

Regular Meeting of the Pleasantdale 107 Board

Wednesday, May 15, 2024 6:00 PM

Administration Building, 7450 S Wolf Road, Burr Ridge, IL 60527

I. Roll Call / Visitors

II. Pledge of Allegiance

III. Open Forum: Board Policy 2:230 (those wishing to speak will be given time to address the Board regarding agenda or non-agenda items)

IV. Consent Agenda

IV.A. Approve Regular Meeting Minutes of April 17, 2024

IV.B. Approve Closed Session Minutes of April 17, 2024

IV.C. Approve Payment of May Payroll/June Warrants

IV.D. Approve May 2024 Personnel Report

IV.E. Approve Consolidated District Plan

V. Informational Updates

V.A. Introduction of New Staff Members

V.B. Facilities Update

VI. Administration's Report

VI.A. Student Services Update

VI.B. Review School Board (sec. 2) Board Policies

VII. Items for Next Agenda:

VII.A. Facilities Update; Review extracurricular student activities (written); Approve School Board (sec. 2) Board policies; Approve Intergovernmental Agreement between Pleasantdale 107 and West40 Intermediate Service Center for participation in the Alternative Learning Opportunities Program (ALOP).

VIII. Open Forum: Board Policy 2:230 (those wishing to speak will be given time to address the Board regarding agenda or non-agenda items)

IX. Closed Session

IX.A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for

the District to determine its validity. (5 ILCS
120/2(c)(1))

X. Adjournment

MINUTES OF THE BOARD OF EDUCATION

Regular Meeting Administration Building 6:00 – 8:20 p.m. April 17, 2024

Members Present:

Arlene Cabana, Presiding Officer
Bill Brockob
Charles Zona
Mary Lenzen
Becky Walters
Jason Nash (arrived at 6:08)
Tarryne Marchione

ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members Jennifer Ban, Griffin Sonntag, Beth Parker, James Mukite, Jennifer Weiler, Kathleen Tomei, Jeanine Arundel, and Maura Raleigh. Students in attendance included Mackenzie Borowicz and Matej Naunov, along with their family members.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by our School Citizen of the Year (SCOTY) award winners, Mackenzie Borowicz and Matej Naunov.

OPEN FORUM

No public comment was made.

ACTION NO. 21

Consent Agenda

Motion by Lenzen, second by Brockob, that the Board of Education approve the consent agenda as presented consisting of meeting minutes of March 20, 2024 Regular Board meeting; minutes of the March 20, 2024 Closed meeting; payment of March payroll/April warrants; April 2024 Personnel Report; Transportation Contract FY25; and Cleaning Services FY25. Motion carried by a roll call of 6 ayes (Brockob, Cabana, Zona, Lenzen, Walters, and Marchione. Absent Nash).

REPORTS AND DISCUSSION ITEMS

Freshman Preparedness/Outcomes

This year, the LTHS class of 2027 completed a survey on how well-prepared they felt they were for the rigors of high school. Dr. Palzet presented this information and an overview of our graduates' first-semester grades to the Board. Our graduates rate themselves high, with over 90% of students rating themselves as either "great" or "good" when asked how well prepared they are for the academics of high school. Likewise, most of our students earned As and Bs in their core classes.

School Improvement Plan Update

Ms. Tomei and Dr. Arundel shared their schools' progress on their school improvement plans. The school improvement plans contain goals that are aligned with the District's Strategic Blueprint and contain school-specific goals. Our schools

are making good progress in accomplishing their goals. Some notable goals include the implementation of the new ELA program and new methods of community engagement at PES and improvements to social/emotional learning programs and school-wide behavior systems at PMS.

Facilities Update

Dr. Palzet updated the Board on a recent meeting with the Chief of Police and Fire Department about access to the elementary school in an emergency situation. The Board discussed how first responders would access our property if an emergency occurred and School Street was blocked to vehicle access. The takeaway from the discussion was that first responders are comfortable with our soft barrier access from Howard Street, if needed. Over the next several months, the district and first responders will develop a more detailed and robust emergency response plan. Additionally, the annual safety meeting will be held at the elementary school to review and reassess the emergency access area. The Board directed Dr. Palzet to further investigate solutions to ensure safe entry from Howard Street.

Items for Next Agenda

Facilities Update; Review School Board (sec. 2) Board Policies; Approve Food Service Contract and Hot Lunch Fees; Student Services Update.

OPEN FORUM

No public comment was given at this time.

ACTION NO. 22

Closed Session

Motioned by Lenzen, seconded by Brockob, that the Board of Education move into closed session at 7:04 PM to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Motion carried by a roll call of 7 ayes (Brockob, Cabana, Zona, Lenzen, Walters, and Nash, Marchione).

The Board came out of closed at 8:20 p.m.

ADJOURNMENT

Motion by Lenzen, second by Brockob, that the regular meeting adjourns at 8:20 p.m. Voice vote. Motion carried.

App. __ President _____ Secretary _____

May 2024 Board Report

REVENUES	FY24 Budget	April	YTD	% Realized
Educational	\$15,339,547	\$416,817	\$14,046,657	91.57%
Operation and Maintenance	\$1,693,000	\$101,777	\$1,895,081	111.94%
Debt Service	\$406,900	\$565	\$366,216	90.00%
Transportation	\$829,000	\$36,176	\$681,456	82.20%
IMRF/Social Security	\$336,500	\$5,465	\$318,442	94.63%
Capital Projects	\$630,000	\$7,795	\$292,531	46.43%
Working Cash	\$285,000	\$7,035	\$288,334	101.17%
Tort	\$146,000	\$787	\$161,528	110.64%
Fire Prevention & Life Safety	\$9,200	\$2,307	\$9,020	98.04%
Total	\$19,675,147	\$578,724	\$18,059,265	91.79%

EXPENSES	FY24 Budget	April	YTD	% Used
Educational	\$15,182,703	\$1,027,325	\$10,770,961	70.94%
Operation and Maintenance	\$2,058,794	\$65,865	\$1,154,063	56.06%
Debt Service	\$347,263	\$0	\$313,845	90.38%
Transportation	\$790,038	\$8,482	\$291,068	36.84%
IMRF/Social Security	\$377,370	\$27,559	\$268,272	71.09%
Capital Projects	\$1,992,306	\$222,928	\$2,015,999	101.19%
Working Cash	\$0	\$0	\$0	-
Tort	\$122,405	\$0	\$122,405	100.00%
Fire Prevention & Life Safety	\$10,000	\$2,379	\$3,005	30.05%
Total	\$20,880,879	\$1,354,538	\$14,939,617	71.55%

SURPLUS (DEFICIT)	(\$1,205,732)	(\$775,814)	\$3,119,648
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Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1246

05/17/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ABM Building Value						
Check Group:						
Custodial Services-May 1-<ay 31,2024		1 0		10000065491 5/1/2024	20.5.2540.3220.300.0000	\$20,570.17
					Check #: 0	
						PO/InvoiceTotal: \$20,570.17
						Vendor Total: \$20,570.17
All-Types Elevators Inc						
Check Group:						
QTRLY Maintenance-MS		1 0		20140187a 3/31/2024	20.5.2540.3201.200.0000	\$120.00
					Check #: 0	
						PO/InvoiceTotal: \$120.00
						Vendor Total: \$120.00
Amazon Capital Services, Inc						
Check Group:						
Just Right jillian		1 24609		1HJ3-G4D6-WFK X 4/29/2024	10.5.2220.4300.100.0000	\$9.99
Marshmallow and Jordan		1 24609		1HJ3-G4D6-WFK X 4/29/2024	10.5.2220.4300.100.0000	\$12.29
I am the shark		2 24609		1HJ3-G4D6-WFK X 4/29/2024	10.5.2220.4300.100.0000	\$30.50
					Check #: 0	
						PO/InvoiceTotal: \$52.78
Check Group:						
See the Cat		1 24726		1HVQ-CVHW-WJ NM 4/14/2024	10.5.1001.4111.100.0000	\$7.99

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05/17/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
See the Cat		1	24726	1YPV-RF7Q-6RH 4 4/19/2024	10.5.1001.4111.100.0000	(\$7.99)
Check #: 0						
						PO/InvoiceTotal: <u> </u>
						\$0.00
Check Group:						
papermate inkjoy gel pens		2	24748	1D7W-KRX3-XW6 T 4/15/2024	10.5.1210.4000.100.0000	\$23.94
scotch thermal pouches 200 ct		2	24748	1D7W-KRX3-XW6 T 4/15/2024	10.5.1210.4000.100.0000	\$47.40
pendaflex color files		2	24748	1D7W-KRX3-XW6 T 4/15/2024	10.5.1210.4000.100.0000	\$23.90
SELPONT desk pencil holders		1	24748	1D7W-KRX3-XW6 T 4/15/2024	10.5.1210.4000.100.0000	\$12.99
Trend scratch and sniff stickers		1	24748	1D7W-KRX3-XW6 T 4/15/2024	10.5.1210.4000.100.0000	\$11.28
Shark Bite Roll the die		1	24748	1D7W-KRX3-XW6 T 4/15/2024	10.5.1210.4000.100.0000	\$24.99
Handheld mirrors		1	24748	1D7W-KRX3-XW6 T 4/15/2024	10.5.1210.4000.100.0000	\$13.99
Crayola 12 ct markers		2	24748	1D7W-KRX3-XW6 T 4/15/2024	10.5.1210.4000.100.0000	\$13.96
Banana Blast 24 pc puzzle		1	24748	1D7W-KRX3-XW6 T 4/15/2024	10.5.1210.4000.100.0000	\$18.31

Check #: 0

PO/InvoiceTotal:

\$190.76

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Pyrex Heavy Duty Griffin 1003 600ml Beaker Double Scale		5	24765	1MRV-RPX7-1J47 4/29/2024	10.5.1002.4000.200.0000	\$88.15
1000 Piece Plastic Transfer Pipettes Disposable		1	24765	1MRV-RPX7-1J47 4/29/2024	10.5.1002.4000.200.0000	\$26.99
Pyrex 1003-250CN Heavy Duty Griffin 250ml Beaker Glass		10	24765	1MRV-RPX7-1J47 4/29/2024	10.5.1002.4000.200.0000	\$120.00
Pyrex Griffin Low Form 100ml Beaker Graduated		24	24765	1MRV-RPX7-1J47 4/29/2024	10.5.1002.4000.200.0000	\$191.28
Check #: 0						
						PO/InvoiceTotal: <u> </u>
						\$426.42
Check Group:						
Toner cartridges for hall printers		3	24782	11K7-VXGY-C9X W 4/23/2024	10.5.2225.4000.200.0000	(\$922.64)
Ziploc Bags		4	24782	1RTD-3MFK-HHG K 5/7/2024	10.5.2225.4000.100.0000	\$44.68
Ziploc Bags		4	24782	1RTD-3MFK-HHG K 5/7/2024	10.5.2225.4000.200.0000	\$44.68
Toner cartridges for hall printers		3	24782	1RTD-3MFK-HHG K 5/7/2024	10.5.2225.4000.200.0000	\$930.00
Toner cartridges for hall printers		3	24782	1YC3-GJQF-7LW V 5/11/2024	10.5.2225.4000.200.0000	\$825.00
Check #: 0						
						PO/InvoiceTotal: <u> </u>
						\$921.72
Check Group:						
12 pack of commercial drop ceiling speakers		1	24788	1VND-NQJX-99P R 4/10/2024	10.5.2225.4000.100.0000	\$1,564.40
Check #: 0						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$1,564.40
Check Group:						
The 6 Types of Working Genius.		9	24791	1LGR-YYJL-4QR 7 4/19/2024	10.5.2320.4000.300.0000	\$143.01
						Check #: 0
						PO/InvoiceTotal: \$143.01
Check Group:						
Avery ID labels 6791		7	24799	16YM-HQNL-K9P F 4/21/2024	10.5.1001.4000.100.0000	\$130.97
						Check #: 0
						PO/InvoiceTotal: \$130.97
Check Group:						
0.5" 3 Ring Binders White 12 Pack		4	24806	1LP9-GJNG-K9X W 4/28/2024	10.5.2410.4000.200.0000	\$147.40
						Check #: 0
						PO/InvoiceTotal: \$147.40
Check Group:						
Jolly Ranchers Assorted Fruit Flavors 5 Pound Bag		1	24808	1Q6C-FGRC-L9C 6 4/24/2024	10.5.1002.4000.200.0000	\$14.99
Wood Cased #2 Pencils Bulk Pack 320 Pencils		1	24808	1Q6C-FGRC-L9C 6 4/24/2024	10.5.1002.4000.200.0000	\$29.98
						Check #: 0
						PO/InvoiceTotal: \$44.97
						Vendor Total: \$3,622.43
Behavioral Perspective Inc						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
April 2024-Consultations		1	0	7809200 5/2/2024	10.5.1205.3100.200.0000	\$2,300.00
					Check #: 0	
						PO/InvoiceTotal: \$2,300.00
						Vendor Total: \$2,300.00
Bocian, Jessica A						
Check Group:						
Reimburse for Tuition		1	0	V176235 5/3/2024	10.5.2213.2300.300.0000	\$528.75
					Check #: 0	
						PO/InvoiceTotal: \$528.75
						Vendor Total: \$528.75
DuVall, Amy						
Check Group:						
Reimburse for Tuition		1	0	V415329 2/26/2024	10.5.2213.2300.300.0000	\$356.25
					Check #: 0	
						PO/InvoiceTotal: \$356.25
						Vendor Total: \$356.25
E2 Services, Inc						
Check Group:						
May 2024-Server Management-ES		1	0	24488 5/1/2024	10.5.2225.3100.100.0000	\$1,116.37
May 2024-Server Management-MS		1	0	24488 5/1/2024	10.5.2225.3100.200.0000	\$1,116.38
May 2024-HVAC Server Management-IS		1	0	24488 5/1/2024	10.5.2225.3100.200.0000	\$175.00
May 2024-HVAC Server Management-MS		1	0	24488 5/1/2024	10.5.2225.3100.200.0000	\$175.00
					Check #: 0	

Pleasantdale School District 107

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$2,582.75</u>
						Vendor Total: <u>\$2,582.75</u>
ENGIE Resources LLC						
Check Group:						
Feb 8-Mar 18,2024-Electricity ES		1 0		8404346 4/12/2024	20.5.2540.4660.100.0000	\$5,949.41
Mar 18-Apr 10,2024-Electricity Es		1 0		8406441 4/15/2024	20.5.2540.4660.100.0000	\$3,199.38
Feb 6-Mar 12,2024-Electricity MS		1 0		8474662 5/2/2024	20.5.2540.4660.200.0000	\$7,446.54
Mar 12-Apr 10,2024-Electricity MS		1 0		8476586 5/6/2024	20.5.2540.4660.200.0000	\$6,034.44
						Check #: 0
						PO/InvoiceTotal: <u>\$22,629.77</u>
						Vendor Total: <u>\$22,629.77</u>
EPS Operations						
Check Group:						
WW3000 Book 5 TG 4/E		2 24771		INV900030725 3/27/2024	10.5.1002.4200.200.0000	\$172.98
WW3000 Book 6 TG 4/E		2 24771		INV900030725 3/27/2024	10.5.1002.4200.200.0000	\$172.98
WW3000 Book 7 TG 4/E		2 24771		INV900030725 3/27/2024	10.5.1002.4200.200.0000	\$172.98
WW3000 Book 8 TG 4/E		1 24771		INV900030725 3/27/2024	10.5.1002.4200.200.0000	\$86.49
Shipping		1 24771		INV900030725 3/27/2024	10.5.1002.4200.200.0000	\$90.81
						Check #: 0
						PO/InvoiceTotal: <u>\$696.24</u>
						Vendor Total: <u>\$696.24</u>

Pleasantdale School District 107

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
First Student, Inc						
Check Group:						
Apr 9,2024-Boys Volleyball		1 0		428352 4/12/2024	40.5.2550.3311.300.0000	\$309.39
Apr 11,2024-Soccer		1 0		428479 4/12/2024	40.5.2550.3311.300.0000	\$309.39
Apr 11,2024-Boys Volleyball		1 0		428490 4/12/2024	40.5.2550.3311.300.0000	\$309.39
Apr 15,2024-Girls Softball		1 0		429491 4/16/2024	40.5.2550.3311.300.0000	\$309.39
Apr 16,2024-Girls Softball		1 0		430682 4/18/2024	40.5.2550.3311.300.0000	\$309.39
Apr 10,2024-Girls Softball		1 0		431905 4/20/2024	40.5.2550.3311.300.0000	\$309.39
Apr 18,2024-Volleyball		1 0		431906 4/20/2024	40.5.2550.3311.300.0000	\$309.39
Apr 22,2024-Girls Softball		1 0		434654 4/29/2024	40.5.2550.3311.300.0000	\$309.39
Apr 23,2024-2nd Grade Trip-Fullersburg Woods		1 0		434700 4/24/2024	40.5.2550.3312.300.0000	\$774.70
Apr 23,2024-Boys volleyball		1 0		434704 4/29/2024	40.5.2550.3311.300.0000	\$309.39
Apr 25,2024- Soccer		1 0		434750 4/29/2024	40.5.2550.3311.300.0000	\$286.61
Apr 25,2024-Girls softball		1 0		434758 4/29/2024	40.5.2550.3311.300.0000	\$309.39

Check #: 0

PO/Invoice Total:	<u>\$4,155.21</u>
Vendor Total:	<u>\$4,155.21</u>

Follett Content Solutions, LLC

Check Group:

Pleasantdale School District 107

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
If You Were a Kid In a Medieval Castle		1	24608	343850F 4/4/2024	10.5.1001.4111.100.0000	\$7.91
Check #: 0						
PO/InvoiceTotal:						\$7.91
Check Group:						
Wings of fire. The graphic novel.Book seven,Winter turning		1	24696	360015F 4/16/2024	10.5.2220.4300.200.0000	\$21.25
The school is alive!		1	24696	360015F 4/16/2024	10.5.2220.4300.200.0000	\$15.00
The locker ate Lucy!		1	24696	360015F 4/16/2024	10.5.2220.4300.200.0000	\$15.89
Classes are canceled!		1	24696	360015F 4/16/2024	10.5.2220.4300.200.0000	\$15.89
Sam battles the machine		1	24696	360015F 4/16/2024	10.5.2220.4300.200.0000	\$15.89
Grounded : a novel		1	24696	360015F 4/16/2024	10.5.2220.4300.200.0000	\$18.32
Alias Anna : Zhanna Arshanskaya: a biography in verse : a true story of outwitting the Nazis		2	24696	360015F 4/16/2024	10.5.2220.4300.200.0000	\$19.40
Charlie Thorne and the Royal Society		1	24696	360015F 4/16/2024	10.5.2220.4300.200.0000	\$18.32
I survived the great Alaska earthquake, 1964		1	24696	360015F 4/16/2024	10.5.2220.4300.200.0000	\$15.89
Sunkissed		1	24696	360015F 4/16/2024	10.5.2220.4300.200.0000	\$21.99
Mission Manhattan		1	24696	360015F 4/16/2024	10.5.2220.4300.200.0000	\$18.32
Cataloging and Processing		1	24696	360015F 4/16/2024	10.5.2220.4300.200.0000	\$23.98

Check #: 0

Pleasantdale School District 107

Voucher Detail Listing

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05/17/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$220.14</u>
						Vendor Total: <u>\$228.05</u>
Fun and Function						
Check Group:						
Honeycomb Weighted Vest- Medium		1	24783	763097 4/9/2024	10.5.1205.4000.100.0000	\$82.99
Vest Weights-Set of 4 1/4 lb. weights		1	24783	763097 4/9/2024	10.5.1205.4000.100.0000	\$18.99
						Check #: 0
						PO/InvoiceTotal: <u>\$101.98</u>
						Vendor Total: <u>\$101.98</u>
Grand Prairie Transit						
Check Group:						
March 2024-Reg Transportation		1	0	RTINV1006490 3/31/2024	40.5.2550.3315.300.0000	\$7,962.99
March 2024-Aide Transportation		1	0	RTINV1006490 3/31/2024	40.5.2550.3315.300.0000	\$2,812.05
						Check #: 0
						PO/InvoiceTotal: <u>\$10,775.04</u>
						Vendor Total: <u>\$10,775.04</u>
Halusek, Melissa						
Check Group:						
Reimburse for Tuition		1	0	V516776 1/31/2024	10.5.2213.2300.300.0000	\$607.50
Reimburse for Tuition		1	0	V95057 4/5/2024	10.5.2213.2300.300.0000	\$315.00
						Check #: 0
						PO/InvoiceTotal: <u>\$922.50</u>
						Vendor Total: <u>\$922.50</u>

Hazard Young Attea Associates

Pleasantdale School District 107

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Final Installment-Consulting for Strategic Planning-		1 0		H2486 4/30/2024	10.5.2310.3100.300.0000	\$10,000.00
					Check #: 0	
					PO/InvoiceTotal:	\$10,000.00
					Vendor Total:	\$10,000.00
J & S Plumbing, Inc						
Check Group:						
Installed new Chicago lavatory faucet Rm142-MS		1 0		231836 3/26/2024	20.5.2540.3200.200.0000	\$1,350.00
					Check #: 0	
					PO/InvoiceTotal:	\$1,350.00
					Vendor Total:	\$1,350.00
Just A Dash Catering						
Check Group:						
April Lunches-MS		1 0		PD 81 4/30/2024	10.5.2560.4040.300.0000	\$8,742.57
April Lunches-ES		1 0		PD81 4/30/2024	10.5.2560.4040.300.0000	\$11,434.00
					Check #: 0	
					PO/InvoiceTotal:	\$20,176.57
					Vendor Total:	\$20,176.57
Konica Minolta Business Solutions						
Check Group:						
April 2024-Digital Support		1 0		293344282 4/24/2024	20.5.2540.3290.200.0000	\$88.00
Apr 2-May 1,2024-Copier Charges-ES		1 0		9009919650 5/1/2024	20.5.2540.3290.100.0000	\$568.01
Apr 2-May 1,2024-Copier Charges-MS		1 0		9009919650 5/1/2024	20.5.2540.3290.200.0000	\$657.58

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1246

05/17/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Apr 2-May 1,2024-Copier Charges-DO		1	0	9009919650 5/1/2024	20.5.2540.3290.300.0000	\$274.32
					Check #: 0	
						PO/InvoiceTotal: \$1,587.91
						Vendor Total: \$1,587.91
Kriha Boucek, LLC						
Check Group:						
April 2024-Legal Services		1	0	6602 5/6/2024	10.5.2310.3180.300.0000	\$912.00
					Check #: 0	
						PO/InvoiceTotal: \$912.00
						Vendor Total: \$912.00
Lakeshore Learning Materials						
Check Group:						
Flx-Spc Comfy Couch Desk-PWR		2	24792	435520042424 4/24/2024	10.5.1205.4100.300.4620	\$3,798.00
FLX-SPC MBL MAG Whiteboard		1	24792	435520042424 4/24/2024	10.5.1205.4100.300.4620	\$899.00
					Check #: 0	
						PO/InvoiceTotal: \$4,697.00
						Vendor Total: \$4,697.00
Loreen M Pilster						
Check Group:						
April 1-April 22,2024 Consulting		1	0	V467120 4/1/2024	10.5.2520.3100.300.0000	\$770.00
					Check #: 0	
						PO/InvoiceTotal: \$770.00
						Vendor Total: \$770.00
MacGill						
Check Group:						

Pleasantdale School District 107

Voucher Detail Listing

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05/17/2024

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Replacement part 24964 for L.P. Hearing machine-Ambco 650AB		1	24798	IN0869370 4/30/2024	10.5.2130.4000.100.0000	\$38.39
					Check #: 0	
						PO/InvoiceTotal: <u>\$38.39</u>
						Vendor Total: <u>\$38.39</u>
Midwest Mechanical						
Check Group:						
Repairs to Milk Cooler		1	0	112153926 4/10/2024	20.5.2540.3200.100.0000	\$638.70
April 2024-Maintenance Agreement-MS		1	0	MC0000136962 4/3/2024	20.5.2540.3200.200.0000	\$1,631.00
April 2024-Maintenance Agreement -ES		1	0	MC0000136963 4/3/2024	20.5.2540.3200.100.0000	\$958.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$3,227.70</u>
						Vendor Total: <u>\$3,227.70</u>
Rose Pest Solutions						
Check Group:						
Monthly Pest Control-MS		1	0	3657286 4/26/2024	20.5.2540.3293.200.0000	\$122.00
Monthly Pest Control-ES		1	0	3657287 4/26/2024	20.5.2540.3293.100.0000	\$113.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$235.00</u>
						Vendor Total: <u>\$235.00</u>
Tokarczyk, Karen M						
Check Group:						
Purchases for Family Science Night/Science Fair		1	0	V540812 4/11/2024	10.5.2410.4000.100.0000	\$295.11
					Check #: 0	

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$295.11</u>
						Vendor Total: <u>\$295.11</u>
Tomei, Kathleen J						
Check Group:						
Stainless Steel Tumblers-ES		1 0		V299323 4/19/2024	10.5.2410.4000.100.0000	\$72.37
						Check #: 0
						PO/InvoiceTotal: <u>\$72.37</u>
						Vendor Total: <u>\$72.37</u>
Verizon						
Check Group:						
Mar 24-Apr 23,2024- Cell Phone Charges- ES		1 0		9962381020 5/15/2024	20.5.2540.3400.100.0000	\$49.39
Mar 24-Apr 23,2024- Cell Phone Charges- MS		1 0		9962381020 5/15/2024	20.5.2540.3400.200.0000	\$98.78
Mar 24-Apr 23,2024- Cell Phone Charges- DO		1 0		9962381020 5/15/2024	20.5.2540.3400.300.0000	\$244.82
						Check #: 0
						PO/InvoiceTotal: <u>\$392.99</u>
						Vendor Total: <u>\$392.99</u>
Vex Robotics, Inc						
Check Group:						
Vex EXP System Bundle		1 24730		728021 3/26/2024	10.5.1002.4000.200.0000	\$619.97
Shipping		1 24730		728021 3/26/2024	10.5.1002.4000.200.0000	\$27.28
						Check #: 0
						PO/InvoiceTotal: <u>\$647.25</u>
						Vendor Total: <u>\$647.25</u>

Pleasantdale School District 107

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WEST 40 Intermediate Service Center						
Check Group:						
AA1606-Course		1	0	240701 4/22/2024	10.5.2320.3320.300.0000	\$105.00
11/15/23,2/21,4/17/24						
Fingerprinting J.W.		1	0	240719 4/30/2024	10.5.2320.3901.300.0000	\$55.00
4/5/24						
					Check #: 0	
						PO/InvoiceTotal: \$160.00
						Vendor Total: \$160.00
Zuppa, Laura A						
Check Group:						
Reimburse for Tuition		1	0	V242917 5/2/2024	10.5.2213.2300.300.0000	\$900.00
					Check #: 0	
						PO/InvoiceTotal: \$900.00
						Vendor Total: \$900.00
						Grand Total: \$115,051.43

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1245

05/15/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Amplify Education, Inc						
Check Group:						
Science of Reading: The Learning Lab-Foundations of the Science of Reading (Self-paced online course)		1	24796	INV-252290 4/17/2024	10.5.2213.3320.100.0000	\$79.00
Amplify CKLA K-2 Or 3-5 Language Studio Companion Tmg Tchrs (1/2 Day Remote)		1	24796	INV-252290 4/17/2024	10.5.2213.3100.300.4620	\$750.00
					Check #: 0	
					PO/InvoiceTotal:	<u>\$829.00</u>
					Vendor Total:	<u>\$829.00</u>
AT&T						
Check Group:						
Mar 26-Apr 25,2024-Phone Charges-DO		1	0	63066201393181 0424 4/25/2024	20.5.2540.3400.300.0000	\$85.66
Mar 26-Apr 25,2024-Phone Charges-ES		1	0	63066201393181 0424 4/25/2024	20.5.2540.3400.100.0000	\$310.92
Mar 26-Apr 25,2024-Phone Charges-MS		1	0	63066201393181 0424 4/25/2024	20.5.2540.3400.200.0000	\$315.19
					Check #: 0	
					PO/InvoiceTotal:	<u>\$711.77</u>
					Vendor Total:	<u>\$711.77</u>
CDWG						
Check Group:						
Liebert PSI5 PSI5-72VBATT - battery		1	24800	QV89193 4/22/2024	10.5.2225.4000.100.0000	\$706.00
Liebert PSI5 PSI5-72VBATT - battery		1	24800	QV89193 4/22/2024	10.5.2225.4000.200.0000	\$706.00
Vertiv management adapter IS-UNITY-SNMP		1	24800	QV89193 4/22/2024	10.5.2225.4000.100.0000	\$225.00

Pleasantdale School District 107

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vertiv management adapter IS-UNITY-SNMP		1	24800	QV89193 4/22/2024	10.5.2225.4000.200.0000	\$225.00
				Check #: 0		
					PO/InvoiceTotal:	\$1,862.00
					Vendor Total:	\$1,862.00
Chicago Metropolitan Fire Prevention Co						
Check Group:						
Apr 1-June 30,2024- Monitoring-MS		1	0	IN00432084 4/7/2024	90.5.2530.3200.300.0000	\$47.25
Apr 1-June 30,2024- Radio/Maintenance-MS		1	0	IN00432084 4/7/2024	90.5.2530.3200.300.0000	\$57.00
				Check #: 0		
					PO/InvoiceTotal:	\$104.25
					Vendor Total:	\$104.25
Distinct Outdoor Living						
Check Group:						
Distinct Outdoor Living Landscape upgrade-mulch, flower bed, plant installation. Quote #244		1	24815	V690650 5/7/2024	20.5.2540.3292.100.0000	\$5,469.50
				Check #: 0		
					PO/InvoiceTotal:	\$5,469.50
					Vendor Total:	\$5,469.50
Fit and Fun Playscapes LLC						
Check Group:						
Footprints SUPER STICKERS		1	24789	4448 4/16/2024	10.5.1125.4100.100.4600	\$110.00
				Check #: 0		
					PO/InvoiceTotal:	\$110.00
					Vendor Total:	\$110.00
Grasso Graphics						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
PBIS Tiger Stripes Quantity 2,000		1	24805	33050 4/19/2024	10.5.2410.3600.200.0000	\$264.60
Redesign Fee		1	24805	33050 4/19/2024	10.5.2410.3600.200.0000	\$75.00
					Check #: 0	
						PO/InvoiceTotal: \$339.60
						Vendor Total: \$339.60
Herff Jones						
Check Group:						
Diploma Covers		87	24563	1220228 4/25/2024	10.5.1002.4021.200.0000	\$802.14
Estimated Shipping		1	24563	1220228 4/25/2024	10.5.1002.4021.200.0000	\$26.56
					Check #: 0	
						PO/InvoiceTotal: \$828.70
						Vendor Total: \$828.70
Illinois School Services, Inc.						
Check Group:						
Extra Tassels		6	24562	0257PLEAS24 4/15/2024	10.5.1002.4021.200.0000	\$24.00
Custom Medallion w/Neck Ribbon		90	24562	0257PLEAS24 4/15/2024	10.5.1002.4021.200.0000	\$832.50
Cap, Gown & Tassel Unit		87	24562	0257PLEAS24 4/15/2024	10.5.1002.4021.200.0000	\$2,610.00
					Check #: 0	
						PO/InvoiceTotal: \$3,466.50
						Vendor Total: \$3,466.50
Illinois Tollway						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Jan-Mar 2024-Toll Fees		1	0	G123000006765 4/5/2024	20.5.2540.4640.300.0000	\$5.00
					Check #: 0	
						PO/InvoiceTotal: \$5.00
						Vendor Total: \$5.00
Justice-Willow Springs Water Commission						
Check Group:						
March 22-April 22,2024 Water & Sewer		1	0	18186004441-001 0524 4/30/2024	20.5.2540.3700.100.0000	\$915.42
					Check #: 0	
						PO/InvoiceTotal: \$915.42
						Vendor Total: \$915.42
Kate Naurath						
Check Group:						
Reimburse for Student Transportation-G.N.		1	0	V921026 4/30/2024	40.5.2550.3315.300.0000	\$151.77
					Check #: 0	
						PO/InvoiceTotal: \$151.77
						Vendor Total: \$151.77
Larson Equipment & Furniture Company						
Check Group:						
1 Model MR 2260-Mid Roll Gym Divider Curtain- Internal Drive Motor, 14ounce vinyl lower, Flexi mesh upper		1	24402	8904 4/24/2024	20.5.2540.5501.200.0000	\$17,385.00
					Check #: 0	
						PO/InvoiceTotal: \$17,385.00
						Vendor Total: \$17,385.00
Marquee Event Rentals						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Folding Chair-Samsonite Black Festival-Rental Setup		125	24543	E01E9A41 5/15/2024	20.5.2540.3250.300.0000	\$250.00
Folding Chair Setup Fee		125	24543	E01E9A41 5/15/2024	20.5.2540.3250.300.0000	\$565.00
Folding Chair Setup Fee Discount		125	24543	E01E9A41 5/15/2024	20.5.2540.3250.300.0000	(\$56.50)
Delivery Fee		125	24543	E01E9A41 5/15/2024	20.5.2540.3250.300.0000	\$350.00
Pick-up Fee		125	24543	E01E9A41 5/15/2024	20.5.2540.3250.300.0000	\$350.00
Damage Waiver		1	24543	E01E9A41 5/15/2024	20.5.2540.3250.300.0000	\$67.80
Enviromental Fee		1	24543	E01E9A41 5/15/2024	20.5.2540.3250.300.0000	\$58.34
Check #: 0						
						PO/InvoiceTotal: <u> </u> \$1,584.64
Check Group:						
Resin Black Folding Chair-Rental		325	24546	V231294 5/15/2024	20.5.2540.3250.300.0000	\$750.75
Delivery/Pickup		1	24546	V231294 5/15/2024	20.5.2540.3250.300.0000	\$150.00
Environmental Fee		1	24546	V231294 5/15/2024	20.5.2540.3250.300.0000	\$30.03
Check #: 0						
						PO/InvoiceTotal: <u> </u> \$930.78
						Vendor Total: <u> </u> \$2,515.42
Pearson Clinical						
Check Group:						
CASL-2 Record Form Comprehensive Ages 3-21 Qty 10 (Print)		2	24731	25119841 3/25/2024	10.5.1210.4000.100.0000	\$169.60

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CELFF-5 Screening Test Record Forms Qty 25 (Print)		1	24731	25119841 3/25/2024	10.5.1210.4000.100.0000	\$48.76
					Check #: 0	
						PO/InvoiceTotal: \$218.36
						Vendor Total: \$218.36
Pop Pediatric Therapy						
Check Group:						
Mar 21-Apr 24, 2024-OT Eval Service-GN		1	0	V437308 4/26/2024	10.5.1912.6700.100.0000	\$200.00
Mar 21-Apr 24, 2024-OT Services-G.N.		1	0	V437308 4/26/2024	10.5.1912.6700.100.0000	\$800.00
Mar 21-Apr 24, 2024-Speech Eval Service-GN		1	0	V437308 4/26/2024	10.5.1912.6700.100.0000	\$300.00
Mar 21-Apr 24, 2024-Speech Service-GN		1	0	V437308 4/26/2024	10.5.1912.6700.100.0000	\$360.00
					Check #: 0	
						PO/InvoiceTotal: \$1,660.00
						Vendor Total: \$1,660.00
Quadient Leasing USA, Inc						
Check Group:						
Postage Meter Lease Prnt		1	0	Q1311438 4/27/2024	20.5.2540.3400.300.0000	\$480.45
					Check #: 0	
						PO/InvoiceTotal: \$480.45
						Vendor Total: \$480.45
Quinlan & Fabish Music Co						
Check Group:						
Solos for Cello Players		1	24468	15286850 2/12/2024	10.5.1002.4000.200.0000	\$24.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Discount		1	24468	15286850 2/12/2024	10.5.1002.4000.200.0000	(\$2.50)
Check #: 0						PO/InvoiceTotal: <u> </u>
						\$22.49
Check Group:						
Carmen Selections by Georges Bizet		1	24547	15292830 2/14/2024	10.5.1002.4008.200.0000	\$49.50
Check #: 0						PO/InvoiceTotal: <u> </u>
						\$49.50
Check Group:						
1/2 Cello Bow Fiberglass With Horsehair		1	24642	15340150 2/29/2024	10.5.1002.4008.200.0000	\$115.00
Discount		1	24642	15340150 2/29/2024	10.5.1002.4008.200.0000	(\$36.05)
Check #: 0						PO/InvoiceTotal: <u> </u>
						\$78.95
Check Group:						
String Bass Transducer		1	24667	15368646 3/11/2024	10.5.1002.4008.200.0000	\$169.95
Check #: 0						PO/InvoiceTotal: <u> </u>
						\$169.95
Check Group:						
Juno Bb Clarinet Reeds #2.5 Box of 10		4	24751	15413020 3/28/2024	10.5.1002.4008.200.0000	\$136.00
Discount		1	24751	15413020 3/28/2024	10.5.1002.4008.200.0000	(\$52.00)
Juno Alto Sax Reeds #2.5 Box of 10		2	24751	15413020 3/28/2024	10.5.1002.4008.200.0000	\$96.00
Discount		1	24751	15413020 3/28/2024	10.5.1002.4008.200.0000	(\$44.00)

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Juno Tenor Sax Reeds #2.5 Box of 5		2	24751	15413020 3/28/2024	10.5.1002.4008.200.0000	\$65.00
Discount		1	24751	15413020 3/28/2024	10.5.1002.4008.200.0000	(\$25.00)
Juno Baritone Sax Reeds #2.5 Card of 3		2	24751	15413020 3/28/2024	10.5.1002.4008.200.0000	\$74.50
Discount		1	24751	15413020 3/28/2024	10.5.1002.4008.200.0000	(\$28.50)
SD1 American Custom General Snare Drumsticks		10	24751	15413020 3/28/2024	10.5.1002.4008.200.0000	\$159.90
Discount		1	24751	15413020 3/28/2024	10.5.1002.4008.200.0000	(\$30.00)
1/2 Bass German Bow Horsehair		1	24751	15447381 4/10/2024	10.5.1002.4008.200.0000	\$154.00
Discount		1	24751	15447381 4/10/2024	10.5.1002.4008.200.0000	(\$35.05)
					Check #: 0	
						PO/InvoiceTotal: <u>\$470.85</u>
						Vendor Total: <u>\$791.74</u>
R & M Specialties, Ltd.						
Check Group:						
GLF Ellipse & Chroma Silver Metallic Pen and Flashlight Gift Sets		200	24793	77739 4/26/2024	10.5.2310.4900.300.0000	\$1,170.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$1,170.00</u>
						Vendor Total: <u>\$1,170.00</u>
Sarah Hammer, LCSW LLC						
Check Group:						
Apr 5-Apr 12,2024- Consultation & Planning -Group		1	0	016 5/1/2024	10.5.1205.3100.100.0000	\$100.00

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Apr 5-Apr 12,2024- Consultation & Planning -AB		1	0	016 5/1/2024	10.5.1205.3100.100.0000	\$100.00
Check #: 0						
PO/InvoiceTotal:						\$200.00
Vendor Total:						\$200.00
School District 107 Imprest Fund						
Check Group:						
6509-Boys volleyball ref		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$80.00
6510-soccer ref		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$60.00
6511-soccer ref		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$60.00
6490-Boy Volleyball Ref		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$70.00
6410-Soccer Ref		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$60.00
6508-Soccer Ref assignor		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$125.00
6492-Soccer Ref		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$60.00
6493-Boy Volleyball Ref		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$80.00
6494-Soccer Ref		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$60.00
6495-Soccer Ref		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$60.00
6496-Soccer Ref		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$60.00
6497-Boys volleyball ref		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$60.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
6498-Girls Softball		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$40.00
6499-Girls Softball		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$40.00
6500-girls volleyball ref		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$80.00
6501-Boys volleyball ref		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$60.00
6504-Girls softball		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$40.00
6505-Girls softball		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$40.00
6507-Girls softball ref assignor		1	0	V784211 5/7/2024	10.5.1500.3190.200.0000	\$75.00

Check #: 0

PO/InvoiceTotal:	<u>\$1,210.00</u>
Vendor Total:	<u>\$1,210.00</u>

School Perceptions LLC

Check Group:

LTHS Preparation/Reflection Survey-MS		1	0	5618 4/26/2024	10.5.2310.3100.300.0000	\$400.00
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Check #: 0

PO/InvoiceTotal:	<u>\$400.00</u>
Vendor Total:	<u>\$400.00</u>

TruGreen

Check Group:

April Weed Control-MS		1	0	190793356 4/20/2024	20.5.2540.3292.200.0000	\$553.28
April Weed Control-ES		1	0	190794841 4/20/2024	20.5.2540.3292.100.0000	\$243.36

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Voucher Batch Number: 1245 05/15/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
						PO/InvoiceTotal: <u> \$796.64</u>
						Vendor Total: <u> \$796.64</u>
Village Of Burr Ridge						
Check Group:						
March 1-March 31,2024-Water & Sewer		1 0		V625892 5/1/2024	20.5.2540.3700.200.0000	\$508.20
March 1-March 31,2024- Water & Sewer		1 0		V95438 5/1/2024	20.5.2540.3700.200.0000	\$87.28
Check #: 0						
						PO/InvoiceTotal: <u> \$595.48</u>
						Vendor Total: <u> \$595.48</u>
Village of Willow Springs						
Check Group:						
May 1-May 31,2024-Water -ES		1 0		0018000060-00 0524 5/1/2024	20.5.2540.3700.100.0000	\$147.03
Check #: 0						
						PO/InvoiceTotal: <u> \$147.03</u>
						Vendor Total: <u> \$147.03</u>
Wex Bank						
Check Group:						
Fuel for Truck-May 2024		1 0		96984397 5/6/2024	20.5.2540.4640.300.0000	\$106.00
Check #: 0						
						PO/InvoiceTotal: <u> \$106.00</u>
						Vendor Total: <u> \$106.00</u>
						Grand Total: <u> \$42,469.63</u>

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1233

04/25/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BMO Mastercard-Mastercard Corp Client Pa						
Check Group:						
Microsoft-Feb 2024 Monthly Subscription-		1 0		040524-BC 4/5/2024	10.5.2320.4400.300.0000	\$65.62
Home Depot-Supplies for hole in garage repair		1 0		040524-BC 4/5/2024	20.5.2540.4000.300.0000	\$46.39
Microsoft- March 2024 Monthly Subscription		1 0		040524-BC 4/5/2024	10.5.2320.4400.300.0000	\$65.62
Home Depot-Summer project supplies -ES		1 0		040524-BC 4/5/2024	20.5.2540.4000.300.0000	\$171.37
Sherwin Williams Paint-Spring project - ES		1 0		040524-BC 4/5/2024	20.5.2540.4000.300.0000	\$344.20
Sherwin Williams Paint Spring project - ES		1 0		040524-BC 4/5/2024	20.5.2540.4000.300.0000	\$28.49
Home Depot-Apple project-ES		1 0		040524-BC 4/5/2024	20.5.2540.4000.300.0000	\$96.65
Pleasantdale Met Gala tickets-C.Z, B.B.,T.M.		1 0		040524-BC 4/5/2024	10.5.2310.4900.300.0000	\$466.32
Ballastshop-LED Drivers for Lights		1 0		040524-BC 4/5/2024	20.5.2540.4000.300.0000	\$895.04
Signs By Tomorrow-Outdoor Blue Ribbon Sign		1 0		040524-HS 4/5/2024	10.5.2410.4000.100.0000	\$277.63
Girls on the Run		1 0		040524-HS 4/5/2024	10.5.1001.4000.100.0000	\$63.52
Illinois Performance Eval Training Course 2024-S.P.		1 0		040524-HS 4/5/2024	10.5.2410.3320.100.0000	\$375.00
Museum of Science & Indust.-4th Grade Field Trip		1 0		040524-HS 4/5/2024	10.5.1001.4000.100.0000	\$96.00
Rosati's-Pizza for science night volunteers		1 0		040524-HS 4/5/2024	10.5.2410.4000.100.0000	\$182.84

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1233

04/25/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
1st Place Spiritwear-School raffles, prizes etc		1	0	040524-HS 4/5/2024	10.5.2410.4000.100.0000	\$559.72
FSP Bounce House-Blue Ribbon Event- Final Payment		1	0	040524-HS 4/5/2024	10.5.2410.4000.100.0000	\$1,122.26
Party City-Balloons, party supplies Blue Ribbon Event		1	0	040524-HS 4/5/2024	10.5.2410.4000.100.0000	\$110.00
SQ Cookies-Dessert Truck Blue Ribbon Event		1	0	040524-HS 4/5/2024	10.5.2410.4000.100.0000	\$208.00
Amazon-4 Building Thinking Classrooms in Mathematics		1	0	040524-ST part 1 4/5/2024	10.5.2410.4000.200.0000	\$138.05
Wyndham Hotels-IL Reading Conf-Deaton		1	0	040524-ST part 1 4/5/2024	10.5.1002.3320.200.0000	\$289.56
Wyndham Hotels-IL Reading Conf-Embury		1	0	040524-ST part 1 4/5/2024	10.5.1002.3320.200.0000	\$289.56
Home Depot-Supplies for Musical		1	0	040524-ST part 1 4/5/2024	10.5.1500.4031.200.0000	\$75.94
Home Depot-Supplies for Musical		1	0	040524-ST part 1 4/5/2024	10.5.1500.4031.200.0000	\$27.36
Amazon-Masking tape for Art		1	0	040524-ST part 1 4/5/2024	10.5.1002.4000.200.0000	\$44.99
Home Depot-Supplies for Musical		1	0	040524-ST part 1 4/5/2024	10.5.1500.4031.200.0000	\$133.94
Wyndham Hotels- IL Reading Conf-Yana		1	0	040524-ST part 1 4/5/2024	10.5.1002.3320.200.0000	\$289.56
IL Reading Conf-Wyndham Hotels-McGuire		1	0	040524-ST part 1 4/5/2024	10.5.1002.3320.200.0000	\$289.56
The Cubby Hole- Screenprinting-Student Council		1	0	040524-ST part 1 4/5/2024	10.5.1002.4000.200.0000	\$491.21
MTM Recognition-Shining Star Awards		1	0	040524-ST part 1 4/5/2024	10.5.1002.4021.200.0000	\$71.18

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1233

04/25/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Class Professional Dev-Building Effective Leadership Teams-Raleigh		1	0	040524-ST part 1 4/5/2024	10.5.1002.3320.200.0000	\$175.00
US Postal Service-First Class Postage		1	0	040524-ST part 1 4/5/2024	10.5.2320.3400.300.0000	\$8.73
Ninos Italian Beef-Paws Awards		1	0	040524-ST part 1 4/5/2024	10.5.2410.4000.200.0000	\$52.50
Ninos Italian Beef-Paws Awards		1	0	040524-ST part 1 4/5/2024	10.5.2410.4000.200.0000	\$52.50
Ninos Italian Beef-Musical		1	0	040524-ST part 1 4/5/2024	10.5.1500.4031.200.0000	\$116.25
Amazon-Picking Pad Gems-		1	0	040524-ST part 1 4/5/2024	10.5.1205.4000.200.0000	\$30.00
Amazon-Supplies		1	0	040524-ST part 1 4/5/2024	10.5.2410.4000.200.0000	\$45.97
Target- March: Book Three (ELA)		1	0	040524-ST part 1 4/5/2024	10.5.1002.4000.200.0000	\$65.94
Amazon-4 books,Moxie, Mathieu, Jennifer		1	0	040524-ST part 1 4/5/2024	10.5.1002.4000.200.0000	\$35.16
Amazon-Message stamp		1	0	040524-ST Part 2 4/5/2024	10.5.1002.4000.200.0000	\$10.41
Amazon-Therapy putty		1	0	040524-ST Part 2 4/5/2024	10.5.1205.4000.200.0000	\$28.98
Card My Yard-Graduation 2024- 1 of 3		1	0	040524-ST Part 2 4/5/2024	10.5.1002.4021.200.0000	\$135.00
Card My Yard-Graduation 2024- 2 of 3		1	0	040524-ST Part 2 4/5/2024	10.5.1002.4021.200.0000	\$135.00
Card My Yard-Graduation 2024- 3 of 3		1	0	040524-ST Part 2 4/5/2024	10.5.1205.4000.200.0000	\$135.00
JAMF Pro Associate-Refund		1	0	040524-ST Part 2 4/5/2024	10.5.2225.3320.300.0000	(\$100.00)

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1233

04/25/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Sams Club-Principa Supplies		1 0		040524-ST Part 2 4/5/2024	10.5.2410.4000.200.0000	\$277.02
Amazon-Hand2mind versa tiles (Math)		1 0		040524-ST Part 2 4/5/2024	10.5.1002.4000.200.0000	\$139.99
American Paper Optics-Eclipse Paper Glasses North American		1 0		040524-ST Part 2 4/5/2024	10.5.2320.4000.300.0000	\$135.00
Amazon-MS Supply		1 0		040524-ST Part 2 4/5/2024	10.5.1002.4000.200.0000	\$39.90
Amazon-Supplies for Registration		1 0		040524-ST Part 2 4/5/2024	10.5.1002.4110.200.0000	\$12.99
Amazon-Principal Supplies		1 0		040524-ST Part 2 4/5/2024	10.5.2410.4000.200.0000	\$205.31
Amazon-Supplies Special Ed		1 0		040524-ST Part 2 4/5/2024	10.5.1205.4000.200.0000	\$54.06
Amazon-Outdoor Steps with Handrail		1 0		040524-ST Part 2 4/5/2024	10.5.1002.4021.200.0000	\$94.99
Check #: 0						
						PO/InvoiceTotal: <u>\$9,201.28</u>
						Vendor Total: <u>\$9,201.28</u>
WEX Health, Inc						
Check Group:						
FSA-Monthly Fee		25 0		0001922975-IN 3/31/2024	10.5.2520.3100.300.0000	\$106.25
Check #: 0						
						PO/InvoiceTotal: <u>\$106.25</u>
						Vendor Total: <u>\$106.25</u>
						Grand Total: <u>\$9,307.53</u>

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1243

05/06/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Groot Industries						
Check Group:						
May 2024-Disposal/Recycling-ES		1 0		12484313T098 5/1/2024	20.5.2540.3210.300.0000	\$1,389.32
May 2024-Disposal/Recycling-MS		1 0		12484313T098 5/1/2024	20.5.2540.3210.300.0000	\$1,063.37
Check #: 0						
PO/InvoiceTotal:						\$2,452.69
Vendor Total:						\$2,452.69
Guardian - Appleton						
Check Group:						
May 2024-DENTAL INSURANCE PAYABLE-er		1 0		V533779 5/1/2024	10.2.0481.0000.000.9946	\$3,846.89
May 2024-DENTAL INSURANCE PAYABLE-ee		1 0		V533779 5/1/2024	10.2.0481.0000.000.9945	\$2,380.40
May 2024-VISION INSURANCE-ee		1 0		V533779 5/1/2024	10.2.0481.0000.000.9947	\$886.46
May 2024-VISION INSURANCE-er		1 0		V533779 5/1/2024	10.2.0481.0000.000.9948	\$233.59
May 2024-DENTAL INSURANCE PAYABLE-COBRA Dent		1 0		V533779 5/1/2024	10.2.0481.0000.000.9945	\$182.52
Check #: 0						
PO/InvoiceTotal:						\$7,529.86
Vendor Total:						\$7,529.86
Life Moments						
Check Group:						
District Newsletter		1 0		V958889 5/1/2024	10.5.2310.3401.300.0000	\$4,047.90
Check #: 0						
PO/InvoiceTotal:						\$4,047.90

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1243

05/06/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$4,047.90
Reliance Standard Life Insurance Company						
Check Group:						
May 2024-Voluntary Life LIFE INSURANCE		1 0		V276862 5/1/2024	10.2.0481.0000.000.9949	\$229.64
						PO/InvoiceTotal: \$229.64
						Vendor Total: \$229.64
						Grand Total: \$14,260.09

Check #: 0

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1244

05/06/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Educational Benefit Cooperative						
Check Group:						
May 2024-HEALTH INSURANCE PAYABLE-ER		1 0		V147819 5/1/2024	10.2.0481.0000.000.9944	\$102,219.42
May 2024-HEALTH INSURANCE PAYABLE-EE		1 0		V147819 5/1/2024	10.2.0481.0000.000.9943	\$26,147.49
May 2024-HEALTH INSURANCE PAYABLE-Life		1 0		V147819 5/1/2024	10.2.0481.0000.000.9942	\$933.90

Check #: 0

PO/InvoiceTotal:	<u>\$129,300.81</u>
Vendor Total:	<u>\$129,300.81</u>
Grand Total:	\$129,300.81

End of Report

Personnel Report

May 15, 2024

1. Retirement of Personnel:

The superintendent did not receive any letters of retirement this month.

2. Resignation of Personnel:

The Superintendent received a letter of resignation from JoAnne LeCompte (Instructional Aide at PES).

Recommendation: That the Board of Education approve the resignation of JoAnne LaCompte (Instructional Aide at PES)

3. Employment of Staff

The Superintendent recommends the employment of Katherine McDermott (Resource Teacher at PMS), Nolan Belschner (PE Teacher at PMS), Ashley Palladini (Resource Teacher at PMS).

Recommendation: That the Board of Education approve the employment of Katherine McDermott (Resource Teacher at PMS), Nolan Belschner (PE Teacher at PMS), Ashley Passadini (Resource teacher at PMS).

Pleasantdale Elementary School
8100 School Street
La Grange, IL 60525
708.246.4700 Fax: 708.246.4625



Pleasantdale Middle School
7450 S. Wolf Road
Burr Ridge, IL 60527
708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

To: Dr. Dave Palzet and the District 107 Board of Education

From: Dr. Jennifer Ban

Date: May 15, 2024

RE: Consolidated District Plan Approval

Pleasantdale School District 107 receives funding from a variety of Federal grant programs: Title I, Title II, Title III, Title IV, and IDEA. In previous years, ISBE required districts to develop and submit implementation plans for these various grants individually. For FY25, ISBE continues to ask districts for various elements of these individual grant plans into a singular document called the Consolidated District Plan. This is one of the preliminary steps required by ISBE prior to applying for grant funds.

The Board of Education participates in this process by affirming that the District will comply with all assurances, laws and applicable policies that govern Federal grants.

The District Administration participates in this process by completing the applicable tasks required in the Consolidated District Plan, which includes:

- Collecting and submitting data to determine needs and eligibility of the District, building or specific population covered by the individual grant.
- Consulting with Private and Parochial schools to determine eligibility and access to District grant funds.
- Engage with building administration, teachers, and parents to develop potential areas of programming or support.
- Develop programming and professional development plans centered on achieving district goals.

The Consolidated District Plan process requires the Board of Education to approve the development of the plan and affirmation of compliance for all assurances, laws and applicable policies that govern Federal grants at a meeting prior to the District's submission of the Consolidated District Plan and prior to applying for Federal grant funds. The meeting date is recorded in the Consolidated District Plan and electronically signed by the School Superintendent.



To: Dr. Dave Palzet, Superintendent
From: Beth Parker, Director of Student Services
Date: May 9, 2024
RE: Student Support Services Update

Executive Summary

Background

The Student Service update shares a snapshot of student services programming that includes:

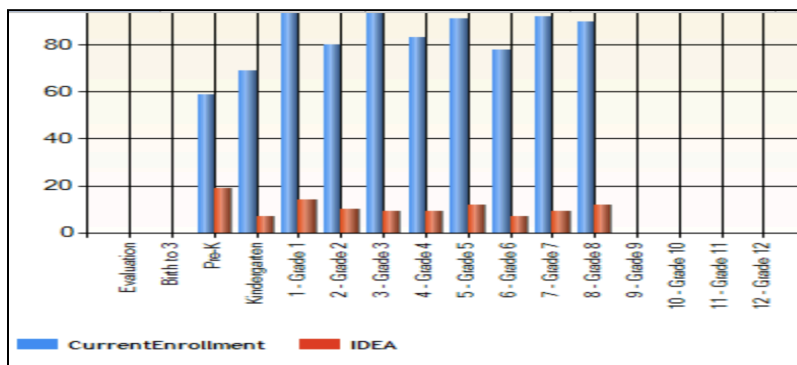
- Special Education Program and Services
- Section 504 of the Rehabilitation Act
- Early Intervention and Preschool /Early Childhood
- English Learner and Bilingual Services
- McKinney-Vento (Homeless) and Home Hospital Services
- Financials - Grants, Funding, Medicaid Billing

Board Presentation/Report Objectives

- Provide an informational overview of Pleasantdale’s Support Service Programs
- Review State Results and Compliance Indicators
- Highlight Programming Components
- Present Achievement Data
- Describe Initiatives
- Celebrate Accomplishments

Impactful Facts:

- Over 250 students receive support from the Student Services Department annually
- 13% of the District’s student population receive services under IDEA



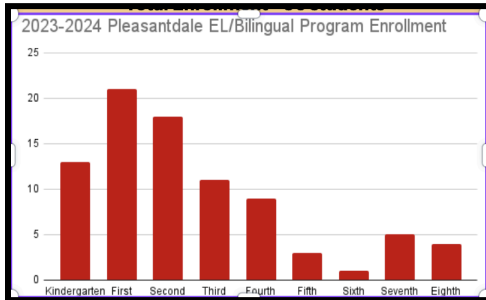
Pleasantdale Elementary School
8100 School Street
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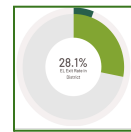
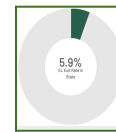
Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

- Four staff (3.5 FTE) service 92 English Learners who speak 14 different languages



Albanian	Gujarati	Serbian
Arabic	Hindi	Spanish
Bengali	Lithuanian	Tagalog
Bulgarian	Macedonian	Tamil
Croatian	Mandarin	Thai
Farsi	Polish	Ukrainian
Ga	Romanian	Urdu
Greek	Russian	

- EL proficiency rates are significantly higher than the state averages
- Early Intervention and Preschool Programming are available to all families through screening and evaluation, half-day preschool programming, community partnerships, and parent outreach
- All Special Education Compliance Indicators were met using multiple data points, which include Indicator 11 - Evaluation Timelines (Child Find); Indicator 12 - Early Childhood Transition; Indicator 5/6 - Educational Environments; Indicator 7 - Early Childhood Outcomes and Indicator 14 - Post-School Outcomes
- Participation in the Federal Medicaid School-Based Service Program allows the district to receive reimbursement for medical services provided to students to help meet the costs of providing services.



Accomplishments:

- Early Learning Programming, registration, recruitment, and outreach
- Updated early learning environments -versatile furniture, classroom organization, revised daily schedule and routines, focus on social and emotional atmosphere
- Expansion of EL and Bilingual Programming
- Bilingual Parent Advisory Committee
- EL Reporting and Monitoring Protocol
- Medicaid Billing
- Programming Options for Homebound Services
- Expanded instructional and behavioral resources and practices for the Extended Resource Program
- Individualized family outreach and training

The positive impact of our support service programming is evident in the special education Indicator data, the EL proficiency rates, and state results and compliance indicators. The District's Strategic Road Map outlines our commitment to maintaining and enhancing our programming to ensure the best education for all our student populations.

Our unwavering commitment to student success is evident in our continuous efforts to ensure that all students achieve and have access to all learning opportunities. This should instill confidence in our shared priorities.

School Board

Ethics and Gift Ban

Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and School Board members:

1. No employee shall intentionally perform any “political activity” during any “compensated time,” as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity.
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member’s or employee’s duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for his or her participation in any political activity.

A Board member or employee may engage in activities that: (1) are otherwise appropriate as part of his or her official duties, or (2) are undertaken by the individual on a voluntary basis that are not prohibited by this policy.

Limitations on Receiving Gifts

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with any Board member or employee shall intentionally solicit or accept any “gift” from any “prohibited source,” as those terms are defined herein, or that is otherwise prohibited by law or policy. No prohibited source shall intentionally offer or make a gift that violates this policy.

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the Board member or employee, or his or her spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fund-raising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss business.

6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered. "Catered" means food or refreshments that are purchased ready to consume which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are customarily provided to others in similar circumstances.
10. Intra-governmental and inter-governmental gifts. "Intra-governmental gift" means any gift given to a Board member or employee from another Board member or employee, and "inter-governmental gift" means any gift given to a Board member or employee by an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, his or her spouse or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code.

Enforcement

The Board President and Superintendent shall seek guidance from the Board attorney concerning compliance with and enforcement of this policy and State ethics laws. The Board may, as necessary or prudent, appoint an Ethics Advisor for this task.

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. If attempts to correct any misunderstanding or problem do not resolve the matter, the Superintendent or Board President shall, after consulting with the Board attorney, either place the alleged violation on a Board meeting agenda for the Board's disposition or refer the complainant to Board policy 2:260, *Uniform Grievance Procedure*. A Board member who is related, either by blood or by marriage, up to the degree of first cousin, to the person who is the subject of the complaint, shall not participate in any decision-making capacity for the Board. If the Board finds it more likely than not that the allegations in a complaint are true, it shall notify the State's Attorney and/or consider disciplinary action for the employee.

Definitions

Unless otherwise stated, all terms used in this policy have the definitions given in the State Officials and Employees Ethics Act, 5 ILCS 430/1-5.

“Political activity” means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.

11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.
15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, “compensated time” includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing his or her official duties, regardless of location.

“Prohibited source” means any person or entity who:

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;
2. Does business or seeks to do business with: (a) a Board member, or (b) an employee, or with the Board member or another employee directing that employee;
3. Conducts activities regulated by: (a) a Board member, or (b) an employee or by the Board member or another employee directing that employee;
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee;
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or
6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source.

“Gift” means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

Complaints of Sexual Harassment Made Against Board Members by Elected Officials

Pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/70-5), members of the Board and other elected officials are encouraged to promptly report claims of sexual harassment by a Board member. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available. If the official feels comfortable doing so, he or she should directly inform the individual that the individual’s conduct or communication is offensive and must stop.

Board members and elected officials should report claims of sexual harassment against a member of the Board to the Board President or Superintendent. If the report is made to the Superintendent, the Superintendent shall promptly notify the President, or if the President is the subject of the complaint,

the Vice President. Reports of sexual harassment will be confidential to the greatest extent practicable.

When a complaint of sexual harassment is made against a member of the Board by another Board member or other elected official, the Board President shall appoint a qualified outside investigator who is not a District employee or Board member to conduct an independent review of the allegations. If the allegations concern the President, or the President is a witness or otherwise conflicted, the Vice President shall make the appointment. If the allegations concern both the President and Vice President, and/or they are witnesses or otherwise conflicted, the Board Secretary shall make the appointment. The investigator shall prepare a written report and submit it to the Board.

If a Board member has engaged in sexual harassment, the matter will be addressed in accordance with the authority of the Board.

The Superintendent will post this policy on the District website and/or make this policy available in the District's administrative office.

LEGAL REF.: 5 ILCS 430/1-1 et seq.
10 ILCS 5/9-25.1.

ADOPTED: June 16, 2010

REVISED: May 21, 2014; September 16, 2020

REVIEWED: May 15, 2024

School Board

Qualifications, Term, and Duties of Board Officers

The School Board officers are: President, Vice President, and Secretary. These officers are elected at the Board's organizational meeting.

President

The Board elects a President from its members for a 2-year term. The duties of the President are:

1. Preside at all meetings;
2. Focus the Board meeting agendas on appropriate content; ~~and preside at all meetings;~~
3. Make all Board committee and Superintendent Advisory Team appointments, unless specifically stated otherwise;
4. Be permitted to attend and observe any meeting of a Board committee; unless in violation with Open Meetings Act;
5. Represent the Board on other boards or agencies;
6. Sign official District documents requiring the President's signature, including Board minutes and Certificate of Tax Levy;
7. Call special meetings of the Board;
8. Serve as the Head of the public body for purposes of the Open Meetings Act and Freedom of Information Act;
9. Ensure that a quorum of the Board is physically present at all Board meetings;
10. Administer the oath of office to new Board members; and
11. Serve as the Board's official spokesperson to the media.
12. Except when the Board President is the subject of a complaint of sexual harassment, a witness, or otherwise conflicted, appoint a qualified outside investigator to conduct an independent review of allegations of sexual harassment made against a Board member by another Board member or elected official.
13. **Ensure that all fingerprint-based criminal history records information checks, screenings, and sexual misconduct related employment history reviews (EHRs) required by State Law and policy 5:30 Hiring Process and Criteria, are completed for the Superintendent.**

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

The Vice President fills a vacancy in the Presidency.

Vice President

The Board elects a Vice President from its members for a 2-year term. The Vice President performs the duties of the President if:

1. The office of President is vacant;
2. The President is absent; or
3. The President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by a special Board election.

Secretary

The Secretary shall be a member of the Board who serves a 2-year term. The Secretary may receive reasonable compensation, not to exceed \$500 per year, as fixed by the Board at least 180 days before the beginning of the term. The Secretary shall perform or delegate the following duties:

1. ~~Prepare Board meeting agendas and provide them, along with prior meeting minutes, to Board members before the next meeting;~~ **Keep minutes for all Board meetings, and keep the verbatim recordings for all closed Board meetings;**
2. **Mail meeting notifications and agenda to news media who have officially requested copies;**
3. Keep records of the Board's official acts, and sign them, along with the President, before submitting them annually to the Treasurer on the first Monday of April and October and on such other times as the Treasurer requests;
4. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the appropriate Immediate Service Center;
5. **Act as the local election official for the District;**
6. **Arrange public inspection of the budget before adoption;**
7. **Publish required notices;**
8. Sign official District documents requiring the Secretary's signature.

The Secretary may delegate some or all of these duties, except when State law prohibits the delegation. If the secretary is absent from any meeting, the Board may appoint a secretary pro tempore to perform the duties of secretary. The secretary pro tempore may or may not be a Board member. A permanent vacancy in the office of Secretary is filled by special Board election.

Recording Secretary

The Board may appoint a Recording Secretary who is a staff member. The Recording Secretary may receive such compensation as shall be fixed by the Board. The Recording Secretary's primary responsibility shall:

1. Keep Board meeting minutes; and keep the verbatim record for all closed Board meetings;
2. Assist the Secretary by taking the minutes for all open Board meetings;
3. Assemble Board meeting material and provide it, along with prior meeting minutes, to Board members before the next meeting;
4. Keep records in bound books with numbered pages, of all transactions of the Board in regular and special open meetings;
5. Maintain all closed meeting minutes;
6. Act as the local election authority for all Board elections;
7. Arrange public inspection of the budget before adoption;
8. Publish required notices;
9. Perform the Secretary's duties, as assigned, except when State law prohibits the delegation;
10. Maintain Board policy, financial reports, publicity, and correspondence; and
11. Mail meeting notification and agenda to news media who have officially requested copies.

In addition, the Recording Secretary or Superintendent receives notification from Board members who desire to attend a Board meeting by video or audio means, pursuant to policy 2.220.

LEGAL REF.: 5 ILCS 120/7 and 420/4A-106.
105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8,
5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, and 5/17-1.

ADOPTED: June 18, 2008

REVISED: June 20, 2012; May 21, 2014; May 15, 2019; September 16, 2020, June 16, 2021;
June 18, 2024

School Board

Board Member Development

The School Board desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development leadership training in education and labor law, financial oversight and accountability, and fiduciary responsibilities and ~~(beginning in the fall of 2023)~~ trauma-informed practices for students and staff within the first year of his or her first term.
2. Each Board member must complete training on the Open Meetings Act no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on the Open Meetings Act is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. This dismissal process is available after the District's PERA implementation date.

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

New Board Member Orientation

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President or designee may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.: 5 ILCS 120/1.05 and 120/2.
105 ILCS 5/10-16a and 5/24-16.5.

ADOPTED: June 16, 2010

REVISED: June 20, 2012; May 21, 2014; May 17, 2017; May 15, 2019; June 15, 2022; **June 18, 2024**

School Board

Board Member Use of Electronic Communications

For purposes of this section, *electronic communications* includes, without limitation, electronic mail, electronic chat, blogs, instant messaging, texting, and any form of social networking. Electronic communication to, by, and among Board members, in their capacity as Board members, shall not be used for the purpose of discussing District business. Email among Board members shall be limited to: (1) disseminating information, and (2) messages not involving deliberation, debate, or decision-making, such as:

- Agenda item suggestions
- Reminders regarding meeting times, dates, and places
- Board meeting agendas or information concerning agenda items
- Individual responses to questions posed by community members, subject to the other limitations in this policy

Electronic Communication Protocols

The following protocols pertain to district Board of Education email accounts:

- Email with a constituent should be kept private between the constituent and the BOE member. Board members may reply only to sender.
- BOE members should act to guide the constituent toward resolution but should not act on their behalf.
- Email will not be deleted.
- Emails sent to the BOE at main email address will be forwarded to all members and processed per policy 8:110.
- Board members send all district related email correspondence solely through their district account so that it is maintained in the district email archiving system.
- Board members' will not use district email accounts for personal business.
- A Board member should include a "do not reply/forward" alert when emailing a message concerning **District** business to more than one Board member. The following is an example of such alert: **"BOARD MEMBER ALERT: This email is not for interactive discussion purposes. The recipient should not reply to it or forward it to any other individual."**

ADOPTED: _____ October 17, 2012

School Board

Committees and Superintendent Advisory Teams

The School Board may establish and support committees and Superintendent Advisory Teams to assist with the Board's governance function and, in some situations, to comply with State law requirements. Committee members and Superintendent Advisory Team members may include both Board members and non-Board members depending on the purpose. The Board President makes all Board committee and Superintendent Advisory Team appointments subject to Board approval. Board committee meetings shall comply with the Open Meetings Act.

Special Board Committees

A special committee may be created for specific purposes or to investigate special issues. A special committee is automatically dissolved after presenting its final report to the Board or at the Board's discretion.

Standing Board Committees

A standing committee is created for an indefinite term although its members will fluctuate.

1. Parent-Teacher Advisory Committee. This committee assists in the development of student behavior policy and procedure, and provides information and recommendations to the Board. Its members are parents/guardians and teachers, and may include persons whose expertise or experience is needed. The committee reviews such issues as administering medication in the schools, reciprocal reporting between the School District and local law enforcement agencies regarding criminal offenses committed by students, student discipline, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information.
2. Behavioral Interventions Committee. This committee develops and monitors procedures for using behavioral interventions in accordance with Board policy 7:230, *Misconduct by Students with Disabilities*, and provides information and recommendations to the Board. At the Board President's discretion, the Parent-Teacher Advisory Committee shall perform the duties assigned to the Behavioral Interventions Committee.

Superintendent Advisory Teams

At the Superintendent's and Board's discretion, additional advisory teams will meet to help in the decision making processes for the district. The Superintendent will report directly to the Board. The Board President will appoint no more than two Board members to serve on each Superintendent's Advisory Team subject to Board approval. A Board committee and Superintendent Advisory Team may not take final action on behalf of the Board – it may only make recommendations to the Board.

Nothing in this policy limits the authority of the Superintendent or designee to create and use committees that report to him or her or to other staff members.

LEGAL REF.: 5 ILCS 120.
105 ILCS 5/10-20.14 and 5/14-8.05.

ADOPTED: May 18, 2011

REVISED: May, 16, 2018, June 16, 2021

REVIEWED: May 15, 2024

School Board

School Board Meeting Procedure

Agenda

The School Board President is responsible for focusing the Board meeting agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require discussion or explanation before Board action. Any Board member may request the withdrawal of any item under the consent agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Items submitted by Board members to the Superintendent or the President shall be placed on the agenda for an upcoming meeting. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board member at least 48 hours before each meeting, except a meeting held in the event of an emergency. The meeting agenda shall be posted in accordance with Board policy 2:200, *Types of School Board Meetings*.

The Board President shall determine the order of business at regular Board meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of "abstain" or "present," or a vote other than "yea" or "nay," or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of "abstain" or "present," or a vote other than "yea" or "nay," or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law. The sequence for casting votes shall be rotated.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present.

Minutes

The Board Secretary shall keep written minutes of all Board meetings (whether open or closed), which shall be signed by the President and the Secretary. The minutes include:

1. The meeting's date, time, and place;
2. Board members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted "yea" and "nay";
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act authorizing the closed meeting;
7. A record of all motions, the members making the motion and the second;
8. Upon request by a Board member, a record of how he or she voted on a particular motion; and;
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board for approval or modification at its next regularly scheduled open meeting. Minutes for open meeting must be approved within 30 days after meeting or at the second subsequent regular meeting, whichever is later.

At least semi-annually in an open meeting, the Board: (1) reviews minutes from closed meetings that are currently unavailable for public release, and (2) decides which, if any, no longer require confidential treatment and are available for public inspection. The Board may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release.

The official minutes are in the custody of the Board Secretary. Open meeting minutes are available for inspection during regular office hours within 7 days after the Board's approval; they may be inspected in the District's main office, in the presence of the Secretary, the Superintendent or designee, or any Board member. Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection. The minutes shall not be removed from the Superintendent's office except by vote of the Board or by court order.

The Board's open meeting minutes shall be posted on the District website within 7 days after the Board approves them; the minutes will remain posted for at least 60 days.

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained close to the Board's regular meeting location.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

~~Individual Board members may listen to verbatim recordings when that action is germane to their responsibilities. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.~~

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. Access to the verbatim recordings is available at the District's administrative offices. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to the District, and/or Oath of Office in policy 2.80 *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board constitutes a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, or (3) a family or other emergency. If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The

recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency. The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation by Audio or Video Means** subhead above, is not practical or prudent because of the disaster declaration; if neither the

President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination.

The individual who makes this determination for the Board shall put it in writing, include it on the Board's published notice and agenda for the audio or video meeting and in the meeting minutes, and ensure that the Board meets every OMA requirement for the Board to meet by video or audio conference without the physical presence of a quorum.

Rules of Order

Unless State law or Board-adopted rules apply, the Board President, as the presiding officer, will use Robert's Rules of Order, Newly Revised (11th Edition), as a guide when a question arises concerning procedure.

Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board meeting. Requests for special needs, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording equipment must be positioned in the public seating area. Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

Protocols for District Recorded Board Meetings

1. Videotaping of the meetings will terminate:
 - a. During staff and student recognition
 - b. During closed session
2. Board meetings will be posted on the District's website within 2 business days.
3. Board meetings will be posted on the District's website for 12 months and subsequently be deleted.
4. Board meetings will be posted in MP4 format and will not be downloadable.
5. Attendees will be informed meetings are recorded.

LEGAL REF.: 5 ILCS 120/2a, 120/2.02, 120/2.05, 120/2.06, and 120/7.
105 ILCS 5/10-6, 5/10-7, 5/10-12, and 5/10-16.

ADOPTED: June 18, 2008

REVISED: May 18, 2011; September 19, 2012; November 20, 2013; May 17, 2017;
September 16, 2020; **June 18, 2024**

School Board

Public Participation at School Board Meetings and Petitions to the Board

~~At each regular and special open meeting, the members of the public and District employees may comment to the School Board, subject to reasonable constraints.~~

During each regular and special open meeting of the Board, any person may comment or ask questions of the School Board (public participation), subject to the reasonable constraints established and recorded in this policy's guidelines below. The Board listens to comments or questions during public participation; responses to comments or questions are most often managed through the policy 3:30, *Chain of Command*.

~~The individuals appearing before the Board are expected to follow these guidelines:~~

To preserve sufficient time for the Board to conduct its business, any person appearing before the Board is expected to follow these guidelines:

1. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President. **This includes following the directives of the Board President to maintain order and decorum for all.**
2. **Use the sign-in sheet provided at the meeting.**
3. Identify oneself and be brief. Ordinarily, comments shall be limited to 3 minutes with only 15 minutes allotted per topic. In unusual circumstances, and when an individual has made a request in advance to speak for a longer period of time, the individual may be allowed to speak for more than 3 minutes.
4. Abide by the Board President's authority to shorten or lengthen an individual's opportunity to speak.
5. Observe the Board President's decision to determine procedural matters regarding public participation not otherwise covered in Board policy.
6. Conduct oneself with respect and civility toward others and otherwise abide by Board policy, 8:30 *Visitors to and Conduct on School Property*.

Petitions or written correspondence to the Board shall be presented to the Board at the next regularly scheduled Board meeting.

LEGAL REF.: 105 ILCS 5/10-6 and 5/10-16.

ADOPTED: June 18, 2008

REVISED: June 20, 2012; April 17, 2019; **June 18, 2024**