



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
REGULAR BOARD MEETING AGENDA
Thursday, April 7, 2016 at **7:30 PM**

BOARD OF EDUCATION
Scott L. Anderson, President
Kathy O'Brien, Vice President
John P. Vranas, Secretary
Nathan Cachila
Kevin Daly
Asma Shakir Farhan
Elaina Geraghty

ADMINISTRATION
Dr. Joseph F. Bailey, Superintendent of Schools
Dr. Kimberly A. Nasshan, Assistant Superintendent for Curriculum and Instruction
Robert Ciserella, Business Manager

Agenda of the regular meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Village of Lincolnwood Council Chambers, 6900 North Lincoln Avenue, Lincolnwood, Illinois 60712 on Thursday, April 7, 2016.

Bills reviewed this month by: Member Vranas and Member Cachila

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - (7:30 p.m.)

Scott L. Anderson Nathan Cachila Kevin Daly Asma Shakir Farhan
 Elaina Geraghty Kathy O'Brien John P. Vranas

ADMINISTRATIVE TEAM MEMBERS

Dr. Joseph F. Bailey Dr. Kim Nasshan Robert Ciserella
 Courtney Adams Beth Carmody Megan Lewis
 Dominick Lupo Jennifer Ruttkay Regina Shalzi
 Ellen Shankar Dr. Jean Weiss

2. AUDIENCE TO VISITORS

3. DISTRICT RECOGNITION (Per District Protocol)

a. Preview of the Spring Musical, "Seussical Jr.," presented by Lincoln Hall

4. INFORMATION/ACTION: CONSENT AGENDA

(Any member of the Board wishing to vote separately on a Consent Agenda item should request removal of that item from the Consent Agenda.)

a. MINUTES

I. Regular Board Meeting Minutes, March 3, 2016

b. EMPLOYMENT MATTERS

I. RESIGNATION

1. **Dana Harf**, 1st Grade Teacher, effective 3/14/2016

II. PERSONNEL PLAN

1. The Board of Education annually approves the district personnel plan. The 2016-2017 personnel plan is presented for approval.

c. POLICIES

I. Consent Only - Policies Excluded From 1st Reading for Approval*

* These policies are excluded from first reading because they only involve changes in citations or immediate compliance with the law or Illinois School Code

1. Policy 7:200 Suspension Procedures - *Rewritten*

2. Policy 7:210 Expulsion Procedures - *Rewritten*

II. 2nd Reading/Adoption of Policies

1. Policy 2:220 Board of Education Meeting Procedure

2. Policy 6:315 High School Credit for Students Who Qualify

d. LSSU CONTRACT CLARIFICATIONS

I. Collective Bargaining Letter of Agreement - Between the Board of Education of Lincolnwood School District 74 and the Lincolnwood Support Staff Union Local 1274, IFT/AFT, AFL-CIO, clarifying certain

understandings
agreed upon between them regarding the work day for 10-month Technology Staff.

- II. Memorandum of Understanding - Between the Board of Education of Lincolnwood School District 74 and the Lincolnwood Support Staff Union Local 1274, IFT/AFT, AFL-CIO, which defines two new positions within the Union. The positions are the Receptionist/Coordinator of Transportation and Engineer/Director of Buildings and Grounds.

e. SCHOLARSHIP OPPORTUNITY

- I. Urban Superintendents Summer Academy on July 12 - 17, 2016, in Annapolis, MD for Dr. Joseph F. Bailey. The cost to the District is a \$425 registration fee and ground transportation.

f. APPROVAL of HVAC BID

- I. This bid was presented to and supported by the Facilities Committee on March 22, 2016. This building project will involve the repair of major HVAC equipment that was damaged as a result of a major hail storm in July 2015. The bid is being awarded to Core Mechanical Inc. with a base bid of \$71,535 and Alternate 1 for hail guards in the amount of \$7,295. The total award to Core Mechanical is \$78,830.

g. APPROVAL OF LANDSCAPING BID

- I. This bid was presented to and supported by the Facilities Committee on March 22, 2016. The successful bidder was Contour Landscaping Inc., for landscaping work to be completed from April 1, 2016 to December 1, 2017, with an annual cost of \$46,445.

h. APPROVAL OF CONSULTANT SERVICES ASSOCIATED WITH LINCOLN HALL RENOVATION PROJECT - PHASE I

- I. It is not unusual nor a surprise during any renovation project, to find small amounts of asbestos materials. Such is the case at Lincoln Hall. For compliance purposes the administration recommends that the Board of Education secure the services of a consultant to complete an abatement project at Lincoln Hall. This is an agreement with United Analytical Services, Inc. to provide professional services relative to the removal of asbestos containing materials associated with the Lincoln Hall renovation project - Phase I, in the amount of \$12,455.

Rationale: As part of the regular meeting, the Board of Education routinely approves minutes, personnel items, Board policies, and routine business matters.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.

Motion by Member: _____ Seconded by: _____

5. UNFINISHED BUSINESS

6. NEW BUSINESS

a. INFORMATION/DISCUSSION: Policy (1st Reading) **Kathy O'Brien/Elaina Geraghty**

- I. Policy 6:130 Program for the Gifted
- II. Policy 7:150 Agency and Police Interviews
- III. Policy 7:220 Bus Conduct
- IV. Policy 7:240 Code of Conduct for Participants in Extracurricular Activities
- V. Policy 7:305 Student Athlete Concussions and Head Injuries

7. COMMUNICATION FROM BOARD MEMBERS

- a. NTDSE/District 807: **John P. Vranas/Kevin Daly**
- b. IASB (Illinois Association of School Boards): **Nathan Cachila**
- c. Finance Committee: **Kevin Daly/John P. Vranas**
- d. Facilities Committee: **John P. Vranas/Kathy O'Brien**
- e. Food Service Committee: **Kathy O'Brien**
- f. President's Report: **Scott L. Anderson**

8. COMMUNICATION TO THE BOARD OF EDUCATION

- a. PTA (Parent Teacher Association): **Chris Barnabas (President)**
- b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**
- c. LSSU (Lincolnwood Support Staff Union): **Carol Krikorian (President)**

9. SUPERINTENDENT REPORTS

- a. Superintendent's Report: **Dr. Joseph F. Bailey**
 - I. INFORMATION/DISCUSSION: Registration for 2016-2017 School Year
- b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. Kim A. Nasshan**
 - I. INFORMATION/DISCUSSION: Curriculum and Assessment Update
 - II. INFORMATION/DISCUSSION: Update on Portfolio Nights
- c. Business and Operations, Business Manager: **Robert Ciserella**
 - I. INFORMATION/DISCUSSION: Finance Report - January 2016
 - II. INFORMATION/ACTION: Public Hearing to Approve an Interfund Transfer

Rationale: The Board of Education must hold a public hearing to approve fund transfers from the Education Fund to the Operations & Maintenance Fund to the Capital Projects Fund.

PUBLIC HEARING

OPEN PUBLIC HEARING

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education open the public hearing regarding a resolution authorizing the interfund transfer of \$3,100,000 from the Education Fund to the Operations & Maintenance Fund, and the resolution authorizing accounting transfer(s) to the Capital Project Fund to implement state regulations, as presented and as recommended by the Finance Committee.

Motion by Member:_____ Seconded by Member:_____

AUDIENCE COMMENTS

CLOSE PUBLIC HEARING

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education close the public hearing regarding a resolution authorizing the interfund transfer of \$3,100,000 from the Education Fund to the Operations & Maintenance Fund, and the resolution authorizing accounting transfer(s) to the Capital Project Fund to implement state regulations, as presented and as recommended by the Finance Committee.

Motion by Member:_____ Seconded by Member:_____

INTERFUND TRANSFER APPROVAL

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the resolution authorizing the interfund transfer of \$3,100,000 from the Education Fund to the Operations & Maintenance Fund, and the resolution authorizing accounting transfer(s) to the Capital Project Fund to implement state regulations, as presented and as recommended by the Finance Committee.

Motion by Member:_____ Seconded by Member:_____

- III. INFORMATION/ACTION: Resolution Abating the Working Cash Fund

Rationale: The Board of Education approves fund transfers.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the proposed resolution authorizing abating the Working Cash Fund to the Capital Projects Fund in the amount of \$11,966,333, as presented and as recommended by the Finance Committee.

Motion by Member: _____ Seconded by: _____

IV. INFORMATION/ACTION: Bills Payable in the Amount of \$2,234,959.88
Bills reviewed this month by: **Member Vranas and Member Cachila**

Rationale: The Board of Education routinely reviews and approves invoices and bids.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$2,234,959.88.

Motion by Member: _____ Seconded by: _____

10. AUDIENCE TO VISITORS

11. **RECESS INTO CLOSED SESSION**

I move that the Lincolnwood School District 74 Board of Education recesses into Closed Session for the purpose of: 5 ILCS 120/2(c)(1) – Personnel and 5 ILCS 120/2(c)(5): The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

Motion by Member: _____ Seconded by: _____

12. ADJOURNMENT

Motion by Member: _____ Seconded by: _____

Dr. Joseph F. Bailey, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact Megan Lewis at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.