

Regular Meeting

Wednesday, May 18, 2022 6:00 PM

Administration Building, 7450 S Wolf Road, Burr Ridge, IL 60527

I. Roll Call / Visitors

II. Pledge of Allegiance

III. Open Forum: Board Policy 2:230 (those wishing to speak will be given time to address the Board regarding agenda or non-agenda items)

IV. Consent Agenda

IV.A. Approve Regular Meeting Minutes of April 20, 2022

IV.B. Approve Closed Session Minutes of April 20, 2022

IV.C. Approve Payment of May Payroll/June Warrants

IV.D. Approve May 2022 Personnel Report

IV.E. Approve the FY23 Parent/Student Handbook

IV.F. Approve Raymond James & Associates, Inc. as municipal financial advisors for Pleasantdale School District 107 at the cost of \$3.00 per \$1,000 of Bonds or a minimum of \$9,000

IV.G. Resolution Appointing IMRF Authorized Agent

V. Informational Updates

V.A. Consideration for the Wolf Road Reconstruction Project

VI. Administration's Report

VI.A. Social/Emotional Learning Report

VI.B. Talent Development and Advanced Learning Programs

VI.C. Resolution declaring the intention to issue not to exceed \$2,700,000 Working Cash Fund Bonds for the purpose of increasing the District's Working Cash Fund, and directing that notice of such intention be published in the manner provided by law.

VI.D. Review School Board (sec. 2) Board Policies

VII. Items for Next Agenda:

VII.A. Spring Testing Report; Approve Consolidated District Plan; Review extracurricular student activities (written); Approve School Board (sec. 2) Board policies.

VIII. Open Forum: Board Policy 2:230 (those wishing to speak will be given time to address the Board regarding agenda or non-agenda

items)

IX. Closed Session

IX.A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. (5 ILCS 120/2(c)(1))

IX.B. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning the salary schedules for one or more classes of employees (5 ILCS 120/2(c)(2))

X. Written Reports

X.A. FOIA

XI. Adjournment

MINUTES OF THE BOARD OF EDUCATION

Regular Meeting Administration Building 6:00 – 7:20 p.m. April 20, 2022

Members Present:

- Arlene Cabana, Presiding Officer
Bill Brockob
Mary Lenzen
David Negron (arrived at 6:34p.m.)
Becky Walters
Charles Zona
Tarryne Marchione

ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members John McAtee, Beth Parker, Jennifer Ban, Kathleen Tomei, and Griffin Sonntag.

PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance. The brag boards displayed the work of Kindergarten students who have been working on their farm-to-table science/social studies units.

ELEARNING HEARING

In accordance with state statute, the Board of Education held an eLearning Hearing to renew the District’s eLearning plan for another three years. Dr. Jennifer Ban reviewed the district’s plan and discussed how and when eLearning days would be used. Motion carried by a roll call vote of 6 ayes (Brockob, Cabana, Lenzen, Walters, Zona, Marchione) absent – Negron

OPEN FORUM

None.

ACTION NO. 20 Consent Agenda

Motion by Walters, seconded by Lenzen, that the Board of Education approve the consent agenda as presented consisting of meeting minutes of March 16, 2022 board meeting; payment of March payroll/April warrants; FY23 staffing recommendations, the 2022-23 Strategic Blueprint action steps, food service contract, cleaning services for FY23, transportation contact, and hot lunch fees for FY23; April 2022 Personnel Report containing the retirement of elementary school custodian Ralph Kampuis, Instructional Aide Joyce Fisher, resignation of lunchroom aide Susian Jasien, instructional aide Alexis Chladi, Superintendent Secretary Erika Sawosko, and Technology Specialist Ryan Chodora. Approval of the hiring of Kiley Davis Hanna (lunchroom aide), Deborah Christian (lunchroom aide), Michelle Jarosik (Kindergarten Teacher). Motion carried by a roll call vote of 6 ayes (Brockob, Cabana, Lenzen, Walters, Zona, Marchione) absent – Negron

REPORTS AND DISCUSSION ITEMS

Professional Learning Update
Assistant Superintendent for Teaching and Learning, Dr. Jennifer Ban provided the Board with an update on the professional learning plan for the district as well as the curriculum work that will take place over the summer. At the start of this school year, the district implemented a new professional learning plan called Pdale Expeditions. Dr. Ban

provided the Board with an update on the learning pathways chosen by teachers as well as the progress teachers have made in their learning. Additionally, she explained that summer learning will take place in the first weeks of June and the middle weeks of August. Finally, she reviewed the areas in which curriculum projects will be completed.

FY23 Parent/Student Handbook

Principals Kathleen Tomei and Griffin Sonntag presented updates to our Parent/Student Handbook. Each year, our principals convene a committee of parents and staff to review our handbook and ensure it is updated based on changing laws and best practices. The parent/student handbook will be on the May agenda for approval. Once approved, the handbook will be available to parents through the annual registration process.

Summer Construction/Maintenance Update

Interim business manager Mohsin Dada provided the Board with an update on our summer maintenance projects as well as our long-term maintenance plan. In addition to the April Board meeting, these plans were reviewed as part of both the Finance and Facilities advisory team meetings. The projects scheduled for this summer range from flooring and painting projects, to classroom technology upgrades and seal coating of school parking lots. The long-term maintenance projects include the replacement of HVAC and boilers as well as roofing projects throughout the district. The projects slated for both this summer and the next several years are necessary projects to improve the learning environment and student and staff safety and comfort.

Funding for Five-Year Capital Improvement Plan

Interim Business Manager, Mohsin Dada presented a plan to pay for the regular maintenance and the long-term maintenance plan. The funding system includes using federal funds, state grants, operating budget, the sale of bonds, and district reserves. The term for the bond sale would be eight years. The cost of the bond sale to the taxpayer can be seen in the table below.

Cost of Home	Increase to tax bill (annually)
\$200,000	\$32
\$300,000	\$50
\$400,000	\$69
\$500,000	\$88

NEXT AGENDA

Items submitted for the May agenda include:
Review School Board (sec 2) Board Policies, Approve FY23 Parent/Student Handbook, IMRF Resolution re: Authorized Agent, Approve resolution for the sale of Debt Service Extension Bonds.

ACTION NO. 21

Closed Session

Motion by Lenzen, seconded by Marchione, that the Board of Education go into closed session at 7:20 p.m. to discuss matters relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district or

Minutes of the regular meeting of the Board of Education – April 20, 2022

legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity; and student disciplinary cases. Motion carried by a roll call vote of 7 ayes (Brockob, Cabana, Lenzen, Negrón, Walters, Zona, Marchione).

The Board came out of closed session at 8:10 p.m.

ADJOURNMENT

Motion by Lenzen, seconded by Negrón, that the regular meeting adjourns at 8:10 p.m. Voice vote. Motion carried.

App. ___ President _____ Secretary _____

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1271

05/20/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Bell, Fredrick M						
Check Group:						
Dec 6 - April 29, 2022 Mileage		1 0		V145789 5/11/2022	10.5.1002.3320.200.0000	\$150.93
					Check #: 0	
						PO/InvoiceTotal: <u>\$150.93</u>
						Vendor Total: <u>\$150.93</u>
Halusek, Melissa						
Check Group:						
Supplies Rainbows Program		1 0		V783333 5/11/2022	10.5.1001.4000.100.0000	\$23.75
					Check #: 0	
						PO/InvoiceTotal: <u>\$23.75</u>
						Vendor Total: <u>\$23.75</u>
Lorimer, Jolene M						
Check Group:						
Illinois Reading Conference		1 0		V779805 5/11/2022	10.5.1001.3320.100.0000	\$332.23
					Check #: 0	
						PO/InvoiceTotal: <u>\$332.23</u>
						Vendor Total: <u>\$332.23</u>
Malatt, Brianne M						
Check Group:						
IPA Well Conference 3/16-3/17/22		1 0		V894730 5/11/2022	10.5.2410.3320.200.0000	\$295.43
					Check #: 0	
						PO/InvoiceTotal: <u>\$295.43</u>
						Vendor Total: <u>\$295.43</u>
Newberry, Jennifer						
Check Group:						

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05/20/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Tuition Reimbursement		1	0	V633131 5/11/2022	10.5.2213.2300.300.0000	\$299.82
					Check #: 0	
					PO/InvoiceTotal:	\$299.82
					Vendor Total:	\$299.82
Steinmetz, Richelle C						
Check Group:						
Theme Days treats for staff		1	0	V275572 5/11/2022	10.5.2410.4000.100.0000	\$41.97
					Check #: 0	
					PO/InvoiceTotal:	\$41.97
					Vendor Total:	\$41.97
Tomei, Kathleen J						
Check Group:						
Food for Interview Team		1	0	V469804 5/11/2022	10.5.2410.4000.100.0000	\$28.88
					Check #: 0	
					PO/InvoiceTotal:	\$28.88
					Vendor Total:	\$28.88
					Grand Total:	\$1,173.01

End of Report

Pleasantdale School District 107

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05/18/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ABM Building Valve						
Check Group:						
May Custodial Services		1	0	1136651 5/1/2022	20.5.2540.3220.300.0000	\$18,847.59
					Check #: 0	
					PO/InvoiceTotal:	\$18,847.59
					Vendor Total:	\$18,847.59
AED Professionals						
Check Group:						
NITRILE GLOVES POWDER FREE NON-STERILE DISPOSABLE TEXTURED GLOVES SIZE LARGE 1000 PER CASE		2	22730	91288 4/27/2022	20.5.2540.4000.300.0000	\$234.90
					Check #: 0	
					PO/InvoiceTotal:	\$234.90
					Vendor Total:	\$234.90
Amazon Capital Services, Inc						
Check Group:						
PO 22684 - Air dry Clay		1	0	13VG-C7K9-GCD G 4/13/2022	10.5.1001.4011.100.0000	\$65.64
PO 22602 - Refund for Optoma HD28HDR		1	0	17J6-6VY9-W6D3 3/30/2022	10.5.2225.4000.200.0000	(\$571.08)
PO 22638 Refund Chair		1	0	19MC-HRCF-M7X P 4/11/2022	10.5.2410.7000.100.0000	(\$183.25)
PO 22602 - Refund for Optoma HD28HDR		1	0	1FD6-D1NV-NNR T 4/1/2022	10.5.2225.4000.200.0000	(\$571.08)
PO 22623 - Scotch Laminating Pouches		1	0	1KY1 Q4KL 69LV 3/20/2022	10.5.1210.4000.100.0000	\$13.99

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PO 22602 - Refund for Optoma HD28HDR		1	0	1LM6-YCP3-N73 Y 3/30/2022	10.5.2225.4000.200.0000	(\$571.08)
PO 22602 - Refund for Optoma HD28HDR		1	0	1NJ7-3XD1-KMR L 3/30/2022	10.5.2225.4000.100.0000	(\$571.08)
PO 22602 - Refund for Optoma HD28HDR		1	0	1PHF-1YDK-9W7 K 3/29/2022	10.5.2225.4000.200.0000	(\$571.08)
PO 22612 - Returned Books		1	0	1RDD-DV9V-1GN 3 3/15/2022	10.5.1001.4111.100.0000	(\$74.00)
PO 22602 - Refund for Optoma HD28HDR		1	0	1TGC-K1X6-F9M 4 3/30/2022	10.5.2225.4000.100.0000	(\$571.08)
PO 22602 - Refund for Optoma HD28HDR		1	0	1XFF-C4PJ-F3FD 3/31/2022	10.5.2225.4000.200.0000	(\$571.08)
PO 22602 - Refund Shipping		1	0	1YGD-9RG7-6XL N 4/1/2022	10.5.2225.4000.200.0000	(\$3.99)
PO 22719 - Power Extension Cord		1	0	1YPX RGTQ NVTR 4/14/2022	10.5.2225.4000.200.0000	\$18.99
Check #: 0						
						PO/InvoiceTotal: <u>(\$4,160.18)</u>
Check Group:						
INTECHING BR-5080C Projector Remote Control for Optoma		3	22196	17Q9-1CGN-1WX TR 8/31/2021	10.5.2225.4000.200.0000	\$119.58
Aurum Ultra Series - High Speed HDMI Cable with Ethernet 2 Pack (35 Ft)		1	22196	17Q9-1CGN-1WX TR 8/31/2021	10.5.2225.4000.200.0000	\$41.99
Check #: 0						
						PO/InvoiceTotal: <u>\$161.57</u>
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
staff: MacBook Air 13 inch Case 2020 2019 2018 Release A2337		9	22197	1GDC-ML1D-1GJ J 8/31/2021	10.5.2225.4000.200.0000	\$167.22
elem classrooms: Amazon Basics USB A Cable with Lightning Connector		4	22197	1GDC-ML1D-1GJ J 8/31/2021	10.5.2225.4000.100.0000	\$474.16
Mini DisplayPort to DVI Cable		2	22197	1GDC-ML1D-1GJ J 8/31/2021	10.5.2225.4000.100.0000	\$15.90
Beth: Mini DisplayPort to DVI Cable		1	22197	1GDC-ML1D-1GJ J 8/31/2021	10.5.2225.4000.200.0000	\$7.95
McAtee: USB C to HDMI Cable 4K		1	22197	1GDC-ML1D-1GJ J 8/31/2021	10.5.2225.4000.100.0000	\$14.99
Ryan: USB C to HDMI Cable 4K		1	22197	1GDC-ML1D-1GJ J 8/31/2021	10.5.2225.4000.200.0000	\$14.99
server: Seagate Backup Plus Hub STEL8000200 8 TB		1	22197	1GDC-ML1D-1GJ J 8/31/2021	10.5.2225.4000.100.0000	\$197.05
server: Seagate Backup Plus Hub STEL8000200 8 TB		1	22197	1GDC-ML1D-1GJ J 8/31/2021	10.5.2225.4000.200.0000	\$197.05
office: Seagate Portable 2TB External Hard Drive Portable HDD – USB 3.0 for PC		2	22197	1GDC-ML1D-1GJ J 8/31/2021	10.5.2225.4000.100.0000	\$119.98
office: Seagate Portable 2TB External Hard Drive Portable HDD – USB 3.0 for PC		2	22197	1GDC-ML1D-1GJ J 8/31/2021	10.5.2225.4000.200.0000	\$119.98
Check #: 0						
						PO/InvoiceTotal: <u>\$1,329.27</u>
Check Group:						
Adidas Uniforia League Soccer Ball		1	22208	131Y-WTMN-WD RY 9/1/2021	10.5.1500.4030.200.0000	\$39.98

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Molten Camp Volleyball		4	22208	131Y-WTMN-WD RY 9/1/2021	10.5.1500.4030.200.0000	\$59.56
Shipping		1	22208	131Y-WTMN-WD RY 9/1/2021	10.5.1500.4030.200.0000	\$15.28
Shipping Discount		1	22208	131Y-WTMN-WD RY 9/1/2021	10.5.1500.4030.200.0000	(\$8.83)
Blue Dot Trading Adult Sports Pinnie Scrimmage Training Vest 12 Pack		1	22208	14X9-L3XV-79M9 9/7/2021	10.5.1500.4030.200.0000	\$31.05
ZHT Electronic Whistles for Referees 2 Pack		1	22208	14X9-L3XV-79M9 9/7/2021	10.5.1500.4030.200.0000	\$27.99
Fox 40 Electronic Whistle Red		1	22208	14X9-L3XV-79M9 9/7/2021	10.5.1500.4030.200.0000	\$16.88
Check #: 0						
						PO/InvoiceTotal: <u> </u> \$181.91
Check Group:						
24 pk of dry erase whiteboards 9x12		1	22217	1QML-GJHY-PGR C 9/1/2021	10.5.1001.4000.100.0000	\$39.89
Check #: 0						
						PO/InvoiceTotal: <u> </u> \$39.89
Check Group:						
Evolis Consumables, YMCKO Color Ribbon, Primacy Compatible, 300 Prints 1 Roll R5F008AAA		2	22227	1PY4-XRRM-1QH 1 9/1/2021	20.5.2540.4000.300.0000	\$101.48
Check #: 0						
						PO/InvoiceTotal: <u> </u> \$101.48
Check Group:						
Smelly Stickers for Kids - 48 Sheets		1	22234	11YD-99R1-MMX X 9/5/2021	10.5.1002.4000.200.0000	\$9.29

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Sharpie Tank Style Highlighters Box of 36		1	22234	11YD-99R1-MMX X 9/5/2021	10.5.1002.4000.200.0000	\$13.03
Magnetic Squares - 110 Self Adhesive Magnetic Squares		1	22234	11YD-99R1-MMX X 9/5/2021	10.5.1002.4000.200.0000	\$9.95
Trend Stinky Stickers Variety Pack of 435		1	22234	11YD-99R1-MMX X 9/5/2021	10.5.1002.4000.200.0000	\$13.52
Check #: 0						
PO/InvoiceTotal:						\$45.79
Check Group:						
SanDisk 64GB Ultra Dual Drive Luxe USB Type-C		2	22240	1MWM-ND74-X4 Y6 9/8/2021	10.5.2225.4000.100.0000	\$28.58
SanDisk 64GB Ultra Dual Drive Luxe USB Type-C		2	22240	1MWM-ND74-X4 Y6 9/8/2021	10.5.2225.4000.200.0000	\$28.58
TP-Link AC600 USB WiFi Adapter for PC		1	22240	1MWM-ND74-X4 Y6 9/8/2021	10.5.2225.4000.100.0000	\$19.99
Check #: 0						
PO/InvoiceTotal:						\$77.15
Check Group:						
A Thousand Questions - Book		1	22558	1WG7-9LN1-3RF J 5/5/2022	10.5.1002.4000.200.0000	\$7.99
Check #: 0						
PO/InvoiceTotal:						\$7.99
Check Group:						
Optoma HD28HDR		2	22602	1W6T-GGLJ-7XL 1 3/23/2022	10.5.2225.4000.100.0000	\$1,142.16

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Optoma HD28HDR		5	22602	1W6T-GGLJ-7XL 1 3/23/2022	10.5.2225.4000.200.0000	\$2,855.40
Check #: 0						
PO/InvoiceTotal:						\$3,997.56
Check Group:						
Scotch Thermal Laminating Pouches, 200-Pack, 8.9 x 11.4 Inches, Letter Size Sheets		1	22623	1KY1-Q4KL-69LV 3/20/2022	10.5.1210.4000.100.0000	\$25.99
Blue Summit Supplies 100 6" x 9" Clasp Envelopes with Gummed Seal		1	22623	1KY1-Q4KL-69LV 3/20/2022	10.5.1210.4000.100.0000	\$16.99
Amazon Basics #6 3/4 Security Tinted Envelopes		1	22623	1KY1-Q4KL-69LV 3/20/2022	10.5.1210.4000.100.0000	\$8.77
Paper Mate InkJoy Gel Pens, Medium Point, Black, 10 Count		1	22623	1KY1-Q4KL-69LV 3/20/2022	10.5.1210.4000.100.0000	\$15.36
Sharpie S-Gel, Gel Pens, Medium Point (0.7mm), Black Ink Gel Pen		1	22623	1KY1-Q4KL-69LV 3/20/2022	10.5.1210.4000.100.0000	\$16.99
(4 Pack) Pop It Fidget Toys Pop Its Fidgets		1	22623	1KY1-Q4KL-69LV 3/20/2022	10.5.1210.4000.100.0000	\$7.99
Amazon Basics 4 Pack C Cell All-Purpose Alkaline Batteries		1	22623	1KY1-Q4KL-69LV 3/20/2022	10.5.1210.4000.100.0000	\$6.91
Amazon Basics 6 Pack LR44 Alkaline Button Coin Cell Battery		1	22623	1KY1-Q4KL-69LV 3/20/2022	10.5.1210.4000.100.0000	\$3.91
SMKF Large Anatomical Teeth Models - Dentist Teaching Oral Hygiene Model 8.66 5.9 5.5 inches		1	22623	1KY1-Q4KL-69LV 3/20/2022	10.5.1210.4000.100.0000	\$23.55
TEMI 51 PCS Cutting Play Food Toy for Kids - Pretend Fruit and Vegetables Accessories		1	22623	1KY1-Q4KL-69LV 3/20/2022	10.5.1210.4000.100.0000	\$21.24
11 inch Soft Body Hispanic Newborn Baby Doll		1	22623	1KY1-Q4KL-69LV 3/20/2022	10.5.1210.4000.100.0000	\$13.99

Pleasantdale School District 107

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A&R Sports Knit Gloves - Red		1	22623	1KY1-Q4KL-69LV 3/20/2022	10.5.1210.4000.100.0000	\$5.88
Check #: 0						
PO/InvoiceTotal:						\$167.57
Check Group:						
HON Basyx Biometryx chair		1	22638	1LK1-NYTT-Y3JV 3/18/2022	10.5.2410.7000.100.0000	\$183.25
Check #: 0						
PO/InvoiceTotal:						\$183.25
Check Group:						
Flames of Hope		1	22659	1WRT-DGH9-P6R R 4/6/2022	10.5.2220.4300.200.0000	\$12.55
Check #: 0						
PO/InvoiceTotal:						\$12.55
Check Group:						
#10 Security Tinted Self Seal Envelopes Enveguard 4 1/8 x 9 1/2 100 count		1	22685	1FDR-DDC4-4994 4/3/2022	10.5.1001.4103.100.0000	\$10.49
Pacon Medium Weight Tagboard 12x18 100 sheets		2	22685	1FDR-DDC4-4994 4/3/2022	10.5.1001.4103.100.0000	\$18.98
Bold Chalk Markers-Dry Erase Marker Pens 8 pack multicolored 6mm		2	22685	1FDR-DDC4-4994 4/3/2022	10.5.1001.4103.100.0000	\$25.76
Mr Pen Erasers, Cap erasers, 60 pack, animal eraser caps		4	22685	1FDR-DDC4-4994 4/3/2022	10.5.1001.4103.100.0000	\$31.96
Assorted Colorful Pencils		2	22685	1FDR-DDC4-4994 4/3/2022	10.5.1001.4103.100.0000	\$43.96
Medium Tagboard 9x12 White		4	22685	1FDR-DDC4-4994 4/3/2022	10.5.1001.4103.100.0000	\$19.96
Check #: 0						

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						PO/InvoiceTotal: <u>\$151.11</u>
Check Group:						
HON Basyx Biometryx Commercial grade chair		2	22688	1NLV-9CVH-NKJ X 4/27/2022	10.5.2410.5501.100.0000	\$398.00
HON Basyx Biometryx Commercial grade chair		6	22688	1R9X-NN1G-XHV N 4/26/2022	10.5.2410.5501.100.0000	\$1,194.00
						Check #: 0
						PO/InvoiceTotal: <u>\$1,592.00</u>
Check Group:						
Stacey's Extraordinary Words		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$10.70
Eyes That Kiss in the Corners		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$14.99
Built for Speed: A Branches Book (Layla and the Bots #2)		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$4.99
Cupcake Fix: A Branches Book (Layla and the Bots #3)		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$5.99
How to Apologize		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$12.50
The Many Colors of Harpreet Singh		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$17.99
Saturday		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$16.99
Bilal Cooks Daal		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$12.89

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Doggo and Pupper (Doggo and Pupper, 1)		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$8.97
Wondrous You: Empowering Poems for Magical Kids		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$13.99
Baby-sitters Little Sister Graphic Novels #1-4: A Graphix Collection		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$32.16
Waffles and Pancake Planetary YUM Waffles and Pancake 1		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$11.49
A Waffle Lot of Narwhal and Jelly (Hardcover Books 1-5)		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$13.31
Halal Hot Dogs		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$13.99
Amira's Picture Day		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$12.59
The Starkeeper		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$15.99
Your Name Is a Song		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$12.83
Mighty Mila		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$12.99
Delphine Denise and the Mardi Gras Prize		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$14.59
The Dinosaur Who Discovered Hamburgers		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$8.99

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Autumn Lee's Adventure Academy: Superheroes - The Beginning		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$12.99
Kindness Week		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$11.99
The Gift of Ramadan		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$7.99
Soul Food Sunday		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$15.99
The Legend of Rock Paper Scissors		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$9.49
I Am Enough		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$9.88
The Magical Yet (The Magical Yet, 1)		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$13.69
Unicorn Day: A Magical Kindness Book for Children		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$7.99
The Cool Bean (The Food Group)		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$11.37
The Smart Cookie (The Food Group)		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$14.99
Elephant and Piggie by Mo Willems - 5 book paperback bundle set.		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$69.99
A Weekend with Wendell		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$7.99

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Chrysanthemum		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$8.09
After the Fall (How Humpty Dumpty Got Back Up Again)		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$9.99
Are We There Yet?		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$13.69
The Adventures of Beekle: The Unimaginary Friend		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$12.39
Except Antarctica		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$12.69
Don't Let the Pigeon Series 6 Books Collection Set by Mo Willems		1	22696	1MGT-QXPJ-3J7 T 4/11/2022	10.5.1001.4111.100.0000	\$42.98
Check #: 0						
						PO/InvoiceTotal: <u> </u> \$563.11
Check Group:						
Lenovo ThinkCentre M720s SFF for Tech Office		1	22719	1YPX-RGTQ-NVT R 4/14/2022	10.5.2225.4000.200.0000	\$1,205.94
HP monitors for Beth and Tech		2	22719	1YPX-RGTQ-NVT R 4/14/2022	10.5.2225.4000.200.0000	\$299.98
HP montors for elem tech & maint		2	22719	1YPX-RGTQ-NVT R 4/14/2022	10.5.2225.4000.100.0000	\$299.98
pig tails		1	22719	1YPX-RGTQ-NVT R 4/14/2022	10.5.2225.4000.100.0000	\$14.95
monitor stand for McAtee		1	22719	1YPX-RGTQ-NVT R 4/14/2022	10.5.2225.4000.100.0000	\$29.99

Check #: 0

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						PO/InvoiceTotal: <u>\$1,850.84</u>
Check Group:						
Sam Battles the Machine		1	22721	19FM-F9NK-9FY7 4/18/2022	10.5.1001.4200.100.0000	\$0.99
School Freezes Over		1	22721	19FM-F9NK-9FY7 4/18/2022	10.5.1001.4200.100.0000	\$4.74
The Science Fair is Freaky		1	22721	19FM-F9NK-9FY7 4/18/2022	10.5.1001.4200.100.0000	\$4.99
Recess is a Jungle		1	22721	19FM-F9NK-9FY7 4/18/2022	10.5.1001.4200.100.0000	\$4.74
The Locker Ate Lucy		1	22721	19FM-F9NK-9FY7 4/18/2022	10.5.1001.4200.100.0000	\$4.24
The School is Alive		1	22721	19FM-F9NK-9FY7 4/18/2022	10.5.1001.4000.100.0000	\$4.99
Sleepwalking Snowman		1	22721	19FM-F9NK-9FY7 4/18/2022	10.5.1001.4200.100.0000	\$5.99
						Check #: 0
						PO/InvoiceTotal: <u>\$30.68</u>
Check Group:						
ExpertPower Standard 12V 7AH Rechargeable SLA Battery, (EXP1270-2) - 2 Pack		1	22726	1TQV-CY7Q-NKF Y 4/22/2022	20.5.2540.4000.300.0000	\$47.99
						Check #: 0
						PO/InvoiceTotal: <u>\$47.99</u>
Check Group:						
Scotts Turf Builder Quick fix mix 3 lbs		1	22727	1XL1-YFTL-3NXX 4/28/2022	10.5.1001.4112.100.0000	\$10.49
Disposiable try on socks - beige tan footies		1	22727	1XL1-YFTL-3NXX 4/28/2022	10.5.1001.4112.100.0000	\$14.95
						Check #: 0

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						PO/InvoiceTotal: <u>\$25.44</u>
Check Group:						
7 Steps to a Language Rich, Interactive Classroom 2nd Edition		2	22728	1PT7-MYMV-CRX 9 4/27/2022	10.5.1210.4000.200.0000	\$65.90
						Check #: 0
						PO/InvoiceTotal: <u>\$65.90</u>
						Vendor Total: <u>\$6,472.87</u>
American Building Services						
Check Group:						
Replaced Door to north mechanical room.		1	22340	4042515 4/18/2022	20.5.2540.3200.200.0000	\$1,379.47
						Check #: 0
						PO/InvoiceTotal: <u>\$1,379.47</u>
Check Group:						
Replace doors for north gym storage		1	22399	4042516 4/18/2022	20.5.2540.3200.200.0000	\$2,387.79
						Check #: 0
						PO/InvoiceTotal: <u>\$2,387.79</u>
						Vendor Total: <u>\$3,767.26</u>
Applause Learning Resources						
Check Group:						
Shanish sparkle stickers		2	22678	201382A 4/21/2022	10.5.1001.4011.100.0000	\$13.90
Senor Taco & Friends Spanish stickers		3	22678	201382A 4/21/2022	10.5.1001.4011.100.0000	\$5.07
Hurray for Spanish Pencils		3	22678	201382A 4/21/2022	10.5.1001.4011.100.0000	\$11.97
Shipping		1	22678	201382A 4/21/2022	10.5.1001.4011.100.0000	\$7.95

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Check #: 0						
PO/InvoiceTotal:						\$38.89
Vendor Total:						\$38.89
Apple Computer, Inc						
Check Group:						
Logitech Rugged Combo 3 Case with Integrated Smart Connector Keyboard for 10.2-inch iPad		200	22718	AH39943175 4/20/2022	10.5.2225.4000.200.0000	\$19,990.00
Check #: 0						
PO/InvoiceTotal:						\$19,990.00
Vendor Total:						\$19,990.00
Appraisal Associates						
Check Group:						
PTAB - Appraisal Review Report		1	0	V791704 4/15/2022	10.5.2520.3190.300.0000	\$750.00
Check #: 0						
PO/InvoiceTotal:						\$750.00
Vendor Total:						\$750.00
AT&T						
Check Group:						
Apr 25 - May 24 Phone Charges		1	0	6306620139 318 1 522 4/25/2022	20.5.2540.3400.300.0000	\$81.51
Apr 25 - May 24 Phone Charges		1	0	6306620139 318 1 522 4/25/2022	20.5.2540.3400.100.0000	\$502.58
Apr 25 - May 24 Phone Charges		1	0	6306620139 318 1 522 4/25/2022	20.5.2540.3400.200.0000	\$288.32
Check #: 0						
PO/InvoiceTotal:						\$872.41
Vendor Total:						\$872.41

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Automated Logic Corporation						
Check Group:						
Apr - June Maintenance Contract		1 0		383754 4/8/2022	20.5.2540.3202.100.0000	\$1,151.00
Apr - June Maintenance Contract		1 0		383754 4/8/2022	20.5.2540.3202.200.0000	\$1,151.00
				Check #: 0		
					PO/Invoice Total:	<u>\$2,302.00</u>
					Vendor Total:	<u>\$2,302.00</u>
Behavioral Perspective Inc						
Check Group:						
School Consultant April 8, April 26, 2022		1 0		4761444 5/4/2022	10.5.1205.3100.200.0000	\$387.50
				Check #: 0		
					PO/Invoice Total:	<u>\$387.50</u>
					Vendor Total:	<u>\$387.50</u>
Best Imaging Solutions, Inc						
Check Group:						
Middle School Mural		1 0		1005990 4/13/2022	10.5.2310.4900.300.0000	\$5,483.42
				Check #: 0		
					PO/Invoice Total:	<u>\$5,483.42</u>
					Vendor Total:	<u>\$5,483.42</u>
Birch Agency Inc.						
Check Group:						
C Dombkowski Mar 7 - Mar 11, 2022		1 0		3950004616 3/16/2022	10.5.1205.3100.100.0000	\$2,730.00
C Dombkowski April 4 - April 8, 2022		1 0		3950004759 4/13/2022	10.5.1205.3100.100.0000	\$2,730.00

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C Dombkowski April 11 - April 15, 2022		1	0	3950004803 4/20/2022	10.5.1205.3100.100.0000	\$2,352.00
C Dombkowski April 18 - April 22, 2022		1	0	3950004847 4/27/2022	10.5.1205.3100.100.0000	\$2,730.00
C Dombkowski April 25 - April, 2022		1	0	3950004886 5/4/2022	10.5.1205.3100.100.0000	\$2,268.00
Check #: 0						
PO/InvoiceTotal:						\$12,810.00
Vendor Total:						\$12,810.00
Chicago Metropolitan Fire Prevention Co						
Check Group:						
April - June Fire Alarm Monitoring		1	0	IN00382218 4/16/2022	90.5.2530.3200.300.0000	\$99.00
Check #: 0						
PO/InvoiceTotal:						\$99.00
Vendor Total:						\$99.00
Comcast						
Check Group:						
March Phone Charge		1	0	142035572 3/1/2022	20.5.2540.3400.200.0000	\$507.05
March Phone Charge		1	0	142035572 3/1/2022	20.5.2540.3400.100.0000	\$502.95
April Phone Charge		1	0	144084806 4/1/2022	20.5.2540.3400.200.0000	\$504.61
April Phone Charge		1	0	144084806 4/1/2022	20.5.2540.3400.100.0000	\$500.53
May Dedicated Internet		1	0	145483694 5/1/2022	20.5.2540.3400.200.0000	\$1,653.16
May Dedicated Internet		1	0	145483694 5/1/2022	20.5.2540.3400.100.0000	\$1,653.15

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Cook County Treasurer						
Check Group:						
Jan 1 - Mar 31, 2022 Traffic Signal Maintenance		1 0		2022-1 4/3/2022	20.5.2540.3294.300.0000	\$24.00
Check #: 0						
PO/InvoiceTotal:						\$5,321.45
Vendor Total:						\$5,321.45
Cove School						
Check Group:						
April Tuition		1 0		SD107-0422 4/30/2022	10.5.1912.6700.200.0000	\$5,840.98
Check #: 0						
PO/InvoiceTotal:						\$24.00
Vendor Total:						\$24.00
Dost Valuation Group LTD						
Check Group:						
PTAB - Appraisal Review Report		1 0		1755 4/1/2022	10.5.2520.3190.300.0000	\$2,250.00
Check #: 0						
PO/InvoiceTotal:						\$5,840.98
Vendor Total:						\$5,840.98
E2 Services, Inc						
Check Group:						
May Server Management Monthly Fee		1 0		22607 5/1/2022	10.5.2225.3100.100.0000	\$1,116.37
May Server Management Monthly Fee		1 0		22607 5/1/2022	10.5.2225.3100.200.0000	\$1,116.38

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Check #: 0						
						PO/InvoiceTotal: <u>\$2,232.75</u>
						Vendor Total: <u>\$2,232.75</u>
First Student, Inc						
Check Group:						
April Band Route		1 0		11798650 5/5/2022	40.5.2550.3314.300.0000	\$1,889.93
April COVID Cleaning		1 0		11798650 5/5/2022	20.5.2540.3220.300.5998	\$522.40
April Late Route		1 0		11798650 5/5/2022	40.5.2550.3313.300.0000	\$3,381.98
April Math Shuttle		1 0		11798650 5/5/2022	40.5.2550.3314.300.0000	\$1,223.66
April Regular Route ES		1 0		11798650 5/5/2022	40.5.2550.3310.300.0000	\$29,819.36
April Regular Route MS		1 0		11798650 5/5/2022	40.5.2550.3310.300.0000	\$29,819.36
Boys Basketball Trip		1 0		222031 1/21/2022	40.5.2550.3311.300.0000	\$261.67
Special Olympics 1/16/22		1 0		222093 1/21/2022	40.5.2550.3311.300.0000	\$479.63
Battle of the Books 3/22/22		1 0		234890 3/25/2022	40.5.2550.3312.300.0000	\$261.67
Boys Basketball Trip		1 0		237732 4/11/2022	40.5.2550.3311.300.0000	\$261.67
8th Grade to Cantigny 4/13/22		1 0		239023 4/15/2022	40.5.2550.3312.300.0000	\$655.22
Check #: 0						
						PO/InvoiceTotal: <u>\$68,576.55</u>
						Vendor Total: <u>\$68,576.55</u>

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Fisher Scientific						
Check Group:						
United Scientific Supplies Hooked Weight Set		6	22673	1602127 4/7/2022	10.5.1002.4000.200.0000	\$376.20
United Scientific Supplies Hooked Weight Set		6	22673	2121724 4/22/2022	10.5.1002.4000.200.0000	\$52.02
Color-Coded Spring Scales Full Spring Scale Set		12	22673	2255961 4/27/2022	10.5.1002.4000.200.0000	\$564.96
Color-Coded Spring Scales 5kg		1	22673	2255961 4/27/2022	10.5.1002.4000.200.0000	\$4.62
Color-Coded Spring Scales 10kg		18	22673	2255961 4/27/2022	10.5.1002.4000.200.0000	\$83.16
					Check #: 0	
					PO/InvoiceTotal:	<u>\$1,080.96</u>
					Vendor Total:	<u>\$1,080.96</u>
Follett Content Solutions, LLC						
Check Group:						
Howl at the moon		1	22523	437942F 4/19/2022	10.5.2220.4300.100.0000	\$13.37
The jumbie god's revenge		1	22523	437942F 4/19/2022	10.5.2220.4300.100.0000	\$14.67
A little spot of sadness		1	22523	437942F 4/19/2022	10.5.2220.4300.100.0000	\$11.06
Never let a unicorn scrib		1	22523	437942F 4/19/2022	10.5.2220.4300.100.0000	\$16.34
Owly. A time to be brave		1	22523	437942F 4/19/2022	10.5.2220.4300.100.0000	\$17.77
Owly. Flying lessons		1	22523	437942F 4/19/2022	10.5.2220.4300.100.0000	\$17.77
Peppa goes swimming		1	22523	437942F 4/19/2022	10.5.2220.4300.100.0000	\$12.19

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The pod and the bog		1	22523	437942F 4/19/2022	10.5.2220.4300.100.0000	\$15.46
Super Rabbit Boy's team-u		1	22523	437942F 4/19/2022	10.5.2220.4300.100.0000	\$13.37
Uni and the perfect prese		1	22523	437942F 4/19/2022	10.5.2220.4300.100.0000	\$13.07
Who is Dale Earnhardt Jr.		1	22523	437942F 4/19/2022	10.5.2220.4300.100.0000	\$13.07
Wings of fire. The graphi		1	22523	437942F 4/19/2022	10.5.2220.4300.100.0000	\$19.47
Check #: 0						
PO/InvoiceTotal:						\$177.61
Check Group:						
Stick Dog gets the tacos		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$12.18
Don't touch this book!		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$15.46
A star witness		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$13.07
Last lemonade standing		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$13.07
The last kids on Earth and the zombie parade!		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$12.82
Ultimate oceanpedia : the most complete ocean reference ever		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$34.90
Snowbound mystery		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$22.00
Tree house mystery		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$22.00

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Plants vs. zombies. Battle extravagonzo.#1		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$20.00
Plants vs. zombies. Battle extravagonzo.#2		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$20.00
Sonic the Hedgehog. Fallout.Part 1		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$20.00
Cat Kid comic club. On purpose		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$24.99
Snakes smell with their tongues! : and other amazing facts		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$12.19
Minecraft epic bases : builds to spark your imagination		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$15.70
Storm on Snowbelle Mountain		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$13.61
Camp time in California		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$13.06
Trouble according to Humphrey		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$14.11
Every night is pizza night		1	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$16.55
Cataloging and processing		18	22712	475199 4/21/2022	10.5.2220.4300.100.0000	\$9.36

Check #: 0

PO/InvoiceTotal: \$325.07

Vendor Total: \$502.68

Follett School Solutions

Check Group:

Rottweiler puppies		1	22564	454526F 5/2/2022	10.5.2220.4300.100.0000	\$14.47
The Most Cuddly Jungle Animals Ever		1	22564	454526F 5/2/2022	10.5.2220.4300.100.0000	\$21.04

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Voucher Detail Listing

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05/18/2022

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Flamingos		1	22564	454526F 5/2/2022	10.5.2220.4300.100.0000	\$21.04
Llamas		1	22564	454526F 5/2/2022	10.5.2220.4300.100.0000	\$21.04
Meerkats		1	22564	454526F 5/2/2022	10.5.2220.4300.100.0000	\$21.04
Sloths		1	22564	454526F 5/2/2022	10.5.2220.4300.100.0000	\$21.04
Koalas		1	22564	454526F 5/2/2022	10.5.2220.4300.100.0000	\$21.04
Poodle puppies		1	22564	454526F 5/2/2022	10.5.2220.4300.100.0000	\$14.47
Check #: 0						
						PO/InvoiceTotal: <u>\$155.18</u>
Check Group:						
The blackbird girls		1	22586	459380F 4/21/2022	10.5.2220.4300.200.0000	\$15.47
Katie the catsitter		2	22586	459380F 4/21/2022	10.5.2220.4300.200.0000	\$37.54
A thousand questions		2	22586	459380F 4/21/2022	10.5.2220.4300.200.0000	\$30.92
The total eclipse of Nestor Lopez		1	22586	459380F 4/21/2022	10.5.2220.4300.200.0000	\$15.47
Scratch scratch		1	22586	459380F 4/21/2022	10.5.2220.4300.200.0000	\$14.67
Amari and the night brothers		1	22586	459380F 4/21/2022	10.5.2220.4300.200.0000	\$15.47
Katie the catsitter. Best friends for never		2	22586	459380F 4/21/2022	10.5.2220.4300.200.0000	\$37.54
5 worlds. Book 5,The emer		1	22586	459380F 4/21/2022	10.5.2220.4300.200.0000	\$18.77

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Big Nate in the zone		1	22586	459380F 4/21/2022	10.5.2220.4300.200.0000	\$14.67
City of dragons. 1,The aw		1	22586	459380F 4/21/2022	10.5.2220.4300.200.0000	\$19.47
Forbidden city		1	22586	459380F 4/21/2022	10.5.2220.4300.200.0000	\$16.34
One of us is next		1	22586	459380F 4/21/2022	10.5.2220.4300.200.0000	\$18.10
Steelstriker		1	22586	459380F 4/21/2022	10.5.2220.4300.200.0000	\$18.10
When pigs fly : a Batpig		1	22586	459380F 4/21/2022	10.5.2220.4300.200.0000	\$13.70
Wings of fire. The graphi		1	22586	459380F 4/21/2022	10.5.2220.4300.200.0000	\$19.47

Check #: 0

PO/InvoiceTotal: \$305.70

Vendor Total: \$460.88

Franczek

Check Group:

March Legal Services		1	0	212054 4/22/2022	10.5.2310.3180.300.0000	\$554.00
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Check #: 0

PO/InvoiceTotal: \$554.00

Vendor Total: \$554.00

FSS Technologies LLC.

Check Group:

Replace fire alarm annunciator panel		0.5	22398	469119 4/21/2022	20.5.2540.3200.100.0000	\$2,950.00
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Check #: 0

PO/InvoiceTotal: \$2,950.00

Pleasantdale School District 107

Voucher Detail Listing

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Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount	
						Vendor Total:	\$2,950.00
Grainger							
Check Group:							
BRADY Wall Switch Lockout, Red, 9/32 in Padlock Shackle Max. Dia., Polypropylene, 6 PK		1	22724	9286484200 4/21/2022	20.5.2540.4000.300.0000	\$52.29	
BRADY Wall Switch Lockout, Red, 9/32 in Padlock Shackle Max. Dia., Polypropylene, 1 EA		1	22724	9286484200 4/21/2022	20.5.2540.4000.300.0000	\$10.17	
Forced Cup Plunger: Durable Rubber Plunger, 6 in Cup Dia., 21 in Handle Lg		6	22724	9286484200 4/21/2022	20.5.2540.4000.300.0000	\$78.78	
						Check #: 0	
						PO/InvoiceTotal:	\$141.24
						Vendor Total:	\$141.24
Grand Prairie Transit							
Check Group:							
April Transportation		1	0	RTINV1005817 4/30/2022	40.5.2550.3315.300.0000	\$7,866.03	
April Aide Charge		1	0	RTINV1005817 4/30/2022	40.5.2550.3315.300.0000	\$3,055.50	
						Check #: 0	
						PO/InvoiceTotal:	\$10,921.53
						Vendor Total:	\$10,921.53
Groot Industries							
Check Group:							
May Disposal/Recycling		1	0	8794224T098 5/1/2022	20.5.2540.3210.300.0000	\$2,107.06	
						Check #: 0	
						PO/InvoiceTotal:	\$2,107.06
						Vendor Total:	\$2,107.06

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Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Herff Jones						
Check Group:						
Coronet Regal Class Rental Package: Royal Blue Cap and Gown; Royal Blue and White Tassel with 2022(sizes determined according to measurements submitted in attached files)		102	22569	2791805 4/6/2022	10.5.1002.4000.200.0000	\$2,346.00
Additional Coronet Regal Class Rental: Cap, Gown and Tassel (Medium 5'4"-5'5" and Medium Frame Range)		2	22569	2791805 4/6/2022	10.5.1002.4000.200.0000	\$46.00
Extra Tassels Royal Blue and White with 2022		3	22569	2791805 4/6/2022	10.5.1002.4000.200.0000	\$12.00
Check #: 0						
						PO/InvoiceTotal: \$2,404.00
						Vendor Total: \$2,404.00
IGS Energy						
Check Group:						
March Natural Gas MS		1	0	371459 5/4/2022	20.5.2540.4650.200.0000	\$2,035.09
March Natural Gas ES		1	0	371459 5/4/2022	20.5.2540.4650.100.0000	\$1,336.22
Check #: 0						
						PO/InvoiceTotal: \$3,371.31
						Vendor Total: \$3,371.31
IL Office of the State Fire Marshal						
Check Group:						
State inspection and certificate fee		1	0	9660540 4/14/2022	20.5.2540.3192.300.0000	\$200.00
Check #: 0						
						PO/InvoiceTotal: \$200.00
						Vendor Total: \$200.00

Illinois Mathematics League

Pleasantdale School District 107

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
5th Grade Contest Set of 30		1	22416	18541 5/10/2022	10.5.1002.4000.200.0000	\$40.00
6th Grade Contest Set of 30		2	22416	18541 5/10/2022	10.5.1002.4000.200.0000	\$80.00
7th Grade Contest Set of 30		1	22416	18541 5/10/2022	10.5.1002.4000.200.0000	\$40.00
8th Grade Contest Set of 30		2	22416	18541 5/10/2022	10.5.1002.4000.200.0000	\$80.00
Check #: 0						
						PO/InvoiceTotal: <u>\$240.00</u>
						Vendor Total: <u>\$240.00</u>
Insect Lore Products						
Check Group:						
Cup of Caterpillars		1	22615	INV1635070 4/29/2022	10.5.1001.4109.100.0000	\$48.94
Check #: 0						
						PO/InvoiceTotal: <u>\$48.94</u>
						Vendor Total: <u>\$48.94</u>
J & S Plumbing, Inc						
Check Group:						
Art Room Drain		1	0	213527 3/28/2022	20.5.2540.3200.200.0000	\$650.00
Check #: 0						
						PO/InvoiceTotal: <u>\$650.00</u>
						Vendor Total: <u>\$650.00</u>
Just A Dash Catering						
Check Group:						
April Breakfast/Lunch MS		1	0	PD 59 4/30/2022	10.5.2560.4040.300.0000	\$24,830.50

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April Breakfast/Lunch ES		1	0	PD 59 ES 4/30/2022	10.5.2560.4040.300.0000	\$23,611.50
April Packaging ES		1	0	PD 59 P - ES 4/30/2022	10.5.2560.4040.300.0000	\$1,782.00
April Packaging MS		1	0	PD 59 P - MS 4/30/2022	10.5.2560.4040.300.0000	\$1,874.00
Check #: 0						
PO/InvoiceTotal:						\$52,098.00
Vendor Total:						\$52,098.00
Justice-Willow Springs Water Commission						
Check Group:						
Mar 24-Apr 26, 2022 Water Charge		1	0	1818600441-00 0422 5/10/2022	20.5.2540.3700.100.0000	\$636.19
Check #: 0						
PO/InvoiceTotal:						\$636.19
Vendor Total:						\$636.19
Konica Minolta Business Solutions						
Check Group:						
Apr 24 - May 23, 2022 Digital Support		1	0	279612823 4/24/2022	10.5.2225.5501.200.0000	\$80.00
Apr 02 - May 01, 2022 Copier Charge		1	0	9008575032 5/1/2022	20.5.2540.3290.100.0000	\$648.92
Apr 02 - May 01, 2022 Copier Charge		1	0	9008575032 5/1/2022	20.5.2540.3290.200.0000	\$688.03
Apr 02 - May 01, 2022 Copier Charge		1	0	9008575032 5/1/2022	20.5.2540.3290.300.0000	\$78.48
Check #: 0						
PO/InvoiceTotal:						\$1,495.43
Vendor Total:						\$1,495.43

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LeaderShop, The						
Check Group:						
March After Shool Program		1 0		V641878 5/4/2022	10.5.2310.3100.300.0000	\$598.48
April After School Program		1 0		V722339 5/11/2022	10.5.2310.3100.300.0000	\$598.48
					Check #: 0	
					PO/InvoiceTotal:	\$1,196.96
					Vendor Total:	\$1,196.96
Loreen M Pilster						
Check Group:						
April Business Office Services		1 0		V870261 5/4/2022	10.5.2520.3100.300.0000	\$1,540.00
					Check #: 0	
					PO/InvoiceTotal:	\$1,540.00
					Vendor Total:	\$1,540.00
Midwest Mechanical						
Check Group:						
Bad Univent Motor		1 0		112128362 4/7/2022	20.5.2540.3200.100.0000	\$2,557.40
Band Expansion Tank		1 0		112128383 4/7/2022	20.5.2540.3200.200.0000	\$1,394.70
Replace Exhaustion		1 0		112128393 4/7/2022	20.5.2540.3200.100.0000	\$1,754.70
April HVA Maint Contract		1 0		MC0000123496 4/1/2022	20.5.2540.3200.200.0000	\$1,528.00
April HVA Maint Contract		1 0		MC0000123497 4/1/2022	20.5.2540.3200.100.0000	\$914.00
					Check #: 0	
					PO/InvoiceTotal:	\$8,148.80

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: <u>\$8,148.80</u>
Nextera Energy Services						
Check Group:						
Feb 8 - Mar 9, 2022 Electric Charge		1 0		55521786276054 4/20/2022	20.5.2540.4660.200.0000	\$5,534.75
Feb 8 - Mar 9, 2022 Electric Charge		1 0		55521786276054 4/20/2022	20.5.2540.4660.100.0000	\$4,019.64
						Check #: 0
						PO/InvoiceTotal: <u>\$9,554.39</u>
						Vendor Total: <u>\$9,554.39</u>
Nicor Gas						
Check Group:						
Mar 17 - Apr 18, 2022 Heating Charge		1 0		34-43-97-000 5 0422 4/19/2022	20.5.2540.4650.200.0000	\$1,019.80
Mar 21 - Apr 20, 2022 Heating Charge		1 0		91-17-97-000 9 0422 4/12/2022	20.5.2540.4650.100.0000	\$617.98
						Check #: 0
						PO/InvoiceTotal: <u>\$1,637.78</u>
						Vendor Total: <u>\$1,637.78</u>
Omni Group						
Check Group:						
April Participant Fee		1 0		2205-7231 5/1/2022	10.5.2520.3100.300.0000	\$28.50
						Check #: 0
						PO/InvoiceTotal: <u>\$28.50</u>
						Vendor Total: <u>\$28.50</u>
Perma-Bound						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Curse of the Arctic Star		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$12.82
David Beckham: Midfield Megastar		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$20.99
Dawn and the Impossible Three		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$12.82
Everything Awesome About Dinosaurs and Other Prehistoric Beasts!		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$20.35
Fly Guy and the Alienzz		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.85
Forests: Discover the Facts. Be Inspired. Make a Difference		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$22.90
Forget Me Nat		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$17.92
Friendly Frenzy		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$5.94
Galveston Hurricane, 1900		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.97
Gymnastics Jump		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$16.99
Is She for Real?		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$12.82
Karen's Kittycat Club		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$16.22
Kristy and the Snobs		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$17.92
Kristy's Great Idea		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$12.82
Mary Anne Saves the Day		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$12.82

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Mia Mayhem Gets X-Ray Specs		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.97
Mia Mayhem Steals the Show!		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.97
Mia Mayhem vs. the Mighty Robot		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.97
Monday - into the Cave of Thieves		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$12.82
My Encyclopedia of Very Important Animals		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$16.14
My Encyclopedia of Very Important Sports: For Little Athletes and Fans Who Want to Know Everything		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$16.14
Nat Enough		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$17.92
Night of the Zombie Zookeeper		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.97
Pawcasso		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$19.62
Paws for a Cause		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.97
Pug's Got Talent		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.97
Pug's Snow Day		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.97
Roar of the Thunder Dragon		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.97
Scary Library Shusher		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.97
Search for the Lightning Dragon		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.12

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Shoo, Fly Guy!		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.85
Super-Awesome Comic!		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$8.49
Surf's Up, Creepy Stuff!		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.97
There's a Fly Guy in My Soup		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.85
Tim Duncan: Power Forward		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$20.99
Together Forever		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$12.82
Tuesday - the Curse of the Blue Spots		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$12.82
Ultimate Reptile Rumble		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.12
What Are the Winter Olympics?		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.97
What Is the Stanley Cup?		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.97
Absolutely Nat		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$17.92
Attack of the 50-Foot Fly Guy!		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.85
Bad Guys in They're BeeHind You!		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$12.82
Baseball Buzz		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$16.99
Best Friends Forever		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$12.82

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Big-Time Hockey Records		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$26.49
Can You Hear a Penguin Fart on Mars?: And Other Excellent Questions		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$13.67
Chill of the Ice Dragon		1	22459	1915388-00 5/4/2022	10.5.2220.4300.100.0000	\$11.97
Check #: 0						
PO/InvoiceTotal:						\$679.02
Vendor Total:						\$679.02
ProShred						
Check Group:						
Apr 22, 2022 Shredding Service		1	0	990115578 4/22/2022	20.5.2540.3210.300.0000	\$239.80
Check #: 0						
PO/InvoiceTotal:						\$239.80
Vendor Total:						\$239.80
Quadient Leasing USA, Inc						
Check Group:						
May 29 - Aug 28, 2022 Postage Meter Lease		1	0	N9387395 5/4/2022	20.5.2540.5501.200.0000	\$480.45
Check #: 0						
PO/InvoiceTotal:						\$480.45
Vendor Total:						\$480.45
Quinlan & Fabish Music Co						
Check Group:						
Clarinet and Sax Reeds		1	0	13212562 1/7/2022	10.5.1002.4000.200.0000	\$89.96
Check #: 0						
PO/InvoiceTotal:						\$89.96

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Check Group:						
The Avengers (Easy Flex Band) - Robert Longfield - Publisher Hall Leonard		1	22462	13218034 1/10/2022	10.5.1002.4000.200.0000	\$40.50
					Check #: 0	
						PO/InvoiceTotal: \$40.50
Check Group:						
Musical Studies for the Intermediate Snare Drummer		1	22702	13418693 3/30/2022	10.5.1002.4000.200.0000	\$17.95
We Don't Talk About Bruno - Band Set and Score		1	22702	13430135 4/4/2022	10.5.1002.4000.200.0000	\$54.00
Raiders March - Band Set and Score		1	22702	13430135 4/4/2022	10.5.1002.4000.200.0000	\$49.50
Eye of the Tiger - Band Set and Score		1	22702	13430135 4/4/2022	10.5.1002.4000.200.0000	\$49.50
Disney on Parade - Band Set and Score		1	22702	13430135 4/4/2022	10.5.1002.4000.200.0000	\$58.50
The Incredibles - Band Set and Score		1	22702	13430135 4/4/2022	10.5.1002.4000.200.0000	\$49.50
Thriller _ Band Set and Score		1	22702	13430135 4/4/2022	10.5.1002.4000.200.0000	\$49.50
Cantina Band - Band Set and Score		1	22702	13444963 4/11/2022	10.5.1002.4000.200.0000	\$55.80
					Check #: 0	
						PO/InvoiceTotal: \$384.25
						Vendor Total: \$514.71
Raptor Technologies						
Check Group:						
Raptor CR5400 Duplex Scanner (2 year warranty)		1	22722	INV32060 4/18/2022	10.5.2225.4000.200.0000	\$600.00
					Check #: 0	

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1270

05/18/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u> </u> \$600.00
						Vendor Total: <u> </u> \$600.00
Rose Pest Solutions						
Check Group:						
Monthly Pest Control Services/MS		1 0		3020485 4/15/2022	20.5.2540.3293.200.0000	\$118.00
Monthly Pest Control Services/ES		1 0		3020486 4/15/2022	20.5.2540.3293.100.0000	\$109.00
Monthly Pest Control Services MS		1 0		3040136 5/4/2022	20.5.2540.3293.200.0000	\$118.00
Monthly Pest Control Services ES		1 0		3040137 5/4/2022	20.5.2540.3293.100.0000	\$109.00
						Check #: 0
						PO/InvoiceTotal: <u> </u> \$454.00
						Vendor Total: <u> </u> \$454.00
Runco Office Supply						
Check Group:						
Tactile Sandpaper Numbers		1 22567		859104-1 4/18/2022	10.5.1001.4020.100.0000	\$13.49
						Check #: 0
						PO/InvoiceTotal: <u> </u> \$13.49
Check Group:						
Laminating Roll Film 25"x500' 2 per Box		6 22723		864739-0 4/20/2022	10.5.1002.4000.200.0000	\$251.94
						Check #: 0
						PO/InvoiceTotal: <u> </u> \$251.94
						Vendor Total: <u> </u> \$265.43
Scholastic Inc						
Check Group:						

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1270

05/18/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Bad Apple		1	22609	38265925 4/7/2022	10.5.1001.4111.100.0000	\$4.86
Check #: 0						
PO/InvoiceTotal:						\$4.86
Check Group:						
Paws for a Cause: A Branches Book (Diary of a Pug #3)		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$3.74
Branches - Diary of A Pug: Pug's Snow Day		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$3.74
Diary of a Pug #1: Pug Blasts Off		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$3.74
Who Would Win? Grades 2-4		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$31.00
The Puppy Place: Óscar		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$3.74
The Puppy Place: Chico		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$2.99
The Puppy Place: Ziggy		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$3.74
The Puppy Place: Patches		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$4.49
The Puppy Place: Scout		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$3.74
The Puppy Place: Princess		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$3.74
First Little Readers: Guided Reading Levels E & F (Multiple-Copy Set)		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$62.99
King & Kayla: King & Kayla and the Case of the Mysterious Mouse		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$4.46

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1270

05/18/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
King & Kayla: King & Kayla and the Case of Found Fred		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$4.46
King & Kayla: King & Kayla and the Case of the Secret Code		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$4.46
King & Kayla: King & Kayla and the Case of the Lost Tooth		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$4.46
King & Kayla: King & Kayla and the Case of the Missing Dog Treats		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$4.46
Branches - Diary of a Pug: Scaredy-Pug		3	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$13.47
Science Vocabulary Readers: Animal Groups		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$50.39
First Little Readers: Guided Reading Levels I & J (Multiple-Copy Set)		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$62.99
A Good Team: An Acorn Book (Unicorn and Yeti #2)		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$3.74
Sparkly New Friends: An Acorn Book (Unicorn and Yeti #1)		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$3.74
Ready-to-Read™ - You Should Meet: You Should Meet Women Who Launched the Computer Age		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$3.71
Ready-to-Read™ Level 3 - You Should Meet: You Should Meet Katherine Johnson		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$3.71
Hamster Princess: Harriet the Invincible		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$5.21
Julius Zebra: Entangled with the Egyptians!		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$5.21
A to Z Mysteries I Grades 3-5		2	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$64.00

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1270

05/18/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Tales from Deckawoo Drive: Where Are You Going, Baby Lincoln?		2	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$8.92
Tales From Deckawoo Drive: Leroy Ninker Saddles Up		2	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$8.92
Moonshot		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$5.96
Ivy & Bean Grades Grades 3-5		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$24.00
The Last Kids on Earth Grades 3-5		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$19.50
Mac B., Kid Spy: Mac Undercover		6	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$31.26
Puppy Place Grades 3-5		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$19.00
The Last Kids on Earth: The Last Kids on Earth and the Midnight Blade		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$5.96
Saraí: Saraí and the Meaning of Awesome		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$4.49
Saraí: Saraí in the Spotlight		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$4.49
Saraí: Saraí and the Around the World Fair		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$4.49
Saraí: Saraí Saves the Music		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$4.49
Lola Levine Grades 3-5		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$15.00
Lola Levine Is Not Mean!		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$4.46
Shipping & Handling		1	22680	38152280 4/5/2022	10.5.1001.4200.100.0000	\$47.44

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1270

05/18/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$574.50
Vendor Total:						\$579.36
School Business Management Srv LLC						
Check Group:						
May Business Office Services		1 0		V194702 5/4/2022	10.5.2520.3100.300.0000	\$23,242.19
Check #: 0						
PO/InvoiceTotal:						\$23,242.19
Vendor Total:						\$23,242.19
School Health Corporation						
Check Group:						
Roller racers		4	22616	5546297-02 4/14/2022	10.5.1001.4009.100.0000	\$559.96
Check #: 0						
PO/InvoiceTotal:						\$559.96
Vendor Total:						\$559.96
UCP Seguin/Infinitec						
Check Group:						
Training Course - B. Parker		1 0		TW47 4/19/2022	10.5.1205.3320.300.0000	\$35.00
Check #: 0						
PO/InvoiceTotal:						\$35.00
Vendor Total:						\$35.00
Verizon						
Check Group:						
Apr 24 - May 23, 2022 Cell Phone Charge		1 0		9904847498 4/23/2022	20.5.2540.3400.200.0000	\$98.84
Apr 24 - May 23, 2022 Cell Phone Charge		1 0		9904847498 4/23/2022	20.5.2540.3400.100.0000	\$49.42

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1270

05/18/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Apr 24 - May 23, 2022 Cell Phone		1	0	9904847498 4/23/2022	20.5.2540.3400.300.0000	\$85.43
					Check #: 0	
					PO/InvoiceTotal:	\$233.69
					Vendor Total:	\$233.69
WCEPS						
Check Group:						
WIDA English Language Development Standards Framework, 2020 Edition		3	22729	42087 4/26/2022	10.5.1210.4000.200.0000	\$117.00
Shipping & Handling		1	22729	42087 4/26/2022	10.5.1210.4000.200.0000	\$22.00
					Check #: 0	
					PO/InvoiceTotal:	\$139.00
					Vendor Total:	\$139.00
West 40 ISC #2.						
Check Group:						
Fingerprinting New Employees		1	0	220693 5/3/2022	10.5.2320.3901.300.0000	\$165.00
					Check #: 0	
					PO/InvoiceTotal:	\$165.00
					Vendor Total:	\$165.00
					Grand Total:	\$286,457.83

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1234

04/01/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Educational Benefit Cooperative						
Check Group:						
April health insurance - ER		1	0	V71512 3/30/2022	10.2.0481.0000.000.9944	\$80,136.46
April health insurance - EE		1	0	V71512 3/30/2022	10.2.0481.0000.000.9943	\$17,642.10
April life insurance		1	0	V71512 3/30/2022	10.2.0481.0000.000.9942	\$801.16
					Check #: 0	
					PO/InvoiceTotal:	\$98,579.72
					Vendor Total:	\$98,579.72
Guardian - Appleton						
Check Group:						
April dental insurance - ER		1	0	V187873 3/30/2022	10.2.0481.0000.000.9946	\$3,695.82
April dental insurance - EE		1	0	V187873 3/30/2022	10.2.0481.0000.000.9945	\$1,873.30
April vision insurance - EE		1	0	V187873 3/30/2022	10.2.0481.0000.000.9947	\$802.27
April vision insurance - ER		1	0	V187873 3/30/2022	10.2.0481.0000.000.9948	\$209.06
					Check #: 0	
					PO/InvoiceTotal:	\$6,580.45
					Vendor Total:	\$6,580.45
Village Of Burr Ridge						
Check Group:						
Dec 30-Feb 25 Water/Sewer Chg		1	0	V19385 3/11/2022	20.5.2540.3700.200.0000	\$121.42
Dec 28-Feb 25 Water/Sewer Chg		1	0	V75634 3/11/2022	20.5.2540.3700.200.0000	\$841.12

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1234

04/01/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
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Check #: 0

PO/InvoiceTotal: \$962.54

Vendor Total: \$962.54

Grand Total: \$106,122.71

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1245

04/13/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Village of Willow Springs						
Check Group:						
Mar 1 - Apr 30, 2022 Sewer		1	0	V362111 4/13/2022	20.5.2540.3700.100.0000	\$165.62
					Check #: 0	
						PO/InvoiceTotal: <u>\$165.62</u>
						Vendor Total: <u>\$165.62</u>
						Grand Total: <u>\$165.62</u>

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1248

04/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BMO Mastercard-Mastercard Corp Client Pa						
Check Group:						
Home Depot - General Supplies		1 0		040522-BC 4/25/2022	20.5.2540.4000.300.0000	\$50.33
Home Depot - Gym Wall Paint Supplies		1 0		040522-BC 4/25/2022	20.5.2540.4000.300.0000	\$117.62
Home Depot - Paint Supplies and Umbrellas		1 0		040522-BC 4/25/2022	20.5.2540.3200.200.0000	\$76.92
Public Storage - Storage Unit Rental		1 0		040522-BC 4/25/2022	20.5.2540.3250.300.0000	\$1,411.00
Rackspace - Board Monthly Email Fee		1 0		040522-ES 4/25/2022	10.5.2310.6400.300.0000	\$65.00
Rackspace - Domain Name		1 0		040522-ES 4/25/2022	10.5.2310.6400.300.0000	\$10.00
Constant Contact - Monthly Fee		1 0		040522-ES 4/25/2022	10.5.2320.4400.300.0000	\$45.00
Chicago Tribune - Subscription		1 0		040522-ES 4/25/2022	10.5.2320.6400.300.0000	\$15.96
Microsoft - Office Licenses Monthly Charge		1 0		040522-ES 4/25/2022	10.5.2225.6400.200.0000	\$47.26
IASB - West Cook Dinner		1 0		040522-ES 4/25/2022	10.5.2310.3320.300.0000	\$72.00
Wilson - Conference Zuppa, Just Words		1 0		040522-ES 4/25/2022	10.5.1001.3320.100.0000	\$289.00
Wilson - Conference Zuppa, Level 3 Foundations		1 0		040522-ES 4/25/2022	10.5.1001.3320.100.0000	\$289.00
Math Learning - Conference K. Griffin		1 0		040522-ES 4/25/2022	10.5.1001.3320.100.0000	\$75.00
ISU/LASCD - Conference Ban		1 0		040522-ES 4/25/2022	10.5.2210.3320.300.0000	\$199.00

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1248

04/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Amazon - Door Hangers		1	0	040522-ES 4/25/2022	10.5.2320.4000.300.0000	\$29.08
Amazon - Mailing Labels		1	0	040522-ES 4/25/2022	10.5.2320.4000.300.0000	\$31.99
Sam's Club - Girls on the Run Snacks		1	0	040522-ES 4/25/2022	10.5.2210.4000.300.0000	\$32.22
Kirstens Danish - SEL/Spring Break		1	0	040522-ST 4/25/2022	10.5.2410.4000.200.0000	\$42.50
Jewel - SEL Spring Break		1	0	040522-ST 4/25/2022	10.5.2410.4000.200.0000	\$56.91
Amazon - Honor Roll Certificates		1	0	040522-ST 4/25/2022	10.5.2410.4000.200.0000	\$37.47
American Heart Shop - CPR Cards		1	0	040522-ST 4/25/2022	20.5.2540.4000.300.0000	\$110.00
Goosechase.com - T. Madsen Subscription		1	0	040522-ST 4/25/2022	10.5.2220.4400.200.0000	\$49.00
Michael's - Props for Musical		1	0	040522-ST 4/25/2022	10.5.1500.4031.200.0000	\$107.92
Apple - Individual App for D. Merchant		1	0	040522-ST 4/25/2022	10.5.1002.4000.200.0000	\$21.24
Amazon - Office/Kitchen Supplies		1	0	040522-ST 4/25/2022	10.5.1002.4000.200.0000	\$201.25
Paypal - Sharps Containers (COVID tests)		1	0	040522-ST 4/25/2022	10.5.2410.4000.200.0000	\$66.00
Dominos - Theater Cast Pizza Party		1	0	040522-ST 4/25/2022	10.5.1500.4031.200.0000	\$98.37
Apple - Refund Individual App D. Merchant		1	0	040522-ST 4/25/2022	10.5.1002.4000.200.0000	(\$21.24)
Kelly Balloons - Granduation Balloon Arch		1	0	040522-ST 4/25/2022	10.5.1002.4000.200.0000	\$620.00

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1248

04/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Amazon - Staff Lounge Supplies		1	0	040522-ST 4/25/2022	10.5.1002.4000.200.0000	\$11.99
Amazon - Staff Lounge Supplies		1	0	040522-ST 4/25/2022	10.5.1002.4000.200.0000	\$37.49
Chet & Matt's Pizza - 8th Grade Field Trip Dinner		1	0	040522-ST SAct 4/25/2022	10.5.1002.4000.200.0000	\$100.00
American Heart Shop - CPR Cards		1	0	040522-TM 4/25/2022	10.5.2130.4000.100.0000	\$110.00
Sam's Club - Kids Masks		1	0	040522-TM 4/25/2022	10.5.2130.4000.100.0000	\$162.00
Amazon - Girls on the Run Supplies		1	0	040522-TM SAct 4/25/2022	10.5.1001.4000.100.0000	\$13.56
Amazon - Girls on the Run Supplies		1	0	040522-TM SAct 4/25/2022	10.5.1001.4000.100.0000	\$47.87
Amazon - Student Coucil Pins		1	0	040522-TM SAct 4/25/2022	10.5.1001.4000.100.0000	\$114.80
Barnes & Noble - PO 22596 Books		1	0	040522-TM-1 4/25/2022	10.5.1001.4013.100.0000	\$24.06
ASCD - PO 22614 Book		1	0	040522-TM-2 4/25/2022	10.5.1001.4013.100.0000	\$36.16
Amazon - PO 22666 PreK Supplies		1	0	040522-TM-3 4/25/2022	10.5.1125.4000.100.0000	\$454.77

Check #: 0

PO/InvoiceTotal:	<u>\$5,358.50</u>
Vendor Total:	<u>\$5,358.50</u>
Grand Total:	<u>\$5,358.50</u>

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1259

04/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Quadient Leasing USA, Inc						
Check Group:						
Late fee invoices #s N9214056 and N9085408		1 0		N9357178. 4/6/2022	20.5.2540.5500.200.0000	\$48.90
					Check #: 0	
PO/InvoiceTotal:						\$48.90
Vendor Total:						\$48.90
Grand Total:						\$48.90

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1258

04/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Windfree Solar Inc.						
Check Group:						
Solar installation (50% materials invoice)		1	0	2084 4/25/2022	20.5.2540.3292.200.0000	\$4,460.50

Check #: 0

PO/InvoiceTotal:	<u>\$4,460.50</u>
Vendor Total:	<u>\$4,460.50</u>
Grand Total:	<u>\$4,460.50</u>

End of Report

Personnel Report

May 18, 2022

1. Retirement of Personnel:

The Superintendent received a letter of intent to retire from Teresa Makutenas, Bookkeeper, effective June 30, 2023.

Recommendation:

That the Board of Education approves the retirement of Teresa Macktenas, Bookkeeper, effective June 30, 2023.

2. Resignation of Personnel:

The Superintendent did not receive any letters of resignation.

3. Employment of Personnel

Administration is recommending the hiring of Irene Minik as a 4th-grade teacher and Meredith Spiegel as a special education teacher at PES for the 2022-23 school year. The superintendent is recommending employing the below personnel for the 2022-23 school year.

Name	Position	Salary	Bonus
Angelique Schoen	Data Manager	\$76,808	
John McAtee	Technology Specialist	\$105,319	
Brian Carr	Maintenance Director	\$76,808	
Teri Makutenas	Book Keeper	\$69,155	\$10,000 ¹
Kathleen Tomei	PES Principal	\$134,708	\$1,961
Brianne Malatt	PMS Assistant Principal	\$98,183	\$1,443
Beth Parker	Director of Student Services	\$118,320	\$1,740

The Administration recommends the continuous employment of Dr. Jennifer Ban (Assistant Superintendent for Teaching and Learning) for a period from 2022-2025 at a salary of \$151,843. Additionally, Dr. Ban has earned a \$2,211 bonus for the successful completion of goals.

¹ Post-retirement bonus

Recommendation:

The Board of Education approves the employment of the above staff members in the positions and at the salaries as presented.

Pleasantdale School District #107

Parent/Student Handbook

2022-2023

2022-2023

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Chapter 1 - Introductory Information & General Notices

This handbook is a summary of the school’s rules and expectations, and is not a comprehensive statement of school procedures. This handbook may be amended during the school year without notice. A digital copy of the handbook is also available on our district website. The Board of Education’s comprehensive policy manual is available for public inspection through the District’s website at www.d107.org or at the Board office, located at 7450 S. Wolf Road in Burr Ridge.

1.30 - General School Information

Board of Education (alphabetically)

Bill Brockrob (2023) **708-753-3923**

11044 84th Place, Willow Springs, 60480

Arlene Cabana, President (2025) **708-837-1424**

7924 Buck Trail, Burr Ridge, 60527

Mary Lenzen, Secretary (2025) **630-201-0702**

8241 School Street, LaGrange 60525

Tarryne Marchione, Vice-President (2025) **815-403-3737**

9000 Orchard Road, Willow Springs, 60480

David Negron (2023) **630-853-2870**

8524 Candlelight Drive West, Willow Springs, 60480

Becky Walters (2025) **773-704-8713**

11408 Nueport Drive West, Willow Springs, 60480

Charles Zona (2023) **708-701-3708**

11317 Tecumseh Lane, Indian Head Park, 60525

The Board of Education of District 107 consists of seven members elected on a staggered basis. Board elections are

held in April in odd numbered years.

The members serve without compensation, elect officers each year, and set meeting dates. The public is encouraged to attend these meetings, usually held on the third Wednesday of the month in the District Administration Building.

In addition to the regularly scheduled Board meetings, the Board of Education also holds special meetings as needed. Board meeting minutes are posted on the district website. All meetings are open to the public and a special portion of each meeting is set aside for comments from visitors.

SCHOOLS AND STAFF

District Administrative Building
7450 S. Wolf Road
Burr Ridge, Illinois 60527
Telephone: (708) 784-2013

Superintendent:	Dr. Dave Palzet
Business Manager:	Griffin Sonntag
Director of Special Education:	Beth Parker
Assistant Superintendent of Teaching and Learning	Dr. Jennifer Ban
Superintendent's Secretary:	TBD
Bookkeeper:	Teri Makutenas

Pleasantdale Elementary School (PreK-4)

8100 School Street
LaGrange, Illinois 60525
Telephone: (708) 246-4700
To report an absence: Log into Pickup Patrol
Principal: Kathleen Tomei

Secretary: Terry Maly
Clerical Aide: Sabrina Sharelis
Mascot: Eagle
Colors: Blue and White

Pleasantdale Middle School (5-8)

7450 S. Wolf Road
Burr Ridge, Illinois 60527
Telephone: (708) 246-3210
To report an absence: Log into Pickup Patrol
Principal: Dr. Jeanine Arundel
Assistant Principal: Brianne Malatt
Secretary: Stacey Tantillo
Clerical Aide: Maria Cuevas
Mascot: Tiger
Colors: Navy blue, Carolina blue, and White

Administrators

Administrators are hired by the School Board to implement policies through management and supervision.

Teachers

District 107 provides students with excellent professional and paraprofessional instructional services. In addition to experienced classroom teachers, the district employs art teachers, instrumental music teachers, vocal music teachers, resource teachers, librarians, registered nurses, social workers, speech and language therapists, computer instructors, and gifted/enrichment teachers.

Support Staff

Instructional aides, secretaries, bus drivers, lunchroom helpers and supervisors, and maintenance/custodial personnel assist the educational program of District 107 in a variety of ways.

Facilities

District 107's facilities are handicap accessible.

Who do I call when I have a particular concern or question?

Pleasantdale School District is committed to timely and accurate communication with stakeholders. The following chart lists contacts to get questions answered most efficiently.

Topic	First Contact	Second Contact	Third Contact
Student Academics	Classroom Teacher	Principal	Superintendent
Student Discipline	Classroom Teacher	Principal/Assistant Principal	Superintendent
Co-Curricular Activities	Coach/Sponsor	Office Staff	Principal/Assistant Principal
Bus Transportation	School Office	Business Manager	
Lunch Program	School Lunch Supervisor	Business Manager	
Special Education	Classroom Teacher	Special Education Case Manager	Director of Special Education
Medical Issues	Nurse	Principal	
Technology	School Tech	Principal	
Board Policy	Superintendent	Board of Education	
Friday Packet Communication	Superintendent’s Secretary	Superintendent	

See www.d107.org for complete list of phone numbers and email addresses.

1.35 – School Hours, Arrival/Departure Procedures

SCHOOL HOURS

Below are the normal school hours.

Pleasantdale Elementary

Bright Beginnings Preschool	8:30 a.m. – 11:00 a.m. morning session 12:00 – 2:30 p.m. afternoon session
Extended-day Kindergarten, 1 st – 4 th grade	8:45 a.m. - student arrival begins 8:55 a.m. - students enter building 9:00 a.m. - school starts 3:20 p.m. - dismissal
Half-day Kindergarten	8:45 a.m. – student arrival begins 8:55 a.m. - students enter building 9:00 a.m. - school starts 12:00 p.m. - dismissal

At the Elementary School, parents must make necessary arrangements so that their children do not arrive prior to 8:45 a.m. Supervision is not available prior to this time.

Pleasantdale Middle

Grades 5-8	8:00 a.m. student arrival 8:12 a.m. students enter
	8:20 a.m. classes begin 3:20 p.m. dismissal

At the Middle School, parents must make necessary arrangements so that their children do not arrive prior to 8:00 a.m. Supervision is not available prior to this time.

Arrival / Departure Procedures

Pleasantdale Elementary

Prior to arrival

- Any child not feeling well must not come to school. Parents should not give their child fever lowering medication for the sole purpose of having their child at school as this may spread infection to others. If you are not sure if your child should come to school, please contact our school nurse, Lisa Penrod.

Arrival at School

- Students are to arrive at PES between **8:45-8:55 AM**.
- As buses arrive, students will line up by classroom outside their designated door. (See below).
- As cars arrive, students will line up by classroom outside their designated door.
- Cars will be directed to pull up as far as possible in the drop off lane for drop offs. Students will walk to their assigned door. Do not stop at the door closest to your child's assigned door as this will slow our arrival process for everyone.
- To accommodate the number of cars dropping off students, cars will be routed through the back parking lot (see chart below). Please drive slowly and follow the traffic route.
- Upon dropping off your child, please exit onto School Street. Remember to yield to school buses as they exit our parking lot.

K-4 Dismissal

- Bus riders will be dismissed first. This is to accommodate the number of cars picking up students at the end of the day.
- Parents/Guardians are asked not to arrive prior to **3:10 PM** to allow for buses to enter the parking lot and the bus lane.
- Cars will be routed through the back parking lot as is done during arrival.
- Parents are to remain in their car at all times. Students will be dismissed from the front of school.
- Cars will be directed to pull up as far as possible in the pick up lane to collect their child(ren). Students will walk from their assigned door to their parent/guardian. Do not stop at the door closest to your child's assigned door as this will slow our dismissal process for everyone.
- The school must be notified via PickUp Patrol by 2:30pm of alternative transportation arrangements or attendance at after school activities. When a child does not have permission via PickUp Patrol regarding a change in pick-up, the child will be dismissed according to his/her default PickUp Patrol schedule.
- During school hours District staff will not release a child to anyone unless the adult has legal custody, or the parent/guardian has notified the school office in writing in advance. During school hours students are not permitted to leave school grounds without permission and adult supervision. Parents picking up students during school hours must come to the elementary school office to sign out their child.
- All preschool drop off and pick up will be at the preschool doors. Parents are to walk preschool students to/from the preschool doors for drop off and pick up.

Pleasantdale Middle

- Early Arrival - Students arriving before 8:00 a.m. to partake in an activity or receive morning academic help must sign in using their iPad in the main lobby. Students should make pre-arrangements with their teacher.
- Morning Arrival - When students arrive, 5th and 6th grade students must wait for the bell in the front of the school. 7th and 8th grade students will wait for the bell in the outside commons area. During inclement weather, 5th and 6th grade students will wait for the bell in hallway outside the north gym. 7th and 8th grade students will wait for the bell in the cafeteria.
- Tardy- Students who are late to school must stop in the main office to sign in and get a pass to class.
- Departure During School Hours -School district staff will not release a child to anyone unless the adult has legal custody, or the parent/guardian has notified the school office in writing in advance. During school hours, no student

is to leave the grounds without permission and adult supervision. Parents picking up students during school hours must come to the elementary school office or the middle school main office to pick up their child.

- After School Departure – Parents may pick students up in the front of the building. The fire lane in the front of the building must remain open.

1.36 - Returning to School After Hours

Pleasantdale Elementary

Organizing homework is part of the end-of-the-day classroom procedure designed to foster independence and responsibility. If a student forgets assignments at school, they may return to school to retrieve them by 4:30 p.m. The secretary or principal may escort students to get materials. An organizational plan may be put into place for students who habitually forget assignments at school.

Pleasantdale Middle

Students are urged to return to school for forgotten homework whenever necessary. However, the return trip needs to be made by 4:30 p.m. After that time, all school doors are locked and the office staff may be unavailable. For security reasons, cleaning crew members will not allow entrance to the building after school hours.

1.40 – Visitors/Volunteers

All visitors/volunteers, including parents and siblings, are required to enter through the front door of the building and proceed immediately to the main office. Visitors should identify themselves and inform office personnel of their reason for being at school.

Visitors/volunteers must sign in, identifying their name, the date and time of arrival, and the classroom or location they are visiting. Visitors/volunteers will provide their driver's license or state ID to be scanned by our security system and kept in the office. Approved visitors must take a tag identifying themselves as a guest and place the tag to their outer clothing in a clearly visible location. Visitors/volunteers are required to proceed immediately to their location in a quiet manner. All visitors must return to the main office and sign out before leaving the school and retrieve their ID.

Visitors/volunteers are expected to abide by all school rules and the visitor/volunteer guidelines during their time on school property. A visitor/volunteers who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior.

1.50 - Equal Educational Opportunities

RIGHTS AND RESPONSIBILITIES

Policies of the District 107 Board of Education protect the rights of all students, in compliance with state and federal laws. The policies are available for inspection in school offices.

According to District 107 Board of Education Policy, all District 107 students have equal access to programs, activities, services and benefits. Students are not limited in the exercise of any right, privilege, advantage, or opportunity because of gender. Any students or parents who allege gender discrimination may file a complaint with the Superintendent or designee. A description of this procedure may be obtained from the District Office.

Equal educational and extracurricular opportunities are available to all students without regard to race, color, nationality, sex, sexual orientation, gender identity, ancestry, age, religious beliefs, physical or mental disability, status as homeless, or actual or potential marital or parental status, including pregnancy.

No student shall, based on sex or sexual orientation, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

1.55 - Student, Parent, Teacher Rights and Responsibilities

STUDENT RESPONSIBILITIES

Academics

- Do your best to achieve excellence in personal conduct and academics.
- Improve your performance upon notice of unsatisfactory progress.

- Contribute to a good learning climate.
- Be punctual and attend every class.

Citizenship

- Have pride in your school.
- Speak and act respectfully towards peers and staff members.
- Be honest and courteous.
- Know and follow school rules and procedures.
- Seek assistance from school personnel to prevent or resolve conflicts.
- Report incidents or activities that may threaten or disrupt the school environment.
- Respect the property of other students, school personnel or Pleasantdale School District 107.

Extra Curricular Activities

- Follow school rules at all school sponsored events.
- Show good sportsmanship. Students or teams violating the ethics of competition or principles of good sportsmanship during a sporting event may be subject to appropriate disciplinary action that can include being barred from future participation as spectators or participants or both.

STUDENT RIGHTS

An Appropriate Public School Education

- To learn in an environment in which all students can excel academically and socially.
- To be graded on their academic performance.
- To be allowed to make up class work after an excused absence according to school/team policies.
- To be respected by staff and peers in a caring school community.

PARENT RESPONSIBILITIES

- Support the efforts of their children to achieve excellence in academics and personal conduct.
- Plan a time and place for homework assignments and provide necessary supervision.
- Assume responsibility for the student's prompt and regular compliance with attendance, rules, and procedures.
- Reinforce respect for school personnel.
- Instill respect for the law, including the rights of others.
- Communicate expected behavior at school.
- Work with the school in the best interests of the student on disciplinary matters.
- Attend all requested conferences.
- Present their case/cause to school officials in a calm, respectful manner.

PARENT RIGHTS

- To receive information concerning the complete program offered at school.
- To receive regular official reports of their children's academic progress.
- To be notified promptly of significant academic and/or behavioral problems.
- To receive an explanation of the basis for any grade given by the teacher.
- To be given time for a conference with teachers and/or administration.
- To exercise the right to appeal, when appropriate.
- To experience respectful relationships with teachers and other school personnel.

TEACHER RESPONSIBILITIES

- Demonstrate by attitude and actions genuine concern and respect for each student, parent, and fellow staff member.
- Know and enforce school rules courteously and fairly.
- Handle misconduct quickly and impartially.
- Inform parents about the academic progress and conduct of their student using established district criteria.
- Attend conferences when requested.

TEACHER RIGHTS

- Have guarantees as cited in the agreement between the Pleasantdale School District Board of Education and the Teacher's Association of Pleasantdale.
- Be present at any disciplinary conference concerning serious disruptions in the teacher's classroom.
- Be treated respectfully by fellow staff, administration, parents, and students.

1.60 - Animals on School Property

In order to assure student health and safety, animals are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the building principals in the case of an educational opportunity for students, provided that (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

1.80 - Gifts

All district employees are subject to Board Policy 2:105 Ethics and Gift Ban which can be viewed at the District web site at www.d107.org.

1.84 - Birthdays

Birthdays – Pleasantdale Elementary

Birthdays are special occasions for children. Birthdays and half-birthdays are recognized at school. They receive a small gift from the office. Sending birthday treats or gifts to school is not allowed. Children have the option of donating toward a birthday book in the library. Parents will receive more information about birthday books from the PTO.

The distribution of party invitations can often create a disturbance to the school environment. At times, school may not be an appropriate place to communicate (birthday) party information. Parents must take care of birthday party invitations outside of school for grades 2 through 4.

However, we also recognize that our youngest students (Preschool through first grade) may need to distribute invitations at school. Therefore, the below rules must be adhered to.

1. Distribution can only occur during non-instructional hours (before the start of class or at the end of the day) and to your child's classroom only.
2. To the greatest extent possible the child will be responsible for distribution, but staff will make sure that all students in the class receive an invitation.
3. ALL children in the class must receive an invitation.
4. The invitations must be nondescript and not addressed to specific children but simply indicating the time, location, date, etc.

Birthdays – Pleasantdale Middle

Student birthdays and half-birthdays are highlighted during morning announcements. Parents are not to send edible treats to either lunch periods or classrooms. Parents must communicate individual birthday party information outside of school. Students are not allowed to decorate lockers in celebration of birthdays. The middle school Spirit Squad may decorate student lockers on the students' birthdays or half-birthdays.

1.85 - Treats & Snacks

Students are not allowed to share food. Teachers are not allowed to give food to students outside of approved School Board policy. Parents are not allowed to send food for any student other than their own.

1.86 - Student Recognition

There are many opportunities at both schools for students to be recognized throughout the school year. Positive student recognition is an important part of both schools' child-centered philosophies.

1.87 - Parent Organizations

Parent Teacher Organization (PTO)

The PTO actively strives to help parents and teachers cooperate in the education of children. PTO programs and fundraising activities support many District 107 projects including classroom parties, special events, assemblies, etc. Every family is strongly encouraged to join annually. A link to the PTO is located on the District web page.

Holiday Parties – Pleasantdale Elementary

PTO Room Reps will organize classroom parties for certain holidays during the school year. No food or candy will be served at holiday parties. Valentine cards cannot include anything edible. Classroom parties will focus on holiday-related games and activities. Photos taken during parties will be shared in a school album and should not be posted on personal social media pages.

1.88 - Building Usage

Although educational programs and school-sponsored activities have priority, District 107 school buildings are for community use as well. Applications for building use may be obtained from the School or District Offices. School-sponsored events may preempt groups that have scheduled school building use, provided adequate notice is given. Organizations that sponsor activities in school facilities outside of regular school hours should be aware of Board of Education policies (e.g. no smoking, no alcohol, or other drug use). Failure to observe these policies will result in cancellation of school-use privileges.

1.89 - Lost and Found

A lost and found area is located near the office in the elementary school and near the gymnasium in the middle school. If an article is lost, a child should first check with the classroom teacher, then the lost and found area. If an item is believed to have been left on a school bus, the student should report this as soon as possible to the main office.

1.90 - Emergency School Closings

The District uses an automated home messaging system to notify parents, students, and staff of a school closing. In addition, when possible, emergency closing information will be posted on the district website, social media, and communicated through local media channels.

1.91 - Textbook/Library Book Procedures

Students are expected to return textbooks and library books in the condition they were issued. Loss of book or excessive wear and tear may result in reimbursement for the cost of the book. Families will be notified prior to the end of the year with replacement costs. Students with outstanding library and textbook fees may not be permitted to participate in end of year activities, including Field Day.

1.92 - Telephone Use

Students may use the office phone or classroom phone when it is extremely important. Permission from a teacher, the secretary, or principal is required. Personal cell phones and other communication devices possessed by students should be off and out of sight during the school day.

1.93 - Collection of Money

Money may not be collected from fellow students for any reason without first receiving approval from the principal.

1.95 - Communications

Parent/teacher communication is a priority. Parents are encouraged to contact staff members often. Every staff member has a direct phone line and email address. Parents are encouraged to leave messages during the day. In most instances, teachers will respond within 24 hours. The teacher is always the first point of contact for issues concerning students. Please do not contact the principal or superintendent prior to contacting the teacher.

Teachers are First Point of Contact

Should problems involving students occur, parents must first discuss the matter with the classroom teacher. The next person to contact is the principal if the problem is not resolved.

Email/Voicemail/Website

Teachers and administration have email and voicemail capabilities to communicate with parents. Email addresses are located on the school website at www.d107.org. Middle school students have Gmail access to communicate within the d107 domain and are expected to follow the Acceptable Use Policy (AUP) while using Gmail.

Skyward Family Access

All families have access to our Student Management System (SMS) called Skyward. It is the responsibility of parents to update contact information on an on-going basis (ie. Phone number changes, email updates, family living arrangements, etc.) Parents may contact the main office with questions about Skyward access at any point during the year. Elementary parents have the ability of checking on their child's current grade status in each subject by checking Skyward. There will be opportunities for parents to receive instruction on how to access Skyward at the beginning of each year.

Schoology Access

Our middle school uses a Learning Management System (LMS) called Schoology for middle students and parents to access information about class learning and assignments, including directions, resources, and due dates. Grades are also posted within Schoology. Schoology can be accessed at <http://pleasantdale.schoology.com>. There will be opportunities for parents to receive instruction on how to access Schoology at the beginning of each year. Parents may contact the main office with questions about Schoology access at any point during the year.

Seesaw Access

Our district uses a Learning Management System (LMS) called Seesaw for elementary students and parents to access information about class learning and assignments, including directions, resources, and due dates. Information about how to access this will come from the classroom teacher.

Curriculum Night

Pleasantdale Elementary and Middle schools host this important event on separate nights at the beginning of the school year. Parents will receive information regarding communication, homework, curriculum, classroom management, and volunteering. Due to the nature of the evening, parents are encouraged to find alternative plans for their children.

Parent/Teacher Conferences

Parent involvement is highly valued and strongly encouraged in District 107. Conferences are scheduled in the month of November. Middle school students are strongly encouraged to attend conferences with their parent(s). The middle school schedules additional conferences during 2nd trimester, as needed.

1.100 - Video and Audio Monitoring System

A video and/or audio monitoring system may be in use on school busses and a video monitoring system may be in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

1.120 - Students with Food Allergies

Food Allergy Management Program

While it is not possible for the District to completely eliminate the risks of exposure to allergens when a student is at school, using a cooperative effort among students' families, staff members, and students helps the District reduce these risks and provide accommodations including proper treatment for allergic reactions. Board Policy 7:285 states that:

- No food or candy will be served at elementary classroom holiday parties. Classroom parties will focus on holiday-related games and activities.
- No food or candy will be sold directly to students during the school day outside of the lunch program.
- Ingredients of food used as part of extracurricular activity (cooking club) will be identified and communicated to parents in advance.
- Food sold as concessions outside of the school day at school or PTO sponsored events must be prepackaged with the ingredients listed unless parents are notified in advance that other foods besides prepackaged items will be sold.
- Food consumption is limited to identified areas of the building.

1.130 - Care of Students with Diabetes

If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the building principal. Parents/guardians are responsible for and must:

- a. Inform the school in a timely manner of any change which needs to be made to the Diabetes Care Plan on file with the school for their child.
- b. Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers.
- c. Sign the Diabetes Care Plan.
- d. Grant consent for and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan.

For further information, please contact the school nurse.

1.140 - Suicide and Depression Awareness and Prevention

Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the school district.

The school district maintains student and parent resources on suicide and depression awareness and prevention. School Social Workers maintain resources and information that can be shared with families.

1.150 – Pandemic Preparedness, Management, and Recovery

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably. Your child's school and district play an essential role, along with the local health department and emergency management agencies, in protecting the public's health and safety during a pandemic or other health emergency.

During a pandemic or other health emergency, you will be notified in a timely manner of all changes to the school environment and schedule that impact your child. Please be assured that even if school is not physically in session, it is the goal of the school and district to provide your child with the best educational opportunities possible.

Additionally, please note the following:

1. All decisions regarding changes to the school environment and schedule, including a possible interruption of in-person learning, will be made by the superintendent in consultation with and, if necessary, at the direction of the Governor, Illinois Department of Public Health, local health department, emergency management agencies, and/or Regional Office of Education.
2. Available learning opportunities may include remote and/or blended learning. Blended learning may require your child to attend school on a modified schedule.
3. Students will be expected to participate in blended and remote instruction as required by the school and district. Parents are responsible for assuring the participation of their child. Students who do not participate in blended or remote learning will be considered truant.
4. All school disciplinary rules remain in effect during the interruption of in-person learning. Students are subject to discipline for disrupting the remote learning environment to the same extent that discipline would be imposed for disruption of the traditional classroom.
5. Students and parents will be required to observe all public health and safety measures implemented by the school and district in conjunction with state and local requirements.
6. During a pandemic or other health emergency, the school and district will ensure that educational opportunities are available to all students.

7. School personnel will work closely with students with disabilities and other vulnerable student populations to minimize the impact of any educational disruption.
8. Students who have a compromised immune system, live with an individual with a compromised immune system, or have a medical condition that may impact their ability to attend school during a pandemic or other public health emergency should contact school officials.
9. During a pandemic or other health emergency, teachers and school staff will receive additional training on health and safety measures.
10. In accordance with school district or state mandates, the school may need to conduct a daily health assessment of your child. Parents and students will be notified of the exact assessment procedures if this becomes necessary.
11. Parents should not send their child to school if their child exhibits any symptoms consistent with the pandemic or other health emergency.
12. Please do not hesitate to contact school or district officials if you have any concerns regarding your child's education, health or safety.

1.170 – Student Appearance

A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. The school does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists. Students who disrupt the educational process or compromise standards of health and safety must modify their appearance.

Chapter 2 - Attendance, Instruction, Promotion & Graduation

2.10 - Attendance

Illinois law requires that whoever has custody or control of any child between six (by September 1st) and seventeen years of age shall assure that the child attends school in the district in which he or she resides, during the entire time school is in session (unless the child has already graduated from high school). Illinois law also requires that whoever has custody or control of a child who is enrolled in the school, regardless of the child's age, shall assure that the child attends school during the entire time school is in session.

2.20 - Student Absences

Daily student attendance is vital for our schools to best educate our students.

Elementary

Parents or guardians must log their child's absence into Pickup Patrol before 9 a.m. for elementary student absences. If a parent does not log the absence by the designated time, the school office/nurse will make every effort to contact the home to verify the absence. Illinois law requires that the school knows the whereabouts of every child within the first two hours of school. If school personnel are unable to reach a parent or guardian, the police may be asked to check the residence to ensure the child's safety. Parents must notify the school office in writing for a planned absence. When a student has been absent three or more days due to illness, a doctor's statement may be required before the child will be readmitted to school. A doctor's statement may be required when a child returns following a contagious disease. A student must be present at school by 12:00 p.m. to participate in after school/evening activities.

A student may be considered absent if he/she misses 20 minutes or more in the morning or afternoon.

Middle School

Parents or guardians must notify the school of an absence by using Pickup Patrol prior to 8:00 a.m. The parent should convey the reason for the absence. If a parent does not report the absence line by the designated time, the school office/nurse will make every effort to contact the home to verify the absence. Illinois law requires that the school knows the whereabouts of every child within the first two hours of school. If school personnel are unable to reach a parent or guardian, the police may

be asked to check the residence to ensure the child's safety. Parents must notify the school office in writing for a planned absence. When a student has been absent three or more days due to illness, a doctor's statement may be required before the child will be readmitted to school. A doctor's statement may be required when a child returns following a contagious disease. A student must be present at school by 12:00 p.m. to participate in after school/evening activities.

Reasons for Absence

District 107, in keeping with section 26.2a of the Illinois School Code, considers the following circumstances to be valid/excused and invalid/unexcused causes for a student's absence:

Valid/excused reasons for absence

- Illness, including mental or behavioral health of the student and doctor's appointments
- Death in the immediate family
- Family emergency
- Observance of a religious holiday
- Attending a military honors funeral to sound TAPS
- Circumstances which cause reasonable concern to the parent or guardian for the safety or health of the student
- Other situations beyond the control of the student as approved by the Superintendent or Principal

Invalid/unexcused reasons for absence

- Oversleeping
- Missing the bus
- Babysitting
- Completing work for a class
- Non-school sponsored activities
- Vacation

A phone call from a parent or guardian will not excuse a student in these circumstances. The school district will initiate preventive and supportive measures for students who are absent from school excessively, especially invalid/unexcused absences.

Additionally, a student will be excused for up to 5 days in cases where the student's parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings. The Board of Education, in its discretion, may excuse a student for additional days relative to such leave or deployment. A student and the student's parent/guardian are responsible for obtaining assignments from the student's teachers prior to any excused absences and for ensuring that such assignments are completed by the student prior to his or her return to school.

Student Mental Health Days

A 2021 law was passed that allows students to use up to 5 mental health days as excused absences. Our district works closely with families and if students are absent due to mental health reasons, we mark them excused and work to support the family. While not required, it is strongly recommended by our legal counsel that supports be put in place for students that use these mental health days. As such, we will follow the below practice when mental health days are used.

- 1st absence: No intervention.
- 2nd absence: The student will meet with the school social worker.
- 3rd absence: A meeting will be held with the student, parent, principal, and social worker.
- 4th absence: The students will undergo an emotional health screening and when appropriate be offered a referral to outside services.
- 5th absence: The team will develop a formal plan to support the student's emotional health.

Tardy

A student is considered tardy if he/she arrives after 8:20 a.m. for the middle school and 9:00 a.m. for the elementary school. Late arrival of school provided transportation does not constitute a tardy referral. Students who are habitually late to school are a concern. Not only do they miss important information starting the school day, they are a disruption to the class. At the Middle School, students who are late to school/class more than 3 times in a trimester are subject to school discipline procedures. The principal or assistant principal will contact parents when tardiness becomes chronic.

Extended Absence Procedures

Regular attendance is vital to success in school. Parents or guardians are expected to maintain a regular attendance pattern for their children and to inform the school of any absence and its cause. Family vacations planned on school attendance days are discouraged. It is the parent responsibility to ensure that their children make up what needs to be made up.

An extended planned absence constitutes five or more missed school days. Parents are requested to notify their child's teacher and the school office in writing five days prior to an extended planned absence, stating the specific dates and reason the student will not be in attendance.

There are many different learning activities and opportunities going on in classrooms each day. Not all can be done independently as most require some level of prior instruction from the classroom teacher. Therefore, teachers may not be able to provide work ahead of time. Other assignments will be saved for the child to do after the extended absence. Any work that is given at the beginning of an extended absence should be done by the time the child returns to school.

These procedures are intended to help parents and students understand the academic responsibilities relative to extended absences. Questions should be directed to teachers or the school office.

2.40 - Make-Up Work

Students are responsible for their schoolwork when they are absent. Parents and students can use Schoology or Seesaw, our online Learning Management Systems, or email teachers directly to check for assignments. After two consecutive days of absence, arrangements may be made for someone to pick up the assignments from the school office between 3:20 and 4:00 p.m.

If a student's absence is excused or if a student is suspended from school, he/she will be permitted to make up all missed work, including homework and tests, for equivalent academic credit.

Teachers will assist and determine a deadline for making up the missed work.

2.50 - Truancy

Student attendance is critical to the learning process. Truancy is therefore a serious issue and will be dealt with in a serious manner by the school and district.

Students who miss more than 1 % but less than 5% of the prior 180 regular school days without valid cause (a recognized excuse) are truant. Students who miss 5% or more of the prior 180 regular school days without valid cause are chronic truants. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue.

If chronic truancy persists after support services and other resources are made available, the school and district will take further action, including:

- Referral to the truancy officer
- Reporting to officials under the Juvenile Court Act
- Referral to the State's Attorney
- Appropriate school discipline

A student who misses 15 consecutive days of school without valid cause and who cannot be located or, after exhausting all available support services, cannot be compelled to return to school is subject to expulsion from school.

A parent or guardian who knowingly and willfully permits a child to be truant is in violation of State law

2.60 - Grading & Promotion

Report Cards

- Report cards are posted three times a year on Skyward Family Access.
- Elementary parents are encouraged to check their child's grades on Skyward on a regular basis. Letter grades on report cards begin in 3rd grade. Students younger than 3rd grade receive a numerical grade as described on the report card. In addition, Spanish, physical education, music, and art in the Elementary School also receive numerical grades.
- At the middle school, parents are encouraged to check their child's grades on Schoology on a regular basis.

Grading

District Subject Grading Scale (3rd-8th Grades):

A	100 – 90
B	89.99 – 80
C	79.99 – 70
D	69.99 – 60
F	59.99 or below

Graduation Ceremony Eligibility

Grade 8 students are expected to meet academic expectations to participate in the graduation ceremony. Specifically, grade 8 students will not be allowed to participate in the graduation ceremony if they earn 6 or more “F’s” during the school year, with at least one “F” occurring during the third trimester. If a student is at risk of nonparticipation due to academic performance, parents will be notified at the end of the trimester in which two (2) or more “F’s” are accumulated on the report card. A plan to remediate will be developed jointly between the student, parent, and school. Grade 8 students who fail to remediate their academic performance given adequate notice will not participate in the graduation ceremony. Grade 8 students may also be prohibited from participation in the graduation ceremony or other 8th grade activities and privileges for incidents of gross disobedience and misconduct.

2.65 – Instructional Programs and Placements

Class/Teacher Assignments

The principal and teachers make decisions in the spring regarding the placement of students in classes for the following school year. A great deal of time is devoted to the development of class lists. Important academic, social, developmental, and behavioral factors are taken into consideration before decisions are made. Parent requests for a particular teacher cannot be honored as many factors are involved in this process.

Curriculum

Curriculum in District 107 is developed, reviewed, and refined on a yearly basis. The District’s Curriculum Council is charged with evaluating present programs, analyzing research in the field, and designing a comprehensive program of study to meet the needs of all students in the district.

Enrichment Program – Elementary

The enrichment learning specialist meets regularly with K – grade 4 teachers to assess learning needs and help plan differentiated curriculum as needed. Students who are determined to need ongoing challenge are identified for enrichment. At the beginning of 4th grade, student profiles are reviewed to determine placement. A student's profile includes a variety of measures: CogAt, MAP, student grades, writing sample (for ELA), and teacher input. In grade 4, students are identified for either on-level or extended English Language Arts (ELA) classes. Also in grade 4, students are identified for either on-level or accelerated math classes.

Leveled English Language Arts (ELA) Classes - Middle

In grades 5-8, students are identified for either on-level or extended English Language Arts (ELA) classes.

Leveled Math Classes

In grades 5-8, students are identified for either on-level or accelerated math classes. Classes are designed to meet the academic needs of all students and provide an appropriate level of challenge. Classes utilize a differentiated curriculum as needed.

Qualifications for accelerated or extended instruction in English Language Arts and Math are detailed in the district's Advanced Learning and Talent Development document, found on the school district’s website.

2.70 - Homework

The district recognizes that carefully planned homework can play an important role in student learning and can enhance student growth. Homework should support the learning taking place in the classroom and be respectful of students’ family

and personal time. When assigning homework, teachers should consider each student's ability to complete the homework, time constraints, and special circumstances.

Homework is any task assigned by teachers, including unfinished class work, intended for students to complete during non-instructional hours. Homework serves several purposes including to preview or review material, to practice concepts taught in class, and to support executive functioning skills. Effective homework provides students with low-stress work that can be completed independently and is reasonably differentiated for students.

When creating/assigning homework teachers should consider the following principles to ensure homework is manageable and supports student learning;

- Teachers should clearly communicate the purpose of the homework to students.
- Grade level teams should discuss and coordinate homework assignments and assessments.
- The total amount of homework assigned should be manageable and respect students' family life.
Below are guideline ranges for homework for each school attendance day which includes 15-minutes of independent reading:
 - Kindergarten-Grade 1: Not to exceed 20 minutes
 - Grades 2 - 3: Not to exceed 30 minutes
 - Grades 4 - 6: Not to exceed 60 minutes
 - Grades 7 - 8: Not to exceed 75 minutes
- A student's economic/home life reality should not impact their ability to complete homework.

The following practices should be considered for students, staff, and families:

- Teachers should discuss approximate time ranges for homework with students.
- Feedback to students on homework should be timely and fit the purpose of the work.
- Homework should have a minimal impact on a student's overall grade.
- Homework assignments over extended school breaks and non-attendance days should be limited and, to the greatest extent possible, no new work should be assigned.
- Families should encourage learning through homework and provide students with a quiet and distraction free environment to complete homework.
- A homework support program should be provided at school.
- If students are regularly spending more than the recommended time on homework, students should discuss with the teacher. Families should also reach out to the child's teacher to discuss the situation.
- Families should support students to complete work independently.
- School administration will support the effective use of homework and communicate important information about homework to parents.
- The district will notify families about Homework Administrative Procedures and how to be aware of their child's homework completion.

2.80 - Exemption from the Physical Education Requirement

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request. Upon written notice from a student's parent/guardian, a student will be excused from engaging in the physical activity components of physical education during a period of religious fasting.

A student in grades 7-8 may submit a written request to the building principal requesting to be excused from physical education courses because of the student's ongoing participation in an interscholastic or extracurricular athletic program. The building principal will evaluate requests on a case-by-case basis.

Students with an Individualized Education Program may also be excused from physical education courses for reasons stated in Handbook Procedure 10.301.

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practices Act, prevents his or her participation in the physical education course.

State law prohibits the School District from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District. Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course:

1. The time of year when the student's participation ceases and the student's class schedule.

2.100 - Home and Hospital Instruction

Homebound Tutoring

A student who is absent from school, or whose physician, physician assistant or advance practice registered nurse anticipates his or her absence from school, because of a medical condition may be eligible for instruction in the student's home or hospital. This service is available to all district students meeting eligibility requirements according to district policy 6:150 at no charge to the family.

Chapter 3 - Student Fees and Meal Costs

3.00 - Registration

Registration for returning students can be completed online at www.d107.org. Additionally, students advancing to Grade 5 will need to verify residency before the first day of student attendance.

Parents or legal guardians of children who are eligible to attend school in Pleasantdale District 107, must show proof of residency and fill out the following papers for registration:

- Enrollment and Residency Form
- Authorization for Transfer of Student Records
- General Information Sheets

Parents/legal guardians must submit the following original documents:

- Child's birth certificate
- Custody papers in the case of divorce or guardianship
- Current physical
- Proof of residency listing the name and address

There are many different family patterns and styles. Some families may have had an experience that has resulted in a court order. The district requests parent cooperation to help us maintain a safe environment and communicate correctly with all parties. If there is a current court order (i.e. divorce, order of protection, etc.) a copy of the portion that applies to custody or protection is required. The copy must include a stamp and signature of the court.

3.10 - Fees, Fines & Charges; Waiver of Student Fees

Fees: Information regarding Grade Level Fees, PE uniforms, School Lunch, Technology, and other items will be included in the annual registration packet.

Voluntary Student Insurance

Student insurance information can be obtained by contacting the district office.

Waivers

Fines, Fees, and Charges; Waiver of Student Fees

The school establishes fees and charges to fund certain school activities. Some students may be unable to pay these fees. Students will not be denied educational services or academic credit due to the inability of their parent or guardian to pay fees or certain charges. Students whose parent or guardian is unable to afford student fees may receive a fee waiver. A fee waiver does not exempt a student from charges for lost and damaged books, locks, materials, supplies, and/or equipment.

Applications for fee waivers may be submitted by a parent or guardian of a student who has been assessed a fee. As student is eligible for a fee waiver if at least one of the following prerequisites is met:

1. The student currently lives in a household that meets the free lunch or breakfast eligibility guidelines established by the federal government pursuant to the National School Lunch Act; or
2. The student or the student's family is currently receiving aid under Article IV of the Illinois Public Aid Code (Aid to Families of Dependent Children).

The building principal will give additional consideration where one or more of the following factors are present:²

- An illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations; or
- When one or more of the parents/guardians are involved in a work stoppage.

The building principal will notify the parent/guardian promptly as to whether the fee waiver request has been granted or denied. Questions regarding the fee waiver application process should be addressed to the building principal.

Pursuant to the Hunger-Free Student's Bill of Rights Act, the school is required to provide a federally reimbursable meal or snack to a student who requests one, regardless of whether the student has the ability to pay for the meal or snack or owes money for earlier meals or snacks. Students may not be provided with an alternative meal or snack and the school is prohibited from publicly identifying or stigmatizing a student who cannot pay for or owes money for a meal or snack.

If you have questions regarding the fee waiver process, you may contact the District Business Manager at (708)784-2013.

3.20 - School Lunch Program

All full-day students eat lunch at school. Students have the option of purchasing hot lunch or bringing their own. Menus will be posted each month on our district's website so parents and students are aware of the food that will be served in advance. Students are not allowed to share lunches. District 107 provides financial assistance for lunch in accordance with federal and state laws. Eligibility requirements are available through the school or district office.

Chapter 4 - Transportation & Parking

4.10 - Bus Transportation

District 107 provides bus transportation for all students. Bus schedules are furnished at the beginning of the school year. Riding the bus is considered a privilege rather than a right and requires the cooperation of parents, students, staff and our bus drivers to ensure a safe experience for every child. Each school bus is equipped with front and rear video cameras to record student behavior.

Routes and Schedules

- In planning schedules, the District strives for safety considerations first.
- Students are not allowed to take any bus other than their assigned bus and must get off at their assigned bus stop.
- Parents/guardians of kindergarten students must meet their child at the bus stop.

Late Bus

- Late bus service is provided Monday, Tuesday, and Thursday.
- The late busses begin at the Elementary School and then go to the Middle School.
- The late busses leave at 4:20 p.m. from the **Elementary School**.
- The late busses leave at 4:30 p.m. from the **Middle School**.
- These busses will drop students off at locations in the general area of their homes, but not necessarily at the same stops as the morning and afternoon busses.
- Bus concerns/questions after office hours should be directed to the First Student Bus Company at (708)352-9050.
- Parents/guardians are encouraged to establish back-up plans with neighbors/friends in case the parent/guardian cannot be home at the time of drop-off.

Bus Safety

- The manufacturer's capacity for a bus shall not be exceeded.
- Only persons authorized by the school district shall be allowed to ride school buses. Parents are not allowed on the bus unless they are serving as a field trip chaperone.
- All busses are equipped with cameras. Parents should report any concern to the Principal or Assistant Principal.
- Younger students (kindergarteners and 1st graders on Elementary School busses and 5th and 6th graders on Middle School busses) are asked to sit at the front of the bus. Seats may be assigned on certain busses as necessary.
- Parents will be notified if their child(ren) is affected by a safety issue.

Bus Riding Behavior

School bus riders are expected to:

- Follow the instructions of the bus driver.
- Remain seated in appropriate/assigned seat at all times.
- Be on time at the designated bus stop.
- Remain at the side of the road while waiting for the bus.
- Wait for the bus to stop completely before boarding and unloading.
- Keep hands and head inside the bus at all times.
- Keep objects out of the aisle.
- Report immediately any damage to the bus seat(s) to the driver.
- Maintain appropriate behavior at all times.
- Refrain from eating or drinking on the bus.
- Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take five giant steps away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.
- Wait for the driver's signal before crossing the street and then cross in front of the bus. Cross the street only after checking both ways for traffic.
- Never run back to the bus, even if you dropped or forgot something.
- Talk quietly on the bus. No shouting or creating loud noises that may distract the driver. Tablets, iPods, iPads, Smartphones, and other electronic devices must be silenced on the bus unless a student uses headphones.

Consequences of Improper Bus Riding Behavior

Pleasantdale Elementary

- Students are expected to follow the Eagle Way on the bus.
 - The Eagle Way
 - Be respectful – Keep hands and feet to yourself.
 - Be responsible – Talk but don't scream.
 - Be safe – Stay seated the entire ride.
- If a child behaves in a way that jeopardizes his safety or the safety of others, an anecdotal form will be filled out by the bus driver or supervising adult and given to the principal.
- In all cases, the seriousness of the offense will determine the level of consequence suitable. Consequences for improper bus riding behavior can range from written warning to a bus suspension for an amount of time determined by the principal.
- Parents will be notified in the event of a bus offense.

Pleasantdale Middle

- Inappropriate behavior may result in a verbal or written warning, after school detention(s), or a bus suspension. (A child on a bus suspension is still expected to attend school.)
- Serious misconduct, such as fighting, property damage, endangering others, or possession of controlled substances, alcohol, tobacco products or weapons, can lead to a school suspension, permanent removal from the bus, and/or expulsion.

4.15 - Bus Conduct - Suspension of Services

Students are expected to follow all schools when riding the school bus. A student may be suspended from riding the bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following:

1. Violating any school rule or school district policy.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of a directive from a bus driver or other supervisor.
6. Such other behavior as the building principal deems to threaten the safe operation of the bus and/or its occupants.

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the School Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons.

A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

4.20 - Student Drop-off/Pick-up

Pleasantdale Elementary

Safety for children and adults is increased when parents driving automobiles adhere to the following safety guidelines:

- Enter the school parking lot staying to the right of the parking lot.
- Pull along the side of the school nearest the gym where your child may be dropped off on the sidewalk or along the Kiss and Go lane.
- Please do not allow your child to run across the parking lot to join his/her class.
- Do not drive into bus lanes (painted yellow curb area) at any time to drop off children. This area is restricted for buses.
- All drivers must obey bus stop signs.
- Adult supervision begins at 8:45 a.m. Children should arrive no earlier than 8:45 a.m.
- Parents of preschool students are to park their car and walk their student to the door for drop off and pickup.

Pleasantdale Middle

- The only entrance to our parking lot and drop-lane is on 74th Street (the street north of the school building).
- Parents who are picking up or dropping off students should form a single lane next to the sidewalk (no waiting next to the flagpole).
- Please pull up as close as possible to the car in front.
- Exit only at the driveway onto Wolf Road midway between 74th and 75th Street.
- Please use the parking lot nearest to Wolf Road to park and enter the building.

As a reminder, nobody is allowed to talk on their cell phone when in a school zone.

4.30 - Other Forms of Student Transportation

Bicycles/Skateboards/Roller Blades

The decision and responsibility to let a student ride his/her bike to school rests with the parents. Once on school property, students must walk their bikes. A bicycle parking rack is located next to the preschool rooms at the elementary school and in front of the middle school building. Bicycle registration with the police and wearing helmets are highly encouraged. Bicycle-riding, skateboarding, or rollerblading while on school property is not permitted.

Chapter 5 - Health and Safety

5.10 - Immunization, Health, Eye & Dental Examination

Required Health Examinations and Immunizations

All students are required to present appropriate proof of a health examination and the immunizations against, and screenings for, preventable communicable diseases within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth grade; and
3. Enrolling in an Illinois school for the first time, regardless of the student's grade.

Proof of immunization including: DTP/DtaP, Tdap, Hepatitis B, Polio, MMR, Varicella, and MCV4 are required for students in grades 6 and 12. A diabetes screening must be included as part of the health exam (though diabetes testing is not required). Students between the age of one and seven must provide a statement from a physician assuring that the student was "risk-assessed" or screened for lead poisoning.

Failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the school, subject to certain exceptions. New students who register mid-term have 30 days following registration to comply with the health examination and immunization requirements. If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by an appropriate medical professional.

Eye Examination

All students entering kindergarten or the school for the first time must present proof by October 15 of the current school year of an eye examination performed within one year. Failure to present proof by October 15, allows the school to hold the student's report card until the student presents: (1) proof of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15.

Dental Examination

All students entering kindergarten, second and sixth grades must present proof by May 15 of the current school year of having been examined by a licensed dentist within the last 18 months. Failure to present proof allows the school to hold the child's report card until the student presents: (1) proof of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15.

Exemptions

A student will be exempted from the above requirements for:

1. Medical grounds if the student's parent/guardian presents to the building principal a signed statement explaining the objection;
2. Religious grounds if the student's parent/guardian presents to the building principal a completed Certificate of Religious Exemption;
3. Health examination or immunization requirements on medical grounds if a physician provides written verification;
4. Eye examination requirement if the student's parent/guardian shows an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist; or
5. Dental examination requirement if the student's parent/guardian shows an undue burden or a lack of access to a dentist.

Accidents and Illnesses

- When a student suffers a minor accident or illness at school, first aid is given and the name, date, and cause recorded.
- The parent or person designated by the parent will be notified and asked to come to the school for the child if a child becomes ill or injured.
- No child shall be sent home if there is not a responsible adult, either parent, or someone designated by the parent to accept him/her.
- A student who has diarrhea, has vomited in school or has a temperature of 100° F or more must be sent home.
- Students should remain at home at least 24 hours after a fever has subsided or is symptom free without medication.

- Should a serious accident or illness occur which warrants emergency treatment, 911 will be called and parents notified.

Allergies

Many students are allergic to animals. No animals will be brought to school for show and tell, star of the week, etc. Due to food allergies, no food may be brought in to share in either the lunchroom or the classroom.

Ambulance Policy

In the event of a student health emergency, the school nurse will determine whether an ambulance is needed to transport the student to the hospital in order to ensure the student's safety. The cost of the ambulance, which is covered by many health insurance policies, will be the responsibility of the parent. Families who do not have health coverage can purchase student health insurance through the district. This guideline will apply at all school related activities whether on or off district grounds.

Cumulative Health Record

The school nurses keep a cumulative health record for each student and share the responsibility for keeping it up-to-date with parents. Should a student transfer out of the district, the health records are forwarded to the new school. Parents can use Skyward to monitor student visits to the nurse's office.

Hearing Tests

Students in preschool, kindergarten, first, second, third and fourth grade, and all students new to the district are given a hearing test. Tests may also be given if a teacher notices that a student is having difficulty hearing. Parents will be notified if the nurse has concerns about the student's hearing.

Vision Tests

Students in preschool, kindergarten, second, and eighth grades are given vision tests in accordance with state guidelines under the supervision of the school nurse. Tests are also given if a teacher notices that a student is having difficulty. Parents will be notified if the nurse has concerns about a student's vision.

5.20 - Student Medication

Taking medication during school hours or during school-related activities is prohibited unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child by completing a "School Medication Authorization Form."

No school or district employee is allowed to administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed School Medication Authorization Form is submitted by the student's parent/guardian. No student is allowed to possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this procedure.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector (e.g., EpiPen®) and/or an asthma inhaler or medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form.

Students who are diabetic may possess and self-administer diabetic testing supplies and insulin if authorized by the student's diabetes care plan, which must be on file with the school.

Students with epilepsy may possess and self-administer supplies, equipment and medication, if authorized by the student's seizure action plan, which must be on file with the school.

Students may self-administer (but not possess on their person) other medications required under a qualified plan, provided the student's parent/guardian has completed and signed a School Medication Authorization Form.

The school district shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the school district and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

Administration of Medical Cannabis

In accordance with the Compassionate Use of Medical Cannabis Program, qualifying students are allowed to utilize medical cannabis infused products while at school and school events. Please contact the building principal for additional information. Discipline of a student for being administered a product by a designated caregiver pursuant to this procedure is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

Undesignated Medications

The school may maintain the following undesignated prescription medications for emergency use: (1) Asthma medication; (2) Epinephrine injectors; (3) Opioid antagonists; and (4) Glucagon. No one, including without limitation, parents/guardians of students, should rely on the school or district for the availability of undesignated medication. This procedure does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

Emergency Aid to Students

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

5.40 - Safety Procedures

Drills

Drills required by the Illinois State Board of Education are conducted throughout the school year including fire, tornado/disaster, bus evacuation, and lockdown drills. Schools may add additional drills, as deemed appropriate. Students are instructed in appropriate actions and behavior. The law enforcement lockdown drill will be announced in advance and a student's parent/guardian may elect to exclude their child from participating in this drill. Other safety drills may or may not be preceded by a warning to students based on the circumstances.

Tornado Watch

If a tornado watch is in effect at dismissal time, no changes will take place to the previously arranged dismissal procedures.

Tornado Warning

At the onset of a tornado warning, teachers direct their students to designated safety areas. Students remain in the school until release is considered safe if the warning occurs at dismissal time. Parents may pick up their child at school during a tornado warning. Parents sending someone else to pick up a child must notify the school requesting a child's release. **Please do not telephone the school during tornado watches and warnings.** Calls could interfere with outgoing emergency calls.

5.50 - Communicable Disease

Rules and regulations regarding communicable disease control shall be enforced as required by the Illinois Department of Public Health. Parents must notify the nurse if their child has a communicable disease. The student's teacher and the principal will be notified.

5.60 - Head Lice

The school will observe the following procedures regarding head lice.

- Parents will be contacted when it is suspected that their child is infested with lice.

- Parents are asked to notify the school nurse if they suspect their child has head lice.
- The school will provide written instructions to parent/guardian regarding appropriate treatment for the infestation.
- It is advised by the CDC that students return to school after appropriate treatment has begun.

Chapter 6 - Discipline and Conduct

6.20 - School Dress Code & Student Appearance

Appropriate student dress is the responsibility of each student at Pleasantdale SD 107. Pleasantdale SD 107 hopes that parents will take an active part in assisting their children in making decisions about their appearance in school. Any clothing viewed as inappropriate or disruptive in any way will not be allowed. Students with inappropriate clothing will be asked to change. Parents may be contacted to bring a change of clothes. Additionally, students may be asked to wear their gym uniform, if necessary. Expectations for appropriate student dress are in effect for all extra-curricular and school-related activities (i.e. after-school sporting events, Student Council events, Clubs, etc.). Judgment of disruption is at the discretion of building administration. Specific guidelines are:

- Students and parents have the right to make clothing and accessory selections so that they feel comfortable and confident at school.
- Students and parents have the responsibility to make clothing and accessory selections that are appropriate for the educational environment. Clothing choices should not disrupt the educational process, interfere with the maintenance of a positive teaching and learning climate, or compromise reasonable standards of health, safety, and decency.
- Students should not wear hats or head covering of any kind (except that of established religious groups or medical exceptions) in the building, except when allowed for special spirit days.
- Apparel that promotes or advertises weapons, drugs, alcohol, tobacco products, gangs, or other inappropriate activities is not permitted.
- Clothing that is otherwise poorly fitting, showing skin and/or undergarments may not be worn at school.
- The length of shorts or skirts must be appropriate for the school environment.
- Shoes must be worn at all times.

Concerns about student dress will be handled through the main office by the principal and/or assistant principal.

6.30 - Student Discipline

As part of our district wide multi-tiered system of support (MTSS), the Pleasantdale Elementary School has established a three tiered Positive Behavior Support System (PBSS). PBSS is a systematic approach for implementing proactive schoolwide discipline. The purpose of PBSS is to improve school climate and prevent student problem behaviors across all school settings. Essential elements of our PBSS include: (1) building a culture within the whole school that will serve as a foundation for both social and academic success, (2) emphasizing early identification and prevention of problem behavior, (3) directly teaching appropriate social skills to all students, and modifying or rearranging the school context when necessary to prevent problem behavior, (4) using a three-tiered continuum of behavior support practices in order to prevent problem behavior, and (5) actively using data for decision-making.

All students receive the support they need for success based on a continuum of need and intensity. Our PBSS program uses:

- Student achievement data to inform instruction
- A problem-solving model
- A multi-tiered service delivery model
- Targeted interventions in addition to the core curriculum
- Regular progress monitoring

For special education students, please refer to page 41 of the Parent/Student handbook, section 10.20 “Discipline of Students with Disabilities,” for additional information.

Discipline Plans – Pleasantdale Elementary

The Pleasantdale Elementary School community of staff and parents believes that each child is responsible for his/her behavior. Based on this belief:

- The role of parents and staff is to guide and assist students in making appropriate behavioral choices, and understanding that all actions have consequences.
- The student's role is to develop skills and strategies for coping with conflict, and to accept responsibility for his/her choices.
- Pleasantdale Elementary students will become responsible and respectful citizens through their efforts and the shared commitment of parents and staff.

Pleasantdale Elementary School maintains a building behavior plan, The Eagle Way. The Eagle Way must be followed at all school sponsored activities, including field trips and bus routes.

- The Eagle Way
 - Be respectful
 - Be responsible
 - Be safe
- Each teacher establishes a set of classroom rules and procedures. These rules are on display in the classroom for all to see. These classroom rules include hallway, bathroom, and recess guidelines.
- A system has been set up during lunch and recess called “Eagle’s Nest” for children who fail to follow the Eagle Way. The “Eagle’s Nest” is located in an office near the lunchroom and is supervised by a staff member. Parents will be notified unless the supervisors feel the infraction was minor and communication home not necessary. Students are given appropriate behavioral intervention ideas (“flight plan”) and skills so that negative behaviors do not become habitual.

Discipline Plans – Pleasantdale Middle

It is our goal at Pleasantdale Middle School to provide a safe and positive learning environment. To achieve this environment, expectations of behavior and conduct have been established which govern the entire school operation, including classroom and instructional areas, co-curricular groups and activities and school facilities. Students are expected to accept responsibility for their actions and the consequences of those actions. Parents and teachers also have rights and responsibilities in their role of support for continued student growth. In order to ensure student confidentiality, the district policy is not to give out information about a student’s behavior to other parents.

“The “I’s” of the Tigers” is our positive and proactive approach to school behaviors and is the heart of our program. We ask our students to affirm the following statements in their actions and behaviors while at or representing Pleasantdale Middle School:

- I am Respectful
- I am Responsible
- I am Safe

Expectations are taught, and when necessary, re-taught to illustrate the above statements through various areas within the building, including hallways, classrooms, lunchroom, recess, assemblies, and on the bus. Staff have been trained in and encouraged to use the CHAMPS model of behavior expectations. CHAMPS is an acronym for briefly explaining the expectations prior to each activity and stands for Conversation (how loud of a voice level), Help (how to access it), Activity (what should you be doing), Movement (what do I do if I need to move around), Participation (how will you participate), Success (how will you know you were successful). In addition, all staff members are encouraged to support and recognize positive examples of “The “I’s” of the Tigers” through home communications and “Tiger Stripes” presented to the students.

When and Where Conduct Rules Apply

The grounds for disciplinary action also apply whenever the student’s conduct is reasonably related to school or school activities, including but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;

3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Inappropriate Behaviors – Level 1

- Tardiness (late to school – late to class)
- Missed detention
- Disrespect
- Disturbance during class, assemblies, field trips, before or after school activities, and in locker room, halls and lunchroom
- Inappropriate physical contact
- Inappropriate online behavior
- Loitering in unsupervised areas
- Reckless behavior
- Repeated inappropriate behavior

Range of Consequences

- Behavioral referral
- Parent contact
- Detention
- Detention plus meeting with student
- Detention plus meeting with student and administrator.
- In-school suspension

Inappropriate Behaviors – Level 2

- Blatant disrespect
- Disruptive behaviors, including online
- Insubordination
- Demonstrating a bullying behavior
- Profanity or abusive language
- Damaging property or others' belongings
- Misuse of iPads or other school devices
- Stealing
- Reckless behavior
- Inappropriate physical contact
- Uncooperative with substitutes
- Repeated inappropriate behavior

Range of Consequences (one or more of the following may occur)

- Conduct referral
- Student meeting with the administrator
- Parent contact
- Parent conference
- Detention(s)
- One week of detentions for inappropriate behavior with substitutes
- Out of all activities up to five days (spectator or participant)
- One to three days in-school suspension
- Reimbursement for damaged property

Inappropriate Behaviors – Level 3

- Bullying, including cyberbullying
- Harassing or threatening others
- Sexual Harassment
- Fighting

- Any act of physical aggression toward others
- Hazing
- Gross disrespect towards others
- Smoking
- Vandalism
- Using, possessing illicit drugs, narcotics, alcohol, or illegal substances (including “look-alikes”)
- Possession of prescribed or non-prescribed medication
- Possession of weapons
- Any gang related activity, literature, or items
- Inappropriate physical contact
- Repeated inappropriate behavior

Range of Consequences (one or more of the following may occur)

- Conduct referral
- Student sent to administrator’s office
- Parent conference
- Parent pay for determination of type of substance
- In-school or out-of-school suspension(s)
- Confiscation of prohibited objects
 - Recommendation for expulsion to School Board
 - Notification of incident to proper authorities
 - Counseling program

Inappropriate Behaviors - Level 4

- Using, possessing, selling, or distributing illicit drugs, prescribed/non-prescribed medication, narcotics, alcohol, or illegal substances (including “look-alikes”)
- Selling or distributing prescribed/non-prescribed
- Possession/use of weapons
- Fighting, mob action
- Arson
- Explosives
- Repeated significant inappropriate behavior(s)

Range of Consequences (one or more of the following may occur)

- Notification to proper authorities
- Parent pay for determination of type of substance
- In-school or out-of-school suspension(s)
- Alternative behavior school placement
- Assessment/Participation in behavior, substance, counseling program
- Recommendation for expulsion to School Board

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent possible, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions.

Re-Engagement of Returning Students

The building principal or designee shall meet with a student returning to school from an out-of-school suspension, expulsion or alternative school setting. The goal of this meeting shall be to support the student’s ability to be successful in school following a period of exclusion and shall include an opportunity for students who have been suspended to complete or make-up missed work for equivalent academic credit.

Corporal Punishment

District 107 does not allow school personnel to administer corporal punishment to students according to Board Policy. Corporal punishment does not include, and certificated personnel are permitted to use, reasonable force as needed to maintain safety for other students, school personnel, or for the purpose of self-defense or the defense of property.

Use of Isolated Time Out and Physical Restraint

This policy applies to all students. Isolated time out and physical restraint shall be used only as a means of maintaining a safe and orderly environment for learning and only to the extent necessary to preserve the safety of students and others. Neither isolated time out nor physical restraint shall be used in administering discipline to individual students as a form of punishment. Isolated time out and physical restraint are considered restrictive interventions and are only used in emergency situations by trained staff members or when less restrictive interventions have been attempted and failed. This policy does not apply to the restriction of a student's movement when that restriction is for a purpose other than the maintenance of a safe and orderly environment, such as the appropriate use of a safety belt in motor vehicles.

Cheating Policy

Students must consider all assigned work to be individual unless a teacher specifies otherwise. Each teacher will discuss cheating and plagiarism as it applies to his/her class and discuss the consequences. Students receive instruction about the proper way to cite sources appropriate to their grade level.

Examples of cheating or plagiarism

- Copying homework
- Looking on another student's test or quiz
- Allowing another student to look on your test or quiz
- Using other secretive methods of obtaining or giving answers for tests or quizzes
- Working with others on any assignment that was meant to be done by individuals
- Taking papers in part or whole from the Internet or other publications or other students
- Taking information from another source that is not properly attributed
- Taking any part of a test to use or give to others

1st Offense

- Student may receive a failing grade for the assignment
- The teacher confers with the student's parents about the offense
- The student may have to redo the assignment, or an equivalent assignment, at a level equivalent to a passing grade, outside of school time. Credit may or may not be given.

2nd Offense

- Student may receive a failing grade for the assignment
- The teacher reports the offense to the principal who will meet with the student, his/her parents and the teacher about the incident.
- The student may have to redo the assignment, or an equivalent assignment, at a level equivalent to a passing grade, outside of school time. Credit may or may not be given.

3rd Offense

- Student may receive a failing grade for the assignments
- The teacher reports the offense to the principal/assistant principal who will meet with the student, his/her parents and the teacher about the incident.
- The student may have to redo the assignment, or an equivalent assignment, at a level equivalent to a passing grade, outside of school time. Credit may or may not be given.
- The student will not be allowed to receive any school wide academic honors, such as honor roll status or special academic recognition at the end of the year.

DISCIPLINE DEFINITIONS

- **Alcohol:** Possession, use or transfer of any alcoholic beverage.
- **Blatant Disrespect:** Disrespect to other students or staff that persists after a warning has been given.
- **Bullying:** Bullying is intentionally using power to repeatedly make someone feel bad. See bullying policy for more information.
- **Communication/Electronic/Laser devices:** Using a cellular telephone, smartphone, video recording device, personal digital assistant (PDA), or similar electronic device in any manner that disrupts the educational

environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating and sending, sharing, viewing, receiving or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device or cellular telephone, commonly known as “sexting.”

- **Disrespect:** To call derogatory names, dishonor, or in any other manner, abuse verbally or in writing any member of the school staff or student body.
- **Disruption:** Any act that disrupts the educational process or setting.
- **Extortion:** The act of extortion or borrowing or attempting to borrow any money or things of value from a person in the school, unless both parties enter into an agreement freely and without the presence of either an implied or expressed threat.
- **Drugs:** A term that is intended, for this purpose, to include cannabis, controlled substances, any illegal or illicit drugs, prescription drugs and over-the-counter drugs.
- **Drug paraphernalia:** Devices that are used to ingest, inhale, or inject cannabis or any controlled substances into the body.
- **Fighting:** Aggressive, hostile bodily contact with students, and/or adults.
- **Forgery:** The act of falsely writing the name of another person, falsifying dates, grades, addresses, or other information on school forms.
- **Gang-related activity:** Any group of two or more people whose purpose includes the commission of illegal acts. Gang-like activity shall mean any conduct engaged in by a student:
 - on behalf of any gang
 - to perpetuate the existence of any gang
 - to effect the common purpose and design of any gang
 - to represent a gang affiliation, loyalty or membership in any way while attending a school function.
- **Gross Disrespect:** Disrespect toward staff or student that is of a threatening or aggressive nature.
- **Harassment:** Constant torment and intent to harm emotionally.
- **Hazing:** Any intentional, knowing, or reckless act directed towards a student for the purpose of initiation, affiliation, holding office, maintaining membership in any organization, club, or athletic team. Soliciting, encouraging, aiding, or engaging in hazing is prohibited.
- **Inappropriate Displays of Affection:** Displays of affection of a sexual nature that are not appropriate in a school environment
- **Inciting others to misconduct/misbehave:** By words, acts or deeds, giving encouragement to demonstrations and protest, which disrupt the normal educational process of the school.
- **Indecency:** The act of offending commonly recognized standards of health, safety, or proprietary, or inappropriate displays of affection.
- **Insubordination (failure to conform to staff request):** The failure to respond or carry out a reasonable request by authorized school personnel.
- **Intimidation:** The act of verbally or by gesture threatening/intimidating the well being, health or safety of any person on school property or en route to or from school.

- **Loitering:** The act of being in or about the school building or in a specifically restricted area of the school at unauthorized times or without specific authorization of school personnel.
- **Obscenity:** The act of using obscene or profane language in verbal or written form or in pictures, caricatures, or obscene gestures on school property.
- **Physical assault:** The act of physically assaulting or attacking any person on or near school property including any activity under school sponsorship.
- **Profanity:** Inappropriate language that is deemed offensive to others.
- **Reckless behavior:** Behavior that can lead to serious harm, involvement of unsuspecting victims, and usually taking place in a non-structured area not taking surroundings into consideration.
- **Sexual harassment:** The act of sexual harassment, whether verbal, nonverbal or physical including but not limited to gestures, touching, brushing the body, and sexual propositions.
- **Tardiness:** Lateness to school, class, advisory, or any other part of the student’s schedule.
- **Theft:** The act of taking or acquiring the property of others without that person’s consent.
- **Unlawful drugs/Use of tobacco/Electronic smoking devices:** Possession, use, or transfer of any stimulating, depressing, or behavior altering substance without a medical prescription. This includes any form of hallucinogenic drugs or marijuana.
- **Vandalism:** The act of willful destruction of property belonging to others.
- **Vaping:** Using, possessing, distributing, purchasing, selling or offering for sale tobacco or nicotine materials, including electronic cigarettes, e-cigarettes, vapes, vape pens or other vaping related products.
- **Weapons:** The act of possessing, using, controlling, transferring, or threatening to use any weapon. A weapon is a gun or firearm, loaded or unloaded or any look alike. Also, any instrument used with the intent of inflicting or threatening bodily harm. Knives or other items deemed inappropriate by school officials may be declared contraband and will be confiscated. In accordance with state and federal law, we have a “no-tolerance” weapons policy.

For purposes of these rules, the term “possession” includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student’s person; (b) contained in another item belonging to, or under the control of, the student, such as in the student’s clothing, backpack, or automobile; (c) in a school’s student locker, desk, or other school property; (d) at any location on school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person.

When and Where Conduct Rules Apply

The grounds for disciplinary action also apply whenever the student’s conduct is reasonably related to school or school activities, including but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event;
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property; or
5. During periods of remote learning.

6.40 - Prevention of and Response to Bullying, Intimidation, and Harassment

BULLYING POLICY

Statement of Intent

The district is committed to providing a caring, friendly, and safe environment for all of our pupils so they can learn in a relaxed and secure atmosphere. Bullying of any kind is unacceptable. If bullying does occur at school, school related activities, or on busses, all pupils should report and know that incidents will be dealt with promptly and effectively.

What Is Bullying?

Bullying is intentionally using power to repeatedly make someone feel bad. Bullying can be emotional (systematically excluding, tormenting), physical (pushing, kicking, hitting, punching), racist (racial taunts, graffiti, gestures), sexual (unwanted physical contact or sexually abusive comments), homophobic (focusing on the issue of sexuality), verbal (name-calling, sarcasm, spreading rumors, teasing), cyber (email and social networking misuse), mobile threats (text messaging and calls), or misuse of associated technology (i.e. camera & video).

Why is it Important to Respond to Bullying?

Bullying hurts. No one deserves to be a victim of bullying. Everybody has the right to be treated with respect. Students who are bullying need to learn different ways of behaving. Schools have a responsibility to respond promptly and effectively to issues of bullying.

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important school goals.

Bullying on the basis of actual or perceived race, color, national origin, immigration status, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school.

Bullying includes cyber-bullying (bullying through the use of technology or any electronic communication) and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a

wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Students are encouraged to immediately report bullying. A report may be made orally or in writing to the building principal, district complaint manager (Superintendent) or any staff member with whom the student is comfortable speaking. All school staff members are available for help with a bully or to make a report about bullying. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the district complaint manager or any staff member. Anonymous reports are also accepted by phone call or in writing.

Procedures

- Report bullying incidents to any staff member. If further follow up is needed, contact Principal or Assistant Principal.
- Bullying incidents will be recorded by staff.
- In serious cases, parents of all involved students will be informed and asked to attend a meeting to discuss the problem.
- As necessary and appropriate, police will be consulted in extreme cases.
- Bullying behavior will be investigated as soon as possible.
- Confirmed offenders will have consequences that may include detention, suspension, meeting with the assistant principal, participating in peer mediation, or participating in small group or individual counseling.
- After the incident / incidents have been investigated and dealt with, each case will be monitored to ensure repeated bullying does not take place.

A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

A student will not be punished for reporting bullying or supplying information, even if the school's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

When and Where Conduct Rules Apply

The grounds for disciplinary action also apply whenever the student's conduct is reasonably related to school or school activities, including but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event;
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property; or
5. During periods of remote learning.

Prevention

Staff members will use various methods as needed to prevent bullying. Social Emotional Learning activities in both schools

are the main venues for discussing bullying with students. Students are encouraged and taught to stand up for a student who is being bullied when they are a bystander. When appropriate, whole school assemblies and parent education may be utilized.

Students and parents/guardians are also encouraged to read the following school district policies: 7:20, Harassment of Students Prohibited and 7:180, Prevention of and Response to Bullying, Intimidation and Harassment.

6.45 - Sexual Harassment & Teen Dating Violence Prohibited

Sexual Harassment Prohibited

Sexual harassment of students is prohibited. A person engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and/or engages in other verbal or physical conduct, including sexual violence, of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
 - a. Substantially interfering with a student's educational environment;
 - b. Creating an intimidating, hostile, or offensive educational environment;
 - c. Depriving a student of educational aid, benefits, services, or treatment; or
 - d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms *intimidating*, *hostile*, and *offensive* include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. The term *sexual violence* includes a number of different acts. Examples of sexual violence include, but are not limited to, rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

Making a Complaint; Enforcement

Students are encouraged to report claims or incidents of sexual harassment, teen dating violence or any other prohibited conduct to the building principal, assistant principal, or social worker. A student may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

6.50 - Cafeteria Rules and Procedures

Lunchroom Conduct

Students are expected to eat their lunch in an orderly manner, remain seated, and practice appropriate table manners. Only quiet talking is allowed. Students are not allowed to share or exchange food at lunch.

Lunch Procedures-Pleasantdale Elementary

Students who bring their own lunches to school are instructed to put them in the portable classroom lunch bins. This task is part of the morning classroom routine. At some time during the morning, the lunch bin is taken to the cafeteria so the lunches will be available when children come in from recess.

On occasion, students may forget to perform the task of putting their own lunch into the lunch bin during the morning classroom routine. Students will never go without food during lunch unless it is their choice. An organizational plan may be put into place for students who struggle with this process.

Considerations will be made for unique circumstances involving special diets, medical concerns, substitute teachers, field trips, assemblies, etc. that might cause changes in classroom and lunchroom routines.

Lunch Procedures-Pleasantdale Middle

Before their lunch period, students stop at their lockers to drop off books and pick up their lunches, if they are not buying them. Parents may drop off forgotten lunches in the office. The lunches will be delivered to the lunchroom and put on the stage for pick-up. Parents are encouraged to open an account with the school lunch program, providing students both with a primary meal plan and as a backup option. Food may not be delivered by outside vendors for students.

Recess Procedures-Pleasantdale Elementary

Students have outdoor recess whenever possible. Students perform better when they get outdoors, even if only for a few minutes. The office staff and principal will make the decision for recess based on the following:

- **Outdoor Recess** (15-20 minutes)
 - 15 degrees F and higher (including wind chill)
- **Brief Outdoor Recess** (5-15 minutes)
 - 5-14 degrees F (including wind chill)
- **Inside Recess**
 - below 5 degrees F (including wind chill)

Student must have boots, gloves and snow pants to play in the snow. Those who don't must stay on the blacktop area. Parents should assist children in preparing and wearing appropriate clothing for the weather conditions. The school provides outdoor equipment for students to use at recess. For safety purposes, please do not bring equipment from home.

Rec/Study Hall-Pleasantdale Middle

Students have a recess option just prior to or just following their lunch period. There are also supported study hall options for students who choose this instead of recess. At times, students may be assigned study hall during this time.

- **Outdoor Recess**
 - 15 degrees F and higher (including wind chill)
- **Inside Recess**
 - below 15 degrees F (including wind chill)

6.60 - Field Trips

An integral part of the educational program is the opportunity to attend field trips. Field trips are planned around units of study at each grade level. Field trips provide an extension or hands-on experiences that help to expand the classroom experience and enhance the learning of all children. When a field trip is planned, each child must return a signed permission slip. No child will be permitted to participate without parent permission. Children not participating in the field trip activity will receive alternative instruction within the school as arranged by the teacher. Field trips are planned and implemented at the discretion of the grade level team. Some field trips take place out of the building, and others are on-site experiences.

6.70 - Access to Student Social Networking Passwords & Websites

School authorities may not require a student or his or her parent or guardian to provide a password or other related account information in order to gain access to the student's account or profile on a social networking website if school authorities have reasonable cause to believe that a student's account on a social networking website contains evidence that a student has violated a school disciplinary rule or procedure. However, the student may be required to share the content that is reported on his/her social networking website or app to allow school officials to make a factual determination if a rule or policy was violated.

6.80 - Student Use of Electronic Devices

Acceptable Use Policy

Each student and parent/guardian is required to sign the district's [1:1 User Agreement](#) and Acceptable Use Policy (AUP) annually.

The use of electronic devices and other technology at school is a privilege, not a right. Students are prohibited from using electronic devices, except as provided herein. An electronic device includes, but is not limited to, the following: cell phone, smartphone, Apple/smartwatch, audio or video recording device, personal digital assistant (PDA), iPod®, iPad®, laptop

computer, tablet computer or other similar electronic device. Pocket pagers and other paging devices are not allowed on school property at anytime, except with the express permission of the building principal.

During instructional time, which includes class periods and passing periods, electronic devices must be kept powered-off and out-of-sight unless: (a) permission is granted by an administrator, teacher or school staff member; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

Students are allowed to use electronic devices during non-instructional time, which is defined as before and after school, while outside the building.

Electronic devices may never be used in any manner that disrupts the educational environment, violates student conduct rules or violates the rights of others. This includes, but is not limited to, the following: (1) using the device to take photographs in locker rooms or bathrooms; (2) cheating; and (3) creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction or non-consensual dissemination of private sexual images (i.e., sexting).

The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Students who violate the policy are subject to the following consequences:

1st Offense: Student is sent to the office and the device is held and parents are notified. Device is returned to the student at the end of the school day.

2nd Offense: Student is sent to the office and the device is held and parents are notified. Device is held in the office until a parent retrieves it. School discipline rules will apply.

More than two offenses will be considered blatant disregard for school rules and may result in one or more of the following:

- Students checking phone into the office each day
- Detention(s)
- In school suspension
- Loss of the right to have the electronic device in school for a period of time up to, and including, the rest of the school year

Chapter 7 - Internet, Technology & Publications

7.10 - Internet Acceptable Use

Acceptable Use Policy for the District's Electronic Network

School District 107 believes that the District's Electronic Network (its computers, its local and/or wide area network, and access to the Internet through its computers or local and/or wide area network) offers resources and opportunities for learning and preparing our students for the future. The educational purpose of the District's Electronic Network is to assist with the gathering and exchanging of information related to District curriculum and educational programs and activities. Using the District's Electronic Network effectively enriches the classroom experience.

Copyright and Fair Use

All use of materials in District 107 must honor and abide by the Copyright and Fair Use Guidelines for Educational Multimedia. These guidelines may be reviewed at: <http://guides.lib.utexas.edu/copyright/fairuse>

Privilege

The use of the District's Electronic Network is a privilege, not a right, and inappropriate use may lead to access privileges being revoked, school disciplinary action, and/or appropriate legal action.

Inappropriate Use

Based upon the Netiquette guidelines in this policy, the staff will deem what is inappropriate use.

Netiquette

The use of the District's Electronic Network must be in support of and consistent with the mission and educational objectives of the District and the generally accepted rule of network etiquette, "netiquette". These include, but are not limited to, the following:

- Be polite.
- Use appropriate language.
- Use time efficiently and plan ahead.
- Keep personal name, addresses, phone numbers, and other personal identifying information confidential.
- Treat all communication and information accessible via the District's Electronic Network as private property.
- Do not download from the District's Electronic Network without teacher permission.
- Do not access or send data that is racist, sexist, inflammatory, abusive, obscene, vulgar, threatening or in any way inconsistent with the District's code of conduct, and report it promptly if you receive such data.
- Do not access, use, or possess any material that constitutes or furthers academic fraud, plagiarism, or forgery.
- Transmission of any material in violation of any U.S. or State law or regulation is prohibited. This includes, but is not limited to, illegal activities, copyrighted material, threatening or obscene materials, or material protected by trade secret. Messages relating to, or in support of, inappropriate activities will be reported to the relevant authorities and may result in discipline, up to and including expulsion.

Security

Security on any computer system is a high priority. Only authorized accounts may be used. Any attempt to log onto the District's Electronic Network as another user or using a private account will result in disciplinary action as described in the privilege section. Computer accounts, passwords and other types of authorization that are assigned to individual users will not be shared with others in order to maintain confidentiality.

Password guidelines include:

- Students may not give passwords to anyone or allow anyone else to access their account.
- Students may not use anyone else's password.
- Students are responsible for all activity relating to their account.

Email and Social Networking Guidelines

- Students are not allowed to reveal identifiable information or establish relationships on the District's Electronic Network unless a teacher has coordinated the communication.
- Students may not use personal email at school, unless permitted by a teacher or administrator.
- Students are not allowed to individually access social networking sites, chat rooms, bulletin boards, podcasts, instant messaging, etc., without permission from and monitoring by school staff.
- Students are not allowed to make audio or video recordings of another student or staff member without his or her permission.

Off Campus Email and Social Networking Guidelines

Social networking sites include but are not limited to SnapChat, FaceBook, and Instagram. Users of such sites have little control over the content that "friends" post on their site because these sites are in the public domain. With this in mind, no student or parent shall create or maintain a public electronic presence that in any way links to or publicizes Pleasantdale School District 107.

The following guidelines apply:

- Pleasantdale families/students may not use District information such as logos, official seals, or photographs.
- Pleasantdale families/students may not link their personal website to Pleasantdale School District 107 website.
- Pleasantdale families/students may not post inappropriate photographs or content containing any form of Pleasantdale School District 107 identification.
- Pleasantdale families/students may not post inappropriate or harassing content, including blogs or online journaling, linking them in any way to Pleasantdale School District 107.

The District reserves the right to apply disciplinary consequences for computer-related activities conducted off campus if such activity adversely affects or interrupts classroom instruction, District operations, or the safety or well being of students and staff or other members of our community, or constitutes behavior embarrassing to the school. Adults who violate this policy will be reported to the appropriate authorities.

Classroom Technology Use

- Students may only use classroom technological resources for educational purposes with the permission of the classroom teacher while in school.
- No personal software may be installed.

Vandalism

For purposes of this Policy, vandalism is defined as any malicious attempt to harm or destroy any part of the Electronic Network, including the data of any other user. Vandalism will result in disciplinary action as described in the privilege section.

Privacy

Any electronic communications or files created on, stored on, or sent to, from, or via the District's Electronic Network are the property of the District. Consequently, users do not have any expectation of privacy with respect to such communications and files. Use of the District's Electronic Network to create, store, send, receive, view, or access any electronic communication or other file constitutes consent by the user for the District to access and review such files and to turn them over to the appropriate authorities if appropriate.

Responsibilities

Effective use of the Internet becomes a joint commitment for all users. The following list reflects shared responsibilities.

The District will:

Ensure that each district computer with Internet access shall have a filtering device that blocks entry to visual depictions that are (1) obscene (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purposes provided the person receives prior permission from the Superintendent or system administrator.

The District shall monitor the use of the computer network by students and any other minor users to ensure compliance with this policy and any other terms or conditions of Electronic Network access imposed under administrative regulations.

The Superintendent or designee shall include measures in this policy's implementation plan that:

- Prohibit student access to inappropriate matter as well as restricting access to harmful materials;
- Assure student safety and security through direct supervision;
- Prohibit unauthorized access, including "hacking" and other unlawful activities; and
- Prohibit unauthorized disclosure, use and dissemination of personal identification information.

Parents/Guardians will:

- Read and abide by the terms and conditions stated in the Acceptable Use Policy.
- Talk to their children about setting up family guidelines for using the District's Electronic Network
- Accept full responsibility for supervision of students' use of the Internet while not in school.
- Monitor materials generated at home to determine appropriateness for the school setting.

Students will:

- Read and abide by the terms and conditions stated in the Acceptable Use Policy.
- Report any incident or information that violates this policy.

7.40 – Annual Notification to Parents about Educational Technology

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations.

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as *operators*. SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Ill. State Board of Education, to take a number of actions to protect online student data.

Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as:

- Basic identifying information, including student or parent/guardian name and student or parent/guardian contact information, username/password, student ID number
- Demographic information
- Enrollment information
- Assessment data, grades, and transcripts
- Attendance and class schedule
- Academic/extracurricular activities
- Special indicators (e.g., disability information, English language learner, free/reduced meals or homeless/foster care status)
- Conduct/behavioral data
- Health information
- Food purchases
- Transportation information
- In-application performance data
- Student-generated work
- Online communications
- Application metadata and application use statistics
- Permanent and temporary school student record information

Operators may collect and use student data only for K-12 purposes, which are purposes that aid in the administration of school activities, such as:

- Instruction in the classroom or at home (including remote learning)
- Administrative activities
- Collaboration between students, school personnel, and/or parents/guardians
- Other activities that are for the use and benefit of the school district

Chapter 8 - Search and Seizure and Personal Property

8.10 - Search and Seizure

In order to maintain order safety and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. “School authorities” includes school liaison police officers.

School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there. The building principal may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

Student Searches

School authorities may search a student and/or the student’s personal effects in the student’s possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district’s student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student’s age and sex, and the nature of the infraction.

School officials may require a student to cooperate in an investigation if there is specific information about activity on the student’s account on a social networking website that violates the school’s disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student’s account or profile on a social networking website.

Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the school or district’s policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

Questioning of Students Suspected of Committing Criminal Activity

Before a law enforcement officer, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the building principal or designee will: (a) Notify or attempt to notify the student’s parent/guardian and document the time and manner in writing; (b) Make reasonable efforts to ensure the student’s parent/guardian is present during questioning or, if they are not present, ensure that a school employee (including, but not limited to, a social worker, psychologist, nurse, guidance counselor, or any other mental health professional) is present during the questioning; and (c) If practicable, make reasonable efforts to ensure that a law enforcement officer trained in promoting safe interactions and communications with youth is present during the questioning.

8.20 – Personal Property

Toys, games, cameras, radios, and similar personal property should not be brought to school without prior approval. The school cannot provide safeguards for such items. Students must not keep valuables in their lockers. Middle school students are expected to keep locker combinations confidential and lockers locked at all times.

Chapter 9 - Athletics and Extracurricular Activities

Pleasantdale Elementary

Pleasantdale Elementary offers all students an opportunity to develop their abilities and skills through participation in a variety of after school clubs/activities. Participation in and/or attendance at activities is a privilege and not a right.

Pleasantdale Middle

Pleasantdale Middle School offers a variety of athletic and co-curricular opportunities throughout the year. Participation in these activities is a privilege and not a right. It is the student's responsibility to maintain eligibility by meeting all academic and behavioral standards. Students staying after school must remain in a supervised area.

Academic Eligibility Rules for Athletics and Co-Curricular Activities

- A student with three D class averages or any F class average is ineligible to **participate** in any practice or game or other co-curricular activities.
- Ineligible students should report to library for academic study time during games and practices or Tiger Time.
- A student remains ineligible until their averages are raised to meet the criteria.
- Every Friday, students' eligibility will be determined.

Other Eligibility Rules for Athletics

- A current sports physical is required to be on file in the school nurse's office **prior** to participation.
- Written permission must be given by parent/guardian
- Compliance with **Code of Conduct** is required.

Code of Conduct

As a member of a Pleasantdale Middle school athletic team, athletes are considered to be in positions of leadership, representing themselves, their families, the team, school, district and community. Therefore, along with the privilege of participation comes the expectation of a higher standard of behavior and conduct.

Students are expected to:

- Follow the district's discipline plan at all times
- Display good sportsmanship and citizenship
- Maintain good conduct and performance in classrooms
- Support individual and whole team efforts

9.30 - Student Athlete Concussions and Head Injuries

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois Elementary School Association before being allowed to participate in any athletic activity, including practice or competition.

A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols.

A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game will be removed from participation or competition at that time. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.

Chapter 10 - Special Education and Support Services

10.10 - Education of Children with Disabilities

Special Education

District 107's children with disabilities between the ages of 3 and 15 who have been evaluated and identified as requiring special education services based on State and Federal criteria, will be provided a free appropriate elementary public education in the least restrictive environment possible.

10.20 - Discipline of Students with Disabilities

Discipline of Special Education Students

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

BEHAVIORAL INTERVENTION POLICY

Students with Disabilities

The use of positive behavioral interventions with students with disabilities will be given the highest priority in District 107. When behavioral interventions are used, they will be used in consideration of the child's physical freedom and social interaction and be administered in a manner that respects human dignity and ensures a student's right to placement in the least restrictive environment. Parents and students will be informed annually of the existence of the policy in each school's Student Handbook.

10.25 – Support Services

Teachers will contact the grade level team or principal to arrange a meeting to review the current level of performance when concerned about a student's academic progress. The following are special services available:

English Language Learners (ELL) Services

Pleasantdale School District offers a Transitional Program of Instruction (TPI) for the limited English proficient student. This program teaches non-English and low-English proficient students' oral language skills and literacy skills.

Reading Explorers – Pleasantdale Elementary

This program targets children who need individual or small group instruction in reading. The reading specialist, in conjunction with the classroom teacher, reviews students' reading progress during the school year. This review includes an analysis of screening data, achievement results, phonics tests, and additional diagnostic information. Parents will be notified if their child is identified for reading explorers including details about the program

Reading Lab – Pleasantdale Elementary

Students who have been identified as benefitting from additional reading support will receive Reading Lab services. Instead of attending Spanish, students remain in the classroom with their homeroom teacher and focus on reading comprehension strategies. Parents will be notified if their child is identified for Reading Lab including details about this program.

Math RtI – Pleasantdale Elementary

Students who have been identified as benefitting from additional math support will receive Math RtI services. Parents will be notified if their child is identified for Math RtI services including details about this program.

Reading Lab/Math Lab - Pleasantdale Middle

Students whose test scores indicate reading or math skills that are below average, and whose teachers have indicated a need for extra support, will be considered for an extra period of reading and/or math. Parents will be notified of this schedule change and will receive results of standardized assessments and students' progress during the course of the year.

Social Work

As part of Pleasantdale District 107's mission, the district recognizes the need for each student to develop appropriate social, emotional, and behavioral skills. To that end, social work services are provided to students and their parents in collaboration with teachers and administrators.

Speech/Language

Students who have speech and/or language difficulties may be referred to the speech/language therapist for evaluation. In addition, the speech therapist completes a yearly screening of primary-age students. Parents are contacted following the initial screening when it is determined that further screening is necessary. Following parent permission, the child is screened, and the parent and therapist meet to review the results and discuss a plan of speech/language instruction. The child may meet with the therapist individually, in a small group, or receive support in the regular classroom setting.

RtI (Response to Intervention) / MTSS (Multi-tiered System of Support)

The RtI/MTSS Team consists of professionals from different disciplines who utilize a problem solving process to develop, monitor, and evaluate intervention plans for improving the school performance of identified students. Parents are encouraged to contact their child's teacher with any concerns.

A detailed explanation of the RtI process is located on the District website.

Summer Academy

A booklet containing summer course descriptions, tuition, and other pertinent information is available by early spring of each school year.

10.60 – Related Service Logs

For a child with an individualized education program (IEP), the school district must create related service logs that record the type of related services administered under the child's IEP and the minutes of each type of related service that has been administered. The school will provide a child's parent/guardian a copy of the related service log at the annual review of the child's IEP and at any other time upon request.

Chapter 11 - Student Records & Privacy

11.10 - Student Privacy Protections

Student and Family Privacy Act

Student and family privacy rights are protected under Board Policy 7:15 which can be viewed on the district website at www.d107.org

11.20 - Student Records

Every effort is made to ensure the rights of parents and students as provided under the 1974 Family Educational Rights and Privacy Act and the Illinois School Student Record Act of 1975. Copies of these laws pertaining to student records are available in each school building.

Student records, classified as either permanent or temporary, are maintained to ensure a continuous educational program for each student. Parents are granted access to all official records pertaining to their children. Record review information, including forms requesting access to records, is available in the school offices.

In cases where parents are divorced, the noncustodial natural parent has right to records, notice of meetings, conferences, etc., upon request to the building principal. If there is a court order to the contrary, it is the responsibility of the custodial parent to inform the school of such restrictions.

All temporary student records are destroyed within five years after graduation, transfer or other permanent withdrawal of the student. Permanent records are maintained for 60 years.

Student Permanent Record means the minimum personal information necessary to a school in the education of the student and contained in a school student record. Such information may include the student's name, birthdate, address, grades and grade level, parents' names and addresses, attendance records, and such other entries as the State Board may require or authorize.

Student Temporary Record means all information contained in a school student record but not contained in the student permanent record. Such information may include family background information, intelligence test scores, aptitude test scores, psychological and personality test results, teacher evaluations, and other information of clear relevance to the education of the student, all subject to regulations of the State Board. The information shall include information provided under Section 8.6 of the Abused and Neglected Child Reporting Act. In addition, the student temporary record shall include information regarding serious disciplinary infractions that resulted in expulsion, suspension, or the imposition of punishment or sanction. For purposes of this provision, serious disciplinary infractions means: infractions involving drugs, weapons, or bodily harm to another.

Parents are notified prior to the transfer of records and, within a period of 10 days, may request permission to inspect all records being transferred. By parent request, family names may be excluded from any listing published by the school for general distribution.

Chapter 12 - Parental Right Notifications

12.10 - Teacher Qualifications

Teacher Qualifications

Parents/guardians may request information about the qualifications of their student's teachers and paraprofessionals, including:

- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under an emergency or other provisional status through which State qualification and licensing criteria have been waived;
- Whether the teacher is teaching in a field of discipline of the teacher's certification; and
- Whether any instructional aides or paraprofessionals provide services to your student and, if so, their qualifications.

If you would like to receive any of this information, please contact the district office.

12.20 - Standardized Testing and District Assessments

STUDENT ASSESSMENTS

Preschool Screening

All District 107 children between 36 months and 60 months of age are eligible for a free preschool screening to determine if a child is developing within expected benchmarks for his/her age group. The screening includes speech and language, vision, hearing, gross and fine motor development. The screenings are held in October and February at the Elementary School. Parents may call the Elementary Office for more information or to schedule an appointment. Dates of screenings are listed in local newspapers.

Standardized Tests

Students in grades 3-8 are given a yearly state assessment as required by the Illinois State Board of Education. This assessment measures student performance in English Language Arts and Math. Additionally, in grades 5 and 8, there is a yearly state assessment in science.

Fastbridge is a benchmark and progress monitoring system based on direct, frequent, and continuous student assessment in academic areas and social and emotional functioning.

Other assessments that are administered include the MAP assessment that is given three times annually, at the start, mid-year, and end. This assessment measures student growth and performance in math and language arts. The CogAT assessment is additionally administered annually in grades 3, 4, 6, measuring students' learned reasoning abilities in the three areas: Verbal, Nonverbal and Quantitative.

12.30 - Homeless Child's Right to Education

When a child loses permanent housing and becomes a homeless person as defined by law, or when a homeless child changes his or her temporary living arrangements, the parent or guardian of the homeless child has the option of either:

1. Continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
2. Enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

12.40 - Sex Education Instruction

Students will not be required to take or participate in any class or course in comprehensive sex education if his or her parent or guardian submits a written objection. The parent or guardian's decision will not be the reason for any student discipline,

including suspension or expulsion. Nothing in this Section prohibits instruction in sanitation, hygiene or traditional courses in biology. Parents or guardians may examine the instructional materials to be used in any district sex education class or course.

12.60 - English Learners

The school offers opportunities for English Learners to develop high levels of academic attainment in English and to meet the same academic content and student academic achievement standards that all children are expected to attain.

Parents/guardians of English Learners will be: (1) given an opportunity to provide input to the program, and (2) provided notification regarding their child's placement in, and information about, the District's English Learners programs.

For questions related to this program or to express input in the school's English Learners program, contact the director of special education at 708-784-2175.

12.70 – School Visitation Rights Act

The School Visitation Rights Act permits employed parents/guardians, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences, academic meetings and behavioral meetings. Letters verifying participation in this program are available from the school office upon request.

12.90 - Mandated Reporter

All certified staff members are required by law to report suspected incidents of child abuse and/or neglect to the Department of Children and Family Services. Our role is to protect children from harm. Details regarding any individual child's protection are a matter held in strictest confidence by all adults involved.

12.110 - Sex Offender Notification Law

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except for in the following circumstances as they relate to the individual's child(ren):

1. To attend a conference at the school with school personnel to discuss the progress of their child.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
3. To attend conferences to discuss issues concerning their child such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the superintendent or school board.

Anytime that a convicted child sex offender is present on school property – including the three reasons above - he/she is responsible for notifying the principal's office upon arrival on school property and upon departure from school property. It is the responsibility of the convicted child sex offender to remain under the direct supervision of a school official at all times he/she is in the presence or vicinity of children.

A violation of this law is a Class 4 felony.

12.120 - Violent Offender Community Notification

State law requires that all school districts provide parents/guardians with information about sex offenders and violent offenders against youth.

You may find the Illinois Sex Offender Registry on the Illinois State Police's website at:
<http://www.isp.state.il.us/sor/>.

You may find the Illinois Statewide Child Murderer and Violent Offender Against Youth Registry on the Illinois State Police's website at:
<http://www.isp.state.il.us/cmvo/>.

Pleasantdale Elementary School
8100 School Street
La Grange, IL 60525
708.246.4700 Fax: 708.246.4625



Pleasantdale Middle School
7450 S. Wolf Road
Burr Ridge, IL 60527
708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

To: Board of Education
From: Mohsin Dada
Date: May 18, 2022
Memo: Appointment of Financial Advisor

At the April 22, 2022, the Administration shared with the Board of Education a need to Issue Limited Tax Levy Working Cash Bonds that are funded through our Debt Service Extension Base (DSEB). The next step in the process to issue the Bonds is Appointment of Municipal Advisor.

The Attached Municipal Advisor Agreement provides us with Scope of Service and associated cost of issuance. The expected sale generated net new proceeds of \$2,700,000 will be used first along with the ESSER III and State Construction Grant and the drawdown of fund balance will take place in year 4 and 5 of the 5 Year Facility Improvement Plan.

**\$2.7M General Obligation Limited Tax School Bonds, Series 2022
Estimated Costs of Issuance**

<u>Services</u>	<u>Competitive</u>	<u>Private Placement</u>	
Bond Counsel, Chapman and Cutler	15,000.00	15,000.00	Confirmed
Disclosure Counsel, Chapman and Cutler	9,500.00	-	Confirmed
Municipal Advisor, Raymond James (\$3.00/ \$1,000 Bond) or min \$9,000	9,000.00	9,000.00	
Rating Agency, Moody's Investor Services	14,000.00	-	Confirmed
Bond Registrar/Paying Agent, Amalgamated Bank of Chicago	950.00	950.00	Confirmed
Treasurer's Surety Bond	2,700.00	2,700.00	Estimated
Publication Fees, Chicago Tribune	150.00	150.00	Estimated
POS/OS Posting and Bidding Platform, IPREO	1,500.00	-	Estimated
Subtotal	\$52,800.00	\$27,800.00	
Estimated Underwriter's Discount (\$6 / \$1,000 bond) **	<u>\$16,200.00</u>	<u>\$0.00</u>	
TOTAL	\$69,000.00	\$27,800.00	

**Estimated, in a competitive sale underwriting discount is embedded in the true interest cost.

Max Total Par	\$2,700	\$2,700
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RECOMMENDED MOTION: To approve Raymond James & Associates, Inc. as municipal financial advisors for Pleasantdale School District 107 at the cost of \$9,000.

MUNICIPAL ADVISOR AGREEMENT

BY and BETWEEN

Pleasantdale School District 107, Cook County, Illinois and RAYMOND JAMES & ASSOCIATES, INC.

THIS AGREEMENT is by and between Pleasantdale School District 107 (the “Issuer” and Raymond James & Associates, Inc. (the “Municipal Advisor”).

WHEREAS, the Issuer wishes to hire the Municipal Advisor to serve as its municipal advisor and financial advisor in accordance with the provisions of this Agreement and the Municipal Advisor, through its Public Finance/Debt Investment Banking Department, is engaged in the business of providing, and is authorized under applicable Federal and State statutes and applicable regulatory rules to provide advisory services to the Issuer as provided herein, and

NOW THEREFORE, it is agreed by all parties signing this Municipal Advisor Agreement (the “Agreement”) that:

I. SCOPE OF SERVICES

1. The Municipal Advisor will consult with and advise the Issuer with respect to its outstanding debt and capital financing programs including but not limited to non-referendum bonds, referendum bonds and refunding bond financing options and debt/lease certificates. This advice will generally include the following:
 - a. Advising and evaluating various financing options for the District’s long range capital plan including the structure, timing terms and the taxpayer impact of said options;
 - b. Participating in public meetings with Board of Education and various community groups regarding the proposed financing options;
 - c. Evaluating opportunities to current or advance refund outstanding debt obligations and/or bonds of the Issuer;
 - d. Assisting the Issuer with respect to renewing or replacing letters or lines of credit;
 - e. Evaluating the Issuer’s credit profile and debt capacity;
 - f. Evaluating opportunities to hedge future debt issuances;
 - g. Developing a debt and/or investment policy, if requested;
 - h. Assisting in managing relationships and interaction with rating agencies, bond insurers, and bond investors;
 - i. Assisting the Issuer in hiring bond underwriters and/or remarketing agents; and
 - j. Assisting the Issuer, at your request, in evaluating certain investment banking ideas that may be presented to the Issuer from time to time.
2. When the Issuer deems it necessary to issue bonds, notes, or other debt instruments (collectively, “Obligations”) in the capital markets, the Municipal Advisor will consult with and advise the Issuer with respect to the various structures, provisions and covenants

appropriate or advisable to consider as part of the new financing, generally including, but not necessarily limited to, the following:

- a. Obligation amounts;
 - b. Principal, interest, and final maturity dates;
 - c. average life tests;
 - d. maturity amortization schedules;
 - e. interest rates;
 - f. redemption provisions;
 - g. debt service;
 - h. coverage requirements;
 - i. flow of funds;
 - j. reserve funds;
 - k. sinking funds; and
 - l. security pledges.
3. The Municipal Advisor will, upon request, work with staff, underwriters and attorneys of the Issuer, including bond counsel, in the development of the financial and security provisions to be contained in the instruments authorizing and securing the Obligations undertaken by the Issuer.
 4. The Municipal Advisor will, as requested, assist Issuer staff in the development of Issuer information to be used by the Issuer for presentation to investors, underwriters and others, including the scheduling of information meetings between these investors, underwriters or others and the Issuer, if necessary.
 5. For negotiated transactions, the Municipal Advisor will attend the sale of the Obligations and advise and assist the Issuer in the analysis of the pricing and fees to determine their reasonableness and acceptability.
 6. For competitive transactions, the Municipal Advisor will evaluate the most advantageous bidding platforms and make recommendations to the District on bond sale timing; this also includes advising the District on any proposals it may receive for a private placement of debt.
 7. Any services in connection with the Obligations with respect to swaps or other types of derivative products or the reinvestment of proceeds are not included within the scope of this Agreement and must be governed by a separate, written agreement covering such additional services.
 8. The scope of services set forth in (1) through (6) above (the “Scope of Services”) is subject to the following limitations:
 - a. The Scope of Services is limited solely to the services described above and is subject to any limitations set forth within the description of the Scope of Services.

- b. Unless otherwise provided in the Scope of Services described above, Municipal Advisor is not responsible for preparing any preliminary or final official statement, or for certifying as to the accuracy or completeness of any preliminary or final official statement, other than with respect to any information about Municipal Advisor provided by Municipal Advisor for inclusion in such documents.
 - c. The Scope of Services does not include tax, legal, accounting or engineering advice with respect to any Obligations municipal financial products or in connection with any opinion or certificate rendered by counsel or any other person at closing, and does not include review or advice on any feasibility study.
9. The Scope of Services may be changed only by written amendment or supplement to the Scope of Services described herein. The parties agree to amend or supplement the Scope of Services described herein promptly to reflect any material changes or additions to the Scope of Services.
10. MSRB Rule G-42 requires that Municipal Advisor make a reasonable inquiry as to the facts that are relevant to the Issuer's determination whether to precede with a course of action or that form the basis for any advice provided by Municipal Advisor to the Issuer. The rule also requires that Municipal Advisor undertake a reasonable investigation to determine that it is not basing any recommendation on materially inaccurate or incomplete information. Municipal Advisor is also required under the rule to use reasonable diligence to know the essential facts about Issuer and the authority of each person acting on the Issuer's behalf. Issuer agrees to cooperate, and to cause its agents to cooperate, with Municipal Advisor in carrying out these regulatory duties, including providing to Municipal Advisor accurate and complete information and reasonable access to relevant documents, other information and personnel needed to fulfill such duties. In addition, the Issuer agrees that, to the extent the Issuer seeks to have Municipal Advisor provide advice with regard to any recommendation made by a third party, the Issuer will provide to Municipal Advisor written direction to do so as well as any information it has received from such third party relating to its recommendation.

II. UNDERTAKINGS BY THE ISSUER

- 1. The Issuer will make available to the Municipal Advisor financial data and information concerning the Issuer's fiscal operation. Issuer officials and staff will be responsible for collecting, assembling and organizing the documentation essential to its financing activities and disclosure responsibilities and drafting and distribution of Offering Documents and other disclosure documents relating to the Obligations.
- 2. The Issuer will work with bond counsel who will issue an approving legal opinion to accompany the issuance of the Obligations, and also with appropriate Issuer's local legal counsel with respect thereto. Additionally, the Issuer will either retain or work with counsel to advise it as to the adequacy of disclosure and to assist with the preparation of the Offering Documents or other official documents relating to the Obligations.

III. PAYMENT TO THE MUNICIPAL ADVISOR

1. For performance of the services enumerated in Article I, Paragraph 1-8, above, the Issuer will compensate the Municipal Advisor a fee of no greater than \$3.00 per \$1,000 of Bonds or a minimum of \$9,000 per issue, inclusive of all costs and expenses, payable upon the issuance of the proposed bonds described in paragraph 1 above.
2. The Issuer agrees to promptly pay the Municipal Advisor the fees described in Article III, Paragraph 1, above upon receiving an invoice from the Municipal Advisor.

IV. PAYMENT OF COSTS OF ISSUANCE

The Issuer shall be responsible for payment of all the costs of issuing the Obligations and completing a financing, including, but not necessarily limited to, the following:

- b. Printing, web posting, and any other means of distribution or dissemination of the Preliminary and Final Official Statement (if required);
- c. Fees of the national ratings agencies;
- d. Bond printing costs;
- e. Bond, Local, Disclosure, and/or Underwriter's Counsel Fees;
- f. Underwriting Fees;
- g. Letter of Credit and similar such Fees; and
- h. Bond Insurance Premiums, if any.

V. GENERAL PROVISIONS

1. The Issuer understands and acknowledges that the Municipal Advisor or its affiliates may have trading and other business relationships with members of the Issuer's underwriting team, or other participants in the proposed transaction. Additionally, the Municipal Advisor or its affiliates may have trading and other business relationships with potential purchasers of the Obligations. These relationships include, but may not be limited to, trading lines, frequent purchases and sales of securities and other engagements through which Municipal Advisor may have, among other things, an economic interest. Notwithstanding the foregoing, Municipal Advisor will not receive any compensation with respect to the issuance of the Obligations other than as disclosed above. Municipal Advisor is involved in a wide range of activities from which conflicting interests or duties may arise. Information which is held elsewhere within Raymond James, but of which none of the Municipal Advisor's personnel involved in the proposed transaction actually has knowledge, will not for any purpose be taken into account in determining Municipal Advisor's responsibilities to the Issuer.
2. Both parties acknowledge and agree that the Municipal Advisor is acting solely as a financial advisor to the Issuer with respect to the Obligations/Bonds/Lease/Debt Certificates; Municipal Advisor's engagement by the Issuer is limited to providing financial advisory services to the Issuer with respect to the

Obligations/Bonds/Notes/Lease/Debt Certificates. The Municipal Advisor is not a fiduciary of any other party to the transaction. Advisor will not (1) provide any assurances that any investment made in connection with the Obligations/Bond/Note/Debt/Lease Certificates or otherwise during its engagement is the best possible investment available for the Issuer's situation or that every possible alternative or provider has been considered and/or solicited, (ii) investigate the veracity of any certifications provided by any party, (iii) provide legal or accounting assurance that any matter or procedure complies with any applicable law, or (iv) be liable to any party if any of the Obligations/Bonds/Notes/Debt/Lease Certificates or an investment fails to close or for default of same. Municipal Advisor's limited engagement terminates upon the expiration of the term of this Agreement settlement date of the Obligations/Bonds/Notes/Debt/Lease Certificates and Municipal Advisor shall have no further duties or obligations thereafter.

3. MSRB Rule G-42 requires that Municipal Advisor provide you with disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history. Such disclosures are provided in Municipal Advisor's Disclosure Statement delivered to the Issuer as Exhibit A to this Agreement.
4. The Municipal Advisor agrees to assist the Issuer as provided only on the basis that it is expressly understood and agreed that the Municipal Advisor assumes no responsibility to the Issuer or any person for the accuracy or completeness of any information contained in any Preliminary Official Statement or Final Official Statement issued in connection with the Obligations.
5. Unless terminated earlier as provided below, the term of this Agreement shall end upon the close of business on the date of issuance of the Obligations. This Agreement may be terminated by either party hereto with ten (10) business days prior written notice to the other. In the event of such termination, whether by either party hereto, the Municipal Advisor shall promptly submit for payment, and Issuer shall promptly pay, a final bill for the payment of all unpaid fees and unreimbursed costs and expenses then due and owing. Other than the foregoing, neither party shall incur any liability to the other arising out of the termination of this Agreement. However, this Article 5 shall survive any such termination.
6. In the absence of willful misconduct, bad faith, gross negligence or reckless disregard of obligations or duties hereunder on the part of Municipal Advisor or any of its associated persons, Municipal Advisor and its associated persons shall have no liability to the Issuer for any act or omission in the course of, or connected with, rendering services hereunder, or for any error of judgment or mistake of law, or for any loss arising out of any issuance of municipal securities, any municipal financial product or any other investment, or for any financial or other damages resulting from Issuer's election to act or not to act, as the case may be, contrary to any advice or recommendation provided by Municipal Advisor to Issuer. No recourse shall be had against Municipal Advisor for loss, damage, liability, cost or expense (whether direct, indirect or consequential) of Client arising out of or in defending, prosecuting, negotiating or responding to any inquiry, questionnaire, audit, suit, action, or other proceeding brought or received from the Internal Revenue Service in

connection with any Obligation or otherwise relating to the tax treatment of any Obligation [or Product], or in connection with any opinion or certificate rendered by counsel or any other party. Notwithstanding the foregoing, nothing contained in this paragraph or elsewhere in this Agreement shall constitute a waiver by Issuer of any of its legal rights under applicable U.S. federal securities laws or any other laws whose applicability is not permitted to be contractually waived, nor shall it constitute a waiver or diminution of Municipal Advisor's fiduciary duty to Client under Section 15B(c) (1) of the Securities Exchange Act of 1934, as amended, and the rules thereunder. The Issuer hereby covenants and agrees that it will indemnify and hold harmless the Municipal Advisor, its parent and affiliates, and each of the foregoing entities' officers, directors, employees and agents (the "Municipal Advisor Indemnitees") against any and all losses, claims, demands, damages or liabilities of any kind whatsoever, arising from or out of the acts, omissions or doings of the Issuer, its representatives, employees or agents, or in any way relating to the financings or other matter within the purview of this Agreement, whether pursuant to statute or at common law or otherwise (hereinafter, "Claims"), and will reimburse each of the Municipal Advisor Indemnitees for any legal or other expense reasonably incurred by it in connection with investigating or defending any such Claims or actions or proceedings arising from such Claims, whether or not resulting in any liability.

7. This Agreement embodies all the terms, agreements, conditions and rights contemplated and negotiated by the Issuer and the Municipal Advisor, and supersedes any and all discussions and understandings, written or oral, between Issuer and Municipal Advisor regarding the subject matter hereof. Any modifications and/or amendments must be made in writing and signed by both parties.
8. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without reference to its conflicts of law principles.
9. Any dispute arising out of this Agreement or the performance hereof shall be resolved in binding arbitration before the American Arbitration Association, pursuant to its commercial arbitration rules. Each party, to the fullest extent permitted by law, knowingly, voluntarily and intentionally waives its right to a jury trial in any action or other legal proceeding arising out of or relating to this Agreement or the performance hereof.
10. This Agreement shall be binding upon and inure to the benefit of the Issuer and Municipal Advisor, their respective successors and permitted assigns; provided however, neither party may assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party.
11. This Agreement is made solely for the benefit of the parties and their respective successors and permitted assigns. Nothing in this Agreement, express or implied, is intended to confer on any person, other than the parties and their respective successors and permitted assigns, any rights, remedies, obligations or liabilities under or by reason of this Agreement.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE DULY CAUSED THIS AGREEMENT to be signed and sealed by their respective authorized officers this ____ day of _____, 20____.

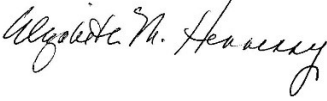
Pleasantdale School District 107, Cook County, Illinois

By: _____

Name: _____

Title: _____

RAYMOND JAMES & ASSOCIATES, INC.

By: 

Elizabeth M. Hennessy

Title: Managing Director

Exhibit A
Disclosure Letter for Municipal Advisor Agreement

Dr. David Palzet, Superintendent
Mr. Mohsin Dada/Ms. Yasmine Dada, Interim CSBOs
Mr. Griffin Sontag, CSBO
Pleasantdale School District 107, Cook County, Illinois

This letter is provided under new Municipal Securities Rulemaking Board (MSRB) Rule G-42 in connection with our engagement as financial advisor and municipal advisor under the Municipal Advisor Agreement to which this letter is attached (the "Agreement") between **Raymond James & Associates, Inc.** ("Raymond James") and Pleasantdale School District 107 (the "Client"). This letter will serve as written documentation required under MSRB Rule G-42 of certain specific terms, disclosures and other items of information relating to our municipal advisory relationship.

1. Scope of Services. (a) ***Services to be provided.*** The scope of services with respect to Raymond James's engagement with the Client is as provided in the Agreement (the "Scope of Services").

(b) ***Limitations on Scope of Services.*** The Scope of Services is subject to such limitations as may be provided in the Agreement or as otherwise described in 1(a) above."

2. Raymond James's Regulatory Duties When Servicing the Client. MSRB Rule G-42 requires that Raymond James make a reasonable inquiry as to the facts that are relevant to the Client's determination whether to proceed with a course of action with a course of action or that form the basis for and advice provided by Raymond James to the Client. The rule also requires that Raymond James undertake a reasonable investigation to determine that it is not basing any recommendation on materially inaccurate or incomplete information. Raymond James is also required under the rule to use reasonable diligence to know the essential facts about the Client and the authority of each person acting on the Client's behalf.

Accordingly, Raymond James will seek the Client's assistance and cooperation, and the assistance and cooperation of Client's agents, with the carrying out by Raymond James of these regulatory duties, including providing to Raymond James accurate and complete information and reasonable access to relevant documents, other information and personnel needed to fulfill such duties. In addition, to the extent the Client seeks to have Raymond James provide advice with regard to any recommendation made by a third party, Raymond James requests that the Client provide to Raymond James written direction to do so as well as any information it has received from such third party relating to its recommendation.

3. Term. We understand that our engagement will end upon settlement of the issue(s) identified in the Scope of Services or continue until such time as the Client determines to terminate the engagement. In addition, we understand that our engagement may be terminated with or without cause by either party. In case of any termination, we believe that the terminating party should endeavor to provide reasonable notice of such termination to the other party so as to permit an orderly transition.

4. Compensation. The form and basis of compensation for Raymond James's services as municipal advisor are as provided in the Agreement.

5. Required Disclosures. MSRB Rule G-42 requires that Raymond James provide you with the following disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history.

(a) ***Disclosures of Conflicts of Interest.*** MSRB Rule G-42 requires that municipal advisors provide to their clients disclosures relating to any actual or potential material conflicts of interest, including certain categories of potential conflicts of interest identified in Rule G-42, if applicable. If no such material conflicts of interest are known to exist based on the exercise of reasonable diligence by the municipal advisor, municipal advisors are required to provide a written statement to that effect.

Accordingly, Raymond James makes the following disclosures with respect to material conflicts of interest in connection with the Scope of Services under this Agreement, together with explanations of how Raymond James addresses or intends to manage or mitigate each conflict. To that end, with respect to all of the conflicts disclosed below, Raymond James mitigates such conflicts through its adherence to its fiduciary duty to the Client, which includes a duty of loyalty to the Client in performing all municipal advisory activities for the Client. This duty of loyalty obligates Raymond James to deal honestly and with the utmost good faith with the Client and to act in the Client's best interests without regard to Raymond James's financial or other interests. In addition, because Raymond James is a broker-dealer with significant capital due to the nature of its overall business, the success and profitability of Raymond James is not dependent on maximizing short-term revenue generated from individualized recommendations to its clients but instead is dependent on long-term profitability built on a foundation of integrity and quality of service. Furthermore, Raymond James's municipal advisory supervisory structure, leveraging our long-standing and comprehensive broker-dealer supervisory processes and practices, provides strong safeguards against individual representatives of Raymond James potentially departing from their regulatory duties due to personal interests. The disclosures below describe, as applicable, any additional mitigations that may be relevant with respect to any specific conflict disclosed below.

I. Compensation-Based Conflicts. The fees due under this Agreement will be based on the size of the issue and the payment of such fees will be contingent upon the delivery of the issue. While this form of compensation is customary in the municipal securities market, this may present a conflict because it could create an incentive for Raymond James to recommend unnecessary financings or financings that are disadvantageous to the Client, or to advise the Client to increase the size of the issue. This conflict of interest is mitigated by the general mitigations described above.

II. Other Municipal Advisor or Underwriting Relationships. Raymond James serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of the Client. For example, Raymond James serves as municipal advisor to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to the Client under this Agreement. These other clients may, from time to time and depending on the specific circumstances, have competing interests, such as accessing the new issue market with the most advantageous timing and with limited competition at the time of the offering. In acting in the interests of its various clients, Raymond James could potentially face a conflict of interest arising from these competing client interests. In other cases, as a broker-dealer that engages in underwritings of new issuances of municipal securities by other municipal entities, the interests of Raymond James to achieve a successful and profitable underwriting for its municipal entity underwriting clients could potentially constitute a conflict of interest if, as in the example above, the municipal entities that Raymond James serves as underwriter or municipal advisor have competing interests in seeking to access the new issue market with the most advantageous timing and with limited competition at the time of the offering. None of these other engagements or relationships would impair Raymond James's ability to fulfill its regulatory duties to the Client.

III. Broker-Dealer and Investment Advisory Business. Raymond James is a broker-dealer and investment advisory firm that engages in a broad range of securities-related activities to service its clients, in addition to serving as a municipal advisor or underwriter. Such securities-related activities, which may include but are not limited to the buying and selling of new issue and outstanding securities and investment advice in connection with such securities, including securities of the Client, may be undertaken on behalf of, or as counterparty to, the Client, personnel of the Client, and current or potential investors in the securities of the Client. These other clients may, from time to time and depending on the specific circumstances, have interests in conflict with those of the Client, such as when their buying or selling of the Client's securities may have an adverse effect on the market for the Client's securities, and the interests of such other clients could create the incentive for Raymond James to make recommendations to the Client that could result in more advantageous pricing for the other clients. Furthermore, any potential conflict arising from Raymond James effecting or otherwise assisting such other clients in connection with such transactions is mitigated by means of such activities being engaged in on customary terms through units of Raymond James that operate independently from Raymond James's municipal advisory business, thereby

reducing the likelihood that the interests of such other clients would have an impact on the services provided by Raymond James to the Client under this Agreement.

IV. Secondary Market Transactions in Client's Securities. Raymond James, in connection with its sales and trading activities, may take a principal position in securities, including securities of the Client, and therefore Raymond James could have interests in conflict with those of the Client with respect to the value of the Client's securities while held in inventory and the levels of mark-up or mark-down that may be available in connection with purchases and sales thereof. In particular, Raymond James or its affiliates may submit orders for and acquire the Client's securities issued in an issue under the Agreement from members of the underwriting syndicate, either for its own account or for the accounts of its customers. This activity may result in a conflict of interest with the Client in that it could create the incentive for Raymond James to make recommendations to the Client that could result in more advantageous pricing of the Client's bond in the marketplace. Any such conflict is mitigated by means of such activities being engaged in on customary terms through units of the Raymond James that operate independently from Raymond James's municipal advisory business, thereby reducing the likelihood that such investment activities would have an impact on the services provided by Raymond James to the Client under this Agreement.

(b) **Disclosures of Information Regarding Legal Events and Disciplinary History.** MSRB Rule G-42 requires that municipal advisors provide to their clients certain disclosures of legal or disciplinary events material to its client's evaluation of the municipal advisor or the integrity of the municipal advisor's management or advisory personnel.

Accordingly, Raymond James sets out below required disclosures and related information in connection with such disclosures.

I. Material Legal or Disciplinary Event

Raymond James discloses the following legal or disciplinary events that may be material to the Client's evaluation of Raymond James or the integrity of Raymond James's management or advisory personnel: We are aware of no such event.

- Example: A regulatory action disclosure filed on Form MA-I for one of Raymond James's municipal advisory personnel relating to [a final order of a state securities commission (or any agency or office performing like functions), a state authority that supervises or examines banks, savings associations, or credit unions, a state insurance commission (or any agency or office performing like functions), a federal banking agency, or the National Credit Union Administration, that is based on violations of any laws or regulations that prohibit] fraudulent, manipulative, or deceptive conduct,] the details of which are available in Item [6D(2)(b)] and the accompanying Regulatory Action DRP on Form MA-I available at <http://www.sec.gov/cgi-bin/browse-edgar?action=getcompany&CIK=000724743>

The SEC permits certain items of information required on Form MA or MA-I to be provided by reference to such required information already filed by Raymond James in its capacity as a broker-dealer on Form BD or Form U4 or as an investment adviser on Form ADV, as applicable. If any of the above DRPs provides that a DRP has been filed on Form ADV, BD, or U4 for the applicable event, information provided by Raymond James on Form BD or Form U4 is publicly accessible through reports generated by BrokerCheck at <http://brokercheck.finra.org>, and Raymond James's most recent Form ADV is publicly accessible at the Investment Adviser Public Disclosure website at <http://www.adviserinfo.sec.gov>. For purposes of accessing such BrokerCheck reports or Form ADV, Raymond James's CRD number is 705.

II. How to Access Form MA and Form MA-I Filings.

Raymond James's most recent Form MA and each most recent Form MA-I filed with the SEC are available on the SEC's EDGAR system at <http://www.sec.gov/cgi-bin/browse-edgar?action=getcompany&CIK=000724743>. The SEC permits certain items of information required on Form MA or MA-I to be provided by reference to such required information already filed by Raymond James in its capacity as a broker-dealer on Form BD or Form U4 or as an investment adviser on Form ADV, as applicable. Information provided by Raymond James on Form BD or Form U4 is publicly accessible through reports generated by BrokerCheck at <http://brokercheck.finra.org>,

and Raymond James's most recent Form ADV is publicly accessible at the Investment Adviser Public Disclosure website at <http://www.adviserinfo.sec.gov>. For purposes of accessing such BrokerCheck reports or Form ADV, Raymond James's CRD number is 705.

III. Most Recent Change in Legal or Disciplinary Event Disclosure. Raymond James has not made any material legal or disciplinary event disclosures on Form MA or any Form MA-I filed with the SEC.

(c) **Future Supplemental Disclosures.** As required by MSRB Rule G-42, this Section 5 may be supplemented or amended, from time to time as needed, to reflect changed circumstances resulting in new conflicts of interest or changes in the conflicts of interest described above, or to provide updated information with regard to any legal or disciplinary events of Raymond James. Raymond James will provide the Client with any such supplement or amendment as it becomes available throughout the term of the Agreement.

(d) **MSRB Rule G-10 Required Disclosures.** Raymond James & Associates, Inc. is registered with and subject to the rules and regulations of the U.S. Securities and Exchange Commission (SEC) and the Municipal Securities Rulemaking Board (MSRB). Both the SEC and the MSRB publish websites containing information and resources designed to educate investors. In addition to educational materials about the municipal securities market and municipal securities market data, the MSRB website includes an investor brochure describing protections that may be provided by MSRB rules, including how to file a complaint with the appropriate regulatory authority. For more information, visit www.sec.gov and www.msrb.org.

Raymond James & Associates, Inc.



By:

Title: Managing Director

Date: April 19, 2022

RESOLUTION CHANGING IMRF AUTHORIZED AGENT

WHEREAS, the Board of Education of Pleasantdale School District No. 107, Cook County, Illinois (the “Board”), participates in the Illinois Municipal Retirement Fund (“IMRF”) and is required to appoint an authorized agent who shall have the powers and duties set forth in Section 7-135 of the *Pension Code* (40 ILCS 5/7-135); and

WHEREAS, Yasmine Dada was appointed to be the IMRF authorized agent and terminated her employment with the Board on June 30, 2022; and

WHEREAS, the Board desires to appoint a new IMRF authorized agent to replace Yasmine Dada.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Pleasantdale School District No. 107, Cook County, Illinois, as follows:

Section 1: As of July 1, 2022, the IMRF authorized agent shall be Griffin Sonntag.

Section 2: The IMRF authorized agent shall have the following powers and duties, as required by Section 7-135(b) of the *Pension Code* (40 ILCS 5/7-135):

1. To certify to the fund whether or not a given person is authorized to participate in the fund;
2. To certify to the fund when a participating employee is on a leave of absence authorized by the school district;
3. To request the proper officer to cause employee contributions to be withheld from earnings and transmitted to the fund;
4. To request the proper officer to cause school district contributions to be forwarded to the fund promptly;
5. To forward promptly to all participating employees any communications from the fund for such employees;
6. To forward promptly to the fund all applications, claims, reports and other communications delivered to him by participating employees; and
7. To perform all duties related to the administration of this retirement system as requested by the fund and the governing body of the school district.

Section 3: The attached Notice of Appointment of Authorized Agent (Exhibit A hereto) is

hereby approved and shall be executed by the appropriate persons and submitted to the IMRF by the Superintendent or designee.

Section 4: All resolutions or parts thereof in conflict with this Resolution shall be repealed and this Resolution shall be in full force and effect immediately upon its passage.

ADOPTED this 18th day of May, 2022, by the following roll call vote:

AYES:

NAYS:

ABSENT:

President, Board of Education

ATTEST:

Secretary, Board of Education



NOTICE OF APPOINTMENT OF AUTHORIZED AGENT

IMRF Form 2.20 (Rev. 10/2014)

INSTRUCTIONS

- The governing body of an IMRF employer (including townships) can appoint any qualified party as the employer's IMRF Authorized Agent.
- The governing body makes the appointment by adopting a resolution.
- The clerk or secretary of the governing body must certify the appointment (see Certification below).
- Mail the completed form to the Illinois Municipal Retirement Fund.
- A copy of the completed form should be retained by the employer.
- The new Authorized Agent will need to register for a new User ID on IMRF Employer Access.

EMPLOYER NAME		EMPLOYER IMRF I.D. NUMBER	
AUTHORIZED AGENT'S SALUTATION <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.	LAST NAME	FIRST NAME	MIDDLE INITIAL JR., SR., II, ETC.
TYPE OF GOVERNING BODY			
DATE APPOINTMENT MADE (MM/DD/YYYY)	EFFECTIVE DATE OF APPOINTMENT (MM/DD/YYYY)	POSITION TITLE	
<p>Powers and duties delegated to Authorized Agent pursuant to Sec. 7-135 of Illinois Pension Code by governing body (P.A. 97-0328 removed the requirement that the Authorized Agent be a participant in IMRF to file a petition or cast a ballot):</p> <p>To file Petition for Nominations of an Executive Trustee of IMRF <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>To cast a Ballot for Election of an Executive Trustee of IMRF <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
X SIGNATURE OF AUTHORIZED AGENT NAMED ABOVE		DATE (MM/DD/YYYY)	
CERTIFICATION			
I, _____, do hereby certify that I am _____ <small>NAME</small> <small>CLERK OR SECRETARY</small>			
of the _____ <small>NAME OF EMPLOYER</small>			
and the keeper of its books and records and the foregoing appointment and delegation were made by resolution duly adopted on the date indicated.			
SEAL		SIGNATURE OF CLERK OR SECRETARY	
BUSINESS ADDRESS			
All correspondence and communications with the Authorized Agent are to be addressed as follows:			
NAME (IF DIFFERENT FROM ABOVE)			
<input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.			
BUSINESS ADDRESS			
CITY STATE AND ZIP + 4			
DAYTIME TELEPHONE NO. (with Area Code)		ALTERNATE TELEPHONE NUMBER (with Area Code)	
FAX NO. (with Area Code)		EMAIL ADDRESS	

IMRF

2211 York Road Suite 500 Oak Brook, IL 60523-2337

Employer Only Phone: 1-800-728-7971 Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673) Fax (630) 706-4289

I. Background

As part of Pleasantdale's Strategic Blueprint - Building Learning Environments, the district's Social Emotional Learning committee has been working hard since 2018. The committee utilized the SEL implementation process and research from the Collaborative for Academic, Social, and Emotional Learning (CASEL). <https://casel.org/> CASEL is an organization that provides research based best practices for implementing high-quality, evidence-based social and emotional learning (SEL). Social Emotional Learning (SEL) as defined by CASEL, is the process through which children and adults:

- Understand and manage emotions,
- Set and achieve positive goals,
- Feel and show empathy for others,
- Establish and maintain positive relationships, and
- Make responsible decisions.

SEL is important for the success of our students. Research shows that an effective SEL program results in an increase in academic achievement, social emotional skills, positive attitudes, and positive social behaviors. SEL decreases conduct problems, emotional distress and drug use. Best practices for integrating SEL include explicitly teaching SEL skills, embedding SEL in the curriculum, and ongoing monitoring to ensure success and implementation.

II. 2018 - 2020 Committee Work

The committee met several times each school year and focused on accomplishing the following goals:

- 1) Creating a shared vision for our district's Social Emotional Learning;
To create a community of inspired learners where students are respectful, resourceful and resilient collaborators, problem solvers, and risk takers in pursuit of their passions.
- 2) Evaluating current strategies, resources & programming already in use;
- 3) Completing a needs assessment in all grade levels; and
- 4) Building expertise in the [5 core competencies](#) that provide the SEL framework (self-awareness, self-management, relationship skills, social awareness, responsible decision making)

Pleasantdale Elementary School
8100 School Street
La Grange, IL 60525
708.246.4700 Fax: 708.246.4625



Pleasantdale Middle School
7450 S. Wolf Road
Burr Ridge, IL 60527
708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

III. Spring 2020 - Present

- 1) Adapted an [SEL framework](#) from CASEL for explicit lessons
- 2) Continued to analyze each SEL standard to develop student outcomes at each grade band
- 3) Developed a [PreK - 8 continuum](#) of lessons and activities teachers can do for each standard and integrate into the curriculum
- 4) Hosted an SEL night that combined education & family fun

Pleasantdale School District 107

Talent Development and Advanced Learning Programs



District Mission:

To Create A Community of Inspired Learners



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Overview of Services

NAGC (National Association for Gifted Children) Definition of Giftedness

Students with gifts and talents perform - or have the capability to perform - at higher levels compared to others of the same age, experience, and environment in one or more domains. They require modification(s) to their educational experience(s) to learn and realize their potential.

Student with gifts and talents:

- Come from all racial, ethnic, and cultural populations, as well as all economic strata.
- Require sufficient access to appropriate learning opportunities to realize their potential.
- Can have learning and processing disorders that require specialized intervention and accommodation.
- Need support and guidance to develop socially and emotionally as well as in their areas of talent.
- Require varied services based on their changing needs.

Advanced Learning

Every student learns differently, and some students may require specialized services to reach their full academic potential. Our district provides advanced learning services, including enriched and accelerated instruction, as appropriate for a student's assessed academic and developmental readiness. Students who require advanced learning services demonstrate a need for instruction beyond that which can be provided by the core curriculum in a grade-level classroom. The need for advanced learning is not limited to those who are already achieving at high levels, but also includes students who have shown evidence of high potential and the need for talent development interventions. This may include students who have an identified disability, English language learners, or students who have yet to achieve at the level of their potential as identified on formal assessments or other measures.



Talent Development

Talent development refers to the deliberate cultivation of ability in a specific domain or domains (e.g., math, language arts, music). Schools that use a talent development approach provide all students with opportunities for enrichment, helping them to discover their strengths and interests. As students' learning needs are identified, services are provided to maximize growth. Developing students' talents requires appropriate levels of challenge, through enrichment and/or acceleration, support from adults, and the deliberate cultivation of skills necessary for achievement (e.g., motivation, self-confidence, teachability).

Tenets of Talent Development:

- Talents need to be recognized and nurtured
- Talent is domain-specific (math, science, etc.)
- Ability should be understood as developmental
- Noncognitive and psychosocial skills need to be deliberately cultivated
- Learning and creative development occur both inside and outside of school
- An optimal approach supports creative productivity in adulthood (opportunities across the lifespan)

In District 107, our Talent Development model focuses on nurturing the skills needed to support high achievement in academic domains. Students in grades K-3 receive direct instruction from the Enrichment Learning Specialist in the 4 C's: Communication, Collaboration, Critical Thinking, and Creativity for a portion of the school year. Teachers also have the opportunity to extend the 4 C's lessons in the classroom. Students who demonstrate a need beyond whole group instruction may receive more targeted skill instruction in small groups.

Acceleration

In addition to offering advanced courses in grades 4-8, Pleasantdale School District 107 complies with the Illinois Accelerated Placement Act (Public Act 100-0421). "Accelerated placement" is the placement of a student at the instructional level that best matches that student's needs by allowing access to a curriculum that is usually reserved for children who are older or in higher grades than the student. Accelerated placement options must include, but need not be limited to, early entrance to kindergarten and first grade, single subject acceleration, and whole grade acceleration. Accelerated placement is not limited to those students who have been identified as gifted and talented, but rather is open to all students who demonstrate high ability and who may

benefit from accelerated placement. Eligibility for accelerated placement shall also be open to all students regardless of race, ethnicity, gender, religion, sexual orientation, disability, English language proficiency, or socioeconomic status.

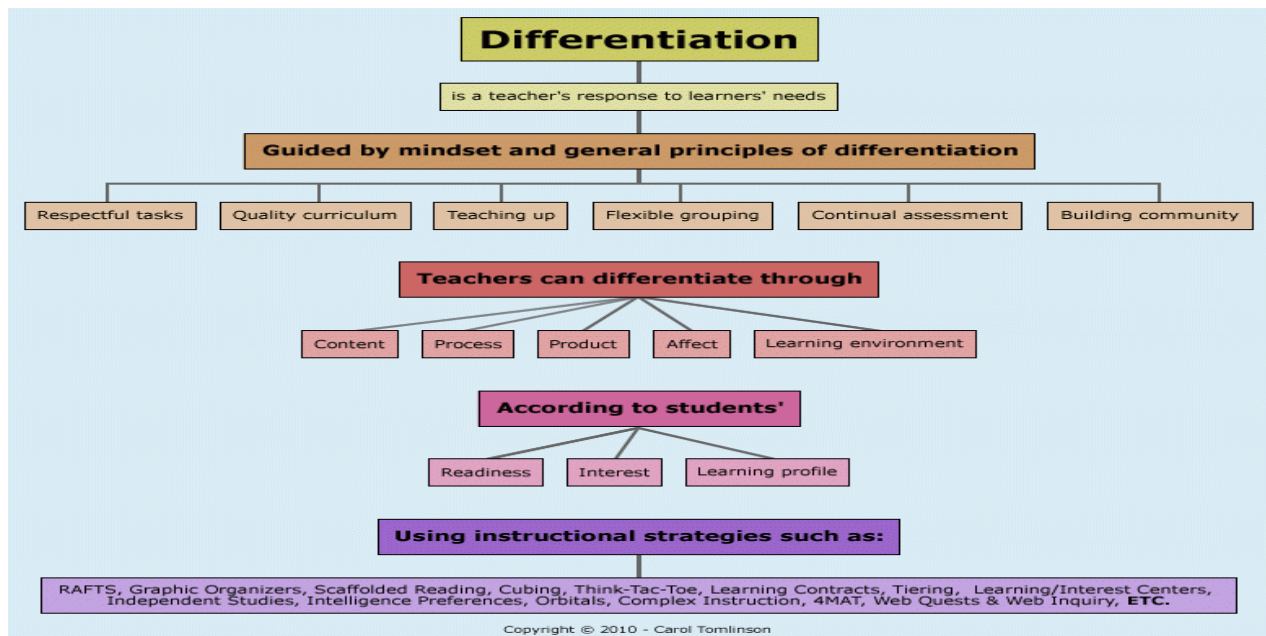
Families interested in early entry to kindergarten or first grade are asked to complete a request form and submit supporting documents by May 1st prior to the school year in which placement is being requested.

Differentiated Instruction

From Carol Ann Tomlinson (2016):

“Differentiated instruction is both a philosophy and a way of teaching that respects the different learning needs of students and expects all students to experience success as learners. Learning activities may be differentiated on the basis of students’ readiness for learning the specific content or skill, their interests or their preferred ways of learning. In a differentiated classroom, students experience learning in many configurations –working in small groups (with peers having similar or different readiness, interests, or learning preferences), with a partner, individually, and as a whole group.”

Teachers in District 107 have been trained in the model created by Dr. Tomlinson (see diagram below). They differentiate to enrich the curriculum for students in all academic areas using pre-assessments, formative assessments, and observations to help determine when and how to enrich.



Advanced Learning Placement Measures

All students are afforded opportunities for enrichment and extension in the classroom and with the support of enrichment learning specialists. In addition, Pleasantdale School District 107 provides advanced courses for students whose learning needs go beyond classroom differentiation. The District uses the following measures to determine student placement into advanced learning courses. Below are the descriptions of each of these measures. How these measures are used in coordination to determine placement is described in the next section, “Advanced Learning Placement Criteria.”

CogAT

The CogAT (Cognitive Abilities Test) is a norm-based assessment that evaluates the level and pattern of cognitive development of students, as well as their abilities in problem solving using Verbal (word), Quantitative (number), and Nonverbal (picture-figure-spatial) symbols. An individual's score on the CogAT primarily reflects his or her ability to discover relationships and to demonstrate flexibility in thinking at the current stage in their cognitive development. The CogAT is a measure of a student's potential to succeed in school-related tasks. It is not a measure of general intelligence or IQ. Because these abilities are closely related to an individual's success in school in virtually all subjects, data gathered from these assessments will be included as one aspect of the multiple measures which help inform the identification process. The full battery of tests (Verbal, Quantitative, and Nonverbal) is given to all 3rd and 6th graders. In 4th grade, students take only the Verbal and Quantitative portions of the assessment.

NWEA MAP

MAP (Measures of Academic Progress) is a computerized adaptive achievement test which measures a student's content knowledge at grade level. Results are used by teachers, parents, and administrators to improve learning for all students and make informed decisions regarding a child's academic progress. Students will be assessed in Reading and Mathematics a total of three times per year to determine growth and adapt instructional approaches as needed. Teachers use this information to help guide instruction in the classroom.



ELA Writing Assessment

The purpose of a writing sample is to determine a student's efficacy in contemplation, organization, and communication of ideas. Writing prompts were developed by our ELA teachers and are developmentally appropriate for each grade level. Writing samples are scored by multiple assessors using a common scoring rubric. The rubric analyzes criteria in the areas of focus, support, organization, word choice, sentence fluency, depth of analysis, integration of ideas and writing conventions.

Math Supported Study and Assessment(s)

Identified students, based upon CogAT, class grades, and MAP performance in Grades 5, 6 & 7, will be invited to participate in a supported study group targeted to provide resources and materials to best prepare students for acceleration. The program will include: provided resources and learning materials; opportunities for weekly check-in with instructors; assessments to measure understanding of the new content; recommended learning timeline to best prepare for the transition.

Course Grades and Learner Characteristics

Course grades are specific indicators of student motivation, achievement and perseverance. Grades for each trimester of ELA and Math will be considered for placement. Teachers will also evaluate each student individually to account for observable characteristics such as creativity, motivation, intellectual curiosity, strong interests, and potential for high performance.

Advanced Learning Placement Criteria

English Language Arts (ELA)

A student's learning profile, consisting of the measures below, will be considered for placement in Extended ELA courses.

Extended Entering Grades 4 - 8	CogAT (Verbal) ≥120	MAP Reading Scores ≥90% (Fall, Winter, Spring)	Writing Assessment	ELA Grades ≥90% (Trimesters 1 and 2)	Teacher Input
---------------------------------------	-------------------------------	--	---------------------------	--	----------------------

Additional placement consideration will be given to students whose grades and assessment scores are approaching the identified qualification criteria. A determination for further review will be based on teacher recommendation and current class progress.

Math

Accelerated Math for Students entering Grades 4 and 5:

Students must meet all three categories listed in the chart below in order to be placed in Accelerated Math.

Grades	MAP	CogAT (Quantitative)
≥90% (Trimesters 1 and 2)	≥90% (Fall, Winter, and Spring)	≥120

Criteria for Level Changes:

On-Level to Accelerated Math (Students entering Grades 6-8): Students in On-Level Math wishing to move to Accelerated Math must first meet the criteria listed below.

Grades	MAP	CogAT (Quantitative)
≥90% (Trimesters 1 and 2)	≥80% (Fall, Winter)	≥120

In order to best support students through this process, identification will be made for students meeting the above criteria following the Winter MAP assessment. Students who meet the criteria will be invited to participate in a supported study group targeted to provide resources and materials to best prepare students for acceleration. The program will include: provided resources and learning materials; opportunities for weekly check-in with instructors; assessments to measure understanding of the new content; recommended learning timeline to best prepare for the transition. The program will begin each year in early March and run through the summer, ending the last week of July. Based on student progress in the supported study group, Spring MAP and CogAT assessments, and ongoing classroom grades, a determination will be made in early August of the upcoming school year to accelerate or maintain the current level placement.

Grade 6 Accelerated Math to 8th Grade Accelerated (Algebra):

Students currently enrolled in Grade 6 Accelerated Math wishing to move to Grade 8 Algebra must first meet the criteria listed below. **Students must have been enrolled in the Grade 6 Accelerated Math program in order to be considered for the Grade 8 Accelerated (Algebra) program.**

Grades	MAP	CogAT (Quantitative)
≥95% Average (Trimesters 1 and 2)	≥95% Average (Fall, Winter)	≥130

The same identification timeline and supports, as described above for level changes, will be provided to qualifying students.

For all of the above criteria, additional placement consideration will be given to students whose grades and assessment scores are approaching the identified qualification criteria. A determination for further review will be based on teacher recommendation and current class progress.

Placement Review

Student placement reviews for extended programming occur on an annual basis at the elementary school (entering grade 4) and the middle school (entering grades 5-8). Using the score and performance data listed in the Advanced Learning Placement Criteria section of this guide, review teams convene to determine optimal placements for each student. These committees are comprised of content-area teachers, enrichment specialists, and administrative representatives.

4th Grade Placement

Placement into extended ELA and advanced math in 4th grade takes place in the early fall of students' 4th grade year. These classes typically begin about 4-6 weeks into the school year. After the winter assessment window closes, teachers and specialists review all new data points and revisit any potential placement changes. The final placement decision rests with the school academic team.

Middle School Data Collection/Analysis (Fall-Winter)

- Assessments
 - Administration of NWEA MAP (Fall and Winter, all grades)
 - CogAT (Grades 3, 4, 6)
 - District Writing Assessments (Grades 4-7)
 - Local math assessments
- Compilation and Review of Observational Classroom Data, Student Grades

Middle School Placement (Spring)

- **ELA:** Students who meet the criteria will be placed in extended classes for the following school year. 5th-8th grade parents will be notified of placement decisions in June.
- **Math:** Students in grades 5-7 who meet the criteria for supported study will be notified prior to the start of the supported study class, typically in early spring.

Teachers and specialists will continue to monitor student performance as the school year progresses and reevaluate as needed. A principal, teacher, or parent can initiate a placement review. For ELA, the placement review will occur after two new data points become available (MAP, CogAT, course grades, district writing assessment, etc.). For math, the placement review will occur after the winter assessment window closes. The final placement decision rests with the school academic team.

Students New to the District

All students who are new to the district will be reviewed on an individual basis and assessed on the measures specified in the Advanced Learning Placement Criteria section of this guide, though student transfer records will be considered. A writing sample may also be requested upon

enrollment in the district. Meeting the specified measures will qualify a student for placement into extended/accelerated classes.

Exit Procedure:

Although every effort is made to find the best academic placement for students, occasionally extended or advanced programming is not the best fit for the child. This is evident if:

- The student has difficulty maintaining at least a C average in the accelerated class.
- The student shows a great deal of frustration.
- The student is unable to keep up with the pace or demand of the class.
- The student’s work quality is not consistent with the expectations of the class.

A grade review at the end of each trimester may identify students of concern; parents will be notified, at which time a meeting may be warranted. Teachers will continue to monitor student progress to ensure appropriate programming for each student.

New Enrollments - Grades 5-8

Students new to the district will be evaluated using CogAT and MAP testing, though student records from previous schools will be considered. All students new to the district will be reviewed on an individual basis and assessed on the measures below for placement. Meeting the specified measures will qualify a student for placement into extended/accelerated classes.

Content Area	CogAT	MAP Scores	District Assessment
Math	≥120 (Quantitative)	≥90%	≥88%
ELA	≥120 (Verbal)	≥90%	N/A*

*A writing sample (ELA) may also be requested.

Resources

General information:

[The National Association for Gifted Children](#)

[The Illinois Association for Gifted Children](#)

[The World Council for Gifted and Talented Children](#)

[Hoagies Gifted Education Page](#)

[Families of the Talented and Gifted](#)

[Supporting Emotional Needs of the Gifted](#)

[Resources for gifted children with special needs](#)

Programming:

<http://education.wm.edu/centers/cfge/>

Center for Gifted Education at The College of William and Mary

<http://www.ctd.northwestern.edu/>

The Center for Talent Development at Northwestern University

<http://www.centerforgifted.org/>

Center for Gifted/Midwest Torrance Center for Creativity

<http://epgy.stanford.edu/>

The Education Program for Gifted Youth (EPGY) at Stanford University

www.gifted.uconn.edu

NEAG Center for Gifted Education and Talent Development

www.davidsongifted.org

The Davidson Institute for Talent Development



Pleasantdale Elementary School
8100 School Street
La Grange, IL 60525
708.246.4700 Fax: 708.246.4625



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Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

To: Board of Education

From: Mohsin Dada

Date: May 18, 2022

Subject: Resolution declaring the intention to issue \$2,700,000 Working Cash Fund Bonds and directing that notice of such intention be published in the manner provided by law

At the April 22, 2022, Board meeting the Administration shared with the Board of Education a need to Issue Limited Tax Working Cash Bonds that are funded through our Debt Service Extension Base (DSEB) non-referendum levy. The next step in the process to issue the Bonds is to approve a resolution declaring the intention to issue \$2,700,000 Working Cash Fund Bonds and direct that notice of such intention be published in the newspaper. A petition may be filed with the Secretary of the Board (the “Secretary”) within thirty (30) days after the date of publication of the notice, signed by not less than 671 voters of the District, said number of voters being equal to ten percent (10%) of the registered voters of the District, requesting that the proposition to issue said bonds as authorized by the provisions of said Article 20 be submitted to the voters of the District. If such petition is filed with the Secretary within thirty (30) days after the date of publication of the notice, an election on the proposition to issue said bonds shall be held on the 8th day of November 2022. If no such petition is filed within said thirty (30) day period, then the District will be authorized to issue said bonds for the purpose of creating the Working Cash Fund.

RECOMMENDED MOTION: To approve RESOLUTION declaring the intention to issue \$2,700,000 Working Cash Fund Bonds for the purpose of creating a Working Cash Fund, and directing that notice of such intention be published in the manner provided by law.

MINUTES of a regular public meeting of the Board of Education of School District Number 107, Cook County, Illinois, held in the District 107 Administration Center, 7450 South Wolf Road, Burr Ridge, Illinois, in said School District at 6:00 o'clock P.M., on the 18th day of May, 2022.

* * *

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, Arlene Cabana, the President, and the following members were physically present at said location: _____

The following members were allowed by a majority of the members of the Board of Education in accordance with and to the extent allowed by rules adopted by the Board of Education to attend the meeting by video or audio conference: _____

No member was not permitted to attend the meeting by video or audio conference.

The following members were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that in view of the current financial condition of the District, the Board of Education would consider the adoption of a resolution declaring its intention to issue \$2,700,000 working cash fund bonds pursuant to Article 20 of the School Code and directing that notice of such intention be published.

Whereupon Member _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Education prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION declaring the intention to issue \$2,700,000 Working Cash Fund Bonds of School District Number 107, Cook County, Illinois, for the purpose of creating a Working Cash Fund for said School District, and directing that notice of such intention be published in the manner provided by law.

* * *

WHEREAS, pursuant to the provisions of Article 20 of the School Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the “Code”), a fund to be known as a Working Cash Fund (the “Fund”) may be created and maintained in and for School District Number 107, Cook County, Illinois (the “District”), in the manner prescribed in the Code, for the purpose of enabling the District to have in its treasury at all time sufficient money to meet demands thereon for expenditures for corporate purposes; and

WHEREAS, under the provisions of the Code, the Board of Education of the District (the “Board”) is authorized to incur an indebtedness and issue bonds as evidence thereof (the “Bonds”) for the purpose of creating the Fund; and

WHEREAS, the Board has determined and does hereby determine that it is advisable, necessary and in the best interests of the District that the Fund be created and that the District incur an indebtedness and issue Bonds as evidence thereof in the amount of \$2,700,000 for said purpose; and

WHEREAS, before such Bonds may be issued for said purpose, the Board must adopt a resolution declaring its intention to issue such Bonds for said purpose and direct that notice of such intention be published as provided by law:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of School District Number 107, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Declaration of Intent. The Board hereby declares its intention to avail of the provisions of the Code, and to issue Bonds in the amount of \$2,700,000 for the purpose of creating the Fund and enabling the District to have in its treasury at all time sufficient money to meet demands thereon for expenditures for corporate purposes.

Section 3. Notice of Intent. In accordance with the provisions of Section 5 of the Local Government Debt Reform Act of the State of Illinois, as amended, notice of said intention to avail of the provisions of Article 20 of the Code and to issue Bonds for the purpose of creating the Fund shall be given by publication of such notice at least once in the *LaGrange Suburban Life*, the same being a newspaper of general circulation in the District.

Section 4. Form of Notice. The notice of intention to issue the Bonds shall be in substantially the following form:

**NOTICE OF INTENTION OF
SCHOOL DISTRICT NUMBER 107, COOK COUNTY, ILLINOIS
TO ISSUE \$2,700,000 WORKING CASH FUND BONDS**

PUBLIC NOTICE is hereby given that on the 18th day of May, 2022, the Board of Education (the “*Board*”) of School District Number 107, Cook County, Illinois (the “*District*”), adopted a resolution declaring its intention and determination to issue bonds in the aggregate amount of \$2,700,000 for the purpose of creating the Working Cash Fund of the District, and it is the intention of the Board to avail of the provisions of Article 20 of the School Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and to issue said bonds for the purpose of creating said Working Cash Fund. Said Working Cash Fund is to be maintained in accordance with the provisions of said Article and shall be used for the purpose of enabling the District to have in its treasury at all time sufficient money to meet demands thereon for expenditures for corporate purposes.

A petition may be filed with the Secretary of the Board (the “*Secretary*”) within thirty (30) days after the date of publication of this notice, signed by not less than 671 voters of the District, said number of voters being equal to ten percent (10%) of the registered voters of the District, requesting that the proposition to issue said bonds as authorized by the provisions of said Article 20 be submitted to the voters of the District. If such petition is filed with the Secretary within thirty (30) days after the date of publication of this notice, an election on the proposition to issue said bonds shall be held on the 8th day of November, 2022. The Circuit Court may declare that an emergency referendum should be held prior to said election date pursuant to the provisions of Section 2A-1.4 of the Election Code of the State of Illinois, as amended. If no such petition is filed within said thirty (30) day period, then the District shall thereafter be authorized to issue said bonds for the purpose hereinabove provided.

By order of the Board of Education of School District Number 107, Cook County, Illinois.

DATED this 18th day of May, 2022.

Mary Lenzen
Secretary, Board of Education,
School District Number 107,
Cook County, Illinois

Arlene Cabana
President, Board of Education,
School District Number 107,
Cook County, Illinois

Note to Publisher: Please be certain that this notice appears over the names of the President and Secretary of the Board.

Section 5. Further Proceedings. If no petition signed by the requisite number of voters is filed with the Secretary of the Board within thirty (30) days after the date of the publication of such notice of intention to issue the Bonds, the Board shall, by appropriate proceedings to be hereafter taken, fix the details concerning the issue of the Bonds and provide for the levy of a direct annual tax to pay the principal and interest on the same.

Section 6. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. Repealer and Effective Date. All resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed and that this Resolution be in full force and effect forthwith upon its adoption.

Adopted May 18, 2022.

President, Board of Education

Secretary, Board of Education

Member _____ moved and Member _____
seconded the motion that said resolution as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following members voted AYE: _____

The following members voted NAY: _____

Whereupon the President declared the motion carried and said resolution adopted, and in open meeting approved and signed said resolution and directed the Secretary to record the same in full in the records of the Board of Education of School District Number 107, Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of School District Number 107, Cook County, Illinois (the “Board”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 18th day of May, 2022, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION declaring the intention to issue \$2,700,000 Working Cash Fund Bonds of School District Number 107, Cook County, Illinois, for the purpose of creating a Working Cash Fund for said School District, and directing that notice of such intention be published in the manner provided by law.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 18th day of May, 2022.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
 COUNTY OF COOK)

PETITION

We, the undersigned, do hereby certify that we are voters of School District Number 107, Cook County, Illinois, and as such voters, we do hereby request that the following proposition be submitted to the voters of said School District: “Shall the Board of Education of Pleasantdale School District Number 107, Cook County, Illinois, be authorized to issue \$2,700,000 bonds for a working cash fund as provided for by Article 20 of the School Code?”; and we do hereby further request that the Secretary of said Board of Education of said School District certify said proposition to the County Clerk of The County of Cook, Illinois, for submission to said voters at the election to be held on the 8th day of November, 2022:

SIGNATURE	PRINTED NAME	STREET ADDRESS OR RURAL ROUTE NUMBER	CITY, VILLAGE OR TOWN	COUNTY
_____	_____	_____	_____	Cook County, Illinois
_____	_____	_____	_____	Cook County, Illinois
_____	_____	_____	_____	Cook County, Illinois
_____	_____	_____	_____	Cook County, Illinois
_____	_____	_____	_____	Cook County, Illinois
_____	_____	_____	_____	Cook County, Illinois
_____	_____	_____	_____	Cook County, Illinois
_____	_____	_____	_____	Cook County, Illinois
_____	_____	_____	_____	Cook County, Illinois

The undersigned, being first duly sworn, deposes and certifies that he or she is at least 18 years of age, his or her residence address is _____ (Street Address), _____ (City, Village or Town), _____ County, _____ (State), that he or she is a citizen of the United States of America, that the signatures on the foregoing petition were signed in his or her presence and are genuine, that to the best of his or her knowledge and belief the persons so signing were at the time of signing said petition registered voters of said School District and that their respective residences are correctly stated therein.

Signed and sworn to before me this _____ day of _____, 2022. _____

 Illinois Notary Public
 My commission expires _____
 (NOTARY SEAL)

School Board

School District Governance

The District is governed by a School Board consisting of 7 members. The Board's powers and duties include the authority to adopt, enforce, and monitor all policies for the management and governance of the District's schools.

Official action by the Board may only occur at a duly called and legally conducted ~~meeting at which a quorum is physically present.~~ **Except as otherwise provided by the Open Meetings Act, a quorum must be physically present at the meeting.**

As stated in the Board member oath of office prescribed by the School Code, a Board member has no legal authority as an individual.

LEGAL REF.: 5 ILCS 120/1.02.
105 ILCS 5/10-1, 5/10-10, 5/10-12, 5/10-16.5, 5/10-16.7, and 5/10-20.5.

ADOPTED: June 20, 2012

REVISED: June 15, 2022

School Board

Powers and Duties of the School Board

The major powers and duties of the School Board include, but are not limited to:

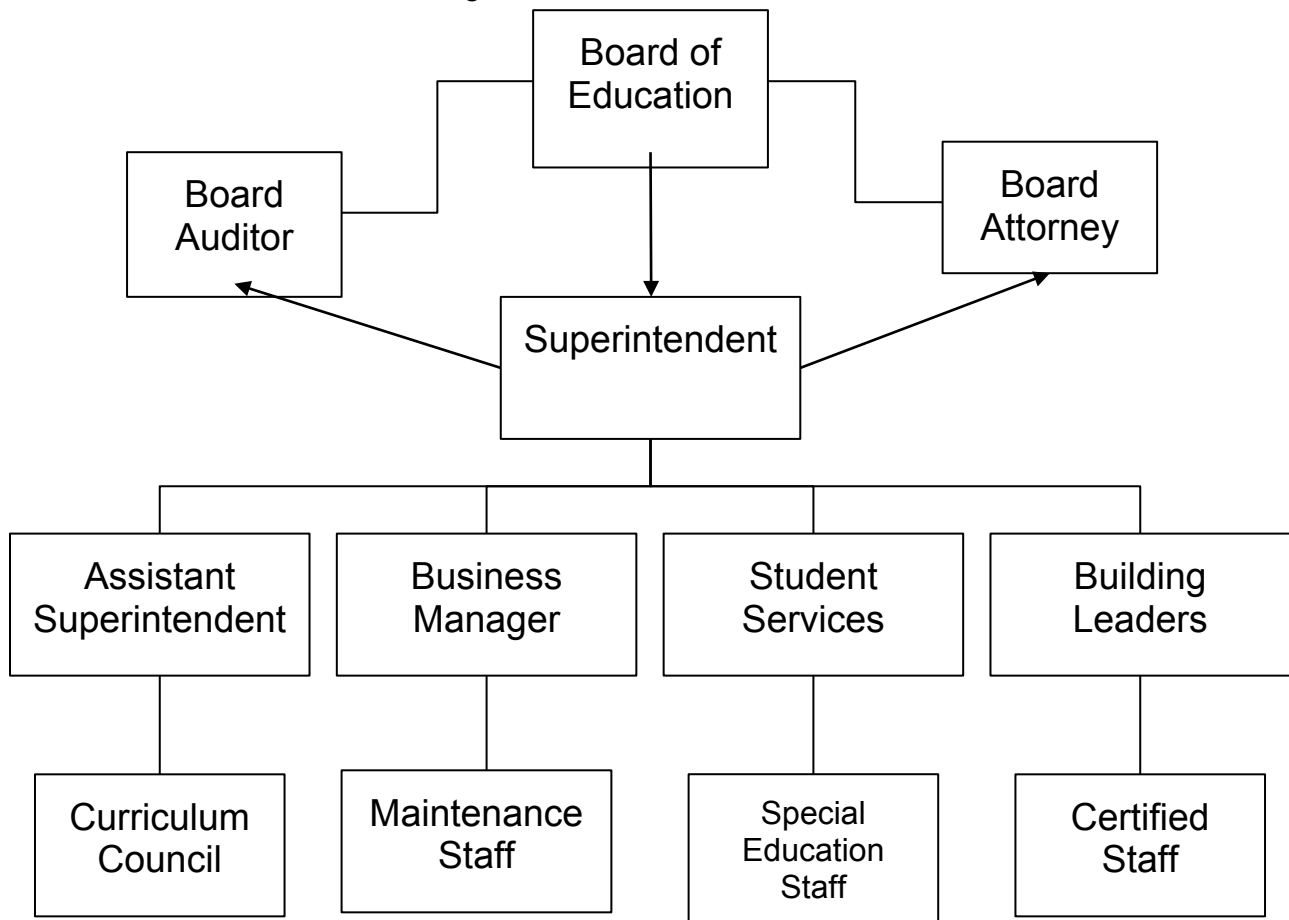
1. Organizing the Board after each consolidated election by electing officers and establishing its regular meeting schedule and, thereafter, taking action during lawfully called meetings to faithfully fulfill the Board's responsibilities in accordance with State and federal law.
2. Formulating, adopting, and modifying Board policies, at its sole discretion, subject only to mandatory collective bargaining agreements and State and federal law.
3. Employing a Superintendent and other personnel, making employment decisions, dismissing personnel, and establishing an equal employment opportunity policy that prohibits unlawful discrimination.
4. Directing, through policy, the Superintendent, in his or her charge of the District's administration.
5. Approving the annual budget, tax levies, major expenditures, payment of obligations, annual audit, and other aspects of the District's financial operation; and making available a statement of financial affairs as provided in State law.
6. Entering contracts using the public bidding procedure when required.
7. ~~Indemnifying, protecting, and insuring against any loss or liability of the School District, Board members, employees, and agents as provided or authorized by State law.~~
8. Providing, constructing, controlling, and maintaining adequate physical facilities; making school buildings available for use as civil defense shelters; and establishing a resource conservation policy.
9. Establishing an equal educational opportunities policy that prohibits unlawful discrimination.
10. Approving the curriculum, textbooks, and educational services.
11. Evaluating the educational program and approving School Improvement and District Improvement Plans.
12. Presenting the District report card and School report card(s) to parents/guardians and the community; these documents report District, School and student performance.
13. Establishing and supporting student ~~discipline~~ **behavior** policies designed to maintain an environment conducive to learning, including deciding individual student suspension or expulsion cases brought before it.
14. Establishing attendance units within the District and assigning students to the schools.
15. Establishing the school year.
16. Requiring a moment of silence to recognize veterans during any type of school event held at a District school on November 11.
17. Providing student transportation services **pursuant to State law**.
18. Entering into joint agreements with other boards to establish cooperative educational programs or provide educational facilities.
19. Complying with requirements in the Abused and Neglected Child Reporting Act. Specifically, each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in the Act, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with the Act's requirements concerning the reporting of child abuse.

20. Notifying the State Superintendent of Education promptly and in writing of the name of a licensed teacher who was convicted of a felony, along with the conviction and the name and location of the court where the conviction occurred.
21. Notifying the Teachers' Retirement System (TRS) of the State of Illinois Board of Trustees promptly and in writing when it learns that a teacher as defined in the Illinois Pension Code was convicted of a felony, along with the name and location of the court where the conviction occurred, and the case number assigned by the court at conviction.
22. Communicating the schools' activities and operations to the community and representing the needs and desires of the community in educational matters.

Indemnification

To the extent allowed by law, the Board shall defend, indemnify, and hold harmless School Board members, employees, volunteer personnel (pursuant to 105 ILCS 5/10-22.34, 10-22.34a and 10-22.34b), mentors of certified staff (pursuant to 105 ILCS 5/2-3.53a, 2-3.53b, and 105 ILCS 5/21A-5 et. seq.), and student teachers who, in the course of discharging their official duties imposed or authorized by law, are sued as parties in a legal proceeding. Nothing herein, however, shall be construed as obligating the Board to defend, indemnify, or hold harmless any person who engages in criminal activity, official misconduct, fraud, intentional or willful and wanton misconduct, or acts beyond the authority properly vested in the individual.

Pleasantdale School District 107 Organizational Chart:



LEGAL REF.: 105 ILCS 5/2-3.25d, 5/10, 5/17-1, and 5/27-1.
115 ILCS 5/
325 ILCS 5/4.

ADOPTED: May 21, 2014

REVISED: April 15, 2015; September 18, 2019; **June 15, 2022**

School Board

Board Member Development

The School Board desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development leadership training in education and labor law, financial oversight and accountability, and fiduciary responsibilities **and (beginning in the fall of 2023) trauma-informed practices for students and staff** within the first year of his or her first term.
2. Each Board member must complete training on the Open Meetings Act no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on the Open Meetings Act is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. This dismissal process is available after the District's PERA implementation date.

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

New Board Member Orientation

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President or designee may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.: 5 ILCS 120/1.05 and 120/2.
105 ILCS 5/10-16a and 5/24-16.5.

ADOPTED: June 16, 2010

REVISED: June 20, 2012; May 21, 2014; May 17, 2017; May 15, 2019; **June 15, 2022**

School Board

Board Member Compensation; Expenses

Board Member Compensation Prohibited

School Board members provide volunteer service to the community and may not receive compensation for services, except that a Board member serving as the Board Secretary may be paid an amount up to the statutory limit if the Board so provides.

Roll Call Vote

All Board member expense requests for travel, meals, and/or lodging must be approved by roll call vote at an open meeting of the Board.

Regulation of School District Expenses

The Board regulates the reimbursement of all travel, meal, and lodging expenses in the District by resolution. No later than approval of the annual budget and when necessary, the Superintendent will recommend a maximum allowable reimbursement amount for expenses to be included in the resolution. The recommended amount should be based upon the District's budget and other financial considerations.

Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the Board member, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event.

Exceeding the Maximum Allowable Reimbursement Amount(s)

All requests for expense advancements, reimbursements, and/or purchase orders that exceed the maximum allowable reimbursement amount set by the Board may only be approved by it when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting.

Advancements

The Board may advance to its members actual and necessary expenses to be incurred while attending:

1. Meetings sponsored by the Illinois State Board of Education or by the Regional Superintendent of Schools;
2. County or regional meetings and the annual meeting sponsored by any school board association complying with Article 23 of the School Code; and
3. Meetings sponsored by a national organization in the field of public school education.

Expense advancement requests must be submitted to the Superintendent or designee on the Board's standardized estimated expense approval form. After spending expense advancements, Board members must use the Board's standardized expense reimbursement form and submit to the Superintendent: (a) the itemized, signed advancement voucher that was issued, and (b) the amount of

actual expenses by attaching receipts. A Board member must return to the District any portion of an expense advancement not used. If an expense advancement is not requested, expense reimbursements may be issued by the Board to its members for the activities listed in numbers one through three, above, along with registration fees or tuition for a course(s) that allowed compliance with the mandatory trainings described in policy 2:120, *Board Member Development* and other professional development opportunities that are encouraged by the School Code (see the **Reimbursements and Purchase Orders** subhead, below). Expense advancements and vouchers shall be presented to the Board in its regular bill process.

Reimbursements and Purchase Orders

Expense reimbursement is not guaranteed and, when possible, Board members should seek pre-approval of expenses by providing an estimation of expenses on the Board's standardized estimated expense approval form, except in situations when the expense is diminutive. When pre-approval is not sought, Board members must seek reimbursement on the Board's standardized expense reimbursement form. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

Credit and Procurement Cards

Credit and procurement cards shall not be issued to Board members.

Standardized Expense Form(s) Required

All requests for expense advancement, reimbursement, and/or purchase orders in the District must be submitted on the appropriate itemized, signed standardized form(s). The form(s) must show the following information:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and office of the Board member who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.
3. The date(s) of the official business on which the expense advancement or reimbursement will be or was expended.
4. The nature of the official business conducted when the expense advancement or reimbursement will be or was expended.

Types of Official Business for Expense Advancements, Reimbursements, and Purchase Orders

1. Registration. When possible, registration fees will be paid by the District in advance.
2. Travel. The least expensive method of travel will be used, providing that no hardship will be caused to the Board member. Board members will be reimbursed for:
 - a. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. **Fees for the first checked bag will be reimbursed.** The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Copies of airline tickets must be attached to the expense form.

- b. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
 - c. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
 - d. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
 - e. Taxis, airport limousines, **ride sharing**, or other local transportation costs.
3. Meals. Meals charged to the School District should represent mid-fare selections for the hotel/meeting facility or general area, consistent with the maximum allowable reimbursement amount set by the Board. Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.
 4. Lodging. Board members should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Board members should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.
 5. Miscellaneous Expenses. Board members may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

Additional Requirements for Travel Expenses Charged to Federal and State Grants

All Board member expenses for travel charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act (30 ILCS 708/) must comply with Board policy 5:60, *Expenses*, and its implementing procedures. Travel expenses include costs for transportation, lodging, meals, and related items.

LEGAL REF.: 105 ILCS 5/10-20 and 5/10-22.32.
Local Government Travel Expense Control Act, 50 ILCS 150/.

ADOPTED: December 21, 2016

REVISED: September 16, 2020; **June 15, 2022**

School Board

Board-Superintendent Relationship

The School Board directs, through policy, the Superintendent in his or her charge of the administration of the District by delegating its authority to operate the District and provide leadership to the staff. The School Board employs and evaluates the Superintendent and holds him or her responsible for the operation of the District in accordance with Board policies and State and federal law.

The Board-Superintendent relationship is based on mutual respect for their complementary roles. The relationship requires clear communication of expectations regarding the duties and responsibilities of both the Board and Superintendent.

The Board considers the recommendations of the Superintendent as the District's Chief Executive Officer. The Board adopts policies necessary to provide general direction for the District and to encourage achievement of District goals. The Superintendent develops plans, programs, and procedures needed to implement the policies and directs the District's operations.

LEGAL REF.: 105 ILCS 5/10-16.7 and 5/10-21.4.

APPROVED: April 15, 2015; June 15, 2022

School Board

Communications To and From the Board

Staff members, parents, and community members should submit questions or communications for the School Board's possible consideration to the Superintendent. ~~The Board will have a single address (board@d107.org) that includes all Board members. Additionally, the Board will have an email address (governanceteam@d107.org) that includes all Board members and the Superintendent. The Board will have a single and published email address. The Superintendent will disseminate all communication sent to this address to all Board members.~~ The Superintendent shall provide the Board, when appropriate, his or her feedback regarding the matter. If contacted individually, Board members will refer the person to the appropriate level of authority, except in unusual situations. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. Board members will not take private action that might compromise the Board or District. There is no expectation of privacy for any communication sent to the Board or its members individually, whether sent by letter, email, or other means.

The Superintendent or designee shall ensure that the home page of the District's website contains an active electronic link to the email addresses for the School Board.

If contacted individually, Board members will refer the person to the appropriate level of authority, except in unusual situations. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. Board members will not take individual action that might compromise the Board or District. ~~There is no expectation of privacy for any communication sent to the Board or its members, whether sent by letter, email, or other means.~~

Board Member Use of Electronic Communications

For purposes of this section, *electronic communications* includes, without limitation, electronic mail, electronic chat, instant messaging, texting, and any form of social networking. Electronic communications among a majority or more of a Board-quorum shall not be used for the purpose of discussing District business. Electronic communications among Board members shall be limited to: (1) disseminating information, and (2) messages not involving deliberation, debate, or decision-making. The following list contains examples of permissible electronic communications:

- Agenda item suggestions
- Reminders regarding meeting times, dates, and places
- Board meeting agendas or information concerning agenda items
- Individual emails to community members, subject to the other limitations in this policy

In accordance with the Open Meetings Act and the Oath of Office taken by Board members, individual Board members will not (a) reply to an email on behalf of the entire Board, or (b) engage in the discussion of District business through electronic communications with a majority of a Board-quorum.

LEGAL REF.: 5 ILCS 120/, Open Meetings Act
50 ILCS 205/20., Local Records Act

ADOPTED: June 18, 2008

REVISED: June 20, 2012; October 17, 2012; April 15, 2015; September 16, 2020; **June 15, 2022**

School Board

Board Attorney

The School Board may ~~enter into an agreement for~~ retain legal services with a specific **one or more** attorneys or law firms **to be the Board Attorney(s)**. The Board Attorney represents the School Board in its capacity as the governing body for the School District. The Board Attorney shall not represent another client if the representation involves a concurrent conflict of interest, unless permitted by the Ill. Rules of Professional Conduct adopted by the Ill. Supreme Court. The Board Attorney serves on a retainer or other fee arrangement as determined in advance. The Board Attorney will provide services as described in the agreement for legal services. The District will only pay for legal services that are provided in accordance with the agreement for legal services or are otherwise authorized by this policy or a majority of the Board.

The Superintendent, his or her designee, or Board President, are authorized to confer with and/or seek the legal advice of the Board Attorney. The Board may authorize a specific member to confer with legal counsel on its behalf.

The Superintendent may authorize the Board Attorney to represent the District in any legal matter until the Board has an opportunity to consider the matter.

The Board retains the right to consult with or employ other attorneys and to terminate the service of any attorney.

ADOPTED: June 18, 2008

REVISED: May 18, 2016; **June 15, 2023**

School Board

Types of School Board Meetings

General

For all meetings of the School Board and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein as well as in the Open Meetings Act. This shall include mailing meeting notifications to news media that have officially requested them and to others as approved by the Board. Unless otherwise specified, all meetings are held in the District's main office. Board policy 2:220, *School Board Meeting Procedure*, governs meeting quorum requirements.

The Superintendent is designated on behalf of the Board and each Board committee to receive the training on compliance with Open Meetings Act that is required by Section 1.05(a) of that Act. The Superintendent may identify other employees to receive the training. Each Board member must complete a course on training on the Open Meetings Act as required by Section 1.05(b) or (c) of that Act.

Regular Meetings

The Board announces the time and place for its regular meetings ~~at the beginning of each fiscal year.~~ **at the organizational meeting each odd numbered year in March.** The Superintendent shall prepare and make available the calendar of regular Board meetings. Meeting dates may be changed with 10 days' notice in accordance with State law.

A meeting agenda shall be posted at the District's main office and the Board's meeting room, or other location where the meeting is to be held, at least 48 hours before the meeting. Items not specifically on the agenda may still be considered during the meeting.

Closed Meetings

The Board and Board committees may meet in a closed meeting to consider the following subjects:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1). However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 99-646.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
3. The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4).
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).

6. The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6).
7. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
8. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
9. Student disciplinary cases. 5 ILCS 120/2(c)(9).
10. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).
12. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member. 5 ILCS 120/2(c)(12).
13. Self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. 5 ILCS 120/2(c)(16).
14. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
15. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(28).

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each Board member present, and the reason for the closed meeting, will be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes.

A single motion calling for a series of closed meetings may be adopted when such meetings will involve the same particular matters and are scheduled to be held within 3 months of the vote.

No final Board action will be taken at a closed meeting.

Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required when the original meeting is open to the public and: (1) is to be reconvened within 24 hours, or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda.

Special Meetings

Special meetings may be called by the President or by any 3 members of the Board by giving notice thereof, in writing, stating the time, place, and purpose of the meeting to remaining Board members by mail at least 48 hours before the meeting, or by personal service at least 24 hours before the meeting.

Public notice of a special meeting is given by posting a notice at the District's main office at least 48 hours before the meeting and by notifying the news media that have filed a written request for notice. A meeting agenda shall accompany the notice.

~~No matters will be discussed, considered, or brought before the Board at any special meeting other than such matters as were included in the stated purpose of the meeting.~~ All matters discussed by the Board at any special meeting must be related to a subject on the meeting agenda.

Emergency Meetings

Public notice of emergency meetings shall be given as soon as practical, but in any event, before the meeting to news media that have filed a written request for notice.

Posting on the District Website

In addition to the other notices specified in this policy, the Superintendent or designee shall post the following on the District website: (1) the annual schedule of regular meetings, which shall remain posted until the Board approves a new schedule of regular meetings; (2) a public notice of all Board meetings; and (3) the agenda for each regular meeting which shall remain posted until the regular meeting is concluded.

LEGAL REF.: 5 ILCS 120/, Open Meeting Act.
5 ILCS 140/, Freedom of Information Act.
105 ILCS 5/10-6 and 5/10-16.

ADOPTED: June 18, 2008

REVISED: June 16, 2010; June 20, 2012; May 17, 2017; June 15, 2022

Board of Education

Uniform Grievance Procedure

The Board desires that complaints brought by students, parents/guardians, employees, or community members be resolved through a fair and equitable process. To promote the effective processing of grievances, therefore, the procedure outlined below should be followed when authorized by Board Policy or when a complaint involves any of the following: A student, parent/guardian, employee or community member should notify any District Complaint Manager if he or she believes that the School Board, its employees, or its agents have violated his or her rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy, or have a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act
2. Title IX of the Education Amendments of 1972
3. Section 504 of the Rehabilitation Act of 1973
4. Title VI of the Civil Rights Act, 42 U.S.C. §2000d *et seq.*
5. Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. §2000e *et seq.*
6. Sexual harassment (Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, and Title IX of the Education Amendments of 1972)
7. Breastfeeding accommodations for students, 105 ILCS 5/10-20.60
8. Bullying, 105 ILCS 5/27-23.7
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, 820 ILCS 180
12. Illinois Equal Pay Act of 2003, 820 ILCS 112
13. Provision of services to homeless students
14. Illinois Whistleblower Act, 740 ILCS 174/.
15. Misuse of genetic information (Illinois Genetic Information Privacy Act (GIPA), 410 ILCS 513/ and Titles I and II of the Genetic Information Nondiscrimination Act (GINA), 42 U.S.C. §2000ff *et seq.*)
16. Employee Credit Privacy Act, 820 ILCS 70/.

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parents/guardians); this includes mediation.

Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a

complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyberbullying of students, the Complaint Manager shall process and review the complaint according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy. For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy 2:260, *Uniform Grievance Procedure*.

Investigation

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. If the Complainant is a student under 18 years of age, the Complaint Manager will notify his or her parent(s)/guardian(s) that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law or this policy, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days of the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent, the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

Decision and Appeal

Within five business days after receiving the Complaint Manager's report, the Superintendent shall mail his or her written decision to the Complainant and the accused by first class U.S. mail as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board.

Within 30 school business days, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days of the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent, within 30 school business days after receiving the Complaint Manager's report, the Board shall mail its written decision to the Complainant and the accused by first class U.S. mail as well as to the Complaint Manager.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing Nondiscrimination Coordinator and Complaint Managers

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District’s efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Nondiscrimination Coordinator also serves as the District’s Title IX Coordinator.

The Superintendent shall appoint at least one Complaint Manager to administer the complaint process in this policy. If possible, the Superintendent will appoint 2 Complaint Managers, one of each gender. The District’s

Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, addresses, and telephone numbers of the Nondiscrimination Coordinator and the Complaint Managers.

Nondiscrimination Coordinator:

Dave Palzet

Name

7450 S. Wolf Road, Burr Ridge, IL 60527

Address

dpalzet@d107.org

Email

708-784-2170

Telephone

Complaint Managers:

Dave Palzet

Name

7450 S. Wolf Road, Burr Ridge, IL 60527

Address

dpalzet@d107.org

Email

708-784-2170

Telephone

Jennifer Ban

Name

7450 S. Wolf Road, Burr Ridge, IL 60527

Address

jban@d107.org

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708-784-2177

Telephone

LEGAL REF.:

- Age Discrimination in Employment Act, 29 U.S.C. §621 et seq.
- Americans With Disabilities Act, 42 U.S.C. §12101 et seq.
- Equal Pay Act, 29 U.S.C. §206(d).
- Genetic Information Nondiscrimination Act, 42 U.S.C. §2000ff et seq.
- Immigration Reform and Control Act, 8 U.S.C. §1324a et seq.
- McKinney Homeless Assistance Act, 42 U.S.C. §11431 et seq.
- Rehabilitation Act of 1973, 29 U.S.C. §791 et seq.
- Title VI of the Civil Rights Act, 42 U.S.C. §2000d et seq.
- Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. §2000e et seq.
- Title IX of the Education Amendments, 20 U.S.C. §1681 et seq.
- 105 ILCS 5/2-3.8, 5/3-10, 5/10-20.7a, 5/10-22.5, 5/22-19, 5/24-4, 5/27-1, 5/27-23.7, and 45/1-15.
- Illinois Genetic Information Privacy Act, 410 ILCS 513/.
- Illinois Whistleblower Act, 740 ILCS 174/.
- Illinois Human Rights Act, 775 ILCS 5/.
- Equal Pay Act of 2003, 820 ILCS 112/1 et seq.
- Victims’ Economic Security and Safety Act, 826 ILCS 180/56 Ill.Admin.Code Part 280.
- Employee Credit Privacy Act, 820 ILCS 70/.
- 23 Ill.Admin.Code §§1.240 and 200-40.

APPROVED: April 18, 2012

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