



LINCOLNWOOD SCHOOL DISTRICT 74
 BOARD OF EDUCATION
 REGULAR BOARD MEETING AGENDA
 Thursday, June 4, 2015 at **7:00 PM**

BOARD OF EDUCATION
Scott L. Anderson, President
Kathy O'Brien, Vice President
John P. Vranas, Secretary
Nathan Cachila
Kevin Daly
Elaina Geraghty

ADMINISTRATION
Dr. Joseph F. Bailey, Superintendent of Schools
Dr. Kimberly A. Nasshan, Assistant Superintendent for Curriculum and Instruction
Jessica Donato, Business Manager

Agenda of the regular meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Village of Lincolnwood Council Chambers, 6900 North Lincoln Avenue, Lincolnwood, Illinois on Thursday, June 4, 2015.

Bills reviewed this month by: **Member O'Brien and Member Vranas**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - (7:00 p.m.)

- | | | |
|--|---|---|
| <input type="checkbox"/> Scott L. Anderson | <input type="checkbox"/> Nathan Cachila | <input type="checkbox"/> Kevin Daly |
| <input type="checkbox"/> Elaina Geraghty | <input type="checkbox"/> Kathy O'Brien | <input type="checkbox"/> John P. Vranas |

ADMINISTRATIVE TEAM MEMBERS

- | | | |
|---|---|---|
| <input type="checkbox"/> Dr. Joseph F. Bailey | <input type="checkbox"/> Dr. Kim Nasshan | <input type="checkbox"/> Jessica Donato |
| <input type="checkbox"/> Courtney Adams | <input type="checkbox"/> Beth Carmody | <input type="checkbox"/> Megan Lewis |
| <input type="checkbox"/> Dominick Lupo | <input type="checkbox"/> Jennifer Ruttkay | <input type="checkbox"/> Regina Shalzi |
| <input type="checkbox"/> Ellen Shankar | <input type="checkbox"/> Dr. Jean Weiss | |

RECESS INTO CLOSED SESSION

I move that the Lincolnwood School District 74 Board of Education recesses into Closed Session for the purpose of: *5 ILCS 120/2(c)(1) – Personnel.*

Motion by Member: _____ Seconded by: _____

REGULAR MEETING SCHEDULED TO BEGIN AT 7:30 P.M.

2. AUDIENCE TO VISITORS
3. DISTRICT RECOGNITION (Per District Protocol)
 - a. Honoring our District 74 Retirees: Debby Barabasz, Terry Froman, Steve Kikoen, Gordon Perino
 - b. Lincoln Hall Students Place in National Spanish Exam
 - c. Lincoln Hall Students Poetry Published
4. INFORMATION/ACTION: CONSENT AGENDA
 - a. MINUTES
 - I. Regular Board Meeting Minutes, April 29, 2015
 - II. Regular Board Meeting - Closed Session Minutes, April 29, 2015
 - III. Special Board Meeting Minutes, May 7, 2015
 - IV. Special Board Meeting Minutes - Closed Session, May 7, 2015
 - b. EMPLOYMENT MATTERS
 - I. NEW EMPLOYMENT
 1. **Alex Joe**, 8th Grade Math Teacher, Lincoln Hall Middle School, start date August 10, 2015, class 3, level 8 (2015-2016 Teacher Salary Schedule TBD)
 2. **Elizabeth Faul**, Payroll/Benefits Coordinator, Administration Building, start date June 1, 2015, \$39,000.
 - II. RESIGNATION
 1. **Bonnie Rubinstein-Katz**, Special Education Aide, Todd Hall School, effective June 9, 2015.

III. ADMINISTRATOR CONTRACTS

1. Approval of the following Administrator contracts, as presented.
 - (1) Courtney Adams, Director of Technology
 - (2) Beth Carmody, Principal of Rutledge Hall School
 - (3) Dominick Lupo, Assistant Principal of Lincoln Hall Middle School
 - (4) Jennifer Ruttkay, Director of Special Education
 - (5) Ellen Shankar, Principal of Todd Hall School
 - (6) Dr. Jean Weiss, Principal of Lincoln Hall Middle School

IV. EXEMPT STAFF SALARY STRUCTURE FOR 2015-2016

1. Approval of the exempt staff salary structure for 2015-2016, as presented.

V. 2015-2016 LTA TEACHER SALARY SCHEDULE

1. Approval of the LTA Teacher Salary Schedule for 2015-2016, as presented for an overall percentage increase of 1.50%

c. POLICIES**

- I. 2:250 Access to District Public Records
- II. 3:40 Superintendent
- III. 3:50 Administrative Personnel Other Than the Superintendent
- IV. 3:60 Administrative Responsibility of the Building Principal
- V. 5:120 Ethics and Conduct
- VI. 5:180 Temporary Illness or Temporary Incapacity
- VII. 5:270 Employment At-Will, Compensation, and Assignment
- VIII. 6:40 Curriculum Development
- IX. 1:20 District Organization, Operations, and Cooperative Agreements - policy was edited

*** These policies are excluded from first reading because they only involve changes in citations or immediate compliance with the law or Illinois School Code.*

Rationale: As part of the regular meeting, the Board of Education routinely approves minutes, personnel items, and Board policies.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.

Motion by Member: _____ Seconded by: _____

5. UNFINISHED BUSINESS

6. NEW BUSINESS

- a. Policies (1st Reading): **Kathy O'Brien/Elaina Geraghty**
 - I. 4:45 Insufficient Fund Checks and Debt Recovery

7. COMMUNICATION FROM BOARD MEMBERS

- a. NTDSE/District 807: **John P. Vranas/Kevin Daly**
- b. IASB (Illinois Association of School Boards):
- c. Finance Committee: **Kevin Daly/John P. Vranas**
- d. Facilities Committee: **John P. Vranas/Kathy O'Brien**
- e. Food Service Committee: **Kathy O'Brien**
- f. President's Report: **Scott L. Anderson**
 - I. Important Dates

8. COMMUNICATION TO THE BOARD OF EDUCATION

- a. PTA (Parent Teacher Association): **Arleen LaRosa (President)**
- b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**
- c. LSSU (Lincolnwood Support Staff Union): **Georgia Theodorakakis (President)**

9. SUPERINTENDENT REPORTS

- a. Superintendent's Report: **Dr. Joseph F. Bailey**

I. INFORMATION/ACTION: Withdraw from ED RED

Rationale: Senate Bill 1 is a revenue redistribution act that will negatively impact Lincolnwood School District 74 revenue by approximately \$1,000,000 per year if passed in its current form. ED RED, the District's political lobbying group, has refused to take a stance in opposition to this devastating bill.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve withdrawal from ED RED.

Motion by Member: _____ Seconded by: _____

II. Other Updates

- b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. Kim A. Nasshan**

I. INFORMATION/ACTION: Approval of Parent/Student Handbook 2015-2016

Rationale: The Board of Education annually approves the Parent/Student Handbook so that it will be distributed within ten (10) days of the start of school as stated in the Board of Education Policies.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves the 2015-2016 Parent/Student Handbook, as presented.

Motion by Member: _____ Seconded by: _____

II. INFORMATION/ACTION: Upcoming Staff Development Opportunities

- 1. Illinois Reading Council Conference in Peoria, Illinois on October 1 - 3, 2015, for Lora Rainey, 4th Grade Teacher; Jean Catalano, 4th Grade Teacher; and Tracy Quilici, 3rd Grade Teacher.

Rationale: The Board of Education approves certain staff development opportunities that require travel and overnight accommodations.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the staff development opportunity at the Illinois Reading Council Conference in Peoria, Illinois on October 1 - 3, 2015, for Lora Rainey, Jean Catalano, and Tracy Quilici.

Motion by Member: _____ Seconded by: _____

- 2. Urban Superintendents Association of America - 2015 Summer Academy in Park City, Utah on July 7 - July 12, 2015, for Dr. Joseph F. Bailey, Superintendent of Schools

Rationale: The Board of Education approves certain staff development opportunities that require travel and overnight accommodations.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the staff development opportunity at the Urban Superintendents Association of America 2015 Summer Academy in Park City, Utah on July 7 - July 12, 2015, for Dr. Joseph F. Bailey, Superintendent of Schools.

Motion by Member: _____ Seconded by: _____

- III. INFORMATION/DISCUSSION: MAP Report
- IV. INFORMATION/ACTION: Reading Textbook Adoption

Rationale: The Board of Education approves curriculum adoptions.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the adoption of Pearson *ReadyGen* materials for Kindergarten - 5th grade, and Pearson *Prentice Hall Literature* for 6 - 8th grade, as presented.

Motion by Member: _____ Seconded by: _____

c. Business and Operations, Business Manager: **Jessica Donato**

- I. INFORMATION/DISCUSSION: Finance Report - March 2015
- II. INFORMATION/DISCUSSION: Fund Balance Report - March 2015
- III. INFORMATION/ACTION: Todd Hall Painting

Rationale: The Board of Education approves expenditures in excess of \$10,000.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the expenditure for painting one-third of the classrooms at Todd Hall for an amount not to exceed \$15,000.

Motion by Member: _____ Seconded by: _____

IV. INFORMATION/ACTION: Water Fountains

Rationale: The Board of Education approves expenditures in excess of \$10,000.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the expenditure for four (4) new water fountains – two (2) at Todd Hall and two (2) at Rutledge Hall for an amount not to exceed \$20,000.

Motion by Member: _____ Seconded by: _____

V. INFORMATION/ACTION: *Previously tabled* – Todd Hall Landscape Design Professional Contract

Rationale: A motion must be made to bring back a previously tabled item before it can be reconsidered.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education take back from the table the motion relating to the landscape architect contract, from the April 2, 2015 Board of Education Meeting.

Motion by Member: _____ Seconded by: _____

VI. INFORMATION/ACTION: Todd Hall Landscape Design Professional Contract

Rationale: The Board of Education approves contracts.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the agreement for landscape architectural design services for the Todd Hall Front Entrance in the amount of \$9,345.00 as presented.

Motion by Member: _____ Seconded by: _____

VII. INFORMATION/ACTION: *Previously tabled* – Todd Hall Carpet

Rationale: A motion must be made to bring back a previously tabled item before it can be reconsidered.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education take back from the table the motion relating to the Todd Hall carpeting agreement, from the April 29, 2015 Board of Education Meeting.

Motion by Member: _____ Seconded by: _____

VIII. INFORMATION/ACTION: Todd Hall Carpet

Rationale: The Board of Education approves contracts in excess of \$10,000.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the Todd Hall Corridor Carpeting Agreement with Mr. David's Flooring International, LLC for a total of \$41,361.75, as specified in the project scope of work.

Motion by Member: _____ Seconded by: _____

IX. INFORMATION/ACTION: Todd Hall Front Entry

Rationale: The Board of Education approves contracts in excess of \$10,000.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the Todd Hall Front Entry Agreement with Clauss Brothers, Inc. for a total not to exceed the project price of \$249,181.00 which includes the additional unlit bollards.

Motion by Member: _____ Seconded by: _____

X. INFORMATION/ACTION: Technology Hardware Refresh for Students and Staff

Rationale: The Board of Education approves purchases in excess of \$10,000.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the purchase of new technology hardware for students and staff for the total amount of \$469,165.07, as presented.

Motion by Member: _____ Seconded by: _____

XI. INFORMATION/ACTION: Prevailing Wage Resolution

Rationale: The Board of Education approves resolutions.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves the Resolution Adopting the Prevailing Wage Rates, as presented.

Motion by Member: _____ Seconded by: _____

XII. INFORMATION/ACTION: Donation

Rationale: The Board of Education must approve any donations to the District per Policy 8:80.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education accept the donation of a violin, bow, and case appraised at \$992.99, from Susan Babcock to the Lincoln Hall Orchestra Program.

Motion by Member: _____ Seconded by: _____

XIII. INFORMATION/ACTION: Bills Payable in the Amount of \$1,011,537.79
*Bills reviewed this month by: **Member O'Brien and Member Vranas***

Rationale: The Board of Education routinely reviews and approves invoices and bids.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$1,011,537.79

Motion by Member: _____ Seconded by: _____

10. AUDIENCE TO VISITORS

11. **RECESS INTO CLOSED SESSION**

I move that the Lincolnwood School District 74 Board of Education recesses into Closed Session for the purpose of: *5 ILCS 120/2(c)(1) – Personnel.*

Motion by Member: _____ Seconded by: _____

12. ADJOURNMENT

Motion by Member: _____ Seconded by: _____

Dr. Joseph F. Bailey, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact Megan Lewis at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.