

AGENDA BOARD OF EDUCATION REGULAR MEETING

**MONDAY, OCTOBER 16, 2023
6:30 PM**

**HADLEY JR. HIGH SCHOOL,
240 HAWTHORNE BLVD,
GLEN ELLYN, IL 60137**

- | | | |
|-------|---|-----|
| I. | Call to Order | |
| | A. Pledge of Allegiance | |
| | B. Roll Call | |
| II. | Public Hearing on the Transfer of Funds | |
| III. | Celebrations and Recognitions | |
| | A. Introduction and Installation of Student Board Members | 3 |
| IV. | Presentations | |
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| | B. 90 Day Update - Teachers on Special Assignments (TOSA) | 15 |
| | C. Levy 101 Presentation | 51 |
| V. | Public Participation | |
| VI. | Reports | |
| | A. Superintendent's Report | |
| | 1. Preschool Gold Circle of Quality | |
| | 2. Cooperative Association for Special Education (CASE) Strategic Plan Report | 61 |
| | B. Board Reports | |
| | C. Student Board Reports | |
| VII. | Discussion | |
| | A. Approve the Resolution Regarding Approval of Agreements related to the Full Day Kindergarten Expansion Project | 71 |
| | B. Frederick Quinn Corp (FQC) Construction Management Proposal | 72 |
| | C. Discuss Traffic Study for Full Day Kindergarten Project | 73 |
| VIII. | Action Items | |
| | A. Consent Agenda | |
| | 1. Personnel Report | |
| | 2. Monthly Financial Reports | |
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| | g. Summary of Bills and Payroll ¹ | 130 |

h.	Treasurer's Report	131
3.	Board Meeting Minutes	132
•	September 18, 2023, Regular Meeting Minutes	
•	September 18, 2023, Closed Meeting Minutes	
•	September 26, 2023, Special Meeting Minutes	
•	September 26, 2023, Closed Meeting Minutes	
•	October 2, 2023, Committee of the Whole Meeting Minutes	
•	October 2, 2023 Closed Meeting Minutes	
B.	Recommendations	
1.	Approve Fund Transfers	144
2.	Approve the Resolution Regarding Approval of Agreements related to the Full Day Kindergarten Expansion Project	149
3.	Frederick Quinn Corp (FQC) Construction Management Proposal	154
4.	Approve Traffic Study for Full Day Kindergarten Project	159
IX.	Other/Board Governance - Learning Together	
A.	Illinois Association of School Boards Resolution Report	
X.	Upcoming Meetings	
•	Monday, November 13, 2023, Public Hearing and Regular Board Meeting, Hadley Jr. High School	
•	Monday, December 18, 2023, Public Hearing and Regular Board Meeting, Hadley Jr. High School	
XI.	Adjourn to Closed Session	
XII.	Return to Open Session	
XIII.	Adjournment	

Superintendent Dr. Melissa Kaczowski

I, (say your name), do solemnly affirm that I will faithfully discharge the duties of the office of Student Board of Education Member for Glen Ellyn School District 41 in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further affirm that I will provide the voice of students during board discussions. While I recognize that I am not a voting member of the Board of Education, my role is to keep the voice of students present at the table during discussions and decisions.

I affirm that I will represent all students fairly and equally to the best of my abilities. I affirm that I will engage in and respect the right of free expression of opinion by my fellow board members and others who speak before the board, while respecting the privacy of students and employees. In my role as a Student Board Member, I will only mention students or staff by name when sharing a thank you or a congratulatory comment.

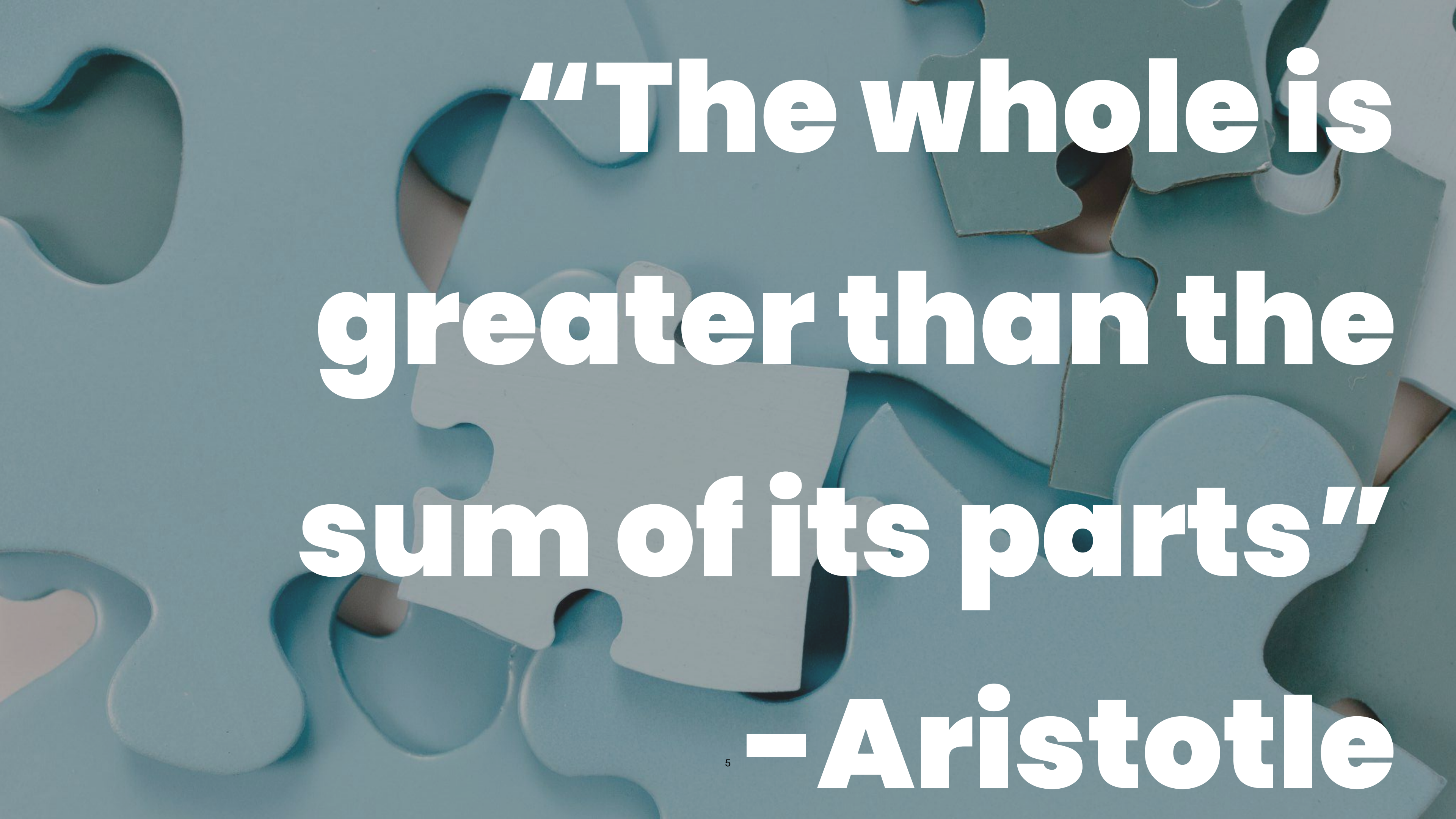
I recognize that I will not have access to confidential information in my role and I will refrain from giving anyone the impression that I do.

I shall abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels.



Hadley Collaborates Teaching Together

Board Presentation – October 16, 2023



**“The whole is
greater than the
sum of its parts”**

– Aristotle

Collaboration Structures and Systems at Hadley

Daily Bell Schedule

Co-Teaching

PLC and Team Meetings

High Functioning Adult
Teams

Classroom Best Practices



Daily Schedule

Schedule allows built in opportunities for staff to collaborate.

	Adv	1	2	3	4	5	6	7	8	9	10
Team 6A											
Stephanie Sostarics	Advisory	Science	Science	Lunch	Plan	Math - CC	Collaboration Period	coteach STEM			
Heather Beaman	Advisory	Social Studies	Social Studies	Lunch	Plan	Literacy	Collaboration Period	coteach Art			
John Robinson	Advisory	Math - CC	Math - CC	Lunch	Plan	Math - CC	Collaboration Period	IXL Tier 3 Math			
Denise Capenigro	Advisory	Literacy	Literacy	Lunch	Plan	Literacy	Collaboration Period	coteach 7 SS/SC			
Zuzanna Moneyham	Advisory	Math - CC	Literacy	Lunch	Plan	Literacy	Collaboration Period	coteach Falco			

Co-Teaching

Special Education Co-Teaching

- 9 Special Education Teachers that co-teach in Math and Literacy classes

ESL Co-Teaching

- Each grade level ESL teacher co-teaches in all core content classes



General Education Co-Teaching

- Teachers assigned 30 min. a day to co-teach with a peer

PLC and Team Meetings

Meeting Structures at Hadley

Mondays, Wednesdays, and Fridays– Content PLCs

Tuesdays and Thursdays– Team and MTSS Meetings



**“We are stronger when we listen,
and smarter when we share.”**

–Rania Al-Abdullah

High Functioning Adult Teams

- Building Leadership Team (BLT)
- Team Coordinator Meetings
- Problem Solving Team (PST)
- Grade Level Meetings
- Department Meetings



Classroom Best Practices



Kagan Structures

**Student to Student
Collaboration**



**Built-in, Dedicated Intervention
and Enrichment Time**

**Teacher and Student
Collaboration**

Hadley Quilt

“Every quilt has a story.”

Quilting has had many purposes over the years...

- Quilting was primarily a practical technique to provide physical protection and insulation.
- The three quilt theory is that a relationship becomes strong when you share at least three overlapping contexts in your friendship quilt. Entire towns would come together to quilt.
- According to legend, a safe house along the Underground Railroad was often indicated by a quilt hanging from a clothesline/windowsill. These quilts were embedded with a kind of code, the shapes and motifs sewn into the design, would warn an enslaved person on the run that could be immediate dangers ahead/or in the area.

Hadley Collaboration Video



Thank You

Education is always about relationships. Great teachers are not just instructors and test administrators: They are mentors, coaches, motivators, and lifelong sources of inspiration to their students.

Ken Robinson



Dina Sbarra- Positive Discipline Interventionist and Restorative Practices Teacher on Special Assignment

- 30th Year in D41
- Wildcat Reflection Room
- Professional Development;
 1. When the Adults Change, Everything Changes- Paul Dix
 2. Implementing Restorative Practices in Schools- Margaret Thorsborne and Peta Blood
 3. Getting More Out of Restorative Practices in Schools- Margaret Thorsborne
 4. Collaboration with Dr Matt Epperley- CASE
 5. Bullying Prevention Training- Franzek



School Year 2023

BE THE BEST WILDCAT YOU CAN BE



Year Long Focus Areas



#1- Consistency



**#2 Building and
Maintaining
Positive
Relationships**



#3 SEL at Hadley

Focus #1- Consistency



Schools create rules for the purpose of helping us stay safe and live well together. This idea helps move the focus beyond rules to the people involved and the relationships that have been harmed.

Focus #1-Consistency

- During team meetings teachers came up with rules/norms that everyone on the team agreed to implement that were connected to Being Responsible, Respectful, and Safe.
- Students personalized and made meaning of the norms and how they would play out in their classrooms



Door Hangers- Signs of care, importance and learning on every door (Thank you Rob Herbold)



Be the BEST Wildcat You Can Be 21

Power of the Positive Note Home (Positive Postcards)

- Marks the moment of the child's best behavior, most determined effort, or greatest show of resilience. Should be sent from any staff member.
- If their behavior after happens to take a turn for the worse, you can remind them what kind of learner they really are
- It can also be as rewarding for the parent as for the child.
- Parents can then reward their child as they see fit.

Visitors or even peers can fill out positive notes that can be shared at an assembly or over the intercom.

Positive Postcards

ALL staff has agreed to consistently send home positive postcards.

Be the BEST Wildcat You Can Be



A positive postcard about your Hadley student...

All Staff in Hallways With Kids - All Passing Periods



Positively help move them along to class.

Take a stroll in the bathrooms to move them along and in tight corners of the school.

Be the BEST Wildcat You Can Be

Reduce Teacher Disruptions



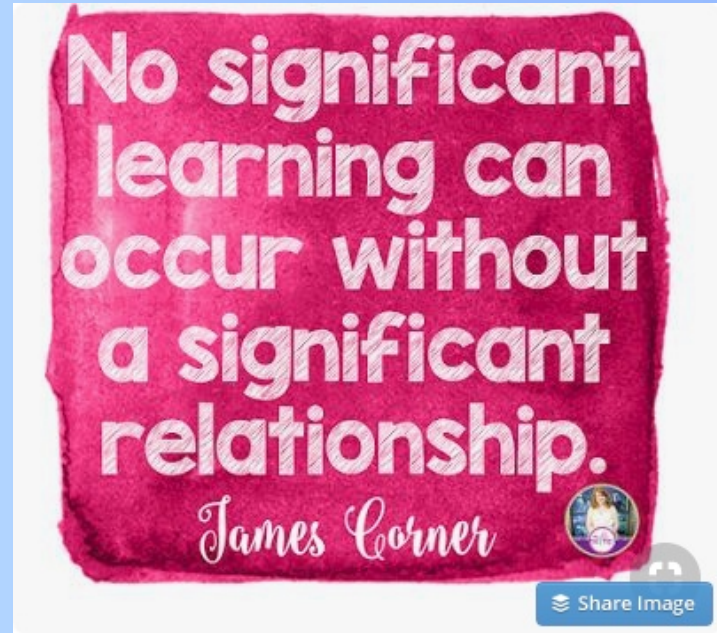
- Teachers were asked to have a class leader/ambassador for each class that can help lead, welcome visitors as well as help the substitute in case of an absence.
- Creating student jobs helps with a sense of belonging

Focus #2-Building and Maintaining Positive Relationships

“If we can increase their sense of love of learning, the thrill, we can increase their sense of self.”

John Hattie

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SODA STRATEGY- teach students



Stop and Pause-be open minded to other ways of thinking and doing things

Observe- take a breath- 10 second rule- It takes 10 seconds for brain to respond and you can realize what you thought was a threat really isn't

Detach-Think of pleasant or inspirational images or take a drink of water

Awaken- Shift focus from yourself to the other person- Think about how they are feeling or thinking

Affective Statements

“

Every time you think of calling a kid 'attention-seeking' this year, consider changing it to 'connection-seeking' and see how your perspective changes.

— Dr. Jody Carrington

PSYCHOLOGIST

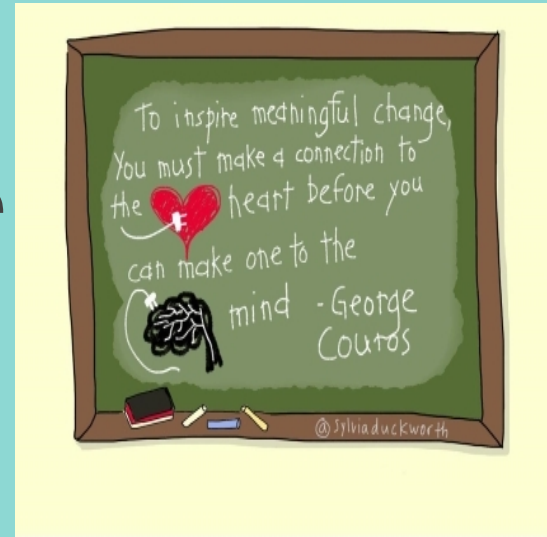
edutopia

Personal expressions of feelings in response to specific positive or negative behaviors of others.

3 Main Goals of using Affective statements!

1. Increase connectedness
2. Build relationships
3. Prevents escalation

29



Sentence Starters for your lanyard- Thanks Matt E, David and Molly

I feel proud to see/hear...
I feel excited to see/hear...
I am appreciative of you/your...
I am thankful that/for...
I feel delighted to learn/see/hear ...
I am impressed by...
I am touched that you...
I feel worried about/by/to see/to hear that...
I feel frustrated about/by/to see/to hear that...
I feel angry about...
I am sorry that...
I am having a hard time understanding...
I feel uncomfortable when I see/hear...
I feel sad because I heard...
I feel distracted by...

30



Restorative Practices
Affective Statement Starters

- ★ I am so proud to see/hear...
- ★ I am so thankful that/for...
- ★ I am so pleased to see/hear...
- ★ I am so excited to see/hear...
- ★ I am grateful that/for...
- ★ I am impressed by...

- ♥ I am worried about/by...
- ♥ I am so sorry that...
- ♥ I am having a hard time understanding...
- ♥ I feel sad because I heard...
- ♥ I am uncomfortable when I see/hear...
- ♥ I am feeling distracted by...

Our goal is to be proactive when working with students not reactive

Proactive approaches help to prevent undesired behavior and build student skills.

if you put the time and energy into creating and implementing systems and building relationships, you won't need to spend much time being reactive.



Types of Restorative Practices

All Staff
This year



Affective Statements

Everyday usage

"I" statements

Describes how something made you feel

Circles

Staff
This year



Morning meetings

Social/emotional instruction (e.g. empathy)

Problem-solving class-wide issues

Restorative Conferences

Informal conference

Restorative meeting and chats

Restorative conferences

Reintegration Procedures

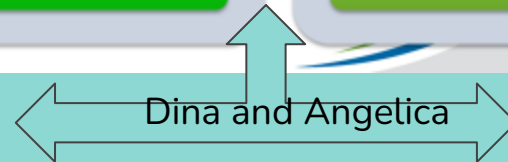
Restore relationship between offender & victim

Classroom and/or office-managed offenses

Match to severity of incident

32

Dina and Angelica



Advisory

Focus #3- SEL at Hadley

- Consider a daily theme. Dina will send out weekly resources and a [Google Slides Template](#)
- Focus on Executive Functioning and building relationships

Positivity Project (P2)

- Each content early will present the weekly lesson. Information still shared in the One Stop Shop and the Hadley Support Site. Weekly emails to be sent to content area. Literacy is first during the week of Sept. 4

PBIS Rewards

- Reward points for positive behavior³³ and often! Continue to have opportunities for team and individual stores. School store will continue as well. Please see Chris Abbott for help setting up your PBIS Stores



Focus #3 SEL at Hadley Sample Advisory Structure



Monday- Mindset Monday- Get set for the week- Set Goals. What activities are taking place? Update planner

Tuesday- Track your progress Tuesday- Check Skyward/GC for missing assignments/grades/updates

Wednesday- Work Out Wednesday- Stretch, breathe, meditate- Get the day off to a great start! Almost to the end of the week

Thursday- Talk about a topic Thursday- Favorite candy? Battle brackets?, review any behaviors that need reminders- cool tools, etc. Circle talks?

Friday- Free time Friday- Celebrate the great week!!! Make connections! Rewards!!! PBIS points!

Video clips

SEL Prompts and Resources

Debates

What is the BEST flavor gum?



Daily Ideas to connect with students

Music for the Soul

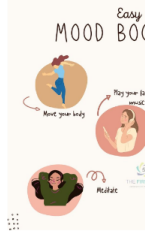
Here are just some of the many ways music is good for you!



1. Improves your mood
2. Enhances memory
3. Helps you sleep
4. Helps manage stress
5. Boosts athletic performance
6. Provides platform for self-expression

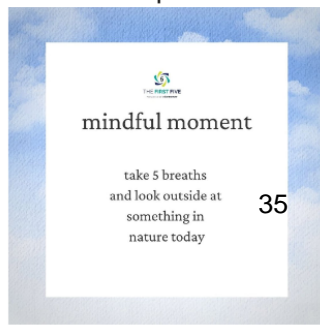


Build classroom culture
positiv

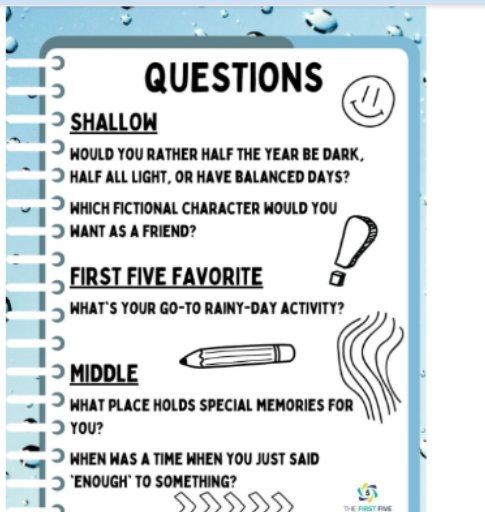


Mindfulness practices

These practices decrease stress, anxiety,
and depression.



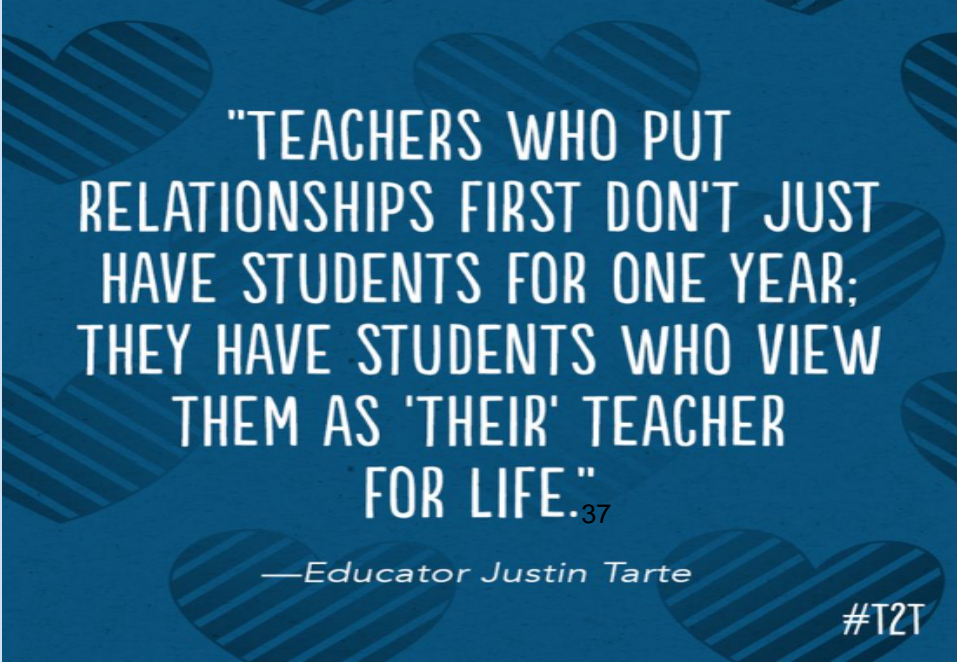
Greet your students as they enter the
classroom in a variety of different ways.



- I can cover a class at any time if teacher's want to process any behaviors with students at an immediate time frame
- If students need to be sent out of a classroom-They go to the Wildcat Reflection Room where we can process the conflict. I would like for the teacher to follow up with the student as well to work out the issue they may be having in their classroom
- I provide lunch interventions for some frequent fliers that need a lesson review on the desired behavior
- I have a daily 8th grade boy lunch bunch with Marc Giovingo and Gia Kunkel has one as well.

Where do we want to go next year?

- Teacher training on circles
- Teachers running problem solving circles in their classrooms



"TEACHERS WHO PUT
RELATIONSHIPS FIRST DON'T JUST
HAVE STUDENTS FOR ONE YEAR;
THEY HAVE STUDENTS WHO VIEW
THEM AS 'THEIR' TEACHER
FOR LIFE."³⁷

—Educator Justin Tarte

#T2T



Thank You For Listening and All of the Support



Alone we can do so little;
together we can do so much.

–Helen Keller³⁸

Technology Integration Coordinator, TOSA

Kelly Johnson

October 16, 2023



My Role



Tech PLC's

Meet with each PLC on a monthly basis.



Technology Coaching

Tech help with lesson & activity planning and implementation.



Teacher & Staff Support

Software support throughout the district.



Training

Provide software training throughout the year.



Individualized Help

Helping teachers resolve software problems.



Learning New Technology

Staying up to date on new educational technologies.



Monthly Technology PLC Meetings



**Abraham
Lincoln**

Second Tuesday
of every month

• • • • •



Ben Franklin

Third Wednesday
of every month

• • • • •



Churchill

Fourth
Wednesday of
every month

• • • • •



Forest Glen

Second
Wednesday of
every month

• • • • •



Hadley

First Tuesday,
First Thursday,
Second Thursday
of every month

• • • • •

Teacher & Staff Training

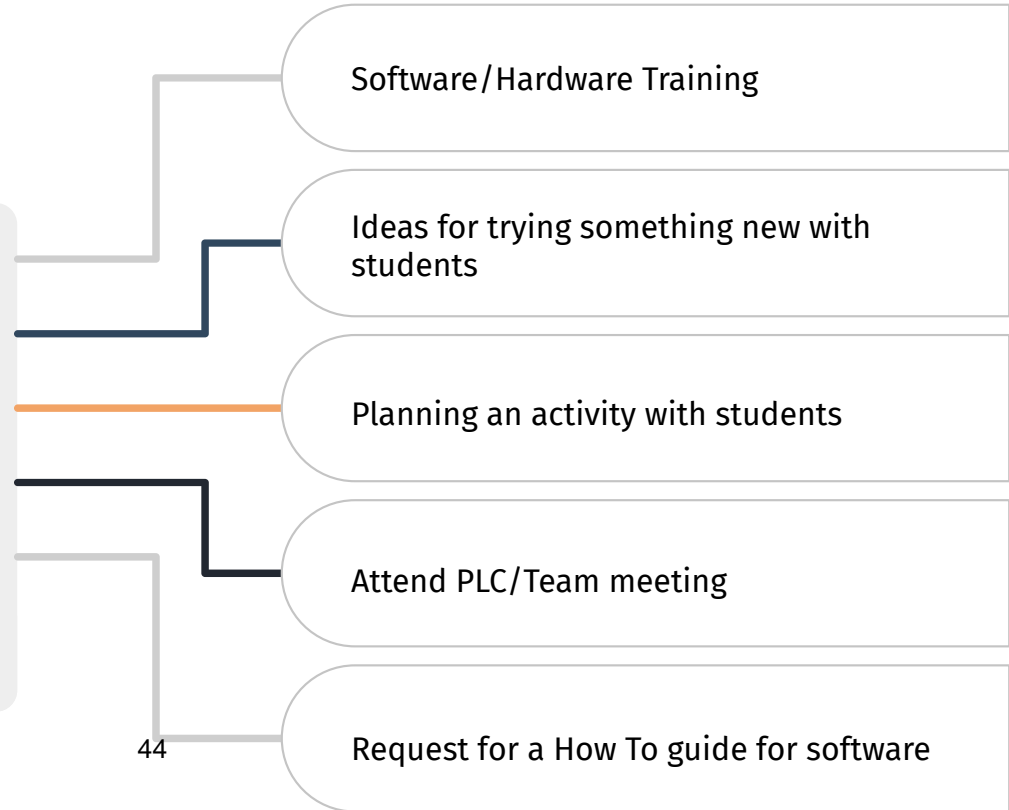
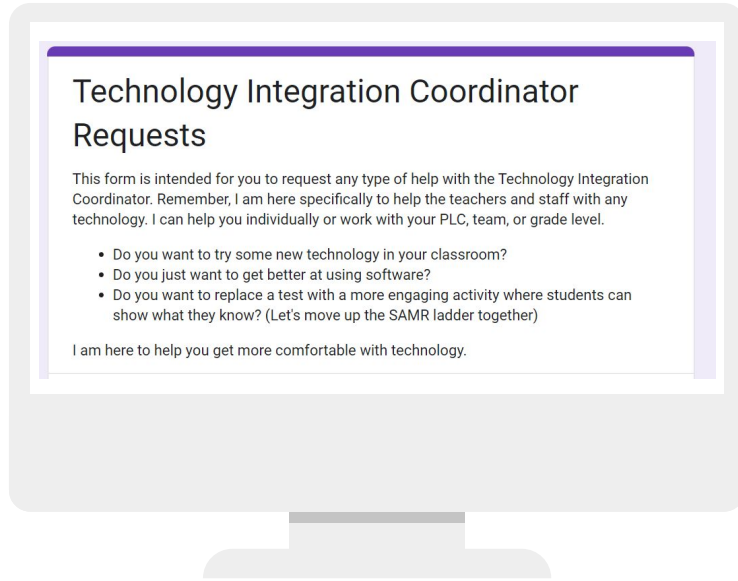
- July
 - Substitute teacher training
- August
 - New teacher training
 - Beginning of year tech training
- September
 - 2-n-1 laptop & stylus training (Hadley)
- Training will continue throughout the school year

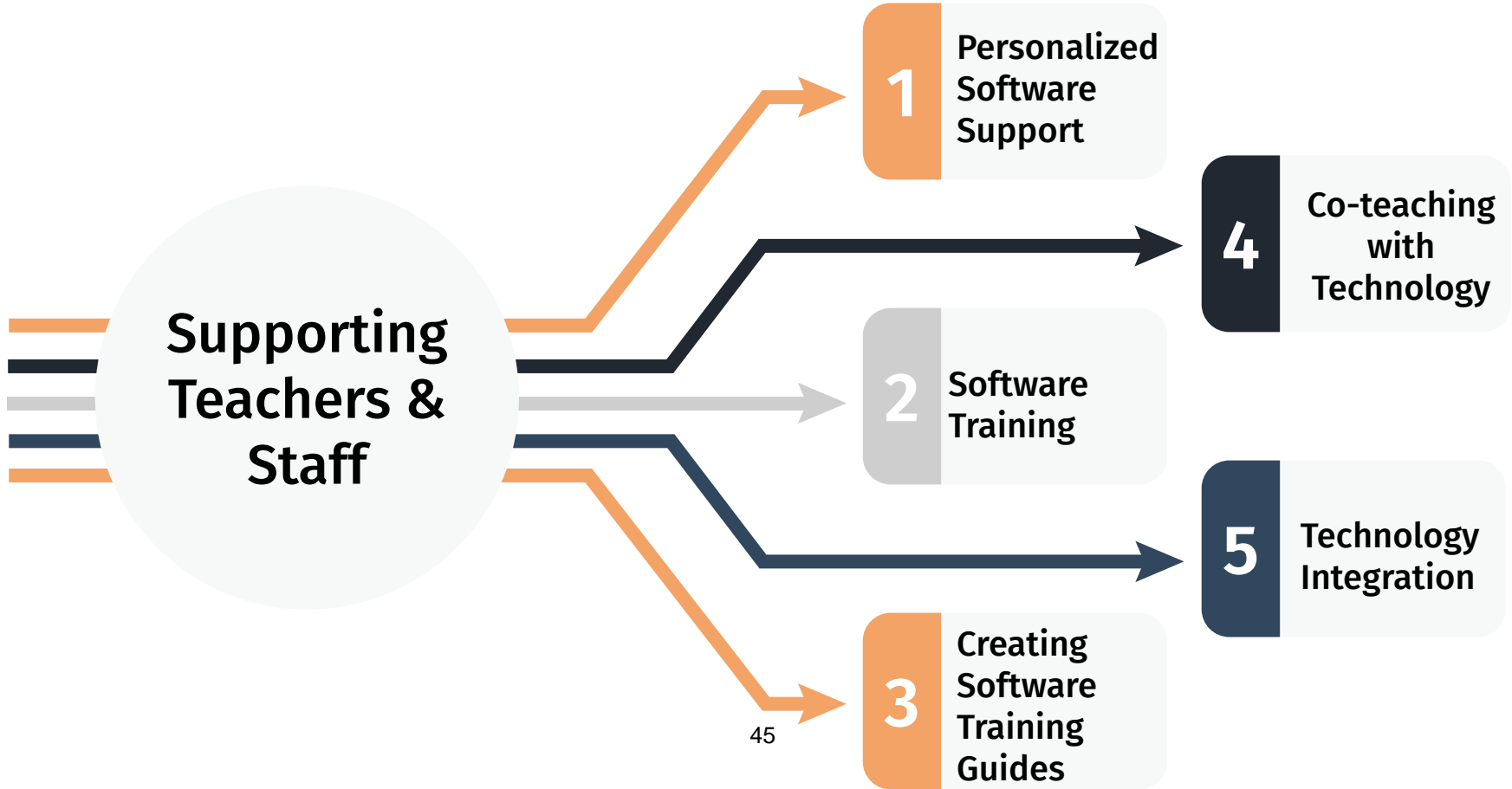
Technology Coaching

- Ideas on integrating new technology into lessons
 - Lesson planning
 - Activity planning
 - Support the day(s) of instruction



Individualized Help





Long Term Sub Tech How To Guides

Attendance in Skyward Student

[Taking Attendance](#)

[Creating Seating Charts for Attendance](#)

[Instructions to Print Seating Charts](#)

[Print \(or download to Excel\) a Class Roster Report](#)



For any additional training, please contact Kelly Johnson, Technology Integration Coordinator.
Email: kmjohnson@d41.org
Phone: ext. 7366

Promethean Board

[New Teacher Training](#)

Presenting

[How to Present in Pear Deck](#) (Printable Version)

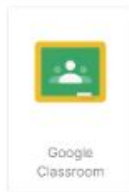
[How to Present in Pear Deck](#) (Slideshow with videos for understanding)

Google Classroom

[Google Classroom Guide](#)

[Posting a Google Form in Google Classroom](#)

[Finding Student Response on a Google Form](#)



Monthly Technology Newsletter



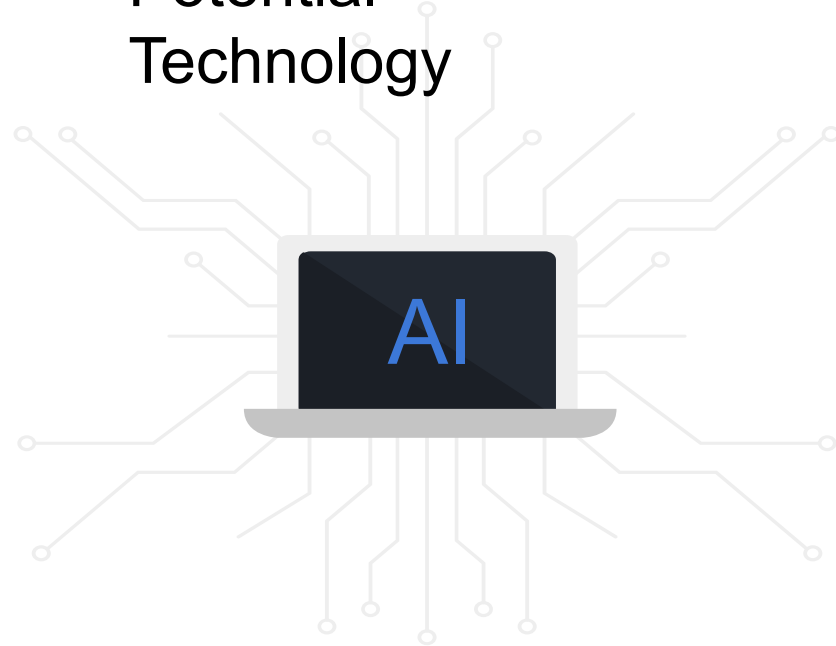
- App Spotlight
- Teacher Spotlight
- Tech Tips
- Etc.

Learning New Technology

New District Technology



Potential
Technology



1 PASSAGE QUESTIONS

ChatGPT can create questions for any text and provide an answer key. It also can create homework writing prompts. (Source: Paul DelSignore)



BRAIN



BLAST



10 RUBRIC CREATOR

Create rubrics aligned to specific standards.

11 LESSON PLANS

Teachers can ask ChatGPT to write the first draft of a lesson plan. It will even create a PBL lesson.



12 SLIDE SHOWS

ChatGPT can outline a slide show for a text or topic. Then you supply the visuals.



13 DIFFERENTIATION

ChatGPT can create chapter summaries for kids that need it. It can also act as a text compactor.



14 PRE-READING

ChatGPT can extract keywords from a chapter and define those words.



TODD FINLEY

CHATGPT TEACHING TIME-SAVERS



3 IEP GOALS

"Input information about the student's abilities and ChatGPT will generate specific, measurable goals for the student to work towards." (Source: Erintegration)



4 QUIZZES

Align all your quiz questions on a topic or reading with the Common Core State Standards.



6 VOCABULARY BUILDING

"Teachers can ask ChatGPT to generate sentences using a particular word, and then have students guess the meaning of the word based on the context of the sentence." (Source: Shana Ramin)

8 PERMISSION SHEETS

Ask ChatGPT to create permission sheets for guardians to sign for field trips or other activities.



9 ESSAY FEEDBACK

When kids make a grammar error, teachers can direct ChatGPT to define/describe the error with examples.



7 ESSAY ANALYZER

Students can submit their writing to ChatGPT and get suggestions for improvement. 50



5 TEMPLATE IT

Use the A.I. to create templates for annual reports and for common emails.





2023 Levy Parameters

Board of Education
Meeting
October 16, 2023

2023 Levy Timeline

- 10/16/2023 Board of Education Meeting
- 11/13/2023 Board of Education Meeting
- 11/13/2023 Communication
- 12/18/2023 Board of Education Meeting
- Levy 101 Discussion
- Review Preliminary Levy
- Approval to Place Preliminary Levy on Display
- Levy Placed on Display
- Levy Public Hearing
- Approval of the 2023 Levy

THE LEVY STATUTORY GUIDELINES

- The Board of Education must “estimate” the levy at least 20 days prior to adoption.
- The Board of Education must adopt and file the final levy before the last Tuesday in December.
- A Truth in Taxation Hearing is required if the levy will increase by 5% or more.

THE CALCULATION AND PAYMENT

- The increase potential of each year's levy calculation is determined by taking the previous year's extension multiplied by CPI; (5.0% for the 2022 Levy)
- Plus the estimated value of new property;
 - The district will receive the tax receipts in two equal installments: June 1st and September 1st. Taxes are normally collected within 60 days of the installment dates.

TAX CAPS AND THE CONSUMER PRICE INDEX

- Property Tax Extension Limitation Act (Tax caps) Public Act 87-17
- Limits the amount of the increase in taxes from year to year to the lesser of 5% or the prior year CPI, plus the value of new property added to the tax base.
- The value of new property is unknown at the time of the levy and must be estimated.
- The December 31, 2022, CPI was 6.5% (It was 7.0% last year)
- The tax cap law will restrict the total levy increase to the lessor of CPI or **5%**, plus new property, **regardless of the amount levied.**

TIMING

- The 2023 levy will fund the 2024-2025 school year. The first installment of taxes related to the 2023 levy are expected to be received during June of 2024. The remainder of the levy is expected to be received during September of 2024.
- The June tax receipts are commonly referred to “Early Taxes” as they arrive just prior to the year for which they will fund.

OTHER ASPECTS OF THE LEVY

- If the district levies less than the maximum permitted under the tax cap limitation law, the district forfeits that taxing capacity for all future years.
- In regards to new property growth, if the estimate used in the levy ends up below the actual growth the district would forfeit that taxing capacity for all future years as well. That is the reason why many districts estimate a bit higher than expected in order to safely capture all taxing capacity.

ABATEMENT vs. UNDER LEVY

- If a district wishes to collect less than the maximum permitted under PTELL, there are generally two options:
 - Under levy: submit a levy request below the maximum. This lowers the district's taxing capacity by the amount of the under levy for the current year, as well as all future levy years.
 - Abatement: submit a levy at (or above) the maximum permitted, and then direct the Clerk's office to refund a certain portion. This preserves the district's full taxing capacity for future years.

Role of the DuPage County Clerk

- The Clerk's office will review all requested tax extensions, and if necessary reduce the amount to the appropriate PTELL limiting rate.
- In no event can a taxing body be granted a tax extension above the limit calculated under PTELL, regardless of the amount they request.

Thank You



D41 Board Meeting

October 16, 2023

CASE

Established



MADE IN

1960

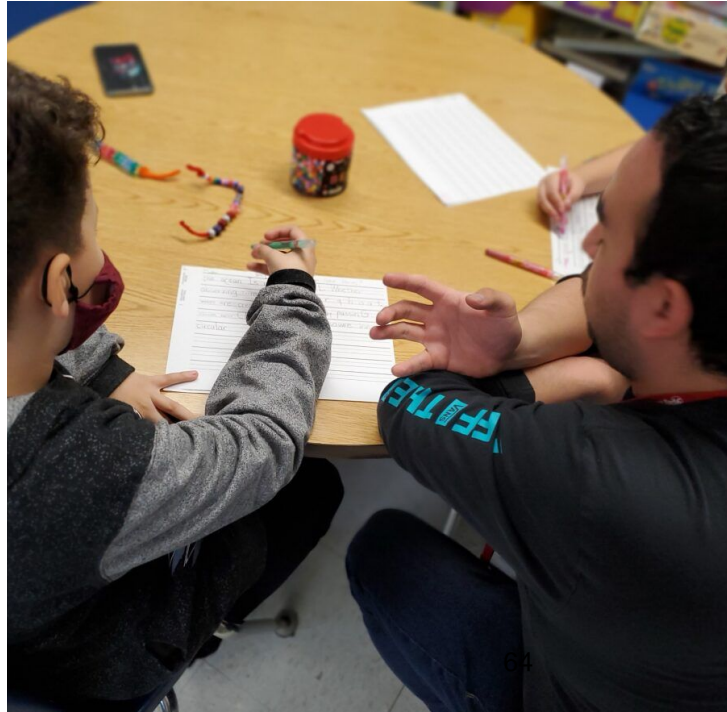
★ AGED TO ★
PERFECTION

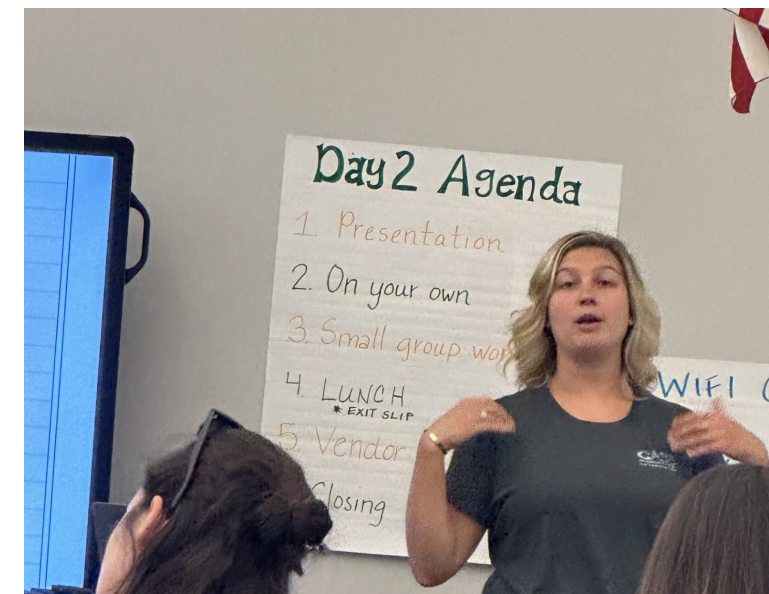
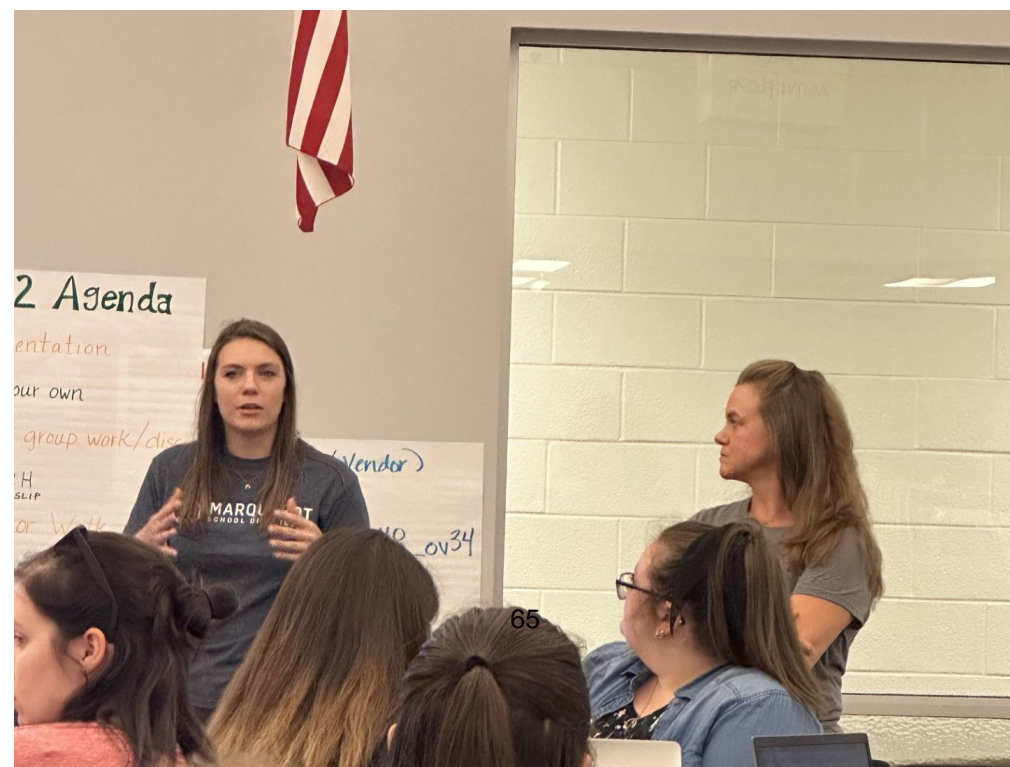
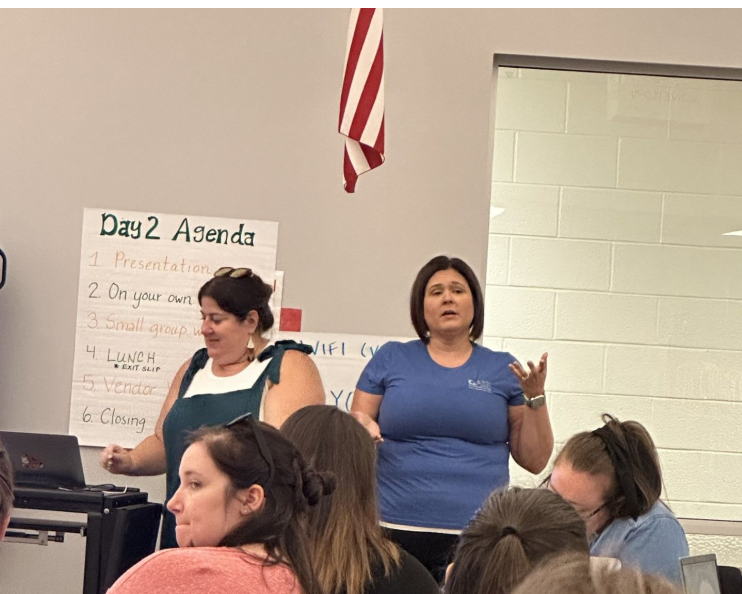
Current CASE Districts



MARQUARDT
SCHOOL DISTRICT 15



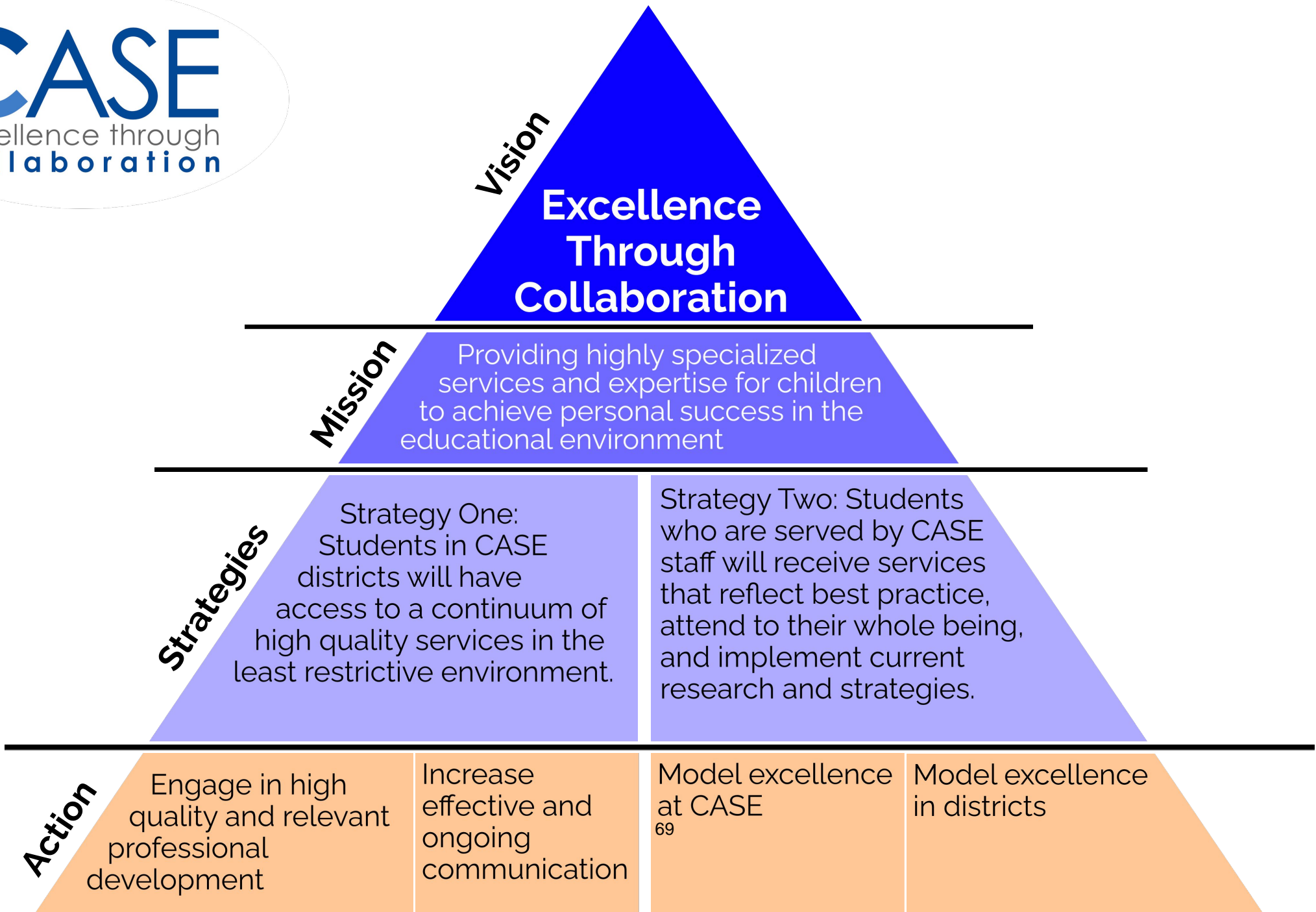


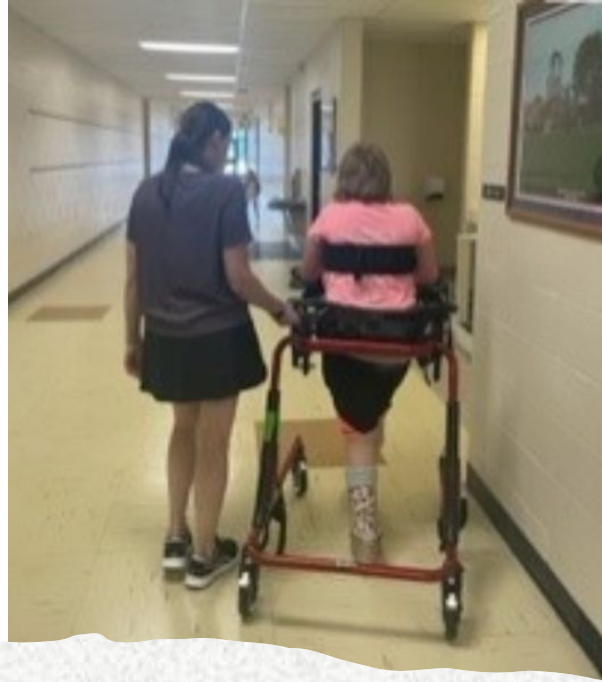












Board Report

Date: October 16, 2023

Title: Approve the Resolution Regarding Approval of Agreements related to the Full Day Kindergarten Expansion Project

Submitted by: Dr. Melissa Kaczowski, Superintendent
Eric DePorter - Assistant Superintendent , Finance, Facilities & Operations

Strategic Priority Goal Area 4: Early Learning Programs & Facilities: District 41 has made significant investments in facility improvements for engaging, supportive and inclusive learning environments, beginning with early learning expansion. Safe, accessible and student centered indoor and outdoor learning spaces are designed to support the whole community, whole system and whole learner. Providing safe and inclusive learning environments will ensure our current and future students will have optimal spaces which promote the highest level of academic growth and achievement.

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: Following the Board's decision earlier this year to move forward with an addition to Churchill Elementary to accommodate FDK, our architect Wight & Company and FQC, our construction management firm, has been working with the District moving through the initial stages of the projects. The Board Business meetings are scheduled once a month, as a result the District needs a way, at times, to authorize project related work in a more timely manner so that we are very intentional in our ability to keep this project on timeline for delivery by Fall of 2025.

Discussion: The Resolution Regarding Approval of Agreements related to the Full Day Kindergarten Expansion Project will authorize the Assistant Superintendent of Finance, Facilities and Operations (FFO) Eric DePorter to act as the Board's designee to approve agreements costing up to \$25,000 for work related to the FDK project, subject to the satisfaction of all of the following requirements:

- The circumstances said to necessitate the work was not reasonably foreseeable or expected
- The work is germane to the project timelines; and
- Is in the best interests of the School District and authorized by law.

As agreements are made under the provisions of the resolution, the Board will be updated via written submission of a completed Exhibit A form identifying any new service agreements.

Budgetary Funding: The estimated cost of the FDK project is \$28 million which will be paid for out of the capital projects fund using existing fund balance.

Other Information: The resolution is attached.

Recommendation: The administration recommends that the Board of Education approve the Approve the Resolution Regarding Approval of Agreements related to the Full Day Kindergarten Expansion Project

Board Report

Date: October 16, 2023
Title: Construction Management Contract with FQC
Submitted by: Eric DePorter - Assistant Superintendent
Finance, Facilities & Operations

Strategic Priority Goal Area 4: Early Learning Programs & Facilities: District 41 has made significant investments in facility improvements for engaging, supportive and inclusive learning environments, beginning with early learning expansion. Safe, accessible and student centered indoor and outdoor learning spaces are designed to support the whole community, whole system and whole learner. Providing safe and inclusive learning environments will ensure our current and future students will have optimal spaces which promote the highest level of academic growth and achievement.

Background: FQC Construction Management has been the construction manager for Glen Ellyn School District 41 for over a decade completing projects at all of the district's buildings. FQC has continued to assist the school District as we have considered various construction options. It is important to engage a construction management team early in the design stage to work with the architect and engineers to review plans and discuss constructability and to provide construction cost estimates.

Discussion: District administration has been in discussions regarding updating our existing construction management contract with FQC, specifically for the full day kindergarten project. Attached is a proposal submitted by FQC outlining the specifics of an update to our existing AIA C132 Construction Manager agreement. As referenced within the proposal, our existing AIA C132 will need to be updated to include the proposed revisions.

Of note, the proposal from FQC indicates no increase in the Construction Manager fee which applies to the total cost of work. Our existing agreement, in force from the 2017 referendum work, called for a fee of 2.5% of the total cost of work. That rate of 2.5% will continue moving forward.

Two other aspects of the compensation components are referred to as pre-construction and general conditions fixed costs. Pre-construction services are proposed at a fee of \$50,000 which is proportional to the fee charged on previous projects. General conditions expenses reflect a shift from having two Field Superintendents, two just one Senior Field Superintendent and one Project Assistant. The impact cost wise is a slight reduction of \$2,500 in monthly cost from \$40,000 to \$37,500. FQC believes the FDK project site challenges, time frame constraints and overall project complexities necessitate this shift in site personnel. The attached proposal from FQC provides an additional level of explanation on the suggested changes.

If the attached proposal is approved by the Board, then administration will work with District legal council to update our existing agreement to incorporate the above referenced modifications, as well as any legal areas that need to be updated based on law changes since 2017.

Budgetary Funding: The Construction Manager costs will be paid from the budgeted purchased services account within the Capital Projects Fund.

Recommendation: The administration recommends that the Board of Education approve the proposal for construction management services from Frederick Quinn Corporation and authorize Assistant Superintendent of Finance, Facilities and Operations Eric DePorter to address any recommended edits brought forth by our legal counsel as they incorporate the proposal to the previously executed AIA agreement signed May 1, 2017 with FQC.

Board Report

Date: October 16, 2023

Title: Traffic Study for FDK Project

Submitted by: Eric DePorter, Assistant Superintendent of Finance, Facilities & Operations

Strategic Priority Goal Area 4: Early Learning Programs & Facilities: District 41 has made significant investments in facility improvements for engaging, supportive and inclusive learning environments, beginning with early learning expansion. Safe, accessible and student centered indoor and outdoor learning spaces are designed to support the whole community, whole system and whole learner. Providing safe and inclusive learning environments will ensure our current and future students will have optimal spaces which promote the highest level of academic growth and achievement.

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: In connection with the Board's commitment to expanding to Full Day Kindergarten at Churchill, it is necessary for the District to engage a third party to complete a traffic study of the area near the proposed construction. The findings of the traffic study will inform what steps will need to be taken in order to satisfy any Village or IDOT requirements.

Discussion: The District contacted two potential partners to request proposals. The lowest cost proposal was submitted by Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA, Inc.). Wight & Company has reviewed the proposal and indicated that the proposal adequately addresses the requested scope of work. KLOA has a proven track record of success with other clients of Wight & Company.

Other Information: n/a

Budgetary Funding: The cost of the study will be paid for out of the capital projects purchased services account. The total cost of KLOA's base proposal is \$12,000 - \$12,500. As noted in their proposal, additional services may be required based on the study findings.

Recommendation: The administration recommends the Board of Education approve KLOA's proposal for a traffic study with a base maximum cost of \$12,500, as outlined in the attached proposal.

Board Report

Date: October 16, 2023

Title: Disposal of Surplus Property

Submitted by: Eric DePorter - Assistant Superintendent Finance, Facilities and Operations

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: Periodically, district administration requests board approval for disposal of equipment which is obsolete or not in working order. The assets are then donated or disposed of upon said approval.

Discussion: See attached spreadsheet for listing of assets for disposal.

Other Information: None at this time.

Budgetary Funding: N/A

Recommendation: The administration recommends approval of the resolution of disposal of surplus property.

Glen Ellyn School District 41
October 2023 Disposal

Asset Tag	Current Locatio	Originating Sch	Description (Make, Model, etc.)	Serial Number	QTY	Working Order	Obsolete Y	Disposal
22000606	CSO	CH	ELMO MO-1 Document Camera	1518474	1	N	N	Disposal
N/A	CSO	BF	Chromebook 11 3189	1Z0YPN2	1	Y	Y	Disposal
N/A	CSO	BF	Dell Chromebook 31002 in 1	DZC4ZW2	1	N	N	Disposal
N/A	CSO	CH	Dell Chromebook 31002 in 1	1M1LZW2	1	N	N	Disposal
N/A	CSO	BF	Dell Chromebook 31002 in 1	35SRZW2	1	N	N	Disposal
22000778	CSO	BF	HP Compaq LE2002x monitor	CNC2080Q64	1	N	N	Disposal
N/A	CSO	FG	Cisco IP 7940 phone	INM094739T4	1	Y	Y	Disposal
22000776	CSO	CH	HP Compaq LE2002x monitor	CNC2130G4K	1	N	N	Disposal
N/A	CSO	FG	HP Compaq LE2006x monitor	CNC150Q9MT	1	N	N	Disposal
22000128	CSO	CH	HP W2371b monitor	6CM237153C	1	N	N	Disposal
N/A	CSO	HA	HP Compaq LE2002x monitor	CNC2090G0C	1	Y	Y	Disposal
N/A	CSO	BF	Dell Chromebook 3100 2 in 1	6RMHZW2	1	N	N	Disposal
11876	CSO	AL	Dell Chromebook 11	J94BK42	1	Y	Y	Disposal
N/A	CSO	FG	Cisco IP 7912 phone	INM08211CJY	1	Y	Y	Disposal
N/A	CSO	FG	HP Laptop Model 14-dk1003dx	5CG0195YNC	1	N	N	Disposal
11549	CSO	BF	Dell Chromebook 11	4RCBK42	1	Y	Y	Disposal
11877	CSO	BF	Dell Chromebook 11	F94BK42	1	Y	Y	Disposal
22000260	CSO	HA	AsusModel CX22N	L6NXCXV12838125E	1	N	Y	Disposal
N/A	CSO	CH	Dell Chromebook 3100 2 in 1	5ZYLZW2	1	N	N	Disposal
N/A	CSO	BF	Dell Chromebook 3100 2 in 1	66G4ZW2	1	N	N	Disposal
N/A	CSO	HA	Acer Model N18Q8	NXH99AA00802704FDD7611	1	N	N	Disposal
N/A	CSO	CH	Dell Chromebook 3100 2 in 1	8LM37Y2	1	N	N	Disposal
N/A	CSO	CH	Dell Chromebook 3100 2 in 1	HW4RZW2	1	N	N	Disposal
N/A	CSO	CH	Dell Chromebook 3100 2 in 1	b2JMZW2	1	N	N	Disposal
N/A	CSO	AL	Dell Chromebook 3100 2 in 1	h66CZW2	1	N	N	Disposal
N/A	CSO	CH	Dell Chromebook 3100 2 in 1	1W1VZW2	1	N	N	Disposal
N/A	CSO	FG	Apple iPod	CCQLMBV4JW	1	Y	Y	Disposal
N/A	CSO	AL	Dell Chromebook 3100 2 in 1	9JYSZW2	1	N	N	Disposal
N/A	CSO	AL	Dell Chromebook 3100 2 in 1	FX7SX33	1	N	N	Disposal
N/A	CSO	BF	Dell Chromebook 3100 2 in 1	GHF5Y33	1	N	N	Disposal
N/A	CSO	BF	Dell Chromebook 3100 2 in 1	3909ZW2	1	N	N	Disposal
N/A	CSO	CH	Dell Chromebook 3100 2 in 1	HFNRZW2	1	N	N	Disposal
N/A	CSO	AL	Dell Chromebook 3100 2 in 1	FB0BZW2	1	N	N	Disposal
N/A	CSO	CH	Dell Chromebook 3100 2 in 1	4F0RZW2	1	N	N	Disposal

Glen Ellyn School District 41
October 2023 Disposal

N/A	CSO	AL	Dell Chromebook 3100 2 in 1	90SFZW2	1	N	N	Disposal
N/A	CSO	AL	Acer Chromebook Model N18Q8	NXH99AA008027028287611	1	Y	Y	Disposal
N/A	CSO	BF	Acer Chromebook Model N18Q8	NXH99AA00802704FF07611	1	Y	Y	Disposal
N/A	CSO	CSO	Safari Montage Server RM540	008422	1	Y	Y	Disposal
22000605	CSO	CH	ELMO MO-1 Document Camera	1518490	1	N	N	Disposal
N/A	CSO	CH	Dell Chromebook 3100 2 in 1	855D893	1	N	N	Disposal
N/A	CSO	CH	Dell Chromebook 3100 2 in 1	367SZW2	1	N	N	Disposal
N/A	CSO	CH	Dell Chromebook 3100 2 in 1	3SNQZW2	1	N	N	Disposal
N/A	CSO	CH	Dell Chromebook 3100 2 in 1	8GGNZW2	1	N	N	Disposal
N/A	CSO	CH	Dell Chromebook 3100 2 in 1	8FDRZW2	1	N	N	Disposal
N/A	CSO	AL	Dell Chromebook 3100 2 in 1	6YN8ZW2	1	N	N	Disposal
N/A	CSO	BF	Dell Chromebook 3100 2 in 1	JH34Y33	1	N	N	Disposal
N/A	CSO	CH	Dell Chromebook 3100 2 in 1	6GF3ZW2	1	N	N	Disposal
N/A	CSO	BF	Dell Chromebook 3100 2 in 1	H2FVZW2	1	N	N	Disposal
N/A	CSO	CH	Dell Chromebook 3100 2 in 1	3ZBHZW2	1	N	N	Disposal
N/A	CSO	AL	Dell Chromebook 3100 2 in 1	JJ4MZW2	1	N	N	Disposal
N/A	CSO	AL	Dell Chromebook 3100 2 in 1	GYYLZW2	1	N	N	Disposal
N/A	CSO	AL	Dell Chromebook 3100 2 in 1	D34JZW2	1	N	N	Disposal

Board Report

Date: October 16, 2023

Title: Donations and Gifts

Submitted by: Eric DePorter, Assistant Superintendent of Finance, Facilities and Operations

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: District 41 occasionally accepts donated funds and equipment from outside sources, provided the items are in working condition and meet the needs of the District. In accordance with board policy 8:80 regarding public gifts to the district, monetary donations or non-monetary donations and gifts with a value equal to or greater than \$500 shall be reviewed by the Superintendent and approved by the Board. Donations are reviewed and vetted by building and district administration in order to make the biggest impact and be consistent with district adopted curriculum or goals.

Discussion: Below are donations received.

Individual/Organization	Amount/Item	Purpose	Building
Abraham Lincoln PTA	\$1,158.10	Admission, guided tour and transportation to the Morton Arboretum for 1st grade field trip	Abraham Lincoln

The District 41 administration and staff are appreciative of the donations, as it will positively impact the students in all schools.

Recommendation: The administration recommends that the Board formally accept this generous donation.

**Glen Ellyn School District 41
FOIA Report
September 1 - 30, 2023**

Date Received	Date of Response	Request Summary	FOIA Officer Time	Admin Time	Attorney Contacted
9.11.23	9.15.23 Revised 9.21.23	<p><u>Request:</u> Janine Asmus requested: "Please identify (by employee name and work email address) each and every District employee who is certified as a school librarian (meaning they have the school library licensure and/or endorsement in library media) and who is <i>currently</i> working in that capacity in your District's library/libraries/media centers this academic school year.</p> <p><u>Response:</u> Requested information provided.</p> <p><u>Appeal:</u> None at this time.</p>	2 hours	1 hour	NA
9.13.23	9/18.23	<p><u>Request:</u> Mr. Joe Krause requested "any documents which state the initial or starting wage that CUSD 41 currently pays a classroom aide"</p> <p><u>Response:</u> Requested information provided.</p> <p><u>Appeal:</u> None at this time.</p>	1 hour	NA	NA
9.19.23	9.26.23 Revised 10.06.23	<p><u>Request:</u> Stephanie Clark requested "a list of who served on the Superintendent Committees for the 2022-23 school years by name and position. Also a list of who is slated to serve on 2023-24 by name and position and the open positions"</p> <p><u>Response:</u> Requested information provided.</p> <p><u>Appeal:</u> None at this time.</p>	2.5 hours	2 hours	Y

9.27.23	10.01.23	<p><u>Request:</u> Jake Griffin, Daily Herald requested</p> <ul style="list-style-type: none"> • Copies of, or documents sufficient to show, all invoices, costs and reports related to the district's radon testing and retesting done at district buildings between 2018 through today. • Copies of, or documents sufficient to show, all invoices, costs and reports regarding remediation of radon contamination in any of the district buildings between 2018 through today <p><u>Response:</u> No responsive records</p> <p><u>Appeal:</u> None at this time.</p>	1 hour	15 min	N
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ISDLAF+ Monthly Statement

Glen Ellyn School District #41

Current Portfolio

9/30/2023

Type	Code	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	NAV	Face/Par	Market Value
LIQ				09/30/2023		LIQ Account Balance	\$1,522,165.98	5.282%	\$1.000	\$1,522,165.98	\$1,522,165.98
MAX				09/30/2023		MAX Account Balance	\$38,486,280.80	5.296%	\$1.000	\$38,486,280.80	\$38,486,280.80
LTD				09/30/2023		LTD Account Balance			\$10.248		\$10,248,000.00
							\$40,008,446.78			\$40,008,446.78	\$50,256,446.78

Time and Dollar Weighted Average Portfolio Yield: n/a

Weighted Average Portfolio Maturity: n/a

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
LIQ	3.029%	\$1,522,165.98	LIQ Account
MAX	76.580%	\$38,486,280.80	MAX Account
LTD	20.391%	\$10,248,000.00	LTD Account

Index

Cost is comprised of the total amount you paid for the investment including any fees and commissions.

Rate is the average monthly rate for liquid investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost".



Report: Accounting Report
Account: 53-Glen Ellyn SD #41 (96403)
As of: 09/30/2023

Settle Date	CUSIP	Description	Coupon Rate	Final Maturity	Coupon Frequency	Face Amount
---	CCYUSD	Receivable	0.000	09/30/2023	---	29,289.64
---	608919809	FEDERATED HRMS GV O CAP	5.110	09/30/2023	---	842,507.89
11/09/2020	649447UE7	Flagstar Bank, N.A.	0.300	11/09/2023	Semi-Annual	245,000.00
11/18/2020	17312QU49	Citibank, N.A.	3.350	10/12/2023	Semi-Annual	100,000.00
03/01/2021	91282CBM2	UNITED STATES TREASURY	0.125	02/15/2024	Semi-Annual	500,000.00
03/31/2021	066519QU6	BankUnited, National Association	0.450	04/01/2024	Monthly	245,000.00
04/15/2021	183036GA4	CLAWSON MICH	3.350	05/01/2024	Semi-Annual	500,000.00
04/29/2021	91282CBV2	UNITED STATES TREASURY	0.375	04/15/2024	Semi-Annual	1,000,000.00
06/03/2021	3135G06E8	FEDERAL NATIONAL MORTGAGE ASSOCIATION	0.420	11/18/2024	Semi-Annual	300,000.00
07/02/2021	912828YV6	UNITED STATES TREASURY	1.500	11/30/2024	Semi-Annual	500,000.00
07/15/2021	3130AN4Y3	FEDERAL HOME LOAN BANKS	0.625	10/15/2024	Semi-Annual	500,000.00
07/30/2021	88241TLS7	Texas Exchange Bank	0.500	07/30/2024	Monthly	245,000.00
08/26/2021	91282CCT6	UNITED STATES TREASURY	0.375	08/15/2024	Semi-Annual	500,000.00
09/10/2021	87165HC73	Synchrony Bank	0.600	09/10/2024	Semi-Annual	245,000.00
09/10/2021	89235MLN9	Toyota Financial Savings Bank	0.650	09/09/2024	Semi-Annual	245,000.00
09/16/2021	3130ANTP5	FEDERAL HOME LOAN BANKS	0.500	09/16/2024	Semi-Annual	400,000.00
11/16/2021	91282CBA8	UNITED STATES TREASURY	0.125	12/15/2023	Semi-Annual	500,000.00
11/16/2021	91282CDH1	UNITED STATES TREASURY	0.750	11/15/2024	Semi-Annual	500,000.00
11/22/2021	3130APQ73	FEDERAL HOME LOAN BANKS	1.000	11/22/2024	Semi-Annual	250,000.00
11/29/2021	3130APXH3	FEDERAL HOME LOAN BANKS	0.800	11/27/2023	Semi-Annual	250,000.00
12/10/2021	3130APXC4	FEDERAL HOME LOAN BANKS	1.100	12/10/2024	Semi-Annual	250,000.00
12/29/2021	947547NT8	WebBank	1.000	12/30/2024	Semi-Annual	245,000.00
12/29/2021	32110YVD4	First National Bank of America	0.700	12/29/2023	Monthly	245,000.00
01/05/2022	91282CDN8	UNITED STATES TREASURY	1.000	12/15/2024	Semi-Annual	250,000.00
01/05/2022	91282CDR9	UNITED STATES TREASURY	0.750	12/31/2023	Semi-Annual	250,000.00
01/12/2022	912828Z52	UNITED STATES TREASURY	1.375	01/31/2025	Semi-Annual	250,000.00
01/12/2022	9128286Z8	UNITED STATES TREASURY	1.750	06/30/2024	Semi-Annual	250,000.00
01/20/2022	91282CDS7	UNITED STATES TREASURY	1.125	01/15/2025	Semi-Annual	250,000.00
01/26/2022	3130AQHX4	FEDERAL HOME LOAN BANKS	1.000	07/26/2024	Semi-Annual	250,000.00
01/26/2022	91282CCG4	UNITED STATES TREASURY	0.250	06/15/2024	Semi-Annual	250,000.00
01/27/2022	3130QMR1	FEDERAL HOME LOAN BANKS	1.250	01/27/2025	Semi-Annual	300,000.00
01/27/2022	400316FE0	GRUNDY CNTY ILL SCH DIST NO 054 MORRIS	1.100	12/01/2023	Semi-Annual	320,000.00
01/28/2022	3130AQJM6	FEDERAL HOME LOAN BANKS	1.250	01/28/2025	Semi-Annual	250,000.00
02/04/2022	269479JT9	EAGLE CNTY COLO SCH DIST RE 50 JT WITH GARFIELD &	0.560	12/01/2024	Semi-Annual	200,000.00
02/11/2022	91282CDV0	UNITED STATES TREASURY	0.875	01/31/2024	Semi-Annual	250,000.00
02/15/2022	91282CDZ1	UNITED STATES TREASURY	1.500	02/15/2025	Semi-Annual	400,000.00
02/18/2022	3130AQPT4	FEDERAL HOME LOAN BANKS	1.500	02/18/2025	Semi-Annual	250,000.00
02/24/2022	3130AQQP1	FEDERAL HOME LOAN BANKS	1.350	02/24/2025	Semi-Annual	250,000.00
02/28/2022	3130AQY49	FEDERAL HOME LOAN BANKS	2.000	02/27/2025	Semi-Annual	250,000.00
03/11/2022	3130AQPY3	FEDERAL HOME LOAN BANKS	2.000	02/14/2025	Semi-Annual	500,000.00
03/18/2022	198504C42	COLUMBIA S C WTRWKS & SWR SYS REV	0.778	02/01/2025	Semi-Annual	400,000.00
03/31/2022	38150ALP8	GOLDMAN SACHS GROUP INC	3.300	03/31/2025	Semi-Annual	500,000.00
04/06/2022	9128284F4	UNITED STATES TREASURY	2.625	03/31/2025	Semi-Annual	1,000,000.00
04/18/2022	101029WW2	BOSTON MASS WTR & SWR COMMN REV IAM COML PAPER 3/A	0.718	11/01/2024	Semi-Annual	215,000.00
04/28/2022	3130ARP39	FEDERAL HOME LOAN BANKS	4.000	04/28/2025	Semi-Annual	250,000.00
05/18/2022	254673D86	Discover Bank	3.050	05/19/2025	Semi-Annual	245,000.00
05/18/2022	06740KQH3	Barclays Bank Delaware	2.850	05/20/2024	Semi-Annual	245,000.00
05/19/2022	581850QH0	MC LEAN & WOODFORD CNTYS ILL CMNTY UNIT SCH DIST N	3.250	02/01/2025	Semi-Annual	500,000.00
06/15/2022	91282CEU1	UNITED STATES TREASURY	2.875	06/15/2025	Semi-Annual	600,000.00
07/25/2022	32022RRW9	1st Financial Bank USA	3.050	07/25/2025	Monthly	245,000.00
07/28/2022	95001DC40	WELLS FARGO & CO	4.500	07/28/2025	Semi-Annual	250,000.00
08/17/2022	14042RTQ4	Capital One, National Association	3.300	08/18/2025	Semi-Annual	245,000.00
08/17/2022	14042TJL2	Capital One Bank (USA), National Association	3.300	08/18/2025	Semi-Annual	245,000.00
08/31/2022	48133MBT6	JPMORGAN CHASE FINANCIAL COMPANY LLC	4.150	08/30/2024	Semi-Annual	250,000.00
09/02/2022	91282CFE6	UNITED STATES TREASURY	3.125	08/15/2025	Semi-Annual	250,000.00
09/06/2022	592647KS9	METROPOLITAN WASH D C ARPTS AUTH ARPT SYS REV	0.600	10/01/2024	Semi-Annual	225,000.00
09/15/2022	17330RAA3	CITIGROUP GLOBAL MARKETS HOLDINGS INC	4.600	09/15/2025	Semi-Annual	250,000.00
09/28/2022	3130ATAV9	FEDERAL HOME LOAN BANKS	4.000	03/28/2024	Semi-Annual	250,000.00
09/28/2022	91282CEQ0	UNITED STATES TREASURY	2.750	05/15/2025	Semi-Annual	500,000.00
10/17/2022	3133ENS43	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.375	10/17/2024	Semi-Annual	500,000.00
10/20/2022	3134GX3Z5	FEDERAL HOME LOAN MORTGAGE CORP	5.000	10/20/2025	Semi-Annual	250,000.00
10/20/2022	3133ENU32	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.500	10/20/2025	Semi-Annual	500,000.00
12/05/2022	3134GX2U7	FEDERAL HOME LOAN MORTGAGE CORP	4.625	09/29/2025	Semi-Annual	500,000.00
12/06/2022	419792ZK5	HAWAII ST	0.802	10/01/2024	Semi-Annual	480,000.00
12/19/2022	3130AU2Q6	FEDERAL HOME LOAN BANKS	5.000	12/19/2023	Semi-Annual	500,000.00
01/18/2023	795451CR2	Sallie Mae Bank	4.400	01/20/2026	Semi-Annual	245,000.00
01/19/2023	90355GAM8	UBS Bank USA	4.350	01/20/2026	Monthly	245,000.00
01/20/2023	27002YFL5	EagleBank	4.500	07/21/2025	Monthly	245,000.00
01/26/2023	3134GYED0	FEDERAL HOME LOAN MORTGAGE CORP	5.150	01/26/2026	Semi-Annual	250,000.00
02/02/2023	61768ENY5	Morgan Stanley Private Bank, National Association	4.250	02/02/2026	Semi-Annual	245,000.00
02/02/2023	61690UY20	Morgan Stanley Bank, N.A.	4.250	02/02/2026	Semi-Annual	245,000.00
02/08/2023	3130AUU28	FEDERAL HOME LOAN BANKS	5.000	02/08/2024	Semi-Annual	500,000.00
02/08/2023	3130AURS5	FEDERAL HOME LOAN BANKS	4.250	03/14/2025	Semi-Annual	500,000.00
02/08/2023	3130ATUC9	FEDERAL HOME LOAN BANKS	4.500	12/12/2025	Semi-Annual	500,000.00
02/08/2023	3130ATUR6	FEDERAL HOME LOAN BANKS	4.625	12/13/2024	Semi-Annual	500,000.00
02/09/2023	3130ATVD6	FEDERAL HOME LOAN BANKS	4.875	09/13/2024	Semi-Annual	500,000.00
02/13/2023	3133EPAQ8	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.125	02/13/2026	Semi-Annual	500,000.00

02/14/2023	3134GYJ29	FEDERAL HOME LOAN MORTGAGE CORP	5.150	02/14/2025	Semi-Annual	250,000.00
02/27/2023	3130AUUP7	FEDERAL HOME LOAN BANKS	5.125	08/27/2025	Semi-Annual	250,000.00
03/10/2023	15987UAT5	Charles Schwab Bank, SSB	5.200	09/16/2024	Semi-Annual	245,000.00
03/14/2023	800364EX5	Sandy Spring Bank	4.900	03/16/2026	Semi-Annual	245,000.00
03/17/2023	949764AF1	Wells Fargo Bank, National Association	5.250	03/17/2025	Monthly	245,000.00
03/17/2023	564759SD1	Manufacturers and Traders Trust Company	4.950	03/17/2026	Semi-Annual	245,000.00
03/17/2023	05580AW91	BMW Bank of North America	4.950	03/17/2026	Semi-Annual	245,000.00
03/17/2023	66736ACE7	Northwest Bank	5.000	03/17/2026	Monthly	245,000.00
03/20/2023	11373QKR8	Brookline Bank	5.250	09/04/2024	Monthly	245,000.00
03/23/2023	02007GM42	Ally Bank	5.050	03/23/2026	Semi-Annual	245,000.00
03/24/2023	82669LKF9	Signature Bank of Arkansas	5.100	09/24/2025	Monthly	245,000.00
03/24/2023	12547CAU2	CIBC Bank USA	5.000	03/24/2026	Semi-Annual	245,000.00
03/24/2023	23204HNP9	Customers Bancorp, Inc.	5.050	03/24/2026	Semi-Annual	245,000.00
03/27/2023	3134GYN73	FEDERAL HOME LOAN MORTGAGE CORP	5.600	03/27/2026	Semi-Annual	500,000.00
03/27/2023	37312PDE6	Georgia Banking Company	5.150	03/27/2025	Semi-Annual	245,000.00
03/30/2023	910286GB3	United Fidelity Bank, Fsb	5.000	03/30/2026	Monthly	185,000.00
04/14/2023	29483ABG6	Ergo Bank	4.500	04/14/2025	Monthly	245,000.00
04/18/2023	45332WAU7	InBank	4.450	04/21/2025	Monthly	245,000.00
04/19/2023	73317ABZ4	Popular Bank New York Branch	4.500	04/16/2026	Quarterly	245,000.00
04/19/2023	064455AU2	Bank of Pontiac	4.500	04/20/2026	Semi-Annual	245,000.00
04/21/2023	549104D38	Luana Savings Bank	4.450	10/21/2025	Semi-Annual	245,000.00
05/08/2023	72345SLN9	Pinnacle Bank	4.600	05/08/2026	Semi-Annual	245,000.00
05/09/2023	05600XQB9	BMO Harris Bank National Association	4.600	05/08/2026	Semi-Annual	245,000.00
05/10/2023	065427AE6	Bank of Utah	4.500	05/11/2026	Monthly	100,000.00
05/11/2023	32116QBJ4	First National Bank of Middle Tennessee	4.500	05/11/2026	Semi-Annual	245,000.00
07/21/2023	174178AC7	The Citizens Bank of Philadelphia	4.750	07/21/2026	Monthly	240,000.00
07/26/2023	43708WKG8	Home Federal Savings Bank	4.750	07/27/2026	Semi-Annual	200,000.00
09/20/2023	02589AF31	American Express Bank, FSB	5.000	09/21/2026	Semi-Annual	245,000.00
09/21/2023	32026UZ58	First Foundation Bank	5.000	09/21/2026	Semi-Annual	245,000.00
09/22/2023	8562853R0	State Bank of India - New York Branch	5.050	09/22/2026	Once at Maturity	245,000.00
09/26/2023	227563EA7	Cross River Bank	5.000	09/28/2026	Once at Maturity	245,000.00
09/27/2023	024263DB8	American Bank & Trust Company Inc.	5.150	03/27/2026	Semi-Annual	245,000.00
09/29/2023	501798VG4	LCA Bank Corporation	5.000	09/29/2026	Semi-Annual	245,000.00
09/29/2023	061785FM8	The Bank of Deerfield	5.000	09/29/2026	Monthly	245,000.00
09/29/2023	319267LD0	First Bank Richmond	5.150	03/30/2026	Semi-Annual	245,000.00
10/04/2023	59013KXD3	Merrick Bank Corporation	5.000	10/05/2026	Monthly	245,000.00

36,056,797.53

Glen Ellyn School District 41
Monthly Revenue/Expenditure Summary Report
Comparing September 2022 Fiscal Year to Date to September 2023

Revenues

Function	Category	September-22	Fiscal Year to Date September 2022	Revenue Budget 2022-2023	Percent of Budget Received	September-23	Fiscal Year to Date September 2023	Revenue Budget 2023-2024	Percent of Budget Received
All Funds									
1100	Property Taxes	\$19,823,243	\$23,379,468	\$52,594,566	44.45%	\$21,640,439	\$24,473,625	\$55,267,947	44.28%
1200	Personal Property Taxes	\$0	\$615,453	\$3,278,674	18.77%	\$0	\$644,312	\$2,837,216	22.71%
1300	Tuition	\$9,764	\$18,014	\$50,000	36.03%	\$7,100	\$7,100	\$65,000	10.92%
1400	Field Trip/Bus Fees	\$0	\$0	\$0	100.00%	\$0	\$0	\$0	100.00%
1500	Interest Earnings	\$82,312	\$229,430	\$317,550	72.25%	\$321,916	\$775,379	\$1,624,400	47.73%
1600	Food Services	\$48,893	\$101,464	\$675,000	15.03%	\$38,830	\$93,063	\$525,000	17.73%
1700	Student Fees	\$11,847	\$281,104	\$338,500	83.04%	(\$1,263)	\$286,518	\$347,875	82.36%
1900	Donations/Misc Revenue	\$0	\$5,372	\$80,750	6.65%	\$0	\$87,082	\$139,812	62.29%
3000	Unrestricted State Funds	\$239,406	\$478,812	\$2,633,466	18.18%	\$239,670	\$479,340	\$2,636,360	18.18%
3100	Restricted State Funds	\$117,412	\$420,868	\$1,565,801	26.88%	\$0	\$264,859	\$1,537,013	17.23%
4000	Federal Funds	\$42,539	\$991,298	\$2,927,076	33.87%	\$12,866	\$798,146	\$1,808,593	44.13%
7000	Fund Transfers	\$0	\$0	\$3,085,000	0.00%	\$0	\$0	\$6,850,000	0.00%
Grand Total		\$20,375,416	\$26,521,283	\$67,546,383	39.26%	\$22,259,559	\$27,909,425	\$73,639,216	37.90%

Expenditures

Object		September-22	Fiscal Year to Date September 2022	Expenditure Budget 2022-2023	Percent of Budget Expended	September-23	Fiscal Year to Date September 2023	Expenditure Budget 2023-2024	Percent of Budget Expended
All Funds									
100	Salaries	\$3,245,086	\$4,165,539	\$35,467,866	11.74%	\$3,176,799	\$5,280,094	\$36,107,547	14.62%
200	Benefits	\$671,016	\$1,016,044	\$7,311,045	13.90%	\$693,247	\$1,160,680	\$7,858,183	14.77%
300	Purchased Services	\$383,627	\$1,833,609	\$6,338,994	28.93%	\$268,249	\$1,484,631	\$8,587,849	17.29%
400	Supplies/Materials	\$240,003	\$1,441,576	\$3,275,897	44.01%	\$74,745	\$772,745	\$3,169,830	24.38%
500	Capital Outlay	\$359,173	\$2,114,627	\$6,602,862	32.03%	\$20,009	\$2,947,975	\$4,321,164	68.22%
640-642	Dues & Fees	\$5,093	\$21,557	\$68,287	31.57%	\$8,583	\$21,491	\$77,947	27.57%
610/620	Principal/Interest Payments	\$0	\$379,956	\$1,759,913	21.59%	\$0	\$354,956	\$1,759,912	20.17%
670/690	Tuition	\$14,917	\$670,916	\$2,110,000	31.80%	\$86,137	\$840,747	\$2,449,000	34.33%
660	Fund Transfers	\$0	\$0	\$3,085,000	0.00%	\$0	\$0	\$6,850,000	0.00%
Grand Total		\$4,918,915	\$11,643,825	\$66,019,864	17.64%	\$4,327,767	\$12,863,319	\$71,181,433	18.07%

School District Payment Order

The Treasurer of Glen Ellyn School District 41 in DuPage County, has paid or shall pay to the order of the attached list of vendors for accounts payable and payroll liability checks the sum of \$1,879,845.82 for the period of September 13, 2023 through October 11, 2023.

This order authorizes the Treasurer to pay board-approved bills before the meeting minutes are officially approved.

By order of the School Board of Glen Ellyn District 41.

Order Date: October 16, 2023

President

Secretary

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
557987	09/15/2023	AFSCME	1,529.22	Multiple Invoices
557988	09/29/2023	AFSCME	1,578.68	Multiple Invoices
564524	09/19/2023	EXTRA SPACE STORAGE	997.00	STORAGE RENTAL #1019
564525	09/19/2023	EXTRA SPACE STORAGE	774.00	STORAGE RENTAL #1033
564526	09/30/2023	A RELIABLE PRINTING	85.00	Resource check in/out sheets
564527	09/30/2023	AIR FILTER ENGINEERS	1,050.56	Multiple Invoices
564535	09/30/2023	AMAZON CAPITAL SERVI	23,462.26	Multiple Invoices
564536	09/30/2023	AMERICAN TAXI DISPAT	4,295.15	TRANSPORTATION
564537	09/30/2023	AT&T	44.01	630- Z99-0236 8/17-9/16/23
564538	09/30/2023	BLICK, DICK	170.94	Clay (ITEMS HAVE ALREADY BEEN PICKED UP, PLEASE CREDIT THE BLICK HOUSE ACCOUNT)
564539	09/30/2023	BMO MASTERCARD	13,995.01	BMO MASTERCARD 7/21-8/20/2023
564540	09/30/2023	BOB'S DAIRY SERVICE	1,518.10	Multiple Invoices
564541	09/30/2023	BOLLINGER ENVIRONMEN	4,550.00	CONTRACT SERVICES - WETLAND
564542	09/30/2023	BOOKSTORE LTD, THE	2,166.77	Multiple Invoices
564543	09/30/2023	BOOKWIDGETS INC.	110.00	Multiple Invoices
564544	09/30/2023	BRIDGES FOR LANGUAGE	182.27	Translator request
564545	09/30/2023	CAROLINA BIOLOGICAL	351.06	Multiple Invoices
564546	09/30/2023	CLIC/SCHOOL BOARD LE	7,850.89	DUE PROCESS
564547	09/30/2023	COIT DRAPERY CLEANER	5,450.00	Stage drapery cleaning and flameproofing ROE requirement
564548	09/30/2023	COMMONWEALTH EDISON	140.37	CH ELECTRIC 8/7-9/6/23
564549	09/30/2023	COOP ASSN FOR SPEC E	52,026.75	Multiple Invoices
564550	09/30/2023	CRISIS PREVENTION IN	12,246.50	Multiple Invoices
564551	09/30/2023	DEKALB MECHANICAL IN	375.00	HVAC REPAIRS
564552	09/30/2023	DIDAX CORP	447.79	Math Manipulatives
564553	09/30/2023	██████████	250.00	FEE REFUND
564554	09/30/2023	DUPAGE FEDERATION ON	99.39	Translator Request
564555	09/30/2023	FIRM SYSTEMS	1,112.50	August fingerprinting
564556	09/30/2023	FIRST ILLINOIS ROBOT	175.00	Lego Illinois Registration - Team #60721
564557	09/30/2023	FLINN SCIENTIFIC INC	102.95	Hadley Science Materials
564558	09/30/2023	FOLLETT CONTENT SOLU	106.80	Barcode Order November 2022
564559	09/30/2023	GREAT MINDS PBC	5,961.05	Math Materials
564560	09/30/2023	HYDE PARK DAY SCHOOL	7,182.84	Outplacement Tuition
564561	09/30/2023	IAASE	5,290.00	Multiple Invoices
564562	09/30/2023	IASA DUPAGE DIVISION	150.00	2023-2024 Dues - M. Kaczkowski
564563	09/30/2023	IDENTITY GRAPHICS, L	2,246.45	Multiple Invoices
564564	09/30/2023	IDPH-VISION & HEARIN	400.00	Professional Training - vision and hearing
564565	09/30/2023	ILMEA	337.00	Multiple Invoices
564566	09/30/2023	KAGAN & GAINES INC	1,122.33	Essential Elements orchestra Method books parents purchased though PUSHCOIN
564567	09/30/2023	██████████	308.95	FEE REFUND
564568	09/30/2023	LAKE COUNTY SUPERINT	500.00	CONFERENCE EXP
564569	09/30/2023	LAKESHORE LEARNING M	343.85	FLES Materials
564570	09/30/2023	LARSON EQUIPMENT & F	6,515.00	Marker boards for Hadley to replace the remaining chalkboards, 7 total
564571	09/30/2023	LAUREATE DAY SCHOOL	5,924.38	Outplacement Tuition
564572	09/30/2023	LRP PUBLICATIONS	3,623.00	Special Ed Connection Subscription
564573	09/30/2023	██████████	36.05	REFUND

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
564574	09/30/2023	MARLER, BARBARA	2,800.00	Language Proficiency PD
564575	09/30/2023	MORTON ARBORETUM	1,223.00	4th Grade Field trip entrance fee. Please send the check here to BF so they can deliver it the day of the field trip.
564576	09/30/2023	NICOR GAS	1,876.58	Multiple Invoices
564577	09/30/2023	OFFICE DEPOT	635.24	Multiple Invoices
564578	09/30/2023	OLIVE GROVE LANDSCAP	24,301.47	Multiple Invoices
564579	09/30/2023	ORKIN LLC	175.00	FG PEST SERV
564580	09/30/2023	PITNEY BOWES INC	248.98	COPIER INK
564581	09/30/2023	PLS 3RD LEARNING	540.00	SuperEval for Administrator Evaluatiuons Invoice PS-INV001358
564582	09/30/2023	QUEST FOOD MANAGEMEN	47,991.00	FOOD SERVICE - AUGUST
564584	09/30/2023	QUINLAN & FABISH MUS	13,709.45	Multiple Invoices
564585	09/30/2023	RBS ACTIVEWEAR	599.20	Soccer uniforms
564586	09/30/2023	ROSCOE CO	210.52	MOP SERVICE 9/1
564587	09/30/2023	██████████	215.00	FEE REFUND
564588	09/30/2023	SCHOLASTIC TESTING S	591.09	Testing Forms for Speech
564589	09/30/2023	SCHOOL SPECIALTY, LL	482.76	Multiple Invoices
564590	09/30/2023	██████████	23.15	REFUND
564591	09/30/2023	SENROR WOOLY LLC	810.00	Senor Wooly Renewal Quote# 1820
564592	09/30/2023	STAPLES ADVANTAGE	654.80	Multiple Invoices
564593	09/30/2023	STAR AUTISM SUPPORT	740.30	Spec Ed - Self Contained - Classroom Matieials
564594	09/30/2023	SUBURBAN DOOR CHECK	368.00	CUSTODIAL SUPPLIES
564595	09/30/2023	TEACHING STRATEGIES	7,036.60	Multiple Invoices
564596	09/30/2023	THE FITNESS CONNECTI	700.00	EQUIP MAINTENANCE
564597	09/30/2023	THERMOSYSTEMS	6,124.71	Multiple Invoices
564598	09/30/2023	THOMSON REUTERS - WE	801.96	Thomson Reuters August 2023 Invoice# 848860724
564599	09/30/2023	UNITED STATES POSTAL	3,000.00	Postage
564600	09/30/2023	VILLAGE OF GLEN ELLY	1,373.06	Multiple Invoices
564601	09/30/2023	VILLAGE OF GLEN ELLY	150.00	FALSE ALARM
564602	09/30/2023	VT SERVICES INC	850.00	Chromebook repairs Invoice# 204925
564603	09/30/2023	WAREHOUSE DIRECT	3,477.73	Multiple Invoices
564604	09/30/2023	WASTE MANAGEMENT WES	2,087.75	DISPOSAL SERVICES 9/1-9/30/23
564605	09/30/2023	WEX HEALTH INC	208.25	MONTHLY FEE - FSA
564606	09/30/2023	WIGHT & COMPANY	31,193.12	PROF SERVICES - FDK CENTER
564607	09/30/2023	WILSON LANGUAGE TRAI	44.00	Student Workbooks
564608	10/11/2023	ACI SPECIALTY BENEFI	1,371.52	Annual invoice 10/1/23-7/31/24
564609	10/11/2023	AMERICAN TAXI DISPAT	11,064.60	TRANSPORTATION - SPEC ED & HOMELESS
564610	10/11/2023	ASTOUND	10.84	B&G UTILITY FEE ACCT #0201-4167628-01
564611	10/11/2023	AT&T	3,014.96	ACCESS 9/22-10/21/23
564612	10/11/2023	AT&T	3,200.22	831-0003789-083 8/25-9/24/23
564613	10/11/2023	BATTERIES PLUS	213.90	CUSTODIAL SUPPLIES
564614	10/11/2023	BOB'S DAIRY SERVICE	113.40	MILK SERVICE - CH
564615	10/11/2023	BRAINSTORM	493.83	Leveled Reader books from Brainstorm
564616	10/11/2023	BRITTEN SCHOOL	5,271.20	Outplacement Tuition

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
564617	10/11/2023	BROOKFIELD ZOO	25.00	Bus Parking
564618	10/11/2023	BROOKFIELD ZOO	25.00	Bus Parking 10/19
564619	10/11/2023	BROOKFIELD ZOO	25.00	Bus Parking 10/19
564620	10/11/2023	BROOKFIELD ZOO	25.00	Bus Parking 10/19
564621	10/11/2023	BROOKFIELD ZOO	25.00	Bus Parking 10/19
564622	10/11/2023	BROOKFIELD ZOO	25.00	Bus Parking 10/19
564623	10/11/2023	BROOKFIELD ZOO	25.00	Bus Parking 10/20
564624	10/11/2023	BROOKFIELD ZOO	25.00	Bus Parking 10/20
564625	10/11/2023	BROOKFIELD ZOO	25.00	Bus Parking 10/20
564626	10/11/2023	BROOKFIELD ZOO	25.00	Bus Parking 10/20
564627	10/11/2023	BUNKENBURG, KEITH	170.00	Multiple Invoices
564628	10/11/2023	BUSINESS SOLVER	33.75	September service fees
564629	10/11/2023	CAMPBELL, DEBORAH	76.44	MILEAGE REIMBURSEMENT
564630	10/11/2023	CDW GOVERNMENT	71.88	Yealink T33G Wall Mounts Quote# NMRD213
564631	10/11/2023	CHICAGO TRIBUNE	33.57	Subscription Acct# 214677438 - Digital service
564632	10/11/2023	CLARE WOODS ACADEMY	10,397.80	Outplacement Tuition
564633	10/11/2023	COMMONWEALTH EDISON	19.39	ACCOUNT #7079521017 - 9/7-10/5/23 1N221 BLOOMINGDALE
564634	10/11/2023	CONNECTIONS DAY SCHO	5,205.24	Outplacement Tuition
564635	10/11/2023	DEKALB MECHANICAL IN	1,312.50	HVAC REPAIR
564636	10/11/2023	DEMCO	56.07	supplies
564637	10/11/2023	DIRECT ENERGY BUSINE	33,784.90	Multiple Invoices
564638	10/11/2023	DREISILKER ELECTRIC	285.14	Multiple Invoices
564639	10/11/2023	DUPAGE IASBO	30.00	DUES & FEES - A. CURTIN
564640	10/11/2023	ELGIN KEY & LOCK	1,836.46	CUSTODIAL SUPPLIES
564641	10/11/2023	EMBRACE EDUCATION	643.30	Direct Service Billing
564642	10/11/2023	EXTRA SPACE STORAGE	997.00	STORAGE RENTAL #1019
564643	10/11/2023	EXTRA SPACE STORAGE	774.00	STORAGE RENTAL #1033
564644	10/11/2023	FIRST STUDENT INC	50,576.35	Multiple Invoices
564645	10/11/2023	FOLLETT CONTENT SOLU	163.35	Follett Books August 2023 List
564646	10/11/2023	FOUR POINT 0	550.00	EQUIPMENT
564647	10/11/2023	FRANCZEK RADELET	9,450.00	Multiple Invoices
564648	10/11/2023	GARBANZO	299.00	Garbanzo Renewal for eflores Quote# QT-53A50B46-0001-1
564649	10/11/2023	GIANT STEPS	6,906.60	Outplacement Tuition
564650	10/11/2023	GREAT MINDS PBC	90,061.54	Multiple Invoices
564651	10/11/2023	IDENTATRONICS C/O BA	1,081.13	Prox cards
564652	10/11/2023	IDENTITY GRAPHICS, L	1,423.66	Multiple Invoices
564653	10/11/2023	ILLINOIS ASSN OF SCH	132.00	Multiple Invoices
564654	10/11/2023	INNOVENTION SYSTEM L	120.00	Burmese Interpreter
564655	10/11/2023	INSIGHT PUBLIC SECTO	11,909.60	Palo Alto Global Protect Renewal Quote# SWS14792339-V1
564656	10/11/2023	JIMENEZ, JOSE ALFRED	144.00	Soccer ref 9/19
564657	10/11/2023	KLOET, ANTHONY	85.00	V-ball ref 9/14
564658	10/11/2023	KONICA MINOLTA BUSIN	7,808.10	Multiple Invoices
564659	10/11/2023	LANGUAGE LINE SERVIC	240.75	Interpreter Sevices
564660	10/11/2023	LARSON EQUIPMENT & F	12,858.83	Multiple Invoices
564661	10/11/2023	LEN'S ACE HARDWARE	109.18	Multiple Invoices
564662	10/11/2023	LITTLE FRIENDS INC	5,231.80	Outplacement Tuition
564663	10/11/2023	MCGAVOCK, DEBORAH	17.55	MILEAGE REIMBURSEMENT
564664	10/11/2023	MIDLAND PAPER	8,688.00	Multiple Invoices
564665	10/11/2023	NELCO	966.92	AP CHECKS, W-2/1099 FORMS,

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
				ENVELOPES
564666	10/11/2023	NELSON WESTERBERG OF	784.00	CART RENTAL
564667	10/11/2023	NEW CONNECTIONS ACAD	6,765.71	Outplacement Tuition
564668	10/11/2023	NICOR GAS	55.59	GAR GAS 8/16-9/15/23
564669	10/11/2023	NISE	540.00	11/13/23 NISE registration
564670	10/11/2023	NORTHWEST SUBURBAN P	450.00	Spec Ed Services - IEP Meeting
564671	10/11/2023	NWEA	5,000.00	Multiple Invoices
564672	10/11/2023	OFFICE DEPOT	358.39	Multiple Invoices
564673	10/11/2023	OPENTEXT	127.41	OpenText Sept2023 Invoice# 2310870717
564674	10/11/2023	ORKIN LLC	1,138.96	Multiple Invoices
564675	10/11/2023	OVERDRIVE	175.98	Multiple Invoices
564676	10/11/2023	PORTER PIPE	577.48	HVAC REPAIRS
564677	10/11/2023	PRO-ED	457.60	Speech Forms
564678	10/11/2023	PTC WIZARD	1,150.00	PTC Wizard Subscription
564679	10/11/2023	QUINLAN & FABISH MUS	467.95	Multiple Invoices
564680	10/11/2023	REGES, CRAIG	85.00	V-ball ref 10/5
564681	10/11/2023	ROBERTS, WILLIAM	26.99	MILEAGE REIMBURSEMEN
564682	10/11/2023	ROE PROFESSIONAL SER	825.00	Conference
564683	10/11/2023	ROSCOE CO	436.91	Multiple Invoices
564684	10/11/2023	SCHOOL SPECIALTY, LL	169.07	Art supplies 23 24
564685	10/11/2023	SEAL OF ILLINOIS	5,681.80	Outplacement Tuition
564686	10/11/2023	SHRED-IT	1,478.24	DISPOSAL
564687	10/11/2023	SOUND INC	280.00	EQUIP REPAIR
564688	10/11/2023	SOUTH SIDE CONTROL S	786.55	Multiple Invoices
564689	10/11/2023	SPECIAL EDUCATION SE	3,720.01	Outplacement Tuition
564690	10/11/2023	T-MOBILE	392.66	CELL PHONES 8/21-9/20/23
564691	10/11/2023	THE COVE SCHOOL	7,980.25	Multiple Invoices
564692	10/11/2023	THE DAVEY TREE EXPER	1,380.00	TREE PRUNING
564693	10/11/2023	THOMSON REUTERS - WE	801.96	Thomson Reuters Sept2023 Invoice# 849021980
564694	10/11/2023	UNITED RADIO COMMUNI	866.95	Multiple Invoices
564695	10/11/2023	UPRIGHT CONSTRUCTION	11,550.00	Painting services for Lincoln Telemation and new addition doors, frames, railings
564696	10/11/2023	VT SERVICES INC	3,060.00	Multiple Invoices
564697	10/11/2023	WAREHOUSE DIRECT	3,921.19	Multiple Invoices
202300055	09/01/2023	ILLINOIS DEPT OF REV	247.50	Payroll accrual
202300056	09/01/2023	INTERNAL REV SERVICE	765.00	Multiple Invoices
202300060	09/15/2023	ILL MUNICIPAL RETIRE	38,015.55	Multiple Invoices
202300061	09/15/2023	ILLINOIS DEPT OF REV	59,106.45	Multiple Invoices
202300062	09/15/2023	INTERNAL REV SERVICE	197,978.33	Multiple Invoices
202300063	09/15/2023	T H I S	18,966.86	Multiple Invoices
202300064	09/15/2023	TEACHERS RETIREMENT	120,775.69	Multiple Invoices
202300065	09/15/2023	OMNI	41,031.34	Multiple Invoices
202300066	09/15/2023	EXPERT PAY	1,327.01	Payroll accrual
202300067	09/15/2023	WEX HEALTH INC	4,702.00	Multiple Invoices
202300068	09/15/2023	TEACHERS RETIREMENT	596.05	Payroll accrual
202300069	09/29/2023	ILL MUNICIPAL RETIRE	36,484.92	Multiple Invoices
202300070	09/29/2023	ILLINOIS DEPT OF REV	69,766.89	Multiple Invoices
202300071	09/29/2023	INTERNAL REV SERVICE	254,133.75	Multiple Invoices
202300072	09/29/2023	T H I S	19,196.87	Multiple Invoices
202300073	09/29/2023	TEACHERS RETIREMENT	122,063.20	Multiple Invoices
202300074	09/29/2023	OMNI	43,889.66	Multiple Invoices
202300075	09/29/2023	EXPERT PAY	1,327.01	Payroll accrual

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	AMOUNT	DESCRIPTION
202300076	09/29/2023	WEX HEALTH INC	4,279.08	Multiple Invoices
202300077	09/29/2023	TEACHERS RETIREMENT	621.97	Payroll accrual
202300078	09/15/2023	US DEPARTMENT OF EDU	-240.02	TRACING #1028480087
202300079	09/12/2023	CSG FORTE PAYMENTS,	5,561.57	MONTHLY FEE - AUG
202300080	09/12/2023	TASC	575.36	MONTHLY FEE
202300081	09/29/2023	TEACHERS RETIREMENT	-8,146.26	TRS FED Adjustments - 9.15 & 9.29
202300082	09/29/2023	TEACHERS RETIREMENT	61.68	TRS Adj - Liz Lee
202300083	09/29/2023	T H I S	4,008.24	EMPLOYER PAID HEALTH INSURANCE
202300084	09/29/2023	T H I S	10.11	THIS ADJ - LIZ LEE
202300094	10/11/2023	MCHENRY SAVINGS BANK	159,265.50	BOND PAYMENT
Totals for checks			1,879,845.82	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	874,815.14	833.15	430,281.30	1,305,929.59
20	Operations & Maintenance Fund	41,953.66	0.00	149,643.64	191,597.30
30	Debt Service Fund	0.00	0.00	159,265.50	159,265.50
40	Transportation Fund	142.70	0.00	65,936.10	66,078.80
50	Social Security/Medicare Fund	75,182.14	0.00	0.00	75,182.14
51	Ill Municipal Retirement Fund	46,049.37	0.00	0.00	46,049.37
60	Capital Projects Fund	0.00	0.00	35,743.12	35,743.12
***	Fund Summary Totals ***	1,038,143.01	833.15	840,869.66	1,879,845.82

***** End of report *****

INVOICE

August 20, 2023

Glen Ellyn Sch Dist 41
793 N Main Street
Glen Ellyn, IL 60137

ATTN:

Invoice Number: [REDACTED]
Invoice Amount: \$ 13,995.01

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending August 20, 2023.

Your payment is due **September 16, 2023**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16-digit card numbers or billing account and the total amount to be paid.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

Glen Ellyn Sch Dist 41
793 N Main Street
Glen Ellyn, IL 60137

Invoice Number: [REDACTED]
[REDACTED] \$ 13,995.01
Payment Due Date: September 16, 2023

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Billing Account [REDACTED]	Corporation	Glen Ellyn Sch Dist 41
Employee ID	[REDACTED]	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	552527XXXXXX2636	Payment Due Date (MM/DD/YYYY)	09/16/2023
Account Limit	50,000.00	Minimum Payment	13,995.01
Account Balance	13,995.01		

* Balance for this account includes transactions incurred by individual card accounts

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
483621544	07/25/2023	07/25/2023		AUTOMATIC PYMT RECEIVED			N			-18,733.22

Transaction Count: 1

Statement Summary

Purchases	13,992.01	Fees	3.00	Payments	-18,733.22	Previous Balance	18,733.22
Cash Advances	0.00			Adjustments	0.00	Total Credits	-19,058.19
Other Charges	0.00					Total Debits	14,319.98
						New Account Balance	13,995.01

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Bruno, David	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	██████████████████		
Account Limit	5,000.00		
Account Balance	1,641.20		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
483945532	07/27/2023	07/25/2023	5812	BELLS ECCENTRIC CAFE KALAMAZOO MI	075783		N	SST	12.86 (e)	227.22
								CST	0.00 (e)	
								LST	0.00 (e)	
484131136	07/28/2023	07/26/2023	3829	RADISSON PLAZA HOTEL A KALAMAZOO MI	046460		N		0.00	345.22
485606999	08/09/2023	08/07/2023	5411	JEWEL OSCO 0283 WHEATON IL	071835		N		0.00	55.93
485607015	08/09/2023	08/07/2023	5411	JEWEL OSCO 3219 BATAVIA IL	082565		N		0.00	28.98

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo					General Ledger Codes						
485847555	08/10/2023	08/08/2023	5812	AUGUSTINOS ROCK & ROLL CAROL STREAM IL	091392		N	SST	32.45 (e)	36.34 (e)	555.52
								CST	0.00 (e)		
								LST	3.89 (e)		
486133647	08/14/2023	08/11/2023	5111	BARCODES GR ID PRODUCT CHICAGO IL	001828		N		0.00		428.33

Transaction Count: 6

Statement Summary

Purchases	1,641.20	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	1,641.20
						New Account Balance	1,641.20

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Burke, Jeffrey	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	██████████		
Account Limit	1,000.00		
Account Balance	372.78		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
483945531	07/27/2023	07/26/2023	5812	TST BERRIES PANCAKE H KALAMAZOO MI	012963	a0TwGppD7LKyOHRJ4	N		1.80	37.56
484131059	07/28/2023	07/26/2023	3829	RADISSON PLAZA HOTEL A KALAMAZOO MI	012953		N		0.00	335.22

Transaction Count: 2

Statement Summary

Purchases	372.78	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	372.78
						New Account Balance	372.78

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Deporter, Eric	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	██████████████████		
Account Limit	20,000.00		
Account Balance	928.64		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
483653305	07/25/2023	07/24/2023	5812	KALAMAZOO BEER EXCHANG KALAMAZOO MI	090749		N	SST	18.60 (e)	328.66
								CST	0.00 (e)	
								LST	0.00 (e)	
484131058	07/28/2023	07/26/2023	3829	RADISSON PLAZA HOTEL A KALAMAZOO MI	079289		N		0.00	335.22
485156562	08/04/2023	08/02/2023	5812	AUGUSTINOS ROCK & ROLL CAROL STREAM IL	077936		N	SST	15.47 (e)	264.76
								CST	0.00 (e)	
								LST	1.86 (e)	

Transaction Count: 3

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Statement Summary

Purchases	928.64	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	928.64
						New Account Balance	928.64

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Devine, Robert	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	██████████		
Account Limit	4,000.00		
Account Balance	722.56		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
483166776	07/21/2023	07/19/2023	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	013865		N		0.00	195.00

483859125	07/26/2023	07/25/2023	5533	NAPA STORE 3018018 VILLA PARK IL	030326		N	SST	24.91 (e)	426.46
								CST	0.00 (e)	
								LST	2.99 (e)	

484131056	07/28/2023	07/27/2023	2741	PY SQUEEGEE BROS, INC CAROL STREAM IL	058891	64c2a0cf4116a1100	N		0.00	90.00

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
484588250	08/01/2023	07/31/2023	5533	NAPA STORE 3018018 VILLA PARK IL	000000		N	SST	-3.15 (e)	-54.00
								CST	0.00 (e)	
								LST	-0.38 (e)	

484979621	08/03/2023	08/01/2023	5542	SHELL OIL 57444090401 GLEN ELLYN IL	033151		N		3.97	52.12

485396990	08/07/2023	08/04/2023	7299	PALMER PACKAGING ADDISON IL	090320		N	SST	0.76 (e)	12.98
								CST	0.00 (e)	
								LST	0.09 (e)	

Transaction Count: 6

Statement Summary

Purchases	722.56	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	-54.00
Other Charges	0.00					Total Debits	776.56
						New Account Balance	722.56

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Diveley, Stephen	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Lost / Stolen

Statement Highlights

Statement Date (MM/DD/YYYY)		Currency	US Dollar
Account #	██████████		
Account Limit	10,000.00		
Account Balance	360.82		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
484588251	08/01/2023	07/21/2023	8299	REG OFFICE OF EDUC P WHEATON IL	000000	1725828	N	SST	-14.47 (e)	-250.00
								CST	-2.31 (e)	
								LST	-1.74 (e)	

484979623	08/03/2023	07/26/2023	3829	RADISSON PLAZA HOTEL A KALAMAZOO MI	095866		N		0.00	345.22

484131137	07/28/2023	07/28/2023	8299	CENTER FOR RESPONSIVE TURNERS FALLS MA	056879		N		0.00	15.60

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo						General Ledger Codes					
484322873	07/31/2023	07/28/2023	8299	REG OFFICE OF EDUC P WHEATON IL	028595	1725828	N	SST	14.47 (e)	18.52 (e)	250.00
								CST	2.31 (e)		
								LST	1.74 (e)		

Transaction Count: 4

Statement Summary

Purchases	-	Fees	-	Payments	0.00	Previous Balance	1,298.26
Cash Advances	-			Adjustments	-	Total Credits	-250.00
Other Charges	-					Total Debits	610.82
						New Account Balance	360.82

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Guzzetti, Robert	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	██████████		
Account Limit	1,000.00		
Account Balance	626.13		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo	General Ledger Codes										
485549001	08/08/2023	08/07/2023	5691	CUSTOMINK LLC 8002934232 VA	012547	4S7YNFQX	N		0.00	499.56	

486133646	08/14/2023	08/12/2023	5814	QDOBA MEXICAN EATS #24 858-571-2615 CA	019664		N	SST	3.79 (e)	4.89 (e)	67.99
								CST	0.00 (e)		
								LST	1.10 (e)		

486717062	08/17/2023	08/16/2023	5310	WALMART.COM 800-966-6546 AR	056939		N	SST	2.05 (e)	2.37 (e)	33.96
								CST	0.00 (e)		
								LST	0.32 (e)		

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount		
Memo							General Ledger Codes					
486912381	08/18/2023	08/17/2023	5310	WALMART.COM	800-966-6546	AR	049590	N	SST	1.49 (e)	1.72 (e)	24.62
									CST	0.00 (e)		
									LST	0.23 (e)		

Transaction Count: 4

Statement Summary

Purchases	626.13	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	626.13
						New Account Balance	626.13

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Kaczkowski, Melissa	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	██████████████████		
Account Limit	10,000.00		
Account Balance	1,657.73		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
483653322	07/25/2023	07/24/2023	5814	STARBUCKS 55440 KALAMAZOO MI	040843	218072503340026	N	SST	0.39 (e)	6.89
								CST	0.00 (e)	
								LST	0.00 (e)	

483945610	07/27/2023	07/25/2023	3829	RADISSON PLAZA HOTEL A KALAMAZOO MI	097021		N		0.00	197.61

484131216	07/28/2023	07/26/2023	3829	RADISSON PLAZA HOTEL A KALAMAZOO MI	001901		N		0.00	335.22

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo						General Ledger Codes				
484716147	08/02/2023	08/02/2023	5814	CHIPOTLE ONLINE CHIPOTLE.COM CA	070677	819	N	SST	20.21 (e)	363.01
								CST	0.00 (e)	
								LST	5.90 (e)	

485549018	08/08/2023	08/07/2023	8641	AMERICAN ASSOC OF SCHO ALEXANDRIA VA	000287	403315	N	SST	30.63 (e)	755.00
								CST	0.00 (e)	
								LST	12.11 (e)	

Transaction Count: 5

Statement Summary

Purchases	1,657.73	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	1,657.73
						New Account Balance	1,657.73

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Kanter, Amanda	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	██████████████████		
Account Limit	1,000.00		
Account Balance	183.31		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
485847556	08/10/2023	08/09/2023	5814	DUNKIN #301869 Q35 GLEN ELLYN IL	060709		N	SST	2.44 (e)	41.71
								CST	0.00 (e)	
								LST	0.29 (e)	

486133649	08/14/2023	08/13/2023	5411	TARGET 00011767 ARLINGTON HEI IL	039550		N		0.00	7.00

486133650	08/14/2023	08/13/2023	5411	WM SUPERCENTER #1681 MT PROSPECT IL	084281		N	SST	2.01 (e)	35.41
								CST	0.40 (e)	
								LST	0.88 (e)	

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo						General Ledger Codes					
486717140	08/17/2023	08/16/2023	5411	WAL-MART #1681 MT PROSPECT IL	007258		N	SST	5.45 (e)	8.94 (e)	96.19
								CST	1.09 (e)		
								LST	2.40 (e)		
486879059	08/18/2023	08/18/2023		STATEMENT FEE			N				3.00

Transaction Count: 5

Statement Summary

Purchases	180.31	Fees	3.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	183.31
						New Account Balance	183.31

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Klespitz, Scott	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	██████████		
Account Limit	5,000.00		
Account Balance	643.15		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
484131057	07/28/2023	07/26/2023	3829	RADISSON PLAZA HOTEL A KALAMAZOO MI	012732		N		0.00	345.22

486717061	08/17/2023	08/16/2023	5411	ANGELO CAPUTOS FRES CAROL STREAM IL	025209		N	SST	17.40 (e)	297.93
								CST	0.00 (e)	
								LST	2.09 (e)	

Transaction Count: 2

Statement Summary

Purchases	643.15	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	643.15
						New Account Balance	643.15

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Krehbiel, Erika	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	██████████		
Account Limit	5,000.00		
Account Balance	407.82		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
483653321	07/25/2023	07/24/2023	5814	STARBUCKS 55440 KALAMAZOO MI	029612	218072503340051	N	SST	0.63 (e)	11.21
								CST	0.00 (e)	
								LST	0.00 (e)	
483945609	07/27/2023	07/25/2023	3829	RADISSON PLAZA HOTEL A KALAMAZOO MI	063570		N		0.00	167.61
486461941	08/15/2023	08/14/2023	8699	GLEN ELLYN CHAMBER OF GLEN ELLYN IL	030003		N		0.00	150.00
486461925	08/15/2023	08/14/2023	8699	GLEN ELLYN CHAMBER OF GLEN ELLYN IL	063184		N		0.00	50.00

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo							General Ledger Codes			
486717142	08/17/2023	08/17/2023	7333	STK SHUTTERSTOCK	8666633954 NY	044433	N	SST	1.69 (e)	29.00
								CST	0.00 (e)	
								LST	0.20 (e)	

Transaction Count: 5

Statement Summary

Purchases	407.82	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	407.82
						New Account Balance	407.82

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Mackovic, Ilija	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	██████████		
Account Limit	4,000.00		
Account Balance	2,676.84		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
484716070	08/02/2023	08/01/2023	5942	AMAZON.COM TH8MN78X0 A AMZN.COM/BILL WA	009997	113-9095790-30498	N		0.00	1,055.11
485848752	08/10/2023	08/08/2023	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	045977		N		0.00	53.46
485848753	08/10/2023	08/09/2023	5942	AMZN MKTP US TA2K866Z1 AMZN.COM/BILL WA	058825	113-3361733-55034	N		0.00	29.98
485939737	08/11/2023	08/09/2023	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	013951		N		0.00	39.77

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
486133568	08/14/2023	08/09/2023	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	118088		N		0.00	-20.97
486133569	08/14/2023	08/11/2023	5942	AMZN MKTP US TO2HD1TX2 AMZN.COM/BILL WA	068053	113-0333877-06554	N		0.00	76.21
486133570	08/14/2023	08/13/2023	5942	AMZN MKTP US TO24B8V72 AMZN.COM/BILL WA	005947	112-0732880-15378	N		0.00	302.40
486461923	08/15/2023	08/13/2023	5200	HOMEDEPOT.COM 800-430-3376 GA	009595	WG40021088	N		0.00	960.00
486461924	08/15/2023	08/14/2023	5942	AMAZON.COM TO22T7VJ0 AMZN.COM/BILL WA	020230	112-7142241-83170	N		0.00	180.88

Transaction Count: 9

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Statement Summary

Purchases	2,676.84	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	-20.97
Other Charges	0.00					Total Debits	2,697.81
						New Account Balance	2,676.84

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Peterman, Andrew	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	████████████████		
Account Limit	5,000.00		
Account Balance	849.97		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo	General Ledger Codes										
484131139	07/28/2023	07/26/2023	3829	RADISSON PLAZA HOTEL A KALAMAZOO MI	098431		N		0.00	345.22	

485156564	08/04/2023	08/03/2023	5734	1PASSWORD TORONTO ON	069719		N		0.00	19.95	

485607016	08/09/2023	08/08/2023	4814	ZOOM.US 888-799-9666 SAN JOSE CA	028723		N		0.00	429.90	

486717218	08/17/2023	08/16/2023	7372	BACKBLAZE.COM SAN MATEO CA	029810		N	SST	3.21 (e)	3.59 (e)	54.90
								CST	0.00 (e)		
								LST	0.38 (e)		

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Statement Summary

Purchases	849.97	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	849.97
						New Account Balance	849.97

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Rodriguez, Sarah	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	██████████		
Account Limit	5,000.00		
Account Balance	345.22		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
484131060	07/28/2023	07/26/2023	3829	RADISSON PLAZA HOTEL A KALAMAZOO MI	010266		N		0.00	345.22

Transaction Count: 1

Statement Summary

Purchases	345.22	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	345.22
						New Account Balance	345.22

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Scarmardo, David	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	██████████		
Account Limit	10,000.00		
Account Balance	640.09		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
483517116	07/24/2023	07/21/2023	7542	TOMMYS-EXPRESS.COM HOLLAND MI	083357		N	SST	1.02 (e)	18.00
								CST	0.00 (e)	
								LST	0.00 (e)	

483517115	07/24/2023	07/21/2023	5542	CASEYS #6445 LOMBARD IL	032805		N	SST	5.88 (e)	102.49
								CST	1.88 (e)	
								LST	0.71 (e)	

483945530	07/27/2023	07/25/2023	3829	RADISSON PLAZA HOTEL A KALAMAZOO MI	092471		N		0.00	167.61

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo					General Ledger Codes						
484716071	08/02/2023	08/01/2023	5542	SPEEDWAY 04249 GLEN EL GLEN ELLYN IL	017827		N		6.10	103.62	

485939738	08/11/2023	08/09/2023	5542	CASEYS #6445 LOMBARD IL	095924		N	SST	7.54 (e)	10.85 (e)	131.42
								CST	2.41 (e)		
								LST	0.90 (e)		

486912380	08/18/2023	08/16/2023	5542	CASEYS #6446 LOMBARD IL	019769		N	SST	6.71 (e)	9.66 (e)	116.95
								CST	2.15 (e)		
								LST	0.80 (e)		

Transaction Count: 6

Statement Summary											
Purchases	640.09	Fees	0.00	Payments	0.00	Previous Balance					0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits					0.00
Other Charges	0.00					Total Debits					640.09
						New Account Balance					640.09

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Shermak, Timothy	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	████████████████		
Account Limit	1,000.00		
Account Balance	18.84		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
486717141	08/17/2023	08/16/2023	5912	WALGREENS #6294 GLEN ELLYN IL	001839	NONE	N		1.44	18.84

Transaction Count: 1

Statement Summary

Purchases	18.84	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	18.84
						New Account Balance	18.84

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Sierra, Jesse	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	██████████		
Account Limit	4,000.00		
Account Balance	310.56		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
483859201	07/26/2023	07/24/2023	5542	CASEYS #6939 GLENDALE HEIG IL	090667		N	SST	5.05 (e)	86.38
								CST	0.00 (e)	
								LST	0.61 (e)	

484979622	08/03/2023	08/01/2023	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	008461		N		0.00	15.86

485549002	08/08/2023	08/07/2023	5541	SPEEDWAY 04249 GLEN EL GLEN ELLYN IL	088185	VTE588711	N	SST	3.81 (e)	65.30
								CST	0.00 (e)	
								LST	0.46 (e)	

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
485847554	08/10/2023	08/08/2023	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	036477		N		0.00	34.45

485939739	08/11/2023	08/09/2023	5542	CASEYS #6939 GLENDALE HEIG IL	095061		N	SST	6.34 (e)	108.57
								CST	0.00 (e)	
								LST	0.76 (e)	

Transaction Count: 5

Statement Summary

Purchases	310.56	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	310.56
						New Account Balance	310.56

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Suarez, Juan	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	████████████████		
Account Limit	5,000.00		
Account Balance	388.74		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
483945533	07/27/2023	07/26/2023	5542	LUKE FUEL STATION PORTAGE IN	091739	000000000000000000	N		0.00	43.52

484131138	07/28/2023	07/26/2023	3829	RADISSON PLAZA HOTEL A KALAMAZOO MI	093753		N		0.00	345.22

Transaction Count: 2

Statement Summary

Purchases	388.74	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	388.74
						New Account Balance	388.74

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Taitel, Sarah	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	████████████████		
Account Limit	1,000.00		
Account Balance	142.69		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
486911710	08/18/2023	08/16/2023	5411	JEWEL OSCO 3473 DES PLAINES IL	031210		N		0.00	142.69

Transaction Count: 1

Statement Summary

Purchases	142.69	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00	Adjustments		Total Credits	0.00	Total Debits	142.69
Other Charges	0.00			New Account Balance			142.69

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Tellez, Javier	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	████████████████████		
Account Limit	4,000.00		
Account Balance	625.96		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
483859200	07/26/2023	07/24/2023	5200	THE HOME DEPOT #1943 CAROL STREAM IL	017956	SHOP	N		0.00	149.00
483859126	07/26/2023	07/25/2023	5542	SPEEDWAY 04249 GLEN EL GLEN ELLYN IL	009204		N		6.67	113.45
485156563	08/04/2023	08/02/2023	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	086502		N		0.00	118.00
486717138	08/17/2023	08/15/2023	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	010074		N		0.00	199.85

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
486717139	08/17/2023	08/15/2023	5542	SHELL OIL 57444090401 GLEN ELLYN IL	034880		N		3.48	45.66

Transaction Count: 5

Statement Summary

Purchases	625.96	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	625.96
						New Account Balance	625.96

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Thiese, Brian	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	██████████		
Account Limit	4,000.00		
Account Balance	74.83		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
485848754	08/10/2023	08/08/2023	5200	MENARDS GLENDALE HEIGH GLENDALE HEIG IL	027205		N		0.00	74.83

Transaction Count: 1

Statement Summary

Purchases	74.83	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	74.83
						New Account Balance	74.83

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Victor, Molly	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	████████████████		
Account Limit	5,000.00		
Account Balance	25.00		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
486133648	08/14/2023	08/11/2023	5310	TARGET.COM 800-591-3869 MN	018277		N	SST	1.60 (e)	25.00
								CST	0.00 (e)	
								LST	0.15 (e)	
									1.75 (e)	

Transaction Count: 1

Statement Summary

Purchases	25.00	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	25.00
						New Account Balance	25.00

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Webster, Kristine	Corporation	Glen Ellyn Sch Dist 41
Employee ID	████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	████████████████		
Account Limit	5,000.00		
Account Balance	352.13		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
General Ledger Codes										
483859202	07/26/2023	07/25/2023	5814	STARBUCKS 55440 KALAMAZOO MI	002733	219072603310101	N	SST	0.39 (e)	6.91
								CST	0.00 (e)	
								LST	0.00 (e)	

484131140	07/28/2023	07/26/2023	3829	RADISSON PLAZA HOTEL A KALAMAZOO MI	094225		N		0.00	345.22

Transaction Count: 2

Statement Summary

Purchases	352.13	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	352.13
						New Account Balance	352.13

Account Statement

Reporting Period: 07/21/2023 -- 08/20/2023

Account Information

Name	Diveley, Stephen	Corporation	Glen Ellyn Sch Dist 41
Employee ID	██████████	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	08/20/2023	Currency	US Dollar
Account #	██████████		
Account Limit	10,000.00		
Account Balance	360.82		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					

Transaction Count: 0

Statement Summary

Purchases	360.82	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	0.00
						New Account Balance	360.82

**Glen Ellyn School District 41
Summary of Bills and Payroll
September 2023**

Fund	Expenditures	Payroll	Total Expenditures
Education	\$ 285,201	\$ 3,549,560	\$3,834,761
Operations & Maintenance	132,482	198,603	331,085
Debt Service	-	-	-
Transportation	4,295	651	4,947
Social Security	-	75,182	75,182
IMRF	-	46,049	46,049
Capital Projects	35,743	-	35,743
Working Cash	-	-	-
Tort	-	-	-
TOTAL	\$ 457,722	\$ 3,870,046	4,327,767

Glen Ellyn School District 41
Treasurer's Report - Statement of Cash & Investments
September 2023

FUND	<i>*Cash & Investment Balance</i>	<i>Revenues</i>	<i>Revenues</i>	<i>Expenditures</i>	<i>Expenditures</i>	<i>Transfers & Adjustments</i>	<i>Cash & Investment Balance</i>	<i>Investments at Cost (Information Only)</i>
	<i>FY23 Beginning Balance</i>	<i>September</i>	<i>July - June</i>	<i>September</i>	<i>July - June</i>	<i>YTD</i>	<i>9/30/2023</i>	
Education	\$60,170,484	\$19,187,813	\$23,924,842	\$3,834,761	\$8,719,655	(\$962,511)	\$74,413,160	\$45,188,000
Operations and Maintenance	\$444,242	\$665,658	\$753,282	\$331,085	\$1,246,752	(\$7,830)	(\$57,059)	\$0
Debt Service	\$1,398,740	\$951,803	\$1,291,029	\$0	\$515,938	\$0	\$2,173,830	\$0
Transportation	\$3,385,095	\$733,517	\$982,078	\$4,947	\$64,859	\$0	\$4,302,313	\$0
Social Security	\$1,193,061	\$447,654	\$513,709	\$75,182	\$142,067	\$0	\$1,564,703	\$0
IMRF	\$1,091,396	\$267,538	\$427,330	\$46,049	\$101,365	\$0	\$1,417,361	\$0
Capital Projects	\$2,800,633	\$2,220	\$8,916	\$35,743	\$2,072,683	\$0	\$736,867	\$0
Working Cash	\$671,424	\$2,668	\$7,330	\$0	\$0	\$0	\$678,754	\$0
Tort	\$20,376	\$688	\$909	\$0	\$0	\$0	\$21,284	\$0
Totals	\$71,175,450	\$22,259,559	\$27,909,425	\$4,327,767	\$12,863,319	(\$970,341)	\$85,251,215	\$45,188,000

**Unaudited Cash & Investment Balances (with adjustments for payable accruals)*

Regular Board Meeting Minutes Hadley Jr. High School

September 18 2023

Call to Order

The September 18, 2023 regular board meeting was called to order at 5:33 p.m.

Roll Call

The following Board members were in attendance: Jason Loebach (arrived at 5:36 p.m.), Ted Estes, Tayyaba Syed, Julie Hill, Jessica Buttmer, and Dr. Robert Bruno.

Also in Attendance: Superintendent Dr. Melissa Kaczowski, Assistant Superintendent of Human Resources Dr. David Bruno, Assistant Superintendent of Teaching, Learning and Accountability Dr. Kristine Webster, Assistant Superintendent of Finance, Facilities and Operations Eric DePorter, Director of Language Programs Juan Suarez, Executive Director of Student Services Molly Victor, Director of Student Services Libby Jansen, Executive Director of Buildings and Grounds Dave Scarmardo, Chief Communications Officer Erika Krehbiel, and Director of Innovation and Technology Andrew Peterman.

Board Focus Group with School Exec Connect: School Exec Comment representatives Dr. David Nigro and Dr. Phil Salemi conducted a focus group conversation with the Board on the characteristics and leadership qualities they are seeking in the next superintendent.

Board discussion on Community Leader Focus Group: At the conclusion of the focus group discussion, the Board shared their perspectives on identifying community leaders to invite to participate in a focus group scheduled for Friday, September 22.

The board recessed from 6:33 p.m. until 6:40 p.m.

Public Hearing on the 2023-2024 Fiscal Year Budget: The public hearing on the 2023-2024 fiscal year budget began at 6:41 p.m. Dr. Bruno noted that the budget had been on file and conveniently available for public inspection beginning August 14, 2023. To date, the District had not received any verbal or written comments. Dr. Bruno also noted that pursuant to Public Act 102-0895, the [District Treasurer's report](#) which illustrates the cash reserve balance of all funds held by the District related to the budget and any obligations secured by those funds was attached to this meeting agenda. No public comment was presented. *At 6:42 p.m. Board members Loebach motioned and Syed seconded to close the public hearing. Motion approved by unanimous voice vote.*

New Staff Recognition: Dr David Bruno introduced the staff members in attendance and shared a video on the staff who were new to District 41.

Presentations: Student Attribute Presentation: Abraham Lincoln Elementary School: Abraham Lincoln Principal Sarah Rodriguez and Assistant Principal Brian Shremp

shared information about Lincoln's "Spot" program at Abraham Lincoln which focuses on the Sense of Belonging and other initiatives they are currently working on at the school. The full presentation can be found [here](#).

2023 INSPRA Communication Awards: Dr. Kaczowski congratulated the Communications Department, Erika Krehbiel and Ken Harbauer on being awarded two awards by Illinois School Public Relations Association (INSPRA) excellence awards for the #WeAreD41 Video Series as well as the Connect 41 community newsletter.

The board recessed from 6:57 p.m. until 7:05 p.m.

Public Participation

Chris Jackson thanked the Board for the open session during their focus group discussion at the start of the meeting. He commented on his child's experiences in the District, shared his perspectives on the district's academic performance, curriculum and noted his support for Alison Prochaska to fill the board vacancy.

Erica Nelson addressed the Board with her perspective on what the Board should consider when filling the vacancy on the Board

Anne Marie Bakelis addressed the board with her support of Alison Prochaska to fill the vacancy. She also provided her perspectives on the Board vacancy process.

Helen Bosacki commented on the district literacy pilot program and shared the experiences of her child and struggling learners. She also noted her support for Alison Prochaska.

Jerry Lange addressed the board with his support of Alison Prochaska to fill the Board vacancy.

Stephanie Clark noted her perspectives of Alison Prochaska's qualifications to serve on the Board and encouraged the Board to appoint Alison to fill the vacancy.

Reports

Superintendent's Report

- Dr. Kaczowski shared information on the District's salary reports required to be presented and posted annually. Both reports are available on the District website. [Administrator and Teacher Salary and Benefits Report for 2022-2023 School Year](#)
[IMRF Employees over \\$75,000 for the 2022-2023 School Year](#)
- Congressionally Funded Community Project Grant: Dr. Kaczowski provided an update on the \$250,000 federal grant to enhance the work of mental health in District 41 and how the district plans to roll out services this grant will support. She will be presenting a recommendation at the October 2nd Committee of the Whole Meeting.

Board Reports

- Dr. Bruno reported on his attendance at the PTA Council meeting
- Mrs. Buttmer shared information on upcoming GPS programs and her attendance at the Forest Glen PTA meeting.
- Mrs. Syed reported on her attendance at the Abraham Lincoln PTA meeting
- Mr. Estes reported on his attendance at the District 87 Facilities Focus Group meeting, the Ben Franklin and Churchill PTA meetings.

- Mrs. Hill reported on her attendance at the Hadley PTA meeting and will be attending the LEND meeting on Friday.

Discussion

Fund Transfers: The FY24 budget includes construction projects completed during the summer of 2023 totaling \$3,850,000, along with funds that will be used to fund the beginning phase of the full day kindergarten project totaling \$3,000,000. During the planning for these projects, financial resources were identified to be transferred from the Education Fund to the Operations and Maintenance Fund, and then to the Capital Projects Fund. The Illinois State Board of Education's Requirement for Accounting, Budgeting, Financial Reporting, and Auditing requires expenditures for certain construction projects to be recognized in the Capital Projects Fund. In order to move funds from the Education Fund to the Capital Projects Fund, school code mandates that the funds first be transferred to the Operations and Maintenance fund transfer through Board resolution following a public hearing. Administration recommends holding a public hearing at the next regular board meeting on October 16, 2023. The hearing will proceed with a recommendation to adopt the resolutions transferring funds from the Education Fund to the Operations and Maintenance Fund, and then from the Operations & Maintenance Fund to the Capital Projects Fund to support the projects noted in the Board report.

Five-Year Capital Project Plan: Annually, the District seeks the Board of Education's approval of the capital projects for the next budget year. Improvements are slated to address needs in a proactive manner in order to avoid disruption to the educational experience for our students. When possible, efforts are made to create a plan which results in a year-over-year leveling of costs. The goal of this approach is to minimize the variance in spending from one budget year to the next. This is not always possible, though, because different projects often come with vastly different cost levels. The Administration prepares a [five-year capital plan](#) which includes the timeline to address the capital needs identified by decimal Health Life Safety. This approach ensures the district is planning for future needs as well as maintaining any unanticipated need. Administration will present a recommendation for the Summer 2024 projects later in the meeting.

Adjourn to Closed Session

At 7:54 p.m. Board members Loebach motioned and Buttimer seconded to adjourn to closed session to confidentially discuss Section 2(c)1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity section

Roll Call

Aye: Loebach, Syed, Hill, Estes, Buttimer and Bruno

Nay: None

Motion passed

Return to Open Session

The board returned to open session at 8:09 p.m.

Action Items

Consent Agenda: *Board members Estes motioned and Syed seconded to approve the consent agenda which includes employment recommendations, resignations and terminations as noted on the personnel report, approval of a new job description, the*

August 2023 financial reports, the open and closed meeting minutes of August 14, 2023 and special meeting minutes of August 21 2023 and August 30, 2023.

Roll Call

Aye: Loebach, Syed, Hill, Estes, Buttimer and Bruno

Nay: None

Motion passed

Recommendations

Resolution Authorizing Commencement of Social Media Litigation: Board members Loebach motioned and Buttimer seconded to approve the Resolution Authorizing Commencement of Social Media Litigation as presented.

Roll Call

Aye: Loebach, Syed, Hill, Martelli, Buttimer and Bruno

Nay: None

Absent: Estes

Motion passed

Approve Memorandum of Understanding (MOU) between Glen Ellyn District 41 and B.R. Ryall YMCA for Before and After School Programs: Board members Loebach motioned and Estes seconded to approve the Memorandum of Understanding (MOU) between Glen Ellyn District 41 and B.R. Ryall YMCA for Before and After School Programs as presented.

Roll Call

Aye: Loebach, Syed, Hill, Estes, Buttimer and Bruno

Nay: None

Motion passed

Approve the 2023-2024 Fiscal Year Budget: Board members Syed motioned and Buttimer seconded to adopt the 2023-2024 fiscal year budget as presented.

Roll Call

Aye: Loebach, Syed, Hill, Estes, Buttimer and Bruno

Nay: None

Motion passed

Approve Summer 2024 Capital Plan: Board members Loebach motioned and Estes seconded to adopt 2024 Summer Capital plan as outlined in the board report.

Roll Call

Aye: Loebach, Syed, Hill, Estes, Buttimer and Bruno

Nay: None

Motion passed

Authorization to Prepare the 2024-2025 Fiscal Year Budget: Board members Loebach motioned and Syed seconded to adopt the attached resolution directing the superintendent to prepare the budget for the fiscal year 2023-2024.

Roll Call

Aye: Loebach, Syed, Hill, Estes, Buttimer and Bruno

Nay: None

Motion passed

Other

None

Upcoming Meetings

- Tuesday, September 26, 2023, Special Board Meeting, Central Services Office, 6:30 p.m.
- Monday, October 2, 2023, Committee of Whole Board Meeting, Hadley Jr. High School, 6:30 p.m.
- Monday, October 16, 2023, Public Hearing & Regular Board Meeting, Hadley Jr. High School, 6:30 p.m.

Items for a Future Agenda

None

Adjourn to Closed Session

Board members Syed motioned and Estes seconded to adjourn to closed session to confidentially discuss section Section 2(c) 1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity section and section 2(c) 8 The selection of a person to fill a vacancy on the school board, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

Roll Call

Aye: Loebach, Syed, Hill, Martelli, Buttimer and Bruno

Nay: None

Absent: Estes

Motion passed

Return to Open Session

The board returned to open session at 9:20 p.m.

Adjournment

At 9:21 p.m. Board members Loebach motioned and Syed seconded to adjourn the September 18, 2023 regular meeting. Motion carried by unanimous voice vote.

Respectfully submitted,

Nancy Mogk
Board Recording Secretary

Bob Bruno, Board President

Jess Buttimer, Board Secretary

**Special Board Meeting Minutes
Central Services Office
793 N Main St, Glen Ellyn
September 26, 2023**

Call to Order

Dr. Bruno called the meeting to order at 6:30 p.m. Mr. Loebach led in the pledge of allegiance.

Roll Call

The following Board members were in attendance: Jessica Buttimer, Ted Estes, Jason Loebach, Tayyaba Syed, Julie Hill, and Robert Bruno.

Public Participation

Chris Jackson addressed the Board noting his disappointment with the Board's decision to not allow Alison Prochaska to interview for the Board vacancy. He noted his perspectives of her qualifications and shared his perspectives on how she would be a positive contribution to the Board. He shared information on the recent election and stated that he did not think the Board was leading the district responsibly.

Jon Kohler commented on the lack of an interview of Alison Prochaska to fill the vacant Board position and indicated that she deserved an interview. He shared details of the recent election results and he felt the board was not putting in the appropriate effort in finding a new member.

Helen Bosacki commented that she felt the was not being accountable to the community in finding a replacement board member. She asked the Board to reconsider their plan to not interview Alison Prochaska. She shared her experiences with the focus group for the superintendent search and encouraged the Board to consider that type of community engagement and even a special election to decide who should fill the board vacancy.

Pete Ladesic commented on Mr. Loebach's behavior during public comment. He also shared his perspectives on the community's involvement in deciding who the next superintendent will be. He noted Alison Prochaska's professional and personal qualifications to serve as a board member.

Alison Prochaska shared her experiences in applying to fill the Board vacancy. She shared the experiences she had during the election and the lack of conversations with other board candidates. She also shared that she felt the Board was more concerned with themselves and politics and not the success or academic improvements of students.

Adjourn to Closed Session: Board members Loebach motioned and Estes seconded to adjourn to closed session to confidentially discuss the Section (c) 3 The selection of a person to fill a vacancy on the school board, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance

Roll Call

Aye: Buttimer, Hill, Estes, Loebach, Syed, and Bruno

Nay: None

Abstain: None

Motion passed

Return to Open Session: At 9:09 p.m. and the Board returned to open session.

Board President Bob Bruno noted that during the closed session, the board reviewed and interview individuals to fill the vacancy of Dr. Chris Martelli. He stated that the Board came to consensus to appoint Dr. Stephen Miko to fill this position. He noted that Dr. Miko was a 22-year resident of Glen Ellyn and a proud Forest Glen parent. He holds a Bachelors' and Master's Degree in Law Enforcement and Justice Administration and a Doctoral of Education from Northern Illinois University. For two decades, Dr. Miko served as a Glen Ellyn police officer where he was on special assignment in District 41 schools as a juvenile and community education officer. He also served as a Resource Officer at Glenbard West High school where his primary duties consisted of school safety and security. Dr. Miko is currently a full-time professor of Criminal Justice Studies at Sauk Valley Community College. Dr. Bruno thanked all community members who put themselves forward for the position and hope they all will want to stay involved in District 41.

Action: Appointment of a Board member to fill a vacancy: Board members Loebach motioned and Buttimer seconded to appoint Dr. Stephen Miko to fill the board member vacancy.

Roll Call

Aye: Buttimer, Hill, Estes, Loebach, Syed, and Bruno

Nay: None

Abstain: None

Motion passed

Dr. Bruno made the following statement on the Board Vacancy process:

"First - the process is controlled by Policy 2:70, which states "Immediately following a vacancy on the School Board, the Board will publicize it and accept résumés from District residents who are interested in filling the vacancy. After reviewing the applications, the Board may invite the prospective candidates for personal interviews to be conducted during duly scheduled closed meetings."

We received 9 applicants and interviewed 3 – 30% of the pool.

In making the decision who to interview and ultimately select, the Board relied principally on its awareness of and guidance from the professional organizations we are part of – the National Association of School Boards and Illinois Association of School Boards – to consider the attributes and characteristics of an effective school board and by extension school board member.

Examples of those characteristics include; committing to a vision of high expectations for student achievement and quality instruction, holding strong shared beliefs and values about what is possible for students and their ability to learn, being accountability and data driven, spending less time on operational issues and more time focused on policies to improve student achievement, investing in a collaborative relationship with staff and the community, and establishing a strong communications structure to inform and engage both internal and external stakeholders in setting and achieving district goals.

When filling a vacancy based on the applicants' submission there are many factors boards consider, including but not limited to the personal and professional characteristics of the current members, the skills of the current board members and opportunities to fill gaps, attentiveness to board representation of the local attendance areas, knowledge of the school district and applicants' past and potential contributions to the community.

In choosing people to interview and selecting a person to serve, the board drew on its experience and what it has learned through professional development about the characteristics of an effective school board member. We then applied what we have learned collectively in assessing each applicant and made our decision accordingly.

In filling a school board vacancy, professional organizations recommend focusing on a set of highly relevant applicant attributes. Here are a few examples of those attributes:

- *Has the capacity to work collaboratively as a team member and support group decisions, along with an understanding that the board sets a climate for the entire district.*
- *Holds a genuine desire to work toward a positive relationship between the district and the public it serves.*
- *Practices a professional, poised demeanor and respectful, respectable behavior.*
- *Is committed to serving the diverse needs of all students, regardless of their abilities and backgrounds.*
- *Is committed to the time and energy required each week for meetings, phone calls, conversations, visits to schools, and professional development seminars and workshops.*
- *Respects the work of educators and has an appreciation of public education as a community asset.*
- *And understands the role of board governance.*

Every applicant no doubt possessed some degree of these attributes. Let me be clear, the applicants we didn't interview distinguish themselves for their willingness to serve. Each is to be commended for applying. It is the nature however of board governance appointments that we focus more on the qualities of the person selected and not the talents of those not selected.

In the opinion of the Board, each of the people we interviewed impressed us the most and represented different opportunities to add value to the governance process. We, however, can only make one appointment.

It's important to also recognize that the process proscribed by law to fill a school board vacancy is not an election driven by candidates. It is an appointment by the incumbent board based on the qualities and characteristics of the applicants and the contribution they could make to serving the children of our community. Appointments are made, because there is no electoral process that can appropriately accommodate a midterm absence of a school board member.

As public servants we welcome community engagement and appreciate the different voices we hear from. But our job is clearly and logically not to reflexively count the number of emails or comments that we receive expressing support for applicants X, Y, or Z as if they were a consensus expression of the community's will. A collection of even a dozen or so emails-positive or negative - for all the applicants would represent but a tiny fraction of the people the board represents.

There is a proper time, process, and place for campaigns where the whole community can take the measure of candidates and engage in electing their school board. Filling a board vacancy, however, is about determining which of the applicants, when compared on their own merits and side-by-side in the judgment of the incumbent board members, can best advance the work of the district. There is no algorithm to follow to discern the profile of the most appropriate person. Nor is the decision subject to artifice, individual self-interest, and gamesmanship.

The decision comes down to the qualities of the applicants and we are very confident and in complete agreement that Dr. Miko is an exceptional choice. He brings a formidable intellect, a deep knowledge of our school community and a passion for education and student wellbeing, who will contribute to the Board's ongoing thoughtful and collaborative approach to school

governance. His willingness to serve and his appointment demonstrates respect for our entire community.

I thank the Board for exercising their duties expeditiously and appropriately, and for their continued service."

Adjournment Board members Loebach motioned and Buttimer seconded to adjourn the September 23, 2023 Special Board meeting at 9:19 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Nancy Mogk, Board Recording Secretary

Dr. Robert Bruno, Board President

Jessica Buttimer, Board Secretary

Minutes approved: October 16, 2023

**Committee of the Whole Meeting Minutes
October 2, 2023
Hadley Jr. High School**

Minutes

Call to Order

Dr. Bruno called the meeting to order at 6:30 p.m.

Roll Call

The following Board members were in attendance: Jessica Buttimer, Ted Estes, Julie Hill, Dr. Steve Miko, Jason Loebach, Tayyaba Syed, and Dr. Robert Bruno.

Also in Attendance: Superintendent Dr. Melissa Kaczowski, Assistant Superintendent of Human Resources Dr. David Bruno, Assistant Superintendent of Finance, Facilities and Operations Eric DePorter, Assistant Superintendent of Teaching, Learning and Accountability Kris Webster, Director of Language Programs Juan Suarez, Director of Student Services Libby Jansen, Chief Communications Officer Erika Krehbiel, Director of Buildings and Grounds Dave Scarmardo, and Director of Innovation and Technology Andrew Peterman.

Introduction of New Board Member and Affirm Oath of Office: Dr. Bruno introduced and administered the Oath of Office to Dr. Stephen Miko. Dr. Miko was appointed to the Board last week. Dr. Miko thanked the Board and the community for the warm welcome.

District 41 Student Recognition 5th grade Forest Glen students Declan Devlin, Tiernan Devlin, Tommy Nitti and Charlie Valerio were honored by the Glen Ellyn Police Department, the Glen Ellyn Volunteer Fire Company and District 41 for their heroic efforts saving a drowning person from Lake Ellyn last June. Glen Ellyn Chief of Police Phil Norton presented the students with life saving awards typically given during extremely special circumstances. The students and their parents shared details of the experience with the community.

Action Items

Federally Congressionally Funded Community Grant: During the 2022-2023 school year, the District applied for and was awarded a \$250,000 grant through the Community Project Fund Grant for the 6th District submitted by Congressman Sear Casten. The goal of the Mental Health Services for Students and Families is to provide expanded access to mental health supports to D41 students and families outside of the school day, decrease the amount of instructional time lost due to the need to access mental health supports during the school day to minimize the stigma associated with mental health issues and increase voluntary participation in programs and supports offered. Superintendent Melissa Kaczowski, Assistant Superintendent of Teaching, Learning and Accountability. Kris Webster, Executive Director of Student Services Molly Victor and Chief Communications Officer Erika Krehbiel have collaborated with a number of experts and consultants in the area of mental health to develop supports for students with a priority to develop a menu of supports available to all students and families outside of the traditional school day. Dr. Kaczowski provided the Board with an overview of the majority of expenditures for the mental health services planned to provide using grant. The full report can be found [here](#).

Board members Loebach motioned and Estes seconded to authorize Superintendent Dr. Melissa Kaczowski to engage and execute the appropriate agreements related to the Federal Congressionally Funded Community Grant. as outlined in the Board Report

On a roll call vote:

Aye: Hill, Estes, Buttimer, Loebach, Syed Miko, and Bruno

Nay: None

Motion passed

Approve Geotechnical Exploration Services: In connection with the Board's commitment to expanding to Full Day Kindergarten at Churchill, it is necessary for the District to engage a third party to complete soil testing on the property. This step is required to be completed prior to the permitting process. Our architect Wight & Co. requested proposals for the service, and Construction Geotechnical and Material Testing, Inc. (CGMT) submitted the lowest cost proposal. CGMT has submitted a proposal to complete geotechnical engineering services which meets the requirements set forth in the RFP issued by Wight & Co. CGMT will perform soil testing at the Churchill site and return a detailed report outlining their findings. The results of their testing will be used within the construction planning and permitting documents which are currently in process.

Board members Loebach motioned and Estes seconded to approve the Construction Geotechnical and Material Testing proposal regarding geotechnical exploration services at a total base proposal amount of \$12,200 as outlined in the board report.

On a roll call vote:

Aye: Hill, Miko, Estes, Buttimer, Loebach, Syed and Bruno

Nay: None

Motion passed

Dr. Bruno recognized Digital Communications Specialist Ken Harbauer for his work on District media production and his support of the district. Dr. Bruno also recognized and congratulated Dr. Webster who was nominated for an outstanding dissertation award at Northern Illinois University.

Strategic Plan Update: District 41 Dashboard:

Dr. Kaczkowski noted that one of the action steps in the strategic plan was to develop and roll out a public dashboard. She recognized Dr. Webster, Ken Harbaugh and District Data Administrator Sarah Mayer who have spent numerous hours constructing the dashboard. She shared that the work of creating the dashboard was done internally and at a significant savings to the district.

Dr. Webster reviewed the [Strategic Dashboard](#) which aligns with and reflects the priorities, goals and target objectives of the Strategic Plan. Dr. Webster noted that administration would review the data of each of the Goal Area Team goal during the upcoming Committee of the Whole meetings and reviewed the status of the Growth Focused Learning GAT data. As she reviewed the data, the Board, Staff and Community discussed the information reported. This included discussions about assessment alignment to the Strategic Plan, the "why" behind using the data points presented and how the data is used at the building and grade level discussions. Dr. Kaczkowski noted that the Board can expect that a similar format / version of the dashboard will be use as framework for the building leadership as they present their building level data at upcoming meetings.

Dr. Bruno Comments: Dr. Bruno commented on Dr. Miko's appointment to the Board and he thanked the Board and community for their continued support of the Board district. He noted the importance of maintaining respectful decorum at meetings and with one another.

Public Participation

Helen Bosacki addressed the Board with comments related to Dr. Bruno’s statement. She shared her perspectives on how the board handled the board vacancy and her concerns related to her child’s experiences with the Lucy Calkins curriculum.

Chuck Prochaska commented on Dr. Bruno’s statement and noted his concerns at how the district responds to FOIAs. He also provided his perspective at how the Board handled the community at the special meeting to interview board vacancy applicants.

Adjourn to Closed Session

Board members Loebach motioned and Estes seconded to adjourn to closed session to confidentially discuss Section 2(c) 1 the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. And 2(c) 2 Collective negotiating matters between the school board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

On a roll call vote:

Aye: Hill, Miko, Estes, Buttimer, Loebach, Syed and Bruno

Nay: None

Motion passed

Return to Open Session

At 8:42 p.m. the Board returned to open session.

Adjournment

At 8:45 p.m. Board members Buttimer motioned and Syed seconded to adjourn the October 2, 2023 Committee of the Whole meeting. Motion carried by unanimous voice vote.

Respectfully submitted,

Nancy Mogk, Board Recording Secretary

Bob Bruno, Board President

Jessica Buttimer, Board Secretary

Approved: October 16, 2023

Board Report

Date: October 16, 2023

Title: Fund Transfers

Submitted by: Eric DePorter, Assistant Superintendent for Finance, Facilities, and Operations

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: The Illinois State Board of Education's Requirement for Accounting, Budgeting, Financial Reporting, and Auditing requires expenditures for certain construction projects to be recognized in the Capital Projects Fund. In order to move funds from the Education Fund to the Capital Projects Fund, school code mandates that the funds first be transferred to the Operations and Maintenance fund.

Discussion: The FY24 budget includes construction projects completed during the summer of 2023 totaling \$3,850,000, along with funds that will be used to fund the beginning phase of the full day kindergarten project totaling \$3,000,000. The total budgeted amount for these two areas totals \$6,850,000. The expenditures for those projects must be recorded in the Operations and Maintenance and Capital Projects Fund. During the planning for these projects, financial resources were identified to be transferred from the Education Fund to the Operations and Maintenance Fund, and then to the Capital Projects Fund. This resolution permits the Treasurer to transfer the funds that are part of the FY24 budget.

Other Information: This recommendation is associated with amounts included within the FY24 Budget as a transfer. Note, both of the two different uses which make up the transfer of funds described above are for one-time, non-recurring expenditures.

Budgetary Funding: Administration must held a public hearing at the start of the October 16th Board meeting prior to transferring funds from the Education Fund. The public notice of the hearing was posted in the Suburban Life newspaper.

Recommendation: The administration recommends the Board of Education adopt the resolutions directing the School Treasurer to transfer funds from the Education Fund to the Operations and Maintenance Fund in the amount of \$6,850,000, and then from the Operations and Maintenance Fund to the Capital Projects Fund in the amount of \$3,850,000.

**RESOLUTION OF THE BOARD OF EDUCATION
DIRECTING THE SCHOOL TREASURER TO
PERMANENTLY TRANSFER MONEYS FROM THE
EDUCATION FUND TO THE OPERATIONS AND
MAINTENANCE FUND**

WHEREAS, Section 17-2A of the School Code, as amended, authorizes a school board by proper resolution and following a public hearing, to permanently transfer moneys from and between its operating funds for such purposes as are recognized by the School Code; and

WHEREAS, the Board of Education of Glen Ellyn School District No. 41, DuPage County, Illinois, has determined that it is in the best interests of the School District to rely upon the authority afforded to it by Section 17-2A of the School Code and permanently transfer \$6,850,000 of moneys on hand in the School District's Education Fund to its Operations and Maintenance Fund, effective October 16, 2023 to provide money for operations and maintenance and other authorized school purposes; and

WHEREAS, the Board of Education has published and posted the requisite notices, has conducted a public hearing, and has otherwise undertaken and conducted all acts necessary to permit the permanent transfer of such moneys.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Glen Ellyn School District No. 41, DuPage County, Illinois, as follows:

Section 1. That the Board of Education hereby finds that the recitals contained in the preambles to this Resolution are full, true, and correct and does hereby incorporate them into this Resolution by reference.

Section 2. That the School Treasurer is authorized and directed to make a permanent interfund transfer in the amount of \$6,850,000 from the School District's Education Fund to its

Operations and Maintenance Fund effective October 16, 2023, to provide money for operations and maintenance and other authorized school purposes.

Section 3. That all other resolutions or parts of resolutions in conflict with this Resolution are repealed, and this Resolution shall be in full force and effect upon its passage.

ADOPTED October 16, 2023 by the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

President, Board of Education

ATTEST:

Secretary, Board of Education

**RESOLUTION OF THE BOARD OF EDUCATION
DIRECTING THE SCHOOL TREASURER TO TRANSFER
FUNDS FROM THE OPERATIONS AND MAINTENANCE
FUND TO THE CAPITAL PROJECTS FUND**

WHEREAS, Section 100.50(d)(2) of the Illinois State Board of Education’s Requirements for Accounting, Budgeting, Financial Reporting, and Auditing, 23 IL ADMN CD 100 et seq., requires changes in how Illinois school districts document the funding of, accounting for, and expenditures from the Capital Projects Fund; and

WHEREAS, the Board of Education desires to remain in compliance with generally accepted accounting principles and those requirements set forth in the State’s regulations; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to direct the School Treasurer to transfer certain funds from the Operations and Maintenance Fund to the Capital Projects Fund to provide moneys with which to meet those expenses properly accounted for and made from the Capital Projects Fund pursuant to the State’s regulations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Glen Ellyn School District No. 41, DuPage County, Illinois, as follows:

Section 1. That the Board of Education hereby finds that the recitals contained in the preambles to this Resolution are full, true, and correct and does hereby incorporate them into this Resolution by reference.

Section 2. That the School Treasurer is authorized and directed to make a permanent transfer in the amount of \$3,850,000 from the Operations and Maintenance Fund to the Capital Projects Fund, such transfer to be made effective October 16, 2023.

Section 3. That all other resolutions or parts of resolutions in conflict with this Resolution are repealed, and this Resolution shall be in full force and effect upon its passage.

ADOPTED October 16, 2023 by the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

President, Board of Education

ATTEST:

Secretary, Board of Education

Board Report

Date: October 16, 2023

Title: Approve the Resolution Regarding Approval of Agreements related to the Full Day Kindergarten Expansion Project

Submitted by: Dr. Melissa Kaczowski, Superintendent
Eric DePorter - Assistant Superintendent , Finance, Facilities & Operations

Strategic Priority Goal Area 4: Early Learning Programs & Facilities: District 41 has made significant investments in facility improvements for engaging, supportive and inclusive learning environments, beginning with early learning expansion. Safe, accessible and student centered indoor and outdoor learning spaces are designed to support the whole community, whole system and whole learner. Providing safe and inclusive learning environments will ensure our current and future students will have optimal spaces which promote the highest level of academic growth and achievement.

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: Following the Board's decision earlier this year to move forward with an addition to Churchill Elementary to accommodate FDK, our architect Wight & Company and FQC, our construction management firm, has been working with the District moving through the initial stages of the projects. The Board Business meetings are scheduled once a month, as a result the District needs a way, at times, to authorize project related work in a more timely manner so that we are very intentional in our ability to keep this project on timeline for delivery by Fall of 2025.

Discussion: The Resolution Regarding Approval of Agreements related to the Full Day Kindergarten Expansion Project will authorize the Assistant Superintendent of Finance, Facilities and Operations (FFO) Eric DePorter to act as the Board's designee to approve agreements costing up to \$25,000 for work related to the FDK project, subject to the satisfaction of all of the following requirements:

- The circumstances said to necessitate the work was not reasonably foreseeable or expected
- The work is germane to the project timelines; and
- Is in the best interests of the School District and authorized by law.

As agreements are made under the provisions of the resolution, the Board will be updated via written submission of a completed Exhibit A form identifying any new service agreements.

Budgetary Funding: The estimated cost of the FDK project is \$28 million which will be paid for out of the capital projects fund using existing fund balance.

Other Information: The resolution is attached.

Recommendation: The administration recommends that the Board of Education approve the Approve the Resolution Regarding Approval of Agreements related to the Full Day Kindergarten Expansion Project

**RESOLUTION REGARDING APPROVAL OF AGREEMENTS RELATED TO THE
FULL DAY KINDERGARTEN EXPANSION PROJECT**

WHEREAS, the School District is undertaking an expansion project to add full day kindergarten (FDK) as an option and will need to: build and equip an addition to the Churchill Elementary School Building, alter, repair and equip the Abraham Lincoln, Benjamin Franklin, and Forest Glen Elementary School Buildings to address existing classrooms currently setup as kindergarten spaces (FDK Projects); and

WHEREAS, the FDK Projects will be funded from existing fund balance reserves, and has been estimated to cost approximately \$28,000,000; and

WHEREAS, the Board of Education will need to award numerous contracts to various construction vendors related to the FDK Projects; and

WHEREAS, it is essential that the FDK Projects be completed in a timely manner to minimize interruption to instructional services to students and meet the projects completion goal of the start of the 2025-2026 school year; and

WHEREAS, although the School District's construction professionals have worked diligently to identify the scope of various projects, it is the nature of construction projects that unforeseen circumstances arise necessitating in certain circumstances that District approve additional contracted services; and

WHEREAS, there are delays between Board meetings, and special meetings are difficult to convene, which could create a significant delay jeopardizing the schedule of the FDK Projects should a service be required during the time period between Board meetings; and

WHEREAS, the Board has determined that it would be in the best interest of the School District to authorize the Assistant Superintendent of Finance, Facilities and Operations to approve such service agreements in accordance with this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Glen Ellyn School District No. 41, DuPage County, Illinois, as follows:

1. Authorization of Assistant Superintendent of Finance, Facilities and Operations (FFO) to approve service contracts. The Assistant Superintendent of FFO is authorized to act as the Board's designee and approve service contracts for work related to the FDK Projects, subject to the satisfaction of all of the following requirements:

A. The Assistant Superintendent of FFO makes the following findings related to a service contract:

- i. The service contract is germane to the FDK Projects; and
- ii. The service contract is in the best interests of the School District and authorized by law.

B. Prior to the work authorized by the service contract commencing, the Assistant Superintendent of FFO takes the following actions:

- i. Completes, signs, and appropriately files a service contract authorization in substantially the form of the document attached to this Resolution as Exhibit A;
- ii. Provides the service contract authorization form in a written communication to the Board.

C. The work contemplated by the service contract is less than \$25,000 and does not require bidding under the Illinois School Code or School District policy.

D. The requested service contract will not cause the School District to exceed the FDK Projects Budget.

2. Authorized Expenditures. All expenditures incurred by the School District that are the result of service contracts approved by the Assistant Superintendent of FFO in accordance with this Resolution are authorized and will not require further action by the Board other than to approve later payments related to the service contracts.

3. **Allowances.** The Assistant Superintendent of FFO is authorized to approve the use of allowances contemplated in the relevant service contract for the FDK Projects to pay for unforeseen costs of the work.

4. **Effective Date.** This Resolution shall be in full force and effect upon its adoption and shall be effective up until the date that the FDK Projects reach substantial completion or September 1, 2025, whichever occurs earlier.

ADOPTED October 16, 2023, by the following roll call vote:

YES: _____

NO: _____

ABSENT: _____

President, Board of Education

ATTEST:

Secretary, Board of Education

Exhibit A
SERVICE CONTRACT AUTHORIZATION

Service Provider Name: _____

Contract amount: _____

Describe the purpose of the contract:

The Board of Education of Glen Ellyn School District No. 41's designee has determined that:
(indicate reason for change)

_____ The service contract is germane to the FDK Projects.

_____ The service contract is in the best interest of the School District and authorized by law.

Prepared/Authorized by: _____
Assistant Superintendent of FFO

Date: _____

Board Report

Date: October 16, 2023
Title: Construction Management Contract with FQC
Submitted by: Eric DePorter - Assistant Superintendent
Finance, Facilities & Operations

Strategic Priority Goal Area 4: Early Learning Programs & Facilities: District 41 has made significant investments in facility improvements for engaging, supportive and inclusive learning environments, beginning with early learning expansion. Safe, accessible and student centered indoor and outdoor learning spaces are designed to support the whole community, whole system and whole learner. Providing safe and inclusive learning environments will ensure our current and future students will have optimal spaces which promote the highest level of academic growth and achievement.

Background: FQC Construction Management has been the construction manager for Glen Ellyn School District 41 for over a decade completing projects at all of the district's buildings. FQC has continued to assist the school District as we have considered various construction options. It is important to engage a construction management team early in the design stage to work with the architect and engineers to review plans and discuss constructability and to provide construction cost estimates.

Discussion: District administration has been in discussions regarding updating our existing construction management contract with FQC, specifically for the full day kindergarten project. Attached is a proposal submitted by FQC outlining the specifics of an update to our existing AIA C132 Construction Manager agreement. As referenced within the proposal, our existing AIA C132 will need to be updated to include the proposed revisions.

Of note, the proposal from FQC indicates no increase in the Construction Manager fee which applies to the total cost of work. Our existing agreement, in force from the 2017 referendum work, called for a fee of 2.5% of the total cost of work. That rate of 2.5% will continue moving forward.

Two other aspects of the compensation components are referred to as pre-construction and general conditions fixed costs. Pre-construction services are proposed at a fee of \$50,000 which is proportional to the fee charged on previous projects. General conditions expenses reflect a shift from having two Field Superintendents, two just one Senior Field Superintendent and one Project Assistant. The impact cost wise is a slight reduction of \$2,500 in monthly cost from \$40,000 to \$37,500. FQC believes the FDK project site challenges, time frame constraints and overall project complexities necessitate this shift in site personnel. The attached proposal from FQC provides an additional level of explanation on the suggested changes.

If the attached proposal is approved by the Board, then administration will work with District legal council to update our existing agreement to incorporate the above referenced modifications, as well as any legal areas that need to be updated based on law changes since 2017.

Budgetary Funding: The Construction Manager costs will be paid from the budgeted purchased services account within the Capital Projects Fund.

Recommendation: The administration recommends that the Board of Education approve the proposal for construction management services from Frederick Quinn Corporation and authorize Assistant Superintendent of Finance, Facilities and Operations Eric DePorter to address any recommended edits brought forth by our legal counsel as they incorporate the proposal to the previously executed AIA agreement signed May 1, 2017 with FQC.

October 10, 2023

Mr. Eric DePorter
Assistant Superintendent of
Finance, Facilities & Operations
Glen Ellyn SD 41
793 North Main Street
Glen Ellyn, IL 60137

***CONSTRUCTION MANAGEMENT SERVICES- Full Day Kindergarten
Churchill Elementary School***

Dear Mr. DePorter:

This proposal has been prepared in response to our discussions, planning and meetings regarding the planned expansion of Churchill Elementary School to house full day kindergarten classrooms. The purpose of this proposal is to outline the basis of a new agreement between Glen Ellyn SD 41 and Frederick Quinn Corporation (FQC) for construction management services.

Frederick Quinn Corporation (FQC) proposes to provide construction management services to assist the District through the process of planning, design, bidding and construction of the contemplated construction work. FQC will work in conjunction with the District and your selected architecture/engineering partner (Wight & Company) to help plan and implement a solution that responds to the anticipated scope of work, the preliminary planning work done to date, and as directed by the Administration and the Board. This proposal is presented in four parts: Project Understanding, Scope of Services, Schedule and Compensation.

Project Understanding:

FQC understands that the District is pursuing expanding Churchill Elementary School to house full day kindergarten classrooms. FQC understands that Glen Ellyn SD 41 desires to work with FQC as a construction manager, providing pre-construction, bidding and construction oversight services to manage the entire lifecycle of the project. In general, this plan includes the following project components:

- Providing a new access drive from Bloomingdale Road on land recently acquired by the District to the north end of the existing Churchill property;
- A new drive lane and parking lot to accommodate the needs of the new addition;
- A new two level addition of approximately 36,000 SF, attached to the north end of the existing Churchill facility. The addition will house classrooms, office space, lunchroom and multi-purpose spaces, and necessary support areas.
- Site improvements to address modifications to, and potential expansion of, underground stormwater detention systems;
- New hard surface play areas as well as playground areas
- Site improvements necessary to respond to permit requirements.

Scope of Services:

Preconstruction Services – These services are provided during the planning and design phase of the project to assist the District and the architect/engineer team to plan for and develop a Best Value solution in terms of quality, cost and schedule. Throughout design we meet on a regular basis to review decisions in terms of durability, cost, phasing/logistics, sustainability and maintainability. These meetings will be attended by Mr. Fred Marano, Executive VP of Estimating, Mr. Mark Winger, Director of Preconstruction Services and Mr. Jack Hayes, President. The specific services we provide include Value Engineering, Cost Estimating, Logistics of Construction, Scheduling and Document Review. As design progresses we will then work with the architect/engineer, the District and our construction team to develop a bid strategy in terms of bid packaging and trade contractor qualification.

Bidding – FQC takes the lead in the bidding process including finalizing the documents for bidding and leading the process from legal advertisement through bid opening, scope reviews and recommendations for award to the Board. FQC will conduct detailed scope reviews with all trade contractors and provide a recommendation for award to the low responsive, responsible trade contractors.

Construction – FQC provides a full complement of services necessary to manage the entire process of construction. We provide full-time on-site field supervision and project support personnel who manage the day-to-day construction activities. The field team is directed by Mr. John Eallonardo, Executive VP of Construction, on a daily and weekly basis, and by Mr. Jack Hayes, President, as your Project Executive. We are responsible for every step of the process from submittals to construction oversight, site logistics, quality, schedule and project close-out. Our team stays with your project into the post occupancy warranty phase to assure you 100% satisfaction.

Reporting – As your Project Executive, Jack Hayes will be actively involved with this project from beginning to end. Our services include attendance, as needed, at Board Meetings to update the District on the status of the project.

Schedule:

FQC understands that the District desires to move forward with the planning and design phase immediately with the goal of occupying the expansion to Churchill for the 2025-26 school year. A final, detailed schedule will be developed during the planning phase, however FQC anticipates the following overall approach to the project, pending coordination with the design team:

Design: Currently through March, 2024. Phased bid packages, and potential of direct purchase of some equipment may be necessary to achieve the desired schedule. Bidding will occur in late March and April, 2024, with award by the Board of sequenced bid packages occurring at April and May, 2024 Board Meetings.

Mr. Eric DePorter
Glen Ellyn SD 41
October 10, 2023
Page 3

Construction will begin upon receipt of proper permitting. Due to the presence of regulated wetlands, this issue is of primary importance and should be the top priority for the design team. The preliminary guidance provided by Wight & Company indicates that the design, engineering and corresponding permitting process will occur up to and through late May, 2024. If this goes as expected, then construction will begin immediately after the last day of the 2023-24 school year in early June, 2024. Our current expectation is that we would be able to begin site preparation and access road construction beginning June 3, 2024. With that as our expected starting date, we would commit to turning the building over at substantial completion on July 1, 2025 for punchlist and Owner move-in and setup.

As part of our standard scope of services, FQC will develop a comprehensive project schedule. FQC will work throughout the preconstruction phase in developing a project schedule including each phase of work, bidding and construction sequencing. This schedule will be provided for review and approval by the District.

Compensation:

Preconstruction Services – These services include the work required to help finalize the project plan and develop, evaluate and confirm the project scope, budget and schedule. Throughout this phase of work, FQC will work extensively with the District and your architect/engineer to provide value engineering, constructability review, cost estimating, logistics, schedule development and phasing input. Formal cost estimates will be provided at the completion of each discreet design phase, provided relevant documents are provided by the design team for assembly of an updated cost estimate at those milestones. FQC proposes to provide preconstruction services for a fixed fee of \$50,000.00. The preconstruction services would be billed in 25% increments following completion of SD cost estimate, DD cost estimate, construction documents cost estimate and then at completion of bidding.

Construction – These services include the work required for proper management, oversight and execution of all construction activities. These expenses are included as part of the hard construction cost portions of a project. Outlined below is our proposed fee structure:

- **General Conditions:** The primary general conditions costs are for the full-time, on-site professional construction management personnel necessary to manage, oversee and coordinate a high quality, safe construction process. The balance of the general conditions costs represent items that are required to support the actual execution of construction activities on site, such as temporary facilities, field office expenses, technology, etc. These costs are budgeted for and billed as part of the construction cost on a monthly basis. The proposed fixed General Conditions cost to provide a full-time Sr. Field Superintendent and full-time Project Assistant is \$37,500/month. Due to the anticipated scope of work on this project, the complexities of the anticipated regulatory agency coordination, and working around a fully operational school, we are confident a two person team is necessary for successful execution of this project.

Mr. Eric DePorter

- **Construction Management Fee:** FQC proposes to provide comprehensive construction management services for a fee of 2.5 % times the actual cost of work. There will be no other reimbursable expenses or standard individual billing rates. This fee will be billed during construction in proportion to the project schedule of completion.
- **Insurance/Bonds:** Insurance coverage (General Liability, Worker’s Compensation, Employment, Auto and Professional Liability) would be provided at a rate of 0.9% times the actual cost of construction. Performance/Payment bonds can be provided, if necessary, at a rate of 0.75% times the actual cost of construction. On previous contracts with the District, a bond was not required from FQC, however all trade contractors will required to name both the District and FQC as dual-obligee on the bonds.

The following summarizes the components of compensation:

Pre-Construction:	\$ 50,000.00
General Conditions – 15 months @ \$37,500/mo.	\$ 562,500
CM Fee:	2.5 % x cost of work
Insurance:	0.90 % x cost of work
Bonds (if necessary):	0.75 % x cost of work

FQC appreciates the opportunity to be of continued service to Glen Ellyn School District 41 and the Glen Ellyn community. If the terms of this proposal are acceptable, please sign the Acceptance section below. Upon acceptance of this proposal, FQC understands that the District will work with legal counsel to prepare an AIA contract agreement similar in form and content to our previous construction management agreement. If you have any questions, please let me know.

Respectfully submitted,

FREDERICK QUINN CORPORATION



Jack Hayes
President

Accepted By:

Signature

Name

Date

Board Report

Date: October 16, 2023

Title: Traffic Study for FDK Project

Submitted by: Eric DePorter, Assistant Superintendent of Finance, Facilities & Operations

Strategic Priority Goal Area 4: Early Learning Programs & Facilities: District 41 has made significant investments in facility improvements for engaging, supportive and inclusive learning environments, beginning with early learning expansion. Safe, accessible and student centered indoor and outdoor learning spaces are designed to support the whole community, whole system and whole learner. Providing safe and inclusive learning environments will ensure our current and future students will have optimal spaces which promote the highest level of academic growth and achievement.

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: In connection with the Board's commitment to expanding to Full Day Kindergarten at Churchill, it is necessary for the District to engage a third party to complete a traffic study of the area near the proposed construction. The findings of the traffic study will inform what steps will need to be taken in order to satisfy any Village or IDOT requirements.

Discussion: The District contacted two potential partners to request proposals. The lowest cost proposal was submitted by Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA, Inc.). Wight & Company has reviewed the proposal and indicated that the proposal adequately addresses the requested scope of work. KLOA has a proven track record of success with other clients of Wight & Company.

Other Information: n/a

Budgetary Funding: The cost of the study will be paid for out of the capital projects purchased services account. The total cost of KLOA's base proposal is \$12,000 - \$12,500. As noted in their proposal, additional services may be required based on the study findings.

Recommendation: The administration recommends the Board of Education approve KLOA's proposal for a traffic study with a base maximum cost of \$12,500, as outlined in the attached proposal.

September 21, 2023

Mr. Eric L. DePorter
Assistant Superintendent of Finance, Facilities and Operations/CSBO
Glen Ellyn School District 41
793 North Main Street
Glen Ellyn, Illinois 60137

Re: Traffic and Parking Study Proposal
Churchill Elementary School Expansions
Glen Ellyn, Illinois

Dear Mr. DePorter:

Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA, Inc.) is pleased to submit this proposal for professional traffic and parking planning services in connection with the expansion of Churchill Elementary School located in Glen Ellyn, Illinois. The school is located on the north side of Geneva Road just east of Bloomingdale Road. It is our understanding that the school will be expanded to accommodate all-day kindergarten for the entire district. As part of the expansion, a new parking lot is proposed on the north side of the campus with access provided via a new access drive located on the east side of Bloomingdale Road.

Relevant Experience

KLOA, Inc. is familiar with the immediate area, having worked on a number of projects in the area including the Churchill Place Memory Care facility located in the northwest quadrant of the Geneva Road with Bloomingdale Road intersection. In addition, KLOA, Inc. has significant experience providing professional traffic, transportation, and/or parking services for all types of schools. These projects included the enhancement of existing operations, the expansion of existing facilities, and the development of new facilities. A list of the schools/clients that KLOA, Inc. has provided professional services for is attached to this proposal. Lastly, KLOA, Inc. has a good working relationship with the Village of Glen Ellyn and has testified in front of the various planning and zoning boards. Based on this experience, we have a unique understanding of the needs and concerns of these projects and the planning process that is required.

Scope of Services

We have developed the following scope of services for the traffic and parking study based on our experience with similar projects, our extensive work in the area, and our understanding of the project. The scope of services will provide a thorough evaluation of the traffic and parking impacts of the proposed school expansion, particularly addressing access to and from and circulation through the school campus for all modes of transportation.

1. *Data Collection.* A field reconnaissance of each school campus and adjacent roadways will be conducted to inventory the physical and operating characteristics. This includes conducting extensive field observations of the school's bus and student drop-off/pick-up activity/operations and pedestrian/bicycle circulation during the school's morning and afternoon peak periods. Discussions will be held with the appropriate government agencies regarding traffic counts, proposed roadway improvements, proposed developments in the area, and crash data. Weekday morning (7:00 to 9:00 A.M.) and afternoon (2:30 to 4:30 P.M.) peak period vehicle, pedestrian, and bicycle counts will be conducted at the following intersections and locations:

- Geneva Road with Bloomingdale Road
- Geneva Road with the west school access drive
- Geneva Road with the school east access drive and Kenilworth Avenue
- Geneva Road with Western Avenue
- Bloomingdale Road with St. Charles Road
- Bloomingdale Road with Trails End Road
- The drop-off/pick-up activity and the bus loading/unloading within the school campus

Parking inventory and occupancy surveys of the school's parking lots will also be performed after the morning drop-off observations and before the afternoon pick-up observations. Lastly, drone photography, which will capture the school's circulation patterns and parking activity, will be conducted every 15 minutes during both the school's morning and afternoon peak hours (two hours total).

2. *Documentation of Existing Conditions.* Based on the results of the field observations and traffic surveys, the existing traffic and parking conditions surrounding the school campus will be summarized in tables and figures. Further, any existing issues and concerns will be identified and documented.
3. *Directional Distribution Analysis.* The directions in which traffic approaches and departs the school campus will be estimated based on the existing travel patterns as determined from the traffic counts and the school boundaries.
4. *Trip Generation Analysis.* The estimates of the additional peak hour trips generated by the increase in students/faculty/staff associated with the expansion will be based on the traffic counts conducted at the existing school, the projected operation of the school, and trip rates published by the Institute of Transportation Engineers (ITE).
5. *Traffic Assignments.* The additional peak hour trips to be generated by the school expansion will be assigned to the roadway system and access drive(s) based on the directional distribution developed in Item 3. The additional traffic will be combined with through (non-site) traffic for peak hours. Included in these assignments will be the increase in traffic resulting from future development growth in the area and any redistribution of the existing school traffic that may result from any potential modifications to the access and circulation systems.
6. *Evaluations and Recommendations—External Roadway System.* Capacity analyses will be conducted for the critical intersections to determine the ability of the roadway system and existing/proposed access drives to accommodate future traffic levels. The capacity analyses will consider the surge in traffic associated with the fixed start and end start times of the school. Based on these analyses, recommendations will be developed with respect to external roadway improvements, traffic control modifications, and/or school operations.

7. *Traffic Evaluation and Recommendations—School Operations.* KLOA, Inc. will work with the project team on the design of the expansion plans including access, internal circulation, the layout of the parking lot(s), student drop-off/pick-up operations, and bus loading. Based on the results of the study, alternative modifications and/or improvements to the expansion plans, if necessary, will be identified. Further, if necessary, recommendations will be developed regarding the school's operation including drop-off/pick-up procedures, carpooling, staggered school start and end times, etc. In addition, we will assist the project team on the design of any new and/or modifications to access drives and any turn lanes that may be required on the external roadway system.
8. *Projected Parking Needs.* The projected parking needs of the expanded school will be determined based on (1) the results of the existing parking surveys and (2) the additional parking demand to be generated by the expansion which will be estimated based on the existing parking surveys, the projected school's operations, and trip rates published by ITE. In addition, the parking requirements per the Village of Glen Ellyn Zoning Ordinance will be determined.
9. *Study Reports and/or Documents.* A memorandum report summarizing our findings and recommendations will be submitted upon completion of our work.
10. *Meetings and/or Hearings.* A Principal of KLOA, Inc. who is familiar with the analyses, findings, and recommendations of the traffic and parking appraisal will be available to attend meetings and/or hearings, as necessary, to discuss or present the results of the studies or participate in traffic and parking planning for the school.

Time of Performance

We will provide you with a draft copy of the memorandum report summarizing our findings for the school within eight to ten weeks of authorization to proceed and a signed copy of this this letter of agreement.

Meetings and hearings will be attended as arranged during advance requests by you. For formal meetings and for hearings at which presentations may be required, it is desired that 7 to 10 days' advance notice be given to KLOA, Inc.

Cost of Services

The cost of services rendered by KLOA, Inc. on this project will be based on our hourly rates currently in effect, plus reimbursement at cost for direct expenses such as traffic counts, travel, reproduction, etc. Based on our experience in similar studies, we estimate the cost for our professional staff time services and direct expenses for Items 1 through 9 in the scope of services will be between \$12,000 to 12,500. All costs for professional staff time and direct expenses in connection with the attendance at any meetings and/or hearings described in Item 10 of the scope of services will be additional. Hourly rates for a Principal of KLOA, Inc. to attend daytime meetings is \$245 per hour and to attend evening hearings is \$340 per hour.

Mr. Eric L. DePorter
September 21, 2023
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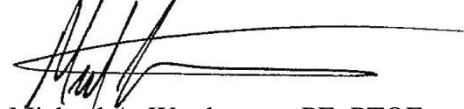
Method of Payment

The project will be invoiced on a lump sum basis. Any additional services outside of the above scope of services or the attendance at any meetings will be invoiced based on our hourly rates currently in effect, plus reimbursement at cost for direct expenses such as traffic counts, travel, reproduction, etc. Invoices are due and payable within 30 days of the invoice date. Payments due KLOA, Inc. are not contingent upon project approval or project financing and are the responsibility of Glen Ellyn School District 41. To the maximum extent permitted by law, Glen Ellyn School District 41 agrees to limit Kenig, Lindgren, O'Hara, Aboona, Inc.'s liability for Glen Ellyn School District 41's damages up to the sum of the total fee on this project. This limitation should apply regardless of the cause of action or legal theory pled or asserted.

We are pleased to have this opportunity to offer our professional services to Glen Ellyn School District 41. We look forward to initiating our services on the project upon receipt of a signed copy of this letter of agreement.

Sincerely,

KENIG, LINDGREN, O'HARA, ABOONA, INC.



Michael A. Werthmann, PE, PTOE
As its Principal
and Contracting Officer

ACCEPTED AND APPROVED THIS

_____ DAY OF _____, 2023

(Signature)

(Typed Name)

Authorized to Execute Agreements for:

Enc.