



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING AGENDA
TUESDAY, DECEMBER 13, 2022 AT **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, *President*
Rupal Shah Mandal, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Elaina Geraghty
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, *Superintendent of Schools*
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Agenda of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, to be held in the Marvin Garlich Administration Building
6950 N. East Prairie Road
Lincolnwood, Illinois 60712,
on Tuesday, December 13, 2022.*

IN-PERSON PARTICIPATION: It is expected that all members of the Facilities Committee, plus several administrators, will be physically present at the Marvin Garlich Administration Building located at 6950 N. East Prairie Road, Lincolnwood, IL. The public is welcome.

1. CALL TO ORDER/ROLL CALL

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Elaina Geraghty (BOE), Co-Chair
Rupal Shah Mandal (BOE)
Wendy Grano, Community Member
Emily McCall, Community Member
Zade Tagani, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

2. AUDIENCE TO VISITORS

3. APPROVAL OF MINUTES

- a. Facilities Committee Meeting Minutes - **NOVEMBER 15, 2022**

3

Motion by member: _____ Seconded by: _____

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

- a. INFORMATION/DISCUSSION/ACTION: StudioGC architecture+interiors Project(s) Update

7

- I. Todd Hall Fence
- II. Todd Hall Parking Lot Lights
- III. Summer 2023 General Work Bid
- IV. Todd Hall Toilet Room Ceramic Tile
- V. Todd Hall Courtyard Discussion (see attachment)

VI.	Lincoln Hall Plaza Discussion (see attachment)	11
5.	OLD BUSINESS	
6.	NEW BUSINESS	
a.	<u>INFORMATION/DISCUSSION/ACTION</u> : Health Life Safety Amendments for Todd Hall, Rutledge Hall and Lincoln Hall	<u>12</u>
b.	<u>INFORMATION/DISCUSSION/ACTION</u> : Contour Landscaping Contract Extension for April - November 2023	<u>25</u>
7.	<u>INFORMATION/DISCUSSION</u> : District Facilities Update	<u>44</u>
a.	Mile Marker Signs for the Track	
b.	Temporary Parking Zone at Todd Hall	
c.	Complete: Lunt Avenue Signs and Curbs by Village Public Works	
d.	Desk Donation/Storage Units	
e.	Team Reil Playground Equipment: December 15 ship date	
f.	Rutledge Hall Elevator Modernization	
g.	Lowery McDonnell will return during the winter break in order to finish the Rutledge Hall cafeteria table work	
h.	Security: District Buildings	
8.	ADJOURNMENT	

Motion by member: _____ Seconded by: _____

Dr. David L. Russo, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
Facilities Committee Meeting minutes
Tuesday, November 15, 2022 at **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, *President*
Rupal Shah Mandal, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Elaina Geraghty
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, *Superintendent of Schools*
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, November 15, 2022.

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Facilities Committee meeting to order at 6:02 p.m.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE) Chair
Elaina Geraghty (BOE), Co-chair
Rupal Shah Mandal (BOE)
Wendy Grano, Community Member
Zade Tagani, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Emily McCall, Community Member

ADMINISTRATORS/STAFF PRESENT

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Building and Grounds

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **OCTOBER 18, 2022**

A motion was made, seconded and passed to approve the October 18, 2022 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC architecture+interiors Project(s) Update

I. Action Fence

The fence is currently being installed when students are not in the District.

II. Thanksgiving Break Work Scheduled

1. The power exhaust installation for the Roof Top Unit at Todd Hall will be installed by Pashen.

2. Todd Hall and Rutledge Hall Cafeteria Tables/Benches
The cafeteria tables/benches are on schedule to be installed.

3. Lincoln Hall Room 205/STEM Sound Dampening Project
The partition will be removed and carpet will be installed.

4. Lincoln Hall's VFD installation
This will be completed.

III. Continuing Discussions Related to Summer 2023 Construction Projects

1. Flooring Designs for Rutledge Hall's Gym and Multi-Purpose Room

Gym Floor:

The Committee chose the flooring with the red border and logo in the middle.

Multipurpose Room:

Athi Toufexis, StudioGC, presented four options. The committee chose option one as presented.

2. Todd Hall's Nurse Office Toilet Room

Athi Toufexis, StudioGC, presented drawings for the nurse office toilet room. The Committee asked how the exam room was currently being used. Dr. Russo explained that it is primarily used for storage. The Committee asked that Athi redesign the drawing without cabinet 4 and present it at the December meeting.

IV. Initial Discussion Related to the Summer 2023 Rutledge Hall Library Renovation

1. Option 1: Keep the existing classroom

Athi Toufexis, StudioGC, presented the options for the Rutledge Hall Library Renovations. Dr. Russo stated that the administration would recommend keeping the classroom. The Rutledge Hall librarian has been a part of the planning from the beginning and she has expressed comfort with either option presented. The Committee recommended keeping the classroom.

2. Option 2: Demolish the existing classroom

Dr. Russo stated that if we choose this option then the STEM program needs to stay mobile for the 2023 - 2024 school year. The committee recommended option 1.

3. Aesthetics/Finishes

The Committee likes the carpeting pattern for the renovated space as presented. Courtney asked if we would replace the carpeting in the classroom. The Committee agreed that they want to have the carpeting in the classroom, choosing the pattern consistent with Lincoln Hall classrooms.

b. Pre-K Playground Gazebo

The Committee recommended the Chocolate Brown with the yellow roof for the Gazebo.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to accept the quote from Play Mart, Inc. for the purchase of the Pre-Kindergarten Bongo House in the amount of \$11,558 to be installed during Summer 2023.

5. OLD BUSINESS

None

6. NEW BUSINESS

The Committee would like a status update on the Life Safety plan from Athi.

a. Annual Renewal of Building Automated Systems (BAS) Maintenance and Support

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to accept this Agreement from Everest Energy and Control Technologies, LLC to begin Annual BAS Maintenance and Support in the amount of \$8,750 from January 1, 2023 through December 31, 2023.

b. Tennant Sales & Service Company's Planned Maintenance Program/*Pay as You Go* Agreement

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to accept this Agreement with the Amendment from Tennant Sales and Service Company's Planned Maintenance Program for *Pay as You Go* rates in the amount of \$116 per hour.

7. District Facilities Update

a. Window Treatment Vendor

Courtney Whited, Business Manager/CSBO is looking at options for window treatments and will present them at a future Committee meeting.

b. IPRF/2023 Safety Grant

Courtney discussed the 2023 safety grant that is offered by IPRF.

c. AHEPA Bone Marrow Registry's Basketball Tournament Fundraiser / Dr. John Venetos

A facility rental request for the Lincoln Hall Gym during evenings from March 8-10 and all-day on Saturday, March 11, 2023 for the AHEPA Bone Marrow Registry's Basketball Tournament Fundraiser has been submitted.

d. KidzToPros Facilities Request

A request to use Lincoln Hall rooms and outdoor facilities was submitted by KidzToPros for their Summer Camp 2023 was denied due to three other programs that are already booked for summer 2023 along with construction projects scheduled.

e. District John Deere Tractor Replacement

Jim Caldwell, Director of Building and Grounds discussed the current condition of the John Deere tractor that was purchased in 2010. The current tractor has received a great deal of use and is beginning to experience more significant maintenance issues. Jim stated that he estimates the life expectancy of a new tractor will be longer because it is not used to mulch the playgrounds or aerate the grass anymore. Jim will get pricing on a new tractor.

8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 7:01 p.m.

The next Facilities Committee meeting will be held Tuesday, December 13, 2022 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Elaina Geraghty, Co-chair



Facilities Committee Meeting

DATE: December 13, 2022

TOPIC: District Architect of Record - StudioGC architecture+interiors Project Updates

PREPARED BY: Courtney Whited, Business Manager/CSBO with

Athi Toufexis, Principal, StudioGC architecture+interiors

Recommended for:

- Action
- Discussion
- Information

Purpose:

To provide the Facilities Committee an update on StudioGC architecture+interiors District Projects:

1. Todd Hall Fence

Punch list sent to Action Fence

2. Todd Hall Parking Lot Lights

Electricians were able to fix the short circuit issue in late November

3. Summer 2023 General Work Bid

Mandatory Pre-Bid meeting on Tuesday, December 6

Bids are due Thursday, December 22 at 1:00 PM

Todd Hall: toilet room renovations, nurse's office renovation, galvanized water piping replacement, control valve replacement, exhaust fan replacement

Rutledge Hall: exhaust fan replacement, library renovation, gym floor replacement, MPR floor replacement, drinking fountain replacement

4. Todd Hall Toilet Room Ceramic Tile

The wall and floor tile from the Lincoln restrooms has been discontinued. There is a similar option. The colors are close, but the size of the tile is also different.

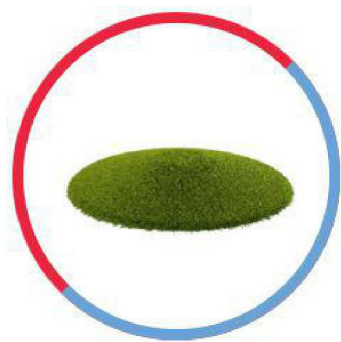
Proposed 12x24; Lincoln Hall has 13x20.

5. Todd Hall Courtyard Discussion

See attachment

6. Lincoln Hall Plaza Discussion

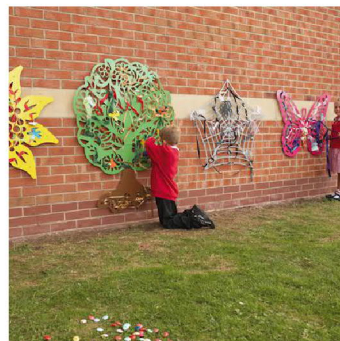
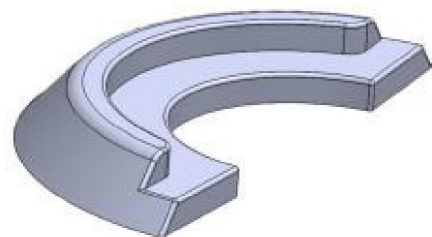
See attachment



GROUND SURFACE ELEMENTS



TURF AMPHITHEATER

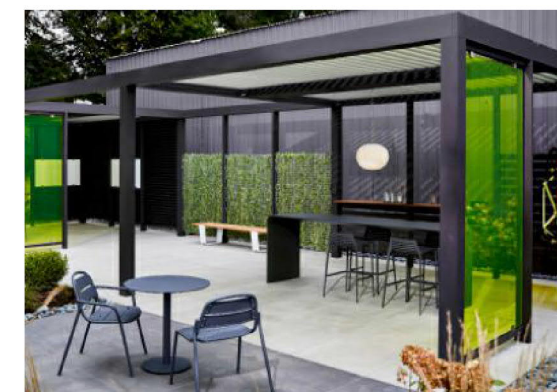


ART FEATURE WALL



stored indoors as required

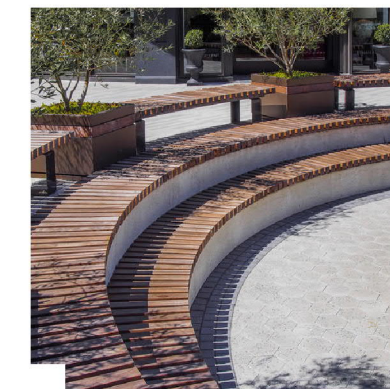
MOBILE CART



PERGOLA WITH MARKER BOARD



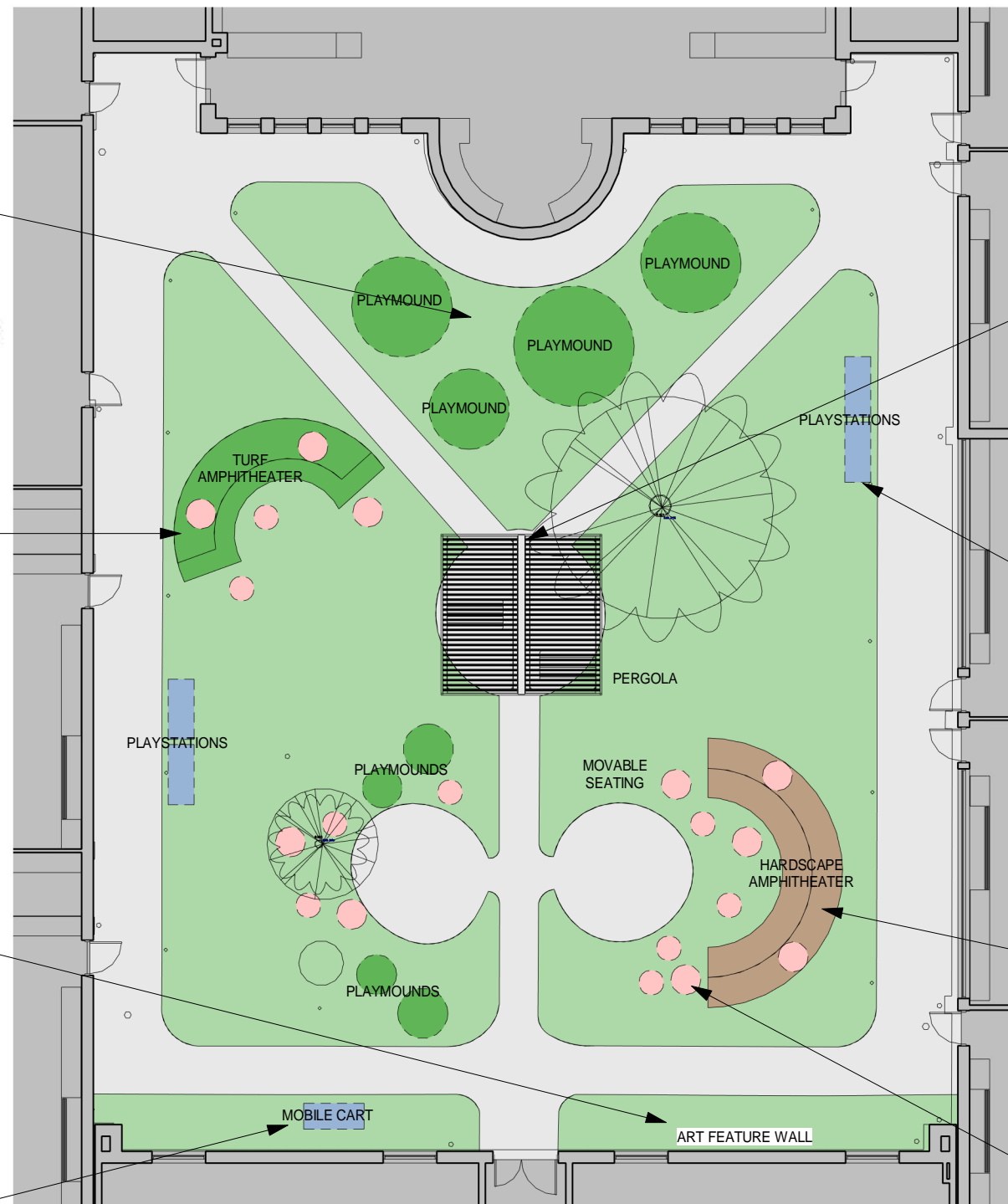
MOVEABLE PLAY STATIONS



HARDSCAPE AMPHITHEATER



MOVEABLE SEATING



- TURF GRASSES
- TURF MOUNDS
- CONCRETE FINISH
- WOOD FINISH
- SOFT MOVEABLE SEATING
- MOBILE STATIONS

12.06.22

Todd Hall - Courtyard Scheme

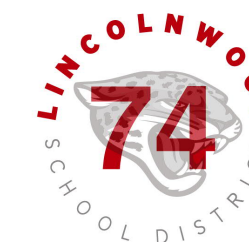
Lincolnwood SD 74

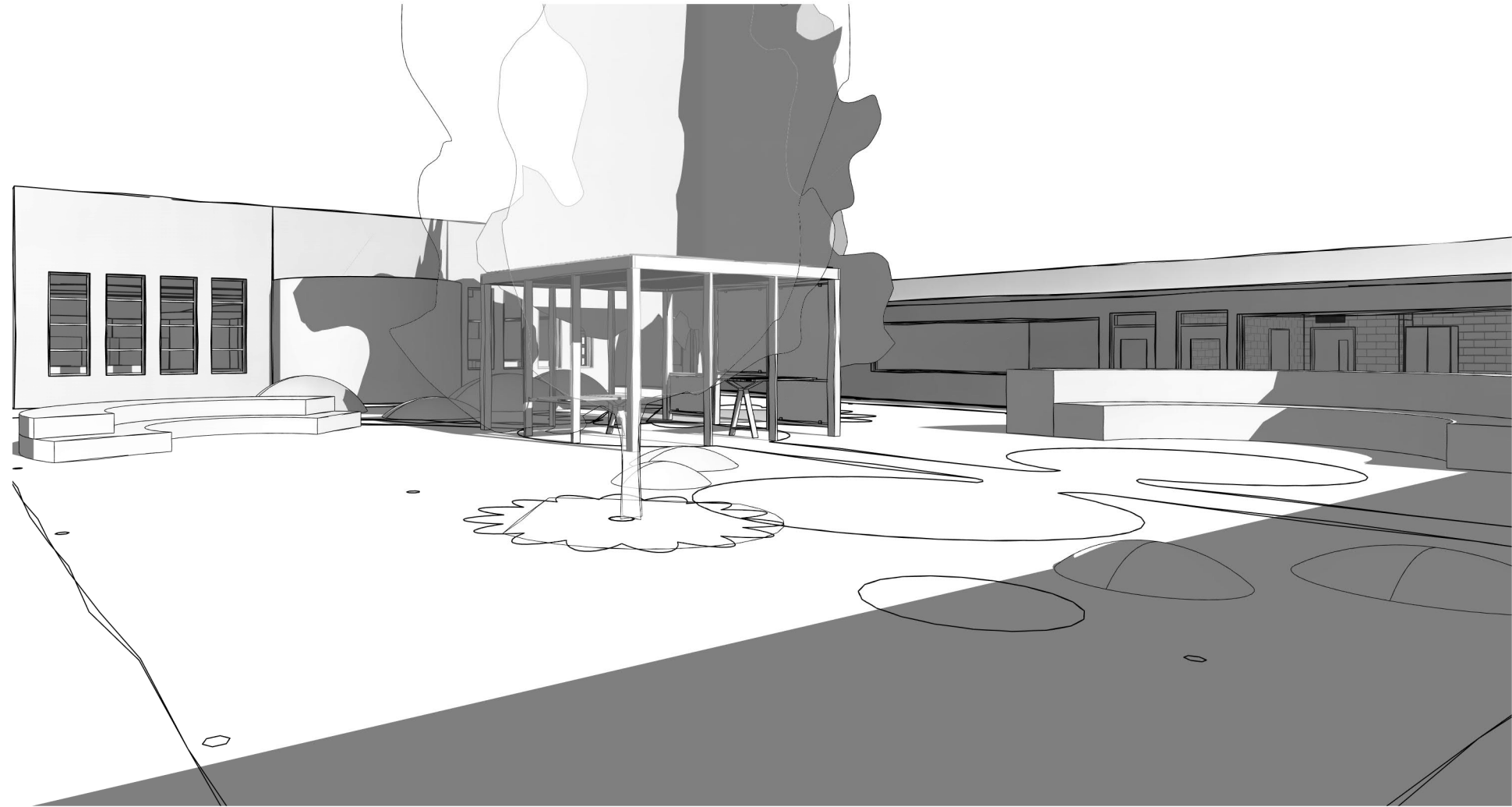
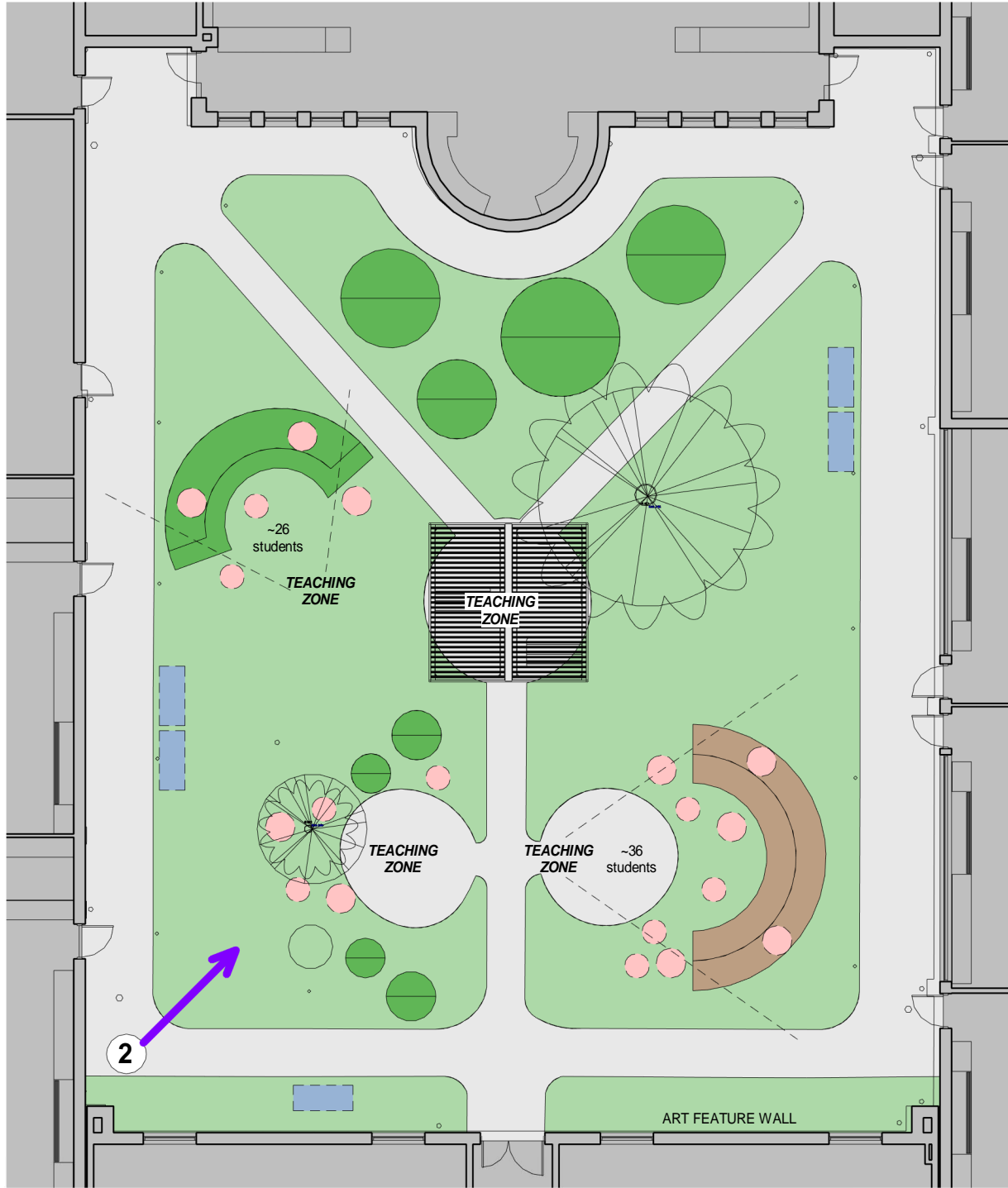
2023 TH RH LH General Work

6950 E Prairie Rd., Lincolnwood, IL 60712

22066

TH-1





2 3D View - Courtyard

- TURF GRASSES
- TURF MOUNDS
- CONCRETE FINISH
- WOOD FINISH
- SOFT MOVEABLE SEATING
- MOBILE STATIONS

12.06.22
Todd Hall - Courtyard Scheme
 Lincolnwood SD 74
 2023 TH RH LH General Work
 6950 E Prairie Rd., Lincolnwood, IL 60712

22066
TH-2





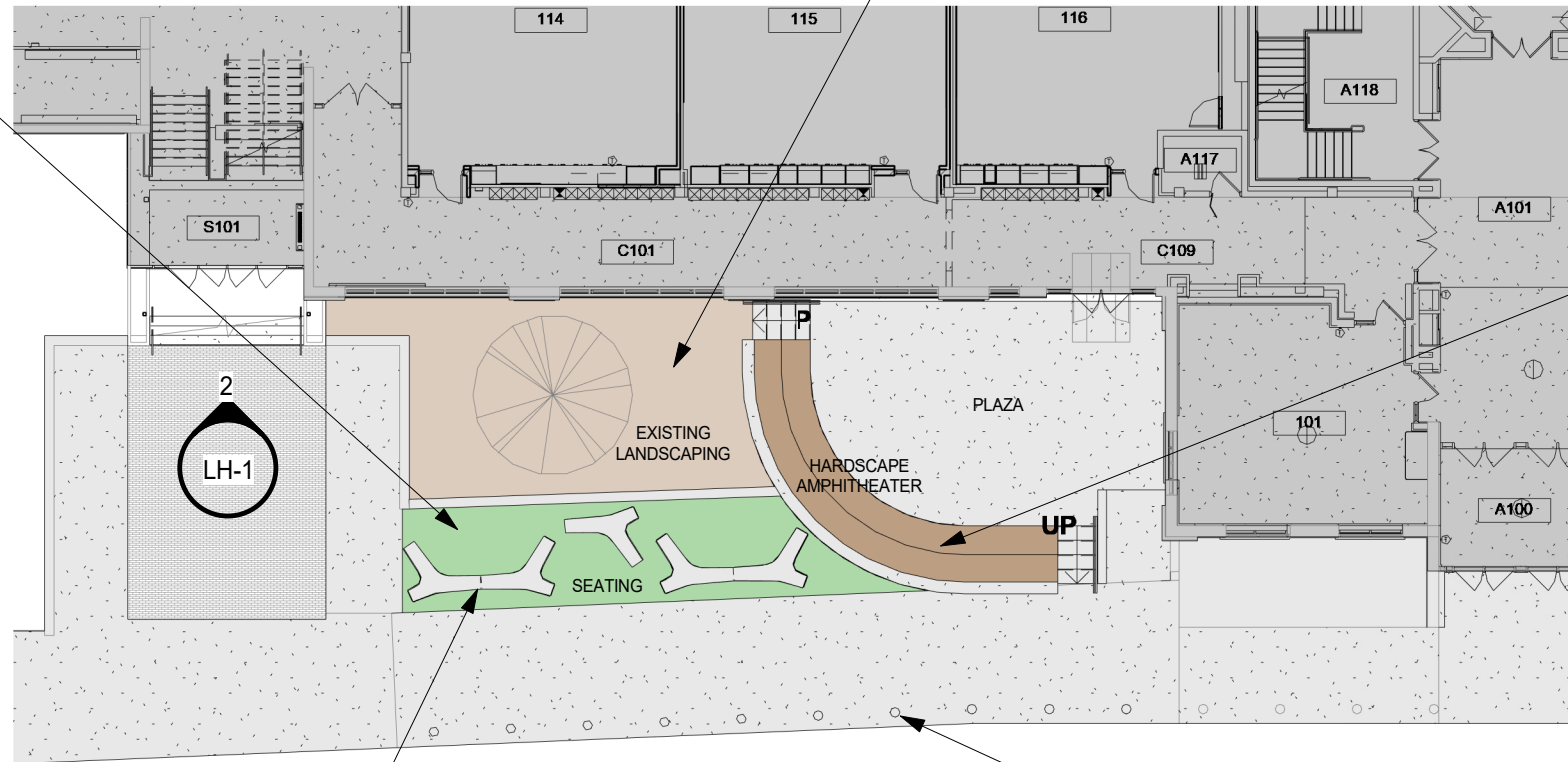
ARTIFICIAL TURF



EXISTING LANDSCAPING



HARD SURFACE AMPHITHEATER



SECURITY BOLLARDS TO MATCH EXISTING



2 DOOR BRANDING
1/8" = 1'-0"

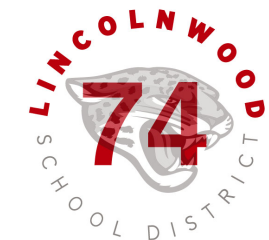


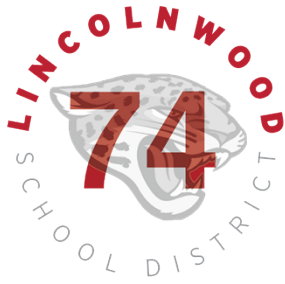
GROUND SURFACE ELEMENTS

- TURF GRASSES
- CONCRETE FINISH
- WOOD FINISH
- MULCH

12.06.22
22066
LH-1

Lincoln Hall - Plaza Scheme
Lincolnwood SD 74
2023 TH RH LH General Work
6950 E Prairie Rd., Lincolnwood, IL 60712





Executive Summary Facilities Committee Meeting

DATE: December 13, 2022

TOPIC: Health Life Safety Amendments for Todd Hall, Rutledge Hall and Lincoln Hall

PREPARED BY: Courtney Whited

Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

Approximately \$1,100,000 of projects listed on the SD74 Master Facilities Plan could possibly be reclassified as Fire Prevention/Health Life Safety projects. StudioGC drafted a Request for Authorization to use Fire Prevention and Safety Funds for each school. If these applications are accepted by the Illinois State Board of Education, SD74 could rely upon Fund 90's balance for payment.

Fiscal Impact:

\$1,082,060 of planned Master Facilities Projects would be coded as Fund 90 expenditures instead of relying upon other funds. The breakout by school is as follows:

Todd Hall \$ 122,720

Rutledge Hall \$ 900,340

Lincoln Hall \$ 59,000

Recommendation:

The Facilities Committee concurs with the Administration to recommend to the Board of Education to approve the three proposed Health and Life Safety Amendments authorizing additional life safety work in the total amount of \$1,082,060.

REQUEST FOR AUTHORIZATION To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

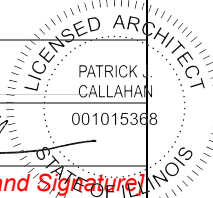
This is to certify that:

The TODD HALL ELEM SCHOOL school, located at 3925 W Lunt Ave Lincolnwood, Illinois, and under the management and control of the Board of Education of School District # 0740, County, was surveyed by me on 8/1/2022.

- All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.
- All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.
-

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 122,720.00.

Name of Architect/Engineer Patrick J. Callahan	Name of Firm Studio GC
Phone Number 312-253-3400	Fax Number 312-253-3401
License Number 001-015368	Expiration Date 11/30/2024
Email Address p.callahan@studiogc.com	



PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- If Fire Prevention and Safety funds are to be used, the district certifies that it has levied the maximum authorized rate for its operations and maintenance fund for the most recent year for which tax rates are available.
- The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).

g. All work authorized by the District will be executed in conformity with all applicable codes.

h. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE 016,			2. DISTRICT CODE/NAME 0740,		3. FACILITY CODE/NAME TODD HALL ELEM SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation	
1	Exterior	b.	185.390; BOCA-PM 304.6	Exterior face brick mortar joints are open or missing, and brick mortar has staggered cracking and is deteriorating, leading to water infiltration and building envelope system degradation.	Grind and tuckpoint deteriorated brick mortar joints, and replace any damaged brick.	
2	Roof 11	b.	BOCA-PM 304.7	Roof assembly is deteriorated and exhibits signs of failure, including water infiltration	Replace roof to make envelope water-tight	

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 016,			2. DISTRICT CODE/NAME 0740,			3. FACILITY CODE/NAME TODD HALL ELEM SCHOOL					
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	c	b.	Grind and tuckpoint deteriorated brick mortar joints, and replace any damaged brick.	l.s.	1	2	\$79,000.00			8/31/2022	F
2	e	b.	Replace roof to make envelope water-tight	s.f.	130	2	\$25,000.00			8/31/2022	F

	Original Subtotal	\$104,000.00	Adjusted Subtotal	\$104,000.00
	Original 10.00% Contingency	\$10,400.00	Adjusted 10.00% Contingency	\$10,400.00
	Original 8.00% A/E Fees	\$8,320.00	Adjusted 8.00% A/E Fees	\$8,320.00
	Original Grand Total	\$122,720.00	Adjusted Grand Total	\$122,720.00

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

REQUEST FOR AUTHORIZATION To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

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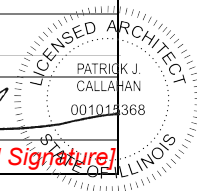
The RUTLEDGE HALL ELEM SCHOOL school, located at 6850 E Prairie Lincolnwood, Illinois, and under the management and control of the Board of Education of School District # 0740, County, was surveyed by me on 8/1/2022.

All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.

All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 900,340.00.

Name of Architect/Engineer Patrick J. Callahan	Name of Firm Studio GC
Phone Number 312-253-3400	Fax Number 312-253-3401
License Number 001-015368	Expiration Date 11/30/2024
Email Address p.callahan@studiogc.com	 [Seal and Signature]



PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. If Fire Prevention and Safety funds are to be used, the district certifies that it has levied the maximum authorized rate for its operations and maintenance fund for the most recent year for which tax rates are available.
- d. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- e. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- f. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).

g. All work authorized by the District will be executed in conformity with all applicable codes.

h. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE 016,		2. DISTRICT CODE/NAME 0740,			3. FACILITY CODE/NAME RUTLEDGE HALL ELEM SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation	
1	Exterior	b.	185.390; BOCA-PM 304.6	Exterior face brick mortar joints are open or missing, and brick mortar has staggered cracking and is deteriorating, leading to water infiltration and building envelope system degradation.	Grind and tuckpoint deteriorated brick mortar joints, and replace any damaged brick.	
2	Roofs 2, 3, 4, 5, 7, 9, 10, 12	b.	BOCA-PM 304.7	Roof assembly is deteriorated and exhibits signs of failure, including water infiltration	Restore roof to make envelope water-tight	

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 016,			2. DISTRICT CODE/NAME 0740,			3. FACILITY CODE/NAME RUTLEDGE HALL ELEM SCHOOL					
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	c	b.	Grind and tuckpoint deteriorated brick mortar joints, and replace any damaged brick.	l.s.	1	2	\$50,000.00			8/31/2022	F
2	e	b.	Restore roof to make envelope water-tight	s.f.	32500	2	\$713,000.00			8/31/2022	F

	Original Subtotal	\$763,000.00	Adjusted Subtotal	\$763,000.00
	Original 10.00% Contingency	\$76,300.00	Adjusted 10.00% Contingency	\$76,300.00
	Original 8.00% A/E Fees	\$61,040.00	Adjusted 8.00% A/E Fees	\$61,040.00
	Original Grand Total	\$900,340.00	Adjusted Grand Total	\$900,340.00

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

REQUEST FOR AUTHORIZATION To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

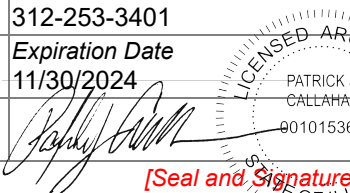
The LINCOLN HALL MIDDLE SCHOOL school, located at 6855 N Crawford Ave Lincolnwood, Illinois, and under the management and control of the Board of Education of School District # 0740, County, was surveyed by me on 8/1/2022.

All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.

All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 59,000.00.

Name of Architect/Engineer Patrick J. Callahan	Name of Firm Studio GC
Phone Number 312-253-3400	Fax Number 312-253-3401
License Number 001-015368	Expiration Date 11/30/2024
Email Address p.callahan@studiogc.com	


[Seal and Signature]

PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- If Fire Prevention and Safety funds are to be used, the district certifies that it has levied the maximum authorized rate for its operations and maintenance fund for the most recent year for which tax rates are available.
- The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).

g. All work authorized by the District will be executed in conformity with all applicable codes.

h. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE 016,		2. DISTRICT CODE/NAME 0740,		3. FACILITY CODE/NAME LINCOLN HALL MIDDLE SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation
1	Exterior	b.	185.390; BOCA-PM 304.6	Exterior face brick mortar joints are open or missing, and brick mortar has staggered cracking and is deteriorating, leading to water infiltration and building envelope system degradation. Masonry pier caps are cracked and missing joints and require replacement.	Grind and tuckpoint deteriorated brick mortar joints, and replace any damaged brick. Replace masonry caps at piers.

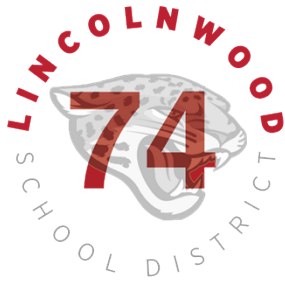
Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 016,			2. DISTRICT CODE/NAME 0740,			3. FACILITY CODE/NAME LINCOLN HALL MIDDLE SCHOOL					
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	c	b.	Grind and tuckpoint deteriorated brick mortar joints, and replace any damaged brick. Replace masonry caps at piers.	l.s.	1	2	\$50,000.00			8/31/2022	F

	Original Subtotal	\$50,000.00	Adjusted Subtotal	\$50,000.00
	Original 10.00% Contingency	\$5,000.00	Adjusted 10.00% Contingency	\$5,000.00
	Original 8.00% A/E Fees	\$4,000.00	Adjusted 8.00% A/E Fees	\$4,000.00
	Original Grand Total	\$59,000.00	Adjusted Grand Total	\$59,000.00

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)



Executive Summary Facilities Committee Meeting

DATE: December 13, 2022

TOPIC: Contour Landscaping Contract Extension for April - November 2023

PREPARED BY: Courtney Whited

Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

There was an option for SD74 and Contour Landscaping, Inc. to extend beyond the original two-year term arranged when they won the bid for Seasonal Landscaping 2021-22. The 2022 season ended November 30, 2022 and Contour extended the same pricing for the upcoming 2023 season. District Legal Counsel reviewed this Contract Extension and indicated all parts were acceptable, especially since pricing did not increase.

Fiscal Impact:

\$42,288 for the April - November 2023 season

The District paid \$42,288 in 2021 and 2022 with the same vendor

Recommendation:

The Facilities Committee concurs with the Administration to recommend to the Board of Education to accept or approve this Contract Extension from Contour Landscaping, Inc. for seasonal landscaping services in the amount of \$42,288 from April 1 - November 30, 2023.



Contour Landscaping, Inc.

3501 Jarvis, Skokie IL 60076

847.673.5149

Fax 847.673.5655

November 18, 2022

Contour landscaping confirms extension of the services listed below at the prices listed below for the 2023 landscape season (third year). The pricing for April through November 2023 would be \$42,288.

	YEAR 1: April 1, 2021 - December 1, 2021			YEAR 2: April 1, 2022 - December 1, 2022		
	# of Times	Unit Price	Subtotal	# of Times	Unit Price	Subtotal
Lawn mowing*	35	996	34,860	35	996	34,860
Lawn weed & feed	2	1,764	3,528	2	1,764	3,528
Mulch	1	3,900	3,900	1	3,900	3,900
* including shrub bed & tree ring maintenance	Year 1 Total: \$		42,288	Year 2 Total: \$		42,288

I acknowledge that the contract may be renewed for an additional two years in one-year increments (April 1, 2023, until December 1, 2023, and April 1, 2024, until December 1, 2024) and that the costs may be adjusted only in accordance with the terms of the Specifications stated in the Invitation to Bid. Should I be awarded the contract, I will enter into an agreement substantially in accordance with the Bid Specifications and subject to approval by legal counsel for School District No. 74.

SIGNED

DAVID BISKUP

PRINT NAME OF SIGNATORY

DATE

1-25-21
GENERAL MANAGER

PRINT TITLE OF SIGNATORY

By their signatures below, the parties hereby extend the original agreement for services entered into pursuant to the bid submitted on January 25, 2021, for the third year. All other terms and conditions of that bid and agreement remain in effect. The parties acknowledge that up to one (1) further extension will be allowed per the terms of the bid.

Contour Landscaping Inc.

Sign

Print

Date

Lincolnwood School District 74

Sign

Print

Date

11-18-22



Executive Summary Board of Education Meeting

DATE: March 4, 2021

TOPIC: Landscaping Bid

PREPARED BY: Courtney Whited

Recommended for:

- Action
- Discussion
- Information

Date: 3/4/21



Scott Anderson, Board President
Lincolnwood School District 74

Purpose/Background:

The Board of Education approves expenditures that are more than \$10,000. On January 14, 2021, the District provided legal notice to go out to bid for landscaping services. On January 25, 2021, the District received bids from three contractors for the 2021 and 2022 seasons. The bid documents require the bidders to complete the following services:

- 35 weekly lawn mowing, shrub bed and tree ring maintenance
- 2 annual lawn weed and fertilizer applications.
- 1 annual mulch of applicable areas

Fiscal Impact:

- **Contour Landscaping** Year 1: \$42,288 / Year 2: \$42,288 = Total \$84,576
- Fleck's Landscaping Year 1: \$46,439 / Year 2: \$46,439 = Total \$92,878
- ILT Vignocchi Landscaping Year 1: \$73,890 / Year 2: \$73,890 = Total \$147,780

Attached for review, please find the evaluation matrix used in determining the most qualified responsible bidder and the contract developed with assistance from the District's attorneys. The matrix provided for a Phase I evaluation, which required a minimum qualifying score of eight to move to the Phase II evaluation. Each bidder qualified to move to the Phase II evaluation process. The Phase II evaluation process required the administration to review six different components of each vendor's bid document and rate each component from 1 (least favorable) to 5 (most favorable). Overall, Contour Landscaping is the administrative recommendation with a score of 30 versus 27 for Fleck's Landscaping and 25 for ILT Vignocchi Landscaping. The most significant determining factors in the evaluation process was the cost and the references provided by each contractor. Legal counsel reviewed the bid from Contour, found it to be in order and cited no issues.

Recommendation:


The Finance Committee concurs to recommend to the Board of Education to retain the services of Contour Landscaping Inc. with an annual cost of \$42,288 for both the 2021 and 2022 seasons, for a total of \$84,576.

Lincolnwood School District No. 74
 Bid Form – Landscape Maintenance Services
 2021 – 2022

After having read all the Specifications and Instructions for Bidders, and understanding same, I hereby submit the following bid(s) for all labor, materials, tools, equipment, incidentals, and expertise necessary for the landscape maintenance needs of School District No. 74 in accordance with said Specifications:

	YEAR 1: April 1, 2021 - December 1, 2021			YEAR 2: April 1, 2022 - December 1, 2022		
	# of Times	Unit Price	Subtotal	# of Times	Unit Price	Subtotal
Lawn mowing*	35	996	34,860	35	996	34,860
Lawn weed & feed	2	1,764	3,528	2	1,764	3,528
Mulch	1	3,900	3,900	1	3,900	3,900
* Including shrub bed & tree ring maintenance	Year 1 Total: \$ 42,288			Year 2 Total: \$ 42,288		

I acknowledge that the contract may be renewed for an additional two years in one-year increments (April 1, 2023, until December 1, 2023, and April 1, 2024, until December 1, 2024) and that the costs may be adjusted only in accordance with the terms of the Specifications stated in the Invitation to Bid. Should I be awarded the contract, I will enter into an agreement substantially in accordance with the Bid Specifications and subject to approval by legal counsel for School District No. 74.



 SIGNED
 DAVID BISKUP

 PRINT NAME OF SIGNATORY
 CONTOUR LANDSCAPING INC.

 COMPANY NAME
 3501 JARVIS

 ADDRESS
 SKOKIE IL 60076

 CITY STATE ZIP
 DAVID BISKUP

 NAME OF CONTACT PERSON

1-25-21

 DATE
 GENERAL MANAGER

 PRINT TITLE OF SIGNATORY
 363762706

 FEIN
 847-673-5149

 PHONE
 847-673-5655

 FAX
 DAVE@CALLCONTOUR.COM

 CONTACT PERSON'S EMAIL

PLEASE INITIAL BELOW TO CONFIRM THAT:

DB BIDDER HAS COMPLETED THE BIDDER CERTIFICATION PAGES INCLUDED AT THE END OF THIS BID FORM.

DB BIDDER HAS INCLUDED THE FOLLOWING DOCUMENTATION WITH THE BID PROPOSAL:

- a. Letter from insurance representative certifying that the insurer has read the requirements as set forth in the General Conditions and will issue the required policies as specified in the General Requirements;
- b. Fully completed and signed originals of all Certification Forms;
- c. References Form;
- d. Copies of applicator and operator licenses for turf grass and ornamentals.

All bids are to be submitted to the following address no later than 10:00 a.m. on January 25, 2021:

ATTENTION: Courtney Whited, Business Manager
Lincolnwood School District #74
6950 N. East Prairie Rd.
Lincolnwood, Illinois, 60712

Bid Specifications and Instructions and Bid Forms will be available at the above address between the hours of 8:00 a.m. and 4:00 p.m. on regular school days.

THE BOARD OF EDUCATION OF LINCOLNWOOD SCHOOL DISTRICT NO. 74 RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS OR PARTS THEREOF WHICH ARE SEVERABLE AND RESERVES THE RIGHT TO WAIVE ANY INFORMALITIES OR TECHNICAL DEFECTS IN BIDS OR THE BIDDING PROCESS AS WILL SERVE THE BEST INTERESTS OF THE DISTRICT AND THE RIGHT TO DISREGARD ALL NONCONFORMING, NON-RESPONSIVE, UNBALANCED OR CONDITIONAL BIDS. ALSO, THE DISTRICT RESERVES THE RIGHT TO REJECT THE BID OF ANY BIDDER WHEN THE DISTRICT BELIEVES THE BID IS NOT RESPONSIVE OR THE BIDDER IS UNQUALIFIED OR OF DOUBTFUL FINANCIAL OR TECHNICAL ABILITY OR FAILS TO MEET ANY OTHER PERTINENT STANDARD OR CRITERIA ESTABLISHED BY THE SCHOOL DISTRICT IN DETERMINING THE LOWEST RESPONSIBLE BID. THE BIDDER WAIVES THE RIGHT TO CHALLENGE THE DISTRICT'S DISCRETION IN DETERMINING THE LOWEST RESPONSIBLE BIDDER.

Note: The bid opening shall be conducted in compliance with the Governor's Disaster Proclamations and Executive Orders in response to the ongoing coronavirus pandemic. If limitations on in-person gatherings have been implemented at the time of the bid opening, each bidder may be limited in the number of individuals who may attend or the meeting may be conducted electronically. All visitors to School District buildings will be required to submit to temperature checks and symptom screenings and comply with social distancing and face covering requirements at all times, and shall certify that they have not tested positive for COVID-19 and have not been in close contact with a suspected or confirmed case of COVID-19 in the prior 14 days.

CERTIFICATIONS

The undersigned hereby affirms that:

- * He/She is a duly authorized agent of the vendor.
- * He/She has read and agrees to the request for bids.

I certify that I am submitting the following offers as my firm's bid. I understand by virtue of executing and returning with this bid this required response form, I further certify full, complete, and unconditional acceptance of the contents of this request for bids except as noted herein.

Print Name: DAVID BISKUP Title: GENERAL MANAGER

Company Name: CONTOUR LANDSCAPING INC.

Address: 3501 JARVIS

City State ZIP: SKOKIE, IL 60076 Telephone: 847-673-5149

Fax: 847-673-5655 E-Mail: DAVE@CALLCONTOUR.COM

Signature:  Date: 1-25-21

COLLECTIVE BARGAINING

The undersigned hereby certifies that _____ SOME OR ALL / X NONE (check one) of my firm's employees are represented by an exclusive bargaining representative recognized and certified by a labor relations board. I certify that I have provided copies of all collective bargaining agreements that my firm is subject to. I further certify that I have disclosed information on all petitions for certification, decertification, or any other action pertaining to collective bargaining that are presently outstanding but have not yet resulted in a signed collective bargaining agreement.

Signature:  Date: 1-25-21

ANTI-COLLUSION CERTIFICATION OF COMPLIANCE

DAVID BISKUP

(print name)

, being first duly sworn, deposes and says:

that he/she is GENERAL MANAGER
(owner, president, partner, etc.)

of CONTOUR LANDSCAPING INC.
(name of company)

the party making the foregoing proposal or bid, that such bid is genuine and not collusive, or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantages against any other bidder or any person interested in the proposed contract.

Signature: 

Date: 1-25-21

SEXUAL HARASSMENT

The undersigned hereby certifies that my firm has complied with the requirement of Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), as amended, with respect to sexual harassment policies. The terms of that law, as applicable, are hereby incorporated into this contract. The Board of Education states that it is in compliance with said law.

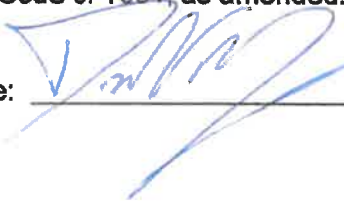
Signature: 

Date: 1-25-21

CERTIFICATE OF ELIGIBILITY TO BID

CONTOUR LANDSCAPING INC.

(bidder), pursuant to Section 33E-11 of the Illinois Criminal Code of 1961, as amended, hereby certifies that neither he/she/its partners, officers, or owners of his/her/its business have been convicted in the past five (5) years of the offenses of bid-rigging under Section 33E-3 of the Illinois Criminal Code of 1961, as amended, and that neither he/she/its business has ever been convicted of the offense of bid-rotating under Section 33E-4 of the Illinois Criminal Code of 1961, as amended.

Signature: 

Date: 1-25-21

DRUG FREE WORKPLACE CERTIFICATION

Pursuant to 30 ILCS 580/1 *et seq.* ("Drug Free Workplace Act"), the undersigned certifies to the Board of Education it will provide a drug-free workplace by:

1. Publishing a statement: A. notifying employees that unlawful manufacture, distribution, possession, or use of a controlled substance, including cannabis, is prohibited in the Contractor's workplace; B. specifying actions that will be taken against employees for violations of this prohibition; C. notifying employees that, as a condition of employment on this contract, employees will: 1. abide by the terms of the statement, 2. notify the Contractor of any criminal drug statute conviction for a violation occurring in the workplace, no later than five (5) days after such conviction.

2. Establishing a drug-free awareness program to inform employees about: A. the dangers of drug abuse in the workplace; B. the Contractor's policy of maintaining a drug-free workplace; C. available drug counseling, rehabilitation, and employee assistance programs; D. penalties that may be imposed upon employees for drug violations.

3. Making it a requirement to give a copy of the statement in subsection "1" to each employee engaged in performance of the contract, and posting it in a prominent workplace location.

4. Notifying the District within ten days after receiving notice in subsection "1", paragraph "C", part "2", from an employee, or otherwise receiving actual notice of such conviction.

5. Imposing a sanction or requiring participation by a convicted employee, in a drug abuse rehabilitation program, as required by Section 5 of the Drug Free Workplace Act.

6. Assisting employees in selecting a course of action in the event drug counseling, treatment, and/or rehabilitation is required, and indicating that a trained referral team is in place.

7. Making a good-faith effort to maintain a drug-free workplace through implementation of Section 3 of the Drug Free Workplace Act.

Failure to abide by this Drug Free Workplace Certification will subject the contractor to penalties set forth in Sections 6, 7, and 8 of the Drug Free Workplace Act.

For: CONTOUR LANDSCAPING INC. By: 
(company name) (signature)

Its: GENERAL MANAGER Date: 1-25-21
(owner, president, partner, etc.)

Lincolnwood School District No. 74
Landscape Maintenance Services – 2021-2022
References

Bidder Name: CONTOUR LANDSCAPING INC.

Reference #1 Name: SKOKIE/MORTON GROVE SCHOOL DISTRICT #69

Contact Person: JOHN TINETTI - COORDINATOR OF BUILDINGS AND GROUNDS

Phone: 224-935-7072 Email: TINETTIS@SKOKIE69.NET

Reference #2 Name: SULIA MOLLOY EDUCATION CENTER

Contact Person: KYLE O'MALLEY - BUILDINGS ENGINEER

Phone: 847-966-8600 X2508 Email: KOMALLEY@NTDSE.ORG

Reference #3 Name: MORTON GROVE SCHOOL DISTRICT 70

Contact Person: JEM JOHNSON

Phone: 847-965-6200 Email: JJOHNSON@MGSD70.ORG

Reference #4 Name: SHORE COMMUNITY SERVICES

Contact Person: DEBORAH SHULRUF

Phone: 847-982-2030 X214 Email: DSHULRUF@SHORESERVICES.ORG

Reference #5 Name: CTL GROUP (PORTLAND CEMENT)

Contact Person: CRAIG HOFFMAN

Phone: 847-972-3138 Email: CHOFFMAN@CTLGROUP.COM



Corkill Insurance Agency, Inc.
25 Northwest Point Blvd., Suite 625
Elk Grove Village, IL 60007

Phone 847-758-1000
Fax 847-758-1200

January 25, 2021

Contour Landscaping, Inc.
3501 Jarvis Avenue
Skokie, IL 60076-4016

Re: Lincolnwood School District No. 74
Landscape Maintenance Services 2021-2022

To Whom It May Concern:

As the agent of Contour Landscaping, I confirm that they will be able to meet all insurance requirements of the contract for Lincolnwood School District No. 74 – Landscape Maintenance Services 2021-2022. If you have any questions, or if I can be of further service, please call. Thank you for allowing Corkill Insurance Agency to service your insurance needs.

Sincerely,

Matthew Wadley
Account Manager



CONTLAN-01

MWADLEY

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/25/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Corkill Insurance Agency
25 Northwest Point Blvd., Ste 625
Elk Grove Village, IL 60007

CONTACT NAME:
PHONE (A/C, No, Ext): (847) 758-1000 **FAX (A/C, No):** (847) 758-1200
E-MAIL ADDRESS:

INSURED
Contour Landscaping, Inc.
3501 Jarvis Avenue
Skokie, IL 60076-4016

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Wadena Insurance Company	12528
INSURER B : IMT Insurance Company	14257
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		GLX2109	9/1/2020	9/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PROP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:					
	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY		CVX2109	9/1/2020	9/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY					
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE		UCX2109	9/1/2020	9/1/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	DED RETENTION \$					
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A		WCX2109	9/1/2020	9/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Job: Landscapa Maintenance Services 2021-2022 - Lincolnwood School District #74, its individual Board members, agents, officers, and employees are Additional Insured for General Liability on a primary and non-contributory basis and Additional Insured for Auto Liability if required by written contract. A waiver of subrogation applies in favor of the Additional Insured for General Liability and Auto Liability if required by written contract. GA0050 0113, BA1029 0220

CERTIFICATE HOLDER

CANCELLATION

Lincolnwood School District #74
6950 N East Prairie Road
Lincolnwood, IL 60712

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

➕ View up to date information on how Illinois is handling the Coronavirus Disease 2019 (COVID-19) from the [State of Illinois Coronavirus Response Site \(https://coronavirus.illinois.gov/\)](https://coronavirus.illinois.gov/)

[AGR \(/sites/agr/Pages/default.aspx\)](/sites/agr/Pages/default.aspx) » [Pesticides \(/sites/agr/Pesticides/Pages/default.aspx\)](/sites/agr/Pesticides/Pages/default.aspx)

Licensee

Licensee

Full Name

SCOTT SCHOELLER

License No

CA32908

License Type

COMMERCIAL APPLICATOR

Expiration Date

12/31/2021 12:00 AM

Categories

General Standards, Ornamental, Turf, Aquatic

Company

Company Name

CONTOUR LANDSCAPING INC

Address

3501 JARVIS AVE
SKOKIE Illinois, 60076

County

Cook

PESTICIDES (/SITES/AGR/PESTICIDES/PAGES/DEFAULT.ASPX)

Pesticide Use and Regulation (/sites/agr/Pesticides/Pages/Pesticide-Use-And-Regulation.aspx)

Certification and Licensing (/sites/agr/Pesticides/Pages/Certification-and-Licensing.aspx)

Dicamba (<https://www2.illinois.gov/sites/agr/Pesticides/Pages/Dicamba.aspx>)

Dicamba FAQ (/sites/agr/Pesticides/Pages/DicambaFAQ.aspx)

DriftWatch (<https://il.driftwatch.org>)

Forms (/sites/agr/Pesticides/Pages/Pesticide-Forms.aspx)

Commercial Pesticide Applicator/ Operator Training and Testing
(/sites/agr/Pesticides/Pages/Commercial-Pesticide-Applicator.aspx)

Private Pesticide Applicator Training and Testing (/sites/agr/Pesticides/Pages/Private-Pesticide-Applicator-Training-and-Testing.aspx)

Licensed Pesticide Operators /Applicators /Dealers Search (/sites/agr/Pesticides/Pages/Pesticide-Licensee-Results.aspx)

Pesticide Product Registration (/sites/agr/Pesticides/Pages/Pesticide-Product-Registration.aspx)

Pesticide Product Search (/sites/agr/Pesticides/Pages/Pesticide-Product-Results.aspx)

Pesticide Use and Misuse (/sites/agr/Pesticides/Pages/Pesticides-Uses-Misuses.aspx)

Pesticide Misuse Complaint Form
(/sites/agr/Pesticides/Documents/pesticidemisusecomplaintform.pdf)

Aerial Pesticide Application Questions and Answers (/sites/agr/Pesticides/Pages/Aerial-Pesticide-Application-Q-A.aspx)

Agrichemical Facilities Containment Program
(/sites/agr/Environment/Agrichemicals/Pages/Agrichemical-Facilities-Containment-Program.aspx)

Containment Requirements for "On-farm" Agrichemicals
(/sites/agr/Environment/Agrichemicals/Pages/containment-requirements-for-the-on-farm-storage-of-agrichemicals.aspx)

Agrichemical Container Recycling Program
(/sites/agr/Environment/Agrichemicals/Pages/Agrichemical-Container-Recycling-Program.aspx)

[Pesticide Clean Sweep Program \(/sites/agr/Pesticides/Pages/Pesticide-Clean-Sweep-Program.aspx\)](/sites/agr/Pesticides/Pages/Pesticide-Clean-Sweep-Program.aspx)

[Groundwater Monitoring Well Network \(/sites/agr/Environment/Groundwater/Pages/default.aspx\)](/sites/agr/Environment/Groundwater/Pages/default.aspx)

Contact Information

Illinois Department of Agriculture

State Fairgrounds

801 E. Sangamon Ave

Springfield, IL 62702-1813

[Agency Directory \(https://cmsapps.illinois.gov/TeleDirectory\)](https://cmsapps.illinois.gov/TeleDirectory)

[Program Directory \(/sites/agr/Pages/Programs.aspx\)](/sites/agr/Pages/Programs.aspx)

 [\(/sites/agr/About/Pages/ContactUs.aspx\)](/sites/agr/About/Pages/ContactUs.aspx)

Useful Links

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[Open Meetings \(/sites/agr/Events/Pages/default.aspx\)](/sites/agr/Events/Pages/default.aspx)

[FOIA Requests \(/sites/agr/About/Pages/Freedom-of-Information-Act-Request.aspx\)](/sites/agr/About/Pages/Freedom-of-Information-Act-Request.aspx)

[Laws Administered by IDOA \(/sites/agr/About/Pages/Statutes.aspx\)](/sites/agr/About/Pages/Statutes.aspx)

[Facts About Agriculture \(/sites/agr/About/Pages/Facts-About-Illinois-Agriculture.aspx\)](/sites/agr/About/Pages/Facts-About-Illinois-Agriculture.aspx)

[Agriculture Statistics \(NASS\) \(https://www.nass.usda.gov/\)](https://www.nass.usda.gov/)

[Publications \(/sites/agr/About/Pages/Publications.aspx\)](/sites/agr/About/Pages/Publications.aspx)

[Procurement Opportunities \(/sites/agr/About/Pages/Procurement-Opportunities.aspx\)](/sites/agr/About/Pages/Procurement-Opportunities.aspx)

[Policies \(/sites/agr/About/Policies/Pages/default.aspx\)](/sites/agr/About/Policies/Pages/default.aspx)

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[\(/sites/agr/About/Pages/ContactUs.aspx\)](#)

 [Web Accessibility \(http://www.dhs.state.il.us/page.aspx?item=32765\)](http://www.dhs.state.il.us/page.aspx?item=32765)

 [Missing & Exploited Children \(http://www.missingkids.com/\)](http://www.missingkids.com/)

 [Amber Alerts \(http://www.amberillinois.org/\)](http://www.amberillinois.org/)  [Illinois Privacy Info \(/Pages/About/Privacy.aspx\)](/Pages/About/Privacy.aspx)

[Governor JB Pritzker \(/sites/gov\)](/sites/gov)



Facilities Committee Meeting

DATE: December 13, 2022

TOPIC: District Facilities Update

PREPARED BY: Courtney Whited

Recommended for:

Action

Discussion

Information

Purpose/Background:

To provide the Facilities Committee an update on ongoing Districtwide project(s)

1. Mile Marker Signs for the Track
2. Temporary Parking Zone at Todd Hall
3. Complete: Lunt Avenue Signs and Curbs by Village Public Works
4. Desk Donation/Storage Units
5. Team Reil Playground Equipment: December 15 ship date
6. Rutledge Hall Elevator Modernization
The TKE representative spoke with the factory and learned TKE will not be receiving all material in time for a December install. Some of the materials are pushed out until March 3. Administration requested a June 8 reservation for this work. TKE confirmed June 12 - 19, 2023 will be booked for Rutledge Hall.
7. Lowery McDonnell will return during the winter break in order to finish the Rutledge Hall cafeteria table work
8. Security: District Buildings