



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
REGULAR BOARD MEETING AGENDA  
Thursday, August 3, 2017 at **7:30 PM**

BOARD OF EDUCATION  
**Scott L. Anderson**, President  
**Kevin Daly**, Vice President  
**John P. Vranas**, Secretary  
**Nathan Cachila**  
**Asma Shakir Farhan**  
**Elaina Geraghty**  
**Rupal Mandal**

ADMINISTRATION  
**Dr. Kimberly A. Nasshan**, Superintendent of Schools  
**Dr. David Russo**, Assistant Superintendent for Curriculum and Instruction  
**Robert J. Ciserella**, Business Manager/CSBO

*Agenda of the regular meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Village of Lincolnwood Council Chambers, 6900 North Lincoln Avenue, Lincolnwood, Illinois 60712 on Thursday, August 3, 2017.*

**Bills reviewed this month by: Member Geraghty and Member Vranas**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - (7:30 p.m.)

Scott L. Anderson     Nathan Cachila     Kevin Daly     Asma Shakir Farhan  
 Elaina Geraghty     Rupal Mandal     John P. Vranas

ADMINISTRATIVE TEAM MEMBERS

Dr. Kim Nasshan     Dr. David Russo     Robert Ciserella  
 Courtney Adams     Christina Audisho     Erin Curry  
 Scott Grens     Chris Harmon     Megan Lewis  
 Dominick Lupo     Jennifer Ruttkay

2. AUDIENCE TO VISITORS

3. INFORMATION/ACTION: CONSENT AGENDA

(Any member of the Board wishing to vote separately on a Consent Agenda item should request removal of that item from the Consent Agenda.)

a. APPROVAL OF MINUTES

- I. Regular Board Meeting Minutes - June 22, 2017
- II. Regular Board Meeting - Closed Session Minutes - June 22, 2017
- III. Special Board Meeting Minutes - June 30, 2017
- IV. Special Board Meeting - Closed Session Minutes- June 30, 2017

b. EMPLOYMENT MATTERS

I. NEW EMPLOYMENT

1. **Courtney Fallon**, Interventionist, Lincoln Hall Middle School, start date August 21, 2017, Class 3, Level 8, \$68,783.
2. **Lani Neff**, Library Media Specialist, Lincoln Hall Middle School, start date August 21, 2017, Class 3, Level 9, \$70,082.
3. **Elizabeth Mach**, Interventionist, Lincoln Hall Middle School, start date August 21, 2017, Class 3, Level 7, \$67,508.
4. **Colleen Miczek**, 0.5 FTE Art Teacher, Rutledge Hall, start date August 21, 2017, Class 4, Level 10, \$38,202.50.

II. RESIGNATION

1. **Courtney Greene**, Food Science Teacher, Lincoln Hall Middle School, effective June 19, 2017.
2. **Patrick Huett**, Interventionist, Lincoln Hall Middle School, effective June 19, 2017.
3. **Justin Sponholz**, Information Technology Assistant, Todd Hall, effective July 3, 2017.

### III. LEAVE REQUEST

1. **Mary Guerin**, 4th Grade Teacher, Rutledge Hall, for the 2017-18 school year.

#### c. ADMINISTRATOR CONTRACT

- I. It is the Administrative recommendation to approve the employment contract for Christopher Harmon, Principal of Todd Hall School, July 19, 2017 - June 30, 2018, in the amount of \$105,000 (pro-rated), as presented.

#### d. APPROVAL OF PARENT STUDENT HANDBOOK 2017 - 2018

- I. The Board of Education annually approves the Parent/Student Handbook so that it will be distributed within 10 days of the start of school as stated in the Board of Education Policies.

#### e. UPCOMING STAFF DEVELOPMENT OPPORTUNITIES

- I. Illinois Association of Title I Directors (IATD) Fall Conference, September 11 - 13, 2017, in Springfield, Illinois, for Dr. David Russo, Assistant Superintendent for Curriculum & Instruction.
- II. Superintendent Transition Plan - Illinois Association of School Administrators (IASA) (ISAL IV - Year 2) School for Advanced Leadership Cohort in Springfield, IL for Dr. Kim Nasshan, Superintendent of Schools, as presented.

#### f. SUBSTITUTE TEACHER COOPERATIVE INTERGOVERNMENTAL AGREEMENT

- I. The Board of Education approves contracts within the Cooperative.

#### g. 2017 - 2018 LINCOLNWOOD SCHOOL DISTRICT 74 TENTATIVE BUDGET

- I. The Board of Education is being presented with the tentative 2017-2018 budget. As required by the Illinois School Code, Administration requests permission to post the budget, which requires a 30 day posting period prior to approval. The final budget will be presented to the Board of Education for approval at the September 7, 2017 meeting.

#### h. SETTING A PUBLIC HEARING TO DISCUSS AN INTERFUND TRANSFER

- I. Resolution for the Board of Education to set a public hearing on September 7, 2017 to discuss interfund transfers between the Educational and Operations and Maintenance Fund, and from the Tort Immunity to the Operations and Maintenance Fund.

#### i. LINCOLN HALL GYM FLOOR INSTALLATION CHANGE ORDER

- I. It is the Administrative recommendation to obtain the services of Floors Incorporated to furnish and install wood sleepers and insulation to the new Lincoln Hall west gym floor which will result in a change order request in an amount not to exceed \$25,000, as presented.

#### j. RUTLEDGE HALL CARPET REPLACEMENT BID RECOMMENDATION

- I. It is the Administrative recommendation supported by the Facilities Committee to accept the bid for Mr. David's Flooring International, LLC in the amount of \$79,745.75 for identified classrooms and hallway carpet replacement at Rutledge Hall, as presented.

Rationale: As part of the regular meeting, the Board of Education routinely approves minutes, personnel items, Board policies, and routine business matters.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

#### 4. UNFINISHED BUSINESS

#### 5. NEW BUSINESS

#### 6. COMMUNICATION FROM BOARD MEMBERS

- a. NTDSE/District 807: **John P. Vranas/Nathan Cachila**
- b. IASB (Illinois Association of School Boards): **Nathan Cachila/Elaina Geraghty**
- c. Finance Committee: **Nathan Cachila/Kevin Daly**
- d. Facilities Committee: **John P. Vranas/Elaina Geraghty**

e. President's Report: **Scott L. Anderson**

I. Important Dates

7. COMMUNICATION TO THE BOARD OF EDUCATION

a. PTA (Parent Teacher Association): **Courtney Tucker (President)**

b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**

c. LSSU (Lincolnwood Support Staff Union): **Carol Krikorian (President)**

8. SUPERINTENDENT REPORTS

a. Superintendent's Report: **Dr. Kim A. Nasshan**

I. INFORMATION/DISCUSSION: Enrollment Totals

b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. David Russo**

I. INFORMATION/DISCUSSION: Beginning of Year Activities

c. Business and Operations, Business Manager: **Robert Ciserella**

I. INFORMATION/DISCUSSION: Finance Report - May 2017

II. INFORMATION/ACTION: Bills Payable in the Amount of \$1,684,754.29

Bills reviewed this month by: **Member Geraghty and Member Vranas**

Rationale: The Board of Education routinely reviews and approves invoices and bids.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$1,684,754.29.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

9. AUDIENCE TO VISITORS

10. **RECESS INTO CLOSED SESSION**

I move that the Lincolnwood School District 74 Board of Education recesses into Closed Session for the purpose of: *5 ILCS 120/2(c)(8) – Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.*

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

11. ADJOURNMENT

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Dr. Kimberly A. Nasshan, Superintendent of Schools**

*Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact Megan Lewis at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.*