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Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

**BOARD OF EDUCATION SPECIAL MEETING AGENDA
MIDDLE SCHOOL LIBRARY
Wednesday, April 28, 2021
6:00 PM**

- I. All attendees will be required to wear a face mask and practice social distancing if attending the Board Meeting**
- II. Roll Call / Visitors**
- III. Pledge of Allegiance**
- IV. Recognition of Board Members**
- V. Open Forum: Board Policy 2:230 (those wishing to speak will be given time to address the Board regarding agenda or non-agenda items)**
- VI. School Board Election**

A. Proclamation of Results

Based on the official election returns, the Board will need to proclaim the successful candidates as members of the Board of Education.

Recommendation:

That the Board of Education proclaims the following results of the April 6, 2021 election: elected to four-year term: Arlene Cabana, Mary Lenzen, Tarryne Marchione, and Becky Walters; and two-year term: Bill Brockob.

B. Seat Elected Board Members and Oath of Office

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Oath of Office

David Negron will swear in newly elected Board members Bill Brockob, Arlene Cabana, Mary Lenzen, Tarryne Marchione, and Becky Walters. The oath of office is as follows:

I, (name), do solemnly swear that I will faithfully discharge the duties of the office of member of the Board of Education of Pleasantdale School District 107, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear that:

I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; and

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;

I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Pleasantdale School District 107;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's schools to advance the vision for Pleasantdale School District 107; and

I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

C. Appointment of President Pro Tem (Until Election of President)

The most senior Board member, David Negron, will serve as President Pro Tem until the Board President is seated.

Recommendation:

That the Board of Education appoint David Negron as President Pro Tem until the Board President is elected.

VII. Organization of the Board of Education:

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Action Items:*

To facilitate this portion of the agenda, Board policy 2.110 outlining the duties of Board officers is attached.

A. Election of President of the Board of Education Effective April 28, 2021

This office is for a two-year term.

Recommendation:

That the Board of Education elect _____ as President effective April 28, 2021 for a two-year term.

B. Election of Vice President of the Board of Education Effective April 28, 2021

This office is for a two-year term.

Recommendation:

That the Board of Education elect _____ as Vice President effective April 28, 2021 for a two-year term.

C. Election of Secretary of the Board of Education to Serve Without Pay Effective April 28, 2021

Although this office can be a paid position, the Pleasantdale District 107 Board Secretary has traditionally served without pay. This office is for a two-year term.

Recommendation:

That the Board of Education elect _____ as Board Secretary without pay effective April 28, 2021 for a two-year term.

D. Appointment of Recording Secretary to Serve with Pay Effective April 28, 2021

Erika Sawosko has held this paid position since 2007.

Recommendation:

That the Board of Education appoint Erika Sawosko as Recording Secretary with pay effective April 28, 2021.

E. Establish a Regular Meeting Date, Time and Place and Publish the Schedule

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It is recommended continuing holding regular meetings at 6:00 p.m. on the third Wednesday of each month in the Board room located in the administration building. No July meeting is scheduled at this time. Also, the date of the August meeting is changed due to the posting requirements of the Tentative Budget. February dates changed due to the Superintendent's National Training dates, and December due to winter break.

Recommendation:

That the Board of Education schedule regular meetings of the Board of Education on the Third Wednesday of the month with the exception of no meeting in July, and noted date changes, at 6:00 p.m. in the administration building Board room and that the meeting schedule be published.

F. Appointment of IASB Board Representative

As an active member of the Illinois Association of School Boards, District 107 has traditionally appointed a representative to serve this two-year position.

Recommendation:

That the Board of Education appoint _____ as IASB Board Representative from April 28, 2021 for a two-year term.

VIII. Adjournment

I, (name), do solemnly swear that I will faithfully discharge the duties of the office of member of the Board of Education of Pleasantdale School District 107, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear that:

I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; and

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;

I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Pleasantdale School District 107;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's schools to advance the vision for Pleasantdale School District 107; and

I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

School Board

Qualifications, Term, and Duties of Board Officers

The School Board officers are: President, Vice President, and Secretary. These officers are elected at the Board's organizational meeting.

President

The Board elects a President from its members for a 2-year term. The duties of the President are:

1. Preside at all meetings;
2. Focus the Board meeting agendas on appropriate content and preside at all meetings;
3. Make all Board committee appointments, unless specifically stated otherwise;
4. Be permitted to attend and observe any meeting of a Board committee;
5. Represent the Board on other boards or agencies;
6. Sign official District documents requiring the President's signature, including Board minutes and Certificate of Tax Levy;
7. Call special meetings of the Board;
8. Serve as the Head of the public body for purposes of the Open Meetings Act and Freedom of Information Act;
9. Ensure that a quorum of the Board is physically present at all Board meetings;
10. Administer the oath of office to new Board members; and
11. Serve as the Board's official spokesperson to the media.
12. Except when the Board President is the subject of a complaint of sexual harassment, a witness, or otherwise conflicted, appoint a qualified outside investigator to conduct an independent review of allegations of sexual harassment made against a Board member by another Board member or elected official.

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

The Vice President fills a vacancy in the Presidency.

Vice President

The Board elects a Vice President from its members for a 2-year term. The Vice President performs the duties of the President if:

1. The office of President is vacant;
2. The President is absent; or
3. The President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by a special Board election.

Secretary

The Secretary shall be a member of the Board who serves a 2-year term. The Secretary may receive reasonable compensation, not to exceed \$500 per year, as fixed by the Board at least 180 days before the beginning of the term. The Secretary shall perform or delegate the following duties:

1. Prepare Board meeting agendas and provide them, along with prior meeting minutes, to Board members before the next meeting;
2. Keep records of the Board's official acts, and sign them, along with the President, before submitting them annually to the Treasurer on the first Monday of April and October and on such other times as the Treasurer requests;

3. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the appropriate Immediate Service Center; and
4. Sign official District documents requiring the Secretary's signature.

The Secretary may delegate some or all of these duties, except when State law prohibits the delegation. If the secretary is absent from any meeting, the Board may appoint a secretary pro tempore to perform the duties of secretary. The secretary pro tempore may or may not be a Board member. A permanent vacancy in the office of Secretary is filled by special Board election.

Recording Secretary

The Board may appoint a Recording Secretary who is a staff member. The Recording Secretary may receive such compensation as shall be fixed by the Board. The Recording Secretary's primary responsibility shall:

1. Keep Board meeting minutes; and keep the verbatim record for all closed Board meetings;
2. Assist the Secretary by taking the minutes for all open Board meetings;
3. Assemble Board meeting material and provide it, along with prior meeting minutes, to Board members before the next meeting;
4. Keep records in bound books with numbered pages, of all transactions of the Board in regular and special open meetings;
5. Maintain all closed meeting minutes;
6. Act as the local election authority for all Board elections;
7. Arrange public inspection of the budget before adoption;
8. Publish required notices;
9. Perform the Secretary's duties, as assigned, except when State law prohibits the delegation;
10. Maintain Board policy, financial reports, publicity, and correspondence; and
11. Mail meeting notification and agenda to news media who have officially requested copies.

In addition, the Recording Secretary or Superintendent receives notification from Board members who desire to attend a Board meeting by video or audio means, pursuant to policy 2.220.

LEGAL REF.: 5 ILCS 120/7 and 420/4A-106.
105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8, 5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, and 5/17-1.

ADOPTED: June 18, 2008

REVISED: June 16, 2010; June 20, 2012; May 21, 2014; May 15, 2019; September 16, 2020

Pleasantdale School District 107

Board Meeting Schedule

Location: 7450 S. Wolf Road, Burr Ridge, IL 60527

The third Wednesday of every month unless noted otherwise at 6:00 p.m.

No July meetings are scheduled at this time.

2021	2022	2023
May 19	January 19	January 18
June 16	February 9 (one week earlier)	February 8 (one week earlier)
August 11 (one week earlier)	March 16	March 15
September 18	April 20	April 19
October 20	May 18	May 17
November 17	June 15	
December 15	August 17	
	September 21	
	October 19	
	November 16	
	December 14 (one week earlier)	