



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
THURSDAY, OCTOBER 3, 2019 AT **7:30 PM**

BOARD OF EDUCATION  
**Scott L. Anderson**, *President*  
**Kevin Daly**, *Vice President*  
**John P. Vranas**, *Secretary*  
**Jeffrey S. Evens**  
**Myra A. Foutris**  
**Elaina Geraghty**  
**Rupal Mandal**

ADMINISTRATION  
**Dr. Kimberly A. Nasshan**, *Superintendent of Schools*  
**Dr. David Russo**, *Assistant Superintendent for Curriculum and Instruction*  
**Courtney Whited**, *Business Manager/CSBO*

*Agenda of the Regular Meeting of the Board of Education of Lincolnwood School District 74,  
Cook County, Illinois, to be held in the Marvin Garlich Administration Building, 6950 N. East Prairie Road, Lincolnwood, IL 60712,  
on Thursday, October 3, 2019.*

Bill reviewers this month: Scott L. Anderson and Kevin Daly

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - **(7:30 p.m.)**

- Scott L. Anderson
- Kevin Daly
- Jeffrey S. Evens
- Myra A. Foutris
- Elaina Geraghty
- Rupal Mandal
- John P. Vranas

ADMINISTRATIVE TEAM MEMBERS

- |  |  |
|--|--|
| <input type="checkbox"/> Dr. Kimberly A. Nasshan | <input type="checkbox"/> Dominick Lupo     |
| <input type="checkbox"/> Dr. David L. Russo      | <input type="checkbox"/> Mark Atkinson     |
| <input type="checkbox"/> Courtney Whited         | <input type="checkbox"/> Chris Harmon      |
| <input type="checkbox"/> Jennifer Ruttkay        | <input type="checkbox"/> Erin Curry        |
| <input type="checkbox"/> Christopher Edman       | <input type="checkbox"/> Christina Audisho |
| <input type="checkbox"/> Renee Tolnai            |  |

2. AUDIENCE TO VISITORS

3. **RECESS INTO CLOSED SESSION**

I move that the Lincolnwood School District 74 Board of Education recess into Closed Session for the purpose of: 5 ILCS 120/2(c)(1) - Personnel.

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

4. INFORMATION/ACTION: CONSENT AGENDA

(Any member of the Board wishing to vote separately on a Consent Agenda item should request removal of that item from the Consent Agenda.)

- a. Approval of Minutes
  - I. Regular Board Meeting Minutes - September 5, 2019
  - II. Closed Session Minutes - September 5, 2019
- b. Employment Matters
  - I. Personnel Report

II. New Employment

1. **Meriem Mahfoudi**, Lunch/Recess Supervisor, Rutledge Hall, effective September 16, 2019, \$17/hr.
2. **James Caldwell Jr.**, Full Time Maintenance Staff, District Wide, effective September 9, 2019, \$23.28/hr

III. Parental Leave

1. **Mari Maldonado**, Special Education Teacher, Rutledge Hall, effective on or about November 25, 2019, expected return March 9, 2020

c. Snow Removal Contract with Contour Landscaping, Inc.

- I. The Finance Committee concurred to recommend to the Board of Education to accept Contour Landscaping, Inc. Snow Removal Agreement for two-years plus the optional third year extension, for a total of \$21,825 base rate for all three seasons, as presented.

d. Master Facilities and Future Project Planning Report

- I. The Facilities Committee concurred to recommend to the Board of Education to authorize StudioGC to proceed with design work and bid document preparations for summer 2020 work specifically related to Todd Hall roofing, PreK-5 fire alarm systems, Grade 4 furniture, and Todd Hall flooring.

e. Lincoln Hall HVAC Testing and Balancing - United Building & Energy Services, LLC.

- I. The Facilities Committee concurred to recommend to the Board of Education to approve the contract with United Building & Energy Services, LLC. in the amount of \$80,000 for testing and balancing the HVAC work completed during all three phases of the 2016-2018 Lincoln Hall renovation project.

f. Approval of Administrators Contracts

- I. Dr. David L. Russo, Assistant Superintendent for Curriculum and Instruction
- II. James Caldwell, Sr., Director of Buildings and Grounds

g. Upcoming Staff Development Opportunities

- I. Illinois Music Educators Conference (ILMEA), January 30, 2020 to February 1, 2020, in Peoria, IL for Rutledge Hall Music Teacher Hillary Schroer, as presented.

Rationale: As part of the regular meeting, the Board of Education routinely approves minutes, personnel items, Board policies, and routine business matters.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

5. UNFINISHED BUSINESS

6. NEW BUSINESS

7. COMMUNICATION FROM BOARD MEMBERS

- a. NTDSE/District 807: **John P. Vranas/Kevin Daly**
- b. IASB (Illinois Association of School Boards): **Elaina Geraghty/Myra A. Foutris**
- c. Finance Committee: **Kevin Daly/John P. Vranas**
- d. Facilities Committee: **John P. Vranas/Elaina Geraghty**

- e. Policy Committee: **Rupal Mandal/Myra A. Foutris/Jeffrey S. Evens**
  - I. 1st Reading of Policy by Lincolnwood School District 74 Board of Education
    - 1. Policy 4:82 Capital Assets (New Policy)
- f. President's Report: **Scott L. Anderson**
  - I. Important Dates

8. COMMUNICATION TO THE BOARD OF EDUCATION

- a. PTA (Parent Teacher Association): **Courtney Tucker (President)**
- b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**
- c. LSSU (Lincolnwood Support Staff Union): **Tammer Gad (President)**

9. SUPERINTENDENT REPORTS

- a. Superintendent's Report: **Dr. Kimberly A. Nasshan**
  - I. INFORMATION/DISCUSSION: Other Updates
- b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. David L. Russo**
  - I. INFORMATION/DISCUSSION: 2019 Illinois Report Card Preview
- c. Business and Operations, Business Manager/CSBO: **Courtney Whited**
  - I. INFORMATION/DISCUSSION: Finance Report - JULY 2019
  - II. INFORMATION/ACTION: Bills Payable in the Amount of \$923,849.81  
**Bills reviewed this month by: Scott L. Anderson and Kevin Daly**

Rationale: The Board of Education routinely reviews and approves invoices and bills.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$923,849.81.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

10. AUDIENCE TO VISITORS

11. ADJOURNMENT

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Dr. Kimberly A. Nasshan, Superintendent of Schools**

*Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.*