

PROSPECT HEIGHTS SCHOOL DISTRICT 23
DISTRICT 23 BUILDINGS & SITES COMMITTEE MEETING
TUESDAY, OCTOBER 31, 2023
GRODSKY ADMINISTRATION BUILDING
700 N SCHOENBECK RD
PROSPECT HEIGHTS, IL 60070 at 8:00 AM

Engage ALL students in experiences that inspire EACH to grow as learners, individuals, and community members.

AGENDA

I. Call to Order

II. Discussion Items

A. District 214 - Wildstang Agreement - UPDATE

We have received word from Township High School District 214 that they will not be continuing their utilization of the dedicated space at MacArthur at the conclusion of the 2023-24 school year. As construction will be wrapping up at the Forest View site, the plan is to bring the program back to the D214 facilities. The dual credit Robotics program, currently offered at MacArthur will remain unchanged.

B. Bid - Window Treatment Replacement Services

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In accordance with the planned replacement of windows, siding and doors at the Grodsky Administration Center, Betsy Ross and Anne Sullivan Elementary Schools, bids were solicited for the purchase and installation of Draper roller shades as a part of this project. Administration's recommendation for Board action has been attached.

C. Bid - Windows, Siding & Door Replacements

Bids were open on Thursday, October 26th. ARCON is currently in the process of evaluating the submittals in order to determine the lowest responsible, responsive bidder. A final recommendation will be available for the Committee's review on Wednesday evening.

D. Plumbing Repairs - MacArthur Courtyard

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Raf will share an update on the plan for plumbing repairs to be made over the Thanksgiving/Winter break at MacArthur. Proposals for plumbing and Landscaping Services have been attached for review.

E. Prospect Heights Natural Resource Commission (PHRNC) - Update

Amy will provide an update on the need for a burn at the Sullivan site this fall.

F. Build a Better D23 Update

Don will share an update on the Build a Better D23 Campaign, following several meetings with our professional partners and community members.

III. Adjournment

DISTRICT ORGANIZATIONAL GOALS

- **Student Success:** Ensure ALL students are well rounded and emotionally and academically prepared for success in high school.
- **Teaching, Learning, and Innovation:** Encourage a learning environment that emphasizes excellence and retains high quality staff.
- **Family and Community Partnership:** Actively engage and communicate with all families to foster collaborative relationships that benefit student learning and understanding of district priorities.
- **Facilities & Financial Planning:** Advance effective use of resources to support safe, learner ready facilities and to maximize student learning.



**PROSPECT HEIGHTS DISTRICT 23
BOARD OF EDUCATION
ACTION ITEM**

Date: November 9, 2023
Title: Window Treatment Replacement Services - Bid
Contact: Amy McPartlin, Assistant Superintendent for Finance & Operations

BACKGROUND INFORMATION:

In accordance with the planned replacement of windows, siding and doors at the Grodsky Administration Center, Betsy Ross and Anne Sullivan Elementary Schools, bids were solicited for the purchase and installation of Draper roller shades as a part of this project. The bid required vendors to submit pricing for a predetermined number of windows that have been planned for replacement this summer, pending Board approval. All shades were specified to be: Greenguard Certified, NFPA Certified 701-99 for Flame-Resistant Textiles and built to meet the American National Standard for Safety of Corded Window Covering Products. They come with a full, 25-year warranty.

Pricing was requested for shade replacements at the Grodsky Administration Building, Betsy Ross and Anne Sullivan Elementary Schools and MacArthur Middle School. Pricing for MacArthur is to be held firm until June, 2026 with the ability to lower pricing if work can be done during the Summer of 2025. Administration recommends moving forward with purchasing the boards for Grodsky, Betsy Ross and Anne Sullivan only and will likely purchase the shades for MacArthur during the 2025-26 school year.

ADMINISTRATIVE CONSIDERATIONS:

Bids were received after newspaper advertisement in the Daily Herald. Additionally, bids were sent to 3 Draper vendors. All bids received were opened and evaluated utilizing a rubric based on the required components and services.

<u>Vendor</u>	<u>Total Amount</u>
AllStar Drapery & Window Treatment Co.	<u>(Grodsky, Ross & Sullivan)</u>
(Buffalo Grove, IL)	\$ 33,660.00
	<u>MacArthur Middle School</u>
	\$ 33,395.00

The lowest responsible bidder meeting the District’s specifications is being recommended.

RECOMMENDED ACTION:

That the Board of Education accepts the bid from AllStar Drapery & Window Treatment Co. in the amount of \$33,660.00



For Office Use Only:	
116654	Date Sold: _____ Sales ID: <u>1097</u>
	Sent to Prod: _____ By: _____
Client: <u>3405</u>	Job No: _____ Sched/Crew: _____
<input type="checkbox"/> T&M Rate: _____	<input type="checkbox"/> Per Occ
Monthly Rate: _____	Batch ID: _____
Charge to Credit Card: Y N Branch: <u>1</u>	

October 27, 2023

Rafael Romero
700 N. Schoenbeck
Prospect Heights, IL 60070

Job Site: Prospect Hts SD 23
MacArthur School Courtyard
Prospect Heights, IL. 60070

Project: Prospect Hts. SD 23 Courtyard

Dear Rafael Romero

Milieu Design is pleased to present this proposal for landscape enhancement services.

1 of 2

Underground Work Preparation

\$1,360.00

- Lift approximately 50 sq ft of existing pavers that block access to underground work that needs to be done by others
- Lift and set aside for future replanting 4 hydrangeas by buildingm 2 weigela by building, 7 ornamental grasses and daylilies as needed to provide access for underground work

Landscape Restoration

\$3,913.68

- Provide and install 6" compacted gravel base and reset existing pavers
- Install new paver edging as needed
- Provide and install new joint sand
- Re-plant existitng shrubs in similar orientation as prior
- Provide and install 2 cu yds shredded mulch around reinstalled plantings
- Restore lawn with 10 rolls sod over adequate topsoil backfill
- Professionally install plant material with the appropriate soil amendments.
- Watering of plants is critical to vitality. It is the owners responsibility water. Please follow the detailed watering instructions on our website at WWW.milieuland.com.

Proposal Total:	\$5,273.68
Deposit:	\$2,500.00
Due Upon Completion:	\$2,773.68

Terms and Conditions:

- This proposal is valid for 30 days.
- The proposed services will be invoiced upon the completion of the service.
- 100% warranty on plant material through November 1st of the installation year. Warranty is contingent upon receipt of all payments within 10 days of creation of invoices and proper watering of the plant material by the client. *Warranty does not extend to sod, seed, annuals, perennials, bulbs, roses, rhododendrons or transplanted items.*

- Watering is critical for establishment, growth and vitality. It is the owner’s responsibility to keep new plantings consistently and evenly moist throughout the establishment process. (New plantings would consist of but not limited to: sod, seed, perennials, shrubs, trees, seasonal color and groundcover.) Guarantee/plant warranty, if applicable, are null and void in the event there is neglect or abuse (such as overwatering or underwatering).
- Milieu limits warranties to November 1 of the installation year due to the extremes of the Chicagoland winter months. Milieu has no control over the winter conditions which can have an adverse impact on newly installed plants.
- Any additional labor requested or labor required due to unforeseen field conditions will be charged at a Time and Material rate of \$80.00 per man per hour (+ disposal fees where applicable).
- All additional work will require a separate authorized proposal or change order and will be invoiced upon completion.
- Milieu Design is not responsible for any damage to wiring that is not marked by the client. This includes but not limited to: decorative (landscape) lighting, dog fences, pumps or non-utility lines (TV/Internet/Irrigation). Milieu Design will be contacting J.U.L.I.E. prior to your installation to mark the property for utilities.
- If permitting is needed for the intended work to be performed it is the responsibility of the owner to obtain those permits and any fees they may incur.
- All invoices are due upon receipt. A \$30.00 Service Charge will be applied for any returned check and a 2% service charge will be added to all open invoices after thirty (30) days.
- Milieu Design reserves the right to photograph areas of your property and use those photographs for publication on the internet or other Marketing media..

Payment Options:

_____ Deposit due upon approval - by check Only - no credit cards accepted on project work.

_____ Final payment due upon completion - by check Only - no credit cards accepted on project work.

If you have any questions concerning this proposal, please feel free to contact us at (847) 465-1160. Please accept this proposal by signing, dating and returning a copy of this proposal with any requested deposit to Milieu Design.

Sincerely,

Accepted By: _____ Date: _____
Rafael Romero

David Hare
Client Care Manager
116654

Email Address: rromero@d23.org
Can we communicate via Email YES / NO

**525 Enterprise Pkwy, Lake Zurich, IL
60047**

Phone: 847-465-1160 Fax: 847-465-1159

Email: hello@milieuland.com

<http://milieuland.com>



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Wheeling, IL 60090-2661

www.taylorplumbing.com
Charlie@taylorplumbing.com

Phone: 888-572-2955
Fax: 847-279-8583

IL LIC# PL11366- CCCDI #XC0631

Mr. Rafael Romero
Prospect Heights School District 23
700 N Schoenbeck Rd
Prospect Heights Il. 60070

PROPOSAL #: 3904
DATE: 10/04/2023
CUSTOMER #: New
SITE #: New

EMAIL: rromero@d23.org

RE: Sewer repair

Dear Rafael,

We hereby submit specifications to furnish labor, equipment, and materials to complete the following project:

BASE BID.....\$11,775.00

- Excavate and remove approximately 45' of 6" exterior clay sewer line located in courtyard.
- Replace with SDR 35 and re-tie into existing manhole.
- Install full size cleanout and backfill to grade.
- Test for proper operation and put into service
- Others to remove pavers prior to work beginning.
- Landscape restoration not included.

NOTE:

- All work to be performed during normal business hours
- Any alteration or deviation from the work described, or any additional work requested beyond the scope of the work described above, will be considered an extra, and will be completed at an additional cost based on the time and material.

NOT INCLUDED:

- Permits and Municipal fees.
- Overtime unless noted.
- Landscape restoration

PAYMENT SCHEDULE

- Purchase Order to accompany this accepted proposal.
- Full payment upon completion of work.
- 3% processing fee if payment is by credit card.

Thank you for the opportunity to submit this proposal for your approval. This proposal is valid for 30 days.

When accepting this proposal, please encircle the applicable alternative(s), project(s), option(s) or addition(s).

"Team Taylor" protects your site location with \$5,000,000 in coverage using only licensed professionals. "

Please contact Jesse Eyerly at the Taylor Plumbing office to schedule service or with any questions or concerns you may have.

Jesse Eyerly
Project Estimator

ACCEPTED BY: _____ DATE: ____/____/____

Taylor Plumbing Inc. is a Better Business Bureau Accredited company. We continue to hold an A+ rating and have received a 2013 Complaint Free Award.