



LINCOLNWOOD SCHOOL
DISTRICT 74
BOARD OF EDUCATION
Regular Meeting AGENDA
Thursday, February 1, 2024 at
7:30 PM

BOARD OF EDUCATION
Kevin Daly, President
Rupal Shah Mandal, Vice President
John P. Vranas, Secretary
Maxie Boynton
Myra A. Foutris
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for
Curriculum and Instruction
Courtney Whited, Business Manager/CSBO

*Agenda of the Regular Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, to be held in the Lincolnwood Village Hall - Gerald C. Turry Village Board Room
6900 North Lincoln Avenue
Lincolnwood, Illinois 60712,
on Thursday, February 1, 2024.*

Bill Reviewers for the Month: Jay Oleniczak and Peter D. Theodore

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - (7:30 p.m.)

- ☐ Kevin Daly
- ☐ Maxie Boynton
- ☐ Myra A. Foutris
- ☐ Jay Oleniczak
- ☐ Rupal Shah Mandal
- ☐ Peter D. Theodore
- ☐ John P. Vranas

ADMINISTRATIVE TEAM MEMBERS

- | | |
|---|---|
| ☐ Dr. David L. Russo | ☐ Dr. Dominick M. Lupo |
| ☐ Courtney Whited | ☐ Mark Atkinson |
| ☐ Aliaa Ibrahim | ☐ Joseph Segreti |
| ☐ Jennifer Ruttkay | ☐ Chris Harmon |
| ☐ Jordan Stephen | ☐ Jackie McGoe |
| ☐ Renee Tolnai | |

2. DISTRICT RECOGNITION

- a. Lincoln Hall Principal Mark Atkinson and Assistant Principal Joe Segreti will introduce coaches Alexandria Gillespie and Jenna George. They will introduce the Sixth Grade Girls' Basketball team, who were undefeated, and the Little 9 Champions!
- b. *Curricular Highlight* - Lincoln Hall Principal Mark Atkinson and Assistant Principal Joe Segreti will introduce seventh-grade Spanish teacher Michelle Lange and social worker Annie Roeder who are the sponsors of the STAR club (Students Taking Active Responsibility). They will present STAR projects completed throughout the year.

3. AUDIENCE TO VISITORS

4. **INFORMATION/ACTION:** CONSENT AGENDA

(Any member of the Board wishing to vote separately on a Consent Agenda item should request removal of that item from the Consent Agenda.)

a.	APPROVAL OF MINUTES	
I.	Regular Board Meeting Minutes - JANUARY 11, 2024	6
II.	Regular Board Meeting - Closed Session Minutes - JANUARY 11, 2024	
b.	EMPLOYMENT MATTERS	
I.	Personnel Report	
II.	New Employment	
	1. Maham Ahmed , School Nurse, Todd Hall, effective February 5, 2024, \$30.63/hr	
III.	FMLA Leave Request	
	1. Mari Garvonado , Special Education Teacher, Rutledge Hall, effective February 12, 2024 with an expected return date of May 13, 2024	
	2. Stacy Panoutsos , 5th Grade Teacher, Rutledge Hall, effective January 19, 2024 with an expected return date of February 3, 2024	
c.	Policy	
I.	Consent Only - Policies Excluded from 1st Reading for Approval* *These policies are excluded from 1st Reading because they only involve changes in citations or immediate compliance with the law or Illinois School Code.	
	1. Press Plus Issue #113 October 2023	
	(1) Draft Updates	
	(1) 7:70 Attendance and Truancy	13
	(2) 8:30 Visitors to and Conduct on School Property	17
	(3) 7:285 Anaphylaxis Prevention, Response, and Management Program	22
	(4) 7:290 Suicide and Depression Awareness and Prevention	25
II.	2nd Reading/Adoption of Policy	
	1. 1st Reading by the Lincolnwood School District 74 Board of Education	
	(1) Press Plus Issue #113 October 2023	
	(1) Draft Updates	
	(1) 5:330 Sick Days, Vacation, Holidays, and Leaves	29
	(2) 5:250 Leaves of Absence	34
	(3) 5:220 Substitute Teachers	40
	(4) 5:210 Resignations	43
	(5) 6:50 School Wellness	46
d.	Donation of Floor Hockey Equipment from The Chicago Blackhawks	50
	The Finance Committee members in attendance stated their support of the Administrative recommendation to the Board of Education to accept the donation of floor hockey equipment from The Chicago Blackhawks.	
e.	Donation of \$250 from the ROSE Foundation	52
	The Finance Committee members in attendance stated their support of the Administrative recommendation to the Board of Education to accept the donation of \$250 from the ROSE Foundation.	
f.	Post-Issuance Tax Compliance Reports	54
	The Finance Committee members in attendance stated their support of the Administrative recommendation to the Board of Education to accept the findings contained in the Post-Issuance Tax Compliance Reports. Based upon the support of the Finance Committee in attendance, the Post-Issuance Tax Compliance Report is placed on the Board of Education agenda for approval at the February 1, 2024 meeting.	

Rationale: As part of the Regular meeting, the Board of Education routinely approves minutes, personnel items, Board policies, and routine business matters.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.

Motion by member:_____ Seconded by:_____

5. UNFINISHED BUSINESS

6. NEW BUSINESS

7. COMMUNICATION FROM BOARD MEMBERS

- a. NTDSE/District 807: **John P. Vranas/Kevin Daly**
- b. IASB (Illinois Association of School Boards): **Jay Oleniczak/Myra A. Foutris**
- c. Finance Committee: **Peter D. Theodore/Jay Oleniczak**
- d. Facilities Committee: **John P. Vranas/Rupal Shah Mandal**
- e. Policy Committee: **Rupal Shah Mandal/Myra A. Foutris**
 - I. 1st Reading by Lincolnwood School District 74 Board of Education
 - 1. Press Plus Issue #113 October 2023
 - (1) Draft Updates
 - (1) 6:60 Curriculum Content 63
 - (2) 7:60 Residence 68
 - (3) 6:230 Library Media Program 72
 - (4) 6:260 Complaints About Curriculum, Instructional Materials, and Programs 75
 - (5) 7:160 Student Appearance 77
 - (6) 7:190 Student Behavior 79
- f. President's Report: **Kevin Daly**
 - I. INFORMATION/DISCUSSION/ACTION: Bi-Annual Review of Closed Meeting Minutes 87
Rationale: The Board of Education semi-annually reviews Closed Session minutes per 5 ILCS 120/2(c)(21) and Board Policy 2:220.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education authorize the release of certain closed session minutes, as listed in the attachment between January 16, 2007 to November 2, 2023, which were reviewed by the Board of Education and recommended by the Secretary of the Board of Education, as no longer needing confidential treatment.

Motion by member:_____ Seconded by:_____

- II. INFORMATION/DISCUSSION/ACTION: Destruction of Closed Meeting Audio Recordings 89
Rationale: The Board of Education approves the destruction of particular closed meeting recording(s) that are at least 18 months old and for which approved minutes of the closed meeting already exist, per 5 ILCS 120/2(c)(21) and Board Policy 2:220.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education authorize the destruction of certain closed session audio recordings, as listed on the attachment, which were held prior to June 30, 2022, and for which approved minutes already exist, as reviewed by the Board of Education and recommended by the Secretary of the Board of Education.

Motion by member:_____ § Seconded by: _____

8. COMMUNICATION TO THE BOARD OF EDUCATION

- a. LTA (Lincolnwood Teacher Association): **Travis DuPriest/Kevin Conley (Co-Presidents)**
- b. LSSU (Lincolnwood Support Staff Union): **Tommy Bujnowski (President) & Carol Krikorian (Vice President)**
- c. PALS (People Active with Lincolnwood Schools): **Mihra Seta (President)**

9. ADMINISTRATIVE REPORTS

- a. Superintendent's Report: **Dr. David L. Russo**

I. INFORMATION/DISCUSSION: District Updates

II. INFORMATION/DISCUSSION/ACTION: Color Portraits, Inc. Contract for 2024-2025 School Year 90

Rationale: The Lincolnwood School District 74 Board of Education approves all contracts.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the Contract with Color Portraits, Inc., and its employees, for school photos for the 2024-2025 school year, as presented.

Motion by member: _____ Seconded by: _____

- b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. Dominick M. Lupo**

I. INFORMATION/DISCUSSION: Curriculum Department Update

- c. Business and Operations, Business Manager/CSBO: **Courtney Whited**

I. INFORMATION/DISCUSSION: Finance Report - **NOVEMBER 2023** 108

II. INFORMATION/DISCUSSION/ACTION: IGS Energy - 24-Month Electricity Contract Beginning April 1, 2024 131

Rationale: The Lincolnwood School District 74 Board of Education approves all contracts.

The Finance Committee members in attendance stated their support of the Administrative recommendation to present to the Board of Education a 24-month contract with IGS Energy for electricity at the February 1, 2024 meeting if pricing and term length are acceptable.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education accept the 24-month Contract from IGS Energy for electricity for an amount \$___per kWh, starting April 1, 2024, as presented.

Motion by member: _____ Seconded by: _____

III. INFORMATION/ACTION: Bills Payable in the Amount of \$1,241,418.29 143

Bills reviewed this month by: Jay Oleniczak and Peter D. Theodore

Rationale: The Board of Education routinely reviews and approves invoices and bills.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$1,241,418.29.

Motion by member: _____ Seconded by: _____

10. AUDIENCE TO VISITORS

11. RECESS INTO CLOSED SESSION

I move that the Lincolnwood School District 74 Board of Education recess into Closed Session for the purposes of: **5 ILCS 120/2(c)(1), amended by P⁴A. 101-459 - Personnel and 5 ILCS 120/2(c)(9)**

- Student Disciplinary Cases.

Motion by member: _____ Seconded by: _____

12. ADJOURNMENT

Motion by member: _____ Seconded by: _____

Dr. David L. Russo, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.

	LINCOLNWOOD SCHOOL DISTRICT 74 BOARD OF EDUCATION Regular Meeting Minutes Thursday, January 11, 2024 at 7:30 PM	BOARD OF EDUCATION Kevin Daly, <i>President</i> Rupal Shah Mandal, <i>Vice President</i> John P. Vranas, <i>Secretary</i> Maxie Boynton Myra A. Foutris Jay Oleniczak Peter D. Theodore ADMINISTRATION Dr. David L. Russo, <i>Superintendent of Schools</i> Dr. Dominick M. Lupo, <i>Assistant Superintendent for Curriculum and Instruction</i> Courtney Whited, <i>Business Manager/CSBO</i>
---	---	--

Minutes of the Regular Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Lincolnwood Village Hall - Gerald C. Turry Village Board Room 6900 North Lincoln Avenue, Lincolnwood, Illinois 60712, on Thursday, January 11, 2024.

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

President Daly called the meeting to order at 7:30 p.m., roll call was taken and the Pledge of Allegiance was recited.

<u>MEMBERS PRESENT</u>	<u>MEMBERS ABSENT</u>	
Kevin Daly Maxie Boynton Myra A. Foutris Jay Oleniczak Rupal Shah Mandal Peter D. Theodore John P. Vranas (arrived 7:32 p.m.)		

<u>ADMINISTRATORS/STAFF PRESENT</u>		
Dr. David L. Russo Dr. Dominick M. Lupo Courtney Whited Mark Atkinson	Chris Harmon Aliaa Ibrahim Jackie McGoey Jennifer Ruttkay	Jordan Stephen Joseph Segreti Renee Tolnai

2. DISTRICT RECOGNITION

- a. *Curricular Highlight* - Rutledge Hall Principal Aliaa Ibrahim will introduce the *Dwelling Project*, 5th grade Social Studies teachers Lauren Creaves and Alexandria Gillespie, along with their students, will provide an overview. The Rutledge Hall students, along with Ms. Creaves and Ms. Gillespie, shared their presentation of the Dwelling Project to the Lincolnwood School District 74 Board of Education.

At 7:38 p.m. President Daly called for a two-minute recess.

OPEN SESSION resumed at 7:40 p.m.

3. AUDIENCE TO VISITORS

None

4. CONSENT AGENDA

- a. APPROVAL OF MINUTES

I. Regular Board Meeting Minutes - **DECEMBER 7, 2023**

II. Regular Board Meeting - Closed Session Minutes - **DECEMBER 7, 2023**

b. EMPLOYMENT MATTERS

I. Personnel Report

II. New Employment

1. **Yolanda Santos**, 1:1 Paraprofessional, Rutledge Hall, effective January 8, 2024, \$16.97/hr
2. **Ron DeGeorge**, Interim Co-Director of Buildings and Grounds, effective January 11, 2024 through June 30, 2024, \$125/hr
3. **Grant Sabo**, Interim Co-Director of Buildings and Grounds, effective January 11, 2024 through June 30, 2024, \$125/hr

III. Resignation

1. **Selma Redzovic**, School Nurse, Todd Hall, effective January 26, 2024

c. POLICY

I. **Consent Only** - Policies Excluded from 1st Reading for Approval* *These policies are excluded from 1st Reading because they only involve changes in citations or immediate compliance with the law or Illinois School Code.

1. Press Plus Issue #113 October 2023

(1) Draft Updates

- (1) 5:90 Abused and Neglected Child Reporting
- (2) 5:200 Terms and Conditions of Employment and Dismissal
- (3) 5:190 Certification
- (4) 6:30 Organization of Instruction
- (5) 6:15 School Accountability

II. 2nd Reading/Adoption of Policy

1. Press Plus Issue #113 October 2023

(1) Draft Updates

- (1) 4:10 Fiscal and Business Management
- (2) 4:30 Revenue and Investments
- (3) 4:60 Purchases
- (4) 5:30 Hiring Process and Criteria
- (5) 2:200 Types of Board of Education Meetings

It was moved by Secretary Vranas and seconded by Vice President Shah Mandal that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.

President Daly submitted the motion to a vote and the following vote was recorded:

Ayes: Shah Mandal, Vranas, Foutris, Boynton, Oleniczak, Theodore, Daly

Nays: None

Absent: None

Motion passed.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

None

7. COMMUNICATION FROM BOARD MEMBERS

a. NTDSE/District 807: **John P. Vranas/Kevin Daly**

- Secretary Vranas reported the NTDSE Governing Board last met on January 11, 2024, for regular business.
- The Board heard a presentation on Augmented and Alternative Communication and the assistance provided to the staff in the Township Schools to implement these devices.
- Executive Director Tarin Kendrick reported on how the District will be transitioning the Administrative team that will be retiring in the next three to five years.
- The next meeting is scheduled for March 14, 2024 at 6pm

b. IASB (Illinois Association of School Boards): **Jay Oleniczak/Myra A. Foutris**

Board members are encouraged to register for the IASB Winter Book Study 2024 - *Think Again: The Power of Knowing What You Don't Know* by Adam Grant. Virtual reflection discussions will take place via Zoom from Noon-1:00 p.m. on Fridays, January 19, February 2, and February 16, 2024.

c. Finance Committee: **Peter D. Theodore/Jay Oleniczak**

- The Finance Committee last met on November 16, 2023.
- The December Finance Committee Meeting was canceled due to a light Agenda. The October 2023 Fund Balance Report has been moved to the Business and Operations section of the agenda.
- The next Finance Committee meeting is scheduled for Thursday, January 18, 2024 at 6:30 p.m. The public is welcome.

d. Facilities Committee: **John P. Vranas/Rupal Shah Mandal**

- The Facilities Committee last met on November 14, 2023.
- The December Facilities Committee Meeting was canceled due to a light Agenda.
- The proposal from StudioGC Architecture + Interiors for Rutledge Hall's technology/data engineering design services in the amount of \$27,500 for Summer 2024 through Summer 2025 is on the agenda for approval.
- The next Facilities Committee meeting is scheduled for Tuesday, February 20, 2024 at 6:00 p.m. The public is welcome.

e. Policy Committee: **Rupal Shah Mandal/Myra A. Foutris**

I. 1st Reading by the Lincolnwood School District 74 Board of Education

1. Press Plus Issue #113 October 2023

(1) Draft Updates

- (1) 5:330 Sick Days, Vacation, Holidays, and Leaves
- (2) 5:250 Leaves of Absence
- (3) 5:220 Substitute Teachers
- (4) 5:210 Resignations
- (5) 6:50 School Wellness

- The Policy Committee last met on Friday, December 15, 2023.
- The Committee sent five policies to the Consent Agenda and another five to 1st Reading by the Board of Education.
- The next Policy Committee meeting is scheduled for Friday, January 19, 2024 at 8:30am in the Administration Building. The public is welcome.

f. President's Report: **Kevin Daly**

President Daly shared important District upcoming dates. Please see the District website for information: sd74.org.

8. COMMUNICATION TO THE BOARD OF EDUCATION

a. LTA (Lincolnwood Teacher Association): **Travis DuPriest/Kevin Conley (Co-Presidents)**

No report. Co-President Travis DuPriest wished all of the Lincolnwood School District 74 learning community a very Happy New Year!

b. LSSU (Lincolnwood Support Staff Union): **Tommy Bujnowski (President) & Carol Krikorian (Vice President)**

No report.

c. PALS (People Active with Lincolnwood Schools): **Mihra Seta (President)**

No report.

9. ADMINISTRATIVE REPORTS

a. Superintendent's Report: **Dr. David L. Russo**

I. District Updates

Superintendent Russo welcomed all families back to the District and looks forward to a productive winter and spring series of classes.

Superintendent Russo thanked Ms. Creaves and Ms. Gillespie, and their students, for the thoughtful Curricular Highlight presentation on the Dwelling Project.

The District encourages everyone to provide their feedback through the strategic planning survey located online until January 24, 2024. Please access the survey here or by visiting bit.ly/D74Survey to provide us with your feedback. If you prefer, paper copies or versions translated into your native language can be picked up at the Administration Building (6950 N. East Prairie Road) or you can contact Superintendent of Schools, Dr. David Russo (drusso@sd74.org or 847-675-8234), with any questions.

b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. Dominick M. Lupo**

I. Curriculum Department Update

The Winter MAP Assessment is underway.

The ACCESS assessment window is open, and our English Language Learner students will be participating in this assessment to monitor their progress with mastery of the English language.

Planning for the SD74 Summer Adventures program is in full swing! We are currently accepting class proposals from teachers, and we are hoping to have all classes put together in the coming weeks. The program will run on Mondays through Thursdays from June 17th until July 25th, and we will also be taking off the entire week of 4th of July.

II. Public Hearing for Calendar Dates

PUBLIC HEARING

It was moved by Secretary Vranas and seconded by Vice President Shah Mandal that the Lincolnwood School District 74 Board of Education open the public hearing regarding school being in session on November 11, Veterans Day, during the 2024-25, 2025-26 and 2026-27 school calendar years and February 12, Lincoln's Birthday, during the 2024-25, 2025-26 and 2026-27, school calendar years.

President Daly submitted the motion to a voice vote and the motion passed.

AUDIENCE COMMENTS

None

CLOSE PUBLIC HEARING

It was moved by Secretary Vranas and seconded by Vice President Shah Mandal that the Lincolnwood School District 74 Board of Education close the public hearing regarding school being in session on November 11, Veterans Day, during the 2024-25, 2025-26 and 2026-27 school calendar years and February 12, Lincoln's Birthday, during the 2024-25, 2025-26 and 2026-27, school calendar years.

President Daly submitted the motion to a voice vote and the motion passed.

CALENDAR DATE APPROVAL

It was moved by Secretary Vranas and seconded by Vice President Shah Mandal that the Lincolnwood School District 74 Board of Education approve school being in session on November 11, Veterans Day, during the 2024-25, 2025-26 and 2026-27 school calendar years and February 12, Lincoln's Birthday, during the 2024-25, 2025-26 and 2026-27, school calendar years.

President Daly submitted the motion to a voice vote and the motion passed.

III. Approval of the 2024-25, 2025-26, 2026-27 District Calendars

It was moved by Secretary Vranas and seconded by Vice President Shah Mandal that the Lincolnwood School District 74 Board of Education approve the 2024-25, 2025-26, 2026-27 District Calendars, as presented.

President Daly submitted the motion to a voice vote and the motion passed.

c. Business and Operations, Business Manager/CSBO: *Courtney Whited*

I. Finance Report - OCTOBER 2023

Courtney Whited, Business Manager/CSBO presented the October 2023 Finance Report.

II. Technology/Data Engineering Design Services for 2024-25 Rutledge Hall Renovations

It was moved by Secretary Vranas and seconded by Vice President Shah Mandal that the Lincolnwood School District 74 Board of Education accept the proposal from StudioGC Architecture + Interiors for Rutledge Hall's technology/data engineering design services in the amount of \$27,500 from Summer 2024 through Summer 2025.

President Daly submitted the motion to a vote and the following vote was recorded:

Ayes: Shah Mandal, Vranas, Foutris, Boynton, Oleniczak, Theodore, Daly

Nays: None

Absent: None

Motion passed.

III. Bills Payable in the Amount of \$2,752,350.33

Bills reviewed this month by: Kevin Daly and Rupal Shah Mandal

It was moved by President Daly and seconded by Vice President Shah Mandal that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$2,752,350.33.

President Daly submitted the motion to a vote and the following vote was recorded:

Ayes: Shah Mandal, Vranas, Foutris, Boynton, Oleniczak, Theodore, Daly

Nays: None

Absent: None

Motion passed.

10. AUDIENCE TO VISITORS

None

11. RECESS INTO CLOSED SESSION

It was moved by President Daly and seconded by Vice President Shah Mandal that the Lincolnwood School District 74 Board of Education recess into Closed Session for the purposes of: **5 ILCS 120/2(c)(1), amended by P.A. 101-459 - Personnel.**

President Daly submitted the motion to a voice vote and the motion passed at 7:53 p.m.

12. RETURN TO OPEN SESSION AT 8:52 p.m.

13. Possible Dismissal of an Educational Support Personnel Employee.

It was moved by Secretary Vranas and seconded by President Daly that the Lincolnwood School District 74 Board of Education terminate the employment of employee Stephanie J. Ketelaer effective immediately for the reasons discussed in Closed Session.

President Daly submitted the motion to a vote and the following vote was recorded:

Ayes: Shah Mandal, Vranas, Foutris, Boynton, Oleniczak, Theodore, Daly

Nays: None

Absent: None

Motion passed.

13b. Superintendent's Comments: *Dr. David L. Russo*

Superintendent Russo mentioned the list of Strategic Planning session dates and times:

February 21st - 5:30-9:00

February 28th - 6:00-9:00

March 6th - 6:00-9:00

March 12th - 6:00-9:00

March 18th (if necessary) - 6:00-9:00

Please contact Superintendent Russo at the Administration Building with any questions.

The District plans to host a reception for the high school Class of 2024 prior to the spring concert on April 30, 2024. At that time, alumni could tour the building, interact with former teachers, and we would name the John Cahill Community Service Scholarship recipients.

The Administration is beginning to outline a plan for Family Bingo Night. The District will announce a save-the-date for Friday, March 8th, from 6:00 p.m. - 7:30 p.m. We will have bingo, prizes, pizza, popcorn, and a raffle. There will be a volunteer sign-up for the community. Watch for details on how to get involved.

14. ADJOURNMENT

It was moved by Secretary Vranas and seconded by Vice President Shah Mandal to adjourn the Regular meeting of the Lincolnwood School District 74 Board of Education.

President Daly submitted the motion to a voice vote and the motion passed at 8:55 p.m.

Kevin Daly, President

John P. Vranas, Secretary

Press Plus Issue #113 October 2023 - Policy Committee Meeting 1/19/24

1. Action to be taken:

_____ **CONSENT**

_____ **1st READING**

_____ **STAY IN COMMITTEE**

2. Policy Committee to Determine:

___ **Adopt as Presented** (change “revised” & “reviewed” date)

___ **Adopt with Additional District Edits** (change “revised” & “reviewed” date)

___ **Not Adopt** (change “reviewed” date)

Document Status: Draft Update

Students

7:70 Attendance and Truancy

Definitions

Truant - A "truant" is a child subject to compulsory school attendance and who is absent without valid cause from such attendance for a school day or portion thereof.

Valid cause for absence - A child may be absent from school because of illness (including mental or behavioral health of the student), observance of a religious holiday, death in the immediate family, attendance at a civic event, family emergency, situations beyond the control of the student as determined by the Board, other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety.

Chronic or habitual truant - A "chronic or habitual truant" is a child who is subject to compulsory school attendance and who is absent without valid cause from such attendance for 5 percent or more of the previous 180 regular attendance days.

Truant minor - A child to whom supportive services, including prevention, diagnostic, intervention and remedial services, alternative programs, and other school and community resources have been provided and have failed to result in the cessation of chronic truancy or have been offered and refused.

Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 8 in the public school regardless of age. Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant), (3) any child lawfully and necessarily employed, and (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day. Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe.

Unauthorized Unexcused Vacations

Parents are highly discouraged from taking vacations outside of the District's planned vacation times. Time out of school can be harmful to a child's progress, growth, and success in school. If a parent decides to take an extended vacation or a vacation when school is scheduled, it is not the responsibility of the teaching staff to prepare work for the trip.

Students who are on vacation for more than ten consecutive, regularly scheduled school days will be disenrolled. Upon return, parents will need to re-register their child(ren). Student grades will reflect

missed assignments, tests, labs, performances, and other class learning activities.

Truancy

The School District will determine if the student is a truant, chronic or habitual truant, or a truant minor. The Superintendent shall direct the appropriate School District staff to develop diagnostic procedures to be used for identifying the cause(s) of unexcused student absenteeism. The diagnostic procedures shall include, but not be limited to, interviews with the student, his or her parent(s)/guardian(s), and any school official(s) or other people who may have information.

The following supportive services may be offered to truant or chronically truant students:

- parent-teacher conferences
- student and/or family counseling
- information about community agency services

If truancy continues after supportive services have been offered, the Building Principal shall refer the matter to the Superintendent. The Superintendent may call upon the resources of outside agencies, such as the juvenile officer of the local police department or the truant office of the North Cook Intermediate Service Center. The Board of Education, Superintendent, School District administrators, and teachers shall assist and furnish such information as they have to aid truant officers.

No punitive action, including out-of-school suspensions, expulsions, or court action shall be taken against a chronic truant for his or her truancy unless available supportive services and other school resources have been provided to the student.

Absence Notification

A student's parent(s)/guardian(s) must: (1) upon the child's enrollment, provide telephone numbers to the Building Principal and update them as necessary, and (2) authorize all absences and notify the school in advance or at the time of the child's absence.

If a student is absent without prior authorization by the parent(s)/guardian(s), the Building Principal or designee shall make a reasonable effort to notify the parent(s)/guardian(s) of the child's absence within 2 hours after the first class by telephoning the numbers given.

Student Employment

The Superintendent shall develop procedures, and present them to the Board of Education for its information, for excusing from attendance those students necessarily and lawfully employed.

Monitoring

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board updates this policy at least once every two years. The Superintendent or designee shall assist the Board with its update.

LEGAL REF.:

105 ILCS 5/22-92 and 5/26-1 through 5/26-3, 5/26-5 through 5/26-16, and 5/26-18. [PRESSPlus1](#)

[705 ILCS 405/3-33.5](#), Juvenile Court Act of 1987.

[23 Ill.Admin.Code §§1.242](#) and [1.290](#).

CROSS REF.: 5:100 (Staff Development Program), 7:80 ((Release Time for Religious Instruction/Observance), 7:190 (Student Behavior)

ADOPTED: September 10, 2002

REVISED: January 12, 2023

REVIEWED: January 12, 2023

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 113, October 2023**

Press Plus Issue #113 October 2023 - Policy Committee Meeting 1/19/24

1. Action to be taken:

_____ **CONSENT**

_____ **1st READING**

_____ **STAY IN COMMITTEE**

2. Policy Committee to Determine:

___ **Adopt as Presented** (change "revised" & "reviewed" date)

___ **Adopt with Additional District Edits** (change "revised" & "reviewed" date)

___ **Not Adopt** (change "reviewed" date)

Document Status: Draft Update

Community Relations

8:30 Visitors to and Conduct on School Property

The following definitions apply to this policy:

School property - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a Board of Education meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

Visitor - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The Superintendent or designee shall manage a program to allow community use of the following facilities on non-school days, during the daylight, provided they are not being used for school purposes: tennis courts, playground, and track.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or deface School District property.
5. Violate any Illinois law, or town or county ordinance.
6. Smoke or otherwise use tobacco products. ¹⁸
7. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic

beverage, cannabis, other lawful product, or illegal drug.

8. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectable, regardless of when and/ or where the use occurred.
9. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.
10. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
11. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board of Education.
12. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
13. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
14. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
15. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

Exclusive Bargaining Representative Agent

Upon notifying the Building Principal's office, authorized agents of an exclusive bargaining representative will be provided reasonable access to employees in the bargaining unit they represent in accordance with State law. Such access shall be conducted in a manner that will not impede the normal operations of the District.

Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and the parent/guardian is: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion and notifies the Building Principal of his or her presence at the school, or
2. Has permission to be present from the Board of Education, Superintendent or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Enforcement

Any staff member may request identification from any person on school grounds or in any school building; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from or denied admission to school property in accordance with State law. [PRESSPlus1](#) The person is also may be

subject to being denied admission to school athletic or extracurricular events ~~or meetings~~ for up to one calendar year in accordance with the procedures below.

Procedures to Deny Future Admission to Athletic or Extracurricular School Events ~~or Meetings~~ PRESSPlus2

Before any person may be denied admission to athletic or extracurricular school events ~~or meetings~~ ~~as provided in this policy~~, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least 10 days before the Board hearing date. The hearing notice must contain:

1. The date, time, and place of the Board hearing,
2. A description of the prohibited conduct,
3. The proposed time period that admission to school events will be denied, and
4. Instructions on how to waive a hearing.

LEGAL REF.:

Nuding v. Cerro Gordo Community Unit School Dist., 313 Ill. App.3d 344 (4th Dist. 2000).

20 U.S.C. §7971 ~~81~~ et seq., Pro-Children Act of 2001 ~~1994~~.

105 ILCS 5/10-20.5, 10-20.5b, 5/10-22.10, 5/22-33, 5/24-25, and 5/27-23.7(a).

115 ILCS 5/3(c), Ill. Educational Labor Relations Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act.

~~430 ILCS 66/, Firearm Concealed Carry Act.~~

410 ILCS 705/, Cannabis Tax and Regulation Act.

430 ILCS 66/, Firearm Concealed Carry Act.

720 ILCS 5/11-9.3, 5/21-1, 5/21-1.2, 5/21-3, 5/21-5, 5/21-5.5, 5/21-9, and 5/21-11.

CROSS REF.: 2:200 (Types of Board of Education Meetings), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities)

ADOPTED: September 10, 2002

REVISED: June 3, 2020

REVIEWED: March 2, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to PRESS Advisory Board member feedback requesting

clarification on the authority of boards to enforce conduct rules under 105 ILCS 5/10-20.5 and under various criminal trespass statutes. Applicable criminal trespass laws include: 720 ILCS 5/21-1 (criminal damage to property); 5/21-1.2 (institutional vandalism); 5/21-3 (criminal trespass to real property); 5/21-5 (criminal trespass to State supported land); 5/21-5.5 (criminal trespass to a safe school zone); 5/21-9 (criminal trespass to a place of public amusement); 5/21-11 (distributing or delivering written or printed solicitation on school property). **Issue 113, October 2023**

PRESSPlus 2. Updated in response to PRESS Advisory Board member feedback requesting clarification that the scope of subhead **Procedures to Deny Future Admission to Athletic or Extracurricular School Events or Meetings** is limited, as specified in the new subhead title, to topics set forth in 105 ILCS 5/24-24.

If a violator is a student, the hearing should be held in a closed meeting. 5 ILCS 120/2(c)(9). Otherwise, a hearing regarding denial of admission to *school events or property* pursuant to 105 ILCS 5/24-24 may take place in an open meeting or in a closed meeting so long as the board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5), added by P.A. 103-311. Note: while 5 ILCS 120/2(c)(4.5), added by P.A. 103-311, refers to *school events or property*, 105 ILCS 5/24-24 only authorizes boards to deny admission to athletic and extracurricular *events*. The term *events* is arguably broader than *property* as school events may take place offsite; consult the board attorney for guidance.

Some boards prefer an open meeting hearing to make it publicly known what alleged conduct could result in someone being denied admission to athletic or extracurricular events, while others prefer a closed meeting hearing so as not to provide a public platform to someone alleged to have engaged in prohibited conduct. Consult the board attorney to determine the best approach for the district and to ensure alignment with local practices and conditions.

Consult the board attorney if the district would like to deny an individual admission to board meetings. **Issue 113, October 2023**

Press Plus Issue #113 October 2023 - Policy Committee Meeting 1/19/24

1. Action to be taken:

☐ **CONSENT**

☐ **1st READING**

☐ **STAY IN COMMITTEE**

2. Policy Committee to Determine:

☐ **Adopt as Presented** (change "revised" & "reviewed" date)

☐ **Adopt with Additional District Edits** (change "revised" & "reviewed" date)

☐ **Not Adopt** (change "reviewed" date)

Document Status: Draft Update

Students

7:285 Anaphylaxis Prevention, Response, and Management Program

School attendance may increase a student's risk of exposure to allergens that could trigger anaphylaxis. Students at risk for anaphylaxis benefit from a Board of Education policy that coordinates a planned response in the event of an anaphylactic emergency. Anaphylaxis is a severe systemic allergic reaction from exposure to allergens that is rapid in onset and can cause death. Common allergens include animal dander, fish, latex, milk, shellfish, tree nuts, eggs, insect venom, medications, peanuts, soy, and wheat. A severe allergic reaction usually occurs quickly; death has been reported to occur within minutes. An anaphylactic reaction can also occur up to one to two hours after exposure to the allergen.

While it is not possible for the District to completely eliminate the risks of an anaphylactic emergency when a student is at school, an Anaphylaxis Prevention, Response, and Management Program using a cooperative effort among students' families, staff members, students, health care providers, emergency medical services, and the community helps the District reduce these risks and provide accommodations and proper treatment for anaphylactic reactions.

The Superintendent or designee shall develop and implement an Anaphylaxis Prevention, Response, and Management Program for the prevention and treatment of anaphylaxis that:

1. Fully implements the Ill. State Board of Education (ISBE)'s model policy required by the School Code that: (a) relates to the care and response to a person having an anaphylaxis reaction, (b) addresses the use of epinephrine in a school setting, (c) provides a full food allergy and prevention of allergen exposure plan, and (d) aligns with [105 ILCS 5/22-30](#) and [23 Ill.Admin.Code §1.540](#).
2. Ensures staff members receive appropriate training, including: (a) an in-service training program for staff who work with students that is conducted by a person with expertise in anaphylactic reactions and management, and (b) training required by law for those staff members acting as *trained personnel*, as provided in [105 ILCS 5/22-30](#) and [23 Ill.Admin.Code §1.540](#).
3. Follows and references the applicable best practices specific to the District's needs in the Centers for Disease Control and Prevention's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs* and the *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*.
4. Provides annual notice to the parents/guardians of all students to make them aware of this policy.
5. Complies with State and federal law and is in alignment with Board policies.

Monitoring

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board reviews and makes any necessary updates to this policy at least once every three years. The Superintendent or designee shall assist the Board with its review and any necessary updates.

105 ILCS 5/2-3.190, 5/10-22.39(e), and 5/22-30. [PRESSPlus1](#)

[23 Ill.Admin.Code §1.540.](#)

Anaphylaxis Response Policy for Illinois Schools, published by ISBE.

CROSS REF.: 4:110 (Transportation), 4:120 (Food Services), 4:170 (Safety), 5:100 (Staff Development Program), 6:120 (Education of Children with Disabilities), 6:240 (Field Trips), 7:180 (Prevention of and Response to Bullying, Intimidation and Harassment), 7:250 (Student Support Services), 7:270 (Administering Medicines to Students), 8:100 (Relations with Other Organizations and Agencies)

ADOPTED: November 2, 2010

REVISED: February 2, 2023

REVIEWED: February 2, 2023

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to 105 ILCS 5/10-22.39, amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, streamlining training requirements for staff members who work with students. **Issue 113, October 2023**

Press Plus Issue #113 October 2023 - Policy Committee Meeting 1/19/24

1. Action to be taken:

☐ **CONSENT**

☐ **1st READING**

☐ **STAY IN COMMITTEE**

2. Policy Committee to Determine:

☐ **Adopt as Presented** (change "revised" & "reviewed" date)

☐ **Adopt with Additional District Edits** (change "revised" & "reviewed" date)

☐ **Not Adopt** (change "reviewed" date)

Document Status: Draft Update

Students

7:290 Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of *Ann Marie's Law* listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the School Code [Section 5/2-3.166\(c\)\(2\)-\(7\)](#). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
 - a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements [105 ILCS 5/2-3.139](#) and [105 ILCS 5/27-7](#) (requiring education for students to develop a sound mind and a healthy body).
 - b. For staff, implementation will incorporate Board policy 5:100, *Staff Development Program*, and teacher's institutes under [105 ILCS 5/3-14.8](#) (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
 - a. The training required by [105 ILCS 5/10-22.39](#) for ~~licensed school personnel and administrators~~ [all District staff](#) ^{PRESSPlus1} who work with students to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
 - b. Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide including those students who: (A) suffer from a mental health disorder; (B) suffer from a substance abuse disorder; (C) engage in self-harm or have previously attempted suicide; (D) reside in an out-of-home placement; (E) are experiencing homelessness; (F) are lesbian, gay, bisexual, transgender, or questioning (LGBTQ); (G) are bereaved by suicide; or (H) have a medical condition or certain types of disabilities. Implementation will incorporate paragraph number 2, above, along with Board policies:
 - a. 6:65, *Student Social and Emotional Development*,²⁶ implementing the goals and

benchmarks of the Ill. Learning Standards and [405 ILCS 49/15\(b\)](#) (requiring student social and emotional development in the District's educational program);

- b. 6:120, *Education of Children with Disabilities*, implementing special education requirements for the District;
 - c. 6:140, *Education of Homeless Children*, implementing provision of District services to students who are homeless;
 - d. 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and [105 ILCS 5/10-22.24a](#) and [22.24b](#), which allow a qualified guidance specialist or any licensed staff member to provide school counseling services;
 - e. 7:10, *Equal Educational Opportunities*, and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;
 - f. 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, implementing State law requirements related to students who are in foster care;
 - g. 7:250, *Student Support Services*, implementing the Children's Mental Health Act, [405 ILCS 49/](#) (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
 - h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.
- 4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
 - 5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program*, and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
 - 6. A process to incorporate ISBE-recommended resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

Develop Local Resources

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Alliance, and/or a community mental health agency.

Monitoring

The Board will review and update this policy pursuant to *Ann Marie's Law* and Board policy 2:240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. The District's website, and student handbooks and planners will contain the support information as required by State law.

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the

Student Confidential Reporting Act, [5 ILCS 860/](#), Children's Mental Health Act, [405 ILCS 49/](#), Mental Health and Developmental Disabilities Confidentiality Act, [740 ILCS 110/](#), and the Individuals with Disabilities Education Act, [42 U.S.C. §12101](#) *et seq.*

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

LEGAL REF.:

[42 U.S.C. § 1201](#) *et seq.*, Individuals with Disabilities Education Act.

[105 ILCS 5/2-3.166](#), [105 ILCS 5/2-3.139](#), [5/3-14.8](#), [5/10-20.76](#), [5/10-20.81](#), [5/10-22.24a](#), [5/10-22.24b](#), [5/10-22.39](#), [5/14-1.01](#) *et seq.*, [5/14-7.02](#), and [5/14-7.02b](#), [5/27-7](#).

[5 ILCS 860/](#), Student Confidential Reporting Act.

[405 ILCS 49/](#), Children's Mental Health Act.

[740 ILCS 110/](#), Mental Health and Developmental Disabilities Confidentiality Act.

[745 ILCS 10/](#), Local Governmental and Governmental Tort Immunity Act.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

ADOPTED: February 4, 2016

REVISED: February 2, 2023

REVIEWED: February 2, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.39, amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, requiring teachers, administrators, and school support personnel who work with students to be trained on identifying warning signs of mental illness, trauma, and suicidal behavior in youth. Such training must include, but is not limited to, appropriate intervention and referral techniques, including resources and guidelines as outlined in 105 ILCS 5/3.166. 105 ILCS 5/10-22.39, amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, uses the phrase *teachers, administrators, and school support personnel*, but for brevity this material uses the phrase *all District staff*. **Issue 113, October 2023**

Press Plus Issue #113 October 2023 - Policy Committee Meeting 12/15/23

1. Action to be taken:

_____ **CONSENT**

_____ **1st READING**

_____ **STAY IN COMMITTEE**

2. Policy Committee to Determine:

___ **Adopt as Presented** (change “revised” & “reviewed” date)

___ **Adopt with Additional District Edits** (change “revised” & “reviewed” date)

___ **Not Adopt** (change “reviewed” date)

Document Status: Draft Update

Educational Support Personnel

5:330 Sick Days, Vacation, Holidays, and Leaves

Please refer to the current agreement: Between the Board of Education, School District #74, Lincolnwood, Illinois and the Lincolnwood Support Staff Union, Local 1274 IFT/AFT, AFL-CIO for additional information, if applicable.

For employees not covered by this agreement:

Sick Days

Sick leave is defined in State law as personal illness, mental or behavioral complications, quarantine at home, illness or death in the immediate family or household, or birth, adoption, placement for adoption, or the acceptance of a child in need of foster care. The Superintendent or designee shall monitor the use of sick leave.

Ten (10) month employees who work at least 600 hours per year receive 15 paid sick days of which 4 shall be considered personal days. Any personal days not used by the end of the employee work year accrue as sick days. Part-time employees will receive sick leave day(s) equivalent to their work day. Unused sick leave shall accumulate without limit.

All full-time twelve (12) month employees will receive 17 paid sick days and 4 personal days. Any personal days not used by June 30 accrue as sick days. Part-time employees will receive sick leave days equivalent to their work day. Unused sick leave shall accumulate without limit.

The Board may require a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a mental health professional licensed in Illinois providing ongoing care or treatment to the staff member, (3) a chiropractic physician licensed under the Medical Practice Act, (4) a licensed advanced practice registered nurse, (5) a licensed physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (6) if the treatment is by prayer or spiritual means, a spiritual advisor or practitioner of the employee's faith, as a basis for pay during leave after an absence of three (3) days for personal illness, or as it may deem necessary in other cases.

Employees are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or the Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or

Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

Sick Days - Retirement

Employees may receive a stipend for each unused sick day in excess of those applied toward their IMRF Retirement Plan upon retirement at the age fifty-five (55) or older. The stipend shall be 1/10 of the employee's per diem wage rate.

This payment will be made in the month after the month following the employee's date of retirement (e.g. an employee who retires as of June 15 will be paid in August).

Vacation

All full-time 12 month personnel shall be entitled to a paid vacation day allotment in accordance with the following schedule: Year One through Year Five, 15 Days; Year Six through Year Ten, 18 Days; Beyond Ten Years, 21 days.

Vacation time will be arranged by mutual agreement between classified office personnel and the Supervising Administrator. Said vacation days shall be used during the period July 1 of the current year to the end of July of the following year (13 months). On August 1 of each year, up to five (5) unused vacation days shall be rolled into the employee's sick leave accumulation and any remaining unused days shall be forfeited unless an exception for an extension is granted by the employee's supervisor.

Holidays

The District will observe all State and federal holidays as identified in the School Code, unless waived exemptions apply. At the discretion of the Superintendent, personnel may be granted additional days off with prior notice. A holiday will not cause a deduction from an employee's time or compensation.

Leaves for Service in the Military and General Assembly

Educational support personnel shall receive the same military and General Assembly leaves that are granted professional staff.

Bereavement Leave

Educational support personnel receive bereavement leave on the same terms and conditions granted professional staff.

School Visitation Leave

An eligible employee is entitled to a school visitation leave on the same terms and conditions granted professional staff.

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence

Educational support personnel receive a leave for victims of domestic violence, sexual violence, or gender violence on the same terms and conditions granted professional staff.

Leave to Serve as a Trustee of the III Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the III.

Municipal Retirement Fund in accordance with State law.

Family Bereavement Leave

Educational support personnel receive family bereavement leave on the same terms and conditions granted professional staff.

Child Extended Bereavement Leave [PRESSPlus1](#)

Educational support personnel receive child extended bereavement leave on the same terms and conditions granted professional staff.

Leave to Serve as an Election Judge

An eligible employee is entitled to leave to serve as an election judge on the same terms and conditions granted professional staff.

COVID-19 Paid Administrative Leave

Educational support personnel receive COVID-19 paid administrative leave on the same terms and conditions granted professional staff.

LEGAL REF.:

105 ILCS 5/10-20.7b, 5/10-20.83 (final citation pending), 5/24-2, 5/24-6, and 5/24-6.3.

[10 ILCS 5/13-2.5](#), Election Code.

[330 ILCS 61/](#), Service Member Employment and Reemployment Rights Act.

[820 ILCS 147/](#), School Visitation Rights Act.

820 ILCS 154/, ~~Child~~ Family Bereavement Leave Act.

[820 ILCS 156/](#), Child Extended Bereavement Leave Act.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act.

School Dist. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987); *Elder v. Sch. Dist. No.127* 1/2, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence)

ADOPTED: September 10, 2002

REVISED: January 12, 2023

REVIEWED: January 12, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Child Extended Bereavement Leave Act, 820 ILCS 156/, added by P.A. 103-466. See the **Question** attached to the PRESS Plus Draft Update for policy

5:250, *Leaves of Absence*. If the district enters a response that fewer than 50 full-time employees are employed by the district, this item and the Legal Reference to 820 ILCS 156/ will be deleted by IASB. **Issue 113, October 2023**

Press Plus Issue #113 October 2023 - Policy Committee Meeting 12/15/23

1. Action to be taken:

☐ **CONSENT**

☐ **1st READING**

☐ **STAY IN COMMITTEE**

2. Policy Committee to Determine:

☐ **Adopt as Presented** (change "revised" & "reviewed" date)

☐ **Adopt with Additional District Edits** (change "revised" & "reviewed" date)

☐ **Not Adopt** (change "reviewed" date)

Document Status: Draft Update

Professional Personnel

5:250 Leaves of Absence

Sick and Bereavement Leave, Business Leave, Leave During Pregnancies and adoptions, placement for adoption, Leave as Delegate to IFT Convention, Special Leave for Tenured Teachers, Sabbatical Leave, and Personal Leave

Please refer to the current “Agreement between the Board of Education, School District #74, Lincolnwood, Illinois, and the Lincolnwood Teacher’s Association, Local 1274 IFT/AFT, AFL-CIO for additional information, if applicable.”

Staff members are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

Family Bereavement Leave

State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, [20 U.S.C. §2601](#) et seq.) to take family bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Family Bereavement Leave Act. Eligible employees may use family bereavement leave, without any adverse employment action, for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of a covered family member, which includes an employee’s child, stepchild, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent (2) making arrangements necessitated by the death of the covered family member, (3) grieving the death of the covered family member, or (4) absence from work due to a Significant Event, which includes: (i) miscarriage, (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure, (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party, (iv) a failed surrogacy agreement, (v) a diagnosis that negatively impacts pregnancy or fertility, or (vi) a still birth. An employee qualifying for leave due to a Significant Event will not be required to identify which specific reason applies to the employee’s request.

The leave must be completed within 60 days after the date on which the employee received notice of the death of the covered family member or the date on which an event under item (4) above occurs.

However, in the event of the death of more than one covered family member in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Family Bereavement Leave Act. This policy does not create any right for an employee to take family bereavement leave that is inconsistent with the Family Bereavement Leave Act.

Child Extended Bereavement Leave [PRESSPlus1](#)

Unpaid leave from work is available to employees who experience the loss of a child by suicide or homicide. The Child Extended Bereavement Leave Act governs the duration, scheduling, continuity of benefits, and all other terms of the leave. Accordingly, if the District employs 250 or more employees on a full-time basis, ^{Q1} an employee is entitled to a total of 12 weeks of unpaid leave within one year after the employee notifies the District of the loss. An employee may elect to substitute other forms of leave to which the employee is entitled for the leave provided under the Child Extended Bereavement Leave Act.

Leaves for Service in the Military

Leaves for service in the U.S. Armed Services or any of its reserve components and the National Guard, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in military service does not acquire tenure.

General Assembly

Leaves for service in the General Assembly, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in the General Assembly does not acquire tenure.

School Visitation Leave

An eligible professional staff member is entitled to eight hours during any school year, no more than four hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or academic meetings related to the teacher's child, if the conference or meeting cannot be scheduled during non-work hours. Professional staff members must first use all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the professional staff member, except sick, and disability leave.

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or (2) has a family or household member who is a victim of such violence whose interests are not adverse to the employee as it relates to the domestic violence, sexual violence, gender violence, or any other crime of violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance, and to grieve and attend to matters necessitated by the death of a family or household member who is killed in a crime of violence, [PRESSPlus2](#) without suffering adverse employment action.

The Victims' Economic Security and Safety Act ([VESSA](#)) governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, if the District employs at least 50 employees, and subject to any exceptions in [VESSA](#),³⁶ an employee is entitled to a

total of 12 work weeks of unpaid leave during any 12-month period. Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 ([29 U.S.C. §2601 et seq.](#)).

Leaves to Serve as an Officer, ~~or~~ Trustee, or Representative of a Specific Organization [PRESSPlus3](#)

Upon request, the ~~School~~ Board will grant: (1) an unpaid leave of absence to a teacher who is elected to serve as an officer of a State or national teacher organization that represents teachers in collective bargaining negotiations, (2) up to twenty~~20~~ days of paid leave of absence per year to a trustee of the Teachers' Retirement System to attend meetings and seminars as described in 105 ILCS 5/24-6.3, ~~and~~ (3) a paid leave of absence for the local association president of a State teacher association that is an exclusive bargaining agent in the District, or his or her designee, to attend meetings, workshops, or seminars as described in 105 ILCS 5/24-6.2, and (4) up to 10 days of paid leave per school term for teachers elected to represent a statewide teacher association in federal advocacy work in accordance with 105 ILCS 5/24-3.5.

Leave to Serve as an Election Judge

Any staff member who was appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

COVID-19 Paid Administrative Leave

~~During any time when the Governor has declared a disaster due to a public health emergency under 20 ILCS 3305/7, When applicable, [PRESSPlus4](#) paid administrative leave related to COVID-19 will be granted is available to eligible employees in accordance with State law. if the District, State or any of its agencies, or the local health department has issued guidance, mandates, or rules related to COVID-19 that restrict an employee from being on District property for a reason outlined in State law.~~

~~For an employee to be eligible for COVID-19 paid administrative leave, the employee must be fully vaccinated against COVID-19 as defined in 105 ILCS 5/10-20.83 (final citation pending).~~

~~The employee will receive as many days of administrative leave as required to abide by the public health guidance, mandates, and requirements issued by the Ill. Dept. of Public Health, unless a longer period has been negotiated with the exclusive bargaining representative.~~

~~As a condition of being granted COVID-19 paid administrative leave, an employee shall provide all documentation necessary to substantiate the employee's eligibility for the leave, as requested by the Superintendent or designee. An employee who is on COVID-19 paid administrative leave will receive the employee's regular rate of pay; the leave will not diminish any other leave or benefits of the employee. Employees may not accrue COVID-19 paid administrative leave.~~

LEGAL REF.:

105 ILCS 5/10-20.83 ~~(final citation pending)~~, 5/24-6, 5/24-6.1, 5/24-6.2, 5/24-6.3, 5/24-13, and 5/24-13.1.

[10 ILCS 5/13-2.5](#), Election Code.

[330 ILCS 61/](#), Service Member Employment and Reemployment Rights Act.

[820 ILCS 147/](#), School Visitation Rights Act.

820 ILCS 154/, [Child Family Bereavement Leave Act](#).

[820 ILCS 156/](#), [Child Extended Bereavement Leave Act](#).

[820 ILCS 180/](#), Victims' Economic Security and Safety Act.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

ADOPTED: September 10, 2002

REVISED: February 2, 2023

REVIEWED: February 2, 2023

Questions and Answers:

***Required Question 1. How many full-time employees does the district employ?

- ☐ The district employs more than 250 employees. (Default)
- ☐ The district employs between 50-249 employees. (IASB will substitute the following sentence: "Accordingly, if the District employs at least 50 but not more than 249 employees on a full-time basis, an employee is entitled to a total of six weeks of unpaid leave within one year after the employee notifies the District of the loss.")
- ☐ The district employs fewer than 50 employees. (IASB will delete the subhead regarding Child Extended Bereavement Leave and the Legal Reference to 820 ILCS 156/.)

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Child Extended Bereavement Leave Act, 820 ILCS 156/, added by P.A. 103-466. **Issue 113, October 2023**

PRESSPlus 2. Updated in response to the Victims' Economic Security and Safety Act (VESSA), 820 ILCS 180/, amended by P.A. 103-314, eff. 1-1-24. Under 820 ILCS 180/20(a)(4), added by P.A. 103-314, eff. 1-1-24, an employee is not entitled to more than two work weeks (10 work days) if the leave is to attend a wake or funeral (or an alternative event), make end-of-life arrangements, or grieve due to the death of a family or household member killed in a crime of violence. In these circumstances, the leave must be completed within 60 days after the date on which the employee receives notice of the death. Employees may qualify for unpaid leave under both VESSA and the Family Bereavement Leave Act; leave taken under one act does not diminish the availability of leave under the other. **Issue 113, October 2023**

PRESSPlus 3. Updated in response to 105 ILCS ³⁸5/24-3.5, added by P.A. 103-308, eff. 1-1-24. The

statewide teacher association is required to reimburse a district for substitute teaching costs incurred due to the teacher's absence. **Issue 113, October 2023**

PRESSPlus 4. Updated for continuous improvement. **Issue 113, October 2023**

Press Plus Issue #113 October 2023 - Policy Committee Meeting 12/15/23

1. Action to be taken:

_____ **CONSENT**

_____ **1st READING**

_____ **STAY IN COMMITTEE**

2. Policy Committee to Determine:

___ **Adopt as Presented** (change "revised" & "reviewed" date)

___ **Adopt with Additional District Edits** (change "revised" & "reviewed" date)

___ **Not Adopt** (change "reviewed" date)

Document Status: Draft Update

Professional Personnel

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed ~~120 days beginning with the 2021-2022 through the 2022-2023 school year, otherwise~~ 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.

The Ill. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year ~~through June 30, 2026,~~ [PRESSPlus1](#) but not more than 100 paid days in the same classroom. Beginning July 1, 2026~~3~~, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the ~~Regional Superintendent~~ [appropriate Intermediate Service Center Executive Director](#) has certified that a personnel shortage exists.

The Board of Education establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Intermediate Service Center [\(ISC\)](#) within five business days after the employment of a substitute teacher in an emergency situation. [The Board may continue to employ the same substitute teacher in a vacant position for 90 calendar days or until the end of the semester, whichever is greater, if, prior to the end of the then current 30-calendar-day period, the District makes a written request to the ISC for a 30-calendar-day extension and the extension is granted by the ISC.](#) [PRESSPlus2](#)

LEGAL REF.:

[105 ILCS 5/10-20.68](#), [5/21B-20\(2\)](#), [5/21B-20\(3\)](#), and [5/21B-20\(4\)](#).

[40 ILCS 5/16-118](#), Ill. Pension Code.

[23 Ill.Admin.Code §1.790](#) (Substitute Teacher) and [§25.520](#) (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

ADOPTED: February 5, 2015

REVISED: February 2, 2023

REVIEWED: February 2, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to Ill. Pension Code, 40 ILCS 5/16-118, amended by P.A.s 103-88 and 103-525, permitting TRS annuitants to substitute teach for 120 paid days or 600 paid hours in each school year through 6-30-26. **Issue 113, October 2023**

PRESSPlus 2. Updated in response to 105 ILCS 5/21B-20(3), amended by P.A. 103-193, eff. 1-1-24. In order for a substitute teacher to remain in a vacant position for up to 90 days, or until the end of the semester, whichever is greater, the position must remain vacant and the district must continue to actively seek qualified candidates and provide documentation to the appropriate Intermediate Service Center that it has provided training specific to the position, including training on meeting the needs of students with disabilities and English learners if applicable. **Issue 113, October 2023**

Press Plus Issue #113 October 2023 - Policy Committee Meeting 12/15/23

1. Action to be taken:

_____ **CONSENT**

_____ **1st READING**

_____ **STAY IN COMMITTEE**

2. Policy Committee to Determine:

___ **Adopt as Presented** (change "revised" & "reviewed" date)

___ **Adopt with Additional District Edits** (change "revised" & "reviewed" date)

___ **Not Adopt** (change "reviewed" date)

Document Status: Draft Update

Professional Personnel

5:210 Resignations

Please refer to the current “Agreement between the Board of Education, School District #74, Lincolnwood, Illinois, and the Lincolnwood Teacher’s Association, Local 1274 IFT/AFT, AFL-CIO for additional information, if applicable ”

Termination of Employment by Teacher [PRESSPlus1](#)

1. ~~A Teachers who has entered into contractual continued service (“tenure”) may resign at any time by obtaining concurrence of the Board of Education or by serving at least 30 days written notice upon the Secretary of the Board of Education or the Superintendent.~~ A teacher may resign outside of a school term if the teacher provides written notice to the secretary of the Board, at least 30 calendar days prior to the first student attendance day of the following school year. Teachers who resign with less than 30 days’ notice prior to the first student attendance day of the following school term will be deemed to have resigned during the school term. [PRESSPlus2](#) If a tenured teacher provides at least 30 days written notice, he/she cannot unilaterally revoke the resignation.
2. A non-tenured teacher may resign outside of the school term without concurrence of the Board of Education. Once a non-tenured teacher has provided notice of resignation, he/she cannot unilaterally revoke the resignation.
3. No teacher may resign during the school term, without the concurrence of the Board of Education, in order to accept another teaching assignment.
4. If concurrence by the full Board of Education is impractical or time is of the essence, the Board President, in consultation with the Board’s attorney, is authorized to instruct the Superintendent to issue a concurrence on behalf of the Board of Education.

LEGAL REF.:

[105 ILCS 5/24-14.](#)

Park Forest Heights School Dist. v. State Teacher Certification Bd., 363 Ill.App.3d 433 (1st Dist. 2006).

ADOPTED: September 10, 2002

REVISED: September 2, 2021

REVIEWED: September 2, 2021

PRESSPlus Comments

PRESSPlus 1. This policy's content is unique to the district. Please consult the author and the **PRESS** sample, available by logging in at www.iasb.com, to determine whether further changes

are necessary. **Issue 113, October 2023**

PRESSPlus 2. 105 ILCS 5/24-14, amended by P.A.s 102-552 and 103-549, refers to a school term as commencing on the first day of student attendance. A teacher who resigns during the school term, without the board's permission, or who resigns in order to accept another teaching assignment may be referred by the board to the State Superintendent of Education, who shall convene an informal evidentiary hearing within 90 days after receipt of a district's referral. The referral to the State Superintendent must be submitted within 10 business days after the board denies acceptance of the resignation and contain: (1) a dated copy of the teacher's resignation letter; (2) a copy of the reporting district's current school year calendar; (3) proof of employment for the school year at issue; (4) documentation showing that the board did not accept the teacher's resignation; and (5) evidence that the teacher left the district in order to accept another teaching assignment. The district must also notify the teacher of the referral within five business days after submitting it to the State Superintendent.

Issue 113, October 2023

Press Plus Issue #113 October 2023 - Policy Committee Meeting 12/15/23

1. Action to be taken:

☐ **CONSENT**

☐ **1st READING**

☐ **STAY IN COMMITTEE**

2. Policy Committee to Determine:

☐ **Adopt as Presented** (change "revised" & "reviewed" date)

☐ **Adopt with Additional District Edits** (change "revised" & "reviewed" date)

☐ **Not Adopt** (change "reviewed" date)

Document Status: Draft Update

Instruction

6:50 School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school-based activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA).

The Superintendent will ensure:

1. Each school building complies with this policy;
2. The policy is available to the community on an annual basis through copies of or online access to the Board Policy Manual; and
3. The community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board policy 6:60, *Curriculum Content*.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- During the school day, all students will be required to engage in a physical education course as required by Illinois Law, unless otherwise exempted. See policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Ill. State Board of Education (ISBE).

Goals for Other School-Based Activities

[PRESSPlus1](#)

The goals for school-based activities include the following:

- Schools will support and promote a healthy eating environment for students.
- Schools will promote and participate in wellness activities.
- Schools will offer other school-based activities to support student health and wellness, including coordinated events and clubs.

Nutrition Guidelines for Foods Available During the School Day; Marketing Prohibited

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board policy 4:120, *Food Services* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall:

1. Restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods;
2. Comply with all ISBE rules; and
3. Prohibit marketing during the school day of foods and beverages that do not meet the standards listed in Board policy 4:120, *Food Services*, i.e., in-school marketing of food and beverage items must meet *competitive foods* standards.

Competitive foods standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., brown bag lunches, foods for classroom parties, school celebrations, and reward incentives.

Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law.

ISBE rules prohibit EFDs for grades 8 and below in participating schools.

Monitoring

Annually, the Superintendent shall provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy (a annual report). This annual report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy
- How the District will make the results of the assessment available to the public
- Where the District will retain records of the assessment

The Board will monitor and adjust the policy pursuant to policy 2:240, *Board Policy Development*.

Community Involvement

The Board and Superintendent will actively invite suggestions and comments concerning the development, implementation, periodic reviews, and updates of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the community. Community involvement methods shall align their suggestions and comments to policy 2:140, *Communications To and From the Board*.

Recordkeeping

The Superintendent shall retain records to document compliance with this policy, the District's records retention protocols, and the Local Records Act.

LEGAL REF.:

[Pub. L. 108-265](#), Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.

~~42 U.S.C. §1771 et seq., Child Nutrition Act of 1966.~~

42 U.S.C. §1751 et seq., [Richard B. Russell](#) National School Lunch Act.

42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010.

[42 U.S.C. §1771 et seq., Child Nutrition Act of 1966.](#)

[42 U.S.C. §1779](#), as implemented by [7 C.F.R. §§210.11](#) and [210.31](#).

[50 ILCS 205/](#), Local Records Act.

[105 ILCS 5/2-3.139](#) and [5/2-3.189](#).

[23 Ill.Admin.Code Part 305](#), Food Program.

ISBE's *School Wellness Policy* Goal, adopted Oct. 2007.

CROSS REF.: 2:140 (Communications To and From the Board), 2:150 (Committees), 2:240 (Board Policy Development), 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education), 8:10 (Connection with the Community)

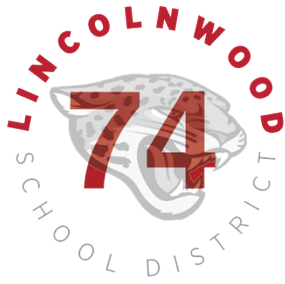
ADOPTED: May 30, 2006

REVISED: January 12, 2023

REVIEWED: January 12, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to a request from the Ill. State Board of Education (ISBE) Nutrition Dept. and to federal requirements in 7 C.F.R. §210.31 for local school wellness policies. This is a required topic, but the local board may determine what goals are appropriate. 42 USC §1758b(b)(1); 7 C.F.R. §210.31(c)(1). The third sample goal comes from ISBE's Local Wellness Policy Template for Schools, available at: www.isbe.net/Pages/Local-School-Nutrition-Wellness-Policy.aspx. **Issue 113, October 2023**



Executive Summary Board of Education

DATE: February 1, 2024

TOPIC: Donation of Floor Hockey Equipment from The Chicago Blackhawks

PREPARED BY: Courtney Whited

Recommended for:

- ☒ Action
- ☒ Discussion
- ☒ Information

Purpose/Background:

In accordance with District Policy 8:80, a donation approval is presented to Lincolnwood School District 74 for floor hockey equipment from The Chicago Blackhawks.

Fiscal Impact:

Value unknown

Recommendation:

The Finance Committee members in attendance stated their support of the Administrative recommendation to the Board of Education to accept the donation of floor hockey equipment from The Chicago Blackhawks.



Donation Approval

Donation Procedures:

1. Donations may be in the form of cash, checks, securities, materials, or property.
2. This form should be completed on the day a donation is received.
3. The person receiving the donation must email or fax this form to the Business Manager for approval on the day the donation is received.
4. The Board of Education will consider ratifying the Business Manager's approval at the next Board Meeting.

Current Date: _____

Donor: _____

Building: _____

Donation Amount: _____

Date of Donation: _____

Person Receiving Donation: _____

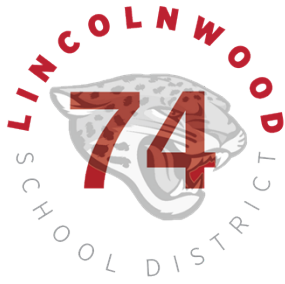
Description:

Business Manager Approval: Courtney Whited

Board of Education Approval: _____

CREATE: May 7,
REVISE: 11/21/2022
REVIEW:

8:80AP



Executive Summary Board of Education

DATE: February 1, 2024

TOPIC: Donation of \$250 from the ROSE Foundation

PREPARED BY: Courtney Whited

Recommended for:

- ☒ Action
- ☒ Discussion
- ☒ Information

Purpose/Background:

In accordance with District Policy 8:80, a donation approval is presented to Lincolnwood School District 74 for \$250 from Recognize Our Staff's Excellence (ROSE) Foundation for costs related to staff recognition endeavors.

Fiscal Impact:

\$250 grant revenue

Recommendation:

The Finance Committee members in attendance stated their support of the Administrative recommendation to the Board of Education to accept the donation of \$250 from the ROSE Foundation.



Donation Approval

Donation Procedures:

1. Donations may be in the form of cash, checks, securities, materials, or property.
2. This form should be completed on the day a donation is received.
3. The person receiving the donation must email or fax this form to the Business Manager for approval on the day the donation is received.
4. The Board of Education will consider ratifying the Business Manager's approval at the next Board Meeting.

Current Date: _____

Donor: _____

Building: _____

Donation Amount: _____

Date of Donation: _____

Person Receiving Donation: _____

Description:

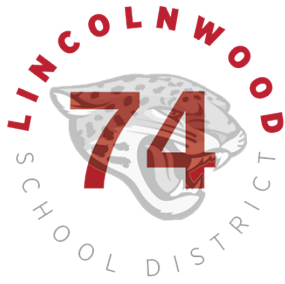
The generous donation will be used for costs related to staff recognition.

Business Manager Approval: Courtney Whited

Board of Education Approval: _____

CREATE: May 7,
REVISE: 11/21/2022
REVIEW:

8:80AP



Executive Summary Board of Education

DATE: February 1, 2024

TOPIC: Post-Issuance Tax Compliance Reports

PREPARED BY: Courtney Whited

Recommended for:

- ☒ Action
- ☒ Discussion
- ☒ Information

Purpose/Background:

Annually, the Compliance Officer of Lincolnwood School District 74 must provide the Board of Education with certain obligations under the Federal Tax and Securities laws related to the bonds. The Compliance Officer has reviewed the bond documents. The documents include Post-Issuance Compliance Checklists and the attached Post-Issuance Tax Compliance Reports. The District currently has four outstanding bond issues that require annual review. The bonds were issued in 2015, 2016, 2018 and 2021.

Fiscal Impact:

There is no financial impact associated with providing these documents to the Board of Education.

Recommendation:

The Finance Committee members in attendance stated their support of the Administrative recommendation to the Board of Education to accept the findings contained in the Post-Issuance Tax Compliance Reports. Based upon the support of the Finance Committee in attendance, the Post-Issuance Tax Compliance Report is placed on the Board of Education agenda for approval at the February 1, 2024 meeting.

POST-ISSUANCE TAX COMPLIANCE REPORT

SCHOOL DISTRICT NUMBER 74, COOK COUNTY, ILLINOIS (THE "DISTRICT")
\$8,505,000 GENERAL OBLIGATION LIMITED TAX SCHOOL BONDS,
SERIES 2015 (THE "BONDS")

POST ISSUANCE COMPLIANCE MATTERS

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

POST-ISSUANCE TAX COMPLIANCE REPORT

To: Board of Education of School District Number 74, Cook County, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record Keeping Policy (the "*Policy*") adopted by the Board of Education (the "*Board*") of School District Number 74, Cook County, Illinois (the "*District*"), on the 9th day of December, 2015, I have prepared a report reviewing the District's contracts and records to determine whether the Tax Advantaged Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantaged Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantaged Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District's compliance with such covenants and expectations.

(a) *Records.* I have in my possession all of the records required under the Policy.

(b) *Arbitrage Rebate Liability.* I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District does not have any rebate liability to the U.S. Treasury.

(c) *Contract Review.* I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries.* The Internal Revenue Service (the “IRS”) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based upon the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 1st day of February, 2024.

By Courtney Whited
Compliance Officer

POST-ISSUANCE TAX COMPLIANCE REPORT

SCHOOL DISTRICT 74, COOK COUNTY, ILLINOIS (THE "DISTRICT")
\$4,235,000 GENERAL OBLIGATION LIMITED TAX SCHOOL BONDS,
SERIES 2016 (THE "BONDS")

POST ISSUANCE COMPLIANCE MATTERS

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

POST-ISSUANCE TAX COMPLIANCE REPORT

To: Board of Education of School District Number 74, Cook County, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record Keeping Policy (the "*Policy*") adopted by the Board of Education (the "*Board*") of School District Number 74, Cook County, Illinois (the "*District*"), on the 9th day of December, 2015, I have prepared a report reviewing the District's contracts and records to determine whether the Tax Advantaged Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantaged Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantaged Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District's compliance with such covenants and expectations.

(a) *Records.* I have in my possession all of the records required under the Policy.

(b) *Arbitrage Rebate Liability.* I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District does not have any rebate liability to the U.S. Treasury.

(c) *Contract Review.* I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries.* The Internal Revenue Service (the “IRS”) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based upon the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 1st day of February, 2024.

By Courtney Whited
Compliance Officer

POST-ISSUANCE TAX COMPLIANCE REPORT

SCHOOL DISTRICT NUMBER 74, COOK COUNTY, ILLINOIS (THE "DISTRICT")
\$5,910,000 GENERAL OBLIGATION LIMITED TAX SCHOOL BONDS,
SERIES 2018 (THE "BONDS")

POST ISSUANCE COMPLIANCE MATTERS

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

POST-ISSUANCE TAX COMPLIANCE REPORT

To: Board of Education of School District Number 74, Cook County, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record Keeping Policy (the "*Policy*") adopted by the Board of Education (the "*Board*") of School District Number 74, Cook County, Illinois (the "*District*"), on the 9th day of December, 2015, I have prepared a report reviewing the District's contracts and records to determine whether the Tax Advantaged Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantaged Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantaged Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District's compliance with such covenants and expectations.

(a) *Records.* I have in my possession all of the records required under the Policy.

(b) *Arbitrage Rebate Liability.* I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District does not have any rebate liability to the U.S. Treasury.

(c) *Contract Review.* I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries.* The Internal Revenue Service (the “IRS”) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based upon the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 1st day of February 2024.

By Courtney Whited
Compliance Officer

POST-ISSUANCE TAX COMPLIANCE REPORT

SCHOOL DISTRICT NUMBER 74, COOK COUNTY, ILLINOIS (THE "DISTRICT")
\$6,365,000 GENERAL OBLIGATION LIMITED TAX SCHOOL BONDS,
SERIES 2021 (THE "BONDS")

POST ISSUANCE COMPLIANCE MATTERS

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

POST-ISSUANCE TAX COMPLIANCE REPORT

To: Board of Education of School District Number 74, Cook County, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record Keeping Policy (the "*Policy*") adopted by the Board of Education (the "*Board*") of School District Number 74, Cook County, Illinois (the "*District*"), on the 9th day of December, 2015, I have prepared a report reviewing the District's contracts and records to determine whether the Tax Advantaged Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantaged Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantaged Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District's compliance with such covenants and expectations.

(a) *Records.* I have in my possession all of the records required under the Policy.

(b) *Arbitrage Rebate Liability.* I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District does not have any rebate liability to the U.S. Treasury.

(c) *Contract Review.* I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries.* The Internal Revenue Service (the “IRS”) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based upon the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 1st day of February 2024.

By Courtney Whited
Compliance Officer

Press Plus Issue #113 October 2023 - Policy Committee Meeting 1/19/24

1. Action to be taken:

_____ **CONSENT**

_____ **1st READING**

_____ **STAY IN COMMITTEE**

2. Policy Committee to Determine:

___ **Adopt as Presented** (change "revised" & "reviewed" date)

___ **Adopt with Additional District Edits** (change "revised" & "reviewed" date)

___ **Not Adopt** (change "reviewed" date)

Document Status: Draft Update

Instruction

6:60 Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through Grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, (i) drug and substance abuse prevention including the dangers of opioid abuse. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level. Daily time of at least 30 minutes (with a minimum of at least 15 consecutive minutes if divided) will be provided for supervised, unstructured, child-directed play for all students in kindergarten through grade 5. Before the completion of grade 5, students will be offered at least one unit of cursive instruction. In grades 6, 7, or 8, students must receive at least one semester of civics education in accordance with Illinois Learning Standards for social science.
2. In grades 7 through 8, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
3. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence. In addition, anti-bias education and intergroup conflict resolution may be taught as an effective method for preventing violence and lessening tensions in schools; these prevention methods are most effective when they are respectful of individuals and their divergent viewpoints and religious beliefs, which are protected by the First Amendment to the Constitution of the United States.
4. In grades kindergarten through 8, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, Access to Electronic Networks and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
5. In all grades, students must receive developmentally appropriate opportunities to gain computer literacy skills that are embedded in the curriculum.
6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. Instruction in all grades will include educating students about behaviors that violate policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.
7. In all grades, citizenship values must be stressed, including: (a) American patriotism, (b) principles of representative government (the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois), (c) proper use and display of the American flag, (d) the Pledge of Allegiance, (e) the voting process.
8. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work

cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent, but at a minimum of three days per five-day week. For exemptions and substitutions, see policy 7:260, *Exemption from Physical Education*.

9. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate and evidence-informed sexual abuse and assault awareness and prevention education in all grades. The Superintendent shall implement a comprehensive health education program in accordance with State law, including a developmentally appropriate consent education curriculum pursuant to [105 ILCS 5/27-9.1b](#).
10. In all schools, career/vocational education must be stressed, including (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom.
11. In all schools, consumer education must be stressed, including: (a) knowledge of banking and banking procedures, (b) budgeting, (c) credit cards, credit applications, and credit options, and (d) other related skills and knowledge needed in the modern world.
12. In all schools, conservation of natural resources must be stressed, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.
13. In all schools, instruction as determined by the Superintendent or designee [PRESSPlus1](#) on United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, (e) the role and contributions of ethnic groups, including but not limited to, ~~the~~ African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, (g) Illinois history, ~~and~~ (h) the contributions made to society by Americans of different faith practices, including, but not limited to, Muslim Americans, Jewish Americans, Christian Americans, Hindu Americans, Sikh Americans, Buddhist Americans, and any other collective community of faith that has shaped America, (i) Native American nations' sovereignty and self-determination, both historically and in the present day, with a focus on urban Native Americans, and (j) beginning in the fall of 2024, the events of the Native American experience and Native American history within the Midwest and Illinois since time immemorial in accordance with 105 ILCS 5/27-20.05. [PRESSPlus2](#)

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

14. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.
15. In elementary schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, the Native American genocide in North America, [PRESSPlus3](#) Armenian Genocide, the Famine-

Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.

16. In elementary schools, instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women and African Americans must be stressed.
17. In grades kindergarten through 8, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) alternative solutions, (c) non-violent resolution, (d) consequences of violent behavior, and (e) relationships between drugs, alcohol, and violence, provided it can be funded by private grants or the federal government.
18. In all schools, instruction as determined by the Superintendent or designee must be included on Black History, including the history of the pre-enslavement of Black people from 3,000 BCE to AD 1619, the African slave trade, slavery in America, the study of the reasons why Black people came to be enslaved, the vestiges of slavery in this country, the study of the American civil rights renaissance, as well as the struggles and contributions of African-Americans.
19. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
20. ~~Beginning in the fall of 2022,~~ In all schools, instruction as determined by the Superintendent or designee on the events of Asian American history, including the history of Asian Americans in Illinois and the Midwest, as well as the contributions of Asian Americans toward advancing civil rights from the 19th century onward, which must include the contributions made by individual Asian Americans in government and the arts, humanities, and sciences, as well as the contributions of Asian American communities to the economic, cultural, social, and political development of the United States.
21. In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.

LEGAL REF.:

[Pub. L. No. 108-447](#), Section 111 of Division J, Consolidated Appropriations Act of 2005.

[Pub. L. No. 110-385](#), Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

[47 C.F.R. §54.520](#).

[5 ILCS 465/3](#) and [465/3a](#).

[20 ILCS 2605/2605-480](#).

[105 ILCS 5/2-3.80](#)(e) and (f), [5/10-20.79](#), [5/10-23.13](#), [5/27-3](#), [5/27-3.5](#), [5/27-5](#), [5/27-6](#), [5/27-6.5](#), [5/27-7](#), [5/27-12](#), [5/27-12.1](#), [5/27-13.1](#), [5/27-13.2](#), [5/27-20.05](#), [5/27-20.08](#), [5/27-20.3](#), [5/27-20.4](#), [5/27-20.5](#), [5/27-20.7](#), [5/27-20.8](#), [5/27-21](#), [5/27-22](#), [5/27-23.3](#), [5/27-23.4](#), [5/27-23.7](#), [5/27-23.8](#), [5/27-23.10](#), [5/27-23.11](#), [5/27-23.15](#), [5/27-23.16](#), [5/27-24.1](#), and [5/27-24.2](#).

[105 ILCS 110/3](#), Comprehensive Health Education Program.

[105 ILCS 435/](#), Vocational Education Act.

[625 ILCS 5/6-408.5](#), III. Vehicle Code.

[23 Ill.Admin.Code §§1.420](#), [1.425](#), [1.430](#), and [1.440](#).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sex Abuse and Grooming Behaviors), 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation,

and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

ADOPTED: September 10, 2002

REVISED: January 12, 2023

REVIEWED: January 12, 2023

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/27-21, amended by P.A. 103-422, requires the school board to determine the minimum amount of instructional time. The sample policy complies by delegating this responsibility to the superintendent or designee. **Issue 113, October 2023**

PRESSPlus 2. Updated in response to 105 ILCS 5/27-21, amended by P.A. 103-422 (adding teaching about Native American nations' sovereignty and self-determination), and 105 ILCS 5/27-20.05, added by P.A. 103-422 (adding instruction on Native American experience and history).

Note that instruction on Native American nations' sovereignty and self-determination under 105 ILCS 5/27-21, amended by P.A. 103-422, does not specify a delayed implementation date. Consult the board attorney regarding whether a district may delay implementation of such instruction given that the implementation of Native American experience and Native American history in 2024-2025 must include instruction on tribal sovereignty.

Instruction in events of the Native American experience and Native American history must include “the contributions of Native Americans in government and the arts, humanities, and sciences, as well as the contributions of Native Americans to the economic, cultural, social, and political development of their own nations and of the United States.” Additionally, in grades 6 through 12, the instruction must include “the study of the genocide of and discrimination against Native Americans, as well as tribal sovereignty, treaties made between tribal nations and the United States, and the circumstances around forced Native American relocation.” The Ill. State Board of Education (ISBE) is required to make instructional materials related to Native Americans available on its website, but not until 1-1-25. For additional resources, see <https://americanindian.si.edu/nk360> and <https://iste.org/blog/15-resources-for-teaching-native-american-history-and-culture>. **Issue 113, October 2023**

PRESSPlus 3. 105 ILCS 5/27-20.3, amended by P.A. 103-422. Beginning with the 2024-2025 school year, instruction on Native American genocide is also required by 105 ILCS 5/27-20.05, added by P.A. 103-422 in grades 6-12. Note that instruction on Native American genocide under 105 ILCS 5/27-20.3, amended by P.A. 103-422 does not specify a delayed implementation date. Consult the board attorney regarding whether a district may delay implementation of such instruction given that the implementation of Native American experience and Native American history in 2024-2025 must include instruction on Native American genocide. ISBE is not required to make instructional materials on the Native American genocide in North America available on its website until 1-1-25. **Issue 113, October 2023**

Press Plus Issue #113 October 2023 - Policy Committee Meeting 1/19/24

1. Action to be taken:

_____ **CONSENT**

_____ **1st READING**

_____ **STAY IN COMMITTEE**

2. Policy Committee to Determine:

___ **Adopt as Presented** (change “revised” & “reviewed” date)

___ **Adopt with Additional District Edits** (change “revised” & “reviewed” date)

___ **Not Adopt** (change “reviewed” date)

Document Status: Draft Update

Students

7:60 Residence

Legal Residency^{Q1}

The right to attend school tuition-free in Lincolnwood School District 74 is extended to residents who live within the District 74 boundaries. The School Code provides that a student's residence is deemed to be the residence of a person who has legal custody of him or her. A student is a resident of the District if his/her regular fixed night-time abode, for purposes other than to have access to the educational programs of the District, is within the District. Students who live in the District with a guardian, relative or friend for the purpose of attending the District's schools are not legal residents and will not be permitted to attend the District's schools on a tuition-free basis.

A person asserting legal custody over a student, who is not the child's natural or adoptive parent, shall complete a signed statement, stating: (a) that he or she has assumed and exercises legal responsibility for the child, (b) the reason the child lives with him or her, other than to receive an education in the District, and (c) that he or she exercises full control over the child regarding daily educational and medical decisions in case of emergency. In addition, the child's natural or adoptive parent, if available, shall complete a signed statement or affidavit stating: (a) the role and responsibility of the person with whom their child is living, and (b) that the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency.

A student whose family moves out of the District during the school year will be permitted to attend school for the remainder of the year without payment of tuition.

When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the student's transportation to or from school.

If, at the time of enrollment, a dependent child of military personnel is housed in temporary housing located outside of the District, but will be living within the District within six months after the time of initial enrollment, the child is allowed to enroll, subject to the requirements of State law, and must not be charged tuition.

Residence of Students with Disabilities^{PRESSPlus1}

The residence of a child with a disability is determined in accordance with 105 ILCS 5/14-1.11, 5.14-1.11a, and 5/14-1.11b.

Nonresident Students

Students whose parent(s)/guardian(s) move out of the District during the academic year may complete that year in the District's schools without payment of tuition. This non-tuition out-of-District enrollment is allowed only for the completion of the academic year in which the move occurs and cannot be extended.

Transportation for such student/s outside the normal bus route for District 74 will be the responsibility of the parent(s)/guardian(s).

Verifying Residency

When questions of residency arise, the Superintendent or designee may require the parent and other appropriate individuals to provide documents and other information relevant to a determination of residency. Such individuals may be required to attest to residency under oath and to provide timely information. Based on all the information available to the District, the Superintendent or his designee shall make an initial determination as to residency.

If the Superintendent or his designee determines that a current student is not a resident, the person who enrolled the student shall be notified by certified mail, return receipt requested, of that determination and of the amount of tuition owed. That person shall be entitled to a hearing before the Board or hearing officer designated by the Board in accordance with requirements of the School Code.

Pending a final decision by the Board following a hearing, the student shall be permitted to continue attending school on a tuition-free basis. If the Board determines that the student is not a resident, the person enrolling him or her shall be responsible for paying all tuition owed. At its option, the Board may decide whether to permit the student to continue attending school if tuition is paid.

If questions of residency arise before a student is enrolled, tuition-free enrollment will be denied until residency is established. At the Superintendents discretion, however, enrollment may be permitted pending such a determination upon payment of one half of the operating expenditure per pupil as reported on the most recent School Report Card for School District 74. This payment will be partially or totally refundable if residency is established.

Foster Homes

Students who are wards of the State and are placed with a foster parent or in another type of child care facility in the District will be permitted to attend school on a tuition-free basis.

Students who are in the custody of an adult caretaker relative who is receiving aid under Illinois Public Aid code for that student may also attend on a tuition-free basis if residence in the District is for purposes other than to have access to the educational programs of the District. Tuition-free attendance will also be permitted if the Department of Children and Family Services has guardianship of a student who no longer resides in the District and that agency determines that it is in the student's best interests to continue enrollment in the District.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required to establish residency. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedures, govern the enrollment of homeless children.

LEGAL REF.:

[42 U.S.C. §11431](#) et seq., McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.12a, 5/10-20.12b, 5/10-22.5, and 5/10-22.5a, [5/14-1.11](#), [5/14-1.11a](#), and [5/14-1.11b](#).

[105 ILCS 45/](#), Education for Homeless Children Act.

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[23 Ill.Admin.Code §1.240.](#)

Israel S. by Owens v. Bd. of Educ. of Oak Park and River Forest High Sch. Dist. 200, 235 Ill.App.3d 652 (5th Dist. 1992).

Joel R. v. Board of Education of Manheim School District 83, 292 Ill.App.3d 607 (1st Dist. 1997).

Kraut v. Rachford, 51 Ill.App.3d 206 (1st Dist. 1977).

ADOPTED: September 10, 2002

REVISED: March 3, 2022

REVIEWED: March 3, 2022

Questions and Answers:

***Required Question 1. 105 ILCS 5/10-20.12a(a), amended by P.A. 103-111, allows boards to adopt a policy to waive nonresident tuition if the student is the child of a district employee. A *child* means a district employee's child who is a biological child, adopted child, foster child, stepchild, or a child for which the employee serves as legal guardian.

Does the board wish to accept requests from district employees for their nonresident children to attend school in the district on a tuition-free basis?

☐ No. (Default)

☐ Yes. (IASB will add the following paragraph to a new subhead "Requests for Nonresident Admission": For a nonresident student who is the child of a District employee, if the Superintendent approves the request for nonresident admission for the student, the tuition cost is waived pursuant to 105 ILCS 5/10-20.12a(a).)

PRESSPlus Comments

PRESSPlus 1. When special education services are provided, a student's resident district is determined by 105 ILCS 5/14-1.11 (when the resident district is the district in which the parent/guardian resides), 14-1.11a, amended by P.A. 102-514 (when the resident district is the district in which the student resides), and 14-1.11b (applying the provisions of 105 ILCS 5/14-1.11 and 14-1.11a to determine the resident district in all cases in which special education services and facilities are provided). **Issue 113, October 2023**

Press Plus Issue #113 October 2023 - Policy Committee Meeting 1/19/24

1. Action to be taken:

_____ **CONSENT**

_____ **1st READING**

_____ **STAY IN COMMITTEE**

2. Policy Committee to Determine:

___ **Adopt as Presented** (change “revised” & “reviewed” date)

___ **Adopt with Additional District Edits** (change “revised” & “reviewed” date)

___ **Not Adopt** (change “reviewed” date)

Press Plus Issue #113 - 1/19/24 Policy Committee Meeting

ANSWER REQUIRED

LINCOLNWOOD SCHOOL DISTRICT 74 \ SECTION 6 - Instruction \

Document Status: Draft Update

Instruction

6:230 Library Media Program

The Superintendent or designee shall manage the District's library media program to comply with, (1) State law and Ill. State Board of Education (ISBE) rule, and (2) the following standards:

1. The program includes an organized collection of resources available to students and staff to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served.
2. Financial resources for the program's resources and supplies are allocated to meet students' needs.
3. Students in all grades served have equitable access to library media resources.
4. The advice of an individual who is qualified according to ISBE rule is sought regarding the overall direction of the program, including the selection and organization of materials, provision of instruction in information and technology literacy, and structuring the work of library paraprofessionals.
5. The program adheres to the principles of the American Library Association's *Library Bill of Rights*, which indicate that materials should not be proscribed or removed because of partisan or doctrinal disapproval. [Q1 PRESSPlus1](#)
6. Staff members are invited to recommend additions to the collection.
7. Students may freely select resource center materials as well as receive guided selection of materials appropriate to specific, planned learning experiences.

Parents/guardians, employees, and community members who believe that library media program resources violate rights guaranteed by any law or Board policy may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

The Superintendent or designee shall establish criteria consistent with this policy for the review of objections. Parents/guardians, employees, and community members with suggestions or complaints about library media program resources may complete a *Library Media Resource Objection Form*. The Superintendent or designee shall inform the parent/guardian, employee, or community member, as applicable, of the District's decision.

LEGAL REF:

75 ILCS 10/8.7.

23 Ill.Admin.Code §1.420(o).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 6:60 (Curriculum Content), 6:170 (Title I Programs), 6:210 (Instructional Materials), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs)

ADOPTED: December 2, 2008

73

REVISED: November 2, 2023

REVIEWED: November 2, 2023

Adopted: November 2, 2023

Questions and Answers:

***Required Question 1. Updated in response to 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24, requiring districts that wish to be eligible for State library grants (e.g., school library grants under 75 ILCS 10/8.4) to adopt the American Library Association's Library Bill of Rights (available at <https://www.ala.org/advocacy/intfreedom/librarybill>) or a written statement prohibiting the practice of banning books. In order to be eligible for a School Library Grant, a district must also be a member in good standing of a regional multitype library system (e.g., Illinois Heartland Library System or Reaching Across Illinois Library System) or have applied for membership and been approved for membership in such a system within specific timeframes. 23 Ill.Admin.Code §3035.120.

If the board prefers the alternative language permitted by 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24, for Standard #5, it may substitute with the following: "The practice of banning books or other materials within the District's library media program is prohibited."

Which policy language has the board adopted?

- ☐ The program adheres to the principles of the American Library Association's Library Bill of Rights, which indicate that materials should not be proscribed or removed because of partisan or doctrinal disapproval. (Default)
 - ☐ The practice of banning books or other materials within the District's library media program is prohibited. (IASB will make this substitution.)
-

PRESSPlus Comments

PRESSPlus 1. Updated in response to 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24. **Issue 113, October 2023**

Press Plus Issue #113 October 2023 - Policy Committee Meeting 1/19/24

1. Action to be taken:

☐ **CONSENT**

☐ **1st READING**

☐ **STAY IN COMMITTEE**

2. Policy Committee to Determine:

☐ **Adopt as Presented** (change "revised" & "reviewed" date)

☐ **Adopt with Additional District Edits** (change "revised" & "reviewed" date)

☐ **Not Adopt** (change "reviewed" date)

Document Status: Draft Update

Instruction

6:260 Complaints About Curriculum, Instructional Materials, and Programs

Parents/guardians have the right to inspect any instructional material used as part of their child's educational curriculum pursuant to Board of Education policy 7:15, *Student and Family Privacy Rights*.

~~Persons~~ Parents/guardians, employees, and community members [PRESSPlus1](#) who believe that curriculum, instructional materials, or programs violate rights guaranteed by any law or Board policy ~~should~~ may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

~~Persons~~ Parents/guardians, employees, and community members with ~~all~~ other suggestions or complaints about curriculum, instructional materials, or programs should complete a *Curriculum Objection Form*. A parent/guardian may request that his/her child be exempt from using a particular instructional material or program by completing a *Curriculum Objection Form*. The Superintendent or designee shall establish criteria for the review of objections and inform the parent/guardian, employee, or community member, as applicable, of the District's decision. [PRESSPlus2](#)

LEGAL REF.:

[20 U.S.C. §1232h](#), Protection of Pupil Rights Amendment.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 7:15 (Student and Family Privacy Rights), 8:110 (Public Suggestions and Concerns)

ADOPTED: October 18, 2012

REVISED: September 2, 2021

REVIEWED: September 2, 2021

PRESSPlus Comments

PRESSPlus 1. Updated to limit the scope of complainants in this policy to parents/guardians, employees, and community members in alignment with sample **PRESS** policy 2:260, *Uniform Grievance Procedure*. **Issue 110, October 2022**

PRESSPlus 2. Optional sentence; updated in response to **PRESS** Advisory Board (PAB) member feedback regarding the need for districts to have processes in place to address an increasing number of curriculum objections. It strengthens the policy's connection to IASB's *Foundational Principles of Effective Governance*. See www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance. For criteria that can be used in reviewing curriculum objections, see sample administrative procedure, 6:260-AP, *Responding to Complaints About Curriculum, Instructional Materials, and Programs*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 110, October 2022**

Press Plus Issue #113 October 2023 - Policy Committee Meeting 1/19/24

1. Action to be taken:

_____ **CONSENT**

_____ **1st READING**

_____ **STAY IN COMMITTEE**

2. Policy Committee to Determine:

___ **Adopt as Presented** (change "revised" & "reviewed" date)

___ **Adopt with Additional District Edits** (change "revised" & "reviewed" date)

___ **Not Adopt** (change "reviewed" date)

Document Status: Draft Update

Students

7:160 Student Appearance

Students' dress and hygiene must not disrupt the educational process or compromise standards of health and safety. The District does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists. The District also does not prohibit the right of a student to wear or accessorize the student's graduation attire with items associated with the student's cultural, ethnic, or religious identity or other characteristic or category protected under the Ill. Human Rights Act, 775 ILCS 5/1-103(Q). [PRESSPlus1](#)

Students who disrupt the educational process or compromise standards of health and safety must modify their appearance. Procedures for guiding student appearance will be developed by the Superintendent or designee and included in the *Student Handbook(s)*.

LEGAL REF.:

[105 ILCS 5/2-3.25](#) and [5/10-22.25b](#).

[Tinker v. Des Moines Indep. Sch. Dist.](#), 393 U.S. 503 (1969).

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior)

ADOPTED: September 7, 2017

REVISED: March 3, 2022

REVIEWED: March 3, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.25b, amended by P.A. 103-463. 775 ILCS 5/1-103(Q), which is referenced in 105 ILCS 5/10-22.25b, prohibits unlawful discrimination based on a person's actual or perceived race, color, religion, national origin, ancestry, age, sex, marital status, order of protection status, disability, military status, sexual orientation, pregnancy, or unfavorable discharge from military service. **Issue 113, October 2023**

Document Status: Draft Update

Students

7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or

licensed practitioner's prescription.

- d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
- e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
- g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

- 4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
- 5. Using a cellular telephone, video recording device, personal digital assistant (PDA), an electronic paging device, or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off or silenced and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
- 6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
- 7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.

8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, using a writing service and/or generative artificial intelligence technology in place of original work unless specifically authorized by staff, [PRESSPlus1](#) wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying (as described in Board Policy 7:180, *Prevention Of and Response To Bullying, Intimidation, and Harassment*), bullying using a school computer or a school computer network, or other comparable conduct.
10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the

student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure may be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled also shall be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program upon written agreement with the student's parent(s) or following a Board of Education hearing.
14. Notifying juvenile authorities or other law enforcement⁸² whenever the conduct involves criminal

activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in [105 ILCS 5/10-20.33](#), State Board of Education rules ([23 Ill.Admin.Code §§ 1.280, 1.285](#)), and the District's procedure(s).

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code ([18 U.S.C. § 921](#)), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act ([430 ILCS 65/](#)), or firearm as defined in Section 24-1 of the Criminal Code of ~~1964~~ 2012 ([720 ILCS 5/24-1](#)).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any firearm as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices [PRESSPlus2](#)

A school staff member shall immediately notify law enforcement and the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member or is subject to a battery. ~~Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. State Police (ISP), and any involved student's parent/guardian.~~ *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Upon receiving ~~such a report of (1), above,~~ the Building Principal or designee shall immediately notify ~~the local law enforcement.~~ In addition, upon receiving a report on any of the above (1)-(3), the Building Principal or designee shall notify the Superintendent or designee ~~agency, Ill. State Police (ISP),~~ and any involved student's parent/guardian. [Q1](#)

Upon receiving a report on any of the above (1)-(3), the Superintendent or designee shall immediately notify local law enforcement. The Superintendent or designee shall also report incidents involving battery against staff members to the Ill. State Board of Education through its web-based School Incident Reporting System as they occur during the year and no later than August 1 for the preceding school year. [PRESSPlus3](#)

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers. In addition, provided the appropriate procedures are followed, the Superintendent, Building Principal, Assistant Principal, or Dean of Students may issue in-school suspensions; may issue out-of-school to students guilty of gross disobedience or misconduct (including all school functions) for up to 10 consecutive school days; and may suspend students from riding the school bus for up to 10 consecutive school days. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment. Students and their parents/guardians must acknowledge receipt of the student handbook in some form upon receipt of the handbook.

Incorporated

by Reference: 7:190-AP4 (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

20 U.S.C. § ~~608~~7971, Pro-Children Act of ~~2004~~1994.

[20 U.S.C. §7961](#) *et seq.*, Gun Free Schools Act.

[105 ILCS 5/10-20.5b](#), [5/10-20.14](#), [5/10-20.28](#), [5/10-20.36](#), [5/10-21.7](#), [5/10-21.10](#), [5/10-22.6](#), [5/10-27.1A](#), [5/10-27.1B](#), [5/22-33](#), [5/24-24](#), [5/26-12](#), [5/27-23.7](#), and [5/31-3](#).

[105 ILCS 110/3.10](#), Critical Health Problems and Comprehensive Health Education Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Pilot Program.

[410 ILCS 647/](#), Powdered Caffeine Control and Education Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[23 Ill.Admin.Code §§ 1.280, 1.285](#).

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: June 30, 2016

REVISED: February 3, 2022

REVIEWED: February 3, 2022

Questions and Answers:

***Required Question 1. The building principal must notify the student's parent/guardian only when the alleged offense is firearm possession. 105 ILCS 5/27.1A(b). The policy expands this notification duty to include drug-related incidents and battery of a staff member.

Would the board like to expand the notification duty, or align it with 105 ILCS 5/27.1A(b)?

☐ Expand the notification duty to include drug-related incidents and battery of a staff member.
(Default)

☐ Align notification duty to 105 ILCS 5/27.1A(b). (IASB will amend the second sentence as follows: "In addition, upon receiving a report on any of the above ⁸⁵(1)-(3), the Building Principal or designee shall

notify the Superintendent or designee and, if a student is reportedly in possession of a firearm, also any involved student's parent/guardian.")

PRESSPlus Comments

PRESSPlus 1. Optional. Generative artificial intelligence (AI) is a broad label used to describe any AI system that generates, with varying levels of autonomy, content such as complex text, images, audio, or video. When not used for academic dishonesty purposes, generative AI tools may present innovative learning opportunities for students and teaching opportunities for educators. For further information, see the International Society for Technology in Education webpage on AI exploration for educators at: www.iste.org/areas-of-focus/AI-in-education. **Issue 113, October 2023**

PRESSPlus 2. This subhead is updated to align with subsection **J. Required Notices** in sample administrative procedure 4:170-AP1, *Comprehensive Safety and Security Plan*. **Issue 113, October 2023**

PRESSPlus 3. Updated in response to 105 ILCS 5/10-27.1A(c), amended by P.A. 103-34, 5/10-27.1B(b), and 5/10-21.7, amended by P.A. 102-894. To satisfy the reporting requirement, ISBE created the School Incident Reporting System (SIRS), a web-based application on IWAS for schools to report incidents electronically. See subhead **J. Required Notices** of sample administrative procedure 4:170-AP1, *Comprehensive Safety and Security Plan*, available at PRESS Online by logging in at www.iasb.com. Reporting on SIRS does not satisfy the requirement to report incidents to local law enforcement authorities. **Issue 113, October 2023**

Review of Closed Session Minutes

Date Reviewed by Board Secretary: JANUARY 9, 2024

Date Reviewed by Board of Education: FEBRUARY 1, 2024

Date of Board Approval: FEBRUARY 1, 2024

Date of Minutes	Recommendation of Board Secretary
JANUARY 16, 2007	OPEN
FEBRUARY 6, 2007	OPEN
MARCH 6, 2007	OPEN
MARCH 13, 2007	OPEN
MAY 15, 2007 #1	OPEN
MAY 15, 2007 #2	OPEN
JUNE 5, 2007	OPEN
SEPTEMBER 1, 2016	REMAIN CLOSED
FACILITIES COMMITTEE - FEBRUARY 28, 2019	OPEN
FACILITIES COMMITTEE – APRIL 18, 2019	OPEN
JUNE 25, 2020	OPEN
JUNE 1, 2023	OPEN
JUNE 22, 2023	OPEN
AUGUST 3, 2023	OPEN
SEPTEMBER 7, 2023	OPEN
NOVEMBER 2, 2023	OPEN

Review of Closed Session Minutes

Date Reviewed by Board Secretary: JANUARY 9, 2024
Date Reviewed by Board of Education: FEBRUARY 1, 2024
Date of Board Approval: FEBRUARY 1, 2024

Date of Minutes	Recommendation of Board Secretary

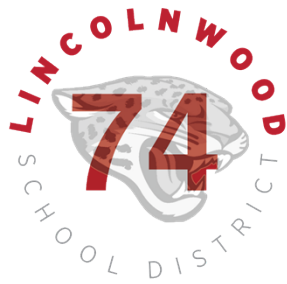
Review of Closed Session Audio Recordings

Date Reviewed by Board Secretary: JANUARY 9, 2024

Date Reviewed by Board of Education: FEBRUARY 1, 2024

Date of Board Approval: FEBRUARY 1, 2024

JANUARY 6, 2022
FEBRUARY 3, 2022
MARCH 3, 2022
APRIL 7, 2022
MAY 5, 2022
JUNE 1, 2022



Executive Summary Board of Education Meeting

DATE: February 1, 2024

TOPIC: Color Portraits, Inc. Contract for 2024-2025 School Year

PREPARED BY: Dr. David Russo

Recommended for:

- ☒ Action
- ☒ Discussion
- ☒ Information

Purpose/Background:

The District Legal Counsel has reviewed this Contract and finds it acceptable. The District has used Color Portraits, Inc. for the past several years and has been satisfied with their scope of work.

Fiscal Impact:

No cost to the District

Recommendation:

The Administration recommends that the Board of Education approve the Contract from Color Portraits, Inc., and its employees, for school photos for the 2024-2025 school year, as presented.

STUDENT PHOTOGRAPHY AGREEMENT

This Agreement is dated February 1, 2024, and made between **Lincolnwood School District No. 74, Cook County, Illinois**, referred to as the “School District,” and **Color Portraits, Inc.**, and its employees, referred to as the “Photographer.”

In consideration of the mutual promises of performance, the School District and Photographer agree as follows:

1. The School District hereby retains the Photographer as an independent contractor and the Photographer hereby accepts such appointment and agrees to perform such duties as are provided by this Agreement in accordance with the attached proposal including scope of work, and the attached School Picture Contracts for Lincoln Hall Middle School, Todd Hall, and Rutledge Hall.
2. The term of this Agreement will be for a period of one (1) school year, commencing with the fall of the 2024-2025 school year, and terminating at the end of the spring of the 2024-2025 school year, unless terminated or renewed prior to that date.
3. Photographer agrees to obtain fingerprint-based criminal background investigations of any employees who are or will be performing work on school district property or in school district buildings in order to ascertain whether such employees have been convicted of any of the offenses enumerated in 105 ILCS 5/10-21.9 and to conduct a check of the Illinois Statewide Sex Offender Database. Such criminal background checks will be performed at Photographer’s expense. The School District reserves the right to request copies of the results of such checks or to conduct or direct the Photographer to conduct such checks. Should any of Photographer’s employees be identified as a sex offender, Photographer shall remove those persons from the project immediately. The costs related to such removal and substitution of personnel shall be borne solely by the Photographer. Photographer acknowledges that, pursuant to the Illinois Criminal Code (720 ILCS 5/11-9.3), it is unlawful for a child sex offender to knowingly be present on school property when persons under the age of 18 are present without the specific notification to and permission of the Superintendent of Schools or the Board of Education. Photographer shall ascertain that its employees are notified of this law and that said employees are directed to notify Photographer if they have been charged with or convicted of a sex offense restricting their presence on school property. Photographer will then provide appropriate and immediate notification to the School District. The School District retains the right to direct Photographer to remove any particular employee or agent from school premises.
4. For purposes of this Agreement, the term “Confidential Information” is defined as any writing or other recorded information concerning students and employees by which students and/or employees may be individually identified, maintained by the School District or at its direction or by an employee of the School District, regardless of how or where the information is stored, and shall include photographs, names, addresses, and other contact information for employees, students, and parents.

5. Access to the School District's Confidential Information is limited as defined herein. This Agreement supersedes all confidentiality/privacy statements in other licensing or documentation.
6. Photographer agrees not to use, copy or permit the use or copying of any Confidential Information or materials relating to the Confidential Information, by any person, firm, or corporation. Photographer will not disclose, sell, transfer, lease, license or otherwise disseminate the Confidential Information in any manner except as defined in the attached proposal and scope of work.
7. It is expressly understood and agreed that Photographer will defend, indemnify and hold the School District harmless from any loss, cost, expense, damage or liability resulting from any judicial action brought or threatened against the School District as a result of Photographer's misuse of the Confidential Information to which it will have access as a result of this Agreement.
8. The obligations of Photographer, its employees, subsidiaries, affiliates, subcontractors, and agents to protect Confidential Information are effective upon execution of this Agreement and will continue in perpetuity.
9. Photographer agrees that any violation of the restrictions contained in this Agreement will constitute a material breach of this Agreement entitling the School District to immediate injunctive relief in addition to any other remedies the School District may have at law or equity.
10. Photographer will insure that all Confidential Information is disclosed to only the employees who need information incidental to their employment. Photographer will take appropriate steps to insure the obligations set forth in this Agreement are fulfilled. Photographer agrees not to disclose the Confidential Information to any of its subsidiaries, affiliates, subcontractors, or agents unless it has the prior written approval of the School District and the person to whom the Confidential Information is disclosed agrees in writing to be bound to the terms of this Agreement.
11. Photographer shall also maintain all Student Data obtained from the School District in accordance with the *Illinois Student Online Personal Protection Act* (105 ILCS 85/1 *et seq.*) (herein "SOPPA"). In accordance with SOPPA, Photographer and the School District agree as follows:
 - a. The categories or types of SOPPA-covered information to be provided to the Photographer may include: (i) first and last name, (ii) home address, (iii) telephone number, (iv) electronic mail address or other information that allows physical or online contact, (v) grade level; (vi) student identifiers; and/or (vii) photos or other recordings.
 - b. The products or services being provided to the School District by the Photographer are as described in the exhibits attached to and incorporated into this Agreement.

- c. Pursuant to the federal Family Educational Rights and Privacy Act of 1974 (“FERPA”), the operator is acting as a school official with a legitimate educational interest, is performing an institutional service or function for which the school would otherwise use employees, under the direct control of the school, with respect to the use and maintenance of covered information, and is using the covered information only for an authorized purpose and may not re-disclose it to third parties or affiliates, unless otherwise permitted under this Act, without permission from the school or parent, or pursuant to court order.
- d. If a breach is attributed to the Photographer under SOPPA, any and all costs and expenses incurred by the School District in investigating and remediating the breach will be allocated to the Photographer, except for the cost of School District personnel. The costs and expenses may include, but are not limited to, all items described in Section 15(4)(D) of SOPPA, as now written or as may be amended from time to time. Photographer shall indemnify and defend the School District, and its individual Board members, officers, employees, agents, and successors against third-party claims, charges, causes of action, and liability of any kind, including but not limited to attorney’s fees, arising directly and specifically from any security or privacy breach involving SOPPA-covered information as a result of negligent or intentional acts or omissions of the Photographer.
- e. The Photographer must delete or transfer to the School District all SOPPA-covered information within ninety (90) days if the information is no longer needed for the purposes of this Agreement.
- f. Because the School District maintains a website, SOPPA requires that the School District must publish a copy of this Agreement on the website.
- g. In case of any breach, within the most expedient time possible and without unreasonable delay, but no later than 30 calendar days after the determination that a breach has occurred, the Photographer shall notify the Superintendent of Schools of any breach of the students’ SOPPA-covered information.
- h. The Photographer shall provide to the School District a list of any third parties or affiliates to whom the Photographer is currently disclosing SOPPA-covered information or has disclosed SOPPA-covered information. This list must, at a minimum, be updated and provided to the school by the beginning of each fiscal year and at the beginning of each calendar year.

12. Photographer agrees that it shall maintain insurance in the following limitations:

Workman’s Compensation Limit	\$500,000
Comprehensive Auto & General Liability	\$1,000,000 (Personal Injury)
	\$1,000,000 (Property Damage)
Comprehensive Auto & General Liability	\$1,000,000 per occurrence

The Board of Education, their officers, employees, and agents must be named as additional insureds. Certificates of Insurance acceptable to the School District shall be

filed with the District prior to commencement of work, which shall include a 30-day notice of cancellation or reduction in limits. The insurance shall be as specified above or as required by law, whichever coverage is greater.

13. Photographer agrees that it will comply with all Board of Education regulations, rules, and policies in effect at the time of contract execution or as they become effective during the term of the contract.
14. This Agreement will be governed by Illinois law without regard to conflicts of laws principles. The Circuit Court for Cook County, Illinois, shall have exclusive jurisdiction for disputes under this Agreement. Photographer hereby agrees to this exclusive venue, to personal jurisdiction of this court, and to service of process in accordance with its rules of civil procedure, and Photographer waives any objection that this venue is not convenient.
15. This Agreement may be executed in one or more counterparts, each of which shall be considered an original, and all of which taken together shall be considered one and the same instrument.

PHOTOGRAPHER



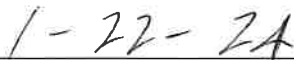
Signature



Print Name



Print Title



Date

**LINCOLNWOOD
SCHOOL DISTRICT NO. 74**

Signature

Print Name

Print Title

Date



Color Portraits, Inc. has been putting smiles on the faces of students, parents and administrators since 1947. We are a family-owned and operated company that currently photographs over 1,000 schools each year in four states. Color Portraits is a solid company built from traditional values and powered by innovative ideas.

We are fastidious about service and quality. For this reason, we are not just photographers. We also own and operate our own digital photo finishing lab and yearbook printing presses within our 40,000 square foot facility. We do not send our images to an outside contractor for production. This ensures that our high standards are upheld from beginning to end.

With our **Smiles All Around Guarantee**, we make certain that everyone involved with the picture and yearbook programs is satisfied and has many reasons to smile. Color Portraits, Inc. is honored to have been able to serve schools, parents and students for over 75 years and grateful for the ability to continue to do what we love. Here are some of the reasons why we have been successful:

- ♦ **Our customers are our number one priority.** We invite and welcome our schools and their parents to call us. Our representatives are trained to answer all questions thoroughly, resolve problems promptly, and do everything necessary to ensure the customer's satisfaction.
- ♦ **Our Sales Representatives are involved in every aspect of caring for their accounts.** Unique to Color Portraits, our Sales Representatives are also photographers. As a result, our Sales Representatives are in the best position to advise their customers on how to host a hassle-free picture day; and, they are at their schools to guarantee that everything goes as planned.
- ♦ **Our talented and seasoned photography staff is second-to-none.** A number of our photographers have degrees in photography, graphic arts, or video and they all love working with children. Many of our photographers have been part of our team for over 10 years. Each year, we invest in training for staff on the latest innovations in the industry.
- ♦ **Management follows up with each account to ensure satisfaction.** We actively seek ways to improve how we serve our customers. We love to hear that they are satisfied. However, if for any reason they are not, we want to make sure that we know so we can fix whatever is "broken".
- ♦ **We have invested in advanced digital photography and processing equipment.** We have our own photo finishing lab and yearbook printing facility where we maintain the most advanced and highest print standards in our industry.
- ♦ **Our yearbook staff is available** for questions from or meetings with yearbook coordinators or committees to help them create the yearbook they envision.
- ♦ **Our commission structure is more generous than our competitors.** We work with our schools to find a program that will generate the revenues they need.

Color Portraits, Inc. is honored to be asked to provide photography services for Lincolnwood School District 74. We will provide your district with the outstanding service we have given schools and families for over 75 years. Our high standards and forward thinking have served our customers well. There are no requirements that your school district has that we cannot fulfill. Proudly, we offer services beyond those required by your district. We are confident that we can put smiles on your faces!

Thank you,

David Burns
Executive Vice President

Color Portraits, Inc. employees that will work directly with your schools

Color Portraits employees work together as a team to deliver the very best to our customers.

David Burns, Executive Vice President

David will be the main contact for Lincolnwood School District 74. His 27 years of sales and photography experience make him an expert in the school photography industry. He will oversee all operations, including sales promotions, photography, and customer service. David is very involved in all aspects of servicing his accounts.

Maria Colon, Administrative Assistant

Maria is our customer relations liaison, handling the scheduling of events and meeting the needs of schools when David is out of the office. Maria has been with Color Portraits for 18 years.

Colleen Novotny, Yearbook Department Administrator

Colleen has worked in our yearbook department for 26 years. She has the knowledge and experience to answer any yearbook questions. She is happy to meet with your yearbook coordinator or committee, if necessary.

Gina Baltazar, Composite Department Administrator

Gina started working for Color Portraits 18 years ago as a photographer. She has been running our composite department for 13 years. She oversees everything from sending composite proofs to schools to making sure they are error free prior to printing your schools composites.

Feel free to contact us at anytime. We are here to serve you.

- **David Burns:** 847-382-7505 ext. 319 / Cell: 847-477-6625 dave@colorportraits.com
- **Maria Colon:** 847-382-7505 ext. 311 maria@colorportraits.com
- **Customer Service Department:** 847-382-7505 ext 6 (English) ext 7 (Spanish)
- **Colleen Novotny:** 847-382-7505 ext. 318 colleen@colorportraits.com
- **Gina Baltazar:** 847-382-7505 ext. 325 gina@colorportraits.com
- **Email:** info@colorportraits.com

Color Portraits, Inc. Distinctives

1. We have and uphold the highest quality digital photography standards, so parents are proud to display our pictures.
2. Per your request, we have taken the commission out of the picture prices to give your families the best value possible.
3. We offer a wide variety of affordable picture packages and individual portrait options to meet the needs and budgets of all of your parents.
4. We make sure that no child is without a picture. Color Portraits will give our Keepsake Class Picture featuring an individual picture, class picture, staff picture and school building picture to all students who qualify for the free or reduced National School Lunch program.
5. We donate service prints (i.e. six sticky back photos with names) for each student photographed to all schools for your convenience.
6. We thank teachers for their important service to the next generation by giving them each a free fall picture package (2-3x5s and 8 Wallets), class photo (if applicable), and staff photo.
7. We will provide your schools with a link to download all student and staff images in jpg format to import into your student information system.
8. We invest in our employees and they invest in us. We employ full-time photographers, data center staff, yearbook staff, and office staff. Many members of the Color Portraits team have been with us for over ten years.
9. We invite your schools and parents to call us directly. Customer service isn't a department at CP. Serving our customers is what we all do in all that we do.
10. We don't trust your students' images to anyone! We own our own custom photo lab and yearbook printing facility.
11. We give each yearbook coordinator full flexibility to decide how he/she would like to build his/her school's yearbook. We allow yearbooks to be crafted using the traditional method, online programs, or software that can be loaded onto a desktop.
12. We allow online ordering and reordering of photographs and many photo novelty items.
13. We give free personalized academic calendars to all staff.

Color Portraits is prepared to meet Lincolnwood School District 74 Picture Vendor Requirements as detailed in the proposal. Should there be anything that we did not cover in this bid that is a need or desire for your district, please let us know. We are confident that we can meet all your photography and yearbook needs. Our experience has taught us to be flexible and accommodating to the growing needs of schools and school districts. We are confident we will become your preferred vendor.

Our Guarantee:

To prove our confidence in the services and products we provide, we guarantee 100% satisfaction. By owning our own processing lab and printing presses, we have complete control over the quality of our products and timeliness in which they are delivered. This would not happen if we outsourced our picture or yearbook printing.

We welcome an open dialogue with your district and your schools. We actively seek ways to improve how we serve you. We love to hear when you are satisfied. However, if for any reason you are not, we want to make sure that we know so we can fix whatever is “broken”.

In the unlikely event that our products do not exceed your parents’ expectations, we welcome their children on retake day with no questions asked. If they are still not satisfied, a full refund is given. Our satisfaction guarantee is clearly printed on all our picture envelopes.

Our goal is to have everyone involved in the picture and yearbooks programs satisfied and smiling.

Our Service:

Color Portraits, Inc. has a full-time staff ready to handle any questions your schools or parents have. We recognize that the quick and friendly handling of any concern is important to both schools and parents. We will provide an answer or solution in a timely and courteous manner. Your sales representative will make frequent visits to your schools to ensure all of your needs have been met. We found through customer surveys that our customer service is among the top reasons schools choose us year after year.

Our Photographers:

Color Portraits photographers have both the photographic know-how and the ability to connect with students that yield the best results. We outfit our photographers with the most advanced professional camera equipment and provide training on the latest digital technology each year. Our goal is to produce studio-quality images in a school setting, resulting in professional portraits at an affordable price.

Many of our photographers have worked for us for over 10 years. We employ full-time, not part-time, photographers. Our hiring and retention practices make us a safe choice for your students. Unlike our competitors, we do not employ photographers just to get through our busiest times of the year. Background checks are conducted on every employee annually. Strict behavior and dress code standards are enforced.

Serving Your School Staff:

We will photograph all faculty and staff members and offer them a complimentary picture package, which includes two 3x5s and eight wallets, as well as a classroom composite or group photo (if applicable). We will also give all faculty and staff ID cards and staff composites or groups. A copy of your faculty and staff composite or group along with all classroom groups or composites will be given to each school in a handsome principal’s book. The district office will also receive a copy of each principal’s book for their records.

Serving Your Schools:

We believe as Sam Walton does that, “There is only one boss. The customer. And he can fire everybody in the company from the chairman on down, simply by spending his money somewhere else.” Our schools and their parents are our bosses. We are grateful for them and honored to serve them. We work very hard to satisfy each request. We customize what we provide to fit each school’s needs, their parents’ needs and the needs of the district.

Scope of Work

Our products and services capabilities include, but are not limited to:

- ☑ **A picture day with Color Portraits is a no-hassle picture day.** We will develop schedules for picture days in your district that cause the least amount of disruption to the academic day. There will be a minimum of two professional photographers at each of your schools. All schools in your district will be photographed on Tuesday, September 10, 2024. In addition, we won't bother your teachers by asking them to collect or count money. We will do all of that!
- ☑ **All of our portraits are taken on green screen backgrounds.** Because we utilize green screen technology, your parents can choose the background that they would like for their prints, but we can create your class composite pictures with all students on a common background for consistency.
- ☑ **Literature can be customized to each school's specifications.** Our own custom print shop is able to change picture and yearbook literature to meet our schools' needs. We are able to note the fundraising opportunity picture day provides and the remuneration, if wished. Literature promoting scheduled photo sessions can be provided at any time. We can meet any deadline. For most of our photography programs, we provide literature one month ahead of the event. These order forms are pre-counted in increments of 25 and placed in envelopes for every teacher with instructions. The school will only need to place an envelope in each teacher's mailbox. We always send extra literature anticipating new students and lost forms. In addition, we provide posters, reminder notices, and instructions for the picture day coordinators.
- ☑ **We make pictures possible.** We allow parents to purchase portraits from our "Build Your Own" section without requiring that they purchase a full package. This makes pictures affordable for all families. For students that qualify for the free or reduced National School Lunch program, we provide our unique Keepsake School Picture, which includes an individual portrait, class picture, faculty picture and photograph of the school building.
- ☑ **Photos will be delivered within three weeks of the original portrait day.** All retake pictures will be taken and returned prior to Winter break. When delivered, photos will be sorted by classroom for easy distribution. A list detailing each student photographed and what he/she ordered is provided.
- ☑ **Professional retouching is available on all picture packages.** We are able to retouch photos, as desired.
- ☑ **A link with student data and images will be provided free of charge.** We provide links to download all student and staff images in jpg format. We are certified by all student information systems companies to provide proper image exports to their specifications. In addition, we provide your schools with six service prints of each student for their cumulative records and teacher projects.
- ☑ **Staff ID's and student ID's (if needed) will be provided at no charge.** We will work with your district office to create both staff and student ID's with the exact information required prior to the start of the school year. This will ensure that ID's can be produced immediately after picture day at each school.

Picture Items Free For Your Schools:

- ☑ Images and data
 - a link will be provided with all staff and student images taken per building with pictures in JPG format for use in your student information system.
- ☑ ID cards
 - Color ID cards for all staff members and students (if needed) that include picture, name, school name, ID number and any other information that is required
- ☑ Faculty and Staff Portrait Packages: *individual portrait with faculty group/composite*
- ☑ Two Principal Books with all class pictures for each school and one for the District office
- ☑ All promotion materials, sales literature, and envelopes needed for Picture Day
- ☑ Ordering of pictures may be done by cash or check with an order envelope, online using a credit card, or by calling our office to have a credit card order processed. In the event that a student does not order pictures, when pictures are delivered those students will receive a second chance order form which has the original picture on it and a secure code to place an online order.
- ☑ Service Prints (six sticky back pictures with names)
- ☑ Combs for every student
- ☑ Hassle-free late order acceptance
- ☑ Consolidated list of students with all packages purchased
- ☑ No-Charge Retake Policy

Yearbook Items Free For Your Schools:

- ☑ All materials (including desktop software or online access codes) needed to complete your yearbooks
- ☑ Photographer to take Candid, Club and Team pictures
- ☑ Candid, Club and Team images provided via a link for yearbook coordinator
- ☑ Professional yearbook staff available for training, technical support and design help
- ☑ Free full color cover
- ☑ Two personal pages in each student's yearbook
- ☑ No minimum order quantity and no bulk order required, we print what you sell.
- ☑ In the event someone fails to order a yearbook but wants one after the order has processed, we will print a yearbook and ship it to their home for the standard yearbook cost plus shipping
- ☑ Four All-Color Fun Pages
- ☑ Online ordering or personalized order envelopes
- ☑ Extended Deadlines
- ☑ No shipping and handling costs

In the event that the schools do not use Color Portraits as their yearbook company, we will provide a link for each school with all images and data.

We do not charge any set-up, transactional or document fees for any services that we provide. We will also commit to annual/monthly meetings (if requested) at all district locations at no cost.

Why Should We Be Your School Picture and Yearbook Provider?

1. We employ the finest team of professional, full-time photographers.

- ◇ Your Picture Day team will include your sales person, who is also a photographer, and at least one other seasoned and invested photographer.
- ◇ Extensive photography training is given to all photographers each year.
- ◇ Unlike our competitors, we don't employ part-time photographers to get us through the Fall Season.
- ◇ The safety of your children is our top priority. Extensive background checks are conducted on all photographers yearly. So, even though our average photographer has been employed by our company for over ten years, we still check each year.

2. Quality of our portraits are unsurpassed in the school picture industry.

- ◇ Our operations are completely digital and have been perfected over the past fifteen years.
- ◇ We capture and save photos in the largest and highest-quality format.
- ◇ Our photographers' ability to view images instantly, dramatically reduces retakes.
- ◇ Our on-site data entry department ensures data and color balancing accuracy.
- ◇ We want all of your parents to be delighted with their students' pictures, so we offer a No-Hassle Retake Policy that is free of charge and a Money Back Guarantee if they are not satisfied after retakes.

3. We provide fair and competitive school picture packages and pricing.

- ◇ No other school photography company will give you the value that we provide. We are fairly priced. We give your schools the best, hassle-free picture and yearbook experience and give your parents the highest quality portraits.
- ◇ We offer both pre-paid and proof picture programs.

4. We believe that all children deserve school pictures.

- ◇ We allow parents to purchase portraits from our build your own menu without requiring that they purchase a full package (and we even pay your school a commission on those purchases). This makes pictures affordable for all families.
- ◇ If a student qualifies for the free or reduced National School Lunch program, we provide our unique Keepsake School Picture, which includes an individual portrait, class picture, faculty picture and photograph of the school building.

5. We are full-service photographers with complete in-house capabilities.

- ◇ Color Portraits is able to take care of all of your photography needs: Graduation; Sports Teams and Clubs; Outside Groups; All School Group; Spring; Specialty; and Dance pictures.
- ◇ We do not outsource anything. We own our own digital processing lab and yearbook printing facility. This allows us to control the quality of your pictures and yearbooks every step of the way.

Frequently Asked Questions

If your question is “Can CP do...?” or “Can CP provide...?” the answer is “Yes!”
Here are some answers to other questions that you might have.

1. How many photographers and camera set-ups are available on picture day?

We can provide your schools with up to twenty-four (24) photographers and cameras set-ups on picture day. We make sure that your picture day is staffed to suit your time and space constraints as well as your enrollment numbers.

2. What kind of help will we get when we create our yearbook?

Not only are we a school photography company, but we are a full-service yearbook company as well! We are with you every step of the way to make sure that your yearbook is just as you want it.

We will provide a photographer to take candid, team, and club photos for your yearbooks at no additional cost. A link for easy downloading of those images will be sent to each yearbook coordinator within two business days.

We offer online yearbook creation or you may create your yearbook using a desktop publishing program.

After the yearbooks have been designed, they will come to our own full-service print facility where the yearbooks will be proofed, color corrected, printed and bound in accordance with our high standards.

Should a school in your district choose another yearbook company, we will provide a high-resolution faculty, staff and student image link in the appropriate format for that publisher.

3. How are retakes handled?

We will establish an original and retake date for Fall pictures with each school prior to the start of the school year. We have a No Questions Asked retake policy. Any student who wishes to have his/her photo retaken is asked to return the original pictures on retake day. There is no charge for this service.

4. What is your procedure for handling payments for students who have forgotten their money?

Your school can call our office by noon the day after picture day requesting that any late orders you have received after the photographers leave be added to the school order. A parent can also go online and order pictures up until noon the day after pictures. If a parent forgot to order pictures on the original picture day, the student will receive a second chance order sheet which shows the original picture and a secure code to order that picture online.

5. What is your procedure for handling missing photo packages?

If the school is contacted by a parent about an incorrect or missing order, we encourage the school to direct all questions to our customer service number. It is our responsibility to correct errors. We will examine our records and print any missing photos and send them directly to the home.

Fall 2024 – Fall 2025 Pre-Paid Elementary School Package Prices

Package A

2-8x10s
2-5x7s
2-3.5x5s
8-Jumbo Wallets
16-Exchange Wallets
1-KEEPSAKE CLASS
PICTURE

No Commission \$32.25

With MVP Download
\$38.00

Package B

1-8x10
2-5x7s
2-3.5x5s
4-Jumbo Wallets
16-Exchange Wallets
1-KEEPSAKE CLASS
PICTURE

No Commission \$28.00

With MVP Download
\$34.75

Package C

2-5x7s
2-3.5x5s
4-Jumbo Wallets
8-Exchange Wallets
1-KEEPSAKE CLASS
PICTURE

No Commission \$23.75

With MVP Download
\$31.25

Package D

1-5x7
2-3.5x5s
8-Exchange Wallets
1-KEEPSAKE CLASS
PICTURE

No Commission \$19.75

With MVP Download
\$28.00

Package E

2-3.5x5s
8-Exchange Wallets
1-KEEPSAKE CLASS
PICTURE

No Commission \$15.50

With MVP Download
\$23.75

Package F

8-Exchange Wallets
1-KEEPSAKE CLASS
PICTURE

No Commission \$12.25

With MVP Download
\$20.50

BUILD YOUR OWN

1-Keepsake Class Picture	\$10.00
1-8x10	\$10.00
2-5x7s	\$10.00
2-4x6s	\$10.00
4-3.5x5s	\$10.00
8-Jumbo Wallets (2.5"x3.5")	\$10.00
16-Exchange Wallets (1.75"x2.5")	\$10.00
MVP Download	\$18.00
Retouching	\$15.00

CRE8 IT

Key Tags (set of 2)	\$13.50
Mouse Pad	\$13.50
Mug (ceramic, 15oz)	\$21.00
Puzzle (252 pieces)	\$24.50
Water Bottle (Aluminum, 600ml)	\$23.50
Ornament (snowflake)	\$15.50
Ornament (star)	\$15.50
Calendar Magnet	\$11.50
Canvas (11x14)	\$69.00
Luggage Tags	\$13.75
Magnets (set of 2)	\$14.00

Visit our website to view our
entire line of fun CRE8 IT products!

****All CRE8 IT items will be shipped
directly to the student's home****

Fall 2024 – Fall 2025 Pre-Paid Middle School Package Prices

Package A

2-8x10s
2-5x7s
2-3.5x5s
16-Jumbo Wallets
16-Exchange Wallets

No Commission \$32.25

With MVP Download
\$38.00

Package B

1-8x10
2-5x7s
2-3.5x5s
12-Jumbo Wallets
16-Exchange Wallets

No Commission \$28.00

With MVP Download
\$34.75

Package C

2-5x7s
2-3.5x5s
12-Jumbo Wallets
8-Exchange Wallets

No Commission \$23.75

With MVP Download
\$31.25

Package D

1-5x7
2-3.5x5s
8-Jumbo Wallets
8-Exchange Wallets

No Commission \$19.75

With MVP Download
\$28.00

Package E

2-3.5x5s
8-Jumbo Wallets
8-Exchange Wallets

No Commission \$15.50

With MVP Download
\$23.75

Package F

8-Jumbo Wallets
8-Exchange Wallets

No Commission \$12.25

With MVP Download
\$20.50

BUILD YOUR OWN

1-Keepsake Class Picture	\$10.00
1-8x10	\$10.00
2-5x7s	\$10.00
2-4x6s	\$10.00
4-3.5x5s	\$10.00
8-Jumbo Wallets	\$10.00
(2.5"x3.5")	
16-Exchange Wallets	\$10.00
(1.75"x2.5")	
MVP Download	\$18.00
Retouching	\$15.00

CRE8 IT

Key Tags (set of 2)	\$13.50
Mouse Pad	\$13.50
Mug (ceramic, 15oz)	\$21.00
Puzzle (252 pieces)	\$24.50
Water Bottle	\$23.50
(Aluminum, 600ml)	
Ornament (snowflake)	\$15.50
Ornament (star)	\$15.50
Calendar Magnet	\$11.50
Canvas (11x14)	\$69.00
Luggage Tags	\$13.75
Magnets (set of 2)	\$14.00

Visit our website to view our
entire line of fun CRE8 IT products!

****All CRE8 IT items will be shipped
directly to the student's home****



401 Cornell Ave Barrington, IL 60010
Phone : 847-382-7505 - Ext. 7 Fax : 847-382-4835

Important Extensions and E-mails

David Burns	Sales	Ext: 319	dave@colorportraits.com
Maria Colon	Support	Ext: 311	maria@colorportraits.com

Dear Principal and Picture Day Coordinator,

Color Portraits, Inc., would like to thank you for your business this past year and look ahead to the next school year. In an effort to secure your dates for next year, we have reserved these dates on our **2024-2025** calendar. They have been based off your picture days from the **2023-2024** school year. We realize these dates may require some adjustments when considering your school calendar. If the below dates will work, please sign and return one copy of this document to us. If there are changes that need to be made, please call our office.

School Picture Contract

School Name	Lincoln Hall Middle School
School Enrollment	500
School Contact	Mr. Mark Atkinson - Principal
Fall	Tuesday, September 10, 2024
Fall Retake	Thursday, October 24, 2024
8th Grad	Wednesday, February 05, 2025
8th Grad Retake	Thursday, March 06, 2025

We are looking forward to serving your picture needs in the coming year!

Signature: _____ Date : _____

**Thank You,
David Burns**



401 Cornell Ave Barrington, IL 60010
Phone : 847-382-7505 - Ext. 7 Fax : 847-382-4835

Important Extensions and E-mails

David Burns	Sales	Ext: 319	dave@colorportraits.com
Maria Colon	Support	Ext: 311	maria@colorportraits.com

Dear Principal and Picture Day Coordinator,

Color Portraits, Inc., would like to thank you for your business this past year and look ahead to the next school year. In an effort to secure your dates for next year, we have reserved these dates on our **2024-2025** calendar. They have been based off your picture days from the **2023-2024** school year. We realize these dates may require some adjustments when considering your school calendar. If the below dates will work, please sign and return one copy of this document to us. If there are changes that need to be made, please call our office.

School Picture Contract

School Name	Todd Hall School
School Enrollment	410
School Contact	Mr. Christopher Harmon - Principal
Fall	Tuesday, September 10, 2024
Fall Retake	Thursday, October 24, 2024

We are looking forward to serving your picture needs in the coming year!

Signature: _____ Date : _____

**Thank You,
David Burns**



401 Cornell Ave Barrington, IL 60010
Phone : 847-382-7505 - Ext. 7 Fax : 847-382-4835

Important Extensions and E-mails

David Burns	Sales	Ext: 319	dave@colorportraits.com
Maria Colon	Support	Ext: 311	maria@colorportraits.com

Dear Principal and Picture Day Coordinator,

Color Portraits, Inc., would like to thank you for your business this past year and look ahead to the next school year. In an effort to secure your dates for next year, we have reserved these dates on our **2024-2025** calendar. They have been based off your picture days from the **2023-2024** school year. We realize these dates may require some adjustments when considering your school calendar. If the below dates will work, please sign and return one copy of this document to us. If there are changes that need to be made, please call our office.

School Picture Contract

School Name	Rutledge Hall School
School Enrollment	389
School Contact	Mrs. Aliaa Ibrahim - Principal
Fall	Tuesday, September 10, 2024
Fall Retake	Thursday, October 24, 2024

We are looking forward to serving your picture needs in the coming year!

Signature: _____ Date : _____

**Thank You,
David Burns**

Lincolnwood School District 74

Fund Balances

Fiscal Year: 2023-2024

Month: November
Year: 2023
Fund Type:

☐ Include Cash Balance
☐ FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
10	EDUCATIONAL	\$14,185,013.40	\$5,114,969.91	(\$7,519,965.81)	\$0.00	\$11,780,017.50
20	OPERATIONS & MAINTENANCE	\$4,215,122.81	\$420,902.74	(\$1,151,981.96)	(\$2,000,000.00)	\$1,484,043.59
30	DEBT SERVICE	\$805,374.06	\$316,887.93	\$0.00	\$0.00	\$1,122,261.99
40	TRANSPORTATION	\$1,742,536.99	\$412,892.73	(\$457,814.97)	\$0.00	\$1,697,614.75
50	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51	IMRF	\$808,701.76	\$43,667.96	(\$70,064.21)	\$0.00	\$782,305.51
52	SOCIAL SECURITY AND MEDICARE	\$405,685.77	\$75,111.00	(\$127,974.31)	\$0.00	\$352,822.46
60	CAPITAL PROJECTS	\$4,594,191.64	\$452,699.02	(\$1,249,645.57)	\$2,000,000.00	\$5,797,245.09
70	WORKING CASH	\$586,340.43	\$4,303.57	\$0.00	\$0.00	\$590,644.00
80	TORT IMMUNITY	\$439,581.77	\$39,347.80	(\$8,655.00)	\$0.00	\$470,274.57
90	FIRE PREVENTION & SAFETY	\$2,946,220.34	\$58,106.45	(\$1,300,230.69)	\$0.00	\$1,704,096.10
99	LINCOLNWOOD SCHOOLS ACTIVITY FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total:		\$30,728,768.97	\$6,938,889.11	(\$11,886,332.52)	\$0.00	\$25,781,325.56

End of Report

Lincolnwood School District 74

Treasurers Report FUND- All Funds As of 11/30/2023

Fiscal Year: 2023-2024

ASSETS

CASH & INVESTMENTS

Cash in Bank (+) \$25,457,190.32

Imprest Fund (+) \$15,076.73

Petty Cash (+) \$100.00

Sub-total : CASH & INVESTMENTS \$25,472,367.05

DUE FROM OTHER GOVERNMENTS

Inter-Governmental Loans (+) (\$467.03)

Sub-total : DUE FROM OTHER GOVERNMENTS (\$467.03)

Total : ASSETS \$25,471,900.02

LIABILITIES

ACCOUNTS PAYABLE

Accounts Payable (+) \$61,290.18

Sub-total : ACCOUNTS PAYABLE \$61,290.18

OTHER CURRENT LIABILITIES

Other Liabilities (+) \$35,306.39

Payroll Liabilities (+) (\$406,022.11)

Sub-total : OTHER CURRENT LIABILITIES (\$370,715.72)

Total : LIABILITIES (\$309,425.54)

FUND BALANCE

Unreserved Fund Balance

Fund Balance (+) \$30,728,768.97

Sub-total : Unreserved Fund Balance \$30,728,768.97

NET INCREASE (DECREASE)

NET INCREASE (DECREASE) (+) (\$4,947,443.41)

Sub-total : NET INCREASE (DECREASE) (\$4,947,443.41)

Total : FUND BALANCE \$25,781,325.56

Total LIABILITIES + FUND BALANCE \$25,471,900.02

End of Report

Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 11/01/2023 through 11/30/2023

Fiscal Year: 2023-2024

	<u>11/01/2023 - 11/30/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
REVENUE					
LOCAL SOURCES					
Property Tax Receipts (+)	\$4,130,433.61	\$4,649,531.06	\$27,268,336.00	\$22,618,804.94	17.1%
Payments in Lieu of Taxes (+)	\$0.00	\$605,308.39	\$1,290,000.00	\$684,691.61	46.9%
Tuition Payments Received (+)	\$0.00	\$37,265.00	\$240,000.00	\$202,735.00	15.5%
Interest Revenue Received (+)	\$35,527.49	\$204,516.20	\$630,000.00	\$425,483.80	32.5%
Sales to Pupils & Adults (+)	\$47.00	\$68,154.58	\$200,000.00	\$131,845.42	34.1%
Activity Fees Received (+)	\$152.00	\$49,329.53	\$122,500.00	\$73,170.47	40.3%
Other Local Revenue (+)	\$110,599.59	\$164,909.19	\$295,222.00	\$130,312.81	55.9%
Rental Revenue (+)	\$0.00	\$49,451.87	\$98,000.00	\$48,548.13	50.5%
Sub-total : LOCAL SOURCES	\$4,276,759.69	\$5,828,465.82	\$30,144,058.00	\$24,315,592.18	19.3%
STATE SOURCES					
State Grants & Aid Received (+)	\$106,060.00	\$668,336.29	\$1,622,000.00	\$953,663.71	41.2%
Sub-total : STATE SOURCES	\$106,060.00	\$668,336.29	\$1,622,000.00	\$953,663.71	41.2%
FEDERAL SOURCES					
Federal Grants & Aid Received (+)	\$3,922.00	\$442,087.00	\$1,238,804.00	\$796,717.00	35.7%
Sub-total : FEDERAL SOURCES	\$3,922.00	\$442,087.00	\$1,238,804.00	\$796,717.00	35.7%
Total : REVENUE	\$4,386,741.69	\$6,938,889.11	\$33,004,862.00	\$26,065,972.89	21.0%
EXPENDITURES					
REGULAR K-12 PROGRAMS					
Salaries (-)	\$620,548.79	\$2,115,763.00	\$8,010,572.00	\$5,894,809.00	26.4%
Employee Benefits (-)	\$115,659.06	\$354,878.84	\$1,372,227.00	\$1,017,348.16	25.9%
Termination Benefits (-)	\$9,496.14	\$122,920.80	\$403,608.00	\$280,687.20	30.5%
Purchased Services (-)	\$9,998.79	\$58,176.27	\$220,600.00	\$162,423.73	26.4%
Supplies & Materials (-)	\$24,583.72	\$165,287.60	\$660,788.00	\$495,500.40	25.0%
Capital Expenditures (-)	\$0.00	\$124,109.25	\$258,600.00	\$134,490.75	48.0%
Other Objects (-)	\$0.00	\$0.00	\$1,200.00	\$1,200.00	0.0%
Non-Capitalized Equipment (-)	(\$103.17)	\$2,176.22	\$113,250.00	\$111,073.78	1.9%
Sub-total : REGULAR K-12 PROGRAMS	(\$780,183.33)	(\$2,943,311.98)	(\$11,040,845.00)	(\$8,097,533.02)	26.7%
PRE-K PROGRAMS					
Salaries (-)	\$19,774.48	\$69,210.68	\$278,422.00	\$209,211.32	24.9%
Employee Benefits (-)	\$6,721.91	\$22,683.24	\$72,205.00	\$49,521.76	31.4%
Supplies & Materials (-)	\$188.39	\$584.92	\$4,200.00	\$3,615.08	13.9%
Capital Expenditures (-)	\$0.00	\$1,837.70	\$1,850.00	\$12.30	99.3%
Non-Capitalized Equipment (-)	\$1,307.55	\$1,307.55	\$500.00	(\$807.55)	261.5%
Sub-total : PRE-K PROGRAMS	(\$27,992.33)	(\$95,624.09)	(\$357,177.00)	(\$261,552.91)	26.8%
SPECIAL ED PROGRAMS K-12					
Salaries (-)	\$105,973.31	\$359,445.42	\$1,350,598.00	\$991,152.58	26.6%
Employee Benefits (-)	\$28,149.43	\$89,338.83	\$363,836.00	\$274,497.17	24.6%
Purchased Services (-)	\$103.32	\$576.12	\$800.00	\$223.88	72.0%
Supplies & Materials (-)	\$0.00	\$313.52	\$3,500.00	\$3,186.48	9.0%
Capital Expenditures (-)	\$0.00	\$1,845.00	\$5,500.00	\$3,655.00	33.5%
Other Objects (-)	\$0.00	\$250.00	\$200.00	(\$50.00)	125.0%

Operating Statement with Budget

Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 11/01/2023 through 11/30/2023

Fiscal Year: 2023-2024

	<u>11/01/2023 - 11/30/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Non-Capital Equipment (-)	\$67.43	\$302.41	\$3,500.00	\$3,197.59	8.6%
Sub-total : SPECIAL ED PROGRAMS K-12	(\$134,293.49)	(\$452,071.30)	(\$1,727,934.00)	(\$1,275,862.70)	26.2%
REMEDIAL & SUPPLEMENTAL K-12					
Salaries (-)	\$45,722.06	\$162,408.16	\$606,768.00	\$444,359.84	26.8%
Employee Benefits (-)	\$8,855.10	\$25,840.81	\$98,830.00	\$72,989.19	26.1%
Purchased Services (-)	\$3,360.00	\$56,443.02	\$53,490.00	(\$2,953.02)	105.5%
Supplies & Materials (-)	\$137.48	\$563.88	\$9,965.00	\$9,401.12	5.7%
Sub-total : REMEDIAL & SUPPLEMENTAL K-12	(\$58,074.64)	(\$245,255.87)	(\$769,053.00)	(\$523,797.13)	31.9%
INTERSCHOLASTIC PROGRAMS					
Salaries (-)	\$2,169.31	\$6,696.60	\$100,000.00	\$93,303.40	6.7%
Employee Benefits (-)	\$140.53	\$431.36	\$4,300.00	\$3,868.64	10.0%
Supplies & Materials (-)	\$1,917.60	\$3,682.18	\$6,500.00	\$2,817.82	56.6%
Capital Expenditures (-)	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.0%
Other Objects (-)	\$0.00	\$3,500.00	\$3,500.00	\$0.00	100.0%
Sub-total : INTERSCHOLASTIC PROGRAMS	(\$4,227.44)	(\$14,310.14)	(\$115,800.00)	(\$101,489.86)	12.4%
SUMMER SCHOOL PROGRAMS					
Salaries (-)	\$0.00	\$37,467.38	\$71,000.00	\$33,532.62	52.8%
Employee Benefits (-)	\$0.00	\$1,654.88	\$3,545.00	\$1,890.12	46.7%
Supplies & Materials (-)	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.0%
Sub-total : SUMMER SCHOOL PROGRAMS	\$0.00	(\$39,122.26)	(\$77,045.00)	(\$37,922.74)	50.8%
GIFTED PROGRAMS					
Salaries (-)	\$38,652.14	\$135,282.49	\$502,478.00	\$367,195.51	26.9%
Employee Benefits (-)	\$7,673.49	\$23,599.59	\$93,752.00	\$70,152.41	25.2%
Supplies & Materials (-)	\$91.09	\$2,203.38	\$3,950.00	\$1,746.62	55.8%
Sub-total : GIFTED PROGRAMS	(\$46,416.72)	(\$161,085.46)	(\$600,180.00)	(\$439,094.54)	26.8%
BILINGUAL PROGRAMS					
Salaries (-)	\$52,741.88	\$184,495.19	\$689,408.00	\$504,912.81	26.8%
Employee Benefits (-)	\$8,849.12	\$27,333.68	\$110,064.00	\$82,730.32	24.8%
Purchased Services (-)	\$0.00	\$0.00	\$3,200.00	\$3,200.00	0.0%
Supplies & Materials (-)	\$0.00	\$220.59	\$10,000.00	\$9,779.41	2.2%
Sub-total : BILINGUAL PROGRAMS	(\$61,591.00)	(\$212,049.46)	(\$812,672.00)	(\$600,622.54)	26.1%
ATTENDANCE & SOCIAL WORK					
Salaries (-)	\$31,857.20	\$111,500.20	\$414,143.00	\$302,642.80	26.9%
Employee Benefits (-)	\$3,871.13	\$12,090.81	\$47,683.00	\$35,592.19	25.4%
Purchased Services (-)	\$0.00	\$0.00	\$300.00	\$300.00	0.0%
Supplies & Materials (-)	\$174.52	\$395.68	\$2,000.00	\$1,604.32	19.8%
Sub-total : ATTENDANCE & SOCIAL WORK	(\$35,902.85)	(\$123,986.69)	(\$464,126.00)	(\$340,139.31)	26.7%
HEALTH SERVICES					
Salaries (-)	\$12,846.14	\$57,406.38	\$173,000.00	\$115,593.62	33.2%
Employee Benefits (-)	\$2,610.94	\$12,630.83	\$60,611.00	\$47,980.17	20.8%

Operating Statement with Budget

Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 11/01/2023 through 11/30/2023

Fiscal Year: 2023-2024

	<u>11/01/2023 - 11/30/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Purchased Services (-)	\$46.25	\$30,952.75	\$80,500.00	\$49,547.25	38.5%
Supplies & Materials (-)	\$515.38	\$2,054.31	\$5,400.00	\$3,345.69	38.0%
Capital Expenditures (-)	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.0%
Other Objects (-)	\$400.00	\$400.00	\$750.00	\$350.00	53.3%
Non-Capital Equipment (-)	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.0%
Sub-total : HEALTH SERVICES	(\$16,418.71)	(\$103,444.27)	(\$324,761.00)	(\$221,316.73)	31.9%
PSYCHOLOGICAL SERVICES					
Salaries (-)	\$14,267.54	\$49,936.39	\$185,478.00	\$135,541.61	26.9%
Employee Benefits (-)	\$3,241.74	\$9,938.69	\$39,511.00	\$29,572.31	25.2%
Purchased Services (-)	\$0.00	\$1,035.30	\$2,300.00	\$1,264.70	45.0%
Supplies & Materials (-)	\$0.00	\$0.00	\$1,400.00	\$1,400.00	0.0%
Sub-total : PSYCHOLOGICAL SERVICES	(\$17,509.28)	(\$60,910.38)	(\$228,689.00)	(\$167,778.62)	26.6%
SPEECH PATHOLOGY & AUDIOLOGY					
Salaries (-)	\$19,347.98	\$71,299.98	\$284,658.00	\$213,358.02	25.0%
Employee Benefits (-)	\$3,432.22	\$10,683.59	\$42,774.00	\$32,090.41	25.0%
Purchased Services (-)	\$4,200.00	\$4,433.10	\$2,000.00	(\$2,433.10)	221.7%
Supplies & Materials (-)	\$0.00	\$360.63	\$1,450.00	\$1,089.37	24.9%
Sub-total : SPEECH PATHOLOGY & AUDIOLOGY	(\$26,980.20)	(\$86,777.30)	(\$330,882.00)	(\$244,104.70)	26.2%
OTHER SUPPORT SERVICES - PUPILS					
Salaries (-)	\$10,574.24	\$30,597.83	\$86,000.00	\$55,402.17	35.6%
Employee Benefits (-)	\$681.66	\$1,924.18	\$5,870.00	\$3,945.82	32.8%
Sub-total : OTHER SUPPORT SERVICES - PUPILS	(\$11,255.90)	(\$32,522.01)	(\$91,870.00)	(\$59,347.99)	35.4%
IMPROVEMENT OF INSTRUCTION					
Salaries (-)	\$27,500.40	\$160,267.09	\$377,126.00	\$216,858.91	42.5%
Employee Benefits (-)	\$4,691.13	\$23,521.42	\$62,781.00	\$39,259.58	37.5%
Purchased Services (-)	\$666.32	\$20,746.05	\$67,785.00	\$47,038.95	30.6%
Supplies & Materials (-)	\$0.00	\$218.32	\$2,000.00	\$1,781.68	10.9%
Other Objects (-)	\$0.00	\$0.00	\$4,425.00	\$4,425.00	0.0%
Sub-total : IMPROVEMENT OF INSTRUCTION	(\$32,857.85)	(\$204,752.88)	(\$514,117.00)	(\$309,364.12)	39.8%
EDUCATIONAL MEDIA					
Salaries (-)	\$21,820.52	\$76,371.82	\$283,667.00	\$207,295.18	26.9%
Employee Benefits (-)	\$2,698.24	\$8,405.60	\$33,184.00	\$24,778.40	25.3%
Supplies & Materials (-)	\$3,473.98	\$10,558.12	\$19,000.00	\$8,441.88	55.6%
Non-Capital Equipment (-)	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
Sub-total : EDUCATIONAL MEDIA	(\$27,992.74)	(\$95,335.54)	(\$336,351.00)	(\$241,015.46)	28.3%
ASSESSMENT & TESTING					
Purchased Services (-)	\$0.00	\$45,492.30	\$45,493.00	\$0.70	100.0%
Supplies & Materials (-)	\$0.00	\$0.00	\$100.00	\$100.00	0.0%
Sub-total : ASSESSMENT & TESTING	\$0.00	(\$45,492.30)	(\$45,593.00)	(\$100.70)	99.8%
ADMIN SERVICES - BOARD OF ED					

Operating Statement with Budget

Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 11/01/2023 through 11/30/2023

Fiscal Year: 2023-2024

	<u>11/01/2023 - 11/30/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Employee Benefits (-)	\$0.00	\$9,571.23	\$3,550.00	(\$6,021.23)	269.6%
Purchased Services (-)	\$19,881.37	\$79,258.62	\$230,000.00	\$150,741.38	34.5%
Supplies & Materials (-)	\$20.98	\$302.47	\$2,500.00	\$2,197.53	12.1%
Other Objects (-)	\$0.00	\$380.00	\$16,000.00	\$15,620.00	2.4%
Sub-total : ADMIN SERVICES - BOARD OF ED	(\$19,902.35)	(\$89,512.32)	(\$252,050.00)	(\$162,537.68)	35.5%
SUPERINTENDENT					
Salaries (-)	\$19,949.28	\$110,710.05	\$270,330.00	\$159,619.95	41.0%
Employee Benefits (-)	\$3,706.09	\$29,191.74	\$57,282.00	\$28,090.26	51.0%
Purchased Services (-)	\$343.79	\$2,623.53	\$7,500.00	\$4,876.47	35.0%
Supplies & Materials (-)	\$63.89	\$546.46	\$2,300.00	\$1,753.54	23.8%
Other Objects (-)	\$0.00	\$211.98	\$3,500.00	\$3,288.02	6.1%
Sub-total : SUPERINTENDENT	(\$24,063.05)	(\$143,283.76)	(\$340,912.00)	(\$197,628.24)	42.0%
ADMIN SERVICES - SPECIAL ED					
Salaries (-)	\$11,761.98	\$64,690.89	\$153,103.00	\$88,412.11	42.3%
Employee Benefits (-)	\$3,774.61	\$19,184.95	\$46,285.00	\$27,100.05	41.4%
Other Objects (-)	\$0.00	\$0.00	\$750.00	\$750.00	0.0%
Sub-total : ADMIN SERVICES - SPECIAL ED	(\$15,536.59)	(\$83,875.84)	(\$200,138.00)	(\$116,262.16)	41.9%
WORKERS COMPENSATION INSURANCE					
Purchased Services (-)	\$8,655.00	\$8,655.00	\$75,800.00	\$67,145.00	11.4%
Sub-total : WORKERS COMPENSATION INSURANCE	(\$8,655.00)	(\$8,655.00)	(\$75,800.00)	(\$67,145.00)	11.4%
PROPERTY INSURANCE					
Purchased Services (-)	\$0.00	\$0.00	\$120,000.00	\$120,000.00	0.0%
Sub-total : PROPERTY INSURANCE	\$0.00	\$0.00	(\$120,000.00)	(\$120,000.00)	0.0%
PRINCIPAL					
Salaries (-)	\$54,592.67	\$300,858.98	\$710,378.00	\$409,519.02	42.4%
Employee Benefits (-)	\$17,398.64	\$92,579.49	\$235,906.00	\$143,326.51	39.2%
Purchased Services (-)	\$190.12	\$947.98	\$5,050.00	\$4,102.02	18.8%
Supplies & Materials (-)	\$0.00	\$573.65	\$4,000.00	\$3,426.35	14.3%
Capital Expenditures (-)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0%
Other Objects (-)	\$587.99	\$767.99	\$2,400.00	\$1,632.01	32.0%
Sub-total : PRINCIPAL	(\$72,769.42)	(\$395,728.09)	(\$958,734.00)	(\$563,005.91)	41.3%
OPERATION OF BUSINESS SERVICES					
Salaries (-)	\$15,215.56	\$83,685.58	\$197,803.00	\$114,117.42	42.3%
Employee Benefits (-)	\$2,758.15	\$14,085.39	\$33,823.00	\$19,737.61	41.6%
Other Objects (-)	\$0.00	\$1,263.79	\$1,300.00	\$36.21	97.2%
Sub-total : OPERATION OF BUSINESS SERVICES	(\$17,973.71)	(\$99,034.76)	(\$232,926.00)	(\$133,891.24)	42.5%
FISCAL SERVICES					
Salaries (-)	\$18,713.88	\$102,989.69	\$243,583.00	\$140,593.31	42.3%
Employee Benefits (-)	\$8,146.45	\$42,194.11	\$101,468.00	\$59,273.89	41.6%
Purchased Services (-)	\$140.55	\$1,293.89	\$108,600.00	\$107,306.11	1.2%

Operating Statement with Budget

Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 11/01/2023 through 11/30/2023

Fiscal Year: 2023-2024

	<u>11/01/2023 - 11/30/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Supplies & Materials (-)	\$135.07	\$1,239.10	\$5,500.00	\$4,260.90	22.5%
Other Objects (-)	\$108.83	\$8,319.05	\$29,900.00	\$21,580.95	27.8%
Sub-total : FISCAL SERVICES	(\$27,244.78)	(\$156,035.84)	(\$489,051.00)	(\$333,015.16)	31.9%
FACILITY ACQUISITION & CONSTRUCTION					
Purchased Services (-)	\$95,553.00	\$308,415.63	\$315,504.00	\$7,088.37	97.8%
Capital Expenditures (-)	\$0.00	\$975,600.84	\$1,689,139.00	\$713,538.16	57.8%
Sub-total : FACILITY ACQUISITION & CONSTRUCTION	(\$95,553.00)	(\$1,284,016.47)	(\$2,004,643.00)	(\$720,626.53)	64.1%
OPERATION & MAINTENANCE OF PLANT					
Salaries (-)	\$42,494.45	\$230,196.52	\$542,404.00	\$312,207.48	42.4%
Employee Benefits (-)	\$13,256.90	\$69,034.04	\$175,110.00	\$106,075.96	39.4%
Purchased Services (-)	\$131,827.06	\$576,100.72	\$1,011,473.00	\$435,372.28	57.0%
Supplies & Materials (-)	\$37,572.68	\$253,559.47	\$408,966.00	\$155,406.53	62.0%
Capital Expenditures (-)	\$124,158.12	\$1,322,951.64	\$1,588,362.00	\$265,410.36	83.3%
Other Objects (-)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0%
Non-Capitalized Equipment (-)	\$0.00	\$136.96	\$6,500.00	\$6,363.04	2.1%
Sub-total : OPERATION & MAINTENANCE OF PLANT	(\$349,309.21)	(\$2,451,979.35)	(\$3,733,815.00)	(\$1,281,835.65)	65.7%
PUPIL TRANSPORTATION					
Purchased Services (-)	\$156,189.93	\$457,814.97	\$1,451,000.00	\$993,185.03	31.6%
Sub-total : PUPIL TRANSPORTATION	(\$156,189.93)	(\$457,814.97)	(\$1,451,000.00)	(\$993,185.03)	31.6%
FOOD SERVICES					
Salaries (-)	\$23,451.06	\$87,227.78	\$259,800.00	\$172,572.22	33.6%
Employee Benefits (-)	\$9,365.19	\$38,989.37	\$134,163.00	\$95,173.63	29.1%
Purchased Services (-)	\$0.00	\$0.00	\$17,000.00	\$17,000.00	0.0%
Supplies & Materials (-)	\$31,760.46	\$104,753.47	\$262,500.00	\$157,746.53	39.9%
Capital Expenditures (-)	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.0%
Other Objects (-)	\$0.00	\$600.00	\$800.00	\$200.00	75.0%
Non-Capitalized Equipment (-)	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.0%
Termination Benefits (-)	\$0.00	\$37,276.18	\$32,000.00	(\$5,276.18)	116.5%
Sub-total : FOOD SERVICES	(\$64,576.71)	(\$268,846.80)	(\$718,263.00)	(\$449,416.20)	37.4%
INTERNAL SERVICES					
Purchased Services (-)	\$3,140.93	\$8,307.93	\$24,500.00	\$16,192.07	33.9%
Supplies & Materials (-)	\$499.90	\$499.90	\$1,500.00	\$1,000.10	33.3%
Sub-total : INTERNAL SERVICES	(\$3,640.83)	(\$8,807.83)	(\$26,000.00)	(\$17,192.17)	33.9%
INFORMATION SERVICES					
Salaries (-)	\$6,041.08	\$33,225.94	\$78,534.00	\$45,308.06	42.3%
Employee Benefits (-)	\$3,797.36	\$19,455.17	\$47,297.00	\$27,841.83	41.1%
Purchased Services (-)	\$4,395.12	\$7,464.00	\$30,500.00	\$23,036.00	24.5%
Supplies & Materials (-)	\$915.87	\$5,332.60	\$8,000.00	\$2,667.40	66.7%
Capital Expenditures (-)	\$0.00	\$513.54	\$0.00	(\$513.54)	0.0%
Other Objects (-)	\$0.00	\$420.00	\$500.00	\$80.00	84.0%

Operating Statement with Budget

Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 11/01/2023 through 11/30/2023

Fiscal Year: 2023-2024

	<u>11/01/2023 - 11/30/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Sub-total : INFORMATION SERVICES	(\$15,149.43)	(\$66,411.25)	(\$164,831.00)	(\$98,419.75)	40.3%
OTHER SUPPORT SERVICES - ADMIN					
Salaries (-)	\$43,768.46	\$229,243.17	\$554,265.00	\$325,021.83	41.4%
Employee Benefits (-)	\$13,949.18	\$68,113.80	\$170,323.00	\$102,209.20	40.0%
Purchased Services (-)	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
Supplies & Materials (-)	\$0.00	\$0.00	\$200.00	\$200.00	0.0%
Other Objects (-)	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
Sub-total : OTHER SUPPORT SERVICES - ADMIN	(\$57,717.64)	(\$297,356.97)	(\$725,788.00)	(\$428,431.03)	41.0%
COMMUNITY SERVICES					
Purchased Services (-)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0%
Supplies & Materials (-)	\$0.00	\$0.00	\$830.00	\$830.00	0.0%
Sub-total : COMMUNITY SERVICES	\$0.00	\$0.00	(\$1,830.00)	(\$1,830.00)	0.0%
PAYMENTS TO OTHER LEAs					
Purchased Services (-)	\$72,607.06	\$72,607.06	\$164,676.00	\$92,068.94	44.1%
Other Objects (-)	\$1,002,770.34	\$1,086,314.28	\$2,557,723.00	\$1,471,408.72	42.5%
Sub-total : PAYMENTS TO OTHER LEAs	(\$1,075,377.40)	(\$1,158,921.34)	(\$2,722,399.00)	(\$1,563,477.66)	42.6%
DEBT SERVICE - INTEREST					
Interest on Bonds Outstanding (-)	\$0.00	\$0.00	\$600,725.00	\$600,725.00	0.0%
Sub-total : DEBT SERVICE - INTEREST	\$0.00	\$0.00	(\$600,725.00)	(\$600,725.00)	0.0%
DEBT SERVICE - PRINCIPAL					
Principal Payments on Bonds Outstanding (-)	\$0.00	\$0.00	\$1,205,000.00	\$1,205,000.00	0.0%
Sub-total : DEBT SERVICE - PRINCIPAL	\$0.00	\$0.00	(\$1,205,000.00)	(\$1,205,000.00)	0.0%
Total : EXPENDITURES	(\$3,285,355.53)	(\$11,886,332.52)	(\$33,861,000.00)	(\$21,974,667.48)	35.1%
OTHER FINANCING SOURCES & USES					
TRANSFERS FROM OTHER FUNDS					
Transfers Received (+)	\$2,000,000.00	\$2,000,000.00	\$0.00	(\$2,000,000.00)	0.0%
Sub-total : TRANSFERS FROM OTHER FUNDS	\$2,000,000.00	\$2,000,000.00	\$0.00	(\$2,000,000.00)	0.0%
TRANSFERS TO OTHER FUNDS					
Transfers Sent (-)	\$2,000,000.00	\$2,000,000.00	\$0.00	(\$2,000,000.00)	0.0%
Sub-total : TRANSFERS TO OTHER FUNDS	(\$2,000,000.00)	(\$2,000,000.00)	\$0.00	\$2,000,000.00	0.0%
Total : OTHER FINANCING SOURCES & USES	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
NET INCREASE (DECREASE)	\$1,101,386.16	(\$4,947,443.41)	(\$856,138.00)	\$4,091,305.41	577.9%

End of Report

Operating Statement with Budget

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:11/1/2023 To Date:11/30/2023

Account Mask: ?????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance
 ☒ Include Inactive Accounts
 ☐ Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
10 - EDUCATIONAL					
0 - EXPENDITURES					
1100 - REGULAR K-12 PROGRAMS					
100 - SALARIES	\$8,010,572.00	\$620,548.79	\$2,115,763.00	\$5,634,526.09	\$260,282.91
200 - EMPLOYEE BENEFITS	\$1,245,577.00	\$105,641.99	\$320,971.72	\$897,392.53	\$27,212.75
300 - PURCHASED SERVICES	\$220,600.00	\$9,998.79	\$58,176.27	\$0.00	\$162,423.73
400 - SUPPLIES & MATERIALS	\$660,788.00	\$24,583.72	\$165,287.60	\$12,143.69	\$483,356.71
500 - CAPITAL OUTLAY	\$258,600.00	\$0.00	\$124,109.25	\$8,540.69	\$125,950.06
600 - OTHER OBJECTS	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00
700 - NON-CAPITAL EQUIPMENT	\$113,250.00	(\$103.17)	\$2,176.22	\$660.72	\$110,413.06
800 - TERMINATION/VACATION PAYMENTS	\$403,608.00	\$9,496.14	\$122,920.80	\$90,213.02	\$190,474.18
1125 - PRE-K PROGRAMS					
100 - SALARIES	\$278,422.00	\$19,774.48	\$69,210.68	\$175,175.67	\$34,035.65
200 - EMPLOYEE BENEFITS	\$60,905.00	\$5,907.79	\$19,832.76	\$45,296.30	(\$4,224.06)
400 - SUPPLIES & MATERIALS	\$4,200.00	\$188.39	\$584.92	\$0.00	\$3,615.08
500 - CAPITAL OUTLAY	\$1,850.00	\$0.00	\$1,837.70	\$0.00	\$12.30
700 - NON-CAPITAL EQUIPMENT	\$500.00	\$1,307.55	\$1,307.55	\$0.00	(\$807.55)
1200 - SPECIAL ED PROGRAMS K-12					
100 - SALARIES	\$1,350,598.00	\$105,973.31	\$359,445.42	\$935,763.84	\$55,388.74
200 - EMPLOYEE BENEFITS	\$298,046.00	\$21,843.01	\$68,842.35	\$168,586.11	\$60,617.54
300 - PURCHASED SERVICES	\$800.00	\$103.32	\$576.12	\$0.00	\$223.88
400 - SUPPLIES & MATERIALS	\$3,500.00	\$0.00	\$313.52	\$253.67	\$2,932.81
500 - CAPITAL OUTLAY	\$5,500.00	\$0.00	\$1,845.00	\$0.00	\$3,655.00
600 - OTHER OBJECTS	\$200.00	\$0.00	\$250.00	\$0.00	(\$50.00)
700 - NON-CAPITAL EQUIPMENT	\$3,500.00	\$67.43	\$302.41	\$440.00	\$2,757.59
1250 - REMEDIAL & SUPPLEMENTAL K-12					
100 - SALARIES	\$606,768.00	\$45,722.06	\$162,408.16	\$434,359.85	\$9,999.99
200 - EMPLOYEE BENEFITS	\$90,559.00	\$8,233.24	\$23,599.67	\$74,651.58	(\$7,692.25)
300 - PURCHASED SERVICES	\$53,490.00	\$3,360.00	\$56,443.02	\$12,440.00	(\$15,393.02)
400 - SUPPLIES & MATERIALS	\$9,965.00	\$137.48	\$563.88	\$0.00	\$9,401.12
1500 - INTERSCHOLASTIC PROGRAMS					
100 - SALARIES	\$100,000.00	\$2,169.31	\$6,696.60	\$38,766.19	\$54,537.21
200 - EMPLOYEE BENEFITS	\$1,100.00	\$18.52	\$57.49	\$420.28	\$622.23
400 - SUPPLIES & MATERIALS	\$6,500.00	\$1,917.60	\$3,682.18	\$280.00	\$2,537.82

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:11/1/2023 To Date:11/30/2023

Account Mask: ?????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance

☒ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
500 - CAPITAL OUTLAY	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
600 - OTHER OBJECTS	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$0.00
1600 - SUMMER SCHOOL PROGRAMS					
100 - SALARIES	\$71,000.00	\$0.00	\$37,467.38	\$0.00	\$33,532.62
200 - EMPLOYEE BENEFITS	\$1,145.00	\$0.00	\$496.32	\$0.00	\$648.68
400 - SUPPLIES & MATERIALS	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
1650 - GIFTED PROGRAMS					
100 - SALARIES	\$502,478.00	\$38,652.14	\$135,282.49	\$367,195.51	\$0.00
200 - EMPLOYEE BENEFITS	\$86,949.00	\$7,152.56	\$21,756.69	\$76,579.25	(\$11,386.94)
400 - SUPPLIES & MATERIALS	\$3,950.00	\$91.09	\$2,203.38	\$400.63	\$1,345.99
1800 - BILINGUAL PROGRAMS					
100 - SALARIES	\$689,408.00	\$52,741.88	\$184,495.19	\$502,174.82	\$2,737.99
200 - EMPLOYEE BENEFITS	\$100,030.00	\$8,132.84	\$24,803.63	\$73,715.98	\$1,510.39
300 - PURCHASED SERVICES	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00
400 - SUPPLIES & MATERIALS	\$10,000.00	\$0.00	\$220.59	\$0.00	\$9,779.41
2110 - ATTENDANCE & SOCIAL WORK					
100 - SALARIES	\$414,143.00	\$31,857.20	\$111,500.20	\$302,642.80	\$0.00
200 - EMPLOYEE BENEFITS	\$41,899.00	\$3,427.73	\$10,529.67	\$31,096.05	\$273.28
300 - PURCHASED SERVICES	\$300.00	\$0.00	\$0.00	\$247.50	\$52.50
400 - SUPPLIES & MATERIALS	\$2,000.00	\$174.52	\$395.68	\$0.00	\$1,604.32
2130 - HEALTH SERVICES					
100 - SALARIES	\$173,000.00	\$12,846.14	\$57,406.38	\$65,747.75	\$49,845.87
200 - EMPLOYEE BENEFITS	\$36,101.00	\$682.26	\$4,182.84	\$4,678.42	\$27,239.74
300 - PURCHASED SERVICES	\$80,500.00	\$46.25	\$30,952.75	\$0.00	\$49,547.25
400 - SUPPLIES & MATERIALS	\$5,400.00	\$515.38	\$2,054.31	\$7,665.48	(\$4,319.79)
500 - CAPITAL OUTLAY	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
600 - OTHER OBJECTS	\$750.00	\$400.00	\$400.00	\$0.00	\$350.00
700 - NON-CAPITAL EQUIPMENT	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
2140 - PSYCHOLOGICAL SERVICES					
100 - SALARIES	\$185,478.00	\$14,267.54	\$49,936.39	\$135,541.61	\$0.00
200 - EMPLOYEE BENEFITS	\$37,026.00	\$3,051.54	\$9,264.65	\$27,573.89	\$187.46
300 - PURCHASED SERVICES	\$2,300.00	\$0.00	\$1,035.30	\$76.70	\$1,188.00
400 - SUPPLIES & MATERIALS	\$1,400.00	\$0.00	\$0.00	\$0.00	\$1,400.00
2150 - SPEECH PATHOLOGY & AUDIOLOGY					
100 - SALARIES	\$284,658.00 ¹¹⁷	\$19,347.98	\$71,299.98	\$183,806.07	\$29,551.95

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:11/1/2023 To Date:11/30/2023

Account Mask: ??????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance

☒ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
200 - EMPLOYEE BENEFITS	\$38,931.00	\$3,175.44	\$9,721.03	\$28,728.90	\$481.07
300 - PURCHASED SERVICES	\$2,000.00	\$4,200.00	\$4,433.10	\$0.00	(\$2,433.10)
400 - SUPPLIES & MATERIALS	\$1,450.00	\$0.00	\$360.63	\$61.18	\$1,028.19
2190 - OTHER SUPPORT SERVICES - PUPILS					
100 - SALARIES	\$86,000.00	\$10,574.24	\$30,597.83	\$25,213.49	\$30,188.68
200 - EMPLOYEE BENEFITS	\$450.00	\$42.85	\$130.11	\$211.64	\$108.25
2210 - IMPROVEMENT OF INSTRUCTION					
100 - SALARIES	\$377,126.00	\$27,500.40	\$160,267.09	\$204,352.25	\$12,506.66
200 - EMPLOYEE BENEFITS	\$48,534.00	\$3,613.01	\$17,445.32	\$25,557.38	\$5,531.30
300 - PURCHASED SERVICES	\$67,785.00	\$666.32	\$20,746.05	\$0.00	\$47,038.95
400 - SUPPLIES & MATERIALS	\$2,000.00	\$0.00	\$218.32	\$12,861.20	(\$11,079.52)
600 - OTHER OBJECTS	\$4,425.00	\$0.00	\$0.00	\$0.00	\$4,425.00
2220 - EDUCATIONAL MEDIA					
100 - SALARIES	\$283,667.00	\$21,820.52	\$76,371.82	\$207,295.18	\$0.00
200 - EMPLOYEE BENEFITS	\$29,216.00	\$2,393.36	\$7,349.17	\$21,709.33	\$157.50
400 - SUPPLIES & MATERIALS	\$19,000.00	\$3,473.98	\$10,558.12	\$606.38	\$7,835.50
700 - NON-CAPITAL EQUIPMENT	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
2230 - ASSESSMENT & TESTING					
300 - PURCHASED SERVICES	\$45,493.00	\$0.00	\$45,492.30	\$0.00	\$0.70
400 - SUPPLIES & MATERIALS	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
2310 - BOARD OF EDUCATION					
200 - EMPLOYEE BENEFITS	\$3,550.00	\$0.00	\$9,571.23	\$0.00	(\$6,021.23)
300 - PURCHASED SERVICES	\$230,000.00	\$19,881.37	\$79,258.62	\$0.00	\$150,741.38
400 - SUPPLIES & MATERIALS	\$2,500.00	\$20.98	\$302.47	\$0.00	\$2,197.53
600 - OTHER OBJECTS	\$16,000.00	\$0.00	\$380.00	\$0.00	\$15,620.00
2320 - SUPERINTENDENT					
100 - SALARIES	\$270,330.00	\$19,949.28	\$110,710.05	\$149,619.60	\$10,000.35
200 - EMPLOYEE BENEFITS	\$53,282.00	\$3,417.83	\$27,591.47	\$24,166.50	\$1,524.03
300 - PURCHASED SERVICES	\$7,500.00	\$343.79	\$2,623.53	\$0.00	\$4,876.47
400 - SUPPLIES & MATERIALS	\$2,300.00	\$63.89	\$546.46	\$0.00	\$1,753.54
600 - OTHER OBJECTS	\$3,500.00	\$0.00	\$211.98	\$0.00	\$3,288.02
2330 - ADMINISTRATIVE SERVICES SPECIAL ED					
100 - SALARIES	\$153,103.00	\$11,761.98	\$64,690.89	\$88,214.75	\$197.36
200 - EMPLOYEE BENEFITS	\$41,382.00	\$3,404.05	\$17,146.47	\$23,954.56	\$280.97
600 - OTHER OBJECTS	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:11/1/2023 To Date:11/30/2023

Account Mask: ?????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance

☒ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
2410 - PRINCIPAL					
100 - SALARIES	\$710,378.00	\$54,592.67	\$300,858.98	\$408,678.08	\$840.94
200 - EMPLOYEE BENEFITS	\$202,588.00	\$14,832.05	\$78,525.92	\$104,321.91	\$19,740.17
300 - PURCHASED SERVICES	\$5,050.00	\$190.12	\$947.98	\$0.00	\$4,102.02
400 - SUPPLIES & MATERIALS	\$4,000.00	\$0.00	\$573.65	\$0.00	\$3,426.35
500 - CAPITAL OUTLAY	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
600 - OTHER OBJECTS	\$2,400.00	\$587.99	\$767.99	\$0.00	\$1,632.01
2510 - DIRECTION OF BUSINESS SUPPORT SERVICES					
100 - SALARIES	\$197,803.00	\$15,215.56	\$83,685.58	\$114,116.60	\$0.82
200 - EMPLOYEE BENEFITS	\$30,973.00	\$2,539.15	\$12,880.08	\$17,958.38	\$134.54
600 - OTHER OBJECTS	\$1,300.00	\$0.00	\$1,263.79	\$0.00	\$36.21
2520 - FISCAL SERVICES					
100 - SALARIES	\$243,583.00	\$18,713.88	\$102,989.69	\$140,354.16	\$239.15
200 - EMPLOYEE BENEFITS	\$66,309.00	\$5,504.25	\$27,549.32	\$38,586.32	\$173.36
300 - PURCHASED SERVICES	\$108,600.00	\$140.55	\$1,293.89	\$0.00	\$107,306.11
400 - SUPPLIES & MATERIALS	\$5,500.00	\$135.07	\$1,239.10	\$0.00	\$4,260.90
600 - OTHER OBJECTS	\$29,900.00	\$108.83	\$8,319.05	\$0.00	\$21,580.95
2560 - FOOD SERVICES					
100 - SALARIES	\$259,800.00	\$23,451.06	\$87,227.78	\$142,104.15	\$30,468.07
200 - EMPLOYEE BENEFITS	\$93,105.00	\$5,992.71	\$23,571.81	\$41,962.30	\$27,570.89
300 - PURCHASED SERVICES	\$17,000.00	\$0.00	\$0.00	\$0.00	\$17,000.00
400 - SUPPLIES & MATERIALS	\$262,500.00	\$31,760.46	\$104,753.47	\$0.00	\$157,746.53
500 - CAPITAL OUTLAY	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00
600 - OTHER OBJECTS	\$800.00	\$0.00	\$600.00	\$0.00	\$200.00
700 - NON-CAPITAL EQUIPMENT	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00
800 - TERMINATION/VACATION PAYMENTS	\$32,000.00	\$0.00	\$37,276.18	\$0.00	(\$5,276.18)
2570 - INTERNAL SERVICES					
300 - PURCHASED SERVICES	\$24,500.00	\$3,140.93	\$8,307.93	\$0.00	\$16,192.07
400 - SUPPLIES & MATERIALS	\$1,500.00	\$499.90	\$499.90	\$0.00	\$1,000.10
2630 - INFORMATION SERVICES					
100 - SALARIES	\$78,534.00	\$6,041.08	\$33,225.94	\$45,308.06	\$0.00
200 - EMPLOYEE BENEFITS	\$34,788.00	\$2,877.92	\$14,398.25	\$20,154.09	\$235.66
300 - PURCHASED SERVICES	\$30,500.00	\$4,395.12	\$7,464.00	\$0.00	\$23,036.00
400 - SUPPLIES & MATERIALS	\$8,000.00	\$915.87	\$5,332.60	\$0.00	\$2,667.40
500 - CAPITAL OUTLAY	\$0.00	\$0.00	\$513.54	\$0.00	(\$513.54)

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:11/1/2023 To Date:11/30/2023

Account Mask: ?????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance

☒ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
600 - OTHER OBJECTS	\$500.00	\$0.00	\$420.00	\$0.00	\$80.00
2660 - OTHER SUPPORT SERVICES - PUPILS					
100 - SALARIES	\$554,265.00	\$43,768.46	\$229,243.17	\$324,931.86	\$89.97
200 - EMPLOYEE BENEFITS	\$109,878.00	\$9,320.00	\$44,202.71	\$65,470.59	\$204.70
300 - PURCHASED SERVICES	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
400 - SUPPLIES & MATERIALS	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
600 - OTHER OBJECTS	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
3000 - COMMUNITY SERVICES					
300 - PURCHASED SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
400 - SUPPLIES & MATERIALS	\$830.00	\$0.00	\$0.00	\$0.00	\$830.00
4120 - PAYMENTS FOR SPECIAL ED PROGRAMS					
300 - PURCHASED SERVICES	\$164,676.00	\$72,607.06	\$72,607.06	\$0.00	\$92,068.94
600 - OTHER OBJECTS	\$2,557,723.00	\$1,002,770.34	\$1,086,314.28	\$0.00	\$1,471,408.72
10 - EDUCATIONAL Total:	\$24,181,070.00	\$2,636,681.12	\$7,519,965.81	\$12,585,551.53	\$4,075,552.66

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:11/1/2023 To Date:11/30/2023

Account Mask: ?????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance

☒ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT

Preliminary 2024

Range To Date

Year To Date

Encumbrance

Budget Balance

20 - OPERATIONS & MAINTENANCE

0 - EXPENDITURES

2540 - OPERATIONS & MAINTENANCE OF PLANTS

100 - SALARIES	\$542,404.00	\$42,494.45	\$230,196.52	\$285,524.34	\$26,683.14
200 - EMPLOYEE BENEFITS	\$92,037.00	\$6,968.31	\$34,896.44	\$48,833.06	\$8,307.50
300 - PURCHASED SERVICES	\$1,011,473.00	\$131,827.06	\$576,100.72	\$0.00	\$435,372.28
400 - SUPPLIES & MATERIALS	\$408,966.00	\$37,572.68	\$253,559.47	\$24,260.03	\$131,146.50
500 - CAPITAL OUTLAY	\$153,000.00	\$842.62	\$57,091.85	\$1,430.00	\$94,478.15
600 - OTHER OBJECTS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
700 - NON-CAPITAL EQUIPMENT	\$6,500.00	\$0.00	\$136.96	\$0.00	\$6,363.04
20 - OPERATIONS & MAINTENANCE Total:	\$2,215,380.00	\$219,705.12	\$1,151,981.96	\$360,047.43	\$703,350.61

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:11/1/2023 To Date:11/30/2023

Account Mask: ??????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance ☒ Include Inactive Accounts ☐ Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
30 - DEBT SERVICE					
0 - EXPENDITURES					
5140 - DEBT SERVICE - INTEREST PAYMENTS					
600 - OTHER OBJECTS	\$600,725.00	\$0.00	\$0.00	\$0.00	\$600,725.00
5200 - INTEREST ON BONDS OUTSTANDING					
600 - OTHER OBJECTS	\$1,205,000.00	\$0.00	\$0.00	\$0.00	\$1,205,000.00
30 - DEBT SERVICE Total:	\$1,805,725.00	\$0.00	\$0.00	\$0.00	\$1,805,725.00

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:11/1/2023 To Date:11/30/2023

Account Mask: ??????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance ☒ Include Inactive Accounts ☐ Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
40 - TRANSPORTATION					
0 - EXPENDITURES					
2550 - PUPIL TRANSPORTATION					
300 - PURCHASED SERVICES	\$1,451,000.00	\$156,189.93	\$457,814.97	\$0.00	\$993,185.03
40 - TRANSPORTATION Total:	\$1,451,000.00	\$156,189.93	\$457,814.97	\$0.00	\$993,185.03

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:11/1/2023 To Date:11/30/2023

Account Mask: ??????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance

☒ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT

Preliminary 2024

Range To Date

Year To Date

Encumbrance

Budget Balance

51 - IMRF					
0 - EXPENDITURES					
1100 - REGULAR K-12 PROGRAMS					
200 - EMPLOYEE BENEFITS	\$2,710.00	\$128.05	\$468.56	\$375.75	\$1,865.69
1125 - PRE-K PROGRAMS					
200 - EMPLOYEE BENEFITS	\$5,000.00	\$384.01	\$1,344.01	\$2,797.56	\$858.43
1200 - SPECIAL ED PROGRAMS K-12					
200 - EMPLOYEE BENEFITS	\$27,690.00	\$2,856.92	\$9,131.62	\$21,791.54	(\$3,233.16)
1500 - INTERSCHOLASTIC PROGRAMS					
200 - EMPLOYEE BENEFITS	\$700.00	\$51.99	\$158.65	\$177.37	\$363.98
1600 - SUMMER SCHOOL PROGRAMS					
200 - EMPLOYEE BENEFITS	\$500.00	\$0.00	\$130.27	\$0.00	\$369.73
1800 - BILINGUAL PROGRAMS					
200 - EMPLOYEE BENEFITS	\$200.00	\$0.00	\$0.00	\$13.97	\$186.03
2130 - HEALTH SERVICES					
200 - EMPLOYEE BENEFITS	\$13,000.00	\$972.46	\$4,217.92	\$5,168.09	\$3,613.99
2190 - OTHER SUPPORT SERVICES - PUPILS					
200 - EMPLOYEE BENEFITS	\$500.00	\$49.01	\$115.06	\$66.35	\$318.59
2210 - IMPROVEMENT OF INSTRUCTION					
200 - EMPLOYEE BENEFITS	\$5,000.00	\$376.76	\$2,072.18	\$2,942.06	(\$14.24)
2330 - ADMINISTRATIVE SERVICES SPECIAL ED					
200 - EMPLOYEE BENEFITS	\$1,600.00	\$116.10	\$638.55	\$906.63	\$54.82
2410 - PRINCIPAL					
200 - EMPLOYEE BENEFITS	\$14,400.00	\$1,048.99	\$5,814.76	\$8,131.44	\$453.80
2520 - FISCAL SERVICES					
200 - EMPLOYEE BENEFITS	\$19,000.00	\$1,416.66	\$7,796.42	\$11,062.80	\$140.78
2540 - OPERATIONS & MAINTENANCE OF PLANTS					
200 - EMPLOYEE BENEFITS	\$43,700.00	\$3,213.91	\$17,409.83	\$22,470.38	\$3,819.79
2560 - FOOD SERVICES					
200 - EMPLOYEE BENEFITS	\$22,838.00	\$1,695.09	\$6,348.21	\$11,068.54	\$5,421.25
2630 - INFORMATION SERVICES					
200 - EMPLOYEE BENEFITS	\$6,500.00	\$457.30	\$2,515.15	\$3,571.19	\$413.66
2660 - OTHER SUPPORT SERVICES - PUPILS					
200 - EMPLOYEE BENEFITS	\$31,300.00	\$2,322.24	\$11,903.02	\$17,870.55	\$1,526.43
51 - IMRF Total:	\$194,638.00	\$15,089.49	\$70,064.21	\$108,414.22	\$16,159.57

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:11/1/2023 To Date:11/30/2023

Account Mask: ??????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance
 ☒ Include Inactive Accounts
 ☐ Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT

Preliminary 2024 Range To Date Year To Date Encumbrance Budget Balance

52 - SOCIAL SECURITY AND MEDICARE

0 - EXPENDITURES

1100 - REGULAR K-12 PROGRAMS

200 - EMPLOYEE BENEFITS	\$123,940.00	\$9,889.02	\$33,438.56	\$78,725.02	\$11,776.42
-------------------------	--------------	------------	-------------	-------------	-------------

1125 - PRE-K PROGRAMS

200 - EMPLOYEE BENEFITS	\$6,300.00	\$430.11	\$1,506.47	\$3,515.75	\$1,277.78
-------------------------	------------	----------	------------	------------	------------

1200 - SPECIAL ED PROGRAMS K-12

200 - EMPLOYEE BENEFITS	\$38,100.00	\$3,449.50	\$11,364.86	\$27,653.96	(\$918.82)
-------------------------	-------------	------------	-------------	-------------	------------

1250 - REMEDIAL & SUPPLEMENTAL K-12

200 - EMPLOYEE BENEFITS	\$8,271.00	\$621.86	\$2,241.14	\$5,884.24	\$145.62
-------------------------	------------	----------	------------	------------	----------

1500 - INTERSCHOLASTIC PROGRAMS

200 - EMPLOYEE BENEFITS	\$2,500.00	\$70.02	\$215.22	\$935.92	\$1,348.86
-------------------------	------------	---------	----------	----------	------------

1600 - SUMMER SCHOOL PROGRAMS

200 - EMPLOYEE BENEFITS	\$1,900.00	\$0.00	\$1,028.29	\$0.00	\$871.71
-------------------------	------------	--------	------------	--------	----------

1650 - GIFTED PROGRAMS

200 - EMPLOYEE BENEFITS	\$6,803.00	\$520.93	\$1,842.90	\$4,895.65	\$64.45
-------------------------	------------	----------	------------	------------	---------

1800 - BILINGUAL PROGRAMS

200 - EMPLOYEE BENEFITS	\$9,834.00	\$716.28	\$2,530.05	\$6,850.89	\$453.06
-------------------------	------------	----------	------------	------------	----------

2110 - ATTENDANCE & SOCIAL WORK

200 - EMPLOYEE BENEFITS	\$5,784.00	\$443.40	\$1,561.14	\$4,218.53	\$4.33
-------------------------	------------	----------	------------	------------	--------

2130 - HEALTH SERVICES

200 - EMPLOYEE BENEFITS	\$11,510.00	\$956.22	\$4,230.07	\$4,869.21	\$2,410.72
-------------------------	-------------	----------	------------	------------	------------

2140 - PSYCHOLOGICAL SERVICES

200 - EMPLOYEE BENEFITS	\$2,485.00	\$190.20	\$674.04	\$1,814.24	(\$3.28)
-------------------------	------------	----------	----------	------------	----------

2150 - SPEECH PATHOLOGY & AUDIOLOGY

200 - EMPLOYEE BENEFITS	\$3,843.00	\$256.78	\$962.56	\$2,450.82	\$429.62
-------------------------	------------	----------	----------	------------	----------

2190 - OTHER SUPPORT SERVICES - PUPILS

200 - EMPLOYEE BENEFITS	\$4,920.00	\$589.80	\$1,679.01	\$858.00	\$2,382.99
-------------------------	------------	----------	------------	----------	------------

2210 - IMPROVEMENT OF INSTRUCTION

200 - EMPLOYEE BENEFITS	\$9,247.00	\$701.36	\$4,003.92	\$5,220.22	\$22.86
-------------------------	------------	----------	------------	------------	---------

2220 - EDUCATIONAL MEDIA

200 - EMPLOYEE BENEFITS	\$3,968.00	\$304.88	\$1,056.43	\$2,900.28	\$11.29
-------------------------	------------	----------	------------	------------	---------

2320 - SUPERINTENDENT

200 - EMPLOYEE BENEFITS	\$4,000.00	\$288.26	\$1,600.27	\$2,162.45	\$237.28
-------------------------	------------	----------	------------	------------	----------

2330 - ADMINISTRATIVE SERVICES SPECIAL ED

125

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:11/1/2023 To Date:11/30/2023

Account Mask: ?????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance

☒ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
200 - EMPLOYEE BENEFITS	\$3,303.00	\$254.46	\$1,399.93	\$1,905.39	(\$2.32)
2410 - PRINCIPAL					
200 - EMPLOYEE BENEFITS	\$18,918.00	\$1,517.60	\$8,238.81	\$11,333.82	(\$654.63)
2510 - DIRECTION OF BUSINESS SUPPORT SERVICES					
200 - EMPLOYEE BENEFITS	\$2,850.00	\$219.00	\$1,205.31	\$1,639.83	\$4.86
2520 - FISCAL SERVICES					
200 - EMPLOYEE BENEFITS	\$16,159.00	\$1,225.54	\$6,848.37	\$9,246.96	\$63.67
2540 - OPERATIONS & MAINTENANCE OF PLANTS					
200 - EMPLOYEE BENEFITS	\$39,373.00	\$3,074.68	\$16,727.77	\$20,608.01	\$2,037.22
2560 - FOOD SERVICES					
200 - EMPLOYEE BENEFITS	\$18,220.00	\$1,677.39	\$9,069.35	\$10,054.73	(\$904.08)
2630 - INFORMATION SERVICES					
200 - EMPLOYEE BENEFITS	\$6,009.00	\$462.14	\$2,541.77	\$3,466.05	\$1.18
2660 - OTHER SUPPORT SERVICES - PUPILS					
200 - EMPLOYEE BENEFITS	\$29,145.00	\$2,306.94	\$12,008.07	\$17,103.94	\$32.99
52 - SOCIAL SECURITY AND MEDICARE Total:	\$377,382.00	\$30,166.37	\$127,974.31	\$228,313.91	\$21,093.78

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:11/1/2023 To Date:11/30/2023

Account Mask: ?????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance ☒ Include Inactive Accounts ☐ Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT

Preliminary 2024 Range To Date Year To Date Encumbrance Budget Balance

60 - CAPITAL PROJECTS

0 - EXPENDITURES

2530 - FACILITY ACQUISITION & CONSTRUCTION

300 - PURCHASED SERVICES	\$269,504.00	\$74,943.07	\$274,044.73	\$0.00	(\$4,540.73)
500 - CAPITAL OUTLAY	\$1,689,139.00	\$0.00	\$975,600.84	\$0.00	\$713,538.16
60 - CAPITAL PROJECTS Total:	\$1,958,643.00	\$74,943.07	\$1,249,645.57	\$0.00	\$708,997.43

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:11/1/2023 To Date:11/30/2023

Account Mask: ?????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance ☒ Include Inactive Accounts ☐ Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
80 - TORT IMMUNITY					
0 - EXPENDITURES					
2362 - WORKERS COMPENSATION INSURANCE					
300 - PURCHASED SERVICES	\$75,800.00	\$8,655.00	\$8,655.00	\$0.00	\$67,145.00
2371 - PROPERTY INSURANCE					
300 - PURCHASED SERVICES	\$120,000.00	\$0.00	\$0.00	\$0.00	\$120,000.00
80 - TORT IMMUNITY Total:	\$195,800.00	\$8,655.00	\$8,655.00	\$0.00	\$187,145.00

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:11/1/2023 To Date:11/30/2023

Account Mask: ?????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance ☒ Include Inactive Accounts ☐ Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
90 - FIRE PREVENTION & SAFETY					
0 - EXPENDITURES					
2530 - FACILITY ACQUISITION & CONSTRUCTION					
300 - PURCHASED SERVICES	\$46,000.00	\$20,609.93	\$34,370.90	\$0.00	\$11,629.10
2540 - OPERATIONS & MAINTENANCE OF PLANTS					
500 - CAPITAL OUTLAY	\$1,435,362.00	\$123,315.50	\$1,265,859.79	\$0.00	\$169,502.21
90 - FIRE PREVENTION & SAFETY Total:	\$1,481,362.00	\$143,925.43	\$1,300,230.69	\$0.00	\$181,131.31

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:11/1/2023 To Date:11/30/2023

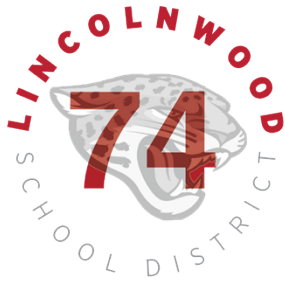
Account Mask: ?????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance ☒ Include Inactive Accounts ☐ Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
Grand Total:	\$33,861,000.00	\$3,285,355.53	\$11,886,332.52	\$13,282,327.09	\$8,692,340.39

End of Report



Executive Summary Board of Education

DATE: February 1, 2024

TOPIC: IGS Energy - 24-Month Electricity Contract Beginning April 2024

PREPARED BY: Courtney Whited

Recommended for:

- ☒ Action
- ☒ Discussion
- ☒ Information

Purpose/Background:

In Autumn 2021, the District accepted an offer from IGS Energy to “blend and extend” electricity through February 2024. Now that its expiration is near, the District is seeking a new electricity contract for a reasonable term.

District Legal Counsel reviewed the attached contract and found it to be acceptable since it included requested changes related to striking the automatic rollover clause and denying responsibility for IGS Energy legal fees if litigation were to occur. Pricing was left blank due to the shifting market.

The District anticipates March 2024 will be solely on ComEd’s market rates due to the lack of a rollover clause on the current IGS contract.

Fiscal Impact:

If rates hold steady, the 24-month term will be \$0.0674 per kWh.

The District paid \$0.05697 per kWh during the SEP 2021 - FEB 2024 term with IGS.

Recommendation:

The Finance Committee Members in attendance stated their support of the Administrative recommendation to present to the Board of Education a 24-month contract with IGS Energy for electricity, at the February 1, 2024 meeting.



Lincolnwood School District 74/ IGS Energy

Electricity Discussion with Nate Nolting

January 4th, 2024



IGS Energy

- Largest independent supplier in the nation
 - Over 1,500,000 customers
- Additional value created by eliminating 3rd party broker margins/fees
- Dual commodity supplier of both natural gas and electricity
 - Can help achieve any Solar, LED lighting, or sustainability goals
- 33+ years serving customers as a family-owned business
- Focus on education & transparency through contracting
 - Specialize in risk mitigation and developing products to meet customers needs
- Strong Financials—available upon request
- Official Energy Partner of the Chicago Bears

133

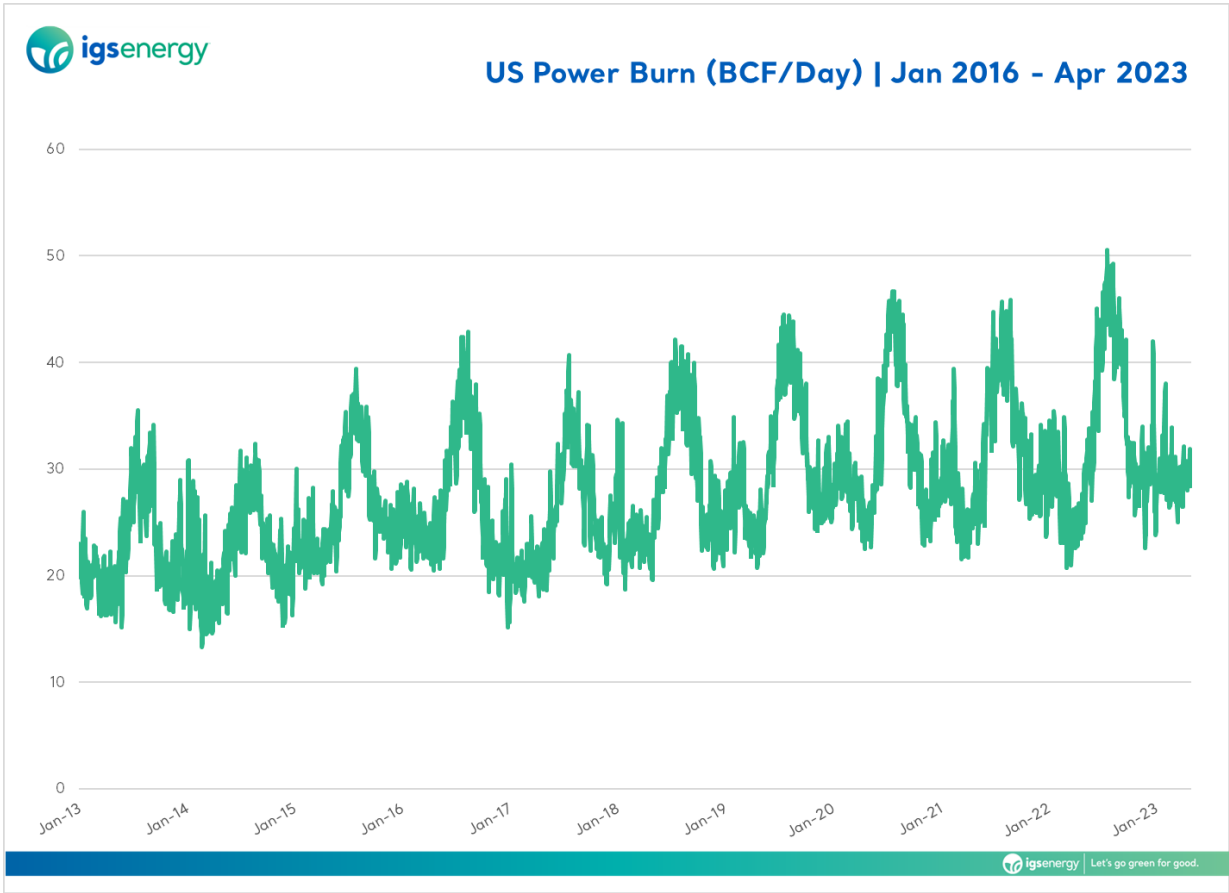
Market Update: January 2024

- Liquefied Natural Gas (LNG) has increased 650% since January 2018
 - The US will continue to increase LNG exports as capacity is built out
 - LNG production could double by the end of 2027
- Natural Gas Storage is currently 6.7% above the 5-year average
- Winter '23-'24 is on pace to be one of the warmest winters in the past 50 years
- NI Hub 12-mo strip (Electricity) has decreased by 68% from its peak in 2022
- Power demand increasing with electrification; by 2030, 1 in 2 cars is projected to be an EV
- Coal-fired electricity generation dropped from 50% of the generation stack in 2007 to 18% in 2022
- In 2022, natural gas was the largest source of electricity generation, representing 40% of stack

To summarize, natural gas demand is expected to grow as the US exports more and more LNG. Natural gas pricing is low due to warm winter conditions but as the US exports increase, pricing will likely increase as well. Because Natural Gas is the largest source of electricity generation, if natural gas prices start to rise, electricity prices could also start to rise. While the gas and electricity markets are not as low as what we saw in 2020, it is still a good time to buy energy as prices have decreased substantially from the highs we saw over the last 2 years.

Record Setting Demand

US, Liquefied Natural Gas Exports (Million Cubic Feet)



NI Hub On-Peak Calendar Strips | Jan 2016 - Jan 2024



136

Savings vs. the ComEd Utility Rate since January of 2022

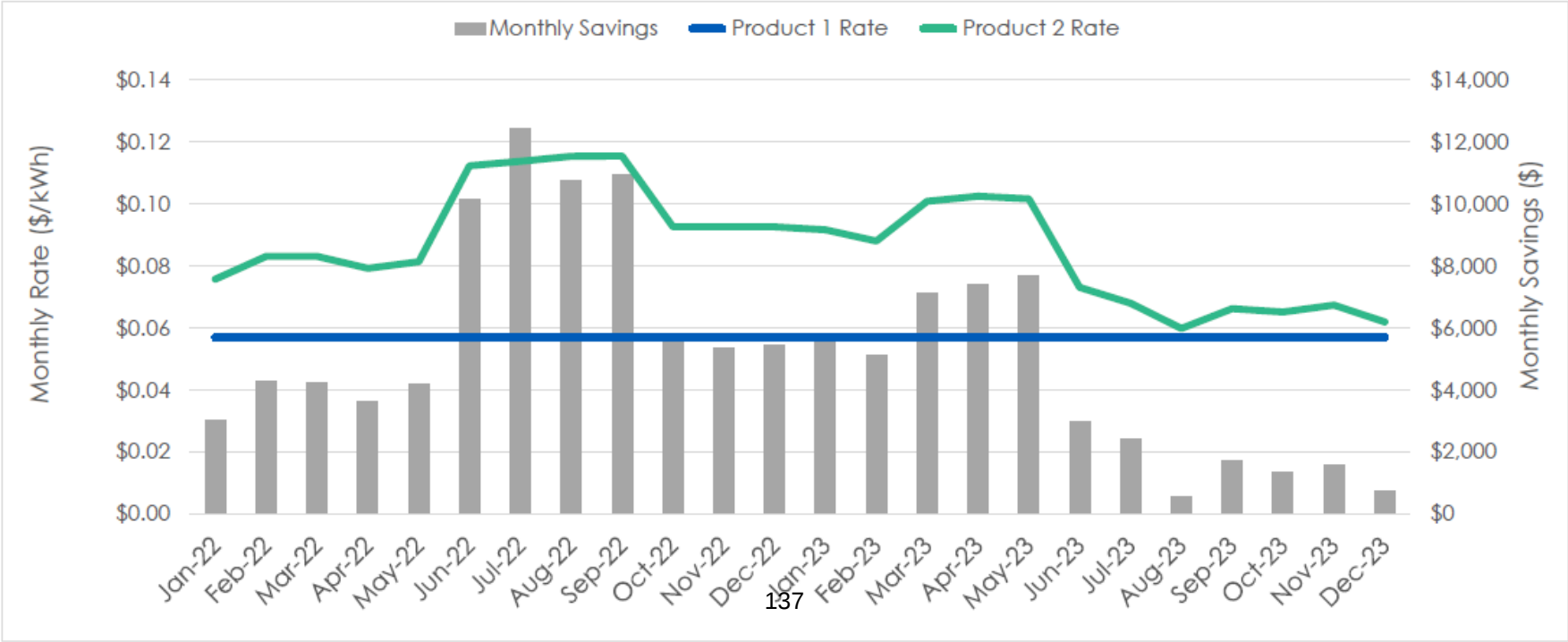


Customer: Lincolnwood School District 74
Utility: ComED
Service Class: BES-Res
Conducted On: 1/4/2024

Product 1

Product 2

Supply Product	Total Spend (\$)	Avg Rate (\$/kWh)
Fixed Rate	\$234,931	\$0.0570
ComED PTC	\$359,457	\$0.0872
Total Savings with Product 1 (Jan-22 thru Dec-23)	\$124,526	
^ Equates to 35% Savings ^		



Lincolnwood School District 74: Electricity Fixed Prices

Term in Months	Start	End	kWh Volume	\$/kWh Price
12	Apr-24	Mar-25	2,163,992	\$0.0656
18	Apr-24	Sep-25	3,312,543	\$0.0665
24	Apr-24	Mar-26	4,327,984	\$0.0674
28	Apr-24	Jul-26	5,071,172	\$0.0672
36	Apr-24	Mar-27	6,491,975	\$0.0694

Pricing as of 1/10/24 at 11:55am and is subject to market movement.

-The Base Residual Auction for the capacity rate has not yet been established after May-25. Any term that goes beyond May-25 will have a capacity adjustment higher or lower, as applicable, starting in June-25.

-All terms above will provide a Network Integration Transmission Service (NITS) adjustment for any changes, positive or negative, to the NITS rate as assessed by your utility. Many suppliers will only adjust this rate when it is a charge and not provide a credit when the NITS rate decreases.

thank you!

Nate Nolting

Nate.Nolting@igs.com

312.761.8760

139

Electricity Purchase Contract

Industrial V3.5-IL(m)

Seller: Interstate Gas Supply, LLC

Attn: Commercial & Industrial Sales, 6100 Emerald Parkway, Dublin, Ohio 43016

FOR OFFICE USE ONLY: 289

Fax: 614-659-5126

Phone: 877-923-4447

Buyer: Lincolnwood School District 74

Contact Name

Courtney Whited

Confirmation Email cwhited@sd74.org

Phone 847-675-8234

Fax

Street Address

City

State

Zip

Mailing 6950 N East Prairie Rd

Lincolnwood

IL

60712

Billing Same as Mailing

Facility See Exhibit A

Account Number/s See Exhibit A

or ☒ see the attached **Exhibit A** (the "Accounts")

This Contract is subject to the attached Electricity Supply Master Terms and Conditions, which are incorporated in their entirety herein.

Electric Distribution Company ("EDC"):		Commonwealth Edison ("ComED")
Purchase Price:	Subject to Price Adjustment Provisions, and Regulatory language in the attached Electricity Supply Master Terms and Conditions, Buyer's Price: ☒ Fixed Price: Price will remain \$ _____ per kilowatt hour (kWh). The price will not include applicable taxes or EDC service and delivery charges, which will be billed by the EDC. Because Seller needs to contract for supply and transportation in advance, Buyer's early termination of any Account under this Contract will harm Seller.	
Initial Term:	The Initial Term of this Contract will begin with the _____ EDC billing cycle, and it will continue through the _____ EDC billing cycle.	
Renewal:	This Contract will terminate upon the expiration of the Initial Term unless renewed by agreement of the Parties. There shall be no automatic renewal.	
Early Termination Damages:	For each Account that is terminated early, damages will be equal to the positive difference, if any, between the Purchase Price minus the then-current market price, multiplied by the "Contract Volumes" (defined below) as apportioned to the terminated Account(s) and remaining under the then-current Term. The "Contract Volumes" are calculated using each Account's historical monthly consumption, as provided to Seller by the EDC, multiplied by weather normalization factors and are set forth in the table below. The Contract Volumes will be used for determining early termination damages under this Contract. Buyer is not otherwise obligated to accept/consume the Contract Volumes on a monthly or annual basis.	

Contract Volumes in kWh

Month	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	144,729	134,954	152,409	155,710	179,251	170,398	196,187	242,066	213,093	152,995	152,639	152,301

This Contract, including any Exhibit(s) may be signed in counterparts. If Buyer and Seller execute more than one Contract with respect to any Account(s), the terms of the most recent Contract will supersede and take priority over all previous Contracts with regard to the same Account(s). Any signature on this Contract and any Exhibit(s) will be considered valid for all purposes and have the same effect whether it is an ink-signed original, e-signed, a photocopy, or a facsimile representation of the original document.

The signers below personally certify that they have all requisite authority to sign and enter into this Contract, including the attached Terms and Conditions and any Exhibit A, on behalf of the parties identified next to their signatures. Further, they acknowledge that on behalf of their respective parties, they have read, understood, and voluntarily agreed to every provision of this Contract, the attached Terms and Conditions, and any Exhibit A.

Accepted by Buyer:

Name:

Title

Date

Accepted by Seller:

Name: Jonathan Liba

Sr. Director, C&I Acct. Mgmt.

Title

Date

Electricity Supply Master Terms and Conditions

These Master Terms and Conditions (the "Terms and Conditions") set forth the general terms and conditions for the retail sale and purchase of electricity between Seller and Buyer. The specific terms with respect to Buyer's Accounts will be set forth on Page 1. These Master Terms and Conditions, the specific terms set forth on Page 1, and any Exhibits form a written agreement between Seller and Buyer (the "Contract").

1. **Eligibility.** This Contract is exclusively for mercantile customers that consume more than 700,000 kWh per year or are part of a national account involving multiple facilities in one or more states. Buyer is designated as a mercantile customer.

2. **Electricity Supply.** Seller will supply and deliver to Buyer the full electricity requirements for all Accounts under this Contract and Buyer will accept and pay for all such deliveries according to this Contract. Seller will act as Buyer's agent for the limited purposes of working with the Buyer's retail transmission organization/independent system operator ("RTO/ISO") and Buyer's EDC in order to (a) obtain the Accounts' usage, billing, and payment histories; (b) effect the transfer of electricity supply service to Seller; and (c) perform Seller's obligations under this Contract. Buyer will execute all documents and be responsible for all services and equipment required by the EDC in order for Buyer to receive service under this Contract. Buyer understands that there may be delays in starting electricity supply due to the EDC's enrollment requirements and will not hold Seller responsible for any such delays.

3. **Price Adjustment Provisions.** Except as otherwise set forth on Page 1 of this Contract and where applicable: (a) Seller will adjust Buyer's price for any changes, positive or negative, to Buyer's NITS rate as assessed by Buyer's EDC and/or RTO/ISO; and (b) Seller may pass through to Buyer any non-NITS transmission charge resulting from changes to Buyer's transmission rate as assessed by Buyer's EDC and/or RTO/ISO, any transmission charge resulting from changes to Buyer's network service peak load tag [including network integration transmission service ("NITS")] as assessed by Buyer's EDC and/or RTO/ISO; and/or any capacity charge resulting from changes to Buyer's capacity tag as assessed by Buyer's EDC and/or RTO/ISO. For the avoidance of doubt, none of the foregoing price adjustments will be deemed New Charges under the Regulatory section herein.

4. **Energy Efficiency/Onsite Generation/EV Charging.** If there is (a) a material decrease in Buyer's usage due to energy efficiency improvements and/or onsite generation or (b) a material increase in Buyer's usage due to electric vehicle charging, which results in losses to Seller, Seller may pass through to Buyer such losses. For the avoidance of doubt, none of the above-described losses will be deemed New Charges under the Regulatory section herein.

5. **Intentionally Deleted.**

6. **Billing & Payment.** The EDC will issue consolidated monthly invoices which will contain Seller's electricity charges, plus applicable taxes and all of the EDC's distribution and other applicable charges. Buyer will pay to the EDC the entire amount of each electric bill under the EDC's payment terms and conditions. Late charges will apply for all past-due amounts owed to Seller at the rate set forth in the EDC's tariff for its charges. Seller reserves the right to invoice Buyer directly for: (a) Seller's charges only, plus applicable taxes; or (b) for the EDC's charges, as well as Seller's charges, plus all applicable taxes. Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act (50 ILCS 505/1 et seq.). The EDC is solely responsible for reading Buyer's meter(s), and all disputes that Buyer has with respect to meter readings and related adjustments will be addressed by Buyer solely to the EDC.

7. **Credit.** If Buyer (a) becomes a debtor in a bankruptcy proceeding; or (b) breaches any payment obligation or any other obligation to Seller, then Seller may suspend deliveries and/or terminate this Contract 10 days after delivering written notice to Buyer. Seller's rights under this Credit section are in addition to all other remedies available under this Contract.

8. **Damages.** Seller may hedge its obligations under this Contract by purchasing electricity and related transportation, as well as electricity futures and/or swaps, or any combination thereof. If (a) Buyer terminates any or all Accounts under this Contract before the expiration of any Term; or (b) Seller terminates this Contract as to any or all Accounts before the expiration of any Term as a result of Buyer's breach of this Contract, or (c) the EDC terminates any or all Accounts under this Contract before the expiration of any term as a result of late or non-payment, then Buyer will pay Seller damages calculated as set forth in the Early Termination Damages section on Page 1. Seller may increase the price charged to Buyer for Accounts that have not breached in order to cover the damages described above; in such instance, Seller will send to Buyer an informational invoice to supplement the EDC's bill. If Buyer transfers service to the EDC, Buyer may be charged a price

other than the EDC's standard rate. Nothing in this Damages section limits Buyer's obligation to pay for all delivered electricity as metered by the EDC. If Seller fails to perform its delivery obligations under this Contract, Seller will pay to Buyer an amount equal to the positive difference, if any, between Buyer's reasonable cost of cover minus the then-current Contract price for all electricity Seller failed to deliver.

9. **Cross Default.** If Buyer is a party to one or more natural gas or electricity supply contracts with Seller, a breach by Buyer under such other contract(s) may be treated by Seller as a breach by Buyer of this Contract.

10. **Limitation of Liability.** Seller will not be liable for any losses arising from Buyer's use of electricity or for losses arising from the EDC, including but not limited to: their operations and maintenance of their system, any disruption of their service, termination of their service, their events of force majeure, or deterioration of their service. Except as otherwise set forth in this Contract, neither party will be liable for any indirect, consequential, special, or punitive damages, whether arising under contract, tort (including negligence and strict liability), or any other legal theory.

11. **Warranty.** Seller warrants that all electricity delivered to the EDC for its distribution to Buyer will meet the EDC's quality standards and that title to such electricity is free from liens and adverse claims. Seller makes no other warranties or representations of any kind, express or implied, including any warranty of merchantability or warranty that the goods are fit for a particular purpose.

12. **Regulatory.** The retail electric choice program is subject to ongoing utility commission, RTO/ISO, and EDC jurisdiction. During the Initial Term, your price will remain the same; provided, however, that Seller may pass through to Buyer's price any new or additional charges, or changes in the calculation of charges imposed on suppliers or their customers through a change in governing law or commission, RTO/ISO, or EDC proceeding (collectively, "New Charges"), but only to the extent that those New Charges, alone or when added together over the course of the Initial Term of this contract, exceed \$0.001 per kWh of Seller's non-commodity cost. New Charges may cause your price to vary during the Initial Term. Seller will deliver to Buyer written notice at least 30 days before passing through any New Charges. If a change in governing law, regulation, or rule physically prevents or legally prohibits Seller from performing under this Contract, then either party may terminate this Contract without penalty.

13. **Relationship of Parties.** Buyer will make decisions regarding pricing and volumes in Buyer's sole discretion and will confirm all expiration/termination dates of any existing contract terms, with or without advice or recommendation from Seller, and Seller will not be liable for Buyer's acting or failing to act upon Seller's advice or recommendations.

14. **Assignment.** This Contract or any accounts hereunder may be assigned by Buyer only upon the written assumption of the assignee and with express written consent of Seller, which consent will not be unreasonably withheld, delayed, or conditioned.

15. **Waiver.** No failure to enforce any provision of this Contract will be deemed a waiver of any right to do so, and no express waiver of any breach operate as a waiver of any other breach or of the same breach on future occasions.

16. **Choice of Law, Jurisdiction, Venue & Jury Trials.** This Contract will be governed by the applicable laws of the State of Illinois, without regard to Illinois's principles of conflicts of law. All legal actions involving all disputes arising under this Contract will be brought exclusively in the Circuit Court of Cook County, Illinois, and Seller hereby submits to the jurisdiction of that court. Buyer and Seller waive all of their rights to a trial by jury in any legal action related to this Contract.

17. **Severability.** If any provision of this Contract is held unenforceable by any court having jurisdiction, no other provisions will be affected, and the court will modify the unenforceable provision (consistent with the intent of the parties as evidenced in this Contract) to the minimum extent necessary so as to render it enforceable.

18. **Entire Agreement.** This Contract, including these Terms and Conditions and any Exhibits, contain the entire agreement between Seller and Buyer regarding the Accounts under this Contract, and it supersedes all prior and contemporaneous written and oral agreements and understandings between them with respect to those accounts. This Contract cannot be modified in any way except by a writing signed by both Seller and Buyer.

Exhibit A to Electricity Purchase Contract Form Industrial V3.5-IL
Account Numbers & Facility Addresses

Seller: Interstate Gas Supply, LLC
Buyer: Lincolnwood School District 74

Following are the Account/Meter Numbers and Addresses included under the above-mentioned contract between Seller and Buyer:

1	Utility	Street Address	City	State	Zip	Account No:
	COMED	6950 N East Prairie Rd	Lincolnwood	IL	60712	0261517006

AGREED.

Accepted by Buyer:	_____	_____	_____
	Name:	Title	Date
Accepted by Seller:	_____	Sr. Director, C&I Acct. Mgmt.	_____
	Name: Jonathan Liba	Title	Date

**LINCOLNWOOD SCHOOL DISTRICT 74
BILLS PAYABLE**

Education Fund	627,455.26
Building Fund	136,873.76
Debt Service	-
Transportation Fund	92,324.31
I.M.R.F./Soc. Sec.	-
Capital Projects	384,764.96
Tort Fund	-
Life Safety Fund	-
Grand Total	1,241,418.29

The undersigned hereby certify that the foregoing is a true and correct list of bills payable, approved and ordered paid by the Board of Education, School District #74, Cook County, at a meeting duly called and held on February 1, 2024, in the amount of **1,241,418.29**

President, Kevin Daly

Secretary, John P. Vranas

Members:

Maxie Boynton

Myra A Foutris

Rupal Shah Mandal

Jay Oleniczak

Peter D. Theodore

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE						
7400028529	01/04/2024	1161	ACCESS MASTER	20.0.2540.302.00.0000.00	ACCESS CONTROL SYSTEM:RUTLEDGE HALL	\$1,858.50
						Check Total: \$1,858.50
7400028555	01/18/2024	1171	ACCESS MASTER	20.0.2540.302.00.0000.00	ACCESS CONTROL SYSTEM/ADMIN BUILDING	\$975.50
7400028555	01/18/2024	1171	ACCESS MASTER	20.0.2540.302.00.0000.00	ACCESS CONTROL	\$1,638.00
7400028555	01/18/2024	1171	ACCESS MASTER	20.0.2540.302.00.0000.00	INTRUSION ALARM	\$522.00
7400028555	01/18/2024	1171	ACCESS MASTER	20.0.2540.302.00.0000.00	LINCOLN HALL CAMERA-EXTERIOR REAR	\$147.00
7400028555	01/18/2024	1171	ACCESS MASTER	20.0.2540.302.00.0000.00	CAMERA SYSTEM	\$2,308.68
						Check Total: \$5,591.18
NCB		1158	ALDI	10.0.1100.439.00.0000.03	IMPERIAL SPREAD/ALUMINUM FOIL	\$45.09
NCB		1158	ALDI	10.0.1100.450.47.0000.03	SLICED	\$50.28
NCB		1158	ALDI	10.0.1100.439.00.0000.03	FLOUR/COCONUT FLAKES/GROUND	\$29.98
						Check Total: \$125.35
7400028556	01/18/2024	1171	ALPHA BAKING COMPANY	10.0.2560.410.00.0000.00	HOT DOG	\$244.00
						Check Total: \$244.00
NCB		1158	AMAZON.COM	20.0.2540.400.00.0000.04	BATTERY GUY	\$57.50
NCB		1158	AMAZON.COM	10.0.1100.411.00.0000.03	THANK YOU CARDS	\$11.54
NCB		1158	AMAZON.COM	10.0.1200.400.00.0000.00	POSITIONS FILE FOLDERS	\$20.78
NCB		1158	AMAZON.COM	10.0.2520.400.00.0000.00	PLASTIC ENVELOPES	\$21.55
NCB		1158	AMAZON.COM	10.0.2310.340.00.0000.00	TEAS BOX	\$12.49
NCB		1158	AMAZON.COM	10.0.1800.400.00.4909.00	SKINNYPOP POPCORN	\$35.91
NCB		1158	AMAZON.COM	10.0.2630.400.00.0000.00	CANDY SHIMMER SILVER SIXLETS	\$55.96
NCB		1158	AMAZON.COM	10.0.1100.412.05.0000.00	MULTI-PORT ADAPTER	\$159.40

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
NCB		1158	AMAZON.COM	10.0.2630.400.00.0000.00	POLKA DOT PEPPERMINT /HERSHEY'S	\$209.03
NCB		1158	AMAZON.COM	10.0.1100.450.13.0000.02	LUNCH BAG/FLOWER SEED PACKETS	\$153.39
NCB		1158	AMAZON.COM	10.0.2410.400.00.0000.02	WASHABLE MARKERS	\$83.25
NCB		1158	AMAZON.COM	10.0.1100.411.00.0000.02	QUICK DRY CORRECTION FLUID/PACKAGING TAPE	\$96.26
NCB		1158	AMAZON.COM	10.0.1100.411.00.0000.02	KLEENEX	\$116.88
NCB		1158	AMAZON.COM	10.0.1100.411.00.0000.02	\$-5.84 PROMOTION Applied - KLEENEX	(\$5.84)
NCB		1158	AMAZON.COM	10.0.1800.400.00.4909.00	SKINNYPop POPCORN	\$45.03
NCB		1158	AMAZON.COM	10.0.1100.450.13.0000.02	ORIGAMI PAPER	\$12.66
NCB		1158	AMAZON.COM	10.0.1100.450.14.0000.02	ORIGAMI PAPER	\$12.66
NCB		1158	AMAZON.COM	10.0.1100.450.15.0000.02	ORIGAMI PAPER	\$12.66
NCB		1158	AMAZON.COM	10.0.1100.450.13.0000.02	PICKLEBALL BALLS	\$9.47
NCB		1158	AMAZON.COM	10.0.1100.450.14.0000.02	PICKLEBALL BALLS	\$9.48
NCB		1158	AMAZON.COM	10.0.1100.450.15.0000.02	PICKLEBALL BALLS	\$9.48
NCB		1158	AMAZON.COM	10.0.2630.400.00.0000.00	METALLIC CORD	\$23.97
NCB		1158	AMAZON.COM	10.0.1100.411.00.0000.02	TAPE WITH DESKTOP/RULED POST STICKIES	\$30.90
NCB		1158	AMAZON.COM	10.0.1100.410.20.0000.02	DECIMAL WAR CARD GAME/MATH GAME	\$132.10
NCB		1158	AMAZON.COM	10.0.1100.450.55.0000.02	POSTER BOARD	\$34.06
NCB		1158	AMAZON.COM	10.0.1100.450.55.0000.02	\$-0.34 PROMOTION Applied - POSTER BOARD	(\$0.34)
NCB		1158	AMAZON.COM	10.0.1100.412.05.0000.00	WIRELESS KEYBOARD	\$203.70
NCB		1158	AMAZON.COM	10.0.2310.340.00.0000.00	TEAS BOX	\$12.49
NCB		1158	AMAZON.COM	10.0.1100.412.05.0000.00	FLOOR MAT	\$22.49
NCB		1158	AMAZON.COM	10.0.1100.741.05.0000.00	MACBOOK BATTERY REPLACEMENT	\$104.96

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
NCB		1158	AMAZON.COM	10.0.1100.411.00.0000.01	FACIAL TISSUE	\$82.84
NCB		1158	AMAZON.COM	10.0.1100.411.00.0000.01	\$-4.14 PROMTION Applied - FACIAL TISSUE	(\$4.14)
NCB		1158	AMAZON.COM	10.0.1100.450.55.0000.02	ELASTIC STRING/POSTER BOARD	\$174.06
NCB		1158	AMAZON.COM	10.0.1100.450.55.0000.02	REFUND/POSTER BOARD	(\$34.98)
NCB		1158	AMAZON.COM	10.0.1100.450.55.0000.02	REFUND/ITEM NOT	(\$34.98)
NCB		1158	AMAZON.COM	10.0.1100.700.31.0000.00	OBOE REED	\$16.00
NCB		1158	AMAZON.COM	10.0.2630.400.00.0000.00	DUCT TAPE/PLAYING CARDS	\$171.94
NCB		1158	AMAZON.COM	10.0.2630.400.00.0000.00	TOILET PAPER/POLY TARP/FIRST AID	\$346.81
NCB		1158	AMAZON.COM	10.0.1100.410.23.0000.03	PERMANENT MARKERS	\$26.98
NCB		1158	AMAZON.COM	20.0.2540.700.00.0000.03	DIGITAL MICROWAVE	\$84.99
NCB		1158	AMAZON.COM	10.0.1100.411.00.0000.03	REFUND/PROTECTION PLAN	(\$84.99)
NCB		1158	AMAZON.COM	10.0.1100.450.12.0000.01	A SEA AND BUILD GEOMETRY SET	\$115.92
NCB		1158	AMAZON.COM	10.0.2630.400.00.0000.00	POPCORN/SNACK SIZE BAGS	\$176.64
NCB		1158	AMAZON.COM	10.0.1100.450.12.0000.01	TEN FRAME POP BOARD	\$109.89
NCB		1158	AMAZON.COM	10.0.2150.400.00.0000.01	STICKERS/FIDGET TOYS	\$85.11
NCB		1158	AMAZON.COM	10.0.1100.400.16.0000.03	TRANSPARENT TAPE	\$14.41
NCB		1158	AMAZON.COM	10.0.1500.400.00.0000.00	MARDI GRAS BEADS	\$29.99
NCB		1158	AMAZON.COM	10.0.1500.400.00.0000.00	\$-3 Pro-rated PROMOTION Applied - MARDI GRAS	(\$3.00)
NCB		1158	AMAZON.COM	10.0.2630.400.00.0000.00	WHISTLES	\$8.99
NCB		1158	AMAZON.COM	10.0.2140.400.00.0000.01	SAND TIMER 6 COLORS HOURGLASS	\$33.88
NCB		1158	AMAZON.COM	10.0.1100.450.12.0000.01	PUSH AND POP BUBBLE TEN FRAME MATH	\$12.48
NCB		1158	AMAZON.COM	10.0.2130.400.00.0000.01	STORAGE BAGS	\$23.43

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
NCB		1158	AMAZON.COM	10.0.2630.400.00.0000.00	HARDBOARD OFFICE CLIPBOARDS	\$38.23
NCB		1158	AMAZON.COM	10.0.1100.450.12.0000.01	THINKING GAME/NUMBER BOND GAME	\$335.40
NCB		1158	AMAZON.COM	10.0.2630.400.00.0000.00	ENVELOPES/SHIPPING ADDRESS LABELS	\$145.97
NCB		1158	AMAZON.COM	10.0.1100.410.23.0000.03	PAPYRUS SHEETS	\$116.97
NCB		1158	AMAZON.COM	10.0.1100.410.25.0000.03	DRY ERASE MARKER	\$9.00
NCB		1158	AMAZON.COM	10.0.2630.400.00.0000.00	BUCKET STYLE TOILET	\$399.00
NCB		1158	AMAZON.COM	10.0.1100.410.26.0000.03	MANUAL SCOREKEEPER WITH ADJUSTABLE STAND	\$65.98
NCB		1158	AMAZON.COM	10.0.2630.400.00.0000.00	HOT COCOA MIX	\$29.99
NCB		1158	AMAZON.COM	10.0.1100.400.16.0000.03	WALL CALENDAR	\$15.86
NCB		1158	AMAZON.COM	10.0.1100.410.23.0000.03	STICKERS EGYPT	\$4.98
NCB		1158	AMAZON.COM	10.0.2630.400.00.0000.00	POPCORN	\$29.44
NCB		1158	AMAZON.COM	10.0.2630.400.00.0000.00	BUCKET STYLE TOILET	\$339.75
NCB		1158	AMAZON.COM	10.0.1100.400.16.0000.03	PACKING TAPE	\$17.88
NCB		1158	AMAZON.COM	10.0.1100.411.00.0000.03	FACIAL TISSUE	\$329.80
NCB		1158	AMAZON.COM	10.0.1100.700.31.0000.00	OBOE REED	\$16.00
NCB		1158	AMAZON.COM	10.0.1500.400.00.0000.00	PONYTAIL HOLDER	\$33.57
NCB		1158	AMAZON.COM	10.0.1100.411.00.0000.03	MERCHANDISE PROTECTION PLAN	\$12.99
NCB		1158	AMAZON.COM	10.0.1100.411.00.0000.03	WARRANTY REFUND	(\$12.99)
NCB		1158	AMAZON.COM	10.0.1100.400.16.0000.03	BOARD GAME	\$34.35
NCB		1158	AMAZON.COM	10.0.1100.450.12.0000.01	MATH ISLAND ADDITION & SUBTRACTION GAME	\$95.46
NCB		1158	AMAZON.COM	10.0.1100.400.19.0000.03	COLORLED PENCILS	\$42.71
NCB		1158	AMAZON.COM	10.0.1100.400.19.0000.03	GLOVES	\$27.99
NCB		1158	AMAZON.COM	10.0.1100.400.19.0000.03	GLOVES	\$15.99
NCB		1158	AMAZON.COM	10.0.1100.400.19.0000.03	GLOVES	\$27.99

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
NCB		1158	AMAZON.COM	10.0.1100.400.19.0000.03	CUT OFF CHOP SAW	\$59.99
NCB		1158	AMAZON.COM	10.0.1100.400.19.0000.03	\$-3 Pro-rated COUPON SAVINGS Applied - CUT OFF	(\$3.00)
NCB		1158	AMAZON.COM	10.0.1100.411.00.0000.03	ROLLED BORDER TRIM	\$33.83
NCB		1158	AMAZON.COM	10.0.2520.400.00.0000.00	SHINY STAMPS	\$7.90
NCB		1158	AMAZON.COM	10.0.2410.400.00.0000.03	CHEERLEADING POM POMS	\$65.98
NCB		1158	AMAZON.COM	10.0.2520.400.00.0000.00	TEA BLACK TEA	\$20.99
NCB		1158	AMAZON.COM	10.0.1100.400.19.0000.03	WOOD SHEETS	\$116.90
NCB		1158	AMAZON.COM	10.0.1100.400.19.0000.03	\$-0.58 PROMOTION Applied - WOOD SHEETS	(\$0.58)
NCB		1158	AMAZON.COM	10.0.1500.400.00.0000.00	COMBINATION LOCK	\$15.40
NCB		1158	AMAZON.COM	10.0.1100.400.19.0000.03	GLOVES	\$9.99
NCB		1158	AMAZON.COM	10.0.2410.400.00.0000.03	ANIMAL STICKERS	\$7.19
NCB		1158	AMAZON.COM	10.0.2520.400.00.0000.00	LAPTOP STAND	\$68.29
NCB		1158	AMAZON.COM	10.0.2520.400.00.0000.00	FLAVOR COFFEE K-CUPS	\$52.99
NCB		1158	AMAZON.COM	10.0.1100.400.19.0000.03	CLIPBOARD SHEETS	\$48.12
NCB	01/19/2024	1176	AMERIPRISE FINANCIAL SERVICES INC.	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$995.25
NCB	01/05/2024	1165	AMERIPRISE FINANCIAL SERVICES INC.	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$995.25
NCB		1158	ANDERSON LOCK	20.0.2540.400.00.0000.03	ELECTRIC STRIKE STAINLESS	\$1,567.20
Check Total:						\$9,290.14
7400028530	01/04/2024	1161	ANDERSON LOCK	20.0.2540.320.00.0000.03	KEY CUT BY CODE	\$516.47
Check Total:						\$516.47
NCB		1158	APPLE.COM	10.0.1100.316.05.0000.00	SOFTWARE LICENSE	\$134.55
Check Total:						\$134.55
7400028557	01/18/2024	1171	AT& T	20.0.2540.340.00.0000.00	TELEPHONE	\$355.71
Check Total:						\$355.71
7400028558	01/18/2024	1171	AT&T	20.0.2540.340.00.0000.00	TELEPHONE	\$125.64
Check Total:						\$125.64
7400028559	01/18/2024	1171	AT&T MOBILITY	20.0.2540.340.00.0000.00	TELEPHONE	\$178.92
Check Total:						\$178.92

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
7400028560	01/18/2024	1171	AT&T-3	20.0.2540.340.00.0000.00	TELEPHONE	\$1,391.00
7400028560	01/18/2024	1171	AT&T-3	20.0.2540.340.00.0000.00	TELEPHONE	\$740.46
7400028560	01/18/2024	1171	AT&T-3	20.0.2540.340.00.0000.00	TELEPHONE	\$400.86
Check Total:						\$2,532.32
NCB	01/19/2024	1176	AXA EQUITABLE PAYMENT CENTER	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$1,165.00
NCB	01/19/2024	1176	AXA EQUITABLE PAYMENT CENTER	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$9,798.16
NCB	01/05/2024	1165	AXA EQUITABLE PAYMENT CENTER	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$1,050.00
NCB	01/05/2024	1165	AXA EQUITABLE PAYMENT CENTER	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$1,165.00
NCB	01/05/2024	1165	AXA EQUITABLE PAYMENT CENTER	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$9,798.16
NCB	01/19/2024	1176	AXA EQUITABLE PAYMENT CENTER	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$1,050.00
NCB		1158	B & H PHOTO	10.0.1100.412.05.0000.00	AUDIO PLAYER	\$179.96
Check Total:						\$24,206.28
7400028531	01/04/2024	1161	BANNER PLUMBING SUPPLY CO. INC	20.0.2540.416.00.0000.04	Sloan Foam Soap	\$1,460.16
Check Total:						\$1,460.16
7400028532	01/04/2024	1161	BEAR CONSTRUCTION	60.0.2530.500.00.0000.00	2023 GENERAL WORK-TODD HALL AND	\$384,764.96
Check Total:						\$384,764.96
NCB		1158	BLICK ART MATERIALS	10.0.1100.410.24.0000.02	LOOM	\$58.91
Check Total:						\$58.91
7400028561	01/18/2024	1171	BLOCK ELECTRIC COMPANY, INC.	20.0.2540.320.00.0000.03	TROUBLESHOOT FLICKERING LIGHTS	\$2,525.00
Check Total:						\$2,525.00
7400028562	01/18/2024	1171	BOB'S DAIRY SERVICE	10.0.2560.415.00.0000.00	LOW FAT	\$25.30
7400028562	01/18/2024	1171	BOB'S DAIRY SERVICE	10.0.2560.415.00.0000.00	SKIM CHOCOLATE	\$117.00
7400028562	01/18/2024	1171	BOB'S DAIRY SERVICE	10.0.2560.415.00.0000.00	LOW FAT	\$12.65
7400028562	01/18/2024	1171	BOB'S DAIRY SERVICE	10.0.2560.415.00.0000.00	SKIM CHOCOLATE	\$117.00
7400028562	01/18/2024	1171	BOB'S DAIRY SERVICE	10.0.2560.415.00.0000.00	LOW FAT	\$12.65

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
7400028562	01/18/2024	1171	BOB'S DAIRY SERVICE	10.0.2560.415.00.0000.00	SKIM CHOCOLATE	\$65.00
7400028562	01/18/2024	1171	BOB'S DAIRY SERVICE	10.0.2560.415.00.0000.00	GAL HOMO	\$20.40
7400028562	01/18/2024	1171	BOB'S DAIRY SERVICE	10.0.2560.415.00.0000.00	LOW FAT	\$25.30
7400028562	01/18/2024	1171	BOB'S DAIRY SERVICE	10.0.2560.415.00.0000.00	SKIM CHOCOLATE	\$104.00
7400028562	01/18/2024	1171	BOB'S DAIRY SERVICE	10.0.2560.415.00.0000.00	LOW FAT	\$12.65
7400028562	01/18/2024	1171	BOB'S DAIRY SERVICE	10.0.2560.415.00.0000.00	SKIM CHOCOLATE	\$78.00
7400028562	01/18/2024	1171	BOB'S DAIRY SERVICE	10.0.2560.415.00.0000.00	LOW FAT	\$12.65
7400028562	01/18/2024	1171	BOB'S DAIRY SERVICE	10.0.2560.415.00.0000.00	SKIM CHOCOLATE	\$52.00
Check Total:						\$654.60
7400028563	01/18/2024	1171	BOOKSOURCE	10.0.1100.410.22.0000.03	I must betray you	\$41.56
7400028563	01/18/2024	1171	BOOKSOURCE	10.0.1100.410.22.0000.03	The silence...	\$28.78
7400028563	01/18/2024	1171	BOOKSOURCE	10.0.1100.410.22.0000.03	Squire	\$23.98
7400028563	01/18/2024	1171	BOOKSOURCE	10.0.1100.410.22.0000.03	Rust in the Root	\$30.38
7400028563	01/18/2024	1171	BOOKSOURCE	10.0.1100.410.22.0000.03	Respect the Mic	\$15.98
7400028563	01/18/2024	1171	BOOKSOURCE	10.0.1100.410.22.0000.03	Life of crimes...	\$17.09
7400028563	01/18/2024	1171	BOOKSOURCE	10.0.1100.410.22.0000.03	Breathe and...	\$31.98
7400028563	01/18/2024	1171	BOOKSOURCE	10.0.1100.410.22.0000.03	What Happened to Rachel Riley	\$47.95
7400028563	01/18/2024	1171	BOOKSOURCE	10.0.1100.410.22.0000.03	Yousef Azem is Not a Hero	\$18.79
Check Total:						\$256.49
NCB		1158	BP	20.0.2540.464.00.0000.00	GAS FOR DIST TRUCK	\$109.17
NCB		1158	BP	20.0.2540.464.00.0000.00	GAS FOR DIST TRUCK	\$106.56
NCB		1158	BREAKOUT, INC.	10.0.1100.316.05.0000.00	SOFTWARE LICENSE	\$99.00
Check Total:						\$314.73
7400028564	01/18/2024	1171	BRIDGET LAND	10.0.1100.230.00.0000.00	TUITION REIMBURSEMENT	\$500.00
7400028564	01/18/2024	1171	BRIDGET LAND	10.0.1100.230.00.0000.00	TUITION REIMBURSEMENT	\$500.00
Check Total:						\$1,000.00
7400028533	01/04/2024	1161	BUSINESSOLVER.COM	10.0.2520.300.00.0000.00	ANCILLARY PLAN SERVICES	\$27.75
PEPM						
Check Total:						\$27.75

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
7400028565	01/18/2024	1171	CDW GOVERNMENT, INC.	10.0.1100.741.05.0000.00	APC Replacement Battery Cartridge RBC133	\$330.36
Check Total:						\$330.36
NCB		1158	CHICAGO TRIBUNE COMPANY	10.0.2320.640.00.0000.00	UNLIMITED DIGITAL ACCESS	\$3.00
NCB	01/19/2024	1174	COLE TAYLOR BAN_SIT	10.3.0499.300.00.0000.00	STATE TAX	\$23,151.71
NCB	01/19/2024	1174	COLE TAYLOR BAN_SIT	20.3.0499.300.00.0000.00	STATE TAX	\$752.56
NCB	01/05/2024	1163	COLE TAYLOR BAN_SIT	10.3.0499.300.00.0000.00	STATE TAX	\$24,054.72
NCB	01/05/2024	1163	COLE TAYLOR BAN_SIT	20.3.0499.300.00.0000.00	STATE TAX	\$844.09
NCB	01/05/2024	1162	COLE TAYLOR BANK_FIT	10.3.0499.200.00.0000.00	FEDERAL TAX	\$50,815.52
NCB	01/05/2024	1162	COLE TAYLOR BANK_FIT	20.3.0499.200.00.0000.00	FEDERAL TAX	\$1,763.16
NCB	01/19/2024	1173	COLE TAYLOR BANK_FIT	10.3.0499.700.10.0000.00	SOC.SEC.	\$8,486.78
NCB	01/19/2024	1173	COLE TAYLOR BANK_FIT	20.3.0499.700.10.0000.00	NON-CAPITAL EQUIPMENT	\$2,222.08
NCB	01/05/2024	1162	COLE TAYLOR BANK_FIT	10.3.0499.700.10.0000.00	SOC.SEC.	\$10,332.08
NCB	01/05/2024	1162	COLE TAYLOR BANK_FIT	20.3.0499.700.10.0000.00	NON-CAPITAL EQUIPMENT	\$2,462.16
NCB	01/19/2024	1173	COLE TAYLOR BANK_FIT	10.3.0499.200.00.0000.00	FEDERAL TAX	\$49,949.53
NCB	01/19/2024	1173	COLE TAYLOR BANK_FIT	20.3.0499.200.00.0000.00	FEDERAL TAX	\$1,520.28
NCB	01/19/2024	1173	COLE TAYLOR BANK_FIT	10.3.0499.800.20.0000.00	MEDICARE	\$16,023.40
NCB	01/19/2024	1173	COLE TAYLOR BANK_FIT	20.3.0499.800.20.0000.00	TERMINATION/VACATION PAYMENTS	\$519.68
NCB	01/05/2024	1162	COLE TAYLOR BANK_FIT	10.3.0499.800.20.0000.00	MEDICARE	\$16,632.64
NCB	01/05/2024	1162	COLE TAYLOR BANK_FIT	20.3.0499.800.20.0000.00	TERMINATION/VACATION PAYMENTS	\$575.80
Check Total:						\$210,109.19
7400028566	01/18/2024	1171	COMED	20.0.2540.466.00.0000.00	ELECTRICITY	\$10,399.86
Check Total:						\$10,399.86
7400028534	01/04/2024	1161	CONTOUR LANDSCAPING, INC.	20.0.2540.310.00.0000.00	ICE CONTROL/12/18AM	\$615.00
Check Total:						\$615.00
7400028567	01/18/2024	1171	CONTOUR LANDSCAPING, INC.	20.0.2540.310.00.0000.00	12/31/2023AM/ICE	\$615.00
7400028567	01/18/2024	1171	CONTOUR LANDSCAPING, INC.	20.0.2540.310.00.0000.00	1/6/2024AM & 1/7/2024/AM/ICE	\$1,230.00

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
7400028567	01/18/2024	1171	CONTOUR LANDSCAPING, INC.	20.0.2540.310.00.0000.00	ICE CONTROL/1/9/24 EARLY AM/1/9/24 LATE	\$1,845.00
7400028567	01/18/2024	1171	CONTOUR LANDSCAPING, INC.	20.0.2540.310.00.0000.00	I/11/24/ICE CONTROL/AM	\$615.00
7400028567	01/18/2024	1171	CONTOUR LANDSCAPING, INC.	20.0.2540.310.00.0000.00	ICE CONTROL/1/12/2024AM/1	\$2,460.00
Check Total:						\$6,765.00
7400028568	01/18/2024	1171	COURTNEY FALLON	10.0.1100.230.00.0000.00	TUITION REIMBURSEMENT	\$912.80
7400028568	01/18/2024	1171	COURTNEY FALLON	10.0.1100.230.00.0000.00	TUITION REIMBURSEMENT	\$952.96
Check Total:						\$1,865.76
7400028569	01/18/2024	1171	DES PLAINES GLASS COMPANY	20.0.2540.320.00.0000.03	GLASS AND GLAZING TO REGLAZE	\$1,220.00
7400028569	01/18/2024	1171	DES PLAINES GLASS COMPANY	20.0.2540.320.00.0000.01	MIRROR FURNISHED AND INSTALLED	\$2,130.00
Check Total:						\$3,350.00
7400028551	01/19/2024	1172	DISTRICT 74	10.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$194.75
7400028551	01/19/2024	1172	DISTRICT 74	20.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$4.75
Check Total:						\$199.50
NCB		1158	DOLLAR TREE STORES, INC.	10.0.1100.450.13.0000.02	CUPS	\$10.00
NCB		1158	DOLLAR TREE STORES, INC.	10.0.1100.450.14.0000.02	CUPS	\$10.00
NCB		1158	DOLLAR TREE STORES, INC.	10.0.1100.450.15.0000.02	CUPS	\$10.00
NCB		1158	DOLLAR TREE STORES, INC.	10.0.2630.400.00.0000.00	STIRRING SPOONS/MAVY PLATES	\$61.25
Check Total:						\$91.25
7400028535	01/04/2024	1161	EDCLUB INC.	10.0.1100.316.05.0000.00	TypingClub student licenses for 42 months	\$3,518.40
7400028535	01/04/2024	1161	EDCLUB INC.	10.0.1100.316.05.0000.00	15% Discount	(\$527.94)
Check Total:						\$2,990.46
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.602.00.0000.00	EMPLOYEE BENEFIT- LIFE	\$187.84
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.601.00.0000.00	EMPLOYEE BENEFIT-	\$4,797.84

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	20.3.0499.601.00.0000.00	EMPLOYEE BENEFIT-	\$207.09
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$8,325.90
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$81,958.55
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	20.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$2,509.36
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$442.11
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	20.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$15.78
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$865.22
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$51.00
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.602.00.0000.00	EMPLOYEE BENEFIT- LIFE	\$212.83
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$2,184.48
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$31,052.24
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	20.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$1,778.65
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$3,342.21
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$3,342.21
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$865.22
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.602.00.0000.00	EMPLOYEE BENEFIT- LIFE	\$283.33
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$7,169.56
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$525.31
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.601.00.0000.00	EMPLOYEE BENEFIT-	\$908.47

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.601.00.0000.00	EMPLOYEE BENEFIT-	\$710.06
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.601.00.0000.00	EMPLOYEE BENEFIT-	\$675.59
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.601.00.0000.00	EMPLOYEE BENEFIT-	\$39.96
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.601.00.0000.00	EMPLOYEE BENEFIT-	\$20.29
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$439.56
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.601.00.0000.00	EMPLOYEE BENEFIT-	\$4,797.84
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	20.3.0499.601.00.0000.00	EMPLOYEE BENEFIT-	\$207.09
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$51.00
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$31,052.24
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	20.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$1,778.65
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.601.00.0000.00	EMPLOYEE BENEFIT-	\$39.96
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$442.11
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	20.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$15.78
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$439.56
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.601.00.0000.00	EMPLOYEE BENEFIT-	\$20.29
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	10.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$81,958.55
NCB	01/03/2024	1159	EDUCATIONAL BENEFIT COOPERATIVE	20.3.0499.600.00.0000.00	EMPLOYEE BENEFIT-	\$2,509.36
Check Total:						\$276,223.09
7400028570	01/18/2024	1171	EVEREST ENERGY	20.0.2540.342.00.0000.00	BUILDING AUTOMATION EVERST ANNUAL BUILDING	\$9,188.00
Check Total:						\$9,188.00

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
7400028571	01/18/2024	1171	FIRST STUDENT, INC.	40.0.2550.331.00.0000.00	HOME TO SCHOOL/DECEMBER 2023	\$84,455.60
7400028571	01/18/2024	1171	FIRST STUDENT, INC.	40.0.2550.330.00.0000.00	TRANSPORTATION/LH EAST PRAIRIE SCHOOL/12/5/23	\$103.11
7400028571	01/18/2024	1171	FIRST STUDENT, INC.	40.0.2550.330.00.0000.00	TRANSPORTATION/LH TO NILES WEST/12/8/23/GIRLS	\$136.82
7400028571	01/18/2024	1171	FIRST STUDENT, INC.	40.0.2550.330.00.0000.00	TRANSPORTATION/LH TO OLD ORCHARD GIRLS	\$104.43
7400028571	01/18/2024	1171	FIRST STUDENT, INC.	40.0.2550.330.00.0000.00	TRANSPORTATION/LH TO FAIRVIEW GIRLS BASKETBALL	\$199.62
7400028571	01/18/2024	1171	FIRST STUDENT, INC.	40.0.2550.330.00.0000.00	TRANSPORTATION/LH TO OLD ORCHARD GIRLS	\$209.53
Check Total:						\$85,209.11
NCB		1158	FIVE BELOW	10.0.2410.400.00.0000.03	GINERBREAD HOUSE	\$30.00
NCB		1158	FIVE BELOW	10.0.1100.449.00.0000.03	RAINBOW BALL/HERSHEY FONDUE SET	\$193.40
Check Total:						\$223.40
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	10 fat turkeys (#31957WX)	\$12.99
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The adventures of Beekle : the unimaginary friend	\$22.91
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Big Nate. Destined for awesomeness (#2514KA9)	\$20.53
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Big Nate. Next stop, superstardom! (#2752UB8)	\$20.53
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Bone soup (#1581GA5)	\$17.17
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Cornbread & Poppy at the museum (#2507JC1)	\$14.85
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Diary of a wimpy kid : Greg Heffley's journal	\$20.06

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Dim sum for everyone! (#35103W3)	\$17.17
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Do not bring your dragon to the library (#1310GBX)	\$17.04
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Dog days (#1444KV9)	\$20.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Don't let the pigeon drive the sleigh! (#2518QC4)	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Elena rides (#2625FA9)	\$9.70
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	First day jitters (#08063V0)	\$16.34
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Green on green (#1033YZ3)	\$18.96
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The Gruffalo's child (#38135X9)	\$16.34
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Guess how much I love you (#0987YX7)	\$22.20
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Have you ever seen a flower? (#1791TX2)	\$22.20
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The hole story of the doughnut (#0926WY1)	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	How does Santa go down the chimney? (#2866RB1)	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	How old is a whale? : animal life spans from the mayfly	\$20.77
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	I am a bunny (#35314R7)	\$7.89
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	I'm the biggest thing in the ocean (#19211T7)	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	It's fall! (#2558GB5)	\$18.06

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Just grandma and me (#32914W7)	\$14.66
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Last day blues (#31870W6)	\$16.34
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The last straw (#1444JV1)	\$20.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Little Blue Truck leads the way (#03344Z1)	\$17.96
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Little Blue Truck's Halloween (#1630CY3)	\$13.17
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Little Blue Truck's springtime : a lift-the-flap	\$7.39
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The Little Shop of Monsters (#0650NTX)	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Llama Llama gives thanks (#1399TF8)	\$6.99
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Llama Llama holiday drama (#0494ZC6)	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Lola at the library (#36417WX)	\$16.34
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Look and listen : who's in the garden, meadow, brook?	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The magic cap (#2212AB8)	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Merry Christmas, Anne (#1625AS6)	\$17.16
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Mine! (#2380PB7)	\$21.99
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	My dog just speaks Spanish (#2626NA3)	\$17.16
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	My friend Earth (#1636CDX)	\$18.96

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Rise to the sky : how the world's tallest trees grow up	\$15.79
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Rocking in my school shoes (#0285WZ4)	\$23.63
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Rodrick rules (#1444HV7)	\$20.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Ruby finds a Worry (#1825JCX)	\$17.08
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Skeleton hiccups (#30243W1)	\$16.34
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The song that called them home (#2563TA5)	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Ten ways to hear snow (#1726NB2)	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Thank you, moon : celebrating nature's	\$21.99
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Thelma the unicorn (#1179BG5)	\$14.10
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	This is a school (#1753QU7)	\$17.16
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	This is a story (#2627PA4)	\$17.16
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Too many pumpkins (#1027VG6)	\$16.34
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The tree and the river (#2628CA6)	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The ugly pumpkin (#27151X4)	\$17.17
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	We don't lose our class goldfish (#2610MA2)	\$18.06

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Whale fall : exploring an ocean-floor ecosystem	\$21.99
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Winter lullaby (#1628KRX)	\$17.16
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	A winter walk in the city (#1930MB1)	\$8.77
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The world and everything in it (#2670UA3)	\$18.96
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Yoshi, sea turtle genius : a true story about an amazing	\$21.99
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Your name is a song (#1620GA0)	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Book Cataloging and Processing	\$62.37
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The night tent (#2187RB7)	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Oh no, the aunts are here (#2885HA5)	\$16.26
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The princess and the pony (#1579ME7)	\$22.20
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The big cheese (#2402RC3)	\$18.96
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Big Nate. Prank you very much (#2514LA6)	\$20.53
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Bunny & Tree (#2299GBX)	\$27.95
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Cat sees snow (#2049FC4)	\$17.16
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The duck never blinks (#2116CC1)	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Evergreen (#2106FBX)	\$18.06

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Footsteps on the map (#2446KCX)	\$27.90
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	How do dinosaurs say happy Chanukah?	\$16.26
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	I made these ants some underpants! (#2885NA9)	\$16.26
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Little Blue Truck's Christmas (#0905TP9)	\$18.01
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Mouse's first summer (#17309Q0)	\$18.96
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Nat the cat takes a nap (#2635ZAX)	\$13.83
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Penny & Pip (#2632PB6)	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Peyton picks the perfect pie : a Thanksgiving celebration	\$17.16
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The return of Thelma the unicorn (#1351VX7)	\$14.10
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Run, Turkey, run! (#07640J6)	\$18.01
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The sharing book (#2150RB6)	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Simon and the better bone (#2877GB3)	\$18.96
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Snoozapalooza (#1927FBX)	\$16.26
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Thanksgiving in the Woods (#1184PL1)	\$16.26
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Thanksgiving is here! (#31147X8)	\$16.34

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	There was an old lady who swallowed a bat (#30830X4)	\$15.50
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	The way back home (#01457V3)	\$17.96
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	What to do with a stick (#2989ZA6)	\$18.06
7400028572	01/18/2024	1171	FOLLETT CONTENT SOLUTIONS, LLC.-2	10.0.2220.400.00.0000.01	Book Cataloging and Processing	\$23.76
NCB						Check Total: \$1,623.74
		1158	GORDON FOOD SERVICE	10.0.2560.400.00.0000.00	LID DOME/PAPER HOT	\$120.43
						Check Total: \$120.43
7400028573	01/18/2024	1171	GORDON FOOD SERVICE	10.0.2560.410.00.0000.00	FUEL SURCHARGE	(\$4.00)
7400028573	01/18/2024	1171	GORDON FOOD SERVICE	10.0.2560.410.00.0000.00	FUEL SURCHARGE	(\$4.00)
7400028573	01/18/2024	1171	GORDON FOOD SERVICE	10.0.2560.400.00.0000.00	CUTLERY	\$258.21
7400028573	01/18/2024	1171	GORDON FOOD SERVICE	10.0.2560.410.00.0000.00	CAULIFLOWER/PICKLE/BAGE	\$1,438.21
						Check Total: \$1,688.42
7400028574	01/18/2024	1171	GSF USA, INC.	20.0.2540.322.00.0000.00	JANITORIAL SERVICES/1/1/2024 TO	\$39,357.39
NCB						Check Total: \$39,357.39
		1158	HEALTH WORLD, INC.	10.0.1100.420.00.0000.00	ERIN'S LAW PROGRAM	\$240.00
NCB		1158	HOBBY LOBBY	10.0.1100.410.24.0000.02	PAPER CRAFTS	\$121.93
						Check Total: \$361.93
7400028575	01/18/2024	1171	IGS ENERGY-1	20.0.2540.466.00.0000.00	ELECTRICITY	\$8,973.69
						Check Total: \$8,973.69
7400028576	01/18/2024	1171	IMAGETEC	10.0.2570.323.00.0000.00	OVERAGE CHARGE	\$1,968.10
7400028576	01/18/2024	1171	IMAGETEC	10.0.2570.323.00.0000.00	METER SHORTAGE	\$60.23
7400028576	01/18/2024	1171	IMAGETEC	10.0.2570.323.00.0000.00	OVERAGE CHARGE FOR 12/7/2023 TO 1/6/2024	\$1,105.83
7400028576	01/18/2024	1171	IMAGETEC	10.0.2570.323.00.0000.00	METER SHORTAGE	\$76.52
						Check Total: \$3,210.68

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
NCB		1158	JEWEL-OSCO	10.0.1100.423.36.0000.03	GROUND GINGER/ONION POWDER	\$64.85
NCB		1158	JEWEL-OSCO	10.0.1100.410.21.0000.03	MTT APPLE/SODA/KLLGG SPECIAL K	\$266.23
NCB		1158	JEWEL-OSCO	10.0.1100.439.00.0000.03	CHILE/HEFTY EVERYDAY/LA LACHERA	\$15.26
NCB		1158	JW PEPPER	10.0.1100.410.32.0000.03	HERE WE COME A-CAROLING E PRINT	\$29.15
Check Total:						\$375.49
7400028536	01/04/2024	1161	KIM NOWAK	10.0.2520.332.00.0000.00	MILEAGE REIMBURSEMENT	\$31.44
Check Total:						\$31.44
7400028577	01/18/2024	1171	LEARN WELL	10.0.1200.300.00.0000.00	HOSPITAL TUTORING///9/2024,1/10/	\$197.00
Check Total:						\$197.00
NCB	01/05/2024	1165	LINCOLN INVESTMENT PLANNING	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$300.00
NCB	01/05/2024	1165	LINCOLN INVESTMENT PLANNING	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$1,091.12
NCB	01/19/2024	1176	LINCOLN INVESTMENT PLANNING	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$300.00
NCB	01/05/2024	1165	LINCOLN INVESTMENT PLANNING	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$3,758.33
NCB	01/05/2024	1165	LINCOLN INVESTMENT PLANNING	20.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$700.00
NCB	01/19/2024	1176	LINCOLN INVESTMENT PLANNING	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$3,758.33
NCB	01/19/2024	1176	LINCOLN INVESTMENT PLANNING	20.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$700.00
NCB	01/19/2024	1176	LINCOLN INVESTMENT PLANNING	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$1,091.12
NCB		1158	LINCOLNWOOD CHAMBER OF COMMERCE	10.0.2310.640.00.0000.00	REFUND	(\$40.00)
NCB		1158	LINCOLNWOOD CHAMBER OF COMMERCE	10.0.2310.640.00.0000.00	MEMBER FEE/TOYS FOR TOTS LUNCHEON/12/2/23	\$45.00

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
NCB		1158	LINCOLNWOOD CHAMBER OF COMMERCE	10.0.2310.640.00.0000.00	GUEST	\$40.00
NCB		1158	LINCOLNWOOD CHAMBER OF COMMERCE	10.0.2310.640.00.0000.00	MEMBER FEE	\$45.00
NCB		1158	LITERATI BOOKFAIR	10.0.1800.400.00.0000.02	BOOKS	\$165.62
NCB		1158	LITERATI BOOKFAIR	10.0.1800.400.00.0000.02	BOOKS	\$12.33
Check Total:						\$11,966.85
7400028537	01/04/2024	1161	LITTLE TOMMY'S PLUMBING SHOP	20.0.2540.320.00.0000.01	TOILET STOPPAGE PULL & CLEAR	\$767.24
Check Total:						\$767.24
NCB		1158	LOWE'S HOME CENTERS, INC.	20.0.2540.400.00.0000.01	KOBALT/MAINTENANCE SUPPLIES	\$156.04
NCB		1158	LOWE'S HOME CENTERS, INC.	20.0.2540.400.00.0000.01	CONCRETE REPAIR	\$49.54
NCB		1158	LOWE'S HOME CENTERS, INC.	20.0.2540.400.00.0000.01	PERMNT ASPHALT/SHOVL	\$219.18
NCB		1158	LOWE'S HOME CENTERS, INC.	20.0.2540.400.00.0000.01	KOBALT STEEL	\$131.18
NCB		1158	LOWE'S HOME CENTERS, INC.	20.0.2540.400.00.0000.01	CREDIT MAINTENANCE SUPPLIES	(\$105.34)
NCB		1158	LURVEY LANDSCAPE SUPPLY	10.0.1100.410.21.0000.03	GARDEN SEED	\$16.78
Check Total:						\$467.38
7400028578	01/18/2024	1171	MADLINE SOMOO	10.0.2560.400.00.0000.00	REIMBURSEMENT/APPAREL AND OR SHOES	\$100.00
Check Total:						\$100.00
7400028579	01/18/2024	1171	MARI GARVONADO	10.0.1100.230.00.0000.00	TUITION REIMBURSEMENT	\$750.00
7400028579	01/18/2024	1171	MARI GARVONADO	10.0.1100.230.00.0000.00	TUITION REIMBURSEMENT	\$750.00
Check Total:						\$1,500.00
NCB		1158	MARIANO'S	10.0.1125.493.09.0000.01	TOAST CRUNCH CEREAL/GOLDEN GRAHAMS	\$95.88
Check Total:						\$95.88
7400028580	01/18/2024	1171	MARISA DONATO	10.0.1100.230.00.0000.00	TUITION REIMBURSEMENT	\$571.67
7400028580	01/18/2024	1171	MARISA DONATO	10.0.1100.230.00.0000.00	TUITION REIMBURSEMENT	\$562.40
7400028580	01/18/2024	1171	MARISA DONATO	10.0.1100.230.00.0000.00	TUITION REIMBURSEMENT	\$562.40
7400028580	01/18/2024	1171	MARISA DONATO	10.0.1100.230.00.0000.00	TUITION REIMBURSEMENT	\$678.13

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
Check Total:						\$2,374.60
7400028538	01/04/2024	1161	MAXIM HEALTHCARE STAFFING SERVICES, INC.	10.0.2130.300.00.0000.03	RN 1:1 NURSE	\$2,760.00
7400028538	01/04/2024	1161	MAXIM HEALTHCARE STAFFING SERVICES, INC.	10.0.2130.300.00.0000.03	RN 1:1 NURSE	\$2,054.25
Check Total:						\$4,814.25
NCB	01/05/2024	1167	MB FINANCIAL BANK_SD74 FLEX	10.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$116.42
NCB	01/19/2024	1177	MB FINANCIAL BANK_SD74 FLEX	10.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$2,545.78
NCB	01/19/2024	1177	MB FINANCIAL BANK_SD74 FLEX	10.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$116.42
NCB	01/05/2024	1167	MB FINANCIAL BANK_SD74 FLEX	10.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$2,766.64
NCB	01/05/2024	1167	MB FINANCIAL BANK_SD74 FLEX	20.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$25.00
NCB	01/19/2024	1177	MB FINANCIAL BANK_SD74 FLEX	10.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$2,766.64
NCB	01/19/2024	1177	MB FINANCIAL BANK_SD74 FLEX	20.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$25.00
NCB	01/05/2024	1167	MB FINANCIAL BANK_SD74 FLEX	10.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$2,545.78
Check Total:						\$10,907.68
7400028539	01/04/2024	1161	MCGRAW- HILL SCHOOL EDUCATION LLC	10.0.1100.410.22.0000.01	Reading Mastery Reading/Literature Strand	\$306.61
Check Total:						\$306.61
7400028581	01/18/2024	1171	MCGRAW- HILL SCHOOL EDUCATION LLC	10.0.1100.410.22.0000.01	Reading Mastery Reading/Literature Strand	\$306.61
Check Total:						\$306.61
NCB		1158	MICHAELS	10.0.1100.410.21.0000.03	FABRIC/CRAY MODEL	\$27.03
Check Total:						\$27.03
7400028540	01/04/2024	1161	MICHELLE LANGE-GAD	10.0.1100.439.00.0000.03	NOCHE DE RABANOS-CULTURAL	\$26.85
Check Total:						\$26.85
7400028582	01/18/2024	1171	MICHELLE LANGE-GAD	10.0.1100.439.00.0000.03	EXPENSE REIMBURSEMENT/SUPPLIES	\$45.99
Check Total:						\$45.99
NCB		1158	MUSIC THEATRE INTERNATIONAL	10.0.1100.300.78.0000.00	MUSICAL	\$1,063.00
Check Total:						\$1,063.00
7400028583	01/18/2024	1171	MUTUAL OF OMAHA	10.3.0499.603.00.0000.00	LTD	\$3,463.50

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
Check Total:						\$3,463.50
7400028584	01/18/2024	1171	NICOR GAS	20.0.2540.465.00.0000.00	NATURAL GAS	\$331.74
7400028584	01/18/2024	1171	NICOR GAS	20.0.2540.465.00.0000.00	NATURAL GAS	\$363.51
7400028584	01/18/2024	1171	NICOR GAS	20.0.2540.465.00.0000.00	NATURAL GAS	\$2,444.35
Check Total:						\$3,139.60
7400028585	01/18/2024	1171	NORTH SHORE TRANSIT	40.0.2550.331.35.0000.00	DEC 23 ROUTE BILLING/TH ROUTE/02 AM/PM	\$5,286.40
7400028585	01/18/2024	1171	NORTH SHORE TRANSIT	40.0.2550.331.35.0000.00	DEC 23 PARA BILLING/TH ROUTE /02/AM/PM	\$1,828.80
Check Total:						\$7,115.20
7400028527	01/05/2024	1160	NORTH SUBURBAN TEACHERS' UNION	10.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$6,227.91
7400028527	01/05/2024	1160	NORTH SUBURBAN TEACHERS' UNION	10.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$1,161.63
7400028527	01/05/2024	1160	NORTH SUBURBAN TEACHERS' UNION	20.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$254.30
Check Total:						\$7,643.84
7400028552	01/19/2024	1172	NORTH SUBURBAN TEACHERS' UNION	10.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$1,126.16
7400028552	01/19/2024	1172	NORTH SUBURBAN TEACHERS' UNION	20.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$254.30
7400028552	01/19/2024	1172	NORTH SUBURBAN TEACHERS' UNION	10.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$6,227.91
Check Total:						\$7,608.37
NCB		1158	NORTHBROOK PARK DISTRICT	10.0.1100.314.04.0000.01	DON'T LET PIGEON DRIVE THE BUS TICKETS	\$1,536.00
NCB		1158	NOVEL EFFECT, INC.	10.0.1100.316.05.0000.00	SOFTWARE LICENSE	\$19.00
Check Total:						\$1,555.00
7400028586	01/18/2024	1171	O'HARE MECHANICAL CONTRACTORS INC.	20.0.2540.320.00.0000.03	MAINTENANCE	\$747.00
Check Total:						\$747.00
7400028587	01/18/2024	1171	OCONOMOWOC DEVELOPMENTAL TRAINING	10.0.4120.670.35.3100.00	TUITION-REGULAR	\$5,147.20
7400028587	01/18/2024	1171	OCONOMOWOC DEVELOPMENTAL TRAINING	10.0.4120.670.35.4625.00	RESIDENTIAL	\$14,463.36
Check Total:						\$19,610.56

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
NCB		1158	ORIENTAL TRADING CO. INC.	10.0.1100.450.13.0000.02	FRAME	\$99.36
NCB		1158	ORIENTAL TRADING CO. INC.	10.0.1100.450.13.0000.02	\$-20 CERTIFICATE Applied - FRAME	(\$20.00)
NCB		1158	PADLET	10.0.1100.400.15.0000.02	PADLET PRO ANNUAL	\$96.00
NCB		1158	PARTY CITY HIGHLAND PARK	10.0.1100.450.52.0000.03	VARIETY SHOW	\$38.60
Check Total:						\$213.96
7400028588	01/18/2024	1171	PATRICK GALLAGLY	10.0.1100.338.42.0000.03	BASKETBALL OFFICIAL/LH VS GOLF/11/7/23	\$61.00
7400028588	01/18/2024	1171	PATRICK GALLAGLY	10.0.1100.338.42.0000.03	BASKETBALL OFFICIAL/LH VS LINCOLN JR	\$61.00
Check Total:						\$122.00
NCB		1158	PEGGY NOTEBAERT NATURE MUSEUM	10.0.1100.314.04.0000.01	FIELDTRIP WORKSHOPS	\$1,050.00
Check Total:						\$1,050.00
7400028589	01/18/2024	1171	PETRARCA,GLEASON,BOYLE & IZZO, LLC	10.0.2310.318.00.0000.00	SCHOOL LAW	\$5,962.50
7400028589	01/18/2024	1171	PETRARCA,GLEASON,BOYLE & IZZO, LLC	10.0.2310.318.00.0000.00	PROPERTY TAXES	\$90.00
Check Total:						\$6,052.50
7400028541	01/04/2024	1161	PIONEER PRESS	10.0.2320.640.00.0000.00	PRINT AND DIGITAL/DR/PAYS	\$32.99
Check Total:						\$32.99
NCB	01/19/2024	1176	PLANMEMBER	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$75.00
NCB	01/19/2024	1176	PLANMEMBER	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$150.00
NCB	01/19/2024	1176	PLANMEMBER	20.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$600.00
NCB	01/05/2024	1165	PLANMEMBER	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$150.00
NCB	01/05/2024	1165	PLANMEMBER	20.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$600.00
NCB	01/05/2024	1165	PLANMEMBER	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$75.00
Check Total:						\$1,650.00
7400028542	01/04/2024	1161	QUENCH USA INC.	10.0.2410.300.00.0000.01	QUENCH 730-U/01/01/2024-02/29	\$104.56
Check Total:						\$104.56

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
NCB		1158	RESTAURANT DEPOT	10.0.2560.410.00.0000.00	PARM CHEESE/CHS 50/50 SHRED	\$161.02
NCB		1158	RESTAURANT DEPOT	10.0.2560.400.00.0000.00	CASTER/DREDGER	\$7.12
NCB		1158	RESTAURANT DEPOT	10.0.2560.410.00.0000.00	BRD BRST CHUNK/AERO WHIP CLASSIC	\$199.90
NCB		1158	RESTAURANT DEPOT	10.0.2560.400.00.0000.00	EGG SLICER/PP KIT	\$107.11
NCB		1158	RESTAURANT DEPOT	10.0.2560.410.00.0000.00	OLIVE OIL/PS PENNE/RICE	\$133.76
NCB		1158	RESTAURANT DEPOT	10.0.2560.400.00.0000.00	CONT HNG FLAT/PEELER	\$173.77
NCB		1158	RESTAURANT DEPOT	10.0.2560.410.00.0000.00	SOUR CREAM/TOMATOE	\$34.69
NCB		1158	RESTAURANT DEPOT	10.0.2560.400.00.0000.00	BUTANE LIGHTER	\$10.54
NCB		1158	RESTAURANT DEPOT	10.0.2560.410.00.0000.00	BASIL/AERO WHIP CLASSIC	\$427.90
NCB		1158	RESTAURANT DEPOT	10.0.2560.410.00.0000.00	CHS ROMAN GRT/CHS GRATED COTIJA	\$174.25
NCB		1158	RESTAURANT DEPOT	10.0.2560.410.00.0000.00	OLIVE OIL/SP SESAME SEED HUL	\$187.26
NCB		1158	RESTAURANT DEPOT	20.0.2540.400.00.0000.02	ANGLE BROOM/DUST PAN/GLOVE	\$470.83
Check Total:						\$2,088.15
7400028543	01/04/2024	1161	ROBERT HENDERSON	10.0.2310.300.00.0000.00	TECH SERVICE-BOE-1/11/24 IN	\$80.00
Check Total:						\$80.00
7400028544	01/04/2024	1161	RUSSO POWER EQUIPMENT	20.0.2540.542.00.0000.00	MAINTENANCE SUPPLIES	\$1,661.79
Check Total:						\$1,661.79
NCB		1158	SAM'S CLUB	10.0.1100.411.00.0000.01	CLOROX WIPES	\$37.56
Check Total:						\$37.56
7400028590	01/18/2024	1171	SCHOOL HEALTH CORPORATION	20.0.2540.400.00.0000.03	MAINTENANCE SUPPLIES - LINCOLN54270-AEROSOL	\$1,053.50
7400028590	01/18/2024	1171	SCHOOL HEALTH CORPORATION	20.0.2540.400.00.0000.03	MAINTENANCE SUPPLIES - LINCOLN 54271-AEROSOL	\$482.10
7400028590	01/18/2024	1171	SCHOOL HEALTH CORPORATION	20.0.2540.400.00.0000.03	MAINTENANCE SUPPLIES - LINCOLN54270-AEROSOL	(\$526.75)

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
Check Total:						\$1,008.85
7400028545	01/04/2024	1161	SCHOOL NURSE SUPPLY, INC.	10.0.2130.400.00.0000.02	ThermoScan Probe Covers	\$112.54
7400028545	01/04/2024	1161	SCHOOL NURSE SUPPLY, INC.	10.0.2130.400.00.0000.02	Zipper closure bags for ice	\$16.32
Check Total:						\$128.86
7400028591	01/18/2024	1171	SCHOOL SPECIALTY	10.0.1100.400.13.0000.02	School Smart Non-Skid Jumbo Paper Clip, 2 Inches,	(\$4.10)
7400028591	01/18/2024	1171	SCHOOL SPECIALTY	10.0.1100.400.19.0000.03	Trend Enterprises Awesome Assortment superSpots and	\$48.99
7400028591	01/18/2024	1171	SCHOOL SPECIALTY	10.0.2220.400.00.0000.01	Expo Markers	\$36.20
7400028591	01/18/2024	1171	SCHOOL SPECIALTY	10.0.2220.400.00.0000.01	Whiteboard Erasers	\$11.58
Check Total:						\$92.67
7400028592	01/18/2024	1171	SECURITY UNLIMITED, INC.	20.0.2540.320.00.0000.02	MAINTENANCE	\$560.00
Check Total:						\$560.00
7400028593	01/18/2024	1171	SKOKIE PAINT, INC.	20.0.2540.400.00.0000.01	PAINT/MICROFIBER COVER/SANDING SPONGE	\$191.82
Check Total:						\$191.82
7400028594	01/18/2024	1171	SMITHEREEN COMPANY	20.0.2540.320.00.0000.04	ADMIN BUILDING/TARGET PESTS	\$45.00
7400028594	01/18/2024	1171	SMITHEREEN COMPANY	20.0.2540.320.00.0000.02	REGULARLY SCHEDULED PC SERVICE/TARGET PESTS	\$71.00
7400028594	01/18/2024	1171	SMITHEREEN COMPANY	20.0.2540.320.00.0000.03	REGULARLY SCHEDULED PC SERVICE/TARGET PESTS	\$78.00
7400028594	01/18/2024	1171	SMITHEREEN COMPANY	20.0.2540.320.00.0000.01	TH/TARGET PESTS	\$61.00
Check Total:						\$255.00
7400028528	01/05/2024	1160	STATE DISBURSEMENT UNIT	10.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$395.00
Check Total:						\$395.00
7400028553	01/19/2024	1172	STATE DISBURSEMENT UNIT	10.3.0499.900.00.0000.00	OTHER PAYROLL LIABILITIES	\$395.00
Check Total:						\$395.00
NCB		1158	SUCCESS BY DESIGN, INC.	10.0.1100.435.00.0000.01	PLANNERS	\$46.94
Check Total:						\$46.94
7400028546	01/04/2024	1161	SYLVIA HERNANDEZ	10.0.2520.332.00.0000.00	MILEAGE REIMBURSEMENT	\$34.06

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
Check Total:						\$34.06
7400028595	01/18/2024	1171	SYSKO FOOD SERVICES-CHICAGO	10.0.2560.400.00.0000.00	PLAS LID	\$309.10
7400028595	01/18/2024	1171	SYSKO FOOD SERVICES-CHICAGO	10.0.2560.410.00.0000.00	BUTTER CUP/BUTTERMILK/CREAM	\$2,147.37
7400028595	01/18/2024	1171	SYSKO FOOD SERVICES-CHICAGO	10.0.2560.400.00.0000.00	LID/DETERGENT/SPONGE	\$543.23
7400028595	01/18/2024	1171	SYSKO FOOD SERVICES-CHICAGO	10.0.2560.410.00.0000.00	DRESSING MIX/KETCHUP/OLIVE OIL	\$2,470.89
Check Total:						\$5,470.59
NCB		1158	TARGET	10.0.1125.493.09.0000.01	OREO/LAUNDRY CLEANING	\$27.96
NCB		1158	TARGET	10.0.1100.410.23.0000.03	CHOCOLATE/RED VINES/FD CANES	\$113.79
NCB		1158	TEMU	10.0.2110.400.00.0000.02	BLUE BLUE FILM/VISUAL ANALOG SILEN	\$254.70
Check Total:						\$396.45
7400028596	01/18/2024	1171	TESTA PRODUCE	10.0.2560.410.00.0000.00	ONIONS/PEPPERS/APPLES	\$653.80
7400028596	01/18/2024	1171	TESTA PRODUCE	10.0.2560.410.00.0000.00	ONIONS	\$25.75
7400028596	01/18/2024	1171	TESTA PRODUCE	10.0.2560.410.00.0000.00	PURE OIL/ONIONS/CAULIFLOWER	\$611.65
Check Total:						\$1,291.20
7400028597	01/18/2024	1171	THE COVE SCHOOL	10.0.4120.670.35.3100.00	TUITION/2 STUDENTS	\$9,576.30
Check Total:						\$9,576.30
NCB		1158	THE FAUCET SHOPPE	20.0.2540.400.00.0000.02	PLUMBING SUPPLIES	\$673.98
NCB		1158	THE HOME DEPOT	20.0.2540.400.00.0000.01	ELECTRIC CONCRETE SAW	\$115.09
NCB		1158	THE HOME DEPOT	20.0.2540.400.00.0000.01	WATCH HAT/WRK GLVS	\$60.46
NCB		1158	THE HOME DEPOT	20.0.2540.400.00.0000.01	PLYWOOD	\$64.56
NCB		1158	THE HOME DEPOT	20.0.2540.400.00.0000.01	PURPOSE STONE	\$87.80
Check Total:						\$1,001.89
7400028547	01/04/2024	1161	TK ELEVATOR CORPORTATION	20.0.2540.320.00.0000.02	GOLD-FULL MAINTENANCE	\$570.00
7400028547	01/04/2024	1161	TK ELEVATOR CORPORTATION	20.0.2540.320.00.0000.03	GOLD-FULL MAINTENANCE	\$570.00
7400028547	01/04/2024	1161	TK ELEVATOR CORPORTATION	20.0.2540.530.00.0000.02	LABOR REPAIR DAYTIME	\$900.00

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
Check Total:						\$2,040.00
NCB		1158	TRACERS	10.0.2310.300.00.0000.00	RESIDENCY SOFTWARE	\$39.00
NCB		1158	TRACERS	10.0.2310.300.00.0000.00	\$-3	(\$3.00)
CHARGED-ADJUSTMENT						
Check Total:						\$36.00
7400028548	01/04/2024	1161	ULINE	20.0.2540.416.00.0000.01	Clorox Bleach 121oz	\$142.13
7400028548	01/04/2024	1161	ULINE	20.0.2540.416.00.0000.01	Disinfectant 32oz	\$227.40
Check Total:						\$369.53
7400028598	01/18/2024	1171	VALERIE FIGUEROA	10.0.1100.230.00.0000.00	TUITION REIMBURSEMENT	\$619.00
7400028598	01/18/2024	1171	VALERIE FIGUEROA	10.0.1100.230.00.0000.00	TUITION REIMBURSEMENT	\$639.96
7400028598	01/18/2024	1171	VALERIE FIGUEROA	10.0.1100.230.00.0000.00	TUITION REIMBURSEMENT	\$649.00
7400028598	01/18/2024	1171	VALERIE FIGUEROA	10.0.1100.230.00.0000.00	TUITION REIMBURSEMENT	\$600.00
7400028598	01/18/2024	1171	VALERIE FIGUEROA	10.0.1100.230.00.0000.00	TUITION REIMBURSEMENT	\$643.96
Check Total:						\$3,151.92
NCB	01/05/2024	1165	VALIC	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$50.00
NCB	01/05/2024	1165	VALIC	20.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$50.00
NCB	01/05/2024	1165	VALIC	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$987.50
NCB	01/19/2024	1176	VALIC	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$50.00
NCB	01/19/2024	1176	VALIC	20.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$50.00
NCB	01/19/2024	1176	VALIC	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$987.50
NCB	01/05/2024	1165	VALIC	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$937.50
NCB	01/19/2024	1176	VALIC	10.3.0499.500.00.0000.00	ANNUITIES PAYABLE	\$937.50
Check Total:						\$4,050.00
7400028599	01/18/2024	1171	VILLAGE OF LINCOLNWOOD	20.0.2540.370.00.0000.00	WATER	\$716.79
7400028599	01/18/2024	1171	VILLAGE OF LINCOLNWOOD	20.0.2540.370.00.0000.00	WATER	\$521.85
7400028599	01/18/2024	1171	VILLAGE OF LINCOLNWOOD	20.0.2540.370.00.0000.00	WATER	\$12.84
7400028599	01/18/2024	1171	VILLAGE OF LINCOLNWOOD	20.0.2540.370.00.0000.00	WATER	\$467.70
7400028599	01/18/2024	1171	VILLAGE OF LINCOLNWOOD	20.0.2540.370.00.0000.00	WATER	\$88.65
Check Total:						\$1,807.83
7400028554	01/19/2024	1172	VISION SERVICE PLAN	10.3.0499.604.00.0000.00	EMPLOYEE BENEFIT- VISION	\$45.88
7400028554	01/19/2024	1172	VISION SERVICE PLAN	10.3.0499.604.00.0000.00	EMPLOYEE BENEFIT- VISION	\$252.34

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
7400028554	01/19/2024	1172	VISION SERVICE PLAN	20.3.0499.604.00.0000.00	EMPLOYEE BENEFIT- VISION	\$22.94
7400028554	01/19/2024	1172	VISION SERVICE PLAN	10.3.0499.604.00.0000.00	EMPLOYEE BENEFIT- VISION	\$252.34
7400028554	01/19/2024	1172	VISION SERVICE PLAN	20.3.0499.604.00.0000.00	EMPLOYEE BENEFIT- VISION	\$22.94
Check Total:						\$596.44
NCB		1158	VISTAPRINT.COM	10.0.2630.400.00.0000.00	POST CARDS	\$70.98
NCB		1158	WALMART	10.0.1100.423.36.0000.03	VEG BROTH/WHI	\$36.34
Check Total:						\$107.32
7400028549	01/04/2024	1161	WAREHOUSE DIRECT	10.0.1100.542.00.0000.01	Double- Tier, Three- Column Locker, 36w x 18d	\$996.91
7400028549	01/04/2024	1161	WAREHOUSE DIRECT	10.0.1100.542.00.0000.01	Double- Tier Locker, 12w x 18d x 78h, Two- Tone Gray	\$1,238.09
7400028549	01/04/2024	1161	WAREHOUSE DIRECT	20.0.2540.416.00.0000.02	Bath Tissue 96/cs	\$476.50
7400028549	01/04/2024	1161	WAREHOUSE DIRECT	20.0.2540.416.00.0000.02	Paper Towel Centerpull	\$593.17
7400028549	01/04/2024	1161	WAREHOUSE DIRECT	20.0.2540.416.00.0000.02	Paper Towel Centerpull	\$180.53
7400028549	01/04/2024	1161	WAREHOUSE DIRECT	20.0.2540.530.00.0000.03	LATCH ASSEMBLY/KEEPER/HINGE	\$1,458.95
7400028549	01/04/2024	1161	WAREHOUSE DIRECT	20.0.2540.416.00.0000.01	Liners 38x58 1.8mil	\$714.20
Check Total:						\$5,658.35
7400028600	01/18/2024	1171	WAREHOUSE DIRECT	20.0.2540.416.00.0000.03	Liners 33x40 0.8mil Bkack	\$269.37
Check Total:						\$269.37
NCB		1158	WEBSTAURANTSTORE	10.0.2560.400.00.0000.00	RETURN/CAMWEAR/SEALIN G LID	(\$20.57)
NCB		1158	WEBSTAURANTSTORE	10.0.2560.640.00.0000.00	WEBSTAURANTPLUS MEMBERSHIP	\$99.00
NCB		1158	WEBSTAURANTSTORE	10.0.2560.400.00.0000.00	DISPOSABLE LATEX GLOVES/EGG SLICER	\$139.95
Check Total:						\$218.38
7400028601	01/18/2024	1171	WELLS FARGO VENDOR FINANCIAL SERV.,LLC	10.0.1100.325.00.0000.00	EQUIPTMENT RENTAL	\$2,048.72
Check Total:						\$2,048.72
NCB		1158	XTRAMATH	10.0.1100.316.05.0000.00	12 MONTH XTRAMATH PREMIUM LICENSE	\$500.00

Lincolnwood School District 74

Disbursement Detail Listing

Bank Name: COLE TAYLOR BANK - ACCOUNTS PAYABLE

Date Range: 01/01/2024 - 01/31/2024

Sort By: Vendor

Fiscal Year: 2023-2024

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
Check Total:						\$500.00
7400028602	01/18/2024	1171	ZABIHA HALAL MEAT PROCESSORS	10.0.2560.410.00.0000.00	AMANA DARK MEAT/GROUND BEEF	\$1,096.85
Check Total:						\$1,096.85
7400028550	01/04/2024	1161	ZANER-BLOSER	10.0.1100.410.22.0000.01	Handwriting 2020 Grade K Student Edition	\$154.55
Check Total:						\$154.55
Bank Total:						\$1,241,418.29

<u>Fund</u>	<u>Amount</u>
10	\$627,455.26
20	\$136,873.76
40	\$92,324.31
60	\$384,764.96
Fund Totals:	\$1,241,418.29

End of Report

Disbursements Grand Total: \$1,241,418.29