



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
REGULAR MEETING AGENDA
THURSDAY, SEPTEMBER 5, 2019 AT **7:30 PM**

BOARD OF EDUCATION
Scott L. Anderson, *President*
Kevin Daly, *Vice President*
John P. Vranas, *Secretary*
Jeffrey S. Evens
Myra A. Foutris
Elaina Geraghty
Rupal Mandal

ADMINISTRATION
Dr. Kimberly A. Nasshan, *Superintendent of Schools*
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Agenda of the Regular Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, to be held in the Village of Lincolnwood Council Chambers, 6900 North Lincoln Avenue, Lincolnwood, IL 60712,
on Thursday, September 5, 2019.*

Bill reviewers for this month: Myra A. Foutris and John P. Vranas

NEW STAFF RECEPTION: 7:00 P.M. - 7:30 P.M.

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - (7:30 p.m.)

- Scott L. Anderson
- Kevin Daly
- Jeffrey S. Evens
- Myra A. Foutris
- Elaina Geraghty
- Rupal Mandal
- John P. Vranas

ADMINISTRATIVE TEAM MEMBERS

- | | |
|--|--|
| <input type="checkbox"/> Dr. Kimberly A. Nasshan | <input type="checkbox"/> Dominick Lupo |
| <input type="checkbox"/> Dr. David L. Russo | <input type="checkbox"/> Mark Atkinson |
| <input type="checkbox"/> Courtney Whited | <input type="checkbox"/> Chris Harmon |
| <input type="checkbox"/> Jennifer Ruttkay | <input type="checkbox"/> Erin Curry |
| <input type="checkbox"/> Christopher Edman | <input type="checkbox"/> Christina Audisho |
| <input type="checkbox"/> Renee Tolnai | |

2. AUDIENCE TO VISITORS

3. DISTRICT RECOGNITION

- a. 2019-20 New Staff Introductions

4. INFORMATION/ACTION: CONSENT AGENDA

(Any member of the Board wishing to vote separately on a Consent Agenda item should request removal of that item from the Consent Agenda.)

- a. Approval of Minutes
 - I. Regular Board Meeting Minutes - August 1, 2019
 - II. Approval of Closed Session Minutes #1 - August 1, 2019
 - III. Approval of Closed Session Minutes #2 - August 1, 2019
- b. Employment Matters
 - I. Personnel Report

II. New Employment

1. **Allison Meyer**, FTE Substitute Teacher District Wide, effective August 26, 2019, \$50,860
2. **Melanie Jarosz**, School Secretary/Summer School Secretary, Lincoln Hall, effective August 12, 2019, \$17.19/hr
3. **Shelby Soumar**, Paraprofessional, Rutledge Hall, effective August 26, 2019, \$16.17/hr
4. **Annelisse Rivera Lopez**, Part-Time Paraprofessional Pre-K, Todd Hall, effective August 26, 2019, \$15.15/hr and Lunchroom/Recess Supervisor, Todd Hall, effective August 26, 2019, \$17.00/hr
5. **Joseph Rojek**, Payroll/Benefits Coordinator, effective August 19, 2019, \$55,000
6. **Valerie Figueroa**, 5th Grade Teacher, Rutledge Hall, effective August 26, 2019, \$50,860
7. **Shannon Donohue**, FTE Substitute Teacher, District Wide, effective August 26, 2019, \$50,860
8. **Clara Flores**, Lunchroom/Recess Supervisor, Todd Hall, effective August 26, 2019, \$17.00/hr
9. **Toni Giovannini**, Maternity Substitute Social Worker, effective August 26, 2019, \$329.84/Day
10. **Valerie Quadri**, Paraprofessional, Lincoln Hall, effective September 3, 2019, \$15.15/hr

III. Resignation

1. **Mary Guerin**, 5th Grade Teacher, Rutledge Hall, effective August 2, 2019
2. **Jan Lorentz**, Paraprofessional, Lincoln Hall, effective August 6, 2019

IV. Leave of Absence Request

1. **Arleen LaRosa**, Paraprofessional, Rutledge Hall, effective August 26, 2019
2. **Matthew Metz**, 8th Grade Science Teacher, Lincoln Hall, effective August 26, 2019

c. Policy

I. Consent Only - Policies Excluded from 1st Reading for Approval*

*These policies are excluded from 1st Reading because they only involve changes in citations or immediate compliance with the law or Illinois School Code.

1. 4:20 Fund Balances
2. 2:230 Public Participation at Board of Education Meetings and Petitions to the Board
3. 6:340 Student Testing and Assessment Program

d. Policy

I. 2nd Reading/Adoption of Policy

1. Policy 8:20 Community Use of School Facilities

e. Gallagher Annual Notices and Disclosures & Business Associate Agreement

- I. The Finance Committee concurred to recommend to the Board of Education to accept the Annual Notices and Disclosures & Business Associate Agreement as presented by Gallagher Benefits Services, Inc.

f. Donation of School Supplies from Lincolnwood Town Center (Lincolnwood Mall)

- I. The Finance Committee concurred to recommend to the Board of Education to accept the school supplies donation from the Lincolnwood Town Center (Lincolnwood Mall) for the 2019-20 school year.

g. 2018- Administrator and Teacher Salary and Benefit Report Pursuant to PA 97-256 19

- I. As provided for under 105 ILCS 5/10-20.47 and 5/34-18.38 Pursuant to PA 97-256 the Lincolnwood School District 74 Board of Education is required to annually submit salary and benefit information to

the State Board of Education for specific positions.

h. 2018-19 IMRF Salary and Benefits Report

I. As provided for under 5 ILCS 120/7.3 Sec. 7.3, Lincolnwood School District 74 has a duty to post information pertaining to benefits offered through the Illinois Municipal Retirement Fund (IMRF).

i. Annual Renewal of Actively Learn Inc. License at Lincoln Hall

I. The Finance Committee concurred to recommend to the Board of Education to renew the Actively Learn Inc. license at Lincoln Hall for the amount of \$4,830 for the 2019-2020 school year.

j. AT&T Business Long Distance Calling Plan (AT&T High Volume Calling IV) Two-Year Service Agreement

I. The Finance Committee concurred to recommend to the Board of Education to renew the AT&T Business Long Distance Calling Service Agreement (AT&T High Volume Calling IV) with the minimum annual commitment of \$600 per year.

k. Renewal of Gaggle.Net, Inc. Contract for the 2019-20 School Year

I. The Finance Committee concurred to recommend to the Board of Education to renew Gaggle.Net, Inc. Contract in the amount of \$3,195 for the 2019-20 school year.

l. Renewal of Pear Deck, Inc. Contract for the 2019-20 School Year

I. The Finance Committee concurred to recommend to the Board of Education to renew the Pear Deck, Inc. contract in the amount of \$749.50 for the 2019-20 school year.

m. Lincoln Hall Multimedia Classroom Furniture and Equipment

I. The Facilities Committee concurred to recommend to the Board of Education to purchase furniture and equipment for the Lincoln Hall Multimedia Classroom in an amount not to exceed \$9,500.

n. Renewal of Administrator Contract

I. The Lincolnwood School District 74 Board of Education approves all Administrator Contracts.

1. Dr. Kimberly A. Nasshan, Superintendent of Schools

o. Upcoming Staff Development Opportunity

I. IATD FY20 Fall Conference, September 17 - September 18, 2019 in Springfield, Illinois for Dr. David Russo, Assistant Superintendent for Curriculum and Instruction.

Rationale: As part of the regular meeting, the Board of Education routinely approves minutes, personnel items, Board policies, and routine business matters.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.

Motion by Member: _____ Seconded by: _____

5. UNFINISHED BUSINESS

6. NEW BUSINESS

7. COMMUNICATION FROM BOARD MEMBERS

a. NTDSE/District 807: **John P. Vranas/Kevin Daly**

b. IASB (Illinois Association of School Boards): **Elaina Geraghty/Myra A. Foutris**

c. Finance Committee: **Kevin Daly/John P. Vranas**

- d. Facilities Committee: **John P. Vranas/Elaina Geraghty**
- e. Policy Committee: **Rupal Mandal/Myra A. Foutris/Jeffrey S. Evens**
 - I. 1st Reading
 - 1. 2:140 Communications to and From the Board

- f. President's Report: **Scott L. Anderson**
 - I. Important Dates

8. COMMUNICATION TO THE BOARD OF EDUCATION

- a. PTA (Parent Teacher Association): **Courtney Tucker (President)**
- b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**
- c. LSSU (Lincolnwood Support Staff Union): **Tammer Gad (President)**

9. SUPERINTENDENT REPORTS

- a. Superintendent's Report: **Dr. Kimberly A. Nasshan**
 - I. INFORMATION/DISCUSSION: Other Updates
- b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. David L. Russo**
 - I. INFORMATION/DISCUSSION: Other Updates
- c. Business and Operations, Business Manager/CSBO: **Courtney Whited**
 - I. INFORMATION/DISCUSSION: Finance Report - JUNE 2019
 - II. INFORMATION/ACTION: Approval of the Lincolnwood School District 74 Final Budget for the 2020 Fiscal Year

Rationale: The Board of Education must hold a public hearing for audience comments on the budget. The budget must be approved by the Board of Education by September 30th of each fiscal year.

Public Hearing for Approval of the Lincolnwood School District 74 Final Budget for the 2020 Fiscal Year

OPEN PUBLIC HEARING

I move that the Lincolnwood School District 74 Board of Education open the public hearing regarding the approval of the Lincolnwood School District 74 Final Budget for the fiscal year, July 1, 2019 to June 30, 2020.

Motion by Member: _____ Seconded by: _____

AUDIENCE COMMENTS

CLOSE PUBLIC HEARING

I move that the Lincolnwood School District 74 Board of Education close the public hearing regarding the approval of the Lincolnwood School District 74 Final Budget for the fiscal year, July 1, 2019 to June 30, 2020.

Motion by Member: _____ Seconded by Member: _____

BUDGET APPROVAL

I move that the Lincolnwood School District 74 Board of Education approve the Lincolnwood School District 74 Final Budget for the 2020 Fiscal Year, as recommended by the Finance Committee, and as presented.

Motion by Member: _____ Seconded by Member: _____

- III. INFORMATION/ACTION: Bills Payable in the Amount of \$703,501.09
Bills reviewed this month by: Myra A. Foutris and John P. Vranas

Rationale: The Board of Education routinely reviews and approves invoices and bills.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$703,501.09.

Motion by Member: _____ Seconded by: _____

10. AUDIENCE TO VISITORS

11. **RECESS INTO CLOSED SESSION**

I move that the Lincolnwood School District 74 Board of Education recess into Closed Session for the purpose of: 5 ILCS 120/2(c)(1) - Personnel.

Motion by Member: _____ Seconded by: _____

12. ADJOURNMENT

Motion by Member: _____ Seconded by: _____

Dr. Kimberly A. Nasshan, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.