



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
REGULAR BOARD MEETING AGENDA  
Thursday, November 7, 2013 at **7:30 PM**

BOARD OF EDUCATION  
**Scott L. Anderson**, President  
**Georjean Hlepas Nickell**, Vice President  
**John P. Vranas**, Secretary  
**Kevin Daly**  
**Dr. Michael G. Davros**  
**Darlene Fourkas**  
**Kathy O'Brien**

ADMINISTRATION  
**Dr. Joseph F. Bailey**, Superintendent of Schools  
**Dr. Kimberly A. Nasshan**, Assistant Superintendent for Curriculum and Instruction  
**Jessica Donato**, Business Manager

*Agenda of the regular meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Village of Lincolnwood Council Chambers, 6900 North Lincoln Avenue, Lincolnwood, Illinois on Thursday, November 7, 2013.*

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE (7:30 p.m.)

\_\_\_ Scott L. Anderson      \_\_\_ Kevin Daly      \_\_\_ Dr. Michael G. Davros  
\_\_\_ Darlene Fourkas      \_\_\_ Georjean Hlepas Nickell      \_\_\_ Kathy O'Brien  
\_\_\_ John P. Vranas

ADMINISTRATORS PRESENT

\_\_\_ Dr. Joseph F. Bailey      \_\_\_ Dr. Kim Nasshan      \_\_\_ Jessica Donato  
\_\_\_ Jen Anderson      \_\_\_ Jim Parker      \_\_\_ Jennifer Ruttkay  
\_\_\_ Ellen Shankar      \_\_\_ Mary Eileen Ward      \_\_\_ Dr. Jean Weiss

2. AUDIENCE TO VISITORS

3. DISTRICT RECOGNITION: **Dr. Bailey**

- a. School Board Members Day on November 15, 2013
- b. Art Teachers Recognized: Andy MacCrimmon, LH; Debby Barabasz, RH; Holly Lukasiewicz, TH

4. CONSENT AGENDA

a. MINUTES

- I. Regular Board Meeting Minutes, October 3, 2013
- II. Closed Session Meeting Minutes, October 3, 2013

b. EMPLOYMENT MATTERS

(see attached Personnel Report which is consistent with the recommendations from the HR audit that was completed in October 2013.)

I. EMPLOYMENT

- 1. **Patryk Matuszewski**, Rutledge Hall School, Aide-Special Education, 2013-2014 School Year, \$15.38 per hour.
- 2. **Molly Schroeder**, Rutledge Hall School, 1/2 time 5th Grade Teacher, for the remainder of the 2013-2014 School Year, Class 1, Level 1 = \$49,831 (0.5 FTE, salary prorated from start date of 11-14-13 to \$16,610.33)

II. RESIGNATION

- 1. **Stefanie Levy**, Rutledge Hall School, Aide-Special Education, effective October 4, 2013
- 2. **Jen Anderson**, Administration Building, Director of Technology, effective November 27, 2103.  
(Please note that Scott McAlonan, Tech Assistant from LH, will be replacing Jen at the IMEA State Conference that was approved by the Board on October 3, 2013.)

c. POLICIES\*\*

- I. 2:105 Ethics and Gift Ban
- II. 2:120 Board Member Development
- III. 5:20 Workplace Harassment Prohibited
- IV. 6:120 Education of Children with Disabilities

V. 7:230 Misconduct by Students with Disabilities

*\*\* These policies are excluded from first reading because they only involve changes in citations or immediate compliance with the law or Illinois School Code.*

**Rationale: As part of the regular meeting, the Board of Education routinely approves minutes, personnel items, and Board policies.**

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.**

**Motion by Member:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

5. UNFINISHED BUSINESS

6. NEW BUSINESS

a. **INFORMATION:** 1st Reading on Policies: **Georjean Hlepas Nickell/Kathy O'Brien**

I. 4:20 Fund Balances

II. 7:340 Student Records

7. COMMUNICATION FROM BOARD MEMBERS

a. NTDSE/District 807: **John P. Vranas/Kevin Daly**

b. IASB (Illinois Association of School Boards): **Dr. Michael G. Davros/Darlene Fourkas**

I. Triple I Conference, November 22-24, 2013

c. Policy Committee: **Georjean Hlepas Nickell/Kathy O'Brien**

d. Finance Committee: **Kevin Daly/John P. Vranas**

e. Facilities Committee: **John P. Vranas/Kathy O'Brien**

f. Community Relations/Communications Committee: **Georjean Hlepas Nickell**

g. President's Report: **Scott L. Anderson**

8. COMMUNICATION TO THE BOARD OF EDUCATION

a. PTA (Parent Teacher Association): **Arleen LaRosa (President)**

b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**

c. LSSU (Lincolnwood Support Staff Union): **Georgia Theodorakakis (President)**

9. SUPERINTENDENT REPORTS

a. Superintendent's Report: **Dr. Joseph F. Bailey**

I. **INFORMATION:** TIF Update

II. **INFORMATION:** Analysis of Middle School Schedule

III. **INFORMATION:** Strategic Plan Update

IV. **INFORMATION:** Prospective Parent Folders/Boardbook

V. **INFORMATION:** Human Resource Update

VI. **INFORMATION/ACTION:** Upcoming Staff Development Opportunities

**Rationale: The Board of Education approves certain staff development opportunities that require travel and overnight accommodations.**

1. **Illinois Alliance of Administrators of Special Education (IAASE) Conference** in Springfield on February 20-21, 2014 for Jennifer Ruttkay, Director of Special Education

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves the staff development opportunity at IAASE in Springfield, IL on February 20-21, 2014 for Jennifer Ruttkay, Director of Special Education, as presented.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

- VII. **INFORMATION/ACTION:** Approval of New Staff Position - Personnel Coordinator and Assign to Current Employee, Amy Butzow

**Rationale:** The Board of Education approves new staff positions.

**Recommended Motion:** I move that the Lincolnwood School District 74 Board of Education approves addition of "Personnel Coordinator" and on the recommendation of the Administration, to Amy Butzow's current title "Administrative Assistant to the Business Manager," and because of the increase in duties/responsibilities, her salary be adjusted by the amount of \$3,500 per year, as presented.

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

- b. Curriculum and Instruction, Assistant Superintendent's Report: *Dr. Kim A. Nasshan*

I. **INFORMATION:** Assessment Updates

- c. Business and Operations, Business Manager: *Jessica Donato*

I. **INFORMATION:** Online Registration

II. **INFORMATION:** Technology Assessment

III. **INFORMATION:** Website Update

IV. **INFORMATION:** Financial Report - August 2013 Treasurer's Report

V. **INFORMATION/ACTION:** Estimated 2013 Tax Levy

**Rationale:** The Board of Education presents an estimated levy to the public to provide notice to the community.

**Recommended Motion:** I move that the Lincolnwood School District 74 Board of Education approves the estimated levy, as presented.

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

- VI. **INFORMATION/ACTION:** Republic Bank Resolution - Adding/Removing Signers on Account

**Rationale:** The Board of Education must approve bank resolution authorizing signatures.

**Recommended Motion:** I move that the Lincolnwood School District 74 Board of Education approves the bank resolution authorizing signatures, as presented.

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

- VII. **INFORMATION/ACTION:** Certificate of Substantial Completion - Life Safety Work

**Rationale:** The Board of Education approves certification for all construction work.

**Recommended Motion:** I move that the Lincolnwood School District 74 Board of Education approves the certification for Life Safety Work, as presented.

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

- VIII. **INFORMATION/ACTION:** Authorize Administration to Apply for School Maintenance Project Grants

**Rationale:** The Board of Education approves applications for School Maintenance Project Grants.

**Recommended Motion:** I move that the Lincolnwood School District 74 Board of Education authorizes Administration to apply for the School Maintenance Project Grants, as presented.

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

- IX. **INFORMATION/ACTION:** Authorize Administration to Apply for School Energy Efficiency Project Grant

**Rationale:** The Board of Education approves application for the School Energy Efficiency Project Grant.

**Recommended Motion:** I move that the Lincolnwood School District 74 Board of Education authorizes Administration to apply for the School Energy Efficiency Project Grant, as presented.

**Motion by Member:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

- X. **INFORMATION/ACTION:** Bills payable in the amount of \$778,333.95  
***Bills reviewed this month by: Member Vranas and Member O'Brien***

**Rationale:** The Board of Education routinely reviews and approves invoices and bids.

**Recommended Motion:** I move that the Lincolnwood School District 74 Board of Education approves invoices and bids in the amount of \$778,333.95.

**Motion by Member:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

10. AUDIENCE TO VISITORS

11. **RECESS INTO CLOSED SESSION**

I move that the Lincolnwood School District 74 Board of Education recesses into Closed Session for the purpose of: *5 ILCS 120/2(c)(11) – Possible Litigation and 5 ILCS 120/2(c)(1) – Personnel.*

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

12. ADJOURNMENT

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

***Dr. Joseph F. Bailey, Superintendent of Schools***

*Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact Regina Shalzi at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.*