

PROSPECT HEIGHTS SCHOOL DISTRICT 23
DISTRICT 23 FINANCE COMMITTEE MEETING
MONDAY, FEBRUARY 3, 2025
GRODSKY ADMINISTRATION BUILDING
700 N SCHOENBECK RD
PROSPECT HEIGHTS, IL 60070 at 6:00 PM

Engage ALL students in experiences that inspire EACH to grow as learners, individuals, and community members.

AGENDA

- I. Call to Order
- II. Discussion Items
 - A. Financial Reporting to the Committee
 - B. FY26 Furniture Update - Betsy Ross & Anne Sullivan Libraries
 - 1. Betsy Ross Library - Phase 1 3
Amy will provide an overview of the plan to update the Betsy Ross Library. As has been the case with all of the larger spaces, the gradual update will take place through several phases over multiple fiscal years.
 - 2. Anne Sullivan Library - Phase 3 17
Phase 3 represents the final phase of work in the Anne Sullivan Library, with only the perimeter bookcases remaining to be replaced. Work will take place during the summer and may also include touch-up painting.
 - C. Ross - Sullivan Community Garden - Update on PTO Donation of Garden Boxes 26
The District has received a donation of \$5,000 to go towards the purchase of garden boxes for the re-designed garden area. Amy has also received a donation of two additional boxes and a 10% minimum discount on the total order from the Vego Garden Company. Following approval, the District will order the boxes for installation later in the spring.
 - D. GaGa Ball Pit - PTO Donation 28
The District has received a donation from the PTO to purchase an outdoor GaGa Ball Pit for installation at Anne Sullivan School. We are currently working with vendors to determine the best "flooring" material; asphalt or a rubberized tile.
 - E. Resolution to Approve Hazardous Routes 31
At our February Board meeting, the Administration will seek Board approval of the annual reporting of hazardous routes.
 - F. Carousel Park Land Swap Agreement - Update
Amy will provide an update on discussions with the Arlington Heights Park District regarding a potential land swap agreement for Carousel and Patriot Park.
 - G. Update on RFP for Financial Audit Services 36
Amy will provide an update on the RFP for Audit Services and the recommendation for award to be brought to the Board this month for action.
- III. Adjournment

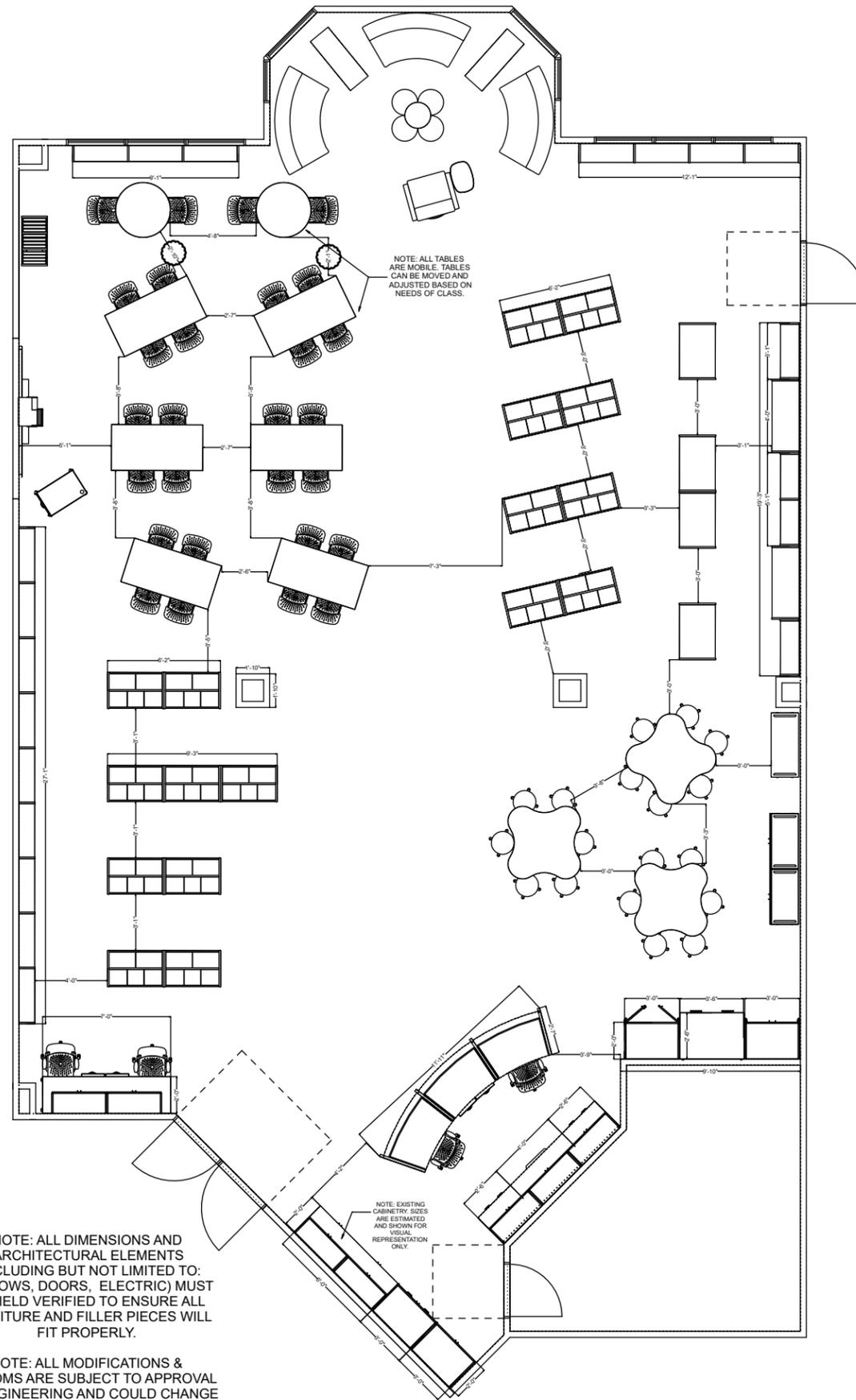
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700 N SCHOENBECK RD
PROSPECT HEIGHTS, IL 60070 at 6:00 PM**

Engage ALL students in experiences that inspire EACH to grow as learners, individuals, and community members.

AGENDA

DISTRICT ORGANIZATIONAL GOALS

- **Student Success:** Ensure ALL students are well rounded and emotionally and academically prepared for success in high school.
- **Teaching, Learning, and Innovation:** Encourage a learning environment that emphasizes excellence and retains high quality staff.
- **Family and Community Partnership:** Actively engage and communicate with all families to foster collaborative relationships that benefit student learning and understanding of district priorities.
- **Facilities & Financial Planning:** Advance effective use of resources to support safe, learner ready facilities and to maximize student learning.



Scale 1/8" = 1'

PROJECT

BETSY ROSS ELEMENTARY

3

OPPORTUNITY NUMBER
6882

DEALER
LOWERY MCDONNELL

DEALER CONTACT
DAVE TATGE

REV	DESCRIPTION	BY	DATE
1	ADJUST PROD AND TAGS	MG	04/30/2024
2	REVISE PER PROD. LIST	CO	07/26/2024
3	REVISE PER MARKUP	CO	07/29/2024
4	REVISE PER MARK UP	CO	09/25/2024
5	UPDATE FINISHES	CO	11/05/2024
6	REVISE PER MARKUP	CO	11/22/2024

DRAWN BY MG 6.5

DRAWN DATE 04/30/2024

SHEET 1 OF 12



BETSY ROSS ELEMENTARY

4

PROJECT

OPPORTUNITY NUMBER
6882

DEALER
LOWERY MCDONNELL

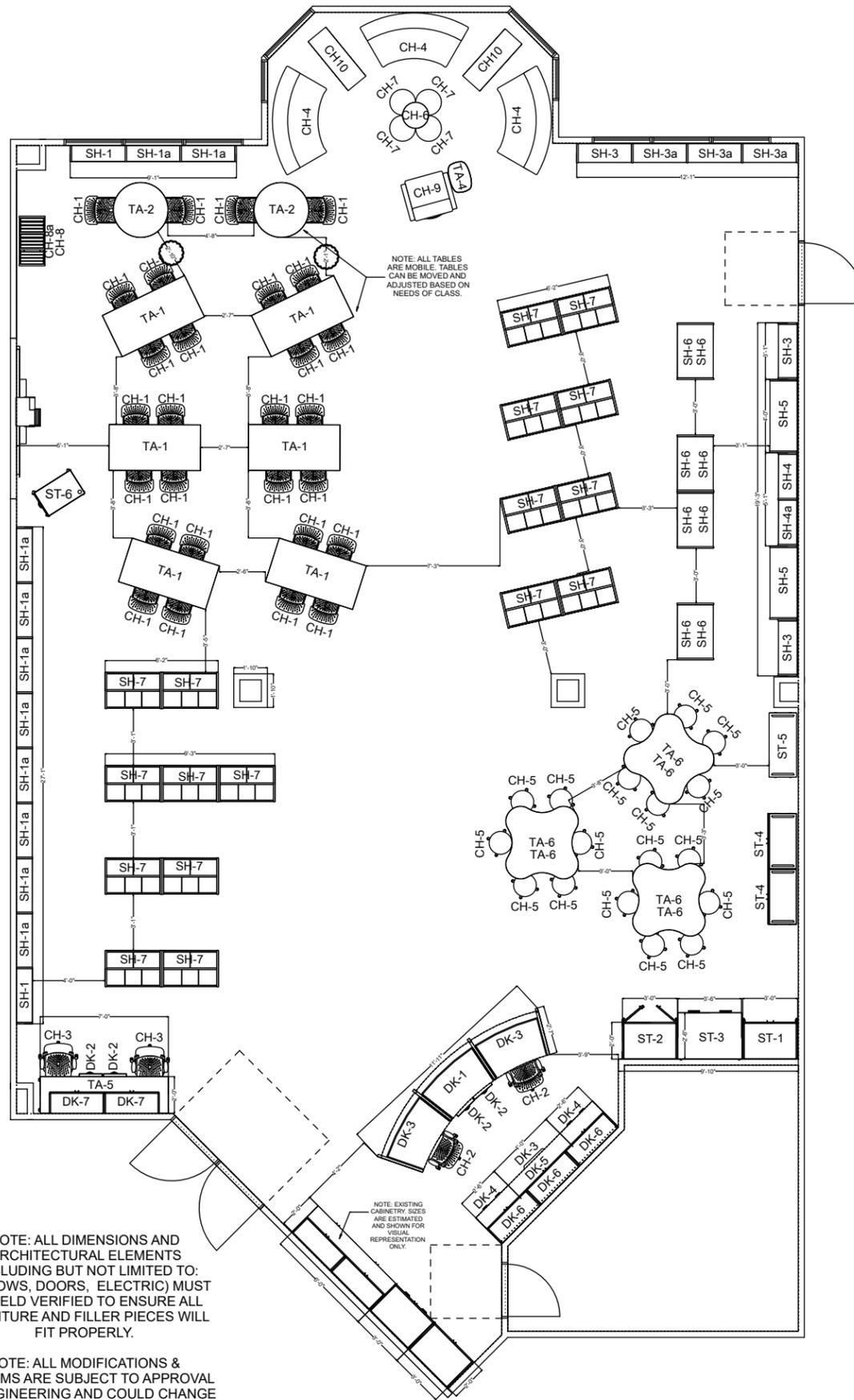
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DRAWN BY MG 6.5

DRAWN DATE 04/30/2024

SHEET 2 OF 12



NOTE: ALL DIMENSIONS AND ARCHITECTURAL ELEMENTS (INCLUDING BUT NOT LIMITED TO: WINDOWS, DOORS, ELECTRIC) MUST BE FIELD VERIFIED TO ENSURE ALL FURNITURE AND FILLER PIECES WILL FIT PROPERLY.

NOTE: ALL MODIFICATIONS & CUSTOMS ARE SUBJECT TO APPROVAL BY ENGINEERING AND COULD CHANGE BASED ON THEIR RECOMMENDATIONS.

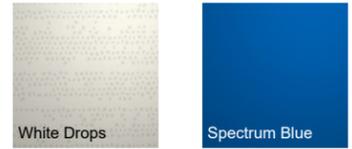
NOTE: EXISTING CABINETRY SIZES ARE ESTIMATED AND SHOWN FOR VISUAL REPRESENTATION ONLY.

Scale 1/8" = 1'

FABRIC



HPL



TFL



PVC



POWDER COAT



THERMOPLASTIC



NOTE: FINISHES ARE REPRESENTATIVE ONLY. PLEASE REFER TO FINISH SAMPLES FOR ACCURATE COLOR MATCHING.

PROJECT

BETSY ROSS ELEMENTARY

5

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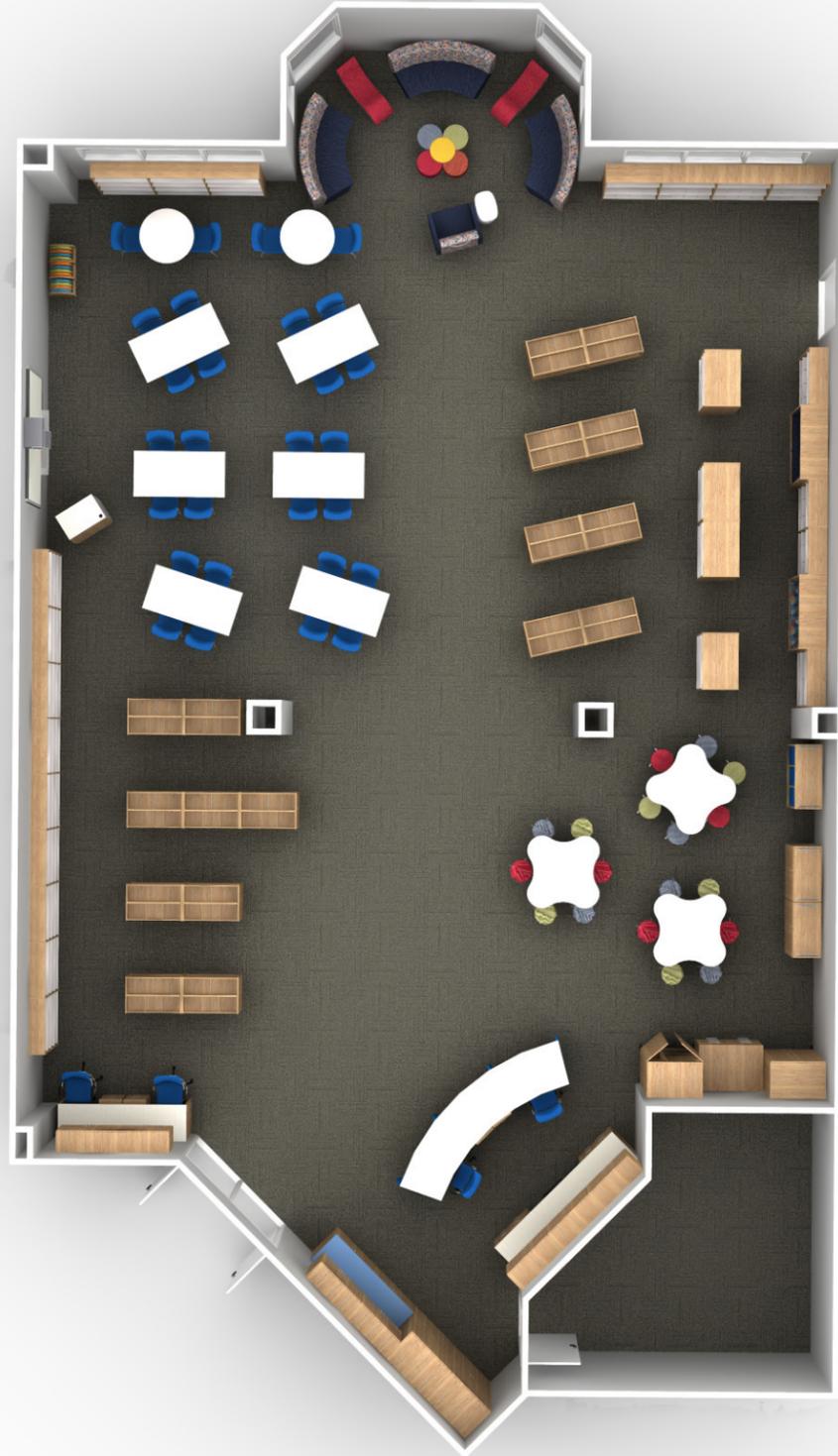
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SHEET 3 OF 12



PROJECT

**BETSY ROSS
ELEMENTARY**

6

OPPORTUNITY NUMBER
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DEALER
LOWERY MCDONNELL

DEALER CONTACT
DAVE TATGE

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SHEET 4 OF 12



PROJECT

BETSY ROSS ELEMENTARY

7

OPPORTUNITY NUMBER
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DEALER
LOWERY MCDONNELL

DEALER CONTACT
DAVE TATGE

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6	REVISE PER MARKUP	CO	11/22/2024

DRAWN BY MG 6.5

DRAWN DATE 04/30/2024

SHEET 5 OF 12



PROJECT

BETSY ROSS ELEMENTARY

8

OPPORTUNITY NUMBER
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DEALER
LOWERY MCDONNELL

DEALER CONTACT
DAVE TATGE

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6	REVISE PER MARKUP	CO	11/22/2024

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DRAWN DATE 04/30/2024

SHEET 6 OF 12



PROJECT

**BETSY ROSS
ELEMENTARY**

9

OPPORTUNITY NUMBER
6882

DEALER
LOWERY MCDONNELL

DEALER CONTACT
DAVE TATGE

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6	REVISE PER MARKUP	CO	11/22/2024

DRAWN BY MG 6.5

DRAWN DATE 04/30/2024

SHEET 7 OF 12



PROJECT
**BETSY ROSS
 ELEMENTARY**

10
OPPORTUNITY NUMBER
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DEALER
 LOWERY MCDONNELL
DEALER CONTACT
 DAVE TATGE

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SHEET 8 OF 12

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ELEMENTARY**

11

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SHEET 9 OF 12



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**BETSY ROSS
ELEMENTARY**

12

OPPORTUNITY NUMBER
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DEALER
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REV	DESCRIPTION	BY	DATE
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SHEET 10 OF 12



PROJECT

**BETSY ROSS
ELEMENTARY**

13

OPPORTUNITY NUMBER
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DEALER
LOWERY MCDONNELL

DEALER CONTACT
DAVE TATGE

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DRAWN DATE 04/30/2024

SHEET 11 OF 12



PROJECT

**BETSY ROSS
ELEMENTARY**

14

OPPORTUNITY NUMBER
6882

DEALER
LOWERY MCDONNELL

DEALER CONTACT
DAVE TATGE

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DRAWN DATE 04/30/2024

SHEET 12 OF 12



Lowery McDonnell Company
A DIVISION OF WAREHOUSE DIRECT

960 Lively Blvd.
Wood Dale, IL 60191
630-227-1000
Fax: 630-227-1010
www.lowerymcdonnell.com

TO: Ms. Amy McPartlin
Chief School Business Official
Prospect Heights SD23
700 N. Schoenbeck Road
Prospect Heights, IL 60070

DATE: December 9, 2024

SUBJECT: Ross Elementary School
Library Furniture – Phase 1

PROPOSAL

We are pleased to provide the following quotation for your consideration:

Qty	Description	Unit Price	Extension
	Library Furniture by Media Technologies (Per attached plan and NCPA Pricing Worksheet)		
	Phase 1, NCPA Pricing	\$29,702.00	
	Less 18% Volume Discount	<u>(5,346.00)</u>	
	Phase 1, Net Media Technologies NCPA Pricing, Delivered Only		\$24,356.00
	LRC Seating by KI		
30	Intellect Wave Chair, 18”H, 4-Leg, Nylon Glides	\$93.00	2,790.00
	Inside Delivery, Assembly, Install & Rubbish Removal		<u>2,160.00</u>
	Phase 1, Total Cost, Delivered & Installed		\$29,306.00

Notes

Pricing based on Media Technologies NCPA Contract #07-42
Delivery about 14 weeks after receipt of PO & Finish Selections
Installation pricing based on work during regular hours
Quote based on current pricing and ordering with Sullivan LRC, Phase 2

Thank you for this opportunity to be of service. Please call if you have any questions.

TERMS

- Prices are Net 30 days and include tailgate delivery.
- Change in quantity ordered may affect prices.
- Subject to acceptance within 45 days.
- Unit Prices do not include installation.

Accepted:

By: _____
Title: _____
Date: _____

Presented:

By: 15 *Dave Tatge*
Dave Tatge, Ext. 232
dtatge@lmcinc.net

**Prospect Heights SD23 - Ross School
LRC Furniture Pricing Worksheet
12/9/2024**

Tag		Item Description	Qty	Unit List	List Extn	NCPA Net	NCPA Extn
Ross LRC - Phase 1							
CH-4	WNK-60-7230-G8	Wink, 60° Curved Seating, 72"W, Gr. 8	3	\$ 7,790.00	\$ 23,370.00	\$ 4,362.40	\$ 13,087.20
CH-6	CBLOX-17-9-G5	Blox Seating, Cylinder, 9"H, Gr. 5	1	\$ 750.00	\$ 750.00	\$ 420.00	\$ 420.00
CH-7	PBLOX-17-9-G5	Blox Seating, Pac-Man, 9"H, Gr. 5	4	\$ 750.00	\$ 3,000.00	\$ 420.00	\$ 1,680.00
CH-8	CBLOX-15-2-G3	Blox Seating, Cylinder, 2"H, Gr. 3	12	\$ 290.00	\$ 3,480.00	\$ 162.40	\$ 1,948.80
CH-8A	BMC-3217-L-MOB	BLOX Mobile Cart, 17"D x 32.5"W x 18.875"H	1	\$ 783.00	\$ 783.00	\$ 438.48	\$ 438.48
CH-9	EN-3029-G8-2S	Engage, 2-Arm Lounge Chair, Mobility Package, Gr. 8	1	\$ 4,134.00	\$ 4,134.00	\$ 2,315.04	\$ 2,315.04
CH-10	FRED-G8	Fred, 42"W Lounger, Gr. 8	2	\$ 1,727.00	\$ 3,454.00	\$ 967.12	\$ 1,934.24
TA-1	DT26-C3060-FT-29-4C	Derby Table, 30"W x 60"L x 29"H, Flip Top Base, Locking Caster	6	\$ 1,624.00	\$ 9,744.00	\$ 909.44	\$ 5,456.64
TA-2	DX26-C0036-FT-29-4C	Derby Table, 36" Round, 29"H, Flip Top X-Base, Locking Caster	2	\$ 1,705.00	\$ 3,410.00	\$ 954.80	\$ 1,909.60
TA-4	FRM-C1420E-26	Forum Work Table, 14"D x 20"W x 26"H, Disc Base	1	\$ 915.00	\$ 915.00	\$ 512.40	\$ 512.40
Ross Phase 1 Totals:					\$ 53,040.00		\$ 29,702.40



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PROJECT
PROSPECT HEIGHTS
DISTRICT ANNE
SULLIVAN ES

DEALER
LOWERY MCDONNELL

DEALER CONTACT
DAVE TATGE

REV	DATE	BY	HRS	DESCRIPTION
1	10/18/2022	AK	3	
2	10/17/2023	AK	4	
3	10/24/2023	AK	3	
4	11/21/2024	AK	2	phase 3
5	12/12/2024	AK	1	

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SHEET 2 OF 7

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SHEET 3 OF 7

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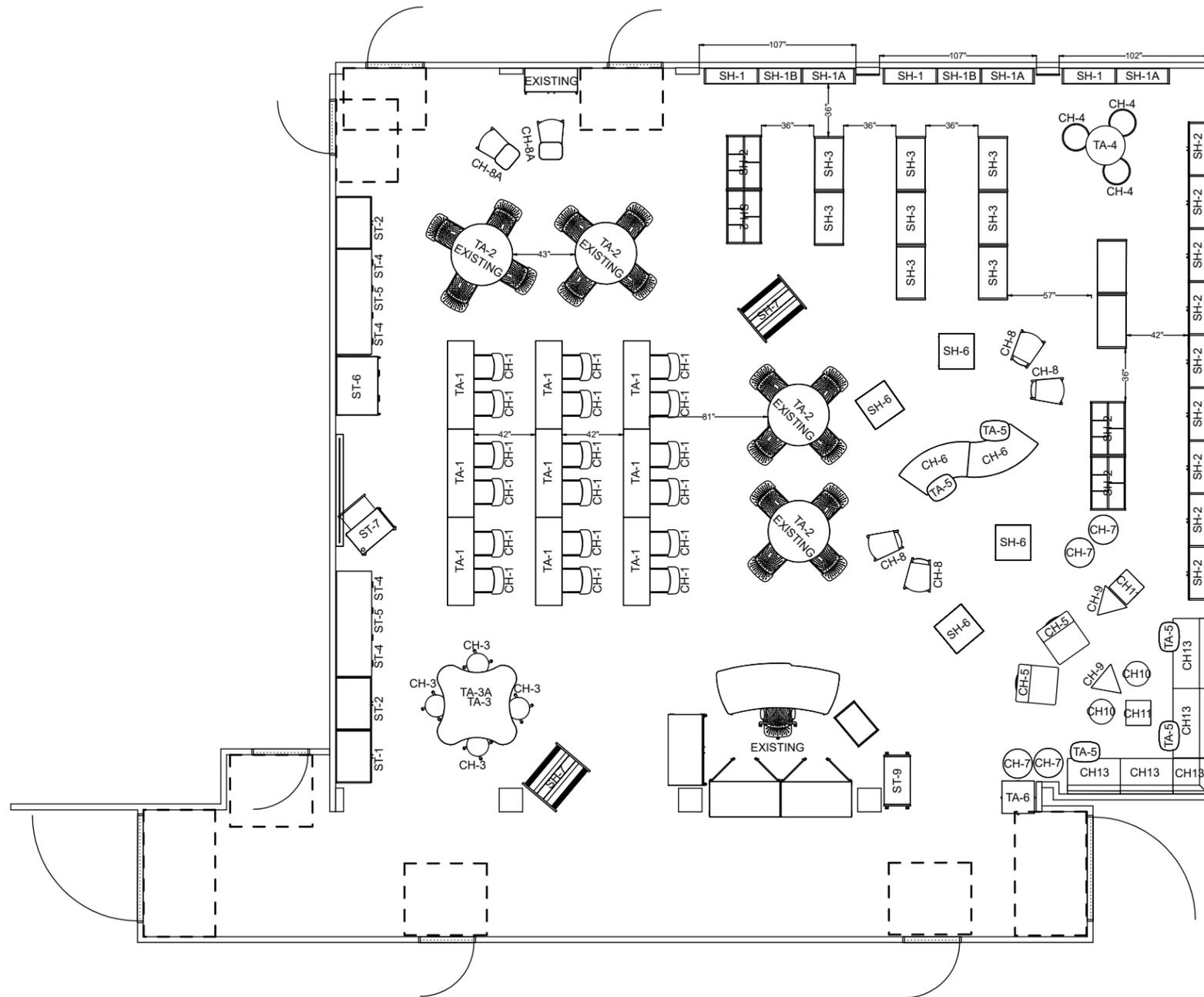
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SHEET 4 OF 7

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Scale 1/8" = 1'

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23

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SHEET 7 OF 7

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A DIVISION OF WAREHOUSE DIRECT

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630-227-1000
Fax: 630-227-1010
www.lowerymcdonnell.com

TO: Ms. Amy McPartlin
Chief School Business Official
Prospect Heights SD23
700 N. Schoenbeck Road
Prospect Heights, IL 60070

DATE: December 9, 2024

SUBJECT: Sullivan Elementary School
Library Furniture – Phase 3

PROPOSAL

We are pleased to provide the following quotation for your consideration:

Qty	Description	Unit Price	Extension
Library Furniture by Media Technologies (Per attached plan and NCPA Pricing Worksheet)			
	Phase 3, NCPA Pricing		\$33,659.00
	Less 18% Volume Discount		(6,059.00)
	Phase 3, Net NCPA Pricing Delivered Only		<u>\$27,600.00</u>
	Inside Delivery, Assembly & Rubbish Removal		<u>5,760.00</u>
	Phase 3, Total Cost, Delivered & Installed:		\$33,360.00

Notes

- Pricing based on Media Technologies NCPA Contract #07-42
- Delivery about 14 weeks after receipt of PO & Finish Selections
- Installation pricing based on work during regular hours
- Quote based on current pricing and ordering with Ross LRC, Phase 1
- Install quote does not include removal of existing shelving.

Thank you for this opportunity to be of service. Please call if you have any questions.

TERMS

- Prices are Net 30 days and include tailgate delivery.
- Change in quantity ordered may affect prices.
- Subject to acceptance within 45 days.
- Unit Prices do not include installation.

Accepted:

By: _____

Title: _____

Date: _____

Presented:

By: Dave Tatge

Dave Tatge, Ext. 232

dtatge@lmcinc.net

Prospect Heights SD23 - Sullivan School
LRC Furniture Pricing Worksheet
12/9/2024

Tag	Item Description	Qty	Unit List	List Extn	NCPA Net	NCPA Extn
Sullivan LRC - Phase 3						
SH-1	T31-8410	31 Series Shelving, SF Starter, 10-1/2"D x 84"H, TFL	3	\$ 2,003.00	\$ 6,009.00	\$ 1,121.68 \$ 3,365.04
SH-1A	T31-8410A	31 Series Shelving, SF Adder, 10 1/2"D x 84"H, TFL	3	\$ 1,700.00	\$ 5,100.00	\$ 952.00 \$ 2,856.00
SH-1B	T31-8410A	31 Series Shelving, SF Adders, 30"W x 84"H, TFL	2	\$ 1,700.00	\$ 3,400.00	\$ 952.00 \$ 1,904.00
SH-2	XH31-8412P	31 Series Shelving, SF Starter Picture Book, Doors Above, 84"H	1	\$ 2,792.00	\$ 2,792.00	\$ 1,563.52 \$ 1,563.52
SH-2A	XH31-8412PA	31 Series Shelving, SF Adder Picture Book, Doors Above, 84"H	8	\$ 2,497.00	\$ 19,976.00	\$ 1,398.32 \$ 11,186.56
SH	31-LK	31 Series Shelving, Leveling Kits	21	\$ 16.00	\$ 336.00	\$ 8.96 \$ 188.16
SH	31-SFMB	31 Series Shelving, SF wall-mounting brackets	10	\$ 48.00	\$ 480.00	\$ 26.88 \$ 268.80
SH	21-BS10	Sliding Integral Metal Book Supports	100	\$ 38.00	\$ 3,800.00	\$ 21.28 \$ 2,128.00
ST-1	STWRS-362484-TT-H?P?A	Definitions Wardrobe/Storage Unit, 36"W x 24"D x 84"H	1	\$ 1,887.00	\$ 1,887.00	\$ 1,056.72 \$ 1,056.72
ST-2	STCS-362484-TT-H?P?A	Definitions Tall Storage Unit, 36"W x 24"D x 84"H	2	\$ 1,931.00	\$ 3,862.00	\$ 1,081.36 \$ 2,162.72
ST-3	XDS4236-30-MB-TT-P5N	Rubix Mobile Credenza, 5-Drawer, 42"W x 30"D x 36"H	1	\$ 4,218.00	\$ 4,218.00	\$ 2,362.08 \$ 2,362.08
ST-4	SBFSL-362436-TL-P?AB-CT	Definitions 2 Lateral Base Storage Unit, 36"W x 24"D x 36"H	4	\$ 1,706.00	\$ 6,824.00	\$ 955.36 \$ 3,821.44
ST-5	WS-C-2472	Worksurface Rectangular Top 24"D x 72"W	2	\$ 431.00	\$ 862.00	\$ 241.36 \$ 482.72
ST-5A	AEMB-2P2U-72-N	Ensemble, 2 AC, 2 USB-A ports, Nickel, 6 ft cord	2	\$ 280.00	\$ 560.00	\$ 156.80 \$ 313.60
Sullivan Phase 3 Totals:					\$ 60,106.00	\$ 33,659.36



3-Pack 17" Tall Modern 42" x 83" Metal Raised Garden Bed **\$2,999.85**

Urban Charcoal
original_price: 1,319.95
Hide 9 items ^



9 x 17" Tall Modern 42" x 83" Metal Raised Garden Bed
Urban Charcoal



17" Tall Modern 42" x 83" Metal Raised Garden Bed **\$699.90**

Urban Charcoal
original_price: 439.95



17" Tall Modern 42" x 42" Metal Raised Garden Bed **\$749.85**

Umber Brown
original_price: 309.95



17" Tall Modern 83" x 83" L Shape Metal Raised Garden Bed **\$1,319.85**

Umber Brown
original_price: 549.95



Don't miss out! [Log in](#) to earn and redeem rewards

Discount code or gift card

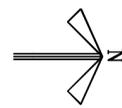
Apply

Subtotal (4 items) **\$5,769.45**

Shipping Enter shipping address

Total USD **\$5,769.45**

Betsy Ross Elementary School



700 N Schoenbec Rd.

Prospect Heights IL 60070

Vegetable Garden Concept plan

SCALE: N.T.S.

DATE: ~~3/26/2024~~
Revised 10/31/2024

NOTES: 17" TALL MODERN BEDS FROM VEGO.
UMBER BROWN
VEGOGARDENS.COM

* FILL GARDEN BEDS WITH A QUALITY TOPSOIL AND COMPOST.
60%TOPSOIL 30%COMPOST
ADD ORGANIC MATERIAL IN THE BOTTOM LAYERS
LIKE SHREADDDED LEAVES, GRASS CLIPPINGS OR AGED MANURE.

Sidewalk

27

optional sidewalk

GATE

AG lime path

proposed future
classroom space

LAWN

36'

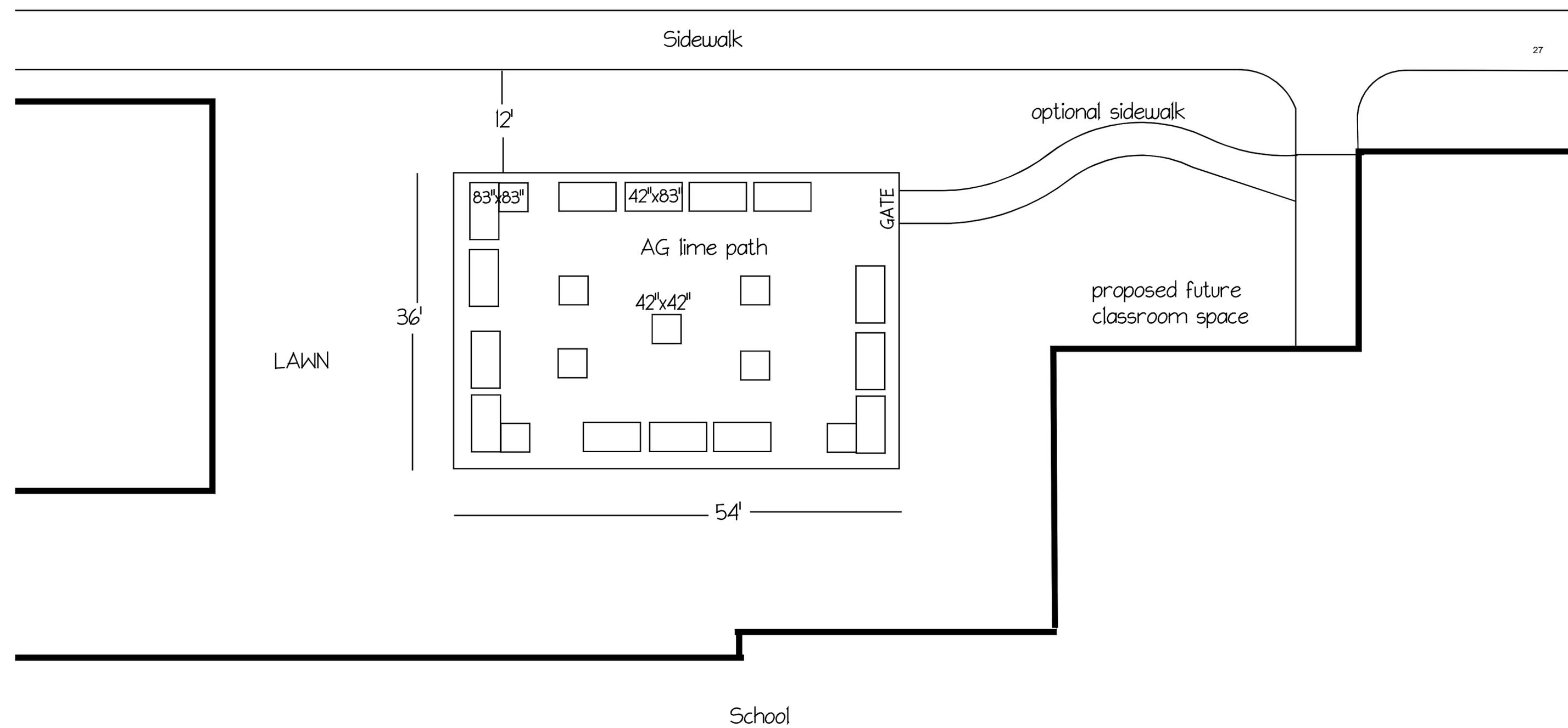
83"x83"

42"x83"

42"x42"

54'

School



EVERYONE IS GAGA OVER GAGA BALL!

What is it?

GaGa is a sport for all ages and abilities similar to dodge ball. GaGa translates to "touch-touch" in Hebrew and GaGa Ball is thought to have originated in Israel. GaGa's popularity has continued to rise in the US and is extremely popular at camps, schools, and playgrounds everywhere.



How Do you Play?

GaGa is easy to learn and fun for all, regardless of athletic skill or abilities. An extremely fast paced game, participants can hardly wait their turn to get back in the pit. GaGa is typically played in an octagonal "pit." All players start the game inside the pit, and the mediator introduces the ball into play. The players' chant GaGa on the first two bounces, and GO on the third, meaning play is "live." The object of the game is to avoid being struck by the ball. All players can strike the ball at any time with an open or closed hand. If the ball hits you below the knee at any time, you're then "out" and must leave the pit. The last player standing is the winner. Games are fast-paced, easy to keep up with and players can't wait to start again.

EVERYONE IS GAGA OVER GAGA BALL!



APS-GaGaPit20



APS-GaGaPit15



Our Pits:

Action Play Systems offers two sizes of modular "kits" for indoor or outdoor use. Each kit comes complete with stanchions and borders to create the GaGa Pit. Each "wall" of the pit is constructed of 4' sections of double stacked borders resulting in side panels that are that are 28" high. The 28" height allows for maximum ball rebound and easy pit entrance and exit by players. Our stanchions can be permanently anchored if desired (not included) and are PVC coated for maximum durability. Additionally, our stanchion design keeps the pit panels raised 4" for easier pit cleaning of debris.

EQUIPMENT QUOTATION

17421 Marengo Rd. Union, IL 60180
 Ph: 888-GET-REIL Fax: 815-923-4303



Quote No	Quote Date
168677	10/24/2024

Salesperson
Mike Cederlund

Bill To:	Site Location:
Prospect Heights School Dist 700 N. Schoenbeck Rd. Prospect Heights, IL 60070	
Contact: <u>Amy McPartlin</u> Phone: <u>(847) 870-5552</u> Fax: _____ Email: <u>amcpartlin@d23.org</u>	Scope of Work APS GaGa Pit with Flooring Kit and Option of Installation

Notes: Anne Sullivan Elementary

Description	Qty	Rate/Unit	Amount
APS_20' GaGa Pit with ADA Gate Opening	1.00	2,318.00	2,318.00
APS_Flooring Kit for 20' GaGa Pit	1.00	2,475.00	2,475.00
Freight Charges	1.00	630.00	630.00
Option for Installation of GaGa Pit and Flooring Kit		\$3,835.00	

Subtotal: 5,423.00

Sales Tax (If Applicable) 0.00

Quote Total: \$ 5,423.00

Due to the volatile manufacturing market, the above equipment prices are only valid for 7 days

Lead Times are now extended due to manufacturing delays
 Unless otherwise specified the above prices do not include installation or Sales Tax.

TERMS: For those who have established credit with us
 Terms are full payment within 30 days, no retainage, from the date of shipment. Should payment not be received within 30 days, we agree to pay 1 1/2% per month interest on the unpaid balance.

For those who do not have established credit at time of order,
 Orders under \$3,000 require payment in full at time of order, all other orders will be 50% down payment with order and balance prior to shipping.

Should the payment not be received within the above terms, we agree to pay all attorneys' fees and other collection costs, which the seller may incur to insure that this account, including any accrued interest is collected in full.

Accepted by: _____



**PROSPECT HEIGHTS DISTRICT 23
BOARD OF EDUCATION
ACTION ITEM**

Date: February 13, 2025
Title: Recommendation for Approval of Certification of Hazardous Transportation Routes
Contact: Amy McPartlin, Assistant Superintendent for Finance & Operations

BACKGROUND INFORMATION:

Illinois Department of Transportation (IDOT) criteria have been used to determine hazard areas within the District 23 boundaries. Pursuant to Section (105 ILCS 5/29-3) of the Illinois School Code, the Board of Education shall annually review the conditions and determine whether the routes and any hazardous conditions remain unchanged.

In conjunction with the District’s transportation provider, First Student, the Administration has determined that such conditions and routes remain unchanged from prior years. All routes and students have been appropriately coded and routed in the VersaTrans system, in an effort to maximize the District’s Transportation Reimbursement.

ADMINISTRATIVE CONSIDERATIONS:

The Serious Safety Hazard Findings include areas previously identified that meet the 12-point requirement for IDOT’s hazardous route approval and meet the requirement for reimbursement by the State Board of Education.

The following areas include the District’s current transportation areas for which hazards exist:

<u>HAZARDOUS LOCATION</u>	<u>IDOT #</u>
Hintz Rd. from Schoenbeck Rd. to Elmhurst Rd.	23-80-1
Elmhurst Rd. at Drake	23-80-2
Elmhurst Rd. from Pleasant Rd. to Drake	23-80-3
Hintz Rd. from Alice to Maple	23-80-4
Rand Rd. at Camp McDonald	23-80-5
Camp McDonald & Schoenbeck – 150’ E. of Schoenbeck to 200’ N. of Camp McDonald	23-80-6
Schoenbeck Rd. from Olive to 200’ N. of Camp McDonald	23-80-7
Euclid & Rand from 400’ W. of Rand Rd. to Rand & Schoenbeck	23-80-8
Camp McDonald from Elmhurst Rd. to Schoenbeck Rd.	23-80-9

Willow Rd. at Elmhurst Rd.	23-80-10
Schoenbeck Rd. from South Pkwy. to Ridge	23-80-11
Palatine Frontage Rd. from Birch to Schoenbeck	23-80-12
Schoenbeck Rd. from Stonegate Dr. to Palatine Rd.	23-80-13
Palatine Frontage Rd. from Elmhurst Rd. to Schoenbeck Rd. @ Schoenbeck Rd.	23-80-14
Palatine Frontage Rd. from Birch to Schoenbeck Rd.	23-80-15
Palatine Frontage Rd. from Elmhurst Rd. to Schoenbeck Rd. @ Elmhurst Rd.	23-80-16
Willow Rd. at Elmhurst Rd.	23-80-17
Palatine Frontage Rd. from Windsor Dr. to Schoenbeck Rd.	23-80-18
Willow Rd. at Elmhurst Rd. for St. Alphonsus	23-80-19
Palatine Rd. & Elmhurst Rd. for St. Alphonsus	23-80-20
Wheeling Rd. at Palatine Rd. for St. Alphonsus	23-80-21
Wheeling Rd. from Kenilworth Ave. to Willow Rd. for St. Alphonsus	23-81-22
Wheeling Rd. from Olive Ave. to Willow Rd. for St. Alphonsus	23-80-23
Wheeling Rd. from Camp McDonald Rd. to Willow Rd. for St. Alphonsus	23-80-24
Wheeling Rd. & Camp McDonald from Camp McDonald Rd. to Willow Rd.	23-80-25
Wheeling Rd. from Kenilworth Ave. to Willow Rd.	23-81-1
Wheeling Rd. from Olive Ave. to Willow Rd.	23-81-2
Wheeling Rd. from Camp McDonald Rd. to Willow Rd.	23-81-3
Schoenbeck Rd. from Olive to 200' N. of Camp McDonald	23-81-4
Schoenbeck Rd. from South Pkwy. To Ridge	23-81-5
Willow Rd. from 150'E. of Schoenbeck to Elmhurst Rd.	23-85-1
Schoenbeck Rd. at Palatine Rd.	23-87-1
Willow Rd. from Rand Rd. to Schoenbeck Rd.	23-87-3
Schoenbeck Rd. from Camp McDonald to Willow Rd.	23-87-2
E. Side of Schoenbeck from Clarendon to 1 N. Schoenbeck Rd.	23-99-1

RECOMMENDATION:

That the Board of Education approves the current Serious Safety Hazards as listed.

WHEREAS, the Board of Education for Prospect Heights School District 23, Cook County, Illinois ("Board"), provides transportation to certain students via school bus; and

WHEREAS, the Board, provides such transportation to students pursuant to Section 29-3 of the Illinois School Code, and all laws amendatory thereof and supplementary thereto;

WHEREAS, the Board at a legally convened meeting held on the 13th day of April 2011 did adopt a resolution providing for the continuation of the 1980-1981 thru 1998-1999 Illinois Department of Transportation approved status of hazardous routes;

WHEREAS, the Board, has continued to review the transportation routes for students to and from school in order to comply with Section 29-3 of the Illinois School Code;

WHEREAS, pursuant to the Statute above, the Board has reviewed the conditions previously approved and hereby certifies that the conditions remain unchanged.

WHEREAS, the Board of Education for Prospect Heights School District 23, Cook County, Illinois directs free transportation for the identified population listed and approved in the declaration for the 1980-1981 thru 1998-1999 school years and continued at a legally convened meeting held on the 13th day of April 2011 as well as December 13, 2017 and annually thereafter.

NOW THEREFORE, BE IT RESOLVED by the Board of Education for Prospect Heights School District 23, Cook County, Illinois as follows:

Section 1: The recitals above are incorporated herein by reference.

Section 2: That all prior proceedings in conflict with this resolution be and the same are hereby repealed.

Section 3: This Resolution shall be in full force and effect upon its passage by the Board of Education.

Section 4: This Resolution shall remain on file in the Business Office as evidence of the District's Annual Review of transportation routes pursuant to Section 29-3 of the Illinois School Code.

ADOPTED this 13th day of February 2025 upon receiving a motion from Member _____, and a second of the motion by Member _____ followed by a roll call vote recorded as follows:

AYES:

NAYS:

ABSENT/ABSTAIN:

President, Board of Education

ATTEST:

Secretary, Board of Education

STATE OF ILLINOIS)

) SS

COUNTY OF COOK)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified acting Secretary of the Board of Education of Prospect Heights School District 23, Cook County, Illinois (the “Board”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete copy of a resolution entitled:

**RESOLUTION
PROVIDING FOR FREE TRANSPORTATION
FOR THE IDENTIFIED POPULATION APPROVED
BY THE ILLINOIS DEPARTMENT OF TRANSPORTATION**

as adopted by the Board at its meeting held on the 13th day of February, 2025.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 13th day of February, 2025.

Secretary, Board of Education



**PROSPECT HEIGHTS DISTRICT 23
FINANCE COMMITTEE
INFORMATION ITEM**

Date: February 13, 2025
Title: Financial Audit Services - Request for Proposal
Contact: Amy McPartlin, Assistant Superintendent for Finance & Operations

BACKGROUND INFORMATION:

Our engagement with auditing firm Baker Tilly expired in June, 2023. Following a significant increase in their fee for services and several concerns with regard to timeliness and staffing, the decision was made to issue a Request for Proposals (RFP) and articulate the District’s needs with regard to services, timing parameters and guidance/support throughout the year. While this process is not required, it was utilized with the objective of increasing transparency and obtaining the most realistic cost projections, given the current economy and limited staffing and capacity.

The RFP was issued to request pricing for a multi-year partner for Financial Audit Services for the District. The new firm will be responsible for coordinating the 2025, 2026 and 2027 fiscal year audits under the new modified accrual basis of accounting. The RFP required vendors to review our posted financial documents, review and respond to the documents, providing reference information and pricing for the annual audit as well as a single audit. Pricing was also requested based on an hourly rate of auditor classification.

The contract is being awarded based on the comprehensiveness of services offered in alignment with the District’s needs, follow up with vendor references, and evaluation of submittal and participation in an interview process.

Financial Auditing Services RFP - Pricing					
Company Name	Referred By?	FY25 Audit	FY26 Audit	FY27 Audit	Single Audit Cost
Evans, Marshall and Pease, PC	Prior D23 Vendor, Huntley, Wauconda, Riverside-Brookfield	\$24,000	\$24,500	\$25,000	\$5,000

Funds have been, and will continue to be budgeted in the Board of Education’s Auditor Contracted Services Account.

ADMINISTRATIVE CONSIDERATIONS:

The RFP package was sent to seven vendors, known to provide services to area school districts. Proposals were received, opened and evaluated. References were contacted and two vendors were

selected to participate in an interview process. The team of Evans, Marshall and Pease has been selected to provide Financial Auditing Services for District 23 for the next three years.

RECOMMENDED ACTION:

That the Board of Education accepts the multi-year proposal in the amount of \$73,500.00 plus the costs of annual single audits as required, from Evans, Marshall and Pease for District Financial Audit Services in accordance with our Request for Proposals.