



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
REGULAR BOARD MEETING AGENDA
Thursday, February 2, 2017 at **7:30 PM**

BOARD OF EDUCATION
Scott L. Anderson, President
Kevin Daly, Vice President
John P. Vranas, Secretary
Nathan Cachila
Asma Shakir Farhan
Elaina Geraghty
Rupal Mandal

ADMINISTRATION
Dr. Joseph F. Bailey, Superintendent of Schools
Dr. Kimberly A. Nasshan, Assistant Superintendent for Curriculum and Instruction
Robert Ciserella, Business Manager

Agenda of the regular meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Village of Lincolnwood Council Chambers, 6900 North Lincoln Avenue, Lincolnwood, Illinois 60712 on Thursday, February 2, 2017.

Bills reviewed this month by: Member Mandal and Member Daly

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - (7:30 p.m.)

Scott L. Anderson Nathan Cachila Kevin Daly Asma Shakir Farhan
 Elaina Geraghty Rupal Mandal John P. Vranas

ADMINISTRATIVE TEAM MEMBERS

Dr. Joseph F. Bailey Dr. Kim Nasshan Robert Ciserella
 Courtney Adams Scott Grens Megan Lewis
 Dominick Lupo Jennifer Ruttkay Christina Audisho
 Ellen Shankar Jean Weiss

2. AUDIENCE TO VISITORS

3. INFORMATION/ACTION: CONSENT AGENDA

(Any member of the Board wishing to vote separately on a Consent Agenda item should request removal of that item from the Consent Agenda.)

a. APPROVAL OF MINUTES

- I. Regular Board Meeting Minutes - January 12, 2017
- II. Regular Board Meeting - Closed Session Minutes - January 12, 2017

b. EMPLOYMENT MATTERS

I. PARENTAL LEAVE

1. **Erin Fergus**, 1st Grade Teacher, on or about May 30, 2017, with a return to district for the 2017-18 school year.

II. RETIREMENT

1. **Wendy Kotrba**, 6th Grade Social Studies Teacher, effective June 2022.
2. **Judith Snyder**, Paraprofessional, effective January 6, 2017.

c. ADMINISTRATOR CONTRACT

- I. Approval of Employment Contract for Assistant Building Administrator of Lincoln Hall to replace Mr. Dominick Lupo, in the amount of \$89,500, as presented.

d. UPCOMING STAFF DEVELOPMENT OPPORTUNITIES

- I. IASBO Annual Conference, on April 26-28, 2017, in Peoria, IL for Robert Ciserella, Business Manager, as presented.

e. PLAT OF CONSOLIDATION

- I. Attached for Board approval is the final plat of consolidation for Lincolnwood School District 74

f. ARCON MEMORANDUM OF UNDERSTANDING - PHASE II REMODELING WORK AT LINCOLN HALL

- I. It is the recommendation of the Administration and supported by the Finance and Facilities Committees

to approve the Memorandum of Understanding with Arcon for Phase II remodeling work at Lincoln Hall, as presented. Lincolnwood School District 74 and Arcon entered into a Master Agreement for Architectural Services on June 5, 2014. Arcon provides services to the District based upon annual MOU's for project specific work.

g. CUSTODIAL BID RESULTS

- I. It is the recommendation of the Administration and supported by the Finance and Facilities Committees to approve the selection of GCA Services Group for custodial services from March 1, 2017 to June 30, 2020, in the amount of \$319,627, as presented.

h. POST-ISSUANCE TAX COMPLIANCE REPORT

- I. Annually, the Chief Compliance Officer of Lincolnwood School District 74 must provide the Board of Education with certain obligations under federal tax and securities laws and various Bond-related documents.

i. APPROVAL OF CHANGE ORDER REQUESTS

- I. Pursuant to the Special Facilities Committee Meeting on January 24, 2017, Z3 Solutions has submitted for Board approval change requests for the Lincoln Hall renovation project, resulting in a change of \$347,191.51 to the contract amount, as presented.

j. DONATION

- I. The Board of Education must approve donations to the District per policy 8:80. On January 17, 2017, Lincoln Hall received a \$500 donation from Buchanan Energy for the purpose of supporting educational programs in the community.

k. POLICIES

I. Consent Only - Policies Excluded From 1st Reading for Approval*

* These policies are excluded from first reading because they only involve changes in citations or immediate compliance with the law or Illinois School Code

1. Policy 5:190 Teacher Qualifications
2. Policy 5:250 Leaves of Absence
3. Policy 5:280 Duties and Qualifications
4. Policy 5:330 Sick Days, Vacation, Holidays, and Leaves
5. Policy 6:50 School Wellness
6. Policy 6:60 Curriculum Content
7. Policy 6:145 Migrant Students
8. Policy 6:160 English Learners
9. Policy 6:170 Title I Programs
10. Policy 7:30 Student Assignment and Intra-District Transfer
11. Policy 7:70 Attendance and Truancy
12. Policy 7:260 Exemption from Physical Education
13. Policy 7:310 Restrictions on Publications: Elementary Schools
14. Policy 8:70 Accommodating Individuals with Disabilities

II. 2nd Reading/Adoption of Policies

1. Policy 2:120 Board Member Development
2. Policy 2:200 Types of School Board Meetings
3. Policy 2:220 School Board Meeting Procedure
4. Policy 4:60 Purchases
5. Policy 4:110 Transportation
6. Policy 4:175 Convicted Child Sex Offender; Screening; Notifications
7. Policy 5:100 Staff Development Program

Rationale: As part of the regular meeting, the Board of Education routinely approves minutes, personnel items, Board policies, and routine business matters.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.

Motion by Member: _____ Seconded by: _____

4. UNFINISHED BUSINESS

5. NEW BUSINESS

- a. INFORMATION/DISCUSSION: Policy (1st Reading) **Elaina Geraghty/Asma Shakir Farhan**
 - I. Policy 2:125 Board Member Compensation; Expenses
 - II. Policy 5:60 Expenses
 - III. Policy 5:260 Student Teachers

6. COMMUNICATION FROM BOARD MEMBERS

- a. NTDSE/District 807: **John P. Vranas/Nathan Cachila**
- b. IASB (Illinois Association of School Boards): **Nathan Cachila/Elaina Geraghty**
- c. Finance Committee: **Nathan Cachila/Kevin Daly**
- d. Facilities Committee: **John P. Vranas/Elaina Geraghty**
- e. President's Report: **Scott L. Anderson**
 - I. Important Dates
 - II. Appointment of Board Member to review Closed Session Minutes

7. COMMUNICATION TO THE BOARD OF EDUCATION

- a. PTA (Parent Teacher Association): **Chris Barnabas (President)**
- b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**
- c. LSSU (Lincolnwood Support Staff Union): **Carol Krikorian (President)**

8. SUPERINTENDENT REPORTS

- a. Superintendent's Report: **Dr. Joseph F. Bailey**
 - I. INFORMATION/DISCUSSION: Other Updates
 - II. INFORMATION/DISCUSSION: Parent Education Night
- b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. Kim A. Nasshan**
 - I. INFORMATION/DISCUSSION: Summer School Update
 - II. INFORMATION/ACTION: Textbook Adoption - Intervention Materials

Rationale: The Board of Education approves expenditures in excess of \$10,000.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the adoption of textbook materials to support the intervention program at Lincoln Hall Middle School in the amount of \$16,573.38, as presented.

Motion by Member: _____ Seconded by: _____

- c. Business and Operations, Business Manager: **Robert Ciserella**
 - I. INFORMATION/DISCUSSION: Finance Report - November 2017
 - II. INFORMATION/ACTION: Bills Payable in the Amount of \$1,584,383.26
Bills reviewed this month by: **Member Mandal and Member Daly**

Rationale: The Board of Education routinely reviews and approves invoices and bids.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$1,584,383.26.

Motion by Member: _____ Seconded by: _____

9. AUDIENCE TO VISITORS

10. **RECESS INTO CLOSED SESSION**

I move that the Lincolnwood School District 74 Board of Education recesses into Closed Session for the purpose of: *5 ILCS 120/2(c)(1) – Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees*

Motion by Member: _____ Seconded by: _____

11. ADJOURNMENT

Motion by Member: _____ Seconded by: _____

Dr. Joseph F. Bailey, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact Megan Lewis at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.