

Regular Meeting

Wednesday, March 21, 2018 7:00 PM

Administration Building, 7450 S Wolf Road, Burr Ridge, IL 60527

I. Roll Call / Visitors

II. Pledge of Allegiance (5 Minutes)

III. Open Forum: Board Policy 2:230 (individuals will be given five minutes to address the Board regarding agenda or non-agenda items) (10 Minutes)

IV. * Consent Agenda (5 Minutes)

IV.A. Approve Regular Meeting Minutes of February 21, 2018

IV.B. Approve Closed Session Minutes of February 21, 2018

IV.C. Approve Payment of February Payroll/March Warrants

IV.D. Approve FY19 Parent/Student Handbook as Amended

IV.E. Approve Governance and Planning (sec. 1) Board Policies

IV.F. Approve Pleasant Dale Park District Before and After School Program Intergovernmental Agreement

IV.G. Approve FY19 Preliminary Staffing Recommendation

IV.H. Approve March 2018 Personnel Report

V. Reports and Discussion Items

V.A. Informational Updates

V.A.1. Recognition of Staff Member

V.B. Administration's Reports

V.B.1. Strategic Blueprint Update (30 Minutes)

V.B.2. Professional Learning Update (20 Minutes)

V.B.3. Board of Education Information Requests (5 Minutes)

V.B.3.a. Approve Board of Education Information Requests

VI. Items for Next Agenda: (5 Minutes)

VI.A. Middle School Math Resource Adoption; Discuss Summer Construction Projects; Approve Strategic Blueprint Action Steps; Review School Board (sec. 2) Board policies; Review of Service Provider Bids/Contracts.

VII. Open Forum: Board Policy 2:230 (individuals will be given five minutes to address the Board

regarding agenda or non-agenda items) (5
Minutes)

VIII. Closed Session (30 Minutes)

VIII.A. Student disciplinary cases

VIII.B. The appointment, employment,
compensation, discipline, performance, or
dismissal of specific employees of the District.

VIII.C. Litigation, when an action against,
affecting or on behalf of the particular district
has been filed and is pending before a court or
administrative tribunal, or when the District
finds that an action is probably or imminent, in
which case the bias for the finding shall be
recorded and entered into the closed meeting
minutes.

IX. Written Reports

IX.A. FOIA

X. Adjournment

MINUTES OF THE BOARD OF EDUCATION

Regular Meeting Administration Building 7:00 p.m.– 8:41 p.m. February 21, 2018

Members Present:

Mark Mirabile, Presiding Officer

Jon Buralli

Vipul Dedhia

Mary Lenzen

Michael Rak

Kristin Violante

Absent:

David Negron

ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members Erika Sawosko, Catherine Chang, Jennifer Ban, Kathleen Tomei, Griffin Sonntag, and Karyn Lisowski; LADSE employees Ellie Ambuehl and Jessica Sredzinski.

PLEDGE OF ALLEGIANCE

Middle school Spanish students, whose work was highlighted on the display boards, led the pledge of allegiance.

ACTION NO. 18
Consent Agenda

Motion by Lenzen, seconded by Rak, that the Board of Education approve the consent agenda consisting of: regular meeting minutes of January 17, 2018; closed session meeting minutes of January 17, 2018; payment of January payroll/February warrants; FY19 School Calendar; and February 2018 Personnel Report consisting of: hiring of elementary school instructional aide Patricia Gully effective January 22, 2018 and Terry Maly as elementary clerical aide effective February 5, 2018. Motion carried by a roll call vote of 5 ayes (Buralli, Dedhia, Lenzen, Mirabile, Rak) abstain – Violante, absent - Negron.

ACTION NO. 19
Abatement Bonds

Motion by Violante, seconded by Rak, that the Board of Education approve a resolution transferring \$750,000 from the Operations and Maintenance Fund to the Bond and Interest Fund for the payment of principal of and interest on the District's outstanding General Obligation Refunding School Bonds, Series 2016, and abating a portion of the taxes heretofore levied for the year 2017 to pay the debt service on said bonds. Motion carried by a roll call vote of 6 ayes (Buralli, Dedhia, Lenzen, Mirabile, Rak, Violante) absent - Negron.

REPORTS AND DISCUSSION ITEMS

Strategic Blueprint

Superintendent Palzet reported to the Board that the district continues to make good progress accomplishing the action steps laid out in the district's Strategic Blueprint. This month, the district made progress in both the Building Learning Capacity goal as well as the building Human Capital goal. At the February 16th institute day, teachers and staff learned about the new evaluation system that will be put in place next school year. The new system will enhance teaching and learning through a foundation of thoughtful reflection by teachers and coaching by evaluators. Our new system uses the Charlotte Danielson Framework for Effective Teaching to guide conversations about great teaching and learning. Also, in the month of February, the district hosted writing workshop expert Nawal Qurooni-Casiano who helped our middle school ELA teachers dig deeper into the writer's workshop model of instruction. This allows us to accomplish our goal of better differentiating instruction to meet

students' various needs. Finally, in the afternoon of our February 16th institute day, the staff came together to draft potential actions steps for year two of our five year Strategic Blueprint. The administration will refine this exhaustive list and bring recommendations to the Board at the March meeting. Board Vice President Violante questioned when the writing strategies would begin. They are currently being piloted and will begin next year.

Preliminary Staffing Recommendations

Superintendent Palzet presented the preliminary staffing recommendations to the Board of Education. These recommendations include staffing levels that best reflect our projected student enrollment. Additionally, Dr. Palzet recommended the addition of a math intervention teacher and a special education teacher at the elementary school. The purpose of these new positions allows us to gain parity with the staffing at the middle school and best meet the needs of students receiving academic interventions. The Board would like to see enrollment figures in July.

Program Cost Analysis

Per Board Policy 4:85 (Cost Accounting), Business Manager Catherine Chang presented a cost analysis of the district's non-mandated programs. These programs include Bright Beginnings Preschool, extended day Kindergarten, and the 1:1 technology program. Dr. Chang's analysis took into account the "full" cost of programs and services that enhance basic academic programs. Full cost is defined to include all direct and indirect costs related to the program or service. Direct costs include salaries, wages, and benefits of employees and other associated operating costs such as utilities, occupancy, training, and travel. Indirect costs include shared District administrative expenses (e.g. technology, maintenance, finance, human resources etc.). Board President Mark Mirabile requested to see additional information regarding payments received from LADSE. Board Vice President Violante stated that in the future the Board will have to consider these optional programs when the District could be in financial need.

FY19 Parent/Student Handbook

The Board of Education reviewed and discussed the Parent/Student Handbook. Each year, our principals meet with a committee of parents and teachers to review the parent/student handbook. The purpose of the handbook is to ensure that parents, students, and schools have clear guidelines for ensuring the success of our students. The committee's handbook suggestions included updates which reflect changes in state law and model policy. "Parent/Student Handbook Approval" will be on the consent agenda at the March Board of Education meeting.

Review Governance and Planning (sec. 1) Board Policies

Each month, the Board reviews its policies to ensure that district policy reflects the current realities of running our schools. This month the Board reviewed *Governance and Planning* (sec. 1) Board Policies. These policies will be on the March Consent Agenda for approval.

NEXT AGENDA

Items submitted for the March agenda include:

Professional Learning Update; School Improvement Plan Update; Approve Preliminary Staffing Recommendations; Approve Pleasant Dale Park District Before and After School Program Intergovernmental Agreement; Re-employment of Non-tenure Personnel and Non-Renewal of Non-tenure Teachers; Approve Governance (sec 1) Board Policies; and Approve Parent/Student Handbook.

ACTION NO. 20

Closed Session

Motion by Buralli, seconded by Dedhia, that the Board of Education go into closed session at 7:40 p.m. to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees to the District; and Litigation, when an action against,

affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the findings shall be recorded and entered into the closed meeting minutes; Motion carried by a roll call vote of 6 ayes (Buralli, Dedhia, Lenzen, Mirabile, Rak) absent – Negrón.

The Board came out of closed session at 8:40 p.m.

ADJOURNMENT

Motion by Violante, seconded by Rak, that the regular meeting adjourns at 8:41 p.m. Voice vote. Motion carried.

App. ___ President _____ Secretary _____

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1213 03/23/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|--|----------|-----|--------|-------------------------|-------------------------|-----------------|
| Georganas, Dimitra E | | | | | | |
| Check Group: | | | | | | |
| Storage bins for math intervention materials | | 1 0 | | V911709 3/9/2018 | 10.5.1002.4000.200.0000 | \$83.18 |
| | | | | | Check #: 0 | |
| | | | | | PO/InvoiceTotal: | <u>\$83.18</u> |
| | | | | | Vendor Total: | <u>\$83.18</u> |
| Johnson, Judy | | | | | | |
| Check Group: | | | | | | |
| Diary of Anne Frank Play packet | | 1 0 | | V567237 3/9/2018 | 10.5.1002.4010.200.0000 | \$8.95 |
| | | | | | Check #: 0 | |
| | | | | | PO/InvoiceTotal: | <u>\$8.95</u> |
| | | | | | Vendor Total: | <u>\$8.95</u> |
| Lauermann, Jennifer | | | | | | |
| Check Group: | | | | | | |
| MacBook charger | | 1 0 | | V794291 3/9/2018 | 10.5.1002.4000.200.0000 | \$79.99 |
| Reimburse for tuition | | 1 0 | | V794291 3/9/2018 | 10.5.2213.2300.300.0000 | \$150.00 |
| | | | | | Check #: 0 | |
| | | | | | PO/InvoiceTotal: | <u>\$229.99</u> |
| | | | | | Vendor Total: | <u>\$229.99</u> |
| Marrari, Juliette L | | | | | | |
| Check Group: | | | | | | |
| Reimburse for art project supplies | | 1 0 | | V72460 2/26/2018 | 10.5.1001.4002.100.0000 | \$29.97 |
| | | | | | Check #: 0 | |
| | | | | | PO/InvoiceTotal: | <u>\$29.97</u> |
| | | | | | Vendor Total: | <u>\$29.97</u> |

Pleasantdale School District 107

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Voucher Batch Number: 1213

03/23/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|---|----------|-----|--------|-------------------------|-------------------------|----------------------------------|
| Merchant, Dana | | | | | | |
| Check Group: | | | | | | |
| ELA writing practice for 5th - 8th grades | | 1 0 | | V527126 3/9/2018 | 10.5.1002.4010.200.0000 | \$116.15 |
| | | | | | Check #: 0 | |
| | | | | | | PO/InvoiceTotal: <u>\$116.15</u> |
| | | | | | | Vendor Total: <u>\$116.15</u> |
| Tomei, Kathleen J | | | | | | |
| Check Group: | | | | | | |
| Reimburse for Dr Suess Experience materials | | 1 0 | | V441280 3/1/2018 | 10.5.1001.4018.100.0000 | \$17.96 |
| | | | | | Check #: 0 | |
| | | | | | | PO/InvoiceTotal: <u>\$17.96</u> |
| | | | | | | Vendor Total: <u>\$17.96</u> |
| | | | | | | Grand Total: <u>\$486.20</u> |

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1212 03/21/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|---|----------|-----|--------|----------------------------------|-------------------------|-------------------------------------|
| Amalgamated Bank of Chicago | | | | | | |
| Check Group: | | | | | | |
| Annual Admin fee-03/01/2018-02/28/2019 | | 1 | 0 | Trust# 1856073006 3/1/2018 | 30.5.5400.6400.300.0000 | \$475.00 |
| | | | | | Check #: 0 | |
| | | | | | | PO/InvoiceTotal: <u>\$475.00</u> |
| | | | | | | Vendor Total: \$475.00 |
| Apple Computer, Inc | | | | | | |
| Check Group: | | | | | | |
| iPad Wi-Fi 32GB - Space Gray | | 0.5 | 180401 | 6722301668 2/21/2018 | 10.5.2225.5500.100.0000 | \$149.50 |
| iPad Wi-Fi 32GB - Space Gray | | 0.5 | 180401 | 6722301668 2/21/2018 | 10.5.2225.5500.200.0000 | \$149.50 |
| iPad Wi-Fi 32GB - Space Gray (10-pack) | | 0.5 | 180401 | 6722301668 2/21/2018 | 10.5.2225.5500.100.0000 | \$1,470.00 |
| iPad Wi-Fi 32GB - Space Gray (10-pack) | | 0.5 | 180401 | 6722301668 2/21/2018 | 10.5.2225.5500.200.0000 | \$1,470.00 |
| 13-inch MacBook Pro: 2.3GHz dual-core i5, 128GB - Space | | 2 | 180401 | 6722469214 2/22/2018 | 10.5.2225.5500.200.0000 | \$2,498.00 |
| MacBook Air 13-inch: 1.8GHz dual-core Intel Core i5, | | 2 | 180401 | 6722698564 2/24/2018 | 10.5.2225.5500.100.0000 | \$1,698.00 |
| MacBook Air 13-inch: 1.8GHz dual-core Intel Core i5, | | 2 | 180401 | 6722698564 2/24/2018 | 10.5.2225.5500.200.0000 | \$1,698.00 |
| MacBook Air 5-pack (13-inch/1.8GHz i5/8GB/128GB SSD | | 2 | 180401 | 6723732098 3/1/2018 | 10.5.2225.5500.100.0000 | \$8,290.00 |
| MacBook Air 5-pack (13-inch/1.8GHz i5/8GB/128GB SSD | | 2 | 180401 | 6723732098 3/1/2018 | 10.5.2225.5500.200.0000 | \$8,290.00 |
| | | | | | Check #: 0 | |
| | | | | | | PO/InvoiceTotal: <u>\$25,713.00</u> |

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Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|----------------------------------|----------|-----|--------|------------------------------|-------------------------|-------------------------|
| | | | | | | Vendor Total: |
| | | | | | | \$25,713.00 |
| Area Salt Chemical, Inc | | | | | | |
| Check Group: | | | | | | |
| Salt | | 1 0 | | V468486 2/6/2018 | 20.5.2540.4000.300.0000 | \$1,751.27 |
| | | | | | | Check #: 0 |
| | | | | | | PO/InvoiceTotal: |
| | | | | | | \$1,751.27 |
| | | | | | | Vendor Total: |
| | | | | | | \$1,751.27 |
| AT&T | | | | | | |
| Check Group: | | | | | | |
| Feb 25-Mar 24 phone chg | | 1 0 | | 630662013902-18 2/25/2018 | 20.5.2540.3400.100.0000 | \$172.41 |
| Feb 25-Mar 24 phone chg | | 1 0 | | 630662013902-18 2/25/2018 | 20.5.2540.3400.200.0000 | \$177.30 |
| Feb 16-Mar 15 phone chg | | 1 0 | | 630R06123502-1 2/16/2018 | 20.5.2540.3400.300.0000 | \$306.65 |
| Feb 16-Mar 15 phone chg | | 1 0 | | 630R06123502-1 2/16/2018 | 20.5.2540.3400.200.0000 | \$521.19 |
| Feb 16-Mar 15 phone chg | | 1 0 | | 708R06290002-1 2/16/2018 | 20.5.2540.3400.100.0000 | \$710.12 |
| | | | | | | Check #: 0 |
| | | | | | | PO/InvoiceTotal: |
| | | | | | | \$1,887.67 |
| | | | | | | Vendor Total: |
| | | | | | | \$1,887.67 |
| Blick Art Materials | | | | | | |
| Check Group: | | | | | | |
| Credit-art brushes | | 1 0 | | 8128091 8/29/2017 | 10.5.1002.4002.200.0000 | (\$59.04) |
| Yellow tepera/gal | | 1 0 | | 8155222 9/2/2017 | 10.5.1002.4002.200.0000 | \$25.95 |

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|---|----------|-----|--------|-------------------------|-------------------------|------------|
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | (\$33.09) |
| Check Group: | | | | | | |
| Blunt Tapestry Needle pack of 12 No. 13 | | 4 | 180370 | 8947458 2/7/2018 | 10.5.1002.4002.200.0000 | \$18.16 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$18.16 |
| Vendor Total: | | | | | | (\$14.93) |
| Brookfield Cab | | | | | | |
| Check Group: | | | | | | |
| Feb student transportation | | 1 | 0 | 1410 3/1/2018 | 40.5.2550.3310.300.0000 | \$1,637.00 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$1,637.00 |
| Vendor Total: | | | | | | \$1,637.00 |
| Comcast | | | | | | |
| Check Group: | | | | | | |
| March dedicated internet | | 1 | 0 | 622666845 3/1/2018 | 20.5.2540.3400.100.0000 | \$1,277.02 |
| March dedicated internet | | 1 | 0 | 622666845 3/1/2018 | 20.5.2540.3400.200.0000 | \$1,277.03 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$2,554.05 |
| Vendor Total: | | | | | | \$2,554.05 |
| Curley & Associates | | | | | | |
| Check Group: | | | | | | |
| Jan speech pathology service | | 1 | 0 | 3 2/5/2018 | 10.5.1210.1001.100.0000 | \$5,005.00 |
| Feb speech pathology service | | 1 | 0 | 4 3/1/2018 | 10.5.1210.1001.100.0000 | \$5,005.00 |

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| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|--|----------|-----|--------|-------------------------|-------------------------|-------------------------------------|
| Check #: 0 | | | | | | |
| | | | | | | PO/InvoiceTotal: <u>\$10,010.00</u> |
| | | | | | | Vendor Total: <u>\$10,010.00</u> |
| Done Rite Plumbing | | | | | | |
| Check Group: | | | | | | |
| Repair in room 6 | | 1 0 | | 5413A 2/13/2018 | 20.5.2540.3200.200.0000 | \$595.00 |
| Check #: 0 | | | | | | |
| | | | | | | PO/InvoiceTotal: <u>\$595.00</u> |
| | | | | | | Vendor Total: <u>\$595.00</u> |
| E2 Services, Inc | | | | | | |
| Check Group: | | | | | | |
| March 2018-August 2018 semi-annual billing for switches and APs/WiFi management | | 1 0 | | 19029 3/2/2018 | 10.5.2225.3100.200.0000 | \$5,827.50 |
| March 2018-August 2018 semi-annual billing for switches and APs/WiFi management | | 1 0 | | 19029 3/2/2018 | 10.5.2225.3100.100.0000 | \$5,827.50 |
| Check #: 0 | | | | | | |
| | | | | | | PO/InvoiceTotal: <u>\$11,655.00</u> |
| | | | | | | Vendor Total: <u>\$11,655.00</u> |
| Elim Christian Services | | | | | | |
| Check Group: | | | | | | |
| Jan tuition | | 1 0 | | 156089 1/31/2018 | 10.5.1912.6700.300.0000 | \$5,844.09 |
| Feb tuition | | 1 0 | | 156299 2/28/2018 | 10.5.1912.6700.300.0000 | \$5,500.32 |
| Check #: 0 | | | | | | |
| | | | | | | PO/InvoiceTotal: <u>\$11,344.41</u> |
| | | | | | | Vendor Total: <u>\$11,344.41</u> |
| First Student, Inc | | | | | | |

Pleasantdale School District 107

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| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|---|----------|-----|--------|---------------------------|-------------------------|-------------|
| Check Group: | | | | | | |
| Girls vball to Willow Springs School | | 1 | 0 | 183-C-072924 2/28/2018 | 40.5.2550.3311.300.0000 | \$223.91 |
| Girl's volleyball to Washington MS | | 1 | 0 | 183-C-072925 2/20/2018 | 40.5.2550.3311.300.0000 | \$223.91 |
| Kdg to Tivoli Theatre | | 1 | 0 | 183-C-074845 2/15/2018 | 40.5.2550.3312.300.0000 | \$335.00 |
| MS Battle of the Books contestants to Gurrie MS | | 1 | 0 | 183-C-075137 3/2/2018 | 40.5.2550.3312.300.0000 | \$167.50 |
| MS Jazz band to LTHS | | 1 | 0 | 183-C-075408 2/28/2018 | 40.5.2550.3312.300.0000 | \$294.02 |
| Feb regular route | | 1 | 0 | 183-H-005510 2/28/2018 | 40.5.2550.3310.300.0000 | \$45,667.78 |
| Feb band route | | 1 | 0 | 183-H-005510 2/28/2018 | 40.5.2550.3314.300.0000 | \$2,893.74 |
| Feb activity route | | 1 | 0 | 183-H-005510 2/28/2018 | 40.5.2550.3313.300.0000 | \$1,872.42 |
| Feb math shuttle | | 1 | 0 | 183-H-005510 2/28/2018 | 40.5.2550.3310.300.0000 | \$523.43 |
| Feb math shuttle-Highlands | | 1 | 0 | 183-H-005510 2/28/2018 | 40.5.2550.3310.300.0000 | \$523.43 |
| | | | | Check #: 0 | | |
| | | | | | PO/InvoiceTotal: | \$52,725.14 |
| | | | | | Vendor Total: | \$52,725.14 |
| Flags USA LLC | | | | | | |
| Check Group: | | | | | | |
| Repair flag pole | | 1 | 0 | 69660 2/26/2018 | 20.5.2540.3200.200.0000 | \$900.00 |
| | | | | Check #: 0 | | |
| | | | | | PO/InvoiceTotal: | \$900.00 |

Pleasantdale School District 107

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| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|------------------------------------|----------|-----|--------|-------------------------|-------------------------|-----------------|
| Vendor Total: | | | | | | \$900.00 |
| Follett School Solutions | | | | | | |
| Check Group: | | | | | | |
| Kakapo rescue : saving the | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$9.99 |
| The last kids on Earth | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$41.97 |
| Mocha | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$4.99 |
| Thea Stilton. 4 | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$6.99 |
| The trouble with chickens | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$5.99 |
| The Wanderer | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$6.99 |
| The Joplin tornado, 2011 | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$4.99 |
| The terrible two get worse | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$7.19 |
| The case of the weird blue chicken | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$7.99 |
| The destruction of Pompei | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$4.99 |
| The Great Chicago Fire | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$4.99 |
| I survived the Hindenburg | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$4.99 |
| Auggie & me : three wonder stories | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$50.97 |
| The Terrible Two go wild | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$12.59 |

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1212 03/21/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|----------------------------------|----------|-----|--------|--------------------------------------|-------------------------|---|
| The battle of Gettysburg | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$4.99 |
| Into the wild : yet another | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$6.99 |
| Red's planet | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$8.96 |
| The Princess in Black takes | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$6.99 |
| The American Revolution | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$4.99 |
| The eruption of Mount St. Helen | | 1 | 180387 | 774508F-5 2/2/2018 | 10.5.2220.4300.100.0000 | \$4.99 |
| Check #: 0 | | | | | | |
| | | | | | | PO/InvoiceTotal: <u> </u> \$213.53 |
| Check Group: | | | | | | |
| The brightest night | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$12.61 |
| Bronze and Sunflower | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$14.64 |
| The courageous princess 2 | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$17.19 |
| The courageous princess 3 | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$17.19 |
| The dark secret | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$12.61 |
| Darkness of dragons | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$14.64 |

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Voucher Batch Number: 1212 03/21/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|----------------------------------|----------|-----|--------|--------------------------------------|-------------------------|---------|
| The dragonet prophecy | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$12.61 |
| Escaping peril | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$12.61 |
| The gathering | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$11.24 |
| Generation one | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$16.34 |
| Granted | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$14.64 |
| The hidden kingdom | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$12.61 |
| Human body theater | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$13.69 |
| Ink | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$15.49 |
| The key to extraordinary | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$12.61 |
| The last gargoyle | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$14.64 |
| Legends of Zita the spacegirl | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$18.41 |
| The lost heir | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$12.61 |

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| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|----------------------------------|----------|-----|--------|--------------------------------------|-------------------------|---------|
| Moon rising | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$12.61 |
| Ms. Marvel. Vol. 8, Mecca | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$15.39 |
| Murder is bad manners | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$13.11 |
| One for sorrow : a ghost story | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$14.64 |
| One half from the east | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$14.64 |
| Poison is not polite | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$13.11 |
| The Problim children | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$14.64 |
| The return of Zita the spacegirl | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$18.41 |
| Shadow magic | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$11.71 |
| Shadow weaver | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$14.64 |
| The sixth man | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$13.11 |
| Snapstreak : how my friends | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$12.94 |

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Voucher Detail Listing

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Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|-----------------------------------|----------|-----|--------|--------------------------------------|-------------------------|---------|
| Some kind of courage | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$12.61 |
| Talons of power | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$18.61 |
| TBH, this is so awkward | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$11.24 |
| The Terrible Two go wild | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$12.09 |
| Thunderhead | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$16.34 |
| Tool of war | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$15.49 |
| Tower of dawn | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$16.34 |
| Wings of fire : the graphic novel | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$17.71 |
| Winter turning | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$12.61 |
| Wires and nerve. Volume 2 | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$18.89 |
| You can't hide | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$11.24 |
| Zita the spacegirl. Book 3 | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$18.41 |

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Voucher Detail Listing

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Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|---|----------|-----|--------|--------------------------------------|-------------------------|---|
| Cataloging and Processing | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$36.03 |
| Batman : Nightwalker | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$16.34 |
| The 57 bus | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$15.49 |
| Alex & Eliza : a love story | | 1 | 180388 | 774899-0 & 774899F-6 2/27/2018 | 10.5.2220.4300.200.0000 | \$15.49 |
| Check #: 0 | | | | | | |
| | | | | | | PO/InvoiceTotal: <u> </u> \$690.26 |
| | | | | | | Vendor Total: <u> </u> \$903.79 |
| Franczek Radelet | | | | | | |
| Check Group: | | | | | | |
| Jan legal services | | 1 | 0 | 181565 2/13/2018 | 10.5.2310.3180.300.0000 | \$1,464.34 |
| Jan legal services/PTAB | | 1 | 0 | 181803 2/20/2018 | 10.5.2310.3180.300.0000 | \$319.00 |
| Check #: 0 | | | | | | |
| | | | | | | PO/InvoiceTotal: <u> </u> \$1,783.34 |
| | | | | | | Vendor Total: <u> </u> \$1,783.34 |
| Grainger | | | | | | |
| Check Group: | | | | | | |
| Vacuum Breaker repair kit, toilet valve | | 1 | 0 | 9709064480 2/23/2018 | 20.5.2540.4000.300.0000 | \$231.10 |
| Check #: 0 | | | | | | |
| | | | | | | PO/InvoiceTotal: <u> </u> \$231.10 |
| | | | | | | Vendor Total: <u> </u> \$231.10 |
| Groot Industries | | | | | | |

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Voucher Detail Listing

Voucher Batch Number: 1212 03/21/2018

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| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|--|----------|-----|--------|-------------------------|-------------------------|------------|
| Check Group: | | | | | | |
| Mar disposal/recycling chg | | 1 | 0 | 1510512 3/1/2018 | 20.5.2540.3210.300.0000 | \$1,564.96 |
| | | | | | Check #: 0 | |
| | | | | | PO/InvoiceTotal: | \$1,564.96 |
| | | | | | Vendor Total: | \$1,564.96 |
| Heinemann | | | | | | |
| Check Group: | | | | | | |
| Online Data Management System for Benchmark Assessment | | 1 | 180389 | 6872951 2/6/2018 | 10.5.1001.4000.100.0000 | \$30.00 |
| | | | | | Check #: 0 | |
| | | | | | PO/InvoiceTotal: | \$30.00 |
| | | | | | Vendor Total: | \$30.00 |
| Houghton Mifflin Harcourt Publishing Co | | | | | | |
| Check Group: | | | | | | |
| TITLE I MATERIALS: Reading Inventory Hosting Service through 6/30/2018 | | 1 | 180407 | 710094833 2/21/2018 | 10.5.1002.4000.200.4300 | \$30.00 |
| TITLE I MATERIALS: READ 180 Technical Services: SAM Hosting through 6/30/2018 | | 1 | 180407 | 710094833 2/21/2018 | 10.5.1002.4000.200.4300 | \$300.00 |
| | | | | | Check #: 0 | |
| | | | | | PO/InvoiceTotal: | \$330.00 |
| | | | | | Vendor Total: | \$330.00 |
| IL Office of the State Fire Marshal | | | | | | |
| Check Group: | | | | | | |
| Boiler inspection-ES | | 1 | 0 | 9591042 3/6/2018 | 20.5.2540.3192.300.0000 | \$200.00 |
| | | | | | Check #: 0 | |
| | | | | | PO/InvoiceTotal: | \$200.00 |

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| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|------------------------------------|----------|-----|--------|-------------------------|-------------------------|-------------------------|
| | | | | | | Vendor Total: |
| Industrial Electric | | | | | | \$200.00 |
| Check Group: | | | | | | |
| Light bulbs for MS (72) | | 1 0 | | 254469 2/27/2018 | 20.5.2540.4000.300.0000 | \$252.00 |
| Ballast for MS (4) | | 1 0 | | 254572 3/2/2018 | 20.5.2540.4000.300.0000 | \$300.00 |
| | | | | | | Check #: 0 |
| | | | | | | PO/InvoiceTotal: |
| | | | | | | \$552.00 |
| | | | | | | Vendor Total: |
| | | | | | | \$552.00 |
| Jim Zarnick | | | | | | |
| Check Group: | | | | | | |
| Investigative services | | 1 0 | | 3179 3/8/2018 | 10.5.2310.3100.300.0000 | \$1,340.00 |
| | | | | | | Check #: 0 |
| | | | | | | PO/InvoiceTotal: |
| | | | | | | \$1,340.00 |
| | | | | | | Vendor Total: |
| | | | | | | \$1,340.00 |
| Johnson Floor Company, Inc. | | | | | | |
| Check Group: | | | | | | |
| New floor in STEM lab | | 1 0 | | 38057 3/12/2018 | 20.5.2530.5210.200.0000 | \$8,878.00 |
| Carpet/MS music room | | 1 0 | | 38058 2/16/2018 | 20.5.2530.5210.200.0000 | \$6,259.00 |
| | | | | | | Check #: 0 |
| | | | | | | PO/InvoiceTotal: |
| | | | | | | \$15,137.00 |
| | | | | | | Vendor Total: |
| | | | | | | \$15,137.00 |
| Just A Dash Catering | | | | | | |
| Check Group: | | | | | | |
| Nov hot lunches-ES | | 1 0 | | PD15 12/1/2018 | 10.5.2560.4040.300.0000 | \$1,063.58 |

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| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|--|----------|-----|--------|-------------------------|-------------------------|------------|
| Dec hot lunches-ES | | 1 | 0 | PD16 1/1/2018 | 10.5.2560.4040.300.0000 | \$833.31 |
| Jan hot lunches-ES | | 1 | 0 | PD17 2/1/2018 | 10.5.2560.4040.300.0000 | \$770.48 |
| Nov hot lunches-MS | | 1 | 0 | PDM15 12/1/2017 | 10.5.2560.4040.300.0000 | \$1,748.68 |
| Dec hot lunches-MS | | 1 | 0 | PDM16 1/1/2018 | 10.5.2560.4040.300.0000 | \$1,427.21 |
| Jan hot lunches-MS | | 1 | 0 | PDM17 2/1/2018 | 10.5.2560.4040.300.0000 | \$1,334.28 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$7,177.54 |
| Vendor Total: | | | | | | \$7,177.54 |
| Konica Minolta Business Solutions | | | | | | |
| Check Group: | | | | | | |
| Jan copier usage | | 1 | 0 | 9004282860 2/1/2018 | 20.5.2540.3290.200.0000 | \$508.07 |
| Jan copier usage | | 1 | 0 | 9004282860 2/1/2018 | 20.5.2540.3290.100.0000 | \$390.72 |
| Jan copier usage | | 1 | 0 | 9004282860 2/1/2018 | 20.5.2540.3290.300.0000 | \$119.90 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$1,018.69 |
| Vendor Total: | | | | | | \$1,018.69 |
| Language Dynamics Group | | | | | | |
| Check Group: | | | | | | |
| Story Champs® 2.0 with BLITZ Classroom Version | | 1 | 180243 | 100003346 10/6/2017 | 10.5.1205.4000.100.0000 | \$314.03 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$314.03 |

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Voucher Detail Listing

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| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|--|----------|-----|--------|------------------------------|-------------------------|-----------------|
| Vendor Total: | | | | | | \$314.03 |
| Mailfinance | | | | | | |
| Check Group: | | | | | | |
| April 5-July 4 postage machine lease | | 1 | 0 | N7030712 3/4/2018 | 20.5.2540.5501.200.0000 | \$491.67 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | <u>\$491.67</u> |
| Vendor Total: | | | | | | <u>\$491.67</u> |
| Midwest Principal'S Center | | | | | | |
| Check Group: | | | | | | |
| Workshop/Tomei | | 1 | 0 | 3509-103-1-7e14 2/10/2018 | 10.5.2410.3320.100.0000 | \$210.00 |
| Workshop/Knapik | | 1 | 0 | 3541-109-1-5669 2/20/2018 | 10.5.2410.3320.200.0000 | \$210.00 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | <u>\$420.00</u> |
| Vendor Total: | | | | | | <u>\$420.00</u> |
| Naperville Psychiatric Ventures | | | | | | |
| Check Group: | | | | | | |
| HO-One hour tutoring services | | 1 | 0 | 107-4 12/31/2017 | 10.5.4220.6700.300.0000 | \$58.50 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | <u>\$58.50</u> |
| Vendor Total: | | | | | | <u>\$58.50</u> |
| Nextera Energy Services | | | | | | |
| Check Group: | | | | | | |
| Dec 5-Jan 8 electric chg | | 1 | 0 | 287920324368 1/17/2018 | 20.5.2540.4660.100.0000 | \$3,712.67 |
| Dec 5-Jan 8 electric chg | | 1 | 0 | 287920324368 1/17/2018 | 20.5.2540.4660.200.0000 | \$6,534.58 |

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| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|-----------------------------------|----------|-----|--------|--------------------------------------|-------------------------|-------------------------------------|
| Check #: 0 | | | | | | |
| | | | | | | PO/InvoiceTotal: <u>\$10,247.25</u> |
| | | | | | | Vendor Total: <u>\$10,247.25</u> |
| Nicor Gas | | | | | | |
| Check Group: | | | | | | |
| Jan 15-Feb 12 heating chg/MS | | 1 | 0 | 34-43-97-0000 5-2/18 2/26/2018 | 20.5.2540.4650.200.0000 | \$4,399.10 |
| Jan 17-Feb 16 heating chg | | 1 | 0 | 91-17-97-0000 9-2/18 2/19/2018 | 20.5.2540.4650.100.0000 | \$2,582.24 |
| Check #: 0 | | | | | | |
| | | | | | | PO/InvoiceTotal: <u>\$6,981.34</u> |
| | | | | | | Vendor Total: <u>\$6,981.34</u> |
| NQC Literacy Consultant | | | | | | |
| Check Group: | | | | | | |
| March 1 Literacy Prof Development | | 1 | 180422 | PLEASANTDALE 3 3/1/2018 | 10.5.2213.3120.300.4932 | \$1,171.00 |
| March 1 Literacy Prof Development | | 1 | 180422 | PLEASANTDALE 3 3/1/2018 | 10.5.2213.3100.300.0000 | \$329.00 |
| Check #: 0 | | | | | | |
| | | | | | | PO/InvoiceTotal: <u>\$1,500.00</u> |
| | | | | | | Vendor Total: <u>\$1,500.00</u> |
| Omni Group | | | | | | |
| Check Group: | | | | | | |
| Feb participant fee | | 1 | 0 | 1803-7231 3/1/2018 | 10.5.2520.3100.300.0000 | \$13.50 |
| Check #: 0 | | | | | | |
| | | | | | | PO/InvoiceTotal: <u>\$13.50</u> |
| | | | | | | Vendor Total: <u>\$13.50</u> |

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| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|--|----------|-----|--------|--------------------------|-------------------------|-------------------|
| Oriental Trading Company, Inc. | | | | | | |
| Check Group: | | | | | | |
| Dr. Seuss Oh the Places You'll Go Vinyl Banner | | 1 | 180426 | 688705729-01 3/1/2018 | 10.5.1001.4018.100.0000 | \$19.99 |
| \$-10 Pro-rated Adjustment Applied - Dr. Seuss Oh the Places You'll Go Vinyl Banner | | 1 | 180426 | 688705729-01 3/1/2018 | 10.5.1001.4018.100.0000 | (\$10.00) |
| | | | | Check #: 0 | | |
| | | | | | PO/InvoiceTotal: | <u>\$9.99</u> |
| | | | | | Vendor Total: | <u>\$9.99</u> |
| Performance Chemical & Supply, Inc | | | | | | |
| Check Group: | | | | | | |
| Extension handle/BO item | | 1 | 0 | 217871 12/8/2017 | 20.5.2540.4000.300.0000 | \$13.75 |
| | | | | Check #: 0 | | |
| | | | | | PO/InvoiceTotal: | <u>\$13.75</u> |
| | | | | | Vendor Total: | <u>\$13.75</u> |
| Pleasantdale Middle School Activity Fund | | | | | | |
| Check Group: | | | | | | |
| Reimburse for PE uniforms | | 1 | 0 | V507961 3/12/2018 | 10.4.1720.0000.000.0000 | \$35.00 |
| | | | | Check #: 0 | | |
| | | | | | PO/InvoiceTotal: | <u>\$35.00</u> |
| | | | | | Vendor Total: | <u>\$35.00</u> |
| Precision Control Systems | | | | | | |
| Check Group: | | | | | | |
| Service no heat in admin building | | 1 | 0 | SV21203 1/31/2018 | 20.5.2540.3200.200.0000 | \$1,161.00 |
| | | | | Check #: 0 | | |
| | | | | | PO/InvoiceTotal: | <u>\$1,161.00</u> |

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|--|----------|-----|--------|---------------------------|-------------------------|-------------------------|-------------------|
| | | | | | | Vendor Total: | \$1,161.00 |
| Pro Ed, Inc. | | | | | | | |
| Check Group: | | | | | | | |
| Test of Problem Solving, 3E: Elementary TOPS 3E:NU | | 1 | 180397 | 2697259 2/14/2018 | 10.5.1210.4000.100.0000 | \$189.20 | |
| | | | | | | Check #: 0 | |
| | | | | | | PO/InvoiceTotal: | \$189.20 |
| | | | | | | Vendor Total: | \$189.20 |
| Raymond James & Assoc, Inc. | | | | | | | |
| Check Group: | | | | | | | |
| Dissemination service fee | | 1 | 0 | 645390433631 2/14/2018 | 30.5.5400.6400.300.0000 | \$1,500.00 | |
| | | | | | | Check #: 0 | |
| | | | | | | PO/InvoiceTotal: | \$1,500.00 |
| | | | | | | Vendor Total: | \$1,500.00 |
| Really Good Stuff | | | | | | | |
| Check Group: | | | | | | | |
| 4-Pack Single-Color Chapter Book Library Bins™ With Dividers | | 1 | 180398 | 6335830 2/9/2018 | 10.5.1001.4102.100.0000 | \$36.91 | |
| | | | | | | Check #: 0 | |
| | | | | | | PO/InvoiceTotal: | \$36.91 |
| | | | | | | Vendor Total: | \$36.91 |
| Regional Truck Equipment Co Inc | | | | | | | |
| Check Group: | | | | | | | |
| Saltspreader | | 1 | 0 | 199775 2/5/2018 | 20.5.2540.5501.100.0000 | \$584.50 | |
| Saltspreader | | 1 | 0 | 199775 2/5/2018 | 20.5.2540.5501.200.0000 | \$584.50 | |

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|--|----------|-----|--------|-------------------------|-------------------------|------------|
| Hydraulic fluid for truck plow | | 1 | 0 | 199778 2/5/2018 | 20.5.2540.4000.300.0000 | \$39.00 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$1,208.00 |
| Vendor Total: | | | | | | \$1,208.00 |
| Rose Pest Solutions | | | | | | |
| Check Group: | | | | | | |
| Jan pest control | | 1 | 0 | 2043389 1/19/2018 | 20.5.2540.3293.200.0000 | \$110.00 |
| Jan pest control | | 1 | 0 | 2043390 1/19/2018 | 20.5.2540.3293.100.0000 | \$102.00 |
| Feb pest control | | 1 | 0 | 2054740 2/23/2018 | 20.5.2540.3293.200.0000 | \$110.00 |
| Feb pest control | | 1 | 0 | 2054741 2/23/2018 | 20.5.2540.3293.100.0000 | \$102.00 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$424.00 |
| Vendor Total: | | | | | | \$424.00 |
| Scholastic Inc | | | | | | |
| Check Group: | | | | | | |
| National Geographic Kids Animal Adventure Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$60.00 |
| Who Was...? Women Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$40.00 |
| Roald Dahl Fun Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$28.00 |
| Ordinary People Change the World Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$48.00 |
| Who?What Was? Mega Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$90.00 |

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1212 03/21/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|--|----------|-----|--------|-------------------------|-------------------------|---------|
| Who Would Win? Value Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$48.00 |
| Stink in Space Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$14.00 |
| There Was an Old Lady...10 Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$50.00 |
| Ramona Super 8-Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$48.00 |
| The Puppy Place 5-Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$34.00 |
| Owl Diaries #1-6 Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$40.00 |
| The Notebook of Dome #1-12 Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$78.00 |
| National Geographic Kids Biographies | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$30.00 |
| My Weird School Daze Collection | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$24.00 |
| Magic Treehouse Merlin Missions Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$78.00 |
| National Geographic Kids Earth Science | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$24.00 |
| I Survived...15-Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$60.00 |
| Learning About My World 8-Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$40.00 |
| Humphrey's Tiny Tales 5-Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$28.00 |
| Fly Guy Presents 8-Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$40.00 |

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1212 03/21/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|------------------------------------|----------|-----|--------|-------------------------|-------------------------|---------|
| Black Lagoon Adventures Mega Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$80.00 |
| Flat Stanley Around the World Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$30.00 |
| Calendar Mysteries Collection | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$48.00 |
| Amelia Bedelia Reader Value Pack | | 2 | 180384 | 44374684 1/29/2018 | 10.5.1001.4102.100.0000 | \$16.00 |

Check #: 0

| | |
|------------------|-------------------|
| PO/InvoiceTotal: | <u>\$1,076.00</u> |
| Vendor Total: | \$1,076.00 |

School District 107 Imprest Fund

Check Group:

| | | | | | | |
|-------------------------------------|--|---|---|---------------------|-------------------------|----------|
| 5685/Model handbook | | 1 | 0 | V591758 3/8/2018 | 10.5.2410.4400.100.0000 | \$100.00 |
| 5686/returned mail | | 1 | 0 | V591758 3/8/2018 | 10.5.2320.3400.300.0000 | \$5.88 |
| 5687/vball official | | 1 | 0 | V591758 3/8/2018 | 10.5.1500.3190.200.0000 | \$66.00 |
| 5688/vball official | | 1 | 0 | V591758 3/8/2018 | 10.5.1500.3190.200.0000 | \$66.00 |
| 5689/PTO adult social BOE attendees | | 1 | 0 | V591758 3/8/2018 | 10.5.2310.4900.300.0000 | \$135.00 |
| 5690/vball official | | 1 | 0 | V591758 3/8/2018 | 10.5.1500.3190.200.0000 | \$66.00 |
| 5691/Doings Western Springs | | 1 | 0 | V591758 3/8/2018 | 10.5.2310.3401.300.0000 | \$7.95 |
| 5692/vball official | | 1 | 0 | V591758 3/8/2018 | 10.5.1500.3190.200.0000 | \$66.00 |
| 5693/vball official | | 1 | 0 | V591758 3/8/2018 | 10.5.1500.3190.200.0000 | \$66.00 |

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1212 03/21/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|---|----------|-----|--------|-------------------------|-------------------------|----------------------------------|
| 5694/vball official | | 1 | 0 | V591758 3/8/2018 | 10.5.1500.3190.200.0000 | \$66.00 |
| 5695/vball official | | 1 | 0 | V591758 3/8/2018 | 10.5.1500.3190.200.0000 | \$66.00 |
| 5685/Model handbook | | 1 | 0 | V591758 3/8/2018 | 10.5.2410.4400.200.0000 | \$100.00 |
| Check #: 0 | | | | | | |
| | | | | | | PO/InvoiceTotal: <u>\$810.83</u> |
| | | | | | | Vendor Total: \$810.83 |
| School Nurse Supply Inc | | | | | | |
| Check Group: | | | | | | |
| latex free fabric bandages 3/4" X 3" | | 1 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$41.87 |
| 5oz. wax lined flat bottom cups | | 5 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$28.88 |
| professional towels, white | | 1 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$31.74 |
| sani-cloth plus germicidal disposable wipes | | 3 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$27.03 |
| Citrus II air freshener | | 2 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$16.85 |
| probe covers for Thermoscan Pro 6000 | | 1 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$100.16 |
| VoBan aromatic absorbent | | 3 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$12.05 |
| Acetaminophen regular strength | | 1 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$1.90 |
| Ibuprofen | | 1 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$4.02 |
| Aspirin | | 1 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$2.32 |

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1212 03/21/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|--|----------|-----|--------|-------------------------|-------------------------|---------|
| Bausch & Lomb contact solution | | 1 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$5.08 |
| cherry cough drops | | 2 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$3.01 |
| honey lemon cough drops | | 1 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$1.51 |
| Neosporin 1oz. tube | | 1 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$8.43 |
| Decorel Forte Plus | | 1 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$8.79 |
| waxed dental floss | | 1 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$0.73 |
| treasure chest tooth box | | 1 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$10.55 |
| ward school nurse plan and record notebook | | 1 | 180411 | V894640 3/9/2018 | 10.5.2130.4000.100.0000 | \$12.65 |

Check #: 0

| | |
|-------------------|-----------------|
| PO/Invoice Total: | <u>\$317.57</u> |
| Vendor Total: | \$317.57 |

School Specialty, Inc.

Check Group:

| | | | | | | |
|-------------------|--|----|--------|--------------------------|-------------------------|---------|
| STEM rubber bands | | 2 | 180391 | 208119919060 2/7/2018 | 10.5.1002.4005.200.0000 | \$3.92 |
| STEM felt sheets | | 1 | 180391 | 208119919060 2/7/2018 | 10.5.1002.4005.200.0000 | \$21.02 |
| STEM file folders | | 1 | 180391 | 208119919060 2/7/2018 | 10.5.1002.4005.200.0000 | \$17.51 |
| STEM rulers | | 1 | 180391 | 208119919060 2/7/2018 | 10.5.1002.4005.200.0000 | \$3.50 |
| STEM | | 10 | 180391 | 208119919060 2/7/2018 | 10.5.1002.4005.200.0000 | \$12.90 |

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1212 03/21/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|---|----------|-----|--------|--------------------------|-------------------------|------------------------------------|
| STEM fasteners | | 1 | 180391 | 208119919060 2/7/2018 | 10.5.1002.4005.200.0000 | \$1.16 |
| STEM tape | | 1 | 180391 | 208119919060 2/7/2018 | 10.5.1002.4005.200.0000 | \$11.31 |
| STEM folders | | 1 | 180391 | 208119919060 2/7/2018 | 10.5.1002.4005.200.0000 | \$7.51 |
| STEM markers | | 2 | 180391 | 208119919060 2/7/2018 | 10.5.1002.4005.200.0000 | \$9.32 |
| STEM pencil box | | 2 | 180391 | 208119919060 2/7/2018 | 10.5.1002.4005.200.0000 | \$2.46 |
| STEM glue | | 10 | 180391 | 208119919060 2/7/2018 | 10.5.1002.4005.200.0000 | \$7.10 |
| Check #: 0 | | | | | | |
| | | | | | | PO/InvoiceTotal: <u>\$97.71</u> |
| | | | | | | Vendor Total: <u>\$97.71</u> |
| Schoology Incorporated | | | | | | |
| Check Group: | | | | | | |
| Enterprise Subscription | | 425 | 180421 | 18002 2/26/2018 | 10.5.2225.6400.100.0000 | \$4,250.00 |
| Enterprise Subscription | | 425 | 180421 | 18002 2/26/2018 | 10.5.2225.6400.200.0000 | \$4,250.00 |
| Check #: 0 | | | | | | |
| | | | | | | PO/InvoiceTotal: <u>\$8,500.00</u> |
| | | | | | | Vendor Total: <u>\$8,500.00</u> |
| Shane's Office Supply | | | | | | |
| Check Group: | | | | | | |
| Laminating Roll 3 mil, 1" Core, 27.250 feet | | 5 | 180399 | 28510 2/13/2018 | 10.5.1001.4000.100.0000 | \$244.95 |
| Check #: 0 | | | | | | |
| | | | | | | PO/InvoiceTotal: <u>\$244.95</u> |

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1212 03/21/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|--|----------|-----|--------|-------------------------|-------------------------|------------|
| Check Group: | | | | | | |
| Creativity Street Wiggle Eyes Stickers | | 4 | 180441 | 29091 3/6/2018 | 10.5.1001.4018.100.0000 | \$39.60 |
| Color Card Stock 65lb, 8 1/12 x 11 Cosmic Orange | | 2 | 180441 | 29091 3/6/2018 | 10.5.1001.4018.100.0000 | \$22.18 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$61.78 |
| Vendor Total: | | | | | | \$306.73 |
| Single Path, LLC | | | | | | |
| Check Group: | | | | | | |
| Feb IT services | | 1 | 0 | 20655863 2/15/2018 | 10.5.1001.3100.100.0000 | \$3,675.00 |
| Feb IT services | | 1 | 0 | 20655863 2/15/2018 | 10.5.1002.3100.200.0000 | \$3,675.00 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$7,350.00 |
| Vendor Total: | | | | | | \$7,350.00 |
| Solutions In Speech, P.C. | | | | | | |
| Check Group: | | | | | | |
| Jan speech and language services | | 1 | 0 | 2018-1 1/31/2018 | 10.5.1210.1001.100.0000 | \$3,001.50 |
| Feb speech and language service | | 1 | 0 | 2018-2 2/28/2018 | 10.5.1210.1001.100.0000 | \$4,002.00 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$7,003.50 |
| Vendor Total: | | | | | | \$7,003.50 |
| TFF Inc. | | | | | | |
| Check Group: | | | | | | |

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1212 03/21/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|---|----------|-----|--------|-------------------------|-------------------------|----------|
| TITLE I MATERIALS: Math Facts Fixer Middle School Addition/Subtraction | | 1 | 180450 | V37650 2/25/2018 | 10.5.1002.4000.200.4300 | \$59.95 |
| | | | | Check #: 0 | | |
| | | | | | PO/InvoiceTotal: | \$59.95 |
| | | | | | Vendor Total: | \$59.95 |
| Theatrical Lighting Connection | | | | | | |
| Check Group: | | | | | | |
| Gaffers Tape and Gel Lighting Filters | | 1 | 180461 | 18-151 3/9/2018 | 10.5.1500.4031.200.0000 | \$33.00 |
| | | | | Check #: 0 | | |
| | | | | | PO/InvoiceTotal: | \$33.00 |
| | | | | | Vendor Total: | \$33.00 |
| Trane | | | | | | |
| Check Group: | | | | | | |
| Grease fittings for air handlers | | 1 | 0 | 3881432 2/16/2018 | 20.5.2540.4000.300.0000 | \$158.40 |
| Evap foam for cleaning coils | | 1 | 0 | 3903390 2/21/2018 | 20.5.2540.4000.300.0000 | \$33.21 |
| V-belt dressing for belts on air handlers | | 1 | 0 | 3942041 3/1/2018 | 20.5.2540.4000.300.0000 | \$41.60 |
| | | | | Check #: 0 | | |
| | | | | | PO/InvoiceTotal: | \$233.21 |
| | | | | | Vendor Total: | \$233.21 |
| ULINE | | | | | | |
| Check Group: | | | | | | |
| Shipping chg for items returned | | 1 | 0 | 93926018 1/12/2018 | 10.5.1001.4000.100.0000 | \$10.38 |
| | | | | Check #: 0 | | |
| | | | | | PO/InvoiceTotal: | \$10.38 |

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1212 03/21/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount | |
|----------------------------------|----------|-----|--------|-------------------------|-------------------------|-------------------------|-------------------|
| | | | | | | Vendor Total: | \$10.38 |
| United States Postal Service | | | | | | | |
| Check Group: | | | | | | | |
| Postage for DO machine | | 1 | 0 | 15808779 2/26/2018 | 10.5.2320.3400.300.0000 | \$1,500.00 | |
| | | | | | | Check #: 0 | |
| | | | | | | PO/InvoiceTotal: | \$1,500.00 |
| | | | | | | Vendor Total: | \$1,500.00 |
| Verizon | | | | | | | |
| Check Group: | | | | | | | |
| Jan 24-Feb 23 cell phone chg | | 1 | 0 | 9802240608 2/23/2018 | 20.5.2540.3400.100.0000 | \$56.01 | |
| Jan 24-Feb 23 cell phone chg | | 1 | 0 | 9802240608 2/23/2018 | 20.5.2540.3400.200.0000 | \$56.01 | |
| | | | | | | Check #: 0 | |
| | | | | | | PO/InvoiceTotal: | \$112.02 |
| | | | | | | Vendor Total: | \$112.02 |
| VEX Robotics, Inc. | | | | | | | |
| Check Group: | | | | | | | |
| STEM potentiometer | | 3 | 180392 | 274762 2/7/2018 | 10.5.1002.4005.200.0000 | \$52.09 | |
| STEM battery straps | | 4 | 180392 | 274762 2/7/2018 | 10.5.1002.4005.200.0000 | \$19.96 | |
| STEM LED | | 4 | 180392 | 274762 2/7/2018 | 10.5.1002.4005.200.0000 | \$39.96 | |
| STEM mechanic kit | | 4 | 180392 | 274762 2/7/2018 | 10.5.1002.4005.200.0000 | \$99.96 | |
| STEM wire motors | | 6 | 180392 | 274762 2/7/2018 | 10.5.1002.4005.200.0000 | \$89.94 | |

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1212 03/21/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|--|----------|-----|--------|-------------------------|-------------------------|----------|
| stem stock axle | | 10 | 180392 | 274762 2/7/2018 | 10.5.1002.4005.200.0000 | \$19.90 |
| STEM set | | 2 | 180392 | 274762 2/7/2018 | 10.5.1002.4005.200.0000 | \$9.98 |
| STEM battery | | 4 | 180392 | 274762 2/7/2018 | 10.5.1002.4005.200.0000 | \$79.96 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$411.75 |
| Vendor Total: | | | | | | \$411.75 |
| Villa Park Office Equipment | | | | | | |
| Check Group: | | | | | | |
| Hon 600 Series 4-Drawer 3-" W Lateral File Cabinet with Bars, Lock and Key 30"W X 19"D X 53 1/4" H Greige Paint | | 1 | 180198 | 60869 9/28/2017 | 10.5.1002.5500.200.0000 | \$199.00 |
| Hon Brigade Mobile Standard Pedestal Box/Box/File R Pull 15"W x 22 7/8" D X 28"H Putty with Lock and Key H33723.L.L. | | 2 | 180198 | 60869 9/28/2017 | 10.5.1002.5500.200.0000 | \$530.00 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$729.00 |
| Vendor Total: | | | | | | \$729.00 |
| Village Of Burr Ridge | | | | | | |
| Check Group: | | | | | | |
| Oct 24 health inspection | | 1 | 0 | 0000002696 2/12/2018 | 20.5.2540.3192.300.0000 | \$105.00 |
| Check #: 0 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$105.00 |
| Vendor Total: | | | | | | \$105.00 |
| Village of Willow Springs | | | | | | |
| Check Group: | | | | | | |

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1212 03/21/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|--|----------|-----|--------|---------------------------|-------------------------|-----------------------------|
| Nov 27 health inspection | | 1 | 0 | V268165 2/6/2018 | 20.5.2540.3192.300.0000 | \$140.00 |
| | | | | | Check #: 0 | |
| | | | | | | PO/InvoiceTotal: \$140.00 |
| | | | | | | Vendor Total: \$140.00 |
| Warehouse Direct, Inc. | | | | | | |
| Check Group: | | | | | | |
| Soap dispensers (2) | | 1 | 0 | 3812877-0 2/27/2018 | 20.5.2540.4000.300.0000 | \$85.90 |
| | | | | | Check #: 0 | |
| | | | | | | PO/InvoiceTotal: \$85.90 |
| | | | | | | Vendor Total: \$85.90 |
| West 40 Intermediate Service Center #2 | | | | | | |
| Check Group: | | | | | | |
| Jan tuition | | 1 | 0 | RSSP18-13-07 2/26/2018 | 10.5.4220.6700.300.0000 | \$1,955.00 |
| | | | | | Check #: 0 | |
| | | | | | | PO/InvoiceTotal: \$1,955.00 |
| | | | | | | Vendor Total: \$1,955.00 |
| Wex Bank | | | | | | |
| Check Group: | | | | | | |
| Gas for truck and snow blowers | | 1 | 0 | 53495167 3/6/2018 | 20.5.2540.4640.300.0000 | \$142.81 |
| | | | | | Check #: 0 | |
| | | | | | | PO/InvoiceTotal: \$142.81 |
| | | | | | | Vendor Total: \$142.81 |
| Worldpoint | | | | | | |
| Check Group: | | | | | | |
| Trainer Mask Valves | | 1 | 180408 | 4038783 2/23/2018 | 10.5.1002.4004.200.0000 | \$57.85 |

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1212 03/21/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|----------------------------------|----------|-----|--------|-------------------------|-------------------------|---------|
| Trainer Mask Valves | | 2 | 180408 | 4039819 2/28/2018 | 10.5.1002.4004.200.0000 | \$99.80 |

Check #: 0

| | |
|-------------------|--------------|
| PO/Invoice Total: | \$157.65 |
| Vendor Total: | \$157.65 |
| Grand Total: | \$207,243.18 |

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1177 01/30/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|----------------------------------|----------|-----|--------|-------------------------|---------|--------|
|----------------------------------|----------|-----|--------|-------------------------|---------|--------|

Discovery Benefits

 Check Group:

 Dec FSA

 1 0

 0000835263-IN
 12/31/2017

 10.5.2520.3100.300.0000

 \$112.70

 Check #: 0

PO/Invoice Total: \$112.70

Vendor Total: \$112.70

Grand Total: \$112.70

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1175

02/01/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|----------------------------------|----------|-----|--------|-------------------------|-------------------------|--------------|
| Educational Benefit Cooperative | | | | | | |
| Check Group: | | | | | | |
| Feb health insurance-ER | | 1 0 | | V646953 2/1/2018 | 10.2.0481.0000.000.9944 | \$77,915.29 |
| Feb health insurance-EE | | 1 0 | | V646953 2/1/2018 | 10.2.0481.0000.000.9943 | \$22,613.90 |
| Feb life insurance-ER | | 1 0 | | V646953 2/1/2018 | 10.2.0481.0000.000.9942 | \$835.25 |
| Dec/Jan life insurance ADJ | | 1 0 | | V646953 2/1/2018 | 10.2.0481.0000.000.9942 | (\$11.50) |
| | | | | Check #: 0 | | |
| | | | | | PO/InvoiceTotal: | \$101,352.94 |
| | | | | | Vendor Total: | \$101,352.94 |
| Guardian - Appleton | | | | | | |
| Check Group: | | | | | | |
| Feb dental-ER | | 1 0 | | V522396 1/19/2018 | 10.2.0481.0000.000.9946 | \$3,433.80 |
| Feb dental-EE | | 1 0 | | V522396 1/19/2018 | 10.2.0481.0000.000.9945 | \$2,769.12 |
| Feb vision-EE | | 1 0 | | V522396 1/19/2018 | 10.2.0481.0000.000.9947 | \$986.64 |
| Feb vision-ER | | 1 0 | | V522396 1/19/2018 | 10.2.0481.0000.000.9948 | \$172.03 |
| Feb Cobra-PE | | 1 0 | | V522396 1/19/2018 | 10.2.0481.0000.000.9945 | \$46.97 |
| | | | | Check #: 0 | | |
| | | | | | PO/InvoiceTotal: | \$7,408.56 |
| | | | | | Vendor Total: | \$7,408.56 |
| | | | | | Grand Total: | \$108,761.50 |

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1186 02/07/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|----------------------------------|----------|-----|--------|-------------------------|-------------------------|----------|
| Village of Willow Springs | | | | | | |
| Check Group: | | | | | | |
| Jan/Feb sewer chg | | 1 | 0 | V726259 2/7/2018 | 20.5.2540.3700.100.0000 | \$216.32 |

Check #: 0

| | |
|------------------|-----------------|
| PO/InvoiceTotal: | <u>\$216.32</u> |
| Vendor Total: | <u>\$216.32</u> |
| Grand Total: | \$216.32 |

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1189 02/21/2018

Fiscal Year: 2017-2018

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|---|----------|-----|--------|-------------------------------|-------------------------|------------|
| NQC Literacy Consultant | | | | | | |
| Check Group: | | | | | | |
| Feb 7-Literacy Professional Development | | 1 | 0 | PLEASANTDALE 2 2/7/2018 | 10.5.2213.3120.300.4932 | \$1,500.00 |

Check #: 0

| | |
|------------------|-------------------|
| PO/InvoiceTotal: | <u>\$1,500.00</u> |
| Vendor Total: | <u>\$1,500.00</u> |
| Grand Total: | <u>\$1,500.00</u> |

End of Report

February 2018 Revenue and Expenses

| REVENUES | Budget | February 2018 | YTD | % Realized |
|-------------------|----------------------|---------------------|----------------------|--------------|
| Education | \$ 10,943,800 | \$ 1,222,362 | \$ 7,200,801 | 65.8% |
| Oper & Maint | \$ 1,699,570 | \$ 193,734 | \$ 1,100,106 | 64.7% |
| Bond/Int | \$ 1,312,050 | \$ 133,619 | \$ 720,421 | 54.9% |
| Trans | \$ 877,940 | \$ 150,264 | \$ 607,337 | 69.2% |
| IMRF | \$ 435,280 | \$ 41,580 | \$ 315,132 | 72.4% |
| Site/Construction | \$ - | \$ - | \$ - | - |
| Working Cash | \$ 3,500 | \$ - | \$ 1,642 | 46.9% |
| Tort | \$ 86,920 | \$ 10,115 | \$ 55,157 | 63.5% |
| Life Safety | \$ 4,200 | \$ - | \$ 1,762 | 41.9% |
| Total | \$ 15,363,260 | \$ 1,751,675 | \$ 10,002,357 | 65.1% |

| EXPENSES | Budget | February 2018 | YTD | % Used |
|-------------------|----------------------|-------------------|---------------------|--------------|
| Education | \$ 11,494,885 | \$ 790,744 | \$ 6,198,728 | 53.9% |
| Oper & Maint | \$ 1,616,983 | \$ 73,119 | \$ 846,691 | 52.4% |
| Bond/Int | \$ 1,783,450 | \$ - | \$ 1,732,055 | 97.1% |
| Trans | \$ 736,922 | \$ 66,631 | \$ 374,944 | 50.9% |
| IMRF | \$ 344,376 | \$ 28,833 | \$ 193,285 | 56.1% |
| Site/Construction | \$ - | \$ - | \$ - | - |
| Working Cash | \$ - | \$ - | \$ - | - |
| Tort | \$ 65,644 | \$ - | \$ 65,644 | 100.0% |
| Life Safety | \$ 11,000 | \$ 99 | \$ 3,115 | 28.3% |
| Total | \$ 16,053,260 | \$ 959,427 | \$ 9,414,462 | 58.6% |

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Chapter 1 - Introductory Information & General Notices

This handbook is a summary of the school's rules and expectations, and is not a comprehensive statement of school procedures. This handbook may be amended during the school year without notice. A digital copy of the handbook is also available on our district website. The Board of Education's comprehensive policy manual is available for public inspection through the District's website at www.d107.org or at the Board office, located at 7450 S. Wolf Road in Burr Ridge.

1.30 - General School Information

Board of Education

Mark Mirabile (2019) President

7985 Woodside Lane, Burr Ridge 60527

630-734-1741

mirabile@board107.org

Kristin Violante (2021) Vice President

8226 Scenic Drive, Willow Springs 60480

708-839-5383

violante@board107.org

Mary Lenzen (2021) Secretary

8241 School Street, LaGrange 60525

630-201-0702

lenzen@board107.org

Jon Buralli (2021)

7243 Flagg Creek Drive, Indian Head Park 60525

708-784-9462

buralli@board107.org

Vipul Dedhia (2019)

11047 W. 72nd Street, Indian Head Park 60525

708-539-3961

dedhia@board107.org

David Negron (2019)

8524 Candlelight Drive West, Willow Springs 60480

312-985-6179

negron@board107.org

Michael Rak (2019)

8631 Dunbar, Willow Springs 60480

708-467-0568

rak@board107.org

The Board of Education of District 107 consists of seven members elected on a staggered basis. Board elections are

held in April in odd numbered years.

The members serve without compensation, elect officers each year, and set meeting dates. The public is encouraged to attend these meetings, usually held on the third Wednesday of the month in the District Administration Building.

In addition to the regularly scheduled Board meetings, the Board of Education also holds special meetings as needed. Board meeting minutes are posted on the district website. All meetings are open to the public and a special portion of each meeting is set aside for comments from visitors.

SCHOOLS AND STAFF

District Administrative Building
7450 S. Wolf Road
Burr Ridge, Illinois 60527
Telephone: (708) 784-2013

| | |
|---|---------------------|
| Superintendent: | Dr. Dave Palzet |
| Business Manager: | Dr. Catherine Chang |
| Director of Special Education: | Deborah Lubeck |
| Assistant Superintendent of Teaching and Learning | Dr. Jennifer Ban |
| Superintendent's Secretary: | Erika Sawosko |
| Bookkeeper: | Teri Makutenas |

Pleasantdale Elementary School (PreK-4)
8100 School Street
LaGrange, Illinois 60525
Telephone: (708) 246-4700
To report an absence: Log into Pickup Patrol

Principal: Kathleen Tomei

Secretary: Leah London
Clerical Aide: Terry Maly
Mascot: Eagle
Colors: Blue and White

Pleasantdale Middle School (5-8)
7450 S. Wolf Road
Burr Ridge, Illinois 60527
Telephone: (708) 246-3210
To report an absence: (708) 246-3210, press 5
or email: middleattendance@d107.org
Principal: Griffin Sonntag
Assistant Principal: Meg Knapik
Secretary: Charlotte Reschke
Clerical Aide: Maria Cuevas
Mascot: Tiger
Colors: Blue and White

Administrators

Administrators are hired by the School Board to implement policies through management and supervision.

Teachers

District 107 provides students with excellent professional and paraprofessional instructional services. In addition to experienced classroom teachers, the district employs art teachers, instrumental music teachers, vocal music teachers, resource teachers, librarians, registered nurses, social workers, speech and language therapists, computer instructors, and gifted/enrichment teachers.

Support Staff

Secretaries, bus drivers, lunchroom helpers and supervisors, and maintenance/custodial personnel assist the educational program of District 107 in a variety of ways.

Facilities

District 107’s facilities are handicap accessible.

Whom do I call when I have a particular concern or question?

Pleasantdale School District is committed to timely and accurate communication with stakeholders. The following chart lists contacts to get questions answered most efficiently.

| Topic | First Contact | Second Contact | Third Contact |
|---|----------------------------|--------------------------------|-------------------------------|
| Student Academics | Classroom Teacher | Principal | Superintendent |
| Student Discipline | Classroom Teacher | Principal/Assistant Principal | Superintendent |
| Co-Curricular <ul style="list-style-type: none"> • Athletics • Activities | Coach/Sponsor | Office Staff | Principal/Assistant Principal |
| Bus Transportation | School Office | Business Manager | |
| Lunch Program | School Lunch Supervisor | Business Manager | |
| Special Education | Classroom Teacher | Special Education Case Manager | Director of Special Education |
| Medical Issues | Nurse | Principal | |
| Board Policy | Superintendent | Board of Education | |
| Friday Packet Communication | Superintendent’s Secretary | Superintendent | |

See www.d107.org for complete list of phone numbers and email addresses.

1.35 – School Hours, Arrival/Departure Procedures

SCHOOL HOURS

Pleasantdale Elementary

| | |
|--|---|
| Bright Beginnings Preschool | 9:10 - 11:40 a.m. morning session 12:40 - 3:10 p.m. afternoon session |
| Extended-day Kindergarten, 1 st – 4 th grade | 8:40 a.m. - student arrival begins 8:55 a.m. - students enter building 9:00 a.m. - school starts 3:20 p.m. - dismissal |
| Half-day Kindergarten | 8:55 a.m. - 12:00 p.m. |

At the Elementary School, parents must make necessary arrangements so that their children do not arrive prior to 8:40 a.m. Supervision is not available prior to this time.

Pleasantdale Middle

| | |
|------------|--|
| Grades 5-8 | 8:00 a.m. student arrival 8:12 a.m. 5 th & 6 th grade students enter 8:15 a.m. 7 th & 8 th grade students enter 8:20 a.m. classes begin Lunch periods start: 11:27 a.m. 3:22 p.m. dismissal |
|------------|--|

At the Middle School, parents must make necessary arrangements so that their children do not arrive prior to 8:00 a.m. Supervision is not available prior to this time.

Arrival / Departure Procedures

Pleasantdale Elementary

Arrival

- Early Arrival – Students must report to the school office for any activity starting before 8:40 a.m.
- Morning Arrival is anytime between 8:40 – 9:00 a.m. – Each grade level is assigned an entrance door in the front of the building. Students report to their assigned location and line up with their grade level. Students enter the building from 8:55 – 9:00 a.m. Students will be directed into the gymnasium/APR upon arrival during inclement weather.
- Late Arrival – The doors are locked at 9:00 a.m. Students arriving after 9:00 a.m. are considered tardy and must report to the school office. Tardy students will receive a tardy slip which must be given to the classroom teacher.

Departure

- The school must be notified via Pickup Patrol by 2:30 p.m. of alternative transportation arrangements or attendance at after-school activities. Students being picked up after school must wait until the parent comes to the west side doors at the end of the first grade hallway. Cars must be parked in the back lot. Staff members will not release students unless the parent is recognized. The front main doors are not dismissal points for children picked up after school.
- When a child does not permission via Pickup Patrol regarding a change in pick-up, the child will be dismissed according to his/her default Pickup Patrol schedule.
- Departure During School Hours -School district staff will not release a child to anyone unless the adult has legal custody, or the parent/guardian has notified the school office in writing in advance. During school hours, no student is to leave the grounds without permission and adult supervision. Parents picking up students during school hours must come to the elementary school office to sign out their child.
- After School Departure – All busses load in the front of the building. At the end of the school day, parents picking children up from school must park in the back of the building and meet their child at the back door. No student will be released until parents or guardians are recognized.
- A.M. half day kindergarten pick-up will be at 12:00 p.m. at the library doors.
- All preschool drop-off and pick-up will be at the preschool doors. Parents are to walk preschool students to the preschool door for drop-off and pick-up.

Pleasantdale Middle

- Early Arrival - Students arriving before 8:00 a.m. to partake in an activity must sign in on the computers in the main lobby. If students are arriving for morning academic help, they should secure a pass from their teacher or supervisor in advance.
- Morning Arrival - When students arrive, 5th and 6th grade students must wait for the bell in the front of the school. 7th and 8th grade students must wait for the bell in the outside commons area. During inclement weather, 5th and 6th grade students wait for the bell in the front hallway. 7th and 8th grade students wait for the bell in the lunchroom.
- Late Arrival - Students who are late to school must stop in the main office to sign in and get a pass to class.
- Departure During School Hours -School district staff will not release a child to anyone unless the adult has legal custody, or the parent/guardian has notified the school office in writing in advance. During school hours, no student is to leave the grounds without permission and adult supervision. Parents picking up students during school hours must come to the elementary school office or the middle school main office to sign out the child.
- After School Departure – Parents may pick students up in the front of the building. The fire lane in the front of the building must remain open.

1.36 - Returning to School After Hours

Pleasantdale Elementary

Organizing homework is part of the end-of-the-day classroom procedure designed to foster independence and responsibility. If a student forgets assignments at school, they may return to school to retrieve them by 4:30 p.m. The secretary or principal will escort students to get materials. An organizational plan may be put into place for students who habitually forget assignments at school.

Pleasantdale Middle

Students are urged to return to school for forgotten homework whenever necessary. However, the return trip needs to be made by 4:30 p.m. After that time, all school doors are locked and the office staff may be unavailable. For security reasons, cleaning crew members will not allow entrance to the building after school hours.

1.40 - Visitors

All visitors, including parents and siblings, are required to enter through the front door of the building and proceed immediately to the main office. Visitors should identify themselves and inform office personnel of their reason for being at school.

Visitors must sign in, identifying their name, the date and time of arrival, and the classroom or location they are visiting. Approved visitors must take a tag identifying themselves as a guest and place the tag to their outer clothing in a clearly visible location. Visitors are required to proceed immediately to their location in a quiet manner. All visitors must return to the main office and sign out before leaving the school.

Visitors are expected to abide by all school rules during their time on school property. A visitor who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior.

1.50 - Equal Opportunity and Sex Equity

RIGHTS AND RESPONSIBILITIES

Policies of the District 107 Board of Education protect the rights of all students, in compliance with state and federal laws. The policies are available for inspection in school offices.

Gender Equity Policy

According to District 107 Board of Education Policy, all District 107 students have equal access to programs, activities, services and benefits. Students are not limited in the exercise of any right, privilege, advantage, or opportunity because of gender. Any students or parents who allege gender discrimination may file a complaint with the Superintendent or designee. A description of this procedure may be obtained from the District Office.

Equal educational and extracurricular opportunities are available to all students without regard to race, color, nationality, sex, sexual orientation, gender identity, ancestry, age, religious beliefs, physical or mental disability, status as homeless, or actual or potential marital or parental status, including pregnancy.

No student shall, based on sex or sexual orientation, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

1.55 - Student, Parent, Teacher Rights and Responsibilities

STUDENT RESPONSIBILITIES

Academics

- Do your best to achieve excellence in personal conduct and academics.
- Improve your performance upon notice of unsatisfactory progress.
- Contribute to a good learning climate.
- Be punctual and attend every class.

Citizenship

- Have pride in your school.

- Respect the rights of fellow students, school personnel, and others.
- Be honest and courteous.
- Know and follow school rules and procedures.
- Seek assistance from school personnel to prevent or resolve conflicts.
- Report incidents or activities that may threaten or disrupt the school environment.
- Respect the property of other students, school personnel or Pleasantdale School District 107.

Dress and Grooming

- Observe basic standards of cleanliness, modesty, and good grooming.
- Dress in a manner that is neither disruptive to the educational program nor poses a safety hazard.

Extra Curricular Activities

- Follow school rules at all school sponsored events.
- Show good sportsmanship. Students or teams violating the ethics of competition or principles of good sportsmanship during a sporting event may be subject to appropriate disciplinary action that can include being barred from future participation as spectators or participants or both.

STUDENT RIGHTS

An Appropriate Public School Education

- To learn in an environment in which all students can excel academically and socially.
- To be graded on their academic performance.
- To be allowed to make up class work after an excused absence according to school/team policies.
- To be respected by staff and peers in a caring school community.

PARENT RESPONSIBILITIES

- Support the efforts of their children to achieve excellence in academics and personal conduct.
- Plan a time and place for homework assignments and provide necessary supervision.
- Assume responsibility for the student's prompt and regular compliance with attendance, rules, and procedures.
- Reinforce respect for school personnel.
- Instill respect for the law, including the rights of others.
- Communicate expected behavior at school.
- Work with the school in the best interests of the student on disciplinary matters.
- Attend all requested conferences.
- Present their case/cause to school officials in a calm, respectful manner.

PARENT RIGHTS

- To receive information concerning the complete program offered at school.
- To receive regular official reports of their children's academic progress.
- To be notified promptly of significant academic and/or behavioral problems.
- To receive an explanation of the basis for any grade given by the teacher.
- To be given time for a conference with teachers and/or administration.
- To exercise the right to appeal, when appropriate.
- To experience respectful relationships with teachers and other school personnel.

TEACHER RESPONSIBILITIES

- Demonstrate by attitude and actions genuine concern and respect for each student, parent, and fellow staff member.
- Know and enforce school rules courteously and fairly.
- Handle misconduct quickly and impartially.
- Inform parents about the academic progress and conduct of their student using established district criteria.
- Attend conferences when requested.

TEACHER RIGHTS

- Have guarantees as cited in the agreement between the Pleasantdale School District Board of Education and the Teacher's Association of Pleasantdale.
- Be present at any disciplinary conference concerning serious disruptions in the teacher's classroom.
- Be treated respectfully by fellow staff, administration, parents, and students.

1.60 - Animals on School Property

In order to assure student health and safety, animals are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the building principals in the case of an educational opportunity for students, provided that (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

1.70 - School Volunteers

In order to maintain a secure building, visitors/volunteers must check in with the office, sign in, and receive an appropriate badge. Badge must be worn and visible for the duration of your visit. Once the visit is complete, visitors must return to the office and sign out. Regardless of familiarity, it is imperative that all visitors follow sign-in/sign-out procedures. All volunteers must adhere to the volunteer guidelines.

1.80 - Invitations & Gifts

~~Invitations to Private Parties~~

~~School is not an appropriate place to communicate birthday party information. Invitations often get misplaced, given to the wrong people, etc. Parents are requested to take care of birthday party invitations outside of school.~~

Gifts

All district employees are subject to Board Policy 2:105 Ethics and Gift Ban which can be viewed at the District web site at www.d107.org.

1.84 - Birthdays

Birthdays – Pleasantdale Elementary

Birthdays are special occasions for children. Birthdays and half-birthdays are recognized at school. [They receive a small gift from the office, announce their birthday over the intercom, and lead the school in the morning pledge and song. Sending birthday treats or gifts to school is not allowed. Children have the option of donating toward the recommended birthday treat. Parents will receive more information through the PTO.](#)

The distribution of party invitations can often create a disturbance to the school environment. At times, school may not an appropriate place to communicate (birthday) party information. Invitations often get misplaced, given to the wrong people, etc. Parents are requested to take care of birthday party invitations outside of school. However, we also recognize that our youngest students (Preschool through first grade) may need to distribute invitations at school. Therefore, the below rules must be adhered to.

1. Distribution can only occur during non-instructional hours (before the start of class or at the end of the day) and to your child's classroom only.
2. To the greatest extent possible the child will be responsible for distribution, but staff will make ensure that all students in the class receive an invitation.
3. ALL children in the class must receive an invitation.
4. The invitations must be nondescript and not addressed to specific children but simply indicating the time, location, date, etc.

Grades two through four should not distribute party invitations at school.

Birthdays – Pleasantdale Middle

Student birthdays and half-birthdays are highlighted during morning announcements. Parents are asked not to send edible treats to either lunch periods or classrooms because of concerns about allergies. Parents are encouraged to communicate individual birthday party information outside of school. Students are not allowed to decorate lockers in celebration of birthdays. The middle school spirit squad may decorate student lockers on the students' birthdays or half-birthdays..

Grades five through eight should not distribute party invitations at school.

1.85 - Treats & Snacks

Students are not allowed to share food. Teachers are not allowed to give food to students outside of approved School Board policy. Parents are not allowed to send food for any student other than their own.

1.86 - Student Recognition

There are many opportunities at both schools for students to be recognized throughout the school year. Positive student recognition is an important part of both schools' child-centered philosophies.

1.87 - Parent Organizations

Parent Teacher Organization (PTO)

The PTO actively strives to help parents and teachers cooperate in the education of children. PTO programs and fundraising activities support many District 107 projects including classroom parties, special events, assemblies, field trips, etc. Every family is strongly encouraged to join annually. A link to the PTO is located on the District web page.

Holiday Parties – Pleasantdale Elementary

PTO Room Reps will organize classroom parties for certain holidays during the school year. No food or candy will be served at holiday parties. Valentine cards cannot include anything edible. Classroom parties will focus on holiday-related games and activities. A nominal fee will be assessed for each child payable to the PTO.

1.88 - Building Usage

Although educational programs and school-sponsored activities have priority, District 107 school buildings are for community use as well. Applications for building use may be obtained from the District Office. School-sponsored events may preempt groups that have scheduled school building use, provided adequate notice is given. Organizations that sponsor activities in school facilities outside of regular school hours should be aware of Board of Education policies (e.g. no smoking, no alcohol, or other drug use). Failure to observe these policies will result in cancellation of school-use privileges.

1.89 - Lost and Found

A lost and found area is maintained near the office in the elementary school and near the gymnasium in the middle school. If an article is lost, a child should first check with the classroom teacher, then the lost and found area. The lost and found area should be checked regularly as lost items usually end up in the lost and found.

1.90 - Emergency School Closings

The District uses an automated home messaging system to notify parents, students, and staff of a school closing. In addition, when possible, emergency closing information will be posted on the district website and communicated through local media channels.

1.91 - Textbook/Library Book Procedures

Students are expected to return textbooks and library books in the condition they were issued. Loss of book or excessive wear and tear will result in reimbursement for the cost of the book. Families will be notified prior to the end of the year with replacement costs. Students with outstanding library and textbook fees may not be permitted to participate in end of year activities, including Field Day.

1.92 - Telephone Use

Students may use the office phone or classroom phone when it is extremely important. Permission from a teacher, the secretary, or principal is required.

1.93 - Collection of Money

Money may not be collected from fellow students for any reason without first receiving approval from the principal.

1.95 - Communications

Parent/teacher communication is a priority. Parents are encouraged to contact staff members often. Every classroom is equipped with a telephone and computer designated for teacher use including email capabilities. Every staff member has a direct phone line and email address. Parents are encouraged to leave messages during the day. In most instances, teachers will respond within 24 hours. The teacher is always the first point of contact for issues concerning students. Please do not contact the principal or superintendent prior to contacting the teacher.

Teachers are First Point of Contact

Should problems involving students occur, parents must first discuss the matter with the classroom teacher. The next person to contact is the principal if the problem is not resolved.

Email/Voicemail/Website

Teachers and administration have email and voicemail capabilities to communicate with parents. Email addresses are located on the school website at www.d107.org.

Skyward Family Access

Parents have the option of checking on their child's current grade status in each subject by means of a web-based program called Skyward Family Access. The quantity of homework assignments and current grade status vary depending on the age of the child. There will be opportunities for parents to receive instruction on how to access Skyward at the beginning of each year. Parents may contact the main office with questions about Skyward access at any point during the year.

Schoology Access

Our district uses a Learning Management System (LMS) called Schoology for students and parents to access information about class learning and assignments, including directions, resources, and due dates. Schoology can be accessed at <http://pleasantdale.schoology.com>. There will be opportunities for parents to receive instruction on how to access Schoology at the beginning of each year. Parents may contact the main office with questions about Schoology access at any point during the year.

Curriculum Night

Pleasantdale Elementary and Middle schools host this important event on separate nights at the beginning of the school year. Parents will receive information regarding communication, homework, curriculum, classroom management, and volunteering. Due to the nature of the evening, parents are encouraged to find alternative plans for their children.

Parent/Teacher Conferences

Parent involvement is highly valued and strongly encouraged in District 107. Conferences are scheduled in the month of November during the week of Thanksgiving.

1.100 - Video and Audio Monitoring System

A video and/or audio monitoring system may be in use on school busses and a video monitoring system may be in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

1.120 - Students with Food Allergies

Food Allergy Management Program

While it is not possible for the District to completely eliminate the risks of exposure to allergens when a student is at school, using a cooperative effort among students' families, staff members, and students helps the District reduce these risks and provide accommodations including proper treatment for allergic reactions. Board Policy 7:285 states that:

- No food or candy will be served at elementary classroom holiday parties. Classroom parties will focus on holiday-related games and activities.
- No food or candy will be sold directly to students during the school day outside of the lunch program.
- Ingredients of food used as part of extracurricular activity (cooking club) will be identified and communicated to parents in advance.
- Food sold as concessions outside of the school day at school or PTO sponsored events must be prepackaged with the ingredients listed unless parents are notified in advance that other foods besides prepackaged items will be sold.
- Food consumption is limited to identified areas of the building.

1.130 - Care of Students with Diabetes

If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the building principal. Parents/guardians are responsible for and must:

- a. Inform the school in a timely manner of any change which needs to be made to the Diabetes Care Plan on file with the school for their child.
- b. Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers.
- c. Sign the Diabetes Care Plan.
- d. Grant consent for and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan.

For further information, please contact the school nurse.

1.140 - Suicide and Depression Awareness and Prevention

Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the school district.

The school district maintains student and parent resources on suicide and depression awareness and prevention. School Social Workers maintain resources and information that can be shared with families.

Chapter 2 - Attendance, Instruction, Promotion & Graduation

2.10 - Attendance

Illinois law requires that whoever has custody or control of any child between six (by September 1st) and seventeen years of age shall assure that the child attends school in the district in which he or she resides, during the entire time school is in session (unless the child has already graduated from high school). Illinois law also requires that whoever has custody or control of a child who is enrolled in the school, regardless of the child's age, shall assure that the child attends school during the entire time school is in session.

There are certain exceptions to the attendance requirement for children who: attend private school, are physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), are lawfully and necessarily employed, are between the ages of 12 and 14 while in confirmation classes, or have a religious reason requiring absence.

2.20 - Student Absences

Daily student attendance is vital for our schools to best educate our students.

Elementary

Parents or guardians must log their child's absence into Pickup Patrol before 9 a.m. for elementary student absences. If a parent does not log the absence by the designated time, the school office/nurse will make every effort to contact the home to verify the absence. Illinois law requires that the school knows the whereabouts of every child within the first two hours of school. If school personnel are unable to reach a parent or guardian, the police may be asked to check the residence to ensure the child's safety. Parents must notify the school office in writing for a planned absence. When a student has been absent three or more days due to illness, a doctor's statement may be required before the child will be readmitted to school. A doctor's statement may be required when a child returns following a contagious disease.

Middle School

Parents or guardians must call the absence line before 8:15 a.m. for middle school student absences. The caller must state the child's name, grade, reason for absence, and date(s) of absence. If a parent does not phone the absence line by the designated time, the school office/nurse will make every effort to contact the home to verify the absence. Illinois law requires that the school knows the whereabouts of every child within the first two hours of school. If school personnel are unable to reach a parent or guardian, the police may be asked to check the residence to ensure the child's safety. Parents must notify the school office in writing for a planned absence. When a student has been absent three or more days due to illness, a doctor's statement may be required before the child will be readmitted to school. A doctor's statement may be required when a child returns following a contagious disease. An athlete must be present at school by 12:00 p.m. to participate in a game or practice on that day.

Reasons for Absence

District 107, in keeping with section 26.2a of the Illinois School Code, considers the following circumstances to be valid/excused and invalid/unexcused causes for a student's absence:

Valid/excused reasons for absence

- Illness
- Death in the immediate family
- Family emergency
- Observance of a religious holiday
- Attending a military honors funeral to sound TAPS
- Circumstances which cause reasonable concern to the parent or guardian for the safety or health of the student
- Other situations beyond the control of the student as approved by the Superintendent or Principal

Invalid/unexcused reasons for absence

- Oversleeping
- Missing the bus
- Babysitting
- Completing work for a class
- Vacation

A phone call from a parent or guardian will not excuse a student in these circumstances. The school district will initiate preventive and supportive measures for students who are absent from school excessively, especially invalid/unexcused absences.

Additionally, a student will be excused for up to 5 days in cases where the student's parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings. The Board of Education, in its discretion, may excuse a student for additional days relative to such leave or deployment. A student and the student's parent/guardian are responsible for obtaining assignments from the student's teachers prior to any excused absences and for ensuring that such assignments are completed by the student prior to his or her return to school.

Tardy

A student is considered tardy if he/she arrives after 8:20 a.m. for the middle school and 9:00 a.m. for the elementary school. Late arrival of school provided transportation does not constitute a tardy referral. Students who are habitually late to school are a concern. Not only do they miss important information starting the school day, they are a disruption to the class. At the Middle School, students who are late to school/class more than 3 times in a Trimester are subject to school discipline procedures. The principal or assistant principal will contact parents when tardiness becomes chronic.

Extended Absence Procedures

Regular attendance is vital to success in school. Parents or guardians are expected to maintain a regular attendance pattern for their children and to inform the school of any absence and its cause. Family vacations planned on school attendance days are discouraged.

An extended planned absence constitutes five or more missed school days. Parents are requested to notify their child's teacher and the school office in writing five days prior to an extended planned absence, stating the specific dates the student will not be in attendance.

There are many different learning activities and opportunities going on in classrooms each day. Not all can be done independently as most require some level of prior instruction from the classroom teacher. Therefore, teachers will gather work as feasible. Other assignments will be saved for the child to do after the extended absence. Any work that is given at the beginning of an extended absence should be done by the time the child returns to school.

There are several ways to assist your child in the maintenance of his/her skills during an extended absence:

- Read books for pleasure.
- Practice math facts (flashcards).
- Write about the events each day in a journal.
- Learn interesting facts about the place being visited.

These procedures are intended to help parents and students understand the academic responsibilities relative to extended absences. Questions should be directed to teachers or the school office.

2.30 - Release Time for Religious Instruction & Observance

A student shall be released from school, as an excused absence, for the purpose of observing a religious holiday. Prior to the holiday, parents and/or guardians should inform the school of the absence and reason for the absence.

2.40 - Make-Up Work

Students are responsible for their schoolwork when they are absent. Parents and students can use Schoology, our online Learning Management System, to check for assignments. Arrangements be made for someone to pick up the assignments from the school office between 3:20 and 4:00 p.m.

Family vacations while school is in session are discouraged. When the student returns, it is the responsibility of the parent and student to arrange for completion of work that has been missed.

If a student's absence is excused or if a student is suspended from school, he/she will be permitted to make up all missed work, including homework and tests, for equivalent academic credit.

Teachers will assist and determine a deadline for making up the missed work.

2.50 - Truancy

A chronic or habitual truant, as defined by Illinois School Code, is a student who misses 5% or more of the previous 180 regular attendance days without valid cause. Chronic or habitual truants could be referred to the county truancy service and/or the police department.

The following resources and supportive services are available as appropriate to students with chronic or habitual attendance problems and their parents or guardians (as indicated in 26.13 of the School Code):

- Conferences with school personnel
- Counseling/testing services of school social workers and school psychologists.
- Referral to community agencies for appropriate services
- Special education assessment

2.60 - Grading & Promotion

Report Cards

- Report cards are posted throughout the year through Skyward. The third trimester report card will be mailed home after school lets out for the summer.
- Parents are encouraged to check their child's grades on Skyward on a regular basis. Letter grades on report cards begin in 3rd grade. Students younger than 3rd grade receive a numerical grade as described on the report card. In addition, Spanish, physical education, music, and art in the Elementary School also receive numerical grades. At the middle school, midway through each trimester, an email is sent home to remind parents to check midterm grades.

Grading

District Subject Grading Scale:

| | |
|---|----------------|
| A | 100 – 90 |
| B | 89.99 – 80 |
| C | 79.99 – 70 |
| D | 69.99 – 60 |
| F | 59.99 or below |

Graduation Ceremony Eligibility

Grade 8 students are expected to meet academic expectations to participate in the graduation ceremony. Specifically, grade 8 students will not be allowed to participate in the graduation ceremony if they earn 6 or more "F's" during the school year, with at least one "F" occurring during the third trimester. If a student is at risk of nonparticipation due to academic performance, parents will be notified at the end of the trimester in which two (2) or more "F's" are accumulated on the report card. A plan to remediate will be developed jointly between the student, parent, and school. Grade 8 students who fail to remediate their academic performance given adequate notice will not participate in the graduation ceremony. Grade 8 students may also be prohibited from participation in the graduation ceremony for incidents of gross disobedience and misconduct.

2.65 – Instructional Programs and Placements

Class/Teacher Assignments

The principal and teachers make decisions in the spring regarding the placement of students in classes for the following school year. A great deal of time is devoted to the development of class lists. Important academic, social, developmental, and behavioral factors are taken into consideration before decisions are made. Parent requests for a particular teacher cannot be honored as many factors are involved in this process.

Curriculum

Curriculum in District 107 is developed, reviewed, and refined on a yearly basis. The District's Curriculum Council is charged with evaluating present programs, analyzing research in the field, and designing a comprehensive program of study to meet the needs of all students in the district.

Connections Program – Elementary

The gifted/enrichment teacher meets regularly with PreK – grade 3 teachers to assess learning needs and help plan differentiated curriculum as needed. All students are screened as to their needs for academic acceleration using the district

matrix at the end of grade 3. Students who are determined to need ongoing challenge are identified for Connections, our talented and gifted program.

Leveled English Language Arts Classes - Middle

In grades 5-8, students are identified for either on-level, extended, or advanced (grades 7 & 8) English Language Arts (ELA) classes.

Leveled Math Classes

In grades 5-8, students are identified for either on-level or accelerated math classes. Classes are designed to meet the academic needs of all students and provide an appropriate level of challenge. Classes utilize a differentiated curriculum as needed.

Qualifications for accelerated or extended instruction in English Language Arts and Math are detailed in the district's Talented and Gifted (TAG) Program document, found on the school district's website.

Mastery of Learning Guidelines

In accordance with the district mission, further attempts will be provided to students using the following guidelines to ensure mastery of grade level outcomes.

1. Subjects within a grade level will consistently apply mastery of learning guidelines.
2. A student is eligible if he/she demonstrates that additional effort was put forth to improve learning (e.g. study/preparation).
3. Age appropriate communication to students about further attempts will include the following:
 - Additional effort required to earn a further attempt
 - Which assessments will afford a further attempt (e.g. test, quizzes)
 - Teacher or student can initiate a request for a further attempt (teacher and/or student)
 - Opportunities available for re-teaching
4. Teachers may exercise discretion as to what sections/level of questions the student attempts. There may be circumstances under which further attempts may not be offered.
5. Whenever possible, a further attempt should be done within one week. Only one further attempt will be allowed for a written assessment as per teacher discretion.
6. When appropriate, an alternative form of the assessment will be used.
7. Whenever possible, the student will take the further attempt at a time other than direct instruction time. The further attempt can be given in or outside of the classroom. Both schools will provide locations and proctors for further attempts.
8. Teachers will determine how further attempts will be graded. They will communicate specific information about grading to students in advance.

2.70 - Homework

Homework is an integral part of the District 107 educational program. It is the expectation that homework will be a priority for our students. Homework offers teachers, parents and students the opportunity to be involved in and support the learning process outside of school. Homework should be meaningful and provide opportunities for practice, enrichment and extension of classroom activities. It also helps to develop student responsibility and necessary work habits such as time-management and self-discipline and the ability to work independently. It is an essential part of the educational process.

The following daily time allotments are listed as a general guideline:

| | |
|------------|-------------------------|
| Grades K-2 | 10 – 30 minutes per day |
| Grade 3 | 20 – 40 minutes per day |
| Grade 4 | 30 – 50 minutes per day |
| Grade 5 | 50 – 60 minutes per day |

At the Elementary School

- The classroom teachers determine the type, frequency and quantity of homework. Assignments may include practice, drill, memorizing, review, work completion, error correcting, research projects and reading.
- Parents are encouraged to contact the classroom teacher immediately if they have questions about homework guidelines and/or level of challenge provided. Teachers can individualize homework if deemed necessary.

At the Middle School**Teachers will...**

- Assign homework that is meaningful and purposeful
- Assign homework that targets students needs, learning styles and abilities
- Assign homework that is age appropriate in length and difficulty
- Explain directions, expectations and purpose for assignments in class
- Post assignments on Schoology and in the classroom
- Ensure that students receive feedback about homework assignments in a timely manner

Parents will...

- Provide an environment conducive to studying
- Offer guidance, not answers
- Monitor homework completion and emphasize its importance
- Communicate with both teacher and student regarding any on-going homework concerns
- Utilize Schoology and Skyward as a tool for accessing information concerning homework and grades

Students will...

- Accurately fill out their assignment notebooks each day
- Be responsible for completing homework on time
- Seek out and complete all make up assignments
- Practice academic honesty when completing homework
- Exhibit self-advocacy by seeking additional help when needed
- Utilize Schoology and Skyward as a tool for accessing information concerning homework and grades
- Return to school to pick up forgotten materials and /or homework whenever needed

2.80 - Exemption from the Physical Education Requirement

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request.

Students with an Individualized Education Program may also be excused from physical education courses for reasons stated in Handbook Procedure 10.301.

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practices Act, prevents his or her participation in the physical education course.

State law prohibits the School District from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.

2.100 - Home and Hospital Instruction

Homebound Tutoring

A student who is absent from school, or whose physician, physician assistant or advance practice registered nurse anticipates his or her absence from school, because of a medical condition may be eligible for instruction in the student's home or hospital. This service is available to all district students meeting eligibility requirements according to district policy at no charge to the family.

Chapter 3 - Student Fees and Meal Costs

3.00 - Registration

Registration for returning students can be completed online at www.d107.org. Additionally, students advancing to Grade 5 will need to verify residency before the first day of student attendance.

Parents or legal guardians of children who are eligible to attend school in Pleasantdale District 107, must show proof of residency and fill out the following papers for registration:

- Enrollment and Residency Form
- Authorization for Transfer of Student Records
- General Information Sheets

Parents/legal guardians must submit the following original documents:

- Child's birth certificate
- Custody papers in the case of divorce or guardianship
- Current physical
- Proof of residency listing the name and address

There are many different family patterns and styles. Some families may have had an experience that has resulted in a court order. The district requests parent cooperation to help us maintain a safe environment and communicate correctly with all parties. If there is a current court order (i.e. divorce, order or protection, etc.) a copy of the portion that applies to custody or protection is required. The copy must include a stamp and signature of the court.

3.10 - Fees, Fines & Charges; Waiver of Student Fees

Fees: Information regarding Grade Level Fees, PE uniforms, School Lunch, Technology, and other items will be included in the annual registration packet.

Voluntary Student Insurance

Student insurance information can be obtained by contacting the district office.

Waivers

A parent or guardian may request a waiver of student fees from the business manager by submitting evidence of eligibility. Eligibility is based upon approval for receipt of public aid, or free and reduced price meals.

The school establishes fees and charges to fund certain school activities, including [list fee-based activities]. Some students may be unable to pay these fees. Students will not be denied educational services or academic credit due to the inability of their parent or guardian to pay fees or certain charges. Students whose parent or guardian is unable to afford student fees may receive a fee waiver. A fee waiver does not exempt a student from charges for lost and damaged books, locks, materials, supplies, and/or equipment.

Applications for fee waivers may be submitted by a parent or guardian of a student who has been assessed a fee. A student is eligible for a fee waiver if the student currently lives in a household that meets the income guidelines, with the same limits based on the household size, that are used for the federal free meals program.

The District Business Manager will give additional consideration where one or more of the following factors are present:

- An illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Seasonal employment;
- Emergency situations; or
- When one or more of the parents/guardians are involved in a work stoppage.

Within 30 days, the building principal will notify the parent/guardian if the fee waiver request has been denied, along with the appropriate appeal process. If you have questions regarding the fee waiver process, you may contact the District Business Manager at (708)784-2013.

3.20 - School Lunch Program

All full-day students eat lunch at school. Students have the option of purchasing hot lunch or bringing their own. Menus will be posted each month on our district's website so parents and students are aware of the food that will be served in advance. Students are not allowed to share lunches. District 107 provides financial assistance for lunch in accordance with federal and state laws. Eligibility requirements are available through the school or district office.

Chapter 4 - Transportation & Parking

4.10 - Bus Transportation

District 107 provides bus transportation for all students. Bus schedules are furnished at the beginning of the school year. Riding the bus is considered a privilege rather than a right and requires the cooperation of parents, students, staff and our bus drivers to ensure a safe experience for every child. Each school bus is equipped with front and rear video cameras to record student behavior.

Routes and Schedules

- In planning schedules, the District strives for safety considerations first.
- Students are not allowed to take any bus other than their assigned bus and must get off at their assigned bus stop.
- Parents/guardians of kindergarten students must meet their child at the bus stop.

Late Bus

- Late bus service is provided Monday, Tuesday, and Thursday.
- The late busses begin at the Elementary School and then go to the Middle School.
- The late busses leave at 4:20 p.m. from the **Elementary School**.
- The late busses leave at 4:30 p.m. from the **Middle School**.
- These busses will drop students off at locations in the general area of their homes, but not necessarily at the same stops as the morning and afternoon busses.
- Bus concerns/questions after office hours should be directed to the First Student Bus Company at (708)352-9050.
- Parents/guardians are encouraged to establish back-up plans with neighbors/friends in case the parent/guardian cannot be home at the time of drop-off.

Bus Safety

- The manufacturer's capacity for a bus shall not be exceeded.
- Only persons authorized by the school district shall be allowed to ride school buses. Parents are not allowed on the bus unless they are serving as a field trip chaperone.
- All busses are equipped with cameras. Parents should report any concern to the Principal or Assistant Principal.
- Younger students (kindergarteners and 1st graders on Elementary School busses and 5th and 6th graders on Middle School busses) are asked to sit at the front of the bus. Seats may be assigned on certain busses as necessary.
- Parents will be notified if their child(ren) is affected by a safety issue.

Bus Riding Behavior

School bus riders are expected to:

- Follow the instructions of the bus driver.
- Remain seated in appropriate/assigned seat at all times.
- Be on time at the designated bus stop.
- Remain at the side of the road while waiting for the bus.
- Wait for the bus to stop completely before boarding and unloading.
- Keep hands and head inside the bus at all times.
- Keep objects out of the aisle.
- Report immediately any damage to the bus seat(s) to the driver.
- Maintain appropriate behavior at all times.
- Refrain from eating or drinking on the bus.
- Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take five giant steps away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.
- Wait for the driver's signal before crossing the street and then cross in front of the bus. Cross the street only after checking both ways for traffic.
- Never run back to the bus, even if you dropped or forgot something.
- Talk quietly on the bus. No shouting or creating loud noises that may distract the driver. Tablets, iPods, iPads, Smartphones, and other electronic devices must be silenced on the bus unless a student uses headphones.

Consequences of Improper Bus Riding Behavior

Pleasantdale Elementary

- Students are expected to follow the Eagle Way on the bus.
 - The Eagle Way
 - Be respectful – Keep hands and feet to yourself.
 - Be responsible – Talk but don't scream.
 - Be safe – Stay seated the entire ride.
- If a child behaves in a way that jeopardizes his safety or the safety of others, an anecdotal form will be filled out by the bus driver or supervising adult and given to the principal.
- In all cases, the seriousness of the offense will determine the level of consequence suitable. Consequences for improper bus riding behavior can range from written warning to a bus suspension for an amount of time determined by the principal.
- Parents will be notified in the event of a bus offense.

Pleasantdale Middle

- Inappropriate behavior may result in a verbal or written warning, after school detention(s), or a bus suspension of 1-10 days (A child on a bus suspension is still expected to attend school.).
- Serious misconduct, such as fighting, property damage, endangering others, or possession of controlled substances, alcohol, tobacco products or weapons, can lead to a school suspension, permanent removal from the bus, and/or expulsion.

4.15 - Bus Conduct - Suspension of Services

Students are expected to follow all schools when riding the school bus. A student may be suspended from riding the bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following:

1. Violating any school rule or school district policy.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of a directive from a bus driver or other supervisor.
6. Such other behavior as the building principal deems to threaten the safe operation of the bus and/or its occupants.

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the School Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons.

A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

4.20 - Student Drop-off/Pick-up

Pleasantdale Elementary

Safety for children and adults is increased when parents driving automobiles adhere to the following safety guidelines:

- Enter the school parking lot staying to the right of the parking lot.
- Pull along the side of the school nearest the gym where your child may be dropped off on the sidewalk along the Kiss and Go lane.
- Please do not allow your child to run across the parking lot to join his/her class.
- Do not drive into bus lanes (painted yellow curb area) at any time to drop off children. This area is restricted for buses.
- All drivers must obey bus stop signs.
- Adult supervision begins at 8:40 a.m. Children should arrive no earlier than 8:40 a.m.
- Parents of preschool students are to park their car and walk their student to the door for drop off and pickup.

Pleasantdale Middle

- The only entrance to our parking lot and drop-lane is on 74th Street (the street north of the school building).
- Parents who are picking up or dropping off students should form a single lane next to the sidewalk (no waiting next to the flagpole).
- Please pull up as close as possible to the car in front.
- Exit only at the driveway onto Wolf Road midway between 74th and 75th Street.
- Please use the parking lot nearest to Wolf Road to park and enter the building.

As a reminder, nobody is allowed to talk on their cell phone when in a school zone.

4.30 - Other Forms of Student Transportation

Bicycles/Skateboards/Roller Blades

The decision and responsibility to let a student ride his/her bike to school rests with the parents. Once on school property, students must walk their bikes. A bicycle parking rack is located next to the preschool rooms at the elementary school and in front of the middle school building. Bicycle registration with the police and wearing helmets are highly encouraged. Bicycle-riding, skateboarding, or rollerblading while on school property is not permitted.

Chapter 5 - Health and Safety

5.10 - Immunization, Health, Eye & Dental Examination

Required Health Examinations and Immunizations

All students are required to present appropriate proof of a health examination and the immunizations against, and screenings for, preventable communicable diseases within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth and ninth grades; and
3. Enrolling in an Illinois school for the first time, regardless of the student's grade.

Proof of immunization including: DTP/DtaP, Tdap, Hepatitis B, Polio, MMR, Varicella, and MCV4 are required for students in grades 6 and 12. A diabetes screening must be included as part of the health exam (though diabetes testing is not required). Students between the age of one and seven must provide a statement from a physician assuring that the student was "risk-assessed" or screened for lead poisoning.

Failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the school, subject to certain exceptions. New students who register mid-term have 30 days following registration to comply with the health examination and immunization requirements. If a medical reason prevents a student from receiving a required immunization by October 15,

the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by an appropriate medical professional.

Eye Examination

All students entering kindergarten or the school for the first time must present proof by October 15 of the current school year of an eye examination performed within one year. Failure to present proof by October 15, allows the school to hold the student's report card until the student presents: (1) proof of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15.

Dental Examination

All students entering kindergarten, second and sixth grades must present proof by May 15 of the current school year of having been examined by a licensed dentist within the last 18 months. Failure to present proof allows the school to hold the child's report card until the student presents: (1) proof of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15.

Exemptions

A student will be exempted from the above requirements for:

1. Medical grounds if the student's parent/guardian presents to the building principal a signed statement explaining the objection;
2. Religious grounds if the student's parent/guardian presents to the building principal a completed Certificate of Religious Exemption;
3. Health examination or immunization requirements on medical grounds if a physician provides written verification;
4. Eye examination requirement if the student's parent/guardian shows an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist; or
5. Dental examination requirement if the student's parent/guardian shows an undue burden or a lack of access to a dentist.

Accidents and Illnesses

- When a student suffers a minor accident or illness at school, first aid is given and the name, date, and cause recorded.
- The parent or person designated by the parent will be notified and asked to come to the school for the child if a child becomes ill or injured.
- No child shall be sent home if there is not a responsible adult, either parent, or someone designated by the parent to accept him/her.
- A student who has diarrhea, has vomited in school or has a temperature of 100° F or more must be sent home.
- Students should remain at home at least 24 hours after a fever has subsided or is symptom free without medication.
- Should a serious accident or illness occur which warrants emergency treatment, 911 will be called and parents notified.

Allergies

Many students are allergic to animals. No animals will be brought to school for show and tell, star of the week, etc. Due to food allergies, no food may be brought in to share in either the lunchroom or the classroom.

Ambulance Policy

In the event of a student health emergency, the school nurse will determine whether an ambulance is needed to transport the student to the hospital in order to ensure the student's safety. The cost of the ambulance, which is covered by many health insurance policies, will be the responsibility of the parent. Families who do not have health coverage can purchase student health insurance through the district. This guideline will apply at all school related activities whether on or off district grounds.

Cumulative Health Record

The school nurses keep a cumulative health record for each student and share the responsibility for keeping it up-to-date with parents. Should a student transfer out of the district, the health records are forwarded to the new school. Parents can use Skyward to monitor student visits to the nurse's office.

Hearing Tests

Students in preschool, kindergarten, first, second, third and fourth grade, and all students new to the district are given a hearing test. Tests may also be given if a teacher notices that a student is having difficulty hearing. Parents will be notified if the nurse has concerns about the student's hearing.

Vision Tests

Students in preschool, kindergarten, second, and eighth grades are given vision tests in accordance with state guidelines under the supervision of the school nurse. Tests are also given if a teacher notices that a student is having difficulty. Parents will be notified if the nurse has concerns about a student's vision.

5.20 - Student Medication

Taking medication during school hours or during school-related activities is prohibited unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child by completing a "School Medication Authorization Form."

No school or district employee is allowed to administer to any student, or supervise a student's self-administration of, any prescription or nonprescription medication until a completed and signed School Medication Authorization Form is submitted by the student's parent/guardian. No student is allowed to possess or consume any prescription or nonprescription medication on school grounds or at a school-related function other than as provided for in this procedure.

Self-Administration of Medication

A student may possess an epinephrine auto-injector (EpiPen®) and/or an asthma inhaler prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a Student Medication Authorization Form. The school and district shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must agree to indemnify and hold harmless the school district and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or asthma inhaler, or the storage of any medication by school personnel.

5.40 - Safety Drill Procedures

Drills

Drills required by the Illinois State Board of Education are conducted throughout the school year including fire, tornado/disaster, bus evacuation, and lockdown drills. Schools may add additional drills, as deemed appropriate. Students are instructed in appropriate actions and behavior.

Tornado Watch

If a tornado watch is in effect at dismissal time, no changes will take place to the previously arranged dismissal procedures.

Tornado Warning

At the onset of a tornado warning, teachers direct their students to designated safety areas. Students remain in the school until release is considered safe if the warning occurs at dismissal time. Parents may pick up their child at school during a tornado warning. Parents sending someone else to pick up a child must notify the school requesting a child's release. **Please do not telephone the school during tornado watches and warnings.** Calls could interfere with outgoing emergency calls.

5.50 - Communicable Disease

Rules and regulations regarding communicable disease control shall be enforced as required by the Illinois Department of Public Health. Parents must notify the nurse if their child has a communicable disease. The student's teacher and the principal will be notified.

5.60 - Head Lice

The school will observe the following procedures regarding head lice.

- Parents will be contacted when it is suspected that their child is infested with lice.
- Parents are asked to notify the school nurse if they suspect their child has head lice.
- The school will provide written instructions to parent/guardian regarding appropriate treatment for the infestation.
- It is advised by the CDC that students return to school after appropriate treatment has begun.

Chapter 6 - Discipline and Conduct

6.20 - School Dress Code & Student Appearance

Appropriate student dress is the responsibility of each student at Pleasantdale SD 107. Pleasantdale SD 107 hopes that parents will take an active part in assisting their children in making decisions about their appearance in school. Any clothing viewed as inappropriate or disruptive in any way will not be allowed. Students with inappropriate clothing will be asked to change. Parents may be contacted to bring a change of clothes. Additionally, students may be asked to wear their gym uniform, if necessary. Expectations for appropriate student dress are in effect for all extra-curricular and school-related activities (i.e. after-school sporting events, Student Council events, Clubs, etc.). Judgment of disruption is at the discretion of building administration. Specific guidelines are:

- Students and parents have the right to make clothing and accessory selections so that they feel comfortable and confident at school.
- Students and parents have the responsibility to make clothing and accessory selections that are appropriate for the educational environment. Clothing choices should not disrupt the educational process, interfere with the maintenance of a positive teaching and learning climate, or compromise reasonable standards of health, safety, and decency.
- Students should not wear hats or head covering of any kind (except that of established religious groups or medical exceptions) in the building, except when allowed for special spirit days.
- Apparel that promotes or advertises weapons, drugs, alcohol, tobacco products, gangs, or other inappropriate activities is not permitted.
- Clothing with holes, rips, tears, and clothing that is otherwise poorly fitting, showing skin and/or undergarments may not be worn at school.
- The length of shorts or skirts must be appropriate for the school environment.
- Shoes must be worn at all times.

Concerns about student dress will be handled through the main office. _____

6.30 - Student Discipline

As part of our district wide multi-tiered system of support (MTSS), the Pleasantdale Elementary School has established a three tiered Positive Behavior Support System (PBSS). PBSS is a systematic approach for implementing proactive schoolwide discipline. The purpose of PBSS is to improve school climate and prevent student problem behaviors across all school settings. Essential elements of our PBSS include: (1) building a culture within the whole school that will serve as a foundation for both social and academic success, (2) emphasizing early identification and prevention of problem behavior, (3) directly teaching appropriate social skills to all students, and modifying or rearranging the school context when necessary to prevent problem behavior, (4) using a three-tiered continuum of behavior support practices in order to prevent problem behavior, and (5) actively using data for decision-making.

All students receive the support they need for success based on a continuum of need and intensity. Our PBSS program uses:

- Student achievement data to inform instruction
- A problem-solving model
- A multi-tiered service delivery model
- Targeted interventions in addition to the core curriculum
- Regular progress monitoring

For special education students, please refer to page 40 of the student handbook, section 10.20 “Discipline of Students with Disabilities,” for additional information.

Discipline Plans -- Pleasantdale Elementary

The Pleasantdale Elementary School community of staff and parents believes that each child is responsible for his/her behavior. Based on this belief:

- The role of parents and staff is to guide and assist students in making appropriate behavioral choices, and understanding that all actions have consequences.
- The student's role is to develop skills and strategies for coping with conflict, and to accept responsibility for his/her choices.
- Pleasantdale Elementary students will become responsible and respectful citizens through their efforts and the shared commitment of parents and staff.

Pleasantdale Elementary School maintains a building behavior plan, The Eagle Way. The Eagle Way must be followed at all school sponsored activities, including field trips and bus routes.

- The Eagle Way
 - Be respectful
 - Be responsible
 - Be safe
- Each teacher establishes a set of classroom rules and procedures. These rules are on display in the classroom for all to see. These classroom rules include hallway, bathroom, and recess guidelines.
- A system has been set up during lunch and recess called “Eagle’s Nest” for children who fail to follow the Eagle Way. The “Eagle’s Nest” is located in an office near the lunchroom and is supervised by a staff member. Parents will be notified unless the supervisors feel the infraction was minor and communication home not necessary. Students are given appropriate behavioral intervention ideas (“flight plan”) and skills so that negative behaviors do not become habitual.

Discipline Plans -- Pleasantdale Middle

It is our goal at Pleasantdale Middle School to provide a safe and positive learning environment. To achieve this environment, expectations of behavior and conduct have been established which govern the entire school operation, including classroom and instructional areas, co-curricular groups and activities and school facilities. Students are expected to accept responsibility for their actions and the consequences of those actions. Parents and teachers also have rights and responsibilities in their role of support for continued student growth. In order to ensure student confidentiality, the district policy is not to give out information about a student’s behavior to other parents.

“The “I’s” of the Tigers” is our positive and proactive approach to school behaviors and is the heart of our program. We ask our students to affirm the following statements in their actions and behaviors while at or representing Pleasantdale Middle School:

- I am Respectful
- I am Responsible
- I am Safe

Expectations are taught, and when necessary, re-taught to illustrate the above statements through various areas within the building, including hallways, classrooms, lunchroom, recess, assemblies, and on the bus. All staff members are encouraged to support and recognize positive examples of “The “I’s” of the Tigers” through home communications and “Tiger Stripes” presented to the students.

When and Where Conduct Rules Apply

The grounds for disciplinary action also apply whenever the student’s conduct is reasonably related to school or school activities, including but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Inappropriate Behaviors – Level 1

- Tardiness (late to school – late to class)
- Missed detention
- Disrespect
- Disturbance during class, assemblies, field trips, before or after school activities, and in locker room, halls and lunchroom
- Inappropriate physical contact
- Inappropriate online behavior
- Loitering in unsupervised areas
- Reckless behavior
- Repeated inappropriate behavior

Range of Consequences

- Behavioral referral
- Parent contact
- Detention
- Detention plus meeting with student
- Detention plus meeting with student and administrator.
- In-school suspension

Inappropriate Behaviors – Level 2

- Blatant disrespect
- Disruptive behaviors, including online
- Insubordination
- Demonstrating a bullying behavior
- Profanity or abusive language
- Damaging property or others’ belongings
- Misuse of computers or other school materials

- Stealing
- Reckless behavior
- Inappropriate physical contact
- Uncooperative with substitutes
- Repeated inappropriate behavior

Range of Consequences (one or more of the following may occur)

- Conduct referral
- Student meeting with the administrator
- Parent contact
- Parent conference
- Detention(s)
- One week of detentions for inappropriate behavior with substitutes
- Out of all activities up to five days (spectator or participant)
- One to three days in-school suspension
- Reimbursement for damaged property

Inappropriate Behaviors – Level 3

- Bullying, including cyberbullying
- Harassing or threatening others
- Sexual Harassment
- Fighting
- Any act of physical aggression toward others
- Hazing
- Gross disrespect towards others
- Smoking
- Vandalism
- Using, possessing illicit drugs, narcotics, alcohol, or illegal substances (including “look-alikes”)
- Possession of prescribed or non-prescribed medication
- Possession of weapons
- Any gang related activity, literature, or items
- Inappropriate physical contact
- Repeated inappropriate behavior

Range of Consequences (one or more of the following may occur)

- Conduct referral
- Student sent to administrator’s office
- Parent conference
- In-school or out-of-school suspension(s)
- Confiscation of prohibited objects
 - Recommendation for expulsion to School Board
 - Notification of incident to proper authorities
 - Counseling program

Inappropriate Behaviors - Level 4

- Using, possessing, selling, or distributing illicit drugs, prescribed/non-prescribed medication, narcotics, alcohol, or illegal substances (including “look-alikes”)
- Selling or distributing prescribed/non-prescribed
- Possession /use of weapons
- Fighting, mob action
- Arson
- Explosives
- Repeated significant inappropriate behavior(s)

Range of Consequences (one or more of the following may occur)

- Notification to proper authorities
- In-school or out-of-school suspension(s)
- Alternative behavior school placement
- Assessment/Participation in behavior, substance, counseling program
- Recommendation for expulsion to School Board

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions.

Re-Engagement of Returning Students

The building principal or designee shall meet with a student returning to school from an out-of-school suspension, expulsion or alternative school setting. The goal of this meeting shall be to support the student's ability to be successful in school following a period of exclusion and shall include an opportunity for students who have been suspended to complete or make-up missed work for equivalent academic credit.

Corporal Punishment

District 107 does not allow school personnel to administer corporal punishment to students according to Board Policy. Corporal punishment does not include, and certificated personnel are permitted to use, reasonable force as needed to maintain safety for other students, school personnel, or for the purpose of self-defense or the defense of property.

Use of Isolated Time Out and Physical Restraint

This policy applies to all students. Isolated time out and physical restraint shall be used only as a means of maintaining a safe and orderly environment for learning and only to the extent necessary to preserve the safety of students and others. Neither isolated time out nor physical restraint shall be used in administering discipline to individual students as a form of punishment. Isolated time out and physical restraint are considered restrictive interventions and are only used in emergency situations by trained staff members or when less restrictive interventions have been attempted and failed. This policy does not apply to the restriction of a student's movement when that restriction is for a purpose other than the maintenance of a safe and orderly environment, such as the appropriate use of a safety belt in motor vehicles.

Cheating Policy

Students must consider all assigned work to be individual unless a teacher specifies otherwise. Each teacher will discuss cheating and plagiarism as it applies to his/her class and discuss the consequences. Students receive instruction about the proper way to cite sources appropriate to their grade level.

Examples of cheating or plagiarism

- Copying homework
- Looking on another student's test or quiz
- Allowing another student to look on your test or quiz
- Using other secretive methods of obtaining or giving answers for tests or quizzes
- Working with others on any assignment that was meant to be done by individuals
- Taking papers in part or whole from the Internet or other publications or other students
- Taking information from another source that is not properly attributed
- Taking any part of a test to use or give to others

1st Offense

- Student receives a failing grade for the assignment
- The teacher confers with the student's parents about the offense

2nd Offense

- Student receives a failing grade for the assignment

- The teacher reports the offense to the principal who will meet with the student, his/her parents and the teacher about the incident.
- The student will have to redo the assignment, or an equivalent assignment, at a level equivalent to a passing grade, outside of school time, for no credit.

3rd Offense

- Student receives a failing grade for the assignments
- The teacher reports the offense to the principal who will meet with the student, his/her parents and the teacher about the incident.
- The student will have to redo the assignment, or an equivalent assignment, at a level equivalent to a passing grade, outside of school time, for no credit.
- The student will not be allowed to receive any school wide academic honors, such as honor roll status or special academic recognition at the end of the year.

DISCIPLINE DEFINITIONS

- **Alcohol:** Possession, use or transfer of any alcoholic beverage.
- **Blatant Disrespect:** Disrespect to other students or staff that persists after a warning has been given.
- **Bullying:** Bullying is intentionally using power to repeatedly make someone feel bad. See bullying policy for more information.
- **Communication/Electronic/Laser devices:** Using a cellular telephone, smartphone, video recording device, personal digital assistant (PDA), or similar electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating and sending, sharing, viewing, receiving or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device or cellular telephone, commonly known as “sexting.”
- **Disrespect:** To call derogatory names, dishonor, or in any other manner, abuse verbally or in writing any member of the school staff or student body.
- **Disruption:** Any act that disrupts the educational process or setting.
- **Extortion:** The act of extortion or borrowing or attempting to borrow any money or things of value from a person in the school, unless both parties enter into an agreement freely and without the presence of either an implied or expressed threat.
- **Drugs:** A term that is intended, for this purpose, to include cannabis, controlled substances, any illegal or illicit drugs, prescription drugs and over-the-counter drugs.
- **Drug paraphernalia:** Devices that are used to ingest, inhale, or inject cannabis or any controlled substances into the body.
- **Fighting:** Aggressive, hostile bodily contact with students, and/or adults.
- **Forgery:** The act of falsely writing the name of another person, falsifying dates, grades, addresses, or other information on school forms.
- **Gang-related activity:** Any group of two or more people whose purpose includes the commission of illegal acts. Gang-like activity shall mean any conduct engaged in by a student:
 - on behalf of any gang

- to perpetuate the existence of any gang
 - to effect the common purpose and design of any gang
 - to represent a gang affiliation, loyalty or membership in any way while attending a school function.
- **Gross Disrespect:** Disrespect toward staff or student that is of a threatening or aggressive nature.
 - **Harassment:** Constant torment and intent to harm emotionally.
 - **Hazing:** Any intentional, knowing, or reckless act directed towards a student for the purpose of initiation, affiliation, holding office, maintaining membership in any organization, club, or athletic team. Soliciting, encouraging, aiding, or engaging in hazing is prohibited.
 - **Inappropriate Displays of Affection:** Displays of affection of a sexual nature that are not appropriate in a school environment
 - **Inciting others to misconduct/misbehave:** By words, acts or deeds, giving encouragement to demonstrations and protest, which disrupt the normal educational process of the school.
 - **Indecency:** The act of offending commonly recognized standards of health, safety, or proprietary, or inappropriate displays of affection.
 - **Insubordination (failure to conform to staff request):** The failure to respond or carry out a reasonable request by authorized school personnel.
 - **Intimidation:** The act of verbally or by gesture threatening/intimidating the well being, health or safety of any person on school property or en route to or from school.
 - **Loitering:** The act of being in or about the school building or in a specifically restricted area of the school at unauthorized times or without specific authorization of school personnel.
 - **Obscenity:** The act of using obscene or profane language in verbal or written form or in pictures, caricatures, or obscene gestures on school property.
 - **Physical assault:** The act of physically assaulting or attacking any person on or near school property including any activity under school sponsorship.
 - **Profanity:** Inappropriate language that is deemed offensive to others.
 - **Reckless behavior:** Behavior that can lead to serious harm, involvement of unsuspecting victims, and usually taking place in a non-structured area not taking surroundings into consideration.
 - **Sexual harassment:** The act of sexual harassment, whether verbal, nonverbal or physical including but not limited to gestures, touching, brushing the body, and sexual propositions.
 - **Tardiness:** Lateness to school, class, advisory, or any other part of the student's schedule.
 - **Theft:** The act of taking or acquiring the property of others without that person's consent.
 - **Unlawful drugs/Use of tobacco/Electronic smoking devices:** Possession, use, or transfer of any stimulating, depressing, or behavior altering substance without a medical prescription. This includes any form of hallucinogenic drugs or marijuana.
 - **Vandalism:** The act of willful destruction of property belonging to others.

- **Weapons:** The act of possessing, using, controlling, transferring, or threatening to use any weapon. A weapon is a gun or firearm, loaded or unloaded or any look alike. Also, any instrument used with the intent of inflicting or threatening bodily harm. Knives or other items deemed inappropriate by school officials may be declared contraband and will be confiscated. In accordance with state and federal law, we have a “no-tolerance” weapons policy.

6.40 - Prevention of and Response to Bullying, Intimidation, and Harassment

BULLYING POLICY

Statement of Intent

The district is committed to providing a caring, friendly, and safe environment for all of our pupils so they can learn in a relaxed and secure atmosphere. Bullying of any kind is unacceptable. If bullying does occur at school, school related activities, or on busses, all pupils should report and know that incidents will be dealt with promptly and effectively.

What Is Bullying?

Bullying is intentionally using power to repeatedly make someone feel bad. Bullying can be emotional (systematically excluding, tormenting), physical (pushing, kicking, hitting, punching), racist (racial taunts, graffiti, gestures), sexual (unwanted physical contact or sexually abusive comments), homophobic (focusing on the issue of sexuality), verbal (name-calling, sarcasm, spreading rumors, teasing), cyber (email and social networking misuse), mobile threats (text messaging and calls), or misuse of associated technology (i.e. camera & video).

Why is it Important to Respond to Bullying?

Bullying hurts. No one deserves to be a victim of bullying. Everybody has the right to be treated with respect. Students who are bullying need to learn different ways of behaving. Schools have a responsibility to respond promptly and effectively to issues of bullying.

Bullying, intimidation, and harassment diminish a student’s ability to learn and a school’s ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important school goals.

Bullying on the basis of actual or perceived race, color, national origin, immigration status, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school.

Bullying includes cyber-bullying (bullying through the use of technology or any electronic communication) and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student’s or students’ person or property;
2. Causing a substantially detrimental effect on the student’s or students’ physical or mental health;

3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Students are encouraged to immediately report bullying. A report may be made orally or in writing to the district complaint manager (Superintendent) or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the district complaint manager or any staff member. Anonymous reports are also accepted by phone call or in writing.

Procedures

- Report bullying incidents to any staff member. If further follow up is needed, contact Principal or Assistant Principal.
- Bullying incidents will be recorded by staff.
- In serious cases, parents of all involved students will be informed and asked to attend a meeting to discuss the problem.
- As necessary and appropriate, police will be consulted in extreme cases.
- Bullying behavior will be investigated as soon as possible.
- Confirmed offenders will have consequences that may include detention, suspension, meeting with the assistant principal, participating in peer mediation, or participating in small group or individual counseling.
- After the incident / incidents have been investigated and dealt with, each case will be monitored to ensure repeated bullying does not take place.

A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

A student will not be punished for reporting bullying or supplying information, even if the school's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

Prevention

Staff members will use various methods as needed to prevent bullying. Social Emotional Learning activities in both schools are the main venues for discussing bullying with students. Students are encouraged and taught to stand up for a student who is being bullied when they are a bystander. When appropriate, whole school assemblies and parent education may be utilized.

Students and parents/guardians are also encouraged to read the following school district policies: 7:20, Harassment of Students Prohibited and 7:180, Prevention of and Response to Bullying, Intimidation and Harassment.

6.45 - Sexual Harassment & Teen Dating Violence Prohibited

Sexual Harassment Prohibited

Sexual harassment of students is prohibited. A person engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and/or engages in other verbal or physical conduct, including sexual violence, of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
 - a. Substantially interfering with a student's educational environment;
 - b. Creating an intimidating, hostile, or offensive educational environment;

- c. Depriving a student of educational aid, benefits, services, or treatment; or
- d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms *intimidating*, *hostile*, and *offensive* include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. The term *sexual violence* includes a number of different acts. Examples of sexual violence include, but are not limited to, rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

Making a Complaint; Enforcement

Students are encouraged to report claims or incidents of sexual harassment, teen dating violence or any other prohibited conduct to the building principal, assistant principal, or social worker. A student may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

6.50 - Cafeteria Rules and Procedures

Lunchroom Conduct

Students are expected to eat their lunch in an orderly manner, remain seated, and practice appropriate table manners. Only quiet talking is allowed. Students are not allowed to share or exchange food at lunch.

Lunch Procedures-Pleasantdale Elementary

Students who bring their own lunches to school are instructed to put them in the portable classroom lunch bins. This task is part of the morning classroom routine. At some time during the morning, the lunch bin is taken to the cafeteria so the lunches will be available when children come in from recess.

On occasion, students may forget to perform the task of putting their own lunch into the lunch bin during the morning classroom routine. Students will never go without food during lunch unless it is their choice. An organizational plan may be put into place for students who struggle with this process.

Considerations will be made for unique circumstances involving special diets, medical concerns, substitute teachers, field trips, assemblies, etc. that might cause changes in classroom and lunchroom routines.

Lunch Procedures-Pleasantdale Middle

Before their lunch period, students stop at their lockers to drop off books and pick up their lunches, if they are not buying them. Parents may drop off forgotten lunches in the office. Lunch periods begin at 11:27 a.m. The lunches will be delivered to the lunchroom and put on the stage for pick-up. Parents are encouraged to open an account with the school lunch program, providing students both with a primary meal plan and as a backup option.

Recess Procedures-Pleasantdale Elementary

Students have outdoor recess whenever possible. Students perform better when they get outdoors, even if only for a few minutes. The office staff and principal will make the decision for recess based on the following:

- **Outdoor Recess** (15-20 minutes)
 - o 15 degrees F and higher (including wind chill)
- **Brief Outdoor Recess** (5-15 minutes)
 - o 5-14 degrees F (including wind chill)

- **Inside Recess**
 - below 5 degrees F (including wind chill)

Student must have boots, gloves and snow pants to play in the snow. Those who don't must stay on the blacktop area. Parents should assist children in preparing and wearing appropriate clothing for the weather conditions. The school provides outdoor equipment for students to use at recess. For safety purposes, please do not bring equipment from home.

Rec/Study Hall-Pleasantdale Middle

All students have a 22 minute rec/study hall period before or after lunch. When weather permits, students go outside for rec. The library is also available as an indoor study option. Students in 7th and 8th grade will have 3 days a week of mandatory study hall. Students in 6th grade will have 2 days a week of mandatory study hall. Students in 5th grade will have rec 5 days a week. All students may participate in a study hall or social room during inclement weather.

- **Outdoor Recess**
 - 15 degrees F and higher (including wind chill)
- **Inside Recess**
 - below 15 degrees F (including wind chill)

6.60 - Field Trips

An integral part of the educational program is the opportunity to attend field trips. Field trips are planned around units of study at each grade level. Field trips provide an extension or hands-on experiences that help to expand the classroom experience and enhance the learning of all children. When a field trip is planned, each child must return a signed permission slip. No child will be permitted to participate without parent permission. Children not participating in the field trip activity will receive alternative instruction within the school as arranged by the teacher. Field trips are planned and implemented at the discretion of the grade level team. Some field trips take place out of the building, and others are on-site experiences.

6.70 - Access to Student Social Networking Passwords & Websites

School authorities may not require a student or his or her parent or guardian to provide a password or other related account information in order to gain access to the student's account or profile on a social networking website if school authorities have reasonable cause to believe that a student's account on a social networking website contains evidence that a student has violated a school disciplinary rule or procedure. However, the student may be required to share the content that is reported on his/her social networking website or app to allow school officials to make a factual determination if a rule or policy was violated.

6.80 - Student Use of Electronic Devices

Acceptable Use Policy

Each student and parent/guardian is required to sign the district's [1:1 User Agreement](#) and Acceptable Use Policy (AUP) annually.

The use of electronic devices and other technology at school is a privilege, not a right. Students are prohibited from using electronic devices, except as provided herein. An electronic device includes, but is not limited to, the following: cell phone, smartphone, audio or video recording device, personal digital assistant (PDA), iPod®, iPad®, laptop computer, tablet computer or other similar electronic device. Pocket pagers and other paging devices are not allowed on school property at anytime, except with the express permission of the building principal.

During instructional time, which includes class periods and passing periods, electronic devices must be kept powered-off and out-of-sight unless: (a) permission is granted by an administrator, teacher or school staff member; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

Students are allowed to use electronic devices during non-instructional time, which is defined as before and after school, while outside the building.

Electronic devices may never be used in any manner that disrupts the educational environment, violates student conduct rules or violates the rights of others. This includes, but is not limited to, the following: (1) using the device to take photographs in locker rooms or bathrooms; (2) cheating; and (3) creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction or non-consensual dissemination of private sexual images (i.e., sexting).

The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Students who violate the policy are subject to the following consequences:

1st Offense: Student is sent to the office and the device is held and parents are notified. Device is returned to the student at the end of the school day.

2nd Offense: Student is sent to the office and the device is held and parents are notified. Device is held in the office until a parent retrieves it. School discipline rules will apply.

More than two offenses will be considered blatant disregard for school rules and may result in one or more of the following:

- Detention(s)
- In school suspension
- Loss of the right to have the electronic device in school for a period of time up to, and including, the rest of the school year

Chapter 7 - Internet, Technology & Publications

7.10 - Internet Acceptable Use

Acceptable Use Policy for the District's Electronic Network

School District 107 believes that the District's Electronic Network (its computers, its local and/or wide area network, and access to the Internet through its computers or local and/or wide area network) offers resources and opportunities for learning and preparing our students for the future. The educational purpose of the District's Electronic Network is to assist with the gathering and exchanging of information related to District curriculum and educational programs and activities. Using the District's Electronic Network effectively enriches the classroom experience.

Copyright and Fair Use

All use of materials in District 107 must honor and abide by the Copyright and Fair Use Guidelines for Educational Multimedia. These guidelines may be reviewed at: <http://guides.lib.utexas.edu/copyright/fairuse>

Privilege

The use of the District's Electronic Network is a privilege, not a right, and inappropriate use may lead to access privileges being revoked, school disciplinary action, and/or appropriate legal action.

Inappropriate Use

Based upon the Netiquette guidelines in this policy, the staff will deem what is inappropriate use.

Netiquette

The use of the District's Electronic Network must be in support of and consistent with the mission and educational objectives of the District and the generally accepted rule of network etiquette, "netiquette". These include, but are not limited to, the following:

- Be polite.
- Use appropriate language.
- Use time efficiently and plan ahead.
- Keep personal name, addresses, phone numbers, and other personal identifying information confidential.
- Treat all communication and information accessible via the District's Electronic Network as private property.
- Do not download from the District's Electronic Network without teacher permission.
- Do not access or send data that is racist, sexist, inflammatory, abusive, obscene, vulgar, threatening or in any way inconsistent with the District's code of conduct, and report it promptly if you receive such data.
- Do not access, use, or possess any material that constitutes or furthers academic fraud, plagiarism, or forgery.
- Transmission of any material in violation of any U.S. or State law or regulation is prohibited. This includes, but is not limited to, illegal activities, copyrighted material, threatening or obscene materials, or material protected by trade secret. Messages relating to, or in support of, inappropriate activities will be reported to the relevant authorities and may result in discipline, up to and including expulsion.

Security

Security on any computer system is a high priority. Only authorized accounts may be used. Any attempt to log onto the District's Electronic Network as another user or using a private account will result in disciplinary action as described in the privilege section. Computer accounts, passwords and other types of authorization that are assigned to individual users will not be shared with others in order to maintain confidentiality.

Password guidelines include:

- Students may not give passwords to anyone or allow anyone else to access their account.
- Students may not use anyone else's password.
- Students are responsible for all activity relating to their account.

Email and Social Networking Guidelines

- Students are not allowed to reveal identifiable information or establish relationships on the District's Electronic Network unless a teacher has coordinated the communication.
- Students may not use personal email at school, unless permitted by a teacher or administrator.
- Students are not allowed to individually access social networking sites, chat rooms, bulletin boards, podcasts, instant messaging, etc., without permission from and monitoring by school staff.
- Students are not allowed to make audio or video recordings of another student or staff member without his or her permission.

Off Campus Email and Social Networking Guidelines

Social networking sites include but are not limited to SnapChat, FaceBook, and Instagram. Users of such sites have little control over the content that "friends" post on their site because these sites are in the public domain. With this in mind, no student or parent shall create or maintain a public electronic presence that in any way links to or publicizes Pleasantdale School District 107.

The following guidelines apply:

- Pleasantdale families/students may not use District information such as logos, official seals, or photographs.
- Pleasantdale families/students may not link their personal website to Pleasantdale School District 107 website.
- Pleasantdale families/students may not post inappropriate photographs or content containing any form of Pleasantdale School District 107 identification.
- Pleasantdale families/students may not post inappropriate or harassing content, including blogs or online journaling, linking them in any way to Pleasantdale School District 107.

The District reserves the right to apply disciplinary consequences for computer-related activities conducted off campus if such activity adversely affects or interrupts classroom instruction, District operations, or the safety or well being of students and staff or other members of our community, or constitutes behavior embarrassing to the school. Adults who violate this policy will be reported to the appropriate authorities.

Classroom Technology Use

- Students may only use classroom technological resources for educational purposes with the permission of the classroom teacher while in school.
- No personal software may be installed.

Vandalism

For purposes of this Policy, vandalism is defined as any malicious attempt to harm or destroy any part of the Electronic Network, including the data of any other user. Vandalism will result in disciplinary action as described in the privilege section.

Privacy

Any electronic communications or files created on, stored on, or sent to, from, or via the District's Electronic Network are the property of the District. Consequently, users do not have any expectation of privacy with respect to such communications and files. Use of the District's Electronic Network to create, store, send, receive, view, or access any electronic communication or other file constitutes consent by the user for the District to access and review such files and to turn them over to the appropriate authorities if appropriate.

Responsibilities

Effective use of the Internet becomes a joint commitment for all users. The following list reflects shared responsibilities.

The District will:

Ensure that each district computer with Internet access shall have a filtering device that blocks entry to visual depictions that are (1) obscene (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purposes provided the person receives prior permission from the Superintendent or system administrator.

The District shall monitor the use of the computer network by students and any other minor users to ensure compliance with this policy and any other terms or conditions of Electronic Network access imposed under administrative regulations.

The Superintendent or designee shall include measures in this policy's implementation plan that:

- Prohibit student access to inappropriate matter as well as restricting access to harmful materials;
- Assure student safety and security through direct supervision;
- Prohibit unauthorized access, including "hacking" and other unlawful activities; and
- Prohibit unauthorized disclosure, use and dissemination of personal identification information.

Parents/Guardians will:

- Read and abide by the terms and conditions stated in the Acceptable Use Policy.
- Talk to their children about setting up family guidelines for using the District's Electronic Network
- Accept full responsibility for supervision of students' use of the Internet while not in school.
- Monitor materials generated at home to determine appropriateness for the school setting.

Students will:

- Read and abide by the terms and conditions stated in the Acceptable Use Policy.
- Report any incident or information that violates this policy.

Chapter 8 - Search and Seizure and Personal Property

8.10 - Search and Seizure

In order to maintain order safety and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there. The building principal may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

Students

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district's student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

School officials may require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination.

Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the school or district's policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

8.20 – Personal Property

Toys, games, cameras, radios, and similar personal property should not be brought to school without prior approval. The school cannot provide safeguards for such items. Students must not keep valuables in their lockers. Middle school students are expected to keep locker combinations confidential.

Chapter 9 - Athletics and Extracurricular Activities

Pleasantdale Elementary

Pleasantdale Elementary offers all students an opportunity to develop their abilities and skills through participation in a variety of after school clubs/activities and seasonal sport offerings. Participation in and/or attendance at activities is a privilege and not a right.

Pleasantdale Middle

Pleasantdale Middle School offers a variety of athletic and co-curricular opportunities throughout the year. Participation in these activities is a privilege and not a right. It is the student's responsibility to maintain eligibility by meeting all academic and behavioral standards. Students staying after school must remain in a supervised area.

Academic Eligibility Rules for Athletics and Co-Curricular Activities

- A student with three D class averages or any F class average is ineligible to **participate** in any practice or game.
- Ineligible students **must** report to library for academic study time during games and practices.
- A student remains ineligible until their averages are raised to meet the criteria.
- Every Friday, students' eligibility will be determined.

Other Eligibility Rules for Athletics

- A current sports physical is required to be on file in the school nurse's office **prior** to participation.

- Written permission must be given by parent/guardian
- Compliance with **Code of Conduct** is required.

Code of Conduct

As a member of a Pleasantdale Middle school athletic team, athletes are considered to be in positions of leadership, representing themselves, their families, the team, school, district and community. Therefore, along with the privilege of participation comes the expectation of a higher standard of behavior and conduct.

Students are expected to:

- Follow the district’s discipline plan at all times
- Display good sportsmanship and citizenship
- Maintain good conduct and performance in classrooms
- Support individual and whole team efforts

9.30 - Student Athlete Concussions and Head Injuries

Student athletes must comply with Illinois’ Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois Elementary School Association before being allowed to participate in any athletic activity, including practice or competition.

A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District’s return-to-play and return-to-learn protocols.

A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game will be removed from participation or competition at that time. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.

Chapter 10 - Special Education and Support Services

10.10 - Education of Children with Disabilities

Special Education

District 107’s children with disabilities between the ages of 3 and 15 who have been evaluated and identified as requiring special education services based on State and Federal criteria, will be provided a free appropriate elementary public education in the least restrictive environment possible.

10.20 - Discipline of Students with Disabilities

Discipline of Special Education Students

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education’s Special Education rules when disciplining special education students. No special education student shall be expelled if the student’s particular act of gross disobedience or misconduct is a manifestation of his or her disability.

BEHAVIORAL INTERVENTION POLICY

Students with Disabilities

The use of positive behavioral interventions with students with disabilities will be given the highest priority in District 107. When behavioral interventions are used, they will be used in consideration of the child's physical freedom and social interaction and be administered in a manner that respects human dignity and ensures a student's right to placement in the least restrictive environment. Parents and students will be informed annually of the existence of the policy in each school's Student Handbook.

10.25 – Support Services

Teachers will contact the grade level team or principal to arrange a meeting to review the current level of performance when concerned about a student's academic progress. The following are special services available:

English Language Learners (ELL) Services

Pleasantdale School District offers a Transitional Program of Instruction (TPI) for the limited English proficient student. This program teaches non-English and low-English proficient students' oral language skills and literacy skills.

Reading Explorers – Pleasantdale Elementary

This program targets children who need individual or small group instruction in reading. The reading specialist, in conjunction with the classroom teacher, reviews students' reading progress during the school year. This review includes an analysis of screening data, achievement results, phonics tests, and additional diagnostic information. Parents will be notified if their child is identified for reading explorers including details about the program

Reading Lab – Pleasantdale Elementary

Students who have been identified as benefitting from additional reading support will receive Reading Lab services. Instead of attending Spanish, students remain in the classroom with their homeroom teacher and focus on reading comprehension strategies. Parents will be notified if their child is identified for Reading Lab including details about this program.

Reading Lab/Math Lab - Pleasantdale Middle

Students whose test scores indicate reading comprehension or math skills that are significantly below average, and whose teachers have indicated a need for extra support, will be considered for an extra period of reading and/or math. Reading Lab and Math Lab classes are small and limited to one grade level. Parents will be notified of this schedule change and will receive results of standardized assessments and students' progress during the course of the year.

Math Rtl – Pleasantdale Elementary

Students who have been identified as benefitting from additional math support will receive Math Rtl services. Parents will be notified if their child is identified for Math Rtl services including details about this program.

Social Work

As part of Pleasantdale District 107's mission, the district recognizes the need for each student to develop appropriate social, emotional, and behavioral skills. To that end, social work services are provided to students and their parents in collaboration with teachers and administrators.

Speech/Language

Students who have speech and/or language difficulties may be referred to the speech/language therapist for evaluation. In addition, the speech therapist completes a yearly screening of primary-age students. Parents are contacted following the initial screening when it is determined that further screening is necessary. Following parent permission, the child is screened, and the parent and therapist meet to review the results and discuss a plan of speech/language instruction. The child may meet with the therapist individually, in a small group, or receive support in the regular classroom setting.

Rtl (Response to Intervention) / MTSS (Multi-tiered System of Support)

The Rtl/MTSS Team consists of professionals from different disciplines who utilize a problem solving process to develop, monitor, and evaluate intervention plans for improving the school performance of identified students. Parents are encouraged to contact their child's teacher with any concerns.

A detailed explanation of the RtI process is located on the District website.

Summer Academy

A booklet containing summer course descriptions, tuition, and other pertinent information is available by early spring of each school year.

Chapter 11 - Student Records & Privacy

11.10 - Student Privacy Protections

Student and Family Privacy Act

Student and family privacy rights are protected under Board Policy 7:15 which can be viewed on the district website at www.d107.org

11.20 - Student Records

Every effort is made to ensure the rights of parents and students as provided under the 1974 Family Educational Rights and Privacy Act and the Illinois School Student Record Act of 1975. Copies of these laws pertaining to student records are available in each school building.

Student records, classified as either permanent or temporary, are maintained to ensure a continuous educational program for each student. Parents are granted access to all official records pertaining to their children. Record review information, including forms requesting access to records, is available in the school offices.

In cases where parents are divorced, the noncustodial natural parent has right to records, notice of meetings, conferences, etc., upon request to the building principal. If there is a court order to the contrary, it is the responsibility of the custodial parent to inform the school of such restrictions.

All temporary student records are destroyed within five years after graduation, transfer or other permanent withdrawal of the student. Permanent records are maintained for 60 years.

Student Permanent Record means the minimum personal information necessary to a school in the education of the student and contained in a school student record. Such information may include the student's name, birthdate, address, grades and grade level, parents' names and addresses, attendance records, and such other entries as the State Board may require or authorize.

Student Temporary Record means all information contained in a school student record but not contained in the student permanent record. Such information may include family background information, intelligence test scores, aptitude test scores, psychological and personality test results, teacher evaluations, and other information of clear relevance to the education of the student, all subject to regulations of the State Board. The information shall include information provided under Section 8.6 of the Abused and Neglected Child Reporting Act. In addition, the student temporary record shall include information regarding serious disciplinary infractions that resulted in expulsion, suspension, or the imposition of punishment or sanction. For purposes of this provision, serious disciplinary infractions means: infractions involving drugs, weapons, or bodily harm to another.

Parents are notified prior to the transfer of records and, within a period of 10 days, may request permission to inspect all records being transferred. By parent request, family names may be excluded from any listing published by the school for general distribution.

Chapter 12 - Parental Right Notifications

12.10 - Teacher Qualifications

Teacher Qualifications

Parents/guardians may request information about the qualifications of their student's teachers and paraprofessionals, including:

- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under an emergency or other provisional status through which State qualification and licensing criteria have been waived;
- Whether the teacher is teaching in a field of discipline of the teacher's certification; and
- Whether any instructional aides or paraprofessionals provide services to your student and, if so, their qualifications.

If you would like to receive any of this information, please contact the district office.

12.20 - Standardized Testing and District Assessments

STUDENT ASSESSMENTS

Preschool Screening

All District 107 children between 36 months and 60 months of age are eligible for a free preschool screening to determine if a child is developing within expected benchmarks for his/her age group. The screening includes speech and language, vision, hearing, gross and fine motor development. The screenings are held in October and February at the Elementary School. Parents may call the Elementary Office for more information or to schedule an appointment. Dates of screenings are listed in local newspapers.

AIMSWEB

AIMSWEB is a Curriculum Based Measurement (CBM) assessment. It is a benchmark and progress monitoring system based on direct, frequent, and continuous student assessment. This assessment is designed to be a short (one minute) measure to monitor the development of pre-reading and early reading skills. AIMSWEB reading is administered in the fall, winter and spring to all students at the Elementary School. AIMSWEB math is administered to students in kindergarten and first grade. Results are sent home to parents on a regular basis.

Standardized Tests

Students in grades 3-8 are given a yearly state assessment as required by the Illinois State Board of Education. This assessment measures student performance in English Language Arts and Math. Additionally, in grades 5 and 8, there is a yearly state assessment in science.

Other assessments that are administered include the MAP assessment that is given three times annually, at the start, mid-year, and end. This assessment measures student growth and performance in math and language arts. The CoGat assessment is additionally administered annually, measuring students' learned reasoning abilities in the three areas: Verbal, Nonverbal and Quantitative.

12.30 - Homeless Child's Right to Education

When a child loses permanent housing and becomes a homeless person as defined by law, or when a homeless child changes his or her temporary living arrangements, the parent or guardian of the homeless child has the option of either:

1. continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
2. enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

12.40 - Sex Education Instruction

Students will not be required to take or participate in any class or course in comprehensive sex education if his or her parent or guardian submits a written objection. The parent or guardian's decision will not be the reason for any student discipline, including suspension or expulsion. Nothing in this Section prohibits instruction in sanitation, hygiene or traditional courses in biology. Parents or guardians may examine the instructional materials to be used in any district sex education class or course.

12.60 - English Learners

The school offers opportunities for English Learners to develop high levels of academic attainment in English and to meet the same academic content and student academic achievement standards that all children are expected to attain. Parents/guardians of English Learners will be: (1) given an opportunity to provide input to the program, and (2) provided notification regarding their child's placement in, and information about, the District's English Learners programs. For questions related to this program or to express input in the school's English Learners program, contact Debbie Lubeck at 708-784-2175.

Mandated Reporter

All certified staff members are required by law to report suspected incidents of child abuse and/or neglect to the Department of Children and Family Services. Our role is to protect children from harm. Details regarding any individual child's protection are a matter held in strictest confidence by all adults involved.

12.110 - Sex Offender Notification Law

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except for in the following circumstances as they relate to the individual's child(ren):

1. To attend a conference at the school with school personnel to discuss the progress of their child.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
3. To attend conferences to discuss issues concerning their child such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the superintendent or school board.

Anytime that a convicted child sex offender is present on school property – including the three reasons above - he/she is responsible for notifying the principal's office upon arrival on school property and upon departure from school property. It is the responsibility of the convicted child sex offender to remain under the direct supervision of a school official at all times he/she is in the presence or vicinity of children.

A violation of this law is a Class 4 felony

12.120 - Violent Offender Community Notification

State law requires that all school districts provide parents/guardians with information about sex offenders and violent offenders against youth.

You may find the Illinois Sex Offender Registry on the Illinois State Police's website at:
<http://www.isp.state.il.us/sor/>.

You may find the Illinois Statewide Child Murderer and Violent Offender Against Youth Registry on the Illinois State Police's website at:
<http://www.isp.state.il.us/cmvo/>.

Governance and Planning

District Documents Incorporated by Reference

The Board of Education directs the Superintendent to prepare and maintain the following documents that are incorporated by reference herein as District Policy. These documents codify operational procedures governing certain aspects of District operations.

1. A *District Employee Handbook* setting forth standards of conduct and expectations regarding employment for all District personnel.
2. A *District Parent/Student Handbook* setting forth standards of conduct and other expectations regarding student behavior and attendance in school.

The ~~*District Employee Handbook*~~ and the *District Parent/Student Handbook* will be approved by the Board of Education.

ADOPTED: April 21, 2004

REVISED:

Governance and Planning

Core Values, Mission, Objectives, and Delimiters

All District programs, activities, and resources are to be established and managed in a manner consistent with the *core values of our community*. The District's strategic planning process has identified the following as its core values:

- We believe that family provides the foundation for development of personal values.
- We believe that all people have intrinsic value.
- We believe that there are no limits to human potential.
- We believe that honesty and trust are vital to achieving common goals and positive relationship.
- We believe that people are free to make choices and are responsible for the results of those choices.
- We believe that involving diverse people and perspectives promote understanding and new ideas.

The Mission of Pleasantdale School District is to ensure that each student is a passionate learner empowered with the academic and social skills to responsibly choose and excel in life pursuits.

Accomplishment of the District's mission will be evidenced by attainment of the following *objectives*:

- Each student will consistently exhibit behaviors that reflect our core values.
- Each student will meet or exceed individual academic goals consistent with district academic standards.
- Each student will demonstrate the desire, ability and confidence to pursue and apply new learning.

The District will not implement any new program or service unless:

- It is consistent with and contributes to our mission.
- It is accompanied by the training needed for effectiveness.
- It is accompanied by a plan to assess its effectiveness.

ADOPTED: April 21, 2004

REVISED: March 18, 2009

**INTERGOVERNMENTAL COOPERATION AGREEMENT
BETWEEN PLEASANTDALE SCHOOL DISTRICT 107 AND
PLEASANT DALE PARK DISTRICT FOR THE OPERATION OF
A BEFORE AND AFTER SCHOOL PROGRAM**

This agreement is made and entered into on the date(s) hereinafter set forth by and between the BOARD OF EDUCATION of PLEASANTDALE SCHOOL DISTRICT 107, (“DISTRICT 107”), and the BOARD OF COMMISSIONERS of PLEASANT DALE PARK DISTRICT, (“PARK DISTRICT”), sometimes collectively referred to for convenience as the “Parties.”

WITNESSETH:

WHEREAS, Article VII, Section 10 of the 1970 Constitution of the State of Illinois, authorizes units of local government, such as school boards, park districts, and municipalities to contract or otherwise associate among themselves in any manner not prohibited by law or by ordinance; and

WHEREAS, Section 3 of the *Intergovernmental Cooperation Act* (5 ILCS 220/3) provides that any powers, privileges, or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government where not prohibited by law; and

WHEREAS, Section 5/10-22.11 of the *Illinois School Code* empowers boards of education to lease or allow the use of school property for appropriate purposes, when such property is not required for its main educational programs; and

WHEREAS, PARK DISTRICT has asked to operate a before and after school program in DISTRICT 107’s facilities during DISTRICT 107’s 2018-19 regular school session; and

WHEREAS, it is the intent of the Parties that DISTRICT 107’s resident students be able to participate in the before and after school program to be operated by PARK DISTRICT in DISTRICT 107 facilities, and the Parties wish to provide for the terms and conditions thereof in this Agreement.

NOW, THEREFORE, in consideration of the promises and conditions set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby expressly acknowledged, it is hereby understood and agreed by and between DISTRICT 107 and PARK DISTRICT as follows:

1. **BEFORE AND AFTER SCHOOL PROGRAM AND SERVICES.** PARK DISTRICT agrees to operate a before and after school program (hereinafter “Program”) for students who reside in DISTRICT 107 and are enrolled in DISTRICT 107 schools in pre-kindergarten through Grade 8. The Program shall be offered at Pleasantdale Elementary School owned by DISTRICT 107 and located at 8100 School Street, La Grange, Illinois. The Program shall correspond with District 107’s 2018-19 regular school attendance schedule and school calendar. In general, the Program shall operate between the hours of 6:15 a.m. and start of school and end of school day and 6:00 p.m.; however, additional or revised hours of operation may occur to conform to DISTRICT 107’s schedule.

The Program shall be operated for the benefit of DISTRICT 107 students only. The Program shall be operated in the All Purpose Room of Pleasantdale Elementary School. DISTRICT 107 shall also provide PARK DISTRICT with access to a locked storage closet for the storage of its Program equipment and supplies.

2. **TERM.** The term of this Agreement shall commence upon the commencement of District 107's regular school session and shall terminate after the full provision of the Program services has been completed, which shall occur no later than the conclusion of District 107's 2018-19 regular school session.
3. **RIGHT TO TERMINATE.** Upon 30 days' prior written notice, DISTRICT 107 shall have the right to terminate this Agreement. In such event, PARK DISTRICT shall have 30 days to move this program to a Park District site.
4. **PAYMENT.** Payment for the Program shall be made directly to PARK DISTRICT by students of the Program and their parent(s)/guardian(s) individually.
5. **EMPLOYMENT OF PERSONNEL.** PARK DISTRICT shall bear sole responsibility for the provision and employment of, and payment to, all properly trained, adult personnel who will operate, supervise, and provide the services offered to DISTRICT 107 students during the Program. PARK DISTRICT shall bear sole responsibility for federal and state tax and FICA withholdings, deductions for and payment to applicable pension programs and for all workers' compensation insurance and liabilities related to the employment of personnel who provide services in the Program.
6. **EMPLOYEE CRIMINAL BACKGROUND CHECKS.** In accordance with Section 10-21.9 of the *School Code*, PARK DISTRICT will provide, at PARK DISTRICT's expense, criminal background checks for any of its employees that will have direct, daily contact with the students enrolled in the Program. The criminal background check must have been completed within one year prior to the effective date of this Agreement. PARK DISTRICT shall provide the criminal background reports to DISTRICT 107's Superintendent of Schools and the Superintendent agrees to keep all information obtained strictly confidential.
7. **PROHIBITION AGAINST ALOCOHOL/DRUG USE.** No employee of PARK DISTRICT shall use alcohol or drugs or permit any students to use alcohol or drugs during the operation of the Program.
8. **COMPLIANCE WITH DISTRICT 107's POLICIES, RULES, AND REGULATIONS - USE OF SCHOOL FACILITIES.** PARK DISTRICT and all PARK DISTRICT employees who participate, supervise or are otherwise engaged in the operation of the Program shall, during the operation of the Program, comply with DISTRICT 107's policies, rules, and regulations regarding the use of DISTRICT 107's facilities for the operation of the Program. The failure of PARK DISTRICT and all PARK DISTRICT employees to comply with

DISTRICT 107's policies, rules, and regulations shall be considered a material breach of this Agreement and will constitute cause for termination of this Agreement. PARK DISTRICT shall be solely responsible for applicable HVAC utility charges assessed by DISTRICT 107 for the use of DISTRICT 107's facilities for the operation of the Program, and shall be solely responsible for any indemnification or hold harmless required of PARK DISTRICT by DISTRICT 107 in order to utilize DISTRICT 107's facilities.

9. **COMPLIANCE WITH LAW.** PARK DISTRICT and all PARK DISTRICT employees who participate, supervise or are otherwise engaged in the operation of the Program shall comply with all applicable laws and regulations, including, but not limited to, federal, state and local laws and ordinances.
10. **STUDENT BEHAVIOR.** PARK DISTRICT agrees to enforce appropriate student discipline during the Program.
11. **INDEMNIFICATION OF DISTRICT 107.** PARK DISTRICT agrees to hold harmless, indemnify and defend DISTRICT 107, its board of education, its members, employees, agents, representatives, volunteers, and successors, either jointly or severally, from and against any and all liability claims, demands, or causes of action, costs or expenses, including, but not limited to reasonable attorneys' fees and court costs, attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property and resulting from or arising out of or in connection with the operation of the Program. PARK DISTRICT's obligations under this Section shall remain in full force and effect after termination of this Agreement.
12. **INSURANCE.** PARK DISTRICT shall maintain during the term of this Agreement, for the protection of PARK DISTRICT and DISTRICT 107, liability insurance in the amount of two million dollars (\$2,000,000.00) covering claims arising from the operation of the Program, including, but not limited to, liability coverage for the indemnification obligation under Section 11 of this Agreement. A copy of PARK DISTRICT's certificate of liability insurance evidencing its liability insurance policies and coverages, in a form satisfactory to DISTRICT 107, will be provided to DISTRICT 107 within five (5) days of its execution of this Agreement and shall be appended to this Agreement as Exhibit A and incorporated by reference herein.
13. **ENTIRE AGREEMENT.** This Agreement contains all the terms and conditions and promises of the Parties hereto. No modification or waiver of any provision of this Agreement shall be valid or binding unless in writing and signed by both Parties.
14. **AUTHORITY.** Each of the Parties represents and warrants to the other Party that it has the right, power, and legal authority to enter into and fully perform the Agreement in accordance with its terms and that this Agreement, when executed and delivered by the Parties, will be a legal, valid, and binding obligation enforceable against the Parties in accordance with its terms.

15. **NON-WAIVER OF TERMS.** All rights, powers, and privileges conferred hereunder upon the Parties shall be cumulative and not restrictive of those given by law. No failure of either Party to exercise any power given hereunder, and no custom or practice of the Parties at variance with the terms hereof, shall constitute a waiver of the right of either Party to demand exact compliance with the terms of this Agreement.
16. **NO ASSIGNMENT.** This Agreement and any rights herein granted are personal to the Parties hereto and shall not be assigned, encumbered, or otherwise transferred by PARK DISTRICT without the prior written consent of DISTRICT 107. Any attempt at assignment in violation of this Agreement, encumbrance, or other transfer, whether voluntary or by operation of law, shall be void and of no force and effect.
17. **GOVERNING LAW.** This Agreement shall be governed and construed and the legal relations shall be determined in accordance with the laws of the State of Illinois.
18. **BINDING EFFECT.** Subject to the provision of this Agreement governing assignment, the Agreement shall be binding upon and inure to the benefit of the successors of the Parties hereto.
19. **NOTICES.** Notice by either Party is deemed given when mailed, postage prepaid, certified, return receipt requested, addressed to the other Party at the address appearing below:

To the Board of Education and/or Superintendent:

Board of Education
Pleasantdale School District 107
7450 S. Wolf Road
Burr Ridge, IL 60527

To the Board of Commissioners and/or Executive Director:

Board of Commissioners
Pleasant Dale Park District
7425 S. Wolf Road
Burr Ridge, IL 60527

Either Party may, by written notice to the other, change the address to which any such communications shall be sent. After notice of such change has been received, any communications shall be sent directly to such Party at such changed address.

20. **HEADINGS.** The Agreement heading and all paragraph headings are for quick reference and convenience only and do not alter, amend, explain, or otherwise affect the terms and conditions appearing in this Agreement.

- 21. **SEVERABILITY**. If any provision(s) of this Agreement shall be held invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not, in any way, be affected or impaired thereby.
- 22. **EFFECTIVE DATE**. This Agreement shall become effective upon approval by PARK DISTRICT and DISTRICT 107 and execution by both Parties.
- 23. **RENEWAL OR EXTENSION**. This Agreement may be renewed or extended upon the mutual agreement of both Parties upon the same terms set forth above or upon such different terms that the Parties may agree upon.

IN WITNESS WHEREOF, DISTRICT 107 and PARK DISTRICT have executed this Agreement on the date(s) set forth below.

BOARD OF COMMISSIONERS OF
PLEASANT DALE PARK DISTRICT
Cook County, Illinois

BOARD OF EDUCATION OF
PLEASANTDALE SCHOOL
DISTRICT 107, Cook County, Illinois

By: _____

By: _____

President

Date: _____

Attest: _____

Secretary

Date: _____

EXHIBIT A

CERTIFICATE OF INSURANCE FOR PARK DISTRICT

| Staffing Recommendations 2018-19 | | | | |
|---|-------------------------------|-------------------------------|---------------------------|---------------------------|
| Certified Teachers | 2017-18 Elementary | 2018-19 Elementary | 2017-18 Middle | 2018-19 Middle |
| Kindergarten | 3.0 | 3.0 | | |
| Grade 1 | 4.0 | 4.0 | | |
| Grade 2 | 3.0 | 4.0 | | |
| Grade 3 | 3.0 | 3.0 | | |
| Grade 4 | 4.0 | 3.0 | | |
| Grade 5 | | | 4.0 | 4.0 |
| Grade 6 | | | 4.0 | 4.0 |
| Grades 7-8 | | | 8.0 | 8.0 |
| Art | 1.0 | 1.0 | 1.0 | 1.0 |
| Music | 1.0 | 1.0 | 2.0 | 2.0 |
| P.E. | 1.00 | 1.00 | 2.67 | 2.67 |
| IMC | .50 | .50 | .50 | .50 |
| Health | | | 1.0 | 1.0 |
| Mod Tech | | | 1.0 | 1.0 |
| Gifted | 1.0 | 1.0 | 1.0 | 1.0 |
| Spanish | 1.0 | 1.0 | 2.2 | 2.2 |
| ELL | 1.50 | 1.50 | .20 | .20 |
| Speech | 2.0 | 2.0 | LADSE | LADSE |
| Social Worker | 1.0 | 1.0 | 1.0 | 1.0 |
| Reading | 2.0 | 2.0 | 1.0 | 1.0 |
| Math RtI | | 1.0 | 1.0 | 1.0 |
| Special Ed. | 4.0 | 5.0 | 4.0 | 4.0 |
| | | | | |
| Support Staff | 2017-18 Elementary | 2018-19 Elementary | 2017-18 Middle | 2018-19 Middle |
| Instructional Aides* | 16.77 | 15 | 8 | 8 |
| Lunchroom/Clerical Aides | 1.90 | 1.90 | 1.30 | 1.30 |
| Nurse | 1.0 | 1.0 | 1.0 | 1.0 |
| Secretary | 1.0 | 1.0 | 1.0 | 1.0 |
| Custodian | 1.0 | 1.0 | 1.0 | 1.0 |
| | | | | |
| Bright Beginnings | 2017-18 Elementary | 2018-19 Elementary | | |
| Teachers | 3.5 | 3.5 | | |
| Instructional Aides* | 6 | 3.77 | | |
| | | | | |
| District Custodial Personnel | | | 2017-18 | 2018-19 |
| Maintenance | | | 1 | 1 |

*The Superintendent has the authority to hire additional instructional aides necessary to meet special education student (IEP-individual education plan) requirements.

Personnel Report

March 21, 2018

1. Retirement of Personnel

A retirement letter has been received from Pamela Mattice, district ESL teacher, announcing her intentions to retire effective the end of the 2017-18 school year.

Recommendation:

That the Board of Education approves the retirement of Pamela Mattice, district ESL teacher, effective the end of the 2017-18 school year.

2. Resignation of Personnel

Resignation letters have been received from Renee Cafcules, middle school instructional aide, effective March 20, 2018; Stephen Braband, Innovative Teaching Coach, effective the end of the 2017-18 school year; and Meg Knapik, Assistant Principal, effective June 30, 2018.

Recommendation:

That the Board of Education accept the resignations of Renee Cafcules, middle school instructional aide, effective March 20, 2018; Stephen Braband, Innovative Teaching Coach, effective the end of the 2017-18 school year; and Meg Knapik, Assistant Principal, effective June 30, 2018.

3. Honorable Dismissal of Teachers

That the Board of Education adopt the attached Resolution for Honorable Dismissal of Teachers.

Recommendation:

That the Board of Education adopt the Resolution for Honorable Dismissal of Teachers at the close of the 2017-18 school year for:

**Alex Blomarz
Amanda Ollmann
Hannah Wagner**

4. Reemployment of Certified Personnel

Recommendation:

That the Board of Education reemploys the following certified personnel for the 2018-19 school year:

Renew for Tenure Status

Richelle Steinmetz (LRC Director)

Jill Beronio (Spanish)

Lindsay Truesdale (Physical Education)

Tony Madsen (Social Studies)

Nancy Deaton (Language Arts)

Carrie Castaldo (Social Worker)

Dimitra Georganas (Math)

Jennifer Driscoll (Health)

Renew for Full-Time, Fourth-Year, Non-Tenure Status

Annette Szymczak (Language Arts and Spanish)

Meagan Bubulka (Math)

Joy Tristano (Resource Teacher)

Renew for Full-Time, Third-Year, Non-Tenure Status

Juliette Marrari (Art Teacher)

Jennifer Soverino (Early Childhood Special Education)

Lucy Killian (Reading Specialist/RtI Facilitator)

Michelle Interrante (Resource Teacher)

Renew for Full-Time, Second-Year, Non-Tenure Status

Maggie Bialobrzeski (Bilingual Polish ELL)

Patricia Kelly (Middle School Resource)

Margaret McCarter (Middle School Math)

Renew for Part-Time, Non-Tenure Status

Colleen Enger (.60 FTE Speech/Language Pathologist)

Michelle Jarosik (.52 FTE Preschool)

Jolene Lorimer (.70 FTE Reading Specialist)

Jennifer Newberry (.67 FTE Middle P.E.)

RESOLUTION

HONORABLE DISMISSAL OF TEACHER(S)

WHEREAS, the teacher(s) listed in this Resolution are employed by the Board of Education of Pleasantdale School District No. 107 during the 2017-2018 school year; and

WHEREAS, the Board has determined to decrease the number of teachers employed and/or discontinue some particular type of teaching service(s) in the School District; and

WHEREAS, each teacher has been categorized into one or more positions that the teacher is qualified to hold, based upon legal qualifications and any other qualifications established in the District's job description for such positions; and

WHEREAS, within each position and subject to agreements made by the District's Joint Committee on honorable dismissals, the District has assigned each teacher to one of four groupings based on performance evaluation ratings; and

WHEREAS, the Board must first dismiss those teachers in Group 1 before dismissing any teacher in Group 2 who is qualified to hold a position currently held by a teacher in Group 1, and these Group 1 teachers are not entitled to recall rights; and

WHEREAS, as between or among teachers in Group 1 qualified to hold a position, the sequence of dismissal is at the Board's discretion; and

WHEREAS, the Board has concluded that the teacher(s) named in this resolution will be honorably dismissed at the end of the 2017-2018 school year, pursuant to Section 24-12 of the *School Code* (105 ILCS 5/24-12).

NOW, THEREFORE, Be It Resolved by the Board of Education of Pleasantdale School District No. 107, Cook County, Illinois, that:

Section 1: The following teacher(s) shall be honorably dismissed at the end of the 2017-2018 school year because of the decision of the Board to decrease the number of teachers employed:

Alex Blomarz
Amanda Ollmann
Hannah Wagner

Section 2: The President and Secretary of the Board are authorized and directed to give the teacher(s) a written Notice of Honorable Dismissal, together with the reason therefore, attached as Exhibit A1 and incorporated by reference, by first class mail at least forty-five (45) days before the end of the school year.

Section 3: The Superintendent or designee shall also deliver a copy of the Notice to the

teacher(s) and personally with a signature receipt. A copy of the receipt is attached as Exhibit B and incorporated by reference.

Section 4 This Resolution is in full force and effect upon its passage.

ADOPTED this 21st day of March, 2018, by the following vote:

AYES:

NAYS:

ABSENT:

ATTEST

Board President

Board Secretary

EXHIBIT A1

_____, 2018

Via First Class Mail and Personal Delivery

RE: NOTICE OF HONORABLE DISMISSAL

Dear _____:

At its meeting held on March 21, 2018, the Board of Education of Pleasantdale School District No. 107, Cook County, Illinois, pursuant to Section 24-12 of the *School Code*, resolved to honorably dismiss you effective at the end of the 2017-2018 school year. The reason for your dismissal is the decision by the Board to decrease the number of teachers employed in the School District. Your last day of employment in the District, subject to the use of snow or emergency days, will be June 6, 2018.

Sincerely,

Board of Education
Pleasantdale School District No. 107
Cook County, Illinois

ATTEST

Board President

Board Secretary

EXHIBIT B

RECEIPT CONFIRMATION

I, _____, received the attached Notice of Honorable Dismissal by personal
(name of employee)

delivery from _____, _____, of
(name of person delivering notice) (title)

Pleasantdale School District No. 107, on _____, 2018.
(date notice was given)

(signature of employee)

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Burr Ridge, IL 60527
708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

Introduction: The goal of this report is to communicate to the Board of Education of Pleasantdale SD 107 the action steps for the 2018-19 Strategic Blueprint. The report will focus on providing the Board and the public with background on the process we used to complete our plan, the progress we have made to date, and an overview of the next set of action steps. As you will see in the report that follows, our district is on a path to greatness, and we will continue to build momentum as we look to adopt our second year of action steps.

Background: At the March 2017 Board of Education meeting, the Board approved the Pleasantdale SD 107 Strategic Blueprint. The Strategic Blueprint is the roadmap to improvement that was created by a committee of community stakeholders. This committee included parents, teachers, community members, Board members, administrators, students and alumni. The focus of the stakeholder committee was to create a new vision for the district as well as belief statements, goal statements, and a portrait of a graduate. The committee work is meant to sustain district improvement efforts over the next five years. The next phase of the planning process allowed district staff (teachers, educational support personnel, and administrators) to draft action steps that make the mission, beliefs, goal statements, and portrait of a graduate a reality. The staff created five to six action steps in each goal area and presented them to the Board for approval. Once approved, the district staff got to work to accomplish the action steps. To date, the majority of the action steps for the 2017-18 school year are either accomplished or well under way to being accomplished by the specified due date. On February 16, 2018, the staff once again came together to review the district's progress and draft new action steps for the upcoming school year. This was an inclusive process that took all staff suggestions into account. The administration then took this exhaustive list and developed new action steps in each goal area. The updated action steps include staff suggestions and continue the good work the district began this school year.

Current Progress: As stated previously, the district has made great progress accomplishing the action steps laid out in the Strategic Blueprint. At the January 2018 Board of Education meeting, Dr. Palzet reviewed the progress the district has made on the plan over the course of the school year. Following is a graphic that displays the district's progress toward completion of action steps. In the graphic, cells shaded green are completed action steps, cells shaded yellow have been started and are in progress, and those shaded in red are not yet completed. It is anticipated that as we close out the school year, the yellow and red cells will shift to green.


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| Building Learning Capacity Pleasantdale leaders and learners will cultivate advancement of global competency through innovative learning experiences | | Building Learning Environments Our schools will provide flexible learning environments that promote purposeful collaboration and a balanced educational approach to create inspired 21st century learners. | | Building Human Capital Ensure Pleasantdale is recruiting, hiring, and retaining high-level professionals that engage in collaborative professional development and are committed to learning and implementing innovative strategies focused on improved student learning. | |
|--|---|--|--|---|---|
| Explore and pilot opportunities to provide students with experiences which allows them to be communicators, problem solvers, global citizens and individuals. | Investigate various differentiation strategies to improve student learning through the use of formative and standardized assessment | Explore flexible spaces and furniture arrangements for teacher to teachers, teacher to student, and student to student work. | Investigate and find creative solutions to provide spaces for testing, related services, interventions, sensory breaks, play, etc. | Develop a robust PD system that is relevant, timely, pertinent, and personalized for every staff member to enhance learning through collaboration | Review and align current practices for hiring to our new mission, beliefs, and Portrait of a Graduate. |
| Build capacity for Growth Mindset in the Pleasantdale Community. | Expand the technology committee to enhance and evaluate the C4 Learning Plan. | Develop cycles for regular maintenance and upgrades (e.g. painting, blinds, floors, lockers, etc.) | Expand and create new opportunities to celebrate the accomplishments of staff and students | Build a comprehensive mentoring program for all staff members. | Continue collaboration toward an improved evaluation system |
| Complete and publish aligned curriculum in all fundamental learning areas PreK - eighth grade that embeds technology and global competencies | | Develop a refresh cycle for computers, LCD projectors, personal devices, and other technologies | | Explore building district schedules allowing staff the time to have the greatest impact on teaching and learning. | In collaboration with TAP (<i>Teachers Association of Pleasantdale</i>), investigate various methods/models for collective bargaining |



Achieved

In Progress

Not Achieved

The district follows a philosophy of cascading goals, which means the district Strategic Blueprint goals become the building and administrative goals. These are then reflected in the teacher goals. Based on this philosophy, the buildings adopted district action steps into their school improvement plans. Following is an update on the progress of these building-level goals.

Pleasantdale Elementary School: The elementary school is focusing on three school improvement goals aligned to the District’s Strategic Blueprint. These goals are: (1) Pleasantdale Elementary School will explore and pilot opportunities to provide students with experiences which allow them to be communicators, problem solvers, global citizens and individuals, (2) Pleasantdale Elementary School will expand and create new opportunities to celebrate the accomplishments of staff and students, and (3) Pleasantdale Elementary School will build a comprehensive mentoring program for new staff members.

As part of Goal #1, all students Preschool-Grade 4 are receiving instruction in social/emotional learning through the Second Step program. In addition, all students Kindergarten-4th grade are utilizing the Bridges math resource. Due to the success of this resource, the Preschool team has investigated the Bridges Preschool resource and will be integrating these materials into their instruction for the 2018-19 school year. Students in grades 1-4 have been offered an opportunity to participant in Coding Club, and students in grades 3-4 are able to participate in STEM Club. Finally, all 4th grade students participated in Genius Hour, where they self-selected an area of interest to research and then shared their learning with peers. All of these deliverables work to build students’ skills in communication and problem-solving.

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Goal #2 focuses on building the learning environment at Pleasantdale Elementary. To achieve this, a weekly communication is sent to all staff members which includes not only upcoming events and important information, but also a professional development article related to the work being done in the district/school. Topics have included Mindset, workshop model of instruction, using higher level questioning with students, student engagement, integrating technology, and social/emotional learning, among others. This communication also contains staff/student photos, which helps to build understanding and awareness of what happens across the building, while at the same time providing recognition of the good work happening among our staff members. Parent communication is a vital component to building home-school relations. As such, a weekly newsletter titled Eagle Express is sent to parents. This newsletter includes upcoming events as well as updates on curriculum or other information that helps educate parents on ways to support their child(ren)'s learning. To foster collegiality, we have added community-building activities with the school day including Celebrations and Star Staff Shout Outs, and events both in and out of school. Finally, we have used Tuesday mornings before students arrive as professional development time to support teachers in the implementation/exploration of new resources and teaching strategies. Both Bridges Cafe and Reading Cafe have enabled teachers to go deeper into their learning, collaborate and problem solve with peers, and find support for their teaching and own professional growth. Through these Cafes, we have been able to identify needs and desires of our staff so that we can better tailor their professional development opportunities.

Finally, Goal #3 focuses on supporting teacher development through a mentoring program. The District has established a comprehensive mentoring program including training through Northwestern. PES has identified 5 teachers to participate in this training: Bill Brade, Colleen Enger, Karyn Lisowski, Stephanie Macek, and Millie Vidakovich. In addition, our teachers have created a list of monthly "Just in Time" topics for each grade level or speciality area to support the mentor/mentee conversations. These topics range from assessments and behavior management to supporting IEP students and technology how-tos (eg. Schoology, iVisions, Pick Up Patrol). Through the District Mentoring program, in conjunction with the guiding list of topics, we will be better able to support new and transitioning staff members.

Pleasantdale Middle School: The middle school is focusing on three school improvement goals aligned to the District's Strategic Blueprint: (1) Pleasantdale Middle School will explore and pilot opportunities to provide students with experiences which allow them to be communicators, problem solvers, global citizens, and individuals, (2) Pleasantdale Middle School will expand and create new opportunities to celebrate the accomplishments of staff and students, and (3) Pleasantdale Middle School will investigate and find creative solutions to provide spaces for testing, related services, interventions, sensory breaks, developmentally appropriate play/exploration.

As part of Goal #1, student ambassadors have been developed to welcome and tour new students to Pleasantdale. Ms. Castaldo has led this effort. New students during the school year have commented how great it is to have a go-to peer or two when starting on their first

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day. In addition to the ambassadors, tutor clubs have received additional support from Lyons Township High School students this year. Mrs. Triggs has been instrumental in this additional support. These students come after their school day and work voluntarily with our students. They have been very beneficial for our students this year and we hope to expand this opportunity in the future through our connections with the high school. The Summer Academy options for this coming summer have been expanded to include new enrichment course offerings (i.e. Indoor Aviation, Around the World Cooking, Babysitting Prep). We were also able to provide early bird pricing for families registering by March 23 as well as partner with the Pleasant Dale Park District to provide a discounted pricing option for families enrolling their children in all three sessions of Pleasantdale Summer Academy, with the hope that these incentives will provide more families with the opportunity to take advantage of our Summer Academy offerings. The 8th grade capstone project is still in the exploration phase at this point in the school year. Through staff meetings at the middle school, teachers have also prioritized skills and experiences that we believe are most important for our graduates to possess and believe. These include critical thinking, responsibility, independence, effective communicators, demonstrating grit, and developing a growth mindset.

Goal #2 focuses on expanding upon current practices and creating new opportunities to celebrate the accomplishments of students and staff. For students, there are many ways in which they are celebrated throughout the school year. At the individual teacher level, in addition to classroom recognition, staff members give Tiger Stripe tickets for students when they are acting in a manner consistent with our values. Each week, there is a raffle in which students who have submitted these tickets have the chance to win prizes. At the team/grade level, recognition happens differently at each grade level throughout each trimester. At the end of each trimester, each team/grade level has a recognition assembly and acknowledges different accomplishments of the students. At the school level, we have continued and updated the **Positive Attitudes Within our School (P.A.W.S.)** awards with a student and family breakfast each trimester in which teachers from each team/grade level and specials attend and present the awards to the students. In terms of teachers, Staff Shout Outs and Lobsters are staple portions of our celebrations at each staff meeting. Staff members have commented that the atmosphere created by these programs has created is positive, uplifting, and community-building.

Finally, Goal #3 involves investigating and creatively utilizing the spaces in the building. We have added a projector and screen in the APR to support large group learning. This has been a wonderful space in which to host our Vietnam veteran, authors, district professional development, and presentations to an entire grade level of students. In addition, we have acquired a mobile presentation station with Apple TV that has been used by students and staff in many different locations. The computer lab is being used as an alternate location during this school year. For example, students in PE were sitting at the workstations and updating their fitness goals during one class. We are still crafting a vision for the best way to utilize this space in the future. The computer lab Room 21 is being repaired, cleaned, and painted to be repurposed as a sensory room to meet the needs of our students. In collaboration with

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members of the special education team and Mrs. Lubeck, we are making progress toward our goal.

2018-19 Action Steps: On February 16, 2018, the district staff spent a day reviewing the progress on the 2017-18 action steps and creating exhaustive lists of potential action steps in each goal area. On March 5, 2018, the district administration reviewed these suggestions and refined the list into manageable and high-value action steps. All action steps fall into three broad categories: Building Learning Capacity, Building Learning Environments, and Building Human Capital. These are the goal areas identified by our community stakeholder committee, and we have stayed true to the committee’s wishes throughout this process. Each action step is also aligned to our district mission and the five belief statements that have been drafted by the stakeholder committee. Below are the proposed action steps:

| Building Learning Capacity | Person(s) Responsible | Timeline |
|--|---|---------------------------|
| Complete and publish aligned units of study in all fundamental learning areas (1-2 units per discipline per year) pre-K through eighth grade that embeds technology, inquiry, and global competencies. | Assistant Superintendent/Curriculum Council | Ongoing through June 2021 |
| As curriculum and units of study are designed, align and analyze assessments to support differentiated instruction. | Assistant Superintendent | Ongoing |
| Support parents as we implement changes to the curriculum and instructional practices (e.g. parent universities, learning experiences, celebrations). | Admin Team | Ongoing |
| Adopt a workshop model of instruction that supports individualized student learning through differentiation and timely/targeted feedback. | Assistant Superintendent | Fall 2018 |
| Investigate opportunities for students to have increased choice and voice through learning pathways that allow students to pursue their interests and passions. | Admin Team | June 2019 |

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| | | |
|---|------------|-------------|
| Continue to support the Pleasantdale staff in year two of adopting a growth mindset; build capacity for students and community. | Admin Team | August 2019 |
| Implement a framework for technology integration into teaching and learning (e.g. SAMR, 4 Shifts Protocol, etc.). | Admin Team | August 2019 |

| Building Human Capital | Person(s) Responsible | Timeline |
|--|-------------------------------------|--------------|
| Establish building and district schedules allowing staff the time to have the greatest impact on teaching and learning. | Assistant Superintendent/Principals | Ongoing |
| Pilot a co-teaching model of instruction in ELA and Math at both schools. | Director of Special Services | August 2018 |
| Implementation of the paraprofessional evaluation tool and the use of a research based rubric for teacher evaluation. | Director of Special Services | August 2018 |
| Establish a Professional Development Pathways (PDP) program that allows teachers to engage in professional development that is individualized and provides staff with greater agency. (i.e. online programs, instructional coaching, learning cadres). | Superintendent | January 2019 |
| Implement a comprehensive mentoring program for certified staff and implement an employee induction program for instructional assistants. | Superintendent | August 2018 |
| Implement a wellness program that will build a culture of health, wellbeing, and the ability to grow by supporting the whole | Business Manager | August 2018 |

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Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

| | | |
|--|----------------------|-----------|
| person (physically, socially, and emotionally). | | |
| In collaboration with TAP (<i>Teachers Association of Pleasantdale</i>), investigate various methods/models for collective bargaining. | Superintendent/Board | June 2019 |

| Building Learning Environments | Person(s) Responsible | Timeline |
|---|-------------------------------------|--------------|
| Implement a district safety taskforce that will bring recommendations to the Board to ensure that we continue to provide a safe and secure school environment. | Superintendent | October 2018 |
| Form an SEL (Social/Emotional Learning) stakeholder committee at each building to examine feasibility and options to best meet the needs of students at each building. | Assistant Superintendent/Principals | October 2018 |
| Provide staff with resources to pilot flexible use of learning spaces that support the competencies outlined in our Portrait of a Pleasantdale Graduate and Pleasantdale 107 belief statements. | Admin Team | August 2018 |
| Seek community input and develop a plan for constructing modern library space at both schools that will support our mission to create a community of inspired learners. | Superintendent/Business Manager | January 2019 |
| Develop articulation processes for grade-to-grade (Pre-K through 8th grade) and middle to high school transitions. | Principals | April 2019 |

Conclusion: As you can see, both our process and the results they produce are helping to move our district forward in a new and exciting direction. The administration is excited to bring these recommendations to the Board. The proposed action steps not only help us achieve the goals

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laid out in the Strategic Blueprint, but will help make our mission and our belief statements a reality.



The Strategic Blueprint goal of building human capital focuses on engaging our teachers in relevant, timely, pertinent, and personalized professional development. This school year the district has worked to achieve that goal by thoughtfully transforming our professional development offerings to have the greatest impact on our Pleasantdale staff and students.

According to a study from the Center for Public Education (2013) on professional development, the following principles are crucial to effective professional development:

- The duration of professional development must be significant and ongoing to allow time for teachers to learn a new strategy and grapple with the implementation problem.
- There must be support for a teacher during the implementation stage that addresses the specific challenges of changing classroom practice.
- Teachers' initial exposure to a concept should not be passive, but rather should engage teachers through varied approaches so they can participate actively in making sense of a new practice.
- Modeling/coaching has been found to be a highly effective way to introduce a new concept and help teachers understand a new practice.
- The content presented to teachers shouldn't be generic, but instead grounded in the teacher's discipline (for middle school and high school teachers) or grade-level (for elementary school teachers).

As the administrative team planned professional development this year, we used the findings from this study as our guiding principles. We will continue to use these principles to inform future PD offerings in District 107. The administration believes that teachers must be given the time and support to learn new curricula and instructional practices, while at the same time teachers must be provided coaching and opportunities for active engagement during the implementation of the practices and curricula. Examples of how we applied this approach to professional development are outlined below.

When getting started with writing workshop, we took a varied approach to planning the professional development to support teachers. 5th-8th grade ELA teachers were active participants throughout the process of learning about writing workshop. We worked with a trainer, Nawal Qarooni, who first gave an overview of balanced literacy and the workshop model. Then teachers observed her teaching a mini-lesson and conferring with students (modeling) in one of our 5th grade ELA classrooms. They also got to experience conferring for themselves in a 6th grade ELA classroom while being coached by Ms. Qarooni. These "lab site" experiences were then followed by a debriefing session where teachers could ask questions. Ms. Qarooni has coached each 5th-8th grade teacher through unit planning for a pilot unit, and she will continue to work with these teachers over the summer to plan for full implementation of writing workshop next fall. K-4 ELA teachers will be introduced to writing workshop in a three-day training this summer, and Ms. Qarooni will be working with all ELA teachers in grades K-8 using the same approaches described above next school year and beyond to support writing workshop.

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This year we've implemented the Bridges math resource in grades K-5. Our support of teachers during this full-year implementation stage has been ongoing and focused to allow them the time to learn the new resource and adjust their classroom practices. Our 2017 summer trainer through The Math Learning Center, Carol Wallace, returned to work with our teachers during the October institute day and provided grade level coaching to address each grade level team's specific challenges and needs during implementation. Since then, she has been available to our teachers and has answered questions and provided feedback throughout the school year. Ms. Wallace will be providing a Bridges refresher session in August that will once again be tailored to each grade level team's specific needs. In addition, our teachers went on site visits to Lake Forest, Lake Bluff, and Bannockburn schools to observe and debrief with their teachers on their use of Bridges. They were able to see modeling of teaching Bridges and get ideas for their own classrooms. Finally, K-5 math teachers have been meeting monthly for Bridges "Cafe": a collaborative time where they can share ideas, challenges, and dig deeper into the resources Bridges provides.

While the writing workshop and Bridges professional development focuses on providing all teachers with focused, timely, and personalized professional development on the same topic, instructional coaching allows individual teachers to receive one-on-one support to enhance their own classroom practice. Five of our teachers have been attending monthly sessions with Jim Knight, an authority in the field, through Northwestern University's instructional coaching program to learn how to coach teachers. Mr. Knight's books, *Better Conversations* and *The Impact Cycle*, are the foundations of the instructional coaching support that we will be implementing in Pleasantdale. Next year, these coaches will begin working with individual teachers to provide another layer of personalized professional development

Following our Strategic Blueprint goal and the principles of effective professional development has changed the way we look at professional development as a whole, and that includes summer work. The summer work being planned for 2018 serves as a continuation of the professional development and curriculum work completed during the school year. Writing workshop, Bridges, technology integration, and co-teaching are the professional development workshops being offered this summer, and subject-area curriculum projects in each discipline will be led by the subject-area coordinators and the Assistant Superintendent. Any additional projects or opportunities will go through approval by the Assistant Superintendent. The budget for summer work is shown below:

| | Professional Development Workshops | Subject-Area Curriculum Projects |
|--------------------------|------------------------------------|----------------------------------|
| Budgeted for Summer 2018 | \$29,000 | \$22,000 |

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Presentation Takeaways:

- Professional development in Pleasantdale District 107 is aligned with our Strategic Blueprint and the principles for effective professional development (Center for Public Education, 2013).
- Teachers are engaging in professional development that is ongoing and relevant to their subject areas and/or grade levels through varied approaches that include modeling and coaching.
- Summer work for 2018 will be a continuation of the professional development and curriculum work that happens during the school year.



Professional Learning Update

Presented by Dr. Jennifer Ban
March 21, 2018

Strategic Blueprint Goal: Building Human Capital

Develop a robust professional development system that is relevant, timely, pertinent, and personalized for every staff member to enhance teaching and learning through collaboration.

Center for Public Education

Professional Development Study Findings (2013)

- PD must be **significant** and **ongoing** to allow **time** for teachers to learn a new strategy and grapple with the implementation.
- It is important to provide **support during implementation** that addresses the **specific challenges of changing classroom practice**.
- Initial exposure to a concept should engage teachers through **varied approaches** so they can **participate actively** in making sense of a new practice.
- **Modeling/coaching** has been found to be a **highly effective** way to introduce a new concept and help teachers understand a new practice.
- The PD content should be grounded in the teacher's **subject area** (for middle school and high school teachers) or **grade-level** (for elementary school teachers).

Writing Workshop Training

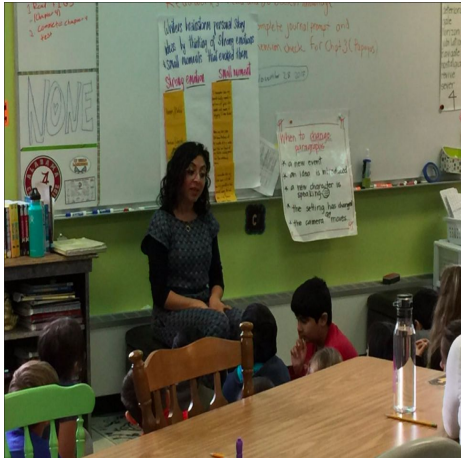
5th-8th ELA

Writing Workshop Overview

Lab Site
in Classroom

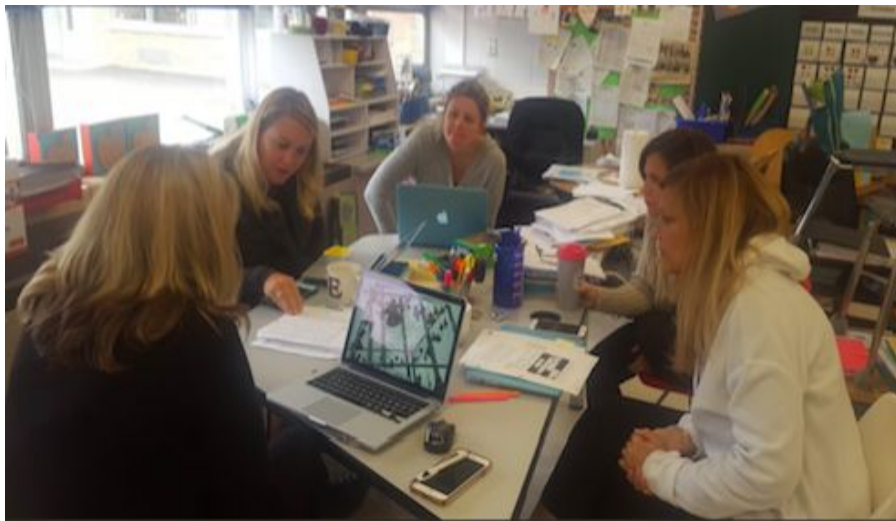
De-Brief
on Lab Site
Experience

Planning and
Coaching



To create a community of inspired learners

Bridges Math Implementation in K-5

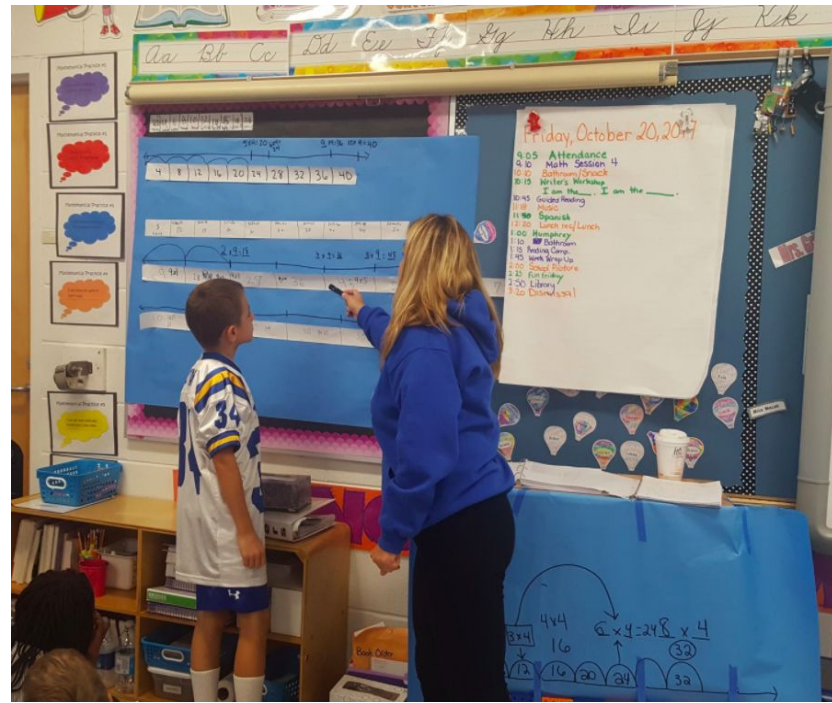


Grade Level Coaching and Collaboration



Classroom Implementation

To create a community of inspired learners



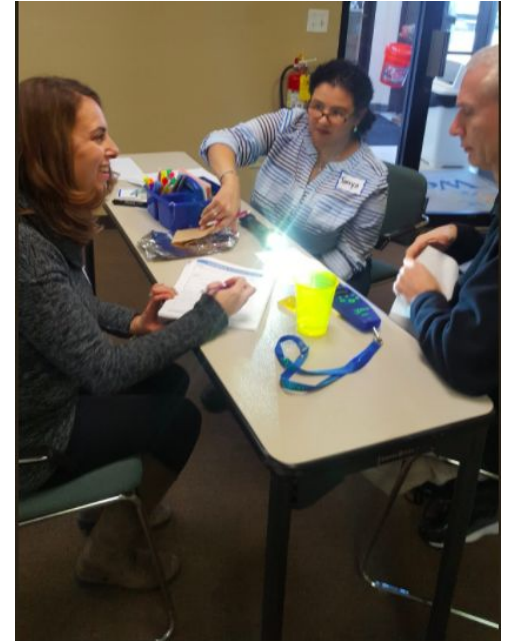
Site visits to other schools using Bridges, monthly Bridges “Cafe” meetings, and grade level meeting time gives teachers the opportunity to share successes and challenges with each other and gain a better understanding of the curriculum.

To create a community of inspired learners

West 40 Science Training

Teachers are working with an NGSS trainer through West 40 to apply 3-Dimensional learning to their Next Generation Science units.

Professional development that is tailored to their specific needs!



Instructional Coaching

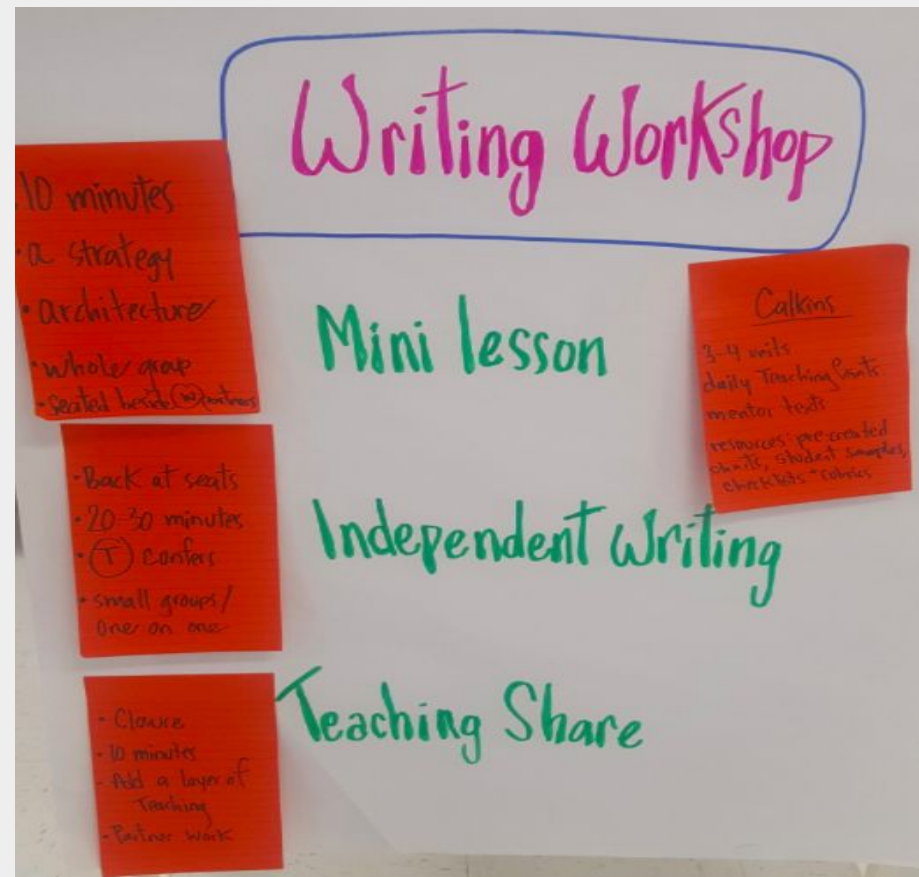
Intensive training through Northwestern University and Jim Knight for the first round of coaches is taking place this school year.

We are using Jim Knight's *The Impact Cycle* to inform one-on-one work with teachers who are interested in working collaboratively with a coach to enhance their practice and focus on a particular need in their classrooms.



Professional Development that is:

Ongoing, relevant, supporting
teachers in learning of a new
practice, grounded in the
teachers' subject areas and
grade levels, providing modeling
and coaching.



Supporting Strategic Blueprint Goals Through Summer Work

Professional Development Workshops

Writing Workshop K-4

Bridges Re-Fresh and Pre-K Training

Apple Boot Camp

Tech Cafe

Co-Teaching

Subject-Area Curriculum Projects

Literacy

Writing Workshop

Math

Science

Social Studies

TAG

“Change isn’t really as hard as we thought if we capture people’s interest and give them enjoyable, worthwhile experiences.”

- Michael Fullan



Catherine Chang <cchang@d107.org>

Re: FOIA Request

1 message

Catherine Chang <cchang@d107.org>

Thu, Mar 8, 2018 at 3:13 PM

To: Jonathan Biancardi <Jonathan_Biancardi@deanfoods.com>

Dear Mr. Biancardi,

Thank you for writing to Pleasantdale School District 107 with your request for information, dated March 2, 2018, pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq. Specifically, you requested for "electronic records for the 2017 bid for the school district's milk business"

Pleasantdale School District 107 did not bid for milk only services in 2017.

Sincerely,
Catherine Chang, Ed.D
Freedom of Information Officer
Pleasantdale School District 107
[708-784-2172](tel:708-784-2172)

cc: Board of Education
Dr. Dave Palzet, Superintendent

Our Mission: To create a community of inspired learners.

On Fri, Mar 2, 2018 at 4:14 PM, Jonathan Biancardi <Jonathan_Biancardi@deanfoods.com> wrote:

Hello:

I'm requesting electronic records for the 2017 bid for the school district's milk business.

Thank you!

Jon Biancardi

Foodservice Division Manager

Dean Foods

m: [219-616-4842](tel:219-616-4842)

a: [3600 N. River Rd.](tel:3600 N. River Rd.)

[Franklin Park, IL 60131](tel:Franklin Park, IL 60131)

e: jonathan_biancardi@deanfoods.com



