

Regular Meeting

Wednesday, May 17, 2017 7:00 PM

Administration Building, 7450 S Wolf Road, Burr Ridge, IL 60527

I. Roll Call / Visitors

II. Pledge of Allegiance (1 Minute)

III. Open Forum: Board Policy 2:230 (individuals will be given five minutes to address the Board regarding agenda or non-agenda items) (10 Minutes)

IV. Additional Items to be Placed on the Agenda (1 Minute)

V. * Consent Agenda (5 Minutes)

V.A. Approve Regular Meeting Minutes of April 19, 2017

V.B. Approve Closed Session Minutes of April 19, 2017

V.C. Approve Special Meeting Minutes of April 24, 2017

V.D. Approve Closed Session Minutes of April 24, 2017

V.E. Approve Special Meeting Minutes of April 25, 2017

V.F. Approve Closed Session Minutes of April 25, 2017

V.G. Approve Special Meeting Minutes of April 26, 2017

V.H. Approve Closed Session Minutes of April 26, 2017

V.I. Approve Payment of April Payroll/May Warrants

V.J. Approve Paper Bid

V.K. Approve Cleaning Service Contract

V.L. Approve Transportation Contract

V.M. Approve Food Service Vendor

V.N. Approve Audit Services

V.O. Approve Math Recommendation

V.P. Approve School Board (sec. 2) Board Policies

V.Q. Approve May 2017 Personnel Report

VI. Reports and Discussion Items

VI.A. Informational Updates (5 Minutes)

VI.A.1. Pleasantdale Middle School Principal Search

VI.A.2. **Strategic Blueprint Update**

VI.B. **Administration Reports**

VI.B.1. **Food Service Update and Fees** (10 Minutes)

VI.B.1.a. **Approve Hot Lunch and Milk Fees**

VI.B.2. **Parent/Student Handbook** (10 Minutes)

VI.B.2.a. **Approve 2017-18 Parent/Student Handbook**

VI.B.3. **Summer Work/Professional Development Update** (10 Minutes)

VI.B.4. **Elementary Parking Lot Paving Replacement** (10 Minutes)

VI.B.4.a. **Approve Elementary Parking Lot Paving Replacement Bid**

VI.B.5. **Board of Education Information Requests** (5 Minutes)

VI.B.5.a. ***Approve Board of Education Information Requests**

VII. **Items for Next Agenda:**
(5 Minutes)

VII.A. **Spring Testing Report; Superintendent Performance Evaluation; Board Self-Evaluation; District Goals/School Improvement Plan Report; Approve Prevailing Wage Resolution; Approve Voluntary Student Insurance; Approve Transfer of Interest; Approve Payment of June 30 Bill List; Approve Payment of July Board meeting Bill List; Class Size Planning Update (written); Extra-curricular Report (Written).**

VIII. **Open Forum: Board Policy 2:230**
(individuals will be given five minutes to address the Board regarding agenda or non-agenda items)
(5 Minutes)

VIII.A. **Closed Session** (30 Minutes)

VIII.A.1. **Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes.**

IX. **Written Reports**

IX.A. **FOIA**

X. **Adjournment**

MINUTES OF THE BOARD OF EDUCATION

Regular Meeting Administration Building 7:00 p.m.– 9:49 p.m. April 19, 2017

Members Present:

- Mark Mirabile, Presiding Officer
- Kim Barker
- Vipul Dedhia
- David Negrón
- Gina Scaletta-Nelson
- Michael Rak
- Kristin Violante

ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members Erika Sawosko, Candy Kramer, Catherine Chang, Debbie Lubeck, Matt Vandercar, John Glimco, and Meg Knapik; and residents Giovanna Imbarrato, Pat Stryszak and Nicholas Dombrowski.

PLEDGE OF ALLEGIANCE

School Citizen of the Year (SCOTY) Award winners were recognized and led the pledge of allegiance.

OPEN FORUM

Giovanni Imbarrato addressed the Board regarding her concerns with grade 3 math and staffing. She shared that grade 3 has experienced varied math programs and she is concerned they will miss items. She asked the Board to address this issue. She also shared that she feels we should keep good teachers and money should not be an issue.

Pat Stryszak addressed the Board to share her concerns regarding a recent correspondence she received from school about a student who was in possession of marijuana. She shared her feelings that the district needs to educate the teachers more on the issues of drug abuse as they will pass this knowledge on to the students. She offered to help in anyway with this issue that has become a nationwide problem.

Nicholas Dombrowski addressed the Board to share his own personal experiences regarding substance abuse. He felt that the district should offer more presentations to the students regarding drug abuse. He also offered to help in any way.

Gina Scaletta-Nelson stated that Willow Springs Police Station will take and dispose of your unused prescriptions.

ACTION NO. 32

Consent Agenda

Motion by Rak, seconded by Barker, that the Board of Education approve the revised consent agenda consisting of: regular meeting minutes of March 15, 2017; closed session meeting minutes of March 15, 2017; payment of March payroll/April warrants; staff device replacement cycle; and April 2017 personnel report consisting of the retirement of Principal John Glimco; the resignation of Karen Giblin, secretary; hiring of Maggie Bialobrzkeski, bilingual Polish ELL for the 2017-18 school year; and a Resolution of Dismissal for Educational Support Personnel Employees for Reasons other than Reduction in Force. Motion carried by a roll call vote of 7 ayes (Barker, Dedhia, Mirabile, Negrón, Scaletta-Nelson, Rak, Violante). The parent/student handbook was removed from the consent agenda and will be placed for discussion at the May meeting.

REPORTS AND DISCUSSION ITEMS

Pleasantdale Middle School Principal Search

With the retirement of Middle School principal John Glimco, the district has set a process in place to identify the next leader for our middle school. The process will include paper screening of qualified candidates as well as several interviews. The interviews will include an administrative screening and committee interviews to include teachers, parents, students and Board members. It is the administration's goal to bring a recommended candidate to the May Board of Education meeting.

Strategic Blueprint Update

Superintendent Dave Palzet reported that work has already begun to achieve the goals set out in our district's new strategic blueprint. Since being approved in March, we have begun work on several action steps including the implementation of a device replacement cycle for staff and continuing collaboration with our teachers on improving our district's teacher evaluation system. In the coming weeks and months, we will continue work on completing the action steps in this wonderful plan.

5Essentials Survey of Learning Conditions Review

Superintendent Dave Palzet provided the Board an update on the results of the 5Essentials Survey of Learning Conditions. The 5Essentials survey is given to teachers, parents, and students in grades 6-8 and provides the district feedback in five categories: Ambitious Instruction, Effective Leaders, Collaborative Teachers, Involved Families, and Supportive Environment. Both our district's and schools' performance was reviewed and detailed information regarding the performance of each category was provided. Board member Michael Rak thanked Dr. Palzet for providing this information to the Board.

Math Pilot Recommendation

Assistant Superintendent Candy Kramer and Assistant Principal Meg Knapik provided the Board with an overview of the math programs that were piloted at our schools over the course of the school year. As part of the pilot program, teachers at both schools participated in the Metro Chicago Math Initiative (MCMI), a year-long math training program for teachers. In order to determine if the pilot resources are a positive fit for our district's needs, the committee considered teacher feedback, parent feedback, student feedback, Ed Reports (an independent nonprofit that publishes free reviews of instructional materials), MAP score comparisons, and price comparisons. Based on a year of research and extensive feedback, it was recommended that [Math Learning Center Bridges](#) would be the resource used at Kindergarten through fifth grade. At the middle school level, it was recommended to wait another year to adopt a new primary math resource. This additional year will allow for further investigation and the ability to identify the best program for our upper-grade students. Board member Kristin Violante stated that she has heard concerns from parents regarding the math curriculum and how will the district assure that items are not being missed by the student. Board President Mark Mirabile requested that the administration provide the Board with a report as to grade 3 math and to identify if there are any interventions that need to be put in place. Board member Kristin Violante asked that communication be provided to the parents regarding any future curriculum changes. Board Vice President Gina Scaletta-Nelson shared that a math night for parents would be beneficial so they could learn some of the new terminology.

Review School Board (sec. 2) Board Policies

Each month the Board reviews its policies to ensure that the current policy reflects the current realities of running a school district. This month the Board reviewed *Board Policy (sec. 2) Board Policies*. These policies will be on the May Consent Agenda for approval.

ACTION NO. 33

Information Request Motion by Violante, seconded by Scaletta-Nelson, that the Board of Education approve the information request consisting of specific data or lack thereof for each grade level who are involved the different math programs. Motion carried by a roll call vote of 7 ayes (Barker, Dedhia, Mirabile, Negron, Scaletta-Nelson, Rak, Violante).

Review Service Provider Bids/Contracts

In an effort to ensure that the District is getting the best value from contracted service providers, District contracts are reviewed annually. At this month's Board meeting, Business Manager Dr. Catherine Chang reviewed our contracts and made recommendations for paper, transportation, auditing, food, and custodial services. These bids will be on the May Board of Education meeting agenda for approval.

NEXT AGENDA

Items submitted for the April 26 and May 2017 agenda include:
Organization of the Board: Proclamation of Election Results; Oath of Office; Election of President, Vice President and Secretary; Appointment of Recording Secretary; Establish Regular Meeting Day, Time and Location; Appointment of IASB Representative.
May Meeting: Summer Professional Development Work Update; Approve Paper Bid; Approve Auditor; Approve Transportation; Parent/Student Handbook Approval and Discussion; Approve Cleaning Service Contract; Approve School Board (sec. 2) Board Policies; Food Service Update; Hot Lunch fees; and Approve Math Recommendation.

OPEN FORUM

Giovanna Imbarrato thanked Candy Kramer and Meg Knapik for the grade job they have done with math curriculum and she had wished this work would have been started many years ago.

Michael Rak addressed the Board and thanked each of the outgoing Board members for all the hard work they have done over the years. Tough items needed to be addressed and they did so, because of this, he feels that the district is a better place.

ACTION NO. 34

Closed Session Motion by Barker, seconded by Scaletta-Nelson, that the Board of Education go into closed session at 8:38 p.m. to discuss matters relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; and student disciplinary cases. Motion carried by a roll call vote of 7 ayes (Barker, Dedhia, Mirabile, Negron, Scaletta-Nelson, Rak, Violante).

The Board came out of closed session at 9:49 p.m.

ADJOURNMENT

Motion by Negron, seconded by Barker, that the regular meeting adjourns at 9:49 p.m. Voice vote. Motion carried.

App. ___ President _____ Secretary _____

MINUTES OF THE BOARD OF EDUCATION

Special Meeting Administration Building 6:30 p.m.– 7:51 p.m. April 24, 2017

Members Present:

- Mark Mirabile, Presiding Officer
 - Kim Barker
 - Vipul Dedhia
 - David Negrón
 - Gina Scaletta-Nelson
 - Michael Rak
 - Kristin Violante
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ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet was staff member Erika Sawosko; and attorney Terry Hodges.

ACTION NO. 35

Closed Session

Motion by Scaletta-Nelson, seconded by Rak, that the Board of Education go into closed session at 6:31 p.m. to discuss student disciplinary cases. Motion carried by a roll call vote of 7 ayes (Barker, Dedhia, Mirabile, Negrón, Scaletta-Nelson, Rak, Violante).

The Board came out of closed session at 7:51p.m.

ADJOURNMENT

Motion by Rak, seconded by Barker, that the special meeting adjourns at 7:51 p.m. Voice vote. Motion carried.

App. ___ President _____ Secretary _____

MINUTES OF THE BOARD OF EDUCATION

Special Meeting Administration Building 7:00 p.m.– 8:55 p.m. April 25, 2017

Members Present:

- Mark Mirabile, Presiding Officer
- Kim Barker
- Vipul Dedhia
- Gina Scaletta-Nelson
- Kristin Violante

Absent:

- David Negron
- Michael Rak

ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members Erika Sawosko and John Glimco; attorney Stephanie Jones; Student 2017-20001 and parent.

ACTION NO. 36

Closed Session

Motion by Violante, seconded by Scaletta-Nelson, that the Board of Education go into closed session at 7:01 p.m. to discuss student disciplinary cases. Motion carried by a roll call vote of 5 ayes (Barker, Dedhia, Mirabile, Scaletta-Nelson, Violante) absent – Negron, Rak.

The Board came out of closed session at 8:54p.m.

ACTION NO. 37

Disciplinary Matter

Motion by Barker, seconded by Dedhia, that the Board of Education approve a Resolution on a student disciplinary matter related to Student 2017-20001. Motion carried by a roll call vote of 5 ayes (Barker, Dedhia, Mirabile, Scaletta-Nelson, Violante) absent – Negron, Rak.

ADJOURNMENT

Motion by Barker, seconded by Scaletta-Nelson, that the special meeting adjourns at 8:55 p.m. Voice vote. Motion carried.

App. ___ President _____ Secretary _____

MINUTES OF THE BOARD OF EDUCATION

Special Meeting Administration Building 7:00 p.m.– 9:25 p.m. April 26, 2017

Members Present:

- Mark Mirabile, Presiding Officer
- Kim Barker
- Vipul Dedhia
- David Negrón
- Gina Scaletta-Nelson
- Michael Rak
- Kristin Violante

ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet was staff member Erika Sawosko; and residents Karen O’Halloran and Sierra Nelson.

BOARD MEMBER RECOGNITION

Board members Kristin Violante, Gina Scaletta-Nelson, Kim Barker, Michael Rak, David Negrón and Mark Mirabile all shared kind words of appreciation and thanks for the outgoing Board members. Superintendent Dave Palzet also thanked the outgoing Board members for their dedication to the district.

OPEN FORUM

Resident Karen O’Halloran stated that she knows how hard it is to be one the Board and she is so proud of the Board and everything they have done.

Student Sierra Nelson shared with the Board her concerns regarding the cross walk on German Church Road. She wanted to bring it to the Boards attention that at times people to not obey the traffic signal.

SCHOOL BOARD ELECTION

Based on April 4, 2017 election results, the following motion was made:

ACTION NO. 38

Election Results

Motion by Rak, seconded by Barker, that the Board of Education proclaims the following results of the April 4, 2017 election: elected to four-year terms: Kristin Violante and Jon Buralli; and write-in candidate Mary Lenzen. Motion carried by a roll call of 7 ayes (Barker, Dedhia, Mirabile, Negrón, Scaletta-Nelson, Rak, Violante).

Board Member David Negrón administered the oath of office to elected Board members Kristin Violante, Jon Buralli, and Mary Lenzen.

ACTION NO. 39

President Pro Tem

Motion by Negrón, seconded by Rak, that the Board of Education appoint Kristin Violante as President Pro-Tem until the Board President is elected. Motion carried by a roll call of 6 ayes (Buralli, Dedhia, Lenzen, Negrón, Rak, Violante).

ACTION NO. 40

Closed Session

Motion by Violante, seconded by Rak, that the Board of Education go into closed session at 7:30 p.m. to discuss the selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. Motion carried by a roll call of 6 ayes (Buralli, Dedhia, Lenzen, Negrón, Rak, Violante).

The Board came out of closed session at 9:12 p.m.

ACTION NO. 41

Board Appointment

Motion by Dedhia, seconded by Negron, that the Board of Education appoint Mark Mirabile to fill the vacancy on the Board till the April 2019 election. Motion carried by a roll call of 6 ayes (Buralli, Dedhia, Lenzen, Negron, Rak, Violante).

Board Member Kristin Violante administered the oath of office to appointed Board member Mark Mirabile.

Organization of Board

ACTION NO. 42

President

Motion by Violante, seconded by Buralli, that the Board of Education appoint Mark Mirabile President effective April 26, 2017 through May 2018. Motion carried by a roll call of 7 ayes (Buralli, Dedhia, Lenzen, Mirabile, Negron, Rak, Violante).

ACTION NO. 43

Vice President

Motion by Negron, seconded by Mirabile, that the Board of Education appoint Kristin Violante as Vice President effective April 26, 2017 through May 2018. Motion carried by a roll call of 7 ayes (Buralli, Dedhia, Lenzen, Mirabile, Negron, Rak, Violante).

ACTION NO. 44

Board Secretary

Motion by Violante, seconded by Mirabile, that the Board of Education appoint Mary Lenzen as Board Secretary without pay effective April 26, 2017 through May 2018. Motion carried by a roll call of 7 ayes (Buralli, Dedhia, Lenzen, Mirabile, Negron, Rak, Violante).

ACTION NO. 45

Recording Secretary

Motion by Buralli, seconded by Rak, that the Board of Education appoint Erika Sawosko as Recording Secretary with pay effective April 26, 2017 through May 2018. Motion carried by a roll call of 7 ayes (Buralli, Dedhia, Lenzen, Mirabile, Negron, Rak, Violante).

ACTION NO. 46

Meeting Date

Motion by Rak, seconded by Buralli, that the Board of Education agreed to schedule regular meetings of the Board of Education on the third Wednesday of the month, with the exception of no meeting in July, at 7:00 p.m. in the administration building Board room and that the meeting schedule be published. Motion carried by a roll call of 7 ayes (Buralli, Dedhia, Lenzen, Mirabile, Negron, Rak, Violante).

ACTION NO. 47

IASB Board Rep

Motion by Mirabile, seconded by Rak, that the Board of Education appoint Jon Buralli as IASB Board Representative from April 26, 2017 to May 2019. Motion carried by a roll call of 7 ayes (Buralli, Dedhia, Lenzen, Mirabile, Negron, Rak, Violante).

ADJOURNMENT

Motion by Mirabile, seconded by Rak, that the special meeting adjourns at 9:25 p.m. Voice vote. Motion carried.

App. ___ President _____ Secretary _____

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1247 05/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
American Taxi						
Check Group:						
Mar student transportation		1	0	170322 4/6/2017	40.5.2550.3310.300.0000	\$2,370.00
Check #: 0						
PO/InvoiceTotal:						\$2,370.00
Vendor Total:						\$2,370.00
Apple Computer, Inc						
Check Group:						
iPad Wi-Fi 32GB-Space Gray 10pk		1	170617	4435126576 4/14/2017	10.5.1205.4000.100.0000	\$2,940.00
Check #: 0						
PO/InvoiceTotal:						\$2,940.00
Vendor Total:						\$2,940.00
AT&T						
Check Group:						
Apr 25-May 24 phone chg		1	0	630662013904-17 4/25/2017	20.5.2540.3400.100.0000	\$157.72
Apr 25-May 24 phone chg		1	0	630662013904-17 4/25/2017	20.5.2540.3400.200.0000	\$165.54
Apr 16-May 15 phone srv		1	0	630R06123504-1 4/16/2017	20.5.2540.3400.300.0000	\$297.00
Apr 16-May 15 phone srv		1	0	630R06123504-1 4/16/2017	20.5.2540.3400.200.0000	\$498.68
Apr 16-May 15 phone srv		1	0	708R06290004-1 4/16/2017	20.5.2540.3400.100.0000	\$672.51
Check #: 0						
PO/InvoiceTotal:						\$1,791.45
Vendor Total:						\$1,791.45

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1247

05/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AT&T Long Distance						
Check Group:						
Mar 2-Apr 4 long distance chg		1	0	857557643-apr17 4/6/2017	20.5.2540.3400.100.0000	\$19.52
Mar 2-Apr 4 long distance chg		1	0	857557643-apr17 4/6/2017	20.5.2540.3400.200.0000	\$16.69
Mar 2-Apr 4 long distance chg		1	0	857557643-apr17 4/6/2017	20.5.2540.3400.300.0000	\$8.35
Check #: 0						
PO/InvoiceTotal:						\$44.56
Vendor Total:						\$44.56
Automated Logic Corporation						
Check Group:						
Semi annual service contract-HVAC controls		1	0	153341 5/2/2017	20.5.2540.3200.100.0000	\$613.25
Semi annual service contract-HVAC controls		1	0	153341 5/2/2017	20.5.2540.3200.200.0000	\$613.25
Check #: 0						
PO/InvoiceTotal:						\$1,226.50
Vendor Total:						\$1,226.50
Bee Reading Company						
Check Group:						
Finger Phonics Board Books		2	170577	1122 4/20/2017	10.5.1001.4017.100.0000	\$143.64
Check #: 0						
PO/InvoiceTotal:						\$143.64
Vendor Total:						\$143.64
Berwick, Erin						
Check Group:						

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1247

05/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Reimburse for tuition		1	0	V891469 5/8/2017	10.5.2213.2300.300.0000	\$900.00
Check #: 0						
PO/InvoiceTotal:						\$900.00
Vendor Total:						\$900.00
Blick Art Materials						
Check Group:						
Blick Water Soluble Block Printing Ink - Yellow 16 oz. Jar		1	170624	7650160 5/2/2017	10.5.1002.4000.200.0000	\$11.65
Blick Water Soluble Block Printing Ink - White 16 oz. Jar		2	170624	7650160 5/2/2017	10.5.1002.4000.200.0000	\$23.30
Blick Water Soluble Block Printing Ink - Violet 16 oz. Jar		1	170624	7650160 5/2/2017	10.5.1002.4000.200.0000	\$11.65
Blick Water Soluble Block Printing Ink - Magenta 16 oz. Jar		1	170624	7650160 5/2/2017	10.5.1002.4000.200.0000	\$11.65
Blick Water Soluble Block Printing Ink - Green 16 oz. Jar		1	170624	7650160 5/2/2017	10.5.1002.4000.200.0000	\$11.65
Check #: 0						
PO/InvoiceTotal:						\$69.90
Vendor Total:						\$69.90
Chang, Catherine						
Check Group:						
Reimburse for IASBO annual conference exp		1	0	V562718 5/4/2017	10.5.2520.3320.300.0000	\$770.35
Check #: 0						
PO/InvoiceTotal:						\$770.35
Vendor Total:						\$770.35
Chicago Metropolitan Fire Prevention Co						
Check Group:						

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1247 05/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Apr 1-Jun 30 fire alarm maint,monitoring		1	0	IN00155386 4/12/2017	90.5.2530.3200.300.0000	\$99.00
					Check #: 0	
						PO/InvoiceTotal: \$99.00
						Vendor Total: \$99.00
CLIC						
Check Group:						
Additional premium due		1	0	V942873 5/17/2017	10.5.2540.3800.300.0000	\$1,200.00
					Check #: 0	
						PO/InvoiceTotal: \$1,200.00
						Vendor Total: \$1,200.00
Comcast						
Check Group:						
Apr dedicated internet		1	0	51907412 4/1/2017	20.5.2540.3400.100.0000	\$1,262.67
Apr dedicated internet		1	0	51907412 4/1/2017	20.5.2540.3400.200.0000	\$1,262.68
					Check #: 0	
						PO/InvoiceTotal: \$2,525.35
						Vendor Total: \$2,525.35
Cook County Treasurer						
Check Group:						
Jan-Mar traffic light		1	0	2017-1 4/3/2017	20.5.2540.3294.300.0000	\$24.00
					Check #: 0	
						PO/InvoiceTotal: \$24.00
						Vendor Total: \$24.00
Crown Trophy						
Check Group:						

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1247 05/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Spelling Bee awards		1	0	30297 4/24/2017	10.5.1001.4018.100.0000	\$140.08
					Check #: 0	
						PO/InvoiceTotal: \$140.08
						Vendor Total: \$140.08
Ed Dunkelblau, Ph.D.						
Check Group:						
360 Evaluation for district admin		1	0	V81490 3/29/2017	10.5.2213.3100.300.0000	\$3,000.00
					Check #: 0	
						PO/InvoiceTotal: \$3,000.00
						Vendor Total: \$3,000.00
Educators Publishing Service						
Check Group:						
Writing Skills 1		3	170567	202501398465 3/31/2017	10.5.1002.4000.200.4300	\$52.80
Writing Skills Teachers Handbook		3	170567	202501398465 3/31/2017	10.5.1002.4000.200.4300	\$87.29
Rules of the Game 1		2	170567	202501398465 3/31/2017	10.5.1002.4000.200.4300	\$30.69
Rules of the Game 1- Key		2	170567	202501398465 3/31/2017	10.5.1002.4000.200.4300	\$14.52
The Paragraph Book 1		3	170567	202501398465 3/31/2017	10.5.1002.4000.200.4300	\$68.97
The Paragraph Book 1 TG		3	170567	202501398465 3/31/2017	10.5.1002.4000.200.4300	\$59.24
The Paragraph Book 2		3	170567	202501398465 3/31/2017	10.5.1002.4000.200.4300	\$68.97
The Paragraph Book 2 TG		6	170567	202501398465 3/31/2017	10.5.1002.4000.200.4300	\$118.47

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1247 05/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Story of the USA- Book 1		6	170567	202501398465 3/31/2017	10.5.1002.4000.200.4300	\$62.37
Story of the USA- Book 2		6	170567	202501398465 3/31/2017	10.5.1002.4000.200.4300	\$62.37
Story of the USA- Book 3		6	170567	202501398465 3/31/2017	10.5.1002.4000.200.4300	\$62.37
Check #: 0						
						PO/InvoiceTotal: <u> </u> \$688.06
						Vendor Total: <u> </u> \$688.06
Elim Christian Services						
Check Group:						
Mar tuition		1	0	153892 3/31/2017	10.5.1912.6700.300.0000	\$5,776.92
April tuition		1	0	154114 4/30/2017	10.5.1912.6700.300.0000	\$6,097.86
Check #: 0						
						PO/InvoiceTotal: <u> </u> \$11,874.78
						Vendor Total: <u> </u> \$11,874.78
First Student, Inc						
Check Group:						
Boy's volleyball to Gurrie MS		1	0	183-C-067372 4/13/2017	40.5.2550.3311.300.0000	\$215.10
Boy's volleyball to Park Jr High		1	0	183-C-067373 4/18/2017	40.5.2550.3311.300.0000	\$215.10
Boy's volleyball to Washington MS		1	0	183-C-067374 5/5/2017	40.5.2550.3311.300.0000	\$215.10
Boy's volleyball to Westchester MS		1	0	183-C-067375 4/27/2017	40.5.2550.3311.300.0000	\$215.10
Boy's volleyball to Highlands MS		1	0	183-C-067376 5/1/2017	40.5.2550.3311.300.0000	\$215.10

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Girl's softball to Sedgwick Park		1	0	183-C-067380 4/18/2017	40.5.2550.3311.300.0000	\$215.10
Girl's softball to Washington Park		1	0	183-C-067381 4/24/2017	40.5.2550.3311.300.0000	\$215.10
Girl's softball to Westchester MS		1	0	183-C-067382 4/27/2017	40.5.2550.3311.300.0000	\$215.10
Soccer to Sedgwick Park		1	0	183-C-067385 4/18/2017	40.5.2550.3311.300.0000	\$215.10
Soccer to Gordon Park		1	0	183-C-067386 4/20/2017	40.5.2550.3311.300.0000	\$215.10
Soccer to Spring Rock Park		1	0	183-C-067387 4/27/2017	40.5.2550.3311.300.0000	\$215.10
Soccer to Washington MS		1	0	183-C-067388 5/1/2017	40.5.2550.3311.300.0000	\$215.10
MS students to LTHS south campus		1	0	183-C-070722 4/3/2017	40.5.2550.3312.300.0000	\$321.82
Scholastic Bowl to Westview Hills MS		1	0	183-C-070760 4/11/2017	40.5.2550.3312.300.0000	\$215.10
Gr 6 to Naper Settlement		1	0	183-C-071071 4/19/2017	40.5.2550.3312.300.0000	\$979.32
Kdg visitation-Tour the Neighborhood		1	0	183-C-071296 4/19/2017	40.5.2550.3312.300.0000	\$321.82
MS PE class to LTHS		1	0	183-C-071381 5/1/2017	40.5.2550.3311.300.0000	\$215.10
Apr regular route		1	0	183-H-005286 5/3/2017	40.5.2550.3310.300.0000	\$49,031.40
Apr Kdg route		1	0	183-H-005286 5/3/2017	40.5.2550.3310.300.0000	\$1,553.44
Apr band route		1	0	183-H-005286 5/3/2017	40.5.2550.3314.300.0000	\$3,106.88

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Apr activity route		1	0	183-H-005286 5/3/2017	40.5.2550.3313.300.0000	\$1,962.24
Apr math shuttle		1	0	183-H-005286 5/3/2017	40.5.2550.3311.300.0000	\$562.02
Apr band route-Highlands		1	0	183-H-005286 5/3/2017	40.5.2550.3314.300.0000	\$562.02
Check #: 0						
PO/InvoiceTotal:						\$61,412.36
Vendor Total:						\$61,412.36
Follett School Solutions						
Check Group:						
Lost in the Pacific, 1942		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$11.19
Mark of the plague		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$15.44
Notorious RBG : the life		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$19.69
People of the plague		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$14.56
River runs deep		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$15.44
The rose & the dagger		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$15.44
Shadowshaper		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$15.06
Shattered Sky		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$14.59
The Baby-sitters club. 4		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$15.96
The boy in the black suit		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$15.44

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Dragonwatch -- a fablehaven		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$16.29
Full Cicada Moon		3	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$39.03
Fuzzy Mud		3	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$40.98
In darkness		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$15.44
Kingdom Keepers The Return		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$15.44
The last dragonslayer		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$12.46
A silent voice. 4		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$9.39
A silent voice. 5		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$9.39
A silent voice. 6		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$9.39
A silent voice. 7		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$9.39
These shallow graves		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$15.46
The Thickety -- book 4		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$14.59
Umbrella summer		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$12.86
The wrath & the dawn		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$15.44
Zeroboxer		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$10.24

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Cataloging and processing		1	170530	574673F-4 and 5 4/19/2017	10.5.2220.4300.200.0000	\$32.46
				Check #: 0		
					PO/InvoiceTotal:	\$431.06
					Vendor Total:	\$431.06
Franczek Radelet						
Check Group:						
March legal srv-PTAB		1 0		174759 4/14/2017	10.5.2310.3180.300.0000	\$114.00
				Check #: 0		
					PO/InvoiceTotal:	\$114.00
					Vendor Total:	\$114.00
Frontline Technologies Group, LLC						
Check Group:						
Annual fee-Applicant Tracking		1 0		INVUS681558248 3 4/10/2017	10.5.2320.6400.300.0000	\$805.60
				Check #: 0		
					PO/InvoiceTotal:	\$805.60
					Vendor Total:	\$805.60
Gallagher Bassett Services, Inc						
Check Group:						
3-year asbestos re-inspection		1 0		AIR-28930 4/11/2017	20.5.2540.3191.300.0000	\$1,000.00
				Check #: 0		
					PO/InvoiceTotal:	\$1,000.00
					Vendor Total:	\$1,000.00
GCA Services Group						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
May custodial service		1	0	823026 5/1/2017	20.5.2540.3220.300.0000	\$17,372.58
					Check #: 0	
						PO/InvoiceTotal: \$17,372.58
						Vendor Total: \$17,372.58
Grainger						
Check Group:						
Faucets, handles, and other repair parts for bathrooms		1	0	9427291761 4/26/2017	20.5.2540.4000.300.0000	\$839.15
					Check #: 0	
						PO/InvoiceTotal: \$839.15
						Vendor Total: \$839.15
Grand Prairie Transit						
Check Group:						
Mar transportation		1	0	G026-RTINV1002 128 3/31/2017	40.5.2550.3315.300.0000	\$6,155.22
					Check #: 0	
						PO/InvoiceTotal: \$6,155.22
						Vendor Total: \$6,155.22
Groot Industries						
Check Group:						
Apr disposal/recycling		1	0	14926682 4/1/2017	20.5.2540.3210.300.0000	\$1,161.33
May disposal/recycling		1	0	14977188 5/1/2017	20.5.2540.3210.300.0000	\$1,166.58
					Check #: 0	
						PO/InvoiceTotal: \$2,327.91
						Vendor Total: \$2,327.91

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Fountas and Pinnell LLI Purple Grade 5		1	170638	5150368 5/8/2017	10.5.1002.4000.200.4300	\$5,395.50
					Check #: 0	
					PO/InvoiceTotal:	\$5,395.50
					Vendor Total:	\$5,395.50
Herff Jones						
Check Group:						
Credit		1	0	1925296 6/29/2016	10.5.1002.4021.200.0000	(\$36.91)
					Check #: 0	
					PO/InvoiceTotal:	(\$36.91)
Check Group:						
Rental Graduation Package: Royal Blue Cap and Gown, Royal Blue and White Tassel with 17		87	170448	2054873 4/14/2017	10.5.1002.4021.200.0000	\$1,605.15
					Check #: 0	
					PO/InvoiceTotal:	\$1,605.15
Check Group:						
Diploma Cover, Pleasantdale Middle School, Burr Ridge, IL		87	170449	852496 3/30/2017	10.5.1002.4021.200.0000	\$639.08
					Check #: 0	
					PO/InvoiceTotal:	\$639.08
Check Group:						
1.75" Custom Brass Medallion with School Etching on face, attached to a 1.5" Royal Blue and White Neck ribbon and Class of 2017 on back		89	170450	EEPLEAS17 4/13/2017	10.5.1002.4021.200.0000	\$645.25
					Check #: 0	
					PO/InvoiceTotal:	\$645.25

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total:
						\$2,852.57
Hodges Loizzi Eisenhammer Rodick & Kohn						
Check Group:						
Feb legal srv		1 0		37628 2/28/2017	10.5.2310.3180.300.0000	\$351.39
Mar legal service		1 0		37899 3/31/2017	10.5.2310.3180.300.0000	\$1,722.50
						Check #: 0
						PO/InvoiceTotal:
						\$2,073.89
						Vendor Total:
						\$2,073.89
Illinois Assoc Of School Boards						
Check Group:						
Plaques		1 0		156628 5/2/2017	10.5.2310.4900.300.0000	\$104.00
						Check #: 0
						PO/InvoiceTotal:
						\$104.00
						Vendor Total:
						\$104.00
Industrial Electric						
Check Group:						
Materials for electrical repair at ES		1 0		248691 4/17/2017	20.5.2540.4000.300.0000	\$95.10
Material use for kitchen electrical repairs		1 0		248692 4/17/2017	20.5.2540.4000.300.0000	\$39.54
						Check #: 0
						PO/InvoiceTotal:
						\$134.64
						Vendor Total:
						\$134.64
International Literacy Association						
Check Group:						
membership for reading association		1	170620	2051200 4/25/2017	10.5.1001.6400.100.0000	\$75.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$75.00
Vendor Total:						\$75.00
Interprenet, Ltd						
Check Group:						
Interpreter for student		1	0	65703 5/8/2017	10.5.1205.3100.300.0000	\$228.02
Interpreter for student		1	0	65704 5/8/2017	10.5.1205.3100.300.0000	\$228.02
Check #: 0						
PO/InvoiceTotal:						\$456.04
Vendor Total:						\$456.04
Interstate Books4School						
Check Group:						
Endangered and Extinct Amphibians		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Apes and Monkeys		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Birds		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
9780753468364		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Insects		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Mountains		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Reptiles		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Senses		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15

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Solar System		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Meteors		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Ugly Animals		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Ants		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Red Pandas		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Endangered and Extinct Fish		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Endangered and Extinct Invertebrates		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Plant Life		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Journey: Stories of Migration		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Desert		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Robots		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Fur and Feathers		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Creepy Crawlies		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Firefighters		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Arctic and Antarctica		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15

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Spiders: Deadly Predators		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Explorers		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Record Breakers: The Most Dangerous		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Native American Heroes: Osceola, Tecumseh and Cochise		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$1.99
I Am Lebron James		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
I Am Roberto Clemente		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Baby Panda Is Born		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
300 Outrageous Facts		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.69
Funny Animals Collection: Amazing Stories of Hilarious Animals and Surprising Talents		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.69
Face to Face with Frogs		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.30
Face to Face with Wolves		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Mission: Planet Earth: Our World and Its Climate And How Humans Are Changing Them		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.69
Mosquito Bite		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.69
Big Book of Sharks		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.69
George Washington		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15

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Mummies		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Rosa Parks		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Thomas Edison		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Sacagawea		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Sonia Sotomayor		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Who Was Alexander Graham Bell?		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Who Was Annie Oakley?		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Who Was Isaac Newton?		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Who Was Wolfgang Amadeus Mozart?		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Who Was Roberto Clemente?		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Who Was Susan B Anthony?		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Who Were the Brothers Grimm?		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Who Were The Beatles?		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
What Was the Lewis and Clark Expedition?		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
What Was Ellis Island?		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15

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Slinky Scaly Snakes		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Dinosaurs: Battle of the Bones		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
School Days Around the World		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Amazing Animal Journeys		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Earth Smart: How to Take Care of the Environment		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Amazing Buildings		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Big Dinosaur Dig		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Spacebusters: The Race to the Moon		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Who Was Jesse Owens?		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Where Is the Empire State Building?		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
How Airplanes Get from Here to There!		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$1.99
Classic Poetry: An Illustrated Collection		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Red Eyed Tree Frog		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Whales and Dolphins		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Spaceships and Rockets		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.69

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Amazing Dogs		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.69
Wild Baby Animals		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.69
Emergency Rescue		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.69
Story of the Chicago Cubs		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$1.77
Story of the Chicago White Sox		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$1.77
What Is the Statue of Liberty?		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
I Wonder Why Columbus Crossed the Ocean And Other Questions about Explorers		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
I Wonder Why Volcanoes Blow Their Tops And Other Questions about Natural Disasters		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Who Was Betsy Ross?		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Who Was Marco Polo?		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Who Were the Wright Brothers?		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Slinky Scaly Snakes		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Amazing Animal Journeys		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Deadliest Animals		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Whales		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Meteors		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Elephants		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Albert Einstein: Genius of the Twentieth Century		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$1.99
Frogs		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$1.99
Hippos and Rhinos		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$1.99
Marsupials		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$1.99
Reptiles		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$1.99
Spiders		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$1.99
Our American Symbols		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$1.99
White House		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$1.99
Baby Cakes		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Icing on the Cake		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Recipe for Trouble		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.15
Scavengers		1	170514	40017 3/1/2017	10.5.1001.4102.100.0000	\$2.10

Check #: 0

PO/InvoiceTotal: \$211.15

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Second Grade Rules, Amber Brown		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.15
Get Ready for Second Grade, Amber Brown		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.78
Amber Brown Sees Red		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$4.18
What a Trip, Amber Brown		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.15
It's Justin Time, Amber Brown		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.83
It's a Fair Day, Amber Brown		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.78
Henry and Mudge: The First Book of Their Adventures		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.15
Henry and Mudge and the Big Sleepover		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.78
Henry and Mudge in Puddle Trouble		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.15
Henry and Mudge and the Tall Tree House		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.78
Henry and Mudge and the Happy Cat		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.78
Henry and Mudge and the Starry Night		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.78

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Henry and Mudge and the Forever Sea		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.78
Henry and Mudge in the Green Time		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.15
Henry and Mudge and the Best Day of All: Ready to Read Level 2		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.15
Henry and Mudge and the Bedtime Thumps		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.15
Henry and Mudge and Annie's Perfect Pet		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.78
Henry and Mudge and the Wild Goose Chase: The Twenty-Third Book of Their Adventures		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.78
Henry and Mudge Get the Cold Shivers (Reprint)		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.15
Henry and Mudge Take the Big Test (Repackage)		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.15
Henry and Mudge and the Funny Lunch (Reprint)		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.15
Henry and Mudge Under the Yellow Moon		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.78
Henry and Mudge and the Long Weekend		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.15
Henry and Mudge and the Sneaky Crackers		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.78

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Henry and Mudge and Annies Good Move		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.15
Henry and Mudge and the Wild Wind		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.78
Henry and Mudge in the Family Trees		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.15
Henry and Mudge and the Careful Cousin		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.15
Henry and Mudge and the Great Grandpas		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.78
Henry and Mudge and Mrs. Hopper's House		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.78
Goldie		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Bubbles and Boo (the Puppy Place #44)		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Champ		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Liberty		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Lola (the Puppy Place #45)		0	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$0.24
Bonita		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48

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Sugar, Gummi and Lollipop (the Puppy Place #40)		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Nala		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.49
Gizmo		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Boomer (the Puppy Place #37)		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Mocha		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Snowball		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Molly		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Honey		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Daisy (the Puppy Place #38)		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Bear		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Gus		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Maggie and Max		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48

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Stella		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Zipper		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.47
Patches		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Judy Moody Was in a Mood		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.76
Judy Moody and Friends: Triple Pet Trouble		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Judy Moody Gets Famous!		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.76
Jessica Finch in Pig Trouble		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Judy Moody Saves the World!		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.76
Judy Moody and the Not Bummer Summer (III)		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$4.18
Judy Moody, Girl Detective		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$4.18
Judy Moody and the Bad Luck Charm		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$4.18
Judy Moody, M.D.: The Doctor Is In!		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.76

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Judy Moody Goes to College		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.76
Judy Moody, Mood Martian		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$4.18
Judy Moody and Friends: Mrs. Moody in the Birthday Jinx		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$3.48
Scooby-Doo! and the Cupcake Caper		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.78
Haunted Halloween Party		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$2.78
Scooby-Doo! and the Weird Water Park		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$1.99
Giddyup, Scooby		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$1.99
Case of the Clown Carnival		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$4.86
Salem Witch Showdown		1	170527	40336 & 10027469 3/22/2017	10.5.1001.4102.100.0000	\$5.01
					Check #: 0	
						PO/InvoiceTotal: <u> </u> \$211.24
Check Group:						
100 Math Brainteasers		2	170551	10027506 4/14/2017	10.5.2213.4000.300.0000	\$21.93
Activities for the Differentiated Classroom		2	170551	10027506 4/14/2017	10.5.2213.4000.300.0000	\$34.92
Math Projects		2	170551	10027506 4/14/2017	10.5.2213.4000.300.0000	\$16.98

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Strategies for Mathematics Instruction and Intervention		3	170551	10027506 4/14/2017	10.5.2213.4000.300.0000	\$82.35
Strategies for Mathematics instruction and Intervention K-5		3	170551	10027506 4/14/2017	10.5.2213.4000.300.0000	\$82.35
Teaching the Common Core Math Standards with Hands On Activities, Gr6-8		2	170551	10027506 4/14/2017	10.5.2213.4000.300.0000	\$56.72
Teaching the Common Core Math Standards with Hands On Activities		2	170551	10027506 4/14/2017	10.5.2213.4000.300.0000	\$56.72
Check #: 0						
PO/InvoiceTotal:						\$351.97
Vendor Total:						\$774.36
Kelly Jackson						
Check Group:						
Dec 5&Apr 19 Spanish Refresh		1	0	113 5/4/2017	10.5.2213.3100.300.0000	\$750.00
Check #: 0						
PO/InvoiceTotal:						\$750.00
Vendor Total:						\$750.00
Konica Minolta Business Solutions						
Check Group:						
Apr copier usage		1	0	9003474615 5/1/2017	20.5.2540.3290.100.0000	\$439.08
Apr copier usage		1	0	9003474615 5/1/2017	20.5.2540.3290.300.0000	\$222.98
Apr copier usage		1	0	9003474615 5/1/2017	20.5.2540.3290.200.0000	\$422.44
Check #: 0						
PO/InvoiceTotal:						\$1,084.50
Vendor Total:						\$1,084.50

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LaGrange Area Dept Of Special Education						
Check Group:						
FY16 final bill-EBD Level 2		1	0	17-454-107-REV 4/11/2017	10.5.4120.6706.300.0000	(\$1,428.18)
FY17 pre bill-EBD level 2		1	0	17-454-107-REV 4/11/2017	10.5.4120.6706.300.0000	\$20,790.62
Check #: 0						
PO/InvoiceTotal:						<u>\$19,362.44</u>
Vendor Total:						<u>\$19,362.44</u>
LaGrange Lock & Safe						
Check Group:						
Repair Admin door		1	0	13571 4/7/2017	20.5.2540.3200.200.0000	\$97.00
Repair Admin door		1	0	13580 4/12/2017	20.5.2540.3200.200.0000	\$28.00
Check #: 0						
PO/InvoiceTotal:						<u>\$125.00</u>
Vendor Total:						<u>\$125.00</u>
LaGrange School District 102						
Check Group:						
Communications salary		1	0	FY17Fordice 5/8/2017	10.5.2630.1002.300.0000	\$23,143.76
Health and dental insurance		1	0	FY17Fordice 5/8/2017	10.5.2630.2220.300.0000	\$3,539.52
Life insurance		1	0	FY17Fordice 5/8/2017	10.5.2630.2210.300.0000	\$45.59
Employer FICA		1	0	FY17Fordice 5/8/2017	51.5.2630.2130.300.0000	\$1,434.91
Employer Medicare		1	0	FY17Fordice 5/8/2017	51.5.2630.2140.300.0000	\$335.58

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IMRF		1	0	FY17Fordice 5/8/2017	50.5.2630.2120.300.0000	\$2,353.72
					Check #: 0	
					PO/InvoiceTotal:	\$30,853.08
					Vendor Total:	\$30,853.08
Lakeshore Learning Materials						
Check Group:						
MCERT		1	0	2764530417-CR 4/19/2017	10.5.1125.4000.100.0000	(\$20.00)
					Check #: 0	
					PO/InvoiceTotal:	(\$20.00)
Check Group:						
translucent magna-builders		2	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$185.57
3-D geometric shapes tub		1	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$23.19
3 billy goats storytelling puppet set		1	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$57.99
storage box yellow		1	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$5.79
storage box green		1	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$5.79
children of the world floor puzzle		1	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$15.07
animals science viewer		1	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$19.71
sea life science viewer		1	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$19.71
insects & spiders science viewer		1	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$19.71

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life cycles science viewer		1	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$19.71
build & learn geometric shapes kit		1	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$46.39
hands on teaching globe		1	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$34.79
force & motion book library		2	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$66.12
sight word bingo		1	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$11.59
geostix activity set		1	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$23.19
magna-tiles-master set		1	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$150.78
double side magnetic write & wipe board set of 10		1	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$51.03
Bristle Builders Road Machine		1	170570	3249640317 3/31/2017	10.5.1001.4109.100.0000	\$13.86
Check #: 0						
						PO/InvoiceTotal: \$769.99
Check Group:						
wild animal collection		1	170571	2764530417 4/19/2017	10.5.1125.4000.100.0000	\$57.49
Farm animal collection		1	170571	2764530417 4/19/2017	10.5.1125.4000.100.0000	\$57.49
Food Basket		1	170571	2764530417 4/19/2017	10.5.1125.4000.100.0000	\$132.25
Block play people		1	170571	2764530417 4/19/2017	10.5.1125.4000.100.0000	\$114.43
Tool Tote		1	170571	2764530417 4/19/2017	10.5.1125.4000.100.0000	\$25.29

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Mailbox		2	170571	2764530417 4/19/2017	10.5.1125.4000.100.0000	\$68.98
Doctor's office		1	170571	2764530417 4/19/2017	10.5.1125.4000.100.0000	\$17.24
Gel bead sensory shapes		1	170571	2764530417 4/19/2017	10.5.1125.4000.100.0000	\$19.54
theraputty		1	170571	2764530417 4/19/2017	10.5.1125.4000.100.0000	\$31.04
magnet dots		4	170571	2764530417 4/19/2017	10.5.1125.4000.100.0000	\$41.35
Paintbrushes		2	170571	2764530417 4/19/2017	10.5.1125.4000.100.0000	\$45.98
Tweezer tongs		3	170571	2764530417 4/19/2017	10.5.1125.4000.100.0000	\$17.22
Magnetic UC letters		2	170571	2764530417 4/19/2017	10.5.1125.4000.100.0000	\$29.88
Magnetic LC letters		2	170571	2764530417 4/19/2017	10.5.1125.4000.100.0000	\$29.88
Color sorting kit		3	170571	2764530417 4/19/2017	10.5.1125.4000.100.0000	\$86.19
Check #: 0						
						PO/InvoiceTotal: \$774.25
Check Group:						
Giant Comfy pillow		3	170572	2535970417 4/6/2017	10.5.1001.4017.100.0000	\$241.47
Big Bean bag seat - green		2	170572	2535970417 4/6/2017	10.5.1001.4017.100.0000	\$160.98
Big Bean Bag seat - blue		3	170572	2535970417 4/6/2017	10.5.1001.4017.100.0000	\$241.46
Check #: 0						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$643.91
Check Group:						
Phonics Magnetic Word Building Boards - Complete Set		1	170574	2538640417 4/7/2017	10.5.1001.4017.100.0000	\$132.25
Interactive Language Notebook Reproducible Gr4		1	170574	2538640417 4/7/2017	10.5.1001.4017.100.0000	\$11.49
Interactive Language Notebook Reproducible gr 3		1	170574	2538640417 4/7/2017	10.5.1001.4017.100.0000	\$11.49
Interactive Language Notebook Reproducible gr 2		1	170574	2538640417 4/7/2017	10.5.1001.4017.100.0000	\$11.48
Readers' Theater Script Box 1-2		1	170574	2538640417 4/7/2017	10.5.1001.4017.100.0000	\$45.99
Think, Talk, Write Nonfiction Reading Center - gr 2		1	170574	2538640417 4/7/2017	10.5.1001.4017.100.0000	\$57.49
Vocabulary journal (10)		1	170574	2538640417 4/7/2017	10.5.1001.4017.100.0000	\$37.94
In Context Academic Vocabulary Cards 2-3		1	170574	2538640417 4/7/2017	10.5.1001.4017.100.0000	\$34.49
Phonics Interactive Journal (10)		2	170574	2538640417 4/7/2017	10.5.1001.4017.100.0000	\$87.38
						Check #: 0
						PO/InvoiceTotal: \$430.00
						Vendor Total: \$2,598.15
Lego Education						
Check Group:						
Story Starter Core Set		1	170402	1190233871 1/12/2017	10.5.1001.4000.100.4300	\$134.76
StoryStarter Space Pack		1	170402	1190233871 1/12/2017	10.5.1001.4000.100.4300	\$42.75

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
StoryStarter Community Pack		1	170402	1190233871 1/12/2017	10.5.1001.4000.100.4300	\$42.75
Check #: 0						
Check Group:						PO/InvoiceTotal: <u>\$220.26</u>
Story Starter Core Set		1	170447	1190237011 2/6/2017	10.5.1001.4000.100.4300	\$134.77
Learn to Learn Core Set and Curriculum Pack		1	170447	1190237011 2/6/2017	10.5.1001.4000.100.4300	\$109.08
Check #: 0						
Mailfinance						PO/InvoiceTotal: <u>\$243.85</u>
Check Group:						Vendor Total: <u>\$464.11</u>
Feb 08-May 7 postage machine lease		1	0	N6483721 4/5/2017	20.5.2540.5501.200.0000	\$489.03
May 29-Aug 28 postage machine lease		1	0	N6518097 4/27/2017	20.5.2540.5501.200.0000	\$491.67
Check #: 0						
Multisensory Learning Associates						PO/InvoiceTotal: <u>\$980.70</u>
Check Group:						Vendor Total: <u>\$980.70</u>
Basic Phonetic Reader Set		1	170568	V997203 4/10/2017	10.5.1002.4000.200.4300	\$108.90
Intermediate Phonetic Reader Set		1	170568	V997203 4/10/2017	10.5.1002.4000.200.4300	\$108.90
Check #: 0						
Multisensory Learning Associates						PO/InvoiceTotal: <u>\$217.80</u>
Check Group:						Vendor Total: <u>\$217.80</u>

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Musician'S Friend						
Check Group:						
Proline G-Style Graphite Slotted Nut Black		1	170324	ARINV33630310 11/10/2016	10.5.1002.4016.200.0000	\$5.99
				Check #: 0		
					PO/InvoiceTotal:	\$5.99
					Vendor Total:	\$5.99
NASSP						
Check Group:						
Annual renewal-National Assoc for Student Councils Affiliation		1	0	9000885311 3/2/2017	10.5.1002.6400.200.0000	\$95.00
				Check #: 0		
					PO/InvoiceTotal:	\$95.00
					Vendor Total:	\$95.00
Nextera Energy Services						
Check Group:						
Feb 8-Mar 9 electric srv		1	0	238530256339 5/4/2017	20.5.2540.4660.200.0000	\$5,595.39
Feb 8-Mar 9 electric srv		1	0	238530256339 5/4/2017	20.5.2540.4660.100.0000	\$3,543.97
				Check #: 0		
					PO/InvoiceTotal:	\$9,139.36
					Vendor Total:	\$9,139.36
Nicor Gas						
Check Group:						
Mar 17-Apr 18 heating chg		1	0	34 43 97 0000 5-0417 4/26/2017	20.5.2540.4650.200.0000	\$642.22
Mar 22-Apr 20 heating chg		1	0	91 17 97 0000 9-0417 4/27/2017	20.5.2540.4650.100.0000	\$299.62

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
						PO/InvoiceTotal: <u> \$941.84</u>
						Vendor Total: <u> \$941.84</u>
Northern IL District						
Check Group:						
Title II non public requirement for Grant-workshop for Trinity		1 0		V730667 5/5/2017	10.5.3700.3120.300.4932	\$300.00
Check #: 0						
						PO/InvoiceTotal: <u> \$300.00</u>
						Vendor Total: <u> \$300.00</u>
Omni Group						
Check Group:						
April participant fee		1 0		1705-7231 5/1/2017	10.5.2520.3100.300.0000	\$12.00
Check #: 0						
						PO/InvoiceTotal: <u> \$12.00</u>
						Vendor Total: <u> \$12.00</u>
Oskroba, Erin						
Check Group:						
Reimburse for Kdg plant theme materials, CD and tape player		1 0		V884475 4/28/2017	10.5.1001.4109.100.0000	\$101.32
Check #: 0						
						PO/InvoiceTotal: <u> \$101.32</u>
						Vendor Total: <u> \$101.32</u>
Polar						
Check Group:						
Virtual Online Training (3 hour session)		1	170623	331483651 4/17/2017	10.5.2213.4200.300.0000	\$599.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
A360 Blue M		30	170623	331484068 4/24/2017	10.5.2213.4200.300.0000	\$4,197.90
A360 Black S		10	170623	331484668 4/28/2017	10.5.2213.4200.300.0000	\$1,413.62
Check #: 0						
PO/InvoiceTotal:						\$6,210.52
Vendor Total:						\$6,210.52
Quinlan & Fabish Music Co						
Check Group:						
Fiddling Farmers/FJH		1	170534	9629352 3/9/2017	10.5.1002.4008.200.0000	\$36.00
Jubilee Fanfare/FJH		1	170534	9629352 3/9/2017	10.5.1002.4008.200.0000	\$40.50
Sonnymoon for Two/Hal Leonard		1	170534	9629352 3/9/2017	10.5.1002.4008.200.0000	\$36.00
Good Kings Marching/FJH		1	170534	9629352 3/9/2017	10.5.1002.4008.200.0000	\$36.00
Hocus Pocus/FJH		1	170534	9629352 3/9/2017	10.5.1002.4008.200.0000	\$36.00
Swashbucklers Saga/FJH		1	170534	9629352 3/9/2017	10.5.1002.4008.200.0000	\$54.00
From the Concord Chronicles/FJH		1	170534	9629352 3/9/2017	10.5.1002.4008.200.0000	\$45.00
Tanchozuro/FJH		1	170534	9629352 3/9/2017	10.5.1002.4008.200.0000	\$45.00
Father Grumble Conductor's Score, Pub. FJH		2	170534	9639710 3/14/2017	10.5.1002.4008.200.0000	\$10.00
Three Susato Dances Conductor's Score, Pub. FJH		2	170534	9639710 3/14/2017	10.5.1002.4008.200.0000	\$10.00
Mission Apollo Conductor's Score, Pub. FJH		2	170534	9639710 3/14/2017	10.5.1002.4008.200.0000	\$18.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Gap of Dunloe/FJH		1	170534	9639710 3/14/2017	10.5.1002.4008.200.0000	\$36.00
Fire in the Bow/FJH		1	170534	9639710 3/14/2017	10.5.1002.4008.200.0000	\$40.50
Simple Gifts/FJH		1	170534	9639710 3/14/2017	10.5.1002.4008.200.0000	\$40.50
Spirit of the American West/FJH		1	170534	9639710 3/14/2017	10.5.1002.4008.200.0000	\$36.00
Ten Marches in Two Minutes/FJH		1	170534	9639710 3/14/2017	10.5.1002.4008.200.0000	\$40.50
Spirit of the Stallion/FJH		1	170534	9639710 3/14/2017	10.5.1002.4008.200.0000	\$40.50
Cimarron Fanfare/FJH		1	170534	9639710 3/14/2017	10.5.1002.4008.200.0000	\$36.00
Yonaguska		1	170534	9639710 3/14/2017	10.5.1002.4008.200.0000	\$49.50
Synthesis/FJH		1	170534	9639710 3/14/2017	10.5.1002.4008.200.0000	\$54.00
Phantom Ship/FJH		1	170534	9639710 3/14/2017	10.5.1002.4008.200.0000	\$45.00
Steam Shuffle/FJH		1	170534	9639710 3/14/2017	10.5.1002.4008.200.0000	\$40.50
Billie Jean/Hal Leonard		1	170534	9642843 3/15/2017	10.5.1002.4008.200.0000	\$36.00
Rock With You/Hal Leonard		1	170534	9642843 3/15/2017	10.5.1002.4008.200.0000	\$40.50

Check #: 0

PO/InvoiceTotal: \$902.00

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Yamaha 7032 Concert Bass Drum w/7051 Stand and Cover		1	170566	9683559 4/6/2017	10.5.1002.4008.200.0000	\$1,549.20
					Check #: 0	
					PO/InvoiceTotal:	\$1,549.20
					Vendor Total:	\$2,451.20
R & M Specialties, Ltd.						
Check Group:						
Computer backpack, luggage tags, Tiger Stripes, post cards		1	0	65380 5/2/2017	10.5.2410.3600.200.0000	\$2,606.00
Computer backpack, luggage tags, Tiger Stripes, post cards		1	0	65380 5/2/2017	10.5.1002.4200.200.0000	\$505.00
					Check #: 0	
					PO/InvoiceTotal:	\$3,111.00
					Vendor Total:	\$3,111.00
Really Good Stuff						
Check Group:						
Medium Book Pouches		1	170575	5918578 4/4/2017	10.5.1001.4017.100.0000	\$168.39
					Check #: 0	
					PO/InvoiceTotal:	\$168.39
					Vendor Total:	\$168.39
Riverside Public Schools District 96						
Check Group:						
Jan nurse srv		1	0	V736706 4/13/2017	40.5.2550.3315.300.0000	\$1,656.25
Feb nurse srv		1	0	V736706 4/13/2017	40.5.2550.3315.300.0000	\$1,531.25
Mar nurse srv		1	0	V736706 4/13/2017	40.5.2550.3315.300.0000	\$2,275.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
						PO/InvoiceTotal: <u> \$5,462.50</u>
						Vendor Total: <u> \$5,462.50</u>
RJBlim Woodworking, Llc						
Check Group:						
Oak trimmed display board-BOE meeting room		1 0		108 5/9/2017	20.5.2540.5500.100.0000	\$1,400.00
Check #: 0						
						PO/InvoiceTotal: <u> \$1,400.00</u>
						Vendor Total: <u> \$1,400.00</u>
School District 107 Imprest Fund						
Check Group:						
Reorder checks for account		1 0		V114528 5/9/2017	10.5.2320.4000.300.0000	\$126.74
5568-IPHD conf/Rende		1 0		V114528 5/9/2017	10.5.1002.3320.200.0000	\$60.00
5569-vball official		1 0		V114528 5/9/2017	10.5.1500.3190.200.0000	\$66.00
5570-vball official		1 0		V114528 5/9/2017	10.5.1500.3190.200.0000	\$66.00
5571-vball official		1 0		V114528 5/9/2017	10.5.1500.3190.200.0000	\$66.00
5572-ISHA conf/Driscoll		1 0		V114528 5/9/2017	10.5.1002.3320.200.0000	\$130.00
5575-vball official		1 0		V114528 5/9/2017	10.5.1500.3190.200.0000	\$66.00
5576-soccer official		1 0		V114528 5/9/2017	10.5.1500.3190.200.0000	\$49.50
5577-sball official		1 0		V114528 5/9/2017	10.5.1500.3190.200.0000	\$33.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
5578-sball official		1	0	V114528 5/9/2017	10.5.1500.3190.200.0000	\$33.00
5579-vball official		1	0	V114528 5/9/2017	10.5.1500.3190.200.0000	\$66.00
5581-sball official		1	0	V114528 5/9/2017	10.5.1500.3190.200.0000	\$33.00
5582-sball official		1	0	V114528 5/9/2017	10.5.1500.3190.200.0000	\$33.00
5583-soccer official		1	0	V114528 5/9/2017	10.5.1500.3190.200.0000	\$49.50
5584-vball official		1	0	V114528 5/9/2017	10.5.1500.3190.200.0000	\$66.00
5585-soccer official		1	0	V114528 5/9/2017	10.5.1500.3190.200.0000	\$49.50
5586-sball official		1	0	V114528 5/9/2017	10.5.1500.3190.200.0000	\$66.00
5588-vball official		1	0	V114528 5/9/2017	10.5.1500.3190.200.0000	\$66.00
5593-soccer official		1	0	V114528 5/9/2017	10.5.1500.3190.200.0000	\$49.50
5594-Spring Forest Deli-principal interviews		1	0	V114528 5/9/2017	10.5.2213.4000.300.0000	\$210.00
5595-sball official		1	0	V114528 5/9/2017	10.5.1500.3190.200.0000	\$33.00
5596-sball official		1	0	V114528 5/9/2017	10.5.1500.3190.200.0000	\$33.00
5597-vball official		1	0	V114528 5/9/2017	10.5.1500.3190.200.0000	\$66.00

Check #: 0

PO/Invoice Total: \$1,516.74

Vendor Total: \$1,516.74

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
School Perceptions LLC						
Check Group:						
LTHS Preparation/Middle School Reflection Survey		1 0		2696 4/12/2017	10.5.2310.3100.300.0000	\$450.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$450.00</u>
						Vendor Total: \$450.00
School Specialty, Inc.						
Check Group:						
2" Smooth Paper clips pkg of 100		3	170581	208118037926 4/1/2017	10.5.1002.4107.200.0000	\$3.21
1.25" Smooth paper clips pkg of 100		1	170581	208118037926 4/1/2017	10.5.1002.4107.200.0000	\$0.40
Standard Staples 210/strip pkg of 5000		2	170581	208118037926 4/1/2017	10.5.1002.4107.200.0000	\$2.26
Grader EZ computes percentage scores		1	170581	208118037926 4/1/2017	10.5.1002.4107.200.0000	\$6.63
Pearl Eraser medium pack of 3		2	170581	208118037926 4/1/2017	10.5.1002.4107.200.0000	\$3.88
Pen Profile Retractable Ballpoint 1.4MM Purple pack of 12		1	170581	208118037926 4/1/2017	10.5.1002.4107.200.0000	\$11.38
Fiskars Performace 8" Titanium Scissors - Silver		1	170581	208118037926 4/1/2017	10.5.1002.4107.200.0000	\$7.23
Pencil Automatic Quicker Clicker 0.7 MM		3	170581	208118037926 4/1/2017	10.5.1002.4107.200.0000	\$9.03
					Check #: 0	
						PO/InvoiceTotal: <u>\$44.02</u>
Check Group:						
Dustless White Chalk		6	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$3.60

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2" smooth Paperclips pkg of 100		2	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$2.14
Wite-Out correction Fluid Extra Coverage		2	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$3.34
Blue Med. Ballpoint Pen pkg of 12		3	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$3.39
Red Md. Ballpoint Pen pkg of 12		3	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$3.39
Ticonderoga Pencils #2.5 pack of 12		4	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$10.16
Dry Erase Bullet Markers Assl. Clrs. pkg of 8		3	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$19.08
Window Marker Crayola Mega Markers set of 4		2	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$9.10
Dry-Erase Charcoal Eraser SAN 81505		4	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$11.48
Glitter Crayola Glue Washable set of 9		2	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$9.36
Fidget-Stretch Snakes Set of 5		1	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$2.00
Stencil Set Nature set of 10		1	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$8.90
Mr. Sketch Scented Markers set of 12		1	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$8.57
Pink Beveled Eraser Large pack of 12		1	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$2.74
Pencil Cap Erasers multicolor set of 100		1	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$3.41
Black Fine Sharpie Marker		10	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$6.60

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3 corner Flashcards Multiplication & Division Set of 46		1	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$7.63
Electronic Flash Card Multiplication Minute		1	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$17.75
Pad Notes Mtng Super-Sticky Bright Asst. pack of 4 MMM6845SSP		1	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$13.86
Transparent Tape .50 in. X 36 yd. pack of 12		1	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$7.97
Wrist-Coil Tri-color Keychain		3	170582	308102717016 4/19/2017	10.5.1002.4106.200.0000	\$3.99
Check #: 0						
						PO/InvoiceTotal: <u> </u> \$158.46
Check Group:						
Washable Glue 8 oz. bottles pack of 12		1	170583	308102715541 4/17/2017	10.5.1002.4108.200.0000	\$10.04
Gallon White Glue		1	170583	308102715541 4/17/2017	10.5.1002.4108.200.0000	\$13.39
Sticks Economy Craft Pack of 1000		8	170583	308102715541 4/17/2017	10.5.1002.4108.200.0000	\$42.32
3M Value Masking Tape .75 x 60 yds		10	170583	308102715541 4/17/2017	10.5.1002.4108.200.0000	\$17.40
All Temp Glue Sticks 7/16 in x 4 in pack of 50		2	170583	308102715541 4/17/2017	10.5.1002.4108.200.0000	\$14.86
Mini Glue Stick 5/16 in x 4 in pack of 100		2	170583	308102715541 4/17/2017	10.5.1002.4108.200.0000	\$12.58
Modeling Clay Standard clr 1 lb set of 4		6	170583	308102715541 4/17/2017	10.5.1002.4108.200.0000	\$14.04
Check #: 0						
						PO/InvoiceTotal: <u> </u> \$124.63
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Calculator Beginner - School Smart		5	170612	208118085370 4/12/2017	10.5.1002.4108.200.0000	\$33.45
8-Digit Primary Calculator-School Smart		5	170612	208118085370 4/12/2017	10.5.1002.4108.200.0000	\$31.10
Check #: 0						
PO/InvoiceTotal:						\$64.55
Check Group:						
Railroad Board 22 x 28 White School Smart 4-Ply pack of 100		1	170613	208118085373 4/12/2017	10.5.1002.4106.200.0000	\$30.08
Railroad Board 22 x 28 Assorted Colors School Smart 4-Ply pack of 100		1	170613	208118085373 4/12/2017	10.5.1002.4106.200.0000	\$30.08
Check #: 0						
PO/InvoiceTotal:						\$60.16
Check Group:						
Compast Replacement Pencil Pack of 144		4	170614	208118085374 4/12/2017	10.5.1002.4108.200.0000	\$29.44
Graph Paper 1/4 Rule 8.5 x 11 3-HP ream		2	170614	208118085374 4/12/2017	10.5.1002.4108.200.0000	\$10.84
Check #: 0						
PO/InvoiceTotal:						\$40.28
Vendor Total:						\$492.10
Shane's Office Supply						
Check Group:						
Misc office supplies-business office		1	0	18671 5/8/2017	10.5.2520.4000.300.0000	\$72.68
Check #: 0						
PO/InvoiceTotal:						\$72.68
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Pulsar Pink Cardstock paper		1	170639	18900 5/11/2017	10.5.1002.4000.200.0000	\$15.08
Bic Round Stic Pens Medium Point - Red per sozen		4	170639	18900 5/11/2017	10.5.1002.4000.200.0000	\$3.80
White cardstock paper 250 sheets per ream		2	170639	18900 5/11/2017	10.5.1002.4000.200.0000	\$31.98
Lunar Blue Cardstock Paper 250 sheets per ream		1	170639	18900 5/11/2017	10.5.1002.4000.200.0000	\$15.08
PRESapply Mailing Labels #30600 1" x 2 5/8" White 3000/Box		5	170639	18900 5/11/2017	10.5.1002.4000.200.0000	\$34.95
Cosmic Orange Cardstock paper 250 sheets per ream		1	170639	18900 5/11/2017	10.5.1002.4000.200.0000	\$15.08
Lift-Off Lemon Cardstock paper		1	170639	18900 5/11/2017	10.5.1002.4000.200.0000	\$15.08
Vulcan Green Cardstock paper		1	170639	18900 5/11/2017	10.5.1002.4000.200.0000	\$15.99
Outrageous Orchid cardstock paper		1	170639	18900 5/11/2017	10.5.1002.4000.200.0000	\$15.08

Check #: 0

PO/InvoiceTotal:	<u>\$162.12</u>
Vendor Total:	\$234.80

Shaw Media

Check Group:

Bids for paving parking lot		1	0	041710070353 4/30/2017	10.5.2310.3500.300.0000	\$294.00
-----------------------------	--	---	---	---------------------------	-------------------------	----------

Check #: 0

PO/InvoiceTotal:	<u>\$294.00</u>
Vendor Total:	\$294.00

Single Path, LLC

Check Group:

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1247

05/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
IT consultant		1	0	20653560 4/15/2017	10.5.2225.1010.200.0000	\$5,500.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$5,500.00</u>
						Vendor Total: <u>\$5,500.00</u>
Teachers Discovery						
Check Group:						
Central America Map In Spanish		1	170615	101629 4/11/2017	10.5.1002.4011.200.0000	\$71.20
Interrogative Words Skinny Poster Spanish		1	170615	101629 4/11/2017	10.5.1002.4011.200.0000	\$13.57
Today's Date Spanish Poster		1	170615	101629 4/11/2017	10.5.1002.4011.200.0000	\$13.58
					Check #: 0	
						PO/InvoiceTotal: <u>\$98.35</u>
						Vendor Total: <u>\$98.35</u>
Trane						
Check Group:						
Actuator for MS boiler		1	0	2134933 2/22/2017	20.5.2540.4000.300.0000	\$96.60
Fuses for chiller		1	0	2382362 4/25/2017	20.5.2540.4000.300.0000	\$129.60
Refrigerant for chiller (3)		1	0	2382406 4/25/2017	20.5.2540.4000.300.0000	\$339.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$565.20</u>
						Vendor Total: <u>\$565.20</u>
Twin Supplies, Ltd						
Check Group:						

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1247 05/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LED lighting Grant-funds received payable to vendor		1	0	185837 5/8/2017	20.5.2540.5501.100.0000	\$43,356.42
				Check #: 0		
					PO/InvoiceTotal:	\$43,356.42
					Vendor Total:	\$43,356.42
Tyler Technologies, Inc						
Check Group:						
Visions User's Group meeting-Chang/Makutenas		1	0	025-188118 4/20/2017	10.5.2520.3320.300.0000	\$220.00
				Check #: 0		
					PO/InvoiceTotal:	\$220.00
					Vendor Total:	\$220.00
Washburn, Dianne H						
Check Group:						
Art materials for clay projects		1	0	V809154 4/24/2017	10.5.1002.4002.200.0000	\$31.50
				Check #: 0		
					PO/InvoiceTotal:	\$31.50
					Vendor Total:	\$31.50
West Suburban Water Commission						
Check Group:						
Feb 2-Apr 18 water chg		1	0	V650583 4/18/2017	20.5.2540.3700.100.0000	\$1,151.09
				Check #: 0		
					PO/InvoiceTotal:	\$1,151.09
					Vendor Total:	\$1,151.09
William H Sadlier						
Check Group:						

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1247 05/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vocabulary Workshop, Enriched Edition Student Edition Level Orange, Grade 4 ISBN#978-0-8215-8804-2		5	170494	0000585163 2/24/2017	10.5.1002.4200.200.0000	\$78.69
					Check #: 0	
					PO/InvoiceTotal:	<u>\$78.69</u>
					Vendor Total:	\$78.69
William V. Macgill & Co.						
Check Group:						
Prestan AED Trainer		1	170610	IN0593973 4/13/2017	10.5.1002.4004.200.0000	\$150.00
Balance of cost of AED Trainer charge to MS supplies budget line		1	170610	IN0593973 4/13/2017	10.5.1002.4000.200.0000	\$15.00
					Check #: 0	
					PO/InvoiceTotal:	<u>\$165.00</u>
					Vendor Total:	\$165.00
Willow Springs Ace Hardware						
Check Group:						
Plumbing and painting materials		1	0	69620 4/30/2017	20.5.2540.4000.300.0000	\$42.94
Misc supplies		1	0	70189 3/31/2017	20.5.2540.4000.300.0000	\$60.97
					Check #: 0	
					PO/InvoiceTotal:	<u>\$103.91</u>
					Vendor Total:	\$103.91
Windisch, Amy						
Check Group:						
Reimburse for science materials		1	0	V673039 5/8/2017	10.5.1001.4104.100.0000	\$35.88
					Check #: 0	
					PO/InvoiceTotal:	<u>\$35.88</u>

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1247 05/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$35.88
Worldpoint						
Check Group:						
Heartsaver CPR/AED Workbook		5	170593	5658553 4/7/2017	10.5.1002.4004.200.0000	\$85.45
						Check #: 0
						PO/InvoiceTotal: \$85.45
						Vendor Total: \$85.45
						Grand Total: \$272,345.58

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1217 04/03/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Educational Benefit Cooperative						
Check Group:						
Apr health insurance-ER		1 0		V269893 4/1/2017	10.2.0481.0000.000.9944	\$71,856.88
Apr health insurance-EE		1 0		V269893 4/1/2017	10.2.0481.0000.000.9943	\$21,845.47
Apr life insurance-ER		1 0		V269893 4/1/2017	10.2.0481.0000.000.9942	\$844.57
Check #: 0						
PO/Invoice Total:						\$94,546.92
Vendor Total:						\$94,546.92
Guardian - Appleton						
Check Group:						
May dental-ER		1 0		V591773 3/22/2017	10.2.0481.0000.000.9946	\$3,367.93
May dental-EE		1 0		V591773 3/22/2017	10.2.0481.0000.000.9945	\$2,866.12
May vision-EE		1 0		V591773 3/22/2017	10.2.0481.0000.000.9947	\$1,085.37
Mar adj		1 0		V591773 3/22/2017	10.2.0481.0000.000.9946	(\$35.20)
Mar adj		1 0		V591773 3/22/2017	10.2.0481.0000.000.9945	(\$10.40)
Cobra-PE		1 0		V591773 3/22/2017	10.2.0481.0000.000.9945	\$45.60
Check #: 0						
PO/Invoice Total:						\$7,319.42
Vendor Total:						\$7,319.42
Grand Total:						\$101,866.34

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1219

04/06/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Village of Willow Springs						
Check Group:						
Mar 1-Apr 30 sewer chg		1 0		V127300 4/6/2017	20.5.2540.3700.100.0000	\$192.66

Check #: 0

PO/Invoice Total:	\$192.66
Vendor Total:	\$192.66
Grand Total:	\$192.66

End of Report

Pleasantdale School District 107

Voucher Detail Listing

Voucher Batch Number: 1229 04/18/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Tyler Technologies, Inc						
Check Group:						
Time card interface set up and training		1	0	025-184901 3/15/2017	10.5.2520.3100.300.0000	\$500.00
					Check #: 0	
					PO/InvoiceTotal:	\$500.00
					Vendor Total:	\$500.00
Village Of Burr Ridge						
Check Group:						
Jan 30-Mar 27 water chg		1	0	V234600 4/6/2017	20.5.2540.3700.200.0000	\$612.60
Jan 30-Mar 27 water chg		1	0	V593714 4/6/2017	20.5.2540.3700.200.0000	\$149.92
					Check #: 0	
					PO/InvoiceTotal:	\$762.52
					Vendor Total:	\$762.52
					Grand Total:	\$1,262.52

End of Report

April 2017 Revenue and Expenses

REVENUES	Budget	April 2017	YTD	% Realized
Education	\$ 10,767,903	\$ 310,204	\$ 10,763,411	100.0%
Oper & Maint	\$ 1,690,290	\$ 25,924	\$ 1,749,996	103.5%
Bond/Int	\$ 1,438,280	\$ 8,121	\$ 1,300,522	90.4%
Trans	\$ 920,570	\$ 53,522	\$ 842,588	91.5%
IMRF	\$ 374,790	\$ 3,239	\$ 414,345	110.6%
Site/Construction	\$ -	\$ -	\$ -	-
Working Cash	\$ 2,740	\$ 998	\$ 2,406	87.8%
Tort	\$ 87,960	\$ 630	\$ 88,882	101.0%
Life Safety	\$ 2,940	\$ 1,084	\$ 2,621	89.1%
Total	\$ 15,285,473	\$ 403,721	\$ 15,164,771	99.2%

EXPENSES	Budget	April 2017	YTD	% Used
Education	\$ 11,394,919	\$ 808,995	\$ 8,154,036	71.6%
Oper & Maint	\$ 1,342,524	\$ 93,923	\$ 994,564	74.1%
Bond/Int	\$ 1,904,956	\$ -	\$ 1,834,356	96.3%
Trans	\$ 700,889	\$ 69,903	\$ 504,350	72.0%
IMRF	\$ 368,787	\$ 27,692	\$ 261,446	70.9%
Site/Construction	\$ -	\$ -	\$ -	-
Working Cash	\$ -	\$ -	\$ -	-
Tort	\$ 68,825	\$ -	\$ 68,825	100.0%
Life Safety	\$ 12,000	\$ 150	\$ 4,535	37.8%
Total	\$ 15,792,900	\$ 1,000,663	\$ 11,822,112	74.9%

Pleasantdale School District 107

Administrative Office • 7450 S. Wolf Road • Burr Ridge, IL 60527
(708) 784-2172 • Fax: (708) 246-0161 • www.d107.org
Dr. Catherine Chang, Business Manager • cchang@d107.org

DATE: May 11, 2017
TO: Board of Education
FROM: Catherine Chang
RE: Lyons Township Bid 2017/18 - Paper Bid

Each year the seven school districts in Lyons Township combine their needs in the areas of paper and submit one bid proposal for the entire township. District 103 organized the bid process. Through this process each district receives a lower price on these items since quantities are substantially higher. The bids were properly advertised, solicited, received, opened and publicly read on Monday, May 1, 2017. Four vendors responded for the paper bid. The recommendation is to award the bids as follows:

<u>Vendor</u>	<u>Amount</u>
Midland	\$2.157 per Ream (White) \$3.119 per Ream (Color)

Listed on the next page is a 10-year history of the cost per ream of paper.

Mission

Ensure that each student is a passionate learner empowered with the academic and social skills to responsibly choose and excel in life pursuits.

Paper Bid History

Cost Per Ream (500 Sheets @ 10 Per Box)

	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	2009/10	2008/09	2007/08
8 1/2 X 11 White	\$2.260	\$2.352	\$2.420	\$2.309	\$2.925	\$2.825	\$2.850	\$2.849	\$2.606	\$2.400
8 1/2 x 11 Color	\$3.205	\$3.218	\$3.250	\$3.295	\$3.420	\$3.320	\$3.520	\$3.280	\$3.242	\$2.820

Pleasantdale School District 107

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Dr. Catherine Chang, Business Manager • cchang@d107.org

DATE: May 11, 2017
TO: Board of Education
FROM: Catherine Chang
RE: Cleaning Service Renewal – 2017/18

GCA Services Group has provided the district with cleaning services since 1998. I would like to recommend the continued contract extension for the 2017/18 school year. GCA has agreed to a 1.0% increase.

The current cost of GCA is \$208,470.96. With the 1.0% increase, the new contract figure would be \$210,555.67.

Mission

Ensure that each student is a passionate learner empowered with the academic and social skills to responsibly choose and excel in life pursuits.

AMENDMENT TO SERVICES AGREEMENT

THIS SECOND AMENDMENT TO SERVICES AGREEMENT (the “Second Amendment”), effective as of July 1, 2017, is made by and between **Pleasantdale School District 107** (“Customer”) and **GCA Education Services, Inc.** (“GCA”), a Tennessee corporation. Capitalized terms used and not specifically defined in this Third Amendment shall have the meaning ascribed in the Agreement (as defined herein below).

RECITALS:

- A. **WHEREAS**, the parties have entered into that certain Services Agreement (referred to herein as the “Agreement”), whereby Customer retained GCA to perform various janitorial services as specified in the Agreement; and
- B. **WHEREAS**, the parties executed an Amendment effective July 01, 2016 and expiring on June 30, 2017; and
- C. **WHEREAS**, the customer also desires to exercise its option for a Renewal Term under the Agreement for July 01, 2017 through June 30, 2018 in accordance with the Agreement, as amended by this Amendment, and
- D. **WHEREAS**, the parties agree this Amendment will take effect July 01, 2017.

NOW, THEREFORE, for and in consideration of the mutual promises and undertakings herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Term.** In accordance with Section 39, Annual Contract Price Escalation, of the Agreement, this Third Amendment further serves as the Customers written approval to exercise its option for a Renewal Term of the contract. The section entitled “Term” of this Amendment shall commence as of July 01, 2017 and terminate June 30, 2018 (the “Term”), unless sooner terminated as provided in the Agreement. The Amendment may then be renewed with the terms of the Agreement.

2. **Specifications.** This Amendment will be pursuant to the requirements to be performed in accordance with the Requirements of the original Agreement.

3. **Pricing.** The Parties agree that the current annual contract price is Two Hundred Eight Thousand Four Hundred Seventy Dollars and Ninety Six Cents (\$208,470.96) for the 2016 – 2017 contract year. The Customer has agreed to give GCA a 1% CPI increase for the contract year of 2017 – 2018. The new contract price will be, Two Hundred Ten Thousand Five Hundred Fifty Five Dollars and Sixty Seven Cents (\$210,555.67). This new contract price will payable in twelve (12) monthly installments during the Renewal Term.

4. **Ratification.** Except as and to the extent amended, altered, and/or modified as provided in this First Amendment, all terms, covenants, conditions and provisions of the Agreement are hereby ratified and reaffirmed, and shall remain in full force and effect.

5. **No Default.** Customer and GCA hereby acknowledge and agree that, as of the date of this First Amendment, neither party is in default or otherwise in breach of the Agreement, and to their best knowledge no facts exist which, with the passage of time, the giving of notice, or both, could become a default or breach of the Agreement.

6. **Counterparts.** This Amendment may be executed in one or more counterparts, and exchanged via facsimile or other electronic transmission, each of which shall for all purposes be deemed to be an original and all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have set their hands as of the day and year first above written.

**PLEASANTDALE SCHOOL
DISTRICT 107**

GCA EDUCATION SERVICES, INC.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Pleasantdale School District 107

Administrative Office • 7450 S. Wolf Road • Burr Ridge, IL 60527
(708) 784-2172 • Fax: (708) 246-0161 • www.d107.org
Dr. Catherine Chang, Business Manager • cchang@d107.org

DATE: May 11, 2017
TO: Board of Education
FROM: Catherine Chang
RE: Transportation

First Student was awarded the bid contract when we bid the transportation services in April 2008. It is recommended that we extend First Student's contract for 2017-2018 with an increase of 4.1%.

Attachment: First Student's Rates for 2017/18

Mission

Ensure that each student is a passionate learner empowered with the academic and social skills to responsibly choose and excel in life pursuits.

**AMENDMENT TO STUDENT TRANSPORTATION SERVICES AGREEMENT BETWEEN
PLEASANTDALE SCHOOL DISTRICT 107 AND FIRST STUDENT, INC.**

THIS AMENDMENT is made by and entered into as of the 19 day of April 2017 by and between the BOARD OF EDUCATION OF PLEASANTDALE SCHOOL DISTRICT 107 with principal offices located at 7450 S. Wolf Road, Burr Ridge, Illinois 60527 hereinafter called DISTRICT and FIRST STUDENT, INC. hereinafter called "CONTRACTOR" with its corporate offices located at 600 Vine Street, Suite 1400, Cincinnati Ohio, 45202 and its local operating offices located at 8600 W. 67TH Street, Hodgkins, Illinois 60525 and together called "PARTIES".

WHEREAS, the parties entered into that certain Pupil Transportation Services Agreement dated July 28, 2008, May 9, 2011, May 7, 2013, May 5, 2014, May 12, 2015, and may 11, 2016 (hereinafter the "Agreement"); and all contingencies placed upon the bid specifications, and

WHEREAS, the parties desire to amend certain provisions thereof and extend its term effective immediately;

NOW, THEREFORE, the parties mutually agree as follows:

All terms used herein, unless otherwise defined in this Amendment, shall have the same meaning as set forth in the Agreement. Following the effective date of this Amendment, future references to the Agreement in any communication or document between the DISTRICT and CONTRACTOR shall mean the Agreement incorporating the changes and/or additions in this Amendment.

1. **TERM.** The term of the Amended agreement shall extend for one (1) additional year's commencing August 1, 2017; thereafter this amended agreement may be extended on a year-to-year basis by mutual agreement of the parties, subject to the operation of 105 Ill. Comp. Stat. 5/29-6.1, as amended from time to time.
2. **COMPENSATION** Commencing August 1, 2017, the rates of compensation payable hereunder during the ensuing Contract Year shall be those set forth in Exhibit "A" and are based on current number of routes and bell times.
3. **NOTICE TO PARTIES**

All notices to be given by the parties to this Agreement shall be in writing and serviced by depositing same in the United States Mail, certified mail.

Notices to the DISTRICT shall be addressed to:

Ms. Catherine Chang
Business Manager
Pleasantdale School District 107
7450 S. Wolf Road
Burr Ridge, IL 60527

Notices to CONTRACTOR shall be addressed to:

Mr. Roger Moore
Senior Vice President – Central Region
First Student, Inc.
1717 Park Street, Suite 225
Naperville, IL 60563

With a copy to:

General Counsel
FirstGroup America, Inc.
600 Vine Street
Suite 1400
Cincinnati, OH 45202

4. **NO OTHER MODIFICATIONS** All terms of the Agreement shall remain in full force and effect except to the extent modified herein. This Amendment shall become a part of and shall be integrated into the Agreement.

IN WITNESS WHEREOF, this Agreement has been signed and executed in duplicate on behalf of the parties hereto by persons duly authorized on the day and year first written above.

PLEASANTDALE SCHOOL DISTRICT 107

By: _____

Title: _____

ATTEST:

By: _____

FIRST STUDENT, INC.

By: _____

Title: _____

ATTEST:

By: _____

EXHIBIT A
PLEASANTDALE SCHOOL DISTRICT 107
TRANSPORTATION RATES 2017 - 2018

Description		2016-17	2017-18
AM Pleasantdale Elementary – 8:55 arrival – per bus per trip		\$ 75.90	\$ 79.01
AM Pleasantdale Middle – 8:20 arrival – per bus per trip		\$ 75.90	\$ 79.01
PM Pleasantdale Elementary – 3:20 departure – per bus per trip		\$ 75.90	\$ 79.01
PM Pleasantdale Middle – 3:22 departure – per bus per trip		\$ 75.90	\$ 79.01
KDG. Pleasantdale Elementary – 11:40 a.m. Departure		\$ 81.76	\$ 85.11
KDG. Pleasantdale Elementary – 12:30 a.m. Arrival		\$ 81.76	\$ 85.11
Band Route – 7:30 AM arrival at Pleasantdale Middle		\$ 81.76	\$ 85.11
Late Route – 4:25 PM departure from Pleasantdale Elementary		\$ 81.76	\$ 85.11
Late Route – 4:30 PM departure from Pleasantdale Middle		\$ 81.76	\$ 85.11
Math Shuttle		\$ 29.58	\$ 30.79
FIELD TRIP RATES			
2 HOURS OR LESS		\$ 160.91	\$ 167.50
3 HOURS OR LESS		\$ 160.91	\$ 167.50
4 HOURS OR LESS		\$ 215.10	\$ 223.91
5 HOURS OR LESS		\$ 269.30	\$ 280.34
ADDITIONAL HOURS		\$ 52.54	\$ 54.70
ATHLETIC TRIPS			
UP TO 4 HOURS		\$ 215.10	\$ 223.91
ADDITIONAL HOURS		\$ 52.54	\$ 54.70

Pleasantdale School District 107

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(708) 784-2172 • Fax: (708) 246-0161 • www.d107.org
Dr. Catherine Chang, Business Manager • cchang@d107.org

DATE: May 11, 2017
TO: Board of Education
FROM: Catherine Chang
RE: Food Services

Just A Dash Catering, LLC was the only vendor that submitted a bid for food services for 2017-2018. The recommendation is to purchase meals from Just A Dash Catering.

The cost of a school meal *inclusive of milk* is \$3.30. The cost of milk is \$0.30 per carton.

Attachment: Just A Dash Catering's Proposal for 2017/18

Mission

Ensure that each student is a passionate learner empowered with the academic and social skills to responsibly choose and excel in life pursuits.

Invitation for Bid and Contract
Nonprofit School Food Service

BID SUMMARY

This document contains a bid solicitation and Contract for the furnishing of management services for the operation of the nonprofit food service program(s) for the period beginning July 1, 2017, and ending June 30, 2018, and sets forth the terms and conditions applicable to the procurement. Upon acceptance, this document shall constitute the Contract between the bidder and the school food authority. The bidder shall not plead misunderstanding or deception because of such estimate of quantities, or of the character, location, or other conditions pertaining to the bid solicitation/Contract.

PER MEAL PRICES MUST BE QUOTED AS IF NO USDA FOODS WILL BE RECEIVED

	Projected Annual Units	Rate Per Unit	Estimated Total**
1. Reimbursable Lunches With Milk	1. <u>51,000</u>	1. <u>2.90</u>	1. <u>\$47,900</u>
2. Management Fee Per School Meal (lunches)	2. <u>51,000</u>	2. <u>.40</u>	2. <u>\$20,400</u>
3. Extra Milk	3. <u>13,500</u>	3. <u>.30</u>	3. <u>\$4,050</u>

Total Estimated Amount of Bid** \$ 172,350

**All totals must be carried out to the second decimal place and must not be rounded.

Just A Dash CATERING
Name of Bidder

9722 Parkway Dr.
Street Address

Highland IN 46322
City State Zip Code

By submission of this bid, the bidder certifies that, in the event the bidder receives an award under this solicitation, the bidder shall operate in accordance with all applicable current program regulations. This agreement shall be in effect for the period specified, not to exceed one year, and may be renewed by mutual agreement for four additional one-year Contract Terms.

4/5/17 Date
 Signature of Bidder
Co-CEO Title

ACCEPTANCE OF CONTRACT

Agreement Number _____ School Food Authority (SFA)

Date _____ Signature of Authorized SFA Representative _____ Title _____

Pleasantdale School District 107

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(708) 784-2172 • Fax: (708) 246-0161 • www.d107.org
Dr. Catherine Chang, Business Manager • cchang@d107.org

DATE: May 11, 2017
TO: Board of Education
FROM: Catherine Chang
RE: Audit Services

The attached proposal from Miller Cooper & Co., Ltd sets forth their proposal for the 6/30/2017 audit. The fee for the 6/30/2017 audit is \$23,000. Last year's audit fee was \$22,500.

Recommendation

The recommendation is that the Board of Education approve Miller Cooper & Co., Ltd for audit services.

Mission

Ensure that each student is a passionate learner empowered with the academic and social skills to responsibly choose and excel in life pursuits.

MILLER COOPER & Co., Ltd

ACCOUNTANTS AND CONSULTANTS

April 19, 2017

Board of Education
Dr. David Palzet, Superintendent
Dr. Catherine Change, Business Manager
Pleasantdale School District 107
7450 South Wolf Road
Burr Ridge, Illinois 60527

Attention: Dr. Catherine Chang, Business Manager

The Objective and Scope of the Audit of the Financial Statements

You have requested that we audit Pleasantdale School District 107's (the District) governmental activities, and each major fund and aggregate remaining fund information as of and for the year ending June 30, 2017, which collectively comprise the basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

Our audit will be conducted with the objective of our expressing an opinion on the basic financial statements.

Accounting principles generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any form of assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited. These items include the Management's Discussion and Analysis, Illinois Municipal Retirement Fund Pension Data, Teachers' Retirement System Pension Data, Budgetary Comparison Schedules, and Notes to the Required Supplementary Information.

Supplementary financial information other than RSI will accompany the District's basic financial statements. We will subject the supplementary financial information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary financial information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the supplementary financial information, which we anticipate this information to be the same as last year, in relation to the financial statements as a whole.

The Objective and Scope of the Audit of the Financial Statements (Continued)

Other supplemental information, other than RSI and the above mentioned supplementary financial information, will be accompanying the District's basic financial statements. We will not subject the other supplemental information, which we anticipate this information to be the same as last year, to the auditing procedures applied in our audit of the basic financial statements and will not express an opinion or provide any form of assurance on them.

The State Annual Financial Report (AFR), which is also supplementary financial information, will be submitted separately from the District's basic financial statements. We will subject certain portions of the AFR (Basic Financial Statements, Supplementary Schedules, and Notes) to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling certain portions of the AFR to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on certain portions of the AFR (Basic Financial Statements, Supplementary Schedules, and Notes), in relation to the financial statements as a whole. The remainder of the AFR will not be subjected to the auditing procedures applied in our audit of the basic financial statements and we will not express an opinion or provide any form of assurance on them.

The Responsibilities of the Auditors

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and *Government Auditing Standards* issued by the Comptroller General of the United States (GAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS. Also, an audit is not designed to detect errors or fraud that are immaterial to the financial statements. The determination of abuse is subjective; therefore, GAS does not expect us to provide reasonable assurance of detecting abuse.

In making our risk assessments, we consider internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the District's internal control or to identify deficiencies in internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

The Responsibilities of the Auditors (Continued)

We will also communicate to the Board of Education (a) any fraud involving senior management and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements that becomes known to us during the audit, and (b) any instances of noncompliance with laws and regulations that we become aware of during the audit (unless they are clearly inconsequential). Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

The funds that you have told us are maintained by the District and that are to be included as part of our audit will be the same as the funds reported in the District's financial statements, for the year ending June 30, 2016.

The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Our audit will be conducted on the basis that management and when appropriate, the Board of Education, the Superintendent, and the Business Manager, acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and preparation of the AFR, which is prepared using the regulatory basis of accounting as prescribed by the Illinois State Board of Education;
2. To evaluate subsequent events through the date the financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that it will not evaluate subsequent events earlier than the date of the management representation letter referred to below;
3. For the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
4. For establishing and maintaining effective internal control over financial reporting, and for informing us of all significant deficiencies and material weaknesses in the design or operation of such controls of which it has knowledge;
5. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.

The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework
(Continued)

As part of our audit process, we will request from management and, when appropriate, the Superintendent, Business Manager, and the Board of Education, written confirmation concerning representations made to us in connection with the audit, including among other items:

1. That management has fulfilled its responsibilities as set out in the terms of this letter; and
2. That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole, if any.

You are also responsible for all management decisions and responsibilities, and for designating an individual with suitable skills, knowledge, and experience to oversee our preparation of your financial statements and any other non-audit services. You are responsible for evaluating the adequacy and results of services performed and accepting responsibility for such services.

Management is responsible for identifying and ensuring that the District complies with the laws and regulations applicable to its activities, and for informing us about all known material violations of such laws or regulations. In addition, management is responsible for the design and implementation of programs and controls to prevent and detect fraud or abuse, and for informing us about all known or suspected fraud or abuse affecting the District involving management, employees who have significant roles in internal control, and others where the fraud or abuse could have a material effect on the financial statements or compliance. Management is also responsible for informing us of its knowledge of any allegations of fraud or abuse, or suspected fraud or abuse, affecting the District received in communications from employees, former employees, analysts, regulators or others.

Management is responsible for the preparation of the supplementary information (RSI, supplementary financial information, and other supplemental information), in accordance with accounting principles generally accepted in the United States of America. Management agrees to include the auditor's report on the supplementary information in any document that contains the supplementary information and indicates that the auditor has reported on such supplementary information. Management also agrees to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and the auditor's report thereon.

The Board of Education is responsible for informing us of its views about the risks of fraud or abuse within the District, and its knowledge of any fraud or abuse or suspected fraud or abuse affecting the District.

You have informed us that, in the event that the District may issue public debt in the future, that you may include our report on your financial statements in the offering statement. You have further informed us that you do not intend for us to be associated with the proposed offering.

We agree that our association with any proposed offering is not necessary, providing the District agrees to clearly indicate that we are not associated with the contents of any such official statement or memorandum. The District agrees that the following disclosure will be prominently displayed in any such official statement or memorandum:

The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework
(Continued)

Miller, Cooper & Co., Ltd., our independent auditor, has not been engaged to perform, and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Miller, Cooper & Co., Ltd. also has not performed any procedures relating to this statement or memorandum.

Because of the importance of oral and written representations to an effective engagement, the District hereby releases Miller, Cooper & Co., Ltd., its current, former and future partners, principals, employees, and personnel from any or all claims, liabilities, losses, and expenses attributable to a misrepresentation by District management or false or incomplete information provided by any of the District's personnel or agents to us in the performance of our services. This provision shall survive the termination of this arrangement for services.

Pleasantdale School District 107's Records and Assistance

If circumstances arise relating to the condition of the District's records, the availability of appropriate audit evidence or indications of a significant risk of material misstatement of the financial statements because of error, fraudulent financial reporting or misappropriation of assets which, in our professional judgment, prevent us from completing the audit or forming an opinion, we retain the unilateral right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement. The District agrees that Miller, Cooper & Co., Ltd. shall have no liability for any damages to the District that arise from any actions Miller, Cooper & Co., Ltd. may take pursuant to this paragraph.

During the course of our engagement, we may accumulate records containing data that should be reflected in the District's books and records. The District will determine that all such data, if necessary, will be so reflected. Accordingly, the District will not expect us to maintain copies of such records in our possession.

The assistance to be supplied by District personnel, including the preparation of schedules and analyses of accounts, will be discussed and coordinated with Dr. Catherine Chang, Business Manager. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report.

In connection with our audit, you have requested us to perform certain non-audit services necessary for the preparation of the financial statements, including drafting of the financial statements and AFR, assistance with modified accrual adjustments, and GASB 34 entries and filing the AFR with the Illinois State Board of Education. The GAS independence standards require that the auditor maintain independence so that opinions, findings, conclusions, judgments and recommendations will be impartial and viewed as impartial by reasonable and informed third parties. Before we agree to provide a non-audit service to the District, we determine whether providing such a service would create a significant threat to our independence for GAS audit purposes, either by itself or in aggregate with other non-audit services provided. A critical component of our determination is consideration of management's ability to effectively oversee the non-audit services to be performed. The District has agreed that Dr. Catherine Chang, Business Manager, possesses suitable skill, knowledge or experience and that the individual understands the non-audit services listed above to be performed sufficiently to oversee them. Accordingly, the management of the District agrees to the following:

Pleasantdale School District 107's Records and Assistance (Continued)

1. The District has designated Dr. Catherine Chang, Business Manager, as a senior member of management who possesses suitable skill, knowledge and experience to oversee the services;
2. Dr. Catherine Chang, Business Manager, will assume all management responsibilities for subject matter and scope of the non-audit services listed above;
3. The District will evaluate the adequacy and results of the services performed; and
4. The District accepts responsibility for the results and ultimate use of the services.

GAS further requires that we establish an understanding with the District's management and those charged with governance of the objectives of the non-audit services, the services to be performed, the District's acceptance of its responsibilities, the auditor's responsibilities and any limitations of the non-audit services. We believe this letter documents that understanding.

Other Relevant Information

Miller Cooper & Co., Ltd. may mention the District's name and provide a general description of the engagement in Miller Cooper & Co., Ltd's. client lists and marketing materials.

From time to time and depending upon the circumstances, we may use third-party service providers to assist us in providing professional services to you. In such circumstances, it may be necessary for us to disclose confidential client information to them. We enter into confidentiality agreements with all third-party service providers and we are satisfied that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others.

In accordance with GAS, a copy of our most recent peer review report is enclosed for your information.

Fees, Costs, and Access to Workpapers

Our fees for the audit and non-audit services described above are based upon the value of the services performed and the time required by the individuals assigned to the engagement. Our fee estimate and completion of our work are based upon the following criteria:

- a. Anticipated cooperation from District personnel
- b. Timely responses to our inquiries
- c. Timely completion and delivery of client assistance requests
- d. Timely communication of all significant accounting and financial reporting matters
- e. The assumption that unexpected circumstances will not be encountered during the engagement
- f. No new accounting or auditing standards need to be implemented.

As stated above, all of the information we have requested needs to be completed by the dates that have been agreed to for the start of audit fieldwork in order for the audit to be completed in an efficient and timely manner and for the deliverables to be completed in accordance with the agreed upon timeline. If information is not available and additional time needs to be scheduled for the completion of the audit, we will discuss with management applicable inefficiencies and agree on additional charges in advance.

Fees, Costs, and Access to Workpapers (Continued)

Our fees for the year ending June 30, 2017 will be \$23,000 for the audit and non-audit services described above. This fee estimate will be subject to adjustments based on unanticipated changes in the scope of our work and/or incomplete or untimely receipt by us of information on the client participation list. Additional non-audit services that may be required will be billed at our standard rates in effect at the time the services are provided. All other provisions of this letter will survive any fee adjustment. Interim billings will be submitted as work progresses and as expenses are incurred. Billings are due upon submission.

Our professional standards require that we perform certain additional procedures, on current and previous years' engagements, whenever a partner or professional employee leaves the firm and is subsequently employed by or associated with a client in a key position. Accordingly, the District agrees it will compensate Miller Cooper & Co., Ltd for any additional costs incurred as a result of the District's employment of a partner or professional employee of Miller Cooper & Co., Ltd. To ensure that Miller, Cooper & Co., Ltd.'s independence is not impaired under professional standards, you agree to inform the engagement principal before entering into any substantive employment discussions with any of our personnel.

In the event we are requested or authorized by the District or are required by government regulation, subpoena or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for the District, the District will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

The documentation for this engagement is the property of Miller Cooper & Co., Ltd. However, you acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, and the U.S. Government Accountability Office shall have access to the audit documentation upon their request and that we shall maintain the audit documentation for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency. Access to requested documentation will be provided under the supervision of Miller Cooper & Co., Ltd. audit personnel and at a location designated by our firm, and such access shall not affect our ownership of or privilege over these documents.

Claim Resolution

Any claim arising out of services rendered pursuant to this agreement shall be resolved in accordance with the laws of Illinois. The District and Miller, Cooper & Co., Ltd. agree that no claim arising out of services rendered pursuant to this agreement shall be filed more than two years after the date of the audit report issued by Miller, Cooper & Co., Ltd. or the date of this arrangement letter if no report has been issued, without delay in the running of this period based on the time of discovery of the claim. The District and Miller, Cooper & Co., Ltd. agree that neither of their liability to the other for any damages incurred as a result of this engagement, shall exceed the amount paid by you for services under this engagement. This damages limitation shall occur regardless of the nature of the claim, whether in contract, tort or otherwise, and including but not limited to Miller, Cooper & Co., Ltd.'s own negligence, but shall not apply to the extent that Miller, Cooper & Co., Ltd. is found to have acted with willful misconduct or fraudulent behavior. Furthermore, the District agrees that Miller, Cooper & Co., Ltd. shall not under any circumstances be liable for any special, consequential, incidental or exemplary damages or loss (nor any lost profits, taxes, interest, tax penalties savings or business opportunity).

Claim Resolution (Continued)

In addition, the District agrees to indemnify, defend, and hold harmless Miller, Cooper & Co., Ltd. and its current, former and future partners, principals, employees, and personnel from any and all claims, liabilities, costs, and expenses, including attorney fees, relating to Miller, Cooper & Co., Ltd.'s services under this arrangement letter arising from or relating to the District's misrepresentations or false or incomplete information provided to us during the engagement, except to the extent finally determined to have resulted from the willful misconduct or fraudulent behavior of Miller, Cooper & Co., Ltd. relating to such services.

If any term or provision of this agreement is determined to be invalid or unenforceable, such term or provision will be deemed stricken and all other terms and provisions will remain in full force and effect.

Reporting

We will issue a written report upon completion of our audit of the District's financial statements. Our report will be addressed to the Board of Education of the District. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement. Susan Jones is the engagement principal and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our work is prepared as a result of this engagement of Miller, Cooper & Co., Ltd. by you and the information contained, and any opinions expressed therein are solely for your internal use. Miller, Cooper & Co., Ltd. is not aware that this work is intended to benefit or influence any other party. This agreement can be altered only by an additional written agreement executed by both of us.

This letter constitutes the complete and exclusive statement of agreement between Miller, Cooper & Co., Ltd. and the District, superseding all proposals, oral or written, and all other communications, with respect to the terms of the engagement between the parties. If because of a change in the District's status or due to any other reason, any provision in this letter would be prohibited by, or would impair our independence under, laws, regulations or published interpretations by governmental bodies, commissions, or other regulatory agencies, such provision shall, to that extent, be of no further force and effect and this letter shall consist of the remaining portions.

At the conclusion of this arrangement, we will return all original records you supplied to us. Your records comprise of the backup and support for your basic financial statements. Our firm destroys our files and all pertinent workpapers for current clients after a retention period of seven years.

April 19, 2017
Board of Education
Dr. David Palzet, Superintendent
Dr. Catherine Change, Business Manager
Pleasantdale School District 107

Page Nine

Reporting (Continued)

Please sign and return a copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements, including our respective responsibilities. We appreciate your business.

Sincerely,

MILLER, COOPER & CO., LTD.



Susan Jones, Principal
Enclosures

ENG/Pleasantdale SD 107 17 ENG np

Confirmed on behalf of Pleasantdale School District 107:

President of the Board of Education

Date

Superintendent

Date

Business manager

Date

OCT - 3 2016



CPAs & Advisors

SYSTEM REVIEW REPORT

September 2, 2016

To the Principals
Miller Cooper & Co., Ltd.
and the Peer Review Committee of the
Illinois CPA Society

We have reviewed the system of quality control for the accounting and auditing practice of Miller Cooper & Co., Ltd., (the firm) in effect for the year ended May 31, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Miller Cooper & Co., Ltd., in effect for the year ended May 31, 2016, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Miller Cooper & Co., Ltd. has received a peer review rating of *pass*.

Haddox Reid Eubank Betts PLLC

BRIDGES	Year One	Each year after for 5 years (for the consumables)
Elementary School (K-4)	\$42,445.70	\$7,524
Middle School (grade 5 only)	\$6,666.98	\$1,710
Long Range Breakdown: \$95,282.68 divided by 6 years= \$15,880.45/year *the largest portion being spent in year one		

School Board

Board Member Conflict of Interest

No School Board member shall: (1) have a beneficial interest directly or indirectly in any contract, work, or business of the District unless permitted by State or federal law; or (2) solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or contracts with the District. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*. ~~have a beneficial interest directly or indirectly in any contract, work, or business of the District unless permitted by State law.~~

Board members must annually file a “Statement of Economic Interests” as required by the Illinois Governmental Ethics Act. Each Board member is responsible for filing the statement with the county clerk of the county in which the District’s main office is located by May 1.

LEGAL REF.: 5 ILCS 420/4A-101, 420/4A-105, 420/4A-106, and 420/4A-107.
50 ILCS 105/3.
105 ILCS 5/10-9.
2 C.F.R. §200.318(c)(1).

ADOPTED: June 18, 2008

REVISED: June 16, 2010, May 18, 2011

School Board

Board Member Development

The School Board desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member must complete at least 4 hours of professional development leadership training in education and labor law, financial oversight and accountability, and fiduciary responsibilities within the first year of his or her first term. This requirement is applicable to Board members who are elected after June 13, 2011 or who are appointed to fill a vacancy of at least one year's duration after that date.
2. Each Board member must complete training on the Open Meetings Act no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on the Open Meetings Act is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. This dismissal process is available after the District's PERA implementation date.

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

New Board Member Orientation

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President or designee may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.: ~~5 ILCS 120/2-~~5 ILCS 120/1.05 and 120/2.
105 ILCS 5/10-16a and 5/24-16.5.

ADOPTED: June 16, 2010

REVISED: June 20, 2012; May 21, 2014

School Board

Types of School Board Meetings

General

For all meetings of the School Board and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein as well as in the Open Meetings Act. This shall include mailing meeting notifications to news media that have officially requested them and to others as approved by the Board. Unless otherwise specified, all meetings are held in the District's main office. Board policy 2:220, *School Board Meeting Procedure*, governs meeting quorum requirements.

The Superintendent is designated on behalf of the Board and each Board committee to receive the training on compliance with Open Meetings Act that is required by Section 1.05(a) of that Act. The Superintendent may identify other employees to receive the training. Each Board member must complete a course on training on the Open Meetings Act as required by Section 1.05(b) or (c) of that Act.

Regular Meetings

The Board announces the time and place for its regular meetings at the beginning of each fiscal year. The Superintendent shall prepare and make available the calendar of regular Board meetings. Meeting dates may be changed with 10 days' notice in accordance with State law.

A meeting agenda shall be posted at the District's main office and the Board's meeting room, or other location where the meeting is to be held, at least 48 hours before the meeting. Items not specifically on the agenda may still be considered during the meeting.

Closed Meetings

The Board and Board committees may meet in a closed meeting to consider the following subjects:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1). **However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 99-646.**
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
3. The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4).
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).

6. The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6).
7. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
8. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
9. Student disciplinary cases. 5 ILCS 120/2(c)(9).
10. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).
12. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member. 5 ILCS 120/2(c)(12).
13. Self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. 5 ILCS 120/2(c)(16).
14. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
15. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(28).

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each Board member present, and the reason for the closed meeting, will be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes.

A single motion calling for a series of closed meetings may be adopted when such meetings will involve the same particular matters and are scheduled to be held within 3 months of the vote.

No final Board action will be taken at a closed meeting.

Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required when the original meeting is open to the public and: (1) is to be reconvened within 24 hours, or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda.

Special Meetings

Special meetings may be called by the President or by any 3 members of the Board by giving notice thereof, in writing, stating the time, place, and purpose of the meeting to remaining Board members by mail at least 48 hours before the meeting, or by personal service at least 24 hours before the meeting.

Public notice of a special meeting is given by posting a notice at the District's main office at least 48 hours before the meeting and by notifying the news media that have filed a written request for notice. A meeting agenda shall accompany the notice.

No matters will be discussed, considered, or brought before the Board at any special meeting other than such matters as were included in the stated purpose of the meeting.

Emergency Meetings

Public notice of emergency meetings shall be given as soon as practical, but in any event, before the meeting to news media that have filed a written request for notice.

Posting on the District Website

In addition to the other notices specified in this policy, the Superintendent or designee shall post the following on the District website: (1) the annual schedule of regular meetings, which shall remain posted until the Board approves a new schedule of regular meetings; (2) a public notice of all Board meetings; and (3) the agenda for each regular meeting which shall remain posted until the regular meeting is concluded.

LEGAL REF.: ~~5 ILCS 120/1 et seq.~~ **5 ILCS 120/, Open Meeting Act.**
5 ILCS 140/, Freedom of Information Act.
105 ILCS 5/10-6 and 5/10-16.

ADOPTED: June 18, 2008

REVISED: June 16, 2010; June 20, 2012

School Board

School Board Meeting Procedure

Agenda

The School Board President is responsible for focusing the Board meeting agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require discussion or explanation before Board action. Any Board member may request the withdrawal of any item under the consent agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Items submitted by Board members to the Superintendent or the President shall be placed on the agenda for an upcoming meeting. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

~~Any Board member may submit suggested agenda items to the Board President for his or her consideration. Items may be added to the agenda at the beginning of a regular meeting upon unanimous approval of those Board members present. No action will be taken on such items.~~

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board member at least 48 hours before each meeting, except a meeting held in the event of an emergency. The meeting agenda shall be posted in accordance with Board policy 2:200, *Types of School Board Meetings*.

The Board President shall determine the order of business at regular Board meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of “abstain” or “present,” or a vote other than “yea” or “nay,” or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of “abstain” or “present,” or a vote other than “yea” or “nay,” or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law. The sequence for casting votes shall be rotated.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board’s minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present.

Minutes

The Board Secretary shall keep written minutes of all Board meetings (whether open or closed), which shall be signed by the President and the Secretary. The minutes include:

1. The meeting’s date, time, and place;
 2. Board members recorded as either present or absent;
-

3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted “yea” and “nay”;
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act authorizing the closed meeting;
7. A record of all motions, the members making the motion and the second;
8. Upon request by a Board member, a record of how he or she voted on a particular motion; and;
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting’s date.

The minutes shall be submitted to the Board for approval or modification at its next regularly scheduled open meeting. Minutes for open meeting must be approved within 30 days after meeting or at the second subsequent regular meeting, whichever is later.

At least semi-annually in an open meeting, the Board: (1) reviews minutes from closed meetings that are currently unavailable for public release, and (2) decides which, if any, no longer require confidential treatment and are available for public inspection. The Board may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release.

The official minutes are in the custody of the Board Secretary. Open meeting minutes are available for inspection during regular office hours within 7 days after the Board’s approval; they may be inspected in the District’s main office, in the presence of the Secretary, the Superintendent or designee, or any Board member. Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection. The minutes shall not be removed from the Superintendent’s office except by vote of the Board or by court order.

The Board’s open meeting minutes shall be posted on the District website within 7 days after the Board approves them; the minutes will remain posted for at least 60 days.

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained close to the Board’s regular meeting location.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

Individual Board members may listen to verbatim recordings when that action is germane to their responsibilities. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board constitutes a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, or (3) a family or other emergency. If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

Rules of Order

Unless State law or Board-adopted rules apply, the Board President, as the presiding officer, will use Robert's Rules of Order, Newly Revised (10th Edition), as a guide when a question arises concerning procedure.

Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board meeting. Requests for special needs, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording equipment must be positioned in the public seating area. Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

Protocols for District Recorded Board Meetings

1. Videotaping of the meetings will terminate:
 - a. During staff and student recognition
 - b. During closed session
2. Board meetings will be posted on the District's website within 2 business days.
3. Board meetings will be posted on the District's website for 12 months and subsequently be deleted.
4. Board meetings will be posted in MP4 format and will not be downloadable.
5. Attendees will be informed meetings are recorded.

LEGAL REF.: 5 ILCS 120/2a, 120/2.02, 120/2.05, and 120/2.06.
105 ILCS 5/10-6, 5/10-7, 5/10-12, and 5/10-16.
Prosser v. Village of Fox Lake, 438 N.E.2d 134 (1982).

ADOPTED: June 18, 2008

REVISED: May 18, 2011; September 19, 2012; November 20, 2013

School Board

Access to District Public Records

Full access to the District's *public records* is available to any person as provided in the Illinois Freedom of Information Act (FOIA), this policy, and implementing procedures. **The Superintendent or designee shall: (1) provide the Board with sufficient information and data to permit the Board to monitor the District's compliance with FOIA and this policy, and (2) report any FOIA requests during the Board's regular meetings along with the status of the District's response.**

Freedom of Information Officer

The Superintendent shall serve as the District's Freedom of Information Officer and is assigned all the duties and powers of that office as provided in FOIA and this policy. The Superintendent may delegate these duties and powers to one or more designees but the delegation shall not relieve the Superintendent of the responsibility for the action that was delegated. ~~The Superintendent or designee(s) shall report any FOIA requests and the status of the District's response to the Board at each regular Board meeting.~~

Definition

The District's *public records* are defined as records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, microfilms, cards, tapes, recordings, electronic data processing records, electronic communications, recorded information and all other documentary materials pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of the School District.

Requesting Records

A request for inspection and/or copies of public records must be made in writing and may be submitted by personal delivery, mail, telefax, or email directed to the District's Freedom of Information Officer. Individuals making a request are not required to state a reason for the request other than to identify when the request is for a commercial purpose or when requesting a fee waiver. All requests for inspection and copying shall immediately be forwarded to the District's Freedom of Information Officer or designee.

Responding to Requests

The Freedom of Information Officer shall approve all requests for public records unless:

1. The requested material does not exist;
2. The requested material is exempt from inspection and copying by the Freedom of Information Act; or
3. Complying with the request would be unduly burdensome.

Within 5 business days after receipt of a request for access to a public record, the Freedom of Information Officer shall comply with or deny the request, unless the time for response is extended as specified in Section 3 of FOIA. The Freedom of Information Officer may extend the time for a response for up to 5 business days from the original due date. If an extension is needed, the Freedom of Information Officer shall: (1) contact the person making the request, (2) notify the person making the request of the reason for the delay, and (3) either inform the person of the date on which a response will be made or agree with the person in writing on a compliance period.

The time periods are extended for responding to requests for records made for a *commercial purpose*, requests by a *recurrent requester*, or *voluminous requests*, as those terms are defined in Section 2 of

FOIA. The time periods for responding to those requests are governed by Sections 3.1, 3.2, and 3.6 of FOIA.

~~Notwithstanding the above, the Freedom of Information Officer shall respond to requests for commercial purposes and to recurrent requesters (as those terms are defined in Section 2 of FOIA) according to Sections 3.1 and 3.2 of FOIA.~~

When responding to a request for a record containing both exempt and non-exempt material, the Freedom of Information Officer shall redact exempt material from the record before complying with the request.

Pleasantdale School District 107

2:250

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Fees

Persons making a request for copies of public records must pay any and all applicable fees. The Freedom of Information Officer shall establish a fee schedule that complies with FOIA and this policy and is subject to the Board's review. The fee schedule shall include copying fees and all other fees to the maximum extent they are permitted by FOIA, including without limitation, search and review fees for responding to a request for a *commercial purpose* and fees, costs, and personnel hours in connection with responding to a *voluminous request*.

Copying fees, except when fixed by statute, shall be reasonably calculated to reimburse the District's actual cost for reproducing and certifying public records and for the use, by any person, of its equipment to copy records. In no case shall the copying fees exceed the maximum fees permitted by FOIA. If the District's actual copying costs are equal to or greater than the maximum fees permitted by FOIA, the Freedom of Information Officer is authorized to use FOIA's maximum fees as the District's fees. No copying fees shall be charged for: (1) the first 50 pages of black and white, letter or legal sized copies, or (2) electronic copies other than the actual cost of the recording medium, except if the response is to a *voluminous request*, as defined in FOIA.

A fee reduction is available if the request qualifies under Section 6 of FOIA. The Freedom of Information Officer shall set the amount of the reduction taking into consideration the amount of material requested and the cost of copying it.

Provision of Copies and Access to Records

A public record that is the subject of an approved access request will be available for inspection or copying at the District's administrative office during regular business hours, unless other arrangements are made by the Freedom of Information Officer.

Many public records are immediately available from the District's website including, but not limited to, the process for requesting a public record. The Freedom of Information Officer shall direct a requester to the District's website if a requested record is available there. If the requester is unable to reasonably access the record online, he or she may resubmit the request for the record, stating his or her inability to reasonably access the record online, and the District shall make the requested record available for inspection and copying as otherwise provided in this policy.

Preserving Public Records

Public records, including email messages, shall be preserved and cataloged if: (1) they are evidence of the District's organization, function, policies, procedures, or activities, (2) they contain informational data appropriate for preservation, (3) their retention is required by State or federal law, or (4) they are subject to a retention request by the Board Attorney (e.g. a litigation hold), District auditor, or other individual authorized by the School Board or State or federal law to make such a request. Unless its retention is required as described in items numbered 3 or 4 above, a public record, as defined by the Illinois Local Records Act, may be destroyed when authorized by the Local Records Commission.

LEGAL REF.: 5 ILCS 140/, Illinois Freedom of Information Act.
105 ILCS 5/10-16 and 5/24A-7.1.
820 ILCS 40/11.
820 ILCS 130/5.

ADOPTED: June 16, 2010

REVISED: June 20, 2012; October 17, 2012; May 21, 2014; May 18, 2016

Personnel Report

May 17, 2017

1. Retirement of Personnel

The Superintendent received a letter from middle school resource teacher Kathi Rozum announcing her intentions to retire at the end of the 2016-17 school year.

Recommendation:

That the Board of Education approves the retirement of Kathi Rozum, resource teacher, effective the end of the 2016-17 school year.

2. Employment of Personnel

Director of Special Education Debbie Lubeck is recommending to employ the following personnel for the 2017-18 school year.

Recommendation:

That the Board of Education employ the following personnel for the 2017-18 school year:

Name	Position	Salary
Michelle Interrante	Elementary Resource Teacher	\$ 37,954 (was our employee for 2016-17)
Lacey Peters	Part Time (.50 FTE) Sp/Lang Pathologist	\$ 25,870.50 (MA12, Step 7)

Pleasantdale School District 107

Administrative Office • 7450 S. Wolf Road • Burr Ridge, IL 60527
(708) 784-2172 • Fax: (708) 246-0161 • www.d107.org
Dr. Catherine Chang, Business Manager • cchang@d107.org

DATE: May 11, 2017
TO: Board of Education
FROM: Catherine Chang
RE: Lunch and Milk Fee for Students

The price per meal *with milk* from Just A Dash Catering remains at \$3.30 after our recent bid. The price per carton of milk has increased from \$0.29 to \$0.30. For this current 2016-2017 school year, the student lunch fee is the same as cost per meal (\$3.30) and the milk fee is the same as the price per carton of milk (\$0.29).

We recommend that the Board of Education set the lunch fee for the 2017-2018 school year at \$3.30 per meal and the milk fee at \$0.30 per carton to match the cost per meal and cost per carton of milk.

Attachment: 5-year Historical Lunch Fees

Mission

Ensure that each student is a passionate learner empowered with the academic and social skills to responsibly choose and excel in life pursuits.

Historical Lunch Prices for Students

	Price per Meal	
Year	Regular	Nutri-Track/ Fresh Expectations
2012-2013	\$2.45	\$2.95
2013-2014	\$2.45	\$2.95
2014-2015	\$2.50	\$2.95
2015-2016	\$2.60	N/A
2016-2017	\$3.30	N/A

FOOD SERVICE HISTORICAL DATA-6/30/10 through 6/30/16 & Budget 16/17

	6/30/10	6/30/11	6/30/12	6/30/13	6/30/14	6/30/15	6/30/16	As of 4/30/17
REVENUE								
Hot Lunch from Students	\$110,927	\$112,939	\$106,483	\$86,524	\$82,626	\$61,699	\$69,707	
Milk from Students	\$15,290	\$18,857	\$8,821	\$19,235	\$14,438	\$16,651	\$18,088	
State Lunch Reimbursement	\$631	\$573	\$756	\$531	\$302	\$305	\$182	\$106.88
Fed Nat Lunch Reimbursement	\$29,598	\$30,128	\$35,067	\$28,734	\$28,717	\$37,783	\$35,249	\$33,717.54
<i>Total Revenue</i>	<i>\$156,446</i>	<i>\$162,496</i>	<i>\$151,127</i>	<i>\$135,024</i>	<i>\$126,083</i>	<i>\$116,437</i>	<i>\$123,226</i>	<i>\$33,824.42</i>
EXPENSES								
Hot Lunches	\$138,060	\$134,990	\$134,303	\$114,623	\$108,844	\$100,845	\$104,325	\$29,252.84
Milk	\$22,866	\$24,021	\$23,039	\$20,183	\$19,332	\$18,201	\$20,292	\$654.69
<i>Total Expenses</i>	<i>\$160,926</i>	<i>\$159,011</i>	<i>\$157,342</i>	<i>\$134,806</i>	<i>\$128,176</i>	<i>\$119,046</i>	<i>\$124,617</i>	<i>\$29,907.53</i>
Difference between Revenues and Expenses for Both Milk and Hot Lunch	-\$4,480	\$3,485	-\$6,214	\$218	-\$2,093	-\$2,609	-\$1,391	\$3,916.89 *

* Revenues and expenditures are on cash basis accounting. 2016/17 figures will change at the end of the school year.

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Chapter 1 - Introductory Information & General Notices

This handbook is a summary of the school’s rules and expectations, and is not a comprehensive statement of school procedures. This handbook may be amended during the school year without notice. A digital copy of the handbook is also available on our district website. The Board’s comprehensive policy manual is available for public inspection through the District’s website at www.d107.org or at the Board office, located at 7450 S. Wolf Road in Burr Ridge.

1.30 - General School Information

Board of Education

Mark Mirabile (2019) President	630-734-1741
<i>7985 Woodside Lane, Burr Ridge 60527</i>	<i>mirabile@board107.org</i>
Kristin Violante (2021) Vice President	708-839-5383
<i>8226 Scenic Drive, Willow Springs 60480</i>	<i>violante@board107.org</i>
Mary Lenzen (2021) Secretary	630-201-0702
<i>8241 School Street, LaGrange 60525</i>	<i>lenzen@board107.org</i>
Jon Buralli (2021)	708-784-9462
<i>7243 Flagg Creek Drive, Indian Head Park 60525</i>	<i>buralli@board107.org</i>
Vipul Dedhia (2019)	708-539-3961
<i>11047 W. 72nd Street, Indian Head Park 60525</i>	<i>dedhia@board107.org</i>
David Negron (2019)	630-235-2870
<i>8524 Candlelight Drive West, Willow Springs 60480</i>	<i>negron@board107.org</i>
Michael Rak (2019)	708-467-0568
<i>8631 Dunbar, Willow Springs 60480</i>	<i>rak@board107.org</i>

The Board of Education of District 107 consists of seven members elected on a staggered basis. Board elections are held in April in odd numbered years.

The members serve without compensation, elect officers each year, and set meeting dates. The public is encouraged to attend these meetings, usually held on the third Wednesday of the month in the District Administration Building.

In addition to the regularly scheduled Board meetings, the Board of Education also holds special meetings as needed. Board meeting minutes are posted on the district website. All meetings are open to the public and a special portion of each meeting is set aside for questions and comments from visitors.

SCHOOLS AND STAFF

District Administrative Building
 7450 S. Wolf Road
 Burr Ridge, Illinois 60527
 Telephone: (708) 784-2013

Superintendent:	Dr. Dave Palzet
Business Manager:	Dr. Catherine Chang
Director of Special Education:	Deborah Lubeck
Assistant Superintendent of Teaching and Learning	Jennifer Ban
Superintendent’s Secretary:	Erika Sawosko
Bookkeeper:	Teri Makutenas

Pleasantdale Elementary School (PreK-4)
 8100 School Street
 LaGrange, Illinois 60525
 Telephone: (708) 246-4700
 To report an absence: (708) 246-4700, press 5
 Principal: Kathleen Tomei

Pleasantdale Middle School (5-8)
 7450 S. Wolf Road
 Burr Ridge, Illinois 60527
 Telephone: (708) 246-3210
 To report an absence: (708) 246-3210, press 5
 Principal: TBD
 Assistant Principal: Meg Knapik
 Secretary: Charlotte Reschke

Secretary: TBD

 Mascot: Eagle
 Colors: Blue, White, and Yellow

Mascot: Tiger
 Colors: Blue and White

Administrators

Administrators are hired by the School Board to implement policies through management and supervision.

Teachers

District 107 provides students with excellent professional and paraprofessional instructional services. In addition to experienced classroom teachers, the district employs art teachers, instrumental music teachers, vocal music teachers, resource teachers, librarians, registered nurses, social workers, speech and language therapists, computer instructors, and gifted/enrichment teachers.

Support Staff

Secretaries, bus drivers, lunchroom helpers and supervisors, and maintenance/custodial personnel assist the educational program of District 107 in a variety of ways.

Facilities

District 107’s facilities are handicap accessible.

Whom do I call when I have a particular concern or question?

Pleasantdale School District is committed to timely and accurate communication with stakeholders. The following chart lists contacts to get questions answered most efficiently.

Topic	First Contact	Second Contact	Third Contact
Student Academics	Classroom Teacher	Principal	Superintendent
Student Discipline	Classroom Teacher	Elementary Principal Middle Principal/Assistant Principal	Superintendent

Co-Curricular • Athletics • Activities	Coach/Sponsor	Elementary Principal Middle Athletic Director Athletic Director	Middle Principal/Assistant Principal
Bus Transportation	School Office	Business Manager	
Lunch Program	School Lunch Supervisor	Business Manager	
Special Education	Classroom Teacher	Special Education Case Manager	Director of Special Education
Medical Issues	Nurse	Principal	
Board Policy	Superintendent	Board of Education	
Friday Packet Communication	Superintendent's Secretary	Superintendent	

Elementary School 708-246-4700 (dial 5 before 8:30 a.m. to report an absence)
Middle School 708-246-3210 (dial 5 before 8:15 a.m. to report an absence)
District Office 708-784-2013

See website for complete list of phone numbers and email addresses.

1.35 – School Hours, Arrival/Departure Procedures

SCHOOL HOURS

Pleasantdale Elementary

Bright Beginnings Preschool

9:10 - 11:40 a.m. morning session
12:40 - 3:10 p.m. afternoon session

Extended-day Kindergarten, 1st – 4th grade

8:40 a.m. - student arrival **begins**
8:55 a.m. - students enter building
9:00 a.m. - school starts
3:20 p.m. - dismissal

Half-day Kindergarten

8:55 a.m. - 12:00 p.m.

At the Elementary School, parents must make necessary arrangements so that their children do not arrive prior to 8:40 a.m. Supervision is not available prior to this time.

Pleasantdale Middle

Grades 5-8

8:00 a.m. student arrival
8:12 a.m. 5th & 6th grade students enter
8:15 a.m. 7th & 8th grade students enter
8:20 a.m. classes begin Lunch periods start: 11:27 a.m.
3:22 p.m. dismissal

At the Middle School, parents must make necessary arrangements so that their children do not arrive prior to 8:00 a.m. Supervision is not available prior to this time.

Arrival / Departure Procedures

Pleasantdale Elementary

- Early Arrival – Students must report to the school office for any activity starting before 8:40 a.m.
- Morning Arrival is anytime between 8:40 – 9:00 a.m. – Each grade level is assigned an entrance door in the front of the building. Students report to their assigned location and line up with their grade level. Students enter the building from 8:55 – 9:00 a.m.
- Students will be directed into the gymnasium/APR upon arrival during inclement weather.
- Late Arrival – The doors are locked at 9:00 a.m. Students arriving after 9:00 a.m. are considered tardy and must report to the school office. Tardy students will receive a tardy slip which must be given to the classroom teacher.
- The school must be notified in writing by noon of alternative transportation arrangements. Students being picked up after school must wait until the parent comes to the west side doors at the end of the first grade hallway. Cars must be parked in the back lot. Staff members will not release students unless the parent is recognized. When a child does not have written permission regarding a change in pick-up, and the parent has not contacted the school to confirm such a change, the child will go home according to his/her regular schedule. The front main doors are not dismissal points for children picked up after school.
- Departure During School Hours -School district staff will not release a child to anyone unless the adult has legal custody, or the parent/guardian has notified the school office in writing in advance. During school hours, no student is to leave the grounds without permission and adult supervision. Parents picking up students during school hours must come to the elementary school office or the middle school nurse's office to sign out the child.
- After School Departure – All busses load in the front of the building. At the end of the school day, parents picking children up from school must park in the back of the building and meet their child at the back door. No student will be released until parents or guardians are recognized.
- A.M. half day kindergarten pick-up will be at 12:00 p.m. at the library doors.
- All preschool drop-off and pick-up will be at the preschool doors.

Pleasantdale Middle

- Early Arrival - Students arriving before 8:00 a.m. to partake in an activity must report directly to their supervisor. If students are arriving for morning academic help, they must secure a pass from their teacher or supervisor. In special circumstances, students may contact the office for computer access.
- Morning Arrival - When students arrive, 5th and 6th grade students must wait for the bell in the front of the school. Seventh and 8th grade students must wait for the bell in the commons area. During inclement weather, 5th and 6th grade students wait for the bell in the front hallway. Seventh and 8th grade students wait for the bell in the lunchroom.
- Late Arrival - Students who are late to school must stop in the nurse's office to sign in and get a pass to class.
- Departure During School Hours -School district staff will not release a child to anyone unless the adult has legal custody, or the parent/guardian has notified the school office in writing in advance. During school hours, no student is to leave the grounds without permission and adult supervision. Parents picking up students during school hours must come to the elementary school office or the middle school nurse's office to sign out the child.
- After School Departure – Parents may pick students up in the front of the building. The fire lane in the front of the building must remain open.

1.36 - Returning to School After Hours

Pleasantdale Elementary

Organizing homework is part of the end-of-the-day classroom procedure designed to foster independence and responsibility. If a student forgets assignments at school, they may return to school to retrieve them by 4:30 p.m. The secretary or principal will escort students to get materials. An organizational plan may be put into place for students who habitually forget assignments at school.

Pleasantdale Middle

Students are urged to return to school for forgotten homework whenever necessary. However, the return trip needs to be made by 4:30 p.m. After that time, all school doors are locked and the office staff is unavailable. For security reasons, cleaning crew members will not allow entrance to the building after school hours.

1.40 - Visitors

All visitors, including parents and siblings, are required to enter through the front door of the building and proceed immediately to the main office. Visitors should identify themselves and inform office personnel of their reason for being at school.

Visitors must sign in, identifying their name, the date and time of arrival, and the classroom or location they are visiting. Approved visitors must take a tag identifying themselves as a guest and place the tag to their outer clothing in a clearly visible location. Visitors are required to proceed immediately to their location in a quiet manner. All visitors must return to the main office and sign out before leaving the school.

Visitors are expected to abide by all school rules during their time on school property. A visitor who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior.

1.50 - Equal Opportunity and Sex Equity

RIGHTS AND RESPONSIBILITIES

Policies of the District 107 Board of Education protect the rights of all students, in compliance with state and federal laws. The policies are available for inspection in school offices.

Gender Equity Policy

According to District 107 Board of Education Policy, all District 107 students have equal access to programs, activities, services and benefits. Students are not limited in the exercise of any right, privilege, advantage, or opportunity because of gender. Any students or parents who allege gender discrimination may file a complaint with the Superintendent or designee. A description of this procedure may be obtained from the District Office.

Equal educational and extracurricular opportunities are available to all students without regard to race, color, nationality, sex, sexual orientation, gender identity, ancestry, age, religious beliefs, physical or mental disability, status as homeless, or actual or potential marital or parental status, including pregnancy.

No student shall, based on sex or sexual orientation, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

1.55 - Student, Parent, Teacher Rights and Responsibilities

STUDENT RESPONSIBILITIES

Academics

- Do your best to achieve excellence in personal conduct and academics.
- Improve your performance upon notice of unsatisfactory progress.
- Contribute to a good learning climate.
- Make every effort to graduate on time.
- Be punctual and attend every class.

Citizenship

- Have pride in your school.
- Respect the rights of fellow students, school personnel, and others.
- Be honest and courteous.
- Know and follow school rules and procedures.
- Seek assistance from school personnel to prevent or resolve conflicts.
- Report incidents or activities that may threaten or disrupt the school environment.
- Respect the property of other students, school personnel or Pleasantdale School District 107.

Dress and Grooming

- Observe basic standards of cleanliness, modesty, and good grooming.
- Dress in a manner that is neither disruptive to the educational program nor poses a safety hazard.

Extra Curricular Activities

- **Follow school rules at all school sponsored events.**
- Show good sportsmanship. Students or teams violating the ethics of competition or principles of good sportsmanship during a sporting event may be subject to appropriate disciplinary action that can include being barred from future participation as spectators or participants or both.

STUDENT RIGHTS

An Appropriate Public School Education

- To learn in an environment in which all students can excel academically and socially.
- To be graded on their academic performance.
- To be allowed to make up class work after an excused absence according to school/team policies.
- To be respected by staff and peers in a caring school community.

PARENT RESPONSIBILITIES

- Support the efforts of their children to achieve excellence in academics and personal conduct.
- Plan a time and place for homework assignments and provide necessary supervision.
- Assume responsibility for the student's prompt and regular compliance with attendance, rules, and procedures.
- Reinforce respect for school personnel.
- Instill respect for the law, including the rights of others.
- Communicate expected behavior at school.
- Work with the school in the best interests of the student on disciplinary matters.
- Attend all requested conferences.
- Present their case/cause to school officials in a calm, respectful manner.

PARENT RIGHTS

- To receive information concerning the complete program offered at school.
- To receive regular official reports of their children's academic progress.
- To be notified promptly of significant academic and/or behavioral problems.
- To receive an explanation of the basis for any grade given by the teacher.
- To be given time for a conference with teachers and/or administration.
- To exercise the right to appeal, when appropriate.
- To experience respectful relationships with teachers and other school personnel.

TEACHER RESPONSIBILITIES

- Demonstrate by attitude and actions genuine concern and respect for each student, parent, and fellow staff member.
- Know and enforce school rules courteously and fairly.
- Handle misconduct quickly and impartially.
- Inform parents about the academic progress and conduct of their student using established district criteria.
- Attend conferences when requested.

TEACHER RIGHTS

- Have guarantees as cited in the agreement between the Pleasantdale School District Board of Education and the Teacher's Association of Pleasantdale.
- Be present at any disciplinary conference concerning serious disruptions in the teacher's classroom.
- Be treated respectfully by fellow staff, administration, parents, and students.

1.60 - Animals on School Property

In order to assure student health and safety, animals are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the building principals in the case of an educational opportunity for students, provided that (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

1.70 - School Volunteers

Parents are encouraged to visit the school and their child's class. Parents must contact the classroom teacher to plan the time for the visit and appropriate volunteer activities. In order to maintain a secure building, visitors/volunteers must check in with the office, sign in, and receive an appropriate badge. Badge must be worn and visible for the duration of your visit. Once the visit is complete, visitors must return to the office and sign out. Regardless of familiarity, it is imperative that all visitors follow sign-in/sign-out procedures. All volunteers must attend an orientation meeting.

1.80 - Invitations & Gifts

Invitations to Private Parties

School is not an appropriate place to communicate birthday party information. Invitations often get misplaced, given to the wrong people, etc. Parents are requested to take care of birthday party invitations outside of school.

Gifts

All district employees are subject to Board Policy 2:105 Ethics and Gift Ban which can be viewed at the District web site at www.d107.org.

1.85 - Treats & Snacks

Students are not allowed to share food. Teachers are not allowed to give food to students outside of approved School Board policy. Parents are not allowed to send food for any student other than their own.

1.86 - Awards and Special Events

Awards – Pleasantdale Elementary

Teachers and/or entire grade levels are encouraged to recognize students on a regular basis.

Near the end of the year, members of the Student Recognition Committee will meet to determine the process for our Presidential and Eagle Awards for 3rd and 4th graders. This ceremony is held at the end of the year.

Pleasantdale Eagle Award - The purpose of this award is to recognize students who are excellent role models. This award is given to select 3rd and 4th grade students who consistently demonstrate the following traits:

Demonstrates academic responsibility (homework completion, class participation, effort, attendance)

Follows and models the Eagle Way inside and outside of the classroom with both authority figures and peers

Exhibits kindness and empathy

President's Award for Academic Excellence - This award is given to only 3rd and 4th grade students meeting stringent criteria. The purpose of this award is to recognize academic success in the classroom during this current school year. Students earning this award score in the top 10% nationwide on standardized tests given during the year and earn report card grades putting them in the top 10% of the class.

Awards – Pleasantdale Middle

At the end of each trimester, each grade level has an awards assembly in which Honor Roll certificates and other grade level team awards are presented. Every month, two students from each grade level are nominated by their teachers to receive the "Tiger P.A.W.S." award (Positive Acts Within our School). Selections are made by the grade level teachers and are based on how students exemplify good citizenship and embody the "I's of the Tiger" by being respectful, responsible, and safe. Tiger P.A.W.S. award winners are highlighted during morning announcements, are celebrated each trimester with a recognition breakfast, and their pictures are displayed in the main entry hallway.

President's Award for Academic Achievement - This award is given to 8th grade students meeting stringent criteria. The purpose of this award is to recognize academic success in the classroom during this current school year. Students earning this award score in the top 10% nationwide on standardized tests given during the year and maintain a cumulative 3.5 grade point average for their 4 years of middle school.

President's Award for Academic Excellence - This awards is given to 8th grade students who have demonstrated educational growth and improvement; achievement in the arts; outstanding commitment to academic excellence.

8th Grade Awards are also presented at the end of the year honoring students in each of the academic subjects. In addition, locally sponsored awards are presented recognizing student service and leadership.

Student Recognition – Pleasantdale Elementary

Student recognition is a process that is incorporated in various ways throughout the school year. Certificates, communication via phone or letter, and being mentioned in the weekly newsletter are but a few of the ways that students are acknowledged for exceptional service or achievement.

Student Formal Recognition – Pleasantdale Middle

Student recognition occurs at the end of the first, second and third trimester during grade level assemblies, at which time students are recognized for academics and activity participation. In addition, students may be recognized for exceptional leadership and or service by their grade level teams throughout the school year.

Birthdays – Pleasantdale Elementary Celebration

Birthdays are special occasions for children. Birthdays and half-birthdays are recognized at school.

On their special day, students are sent to the office for special treatment. They receive a small gift from the office, their name is displayed on the lighted hallway sign, they announce their birthday over the intercom, and lead the school in the morning pledge and song.

Birthdays – Pleasantdale Middle

Student birthdays are highlighted during morning announcements. Parents are asked not to send edible treats to either lunch periods or classrooms because of concerns about allergies. Parents are encouraged to communicate individual birthday party information outside of school. Students are not allowed to decorate lockers in celebration of birthdays.

Birthday Treats – Pleasantdale Elementary

Sending birthday treats or gifts to school is not allowed. There are more serious allergies than ever. In fact, many parents have requested that no treats be given to their children. Children have the option of donating toward the school library as part of the PTA Book Club. A permanent personalized sticker is placed in the book. This is a recommended birthday treat. Parents will receive more information through the PTA.

Holiday Parties – Pleasantdale Elementary

PTA Room Reps will organize classroom parties for certain holidays during the school year. Since serious food allergies are prevalent, no food or candy will be served at holiday parties. Classroom parties will focus on holiday-related games and activities. A nominal fee will be assessed for each child payable to the PTA.

Picture Day

Pictures of students are taken each year to keep school records current. Parents may purchase photos for a nominal price.

1.87 - Parent Organizations

Parent Teacher Association (PTA)

The PTA actively strives to help parents and teachers cooperate in the education of children. PTA programs and fundraising activities support many District 107 projects including classroom parties, special events, assemblies, field trips, etc. Every family is strongly encouraged to join annually. A link to PTA is located on the District web page.

1.88 - Building Usage

Although educational programs and school-sponsored activities have priority, District 107 school buildings are for community use as well. Applications for building use may be obtained from the District Office. School-sponsored events may preempt groups that have scheduled school building use, provided adequate notice is given. Organizations that sponsor activities in school facilities outside of regular school hours should be aware of Board of Education policies (e.g. no smoking, no alcohol, or other drug use). Failure to observe these policies will result in cancellation of school-use privileges.

1.89 - Lost and Found

A lost and found area is maintained near the office at both schools. If an article is lost, a child should first check with the classroom teacher, then the lost and found area. The lost and found area should be checked regularly as lost items usually end up in the lost and found.

1.90 - Emergency School Closings

The District uses an automated home messaging system to notify parents, students, and staff of a school closing. In addition, when possible, emergency closing information will be posted on the district website and communicated through local media channels.

1.91 - Textbook/Library Book Procedures

Students are expected to return textbooks and library books in the condition they were issued. Loss of book or excessive wear and tear will result in reimbursement for the cost of the book. Families will be notified prior to the end of the year with replacement costs. Students with outstanding library and textbook fees may not be permitted to participate in end of year activities, including Field Day.

1.92 - Telephone Use

Students may use the office phone or classroom phone when it is extremely important. Permission from a teacher, the secretary, or principal is required.

1.93 - Collection of Money

Money may not be collected from fellow students for any reason without first receiving approval from the principal.

1.95 - Communications

Parent/teacher communication is a priority. Parents are encouraged to contact staff members often. Every classroom is equipped with a telephone and computer designated for teacher use including email capabilities. Every staff member has a direct phone line and email address. Classroom telephones do not ring during the day. Parents are encouraged to leave messages during the day. In most instances, teachers will respond within 24 hours. The teacher is always the first point of contact for issues concerning students. Please do not contact the principal or superintendent prior to contacting the teacher.

Teachers are First Point of Contact

Should problems involving students occur, parents must first discuss the matter with the classroom teacher. The next person to contact is the principal if the problem is not resolved.

Email/Voicemail/Website

Teachers and administration have email and voicemail capabilities to communicate with parents. Email addresses are located on the school website at www.d107.org.

Skyward Family Access

Parents have the option of checking on their child's current grade status in each subject by means of a web-based program called Skyward Family Access. The quantity of homework assignments and current grade status vary depending on the age of the child. There will be opportunities for parents to receive instruction on how to access Skyward at the beginning of each year. Parents may contact the main office with questions about Skyward access at any point during the year.

Schoology Access

Our district uses a Learning Management System (LMS) called Schoology for students and parents to access information about class learning and assignments, including directions, resources, and due dates. Schoology can be accessed at <http://pleasantdale.schoology.com>. There will be opportunities for parents to receive instruction on how to access Schoology at the beginning of each year. Parents may contact the main office with questions about Schoology access at any point during the year.

Curriculum Night

Pleasantdale Elementary and Middle schools host this important event on separate nights ~~early in September~~ **at the beginning of the school year**. Parents will receive information regarding communication, homework, curriculum, classroom management, advisory, and volunteering. Due to the nature of the evening, parents are encouraged to find alternative plans for their children.

Parent/Teacher Conferences

Parent involvement is highly valued and strongly encouraged in District 107. Conferences are scheduled in the month of November. Parents unable to attend in person may schedule a phone conference as an option.

1.100 - Video and Audio Monitoring System

A video and/or audio monitoring system may be in use on school busses and a video monitoring system may be in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

1.120 - Students with Food Allergies

Food Allergy Management Program

While it is not possible for the District to completely eliminate the risks of exposure to allergens when a student is at school, using a cooperative effort among students' families, staff members, and students helps the District reduce these risks and provide accommodations including proper treatment for allergic reactions. Board Policy 7:285 states that:

- No food or candy will be served at elementary classroom holiday parties. Classroom parties will focus on holiday-related games and activities.
- No food or candy will be sold directly to students during the school day outside of the lunch program.
- Ingredients of food used as part of extracurricular activity (cooking club) will be identified and communicated to parents in advance.
- Food sold as concessions outside of the school day at school or PTA sponsored events must be prepackaged with the ingredients listed. Parents must be notified in advance if any other foods besides prepackaged items will be sold.
- Food consumption is limited to identified areas of the building,

1.130 - Care of Students with Diabetes

If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the building principal. Parents/guardians are responsible for and must:

- a. Inform the school in a timely manner of any change which needs to be made to the Diabetes Care Plan on file with the school for their child.
- b. Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers.
- c. Sign the Diabetes Care Plan.

- d. Grant consent for and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan.

For further information, please contact the school nurse.

1.140 - Suicide and Depression Awareness and Prevention

Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the school district.

The school district maintains student and parent resources on suicide and depression awareness and prevention. School Social Workers maintain resources and information that can be shared with families.

Chapter 2 - Attendance, Instruction, Promotion & Graduation

2.10 - Attendance

Illinois law requires that whoever has custody or control of any child between six (by September 1st) and seventeen years of age shall assure that the child attends school in the district in which he or she resides, during the entire time school is in session (unless the child has already graduated from high school). Illinois law also requires that whoever has custody or control of a child who is enrolled in the school, regardless of the child's age, shall assure that the child attends school during the entire time school is in session.

There are certain exceptions to the attendance requirement for children who: attend private school, are physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), are lawfully and necessarily employed, are between the ages of 12 and 14 while in confirmation classes, have a religious reason requiring absence, or are 16 or older and employed and enrolled in a graduation incentive program.

2.20 - Student Absences

Parents or guardians must call the absence line before 8:20 a.m. for middle school student absences and 9:00 a.m. for elementary student absences. The caller must state the child's name, teacher/advisor, grade, reason for absence, and dates of absence. If a parent does not phone the absence line by the designated time, the school office/nurse will make every effort to contact the home to verify the absence. Illinois law requires that the school knows the whereabouts of every child within the first two hours of school. If school personnel are unable to reach a parent or guardian, the police will be asked to check the residence to ensure the child's safety. Parents must notify the school office in writing for a planned absence. When a student has been absent three or more days due to illness, a doctor's statement is required before the child will be readmitted to school. A doctor's statement is required when a child returns following a contagious disease. An athlete must be present at school by 12:00 p.m. to participate in a game or practice on that day

Reasons for Absence

District 107, in keeping with section 26.2a of the Illinois School Code, considers the following circumstances to be valid and invalid causes for a student's absence:

Valid reasons for absence

- Illness
- Death in the immediate family
- Family emergency
- Observance of a religious holiday
- **Attending a military honors funeral to sound Taps**
- Circumstances which cause reasonable concern to the parent or guardian for the safety or health of the student
- Other situations beyond the control of the student as approved by the Superintendent or Principal

Invalid reasons for absence

- Oversleeping

- Missing the bus
- Babysitting
- Completing work for a class
- Vacation

A phone call from a parent or guardian will not excuse a student in these circumstances.

Tardy

A student is considered tardy if he/she arrives after **8:20 a.m.** for the **middle school** and **9:00 a.m.** for the **elementary school**. Late arrival of school provided transportation does not constitute a tardy referral. Students who are habitually late to school are a concern. Not only do they miss important information starting the school day, they are a disruption to the class. At the Middle School, students who are late to school/class more than 3 times a Trimester are subject to school discipline procedures. The principal **or assistant principal** will contact parents when tardiness becomes chronic.

Extended Absence Procedures

Regular attendance is vital to success in school. Parents or guardians are expected to maintain a regular attendance pattern for their children and to inform the school of any absence and its cause. Family vacations planned on school attendance days are discouraged.

An extended planned absence constitutes five or more missed school days. Parents are requested to notify their child’s teacher and the school office in writing five days prior to an extended planned absence, stating the specific dates the student will not be in attendance.

There are many different learning activities and opportunities going on in classrooms each day. Not all can be done independently as most require some level of prior instruction from the classroom teacher. Therefore, teachers will gather work as feasible. Other assignments will be saved for the child to do after the extended absence. Any work that is given at the beginning of an extended absence must be done by the time the child returns to school.

There are several ways to assist your child in the maintenance of his/her skills during an extended absence:

- Read books for pleasure.
- Practice math facts (flashcards).
- Write about the events each day in a journal.
- Learn interesting facts about the place being visited.

These procedures are intended to help parents and students understand the academic responsibilities relative to extended absences. Questions should be directed to teachers or the school office.

2.30 - Release Time for Religious Instruction & Observance

A student shall be released from school, as an excused absence, for the purpose of observing a religious holiday. Parents and/or guardians must give written notice to the school office five days before the student’s anticipated absence for observance of a religious holiday.

2.40 - Make-Up Work

Students are responsible for their schoolwork when they are absent. Parents and students can use Schoology, **our online Learning Management System**, to check for assignments. Arrangements be made for someone to pick up the assignments from the school office between 3:20 and 4:00 p.m.

Although discouraged, students do accompany their parents on vacation trips while school is in session. It is very difficult for teachers to work out an appropriate program of study in advance for such absences. When the student returns, it is the responsibility of the parent and student to arrange for completion of work that has been missed.

If a student's absence is excused or if a student is suspended from school, he/she will be permitted to make up all missed work, including homework and tests, for equivalent academic credit.

Teachers will assist and determine a deadline for making up the missed work.

2.50 - Truancy

A chronic or habitual truant, as defined by Illinois School Code, is a student who misses 5% or more of the previous 180 regular attendance days without valid cause. Chronic or habitual truants could be referred to the county truancy service and/or the police department.

The following resources and supportive services are available as appropriate to students with chronic or habitual attendance problems and their parents or guardians (as indicated in 26.13 of the School Code):

- Conferences with school personnel
- Counseling/testing services of school counselors, social workers, and psychologists.
- Special education assessment and placement

Referral to community agencies for appropriate services

2.60 - Grading & Promotion

Report Cards

- Report cards are issued three times a year.
- Parents are encouraged to check their child's grades on Skyward on a regular basis. Midway through each trimester, an email is sent home to remind parents to check midterm grades. Midterm progress reports are mailed home to families who do not have internet access or who request a hard copy.
- Letter grades on report cards begin in 3rd grade. Students younger than 3rd grade receive a numerical grade as described below. In addition, Spanish, physical education, music, and art in the Elementary School also receive numerical grades.

Grading

District Subject Grading Scale:

A	100 – 90
B	89.99 – 80
C	79.99 – 70
D	69.99 – 60
F	59.99 or below

Life Skills

~~The calculation of students' academic scores is a reflection on their performance towards the district's mastery outcomes. Students' academic scores are purely based on academic success. Life Skills, such as level of participation are not factored into academic grades. Student progress in attaining Life Skills is reported separately. The district places high value on the attainment of Life Skills. Life Skills include: behavior, participation, work completion, and working in groups.~~

District Outcome & Life Skills Grading Scale:

4	Advanced
3	Proficient
2	Basic
1	Below Basic

Graduation Ceremony Eligibility

Grade 8 students are expected to meet academic expectations to participate in the graduation ceremony. Specifically, grade 8 students will not be allowed to participate in the graduation ceremony if they earn 6 or more "F's" during the school year, with at least one "F" occurring during the third trimester. If a student is at risk of nonparticipation due to academic performance, parents will be notified at the end of the trimester in which two (2) or more "F's" are accumulated on the report card. A plan to remediate will be developed jointly between the student, parent, and school. Grade 8 students

who fail to remediate their academic performance given adequate notice will not participate in the graduation ceremony. Students restricted from participating in the graduation ceremony due to academic deficiencies will be issued a certificate of attendance rather than a diploma. Grade 8 students may also be prohibited from participation in the graduation ceremony for incidents of gross disobedience and misconduct.

2.65 – Instructional Programs and Placements

Class/Teacher Assignments

The principal and teachers make decisions in the spring regarding the placement of students in classes for the following school year. A great deal of time is devoted to the development of class lists. Important academic, social, developmental, and behavioral factors are taken into consideration before decisions are made. Parent requests for a particular teacher cannot be honored as many factors are involved in this process.

Curriculum

Curriculum in District 107 is developed, reviewed, and refined on a yearly basis. The District's Curriculum Council is charged with evaluating present programs, analyzing research in the field, and designing a comprehensive program of study to meet the needs of all students in the district.

Connections Program – Elementary

The gifted/enrichment teacher meets regularly with PreK – grade 3 teachers to assess learning needs and help plan differentiated curriculum as needed. All students are screened as to their needs for academic acceleration using the district matrix beginning in grade 3. Students who are determined to need on-going challenge are identified for the Connections program. In addition, students in the Connections program are pulled out by the gifted/enrichment teacher for a differentiated program in language arts in grade 4. Extra challenge in the area of language arts is provided by differentiation in the regular classroom through the combined planning of classroom and gifted teachers.

Leveled English Language Arts Classes - Middle

In grades 5-8, students are identified for either on-level, ~~or above-level~~, **extended, or advanced (grades 7 & 8) English Language Arts (ELA)** classes. Middle School Students will receive enrichment support from the gifted teacher through their above level literature and composition classes. The gifted teacher co-plans and co-teaches with the teachers of all above level **ELA** classes and works directly with **ELA** classes twice a year for a three week unit of study that is directly related to the classroom curriculum.

Leveled Math Classes

In grades 4-8, students are identified for either on-level or ~~above-level~~ **accelerated** math classes. Classes are designed to meet the academic needs of all students and provide an appropriate level of challenge. Classes utilize a differentiated curriculum as needed.

Qualifications for accelerated or extended instruction in English Language Arts and Math are detailed in the district's Talented and Gifted Program (TAG) materials, found on the school district's website.

Mastery of Learning Guidelines

In accordance with the district mission, further attempts will be provided to students using the following guidelines to ensure mastery of grade level outcomes.

1. Subjects within a grade level will consistently apply mastery of learning guidelines.
2. A student is eligible if he/she demonstrates that additional effort was put forth to improve learning. (e.g. study/preparation)
3. Age appropriate communication to students about further attempts will include the following:
 - Additional effort required to earn a further attempt
 - Which assessments will afford a further attempt (e.g. test, quizzes)
 - Teacher or student can initiate a request for a further attempt (teacher and/or student)
 - Opportunities available for re-teaching

4. Teachers may exercise discretion as to what sections/level of questions the student attempts. There may be circumstances under which further attempts may not be offered.
5. Whenever possible, a further attempt should be done within one week. Only one further attempt will be allowed for a written assessment as per teacher discretion.
6. When appropriate, an alternative form of the assessment will be used.
7. Whenever possible, the student will take the further attempt at a time other than direct instruction time. The further attempt can be given in or outside of the classroom. Both schools will provide locations and proctors for further attempts.
8. Teachers will determine how further attempts will be graded. They will communicate specific information about grading to students in advance.

2.70 - Homework

Homework is an integral part of the District 107 educational program. It is the expectation that homework will be a priority for our students. Homework offers teachers, parents and students the opportunity to be involved in and support the learning process outside of school. Homework should be meaningful and provide opportunities for practice, enrichment and extension of classroom activities. It also helps to develop student responsibility and necessary work habits such as time-management and self-discipline and the ability to work independently. It is an essential part of the educational process.

The following daily time allotments are listed as a general guideline:

Grades K-2	10 – 30 minutes per day
Grade 3	20 – 40 minutes per day
Grade 4	30 – 50 minutes per day
Grade 5	50 – 60 minutes per day
Grades 6-8	60 – 90 minutes per day

At the Elementary School

- The classroom teachers determine the type, frequency and quantity of homework. Assignments may include practice, drill, memorizing, review, work completion, error correcting, research projects and reading.
- Parents are encouraged to contact the classroom teacher immediately if they have questions about homework guidelines and/or level of challenge provided. Teachers can individualize homework if deemed necessary.

At the Middle School

Teachers will...

- Assign homework that is meaningful and purposeful
- Assign homework that targets students needs, learning styles and abilities
- Assign homework that is age appropriate in length and difficulty
- Explain directions, expectations and purpose for assignments in class
- Post assignments on Skyward and in the classroom
- Ensure that students receive feedback about homework assignments in a timely manner

Parents will...

- Provide an environment conducive to studying
- Offer guidance, not answers
- Monitor homework completion and emphasize its importance
- Communicate with both teacher and student regarding any on-going homework concerns
- Utilize Skyward as a tool for accessing information concerning homework and grades

Students will...

- Accurately fill out their assignment notebooks each day
- Be responsible for completing homework on time

- Seek out and complete all make up assignments
- Practice academic honesty when completing homework
- Exhibit self-advocacy by seeking additional help when needed
- Utilize Skyward as a tool for accessing information concerning homework and grades
- Return to school to pick up forgotten materials and /or homework whenever needed

2.80 - Exemption from the Physical Education Requirement

Students may be excused from physical education courses based on medical or religious prohibitions. Excusal requests based on medical prohibitions must be in writing and must include a signed statement from a person licensed under the Medical Practices Act corroborating the medical basis for the request. Excusal requests based on religious prohibitions must be in writing and must include a signed statement from a member of the clergy corroborating the religious basis for the request. Excusal requests based on medical or religious prohibitions will be reviewed on an individual basis in accordance with State and Federal law.

2.100 - Home and Hospital Instruction

Homebound Tutoring

This service is available to all district students meeting eligibility requirements according to district policy at no charge to the family.

Chapter 3 - Student Fees and Meal Costs

3.00 - Registration

Registration for returning students can be completed online at www.d107.org. Parents or legal guardians of children who are eligible to attend school in Pleasantdale District 107, must show proof of residency and fill out the following papers for registration:

- Enrollment and Residency Form
- Authorization for Transfer of Student Records
- General Information Sheets

Parents/legal guardians must submit the following original documents:

- Child's birth certificate
- Custody papers in the case of divorce or guardianship
- Current physical
- Proof of residency listing the name and address

There are many different family patterns and styles. Some families may have had an experience that has resulted in a court order. The district requests parent cooperation to help us maintain a safe environment and communicate correctly with all parties. If there is a current court order (i.e. divorce, order or protection, etc.) a copy of the portion that applies to custody or protection is required. The copy must include a stamp and signature of the court.

3.10 - Fees, Fines & Charges; Waiver of Student Fees

Fees:

Information regarding Grade Level Fees, PE uniforms, School Lunch, Technology, and other items will be included in the annual registration packet.

Voluntary Student Insurance

Student insurance is available through Gerber Insurance Company. Information can be obtained by contacting the district office.

Waivers

A parent or guardian may request a waiver of student fees from the business manager by submitting evidence of eligibility. Eligibility is based upon approval for receipt of public aid, or free and reduced price meals.

The school establishes fees and charges to fund certain school activities, including [list fee-based activities]. Some students may be unable to pay these fees. Students will not be denied educational services or academic credit due to the inability of their parent or guardian to pay fees or certain charges. Students whose parent or guardian is unable to afford student fees may receive a fee waiver. A fee waiver does not exempt a student from charges for lost and damaged books, locks, materials, supplies, and/or equipment.

Applications for fee waivers may be submitted by a parent or guardian of a student who has been assessed a fee. A student is eligible for a fee waiver if the student currently lives in a household that meets the income guidelines, with the same limits based on the household size, that are used for the federal free meals program.

The District Business Manager will give additional consideration where one or more of the following factors are present:

- An illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Seasonal employment;
- Emergency situations; or
- When one or more of the parents/guardians are involved in a work stoppage.

Within 30 days, the building principal will notify the parent/guardian if the fee waiver request has been denied, along with the appropriate appeal process. If you have questions regarding the fee waiver process, you may contact the District Business Manager at [insert address and phone number].

3.20 - School Lunch Program

All full-day students eat lunch at school. Students have the option of ~~ordering~~ **purchasing** hot lunch or bringing their own. ~~Menus and order forms are sent home with students on a monthly basis.~~ **Menus will be posted each month on our district's website so parents and students are aware of the food that will be served in advance.** Students are not allowed to share lunches. District 107 provides financial assistance for lunch in accordance with federal and state laws. Eligibility requirements are available through the school office.

Chapter 4 - Transportation & Parking

4.10 - Bus Transportation

District 107 provides bus transportation for all students. Bus schedules are furnished at the beginning of the school year. Riding the bus is considered a privilege rather than a right and requires the cooperation of parents, students, staff and our bus drivers to ensure a safe experience for every child. Each school bus is equipped with front and rear video cameras to record student behavior.

Routes and Schedules

- In planning schedules, the District strives for safety considerations first.
- Students are not allowed to take any bus other than their assigned bus and must get off at their assigned bus stop.

Late Bus

- Late bus service is provided Monday, Tuesday, and Thursday.
- The late busses begin at the Elementary School and then go to the Middle School.
- The late busses leave at 4:20 p.m. from the **Elementary School**.
- The late busses leave at 4:30 p.m. from the **Middle School**.
- These busses will drop students off at locations in the general area of their homes, but not necessarily at the same stops as the morning and afternoon busses.
- Bus concerns/questions after office hours should be directed to the First Student Bus Company at 708/352-9050.
- Parents/guardians are encouraged to establish back-up plans with neighbors/friends in case the parent/guardian cannot be home at the time of drop-off.

Bus Safety

- The manufacturer's capacity for a bus shall not be exceeded.
- Only persons authorized by the school district shall be allowed to ride school buses. Parents are not allowed on the bus unless they are serving as a field trip chaperone.
- All busses are equipped with cameras. Parents should report any concern to the Principal or Assistant Principal.
- Younger students (kindergarteners and 1st graders on Elementary School busses and 5th and 6th graders on Middle School busses) are asked to sit at the front of the bus. Seats may be assigned on certain busses as necessary.
- Parents will be notified if their child (ren) is affected by a safety issue.

Bus Riding Behavior

School bus riders are expected to:

- Follow the instructions of the bus driver.
- Remain seated in appropriate/assigned seat at all times.
- Be on time at the designated bus stop.
- Remain at the side of the road while waiting for the bus.
- Wait for the bus to stop completely before boarding and unloading.
- Keep hands and head inside the bus at all times.
- Keep objects out of the aisle.
- Report immediately any damage to the bus seat(s) to the driver.
- Maintain appropriate behavior at all times.
- Refrain from eating or drinking on the bus.
- Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take five giant steps away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.
- Wait for the driver's signal before crossing the street and then cross in front of the bus. Cross the street only after checking both ways for traffic.
- Never run back to the bus, even if you dropped or forgot something.
- Talk quietly on the bus. No shouting or creating loud noises that may distract the driver. Tablets, iPods iPads, Smartphones, and other electronic devices must be silenced on the bus unless a student uses headphones.

Consequences of Improper Bus Riding Behavior

Pleasantdale Elementary

- Students are expected to follow the Eagle Way on the bus.
 - The Eagle Way
 - Be respectful – Keep hands and feet to yourself.
 - Be responsible – Talk but don't scream.
 - Be safe – Stay seated the entire ride.
- If a child behaves in a way that jeopardizes his safety or the safety of others, an anecdotal form will be filled out by the bus driver or supervising adult and given to the principal.
- In all cases, the seriousness of the offense will determine the level of consequence suitable. Consequences for improper bus riding behavior can range from written warning to a bus suspension for an amount of time determined by the principal.
- Parents will be notified in the event of a bus offense.

Pleasantdale Middle

- Inappropriate behavior may result in a verbal or written warning, after school detention(s), or a bus suspension of 1-10 days. (A child on a bus suspension is still expected to attend school.)
- Serious misconduct, such as fighting, property damage, endangering others, or possession of controlled substances, alcohol, tobacco products or weapons, can lead to a school suspension, permanent removal from the bus, and/or expulsion.

4.15 - Bus Conduct - Suspension of Services

Students are expected to follow all schools when riding the school bus. A student may be suspended from riding the bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following:

1. Violating any school rule or school district policy.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of a directive from a bus driver or other supervisor.
6. Such other behavior as the building principal deems to threaten the safe operation of the bus and/or its occupants.

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the School Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons.

A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

4.20 - Student Drop-off/Pick-up

Pleasantdale Elementary

Safety for children and adults is increased when parents driving automobiles adhere to the following safety guidelines:

- Enter the school parking lot staying to the right of the parking lot.
- Pull along the side of the school nearest the gym where your child may be dropped off on the sidewalk.
- Please do not allow your child to run across the parking lot to join his/her class.
- Do not drive into bus lanes at any time to drop off children. This area is restricted for buses.
- All drivers must obey bus stop signs.
- Adult supervision begins at 8:40 a.m. Children should arrive no earlier than 8:40 a.m.

Pleasantdale Middle

- The only entrance to our parking lot and drop-lane is on 74th Street (the street north of the school building).
- Parents who are picking up or dropping off students should form a single lane next to the sidewalk (no waiting next to the flag pole).
- Please pull up as close as possible to the car in front.
- Exit only at the driveway onto Wolf Road midway between 74th and 75th Street.
- Please use the parking lot nearest to Wolf Road to park and enter the building.

As a reminder, nobody is allowed to talk on their cell phone when in a school zone.

4.30 - Other Forms of Student Transportation

Bicycles/Skateboards/Roller Blades

The decision and responsibility to let a student ride his/her bike to school rests with the parents. Once on school property, students must walk their bikes. A bicycle parking rack is located next to the preschool rooms at the elementary school and in front of the middle school building. Bicycle registration with the police and wearing helmets are highly encouraged. Bicycle-riding, skateboarding, or rollerblading while on school property is not permitted.

Chapter 5 - Health and Safety

5.10 - Immunization, Health, Eye & Dental Examination

Required Health Examinations and Immunizations

All students are required to present appropriate proof of a health examination and the immunizations against, and screenings for, preventable communicable diseases within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth and ninth grades; and
3. Enrolling in an Illinois school for the first time, regardless of the student's grade.

Proof of immunization against meningococcal disease is required for students in grades 6 and 12. A diabetes screening must be included as part of the health exam (though diabetes testing is not required). Students between the age of one and seven must provide a statement from a physician assuring that the student was “risk-assessed” or screened for lead poisoning.

Failure to comply with the above requirements by October 15 of the current school year will result in the student’s exclusion from school until the required health forms are presented to the school, subject to certain exceptions. New students who register mid-term have 30 days following registration to comply with the health examination and immunization requirements. If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by an appropriate medical professional.

Eye Examination

All students entering kindergarten or the school for the first time must present proof by October 15 of the current school year of an eye examination performed within one year. Failure to present proof by October 15, allows the school to hold the student’s report card until the student presents: (1) proof of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15.

Dental Examination

All students entering kindergarten, second and sixth grades must present proof by May 15 of the current school year of having been examined by a licensed dentist within the last 18 months. Failure to present proof allows the school to hold the child’s report card until the student presents: (1) proof of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15.

Exemptions

A student will be exempted from the above requirements for:

1. Medical grounds if the student’s parent/guardian presents to the building principal a signed statement explaining the objection;
2. Religious grounds if the student’s parent/guardian presents to the building principal a completed Certificate of Religious Exemption;
3. Health examination or immunization requirements on medical grounds if a physician provides written verification;
4. Eye examination requirement if the student’s parent/guardian shows an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist; or
5. Dental examination requirement if the student’s parent/guardian shows an undue burden or a lack of access to a dentist.

Accidents and Illnesses

- When a student suffers a minor accident or illness at school, first aid is given and the name, date, and cause recorded.
- The parent or person designated by the parent will be notified and asked to come to the school for the child if a child becomes ill or injured.
- No child shall be sent home if there is not a responsible adult, either parent, or someone designated by the parent to accept him/her.
- A student who has diarrhea, has vomited in school or has a temperature of 100° F or more must be sent home.
- Students should remain at home at least 24 hours after a fever has subsided or is symptom free without medication.
- Should a serious accident or illness occur which warrants emergency treatment, 911 will be called and parents notified.

Allergies

Many students are allergic to animals. No animals will be brought to school for show and tell, star of the week, etc. Due to food allergies, no food may be brought in to share in either the lunchroom or the classroom.

Ambulance Policy

In the event of a student health emergency, the school nurse will determine whether an ambulance is needed to transport the student to the hospital in order to ensure the student’s safety. The cost of the ambulance, which is covered by many health insurance policies, will be the responsibility of the parent. Families who do not have health coverage can purchase

student health insurance through the district. This guideline will apply at all school related activities whether on or off district grounds.

Cumulative Health Record

The school nurses keep a cumulative health record for each student and share the responsibility for keeping it up-to-date with parents. Should a student transfer out of the district, the health records are forwarded to the new school. Parents can use Skyward to monitor student visits to the nurse's office.

Hearing Tests

Students in preschool, kindergarten, first, second, third and fourth grade, and all students new to the district are given a hearing test. Tests may also be given if a teacher notices that a student is having difficulty hearing. Parent will be notified immediately if the nurse has concerns about the student's hearing.

Vision Tests

Vision tests are given in accordance with state guidelines under the supervision of the school nurse. Tests are also given if a teacher notices that a student is having difficulty. Parent will be notified immediately if the nurse has concerns about a student's vision.

5.20 - Student Medication

Taking medication during school hours or during school-related activities is prohibited unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child by completing a "School Medication Authorization Form."

No school or district employee is allowed to administer to any student, or supervise a student's self-administration of, any prescription or nonprescription medication until a completed and signed School Medication Authorization Form is submitted by the student's parent/guardian. No student is allowed to possess or consume any prescription or nonprescription medication on school grounds or at a school-related function other than as provided for in this procedure.

Self-Administration of Medication

A student may possess an epinephrine auto-injector (EpiPen®) and/or an asthma inhaler prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a ~~School~~ **Student** Medication Authorization Form. The school and district shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must agree to indemnify and hold harmless the school district and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or asthma inhaler, or the storage of any medication by school personnel.

5.40 - Safety Drill Procedures

Drills

Drills required by the Illinois State Board of Education are conducted throughout the school year including fire, tornado/disaster, bus evacuation, and lockdown drills. Students are instructed in appropriate actions and behavior.

Tornado Watch

Students will be told to board their bus and/or go directly home if a tornado watch is in effect at dismissal time.

Tornado Warning

At the onset of a tornado warning, teachers direct their students to designated safety areas. Students remain in the school until release is considered safe if the warning occurs at dismissal time. Parents may pick up their child at school during a tornado warning. Parents sending someone else to pick up a child must send a note to the school requesting a child's release. **Please do not telephone the school during tornado watches and warnings.** Calls could interfere with outgoing emergency calls.

5.50 - Communicable Disease

Rules and regulations regarding communicable disease control shall be enforced as required by the Illinois Department of Public Health. Parents must notify the nurse if their child has a communicable disease. The student's teacher and the principal will be notified.

5.60 - Head Lice

The school will observe recommendations of the Illinois Department of Public Health **the following procedures** regarding head lice.

- Parents are required to notify the school nurse if they suspect their child has head lice. Infested students will be sent home following notification of the parent or guardian.
- The school will provide written instructions to parent or guardian regarding appropriate treatment for the infestation.
- A student excluded because of head lice will be permitted to return to school only when the parent or guardian brings the student to school to be checked by the school nurse or building principal and the child is determined to be free of the head lice and eggs (nits). Infested children are prohibited from riding the bus to school to be checked for head lice.

Chapter 6 - Discipline and Conduct

6.20 - School Dress Code & Student Appearance

Dress Code – Pleasantdale Elementary

Any type of clothing that calls unnecessary attention to a child, disrupts the instructional program, or interferes with the safety of a child, is not suitable for an elementary school. Note the following requirements:

- Shoes must be worn at all times while in school. Elementary students are involved in many activities during their day. Closed toe shoes are recommended for safety.
- Clothing must be appropriate to the age group.
- Any clothing with an inappropriate written or visual message is not to be worn.
- Hats are not to be worn in school.

Dress Code – Pleasantdale Middle

Students are expected to keep themselves well-groomed and neatly attired.

- Students are not to wear clothing that allows undergarments to be seen. Tops with spaghetti straps are not to be worn. A general rule for straps on tops is that they must be at least 3-fingers wide.
- Students are not to wear clothing that allows the midriff to show.
- Students are not to wear clothing, jewelry, or accessories that contain obscene or suggestive slogans, statements, or pictures that advertise or promote tobacco products, unlawful substances, alcohol, weapons, or disrespectful television shows or stars.
- Hats are not to be worn.
- Shorts and skirts cannot be shorter mid-thigh.
- Students should not wear clothing that is too form-fitting or sheer without appropriate coverage. (ie tights worn without a covering top/shorts)
- Shoes must be worn at all times while in school.

Any child ignoring these rules will be asked to call home for a change of clothing, or he/she will have to wear his/her gym uniform (Pleasantdale Middle) for the rest of the day.

Appropriate student dress is the responsibility of each student at Pleasantdale SD 107. Pleasantdale SD hopes that parents will take an active part in assisting their children in making intelligent decisions about their appearance in school. Any clothing viewed as inappropriate or disruptive in any way will not be allowed. Students with inappropriate clothing will be

asked to change. If needed, parents will be contacted to bring a change of clothes or students will be sent home. Additionally, students may be asked to wear their gym uniform if necessary. Expectations for appropriate student dress are in effect for all extra-curricular and school-related activities (i.e. after-school sporting events, Student Council events, Clubs, etc.) Judgment of disruption is at the discretion of building administration. Specific guidelines are:

~~Pleasantdale School District strives to create an atmosphere where all students, staff and members of our community feel safe and respected, and where diversity is welcomed and celebrated.~~

We believe that:

- Students and parents have the right to make clothing and accessory selections so that they feel comfortable and confident at school.
- Students and parents have the responsibility to make clothing and accessory selections that are appropriate for the educational environment. Clothing choices should not disrupt the educational process, interfere with the maintenance of a positive teaching and learning climate, or compromise reasonable standards of health, safety, and decency.
- Students should not wear hats or head covering of any kind (except that of established religious groups or medical exceptions) in the building, except when allowed for special spirit days.
- Apparel that promotes or advertises weapons, drugs, alcohol, tobacco products, gangs, or other inappropriate activities is not permitted.
- Clothing with holes, rips, tears, and clothing that is otherwise poorly fitting, showing skin and/or undergarments may not be worn at school.
- The length of shorts or skirts must be appropriate for the school environment.
- Shoes must be worn at all times.

Concerns about student dress will be handled through the main office.

6.30 - Student Discipline

As part of our district wide multi-tiered system of support (MTSS), the Pleasantdale Elementary School has established a three tiered Positive Behavior Support System (PBSS). PBSS is a systematic approach for implementing proactive schoolwide discipline. The purpose of PBSS is to improve school climate and prevent student problem behaviors across all school settings. Essential elements of our PBSS include: (1) building a culture within the whole school that will serve as a foundation for both social and academic success, (2) emphasizing early identification and prevention of problem behavior, (3) directly teaching appropriate social skills to all students, and modifying or rearranging the school context when necessary to prevent problem behavior, (4) using a three-tiered continuum of behavior support practices in order to prevent problem behavior, and (5) actively using data for decision-making.

All students receive the support they need for success based on a continuum of need and intensity. Our PBSS program uses:

- Student achievement data to inform instruction
- A problem-solving model
- A multi-tiered service delivery model
- Targeted interventions in addition to the core curriculum
- Regular progress monitoring

For special education students, please refer to page 40 of the student handbook, section 10.20 "Discipline of Students with Disabilities," for additional information.

Discipline Plans -- Pleasantdale Elementary

The Pleasantdale Elementary School community of staff and parents believes that each child is responsible for his/her behavior. Based on this belief:

- The role of parents and staff is to guide and assist students in making appropriate behavioral choices, and understanding that all actions have consequences.
- The student's role is to develop skills and strategies for coping with conflict, and to accept responsibility for his/her choices.

- Pleasantdale Elementary students will become responsible and respectful citizens through their efforts and the shared commitment of parents and staff.

Pleasantdale Elementary School maintains a building behavior plan, The Eagle Way. The Eagle Way must be followed at all school sponsored activities, including field trips and bus routes.

- The Eagle Way
 - Be respectful
 - Be responsible
 - Be safe
- Each teacher establishes a set of classroom rules and procedures. These rules are on display in the classroom for all to see. These classroom rules include hallway, bathroom, and recess guidelines.
- A system has been set up during lunch and recess called “Eagle’s Nest” for children who fail to follow the Eagle Way. The “Eagle’s Nest” is located in an office near the lunchroom and is supervised by a staff member. Parents will be notified unless the supervisors feel the infraction was minor and communication home not necessary. Students are given appropriate behavioral intervention ideas (“flight plan”) and skills so that negative behaviors do not become habitual.

Discipline Plans -- Pleasantdale Middle

It is our goal at Pleasantdale Middle School to provide a safe and positive learning environment. To achieve this environment, expectations of behavior and conduct have been established which govern the entire school operation, including classroom and instructional areas, co-curricular groups and activities and school facilities. Students are expected to accept responsibility for their actions and the consequences of those actions. Parents and teachers also have rights and responsibilities in their role of support for continued student growth. In order to ensure student confidentiality, the district policy is not to give out information about a student’s behavior to other parents.

“The “I’s” of the Tigers” is our positive and proactive approach to school behaviors and is the heart of our program. We ask our students to affirm the following statements in their actions and behaviors while at or representing Pleasantdale Middle School:

I am Respectful
 I am Responsible
 I am Safe

Expectations are taught, and when necessary, re-taught to illustrate the above statements through various areas within the building, including hallways, classrooms, lunchroom, recess, assemblies, and on the bus. All staff members are encouraged to support and recognize positive examples of “The “I’s” of the Tigers” through home communications and “Tiger Stripes” presented to the student.

When and Where Conduct Rules Apply

The grounds for disciplinary action also apply whenever the student’s conduct is reasonably related to school or school activities, including but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out of school voluntarily due to behavioral or academic difficulties.

Re-Engagement of Returning Students

The building principal or designee shall meet with a student returning to school from an out-of-school suspension, expulsion or alternative school setting. The goal of this meeting shall be to support the student's ability to be successful in school following a period of exclusion and shall include an opportunity for students who have been suspended to complete or make-up missed work for equivalent academic credit.

Corporal Punishment

District 107 does not allow school personnel to administer corporal punishment to students according to Board Policy. Corporal punishment does not include, and certificated personnel are permitted to use, reasonable force as needed to maintain safety for other students, school personnel, or for the purpose of self-defense or the defense of property.

Use of Isolated Time Out and Physical Restraint

This policy applies to all students. Isolated time out and physical restraint shall be used only as a means of maintaining a safe and orderly environment for learning and only to the extent necessary to preserve the safety of students and others. Neither isolated time out nor physical restraint shall be used in administering discipline to individual students as a form of punishment. Isolated time out and physical restraint are considered restrictive interventions and are only used in emergency situations by certified staff members or when less restrictive interventions have been attempted and failed. This Policy does not apply to the restriction of a student's movement when that restriction is for a purpose other than the maintenance of a safe and orderly environment, such as the appropriate use of a safety belt in motor vehicles.

Inappropriate Behaviors – Level 1

- Tardiness (late to school – late to class)
- Missed detention
- Disrespect
- Disturbance during class, assemblies, field trips, before or after school activities, and in locker room, halls and lunchroom
- Inappropriate physical contact
- Loitering in unsupervised areas
- Reckless behavior
- Repeated inappropriate behavior

Range of Consequences

- Behavioral referral
- Parent contact
- Detention
- Detention plus meeting with student
- Detention plus meeting with student and administrator.
- In-school suspension

Inappropriate Behaviors – Level 2

- Blatant disrespect
- Disruptive behaviors
- Insubordination
- Demonstrating a bullying behavior
- Profanity or abusive language
- Damaging property or others' belongings
- Misuse of computers or other school materials
- Stealing
- Reckless behavior
- Inappropriate physical contact
- Uncooperative with substitutes
- Repeated inappropriate behavior

Range of Consequences

(one or more of the following may occur)

- Conduct referral
- Student meeting with the administrator
- Parent contact
- Parent conference
- Detention(s)
- One week of detentions for inappropriate behavior with substitutes
- Out of all activities up to five days (spectator or participant)
- One to three days in-school suspension
- Reimbursement for damaged property

Inappropriate Behaviors – Level 3

- Bullying
- Harassing or threatening others
- Sexual Harassment
- Fighting
- Any act of physical aggression toward others
- Hazing
- Gross disrespect towards others
- Smoking
- Vandalism
- Using, possessing ~~selling, or distributing~~ illicit drugs, narcotics, alcohol, or illegal substances (including “look-alikes”)
- ~~Prescribed or non-prescribed medication possession~~ **Possession of prescribed or non-prescribed medication**
- Possession of weapons
- Any gang related activity, literature, or items
- ~~Arson~~
- ~~Explosives~~
- Repeated inappropriate behavior

Range of Consequences

- Conduct referral
- Student sent to administrator’s office
- Parent conference
- In-school or out-of-school suspension(s)
- Confiscation of prohibited objects

(one or more of the following may occur)

- Expulsion by the School Board
- Notification of incident to proper authorities
- Counseling program

Inappropriate Behaviors - Level 4

- Using, possessing, selling, or distributing illicit drugs, prescribed/non-prescribed medication, narcotics, alcohol, or illegal substances (including “look-alikes”)
- Selling or distributing prescribed/non-prescribed
- Possession /use of weapons
- Fighting, mob action
- Arson
- Explosives
- Repeated significant inappropriate behavior(s)

Range of Consequences

- Notification to proper authorities
- In-school or out-of-school suspension(s)
- Alternative behavior school placement
- Assessment/Participation in behavior, substance, counseling program

- Recommendation for expulsion to School Board

Cheating Policy – Middle School

Students must consider all assigned work to be individual unless a teacher specifies otherwise. Each teacher will discuss cheating and plagiarism as it applies to his/her class and discuss the consequences. Students receive instruction about the proper way to cite sources appropriate to their grade level.

Examples of cheating or plagiarism

- Copying homework
- Looking on another student's test or quiz
- Allowing another student to look on your test or quiz
- Using other secretive methods of **obtaining or** giving answers for tests or quizzes
- Working with others on any assignment that was meant to be done by individuals
- Taking papers in part or whole from the Internet or other publications or other students
- Taking information from another source that is not properly attributed
- Taking any part of a test to use or give to others

1st Offense

- Student receives a failing grade for the assignment
- The teacher confers with the student's parents about the offense

2nd Offense

- Student receives a failing grade for the assignment
- The teacher reports the offense to the principal who will meet with the student, his/her parents and the teacher about the incident.
- The student will have to redo the assignment, or an equivalent assignment, at a level equivalent to a passing grade, outside of school time, for no credit.

3rd Offense

- Student receives a failing grade for the assignments
- The teacher reports the offense to the principal who will meet with the student, his/her parents and the teacher about the incident.
- The student will have to redo the assignment, or an equivalent assignment, at a level equivalent to a passing grade, outside of school time, for no credit.
- The student will not be allowed to receive any school wide academic honors, such as honor roll status or special academic recognition at the end of the year.

DISCIPLINE DEFINITIONS

- **Alcohol:** Possession, use or transfer of any alcoholic beverage.
- **Blatant Disrespect:** Disrespect to other students or staff that persists after a warning has been given.
- **Bullying:** Bullying is intentionally using power to repeatedly make someone feel bad. See bullying policy for more information.
- **Communication/Electronic/Laser devices:** Using a cellular telephone, smartphone, video recording device, personal digital assistant (PDA), or similar electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating and sending, sharing, viewing, receiving or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device or cellular telephone, commonly known as "sexting."
- **Disrespect:** To call derogatory names, dishonor, or in any other manner, abuse verbally or in writing any member of the school staff or student body.

- **Disruption:** Any act that disrupts the educational process or setting.
- **Extortion:** The act of extortion or borrowing or attempting to borrow any money or things of value from a person in the school, unless both parties enter into an agreement freely and without the presence of either an implied or expressed threat.
- **Drugs:** A term that is intended, for this purpose, to include cannabis, controlled substances, any illegal or illicit drugs, prescription drugs and over-the-counter drugs.
- **Drug paraphernalia:** Devices that are used to ingest, inhale, or inject cannabis or any controlled substances into the body.
- **Fighting:** Aggressive, hostile bodily contact with students, and/or adults.
- **Forgery:** The act of falsely writing the name of another person, falsifying dates, grades, addresses, or other information on school forms.
- **Gang-related activity:** Any group of two or more people whose purpose includes the commission of illegal acts. Gang-like activity shall mean any conduct engaged in by a student:
 - on behalf of any gang
 - to perpetuate the existence of any gang
 - to effect the common purpose and design of any gang
 - to represent a gang affiliation, loyalty or membership in any way while attending a school function.
- Gross Disrespect: **Disrespect toward staff or student that is of a threatening or aggressive nature.**
- **Harassment:** Constant torment and intent to harm emotionally.
- **Hazing:** Any intentional, knowing, or reckless act directed towards a student for the purpose of initiation, affiliation, holding office, maintaining membership in any organization, club, or athletic team. Soliciting, encouraging, aiding, or engaging in hazing is prohibited.
- **Inappropriate Displays of Affection:** Displays of affection of a sexual nature that are not appropriate in a school environment
- **Inciting others to misconduct/misbehave:** By words, acts or deeds, giving encouragement to demonstrations and protest, which disrupt the normal educational process of the school.
- **Indecency:** The act of offending commonly recognized standards of health, safety, or proprietary, or inappropriate displays of affection.
- **Insubordination (failure to conform to staff request):** The failure to respond or carry out a reasonable request by authorized school personnel.
- **Intimidation:** The act of verbally or by gesture threatening/intimidating the well being, health or safety of any person on school property or en route to or from school.
- **Loitering:** The act of being in or about the school building or in a specifically restricted area of the school at unauthorized times or without specific authorization of school personnel.
- **Obscenity:** The act of using obscene or profane language in verbal or written form or in pictures, caricatures, or obscene gestures on school property.
- **Physical assault:** The act of physically assaulting or attacking any person on or near school property including any activity under school sponsorship.

- **Profanity:** Inappropriate language that is deemed offensive to others.
- **Reckless behavior:** Behavior that can lead to serious harm, involvement of unsuspecting victims, and usually taking place in a non-structured area not taking surroundings into consideration.
- **Sexual harassment:** The act of sexual harassment, whether verbal, nonverbal or physical including but not limited to gestures, touching, brushing the body, and sexual propositions.
- **Tardiness:** Lateness to school, class, advisory, or any other part of the student’s schedule.
- **Theft:** The act of taking or acquiring the property of others without that person’s consent.
- **Unlawful drugs/Use of tobacco/Electronic smoking devices:** Possession, use, or transfer of any stimulating, depressing, or behavior altering substance without a medical prescription. This includes any form of hallucinogenic drugs or marijuana.
- **Vandalism:** The act of willful destruction of property belonging to others.
- **Weapons:** The act of possessing, using, controlling, transferring, or threatening to use any weapon. A weapon is a gun or firearm, loaded or unloaded or any look alike. Also, any instrument used with the intent of inflicting or threatening bodily harm. Knives or other items deemed inappropriate by school officials may be declared contraband and will be confiscated. In accordance with state and federal law, we have a “no-tolerance” weapons policy.

6.40 - Prevention of and Response to Bullying, Intimidation, and Harassment

BULLYING POLICY

Statement of Intent

The district is committed to providing a caring, friendly, and safe environment for all of our pupils so they can learn in a relaxed and secure atmosphere. Bullying of any kind is unacceptable. If bullying does occur at school, school related activities, or on busses, all pupils should report and know that incidents will be dealt with promptly and effectively.

What Is Bullying?

Bullying is intentionally using power to repeatedly make someone feel bad. Bullying can be emotional (systematically excluding, tormenting), physical (pushing, kicking, hitting, punching), racist (racial taunts, graffiti, gestures), sexual (unwanted physical contact or sexually abusive comments), homophobic (focusing on the issue of sexuality), verbal (name-calling, sarcasm, spreading rumors, teasing), cyber (email and social networking misuse), mobile threats (text messaging and calls), or misuse of associated technology (i.e. camera & video).

Why is it Important to Respond to Bullying?

Bullying hurts. No one deserves to be a victim of bullying. Everybody has the right to be treated with respect. Students who are bullying need to learn different ways of behaving. Schools have a responsibility to respond promptly and effectively to issues of bullying.

Bullying, intimidation, and harassment diminish a student’s ability to learn and a school’s ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important school goals.

Bullying on the basis of actual or perceived race, color, national origin, immigration status, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.

2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school.

Bullying includes cyber-bullying (bullying through the use of technology or any electronic communication) and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Students are encouraged to immediately report bullying. A report may be made orally or in writing to the district complaint manager (Superintendent) or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the district complaint manager or any staff member. Anonymous reports are also accepted by phone call or in writing.

Procedures

- Report bullying incidents to any staff member. If further follow up is needed, contact Principal or Assistant Principal.
- Bullying incidents will be recorded by staff.
- In serious cases, parents of all involved students will be informed and asked to attend a meeting to discuss the problem.
- As necessary and appropriate, police will be consulted in extreme cases.
- Bullying behavior will be investigated as soon as possible.
- Confirmed offenders will have consequences that may include **detention**, suspension, meeting with the assistant principal, participating in peer mediation, or participating in small group or individual counseling.
- After the incident / incidents have been investigated and dealt with, each case will be monitored to ensure repeated bullying does not take place.

A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

A student will not be punished for reporting bullying or supplying information, even if the school's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

Prevention

Staff members will use various methods as needed to prevent bullying. ~~Class meetings in the elementary school and homeroom~~ **Social Emotional Learning** activities in both schools are the main venues for discussing bullying with students. Students are encouraged and taught to stand up for a student who is being bullied when they are a bystander. When appropriate, whole school assemblies and parent education may be utilized.

6.45 - Sexual Harassment & Teen Dating Violence Prohibited

Sexual Harassment Prohibited

Sexual harassment of students is prohibited. A person engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and/or engages in other verbal or physical conduct, including sexual violence, of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
 - a. Substantially interfering with a student's educational environment;
 - b. Creating an intimidating, hostile, or offensive educational environment;
 - c. Depriving a student of educational aid, benefits, services, or treatment; or
 - d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms *intimidating*, *hostile*, and *offensive* include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. The term *sexual violence* includes a number of different acts. Examples of sexual violence include, but are not limited to, rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

Making a Complaint; Enforcement

Students are encouraged to report claims or incidents of sexual harassment, teen dating violence or any other prohibited conduct to the building principal, **assistant principal**, or social worker. A student may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

6.50 - Cafeteria Rules and Procedures

Lunchroom Conduct

Students are expected to eat their lunch in an orderly manner, remain seated, and practice appropriate table manners. Only quiet talking is allowed. Students are not allowed to share or exchange food at lunch.

Lunch Procedures

Pleasantdale Elementary

Students who bring their own lunches to school are instructed to put them in the portable classroom lunch bins. This task is part of the morning classroom routine. At some time during the morning, the lunch bin is taken to the cafeteria so the lunches will be available when children come in for recess.

On occasion, students may forget to perform the task of putting their own lunch into the lunch bin during the morning classroom routine. Students will never go without food during lunch unless it is their choice. An organizational plan may be put into place for students who struggle with this process.

Considerations will be made for unique circumstances involving special diets, medical concerns, substitute teachers, field trips, assemblies, etc. that might cause changes in classroom and lunchroom routines.

Pleasantdale Elementary Lunch times:

- Kindergarten: 12:15 – 1:00 p.m.

- 1st grade: 12:00 – 12:25 p.m.
- 2nd grade: 12:05 – 12:25 p.m.
- 3rd and 4th grades: 12:35 – 12:55 p.m.

Pleasantdale Middle

Before their lunch period, students stop at their lockers to drop off books and pick up their lunches, if they are not buying them. Students who forget their lunch may stop in the office to call home. ~~or they can borrow money from the school secretary to purchase a lunch as available. Borrowed money needs to be repaid the next day.~~ Parents may drop off forgotten lunches in the office. Lunch periods begin at 11:27 a.m. The lunches will be delivered to the lunchroom and put on the stage for pick-up. **Parents are encouraged to open an account with the school lunch program, providing students both with a primary meal plan and as a backup option.**

Recess Procedures

Pleasantdale Elementary

Recess times:

- Kindergarten: 12:00 – 12:15 p.m.
- 1st grade: 11:45 – 12:00 p.m.
- 2nd grade: 11:45 – 12:05 p.m.
- 3rd and 4th grades: ~~12:15 – 12:35 p.m.~~ **12:20 - 12:40 p.m.**

Students have outdoor recess whenever possible. Students perform better when they get outdoors, even if only for a few minutes. The office staff and principal will make the decision for recess based on the following:

- **Outdoor Recess** (15-20 minutes)
 - o 15 degrees F and higher (including wind chill)
- **Brief Outdoor Recess** (5-15 minutes)
 - o 5-14 degrees F (including wind chill)
- **Inside Recess**
 - o below 5 degrees F (including wind chill)

Student must have boots, gloves and snow pants to play in the snow. Those who don't must stay on the blacktop area. Parents should assist children in preparing and wearing appropriate clothing for the weather conditions. Children who do not have proper outdoor clothing will either stay inside for Noon Study or use extra clothing from the nurse's office. Students (or parents) can request to stay inside for Noon Study. The school provides outdoor equipment for students to use at recess. For safety purposes, please do not bring equipment from home.

Pleasantdale Middle

Rec / Study Hall

All students have a 22 minute rec/study hall period before or after lunch. When weather permits, students go outside for rec. The library is also available as an indoor study option. Students in 7th and 8th grade will have 3 days of mandatory study hall. Students in ~~5th and~~ 6th grade will have 2 days of mandatory study hall. All students may participate in a study hall or social room during inclement weather.

- **Outdoor Recess**
 - o 15 degrees F and higher (including wind chill)
- **Inside Recess**
 - o below 15 degrees F (including wind chill)

6.60 - Field Trips

An integral part of the educational program is the opportunity to attend field trips. Field trips are planned around units of study at each grade level. Field trips provide an extension or hands-on experiences that help to expand the classroom experience and enhance the learning of all children. When a field trip is planned, each child must return a signed permission slip. No child will be permitted to participate without parent permission. Children not participating in the field trip activity

will receive alternative instruction within the school as arranged by the teacher. Field trips are planned and implemented at the discretion of the grade level team. Some field trips take place out of the building, and others are on-site experiences.

6.70 - Access to Student Social Networking Passwords & Websites

School authorities may require a student or his or her parent or guardian to provide a password or other related account information in order to gain access to the student's account or profile on a social networking website if school authorities have reasonable cause to believe that a student's account on a social networking website contains evidence that a student has violated a school disciplinary rule or procedure.

6.80 - Student Use of Electronic Devices

The use of electronic devices and other technology at school is a privilege, not a right. Students are prohibited from using electronic devices, except as provided herein. An electronic device includes, but is not limited to, the following: cell phone, smartphone, audio or video recording device, personal digital assistant (PDA), iPod®, iPad®, laptop computer, tablet computer or other similar electronic device. Pocket pagers and other paging devices are not allowed on school property at any time, except with the express permission of the building principal.

During instructional time, which includes class periods and passing periods, electronic devices must be kept powered-off and out-of-sight unless: (a) permission is granted by an administrator, teacher or school staff member; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

Students are allowed to use electronic devices during non-instructional time, which is defined as before and after school, while outside the building.

Electronic devices may never be used in any manner that disrupts the educational environment, violates student conduct rules or violates the rights of others. This includes, but is not limited to, the following: (1) using the device to take photographs in locker rooms or bathrooms; (2) cheating; and (3) creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction or non-consensual dissemination of private sexual images (i.e., sexting).

The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Students who violate the policy are subject to the following consequences:

1st Offense: Student is sent to the office and the device is held and parents are notified. Device is returned to the student at the end of the school day.

2nd Offense: Student is sent to the office and the device is held and parents are notified. Device is held in the office until a parent retrieves it. **School discipline rules will apply.**

More than two offenses will be considered blatant disregard for school rules and may result in one or more of the following:

- **Detention**
- In school suspension
- Loss of the right to have the electronic device in school for the rest of the year

Chapter 7 - Internet, Technology & Publications

7.10 - Internet Acceptable Use

Internet

All Pleasantdale students and parents must sign an Acceptable Use Policy. (Refer to Appendix I)

Acceptable Use Policy

Each student and parent/guardian is required to sign an Acceptable Use Policy (AUP) annually.

Acceptable Use Policy for the District's Electronic Network

School District 107 believes that the District's Electronic Network (its computers, its local and/or wide area network, and access to the Internet through its computers or local and/or wide area network) offers resources and opportunities for learning and preparing our students for the future. The educational purpose of the District's Electronic Network is to assist with the gathering and exchanging of information related to District curriculum and educational programs and activities. Using the District's Electronic Network effectively enriches the classroom experience.

Copyright and Fair Use

All use of materials in District 107 must honor and abide by the Copyright and Fair Use Guidelines for Educational Multimedia. These guidelines may be reviewed at: <http://www.utsystem.edu/OGC/IntellectualProperty/ccmcguid.htm>
<http://guides.lib.utexas.edu/copyright/fairuse>

Privilege

The use of the District's Electronic Network is a privilege, not a right, and inappropriate use may lead to access privileges being revoked, school disciplinary action, and/or appropriate legal action.

Inappropriate Use

Based upon the Netiquette guidelines in this policy, the staff will deem what is inappropriate use.

Netiquette

The use of the District's Electronic Network must be in support of and consistent with the mission and educational objectives of the District and the generally accepted rule of network etiquette, "netiquette". These include, but are not limited to, the following:

- Be polite.
- Use appropriate language.
- Use time efficiently and plan ahead.
- Keep personal name, addresses, phone numbers, and other personal identifying information confidential.
- Treat all communication and information accessible via the District's Electronic Network as private property.
- Do not download from the District's Electronic Network without teacher permission.
- Do not access or send data that is racist, sexist, inflammatory, abusive, obscene, vulgar, threatening or in any way inconsistent with the District's code of conduct, and report it promptly if you receive such data.
- Do not access, use, or possess any material that constitutes or furthers academic fraud, plagiarism, or forgery.
- Transmission of any material in violation of any U.S. or State law or regulation is prohibited. This includes, but is not limited to, illegal activities, copyrighted material, threatening or obscene materials, or material protected by trade secret. Messages relating to, or in support of, inappropriate activities will be reported to the relevant authorities and may result in discipline, up to and including expulsion.

Security

Security on any computer system is a high priority. Only authorized accounts may be used. Any attempt to log onto the District's Electronic Network as another user or using a private account will result in disciplinary action as described in the privilege section. Computer accounts, passwords and other types of authorization that are assigned to individual users will not be shared with others in order to maintain confidentiality.

Password guidelines include:

- Students may not give passwords to anyone or allow anyone else to access their account.
- Students may not use anyone else's password.
- Students are responsible for all activity relating to their account.

Email and Social Networking Guidelines

- Students are not allowed to reveal identifiable information or establish relationships on the District's Electronic Network unless a teacher has coordinated the communication.
- Students may not use personal email at school.

- Students are not allowed to individually access social networking sites, chat rooms, bulletin boards, podcasts, instant messaging, etc., without permission from and monitoring by school staff.
- Students are not allowed to make audio or video recordings of another student or staff member without his or her permission.

Off Campus Email and Social Networking Guidelines

Social networking sites include but are not limited to SnapChat, FaceBook, and Instagram. Users of such sites have little control over the content that “friends” post on their site because these sites are in the public domain. With this in mind, no student or parent shall create or maintain a public electronic presence that in any way links to or publicizes Pleasantdale School District 107.

The following guidelines apply:

- Pleasantdale families/students may not use District information such as logos, official seals, or photographs.
- Pleasantdale families/students may not link their personal website to Pleasantdale School District 107 website.
- Pleasantdale families/students may not post inappropriate photographs or content containing any form of Pleasantdale School District 107 identification.
- Pleasantdale families/students may not post inappropriate or harassing content, including blogs or online journaling, linking them in any way to Pleasantdale School District 107.

The District reserves the right to apply disciplinary consequences for computer-related activities conducted off campus if such activity adversely affects or interrupts classroom instruction, District operations, or the safety or well being of students and staff or other members of our community, or constitutes behavior embarrassing to the school. Adults who violate this policy will be reported to the appropriate authorities.

Classroom Technology Use

- Students may only use classroom technological resources for educational purposes with the permission of the classroom teacher.
- No personal software may be installed.

Vandalism

For purposes of this Policy, vandalism is defined as any malicious attempt to harm or destroy any part of the Electronic Network, including the data of any other user. Vandalism will result in disciplinary action as described in the privilege section.

Privacy

Any electronic communications or files created on, stored on, or sent to, from, or via the District’s Electronic Network are the property of the District. Consequently, users do not have any expectation of privacy with respect to such communications and files. Use of the District’s Electronic Network to create, store, send, receive, view, or access any electronic communication or other file constitutes consent by the user for the District to access and review such files and to turn them over to the appropriate authorities if appropriate.

Responsibilities

Effective use of the Internet becomes a joint commitment for all users. The following list reflects shared responsibilities.

The District will:

Ensure that each district computer with Internet access shall have a filtering device that blocks entry to visual depictions that are (1) obscene (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purposes provided the person receives prior permission from the Superintendent or system administrator.

The District shall monitor the use of the computer network by students and any other minor users to ensure compliance with this policy and any other terms or conditions of Electronic Network access imposed under administrative regulations. The Superintendent or designee shall include measures in this policy's implementation plan that:

- Prohibit student access to inappropriate matter as well as restricting access to harmful materials;
- Assure student safety and security through direct supervision;
- Prohibit unauthorized access, including "hacking" and other unlawful activities; and
- Prohibit unauthorized disclosure, use and dissemination of personal identification information.

Parents/Guardians will:

- Read and abide by the terms and conditions stated in the Acceptable Use Policy.
- Talk to their children about setting up family guidelines for using the District’s Electronic Network
- Accept full responsibility for supervision of students’ use of the Internet while not in school.
- Monitor materials generated at home to determine appropriateness for the school setting.

Students will:

- Read and abide by the terms and conditions stated in the Acceptable Use Policy.
- Report any incident or information that violates this policy.

7.20 - Guidelines for Student Distribution of Non-School Publications

(Updated: November 2015)

A student or group of students seeking to distribute more than 10 copies of the same material on one or more days to students must obtain permission from the building principal at least 24 hours in advance and follow provided guidelines for time and place of distribution.

Chapter 8 - Search and Seizure and Personal Property

8.10 - Search and Seizure

In order to maintain order safety and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. “School authorities” includes school liaison police officers.

School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there. The building principal may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

Students

School authorities may search a student and/or the student’s personal effects in the student’s possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district’s student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student’s age and sex, and the nature of the infraction.

School officials may require a student to cooperate in an investigation if there is specific information about activity on the student’s account on a social networking website that violates the school’s disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination.

Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the school or district’s policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

8.20 – Personal Property

Toys, games, cameras, radios, and similar personal property should not be brought to school without prior approval. The school cannot provide safeguards for such items. Students must not keep valuables in their lockers. Middle school students are expected to keep locker combinations confidential.

Chapter 9 - Athletics and Extracurricular Activities

Pleasantdale Elementary

Pleasantdale Elementary offers all students an opportunity to develop their abilities and skills through participation in a variety of after school clubs/activities and seasonal sport offerings. Participation in and/or attendance at activities is a privilege and not a right.

Pleasantdale Middle

Pleasantdale Middle School offers a variety of athletic and co-curricular opportunities throughout the year. Participation in these activities is a privilege and not a right. It is the student's responsibility to maintain eligibility by meeting all academic and behavioral standards. Students staying after school must remain in a supervised area.

Academic Eligibility Rules for Athletics and Co-Curricular Activities

- A student with three D class averages or any F class average is ineligible to **participate** in any practice or game.
- Ineligible students **must** report to library for academic study time during games and practices.
- A student remains ineligible until their averages are raised to meet the criteria.
- Every Friday, students' eligibility will be determined.

Other Eligibility Rules for Athletics

- A current sports physical is required to be on file in the school nurse's office **prior** to participation.
- Written permission must be given by parent/guardian
- Compliance with **Code of Conduct** is required.

Code of Conduct

As a member of a Pleasantdale Middle school athletic team, athletes are considered to be in positions of leadership, representing themselves, their families, the team, school, district and community. Therefore, along with the privilege of participation comes the expectation of a higher standard of behavior and conduct.

Students are expected to:

- Follow the district's discipline plan at all times
- Display good sportsmanship and citizenship
- Maintain good conduct and performance in classrooms
- Support individual and whole team efforts

9.30 - Student Athlete Concussions and Head Injuries

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois Elementary School Association before being allowed to participate in any athletic activity, including practice or competition.

A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols.

A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game will be removed from participation or competition at that time. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.

Chapter 10 - Special Education and Support Services

10.10 - Education of Children with Disabilities

Special Education

District 107's children with disabilities between the ages of 3 and 15 who have been evaluated and identified as requiring special education services based on State and Federal criteria, will be provided a free appropriate elementary public education in the least restrictive environment possible.

10.20 - Discipline of Students with Disabilities

Discipline of Special Education Students

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

BEHAVIORAL INTERVENTION POLICY

Students with Disabilities

The use of positive behavioral interventions with students with disabilities will be given the highest priority in District 107. When behavioral interventions are used, they will be used in consideration of the child's physical freedom and social interaction and be administered in a manner that respects human dignity and ensures a student's right to placement in the least restrictive environment. Parents and students will be informed annually of the existence of the policy in each school's Student Handbook.

10.25 – Support Services

Teachers will contact the grade level team or principal to arrange a meeting to review the current level of performance when concerned about a student's academic progress. The following are special services available:

English Language Learners (ELL) Services

Pleasantdale School District offers a Transitional Program of Instruction (TPI) for the limited English proficient student. This program teaches non-English and low-English proficient students' oral language skills and literacy skills.

Reading Explorers – Pleasantdale Elementary

This program is targets children who need individual or small group instruction/reinforcement in reading. The reading specialist, in conjunction with the classroom teacher, reviews students' reading progress periodically during the school year. This review includes an analysis of achievement results, phonics tests, and additional diagnostic information. Following the identification of students, parents are contacted regarding permission for additional assessment. In most cases, the child completes an informal reading assessment that identifies the child's independent, instructional, and frustration reading levels. A reading improvement program for the child is recommended to the parents if results indicate a need for reinforcement of reading skills.

Reading Lab – Pleasantdale Elementary

Students who have been identified as **benefitting from additional reading support** reading substantially below grade level will receive Reading Lab services. Instead of attending Spanish, students remain in the classroom with their homeroom teacher and focus on reading comprehension strategies. Parents will be notified ~~during the summer and/or at the beginning of the school year~~ if their child is identified for Reading Lab including details about this program.

Reading Lab/Math Lab - Pleasantdale Middle

Students whose test scores indicate reading comprehension or math skills that are significantly below average, and whose teachers have indicated a need for extra support, will be considered for an extra period of reading and/or math. Reading Lab and Math Lab classes are small and limited to one grade level. Parents will be notified of this schedule change and will receive results of standardized assessments and students' progress during the course of the year.

Math Rtl – Pleasantdale Elementary

Students who have been identified as **benefitting from additional math support** will receive Math Rtl services. Parents will be notified if their child is identified for Math Rtl services including details about this program.

Social Work

As part of Pleasantdale District 107's mission, the district recognizes the need for each student to develop appropriate social, emotional, and behavioral skills. To that end, social work services are provided to students and their parents in collaboration with teachers and administrators.

Speech/Language

Students who have speech and/or language difficulties may be referred to the speech/language therapist for evaluation. In addition, the speech therapist completes a yearly screening of primary-age students. Parents are contacted following the initial screening when it is determined that further screening is necessary. Following parent permission, the child is screened, and the parent and therapist meet to review the results and discuss a plan of speech/language instruction. The child may meet with the therapist individually, in a small group, or receive support in the regular classroom setting.

Student Support Team (SST)

The Student Support Team consists of professionals from different disciplines who utilize a problem solving process to develop, monitor, and evaluate intervention plans for improving the school performance of identified students. Parents are encouraged to contact their child's teacher with any concerns.

Rtl (Response to Intervention) / MTSS (Multi-tiered System of Support)

The Rtl/MTSS Team consists of professionals from different disciplines who utilize a problem solving process to develop, monitor, and evaluate intervention plans for improving the school performance of identified students. Parents are encouraged to contact their child's teacher with any concerns.

A detailed explanation of the Rtl process is located on the District website.

Summer Academy

A booklet containing **summer** course descriptions, tuition, and other pertinent information is available by early spring of each school year.

Chapter 11 - Student Records & Privacy

11.10 - Student Privacy Protections

Student and Family Privacy Act

Student and family privacy rights are protected under Board Policy 7:15 which can be viewed on the district website at www.d107.org

11.20 - Student Records

Every effort is made to ensure the rights of parents and students as provided under the 1974 Family Educational Rights and Privacy Act and the Illinois School Student Record Act of 1975. Copies of these laws pertaining to student records are available in each school building.

Student records, classified as either permanent or temporary, are maintained to ensure a continuous educational program for each student. Parents are granted access to all official records pertaining to their children. Record review information, including forms requesting access to records, is available in the school offices.

In cases where parents are divorced, the noncustodial natural parent has right to records, notice of meetings, conferences, etc., upon request to the building principal. If there is a court order to the contrary, it is the responsibility of the custodial parent to inform the school of such restrictions.

All temporary student records are destroyed within five years after graduation, transfer or other permanent withdrawal of the student. Permanent records are maintained for 60 years.

Student Permanent Record means the minimum personal information necessary to a school in the education of the student and contained in a school student record. Such information may include the student's name, birthdate,

address, grades and grade level, parents' names and addresses, attendance records, and such other entries as the State Board may require or authorize.

Student Temporary Record means all information contained in a school student record but not contained in the student permanent record. Such information may include family background information, intelligence test scores, aptitude test scores, psychological and personality test results, teacher evaluations, and other information of clear relevance to the education of the student, all subject to regulations of the State Board. The information shall include information provided under Section 8.6 of the Abused and Neglected Child Reporting Act. In addition, the student temporary record shall include information regarding serious disciplinary infractions that resulted in expulsion, suspension, or the imposition of punishment or sanction. For purposes of this provision, serious disciplinary infractions means: infractions involving drugs, weapons, or bodily harm to another.

Parents are notified prior to the transfer of records and, within a period of 10 days, may request permission to inspect all records being transferred. By parent request, family names may be excluded from any listing published by the school for general distribution.

Chapter 12 - Parental Right Notifications

12.10 - Teacher Qualifications

Teacher Qualifications

Parents/guardians may request information about the qualifications of their student's teachers and paraprofessionals, including:

- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under an emergency or other provisional status through which State qualification and licensing criteria have been waived;
- Whether the teacher is teaching in a field of discipline of the teacher's certification; and
- Whether any instructional aides or paraprofessionals provide services to your student and, if so, their qualifications.

If you would like to receive any of this information, please contact the district office.

12.20 - Standardized Testing and District Assessments

STUDENT ASSESSMENTS

Preschool Screening

All District 107 children between 36 months and 60 months of age are eligible for a free preschool screening to determine if a child is developing within expected benchmarks for his/her age group. The screening includes speech and language, vision, hearing, gross and fine motor development. The screenings are held in October and February at the Elementary School. Parents may call the Elementary Office for more information or to schedule an appointment. Dates of screenings are listed in local newspapers.

AIMSWEB

AIMSWEB is a Curriculum Based Measurement (CBM) assessment. It is a benchmark and progress monitoring system based on direct, frequent, and continuous student assessment. This assessment is designed to be a short (one minute) measure to monitor the development of pre-reading and early reading skills. AIMSWEB reading is administered in the fall, winter and spring to all students at the Elementary School. AIMSWEB math is administered to students in kindergarten and first grade. Results are sent home to parents on a regular basis.

Standardized Tests

Students in grades 3-8 are given the PARCC examination, the Illinois State Board of Education required national assessment. This assessment measures student performance in English Language Arts and Math.

Additionally, the **STAR MAP** assessment is given three times annually, at the start, mid-year, and end. This assessment measures student growth and performance in math and English language arts. **The CoGat assessment is additionally**

administered annually, measuring students' learned reasoning abilities in the three areas: Verbal, Nonverbal and Quantitative

12.30 - Homeless Child's Right to Education

When a child loses permanent housing and becomes a homeless person as defined by law, or when a homeless child changes his or her temporary living arrangements, the parent or guardian of the homeless child has the option of either:

1. continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
2. enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

12.40 - Sex Education Instruction

Students will not be required to take or participate in any class or course in comprehensive sex education if his or her parent or guardian submits a written objection. The parent or guardian's decision will not be the reason for any student discipline, including suspension or expulsion. Nothing in this Section prohibits instruction in sanitation, hygiene or traditional courses in biology.

Parents or guardians may examine the instructional materials to be used in any district sex education class or course.

12.60 - English Learners

The school offers opportunities for English Learners to develop high levels of academic attainment in English and to meet the same academic content and student academic achievement standards that all children are expected to attain.

Parents/guardians of English Learners will be: (1) given an opportunity to provide input to the program, and (2) provided notification regarding their child's placement in, and information about, the District's English Learners programs.

For questions related to this program or to express input in the school's English Learners program, contact **Debbie Lubeck** at **708-784-2175**.

Mandated Reporter

All certified staff members are required by law to report suspected incidents of child abuse and/or neglect to the Department of Children and Family Services. Our role is to protect children from harm. Details regarding any individual child's protection are a matter held in strictest confidence by all adults involved.

12.110 - Sex Offender Notification Law

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except for in the following circumstances as they relate to the individual's child(ren):

1. To attend a conference at the school with school personnel to discuss the progress of their child.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
3. To attend conferences to discuss issues concerning their child such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the superintendent or school board.

Anytime that a convicted child sex offender is present on school property – including the three reasons above - he/she is responsible for notifying the principal's office upon arrival on school property and upon departure from school property. It is the responsibility of the convicted child sex offender to remain under the direct supervision of a school official at all times he/she is in the presence or vicinity of children.

A violation of this law is a Class 4 felony

12.120 - Violent Offender Community Notification

State law requires that all school districts provide parents/guardians with information about sex offenders and violent offenders against youth.

You may find the Illinois Sex Offender Registry on the Illinois State Police's website at:
<http://www.isp.state.il.us/sor/>.

You may find the Illinois Statewide Child Murderer and Violent Offender Against Youth Registry on the Illinois State Police's website at:
<http://www.isp.state.il.us/cmvo/>.

Pleasantdale School District 107

Administrative Office • 7450 S. Wolf Road • Burr Ridge, IL 60527
(708) 784-2013 • Fax: (708) 246-0161 • www.d107.org

The summer months provide our staff the opportunity to engage in professional development and to consider improvements to our current academic program. In the past, District 107 summer work had a focus on creating new units and enhancements to our programs. This year, however, we are taking a more balanced approach. Due to the new curricular initiatives being implemented next year, we have broken our summer work into two categories: professional development and summer projects. The professional development and projects being considered support the goals and action steps of our district's Strategic Blueprint.

In the area of professional development, we are excited to offer a variety of learning opportunities to our staff. Based on the positive feedback we received about last summer's Tech Cafe sessions, we will be offering weekly Tech Cafe sessions again this summer. [These sessions](#) will cover a wide array of technology topics. Like last year, the Tech Cafe sessions will provide CPDUs (Continuing Professional Development Units) to our teachers. A new feature for 2017 is an online course created specifically for our district's needs with a focus on Growth Mindset and technology. This course was developed by one of our teachers and provides the staff an opportunity to engage in PD on their terms and not be tied to a specific location or timeframe. In addition, we will offer a traditional professional development model for our elementary math teachers.

As part of the planning process, staff members were invited to submit proposals for summer projects. These proposals were brought to the Administrative Team for review and were either approved, denied, or sent back for revision.

Many of the summer projects will focus on developing a product for use in classrooms. Examples include technology documents to support the expanding 1:1 initiative, updates to the Middle School Health curriculum, revisiting the district's RtI procedures, continued work on science units of instruction, updates and improvements to the Spanish curriculum, and updates to the Extended Resource program curriculum. Other summer opportunities provide professional planning experiences for teachers to support the instructional shifts in mathematics instruction and updates to the English Language (EL) service delivery model. All accepted projects and professional development support District initiatives and align to our mission and belief statements.

Below you will find the not-to-exceed costs for both professional development and summer work projects. Over the course of the past several summers, we have found that the actual costs are well below the predicted costs as teachers tend to be efficient with their time.

Professional Development Costs	Project Costs
\$17,000	\$21,000

Presentation takeaways:

- Summer opportunities have been created and streamlined in order to provide a variety of continued learning experiences for staff members.
- PD paths are established with staff input.
- This year's summer work will allow for a smooth beginning of the school year through providing opportunities of time and new experiences.



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May 8, 2017

Board of Education
Pleasantdale School District 107
7450 South Wolf Road
Burr Ridge, IL 60527

**Re: 2017 Hardscape Improvements
Pleasantdale Elementary School
STR Partners Project No. 17028 / SEG Project No. 14084**

Dear Board of Education:

Bids for the above referenced projects were opened on May 1, 2017 at 11:00 AM. Bids were received from nine contractors. The bids for the hardscape improvements at the Pleasantdale Elementary School, 8100 School Street in LaGrange ranged from \$359,900 to \$486,800 with Chicagoland Paving Contractors Inc. being the lowest bidder. An Alternate No. 1 for the miscellaneous walkways and curbs at five locations was also received. Chicagoland Paving provided a bid of \$7,500.00 for this work.

A bid review of the Base Bid and related Alternates was performed with Mr. William R. Bowes of Chicagoland Paving, the Bid Form signatory, on May 3, 2017. The review found: no discrepancies in the Base Bid work, both monetary and material allowances were included, and Chicagoland Paving is comfortable contracting with the District.

It is the recommendation of STR-Specialty Engineering Group LLC that the District proceed with a contract offering to Chicagoland Paving Contractors Inc. for Base Bid 1 and Alternate No. 1 in the amount of \$367,400.00.

If you should have any questions, please feel free to contact me.

Sincerely,
Specialty Engineering Group LLC

Rich Talkowski, PM; STR-SEG

CC: Mike Henderson, STR Partners
STR-SEG File





Catherine Chang <cchang@d107.org>

Re: FOIA Request

1 message

Catherine Chang <cchang@d107.org>
To: Josh Eliscu <jeliscu@aol.com>

Thu, May 4, 2017 at 4:46 PM

Dear Ms. Eliscu,

Thank you for writing to Pleasantdale School District 107 with your request for information, dated May 2, 2017, pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq. Your specific requests, and the District's response to each request, are as follows:

1) Does the district receive transportation reimbursement from the State of Illinois for hazardous routes? If yes please answer my second question.

The District receives reimbursement from the State of Illinois for regular pupil transportation and special education pupil transportation. The State, however, does not identify as to how much are for hazardous routes.

2) Please list the last 5 years of reimbursement for transportation from the State of Illinois for ONLY HAZARDOUS ROUTES on letter head.

N/A

Sincerely,

Catherine Chang, Ed.D

Freedom of Information Officer

Pleasantdale School District 107

[708-784-2172](tel:708-784-2172)

Our Mission: To create a community of inspired learners.

On Tue, May 2, 2017 at 4:18 PM, Josh Eliscu <jeliscu@aol.com> wrote:

Dear FOIA Officer,

I am requesting the following items.

1) Does the district receive transportation reimbursement from the State of Illinois for hazardous routes? If yes please answer my second question

2) Please list the last 5 years of reimbursement for transportation from the State of Illinois for ONLY HAZARDOUS ROUTES on letter head.

Please email me the letter on letter head only if you receive transportation reimbursement from the State of Illinois for hazardous routes. Any questions please email me.

Thank You

Jessica Eliscu

43098 Coalburn

Boscobel WI 53805

[708-433-9122](tel:708-433-9122)