



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
REGULAR BOARD MEETING AGENDA
Wednesday, December 9, 2015 at **7:30 PM**

BOARD OF EDUCATION
Scott L. Anderson, *President*
Kathy O'Brien, *Vice President*
John P. Vranas, *Secretary*
Nathan Cachila
Kevin Daly
Asma Shakir Farhan
Elaina Geraghty

ADMINISTRATION
Dr. Joseph F. Bailey, *Superintendent of Schools*
Dr. Kimberly A. Nasshan, *Assistant Superintendent for Curriculum and Instruction*
Robert Ciserella, *Business Manager*

Agenda of the regular meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Village of Lincolnwood Council Chambers, 6900 North Lincoln Avenue, Lincolnwood, Illinois 60712 on Wednesday, December 9, 2015.

Bills reviewed this month by: Member Vranas and Member Farhan

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - (7:30 p.m.)

Scott L. Anderson Nathan Cachila Kevin Daly Asma Shakir Farhan
 Elaina Geraghty Kathy O'Brien John P. Vranas

ADMINISTRATIVE TEAM MEMBERS

Dr. Joseph F. Bailey Dr. Kim Nasshan Robert Ciserella
 Courtney Adams Beth Carmody Megan Lewis
 Dominick Lupo Jennifer Ruttkay Regina Shalzi
 Ellen Shankar Dr. Jean Weiss

2. AUDIENCE TO VISITORS

3. DISTRICT RECOGNITION

- a. Lincoln Hall Holiday Music
- b. Lincoln Hall Wellness Day

4. INFORMATION/ACTION: CONSENT AGENDA

a. MINUTES

- I. Regular Board Meeting Minutes, November 5, 2015
- II. Regular Board Meeting - Closed Session Minutes - November 5, 2015

b. EMPLOYMENT MATTERS

I. NEW EMPLOYMENT

- 1. **Jacob Dummer**, InformationTechnology Assistant, Lincoln Hall Middle School, start date November 9, 2015, \$16.27 per hour, plus benefits

II. RESIGNATION

- 1. **John O'Brien**, Building Engineer, Lincoln Hall Middle School, effective November 13, 2015

III. PARENTAL LEAVE REQUEST

- 1. **Michelle Lange-Gad**, Spanish Teacher, Lincoln Hall Middle School, effective on or about March 25, 2016, returning to district on or about May 9, 2016 (6 weeks)

c. POLICIES (*These policies are excluded from 1st reading because they only involve changes in citations or immediate compliance with the law or Illinois School Code.*)

- I. Policy 2:200 Types of School Board Meetings
- II. Policy 6:160 English Learners - *renamed*
- III. Policy 7:50 School Admissions and Transfers To and From Non-District Schools
- IV. Policy 7:130 Student Rights and Responsibilities
- V. Policy 8:30 Visitors to and Conduct on School Property

Rationale: As part of the regular meeting, the Board of Education routinely approves minutes, personnel items, and Board policies.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.

Motion by Member: _____ Seconded by: _____

5. UNFINISHED BUSINESS

6. NEW BUSINESS

a. INFORMATION/DISCUSSION: Policy (1st Reading) ***Kathy O'Brien/Elaina Geraghty***

- I. Policy 2:150 Committees
- II. Policy 4:170 Safety
- III. Policy 5:90 Abused and Neglected Child Reporting
- IV. Policy 5:100 Staff Development Program
- V. Policy 6:15 School Accountability
- VI. Policy 7:140 Search and Seizure
- VII. Policy 7:340 Student Records

b. INFORMATION/DISCUSSION: Policy Committee - Per Policy 2:220E1

- I. Adding "Destruction of Closed Meeting Audio Recording" as a regular item to the Consent Agenda at every regular monthly Board Meeting (only required to retain 18 months of audio recordings)

c. INFORMATION/ACTION: 2nd Reading/Adoption ***Kathy O'Brien/Elaina Geraghty***

- I. Policy 5:50 Drug- and Alcohol-Free Workplace; Tobacco Prohibition

Rationale: The Board adopts policies.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education adopts Policy 5:50 Drug- and Alcohol-Free Workplace; Tobacco Prohibition, as recommended by the Policy Committee.

Motion by Member: _____ Seconded by: _____

d. INFORMATION/ACTION: Anticipated Dates for 2016 Board Meetings: ***Dr. Joseph F. Bailey***
FEEDBACK FROM THE COMMUNITY TO ANY OF THESE MEETING DATES IS WELCOMED.

Rationale: The Board of Education must approve dates for the 2016 Regular Board Meetings.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the following dates for the 2016 Regular Board Meetings. All meetings to be held at 7:30 p.m. unless otherwise noted.

Regular Meeting Dates:

- **JANUARY, January 7, 2016**
- **FEBRUARY, February 4, 2016**
- **MARCH, March 3, 2016**
- **APRIL, April 7, 2016**
- **MAY, May 5, 2016**
- **JUNE, June 2, 2016**
- **JULY, June 30, 2016**
- **AUGUST, August 4, 2016**
- **SEPTEMBER, September 1, 2016**
- **OCTOBER, date TBA**

- **NOVEMBER, November 3, 2016**
- **DECEMBER, December 1, 2016**

These dates have already been approved by the Village for use of their facilities.

Motion by Member: _____ Seconded by: _____

7. COMMUNICATION FROM BOARD MEMBERS

- a. NTDSE/District 807: **John P. Vranas/Kevin Daly**
- b. IASB (Illinois Association of School Boards): **Nathan Cachila**
- c. Finance Committee: **Kevin Daly/John P. Vranas**
- d. Facilities Committee: **John P. Vranas/Kathy O'Brien**
- e. Food Service Committee: **Kathy O'Brien**
- f. President's Report: **Scott L. Anderson**

I. Important Dates

8. COMMUNICATION TO THE BOARD OF EDUCATION

- a. PTA (Parent Teacher Association): **Chris Barnabas (President)**
- b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**
- c. LSSU (Lincolnwood Support Staff Union): **Carol Krikorian (President)**

9. SUPERINTENDENT REPORTS

- a. Superintendent's Report: **Dr. Joseph F. Bailey**
 - I. INFORMATION/DISCUSSION: Wrestling Clinic from Niles West at Lincoln Hall
 - II. INFORMATION/DISCUSSION: School Improvement Plans
 - III. INFORMATION/DISCUSSION: Lincoln Hall Zoning Update
- b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. Kim A. Nasshan**
 - I. INFORMATION/DISCUSSION: Summer School Preliminary Plans
 - II. INFORMATION/DISCUSSION: Assessment Report
- c. Business and Operations, Business Manager: **Robert Ciserella**
 - I. INFORMATION/DISCUSSION: Finance Report - September 2015
 - II. INFORMATION/ACTION: Approval of the 2015 Tax Levy

Rationale: The Board of Education must hold a public hearing for possible audience comments on the 2015 Tax Levy. The Board of Education must approve the Levy Adoption Resolution and the Truth in Taxation Certificate of Compliance.

PUBLIC HEARING

Recommended Motions:

OPEN PUBLIC HEARING

I move that the Lincolnwood School District 74 Board of Education open the public hearing regarding the 2015 Tax Levy.

Motion by Member: _____ Seconded by: _____

AUDIENCE COMMENTS

CLOSE PUBLIC HEARING

I move that the Lincolnwood School District 74 Board of Education close the public hearing regarding the 2015 Tax Levy.

Motion by Member: _____ Seconded by: _____

2015 TAX LEVY APPROVAL

I move that the Lincolnwood School District 74 Board of Education adopts the 2015 Levy Adoption Resolution as presented for the total sum of \$21,145,000 representing a 7.25% increase, inclusive of debt service. The Board also directs the Business Manager to file the Truth in Taxation Certificate of Compliance and all other documentation before the last Tuesday in December.

Motion by Member: _____ Seconded by: _____

III. **INFORMATION/ACTION:** Working Cash Bond Resolution

Rationale: The Board of Education approves the issuance of bonds.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the resolution providing for the issue of not to exceed \$13,400,000 General Obligation Limited Tax School Bonds of School District Number 74, Cook County, Illinois, for the purpose of increasing the District's Working Cash Fund, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the execution of a Bond Purchase Agreement with Mesirow Financial, Inc., in connection with the sale of each series of said bonds.

Motion by Member: _____ Seconded by: _____

IV. **INFORMATION/ACTION:** Rutledge and Todd Hall Cafeteria Renovations and Arcon MOU

Rationale: The Board of Education approves expenditures in excess of \$10,000.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the Arcon MOU associated with the Todd Hall and Rutledge Hall cafeteria renovations in the amount of \$33,750.00, as presented, and as recommended by the Facilities Committee.

Motion by Member: _____ Seconded by: _____

V. **INFORMATION/ACTION:** Z3 - Lincoln Hall Bid Recommendations

Rationale: The Board of Education approves expenditures in excess of \$10,000.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the total Prime Trade Contract Awards recommended by Z3 Solutions in the amount of \$10,485,607.63 as presented, and as recommended by the Facilities Committee.

Z3 Solutions further recommends to the Board of Education a total project approval for the Phase One Additions and Remodeling of Lincoln Hall Middle School including Prime Trade Contract Awards as described above, Unassigned Costs and Allowances, General Conditions and Bonding/Insurance/Fee as further described within for the Final Cost Estimate Sum of Twelve Million Three Hundred Ten Thousand Nine Hundred Eight and 63/100th Dollars (\$12,310,908.63).

Motion by Member: _____ Seconded by: _____

VI. **INFORMATION/ACTION:** Buildings and Grounds Tractor Replacement

Rationale: The Board of Education approves expenditures in excess of \$10,000.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education

approve the purchase of a Kubota BX1870 Diesel Tractor with attachments in the amount of \$15,919.20 from Burris Equipment, as presented, and as recommended by the Finance Committee.

Motion by Member: _____ Seconded by: _____

VII. INFORMATION/ACTION: Todd Hall Underground Pipe Replacement

Rationale: The Board of Education approves expenditures in excess of \$10,000.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the replacement of up to 80 feet of underground piping at Todd Hall in the amount of \$17,350.00 by HT Strenger, Inc., as presented, and as recommended by the Facilities Committee.

Motion by Member: _____ Seconded by: _____

VIII. INFORMATION/ACTION: Planning, Procurement, and Management Services for HVAC Work Related to Hail Damage to various RTU's

Rationale: The Board of Education approves expenditures in excess of \$10,000.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the recommendation to secure the services of TFA Alliance Group in the amount of \$15,250 to complete all work associated with repair and/or replacement of the HVAC units damaged during the summer storm of 2015.

Motion by Member: _____ Seconded by: _____

IX. INFORMATION/DISCUSSION: 2015 Report on Shared Services or Outsourcing

X. INFORMATION/ACTION: Bills Payable in the Amount of \$2,259,238.10
Bills reviewed this month by: **Member Vranas and Member Farhan**

Rationale: The Board of Education routinely reviews and approves invoices and bids.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$2,259,238.10.

Motion by Member: _____ Seconded by: _____

10. AUDIENCE TO VISITORS

11. **RECESS INTO CLOSED SESSION**

I move that the Lincolnwood School District 74 Board of Education recesses into Closed Session for the purpose of: *5 ILCS 120/2(c)(1) – Personnel*

Motion by Member: _____ Seconded by: _____

12. ADJOURNMENT

Motion by Member: _____ Seconded by: _____

Dr. Joseph F. Bailey, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact Megan Lewis at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.