



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
REGULAR BOARD MEETING AGENDA
Thursday, May 4, 2017 at **7:30 PM**

BOARD OF EDUCATION
Scott L. Anderson, President
Kevin Daly, Vice President
John P. Vranas, Secretary
Nathan Cachila
Asma Shakir Farhan
Elaina Geraghty
Rupal Mandal

ADMINISTRATION
Dr. Joseph F. Bailey, Superintendent of Schools
Dr. Kimberly A. Nasshan, Assistant Superintendent for Curriculum and Instruction
Robert Ciserella, Business Manager

Agenda of the regular meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Village of Lincolnwood Council Chambers, 6900 North Lincoln Avenue, Lincolnwood, Illinois 60712 on Thursday, May 4, 2017.

Bills reviewed this month by: Member Vranas and Member Mandal

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - (7:30 p.m.)

Scott L. Anderson Nathan Cachila Kevin Daly Asma Shakir Farhan
 Elaina Geraghty Rupal Mandal John P. Vranas

ADMINISTRATIVE TEAM MEMBERS

Dr. Joseph F. Bailey Dr. Kim Nasshan Robert Ciserella
 Courtney Adams Scott Grens Megan Lewis
 Dominick Lupo Jennifer Ruttkay Christina Audisho
 Ellen Shankar Jean Weiss

2. AUDIENCE TO VISITORS

3. DISTRICT RECOGNITION

- a. John Cahill Scholarship Winners
- b. Lincoln Hall Math Team Competition
- c. Lincoln Hall SHREK the Musical Preview

4. INFORMATION/ACTION: CONSENT AGENDA

(Any member of the Board wishing to vote separately on a Consent Agenda item should request removal of that item from the Consent Agenda.)

a. APPROVAL OF MINUTES

- I. Regular Board Meeting Minutes - April 6, 2017
- II. Regular Board Meeting - Closed Session Minutes - April 6, 2017

b. EMPLOYMENT MATTERS

I. RETIREMENT

1. **Virginia Coleman Kilgallon**, Special Education Teacher, effective at the conclusion of the 2021-22 school year.
2. **Tracy Quilici**, 3rd Grade Teacher, effective at the conclusion of the 2021-22 school year.
3. **Stephen Salski**, 7th Grade Social Studies Teacher, effective at the conclusion of the 2021-22 school year.

c. NORTHWEST EVALUATION ASSOCIATION (NWEA) AGREEMENT

- I. It is the Administrative recommendation supported by the Finance Committee to approve the Master Subscription Agreement with NWEA, which provides assessment, reporting, and student test data services, in the amount of \$14,525, as presented.

d. CDW GOVERNMENT AGREEMENT

- I. It is the Administrative recommendation supported by the Finance Committee to approve the agreement with CDWG, which provides an E-rate discounted price on the purchase of computer

equipment for Lincoln, Rutledge, and Todd Hall Schools, in the amount of \$33,732.20, as presented.

e. 2017-2018 STAFF/STUDENT HARDWARE TECHNOLOGY REFRESH

- I. It is the Administrative recommendation supported by the Finance Committee to approve the 2017-2018 staff/student hardware technology refresh and purchase proposal in the amount of \$316,203.86, as presented.

f. SCHOology AGREEMENT

- I. It is the Administrative recommendation supported by the Finance Committee to approve the agreement with Schoology, which manages the flow of information between students and staff at Lincoln Hall Middle School, in the amount of \$3,700, as presented.

g. Z3 CONSTRUCTION MANAGEMENT AGREEMENT

- I. It is the Administrative recommendation supported by the Finance Committee to approve the Amendment to AIA Document A134 - 2009 Standard Form of Agreement Between Owner And Construction Manager As Constructor Where the Basis of Payment is the Cost of the Work Plus a Fee Without a Guaranteed Maximum Price Between the Board of Education of Lincolnwood School District No. 74 and Z3 Solutions, LLC Dated 2015, as presented.

h. APPROVAL OF PRIME TRADE CONTRACTS

- I. It is the Administrative recommendation supported by the Facilities Committee to approve the total Prime Trade Contract Awards recommended by Z3 Solutions in the amount of \$4,441,969, as presented. Z3 Solutions further recommends to the Board of Education a total project approval for the Phase Two Remodeling of Lincoln Hall Middle School including Prime Trade Contract Awards as described above, Unassigned Costs and Allowances, General Conditions and Bonding/Insurance/Fee as further described within for the final cost estimate sum of Five Million Eight Hundred Seventeen Thousand Eight Hundred Thirty Six and 00/100th Dollars (\$5,817,836.00).

i. POLICIES

- I. Consent Only - Policies Excluded From 1st Reading for Approval*

*These policies are excluded from first reading because they only involve changes in citations or immediate compliance with the law or Illinois School Code.

1. Policy 2:100 Board Member Conflict of Interest
2. Policy 5:120 Employee Ethics and Conduct; and Conflict of Interest
3. Policy 5:230 Maintaining Student Discipline
4. Policy 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
5. Policy 5:300 Schedules and Employment Year
6. Policy 6:70 Teaching About Religions
7. Policy 4:180 Pandemic Preparedness
8. Policy 5:70 Religious Holidays
9. Policy 5:80 Court Duty
10. Policy 5:110 Recognition for Service
11. Policy 5:140 Solicitations By or From Staff
12. Policy 5:320 Evaluation

Rationale: As part of the regular meeting, the Board of Education routinely approves minutes, personnel items, Board policies, and routine business matters.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.

Motion by Member: _____ Seconded by: _____

5. UNFINISHED BUSINESS

6. NEW BUSINESS

7. COMMUNICATION FROM BOARD MEMBERS

- a. NTDSE/District 807: **John P. Vranas/Nathan Cachila**
- b. IASB (Illinois Association of School Boards): **Nathan Cachila/Elaina Geraghty**
- c. Finance Committee: **Nathan Cachila/Kevin Daly**
- d. Facilities Committee: **John P. Vranas/Elaina Geraghty**
- e. President's Report: **Scott L. Anderson**

- I. Important Dates
- II. Committee Appointments

	Delegate	Alternate
District 807/NTDSE:	_____	_____
Facilities Committee:	_____	_____
Finance Committee:	_____	_____
Policy Committee:	_____	_____
IASB Representative:	_____	_____

III. INFORMATION/ACTION: Adoption of the Code of Conduct and Board Guidelines for Board of Education Members

Rationale: The Code of Conduct must be adopted in accordance with Board of Education Policy 2:80 and 2:80E.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education adopt the Code of Conduct as it appears from the Illinois Association of School Boards, as well as the District 74 Board Member Guidelines.

Motion by Member: _____ Seconded by: _____

IV. INFORMATION/ACTION: Review of Closed Meeting Minutes

Rationale: The Board of Education semi-annually reviews closed session minutes per 5 ILCS 120/2(c)(21) and Board Policy 2:220.

Recommended Motion: I move that the Lincolnwood School District Board of Education authorize the release of certain closed session minutes, as listed in the attachment between February 2015 - January 2017, which were reviewed by the Board of Education and recommended by the Secretary of the Board of Education, as no longer needing confidential treatment.

Motion by Member: _____ Seconded by: _____

V. INFORMATION/ACTION: Destruction of Closed Meeting Audio Recordings

Rationale: The Board of Education approves the destruction of particular closed meeting recording(s) that are at least 18 months old and for which approved minutes of the closed meeting already exist, per 5 ILCS 120/2(c)(21) and Board Policy 2:220.

Recommended Motion: I move that the Lincolnwood School District Board of Education authorize the destruction of certain closed session audio recordings, as listed on the attachment, which were held prior to September 2015 and for which approved minutes already exist, as reviewed by the Board of Education and recommended by the Secretary of the Board of Education.

Motion by Member: _____ Seconded by: _____

VI. INFORMATION/DISCUSSION: TIF Discussion

8. COMMUNICATION TO THE BOARD OF EDUCATION

- a. PTA (Parent Teacher Association): **Chris Barnabas (President)**
- b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**
- c. LSSU (Lincolnwood Support Staff Union): **Carol Krikorian (President)**

9. SUPERINTENDENT REPORTS

- a. Superintendent's Report: **Dr. Joseph F. Bailey**
 - I. INFORMATION/DISCUSSION: Summer School Update
- b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. Kim A. Nasshan**
 - I. INFORMATION/DISCUSSION: Curriculum, Instruction, Assessment Update
 - II. INFORMATION/ACTION: Set Last Day of School for the 2016-2017 School Calendar

Rationale: The Board of Education approves the last day of school for each school year.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the last day of school for the 2016-2017 school calendar to show a closing date of June 19, 2016.

Motion by Member: _____ Seconded by: _____

- c. Business and Operations, Business Manager: **Robert Ciserella**
 - I. INFORMATION/DISCUSSION: Finance Report - February 2017
 - II. INFORMATION/ACTION: Bills Payable in the Amount of \$913,338.63
Bills reviewed this month by: **Member Vranas and Member Mandal**

Rationale: The Board of Education routinely reviews and approves invoices and bids.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$913,338.63.

Motion by Member: _____ Seconded by: _____

10. AUDIENCE TO VISITORS

11. **RECESS INTO CLOSED SESSION**

I move that the Lincolnwood School District 74 Board of Education recesses into Closed Session for the purpose of: 5 ILCS 120/2(c)(21) – Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and 5 ILCS 120/2(c)(11) – Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes.

Motion by Member: _____ Seconded by: _____

12. ADJOURNMENT

Motion by Member: _____ Seconded by: _____

Dr. Joseph F. Bailey, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact Megan Lewis at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.