



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING AGENDA
TUESDAY, MAY 17, 2022 AT **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, *President*
Elaina Geraghty, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Jay Oleniczak
Rupal Shah Mandal
Peter D. Theodore

ADMINISTRATION
Dr. Kimberly A. Nasshan, *Superintendent of Schools*
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Agenda of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, to be held in the Marvin Garlich Administration Building
6950 N. East Prairie Road
Lincolnwood, Illinois 60712,
on Tuesday, May 17, 2022.*

IN-PERSON PARTICIPATION: It is expected that all members of the Facilities Committee, plus several administrators, will be physically present at the Marvin Garlich Administration Building located at 6950 N. East Prairie Road, Lincolnwood, IL. The public is welcome.

1. CALL TO ORDER/ROLL CALL

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Elaina Geraghty (BOE), Co-Chair
Rupal Shah Mandal (BOE)
Wendy Grano, Community Member
Emily McCall, Community Member
Zade Tagani, Community Member

ADMINISTRATORS/STAFF

Dr. Kimberly A. Nasshan, Superintendent of Schools
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

2. AUDIENCE TO VISITORS

3. APPROVAL OF MINUTES

- a. Facilities Committee Meeting Minutes - **APRIL 19, 2022**

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Motion by member: _____ Seconded by: _____

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

- a. INFORMATION/DISCUSSION/ACTION: SD74 Parking Lot Gates FY22

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- b. INFORMATION/DISCUSSION/ACTION: StudioGC architecture+interiors Project(s) Update

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- I. General Work with Paschen
II. Sitework with Murphy
III. Administration Roofing
IV. Shared Instructional Furniture at Rutledge Hall

- V. Playground Equipment and Surfacing
- VI. Rutledge Hall Elevator Modernization
- VII. Cafeteria Tables/Benches at Todd Hall & Rutledge Hall

5. OLD BUSINESS

6. NEW BUSINESS

7. INFORMATION/DISCUSSION: District Facilities Update
- a. Lincolnwood Baseball & Softball Association

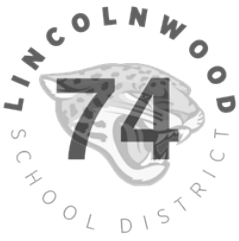
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8. ADJOURNMENT

Motion by member: _____ Seconded by: _____

Dr. Kimberly A. Nasshan, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING MINUTES
TUESDAY, APRIL 19, 2022 AT **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, *President*
Elaina Geraghty, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Jay Oleniczak
Rupal Shah Mandal
Peter D. Theodore

ADMINISTRATION
Dr. Kimberly A. Nasshan, *Superintendent of Schools*
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, April 19, 2022.

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Facilities Committee meeting to order at 6:00 p.m.

FACILITIES COMMITTEE MEMBERS PRESENT

John P. Vranas (BOE) Chair
Elaina Geraghty (BOE), Co-chair
Rupal Shah Mandal (BOE)
Wendy Grano, Community Member
Emily McCall, Community Member (arrived at 6:05pm)

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Zade Tagani, Community Member

ADMINISTRATORS/STAFF PRESENT

Dr. Kimberly A. Nasshan, Superintendent of Schools
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, Studio GC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **March 22, 2022**

A motion was made, seconded and passed to approve the March 22, 2022 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC architecture+interiors Project(s) Update

I. Driveway and Parking Lot Asphalt Maintenance at Rutledge Hall and Lincoln Hall

Courtney Whited, Business Manager/CSBO thanked Athi Toufexis, Studio GC for working with vendors for better pricing on the necessary asphalt maintenance.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve this Proposal from Patriot Pavement Maintenance for crack filling, seal coating and striping the Rutledge Hall and Lincoln Hall parking lot and driveways in the amount of \$14,265.25 during summer 2022.

5. OLD BUSINESS

6. NEW BUSINESS

a. Custodial Equipment Purchase from GSF USA, Inc.

Jim Caldwell, Director of Buildings and Grounds, explained that the District began a program last year to upgrade the custodial equipment. The District is continuing with a cycle of regular refreshing. Jim outlined the pieces of equipment that are scheduled to be purchased this year. The Committee inquired that any purchased equipment would be tax exempt, which was confirmed by the Administration.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve this custodial equipment purchase from GSF USA, Inc. in an amount not to exceed \$13,950.

7. District Facilities Update

a. Summer 2022 General Work "Bid Package A" Update

Information arrived from the vendor that the project is off schedule. The rooftop units are scheduled to ship July 25th, arrive on July 29th, which is later than anticipated. Athi outlined the schedule to get the units installed and functioning. If the units arrive by July 29th; the project would be fully completed by August 19th. Athi outlined different scenarios to install the project on an expedited schedule or to complete next year if the project misses a drop dead date. The Committee directed the Administration to put the vendor on notice that they would be responsible for additional costs associated with delaying or expediting the project if the July 29th delivery date cannot be met.

b. Todd Hall Parking Lot Variance with the Village

The District's parking lot shrub variance request will be on the Village of Lincolnwood Board Meeting Agendas on May 18, 2022 and June 7, 2022. District representatives will be at each meeting.

c. Todd Hall Parking Lot Expansion - Memorial Tree(s)

The original attempt to move the memorial tree was unsuccessful due to soil conditions. Another date will be scheduled. There is a second memorial tree, in honor of a Todd Hall teacher, which will receive a plaque.

d. Campus Parking Lot Gates

Administration called several vendors related to the project; however, no quotes were received in time for the Committee meeting. The quotes will be presented at the May Facilities Committee meeting.

e. Plat of Consolidation - Mylar Signatures

The District is gathering the necessary signatures. After the completion of the signatures the District will file with the County.

f. Bench Order

The Benches have been ordered consistent with the colors already on campus. They will be scheduled to be installed upon arrival.

g. Facility Rentals

The Girl Scouts will have a table at Todd Hall to provide registration information to families.

The Administration provided participation figures for the Lincolnwood Baseball & Softball Association (LBSA) and discussed which class the organization should be classified under for the purposes of potentially assigning a rental fee for the use of the District facilities. The Administration was directed to evaluate how much the organization is renting SD74 facilities and what the fee would be as a Class 2 organization.

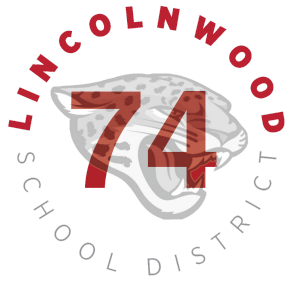
8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 6:31 p.m.

The next Facilities Committee meeting will be held Tuesday, May 17, 2022 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Elaina Geraghty, Co-chair



Executive Summary
Facilities Committee Meeting

DATE: May 17, 2022

TOPIC: Parking Lot Gates Throughout the District

PREPARED BY: Jim Caldwell and Courtney Whited

Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

There are five gates located in Rutledge Hall and Lincoln Hall's parking lot/driveway areas. Administration secured a quote from The Fence Store to change out the 4 triangular-shaped gates to match the safer, rectangular gates.

Fiscal Impact:

\$5,975.00

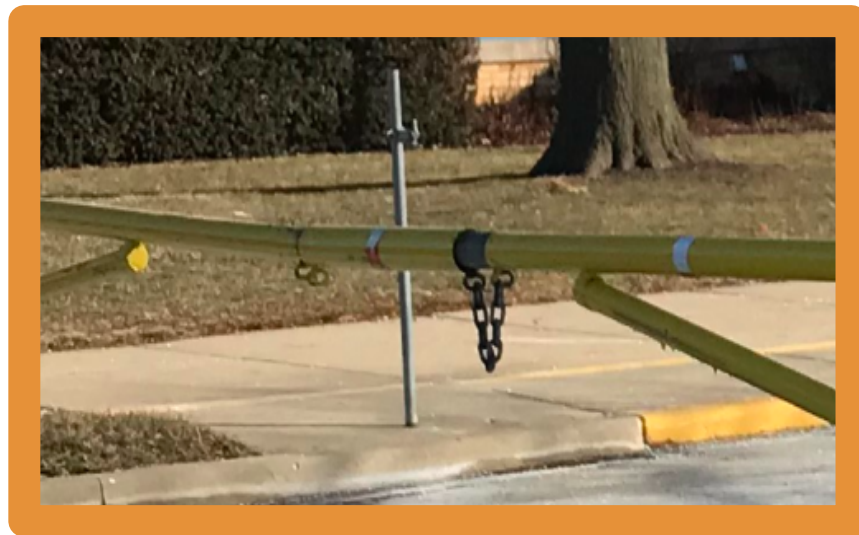
Recommendation:

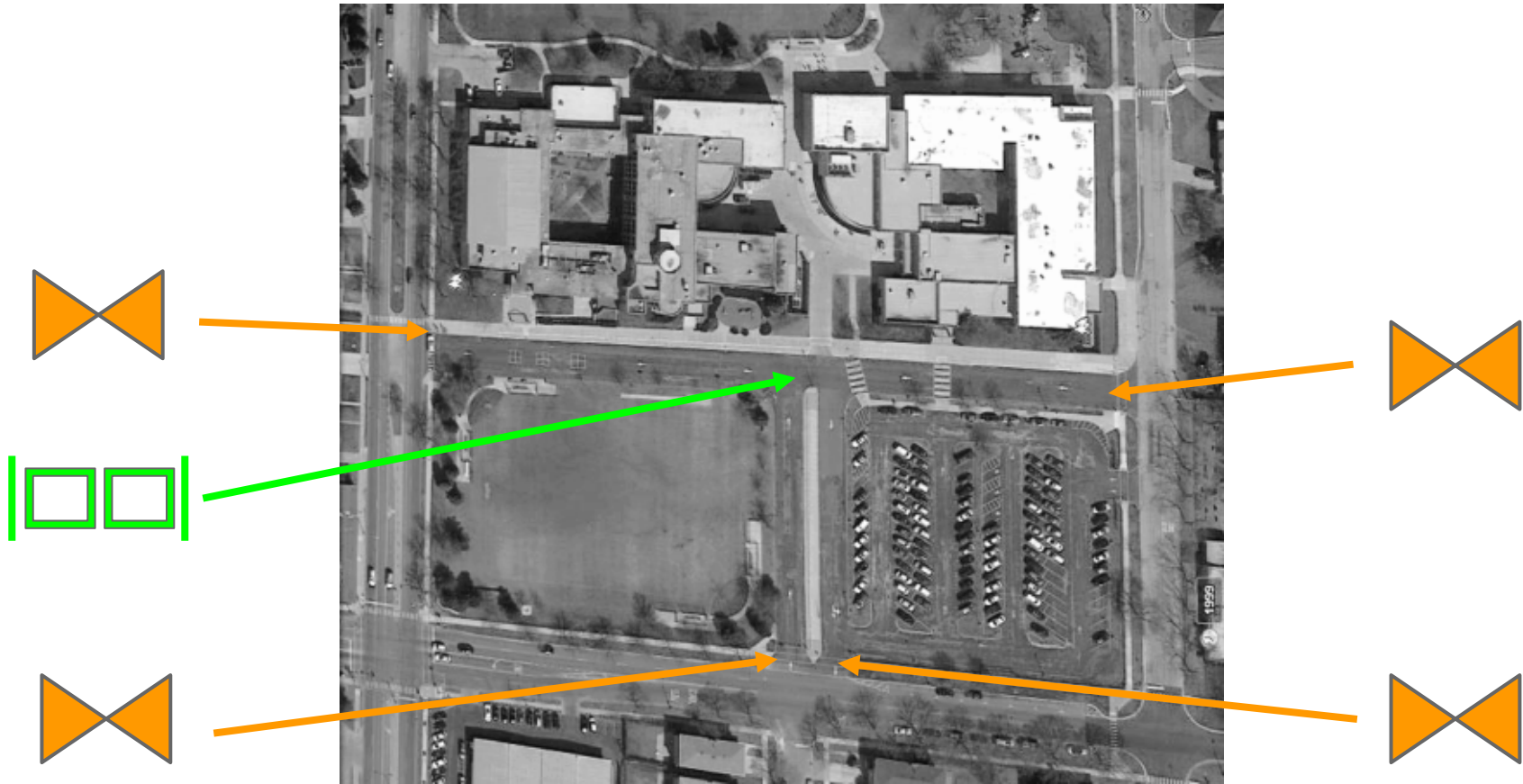
The Facilities Committee concurs with the Administration to recommend to the Board of Education to accept this proposal from The Fence Store for four parking lot (4) gates in the amount of \$5,975 to be installed before winter 2022.

Rectangular gate structure
secured by latch



Triangular gate structure
secured by cuff





THE FENCE STORE

A Division of Peerless Enterprises, Inc.
5009 w. Lake Street, Melrose Park, IL 60160
(708) 410-1400 Fax (708) 410-1404

**PROPOSAL AND
ACCEPTANCE**

Attn: James Caldwell

Proposal submitted to: <i>Lincolnwood School District 74</i>		Phone: 847 745 3720	Date: 4/28/22
Street: 6855 N Crawford Ave, Lincolnwood, IL 60712		Fax:	Job Phone:
City, State and Zip Code:		Job Name: same	
Architect	Date of Plans	Job Location: same	

We hereby submit specifications and estimates: Furnish and Install

Re work and frame out new design for a total of 4 barrier gates at entrance of parking lots to match existing on site shown on walk through with square endings and pioneer latch hookups

*all work to be painted yellow to match existing

\$ 5,975.00

Proposal Based on:*Full day mobilizations**Spoils spread along fence line or stock piled on site**Normal digging conditions**Peerless standard safety requirements**Peerless standard insurance**Specifications & Quantities above**Able to access fence line with digging equipment & cement truck**Fence line established by others**Private utilities located by others*

Quoted price is based on the current market conditions. We reserve the right to adjust this quote based on market conditions at the time material is ordered and delivered to the job site.

Exclusions: Bonds, permits, licenses, and fees

Work performed on a regular time basis per our current certificate of insurance

Payment to be made as follows: Net 30 days upon credit approval.

OWNER MUST OBTAIN ALL PERMITS.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner, on a regular time basis according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers Compensation Insurance. Customer hereby assumes full responsibility for the location of the line upon which fence materials are to be installed and locate any and all private cable to include sprinkler systems, electric, septic fields, gas lines, grills, lighting, etc. The Fence Store to Call J.U.L.I.E.

Authorized Signature:

Mike Wall

Mike Wall, Commercial Sales

THE FENCE STORE

Note: We may withdraw this proposal if not accepted within 15 days.

I, THE UNDERSIGNED, HEREBY AGREE THAT IN THE EVENT OF DEFAULT IN THE PAYMENT OF ANY AMOUNT DUE, AND IF THIS ACCOUNT IS PLACED IN THE HANDS OF AN AGENCY OR ATTORNEY FOR COLLECTION OR LEGAL ACTION, TO PAY AN ADDITIONAL CHARGE EQUAL TO THE COST OF COLLECTIONS INCLUDING AGENCY AND ATTORNEY FEES AND COURT COSTS INCURRED AND PERMITTED BY LAWS GOVERNING THESE TRANSACTIONS. ALL PAST DUE ACCOUNTS WILL BE CHARGED AT THE RATE OF 1.5% ON UNPAID MONTHLY BALANCE.

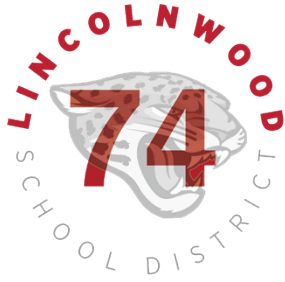
ACCEPTANCE OF PROPOSAL. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Payment will be made as outlined above.

Date of Acceptance _____

Signature _____

Signature _____



Facilities Committee Meeting

DATE: May 17, 2022

TOPIC: District Architect of Record - StudioGC architecture+interiors Project(s) Update

PREPARED BY: Courtney Whited, Business Manager/CSBO with
Athi Toufexis, Principal, StudioGC architecture+interiors

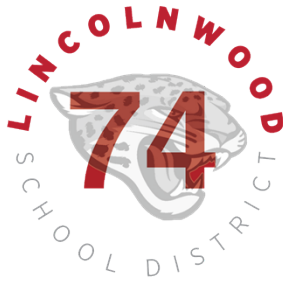
Recommended for:

- Action
- Discussion
- Information

Purpose:

To provide the Facilities Committee an update on StudioGC architecture+interiors District Projects:

- A: General Work with Paschen - 4 RTUs, fixtures, exit signs, rated glazing, pressure switches, replace pumps & install VFD
- B: Sitework with Murphy- Todd parking lot, driveway & playground prep, Rutledge & Lincoln's asphalt sealcoat/stripe, track
- C: Hold off on Administration roofing
- D: Shared instructional furniture at Rutledge Hall
- E: Playground equipment and surfacing
- F: Rutledge Hall elevator modernization
- G: Cafeteria tables/benches at Todd Hall & Rutledge Hall



DATE: May 17, 2022

TOPIC: District Facilities Update

PREPARED BY: Courtney Whited

Recommended for:

Action

Discussion

Information

Purpose/Background:

To provide the Facilities Committee an update on ongoing Districtwide Facilities matters:

1. Lincolnwood Baseball & Softball Association sent a page of the Lincolnwood Parks & Recreation publication advertising the LBSA organization.

CHEERLEADING

Day: Friday

Under the direction of Chicago Loves Dance Instructors, participants will learn cheers and poms choreography in this upbeat class. They will learn a handful of new cheers weekly, work on form, and add on to their poms dance routine. No equipment is needed.

WINTER SESSION - COMMUNITY CENTER

Age	Time	Dates	Code	Fee
7-13 YRS	5-6pm	1/7-2/18	101402.A	R\$105/NR\$132

SPRING ONE SESSION - COMMUNITY CENTER

Age	Time	Dates	Code	Fee
7-13 YRS	5-6pm	3/4-4/22	101402.B	R\$105/NR\$132

*No class on April 1

SPRING TWO SESSION - COMMUNITY CENTER

Age	Time	Dates	Code	Fee
7-13 YRS	5-6pm	5/6-6/17	101402.C	R\$105/NR\$132

DODGEBALL

Day: Thursday

Dip, dodge and duck your way through Hot Shots Dodgeball. The youth dodgeball class gives participants an opportunity to play the popular game in a safe and supervised environment. The program uses soft balls and puts an emphasis on game play safety. Each week, different teams are formed and a different style of dodgeball is played.

SPRING ONE SESSION - COMMUNITY CENTER

Age	Time	Dates	Code	Fee
8-14 YRS	6-6:50pm	3/10-4/28	101236.B	R\$109/NR\$142

*No class on March 31

KIDS STEM STUDIO: HANDS-ON ENGINEERING

Day: Friday

Participants learn engineering with hands-on tinkering to understand and apply design and engineering concepts. Participants will find creative solutions and engineering disciplines to building their own electronic gadgets, simple machines, bridges, rockets and more! Students will be able to take their creations home. All supplies are included in the class fees.

SPRING ONE SESSION - COMMUNITY CENTER

Age	Time	Dates	Code	Fee
8-12 YRS	3-4pm	3/4-4/22	101251.A	\$126/\$158

*No class on April 1

SPRING TWO SESSION - COMMUNITY CENTER

Age	Time	Dates	Code	Fee
8-12 YRS	3-4pm	5/6-6/3	101251.B	\$90/\$113

*No class on May 27

REGISTRATION IS OPEN!

Register for Lincolnwood Baseball and Softball Association for fall and summer leagues.

lincolnwoodbaseball.teamsnapsites.com

5-12 YEAR PROGRAMS