



LINCOLNWOOD SCHOOL DISTRICT 74
 BOARD OF EDUCATION
 REGULAR BOARD MEETING AGENDA
 Wednesday, April 29, 2015 at **7:00 PM**

BOARD OF EDUCATION
Scott L. Anderson, President
Georjean Hlepas Nickell, Vice President
John P. Vranas, Secretary
Kevin Daly
Dr. Michael G. Davros
Darlene Fourkas
Kathy O'Brien

ADMINISTRATION
Dr. Joseph F. Bailey, Superintendent of Schools
Dr. Kimberly A. Nasshan, Assistant Superintendent for Curriculum and Instruction
Jessica Donato, Business Manager

Agenda of the regular meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Village of Lincolnwood Council Chambers, 6900 North Lincoln Avenue, Lincolnwood, Illinois on Wednesday, April 29, 2015.

RECEPTION 7:00 - 7:30 P.M.

- Recognition of incoming Board Members **Nathan Cachila and Elaina Geraghty**
- Thank you to retiring Board Members **Georjean Hlepas Nickell, Darlene Fourkas, and Michael Davros**

REGULAR MEETING SCHEDULED TO BEGIN AT 7:30 P.M.

Bills reviewed this month by: **Member O'Brien and President Anderson**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - (7:30 p.m.)

- | | | |
|--|--|--|
| <input type="checkbox"/> Scott L. Anderson | <input type="checkbox"/> Kevin Daly | <input type="checkbox"/> Dr. Michael G. Davros |
| <input type="checkbox"/> Darlene Fourkas | <input type="checkbox"/> Georjean Hlepas Nickell | <input type="checkbox"/> Kathy O'Brien |
| <input type="checkbox"/> John P. Vranas | | |

ADMINISTRATIVE TEAM MEMBERS

- | | | |
|---|---|---|
| <input type="checkbox"/> Dr. Joseph F. Bailey | <input type="checkbox"/> Dr. Kim Nasshan | <input type="checkbox"/> Jessica Donato |
| <input type="checkbox"/> Courtney Adams | <input type="checkbox"/> Beth Carmody | <input type="checkbox"/> Megan Lewis |
| <input type="checkbox"/> Dominick Lupo | <input type="checkbox"/> Jennifer Ruttkay | <input type="checkbox"/> Regina Shalzi |
| <input type="checkbox"/> Ellen Shankar | <input type="checkbox"/> Dr. Jean Weiss | |

2. AUDIENCE TO VISITORS

3. APPROVAL OF BOARD MEETING MINUTES

a. MINUTES

- I. Regular Board Meeting Minutes, April 2, 2015
- II. Regular Board Meeting - Closed Session Minutes 1, April 2, 2015
- III. Regular Board Meeting - Closed Session Minutes 2, April 2, 2015

Rationale: As part of the regular meeting, the Board of Education routinely approves minutes.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the Board Meeting Minutes as appear above.

Motion by Member: _____ Seconded by: _____

4. DISTRICT RECOGNITION (Per District Protocol)

- a. Honoring District 74 Retiring Board Members
- b. Lincoln Hall student winner of the Skokie Idol Competition - Leila H.
- c. Rutledge Hall Grade 3 Students - Place 1st in Regional Continental Math League Computer Science Contest
- d. Preview of Grease, presented by Lincoln Hall students and Mr. Kikoen

5. BOARD WILL ADJOURN SINE DIE FOR THE PURPOSE OF RE-ORGANIZATION

6. RE-ORGANIZATION OF THE BOARD OF EDUCATION

- a. INFORMATION: Tally of Election Returns.....Dr. Joseph F. Bailey
4 Year Term
 Nathan Cachila - 437
 Elaina Geraghty - 514

As a result of the elections held on April 7, 2015, the following shall be seated this evening to the Lincolnwood School District 74 Board of Education for 4 year terms: Nathan Cachila and Elaina Geraghty.

- b. Election of President Pro Tem and Secretary Pro Tem.....Board Members
 - I. Call to Order by President Pro Tem
- c. INFORMATION/ACTION: Re-Organization/Oath of Office.....Dr. Joseph F. Bailey
 - I. Oath of Office for newly-elected and continuing Board of Education Members
 - II. Re-Organization of the Board of Education
Term of Office:
 Election of President: _____
 Election of Vice President: _____
 Election of Secretary: _____
 - III. Set Time/Dates for Board of Education Meetings

Rationale: The Lincolnwood School District Board of Education must set dates and times for the Regular Meetings of the Board of Education as required in policy 2:210.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education sets the following dates for Regular Meetings of the Board of Education with all meetings starting at 7:30 p.m. in the Village of Lincolnwood Council Chambers, unless otherwise noted.

- Thursday, August 6
- Thursday, September 3
- Wednesday, October 7
- Thursday, November 5
- Wednesday, December 9

These dates have already been approved by the Village for use of their facilities.

Motion by Member: _____ Seconded by: _____

7. INFORMATION/ACTION: CONSENT AGENDA

a. EMPLOYMENT MATTERS

I. RESIGNATION

1. **Sarah Weller**, 7th Grade Math Teacher, Lincoln Hall School, effective June 9, 2015.
2. **Gavin McGinn**, Payroll/Benefits Coordinator, Administration Building, effective June 30, 2015.
3. **Rachel Hanks**, 2nd Grade Teacher, Todd Hall School, effective June 9, 2015.
4. **Peronia George**, Kitchen Support Staff, Rutledge Hall School, effective April 3, 2015.

II. NEW EMPLOYMENT

1. **Holly Lukasiewicz**, 1.0 FTE Art Teacher, Todd Hall School, start date August 10, 2015, class 2, level 7 (2015-2016 Teacher Salary Schedule TBD)
2. **Mallory Berk**, 7th Grade LA/Humanities Teacher, Lincoln Hall Middle School, start date August 10, 2015, class 1, level 4 (2015-2016 Teacher Salary Schedule TBD)
3. **Shamiran Ishak**, Kitchen Support Staff, Rutledge Hall, effective April 7, 2015, at \$10.46 per hour
4. **Erin Egan**, Music Teacher, Lincoln Hall Middle School, start date August 10, 2015, class 1, level 4 (2015-2016 Teacher Salary Schedule TBD)

III. RETIREMENT

1. **Terry Froman**, Pre-K Teacher, Todd Hall School, effective June 9, 2015.

IV. PARENTAL LEAVE

1. **Mary Guerin**, Kindergarten Teacher, Todd Hall School, effective on or about May 15, 2015, and returning for the 2015-2016 school year.
2. **Sydney Zhang**, Speech/Language Pathologist, Todd Hall School, effective on or about August 28, 2015, and returning on December 1, 2015.

Rationale: As part of the regular meeting, the Board of Education routinely approves minutes, personnel items, and Board policies.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.

Motion by Member: _____ Seconded by: _____

8. UNFINISHED BUSINESS

9. NEW BUSINESS

10. COMMUNICATION FROM BOARD MEMBERS

- a. NTDSE/District 807: **John P. Vranas/Kevin Daly**
- b. IASB (Illinois Association of School Boards):
- c. Finance Committee: **Kevin Daly/John P. Vranas**
- d. Facilities Committee: **John P. Vranas/Kathy O'Brien**
- e. Food Service Committee: **Kathy O'Brien**
- f. President's Report: **Scott L. Anderson**

I. Important Dates

II. INFORMATION/DISCUSSION: Vacancy on the Board of Education

III. Set Special Board Meeting

IV. Committee Appointments

| <u>Committee Appointments:</u> | Delegate | Alternate |
|--------------------------------|----------|-----------|
| District 807/NTDSE: | _____ | _____ |
| Facilities Committee: | _____ | _____ |
| Finance Committee: | _____ | _____ |
| Food Service Committee: | _____ | _____ |
| Policy Committee: | _____ | _____ |
| Communications Committee: | _____ | _____ |
| IASB Representative: | _____ | _____ |

V. Adoption of the Code of Conduct and Board Guidelines for Board of Education Members

Rationale: The Code of Conduct must be adopted in accordance with Board of Education Policy 2:80 and 2:80E.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education adopts the Code of Conduct as it appears from the Illinois Association of School Boards, and adopts the Board Guidelines.

Motion by Member: _____ Seconded by: _____

11. COMMUNICATION TO THE BOARD OF EDUCATION

- a. PTA (Parent Teacher Association): **Arleen LaRosa (President)**
- b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**
- c. LSSU (Lincolnwood Support Staff Union): **Georgia Theodorakakis (President)**

12. SUPERINTENDENT REPORTS

a. Superintendent's Report: **Dr. Joseph F. Bailey**

I. Other Updates

II. INFORMATION/ACTION: Upcoming Staff Development Opportunities

1. 2015 TI- Art of the Renaissance in Washington, D.C. on July 12-18, 2015, for Andrew McCrimmon, LH Art Teacher, and Steve Salski, 7th Grade Social Studies Teacher

Rationale: The Board of Education approves staff development opportunities that require travel and overnight accommodations. Participants will collaborate throughout the seminar to create connections among both curricular areas. The creation of these connected lessons will enhance the experience for the students throughout classroom instruction.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the staff development opportunity at TI- Art of the Renaissance in Washington, D.C. on July 12-18, 2015 for Andrew McCrimmon, LH Art Teacher and Steve Salski, 7th Grade Social Studies Teacher, as presented.

Motion by Member: _____ Seconded by: _____

2. Project Lead the Way Training in Automation & Robotics in Worcester, MA on July 27-31, 2015, for Karlene Stecher, STEM Teacher

Rationale: The Board of Education approves staff development opportunities that require travel and overnight accommodations.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the staff development opportunity at Project Lead the Way Training in Automation & Robotics in Worcester, MA, on July 27-31, 2015, for Karlene Stecher, STEM Teacher, as presented.

Motion by Member: _____ Seconded by: _____

3. Schoolwires Onsite Training in State College, PA, on June 10, 2015 - June 12, 2015 for Regina Shalzi, Director of Communications and Community Relations and Courtney Adams, Director of Technology

Rationale: The Board of Education approves staff development opportunities that require travel and overnight accommodations.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the staff development opportunity at Schoolwires Onsite Training in State College, PA on June 10, 2015 - June 12, 2015 for Regina Shalzi, Director of Communications and Community Relations and Courtney Adams, Director of Technology, as presented.

Motion by Member: _____ Seconded by: _____

b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. Kim A. Nasshan**

I. INFORMATION/DISCUSSION: MyON product update

II. INFORMATION/DISCUSSION: Reading adoption status

III. INFORMATION/ACTION: No Child Left Behind (NCLB) Grant purchases

Rationale: The Board of Education approves expenses in excess of \$10,000.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the capital expenditures included in the No Child Left Behind (NCLB) Consolidated Federal Grant in the amount of \$10,216.00 for two SMARTtables for both PreK classrooms and

\$11,059.00 for 20 iPad Airs for students, 32 GB with Apple Care Plus and Dux Cases as presented.

Motion by Member: _____ Seconded by: _____

IV. INFORMATION/ACTION: Set Last Day of School for the 2014-2015 School Calendar

Rationale: The Board of Education approves the last day of school for the 2014-2015 School Year.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the last day of school for the 2014-2015 school calendar to show a closing date of Tuesday, June 9, 2015, as a result of 3 emergency days that were used.

Motion by Member: _____ Seconded by: _____

V. INFORMATION/ACTION: Summer School 2015

Rationale: The Board of Education annually approves Summer School positions.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves the Summer School 2015 positions, as presented.

Motion by Member: _____ Seconded by: _____

c. Business and Operations, Business Manager: **Jessica Donato**

I. INFORMATION/DISCUSSION: Finance Report - February 2015

II. INFORMATION/DISCUSSION: Fund Balance Report - February 2015

III. INFORMATION/ACTION: FY16 Insurance Renewal

Rationale: The Board of Education approves insurance renewals.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the the Medical/Dental Insurance Plan Premium Renewals, as presented.

Motion by Member: _____ Seconded by: _____

IV. INFORMATION/ACTION: Cogent Internet Service Provider Contract Renewal

Rationale: The Board of Education approves contracts.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the contract renewal with Cogent for 250 mbps of bandwidth for 36 months at a rate of \$2,450.00 per month.

Motion by Member: _____ Seconded by: _____

V. INFORMATION/ACTION: Contour Landscaping Contract

Rationale: The Board of Education approves contracts.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the contract for the 2015 landscaping season for a total of \$41,200.00, to be billed as 8 equal monthly payments of \$5,150.00.

Motion by Member: _____ Seconded by: _____

VI. INFORMATION/ACTION: Constellation Energy Program

Rationale: The Board of Education approves purchases in excess of \$10,000.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves locking in the natural gas cost of \$0.35520 per therm for 12-months, as presented.

Motion by Member: _____ Seconded by: _____

VII. INFORMATION/ACTION: PC/HVAC - Chillers

Rationale: The Board of Education approves purchases in excess of \$10,000.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the Three (3) Air Cooled Chillers Agreement with Temperature Equipment Corporation for a total of \$251,450.00, as specified in the project scope of work.

Motion by Member: _____ Seconded by: _____

VIII. INFORMATION/ACTION: TH Carpeting

Rationale: The Board of Education approves purchases in excess of \$10,000.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the Todd Hall Corridor Carpeting Agreement with Mr. David's Flooring International, LLC for a total of \$41,361.75, as specified in the project scope of work.

Motion by Member: _____ Seconded by: _____

IX. INFORMATION/ACTION: Building Envelope - tabled

Rationale: A motion must be made to bring back a previously tabled item before it can be reconsidered.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education take from the table the motion relating to the Building Envelope from the April 2, 2015 Board of Education meeting.

Motion by Member: _____ Seconded by: _____

X. INFORMATION/ACTION: Building Envelope

Rationale: The Board of Education approves expenses in excess of \$10,000 and new contracts for the improvement of the District's facilities.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the Building Envelope Agreement with April Building Services, Inc. for a total of \$911,807.00 which includes various building envelope work at Lincoln Hall, Rutledge Hall and Todd Hall, and includes the deduction for the damp proofing portion of the project, as specified in the project scope of work.

Motion by Member: _____ Seconded by: _____

XI. INFORMATION/ACTION: Award of Transportation Bid

Rationale: The Board of Education approves contracts.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education

approve the contract with First Student, Inc. for the 2015-2016, 2016-2017, and 2017-2018 school years for \$2,029,910.00.

Motion by Member: _____ Seconded by: _____

XII. INFORMATION/ACTION: Bills Payable in the Amount of \$1,006,697.38.
*Bills reviewed this month by: **Member O'Brien and President Anderson***

Rationale: The Board of Education routinely reviews and approves invoices and bids.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves invoices and bills in the amount of \$1,006,697.38.

Motion by Member: _____ Seconded by: _____

13. AUDIENCE TO VISITORS

14. **RECESS INTO CLOSED SESSION**

I move that the Lincolnwood School District 74 Board of Education recesses into Closed Session for the purpose of: 5 ILCS 120/2(c)(1) - *Personnel*.

Motion by Member: _____ Seconded by: _____

15. ADJOURNMENT

Motion by Member: _____ Seconded by: _____

Dr. Joseph F. Bailey, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact Megan Lewis at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.