



LINCOLNWOOD SCHOOL DISTRICT 74
 BOARD OF EDUCATION
 REGULAR BOARD MEETING AGENDA
 Thursday, May 1, 2014 at **7:00 PM**

BOARD OF EDUCATION
Scott L. Anderson, President
Georjean Hlepas Nickell, Vice President
John P. Vranas, Secretary
Kevin Daly
Dr. Michael G. Davros
Darlene Fourkas
Kathy O'Brien

ADMINISTRATION
Dr. Joseph F. Bailey, Superintendent of Schools
Dr. Kimberly A. Nasshan, Assistant Superintendent for Curriculum and Instruction
Jessica Donato, Business Manager

Agenda of the regular meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Village of Lincolnwood Council Chambers, 6900 North Lincoln Avenue, Lincolnwood, Illinois on Thursday, May 1, 2014.

Bills reviewed this month by: **Member Daly and Member Hlepas Nickell**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE (7:00 p.m.)

- | | | |
|--|--|--|
| <input type="checkbox"/> Scott L. Anderson | <input type="checkbox"/> Kevin Daly | <input type="checkbox"/> Dr. Michael G. Davros |
| <input type="checkbox"/> Darlene Fourkas | <input type="checkbox"/> Georjean Hlepas Nickell | <input type="checkbox"/> Kathy O'Brien |
| <input type="checkbox"/> John P. Vranas | | |

ADMINISTRATORS PRESENT

- | | | |
|---|---|---|
| <input type="checkbox"/> Dr. Joseph F. Bailey | <input type="checkbox"/> Dr. Kim Nasshan | <input type="checkbox"/> Jessica Donato |
| <input type="checkbox"/> Courtney Adams | <input type="checkbox"/> Jennifer Ruttkay | <input type="checkbox"/> Ellen Shankar |
| <input type="checkbox"/> Dr. Jean Weiss | | |

RECESS INTO CLOSED SESSION

I move that the Lincolnwood School District 74 Board of Education recesses into Closed Session for the purpose of: *5 ILCS 120/2(c)(1) - Personnel*

Motion by Member: _____ Seconded by: _____

REGULAR MEETING SCHEDULED TO BEGIN AT 7:30 P.M.

2. DISTRICT RECOGNITION: **Dr. Bailey**

- a. Preview of The Little Mermaid Jr. presented by LH Students and Mr. Kikoen
- b. Honoring our District 74 Retirees: Sue Kalter, Bonnie Levy, Maureen Nelson, Irene Nowak, Diane Remiyac, and Judy Tatar

3. UNFINISHED BUSINESS

- a. **INFORMATION/ACTION:** Appointment of new Principal at Lincoln Hall Middle School

Rationale: The Board of Education approves hiring of new Principal at Lincoln Hall Middle School.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves the hiring of the Principal of Lincoln Hall Middle School for the 2014-2015 School Year.

Motion by Member: _____ Seconded by: _____

Board will adjourn Sine Die for the purpose of Re-Organization

b. BOARD RE-ORGANIZATION per Policy 2:210

- I. Appointing of President Pro Tem and Secretary Pro Tem

II. Re-Organization of the Board of Education – Elections

- Term of Office: _____
- Election of President: _____
- Election of Vice President: _____
- Election of Secretary: _____

4. AUDIENCE TO VISITORS

5. INFORMATION/ACTION: **CONSENT AGENDA**

a. MINUTES

- I. Special Board Meeting Minutes, March 27, 2014
- II. Regular Board Meeting Minutes, April 3, 2014
- III. Regular Board Meeting - Closed Session Minutes, April 3, 2014

b. EMPLOYMENT MATTERS

I. RESIGNATION

1. **Jeri Felsenthal**, Special Education Teacher, Rutledge Hall School, effective at the end of the 2013-2014 school year.
2. **Patryk Matuszewski**, Rutledge Hall School, Special Education Aide, effective as of April 11, 2014.
3. **Mary Eileen Ward**, Lincoln Hall Middle School, Assistant Principal/Intervention Specialist, effective June 30, 2014 - Approval of Resignation Agreement

II. RETIREMENT REQUEST

1. **Andy MacCrimmon**, Lincoln Hall Middle School, Art Teacher, effective at the end of the 2018-2019 school year.
2. **Irene Nowak**, Administration Building, Benefits Administrator/Payroll Coordinator, effective June 30, 2014 - Approval of Resignation/Retirement Agreement

III. APPROVAL OF 2014-2015 LTA TEACHER SALARY SCHEDULE

1. Approval of the LTA Teacher Salary Schedule as presented for an overall percentage increase of 2.6%.

c. POLICIES - None

Rationale: As part of the regular meeting, the Board of Education routinely approves minutes, personnel items, and Board policies.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.

Motion by Member: _____ Seconded by: _____

6. NEW BUSINESS

a. INFORMATION/ACTION: 2nd Reading/Adoption of Policies **Georjean Hlepas Nickell/Kathy O'Brien**

- I. 5:50 Drug- and Alcohol-Free Workplace; Tobacco Prohibition
- II. 8:30 Visitors to and Conduct on School Property
- III. 5:10 Equal Employment Opportunity and Minority Recruitment
- IV. 5:30 Hiring Process and Criteria
- V. 5:125 Personal Technology and Social Media; Usage and Conduct
- VI. 7:70 Attendance and Truancy
- VII. 7:140 Search and Seizure
- VIII. 7:180 Preventing Bullying, Intimidation, and Harrassment (Rewritten)

Rationale: The Board of Education adopts policies.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education adopts Policy 5:50, 8:30, 5:10, 5:30, 5:125, 7:70, 7:140, and 7:180, as presented.

Motion by Member: _____ Seconded by: _____

7. COMMUNICATION FROM BOARD MEMBERS

a. NTDSE/District 807: **John P. Vranas/Kevin Daly**

- b. IASB (Illinois Association of School Boards): **Dr. Michael G. Davros/Darlene Fourkas**
- c. Policy Committee: **Georjean Hlepas Nickell/Kathy O'Brien**
- d. Finance Committee: **Kevin Daly/John P. Vranas**
- e. Facilities Committee: **John P. Vranas/Kathy O'Brien**
- f. Community Relations/Communications Committee: **Georjean Hlepas Nickell**
- g. President's Report: **Scott L. Anderson**

8. COMMUNICATION TO THE BOARD OF EDUCATION

- a. PTA (Parent Teacher Association): **Arleen LaRosa (President)**
- b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**
- c. LSSU (Lincolnwood Support Staff Union): **Georgia Theodorakakis (President)**

9. SUPERINTENDENT REPORTS

- a. Superintendent's Report: **Dr. Joseph F. Bailey**
 - I. INFORMATION: Strategic Plan Update
 - II. INFORMATION: InfoSnap Update
 - III. INFORMATION/ACTION: Upcoming Staff Development Opportunities

Rationale: The Board of Education approves certain staff development opportunities that require travel and overnight accommodations.

- 1. **ISAL Training** in Springfield on June 12-14, 2014 for Dr. Joseph F. Bailey, Superintendent of Schools

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves the staff development opportunity at ISAL in Springfield, IL on June 12-14, 2014 for Dr. Joseph F. Bailey, Superintendent of Schools, as presented.

Motion by Member: _____ Seconded by: _____

- b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. Kim A. Nasshan**
 - I. INFORMATION: Wellness (PE/Health) Curriculum and Materials - For Future Adoption
 - II. INFORMATION: Spring Assessment Window
 - III. INFORMATION/ACTION: Set Last Day of School for the 2013-2014 School Calendar

Rationale: The Board of Education approves the last day of school for the 2013-2014 School Year.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves the last day of school for the 2013-2014 school calendar to show a closing date of Friday, June 6, 2014, as a result of four (4) emergency days that were used.

Motion by Member: _____ Seconded by: _____

- IV. INFORMATION/ACTION: Summer School 2014

Rationale: The Board of Education annually approves Summer School positions.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves the Summer School 2014 positions, as presented.

Motion by Member: _____ Seconded by: _____

- c. Business and Operations, Business Manager: **Jessica Donato**
 - I. INFORMATION: Finance Report - February 2014
 - II. INFORMATION: \$25,000 DCEO Grant for Lincoln Hall Doors

- III. **INFORMATION:** Updated Job Descriptions for Adm. Assistant to the Asst. Supt. for Curriculum and Instruction; and Admin. Assistant to the Business Manager
- IV. **INFORMATION:** Summer Work Update
- V. **INFORMATION/ACTION:** Reject Lowest Bid for Failure to Include Performance Bid Bond

Rationale: The Board of Education retains the right to reject the low bidder for failure to comply with bidding instructions.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education rejects the lowest bidder, Waukegan Roofing, for non-conformance of their bid response, per paragraph 11 of the Instructions to Bidders.

Motion by Member: _____ Seconded by: _____

- VI. **INFORMATION/ACTION:** Award Bid with the Alternate in the Amount of \$187,604.14 to Ridgeworth Roofing Company and Direct the Development of the Contract Between District and Contractor based on the Bid Specifications

Rationale: The Board of Education awards bids.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education awards the Lincoln Hall Roofing Bid with Alternate to Ridgeworth Roofing Company in the amount of \$187,604.14 and direct the development of a contract to be reviewed by legal counsel and approved at the next meeting.

Motion by Member: _____ Seconded by: _____

- VII. **INFORMATION/ACTION:** Bills Payable in the Amount of \$865,481.11
*Bills reviewed this month by: **Member Daly and Member Hlepas Nickell***

Rationale: The Board of Education routinely reviews and approves invoices and bids.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves invoices and bids in the amount of \$865,481.11.

Motion by Member: _____ Seconded by: _____

10. AUDIENCE TO VISITORS

11. **RECESS INTO CLOSED SESSION**

I move that the Lincolnwood School District 74 Board of Education recesses into Closed Session for the purpose of: 5 ILCS 120/2(c)(1) – Personnel and 5 ILCS 120/2(c)(2) – Collective Bargaining.

Motion by Member: _____ Seconded by: _____

12. ADJOURNMENT

Motion by Member: _____ Seconded by: _____

Dr. Joseph F. Bailey, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact Regina Shalzi at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.