

Regular Meeting

Wednesday, March 18, 2020 7:00 PM

Administration Building, 7450 S Wolf Road, Burr Ridge, IL 60527

I. Due to COVID-19, the Board meeting will be held via Webex. Information to join the meeting will be available at www.d107.org. A recording of the meeting will be available within 48 hours on our website.

II. Roll Call / Visitors

III. Pledge of Allegiance
(1 Minute)

IV. Open Forum: Board Policy 2:230 (those wishing to speak will be given time to address the Board regarding agenda or non-agenda items)

V. * Consent Agenda (5 Minutes)

V.A. Approve Regular Meeting Minutes of February 19, 2020

V.B. Approve Closed Session Minutes of February 19, 2020

V.C. Approve Payment of February Payroll/March Warrants

V.D. Approve Pleasant Dale Park District Before and After School Program Intergovernmental Agreement

V.E. Approve FY21 Preliminary Staffing Recommendation

V.F. Resolution Authorizing Certain Payments

V.G. Approve March 2020 Personnel Report

VI. Action Item: Middle School Schedule

VII. Reports and Discussion Items

VII.A. Informational Updates

VII.A.1. Wolf Road Update (5 Minutes)

VII.B. Administration's Report

VII.B.1. School Improvement Plan Update (15 Minutes)

VII.B.2. Strategic Blueprint 2020-21 (40 Minutes)

VII.B.3. World Language Expansion (20 Minutes)

VII.B.4. FY21 Parent/Student Handbook (15 Minutes)

VII.B.5. Review Board Policy (sec. 1) Governance and Planning and (sec. 3) General School Administration (10 Minutes)

VII.B.6. Board of Education Information Requests (5 Minutes)

VII.B.6.a. **Approve Board of Education Information Requests**

VIII. **Items for Next Agenda: (5 Minutes)**

VIII.A. **Approve Strategic Blueprint 2020-21 Action Plans; Approve World Language Expansion Program; Approve FY21 Parent/Student Handbook; Approve (sec. 1) Governance and Planning and (sec. 3) General School Administration Board Policies; Review of Service Provider Bids/Contracts.**

IX. **Open Forum: Board Policy 2:230 (those wishing to speak will be given time to address the Board regarding agenda or non-agenda items)**

X. **Written Reports**

X.A. **FOIA**

XI. **Adjournment**

MINUTES OF THE BOARD OF EDUCATION

Regular Meeting Administration Building 7:00 p.m.– 9:20 p.m. February 19, 2020

Members Present:

- Kristin Violante, Presiding Officer
Jon Buralli
Mary Lenzen
David Negron – arrived at 8:30 p.m.
Joy Tristano
Charles Zona

Absent:

- Mark Mirabile

ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members Erika Sawosko, Jennifer Ban, Frank Adams, Debbie Lubeck, Kathleen Tomei, Griffin Sonntag, Brianne Malatt, Maggie McCarter and Karyn Lisowski; parent Shauna Pelko; citizens Brian Anderson and Laurie Braun; and Sara Boucek, Kriha Law.

PLEDGE OF ALLEGIANCE

Middle school nature group members lead the pledge of allegiance. Mrs. Lauremann’s APEX projects were highlighted on the display boards.

OPEN FORUM

Laurie Braun from the League of Women Voters of Cook County addressed the Board regarding the Lyons Township Treasurer’s office. Ms. Braun shared with the Board information regarding the loss to the district from the Robert Healy fraud and the cost of litigation fees for the lawsuit against District 204.

Brian Anderson, President of the Board of Education of LaGrange School District 102, addressed the Board regarding the current relationship between the Lyons Township Treasurer and the school districts under their jurisdiction. He is asking the districts to become involved in the ability for districts to be able to make their own decisions about financial operation services between themselves and the Lyons Township Treasurer.

ACTION NO. 24

Consent Agenda

Motion by Lenzen, seconded by Tristano, that the Board of Education approve the consent agenda consisting of: regular meeting minutes of January 15, 2020; closed session meeting minutes of January 20, 2020; payment of January payroll/February Warrants; Konica Minolta Copier Purchase; FY21 School Calendar. Motion carried by a roll call vote of 4 ayes (Buralli, Lenzen, Tristano, Zona) abstain – Violante, absent – Negron, Mirabile.

REPORTS AND DISCUSSION ITEMS

Governance and Planning (sec. 1) Board Policies

Dr. Palzet explained that Board Policy Manual section 1 has not been updated in nearly a decade. Further, the policies contained in section 1 are not aligned with the PRESS policy manual. Additionally, the Board’s policy manual does not contain a section 3 (Administration). The Board granted Dr. Palzet permission to bring revised policies for sections 1 and 3 to the March Board meeting for discussion.

Wolf Road Signal Update

Dr. Palzet informed the Board that district administration met with staff from Meade Traffic Control Corporation, Park District Staff and Commissioners, and Burr Ridge Public Works Staff with the goal of getting traffic beacons installed to enhance the safety of crossing from the middle school to the park district. The scope of the plan has been scaled back so as to streamline the project. District administration will be continuing to work closely with the Park District, Village of Burr Ridge, and Cook County to get the beacons installed as soon as possible. In an effort to keep the Board and the Community updated on our progress, the Wolf Road crossing will be a monthly item on the Board agenda.

Strategic Blueprint Update

On February 14th, the district staff came together at the middle school to begin the process of drafting action steps for the 2020-2021 school year. At the institute, the administration led the staff through several activities that allowed them to envision a better future for our schools and identify improvements to the student experience. The next step in the process requires the administration to take the hundreds of suggestions generated and narrow them down into our three goal areas. The administration looks forward to bringing the Board a draft of next year's action steps to the March Board meeting.

Middle School Schedule

Middle School Principal Griffin Sonntag and Assistant Principal Brianne Malatt reviewed the strengths of the new middle school schedule. Likewise, areas for improvement were presented along with solutions for these issues. The administration recommended implementing the solutions and continuing with the 10-period schedule for the 2020-21 school year.

Preliminary Staffing Recommendations

Dr. Palzet presented the preliminary staffing recommendations to the Board of Education. These recommendations include staffing levels that best reflect our projected student enrollment. Additionally, Dr. Palzet recommended the addition of a special education teacher at the elementary school, a .5 FTE Orchestra teacher; .20 FTE ESL; .30 FTE World Language teacher; and .70 FTE math teacher for the middle school. The purpose of these new positions allows us to meet our Strategic Blueprint goal of implementing a co-teaching model, expanding music offerings to students, and implementation of the new middle school schedule.

Five-year Financial Projections

Business Manager Frank Adams presented our five-year financial projections. The projections are developed using financially conservative assumptions. These projections are a tool that allows the Board to get a firm grasp on the financial status of the district. This tool allows the Board to balance the needs of our students with the need to be good stewards of taxpayer dollars. Based on the projections, and due to smart spending, the district remains in a positive financial position.

Board of Education Information Requests

No requests were made at this time.

NEXT AGENDA

Items submitted for the March agenda include: Strategic Blueprint 2020-21 Action Steps; World Language Expansion, School Improvement Plan Update; Review Governance (sec. 1) and General School Administration (sec. 3) Board Policies; Approve Preliminary Staffing Recommendations; Approve Pleasant Dale Park District Before and After School Program Intergovernmental Agreement; Re-employment of non-tenure Personnel and Non-renewal of Non-tenured Teachers; FY21 Parent/Student Handbook.

ACTION NO. 25

Closed Session

Motion by Lenzen, seconded by Tristano, that the Board of Education go into closed session at 8:25 p.m. to discuss student disciplinary cases; Collective negotiation matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Motion carried by a roll call vote of 5 ayes (Buralli, Lenzen, Tristano, Violante, Zona) absent – Negron, Mirabile. David Negron arrived at 8:30 p.m.

The Board came out of closed session at 9:20 p.m.

ADJOURNMENT

Motion by Buralli, seconded by Negron, that the regular meeting adjourns at 9:20 p.m. Voice vote. Motion carried.

App. ___ President _____ Secretary _____

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1218

03/20/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Falout, Kathleen A						
Check Group:						
Reimburse for science projects		1 0		V743929 3/9/2020	10.5.1002.4012.200.0000	\$23.90
					Check #: 0	
					PO/InvoiceTotal:	\$23.90
					Vendor Total:	\$23.90
Jarosik, Michelle A						
Check Group:						
Reimburse for preschool activity		1 0		V688149 3/9/2020	10.5.1125.4000.100.0000	\$24.59
					Check #: 0	
					PO/InvoiceTotal:	\$24.59
					Vendor Total:	\$24.59
Merchant, Dana						
Check Group:						
Reimburse for To Kill a Mockingbird, Blue Book of Grammar and Punctuation, Guys Read		1 0		V124353 3/9/2020	10.5.1002.4019.200.0000	\$24.98
					Check #: 0	
					PO/InvoiceTotal:	\$24.98
					Vendor Total:	\$24.98
Ortiz, Sarah K						
Check Group:						
Niagara and Gimkit Pro		1 0		V927799 3/9/2020	10.5.1002.4019.200.0000	\$119.88
					Check #: 0	
					PO/InvoiceTotal:	\$119.88
					Vendor Total:	\$119.88
Sonntag, Griffin L						

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1218 03/20/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Reimburse for coffee and doughnuts for book fair activities		1	0	V560748 3/9/2020	10.5.1002.4000.200.0000	\$118.93

Check #: 0

PO/InvoiceTotal:	<u>\$118.93</u>
Vendor Total:	<u>\$118.93</u>
Grand Total:	<u>\$312.28</u>

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1217

03/18/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Amazon Capital Services, Inc						
Check Group:						
Only Road		4	20434	1KL6-H6Q6-RNG T 3/4/2020	10.5.2220.4300.200.0000	\$26.36
Small Spaces		4	20434	1KL6-H6Q6-RNG T 3/4/2020	10.5.2220.4300.200.0000	\$27.96
Long Way Down		4	20434	1KL6-H6Q6-RNG T 3/4/2020	10.5.2220.4300.200.0000	\$27.16
Becoming Kareem		2	20434	1KL6-H6Q6-RNG T 3/4/2020	10.5.2220.4300.200.0000	\$14.44
New Kid		3	20434	1KL6-H6Q6-RNG T 3/4/2020	10.5.2220.4300.200.0000	\$23.37
Front Desk		5	20434	1KL6-H6Q6-RNG T 3/4/2020	10.5.2220.4300.200.0000	\$24.95
				Check #: 0		
					PO/InvoiceTotal:	<u>\$144.24</u>
Check Group:						
Quick look The Last Kids on Earth and the Cosmic Beyond		1	20435	1KL6-H6Q6-H39H 3/4/2020	10.5.2220.4300.200.0000	\$8.89
Quick look The Last Kids on Earth and the Midnight Blade		1	20435	1KL6-H6Q6-H39H 3/4/2020	10.5.2220.4300.200.0000	\$9.78
The Last Kids on Earth: The Monster Box		1	20435	1KL6-H6Q6-H39H 3/4/2020	10.5.2220.4300.200.0000	\$28.33
				Check #: 0		
					PO/InvoiceTotal:	<u>\$47.00</u>
Check Group:						

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03/18/2020

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Corrective Reading: Decoding A, Presentation 1		1	20441	1CKK-LJJV-DXW M 2/14/2020	10.5.1205.4000.200.0000	\$76.90
Corrective Reading Decoding Level A, Student Workbook (pack of 5) (Corrective Reading Decoding Series)		1	20441	1CKK-LJJV-DXW M 2/14/2020	10.5.1205.4000.200.0000	\$29.99
Shipping		1	20441	1CKK-LJJV-DXW M 2/14/2020	10.5.1205.4000.200.0000	\$7.98
Check #: 0						
PO/InvoiceTotal:						\$114.87
Check Group:						
Energizer AA Batteries (48 Count)		1	20449	19TV-3QGN-X76 W 2/23/2020	10.5.1500.4031.200.0000	\$20.45
American DJ Kool Fog Low Lying Fog Fluid		1	20449	19TV-3QGN-X76 W 2/23/2020	10.5.1500.4031.200.0000	\$26.98
Surkat Unisex Metallic Arab Turban		3	20449	19TV-3QGN-X76 W 2/23/2020	10.5.1500.4031.200.0000	\$23.97
Pirate Sword 18 Inch Plastic		3	20449	19TV-3QGN-X76 W 2/23/2020	10.5.1500.4031.200.0000	\$23.40
Forum Novelties Inc - Shackles		3	20449	19TV-3QGN-X76 W 2/23/2020	10.5.1500.4031.200.0000	\$10.65
Amazon Basics 9 Volt Batteries Pack of 24		2	20449	19TV-3QGN-X76 W 2/23/2020	10.5.1500.4031.200.0000	\$57.98
Party Fog Machine w/Wireless Remote Control		1	20449	19TV-3QGN-X76 W 2/23/2020	10.5.1500.4031.200.0000	\$35.98
Sunmall Vintage Aladdin Lamp		1	20449	19TV-3QGN-X76 W 2/23/2020	10.5.1500.4031.200.0000	\$15.99

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Shure CVO-B/C Condenser Microphone		1	20449	19TV-3QGN-X76 W 2/23/2020	10.5.1500.4031.200.0000	\$89.00
Discount		1	20449	19TV-3QGN-X76 W 2/23/2020	10.5.1500.4031.200.0000	(\$1.99)
Check #: 0						
PO/InvoiceTotal:						\$302.41
Check Group:						
A Classic Case of Dr. Seuss		1	20459	1YXV-PDYV-KHJ K 2/29/2020	10.5.2213.4200.100.0000	\$61.40
Elephant & Piggie The Complete Collection		1	20459	1YXV-PDYV-KHJ K 2/29/2020	10.5.2213.4200.100.0000	\$86.98
What if Everybody Did That		1	20459	1YXV-PDYV-KHJ K 2/29/2020	10.5.2213.4200.100.0000	\$9.17
Have You Filled a Bucket Today?		1	20459	1YXV-PDYV-KHJ K 2/29/2020	10.5.2213.4200.100.0000	\$8.47
Alexander and the Terrible, Horrible, No Good, Very Bad Day		1	20459	1YXV-PDYV-KHJ K 2/29/2020	10.5.2213.4200.100.0000	\$7.17
Ivy & Bean's treasure Box		1	20459	1YXV-PDYV-KHJ K 2/29/2020	10.5.2213.4200.100.0000	\$17.18
What Do you do with a Chance?		1	20459	1YXV-PDYV-KHJ K 2/29/2020	10.5.2213.4200.100.0000	\$8.89
Press Here		1	20459	1YXV-PDYV-KHJ K 2/29/2020	10.5.2213.4200.100.0000	\$5.73
Check #: 0						
PO/InvoiceTotal:						\$204.99

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SunWorks PAC6525 Construction Paper, 11 Assorted Colors, 9" x 12", 300 Sheets		1	20469	1WGM-NWKW-Q NQ7 3/4/2020	10.5.2220.4000.200.0000	\$7.99
Darice GX-2200-06 Core'dinations 50-Piece Card Stock Paper, 8.5"x11" Sheets		1	20469	1WGM-NWKW-Q NQ7 3/4/2020	10.5.2220.4000.200.0000	\$5.89
WoneNice USB Laser Barcode Scanner Wired Handheld Bar Code Scanner Reader Black		1	20469	1WGM-NWKW-Q NQ7 3/4/2020	10.5.2220.4000.200.0000	\$19.79
Check #: 0						
PO/InvoiceTotal:						\$33.67
Check Group:						
New Kid		4	20470	1YH6-YL6L-N9YF 3/5/2020	10.5.2220.4300.200.0000	\$31.16
Small Spaces		4	20470	1YH6-YL6L-N9YF 3/5/2020	10.5.2220.4300.200.0000	\$27.96
Front Desk		3	20470	1YH6-YL6L-N9YF 3/5/2020	10.5.2220.4300.200.0000	\$14.97
Check #: 0						
PO/InvoiceTotal:						\$74.09
Check Group:						
Houndsley and Catina		1	20475	1V1V-D6KK-3GY P 3/9/2020	10.5.2213.4200.100.0000	\$4.99
When Sophie Gets Angry		2	20475	1V1V-D6KK-3GY P 3/9/2020	10.5.2213.4200.100.0000	\$13.98
The King Who Rained		2	20475	1V1V-D6KK-3GY P 3/9/2020	10.5.2213.4200.100.0000	\$12.38
Katie Woo Has the Flu		1	20475	1V1V-D6KK-3GY P 3/9/2020	10.5.2213.4200.100.0000	\$5.95

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Happy Like Soccer		1	20475	1V1V-D6KK-3GY P 3/9/2020	10.5.2213.4200.100.0000	\$6.99
Check #: 0						
PO/InvoiceTotal:						\$44.29
Check Group:						
KabelDirect Aux Cord 15 Feet Black		1	20485	1CLY-VM1K-6N1 1 3/8/2020	10.5.1002.4019.200.0000	\$10.99
Smugdesk Mid-Back Big Ergonomic Desk Chair		1	20485	1CLY-VM1K-6N1 1 3/8/2020	10.5.1002.4019.200.0000	\$64.99
Expo Dry Erase Markers 16 count		1	20485	1CLY-VM1K-6N1 1 3/8/2020	10.5.1002.4019.200.0000	\$17.35
AmazonBasics Office Stapler Black		1	20485	1CLY-VM1K-6N1 1 3/8/2020	10.5.1002.4019.200.0000	\$6.48
12 Pack of Premium magnetic Dry Erase Erasers		1	20485	1CLY-VM1K-6N1 1 3/8/2020	10.5.1002.4019.200.0000	\$9.99
New city of Chicago 3x5 Flag		1	20485	1CLY-VM1K-6N1 1 3/8/2020	10.5.1002.4019.200.0000	\$4.32
Logitech M510 Wireless Computer Mouse		1	20485	1CLY-VM1K-6N1 1 3/8/2020	10.5.1002.4019.200.0000	\$21.65
Check #: 0						
PO/InvoiceTotal:						\$135.77
Vendor Total:						\$1,101.33
American Building Services						
Check Group:						
Closer 4040 XP H/PA TBSRT AL		1	20462	4033964 2/26/2020	20.5.2540.4000.300.0000	\$326.36
Check #: 0						

Pleasantdale School District 107

Voucher Detail Listing

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03/18/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$326.36
						Vendor Total: \$326.36
Anderson's Bookshop						
Check Group:						
Bob		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
11 Birthdays: A Wish Novel		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$15.72
Ada's Violin: The Story of the Recycled Orchestra of Paraguay		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$42.72
Adventure Cat!: And True Stories of Adventure Cats!		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47
All in a Drop: How Antony Van Leeuwenhoek Discovered an Invisible World		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$40.47
All's Faire in Middle School		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$29.22
Amina's Voice		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
At the Sea Floor Café: Odd Ocean Critter Poems		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$15.63
The Atlas Obscura Explorer's Guide for the World's Most Adventurous Kid		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$44.88
The Bad Guys		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47
The Bad Guys in Mission Unpluckable		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47
The Bad Guys in the Furball Strikes Back		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47

Pleasantdale School District 107

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Ban This Book		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Beauty and the Beak: How Science, Technology, and a 3D-Printed Beak Rescued a Bald Eagle		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$20.13
Before They Were Authors: Famous Writers as Kids		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$38.22
Best Friends		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$29.22
Bink & Gollie		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$15.72
A Boy Called Bat		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$15.72
The Bronze Key (Magisterium #3)		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Captain Aquatica's Swesome Ocean		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$40.47
The City of Ember		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
The Copper Gauntlet (Magisterium #2)		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Curiosity: The Story of a Mars Rover		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$51.72
DK Life Stories: ADA Lovelace		1	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$4.49
DK Life Stories: Albert Einstein		1	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$4.49
DK Life Stories: Alexander Hamilton		1	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$4.49
DK Life Stories: Gandhi		1	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$4.49

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DK Life Stories: Harriet Tubman		1	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$4.49
DK Life Stories: Helen Keller		1	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$4.49
DK Life Stories: Jane Goodall		1	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$4.49
DK Life Stories: Katherine Johnson		1	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$4.49
DK Life Stories: Martin Luther King Jr.		1	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$4.49
Darling, Mercy Dog of World War I		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.88
Dazzle Ships		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$44.97
Diamond Willow		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Dino Records: The Most Amazing Prehistoric Creatures Ever to Have Lived on Earth!		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$33.72
Diving with Sharks!: And More True Stories of Extreme Adventures!		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47
Dog Days		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47
Dogs: From Predator to Protector		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$29.22
Dust Storm!		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47
Eliza: The Story of Elizabeth Schuyler Hamilton		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$40.47
Epic Athletes: Stephen Curry		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$38.22

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
The Escape of Robert Smalls: A Daring Voyage Out of Slavery		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$42.63
Finally: A Wish Novel		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$15.72
Fish in a Tree		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$20.22
The Franditate (Reprint)		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$15.72
Frank Einstein and the Antimatter Motor (Frank Einstein Series #1): Book One		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.88
Frank Einstein and the Electro-Finger (Frank Einstein Series #2): Book Two		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.88
From an Idea to Disney: How Imagination Built a World of Magic		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47
From an Idea to Lego: The Building Bricks Behind the World's Largest Toy Company		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47
Front Desk (Scholastic Gold)		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
G.O.A.T.: Lebron James: Making the Case for Greatest of All Time		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$20.13
The Ghost Who Haunted the Capitol		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.38
The Golden Tower		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
The Goldfish Boy		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$15.72
The Great Treehouse War		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$20.22

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Guts		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$29.22
A Handful of Stars		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$15.72
Hello, Universe		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$38.22
Hero Dogs!: True Stories of Amazing Animal Heroes!		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47
Hoops to Hippos!: True Stories of a Basketball Star on Safari		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47
I, Fly: The Buzz about Flies and How Awesome They Are		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$42.72
In the Deep Blue Sea: Jack and the Geniuses Book #2		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Insignificant Events in the Life of a Cactus		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.88
The Iron Trial (Magisterium #1)		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
It Ain't So Awful, Falafel		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Josephine: The Dazzling Life of Josephine Baker		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$40.47
Justin Case: School, Drool, and Other Daily Disasters		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
The Knights of the Kitchen Table #1		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47
Knights vs. Dinosaurs		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$15.72
Leo, Dog of the Sea		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.88

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Lesser Spotted Animals		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$42.72
Lost in the Jungle		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Lost!		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47
Macy McMillan and the Rainbow Goddess		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$29.13
The Magic Misfits		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
The Magic Misfits: The Second Story		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Masterminds		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Masterminds: Criminal Destiny		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Me and Marvin Gardens		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Momentous Events in the Life of a Cactus		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$38.13
Moo		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$15.72
My Best Friend Is a Dolphin!: And More True Dolphin Stories		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47
Nico Bravo and the Hound of Hades		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$29.22
The Not-So-Jolly Roger #2		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47
The Parker Inheritance		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
A Place to Land: Martin Luther King Jr. and the Speech That Inspired a Nation		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$42.72
A Poke in the I: A Collection of Concrete Poems		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Project Mulberry		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Raymie Nightingale		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Real Friends		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$29.22
Ricky Ricotta's Mighty Robot vs. the Naughty Nightcrawlers from Neptune (Ricky Ricotta's Mighty Robot #8)		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47
Rocket to the Moon!		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$31.47
Rotten!: Vultures, Beetles, Slime, and Nature's Other Decomposers		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$38.22
Science Comics: Bats: Learning to Fly		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$29.22
Science Comics: Cars: Engines That Move You		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$29.22
Science Comics: Cats: Nature and Nurture		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$29.22
Science Comics: The Brain: The Ultimate Thinking Machine		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$29.22
She Dared: Bethany Hamilton		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$15.72
The Silver Mask		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Sisters		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$24.72
Slickety Quick: Poems about Sharks		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$38.22
The Slowest Book Ever		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$38.13
Smile		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$24.72
Space Case (Reprint)		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$20.22
Spaced Out (Reprint)		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$20.22
Stella Diaz Has Something to Say		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$15.72
A Tangle of Knots		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$20.22
The Terrible Two		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
The Terrible Two Get Worse		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
The Terrible Two Go Wild		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
This Is How We Do It: One Day in the Lives of Seven Kids from Around the World (Easy Reader Books, Children Around the World Books, Preschool Prep Boo		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$40.47
Two Truths and a Lie: It's Alive!		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$24.72
Ugly		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$20.22

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Unstoppable: How Jim Thorpe and the Carlisle Indian School Football Team Defeated Army		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.88
Upside Down in the Middle of Nowhere		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Waste of Space		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$20.22
What Was the Great Chicago Fire?		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$13.47
Whoosh!: Lonnie Johnson's Super-Soaking Stream of Inventions		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Wish		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$17.97
Wishtree (Special Edition): Adult Edition		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$35.97
You Go First		3	20489	CO# 064048 1/7/2020	10.5.2213.4200.100.0000	\$15.72

Check #: 0

PO/InvoiceTotal:	<u>\$2,636.67</u>
Vendor Total:	<u>\$2,636.67</u>

ASCD

Check Group:

Membership # 000001418574		1	20362	0013510594 2/26/2020	10.5.2410.6400.100.0000	\$89.00
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Check #: 0

PO/InvoiceTotal:	<u>\$89.00</u>
Vendor Total:	<u>\$89.00</u>

AT&T

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Feb 25-Mar 24 phone chg		1	0	630662013902/20 2/25/2020	20.5.2540.3400.100.0000	\$232.65
Feb 25-Mar 24 phone chg		1	0	630662013902/20 2/25/2020	20.5.2540.3400.200.0000	\$209.93
Feb 16-Mar 15 phone chg		1	0	630R06123502/20 2/16/2020	20.5.2540.3400.300.0000	\$316.55
Feb 16-Mar 15 phone chg		1	0	630R06123502/20 2/16/2020	20.5.2540.3400.200.0000	\$474.81
Feb 16-Mar 15 phone chg		1	0	708R06290002/20 2/16/2020	20.5.2540.3400.100.0000	\$677.18
Check #: 0						
						PO/InvoiceTotal: <u>\$1,911.12</u>
						Vendor Total: <u>\$1,911.12</u>
AT&T Long Distance						
Check Group:						
Jan 6-Feb 4 long distance chg		1	0	BAN:857557643-2 20 2/6/2020	20.5.2540.3400.100.0000	\$29.65
Jan 6-Feb 4 long distance chg		1	0	BAN:857557643-2 20 2/6/2020	20.5.2540.3400.200.0000	\$23.88
Jan 6-Feb 4 long distance chg		1	0	BAN:857557643-2 20 2/6/2020	20.5.2540.3400.300.0000	\$11.48
Check #: 0						
						PO/InvoiceTotal: <u>\$65.01</u>
						Vendor Total: <u>\$65.01</u>
Bob Books Publications, LLC						
Check Group:						
Stage 1 Set 1 Beginning Readers		3	20437	4745 2/21/2020	10.5.2213.4200.100.0000	\$41.97

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Stage 1 First Stories		3	20437	4745 2/21/2020	10.5.2213.4200.100.0000	\$41.97
stage 1 Rhyming words		3	20437	4745 2/21/2020	10.5.2213.4200.100.0000	\$41.97
Stage 2 Set 2 Advancing Beginners		3	20437	4745 2/21/2020	10.5.2213.4200.100.0000	\$41.97
Stage 2 Sight Words : Kdg		3	20437	4745 2/21/2020	10.5.2213.4200.100.0000	\$41.97
Check #: 0						
PO/InvoiceTotal:						\$209.85
Check Group:						
Set 1 Beginning Books		1	20461	4863 3/9/2020	10.5.2213.4200.100.0000	\$13.99
First Stories		1	20461	4863 3/9/2020	10.5.2213.4200.100.0000	\$13.99
Rhyming Words		1	20461	4863 3/9/2020	10.5.2213.4200.100.0000	\$13.99
Set 2 Advancing Beginners		1	20461	4863 3/9/2020	10.5.2213.4200.100.0000	\$13.99
Sight Words: Kindergarten		1	20461	4863 3/9/2020	10.5.2213.4200.100.0000	\$13.99
Check #: 0						
PO/InvoiceTotal:						\$69.95
Vendor Total:						\$279.80
Climatemp						
Check Group:						
Feb maintenance		1	0	8530220 2/1/2020	20.5.2540.3202.100.0000	\$2,396.00
ES univent repair		1	0	S17344 2/18/2020	20.5.2540.3200.100.0000	\$823.34

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$3,219.34
Vendor Total:						\$3,219.34
DEMCO						
Check Group:						
Top Loading Acrylic Vertical Sign Holder		25	20465	6783440 3/4/2020	10.5.2220.4000.200.0000	\$317.55
Small All Purpose Easel 4-1/2" x 3-1/2 x 5-3/4" White		40	20465	6783440 3/4/2020	10.5.2220.4000.200.0000	\$63.64
Color Craze Bookmarks 2-1/4 x 7" 5 Designs 200/Pkg		3	20465	6783440 3/4/2020	10.5.2220.4000.200.0000	\$24.39
Color Craze Geometric Bookmark 2-1/4" x 7" 4 Designs 200/Pkg		3	20465	6783440 3/4/2020	10.5.2220.4000.200.0000	\$24.39
Color Craze Simple Patterns Bkmk 2-1/4"x7" 4 Dsgns 200/pkg		2	20465	6783440 3/4/2020	10.5.2220.4000.200.0000	\$16.26
Color Craze Floral Bookmarks 2-1/4" x 7" 4 Designs 200/Pkg		3	20465	6783440 3/4/2020	10.5.2220.4000.200.0000	\$24.39
Dr. Seuss You Have Brains Bkmark 2"x6" 1 Design 200/Pkg		1	20465	6783440 3/4/2020	10.5.2220.4000.200.0000	\$8.74
Dr. Seuss Color Block READ Bookmarks 2" x 6" 200/Pkg		1	20465	6783440 3/4/2020	10.5.2220.4000.200.0000	\$8.74
Dr. Seuss Celebrate Bookmarks 2" x 6" 200/Pkg		1	20465	6783440 3/4/2020	10.5.2220.4000.200.0000	\$8.74
Books Are My Thing Die-cut Bkmk 5-3/4x2-1/4 200/Pkg 2 Des		1	20465	6783440 3/4/2020	10.5.2220.4000.200.0000	\$8.74
Dr Seuss Read On Bookmark 6"H x 2"W 200/Pkg		2	20465	6783440 3/4/2020	10.5.2220.4000.200.0000	\$17.58
Dr Seuss Poem Bookmark 6"H x 2"W 200/Pkg		1	20465	6783440 3/4/2020	10.5.2220.4000.200.0000	\$8.74

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$531.90
Vendor Total:						\$531.90
E2 Services, Inc						
Check Group:						
March server management		1 0		20584 3/2/2020	10.5.2225.3100.100.0000	\$1,116.37
March server management		1 0		20584 3/2/2020	10.5.2225.3100.200.0000	\$1,116.38
Network managed service-semi annual billing March-August		1 0		20602 3/2/2020	10.5.2225.3100.100.0000	\$5,827.50
Network managed service-semi annual billing March-August		1 0		20602 3/2/2020	10.5.2225.3100.200.0000	\$5,827.50
Check #: 0						
PO/InvoiceTotal:						\$13,887.75
Vendor Total:						\$13,887.75
Edmentum						
Check Group:						
Study Island program license-ELA, math		1 0		INV130922-1 2/14/2020	10.5.2320.6400.300.0000	\$3,040.00
Check #: 0						
PO/InvoiceTotal:						\$3,040.00
Vendor Total:						\$3,040.00
Elim Christian School						
Check Group:						
February tuiton		1 0		1002338-INV 2/29/2020	10.5.1912.6700.300.0000	\$6,601.55
Check #: 0						
PO/InvoiceTotal:						\$6,601.55

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$6,601.55
FBG Corporation						
Check Group:						
Library Reno-ES and MS		1 0		AppNo: 7 3/12/2020	60.5.2530.5210.300.0000	\$79,325.00
						Check #: 0
						PO/InvoiceTotal: \$79,325.00
						Vendor Total: \$79,325.00
First Student, Inc						
Check Group:						
Feb regular student route		1 0		11665989 3/3/2020	40.5.2550.3310.300.0000	\$55,200.70
Feb KDG route		1 0		11665989 3/3/2020	40.5.2550.3310.300.0000	\$1,749.14
Feb band route		1 0		11665989 3/3/2020	40.5.2550.3314.300.0000	\$3,498.28
Feb late route		1 0		11665989 3/3/2020	40.5.2550.3313.300.0000	\$2,025.32
Feb math shuttle		1 0		11665989 3/3/2020	40.5.2550.3310.300.0000	\$1,265.78
Gr 8 Holocaust Museum		1 0		157119 2/4/2020	40.5.2550.3312.300.0000	\$1,109.17
Girl's volleyball		1 0		158586 3/9/2020	40.5.2550.3311.300.0000	\$242.18
Girl's volleyball		1 0		159496 2/11/2020	40.5.2550.3311.300.0000	\$242.18
Girl's volleyball		1 0		159812 3/9/2020	40.5.2550.3311.300.0000	\$242.18
Girl's volleyball		1 0		160234 2/14/2020	40.5.2550.3311.300.0000	\$242.18
						Check #: 0

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						PO/InvoiceTotal: <u>\$65,817.11</u>
						Vendor Total: <u>\$65,817.11</u>
Follett School Solutions						
Check Group:						
Out of My Mind isbn# 1-416-97171-8		60	20415	2468154A 2/6/2020	10.5.2410.4000.200.0000	\$419.40
						PO/InvoiceTotal: <u>\$419.40</u>
Check Group:						
Bad Guys		1	20428	655555F 3/4/2020	10.5.2220.4300.100.0000	\$11.81
Best Friends		2	20428	655555F 3/4/2020	10.5.2220.4300.100.0000	\$37.42
Major Impossible		1	20428	655555F 3/4/2020	10.5.2220.4300.100.0000	\$12.09
Ram 1500		1	20428	655555F 3/4/2020	10.5.2220.4300.100.0000	\$19.51
Processing		1	20428	655555F 3/4/2020	10.5.2220.4300.100.0000	\$4.00
						PO/InvoiceTotal: <u>\$84.83</u>
Check Group:						
Airplanes		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$7.56
Baby Monkey, private eye		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$14.64
Battle royale		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$8.69
Bear came along		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$15.49

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Deep dive!		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$8.69
Dog diaries		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$8.69
Dr. Maniac will see you n		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$13.01
Enemies		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$12.94
Eva and the lost pony		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$11.21
Hey, water!		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$15.49
Jake the fake keeps it re		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$12.09
Jet plane : how it works		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$15.49
Lionel Messi		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$14.64
Mia Mayhem is a superhero		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$11.81
Minecraft. Let's build! T		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$8.69
Minor incidents and absol		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$11.24
Miss Blake is a flake!		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$16.89
My first soccer handbook		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$14.11
Planes		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$13.91

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Pokemon adventures. Volum		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$8.69
Soccer		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$19.51
Sunny rolls the dice		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$18.21
This is a ball		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$12.94
Top secret smackdown		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$11.24
The truth about elephants		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$13.79
Vamos! Let's go to the ma		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$12.94
Who is R.L. Stine?		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$11.81
Yasmin, the superhero		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$15.54
Yasmin the zookeeper		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$15.54
Cataloging & Processing		1	20429	655548 2/17/2020	10.5.2220.4300.100.0000	\$25.69
Check #: 0						
PO/InvoiceTotal:						\$401.18
Check Group:						
Aw yeah! : a Hasbro actio		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$12.31
Born to rock		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$12.09
The brilliant world of To		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$13.22

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Camp		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$11.24
Chloe. 1,The new girl		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$16.01
The crossroads		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$14.21
The darkdeep		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$14.11
Escape to Australia		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$12.09
Everything's amazing (sor		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$13.22
Excellent excuses (and ot		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$14.11
Forget me not		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$14.11
From hero to zero		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$12.09
Genius ideas (mostly)		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$13.22
The magic misfits		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$12.71
The magic misfits: the mi		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$14.64
Magic misfits: the second		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$12.71
Me, Frida, and the secret		3	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$20.97
Me, Frida, and the secret		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$14.64

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Nightbooks		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$12.61
Ordinary hazards : a memo		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$17.19
Spirit hunters		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$12.61
Stormy seas : stories of		3	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$33.63
The Time Museum. Vol. 2		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$12.94
The unofficial guide to c		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$22.04
What to say next		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$16.34
Cataloging & Processing		1	20430	661034 2/28/2020	10.5.2220.4300.200.0000	\$39.93

Check #: 0

PO/InvoiceTotal:	<u>\$414.99</u>
Vendor Total:	<u>\$1,320.40</u>

Franczek

Check Group:

January prof service-PTAB		1	0	194766 2/20/2020	10.5.2310.3180.300.0000	\$406.00
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Check #: 0

PO/InvoiceTotal:	<u>\$406.00</u>
Vendor Total:	<u>\$406.00</u>

Frank Cooney Company.

Check Group:

Pleasantdale School District 107

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Discover 3P Table, 30" x 60" x 19" - 29"H; Top: Pressed Linen, Edge/Legs: Titanium		2	20081	70600 8/22/2019	20.5.2540.7000.100.0000	\$773.80
Discover Expanse Table, 30" x 54" x 19" - 29"H; Top: Pressed Linen, Edge/Legs: Titanium		1	20081	70600 8/22/2019	20.5.2540.7000.100.0000	\$253.50
Armless Loveseat, Grade 1 Fabric, 31"D x 45"L x 35"H; Back: Silvertex Sterling, Seat/Valence: Silvertex Marine Blue		1	20081	70600 8/22/2019	20.5.2540.7000.100.0000	\$903.50
Delivery and Install to include assembly, setup and removal of trash from product		1	20081	70600 8/22/2019	20.5.2540.7000.100.0000	\$215.00
RondoLift Table with Casters, 39-3/8" Round, Fixed Top, 27-1/4"-44-1/2"H Adjustable Height; Top: L328 White, Base: Arctic		1	20081	70753 8/31/2019	20.5.2540.7000.100.0000	\$1,067.90
18" Hokki, Orange		1	20081	70753 8/31/2019	20.5.2540.7000.100.0000	\$84.90
Check #: 0						
PO/InvoiceTotal:						\$3,298.60
Check Group:						
PantoSwing-LuPo Cantilever Chair, Seat Height: 18" (blue dot), Plastic Glides		24	20082	70787 8/31/2019	60.5.2530.5210.300.0000	\$2,560.80
PantoSwing-LuPo Cantilever Chair, Seat Height: 18" (blue dot), Plastic Glides		40	20082	70787 8/31/2019	60.5.2530.5210.300.0000	\$4,268.00
Tag: D Puzzle Table, 65"W x 44-7/8"D, Plastic Glides, Blue Dot Height (3 Tables Available, 2 Tables have extended lead time)		3	20082	70787 8/31/2019	60.5.2530.5210.300.0000	\$1,310.10
Mobile Dry Erase Board/Divider, 35"W x 74"H		1	20082	70787 8/31/2019	60.5.2530.5210.300.0000	\$344.60

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Shift+FusionFlip Table,55-1/2"W x 32"D, Flip/Nest Top, Casters		6	20082	70787 8/31/2019	60.5.2530.5210.300.0000	\$3,359.40
Huddle Series Table, 30x60, 4 Leg Frame with Locking Casters; Support Channel for top included		7	20082	70787 8/31/2019	60.5.2530.5210.300.0000	\$2,937.90
Huddle Series Table, 24x48, 4 Leg Frame with Locking Casters		3	20082	70787 8/31/2019	60.5.2530.5210.300.0000	\$1,047.30
Huddle Series Table, 30x72, 4 Leg Frame with Locking Casters, Support Channel for top included		1	20082	70787 8/31/2019	60.5.2530.5210.300.0000	\$448.50
Task Chair, Mesh Back, Height and Width Adjustable Arms, Hard Casters, Synchro-Tilt		3	20082	70787 8/31/2019	60.5.2530.5210.300.0000	\$1,067.10
Wink Series Counter Height Stool, 25-1/2"H Seat, Plastic Shell		4	20082	70787 8/31/2019	60.5.2530.5210.300.0000	\$1,181.60
Depressible Book Truck with rubber bumpers, Maple Wood, 23-3/4"H x 26"W x 22"D		1	20082	70961 9/17/2019	60.5.2530.5210.300.0000	\$877.80
UNDEFINED		1	20082	70961 9/17/2019	60.5.2530.5210.300.0000	\$3,750.00
PantoSwing-LuPo Cantilever Chair, Seat Height: 18" (blue dot), Plastic Glides (Extended Lead Time)		25	20082	71403 10/21/2019	60.5.2530.5210.300.0000	\$2,667.50
Tag: A Armless Curved Sofa-In with LegsFabric: Silvertex Imperial (red), matching thread, Legs: Silver		1	20082	71403 10/21/2019	60.5.2530.5210.300.0000	\$2,091.10
Tag: A Armless Curved Sofa-In with LegsFabric: Silvertex Sapphire (blue), matching thread, Legs: Silver		1	20082	71403 10/21/2019	60.5.2530.5210.300.0000	\$2,091.10
Tag: B Ottoman, 18" Round x 18H with GlidesFabric: Silvertex Imperial (red), matching thread		5	20082	71403 10/21/2019	60.5.2530.5210.300.0000	\$947.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Tag: D 65"W x 44-7/8"D, Plastic Glides, Blue Dot Height (3 Tables Available, 2 Tables have extended lead time)	Puzzle Table,	2	20082	71403 10/21/2019	60.5.2530.5210.300.0000	\$873.40
Tag: A Sofa-In with Legs Fabric: Silvertex Bazaar (orange), matching thread, Legs: Silver	Armless Curved	4	20082	71403 10/21/2019	60.5.2530.5210.300.0000	\$8,364.40
Tag: A Sofa-In with Legs Fabric: Silvertex Acid (lime green), matching thread, Legs: Silver	Armless Curved	1	20082	71403 10/21/2019	60.5.2530.5210.300.0000	\$2,091.10
Tag: B Round x 18H with Glides Fabric: Silvertex Limoncello (yellow), matching thread	Ottoman, 18"	2	20082	71403 10/21/2019	60.5.2530.5210.300.0000	\$378.80
Tag: B Round x 18H with Glides Fabric: Silvertex Sapphire (blue), matching thread	Ottoman, 18"	2	20082	71403 10/21/2019	60.5.2530.5210.300.0000	\$378.80
Tag: B Round x 18H with Glides Fabric: Silvertex Acid (lime green), matching thread	Ottoman, 18"	2	20082	71403 10/21/2019	60.5.2530.5210.300.0000	\$378.80
Tag: B Round x 18H with Glides Fabric: Silvertex Bazaar (orange), matching thread	Ottoman, 36"	1	20082	71403 10/21/2019	60.5.2530.5210.300.0000	\$679.10
Tag: B Round x 18H with Glides Fabric: Silvertex Imperial (red), matching thread	Ottoman, 36"	2	20082	71403 10/21/2019	60.5.2530.5210.300.0000	\$1,358.20
Tag: B Round x 18H with Glides Fabric: Silvertex Limoncello (yellow), matching thread	Ottoman, 36"	1	20082	71403 10/21/2019	60.5.2530.5210.300.0000	\$679.10
Tag: B Round x 18H with Glides Fabric: Silvertex Sapphire (blue), matching thread	Ottoman, 36"	1	20082	71403 10/21/2019	60.5.2530.5210.300.0000	\$679.10

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$46,810.60
Check Group:						
Tag: D 65"W x 44-7/8"D, Height: 28" (Green Dot), Plastic Glides		5	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$2,183.50
PantoSwing-LuPo Cantilever Chair, Height: 17" (Green Dot), 2-Component Glides for LVTShell: Dark Blue, Frame: Arctic (silver)		12	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$1,296.00
PantoSwing-LuPo Cantilever Chair, Height: 17" (Green Dot), 2-Component Glides for LVT (Extended Lead Time)Shell: Light Blue, Frame: Arctic (silver)		12	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$1,296.00
PantoSwing-LuPo Cantilever Chair, Height: 17" (Green Dot), Plastic Glides for CarpetShell: Dark Blue, Frame: Arctic (silver)		5	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$540.00
PantoSwing-LuPo Cantilever Chair, Height: 17" (Green Dot), Plastic Glides for Carpet (Extended lead time)Shell: Light Blue, Frame: Arctic (silver)		5	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$540.00
PantoSwing-LuPo Cantilever Chair, Height: 17" (Green Dot), Plastic Glides for Carpet (Extended lead time)Shell: Light Green, Frame: Arctic (silver)		15	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$1,620.00
PantoSwing-LuPo Cantilever Chair, Height: 17" (Green Dot), Plastic Glides for CarpetShell: Black Gray, Frame: Arctic (silver)		5	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$540.00
PantoSwing-LuPo Cantilever Chair, Height: 17" (Green Dot), Plastic Glides for Carpet (Extended lead time)Shell: Dark Red, Frame: Arctic (silver)		5	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$540.00
Tag: I 4' Fom-Filled Bean Bag		1	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$242.20
Tag: I 3' Fom-Filled Bean Bag		1	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$171.30

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Tag: I Fom-Filled Pouf		4	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$401.20
Tag: I x 17H with Glides, Grade 2	Ottoman, 18" Round	2	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$378.80
ALTERNATE Tag: F Mobile Half Round Table, 63"W x 30-3/4"D, Green Dot (Extended lead time!)	Shift+Base	1	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$394.00
Tag: A with GlidesFabric: Silvertex Acid (lime green), Matching Threading	60 Degree Curved Ottoman	2	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$1,181.80
Tag: A with GlidesFabric: Silvertex Marine Blue, Matching Threading	60 Degree Curved Ottoman	2	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$1,181.80
Tag: B Round x 18H with Glides	Ottoman, 30"	1	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$558.90
Tag: F Blue	15" HokkiPoly Color: Dark Blue	6	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$490.20
Tag: F Blue	15" HokkiPoly Color: Light Blue	3	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$245.10
Tag: E 32"D, Flip/Nest Top, Casters	Shift+FusionFlip Table,55-1/2"W x	12	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$6,718.80
Huddle Series Table, 30x60, 4 Leg Frame with Locking Casters; Support Channel for top included		1	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$419.70
Huddle Series Table, 30x72, 4 Leg Frame with Locking Casters, Support Channel for top included		1	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$448.50
Mobile Dry Erase Board/Divider, 35"W x 74"H		1	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$344.60

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Task Chair, Mesh Back, Height and Width Adjustable Arms, Hard Casters, Synchro-Tilt		2	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$711.40
Depressible Book Truck with rubber bumpers, Maple Wood, 23-3/4"H x 26"W x 22"D		1	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$877.80
UNDEFINED		1	20083	71404 10/21/2019	60.5.2530.5210.300.0000	\$3,700.00
Check #: 0						
PO/InvoiceTotal:						\$27,021.60
Check Group:						
Discover 3P Table, 30" x 60" x 19" - 29"H; Top: Pressed Linen, Edge/Legs: Titanium		1	20084	70590 8/21/2019	20.5.2540.7000.100.0000	\$386.90
Discover Expanse Table, 30" x 54" x 19" - 29"H; Linen, Edge/Legs: Titanium		2	20084	70590 8/21/2019	20.5.2540.7000.100.0000	\$507.00
18" Hokki, Dark Blue		1	20084	70590 8/21/2019	20.5.2540.7000.100.0000	\$84.90
18" Hokki, Light Blue		1	20084	70590 8/21/2019	20.5.2540.7000.100.0000	\$84.90
Crescent, Grade 1 Fabric, Color: Silvertex Bazaar		1	20084	70590 8/21/2019	20.5.2540.7000.100.0000	\$164.70
Crescent, Grade 1 Fabric, Color: Silvertex Acid		1	20084	70590 8/21/2019	20.5.2540.7000.100.0000	\$164.70
Crescent, Grade 1 Fabric, Color: Silvertex Marine Blue		1	20084	70590 8/21/2019	20.5.2540.7000.100.0000	\$164.70
Delivery and Install to include assembly, setup and removal of trash from product		1	20084	70590 8/21/2019	20.5.2540.7000.100.0000	\$215.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
RondoLift Table with Casters, 39-3/8" Round, Fixed Top, 27-1/4"-44-1/2"H Adjustable Height; Top: L328 White, Base: Arctic		1	20084	70759 8/31/2019	20.5.2540.7000.100.0000	\$1,067.90
Check #: 0						
PO/InvoiceTotal:						\$2,840.70
Check Group:						
Discover 3P Table, 30" x 60" x 19" - 29"H; Top: Pressed Linen, Edge/Legs: Titanium		2	20085	70589 8/21/2019	20.5.2540.7000.100.0000	\$773.80
Discover Expanse Table, 30" x 54" x 19" - 29"H; Top: Pressed Linen, Edge/Legs: Titanium		2	20085	70589 8/21/2019	20.5.2540.7000.100.0000	\$507.00
Crescent, Grade 1 Fabric, Color: Silvertex Bazaar		1	20085	70589 8/21/2019	20.5.2540.7000.100.0000	\$164.70
Crescent, Grade 1 Fabric, Color: Silvertex Acid		1	20085	70589 8/21/2019	20.5.2540.7000.100.0000	\$164.70
Crescent, Grade 1 Fabric, Color: Silvertex Marine Blue		1	20085	70589 8/21/2019	20.5.2540.7000.100.0000	\$164.70
Discover Teacher Desk with Box/Box/File Pedestal with Casters, Rectangle, 30"D x 60"W; Top: Pressed Linen, Edge/Legs: Titanium		1	20085	70589 8/21/2019	20.5.2540.7000.100.0000	\$589.40
3' FomBag, Grade 2 Fabric, Navy		1	20085	70589 8/21/2019	20.5.2540.7000.100.0000	\$160.00
Delivery and Install to include assembly, setup and removal of trash from product		1	20085	70589 8/21/2019	20.5.2540.7000.100.0000	\$215.00
RondoLift Table with Casters, 39-3/8" Round, Fixed Top, 27-1/4"-44-1/2"H Adjustable Height; Top: L328 White, Base: Arctic		1	20085	70758 8/31/2019	20.5.2540.7000.100.0000	\$1,067.90

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$3,807.20
Check Group:						
Discover 3P Table, 30" x 60" x 19" - 29"H; Top: Pressed Linen, Edge/Legs: Titanium		2	20086	70756 8/31/2019	20.5.2540.7000.100.0000	\$773.80
RondoLift Table with Casters, 39-3/8" Round, Fixed Top, 27-1/4"-44-1/2"H Adjustable Height; Top: L328 White, Base: Arctic		1	20086	70756 8/31/2019	20.5.2540.7000.100.0000	\$1,067.90
18" Hokki, Light Blue		1	20086	70756 8/31/2019	20.5.2540.7000.100.0000	\$84.90
Armless Loveseat, Grade 1 Fabric, 31"D x 45"L x 35"H; Back: Silvertex Sterling, Seat/Valence: Silvertex Marine Blue		1	20086	70756 8/31/2019	20.5.2540.7000.100.0000	\$903.50
Discover Teacher Desk with Box/Box/File Pedestal with Casters, Rectangle, 30"D x 60"W; Top: Crisp Linen, Edge/Legs: Titanium		1	20086	70756 8/31/2019	20.5.2540.7000.100.0000	\$589.40
Mid-Back Task Chair, Mesh Back, Black Upholstered Seat, Adjustable Arms		1	20086	70756 8/31/2019	20.5.2540.7000.100.0000	\$167.90
Delivery and Install to include assembly, setup and removal of trash from product		1	20086	70756 8/31/2019	20.5.2540.7000.100.0000	\$215.00
Check #: 0						
PO/InvoiceTotal:						\$3,802.40
Vendor Total:						\$87,581.10
Frontline Technologies Group, LLC						
Check Group:						
Applicant tracking-4/4/2020-4/3/2021		1	0	INVUS110826 3/10/2020	10.5.2320.6400.300.0000	\$2,097.00

Check #: 0

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						PO/InvoiceTotal: <u>\$2,097.00</u>
						Vendor Total: <u>\$2,097.00</u>
GCA Services Group						
Check Group:						
March custodial service		1 0		1038438 3/1/2020	20.5.2540.3220.300.0000	\$18,219.24
May 2018 past due invoice		1 0		982922 5/1/2018	20.5.2540.3220.300.0000	\$17,862.00
						Check #: 0
						PO/InvoiceTotal: <u>\$36,081.24</u>
						Vendor Total: <u>\$36,081.24</u>
Grand Prairie Transit						
Check Group:						
January transportation		1 0		RTINV1005105 3/31/2020	40.5.2550.3315.300.0000	\$6,203.50
						Check #: 0
						PO/InvoiceTotal: <u>\$6,203.50</u>
						Vendor Total: <u>\$6,203.50</u>
Groot Industries						
Check Group:						
March disposal/recycling		1 0		5195375 3/1/2020	20.5.2540.3210.300.0000	\$1,727.53
						Check #: 0
						PO/InvoiceTotal: <u>\$1,727.53</u>
						Vendor Total: <u>\$1,727.53</u>
Illinois Department of Agriculture						
Check Group:						
3 yr pest control license commercial not-for-hire		1 0		V768093 3/11/2020	10.5.2520.6400.300.0000	\$60.00
						Check #: 0

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						PO/InvoiceTotal: <u>\$60.00</u>
						Vendor Total: <u>\$60.00</u>
Interstate Gas Supply, Inc						
Check Group:						
January natural gas sales		1 0		320899 2/26/2020	20.5.2540.4650.200.0000	\$2,596.78
January natural gas sales		1 0		320899 2/26/2020	20.5.2540.4650.100.0000	\$2,791.10
						PO/InvoiceTotal: <u>\$5,387.88</u>
						Vendor Total: <u>\$5,387.88</u>
Junior Learning, Inc.						
Check Group:						
Decodable readers phase 4 - blend non fiction		4	20436	8113 2/21/2020	10.5.2213.4200.100.0000	\$596.00
Decodable readers phase 4 blend fiction		4	20436	8113 2/21/2020	10.5.2213.4200.100.0000	\$596.00
Decodable readers phase 3 - phonics non fiction		4	20436	8113 2/21/2020	10.5.2213.4200.100.0000	\$596.00
kDecoadble readers phase 3 - phonics fiction		4	20436	8113 2/21/2020	10.5.2213.4200.100.0000	\$596.00
						PO/InvoiceTotal: <u>\$2,384.00</u>
						Vendor Total: <u>\$2,384.00</u>
Junior Library Guild						
Check Group:						
Click		1	20431	507068 3/4/2020	10.5.2220.4300.200.0000	\$8.00
Bridge Home		3	20431	507068 3/4/2020	10.5.2220.4300.200.0000	\$24.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
The Island of Monsters: Spirit Hunters #2		1	20431	507068 3/4/2020	10.5.2220.4300.200.0000	\$8.00
Parker Inheritance		2	20431	507068 3/4/2020	10.5.2220.4300.200.0000	\$16.00
Drum Roll, Please		3	20431	507068 3/4/2020	10.5.2220.4300.200.0000	\$24.00
Good Kind of Trouble		3	20431	507068 3/4/2020	10.5.2220.4300.200.0000	\$24.00
Check #: 0						
PO/InvoiceTotal:						\$104.00
Vendor Total:						\$104.00
Just A Dash Catering						
Check Group:						
February hot lunches		1	0	PD34-ES 2/29/2020	10.5.2560.4040.300.0000	\$8,460.50
February hot lunches		1	0	PD34-MS 2/29/2020	10.5.2560.4040.300.0000	\$8,880.53
Check #: 0						
PO/InvoiceTotal:						\$17,341.03
Vendor Total:						\$17,341.03
Ken's Landscaping, Inc.						
Check Group:						
Snowplowing		1	0	5094 2/15/2020	20.5.2540.3292.100.0000	\$500.00
Snowplowing		1	0	5094 2/15/2020	20.5.2540.3292.200.0000	\$750.00
Check #: 0						
PO/InvoiceTotal:						\$1,250.00
Vendor Total:						\$1,250.00

Konica Minolta Business Solutions

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
February copier usage		1	0	9006568837 3/1/2020	20.5.2540.3290.200.0000	\$529.47
February copier usage		1	0	9006568837 3/1/2020	20.5.2540.3290.100.0000	\$789.70
February copier usage		1	0	9006568837 3/1/2020	20.5.2540.3290.300.0000	\$193.70
				Check #: 0		
					PO/InvoiceTotal:	\$1,512.87
					Vendor Total:	\$1,512.87
Kriha Law LLC						
Check Group:						
Jan professional service		1	0	743 2/7/2020	10.5.2310.3180.300.0000	\$7,606.00
Feb Labor negotiations		1	0	787 3/9/2020	10.5.2310.3180.300.0000	\$7,150.00
Feb legal services		1	0	788 3/9/2020	10.5.2310.3180.300.0000	\$1,250.00
				Check #: 0		
					PO/InvoiceTotal:	\$16,006.00
					Vendor Total:	\$16,006.00
LaGrange Area Dept Of Special Education						
Check Group:						
Occupational therapist		1	0	FY20-300-107 7/10/2019	10.5.4120.6703.300.0000	\$111,607.33
Physical therapist		1	0	FY20-300-107 7/10/2019	10.5.4120.6704.300.0000	\$53,948.28
Pyschologist-purchased		1	0	FY20-300-107 7/10/2019	10.5.4120.6708.300.0000	\$151,714.70

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Speech language pathologist		1	0	FY20-300-107 7/10/2019	10.5.4120.6702.300.0000	\$137,193.63
Autism specialist		1	0	FY20-300-107 7/10/2019	10.5.4120.6714.300.0000	\$75,208.66
ECE admin		1	0	FY20-300-107 7/10/2019	10.5.4120.6710.300.0000	\$2,136.93
Physical therapist		1	0	FY20-300-107 7/10/2019	10.5.4120.6713.300.0000	\$21,955.33
Check #: 0						
PO/InvoiceTotal:						\$553,764.86
Vendor Total:						\$553,764.86
Nextera Energy Services						
Check Group:						
Nov 4-Dec 5 electric chg		1	0	420332649499 1/21/2020	20.5.2540.4660.200.0000	\$5,601.76
Nov 4-Dec 5 electric chg		1	0	420332649499 1/21/2020	20.5.2540.4660.100.0000	\$3,532.01
Check #: 0						
PO/InvoiceTotal:						\$9,133.77
Vendor Total:						\$9,133.77
Nicor Gas						
Check Group:						
Jan 17-Feb 15 heating chg		1	0	34-43-97-0000 5/0220 2/18/2020	20.5.2540.4650.200.0000	\$1,272.82
Jan 18-Feb 18 heating chg		1	0	91-17-97-0000 9/0220 2/20/2020	20.5.2540.4650.100.0000	\$756.78
Check #: 0						
PO/InvoiceTotal:						\$2,029.60
Vendor Total:						\$2,029.60

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Omni Group						
Check Group:						
Feb participant fee		1	0	2003-7231 3/1/2020	10.5.2520.3100.300.0000	\$17.50
					Check #: 0	
					PO/InvoiceTotal:	\$17.50
					Vendor Total:	\$17.50
Performance Chemical & Supply, Inc						
Check Group:						
Quick Connect Short 24-40" Handle		2	20440	242694 3/3/2020	20.5.2540.4000.300.0000	\$31.28
Tolco Full Function Power Sprayer		2	20440	242694 3/3/2020	20.5.2540.4000.300.0000	\$37.26
					Check #: 0	
					PO/InvoiceTotal:	\$68.54
					Vendor Total:	\$68.54
Perma-Bound						
Check Group:						
47 People You'll Meet in Middle School		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$14.44
Basketball Is a Numbers Game: A Fan's Guide to Stats		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$21.49
Best Friends		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$16.75
Boy-Crazy Stacey		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$16.04
Each Tiny Spark		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$14.44
Great Molasses Flood, 1919		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$11.79

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Guts		2	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$35.48
I Survived the Attack of the Grizzlies, 1967		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$10.94
Invasion of the Scuttlebots		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$19.29
Last Kids on Earth and the Midnight Blade		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$11.89
League of Lasers		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$12.74
Lost Stars		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$15.29
Master of the Phantom Isle		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$16.14
Odd Gods		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$11.89
Operation Frog Effect		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$14.44
Perfect Star		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$14.44
Rebel		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$16.14
Serafina and the Seven Stars		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$14.44
Shark Week: Everything You Need to Know		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$19.44
Supernova		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$16.99
This Was Our Pact		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$18.45

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Toll		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$16.99
Tunnel of Bones		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$15.29
We Are Displaced: True Stories of Refugee Lives		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$16.14
What Was D-Day?		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$11.79
What Were the Twin Towers?		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$11.79
Wild Born		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$11.04
Wrecking Ball		2	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$25.48
Zeus: King of the Gods		1	20298	1845538-00 2/14/2020	10.5.2220.4300.200.0000	\$16.04
Check #: 0						
						PO/InvoiceTotal: <u>\$467.51</u>
						Vendor Total: <u>\$467.51</u>
Precision Control Systems						
Check Group:						
Actuator replacement		1	0	SV30530 2/14/2020	20.5.2540.3200.100.0000	\$523.50
Check #: 0						
						PO/InvoiceTotal: <u>\$523.50</u>
						Vendor Total: <u>\$523.50</u>
Professional Development Alliance						
Check Group:						
AA#3000, 3001, 3002 Evaluator Retraining: Student Growth		1	20320	V558011 3/4/2020	10.5.2410.3320.200.0000	\$200.00

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					Check #: 0	
						PO/InvoiceTotal: <u>\$200.00</u>
						Vendor Total: <u>\$200.00</u>
Professional Service Industries, Inc						
Check Group:						
3 yr asbestos inspection		1	0	00687513 2/18/2020	20.5.2540.3192.300.0000	\$1,000.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$1,000.00</u>
						Vendor Total: <u>\$1,000.00</u>
ProShred						
Check Group:						
Feb 21 shredding service		1	0	990050691 2/21/2020	20.5.2540.3210.300.0000	\$220.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$220.00</u>
						Vendor Total: <u>\$220.00</u>
Quadient Leasing USA, Inc						
Check Group:						
Apr 5-Jul 4 postage machine lease		1	0	N8196109 3/5/2020	20.5.2540.5501.100.0000	\$491.67
					Check #: 0	
						PO/InvoiceTotal: <u>\$491.67</u>
						Vendor Total: <u>\$491.67</u>
Runco Office Supply						
Check Group:						
low odor markers		3	20448	779651-0 2/19/2020	10.5.1001.4000.100.0000	\$35.97
					Check #: 0	

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						PO/InvoiceTotal: <u>\$35.97</u>
						Vendor Total: <u>\$35.97</u>
Scholastic Inc						
Check Group:						
Misc books		1 0		21039480 2/12/2020	10.5.1125.4000.100.0000	\$76.30
						PO/InvoiceTotal: <u>\$76.30</u>
						Vendor Total: <u>\$76.30</u>
School District 107 Imprest Fund						
Check Group:						
5913-Notary renewal		1 0		V451212 3/10/2020	10.5.2320.4000.300.0000	\$59.99
5914-vball official		1 0		V451212 3/10/2020	10.5.1500.3190.200.0000	\$68.00
5915-vball official assignment fee		1 0		V451212 3/10/2020	10.5.1500.3190.200.0000	\$70.00
5916-reimburse hot lunch		1 0		V451212 3/10/2020	10.4.1611.0000.000.0000	\$666.55
5917-vball official		1 0		V451212 3/10/2020	10.5.1500.3190.200.0000	\$68.00
5918-vball official		1 0		V451212 3/10/2020	10.5.1500.3190.200.0000	\$68.00
5919-conf-Oskroba/Bronsteader		1 0		V451212 3/10/2020	10.5.1001.3320.100.0000	\$300.00
5920-teacher plaque		1 0		V451212 3/10/2020	10.5.2310.4900.300.0000	\$35.00
5921-vball official		1 0		V451212 3/10/2020	10.5.1500.3190.200.0000	\$68.00

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5922-Leadership workshop lunch		1	0	V451212 3/10/2020	10.5.2213.4000.300.0000	\$132.00
5923-vball assignment fee		1	0	V451212 3/10/2020	10.5.1500.3190.200.0000	\$70.00
5924-vball official		1	0	V451212 3/10/2020	10.5.1500.3190.200.0000	\$68.00
Check #: 0						
PO/InvoiceTotal:						\$1,673.54
Vendor Total:						\$1,673.54
School Nurse Supply Inc						
Check Group:						
Coverlet bandages 3/4 x 3" box		1	20443	0779927-IN 2/18/2020	10.5.2130.4000.100.0000	\$55.97
5oz wax lined flat bottom cups (tube of 100)		6	20443	0779927-IN 2/18/2020	10.5.2130.4000.100.0000	\$35.89
Probe covers for Thermoscan Pro 6000		4	20443	0779927-IN 2/18/2020	10.5.2130.4000.100.0000	\$87.58
Honey lemon cough drops 30ct		2	20443	0779927-IN 2/18/2020	10.5.2130.4000.100.0000	\$3.12
cherry cough drops 30ct		2	20443	0779927-IN 2/18/2020	10.5.2130.4000.100.0000	\$3.12
Check #: 0						
PO/InvoiceTotal:						\$185.68
Vendor Total:						\$185.68
School Specialty, Inc.						
Check Group:						
School Smart Fastener Size 3 3/4 Pack of 100		2	20399	208124526032 3/2/2020	10.5.1002.4005.200.0000	\$3.48
Card Stock Pacon 65Pound 12x12		2	20399	208124526032 3/2/2020	10.5.1002.4005.200.0000	\$35.18

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Pencils Colored School Smart Set of 250		1	20399	208124526032 3/2/2020	10.5.1002.4005.200.0000	\$30.21
Marker Black Washable Crayola Bulk Pack of 12		1	20399	208124526032 3/2/2020	10.5.1002.4005.200.0000	\$6.64
Marker Crayola Broadline Original Classpack Set of 256		1	20399	208124526032 3/2/2020	10.5.1002.4005.200.0000	\$62.26
Marker Crayola Finesline Classpack Set of 200		1	20399	208124526032 3/2/2020	10.5.1002.4005.200.0000	\$59.93
Pencil #2 Asst. Colors Pack of 144		1	20399	208124526032 3/2/2020	10.5.1002.4005.200.0000	\$18.97
Ruler Plastic 12 Asst Colors Pk/6		3	20399	208124526032 3/2/2020	10.5.1002.4005.200.0000	\$9.60
Core Replacement Tape F/Tape Dispenser		1	20399	208124526032 3/2/2020	10.5.1002.4005.200.0000	\$1.45
Felt 9x12 Sheets Pastel Set of 25		1	20399	208124526032 3/2/2020	10.5.1002.4005.200.0000	\$7.29
Marker Sharpie Asst Fine Set of 24		1	20399	208124526032 3/2/2020	10.5.1002.4005.200.0000	\$20.43
Check #: 0						
						PO/InvoiceTotal: <u>\$255.44</u>
Check Group:						
Glaze Gloss True Flow Celadon Green Pint		1	20456	208124635146 2/25/2020	10.5.1002.4002.200.0000	\$11.38
Glaze Dry Champagne Gloss Ceramic True Flow Pint		1	20456	208124635146 2/25/2020	10.5.1002.4002.200.0000	\$11.38
Glaze Lt. Blue Gloss True Flow		1	20456	208124635146 2/25/2020	10.5.1002.4002.200.0000	\$11.38
Glazw Tahiti Blue Gloss Ceramic True Flow Pint		1	20456	208124635146 2/25/2020	10.5.1002.4002.200.0000	\$11.38
Check #: 0						

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						PO/InvoiceTotal: <u>\$45.52</u>
						Vendor Total: <u>\$300.96</u>
Theatrical Lighting Connection						
Check Group:						
Asst items for Spring musical		1 0		20-151 2/28/2020	10.5.1500.4031.200.0000	\$200.00
						PO/InvoiceTotal: <u>\$200.00</u>
						Vendor Total: <u>\$200.00</u>
Thermosystems						
Check Group:						
Materials for univent-rm 137		1 0		0079768 3/4/2020	20.5.2540.4000.300.0000	\$639.05
						PO/InvoiceTotal: <u>\$639.05</u>
						Vendor Total: <u>\$639.05</u>
TruGreen						
Check Group:						
Ice melt		1 0		115483533 2/7/2020	20.5.2540.4000.300.0000	\$750.00
Ice melt		1 0		115492160 2/7/2020	20.5.2540.4000.300.0000	\$550.00
Ice melt		1 0		115509716 2/10/2020	20.5.2540.4000.300.0000	\$550.00
Ice melt		1 0		115975124 2/27/2020	20.5.2540.4000.300.0000	\$500.00
Ice melt		1 0		115975164 2/27/2020	20.5.2540.4000.300.0000	\$375.00
						PO/InvoiceTotal: <u>\$2,725.00</u>

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1217

03/18/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$2,725.00
Twin Supplies, Ltd						
Check Group:						
LED lightbulbs		1 0		19321Q 1/3/2020	20.5.2540.4000.300.0000	\$60.00
						Check #: 0
						PO/InvoiceTotal: \$60.00
						Vendor Total: \$60.00
Verizon						
Check Group:						
Jan 24-Feb 23 cell phone chg		1 0		9849000317 2/23/2020	20.5.2540.3400.100.0000	\$92.35
Jan 24-Feb 23 cell phone chg		1 0		9849000317 2/23/2020	20.5.2540.3400.200.0000	\$184.72
Jan 24-Feb 23 cell phone chg		1 0		9849000317 2/23/2020	20.5.2540.3400.300.0000	\$56.34
						Check #: 0
						PO/InvoiceTotal: \$333.41
						Vendor Total: \$333.41
Vista Learning, NFP						
Check Group:						
EvaluWise 3 yr license		1 0		VL120-1027 2/18/2020	10.5.2225.6400.100.0000	\$1,855.35
EvaluWise 3 yr license		1 0		VL120-1027 2/18/2020	10.5.2225.6400.200.0000	\$1,855.35
						Check #: 0
						PO/InvoiceTotal: \$3,710.70
						Vendor Total: \$3,710.70
Warehouse Direct, Inc.						
Check Group:						

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1217

03/18/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Mop head replacements		1	0	4604685-0 3/5/2020	20.5.2540.4000.300.0000	\$53.70
					Check #: 0	
					PO/InvoiceTotal:	\$53.70
					Vendor Total:	\$53.70
West 40 ISC #2						
Check Group:						
Prof development/Sonntag		1	0	20-1203 3/4/2020	10.5.2410.3320.200.0000	\$208.59
					Check #: 0	
					PO/InvoiceTotal:	\$208.59
					Vendor Total:	\$208.59
West Cook Illinois Principal's Assoc						
Check Group:						
Students and principal award winners breakfast		1	0	V361049 3/10/2020	10.5.1002.4018.200.0000	\$250.00
					Check #: 0	
					PO/InvoiceTotal:	\$250.00
					Vendor Total:	\$250.00
West Suburban Water Commission						
Check Group:						
Dec 17-Feb 24 water service		1	0	V106334 2/24/2020	20.5.2540.3700.100.0000	\$992.48
					Check #: 0	
					PO/InvoiceTotal:	\$992.48
					Vendor Total:	\$992.48
Wex Bank						
Check Group:						
Gas for truck		1	0	64350262 3/6/2020	20.5.2540.4640.300.0000	\$158.30

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1217

03/18/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$158.30
Vendor Total:						\$158.30
William H Sadlier						
Check Group:						
From Phonics to RDG 2020 SE GR 1		15	20420	INV44342 2/12/2020	10.5.1001.4000.100.0000	\$205.26
From Phonics to RDG 2020 TE GR 1		2	20420	INV44342 2/12/2020	10.5.1001.4000.100.0000	\$114.10
Check #: 0						
PO/InvoiceTotal:						\$319.36
Vendor Total:						\$319.36
Yanling Li Gould						
Check Group:						
Feb 12 eligibility mtg		1	0	004 2/14/2020	10.5.1205.3100.300.0000	\$353.20
Check #: 0						
PO/InvoiceTotal:						\$353.20
Vendor Total:						\$353.20
Zachary Lisowski						
Check Group:						
Honorarium		1	0	V398201 3/9/2020	10.5.1500.1001.100.0000	\$60.00
Check #: 0						
PO/InvoiceTotal:						\$60.00
Vendor Total:						\$60.00
Grand Total:						\$938,547.68

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1182

01/30/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Discovery Benefits						
Check Group:						
Dec FSA monthly fee		1	0	0001104431-IN 12/31/2019	10.5.2520.3100.300.0000	\$112.70
					Check #: 0	
						PO/InvoiceTotal: <u>\$112.70</u>
						Vendor Total: <u>\$112.70</u>
						Grand Total: <u>\$112.70</u>

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1180 02/01/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Educational Benefit Cooperative						
Check Group:						
Feb health insurance-er		1 0		V664882 1/23/2020	10.2.0481.0000.000.9944	\$82,364.47
Feb health insurance-ee		1 0		V664882 1/23/2020	10.2.0481.0000.000.9943	\$18,257.77
Feb life insurance		1 0		V664882 1/23/2020	10.2.0481.0000.000.9942	\$834.35
					Check #: 0	
						PO/InvoiceTotal: <u>\$101,456.59</u>
						Vendor Total: <u>\$101,456.59</u>
Guardian - Appleton						
Check Group:						
Feb dental insurance-er		1 0		V480083 1/22/2020	10.2.0481.0000.000.9946	\$3,839.95
Feb dental insurance-ee		1 0		V480083 1/22/2020	10.2.0481.0000.000.9945	\$2,555.72
Feb vision insurance-ee		1 0		V480083 1/22/2020	10.2.0481.0000.000.9947	\$853.85
Feb vision insurance-er		1 0		V480083 1/22/2020	10.2.0481.0000.000.9948	\$243.25
					Check #: 0	
						PO/InvoiceTotal: <u>\$7,492.77</u>
						Vendor Total: <u>\$7,492.77</u>
						Grand Total: <u>\$108,949.36</u>

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1179 02/08/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Village Of Burr Ridge						
Check Group:						
Oct 30-Jan 7 water/sewer chg		1 0		V265728 1/14/2020	20.5.2540.3700.200.0000	\$653.88
Oct 30-Jan 7 water/sewer chg		1 0		V778807 1/14/2020	20.5.2540.3700.200.0000	\$206.96

Check #: 0

PO/InvoiceTotal:	<u>\$860.84</u>
Vendor Total:	<u>\$860.84</u>
Grand Total:	\$860.84

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1195

02/13/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Illinois Dept of Employment Security						
Check Group:						
Unemployment period ending 12/31/19		1	0	UI Acct 0805400 2/13/2020	10.5.2540.3802.300.0000	\$2,530.00

Check #: 0

PO/InvoiceTotal:	<u>\$2,530.00</u>
Vendor Total:	<u>\$2,530.00</u>
Grand Total:	<u>\$2,530.00</u>

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1196

02/19/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Rose Pest Solutions						
Check Group:						
2020 annual pest control		1	0	V528484 2/19/2020	20.5.2540.3293.100.0000	\$1,197.00
2020 annual pest control		1	0	V528484 2/19/2020	20.5.2540.3293.200.0000	\$1,288.20
					Check #: 0	
						PO/InvoiceTotal: <u>\$2,485.20</u>
						Vendor Total: <u>\$2,485.20</u>
						Grand Total: <u>\$2,485.20</u>

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1183

02/20/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Village of Willow Springs						
Check Group:						
Jan and Feb sewer chg		1	0	V237011 2/29/2020	20.5.2540.3700.100.0000	\$143.65

Check #: 0

PO/InvoiceTotal:	<u>\$143.65</u>
Vendor Total:	<u>\$143.65</u>
Grand Total:	<u>\$143.65</u>

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1206 02/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
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Discovery Benefits

Check Group:

Jan FSA monthly fee	1	0	0001116452-IN	1/31/2020	10.5.2520.3100.300.0000	\$112.70
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Check #: 0

PO/Invoice Total:	_____	\$112.70
Vendor Total:	_____	\$112.70
Grand Total:	_____	\$112.70

End of Report

February 2020 Revenue and Expenses

REVENUES	FY20-Budget	February	YTD	% Realized
Education	\$ 13,143,427	\$ 1,241,723	\$ 7,339,329	55.8%
Oper & Maint	\$ 908,041	\$ 99,438	\$ 599,430	66.0%
Bond/Int	\$ 1,760,573	\$ 177,738	\$ 963,123	54.7%
Trans	\$ 990,972	\$ 76,047	\$ 513,431	51.8%
IMRF	\$ 401,351	\$ 31,021	\$ 260,516	64.9%
Site/Construction	\$ -	\$ -	\$ 6,232	-
Working Cash	\$ 4,500	\$ -	\$ 3,182	70.7%
Tort	\$ 87,705	\$ 8,923	\$ 48,164	54.9%
Life Safety	\$ 4,931	\$ -	\$ 3,302	67.0%
Total	\$ 17,301,500	\$ 1,634,890	\$ 9,736,708	56.3%

EXPENSES	FY20-Budget	February	YTD	% Used
Education	\$ 12,305,493	\$ 905,164	\$ 6,411,693	52.1%
Oper & Maint	\$ 1,488,733	\$ 74,965	\$ 928,594	62.4%
Bond/Int	\$ 1,534,750	\$ -	\$ 1,532,650	99.9%
Trans	\$ 820,911	\$ 69,946	\$ 396,941	48.4%
IMRF	\$ 377,386	\$ 28,629	\$ 183,866	48.7%
Site/Construction	\$ 1,431,214	\$ 104,781	\$ 1,122,315	78.4%
Working Cash	\$ -	\$ -	\$ -	-
Tort	\$ 76,013	\$ -	\$ 76,013	100.0%
Life Safety	\$ 5,100	\$ 99	\$ 2,881	56.5%
Total	\$ 18,039,600	\$ 1,183,585	\$ 10,654,953	59.1%

**INTERGOVERNMENTAL COOPERATION AGREEMENT
BETWEEN PLEASANTDALE SCHOOL DISTRICT 107 AND
PLEASANT DALE PARK DISTRICT FOR THE OPERATION OF
A BEFORE AND AFTER SCHOOL PROGRAM**

This agreement is made and entered into on the date(s) hereinafter set forth by and between the BOARD OF EDUCATION of PLEASANTDALE SCHOOL DISTRICT 107, (“DISTRICT 107”), and the BOARD OF COMMISSIONERS of PLEASANT DALE PARK DISTRICT, (“PARK DISTRICT”), sometimes collectively referred to for convenience as the “Parties.”

WITNESSETH:

WHEREAS, Article VII, Section 10 of the 1970 Constitution of the State of Illinois, authorizes units of local government, such as school boards, park districts, and municipalities to contract or otherwise associate among themselves in any manner not prohibited by law or by ordinance; and

WHEREAS, Section 3 of the *Intergovernmental Cooperation Act* (5 ILCS 220/3) provides that any powers, privileges, or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government where not prohibited by law; and

WHEREAS, Section 5/10-22.11 of the *Illinois School Code* empowers boards of education to lease or allow the use of school property for appropriate purposes, when such property is not required for its main educational programs; and

WHEREAS, PARK DISTRICT has asked to operate a before and after school program in DISTRICT 107’s facilities during DISTRICT 107’s 2020-21 regular school session; and

WHEREAS, it is the intent of the Parties that DISTRICT 107’s resident students be able to participate in the before and after school program to be operated by PARK DISTRICT in DISTRICT 107 facilities, and the Parties wish to provide for the terms and conditions thereof in this Agreement.

NOW, THEREFORE, in consideration of the promises and conditions set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby expressly acknowledged, it is hereby understood and agreed by and between DISTRICT 107 and PARK DISTRICT as follows:

1. **BEFORE AND AFTER SCHOOL PROGRAM AND SERVICES.** PARK DISTRICT agrees to operate a before and after school program (hereinafter “Program”) for students who reside in DISTRICT 107 and are enrolled in DISTRICT 107 schools in pre-kindergarten through Grade 8. The Program shall be offered at Pleasantdale Elementary School owned by DISTRICT 107 and located at 8100 School Street, La Grange, Illinois. The Program shall correspond with District 107’s 2020-21 regular school attendance schedule and school calendar. In general, the Program shall operate between the hours of 6:15 a.m. and start of school and end of school day and 6:00 p.m.; however, additional or revised hours of operation may occur to conform to DISTRICT 107’s schedule.

The Program shall be operated for the benefit of DISTRICT 107 students only. The Program shall be operated in the All Purpose Room of Pleasantdale Elementary School. DISTRICT 107 shall also provide PARK DISTRICT with access to a locked storage closet for the storage of its Program equipment and supplies.

2. **TERM.** The term of this Agreement shall commence upon the commencement of District 107's regular school session and shall terminate after the full provision of the Program services has been completed, which shall occur no later than the conclusion of District 107's 2020-21 regular school session.
3. **RIGHT TO TERMINATE.** Upon 30 days' prior written notice, DISTRICT 107 shall have the right to terminate this Agreement. In such event, PARK DISTRICT shall have 30 days to move this program to a Park District site.
4. **PAYMENT.** Payment for the Program shall be made directly to PARK DISTRICT by students of the Program and their parent(s)/guardian(s) individually.
5. **EMPLOYMENT OF PERSONNEL.** PARK DISTRICT shall bear sole responsibility for the provision and employment of, and payment to, all properly trained, adult personnel who will operate, supervise, and provide the services offered to DISTRICT 107 students during the Program. PARK DISTRICT shall bear sole responsibility for federal and state tax and FICA withholdings, deductions for and payment to applicable pension programs and for all workers' compensation insurance and liabilities related to the employment of personnel who provide services in the Program.
6. **EMPLOYEE CRIMINAL BACKGROUND CHECKS.** In accordance with Section 10-21.9 of the *School Code*, PARK DISTRICT will provide, at PARK DISTRICT's expense, criminal background checks for any of its employees that will have direct, daily contact with the students enrolled in the Program. The criminal background check must have been completed within one year prior to the effective date of this Agreement. PARK DISTRICT shall provide the criminal background reports to DISTRICT 107's Superintendent of Schools and the Superintendent agrees to keep all information obtained strictly confidential.
7. **PROHIBITION AGAINST ALOCOHOL/DRUG USE.** No employee of PARK DISTRICT shall use alcohol or drugs or permit any students to use alcohol or drugs during the operation of the Program.
8. **COMPLIANCE WITH DISTRICT 107's POLICIES, RULES, AND REGULATIONS - USE OF SCHOOL FACILITIES.** PARK DISTRICT and all PARK DISTRICT employees who participate, supervise or are otherwise engaged in the operation of the Program shall, during the operation of the Program, comply with DISTRICT 107's policies, rules, and regulations regarding the use of DISTRICT 107's facilities for the operation of the Program. The failure of PARK DISTRICT and all PARK DISTRICT employees to comply with

DISTRICT 107's policies, rules, and regulations shall be considered a material breach of this Agreement and will constitute cause for termination of this Agreement. PARK DISTRICT shall be solely responsible for applicable HVAC utility charges assessed by DISTRICT 107 for the use of DISTRICT 107's facilities for the operation of the Program, and shall be solely responsible for any indemnification or hold harmless required of PARK DISTRICT by DISTRICT 107 in order to utilize DISTRICT 107's facilities.

9. **COMPLIANCE WITH LAW.** PARK DISTRICT and all PARK DISTRICT employees who participate, supervise or are otherwise engaged in the operation of the Program shall comply with all applicable laws and regulations, including, but not limited to, federal, state and local laws and ordinances.
10. **STUDENT BEHAVIOR.** PARK DISTRICT agrees to enforce appropriate student discipline during the Program.
11. **INDEMNIFICATION OF DISTRICT 107.** PARK DISTRICT agrees to hold harmless, indemnify and defend DISTRICT 107, its board of education, its members, employees, agents, representatives, volunteers, and successors, either jointly or severally, from and against any and all liability claims, demands, or causes of action, costs or expenses, including, but not limited to reasonable attorneys' fees and court costs, attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property and resulting from or arising out of or in connection with the operation of the Program. PARK DISTRICT's obligations under this Section shall remain in full force and effect after termination of this Agreement.
12. **INSURANCE.** PARK DISTRICT shall maintain during the term of this Agreement, for the protection of PARK DISTRICT and DISTRICT 107, liability insurance in the amount of two million dollars (\$2,000,000.00) covering claims arising from the operation of the Program, including, but not limited to, liability coverage for the indemnification obligation under Section 11 of this Agreement. A copy of PARK DISTRICT's certificate of liability insurance evidencing its liability insurance policies and coverages, in a form satisfactory to DISTRICT 107, will be provided to DISTRICT 107 within five (5) days of its execution of this Agreement and shall be appended to this Agreement as Exhibit A and incorporated by reference herein.
13. **ENTIRE AGREEMENT.** This Agreement contains all the terms and conditions and promises of the Parties hereto. No modification or waiver of any provision of this Agreement shall be valid or binding unless in writing and signed by both Parties.
14. **AUTHORITY.** Each of the Parties represents and warrants to the other Party that it has the right, power, and legal authority to enter into and fully perform the Agreement in accordance with its terms and that this Agreement, when executed and delivered by the Parties, will be a legal, valid, and binding obligation enforceable against the Parties in accordance with its terms.

15. **NON-WAIVER OF TERMS.** All rights, powers, and privileges conferred hereunder upon the Parties shall be cumulative and not restrictive of those given by law. No failure of either Party to exercise any power given hereunder, and no custom or practice of the Parties at variance with the terms hereof, shall constitute a waiver of the right of either Party to demand exact compliance with the terms of this Agreement.
16. **NO ASSIGNMENT.** This Agreement and any rights herein granted are personal to the Parties hereto and shall not be assigned, encumbered, or otherwise transferred by PARK DISTRICT without the prior written consent of DISTRICT 107. Any attempt at assignment in violation of this Agreement, encumbrance, or other transfer, whether voluntary or by operation of law, shall be void and of no force and effect.
17. **GOVERNING LAW.** This Agreement shall be governed and construed and the legal relations shall be determined in accordance with the laws of the State of Illinois.
18. **BINDING EFFECT.** Subject to the provision of this Agreement governing assignment, the Agreement shall be binding upon and inure to the benefit of the successors of the Parties hereto.
19. **NOTICES.** Notice by either Party is deemed given when mailed, postage prepaid, certified, return receipt requested, addressed to the other Party at the address appearing below:

To the Board of Education and/or Superintendent:

Board of Education
Pleasantdale School District 107
7450 S. Wolf Road
Burr Ridge, IL 60527

To the Board of Commissioners and/or Executive Director:

Board of Commissioners
Pleasant Dale Park District
7425 S. Wolf Road
Burr Ridge, IL 60527

Either Party may, by written notice to the other, change the address to which any such communications shall be sent. After notice of such change has been received, any communications shall be sent directly to such Party at such changed address.

20. **HEADINGS.** The Agreement heading and all paragraph headings are for quick reference and convenience only and do not alter, amend, explain, or otherwise affect the terms and conditions appearing in this Agreement.

- 21. **SEVERABILITY**. If any provision(s) of this Agreement shall be held invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not, in any way, be affected or impaired thereby.
- 22. **EFFECTIVE DATE**. This Agreement shall become effective upon approval by PARK DISTRICT and DISTRICT 107 and execution by both Parties.
- 23. **RENEWAL OR EXTENSION**. This Agreement may be renewed or extended upon the mutual agreement of both Parties upon the same terms set forth above or upon such different terms that the Parties may agree upon.

IN WITNESS WHEREOF, DISTRICT 107 and PARK DISTRICT have executed this Agreement on the date(s) set forth below.

BOARD OF COMMISSIONERS OF
PLEASANT DALE PARK DISTRICT
Cook County, Illinois

BOARD OF EDUCATION OF
PLEASANTDALE SCHOOL
DISTRICT 107, Cook County, Illinois

By: _____

By: _____
President

Date: _____

Attest: _____
Secretary

Date: _____

EXHIBIT A

CERTIFICATE OF INSURANCE FOR PARK DISTRICT

CERTIFICATE OF COVERAGE

Name and Address of Agency

Park District Risk Management Agency
 2033 Burlington Avenue
 Lisle, Illinois 60532-1646
 630-769-0332

Name and Address of Member

Pleasant Dale Park District
 7425 S. Wolf Rd.
 Burr Ridge, IL 60527

SCOPE OF COVERAGE

The Park District Risk Management Agency (PDRMA) is an intergovernmental self-insurance and risk management pool established under the constitution and the statutes of the State of Illinois to provide coverage for its members against certain claims and losses. Each member of PDRMA is entitled to the scope and amounts of coverage set forth below. In addition, PDRMA may extend the same scope of coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, and amendments that are applicable to the members.

The above named entity is a member in good standing of the Park District Risk Management Agency. The scope of coverage provided by the agency may, however, be revised at any time by the actions of PDRMA's governing body. As of the date this certificate is issued, the information set out below accurately reflects the scope of coverage established for the current coverage year.

Scope of Coverage	Coverage Document	Coverage Dates	Limits Each Occurrence	In millions (000,000)
General Liability * Commercial general liability * Occurrence * Liquor liability	L010120	01/01/2020 - 12/31/2020	Bodily Injury and Property Damage combined	\$1,000,000
			Personal Injury	\$1,000,000
Automobile Liability * any auto	L010120	01/01/2020 - 12/31/2020	Bodily Injury and Property Damage combined	\$1,000,000
Workers' Compensation	WC010120	01/01/2020 - 12/31/2020		Statutory
Employer's Liability	WC010120	01/01/2020 - 12/31/2020		\$3,000,000
Property	P0700120	01/01/2020 - 12/31/2020		
Other		01/01/2020 - 12/31/2020		

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

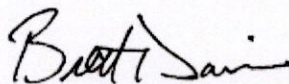
Pleasant Dale School District #107 is/are additionally insured for use of facilities.

Coverage is for general liability with respect to the operations of the Pleasant Dale Park District. Additional insured coverage shall not apply to any liability resulting from the certificate holder's own negligence or the negligence of its servants agents or employees.

Certificate Holder

Pleasant Dale School Dist. #107
 attn: Alice Erickson
 7450 S. Wolf Road
 Burr Ridge, IL 60525

Date Issued: 12/1/2019



 Authorized Representative

Staffing Recommendations 2020-21

Certified Teachers	2019-20 Elementary	2020-21 Elementary	2019-20 Middle	2020-21 Middle
Kindergarten	4.0	3.0 (4.0)		
Grade 1	5.0	4.0		
Grade 2	3.0	4.0 (5.0)		
Grade 3	4.0	3.0		
Grade 4	3.0	4.0		
Grade 5			4.0	4.0
Grade 6			4.0	4.0
Grades 7-8			9.3	10.0
Art	1.0	1.0	1.0	1.0
Music	1.0	1.10	2.0	2.40
P.E.	1.0		2.67	2.70
IMC	.50	.50	.50	.50
Health		-	1.0	1.0
Mod Tech/STEM		-	1.0	1.0
Innovative Tchg.	.50	.50	.50	.50
Gifted/DS	1.0	1.0	1.0	1.0
Spanish/World Language	1.0	1.0	2.20	2.50
ELL	1.50	1.70	.30	.30
Speech	1.6	2.6	LADSE	LADSE
Social Worker	1.0	1.0	1.0	1.0
Reading	1.7		1.0	1.0
Math RtI	1.0	1.0	1.0	1.0
Special Ed.	6.0	7.0	5.0	5.0
Support Staff	2019-20 Elementary	2020-21 Elementary	2019-20 Middle	2020-21 Middle
Instructional Aides*	14.0	10.0	8.0	11.0
Lunchroom/Clerical Aides	1.90	1.90	1.0	1.0
Nurse	1.0	1.0	1.0	1.0
Secretary	1.0	1.0	1.0	1.0
Custodian	1.0	1.0	1.0	1.0
Bright Beginnings	2019-20 Elementary	2020-21 Elementary		
Teachers	3.0	3.0		
Instructional Aides*	3.5	4.5*		
District Custodial Personnel			2019-20	2020-21
Maintenance			0	0

*The Superintendent has the authority to hire additional instructional aides necessary to meet special education student (IEP-individual education plan) requirements.

RESOLUTION
OF THE BOARD OF EDUCATION OF
PLEASANTDALE SCHOOL DISTRICT NO. 107
COOK COUNTY, ILLINOIS
AUTHORIZING CERTAIN PAYMENTS

WHEREAS, the Board of Education of Pleasantdale School District No. 107, Cook County, Illinois, (“Board”) has adopted Board Policy 4:50, which provides that due and payable bills will be presented to the Board of Education for approval in advance of the first monthly Board meeting, and that the Township Treasurer shall pay those bills upon receipt of a Board order, except that the Township Treasurer is authorized, without further Board approval, to pay Social Security taxes and wages; and

WHEREAS, Sections 8-16 and 10-20.19 of the *School Code* (105 ILCS 8-16, 10-20.19) further provide that the Secretary of the Board may certify to the Treasurer the amount of the recurring bills such as utility bills, showing the amount and to whom payment is to be made and what budgetary item or items the payment shall be debited from, and such certification shall serve as full authority to the Treasurer to make such a payment; and

WHEREAS, it is expected that the Board will be obligated to make payment of various recurring bills during the period between its meeting of March 19, 2020, and its meeting of May 20, 2020; and

WHEREAS, it is expected that the Board also will be obligated to make certain non-recurring, specified payments during that period; and

WHEREAS, in the event that the April Board meeting is cancelled due to circumstances in relation to COVID-19 Global Pandemic, the Board will be unable to approve such payments in a timely manner.

NOW, THEREFORE, it is hereby resolved by the Board of Education of Pleasantdale School District No. 107, Cook County, Illinois that:

Section 1: The Township Treasurer is hereby authorized to make payments during the period of March 19, 2020, through May 20, 2018, upon certification of amounts by the Board Secretary, of wages and related Social Security and other taxes and pension contributions, utility bills, and other recurring bills, including, but not limited to, the list on Attachment A.

Section 2: The Township Treasurer is also hereby authorized to make payments, during the period of March 19, 2020, through May 20, 2020, on invoices and vouchers from the contractors or vendors listed on Attachment B, provided that a) such payments are made pursuant to, and do not exceed the amounts provided in, the respective contracts or purchase orders for services and materials previously approved by the Board; and b) the Business Manager/CSBO or designee shall review the invoices and vouchers to confirm payments are within those parameters, and c) the Secretary shall provide certification of the amounts to the Township Treasurer:

Section 3: All disbursements made pursuant to this Resolution shall be included in the listing of bills presented to the Board at its first meeting in May 2020.

Section 4: The Board Secretary and Township Treasurer are directed to implement this Resolution.

Section 5: This Resolution shall take effect immediately upon adoption.

Adopted this 19th day of March, 2020, by the following roll call vote:

AYES:

NAY:

ABSENT:

APPROVED:

President, Board of Education

DATE:

ATTEST:

Secretary, Board of Education

DATE:

Attachment A

Vendor

- 1 Employee payrolls
Tax and Social Security remittances, TRS and IMRF contributions,
insurance and benefit premiums and contributions, other
- 2 required payroll remittances
- 3 All-Types Elevators Inc
- 4 AT&T
- 5 AT&T Long Distance
- 6 BMO Mastercard-Mastercard Corp Client Pa
- 7 Discovery Benefits
- 8 E2 Services, Inc
- 9 Educational Benefit Cooperative
- 10 Elim Christian School
- 11 FBG Corporation
- 12 First Student, Inc
- 13 Franczek
- 14 GCA Services Group
- 15 Grand Prairie Transit
- 16 Groot Industries
- 17 Guardian - Appleton
- 18 Hyde Park Day School
- 19 Illinois Dept of Employment Security
- 20 Interstate Gas Supply, Inc
- 21 Just A Dash Catering
- 22 Konica Minolta Business Solutions
- 23 Kriha Law LLC
- 24 LaGrange Area Dept Of Special Education
- 25 Nextera Energy Services
- 26 Nicor Gas
- 27 Omni Group
- 28 ProShred
- 29 Quadient Leasing USA, Inc
- 30 Reimbursements
- 31 Reliance Standard Life Insurance Company
- 32 School District 107 Imprest Fund
- 33 Verizon
- 34 Village Of Burr Ridge
- 35 Village of Willow Springs
- 36 West Suburban Water Commission
- 37 Wex Bank

Attachment B

Vendor

- 1 Amazon Capital Services, Inc
- 2 Apple Inc
- 3 Artistry in Motion
- 4 Blick Art Materials
- 5 CDWG
- 6 Corwin
- 7 Decker Equipment
- 8 E2 Services, Inc
- 9 Edmentum
- 10 Essentra Specialty Tapes
- 11 Follett School Solutions
- 12 Herff Jones
- 13 High Noon Books
- 14 Illinois Assoc of Sch Business Officials
- 15 Illinois Principal Association
- 16 Illinois School Services, Inc.
- 17 ITR Systems
- 18 JCD Repair, LLC
- 19 Junior Library Guild
- 20 JW Pepper
- 21 Lakeshore Learning Materials
- 22 MacGill
- 23 Marquee Event Rentals
- 24 Music Theatre International
- 25 NASCO
- 26 Pearson Clinical
- 27 Positive Promotions
- 28 Quinlan & Fabish Music Co.
- 29 Runco Office Supply
- 30 School Nurse Supply Inc
- 31 School Specialty Inc.
- 32 Skyward
- 33 Sprint Solutions, Inc.
- 34 Sweetwater Sound
- 35 Theatrical Lighting Connection
- 36 Vex Robotics, Inc.
- 37 West 40 Intermediate Service Center #2.
- 38 William V Mac Gill And Company
- 39 Windy City Music, Inc.

Personnel Report

March 18, 2020

1. **Employment of Educational Support Personnel**

It is being recommended to hire David Kavanaugh as full time elementary school instructional aide effective January 21, 2020.

Recommendation:

That the Board of Education employ the following personnel for the 2019-20 school year:

Name	Position	Salary
David Kavanaugh	Instructional Aide – Elem	\$15.02 per hour 8:15 to 3:30 M-F Starting 1/21/20

2. **Reemployment of Certified Personnel**

Recommendation:

That the Board of Education reemploys the following certified personnel for the 2020-21 school year:

Renew for Tenure Status

Juliette Marrari (Art Teacher)
Jennifer Soverino (Resource Teacher)
Michelle Interrante (Resource Teacher)

Renew for Full-Time, Fourth-Year, Non-Tenure Status

Patricia Kelly (Resource Teacher)
Margaret McCarter (Middle School Math)

Renew for Full-Time, Third-Year, Non-Tenure Status

Sara Poplawski (Resource Teacher)
Brooke Martyn (Resource Teacher)
Therese Porod (Sp/Lang Pathologist)
Amy Zielke (Grade 1)
Sara Ortiz (Math Specialist)
Ashley Gaughan (Middle School Math)

Renew for Full-Time, Second-Year, Non-Tenure Status

Michelle Jarosik (Preschool)
Haylee O'Donnell (Grade 1)
Sheila Hughes (Resource Teacher)
Tracy Van Zandbergen (Grade 4)
Kathleen Falout (Grade 7 Science/Math)
Grant Kramer (EL Teacher)
Kelly O'Keefe (Middle Reading Specialist)
Juliet Miglieri (Resource Teacher)
Allison Bronsteader (Kindergarten)

Renew for Part-Time, Non-Tenure Status

Colleen Enger (.60 FTE Speech/Language Pathologist)

Bethany George (.80 FTE ESL)

Jolene Lorimer (.70 FTE Reading Specialist)

Jennifer Newberry (.67 FTE Middle P.E.)



Pleasantdale Elementary School 2019-2020 School Improvement Plan Update

I am pleased to report that the elementary school has made great progress on all of our school improvement goals. These goals are developed in coordination with teachers. We align our building goals with the District’s Strategic Blueprint so that all efforts are aligned and we are working together to move District 107 forward. The process for school improvement planning begins in late spring with our Lead Teachers identifying growth areas for our building. Last spring we identified three areas to address:

1. Continuing implementation of a workshop model of instruction,
2. Developing an enhanced schoolwide framework for SEL, and
3. Developing staff understanding of how to support students’ unique learning and behavior needs.

These 3 areas align to the D107 Strategic Blueprint in the areas of Building Learning Capacity, Building Learning Environments, and Building Human Capital.

Goal Area 1: Building Learning Capacity
Goal Statement: Pleasantdale Elementary School continue implementing a workshop model of instruction that supports individualized student learning through differentiation and timely/targeted feedback.
Timeline: May 2020
Measures: <ol style="list-style-type: none"> 1. At the end of the 2019-2020 school year, the identified deliverables will be accomplished.
Deliverables: <ol style="list-style-type: none"> 1. K-4 ELA Teachers participated in conferring PD; 2. K-4 refined implementation of Writers Workshop implementation through continued PD in Lucy Calkins’ Units of Study; 3. PreK-4 alignment of phonics skills and sight word instruction; 4. Expanded classroom libraries allowing for student choice during reading workshop; 5. 2nd Grade participation in the Jennifer Serravallo online PD in preparation for piloting Readers Workshop; 6. 4th Grade cross-curricular Readers/Writers/Social Studies unit developed; 7. 3rd Grade exploration of Jennifer Serravallo strategies; 8. 1st Grade pilot of Lucy Calkins and site visit; 9. 3rd and 4th Grade Teachers and Reading Specialists attended Jennifer Serravallo PD

Under this goal, we have met each deliverable. Through coordination with Dr. Ban, our teachers have participated in ongoing professional development with Writing Workshop consultant Nawal Casiani. This PD has taken the forms of training, modeling, coaching, and co-planning. In addition, our teachers participate in regular Literacy Cafes facilitated by our Reading Specialists. In these meetings, teams identify areas of need to problem



solve, plan for instruction, and research best practice. This has also been a time for teachers to celebrate joys and share struggles as we move forward to improve literacy instruction. Our Reading Specialists, Jolene Lorimer and Karla Boehnke, have also worked with individual teachers to enhance their reading instruction through the use of Jennifer Serravallo’s book, Lucy Calkins’ Reading Workshop model, and alignment of phonics instruction.

Goal Area 2: Building Learning Environments
Goal Statement: Pleasantdale Elementary School will develop an enhanced schoolwide framework focused on SEL and community, building stronger relationships between/among students and staff.
Timeline: May 2020
Measures: <ol style="list-style-type: none"> At the end of the 2019-2020 school year, the identified deliverables will be accomplished.
Deliverables: <ol style="list-style-type: none"> Restructured PBSS student incentive plan including new Eagle Rewards; Identified time in the schedule for Second Step instruction; Development of a schoolwide community-building structure (ie. Houses) for 2020-21 implementation; Monthly PD on Jim Knight’s <u>Better Conversations</u>; Creation of after school club “Girls on the Run”; Increased representation on Lead Teacher which improves communication throughout the school (addition of Aide and Specialist representatives); Buddies Club with LADSE CD Class

Under this goal, we have met all deliverables.

Goal Area 3: Building Human Capital
Goal Statement: <ol style="list-style-type: none"> Pleasantdale Elementary School will continue developing staff understanding of how to support students’ unique learning and behavior needs.
Timeline: May 2020
Measures: <ol style="list-style-type: none"> At the end of the 2019-2020 school year, the identified deliverables will be accomplished.
Deliverables: <ol style="list-style-type: none"> Professional development on effective classroom use of EL WIDA Standards, use of ACCESS testing, and best practices for meeting the needs of students who are EL; Professional development on best practices for supporting student who have

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autism;

3. Professional development on best practices for tiered behavior support;
4. Training for staff on SST process toward eligibility by School Psychologist;
5. Training for staff on SLP support/identification by Speech Language Pathologists;
6. Systematized Individual Problem Solving process and Data Review Meeting structure.

Under this goal, we have met each deliverable. The utilization of in-house Specialists, as well as outside experts for best practice instruction in the areas of behavior and Autism, have enabled our teachers to refine their understanding and skills. With a deeper understanding of unique student needs, staff members are better positioned to differentiate instruction and support for individual students. In addition, our Specialists have worked to focus our data review meeting structure and streamline our Individual Problem Solving process. The alignment of this work has resulted in increased efficiency for obtaining support for students.

I am proud of the work we have achieved and the opportunities available to our staff to enhance their skills. The end goal is to increase student growth both academically and social-emotionally. We are creating the framework for the future and know that our students are the beneficiaries.

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Pleasantdale Middle School 2019-20 School Improvement Plan Update Griffin Sonntag, Principal of Pleasantdale Middle School

We are pleased to report that the middle school has made great progress on all of our school improvement goals. These goals are developed in coordination with teachers. We align our building goals with the District’s Strategic Blueprint so that all efforts are aligned and we are working together to move District 107 forward. The process for school improvement planning begins in late spring with our staff identifying growth areas for our building through a review of the Strategic Blueprint. Last spring we identified three areas to address:

1. Pleasantdale Middle School staff will identify specific learning targets for each lesson and/or unit across all subject areas.
2. 85% of the students will demonstrate growth on the reading portion of the Measure of Academic Progress (MAP) test during the 2019-2020 school year.
3. Pleasantdale Middle School will develop Mission, Vision, and Belief statements utilizing a collaborative process to ensure all voices are heard.

These three areas align with the District 107 Strategic Blueprint in the areas of Building Learning Environments and Building Learning Capacities.

Goal Area 1: Building Learning Capacities
<p>Goal Statement:</p> <ol style="list-style-type: none"> 1. Pleasantdale Middle School staff will identify specific learning targets for each lesson and/or unit across all subject areas.
<p>Timeline: May 2020</p>
<p>Measures:</p> <ol style="list-style-type: none"> 1. At the end of the 2019-20 school year, the identified deliverables will be accomplished.
<p>Deliverables:</p> <ol style="list-style-type: none"> 1. Whole staff training building foundational knowledge about learning targets and learning progressions 2. Examples of learning targets developed by staff members for lessons they implement with students 3. When completing walk-throughs and formal and informal observations, students will be able to identify the skill or standard they are learning during that specific lesson.

In this area, teachers are doing a great job identifying specific learning targets for each lesson within their units of study for students. We are seeing this practice posted on agenda and discussed with students, both at the beginning and conclusion of lessons. This is the foundational step to building stronger Tier 1 instruction for all of our students. For some teachers, this has been an awakening to focusing lessons on specific skills or standards. From here, we can identify when kids have mastered these standards and how we can adjust instruction

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in order to help those kids who haven't quite mastered them yet.

Goal Area 2: Building Learning Capacities
Goal Statement: <ol style="list-style-type: none">85% of the students will demonstrate growth on the reading portion of the Measure of Academic Progress (MAP) test during the 2019-2020 school year.
Timeline: May 2020
Measures: <ol style="list-style-type: none">At the end of the 2019-20 school year, the identified deliverables will be accomplished.
Deliverables: <ol style="list-style-type: none">Student scores showing simple growth in the area of readingExamples of teachers utilizing MAP reports and the MAP Learning Continuum to inform their instruction of students.Examples of reading strategies embedded within lessons across the subjects

We did a great job moving the students forward in the area of reading during the first two trimesters. Based on the winter scores, we are making the progress needed to reach our goal. Teachers are focused on good core instruction covering the grade-level standards. In addition, we are focused on connecting the MAP reading skills and reviewing past questions from the Illinois Assessment for Readiness to ensure our level of questioning is rigorous. All the while, we are working to fill gaps in learning to support our students' growth even further. Finally, each grade level has selected a focus area across all subject areas to support this reading goal and ultimately our students' progress in reading.

Goal Area 3: Building Learning Environments
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Goal Statement:

1. Pleasantdale Middle School will develop Mission, Vision, and Belief statements utilizing a collaborative process to ensure all voices are heard.

Timeline: May 2020

Measures:

1. By the end of the 2019-20 school year, the identified deliverables will be accomplished.

Deliverables:

1. New Mission, Vision, and Belief statements will be adopted by the staff.
2. These statements will be shared with the greater Pleasantdale Middle School community.

We have officially begun the visioning process at our last staff meeting providing background information and “the why” behind do this. We will spend April and May working together to develop the new Mission, Vision, and Belief statements from the staff at the middle school.

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Introduction: The goal of this report is to communicate to the Board of Education of Pleasantdale SD 107 the action steps for the 2020-21 Strategic Blueprint. The report will focus on providing the Board and the public with background on the process we used to complete our plan, the progress we have made to date, and an overview of the next set of action steps. As you will see in the report that follows, our district is on a path to greatness, and we will continue to build momentum as we look to adopt our third year of action steps.

Background: At the March 2017 Board of Education meeting, the Board approved the Pleasantdale SD 107 Strategic Blueprint. The Strategic Blueprint is the roadmap to improvement that was created by a committee of community stakeholders. This committee included parents, teachers, community members, Board members, administrators, students and alumni. The focus of the stakeholder committee was to create a new vision for the district as well as belief statements, goal statements, and a portrait of a graduate. The committee work is meant to sustain district improvement efforts over the next five years. The next phase of the planning process allowed district staff (teachers, educational support personnel, and administrators) to draft action steps that make the mission, beliefs, goal statements, and portrait of a graduate a reality. The staff created five to six action steps in each goal area and presented them to the Board for approval. Once approved, the district staff got to work to accomplish the action steps. To ensure that the action steps were implemented with fidelity and the changes in the plan are sustainable, the Board approved an additional year to complete the 2018-19 action steps. To date, the majority of the action steps are either accomplished or well underway to being accomplished. On February 14, 2020, the staff once again came together to review the district's progress and draft new action steps for the upcoming school year. This was an inclusive process that took all staff suggestions into account. The administration then took this exhaustive list and developed new action steps in each goal area. The updated action steps include staff suggestions and continue the good work that was started at the inception of the plan.

Current Progress: As stated previously, the district has made great progress in accomplishing the action steps laid out in the Strategic Blueprint. Following is a graphic that displays the district's progress toward the completion of action steps. In the graphic, cells shaded green are completed action steps, cells shaded yellow have been started and are in progress, and those shaded in red are not yet completed.

Pleasantdale SD 107 Goals Scorecard						
Building Learning Capacity		Building Learning Environments		Building Human Capital		
Complete and publish aligned units of study in all learning areas.	Investigate opportunities for students to have increased choice and voice through learning pathways that allow students to pursue their interests and passions	Implement a district safety task-force that will bring recommendations to the Board to ensure they continue to provide a safe and secure school environment.	Develop articulation processes for grade-to-grade transitions and middle school to high school transitions.	Establish building and district schedules allowing staff the time to have the greatest impact on teaching and learning.	Implement a comprehensive mentoring program for all certified staff and an employee induction program for instructional assistants.	<div style="border: 1px solid black; background-color: #90EE90; padding: 5px; text-align: center;">Achieved</div> <div style="border: 1px solid black; background-color: #FFD700; padding: 5px; text-align: center;">In Progress</div> <div style="border: 1px solid black; background-color: #FF6347; padding: 5px; text-align: center;">Not Achieved</div>
As curriculum units of study are designed, align and analyze assessments.	Continue to support the Pleasantdale staff in adopting a growth mindset.	Form an SEL stakeholder committee to examine feasibility and options to best meet students' needs.		Pilot a co-teaching model of instruction in ELA and Math at both schools.	In collaboration with TAP, investigate various methods/ models for collective bargaining.	
Support parents as we implement changes to the curriculum and instructional practices.	Adopt a workshop model of instruction that supports individualized student learning through differentiation and targeted feedback.	Provide staff with resources to pilot flexible use of learning spaces.		Implementation of the paraprofessional evaluation tool and the use of a research based rubric for teacher evaluation.	Implement a staff wellness program that will be a culture of health, wellbeing, and the ability to grow by supporting the whole person.	
Implement a framework for technology integration into teaching and learning.		Seek community input and develop a plan for constructing modern library space at both schools.		Establish professional development pathways that allow for individualized PD.		

The district follows a philosophy of cascading goals, which means the district Strategic Blueprint goals become the building and administrative goals. These are then reflected in the teacher goals. Based on this philosophy, the buildings adopted district action steps into their school improvement plans.

2020-20 Action Steps: On February 14, 2020, the district staff spent a day reviewing the progress on the Strategic Blueprint action steps and creating exhaustive lists of new action steps in each goal area. On February 26, 2020, the district administration reviewed these suggestions and refined the list into manageable and high-value action steps. All action steps fall into three broad categories: Building Learning Capacity, Building Learning Environments, and Building Human Capital. These are the goal areas identified by our community stakeholder committee, and we have stayed true to the committee’s vision throughout this process. Each action step is also aligned to our district mission and the five belief statements that have been drafted by the stakeholder committee. Below are the proposed action steps:

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Building Learning Capacity	Person(s) Responsible	Timeline
As part of the Curriculum Review Process continue to review, create, revise, and implement curricula in each subject area, including the implementation of a workshop model of instruction in literacy supporting individualized student learning through differentiation and timely/targeted feedback.	Assistant Superintendent for Teaching and Learning	Ongoing
Establish a committee that will identify best practices related to homework and recommend developmentally appropriate expectations for homework across all grade levels and departments.	Administrative Team	March 2021
Research and recommend to the Board of Education, a system or program to address and improve students' executive functioning skills.	Principals	April 2021
Develop and implement a Kindergarten through eighth-grade technology skills scope & sequence which incorporates the 4C's (Collaboration, Communication, Critical Thinking, and Creativity) concepts.	Assistant Superintendent for Teaching and Learning	January 2021
Identify an evidence-based social/emotional learning (SEL) framework (core competencies, language, etc.) for implementation in all schools in the fall of 2021.	Assistant Principal (Director of SEL)	May 2021
Develop a district-wide understanding of the philosophy of differentiated instruction for teachers and staff.	Director of Student Services	Ongoing

Building Human Capital	Person(s) Responsible	Timeline
Investigate grading and reporting systems that provide clear and meaningful feedback on student progress.	Superintendent/Assistant Superintendent for Teaching and Learning	2020-21 School Year

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Develop and implement opportunities for students outside of the instructional day to explore and develop their interests and talents.	Principals	2020-2021 School Year
Develop a long-term Facility Plan to support student safety, comfort, and learning that addresses security, energy efficiency, technology, furniture, and space concerns.	Superintendent/Business Manager	2020-2021 School Year
Provide for flexible learning spaces to encourage student choice and collaboration by continuing to update the furniture in our classrooms, by one grade level per year.	Administrative Team	Ongoing
Establish an Inclusion Committee to review and advance inclusionary practices and disability awareness in our schools.	Director of Student Services	Ongoing
Continue to implement the current safety/security plan and evaluate and reassess school safety/security and identify further needs.	Superintendent/Business Manager	August 2021

Building Learning Environments	Person(s) Responsible	Timeline
Provide teachers relevant professional learning aligned to district goals through differentiated pathways allowing for individual choice.	Assistant Superintendent for Teaching and Learning	August 2021
Through specific leadership training, cultivate leadership qualities and enhance leadership skills of the Pleasantdale teaching staff.	Superintendent/Assistant Superintendent for Teaching and Learning	August 2020
Develop and implement an induction and mentoring program for aides.	Director of Student Services	August 2020
Implement a solution to the need for software support and improved systems and structures as they relate to student and staff use of technology.	Administrative Team	2020-2021 School Year

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Expand the work of the district wellness committee and continue to investigate ways to support the emotional and physical health of staff.	Business Manager/Wellness Committee	Ongoing
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Conclusion: As you can see, both our process and the results they produce are helping to move our district forward in a new and exciting direction. The administration is excited to bring these recommendations to the Board. The proposed action steps not only help us achieve the goals laid out in the Strategic Blueprint, but will help make our mission and our belief statements a reality.

The Strategic Blueprint goal of Building Learning Capacity focuses on building our students' global competencies and cultural awareness through innovative learning experiences. One of our action steps under this goal is to investigate opportunities for students to have increased voice and choice through learning pathways that allow students to investigate their interests and passions. One way we are planning to accomplish this goal is through the expansion of our World Language program. At the beginning of the 2018-2019 school year, in alignment with our curriculum review process, we have worked to examine options that go beyond our current Spanish offerings to allow students more choice in their language study. Over the past two years, we have worked through Phases 1, 2, and 3 of our curriculum review process to design a World Language course that will be ready to offer to students at the start of the 2020 school year.

Curriculum Review Process for World Language Expansion

Phase 1 (Convene and Train a Subject Area Team)

In Phase 1, which took place during the 2018-2019 school year, we formed our subject area team comprised of our world language teachers and administrators. First, the team revised their philosophy statement to include multiple languages to support a world language model. Learning and adopting the ACTFL standards also added to the expansion to a world language program, as these standards are generalized across all languages, and the state of Illinois has adopted these standards as well. Next, the team conducted a needs assessment and launched a short survey to parents to gauge their interest in expanding our Spanish program to include multiple languages and to see which languages in addition to Spanish would be preferred. The result showed that: 1) our families value the importance of learning a language at the middle school level, 2) that the district should offer more than one language, and 3) that in addition to Spanish, Mandarin Chinese and French were the most popular languages.

Following the survey results, our administrative team began to investigate options for offering additional languages at the middle school. Keeping in mind that our goals were to offer multiple languages, utilize current technology, and try to avoid an increase in staff, we looked at more non-traditional options that involve utilizing an online learning program. So finally, we visited our neighboring district, Gower, to learn more about their online world language program that they had adopted a couple of years prior. Dr. Ban and Mrs. Beronio spent time observing classes, talking to students, and meeting with Gower administrators about the program. The team set a timeline of one school year to plan for the resources, procedures, staffing, training, and scheduling needs with a goal to be ready for implementation by the 2020-2021 school year.

Phase 2 (Identify Needs and Timeline)

During the 2019-2020 school year, the subject area team members completed the work needed to design and implement the course. This work included: reviewing the middle school schedule to decide when and how to offer the course, determining how and when we would notify families about the course, compiling student learner characteristics for students to take the course, and figuring out staffing for the course. Dr. Ban and Mr. Sonntag met with Paula Nardi, LTHS Division Chair for World Languages to share our programming option and make sure there would be a pathway to continue language study once our students entered high school. At the

same time, we selected three online programs to review and evaluate in Phase 3.

Phase 3 (Evaluate and Select Resources)

As we worked through programming logistics in Phase 2, we determined the criteria for evaluation of different programming options. The components of each program we studied and gathered information on were: cost, available languages, content, course sequencing, standards alignment, if an Illinois licensed teacher was available, materials needed, and reporting. The three programs we learned about and reviewed were the Illinois Virtual School, Edmentum, and Middlebury. We viewed presentations from Middlebury and Edmentum. Illinois Virtual School data was gathered from the website, as we did not hear back on our request to learn more about the program. The team chose Middlebury's online learning program for several reasons, including: Middlebury's reputation for world language instruction, weekly feedback to students, ACTFL alignment, training for staff, cost, and course pacing/content. We also conducted one more site visit to Gower to view their program one more time. Gower also uses Middlebury for their online world language program, and we were able to ask more specific questions about implementation and logistics.

Our final step in this phase was to select the languages to offer to students. The team decided that we will offer French and German for the upcoming school year. These are the two languages that are also offered at LTHS, so students will be able to continue in their world language study once they enter high school.

Recommendation

At this time, we are recommending to move forward with an online world language program offered to 6th and 7th graders. We have selected Middlebury as the online resource, and French and German are the two languages students will be able to choose. The proposed FAQ in Appendix A further outlines what the course will look like for the 2020-2021 school year. If the course is approved, we will send out an interest survey to parents and set up an informational meeting in April to start the process of enrolling students in the class.

APPENDIX A

World Language FAQ Pleasantdale Middle School

Q: Who can take this course?

A: For the 2020-21 school year, this course will be available to students entering 6th and 7th grades.

Q: What languages will be offered?

A: Next year, we will offer French and German through an online format provided by Middlebury Interactive Languages, and Spanish through a traditional format.

Q: What is the learner profile for a student enrolled in this program?

A: While the program is open to any 6th or 7th grader, students who are self-motivated and are able to work independently is a must. He/she should also have proven that they can stay organized and follow through completing schoolwork. Parents and students should also consider the motivation/reasons for taking French or German as opposed to Spanish.

Q: How will the course be graded?

A: A student's grade will be communicated from the Middlebury teacher to the classroom teacher and entered into our grading system. The PMS teacher will serve as the teacher-of-record for grade reporting purposes. The PMS classroom teacher will serve as the intermediary between parents and the Middlebury teacher.

Q: Who will teach the course?

A: The course will be taught by an Illinois certified teacher who is employed by Middlebury. This teacher will be online only. Additionally, a certified teacher will be in the classroom with the students to support their work. This certified teacher may or may not have a world language licensure and probably will not be fluent in the languages of French and/or German. The role of the Pleasantdale teacher will not be to teach the languages but monitor the online progress of the students.

Q: Is there a cost for this course?

A: Yes, the cost for this program for families is \$200 per school year per child.

Q: Is there a program for families that are not able to afford the course fee?

A: Yes, families that need support with the course fee can access funds through our district Angel Fund. If you are in need of financial assistance to pay for this course, please contact Principal Griffin Sonntag (gsonntag@d107.org).

Q: This is an online program, what if I do not have home internet?

A: We have a program to provide tethered internet to our students using a wifi hotspot. If you do not have home internet and would like to explore this option, please contact Superintendent Dave Palzet (dpalzet@d107.org).

Q: If my child completes the program, will he/she receive high school credit?

A: As with our Spanish program, the intent is for our students to enter high school in year two of the language. However, specific placement will be determined based on the assessment administered by the receiving high school. Final placement in high school courses is determined by the high school.

Q: What if my child doesn't like the course, can he/she switch back to Spanish?

A: Yes, we will allow a 14-day grace period at the beginning of the year for your child to "kick the tires" of a new language. After the 14-day grace period, we would expect that the child will continue in the language for the remainder of his/her time at PMS. If your child chooses to go back into the Spanish class your course fee will be refunded.

Q: Will my child have homework in this course?

A: Yes, and the amount of homework will vary per student. Since the online course is self-paced, students will be able to work through the course material at a pace that works for them. If on a given day a student needs to spend more time on a lesson than the class period allows, he or she may have homework that night. If the student can complete the whole lesson within that day's class period, he or she will likely not have homework. Students will also have to study for tests and quizzes as needed.

Q: What class does this replace in my child's day?

A: This class will be taken in place of Spanish.

Q: Will I be able to schedule a conference or communicate with my child's World Language teacher?

A: The PMS teacher will only be able to speak to the progress of the students in terms of what they have completed online, but not to questions about the French or German language the student is learning. The PMSteacher will serve as the intermediary between parents and the Middlebury teacher.

Q: What if my child needs technical support during the program?

A: During school hours we have technical support available to all students. If a technical problem occurs outside of school hours that prevents your child from completing his/her work, the student should notify both the Middlebury teacher and the PMS classroom teacher.

March 11, 2020

Executive Summary of Updates to the
Parent/Student Handbook for Pleasantdale School District 107
submitted by
Elementary Principal Kathleen Tomei and Middle School Principal Griffin Sonntag

The D107 Parent/Student Handbook is a very comprehensive document. It is clear that many hours have been spent reflecting the practices, expectations, and legal mandates required in a Parent/School Handbook and aligning these to school board policy. The previous administrators who developed this document and the previous School Boards who have approved it over the years should be commended. As you will see the changes reflected in the proposed 2020-2021 Parent/Student Handbook, the changes were very minor in nature and were a continuation of language cleanup from last year combined with recommendations from the Illinois Principals' Association Model Parent/Student Handbook.

We want to thank the participants on this year's Parent/Student Handbook Committee and recognize them here:

Linda Sheridan, Teacher

Carole Lee, PTO President, Parent

Supreeta Kapoor, PTO Vice-President, Parent

Kathleen Tomei, Principal of Pleasantdale Elementary School

Griffin Sonntag, Principal of Pleasantdale Middle School

Updating the Parent/Student Handbook involved a three-step process:

1. The current handbook was read by current administrators, staff, and parents.
2. A meeting occurred on Monday, March 9, 2020 to discuss any requested changes or lack of clarity in the language.
3. Finally, Ms. Tomei and Mr. Sonntag discussed the additional proposed changes and reviewed the recommended changes from the Illinois Principals' Association and inserted them into the proposed final document.

Proposed changes to the Handbook generally fell into two categories outlined below:

1. The recommended updates by the Illinois Principal's Association Model Student Handbook in which the Association provides legal updates and suggestions based upon the laws enacted with the State of Illinois and changes to BOE policy through PRESS over the past year.
2. Alignment of our current practices to the language found within the handbook.

A guide for how to read the redlined document:

Green Strikethrough = deleted from a previous version

Red Underlined = additional new language

Pleasantdale School District 107
Parent/Student Handbook

2020-2021 School Year

2020-2021

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Chapter 1 - Introductory Information & General Notices

This handbook is a summary of the school’s rules and expectations, and is not a comprehensive statement of school procedures. This handbook may be amended during the school year without notice. A digital copy of the handbook is also available on our district website. The Board of Education’s comprehensive policy manual is available for public inspection through the District’s website at www.d107.org or at the Board office, located at 7450 S. Wolf Road in Burr Ridge.

1.30 - General School Information

Board of Education

Mark Mirabile (20192021) President	630-734-1741
<i>7985 Woodside Lane, Burr Ridge 60527</i>	<i>mirabile@board107.org</i>
Kristin Violante (2021) Vice President	708-473-8672
<i>8226 Scenic Drive, Willow Springs 60480</i>	<i>violante@board107.org</i>
Mary Lenzen (2021) Secretary	630-201-0702
<i>8241 School Street, LaGrange 60525</i>	<i>lenzen@board107.org</i>
Jon Buralli (2021)	708-784-9462
<i>7243 Flagg Creek Drive, Indian Head Park 60525</i>	<i>buralli@board107.org</i>
Vipul Dedhia (2019)	708-539-3961
<i>11047 W. 72nd Street, Indian Head Park 60525</i>	<i>dedhia@board107.org</i>
David Negron (20192023)	312-985-6179
<i>8524 Candlelight Drive West, Willow Springs 60480</i>	<i>negron@board107.org</i>
Michael Rak (2019) Charles Zona (2023)	708-467-0568/701-3708
<i>11317 Tecumseh Lane, Indian Head Park 60525</i>	<i>zona@board107.org</i>
Joy Tristano (2023)	708-227-9022
<i>8631 Dunbar 11223 Joyce Lane, Willow Springs 60480</i>	<i>rektristano@board107.org</i>

The Board of Education of District 107 consists of seven members elected on a staggered basis. Board elections are held in April in odd numbered years.

The members serve without compensation, elect officers each year, and set meeting dates. The public is encouraged to attend these meetings, usually held on the third Wednesday of the month in the District Administration Building.

In addition to the regularly scheduled Board meetings, the Board of Education also holds special meetings as needed. Board meeting minutes are posted on the district website. All meetings are open to the public and a special portion of each meeting is set aside for comments from visitors.

SCHOOLS AND STAFF

District Administrative Building
7450 S. Wolf Road
Burr Ridge, Illinois 60527
Telephone:- (708) 784-2013

Superintendent:	Dr. Dave Palzet
Business Manager:	Frank Adams
Director of Special Education:	Deborah Lubeck
Assistant Superintendent of Teaching and Learning	Dr. Jennifer Ban
Superintendent's Secretary:	Erika Sawosko
Bookkeeper:	Teri Makutenas

Pleasantdale Elementary School (PreK-4)
8100 School Street
LaGrange, Illinois 60525
Telephone: (708) 246-4700
To report an absence: Log into Pickup Patrol

Principal: Kathleen Tomei

Secretary: Terry Maly
Clerical Aide: Sandra Nichin
Mascot: Eagle
Colors: Blue and White

Pleasantdale Middle School (5-8)
7450 S. Wolf Road
Burr Ridge, Illinois 60527
Telephone: (708) 246-3210
To report an absence: (708) 246-3210, press 5
or email: middleattendance@d107.org
Principal: Griffin Sonntag
Assistant Principal: Brianne Malatt
Secretary: ~~Charlotte Reschke~~ [Stacey Tantillo](#)
Clerical Aide: Maria Cuevas
Mascot: Tiger
Colors: ~~Blue~~ [Carolina, Navy](#), and White

Administrators

Administrators are hired by the School Board to implement policies through management and supervision.

Teachers

District 107 provides students with excellent professional and paraprofessional instructional services. In addition to experienced classroom teachers, the district employs art teachers, instrumental music teachers, vocal music teachers, resource teachers, librarians, registered nurses, social workers, speech and language therapists, computer instructors, and gifted/enrichment teachers.

Support Staff

Secretaries, bus drivers, lunchroom helpers and supervisors, and maintenance/custodial personnel assist the educational program of District 107 in a variety of ways.

Facilities

District 107's facilities are handicap accessible.

Whom do I call when I have a particular concern or question?

Pleasantdale School District is committed to timely and accurate communication with stakeholders. The following chart lists contacts to get questions answered most efficiently.

Topic	First Contact	Second Contact	Third Contact
Student Academics	Classroom Teacher	Principal	Superintendent
Student Discipline	Classroom Teacher	Principal/Assistant Principal	Superintendent
Co-Curricular Activities	Coach/Sponsor	Office Staff	Principal/Assistant Principal
Bus Transportation	School Office	Business Manager	
Lunch Program	School Lunch Supervisor	Business Manager	
Special Education	Classroom Teacher	Special Education Case Manager	Director of Special Education
Medical Issues	Nurse	Principal	
Board Policy	Superintendent	Board of Education	
Friday Packet Communication	Superintendent's Secretary	Superintendent	

See www.d107.org for complete list of phone numbers and email addresses.

1.35 – School Hours, Arrival/Departure Procedures

SCHOOL HOURS

Below are the normal school hours. See page ____ for information about changes in start times due to inclement weather.

Pleasantdale Elementary

Bright Beginnings Preschool	9:10 - 11:40 a.m. morning session 12:40 - 3:10 p.m. afternoon session
Extended-day Kindergarten, 1 st – 4 th grade	8:40 a.m. - student arrival begins 8:55 a.m. - students enter building 9:00 a.m. - school starts 3:20 p.m. - dismissal
Half-day Kindergarten	8:55 a.m. - 12:00 p.m.

At the Elementary School, parents must make necessary arrangements so that their children do not arrive prior to 8:40 a.m. Supervision is not available prior to this time.

Pleasantdale Middle

Grades 5-8	8:00 a.m. student arrival 8:12 a.m. students enter	
	8:20 a.m. classes begin 3:22 p.m. dismissal	Lunch periods start: 11: 27 <u>10</u> a.m.

At the Middle School, parents must make necessary arrangements so that their children do not arrive prior to ~~8:00~~7:30 a.m. Supervision is not available prior to this time.

Arrival / Departure Procedures

Pleasantdale Elementary

Arrival

- Early Arrival – Students must report to the school office for any activity starting before 8:40 a.m.
- Morning Arrival is anytime between 8:40 – 9:00 a.m. – Each grade level is assigned an entrance door in the front of the building. Students report to their assigned location and line up with their grade level. Students enter the building from 8:55 – 9:00 a.m. Students will be directed into the gymnasium/APR upon arrival during inclement weather.
- Late Arrival – The doors are locked at 9:00 a.m. Students arriving after 9:00 a.m. are considered tardy and must report to the school office. Students who are tardy disrupt their learning and the learning of other students. Tardy students will receive a tardy slip which must be given to the classroom teacher.

Departure

- The school must be notified via Pickup Patrol by 2:30 p.m. of alternative transportation arrangements or attendance at after-school activities. Students being picked up after school must wait until the parent comes to the west side doors at the end of the first grade hallway. Cars must be parked in the back lot. Staff members will not release students unless the parent is recognized. The front main doors are not dismissal points for children picked up after school.
- When a child does not have permission via Pickup Patrol regarding a change in pick-up, the child will be dismissed according to his/her default Pickup Patrol schedule.
- Departure During School Hours -School district staff will not release a child to anyone unless the adult has legal custody, or the parent/guardian has notified the school office in writing in advance. During school hours, no student is to leave the grounds without permission and adult supervision. Parents picking up students during school hours must come to the elementary school office to sign out their child.
- After School Departure – All busses load in the front of the building. At the end of the school day or after school activities, parents picking children up from school must park in the back of the building and meet their child at the back door. No student will be released until parents or guardians are recognized.
- A.M. half day kindergarten pick-up will be at 12:00 p.m. at the library doors.
- All preschool drop-off and pick-up will be at the preschool doors. Parents are to walk preschool students to the preschool door for drop-off and pick-up.

Pleasantdale Middle

- Early Arrival - Students arriving before 8:00 a.m. to partake in an activity or receive morning academic help must sign in on the computers in the main lobby. Students should make pre-arrangements with their teacher.
- Morning Arrival - When students arrive, 5th and 6th grade students must wait for the bell in the front of the school. 7th and 8th grade students will wait for the bell in the outside commons area. During inclement weather, 5th and 6th grade students will wait for the bell in hallway outside the north gym. 7th and 8th grade students will wait for the bell in the lunchroom.
- Tardy- Students who are late to school must stop in the main office to sign in and get a pass to class.
- Departure During School Hours -School district staff will not release a child to anyone unless the adult has legal custody, or the parent/guardian has notified the school office in writing in advance. During school hours, no student is to leave the grounds without permission and adult supervision. Parents picking up students during school hours must come to the elementary school office or the middle school main office to sign out the child.
- After School Departure – Parents may pick students up in the front of the building. The fire lane in the front of the building must remain open.

1.36 - Returning to School After Hours

Pleasantdale Elementary

Organizing homework is part of the end-of-the-day classroom procedure designed to foster independence and responsibility. If a student forgets assignments at school, they may return to school to retrieve them by 4:30 p.m. The secretary or principal will escort students to get materials. An organizational plan may be put into place for students who habitually forget assignments at school.

Pleasantdale Middle

Students are urged to return to school for forgotten homework whenever necessary. However, the return trip needs to be made by 4:30 p.m. After that time, all school doors are locked and the office staff may be unavailable. For security reasons, cleaning crew members will not allow entrance to the building after school hours.

1.40 – Visitors/Volunteers

All visitors/volunteers, including parents and siblings, are required to enter through the front door of the building and proceed immediately to the main office. Visitors should identify themselves and inform office personnel of their reason for being at school.

Visitors/volunteers must sign in, identifying their name, the date and time of arrival, and the classroom or location they are visiting. Visitors/volunteers will provide their driver's license or state ID to be scanned by our security system and kept in the office. Approved visitors must take a tag identifying themselves as a guest and place the tag to their outer clothing in a clearly visible location. Visitors/volunteers are required to proceed immediately to their location in a quiet manner. All visitors must return to the main office and sign out before leaving the school and retrieve their ID.

Any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Visitors/volunteers are expected to abide by all school rules and the visitor/volunteer guidelines during their time on school property-, including not posting any photos of students taken during school hours on personal social media. A visitor/volunteers who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior.

No person on school property or at a school event shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law or municipal, local or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectible, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied Illinois' Compassionate Use of Medical Cannabis Act and district policies.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized district employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other district policies or regulations, or a directive from an authorized security officer or district employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the district or a school function.

1.50 - Equal Educational Opportunities

Rights and Responsibilities

Policies of the District 107 Board of Education protect the rights of all students, in compliance with state and federal laws. The policies are available for inspection in school offices.

According to District 107 Board of Education Policy, all District 107 students have equal access to programs, activities, services and benefits. Students are not limited in the exercise of any right, privilege, advantage, or opportunity because of gender. Any students or parents who allege gender discrimination may file a complaint with the Superintendent or designee. A description of this procedure may be obtained from the District Office.

Equal educational and extracurricular opportunities are available to all students without regard to race, color, nationality, sex, sexual orientation, gender identity, ancestry, age, religious beliefs, physical or mental disability, status as homeless, or actual or potential marital or parental status, including pregnancy.

No student shall, based on sex or sexual orientation, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

1.55 - Student, Parent, Teacher Rights and Responsibilities

STUDENT RESPONSIBILITIES

Academics

- Do your best to achieve excellence in personal conduct and academics.
- Improve your performance upon notice of unsatisfactory progress.
- Contribute to a good learning climate.
- Be punctual and attend every class.

Citizenship

- Have pride in your school.
- Respect the rights of fellow students, school personnel, and others.
- Be honest and courteous.
- Know and follow school rules and procedures.
- Seek assistance from school personnel to prevent or resolve conflicts.
- Report incidents or activities that may threaten or disrupt the school environment.
- Respect the property of other students, school personnel or Pleasantdale School District 107.

Extra Curricular Activities

- Follow school rules at all school sponsored events.
- Show good sportsmanship. Students or teams violating the ethics of competition or principles of good sportsmanship during a sporting event may be subject to appropriate disciplinary action that can include being barred from future participation as spectators or participants or both.

STUDENT RIGHTS

An Appropriate Public School Education

- To learn in an environment in which all students can excel academically and socially.
- To be graded on their academic performance.
- To be allowed to make up class work after an excused absence according to school/team policies.
- To be respected by staff and peers in a caring school community.

PARENT RESPONSIBILITIES

- Support the efforts of their children to achieve excellence in academics and personal conduct.
- Plan a time and place for homework assignments and provide necessary supervision.
- Assume responsibility for the student's prompt and regular compliance with attendance, rules, and procedures.
- Reinforce respect for school personnel.
- Instill respect for the law, including the rights of others.
- Communicate expected behavior at school.
- Work with the school in the best interests of the student on disciplinary matters.
- Attend all requested conferences.
- Present their case/cause to school officials in a calm, respectful manner.

PARENT RIGHTS

- To receive information concerning the complete program offered at school.
- To receive regular official reports of their children's academic progress.
- To be notified promptly of significant academic and/or behavioral problems.
- To receive an explanation of the basis for any grade given by the teacher.
- To be given time for a conference with teachers and/or administration.

- To exercise the right to appeal, when appropriate.
- To experience respectful relationships with teachers and other school personnel.

TEACHER RESPONSIBILITIES

- Demonstrate by attitude and actions genuine concern and respect for each student, parent, and fellow staff member.
- Know and enforce school rules courteously and fairly.
- Handle misconduct quickly and impartially.
- Inform parents about the academic progress and conduct of their student using established district criteria.
- Attend conferences when requested.

TEACHER RIGHTS

- Have guarantees as cited in the agreement between the Pleasantdale School District Board of Education and the Teacher's Association of Pleasantdale.
- Be present at any disciplinary conference concerning serious disruptions in the teacher's classroom.
- Be treated respectfully by fellow staff, administration, parents, and students.

1.60 - Animals on School Property

In order to assure student health and safety, animals are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the building principals in the case of an educational opportunity for students, provided that (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

1.80 - Gifts

All district employees are subject to Board Policy 2:105 Ethics and Gift Ban which can be viewed at the District web site at www.d107.org.

1.84 - Birthdays

Birthdays – Pleasantdale Elementary

Birthdays are special occasions for children. Birthdays and half-birthdays are recognized at school. They receive a small gift from the office, announce their birthday over the intercom, and lead the school in the morning pledge and song. Sending birthday treats or gifts to school is not allowed. Children have the option of donating toward a birthday book in the library. Parents will receive more information about birthday books from the PTO.

The distribution of party invitations can often create a disturbance to the school environment. At times, school may not an appropriate place to communicate (birthday) party information. Parents must take care of birthday party invitations outside of school for grades 2 through 4.

However, we also recognize that our youngest students (Preschool through first grade) may need to distribute invitations at school. Therefore, the below rules must be adhered to.

1. Distribution can only occur during non-instructional hours (before the start of class or at the end of the day) and to your child's classroom only.
2. To the greatest extent possible the child will be responsible for distribution, but staff will make ensure that all students in the class receive an invitation.
3. ALL children in the class must receive an invitation.
4. The invitations must be nondescript and not addressed to specific children but simply indicating the time, location, date, etc.

Birthdays – Pleasantdale Middle

Student birthdays and half-birthdays are highlighted during morning announcements. Parents are not to send edible treats to either lunch periods or classrooms. Parents must communicate individual birthday party information outside of school. Students are not allowed to decorate lockers in celebration of birthdays. The middle school Spirit Squad may decorate student lockers on the students' birthdays or half-birthdays.

1.85 - Treats & Snacks

Students are not allowed to share food. Teachers are not allowed to give food to students outside of approved School Board policy. Parents are not allowed to send food for any student other than their own.

1.86 - Student Recognition

There are many opportunities at both schools for students to be recognized throughout the school year. Positive student recognition is an important part of both schools' child-centered philosophies.

1.87 - Parent Organizations

Parent Teacher Organization (PTO)

The PTO actively strives to help parents and teachers cooperate in the education of children. PTO programs and fundraising activities support many District 107 projects including classroom parties, special events, assemblies, field trips, etc. Every family is strongly encouraged to join annually. A link to the PTO is located on the District web page.

Holiday Parties – Pleasantdale Elementary

PTO Room Reps will organize classroom parties for certain holidays during the school year. No food or candy will be served at holiday parties. Valentine cards cannot include anything edible. Classroom parties will focus on holiday-related games and activities. Photos taken during parties will be shared in a school album and should not be posted on personal social media pages.

1.88 - Building Usage

Although educational programs and school-sponsored activities have priority, District 107 school buildings are for community use as well. Applications for building use may be obtained from the School or District Offices. School-sponsored events may preempt groups that have scheduled school building use, provided adequate notice is given. Organizations that sponsor activities in school facilities outside of regular school hours should be aware of Board of Education policies (e.g. no smoking, no alcohol, or other drug use). Failure to observe these policies will result in cancellation of school-use privileges.

1.89 - Lost and Found

A lost and found area is located near the office in the elementary school and near the gymnasium in the middle school. If an article is lost, a child should first check with the classroom teacher, then the lost and found area. If an item is believed to have been left on a school bus, the student should report this as soon as possible to the main office.

1.90 - Emergency School Closings

The District uses an automated home messaging system to notify parents, students, and staff of a school closing. In addition, when possible, emergency closing information will be posted on the district website, social media, and communicated through local media channels.

1.91 - Textbook/Library Book Procedures

Students are expected to return textbooks and library books in the condition they were issued. Loss of book or excessive wear and tear will result in reimbursement for the cost of the book. Families will be notified prior to the end of the year with replacement costs. Students with outstanding library and textbook fees may not be permitted to participate in end of year activities, including Field Day.

1.92 - Telephone Use

Students may use the office phone or classroom phone when it is extremely important. Permission from a teacher, the secretary, or principal is required. Personal cell phones and other communication devices possessed by students should be off and out of sight during the school day.

1.93 - Collection of Money

Money may not be collected from fellow students for any reason without first receiving approval from the principal.

1.95 - Communications

Parent/teacher communication is a priority. Parents are encouraged to contact staff members often. Every staff member has a direct phone line and email address. Parents are encouraged to leave messages during the day. In most instances, teachers

will respond within 24 hours. The teacher is always the first point of contact for issues concerning students. Please do not contact the principal or superintendent prior to contacting the teacher.

Teachers are First Point of Contact

Should problems involving students occur, parents must first discuss the matter with the classroom teacher. The next person to contact is the principal if the problem is not resolved.

Email/Voicemail/Website

Teachers and administration have email and voicemail capabilities to communicate with parents. Email addresses are located on the school website at www.d107.org.

Skyward Family Access

Parents have the option of checking on their child's current grade status in each subject by means of a web-based program called Skyward Family Access. There will be opportunities for parents to receive instruction on how to access Skyward at the beginning of each year. Parents may contact the main office with questions about Skyward access at any point during the year.

Schoology Access

Our district uses a Learning Management System (LMS) called Schoology for students and parents to access information about class learning and assignments, including directions, resources, and due dates. Schoology can be accessed at <http://pleasantdale.schoology.com>. There will be opportunities for parents to receive instruction on how to access Schoology at the beginning of each year. Parents may contact the main office with questions about Schoology access at any point during the year.

Seesaw Access

Teachers in Pre-K-2nd grades may use a similar program called SeeSaw. Information about how to access this will come from the classroom teacher.

Curriculum Night

Pleasantdale Elementary and Middle schools host this important event on separate nights at the beginning of the school year. Parents will receive information regarding communication, homework, curriculum, classroom management, and volunteering. Due to the nature of the evening, parents are encouraged to find alternative plans for their children.

Parent/Teacher Conferences

Parent involvement is highly valued and strongly encouraged in District 107. Conferences are scheduled in the month of November ~~during the week of Thanksgiving.~~ The middle school schedules additional conferences during 2nd trimester, as needed.

1.100 - Video and Audio Monitoring System

A video and/or audio monitoring system may be in use on school busses and a video monitoring system may be in use in public areas of the school building, and school grounds. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

1.120 - Students with Food Allergies

Food Allergy Management Program

While it is not possible for the District to completely eliminate the risks of exposure to allergens when a student is at school, using a cooperative effort among students' families, staff members, and students helps the District reduce these risks and provide accommodations including proper treatment for allergic reactions. Board Policy 7:285 states that:

- No food or candy will be served at elementary classroom holiday parties. Classroom parties will focus on holiday-related games and activities.
- No food or candy will be sold directly to students during the school day outside of the lunch program.

- Ingredients of food used as part of extracurricular activity (cooking club) will be identified and communicated to parents in advance.
- Food sold as concessions outside of the school day at school or PTO sponsored events must be prepackaged with the ingredients listed unless parents are notified in advance that other foods besides prepackaged items will be sold.
- Food consumption is limited to identified areas of the building.

1.130 - Care of Students with Diabetes

If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the building principal. Parents/guardians are responsible for and must:

- a. Inform the school in a timely manner of any change which needs to be made to the Diabetes Care Plan on file with the school for their child.
- b. Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers.
- c. Sign the Diabetes Care Plan.
- d. Grant consent for and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan.

For further information, please contact the school nurse.

1.140 - Suicide and Depression Awareness and Prevention

Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the school district.

The school district maintains student and parent resources on suicide and depression awareness and prevention. School Social Workers maintain resources and information that can be shared with families.

Chapter 2 - Attendance, Instruction, Promotion & Graduation

2.10 - Attendance

Illinois law requires that whoever has custody or control of any child between six (by September 1st) and seventeen years of age shall assure that the child attends school in the district in which he or she resides, during the entire time school is in session (unless the child has already graduated from high school). Illinois law also requires that whoever has custody or control of a child who is enrolled in the school, regardless of the child's age, shall assure that the child attends school during the entire time school is in session.

2.20 - Student Absences

Daily student attendance is vital for our schools to best educate our students.

Elementary

Parents or guardians must log their child's absence into Pickup Patrol before 9 a.m. for elementary student absences. If a parent does not log the absence by the designated time, the school office/nurse will make every effort to contact the home to verify the absence. Illinois law requires that the school knows the whereabouts of every child within the first two hours of school. If school personnel are unable to reach a parent or guardian, the police may be asked to check the residence to ensure the child's safety. Parents must notify the school office in writing for a planned absence. When a student has been absent three or more days due to illness, a doctor's statement may be required before the child will be readmitted to school. A doctor's statement may be required when a child returns following a contagious disease. A student must be present at school by 12:00 p.m. to participate in after school/evening activities.

A student is considered absent if he/she misses 20 minutes or more in the morning or afternoon.

Middle School

Parents or guardians must email (middleattendance@d107.org) or call the absence line before 8:15 a.m. for middle school student absences. The caller/email must state the child's name, grade, reason for absence, and date(s) of absence. If a parent

does not email/phone the absence line by the designated time, the school office/nurse will make every effort to contact the home to verify the absence. Illinois law requires that the school knows the whereabouts of every child within the first two hours of school. If school personnel are unable to reach a parent or guardian, the police may be asked to check the residence to ensure the child's safety. Parents must notify the school office in writing for a planned absence. When a student has been absent three or more days due to illness, a doctor's statement may be required before the child will be readmitted to school. A doctor's statement may be required when a child returns following a contagious disease. A student must be present at school by 12:00 p.m. to participate in after school/evening activities.

Reasons for Absence

District 107, in keeping with section 26.2a of the Illinois School Code, considers the following circumstances to be valid/excused and invalid/unexcused causes for a student's absence:

Valid/excused reasons for absence

- Illness
- Death in the immediate family
- Family emergency
- Observance of a religious holiday
- Attending a military honors funeral to sound TAPS
- Circumstances which cause reasonable concern to the parent or guardian for the safety or health of the student
- Other situations beyond the control of the student as approved by the Superintendent or Principal

Invalid/unexcused reasons for absence

- Oversleeping
- Missing the bus
- Babysitting
- Completing work for a class
- Non-school sponsored activities
- Vacation

A phone call from a parent or guardian will not excuse a student in these circumstances. The school district will initiate preventive and supportive measures for students who are absent from school excessively, especially invalid/unexcused absences.

Additionally, a student will be excused for up to 5 days in cases where the student's parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings. The Board of Education, in its discretion, may excuse a student for additional days relative to such leave or deployment. A student and the student's parent/guardian are responsible for obtaining assignments from the student's teachers prior to any excused absences and for ensuring that such assignments are completed by the student prior to his or her return to school.

Tardy

A student is considered tardy if he/she arrives after 8:20 a.m. for the middle school and 9:00 a.m. for the elementary school. Late arrival of school provided transportation does not constitute a tardy referral. Students who are habitually late to school are a concern. Not only do they miss important information starting the school day, they are a disruption to the class. At the Middle School, students who are late to school/class more than 3 times in a Trimester are subject to school discipline procedures. The principal or assistant principal will contact parents when tardiness becomes chronic.

Extended Absence Procedures

Regular attendance is vital to success in school. Parents or guardians are expected to maintain a regular attendance pattern for their children and to inform the school of any absence and its cause. Family vacations planned on school attendance days are discouraged. It is the parent responsibility to ensure that their children make up what needs to be made up.

An extended planned absence constitutes five or more missed school days. Parents are requested to notify their child's teacher and the school office in writing five days prior to an extended planned absence, stating the specific dates the student will not be in attendance.

There are many different learning activities and opportunities going on in classrooms each day. Not all can be done independently as most require some level of prior instruction from the classroom teacher. Therefore, teachers may not be able to provide work ahead of time. Other assignments will be saved for the child to do after the extended absence. Any work that is given at the beginning of an extended absence should be done by the time the child returns to school.

These procedures are intended to help parents and students understand the academic responsibilities relative to extended absences. Questions should be directed to teachers or the school office.

2.40 - Make-Up Work

Students are responsible for their schoolwork when they are absent. Parents and students can use Schoology, our online Learning Management System, or email teachers directly to check for assignments. After two consecutive days of absence, arrangements may be made for someone to pick up the assignments from the school office between 3:20 and 4:00 p.m.

If a student's absence is excused or if a student is suspended from school, he/she will be permitted to make up all missed work, including homework and tests, for equivalent academic credit.

Teachers will assist and determine a deadline for making up the missed work.

2.50 - Truancy

Student attendance is critical to the learning process. Truancy is therefore a serious issue and will be dealt with in a serious manner by the school and district.

Students who miss more than 1 % but less than 5% of the prior 180 regular school days without valid cause (a recognized excuse) are truant. Students who miss 5% or more of the prior 180 regular school days without valid cause are chronic truants. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue.

If chronic truancy persists after support services and other resources are made available, the school and district will take further action, including:

- Referral to the truancy officer
- Reporting to officials under the Juvenile Court Act
- Referral to the State's Attorney
- Appropriate school discipline

A student who misses 15 consecutive days of school without valid cause and who cannot be located or, after exhausting all available support services, cannot be compelled to return to school is subject to expulsion from school.

A parent or guardian who knowingly and willfully permits a child to be truant is in violation of State law.

2.60 - Grading & Promotion

Report Cards

- Report cards are posted throughout the year through Skyward. The third trimester report card will be mailed home after school lets out for the summer.
- Parents are encouraged to check their child's grades on Skyward on a regular basis. Letter grades on report cards begin in 3rd grade. Students younger than 3rd grade receive a numerical grade as described on the report card. In addition, Spanish, physical education, music, and art in the Elementary School also receive numerical grades. At the middle school, midway through each trimester, an email is sent home to remind parents to check midterm grades.

Grading

District Subject Grading Scale (3rd-8th Grades):

A	100 – 90
B	89.99 – 80
C	79.99 – 70
D	69.99 – 60
F	59.99 or below

Graduation Ceremony Eligibility

Grade 8 students are expected to meet academic expectations to participate in the graduation ceremony. Specifically, grade 8 students will not be allowed to participate in the graduation ceremony if they earn 6 or more “F’s” during the school year, with at least one “F” occurring during the third trimester. If a student is at risk of nonparticipation due to academic performance, parents will be notified at the end of the trimester in which two (2) or more “F’s” are accumulated on the report card. A plan to remediate will be developed jointly between the student, parent, and school. Grade 8 students who fail to remediate their academic performance given adequate notice will not participate in the graduation ceremony. Grade 8 students may also be prohibited from participation in the graduation ceremony or other 8th grade activities and privileges for incidents of gross disobedience and misconduct.

2.65 – Instructional Programs and Placements

Class/Teacher Assignments

The principal and teachers make decisions in the spring regarding the placement of students in classes for the following school year. A great deal of time is devoted to the development of class lists. Important academic, social, developmental, and behavioral factors are taken into consideration before decisions are made. Parent requests for a particular teacher cannot be honored as many factors are involved in this process.

Curriculum

Curriculum in District 107 is developed, reviewed, and refined on a yearly basis. The District’s Curriculum Council is charged with evaluating present programs, analyzing research in the field, and designing a comprehensive program of study to meet the needs of all students in the district.

Connections Program – Elementary

The gifted/enrichment teacher meets regularly with PreK – grade- 3 teachers to assess learning needs and help plan differentiated curriculum as needed. All students are screened as to their needs for academic acceleration using the district matrix at the end of grade 3. Students who are determined to need ongoing challenge are identified for Connections, our talented and gifted program.

Leveled English Language Arts Classes - Middle

In grades 5-8, students are identified for either on-level, extended, or advanced (grades 7 & 8) English Language Arts (ELA) classes.

Leveled Math Classes

In grades 5-8, students are identified for either on-level or accelerated math classes. Classes are designed to meet the academic needs of all students and provide an appropriate level of challenge. Classes utilize a differentiated curriculum as needed.

Qualifications for accelerated or extended instruction in English Language Arts and Math are detailed in the district's Talented and Gifted (TAG) Program document, found on the school district’s website.

2.70 - Homework

Homework is an integral part of the District 107 educational program. It is the expectation that homework will be a priority for our students. Homework offers teachers, parents and students the opportunity to be involved in and support the learning process outside of school. Homework should be meaningful and provide opportunities for practice, enrichment and extension of classroom activities. It also helps to develop student responsibility and necessary work habits such as time-management and self-discipline and the ability to work independently. It is an essential part of the educational process.

The following daily time allotments are listed as a general guideline (and many grade levels expect that students and parents will read for a minimum of 20 minutes per day):

Grades K-2	10 – 30 minutes per day
Grade 3	20 – 40 minutes per day
Grade 4	30 – 50 minutes per day
Grade 5	50 – 60 minutes per day

At the Elementary School

- The classroom teachers determine the type, frequency and quantity of homework. Assignments may include practice, drill, memorizing, review, work completion, error correcting, research projects and reading.
- Families are encouraged to set aside time each day to read. This provides the opportunity to practice reading and helps establish a life-long habit.
- Parents are encouraged to contact the classroom teacher immediately if they have questions about homework guidelines and/or level of challenge provided. Teachers can individualize homework if deemed necessary.

At the Middle School**Teachers will...**

- Assign homework that is meaningful and -purposeful
- Assign homework that targets students needs, learning styles and abilities
- Assign homework that is age appropriate in length and difficulty
- Explain directions, expectations and purpose for assignments in class
- Post assignments on Schoology and in the classroom
- Ensure that students receive feedback about homework assignments in a timely manner

Parents will...

- Provide an environment conducive to studying
- Offer guidance, not answers
- Monitor homework completion and emphasize its importance
- Communicate with both teacher and student regarding any on-going homework concerns
- Utilize Schoology and Skyward as a tool for accessing information concerning homework and grades

Students will...

- Accurately fill out their assignment notebooks each day
- Be responsible for completing homework on time
- Seek out and complete all make up assignments
- Practice academic honesty when completing homework
- Exhibit self-advocacy by seeking additional help when needed
- Utilize Schoology and Skyward as a tool for accessing information concerning homework and grades
- Return to school to pick up forgotten materials and /or homework whenever needed

2.80 - Exemption from the Physical Education Requirement

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request.

A student in grades 7-8 may submit a written request to the building principal requesting to be excused from physical education courses because of the student's ongoing participation in an interscholastic or extracurricular athletic program. The building principal will evaluate requests on a case-by-case basis.

Students with an Individualized Education Program may also be excused from physical education courses for reasons stated in Handbook Procedure 10.301.

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practices Act, prevents his or her participation in the physical education course.

State law prohibits the School District from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.

Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course:

1. The time of year when the student's participation ceases and the students class schedule.

2.100 - Home and Hospital Instruction

Homebound Tutoring

A student who is absent from school, or whose physician, physician assistant or licensed advance practice registered nurse anticipates his or her absence from school, because of a medical condition may be eligible for instruction in the student's home or hospital. ~~This service is available to all district students meeting eligibility requirements according to district policy 6-150 at no charge to the family.~~

Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from a physician, physician assistant, or licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

For information on home or hospital instruction, contact the building principal.

Chapter 3 - Student Fees and Meal Costs

3.00 - Registration

Registration for returning students can be completed online at www.d107.org. Additionally, students advancing to Grade 5 will need to verify residency before the first day of student attendance.

Parents or legal guardians of children who are eligible to attend school in Pleasantdale District 107, must show proof of residency and fill out the following papers for registration:

- Enrollment and Residency Form
- Authorization for Transfer of Student Records
- General Information Sheets

Parents/legal guardians must submit the following original documents:

- Child's birth certificate
- Custody papers in the case of divorce or guardianship
- Current physical
- Proof of residency listing the name and address

There are many different family patterns and styles. Some families may have had an experience that has resulted in a court order. The district requests parent cooperation to help us maintain a safe environment and communicate correctly with all parties. If there is a current court order (i.e. divorce, order or protection, etc.) a copy of the portion that applies to custody or protection is required. The copy must include a stamp and signature of the court.

3.10 - Fees, Fines & Charges; Waiver of Student Fees

Fees: Information regarding Grade Level Fees, PE uniforms, School Lunch, Technology, and other items will be included in the annual registration packet.

Voluntary Student Insurance

Student insurance information can be obtained by contacting the district office.

Waivers

Fines, Fees, and Charges; Waiver of Student Fees¹

The school establishes fees and charges to fund certain school activities. Some students may be unable to pay these fees. Students will not be denied educational services or academic credit due to the inability of their parent or guardian to pay fees or certain charges. Students whose parent or guardian is unable to afford student fees may receive a fee waiver. A fee waiver does not exempt a student from charges for lost and damaged books, locks, materials, supplies, and/or equipment.

Applications for fee waivers may be submitted by a parent or guardian of a student who has been assessed a fee. As student is eligible for a fee waiver if at least one of the following prerequisites is met:

1. The student currently lives in a household that meets the free lunch or breakfast eligibility guidelines established by the federal government pursuant to the National School Lunch Act; or
2. The student or the student's family is currently receiving aid under Article IV of the Illinois Public Aid Code (Aid to Families of Dependent Children).

The building principal will give additional consideration where one or more of the following factors are present:²

- An illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations; or
- When one or more of the parents/guardians are involved in a work stoppage.

The building principal will notify the parent/guardian promptly as to whether the fee waiver request has been granted or denied. Questions regarding the fee waiver application process should be addressed to the building principal.

Pursuant to the Hunger-Free Student's Bill of Rights Act, the school is required to provide a federally reimbursable meal or snack to a student who requests one, regardless of whether the student has the ability to pay for the meal or snack or owes money for earlier meals or snacks. Students may not be provided with an alternative meal or snack and the school is prohibited from publicly identifying or stigmatizing a student who cannot pay for or owes money for a meal or snack.

If you have questions regarding the fee waiver process, you may contact the District Business Manager at (708)784-2013.

3.20 - School Lunch Program

All full-day students eat lunch at school. Students have the option of- purchasing hot lunch or bringing their own. Menus will be posted each month on our district's website so parents and students are aware of the food that will be served in advance. Students are not allowed to share lunches. District 107 provides financial assistance for lunch in accordance with federal and state laws. Eligibility requirements are available through the school or district office.

Chapter 4 - Transportation & Parking

4.10 - Bus Transportation

District 107 provides bus transportation for all students. Bus schedules are furnished at the beginning of the school year. Riding the bus is considered a privilege rather than a right and requires the cooperation of parents, students, staff and our bus drivers to ensure a safe experience for every child. Each school bus is equipped with front and rear video cameras to record student behavior.

Routes and Schedules

- In planning schedules, the District strives for safety considerations first.
- Students are not allowed to take any bus other than their assigned bus and must get off at their assigned bus stop.
- Parents/guardians of kindergarten students must meet their child at the bus stop.

Late Bus

- Late bus service is provided Monday, Tuesday, and Thursday.
- The late busses begin at the Elementary School and then go to the Middle School.
- The late busses leave at 4:20 p.m. from the **Elementary School**.
- The late busses leave at 4:30 p.m. from the **Middle School**.
- These busses will drop students off at locations in the general area of their homes, but not necessarily at the same stops as the morning and afternoon busses.
- Bus concerns/questions after office hours should be directed to the First Student Bus Company at (708)352-9050.
- Parents/guardians are encouraged to establish back-up plans with neighbors/friends in case the parent/guardian cannot be home at the time of drop-off.

Bus Safety

- The manufacturer's capacity for a bus shall not be exceeded.
- Only persons authorized by the school district shall be allowed to ride school buses. Parents are not allowed on the bus unless they are serving as a field trip chaperone.
- All busses are equipped with cameras. Parents should report any concern to the Principal or Assistant Principal.
- Younger students (kindergarteners and 1st graders on Elementary School busses and 5th and 6th graders on Middle School busses) are asked to sit at the front of the bus. Seats may be assigned on certain busses as necessary.
- Parents will be notified if their child(ren) is affected by a safety issue.

Bus Riding Behavior

School bus riders are expected to:

- Follow the instructions of the bus driver.
- Remain seated in appropriate/assigned seat at all times.
- Be on time at the designated bus stop.
- Remain at the side of the road while waiting for the bus.
- Wait for the bus to stop completely before boarding and unloading.
- Keep hands and head inside the bus at all times.
- Keep objects out of the aisle.
- Report immediately any damage to the bus seat(s) to the driver.
- Maintain appropriate behavior at all times.
- Refrain from eating or drinking on the bus.
- Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take five giant steps away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.
- Wait for the driver's signal before crossing the street and then cross in front of the bus. Cross the street only after checking both ways for traffic.
- Never run back to the bus, even if you dropped or forgot something.
- Talk quietly on the bus. No shouting or creating loud noises that may distract the driver. Tablets, iPods, iPads, Smartphones, and other electronic devices must be silenced on the bus unless a student uses headphones.

Consequences of Improper Bus Riding Behavior

Pleasantdale Elementary

- Students are expected to follow the Eagle Way on the bus.
 - The Eagle Way
 - Be respectful – Keep hands and feet to yourself.
 - Be responsible – Talk but don't scream.
 - Be safe – Stay seated the entire ride.

- If a child behaves in a way that jeopardizes his safety or the safety of others, an anecdotal form will be filled out by the bus driver or supervising adult and given to the principal.
- In all cases, the seriousness of the offense will determine the level of consequence suitable. Consequences for improper bus riding behavior can range from written warning to a bus suspension for an amount of time determined by the principal.
- Parents will be notified in the event of a bus offense.

Pleasantdale Middle

- Inappropriate behavior may result in a verbal or written warning, after school detention(s), or a bus suspension. (A child on a bus suspension is still expected to attend school.).
- Serious misconduct, such as fighting, property damage, endangering others, or possession of controlled substances, alcohol, tobacco products or weapons, can lead to a school suspension, permanent removal from the bus, and/or expulsion.

4.15 - Bus Conduct - Suspension of Services

Students are expected to follow all schools when riding the school bus. A student may be suspended from riding the bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following:

1. Violating any school rule or school district policy.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of a directive from a bus driver or other supervisor.
6. Such other behavior as the building principal deems to threaten the safe operation of the bus and/or its occupants.

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the School Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons.

A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

4.20 - Student Drop-off/Pick-up

Pleasantdale Elementary

Safety for children and adults is increased when parents driving automobiles adhere to the following safety guidelines:

- Enter the school parking lot staying to the right of the parking lot.
- Pull along the side of the school nearest the gym where your child may be dropped off on the sidewalk along the Kiss and Go lane.
- Please do not allow your child to run across the parking lot to join his/her class.
- Do not drive into bus lanes (painted yellow curb area) at any time to drop off children. This area is restricted for buses.
- All drivers must obey bus stop signs.
- Adult supervision begins at 8:40 a.m. Children should arrive no earlier than 8:40 a.m.
- Parents of preschool students are to park their car and walk their student to the door for drop off and pickup.

Pleasantdale Middle

- The only entrance to our parking lot and drop-lane is on 74th Street (the street north of the school building).
- Parents who are picking up or dropping off students should form a single lane next to the sidewalk (no waiting next to the flagpole).
- Please pull up as close as possible to the car in front.
- Exit only at the driveway onto Wolf Road midway between 74th and 75th Street.
- Please use the parking lot nearest to Wolf Road to park and enter the building.

As a reminder, nobody is allowed to talk on their cell phone when in a school zone.

4.30 - Other Forms of Student Transportation

Bicycles/Skateboards/Roller Blades

The decision and responsibility to let a student ride his/her bike to school rests with the parents. Once on school property, students must walk their bikes. A bicycle parking rack is located next to the preschool rooms at the elementary school and in front of the middle school building. Bicycle registration with the police and wearing helmets are highly encouraged. Bicycle-riding, skateboarding, or rollerblading while on school property is not permitted.

Chapter 5 - Health and Safety

5.10 - Immunization, Health, Eye & Dental Examination

Required Health Examinations and Immunizations

All students are required to present appropriate proof of a health examination and the immunizations against, and screenings for, preventable communicable diseases within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth and ninth grades; and
3. Enrolling in an Illinois school for the first time, regardless of the student's grade.

Proof of immunization including: DTP/DtaP, Tdap, Hepatitis B, Polio, MMR, Varicella, and MCV4 are required for students in grades 6 and 12. A diabetes screening must be included as part of the health exam (though diabetes testing is not required). Students between the age of one and seven must provide a statement from a physician assuring that the student was "risk-assessed" or screened for lead poisoning.

Failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the school, subject to certain exceptions. New students who register mid-term have 30 days following registration to comply with the health examination and immunization requirements. If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by an appropriate medical professional.

Eye Examination

All students entering kindergarten or the school for the first time must present proof by October 15 of the current school year of an eye examination performed within one year. Failure to present proof by October 15, allows the school to hold the student's report card until the student presents: (1) proof of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15.

Dental Examination

All students entering kindergarten, second and sixth grades must present proof by May 15 of the current school year of having been examined by a licensed dentist within the last 18 months. Failure to present proof allows the school to hold the child's report card until the student presents: (1) proof of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15.

Exemptions

A student will be exempted from the above requirements for:

1. Medical grounds if the student's parent/guardian presents to the building principal a signed statement explaining the objection;
2. Religious grounds if the student's parent/guardian presents to the building principal a completed Certificate of Religious Exemption;
3. Health examination or immunization requirements on medical grounds if a physician provides written verification;
4. Eye examination requirement if the student's parent/guardian shows an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist; or
5. Dental examination requirement if the student's parent/guardian shows an undue burden or a lack of access to a dentist.

Accidents and Illnesses

- When a student suffers a minor accident or illness at school, first aid is given and the name, date, and cause recorded.

- The parent or person designated by the parent will be notified and asked to come to the school for the child if a child becomes ill or injured.
- No child shall be sent home if there is not a responsible adult, either parent, or someone designated by the parent to accept him/her.
- A student who has diarrhea, has vomited in school or has a temperature of 100° F or more must be sent home.
- Students should remain at home at least 24 hours after a fever has subsided or is symptom free without medication.
- Should a serious accident or illness occur which warrants emergency treatment, 911 will be called and parents notified.

Allergies

Many students are allergic to animals. No animals will be brought to school for show and tell, star of the week, etc. Due to food allergies, no food may be brought in to share in either the lunchroom or the classroom.

Ambulance Policy

In the event of a student health emergency, the school nurse will determine whether an ambulance is needed to transport the student to the hospital in order to ensure the student's safety. The cost of the ambulance, which is covered by many health insurance policies, will be the responsibility of the parent. Families who do not have health coverage can purchase student health insurance through the district. This guideline will apply at all school related activities whether on or off district grounds.

Cumulative Health Record

The school nurses keep a cumulative health record for each student and share the responsibility for keeping it up-to-date with parents. Should a student transfer out of the district, the health records are forwarded to the new school. Parents can use Skyward to monitor student visits to the nurse's office.

Hearing Tests

Students in preschool, kindergarten, first, second, third and fourth grade, and all students new to the district are given a hearing test. Tests may also be given if a teacher notices that a student is having difficulty hearing. Parents will be notified if the nurse has concerns about the student's hearing.

Vision Tests

Students in preschool, kindergarten, second, and eighth grades are given vision tests in accordance with state guidelines under the supervision of the school nurse. Tests are also given if a teacher notices that a student is having difficulty. Parents will be notified if the nurse has concerns about a student's vision.

5.20 - Student Medication

Taking medication during school hours or during school-related activities is prohibited unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child by completing a "School Medication Authorization Form."

No school or district employee is allowed to administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed School Medication Authorization Form is submitted by the student's parent/guardian. No student is allowed to possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this procedure.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector (e.g., EpiPen®) and/or an asthma inhaler or medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form. ~~The school and~~

Students who are diabetic may possess and self-administer diabetic testing supplies and insulin if authorized by the student's diabetes care plan, which must be on file with the school.

Students with epilepsy may possess and self-administer supplies, equipment and medication, if authorized by the student's seizure action plan, which must be on file with the school.

Students may self-administer (but not possess on their person) other medications required under a qualified plan, provided the student's parent/guardian has completed and signed a School Medication Authorization Form.

The school district shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication-, ~~including asthma medication or epinephrine injector/injectors, or the storage of any medication by school personnel,~~ required under a qualifying plan. A student's parent/guardian must agree to indemnify and hold harmless the school district and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector ~~and/or,~~ asthma inhaler, ~~or the storage of any medication by school personnel,~~ and/or a medication required under a qualifying plan.

~~Students who are diabetic may also self carry and self administer diabetic testing supplies and insulin. Students who are diabetic must also have a Diabetes Care Plan on file with the school.~~

Designated Caregiver Administration of Medical Cannabis

In accordance with the Compassionate Use of Medical Cannabis Pilot Program Act allows a parent/guardian of a student who is a minor to register with the Ill. Dept. of Public Health (IDPH) as a designated caregiver to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is, ~~qualifying students are allowed to administer/~~utilize medical cannabis infused product to a child who is a student on the premises of his or her school or on his or her school bus if:

1. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
2. Copies of the registry identification cards are provided to the District; and
3. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form—Medical Cannabis*;

Medical cannabis infused product (Product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

After administering the product to the student, the designated caregiver shall immediately remove it from school premises or the school bus. The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

while at school and school events. Please contact the building principal for additional information. Discipline of a student for being administered a product by a designated caregiver pursuant to this procedure is prohibited. -The District may not deny a student attendance at a school solely because he or she ~~required~~requires administration of the product during school hours.

Undesignated Medicines

The school may maintain the following undesignated prescription medications for emergency use: (1) Asthma medication; (2) Epinephrine injectors; (3) Opioid antagonists; and (4) Glucagon. No one, including without limitation, parents/guardians of students, should rely on the school or district for the availability of undesignated medication. This procedure does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

Emergency Aid to Students

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

5.40 - Safety Drill Procedures

Drills

Drills required by the Illinois State Board of Education are conducted throughout the school year including fire, tornado/disaster, bus evacuation, and lockdown drills. Schools may add additional drills, as deemed appropriate. Students are instructed in appropriate actions and behavior.

Tornado Watch

If a tornado watch is in effect at dismissal time, no changes will take place to the previously arranged dismissal procedures.

Tornado Warning

At the onset of a tornado warning, teachers direct their students to designated safety areas. Students remain in the school until release is considered safe if the warning occurs at dismissal time. Parents may pick up their child at school during a tornado warning. Parents sending someone else to pick up a child must notify the school requesting a child's release. **Please do not telephone the school during tornado watches and warnings.** Calls could interfere with outgoing emergency calls.

5.50 - Communicable Disease

Rules and regulations regarding communicable disease control shall be enforced as required by the Illinois Department of Public Health. Parents must notify the nurse if their child has a communicable disease. The student's teacher and the principal will be notified.

5.60 - Head Lice

The school will observe the following procedures regarding head lice.

- Parents will be contacted when it is suspected that their child is infested with lice.
- Parents are asked to notify the school nurse if they suspect their child has head lice.
- The school will provide written instructions to parent/guardian regarding appropriate treatment for the infestation.
- It is advised by the CDC that students return to school after appropriate treatment has begun.

Chapter 6 - Discipline and Conduct

6.20 - School Dress Code & Student Appearance

Appropriate student dress is the responsibility of each student at Pleasantdale SD 107. Pleasantdale SD 107- hopes that parents will take an active part in assisting their children in making decisions about their appearance in school. Any clothing viewed as inappropriate or disruptive in any way will not be allowed. Students with inappropriate clothing will be asked to change. Parents may be contacted to bring a change of clothes. Additionally, students may be asked to wear their gym uniform, if necessary. Expectations for appropriate student dress are in effect for all extra-curricular and school-related activities (i.e. after-school sporting events, Student Council events, Clubs, etc.). Judgment of disruption is at the discretion of building administration. Specific guidelines are:

- Students and parents have the right to make clothing and accessory selections so that they feel comfortable and confident at school.
- Students and parents have the responsibility to make clothing and accessory selections that are appropriate for the educational environment. Clothing choices should not disrupt the educational process, interfere with the maintenance of a positive teaching and learning climate, or compromise reasonable standards of health, safety, and decency.
- Students should not wear hats or head covering of any kind (except that of established religious groups or medical exceptions) in the building, except when allowed for special spirit days.
- Apparel that promotes or advertises weapons, drugs, alcohol, tobacco products, gangs, or other inappropriate activities is not permitted.
- Clothing with holes, rips, tears, and clothing that is otherwise poorly fitting, showing skin and/or undergarments may not be worn at school.
- The length of shorts or skirts must be appropriate for the school environment.
- Shoes must be worn at all times.

Concerns about student dress will be handled through the main office. _____

6.30 - Student Discipline

As part of our district-wide multi-tiered system of support (MTSS), the Pleasantdale Elementary School has established a three-tiered Positive Behavior Support System (PBSS). PBSS is a systematic approach for implementing proactive schoolwide discipline. The purpose of PBSS is to improve school climate and prevent student problem behaviors across all school settings. Essential elements of our PBSS include: (1) building a culture within the whole school that will serve as a foundation for both social and academic success, (2) emphasizing early identification and prevention of problem behavior, (3) directly teaching appropriate social skills to all students, and modifying or rearranging the school context when necessary to prevent problem behavior, (4) using a three-tiered continuum of behavior support practices in order to prevent problem behavior, and (5) actively using data for decision-making.

All students receive the support they need for success based on a continuum of need and intensity. Our PBSS program uses:

- Student achievement data to inform instruction
- A problem-solving model
- A multi-tiered service delivery model
- Targeted interventions in addition to the core curriculum
- Regular progress monitoring

For special education students, please refer to page 38 of the Parent/Student handbook, section 10.20 “Discipline of Students with Disabilities,” for additional information.

Discipline Plans -- Pleasantdale Elementary

The Pleasantdale Elementary School community of staff and parents believes that each child is responsible for his/her behavior. Based on this belief:

- The role of parents and staff is to guide and assist students in making appropriate behavioral choices, and understanding that all actions have consequences.
- The student's role is to develop skills and strategies for coping with conflict, and to accept responsibility for his/her choices.
- Pleasantdale Elementary students will become responsible and respectful citizens through their efforts and the shared commitment of parents and staff.

Pleasantdale Elementary School maintains a building behavior plan, The Eagle Way. The Eagle Way must be followed at all school sponsored activities, including field trips and bus routes.

- The Eagle Way
 - Be respectful
 - Be responsible
 - Be safe
- Each teacher establishes a set of classroom rules and procedures. These rules are on display in the classroom for all to see. These classroom rules include hallway, bathroom, and recess guidelines.
- A system has been set up during lunch and recess called “Eagle’s Nest” for children who fail to follow the Eagle Way. The “Eagle’s Nest” is located in an office near the lunchroom and is supervised by a staff member. Parents will be notified unless the supervisors feel the infraction was minor and communication home not necessary. Students are given appropriate behavioral intervention ideas (“flight plan”) and skills so that negative behaviors do not become habitual.

Discipline Plans -- Pleasantdale Middle

It is our goal at Pleasantdale Middle School to provide a safe and positive learning environment. To achieve this environment, expectations of behavior and conduct have been established which govern the entire school operation, including classroom and instructional areas, co-curricular groups and activities and school facilities. Students are expected to accept responsibility for their actions and the consequences of those actions. Parents and teachers also have rights and responsibilities in their role of support for continued student growth. In order to ensure student confidentiality, the district policy is not to give out information about a student’s behavior to other parents.

“The “I’s” of the Tigers” is our positive and proactive approach to school behaviors and is the heart of our program. We ask our students to affirm the following statements in their actions and behaviors while at or representing Pleasantdale Middle School:

- I am Respectful
- I am Responsible
- I am Safe

Expectations are taught, and when necessary, re-taught to illustrate the above statements through various areas within the building, including hallways, classrooms, lunchroom, recess, assemblies, and on the bus. All staff members are encouraged to support and recognize positive examples of “The “I’s” of the Tigers” through home communications and “Tiger Stripes” presented to the students.

When and Where Conduct Rules Apply

The grounds for disciplinary action also apply whenever the student’s conduct is reasonably related to school or school activities, including but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Inappropriate Behaviors – Level 1

- Tardiness (late to school – late to class)
- Missed detention
- Disrespect
- Disturbance during class, assemblies, field trips, before or after school activities, and in locker room, halls and lunchroom
- Inappropriate physical contact
- Inappropriate online behavior
- Loitering in unsupervised areas
- Reckless behavior
- Repeated inappropriate behavior

Range of Consequences

- Behavioral referral
- Parent contact
- Detention
- Detention plus meeting with student
- Detention plus meeting with student and administrator.
- In-school suspension

Inappropriate Behaviors – Level -2

- Blatant disrespect
- Disruptive behaviors, including online
- Insubordination
- Demonstrating a bullying behavior
- Profanity or abusive language
- Damaging property or others’ belongings
- Misuse of computers or other school materials
- Stealing
- Reckless behavior
- Inappropriate physical contact

- Uncooperative with substitutes
- Repeated inappropriate behavior

Range of Consequences (one or more of the following may occur)

- Conduct referral
- Student meeting with the administrator
- Parent contact
- Parent conference
- Detention(s)
- One week of detentions for inappropriate behavior with substitutes
- Out of all activities up to five days (spectator or participant)
- One to three days in-school suspension
- Reimbursement for damaged property

Inappropriate Behaviors – Level 3

- Bullying, including cyberbullying
- Harassing or threatening others
- Sexual Harassment
- Fighting
- Any act of physical aggression toward others
- Hazing
- Gross disrespect towards others
- ~~Smoking~~
- Vandalism
- Using, possessing ~~illicit drugs, narcotics, alcohol,~~ distributing, purchasing, selling or illegal substances (offering for sale tobacco or nicotine materials, including “look-alikes”)electronic cigarettes, vapes, vape pens or other vaping related products.
- Possession of prescribed or non-prescribed medication
- Possession of weapons
- Any gang related activity, literature, or items
- Inappropriate physical contact
- Repeated inappropriate behavior

Range of Consequences (one or more of the following may occur)

- Conduct referral
- Student sent to administrator’s office
- Parent conference
- Parent pay for determination of type of substance
- In-school or out-of-school suspension(s)
- Confiscation of prohibited objects
 - Recommendation for expulsion to School Board
 - Notification of incident to proper authorities
 - Counseling program

Inappropriate Behaviors - Level 4

- Using, possessing, ~~selling, or distributing illicit drugs, prescribed/non-prescribed medication, narcotics, alcohol,~~ purchasing, selling or offering for sale tobacco or illegal substances (nicotine materials, including “look-alikes”)electronic cigarettes, vapes, vape pens or other vaping related products.
- Selling or distributing prescribed/non-prescribed
- Possession/use of weapons
- Fighting, mob action
- Arson
- Explosives
- Repeated significant inappropriate behavior(s)

Range of Consequences- (one or more of the following may occur)

- Notification to proper authorities
- Parent pay for determination of type of substance
- In-school or out-of-school suspension(s)
- Alternative behavior school placement
- Assessment/Participation in behavior, substance, counseling program
- Recommendation for expulsion to School Board

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions.

Re-Engagement of Returning Students

The building principal or designee shall meet with a student returning to school from an out-of-school suspension, expulsion or alternative school setting. The goal of this meeting shall be to support the student's ability to be successful in school following a period of exclusion and shall include an opportunity for students who have been suspended to complete or make-up missed work for equivalent academic credit.

Corporal Punishment

District 107 does not allow school personnel to administer corporal punishment to students according to Board Policy. Corporal punishment does not include, and certificated personnel are permitted to use, reasonable force as needed to maintain safety for other students, school personnel, or for the purpose of self-defense or the defense of property.

Use of Isolated Time Out and Physical Restraint

This policy applies to all students. Isolated time out and physical restraint shall be used only as a means of maintaining a safe and orderly environment for learning and only to the extent necessary to preserve the safety of students and others. Neither isolated time out nor physical restraint shall be used in administering discipline to individual students as a form of punishment. Isolated time out and physical restraint are considered restrictive interventions and are only used in emergency situations by trained staff members or when less restrictive interventions have been attempted and failed. This policy does not apply to the restriction of a student's movement when that restriction is for a purpose other than the maintenance of a safe and orderly environment, such as the appropriate use of a safety belt in motor vehicles.

Cheating Policy

Students must consider all assigned work to be individual unless a teacher specifies otherwise. Each teacher will discuss cheating and plagiarism as it applies to his/her class and discuss the consequences. Students receive instruction about the proper way to cite sources appropriate to their grade level.

Examples of cheating or plagiarism

- Copying homework
- Looking on another student's test or quiz
- Allowing another student to look on your test or quiz
- Using other secretive methods of obtaining or giving answers for tests or quizzes
- Working with others on any assignment that was meant to be done by individuals
- Taking papers in part or whole from the Internet or other publications or other students
- Taking information from another source that is not properly attributed
- Taking any part of a test to use or give to others

1st Offense

- Student may receive a failing grade for the assignment
- The teacher confers with the student's parents about the offense
- The student may have to redo the assignment, or an equivalent assignment, at a level equivalent to a passing grade, outside of school time. Credit may or may not be given.

2nd Offense

- Student may receive a failing grade for the assignment

- The teacher reports the offense to the principal who will meet with the student, his/her parents and the teacher about the incident.
- The student may have to redo the assignment, or an equivalent assignment, at a level equivalent to a passing grade, outside of school time. Credit may or may not be given.

3rd Offense

- Student may receive a failing grade for the assignments
- The teacher reports the offense to the principal/assistant principal who will meet with the student, his/her parents and the teacher about the incident.
- The student may have to redo the assignment, or an equivalent assignment, at a level equivalent to a passing grade, outside of school time. Credit may or may not be given.
- The student will not be allowed to receive any school wide academic honors, such as honor roll status or special academic recognition at the end of the year.

DISCIPLINE DEFINITIONS

- **Alcohol:** Possession, use or transfer of any alcoholic beverage.
- **Blatant Disrespect:** Disrespect to other students or staff that persists after a warning has been given.
- **Bullying:** Bullying is intentionally using power to repeatedly make someone feel bad. See bullying policy for more information.
- **Communication/Electronic/Laser devices:** Using a cellular telephone, smartphone, video recording device, personal digital assistant (PDA), or similar electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating and sending, sharing, viewing, receiving or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device or cellular telephone, commonly known as “sexting.”
- **Disrespect:** To call derogatory names, dishonor, or in any other manner, abuse verbally or in writing any member of the school staff or student body.
- **Disruption:** Any act that disrupts the educational process or setting.
- **Extortion:** The act of extortion or borrowing or attempting to borrow any money or things of value from a person in the school, unless both parties enter into an agreement freely and without the presence of either an implied or expressed threat.
- **Drugs:** A term that is intended, for this purpose, to include cannabis, controlled substances, any illegal or illicit drugs, prescription drugs ~~and~~, over-the-counter drugs, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
- **Drug paraphernalia:** Devices that are used to ingest, inhale, or inject cannabis or any controlled substances into the body.
- **Fighting:** Aggressive, hostile bodily contact with students, and/or adults.
- **Forgery:** The act of falsely writing the name of another person, falsifying dates, grades, addresses, or other information on school forms.
- **Gang-related activity:** Any group of two or more people whose purpose includes the commission of illegal acts. Gang-like activity shall mean any conduct engaged in by a student:
 - on behalf of any gang
 - to perpetuate the existence of any gang
 - to effect the common purpose and design of any gang

- to represent a gang affiliation, loyalty or membership in any way while attending a school function.

- **Gross Disrespect:** Disrespect toward staff or student that is of a threatening or aggressive nature.
- **Harassment:** Constant torment and intent to harm emotionally.
- **Hazing:** Any intentional, knowing, or reckless act directed towards a student for the purpose of initiation, affiliation, holding office, maintaining membership in any organization, club, or athletic team. Soliciting, encouraging, aiding, or engaging in hazing is prohibited.
- **Inappropriate Displays of Affection:** Displays of affection of a sexual nature that are not appropriate in a school environment
- **Inciting others to misconduct/misbehave:** By words, acts or deeds, giving encouragement to demonstrations and protest, which disrupt the normal educational process of the school.
- **Indecency:** The act of offending commonly recognized standards of health, safety, or proprietary, or inappropriate displays of affection.
- **Insubordination (failure to conform to staff request):** The failure to respond or carry out a reasonable request by authorized school personnel.
- **Intimidation:** The act of verbally or by gesture threatening/intimidating the well being, health or safety of any person on school property or en route to or from school.
- **Loitering:** The act of being in or about the school building or in a specifically restricted area of the school at unauthorized times or without specific authorization of school personnel.
- **Obscenity:** The act of using obscene or profane language in verbal or written form or in pictures, caricatures, or obscene gestures on school property.
- **Physical assault:** The act of physically assaulting or attacking any person on or near school property including any activity under school sponsorship.
- **Profanity:** Inappropriate language that is deemed offensive to others.
- **Reckless behavior:** Behavior that can lead to serious harm, involvement of unsuspecting victims, and usually taking place in a non-structured area not taking surroundings into consideration.
- **Sexual harassment:** The act of sexual harassment, whether verbal, nonverbal or physical including but not limited to gestures, touching, brushing the body, and sexual propositions.
- **Tardiness:** Lateness to school, class, advisory, or any other part of the student's schedule.
- **Theft:** The act of taking or acquiring the property of others without that person's consent.
- **Unlawful drugs/Use of tobacco/Electronic smoking devices:** Possession, use, or transfer of any stimulating, depressing, or behavior altering substance without a medical prescription. This includes any form of hallucinogenic drugs or marijuana.
- **Vandalism:** The act of willful destruction of property belonging to others.
- **Weapons:** The act of possessing, using, controlling, transferring, or threatening to use any weapon. A weapon is a gun or firearm, loaded or unloaded or any look alike. Also, any instrument used with the intent of inflicting or threatening bodily harm. Knives or other items deemed inappropriate by school officials may be declared

contraband and will be confiscated. In accordance with state and federal law, we have a “no-tolerance” weapons policy.

6.40 - Prevention of and Response to Bullying, Intimidation, and Harassment

BULLYING POLICY

Statement of Intent

The district is committed to providing a caring, friendly, and safe environment for all of our pupils so they can learn in a relaxed and secure atmosphere. Bullying of any kind is unacceptable. If bullying does occur at school, school related activities, or on busses, all pupils should report and know that incidents will be dealt with promptly and effectively.

What Is Bullying?

Bullying is intentionally using power to repeatedly make someone feel bad. Bullying can be emotional (systematically excluding, tormenting), physical (pushing, kicking, hitting, punching), racist (racial taunts, graffiti, gestures), sexual (unwanted physical contact or sexually abusive comments), homophobic (focusing on the issue of sexuality), verbal (name-calling, sarcasm, spreading rumors, teasing), cyber (email and social networking misuse), mobile threats (text messaging and calls), or misuse of associated technology (i.e. camera & video).

Why is it Important to Respond to Bullying?

Bullying hurts. No one deserves to be a victim of bullying. Everybody has the right to be treated with respect. Students who are bullying need to learn different ways of behaving. Schools have a responsibility to respond promptly and effectively to issues of bullying.

Bullying, intimidation, and harassment diminish a student’s ability to learn and a school’s ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important school goals.

Bullying on the basis of actual or perceived race, color, national origin, immigration status, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school.

Bullying includes cyber-bullying (bullying through the use of technology or any electronic communication) and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student’s or students’ person or property;
2. Causing a substantially detrimental effect on the student’s or students’ physical or mental health;
3. Substantially interfering with the student’s or students’ academic performance; or
4. Substantially interfering with the student’s or students’ ability to participate in or benefit from the services, activities, or privileges provided by a school.

Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Students are encouraged to immediately report bullying. A report may be made orally or in writing to the district complaint manager (Superintendent) or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the district complaint manager or any staff member. Anonymous reports are also accepted by phone call or in writing.

Procedures

- Report bullying incidents to any staff member. If further follow up is needed, contact Principal or Assistant Principal.
- Bullying incidents will be recorded by staff.
- In serious cases, parents of all involved students will be informed and asked to attend a meeting to discuss -the problem.
- As necessary and appropriate, police will be consulted in extreme cases.
- Bullying behavior will be investigated as soon as possible.
- Confirmed offenders will have consequences that may include detention, suspension, meeting with the assistant principal, participating in peer mediation, or participating in small group or individual counseling.
- After the incident / incidents have been investigated and dealt with, each case will be monitored to ensure repeated bullying does not take place.

A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

A student will not be punished for reporting bullying or supplying information, even if the school's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

Prevention

Staff members will use various methods as needed to prevent bullying. Social Emotional Learning activities in both schools are the main venues for discussing bullying with students. Students are encouraged and taught to stand up for a student who is being bullied when they are a bystander. When appropriate, whole school assemblies and parent education may be utilized.

Students and parents/guardians are also encouraged to read the following school district policies: 7:20, Harassment of Students Prohibited and 7:180, Prevention of and Response to Bullying, Intimidation and Harassment.

6.45 - Sexual Harassment & Teen Dating Violence Prohibited

Sexual Harassment Prohibited

Sexual harassment of students is prohibited. A person engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and/or engages in other verbal or physical conduct, including sexual violence, of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
 - a. Substantially interfering with a student's educational environment;
 - b. Creating an intimidating, hostile, or offensive educational environment;
 - c. Depriving a student of educational aid, benefits, services, or treatment; or
 - d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms *intimidating*, *hostile*, and *offensive* include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. The term *sexual violence* includes a number of different acts. Examples of sexual violence include, but are not limited to, rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a

student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

Making a Complaint; Enforcement

Students are encouraged to report claims or incidents of sexual harassment, teen dating violence or any other prohibited conduct to the building principal, assistant principal, or social worker. A student may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

6.50 - Cafeteria Rules and Procedures

Lunchroom Conduct

Students are expected to eat their lunch in an orderly manner, remain seated, and practice appropriate table manners. Only quiet talking is allowed. Students are not allowed to share or exchange food at lunch.

Lunch Procedures-Pleasantdale Elementary

Students who bring their own lunches to school are instructed to put them in the portable classroom lunch bins. This task is part of the morning classroom routine. At some time during the morning, the lunch bin is taken to the cafeteria so the lunches will be available when children come in from recess.

On occasion, students may forget to perform the task of putting their own lunch into the lunch bin during the morning classroom routine. Students will never go without food during lunch unless it is their choice. An organizational plan may be put into place for students who struggle with this process.

Considerations will be made for unique circumstances involving special diets, medical concerns, substitute teachers, field trips, assemblies, etc. that might cause changes in classroom and lunchroom routines.

Lunch Procedures-Pleasantdale Middle

Before their lunch period, students stop at their lockers to drop off books and pick up their lunches, if they are not buying them. Parents may drop off forgotten lunches in the office. Lunch periods begin at 11:27 a.m. The lunches will be delivered to the lunchroom and put on the stage for pick-up. Parents are encouraged to open an account with the school lunch program, providing students both with a primary meal plan and as a backup option.

Recess Procedures-Pleasantdale Elementary

Students have outdoor recess whenever possible. Students perform better when they get outdoors, even if only for a few minutes. The office staff and principal will make the decision for recess based on the following:

- **Outdoor Recess** (15-20 minutes)
 - 15 degrees F and higher (including wind chill)
- **Brief Outdoor Recess** (5-15 minutes)
 - 5-14 degrees F (including wind chill)
- **Inside Recess**
 - below 5 degrees F (including wind chill)

Student must have boots, gloves and snow pants to play in the snow. Those who don't must stay on the blacktop area. Parents should assist children in preparing and wearing appropriate clothing for the weather conditions. The school provides outdoor equipment for students to use at recess. For safety purposes, please do not bring equipment from home.

Rec/Study Hall-Pleasantdale Middle

Students have a recess option just prior to or just following their lunch period. There are also supported study hall options for students who choose this instead of recess. At times, students will be assigned study hall during this time.

- **Outdoor Recess**
 - 15 degrees F and higher (including wind chill)
- **Inside Recess**

- o below 15 degrees F (including wind chill)

6.60 - Field Trips

An integral part of the educational program is the opportunity to attend field trips. Field trips are planned around units of study at each grade level. Field trips provide an extension or hands-on experiences that help to expand the classroom experience and enhance the learning of all children. When a field trip is planned, each child must return a signed permission slip. No child will be permitted to participate without parent permission. Children not participating in the field trip activity will receive alternative instruction within the school as arranged by the teacher. Field trips are planned and implemented at the discretion of the grade level team. Some field trips take place out of the building, and others are on-site experiences.

6.70 - Access to Student Social Networking Passwords & Websites

School authorities may not require a student or his or her parent or guardian to provide a password or other related account information in order to gain access to the student's account or profile on a social networking website if school authorities have reasonable cause to believe that a student's account on a social networking website contains evidence that a student has violated a school disciplinary rule or procedure. However, the student may be required to share the content that is reported on his/her social networking website or app to allow school officials to make a factual determination if a rule or policy was violated.

6.80 - Student Use of Electronic Devices

Acceptable Use Policy

Each student and parent/guardian is required to sign the district's [1:1 User Agreement](#) and Acceptable Use Policy (AUP) annually.

The use of electronic devices and other technology at school is a privilege, not a right. Students are prohibited from using electronic devices, except as provided herein. An electronic device includes, but is not limited to, the following: cell phone, smartphone, audio or video recording device, personal digital assistant (PDA), iPod®, iPad®, laptop computer, tablet computer or other similar electronic device. Pocket pagers and other paging devices are not allowed on school property at anytime, except with the express permission of the building principal.

During instructional time, which includes class periods and passing periods, electronic devices must be kept powered-off and out-of-sight unless: (a) permission is granted by an administrator, teacher or school staff member; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

Students are allowed to use electronic devices during non-instructional time, which is defined as before and after school, while outside the building.

Electronic devices may never be used in any manner that disrupts the educational environment, violates student conduct rules or violates the rights of others. This includes, but is not limited to, the following: (1) using the device to take photographs in locker rooms or bathrooms; (2) cheating; and (3) creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction or non-consensual dissemination of private sexual images (i.e., sexting).

The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Students who violate the policy are subject to the following consequences:

1st Offense: Student is sent to the office and the device is held and parents are notified. Device is returned to the student at the end of the school day.

2nd Offense: Student is sent to the office and the device is held and parents are notified. Device is held in the office until a parent retrieves it. School discipline rules will apply.

More than two offenses will be considered blatant disregard for school rules and may result in one or more of the following:

- Students checking phone into the office each day
- Detention(s)
- In school suspension
- Loss of the right to have the electronic device in school for a period of time up to, and including, the rest of the school year

Chapter 7 - Internet, Technology & Publications

7.10 - Internet Acceptable Use

Acceptable Use Policy for the District's Electronic Network

School District 107 believes that the District's Electronic Network (its computers, its local and/or wide area network, and access to the Internet through its computers or local and/or wide area network) offers resources and opportunities for learning and preparing our students for the future. The educational purpose of the District's Electronic Network is to assist with the gathering and exchanging of information related to District curriculum and educational programs and activities. Using the District's Electronic Network effectively enriches the classroom experience.

Copyright and Fair Use

All use of materials in District 107 must honor and abide by the Copyright and Fair Use Guidelines for Educational Multimedia. These guidelines may be reviewed at: <http://guides.lib.utexas.edu/copyright/fairuse>

Privilege

The use of the District's Electronic Network is a privilege, not a right, and inappropriate use may lead to access privileges being revoked, school disciplinary action, and/or appropriate legal action.

Inappropriate Use

Based upon the Netiquette guidelines in this policy, the staff will deem what is inappropriate use.

Netiquette

The use of the District's Electronic Network must be in support of and consistent with the mission and educational objectives of the District and the generally accepted rule of network etiquette, "netiquette". These include, but are not limited to, the following:

- Be polite.
- Use appropriate language.
- Use time efficiently and plan ahead.
- Keep personal name, addresses, phone numbers, and other personal identifying information confidential.
- Treat all communication and information accessible via the District's Electronic Network as private property.
- Do not download from the District's Electronic Network without teacher permission.
- Do not access or send data that is racist, sexist, inflammatory, abusive, obscene, vulgar, threatening or in any way inconsistent with the District's code of conduct, and report it promptly if you receive such data.
- Do not access, use, or possess any material that constitutes or furthers academic fraud, plagiarism, or forgery.
- Transmission of any material in violation of any U.S. or State law or regulation is prohibited. This includes, but is not limited to, illegal activities, copyrighted material, threatening or obscene materials, or material protected by trade secret. Messages relating to, or in support of, inappropriate activities will be reported to the relevant authorities and may result in discipline, up to and including expulsion.

Security

Security on any computer system is a high priority. Only authorized accounts may be used. Any attempt to log onto the District's Electronic Network as another user or using a private account will result in disciplinary action as described in the privilege section. Computer accounts, passwords and other types of authorization that are assigned to individual users will not be shared with others in order to maintain confidentiality.

Password guidelines include:

- Students may not give passwords to anyone or allow anyone else to access their account.
- Students may not use anyone else's password.

- Students are responsible for all activity relating to their account.

Email and Social Networking Guidelines

- Students are not allowed to reveal identifiable information or establish relationships on the District’s Electronic Network unless a teacher has coordinated the communication.
- Students may not use personal email at school, unless permitted by a teacher or administrator.
- Students are not allowed to individually access social networking sites, chat rooms, bulletin boards, podcasts, instant messaging, etc., without permission from and monitoring by school staff.
- Students are not allowed to make audio or video recordings of another student or staff member without his or her permission.

Off Campus Email and Social Networking Guidelines

Social networking sites include, but are not limited to SnapChat, FaceBook, and Instagram. Users of such sites have little control over the content that “friends” post on their site because these sites are in the public domain. With this in mind, no student or parent shall create or maintain a public electronic presence that in any way links to or publicizes Pleasantdale School District 107.

The following guidelines apply:

- Pleasantdale families/students may not use District information such as logos, official seals, or photographs.
- Pleasantdale families/students may not link their personal website to Pleasantdale School District 107 website.
- Pleasantdale families/students may not post inappropriate photographs or content containing any form of Pleasantdale School District 107 identification.
- Pleasantdale families/students may not post inappropriate or harassing content, including blogs or online journaling, linking them in any way to Pleasantdale School District 107.

The District reserves the right to apply disciplinary consequences for computer-related activities conducted off campus if such activity adversely affects or interrupts classroom instruction, District operations, or the safety or well being of students and staff or other members of our community, or constitutes behavior embarrassing to the school. Adults who violate this policy will be reported to the appropriate authorities.

Classroom Technology Use

- Students may only use classroom technological resources for educational purposes with the permission of the classroom teacher while in school.
- No personal software may be installed.

Vandalism

For purposes of this Policy, vandalism is defined as any malicious attempt to harm or destroy any part of the Electronic Network, including the data of any other user. Vandalism will result in disciplinary action as described in the privilege section.

Privacy

Any electronic communications or files created on, stored on, or sent to, from, or via the District’s Electronic Network are the property of the District. Consequently, users do not have any expectation of privacy with respect to such communications and files. Use of the District’s Electronic Network to create, store, send, receive, view, or access any electronic communication or other file constitutes consent by the user for the District to access and review such files and to turn them over to the appropriate authorities if appropriate.

Responsibilities

Effective use of the Internet becomes a joint commitment for all users. The following list reflects shared responsibilities.

The District will:

Ensure that each district computer with Internet access shall have a filtering device that blocks entry to visual depictions that are (1) obscene (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children’s Internet Protection Act and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide

research or other lawful purposes provided the person receives prior permission from the Superintendent or system administrator.

The District shall monitor the use of the computer network by students and any other minor users to ensure compliance with this policy and any other terms or conditions of Electronic Network access imposed under administrative regulations.

The Superintendent or designee shall include measures in this policy's implementation plan that:

- Prohibit student access to inappropriate matter as well as restricting access to harmful materials;
- Assure student safety and security through direct supervision;
- Prohibit unauthorized access, including "hacking" and other unlawful activities; and
- Prohibit unauthorized disclosure, use and dissemination of personal identification information.

Parents/Guardians will:

- Read and abide by the terms and conditions stated in the Acceptable Use Policy.
- Talk to their children about setting up family guidelines for using the District's Electronic Network
- Accept full responsibility for supervision of students' use of the Internet while not in school.
- Monitor materials generated at home to determine appropriateness for the school setting.

Students will:

- Read and abide by the terms and conditions stated in the Acceptable Use Policy.
- Report any incident or information that violates this policy.

Chapter 8 - Search and Seizure and Personal Property

8.10 - Search and Seizure

In order to maintain order safety and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there. The building principal may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

Students

Student Searches

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district's student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

School officials may require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the school or district's policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

Questioning Students Suspected of Committing Criminal Activity

Before a law enforcement officer, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the building principal or designee will: (a) Notify or attempt to notify the student's parent/guardian and document the time and manner in writing; (b) Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that a school employee (including, but not limited to, a social worker, psychologist, nurse, guidance counselor, or any other mental health professional) is present during the questioning; and (c) If practicable, make reasonable efforts to ensure that a law enforcement officer trained in promoting safe interactions and communications with youth is present during the questioning.

8.20 – Personal Property

Toys, games, cameras, radios, and similar personal property should not be brought to school without prior approval. The school cannot provide safeguards for such items. Students must not keep valuables in their lockers. Middle school students are expected to keep locker combinations confidential and lockers locked at all times.

Chapter 9 - Athletics and Extracurricular Activities

Pleasantdale Elementary

Pleasantdale Elementary offers all students an opportunity to develop their abilities and skills through participation in a variety of after school clubs/activities and seasonal sport offerings. Participation in and/or attendance at activities is a privilege and not a right.

Pleasantdale Middle

Pleasantdale Middle School offers a variety of athletic and co-curricular opportunities throughout the year. Participation in these activities is a privilege and not a right. It is the student's responsibility to maintain eligibility by meeting all academic and behavioral standards. Students staying after school must remain in a supervised area.

Academic Eligibility Rules for Athletics and Co-Curricular Activities

- A student with three D class averages or any F class average is ineligible to **participate** in any practice or game.
- Ineligible students **must** report to library for academic study time during games and practices.
- A student remains ineligible until their averages are raised to meet the criteria.
- Every Friday, students' eligibility will be determined.

Other Eligibility Rules for Athletics

- A current sports physical is required to be on file in the school nurse's office **prior** to participation.
- Written permission must be given by parent/guardian
- Compliance with **Code of Conduct** is required.

Code of Conduct

As a member of a Pleasantdale Middle school athletic team, athletes are considered to be in positions of leadership, representing themselves, their families, the team, school, district and community. Therefore, along with the privilege of participation comes the expectation of a higher standard of behavior and conduct.

Students are expected to:

- Follow the district's discipline plan at all times
- Display good sportsmanship and citizenship
- Maintain good conduct and performance in classrooms
- Support individual and whole team efforts

9.30 - Student Athlete Concussions and Head Injuries

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois Elementary School Association -before being allowed to participate in any athletic activity, including practice or competition.

A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols.

A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game will be removed from participation or competition at that time. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.

Chapter 10 - Special Education and Support Services

10.10 - Education of Children with Disabilities

Special Education

~~District 107's children with disabilities between the ages of 3 and 15. It is the intent of the district to ensure that students who have been are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act are identified, evaluated and identified as requiring special education services based on State and Federal criteria, will be provided with appropriate educational services.~~

The School provides a free appropriate elementary public education in the least restrictive environment possible and necessary related services to all children with disabilities enrolled in the school. The term "children with disabilities" means children between ages 3 and the day before their 22nd birthday for whom it is determined that special education services are needed. It is the intent of the school to ensure that students with disabilities are identified, evaluated, and provided with appropriate educational services.

A copy of the publication "Explanation of Procedural Safeguards Available to Parents of Students with Disabilities" may be obtained from the school district office.

Students with disabilities who do not qualify for an individualized education program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of this Illinois law, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the student (i) has a physical or mental impairment that substantially limits one or more major life activities, (ii) has a record of a physical or mental impairment, or (iii) is regarded as having a physical or mental impairment.

For further information, please contact:

Debbie Lubeck, Director of Special Education, 708-784-2175, District Administration Offices

10.20 - Discipline of Students with Disabilities

Discipline of Special Education Students

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

BEHAVIORAL INTERVENTION POLICY

Students with Disabilities

The use of positive behavioral interventions with students with disabilities will be given the highest priority in District 107. When behavioral interventions are used, they will be used in consideration of the child's physical freedom and social

interaction and be administered in a manner that respects human dignity and ensures a student's right to placement in the least restrictive environment. Parents and students will be informed annually of the existence of the policy in each school's Student Handbook.

10.25 – Support Services

Teachers will contact the grade level team or principal to arrange a meeting to review the current level of performance when concerned about a student's academic progress. The following are special services available:

English Language Learners (ELL) Services

Pleasantdale School District offers a Transitional Program of Instruction (TPI) for the limited English proficient student. This program teaches non-English and low-English proficient students' oral language skills and literacy skills.

Reading Explorers – Pleasantdale Elementary

This program targets children who need individual or small group instruction in reading. The reading specialist, in conjunction with the classroom teacher, reviews students' reading progress during the school year. This review includes an analysis of screening data, achievement results, phonics tests, and additional diagnostic information. Parents will be notified if their child is identified for reading explorers including details about the program

Reading Lab – Pleasantdale Elementary

Students who have been identified as benefitting from additional reading support -will receive Reading Lab services. Instead of attending Spanish, students- remain in the classroom with their homeroom teacher and focus on reading comprehension strategies. Parents will be notified if their child is identified for Reading Lab including details about this program.

Math RtI – Pleasantdale Elementary

Students who have been identified as benefitting from additional math support -will receive Math RtI services. Parents will be notified if their child is identified for Math RtI services including details about this program.

Reading Lab/Math Lab - Pleasantdale Middle

Students whose test scores indicate reading or math skills that are below average, and whose teachers have indicated a need for extra support, will be considered for an extra period of reading and/or math. Parents will be notified of this schedule change and will receive results of standardized assessments and students' progress during the course of the year.

Social Work

As part of Pleasantdale District 107's mission, the district recognizes the need for each student to develop appropriate social, emotional, and behavioral skills. To that end, social work services are provided to students and their parents in collaboration with teachers and administrators.

Speech/Language

Students who have speech and/or language difficulties may be referred to the speech/language therapist for evaluation. In addition, the speech therapist completes a yearly screening of primary-age students. Parents are contacted following the initial screening when it is determined that further screening is necessary. Following parent permission, the child is screened, and the parent and therapist meet to review the results and discuss a plan of speech/language instruction. The child may meet with the therapist individually, in a small group, or receive support in the regular classroom setting.

RtI (Response to Intervention) / MTSS (Multi-tiered System of Support)

The RtI/MTSS Team consists of professionals from different disciplines who utilize a problem solving process to develop, monitor, and evaluate intervention plans for improving the school performance of identified students. Parents are encouraged to contact their child's teacher with any concerns.

A detailed explanation of the RtI process is located on the District website.

Summer Academy

A booklet containing summer course descriptions, tuition, and other pertinent information is available by early spring of each school year.

Chapter 11 - Student Records & Privacy

11.10 - Student Privacy Protections

Student and Family Privacy Act

Student and family privacy rights are protected under Board Policy 7:15 which can be viewed on the district website at www.d107.org

11.20 - Student Records

Every effort is made to ensure the rights of parents and students as provided under the 1974 Family Educational Rights and Privacy Act and the Illinois School Student Record Act of 1975. Copies of these laws pertaining to student records are available in each school building.

Student records, classified as either permanent or temporary, are maintained to ensure a continuous educational program for each student. Parents are granted access to all official records pertaining to their children. Record review information, including forms requesting access to records, is available in the school offices.

In cases where parents are divorced, the noncustodial natural parent has right to records, notice of meetings, conferences, etc., upon request to the building principal. If there is a court order to the contrary, it is the responsibility of the custodial parent to inform the school of such restrictions.

All temporary student records are destroyed within five years after graduation, transfer or other permanent withdrawal of the student. Permanent records are maintained for 60 years.

Student Permanent Record means the minimum personal information necessary to a school in the education of the student and contained in a school student record. Such information may include the student's name, birthdate, address, grades and grade level, parents' names and addresses, attendance records, and such other entries as the State Board may require or authorize.

Student Temporary Record means all information contained in a school student record but not contained in the student permanent record. Such information may include family background information, intelligence test scores, aptitude test scores, psychological and personality test results, teacher evaluations, and other information of clear relevance to the education of the student, all subject to regulations of the State Board. The information shall include information provided under Section 8.6 of the Abused and Neglected Child Reporting Act. In addition, the student temporary record shall include information regarding serious disciplinary infractions that resulted in expulsion, suspension, or the imposition of punishment or sanction. For purposes of this provision, serious disciplinary infractions ~~means~~mean infractions involving drugs, weapons, or bodily harm to another.

Parents are notified prior to the transfer of records and, within a period of 10 days, may request permission to inspect all records being transferred. By parent request, family names may be excluded from any listing published by the school for general distribution.

Chapter 12 - Parental Right Notifications

12.10 - Teacher Qualifications

Teacher Qualifications

Parents/guardians may request information about the qualifications of their student's teachers and paraprofessionals, including:

- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under an emergency or other provisional status through which State qualification and licensing criteria have been waived;
- Whether the teacher is teaching in a field of discipline of the teacher's certification; and

- Whether any instructional aides or paraprofessionals provide services to your student and, if so, their qualifications. If you would like to receive any of this information, please contact the district office.

12.20 - Standardized Testing and District Assessments

STUDENT ASSESSMENTS

Preschool Screening

All District 107 children between 36 months and 60 months of age are eligible for a free preschool screening to determine if a child is developing within expected benchmarks for his/her age group. The screening includes speech and language, vision, hearing, gross and fine motor development. The screenings are held in October and February at the Elementary School. Parents may call the Elementary Office for more information or to schedule an appointment. Dates of screenings are listed in local newspapers.

Fastbridge

Fastbridge is a benchmark and progress monitoring system based on direct, frequent, and continuous student assessment.

Standardized Tests

Students in grades 3-8 are given a yearly state assessment as required by the -Illinois State Board of Education. This assessment measures student performance in English Language Arts and Math. Additionally, in grades 5 and 8, there is a yearly state assessment in science.

Other assessments that are administered include the MAP assessment that is given three times annually, at the start, mid-year, and end. This assessment measures student growth and performance in math and language arts. The CoGat assessment is additionally administered annually, measuring students' learned reasoning abilities in the three areas: Verbal, Nonverbal and Quantitative.

12.30 - Homeless Child's Right to Education

When a child loses permanent housing and becomes a homeless person as defined by law, or when a homeless child changes his or her temporary living arrangements, the parent or guardian of the homeless child has the option of either:

1. Continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
2. Enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

12.40 - Sex Education Instruction

Students will not be required to take or participate in any class or course in comprehensive sex education if his or her parent or guardian submits a written objection. The parent or guardian's decision will not be the reason for any student discipline, including suspension or expulsion. Nothing in this Section prohibits instruction in sanitation, hygiene or traditional courses in biology. Parents or guardians may examine the instructional materials to be used in any district sex education class or course.

12.60 - English Learners

The school offers opportunities for English Learners to develop high levels of academic attainment in English and to meet the same academic content and student academic achievement standards that all children are expected to attain.

Parents/guardians of English Learners will be: (1) given an opportunity to provide input to the program, and (2) provided notification regarding their child's placement in, and information about, the District's English Learners programs.

For questions related to this program or to express input in the school's English Learners program, contact Debbie Lubeck at 708-784-2175.

12.70 School Visitation Rights

The School Visitation Rights Act permits employed parents/guardians, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences, academic meetings and behavioral meetings. Letters verifying participation in this program are available from the school office upon request.

12.80 Pesticide Application Notice

The district maintains a registry of parents/guardians of students who have registered to receive notification prior to the application of pesticides to school grounds. To be added to the list, please contact the school office.

Notification will be given before application of the pesticide. Prior notice is not required if there is imminent threat to health or property.

12.90 Mandated Reporter

All certified staff members are required by law to report suspected incidents of child abuse and/or neglect to the Department of Children and Family Services. Our role is to protect children from harm. Details regarding any individual child's protection are a matter held in strictest confidence by all adults involved.

12.110 - Sex Offender Notification Law

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except for in the following circumstances as they relate to the individual's child(ren):

1. To attend a conference at the school with school personnel to discuss the progress of their child.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
3. To attend conferences to discuss issues concerning their child such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the superintendent or school board.

Anytime that a convicted child sex offender is present on school property – including the three reasons above - he/she is responsible for notifying the principal's office upon arrival on school property and upon departure from school property. It is the responsibility of the convicted child sex offender to remain under the direct supervision of a school official at all times he/she is in the presence or vicinity of children.

A violation of this law is a Class 4 felony.

12.120 - Violent Offender Community Notification

State law requires that all school districts provide parents/guardians with information about sex offenders and violent offenders against youth.

You may find the Illinois Sex Offender Registry on the Illinois State Police's website at:
<http://www.isp.state.il.us/sor/>.

You may find the Illinois Statewide Child Murderer and Violent Offender Against Youth Registry on the Illinois State Police's website at:
<http://www.isp.state.il.us/cmvo/>.



Over the course of the past several years, the Board has reviewed and updated policies per the proforma calendar. The goal of the policy review and adoption is to ensure that the Board’s policies reflect the realities of running the district. The adopted policies conform with the updates provided through the Illinois Association of School Board’s PRESS service. PRESS is an essential tool for keeping board policy up-to-date. The policies provided by PRESS have gone through a legal review and conform with Illinois School Code, state statute, and federal law.

The final phase of our updates is to align section one (governance and planning) of the Board Policy Manual with PRESS policies and adopt policies in section three (general school administration). While some of the policies in section one of the current policy manual conform with PRESS, many do not. Many of the non-PRESS policies were written and adopted by the Board over a decade ago. Additionally, many of these non-PRESS policies are captured in other areas of the policy manual. The fact that some policies appear twice in the manual makes the administration of the policies difficult. The table below outlines each current policy in section one and where that policy is addressed in PRESS.

Current Policy Number	Where content is addressed in current PRESS policies
1.10	Press policy
1.11	1:10
1.12	Delete policy
1.13	Renumbered to Press 1:30
1.14	2:10 and 2:20
1.15	2:105
1.16	Delete policy - content part of the Board’s Governance Team Operating Procedure
1.17	2:110 and 3:40
1.18	2:260 previously moved
1.19	3:30
1.20	Press Policy
1.30	Press Policy
1.30A	Delete policy

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1.31	4:10
1.32	2:240

Additionally, the administration recommends that the Board adopt the policies found in section three (General Administration). Section three contains five policies and provides direction on the chain of command and the duties and authorities of administrators in the district.

The adoption of these policies will complete the ongoing update of the Board policy manual and will bring all our policies in line with the recommended PRESS policies.

Governance and Planning

District Organization and Cooperative Agreements

The District is an elementary school district, serving students from Pre-School through Grade 8. The District serves parts of the communities of Burr Ridge, Countryside, Indian Head Park, Willow Springs, and some surrounding unincorporated areas of Cook County, Illinois. The administrative offices are located at 7450 South Wolf Road in Burr Ridge.

The District enters into and participates in joint programs and intergovernmental agreements with units of local government and other school districts in order to jointly provide services and activities in a manner that will increase flexibility, scope of service opportunities, cost reductions, and/or otherwise benefit the District and the community. The Superintendent shall manage these activities to the extent the program or agreement requires the District's participation, and shall provide periodic implementation or operational data and/or reports to the School Board concerning these programs and agreements. The District participates in the following joint programs and intergovernmental agreements:

LaGrange Area Department of Special Education

DuPage West Cook Special Education Association

Pleasant Dale Park District

ADOPTED: December 14, 1994

REVISED: April 21, 2004; March 17, 2010; March 16, 2011; March 18, 2015

General School Administration

Goals and Objectives

The Superintendent directs the administration in the management of the School District and to facilitate the implementation of a quality educational program in alignment with School Board policy 1:30, *School District Philosophy*. Specific goals and objectives are to:

1. Provide educational expertise.
2. Plan, organize, implement, and evaluate educational programs that will provide for students' mastery of the Illinois Learning Standards.
3. Meet or exceed student performance and academic improvement goals established by the Board.
4. Develop and maintain channels for communication between the school and community.
5. Develop an administrative procedures manual and handbooks for personnel and students that are in alignment with Board policy.
6. Manage the District's fiscal and business activities to ensure financial health, cost-effectiveness, and protection of the District's assets.
7. Provide for the proper use, reasonable care, and appropriate maintenance of the District's real and personal property, including buildings, equipment, and supplies.

LEGAL REF.: 105 ILCS 5/10-16.7, 5/10-21.4, and 5/10-21.4a.

ADOPTED:

Governance and Planning

Chain of Command

The Superintendent shall develop an organizational chart indicating the channels of authority and reporting relationships for school personnel. These channels should be followed, and no level should be bypassed.

All personnel should refer matters requiring administrative action to the responsible administrator, and may appeal a decision to a higher administrative officer. Whenever possible, each employee should be responsible to only one immediate supervisor. When this is not possible, the division of responsibility must be clear.

ADOPTED: June 18, 2008

REVISED:

General School Administration

Superintendent

Duties and Authority

The Superintendent is the District's executive officer and is responsible for the administration and management of the District schools in accordance with School Board policies and directives, and State and federal law. District management duties include, without limitation, preparing, submitting, publishing, and posting reports and notifications as required by State and federal law. The Superintendent is authorized to develop administrative procedures and take other action as needed to implement Board policy and otherwise fulfill his or her responsibilities. The Superintendent may delegate to other District staff members the exercise of any powers and the discharge of any duties imposed upon the Superintendent by Board policies or by Board vote. The delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action that was delegated.

Qualifications

The Superintendent must have and maintain a Professional Educator License with a superintendent endorsement issued by the Illinois State Educator Preparation and Licensure Board.

Evaluation

The Board will evaluate, at least annually, the Superintendent's performance and effectiveness, using standards and objectives developed by the Superintendent and Board that are consistent with the Board's policies and the Superintendent's contract. A specific time should be designated for a formal evaluation session with all Board members present. The evaluation should include a discussion of professional strengths as well as performance areas needing improvement.

Compensation and Benefits

The Board and the Superintendent shall enter into an employment agreement that conforms to Board policy and State law. This contract shall govern the employment relationship between the Board and the Superintendent. The terms of the Superintendent's employment agreement, when in conflict with this policy, will control.

LEGAL REF.: 105 ILCS 5/10-16.7, 5/10-20.47, 5/10-21.4, 5/10-23.8, 5/21B-20, 5/21B-25, 5/24-11, and 5/24A-3.
23 Ill.Admin.Code §§1.310, 1.705, and 29.130.

ADOPTED:

General School Administration

Administrative Personnel Other Than the Superintendent

Duties and Authority

The School Board establishes District administrative and supervisory positions in accordance with the District's needs and State law. This policy applies to all administrators other than the Superintendent, including without limitation, Building Principals. The general duties and authority of each administrative or supervisory position are approved by the Board, upon the Superintendent's recommendation, and contained in the respective position's job description. In the event of a conflict, State law and/or the administrator's employment agreement shall control.

Qualifications

All administrative personnel shall be appropriately licensed and shall meet all applicable requirements contained in State law and Illinois State Board of Education rules.

Evaluation

The Superintendent or designee shall evaluate all administrative personnel and make employment and salary recommendations to the Board.

Administrative Work Year

The work year for administrators shall be the same as the District's fiscal year, July 1 through June 30, unless otherwise stated in the employment agreement. In addition to legal holidays, administrators shall have vacation periods as approved by the Superintendent. All administrators shall be available for work when their services are necessary.

Compensation and Benefits

The Board and each administrator shall enter into an employment agreement that complies with Board policy and State law. The terms of an individual employment contract, when in conflict with this policy, will control.

The Board will consider the Superintendent's recommendations when setting compensation for individual administrators.

LEGAL REF: 105 ILCS 5/10-21.4a, 5/10-23.8a, 5/10-23.8b, 5/21B, and 5/24A.
23 Ill.Admin.Code §§1.310, 1.705, and 50.300; and Parts 25 and 29.

ADOPTED:

General School Administration

Administrative Responsibility of the Building Principal

Duties and Authority

The School Board, upon the recommendation of the Superintendent, employs Building Principals as the chief administrators and instructional leaders of their assigned schools, and may employ Assistant Principals. The primary responsibility of a Building Principal is the improvement of instruction. Each Building Principal shall perform all duties as described in State law as well as such other duties as specified in his or her employment agreement or as the Superintendent may assign, that are consistent with the Building Principal's education and training. Each Building Principal and Assistant Principal shall complete State law requirements to be a prequalified evaluator before conducting an evaluation of a teacher or assistant principal.

Evaluation Plan

The Superintendent or designee shall implement an evaluation plan for Principals and Assistant Principals that complies with Section 24A-15 of the School Code and relevant Illinois State Board of Education rules. Using that plan, the Superintendent or designee shall evaluate each Building Principal and Assistant Principal. The Superintendent or designee may conduct additional evaluations.

Qualifications and Other Terms and Conditions of Employment

Qualifications and other terms and conditions of employment are found in Board policy 3:50, *Administrative Personnel Other Than the Superintendent*.

LEGAL REF.: 10 ILCS 5/4-6.2.
 105 ILCS 5/2-3.53a, 5/10-20.14, 5/10-21.4a, 5/10-23.8a, 5/10-23.8b, and 5/24A-15.
 105 ILCS 127/.
 23 Ill.Admin.Code Parts 35 and 50, Subpart D.

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This is in response to your e-mailed request under the Freedom of Information Act ("FOIA"), 5 ILSC 140/I et seq., dated February 24, 2020. You have requested that Pleasantdale School District 107 produce the following public records:

Requester: Andrew St. Paul, Business Representative/Organizer- Carpenters Local 1185

Request: Dated 2/24/20	"I am requesting copies of Certified Payroll provided to the District by a company commonly known as Top Performance Corp, or any and companies they might have utilized to perform teir wok."
Response: Dated 2/26/20	We have attached an electronic record of the above request. Per Top Performance they handle materials and management only; therefore, Certified Payroll is not applicable.

As the FOIA Officer of the District, Mr. Adams is responsible for granting and denying requests for records under the Freedom of Information Act. The District's responses attached to this email intend to be fully responsive to your specific request. If we have misinterpreted your request, please clarify your request to him in writing.

You have a right to appeal a denial of records to the President of the Board of Education by written request directed to the President at the District office 7450 S. Wolf Road, Burr Ridge, IL 60527 within fourteen (14) working days of your receipt of this email.