



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
THURSDAY, NOVEMBER 1, 2018 AT **7:30 PM**

BOARD OF EDUCATION  
**Scott L. Anderson**, *President*  
**Kevin Daly**, *Vice President*  
**John P. Vranas**, *Secretary*  
**Nathan Cachila**  
**Myra A. Foutris**  
**Elaina Geraghty**  
**Rupal Mandal**

ADMINISTRATION  
**Dr. Kimberly A. Nasshan**, *Superintendent of Schools*  
**Dr. David Russo**, *Assistant Superintendent for Curriculum and Instruction*  
**Courtney Adams**, *Business Manager/CSBO*

*Agenda of the Regular Meeting of the Board of Education of Lincolnwood School District 74,  
Cook County, Illinois, to be held in the Village of Lincolnwood Council Chambers, 6900 North Lincoln Avenue,  
Lincolnwood, Illinois, on Thursday, November 1, 2018.*

Bill Reviewers for the Month: Scott Anderson and Myra A. Foutris

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - **(7:30 p.m.)**

- Scott L. Anderson
- Nathan Cachila
- Kevin Daly
- Myra A. Foutris
- Elaina Geraghty
- Rupal Mandal
- John P. Vranas

ADMINISTRATIVE TEAM MEMBERS

- Dr. Kimberly A. Nasshan
- Dr. David L. Russo
- Courtney Adams
- Jennifer Ruttkay
- Christina Audisho
- Renee Tolnai
- Dominick Lupo
- Scott Grens
- Chris Harmon
- Erin Curry

2. AUDIENCE TO VISITORS

3. DISTRICT RECOGNITION

- a. Lincoln Hall Varsity Soccer Team

4. INFORMATION/ACTION: CONSENT AGENDA

(Any member of the Board wishing to vote separately on a Consent Agenda item should request removal of that item from the Consent Agenda.)

a. APPROVAL OF MINUTES

- I. Regular Board Meeting Minutes - October 4, 2018
  - 1. Closed Session Minutes - Session 1 - October 4, 2018
  - 2. Closed Session Minutes - Session 2 - October 4, 2018

b. EMPLOYMENT MATTERS

I. NEW EMPLOYMENT

- 1. **Deanna Brend**, School Secretary/Summer School Secretary, Lincoln Hall, effective September 19, 2018, \$16.94/hr
- 2. **Minh Nguyen**, Recess/Lunchroom Supervisor, Todd Hall, effective October 5, 2018, \$17/hr

3. **James Caldwell**, Part-Time Maintenance, Districtwide, effective November 2, 2018, \$22.60/hr

II. EXTENDED LEAVE REQUEST

1. **Lauren Wallenberg**, extension of FMLA leave, Lincoln Hall, returning to District November 26, 2018

c. Z3 SOLUTIONS, LLC.

I. Change Event #209 – Lincoln Hall Auditorium - Additional Stage Railing System

1. The Facilities Committee concurred with the Administrative recommendation that the Board of Education to accept Change Event #209 to install the railing system on the auditorium stage in the amount of \$9,630.18. This will include installing a locking cover on the ladder to the south storage mezzanine.

II. Change Event #215 - Motorized Cyclorama Curtain

1. The Facilities Committee concurred with the Administrative recommendation that the Board of Education accept a version of Change Event #215 to install two Cycloramas (back curtain non-motorized and front curtain motorized) in the amount of \$33,262.65.

d. 2019 Infinite Connections, Inc. Consulting Services Agreement – Fifth Extension

I. The Finance Committee concurred with the Administrative recommendation that the Board of Education to renew the contract agreement with Infinite Connections, Inc. in the amount of \$4,400.

e. Michelle Shumate Strategic Plan Consultant Contract

I. The Finance Committee concurred with the Administrative recommendation that the Board of Education to accept the strategic planning contract with Michelle Shumate in the amount of \$6,750.

f. Change Order #50 – Smoke Detectors in the Lincoln Hall West Gym and RFI #24

I. The Facilities Committee concurred with the Administrative recommendation that the Board of Education to recommend to the Board of Education to choose Security Unlimited, Inc. Option 2 for both the Lincoln Hall West Gym and RFI #24 to bring all of Lincoln Hall under the same addressable smoke detector system.

1. Lincoln Hall West Gym - Security Unlimited, Inc. - Option 2 - \$11,942

2. RFI #24 - Security Unlimited, Inc. - Option 2 - \$7,713

5. UNFINISHED BUSINESS

6. NEW BUSINESS

7. COMMUNICATION FROM BOARD MEMBERS

a. NTDS/District 807: **John P. Vranas/Nathan Cachila**

b. IASB (Illinois Association of School Boards): **Nathan Cachila/Elaina Geraghty**

c. Finance Committee: **Nathan Cachila/Kevin Daly**

d. Facilities Committee: **John P. Vranas/Elaina Geraghty**

e. Policy Committee: **Elaina Geraghty/Myra A. Foutris/Rupal Mandal**

f. President's Report: **Scott L. Anderson**

I. Important Dates

II. INFORMATION/ACTION: Bi-Annual Review of Closed Meeting Minutes

Rationale: The Board of Education semi-annually reviews closed session minutes per 5 ILCS 120/2(c)(21) and Board Policy 2:220.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education**

**authorize the release of certain closed session minutes, as listed in the attachment between January 9, 2012 to February 1, 2018, which were reviewed by the Board of Education and recommended by the Secretary of the Board of Education, as no longer needing confidential treatment.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

III. INFORMATION/ACTION: Destruction of Closed Meeting Audio Recordings

Rationale: The Board of Education approves the destruction of particular closed meeting recording(s) that are at least 18 months old and for which approved minutes of the closed meeting already exist, per 5 ILCS 120/2(c)(21) and Board Policy 2:220.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education authorize the destruction of certain closed session audio recordings, as listed on the attachment, which were held prior to May 2017, and for which approved minutes already exist, as reviewed by the Board of Education and recommended by the Secretary of the Board of Education.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

8. COMMUNICATION TO THE BOARD OF EDUCATION

- a. PTA (Parent Teacher Association): **Courtney Tucker (President)**
- b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**
- c. LSSU (Lincolnwood Support Staff Union): **Steve Robertson (President)**

9. SUPERINTENDENT REPORTS

- a. Superintendent's Report: **Dr. Kimberly A. Nasshan**

I. INFORMATION/DISCUSSION: Other Updates

- 1. INFORMATION/DISCUSSION: 2019-2024 Strategic Plan Update

- b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. David L. Russo**

I. INFORMATION/ACTION: Public Hearing for Calendar Dates

Rationale: The Board of Education must hold a public hearing for audience comments on school being held in session on November 11, Veterans Day, and February 12, Lincoln's Birthday, during the 2019-2020 school calendar year. These dates must be approved by the Board of Education.

PUBLIC HEARING

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education open the public hearing regarding school being in session on November 11, Veterans Day, and February 12, Lincoln's Birthday, during the 2019-2020 school calendar year.**

Motion by Member: \_\_\_\_\_ Seconded by : \_\_\_\_\_

AUDIENCE COMMENTS

CLOSE PUBLIC HEARING

**Recommended motion: I move that the Lincolnwood School District 74 Board of Education close the public hearing regarding school being in session on November 11, Veterans Day, and February 12, Lincoln's Birthday, during the 2019-2020 school calendar year.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

CALENDAR DATE APPROVAL

**Recommended motion: I move that the Lincolnwood School District 74 Board of Education approve school being in session on November 11, Veterans Day, and February 12, Lincoln's Birthday, during the 2019-2020 school calendar year.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

II. INFORMATION/ACTION: Approval of the 2019-2020 District Calendar

Rationale: The Board of Education approves the District Calendar.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the 2019-2020 District Calendar as presented.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

III. INFORMATION/DISCUSSION: Assessment Report for the 2017-2018 School Year

c. Business and Operations, Business Manager/CSBO: **Courtney Adams**

I. INFORMATION/DISCUSSION: Finance Report - AUGUST 2018

II. INFORMATION/DISCUSSION: Review of FY18 Lauterbach & Amen, LLP Management Letter and Draft Audit Report

III. INFORMATION/ACTION: Bills Payable in the Amount of \$1,715,201.51

**Bill reviewed this month by: Scott Anderson and Myra A. Foutris**

Rationale: The Board of Education routinely reviews and approves invoices and bills.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$1,715,201.51.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

10. AUDIENCE TO VISITORS

11. **RECESS INTO CLOSED SESSION**

I move that the Lincolnwood School District 74 Board of Education recess into Closed Session for the purpose of: 5 ILCS 120/2(c)(1) - The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity and 5 ILCS 120/2(c)(11) - Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court of administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes.

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

12. INFORMATION/ACTION: Discipline of a licensed teacher, Lauren Malartsik

Rationale: The Board of Education approves Resolutions

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the Resolution regarding Lauren Malartsik (Authorizing a Suspension without Pay and a Notice to Remedy) as presented, for misconduct.**

Motion by member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

13. ADJOURNMENT

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Dr. Kimberly A. Nasshan, Superintendent of Schools**

*Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.*