

# **Pleasantdale 107 Board of Education Meeting**

Tuesday, June 18, 2024 6:00 PM

Administration Building, 7450 S Wolf Road, Burr Ridge, IL 60527

## **I. Roll Call / Visitors**

## **II. Pledge of Allegiance**

**III. Open Forum: Board Policy 2:230 (those wishing to speak will be given time to address the Board regarding agenda or non-agenda items)**

**IV. Approve the transfer of \$600,000 from the Operations and Maintenance Fund to the Capital Projects Fund.**

## **V. Consent Agenda**

**V.A. Approve Regular Meeting Minutes of May 15, 2024**

**V.B. Approve Closed Session Minutes of May 15, 2024**

**V.C. Approve Payment of May Payroll/June Warrants**

**V.D. Approve the June 2024 Personnel Report**

**V.E. Approve Voluntary Student Insurance**

**V.F. Designation of Depositories for School District Funds**

**V.G. Board Resolution for Serious Safety Hazard Approval**

**V.H. Resolution Authorizing Certain Payments**

**V.I. Approve Non-binding Solar Terms Sheet with Interstate Gas Supply (IGS)**

**V.J. Approve School Board (sec. 2) Board Policies**

## **VI. Informational Updates**

**VI.A. Facilities Update**

**VI.B. End of Year Update**

**VII. Items for next Agenda: (Please note there is no July meeting. The next meeting is August 14).**

**VII.A. Facilities Update; Spring Testing Report; Establish Petty Cash Fund; Summer Academy Update; Hiring Status Report (written); Declassify Executive Session Minutes; Class Size Update; Review Personnel (sec. 5) Board Policies; Approval for Overnight Student Trips; Approve Food Service Contract and Hot Lunch and Milk fees; and Tentative Budget.**

**VIII. Open Forum: Board Policy 2:230 (those wishing to speak will be given time to address the Board regarding agenda or non-agenda items)**

IX. Written Reports

IX.A. Extra-curricular Report

IX.B. FOIA

X. Adjournment

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XIX. Written Reports

XIX.A. Extra-curricular Report

XIX.B. FOIA

XX. Adjournment

Pleasantdale Elementary School  
8100 School Street  
La Grange, IL 60525  
708.246.4700 Fax: 708.246.4625



Pleasantdale Middle School  
7450 S. Wolf Road  
Burr Ridge, IL 60527  
708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | [www.d107.org](http://www.d107.org)

To: Dr. Dave Palzet, Superintendent

From: Griffin L. Sonntag, Business Manager/CSBO/Director of Transportation

Date: June 6, 2024

Re: Board Resolution-Transfer of \$600,000 from the Operations and Maintenance Fund to the Capital Projects Fund

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The budget for Fiscal Year 2024 included a transfer of \$600,000 from the Operations and Maintenance Fund to the Capital Projects Fund.

It is recommended that the Board of Education adopt the attached resolution at its June 18, 2024 meeting in order for the Lyons Township Treasurer to transfer these funds prior to July 1, 2024.

## RESOLUTION

### **RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE OPERATIONS AND MAINTENANCE FUND TO THE CAPITAL PROJECTS FUND**

**WHEREAS**, the Pleasantdale School District No. 107 (the "District") is a school district duly organized under the laws of the State of Illinois; and

**WHEREAS**, Section 100.50(d)(2) of the Illinois State Board of Education's Requirements for Accounting, Budgeting, Financial Reporting, and Auditing (formerly known as the Illinois Program Accounting Manual or "IPAM"), 23 IL ADMN CD 100 et seq., requires changes in how Illinois school districts document the funding of, accounting for, and expenditures from the Capital Projects Fund; and

**WHEREAS**, the Board of Education of District desires to remain in compliance with generally accepted accounting principles and those requirements set forth in the State's regulations; and

**WHEREAS**, the Board of Education has determined that it is in the best interest of the School District to direct the School Treasurer to transfer certain funds from the Operations & Maintenance Fund to the Capital Projects Fund to provide moneys with which to meet those expenses properly accounted for and made from the Capital Projects Fund pursuant to the State's regulations.

**NOW THEREFORE Be It Resolved** by the Board of Education of Pleasantdale School District No. 107, Cook County, Illinois, as follows:

**Section One:** The District finds that all recitals contained in the preambles to this Resolution are full, true, and correct and does hereby incorporate them into this Resolution by Reference.

**Section Two:** The sum of \$600,000 previously maintained in the Operations and Maintenance Fund shall be transferred to the Capital Projects Fund.

**Section Three:** That the Treasurer of this District is hereby requested to make the necessary

entries on the Treasurer's books and records evidencing the transfer as provided for in this Resolution and that a certified copy of this Resolution be hereby forwarded to the Treasurer of this District by the Secretary of the Board.

**Section Four:** This Resolution shall supersede any ordinances, resolutions or motions, or parts of ordinances, resolutions or motions, in conflict with any part herein, and any such ordinances, resolutions or motions, or parts thereof, are hereby repealed.

**Section Five:** If any section, paragraph or provision of this Resolution shall be held invalid or unenforceable for any reason, such invalidity or unenforceability shall not affect any of the remaining provisions of this Resolution.

**Section Six:** That this Resolution shall be in full force and effect from and after its adoption as provided by law.

**ADOPTED** this 18th day of June, 2024, pursuant to the following roll call vote:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

\_\_\_\_\_  
President, Board of Education  
Pleasantdale School District 107

ATTEST

\_\_\_\_\_  
Secretary, Board of Education  
Pleasantdale School District 107



## MINUTES OF THE BOARD OF EDUCATION

Regular Meeting      Administration Building      6:00 – 7:07 p.m.      May 15, 2024

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### Members Present:

Arlene Cabana, Presiding Officer  
Bill Brockob  
Charles Zona  
Mary Lenzen  
Jason Nash (arrived at 6:03pm)  
Tarryne Marchione

### Absent:

Becky Walters

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### ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members Jennifer Ban, Griffin Sonntag, Beth Parker, James Mukite, Jennifer Weiler, Kathleen Tomei, Maura Raleigh, Sara Poplawski, and Tracy Van Zandburgen. Students in attendance included Molly Tristano and Emery Hanna. Community members in attendance included Joy Tristano and Kiley Davis Hanna.

### PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Girls on the Run team member, Emery Hanna.

### OPEN FORUM

Molly Tristano read an essay she had written about the positive impact a middle school teacher has made in her life.

### ACTION NO. 23

#### *Consent Agenda*

Motion by Lenzen, second by Brockob, that the Board of Education approve the consent agenda as presented consisting of meeting minutes of April 17, 2024 Regular Board meeting; minutes of the April 17, 2024 Closed meeting; payment of May payroll/June warrants; May 2024 Personnel Report; and the Consolidated District Plan. Motion carried by a roll call of 6 ayes (Brockob, Cabana, Zona, Lenzen, Marchione, Nash). Absent- Walters.

### REPORTS AND DISCUSSION ITEMS

#### *Introduction of New Staff Members*

Dr. Palzet introduced two new staff members. Sara Poplawski will serve as the Assistant Director for Student Services and will begin her new responsibilities on July 1. The Assistant Director position is a one-year position and part of a succession plan for Mrs. Poplawski to assume the Director role in 2025-26 as the current director, Mrs. Beth Parker, will be retiring. Jennifer Weiler was hired as the Superintendent's Secretary and assumed her role on April 15. In addition to working closely with the superintendent, Mrs. Weiler will serve as the Board of Education Recording Secretary.

#### *Facilities Update*

Dr. Palzet gave an update on the summer projects slated for the 2024 summer. These projects include a completed seal-coating/stripping project and an HVAC update at the elementary school. Additionally, both schools will receive new PA and phone systems, safety and security updates, and improvements in classroom technology. Finally, an update on the district's solar panel project was provided to the Board.

Student Services Update

Director of Student Services Beth Parker updated the Board on student services. These services include special education, English Language, McKinney-Vento (Homeless), and learning intervention services. Mrs. Parker discussed specific services and shared the number of students who receive these services. At the conclusion of her presentation, Mrs. Parker answered questions from the Board.

Review Board Policies (sec. 2) School Board

The Board reviewed Board policies related to section 2, School Board. The reviewed policies included 2.105, 2.110, 2.120, 2.145, 2.150, 2.220, and 2.230, and all changes or adjustments are based on changes made through the PRESS Policy Service.

Items for Next Agenda

Facilities Update; Review extracurricular student activities (written); Approve School Board (sec. 2) Board policies; Approve Intergovernmental Agreement between Pleasantdale 107 and West40 Intermediate Service Center for participation in the Alternative Learning Opportunities Program (ALOP).

OPEN FORUM

No public comment was made at this time.

ACTION NO. 24

Closed Session

Motioned by Lenzen, seconded by Nash, that the Board of Education move into closed session at 6:43 PM to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. Motion carried by a roll call of 6 ayes (Brockob, Cabana, Zona, Lenzen, Nash, Marchione). Absent- Walters.

The Board came out of closed at 7:07 p.m.

ADJOURNMENT

Motion by Brockob, second by Zona, that the regular meeting adjourns at 7:07 p.m. Voice vote. Motion carried.

App. \_\_ President \_\_\_\_\_ Secretary \_\_\_\_\_

## June 2024 Board Report

REVENUES	FY24 Budget	May	YTD	% Realized
Educational	\$15,339,547	\$705,159	\$14,751,817	96.17%
Operation and Maintenance	\$1,693,000	\$28,833	\$1,923,914	113.64%
Debt Service	\$406,900	\$10,537	\$376,753	92.59%
Transportation	\$829,000	\$15,250	\$696,706	84.04%
IMRF/Social Security	\$336,500	\$5,497	\$323,940	96.27%
Capital Projects	\$630,000	\$0	\$292,531	46.43%
Working Cash	\$285,000	\$7,881	\$296,215	103.93%
Tort	\$146,000	\$4,677	\$166,206	113.84%
Fire Prevention & Life Safety	\$9,200	\$28	\$9,048	98.35%
<b>Total</b>	<b>\$19,675,147</b>	<b>\$777,864</b>	<b>\$18,837,128</b>	<b>95.74%</b>

EXPENSES	FY24 Budget	May	YTD	% Used
Educational	\$15,182,703	\$2,312,400	\$13,083,361	86.17%
Operation and Maintenance	\$2,058,794	\$113,675	\$1,267,738	61.58%
Debt Service	\$347,263	\$34,193	\$348,038	100.22%
Transportation	\$790,038	\$23,835	\$314,903	39.86%
IMRF/Social Security	\$377,370	\$45,636	\$313,908	83.18%
Capital Projects	\$1,992,306	\$0	\$2,015,999	101.19%
Working Cash	\$0	\$0	\$0	-
Tort	\$122,405	\$0	\$122,405	100.00%
Fire Prevention & Life Safety	\$10,000	\$104	\$3,109	31.09%
<b>Total</b>	<b>\$20,880,879</b>	<b>\$2,529,844</b>	<b>\$17,469,461</b>	<b>83.66%</b>

<b>SURPLUS (DEFICIT)</b>	<b>(\$1,205,732)</b>	<b>(\$1,751,981)</b>	<b>\$1,367,667</b>
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**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1270

06/18/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Alison H Gordon						
Check Group:						
Mentor Meeting Facilitation-Planning Fee 6hrs		1 0		V81377 4/30/2024	10.5.2213.3320.300.0000	\$2,310.00
Mentor Meeting Facilitation-Travel Fee		1 0		V81377 4/30/2024	10.5.2213.3320.300.0000	\$36.00
				Check #: 0		
					PO/InvoiceTotal:	\$2,346.00
					Vendor Total:	\$2,346.00
CDWG						
Check Group:						
Vertiv UPS replacement battery PSI5-3000BATKIT		1 24800		RB61511 5/1/2024	10.5.2225.4000.100.0000	\$316.00
Vertiv UPS replacement battery PSI5-3000BATKIT		1 24800		RB61511 5/1/2024	10.5.2225.4000.200.0000	\$316.00
				Check #: 0		
					PO/InvoiceTotal:	\$632.00
Check Group:						
HP DesignJet Z6 Large Format Postscript Graphics Printer		1 24803		RJ00097 5/16/2024	10.5.2225.4000.100.0000	\$2,553.00
				Check #: 0		
					PO/InvoiceTotal:	\$2,553.00
					Vendor Total:	\$3,185.00
Cook County Treasurer						
Check Group:						
Traffic Signal Maintenance -Jan 1-March 31,2024		1 0		2024-1 4/3/2024	20.5.2540.3294.300.0000	\$240.00
				Check #: 0		
					PO/InvoiceTotal:	\$240.00
					Vendor Total:	\$240.00

**Pleasantdale School District 107**

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06/18/2024

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<b>Crisis Prevention Institute, Inc</b>						
Check Group:						
Membership-Aug 23,2024-Aug 8,2025		1 0		NAIN-077319 5/11/2024	10.5.1205.6400.300.0000	\$200.00
					Check #: 0	
						PO/InvoiceTotal: \$200.00
						Vendor Total: \$200.00
<b>E-Rate Funding Services, LLC</b>						
Check Group:						
E-Rate Consultant FY22		1 0		717 11/19/2023	10.5.2520.3100.300.0000	\$1,215.27
					Check #: 0	
						PO/InvoiceTotal: \$1,215.27
						Vendor Total: \$1,215.27
<b>Glass Fox</b>						
Check Group:						
Staff Reflections Dinner -Staff recognition		1 0		0002637 5/8/2024	10.5.2310.4900.300.0000	\$407.00
					Check #: 0	
						PO/InvoiceTotal: \$407.00
						Vendor Total: \$407.00
<b>GOPHERMODS</b>						
Check Group:						
iPad repair h99fwcasq1gc		1 24816		5750 4/30/2024	10.5.2225.3200.200.0000	\$89.00
iPad repair JWM9NCQGYH		1 24816		5750 4/30/2024	10.5.2225.3200.200.0000	\$129.00
iPad repair h99fwbsfq1gc		1 24816		5750 4/30/2024	10.5.2225.3200.200.0000	\$129.00

**Pleasantdale School District 107**

**Voucher Detail Listing**

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06/18/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
iPad repair VVKCQKR96J		1	24816	5750 4/30/2024	10.5.2225.3200.200.0000	\$19.00
iPad repair l3x99cr4kn		1	24816	5750 4/30/2024	10.5.2225.3200.200.0000	\$129.00
iPad repair pq0r60y91f		1	24816	5750 4/30/2024	10.5.2225.3200.200.0000	\$89.00
iPad repair vx7n7g7vgw		1	24816	5750 4/30/2024	10.5.2225.3200.200.0000	\$129.00
iPad repairs KV72NW10FF		1	24816	5750 4/30/2024	10.5.2225.3200.200.0000	\$129.00

Check #: 0

PO/InvoiceTotal: \$842.00

Vendor Total: \$842.00

Grasso Graphics

Check Group:

2,000 PBIS Tiger Stripe Business Cards		1	24817	33084 5/9/2024	10.5.2410.3600.200.0000	\$264.60
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Check #: 0

PO/InvoiceTotal: \$264.60

Vendor Total: \$264.60

Groot Industries

Check Group:

June 2024-Disposa/Recycling-ES		1	0	12608240T098 6/1/2024	20.5.2540.3210.300.0000	\$1,051.92
June 2024-Disposa/Recycling-MS		1	0	12608240T098 6/1/2024	20.5.2540.3210.300.0000	\$1,373.83

Check #: 0

PO/InvoiceTotal: \$2,425.75

Vendor Total: \$2,425.75

Herff Jones

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1270

06/18/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Diploma Inserts		87	24563	1220993 4/22/2024	10.5.1002.4021.200.0000	\$373.23
Estimated Shipping		1	24563	1220993 4/22/2024	10.5.1002.4021.200.0000	\$11.00
Diploma Inserts		3	24563	1228685 5/10/2024	10.5.1002.4021.200.0000	\$12.87
Estimated Shipping		1	24563	1228685 5/10/2024	10.5.1002.4021.200.0000	\$61.00
Estimated Shipping		1	24563	1229291 5/13/2024	10.5.1002.4021.200.0000	\$13.40
Diploma Covers		3	24563	1229291 5/13/2024	10.5.1002.4021.200.0000	\$27.66
				Check #: 0		
					PO/InvoiceTotal:	\$499.16
					Vendor Total:	\$499.16
Illinois School Services, Inc.						
Check Group:						
Cap, Gown & Tassel Unit		1	24562	0257CG-0070 5/29/2024	10.5.1002.4021.200.0000	\$30.00
				Check #: 0		
					PO/InvoiceTotal:	\$30.00
					Vendor Total:	\$30.00
J4 Tech Solutions						
Check Group:						
UZBL ShockWave v2		100	24829	2233 5/28/2024	10.5.2225.4000.100.0000	\$2,619.00
				Check #: 0		
					PO/InvoiceTotal:	\$2,619.00
					Vendor Total:	\$2,619.00

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1270

06/18/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<b>Justice-Willow Springs Water Commission</b>						
Check Group:						
Apr 22-May 21,2024-Water & Sewer		1 0		1818600441-00 0524 5/31/2024	20.5.2540.3700.100.0000	\$1,123.47
Check #: 0						
PO/InvoiceTotal:						\$1,123.47
Vendor Total:						\$1,123.47
<b>Lowery McDonnell</b>						
Check Group:						
Standard Height Mobile Pedestals Box File Satin Chrome Arch Pull Lock Putty Paint 15"Wx22-7/8"Dx25"H Delivery Included		2 24773		IN0006806  5/9/2024	10.5.1002.5500.200.0000	\$1,060.00
Standard Height Mobile Pedestals File Satin Chrome Arch pull Lock Putty Paint 15"Wx227/8"Dx28"H		2 24773		IN0006806  5/9/2024	10.5.1002.5500.200.0000	\$1,060.00
Check #: 0						
PO/InvoiceTotal:						\$2,120.00
Vendor Total:						\$2,120.00
<b>Lyons Township School Treasurer</b>						
Check Group:						
Pro-Rata Billing-FY23		1 0		23 5/14/2024	10.5.2520.3900.300.0000	\$53,682.85
Check #: 0						
PO/InvoiceTotal:						\$53,682.85
Vendor Total:						\$53,682.85
<b>ProShred</b>						
Check Group:						
May 10th ,2024 Shredding Services		1 0		1426165 5/10/2024	20.5.2540.3210.300.0000	\$251.47

**Pleasantdale School District 107**

**Voucher Detail Listing**

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06/18/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Shredding Services-May 31,2024		1	0	1443371 5/31/2024	20.5.2540.3210.300.0000	\$313.82
					Check #: 0	
						PO/InvoiceTotal: \$565.29
						Vendor Total: \$565.29
Quadient Finance USA, Inc						
Check Group:						
Postage Meter Lease Pmt		1	0	Q1361023 6/3/2024	20.5.2540.3400.300.0000	\$480.45
					Check #: 0	
						PO/InvoiceTotal: \$480.45
Check Group:						
Postage Refill		0.5	24831	V149115 6/3/2024	10.5.2410.3400.100.0000	\$250.00
Postage Refill		0.5	24831	V149115 6/3/2024	10.5.2410.3400.200.0000	\$250.00
					Check #: 0	
						PO/InvoiceTotal: \$500.00
						Vendor Total: \$980.45
Rose Paving LLC						
Check Group:						
Crackseal-Non-Routing		1	24559	PS-INV141800 5/14/2024	20.5.2540.3200.200.0000	\$4,063.36
Sealcoat GuardTop-Squeegee		1	24559	PS-INV141800 5/14/2024	20.5.2540.3200.200.0000	\$13,202.96
Lot Marking Restripe-Single Bays		1	24559	PS-INV141800 5/14/2024	20.5.2540.3200.200.0000	\$3,735.86
					Check #: 0	
						PO/InvoiceTotal: \$21,002.18
						Vendor Total: \$21,002.18

**Pleasantdale School District 107**

**Voucher Detail Listing**

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06/18/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<b>Specialty Stitches</b>						
Check Group:						
Staff T-Shirts		1 0		15526 5/14/2024	10.5.2310.4900.300.0000	\$406.48
Check #: 0						
PO/InvoiceTotal:						\$406.48
Vendor Total:						\$406.48
<b>Swivl</b>						
Check Group:						
Swivl CX5		1 24809		IVT26932 5/3/2024	10.5.2225.4000.100.0000	\$549.50
Swivl CX5		1 24809		IVT26932 5/3/2024	10.5.2225.4000.200.0000	\$549.50
Check #: 0						
PO/InvoiceTotal:						\$1,099.00
Vendor Total:						\$1,099.00
<b>Tijana Antonic</b>						
Check Group:						
Bilingual Speech-Language Eval- (M.D.) Serbian-English		1 0		V516166 5/22/2024	10.5.1800.3100.200.0000	\$1,000.00
Check #: 0						
PO/InvoiceTotal:						\$1,000.00
Vendor Total:						\$1,000.00
<b>Village Of Burr Ridge</b>						
Check Group:						
1 Elevator Inspection April 23,2024		1 0		0000004911 5/26/2024	20.5.2540.3192.300.0000	\$90.00
Apr 1-Apr 27,2024-Water & Sewer		1 0		1189507450-00 0624 6/2/2024	20.5.2540.3700.200.0000	\$580.80

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Apr 1-Apr 27,2024-Water & Sewer		1	0	1189507451-00 0624 6/2/2024	20.5.2540.3700.200.0000	\$103.75
					Check #: 0	
						PO/InvoiceTotal: \$774.55
						Vendor Total: \$774.55
Village of Willow Springs						
Check Group:						
June 1-June 30,2024-Water- ES		1	0	0018000060-00 0624 6/1/2024	20.5.2540.3700.100.0000	\$119.99
					Check #: 0	
						PO/InvoiceTotal: \$119.99
						Vendor Total: \$119.99
Windy City Music, Inc.						
Check Group:						
JBL Eon 518 Subwoofer		2	24462	INV3728 5/24/2024	10.5.1001.4016.100.0000	\$80.00
Mirror Ball		1	24462	INV3728 5/24/2024	10.5.1001.4016.100.0000	\$50.00
Mirror Ball Motor Medium		1	24462	INV3728 5/24/2024	10.5.1001.4016.100.0000	\$15.00
DFD Opto Splitter		1	24462	INV3728 5/24/2024	10.5.1001.4016.100.0000	\$15.00
					Check #: 0	
						PO/InvoiceTotal: \$160.00
Check Group:						
Allen & Heath AH-CQ18T Digital Mixer		1	24700	14195 5/24/2024	10.5.1001.4016.100.0000	\$1,079.00
					Check #: 0	
						PO/InvoiceTotal: \$1,079.00

Pleasantdale School District 107

**Voucher Detail Listing**

Voucher Batch Number: 1270

06/18/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$1,239.00
						Grand Total: \$98,387.04

End of Report

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<b>ABM Building Value</b>						
Check Group:						
Custodial Services-June1-June 30,2024		1	0	10000069431 6/1/2024	20.5.2540.3220.300.0000	\$20,570.17
					Check #: 0	
					PO/InvoiceTotal:	\$20,570.17
					Vendor Total:	\$20,570.17
<b>All-Types Elevators Inc</b>						
Check Group:						
Elevator Inspection-Pressure Test		1	0	20143105 5/30/2024	20.5.2540.3192.300.0000	\$365.00
Inspection Fee-Witnessing test		1	0	20143105 5/30/2024	20.5.2540.3192.300.0000	\$235.00
					Check #: 0	
					PO/InvoiceTotal:	\$600.00
					Vendor Total:	\$600.00
<b>Amazon Capital Services, Inc</b>						
Check Group:						
Five Star Spiral Notebooks-6 pack		2	0	14Q9-FJQJ-DHJD 5/9/2024	10.5.2520.4000.300.0000	\$37.44
Pop Up Sticky Notes		1	0	14Q9-FJQJ-DHJD 5/9/2024	10.5.2520.4000.300.0000	\$9.69
Fox Run Coffee Tools		1	0	14Q9-FJQJ-DHJD 5/9/2024	10.5.2520.4000.300.0000	\$2.70
					Check #: 0	
					PO/InvoiceTotal:	\$49.83
Check Group:						
shipping		1	24750	19RX-GF6V-D3V V 3/24/2024	10.5.2130.4000.100.0000	\$6.99

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
L shaped desk		1	24750	19RX-GF6V-D3V V 3/24/2024	10.5.2130.4000.100.0000	\$488.36
ambulance transport chair		1	24750	19RX-GF6V-D3V V 3/24/2024	10.5.2130.4000.100.0000	\$289.99
portable transport unit		1	24750	19RX-GF6V-D3V V 3/24/2024	10.5.2130.4000.100.0000	\$28.89
white tape replacement refills label maker		1	24750	19RX-GF6V-D3V V 3/24/2024	10.5.2130.4000.100.0000	\$12.89
Check #: 0						
						PO/InvoiceTotal: <u>                    </u>
						\$827.12
Check Group: The Fort		1	24753	17YP-T6W7-4HF C 5/8/2024	10.5.1002.4000.200.0000	\$8.99
Check #: 0						
						PO/InvoiceTotal: <u>                    </u>
						\$8.99
Check Group: Hidden Gem		1	24766	1JQG-FXWC-6R9 P 3/22/2024	10.5.1002.4000.200.0000	\$22.49
Check #: 0						
						PO/InvoiceTotal: <u>                    </u>
						\$22.49
Check Group: McKesson Confiderm 3.0 Nitrile Gloves-Powder Free and Latex Free-Dark Blue (250) Large		1	24787	17TQ-DLVD-17XF  4/9/2024	10.5.1205.4000.100.0000	\$23.00
McKesson Confiderm 3.0 Nitrile Gloves-Powder Free/Latex Free Dark Blue (250) Medium		1	24787	17TQ-DLVD-17XF  4/9/2024	10.5.1205.4000.100.0000	\$21.99
Check #: 0						

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$44.99
Check Group:						
12 Pcs Ostacle Course Ring Set Exercise Hoop-Large		1	24790	1Y9N-XXHK-KHY J 4/15/2024	10.5.1125.4100.100.4600	\$37.99
Set of 6 Sponge Hoop Holders-Obstacle PE.		1	24790	1Y9N-XXHK-KHY J 4/15/2024	10.5.1125.4100.100.4600	\$36.99
Nylon Number 1-10 Beanbags-5in square		1	24790	1Y9N-XXHK-KHY J 4/15/2024	10.5.1125.4100.100.4600	\$38.67
8' Spectrum Nylon Jump Rope, 8ft (set of 6)		1	24790	1Y9N-XXHK-KHY J 4/15/2024	10.5.1125.4100.100.4600	\$31.79
Numbers Multicolor Cones +Rings-15" Big Size 6 cones & 10 Rings		1	24790	1Y9N-XXHK-KHY J 4/15/2024	10.5.1125.4100.100.4600	\$52.00
Stacking buckets-Large 6 colors		1	24790	1Y9N-XXHK-KHY J 4/15/2024	10.5.1125.4100.100.4600	\$49.99
Playground Ball Set w/Bag- Six 7 inch Rhino Skin Soft Inflatable Balls		1	24790	1Y9N-XXHK-KHY J 4/15/2024	10.5.1125.4100.100.4600	\$36.28
Sportime Poly Playground Ball-6 inch		6	24790	1Y9N-XXHK-KHY J 4/15/2024	10.5.1125.4100.100.4600	\$73.20
Numbered Poly Spots		2	24790	1Y9N-XXHK-KHY J 4/15/2024	10.5.1125.4100.100.4600	\$47.94
Liquid Fusion Activity Play Center-9 Liquid Tiles		1	24790	1Y9N-XXHK-KHY J 4/15/2024	10.5.1125.4100.100.4600	\$91.23
						Check #: 0
						PO/InvoiceTotal: \$496.08

Check Group:

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Stone Wall Table Covers pack of 3		2	24807	1RT7-JP16-Q7W F 4/22/2024	10.5.1001.4000.100.0000	\$25.98
colorful elves 142 inch 100 ballons pcs		1	24807	1RT7-JP16-Q7W F 4/22/2024	10.5.1001.4000.100.0000	\$12.99
1000 pcs pirate gold coins		1	24807	1RT7-JP16-Q7W F 4/22/2024	10.5.1001.4000.100.0000	\$35.99
Dan and Darci craft supplies		1	24807	1RT7-JP16-Q7W F 4/22/2024	10.5.1001.4000.100.0000	\$34.99
300 pcs mardo gras beads necklaces		4	24807	1RT7-JP16-Q7W F 4/22/2024	10.5.1001.4000.100.0000	\$199.96
150 pk wooden art set 2 sketch pads		1	24807	1RT7-JP16-Q7W F 4/22/2024	10.5.1001.4000.100.0000	\$32.99
6 pcs large gold crown balloons		1	24807	1RT7-JP16-Q7W F 4/22/2024	10.5.1001.4000.100.0000	\$7.99
gold paint		1	24807	1RT7-JP16-Q7W F 4/22/2024	10.5.1001.4000.100.0000	\$33.65
treasure chest		1	24807	1RT7-JP16-Q7W F 4/22/2024	10.5.1001.4000.100.0000	\$26.85
waterproof water wave night light projector		5	24807	1RT7-JP16-Q7W F 4/22/2024	10.5.1001.4000.100.0000	\$135.75
blue 100 pcs latex colorful elves balloons		1	24807	1RT7-JP16-Q7W F 4/22/2024	10.5.1001.4000.100.0000	\$13.59
3d printed dragons 4 pcs		1	24807	1RT7-JP16-Q7W F 4/22/2024	10.5.1001.4000.100.0000	\$29.99

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
3d castle centerpiece		6	24807	1RT7-JP16-Q7W F 4/22/2024	10.5.1001.4000.100.0000	\$67.50
shipping		1	24807	1RT7-JP16-Q7W F 4/22/2024	10.5.1001.4000.100.0000	\$5.00
prina 76 pk drawing set kit pro art supplies		1	24807	1TJF-R3MK-4XX Q 4/30/2024	10.5.1001.4000.100.0000	\$24.99
set of 8 mini star golden lanterns		1	24807	1TJF-R3MK-4XX Q 4/30/2024	10.5.1001.4000.100.0000	\$21.88
6 pcs king crowns		6	24807	1TJF-R3MK-4XX Q 4/30/2024	10.5.1001.4000.100.0000	\$154.74
wooden magnets		1	24807	1TJF-R3MK-4XX Q 4/30/2024	10.5.1001.4000.100.0000	\$12.99
foam swords		1	24807	1TJF-R3MK-4XX Q 4/30/2024	10.5.1001.4000.100.0000	\$25.99
144 pcs plastic rings		4	24807	1TJF-R3MK-4XX Q 4/30/2024	10.5.1001.4000.100.0000	\$38.36
Check #: 0						
PO/InvoiceTotal:						\$942.17
Check Group:						
mattel 8 ball		1	24810	1TGM-9Y6N-H3M L 5/5/2024	10.5.1001.4000.100.0000	\$9.88
Avery printable tab inserts		5	24810	1TGM-9Y6N-H3M L 5/5/2024	10.5.1001.4000.100.0000	\$15.95
large vinyl gloves		2	24810	1TGM-9Y6N-H3M L 5/5/2024	10.5.1001.4000.100.0000	\$11.98

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
medium vinyl gloves		2	24810	1TGM-9Y6N-H3M L 5/5/2024	10.5.1001.4000.100.0000	\$11.98
afmat pencil sharpener		1	24810	1TGM-9Y6N-H3M L 5/5/2024	10.5.1001.4000.100.0000	\$32.99
Check #: 0						
PO/InvoiceTotal:						\$82.78
Check Group:						
4x6 Index Cards		3	24811	17LP-1MNH-97N W 5/9/2024	10.5.2520.4000.300.0000	\$12.87
Rubber Bands		1	24811	17LP-1MNH-97N W 5/9/2024	10.5.2520.4000.300.0000	\$7.94
Shredder Sheets-oil		1	24811	17LP-1MNH-97N W 5/9/2024	10.5.2520.4000.300.0000	\$11.80
Hanging Folders-Extra Capacity		1	24811	17LP-1MNH-97N W 5/9/2024	10.5.2520.4000.300.0000	\$25.88
Hanging Folders Blue		2	24811	17LP-1MNH-97N W 5/9/2024	10.5.2520.4000.300.0000	\$20.42
Donut Shop Coffee		1	24811	17LP-1MNH-97N W 5/9/2024	10.5.2520.4000.300.0000	\$33.83
Disinfecting Wipes		1	24811	17LP-1MNH-97N W 5/9/2024	10.5.2520.4000.300.0000	\$13.82
26 Part-File Organizer		1	24811	17LP-1MNH-97N W 5/9/2024	10.5.2520.4000.300.0000	\$15.79
Pledge Wipes		1	24811	17LP-1MNH-97N W 5/9/2024	10.5.2520.4000.300.0000	\$4.67

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Table Clothes (Blue) 6 pk		2	24811	17LP-1MNH-97N W 5/9/2024	10.5.2520.4000.300.0000	\$29.98
Thenshop Sticky Notes		1	24811	17LP-1MNH-97N W 5/9/2024	10.5.2520.4000.300.0000	\$16.79
Check #: 0						
						PO/InvoiceTotal: <u>                    </u>
						\$193.79
Check Group:						
Brenthaven Edge Bounce Case Fits iPad 9th   8th   7th Generation (10.2-inch) Kids Carry Stand		60	24812	1C9K-CQ34-CMG M 5/8/2024	10.5.2225.4000.100.0000	\$1,617.60
Check #: 0						
						PO/InvoiceTotal: <u>                    </u>
						\$1,617.60
Check Group:						
If You Were a Kid During the Civil War		19	24813	1Y36-JKRK-9L4C 5/13/2024	10.5.1001.4111.100.0000	\$147.06
If You Were a Kid During the Civil Rights Movement		21	24813	1Y36-JKRK-9L4C 5/13/2024	10.5.1001.4111.100.0000	\$162.12
If You Were a Kid on the Oregon Trail		18	24813	1Y36-JKRK-9L4C 5/13/2024	10.5.1001.4111.100.0000	\$139.32
If You Were a Kid in the American Revolution		6	24813	1Y36-JKRK-9L4C 5/13/2024	10.5.1001.4111.100.0000	\$46.62
If You Were a Kid in the Thirteen Colonies		20	24813	1Y36-JKRK-9L4C 5/13/2024	10.5.1001.4111.100.0000	\$155.80
Tales of Brave and Brilliant Girls from the Greek Myths		2	24813	1Y36-JKRK-9L4C 5/13/2024	10.5.1001.4111.100.0000	\$31.62
Check #: 0						
						PO/InvoiceTotal: <u>                    </u>
						\$682.54
Check Group:						

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
laminating Roll US! WrapSure		1	24814	1LKJ-VHNR-W1P N 5/12/2024	10.5.1001.4000.100.0000	\$79.14
large wall calendar		2	24814	1LKJ-VHNR-W1P N 5/12/2024	10.5.1001.4000.100.0000	\$19.96
Ancient Greeks		2	24814	1LKJ-VHNR-W1P N 5/12/2024	10.5.1001.4000.100.0000	\$32.60
Our Flag was Still There		2	24814	1LKJ-VHNR-W1P N 5/12/2024	10.5.1001.4000.100.0000	\$37.98
50 pcs retractable badge reel		1	24814	1LKJ-VHNR-W1P N 5/12/2024	10.5.1001.4000.100.0000	\$35.99
The Human Body Explained to Kids		2	24814	1LKJ-VHNR-W1P N 5/12/2024	10.5.1001.4111.100.0000	\$29.98

Check #: 0

PO/InvoiceTotal: \$235.65

Vendor Total: \$5,204.03

Bell, Fredrick M

Check Group:

FY24 Mileage Jan-June,2024		218.3	0	V810357 5/29/2024	10.5.1800.3320.100.0000	\$146.26
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Check #: 0

PO/InvoiceTotal: \$146.26

Vendor Total: \$146.26

Blackout Sealcoating, Inc

Check Group:

Replace portion of blacktop by door 6		1	24585	24-1024 5/31/2024	20.5.2540.5501.200.0000	\$3,500.00
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Check #: 0

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$3,500.00</u>
						Vendor Total: <u>\$3,500.00</u>
Comcast						
Check Group:						
April 2024-Phone Charges-ES		1 0		201392451 5/1/2024	20.5.2540.3400.100.0000	\$182.73
April 2024-Phone Charges-MS		1 0		201392451 5/1/2024	20.5.2540.3400.200.0000	\$182.73
						Check #: 0
						PO/InvoiceTotal: <u>\$365.46</u>
						Vendor Total: <u>\$365.46</u>
E2 Services, Inc						
Check Group:						
June 2024-Server Management-MS		1 0		24551 6/1/2024	10.5.2225.3100.200.0000	\$1,116.38
June 2024-HVAC Server Management-MS		1 0		24551 6/1/2024	10.5.2225.3100.200.0000	\$175.00
June 2024-Server Management-ES		1 0		24551 6/1/2024	10.5.2225.3100.100.0000	\$1,116.37
June 2024-HVAC Server Management-ES		1 0		24551 6/1/2024	10.5.2225.3100.100.0000	\$175.00
						Check #: 0
						PO/InvoiceTotal: <u>\$2,582.75</u>
						Vendor Total: <u>\$2,582.75</u>
ENGIE Resources LLC						
Check Group:						
Apr 10-May 9,2024-Electricity-ES		1 0		8516031 5/13/2024	20.5.2540.4660.200.0000	\$3,937.66
						Check #: 0
						PO/InvoiceTotal: <u>\$3,937.66</u>

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$3,937.66
Grand Prairie Transit						
Check Group:						
April 2024-Aide Transportation		1 0		RTINV1006517 4/30/2024	40.5.2550.3315.300.0000	\$10,704.32
April 2024-Reg Transportation		1 0		RTINV1006517 4/30/2024	40.5.2550.3315.300.0000	\$3,701.82
						Check #: 0
						PO/InvoiceTotal: \$14,406.14
						Vendor Total: \$14,406.14
Illinois Principal Association						
Check Group:						
AP/Dean Summit North Workshop- Individual Registration J.A.		1 24833		442093 2/26/2024	10.5.2410.3320.200.0000	\$149.00
						Check #: 0
						PO/InvoiceTotal: \$149.00
						Vendor Total: \$149.00
ITR Systems						
Check Group:						
Door 26-Key Fob Error -Repaired		1 0		107463-S 5/22/2024	20.5.2540.3291.100.0000	\$312.50
						Check #: 0
						PO/InvoiceTotal: \$312.50
						Vendor Total: \$312.50
Konica Minolta Business Solutions						
Check Group:						
May 2024-Digital Support		1 0		293859824 5/24/2024	20.5.2540.3290.200.0000	\$88.00
						Check #: 0

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$88.00</u>
						Vendor Total: <u>\$88.00</u>
<b>Midwest Mechanical</b>						
Check Group:						
Repair blower motor-ES		1 0		112155778 5/29/2024	20.5.2540.3200.200.0000	\$377.70
Aug 2022-Maintenance Agreement -MS		1 0		MC0000125374 8/3/2022	20.5.2540.3200.100.0000	\$1,568.60
Aug 2022-Maintenance Agreement-ES		1 0		MC0000125375 8/3/2022	20.5.2540.3200.100.0000	\$921.00
May 2024-Maintenance Agreement-MS		1 0		MC0000137360 5/3/2024	20.5.2540.3200.100.0000	\$1,631.00
May 2024-Maintenance Agreement-ES		1 0		MC0000137361 5/3/2024	20.5.2540.3200.100.0000	\$958.00
						Check #: 0
						PO/InvoiceTotal: <u>\$5,456.30</u>
						Vendor Total: <u>\$5,456.30</u>
<b>Payne, Cynthia</b>						
Check Group:						
Reimburse for Tuition		1 0		V293793 3/22/2024	10.5.2213.2300.300.0000	\$1,605.00
						Check #: 0
						PO/InvoiceTotal: <u>\$1,605.00</u>
						Vendor Total: <u>\$1,605.00</u>
<b>Raddatz, Michelle</b>						
Check Group:						
FY24 Mileage-Jan-June 2024		93 0		V259541 5/29/2024	10.5.1800.3320.100.0000	\$62.31
						Check #: 0
						PO/InvoiceTotal: <u>\$62.31</u>

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$62.31
Rose Pest Solutions						
Check Group:						
Monthly Pest Control-MS		1 0		3685713 5/14/2024	20.5.2540.3293.200.0000	\$122.00
Monthly Pest Control-ES		1 0		3685714 5/14/2024	20.5.2540.3293.100.0000	\$113.00
						Check #: 0
						PO/InvoiceTotal: \$235.00
						Vendor Total: \$235.00
Schoen, Angelique J						
Check Group:						
FY24 Mileage reimbursement-July -Dec 2023		1 0		V833916 6/4/2024	10.5.2520.3320.300.0000	\$21.35
FY24 Mileage reimbursement -Jan-Jun 2024		1 0		V833916 6/4/2024	10.5.2520.3320.300.0000	\$30.15
						Check #: 0
						PO/InvoiceTotal: \$51.50
						Vendor Total: \$51.50
Shaw Media						
Check Group:						
Special Education Meeting		1 0		2162995 5/9/2024	10.5.2310.3500.300.0000	\$150.68
Bid Notice		1 0		2163753 5/9/2024	10.5.2310.3500.300.0000	\$129.74
						Check #: 0
						PO/InvoiceTotal: \$280.42
						Vendor Total: \$280.42
Sheridan, Linda S						
Check Group:						

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Reimburse for Tuition		1 0		V365052 3/1/2024	10.5.2213.2300.300.0000	\$356.25
					Check #: 0	
					PO/InvoiceTotal:	\$356.25
					Vendor Total:	\$356.25
Siarny, Julie Ann						
Check Group:						
FY24 Mileage reimbursment-Jan 24-June 24		1 0		V851561 6/4/2024	10.5.1002.3320.200.0000	\$122.61
					Check #: 0	
					PO/InvoiceTotal:	\$122.61
					Vendor Total:	\$122.61
Tomei, Kathleen J						
Check Group:						
Snacks for placement meeting-ES teachers		1 0		V158779 5/22/2024	10.5.2410.4000.100.0000	\$74.45
Target-Command Strips		1 0		V220928 5/31/2024	10.5.2410.4000.100.0000	\$12.76
West 40 Board Mtg 9/8/23-Mileage		24 0		V405487 3/22/2024	10.5.1001.3320.100.0000	\$15.72
Blue Ribbon Employee Hooded Pullover		1 0		V459697 4/16/2024	10.5.2410.4000.100.0000	\$29.69
Eclipse Day-Orbit Gum		1 0		V459697 4/16/2024	10.5.2410.4000.100.0000	\$42.29
Amazon-Snacks for Lounge		1 0		V459697 4/16/2024	10.5.2410.4000.100.0000	\$91.32
Amazon-Snacks for Lounge		1 0		V459697 4/16/2024	10.5.2410.4000.100.0000	\$35.83
West 40 Board Mtg 1/19/24-Mileage		24 0		V566589 3/22/2024	10.5.1001.3320.100.0000	\$16.08

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Blue Ribbon Event Supplies		1	0	V584758 4/1/2024	10.5.1001.4000.100.0000	\$103.75
West 40 Board Mtg-3/20/24 Mileage		32	0	V58777 3/22/2024	10.5.1001.3320.100.0000	\$21.44
NIU-Jim Knight Workshop-Feb 21 &22, March 13 & 14,2024-Mileage		176	0	V661763 3/22/2024	10.5.1001.3320.100.0000	\$117.92
Medinah Shrine Center-Workshop 2/15/24-Mileage		44	0	V890693 3/22/2024	10.5.1001.3320.100.0000	\$29.48
Check #: 0						
PO/InvoiceTotal:						\$590.73
Vendor Total:						\$590.73
<b>Van Houten, Monica B</b>						
Check Group:						
Reimburse for Tuition		1	0	V526617 12/22/2023	10.5.2213.2300.300.0000	\$742.50
Check #: 0						
PO/InvoiceTotal:						\$742.50
Vendor Total:						\$742.50
<b>Verizon</b>						
Check Group:						
Apr 24-May 23,2024-Cell phone service-ES		1	0	9964889717 5/23/2024	20.5.2540.3400.100.0000	\$49.39
Apr 24-May 23,2024-Cell phone service-MS		1	0	9964889717 5/23/2024	20.5.2540.3400.200.0000	\$98.78
Apr 24-May 23,2024-Cell phone service-DO		1	0	9964889717 5/23/2024	20.5.2540.3400.300.0000	\$244.82
Check #: 0						
PO/InvoiceTotal:						\$392.99
Vendor Total:						\$392.99

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<b>Voyager Sopris</b>						
Check Group:						
Language! Live 2.0 Level 1 Teachers Edition Replacement Books (Units 1-6 and Units 7-12)		1	24511	7490416 1/13/2024	10.5.1205.4000.300.0000	\$34.00
Language! Live 2.0 Level 1 Student Edition Replacement Books (Units 1-6)		1	24511	7490416 1/13/2024	10.5.1205.4000.300.0000	\$31.90
Language! Live 2.0 Level 1 Student Edition Replacement Books (Units 7-12)		1	24511	7490416 1/13/2024	10.5.1205.4000.300.0000	\$2.90
					Check #: 0	
					PO/InvoiceTotal:	\$68.80
					Vendor Total:	\$68.80
<b>Wilson Language Training</b>						
Check Group:						
WRS Letter -Sound Cards, 4th Edition		2	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$50.00
WRS Word Cards (Step 1-6), 4th Edition		5	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$220.00
WRS Word Cards (Steps 7-12), 4th Edition		3	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$132.00
Foundations Teacher's Kit K		3	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$1,830.00
Foundations Teacher's Kit 3		2	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$1,600.00
Shipping and Handling		1	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$566.96
WRS Magnetic Journal with Letter Tiles, 4th Edition		5	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$180.00
Foundations Student Notebook 3 (10-Pack)		1	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$90.00

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Fundations Composition Book 3 (10-Pack)		1	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$90.00
Fundations Large Sound Cards 1		3	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$111.00
Fundations Large Sound Cards 2		3	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$111.00
Fundations Large Sound Cards 3		3	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$111.00
Just Words Student Consumables		5	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$240.00
WRS Introductory Set (Steps 1-6), 4th Editions		1	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$499.00
Fundations Student Notebook 2		5	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$50.00
Fundations Composition Book 2		5	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$50.00
Just Words Student Challenge Phrase Kit		4	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$360.00
Wilson Fluency Basic Kit		1	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$220.00
Word Identification and Spelling Test (WIST) Kit		1	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$350.00
WRS Advanced Set (Steps 7-12), 4th Edition		1	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$399.00
WRS Student Readers 1-12 Set, 4th Edition		2	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$294.00
Fundations Student Notebook 1		5	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$50.00
Fundations Composition Book 1		5	24804	INV56648 5/10/2024	10.5.1205.4100.300.4620	\$50.00

Check #: 0

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1271

06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$7,653.96
						Vendor Total: \$7,653.96
						Grand Total: \$69,480.34

End of Report

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1269

06/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Educational Benefit Cooperative						
Check Group:						
HEALTH INSURANCE PAYABLE-ER		1 0		V197007 6/1/2024	10.2.0481.0000.000.9944	\$104,939.96
HEALTH INSURANCE PAYABLE-ee		1 0		V197007 6/1/2024	10.2.0481.0000.000.9943	\$27,059.93
LIFE INSURANCE PAYABLE-ER		1 0		V197007 6/1/2024	10.2.0481.0000.000.9942	\$788.78

Check #: 0

PO/InvoiceTotal:	<u>\$132,788.67</u>
Vendor Total:	<u>\$132,788.67</u>
Grand Total:	<u>\$132,788.67</u>

End of Report

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1268

06/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<b>Aurora University</b>						
Check Group:						
Tuition-Summer 2024-EDU Summer Cohort. Sara Poplawski		1	24828	1119645 5/1/2024	10.5.1205.3320.200.0000	\$1,476.00
					Check #: 0	
					PO/InvoiceTotal:	\$1,476.00
					Vendor Total:	\$1,476.00
<b>Guardian - Appleton</b>						
Check Group:						
June 2024 Premium Expense-DENTAL INSURANCE PAYABLE-ER		1	0	V71259 6/1/2024	10.2.0481.0000.000.9946	\$3,881.34
June 2024 Premium Expense-DENTAL INSURANCE PAYABLE-ee		1	0	V71259 6/1/2024	10.2.0481.0000.000.9945	\$2,483.75
June 2024 Premium Expense- VISION INSURANCE-ee		1	0	V71259 6/1/2024	10.2.0481.0000.000.9947	\$929.23
June 2024 Premium Expesne-VISION INSURANCE-er		1	0	V71259 6/1/2024	10.2.0481.0000.000.9948	\$233.59
June 2024 Premium Expense-COBRA Dent		1	0	V71259 6/1/2024	10.2.0481.0000.000.9945	\$182.52
					Check #: 0	
					PO/InvoiceTotal:	\$7,710.43
					Vendor Total:	\$7,710.43
<b>Reliance Standard Life Insurance Company</b>						
Check Group:						
June 2024-Voluntary Life LIFE INSURANCE		1	0	V98486 6/1/2024	10.2.0481.0000.000.9949	\$202.09
					Check #: 0	
					PO/InvoiceTotal:	\$202.09
					Vendor Total:	\$202.09

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1268 06/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Grand Total: \$9,388.52

End of Report

# Personnel Report

June 18, 2024

1. Retirement of Personnel:

The Superintendent did not receive any letters of retirement this month.

2. Resignation of Personnel:

The Superintendent received letters of resignation from Gilberto Mendoza-Cristobal (PMS Custodian) and Monica Van Houten (Spanish at PMS).

**Recommendation: That the Board of Education approve the resignation of Gilberto Mendoza-Cristobal (PMS Custodian) and Monica Van Houten.**

3. Employment of Staff

The Superintendent recommends the employment of Roger Ketza as Custodian at PMS (\$20.85/hour), Anna Cooley as a Math teacher at PMS (\$42,012), and Kelly Sabatini as the Art Teacher at PMS (\$57,826).

**Recommendation: That the Board of Education approve the employment of Roger Ketza as Custodian at PMS, Anna Cooley as Math teacher at PMS (\$42,012), and Kelly Sabatini as the Art Teacher at PMS (\$57,826).**

4. Other Human Resources Actions

The following employee requested unpaid parental leave for the 2024-2025 school year, Therese Porod (Speech Language Pathologist at PES). Ashley Gaughan (Math Teacher at PMS) has requested short-term unpaid parental leave for a portion of the 2024-25 school year.

**Recommendation: That the Board of Education approve unpaid parental leave for the 2024-2025 school year: Therese Porod (Speech Language Pathologist at PES). Ashley Gaughan (Math Teacher at PMS) has requested short-term unpaid parental leave for a portion of the 2024-25 school year.**

Pleasantdale Elementary School  
8100 School Street  
La Grange, IL 60525  
708.246.4700 Fax: 708.246.4625



Pleasantdale Middle School  
7450 S. Wolf Road  
Burr Ridge, IL 60527  
708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

To: Dr. Dave Palzet, Superintendent  
From: Griffin L. Sonntag, Business Manager/CSBO/Director of Transportation  
Date: June 6, 2024  
Re: Voluntary Student Accident Medical and Dental Insurance Plan for FY25

---

It is recommended that the Board of Education authorize the administration to offer the students of District 107 a voluntary accidental medical and dental insurance plan. The premiums of such a plan are to be paid by the parents/guardians of the covered students in accordance with the terms of the plan managed by WebTPA and underwritten by Gerber Insurance Company.

The cost to the family for the coverage, if elected, will be available in July 2024.

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To: Dr. Dave Palzet, Superintendent  
From: Griffin L. Sonntag, Business Manager/CSBO/Director of Transportation  
Date: June 6, 2024  
Re: FY25 Designation of Depositories for School District Funds

It is recommended that the Board of Education approve the depositories for Pleasantdale School District 107. Funds for FY25 will be held by:

FNBC Bank & Trust, LaGrange

BMO Harris Bank, Burr Ridge

The authorized signers for FY 2025 are as follows:

Institution	Type of Account	Signers
<b>FNBC Bank &amp; Trust, LaGrange</b>	<b>Payroll, Accounts Payable</b>	<b>Ken Getty, Treasurer</b>
<b>BMO Harris Bank, Burr Ridge</b>	<b>Elementary School-Activity Account</b>	<b>Halah Saleh Kathleen Tomei Griffin Sonntag</b>
<b>BMO Harris Bank, Burr Ridge</b>	<b>Friendship Fund-District Activity Account</b>	<b>Jennifer Weiler Dave Palzet</b>
<b>BMO Harris Bank, Burr Ridge</b>	<b>Imprest Fund-District Activity Account</b>	<b>Jennifer Weiler Dave Palzet</b>
<b>BMO Harris Bank, Burr Ridge</b>	<b>Middle School-Activity Account</b>	<b>Stacey Tantillo Jeanine Arundel Maura Raleigh Griffin Sonntag</b>

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To: Dr. Dave Palzet, Superintendent  
From: Griffin L. Sonntag, Business Manager/CSBO/Director of Transportation  
Date: June 6, 2024  
Re: Board Resolution for Serious Safety Hazard Approval

---

Article 105 ILCS 5/29-3 requires the School Board to annually review all serious safety hazards approved by the Illinois Department of Transportation to verify that the hazardous conditions remain unchanged. This resolution is required as part of our reimbursement claim for transportation. Approval of the resolution allows the district to provide free transportation to students living less than 1.5 miles away and claim reimbursement from the State. This resolution was first enacted in 1980. Without the resolution, the District would only be able to claim reimbursement for transporting students who live 1.5 miles or greater from their school.

It is recommended that the board adopt the attached resolution for the 2024-2025 school year.

Pleasantdale School District 107

RESOLUTION

To authorize the administration to continue free transportation for the school year 2024-2025 for the identified population approved at the August 20, 1980, Board meeting as part of a Serious Safety Hazard Finding application submitted to the Illinois Department of Transportation. The Board certifies that the Type I conditions identified for both Pleasantdale Middle School (North) and Pleasantdale Elementary (South) School remain unchanged and continue to constitute serious safety hazards for the 2024-2025 school year.

---

Arlene Cabana  
President, Board of Education  
School District #107  
Cook County, Illinois

ATTEST:

---

Mary Lenzen  
Secretary, Board of Education  
School District #107  
Cook County, Illinois

Dated: June 18, 2024

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To: Dr. Dave Palzet, Superintendent  
From: Griffin L. Sonntag, Business Manager/CSBO/Director of Transportation  
Date: June 6, 2024  
Re: Resolution Authorizing Certain Payments

---

Each year, the Board approves the attached resolution authorizing the administration to make certain payments by the school district during the time between the June and August Board meetings. This supports the proper financial functioning of the district and the prompt and continued payments to vendors and employees. All payments made during this time period will be reviewed and approved by the Board at the August 14, 2024 Board meeting.

**RESOLUTION**  
**OF THE BOARD OF EDUCATION OF**  
**PLEASANTDALE SCHOOL DISTRICT NO. 107**  
**COOK COUNTY, ILLINOIS**  
**AUTHORIZING CERTAIN PAYMENTS**

**WHEREAS**, the Board of Education of Pleasantdale School District No. 107, Cook County, Illinois, (“Board”) has adopted Board Policy 4:50, which provides that due and payable bills will be presented to the Board of Education for approval in advance of the first monthly Board meeting, and that the Township Treasurer shall pay those bills upon receipt of a Board order, except that the Township Treasurer is authorized, without further Board approval, to pay Social Security taxes and wages; and

**WHEREAS**, Sections 8-16 and 10-20.19 of the *School Code* (105 ILCS 8-16, 10-20.19) further provide that the Secretary of the Board may certify to the Treasurer the amount of the obligations for Social Security taxes and the amount of recurring bills such as utility bills, showing the amount and to whom payment is to be made and what budgetary item or items the payment shall be debited from, and such certification shall serve as full authority to the Treasurer to make such a payment; and

**WHEREAS**, it is expected that the Board will be obligated to make payment of various recurring bills during the period between its meeting of June 18, 2024, and its meeting of August 14, 2024; and

**WHEREAS**, it is expected that the Board also will be obligated to make certain non-recurring, specified payments during the that period; and

**WHEREAS**, the Board will not have a meeting during the month of July at which to timely approve such payments.

**NOW, THEREFORE**, it is hereby resolved by the Board of Education of Pleasantdale School District No. 107, Cook County, Illinois that:

**Section 1:** The Township Treasurer is hereby authorized to make payments during the period of June 18, 2024, through August 14, 2024, upon certification of amounts by the Board Secretary, of wages and related Social Security and other taxes and pension contributions, utility bills, and other recurring bills, including, but not limited to, the list on Attachment A.

**Section 2:** The Township Treasurer is also hereby authorized to make payments, during the period of June 18, 2024, through August 14, 2024, on invoices and vouchers from the contractors or vendors listed on Attachment B, provided that a) such payments are made pursuant to, and do not exceed the amounts provided in, the respective contracts or purchase orders for services and materials previously approved by the Board; and b) the Business Manager/CSBO or designee shall review the invoices and vouchers to confirm payments are within those parameters, and c) the Secretary shall provide certification of the amounts to the Township Treasurer:

**Section 3:** All disbursements made pursuant to this Resolution shall be included in the listing of bills presented to the Board at its first meeting in August, 2024.

**Section 4:** The Board Secretary and Township Treasurer are directed to implement this Resolution.

**Section 5:** This Resolution shall take effect immediately upon adoption.

Adopted this 18th day of June, 2024, by the following roll call vote:

**AYES:**

**NAY:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_

**President, Board of Education**

**DATE:**

\_\_\_\_\_

**ATTEST:**

\_\_\_\_\_

**Secretary, Board of Education**

**DATE:**

\_\_\_\_\_

## **Attachment A**

### **Recurring Vendor**

- 1) Employee payrolls
- 2) Tax and Social Security remittances, TRS and IMRF contributions, Insurance and benefits premiums and contributions, other required payroll remittances.
- 3) ABM Building Valve
- 4) All-Types Elevators Inc 5) AT&T
- 5) AT&T Long Distance
- 6) Automated Logic Corporation
- 7) BMO Mastercard-Mastercard Corp Client Pa
- 8) Climatemp
- 9) Comcast
- 10) Discovery Benefits
- 11) E2 Services, Inc
- 12) ENGIE
- 13) Educational Benefit Cooperative
- 14) Franczek
- 15) Grand Prairie Transit
- 16) Groot Industries
- 17) Guardian - Appleton
- 18) IGS Energy
- 19) Just Right Landscaping Services
- 20) Konica Minolta Business Solutions
- 21) Kriha Law LLC
- 22) Nextera Energy Services
- 23) Nicor Gas
- 24) Omni Group
- 25) Quadient Leasing USA, Inc
- 26) Reliance Standard Life Insurance Company
- 27) School District 107 Imprest Fund
- 28) TruGreen
- 29) Verizon
- 30) Village Of Burr Ridge
- 31) Village of Willow Springs
- 32) Wex Bank
- 33) Wex Health

**Attachment B**  
**Non Recurring Vendor**

- 1) Amazon Capital Services, Inc
- 2) Amplify Education
- 3) Apple Computer, Inc
- 4) Apple Inc
- 5) ASCD
- 6) ATI Technology Partners
- 7) AVI Systems, Inc
- 8) Baker Tilly US, LLP
- 9) Birch Agency
- 10) Blackout Sealcoating, Inc
- 11) Bramjam Web Services
- 12) BR Bleachers
- 13) Centegix
- 14) Chicago Metropolitan Fire Protection
- 15) Classwork Co
- 16) Clear Alternative
- 17) Climatemp
- 18) Cook County Treasurer
- 19) CrisisGo
- 20) Dominion Lighting
- 21) Edpuzzle, Inc
- 22) First Student
- 23) Frank Cooney Co
- 24) Fredriksen Fire Equipment
- 25) Frontline Technologies, Inc
- 26) Grainger
- 27) Illinois Assoc of Sch Business Officials
- 28) Illinois Assoc of School Boards
- 29) Illinois School Services, Inc.
- 30) Illinois Tollway
- 31) J & S Plumbing, Inc
- 32) Johnson Floor Company, Inc.
- 33) Just A Dash Catering
- 34) LaGrange Area Dept Of Special Education
- 35) LaGrange Lock & Safe
- 36) MacGill

- 37) Midwest Mechanical
- 38) Monoprice Incorporated
- 39) Mystery Science, Inc
- 40) Nelson Fire Protection
- 41) Newsela, Inc
- 42) NEUCO
- 43) Nikao Group, LLC
- 44) Past Due Invoices
- 45) Quinlan & Fabish
- 46) Quality Erectors 1, Inc
- 47) Raptor Technologies
- 48) Reimbursements
- 49) Scholastic Education
- 50) Seesaw
- 51) Skirmont Mechanical Contractors, Inc
- 52) Skynet Security
- 53) Skyward
- 54) TeachingBooks
- 55) Teaching Strategies
- 56) Tyler Technologies
- 57) Veterans Floors Inc
- 58) Vista Learning, NFP

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To: Dr. Dave Palzet, Superintendent

From: Griffin L. Sonntag, Business Manager/CSBO/Director of Transportation

Date: June 6, 2024

Re: Recommendation to Approve Non-binding Solar Terms Sheet with Interstate Gas Supply (IGS)

---

As a follow-up to the facilities update from May 15, 2024, I have continued conversations with Interstate Gas Supply, Inc. (IGS) about the possibility of installing a solar array on the new roofs at Pleasantdale Middle School.

The next step in the process is for IGS to work with ComEd to learn the exact costs of connecting a solar array to ComEd's electrical grid. Once IGS knows these costs, it can incorporate them into a Purchase Power Agreement (PPA). Prior to signing a PPA with IGS, the board will receive a thorough explanation of the project and the cost savings it could provide. We expect to have more information to share in the late fall.

Recommendation: Approve the non-binding solar terms sheet with Interstate Gas Supply, Inc (IGS), which is attached to this memo.



## TERM SHEET

This term sheet (“Term Sheet”) sets forth terms pertaining to the potential development and construction by IGS Solar, LLC (“IGS”) of a solar photovoltaic system (the “Project”) to be located at 7450 Wolf Rd, La Grange, IL 60525, (the “Premises”) in connection with potential entry into a power purchase agreement (“PPA”) by Pleasantdale School District 107 (“Buyer” and with IGS, the “Parties”) and IGS (such Project development and construction and execution of the PPA collectively referred to as the “Transaction”). This Term Sheet is effective from the last date this Term Sheet has been signed by a Party (“Effective Date”).

<b>Installed Capacity</b>	284 kW DC / 200 kW AC
<b>Type of Technology</b>	Solar Photovoltaic Array
<b>Utility</b>	Commonwealth Edison
<b>Premises Ownership</b>	Buyer is the owner of the Premises.
<b>Expected Structure</b>	Rooftop System
<b>PPA Term</b>	25 years, commencing on the commercial operation date (COD). Renewal term of (2) 5-year terms at IGS option.
<b>Project Owner</b>	IGS Solar, LLC or an affiliated IGS company
<b>Project Output; Incentives and Credits</b>	Buyer will purchase the as-available electric energy generated by the Project at the PPA Rate; IGS will retain (i) all renewable energy credits (“RECs”) and any other environmental attributes, (ii) IGS will retain all tax credits and incentives, (iii) IGS will retain all rebates, in each case associated with the Project or generation of output by the Project.
<b>PPA Rate</b>	\$0.0950/kWh with 0% annual escalator.
<b>Invoicing/Payment</b>	IGS will calculate the payment amount and deliver monthly invoices to Buyer.
<b>Target COD</b>	The Project will have a target commercial operation date of Q4 2025.
<b>Real Property Agreements</b>	A lease or other real property agreement (“Real Property Agreements”) shall be finalized and entered into, providing IGS sufficient real property rights to develop, construct, own, operate and maintain the Project.
<b>Definitive Agreements</b>	The Parties shall use their best efforts during the Term to negotiate and enter into the PPA, the Real Property Agreements and any other definitive written agreements relating to the Transaction (collectively, “Definitive Agreements”). Entry into the Definitive Agreements shall be at the sole discretion of the Parties and no obligation to buy or sell output from the Project, or to develop or construct the Project, or to consummate the Transaction shall exist until the Definitive Agreements have been executed and subject to the terms thereof.
<b>Conditions Precedent</b>	Under the PPA, IGS’s obligations to construct the Project will be subject to the following conditions precedent among others: <ul style="list-style-type: none"> <li>(i) Completion of all physical inspections and electrical, engineering, structural and other reviews;</li> <li>(ii) Receipt of all permits, interconnection documents, consents, and financing-related approvals;</li> <li>(iii) Confirmation of availability of incentives, credits and related items.</li> <li>(iv) Acceptance into the IL Shines program</li> </ul>



<b>Exclusivity</b>	During the Term, Buyer on behalf of itself and its affiliates agrees not to negotiate with, or in any manner encourage, discuss, accept or consider any proposal of, any third-party related to the development or construction of a solar photovoltaic system to be located on the Premises.
<b>Costs and Expenses</b>	Each Party will bear its respective costs and expenses incurred in connection with this Term Sheet and the Transaction.
<b>Assignment</b>	During the Term, neither Party shall assign this Agreement without prior written consent of the other party, provided that IGS may assign this Agreement or any rights or obligations under this Agreement to any affiliate of IGS.
<b>Term Sheet Term; Survival</b>	The provisions of this Term Sheet will remain in effect for a period of 270 days from the Effective Date, until the PPA has been executed or until this Term Sheet has been terminated by mutual written agreement of the Parties, whichever occurs first (the "Term").
<b>Binding and Non-Binding Terms</b>	Notwithstanding any other provision, (a) the following sections of this Term Sheet are legally binding on the Parties: the introductory paragraph of this Term Sheet; "Definitive Agreements"; "Exclusivity"; "Costs and Expenses"; "Assignment"; "Term Sheet Term; Survival"; "Binding and Non-Binding Terms"; "Governing Law and Jurisdiction"; "Confidentiality"; and "Counterparts", and (b) all other provisions of this Term Sheet are preliminary and not legally binding.
<b>Confidentiality</b>	The provisions of any existing confidentiality agreement between the Parties continue to apply and shall encompass this Term Sheet.
<b>Governing Law and Jurisdiction</b>	This Term Sheet is governed by the laws of the State of Illinois and the Parties consent to the exclusive jurisdiction of the courts in the State of Illinois over any dispute or claim related to this Term Sheet. Each Party irrevocably waives its right to a trial by jury in every action related to this Term Sheet.
<b>Counterparts</b>	This Term Sheet may be signed in counterparts which, when taken together, will comprise the entire Term Sheet. PDF or scanned copies of the fully executed Term Sheet shall be deemed as equivalent to originals.

Executed by authorized representatives of the Parties as of the Effective Date:

**BUYER**

By: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**IGS**

By: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

## **School Board**

### **Ethics and Gift Ban**

#### Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and School Board members:

1. No employee shall intentionally perform any “political activity” during any “compensated time,” as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity.
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member’s or employee’s duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for his or her participation in any political activity.

A Board member or employee may engage in activities that: (1) are otherwise appropriate as part of his or her official duties, or (2) are undertaken by the individual on a voluntary basis that are not prohibited by this policy.

#### Limitations on Receiving Gifts

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with any Board member or employee shall intentionally solicit or accept any “gift” from any “prohibited source,” as those terms are defined herein, or that is otherwise prohibited by law or policy. No prohibited source shall intentionally offer or make a gift that violates this policy.

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the Board member or employee, or his or her spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fund-raising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss business.

6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered. "Catered" means food or refreshments that are purchased ready to consume which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are customarily provided to others in similar circumstances.
10. Intra-governmental and inter-governmental gifts. "Intra-governmental gift" means any gift given to a Board member or employee from another Board member or employee, and "inter-governmental gift" means any gift given to a Board member or employee by an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, his or her spouse or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code.

### Enforcement

The Board President and Superintendent shall seek guidance from the Board attorney concerning compliance with and enforcement of this policy and State ethics laws. The Board may, as necessary or prudent, appoint an Ethics Advisor for this task.

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. If attempts to correct any misunderstanding or problem do not resolve the matter, the Superintendent or Board President shall, after consulting with the Board attorney, either place the alleged violation on a Board meeting agenda for the Board's disposition or refer the complainant to Board policy 2:260, *Uniform Grievance Procedure*. A Board member who is related, either by blood or by marriage, up to the degree of first cousin, to the person who is the subject of the complaint, shall not participate in any decision-making capacity for the Board. If the Board finds it more likely than not that the allegations in a complaint are true, it shall notify the State's Attorney and/or consider disciplinary action for the employee.

### Definitions

Unless otherwise stated, all terms used in this policy have the definitions given in the State Officials and Employees Ethics Act, 5 ILCS 430/1-5.

“Political activity” means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.

11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.
15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, “compensated time” includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing his or her official duties, regardless of location.

“Prohibited source” means any person or entity who:

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;
2. Does business or seeks to do business with: (a) a Board member, or (b) an employee, or with the Board member or another employee directing that employee;
3. Conducts activities regulated by: (a) a Board member, or (b) an employee or by the Board member or another employee directing that employee;
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee;
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or
6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source.

“Gift” means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

#### Complaints of Sexual Harassment Made Against Board Members by Elected Officials

Pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/70-5), members of the Board and other elected officials are encouraged to promptly report claims of sexual harassment by a Board member. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available. If the official feels comfortable doing so, he or she should directly inform the individual that the individual’s conduct or communication is offensive and must stop.

Board members and elected officials should report claims of sexual harassment against a member of the Board to the Board President or Superintendent. If the report is made to the Superintendent, the Superintendent shall promptly notify the President, or if the President is the subject of the complaint,

the Vice President. Reports of sexual harassment will be confidential to the greatest extent practicable.

When a complaint of sexual harassment is made against a member of the Board by another Board member or other elected official, the Board President shall appoint a qualified outside investigator who is not a District employee or Board member to conduct an independent review of the allegations. If the allegations concern the President, or the President is a witness or otherwise conflicted, the Vice President shall make the appointment. If the allegations concern both the President and Vice President, and/or they are witnesses or otherwise conflicted, the Board Secretary shall make the appointment. The investigator shall prepare a written report and submit it to the Board.

If a Board member has engaged in sexual harassment, the matter will be addressed in accordance with the authority of the Board.

The Superintendent will post this policy on the District website and/or make this policy available in the District's administrative office.

LEGAL REF.: 5 ILCS 430/1-1 et seq.  
10 ILCS 5/9-25.1.

ADOPTED: June 16, 2010

REVISED: May 21, 2014; September 16, 2020

REVIEWED: May 15, 2024

## School Board

### Qualifications, Term, and Duties of Board Officers

The School Board officers are: President, Vice President, and Secretary. These officers are elected at the Board's organizational meeting.

#### President

The Board elects a President from its members for a 2-year term. The duties of the President are:

1. Preside at all meetings;
2. Focus the Board meeting agendas on appropriate content; ~~and preside at all meetings;~~
3. Make all Board committee and Superintendent Advisory Team appointments, unless specifically stated otherwise;
4. Be permitted to attend and observe any meeting of a Board committee; unless in violation with Open Meetings Act;
5. Represent the Board on other boards or agencies;
6. Sign official District documents requiring the President's signature, including Board minutes and Certificate of Tax Levy;
7. Call special meetings of the Board;
8. Serve as the Head of the public body for purposes of the Open Meetings Act and Freedom of Information Act;
9. Ensure that a quorum of the Board is physically present at all Board meetings;
10. Administer the oath of office to new Board members; and
11. Serve as the Board's official spokesperson to the media.
12. Except when the Board President is the subject of a complaint of sexual harassment, a witness, or otherwise conflicted, appoint a qualified outside investigator to conduct an independent review of allegations of sexual harassment made against a Board member by another Board member or elected official.
13. **Ensure that all fingerprint-based criminal history records information checks, screenings, and sexual misconduct related employment history reviews (EHRs) required by State Law and policy 5:30 Hiring Process and Criteria, are completed for the Superintendent.**

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

The Vice President fills a vacancy in the Presidency.

#### Vice President

The Board elects a Vice President from its members for a 2-year term. The Vice President performs the duties of the President if:

1. The office of President is vacant;
2. The President is absent; or
3. The President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by a special Board election.

#### Secretary

The Secretary shall be a member of the Board who serves a 2-year term. The Secretary may receive reasonable compensation, not to exceed \$500 per year, as fixed by the Board at least 180 days before the beginning of the term. The Secretary shall perform or delegate the following duties:

1. ~~Prepare Board meeting agendas and provide them, along with prior meeting minutes, to Board members before the next meeting;~~ **Keep minutes for all Board meetings, and keep the verbatim recordings for all closed Board meetings;**
2. **Mail meeting notifications and agenda to news media who have officially requested copies;**
3. Keep records of the Board's official acts, and sign them, along with the President, before submitting them annually to the Treasurer on the first Monday of April and October and on such other times as the Treasurer requests;
4. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the appropriate Immediate Service Center;
5. **Act as the local election official for the District;**
6. **Arrange public inspection of the budget before adoption;**
7. **Publish required notices;**
8. Sign official District documents requiring the Secretary's signature.

The Secretary may delegate some or all of these duties, except when State law prohibits the delegation. If the secretary is absent from any meeting, the Board may appoint a secretary pro tempore to perform the duties of secretary. The secretary pro tempore may or may not be a Board member. A permanent vacancy in the office of Secretary is filled by special Board election.

#### Recording Secretary

The Board may appoint a Recording Secretary who is a staff member. The Recording Secretary may receive such compensation as shall be fixed by the Board. The Recording Secretary's primary responsibility shall:

1. Keep Board meeting minutes; and keep the verbatim record for all closed Board meetings;
2. Assist the Secretary by taking the minutes for all open Board meetings;
3. Assemble Board meeting material and provide it, along with prior meeting minutes, to Board members before the next meeting;
4. Keep records in bound books with numbered pages, of all transactions of the Board in regular and special open meetings;
5. Maintain all closed meeting minutes;
6. Act as the local election authority for all Board elections;
7. Arrange public inspection of the budget before adoption;
8. Publish required notices;
9. Perform the Secretary's duties, as assigned, except when State law prohibits the delegation;
10. Maintain Board policy, financial reports, publicity, and correspondence; and
11. Mail meeting notification and agenda to news media who have officially requested copies.

In addition, the Recording Secretary or Superintendent receives notification from Board members who desire to attend a Board meeting by video or audio means, pursuant to policy 2.220.

LEGAL REF.: 5 ILCS 120/7 and 420/4A-106.  
105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8,  
5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, and 5/17-1.

ADOPTED: June 18, 2008

REVISED: June 20, 2012; May 21, 2014; May 15, 2019; September 16, 2020, June 16, 2021;  
June 18, 2024

## **School Board**

### **Board Member Development**

The School Board desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

### **Board Self-Evaluation**

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

### **Mandatory Board Member Training**

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development leadership training in education and labor law, financial oversight and accountability, and fiduciary responsibilities and ~~(beginning in the fall of 2023)~~ trauma-informed practices for students and staff within the first year of his or her first term.
2. Each Board member must complete training on the Open Meetings Act no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on the Open Meetings Act is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. This dismissal process is available after the District's PERA implementation date.

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

New Board Member Orientation

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President or designee may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.: 5 ILCS 120/1.05 and 120/2.  
105 ILCS 5/10-16a and 5/24-16.5.

ADOPTED: June 16, 2010

REVISED: June 20, 2012; May 21, 2014; May 17, 2017; May 15, 2019; June 15, 2022; **June 18, 2024**

## School Board

### Board Member Use of Electronic Communications

For purposes of this section, *electronic communications* includes, without limitation, electronic mail, electronic chat, blogs, instant messaging, texting, and any form of social networking. Electronic communication to, by, and among Board members, in their capacity as Board members, shall not be used for the purpose of discussing District business. Email among Board members shall be limited to: (1) disseminating information, and (2) messages not involving deliberation, debate, or decision-making, such as:

- Agenda item suggestions
- Reminders regarding meeting times, dates, and places
- Board meeting agendas or information concerning agenda items
- Individual responses to questions posed by community members, subject to the other limitations in this policy

### Electronic Communication Protocols

The following protocols pertain to district Board of Education email accounts:

- Email with a constituent should be kept private between the constituent and the BOE member. Board members may reply only to sender.
- BOE members should act to guide the constituent toward resolution but should not act on their behalf.
- Email will not be deleted.
- Emails sent to the BOE at main email address will be forwarded to all members and processed per policy 8:110.
- Board members send all district related email correspondence solely through their district account so that it is maintained in the district email archiving system.
- Board members' will not use district email accounts for personal business.
- A Board member should include a "do not reply/forward" alert when emailing a message concerning **District** business to more than one Board member. The following is an example of such alert: **"BOARD MEMBER ALERT: This email is not for interactive discussion purposes. The recipient should not reply to it or forward it to any other individual."**

ADOPTED: \_\_\_\_\_ October 17, 2012

## School Board

### Committees and Superintendent Advisory Teams

The School Board may establish and support committees and Superintendent Advisory Teams to assist with the Board's governance function and, in some situations, to comply with State law requirements. Committee members and Superintendent Advisory Team members may include both Board members and non-Board members depending on the purpose. The Board President makes all Board committee and Superintendent Advisory Team appointments subject to Board approval. Board committee meetings shall comply with the Open Meetings Act.

#### Special Board Committees

A special committee may be created for specific purposes or to investigate special issues. A special committee is automatically dissolved after presenting its final report to the Board or at the Board's discretion.

#### Standing Board Committees

A standing committee is created for an indefinite term although its members will fluctuate.

1. Parent-Teacher Advisory Committee. This committee assists in the development of student behavior policy and procedure, and provides information and recommendations to the Board. Its members are parents/guardians and teachers, and may include persons whose expertise or experience is needed. The committee reviews such issues as administering medication in the schools, reciprocal reporting between the School District and local law enforcement agencies regarding criminal offenses committed by students, student discipline, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information.
2. Behavioral Interventions Committee. This committee develops and monitors procedures for using behavioral interventions in accordance with Board policy 7:230, *Misconduct by Students with Disabilities*, and provides information and recommendations to the Board. At the Board President's discretion, the Parent-Teacher Advisory Committee shall perform the duties assigned to the Behavioral Interventions Committee.

#### Superintendent Advisory Teams

At the Superintendent's and Board's discretion, additional advisory teams will meet to help in the decision making processes for the district. The Superintendent will report directly to the Board. The Board President will appoint no more than two Board members to serve on each Superintendent's Advisory Team subject to Board approval. A Board committee and Superintendent Advisory Team may not take final action on behalf of the Board – it may only make recommendations to the Board.

Nothing in this policy limits the authority of the Superintendent or designee to create and use committees that report to him or her or to other staff members.

LEGAL REF.: 5 ILCS 120.  
105 ILCS 5/10-20.14 and 5/14-8.05.

ADOPTED: May 18, 2011

REVISED: May, 16, 2018, June 16, 2021

REVIEWED: **May 15, 2024**

## **School Board**

### **School Board Meeting Procedure**

#### **Agenda**

The School Board President is responsible for focusing the Board meeting agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require discussion or explanation before Board action. Any Board member may request the withdrawal of any item under the consent agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Items submitted by Board members to the Superintendent or the President shall be placed on the agenda for an upcoming meeting. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board member at least 48 hours before each meeting, except a meeting held in the event of an emergency. The meeting agenda shall be posted in accordance with Board policy 2:200, *Types of School Board Meetings*.

The Board President shall determine the order of business at regular Board meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

#### **Voting Method**

Unless otherwise provided by law, when a vote is taken upon any measure before the Board, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of "abstain" or "present," or a vote other than "yea" or "nay," or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of "abstain" or "present," or a vote other than "yea" or "nay," or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law. The sequence for casting votes shall be rotated.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present.

#### **Minutes**

The Board Secretary shall keep written minutes of all Board meetings (whether open or closed), which shall be signed by the President and the Secretary. The minutes include:

1. The meeting's date, time, and place;
2. Board members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted "yea" and "nay";
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act authorizing the closed meeting;
7. A record of all motions, the members making the motion and the second;
8. Upon request by a Board member, a record of how he or she voted on a particular motion; and;
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board for approval or modification at its next regularly scheduled open meeting. Minutes for open meeting must be approved within 30 days after meeting or at the second subsequent regular meeting, whichever is later.

At least semi-annually in an open meeting, the Board: (1) reviews minutes from closed meetings that are currently unavailable for public release, and (2) decides which, if any, no longer require confidential treatment and are available for public inspection. The Board may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release.

The official minutes are in the custody of the Board Secretary. Open meeting minutes are available for inspection during regular office hours within 7 days after the Board's approval; they may be inspected in the District's main office, in the presence of the Secretary, the Superintendent or designee, or any Board member. Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection. The minutes shall not be removed from the Superintendent's office except by vote of the Board or by court order.

The Board's open meeting minutes shall be posted on the District website within 7 days after the Board approves them; the minutes will remain posted for at least 60 days.

#### Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained close to the Board's regular meeting location.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

~~Individual Board members may listen to verbatim recordings when that action is germane to their responsibilities. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.~~

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. Access to the verbatim recordings is available at the District's administrative offices. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to the District, and/or Oath of Office in policy 2.80 *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

#### Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board constitutes a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, or (3) a family or other emergency. If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The

recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

#### No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency. The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation by Audio or Video Means** subhead above, is not practical or prudent because of the disaster declaration; if neither the

President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination.

The individual who makes this determination for the Board shall put it in writing, include it on the Board's published notice and agenda for the audio or video meeting and in the meeting minutes, and ensure that the Board meets every OMA requirement for the Board to meet by video or audio conference without the physical presence of a quorum.

#### Rules of Order

Unless State law or Board-adopted rules apply, the Board President, as the presiding officer, will use Robert's Rules of Order, Newly Revised (11th Edition), as a guide when a question arises concerning procedure.

#### Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board meeting. Requests for special needs, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording equipment must be positioned in the public seating area. Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

#### Protocols for District Recorded Board Meetings

1. Videotaping of the meetings will terminate:
  - a. During staff and student recognition
  - b. During closed session
2. Board meetings will be posted on the District's website within 2 business days.
3. Board meetings will be posted on the District's website for 12 months and subsequently be deleted.
4. Board meetings will be posted in MP4 format and will not be downloadable.
5. Attendees will be informed meetings are recorded.

LEGAL REF.: 5 ILCS 120/2a, 120/2.02, 120/2.05, 120/2.06, and 120/7.  
105 ILCS 5/10-6, 5/10-7, 5/10-12, and 5/10-16.

ADOPTED: June 18, 2008

REVISED: May 18, 2011; September 19, 2012; November 20, 2013; May 17, 2017;  
September 16, 2020; **June 18, 2024**

## **School Board**

### **Public Participation at School Board Meetings and Petitions to the Board**

~~At each regular and special open meeting, the members of the public and District employees may comment to the School Board, subject to reasonable constraints.~~

During each regular and special open meeting of the Board, any person may comment or ask questions of the School Board (public participation), subject to the reasonable constraints established and recorded in this policy's guidelines below. The Board listens to comments or questions during public participation; responses to comments or questions are most often managed through the policy 3:30, *Chain of Command*.

~~The individuals appearing before the Board are expected to follow these guidelines:~~

To preserve sufficient time for the Board to conduct its business, any person appearing before the Board is expected to follow these guidelines:

1. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President. **This includes following the directives of the Board President to maintain order and decorum for all.**
2. **Use the sign-in sheet provided at the meeting.**
3. Identify oneself and be brief. Ordinarily, comments shall be limited to 3 minutes with only 15 minutes allotted per topic. In unusual circumstances, and when an individual has made a request in advance to speak for a longer period of time, the individual may be allowed to speak for more than 3 minutes.
4. Abide by the Board President's authority to shorten or lengthen an individual's opportunity to speak.
5. Observe the Board President's decision to determine procedural matters regarding public participation not otherwise covered in Board policy.
6. Conduct oneself with respect and civility toward others and otherwise abide by Board policy, 8:30 *Visitors to and Conduct on School Property*.

Petitions or written correspondence to the Board shall be presented to the Board at the next regularly scheduled Board meeting.

LEGAL REF.: 105 ILCS 5/10-6 and 5/10-16.

ADOPTED: June 18, 2008

REVISED: June 20, 2012; April 17, 2019; **June 18, 2024**

Pleasantdale Elementary School  
8100 School Street  
La Grange, IL 60525  
708.246.4700 Fax: 708.246.4625



Pleasantdale Middle School  
7450 S. Wolf Road  
Burr Ridge, IL 60527  
708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

**PLEASANTDALE ELEMENTARY SCHOOL**

Pleasantdale Elementary is proud to offer students a variety of extracurricular activities. This year we were able to offer a variety of new clubs for our students. Information about specific clubs/activities is provided in the 2023-24 Activity Catalog. 2023-24 participation for each club/activity is listed below:

Club/Activity	Grade Level	Total Student Participation
Art Club	2-4	90
Band	4	19
Battle of the Books	4	30
Book Club-2nd Grade	2	20
Book Club-3rd Grade	3	20
Bookworks- Kindergarten	K	40
Cheerleading	2	36
Chess Scholars	K-4	31
Cursive Club	2	46
Girls on the Run	3-4	19
Math Lab- 1st/2nd Grade	1-2	55
Math Club- 3rd/4th Grade	3-4	Fall- 35 Spring- 39
Open Library	K-2	K- 15; 1st- 15; 2nd- 15
Orchestra	4	28
Post Office	3-4	50
Rainbows	K-4	8
Rubik's Cube Club	3-4	12
Science Club- NEW!	4	61
Serbian Club- NEW!	2-3	20
Shamrock Club- NEW!	2	12
Spanish Scholars	3-4	9
Stage Stars	K-4	11

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Student Council	4	54
Yearbook Club	4	12

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**PLEASANTDALE MIDDLE SCHOOL**

Pleasantdale Middle School is proud to offer students a variety of extracurricular activities. This year we were able to offer a variety of new clubs for our students. Information about specific clubs/activities is provided in the [2023-2024 Google Slideshow](#). 2023-24 participation for each club/activity is listed below:

Club/Activity	Grade Level	Total Student Participation
Animation Club (New)	5-6	12
Art Club	all	56
5th Grade Band	5	22
Band	6-8	33
Battle of the Books	5-8	84
Bowling Club (New)	5-8	7
Cheerleading	6-8	10
Dungeons and Dragon	5-8	10
Gaming Club	5-8	7
Intramurals (volleyball)	5-8	15
Intramurals (badminton)	5-8	10
Intramurals (basketball)	5-8	18
Jazz Band	5-8	19
Nail Art Club	5-8	5
NASA Club	5, 6	6
Open Library	5-8	5-20
5th Grade Orchestra	5	13
Tiger Orchestra	6-8	13
Paw Prints	6-8	6
PEAT Club	5-8	15
Picture Book Club	5-6	2
Pride Alliance Club	5-8	7

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Rainbows	5-8	8
Rock Club	5, 6	5
Student Council	5-8	29
Choir	5-8	45
Chess Club	5-8	9
<b>Club/Activity</b>	<b>Grade Level</b>	<b>Total Student Participation</b>
Tiger Times (5th grade)	5th	15
Tiger Times (6th grade)	6th	4-12
Tiger Times (7th grade)	7th	4-10
Tiger Times (8th grade)	8th	4-10
Yearbook	5, 6, 7, 8	8
<b>Athletics</b>	<b>Grade Level</b>	<b>Total Student Participation</b>
Basketball (Boys JV)	7	14
Basketball (Boys V)	8	13
Basketball (Girls JV)	7	12
Basketball (Girls V)	8	14
Cheer	6, 7	10
Cross Country	5-8	54
Volleyball (Boys JV)	7	15
Volleyball (Boys V)	8	8
Volleyball (Girls JV)	7	15
Volleyball (Girls V)	8	14
Soccer	7, 8	28
Softball (Boys JV)	6, 7	12
Softball (Boys V)	7, 8	15
Softball (Girls JV)	7	13
Softball (Girls V)	8	13

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Dear Patricia Manarin,

This email is in response to your e-mailed request under the Freedom of Information Act ("FOIA"), 5 ILSC 140/I et seq., dated May 13, 2024. You have requested that Pleasantdale School District 107 produce the following public records:

**Requested by:** Patricia Manarin

Request dated: May 13, 2024	<p>Hello,</p> <p>On behalf of Deltek, I would like to request an electronic copy of the specifications or any other documents associated with this project:</p> <p>Project Title: Food Service Management Company Vended Meals Service Bid Number: Unknown Posting Date: 5/9/2024</p> <p>If a fee is required, please inform me beforehand.</p> <p>Thank you, Patricia Manarin</p> <p>Public Records Requests Deltek, Inc. 2291 Wood Oak Drive, Herndon VA 20171</p> <p>Deltek Ref# BID:156878630</p>
Response Dated: May 19, 2024	Response: This document can be found at <a href="https://www.d107.org/34833_3">https://www.d107.org/34833_3</a>

As the FOIA Officer of the District, Mr. Sonntag is responsible for granting and denying requests for records under the Freedom of Information Act. The District's responses attached to this email intend to be fully responsive to your specific request. If we have misinterpreted your request, please clarify your request to him in writing.

You have a right to appeal a denial of records to the President of the Board of Education by written request directed to the President at the District office 7450 S. Wolf Road, Burr Ridge, IL 60527 within fourteen (14) working days of your receipt of this email.

Respectfully,  
Griffin Sonntag, Business Manager/CSBO