

**PROSPECT HEIGHTS SCHOOL DISTRICT 23
DISTRICT 23 BUILDINGS & SITES COMMITTEE MEETING**

TUESDAY, JUNE 4, 2024
MACARTHUR MIDDLE SCHOOL
710 N SCHOENBECK
PROSPECT HEIGHTS, IL 60070 at 8:00 AM

Engage ALL students in experiences that inspire EACH to grow as learners, individuals, and community members.

AGENDA

I. Call to Order

II. Discussion Items

A. Discussion of Summer 2024 Work

Amy & Raf will provide an update on the Summer Projects and Window & Siding Work

B. Proposal for Interior Painting - Grodsky Office Areas 2

The bid for windows and siding work includes the repainting of only the window walls in the Grodsky Building. While some offices have been painted as new staff has come in, it has been at least 12-15 years since the building has been fully painted.

C. Proposal for Partition Replacements - Grodsky Business Office and Supt./HR Areas 6

With the addition of the Operations clerical position, the workstations in the Business Office will be reconfigured and replaced with refurbished workstations to accommodate the new full-time team member. The District will be re-purposing the existing free-standing file cabinets and/or receiving a credit for the trades. Additionally, the partitions (only) in the Superintendent's office will be replaced to match the Business Office. All work will be completed in late July.

D. Security Camera - Phase 3 14

The final phase of our Security Camera installation is scheduled to take place following the completion of the windows and siding work this summer. Work includes the exterior cameras at Ross, Sullivan and Grodsky.

III. Adjournment

A. OPTIONAL Tour of Window & Siding Work

DISTRICT ORGANIZATIONAL GOALS

- **Student Success:** Ensure ALL students are well rounded and emotionally and academically prepared for success in high school.
- **Teaching, Learning, and Innovation:** Encourage a learning environment that emphasizes excellence and retains high quality staff.
- **Family and Community Partnership:** Actively engage and communicate with all families to foster collaborative relationships that benefit student learning and understanding of district priorities.
- **Facilities & Financial Planning:** Advance effective use of resources to support safe, learner ready facilities and to maximize student learning.



Estimate

2402-2313-7873
2024-05-14

Marc Poulos Painting
33 N Hickory
Arlington Heights IL 60004
marc@marcpoulospainting.com
847-483-9094

Prospect Heights School District 23 - Amy
McPartlin
Grotsky Administration Center 700 N
Schoenbeck
Prospect Heights IL 60070
amcpartlin@d23.org
(847) 870-5552

We propose to prepare and paint the following areas at: Grotsky Administration Center 700 N Schoenbeck, Prospect Heights, IL, 60070

Total: \$16,586.00

Amy McPartlin

| Interior of Offices, Common Rooms and Passage Halls | |
|---|--------------|
| <i>Description</i> | <i>Total</i> |
| <u>Walls</u> | \$13,920.00 |
| <ul style="list-style-type: none"> Remove Whiteboards Prepare, prime where necessary and apply two coats of premium quality finish. | |
| <u>Door Frame Only-Excludes Door</u> | \$2,016.00 |
| <ul style="list-style-type: none"> Prepare and apply two coats of premium quality enamel. | |
| <u>Credit</u> | \$-2,500.00 |
| Painting of 10 window walls will be done by others | |

| Basement Stair Hall | |
|---|--------------|
| <i>Description</i> | <i>Total</i> |
| <u>Repair Plaster Walls and Spray Piping</u> | |
| Repair damaged plaster at entry to the storage room prepare prime and paint pipes and cables above. | |

| Terms and Conditions | |
|---|--|
| <i>Description</i> | |
| <u>Interior Preparation</u> | |
| The following procedures will be applied as necessary to your particular job under normal conditions: | |

- All furniture and floors will be covered and protected with clean plastic, rosin paper, drop cloths or a combination of all three.
- All cabinets and vanities will be completely draped to protect from paint and dust.
- If baseboard is to be painted, we will tape along carpet/floor edge to protect against paint spill and dust.
- Walls will be scraped, patched and sanded. They will also be re-inspected and patched as necessary before final coats are applied.
- Walls and ceiling cracks will be filled with spackling compound, let dry and sanded smooth.
- More advanced cracks will receive an application of fiberglass joint tape, will be spackled and sanded smooth.
- Repair and sand all nail pops.
- Glossy surfaces and trim will be sanded and cleaned to assure proper paint adhesion.
- Scrape and sand rough areas due to previous paint failure.
- All cracks or noticeable joints in wood trim to be painted and along wall/trim interface (to be painted) will be caulked with a premium quality caulk.
- We will remove all switch plates and outlet covers before we begin any painting. We will cover all electrical outlets with protective tape to prevent any paint marks. All switch plates and outlet covers will be reinstalled.
- We will protect your light fixtures, ceiling fans or chandeliers. We will cover them with clean plastic to protect from dust and paint.
- Work areas will be cleaned up and vacuumed, and debris will be taken away.
- Upon completion, left over paint will be labeled and left at the job site.

Change Orders

- This is only a proposal and your acceptance is subject to our approval in order to make this contract binding.
- If after you agree to this work, you desire any changes or additional work, please contact us as the cost of all reviews must be agreed upon writing. Workers are instructed not to undertake additional work without authorization.
- Starting date is to be agreed upon verbally. Changes may require additional cost.
- It is essential that the work be available to us free from other trades. As a result of trade interference, Marc Poulos Painting & Decorating may leave the job and additional charged may be incurred.

Limited Warranty

- Marc Poulos Painting & Decorating warrants labor and material for a period of five (5) years. If paint failure appears, we will supply labor and materials to correct the condition without cost. This warranty is in lieu of all other warranties, expressed or implied. Our responsibility is limited to correcting the condition as indicated above.
- This warranty excludes, and in no event will Marc Poulos Painting & Decorating be responsible for consequential or incidental damaged caused by accident or abuse, temperature changes, settlement or moisture; i.e., cracks caused by expansion and/or contraction. Cracks will be properly prepared as indicated at time of job, but will not be covered under this warranty. Warranty does not include horizontal flooring.

Customer Responsibility

- Please take specific note of job description
- Colors must be chosen one (1) week prior to start date. An additional cost will be charged for color changes made after commencement of work.
- Alarms must be turned off while work is in progress.
- Customer is to be available to meet with foreman on the last day of job.

Payment Terms

Cost

- We proposed to furnish material and labor –complete and in accordance with the above specifications for the sum of all as stated above. Individual tasks, if selected, any require additional pricing. Price is valid for 90 days, unless otherwise noted.

Payment

- One third deposit is to be paid upon acceptance of contract.
 - The balance is to be paid in full to the foreman on the last day of the job.
 - Acceptable forms of payment are cash, check or money order.
 - Progress payments may be requested throughout the course of the job.
-

Total \$ 16586.00

Electronic Document Acceptance Summary

Status: **Approved**

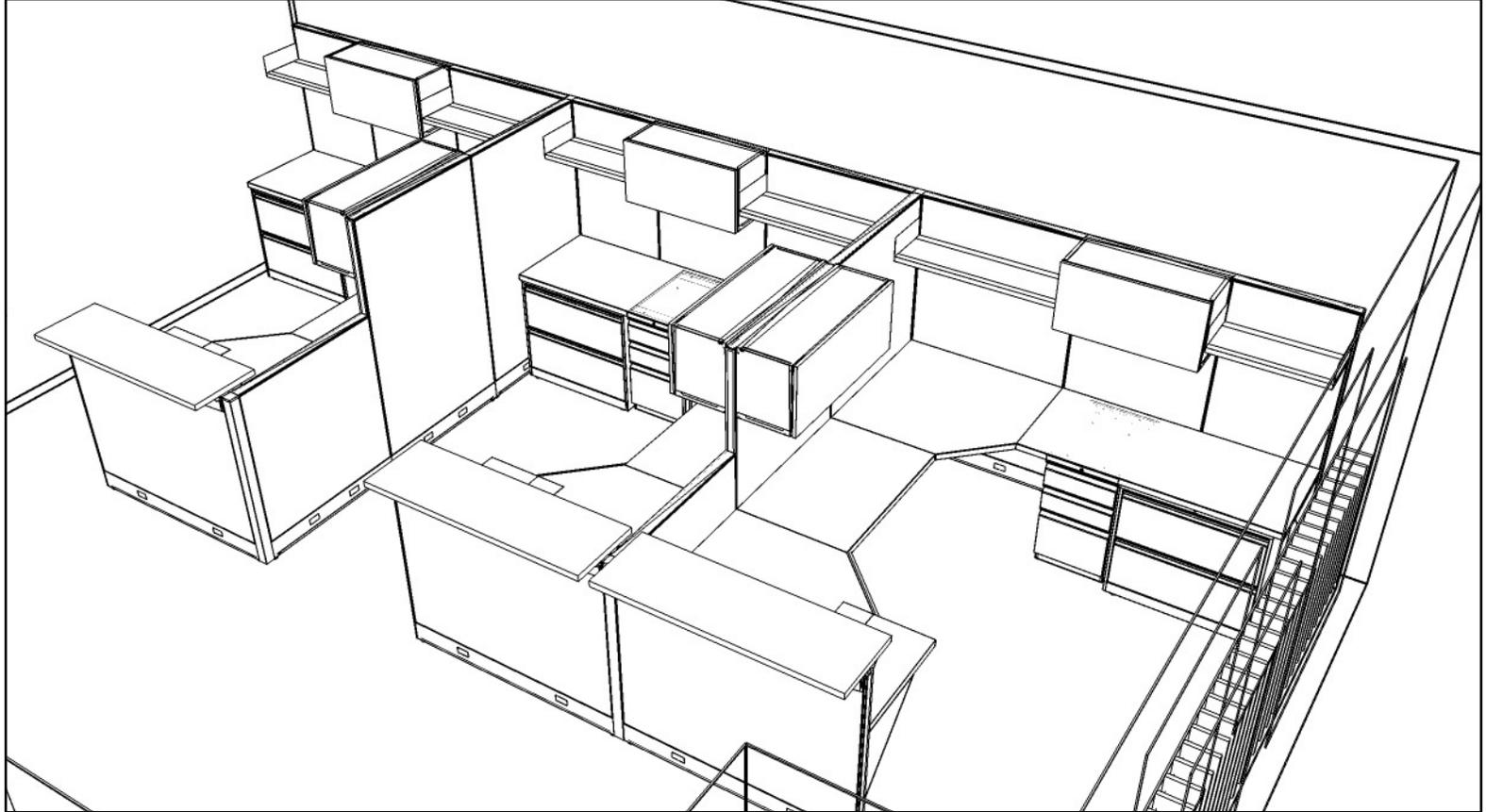
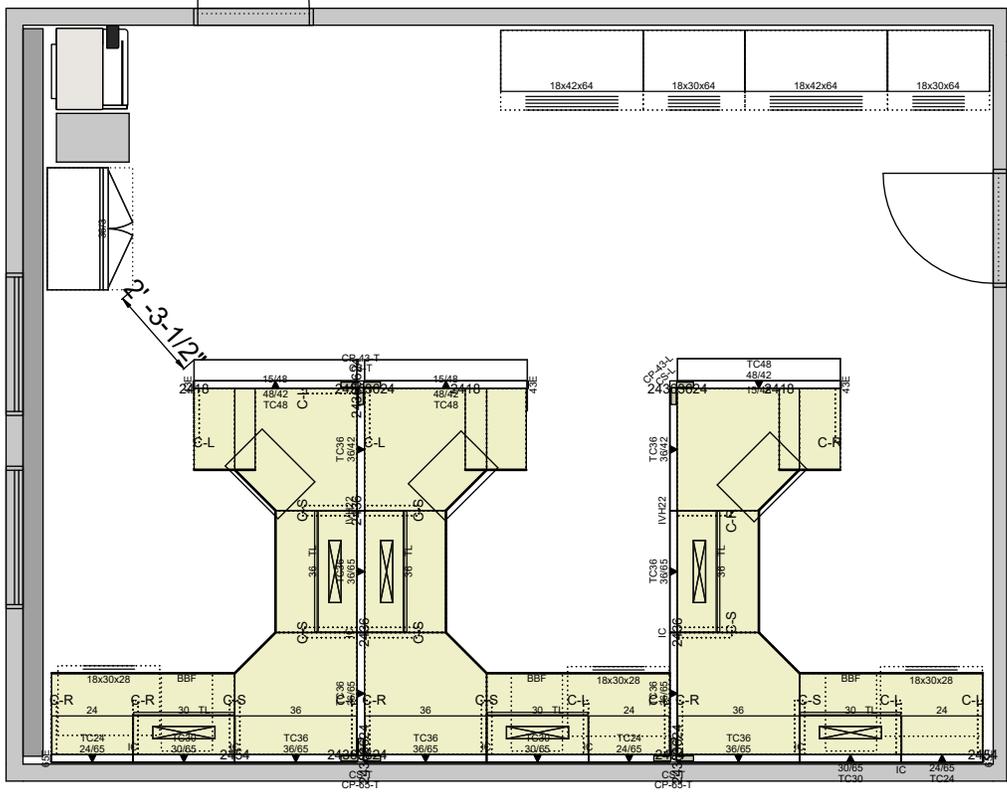
Signer Name: **Amy McPartlin**

Accepted Amount: **\$16,586.00**

Date: **May 14, 2024**

Time: **12:23PM EDT**

IP Address: **216.125.45.194**



| | | | | | | |
|--------------------------|--|---|--------|--------|--------|--|
| DRAWN Sharon Heyde | | PROJECT Prospect Heights School District 23 - Main | | | |  VILLA PARK OFFICE EQUIPMENT 1120 N Villa Ave Villa Park, IL 60181 630.279.2312 vpoe.com |
| DATE: 5/24/2024 | | | | | | |
| SCALE: | | SALES | | | | |
| PAPER SIZE: A (8.5 X 11) | | REV. 1 | REV. 2 | REV. 3 | REV. 4 | |
| DRAWING APPROVAL: | | DAT | DAT | DAT 6 | DAT | |
| SIGNATURE | | DRAWINGS AND DESIGNS ARE THE PROPERTY OF VPOE. FIELD SURVEY AND DRAWING APPROVAL REQUIRED BEFORE ORDERING. ANY TRANSFER OR REUSE OF THIS INFORMATION WITHOUT VPOE'S EXPRESS CONSENT AND PERMISSION IS PROHIBITED. | | | | |
| DATE: | | | | | | |



Vil I a Park Office Equipment

1120 N. Vil I a Ave.
Vil I a Park, IL 60181-1054

(630) 279-2312 Fax: (630) 834-3634

Quote

Customer No.: 25845
Quote No.: 53683
Phone: (847) 870-3850
Fax:
Email: amcpartlin@d23.org

www.vpoe.com

Quote To: **Prospect Heights School District 23**
700 N Schoenbeck Road
Prospect Heights, IL 60070

Ship To: **Prospect Heights School District 2**
700 N Schoenbeck Road
Prospect Heights, IL 60070

Contact: Amy McPartlin

| Date | Ship Via | F.O.B. | Terms | | |
|-----------------------|-----------|--------------|-------------|------------|--------|
| 05/01/2024 | VPOE | Origin | Net 30 | | |
| Purchase Order Number | | Sales Person | | Required | |
| | | ST | | 05/01/2024 | |
| Quantity | | Item Number | Description | Unit Price | Amount |
| Required | Warehouse | | | | |

REVISED 5/24/24

REVISED 5/20/24

P.O.C.
NAME: AMY
PHONE #
MAIN OFFICE

FABRIC: Reflect Moondust
PAINT: Hon Greige - Upcharge
LAMINATE: STOCKED OPT.
EDGE: Karuna Ash

| | | | | |
|---|---------|--|--------|---------|
| 3 | REFN444 | Haworth Unigroup Non-Powered Panel - 48"W x 44"H | 303.00 | 909.00 |
| 2 | REFP344 | Haworth Unigroup Powered Panel - 36"W x 44"H | 325.00 | 650.00 |
| 4 | REFP364 | Haworth Unigroup Powered Panel - 36"W x 64"H | 325.00 | 1300.00 |
| 3 | REFN364 | Haworth Unigroup Non-Powered Panel - 36"W x 64"H | 274.00 | 822.00 |

Authorized Signature _____
Date _____

E-Mail Address for Invoicing Purposes _____

Quoted Pricing Valid for 30 Days

Customer responsible for attainment and costs of all required permits

We Appreciate Your Business

Terms and Conditions of Quote: All signed off quotes & special orders are final, and **NON -RETURNABLE**.
New & Stock Items are **NON-RETURNABLE**. Pre-Owned items may be returned and are subject to a 30% re-stocking fee.

All orders are subject to a storage fee if not delivered within 30 days of purchase.
A 4% service charge will be applied to credit card payments over \$5000.00.

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Ask your Sales Representative about our Carpet and Flooring Division



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| | | ST | | 05/01/2024 | |
| Quantity | | Item Number | Description | Unit Price | Amount |
| Required | Warehouse | | | | |
| 3 | | REFN3064 | Haworth Unigroup Non-Powered Panel - 30"W x 64"H | 274.00 | 822.00 |
| 3 | | REFN264 | Haworth Unigroup Non-Powered Panel - 24"W x 64"H | 248.00 | 744.00 |
| 1 | | R90FFP44 | Haworth Unigroup 90 Degree Fabric Finish Post - 44"H | 29.00 | 29.00 |
| 1 | | R180FFP44 | Haworth Unigroup 180 Degree Fabric Finish Post - 44"H | 29.00 | 29.00 |
| 5 | | RBEC | Haworth Unigroup Base End Cap | 8.00 | 40.00 |
| 6 | | ELECTRIC | Electrical Equipment Electric Pass Through | 50.00 | 300.00 |
| 1 | | RBF | Haworth Unigroup Base Feed Module | 295.00 | 295.00 |
| 2 | | SCCS24724824LP | SubContract Left Ext.Corner 24"x72"x48"x24" Surface LP Laminate *HAWORTH SIZE* With Corner Grommet | 275.00 | 550.00 |
| 1 | | SCCS24487224LP | SubContract Rt. Ext Corner | 275.00 | 275.00 |

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www.vpoe.com

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| Required | Warehouse | | | | |

| | | | | | |
|---|--|--------------|---|--------|--------|
| | | | 24"x48"x72"x24" Surface LP Laminate *HAWORTH SIZE* With Corner Grommet | | |
| 3 | | SCSCWS2436LP | SubContract Straight Corner Worksurface 24"D x 36"W - LP Laminate *HAWORTH SIZE* With Corner Grommet | 107.00 | 321.00 |
| 3 | | SCWS2460LP | SubContract Square Corner Rectangle Worksurface 24"D x 60"W - LP Laminate *Cut Down To 23 1/4 x 54* *HAWORTH SIZE* | 121.00 | 363.00 |
| 3 | | REFURBISHED | Box/Box/File Pedestal | 225.00 | 675.00 |
| 3 | | REFURBISHED | 2 Drawer 30" Lateral File | 325.00 | 975.00 |
| 3 | | RCB | Haworth Unigroup Rear Corner Bracket | 6.00 | 18.00 |
| 9 | | RCRH | Haworth Unigroup Right Hand | 17.00 | 153.00 |

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| | | | | | |
|---|--|------------|---|--------|--------|
| | | | Cantilever - 16 1/2"D | | |
| 9 | | RCLH | Haworth Unigroup Left Hand Cantilever - 16 1/2"D | 17.00 | 153.00 |
| 6 | | RTP | Haworth Unigroup Tie Plate .75"D x 2.75"W | 7.00 | 42.00 |
| 3 | | SCWS1848LP | SubContract Rectangular Work Surface - 18" x 48" LP Laminate *Cut Down To 15x48* | 91.00 | 273.00 |
| 6 | | RTTB | Haworth Unigroup Transaction Top Brackets - Pair | 30.00 | 180.00 |
| 3 | | ROHF36 | Haworth Unigroup Fabric Front Overhead Unit - 36"W | 197.00 | 591.00 |
| 3 | | ROHF30 | Haworth Unigroup Fabric Front Overhead Unit - 30"W | 197.00 | 591.00 |
| 3 | | RLS36 | Haworth Unigroup Low Shelf 36"W | 70.00 | 210.00 |
| 3 | | RLS24 | Haworth Unigroup Low Shelf 24"W | 68.00 | 204.00 |

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Phone: (847) 870-3850
Fax:
Email: amcpartlin@d23.org

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700 N Schoenbeck Road
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| | | ST | | 05/01/2024 | |
| Quantity | | Item Number | Description | Unit Price | Amount |
| Required | Warehouse | | | | |
| 6 | | USED | Task Lights | 50.00 | 300.00 |
| 1 | | H9195A | Hon Flagship 5 Drawer Lateral File w/"A" Pull 42" W x 18" D x 64 1/4" H | 1839.00 | 1839.00 |
| 1.000 | | LABOR | LABOR To KD & Remove (2) Existing Stations | 150.00 | 150.00 |
| 1 | | D&I | DELIVERY AND INSTALLATION NON-UNION DURING NORMAL BUSINESS HOURS | 595.00 | 595.00 |
| | | | | Quote subtotal | 14398.00 |
| | | | | Quote total | 14398.00 |

Authorized Signature _____
Date _____

E-Mail Address for Invoicing Purposes _____

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Fax:
Email: amcpartlin@d23.org

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| Required | Warehouse | | | | |

REVISED 5/24/24

< P.O.C.:
Name: Amy
Phone: #847-870-3850

FABRIC: Reflect Moondust
PAINT: Hon Greige
LAMINATE: Karuna Ash

| | | | | |
|---|------------|---|--------|---------|
| 4 | REFN344 | Haworth Unigroup Non-Powered Panel - 36"W x 44"H | 274.00 | 1096.00 |
| 2 | REFN3044 | Haworth Unigroup Non-Powered Panel - 30"W x 44"H | 274.00 | 548.00 |
| 2 | RBEC | Haworth Unigroup Base End Cap | 8.00 | 16.00 |
| 2 | R90FFP44 | Haworth Unigroup 90 Degree Fabric Finish Post - 44"H | 31.00 | 62.00 |
| 2 | SCWS1860LP | SubContract Rectangular Worksurface - 18"x60" LP Laminate | 135.00 | 270.00 |

Cut Down To 15"x60"

Authorized Signature _____

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| | | ST | | 05/17/2024 | |
| Quantity | | Item Number | Description | Unit Price | Amount |
| Required | Warehouse | | | | |
| 2 | | RTTB | Haworth Unigroup Transaction Top Brackets - Pair | 28.00 | 56.00 |
| 4 | | RCB | Haworth Unigroup Rear Corner Bracket | 26.00 | 104.00 |
| 1 | | D&I | DELIVERY AND INSTALLATION NON-UNION DURING NORMAL BUSINESS HOURS | 250.00 | 250.00 |
| | | | | Quote subtotal | 2402.00 |
| | | | | Quote total | 2402.00 |

Authorized Signature _____

Date _____

E-Mail Address for Invoicing Purposes _____

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Estimate



COMPANY NAME **Prospect Heights SD23**
 ADDRESS 700 N. Schoenbeck Rd.
 CITY, STATE, ZIP Prospect Heights, IL 60070
 CONTACT Rafael Romero
 PHONE (847) 870 5581
 MOBILE

Procom Enterprises, Ltd
 951 Busse Rd. Elk Grove Village, IL 60007
 Phone 847-545-0101

| | |
|---------------------|---|
| DATE | 5/8/2024 |
| ESTIMATE | PHSD23_05082024_PH3 |
| PROJECT NAME | Phase 3 of Avigilon Alta Implementation |

COMMENTS Ph.3 for Ross & Sullivan (summer 2024)

| Scope of the Job | PARTS DESCRIPTION | Q |
|--|---|----|
| Provide and install exterior cameras for both Ross & Sullivan locations. Please note the project details below (per school). Ross Six (6) - Total Exterior Cameras + (4) Multi Head Cameras (3 corner type) + (2) Fisheye Camera (pendant style) Six (6) - Three Year Subscription Licenses Six (6) - Cat6 Cable Runs Sullivan Eight (8) - Total Exterior Cameras + (4) Multi Head Cameras (4 corner type) + (2) Bullet Style Type + (2) Dome Style Type Eight (8) - Three Year Subscription Licenses Eight (8) Cat6 Cable Runs Grodsky Two (2) - Total Cameras (main entrance & side entrance) + (2) Dome Style Type Two (2) - Three Year Subscription Licenses *All network switches by district *All 110v power by district *TBD During normal business hours *30 Day Storage | Avigilon Alta Multi Head Camera | 8 |
| | Avigilon Alta MH Mounting Arm | 8 |
| | Avigilon Alta Corner Mount Bracket | 7 |
| | Avigilon Alta Fisheye Camera (9mp) 30 Days | 2 |
| | Avigilon Alta 8.0mp Exterior Dome 30 Days | 4 |
| | Avigilon Alta 8.0mp Bullet Style Camera 30 Days | 4 |
| | Avigilon Alta 3 Year Subscription | 16 |
| | Misc. Hardware | 1 |
| | Labor to install multi head camera | 8 |
| | Labor to install exterior fisheye camera | 2 |
| | Labor to install exterior dome camera | 4 |
| | Labor to install exterior bullet style camera | 2 |
| | Project Management | 1 |
| | Procom Ent. Competitive Discount | -1 |

MONTHLY SUBSCRIPTION NONE

LIFT RENTAL \$ -
 TAX \$ -

| | |
|----------|----------------------------|
| S&H \$ - | Parts & Labor \$ 58,771.00 |
|----------|----------------------------|

GRAND TOTAL \$ 58,771.00

This Exhibit and the Agreement constitute the entire agreement between the Parties and supersede all prior or contemporaneous oral or written communications, proposals and representations with respect to its subject matter. They also prevail over any conflicting or additional terms of any quote, invoice, acknowledgement, pre-printed P.O. terms, or similar communication between the Parties during the term of the Agreement. No modification to the Agreement or this Exhibit will be binding unless it is in writing and signed by an authorized representative of each Party. Procom Enterprises, Ltd. makes no representations or warranties of merchantability, fitness for purpose, or any other express or implied warranties. It shall not be liable for special, indirect, or consequential damages. The remedies set forth in this instrument are exclusive, and the liability of Procom Enterprises, Ltd. with respect to any contract or sale or anything done in connection with the same, whether in contract, in tort, under any warranty, or otherwise, shall not exceed the price of the equipment or part on which such liability is based. No returns will be accepted after 15 days from delivery. Procom Enterprises, Ltd. should not be responsible for any data loss or the cost of any data recovery or malfunction of any hardware or software. The customer hereby authorizes the repairs and acknowledges the express lien on the described equipment to secure the amount of the repair and charges, and agrees to pay all costs, expenses, and attorney fees for collection. Past due payments are subject to a 3% monthly interest rate

Acceptance

Signature x _____

Name _____ Date _____