

Pleasantdale Elementary School  
8100 School Street  
La Grange, IL 60525  
708.246.4700 Fax: 708.246.4625



Pleasantdale Middle School  
7450 S. Wolf Road  
Burr Ridge, IL 60527  
708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

**BOARD OF EDUCATION REGULAR MEETING AGENDA**  
**ADMINISTRATION BUILDING**  
**Wednesday, June 17, 2020**  
**7:00 PM**

- I. **Due to COVID-19, the Board meeting will be held via Zoom. Information to join the meeting will be available at [www.d107.org](http://www.d107.org). A recording of the meeting will be available within 48 hours on our website.**
- II. **Roll Call / Visitors**
- III. **Pledge of Allegiance (1 Minute)**
- IV. **Board Member Resignation**
- V. **Board Member Recognition**
- VI. **Open Forum: Board Policy 2:230 (those wishing to speak will be given time to address the Board regarding agenda or non-agenda items)**
- VII. **\* Consent Agenda (5 Minutes)**
  - A. **Approve Regular Meeting Minutes of April 15, 2020**
  - B. **Approve Payment of May Payroll/June Warrants**
  - C. **Approve Paper Bid**
  - D. **Approve Lunch Provider Contract**
  - E. **Approve FY21 Hot Lunch Fees**
  - F. **Approve Amendment to Agreement for Transportation Services FY20**
  - G. **Approve Transportation Contract FY21**
  - H. **Approve Voluntary Student Insurance**
    - I. **Approve Cleaning Service Contract**
    - J. **Approve Consolidated District Plan**
    - K. **Approve Transfer of Interest**
    - L. **Designation of Depositories for School District Funds**
    - M. **Board Resolution for Serious Safety Hazard Approval**
    - N. **Resolution Authorizing Certain Payments**
    - O. **Approve the June 2020 Personnel Report**
- VIII. **Reports and Discussion Items**
  - A. **Informational Updates (5 Minutes)**
    1. **End of Year Update**
  - B. **Administration Reports**
    1. **Back to School Blueprint (30 Minutes)**
      - a. **7:65 Class Size Discussion**
      - b. **Cleaning Contract Changes**
      - c. **Transportation Contract Changes**
      - d. **Substitute Pay Increase**

- 2. **Professional Learning/Summer Work Update** (15 Minutes)
- 3. **Board of Education Information Requests** (5 Minutes)
  - a. **\*Approve Board of Education Information Requests**
- IX. **Items for Next Agenda: (Please note there is no July meeting, next meeting is August 12) (5 Minutes)**
  - A. **Establish Petty Cash Fund; Approve Substitute Pay Increase; Summer Academy Update (written); Hiring Status Report (written); Talented and Gifted Update (written); Declassify Executive Session Minutes; Class Size Update; and Review School Board (sec. 2) and Personnel (sec. 5) Board Policies; and Tentative Budget.**
- X. **Open Forum: Board Policy 2:230 (those wishing to speak will be given time to address the Board regarding agenda or non-agenda items)**
- XI. **Closed Session (30 Minutes)**
  - A. **Litigation, when an action against, affecting or on behalf of the particular district has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probably or imminent, in which case the bias for the finding shall be recorded and entered into the closed meeting minutes.**
  - B. **Collective negotiating matters between the District and its employees or their representatives.**
  - C. **The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District.**
- XII. **Written Reports**
  - A. **Class Size Update**
  - B. **Extra-curricular Report**
  - C. **FOIA**
- XIII. **Adjournment**

**MINUTES OF THE BOARD OF EDUCATION**

Regular Meeting Administration Building via Zoom 7:00 p.m.– 7:31 p.m. April 15, 2020

Members Present:

Mark Mirabile, Presiding Officer  
Jon Buralli  
Mary Lenzen  
Joy Tristano  
Kristin Violante  
Charles Zona

Due to COVID-19, the Board meeting was held via Zoom. Information to join the meeting was made public for staff and community members to join the meeting.

Absent:

David Negron

ROLL CALL AND VISITORS

Present via Zoom with Superintendent Dave Palzet were staff members Erika Sawosko, Jennifer Ban, Frank Adams, Debbie Lubeck, Kathleen Tomei, Griffin Sonntag, Brianne Malatt, and John McAtee.

PLEDGE OF ALLEGIANCE

ACTION NO. 28

Consent Agenda

Motion by Lenzen, seconded by Violante, that the Board of Education approve the consent agenda as amended consisting of: regular meeting minutes of March 18, 2020; payment of March payroll/April Warrants; Resolution Temporarily Delegating Authority to Administration; FY 21 Parent Student Handbook; Strategic Blueprint 2020-21 Action Plans; Governance (sec. 1) and General School Admin (sec. 3) Board Policies; April 2020 Personnel Report which included the hiring of Stephanie Russell, elementary speech pathologist, increase in FTE for EL teacher Bethany George from .80 to 1.0 FTE, Resolution for Honorable Dismissal of full time and part time educational support personnel. Motion carried by a roll call vote of 6 ayes (Buralli, Lenzen, Mirabile, Tristano, Violante, Zona) absent - Negron.

REPORTS AND DISCUSSION ITEMS

COVID-19 Updates

On March 13, Governor Pritzker made the unprecedented decision to close all schools throughout the state in response to the COVID-19 global pandemic. The district implemented its Board approved eLearning plan. The district successfully transitioned from in-person learning to remote learning. Students in grades 2-8 are able to complete work using their district-issued iPads, while our preschool through first-grade teachers provides lessons through electronic and hardcopy resources. The district has put a communication plan in place to ensure that staff and families are kept up to date regarding decisions and the latest COVID-19 related information. Feedback on our efforts from parents, students, and staff are overwhelmingly positive. The district has also implemented a Grab & Go meal distribution system that, to date, has distributed 1,200 meals. We look forward to seeing our students and staff back in our schools soon.

World Language Update

Dr. Jennifer Ban answered some lingering questions for the Board regarding our proposed world language expansion (French and German). These questions were about the completion rate of the selected program and how students would be graded. At the end of the discussion, the Board approved the implementation of the new world language program.

ACTION NO. 29  
World Language

Motion by Violante, seconded by Tristano, that the Board of Education approve the middle school World Language Expansion Program using Middlebury Language Schools at a district cost of \$400 per student. Motion carried by a roll call vote of 6 ayes (Buralli, Mirabile, Lenzen, Tristano, Violante, Zona) absent - Negron.

Auditing Services Recommendation

Every five years the district puts out a request for proposals from qualified auditing firms. The Board graciously agreed to put the auditing services RFP (request for proposals) off one year while our business manager, Frank Adams became accustomed to the district. The request for proposals was distributed in March and six firms submitted proposals. Mr. Adams reviewed the proposals, made reference checks on each firm, and compared each firm’s fees.

ACTION NO. 30  
Auditing Services

Motion by Violante, seconded by Lenzen, that the Board of Education a five year contract with Baker Tilly Virchow Krause, LLP to perform district auditing services at a cost of \$18,000 for FY20 and an annual increase of \$500. Motion carried by a roll call vote of 6 ayes (Buralli, Mirabile, Lenzen, Tristano, Violante, Zona) absent - Negron.

NEXT AGENDA

Items submitted for the May agenda include:  
Approve FY20 Final School Calendar; COVID-19 Update; Professional Learning Update; Approve Paper Bid; Approve Transportation Contract; Approve Cleaning Service Contract; Food Service Update; and Hot Lunch Fees.

ADJOURNMENT

Motion by Lenzen, seconded by Tristano, that the regular meeting adjourns at 7:31 p.m. Voice vote. Motion carried.

App. \_\_\_ President \_\_\_\_\_ Secretary \_\_\_\_\_

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1300      06/19/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Ayala, Simoen M						
Check Group:						
Reimburse for tuiton		1 0		V319071 6/11/2020	10.5.2213.2300.300.0000	\$393.75
					Check #: 0	
						PO/InvoiceTotal: <u>\$393.75</u>
						Vendor Total: <u>\$393.75</u>
McPherson, Maureen						
Check Group:						
Reimburse for tuition		1 0		V314425 6/11/2020	10.5.2213.2300.300.0000	\$393.75
					Check #: 0	
						PO/InvoiceTotal: <u>\$393.75</u>
						Vendor Total: <u>\$393.75</u>
Tomei, Kathleen J						
Check Group:						
Car flags for EOY parade		1 0		V674333 6/5/2020	10.5.1001.4018.100.0000	\$294.24
					Check #: 0	
						PO/InvoiceTotal: <u>\$294.24</u>
						Vendor Total: <u>\$294.24</u>
						Grand Total: <u>\$1,081.74</u>

End of Report

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1299

06/17/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<b>AED Professionals</b>						
Check Group:						
Surgical face masks and blue Nitrile gloves		1 0		76507 6/1/2020	20.5.2540.4000.300.0000	\$1,480.00
Check #: 0						
PO/InvoiceTotal:						\$1,480.00
Vendor Total:						\$1,480.00
<b>All-Types Elevators Inc</b>						
Check Group:						
Elevator inspection (ES)		1 0		9856706 6/3/2020	20.5.2540.3192.300.0000	\$520.00
Check #: 0						
PO/InvoiceTotal:						\$520.00
Vendor Total:						\$520.00
<b>Amazon Capital Services, Inc</b>						
Check Group:						
Order#113-8843197-5309-837 AmazonBasics White Legal Pads		2 20549		1T1K-D3R9-XKY1 6/2/2020	10.5.1002.4000.200.0000	\$17.60
Order#113-8843197-5309-837 AmazonBasics Canary Legal Pads		2 20549		1XPJ-RJD3-HVLV 6/1/2020	10.5.1002.4000.200.0000	\$23.08
Order#113-8843197-5309-837 Post-It Pop-Ups 3x3		6 20549		1XPJ-RJD3-HVLV 6/1/2020	10.5.1002.4000.200.0000	\$118.50
Order#113-8843197-5309-837 11/2x141/2 Clasp Envelopes 100/Box		5 20549		1XPJ-RJD3-HVLV 6/1/2020	10.5.1002.4000.200.0000	\$123.20
Check #: 0						
PO/InvoiceTotal:						\$282.38
Vendor Total:						\$282.38
<b>AMITA Health</b>						
Check Group:						

**Pleasantdale School District 107**

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Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
OP behavioral		1 0		42034 4/30/2020	10.5.4220.6700.300.0000	\$560.00
				Check #: 0		
					PO/InvoiceTotal:	\$560.00
					Vendor Total:	\$560.00
<b>AT&amp;T</b>						
Check Group:						
May 25-Jun 24 phone chg		1 0		630662013905/20 5/25/2020	20.5.2540.3400.100.0000	\$232.15
May 25-Jun 24 phone chg		1 0		630662013905/20 5/25/2020	20.5.2540.3400.200.0000	\$209.28
May 16-Jun 15 phone chg		1 0		630R06123505/20 5/16/2020	20.5.2540.3400.200.0000	\$451.90
May 16-Jun 15 phone chg		1 0		630R06123505/20 5/16/2020	20.5.2540.3400.300.0000	\$314.64
May 16-Jun 15 phone chg		1 0		708R06290005/20 5/16/2020	20.5.2540.3400.100.0000	\$654.10
				Check #: 0		
					PO/InvoiceTotal:	\$1,862.07
					Vendor Total:	\$1,862.07
<b>AT&amp;T Long Distance</b>						
Check Group:						
April long distance chg		1 0		857557643-0520 5/6/2020	20.5.2540.3400.100.0000	\$0.57
April long distance chg		1 0		857557643-0520 5/6/2020	20.5.2540.3400.200.0000	\$0.58
April long distance chg		1 0		857557643-0520 5/6/2020	20.5.2540.3400.300.0000	\$0.57
				Check #: 0		
					PO/InvoiceTotal:	\$1.72

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06/17/2020

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$1.72
Automated Logic Corporation						
Check Group:						
Relocate some server wires for library construction		1 0		255253 9/25/2019	60.5.2530.5210.300.0000	\$3,969.00
						Check #: 0
						PO/InvoiceTotal: \$3,969.00
						Vendor Total: \$3,969.00
Climatemp						
Check Group:						
HVAC monthly maintenance fee		1 0		8530520 5/1/2020	20.5.2540.3202.100.0000	\$1,198.00
HVAC monthly maintenance fee		1 0		8530520 5/1/2020	20.5.2540.3202.200.0000	\$1,198.00
						Check #: 0
						PO/InvoiceTotal: \$2,396.00
						Vendor Total: \$2,396.00
Comcast						
Check Group:						
Jun dedicated internet		1 0		101972037 6/1/2020	20.5.2540.3400.100.0000	\$1,721.07
Jun dedicated internet		1 0		101972037 6/1/2020	20.5.2540.3400.200.0000	\$1,721.08
						Check #: 0
						PO/InvoiceTotal: \$3,442.15
						Vendor Total: \$3,442.15
E2 Services, Inc						
Check Group:						
June server management		1 0		20798 6/5/2020	10.5.2225.3100.200.0000	\$1,116.38

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
June server management		1	0	20798 6/5/2020	10.5.2225.3100.100.0000	\$1,116.37
					Check #: 0	
						PO/InvoiceTotal: \$2,232.75
						Vendor Total: \$2,232.75
Elevator Inspection Service Company, Inc Check Group:						
May 8 elevator inspection-ES		1	0	92506 5/27/2020	20.5.2540.3192.300.0000	\$175.00
					Check #: 0	
						PO/InvoiceTotal: \$175.00
						Vendor Total: \$175.00
Elim Christian School Check Group:						
May tuition		1	0	1002640-INV 5/31/2020	10.5.1912.6700.300.0000	\$6,395.00
June tuition		1	0	1002732-INV 6/9/2020	10.5.1912.6700.300.0000	\$2,238.26
					Check #: 0	
						PO/InvoiceTotal: \$8,633.26
						Vendor Total: \$8,633.26
Follett School Solutions Check Group:						
All the impossible things		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$14.64
Bake like a pro!		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$18.71
Cardboard		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$18.21

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Cub		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$11.34
Flowers in the gutter		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$16.53
The runaway princess		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$17.51
Star-crossed		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$13.41
Toradora!. 1		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$19.61
Who got game? Baseball :a		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$11.34
Winterborne Home for ven		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$14.81
Cataloging & Processing		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$2.49
How to Bee		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$16.25
King and the dragonflies		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$15.67
Lumberjanes. 8,Stone cold		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$19.21
Lumberjanes. 9,On a roll		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$19.21
The midwinter witch		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$18.21
The moon within		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$15.67
The pants project		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$14.81

**Pleasantdale School District 107**

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Plants vs. zombies : lawn		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$9.65
Plants vs. zombies : time		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$8.69
Pumpkinheads		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$21.69
Resistance		3	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$47.01
Rick		1	20504	684017F 5/8/2020	10.5.2220.4300.200.0000	\$15.67
Check #: 0						
PO/InvoiceTotal:						\$380.34
Check Group:						
Amal Unbound		2	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$35.00
Becoming Kareem		1	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$45.00
Drum Roll, Please		2	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$13.98
Front Desk		1	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$7.99
Good Kind of Trouble, A		2	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$23.78
Long Way Down		2	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$17.98
Me, Frida, and the Secret of the Peacock Ring		2	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$33.98
Miscalculations of Lighning Girl		2	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$35.00
New Kid		1	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$12.99

**Pleasantdale School District 107**

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06/17/2020

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Nightbooks		2	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$9.78
Nowhere Boy		2	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$30.00
Only Road, The		2	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$17.98
Crossroads		1	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$8.99
Parker Inheritance		2	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$33.98
Resistance		2	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$35.98
Small Spaces		1	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$17.50
Dead Voices		1	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$17.50
Speechless		3	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$3.00
Spirit Hunters		1	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$4.89
Island of Monsters		1	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$6.99
Stormy Seas		2	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$25.98
Sweep		2	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$31.08
Twelve Days in May		1	20547	705659F 5/28/2020	10.5.1002.4010.200.0000	\$18.95

Check #: 0

PO/Invoice Total: \$488.30

Vendor Total: \$868.64

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1299

06/17/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Franczek						
Check Group:						
Apr professional services		1 0		195730 5/20/2020	10.5.2310.3180.300.0000	\$58.00
					Check #: 0	
					PO/InvoiceTotal:	\$58.00
					Vendor Total:	\$58.00
Frank Cooney Company						
Check Group:						
Desk drawer		1 0		72481 4/30/2020	20.5.2540.4000.300.0000	\$25.00
					Check #: 0	
					PO/InvoiceTotal:	\$25.00
					Vendor Total:	\$25.00
GCA Services Group						
Check Group:						
June custodial service		1 0		1051820 6/1/2020	20.5.2540.3220.300.0000	\$18,219.24
					Check #: 0	
					PO/InvoiceTotal:	\$18,219.24
					Vendor Total:	\$18,219.24
Grand Prairie Transit						
Check Group:						
March transportation chg-80% COVID-19		1 0		RTINV1005182 3/31/2020	40.5.2550.3315.300.0000	\$1,968.37
					Check #: 0	
					PO/InvoiceTotal:	\$1,968.37
					Vendor Total:	\$1,968.37
Groot Industries						
Check Group:						

**Pleasantdale School District 107**

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06/17/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
June disposal/recycling		1	0	5578725 6/1/2020	20.5.2540.3210.300.0000	\$1,696.33
Check #: 0						
PO/InvoiceTotal:						\$1,696.33
Vendor Total:						\$1,696.33
Herff Jones						
Check Group:						
Diploma insert		1	0	1013795 5/19/2020	10.5.1002.4021.200.0000	\$11.11
Extra graduation cap and gown		1	0	2608449 5/11/2020	10.5.1002.4021.200.0000	\$21.00
Check #: 0						
PO/InvoiceTotal:						\$32.11
Check Group:						
Additional Coronet Regal Class Rental Package: Cap, Gown and Tassel (Medium 5'4" -5'5" and medium frame range)		1	20450	2608509 5/11/2020	10.5.1002.4021.200.0000	\$21.00
Coronet Regal Class Rental Package: Royal Blue Cap and Gown, Royal Blue and White Tassel with 2020 (sizes determined according to measurements submitted in attached files)		93	20450	2608509 5/11/2020	10.5.1002.4021.200.0000	\$1,953.00
Extra Tassels Royal Blue and White with 2020		4	20450	2608509 5/11/2020	10.5.1002.4021.200.0000	\$15.00
Check #: 0						
PO/InvoiceTotal:						\$1,989.00
Check Group:						
Diploma Cover, Royal Blue Leatherette, Pleasantdale Middle School, Burr Ridge, IL		93	20454	1013510 5/18/2020	10.5.1002.4021.200.0000	\$704.94
Check #: 0						

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1299      06/17/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$704.94</u>
						Vendor Total: <u>\$2,726.05</u>
Hyde Park Day School						
Check Group:						
May tuition		1 0		20200526 5/31/2020	10.5.1912.6700.300.0000	\$5,025.12
Feb tuition		1 0		2020H0225 2/29/2020	10.5.1912.6700.300.0000	\$4,760.64
Mar tuition		1 0		2020H0326 3/31/2020	10.5.1912.6700.300.0000	\$4,496.16
						Check #: 0
						PO/InvoiceTotal: <u>\$14,281.92</u>
						Vendor Total: <u>\$14,281.92</u>
Illinois School Services, Inc.						
Check Group:						
1.75" Custom Brass Medallion with School Etching on Face; attached to a 1.5" Royal Blue and White Neck Ribbon and Class of 2020 on the back		98 20451		EEPLEAS20 5/11/2020	10.5.1002.4021.200.0000	\$818.30
						Check #: 0
						PO/InvoiceTotal: <u>\$818.30</u>
						Vendor Total: <u>\$818.30</u>
ITR Systems						
Check Group:						
Total connect fee (May 2020-Apr 2021)		1 0		1006682 5/29/2020	10.5.2225.4700.200.0000	\$180.00
Srv burglar alarm		1 0		100700 6/9/2020	20.5.2540.3200.100.0000	\$277.50
						Check #: 0
						PO/InvoiceTotal: <u>\$457.50</u>

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1299

06/17/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: <u>\$457.50</u>
Just A Dash Catering						
Check Group:						
April feeding program		1 0		PD36 4/30/2020	10.5.2560.4040.300.0000	\$2,884.18
May feeding program		1 0		PD37 5/31/2020	10.5.2560.4040.300.0000	\$2,395.79
						Check #: 0
						PO/InvoiceTotal: <u>\$5,279.97</u>
						Vendor Total: <u>\$5,279.97</u>
Just Right Landscaping Services						
Check Group:						
May lawn srvice		1 0		23829 5/26/2020	20.5.2540.3292.100.0000	\$820.00
May lawn srvice		1 0		23829 5/26/2020	20.5.2540.3292.200.0000	\$1,100.00
						Check #: 0
						PO/InvoiceTotal: <u>\$1,920.00</u>
						Vendor Total: <u>\$1,920.00</u>
Kriha Law LLC						
Check Group:						
May Labor negotiations		1 0		1019 6/8/2020	10.5.2310.3180.300.0000	\$1,686.25
May legal services		1 0		1057 6/8/2020	10.5.2310.3180.300.0000	\$1,250.00
Apr legal services		1 0		937 5/8/2020	10.5.2310.3180.300.0000	\$650.00
Labor negotiations		1 0		938 5/8/2020	10.5.2310.3180.300.0000	\$2,756.75
						Check #: 0

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1299      06/17/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$6,343.00
						Vendor Total: \$6,343.00
LaGrange Lock & Safe						
Check Group:						
Locks		1 0		19197 5/19/2020	20.5.2540.4000.300.0000	\$183.00
						Check #: 0
						PO/InvoiceTotal: \$183.00
						Vendor Total: \$183.00
Magi Awad						
Check Group:						
Reimburse for musical costumes		1 0		V206218 6/8/2020	10.5.1500.4031.200.0000	\$556.15
						Check #: 0
						PO/InvoiceTotal: \$556.15
						Vendor Total: \$556.15
Nextera Energy Services						
Check Group:						
Feb 20-Mar 9 electric chg		1 0		440620703787 4/20/2020	20.5.2540.4660.100.0000	\$3,413.75
Feb 20-Mar 9 electric chg		1 0		440620703787 4/20/2020	20.5.2540.4660.200.0000	\$5,738.55
						Check #: 0
						PO/InvoiceTotal: \$9,152.30
						Vendor Total: \$9,152.30
Nicor Gas						
Check Group:						
Apr 17-May 17 heating chg		1 0		34-43-97-0000 5-0520 5/19/2020	20.5.2540.4650.200.0000	\$689.24

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1299      06/17/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Apr 19-May 21 natural gas		1 0		91-17-97-0000 9-0520 5/21/2020	20.5.2540.4650.100.0000	\$302.21
					Check #: 0	
						PO/InvoiceTotal: \$991.45
						Vendor Total: \$991.45
Omni Group						
Check Group:						
May participant fee		1 0		2006-7231 6/1/2020	10.5.2520.3100.300.0000	\$17.50
					Check #: 0	
						PO/InvoiceTotal: \$17.50
						Vendor Total: \$17.50
Renaissance Learning Inc						
Check Group:						
Online subscriptions-ES		1 0		INV5163227-1769 69 6/1/2020	10.5.1600.4000.300.0000	\$465.00
Online subscriptions-MS		1 0		INV5163227-3160 96 6/1/2020	10.5.1600.4000.300.0000	\$290.00
Virtual learning session-90 min		1 0		INV5163385-3727 58 6/3/2023	10.5.1600.4000.300.0000	\$450.00
					Check #: 0	
						PO/InvoiceTotal: \$1,205.00
						Vendor Total: \$1,205.00
Ron Haluczak						
Check Group:						
Shoot and edit virtual graduation		1 0		V974117 6/1/2020	10.5.1002.4021.200.0000	\$1,785.00
					Check #: 0	

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1299

06/17/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$1,785.00</u>
						Vendor Total: <u>\$1,785.00</u>
School Nurse Supply Inc						
Check Group:						
Braun Thermoscan 6000 probe covers		4	20532	0787226-IN 6/5/2020	10.5.2130.4000.100.0000	\$94.18
5 oz wax lined flat bottom cups		5	20532	0787226-IN 6/5/2020	10.5.2130.4000.100.0000	\$26.07
						Check #: 0
						PO/InvoiceTotal: <u>\$120.25</u>
						Vendor Total: <u>\$120.25</u>
Schoology Incorporated						
Check Group:						
Apr 2020-Mar 2021 annual subscription fee		1	0	23190 5/31/2020	10.5.2225.6400.200.0000	\$4,000.00
						Check #: 0
						PO/InvoiceTotal: <u>\$4,000.00</u>
						Vendor Total: <u>\$4,000.00</u>
Thermosystems						
Check Group:						
HVAC parts for univent repair		1	0	0081418 6/9/2020	20.5.2540.4000.300.0000	\$432.86
						Check #: 0
						PO/InvoiceTotal: <u>\$432.86</u>
						Vendor Total: <u>\$432.86</u>
TruGreen						
Check Group:						
Lawn service		1	0	120472678 5/16/2020	20.5.2540.3292.200.0000	\$498.83

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1299      06/17/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Lawn service		1	0	120475433 5/16/2020	20.5.2540.3292.100.0000	\$254.96
					Check #: 0	
						PO/InvoiceTotal: <u>\$753.79</u>
						Vendor Total: <u>\$753.79</u>
Verizon						
Check Group:						
Apr 24-May23 cell phone usage		1	0	9855222028 5/23/2020	20.5.2540.3400.100.0000	\$174.31
Apr 24-May23 cell phone usage		1	0	9855222028 5/23/2020	20.5.2540.3400.200.0000	\$307.64
Apr 24-May23 cell phone usage		1	0	9855222028 5/23/2020	20.5.2540.3400.300.0000	\$173.98
					Check #: 0	
						PO/InvoiceTotal: <u>\$655.93</u>
						Vendor Total: <u>\$655.93</u>
Veterans Floors Inc						
Check Group:						
Clean and refinish gym floor-MS		1	0	1646 6/3/2020	20.5.2540.3200.200.0000	\$2,925.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$2,925.00</u>
						Vendor Total: <u>\$2,925.00</u>
Village Of Burr Ridge						
Check Group:						
elevator inspection		1	0	00000156 5/14/2020	20.5.2540.3192.300.0000	\$90.00
Health inspection		1	0	00000178 5/18/2020	20.5.2540.3192.300.0000	\$105.00
					Check #: 0	

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1299

06/17/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$195.00</u>
						Vendor Total: <u>\$195.00</u>
West 40 ISC #2						
Check Group:						
FY20 SCOTY award		1 0		20-1240 5/14/2020	10.5.1002.4018.200.0000	\$110.00
PD workshop-Ban		1 0		20-1248 5/18/2020	10.5.2320.3320.300.0000	\$208.59
						Check #: 0
						PO/InvoiceTotal: <u>\$318.59</u>
						Vendor Total: <u>\$318.59</u>
Wex Bank						
Check Group:						
Gas for truck		1 0		65883578 6/6/2020	20.5.2540.4640.300.0000	\$50.00
						Check #: 0
						PO/InvoiceTotal: <u>\$50.00</u>
						Vendor Total: <u>\$50.00</u>
						Grand Total: <u>\$103,558.47</u>

End of Report

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1255

05/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Entertainment Concepts						
Check Group:						
65' outdoor screen for graduation		1 0		357 4/29/2020	20.5.2540.3250.300.0000	\$2,500.00

Check #: 0

PO/InvoiceTotal:	<u>\$2,500.00</u>
Vendor Total:	<u>\$2,500.00</u>
Grand Total:	<u>\$2,500.00</u>

End of Report

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1256

05/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<b>Educational Benefit Cooperative</b>						
Check Group:						
May health insurance-er		1 0		V691380 5/1/2020	10.2.0481.0000.000.9944	\$79,377.69
May health insurance-ee		1 0		V691380 5/1/2020	10.2.0481.0000.000.9943	\$16,906.51
May life insurance-er		1 0		V691380 5/1/2020	10.2.0481.0000.000.9942	\$840.10
					Check #: 0	
						PO/InvoiceTotal: <u>\$97,124.30</u>
						Vendor Total: <u>\$97,124.30</u>
<b>Guardian - Appleton</b>						
Check Group:						
May dental insurance-er		1 0		V514516 4/22/2020	10.2.0481.0000.000.9946	\$3,839.95
May dental insurance-ee		1 0		V514516 4/22/2020	10.2.0481.0000.000.9945	\$2,555.72
May vision insurance-ee		1 0		V514516 4/22/2020	10.2.0481.0000.000.9947	\$853.85
May vision insurance-er		1 0		V514516 4/22/2020	10.2.0481.0000.000.9948	\$243.25
					Check #: 0	
						PO/InvoiceTotal: <u>\$7,492.77</u>
						Vendor Total: <u>\$7,492.77</u>
						Grand Total: <u>\$104,617.07</u>

**End of Report**

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1259

05/07/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Just A Dash Catering						
Check Group:						
COVID-19 March breakfast and lunch closure feeding program		1 0		PD35 3/31/2020	10.5.2560.4040.300.0000	\$8,515.60
					Check #: 0	
					PO/InvoiceTotal:	\$8,515.60
					Vendor Total:	\$8,515.60
					Grand Total:	\$8,515.60

End of Report

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1270      05/26/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BMO Mastercard-Mastercard Corp Client Pa						
Check Group:						
Batteries + bulbs-battery for gym light ES		1 0		BA-050520 5/5/2020	20.5.2540.4000.300.0000	\$13.95
Home depot-electrical supplies		1 0		BA-050520 5/5/2020	20.5.2540.4000.300.0000	\$60.27
Disputed charge		1 0		BA-050520 5/5/2020	20.5.2540.4000.300.0000	\$220.87
Disputed charge		1 0		BA-050520 5/5/2020	20.5.2540.4000.300.0000	\$74.70
Amazon-toner cartridges		1 0		ES-050520 5/5/2020	10.5.2320.4000.300.0000	\$30.99
Walmart-2 phones and cards		1 0		ES-050520 5/5/2020	20.5.2540.4000.300.0000	\$166.31
Constant contact monthly fee		1 0		ES-050520 5/5/2020	10.5.2320.4400.300.0000	\$45.00
Amazon-ink cartridge for postage machine		1 0		ES-050520 5/5/2020	10.5.2410.3400.200.0000	\$89.95
Amazon-labels		1 0		ES-050520 5/5/2020	10.5.2320.4000.300.0000	\$15.40
Amazon-envelopes		1 0		ES-050520 5/5/2020	10.5.2320.4000.300.0000	\$87.93
Rackspace-BOE monthly email fee		1 0		ES-050520 5/5/2020	10.5.2310.6400.300.0000	\$65.00
Classkick pro		1 0		TM-050520 5/5/2020	10.5.1001.4109.100.0000	\$10.99
Complete guidedtherapy subscription-annual		1 0		TM-050520 5/5/2020	10.5.2110.4000.100.0000	\$49.99

Check #: 0

PO/InvoiceTotal:                      \$931.35

Vendor Total:                      \$931.35

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1270

05/26/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Grand Total: \$931.35

End of Report

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1271

05/21/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Village Of Burr Ridge						
Check Group:						
Feb 28-Apr 27 water chg		1 0		V466571 5/12/2020	20.5.2540.3700.200.0000	\$1,767.84
Feb 28-Apr 30 water chg		1 0		V701468 5/12/2020	20.5.2540.3700.200.0000	\$165.70

Check #: 0

PO/InvoiceTotal:	<u>\$1,933.54</u>
Vendor Total:	<u>\$1,933.54</u>
Grand Total:	\$1,933.54

**End of Report**

**Pleasantdale School District 107**

**Voucher Detail Listing**

Voucher Batch Number: 1289

05/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Discovery Benefits						
Check Group:						
Apr FSA monthly fee		1	0	0001155467-IN 4/30/2020	10.5.2520.3100.300.0000	\$112.70
					Check #: 0	
PO/InvoiceTotal:						\$112.70
Vendor Total:						\$112.70
Grand Total:						\$112.70

End of Report

### April 2020 Revenue and Expenses

REVENUES	FY20-Budget	April	YTD	% Realized
Education	\$ 13,143,427	\$ 343,446	\$ 12,046,905	91.7%
Oper & Maint	\$ 908,041	\$ 22,185	\$ 995,566	109.6%
Bond/Int	\$ 1,760,573	\$ 16,827	\$ 1,641,811	93.3%
Trans	\$ 990,972	\$ 11,722	\$ 808,960	81.6%
IMRF	\$ 401,351	\$ 5,225	\$ 381,786	95.1%
Site/Construction	\$ -	\$ 1,416	\$ 7,646	-
Working Cash	\$ 4,500	\$ 1,335	\$ 4,516	100.4%
Tort	\$ 87,705	\$ 991	\$ 82,476	94.0%
Life Safety	\$ 4,931	\$ 1,375	\$ 4,677	94.8%
<b>Total</b>	<b>\$ 17,301,500</b>	<b>\$ 404,520</b>	<b>\$ 15,974,342</b>	<b>92.3%</b>

EXPENSES	FY20-Budget	April	YTD	% Used
Education	\$ 12,305,493	\$ 837,924	\$ 8,812,625	71.6%
Oper & Maint	\$ 1,488,733	\$ 90,400	\$ 1,127,622	75.7%
Bond/Int	\$ 1,534,750	\$ -	\$ 1,532,650	99.9%
Trans	\$ 820,911	\$ 44,990	\$ 517,876	63.1%
IMRF	\$ 377,386	\$ 27,131	\$ 241,424	64.0%
Site/Construction	\$ 1,431,214	\$ -	\$ 1,275,472	89.1%
Working Cash	\$ -	\$ -	\$ -	-
Tort	\$ 76,013	\$ -	\$ 76,013	100.0%
Life Safety	\$ 5,100	\$ 159	\$ 3,040	59.6%
<b>Total</b>	<b>\$ 18,039,600</b>	<b>\$ 1,000,604</b>	<b>\$ 13,586,723</b>	<b>75.3%</b>

### May 2020 Revenue and Expenses

REVENUES	FY20-Budget	May	YTD	% Realized
Education	\$ 13,143,427	\$ 214,951	\$ 12,261,856	93.3%
Oper & Maint	\$ 908,041	\$ 4,587	\$ 1,000,152	110.1%
Bond/Int	\$ 1,760,573	\$ 8,534	\$ 1,650,345	93.7%
Trans	\$ 990,972	\$ 41,489	\$ 850,448	85.8%
IMRF	\$ 401,351	\$ 1,462	\$ 383,248	95.5%
Site/Construction	\$ -	\$ -	\$ 7,647	-
Working Cash	\$ 4,500	\$ -	\$ 4,516	100.4%
Tort	\$ 87,705	\$ 424	\$ 82,900	94.5%
Life Safety	\$ 4,931	\$ -	\$ 4,677	94.8%
<b>Total</b>	<b>\$ 17,301,500</b>	<b>\$ 271,447</b>	<b>\$ 16,245,790</b>	<b>93.9%</b>

EXPENSES	FY20-Budget	May	YTD	% Used
Education	\$ 12,305,493	\$ 2,364,975	\$ 11,177,600	90.8%
Oper & Maint	\$ 1,488,733	\$ 92,000	\$ 1,219,622	81.9%
Bond/Int	\$ 1,534,750	\$ -	\$ 1,532,650	99.9%
Trans	\$ 820,911	\$ 15,760	\$ 533,636	65.0%
IMRF	\$ 377,386	\$ 56,705	\$ 298,129	79.0%
Site/Construction	\$ 1,431,214	\$ -	\$ 1,275,472	89.1%
Working Cash	\$ -	\$ -	\$ -	-
Tort	\$ 76,013	\$ -	\$ 76,013	100.0%
Life Safety	\$ 5,100	\$ 99	\$ 3,139	61.5%
<b>Total</b>	<b>\$ 18,039,600</b>	<b>\$ 2,529,538</b>	<b>\$ 16,116,261</b>	<b>89.3%</b>

Pleasantdale Elementary School  
8100 School Street  
La Grange, IL 60525  
708.246.4700 Fax: 708.246.4625



Pleasantdale Middle School  
7450 S. Wolf Road  
Burr Ridge, IL 60527  
708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

DATE: June 3, 2020  
TO: Board of Education  
FROM: Frank Adams  
RE: Lyons Township Bid FY 2021 - Paper Bid

Each year the seven school districts in Lyons Township combine their needs in the areas of paper and submit one bid proposal for the entire township. District 103 organized the bid process. Through this process each district receives a lower price on these items since quantities are substantially higher. The bids were properly advertised, solicited, received, opened and publicly read on Monday, April 20, 2020. Two vendors responded for the paper bid. The recommendation is to award the bids as follows:

<u>Vendor</u>	<u>Amount</u>
Midland Paper	\$2.414 per Ream (White) \$3.495 per Ream (Color)

Listed on the next page is a 10-year history of the cost per ream of paper.

Paper Bid History

**Cost Per Ream (500 Sheets @ 10 Per Box)**

	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12
8 1/2 X 11 White	<b>\$2.414</b>	\$2.807	\$2.365	\$2.157	\$2.260	\$2.352	\$2.420	\$2.309	\$2.925	\$2.825
8 1/2 x 11 Color	<b>\$3.495</b>	\$3.673	\$3.225	\$3.119	\$3.205	\$3.218	\$3.250	\$3.295	\$3.420	\$3.320

Date of Original Contract August 1, 2018			
Year of Renewal (Circle)			
1	<b>2</b>	3	4

**Contract Renewal Agreement for  
Food Management Services  
Nonprofit Food Service Program**

This document contains the rates and fees for the contract of food service management for nonprofit food service programs for the period **beginning August 1, 2020, and ending July 31, 2021**. The terms and conditions of the original contract are applicable to the contract renewal. Upon acceptance, this document shall constitute the contract renewal between the Food Service Management Company (FSMC) and the School Food Authority.

The FSMC shall not plead misunderstanding or deception because of the character, location, or other conditions pertaining to the contract.

PER MEAL PRICES MUST BE QUOTED AS IF NO USDA COMMODITIES WILL BE RECEIVED

	2019-2020 Rate	2020-2021 Rate**	Percentage Increase***
1. Reimbursable Breakfasts	1.	1.	1.
2. Reimbursable Lunches*	2. \$2.90	2. \$2.90	2.
3. Management Fee per School Meal (Breakfasts and Lunches)	3. <u>.40</u>	3. <u>.40</u>	3. _____
4. A la Carte Equivalents Fee*	4. _____	4. _____	4. _____
5. A la Carte Management Fee	5. XXXXXXXX	5. _____	5. _____
6. Reimbursable After-School Snack	6.	6.	6.
7. Special Milk	7. <u>.30</u>	7. <u>.30</u>	7. _____
8. Reimbursable After-School Supper	8. _____	8. _____	8. _____
9. Reimbursable Summer Breakfast	9. \$3.30	9. \$3.30	9.
10. Reimbursable Summer Lunch	10. \$2.00	10. \$2.00	10.

\*Rates must be the same.

\*\*Rates must not be rounded up. Do not exceed four decimal places.

\*\*\*Percentage increase must not exceed the allowable increase established in the original contract.

**Just A Dash Catering LLC**

Food Service Management Company

9722 Parkway Dr.

Street Address

Highland

IN


46322

City

State

Zip Code

By submission of this proposed renewal agreement, the FSMC certifies that, in the event they receive a renewal award under this solicitation, the FSMC shall operate in accordance with all applicable current program regulations. This agreement shall not exceed one year.

  
Authorized Signature of FSMC

**Co-CEO**  
Title

**June 1, 2020**  
Date

**Acceptance of Contract Renewal Agreement**

**Pleasantdale School District 107**

**School Food Authority (SFA)**

**Agreement Number**

**Authorized Signature of SFA**

**Title**

**Date**

## Contract Renewal Agreement Certification Form 2020–2021

The *Contract Renewal Agreement Certification Form* must be completed and signed by the School Food Authority's (SFA's) authorized representative.

### A. School Food Authority Information

Agreement Number (RCDT Code) \_\_

School Food Authority\_\_ Pleasantdale School District 107

Contractor Name \_\_\_\_\_ Just A Dash Catering LLC

### B. Required Documentation

Submit signed copies of the following documents.

- *Contract Renewal Agreement*
- *Contract Renewal Agreement Certification Form 2020–2021*
- Certification forms, as applicable, signed annually by the contractor. The contractor certification forms are located on our website at <https://www.isbe.net/Pages/General-Procurement-All-Programs.aspx> under Contract Certification Forms.
  - *Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions,*
  - *Certificate Regarding Lobbying—Contracts, Grants, Loans, and Cooperative Agreements,*
  - *Disclosure of Lobbying Activities-* If the annual contract is over \$100,000 and any funds other than Federal appropriated funds have been used for lobbying;
- Any other amendments, if applicable, for non-material allowable contract changes accompanied by written justification for the amendment.

### C. Contract Renewal Terms

Per the contract renewal terms stated in the contract, the maximum allowable percentage increase that may be applied to the fixed meal rates and fixed management fees is as follows (refer to the original contract for renewal terms; check the appropriate box):

- |  |      |
|--|------|
| <input type="checkbox"/> CPI–Food Away from Home (Dec) | 3.1% |
| <input checked="" type="checkbox"/> CPI–All (Dec)      | 2.3% |
| <input type="checkbox"/> CPI–Food (Dec)                | 1.8% |
| <input type="checkbox"/> Other (specify) _____         |      |

### D. Certification Statement

Under the provisions of the United States Department of Agriculture, Food and Nutrition Service, I certify as a sponsor in the Child Nutrition Programs all information contained in the executed *Contract Renewal Agreement* and accompanying contract renewal documents is true and accurate.

I understand the nonprofit school food service program account cannot be used to pay for unallowable contract costs. As authorized representative for the school food authority noted above, I will ensure operation of the nonprofit school food service program, including use of nonprofit school food service program account funds, is in compliance with the rules and regulations of the Illinois State Board of Education and the United States Department of Agriculture regarding Child Nutrition Programs.

I understand revisions cannot be made to the executed *Invitation for Bid and Contract* without first submitting proposed revisions to the Illinois State Board of Education for review and receiving written notification the

proposed revisions are allowable within the regulatory guidelines. Furthermore, I understand additional documents and/or agreements, including those developed by the contractor, cannot become part of the executed contract.

I understand all contract information provided to the Illinois State Board of Education is being given in connection with the receipt of federal funds and deliberate misrepresentation may subject me to prosecution under applicable state and federal criminal statutes. Further, I understand such misrepresentation could result in the loss of federal and state funding received by the school food authority for School-Based Child Nutrition Programs.

I certify that all contract provisions, including those relating to USDA Foods utilization by the FSMC to the maximum extent possible have been met:

School Year 2019 USDA Foods Entitlement Amount	(A)	\$ 14,762.45
School Year 2019 USDA Foods credits issued to the SFA by the FSMC	(B)	\$ 12,843.33
USDA Foods Entitlement Utilization Percentage as of <b>May 11, 2020</b>	(B / A) %	87

**\*\*Date of certification must be as of the date contract renewal is signed based on year to date actual credits received by the Vendor\*\***

_____	_____	_____	_____
SFA Authorized Representative Signature	Title	E-mail	Date

**Mail, fax, or email to:**      **Nutrition Department**  
   **Illinois State Board of Education**  
   **100 North First Street W270**  
   **Springfield, IL 62777-0001**  
   **Fax: 217-524-6124**  
   **Email: [nutritionprocurement@isbe.net](mailto:nutritionprocurement@isbe.net)**

**Please submit documents only once.** For example, do not fax and mail. Only one copy of each set of documents is necessary. **All original documents should be retained in the SFA's files.**

### Historical Lunch Prices for Students

Year	Price per Meal
2015-2016	\$2.60
2016-2017	\$3.30
2017-2018	\$3.30
2018-2019	\$3.30
2019-2020	\$3.30
2020-2021	\$3.30

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708.246.4700 Fax: 708.246.4625



Pleasantdale Middle School  
7450 S. Wolf Road  
Burr Ridge, IL 60527  
708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

DATE: June 4, 2020  
TO: Board of Education  
FROM: Frank Adams  
RE: Lunch and Milk Fee for Students

---

For this current 2019-2020 school year, the student lunch fee is the same as the cost per meal (\$3.30) and the milk fee is the same as the price per carton of milk (\$0.30). The price per meal *with milk* and the price per carton of milk from Just A Dash Catering remains at \$3.30 and \$0.30 respectively for next school year 2020-2021.

We recommend that the Board of Education set the lunch fee for the 2020-2021 school year at \$3.30 per meal and the milk fee at \$0.30 per carton to match the cost per meal and cost per carton of milk.

Attachment: 5-year Historical Lunch Fees  
Revenue/Expenditures Data

## Food Service Revenues/Expenditures

Revenue Source	FY18	FY19	*As of 4/30/20
Student Lunch Accounts	**N/A	\$147,066	\$115,667
State Lunch Reimbursement	\$405	\$412	\$200
Federal Lunch Reimbursement (NSLP)	\$41,640	\$32,266	\$17,042
<b>REVENUE</b>	<b>\$42,045</b>	<b>\$179,744</b>	<b>\$132,909</b>

Expenses	FY18	FY19	As of 4/30/20
Lunches	\$34,366	\$155,307	\$114,459
Remaining Lunch Account Balance		\$6,405	\$12,586
Salaries and Benefits	\$9,529	\$10,671	\$9,787
<b>EXPENSES</b>	<b>\$43,895</b>	<b>\$172,383</b>	<b>\$136,832</b>

<b>DIFFERENCE</b>	<b>-\$1,850</b>	<b>\$7,361</b>	<b>-\$3,923</b>
-------------------	-----------------	----------------	-----------------

\*Due to COVID-19 and schools moving to the eLearning format the lunch program was suspended. Therefore there was no new revenue coming in from parent lunch account payments for two and half months. There was also two and a half months of no National School Lunch Program payments or State Lunch Reimbursements as there was nothing to claim since no lunches were being served.

\*\*The Revenue and expenditure data is very different from FY18 to FY19. This is due to the National School Lunch Program requiring the district to hold and manage student lunch balances and not the food service provider. In FY18, Just A Dash held and managed student's balances and in FY19 the district took over managing their balances. That is why there is "NA" in the FY18 Student Lunch Accounts.

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DATE: June 8, 2020  
TO: Board of Education  
FROM: Frank Adams  
RE: FY20 Amendment to Agreement For Transportation Services

---

**BACKGROUND:**

Due to COVID-19, on March 13, 2020, Illinois Governor J.B. Pritzker issued an Executive Order mandating that all public and private schools close from March 17, 2020 through March 30, 2020. The Governor then extended the closure through April 7, 2020. The Governor again extended the closure through April 30, 2020 and again extended the closure through May 29, 2020. Due to the school closure, Pleasantdale School District 107 did not utilize First Student transportation services from March 16<sup>th</sup> to the end of the school year.

**RATIONAL:**

The district received a letter from First Student on March 16, 2020 requesting the district continue to pay for all regularly scheduled services during the closure, minus variable costs, such as fuel, some maintenance as well as any profit. It was stated in the letter that this was required to permit their company to pay their employees for the time they are not able to work, while also covering other expenses they would continue to incur. They indicated this would be necessary to retain their drivers and prevent any material impact on the company impairing their ability to ensure reliable transportation when classes resume. First Student then indicated that several districts they serve were agreeing to pay 85% of their contracted amount.

The Lyons Township School Districts diligently worked together with First Student to determine an appropriate payment that was in the best interest of the community and made good financial sense to the districts. The districts obtained financial and operational information from First Student to get a better sense of what First Student's needs encompassed.

The decision was made by the Lyons Township Districts that 40% of the daily rate for the days we were scheduled to be in attendance during the closure was appropriate. This amount is to cover operations in the categories of bus driver and administrative personnel, facility costs, vehicle costs, insurance costs, maintenance costs and corporate overhead.

**RECOMMENDATION:**

It is the administration's recommendation to approve the Amendment to Agreement for Transportation Services with First Student.

## **AMENDMENT TO AGREEMENT FOR TRANSPORTATION SERVICES**

**THIS AMENDMENT** is made as of the effective date set forth in paragraph 7 below (the “Effective Date”) and is by and between the Board of Education of Pleasantdale School District No. 107, Cook County, Illinois (the “District”), and First Student (the “Contractor” and, collectively, the “Parties”).

### **BACKGROUND:**

The Parties entered into an Agreement for transportation services (the “Services”) dated July 28, 2008, May 9, 2011, May 7, 2013, May 5, 2014, May 12, 2015, May 11, 2016, April 17, 2017, May 16, 2018 and May 15, 2019 (hereinafter the "Agreement").

On March 13, 2020, Illinois Governor J.B. Pritzker issued Executive Order 20-05 COVID-19 Executive Order No. 3 (“EO 20-05”) mandating that all public and private schools close from March 17, 2020 through March 30, 2020; pursuant to Executive Order 20-10 COVID-19 Executive Order No. 8 (“EO 20-10”), the Governor extended the closure through April 7, 2020; pursuant to Executive Order 20-18 COVID-19 Executive Order No. 16 (“EO 20-18”), the Governor extended the closure through April 30, 2020; and pursuant to Executive Order 20-33 COVID-19 Executive Order No. 31 extended the closure through May 29, 2020 (EO 20-33; EO 20-05, EO 20-06, EO 20-10, EO 20-18, and EO 20-33 are collectively referred to in this Agreement as the “EOs”).

The Parties desire to amend the Agreement through this amendment (“Amendment”) due to the EOs to ensure Contractor provides transportation services to the District after the conclusion of the EOs.

### **TERMS:**

The Parties mutually agree as follows:

**1. Payment.** No payments under the Agreement are due and owing during the pendency of the EOs, other than the payment contemplated in this Amendment. The Parties hereby amend the Agreement to provide that, during the pendency of the EOs or through May 28, 2020, whichever occurs first, the District shall pay an amount to Contractor for wages and benefits for affected employees (“Affected Employee”) listed in Exhibit 1 that work directly for the District or are specifically responsible for carrying out the Services under the Agreement as well as specific expenses required to run the Contractor’s operations for the District (the “Covered Expenses”). Exhibit 1 also references the daily amount that has been mutually agreed upon and will be paid by the District. The District’s payment shall equal the Covered Expenses, which equal \$1,198.94 per day, times the amount of closure days that Contractor would have otherwise provided service under the Agreement (the “District Payment”). The District Payment is to compensate Contractor for Affected Employee wages and benefits as well as agreed upon expenses required to provide the Services and shall not result in any profit realized by the Contractor. If an Affected Employee ceases employment with Contractor, the District shall have no obligation to make any payment attributable to that Affected Employee, at a pro-rated reduction of \$250 per day per Affected Employee to the District Payment. In addition to the information the Contractor will provide to the

District under paragraph 2 of this Amendment, upon request, Contractor shall provide sufficient documentation to the District establishing that an Affected Employee remains employed and paid by the Contractor. The District Payment shall satisfy any payment obligations the District may have to make payments to Contractor under the Coronavirus Aid, Relief and Economic Security Act.

**2. District Payment.** Contractor shall not provide any invoice for a District Payment until after May 31, 2020 (“Invoice Date”). Contractor’s invoice shall include sufficient evidence that it has paid Affected Employees, that the Affected Employees remain employed by Contractor, and that Contractor has continued to incur the other amounts included in the Covered Expenses (“Invoice and Supporting Documents”). Within 30 days after the District’s receipt of the Invoice and Supporting Documents in a form and substance acceptable to the District, the District shall make the District Payment to Contractor. The District reserves the right to audit the Contractor’s payroll records to confirm such payments have been made.

**3. Continuation of Amendment.** The Parties may negotiate a continuation to this Amendment or a new Amendment. Any such continuation or new Amendment shall be agreed in writing and signed by the Parties.

**4. Reimbursements to District.**

- a. If the Contractor receives revenue to include but not limited to state or federal tax credits, government grants, subsidies or any other form of compensation both Contractor and District agree to meet and negotiate in good faith an allocation between the District and the Contractor.
- b. If any Affected Employee receives unemployment benefits, paid sick leave or any other paid benefit for the period of the Payments, then the Contractor shall reimburse the District at the Daily Rate for each benefit amount received by the Affected Employee. Contractor shall provide written notification to the District within seven calendar days after it becomes aware that one of these benefits have been paid.
- c. The District is making the payments described in Section 1 to the Contractor in reliance upon the representation of the Illinois Board of Education that such payments shall be reimbursable as part of the District’s projected regular student transportation reimbursement claim(s). If the District does not receive reimbursement from the State for the amounts paid to Contractor per Section 1, above, or if such reimbursement is significantly less than their projected full reimbursement, the District shall notify Contractor, within thirty (30) days of notification of such denial or reduction, and shall agree to meet and negotiate in good faith an allocation between the District and the Contractor of amount of reimbursement not received by the District and settle on solutions mutually acceptable to the Parties.
- d. If Contractor lays-off or otherwise terminates any Affected Employee for reasons other than discharge for misconduct on or before the termination of this Amendment, the Contractor shall reimburse the District Payment for that

Affected Employee at the Daily Rate for each day covered by this Amendment. Contractor shall provide written notification within seven calendar days to the District after the lay-off.

- e. It is expected that Contractor will be operational and will support District's transportation needs for summer school 2020 if needed and the 2020/2021 school year in the fall. If Contractor's Hodgkins Location is not open for the first student attendance day of the 2020-2021 school year, Contractor shall reimburse the District for payments the District paid that were not reimbursed by the State of Illinois pupil reimbursement grant included in this Amendment.

Contractor shall tender such reimbursement to the District within thirty (30) days after the District provides a written notice to the Contractor requesting the required reimbursements. District shall have the right to audit Contractor's records related to paragraphs 4a, b, and d for the duration of the Agreement.

**5. Governing Law.** The Agreement and this Amendment shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois without regard to conflict of law principles. Jurisdiction and venue for all disputes hereunder shall be the Circuit Court located in Cook County, Illinois, or the federal District court for the Northern District of Illinois.

**6. Relationship of Agreement to Amendment.** Except as amended herein, all other terms and conditions of the Agreement shall remain in full force and effect. If there is any conflict between the terms of the Agreement and this Amendment, the terms of this Amendment shall control. This Amendment shall not impact the price terms of the Agreement during normal operations and Contractor shall not seek a price increase under the Agreement for future school years other than what has previously been agreed to by the Parties.

**7. Effective and Termination Date.** This Amendment shall be deemed dated and become effective on the date the last of the Parties signs as set forth below the signature of their duly authorized representatives and shall terminate upon the expiration of the Agreement, provided that the payment obligations of the parties shall survive the termination of the Agreement.

**IN WITNESS WHEREOF,** this Amendment has been signed and executed in duplicate on behalf of the Parties hereto by persons duly authorized.

**BOARD OF EDUCATION OF  
PLEASANTDALE SCHOOL  
DISTRICT NO. 107**

**CONTRACTOR**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Exhibit I**  
**Affected Employees and Contractor Daily Rate for Contracted Service**

Daily Rate = \$1,198.94 which includes following depot operations cost categories, as follows:

- Bus Drivers and Administrative Personnel
- Facility Cost
- Vehicle Cost
- Insurance Cost
- Maintenance Cost
- Corp Overhead

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Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | [www.d107.org](http://www.d107.org)

DATE: June 8, 2020  
TO: Board of Education  
FROM: Frank Adams  
RE: Transportation

---

First Student was awarded the bid contract when we bid transportation services in April 2008. It is recommended that we extend the First Student contract for FY21 with an increase of 3.0%

Attachment: First Student Contract Extension for FY21

**AMENDMENT TO STUDENT TRANSPORTATION SERVICES AGREEMENT BETWEEN  
PLEASANTDALE SCHOOL DISTRICT 107 AND FIRST STUDENT, INC.**

**THIS AMENDMENT** is made by and entered into as of the \_\_th day of June 2020 by and between the BOARD OF EDUCATION OF PLEASANTDALE SCHOOL DISTRICT 107 with principal offices located at 7450 S. Wolf Road, Burr Ridge, Illinois 60527 hereinafter called DISTRICT and FIRST STUDENT, INC. hereinafter called "CONTRACTOR" with its corporate offices located at 600 Vine Street, Suite 1400, Cincinnati Ohio, 45202 and its local operating offices located at 8600 W. 67<sup>TH</sup> Street, Hodgkins, Illinois 60525 and together called "PARTIES".

**WHEREAS**, the parties entered into that certain Pupil Transportation Services Agreement dated July 28, 2008, May 9, 2011, May 7, 2013, May 5, 2014, May 12, 2015, May 11, 2016, April 17, 2017, May 16, 2018 and May 15, 2019 (hereinafter the "Agreement"); and all contingencies placed upon the bid specifications, and

**WHEREAS**, the parties desire to amend certain provisions thereof and extend its term effective immediately;

**NOW, THEREFORE**, the parties mutually agree as follows:

All terms used herein, unless otherwise defined in this Amendment, shall have the same meaning as set forth in the Agreement. Following the effective date of this Amendment, future references to the Agreement in any communication or document between the DISTRICT and CONTRACTOR shall mean the Agreement incorporating the changes and/or additions in this Amendment.

1. **TERM.** The term of the Amended agreement shall extend for one (1) additional year's commencing August 1, 2020 and ending July 31, 2021; thereafter this amended agreement may be extended on a year-to-year basis by mutual agreement of the parties, subject to the operation of 105 Ill. Comp. Stat. 5/29-6.1, as amended from time to time.
2. **COMPENSATION** Commencing August 1, 2020, the rates of compensation payable hereunder during the ensuing Contract Year shall be those set forth in Exhibit "A" and are based on current number of routes and bell times.
3. **NOTICE TO PARTIES**

All notices to be given by the parties to this Agreement shall be in writing and serviced by depositing same in the United States Mail, certified mail.

Notices to the DISTRICT shall be addressed to:

Mr. Frank Adams  
Business Manager  
Pleasantdale School District 107  
7450 S. Wolf Road  
Burr Ridge, IL 60527

Notices to CONTRACTOR shall be addressed to:

Ms. Leslie Norgren  
Area General Manager

First Student, Inc.  
1717 Park Street, Suite 225  
Naperville, IL 60563

With a copy to:

General Counsel  
FirstGroup America, Inc.  
600 Vine Street  
Suite 1400  
Cincinnati, OH 45202

4. **NO OTHER MODIFICATIONS:** All terms of the Agreement shall remain in full force and effect except to the extent modified herein. This Amendment shall become a part of and shall be integrated into the Agreement.

**IN WITNESS WHEREOF**, this Agreement has been signed and executed in duplicate on behalf of the parties hereto by persons duly authorized on the day and year first written above.

**PLEASANTDALE SCHOOL DISTRICT 107**

By: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

**FIRST STUDENT, INC.**

By: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

**EXHIBIT A**  
**PLEASANTDALE SCHOOL DISTRICT 107**  
**TRANSPORTATION RATES 2020-2021**

<b>Description</b>	<b>2019-20</b>	<b>2020-21</b>
AM Pleasantdale Elementary – 8:55 arrival – per bus per trip	\$ 85.45	\$ 88.01
AM Pleasantdale Middle – 8:20 arrival – per bus per trip	\$ 85.45	\$ 88.01
PM Pleasantdale Elementary – 3:20 departure – per bus per trip	\$ 85.45	\$ 88.01
PM Pleasantdale Middle – 3:22 departure – per bus per trip	\$ 85.45	\$ 88.01
KDG. Pleasantdale Elementary – 11:40 a.m. Departure	\$ 92.06	\$ 94.82
KDG. Pleasantdale Elementary – 12:30 a.m. Arrival	\$ 92.06	\$ 94.82
Band Route – 7:30 AM arrival at Pleasantdale Middle	\$ 92.06	\$ 94.82
Late Route – 4:25 PM departure from Pleasantdale Elementary	\$ 92.06	\$ 94.82
Late Route – 4:30 PM departure from Pleasantdale Middle	\$ 92.06	\$ 94.82
Math Shuttle	\$ 33.31	\$ 34.31
<b>FIELD TRIP RATES</b>		
2 HOURS OR LESS	\$ 181.16	\$ 186.60
3 HOURS OR LESS	\$ 181.16	\$ 186.60
4 HOURS OR LESS	\$ 242.18	\$ 249.45
5 HOURS OR LESS	\$ 303.21	\$ 312.31
ADDITIONAL HOURS	\$ 59.15	\$ 60.92
<b>ATHLETIC TRIPS</b>		
UP TO 4 HOURS	\$ 242.18	\$ 249.45
ADDITIONAL HOURS	\$ 59.15	\$ 60.92

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**DATE:** June 3, 2020  
**TO:** Board of Education  
**FROM:** Frank Adams  
**RE:** Voluntary Student Accident Medical & Dental Insurance Plan for FY 2021

---

It is recommended that the Board of Education authorize the administration to offer to the students of District 107 a voluntary accident medical and dental insurance plan. The premiums of such plan to be paid by the parents/guardians of the covered students in accordance with the terms of the plan offered by Zevitz-Redfield & Associates, Inc. and underwritten by Gerber Insurance Company.

The cost to the family for the coverage, if elected, will be available in July, 2020.

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DATE: June 3, 2020  
TO: Board of Education  
FROM: Frank Adams  
RE: Cleaning Service Renewal – FY21

---

GCA Services Group has provided the district with cleaning services since 1998. I would like to recommend the continued contract extension for the FY21 school year. GCA has agreed to a 2.0% increase.

The current cost of GCA is \$218,630.88. With the 2.0% increase, the new contract amount is \$223,003.50.

**FIFTH AMENDMENT TO  
SERVICES AGREEMENT**

**THIS FIFTH AMENDMENT TO SERVICES AGREEMENT** (the “Fifth Amendment”), effective as of July 1, 2020, is made by and between **Pleasantdale School District 107** (“Customer”) and **ABM Industry Groups, LLC, as successor in interest to GCA Education Services Central States, Inc.** (“Contractor”) (collectively referred to as the “Parties” to this Fifth Amendment).

**RECITALS:**

- A. **WHEREAS**, the Parties have entered into a Services Agreement dated effective August 1, 1998, which was previously amended on June 22, 200, May 17, 2001, May 18, 2003, June 1, 2005, April 16, 2012, July 1, 2017, July 1, 2018 and July 1, 2019 (collectively referred to as the “Agreement”), whereby Customer retained Contractor to perform various services specified in the Agreement itself; and
- B. **WHEREAS**, the Parties desire to make certain modifications, revisions and amendments to the Agreement itself.

**NOW, THEREFORE**, for and in consideration of the mutual promises and undertakings herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties state and agree as follows:

- 1. **Assignment.** GCA Education Services Central States, Inc., hereby assigns the Agreement, as amended, to its affiliate company, ABM Industry Groups, LLC, and the Customer, by executing this Fifth Amendment, hereby consents to this assignment; and hereafter ABM Industry Groups, LLC shall be the successor in interest to GCA Education Services Central States, Inc. in relation to the Agreement.
- 2. **Term.** Section B of the Agreement is hereby amended to extend the term, which extended term shall commence as of **July 1, 2020** and terminate **June 30, 2021** (the “Term”), unless sooner extended or terminated as provided in the Agreement.
- 3. **Pricing.** The Pricing in the Agreement, as amended, shall be modified as set forth in **Attachment A** below.
- 4. **Ratification.** Except as and to the extent amended, altered, and/or modified as provided in this Fifth Amendment, all terms, covenants, conditions and provisions of the Agreement are hereby ratified and reaffirmed, and shall remain in full force and effect.
- 5. **No Default.** The Parties hereby acknowledge and agree that, as of the date of this Fifth Amendment, neither party is in default or otherwise in breach of the Agreement, and to their best knowledge no facts exist which, with the passage of time, the giving of notice, or both, could become a default or breach of the Agreement.
- 6. **Counterparts.** This Fifth Amendment may be executed in one or more counterparts, and exchanged via facsimile or other electronic transmission, each of which shall for all purposes be deemed to be an original and all of which shall constitute one and the same instrument.

**IN WITNESS WHEREOF**, the parties hereto have set their hands as of the day and year first above written.

**PLEASANTDALE SCHOOL DISTRICT 107**

**ABM INDUSTRY GROUPS, LLC**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**ATTACHMENT A**  
**PRICING**

Pricing Effective July 1, 2020 – June 30, 2021  
Cost reflects a 2% increase  
Yearly Cost- \$223,003.50  
Monthly Cost- \$18,583.63

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To: Dr. Palzet  
From: Frank Adams  
Date: June 3, 2020  
Re: Resolution - Transfer Interest to the Educational Fund, June 30, 2020

---

The Budget for Fiscal Year 2020 included a revenue source for the Education Fund from the transfer of the interest from the Transportation Fund.

It is recommended to adopt the attached resolution to be filed with the Township Treasurer to transfer the interest as of June 30, 2020.

Attachment: Resolution

Pleasantdale Elementary School  
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## SCHOOL DISTRICT 107

### **RESOLUTION TO TRANSFER INTEREST TO THE EDUCATIONAL FUND, JUNE 30, 2020**

THEREBY BE IT RESOLVED, that the Board of Education, Pleasantdale School District 107, County of Cook, transfer interest earned in the Transportation Fund to the Educational Fund, which interest was accrued in the stated fund during the year ended June 30, 2020.

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

PRESENT: \_\_\_\_\_

I, Mary Lenzen, duly appointed and acting Secretary of the Board of Education, Pleasantdale School District 107, do hereby certify that the above resolution was passed at a regular meeting held June 17, 2020 in the Administration Building in this District.

\_\_\_\_\_  
Mary Lenzen, Secretary of the Board of Education  
School District 107  
Cook County, Illinois

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Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

TO: Dr. Palzet  
FROM: Frank Adams  
DATE: June 3, 2020  
RE: Depositories FY 2021

It is recommended that the Board of Education approve the depositories for Pleasantdale School District 107. Funds for FY 2021 will be held by

Countryside Bank, Countryside; FNBC Bank & Trust; and BMO Harris Bank, Burr Ridge.

The authorized signers for FY 2021 are as follows:

<b>Institution</b>	<b>Type of Account</b>	<b>Signers</b>
<b>Countryside Bank</b>	<b>Payroll</b>	<b>Ken Getty, Treasurer</b>
<b>FNBC Bank &amp; Trust</b>	<b>Accounts Payable</b>	<b>Ken Getty, Treasurer</b>
<b>BMO Harris Bank Burr Ridge</b>	<b>Elementary School-Activity</b>	<b>Kathleen Tomei Terry Maly Frank Adams</b>
<b>BMO Harris Bank Burr Ridge</b>	<b>Friendship Fund-District Activity</b>	<b>Erika Sawosko David Palzet</b>
<b>BMO Harris Bank Burr Ridge</b>	<b>Imprest Fund-District 107</b>	<b>Erika Sawosko David Palzet</b>
<b>BMO Harris Bank Burr Ridge</b>	<b>Middle School-Activity</b>	<b>Griffin Sonntag Frank Adams</b>

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**To: Dr. Palzet**  
**From: Frank Adams**  
**Date: June 3, 2020**  
**Re: Board Resolution for Serious Safety Hazard Approval**

---

Article 105 ILCS 5/29-3 requires the School Board to annually review all serious safety hazards approved by the Illinois Department of Transportation to verify that the hazardous conditions remain unchanged. This resolution is required as part of our reimbursement claim for transportation. Approval of the resolution allows the district to provide free transportation to students living less than 1.5 miles and claim reimbursement from the State. This resolution was first enacted in 1980. Without the resolution, the District would only be able to claim reimbursement for transporting students who live 1.5 miles or greater from their school.

This resolution historically has been done at the end of the school year. After consulting with the ISBE Principal Consultant for Pupil Transportation, Funding & Disbursement Department regarding hazardous routes, it has been recommended that this resolution be done before the school year commences. Therefore, I have included both the 2019-2020 resolution and the 2020-2021 resolution in an effort to get us on the right schedule.

It is recommended that the board adopt the attached 2019-2020 and 2020-2021 resolutions.

Attachment: Informational Memo  
Resolution

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**TO:** Members, Board of Education  
**FROM:** Frank Adams  
**SUBJECT: HAZARDOUS ROUTE INFORMATION**

**District 107 is considered to have serious safety hazards due to limited sidewalks.**

**What is a serious safety hazard?**

A serious safety hazard exists when a pupil is required to walk along normally traveled roads or streets where walking is alleged to constitute a serious safety hazard due to vehicular traffic, rail crossings or a course or pattern of criminal activity, or is required to walk between their home and assigned school or between their home or assigned school and a pickup point or bus stop along roads or streets where walking is alleged to constitute a serious safety hazard due to vehicular traffic or rail crossings.

Statutory Citation: 105 ILCS 5/29-3

**Who determines that a serious safety hazard exists?**

The determination as to what constitutes a serious safety hazard is determined by the school board, in accordance with guidelines established by the Illinois Department of Transportation (IDOT) and in consultation with the State Superintendent of Education. IDOT will review the findings of the school board and approve or disapprove the school board's determination that a serious safety hazard exists within 30 days after the school board submits its findings to the department. If a hazard is determined to exist, the school board shall annually review the conditions and determine whether or not the hazardous conditions remain unchanged. The State Superintendent of Education may request that IDOT verify that the conditions have not changed.

Statutory Citation: 105 ILCS 5/29-3

**If a parent/guardian believes a serious safety hazard exists for their child, does the school board of the district have to file the required forms with the Illinois Department of Transportation?**

Yes. A parent or guardian can submit a petition in writing on behalf of a pupil for whom adequate transportation for the public is alleged not to exist because the pupil is required to walk along normally traveled roads or streets where walking is alleged to constitute a serious safety

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hazard due to vehicular traffic or rail crossings or the pupil is required to walk between their home and assigned school or between their home or assigned school and a pickup point or bus stop along roads or streets where walking is alleged to constitute a serious safety hazard due to vehicular traffic, rail crossings or a course or pattern of criminal activity,. A school board shall conduct a study and make findings, which the Illinois Department of Transportation shall review and approve or disapprove.

Statutory Citation: 105 ILCS 5/29-3

**Is the school board required to submit an annual review of the serious safety hazard findings to the Illinois State Board of Education?**

No. Pursuant to Public Act 94-0439, the school board is required by law to annually review the hazardous conditions, but is no longer required to send a copy of the resolution to the State Superintendent of Education. The annual resolutions should remain on file in the district for audit purposes.

Statutory Citation: 105 ILCS 5/29-3

Pleasantdale School District 107

RESOLUTION

To authorize the administration to continue free transportation for the school year 2019-2020 for the identified population approved at the August 20, 1980 Board meeting as part of a Serious Safety Hazard Finding application submitted to the Illinois Department of Transportation. The Board certifies that the Type I conditions identified for both Pleasantdale Middle School (North) and Pleasantdale Elementary (South) School remain unchanged and continue to constitute serious safety hazards for the 2019-2020 school year.

---

Mark Mirabile  
President, Board of Education  
School District #107  
Cook County, Illinois

ATTEST:

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Mary Lenzen  
Secretary, Board of Education  
School District #107  
Cook County, Illinois

Dated: June 17, 2020

Pleasantdale School District 107

RESOLUTION

To authorize the administration to continue free transportation for the school year 2020-2021 for the identified population approved at the August 20, 1980 Board meeting as part of a Serious Safety Hazard Finding application submitted to the Illinois Department of Transportation. The Board certifies that the Type I conditions identified for both Pleasantdale Middle School (North) and Pleasantdale Elementary (South) School remain unchanged and continue to constitute serious safety hazards for the 2020-2021 school year.

---

Mark Mirabile  
President, Board of Education  
School District #107  
Cook County, Illinois

ATTEST:

---

Mary Lenzen  
Secretary, Board of Education  
School District #107  
Cook County, Illinois

Dated: June 17, 2020

## **Attachment A**

### **Vendor**

- 1 Employee payrolls  
Tax and Social Security remittances, TRS and IMRF contributions,  
insurance and benefit premiums and contributions, other
- 2 required payroll remittances
- 3 All-Types Elevators Inc
- 4 AT&T
- 5 AT&T Long Distance
- 6 BMO Mastercard-Mastercard Corp Client Pa
- 7 Discovery Benefits
- 8 E2 Services, Inc
- 9 Educational Benefit Cooperative
- 10 Elim Christian School
- 11 Franczek
- 12 GCA Services Group
- 13 Grand Prairie Transit
- 14 Groot Industries
- 15 Guardian - Appleton
- 16 Hyde Park Day School
- 17 Interstate Gas Supply, Inc
- 18 Just A Dash Catering
- 19 Konica Minolta Business Solutions
- 20 Kriha Law LLC
- 21 LaGrange Area Dept Of Special Education
- 22 Nextera Energy Services
- 23 Nicor Gas
- 24 Omni Group
- 25 Quadient Leasing USA, Inc
- 26 Reimbursements
- 27 Reliance Standard Life Insurance Company
- 28 School District 107 Imprest Fund
- 29 Verizon
- 30 Village Of Burr Ridge
- 31 Village of Willow Springs
- 32 West Suburban Water Commission
- 33 Wex Bank

**RESOLUTION**  
**OF THE BOARD OF EDUCATION OF**  
**PLEASANTDALE SCHOOL DISTRICT NO. 107**  
**COOK COUNTY, ILLINOIS**  
**AUTHORIZING CERTAIN PAYMENTS**

**WHEREAS**, the Board of Education of Pleasantdale School District No. 107, Cook County, Illinois, (“Board”) has adopted Board Policy 4:50, which provides that due and payable bills will be presented to the Board of Education for approval in advance of the first monthly Board meeting, and that the Township Treasurer shall pay those bills upon receipt of a Board order, except that the Township Treasurer is authorized, without further Board approval, to pay Social Security taxes and wages; and

**WHEREAS**, Sections 8-16 and 10-20.19 of the *School Code*(105 ILCS 8-16, 10-20.19) further provide that the Secretary of the Board may certify to the Treasurer the amount of the obligations for Social Security taxes and the amount of recurring bills such as utility bills, showing the amount and to whom payment is to be made and what budgetary item or items the payment shall be debited from, and such certification shall serve as full authority to the Treasurer to make such a payment; and

**WHEREAS**, it is expected that the Board will be obligated to make payment of various recurring bills during the period between its meeting of June 17, 2020, and its meeting of August 19, 2020; and

**WHEREAS**, it is expected that the Board also will be obligated to make certain non-recurring, specified payments during the that period; and

**WHEREAS**, the Board will not have a meeting during the month of July at which to timely approve such payments.

**NOW, THEREFORE**, it is hereby resolved by the Board of Education of Pleasantdale School District No. 107, Cook County, Illinois that:

**Section 1:** The Township Treasurer is hereby authorized to make payments during the period of June 17, 2019, through August 14, 2018, upon certification of amounts by the Board Secretary, of wages and related Social Security and other taxes and pension contributions, utility bills, and other recurring bills, including, but not limited to, the list on Attachment A.

**Section 2:** The Township Treasurer is also hereby authorized to make payments, during the period of June 17, 2020, through August 19, 2020, on invoices and vouchers from the contractors or vendors listed on Attachment B, provided that a) such payments are made pursuant to, and do not exceed the amounts provided in, the respective contracts or purchase orders for services and materials previously approved by the Board; and b) the Business Manager/CSBO or designee shall review the invoices and vouchers to confirm payments are within those parameters, and c) the Secretary shall provide certification of the amounts to the Township Treasurer:

**Section 3:** All disbursements made pursuant to this Resolution shall be included in the listing of bills presented to the Board at its first meeting in August 2020.

**Section 4:** The Board Secretary and Township Treasurer are directed to implement this Resolution.

**Section 5:** This Resolution shall take effect immediately upon adoption.

Adopted this 17th day of June, 2020, by the following roll call vote:

**AYES:**

**NAY:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**President, Board of Education**

**DATE:**  
\_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**Secretary, Board of Education**

**DATE:**  
\_\_\_\_\_

# Personnel Report

June 17, 2020

1. **Retirement of Personnel**

The Superintendent received a letter of intent to retire from middle school art teacher Dianne Washburn effective at the end of the 2019-20 school year.

**Recommendation:**

**That the Board of Education approve the retirement of middle school art teacher Dianne Washburn effective at the end of the 2019-20 school year.**

2. **Increase in Employment of Personnel**

Jennifer Newberry is currently a .67 FTE PE teacher at Pleasantdale Middle School. Jennifer's FTE will be increases to 1.0 FTE for the 2020-21 school year as she will be working as the World Language and PE teacher.

**Recommendation:**

**That the Board of Education approves the increase in FTE for Jennifer Newberry from .67 FTE to 1.0 FTE.**

3. **Employment of Personnel**

Administration is recommending to employ the following personnel for the 2020-21 school year.

**Recommendation:**

**That the Board of Education employ the following personnel for the 2020-21 school year:**

Name	Position	Salary
Jessica Bocian	Grade 5 ELA/SS	\$ TBD (BA, Step 7)
Alainey Embury	Grade 8 ELA	\$ TBD (BA, Step 2)
Ann Grieve	Elementary Resource	\$ TBD (MA12, Step 6)
Karen Tokarczyk	Grade 4	\$ TBD (BA, Step 4)

4. **Employment of Technology Specialist**

The employment of Tony Simmons will end on June 19, 2020 pursuant to the terms of the employment statement dated July 1, 2019.

**Recommendation:**

**That the Board of Education approve that the employment of Tony Simmons will end on June 19, 2020 pursuant to the terms of the employment statement dated July 1, 2019.**

# Pleasantdale School District 107

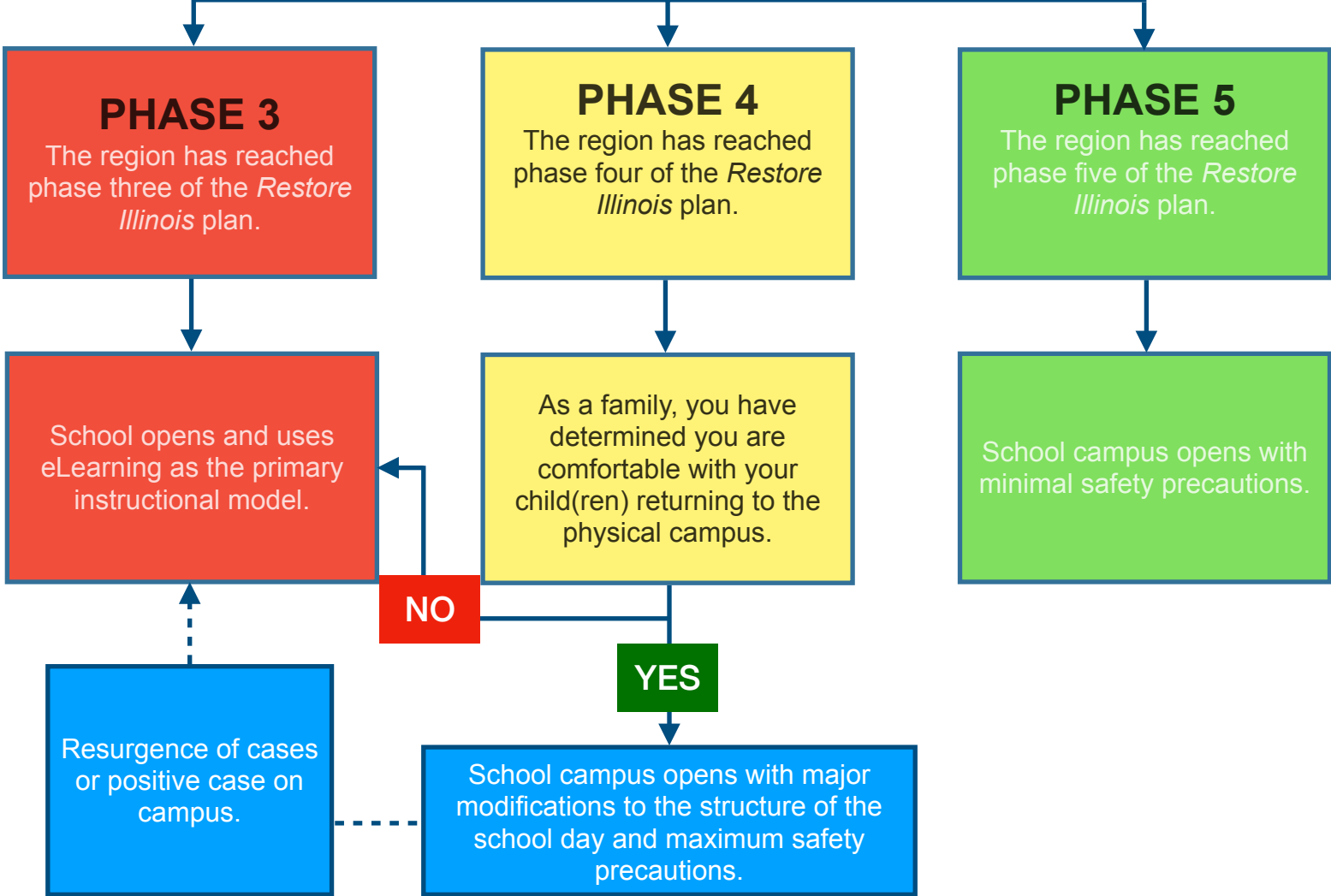
Back-To-School Blueprint  
2020-2021



This document has been developed in consultation with the PSD 107 eLearning Steering Committee as well as feedback from parents and members of the Board of Education. The goal of this document is to outline a plan to safely reopen our schools. No schools in Illinois will be open for in-person learning until the region has reached phase four as outlined in Governor Pritzker’s *Restore Illinois* plan. Additionally, the systems and precautions outlined in this document are subject to change based on the conditions in our schools and community. Pleasantdale SD 107 has had an eLearning plan since 2018 and had executed eLearning for a third of the 2019-2020 school year. Given the experience the district has with traditional in-person learning and eLearning, this plan will focus on beginning the school year using a hybrid model that would be implemented during Phase 3 of Governor Pritzker’s *Restore Illinois* plan.

In consultation with the eLearning Steering Committee PSD is able to execute the physical campus modifications and instructional shifts to support student and staff safely returning to campus in the fall of 2020.

**Restore Illinois Plan**



## Phase 4 Learning

### Prior To the Start of School & Transportation

Prior to the start of the school year, the district will take the proper precautions to ensure that we start the year with clean and disinfected buildings. All precautions will observe IDPH and OSHA guidelines. These measures are taken to ensure the safety and wellbeing of our students and staff.



Inspect all buildings to determine readiness for re-entry and obtain other legal and appropriate safety inspections.



Thoroughly ventilate, clean and then disinfect all buildings, desks, equipment and other surfaces prior to students returning, using IDPH and OSHA guidelines.



Ensure there are enough accessible sinks and hand-sanitizing stations to accommodate frequent hand washing by entire classes.



Procure necessary health and safety supplies (e.g. masks for students/staff, thermometers, cleaning supplies, soap/hand sanitizer, etc.).

At the bus stop, students will practice social distancing and will wear a mask at all times.



Students will ride one student to a seat and to the greatest extent possible students will leave a vacant seat to the side, and in front and in the back of each rider.



Buses will be wiped down after the completion of each route.



Phase 4 Learning

In phase four of Governor Pritzker’s *Restore Illinois* plan, groups of up to 50 individuals can begin to meet. However, these groups must be able to safely social distance. Maintaining the guidelines set forth in the Governor’s plan will require classes to be configured differently. Likewise, student movement throughout the school day will be restricted.



The district will observe a half-day schedule with students attending school in 2 and one-half hour shifts per day. Priority will be given to family units when scheduling students to either AM or PM classes. It would be our goal to ensure siblings follow the same schedule.



All in-person extracurricular activities (e.g. sports and clubs) will be suspended until cleared to run by the Illinois Department of Public Health.



Student recess will be suspended until cleared to run by the Illinois Department of Public Health.

Students will enter the school from the door closest to their classroom. In some cases, students will be able to enter the classroom directly as we have several classrooms with exterior doors.



Classrooms will have no more than 15 individuals in the classroom at a time, including teachers and/or classroom aides.



Students will remain in their classrooms for the duration of their school day. Specials teachers and specialists will come to each classroom to deliver instruction.



We recognize as we enter the later phases of the Governor’s *Restore Illinois* plan we will continue to be reliant on technology to support the learning of our students. The below steps will be taken to ensure technology remains an accelerator of student learning. There are steps that can be taken to suppress the virus and keep individuals healthy. By following the below best practices we are confident that we can keep students, staff, and our community healthy.



The district will ensure that all necessary learning and communication software licenses have been renewed and updated.



The district will distribute student devices to students in Kindergarten and first-grade for at-home use.



In the first weeks of in-person learning, all student devices will be collected, assessed, and updated by our district technology team.

Students will be required to wear district approved/provided face masks when on school grounds, on school buses, or, participating in any school activity.



Upon entering the school, students’ temperatures will be taken using an infrared thermometer. Students who have a temperature of 100° F or higher will visit the school nurse for further assessment.



Students will be required to wash their hands every hour and will be encouraged to use hand sanitizer throughout the school day.



School Nurses will lead lessons for elementary school students on proper hand washing techniques.

Our maintenance staff will wipe down all touched surfaces prior to students’ arrival of their school shift.



## Phase 4 Learning

As the country and the world absorb the impact of COVID-19, our interconnectedness has never been more clearly on display. SEL offers a powerful means to support one another – children and adults – during this challenging time. Now, more than ever, we understand how important it is to demonstrate empathy and resilience and call upon our collective resolve to strengthen our schools and our communities.

(CASEL website)



Provide teachers with professional development which allows staff to identify the signs of trauma and better understand students' experience.



Spend the first week of school reacquainting students with academic behaviors and providing specific SEL lessons.



During the first week of school coordinate visits from the school social worker to each class to discuss services and supports for students who may need support.

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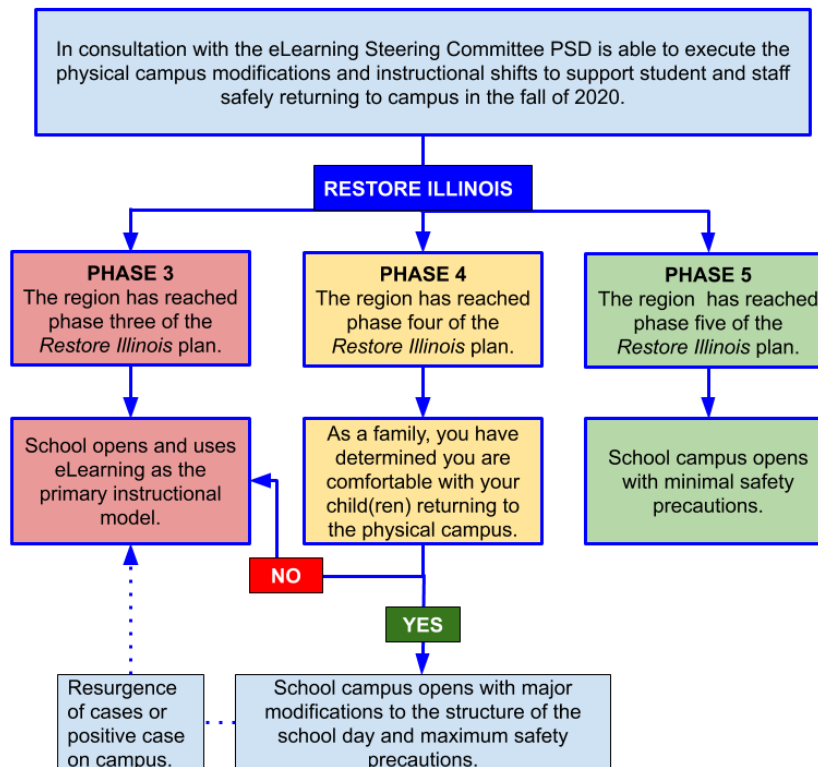
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The 2019-2020 school year has proven to be one of the most challenging and unique in recent history. On March 13 our schools closed for in-person learning amid a global pandemic. Our administrators, teachers, and staff pulled together to reconfigure our eLearning plan and provide students with a robust academic program that could be accessed from home. We are proud of the program that was put in place and grateful to our community for their patience and flexibility. Due to the sudden change in everyone's lives, we also chose to focus on relationships and ensure we addressed the social/emotional wellness of our students and staff.

With the close of the 2019-20 school year, we now turn our attention to what school might look like in the fall. The purpose of this report is to lay out the district's plan for next year. Because the conditions in our country, state, and region are constantly changing the information laid out in our plan is subject to change.

The *Back-to-School Blueprint* is our plan to ensure the safest and most academically rich school experience for our students regardless of the conditions that occur in our region of the state. The Back-to-School Blueprint was developed in consultation with the PSD 107 eLearning Steering Committee as well as feedback from parents. While our ultimate goal is to welcome our students back to in-person learning, it is important to remember that no schools in Illinois will open for in-person learning until the region has reached phase four of the state's *Restore Illinois* plan. Our Back-to-School Blueprint is a dynamic document and may need to be amended to best ensure the safety of our students, staff, and community at large.

The flowchart below provides a snapshot of how school may be configured based on which phase our region (northeast Illinois) is in at the start of the year.



When we consider school configurations in the fall, phases three and five are the most straight forward to implement as we have experience teaching students in both of these models (e.g. eLearning or traditional in-person learning). That isn't to say that there aren't complexities to these models, but there are far fewer than in a phase four return. Therefore our Back-to-School Blueprint mainly focuses on how to bring students back to school in a phase four or hybrid model.

As is outlined in the flowchart, if our region is in phase three the district will implement our Board of Education approved eLearning plan. This plan will be evolved and additional structures and systems will be put in place to ensure maximum student learning. Some changes may include regular and required student meetings and lessons taught live via video conference. Additionally, our teachers and staff want to better connect with students on a one-to-one or small group basis. If a vaccine is released or a COVID-19 cure is found and we have entered into phase five in the fall school will look very much as it has in the past. While we still expect to maintain a high level of cleaning, have students washing hands regularly, and have masks available, we fully expect to have regular class sizes and teachers using more traditional instructional models.

If we find our region in phase four at the start of the school year we can expect that school will look very different than it has in the past. If in phase four, our classrooms will only be able to accommodate between 12 to 15 students each in order to maintain a safe social distance. This would necessitate a split shift school day. Likewise, students would need to wear masks when at school and the district would put restrictions on extracurricular activities. The school will take steps to suppress the virus including doubling our cleaning efforts, daily temperature checks, and regular handwashing. These are just a few of the precautions our schools will observe<sup>71</sup> to ensure the safety of our students. Our

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Back-to-School Blueprint is divided up into several sections and is used as a planning tool for the upcoming school year. The categories of our Back-to-School Blueprint include:

- Prior to the start of student attendance preparations
- Transportation
- School Schedule
- Classroom Configuration
- Technology
- Virus Suppression
- Cleaning
- Instructional Focus/Methods
- Implementation of eLearning
- Protections for At-Risk Populations
- Protocols for New Cases
- Social/Emotional Wellness of Students and Staff

Each one of the above categories outlines specific action steps to ensure that our students are able to come back to a safe and healthy environment. In addition to the internal plan, we have created a version for the community that focuses on the impact these changes will have on families and students. The condensed version is attached to this executive summary. It is important to note that we may only a portion of the action steps depending on the conditions in the fall.

Our district prides itself on being proactive and ensuring that we are ready for whatever issues may occur. This is exactly why our plan is so comprehensive and detailed oriented. It is important to thank the teachers and administrators that make up our eLearning steering committee. Their hard work and thoughtful input was the catalyst for this comprehensive plan.

## **Students**

### **Class Size**

The Board of Education will establish class sizes that provide a learning environment to meet the instructional needs of all students, while also considering practical space constraints and exercising prudent fiscal management.

The Superintendent will be responsible for working with district level administrators as well as building administrators to establish class sizes in each school based upon student needs, student performance/abilities, grade levels, subject areas, and space availability. For preschool through eighth grade, the administration will follow, as close as possible, the procedures outlined below establishing class size guidelines and administrative procedures.

If it is not possible to achieve the class sizes listed below due to space constraints or other variables, the administration may consider other teacher arrangements to achieve lower student-to-teacher ratios.

The administration will provide a report/update on class sizes twice per academic year. In June, the administration will report the planned application of the policy for the following academic school year. In October, the administration will report the results based on actual enrollment.

### **Class Size Guidelines & Administrative Procedures**

The guidelines for class sizes in preschool through grade eight will be:

Preschool: 15

K-1: 20

2-3: 24

4-5: 25

6-8: 26

The Superintendent will work with the building level administrators and other district administrators to initiate the following steps in determining class sizes:

1. For each school, the number of sections required to achieve class sizes at or below guidelines in each grade level will be determined. If enough classrooms and resources are available, the class sizes will not exceed the guidelines outlined in this policy.
2. If a school does not have enough classrooms to achieve the class sizes at or below the guidelines identified for all grade levels, reasonable alternatives for additional classroom space should be explored. Any recommended alternatives that impact programming must be presented to the Board.
3. If a school does not have enough classrooms to achieve class sizes near guidelines for all grades, the optimal allocation of classroom space will be determined. The first consideration will be that no class sizes will be planned to exceed the targeted classes outlined in this

policy. The second consideration will be the unique needs, characteristics and dynamics of each grade level, with priority going to the grade levels that exceed guidelines and have the greatest demonstrated needs. The following may be considered:

- Student needs, including special education, 504 accommodations, behavioral/discipline, social-emotional issues, identified "at-risk" student considerations, English second language learners, and acceleration/enrichment needs
- Academic strengths and/or challenges for the group of students by grade level
- Subject areas
- Space availability and classroom sizes
- Budgetary constraints as determined by the Board in collaboration with administration
- Effectiveness of available support services, including co-teaching and/or whole-class (not individual or small group aids as identified in IEPs) instructional aides
- Educational research and best practices
- Technology benefits
- Other needs or factors as identified by the administration

All other considerations being equal, priority for classroom space will be given to achieving the identified classroom size guidelines at the primary grade levels.

4. Classes that remain over the guidelines after prioritization and allocation of classroom space will be provided a certified teacher assistant or instructional aide at appropriate levels for the core subject areas. These partner teachers will be assigned through the third full week of September. Thereafter, consideration for additional partner teacher support for classes over the guidelines will be brought to the Board on a case-by-case basis but will not be automatically assigned based upon numbers alone.
5. The resulting allocation of classroom space, remaining classes that fall above guidelines and assignment of teacher support will be reviewed and approved by the Board.
6. The administration may request additional support for classes that fall at or below the guidelines, but demonstrate extraordinary needs. An extraordinary need must be demonstrated according to the criteria in step three. Requests for additional support must be approved by the Superintendent and reviewed by the Board.
7. In addition, technology and resource needs must be met for students in classes that exceed guidelines, such as computers, microscopes, textbooks, etc.

ADOPTED: March 18, 2015

REVISED: January 16, 2019

The Strategic Blueprint goal of building human capital focuses on engaging our teachers in relevant, timely, pertinent, and personalized professional development. We continue to plan and provide professional development that aligns with our Strategic Blueprint action steps, our curriculum review process, and has a direct impact on our Pleasantdale staff and students.

The administrative team continues to use the findings from the Center for Public Education (2013) study on professional development to guide our planning for PD. The study recommends that professional development should be ongoing, varied in approach, encourage active participation, include modeling/coaching, and appropriate to the grade levels and subject areas of teachers participating. As a district, we know and strongly believe that teachers must be given the time and support to learn new curricula and instructional practices, and at the same time teachers must be provided coaching and opportunities for active engagement during the implementation of the practices and curricula. A recap of the professional development we've provided as a district this year is outlined below.

### **2019-2020 School Year PD and Planning**

The focus of the 2019-2020 school year's professional development was to continue to further staff knowledge in key areas that include: communication, tier 1 behavior systems and strategies, co-teaching, writing and reading workshop, and technology integration. This year's opening day institute laid the foundation for Jim Knight's *Better Conversations*, a book that focused on 6 beliefs and 10 habits of having productive, two-way conversations. We gathered at the Morton Arboretum to attend an all-day session led by Dr. Alison Gordon of Northwestern University's department of education. Building principals continued the study of *Better Conversations* at monthly staff meetings, focusing on a habit each month. Each staff member chose a habit to work on and set a goal, which we did check-ins for at each of the following institute days. For our October Institute, we split our time between mini-sessions in the morning and a safety training in the afternoon. And in January we held trainings on Tier 1 behavior strategies and working with students with Autism for the entire staff at both buildings. Our February institute focused on building action steps for the Strategic Blueprint.

We provided professional development in conferring during writing and reading workshop for all K-4 teachers and 5-8 ELA teachers to support the workshop model and conferring during independent reading in the classroom. We've continued our relationship with MCMI ([Metro Chicago Math Initiative](#)) for our math teachers to aid in the implementation of their new resources. All new K-4 teachers also attended MCMI sessions this year. We held technology integration trainings throughout the school year on using the iPad and various apps. We've continued training our co-teaching pairs by partnering with Suzy Dees, a consultant from the West 40 ROE, and will continue this partnership. We also trained 10 more new mentors in the district through our partnership with Northwestern University. And finally, we also partnered with Northwestern to start a teacher leadership training course that we will provide for all of our teachers who hold leadership positions in the district (lead teachers, team leaders, and curriculum council members).

With the transition to eLearning in mid-March due to Covid-19, we also used the state designated remote learning planning days to give our teachers time to plan their remote learning lessons and collaborate with their teams and grade levels. The remote planning days we reserved for the end of the year were used to give teachers time to write meaningful report card comments that were personal to each student, participate in both student and curriculum articulation, and learn more about various technology tools that will help them in their summer planning and planning for the fall.

**Summer 2020 PD and Planning**

For summer planning and professional development, the focus is on preparing our teachers for instruction to resume in the fall, with both possibilities of in-person learning and eLearning in mind. We rolled the same budget over to this summer, but we are allocating a greater portion of funds to summer curriculum projects since teachers will have two different scenarios to plan for in the fall. Summer projects include: adjusting scope and sequences to reflect new priorities for fall, creating video mini-lessons, planning for eLearning, and planning for in-person learning on a condensed schedule. We also designate 5 collaborative planning hours for each continuing co-teaching pair, and 10 hours for each new pair. We will offer virtual professional development sessions on Apple Teacher training to support teachers’ use of technology in teaching, co-teaching training for those new to co-teaching, and a session on trauma-informed teaching to introduce teachers to the concept of supporting students as they transition back to school in the fall. We will also offer a district-wide training on this topic in the fall.

The budget for summer work for 2020 is shown below:

	Professional Development Workshops	Subject Area Curriculum Projects	Total
Budgeted for Summer 2020	\$4,000	\$46,000	\$50,000



Current 2020-2021 enrollment projections for Pleasantdale Elementary are as follows:

Grade	Number of Students	Anticipated Sections (#/section)	Board Guideline
K- full day	65 (actual 6/9/20) 75 (projected by 8/20/20)	Based on projected #s: 3 (26) 4 (19.50)	20
K- half day	3		
1	80	4 (20)	20
2	94	4 (23.50)	24
3	66	3 (22)	24
4	95	4 (23.75)	25

We will continue to monitor summer enrollment and adjust accordingly.

Pleasantdale Elementary School  
 8100 School Street  
 La Grange, IL 60525  
 708.246.4700 Fax: 708.246.4625



Pleasantdale Middle School  
 7450 S. Wolf Road  
 Burr Ridge, IL 60527  
 708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

Current 2020-2021 enrollment for Pleasantdale Middle School are as follows:

Grade	Number of Students	Anticipated Sections (#/section)	Board Guideline
5	78	4 (19.5)	25
6	79	4 (19.75)	26
7	96	4 (24)	26
8	109	5 (21.8)	26

We anticipate additional enrollments over the summer and will adjust accordingly.

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## PLEASANTDALE ELEMENTARY SCHOOL

Pleasantdale Elementary is proud to offer students a variety of extracurricular activities. This year we were able to offer eleven new clubs for our students. Information about specific clubs/activities is provided in the 2019-20 Activity Catalog. 2019-20 participation for each club/activity is listed below:

Club/Activity	Grade Level	Total Student Participation
Band	4	26
Battle of the Books	4	40
2nd Grade Book Club- NEW!	2	28
3rd Grade Book Club	3	30
Cheerleading	2	24
Chess Club	K-4	Tri 1=32;; Tri 2= 40; Tri 3=21
Coding Club-Intermediate	3-4	10
Coding Club- Introduction	2-4	8
Communications Interns- NEW!	3-4	4
Cursive Club	3	15
Eddie's Friends- NEW!	4	12
Geography Club	4	30
Girls on the Run- NEW!	4	18
Global Read Aloud Club- NEW!	3	25
Holiday Craft Club- NEW!	2	42
Homework Club	3-4	22
Math Lab	1-4	1st- 36 2nd- 31 3rd- 28 4th- 13
Noon Study	3-4	74
Multicultural Club	2-4	15
Nature Club- NEW!	4 <sup>9</sup>	10

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Open Art Studio- NEW!	3-4	25
Open Library	K-2	115
Orchestra	4	32
PDale Buddies-NEW!	3-4	14
Post Office	3	40
Rainbows	K-4	19
Spanish Club	3-4	10
STEM Club	3-4	40
Student Council	4	40
Tech Interns- NEW!	3-4	10
VR/Quadcopter Class- NEW!	4	5
Yoga Club	K-4	5

# Pleasantdale Elementary School Clubs and Activities Brochure



**2019–2020**

September 18, 2019

Dear PES Families,

We are excited to announce the 2019-20 clubs and activities being offered to PES students. Please review the descriptions of these exciting opportunities for your children, and decide which your child would like to join.

- Please note that parents are responsible for updating Pick Up Patrol to reflect your child's participation in these activities. Simply select the activity name and date(s) and we will make sure your child is dismissed accordingly. Signing your child up for an activity does not override the directives in Pick Up Patrol. We understand there are times when a child may not participate in an after school activity due to doctor appointments, etc. which is why we do not rely on activity/club registration for dismissal purposes.

Two activity buses will be available on Mondays, Tuesdays, and Thursdays for those students who are involved in after school activities. The buses depart Pleasantdale Elementary at 4:30pm and run a "North Route" and a "South Route". The dividing line is German Church Road.

There is no cost for any of the PES sponsored activities, other than an activity fee for our tech classes. If you need financial assistance, please contact me to make arrangement. Outside vendors do offer programs for our students at our location. These include: Yoga, Chess Scholars, and Girls on the Run. Payment is required for these activities and require a separate registration form. Pick Up Patrol is updated to reflect both school sponsored activities and outside vendor activities. Individual Teacher Sponsors will send home permission slips for each club. Parents are invited to register their child for as many activities as they wish.

Should you have a question about any activity, please first contact the teacher listed as the Club Sponsor.

We look forward to having your child participate in these extra opportunities!

Sincerely,



Ms. Kathleen Tomei

Principal

# SPORTS

## Cheerleading

Description: Basic cheerleading skills are introduced and practiced to promote school spirit and physical fitness. Students will attend approximately four sessions depending upon the number of students who sign up. **Permission slips will be distributed in January.**



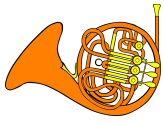
Grade Level: 2nd Grade  
Dates: Tuesdays and Thursdays February-March  
Time: 11:35 - 12:15 PM during lunch/recess  
Sponsor: Ms. Halusek

## Girls on the Run

Description: We have the opportunity to host Girls on the Run, an after-school program dedicated to creating a world where every girl activates her limitless potential and is free to boldly pursue her dreams. **Please note that this is limited to 15 girls.**

**Program Fee: \$205 (Financial assistance is available)**  
Grade Level: 3rd & 4th Grade  
Practice Dates: Beginning: September 9, 2019 Monday and Thursday  
Time: 3:20 - 4:45 PM  
5K Date: Saturday, November 23, 2019  
Sponsor: Mrs. Braband and Mrs. Griffin





# **PERFORMING ARTS**



## **Band**

Description: 4th grade students will have the opportunity to learn how to play an instrument. The students will participate in group sectional lessons and full ensemble rehearsals. The students will perform two formal performances; once in February and once in May. The instruments students may select to learn are: Flute, Clarinet, Trumpet, Trombone, Baritone, Tuba & Percussion (drums & mallets).

Grade Level: 4th Grade

Dates: Sept 16th - Apr 30th

Time: Sectional Lessons, weekday mornings 8:15 - 8:55 AM

Full Band Rehearsals (January - May), Thursday after school - 4:15 PM

Sponsor: Mr. Woltman

## **Orchestra**

Description: 4th grade students will have the opportunity to learn how to play an instrument. The students will participate in group sectional lessons and full ensemble rehearsals. The students will perform two formal performances; once in February and once in May. The instruments students may select to learn are: Violin, Viola and Cello.

Grade Level: 4th Grade

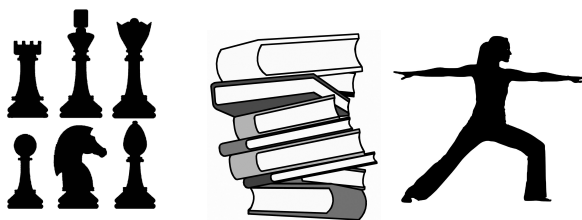
Dates: Sept 16th - Apr 30th

Time: Sectional Lessons, weekday mornings 8:15 - 8:55 AM

Full Orchestra Rehearsals (January - May), Monday after school - 4:15 PM

Sponsor: Mrs. Burke

# CLUBS and ACTIVITIES



## 2nd Grade Book Club

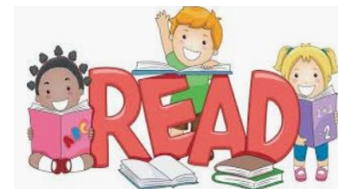
**Description:** Do you love books? If so, the new 2nd Grade Book Club might be for you! You will listen to a story and do a fun project that goes with the book. Permission slips will be sent home in December. **Students will bring their lunches to the classroom to eat while listening to a story. Please send a lunch on these days.**

**Grade Level:** 2nd Grade

**Dates:** Tuesdays in January and February  
(the number of students who sign up will determine how many sessions you attend)

**Time:** 11:35 -12:15 PM during lunch/recess

**Sponsor:** Mrs. Sheridan



## Battle of the Books

**Description:** Battle of the Books is a voluntary reading incentive program for students in grade 4. The purpose is simply to encourage students to read good books and have fun while competing with peers. Students are placed in teams and each team reads approximately 15 books from February to May. At the end of May, each team competes against the other teams to see who can answer the most questions about the books. The winning team is crowned our Battle of the Books champion!

**Grade Level:** 4th Grade

**Dates:** February 20th - May 27th

**Time:** 12:35-1:15 PM during lunch/recess

**Sponsor:** Mrs. Crist, Mrs. DuVall

## 3rd Grade Book Club

Description: Book Club is a wonderful way for students to read and discuss a fun book with their peers. We will be meeting once a month during lunch/recess. During this time we will ask and answer questions about the book and do fun activities.

Grade Level: 3rd Grade

Dates: The 3rd Tuesday of the month beginning October 22

Time: 12:51-1:15 PM during lunch/recess

Sponsor: Mrs. Braband, Mrs. Griffin

## Chess Scholars

*\*This is offered by an outside vendor. It is not a D107 sponsored activity.*

Description: “Chess Scholars is our fun-filled professional chess program for children in grades K-8. We work with students of all levels, including complete beginners. During each one-hour class, there is an interactive instructional period of 15-20 minutes, followed by guided practice. Students can also test for Chess Belts, patterned after martial arts belts. We normally run a tournament with prizes towards the end of the session. Our curriculum is well suited for the needs of young students.”  
Early bird participation fee \$170.

Grade Level: Kindergarten - 4th Grade

**Fall Session:** Wednesdays, October 2-December 11 (No class 11/27, 12/4)

**Winter Session:** Wednesdays, December 18-March 4 (No class 12/25, 1/1)

**Spring Session:** Wednesdays, March 11-May 20 (No class 3/25)

Time: 3:20 - 4:20 PM (**NOTE: There is no late bus available on Wednesdays.**)

Sponsor: *After School Enrichments Solutions*

## Coding Club– Beginner – 2 Sessions Fall & Spring

Description: What is coding? Coding is using a sequence of commands designed to be carried out by a computer or a device. In this class, the students will learn basic skills of coding. They will be designing programs using the app Tickle with the devices Sphero and Ollie.

The first 8 students will be allowed to participate in this Club. Any additional students will be placed on a waiting list. You will be notified if you are in the Club or on a waitlist by the week of October 1st for the Fall session and February 24th for the Spring session. No prior coding experience necessary. *Participation fee of \$10 is required. Please make checks payable to PES. Online registration only (click link below).*

Grade Level: 2nd - 4th Grades

Session 1 Dates: Tuesdays - October 8, 22, 29, November 5, 12 & 19

Session 2 Dates: Tuesdays - March 3, 10, 17, 31 April 7, 14, 21

Time: 3:20 - 4:20 PM

Sponsor: Mrs. Lisowski, Mrs. Marrari

[Session 1 sign up form](#) (Registration\* opens Thursday, 9/26/19 @ 5pm CST)

[Session 2 sign up form](#) (Registration\* opens Thursday, 2/20/20 @ 5pm CST)

*\*Early registrations will not be accepted.*



## **Coding Club: Intermediate Level – Two Sessions Fall and Spring**

Description: Did you enjoy programming with Tickle and using the devices Ollie and Sphero? If so, this is the class for you! In this club, we will be using Sphero.edu to create hands-on projects with Ollie and Sphero designed by the students. Participation fee of \$10 is required. The first 8 students will be allowed to participate in this Club. Any additional students will be placed on a waiting list. You will be notified if you are in the Club or on a waitlist by the week of October 1st for the Fall session and February 24th for the Spring session. ***Please make checks payable to PES. Limited to 8 Participants. Online registration only (click link below).***

Grade Level: 3rd & 4th Grade Previous enrollment in beginning coding club required.

Session 1 Dates: Thursdays - October 10, 17, 24, November 7, 14, 21

Session 2 Dates: Thursdays - March 5, 12, 19, April 2, 9, 16, 23

Time: 3:20 - 4:20 PM

Sponsor: Mrs. Lisowski, Mrs. Marrari

[Session 1 sign up - Intermediate](#) (Registration\* opens Thursday, 9/26/19 @ 5pm CST)

[Session 2 sign up -Intermediate](#) (Registration\* opens Thursday, 2/20/19 @ 5pm CST)

*\*Early registrations will not be accepted.*

## **Communication Intern Club**

Description: Students will learn how to create communication for school events! In conjunction with Student Council and other school events they will learn to make posters/flyers, short videos, announcements, etc that will be eye catching, appropriate, and edited to have needed information to pass along to other teachers, parents, and staff.

Grade Level: 3rd & 4th Grade - **Limited to 10 Participants**

Dates: Thursdays - October 3 - May 28

Time: 12:30 -1:15 PM during lunch/recess

Sponsor: Mrs. Bubulka

## **Eddie's Friends:**

Description: Do you want to help Pleasantdale be the best it can be? Do you like to give Compliments? Would you like to put together skits? We are looking for some 4th grade students to help other students and teachers learn about The Eagle Way and how to be a positive Pleasantdale member. Eddie the Eagle needs help spreading Pleasantdale Pride.

Grade Level: 4th Grade

Dates: Tuesdays- 10/8, 10/22, 11/5, 11/19, 12/10, 1/14, 1/28, 2/11, 2/25, 3/10, 3/31, 4/14, 4/28, 5/12, 5/26

Time: 3:20 - 4:20 PM

Sponsor: Mrs. Berwick

## **Geography Club**

Description: Geography Club is a club geared towards teaching students and parents alike, the cultural side of Chicago and the uses of public transportation while navigating the city. It is a club that visits different neighborhoods, takes part of different cultural celebrations and attends a variety of locals and events within the city. Students expand their learning from the 3rd Grade "Chicago" unit of study with real-life application on site! \*\* Members of the Geography Club must have a parent or responsible adult in attendance when traveling in the city.

Grade Level: 4th Grade

Dates: TBA

Time: 12:30 - 1:15 PM during lunch/recess

Trip dates: Oct 19th, Nov 16th, and Dec 6th

Sponsor: Mrs. Windisch, Mrs. Braband



## **Girl Power Yoga Club** – *This is offered by an outside vendor. It is not a D107 sponsored activity.*

Description: “Girl Power Yoga is an after-school program where elementary-age students grow in confidence as they practice yoga, engage in storytime, and play games.” *Participation fee \$176.*

Grade Level: 1st Grade - 4th Grade

Dates: Wednesdays 9/18 - 12/4 (*NOTE: There is no Late Bus on Wednesdays*)

Time: 3:20 - 4:20 PM

Sponsor: *Mission Propelle*



## **Global Read Aloud Club**

Description: Third grade students are invited to join Global Read Aloud Club. In this club Mrs. Bedell will read the book *Stella Diaz Has Something to Say*. students will connect with another 3rd Grade classroom from a different school and discuss the book together through the use of apps such as FlipGrid.

Grade Level: 3rd Grade

Dates: Tuesdays and Thursdays October 1 - October 31

Time: 12:30 - 1:15 PM during lunch/recess

Sponsor: Mrs. Bedell



THE GLOBAL READ ALOUD  
ONE BOOK TO CONNECT THE WORLD

## **Homework Club**

Description: Homework Club is meant to provide a quiet place for students to work on their homework and get assistance as needed. If they complete their homework early, they will be expected to have a book to read until dismissal. Homework Club is not meant to replace home/parent involvement with homework. Rather, it gives students a chance to get a little extra help or get some of their homework done before they go on to their other after school activities like dance, hockey, music lessons, etc.

Grade Level: 3rd & 4th Grade

Dates: September 4th - May 29th (Monday & Wednesday)

Time: 3:20 - 4:20 PM

Sponsors: Mrs. Biagini - Mondays; Mrs. Tindall - Wednesdays  
(NOTE: There is no Late Bus on Wednesdays.)

## **Math Club**

Description: During Math Club students take part in lessons and games that re-teach and reinforce student math knowledge.

Grade Level: 1st - 4th Grade

Dates: Tuesdays and Thursdays - See permission slip for attendance days

Time: 3:20 - 4:20 PM

Sponsor: Mrs. Biagini, Mr. Brade, Mrs. Dittrich, Miss Minasola

## **Multicultural Club**

Description: Students will celebrate the diversity of our school community. We'll learn about different cultures while having fun! We will do a variety of activities including playing games and sharing music.

Grade Level: 1st & 2nd Grade EL students

Dates: The 2nd Wednesday of every month October - May

Grade Level: 3rd & 4th Grade EL students

Dates: The 3rd Wednesday of every month October - May

Time: During lunch/recess

Sponsor: Mrs. George

## Nature Club

Description: Research has proven the positive effects of children getting outside each day to interact with nature is a wonderful way to build self awareness, creativity, cognitive development, cooperation.

Grade Level: 4th Grades

Dates: Tuesdays - Fall Session September 10 - November 5 (Spring Session TBD)

Time: 12:30 - 1:15 PM during lunch/recess

Sponsor: Ms. Martyn

## Open Library

Description: Open Library is an after-school activity that takes place on the dates listed below for students enrolled at their grade level on Mondays from 3:20-4:15 p.m. During Open Library, students listen to stories, read independently or with others, check-out library books, and participate in various literacy activities.

Grade Levels: Kindergarten - 2nd Grade

Dates: Kindergarten: **Mondays**-10/28, 12/2, 1/13, 2/10, 3/9, 4/6, 5/4  
1st Grade: **Thursdays**-10/21, 11/18, 12/16, 2/3, 3/2, 4/27, 5/18  
2nd Grade: **Mondays**-10/7, 11/11, 12/9, 1/27, 2/24, 3/1, 4/20, 5/11

Time: 3:20 - 4:20 PM

Sponsor: Miss Keller, Mrs. Tindall

## Post Office

Description: Students will collect, sort, and deliver mail throughout the school to other students as well as staff members.

Grade Level: 3rd Grade

Dates: Every Thursday from September 26 - May 21

Time: 12:51-1:15 PM during recess

Sponsor: Mrs. Braband, Mrs. Griffin



## Rainbows

Description: Rainbows for All Children is a program for children when anything significant happens in their family through death or divorce. Trained staff will facilitate small confidential discussion groups that are formed in order to give students an opportunity to share grief, to begin to understand what has happened in their families, and to begin to accept what has occurred.

Grade Level: Kindergarten - 4th Grade

Dates: TBD

Time: During student lunch/recess

Facilitators: Mrs. Halusek, Mrs. Marrari, Mrs. Spetter, and Mrs. Windisch



## S.T.E.M. Club

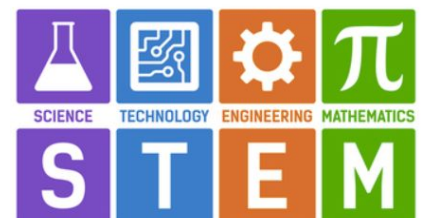
Description: Students will be introduced to what it means to be an engineer. We will discuss the process of engineering and then work together to design solutions to a real problem. Students will attend between 2-4 sessions of STEM Club depending upon how many students sign up.

Grade Level: 3rd & 4th Grade

Dates: Beginning January 21st - March 31st  
\*\*Students will be notified of the days they are to attend.

Time: 12:30 - 1:15 PM during lunch/recess

Sponsor: Mrs. Bedell



## Student Council

Description: Student Council is a group of 4th grade students that help promote school spirit, while also helping in our community. Students help organize school spirit days including the ABC Countdown and also help organize school-wide and community events such as the food drive.

Grade Level: 4th Grade

Dates: Every Wednesday from September 25-May 27

Time: 12:50 - 1:10 PM during lunch/recess

Sponsor: Mrs. Braband, Mrs. Griffin



## Technology Intern Club

Description: Learn about technology and how to troubleshoot! We will start by learning how to support teachers in the classroom with Apple TV, iPads, printers, etc. Small groups will be trained on different jobs that we will do each week and jobs will rotate. As students show responsibility for those jobs, more technology will be introduced from them to really learn how they work. Possibly taking apart and inspecting technology, some coding, other troubleshooting concepts. Mr. McAtee will occasionally join the group as a guest in the club for ideas and tips!

Grade Level: 3rd & 4th Grade - **Limited to 10 Participants.**

Dates: Mondays - October 7 - June 1

Time: 3:20 - 4:20 PM

Sponsor: Mrs. Bubulka

## Virtual Reality & Quadcopter Club



Description: This virtual reality and quadcopter club will allow students to experience 2 new technologies. Participation fee of \$10 is required. The first 5 students will be allowed to participate in this Club. Any additional students will be placed on a waiting list. You will be notified if you are in the Club or on a waitlist by the week January 7.

***Please make checks payable to PES. Online registration only (click link below).***

- Virtual Reality with Oculus. Virtual reality is the use of computer technology to create a simulated environment primarily experienced through two of the five senses: sight and sound
- The Dromida Vista is a first-person view Quadcopter that will be flown indoors with a licensed drone pilot.

Grade Level: 4th Grade - **Limited to 5 Participants**

Dates: Monday - January 13, 27, February 3, 10, 24

Time: 3:20 - 4:20 PM

Sponsor: Mrs. Lisowski, Zach Lisowski, Mrs. Marrari

[VR sign up form](#) (Registration\* opens on Thursday, Dec 12th at 5pm)

*\*Early registrations will not be accepted.*

## ACTIVITIES OFFERED AT PLEASANTDALE MIDDLE SCHOOL

### ATHLETICS

#### **Boys' Basketball**

Grade Level: 7<sup>th</sup> and 8<sup>th</sup> grade  
Length of season: late-October – late January  
Practices: 3:30 p.m. – 5:00 p.m. – M, T, Th, F

#### **Boys' Softball**

Grade Level: 7<sup>th</sup> and 8<sup>th</sup> grade  
Length of season: beginning of school year – early October  
Practices: 3:30 p.m. – 5:00 p.m. – M, T, Th, F

#### **Boys' Volleyball**

Grade level: 7<sup>th</sup> and 8<sup>th</sup> grade  
Length of season: early April – late May  
Practices: 3:30 p.m.– 5:00 p.m. – M, T, Th, F



#### **Cheerleading**

Grade Level: 7<sup>th</sup> and 8<sup>th</sup> grade  
Length of season: early November – late January  
Practices: 3:30 p.m. – 5:00 p.m. – M, T, Th, F

#### **Co-Ed Soccer**

Grade level: 7<sup>th</sup> and 8<sup>th</sup> grade  
Length of season: early April – mid-May  
Practices: 3:30 p.m. – 5:00 p.m. – M, T, Th, F

#### **Cross Country**

Grade Level: 5<sup>th</sup> – 8<sup>th</sup>  
Length of season: beginning of school year – mid-October  
Practices: 3:30 p.m. – 5:00 p.m. – M, T, Th, F

#### **Girls' Basketball**

Grade Level: 7<sup>th</sup> and 8<sup>th</sup> grade  
Length of season: beginning of school year – late October  
Practices: 3:30 p.m. – 5:00 p.m. – M, T, Th, F

#### **Girls' Softball**

Grade level: 7<sup>th</sup> and 8<sup>th</sup> grade  
Length of season: early April – mid-May  
Practices: 3:30 p.m. – 5:00 p.m. – M, T, Th, F

#### **Girls' Volleyball**

Grade level: 7<sup>th</sup> and 8<sup>th</sup> grade  
Length of season: late January – late March  
Practices: 3:30 p.m. – 5:00 p.m. – M, T, Th, F

## CLUBS AND ACTIVITIES

The **BAND** and **ORCHESTRA** programs offer students the opportunity to further their instrumental music skills in a performance-based arena. Pleasantdale has the following ensembles for students to learn and further their passion for instrumental music.

**Middle School Concert Band** is open to students in grades 6, 7 and 8 who play a band instrument. Activities include two concerts per year, workshops at LTHS, Solo & Ensemble Festival, and Great America High Notes Music Festival.

**Fifth Grade Band** is open to all students in fifth grade who play a band instrument. Activities include two concerts per year and a Solo & Ensemble Festival.

**Jazz Band** is open to all current Concert Band members in grades 6, 7 and 8 who play the following instruments: Saxophone, Trumpet, Trombone, Piano, Bass, Drums and Guitar. Auditions may be necessary. Other instruments may be included in Jazz Band at the discretion of the director. Activities include two concerts per year and a workshop at LTHS.

**Middle School Orchestra** is open to students in grades 6, 7 and 8 who play a string instrument. Activities include two concerts, Great America Music Festival, Solo & Ensemble Festival, and workshops at LTHS.

**Fifth Grade Orchestra** is open to any fifth grader who plays a string instrument. Activities include two concerts per year and a Solo & Ensemble Festival.

**Grade level:** 5-6-7-8  
**Length of activity:** All Year  
**Lesson Times:** One pull-out lesson per week by instrument on a rotational basis

### **Full Group Rehearsal Times:**

**Concert Band** 7:30 a.m. – 8:15 a.m. Tuesdays and Thursdays  
**Jazz Band** 7:30 a.m. – 8:15 a.m. Fridays  
**Middle School Orchestra** 7:30 a.m. – 8:15 a.m. Mondays and Wednesdays  
**Fifth Grade Band** 3:30 p.m. – 4:20 p.m. Mondays and Thursdays  
**Fifth Grade Orchestra** 3:30 p.m. – 4:20 p.m. Tuesdays

**Evening and Saturday performances may be involved**



**CHOIR encourages students to develop their musical interests and skills through vocal performance activities. There are no auditions for the three distinct choral groups.**

**Low Key** is open to all boys in grades 5-8. We perform songs specifically for the male voice. Highlights include winter and spring concerts, 5<sup>th</sup> grade ice cream social, and 6<sup>th</sup>-8<sup>th</sup> grade Great America festival.

**5th and 6th Grade Choir** is open to all girls in grades 5-6. We perform unison songs, rounds, canons and multiple part songs to develop the young female voice. Highlights include winter and spring concerts.

**7th and 8th Grade Choir** is open to all girls in grades 7-8. We perform a wide variety of female repertoire in 2 and 3 part harmony. Highlights include the LTHS choral festival, winter and spring concerts, and Great America festival.

#### **Rehearsal Times**

<b>Low Key</b>	7:30 a.m. – 8:15 a.m. Tuesdays and Thursdays
<b>5th and 6th Grade Choir</b>	7:30 a.m. – 8:15 a.m. Mondays and Fridays
<b>7th and 8th Grade Choir</b>	7:30 a.m. – 8:15 a.m. Wednesdays and Fridays

**BATTLE OF THE BOOKS** is a team competition both within the school and within the sending schools to LTHS. Students read books from a defined list and compete in a question and answer format.

**Grade Level:** 6-7-8  
**Length of activity:** Jan-March  
**Meeting times:** Varies

#### **ELEMENTS OF NATURE CLUB (EONC) - for 5<sup>th</sup> grade students.**

Students who are passionate about making a difference environmentally meet during their lunch period to make big plans for changing the world.

**Grade Level:** 5-6  
**Length of activity:** All Year  
**Meeting times:** 3:25 p.m. - 4:30 p.m. One Tuesday/month



**OPEN ART supports students' interest in art through additional opportunities before and after school.**

**Grade Level:** 5-6-7-8  
**Length of activity:** All Year  
**Meeting times:** 3:25 p.m.-4:30 p.m. Mondays, Tuesdays and Thursdays  
or 7:30-8:15 a.m. on Monday - Friday

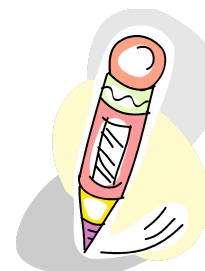
**OPEN LIBRARY** enables students to collaborate, create, research and utilize the many resources in the library for completion of classroom assignments.

**Grade Level:** 5-6-7-8  
**Length of activity:** All Year  
**Meeting times:** 3:25 p.m.-4:30 p.m. Mondays, Tuesdays, and Thursdays



**PAW PRINTS**—Students have the opportunity to write poetry and prose pieces throughout the year and then submit finished pieces (blind entry) to be considered for publication.

**Grade Level:** 5-6-7-8  
**Length of activity:** All Year  
**Meeting times:** 3:25 p.m.-4:30 p.m. Tuesdays



**RECYCLING CLUB** is a voluntary service organization where students make a year-long commitment to helping the school in its recycling efforts. Students who volunteer will be assigned certain days to gather recycling during their rec time.

**Grade Level:** 6-7-8  
**Length of activity:** All Year  
**Meeting times:** TBA



**SCHOLASTIC BOWL** is an academic extracurricular competition. Students participate in study activities and simulate competition during practice sessions.



**Grade Level:** 5-6-7-8  
**Length of activity:** January - April  
**Meeting times:** After School

**SPIRIT SQUAD** is a club designed to support students who want to do something nice for their fellow students while showing their school spirit. Students meet to decorate lockers of their peers on their birthdays.



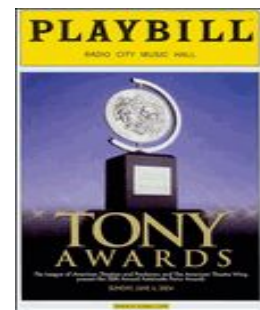
**Grade Level:** 5-6-7-8  
**Length of activity:** All Year  
**Meeting times:** Varies

**SPORTS AND GAMES CLUB** provides all students the opportunity to participate in a wide variety of team sports and activities throughout the course of the school year. This is similar to an intramurals program at other schools. Participation is “drop-in”, and students can attend any or all sessions of each activity. Activities usually include volleyball, softball, floor hockey, gaga ball, flag football, and others as determined by the participants. These offerings are scheduled monthly, are posted on the district website and on our school Intramural bulletin board.

**Grade Level:** 5-6-7-8  
**Length of activity:** All Year  
**Meeting times:** 3:25 p.m. - 4:30 p.m. Tuesdays, Thursdays

**SPRING MUSICAL** provides an outlet for students to showcase their thespian talents. Auditions are held in January. Cast members have three months to learn the script, songs, and choreography.

**Grade Level:** 6-7-8  
**Length of activity:** Late January – Late April  
**Meeting times:** 3:25 p.m. – 5 p.m. daily  
**Night performances involved**



**STEM CLUB** allows students to pursue their interests in Science, Technology, Engineering, and Mathematics in a fun and interesting way.

**Grade Level:** 5-6-7-8  
**Length of activity:** All Year  
**Meeting times:** 3:25 p.m. – 4:30 p.m. Varies

**STUDENT COUNCIL** is a student-focused organization that works to enhance the school and community. Leadership and citizenship are qualities that define the organization. 4 Officers are elected by the student body, and all students are invited to join as advisory reps.

**Grade Level:** 5-6-7-8  
**Length of activity:** All Year  
**Meeting times:** 7:30 a.m. – 8:15 a.m. Wednesdays

**TIGER TIME** enables students to have a quiet and supportive environment for completion of assignments and to have additional instruction in subject areas.



**Grade Level:** 5-6-7-8  
**Length of activity:** All Year  
**Meeting times:** 3:25 p.m. - 4:30 p.m. Mondays, Tuesdays, Thursdays



**YEARBOOK** encourages students to become involved in all aspects of capturing the memories of the school year.

**Grade Level:** 8  
**Length of activity:** All Year  
**Meeting times:** 7:30 a.m.

**YOGA** supports students' social and emotional needs by teaching them healthy exercises to bring peace and relaxation.

**Grade Level:** 5-6-7-8  
**Length of activity:** All Year  
**Meeting times:** 7:35 a.m. – 8:10 a.m. Fridays

**Other anticipated clubs for the 2020-2021 school year:**

- **Cooking Club**
- **Photography Club**
- **SAT Prep**
- **Principal's Environmental Action Team**
- **Science Club**
- **Others to be determined by interest**



## **Pleasantdale Middle School Athletics and Activities 2019-2020 Program Report**

Pleasantdale Middle School once again enjoyed great success in our athletic and activities program in the 2019-20 school year, with high student engagement in our programs and outstanding results by our athletic teams. Further information about the athletic and activities program is included in our annual “2019-20 Activities Handbook,” included with this report. Below are some of the school year highlights, including participation data at each grade level in these programs.

### **Pleasantdale Middle School Athletics**

**Mark Dreher - Athletic Director**

Students at Pleasantdale Middle School compete in the Lyons Township Elementary School Athletic Conference. Competitive athletics are offered in 13 sports at the 7th and 8th Grade levels. Additionally, students in grades 5-8 can compete in interscholastic Cross-Country. The cheerleading program also falls under athletics but is non-competitive. Additionally, the Hodgkins Park District offers Championship Tournaments in several of the programs. Unfortunately, our spring sports of boys’ volleyball, girls’ softball, and co-ed soccer did not compete this year due to the pandemic.

This year, 7th and 8th-grade teams combined to win 5 conference titles. Seventh-grade boys and girls basketball, 7th and 8th girls volleyball and 7th-grade boys softball were the sports in which we won titles. Impressively, our 8th-grade girls’ volleyball team went undefeated in all of the 7th and 8th grades. Watch out as these students head to high school! I want to give congratulations to the coaches of each of these teams who go above and beyond each day to provide our students wonderful learning experiences away from the classrooms while on the courts and in the fields.

The 8th-grade class won the conference 5 times in 2 years. Most importantly, they were often complimented for their sportsmanship by visiting coaches and teams and will be remembered by their coaches for their dedication, hard work, and positive participation.

### **Pleasantdale Conference Champs 2019-20:**

#### **7<sup>th</sup> Grade:**

Girls Volleyball  
Girls Basketball  
Boys Basketball  
Boys Softball

#### **8<sup>th</sup> Grade:**

Girls Volleyball

### **Athletic Participation by Grade**

<b>Grade</b>	<b>Number of Participants</b>	<b>Percentage of Grade</b>
<b>Grade 5</b>	<b>15*</b>	<b>19%</b>
<b>Grade 6</b>	<b>19*</b>	<b>20%</b>
<b>Grade 7</b>	<b>41*</b>	<b>38%</b>
<b>Grade 8</b>	<b>32*</b>	<b>34%</b>

\*The number of student participants, and consequently the corresponding percentages, are lower this year since we were not able to participate in the spring seasons of co-ed soccer, girls' softball, and boys' volleyball.

### **Multiple Sport Athletes by Grade**

<b>Grade</b>	<b>2 Sport Athletes</b>	<b>3 Sport Athletes</b>
<b>Grade 5</b>	<b>n/a</b>	<b>n/a</b>
<b>Grade 6</b>	<b>n/a</b>	<b>n/a</b>
<b>Grade 7</b>	<b>13*</b>	<b>n/a</b>
<b>Grade 8</b>	<b>12*</b>	<b>n/a</b>

\*The number of students participating in 2 or 3 sports was reduced by the school closure and cancellation of spring sports.

## **Pleasantdale Middle School Activities Programs**

### **Griffin Sonntag- Principal**

We are fortunate at Pleasantdale Middle School to be able to engage the majority of our student body in participation in a variety of clubs and intramural activities. Our goal is to offer a wide range of opportunities for students to explore their interests and have fun with their peers. Programs such as the Sports and Games Club offer intramural sports and recreational physical activities for students at all grade levels. Intramural Clubs are also offered throughout the year, with activities varying each month. Competitive programs include Science and Math competitions at neighboring high schools. Music programs are offered in all grade levels in Band, Orchestra, and Choir, and include our annual School Musical. In all 23 different clubs and activities were offered during this shortened year.

Given the fluid nature of these programs, tracking student participation can be at times challenging, with students often moving from one event to another. Below is a summary of the student participation, by grade level, in these programs. These numbers are exclusive of the

music programs and such activities as Tiger Time and Open Library. Student Council sponsored-events like Movie Nights, and Friday Night Lives, were very well-attended this year, yet due to the nature of these activities, they are not included in the numbers on the chart below.

Additionally, participation tends to decline as the students move through the grades and become more involved in the Interscholastic Athletic Programs and specialized programs outside of school. In all, 79% of our students participated in at least one activity at school during this shortened school year.

### Activities Participation by Grade

<b>Grade</b>	<b>Number of Participants</b>	<b>Percentage of Grade</b>
<b>Grade 5</b>	<b>68</b>	<b>87%</b>
<b>Grade 6</b>	<b>79</b>	<b>84%</b>
<b>Grade 7</b>	<b>80</b>	<b>73%</b>
<b>Grade 8</b>	<b>67</b>	<b>71%</b>

We are so fortunate and appreciative of the support received from the Board of Education and the Pleasantdale community that allows us to provide these wonderful programs for our students!



This is in response to your e-mailed request under the Freedom of Information Act ("FOIA"), 5 ILSC 140/I et seq., dated May 28, 2020. You have requested that Pleasantdale School District 107 produce the following public records:

**Requestor:** Jonathon Fagg, ABC7 Data Fellow

<p><b>Request:</b>  <b>Dated</b>  <b>10/16/19</b></p>	<p>please provide a breakdown of attendance rates by school -- by whatever measures your district is tracking engagement -- as well as details of how attendance is being tracked in this period. Please provide information broken down by school in your district from when remote learning began until the most current date available upon production.</p>
<p><b>Response:</b>  <b>Dated</b>  <b>10/23/19</b>    <b>10/24/16</b></p>	<p>Pleasantdale Middle School had 38 absences                  Pleasantdale Elementary School had 83.5 absences</p> <p>Attendance was tracked by whether or not the student turned in the work for the assignments that were given for that day.                  See attendance data attached.</p>

As the FOIA Officer of the District, Mr. Adams is responsible for granting and denying requests for records under the Freedom of Information Act. The District's responses attached to this email intend to be fully responsive to your specific request. If we have misinterpreted your request, please clarify your request to him in writing.

You have a right to appeal a denial of records to the President of the Board of Education by written request directed to the President at the District office 7450 S. Wolf Road, Burr Ridge, IL 60527 within fourteen (14) working days of your receipt of this email.



Frank Adams <fadams@d107.org>

**FOIA Request 06.02.2020**

7 messages

**Salary Database** <salarydatabase@openthebooks.press>  
To: Frank Adams <fadams@d107.org>

Tue, Jun 2, 2020 at 12:51 PM

To Whom It May Concern,

This is a request under the Illinois Freedom of Information Act (5 ILCS 140).

- Electronic copy of the District Superintendent contract for FY2021 in PDF format.
- Electronic copy of any exhibits to the District Superintendent contract for FY2021 in PDF format.
- Electronic copy of any amendments to the District Superintendent contract for FY2021 in PDF format.
- Electronic copy of any extensions to the District Superintendent contract for FY2021 in PDF format.
- Electronic copy of any resolutions to the District Superintendent contract for FY2021 in PDF format.

Section 6(a) of the Illinois Freedom of Information Act states: "When a person requests a copy of a record maintained in an electronic format, the public body shall furnish it in electronic format specified by the request, if feasible."

Because this request is in the public interest, I ask that you waive all fees. And if you choose to deny any part of this request, please let me know on what grounds and how I may appeal.

I will expect to receive your response within five business days, as required by the statute (5 ILCS 140/3(d)).

If you have any questions, or if there is any way in which I can help you with this request, please do not hesitate to contact: [salarydatabase@openthebooks.press](mailto:salarydatabase@openthebooks.press).

Thank you so much for your help with this request.

Sincerely,

Salary Database Team

**#PleasantdaleDistrict107#**

**Frank Adams** <fadams@d107.org>  
To: Dave Palzet <dpalzet@d107.org>

Fri, Jun 5, 2020 at 2:05 PM

FYI. We received the following FOIA.

[Quoted text hidden]

--



**Frank Adams**  
Business Manager/CSBO, Pleasantdale SD 107  
[www.d107.org](http://www.d107.org)  
| To create a community of inspired learners



**Frank Adams** <fadams@d107.org>  
To: Erika Sawosko <esawosko@d107.org>

Mon, Jun 8, 2020 at 2:42 PM

Hi Erika,  
We received the following FOIA. Can you get me a copy of Dave's signed contract. The most current version?

----- Forwarded message -----

From: **Salary Database** <salarydatabase@openthebooks.press>  
Date: Tue, Jun 2, 2020 at 12:51 PM  
Subject: FOIA Request 06.02.2020  
To: Frank Adams <fadams@d107.org>

[Quoted text hidden]

[Quoted text hidden]


**Erika Sawosko** <esawosko@d107.org>  
To: Frank Adams <fadams@d107.org>

Tue, Jun 9, 2020 at 10:29 AM

Is this all you need?

[Quoted text hidden]

--  
Erika Sawosko  
Superintendent's Secretary  
Pleasantdale School District 107  
7450 S. Wolf Road  
Burr Ridge, IL 60527  
708-784-2171  
[www.d107.org](http://www.d107.org)

 **SKM\_C360i20060910190.pdf**  
562K

**Frank Adams** <fadams@d107.org>  
To: Erika Sawosko <esawosko@d107.org>

Tue, Jun 9, 2020 at 11:27 AM

Thanks,  
Does the board sign anything with his annual increases? Or any changes to the contract?

[Quoted text hidden]

**Erika Sawosko** <esawosko@d107.org>  
To: Frank Adams <fadams@d107.org>

Tue, Jun 9, 2020 at 11:28 AM

Increases are done through the Personnel Reports....

[Quoted text hidden]

**Frank Adams** <fadams@d107.org>  
To: Salary Database <salarydatabase@openthebooks.press>

Wed, Jun 10, 2020 at 11:36 PM

This is in response to your e-mailed request under the Freedom of Information Act ("FOIA"), 5 ILSC 140/I et seq., dated June 2, 2020. You have requested that Pleasantdale School District 107 produce the following public records:

**Requestor: Salary Database –Open The Books**


<p><b>Request:</b> <b>Dated</b> <b>6/2/20</b></p>	<ul style="list-style-type: none"> <li>• Electronic copy of the District Superintendent contract for FY2021 in PDF format.</li> <li>• Electronic copy of any exhibits to the District Superintendent contract for FY2021 in PDF format.</li> <li>• Electronic copy of any amendments to the District Superintendent contract for FY2021 in PDF format.</li> <li>• Electronic copy of any extensions to the District Superintendent contract for FY2021 in PDF format.</li> <li>• Electronic copy of any resolutions to the District Superintendent contract for FY2021 in PDF format.</li> </ul>
<p><b>Response:</b> <b>Dated</b> <b>6/10/20</b></p>	<p>We have attached an electronic record of the above request</p>


As the FOIA Officer of the District, Mr. Adams is responsible for granting and denying requests for records under the Freedom of Information Act. The District's responses attached to this email intend to be fully responsive to your specific request. If we have misinterpreted your request, please clarify your request to him in writing. You have a right to appeal a denial of records to the President of the Board of Education by written request directed to the President at the District office 7450 S. Wolf Road, Burr Ridge, IL 60527 within fourteen (14) working days of your receipt of this email.

[Quoted text hidden]

[Quoted text hidden]

**2 attachments**

 **FOIA -Superintendent Contract.pdf**  
364K

 SKM\_C360i20060910190 (1).pdf  
562K