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Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

**BOARD OF EDUCATION REGULAR MEETING AGENDA  
ADMINISTRATION BUILDING  
Wednesday, May 19, 2021  
6:00 PM**

- I. All attendees will be required to wear a face mask and practice social distancing if attending the Board Meeting**
- II. Roll Call / Visitors**
- III. Pledge of Allegiance**
- IV. Open Forum: Board Policy 2:230 (those wishing to speak will be given time to address the Board regarding agenda or non-agenda items)**
- V. Consent Agenda**

**Recommendation:**

**That the Board of Education approves the consent agenda as presented.**

- A. Approve Regular Meeting Minutes of April 21, 2021** **3**  
The minutes are included for Board review.
- B. Approve Closed Session Minutes of April 21, 2021**  
The minutes are on file.
- C. Approve Special Meeting Minutes of April 28, 2021** **5**  
The minutes are included for Board review.
- D. Approve Payment of April Payroll/May Warrants** **7**  
The warrant lists are attached for Board review. David Negron and Frank Adams reviewed the bills.
- E. Settlement agreement with former students to resolve lawsuit in U.S. District Court, Northern District of Illinois, case no. 20-cv-2326**
- F. Approve Food Service Contract and Hot Lunch Fees** **74**  
Business Manager Frank Adams's recommendation is to extend Just A Dash's contract for FY22. There are no changes to the lunch fees for the 2021-22 school year.
- G. Approve Cleaning Services** **77**  
Business Manager Frank Adams recommends a contract extension for the FY22 school year with a 1.4% increase.
- H. Approve the FY22 Parent/Student Handbook** **78**  
The Board reviewed the handbook at the April Board meeting, since then, there was one addition of Doctor's appointment as a valid excuse from school.
- I. Approve May 2021 Personnel Report** **123**  
The May 2021 Personnel report is attached. It includes the retirement of Amy Windisch at the end of the 2020-21 school year; resignation of Business Manager Frank Adams effective June 30, 2021; the hiring of Director of Student Services Beth Parker effective July 1, 2021; administration and confidential employee increases; and Resolution for the Dismissal of Educational Support Personnel for Cause.

**VI. Informational Updates**

Superintendent Dave Palzet will provide the Board with a brief update on items listed.

- A. **Instructional Model Update**
- B. **District COVID Dashboard Update**
- C. **Introduction: Director of Student Services**

**VII. Administration's Report**

- A. **Professional Learning Update** 126
- B. **Middle School Schedule Change Update** 128
- C. **Board Self-Evaluation Scheduling**
- D. **Review School Board (sec. 2) Board Policies** 131

**VIII. Items for Next Agenda:**

- A. **Spring Testing Report; Approve Consolidated District Plan; Approve Transportation Contract; Approve School Board (sec. 2) Board policies; Class Size Update.**

**IX. Open Forum: Board Policy 2:230 (those wishing to speak will be given time to address the Board regarding agenda or non-agenda items)**

**X. Closed Session**

**Recommendation:**

**That the Board of Education moves into closed session at \_\_\_\_\_ to discuss matters relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.**

- A. **The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.**

**XI. Written Reports**

- A. **FOIA** 137

**XII. Adjournment**

**MINUTES OF THE BOARD OF EDUCATION**

Regular Meeting      Administration Building      7:00 – 8:36 p.m.      April 21, 2021

Members Present:

Kristin Violante, Presiding Officer  
 Jon Buralli  
 Arlene Cabana  
 Harry Fournier  
 Mary Lenzen  
 David Negron  
 Charles Zona

ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members Erika Sawosko, Frank Adams, Debbie Lubeck, Jennifer Ban, Matt Vandercar, Griffin Sonntag, and Brianne Malatt; residents Becky Walters, Tarryne Marchione, and Bill Brockob.

PLEDGE OF ALLEGIANCE

The Board Brag Boards displayed 7<sup>th</sup> grade projects regarding cell division. Matt Vandercar lead the pledge of allegiance.

OPEN FORUM

None

ACTION NO. 25  
Consent Agenda

Motion by Lenzen, seconded by Fournier, that the Board of Education approve the consent agenda consisting of regular meeting minutes of March 17, 2021; closed session minutes of March 17, 2021; payment of March payroll/April warrants; Board Policy 8:10 Public Relations; April 2021 Personnel Report containing the resignation of Director of Student Services Debbie Lubeck; library aide Deatrice Lewellyan, resource teacher Patricia Heenan, and preschool teacher Michelle Jarosik; Resolution for Honorable Dismissal of Full-Time educational Support Personnel; and Resolution for Honorable Dismissal for Part-Time Educational Support Personnel. Motion carried by a roll call vote of 6 ayes (Buralli, Cabana, Fournier, Lenzen, Negron, Zona) abstain – Violante.

REPORTS AND DISCUSSION ITEMS

*Instructional Model Update*

Superintendent Palzet updated the Board on the district's full-day in-person plan. He reiterated that over 90% of students are accessing in-person instruction. Students are also eating lunch at school and enjoying a daily recess. In an effort to return to a normal school experience, students at the middle school are participating in athletics, and students at both schools are participating in band and orchestra. Finally, there are plans for students at both schools to take part in our annual Battle of the Books competition.

*District COVID Dashboard*

Superintendent Palzet reviewed the latest in-school and community metrics with the Board. These data can be found on our [District COVID Dashboard](#). Positive cases within the schools remain low and the district did not see a post-spring break spike in positive cases. The positivity rates in the three regions the district monitors (Pleasantdale zip codes, LTHS attendance area, and West Cook County Suburbs) are seeing a slight increase in positive cases. The district will continue to monitor these metrics and make decisions about the safest instructional model based on the science. Families and staff are to be commended for following our mitigation strategies.

Esser III Notification

As part of the most recent federal stimulus package, districts are required to post a plan for the safe reopening to full-time instruction. The notification presented by Dr. Palzet is to provide the Board and the community with a brief copy of our plan and notify the community that the plan will be posted to our website for the required time period. In addition to the posting, we will add a link to a form that will allow the community to provide the administration with feedback on our plan.

Strategic Blueprint 2021-22 Action Steps

Superintendent Palzet presented revised action steps based on feedback from the Board and further discussions and reflection with the district’s administrative team. The majority of the changes fall under the area of Building Human Capital. The revisions make the action steps more rigorous and removed one action step that has become current practice. Additionally, an action step was added to the end of the plan that lays the groundwork for initiatives that take pandemic response efforts into consideration.

ACTION NO. 26  
Action Steps

Motion by Lenzen, seconded by Cabana, that the Board of Education approve the Strategic Blueprint 2021-22 Action Steps as presented. Motion carried unanimously by a roll call of 7 ayes (Buralli, Cabana, Fournier, Lenzen, Negrón, Violante, Zona).

FY22 Parent Student Handbook

Principal Griffin Sonntag presented this annual report. Each year, Mr. Sonntag convenes a committee of parents and staff to review our handbook and ensure it is updated based on changing laws and best practices. The parent/student handbook will be on the May agenda for approval.

Summer Construction/Maintenance Update

Each year the district takes on projects to enhance either the safety or improve the instructional spaces in district schools. Business Manager, Frank Adams presented this year’s summer projects to the Board. Projects scheduled for this summer include roof work, tuckpointing, boiler replacement, improvements to classroom technology, and replacing the district truck.

NEXT AGENDA

Items submitted for the May agenda include: Professional Learning Update; Review School Board (sec. 2) Board Policies; Approve FY 22 Parent/Student Handbook; Approve Paper Bid; Approve Transportation; Approve Cleaning Service Contract; Approve Food Service Contract; and Hot Lunch Fees.

OPEN FORUM

None

ACTION NO. 27  
Closed Session

Motion by Cabana, seconded by Lenzen, that the Board of Education go into closed session at 7:50 p.m. to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the district, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. Motion carried unanimously by a roll call of 7 ayes (Buralli, Cabana, Fournier, Lenzen, Negrón, Violante, Zona).

The Board came out of closed session at 8:36 p.m.

ADJOURNMENT

Motion by Fournier, seconded by Negrón, that the regular meeting adjourns at 8:36 p.m. Voice vote. Motion carried.

MINUTES OF THE BOARD OF EDUCATION

Special Meeting Administration Building 6:00 p.m.– 6:36 p.m. April 28, 2021

Members Present:

Kristin Violante, Presiding Officer
Arlene Cabana
Mary Lenzen
David Negron
Charles Zona

Absent:

Jon Buralli
Harry Fournier

ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members Erika Sawosko and Griffin Sonntag; residents Bill Brockob, Dena Brockob, John Brockob, Donna Brockob; Becky Walters and Family; Tarryne Marchione, Kim Barker, Gina Scaletta-Nelson, and Vipul Dedhia.

PLEDGE OF ALLEGIANCE

Former Board members Kim Barker and Gina Scaletta-Nelson lead the pledge of allegiance.

BOARD MEMBER RECOGNITION

Board members and Superintendent Dave Palzet thanked the outgoing Board members for their dedication to the district.

OPEN FORUM

Residents Gina Scaletta-Nelson, Kim Barker and Vipul Dedhia thanked the outgoing Board members for their service on the Board.

SCHOOL BOARD ELECTION

Based on April 6, 2021 election results, the following motion was made:

ACTION NO. 28 Election Results

Motion by Lenzen, seconded by Zona, that the Board of Education proclaims the following results of the April 6, 2021 election: elected to four-year terms: Arlene Cabana, Mary Lenzen, Tarryne Marchione, and Becky Walters; and two year term: Bill Brockob. Motion carried by a roll call of 5 ayes (Cabana, Lenzen, Negron, Violante, Zona) absent – Buralli, Fournier.

Board member David Negron administered the oath of office to elected Board members Bill Brockob, Arlene Cabana, Mary Lenzen, Tarryne Marchione, and Becky Walters.

President Pro Tem

The Board appointed David Negron as President Pro Tem until the Board President is elected. Board member Negron presided over the meeting until adjournment.

Organization of Board

ACTION NO. 29 President

Motion by Lenzen, seconded by Walters, that the Board of Education appoint Arlene Cabana President effective April 28, 2021 for a two year term. Motion carried unanimously by a roll call of 7 ayes (Brockob, Cabana, Lenzen, Negron, Marchione, Walters, Zona).

Both Tarryne Marchione and Charles Zona expressed an interest in the Vice President position.

ACTION NO. 30  
Vice President

Motion by Cabana, seconded by Walters, that the Board of Education appoint Tarryne Marchione as Vice President effective April 28, 2021 for a two year term. Motion carried by a roll call of 5 ayes (Brockob, Cabana, Negron, Marchione, Walters) 2 nays (Lenzen, Zona).

ACTION NO. 31  
Board Secretary

Motion by Walters, seconded by Brockob, that the Board of Education appoint Mary Lenzen as Board Secretary without pay effective April 28, 2021 for a two year term. . Motion carried unanimously by a roll call of 7 ayes (Brockob, Cabana, Lenzen, Negron, Marchione, Walters, Zona).

ACTION NO. 32  
Recording Secretary

Motion by Lenzen, seconded by Walters, that the Board of Education appoint Erika Sawosko as Recording Secretary with pay effective April 28, 2021. Motion carried unanimously by a roll call of 7 ayes (Brockob, Cabana, Lenzen, Negron, Marchione, Walters, Zona).

ACTION NO. 33  
Meeting Date

Motion by Lenzen, seconded by Zona, that the Board of Education agreed to schedule regular meetings of the Board of Education on the third Wednesday of the month, with the exception of no meeting in July, and noted date changes, at 6:00 p.m. in the administration building Board room and that the meeting schedule be published. . Motion carried unanimously by a roll call of 7 ayes (Brockob, Cabana, Lenzen, Negron, Marchione, Walters, Zona).

ACTION NO. 34  
IASB Board Rep

Motion by Lenzen, seconded by Brockob, that the Board of Education appoint Becky Walters as IASB Board Representative from April 28, 2021 for a two year term. . Motion carried unanimously by a roll call of 7 ayes (Brockob, Cabana, Lenzen, Negron, Marchione, Walters, Zona).

ADJOURNMENT

Motion by Lenzen, seconded by Brockob, that the special meeting adjourns at 6:36 p.m. Voice vote. Motion carried.

App. \_\_\_ President \_\_\_\_\_ Secretary \_\_\_\_\_

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1273

05/21/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Cuevas, Maria I						
Check Group:						
Reimburse for student photos		1 0		V690953 5/10/2021	10.5.1002.4018.200.0000	\$6.72
					Check #: 0	
						PO/InvoiceTotal: \$6.72
						Vendor Total: \$6.72
Dreher, Mark A						
Check Group:						
Reimburse for tuition		1 0		V591579 5/12/2021	10.5.2213.2300.300.0000	\$286.24
					Check #: 0	
						PO/InvoiceTotal: \$286.24
						Vendor Total: \$286.24
Palzet, David E						
Check Group:						
BOE member meetings		1 0		V809105 5/10/2021	10.5.2310.4900.300.0000	\$104.66
					Check #: 0	
						PO/InvoiceTotal: \$104.66
						Vendor Total: \$104.66
						Grand Total: \$397.62

**End of Report**

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<b>ABM Building Valve</b>						
Check Group:						
May custodial srv		1 0		1099273 5/1/2021	20.5.2540.3220.300.0000	\$18,583.63
Reimburse for fingerprinting		1 0		1099273 5/1/2021	10.5.2320.3901.300.0000	(\$110.00)
April COVID supplies		1 0		1100693 4/22/2021	20.5.2540.4000.300.0000	\$1,372.98
					Check #: 0	
					PO/InvoiceTotal:	\$19,846.61
					Vendor Total:	\$19,846.61
<b>AJacks Premier Cleaning Solutions, LLC</b>						
Check Group:						
April janitorial service		1 0		184 5/7/2021	20.5.2540.3220.300.5998	\$8,000.00
					Check #: 0	
					PO/InvoiceTotal:	\$8,000.00
					Vendor Total:	\$8,000.00
<b>Amazon Capital Services, Inc</b>						
Check Group:						
Return leaf blower		1 0		119J-QKMQ-3F7 K 5/5/2021	10.5.1002.4012.200.0000	(\$35.67)
Framed		1 0		1G6F-9RW7-P44 D. 4/18/2021	10.5.1001.4111.100.0000	\$6.65
Return pedestrian school crosswalk sign		1 0		1QPC-NF1C-MR9 H 3/5/2021	20.5.2540.3200.100.0000	(\$299.00)
					Check #: 0	
					PO/InvoiceTotal:	(\$328.02)
Check Group:						

**Pleasantdale School District 107**

**Voucher Detail Listing**

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05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Avery White Round Labels 400 Labels		1	21562	16LQ-PQH9-QGG F 4/9/2021	10.5.1002.4019.200.0000	\$13.67
Katevo Zipper File Bags 5 Pieces		1	21562	16LQ-PQH9-QGG F 4/9/2021	10.5.1002.4019.200.0000	\$8.95
Acrylic Desk Organizer		1	21562	16LQ-PQH9-QGG F 4/9/2021	10.5.1002.4019.200.0000	\$28.99
Essential Oil Diffuser		1	21562	16LQ-PQH9-QGG F 4/9/2021	10.5.1002.4019.200.0000	\$34.99
Ibayam Journal Planner Pens 18 Pens		1	21562	16LQ-PQH9-QGG F 4/9/2021	10.5.1002.4019.200.0000	\$9.98
Command Hooks 18 Pairs White 36 count		1	21562	16LQ-PQH9-QGG F 4/9/2021	10.5.1002.4019.200.0000	\$9.99 9
Custom A-Z Alphabet Stamp Red Ink		1	21562	16LQ-PQH9-QGG F 4/9/2021	10.5.1002.4019.200.0000	\$9.49
Check #: 0						
						PO/InvoiceTotal: <u>                    </u> \$116.06
Check Group:						
Framed!		1	21565	16LQ-PQH9-FH4 P 4/8/2021	10.5.1001.4111.100.0000	\$6.65
The Wild Robot Escapes		1	21565	16LQ-PQH9-FH4 P 4/8/2021	10.5.1001.4111.100.0000	\$6.76
Forever or a Long Long Time		1	21565	16LQ-PQH9-FH4 P 4/8/2021	10.5.1001.4111.100.0000	\$6.49
Max and the Midnights: Battle of the Bodkins (Max & The Midnights)		1	21565	16LQ-PQH9-FH4 P 4/8/2021	10.5.1001.4111.100.0000	\$12.59

**Pleasantdale School District 107**

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Max and the Midnights (Max & The Midnights)		1	21565	16LQ-PQH9-FH4 P 4/8/2021	10.5.1001.4111.100.0000	\$10.89
Wild Rescuers: Sentinels in the Deep Ocean (Wild Rescuers, 4)		1	21565	16LQ-PQH9-FH4 P 4/8/2021	10.5.1001.4111.100.0000	\$14.39
Check #: 0						
PO/InvoiceTotal:						\$57.77
Check Group:						
Who Would Win Complete Collection		1	21567	1FM9-XQNG-TNN J 4/12/2021	10.5.1001.4111.100.0000	\$67.77
Captain Underpants: 10 Book Set		1	21567	1FM9-XQNG-TNN J 4/12/2021	10.5.1001.4111.100.0000	\$28.04
A Little SPOT of Emotion Box Set		1	21567	1QR4-LF7F-39FM 4/18/2021	10.5.1001.4111.100.0000	\$43.20
My Body Sends a Signal: Helping Kids Recognize Emotions and Express Feelings		1	21567	1QR4-LF7F-39FM 4/18/2021	10.5.1001.4111.100.0000	\$13.41
Jokes for Kids: The Best Jokes, Riddles, Tongue Twisters, Knock-Knock jokes, and One liners for kids		1	21567	1QR4-LF7F-39FM 4/18/2021	10.5.1001.4111.100.0000	\$5.85
The Big Book of Silly Jokes for Kids		1	21567	1QR4-LF7F-39FM 4/18/2021	10.5.1001.4111.100.0000	\$8.99
The Day the Crayons Came Home		1	21567	1QR4-LF7F-39FM 4/18/2021	10.5.1001.4111.100.0000	\$11.75
The Day the Crayons Quit		1	21567	1QR4-LF7F-39FM 4/18/2021	10.5.1001.4111.100.0000	\$7.29
Alvin Ho: Allergic to Birthday Parties, Science Projects, and Other Man-made Catastrophes		1	21567	1QR4-LF7F-39FM 4/18/2021	10.5.1001.4111.100.0000	\$6.99
The Year of Billy Miller		2	21567	1QR4-LF7F-39FM 4/18/2021	10.5.1001.4111.100.0000	\$15.98

**Pleasantdale School District 107**

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05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
The Giving Tree		1	21567	1QR4-LF7F-39FM 4/18/2021	10.5.1001.4111.100.0000	\$8.99
Zita the Spacegirl (Zita the Spacegirl, 1)		1	21567	1QR4-LF7F-39FM 4/18/2021	10.5.1001.4111.100.0000	\$10.99
Legends of Zita the Spacegirl (Zita the Spacegirl, 2)		1	21567	1QR4-LF7F-39FM 4/18/2021	10.5.1001.4111.100.0000	\$9.79
The Return of Zita the Spacegirl (Zita the Spacegirl, 3)		1	21567	1QR4-LF7F-39FM 4/18/2021	10.5.1001.4111.100.0000	\$9.99
Wayside School Boxed Set: Wayside School Gets a Little Stranger, Wayside School is Falling Down, Sideway Stories from Wayside School		1	21567	1QR4-LF7F-39FM 4/18/2021	10.5.1001.4111.100.0000	\$14.49
Check #: 0						
PO/InvoiceTotal:						\$263.56
Check Group:						
Percy Jackson Book set		1	21570	1G6F-9RW7-P44 D 4/18/2021	10.5.1001.4111.100.0000	\$24.48
Check #: 0						
PO/InvoiceTotal:						\$24.48
Check Group:						
Yamaha Mallet ME104		5	21576	1RPT-F1GM-FRQ 9 4/13/2021	10.5.1002.4016.200.0000	\$110.87
Check #: 0						
PO/InvoiceTotal:						\$110.87
Check Group:						
Advanced Political Wall Maps Set		1	21580	1DFJ-63Y6-VDRP 4/12/2021	10.5.1002.4007.200.0000	\$395.99
Forever Frames 12x15x2 Shadow Box Display Case		1	21580	1GHX-VK6W-NM F1 4/12/2021	10.5.1002.4007.200.0000	\$49.97
Check #: 0						

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$445.96
Check Group:						
Optoma GT5600 Movie Projector		1	21587	19CW-3PN6-9WH 6 4/8/2021	10.5.1002.5500.200.0000	\$1,249.00
Jumbo 20 Feet Inflatable Outdoor and Indoor Theater Screen		1	21587	19CW-3PN6-9WH 6 4/8/2021	10.5.2410.4000.200.0000	\$209.95
Optoma GT5600 Movie Projector		1	21587	1QWN-RGXQ-W6 MC 4/24/2021	10.5.1002.5500.200.0000	(\$1,249.00)
						Check #: 0
						PO/InvoiceTotal: \$209.95
Check Group:						
Magic Ramen: The Story of Momofuku Ando		4	21597	1V1K-XQRD-JFK Y 4/8/2021	10.5.1001.4111.100.0000	\$61.56
Between Us and Abuela: A Family Story from the Border		4	21597	1V1K-XQRD-JFK Y 4/8/2021	10.5.1001.4111.100.0000	\$57.16
The Proudest Blue: A Story of Hijab and Family		4	21597	1V1K-XQRD-JFK Y 4/8/2021	10.5.1001.4111.100.0000	\$59.36
Fry Bread: A Native American Family Story		4	21597	1V1K-XQRD-JFK Y 4/8/2021	10.5.1001.4111.100.0000	\$61.44
						Check #: 0
						PO/InvoiceTotal: \$239.52
Check Group:						
Social Thinking Thinksheets for Tweens and Teens Learning to Read Between the Social Lines		1	21598	1KPT-MHHW-3W DJ 4/8/2021	10.5.2110.4000.200.0000	\$50.00
The Secret to Teen Power		1	21598	1KPT-MHHW-3W DJ 4/8/2021	10.5.2110.4000.200.0000	\$15.29

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
3 Pieces Push Pop Bubble Fidget Toys		1	21598	1KPT-MHHW-3W DJ 4/8/2021	10.5.2110.4000.200.0000	\$16.99
Should I or Shouldn't I? What Would Others Think?		1	21598	1KPT-MHHW-3W DJ 4/8/2021	10.5.2110.4000.200.0000	\$36.00
The Depression Workbook for Teens: Tools to Improve Your Mood		1	21598	1KPT-MHHW-3W DJ 4/8/2021	10.5.2110.4000.200.0000	\$16.19
Shipping		1	21598	1KPT-MHHW-3W DJ 4/8/2021	10.5.2110.4000.200.0000	\$15.92
Shipping Discount		1	21598	1KPT-MHHW-3W DJ 4/8/2021	10.5.2110.4000.200.0000	(\$7.94)
Check #: 0						
						PO/InvoiceTotal: <u>13</u> \$142.45
Check Group:						
Sharpie S-Gel Pens 4 Count		1	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$5.21
Amazon Basics 6x9 Mailing Envelopes		1	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$9.87
Jam Paper #3 Coin Business Envelopes 2.5x4.25		1	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$14.82
Amazon Basics Hanging Folders Gray 25 Pack		4	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$43.45
Premium Invisible Tape Value Pack 12 Pack		6	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$74.19
Masking Tape 10 Pack		3	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$41.19

**Pleasantdale School District 107**

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Assorted size and Colors Rubber Bands		4	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$23.68
Standard Stapler Staples 5000 Per Pack 10 Pack		4	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$56.30
Giant Paper Clips Pack of 10 boxes 1000		4	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$31.16
Pendaflex Two Tone Color File Folders		2	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$31.18
Wood Cased #2 HB Pencils 1000 Pack		2	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$128.46
Post It Super Sticky Notes 15 Pack		6	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$77.04 14
Arteza Dry Erase Markers, Bulk Pack of 52		3	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$72.95
Arteza Dry Erase Markers, Bulk Pack of 52 Assorted Colors		3	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$75.76
Ring Toss Game for Kids		1	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$28.64
Chevron Design Cornhole Game Set		1	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$67.19
Champion Sports Scoop Ball Set		1	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$25.69
Indoor Kids Bowling Set		1	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$34.59

## Pleasantdale School District 107

### Voucher Detail Listing

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Outdoor Indoor Rubber Horseshoes Set		1	21601	17LG-WJFC-V1Q 1 4/16/2021	10.5.1002.4019.200.0000	\$17.78
Franklin Sports Playground Balls Kickballs		2	21601	1X43-JLMW-QKF Q 4/13/2021	10.5.1002.4019.200.0000	\$58.60
3 Step Folding Step Ladder		2	21601	1X43-JLMW-QKF Q 4/13/2021	10.5.1002.4019.200.0000	\$119.98
Check #: 0						
PO/InvoiceTotal:						\$1,037.73
Check Group:						
Zep disinfectant & sanitizing wipes		4	21603	1GHX-VK6W-RG YP 4/12/2021	20.5.2540.4000.300.4998	\$112.00
Check #: 0						15
PO/InvoiceTotal:						\$112.00
Check Group:						
Bamboo tooth picks		2	21609	1V7X-QHLN-J9R N 4/18/2021	10.5.1001.4002.100.0000	\$11.98
model magic with clay		4	21609	1V7X-QHLN-J9R N 4/18/2021	10.5.1001.4002.100.0000	\$125.00
400 yard fabric ribbon satin		2	21609	1V7X-QHLN-J9R N 4/18/2021	10.5.1001.4002.100.0000	\$31.98
Check #: 0						
PO/InvoiceTotal:						\$168.96
Check Group:						
mDesign Plastic Home Storage Organizer Container Bin with Handles for Closets, Cabinets, Shelves 14.6" long clear		1	21610	1G6F-9RW7-H6Q K 4/18/2021	10.5.2220.4000.100.0000	\$15.88

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
mDesign Plastic Storage Container Bin with Carrying Handles for Home Office, Filing Cabinets, Shelves 10x10x7.5		2	21610	1G6F-9RW7-H6Q K 4/18/2021	10.5.2220.4000.100.0000	\$69.98
mDesign Plastic Storage Bin with Handles for Office, Desk, Book Shelf, Filing Cabinet 10x8x7.75		2	21610	1G6F-9RW7-H6Q K 4/18/2021	10.5.2220.4000.100.0000	\$63.98
Check #: 0						
PO/InvoiceTotal:						\$149.84
Check Group:						
Optima GT5600 Movie Projector		1	21612	1HKG-KTMH-DY9 R 4/16/2021	10.5.1002.5500.200.0000	\$1,249.00
Check #: 0						
PO/InvoiceTotal:						\$1,249.00
Check Group:						
Double Sided Dry Erase Boards 9"x12" 30 Pack		1	21613	14XT-F7FJ-QWP M 4/18/2021	10.5.1002.4019.200.0000	\$41.98
Madisi Washable Markers Classroom Bulk Pack 240 Pack		1	21613	14XT-F7FJ-QWP M 4/18/2021	10.5.1002.4019.200.0000	\$39.98
Early Buy Sticky Notes 6 Bright Colors 24 Pads		1	21613	14XT-F7FJ-QWP M 4/18/2021	10.5.1002.4019.200.0000	\$15.99
Amazon Basics Woodcased #2 Pencils Box of 150		1	21613	14XT-F7FJ-QWP M 4/18/2021	10.5.1002.4019.200.0000	\$12.49
Multipurpose Scissors Bulk 3 Pack		1	21613	14XT-F7FJ-QWP M 4/18/2021	10.5.1002.4019.200.0000	\$9.99
Expo Low Odor Dry Erase Markers Assorted 16 Count		2	21613	14XT-F7FJ-QWP M 4/18/2021	10.5.1002.4019.200.0000	\$25.66

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Crayola Crayons Bulk 6 Pack of 24 Count		1	21613	14XT-F7FJ-QWP M 4/18/2021	10.5.1002.4019.200.0000	\$11.50
				Check #: 0		
					PO/InvoiceTotal:	\$157.59
Check Group: 4K Blu-ray player for physical media playback, new classroom prototype		1	21616	1JPL-LJXG-Q4VL 4/25/2021	10.5.2225.4000.200.0000	\$157.99
				Check #: 0		
					PO/InvoiceTotal:	\$157.99
Check Group: A/V Projector, new classroom prototype		1	21617	1T9G-QTV4-9TX D 4/26/2021	10.5.2225.7000.200.0000	\$649.00
				Check #: 0		17
					PO/InvoiceTotal:	\$649.00
Check Group: Equipment protective cage, new classroom prototype		1	21618	1T9G-QTV4-7V19 4/26/2021	10.5.2225.4000.200.0000	\$114.35
				Check #: 0		
					PO/InvoiceTotal:	\$114.35
Check Group: (Onkyo TX-SR393) AV Receiver for Classroom prototype		1	21622	1DGQ-9DD9-HCR 6 4/27/2021	10.5.2225.4000.200.0000	\$299.95
				Check #: 0		
					PO/InvoiceTotal:	\$299.95
					Vendor Total:	\$5,379.01

Apple Computer, Inc  
Check Group:

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Logitech Rugged 3 iPad Cases for 6th Graders		7	21614	AF00123404 4/23/2021	10.5.2225.4000.200.0000	\$699.65
				Check #: 0		
					PO/InvoiceTotal:	\$699.65
					Vendor Total:	\$699.65
ASCD						
Check Group:						
Subscription renewal		1	21285	0013989751 3/11/2021	10.5.2410.4400.100.0000	\$89.00
				Check #: 0		
					PO/InvoiceTotal:	\$89.00
					Vendor Total:	\$89.00
AT&T						
Check Group:						
Apr 25-May 24 phone chg		1	0	630662013904/21 4/25/2021	20.5.2540.3400.100.0000	\$300.64
Apr 25-May 24 phone chg		1	0	630662013904/21 4/25/2021	20.5.2540.3400.200.0000	\$221.20
Apr 16-May 15 phone chg		1	0	630R06123504/21 4/16/2021	20.5.2540.3400.300.0000	\$327.28
Apr 16-May 15 phone chg		1	0	630R06123504/21 4/16/2021	20.5.2540.3400.200.0000	\$488.63
Apr 16-May 15 phone chg		1	0	708R06290004/21 4/16/2021	20.5.2540.3400.100.0000	\$698.92
				Check #: 0		
					PO/InvoiceTotal:	\$2,036.67
					Vendor Total:	\$2,036.67

Automated Logic Corporation

Check Group:

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Environmental controls		1	0	326544 4/13/2021	20.5.2540.3202.100.0000	\$1,117.50
Environmental controls		1	0	326544 4/13/2021	20.5.2540.3202.200.0000	\$1,117.50
Check #: 0						
PO/InvoiceTotal:						\$2,235.00
Vendor Total:						\$2,235.00
Balloons For Everything						
Check Group:						
Outdoor Spiral Balloon Arch 12' Wide for Back of the Stage		1	21626	3817 4/28/2021	10.5.1002.4021.200.0000	\$450.00
Add "2021" in 16" foil silver Balloon Numbers on the Arch		1	21626	3817 4/28/2021	10.5.1002.4021.200.0000	\$24.00
Check #: 0						19
PO/InvoiceTotal:						\$474.00
Vendor Total:						\$474.00
Behavioral Perspective Inc						
Check Group:						
Report writing, educational interviews, student testing		1	0	3422696 4/15/2021	10.5.1205.3100.200.0000	\$2,500.00
Check #: 0						
PO/InvoiceTotal:						\$2,500.00
Vendor Total:						\$2,500.00
Chicago Metropolitan Fire Prevention Co						
Check Group:						
Apr-Jun fire alarm monitoring		1	0	IN00356604 4/10/2021	90.5.2530.3200.300.0000	\$99.00
Check #: 0						
PO/InvoiceTotal:						\$99.00
Vendor Total:						\$99.00

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<b>Climatemp</b>						
Check Group:						
April-HVAC monthly maintenance		1	0	8530421 4/1/2021	20.5.2540.3202.100.0000	\$1,198.00
April-HVAC monthly maintenance		1	0	8530421 4/1/2021	20.5.2540.3202.200.0000	\$1,198.00
Chiller repairs		1	0	S20509 4/13/2021	20.5.2540.3200.200.0000	\$1,856.51
Check #: 0						
PO/InvoiceTotal:						\$4,252.51
Vendor Total:						\$4,252.51
<b>Compass Health Center, LLC</b>						
Check Group:						
Feb 25-Mar 17 homebound tutoring		1	0	V244305 4/8/2021	10.5.1205.3100.200.0000	\$757.80
Check #: 0						
PO/InvoiceTotal:						\$757.80
Vendor Total:						\$757.80
<b>Cove School</b>						
Check Group:						
Apr tuition		1	0	SD107-0421 4/30/2021	10.5.1912.6700.200.0000	\$5,578.40
Check #: 0						
PO/InvoiceTotal:						\$5,578.40
Vendor Total:						\$5,578.40
<b>Crown Trophy</b>						
Check Group:						
T-Shirts Black (Teacher on Break) White Imprint Full Front S-5,M-25, L-15, XL-6		51	21520	39881 3/8/2021	10.5.2410.4000.200.0000	\$405.45

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
T-Shirts Black (Teacher on Break) 2XL-6, 4XL-1		7	21520	39881 3/8/2021	10.5.2410.4000.200.0000	\$69.65
T-Shirts Black (On Break) White Imprint Full Front S-2, M-2, L-2, XL-1		7	21520	39881 3/8/2021	10.5.2410.4000.200.0000	\$55.65
T-Shirts Black (On Break) White Imprint Full Front 3XL-1		1	21520	39881 3/8/2021	10.5.2410.4000.200.0000	\$9.95
Screen Charge - Set Up Fee		1	21520	39881 3/8/2021	10.5.2410.4000.200.0000	\$20.00
Check #: 0						
PO/InvoiceTotal:						\$560.70
Vendor Total:						\$560.70
Deborah Heitner						
Check Group:						21
Interactive talk w/parents Raising digital natives		1	0	V720437 5/13/2021	10.5.2310.4900.300.0000	\$1,500.00
Check #: 0						
PO/InvoiceTotal:						\$1,500.00
Vendor Total:						\$1,500.00
Duraco						
Check Group:						
Teacher's tape		1	0	62121741 1/7/2019	10.5.1001.4102.100.0000	\$135.28
Teacher's tape		1	0	62128838 9/11/2019	10.5.1001.4000.100.0000	\$34.68
Teacher's tape		1	0	62135020 7/10/2020	10.5.1001.4103.100.0000	\$34.68
Teacher's tape		1	0	68035548 4/30/2021	10.5.1210.4000.100.0000	\$34.68
Check #: 0						

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$239.32</u>
						Vendor Total: <u>\$239.32</u>
F & G Roofing, LLC						
Check Group:						
MS roof repairs		1 0		2418 4/19/2021	20.5.2540.3200.200.0000	\$1,206.30
ES roof repairs		1 0		2419 4/19/2021	20.5.2540.3200.100.0000	\$984.65
						Check #: 0
						PO/InvoiceTotal: <u>\$2,190.95</u>
						Vendor Total: <u>\$2,190.95</u>
First Student, Inc						
Check Group:						
Regular route		1 0		11728421 5/5/2021	40.5.2550.3310.300.0000	\$34,851.96 <sup>22</sup>
Regular route		1 0		11728421 5/5/2021	40.5.2550.3310.300.0000	\$30,979.52
Late route		1 0		11728421 5/5/2021	40.5.2550.3313.300.0000	\$2,654.96
COVID cleaning		1 0		11728421 5/5/2021	20.5.2540.3220.300.5998	\$1,193.06
Softball trip		1 0		180638 4/12/2021	40.5.2550.3311.300.0000	\$249.45
Girl's volleyball trip		1 0		180660 4/12/2021	40.5.2550.3311.300.0000	\$249.45
Softball trip		1 0		181109 4/16/2021	40.5.2550.3311.300.0000	\$249.45
Girl's volleyball trip		1 0		181470 4/20/2021	40.5.2550.3311.300.0000	\$249.45

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Softball trip		1	0	181638 4/21/2021	40.5.2550.3311.300.0000	\$249.45
Girls volleyball trip		1	0	183212 5/3/2021	40.5.2550.3311.300.0000	\$249.45
Girl's softball		1	0	184862 5/10/2021	40.5.2550.3311.300.0000	\$249.45
Boy's volleyball trip		1	0	184876 5/10/2021	40.5.2550.3311.300.0000	\$249.45
Girl's softball trip		1	0	184885 5/10/2021	40.5.2550.3311.300.0000	\$249.45
Check #: 0						
PO/InvoiceTotal:						\$71,924.55
Vendor Total:						\$71,924.55
Follett School Solutions						
Check Group:						
Processing fee		1	0	823771. 2/17/2021	10.5.2220.4300.200.0000	\$6.90
Check #: 0						
PO/InvoiceTotal:						\$6.90
Check Group:						
Someone like me : how one undocumented girl fought for her American dream		1	21416	823771 2/17/2021	10.5.2220.4300.200.0000	\$13.56
The super sisters. 1		1	21416	823771 2/17/2021	10.5.2220.4300.200.0000	\$16.16
Lumberjanes. 11,Time after crime		1	21416	823771 2/17/2021	10.5.2220.4300.200.0000	\$19.26
Lumberjanes. 12,Jackalope springs eternal		1	21416	823771 2/17/2021	10.5.2220.4300.200.0000	\$19.26
Lumberjanes. 13,Indoor recess		1	21416	823771 2/17/2021	10.5.2220.4300.200.0000	\$19.26

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
The Mayflower		1	21416	823771 2/17/2021	10.5.2220.4300.200.0000	\$13.56
Anya and the dragon		1	21416	823771 2/17/2021	10.5.2220.4300.200.0000	\$12.96
Flesh & blood so cheap : the Triangle Fire and its legacy		1	21416	823771 2/17/2021	10.5.2220.4300.200.0000	\$20.16
What are the Paralympic Games?		1	21416	823771 2/17/2021	10.5.2220.4300.200.0000	\$11.96
What was the bombing of Hiroshima?		1	21416	823771 2/17/2021	10.5.2220.4300.200.0000	\$11.96
Check #: 0						
PO/InvoiceTotal:						\$158.10
Check Group:						
Bunnies		1	21447	836763F 2/22/2021	10.5.2220.4300.100.0000	\$13.24
Facts vs. opinions vs. robots		1	21447	836763F 2/22/2021	10.5.2220.4300.100.0000	\$16.40
High-speed trains		1	21447	836763F 2/22/2021	10.5.2220.4300.100.0000	\$20.19
LeBron James		1	21447	836763F 2/22/2021	10.5.2220.4300.100.0000	\$20.19
Little dreamers : visionary women around the world		1	21447	836763F 2/22/2021	10.5.2220.4300.100.0000	\$16.40
Mars! Earthlings Welcome		1	21447	836763F 2/22/2021	10.5.2220.4300.100.0000	\$17.30
Mercury		1	21447	836763F 2/22/2021	10.5.2220.4300.100.0000	\$20.93
Moon! : Earth's best friend		1	21447	836763F 2/22/2021	10.5.2220.4300.100.0000	\$17.30
Ocean! : waves for all		1	21447	836763F 2/22/2021	10.5.2220.4300.100.0000	\$17.30

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Tractors		1	21447	836763F 2/22/2021	10.5.2220.4300.100.0000	\$19.82
					Check #: 0	
						PO/InvoiceTotal: <u>\$179.74</u>
Check Group:						
Dazzle Ships: WWI and the Art of Confusion		25	21548	869281f 4/15/2021	10.5.1001.4111.100.0000	\$376.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$376.00</u>
						Vendor Total: <u>\$720.74</u>
Franczek						
Check Group:						
Mar legal srv-PTAB		1	0	203193 4/20/2021	10.5.2310.3180.300.0000	\$1,238.00 25
					Check #: 0	
						PO/InvoiceTotal: <u>\$1,238.00</u>
						Vendor Total: <u>\$1,238.00</u>
Goodheart-Wilcox Publisher						
Check Group:						
Essential Health Skills for Middle School Workbook		1	21579	01786691 4/6/2021	10.5.1002.4004.200.0000	\$18.00
Essential Health Skills for Middle School Human Sexuality-Softcover		1	21579	01786691 4/6/2021	10.5.1002.4004.200.0000	\$16.50
Shipping		1	21579	01786691 4/6/2021	10.5.1002.4004.200.0000	\$10.01
					Check #: 0	
						PO/InvoiceTotal: <u>\$44.51</u>
						Vendor Total: <u>\$44.51</u>
Groot Industries						

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<b>Check Group:</b>						
May disposal/recycling		1	0	7042703 5/1/2021	20.5.2540.3210.300.0000	\$1,862.20
Check #: 0						
PO/InvoiceTotal:						\$1,862.20
Vendor Total:						\$1,862.20
<b>Herff Jones</b>						
<b>Check Group:</b>						
Coronet Regal Class Rental Package: Royal Blue Cap and Gown; Royal Blue and White Tassel with 2021(sizes determined according to measurements submitted in attached files)		112	21504	2698250 4/14/2021	10.5.1002.4021.200.0000	\$2,464.00
Additional Coronet Regal Class Rental Package: Cap, Gown and Tassel (Medium 5'4" - 5'5" and Medium Frame Range)		1	21504	2698250 4/14/2021	10.5.1002.4021.200.0000	\$22.00
Extra Tassels Royal Blue and White with 2021		3	21504	2698250 4/14/2021	10.5.1002.4021.200.0000	\$11.25
Check #: 0						
PO/InvoiceTotal:						\$2,497.25
Vendor Total:						\$2,497.25
<b>Hyde Park Day School</b>						
<b>Check Group:</b>						
Apr tuition		1	0	2021H0431 4/30/2021	10.5.1912.6700.200.0000	\$4,942.47
Check #: 0						
PO/InvoiceTotal:						\$4,942.47
Vendor Total:						\$4,942.47
<b>IGS Energy</b>						
<b>Check Group:</b>						

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
March natural gas sales		1	0	345512 4/19/2021	20.5.2540.4650.200.0000	\$2,349.02
March natural gas sales		1	0	345512 4/19/2021	20.5.2540.4650.100.0000	\$1,459.24
Check #: 0						
PO/InvoiceTotal:						\$3,808.26
Vendor Total:						\$3,808.26
Illinois Assoc of Sch Business Officials						
Check Group:						
2021 annual membership/Carr		1	0	0016846 4/21/2021	10.5.2520.6400.300.0000	\$75.00
Check #: 0						
PO/InvoiceTotal:						\$75.00
Vendor Total:						\$75.00
Illinois Assoc of School Boards						
Check Group:						
Plaques (3)		1	0	343661 4/14/2021	10.5.2310.4000.300.0000	\$171.50
Check #: 0						
PO/InvoiceTotal:						\$171.50
Vendor Total:						\$171.50
Insect Lore Products						
Check Group:						
Caterpillars cups		2	21605	inv1183986 4/16/2021	10.5.1001.4000.100.0000	\$63.93
Check #: 0						
PO/InvoiceTotal:						\$63.93
Vendor Total:						\$63.93
Jaypro Sports						
Check Group:						

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Release Handle Side Fold Wall Mounts		1	21463	1210307 3/3/2021	10.5.1002.4009.200.0000	\$90.00
Shipping & Handling		1	21463	1210307 3/3/2021	10.5.1002.4009.200.0000	\$27.82
Check #: 0						
PO/InvoiceTotal:						\$117.82
Vendor Total:						\$117.82
Just Right Landscaping Services						
Check Group:						
April lawn maintenance		1	0	25591 4/27/2021	20.5.2540.3292.100.0000	\$645.00
April lawn maintenance		1	0	25591 4/27/2021	20.5.2540.3292.200.0000	\$855.00
Check #: 0						28
PO/InvoiceTotal:						\$1,500.00
Vendor Total:						\$1,500.00
K12 Management DBA FuelEd						
Check Group:						
Middlebury interactive standard instruction add-on license		1	0	INV-30411 4/1/2021	10.5.2213.4000.300.0000	\$400.00
Check #: 0						
PO/InvoiceTotal:						\$400.00
Vendor Total:						\$400.00
Konica Minolta Business Solutions						
Check Group:						
Feb 24-Mar 23 digital support service		1	0	271438960 2/24/2021	10.5.2225.5501.200.0000	\$80.00
Apr 24-May 23 monthly maintenance for printer		1	0	272660641 4/24/2021	10.5.2225.5501.200.0000	\$80.00
Check #: 0						

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$160.00</u>
						Vendor Total: <u>\$160.00</u>
Kriha Law LLC						
Check Group:						
Mar legal sv		1	0	2078 4/12/2021	10.5.2310.3180.300.0000	\$1,918.00
						Check #: 0
						PO/InvoiceTotal: <u>\$1,918.00</u>
						Vendor Total: <u>\$1,918.00</u>
Lakeshore Learning Materials						
Check Group:						
Blue 9' Diameter carpet		1	21591	5383440421 4/8/2021	10.5.1001.7000.100.0000	\$359.00
20 Kid - 8'x9' spot for everyone		1	21591	5383440421 4/8/2021	10.5.1001.7000.100.0000	\$379.00
6' blue diameter carpet		4	21591	5383440421 4/8/2021	10.5.1001.7000.100.0000	\$676.00
Gray 9' diameter carpet		1	21591	5383440421 4/8/2021	10.5.1001.7000.100.0000	\$359.00
30 kid 9x12 blue spot for everyone		1	21591	5383440421 4/8/2021	10.5.1001.7000.100.0000	\$839.80
						Check #: 0
						PO/InvoiceTotal: <u>\$2,612.80</u>
						Vendor Total: <u>\$2,612.80</u>
Life Moments						
Check Group:						
Postage/District newsletter		1	0	V848860 5/11/2021	10.5.2320.3400.300.0000	\$417.99
Printing/District newsletter		1	0	V848860 5/11/2021	10.5.2310.3401.300.0000	\$3,290.76

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
						PO/InvoiceTotal: <u>\$3,708.75</u>
						Vendor Total: <u>\$3,708.75</u>
Lyons Township School Treasurer						
Check Group:						
Pro-rata billing FY2020		1	0	1-FY20 4/14/2021	10.5.2520.3900.300.0000	\$74,527.80
Check #: 0						
						PO/InvoiceTotal: <u>\$74,527.80</u>
						Vendor Total: <u>\$74,527.80</u>
MacGill						
Check Group:						
Nrsg scope and practice		1	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$30.60 30
Liteair		5	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$30.00
Probe covers		5	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$19.95
oral thermometer		1	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$10.99
ultra sonic nebulizer		1	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$59.95
disposable pads		1	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$15.60
lice comb		2	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$11.90
eye wash		1	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$6.99
eye drops		1	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$5.95

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Head wedge		2	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$16.00
1% hydrocortizone cream		2	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$6.98
shurband		2	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$19.98
dusoft sponges		2	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$12.62
bleeding patch		2	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$4.98
finger pack		5	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$8.45
liq dispenser		1	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$8.30 31
Nose clip		3	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$4.65
Cotton rolls		1	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$16.49
lice stick		2	21595	IN0755863 4/19/2021	10.5.2130.4000.200.0000	\$9.60

Check #: 0

PO/InvoiceTotal:	<u>                    </u>	\$299.98
Vendor Total:	<u>                    </u>	\$299.98

Marquee Event Rentals

Check Group:

Chair folding resin black		150	21628	Res#218054-7 5/10/2021	20.5.2540.3250.300.0000	\$580.50
Chair set-up/down		150	21628	Res#218054-7 5/10/2021	20.5.2540.3250.300.0000	\$195.00
Damage protection		1	21628	Res#218054-7 5/10/2021	20.5.2540.3250.300.0000	\$69.66

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Delivery		1	21628	Res#218054-7 5/10/2021	20.5.2540.3250.300.0000	\$99.00
Env charge		1	21628	Res#218054-7 5/10/2021	20.5.2540.3250.300.0000	\$8.71
Same day delivery and set-up		1	21628	Res#218054-7 5/10/2021	20.5.2540.3250.300.0000	\$200.00
Same day take down		1	21628	Res#218054-7 5/10/2021	20.5.2540.3250.300.0000	\$200.00
Check #: 0						
PO/InvoiceTotal:						\$1,352.87
Vendor Total:						\$1,352.87
Monoprice Incorporated						
Check Group:						
Monoprice Caliber In-Ceiling Speakers, 8in Fiber 2-Way with 15° Angled Drivers (pair)		1	21615	21518865 4/22/2021	10.5.2225.4000.200.0000	\$92.89
Monoprice 4K High Speed HDMI Cable 3ft - 18Gbps Black		1	21615	21518865 4/22/2021	10.5.2225.4000.200.0000	\$6.29
Monoprice 4K High Speed HDMI Cable 30ft - 18Gbps Black		1	21615	21518865 4/22/2021	10.5.2225.4000.200.0000	\$33.24
Monoprice Select Series 16AWG Speaker Wire, 100ft		1	21615	21518865 4/22/2021	10.5.2225.4000.200.0000	\$14.10
Check #: 0						
PO/InvoiceTotal:						\$146.32
Check Group:						
Monoprice Caliber In-Ceiling Speakers, 8in Fiber 2-Way (pair)		1	21624	21546589 4/29/2021	10.5.2225.4000.200.0000	\$73.62
Monoprice Installation Kit for a Pair of 8in In-Ceiling Speakers		1	21624	21546589 4/29/2021	10.5.2225.4000.200.0000	\$20.67
Check #: 0						

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$94.29
Check Group:						
Monoprice Lightning to USB Cable - Apple MFi Certified, Black, 3ft		100	21627	21569163 5/7/2021	10.5.2225.4000.100.0000	\$575.00
Monoprice Select Speed USB Wall Charger, 1-Port, Qualcomm Quick Charge Output for iPhone, Android, and Galaxy Devices		100	21627	21569163 5/7/2021	10.5.2225.4000.100.0000	\$668.00
Monoprice Select Speed USB Wall Charger, 1-Port, Qualcomm Quick Charge Output for iPhone, Android, and Galaxy Devices		50	21627	21569163 5/7/2021	10.5.2225.4000.200.0000	\$334.00
Monoprice Lightning to USB Cable - Apple MFi Certified, Black, 3ft		50	21627	21569163 5/7/2021	10.5.2225.4000.200.0000	\$287.50
Shipping		1	21627	21569163 5/7/2021	10.5.2225.4000.100.0000	33 \$46.42
						Check #: 0
						PO/InvoiceTotal: \$1,910.92
						Vendor Total: \$2,151.53
Nextera Energy Services						
Check Group:						
Jan 8-Feb 8 electric chg		1	0	40665794463211 3/22/2021	20.5.2540.4660.200.0000	\$4,914.94
Jan 8-Feb 8 electric chg		1	0	40665794463211 3/22/2021	20.5.2540.4660.100.0000	\$3,412.81
						Check #: 0
						PO/InvoiceTotal: \$8,327.75
						Vendor Total: \$8,327.75
Nicor Gas						
Check Group:						

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Mar 17-Apr 16 heating chg		1	0	34 43 97 0000 5-4/21 4/19/2021	20.5.2540.4650.200.0000	\$888.70
Mar 19-Apr 20 heating chg		1	0	91 17 97 0000 9-4/21 4/23/2021	20.5.2540.4650.100.0000	\$529.30
Check #: 0						
PO/InvoiceTotal:						\$1,418.00
Vendor Total:						\$1,418.00
Omni Group						
Check Group:						
Apr participant fee		1	0	2105-7231 5/1/2021	10.5.2520.3100.300.0000	\$21.50
Check #: 0						
PO/InvoiceTotal:						\$21.50
Vendor Total:						\$21.50
Palos Sports						
Check Group:						
Exer 9' Speed Jump Rope Green Set of 6		1	21505	5520848-01 5/1/2021	10.5.1002.4019.200.0000	\$15.63
Check #: 0						
PO/InvoiceTotal:						\$15.63
Check Group:						
Frankli X-40 DZ*K Outdoor Pickleball Pink		2	21528	5521031-01 4/28/2021	10.5.1002.4009.200.0000	\$64.18
Check #: 0						
PO/InvoiceTotal:						\$64.18
Vendor Total:						\$79.81
Perma-Bound						
Check Group:						

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
King and the Dragonflies		1	0	1882755-00. 4/21/2021	10.5.2220.4300.200.0000	\$20.98
Check #: 0						
						PO/InvoiceTotal: <u>                    </u>
						\$20.98
Check Group:						
All the Way to the Top: How One Girl's Fight for Americans with Disabilities Changed Everything		1	21412	1882329-00 5/7/2021	10.5.2220.4300.100.0000	\$21.13
Cat Man of Aleppo		1	21412	1882329-00 5/7/2021	10.5.2220.4300.100.0000	\$21.13
Danbi Leads the School Parade		1	21412	1882329-00 5/7/2021	10.5.2220.4300.100.0000	\$20.98
Itzhak: A Boy Who Loved the Violin		1	21412	1882329-00 5/7/2021	10.5.2220.4300.100.0000	\$21.83
Me & Mama		1	21412	1882329-00 5/7/2021	10.5.2220.4300.100.0000	\$21.13 <sup>35</sup>
Paper Son: The Inspiring Story of Tyrus Wong, Immigrant and Artist		1	21412	1882329-00 5/7/2021	10.5.2220.4300.100.0000	\$21.13
Place Inside of Me		1	21412	1882329-00 5/7/2021	10.5.2220.4300.100.0000	\$20.98
Welcoming Elijah: A Passover Tale with a Tail		1	21412	1882329-00 5/7/2021	10.5.2220.4300.100.0000	\$20.13
Zip, Zoom!		1	21412	1882329-00 5/7/2021	10.5.2220.4300.100.0000	\$11.07
Promo Discount (ALA78)		1	21412	1882329-00 5/7/2021	10.5.2220.4300.100.0000	(\$15.00)
Check #: 0						
						PO/InvoiceTotal: <u>                    </u>
						\$164.51
Check Group:						

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
All Thirteen		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$26.93
All the Days Past, All the Days to Come		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$16.87
Anya and the Nightingale		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$20.13
Appl: Skin to the Core		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$21.83
BOX: Henry Brown Mails Himself to Freedom		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$21.13
Cat I Never Named		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$22.68
Dancing at the Pity Party		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$21.98
Displacement		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$22.12
Felix Ever After		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$21.83
Furia		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$20.94
Get a Grip, Vivy Cohen!		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$20.98
Lifting as We Climb		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$22.68
Lupe Wong Won't Dance		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$20.98
No Vacancy		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$20.09
Rise and Fall of Charles Lindbergh		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$21.83

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
This Light Between Us		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$20.98
We Are Not Free		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$20.98
Woven in Moonlight		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$16.02
You Call This Democracy?		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$15.17
You Should See Me in a Crown		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	\$20.98
Promo Discount (ALA78)		1	21415	1882755-00 4/21/2021	10.5.2220.4300.200.0000	(\$50.00)
					Check #: 0	
					PO/InvoiceTotal:	<u>\$367.33</u>
Check Group:						
125 Cute Animals		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$19.55
Alex Morgan		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$13.47
Bald Eagle		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$21.99
Bomber Plane		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$18.95
Chicago Bears		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$20.95
Firest Spring Flowers		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$13.75
Flying High		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$16.14
Herd of Elephants		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$20.49

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Jet Plane		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$18.95
Jungle Babies		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$18.95
Kris Bryant		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$20.49
LeBron James		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$20.49
Meerkats		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$19.24
Military Amphibious Vehicles		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$20.95
Moon		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$19.24
One World Trade Center		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$19.95
Penguin Chicks		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$18.16
Persians		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$19.24
Puffins		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$21.99
Rabbits		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$18.16
River Otters		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$19.24
Serena Williams		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$13.47
Shard		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$19.95

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Sharks		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$19.95
Sinking of the Titanic, 1912		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$16.17
Skyscrapers		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$18.95
Sloth Babies		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$18.16
Sloths		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$19.95
Stephen Curry		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$13.47
Tom Brady		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$13.47
Triceratops vs Spinosaurus		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$11.07
Walrus vs Elephant Seal		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$11.07
World Cup		1	21448	1884996-00 4/15/2021	10.5.2220.4300.100.0000	\$21.99

Check #: 0

PO/InvoiceTotal: \$598.01

Vendor Total: \$1,150.63

Pro-Ed, Inc

Check Group:

Social Language Development Scenes Elementary for Group Therapy		1	21592	2879638 4/10/2021	10.5.1210.4000.100.0000	\$46.20
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Check #: 0

PO/InvoiceTotal: \$46.20

Vendor Total: \$46.20

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<b>Quadient Leasing USA, Inc</b>						
Check Group:						
May 29-Aug 28 postage machine lease		1	0	N8845428 4/28/2021	20.5.2540.5501.200.0000	\$480.45
					Check #: 0	
					PO/InvoiceTotal:	\$480.45
					Vendor Total:	\$480.45
<b>Renaissance Learning Inc</b>						
Check Group:						
Renaissance Products & Services Total		1	21606	INV5200013 4/19/2021	10.5.2213.4700.300.4998	\$4,454.35
Applied Discount		1	21606	INV5200013 4/19/2021	10.5.2213.4700.300.4998	(\$4,031.35)
					Check #: 0	40
					PO/InvoiceTotal:	\$423.00
					Vendor Total:	\$423.00
<b>Runco Office Supply</b>						
Check Group:						
Refrigerator/freezer 3.1 cu. ft.		1	21522	821058-0 3/22/2021	20.5.2540.7000.300.0000	\$389.99
					Check #: 0	
					PO/InvoiceTotal:	\$389.99
Check Group:						
Two-Pocket Portfolio, Embossed Leather Grain Paper, Light Blue, 25/Box		5	21621	824744-0 4/27/2021	10.5.2520.4000.300.0000	\$34.95
Paper Clips, Jumbo, Silver, 100 Clips/Box, 10 Boxes/Pack		1	21621	824744-0 4/27/2021	10.5.2520.4000.300.0000	\$4.48
					Check #: 0	
					PO/InvoiceTotal:	\$39.43

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$429.42
Scholastic Education						
Check Group:						
LitCamp Orange Bunk Grades 1-2		1	21611	29178538 4/19/2021	10.5.1600.4000.300.5998	\$730.00
LitCamp Turquoise Bunk Grades 2-3		1	21611	29178538 4/19/2021	10.5.1600.4000.300.5998	\$730.00
LitCamp Green Bunk Grades 3-4		1	21611	29178538 4/19/2021	10.5.1600.4000.300.5998	\$730.00
LitCamp Blue Bunk Grades 4-5		1	21611	29178538 4/19/2021	10.5.1600.4000.300.5998	\$730.00
LitCamp Purple Bunk Grades 5-6		1	21611	29178538 4/19/2021	10.5.1600.4000.300.5998	\$730.00
LitCamp Bronze Bunk Grades 6-7		1	21611	29178538 4/19/2021	10.5.1600.4000.300.5998	\$800.00
LitCamp Silver Bunk Grades 7-8		1	21611	29178538 4/19/2021	10.5.1600.4000.300.5998	\$812.00
LitCamp Gold Bunk Grades 8-9		1	21611	29178538 4/19/2021	10.5.1600.4000.300.5998	\$835.00
Freight		1	21611	29178538 4/19/2021	10.5.1600.4000.300.5998	\$548.73
Litcamp Red Bunk Grades K-1		1	21611	29477070 4/27/2021	10.5.1600.4000.300.5998	\$730.00
Freight		1	21611	29477070 4/27/2021	10.5.1600.4000.300.5998	\$65.70
Check #: 0						
						PO/InvoiceTotal: \$7,441.43
						Vendor Total: \$7,441.43

Scholastic Inc

Check Group:

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
The Magic School Bus Builds the Statue of Liberty		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$2.99
Young Cam Jansen and the Spotted Cat Mystery		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$2.96
Time Jumpers: Fast-Forward to the Future		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.74
Rise of the Earth Dragon		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.74
Classroom Library Book Bin		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$5.00
Cam Jansen and the Chocolate Fudge Mystery		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.71
Tide Pools		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.71
Critters in Camouflage		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$2.96
Triceratops vs. Spinosaurus		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$2.99
Mother Teresa		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.00
Ancient Egypt		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.71
Ink!		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.71
Sacagawea		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.71
Trains		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$2.96
Amazing Animal Journeys		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$2.99

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Walrus vs. Elephant Seal		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.74
I am Martin Luther King Jr.		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$4.46
Finding the Titanic		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$2.99
Sea Animals		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$2.96
The Notebook of Doom Collection Books #1-3		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$7.49
Puppy Place Grades 3-5		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$19.00
The End of Orson Eerie?		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.74 43
City and Country		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.71
The Art Show Attacks!		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.74
Race Day		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$2.99
Life on Mars		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$2.99
Humphrey's Creepy-Crawly Camping Adventure		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.71
Ranger in Time Grades 2-4		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$25.00
Yasmin the Fashionista		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$4.46
Alligators and Crocodiles		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.71

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
National Geographic Pre-Reader Collections		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$11.00
Coral Reefs		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.71
Pandas		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.71
Dragon's Halloween		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$3.75
Magic Tree House #09-16		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$31.00
Magic Tree House #17-24		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$31.00
Ivy & Bean Grades		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$24.00
Discount		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	44 (\$5.00)
Shipping & Handling		1	21554	28925217 4/8/2021	10.5.1001.4111.100.0000	\$22.93
Check #: 0						
						PO/InvoiceTotal: <u>\$272.67</u>
Check Group:						
Bink & Gollie Two for One		1	21555	28925218 4/8/2021	10.5.1001.4111.100.0000	\$6.50
Bink & Gollie		1	21555	28925218 4/8/2021	10.5.1001.4111.100.0000	\$6.50
Clementine		1	21555	28925218 4/8/2021	10.5.1001.4111.100.0000	\$4.46
Escape from Mr Lemoncello's Library		1	21555	28925218 4/8/2021	10.5.1001.4111.100.0000	\$5.99
The World According to Humphrey		1	21555	28925218 4/8/2021	10.5.1001.4111.100.0000	\$5.21

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Me, Frida, and the Secret of the Peacock Ring		1	21555	28925218 4/8/2021	10.5.1001.4111.100.0000	\$5.96
The Mouse and the Motorcycle		1	21555	28925218 4/8/2021	10.5.1001.4111.100.0000	\$5.21
The Mouse and the Motorcycle: Runaway Ralph		1	21555	28925218 4/8/2021	10.5.1001.4111.100.0000	\$5.21
The Mouse and the Motorcycle: Ralph S Mouse		1	21555	28925218 4/8/2021	10.5.1001.4111.100.0000	\$5.21
Shipping and Handling		1	21555	28925218 4/8/2021	10.5.1001.4111.100.0000	\$7.94
Flora & Ulysses		1	21555	28997376 4/12/2021	10.5.1001.4111.100.0000	\$7.80
Check #: 0						
PO/InvoiceTotal:						<u>\$65.99</u>
Check Group:						
There's a Boy in the Girl's Bathroom		2	21556	28925220 4/8/2021	10.5.1001.4111.100.0000	\$10.42
Inside Out and Back Again		2	21556	28925220 4/8/2021	10.5.1001.4111.100.0000	\$13.42
The BFG		3	21556	28925220 4/8/2021	10.5.1001.4111.100.0000	\$15.63
Alvin Ho		1	21556	28925220 4/8/2021	10.5.1001.4111.100.0000	\$5.21
Shipping & Handling		1	21556	28925220 4/8/2021	10.5.1001.4111.100.0000	\$6.66
How to Eat Fried Worms		3	21556	28997377 4/12/2021	10.5.1001.4111.100.0000	\$18.06
Check #: 0						
PO/InvoiceTotal:						<u>\$69.40</u>
Check Group:						

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Pig the Pug		2	21557	28925221 4/8/2021	10.5.1001.4111.100.0000	\$22.48
The Sun is Kind of a Big Deal		3	21557	28925221 4/8/2021	10.5.1001.4111.100.0000	\$40.47
When Spring Comes		1	21557	28925221 4/8/2021	10.5.1001.4111.100.0000	\$5.96
Turkey Trick or Treat		1	21557	28925221 4/8/2021	10.5.1001.4111.100.0000	\$3.71
The Very Impatient Caterpillar		3	21557	28925221 4/8/2021	10.5.1001.4111.100.0000	\$11.22
Shipping & Handling		1	21557	28925221 4/8/2021	10.5.1001.4111.100.0000	\$9.00
Check #: 0						
						PO/InvoiceTotal: <u>\$92.46</u>
Check Group:						
Sam Wu is Not Afraid of Sharks		3	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$17.88
Warden's Daughter		3	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$17.97
Wedgie and Gizmo		3	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$15.72
The Creature of the Pines		3	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$17.88
Basque Dragon		3	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$17.88
Zombies are People Too		3	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$17.97
Blended		3	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$20.13
Saving Winslow		3	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$15.63

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Sarai and the Meaning of Awesome		3	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$13.47
Because of the Rabbit		3	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$15.72
The Haunted House Next Door		3	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$11.13
Ghosts Don't Ride Bikes Do They		3	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$11.13
Surf's Up Creepy Stuff		3	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$11.13
Mia Mayhem is a Superhero!		3	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$13.38
Mia Mayhem Learns to Fly		3	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$13.38
Mia Mayhem vs the Super Bully		3	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$13.38
Shipping		1	21558	28925222 4/8/2021	10.5.1001.4111.100.0000	\$22.39
Check #: 0						
						PO/InvoiceTotal: \$266.17
Check Group:						
Goldie		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$4.49
Puppy Place Grades 3-5		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$19.00
Bentley		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$4.49
Princess		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$3.74
Cody		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$3.74

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Baxter		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$3.74
Rascal		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$3.74
There was an old lady who swallowed a Shell		2	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$10.48
There was an old lady who swallowed a Chick		2	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$10.48
There was an old lady who swallowed a Clover		2	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$10.48
There was an old lady who swallowed a Rose		2	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$10.48
There was an old lady who swallowed a Turkey		2	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$5.92 48
There was an old lady who swallowed a Books		2	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$7.42
There was an old lady who swallowed a Bat		2	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$10.48
There was an old lady who swallowed a Bell		2	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$10.48
There was an old lady who swallowed a Leaves		2	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$8.92
There was an old lady who swallowed a Fly		2	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$10.48
There was an old lady who swallowed Some Snow		2	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$10.48
Talent Show Mix Up		3	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$11.13
My Weird School Goes to the Museum		3	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$11.13

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Class Pet Mess		3	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$11.13
Teamwork Trouble		3	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$8.88
Volcanoes		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$3.71
Wolves		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$3.71
Sharks		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$3.71
Tigers		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$3.00
Caterpillar to Butterflies		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$3.71
Lizards		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$3.71
Mia Mayhem		2	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$8.92
Mia Mayhem Learns to Fly		2	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$8.92
Let's Read about Ruby Bridges		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$2.99
Narwhal and Jelly		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$4.46
Peanut Butter and Jelly		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$4.49
Rise of the Earth Dragon		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$3.74
Saving the Sun Dragon		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$4.49

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
The BFG		2	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$10.42
Ruby and the Booker Boys: Trivia Queen, 3rd Grade Supreme		3	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$13.47
Ruby and the Booker Boys: Brand New School, Brave New Ruby		3	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$13.47
Narwhal and Jelly: Narwhal's Otter Friend		10	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$44.60
Ziggy		10	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$37.40
Ivy and Bean: What's the Big Idea?		5	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$22.30
Who Would Win? Whale vs Giant Squid		10	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$29.98
I Spy an Egg in a Nest		5	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$14.95
Pete the Cat: Pete at the Beach		5	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$15.00
National Geographic Kids Readers: Dolphins		10	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$37.10
Shipping		1	21559	28925223 4/8/2021	10.5.1001.4111.100.0000	\$44.50
Check #: 0						
						PO/InvoiceTotal: <u>                    </u>
						\$533.98
Check Group:						
Mia Mayhem		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$17.84
Mia Mayhem Learns to Fly		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$17.84

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
King & Kayla: King & Kayla and the Case of the Missing Dog Treats		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$17.84
King & Kayla: King & Kayla and the Case of the Mysterious Mouse		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$17.84
King & Kayla: King & Kayla and the Case of the Lost Tooth		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$17.84
Sparkly New Friends: An Acorn Book (Unicorn and Yeti #1)		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$14.96
A Good Team: An Acorn Book (Unicorn and Yeti #2)		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$14.96
Acorn - Unicorn and Yeti: Friends Rock		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$14.96
Happy Paws: A Branches Book (Layla and the Bots #1)		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$15.00
Built for Speed: A Branches Book (Layla and the Bots #2)		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$15.00
Branches - Haggis and Tank Unleashed: Digging for Dinosaurs		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$14.96
Branches - Haggis and Tank Unleashed: All Paws on Deck		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$14.96
Princess Pink and The Land of Fake-Believe: Moldylocks and the Three Beards		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$14.96
Jack and the Snackstalk		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$14.96
Princess Pink and The Land of Fake-Believe: Little Red Quacking Hood		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$14.96
Dragon Masters: Rise of the Earth Dragon		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$14.96

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Saving the Sun Dragon		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$17.96
Baby Monkey, Private Eye		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$50.96
Zoey and Sassafras: Dragons and Marshmallows		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$14.96
Zoey and Sassafras: Unicorns and Germs		4	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$17.84
Shipping		1	21560	28925225 4/8/2021	10.5.1001.4111.100.0000	\$32.45

Check #: 0

PO/InvoiceTotal:	<u>\$388.01</u>
Vendor Total:	<u>\$1,689.06</u> 52

School District 107 Imprest Fund

Check Group:

5988/softball official		1	0	V416333 5/11/2021	10.5.1500.3190.200.0000	\$34.00
5989/softball official		1	0	V416333 5/11/2021	10.5.1500.3190.200.0000	\$34.00
5990/volleyball official		1	0	V416333 5/11/2021	10.5.1500.3190.200.0000	\$68.00
5991/volleyball official		1	0	V416333 5/11/2021	10.5.1500.3190.200.0000	\$68.00
5992/softball official		1	0	V416333 5/11/2021	10.5.1500.3190.200.0000	\$34.00
5993/softball official		1	0	V416333 5/11/2021	10.5.1500.3190.200.0000	\$34.00
5994/volleyball official		1	0	V416333 5/11/2021	10.5.1500.3190.200.0000	\$68.00
5995/softball official		1	0	V416333 5/11/2021	10.5.1500.3190.200.0000	\$34.00

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
5996/volleyball official		1	0	V416333 5/11/2021	10.5.1500.3190.200.0000	\$68.00
5997/Spring forest-lunch for staff appreciation		1	0	V416333 5/11/2021	10.5.2310.4900.300.0000	\$1,610.85
5998/volleyball official		1	0	V416333 5/11/2021	10.5.1500.3190.200.0000	\$68.00
5999/softball official		1	0	V416333 5/11/2021	10.5.1500.3190.200.0000	\$34.00
6000/soccer official		1	0	V416333 5/11/2021	10.5.1500.3190.200.0000	\$34.00
6001/soccer official		1	0	V416333 5/11/2021	10.5.1500.3190.200.0000	\$34.00
6002/volleyball official		1	0	V416333 5/11/2021	10.5.1500.3190.200.0000	\$68.00 53
Check #: 0						
						PO/InvoiceTotal: <u>\$2,290.85</u>
						Vendor Total: <u>\$2,290.85</u>
School Nurse Supply Inc						
Check Group:						
covers		50	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$14.00
wrap covers		5	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$24.75
ice pack finger		5	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$9.95
steri strips		5	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$6.95
xlg bandaid		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$8.58
Bandaid patch		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$8.50

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
knuckle bandaid		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$13.18
h2O2 spray		5	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$14.25
cotton balls		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$9.45
cotton rolls		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$16.50
tongue depressors		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$5.29
surgical tape		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$11.95
paper tape		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$9.49
retention tape		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$3.50
self adherent wrap		12	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$27.48
1" self adherent wrap		10	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$12.50
shur band		12	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$25.08
surgilast		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$13.95
lg gloves		5	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$56.25
bags		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$7.89
hand s		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$11.95

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
personal protection		5	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$19.75
thermometer covers		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$3.49
oral thermo		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$5.90
stethoscope		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$27.90
specula		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$11.25
chew benadryl		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$15.80
dye free benadryl liq		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$15.90
tylenol liq dye free		3	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$13.20
motrin dye free		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$13.58
oral pain relief		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$12.95
bee sting swab		3	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$12.87
benadryl cream		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$6.18
dental floss		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$2.10
wax		5	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$12.45
anbesol		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$7.09

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
vit e lip balm		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$8.95
pupil gauge		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$6.98
medi meter		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$7.90
eye repair		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$3.80
forceps		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$6.99
nail clipper		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$1.49
toe nail clipper		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$1.79
splinter out		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$6.38
pill counter		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$7.95
basin		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$4.25
take away		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$14.98
wooden sticks		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$10.58
welcomb		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$12.99
log sheet		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$6.80
CPR key chain		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$9.90

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
arm sling		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$4.99
finger splint		3	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$5.97
sam splint		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$15.50
eye wash		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$12.20
pulkse ox		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$31.50
headrest vision		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$9.45
tool		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$23.90
H vent		2	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$27.20
trama drsg		3	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$6.27
aed tag		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$9.95
trainer		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$99.00
care plan book		1	21583	0832817-IN 4/7/2021	10.5.2130.4000.200.0000	\$15.00
Check #: 0						
						PO/InvoiceTotal: <u>\$864.51</u>
						Vendor Total: <u>\$864.51</u>
School Speicalty, LLC						
Check Group:						
crayola green paint		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$21.16

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
fluor. paint		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$10.94
glitter paint		2	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$36.92
metallic paint		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$21.89
Fluor watercolors		2	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$58.38
glitter watercolors		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$29.19
liquid watercolors coral		2	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$7.72
liquid watercolor fuchsia		2	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$7.72
liquid watercolor green		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$3.86
liquid watercolor magenta		2	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$7.72
liquid watercolor orange		2	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$7.72
liquid watercolor pink		2	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$7.72
liquid watercolor red		2	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$7.72
liquid watercolor violet		2	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$7.72
liquid watercolor yellow		2	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$7.72
Canvas panels		3	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$48.15

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
masking tape		6	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$82.32
stamp pad green		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$2.33
wiggle eyes		3	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$35.01
red paper 9x12		10	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$24.00
drk pink paper 9x12		5	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$12.00
blue paper 9x12		5	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$12.00
blue paper 12x18		3	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$12.24
lime paper 9x12		4	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$9.60
9x12 festive green		3	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$7.20
12x18 lime paper		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$4.08
9x12 yellow paper		6	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$14.40
9x12 white paper		9	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$21.60
12x18 white paper		9	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$36.72
9x12 black paper		5	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$12.00
12x18 black paper		2	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$8.16

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
9x12 purple paper		3	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$7.20
9x12 violet paper		3	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$7.20
9x12 warm brown paper		5	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$12.00
12x18 brown paper		2	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$8.16
12x18 purple paper		2	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$8.16
9x12 orange paper		3	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$7.20
12x18 orange paper		2	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$8.16
18x24 white paper		2	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$17.06
rhinestones		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$8.75
hole punch		3	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$23.19
XL heart squeeze punch		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$24.30
heart lever punch		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$10.14
fine sharpies		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$11.89
white tagboard		4	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$19.52
light brown 9x12 paper		2	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$3.06

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Crayola violet paint		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$21.16
crayola yellow paint		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$21.16
crayola orange paint		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$21.16
crayola magenta paint		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$21.16
crayola blue paint		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$21.16
crayola red paint		1	21501	308103730894 4/13/2021	10.5.1001.4000.100.0000	\$21.16
Check #: 0						
PO/InvoiceTotal:						<u>\$888.64</u>
Vendor Total:						\$888.86
<b>Shaw Media</b>						
Check Group:						
Legal ad-special education		1	0	042110070353 4/30/2021	10.5.2310.3500.300.0000	\$75.34
Check #: 0						
PO/InvoiceTotal:						<u>\$75.34</u>
Vendor Total:						\$75.34
<b>Speech Corner</b>						
Check Group:						
Frontal Lisp, Lateral Lisp		1	21594	19805 4/7/2021	10.5.1210.4000.100.0000	\$68.94
Check #: 0						
PO/InvoiceTotal:						<u>\$68.94</u>
Vendor Total:						\$68.94

TruGreen

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Apr 24 lawn service		1	0	137229722 4/24/2021	20.5.2540.3292.200.0000	\$475.00
Apr 24 lawn service		1	0	137247820 4/24/2021	20.5.2540.3292.100.0000	\$242.00
Check #: 0						
PO/InvoiceTotal:						\$717.00
Vendor Total:						\$717.00
Verizon						
Check Group:						
Mar 24-Apr 23 cell phone		1	0	9878278448 4/23/2021	20.5.2540.3400.200.0000	\$171.24
Mar 24-Apr 23 cell phone		1	0	9878278448 4/23/2021	20.5.2540.3400.100.0000	\$85.63 62
Mar 24-Apr 23 cell phone		1	0	9878278448 4/23/2021	20.5.2540.3400.300.0000	\$49.60
Check #: 0						
PO/InvoiceTotal:						\$306.47
Vendor Total:						\$306.47
West 40 ISC #2.						
Check Group:						
July 27, 2020 facilitated co-teaching training and next step conversation with Cabinet		1	0	21-0033 1/12/2021	10.5.2213.3100.300.0000	\$700.00
Check #: 0						
PO/InvoiceTotal:						\$700.00
Vendor Total:						\$700.00
Wex Bank						
Check Group:						

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1272

05/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Gas for truck		1	0	71691390 5/6/2021	20.5.2540.4640.300.0000	\$89.00

Check #: 0

PO/InvoiceTotal:	\$89.00
Vendor Total:	\$89.00
Grand Total:	\$260,044.80

End of Report

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1228

04/01/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Educational Benefit Cooperative						
Check Group:						
April health insurance-er		1 0		V22670 4/1/2021	10.2.0481.0000.000.9944	\$71,304.56
April health insurance-ee		1 0		V22670 4/1/2021	10.2.0481.0000.000.9943	\$19,369.83
April life insurance-er		1 0		V22670 4/1/2021	10.2.0481.0000.000.9942	\$689.87
Dec-Mar Cobra		1 0		V22670 4/1/2021	10.2.0481.0000.000.9944	\$9,807.36
April cobra		1 0		V22670 4/1/2021	10.2.0481.0000.000.9944	\$2,451.84
					Check #: 0	
						PO/InvoiceTotal: <u>\$103,623.46</u>
						Vendor Total: \$103,623.46
Guardian - Appleton						
Check Group:						
Apr dental insurance-er		1 0		V716639 3/22/2021	10.2.0481.0000.000.9946	\$3,802.32
Apr dental insurance-ee		1 0		V716639 3/22/2021	10.2.0481.0000.000.9945	\$2,476.97
Apr vision insurance-ee		1 0		V716639 3/22/2021	10.2.0481.0000.000.9947	\$783.76
Apr vision insurance-er		1 0		V716639 3/22/2021	10.2.0481.0000.000.9948	\$226.16
Cobra		1 0		V716639 3/22/2021	10.2.0481.0000.000.9945	\$149.78
Cobra		1 0		V716639 3/22/2021	10.2.0481.0000.000.9947	\$27.06
					Check #: 0	

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1228

04/01/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
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PO/InvoiceTotal: \$7,466.05

Vendor Total: \$7,466.05

Grand Total: \$111,089.51

End of Report

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1239      04/08/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Village of Willow Springs						
Check Group:						
Mar 01-Apr 30 sewer chg		1	0	V374922 4/30/2021	20.5.2540.3700.100.0000	\$111.54

Check #: 0

PO/InvoiceTotal:	<u>\$111.54</u>
Vendor Total:	<u>\$111.54</u>
Grand Total:	<u>\$111.54</u>

End of Report

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1250

04/26/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BMO Mastercard-Mastercard Corp Client Pa						
Check Group:						
Home Depot-spray bottles, wall anchors		1 0		BC-040521 4/5/2021	20.5.2540.4000.300.0000	\$42.18
S Side control supply-parts for A/C repair in server room		1 0		BC-040521 4/5/2021	20.5.2540.4000.300.0000	\$25.03
Home Depot-parts to hang music room projector		1 0		BC-040521 4/5/2021	20.5.2540.4000.300.0000	\$124.26
Home Depot-parts to hang music room projector, folding tables (3)		1 0		BC-040521 4/5/2021	20.5.2540.4000.300.0000	\$213.46
Menards-parts for music room projector		1 0		BC-040521 4/5/2021	20.5.2540.4000.300.0000	\$29.09
UPS store-return crosswalk sign		1 0		BC-040521 4/5/2021	20.5.2540.4000.300.0000	\$132.48 67
Traffic Control-pedestrian crosswalk sign		1 0		BC-040521 4/5/2021	20.5.2540.4000.300.0000	\$338.00
Public Storage-Apr rental chg		1 0		BC-040521 4/5/2021	20.5.2540.3250.300.5998	\$361.00
Public Storage-Apr rental chg		1 0		BC-040521 4/5/2021	20.5.2540.3250.300.5998	\$361.00
Public Storage-Apr rental chg		1 0		BC-040521 4/5/2021	20.5.2540.3250.300.5998	\$396.00
IASA-annual conf/Palzet		1 0		ES-040521 4/5/2021	10.5.2320.3320.300.0000	\$257.50
Rackspace-BOE email monthly chg		1 0		ES-040521 4/5/2021	10.5.2310.6400.300.0000	\$65.00
Kriha-SOPPA conf/Ban		1 0		ES-040521 4/5/2021	10.5.2213.3320.300.0000	\$107.72
Constant contact monthly chg		1 0		ES-040521 4/5/2021	10.5.2320.4400.300.0000	\$45.00

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1250

04/26/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Chicago Dogs-deposit for group outing		1	0	ES-040521 4/5/2021	10.5.2310.4900.300.0000	\$250.00
Microsoft-staff apps monthly chg		1	0	ES-040521 4/5/2021	10.5.2225.6400.200.0000	\$44.72
Microsoft-calling plan monthly chg		1	0	ES-040521 4/5/2021	10.5.2225.6400.200.0000	\$60.00
Microsoft-phone monthly chg		1	0	ES-040521 4/5/2021	10.5.2225.6400.200.0000	\$15.00
Amazon-signs for School Street		1	0	ES-040521 4/5/2021	20.5.2540.4000.300.0000	\$55.84
Rackspace-annual domain name chg		1	0	ES-040521 4/5/2021	10.5.2310.6400.300.0000	\$10.00
Amazon-signs for School Street		1	0	ES-040521 4/5/2021	20.5.2540.4000.300.0000	\$65.97
Lulu-school finance book/Palzet		1	0	ES-040521 4/5/2021	10.5.2320.4000.300.0000	\$38.19
Amazon-vocabulary books (10)/Ban		1	0	ES-040521 4/5/2021	10.5.2213.4100.300.0000	\$220.30
EDPuzzle-monthly chg		1	0	ST040521 4/5/2021	10.5.2213.4700.300.5998	\$11.50
USPS-mail package to former student		1	0	ST040521 4/5/2021	10.5.2410.3400.200.0000	\$4.80
Teachers Pay Teachers-misc books		1	0	ST040521 4/5/2021	10.5.1205.4000.300.0000	\$15.50
EDPuzzle-monthly chg		1	0	ST040521 4/5/2021	10.5.2213.4700.300.5998	\$11.50
EDPuzzle-monthly chg		1	0	ST040521 4/5/2021	10.5.2213.4700.300.5998	\$11.50
Adobe Ceative Cloud-monthly chg		1	0	ST040521 4/5/2021	10.5.2213.4700.300.5998	\$79.49

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1250

04/26/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
EDPuzzle-monthly chg		1	0	ST040521 4/5/2021	10.5.2213.4700.300.5998	\$79.49
Home Depot-phone cord		1	0	ST040521 4/5/2021	10.5.1002.4000.200.0000	\$10.98
Home Depot-phone cord protector		1	0	ST040521 4/5/2021	10.5.1002.4000.200.0000	\$25.62
ED Puzzle-monthly chg		1	0	ST040521 4/5/2021	10.5.2213.4700.300.5998	\$11.50
EDPuzzle-monthly chg		1	0	ST040521 4/5/2021	10.5.2213.4700.300.5998	\$11.50
Gimkit-monthly chg		1	0	ST040521 4/5/2021	10.5.2213.4700.300.5998	\$9.99
Walgreen's-misc nurse supplies		1	0	ST040521 4/5/2021	10.5.2130.4000.200.0000	\$18.97
ED Puzzle-monthly chg		1	0	ST040521 4/5/2021	10.5.2213.4700.300.5998	\$11.50
Positive promotions-silicone bracelets		1	0	ST040521 4/5/2021	10.5.1002.4018.200.0000	\$215.69
Amazon-traffic safety cones		1	0	ST040521 4/5/2021	10.5.2410.4000.200.0000	\$108.80
Amazon-safety vests		1	0	ST040521 4/5/2021	10.5.1002.4000.200.0000	\$102.95
Gimket-monthly chg		1	0	ST040521 4/5/2021	10.5.2213.4700.300.5998	\$9.99
Amazon-misc party supplies		1	0	ST040521 4/5/2021	10.5.1002.4018.200.0000	\$37.95
ED Puzzle monthly chg		1	0	TM-040521 4/5/2021	10.5.2213.4700.300.5998	\$11.50
ED Puzzle monthly chg		1	0	TM-040521 4/5/2021	10.5.2213.4700.300.5998	\$11.50

Check #: 0

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1250

04/26/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$4,069.96
Check Group:						
Heartsaver First Aid CPR AED Video USB		1	21527	ST040521-01 4/5/2021	10.5.1002.4004.200.0000	\$180.00
Heartsaver First Aid CPR AED Student Workbook		15	21527	ST040521-01 4/5/2021	10.5.1002.4004.200.0000	\$37.50
						Check #: 0
						PO/InvoiceTotal: \$217.50
Check Group:						
Easepres Wire Mesh Desk Organizer Tray 5 Tier		2	21545	ST040521-02 4/5/2021	10.5.1002.4000.200.0000	\$56.00
Post It Pop Up Sticky Notes 3x3 12 Pads		4	21545	ST040521-02 4/5/2021	10.5.1002.4000.200.0000	\$52.04
						70
						Check #: 0
						PO/InvoiceTotal: \$108.04
Check Group:						
Jarlink 12 Pack Desk Drawer Organizer		1	21546	ST040521-03 4/5/2021	10.5.1002.4000.200.0000	\$16.99
Heavy Duty Stapler 240 Sheet Capacity 2000 Staples Included		1	21546	ST040521-03 4/5/2021	10.5.1002.4000.200.0000	\$20.99
Coupon Discount - Organizer		1	21546	ST040521-03 4/5/2021	10.5.1002.4000.200.0000	(\$1.70)
						Check #: 0
						PO/InvoiceTotal: \$36.28
						Vendor Total: \$4,431.78
						Grand Total: \$4,431.78

End of Report

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1262

04/29/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PowerSchool Group LLC						
Check Group:						
Apr 2021-Mar 2022 Schoology subscription		1	0	INV255484 4/16/2021	10.5.2225.6400.200.0000	\$4,200.00

Check #: 0

PO/InvoiceTotal:	<u>\$4,200.00</u>
Vendor Total:	<u>\$4,200.00</u>
Grand Total:	\$4,200.00

End of Report

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1263

04/30/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WEX Health, Inc						
Check Group:						
March FSA monthly fee		1 0		0001320949 3/31/2021	10.5.2520.3100.300.0000	\$107.80

Check #: 0

PO/InvoiceTotal:	<u>\$107.80</u>
Vendor Total:	<u>\$107.80</u>
Grand Total:	<u>\$107.80</u>

End of Report

## April 2021 Revenue and Expenses

REVENUES	FY21-Budget	April	YTD	% Realized
Educational	\$ 11,975,733	\$ 824,501	\$ 11,075,973	92.5%
Operations & Maintenance	\$ 1,063,908	\$ 46,010	\$ 982,599	92.4%
Debt Service	-	\$ (699)	\$ (9,240)	*
Transportation	\$ 736,831	\$ 67,561	\$ 762,948	103.5%
IMRF/Social Security	\$ 369,421	\$ 14,557	\$ 352,569	95.4%
Capital Projects	\$ -	\$ 288	\$ 1,176	-
Working Cash	\$ 5,875	\$ 1,080	\$ 3,257	55.4%
Tort	\$ 78,350	\$ 5,607	\$ 96,160	122.7%
Fire Prevention & Safety	\$ 5,882	\$ 1,094	\$ 3,331	56.6%
<b>Total</b>	<b>\$ 14,236,000</b>	<b>\$ 959,999</b>	<b>\$ 13,268,774</b>	<b>93.2%</b>

\* There is no budget for debt. We are receiving Prior Year taxes from late payments and refunding of Prior Years tax appeals

73

EXPENSES	FY21-Budget	April	YTD	% Used
Educational	\$ 12,793,666	\$ 958,186	\$ 8,984,324	70.2%
Operations & Maintenance	\$ 1,525,314	\$ 107,560	\$ 1,018,418	66.8%
Debt Service	\$ -	\$ -	\$ -	-
Transportation	\$ 800,025	\$ 88,373	\$ 562,251	70.3%
IMRF/Social Security	\$ 322,417	\$ 28,098	\$ 248,370	77.0%
Capital Projects	\$ 160,132	\$ -	\$ 84,692	52.9%
Working Cash	\$ -	\$ -	\$ -	-
Tort	\$ 101,347	\$ -	\$ 101,347	100.0%
Fire Prevention & Safety	\$ 3,100	\$ 159	\$ 4,849	156.4%
<b>Total</b>	<b>\$ 15,706,000</b>	<b>\$ 1,182,376</b>	<b>\$ 11,004,251</b>	<b>70.1%</b>

Pleasantdale Elementary School  
8100 School Street  
La Grange, IL 60525  
708.246.4700 Fax: 708.246.4625



Pleasantdale Middle School  
7450 S. Wolf Road  
Burr Ridge, IL 60527  
708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

DATE: May 6, 2021  
TO: Board of Education  
FROM: Frank Adams  
RE: Lunch and Milk Fee for Students

---

For the current FY21 school year, the price per meal and per carton of milk were set to be \$3.30 per meal and \$.30 per carton of milk. This is the same amount that our food service provider, Just A Dash, charges us.

Just A Dash is proposing to charge the same amount for FY22: \$3.30 per meal and \$.30 per carton of milk.

Due to COVID-19 the district did not charge students for meals or milk for the entire FY21 school year. We provided lunches through the Summer Food Service Program (SFSP) which fully reimburses the district for each meal provided. The SFSP has been extended through the FY22 school year and we will participate again next year.

With that said we will not be charging fees for the FY22 school year. Our SFSP reimbursement rates will match what Just A Dash is charging per meal and per carton which is \$3.30 per meal and \$.30 per carton.

We recommend that the Board of Education set the lunch fee for the FY22 school year at \$3.30 per meal and the milk fee at \$0.30 per carton to match the cost per meal and cost per carton of milk.

Attachments: 5-year Historical Lunch Fees  
Revenue/Expenditures Data

Pleasantdale Elementary School  
8100 School Street  
La Grange, IL 60525  
708.246.4700 Fax: 708.246.4625



Pleasantdale Middle School  
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708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

### Historical Lunch Prices for Students

Year	Price per Meal
2016-2017	\$3.30
2017-2018	\$3.30
2018-2019	\$3.30
2019-2020	\$3.30
2020-2021	\$3.30
2021-2022	\$3.30



### Food Service Revenues/Expenditures

	*	**	***	
Revenue Source	FY18	FY19	FY20	*As of 4/30/21
Student Lunch Accounts	**N/A	\$147,066	\$116,743	\$1,760
State Lunch Reimbursement	\$405	\$412	\$228	\$70
Federal Lunch Reimbursement (NSLP)	\$41,640	\$32,266	\$17,042	
Summer Food Service Program (SFSP)				\$77,270
<b>REVENUE</b>	<b>\$42,045</b>	<b>\$179,744</b>	<b>\$134,012</b>	<b>\$79,100</b>

  

Expenses	FY18	FY19	FY20	As of 4/30/21
Lunches	\$34,366	\$155,307	\$119,760	\$78,054
Remaining Lunch Account Balance		\$6,405		
Salaries and Benefits	\$9,529	\$10,671	\$10,424	\$7,448
<b>EXPENSES</b>	<b>\$43,895</b>	<b>\$172,383</b>	<b>\$130,183</b>	<b>\$85,502</b>

  

<b>DIFFERENCE</b>	<b>-\$1,850</b>	<b>\$7,361</b>	<b>\$3,829</b>	<b>-\$6,401</b>
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Due to the following explanations, it is impossible to compare apples to apples from year to year. The final number in the difference row gives you an idea of what the surplus/deficit was/is but is in no way comparable year to year. It will be several years after we get some kind of normalcy and consistency before we can compare year to year and make adjustments based on those comparisons.

\*FY19- The Revenue and expenditure data is very different from FY18 to FY19. This is due to the National School Lunch Program requiring the district to hold and manage student lunch balances and not the food service provider. In FY18, Just A Dash held and managed student's balances and in FY19 the district took over managing their balances. That is why there is "NA" in the FY18 Student Lunch Accounts.

\*\*FY20- Due to COVID-19 and schools moving to the eLearning format the lunch program was suspended. Therefore there was no new revenue coming in from parent lunch account payments for two and half months. There was also two and a half months of no National School Lunch Program payments or State Lunch Reimbursements as there was nothing to claim since no lunches were being served.

\*\*\*FY21- Due to COVID-19 the the Families First Coronavirus Response Act put in place waivers to the Summer Food Service Program (SFSP) allowing any district to participate without having to go through the extensive application and review process. This waiver has been extended through School year 2021-2022. Due to this opportunity district 107 was able to provide meals free to all students this year. Therefore there is no NSLP revenue since we are doing SFSP in place of NSLP.

Pleasantdale Elementary School  
8100 School Street  
La Grange, IL 60525  
708.246.4700 Fax: 708.246.4625



Pleasantdale Middle School  
7450 S. Wolf Road  
Burr Ridge, IL 60527  
708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | [www.d107.org](http://www.d107.org)

DATE: May 6, 2020  
TO: Board of Education  
FROM: Frank Adams  
RE: Cleaning Service Renewal – FY22

---

GCA Services Group has provided the district with cleaning services since 1998. We recommend extending the contract for the FY22 school year. GCA has agreed to a CPI increase of 1.4%.

The current cost of GCA is \$223,003.50. With the 1.4% increase, the new contract amount is \$226,171.09.

**2021-2022**

**Table of Contents**

**Chapter 1 - Introductory Information & General Notices**

- 1.30 - General School Information
- 1.35 - School Hours, Arrival/Departure Procedures
- 1.36 - Returning to School After Hours
- 1.40 – Visitors/Volunteers
- 1.50 - Equal Opportunity and Sex Equity
- 1.55 - Student, Parent, Teacher Rights and Responsibilities
- 1.60 - Animals on School Property
- 1.80 - Invitations & Gifts
- 1.84 - Birthdays
- 1.85 - Treats and Snacks
- 1.86 - Awards
- 1.87 - Parent Organizations
- 1.88 - Building Usage
- 1.89 - Lost and Found
- 1.90 - Emergency School Closings
- 1.91 - Textbook /Library Book Procedures
- 1.92 - Telephone Use
- 1.93 - Collection of Money
- 1.95 - Communications
- 1.100 - Video and Audio Monitoring System
- 1.110 - Accommodating Individuals with Disabilities
- 1.120 - Students with Food Allergies
- 1.130 - Care of Students with Diabetes
- 1.140 - Suicide and Depression Awareness and Prevention

**Chapter 2 - Attendance, Instruction, Promotion & Graduation**

- 2.10 - Attendance
- 2.20 - Student Absences
- 2.30 - Release Time for Religious Instruction & Observance
- 2.40 - Make-Up Work
- 2.50 - Truancy
- 2.60 - Grading & Promotion
- 2.65 - Instructional Programs and Placements
- 2.70 - Homework
- 2.100 - Home and Hospital Instruction

**Chapter 3 - Registration, Student Fees and Meal Costs**

- 3.00 - Registration
- 3.10 - Fees, Fines & Charges; Waiver of Student Fees
- 3.20 - School Lunch Program

**Chapter 4 - Transportation & Parking**

- 4.10 - Bus Transportation

- 4.15 – Bus Conduct
- 4.20 - Parking [K-8]
- 4.30 - Other Forms of Student Transportation

### **Chapter 5 - Health and Safety**

- 5.10 - Immunization, Health, Eye & Dental Examination
- 5.20 - Student Medication
- 5.40 - Safety Drill Procedures
- 5.50 - Communicable Disease
- 5.60 - Head Lice

### **Chapter 6 - Discipline and Conduct**

- 6.10 - General Building Conduct
- 6.20 - School Dress Code & Student Appearance
- 6.30 - Student Behavior
- 6.40 - Prevention of and Response to Bullying, Intimidation, and Harassment
- 6.45 - Sexual Harassment & Teen Dating Violence Prohibited
- 6.50 - Cafeteria Rules
- 6.60 - Field Trips
- 6.70 - Access to Student Social Networking Passwords & Websites
- 6.80 - Student Use of Electronic Devices

### **Chapter 7 - Internet, Technology & Publications**

- 7.10 - Internet Acceptable Use
- 7.20 - School Sponsored & Non-School Sponsored K-8
- 7.40 – Annual Notice to Parents About Educational Technology

### **Chapter 8 - Search and Seizure and Personal Property**

- 8.10 - Search and Seizure
- 8.20 - Personal Property

### **Chapter 9 - Athletics and Extracurricular Activities**

- 9.10 - Extracurricular Athletic Activities Code of Conduct
- 9.30 - Student Athlete Concussions and Head Injuries

### **Chapter 10 - Special Education and Support Services**

- 10.10 - Education of Children with Disabilities
- 10.20 - Discipline of Students with Disabilities
- 10.25 - Support Services
- 10.60 – Related Service Logs

### **Chapter 11 - Student Records & Privacy**

- 11.10 - Student Privacy Protections
- 11.20 - Student Records

### **Chapter 12 - Parental Right Notifications**

- 12.10 - Teacher Qualifications
- 12.20 - Standardized Testing
- 12.30 - Homeless Child's Right to Education
- 12.40 - Sex Education Instruction
- 12.60 - English Learners
- 12.80 - Pesticide Application Notice
- 12.90 - Mandated Reporter
- 12.110 -Sex Offender Notification Law
- 12.120 - Violent Offender Community Notification
- 12.170 - School Visitation Rights

## Chapter 1 - Introductory Information & General Notices

This handbook is a summary of the school’s rules and expectations, and is not a comprehensive statement of school procedures. This handbook may be amended during the school year without notice. A digital copy of the handbook is also available on our district website. The Board of Education’s comprehensive policy manual is available for public inspection through the District’s website at [www.d107.org](http://www.d107.org) or at the Board office, located at 7450 S. Wolf Road in Burr Ridge.

### 1.30 - General School Information

#### **Board of Education (alphabetically)**

<b>Bill Brockrob (2023)</b>	<b>708-753-3923</b>
<i>11044 84<sup>th</sup> Place, Willow Springs, 60480</i>	
<b>Arlene Cabana, President (2025)</b>	<b>708-837-1424</b>
<i>7924 Buck Trail, Burr Ridge, 60527</i>	
<b>Mary Lenzen, Secretary (2025)</b>	<b>630-201-0702</b>
<i>8241 School Street, LaGrange 60525</i>	
<b>Tarryne Marchione, Vice-President (2025)</b>	<b>815-403-3737</b>
<i>9000 Orchard Road, Willow Springs, 60480</i>	
<b>David Negron (2023)</b>	<b>630-853-2870</b>
<i>8524 Candlelight Drive West, Willow Springs, 60480</i>	
<b>Becky Walters (2025)</b>	<b>773-704-8713</b>
<i>11408 Nueport Drive West, Willow Springs, 60480</i>	
<b>Charles Zona (2023)</b>	<b>708-701-3708</b>
<i>11317 Tecumseh Lane, Indian Head Park, 60525</i>	

The Board of Education of District 107 consists of seven members elected on a staggered basis. Board elections are held in April in odd numbered years.

The members serve without compensation, elect officers each year, and set meeting dates. The public is encouraged to attend these meetings, usually held on the third Wednesday of the month in the District Administration Building.

In addition to the regularly scheduled Board meetings, the Board of Education also holds special meetings as needed. Board meeting minutes are posted on the district website. All meetings are open to the public and a special portion of each meeting is set aside for comments from visitors.

## SCHOOLS AND STAFF

District Administrative Building  
7450 S. Wolf Road  
Burr Ridge, Illinois 60527  
Telephone: (708) 784-2013

Superintendent:	Dr. Dave Palzet
Business Manager:	TBD
Director of Special Education:	TBD
Assistant Superintendent of Teaching and Learning	Dr. Jennifer Ban
Superintendent's Secretary:	Erika Sawosko
Bookkeeper:	Teri Makutenas

### **Pleasantdale Elementary School (PreK-4)**

8100 School Street  
LaGrange, Illinois 60525  
Telephone: (708) 246-4700  
To report an absence: Log into Pickup Patrol  
Principal: Kathleen Tomei

Secretary: Terry Maly  
Clerical Aide: Sabrina Sharelis  
Mascot: Eagle  
Colors: Blue and White

### **Pleasantdale Middle School (5-8)**

7450 S. Wolf Road  
Burr Ridge, Illinois 60527  
Telephone: (708) 246-3210  
To report an absence: Log into Pickup Patrol  
Principal: Griffin Sonntag  
Assistant Principal: Brianne Malatt  
Secretary: Stacey Tantillo  
Clerical Aide: Maria Cuevas  
Mascot: Tiger  
Colors: Navy blue, Carolina blue, and White

### *Administrators*

Administrators are hired by the School Board to implement policies through management and supervision.

### *Teachers*

District 107 provides students with excellent professional and paraprofessional instructional services. In addition to experienced classroom teachers, the district employs art teachers, instrumental music teachers, vocal music teachers, resource teachers, librarians, registered nurses, social workers, speech and language therapists, computer instructors, and gifted/enrichment teachers.

### *Support Staff*

Instructional aides, secretaries, bus drivers, lunchroom helpers and supervisors, and maintenance/custodial personnel assist the educational program of District 107 in a variety of ways.

### *Facilities*

District 107's facilities are handicap accessible.

### **Who do I call when I have a particular concern or question?**

Pleasantdale School District is committed to timely and accurate communication with stakeholders. The following chart lists contacts to get questions answered most efficiently.

<b>Topic</b>	<b>First Contact</b>	<b>Second Contact</b>	<b>Third Contact</b>
Student Academics	Classroom Teacher	Principal	Superintendent
Student Discipline	Classroom Teacher	Principal/Assistant Principal	Superintendent
Co-Curricular Activities	Coach/Sponsor	Office Staff	Principal/Assistant Principal
Bus Transportation	School Office	Business Manager	
Lunch Program	School Lunch Supervisor	Business Manager	
Special Education	Classroom Teacher	Special Education Case Manager	Director of Special Education
Medical Issues	Nurse	Principal	
Technology	School Tech	Principal	
Board Policy	Superintendent	Board of Education	
Friday Packet Communication	Superintendent's Secretary	Superintendent	

See [www.d107.org](http://www.d107.org) for complete list of phone numbers and email addresses.

### **1.35 – School Hours, Arrival/Departure Procedures**

#### **SCHOOL HOURS**

**Below are the normal school hours.**

#### *Pleasantdale Elementary*

Bright Beginnings Preschool	9:10 - 11:40 a.m. morning session 12:40 - 3:10 p.m. afternoon session
Extended-day Kindergarten, 1 <sup>st</sup> – 4 <sup>th</sup> grade	8:40 a.m. - student arrival begins 8:55 a.m. - students enter building 9:00 a.m. - school starts 3:20 p.m. - dismissal
Half-day Kindergarten	8:55 a.m. - 12:00 p.m.

**At the Elementary School, parents must make necessary arrangements so that their children do not arrive prior to 8:40 a.m. Supervision is not available prior to this time.**

#### *Pleasantdale Middle*

Grades 5-8	8:00 a.m. student arrival 8:12 a.m. students enter  8:20 a.m. classes begin 3:22 p.m. dismissal
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**At the Middle School, parents must make necessary arrangements so that their children do not arrive prior to 8:00 a.m. Supervision is not available prior to this time.**

#### **Arrival / Departure Procedures**

## *Pleasantdale Elementary*

### *Arrival*

- Early Arrival – Students must report to the school office for any activity starting before 8:40 a.m.
- Morning Arrival is anytime between 8:40 – 9:00 a.m. – Each grade level is assigned an entrance door in the front of the building. Students report to their assigned location and line up with their grade level. Students enter the building from 8:55 – 9:00 a.m. Students will be directed into the gymnasium/APR upon arrival during inclement weather.
- Late Arrival – The doors are locked at 9:00 a.m. Students arriving after 9:00 a.m. are considered tardy and must report to the school office. Students who are tardy disrupt their learning and the learning of other students. Tardy students will receive a tardy slip which must be given to the classroom teacher.

### *Departure*

- The school must be notified via Pickup Patrol by 2:30 p.m. of alternative transportation arrangements or attendance at after-school activities. Students being picked up after school must wait until the parent comes to the west side doors at the end of the first grade hallway. Cars must be parked in the back lot. Staff members will not release students unless the parent is recognized. The front main doors are not dismissal points for children picked up after school.
- When a child does not have permission via Pickup Patrol regarding a change in pick-up, the child will be dismissed according to his/her default Pickup Patrol schedule.
- Departure During School Hours -School district staff will not release a child to anyone unless the adult has legal custody, or the parent/guardian has notified the school office in writing in advance. During school hours, no student is to leave the grounds without permission and adult supervision. Parents picking up students during school hours must come to the elementary school office to sign out their child.
- After School Departure – All busses load in the front of the building. At the end of the school day or after school activities, parents picking children up from school must park in the back of the building and meet their child at the back door. No student will be released until parents or guardians are recognized.
- A.M. half day kindergarten pick-up will be at 12:00 p.m. at the library doors.
- All preschool drop-off and pick-up will be at the preschool doors. Parents are to walk preschool students to the preschool door for drop-off and pick-up.

## *Pleasantdale Middle*

- Early Arrival - Students arriving before 8:00 a.m. to partake in an activity or receive morning academic help must sign in using their iPad in the main lobby. Students should make pre-arrangements with their teacher.
- Morning Arrival - When students arrive, 5<sup>th</sup> and 6<sup>th</sup> grade students must wait for the bell in the front of the school. 7<sup>th</sup> and 8<sup>th</sup> grade students will wait for the bell in the outside commons area. During inclement weather, 5<sup>th</sup> and 6<sup>th</sup> grade students will wait for the bell in hallway outside the north gym. 7<sup>th</sup> and 8<sup>th</sup> grade students will wait for the bell in the cafeteria.
- Tardy- Students who are late to school must stop in the main office to sign in and get a pass to class.
- Departure During School Hours -School district staff will not release a child to anyone unless the adult has legal custody, or the parent/guardian has notified the school office in writing in advance. During school hours, no student is to leave the grounds without permission and adult supervision. Parents picking up students during school hours must come to the elementary school office or the middle school main office to sign out the child.
- After School Departure – Parents may pick students up in the front of the building. The fire lane in the front of the building must remain open.

## **1.36 - Returning to School After Hours**

### *Pleasantdale Elementary*

Organizing homework is part of the end-of-the-day classroom procedure designed to foster independence and responsibility. If a student forgets assignments at school, they may return to school to retrieve them by 4:30 p.m. The secretary or principal may escort students to get materials. An organizational plan may be put into place for students who habitually forget assignments at school.

### *Pleasantdale Middle*

Students are urged to return to school for forgotten homework whenever necessary. However, the return trip needs to be made by 4:30 p.m. After that time, all school doors are locked and the office staff may be unavailable. For security reasons, cleaning crew members will not allow entrance to the building after school hours.

## **1.40 – Visitors/Volunteers**

All visitors/volunteers, including parents and siblings, are required to enter through the front door of the building and proceed immediately to the main office. Visitors should identify themselves and inform office personnel of their reason for being at school.

Visitors/volunteers must sign in, identifying their name, the date and time of arrival, and the classroom or location they are visiting. Visitors/volunteers will provide their driver's license or state ID to be scanned by our security system and kept in the office. Approved visitors must take a tag identifying themselves as a guest and place the tag to their outer clothing in a clearly visible location. Visitors/volunteers are required to proceed immediately to their location in a quiet manner. All visitors must return to the main office and sign out before leaving the school and retrieve their ID.

Visitors/volunteers are expected to abide by all school rules and the visitor/volunteer guidelines during their time on school property. A visitor/volunteers who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior.

## **1.50 - Equal Educational Opportunities**

### **RIGHTS AND RESPONSIBILITIES**

Policies of the District 107 Board of Education protect the rights of all students, in compliance with state and federal laws. The policies are available for inspection in school offices.

According to District 107 Board of Education Policy, all District 107 students have equal access to programs, activities, services and benefits. Students are not limited in the exercise of any right, privilege, advantage, or opportunity because of gender. Any students or parents who allege gender discrimination may file a complaint with the Superintendent or designee. A description of this procedure may be obtained from the District Office.

Equal educational and extracurricular opportunities are available to all students without regard to race, color, nationality, sex, sexual orientation, gender identity, ancestry, age, religious beliefs, physical or mental disability, status as homeless, or actual or potential marital or parental status, including pregnancy.

No student shall, based on sex or sexual orientation, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

## **1.55 - Student, Parent, Teacher Rights and Responsibilities**

### **STUDENT RESPONSIBILITIES**

#### **Academics**

- Do your best to achieve excellence in personal conduct and academics.
- Improve your performance upon notice of unsatisfactory progress.
- Contribute to a good learning climate.
- Be punctual and attend every class.

#### **Citizenship**

- Have pride in your school.
- Respect the rights of fellow students, school personnel, and others.
- Be honest and courteous.
- Know and follow school rules and procedures.
- Seek assistance from school personnel to prevent or resolve conflicts.
- Report incidents or activities that may threaten or disrupt the school environment.
- Respect the property of other students, school personnel or Pleasantdale School District 107.

#### **Extra Curricular Activities**

- Follow school rules at all school sponsored events.
- Show good sportsmanship. Students or teams violating the ethics of competition or principles of good sportsmanship during a sporting event may be subject to appropriate disciplinary action that can include being barred from future participation as spectators or participants or both.

## STUDENT RIGHTS

### **An Appropriate Public School Education**

- To learn in an environment in which all students can excel academically and socially.
- To be graded on their academic performance.
- To be allowed to make up class work after an excused absence according to school/team policies.
- To be respected by staff and peers in a caring school community.

## PARENT RESPONSIBILITIES

- Support the efforts of their children to achieve excellence in academics and personal conduct.
- Plan a time and place for homework assignments and provide necessary supervision.
- Assume responsibility for the student's prompt and regular compliance with attendance, rules, and procedures.
- Reinforce respect for school personnel.
- Instill respect for the law, including the rights of others.
- Communicate expected behavior at school.
- Work with the school in the best interests of the student on disciplinary matters.
- Attend all requested conferences.
- Present their case/cause to school officials in a calm, respectful manner.

## PARENT RIGHTS

- To receive information concerning the complete program offered at school.
- To receive regular official reports of their children's academic progress.
- To be notified promptly of significant academic and/or behavioral problems.
- To receive an explanation of the basis for any grade given by the teacher.
- To be given time for a conference with teachers and/or administration.
- To exercise the right to appeal, when appropriate.
- To experience respectful relationships with teachers and other school personnel.

## TEACHER RESPONSIBILITIES

- Demonstrate by attitude and actions genuine concern and respect for each student, parent, and fellow staff member.
- Know and enforce school rules courteously and fairly.
- Handle misconduct quickly and impartially.
- Inform parents about the academic progress and conduct of their student using established district criteria.
- Attend conferences when requested.

## TEACHER RIGHTS

- Have guarantees as cited in the agreement between the Pleasantdale School District Board of Education and the Teacher's Association of Pleasantdale.
- Be present at any disciplinary conference concerning serious disruptions in the teacher's classroom.
- Be treated respectfully by fellow staff, administration, parents, and students.

### **1.60 - Animals on School Property**

In order to assure student health and safety, animals are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the building principals in the case of an educational opportunity for students, provided that (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

### **1.80 - Gifts**

All district employees are subject to Board Policy 2:105 Ethics and Gift Ban which can be viewed at the District web site at [www.d107.org](http://www.d107.org).

## **1.84 - Birthdays**

### *Birthdays – Pleasantdale Elementary*

Birthdays are special occasions for children. Birthdays and half-birthdays are recognized at school. They receive a small gift from the office, announce their birthday over the intercom, and lead the school in the morning pledge and song. Sending birthday treats or gifts to school is not allowed. Children have the option of donating toward a birthday book in the library. Parents will receive more information about birthday books from the PTO.

The distribution of party invitations can often create a disturbance to the school environment. At times, school may not be an appropriate place to communicate (birthday) party information. Parents must take care of birthday party invitations outside of school for grades 2 through 4.

However, we also recognize that our youngest students (Preschool through first grade) may need to distribute invitations at school. Therefore, the below rules must be adhered to.

1. Distribution can only occur during non-instructional hours (before the start of class or at the end of the day) and to your child's classroom only.
2. To the greatest extent possible the child will be responsible for distribution, but staff will make sure that all students in the class receive an invitation.
3. ALL children in the class must receive an invitation.
4. The invitations must be nondescript and not addressed to specific children but simply indicating the time, location, date, etc.

### *Birthdays – Pleasantdale Middle*

Student birthdays and half-birthdays are highlighted during morning announcements. Parents are not to send edible treats to either lunch periods or classrooms. Parents must communicate individual birthday party information outside of school. Students are not allowed to decorate lockers in celebration of birthdays. The middle school Spirit Squad may decorate student lockers on the students' birthdays or half-birthdays.

## **1.85 - Treats & Snacks**

Students are not allowed to share food. Teachers are not allowed to give food to students outside of approved School Board policy. Parents are not allowed to send food for any student other than their own.

## **1.86 - Student Recognition**

There are many opportunities at both schools for students to be recognized throughout the school year. Positive student recognition is an important part of both schools' child-centered philosophies.

## **1.87 - Parent Organizations**

### *Parent Teacher Organization (PTO)*

The PTO actively strives to help parents and teachers cooperate in the education of children. PTO programs and fundraising activities support many District 107 projects including classroom parties, special events, assemblies, field trips, etc. Every family is strongly encouraged to join annually. A link to the PTO is located on the District web page.

### *Holiday Parties – Pleasantdale Elementary*

PTO Room Reps will organize classroom parties for certain holidays during the school year. No food or candy will be served at holiday parties. Valentine cards cannot include anything edible. Classroom parties will focus on holiday-related games and activities. Photos taken during parties will be shared in a school album and should not be posted on personal social media pages.

## **1.88 - Building Usage**

Although educational programs and school-sponsored activities have priority, District 107 school buildings are for community use as well. Applications for building use may be obtained from the School or District Offices. School-sponsored

events may preempt groups that have scheduled school building use, provided adequate notice is given. Organizations that sponsor activities in school facilities outside of regular school hours should be aware of Board of Education policies (e.g. no smoking, no alcohol, or other drug use). Failure to observe these policies will result in cancellation of school-use privileges.

### **1.89 - Lost and Found**

A lost and found area is located near the office in the elementary school and near the gymnasium in the middle school. If an article is lost, a child should first check with the classroom teacher, then the lost and found area. If an item is believed to have been left on a school bus, the student should report this as soon as possible to the main office.

### **1.90 - Emergency School Closings**

The District uses an automated home messaging system to notify parents, students, and staff of a school closing. In addition, when possible, emergency closing information will be posted on the district website, social media, and communicated through local media channels.

### **1.91 - Textbook/Library Book Procedures**

Students are expected to return textbooks and library books in the condition they were issued. Loss of book or excessive wear and tear will result in reimbursement for the cost of the book. Families will be notified prior to the end of the year with replacement costs. Students with outstanding library and textbook fees may not be permitted to participate in end of year activities, including Field Day.

### **1.92 - Telephone Use**

Students may use the office phone or classroom phone when it is extremely important. Permission from a teacher, the secretary, or principal is required. Personal cell phones and other communication devices possessed by students should be off and out of sight during the school day.

### **1.93 - Collection of Money**

Money may not be collected from fellow students for any reason without first receiving approval from the principal.

### **1.95 - Communications**

Parent/teacher communication is a priority. Parents are encouraged to contact staff members often. Every staff member has a direct phone line and email address. Parents are encouraged to leave messages during the day. In most instances, teachers will respond within 24 hours. The teacher is always the first point of contact for issues concerning students. Please do not contact the principal or superintendent prior to contacting the teacher.

#### ***Teachers are First Point of Contact***

Should problems involving students occur, parents must first discuss the matter with the classroom teacher. The next person to contact is the principal if the problem is not resolved.

#### ***Email/Voicemail/Website***

Teachers and administration have email and voicemail capabilities to communicate with parents. Email addresses are located on the school website at [www.d107.org](http://www.d107.org). Middle school students have Gmail access to communicate within the d107 domain and are expected to follow the Acceptable Use Policy (AUP) while using Gmail.

#### ***Skyward Family Access***

Parents have the ability of checking on their child's current grade status in each subject by means of a web-based program called Skyward Family Access. There will be opportunities for parents to receive instruction on how to access Skyward at the beginning of each year. It is the responsibility of parents to update contact information on an on-going basis (ie. Phone number changes, email updates, family living arrangements, etc.) Parents may contact the main office with questions about Skyward access at any point during the year.

#### ***Schoology Access***

Our district uses a Learning Management System (LMS) called Schoology for middle students and parents to access information about class learning and assignments, including directions, resources, and due dates. Schoology can be accessed at <http://pleasantdale.schoology.com>. There will be opportunities for parents to receive instruction on how to access

Schoology at the beginning of each year. Parents may contact the main office with questions about Schoology access at any point during the year.

### Seesaw Access

Our district uses a Learning Management System (LMS) called Seesaw for elementary students and parents to access information about class learning and assignments, including directions, resources, and due dates. Teachers in Pre-K-4<sup>th</sup> grades may use a similar program called SeeSaw. Information about how to access this will come from the classroom teacher.

### Curriculum Night

Pleasantdale Elementary and Middle schools host this important event on separate nights at the beginning of the school year. Parents will receive information regarding communication, homework, curriculum, classroom management, and volunteering. Due to the nature of the evening, parents are encouraged to find alternative plans for their children.

### Parent/Teacher Conferences

Parent involvement is highly valued and strongly encouraged in District 107. Conferences are scheduled in the month of November during the week of Thanksgiving. The middle school schedules additional conferences during 2<sup>nd</sup> trimester, as needed.

### 1.100 - Video and Audio Monitoring System

A video and/or audio monitoring system may be in use on school busses and a video monitoring system may be in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

### 1.120 - Students with Food Allergies

#### Food Allergy Management Program

While it is not possible for the District to completely eliminate the risks of exposure to allergens when a student is at school, using a cooperative effort among students' families, staff members, and students helps the District reduce these risks and provide accommodations including proper treatment for allergic reactions. Board Policy 7:285 states that:

- No food or candy will be served at elementary classroom holiday parties. Classroom parties will focus on holiday-related games and activities.
- No food or candy will be sold directly to students during the school day outside of the lunch program.
- Ingredients of food used as part of extracurricular activity (cooking club) will be identified and communicated to parents in advance.
- Food sold as concessions outside of the school day at school or PTO sponsored events must be prepackaged with the ingredients listed unless parents are notified in advance that other foods besides prepackaged items will be sold.
- Food consumption is limited to identified areas of the building.

### 1.130 - Care of Students with Diabetes

If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the building principal. Parents/guardians are responsible for and must:

- a. Inform the school in a timely manner of any change which needs to be made to the Diabetes Care Plan on file with the school for their child.
- b. Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers.
- c. Sign the Diabetes Care Plan.
- d. Grant consent for and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan.

For further information, please contact the school nurse.

### 1.140 - Suicide and Depression Awareness and Prevention

### *Suicide and Depression Awareness and Prevention*

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the school district.

The school district maintains student and parent resources on suicide and depression awareness and prevention. School Social Workers maintain resources and information that can be shared with families.

### **1.150 – Pandemic Preparedness, Management, and Recovery**

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably. Your child's school and district play an essential role, along with the local health department and emergency management agencies, in protecting the public's health and safety during a pandemic or other health emergency.

During a pandemic or other health emergency, you will be notified in a timely manner of all changes to the school environment and schedule that impact your child. Please be assured that even if school is not physically in session, it is the goal of the school and district to provide your child with the best educational opportunities possible.

Additionally, please note the following:

1. All decisions regarding changes to the school environment and schedule, including a possible interruption of in-person learning, will be made by the superintendent in consultation with and, if necessary, at the direction of the Governor, Illinois Department of Public Health, local health department, emergency management agencies, and/or Regional Office of Education.
2. Available learning opportunities may include remote and/or blended learning. Blended learning may require your child to attend school on a modified schedule.
3. Students will be expected to participate in blended and remote instruction as required by the school and district. Parents are responsible for assuring the participation of their child. Students who do not participate in blended or remote learning will be considered truant.
4. All school disciplinary rules remain in effect during the interruption of in-person learning. Students are subject to discipline for disrupting the remote learning environment to the same extent that discipline would be imposed for disruption of the traditional classroom.
5. Students and parents will be required to observe all public health and safety measures implemented by the school and district in conjunction with state and local requirements.
6. During a pandemic or other health emergency, the school and district will ensure that educational opportunities are available to all students.
7. School personnel will work closely with students with disabilities and other vulnerable student populations to minimize the impact of any educational disruption.
8. Students who have a compromised immune system, live with an individual with a compromised immune system, or have a medical condition that may impact their ability to attend school during a pandemic or other public health emergency should contact school officials.
9. During a pandemic or other health emergency, teachers and school staff will receive additional training on health and safety measures.
10. In accordance with school district or state mandates, the school may need to conduct a daily health assessment of your child. Parents and students will be notified of the exact assessment procedures if this becomes necessary.
11. Parents should not send their child to school if their child exhibits any symptoms consistent with the pandemic or other health emergency.

12. Please do not hesitate to contact school or district officials if you have any concerns regarding your child's education, health or safety.

## **Chapter 2 - Attendance, Instruction, Promotion & Graduation**

### **2.10 - Attendance**

Illinois law requires that whoever has custody or control of any child between six (by September 1<sup>st</sup>) and seventeen years of age shall assure that the child attends school in the district in which he or she resides, during the entire time school is in session (unless the child has already graduated from high school). Illinois law also requires that whoever has custody or control of a child who is enrolled in the school, regardless of the child's age, shall assure that the child attends school during the entire time school is in session.

### **2.20 - Student Absences**

Daily student attendance is vital for our schools to best educate our students.

#### **Elementary**

Parents or guardians must log their child's absence into Pickup Patrol before 9 a.m. for elementary student absences. If a parent does not log the absence by the designated time, the school office/nurse will make every effort to contact the home to verify the absence. Illinois law requires that the school knows the whereabouts of every child within the first two hours of school. If school personnel are unable to reach a parent or guardian, the police may be asked to check the residence to ensure the child's safety. Parents must notify the school office in writing for a planned absence. When a student has been absent three or more days due to illness, a doctor's statement may be required before the child will be readmitted to school. A doctor's statement may be required when a child returns following a contagious disease. A student must be present at school by 12:00 p.m. to participate in after school/evening activities.

A student may be considered absent if he/she misses 20 minutes or more in the morning or afternoon.

#### **Middle School**

Parents or guardians must notify the school of an absence by using Pickup Patrol prior to 8:00 a.m. The parent should convey the reason for the absence. If a parent does not report the absence line by the designated time, the school office/nurse will make every effort to contact the home to verify the absence. Illinois law requires that the school knows the whereabouts of every child within the first two hours of school. If school personnel are unable to reach a parent or guardian, the police may be asked to check the residence to ensure the child's safety. Parents must notify the school office in writing for a planned absence. When a student has been absent three or more days due to illness, a doctor's statement may be required before the child will be readmitted to school. A doctor's statement may be required when a child returns following a contagious disease. A student must be present at school by 12:00 p.m. to participate in after school/evening activities.

#### **Reasons for Absence**

District 107, in keeping with section 26.2a of the Illinois School Code, considers the following circumstances to be valid/excused and invalid/unexcused causes for a student's absence:

##### **Valid/excused reasons for absence**

- Illness, including doctor's appointment(s)
- Death in the immediate family
- Family emergency
- Observance of a religious holiday
- Attending a military honors funeral to sound TAPS
- Circumstances which cause reasonable concern to the parent or guardian for the safety or health of the student
- Other situations beyond the control of the student as approved by the Superintendent or Principal

##### **Invalid/unexcused reasons for absence**

- Oversleeping
- Missing the bus

- Babysitting
- Completing work for a class
- Non-school sponsored activities
- Vacation

A phone call from a parent or guardian will not excuse a student in these circumstances. The school district will initiate preventive and supportive measures for students who are absent from school excessively, especially invalid/unexcused absences.

Additionally, a student will be excused for up to 5 days in cases where the student's parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings. The Board of Education, in its discretion, may excuse a student for additional days relative to such leave or deployment. A student and the student's parent/guardian are responsible for obtaining assignments from the student's teachers prior to any excused absences and for ensuring that such assignments are completed by the student prior to his or her return to school.

### *Tardy*

A student is considered tardy if he/she arrives after 8:20 a.m. for the middle school and 9:00 a.m. for the elementary school. Late arrival of school provided transportation does not constitute a tardy referral. Students who are habitually late to school are a concern. Not only do they miss important information starting the school day, they are a disruption to the class. At the Middle School, students who are late to school/class more than 3 times in a trimester are subject to school discipline procedures. The principal or assistant principal will contact parents when tardiness becomes chronic.

### *Extended Absence Procedures*

Regular attendance is vital to success in school. Parents or guardians are expected to maintain a regular attendance pattern for their children and to inform the school of any absence and its cause. Family vacations planned on school attendance days are discouraged. It is the parent responsibility to ensure that their children make up what needs to be made up.

An extended planned absence constitutes five or more missed school days. Parents are requested to notify their child's teacher and the school office in writing five days prior to an extended planned absence, stating the specific dates and reason the student will not be in attendance.

There are many different learning activities and opportunities going on in classrooms each day. Not all can be done independently as most require some level of prior instruction from the classroom teacher. Therefore, teachers may not be able to provide work ahead of time. Other assignments will be saved for the child to do after the extended absence. Any work that is given at the beginning of an extended absence should be done by the time the child returns to school.

These procedures are intended to help parents and students understand the academic responsibilities relative to extended absences. Questions should be directed to teachers or the school office.

### **2.40 - Make-Up Work**

Students are responsible for their schoolwork when they are absent. Parents and students can use Schoology or Seesaw, our online Learning Management Systems, or email teachers directly to check for assignments. After two consecutive days of absence, arrangements may be made for someone to pick up the assignments from the school office between 3:20 and 4:00 p.m.

If a student's absence is excused or if a student is suspended from school, he/she will be permitted to make up all missed work, including homework and tests, for equivalent academic credit.

Teachers will assist and determine a deadline for making up the missed work.

### **2.50 - Truancy**

Student attendance is critical to the learning process. Truancy is therefore a serious issue and will be dealt with in a serious manner by the school and district.

Students who miss more than 1 % but less than 5% of the prior 180 regular school days without valid cause (a recognized excuse) are truant. Students who miss 5% or more of the prior 180 regular school days without valid cause are chronic truants. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue.

If chronic truancy persists after support services and other resources are made available, the school and district will take further action, including:

- Referral to the truancy officer
- Reporting to officials under the Juvenile Court Act
- Referral to the State’s Attorney
- Appropriate school discipline

A student who misses 15 consecutive days of school without valid cause and who cannot be located or, after exhausting all available support services, cannot be compelled to return to school is subject to expulsion from school.

A parent or guardian who knowingly and willfully permits a child to be truant is in violation of State law

## **2.60 - Grading & Promotion**

### ***Report Cards***

- Report cards are posted throughout the year through Skyward. The third trimester report card will be mailed home after school lets out for the summer.
- Parents are encouraged to check their child’s grades on Skyward on a regular basis. Letter grades on report cards begin in 3<sup>rd</sup> grade. Students younger than 3<sup>rd</sup> grade receive a numerical grade as described on the report card. In addition, Spanish, physical education, music, and art in the Elementary School also receive numerical grades. At the middle school, midway through each trimester, an email is sent home to remind parents to check midterm grades.

### ***Grading***

#### ***District Subject Grading Scale (3<sup>rd</sup>-8<sup>th</sup> Grades):***

A	100 – 90
B	89.99 – 80
C	79.99 – 70
D	69.99 – 60
F	59.99 or below

### ***Graduation Ceremony Eligibility***

Grade 8 students are expected to meet academic expectations to participate in the graduation ceremony. Specifically, grade 8 students will not be allowed to participate in the graduation ceremony if they earn 6 or more “F’s” during the school year, with at least one “F” occurring during the third trimester. If a student is at risk of nonparticipation due to academic performance, parents will be notified at the end of the trimester in which two (2) or more “F’s” are accumulated on the report card. A plan to remediate will be developed jointly between the student, parent, and school. Grade 8 students who fail to remediate their academic performance given adequate notice will not participate in the graduation ceremony. Grade 8 students may also be prohibited from participation in the graduation ceremony or other 8<sup>th</sup> grade activities and privileges for incidents of gross disobedience and misconduct.

## **2.65 – Instructional Programs and Placements**

### *Class/Teacher Assignments*

The principal and teachers make decisions in the spring regarding the placement of students in classes for the following school year. A great deal of time is devoted to the development of class lists. Important academic, social, developmental, and behavioral factors are taken into consideration before decisions are made. Parent requests for a particular teacher cannot be honored as many factors are involved in this process.

### *Curriculum*

Curriculum in District 107 is developed, reviewed, and refined on a yearly basis. The District’s Curriculum Council is charged with evaluating present programs, analyzing research in the field, and designing a comprehensive program of study to meet the needs of all students in the district.

### *Connections Program – Elementary*

The gifted/enrichment teacher meets regularly with PreK – grade 3 teachers to assess learning needs and help plan differentiated curriculum as needed. All students are screened as to their needs for academic acceleration using the district matrix at the end of grade 3. Students who are determined to need ongoing challenge are identified for Connections, our talented and gifted program.

### *Leveled English Language Arts Classes - Middle*

In grades 5-8, students are identified for either on-level, extended, or advanced (grades 7 & 8) English Language Arts (ELA) classes.

### *Leveled Math Classes*

In grades 5-8, students are identified for either on-level or accelerated math classes. Classes are designed to meet the academic needs of all students and provide an appropriate level of challenge. Classes utilize a differentiated curriculum as needed.

Qualifications for accelerated or extended instruction in English Language Arts and Math are detailed in the district's Talented and Gifted (TAG) Program document, found on the school district’s website.

## **2.70 - Homework**

Homework is an integral part of the District 107 educational program. It is the expectation that homework will be a priority for our students. Homework offers teachers, parents and students the opportunity to be involved in and support the learning process outside of school. Homework should be meaningful and provide opportunities for practice, enrichment and extension of classroom activities. It also helps to develop student responsibility and necessary work habits such as time-management and self-discipline and the ability to work independently. It is an essential part of the educational process.

The following daily time allotments are listed as a general guideline (and many grade levels expect that students and parents will read for a minimum of 20 minutes per day):

Grades K-2	10 – 30 minutes per day
Grade 3	20 – 40 minutes per day
Grade 4	30 – 50 minutes per day
Grade 5	50 – 60 minutes per day
Grades 6-8	60 – 90 minutes per day

### **At the Elementary School**

- The classroom teachers determine the type, frequency and quantity of homework. Assignments may include practice, drill, memorizing, review, work completion, error correcting, research projects and reading.
- Families are encouraged to set aside time each day to read. This provides the opportunity to practice reading and helps establish a life-long habit.
- Parents are encouraged to contact the classroom teacher immediately if they have questions about homework guidelines and/or level of challenge provided. Teachers can individualize homework if deemed necessary.

### **At the Middle School**

#### **Teachers will...**

- Assign homework that is meaningful and purposeful
- Assign homework that targets students needs, learning styles and abilities
- Assign homework that is age appropriate in length and difficulty
- Explain directions, expectations and purpose for assignments in class
- Post assignments on Schoology and in the classroom
- Ensure that students receive feedback about homework assignments in a timely manner

#### **Parents will...**

- Provide an environment conducive to studying
- Offer guidance, not answers
- Monitor homework completion and emphasize its importance
- Communicate with both teacher and student regarding any on-going homework concerns
- Utilize Schoology and Skyward as a tool for accessing information concerning homework and grades

#### **Students will...**

- Accurately fill out their assignment notebooks each day
- Be responsible for completing homework on time
- Seek out and complete all make up assignments
- Practice academic honesty when completing homework
- Exhibit self-advocacy by seeking additional help when needed
- Utilize Schoology and Skyward as a tool for accessing information concerning homework and grades
- Return to school to pick up forgotten materials and /or homework whenever needed

### **2.80 - Exemption from the Physical Education Requirement**

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request.

A student in grades 7-8 may submit a written request to the building principal requesting to be excused from physical education courses because of the student's ongoing participation in an interscholastic or extracurricular athletic program. The building principal will evaluate requests on a case-by-case basis.

Students with an Individualized Education Program may also be excused from physical education courses for reasons stated in Handbook Procedure 10.301.

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practices Act, prevents his or her participation in the physical education course.

State law prohibits the School District from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.

Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course:

1. The time of year when the student's participation ceases and the students class schedule.

### **2.100 - Home and Hospital Instruction**

#### ***Homebound Tutoring***

A student who is absent from school, or whose physician, physician assistant or advance practice registered nurse anticipates his or her absence from school, because of a medical condition may be eligible for instruction in the student's home or

hospital. This service is available to all district students meeting eligibility requirements according to district policy 6:150 at no charge to the family.

## Chapter 3 - Student Fees and Meal Costs

### 3.00 - Registration

Registration for returning students can be completed online at [www.d107.org](http://www.d107.org). Additionally, students advancing to Grade 5 will need to verify residency before the first day of student attendance.

Parents or legal guardians of children who are eligible to attend school in Pleasantdale District 107, must show proof of residency and fill out the following papers for registration:

- Enrollment and Residency Form
- Authorization for Transfer of Student Records
- General Information Sheets

Parents/legal guardians must submit the following original documents:

- Child's birth certificate
- Custody papers in the case of divorce or guardianship
- Current physical
- Proof of residency listing the name and address

There are many different family patterns and styles. Some families may have had an experience that has resulted in a court order. The district requests parent cooperation to help us maintain a safe environment and communicate correctly with all parties. If there is a current court order (i.e. divorce, order of protection, etc.) a copy of the portion that applies to custody or protection is required. The copy must include a stamp and signature of the court.

### 3.10 - Fees, Fines & Charges; Waiver of Student Fees

Fees: Information regarding Grade Level Fees, PE uniforms, School Lunch, Technology, and other items will be included in the annual registration packet.

#### *Voluntary Student Insurance*

Student insurance information can be obtained by contacting the district office.

#### *Waivers*

Fines, Fees, and Charges; Waiver of Student Fees

The school establishes fees and charges to fund certain school activities. Some students may be unable to pay these fees. Students will not be denied educational services or academic credit due to the inability of their parent or guardian to pay fees or certain charges. Students whose parent or guardian is unable to afford student fees may receive a fee waiver. A fee waiver does not exempt a student from charges for lost and damaged books, locks, materials, supplies, and/or equipment.

Applications for fee waivers may be submitted by a parent or guardian of a student who has been assessed a fee. As student is eligible for a fee waiver if at least one of the following prerequisites is met:

1. The student currently lives in a household that meets the free lunch or breakfast eligibility guidelines established by the federal government pursuant to the National School Lunch Act; or
2. The student or the student's family is currently receiving aid under Article IV of the Illinois Public Aid Code (Aid to Families of Dependent Children).

The building principal will give additional consideration where one or more of the following factors are present:<sup>2</sup>

- An illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations; or
- When one or more of the parents/guardians are involved in a work stoppage.

The building principal will notify the parent/guardian promptly as to whether the fee waiver request has been granted or denied. Questions regarding the fee waiver application process should be addressed to the building principal.

Pursuant to the Hunger-Free Student’s Bill of Rights Act, the school is required to provide a federally reimbursable meal or snack to a student who requests one, regardless of whether the student has the ability to pay for the meal or snack or owes money for earlier meals or snacks. Students may not be provided with an alternative meal or snack and the school is prohibited from publicly identifying or stigmatizing a student who cannot pay for or owes money for a meal or snack.

If you have questions regarding the fee waiver process, you may contact the District Business Manager at (708)784-2013.

### 3.20 - School Lunch Program

All full-day students eat lunch at school. Students have the option of purchasing hot lunch or bringing their own. Menus will be posted each month on our district’s website so parents and students are aware of the food that will be served in advance. Students are not allowed to share lunches. District 107 provides financial assistance for lunch in accordance with federal and state laws. Eligibility requirements are available through the school or district office.

## Chapter 4 - Transportation & Parking

### 4.10 - Bus Transportation

District 107 provides bus transportation for all students. Bus schedules are furnished at the beginning of the school year. Riding the bus is considered a privilege rather than a right and requires the cooperation of parents, students, staff and our bus drivers to ensure a safe experience for every child. Each school bus is equipped with front and rear video cameras to record student behavior.

#### *Routes and Schedules*

- In planning schedules, the District strives for safety considerations first.
- Students are not allowed to take any bus other than their assigned bus and must get off at their assigned bus stop.
- Parents/guardians of kindergarten students must meet their child at the bus stop.

#### *Late Bus*

- Late bus service is provided Monday, Tuesday, and Thursday.
- The late busses begin at the Elementary School and then go to the Middle School.
- The late busses leave at 4:20 p.m. from the **Elementary School**.
- The late busses leave at 4:30 p.m. from the **Middle School**.
- These busses will drop students off at locations in the general area of their homes, but not necessarily at the same stops as the morning and afternoon busses.
- Bus concerns/questions after office hours should be directed to the First Student Bus Company at (708)352-9050.
- Parents/guardians are encouraged to establish back-up plans with neighbors/friends in case the parent/guardian cannot be home at the time of drop-off.

#### *Bus Safety*

- The manufacturer's capacity for a bus shall not be exceeded.
- Only persons authorized by the school district shall be allowed to ride school buses. Parents are not allowed on the bus unless they are serving as a field trip chaperone.

- All busses are equipped with cameras. Parents should report any concern to the Principal or Assistant Principal.
- Younger students (kindergarteners and 1<sup>st</sup> graders on Elementary School busses and 5<sup>th</sup> and 6<sup>th</sup> graders on Middle School busses) are asked to sit at the front of the bus. Seats may be assigned on certain busses as necessary.
- Parents will be notified if their child(ren) is affected by a safety issue.

### *Bus Riding Behavior*

School bus riders are expected to:

- Follow the instructions of the bus driver.
- Remain seated in appropriate/assigned seat at all times.
- Be on time at the designated bus stop.
- Remain at the side of the road while waiting for the bus.
- Wait for the bus to stop completely before boarding and unloading.
- Keep hands and head inside the bus at all times.
- Keep objects out of the aisle.
- Report immediately any damage to the bus seat(s) to the driver.
- Maintain appropriate behavior at all times.
- Refrain from eating or drinking on the bus.
- Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take five giant steps away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.
- Wait for the driver's signal before crossing the street and then cross in front of the bus. Cross the street only after checking both ways for traffic.
- Never run back to the bus, even if you dropped or forgot something.
- Talk quietly on the bus. No shouting or creating loud noises that may distract the driver. Tablets, iPods, iPads, Smartphones, and other electronic devices must be silenced on the bus unless a student uses headphones.

### *Consequences of Improper Bus Riding Behavior*

#### *Pleasantdale Elementary*

- Students are expected to follow the Eagle Way on the bus.
  - The Eagle Way
    - Be respectful – Keep hands and feet to yourself.
    - Be responsible – Talk but don't scream.
    - Be safe – Stay seated the entire ride.
- If a child behaves in a way that jeopardizes his safety or the safety of others, an anecdotal form will be filled out by the bus driver or supervising adult and given to the principal.
- In all cases, the seriousness of the offense will determine the level of consequence suitable. Consequences for improper bus riding behavior can range from written warning to a bus suspension for an amount of time determined by the principal.
- Parents will be notified in the event of a bus offense.

#### *Pleasantdale Middle*

- Inappropriate behavior may result in a verbal or written warning, after school detention(s), or a bus suspension. (A child on a bus suspension is still expected to attend school.)
- Serious misconduct, such as fighting, property damage, endangering others, or possession of controlled substances, alcohol, tobacco products or weapons, can lead to a school suspension, permanent removal from the bus, and/or expulsion.

### **4.15 - Bus Conduct - Suspension of Services**

Students are expected to follow all schools when riding the school bus. A student may be suspended from riding the bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following:

1. Violating any school rule or school district policy.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.

5. Repeated willful disobedience of a directive from a bus driver or other supervisor.
6. Such other behavior as the building principal deems to threaten the safe operation of the bus and/or its occupants.

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the School Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons.

A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

#### **4.20 - Student Drop-off/Pick-up**

##### *Pleasantdale Elementary*

Safety for children and adults is increased when parents driving automobiles adhere to the following safety guidelines:

- Enter the school parking lot staying to the right of the parking lot.
- Pull along the side of the school nearest the gym where your child may be dropped off on the sidewalk along the Kiss and Go lane.
- Please do not allow your child to run across the parking lot to join his/her class.
- Do not drive into bus lanes (painted yellow curb area) at any time to drop off children. This area is restricted for buses.
- All drivers must obey bus stop signs.
- Adult supervision begins at 8:40 a.m. Children should arrive no earlier than 8:40 a.m.
- Parents of preschool students are to park their car and walk their student to the door for drop off and pickup.

##### *Pleasantdale Middle*

- The only entrance to our parking lot and drop-lane is on 74<sup>th</sup> Street (the street north of the school building).
- Parents who are picking up or dropping off students should form a single lane next to the sidewalk (no waiting next to the flagpole).
- Please pull up as close as possible to the car in front.
- Exit only at the driveway onto Wolf Road midway between 74<sup>th</sup> and 75<sup>th</sup> Street.
- Please use the parking lot nearest to Wolf Road to park and enter the building.

*As a reminder, nobody is allowed to talk on their cell phone when in a school zone.*

#### **4.30 - Other Forms of Student Transportation**

##### *Bicycles/Skateboards/Roller Blades*

The decision and responsibility to let a student ride his/her bike to school rests with the parents. Once on school property, students must walk their bikes. A bicycle parking rack is located next to the preschool rooms at the elementary school and in front of the middle school building. Bicycle registration with the police and wearing helmets are highly encouraged. Bicycle-riding, skateboarding, or rollerblading while on school property is not permitted.

## **Chapter 5 - Health and Safety**

### **5.10 - Immunization, Health, Eye & Dental Examination**

#### *Required Health Examinations and Immunizations*

All students are required to present appropriate proof of a health examination and the immunizations against, and screenings for, preventable communicable diseases within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth and ninth grades; and
3. Enrolling in an Illinois school for the first time, regardless of the student's grade.

Proof of immunization including: DTP/DtaP, Tdap, Hepatitis B, Polio, MMR, Varicella, and MCV4 are required for students in grades 6 and 12. A diabetes screening must be included as part of the health exam (though diabetes testing is not required). Students between the age of one and seven must provide a statement from a physician assuring that the student was "risk-assessed" or screened for lead poisoning.

Failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the school, subject to certain exceptions. New students who register mid-term have 30 days following registration to comply with the health examination and immunization requirements.

If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by an appropriate medical professional.

### *Eye Examination*

All students entering kindergarten or the school for the first time must present proof by October 15 of the current school year of an eye examination performed within one year. Failure to present proof by October 15, allows the school to hold the student's report card until the student presents: (1) proof of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15.

### *Dental Examination*

All students entering kindergarten, second and sixth grades must present proof by May 15 of the current school year of having been examined by a licensed dentist within the last 18 months. Failure to present proof allows the school to hold the child's report card until the student presents: (1) proof of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15.

### *Exemptions*

A student will be exempted from the above requirements for:

1. Medical grounds if the student's parent/guardian presents to the building principal a signed statement explaining the objection;
2. Religious grounds if the student's parent/guardian presents to the building principal a completed Certificate of Religious Exemption;
3. Health examination or immunization requirements on medical grounds if a physician provides written verification;
4. Eye examination requirement if the student's parent/guardian shows an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist; or
5. Dental examination requirement if the student's parent/guardian shows an undue burden or a lack of access to a dentist.

### *Accidents and Illnesses*

- When a student suffers a minor accident or illness at school, first aid is given and the name, date, and cause recorded.
- The parent or person designated by the parent will be notified and asked to come to the school for the child if a child becomes ill or injured.
- No child shall be sent home if there is not a responsible adult, either parent, or someone designated by the parent to accept him/her.
- A student who has diarrhea, has vomited in school or has a temperature of 100° F or more must be sent home.
- Students should remain at home at least 24 hours after a fever has subsided or is symptom free without medication.
- Should a serious accident or illness occur which warrants emergency treatment, 911 will be called and parents notified.

### *Allergies*

Many students are allergic to animals. No animals will be brought to school for show and tell, star of the week, etc. Due to food allergies, no food may be brought in to share in either the lunchroom or the classroom.

### *Ambulance Policy*

In the event of a student health emergency, the school nurse will determine whether an ambulance is needed to transport the student to the hospital in order to ensure the student's safety. The cost of the ambulance, which is covered by many health insurance policies, will be the responsibility of the parent. Families who do not have health coverage can purchase student health insurance through the district. This guideline will apply at all school related activities whether on or off district grounds.

### *Cumulative Health Record*

The school nurses keep a cumulative health record for each student and share the responsibility for keeping it up-to-date with parents. Should a student transfer out of the district, the health records are forwarded to the new school. Parents can use Skyward to monitor student visits to the nurse's office.

### Hearing Tests

Students in preschool, kindergarten, first, second, third and fourth grade, and all students new to the district are given a hearing test. Tests may also be given if a teacher notices that a student is having difficulty hearing. Parents will be notified if the nurse has concerns about the student's hearing.

### Vision Tests

Students in preschool, kindergarten, second, and eighth grades are given vision tests in accordance with state guidelines under the supervision of the school nurse. Tests are also given if a teacher notices that a student is having difficulty. Parents will be notified if the nurse has concerns about a student's vision.

## 5.20 - Student Medication

Taking medication during school hours or during school-related activities is prohibited unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child by completing a "School Medication Authorization Form."

No school or district employee is allowed to administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed School Medication Authorization Form is submitted by the student's parent/guardian. No student is allowed to possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this procedure.

### Self-Administration of Medication

A student may possess and self-administer an epinephrine injector (e.g., EpiPen®) and/or an asthma inhaler or medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form.

Students who are diabetic may possess and self-administer diabetic testing supplies and insulin if authorized by the student's diabetes care plan, which must be on file with the school.

Students with epilepsy may possess and self-administer supplies, equipment and medication, if authorized by the student's seizure action plan, which must be on file with the school.

Students may self-administer (but not possess on their person) other medications required under a qualified plan, provided the student's parent/guardian has completed and signed a School Medication Authorization Form.

The school district shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the school district and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

### Administration of Medical Cannabis

In accordance with the Compassionate Use of Medical Cannabis Program, qualifying students are allowed to utilize medical cannabis infused products while at school and school events. Please contact the building principal for additional information. Discipline of a student for being administered a product by a designated caregiver pursuant to this procedure is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

### Undesignated Medications

The school may maintain the following undesignated prescription medications for emergency use: (1) Asthma medication; (2) Epinephrine injectors; (3) Opioid antagonists; and (4) Glucagon. No one, including without limitation, parents/guardians

of students, should rely on the school or district for the availability of undesignated medication. This procedure does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

#### Emergency Aid to Students

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

### 5.40 - Safety Procedures

#### *Drills*

Drills required by the Illinois State Board of Education are conducted throughout the school year including fire, tornado/disaster, bus evacuation, and lockdown drills. Schools may add additional drills, as deemed appropriate. Students are instructed in appropriate actions and behavior.

#### *Tornado Watch*

If a tornado watch is in effect at dismissal time, no changes will take place to the previously arranged dismissal procedures.

#### *Tornado Warning*

At the onset of a tornado warning, teachers direct their students to designated safety areas. Students remain in the school until release is considered safe if the warning occurs at dismissal time. Parents may pick up their child at school during a tornado warning. Parents sending someone else to pick up a child must notify the school requesting a child's release. **Please do not telephone the school during tornado watches and warnings.** Calls could interfere with outgoing emergency calls.

### 5.50 - Communicable Disease

Rules and regulations regarding communicable disease control shall be enforced as required by the Illinois Department of Public Health. Parents must notify the nurse if their child has a communicable disease. The student's teacher and the principal will be notified.

### 5.60 - Head Lice

The school will observe the following procedures regarding head lice.

- Parents will be contacted when it is suspected that their child is infested with lice.
- Parents are asked to notify the school nurse if they suspect their child has head lice.
- The school will provide written instructions to parent/guardian regarding appropriate treatment for the infestation.
- It is advised by the CDC that students return to school after appropriate treatment has begun.

## **Chapter 6 - Discipline and Conduct**

### 6.20 - School Dress Code & Student Appearance

Appropriate student dress is the responsibility of each student at Pleasantdale SD 107. Pleasantdale SD 107 hopes that parents will take an active part in assisting their children in making decisions about their appearance in school. Any clothing viewed as inappropriate or disruptive in any way will not be allowed. Students with inappropriate clothing will be asked to change. Parents may be contacted to bring a change of clothes. Additionally, students may be asked to wear their gym uniform, if necessary. Expectations for appropriate student dress are in effect for all extra-curricular and school-related activities (i.e. after-school sporting events, Student Council events, Clubs, etc.). Judgment of disruption is at the discretion of building administration. Specific guidelines are:

- Students and parents have the right to make clothing and accessory selections so that they feel comfortable and confident at school.
- Students and parents have the responsibility to make clothing and accessory selections that are appropriate for the educational environment. Clothing choices should not disrupt the educational process, interfere with the

maintenance of a positive teaching and learning climate, or compromise reasonable standards of health, safety, and decency.

- Students should not wear hats or head covering of any kind (except that of established religious groups or medical exceptions) in the building, except when allowed for special spirit days.
- Apparel that promotes or advertises weapons, drugs, alcohol, tobacco products, gangs, or other inappropriate activities is not permitted.
- Clothing that is otherwise poorly fitting, showing skin and/or undergarments may not be worn at school.
- The length of shorts or skirts must be appropriate for the school environment.
- Shoes must be worn at all times.

Concerns about student dress will be handled through the main office by the principal and/or assistant principal.

### **6.30 - Student Discipline**

As part of our district wide multi-tiered system of support (MTSS), the Pleasantdale Elementary School has established a three tiered Positive Behavior Support System (PBSS). PBSS is a systematic approach for implementing proactive schoolwide discipline. The purpose of PBSS is to improve school climate and prevent student problem behaviors across all school settings. Essential elements of our PBSS include: (1) building a culture within the whole school that will serve as a foundation for both social and academic success, (2) emphasizing early identification and prevention of problem behavior, (3) directly teaching appropriate social skills to all students, and modifying or rearranging the school context when necessary to prevent problem behavior, (4) using a three-tiered continuum of behavior support practices in order to prevent problem behavior, and (5) actively using data for decision-making.

All students receive the support they need for success based on a continuum of need and intensity. Our PBSS program uses:

- Student achievement data to inform instruction
- A problem-solving model
- A multi-tiered service delivery model
- Targeted interventions in addition to the core curriculum
- Regular progress monitoring

For special education students, please refer to page 41 of the Parent/Student handbook, section 10.20 “Discipline of Students with Disabilities,” for additional information.

#### ***Discipline Plans -- Pleasantdale Elementary***

The Pleasantdale Elementary School community of staff and parents believes that each child is responsible for his/her behavior. Based on this belief:

- The role of parents and staff is to guide and assist students in making appropriate behavioral choices, and understanding that all actions have consequences.
- The student's role is to develop skills and strategies for coping with conflict, and to accept responsibility for his/her choices.
- Pleasantdale Elementary students will become responsible and respectful citizens through their efforts and the shared commitment of parents and staff.

Pleasantdale Elementary School maintains a building behavior plan, The Eagle Way. The Eagle Way must be followed at all school sponsored activities, including field trips and bus routes.

- The Eagle Way
  - Be respectful
  - Be responsible
  - Be safe
- Each teacher establishes a set of classroom rules and procedures. These rules are on display in the classroom for all to see. These classroom rules include hallway, bathroom, and recess guidelines.
- A system has been set up during lunch and recess called “Eagle’s Nest” for children who fail to follow the Eagle Way. The “Eagle’s Nest” is located in an office near the lunchroom and is supervised by a staff member. Parents will be notified unless the supervisors feel the infraction was minor and communication home not necessary.

Students are given appropriate behavioral intervention ideas (“flight plan”) and skills so that negative behaviors do not become habitual.

### *Discipline Plans -- Pleasantdale Middle*

It is our goal at Pleasantdale Middle School to provide a safe and positive learning environment. To achieve this environment, expectations of behavior and conduct have been established which govern the entire school operation, including classroom and instructional areas, co-curricular groups and activities and school facilities. Students are expected to accept responsibility for their actions and the consequences of those actions. Parents and teachers also have rights and responsibilities in their role of support for continued student growth. In order to ensure student confidentiality, the district policy is not to give out information about a student’s behavior to other parents.

“The “I’s” of the Tigers” is our positive and proactive approach to school behaviors and is the heart of our program. We ask our students to affirm the following statements in their actions and behaviors while at or representing Pleasantdale Middle School:

- I am Respectful
- I am Responsible
- I am Safe

Expectations are taught, and when necessary, re-taught to illustrate the above statements through various areas within the building, including hallways, classrooms, lunchroom, recess, assemblies, and on the bus. All staff members are encouraged to support and recognize positive examples of “The “I’s” of the Tigers” through home communications and “Tiger Stripes” presented to the students.

### *When and Where Conduct Rules Apply*

The grounds for disciplinary action also apply whenever the student’s conduct is reasonably related to school or school activities, including but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

### **Inappropriate Behaviors – Level 1**

- Tardiness (late to school – late to class)
- Missed detention
- Disrespect
- Disturbance during class, assemblies, field trips, before or after school activities, and in locker room, halls and lunchroom
- Inappropriate physical contact
- Inappropriate online behavior
- Loitering in unsupervised areas
- Reckless behavior
- Repeated inappropriate behavior

### **Range of Consequences**

- Behavioral referral
- Parent contact
- Detention
- Detention plus meeting with student
- Detention plus meeting with student and administrator.
- In-school suspension

### **Inappropriate Behaviors – Level 2**

- Blatant disrespect
- Disruptive behaviors, including online
- Insubordination
- Demonstrating a bullying behavior
- Profanity or abusive language
- Damaging property or others' belongings
- Misuse of iPads or other school devices
- Stealing
- Reckless behavior
- Inappropriate physical contact
- Uncooperative with substitutes
- Repeated inappropriate behavior

### **Range of Consequences (one or more of the following may occur)**

- Conduct referral
- Student meeting with the administrator
- Parent contact
- Parent conference
- Detention(s)
- One week of detentions for inappropriate behavior with substitutes
- Out of all activities up to five days (spectator or participant)
- One to three days in-school suspension
- Reimbursement for damaged property

### **Inappropriate Behaviors – Level 3**

- Bullying, including cyberbullying
- Harassing or threatening others
- Sexual Harassment
- Fighting
- Any act of physical aggression toward others
- Hazing
- Gross disrespect towards others
- Smoking
- Vandalism
- Using, possessing illicit drugs, narcotics, alcohol, or illegal substances (including “look-alikes”)
- Possession of prescribed or non-prescribed medication
- Possession of weapons
- Any gang related activity, literature, or items
- Inappropriate physical contact
- Repeated inappropriate behavior

### **Range of Consequences (one or more of the following may occur)**

- Conduct referral
- Student sent to administrator's office
- Parent conference
- Parent pay for determination of type of substance
- In-school or out-of-school suspension(s)
- Confiscation of prohibited objects
  - Recommendation for expulsion to School Board
  - Notification of incident to proper authorities
  - Counseling program

### **Inappropriate Behaviors - Level 4**

- Using, possessing, selling, or distributing illicit drugs, prescribed/non-prescribed medication, narcotics, alcohol, or illegal substances (including “look-alikes”)

- Selling or distributing prescribed/non-prescribed
- Possession/use of weapons
- Fighting, mob action
- Arson
- Explosives
- Repeated significant inappropriate behavior(s)

**Range of Consequences (one or more of the following may occur)**

- Notification to proper authorities
- Parent pay for determination of type of substance
- In-school or out-of-school suspension(s)
- Alternative behavior school placement
- Assessment/Participation in behavior, substance, counseling program
- Recommendation for expulsion to School Board

*Disciplinary Measures*

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent possible, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions.

*Re-Engagement of Returning Students*

The building principal or designee shall meet with a student returning to school from an out-of-school suspension, expulsion or alternative school setting. The goal of this meeting shall be to support the student’s ability to be successful in school following a period of exclusion and shall include an opportunity for students who have been suspended to complete or make-up missed work for equivalent academic credit.

*Corporal Punishment*

District 107 does not allow school personnel to administer corporal punishment to students according to Board Policy. Corporal punishment does not include, and certificated personnel are permitted to use, reasonable force as needed to maintain safety for other students, school personnel, or for the purpose of self-defense or the defense of property.

*Use of Isolated Time Out and Physical Restraint*

This policy applies to all students. Isolated time out and physical restraint shall be used only as a means of maintaining a safe and orderly environment for learning and only to the extent necessary to preserve the safety of students and others. Neither isolated time out nor physical restraint shall be used in administering discipline to individual students as a form of punishment. Isolated time out and physical restraint are considered restrictive interventions and are only used in emergency situations by trained staff members or when less restrictive interventions have been attempted and failed. This policy does not apply to the restriction of a student’s movement when that restriction is for a purpose other than the maintenance of a safe and orderly environment, such as the appropriate use of a safety belt in motor vehicles.

**Cheating Policy**

Students must consider all assigned work to be individual unless a teacher specifies otherwise. Each teacher will discuss cheating and plagiarism as it applies to his/her class and discuss the consequences. Students receive instruction about the proper way to cite sources appropriate to their grade level.

**Examples of cheating or plagiarism**

- Copying homework
- Looking on another student’s test or quiz
- Allowing another student to look on your test or quiz
- Using other secretive methods of obtaining or giving answers for tests or quizzes
- Working with others on any assignment that was meant to be done by individuals
- Taking papers in part or whole from the Internet or other publications or other students
- Taking information from another source that is not properly attributed
- Taking any part of a test to use or give to others

1<sup>st</sup> Offense

- Student may receive a failing grade for the assignment

- The teacher confers with the student’s parents about the offense
- The student may have to redo the assignment, or an equivalent assignment, at a level equivalent to a passing grade, outside of school time. Credit may or may not be given.

#### 2<sup>nd</sup> Offense

- Student may receive a failing grade for the assignment
- The teacher reports the offense to the principal who will meet with the student, his/her parents and the teacher about the incident.
- The student may have to redo the assignment, or an equivalent assignment, at a level equivalent to a passing grade, outside of school time. Credit may or may not be given.

#### 3<sup>rd</sup> Offense

- Student may receive a failing grade for the assignments
- The teacher reports the offense to the principal/assistant principal who will meet with the student, his/her parents and the teacher about the incident.
- The student may have to redo the assignment, or an equivalent assignment, at a level equivalent to a passing grade, outside of school time. Credit may or may not be given.
- The student will not be allowed to receive any school wide academic honors, such as honor roll status or special academic recognition at the end of the year.

### DISCIPLINE DEFINITIONS

- **Alcohol:** Possession, use or transfer of any alcoholic beverage.
- **Blatant Disrespect:** Disrespect to other students or staff that persists after a warning has been given.
- **Bullying:** Bullying is intentionally using power to repeatedly make someone feel bad. See bullying policy for more information.
- **Communication/Electronic/Laser devices:** Using a cellular telephone, smartphone, video recording device, personal digital assistant (PDA), or similar electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating and sending, sharing, viewing, receiving or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device or cellular telephone, commonly known as “sexting.”
- **Disrespect:** To call derogatory names, dishonor, or in any other manner, abuse verbally or in writing any member of the school staff or student body.
- **Disruption:** Any act that disrupts the educational process or setting.
- **Extortion:** The act of extortion or borrowing or attempting to borrow any money or things of value from a person in the school, unless both parties enter into an agreement freely and without the presence of either an implied or expressed threat.
- **Drugs:** A term that is intended, for this purpose, to include cannabis, controlled substances, any illegal or illicit drugs, prescription drugs and over-the-counter drugs.
- **Drug paraphernalia:** Devices that are used to ingest, inhale, or inject cannabis or any controlled substances into the body.
- **Fighting:** Aggressive, hostile bodily contact with students, and/or adults.
- **Forgery:** The act of falsely writing the name of another person, falsifying dates, grades, addresses, or other information on school forms.

- **Gang-related activity:** Any group of two or more people whose purpose includes the commission of illegal acts. Gang-like activity shall mean any conduct engaged in by a student:
  - on behalf of any gang
  - to perpetuate the existence of any gang
  - to effect the common purpose and design of any gang
  - to represent a gang affiliation, loyalty or membership in any way while attending a school function.
- **Gross Disrespect:** Disrespect toward staff or student that is of a threatening or aggressive nature.
- **Harassment:** Constant torment and intent to harm emotionally.
- **Hazing:** Any intentional, knowing, or reckless act directed towards a student for the purpose of initiation, affiliation, holding office, maintaining membership in any organization, club, or athletic team. Soliciting, encouraging, aiding, or engaging in hazing is prohibited.
- **Inappropriate Displays of Affection:** Displays of affection of a sexual nature that are not appropriate in a school environment
- **Inciting others to misconduct/misbehave:** By words, acts or deeds, giving encouragement to demonstrations and protest, which disrupt the normal educational process of the school.
- **Indecency:** The act of offending commonly recognized standards of health, safety, or proprietary, or inappropriate displays of affection.
- **Insubordination (failure to conform to staff request):** The failure to respond or carry out a reasonable request by authorized school personnel.
- **Intimidation:** The act of verbally or by gesture threatening/intimidating the well being, health or safety of any person on school property or en route to or from school.
- **Loitering:** The act of being in or about the school building or in a specifically restricted area of the school at unauthorized times or without specific authorization of school personnel.
- **Obscenity:** The act of using obscene or profane language in verbal or written form or in pictures, caricatures, or obscene gestures on school property.
- **Physical assault:** The act of physically assaulting or attacking any person on or near school property including any activity under school sponsorship.
- **Profanity:** Inappropriate language that is deemed offensive to others.
- **Reckless behavior:** Behavior that can lead to serious harm, involvement of unsuspecting victims, and usually taking place in a non-structured area not taking surroundings into consideration.
- **Sexual harassment:** The act of sexual harassment, whether verbal, nonverbal or physical including but not limited to gestures, touching, brushing the body, and sexual propositions.
- **Tardiness:** Lateness to school, class, advisory, or any other part of the student's schedule.
- **Theft:** The act of taking or acquiring the property of others without that person's consent.
- **Unlawful drugs/Use of tobacco/Electronic smoking devices:** Possession, use, or transfer of any stimulating, depressing, or behavior altering substance without a medical prescription. This includes any form of hallucinogenic drugs or marijuana.
- **Vandalism:** The act of willful destruction of property belonging to others.

- **Vaping:** Using, possessing, distributing, purchasing, selling or offering for sale tobacco or nicotine materials, including electronic cigarettes, e-cigarettes, vapes, vape pens or other vaping related products.
- **Weapons:** The act of possessing, using, controlling, transferring, or threatening to use any weapon. A weapon is a gun or firearm, loaded or unloaded or any look alike. Also, any instrument used with the intent of inflicting or threatening bodily harm. Knives or other items deemed inappropriate by school officials may be declared contraband and will be confiscated. In accordance with state and federal law, we have a “no-tolerance” weapons policy.

For purposes of these rules, the term “possession” includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student’s person; (b) contained in another item belonging to, or under the control of, the student, such as in the student’s clothing, backpack, or automobile; (c) in a school’s student locker, desk, or other school property; (d) at any location on school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person.

### **When and Where Conduct Rules Apply**

The grounds for disciplinary action also apply whenever the student’s conduct is reasonably related to school or school activities, including but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event;
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property; or
5. During periods of remote learning.

## **6.40 - Prevention of and Response to Bullying, Intimidation, and Harassment**

### **BULLYING POLICY**

#### *Statement of Intent*

The district is committed to providing a caring, friendly, and safe environment for all of our pupils so they can learn in a relaxed and secure atmosphere. Bullying of any kind is unacceptable. If bullying does occur at school, school related activities, or on busses, all pupils should report and know that incidents will be dealt with promptly and effectively.

#### *What Is Bullying?*

Bullying is intentionally using power to repeatedly make someone feel bad. Bullying can be emotional (systematically excluding, tormenting), physical (pushing, kicking, hitting, punching), racist (racial taunts, graffiti, gestures), sexual (unwanted physical contact or sexually abusive comments), homophobic (focusing on the issue of sexuality), verbal (name-calling, sarcasm, spreading rumors, teasing), cyber (email and social networking misuse), mobile threats (text messaging and calls), or misuse of associated technology (i.e. camera & video).

#### *Why is it Important to Respond to Bullying?*

Bullying hurts. No one deserves to be a victim of bullying. Everybody has the right to be treated with respect. Students who are bullying need to learn different ways of behaving. Schools have a responsibility to respond promptly and effectively to issues of bullying.

Bullying, intimidation, and harassment diminish a student’s ability to learn and a school’s ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important school goals.

Bullying on the basis of actual or perceived race, color, national origin, immigration status, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school.

*Bullying* includes cyber-bullying (bullying through the use of technology or any electronic communication) and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Students are encouraged to immediately report bullying. A report may be made orally or in writing to the district complaint manager (Superintendent) or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the district complaint manager or any staff member. Anonymous reports are also accepted by phone call or in writing.

#### *Procedures*

- Report bullying incidents to any staff member. If further follow up is needed, contact Principal or Assistant Principal.
- Bullying incidents will be recorded by staff.
- In serious cases, parents of all involved students will be informed and asked to attend a meeting to discuss the problem.
- As necessary and appropriate, police will be consulted in extreme cases.
- Bullying behavior will be investigated as soon as possible.
- Confirmed offenders will have consequences that may include detention, suspension, meeting with the assistant principal, participating in peer mediation, or participating in small group or individual counseling.
- After the incident / incidents have been investigated and dealt with, each case will be monitored to ensure repeated bullying does not take place.

A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

A student will not be punished for reporting bullying or supplying information, even if the school's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

### Prevention

Staff members will use various methods as needed to prevent bullying. Social Emotional Learning activities in both schools are the main venues for discussing bullying with students. Students are encouraged and taught to stand up for a student who is being bullied when they are a bystander. When appropriate, whole school assemblies and parent education may be utilized.

Students and parents/guardians are also encouraged to read the following school district policies: 7:20, Harassment of Students Prohibited and 7:180, Prevention of and Response to Bullying, Intimidation and Harassment.

## **6.45 - Sexual Harassment & Teen Dating Violence Prohibited**

### Sexual Harassment Prohibited

Sexual harassment of students is prohibited. A person engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and/or engages in other verbal or physical conduct, including sexual violence, of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
  - a. Substantially interfering with a student's educational environment;
  - b. Creating an intimidating, hostile, or offensive educational environment;
  - c. Depriving a student of educational aid, benefits, services, or treatment; or
  - d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms *intimidating*, *hostile*, and *offensive* include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. The term *sexual violence* includes a number of different acts. Examples of sexual violence include, but are not limited to, rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

### Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

### Making a Complaint; Enforcement

Students are encouraged to report claims or incidents of sexual harassment, teen dating violence or any other prohibited conduct to the building principal, assistant principal, or social worker. A student may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

## **6.50 - Cafeteria Rules and Procedures**

### Lunchroom Conduct

Students are expected to eat their lunch in an orderly manner, remain seated, and practice appropriate table manners. Only quiet talking is allowed. Students are not allowed to share or exchange food at lunch.

### Lunch Procedures-Pleasantdale Elementary

Students who bring their own lunches to school are instructed to put them in the portable classroom lunch bins. This task is part of the morning classroom routine. At some time during the morning, the lunch bin is taken to the cafeteria so the lunches will be available when children come in from recess.

On occasion, students may forget to perform the task of putting their own lunch into the lunch bin during the morning classroom routine. Students will never go without food during lunch unless it is their choice. An organizational plan may be put into place for students who struggle with this process.

Considerations will be made for unique circumstances involving special diets, medical concerns, substitute teachers, field trips, assemblies, etc. that might cause changes in classroom and lunchroom routines.

### ***Lunch Procedures-Pleasantdale Middle***

Before their lunch period, students stop at their lockers to drop off books and pick up their lunches, if they are not buying them. Parents may drop off forgotten lunches in the office. The lunches will be delivered to the lunchroom and put on the stage for pick-up. Parents are encouraged to open an account with the school lunch program, providing students both with a primary meal plan and as a backup option. Food may not be delivered by outside vendors for students.

### ***Recess Procedures-Pleasantdale Elementary***

Students have outdoor recess whenever possible. Students perform better when they get outdoors, even if only for a few minutes. The office staff and principal will make the decision for recess based on the following:

- **Outdoor Recess** (15-20 minutes)
  - 15 degrees F and higher (including wind chill)
- **Brief Outdoor Recess** (5-15 minutes)
  - 5-14 degrees F (including wind chill)
- **Inside Recess**
  - below 5 degrees F (including wind chill)

Student must have boots, gloves and snow pants to play in the snow. Those who don't must stay on the blacktop area. Parents should assist children in preparing and wearing appropriate clothing for the weather conditions. The school provides outdoor equipment for students to use at recess. For safety purposes, please do not bring equipment from home.

### ***Rec/Study Hall-Pleasantdale Middle***

Students have a recess option just prior to or just following their lunch period. There are also supported study hall options for students who choose this instead of recess. At times, students may be assigned study hall during this time.

- **Outdoor Recess**
  - 15 degrees F and higher (including wind chill)
- **Inside Recess**
  - below 15 degrees F (including wind chill)

## **6.60 - Field Trips**

An integral part of the educational program is the opportunity to attend field trips. Field trips are planned around units of study at each grade level. Field trips provide an extension or hands-on experiences that help to expand the classroom experience and enhance the learning of all children. When a field trip is planned, each child must return a signed permission slip. No child will be permitted to participate without parent permission. Children not participating in the field trip activity will receive alternative instruction within the school as arranged by the teacher. Field trips are planned and implemented at the discretion of the grade level team. Some field trips take place out of the building, and others are on-site experiences.

## **6.70 - Access to Student Social Networking Passwords & Websites**

School authorities may not require a student or his or her parent or guardian to provide a password or other related account information in order to gain access to the student's account or profile on a social networking website if school authorities have reasonable cause to believe that a student's account on a social networking website contains evidence that a student has violated a school disciplinary rule or procedure. However, the student may be required to share the content that is reported on his/her social networking website or app to allow school officials to make a factual determination if a rule or policy was violated.

## **6.80 - Student Use of Electronic Devices**

### **Acceptable Use Policy**

Each student and parent/guardian is required to sign the district's [1:1 User Agreement](#) and Acceptable Use Policy (AUP) annually.

The use of electronic devices and other technology at school is a privilege, not a right. Students are prohibited from using electronic devices, except as provided herein. An electronic device includes, but is not limited to, the following: cell phone, smartphone, audio or video recording device, personal digital assistant (PDA), iPod®, iPad®, laptop computer, tablet computer or other similar electronic device. Pocket pagers and other paging devices are not allowed on school property at anytime, except with the express permission of the building principal.

During instructional time, which includes class periods and passing periods, electronic devices must be kept powered-off and out-of-sight unless: (a) permission is granted by an administrator, teacher or school staff member; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

Students are allowed to use electronic devices during non-instructional time, which is defined as before and after school, while outside the building.

Electronic devices may never be used in any manner that disrupts the educational environment, violates student conduct rules or violates the rights of others. This includes, but is not limited to, the following: (1) using the device to take photographs in locker rooms or bathrooms; (2) cheating; and (3) creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction or non-consensual dissemination of private sexual images (i.e., sexting).

The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Students who violate the policy are subject to the following consequences:

1<sup>st</sup> Offense: Student is sent to the office and the device is held and parents are notified. Device is returned to the student at the end of the school day.

2<sup>nd</sup> Offense: Student is sent to the office and the device is held and parents are notified. Device is held in the office until a parent retrieves it. School discipline rules will apply.

More than two offenses will be considered blatant disregard for school rules and may result in one or more of the following:

- Students checking phone into the office each day
- Detention(s)
- In school suspension
- Loss of the right to have the electronic device in school for a period of time up to, and including, the rest of the school year

## **Chapter 7 - Internet, Technology & Publications**

### **7.10 - Internet Acceptable Use**

#### **Acceptable Use Policy for the District's Electronic Network**

School District 107 believes that the District's Electronic Network (its computers, its local and/or wide area network, and access to the Internet through its computers or local and/or wide area network) offers resources and opportunities for learning and preparing our students for the future. The educational purpose of the District's Electronic Network is to assist with the gathering and exchanging of information related to District curriculum and educational programs and activities. Using the District's Electronic Network effectively enriches the classroom experience.

#### **Copyright and Fair Use**

All use of materials in District 107 must honor and abide by the Copyright and Fair Use Guidelines for Educational Multimedia. These guidelines may be reviewed at: <http://guides.lib.utexas.edu/copyright/fairuse>

### **Privilege**

The use of the District's Electronic Network is a privilege, not a right, and inappropriate use may lead to access privileges being revoked, school disciplinary action, and/or appropriate legal action.

### **Inappropriate Use**

Based upon the Netiquette guidelines in this policy, the staff will deem what is inappropriate use.

### **Netiquette**

The use of the District's Electronic Network must be in support of and consistent with the mission and educational objectives of the District and the generally accepted rule of network etiquette, "netiquette". These include, but are not limited to, the following:

- Be polite.
- Use appropriate language.
- Use time efficiently and plan ahead.
- Keep personal name, addresses, phone numbers, and other personal identifying information confidential.
- Treat all communication and information accessible via the District's Electronic Network as private property.
- Do not download from the District's Electronic Network without teacher permission.
- Do not access or send data that is racist, sexist, inflammatory, abusive, obscene, vulgar, threatening or in any way inconsistent with the District's code of conduct, and report it promptly if you receive such data.
- Do not access, use, or possess any material that constitutes or furthers academic fraud, plagiarism, or forgery.
- Transmission of any material in violation of any U.S. or State law or regulation is prohibited. This includes, but is not limited to, illegal activities, copyrighted material, threatening or obscene materials, or material protected by trade secret. Messages relating to, or in support of, inappropriate activities will be reported to the relevant authorities and may result in discipline, up to and including expulsion.

### **Security**

Security on any computer system is a high priority. Only authorized accounts may be used. Any attempt to log onto the District's Electronic Network as another user or using a private account will result in disciplinary action as described in the privilege section. Computer accounts, passwords and other types of authorization that are assigned to individual users will not be shared with others in order to maintain confidentiality.

Password guidelines include:

- Students may not give passwords to anyone or allow anyone else to access their account.
- Students may not use anyone else's password.
- Students are responsible for all activity relating to their account.

### **Email and Social Networking Guidelines**

- Students are not allowed to reveal identifiable information or establish relationships on the District's Electronic Network unless a teacher has coordinated the communication.
- Students may not use personal email at school, unless permitted by a teacher or administrator.
- Students are not allowed to individually access social networking sites, chat rooms, bulletin boards, podcasts, instant messaging, etc., without permission from and monitoring by school staff.
- Students are not allowed to make audio or video recordings of another student or staff member without his or her permission.

### **Off Campus Email and Social Networking Guidelines**

Social networking sites include but are not limited to SnapChat, FaceBook, and Instagram. Users of such sites have little control over the content that "friends" post on their site because these sites are in the public domain. With this in mind, no student or parent shall create or maintain a public electronic presence that in any way links to or publicizes Pleasantdale School District 107.

The following guidelines apply:

- Pleasantdale families/students may not use District information such as logos, official seals, or photographs.
- Pleasantdale families/students may not link their personal website to Pleasantdale School District 107 website.
- Pleasantdale families/students may not post inappropriate photographs or content containing any form of Pleasantdale School District 107 identification.

- Pleasantdale families/students may not post inappropriate or harassing content, including blogs or online journaling, linking them in any way to Pleasantdale School District 107.

The District reserves the right to apply disciplinary consequences for computer-related activities conducted off campus if such activity adversely affects or interrupts classroom instruction, District operations, or the safety or well being of students and staff or other members of our community, or constitutes behavior embarrassing to the school. Adults who violate this policy will be reported to the appropriate authorities.

### **Classroom Technology Use**

- Students may only use classroom technological resources for educational purposes with the permission of the classroom teacher while in school.
- No personal software may be installed.

### **Vandalism**

For purposes of this Policy, vandalism is defined as any malicious attempt to harm or destroy any part of the Electronic Network, including the data of any other user. Vandalism will result in disciplinary action as described in the privilege section.

### **Privacy**

Any electronic communications or files created on, stored on, or sent to, from, or via the District's Electronic Network are the property of the District. Consequently, users do not have any expectation of privacy with respect to such communications and files. Use of the District's Electronic Network to create, store, send, receive, view, or access any electronic communication or other file constitutes consent by the user for the District to access and review such files and to turn them over to the appropriate authorities if appropriate.

### **Responsibilities**

Effective use of the Internet becomes a joint commitment for all users. The following list reflects shared responsibilities.

#### *The District will:*

Ensure that each district computer with Internet access shall have a filtering device that blocks entry to visual depictions that are (1) obscene (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purposes provided the person receives prior permission from the Superintendent or system administrator.

The District shall monitor the use of the computer network by students and any other minor users to ensure compliance with this policy and any other terms or conditions of Electronic Network access imposed under administrative regulations.

The Superintendent or designee shall include measures in this policy's implementation plan that:

- Prohibit student access to inappropriate matter as well as restricting access to harmful materials;
- Assure student safety and security through direct supervision;
- Prohibit unauthorized access, including "hacking" and other unlawful activities; and
- Prohibit unauthorized disclosure, use and dissemination of personal identification information.

#### *Parents/Guardians will:*

- Read and abide by the terms and conditions stated in the Acceptable Use Policy.
- Talk to their children about setting up family guidelines for using the District's Electronic Network
- Accept full responsibility for supervision of students' use of the Internet while not in school.
- Monitor materials generated at home to determine appropriateness for the school setting.

#### *Students will:*

- Read and abide by the terms and conditions stated in the Acceptable Use Policy.
- Report any incident or information that violates this policy.

## **7.40 – Annual Notification to Parents about Educational Technology**

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations.

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as *operators*. SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Ill. State Board of Education, to take a number of actions to protect online student data.

Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as:

- Basic identifying information, including student or parent/guardian name and student or parent/guardian contact information, username/password, student ID number
- Demographic information
- Enrollment information
- Assessment data, grades, and transcripts
- Attendance and class schedule
- Academic/extracurricular activities
- Special indicators (e.g., disability information, English language learner, free/reduced meals or homeless/foster care status)
- Conduct/behavioral data
- Health information
- Food purchases
- Transportation information
- In-application performance data
- Student-generated work
- Online communications
- Application metadata and application use statistics
- Permanent and temporary school student record information

Operators may collect and use student data only for K-12 purposes, which are purposes that aid in the administration of school activities, such as:

- Instruction in the classroom or at home (including remote learning)
- Administrative activities
- Collaboration between students, school personnel, and/or parents/guardians
- Other activities that are for the use and benefit of the school district

## Chapter 8 - Search and Seizure and Personal Property

### 8.10 - Search and Seizure

In order to maintain order safety and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. “School authorities” includes school liaison police officers.

#### *School Property and Equipment as well as Personal Effects Left There by Students*

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there. The building principal may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

#### *Student Searches*

School authorities may search a student and/or the student’s personal effects in the student’s possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district’s student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student’s age and sex, and the nature of the infraction.

School officials may require a student to cooperate in an investigation if there is specific information about activity on the student’s account on a social networking website that violates the school’s disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student’s account or profile on a social networking website.

#### *Seizure of Property*

If a search produces evidence that the student has violated or is violating either the law or the school or district’s policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

#### *Questioning of Students Suspected of Committing Criminal Activity*

Before a law enforcement officer, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the building principal or designee will: (a) Notify or attempt to notify the student’s parent/guardian and document the time and manner in writing; (b) Make reasonable efforts to ensure the student’s parent/guardian is present during questioning or, if they are not present, ensure that a school employee (including, but not limited to, a social worker, psychologist, nurse, guidance counselor, or any other mental health professional) is present during the questioning; and (c) If practicable, make reasonable efforts to ensure that a law enforcement officer trained in promoting safe interactions and communications with youth is present during the questioning.

### 8.20 – Personal Property

Toys, games, cameras, radios, and similar personal property should not be brought to school without prior approval. The school cannot provide safeguards for such items. Students must not keep valuables in their lockers. Middle school students are expected to keep locker combinations confidential and lockers locked at all times.

## Chapter 9 - Athletics and Extracurricular Activities

### *Pleasantdale Elementary*

Pleasantdale Elementary offers all students an opportunity to develop their abilities and skills through participation in a variety of after school clubs/activities and seasonal sport offerings. Participation in and/or attendance at activities is a privilege and not a right.

### *Pleasantdale Middle*

Pleasantdale Middle School offers a variety of athletic and co-curricular opportunities throughout the year. Participation in these activities is a privilege and not a right. It is the student's responsibility to maintain eligibility by meeting all academic and behavioral standards. Students staying after school must remain in a supervised area.

### *Academic Eligibility Rules for Athletics and Co-Curricular Activities*

- A student with three D class averages or any F class average is ineligible to **participate** in any practice or game.
- Ineligible students **must** report to library for academic study time during games and practices.
- A student remains ineligible until their averages are raised to meet the criteria.
- Every Friday, students' eligibility will be determined.

### *Other Eligibility Rules for Athletics*

- A current sports physical is required to be on file in the school nurse's office **prior** to participation.
- Written permission must be given by parent/guardian
- Compliance with **Code of Conduct** is required.

### *Code of Conduct*

As a member of a Pleasantdale Middle school athletic team, athletes are considered to be in positions of leadership, representing themselves, their families, the team, school, district and community. Therefore, along with the privilege of participation comes the expectation of a higher standard of behavior and conduct.

Students are expected to:

- Follow the district's discipline plan at all times
- Display good sportsmanship and citizenship
- Maintain good conduct and performance in classrooms
- Support individual and whole team efforts

## **9.30 - Student Athlete Concussions and Head Injuries**

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois Elementary School Association before being allowed to participate in any athletic activity, including practice or competition.

A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols.

A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game will be removed from participation or competition at that time. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.

## **Chapter 10 - Special Education and Support Services**

### **10.10 - Education of Children with Disabilities**

### *Special Education*

District 107's children with disabilities between the ages of 3 and 15 who have been evaluated and identified as requiring special education services based on State and Federal criteria, will be provided a free appropriate elementary public education in the least restrictive environment possible.

### **10.20 - Discipline of Students with Disabilities**

#### *Discipline of Special Education Students*

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

### **BEHAVIORAL INTERVENTION POLICY**

#### *Students with Disabilities*

The use of positive behavioral interventions with students with disabilities will be given the highest priority in District 107. When behavioral interventions are used, they will be used in consideration of the child's physical freedom and social interaction and be administered in a manner that respects human dignity and ensures a student's right to placement in the least restrictive environment. Parents and students will be informed annually of the existence of the policy in each school's Student Handbook.

### **10.25 – Support Services**

Teachers will contact the grade level team or principal to arrange a meeting to review the current level of performance when concerned about a student's academic progress. The following are special services available:

#### *English Language Learners (ELL) Services*

Pleasantdale School District offers a Transitional Program of Instruction (TPI) for the limited English proficient student. This program teaches non-English and low-English proficient students' oral language skills and literacy skills.

#### *Reading Explorers – Pleasantdale Elementary*

This program targets children who need individual or small group instruction in reading. The reading specialist, in conjunction with the classroom teacher, reviews students' reading progress during the school year. This review includes an analysis of screening data, achievement results, phonics tests, and additional diagnostic information. Parents will be notified if their child is identified for reading explorers including details about the program.

#### *Reading Lab – Pleasantdale Elementary*

Students who have been identified as benefitting from additional reading support will receive Reading Lab services. Instead of attending Spanish, students remain in the classroom with their homeroom teacher and focus on reading comprehension strategies. Parents will be notified if their child is identified for Reading Lab including details about this program.

#### *Math RtI – Pleasantdale Elementary*

Students who have been identified as benefitting from additional math support will receive Math RtI services. Parents will be notified if their child is identified for Math RtI services including details about this program.

#### *Reading Lab/Math Lab - Pleasantdale Middle*

Students whose test scores indicate reading or math skills that are below average, and whose teachers have indicated a need for extra support, will be considered for an extra period of reading and/or math. Parents will be notified of this schedule change and will receive results of standardized assessments and students' progress during the course of the year.

#### *Social Work*

As part of Pleasantdale District 107's mission, the district recognizes the need for each student to develop appropriate social, emotional, and behavioral skills. To that end, social work services are provided to students and their parents in collaboration with teachers and administrators.

#### *Speech/Language*

Students who have speech and/or language difficulties may be referred to the speech/language therapist for evaluation. In addition, the speech therapist completes a yearly screening of primary-age students. Parents are contacted following the initial screening when it is determined that further screening is necessary. Following parent permission, the child is screened,

and the parent and therapist meet to review the results and discuss a plan of speech/language instruction. The child may meet with the therapist individually, in a small group, or receive support in the regular classroom setting.

### ***RtI (Response to Intervention) / MTSS (Multi-tiered System of Support)***

The RtI/MTSS Team consists of professionals from different disciplines who utilize a problem solving process to develop, monitor, and evaluate intervention plans for improving the school performance of identified students. Parents are encouraged to contact their child's teacher with any concerns.

A detailed explanation of the RtI process is located on the District website.

### ***Summer Academy***

A booklet containing summer course descriptions, tuition, and other pertinent information is available by early spring of each school year.

## **10.60 – Related Service Logs**

For a child with an individualized education program (IEP), the school district must create related service logs that record the type of related services administered under the child's IEP and the minutes of each type of related service that has been administered. The school will provide a child's parent/guardian a copy of the related service log at the annual review of the child's IEP and at any other time upon request.

## **Chapter 11 - Student Records & Privacy**

### **11.10 - Student Privacy Protections**

#### ***Student and Family Privacy Act***

Student and family privacy rights are protected under Board Policy 7:15 which can be viewed on the district website at [www.d107.org](http://www.d107.org)

### **11.20 - Student Records**

Every effort is made to ensure the rights of parents and students as provided under the 1974 Family Educational Rights and Privacy Act and the Illinois School Student Record Act of 1975. Copies of these laws pertaining to student records are available in each school building.

Student records, classified as either permanent or temporary, are maintained to ensure a continuous educational program for each student. Parents are granted access to all official records pertaining to their children. Record review information, including forms requesting access to records, is available in the school offices.

In cases where parents are divorced, the noncustodial natural parent has right to records, notice of meetings, conferences, etc., upon request to the building principal. If there is a court order to the contrary, it is the responsibility of the custodial parent to inform the school of such restrictions.

All temporary student records are destroyed within five years after graduation, transfer or other permanent withdrawal of the student. Permanent records are maintained for 60 years.

**Student Permanent Record** means the minimum personal information necessary to a school in the education of the student and contained in a school student record. Such information may include the student's name, birthdate, address, grades and grade level, parents' names and addresses, attendance records, and such other entries as the State Board may require or authorize.

**Student Temporary Record** means all information contained in a school student record but not contained in the student permanent record. Such information may include family background information, intelligence test scores, aptitude test scores, psychological and personality test results, teacher evaluations, and other information of clear relevance to the education of the student, all subject to regulations of the State Board. The information shall include information provided under Section 8.6 of the Abused and Neglected Child Reporting Act. In addition, the student temporary record shall include information regarding serious disciplinary infractions that resulted in expulsion,

suspension, or the imposition of punishment or sanction. For purposes of this provision, serious disciplinary infractions means: infractions involving drugs, weapons, or bodily harm to another.

Parents are notified prior to the transfer of records and, within a period of 10 days, may request permission to inspect all records being transferred. By parent request, family names may be excluded from any listing published by the school for general distribution.

## **Chapter 12 - Parental Right Notifications**

### **12.10 - Teacher Qualifications**

#### **Teacher Qualifications**

Parents/guardians may request information about the qualifications of their student's teachers and paraprofessionals, including:

- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under an emergency or other provisional status through which State qualification and licensing criteria have been waived;
- Whether the teacher is teaching in a field of discipline of the teacher's certification; and
- Whether any instructional aides or paraprofessionals provide services to your student and, if so, their qualifications.

If you would like to receive any of this information, please contact the district office.

### **12.20 - Standardized Testing and District Assessments**

#### **STUDENT ASSESSMENTS**

##### ***Preschool Screening***

All District 107 children between 36 months and 60 months of age are eligible for a free preschool screening to determine if a child is developing within expected benchmarks for his/her age group. The screening includes speech and language, vision, hearing, gross and fine motor development. The screenings are held in October and February at the Elementary School. Parents may call the Elementary Office for more information or to schedule an appointment. Dates of screenings are listed in local newspapers.

##### **Fastbridge**

Fastbridge is a benchmark and progress monitoring system based on direct, frequent, and continuous student assessment.

##### ***Standardized Tests***

Students in grades 3-8 are given a yearly state assessment as required by the Illinois State Board of Education. This assessment measures student performance in English Language Arts and Math. Additionally, in grades 5 and 8, there is a yearly state assessment in science.

Other assessments that are administered include the MAP assessment that is given three times annually, at the start, mid-year, and end. This assessment measures student growth and performance in math and language arts. The CogAT assessment is additionally administered annually in grades 3, 4, 6, measuring students' learned reasoning abilities in the three areas: Verbal, Nonverbal and Quantitative.

### **12.30 - Homeless Child's Right to Education**

When a child loses permanent housing and becomes a homeless person as defined by law, or when a homeless child changes his or her temporary living arrangements, the parent or guardian of the homeless child has the option of either:

1. Continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
2. Enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

### **12.40 - Sex Education Instruction**

Students will not be required to take or participate in any class or course in comprehensive sex education if his or her parent or guardian submits a written objection. The parent or guardian's decision will not be the reason for any student discipline, including suspension or expulsion. Nothing in this Section prohibits instruction in sanitation, hygiene or traditional courses in biology. Parents or guardians may examine the instructional materials to be used in any district sex education class or course.

### **12.60 - English Learners**

The school offers opportunities for English Learners to develop high levels of academic attainment in English and to meet the same academic content and student academic achievement standards that all children are expected to attain. Parents/guardians of English Learners will be: (1) given an opportunity to provide input to the program, and (2) provided notification regarding their child's placement in, and information about, the District's English Learners programs. For questions related to this program or to express input in the school's English Learners program, contact the director of special education at 708-784-2175.

### **12.70 – School Visitation Rights Act**

The School Visitation Rights Act permits employed parents/guardians, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences, academic meetings and behavioral meetings. Letters verifying participation in this program are available from the school office upon request.

### **12.90 - Mandated Reporter**

All certified staff members are required by law to report suspected incidents of child abuse and/or neglect to the Department of Children and Family Services. Our role is to protect children from harm. Details regarding any individual child's protection are a matter held in strictest confidence by all adults involved.

### **12.110 - Sex Offender Notification Law**

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except for in the following circumstances as they relate to the individual's child(ren):

1. To attend a conference at the school with school personnel to discuss the progress of their child.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
3. To attend conferences to discuss issues concerning their child such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the superintendent or school board.

Anytime that a convicted child sex offender is present on school property – including the three reasons above - he/she is responsible for notifying the principal's office upon arrival on school property and upon departure from school property. It is the responsibility of the convicted child sex offender to remain under the direct supervision of a school official at all times he/she is in the presence or vicinity of children.

A violation of this law is a Class 4 felony.

### **12.120 - Violent Offender Community Notification**

State law requires that all school districts provide parents/guardians with information about sex offenders and violent offenders against youth.

You may find the Illinois Sex Offender Registry on the Illinois State Police's website at:  
<http://www.isp.state.il.us/sor/>.

You may find the Illinois Statewide Child Murderer and Violent Offender Against Youth Registry on the Illinois State Police's website at:  
<http://www.isp.state.il.us/cmvo/>.

# **Personnel Report**

**May 19, 2021**

1. **Retirement of Personnel**

Administration received a letter from elementary teacher Amy Windisch announcing her retirement effective the end of the 2020-21 school year.

**Recommendation:**

**That the Board of Education approve the retirement Amy Windisch, elementary teacher, effective the end of the 2020-21 school year.**

2. **Resignation of Personnel**

The Superintendent received a letter of resignation from Business Manager Frank Adams effective June 30, 2021.

**Recommendation:**

**That the Board of Education approve the resignation of Business Manager Frank Adams effective June 30, 2021.**

3. **Employment of Administrator**

It is the recommendation to employ Beth Parker as the Director of Student Services effective July 1, 2021.

**Recommendation:**

**That the Board of Education employ Beth Parker as Director of Student Services, effective July 1, 2021 for \$116,000 annually.**

4. **Resolution for Dismissal of Educational Support Personnel for Cause**

Resolution is attached for review.

**Recommendation:**

**That the Board of Education approve the Resolution for the Dismissal of Educational Support Personnel for Cause.**

5. **Administrative and Confidential Employee Salaries**

Salaries for Assistant Superintendent of Teaching & Learning, Technology Software Specialist, Technology Support Specialist; Elementary Principal, Middle School Principal, Middle School Assistant Principal, Maintenance Director, Superintendent's Secretary, and Bookkeeper for the 2021-22 school year are listed below. Bonuses for Business Manager and Director of Special Education are for goal completion during the 2020-21 school year.

**Recommendation:**

**That the Board of Education approves the following salaries increases and bonuses for the 2021-22 school year:**

<b>Employee</b>	<b>Position</b>	<b>Percentage Increase</b>
<b>Dave Palzet</b>	<b>Superintendent</b>	<b>Bonus: \$10,000</b>
<b>Jennifer Ban</b>	<b>Assistant Supt. of Teaching &amp; Learning</b>	<b>2.7% Bonus: \$4,306</b>
<b>Frank Adams</b>	<b>Business Manager</b>	<b>Bonus: \$1,953</b>
<b>Debbie Lubeck</b>	<b>Director of Special Education</b>	<b>Bonus: \$1,609</b>
<b>Kathleen Tomei</b>	<b>Elementary School Principal</b>	<b>Continue at 2020-21 Salary</b>
<b>Griffin Sonntag</b>	<b>Middle School Principal</b>	<b>2.7% Bonus: \$4,051</b>
<b>Brianne Malatt</b>	<b>Middle School Assistant Principal</b>	<b>2.7% Bonus: \$2,812</b>
<b>John McAtee</b>	<b>Technology Software Specialist</b>	<b>4 %</b>
<b>Erika Sawosko</b>	<b>Superintendent's Secretary Board of Education Secretary</b>	<b>4 % 4 %</b>
<b>Teri Makutenas</b>	<b>Bookkeeper</b>	<b>4 %</b>
<b>Brian Carr</b>	<b>District Maintenance</b>	<b>4% (prorated increase: \$1,854)</b>
<b>Ryan Chodora</b>	<b>Technology Support Specialist</b>	<b>4% (prorated increase: \$2,008)</b>

**RESOLUTION FOR THE DISMISSAL OF EDUCATIONAL SUPPORT PERSONNEL FOR CAUSE**

WHEREAS, the Board of Education of Pleasantdale School District No. 107, Cook County, Illinois, employed Tamara Czeszewski as an Education Support Person (“ESP”) during the 2020-2021 school term; and

WHEREAS, the Board of Education has the authority to dismiss ESPs for cause pursuant to Section 10-23.5 of the School Code (105 ILCS 5/10-23.5; and

WHEREAS, on April 23, 2021, Tamara Czeszewski received notice from Superintendent Dave Palzet that he would be recommending termination from her employment for cause and said notice notified Tamara Czeszewski of her right to request a hearing before the Board related to her termination; and

WHEREAS, Tamara Czeszewski did not response to the notice issued by Superintendent Palzet and did not request a hearing; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Pleasantdale School District No. 107, Cook County, Illinois, as follows:

Section 1. Tamara Czeszewski is dismissed for cause effective immediately.

Section 2. That the President and Secretary of the Board of Education are hereby authorized and directed to give Tamara Czeszewski written notice of her dismissal, in the form attached hereto as Exhibit 1 and incorporated herein by this reference, by certified mail, return requested, and regular mail, as soon as possible following the adoption of this resolution.

Section 3. That this Resolution will be in full force and effect forthwith upon its adoption.

Member \_\_\_\_\_ moved the adoption of the Resolution and Member \_\_\_\_\_ seconded it.

ADOPTED THIS 19th day of May, 2021 by the following vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

BOARD OF EDUCATION OF  
PLEASANTDALE SCHOOL DISTRICT NO. 107,  
Cook County, Illinois

By: \_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

The Strategic Blueprint goal of building human capital focuses on engaging our teachers in relevant, timely, pertinent, and personalized professional development. We continue to plan and provide professional development that aligns with our Strategic Blueprint action steps, our curriculum review process, and has a direct impact on our Pleasantdale staff and students.

The administrative team continues to use the findings from the Center for Public Education (2013) study on professional development to guide our planning for PD. The study recommends that professional development should be ongoing, varied in approach, encourage active participation, include modeling/coaching, and appropriate to the grade levels and subject areas of teachers participating. As a district, we know and strongly believe that teachers must be given the time and support to learn new curricula and instructional practices, and at the same time teachers must be provided coaching and opportunities for active engagement during the implementation of the practices and curricula. A recap of the professional development we've provided as a district this year is outlined below.

### **2020-2021 School Year PD and Planning**

The majority of the professional development we planned for the school year focused on supporting our teachers to plan and design instruction for a hybrid model of school. The Illinois State Board of Education granted each district an additional five remote learning planning days for the 2020-2021 school year, and we were strategic in how we allocated those days. We used three days at the beginning of the school year to provide staff with an entire week of professional learning prior to the start of school. Those days included training on our learning management systems (Schoology and SeeSaw), technology integration and use of tools, synchronous teaching, and walking through a student day at each building. We used another remote planning day in November so that we had an institute day in both October and November. On each of those days we created a menu of options that contained required PD in some areas, and choice in others. Our January institute focused on developing a districtwide philosophy of differentiated instruction. And finally, our February institute focused on building action steps for the Strategic Blueprint.

### **Summer 2021 PD and Planning**

This summer our professional development sessions will focus on sharpening teachers' skills in our learning management systems, SeeSaw (Pre-K through 4th Grades) and Schoology (5th-8th Grades). Teachers can sign up for up to three one-hour sessions, each with a different focus: personalizing the platform, creating activities or assignments, communication (SeeSaw), and assessments (Schoology). These sessions will take place in June and will all be repeated at the August institute days for those who are unable to attend in the summer. We will also offer a "Genius Bar" session in both June and August where teachers can sign up to come in and get support in any app, program, or platform they wish.

Special Education is another focus area for professional development this summer. In August, we will have our annual Introduction to Co-Teaching training for new teachers and those who are new to co-teaching. We are also launching a PD and coaching series for our middle school

science and social studies teachers that focuses on inclusion and supporting students with special needs in their classrooms.

Our New Teacher Academy will expand to two full days of training in August and will include both technology training and support on specific curricular areas. We also plan to do a Writers Workshop refresh for our first and second year teachers in August.

A majority of the funds budgeted for summer work are devoted to curriculum work. We are eager to get back to some of the curricular projects we began working on pre-pandemic, but had to put on pause in order to focus on hybrid learning for the 2020-2021 school year. Curriculum projects include: working on the technology scope and sequence, learning progressions in 5-8 ELA, refreshing Writers Workshop and ELA curriculum mapping for K-4, phonics work in K-2, building and district SEL work, and IEP implementation for the special education teams at both buildings. Furthermore, each new co-teaching pair is allotted 10 hours each of co-planning, and returning pairs are allotted five hours each. We look forward to a productive summer of PD and curriculum work, as well as some time away to recharge for the 2021-2022 school year!

The budget for summer work for 2021 is shown below:

	Professional Development Workshops	Subject Area Curriculum Projects	Total
Budgeted for Summer 2021	\$15,000	\$45,000	\$60,000

TO: Pleasantdale Board of Education  
FROM: Mr. Griffin Sonntag, Principal at Pleasantdale Middle School  
DATE: May 13, 2021  
SUBJECT: Middle School Schedule Update (Executive Summary)

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This Executive Summary provides an update on the implementation of the master schedule that was first implemented during the 2019-2020 school year.

### **Background:**

The impetus for reviewing the 2018-2019 master schedule was predicated by the District's Strategic Blueprint. In the Building Human Capital goal area, one of the action steps states, *"Establish building and district schedules allowing staff the time to have the greatest impact on teaching and learning."* In addition, over the prior year and a half that I had served as principal, I had observed challenges serving students that had been brought on by nuances contained within the master schedule. In the end, a priority for our building was to review the master schedule during the 2018-2019 school year and make improvements for our students during the 2019-2020 school year.

After surveying staff and convening a committee of teachers, a list of priorities emerged that would provide an even better learning environment for our students. These priorities included: classes meeting every day (especially for resource and intervention), additional daily time for math, 5th-grade flexibility to support students' transition to middle school, grade level specials classes back to back, Spanish every day in every grade level, and co-planning and curricular meeting time during the school day. From there, we set off to develop a master schedule that included as many of these priorities as possible. We presented information about the newly created master schedule at the April and May 2019 board meetings and sought approval in June for its implementation.

### **Living and Learning With Our New Schedule:**

In October of 2019, the administration provided the School Board an update on the positives and unintended consequences/challenges that we were experiencing while going through the change process of our new schedule. The positives included: additional daily time for math, classes meeting every day, 5th-grade flexibility to support students' transition to middle school, grade level specials classes back to back, Spanish every day in every grade level, co-planning and curricular meeting time during the school day. The unintended consequences/challenges included adjusting lessons to fit the new length of classes, limitations to students enrolled in math and reading lab classes, adjustment for PE classes, impact on time at lunch, and extended resource schedules. The administration analyzed these issues and worked with staff to make adjustments to our school to address these issues.

In November of 2019, the administration shared information about the Multi-Tiered System of Support (MTSS-formerly RtI) process and how this system is used for making decisions about

educational programming for students. We discussed the vision of providing more Tier 2 interventions within the classroom by classroom teachers or math and reading specialists. We also shared how making adjustments to the Tier 3 intervention support would support students who qualify for both reading and math intervention by providing these interventions in a flexible model. This model would depend upon the needs of the students and allow the interventionists the flexibility to adjust the level of intensity of each intervention.

In December of 2019, the administration presented survey data collected from parents, students, and staff members. Overall, the data was positive and there were no glaring issues with the new schedule identified in the data. In addition, the administration presented how the teachers were utilizing the curricular planning time. These areas include Collaborative Planning, Curriculum Work, Professional Development, Coaching Sessions, Data Analysis/Review.

In January of 2020, the administration presented a mid-year testing update to the board. While there may not be a correlation, standardized test data shows our students are learning and growing. A brief summary from that report said, “Based on conventional wisdom, it is important to take into consideration that the below test results are a single measure of our students and do not ‘tell the whole story.’ With that said, we find that our students’ scores on the winter MAP to exceed our expectations. When we consider that our goal is a year’s growth in a year’s time we find that we are on track to meet that goal. Likewise, if we analyze a year’s worth of data (winter 2019 to winter 2020) we find our students outperforming their growth targets.”

At the February 2020 Board of Education meeting, recommendations for improvement were presented and supported by the Board that included push-in math and reading Tier 2 intervention within the classrooms, Tier 3 pull-out interventions scheduled at concurrent times, an online world language option of French or German for 6th and 7th grade students, and the blocking of 5th grade ELA and Social Studies.

In March of 2020, COVID-19 caused the remainder of our school year and the current school year to look very different. However, the tenets of the improved master schedule continued to be implemented and our students have benefited greatly from this implementation.

### **Benefits of the New Schedule After 2 Years**

The benefits of the new schedule can be summarized in the following three ways:

1. Consistency of the Schedule
2. 5th Grade Teachers Teaching only 5th Grade
3. Collaborative Planning Fosters Improved Student Learning

### **Consistency of the Schedule**

Children thrive with routine. One of the greatest benefits of our newer master schedule is the consistency of the schedule. This means that each day, the students have the same classes. In the previous schedule, there were classes that met every other day. These classes included resource class in 5th and 6th grades for students with IEPs, Spanish in 5th and 6th grades, intervention classes in 5th and 6th grade, and Math in 5th and 6th grades. How this worked previously was the students had one period of math every day and every other day, they had an additional period

of math opposite Spanish/Resource/Intervention classes. Now, students have a longer daily period of math and Spanish/Resource/Interventions daily. Feedback from the 5th and 6th grade teachers is extremely positive about these changes and we are seeing the positive impact on our students. Our youngest learners benefit greatly from having their classes every day.

### **5th Grade Teachers Only Teaching 5th Grade**

Throughout my time here in Pleasantdale, we have continued to improve the transition of our students to middle school. Having 5th grade teachers only teach 5th grade benefits this transition to middle school in many ways. First, in many schools in the area, 5th grade students would still be in elementary school with the same homeroom teacher (like our 4th grade). Although our 5th grade students change classes and teachers, our team is extremely cognizant of the challenges this can present and spends a lot of time with the students introducing them to middle school. Secondly, social and emotional learning is very important for our 5th grade students. 5th grade teachers are available for their students and get to know them extremely well by only teaching 5th grade students. Finally, the teachers can flex the schedule during their core classes and utilize this time for check-ins, team building, STEAM days, and other activities.

### **Collaborative Planning Fosters Improved Student Learning**

This newer master schedule includes a curriculum planning period. The curriculum planning period is a period during the school day in which two grade levels of core and special education teachers have a common planning period. We have one period for 5th/6th grade teachers and a separate period for 7th/8th grade teachers.

This period, along with the grade level team planning period, has been so valuable to our inclusion of students with IEP's in general education classes. Through co-teaching in ELA and Math, and lesson implementation through instructional aide support in science and social studies, students who might otherwise be placed in special education only classes are learning grade level standards alongside their peers. I can't stress enough how important this planning time is for our students' success in these classes.

Finally, in 7th and 8th grades, we have some teachers who teach both 7th and 8th grade courses. The overlapping curriculum planning time allows these teachers to collaborative plan units and lessons together. The fruits of this labor have been new units in both 7th and 8th grade ELA classes this year and a more consistent educational experience for students in science and social studies.

### **2021-2022 School Year: Meeting the Needs of All Students**

During the 2021-2022 school year, our students are going to need us more than ever before as school returns to a sense of normalcy following the pandemic. Our students have been impacted in ways we don't even comprehend yet and we believe we have a schedule (and most importantly the staff) to meet the needs of all of our students.

## School Board

### Committees and Superintendent Advisory Teams

The School Board may ~~establish~~ **support** committees ~~and establish~~ **Superintendent Advisory Teams** to assist with the Board's governance function and, in some situations, to comply with State law requirements. Committee members ~~and Superintendent Advisory Team members~~ may include both Board members and non-Board members depending on the ~~committee's~~ purpose. The Board President makes all Board committee appointments subject to Board approval. ~~Board committee meetings shall comply with the Open Meetings Act.~~

#### Special Board Committees

A special committee may be created for specific purposes or to investigate special issues. A special committee is automatically dissolved after presenting its final report to the Board or at the Board's discretion.

#### Standing Board Committees

A standing committee is created for an indefinite term although its members will fluctuate.

1. Parent-Teacher Advisory Committee. This committee assists in the development of student behavior policy and procedure, and provides information and recommendations to the Board. Its members are parents/guardians and teachers, and may include persons whose expertise or experience is needed. The committee reviews such issues as administering medication in the schools, reciprocal reporting between the School District and local law enforcement agencies regarding criminal offenses committed by students, student discipline, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information.
2. Behavioral Interventions Committee. This committee develops and monitors procedures for using behavioral interventions in accordance with Board policy 7:230, *Misconduct by Students with Disabilities*, and provides information and recommendations to the Board. At the Board President's discretion, the Parent-Teacher Advisory Committee shall perform the duties assigned to the Behavioral Interventions Committee.

#### Superintendent Advisory Teams

**At the Superintendent's and Board's discretion, additional advisory teams will meet to help in the decision making processes for the district. The Superintendent will report directly to the Board. The Board President will appoint no more that two Board members to serve on each Superintendent's Advisory Team. A ~~Board committee~~ Superintendent Advisory Team may not take final action on behalf of the Board – it may only make recommendations to the Board.**

Nothing in this policy limits the authority of the Superintendent or designee to create and use committees that report to him or her or to other staff members.

LEGAL REF.: 5 ILCS 120.  
105 ILCS 5/10-20.14 and 5/14-8.05.

ADOPTED: May 18, 2011

REVISED: May, 16, 2018

## School Board

### Title IX Sexual Harassment Grievance Procedure

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations (34 C.F.R. Part 106) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

### Title IX Sexual Harassment Prohibited

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(10), *domestic violence* as defined in 34 U.S.C. §12291(a)(8), or *stalking* as defined in 34 U.S.C. §12291(a)(30).

Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion.

### Definitions from 34 C.F.R. §106.30

*Complainant* means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

*Education program or activity* includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs.

*Formal Title IX Sexual Harassment Complaint* means a document filed by a *Complainant* or signed by the Title IX Coordinator alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation.

*Respondent* means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment.

*Supportive measures* mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a *Formal Title IX Sexual Harassment Complaint* or where no *Formal Title IX Sexual Harassment Complaint* has been filed.

### Title IX Sexual Harassment Prevention and Response

The Superintendent or designee will ensure that the District prevents and responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*, incorporates (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades pre-K through 12, and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-12. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
2. Incorporates education and training for school staff as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager.
3. Notifies applicants for employment, students, parents/guardians, employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons.

### Making a Report

A person who wishes to make a report under this Title IX Sexual Harassment grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking. A person who wishes to make a report may choose to report to a person of the same gender.

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator.

**Title IX Coordinator:**

Dave Palzet

Name

7450 S. Wolf Road, Burr Ridge

Address

[dpalzet@d107.org](mailto:dpalzet@d107.org)

Email

708-784-2170

Telephone

Processing and Reviewing a Report or Complaint

Upon receipt of a report, the Title IX Coordinator and/or designee will promptly contact the *Complainant* to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the *Complainant* of the availability of *supportive measures* with or without the filing of a *Formal Title IX Sexual Harassment Complaint*, and (4) explain to the *Complainant* the process for filing a *Formal Title IX Sexual Harassment Complaint*.

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it. For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics; Conduct; and Conflict of Interest*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

Formal Title IX Sexual Harassment Complaint Grievance Process

When a *Formal Title IX Sexual Harassment Complaint* is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation.

The Superintendent or designee shall implement procedures to ensure that all *Formal Title IX Sexual Harassment Complaints* are processed and reviewed according to a Title IX grievance process that fully complies with 34 C.F.R. §106.45. The District's grievance process shall, at a minimum:

1. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with 34 C.F.R. §106.45 before the imposition of any disciplinary sanctions or other actions against a *Respondent*.

2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person’s status as a *Complainant*, *Respondent*, or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
  - a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
  - b. Receive training on the definition of sexual harassment, the scope of the District’s *education program or activity*, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
5. Require that any individual designated by the District as a decision-maker receive training on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant’s* sexual predisposition or prior sexual behavior are not relevant.
6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *preponderance of evidence* standard.
10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

### Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including

discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.

#### Retaliation Prohibited

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*.

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972;  
34 C.F.R. Part 106.

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

ADOPTED:

Pleasantdale Elementary School  
 8100 School Street  
 La Grange, IL 60525  
 708.246.4700 Fax: 708.246.4625



Pleasantdale Middle School  
 7450 S. Wolf Road  
 Burr Ridge, IL 60527  
 708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

This email is in response to your e-mailed request under the Freedom of Information Act ("FOIA"), 5 ILSC 140/I et seq., dated April 15<sup>th</sup>, 2021. You have requested that Pleasantdale School District 107 produce the following public records:

**Requested by:** Unified Concepts- Torrie Wofford

<p><b>Request Dated</b>  4/15/21</p>	<ul style="list-style-type: none"> <li>Any current or the most recent contracts related to IT outsourcing services including the providers name, the costs of services, the scope of works, the number of devices and the contract end date.</li> <li>If there are any VOIP/phone systems, we request most recent monthly statement or contract information including the providers name and the contract end date, if it applies.</li> </ul>
<p><b>Response Dated</b>  4/15/21</p>	<p>We have attached an electronic record of the above request.</p> <p>VOIP/phone systems are not applicable.</p>

As the FOIA Officer of the District, Mr. Adams is responsible for granting and denying requests for records under the Freedom of Information Act. The District's responses attached to this email intend to be fully responsive to your specific request. If we have misinterpreted your request, please clarify your request to him in writing.

You have a right to appeal a denial of records to the President of the Board of Education by written request directed to the President at the District office 7450 S. Wolf Road, Burr Ridge, IL 60527 within fourteen (14) working days of your receipt of this email.

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This email is in response to your e-mailed request under the Freedom of Information Act ("FOIA"), 5 ILSC 140/I et seq., dated April 30, 2021. You have requested that Pleasantdale School District 107 produce the following public records:

**Requested by:** L B

<p><b>Request Dated</b>  <b>4/30/21</b></p>	<p>I am requesting the below public records for all compensation that is being paid for all District administrators employed at the Pleasantdale School District #107 for fiscal years 2018-2021. Please include the complete details of the individual compensation packages (by employee) for these individuals including, but not limited to annual compensation, any paid benefits and any other additional forms of compensation received.</p>
<p><b>Response Dated</b>  <b>5/6/21</b></p>	<p>We have attached an electronic record of the above request</p>

As the FOIA Officer of the District, Mr. Adams is responsible for granting and denying requests for records under the Freedom of Information Act. The District's responses attached to this email intend to be fully responsive to your specific request. If we have misinterpreted your request, please clarify your request to him in writing.

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This email is in response to your e-mailed request under the Freedom of Information Act ("FOIA"), 5 ILSC 140/I et seq., dated May 7, 2021. You have requested that Pleasantdale School District 107 produce the following public records:

**Requested by:** Product Analyst Team

<p><b>Request Dated</b></p> <p>5/7/21</p>	<p>The specific information being requested is:</p> <ol style="list-style-type: none"> <li>1. First Name</li> <li>2. Last Name</li> <li>3. Position Title</li> <li>4. Department</li> <li>5. Direct Phone Number (if does not exist, list main phone number with extension)</li> <li>6. Business Cell Phone (if provided by Pleasantdale School District #107)</li> <li>7. Email Address</li> <li>8. Office Address (Address, City, State, Zip)</li> </ol>
<p><b>Response Dated</b></p> <p>5/10/21</p>	<p>This information was requested from you on March 28<sup>th</sup> and was provided. Here it is again.</p> <p>This information can be obtained on the district's website</p> <p><a href="https://es.d107.org/staff-directory">https://es.d107.org/staff-directory</a>  <a href="https://ms.d107.org/our-staffdb6faed1">https://ms.d107.org/our-staffdb6faed1</a></p>

As the FOIA Officer of the District, Mr. Adams is responsible for granting and denying requests for records under the Freedom of Information Act. The District's responses attached to this email intend to be fully responsive to your specific request. If we have misinterpreted your request, please clarify your request to him in writing.

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**You have a right to appeal a denial of records to the President of the Board of Education by written request directed to the President at the District office 7450 S. Wolf Road, Burr Ridge, IL 60527 within fourteen (14) working days of your receipt of this email.**

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This email is in response to your e-mailed request under the Freedom of Information Act ("FOIA"), 5 ILSC 140/I et seq., dated April, 21<sup>st</sup>, 2021. You have requested that Pleasantdale School District 107 produce the following public records:

**Requested by:** Janie Jordan- Data Research Partners LLC

<p><b>Request Dated</b></p> <p>4/21/21</p>	<p>access to and a copy of a listing of all Pleasantdale School District 107's employee's first and last names, e-mail address, title/position, and primary campus/department location.</p>
<p><b>Response Dated</b></p> <p>4/21/21</p>	<p>This information can be obtained on the district's website</p> <p><a href="https://es.d107.org/staff-directory">https://es.d107.org/staff-directory</a></p> <p><a href="https://ms.d107.org/our-staffdb6faed1">https://ms.d107.org/our-staffdb6faed1</a></p>

As the FOIA Officer of the District, Mr. Adams is responsible for granting and denying requests for records under the Freedom of Information Act. The District's responses attached to this email intend to be fully responsive to your specific request. If we have misinterpreted your request, please clarify your request to him in writing.

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This email is in response to your e-mailed request under the Freedom of Information Act ("FOIA"), 5 ILSC 140/I et seq., dated May 7, 2021. You have requested that Pleasantdale School District 107 produce the following public records:

**Requested by:** Impact Networking LLC

<b>Request Dated</b>  5/7/21	We would like to request access to the items below starting with the most recent and over the last 5 years. <ul style="list-style-type: none"><li>• Current Lease, Purchase, and Maintenance or Service Contract(s) pertaining to all copier and printer equipment used by the District.</li><li>• Current Contract(s) pertaining to any Managed Print Services, Outsourced or Managed IT Programs, and Document Management Systems used by the District.</li><li>• Current Invoices.</li></ul>
<b>Response Dated</b>  5/10/21	We have attached an electronic record of the above request

As the FOIA Officer of the District, Mr. Adams is responsible for granting and denying requests for records under the Freedom of Information Act. The District's responses attached to this email intend to be fully responsive to your specific request. If we have misinterpreted your request, please clarify your request to him in writing.

You have a right to appeal a denial of records to the President of the Board of Education by written request directed to the President at the District office 7450 S. Wolf Road, Burr Ridge, IL 60527 within fourteen (14) working days of your receipt of this email.