting	Hadley Jr. High School
Monday, May 19, 2025	6:30 PM	Regular Meeting	Hadley Jr. High School
Monday, June 2, 2025	6:30 PM	Committee of the Whole Meeting	Hadley Jr. High School
Monday, June 16, 2025	6:30 PM	Regular Meeting	Hadley Jr. High School

Approved:

## Board Report

**Date:** March 18, 2024

**Title:** Hadley Auditorium Enhancements

**Submitted by:** Andrew Peterman, Director of Instructional Technology & Innovation

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**Strategic Priority Goal Area 1: Growth Focused Learning:** The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

**Strategic Priority Goal Area 5: Future Ready Skills & Innovation:** District 41 prepares each student to be a productive and compassionate citizen who is culturally aware and socially responsible. The district ensures that each student is capable of pursuing a passion and pathway with the academic rigor and adaptive skills needed to thrive in an interdependent economy and world.

**Background:** The Hadley auditorium is used by many in and out-of-district groups. The auditorium is used frequently by all District schools for student concerts, plays, variety and talent shows, ceremonies and lectures. The Hadley Auditorium has undergone several phases of improvement to the space and the lighting and sound equipment in the past twenty plus years. In 2012, \$27,000 of lighting and sound updates were done in the auditorium. In 2017-2018, as part of the Hadley addition project, the Auditorium went through renovations as well. This included some additional sound and lighting updates.

**Discussion:** The Hadley Auditorium and current sound system has been seeing an increased use, especially following COVID. With this increased use the space has seen the limitations of some of the equipment. Additionally, the equipment is 7+ years old and starting to show its age. The main sound mixer for the sound system had to be pulled and sent for a repair during the 2022-2023 school year and one of the Shure wireless microphone receivers has failed. Unfortunately, the model of wireless microphone receivers we are currently using are no longer made or sold. Another challenge that our equipment presents is our soundboard. While it works and does a good job, being an all digital sound board it does not have any options for adding any sound inputs or outputs into the system for events that require additional equipment. We have run into this challenge with drama events and external events.

Earlier this year the D41 Kids Foundation approached the administration to discuss the options and opportunities that might be available to improve the sound system and how the foundation could possibly partner with the district in that endeavor. The district reached out to Kinasthetics, Inc. and BPM Audio Video LLC for project proposals and quotes. Both responded and Kinasthetics, Inc. came back with the most practical and cost effective proposal. They broke the proposal into three stages, Core System Upgrade, Wireless Microphone Upgrade, and Soundboard Upgrade. The total of the entire project is \$51,811.80. See the chart below for the breakdown of each project. After receiving the project proposals back and reviewing them with the D41 Kids Foundation, the Foundation agreed to assist with the cost of the project and will be funding the project with \$20,000. The District will be funding the remaining \$31,811.80 to complete the three portions of the project.

<i>Kinasthetics, Inc</i>	
Model	Cost
Core System Upgrade (Q-Sys)	\$22,653.80

Wireless Microphone Upgrade (Shure)	\$18,232.00
Soundboard Upgrade (Allen & Heath)	\$10,926.00
<b>Total</b>	<b>\$51,811.80</b>

Once approved by the Board, administration will finalize plans to have the system installed and ready for the 2024-2025 school year use.

**Other Information:** Groups who use the auditorium will work with the District staff to ensure appropriate and proper use.

**Budgetary Funding:** This will affect the 2023-2024 and 2024-2025 technology budgets.

**Recommendation:** This report is for Board discussion only. The Administration will recommend the Board take action on the technology as outlined in this report at the April 15, 2024 meeting.

## Board Report

**Date:** March 18, 2024

**Title:** K-8 Literacy Curriculum Recommendation

**Submitted by:** Dr. Kristine Webster, Assistant Superintendent for Learning, Teaching, and Accountability

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**Strategic Priority Goal Area 1: Growth Focused Learning:** The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

**Background:** In the spring of 2016, the Board of Education approved the Units of Study for Teaching Reading (K-5) and the Units of Study in Opinion, Information, and Narrative Writing (K-8) by Lucy Calkins as the district's literacy curriculum. In accordance with Board Policy 6:40 Curriculum Development and the Growth Focused Learning action steps of the approved Strategic Plan, a literacy curriculum review was initiated in January of 2023.

To learn more about the District 41 Curriculum Review Process, [click here](#).

**Discussion:** Administration is recommending the adoption of HMH Into Reading as the core curricular literacy resource for elementary, HMH Into Literature as the core curricular literacy resource for Hadley, and Arriba la Lectura as the core curricular literacy resource for elementary Dual Language to be implemented at the beginning of the 2024-2025 school year.

The district literacy committees met regularly beginning in January 2023 through February 2024 to conduct a review of the district's literacy program. These committees consisted of teachers representing each grade band (K-2, 3-5, and 6-8), literacy coaches, a building administrator, as well as special education, language programs, and technology. Each building and program had a representative on the committee.

During this time, the committees collected essential standards from each grade level, reviewed district data, analyzed feedback from teachers, parents, and students, evaluated literacy curriculum resources using EdReports and WIDA Prime, and conducted a pilot of two literacy curricular resources at both the elementary and junior high levels. The piloted curricular resources at the elementary level were Savvas MyView and HMH Into Reading, while at Hadley, Amplify and HMH Into Literature were piloted. Additionally, each of these curricular resources were evaluated using the Illinois State Board of Education Curriculum Evaluation Tool.

There was a strong consensus among K-8 pilot teachers regarding their recommendation for HMH adoption. Out of the 52 K-8 pilot teachers, 48 (92%) recommended HMH for adoption. The following key points highlight the strengths and benefits of the HMH curricular resources as identified by pilot teachers:

1. **Developmentally Appropriate and Differentiated Materials:** The HMH curricular resource provided developmentally appropriate texts and differentiated materials, ensuring

that all students, regardless of their learning levels, can access and engage with the curriculum effectively.

2. **Support for English Language Learners and Dual Language Programs:** Into Reading and Arriba la Lectura were highly praised for alignment with dual language programs and extensive resources for English Language (EL) students. The inclusion of a dual language implementation guide facilitates collaborative planning and ensures seamless integration of language learning across subjects.
3. **User-Friendly Digital Platform and Interactive Assignments:** The HMH user-friendly digital platform and the simplicity of interactive assignments, complete with visual and audio supports, streamline the learning process for both students and educators.
4. **Flexibility and Adaptability:** HMH's flexibility in accommodating diverse learner needs, including special education students, through modified assessments while maintaining validity, was a significant advantage for enhancing personalized learning experiences.
5. **Abundance of Resources:** The HMH program offers a wealth of resources, including diverse and engaging texts, tiered mini-lessons, and writing resources, empowering educators to tailor instruction to meet the unique needs and interests of their students.
6. **Positive Learning Outcomes:** Pilot teachers expressed confidence in the HMH curricular resources and indicated that they look forward to the positive impact that these new curricular resources will have on our students' academic achievement and overall educational experience.

Additionally, parents of students in the pilot classrooms had an overall satisfaction rate of 83% with HMH at the elementary level (78% overall satisfaction with Savvas), and an evenly distributed overall satisfaction rate of 72% for both Amplify and HMH at Hadley. Additionally, 66% of 5th-grade students would recommend HMH (62% would recommend Savvas), and 58% of 6th-8th grade students would recommend HMH (57% would recommend Amplify). HMH Into Reading, HMH Into Literature and Arriba la Lectura have received high ratings from both EdReports and WIDA Prime. Additionally, these curricular resources align with the Illinois Comprehensive Literacy Plan, which was approved by ISBE on January 24, 2024.

To ensure that teachers are fully supported in implementing these new curricular resources, administration is also recommending four half days of on-site professional development; one half day PD session will be scheduled for April 26, 2024 Institute Day. The remaining three half day PD sessions will be scheduled to take place during the 2024/2025 Institute Days. Additionally, as part of the curriculum adoption, the district will be purchasing a one year subscription to in depth coaching from an HMH specialist for a variety of teacher leaders at each grade level as well as from Special Education and Language Programs. This intensive PD opportunity will provide unlimited support from an HMH specialist that will assist in successful implementation of these new curricular resources as well as provide personalized teaching strategies tailored to the specific needs of each grade level and departmental area throughout the first year of implementation. Each of these PD opportunities will be further supported by our district literacy coaches.

**Budgetary and Financial Information:** Administration recommends the district start with a one-year contract with HMH for teacher and student print and digital instructional materials before committing to a multi-year agreement for the remaining five years of the instructional review cycle for literacy. This approach will offer valuable insights about these materials that will be used to inform future decisions about what to include in a potential multi-year contract going forward. Throughout the first year, teachers can provide feedback on the usability, relevance, and efficacy of the instructional materials to better identify which materials best support the educational needs of all students. This feedback will be instrumental in making an informed decision about renewing or extending the contracts for those resources. Overall, starting with one-year licenses provides a foundation for making informed decisions about entering into a multi-year contract for print and digital instructional materials. It ensures that the selected materials are aligned with educational goals, effective in supporting teaching and learning, and financially sustainable over the long term.

Included below is a summary of the expected cost of this curricular resource adoption for the first year. These costs are an estimate. Finalized costs will be provided prior to the April 15, 2024 Board meeting.

**Initial Estimated Adoption Cost Elementary and Dual Language** (including all teacher and student materials) - \$387,566

**Initial Estimated Adoption Cost Hadley** (including all teacher and student materials) - \$49,604

**Implementation Estimated Professional Development Cost Elementary and Dual Language** (April, 2024 - May 2025) \$21,710 - To be paid out of Title II funds

**Implementation Estimated Professional Development Cost Hadley** (April, 2024 - May 2025) \$22,340 - To be paid out of Title II funds

**Total Initial Cost** - \$437,000 District funds for teacher and student materials  
\$44,000 Title II funds for professional development  
\$481,000 Total cost

**Anticipated Yearly Materials Cost** (workbooks and digital licensing for year two through year six)  
During the initial year of adoption we will make a determination on what the best path forward will be to meet our long term needs. Following are two possible approaches that we will consider

1. If we were to continue yearly contracts for print and digital materials the anticipated costs are estimated to be as follows:  
Elementary and Dual Language - \$105,462  
Hadley - \$48,183
2. If we enter into a multiyear contract for year two through year six we would likely receive a discounted cost for the materials that would result in a lower overall cost for these materials for the remaining five years of the instructional review cycle for literacy.

**Recommendation:** This report is for discussion only. The Administration recommends the Board approve the adoption of HMH Into Reading as the literacy curricular resource for grades K-5, HMH Arriba la Lectura as the literacy curricular resource for elementary Dual Language, and HMH Into Literature as the literacy curricular resource for grades 6-8 as outlined above to be paid for from the Teaching, Learning and Accountability and Title II budgets. The Board will take formal action on the recommendation at the April 15, 2024 Regular Board Meeting.

## Board Report

**Date:** March 18, 2024

**Title:** Personnel Report-Approved

**Contact:** David Bruno, Assistant Superintendent for Human Resource

**Strategic Priority Goal Area 1:** Growth Focused Learning: The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

**Employment Recommendations:**

Name	School	Position	Placement/Salary	Effective Date	Budget/Funding
Gonzalez, April	Hadley Jr High	School Administrative Assistant	\$20.06 per hour	March 19, 2024	Hadley Administrative Assistant Salary Account
Hatzos-Skintges, Catherine	Churchill Elementary	Reading Math Assistant	\$20.47/ \$8,290.25	March 11, 2024	Churchill Elementary Aide Salary Account
Jones, Brandi	Central Services Office	Business Manager	\$41.02 per hour/ \$26,153.63	March 04, 2024	Central Services Office Business Manager Salary Account
McNamara, Andrea	Churchill Elementary	Long Term Substitute Speech Language Pathologist	Current Per Diem Rate 2 days per week	Approximately April 01- End of the 2023-2024 School Year	Glen Ellyn School District District Wide substitute salary account
Pojanaku, Klodiana	Hadley Jr High	Long Term Spanish Teacher	\$285.00 per day	Approximately April 01- End of the 2023-2024 School Year	Glen Ellyn School District District Wide substitute salary account
Russel, Caitlyn	Abraham Lincoln Elementary	5th Grade Teacher	\$57,881.00	2024-2025 School Year	Abraham Lincoln Elementary Teacher Salary Account
Umme, Salma	Churchill Elementary	Lunchroom/Playground Supervisor	\$22.50 per hour	March 06, 2024	Churchill Elementary Lunchroom/Playground Supervisor Salary Account

**Leave Requests:** Section 8.7 of the collective bargaining agreement with the teachers’ association (GEEA) addresses the general leave of absence process. In the case of a general unpaid leave of absence, the Board has three options. The leave can be granted with a) a guarantee of re-employment; or b) re-employment may be contingent upon the availability of vacant positions; or c) the employee, at his/her request, will be considered for placement in any vacant position for which he/she qualifies to the district’s satisfaction.

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Type of Leave and Recommendation</b>	<b>Duration of Leave</b>
Cholke, Deanna	Forest Glen Elementary	Music Teacher	Type A- Guarantee of re-employment	May 10, 2024- End of the the 2023-2024 School Year
Smith, Brittany	Hadley Jr High	Speech Language Pathologist(.60 FTE)	Type B- re-employment may be contingent upon availability of vacant positions	August 28,2024- October 8,2024

**Resignations:**

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Effective Date</b>
Black, Paul	Benjamin Franklin Elementary	Social Worker	End of the 2023-2024 School Year
Cossio, John	Churchill Elementary	3rd Grade Dual Spanish Teacher	End of the 2023-2024 School Year
Echevarria, Daiana	Churchill Elementary	5th Grade Dual English Teacher	End of the 2023-2024 School Year
Gill, Dahlia	Benjamin Franklin Elementary	3rd Grade Teacher	End of the 2023-2024 School Year
Jimenez, Heather	Forest Glen Elementary	Special Education TTeacher	End of the 2023-2024 School Year
Liboy, Glenda	Hadley Jr High	Social Worker	End of the 2023-2024 School Year
McGinnis, Jessica	Benjamin Franklin and Abraham Lincoln Elementary	Speech Language Pathologist	End of the 2023-2024 School Year
Montes De Oca, Karla	Hadley Jr High	Foreign Language Arts Teacher	June 03, 2024
Prins, Lisa	Churchill Elementary School	Lunchroom/Playground Supervisor	February 12, 2024
Reiken, Marcia	Benjamin Franklin Elementary	Special Education Teacher	End of the 2023-2024 School Year
Sinwelski, Alysia	Hadley Jr High	Math Teacher	End of the 2023-2024 School Year
Trujillo, Nataly	Hadley Jr High	School Administrative Assistant	March 15, 2024
Waloch, Sandra	Abraham Lincoln Elementary	Special Education Teacher	March 18, 2024

**Retirement Adjustment:**

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Effective Date</b>
Bower, John	Benjamin Franklin Elementary	5th Grade Teacher	End of the 2023-2024 School Year

**Resignation and Retirements:**

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Effective Date</b>
Hodges, Karen	Hadley Jr High	Language Arts Teacher	2027-2028 School Year
Kulik, Mayra	Hadley Jr High	ESL Teacher	2027-2028 School Year
Vail, Kellely	Hadley Jr High	Language Arts Teacher	2027-2028 School Year

**Recommendation:** It is recommended that the Board accept the actions included in this Personnel Report as presented.

**RESOLUTION AUTHORIZING NOTICE OF DISMISSAL TO NON-TENURED TEACHERS  
OTHER THAN FINAL-YEAR PROBATIONARY TEACHERS**

**BE IT RESOLVED** by the Board of Education of Glen Ellyn School District No. 41, DuPage County, Illinois, as follows:

SECTION 1: That this Board of Education hereby determines that those teachers listed on **EXHIBIT 1**, attached hereto and made a part hereof, are hereby dismissed as teachers in this School District effective at the end of the present school term.

SECTION 2: That the President and Secretary of this Board of Education are hereby authorized and directed to give to the persons listed on **EXHIBIT 1**, by certified mail, return receipt requested, a written notice of this Board’s decision to dismiss them at the end of the present school term, which notice shall be substantially in the form of **EXHIBIT 2**, attached hereto and made a part hereof.

SECTION 3: This Resolution shall be in full force and effect from and after its adoption.

ADOPTED this 18th day of March 2024, by the following roll call vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

## Board Report

**Date:** March 18, 2024

**Title:** Disposal of Surplus Property

**Submitted by:** Eric DePorter - Assistant Superintendent Finance, Facilities and Operations

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**Strategic Priority Goal Area 6: Community Partnerships & Engagement:** District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

**Background:** Periodically, district administration requests board approval for disposal of equipment which is obsolete or not in working order. The assets are then donated or disposed of upon said approval.

**Discussion:** See attached spreadsheet for listing of assets for disposal.

**Other Information:** None at this time.

**Budgetary Funding:** N/A

**Recommendation:** The administration recommends approval of the resolution of disposal of surplus property.

**RESOLUTION FOR THE DISPOSAL  
OF SURPLUS PERSONAL PROPERTY**

WHEREAS, the Board of Education of Glen Ellyn School District 41, DuPage County, Illinois, declares that there is surplus personal property in the School District; and

WHEREAS, such property is described in the attached document; and

WHEREAS, this personal property is no longer needed for school purposes and/or is not functioning; and

NOW, THEREFORE, Be It Resolved, by the Board of Education, as follows:

1. That the Superintendent is hereby authorized to properly dispose of the property listed on the attachment.

ADOPTED this 18th day of February, 2024, by roll call vote as follows:

YES \_\_\_\_\_

NO \_\_\_\_\_

ABSENT \_\_\_\_\_

Board of Education  
Glen Ellyn School District 41  
DuPage County, Illinois

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

**Glen Ellyn School District 41 Assets for Disposal Febraury 2024**

<b>Asset Tag</b>	<b>Current Location</b>	<b>Originating School Site</b>	<b>Description (Make, Model, etc.)</b>	<b>Serial Number</b>	<b>QTY</b>	<b>Working Order</b>	<b>Obsolete Y/N?</b>	<b>Disposal</b>
N/A	CSO	HA	Dell 3100 2 in 1 Chromebook	3719ZW2	1	N	N	Disposal
22000552	CSO	FG	Elmo TT-12 Document camera	1239622	1	N	N	Disposal
N/A	CSO	FG	Cisco DeskPhone	INM082119GT	1	Y	Y	Disposal
N/A	CSO	FG	Dell 3100 2 in 1 Chromebook	CHD4ZW2	1	N	N	Disposal
N/A	CSO	CH	Elmo TT-12 Document camera	1216109	1	N	N	Disposal
23000324	CSO	HA	Dell 3100 2 in 1 Chromebook	618ZHK3	1	N	N	Disposal
N/A	CSO	CH	Dell 3100 2 in 1 Chromebook	5Q4KZW2	1	N	N	Disposal
N/A	CSO	AL	Acer Chromebook Series R851TN Model N18Q8	NXH99AA008027059597611	1	N	N	Disposal
N/A	CSO	AL	Acer Chromebook Series R851TN Model N18Q8	NXH99AA00802702A3F7611	1	N	N	Disposal
N/A	CSO	AL	Acer Chromebook Series R851TN Model N18Q8	NXH99AA008027029F47611	1	N	N	Disposal
N/A	CSO	CH	Dell 3100 2 in 1 Chromebook	6YV7693	1	N	N	Disposal
N/A	CSO	HA	Asus Chromebook cx22n	L6NXCv12R20225A	1	N	N	Disposal
T49168	CSO	FG	Elmo TT-12 Document Camera	1216105	1	N	N	Disposal
22000307	CSO	FG	Elmo MX-1 Document Camera	1109867	1	N	N	Disposal
N/A	CSO	AL	Dell 3100 2 in 1 Chromebook	GX6QZW2	1	N	N	Disposal
N/A	CSO	FG	Dell 3100 2 in 1 Chromebook	B2NNZW2	1	N	N	Disposal
N/A	CSO	CH	Dell 3100 2 in 1 Chromebook	BR2SYW2	1	N	N	Disposal
N/A	CSO	AL	Dell 3100 2 in 1 Chromebook	FXJRZW2	1	N	N	Disposal
N/A	CSO	AL	Dell 3100 2 in 1 Chromebook	D5KHZW2	1	N	N	Disposal
N/A	CSO	AL	Dell 3100 2 in 1 Chromebook	F36NZW2	1	N	N	Disposal
N/A	CSO	AL	Dell 3100 2 in 1 Chromebook	GTHJZW2	1	N	N	Disposal
N/A	CSO	CH	HP COMPAQ LE2002x Monitor	CNC2090G14	1	Y	Y	Disposal
22000820	CSO	CH	Elmo TT-12 Document camera	1216097	1	N	N	Disposal
N/A	CSO	CH	Dell 3100 2 in 1 Chromebook	4P1LZW2	1	N	N	Disposal
N/A	CSO	CH	Dell 3100 2 in 1 Chromebook	2X5PZW2	1	N	N	Disposal
N/A	CSO	CH	Dell 3100 2 in 1 Chromebook	J4FQX33	1	N	N	Disposal
N/A	CSO	BF	Dell 3100 2 in 1 Chromebook	C2XCZW2	1	N	N	Disposal
N/A	CSO	AL	Dell 3100 2 in 1 Chromebook	36YHZW2	1	N	N	Disposal
N/A	CSO	HA	Dell 3100 2 in 1 Chromebook	JJ01893	1	N	N	Disposal
N/A	CSO	AL	Dell 3100 2 in 1 Chromebook	67W5ZW2	1	N	N	Disposal
N/A	CSO	BF	Dell 3100 2 in 1 Chromebook	BQKCZW2	1	N	N	Disposal
N/A	CSO	CH	Dell 3100 2 in 1 Chromebook	1JBTZW2	1	N	N	Disposal
N/A	CSO	CH	Dell 3100 2 in 1 Chromebook	9TVTZW2	1	N	N	Disposal
N/A	CSO	BF	Dell 3100 2 in 1 Chromebook	2V1VZW2	1	N	N	Disposal
N/A	CSO	BF	Dell 3100 2 in 1 Chromebook	D3WHZW2	1	N	N	Disposal
N/A	CSO	HA	Asus Chromebook CX22N	L6NXCv12R141256	1	N	N	Disposal

**Glen Ellyn School District 41 Assets for Disposal Febraury 2024**

N/A	CSO	HA	Asus Chromebook CX22N	L4NXC123623177	1	N	N	Disposal
23000395	CSO	HA	Dell 3100 2 in 1 Chromebook	5F21JK3	1	N	N	Disposal
N/A	CSO	CH	Dell 3100 2 in 1 Chromebook	3R72ZW2	1	N	N	Disposal
N/A	CSO	CH	Dell 3100 2 in 1 Chromebook	HHZ6ZW2	1	N	N	Disposal
N/A	CSO	AL	Dell 3100 2 in 1 Chromebook	41K7ZW2	1	N	N	Disposal
N/A	CSO	CH	Dell 3100 2 in 1 Chromebook	1MR3Y33	1	N	N	Disposal
N/A	CSO	AL	Dell 3100 2 in 1 Chromebook	7F1VZW2	1	N	N	Disposal
N/A	CSO	BF	Dell 3100 2 in 1 Chromebook	27QRX33	1	N	N	Disposal
N/A	CSO	CH	Dell 3100 2 in 1 Chromebook	21J4Y33	1	N	N	Disposal
N/A	CSO	AL	Dell 3100 2 in 1 Chromebook	6LN6ZW2	1	N	N	Disposal
N/A	CSO	AL	Dell 3100 2 in 1 Chromebook	JPT9ZW2	1	N	N	Disposal
N/A	CSO	CH	Dell 3100 2 in 1 Chromebook	F4MTZW2	1	N	N	Disposal
N/A	CSO	CH	Dell 3100 2 in 1 Chromebook	4FPJZW2	1	N	N	Disposal
N/A	CSO	CH	Dell 3100 2 in 1 Chromebook	BK2DZW2	1	N	N	Disposal
N/A	CSO	BF	Dell 3100 2 in 1 Chromebook	7PDQZW2	1	N	N	Disposal
N/A	CSO	BF	Dell 3100 2 in 1 Chromebook	HVVPX33	1	N	N	Disposal
N/A	CSO	BF	Dell 3100 2 in 1 Chromebook	JHMSX33	1	N	N	Disposal

## Board Report

**Date:** March 18, 2024  
**Title:** Donations and Gifts  
**Submitted by:** Melissa Kaczowski, Superintendent

**Strategic Priority Goal Area 6: Community Partnerships & Engagement:** District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

**Background:** District 41 occasionally accepts donated funds and equipment from outside sources, provided the items are in working condition and meet the needs of the District. In accordance with board policy 8:80 regarding public gifts to the district, monetary donations or non-monetary donations and gifts with a value equal to or greater than \$500 shall be reviewed by the Superintendent and approved by the Board. Donations are reviewed and vetted by building and district administration in order to make the biggest impact and be consistent with district adopted curriculum or goals.

**Discussion:** Below are donations received.

Individual/Organization	Amount/Item	Purpose	Building
Ben Franklin PTA	\$3,102.08	<ul style="list-style-type: none"> <li>Fermilab Field Trip Transportation (\$569)</li> <li>Pay for Great Works Theater Production-4th Grade (\$1,090)</li> <li>3rd Grade Field Trip-Transportation fee (\$525)</li> <li>Transportation for Yearly 2nd Grade High Interest Day Field Trip (\$918.08)</li> </ul>	Ben Franklin
Churchill PTA	\$2,093	<ul style="list-style-type: none"> <li>Bus transportation fee for third grade field trip. (1,443)</li> <li>Donation to supplement transportation costs for the 5th grade field trip to the Morton Arboretum. (\$650)</li> </ul>	Churchill
Morton Arboretum	\$2,258	<ul style="list-style-type: none"> <li>Grant for registration fees for 5th grade students. (\$1,458)</li> <li>Bus grant from the Morton Arboretum.(\$800)</li> </ul>	Churchill
Abraham Lincoln PTA	\$1,356.62	<ul style="list-style-type: none"> <li>Field Trip to MAC to see The Rainbow Fish play</li> </ul>	Abraham Lincoln
Forest Glen PTA	\$1,296.34	<ul style="list-style-type: none"> <li>For a field trip to the Arcada Theatre that directly relates to one of our Literacy units this year.</li> </ul>	Forest Glen

The District 41 administration and staff are appreciative of the donations, as it will positively impact the students in all schools.

**Recommendation:** The administration recommends that the Board formally accept this generous donation.

**Glen Ellyn School District 41  
FOIA Report  
February 1 - 29, 2024**

Date Received	Date of Response	Request Summary	FOIA Officer Time	Admin Time	Attorney Contacted
1.26.24	2.2.24 Extension of time  2-9.24 Response	<p><u>Request:</u> Helen Bosaki requested "1)all emails and documentation related to the conception and introduction of the Into Reading workbook for 1<sup>st</sup> graders. It showed up in classrooms after Thanksgiving break of the '22-23 school year. I'm not sure when it was starting to be discussed but I would like any e-mails, meetings, and communications about it's implementation and reasons for why it was implemented. 2) emails, meeting minutes, and any and all records surrounding the creation of the letter that just sent to me ending district communication with me, Helen Bonokollie-Bosacki. It mentions in the letter that board members have discussed my emails / public comments at length, I would like access to those meeting minutes, emails, and anything relevant. 3) any and all documentation surrounding the implementation of the "phonics" version of Lucy Calkins that was implemented around 2017 or 2018? I'm not certain on the years. 4) the literacy committee communications and meeting minutes that have taken place since my last request.</p> <p><u>Response:</u> 1) No Responsive records; 2) records are exempt from disclosure; 3) &amp; 4) Responsive records provided</p> <p><u>Appeal:</u> None at this time</p>	6 hours	3 hours	Yes
2.2.24	2.5.24	<p><u>Request:</u> Sanjay Mehta requested "I would like the Churchill video from ~2/24/20 of [Student A] punching [Student B] coming out of the lunchroom. This video was shown to me in the presence of the Principal at the time and the Glen Ellyn police department"</p>	1 hr	1 hr	Yes

		<p><u>Response:</u> No specific responsive records</p> <p><u>Appeal:</u> None at this time.</p>			
2.7.24	2.13.24	<p><u>Request:</u> Kurt Buchholz requested " for the headcount (total district employees) for the start of years 2015, 2019 and 2023. Please also breakout the numbers for 2015, 2019 and 2023 of employees that work within the district administration building. Anyone who is housed out of that location.for the start of those three years."</p> <p><u>Response:</u> Requested information provided.</p> <p><u>Appeal:</u> None at this time</p>	1 hr	1 hr	No
2.13.24	2.16.24	<p><u>Request:</u> Stephanie Clark requested "for the following from the 2/12/24 Board meeting: 1) Notes that Jason Loebach typed on his silver tablet at the Board table during the public participation portion of the meeting. 2- Bob Bruno's statement/notes from his computer that he issued in response to public comment. 3) The piece of paper that Julie Hill handed to Nancy Mogk during the board recess at about 8:10pm.</p> <p><u>Response:</u> 1) No specific responsive records 2) No specific responsive records 3) Records responsive.</p> <p><u>Appeal:</u> PAC Appeal filed (see below)</p>	1 hr	NA	Yes
2.15.24	2.21.24	<p><u>Request:</u> Kurt Buchholz requested - the headcount (total district employees) for the start of years 2016, 2017 and 2018. Please also breakout the numbers for 2016, 2017 and 2018 of employees that work within the district administration building. Anyone who is housed out of that location.for the start of those three years."</p> <p><u>Response:</u> Requested information provided</p> <p><u>Appeal:</u> None at this time</p>	.5 hr	NA	No

2.20.24	2.27.24	<p><u>Request:</u> North American School Bus requested "<i>Complete proposals submitted by all vendors (except for our own- North America Central School Bus)</i>"</p> <p><u>Response:</u> Requested information provided</p> <p><u>Appeal:</u> None at this time</p>	1hr	1.5 hr	Yes
2.21.24	02.28.24 extended  3.6.24 Response	<p><u>Request:</u> Helen Bosaki requested 1) any emails, presentations, meetings... really any and all communications related to the implementation of the Into Reading workbook in 1st grade classrooms last year. 2) any all communications related to the research and determination to use a supplemental phonics resource. This would include communications with publishers, other administrators, etc. 3) information related to the transition of the 2017-2021 Long Range Plan(LRP) to the current Strategic Plan.</p> <p><u>Response:</u> 1) No Responsive records; 2) responsive records provided; 3) Records are found on the District website.</p> <p><u>Appeal:</u> None at this time.</p>	4 hr	1 hr	Yes
02.26.21	Pending	<p><u>FOIA Request for Review: 2024 PAC 80242</u></p> <p>The Public Access Bureau has received a Request for Review of the response by Glen Ellyn School District 41 (District) to a FOIA request submitted by Ms. Stephanie Clark. On February 12, 2024, Ms. Clark submitted a FOIA request to the District seeking, relevant to this Request for Review, "notes that Jason Loebach typed on his silver tablet at the Board table during the public participation portion of the [February 12, 2024, Board of Education] meeting[ and] Bob Bruno's statement/notes from his computer that he issued in response to public comment." On February 16, 2024, the District responded to Ms. Clark that it did not have any specific records responsive to her request. On February 20, 2024, Ms. Clark submitted her Request for Review challenging the District's response.</p>	.5 hr	.5 hr	Yes

		<u>District Response:</u> Currently preparing a response. <u>Response (from PAC):</u> Pending			
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# ISDLAF+ Monthly Statement

Glen Ellyn School District #41

## Current Portfolio

2/29/2024

Type	Code	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	NAV	Face/Par	Market Value
LIQ				02/29/2024		LIQ Account Balance	\$1,477,973.26	5.251%	\$1.000	\$1,477,973.26	\$1,477,973.26
MAX				02/29/2024		MAX Account Balance	\$20,551,850.80	5.277%	\$1.000	\$20,551,850.80	\$20,551,850.80
LTD				02/29/2024		LTD Account Balance			\$10.486		\$10,486,000.00
							<b>\$22,029,824.06</b>			<b>\$22,029,824.06</b>	<b>\$32,515,824.06</b>

**Time and Dollar Weighted Average Portfolio Yield:** n/a

**Weighted Average Portfolio Maturity:** n/a

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

## Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
LIQ	4.545%	\$1,477,973.26	LIQ Account
MAX	63.206%	\$20,551,850.80	MAX Account
LTD	32.249%	\$10,486,000.00	LTD Account

## Index

**Cost** is comprised of the total amount you paid for the investment including any fees and commissions.

**Rate** is the average monthly rate for liquid investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

**Face/Par** is the amount received at maturity for fixed rate investments.

**Market Value** reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost".



**Report:** Accounting Report  
**Account:** 53-Glen Ellyn SD #41 (96403)  
**As of:** 02/29/2024

Settle Date	CUSIP	Description	Coupon Rate	Final Maturity	Coupon Frequency	Face Amount
---	CCYUSD	Receivable	0.000	02/29/2024	---	7,708.91
---	608919809	FEDERATED HRMS GV O CAP	5.080	02/29/2024	---	1,865,354.77
03/31/2021	066519QU6	BankUnited, National Association	0.450	04/01/2024	Monthly	245,000.00
04/15/2021	183036GA4	CLAWSON MICH	3.350	05/01/2024	Semi-Annual	500,000.00
04/29/2021	91282CBV2	UNITED STATES TREASURY	0.375	04/15/2024	Semi-Annual	1,000,000.00
06/03/2021	3135G06E8	FEDERAL NATIONAL MORTGAGE ASSOCIATION	0.420	11/18/2024	Semi-Annual	300,000.00
07/02/2021	912828YV6	UNITED STATES TREASURY	1.500	11/30/2024	Semi-Annual	500,000.00
07/15/2021	3130AN4Y3	FEDERAL HOME LOAN BANKS	0.625	10/15/2024	Semi-Annual	500,000.00
07/30/2021	88241TLS7	Texas Exchange Bank	0.500	07/30/2024	Monthly	245,000.00
08/26/2021	91282CCT6	UNITED STATES TREASURY	0.375	08/15/2024	Semi-Annual	500,000.00
09/10/2021	87165HC73	Synchrony Bank	0.600	09/10/2024	Semi-Annual	245,000.00
09/10/2021	89235MLN9	Toyota Financial Savings Bank	0.650	09/09/2024	Semi-Annual	245,000.00
09/16/2021	3130ANTP5	FEDERAL HOME LOAN BANKS	0.500	09/16/2024	Semi-Annual	400,000.00
11/16/2021	91282CDH1	UNITED STATES TREASURY	0.750	11/15/2024	Semi-Annual	500,000.00
11/22/2021	3130APQ73	FEDERAL HOME LOAN BANKS	1.000	11/22/2024	Semi-Annual	250,000.00
12/10/2021	3130APXC4	FEDERAL HOME LOAN BANKS	1.100	12/10/2024	Semi-Annual	250,000.00
12/29/2021	947547NT8	WebBank	1.000	12/30/2024	Semi-Annual	245,000.00
01/05/2022	91282CDN8	UNITED STATES TREASURY	1.000	12/15/2024	Semi-Annual	250,000.00
01/12/2022	912828Z52	UNITED STATES TREASURY	1.375	01/31/2025	Semi-Annual	250,000.00
01/12/2022	9128286Z8	UNITED STATES TREASURY	1.750	06/30/2024	Semi-Annual	250,000.00
01/20/2022	91282CDS7	UNITED STATES TREASURY	1.125	01/15/2025	Semi-Annual	250,000.00
01/26/2022	91282CCG4	UNITED STATES TREASURY	0.250	06/15/2024	Semi-Annual	250,000.00
01/26/2022	3130AQHX4	FEDERAL HOME LOAN BANKS	1.000	07/26/2024	Semi-Annual	250,000.00
01/27/2022	3130AQMR1	FEDERAL HOME LOAN BANKS	1.250	01/27/2025	Semi-Annual	300,000.00
01/28/2022	3130AQJM6	FEDERAL HOME LOAN BANKS	1.250	01/28/2025	Semi-Annual	250,000.00
02/04/2022	269479JT9	EAGLE CNTY COLO SCH DIST RE 50 JT WITH GARFIELD &	0.560	12/01/2024	Semi-Annual	200,000.00
02/15/2022	91282CDZ1	UNITED STATES TREASURY	1.500	02/15/2025	Semi-Annual	400,000.00
02/18/2022	3130AQPT4	FEDERAL HOME LOAN BANKS	1.500	02/18/2025	Semi-Annual	250,000.00
02/24/2022	3130AQQP1	FEDERAL HOME LOAN BANKS	1.350	02/24/2025	Semi-Annual	250,000.00
02/28/2022	3130AQY49	FEDERAL HOME LOAN BANKS	2.000	02/27/2025	Semi-Annual	250,000.00
03/11/2022	3130AQPY3	FEDERAL HOME LOAN BANKS	2.000	02/14/2025	Semi-Annual	500,000.00
03/18/2022	198504C42	COLUMBIA S C WTRWKS & SWR SYS REV	0.778	02/01/2025	Semi-Annual	400,000.00
03/31/2022	38150ALP8	GOLDMAN SACHS GROUP INC	3.300	03/31/2025	Semi-Annual	500,000.00
04/06/2022	9128284F4	UNITED STATES TREASURY	2.625	03/31/2025	Semi-Annual	1,000,000.00
04/18/2022	101029WW2	BOSTON MASS WTR & SWR COMMN REV IAM COML PAPE	0.718	11/01/2024	Semi-Annual	215,000.00
04/28/2022	3130ARP39	FEDERAL HOME LOAN BANKS	4.000	04/28/2025	Semi-Annual	250,000.00
05/18/2022	254673D86	Discover Bank	3.050	05/19/2025	Semi-Annual	245,000.00
05/18/2022	06740KQH3	Barclays Bank Delaware	2.850	05/20/2024	Semi-Annual	245,000.00
05/19/2022	581850QH0	MC LEAN & WOODFORD CNTYS ILL CMNTY UNIT SCH DIS	3.250	02/01/2025	Semi-Annual	500,000.00
06/15/2022	91282CEU1	UNITED STATES TREASURY	2.875	06/15/2025	Semi-Annual	600,000.00
07/25/2022	32022RRW9	1st Financial Bank USA	3.050	07/25/2025	Monthly	245,000.00
07/28/2022	95001DC40	WELLS FARGO & CO	4.500	07/28/2025	Semi-Annual	250,000.00
08/17/2022	14042RTQ4	Capital One, National Association	3.300	08/18/2025	Semi-Annual	245,000.00
08/17/2022	14042TJL2	Capital One Bank (USA), National Association	3.300	08/18/2025	Semi-Annual	245,000.00
08/31/2022	48133MBT6	JPMORGAN CHASE FINANCIAL COMPANY LLC	4.150	08/30/2024	Semi-Annual	250,000.00
09/02/2022	91282CFE6	UNITED STATES TREASURY	3.125	08/15/2025	Semi-Annual	250,000.00
09/06/2022	592647KS9	METROPOLITAN WASH D C ARPTS AUTH ARPT SYS REV	0.600	10/01/2024	Semi-Annual	225,000.00
09/15/2022	17330RAA3	CITIGROUP GLOBAL MARKETS HOLDINGS INC	4.600	09/15/2025	Semi-Annual	250,000.00
09/28/2022	91282CEQ0	UNITED STATES TREASURY	2.750	05/15/2025	Semi-Annual	500,000.00
09/28/2022	3130ATAV9	FEDERAL HOME LOAN BANKS	4.000	03/28/2024	Semi-Annual	250,000.00
10/17/2022	3133ENS43	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.375	10/17/2024	Semi-Annual	500,000.00
10/20/2022	3134GX3Z5	FEDERAL HOME LOAN MORTGAGE CORP	5.000	10/20/2025	Semi-Annual	250,000.00
10/20/2022	3133ENU32	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.500	10/20/2025	Semi-Annual	500,000.00
12/05/2022	3134GX2U7	FEDERAL HOME LOAN MORTGAGE CORP	4.625	09/29/2025	Semi-Annual	500,000.00
12/06/2022	419792ZK5	HAWAII ST	0.802	10/01/2024	Semi-Annual	480,000.00
01/18/2023	795451CR2	Sallie Mae Bank	4.400	01/20/2026	Semi-Annual	245,000.00
01/19/2023	90355GAM8	UBS Bank USA	4.350	01/20/2026	Monthly	245,000.00
01/20/2023	27002YFL5	EagleBank	4.500	07/21/2025	Monthly	245,000.00
01/26/2023	3134GYED0	FEDERAL HOME LOAN MORTGAGE CORP	5.150	01/26/2026	Semi-Annual	250,000.00
02/02/2023	61768ENY5	Morgan Stanley Private Bank, National Association	4.250	02/02/2026	Semi-Annual	245,000.00
02/02/2023	61690UY20	Morgan Stanley Bank, N.A.	4.250	02/02/2026	Semi-Annual	245,000.00
02/08/2023	3130AURS5	FEDERAL HOME LOAN BANKS	4.250	03/14/2025	Semi-Annual	500,000.00
02/08/2023	3130ATUC9	FEDERAL HOME LOAN BANKS	4.500	12/12/2025	Semi-Annual	500,000.00
02/08/2023	3130ATUR6	FEDERAL HOME LOAN BANKS	4.625	12/13/2024	Semi-Annual	500,000.00
02/09/2023	3130ATVD6	FEDERAL HOME LOAN BANKS	4.875	09/13/2024	Semi-Annual	500,000.00
02/13/2023	3133EPAQ8	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.125	02/13/2026	Semi-Annual	500,000.00
02/14/2023	3134GYJ29	FEDERAL HOME LOAN MORTGAGE CORP	5.150	02/14/2025	Semi-Annual	250,000.00

02/27/2023	3130AUUP7	FEDERAL HOME LOAN BANKS	5.125	08/27/2025	Semi-Annual	250,000.00
03/10/2023	15987UAT5	Charles Schwab Bank, SSB	5.200	09/16/2024	Semi-Annual	245,000.00
03/14/2023	800364EX5	Sandy Spring Bank	4.900	03/16/2026	Semi-Annual	245,000.00
03/17/2023	949764AF1	Wells Fargo Bank, National Association	5.250	03/17/2025	Monthly	245,000.00
03/17/2023	564759SD1	Manufacturers and Traders Trust Company	4.950	03/17/2026	Semi-Annual	245,000.00
03/17/2023	05580AW91	BMW Bank of North America	4.950	03/17/2026	Semi-Annual	245,000.00
03/17/2023	66736ACE7	Northwest Bank	5.000	03/17/2026	Monthly	245,000.00
03/20/2023	11373QKR8	Brookline Bank	5.250	09/04/2024	Monthly	245,000.00
03/23/2023	02007GM42	Ally Bank	5.050	03/23/2026	Semi-Annual	245,000.00
03/24/2023	82669LKF9	Signature Bank of Arkansas	5.100	09/24/2025	Monthly	245,000.00
03/24/2023	12547CAU2	CIBC Bank USA	5.000	03/24/2026	Semi-Annual	245,000.00
03/24/2023	23204HNP9	Customers Bancorp, Inc.	5.050	03/24/2026	Semi-Annual	245,000.00
03/27/2023	3134GYN73	FEDERAL HOME LOAN MORTGAGE CORF	5.600	03/27/2026	Semi-Annual	500,000.00
03/27/2023	37312PDE6	Georgia Banking Company	5.150	03/27/2025	Semi-Annual	245,000.00
03/30/2023	910286GB3	United Fidelity Bank, Fsb	5.000	03/30/2026	Monthly	185,000.00
04/14/2023	29483ABG6	Ergo Bank	4.500	04/14/2025	Monthly	245,000.00
04/18/2023	45332WAU7	InBank	4.450	04/21/2025	Monthly	245,000.00
04/19/2023	064455AU2	Bank of Pontiac	4.500	04/20/2026	Semi-Annual	245,000.00
04/19/2023	73317ABZ4	Popular Bank New York Branch	4.500	04/16/2026	Quarterly	245,000.00
04/21/2023	549104D38	Luana Savings Bank	4.450	10/21/2025	Semi-Annual	245,000.00
05/08/2023	72345SLN9	Pinnacle Bank	4.600	05/08/2026	Semi-Annual	245,000.00
05/09/2023	05600XQB9	BMO BANK NATIONAL ASSOCIATION	4.600	05/08/2026	Semi-Annual	245,000.00
05/10/2023	065427AE6	Bank of Utah	4.500	05/11/2026	Monthly	100,000.00
05/11/2023	32116QBJ4	First National Bank of Middle Tennessee	4.500	05/11/2026	Semi-Annual	245,000.00
07/21/2023	174178AC7	The Citizens Bank of Philadelphia	4.750	07/21/2026	Monthly	240,000.00
07/26/2023	43708WKG8	Home Federal Savings Bank	4.750	07/27/2026	Semi-Annual	200,000.00
09/20/2023	02589AF31	American Express Bank, FSB	5.000	09/21/2026	Semi-Annual	245,000.00
09/21/2023	32026UZ58	First Foundation Bank	5.000	09/21/2026	Semi-Annual	245,000.00
09/22/2023	8562853R0	State Bank of India - New York Branch	5.050	09/22/2026	Semi-Annual	245,000.00
09/26/2023	227563EA7	Cross River Bank	5.000	09/28/2026	Semi-Annual	245,000.00
09/27/2023	024263DB8	American Bank & Trust Company Inc.	5.150	03/27/2026	Semi-Annual	245,000.00
09/29/2023	061785FM8	The Bank of Deerfield	5.000	09/29/2026	Monthly	245,000.00
09/29/2023	501798VG4	Milestone Bank	5.000	09/29/2026	Semi-Annual	245,000.00
09/29/2023	319267LD0	First Bank Richmond	5.150	03/30/2026	Semi-Annual	245,000.00
10/04/2023	59013KXD3	Merrick Bank	5.000	10/05/2026	Monthly	245,000.00
10/16/2023	68405VAV1	Optum Bank, Inc.	5.150	04/16/2026	Semi-Annual	245,000.00
10/20/2023	666613MJ0	Northpointe Bank	5.100	10/20/2026	Monthly	245,000.00
11/30/2023	65344AAC9	NexTier Bank, NA	5.000	12/01/2025	Monthly	245,000.00
12/06/2023	02519ACD7	American Commercial Bank & Trust, National Associa	5.000	12/08/2025	Monthly	245,000.00
12/08/2023	76883EAM3	Rivers Edge Bank	5.050	12/08/2025	Monthly	245,000.00
12/15/2023	320055CY0	First Credit Bank	5.000	06/13/2025	Monthly	100,000.00
02/05/2024	05584CLF1	BNY Mellon, National Association	4.050	02/05/2027	Semi-Annual	245,000.00
02/07/2024	32021JKL9	First Federal Savings Bank	4.100	02/08/2027	Monthly	245,000.00
02/09/2024	13135NCG3	CalPrivate Bank	4.100	02/09/2027	Monthly	245,000.00
02/09/2024	88054RBZ2	Tennessee State Bank	4.150	02/09/2027	Semi-Annual	245,000.00
02/14/2024	42236XBD6	Heartland Bank	4.150	02/12/2027	Monthly	245,000.00
02/16/2024	90385LDU0	Ultima Bank Minnesota	4.100	02/16/2027	Monthly	245,000.00
03/05/2024	919853KS9	Valley National Bank	4.600	03/05/2027	Semi-Annual	245,000.00

3.389

36,438,063.68

## Monthly Summary Report Overview Revenue & Expenditures February 2024

Attached please find an updated spreadsheet demonstrating the current year's month and fiscal year to date revenues and expenditures versus the previous fiscal year. This updated presentation will hopefully provide the board with greater clarity when reviewing the monthly results of operations. The results will be summarized below.

### **Revenues:**

To date, expressed as a percent of the district budget, revenues received year to date are 57.38% versus 53.78% of the budget from a year ago.

#### **Revenues are greater in the areas of:**

- Property Taxes (47.13% versus 46.98%)
- Food Services (54.70% versus 44.62%)
- Student Fees (87.05% versus 86.91%)
- Donations/Misc Revenue (127.74% versus 109.54%)
- Restricted State Funds (85.06% versus 61.09%)
- Federal Funds (102.31% versus 66.81%)

#### **Revenues are less in the areas of:**

- Personal Property Taxes (55.07% versus 65.29%)
- Tuition (88.56% versus 117.87%)
- Field Trip/Bus Fees (100.00% versus 100.00%)
- Interest Earnings (131.07% versus 334.53%)
- Unrestricted State Funds (63.64% versus 63.64%)
- Fund Transfers (100.00% versus 100.00%)

### **Expenditures:**

To date, expressed as a percent of the district budget, expenditures year to date are 63.00% versus 62.72% of the budget from a year ago.

#### **Expenditures are greater in the areas of:**

- Salaries (56.48% versus 53.42%)
- Benefits (59.22% versus 58.02%)
- Tuition (74.15% versus 68.46%)

#### **Expenditures are less in the areas of:**

- Purchased Services (49.14% versus 61.85%)
- Supplies/Materials (48.47% versus 65.23%)
- Capital Outlay (83.95% versus 88.43%)
- Dues & Fees (38.57% versus 49.87%)
- Principal/Interest payments (100.00% versus 100.00%)
- Fund Transfers (100.00% versus 100.00%)

**Glen Ellyn School District 41**  
**Monthly Revenue/Expenditure Summary Report**  
**Comparing February 2023 Fiscal Year to Date to February 2024**

**Revenues**

Function	Category	February-23	Fiscal Year to Date February 2023	Revenue Budget 2022-2023	Percent of Budget Received	February-24	Fiscal Year to Date February 2024	Revenue Budget 2023-2024	Percent of Budget Received
<b>All Funds</b>									
1100	Property Taxes	\$0	\$24,707,422	\$52,594,566	46.98%	\$0	\$26,050,159	\$55,267,947	47.13%
1200	Personal Property Taxes	\$0	\$2,140,619	\$3,278,674	65.29%	\$0	\$1,562,558	\$2,837,216	55.07%
1300	Tuition	\$7,195	\$58,934	\$50,000	117.87%	\$8,562	\$57,562	\$65,000	88.56%
1400	Field Trip/Bus Fees	\$0	\$0	\$0	100.00%	\$0	\$0	\$0	100.00%
1500	Interest Earnings	\$127,285	\$1,062,310	\$317,550	334.53%	\$231,865	\$2,129,072	\$1,624,400	131.07%
1600	Food Services	\$40,107	\$301,211	\$675,000	44.62%	\$42,731	\$287,166	\$525,000	54.70%
1700	Student Fees	(\$4,479)	\$294,180	\$338,500	86.91%	\$1,212	\$302,815	\$347,875	87.05%
1900	Donations/Misc Revenue	\$356	\$88,454	\$80,750	109.54%	\$4,252	\$178,596	\$139,812	127.74%
3000	Unrestricted State Funds	\$239,406	\$1,675,842	\$2,633,466	63.64%	\$239,670	\$1,677,690	\$2,636,360	63.64%
3100	Restricted State Funds	\$36,942	\$956,596	\$1,565,801	61.09%	\$344,800	\$1,307,427	\$1,537,013	85.06%
4000	Federal Funds	\$15,118	\$1,955,654	\$2,927,076	66.81%	\$69,092	\$1,850,346	\$1,808,593	102.31%
7000	Fund Transfers	\$0	\$3,085,000	\$3,085,000	100.00%	\$0	\$6,850,000	\$6,850,000	100.00%
<b>Grand Total</b>		<b>\$461,930</b>	<b>\$36,326,222</b>	<b>\$67,546,383</b>	<b>53.78%</b>	<b>\$942,183</b>	<b>\$42,253,391</b>	<b>\$73,639,216</b>	<b>57.38%</b>

**Expenditures**

Object		February-23	Fiscal Year to Date February 2023	Expenditure Budget 2022-2023	Percent of Budget Expended	February-24	Fiscal Year to Date February 2024	Expenditure Budget 2023-2024	Percent of Budget Expended
<b>All Funds</b>									
100	Salaries	\$2,937,799	\$18,945,325	\$35,467,866	53.42%	\$3,037,276	\$20,395,873	\$36,114,364	56.48%
200	Benefits	\$638,544	\$4,242,028	\$7,311,045	58.02%	\$695,908	\$4,653,773	\$7,858,183	59.22%
300	Purchased Services	\$446,205	\$3,920,489	\$6,338,994	61.85%	\$650,873	\$4,328,940	\$8,808,805	49.14%
400	Supplies/Materials	\$115,281	\$2,136,924	\$3,275,897	65.23%	\$133,815	\$1,573,322	\$3,245,816	48.47%
500	Capital Outlay	\$20,740	\$5,838,587	\$6,602,862	88.43%	\$11,290	\$3,629,400	\$4,323,164	83.95%
640-642	Dues & Fees	\$835	\$34,058	\$68,287	49.87%	\$1,399	\$29,912	\$77,547	38.57%
610/620	Principal/Interest Payments	\$0	\$1,759,913	\$1,759,913	100.00%	\$0	\$1,759,913	\$1,759,912	100.00%
670/690	Tuition	\$71,820	\$1,444,594	\$2,110,000	68.46%	\$477,734	\$1,815,947	\$2,449,000	74.15%
660/666	Fund Transfers	\$0	\$3,085,000	\$3,085,000	100.00%	\$0	\$6,850,000	\$6,850,000	100.00%
<b>Grand Total</b>		<b>\$4,231,224</b>	<b>\$41,406,918</b>	<b>\$66,019,863</b>	<b>62.72%</b>	<b>\$5,008,295</b>	<b>\$45,037,079</b>	<b>\$71,486,792</b>	<b>63.00%</b>

**School District Payment Order**

The Treasurer of Glen Ellyn School District 41 in DuPage County, has paid or shall pay to the order of the attached list of vendors for accounts payable and payroll liability checks the sum of \$2,583,840.58 for the period of February 7, 2024 through March 12, 2024.

This order authorizes the Treasurer to pay board-approved bills before the meeting minutes are officially approved.

By order of the School Board of Glen Ellyn District 41.

Order Date: March 18, 2024

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
557996	02/15/2024	AFSCME	1,683.65	Multiple Invoices
565292	02/28/2024	VAUGHN, ROBERT	-45.00	B-ball ref 1/19
565349	02/14/2024	CHICAGO WOLVES	3,284.50	Wolves - 7th Field Trip
565350	02/14/2024	EXTRA SPACE STORAGE	997.00	STORAGE RENTAL #1019
565351	02/14/2024	EXTRA SPACE STORAGE	774.00	STORAGE RENTAL #1033
565352	02/14/2024	VILLAGE OF GLEN ELLY	2,601.39	Multiple Invoices
565353	02/14/2024	VILLAGE OF GLEN ELLY	200.00	FDK PROJECT - APPEARANCE REVIEW FEE
565354	02/14/2024	WEX HEALTH INC	293.25	FSA JANUARY
565355	02/29/2024	AEP CONNECTIONS, LLC	570.00	Professional Development
565356	02/29/2024	AIR FILTER ENGINEERS	182.42	HVAC REPAIRS
565360	02/29/2024	AMAZON CAPITAL SERVI	8,587.64	Multiple Invoices
565361	02/29/2024	AMERICAN TAXI DISPAT	9,427.40	Multiple Invoices
565362	02/29/2024	AMITA GLENOAKS SCHOO	1,481.46	Outplacement Tuition
565363	02/29/2024	AT&T	44.10	630- 299-0236 02/16-03/15
565364	02/29/2024	AT&T	3,576.99	831-0003789-083 12/25-01/24
565365	02/29/2024	BAVA, MARK	90.00	B-ball ref 2/15
565366	02/29/2024	BEEREADERS INC	2,062.50	Licenses for spanish materials
565367	02/29/2024	BERL ENTERPRISES LLC	3,135.96	Drinking fountain filters
565368	02/29/2024	BEYOND THE NOTES MUS	150.00	ComMission Possible 2025 JAROD HALL BAND Project Membership: <a href="https://www.btnmusicfestival.com/">https://www.btnmusicfestival.c om/</a>
565369	02/29/2024	BLICK, DICK	450.06	Multiple Invoices
565370	02/29/2024	BOB'S DAIRY SERVICE	2,402.65	Multiple Invoices
565371	02/29/2024	BOOKSTORE LTD, THE	3,855.43	Multiple Invoices
565372	02/29/2024	BRITTEN SCHOOL	4,480.52	Outplacement Tuition
565373	02/29/2024	BUSINESS SOLVER	42.00	February service fees
565374	02/29/2024	CANIGLIA, TORRY	80.00	Wrestling ref 2/14
565375	02/29/2024	CDW GOVERNMENT	17,045.00	Multiple Invoices
565376	02/29/2024	CLEMONS, DAVID	140.00	Wrestling ref 1/31
565377	02/29/2024	COKER SERVICE INC	2,715.20	Multiple Invoices
565378	02/29/2024	COMCAST	54.24	WIFI 02/05-03/04
565379	02/29/2024	COMMONWEALTH EDISON	172.28	Multiple Invoices
565380	02/29/2024	COMMUNITY UNIT SCHL	1,120.50	Multiple Invoices
565381	02/29/2024	CORRECT ELECTRIC	3,172.80	Multiple Invoices
565382	02/29/2024	CYRUS, FRANK	90.00	B-ball ref 2/5
565383	02/29/2024	DAILEY, GORDON	85.00	V-ball ref 2/13
565384	02/29/2024	DEMCO	960.45	Library displays and materials
565385	02/29/2024	DIRECT ENERGY BUSINE	32,500.40	Multiple Invoices
565386	02/29/2024	DOC B, PLLC	8,926.00	Invoice #GE23-03 - 12/1/2023- 12/31/2023- Proress billing and Consulting fees - Casten Grant
565387	02/29/2024	NOTE, JOSEPH	90.00	B-ball1 ref 2/8
565388	02/29/2024	DUPAGE FEDERATION ON	1,674.26	Virtual or face to face interpreting
565389	02/29/2024	ECRA GROUP, INC	26,500.00	PD
565390	02/29/2024	ENGLER CALLAWAY BAAS	364.00	Invoice #32888 - General Services - January 2024
565391	02/29/2024	FERGUSON	359.67	Multiple Invoices
565392	02/29/2024	FIRST STUDENT INC	121,251.96	TRANSPORTATION
565393	02/29/2024	FIRST STUDENT INC	7,140.00	ALTERNATIVE TRANSPORTATION

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
565394	02/29/2024	FLINN SCIENTIFIC INC	1,179.86	7th and 8th Grade Materials for 3rd Quarter
565395	02/29/2024	FOLLETT CONTENT SOLU	1,790.83	Multiple Invoices
565396	02/29/2024	FOX VALLEY FIRE & SA	249.50	SERVICE CHARGE
565397	02/29/2024	FRANCZEK RADELET	13,686.00	January 2024 Billing
565398	02/29/2024	GREAT LAKES URBAN FO	2,190.00	CH FDK Tree Survey for the village permitting process Great Lakes Urban Forestry 1485 Louis Bork Dr, Suite 113 Batavia, IL 60510 630-762-2400
565399	02/29/2024	GREATWORKS THEATRE C	100.00	4th Grade in house program/field trip \$100 deposit to hold spot Payable/mailling GreatWorks Theatre PO Box 6343 Libertyville, IL 60048
565400	02/29/2024	H-O-H WATER TECHNOLO	3,166.10	Multiple Invoices
565401	02/29/2024	HEARTLAND ALLIANCE H	27.00	Translation services
565402	02/29/2024	HONEYCUT, BILL	140.00	Wrestling ref 1/31
565403	02/29/2024	HYDE PARK DAY SCHOOL	17,889.92	Outplacement Tuition
565404	02/29/2024	IDENTITY GRAPHICS, L	1,238.50	Multiple Invoices
565405	02/29/2024	ILLINOIS ASSN OF SCH	117.00	Invoice 432280 - Spring Division IASB Dinner - Bruno, Hill, Estes
565406	02/29/2024	ILLINOIS STATE POLIC	113.00	Multiple Invoices
565407	02/29/2024	ITZKOWITZ, BRYAN	100.00	Jazz Clinician Tribley/Cooper PTA Curriculum Enhancement Grant
565408	02/29/2024	KAGAN & GAINES INC	1,443.00	Multiple Invoices
565409	02/29/2024	KAGAN PROFESSIONAL D	3,282.51	Multiple Invoices
565410	02/29/2024	KAPLAN EARLY LEARNIN	584.60	Multiple Invoices
565411	02/29/2024	KENIG, LINDGREN, O'H	7,645.34	FDK PROJECT FEES
565412	02/29/2024	KONICA MINOLTA BUSIN	7,808.10	Multiple Invoices
565413	02/29/2024	KOZAK CUSTOM LANDSCA	1,370.00	Salting services for the event on 2/24/2024 Inv#4861
565414	02/29/2024	KRANZ	51.49	CUSTODIAL SUPPLIES
565415	02/29/2024	LANGUAGE LINE SERVIC	307.40	Over the phone Interpretations
565416	02/29/2024	LARSON EQUIPMENT & F	7,194.90	10 stand-up desks for Sped students, 10 Noodle chairs for sped students at Hadley
565417	02/29/2024	LEARNING RESOURCES	56.93	Early Childhood Classroom Supplies
565418	02/29/2024	LEARNING TECHNIQUES	4,285.00	Multiple Invoices
565419	02/29/2024	LITTLE FRIENDS INC	4,447.03	Outplacement Tuition
565420	02/29/2024	MEER, NANCY	61.00	CONFERENCE REIMBURSEMENT
565421	02/29/2024	MHS INC	575.00	Multiple Invoices
565422	02/29/2024	MIDLAND PAPER	6,950.40	Multiple Invoices
565423	02/29/2024	MOGK, NANCY	194.61	Conference - Triple I Chicago
565424	02/29/2024	MUSIC IN MOTION	715.77	Classroom Instruments--should qualify for free shipping
565425	02/29/2024	NAPERVILLE CENTRAL H	60.00	Institute Day Registrtion
565426	02/29/2024	NETISINGHA, VASUN	85.00	V-ball_ref 2/6
565427	02/29/2024	NICOR GAS	5,406.55	Multiple Invoices
565428	02/29/2024	OFFICE DEPOT	656.63	Multiple Invoices

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
565429	02/29/2024	OLIVE GROVE LANDSCAP	33,942.00	Multiple Invoices
565430	02/29/2024	OPENTEXT	113.63	OpenText January 2024 Invoice# 2402870717
565431	02/29/2024	ORIENTAL TRADING CO	93.93	Multiple Invoices
565434	02/29/2024	ORKIN LLC	6,484.75	Multiple Invoices
565435	02/29/2024	OTIS ELEVATOR INC	475.00	Annual hydraulic elevator testing for BF elevator #QTE-001833786
565436	02/29/2024	OVERDRIVE	1,000.00	Sora Magazines
565437	02/29/2024	PACKEY WEBB FORD	533.21	Multiple Invoices
565438	02/29/2024	PAR INC	63.00	Psychologist - Parent/Teacher Forms
565439	02/29/2024	PEARSON CLINICAL ASS	75.00	School Psychologist Annual Subscription
565440	02/29/2024	PEERLESS NETWORK, IN	582.89	PHONE SERVICE
565441	02/29/2024	PITNEY BOWES GLOBAL	872.31	EQUIPMENT LEASE
565442	02/29/2024	PORTER PIPE	42.34	REPAIRS
565443	02/29/2024	PUSHCOIN	2,544.35	MONTHLY FEE - JAN
565444	02/29/2024	PYONE LLC	10.00	Translations
565445	02/29/2024	QUEST FOOD MANAGEMEN	65,283.59	FOOD SERVICE - JAN
565446	02/29/2024	QUINLAN & FABISH MUS	414.00	Multiple Invoices
565447	02/29/2024	RAYMOND JAMES & ASSO	1,750.00	SERVICE FEE
565448	02/29/2024	REALLY GOOD STUFF	92.88	Multiple Invoices
565449	02/29/2024	RENTAL MAX LLC	284.03	SUPPLIES
565450	02/29/2024	ROBERTS, WILLIAM	21.84	MILEAGE REIMBURSEMENT
565451	02/29/2024	ROSCOE CO	1,616.23	Multiple Invoices
565452	02/29/2024	ROTARY CLUB OF GLEN	147.00	Dues and Meals for Invoice #842 - Krehbiel (Nov/Dec 2023)
565453	02/29/2024	RUSH DAY SCHOOL	8,063.84	Outplacement Tuition JANUARY 2024
565454	02/29/2024	SALAT, JOHN	90.00	B-ball ref 2/8
565455	02/29/2024	SASED	52,836.00	Outplacement Tuition
565456	02/29/2024	SCHAEFERS, SHAUN DAV	100.00	Curriculum Enhancement Grant - Tribley/Cooper Jazz Clinician
565457	02/29/2024	SCHOLASTIC INC	21.73	PTA donation 4th grade
565458	02/29/2024	SCHOLASTIC CLASSROOM	2,121.89	Classroom Magazines for 2023-2024
565459	02/29/2024	SCHOOL NURSE SUPPLY	649.68	Health Office Supplies
565460	02/29/2024	SCHOOL SPECIALTY, LL	774.14	Multiple Invoices
565461	02/29/2024	SHRED-IT	1,227.80	JAN DISPOSAL
565462	02/29/2024	STAPLES ADVANTAGE	1,132.87	Multiple Invoices
565463	02/29/2024	STEAM ACADEMY PRO PB	500.00	Steam Academy Robotics Day Program to be paid by PTA
565464	02/29/2024	STEVE WEISS MUSIC	57.90	Weiss 18" Rosewood Bodhran: This Steve Weiss Brand Rosewood Bodhran measures 18" diameter by 3" depth and includes a beater to play all of your favorite Irish music.
565465	02/29/2024	TEAM FITZ GRAPHICS	4,095.00	New school banners for Hadley athletic department as the school is changing conferences and needs new banners

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
565466	02/29/2024	TERRACE SUPPLY COMPA	59.21	SUPPLIES
565467	02/29/2024	THE COVE SCHOOL	5,560.00	Outplacement Tuition
565468	02/29/2024	THE DAVEY TREE EXPER	3,450.00	Emergency tree removal for a fallen tree at AL in the play area.
565469	02/29/2024	THE GRAPHIC EDGE LLC	603.45	Wellness health screening prizes
565470	02/29/2024	THERMOSYSTEMS	1,070.05	REPAIRS
565471	02/29/2024	THOMSON REUTERS - WE	801.96	Thomson Reuters CLEAR (Jan24) - Invoice# 849644680
565472	02/29/2024	UNITED RADIO COMMUNI	1,310.00	SUPPLIES
565473	02/29/2024	VANGUARD ENERGY SERV	7,919.24	GAS 01/01-01/31
565474	02/29/2024	VAUGHN, ROBERT	45.00	B-ball ref 1/19
565475	02/29/2024	VILLAGE OF GLEN ELLY	6,991.25	STUDY FOR FDK PROJECT
565476	02/29/2024	VIVACITY TECH PBC	1,113.94	Multiple Invoices
565477	02/29/2024	VT SERVICES INC	2,210.00	Multiple Invoices
565478	02/29/2024	WALSH, MATTHEW	180.00	Multiple Invoices
565479	02/29/2024	WAREHOUSE DIRECT	8,497.42	Multiple Invoices
565480	02/29/2024	WARGA, JASMINE	2,500.00	Author Visit - Jasmine Warga
565481	02/29/2024	WASTE MANAGEMENT WES	2,125.56	DISPOSAL SERVICES 2/1-2/29
565482	02/29/2024	WIGHT & COMPANY	147,597.14	ARCHITECT SERVICES - FDK PROJECT
565483	02/29/2024	WILLIAM H. SADLIER,	894.37	Multiple Invoices
565484	02/29/2024	WILSON LANGUAGE TRAI	4,730.40	Multiple Invoices
565490	03/12/2024	AMAZON CAPITAL SERVI	9,960.93	Multiple Invoices
565491	03/12/2024	AMERICAN TAXI DISPAT	13,574.65	TRANSPORTATION
565492	03/12/2024	AMITA GLENOAKS SCHOO	4,938.20	Outplacement Tuition
565493	03/12/2024	ANNIE EGLER DESIGN C	611.29	SERVICE FEE
565494	03/12/2024	ARMBRUST PLUMBING IN	1,606.31	Replace the leaking hot water tank at AL
565495	03/12/2024	ASTOUND	10.68	B&G UTILITY FEE ACCT #0201-4167628-01
565496	03/12/2024	B.R. RYALL YMCA	341.66	2024 Shared Social Worker Invoice (January 2024) -D41 portion
565497	03/12/2024	BAVA, MARK	90.00	B-ball ref 2/29
565498	03/12/2024	BEHAVIORAL HEALTH SE	910.00	Multiple Invoices
565499	03/12/2024	BOB'S DAIRY SERVICE	1,457.85	Multiple Invoices
565500	03/12/2024	CAMPBELL, DEBORAH	74.80	MILEAGE REIMBURSEMENT
565501	03/12/2024	CARDIO PARTNERS INC	378.00	Health Office Supplies
565502	03/12/2024	CAWIEZEL, PAT	90.00	B-ball ref 2/20
565503	03/12/2024	COMAS, FRANCISCO	85.00	V-ball ref 3/7
565504	03/12/2024	CONNECTIONS DAY SCHO	6,047.20	Outplacement Tuition
565505	03/12/2024	FIRST STUDENT INC	382,758.41	Multiple Invoices
565506	03/12/2024	FOLLETT CONTENT SOLU	382.42	Multiple Invoices
565507	03/12/2024	GIANT STEPS	11,160.67	Multiple Invoices
565508	03/12/2024	HARLAN, DAVID	85.00	V-ball ref 2/28
565509	03/12/2024	HYDE PARK DAY SCHOOL	7,182.84	Outplacement Tuition
565510	03/12/2024	ILMEA	56.00	ILMEA District 9 Jazz Auditions (7 total)
565511	03/12/2024	IP, ALEX	90.00	B-ball ref 2/27
565512	03/12/2024	KINASTHETICS INC	2,044.56	HA Auditorium Sound Enhancements/Updates
565513	03/12/2024	KING, DAVID	90.00	B-ball ref 2/27
565514	03/12/2024	██████████	100.00	PARENT REFUND
565515	03/12/2024	LAKESHORE LEARNING M	2,704.47	Multiple Invoices

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
565516	03/12/2024	LARSON EQUIPMENT & F	8,211.00	15 Stand-up desks for SEPD students in classrooms throughout the school (Hadley)
565517	03/12/2024	LAUREATE DAY SCHOOL	8,463.40	Outplacement Tuition
565518	03/12/2024	M&O ENVIRONMENTAL CO	15,650.00	Asbestos removal in the three properties purchased by CH Need new vendor for asbestos removal M&O Environmental Co 8905 W187th St Mokena, IL 60448 1-708-799-0028 fax 1-708-799-8505
565519	03/12/2024	MCGAVOCK, DEBORAH	73.83	MILEAGE REIMBURSEMENT
565520	03/12/2024	MUSHRUSH, WILLIAM	90.00	B-ball ref 2/20
565521	03/12/2024	NEW CONNECTIONS ACAD	7,027.80	Outplacement Tuition
565522	03/12/2024	OFFICE DEPOT	204.83	Supplies
565523	03/12/2024	ORKIN LLC	321.99	AL BED BUG SERV ACCT #28615460
565524	03/12/2024	PINE, RACHEL	500.00	DuPage Foundation Grant Rachel Barton Pine Clinic and Performance December 22, 2023
565525	03/12/2024	PUSHCOIN	3,157.38	MONTHLY FEES - FEB
565526	03/12/2024	RAICES, MARIA	85.00	V-ball ref 2/22
565527	03/12/2024	ROBERTS, WILLIAM	43.15	MILEAGE REIMBURSEMENT
565528	03/12/2024	SASED	138,739.89	Multiple Invoices
565529	03/12/2024	SEAL OF ILLINOIS	5,681.80	Outplacement Tuition
565530	03/12/2024	SOCIAL THINKING SANT	1,194.00	Professional Development
565531	03/12/2024	SPECIAL EDUCATION SE	3,720.01	Outplacement Tuition
565532	03/12/2024	STEBBINS, MIKE	90.00	B-ball ref 3/5
565533	03/12/2024	TRIBLEY, SAMANTHA	217.17	Reimbursement for dinner provided to visiting band members (per MK)
565534	03/12/2024	VAUGHN, ROBERT	90.00	B-ball ref 3/5
565535	03/12/2024	VILLAGE OF GLEN ELLY	5,457.90	Multiple Invoices
565536	03/12/2024	VT SERVICES INC	255.00	Chromebook Repairs Invoice# 206959
565537	03/12/2024	WALSH, MATTHEW	90.00	B-ball ref 2/29
565538	03/12/2024	WAREHOUSE DIRECT	6,219.43	Multiple Invoices
565539	03/12/2024	WHEELER, AMY	5.23	MILEAGE REIMBURSEMENT
565540	03/12/2024	YWCA METROPOLITAN CH	11,250.00	Invoice 20240377 - Family Support Specialists- Feb 2024 support - Federal Grant
565541	03/12/2024	AT&T	3,144.05	ACCESS 02/22-03/21
565542	03/12/2024	AT&T	3,576.99	831-0003789-083 02/25 - 03/24
565543	03/12/2024	BREAKOUT INC	693.00	Breakout EDU annual renewal
565544	03/12/2024	BRITTEN SCHOOL	17,932.84	Multiple Invoices
565545	03/12/2024	CLARE WOODS ACADEMY	7,798.35	Outplacement Tuition - Feb 2024
565546	03/12/2024	CONSOLIDATED FLOORIN	11,902.36	Purchase materials for FG flooring 50% draw. #629021
565547	03/12/2024	CORRECT ELECTRIC	3,075.00	Multiple Invoices
565548	03/12/2024	CORRECT MONITORING S	2,700.00	MONITORING SERVICE
565549	03/12/2024	EMBRACE EDUCATION	444.22	Embrace Direct Service Billing
565550	03/12/2024	EXTRA SPACE STORAGE	1,077.00	STORAGE RENTAL #1019

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
565551	03/12/2024	EXTRA SPACE STORAGE	854.00	STORAGE RENTAL #1033
565552	03/12/2024	GRAYBAR ELECTRIC CO	2,364.00	SUPPLIES
565553	03/12/2024	GREAT MINDS PBC	1,186.49	Math Materials
565554	03/12/2024	HUTTER, ILONA	175.00	Judge for Band Solo and Ensemble Festival: Ilona Hutter
565555	03/12/2024	HYDE PARK DAY SCHOOL	21,244.28	Outplacement Tuition
565556	03/12/2024	IDENTITY GRAPHICS, L	6,757.30	Multiple Invoices
565557	03/12/2024	JW PEPPER & SONS INC	1,522.58	Multiple Invoices
565558	03/12/2024	KONICA MINOLTA BUSIN	7,808.10	Multiple Invoices
565559	03/12/2024	LEMM, RON	175.00	Judge for Band Solo and Ensemble Festival: Ron Lemm
565560	03/12/2024	LITTLE FRIENDS INC	4,970.21	Outplacement Tuition
565561	03/12/2024	MENARDS	448.00	SUPPLIES
565562	03/12/2024	MIDLAND PAPER	1,737.60	HAD Copy Paper
565563	03/12/2024	ORIENTAL TRADING CO	39.98	2/13/2024 PBIS PAWS rewards
565564	03/12/2024	PRANGER, MICHELLE	175.00	Judge for Band Solo and Ensemble Festival: Michelle Pranger
565565	03/12/2024	QUINLAN & FABISH MUS	36.00	Orchestra Sheet music and supplies
565566	03/12/2024	ROSCOE CO	297.25	MOP SERVICE 03/01
565567	03/12/2024	SCHOOL SPECIALTY, LL	1,355.19	Multiple Invoices
565568	03/12/2024	SHRED-IT	1,508.14	FEB DISPOSAL
565569	03/12/2024	T-MOBILE	537.18	CELL PHONES 01/21-02/20
565570	03/12/2024	THE COVE SCHOOL	6,950.00	Outplacement Tuition
565571	03/12/2024	THOMSON REUTERS - WE	826.02	Thomson Reuters CLEAR (Feb23) - INV#849794455
565572	03/12/2024	WAREHOUSE DIRECT	170.35	CUSTODIAL SUPPLIES
202300241	02/15/2024	GLEN ELLYN EDUCATION	18,083.55	Payroll accrual
202300242	02/15/2024	ILL MUNICIPAL RETIRE	37,541.08	Multiple Invoices
202300243	02/15/2024	ILLINOIS DEPT OF REV	60,266.60	Multiple Invoices
202300244	02/15/2024	INTERNAL REV SERVICE	196,847.25	Multiple Invoices
202300245	02/15/2024	T H I S	19,464.93	Multiple Invoices
202300246	02/15/2024	TEACHERS RETIREMENT	120,180.17	Multiple Invoices
202300247	02/15/2024	OMNI	45,305.73	Multiple Invoices
202300248	02/15/2024	EXPERT PAY	1,327.01	Payroll accrual
202300249	02/15/2024	WEX HEALTH INC	7,118.55	Multiple Invoices
202300250	02/15/2024	TEACHERS RETIREMENT	1,994.52	Multiple Invoices
202300251	02/12/2024	CSG FORTE PAYMENTS,	850.62	MONTHLY FEES
202300255	02/15/2024	TEACHERS RETIREMENT	1,688.70	Adjustments - FLEX BENEFIT - 2/15/2024
202300256	02/29/2024	GLEN ELLYN EDUCATION	18,017.71	Payroll accrual
202300257	02/29/2024	ILL MUNICIPAL RETIRE	37,271.27	Multiple Invoices
202300258	02/29/2024	ILLINOIS DEPT OF REV	59,916.20	Multiple Invoices
202300259	02/29/2024	INTERNAL REV SERVICE	195,541.86	Multiple Invoices
202300260	02/29/2024	T H I S	19,402.77	Multiple Invoices
202300261	02/29/2024	TEACHERS RETIREMENT	119,800.79	Multiple Invoices
202300262	02/29/2024	OMNI	45,407.73	Multiple Invoices
202300263	02/29/2024	EXPERT PAY	1,327.01	Payroll accrual
202300264	02/29/2024	WEX HEALTH INC	7,118.55	Multiple Invoices
202300265	02/29/2024	TEACHERS RETIREMENT	1,994.52	Multiple Invoices
202300266	02/29/2024	ILLINOIS DEPT OF REV	431.31	Payroll accrual
202300267	02/29/2024	INTERNAL REV SERVICE	1,916.56	Multiple Invoices
202300268	02/29/2024	T H I S	150.34	Multiple Invoices
202300269	02/29/2024	TEACHERS RETIREMENT	917.30	Multiple Invoices

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
202300270	02/26/2024	TASC	582.75	MONTHLY FEE
202300271	02/29/2024	TEACHERS RETIREMENT	1,689.12	Adjustments - FLEX BENEFIT - 2/29/24
202300272	02/29/2024	T H I S	4,008.64	EMPLOYER PAID HEALTH INSURANCE
202300273	03/01/2024	ILLINOIS DEPT EMPLOY	540.00	UNEMPLOYMENT
202300284	03/12/2024	BMO MASTERCARD	22,592.09	BMO STATEMENT 01/21-02/20
323810021	02/29/2024	AFSCME	1,683.65	Multiple Invoices
Totals for checks			2,583,840.58	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	858,945.13	100.00	640,425.40	1,499,470.53
20	Operations & Maintenance Fund	42,198.85	0.00	222,707.92	264,906.77
40	Transportation Fund	95.74	0.00	535,272.92	535,368.66
50	Social Security/Medicare Fund	74,477.03	0.00	0.00	74,477.03
51	Ill Municipal Retirement Fund	44,993.86	0.00	0.00	44,993.86
60	Capital Projects Fund	0.00	0.00	164,623.73	164,623.73
***	Fund Summary Totals ***	1,020,710.61	100.00	1,563,029.97	2,583,840.58

\*\*\*\*\* End of report \*\*\*\*\*

**Glen Ellyn School District 41  
Summary of Bills and Payroll  
February 2024**

Fund	Expenditures	Payroll	Total Expenditures
Education	\$ 722,765	\$ 3,411,898	\$4,134,663
Operations & Maintenance	164,872	201,148	366,019
Debt Service	-	-	-
Transportation	135,242	667	135,909
Social Security	-	74,477	74,477
IMRF	-	44,994	44,994
Capital Projects	252,232	-	252,232
Working Cash	-	-	-
Tort	-	-	-
<b>TOTAL</b>	<b>\$ 1,275,111</b>	<b>\$ 3,733,184</b>	<b>5,008,295</b>



Glen Ellyn School District 41  
Treasurer's Report - Statement of Cash & Investments  
February 2023

FUND	<i>*Cash &amp; Investment Balance</i>	<i>Revenues</i>	<i>Revenues</i>	<i>Expenditures</i>	<i>Expenditures</i>	<i>Transfers &amp; Adjustments</i>	<i>Cash &amp; Investment Balance</i>	<i>Investments at Cost (Information Only)</i>
	<i>FY22 Beginning Balance</i>	<i>February</i>	<i>July - June</i>	<i>February</i>	<i>July - June</i>	<i>YTD</i>	<i>2/28/2023</i>	
Education	\$52,570,749	\$434,070	\$28,521,284	\$3,577,297	\$26,224,342	(\$3,901,870)	\$50,965,821	\$41,386,000
Operations and Maintenance	\$2,829,271	\$2,036	\$912,344	\$312,007	\$2,971,385	\$1,239	\$771,469	\$0
Debt Service	\$1,464,553	\$1,637	\$1,389,973	\$0	\$2,234,039	\$0	\$620,487	\$0
Transportation	\$3,414,151	\$9,296	\$1,449,957	\$233,508	\$1,340,933	\$0	\$3,523,176	\$0
Social Security	\$936,683	\$2,445	\$459,945	\$68,303	\$470,166	\$0	\$926,461	\$0
IMRF	\$784,109	\$2,343	\$431,072	\$40,109	\$327,174	\$0	\$888,008	\$0
Capital Projects	\$4,750,317	\$8,300	\$64,299	\$0	\$4,753,879	\$3,085,000	\$3,145,737	\$0
Working Cash	\$652,868	\$1,752	\$11,315	\$0	\$0	\$0	\$664,184	\$0
Tort	\$18,333	\$51	\$1,034	\$0	\$0	\$0	\$19,367	\$0
<b>Totals</b>	<b>\$67,421,036</b>	<b>\$461,930</b>	<b>\$33,241,222</b>	<b>\$4,231,224</b>	<b>\$38,321,918</b>	<b>(\$815,631)</b>	<b>\$61,524,709</b>	<b>\$41,386,000</b>

*\*Unaudited Cash & Investment Balances (with adjustments for payable accruals)*

## Regular Board Meeting Minutes Hadley Jr. High School February 12, 2024

### **Call to Order**

The March 12, 2024 regular board meeting was called to order at 6:30 p.m.

### **Roll Call**

The following Board members were in attendance: Jason Loebach, Steve Miko, Jessica Buttimer, Ted Estes, Tayyaba Syed, Julie Hill, and Dr. Robert Bruno.

Student Board Members: Evelyn Carle, Keira Boynton and Carlos Quintero were in attendance.

**Also in Attendance:** Superintendent Dr. Melissa Kaczowski, Assistant Superintendent of Human Resources Dr. David Bruno, Assistant Superintendent of Teaching, Learning and Accountability Dr. Kristine Webster, Assistant Superintendent of Finance, Facilities and Operations Eric DePorter, Director of Language Programs Juan Suarez, Executive Director of Student Services Molly Victor, Chief Communications Officer Erika Krehbiel, and Executive Director of buildings and Grounds Dave Scarmardo and Assistant Technology Director Jim Videlka.

### **Presentations**

**Abraham Lincoln School Improvement Plan/Data Presentation:** Abraham Lincoln Principal Sarah Rodriguez and Assistant Principal Brian Schremp provided the Board with an update on their buildings focus on executive function as a school goal. She shared that Spot is focusing on the one-book, one-school campaign. Mr. Shrimp also talked about how the building is focusing on Kindness during the month of February.

Mrs. Rodriguez shared information on Lincoln's School Improvement plan with an overview of the school's [academic data MAP and IAR last year](#) as well as their HumaneX data. They shared information on the building [SIP Goals and planned action](#) steps for the year. Mrs. Rodriguez shared information on Lincoln's 5essentials data and how they have planned to use that data to develop goals to address their areas in need of improvement. Board members asked questions and discussed the information presented and thanked Mrs. Rodriguez and Mr. Shremp for their presentation.

### **Public Participation**

Marty Boyd provided the Board with her perspective of the Lucy Calkins curriculum and commented on district academic data. She encouraged the Board to review the data to support students in the area of literacy.

Sebastian Bosacki shared his experiences as a student and the tutoring he participates in. He also encouraged communication between parents and the district.

Helen Bosacki asked the Board and Dr. Kaczowski for clarification of the communication she received. She read portions of the communications she received and noted her perspectives.

Colleen Schofield addressed the Board with her frustrations of the literacy program in district 41. She provided her perspectives on the experiences of her children. She encouraged the Board to hold a community meeting so all parents can share their experiences.

Stephanie Clark shared her perspectives of the current literacy program and her perspectives of how students perform in District 41. She encouraged the board to hold a town meeting to review the literacy program and student literacy data. She also shared her perspectives on the communication from Drs Bruno and Kaczkowski to Mrs. Bosacki.

### **Superintendent's Report**

**ECRA Group Update:** John Breusch and Adam Ciblaki with ECRA Group shared information of the work of ECREA Group to help elevate the strategic plan. Mr. Breusch explained the modeling ECRA uses when analyzing and developing goals using student academic and growth data. The board asked questions about the data that will be used to build the longitudinal data model for District 41 and possible a return on investment of current and possibly future programming. Board members discussed the information shared and asked questions about how much data will be used in building the model, measuring against other districts and future forecasting. The Board will take action on the ECRA work later in the meeting.

### **Board Reports**

- Dr. Miko reported on his attendance at the PTA Executive Council and Forest Glen PTA event.
- Mr. Loebach reported on his attendance at the Forest Glen Art Show.
- Mrs. Syed reported on her attendance at the Ben Franklin PTA meeting.
- Mrs. Hill reported on her attendance at the District 41 Elementary Chorus concert.
- Dr. Bruno read a statement about recent public comment. (Attached)

*The Board recessed the meeting from 7:59 p.m. - 8:10 p.m.*

### **Student Board Reports**

Student Board members reported on current student activities fundraisers, celebrations, winter sports, Glenbard West visits and end of year 8th grade activities.

### **Discussion Items**

**Special Education Transportation Contract:** For the last three years, the District has been engaged in successive one year contract extensions for both In-District and Out-Of-District special education transportation services with Hopewell. One of the biggest benefits of bidding out this service at this time is that it allows us to appropriately plan for a five-year period rather than not knowing our increase until just a few months prior to the end of the contract year. In the interest of cost sharing. The District has elected to partner with Glenbard High School District 87 (D87) when we were preparing to go out to bid for a more attractive potential contract for the prospective bidders. Similar to regular education, the bid document used to solicit proposals very similar to the provisions within our existing contract. There were a few changes related to expanding areas of non-performance that would result in fees and/or other considerations. Two bids were submitted, and the lowest two responsible bidders (First Student, Inc. and Safeway Transportation Services) were invited to interview with the D41/D87 consortium team. Following the interview process and reference checks, Safeway Transportation Services was identified as the favorable bidder. Also similar to regular education, D41 and D87 will need to enter into a cost sharing Intergovernmental Agreement (IGA). This will be presented as a separate agenda item. The proposed five-year contract with Safeway would be effective beginning with the 2024-2025 school year. By partnering with D87 the first-year increase for D41 will be 19.7%. Years two through five of the proposed five-year contract will be 2.7% increases. Click [here](#) for the full report.

**Intergovernmental Agreement (IGA) with Glenbard District 87 for Special Education Transportation Service:** Like last month's discussion on regular transportation, and in order to secure the best possible value in a special education transportation agreement District 41 and District 87 are interested in entering into an Intergovernmental Agreement (IGA) for Transportation Services. The IGA between D41 and D87 outlines the intention to accept the contract proposal by Safeway Transportation Services. In addition to the financial cost sharing, the IGA is written to protect both districts from future decisions that would negatively impact the district and might increase costs. This IGA is related to regular transportation services. The recommendation which will be presented to the Board in March for action.

**2024-2025 School Year Student Fees:** The administration annually reviews student fees for the coming school year. Student fees are collected during the months of July and August prior to the start of school. The basic student fees help offset the costs for classroom consumable materials and all online resources. Club fees support the various junior high clubs, i.e., Yearbook Club, Lego Robotics, RC Club. Band/Orchestra/Choir fees offset costs for those programs. Sports fees offset costs for after-school sports. All of the fees are a one-time fee and include as many sports or clubs in which the student wishes to participate. The Board discussed the recommendation specifically the need for assignment notebooks. The administration will bring this recommendation back to the board in March for action. The full report can be found [here](#).

**Technology Purchases: Student Chromebooks:** District 41 provides and maintains a Chromebook 1:1 for Hadley Jr High students. In anticipation of the upcoming refresh cycle, Technology Services reviewed our Chromebook fleet part of our Dell Chromebooks, 3100 2-in-1, will no longer be supported by Google for automatic updates to the Chrome OS in June of 2027. In anticipation of this end of support, Dell is no longer selling the 3100 model. Technology Services reached out to Insight to review our options for our next 2-in-1 Chromebook. They kept consistent specifications to our existing devices and priced out Dell 3110 again for us this year.

We are continuing our relationship with Insight for the purchasing of the Chromebooks and they have included pricing for the Chromebooks, Chrome licenses, white glove services, and protective cases. The quote is summarized below.

<i>Insight</i>			
Model	Qty	Cost	Ext Cost
Dell Chromebook 11 3100 2-in-1	735	\$301.00	\$221,235.00
Chrome Management License	735	\$32.00	\$23,520.00
Gumdrop SlimTech Case	735	\$25.00	\$18,375.00
White Glove Services			\$12,866.00
		<b>Total</b>	<b>\$275,996.00</b>

Specifics of the devices can be found in the full report [here](#). On March 18, the administration will present this recommendation for Board action.

**Action Items**

**Consent Agenda:** *Board members Loebach motioned, and Estes seconded to approve the consent agenda which includes the employment recommendations, resignations, leave requests and resignations/retirements noted on the personnel report, the January 2024 financial reports, the open and closed meeting minutes of January 22, 2024 as noted on the board agenda*

*Roll Call*

*Aye: Loebach, Syed, Hill, Estes, Miko, Buttimer and Bruno*

*Nay: None*

*Motion passed*

**Recommendations**

**2024-2025 School Year Calendar:** *Board members Buttimer motioned and Syed to approve the 2024-2025 School Year Calendar outlined in the Board report and presented.*

*Roll Call*

*Aye: Loebach, Syed, Hill, Estes, Miko, Buttimer and Bruno  
Nay: None  
Motion passed*

**Approve Memorandum of Understanding (MOU) between Glen Ellyn District 41 and D41 Kids Foundation:** *Board members Loebach motioned, and Estes seconded to approve the Memorandum of Understanding (MOU) between Glen Ellyn District 41 and D41 Kids Foundation as presented*

*Roll Call  
Aye: Loebach, Syed, Hill, Estes, Miko, Buttimer and Bruno  
Nay: None  
Motion passed*

**Intergovernmental Agreement (IGA) with Glenbard District 87 for Transportation Services:** *Board members Loebach motioned, and Hill seconded approve the Intergovernmental Agreement between Glenbard Township High School District 87 and Glen Ellyn School District 41 Regarding Payment for Transportation Services as outlined in the agreement.*

*Roll Call  
Aye: Loebach, Syed, Hill, Estes, Miko, Buttimer and Bruno  
Nay: None  
Motion passed.*

**General Education Transportation Contract:** *Board members Loebach motioned and Buttimer seconded to enter into a five-year contract with Safeway Transportation Services Corp as presented and outlined in the Board report*

*Roll Call  
Aye: Loebach, Syed, Hill, Estes, Miko, Buttimer and Bruno  
Nay: None  
Motion passed*

**ECRA Group Contract:** *Board members Buttimer motioned, and Loebach seconded to approve the the agreement with ECRA Group for the remainder of the 2023-2024 school year at a cost of \$26,500 to be paid for with Title II funds and the Teaching and Learning and Accountability budget and \$37,500 for the 2024-2025 school year to be paid for with Title II and Title IV funds as presented.*

*Roll Call  
Aye: Loebach, Syed, Hill, Estes, Miko, Buttimer and Bruno  
Nay: None  
Motion passed.*

**Other**

Board Professional Development: Dr. Bruno provided the Board with an update on the planning for a future professional development session with the Illinois Association of School Boards on Community Engagement. The suggested date for this special meeting is April 25, 2024, at 6pm. Board members concurred with this suggestion.

**Upcoming Meetings**

- Monday, March 4, 2024 - Committee of the Whole Meeting, Hadley Jr. High School; 6:30 PM
- Monday, March 18, 2024- Regular Board Meeting, Hadley Jr. High School; 6:30 PM
- Monday, April 15, 2024 - Regular Board Meeting, Hadley Jr. High School; 6:30 PM

**Adjourn to Closed Session**

*Board member Loebach motioned and Estes seconded to adjourn to closed session to confidentially discuss section Section 2(c) 1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity, 2(c) 2 Collective negotiating matters between the school board and its employees or their representatives.*

*Roll Call*

*Aye: Loebach, Syed, Hill, Estes, Miko, Buttimer and Bruno*

*Nay: None*

*Motion passed*

**Return to Open Session**

The board returned to open session at 9:15 p.m.

**Adjournment**

*At 9:16 p.m. Board members Hill motioned and Syed seconded to adjourn the February 12, 2024, regular meeting. Motion carried by unanimous voice vote.*

Respectfully submitted,

Nancy Mogk  
Board Recording Secretary

\_\_\_\_\_  
Bob Bruno, Board President

\_\_\_\_\_  
Jess Buttimer, Board Secretary

Approved: March 18, 2024

## Committee of the Whole Meeting Minutes March 4, 2024

### Hadley Jr. High School Minutes

#### **Call to Order**

Dr. Bruno called the March 4, 2024 Committee of the Whole meeting to order at 6:30 p.m.

#### **Roll Call**

The following Board members were in attendance: Jessica Buttimer, Ted Estes, Tayyaba Syed, Julie Hill, Dr. Steve Miko, Jason Loebach and Dr. Robert Bruno.

Student Board Members Kiera Boynton, Evelyn Carle, Carlos Quintero were in attendance.

**Also in Attendance:** Superintendent Dr. Melissa Kaczowski, Assistant Superintendent of Human Resources Dr. David Bruno, Assistant Superintendent of Finance, Facilities and Operations Eric DePorter, Assistant Superintendent of Teaching, Learning and Accountability Kris Webster, Executive Director of Student Services Molly Victor, Director of Language Programs Juan Suarez, Director of Student Services Libby Jansen, Chief Communications Officer Erika Krehbiel, Executive Director of Buildings and Grounds Dave Scarmardo, and Director of Innovation and Technology Andrew Peterman.

Prior to the start of the meeting Dr. Bruno asked that attendees observe a moment of silence in memory of D41 Alumni and Glenbard West student Erik Lonvick who recently passed away.

#### **Strategic Plan Update**

- **Strategic Plan Update: Social Emotional Learning - Goal Area Team Update:** Dr. David Bruno and Mrs. Victor provided an overview of the work the Social Emotional Learning GAT has focused on this year so far. Mrs. Victor shared information on the planned pilot of the SAEBERS screening tool which the District plans to use to support ISBE's initiative to support students in the area of Social Emotional Learning. She provided an overview of how the screener works for students and staff and talked about how the data will be used with other student data already collected. The Board asked questions and discussed the information shared including pilot structure and parent notification process. The full presentation can be found [here](#).
- **Safe & Inclusive Environments - Goal Area Team Update:** Mr. Suarez and Mrs. Jansen provided the board with an update on the work of the Safe & Inclusive Environments GAT. They reviewed the goals of the team, what they have accomplished in the last year and what they plan to address in the coming months including a consideration of a program review of the FLES and Dual Language programs. They shared their work on the defining goals and professional development plan at defining Diversity, Equity and Inclusion (DEI) in District 41. In addition Mr. Suarez and Mrs. Jansen reviewed the District Dashboard data that the GAT monitors. This included performance data of the Language Services department and staff retainment and recruitment data of the district. Following the presentation the board and community shared their perspectives on the information and how the district can use the information they learn from professional development to further the DEI goals in District 41. The full presentation can be found [here](#).

#### **Public Participation**

Helen Bosacki commented and shared her perspectives on the communications between her and the district. She read questions she has previously emailed the Board. She asked for clarification of statements made in the letter to her from Drs. Kaczowski and Dr. Bruno.

*The Board recessed from 8:01 p.m. - 8:08 p.m.*

**Adjourn to Closed Session**

*Board member Loebach motioned and Estes seconded to adjourn to closed session to confidentially discuss section Section 2(c) 1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees and section 2(c) 2 Collective negotiating matters between the school board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*

*Roll Call*

*Aye: Loebach, Syed, Hill, Estes, Miko, Buttimer and Bruno*

*Nay: None*

*Motion passed*

**Return to Open Session**

*The board returned to open session at 9:16 p.m.*

**Adjournment**

*At 9:16 p.m. Board members Buttimer motioned and Loebach seconded to adjourn the March 4, 2024 Committee of the Whole meeting. Motion carried by unanimous voice vote.*

Respectfully submitted,

*Nancy Mogk, Board Recording Secretary*

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Bob Bruno, Board President

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Jessica Buttimer, Board Secretary

Approved: March 18, 2024

## Board Report

**Date:** March 18, 2024

**Title:** Special Education Transportation Services

**Submitted by:** Eric DePorter, Assistant Superintendent Finance, Facilities and Operations

**Strategic Priority Goal Area 6: Community Partnerships & Engagement:** District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

**Background:** Glen Ellyn School District 41 has been utilizing Hopewell Transportation for special education transportation services since 2016. During the time that we have utilized Hopewell, First Student, Inc. acquired Hopewell. The relationship continued to operate in the same manner under the new ownership. For the last three years, we have been entering into successive one year contract extensions for both In-District and Out-Of-District special education transportation services.

One of the biggest benefits of bidding out this service at this time is that it allows us to appropriately plan for a five-year period rather than not knowing our increase until just a few months prior to the end of the contract year.

In the interest of cost sharing, we elected to partner with Glenbard High School District 87 (D87) when we were preparing to go out to bid. The hope was that by bidding out this service as a partnership, we would be a more attractive potential contract for the prospective bidders.

**Discussion:** The bid document used to solicit proposals was drafted to be very similar to the provisions within our existing contract. Having said that, there were a few changes related to expanding areas where non-performance by the selected contractor would result in fees and/or other considerations. The motivation behind these modifications was to address the areas that our current contract has language that isn't as clear as desired.

In total D41 received two bids for both In-District and Out-of-District transportation services. D87 only received one bid for both In-District and Out-of-District transportation services. Based on the bids submitted by the two respondents (First Student, Inc. and Safeway Transportation Services) it was decided that it would be better financially for D41 and D87 to accept a joint bid.

The low bidder Safeway was invited to present and interview with the D41/D87 team. Following the interview process D41 and D87 conducted reference checks. The reference checks completed were very positive in nature.

In order to realize the best financial solution, D41 and D87 will need to enter into a cost sharing Intergovernmental Agreement (IGA) similar to what was recently proposed for general education transportation services. With this in mind, we have contacted our legal counsel and an IGA has been prepared. The IGA provides for cost sharing of \$685,659.93 from D87 to D41. The total cost to D87 is lower in a joint bid situation even after sharing with D41.

**Budgetary Funding:** The proposed five year contract with Safeway would be effective beginning with the 2024-2025 school year. By partnering with D87 the first year increase for D41 will be 19.7%. Years two through five of the proposed five year contract will be 2.7% increases. If D41 did not partner with D87, the first year increase would have been 29.6% and years two through five would have been between 2.5% increases.

**Other Information:** n/a

**Recommendation:** The administration recommends the Board of Education approve entering into a five year contract agreement with Safeway Transportation Services Corp for special education transportation services.

## CONTRACT FOR SPECIAL EDUCATION STUDENT TRANSPORTATION SERVICES

THIS CONTRACT is made this 18th day of March, 2024, by and between Safeway Transportation Services Corp., having a principal place of business at 2450 Lunt Ave., Elk Grove Village, IL 60007 (“Contractor”), and the Board of Education of Glen Ellyn School District 41, with principal offices at 793 N. Main Street, Glen Ellyn, IL 60137, DuPage County, Illinois (“Board”), as follows:

1. Scope of Services. The Board retains Contractor to provide special education student transportation services and transportation equipment, as more fully described in the attached Bidding Documents, in accordance with Contractor’s Bid Proposal for the 2024-2025 through the 2028-2029 school years, with an option for the Board, at its sole discretion, to renew the Contract for the 2029-2030 through 2030-2031 school years, and Contractor agrees to provide the services and equipment specified in the Bidding Documents. For the purposes of this Contract, the Bidding Documents shall constitute the attached Bid Specifications and Conditions for Transportation Service for Special Education Students and Exhibits A-N, all of which are attached as Exhibit 1 to this Agreement and incorporated herein by reference and together with this Contract for special education student transportation services constitute the entire Contract between the Board and the Contractor for the transportation services. When the term “Contract” is used in this document, it shall include this document and the Bidding Documents.
2. Costs. Contractor shall be authorized to charge the School District the amounts provided in Exhibit E of the Bidding Documents that specifically relate to the transportation services provided to the School District.
3. Term. The term of this Contract will be for 5 years, beginning on the first day of the 2024-2025 school year and ending on the last day of the school term in the year 2029.
4. Status as Independent Contractor. Contractor and the Board are independent of one another, and neither has the authority to bind the other to any third person or otherwise to act in any way as the representative of the other, unless otherwise expressly agreed to in writing signed by both parties hereto. Contractor shall be responsible for payment of all taxes imposed in connection with its performance of services and receipt of fees under this Contract.

5. Insurance. Within 14 days after signing this Contract below, the Contractor shall provide the Board with original signed certificates of insurance showing that the coverage required in the Bidding Documents is in effect.
6. Applicable Laws. The Contract shall be governed and construed in accordance with the laws of the State of Illinois. If any provision hereof shall be held to contravene any applicable law, such provision shall be deemed reformed to the extent of conforming to said law, and in all other respects the terms hereof shall remain in full force and effect. Failure of the Contractor to be in compliance with this Section shall be cause for the Board to immediately terminate the Contract.
7. Notice. All notices required or permitted to be given under this Contract shall be in writing and shall be delivered (1) personally, (2) by a reputable overnight courier, or (3) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid. Unless otherwise expressly provided in this Contract, notices shall be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt.
8. Binding Effect of Contract. This Contract shall inure to the benefit of the Board, its agents, representatives, officers, directors, assigns and successors and shall bind the Contractor, its agents, representatives, successors and assigns.
9. Calendar Days. Unless otherwise provided in this Contract, any reference in this Contract to “day” or “days” shall mean calendar days and not business days. If the date for giving of any notice required to be given, or the performance of any obligation, under this Contract falls on a Saturday, Sunday, federal, State, or School District holiday, then the notice or obligation may be given or performed on the next business day after that Saturday, Sunday, federal, State, or School District holiday. For purposes of this Contract, the School District’s summer break shall not constitute a “School District holiday.”
10. Provisions Severable. If any term, covenant, condition, or provision of this Contract is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.
11. Complete Understanding. This Contract and the Bidding Documents set forth all of the promises, agreements, conditions and understandings between the parties relative to the subject matter hereof, and there are no promises, agreements, or undertakings, either oral or written, express or implied, between them other than as

herein set forth.

12. No Joint and Several Liability. The School District shall not be jointly and/or severally liable for the actions or inactions of any other school district that is the subject of the Bidding Documents, nor shall the School District be liable for any penalties, damages or fees incurred by any such school districts.
13. Assignments. This Contract shall not be assigned or any part of the same subcontracted without the written consent of the Board, which shall not be unreasonably withheld or delayed, but in no case shall such consent relieve the Contractor from its obligations, or change the terms of the Contract.
14. Amendments. Except as otherwise provided, no subsequent alteration, amendment, change or addition to this Contract shall be binding upon the parties hereto unless reduced to writing and duly authorized and signed by each of them.
15. No Waiver. The failure of either party to insist upon the performance of any of the terms and conditions of this Contract, or the waiver of any breach of any of the terms and conditions of this Contract, shall not be construed as thereafter waiving any such terms and conditions, but they shall continue and remain in full force and effect as if no waiver had occurred.
16. Conflicts. If there are any conflicts between the terms of this Contract with those of the Bidding Documents or the Contractor's Service Proposal, the terms of the Bidding Documents shall control over this Contract and the Contractor's Service Proposal. Further, the Bidding Documents and the Contract shall control over the terms of the Contractor's Service Proposal.
17. Governing Law. This Contract shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois without regard to conflict of law principles. Jurisdiction and venue for all disputes hereunder shall be the Circuit Court located in DuPage County, Illinois, or the federal district court for the Northern District of Illinois.
18. Effective Date. This Contract shall be deemed dated and become effective on the date the last of the parties executes the Agreement as set forth below.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed and do hereby warrant and represent that their respective signatories whose signatures appear below have been and are on the date of this Contract duly authorized by all necessary and appropriate corporate action to execute this Contract.

<p>Safeway Transportations Services, Corp.</p> <p>By: _____ President</p> <p>Date: _____</p> <p>ATTEST:</p> <p>By: _____</p>	<p>Board of Education Glen Ellyn School District 41</p> <p>By: _____ Superintendent or Board President</p> <p>Date: _____</p> <p>ATTEST:</p> <p>By: _____</p>
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## Board Report

**Date:** March 18, 2024

**Title:** Transportation Intergovernmental Agreement (IGA) with Glenbard D87 for Special Education Transportation Services

**Submitted by:** Eric DePorter, Assistant Superintendent Finance, Facilities and Operations

**Strategic Priority Goal Area 6: Community Partnerships & Engagement:** District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

**Background:** Glen Ellyn School District 41 (D41) and other CASE member districts are currently engaged in a transportation consortium with First Student for special education transportation. In the interest of securing a more stable multi-year contract, we released a request to bid for special education transportation services in December. In order to secure the best possible value in a general education transportation agreement District 41 and District 87 are interested in entering into an Intergovernmental Agreement (IGA) for Special Education Transportation Services.

**Discussion:** The IGA between D41 and D87 will outline the intention to accept the contract proposal by Safeway Transportation Services. Legal counsel, Franczek P.C., represents both D41 and D87 in legal matters and has drafted the agreement. D41 secondary counsel, Engler Callaway Baasten & Sraga, LLC, reviewed and advised D41 on the proposed IGA.

Based on a financial analysis of the bids provided in the RFP by First Student and Safeway, it is evident that the lowest cost option is to enter into an agreement with Safeway. By entering into an IGA, D41 would be able to realize the lowest overall cost for the two districts.

By entering into a cost sharing agreement with D87, D41 would receive approximately \$137,132 per year in order to be held at the same cost as the First Student proposal. The value of the IGA is best illustrated by considering that over the five year term D87 would agree to pay D41 \$685,659 and still save over the First Student proposal.

In addition to the financial cost sharing, the IGA is written to protect both districts from future decisions that might increase costs. Namely, if either district were to change their bell schedule times and cause an increase in busing costs to the other district, the negatively impacted district would be made whole.

**Budgetary Funding:** n/a

**Recommendation:** The administration recommends the Board approved the intergovernmental agreement between Glen Ellyn District 41 and Glenbard Township High School District 87 regarding payment for special education transportation services as presented.

**INTERGOVERNMENTAL AGREEMENT BETWEEN GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT 87 AND GLEN ELLYN SCHOOL DISTRICT 41 REGARDING PAYMENT FOR SPECIAL EDUCATION TRANSPORTATION SERVICES**

**THIS AGREEMENT** (“Agreement”) is between the Board of Education of Glenbard Township High School District 87, DuPage County, Illinois (“District 87”) and the Board of Education of Glen Ellyn School District 41, DuPage County, Illinois (“District 41”). The Parties shall be referred to as either “District 87”, “District 41”, or a “Party” individually or collectively as the “Parties.”

**WHEREAS**, the Parties are bodies politic and corporate, organized and operating pursuant to the Illinois School Code; 105 ILCS 5/1-1 et seq.; and

**WHEREAS**, the Constitution of the State of Illinois of 1970, Article VII, *Local Government*, Section 10, provides for intergovernmental cooperation in and authorizes units of local government to obtain or share services, to exercise, combine or transfer powers or functions in any manner not prescribed by law or ordinance, and authorizes units of local government to use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

**WHEREAS**, the Parties are authorized and empowered to contract with one another pursuant to the provisions of Section 3 of the *Intergovernmental Cooperation Act* (5 ILCS 220/3); and

**WHEREAS**, the Parties may exercise all powers not inconsistent with the School Code that may be requisite or proper for the maintenance, operation, and development of any school or schools under the jurisdiction of the Parties under Section 10-20 of the School Code (105 ILCS 5/10-20); and

**WHEREAS**, District 87 and District 41 submitted a joint invitation for a request for proposals for transportation services for special education students (“SPED Transportation Services RFP”) with each school district intending to award a separate contract to a contractor for the price bid for that individual school district; and

**WHEREAS**, the SPED Transportation Services RFP provided options to transportation companies allowing responders to provide prices (i) with the intent of serving only a single school district; or (ii) with the intent of serving District 41 and District 87 collectively; and

**WHEREAS**, District 41 and District 87, after engaging in due diligence regarding the responses received, have determined that it is in their collective best interest to both award contracts to Safeway Transportation Services (“Safeway”), as both Districts determined that the Safeway response (the “Safeway D41/87 Joint Response”) is most able to provide safety and comfort for the Parties’ pupils, stability of service, and best meets the other factors set forth in the SPED Transportation Services RFP; and

**WHEREAS**, the Safeway D41/87 Joint Response also provided the lowest priced collective District 41 and District 87 bid; and

**WHEREAS**, District 41 acknowledges that (i) the Safeway D41/87 Joint Response best meets the statutory requirements of the School Code for transportation responses; and (ii) the Safeway D41/87 Joint Response provides the lowest total price for taxpayers who are served by both District 41 and District 87; and

**WHEREAS**, District 87 acknowledges that by accepting the Safeway D41/87 Joint Response, District 41 would pay more than if District 41 chose First Student for special education transportation services; and

**WHEREAS**, acknowledging that District 41 would pay more pursuant to the Safeway D41/87 Joint Response and District 87 is receiving significant savings pursuant to the Safeway D41/87 Joint Response, District 87 is willing to share in those savings with District 41 by paying District 41 the difference in cost District 41 would pay to Safeway versus First Student, which equals over the term of the five year contract a total of \$685,660; and

**WHEREAS**, the Parties also acknowledge the need to proactively communicate with each other related to bell time changes a Party may make during the term of this Agreement and mitigate any increased transportation costs the other Party may incur related to bell time changes initiated by one Party; and

**WHEREAS**, the Parties believe entering into this Agreement is in the Parties’, their students’, and their constituents’ best interests;

**NOW, THEREFORE**, in consideration of the foregoing recitals and the mutual covenants and agreements contained herein, the Parties agree as follows:

1. **INCORPORATION OF PREAMBLE RECITALS.** The above preamble recitals are part of this Agreement and binding upon the Parties.
2. **PAYMENT PROVISION.** Provided the Parties award contracts to Safeway pursuant to the Safeway D41/87 Joint Response, District 87 agrees to pay to District 41 the following amounts by the following dates:
  - a. For the 2024-2025 school term: By August 31, 2024-\$137,132
  - b. For the 2025-2026 school term: By August 31, 2025-\$137,132
  - c. For the 2026-2027 school term: By August 31, 2026-\$137,132
  - d. For the 2027-2028 school term: By August 31, 2027-\$137,132
  - e. For the 2028-2029 school term: By August 31, 2028-\$137,132

District 87, however, shall have no obligation to make the above payments to District 41 if District 41 exercises its right to terminate its contract with Safeway pursuant to the Safeway D41/87 Joint Response. Should District 41 terminate its contract with Safeway during the term of this Agreement, this Agreement shall terminate on the same date, and District 41 shall reimburse District 87 any payments previously made based on a pro rata amount equal to the number of days from District 41's termination of its contract with Safeway to until June 30 of the school year when the termination occurs. As an example, if District 41 terminates its contract with Safeway on December 31, 2027, District 41 must reimburse District 87 \$68,378.15 based on the following equation:  $(\$137,132/365) \times 182$  (days from the date of termination to until June 30, 2028). Further, under this example, District 87 would have no obligation to make the 2028 payment to District 41.

Notwithstanding any other provision herein to the contrary, no reimbursement shall be due from District 41 to District 87 if District 41's termination of its contract with Safeway is effective after the end of District 41's school term and prior to the following August 31.

3. **BELL TIME CHANGE COSTS.** If either Party makes a change to its bell schedule (the "Initiating Party") during the term of this Agreement that results in changes to transportation services and additional costs directly or indirectly relating thereto ("Additional Costs") to the other Party (the "Non-Initiating Party"), the following subsections shall apply.
  - a. For purposes of this Section 3, the term "Additional Costs" includes cost increases implemented by Safeway ("Additional Safeway Costs") that either (i) Safeway is contractually permitted to assess; or (ii) but for assessment of the Additional Safeway

- Costs, Safeway would exercise a contractual right to terminate its contract with the Non-Initiating Party.
- b. In addition, for purposes of this Section 3, the term “Additional Costs” includes other costs directly or indirectly relating to transportation service changes resulting from the Initiating Party’s changes to its bell schedule. For example (and without limiting the foregoing), such other costs could include payments made by the Non-Initiating Party for supervision of students due to earlier drop-off times or later pick-up times, or employee compensation increases paid by the Non-Initiating Party to implement corresponding adjustments to the Non-Initiating Party’s bell schedule.
  - c. The Initiating Party shall notify the Non-Initiating Party of the proposed bell time change as soon as possible, but no later than 180 days prior to the proposed effective date of the change.
  - d. The Initiating Party and the Non-Initiating Party shall meet to discuss and address the Additional Costs.
  - e. If a non-payment solution is not satisfactory to the Non-Initiating Party, the Initiating Party shall reimburse the Non-Initiating Party for the Additional Costs.
4. **TERM.** The term of this Agreement is until either June 30, 2029, or District 41 terminates its contract with Safeway, whichever occurs first. If District 41 terminates its contract with Safeway, it shall notify District 87’s Superintendent in writing within 14 days after notifying Safeway of District 41’s intention to terminate its contract with Safeway.
5. **AMENDMENT.** No amendment or modification to this Agreement shall be effective unless and until the amendment or modification is in writing and signed by all parties to this Agreement.
6. **NOTICES.** Any notice, request, demand, or other communication required by this Agreement must be in writing and will be deemed to have been duly received upon (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery, (b) receipt as indicated by the written or electronic verification of delivery when delivered by overnight courier, or (c) three calendar days after the sender deposits the notice with the U.S. Post Office when sent by certified or registered mail, return receipt requested. Notice must be sent to the Parties’ main administrative offices.

7. **CONSTRUCTION.** The Parties acknowledge that this Agreement has been drafted for their mutual benefit. No provision may be construed against one Party by virtue of that Party or its attorney drafting all or part of this Agreement.
8. **GOVERNING LAW.** This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois without regard to conflict of law principles. Jurisdiction and venue for all disputes shall be the Circuit Court located in DuPage County, Illinois, or the federal district court for the Northern District of Illinois.
9. **NO WAIVER.** The failure of any party to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any of the terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but they shall continue and remain in full force and effect as if no waiver had occurred.
10. **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the parties to this Agreement and supersedes all prior agreements and negotiations between the parties whether written or oral relating to the subject matter of this Agreement.
11. **EFFECTIVE DATE.** This Agreement is dated and effective on the date the last of the Parties signs as set forth below the signature of their duly authorized representatives.

**IN WITNESS WHEREOF**, the Parties have hereunto set their hands and seals the day and year provided below.

**BOARD OF EDUCATION OF  
GLEN ELLYN SCHOOL  
DISTRICT 41  
(DuPage County, Illinois)**

By: \_\_\_\_\_  
Its Superintendent

Date: \_\_\_\_\_

**BOARD OF EDUCATION OF  
GLENBARD TOWNSHIP  
HIGH SCHOOL DISTRICT 87  
(DuPage County, Illinois)**

By:  \_\_\_\_\_  
Its Superintendent

Date: 3/4/24

## Board Report

**Date:** March 18, 2024

**Title:** Chromebook Purchase

**Submitted by:** Andrew Peterman, Director of Instructional Technology & Innovation

**Strategic Priority Goal Area 1: Growth Focused Learning:** The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

**Strategic Priority Goal Area 5: Future Ready Skills & Innovation:** District 41 prepares each student to be a productive and compassionate citizen who is culturally aware and socially responsible. The district ensures that each student is capable of pursuing a passion and pathway with the academic rigor and adaptive skills needed to thrive in an interdependent economy and world.

**Background:** We have provided and maintained a Chromebook 1:1 for Hadley Jr High students since the 2016-2017 school year. Every year since, we have provided incoming 6th grade students with a new Chromebook to be used for educational purposes through their time at Hadley. In addition to the Chromebooks, Google Chrome licensing (for management purposes) and protective cases have been purchased for each Chromebook.

**Discussion:** In anticipation of this year’s refresh cycle, Technology Services reviewed our Chromebook fleet. Part of our Dell Chromebooks, 3100 2-in-1, will no longer be supported by Google for automatic updates to the Chrome OS in June of 2027. In anticipation of this end of support, Dell is no longer selling the 3100 model. Technology Services reached out to Insight to review our options for our next 2-in-1 Chromebook. They kept consistent specifications to our existing devices and priced out Dell 3110 again for us this year.

We are continuing our relationship with Insight for the purchasing of the Chromebooks and they have included pricing for the Chromebooks, Chrome licenses, white glove services, and protective cases. The quote is summarized below.

<i>Insight</i>			
Model	Qty	Cost	Ext Cost
Dell Chromebook 11 3100 2-in-1	735	\$301.00	\$221,235.00
Chrome Management License	735	\$32.00	\$23,520.00
Gumdrop SlimTech Case	735	\$25.00	\$18,375.00
White Glove Services			\$12,866.00
		<b>Total</b>	<b>\$275,996.00</b>

**Other Information:** To spread out the need to replace our Dell 3100 fleet before the end of support date of June 2027, we will continue replacing two grade levels worth of devices to ensure they are all replaced by June of 2027. We started this process last year. This year we will replace the current 4th grade and incoming kindergarten students along with any newcomers. This will allow us

to replace two grade levels and continue a process where students receive a new Chromebook in 5th grade and keep that Chromebook as they leave D41 as a graduating 8th grade student. The 4th grade student Chromebooks will be collected, evaluated, cleaned and returned to service as loaner devices and replace other worn out devices. We will use any devices that cannot be returned to service for parts and repairs. Additionally, the graduating 8th grade class will keep their Chromebooks as they leave District 41.

**Budgetary Funding:** This will affect the 2023-2024 technology budget.

**Recommendation:** The Administration recommends the Board authorize the purchase as outlined above for a total cost of \$275,996.00 to be paid to Insight from the 2023-2024 technology budget.

## Board Report

**Date:** March 18, 2024

**Title:** 2024-2025 Student Fees

**Submitted by:** Eric DePorter, Assistant Superintendent of Finance, Facilities and Operations

**Strategic Priority Goal Area 3: Social Emotional Learning:** The District 41 community of learners, educators and stakeholders cultivate resourceful resilient citizens by teaching social emotional and academic skills in a nurturing learning environment. District 41 connects, engages, educates and problem-solves with community partners, families and caregivers to promote the social emotional needs of all diverse learners.

**Discussion:** The administration annually reviews student fees for the coming school year. Student fees are collected during the months of July and August prior to the start of school. The following table illustrates the current fee structure:

<b>Basic Fees</b>	
Kindergarten	\$56.00
Elementary School	\$75.00
Junior High School	\$115.00
<b>Hadley Junior High</b>	
Club Fee	\$30.00
Sports Fee	\$40.00
Band/Orchestra/Choir	\$30.00
Technology Fee	\$40.00
<b>Elementary (4 &amp; 5 grade)</b>	
Band/Orchestra/Choir	\$30.00

The basic student fees help offset the costs for classroom consumable materials and all online resources. Club fees support the various junior high clubs, i.e., Yearbook Club, Lego Robotics, RC Club. Band/Orchestra/Choir fees offset costs for those programs. Sports fees offset costs for after-school sports. All of the fees are a one-time fee and include as many sports or clubs in which the student wishes to participate.

Item	Grade Level	Building	Cost
Assignment notebooks	2-5	Elementary buildings	\$5.00
Music field trip	3 <sup>rd</sup>	Elementary buildings	\$3.00
End of Yr. Field Trip	5 <sup>th</sup>	Elementary buildings	\$5.00
End of Yr. Field Trip	8 <sup>th</sup>	Hadley Jr. High	\$45.00
Assignment Notebooks	6-8	Hadley Jr. High	\$8.00
Rollerblade Unit	6-8	Hadley Jr. High	\$12.00

**Budgetary Funding:** This impacts the 2024-2025 fiscal year budget.

**Recommendation:** The administration recommends the Board approve the 2024-2025 school year student fees as outlined above.

## Board Report

**Date:** March 18, 2024

**Title:** Appointment of Concussion Oversight Team

**Submitted by:** Dr. Melissa Kaczowski, Superintendent

**Strategic Priority Goal Area 1: Growth Focused Learning:** The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

**Background:** In 2014 the district formed a Concussion committee to oversee the development and implementation of the Youth Sports Concussion Safety Act. The laws and requirements to monitor concussions have changed and evolved over the last several years. Board policy 7:305 *Student Athlete Concussions and Head Injuries* requires the Board of Education to appoint or approve members of the Concussion Oversight Team (COT) named by the Superintendent. The COT's primary function is to develop return-to-play and return-to-learn protocols for students believed to have experienced a concussion. The protocols should be based on peer-reviewed scientific evidence consistent with guidelines from the [Center for Disease Control and Prevention](#). These teams can contain a range of individuals based on the resources available to the district but must include one person who is responsible for implementing and complying with the return-to-play and return-to-learn protocols.

**Discussion:** Administration has conferred with the DuPage County Regional Office of Education on the committee membership and structure of the committee to better align with the current ISBE model. This Superintendent Committee will be led by Director of Student Services Libby Jansen and will also include District and Hadley nursing staff as well as Hadley's Athletic Director Kyle Sieck. Libby Jansen will be appointed as the responsible individual for implementing and complying with the required protocols. Additional members of the team will be identified and may be added as needed as a resource. The committee will meet at least three times each school year to ensure compliance. The COT will also review Hadley's school-specific emergency action plan for interscholastic athletic activities and ensure all interscholastic coaches and COT members complete the required training.

**Other:** In alignment with this recommendation, the following Board Policy 7:305, *Student Athlete Concussions and Head Injuries* and 7:305 AP, *Program for Managing Student Athlete Concussions and Head Injuries* will be revised and presented for revision at a future meeting.

**Budgetary Funding:** Costs to support the work of the COT will be minimal and supported through the Student Services department.

**Recommendation:** The administration recommends the Board approve the appointment of Concussion Oversight Team and updates to Board policy as outlined in this report.

## Board Report

**Date:** March 18, 2024

**Title:** Approve New Job Descriptions

**Submitted by:** Dr. David Bruno, Assistant Superintendent for Human Resources

**Strategic Priority Goal Area 1: Growth Focused Learning:** The District 41 community of learners, educators and stakeholders cultivate students who are actively engaged and committed to their own learning. District 41 provides a guaranteed rigorous and differentiated learning environment where all students can demonstrate high levels of growth and success. District 41 uses data to form a detailed profile of student, school and district performance; illuminate successes; and identify opportunities for improvement.

**Background:** Annually, the administrative team reviews the staffing plan for the upcoming school year. The review includes assessing enrollment, student and staffing needs, program needs and space utilization. As a result of this review, administration is recommending adding two job descriptions to support identified needs.

### **Discussion**

#### Teacher on Special Assignment (TOSA)- Curriculum Specialist

The addition of the Teacher on Special Assignment (TOSA) Curriculum Specialist will bring invaluable support to the Teaching and Learning department. This teacher leader role will be instrumental as the district moves the new curriculum forward. It will support curriculum development, assessment coordination, professional development and collaboration with staff and ensure that students receive a high-quality education, continuous improvement, and contribute to the overall success of the district and student achievement.

As the administration reviewed staffing for next year, we have identified areas where this position would be considered cost-neutral and the FTE will be shifted to this position.

#### Adaptive Physical Education Teacher

Adapted PE is a service that is provided on an IEP for students with disabilities that impact their ability to access the general education PE program. Adapted PE teachers provide specially designed instruction in physical education through collaboration and consultation with the PE teacher. The purpose of Adapted PE is to allow students to learn, practice and master skills related to physical education, including fitness, social skills and functional skills (communication, teamwork, etc.). Adapted PE services support students to develop the motor and independent functioning skills to participate in PE classes. Physical education must be made available to every child with a disability in order to receive a free and appropriate education (FAPE). Unless PE is not provided to children without disabilities in the same grades. Each child with a disability must be afforded the opportunity to participate in the regular physical education program, unless the child needs specially designed physical education.

Currently, the district utilizes CASE employees through purchased services to staff for an Adaptive Physical Education teacher. The cost to the district is \$102,182.27. Administration recommends the district directly hire an Adaptive PE teacher as it will be a cost savings to the district. Additionally, having an employee on staff versus a purchased service allows us to manage their schedule

differently for our students. District 41 currently has 29 students who are eligible for APE services across the five buildings.

If approved by the Board, the position of TOSA Curriculum Specialist and Adaptive Physical Education Teacher would start at the beginning of the 2024-2025 School year and the pay would be determined based on the collective bargaining agreement for certified positions as listed in the GEEA contract.

**Budgetary Funding:** The positions will be paid from the district budget of certified staff salary account. The APE position would be a savings to the district and the TOSA positions would be cost neutral due to reductions throughout the district.

**Recommendation:** It is recommended by the Board of Education the new job descriptions for a Teacher on Special on Assignment(TOSA)- Curriculum Specialist and Adaptive Physical Education Teacher in order to support these positions for the 2024-2025 School Year.

JOB DESCRIPTION

Curriculum Specialist

**CLASSIFICATION:** Administrator:  X  GEEA   ESP:   AFSCME   EXEMPT

**DISTRICT 41 EXPECTATIONS**

All District 41 employees are expected to maintain high standards in their school relationships, to demonstrate integrity and honesty, to be considerate and cooperative, and to maintain professional relationships with students, parents, staff members, and others.

Teachers employed by the Board to teach in District 41 schools are subject to applicable state and federal laws and regulations, the policies and procedures of the Board of Education and the collective bargaining agreement applicable to the teacher. All aforementioned information and this job description may be amended or modified from time-to-time.

**GENERAL RESPONSIBILITIES (From Evaluation Plan)**

Curriculum Development

- Coordinate the on-going review of the District Curriculum Maps and instructional materials
- Gather input and feedback from district educators and administrators on revision of curriculum assessments, related technology, instructional materials, and appropriate staff development

Professional Development

- Assist with the planning of staff development programs that support the district's curriculum and instructional objectives

Assessment

- Assist with the implementation of the District Assessment Plan as related to curriculum and instruction
- Assist Administrator for TLA in the collection and analysis of assessment data for trends related to student growth, curriculum alignment, and instructional implications.
- Coordinate with the Technology Department for all online curriculum and assessment resources

Articulation

- Assist in communication with instructional coaches and administrators regarding curriculum, assessment, instructional practices, technology, and other areas that benefit the delivery of instruction
- Assist in communication with other school districts regarding Glen Ellyn School District 41's curriculum and instructional objectives
- Assist in communication with parents and other community members regarding curriculum, instruction, and assessment

Instructional Materials

- Order and distribute instructional materials for new sections and newly adopted materials

Other

- Perform other related tasks as assigned by Assistant Superintendent for Teaching, Learning and Accountability
- Provide support to the AEC program

**PROFESSIONAL RESPONSIBILITIES**

1. Reflecting on practice
2. Preparing and submitting materials, budgets and reports
3. Coordinating work with other instructional specialists
4. Participating in a professional community
5. Engaging in professional development
6. Showing professionalism including integrity and confidentiality

**EDUCATION AND CREDENTIALING**

- Bachelors' Degree
- All teachers must hold a valid Illinois Licensure, and meet all state and federal requirements, applicable to their assignment

**REPORTS TO AND EVALUATED BY: Certified Administrator**

Performance evaluation will occur in accordance with District 41 evaluation processes and procedures. By September 15 each year staff members will be notified of their assigned evaluator.

**WORK YEAR**

- As designated by the School District's Official Calendar for the school year.

<b>PHYSICAL ABILITY JOB REQUIREMENTS</b>	<b>Not Applicable</b>	<b>Desirable</b>	<b>Essential</b>
(SUBJECT TO THE REASONABLE ACCOMMODATION REQUIREMENTS OF STATE AND FEDERAL LAW)			
Walking or standing			X
Seeing			X
Hearing			X
Lifting/carrying objects weighing 5-20 lbs.		X	
Lifting/carrying objects weighing over 20 lbs.	X		
Pushing/pulling carts and dollies	X		
Climbing ladders and scaffolding	X		
Regularly working at assigned site(s)			X
Driving a car, van or truck on public roads or highways		X	
Proofreading and checking documents for accuracy			X
Using a keyboard to enter, retrieve or transform data			X
Dealing with employees, students and/or parents in high-stress situations			X
Conducting performance reviews with employees who report to you	X		
Disciplining and when necessary, discharging employees	X		
Working in an area that is very unpleasant due to circumstances beyond District 41's control		X	
Operating heavy equipment and/or performing other very hazardous duties	X		
Looking at computer screen/reading data on PC			X

By signing this, I affirm that I have read and understand the contents of this document.

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Employee Signature

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Date

JOB DESCRIPTION  
Adapted Physical Education Teacher

**CLASSIFICATION:** Administrator:  GEEA  ESP:  AFSCME  EXEMPT

**DISTRICT 41 EXPECTATIONS**

All District 41 employees are expected to maintain high standards in their school relationships, to demonstrate integrity and honesty, to be considerate and cooperative, and to maintain professional relationships with students, parents, staff members, and others.

Teachers employed by the Board to teach in District 41 schools are subject to applicable state and federal laws and regulations, the policies and procedures of the Board of Education and the collective bargaining agreement applicable to the teacher. All aforementioned information and this job description may be amended or modified from time-to-time.

**Position Summary:** The employee in this position works as a licensed professional educator with students with disabilities by teaching and collaborating with staff such that students can be successful in a least restrictive learning environment. Provides each student with an ongoing program of physical education designed to lead him or her to achieve and maintain physical fitness and competence in the practice of physical skills.

**Essential Duties:** (Other duties may be assigned.)

1. Demonstrates effective teaching techniques as defined by ISBE and professional group standards consistent with the needs and capabilities of the students in the learning environment. Understands and demonstrates the principles of growth development and student learning appropriate for this position. Understands the federal laws and guidelines, state laws and regulations, as well as local rules and procedures. Demonstrates knowledge of disabilities and can explain them in a way meaningful to parents and others who work with students.
2. Employs a variety of instructional techniques and instructional media, consistent with the needs, interests and capabilities of the students. Meets and instructs assigned classes in the locations and at the time designated following a written schedule that allows for appropriate length of time for applicable curricular areas. Prepares for classes assigned, and shows written evidence of preparation upon request of immediate supervisor. Encourages students to set and maintain standards of classroom behavior, commensurate with student potential.. Administers an effective and comprehensive curriculum of physical education for all students. Assumes responsibility for requisitioning and maintaining equipment and supplies. Establishes and adheres to a regular schedule of inspection of all physical education facilities and installations to maintain and improve their safety. Arranges for activities between schools; e.g., extramural activities and Special Olympics.
3. Use the IEP process and procedures, as per state and federal law, to determine eligibility for special education and to develop an appropriate IEP to meet identified student needs. Monitors and assesses student progress in order to provide feedback on a regular basis to students, their parents and supervisory personnel.
4. Completes and maintains appropriate records, files, follow-up reports in a timely manner. Conducts periodic review and evaluation of the physical education program, making such changes and recommendations for change as seem appropriate for each I.E.P.
5. Is an instructional team member who collaborates with colleagues, administrators, teachers and parents working toward appropriate services for students. Understands, demonstrates and utilizes appropriate channels of communication. Demonstrates effective

consulting skills. Is supportive, but professional with parents and students. Effectively counsels students and parents with respect to their concerns about specific disabilities. Serves as a resource to parents and staff regarding agencies and parent support groups who serve persons with disabilities.

6. Cooperates with other members of the staff in planning instructional goals, objectives, and methods. Obtains state-of-the-art, appropriate and necessary adaptive education equipment and materials for students. Participates in the ordering and inventory of materials/equipment.

7. Seeks appropriate in-service and professional development. Provides appropriate in-service to staff, parents and community groups as needed.

**Job Responsibilities:** (Others responsibilities may be assigned.)

1. Makes regulations and guidelines applicable to the education of students.
2. Makes professional decisions that demonstrate support of the mission, goals and best interests of the district as expressed in the Strategic Plan and Building Improvement Plans.
3. Responsible for the safety and well being of students and paraprofessionals under his/her supervision.
4. Utilizes community, state and national resources where necessary to promote the safety and welfare of students.

#### **EDUCATION AND CREDENTIALING**

- Bachelors' Degree
- All teachers must hold a valid Illinois Certification, and meet all state and federal requirements, applicable to their assignment.

#### **REPORTS TO AND EVALUATED BY: Certified Administrator**

Performance evaluation will occur in accordance with District 41 evaluation processes and procedures. By September 15 each year staff members will be notified of their assigned evaluator.

#### **WORK YEAR**

- As designated by the School District's Official Calendar for the school year.

<b>PHYSICAL ABILITY JOB REQUIREMENTS</b>	<b>Not Applicable</b>	<b>Desirable</b>	<b>Essential</b>
(SUBJECT TO THE REASONABLE ACCOMMODATION REQUIREMENTS OF STATE AND FEDERAL LAW)			
Walking or standing			X
Seeing			X
Hearing			X
Lifting/carrying objects weighing 5-20 lbs.		X	
Lifting/carrying objects weighing over 20 lbs.	X		
Pushing/pulling carts and dollies	X		
Climbing ladders and scaffolding	X		
Regularly working at assigned site(s)			X
Driving a car, van or truck on public roads or highways		X	
Proofreading and checking documents for accuracy			X
Using a keyboard to enter, retrieve or transform data			X
Dealing with employees, students and/or parents in high-stress situations			X
Conducting performance reviews with employees who report to you	X		
Disciplining and when necessary, discharging employees	X		
Working in an area that is very unpleasant due to circumstances beyond District 41's control		X	
Operating heavy equipment and/or performing other very hazardous duties	X		
Looking at computer screen/reading data on PC			X

By signing this, I affirm that I have read and understand the contents of this document.

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Employee Signature

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Date