

Buildings & Sites Committee Meeting

Tuesday, January 4, 2022 8:00 AM

Grodsky Administration Building, 700 N Schoenbeck Rd, Prospect Heights, IL 60070

I. Call to Order

II. Discussion Items

A. Lost Time - Overtime Report

B. Summer 2022 Work: Phase I MacArthur - HVAC Contracts

C. Outdoor Educational Environments - Update

D. Grodsky Administration Building - Basement Updates

E. Arlington Easement at Eisenhower School - Update

F. Township High School District 214 Wildstang Usage Agreement - Update

G. MacArthur Middle School - Library Phase II

H. e-Rate RFP's for Pipe Replacement and Network Improvements

III. Old Business

IV. New Business

V. Adjournment

Report -Prospect Heights School District 23
 PERIOD: 12/01/21 -12/21/21

| EMPLOYEE | REG | OT1 | OT2 | VAC | HOL | SIC | OTH | TOTAL |
|--|---------|--------|-----|--------|-----|-------|-----|---------|
| CUSTODIAN DAY SHIFT | | | | | | | | |
| 1 Jose Blanco -334306 | 108:00 | 30:30 | | | | | | 138:30 |
| 2 JoAnn Brant -1000022 | 100:00 | 24:00 | | | | 8:00 | | 132:00 |
| 3 Richard Ewanio -665428 | 104:00 | :15 | | 16:00 | | | | 120:15 |
| 4 Miguel Rubio -527342 | 108:00 | 45:30 | | | | | | 153:30 |
| Total: | 420:00 | 100:15 | | 16:00 | | 8:00 | | 544:15 |
| CUSTODIAN NIGHT SHIFT | | | | | | | | |
| 1 Janina Babon -1000114 | 103:15 | 6:30 | | | | 8:00 | | 117:45 |
| 2 Juan Chavez-Munoz -928405 | 67:45 | 18:15 | | 40:00 | | | | 126:00 |
| 3 Ma del Socorro Gonzalez de Ruiz -1000213 | 70:00 | | | 24:00 | | 24:00 | | 118:00 |
| 4 Brian Hitzeman -348398 | 112:15 | 1:00 | | | | | | 113:15 |
| 5 Jose Marroquin -1000138 | 102:00 | 26:15 | | 16:00 | | | | 144:15 |
| 6 Carlos Rubio -628904 | 104:00 | | | 8:00 | | 8:00 | | 120:00 |
| 7 Gordana Zecevic -1000193 | 104:00 | | | | | | | 104:00 |
| Total: | 663:15 | 52:00 | | 88:00 | | 40:00 | | 843:15 |
| CUSTODIAN PART TIME | | | | | | | | |
| 1 Rodolfo Jimenez -1000194 | 52:30 | | | 4:00 | | | | 56:30 |
| 2 Esaud Mejia Platero -1000250 | 45:30 | | | | | | | 45:30 |
| Total: | 98:00 | | | 4:00 | | | | 102:00 |
| CUSTODIAN WEEKEND SHIFT | | | | | | | | |
| 1 Juan Chavez-Munoz -928405 | 10:15 | | | | | | | 10:15 |
| PORTER | | | | | | | | |
| 1 Thomas Vergil -1000165 | 104:00 | 1:00 | | 16:00 | | | | 121:00 |
| Grand Total : | REG | OT1 | OT2 | VAC | HOL | SIC | OTH | TOTAL |
| | 1295:30 | 153:15 | | 124:00 | | 48:00 | | 1620:45 |

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**PROSPECT HEIGHTS DISTRICT 23
BOARD OF EDUCATION
ACTION ITEM**

Date: January 12, 2022
Title: 2022 HVAC Retrofit Work – Request for Proposals
Contact: Amy McPartlin, Assistant Superintendent for Finance & Operations
Mike Ziaja, Director of Operations

BACKGROUND INFORMATION:

In accordance with scheduled HVAC retrofit work (Phase I) at MacArthur Middle School, construction documents were created and proposals were received from EMCOR Mechanical and eCube. The proposal from EMCOR for Phase I at MacArthur includes retrofit work on all 33 Bard units. It also includes the fee for all programming services that will be performed by Honeywell. All proposals have been evaluated by both the District Administration and Arcon and the costs are in line with prior estimates and previous years work in 2019, 2020 and 2021.

ADMINISTRATIVE CONSIDERATIONS:

Proposals were received from EMCOR Mechanical (\$414,940.00) and eCube (\$24,000.00). Funds have been budgeted in the Capital Projects account.

RECOMMENDED ACTION:

That the Board of Education accept the proposals in the amount of \$414,940.00 from EMCOR Mechanical and \$24,000.00 from eCube for the 2022 Phase I HVAC Retrofit Work at MacArthur Middle School.



October 11, 2021

Ms. Amy McPartlin
Assistant Superintendent for Finance and Operations
Prospect Heights SD23
700 N. Schoenbeck Rd.
Prospect Heights, IL 60070

RE: PROJECT AUTHORIZATION
2022 HVAC RETROFITS- PHASE 1
AT MACARTHUR MIDDLE SCHOOL

Prospect Heights School District 23 (Owner) authorizes ARCON Associates, Inc. (Architect) to provide professional services for the Project identified herein, which professional services shall be subject to the terms and conditions of the AIA B101 Master Agreement dated June 6, 2016 unless specifically provided otherwise in this Project Authorization.

| | |
|---|--|
| LOCATION / DESCRIPTION OF PROJECT | The scope of work at MacArthur Middle School involves the retrofit of the existing Bard Heat Pump Units to add a refrigerant hot gas reheat coil down stream of the cooling coil in order to allow dehumidification and control of space humidity levels. The existing above ceiling condensate pumps will also be replaced. The work requires adding the reheat coil, refrigerant piping and refrigerant control valve and modifying the existing control sequence for the unit as well as adding a temperature, humidity and CO2 sensor. |
| INITIAL INFORMATION (including Project Budget, etc.) | The Base Bid Construction Budget for the project is \$425,000-\$467,000, including controls work. The estimated Project Budget (construction budget plus architect/engineer fee) is \$459,000- \$504,360. |
| SCOPE OF BASIC SERVICES (including all engineering disciplines under ARCON) | The Architect shall retain the following consultants: AMSCO Engineering |
| ADDITIONAL SERVICES (including specialty consultants) | A third party commissioning agent shall be required. |

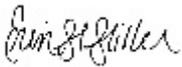
PROJECT AUTHORIZATION
 2022 HVAC RETROFITS - PHASE 1
 AT MACARTHUR MIDDLE SCHOOL
 PROJECT NO. 21150
 PAGE 2

| | |
|---|---|
| PHASES OF SERVICES | Complete SD, DD, CD, Bidding, and CA services are included. |
| PROJECT SCHEDULE FOR SERVICES, INCLUDING ANTICIPATED DATE OF COMMENCEMENT OF CONSTRUCTION AND COMPLETION | Drawings and Specifications available by December 2022. Contractor to provide preliminary construction schedule with proposal. |
| ARCHITECT'S FEE (if other than as set forth in Master Agreement) | The Architect's fee for this project shall be calculated at a percentage basis per Section 11.1 of the master agreement. The estimated fee is \$34,000-\$37,360. |
| HOURLY BILLING RATES (if other than as set forth in Master Agreement) | Hourly billing rates shall be as per Section 11.7 of the Master Agreement. |
| SPECIAL TERMS AND CONDITIONS APPLICABLE TO PROJECT (No. of site visits if other than a set forth in 4.3.3.2.) | Site visits shall average (1) per week during the construction phase. |

This agreement entered into as of the day and year first written above.

Please feel free to call if you have any questions. If acceptable, please sign, retain one copy for your files, and return one copy to ARCON. Thanks, again, for the opportunity to serve the needs of Prospect Heights School District 23.

Sincerely,
 ARCON Associates, Inc.



Erin M. Miller, LEED AP
 Associate Principal

Prospect Heights School District 23

12/20/2021

Craig Podalak
ARCON
2050 South Finley Road
Lombard, Illinois

Project: SD23 2022 HVAC Retrofit Project

Executive Summary:

EMCOR Services Team Mechanical (ESTM) is pleased to provide you with this proposal to perform HVAC retrofit/installation work as shown in drawings dated 12/1/21 by AMSCO Engineering.

Scope Summary: (33 Bard units)

- EMCOR will provide dedicated project manager for this work. Detailed execution schedule and coordination will take place with customer prior to starting work.
- Recover refrigerant and modify existing refrigerant piping as required to install new refrigerant hot gas reheat coil, refrigerant control valves, and all associated piping and controls.
- EMCOR will subcontract with Honeywell for the BAS portion of this work.
- Provide 3rd party post project test and balance.
- Clean all louvers, condensate lines and traps for units impacted in this scope.
- Check and adjust refrigerant charge as needed on all units touched in this scope of work. Cost of refrigerant has been included in pricing.
- Provide commissioning support.
- Provide project closeout documentation with as-built drawings.

Annotations & Exclusions

- ❖ Overtime
- ❖ Painting
- ❖ Hiring of CX agent by others
- ❖ No work on hydronic side of system other than T&B of main pumps
- ❖ Chemical treatment
- ❖ Estimated as tax exempt
- ❖ Pricing includes cost for performance bond
- ❖ Pricing includes cost for Honeywell scope and a contingency for unforeseen issues and/or scope items outside of Honeywell's proposal that would constitute a change order to EMCOR
- ❖ Pricing includes requested \$20,000 owner allowance

Financial Investment

Financial expenditure for the above scope or work..... **\$414,940.00**

I would be happy to discuss scope of work modifications to address pricing to meet your budgeting criteria.

Thank you for the opportunity!!

Christopher Beller
Director of Special Projects
EMCOR
(847) 521-0047
cbeller@emcor.net

TERMS AND CONDITIONS

1. Contractor will perform the services (“Services”) set forth in the attached proposal (“Proposal”).
2. Contractor will perform the Services during normal working hours, Monday through Friday, from 8 AM to 5PM, unless specified otherwise in writing by Contractor. If Customer requests that Contractor provide Services on an expedited basis and/or outside normal working hours, Customer shall pay all additional charges for freight, labor, or materials according to Contractor’s established rates and fees.
3. If Contractor determines that other work beyond the Services is required, such work shall not constitute a part of the Services, and Contractor will provide Customer with a quotation for such work.
4. Customer agrees to (i) provide safe and reasonable access, and any other assistance as is reasonably necessary, so that Contractor can perform the Services and (ii) remove and replace/refinish any part of the work site that must be disturbed so Contractor can perform the Services.
5. Contractor shall not perform any service that concerns hazardous materials, and shall have no responsibility for remediation, accumulation, storage, transportation, or disposal of any hazardous materials generated by Customer or present at the work site.
6. Contractor shall not be required to perform any Services where hazardous materials are present or where Contractor suspects the presence of hazardous materials, and Contractor immediately may stop providing Services in either instance and notify Customer of the circumstance giving rise to the stoppage.
7. Customer agrees to pay Contractor the lump sum or time and materials rates set forth in the Proposal, and all excise, sales, use, occupation or other similar taxes connected with Contractor’s performance of the Services.
8. Customer’s payment is due net 30 days from date of invoice, and late payment to Contractor shall be subject to interest at the rate of one and one-half percent (1½ %) per month, not to exceed the maximum amount allowed by applicable law. Contractor may cease providing Services, including warranty services, if Customer fails to make any payment that is due and owing.
9. Materials provided will be free from defects for one (1) year from the date of the Services or to the extent of the manufacturer’s warranty, whichever the lesser. Workmanship provided will be good and of a workman-like standard for sixty (60) days from the date of the Services. During the applicable warranty period, Contractor promptly shall repair or replace, at its sole option and at its own expense, any defective materials or workmanship during normal working hours (for defective materials, Contractor only will provide (i) warranty coverage to the extent that Contractor is able to enforce liability against the manufacturer and (ii) necessary labor at its own expense for sixty (60) days from the date of the Service and during normal working hours). Customer’s sole and exclusive warranty is the repair or replacement set forth herein. If Customer requests that Contractor provide warranty services on an expedited basis and/or outside normal working hours, Customer shall pay all additional charges for freight, labor, or materials according to Contractor’s established rates and fees.
10. Contractor’s warranty applies only to materials and workmanship furnished by Contractor. Contractor’s warranty shall be null and void if (i) Customer fails properly to operate and maintain equipment and/or the system for which Services were provided, (ii) acts of vandalism or other alterations or modifications occur that affect the equipment and/or the system for which Services were provided, or (ii) Customer subsequently has another contractor provide goods or services that affect to the Services.
11. Contractor shall not be liable for any delay, or loss or damage arising therefrom, and shall be entitled to additional time for the Services, if the delay is caused by an occurrence beyond the reasonable control of Contractor.
12. Contractor is not responsible for equipment and/or system design deficiencies, obsolete equipment or systems, equipment or systems beyond serviceable life, or electrical failures, and Customer shall remain obligated to pay for Services if the Proposal properly was performed but the Services do not remedy the condition giving rise to the Proposal because of the foregoing.
13. Contractor shall not be liable for operation of any equipment or system, nor for injury to person or damage to property, except to the extent such injury or damage is caused by the negligent acts or omissions of Contractor, and only to the proportionate extent of Contractor’s negligence.

14. Under no circumstances, whether arising out of contract, tort (including negligence), strict liability, warranty or otherwise, shall either party be liable to the other for special, indirect, incidental, consequential, exemplary or punitive damages of any nature.

15. In no event shall Contractor's aggregate liability to Customer exceed an amount that is the lesser of (i) the amount of the Proposal or (ii) the cost to Contractor to repair or replace the item giving rise to the claim.

16. This Proposal shall be governed by the laws of the State where the Services are performed, without giving effect to its conflict of laws provisions. Any action concerning the subject matter of this Proposal shall be commenced in the State court of such State, which shall have exclusive jurisdiction over such action. Any such action shall be submitted TO THE COURT ONLY for resolution, WITHOUT TRIAL TO A JURY. THE PARTIES HEREBY WAIVE ANY RIGHT TO A JURY TRIAL REGARDING ANY SUCH ACTION.

17. Contractor shall be entitled to all fees and costs, including reasonable attorney's fees, incurred by it in any action to collect amounts due to it from Customer.

18. By signing the Proposal, Customer authorizes Contractor to perform the Services and agrees to these Terms And Conditions and those set forth in the Proposal. Customer further agrees that the Proposal and these Terms And Conditions constitute the parties' entire agreement, and any other documents generated or provided by Customer are intended only to create payment authority for Customer's internal purposes. No such Customer documents shall form a part of this agreement, or constitute a counteroffer, amendment, modification, or revision, and hereby are rejected by Contractor.

Commissioning Services Proposal

Prospect Heights School District 23
Phase 4 HVAC Retrofit
MacArthur Middle School

October 29, 2021

October 29, 2021

Michael Ziaja, and Amy McPartlin
Prospect Heights School District 23

Re: School District 23, Phase 4 HVAC Retrofit – MacArthur Middle School

Dear Mr. Ziaja, and Ms. McPartlin:

Per your recent request, E Cube is pleased to present its proposal to provide commissioning services for the Prospect Heights School District 23 Phase 4 HVAC Retrofit project. Leveraging our recent work on this campus, E Cube aims to provide the same high-quality services and project team for this next phase.

Specifically, we will be using:

- Tom Vannatta, CPMP, HCC, LEED-AP – Senior PM / Technical Authority – 30 years' experience
- Mandeep Singh, CCP, LEED-AP – Project Manager – 25 years' experience
- Jim Radzienda – Assistant Project Manager / Commissioning Specialist – 35 years' experience
- Jason Hendrixson, P.E., CCP, LEED-AP – Project Engineer – 10 years' experience
- Mike Romito – Commissioning Specialists – 30 years' experience

Mandeep Singh will be the main point of contact. He is well regarded for his ability to lead teams. Under his leadership, each team member will be aware of the project's status and progress, providing depth of knowledge and flexible client support. We are committed to providing reliable, efficient, high-quality services, focused on achieving your goals and encouraging the same in our colleagues.

Thank you for considering E Cube for this project. Please feel free to contact us if you have any questions or concerns. We are happy to tailor this proposal to meet your needs and budgets as this process moves forward. We look forward to the possibility of once again assisting School District 23.

Sincerely,



Joseph P. Havey, CEM®, MS RECM, RPA®, FMA®, SMA®, LEED® AP
Chief Executive Officer

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Scope of Work

Project Understanding

We understand this project continues HVAC retrofit work from summer 2020 and summer 2021. Specifically, additional HVAC retrofits are to be completed for several heat pump fan-coil units. All equipment is located within the MacArthur school. The project is intended to be complete by Aug 2022.

Base Services

Our understanding of the scope of commissioning services is to review design documents and review installation and operation of new equipment and systems included in the design documents order to provide a high level of confidence these systems perform according to the new design intent.

The scope of services does not include any work, troubleshooting, analysis, etc. associated with existing systems: geothermal loop (piping, water quality, performance, etc.), associated pumps and any other existing-to-remain equipment. E Cube is not liable for any pre-existing conditions on this project.

The following is a list of commissioning tasks that will be completed for this project.

Task Description

Design Phase

- Review Design Documents and issue a design review report with relevant comments. Provide one back-check to help ensure incorporation of comments in one subsequent design document set.
- Attend up to two, 1-hour design phase meetings.
- Develop Commissioning Specifications to be inserted into the bid documents by the design team
- Develop a Commissioning Plan

Construction Phase

- Coordinate and execute the Commissioning Process
- Update and expand the Commissioning Plan
- Conduct a Commissioning Kick-Off meeting at the beginning of the construction phase
- Conduct periodic commissioning meetings, virtual Teams meetings (maximum once a month)
- Review submittals for systems/equipment under the scope of work
- Maintain a master issues log (using CxAlloy). Distribute regularly.
- Maintain a Commissioning Status Report (using CxAlloy). Distribute regularly.
- Develop and complete Commissioning Pre-Functional Checklist (using CxAlloy). Conduct Pre-functional (installation verification) procedures.
- Review and witness a portion of contractor startup of major equipment.
- Conduct a 10% random sample review of BAS point-to-point testing results. Installing contractor to complete 100% testing prior to this review.
- Conduct a 10% random sample review of Test and Balance results. Installing contractor to complete 100% testing prior to this review.
- Develop Functional Checklists and conduct Functional Procedures with assistance from installing contractors.
- Develop a final Commissioning Report

Base Systems and Equipment

The following systems and equipment will be included in the scope of work, based on the October 21, 2021 email from Arcon Associates.

The goal is to review a representative sample of each type of unit to evaluate proper installation and performance. This scope does not constitute an exhaustive effort to review all installed equipment / systems and spaces served.

Please note: For most packaged equipment with integral (local) controls, assistance from manufacturer's controls technicians will be needed to gain access to and manipulate these controls for the purposes of testing. Installing contractor shall procure services from the appropriate parties to complete this work.

Total for MacArthur School

| Description | Total Quantity | Sampling Rate | Quantity to be Commissioned |
|--|----------------|---------------|-----------------------------|
| Vertical Cabinet Heat Pump Dehumidification Retrofits (Bard Units) | 33 | 25% | 8 |
| Electric Duct Booster Heaters | N/A | N/A | N/A |
| HW Reheat Coils | N/A | N/A | N/A |
| Ceiling Mounted De-humidifiers | N/A | N/A | N/A |

Schedule

The scope of work and fee estimate is based the following estimated schedule. Please note that any significant changes to this schedule directed by the Owner, may require additional fees, subject to Owner's pre-approval.

| Phase | Start | End |
|----------------------|----------|----------|
| • Design Phase | | Feb 2022 |
| • Construction Phase | May 2022 | Jul 2022 |
| • Final Report: | Sep 2022 | Sep 2022 |

Fee Summary

The following fee applies to the base scope of work. This is based on a Fixed Fee contract.

\$ 24,000 Twenty-Four Thousand Dollars

Expenses

E Cube, Inc. makes a point of aggressively managing reimbursable expenses so that project costs may be used for more productive purposes such as additional time on-site working with the contractors. With this goal in mind, we re-allocate any remaining expense budgets to additional field time as appropriate. Expenses will be billed at their direct cost with no markup and are included in the Fee Summary above.

Rates

The following rates will be used for tasks included in the scope of work on this project.

| Staff Position | Staff Name | 2019 | 2020 | 2021 | 2022 | 2023 |
|--------------------------------------|--|-------|-------|-------|-------|-------|
| Principals, Project Executives | Joe Havey Leonard Rozek | \$224 | \$233 | \$242 | \$252 | \$262 |
| VPs, Senior Associates | Tom Vannatta Mandeep Singh Trey King Dave Anderson Sub-Consultants | \$194 | \$202 | \$210 | \$218 | \$227 |
| PMs, Associates, Senior Engineers | Jason Hendrixson Matt Worthington Jim Radzienda Mike Romito Steve Guinard Chuck Cusak | \$165 | \$172 | \$179 | \$186 | \$193 |
| Staff Engineers & Analyst, Level III | Tally Metzger | \$158 | \$164 | \$171 | \$177 | \$184 |
| Staff Engineers & Analyst, Level II | Terrell Thomas | \$150 | \$156 | \$162 | \$169 | \$176 |
| Staff Engineers & Analyst, Level I | Catherine Dressler Brandon Black | \$104 | \$108 | \$112 | \$116 | \$121 |
| Project Resource Manager | Jody Baca John Magnuson | \$75 | \$78 | \$81 | \$84 | \$88 |

Assumptions and Clarifications

General

1. E Cube is an independent Commissioning Authority (CxA), not the project Engineer of Record (EOR) or Construction Manager (CM). As such, E Cube is not responsible for design concept, design criteria, system sizing, compliance with codes, design or construction scheduling, cost estimating or construction management.
2. This quotation does not include MEP coordination. Coordination of MEP trades including items such as planning for contractor testing, startup and operation, balancing etc. as well as any related scheduling, meetings, and communications necessary for the same shall be by the General Contractor.
3. This quotation is based on the currently available construction schedule, specifications and plans provided by the Owner/Construction Team.
4. An addition of equipment or an increase in complexity to the scope (after approved Cx contract) shall result in an incremental increase in commissioning fees, subject to owner's pre-approval.
5. The scope of services does not include any work, troubleshooting, analysis, etc. associated with existing systems: geothermal loop (piping, water quality, performance, etc.), associated pumps and any other existing-to-remain equipment. E Cube is not liable for any pre-existing conditions on this project.

Design Phase

1. This quotation assumes design documents are provided at a level of completeness appropriate for the given phase of design (i.e. SD, DD, CD). Any additional reviews required as a result of incomplete documents shall

be at an additional cost. Such occurrences shall be presented to the Owner for approval prior to proceeding with work.

2. Design review services described in this proposal do not constitute a peer review. As such, review/verification of system sizing, loads, etc. are not included in the scope of work.

Construction Phase

1. E Cube is not responsible for any construction means and methods, site safety, or site security.
2. E Cube will not authorize and/or approve any changes in construction schedule, cost (including change-orders), or contractual requirements, and has no contractual authority to do so.
3. E Cube is not responsible for schedule impacts due to incomplete systems or unforeseen problems or delays.
4. Construction Team shall coordinate meeting invites, attendance, participation from their subcontractors.
5. This quotation is based on equipment vendors (including owner supplied equipment) planning for, performing, and properly documenting the results of their respective factory-prescribed start-up procedures.
6. Functional procedures will be started upon systems being ready. This shall require written notice from Construction Team. **Systems that are not ready for successful completion of functional procedures after being represented as ready by the contractor will be subject to additional incurred costs (hourly rate(s), travel and other expenses) if additional work or return visits are required.** These situations will be documented and reported to the Owner/Construction Team for authorization to proceed.
7. This quotation is based on full cooperation from contractors during all commissioning procedures. Contractors shall provide experienced technicians, adequately knowledgeable of the project.
8. The relevant contractors shall provide any special / proprietary tools, test equipment and software as necessary during the commissioning process and/or as required by the commissioning specifications.
9. This quotation is contingent upon providing E Cube with no-cost access to the Building Automation System operator workstation for local and remote monitoring. Appropriate login ID's and passwords shall be provided by the BAS contractor to allow for complete monitoring and commissioning. Web-based access is acceptable and often preferred.
10. Should specialty data logging information be desired (particularly medium voltage electric values and/or power quality event recording from operating equipment), E Cube will notify Owner/Construction Team as soon as possible and will proceed only after obtaining authorization for any additional cost.
11. Once deficiencies are noted, reported and commented on and the responsible parties have provided written notification that the deficiencies have been resolved, E Cube will be available at no additional charge for **ONE (1)** additional effort to confirm that the deficiencies have been resolved. **E Cube's scope does not include further efforts should deficiencies remain unresolved. All work beyond the scope of this proposal will be at an added charge.**

Fee and Payments

1. This proposed fee is based upon E Cube's interpretation of the project's needs and our estimation of the required level of effort in person-hours and trips to the project site. This is based on our experience with adding value to projects of this type. Should you have any questions or concerns regarding our interpretation of the desired scope of services, please do not hesitate to contact us to discuss these matters.
2. Payment Terms: E Cube will invoice monthly, net 30 without retainage for labor and expenses for that month. E Cube will supply the standard AIA G702 and G703 forms with each invoice. Invoices that are not paid in full after 60 days will bear a 1 ½ % late charge against all outstanding balances until paid in full.
3. Reasonable and normal reimbursable expenses including long distance calls, printing, reproduction, shipping, equipment rental, and mileage expenses, will be billed at their direct cost with no markup, and are estimated in this document. Project-related expenses will be itemized and invoiced at direct cost. Vehicle charges will be invoiced at \$0.545/mile for project-related travel in 2018 or IRS approved rate, whichever is lower

Approval

Submitted by:

Company: E Cube, Inc.
 Date: October 29, 2021
 Authorized Agent: Joseph Havey, CEM®, MS RECM, RPA®, FMA®, SMA®, LEED® AP
 Title: CEO



Signature

Offer is good for 90 days from date of proposal

Approved by:

Company: _____
 Date: _____
 Authorized Agent: _____
 Title: _____

Signature







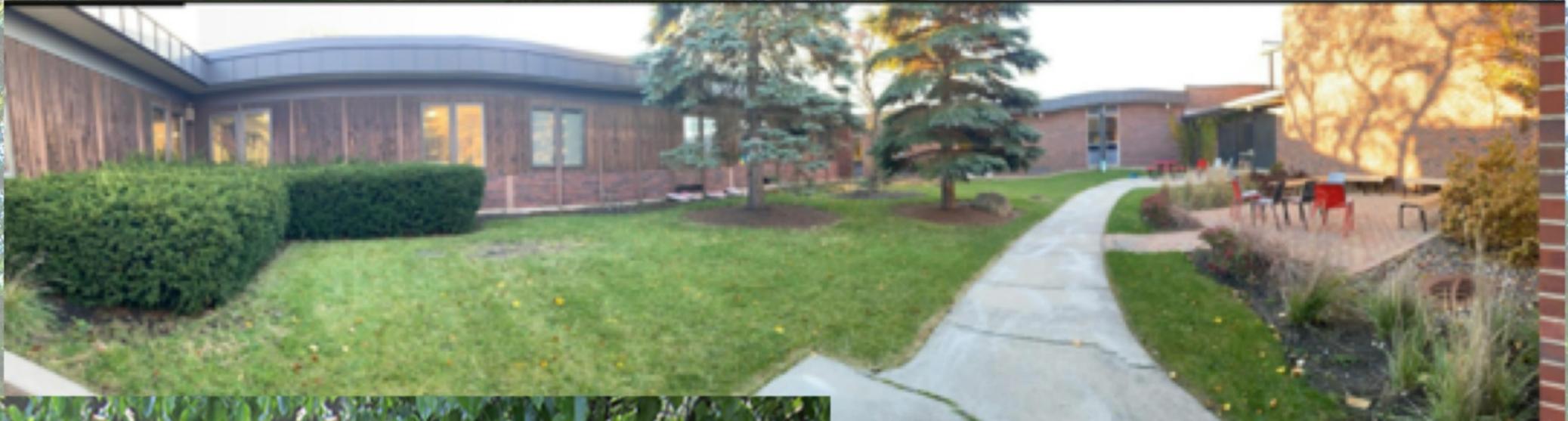
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**MacArthur
Courtyard...
Coming in
2022**





**PROSPECT HEIGHTS DISTRICT 23
FINANCE & BUILDINGS AND SITES COMMITTEES
ACTION ITEM**

Date: January 3, 2022
Title: Recommendation for Repairs & Improvements - Grodsky Basement
Contact: Amy McPartlin, Assistant Superintendent for Finance & Operations

BACKGROUND INFORMATION

As discussed at our last Buildings and Sites Committee Meeting, for the past several years, we have been “living with” conditions in the lower level of the Grodsky Administration Building. The current basement environment is poorly organized and has been “improved and made to work” for a number of years with home-made workstations, storage units and even false walls that have been erected to create a division of rooms.

The basement area serves as the main office, storage and work area for the maintenance/operations staff. It also offers a dedicated technology storage area, curriculum and student services materials storage and also serves as the sole “District archive”, housing all permanent student records and employee and District records for at least seven years, in accordance with the records disposal guidelines, issued by the State of Illinois.

Unfortunately, the current basement also has recurrent seepage issues and is often damp. The HVAC system is inadequate and does not provide any opportunity for climate controlled workspaces, storage or records retention. Doors and windows are inefficient, broken and in some instances, missing, along with much of the ceiling.

The desire to update the basement has been deferred for several years. However, the pressing need to address the seepage and HVAC system, also presents us with an opportunity to finally update the lower level to a fully functional space that will serve the District well for many, many years to come.

Administration continues to work with Arcon to develop a plan for implementation that can be split over two fiscal years, but over one construction season. Ideally, work would take place over the 2022 summer and early fall. While total projected costs are right around \$230,000, estimates for the moisture mitigation and HVAC alone are in excess of \$100,000 of the total amount.

In analyzing the total project and looking to split the work into multiple phases we likely would see increases of 4% in labor and materials each subsequent phase. It would cost the District

significantly more both in money and inconvenience to the staff that utilizes the area, to stretch the project out over several years.

BUDGETARY IMPACT

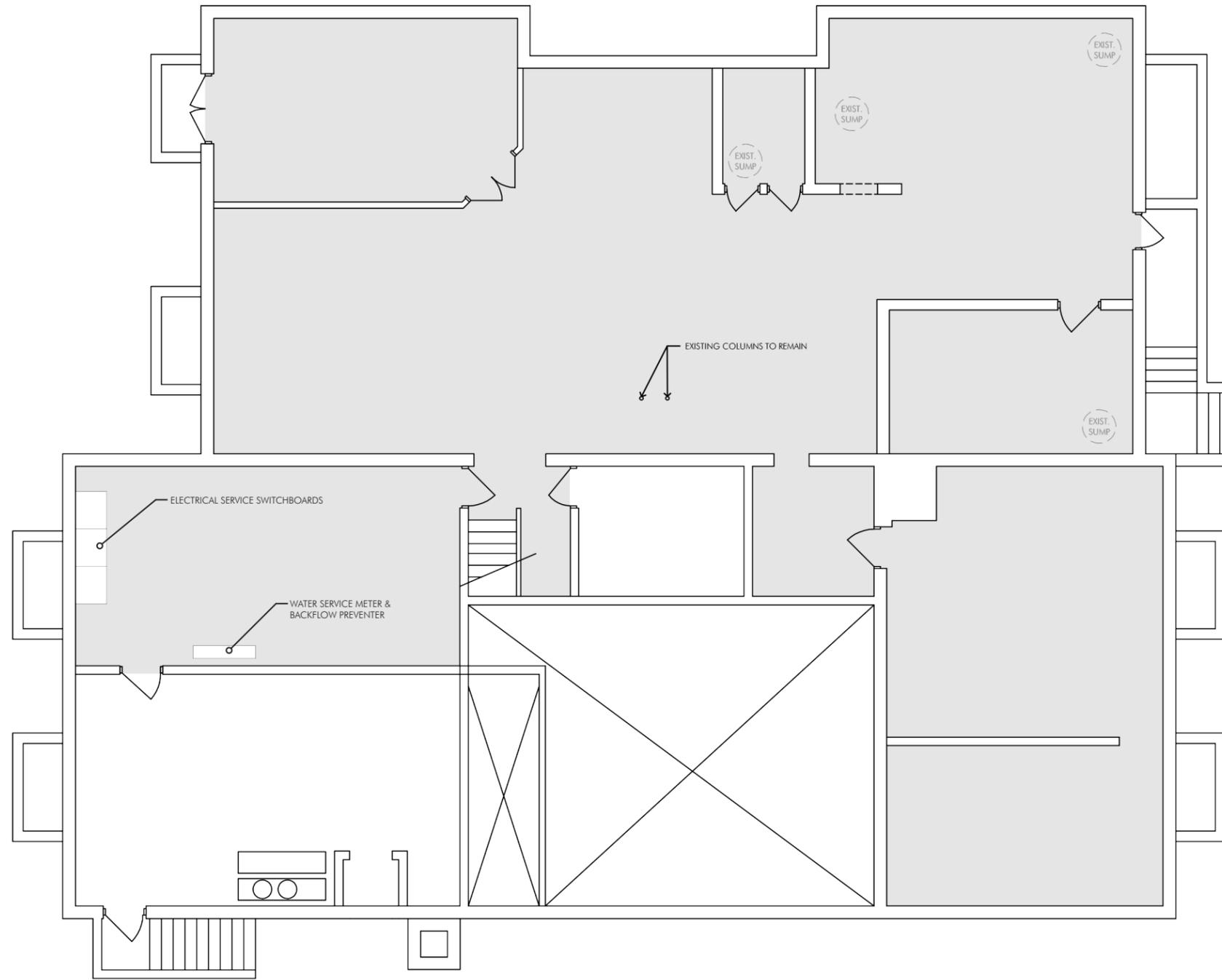
At the midpoint of the fiscal year, we have a solid sense of what some of our unexpended funds will look like at year end. In looking at both our budgeted contingency accounts as well as budgeted accounts that will most likely remain unspent, we will realize a surplus of approximately \$286,557.

| Summary of 2021 Unexpended Funds | | | |
|--|--------------------|-------------------------|-------------------------|
| FY2022 Budgeted Contingency Accounts - Summary | | | |
| Account Name | Account No. | Original Balance | Amount Remaining |
| Fund 10 - General Contingency | 6000.000.01.0000 | \$104,000.00 | \$104,000.00 |
| Fund 10 - First Grade (Staffing) Contingency | 1110.110.05.5050 | \$50,000.00 | \$50,000.00 |
| Tech. Contingency | 2225.450.01.0000 | \$10,000.00 | \$10,000.00 |
| FY2022 Budgeted Expenditures - Anticipated Year End Surplus | | | |
| HVAC Legal | 2369.318.01.1111 | \$100,000.00 | \$72,557.00 |
| Prescription Benefit | 2520.224.01.0000 | \$20,000.00 | \$20,000.00 |
| Food Service Equipment | (Fund 10 & 20) | \$30,000.00 | \$30,000.00 |
| SUMMARY TOTAL | | \$314,000.00 | \$286,557.00 |

It’s important to note, this summary DOES NOT include any funds from the Capital Projects Fund (Fund 60). The funds from the HVAC Settlement have been deposited directly into Fund 60, with the intention of using those dollars for remaining HVAC retrofit work at MacArthur. Phase I has been scheduled for this summer and Phase II will take place next summer. Bond proceeds were originally budgeted to pay for the HVAC work, however, with the receipt of the settlement, those bond proceeds may be used elsewhere as needed. Should the Board decide to allocate existing Fund 60 dollars and not impact the Fund 10 contingency accounts, that can be done as well.

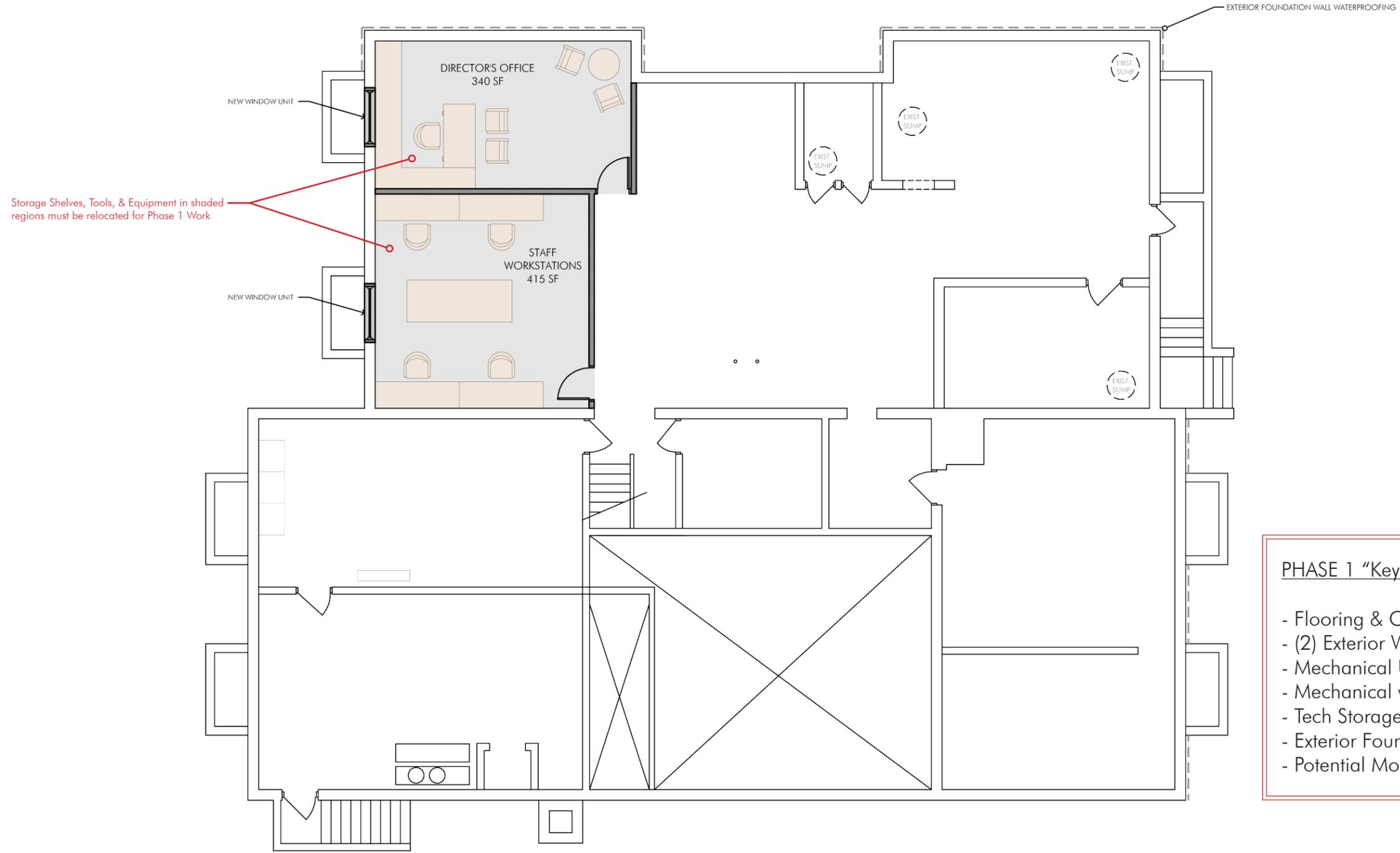
RECOMMENDATION:

Administration is requesting approval to proceed with the Proposed Project Schedule and Bid Process for improvements to be made to the lower level of the Grodsky Administration Building as proposed in the attached documents.



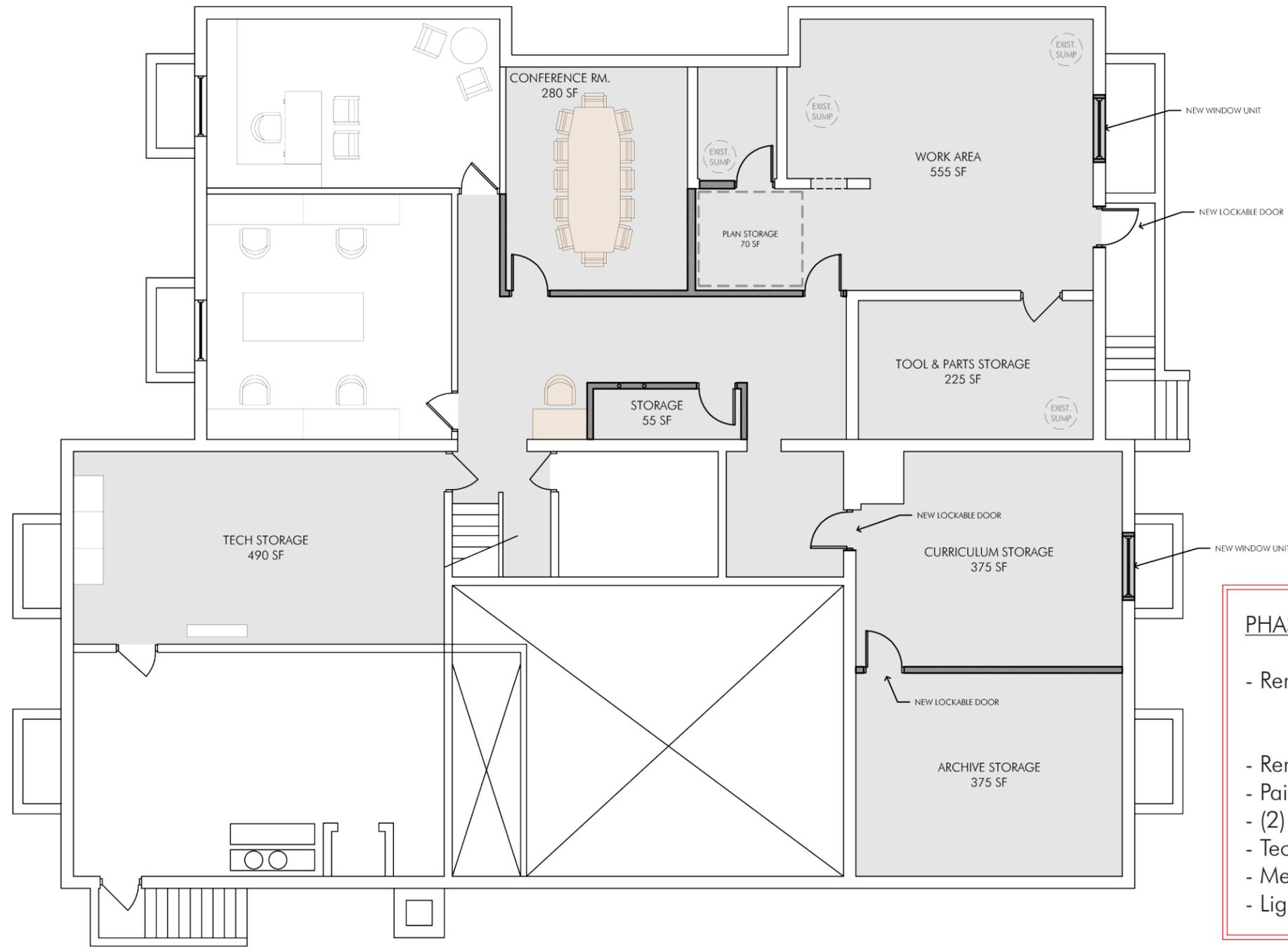
BASEMENT FLOOR PLAN

SCALE: N.T.S.



- PHASE 1 "Key Scope" items include:
- Flooring & Ceilings for (2) Work Spaces
 - (2) Exterior Windows in window wells
 - Mechanical Upgrades Equipment installation
 - Mechanical work for Phase 1 areas
 - Tech Storage Room new LED Fixtures
 - Exterior Foundation Wall Waterproofing
 - Potential Moisture Mitigation of concrete slab

N
 **BASEMENT FLOOR PLAN**
 SCALE: N.T.S.



- PHASE 2 "Key Scope" items include:**
- Remaining offices LVT floor & ceilings
 - Conference Room
 - Curriculum & Archive Storage
 - Removal of existing VCT in current office
 - Paint Concrete flooring in remaining areas
 - (2) Exterior Windows in window wells
 - Tech Storage Room paint floor/walls
 - Mechanical work for Phase 2 areas
 - Light fixtures for remaining areas

N
 **BASEMENT FLOOR PLAN**
 SCALE: N.T.S.





Grodsky Basement Renovations

SD23 District Office

November 15, 2021



| Budget Estimate | LF/SF/Qty | \$/SF or Qty | Subtotals |
|--|-----------|-----------------------|------------------|
| BASE BID | | | \$207,971 |
| General Requirements (Supervision/Dumpsters/Clean-up etc.) | | | \$9,903 |
| Demolition (Existing Gyp Walls & Doors/Frames) | | | \$2,300 |
| Remove Existing VCT in Existing Office Area | 750 SF | 3.00 | \$2,250 |
| Flooring - LVT | 1,975 SF | 6.00 | \$11,850 |
| Flooring - Vinyl Cove Base for LVT Areas | 400 LF | 6.00 | \$2,400 |
| Flooring - Painted Concrete | 1,955 SF | 2.50 | \$4,888 |
| New Gypsum Board Walls (8' High) | 135 LF | 120.00 | \$16,200 |
| Furred-out Gypsum Walls | 105 LF | 80.00 | \$8,400 |
| Paint (Walls & Doors/Frames) | 3,180 SF | 3.50 | \$11,130 |
| Doors & Frames | 8 QTY | 1,600.00 | \$12,800 |
| Glazing for Doors | 2 QTY | 500.00 | \$1,000 |
| Exterior Window | 1 QTY | 1,000 | \$1,000 |
| New Acoustical Ceiling (Office Areas & Conf Rm) | 1,225 SF | 6.00 | \$7,350 |
| Modify Existing Acoustical Ceiling (Storage) | 750 SF | 1.00 | \$750 |
| Mechanical Upgrades (AMSCO) | - LS | - | \$85,000 |
| Electrical - LED Fixtures | 40 QTY | 450 | \$18,000 |
| Electrical - Pendant | 20 QTY | 200 | \$4,000 |
| Electrical - Wall Receptacles | 25 QTY | 350 | \$8,750 |
| Water Infiltration Remediation | - - | - | TBD |
| Base Bid | | | \$207,971 |
| Design/Construction Contingency (10%) | | | \$20,797 |
| A/E Fees (8%) | | | \$16,638 |
| | | BASE BID TOTAL | \$245,406 |

ALTERNATES/ADDITIONAL ITEMS

| | | | |
|---|---------|--------|----------|
| Keep Existing VCT in Existing Office Area | | DEDUCT | \$7,020 |
| Moisture Mitigation | 3180 SF | 6 | \$19,080 |
| Cabinets for Workstations | 16 LF | 250 | \$4,000 |
| Casework (30" D Countertops @ Workstations) | 38 LF | 70 | \$2,660 |

Excluded Costs

* No Abatement Expected

* Low Voltage/Data

* Furniture

Prepared by and upon recording
to be returned to:

CITY OF PROSPECT HEIGHTS
14 East Camp McDonald Road
Prospect Heights, IL 60070
Attn: City Administrator

Real Estate Tax Index Number 03-22-308-014-0000

(Above Space for Recorder's Use Only)

**GRANT OF
EASEMENT AGREEMENT**

THIS AGREEMENT is dated as of the _____ day of _____, 202__ (the "Effective Date") and is between the BOARD OF EDUCATION OF PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23 (hereinafter referred to as "Grantor") and CITY OF PROSPECT HEIGHTS, an Illinois municipal corporation (hereinafter referred to as "City of Prospect Heights") (collectively referred to as the "Parties").

Recitals

A. Grantor desires to grant an easement to City of Prospect Heights over a portion of the property owned by Grantor and legally described on Exhibit A, attached hereto (the "Grantor's Premises").

B. City of Prospect Heights desires the use and occupancy of a portion of the Grantor's Premises for the purpose of installing maintaining, repairing, replacing underground storm water piping and appurtenant equipment (the "Facilities").

C. Grantor wishes to grant and City of Prospect Heights wishes to receive a non-exclusive easement over, under and across the Grantor's Premises on the terms and conditions hereinafter set forth.

AGREEMENT

NOW THEREFORE, in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties covenant and agree as follows:

1. **Grant of Temporary Easement.**

Grantor hereby grants and conveys to the City of Prospect Heights a non-exclusive temporary easement (the "Temporary Easement") over, on and under the real estate described on Exhibit "B" and depicted on Exhibit "C" for the purpose of installing the Facilities.

The City of Prospect Heights right in the Temporary Easement shall terminate on

December 31, 2022 unless an extension is granted in writing by Grantor.

2. Grant of Permanent Easement.

Grantor hereby grants and conveys to the City of Prospect Heights a non-exclusive permanent and perpetual easement (the "Permanent Easement") over, on and under the real estate described on Exhibit "D" and depicted on Exhibit "E" for the purpose of installing maintaining, repairing, replacing the storm water pumping facility and associated controls and electric equipment.

The Permanent Easement is permanent, perpetual and shall run with the land and shall only terminate upon formal action by the City Council to terminate the interest of the City of Prospect Heights or its successors.

3. Grantor's Reserved Rights.

Grantor retains the right to use and occupy the Grantor's Premises provided that the Grantor's exercise of such right does not interfere with the City of Prospect Heights' rights granted herein. The Grantor agrees not to interfere with the City's ability to use or maintain the Facilities. Interference includes, but is not limited to, physically modifying the easement area such as installing structures, walls or other like improvements; piling or storage of trash garbage, or other materials. The City of Prospect Heights may grant written permission to the Grantor to modify the Grantor's Premises upon receipt of a written request.

4. City of Prospect Heights Restoration.

City of Prospect Heights agrees to restore any part of the Temporary Easement or the Permanent Easement premises which are damaged by the construction, installation, operation, maintenance, repair or removal of the Facilities in a manner that returns said premises to substantially the same condition as before construction.

5. Accommodation of Grantor's Continued Operations.

City of Prospect Heights agrees to incorporate the terms outlined on Exhibit "F" attached hereto into the contract for the construction of the Facilities.

6. Compliance with Laws.

City of Prospect Heights shall comply with all applicable laws, ordinances, rules and regulations of all federal state, local and other governmental bodies in respect to the installation, construction, operation, maintenance, repair, replacement, alteration and removal of the Facilities.

7. Indemnification.

Each Party (the "Indemnifying Party") agrees, to the fullest extent permitted by law, to indemnify and hold harmless the other Party, its officers, directors, employees, contractors and agents (collectively, the "Indemnified Party") against all damage, liabilities or costs, including

reasonable attorneys' fees and defense costs, to the extent caused by the negligence of the Indemnifying Party and that of its officers, directors, employees, contractors and agents or anyone for whom the Indemnifying Party is legally liable.

8. Notices.

Each notice, demand, approval or other communication which may be or is required to be given under this Agreement shall be in writing and shall be deemed to have been properly given (i) when delivered personally during normal business hours, (ii) on the first business day after deposit with a reputable overnight courier service providing delivery receipts, delivery charges prepaid, or (iii) three days after deposit in any main or branch United States post office certified or registered mail, postage prepaid, return receipt requested, and in each case addressed as follows:

- (a) If to Grantor: Board of Education of Prospect Heights School
District No. 23
c/o Superintendent
700 N. Schoenbeck Rd.
Prospect Heights, IL 60070
- (b) If to City of Prospect Heights: City of Prospect Heights
c/o City Administrator
8 N. Elmhurst Road
Prospect Heights, Illinois 60070

Either party may change the addressee or address noted above to such other addressee or address, or both, as the particular party may from time to time designate by written notice to the other party, provided, however, that the designation of an addressee or address, or both, by notice hereunder shall not be effective until the third day after notice thereof is given.

9. Miscellaneous

A. If any term or provision of this Agreement or the application thereof to any person, entity or circumstances shall, to any extent, be invalid and unenforceable, the remainder of this Agreement, or the application of such term or provision to persons, entity or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

B. All of the benefits and burdens herein contained shall, subject to the provisions of this Agreement, run with the land and are binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

C. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois.

D. The provisions and definitions of the Recitals set forth above and the exhibits attached hereto are, by this reference, incorporated as if they had been fully set forth herein.

IN WITNESS WHEREOF, Grantor and City of Prospect Heights have caused this Agreement to be duly executed as of the day and year first above written.

Board of Education of Prospect Heights School District No. 23

Grantor: _____
Carol Botwinski, President

Attest: _____
Mari-Lynn Peters, Secretary

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

I, _____, a Notary Public in and for the county in the State aforesaid, do hereby certify that **Carol Botwinski** and **Mari-Lynn Peters**, personally known to me to be the same persons whose names are subscribed to the foregoing instrument as President and Secretary, respectively, appeared before me this day in person, and acknowledged that they signed and delivered the instrument on behalf of the Board of Education of Prospect Heights School District No. 23, as their free and voluntary act and as the free and voluntary act of said Board of Education, for the uses and purposes therein set forth.

Dated this _____ day of _____, 202__.

Notary Public

City of Prospect Heights

By: _____

Printed Names: _____

Its: _____

Attest: _____

City Clerk: _____

EXHIBIT "A"

LEGAL DESCRIPTION OF GRANTOR'S PREMISES

THAT PART OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 22, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, BOUNDED AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF A LINE 33 FEET WEST OF AND PARALLEL WITH THE EAST LINE OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 22 WITH THE NORTH LINE OF CAMP MCDONALD ROAD, BEING A LINE 50 FEET NORTH OF AND PARALLEL WITH THE SOUTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 22; THENCE WEST ALONG SAID NORTH LINE OF CAMP MCDONALD ROAD 530.87 FEET FOR A POINT OF BEGINNING; THENCE NORTH AT RIGHT ANGLES TO THE LAST DESCRIBED COURSE 25 FEET; THENCE WEST AT RIGHT ANGLES TO THE LAST DESCRIBED COURSE 15 FEET; THENCE SOUTH AT RIGHT ANGLES TO THE LAST DESCRIBED COURSE 25 FEET; THENCE EAST AT RIGHT ANGLES TO THE LAST DESCRIBED COURSE 15 FEET TO THE PLACE OF BEGINNING, IN COOK COUNTY, ILLINOIS.

Pin Number : 03-22-308-014-0000

Commonly Known As: Eisenhower Elementary School 1 N. Schoenbeck Rd. Prospect Heights, IL

EXHIBIT "B"

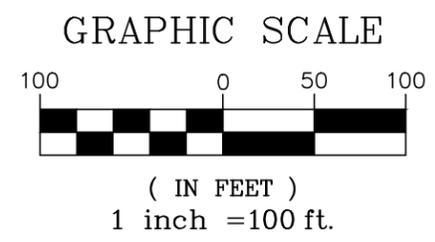
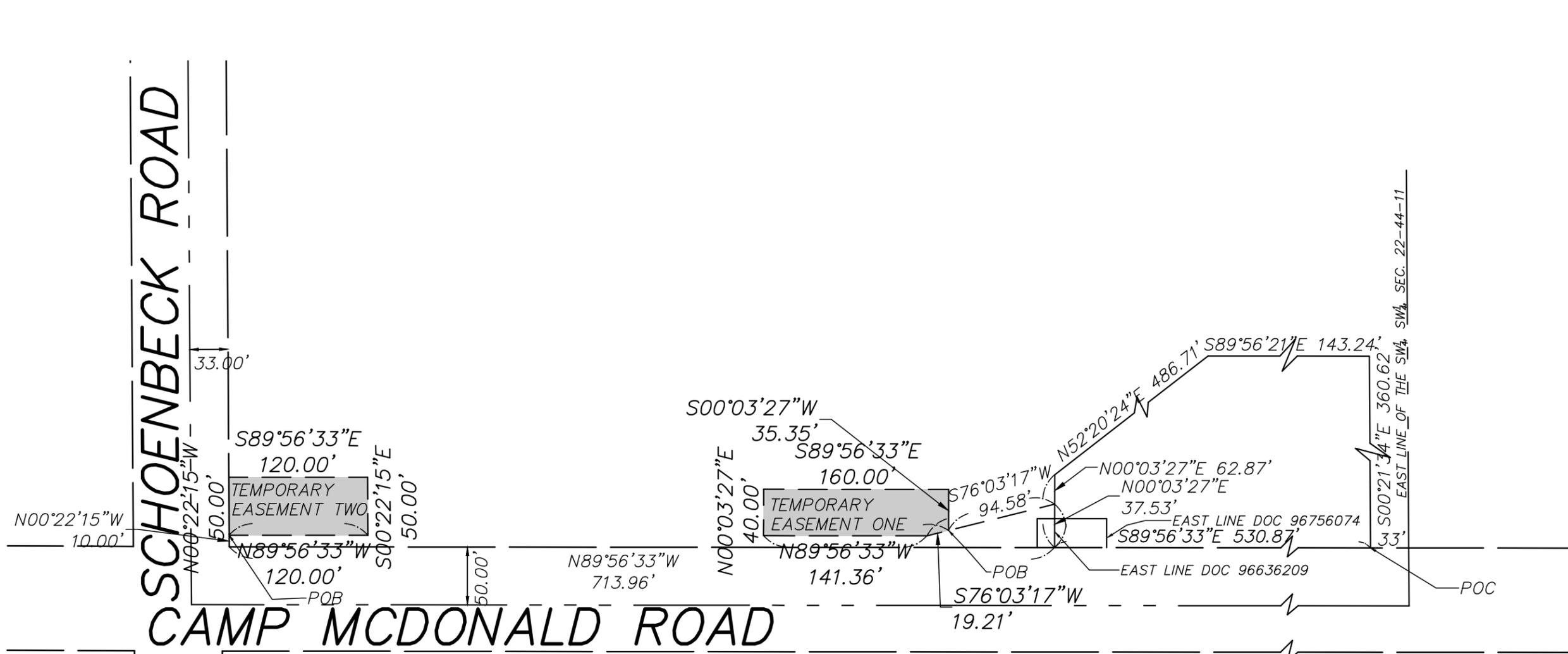
LEGAL DESCRIPTION OF THE TEMPORARY EASEMENT PREMISES

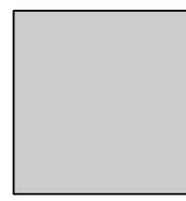
TEMPORARY EASEMENT ONE:

COMMENCING AT THE INTERSECTION OF A LINE 33 FEET WEST OF AND PARALLEL WITH THE EAST LINE OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 22 WITH THE NORTH LINE OF CAMP MCDONALD ROAD, BEING A LINE 50 FEET NORTH OF AND PARALLEL WITH THE SOUTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 22; THENCE WEST ALONG SAID NORTH LINE OF CAMP MCDONALD ROAD 530.87 FEET TO THE SOUTHEAST CORNER OF LAND DEEDED TO COOK COUNTY PER DOCUMENT 96636209; THENCE NORTH AT RIGHT ANGLES TO LAST SAID LINE FOR 37.53 FEET; THENCE SOUTH 76 DEGREES 03 MINUTES 17 SECONDS WEST FOR 94.58 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 76 DEGREES 03 MINUTES 17 SECONDS WEST FOR 19.21 FEET TO A LINE THAT IS 10.00 FEET NORTH OF AND PARALLEL WITH THE NORTH LINE OF SAID CAMP MCDONALD ROAD; THENCE NORTH 89 DEGREES 56 MINUTES 33 SECONDS WEST PARALLEL WITH SAID NORTH LINE OF CAMP MCDONALD ROAD FOR 141.36 FEET; THENCE NORTH 0 DEGREES 03 MINUTES 27 SECONDS EAST FOR 40.00 FEET; THENCE SOUTH 89 DEGREES 56 MINUTES 33 SECONDS EAST PARALLEL WITH THE NORTH LINE OF CAMP MCDONALD ROAD FOR 160.00 FEET; THENCE SOUTH 0 DEGREES 03 MINUTES 27 SECONDS WEST FOR 35.35 FEET TO THE POINT OF BEGINNING, IN COOK COUNTY, ILLINOIS.

TEMPORARY EASEMENT TWO:

COMMENCING AT THE INTERSECTION OF THE NORTH LINE OF CAMP MCDONALD ROAD, BEING A LINE 50 FEET NORTH OF AND PARALLEL WITH THE SOUTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 22 WITH THE EAST LINE OF SCHOENBECK ROAD, BEING 33 FEET EAST OF THE CENTERLINE OF SAID SCHOENBECK ROAD; THENCE NORTH 0 DEGREES 22 MINUTES 15 SECONDS WEST ALONG LAST SAID EAST RIGHT OF WAY LINE FOR 10.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 0 DEGREES 22 MINUTES 15 SECONDS WEST FOR 50.00 FEET; THENCE SOUTH 89 DEGREES 56 MINUTES 33 SECONDS EAST PARALLEL WITH SAID NORTH LINE OF CAMP MCDONALD ROAD FOR 120.00 FEET; THENCE SOUTH 0 DEGREES 22 MINUTES 15 SECONDS EAST FOR 50.00 FEET TO A LINE 10.00 FEET NORTH OF AND PARALLEL WITH THE NORTH LINE OF SAID CAMP MCDONALD ROAD; THENCE NORTH 89 DEGREES 56 MINUTES 33 SECONDS WEST FOR 120.00 FEET TO THE POINT OF BEGINNING, IN COOK COUNTY, ILLINOIS..



 TEMPORARY EASEMENT

STATE OF ILLINOIS) SS.
COUNTY OF LAKE)

WE GEWALT HAMILTON ASSOCIATES, INC. DO HEREBY CERTIFY THAT WE HAVE PREPARED THIS EASEMENT EXHIBIT, AND THAT IT IS A TRUE AND CORRECT REPRESENTATION OF SAID EASEMENT AREA. ALL DISTANCES SHOWN HEREON ARE IN FEET AND DECIMAL PARTS THEREOF.

DATED THIS 3RD DAY OF DECEMBER, 2021 AD.



GEWALT HAMILTON ASSOCIATES, INC.
PROFESSIONAL DESIGN FIRM LICENSE NO. 184-000922

Edward A. Hedge
EDWARD A. HEDGE
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3026
MY LICENSE EXPIRES NOVEMBER 30, 2022

GHA GEWALT HAMILTON ASSOCIATES, INC.
625 Forest Edge Drive ■ Vernon Hills, IL. 60061
Tel.: 847.478.9700 ■ Fax.: 847.478.9701

EXHIBIT C
DEPICTION OF THE
TEMPORARY EASEMENT

| | |
|-------------------------|----------------|
| FILE: 4755.063_ESMT.dwg | |
| DRAWN BY: EAH | GHA PROJECT # |
| DATE: 12-03-21 | 4755.000 |
| CHECKED BY: | SCALE: 1"=100' |

EXHIBIT "D"

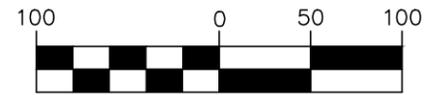
LEGAL DESCRIPTION OF THE PERMANENT EASEMENT PREMISES

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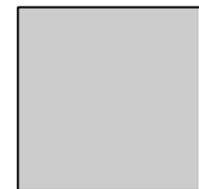
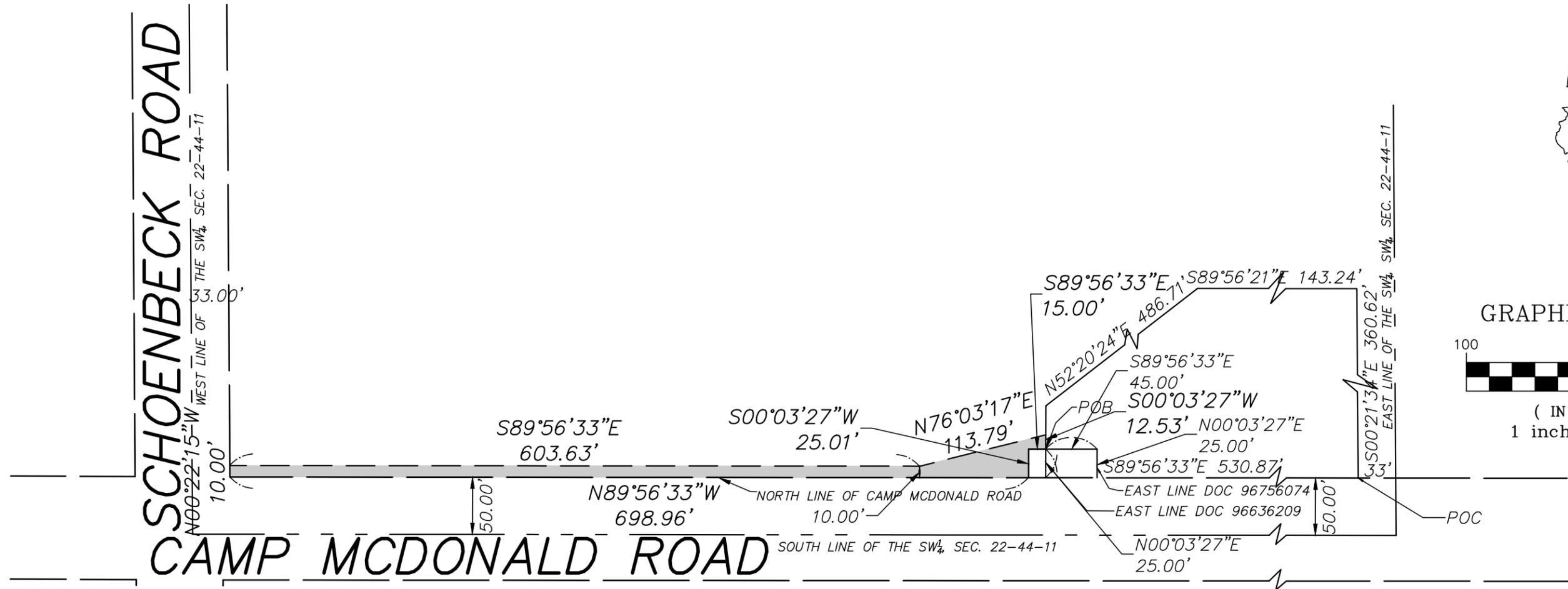
COMMENCING AT THE INTERSECTION OF A LINE 33 FEET WEST OF AND PARALLEL WITH THE EAST LINE OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 22 WITH THE NORTH LINE OF CAMP MCDONALD ROAD, BEING A LINE 50 FEET NORTH OF AND PARALLEL WITH THE SOUTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 22; THENCE WEST ALONG SAID NORTH LINE OF CAMP MCDONALD ROAD 530.87 FEET TO THE SOUTHEAST CORNER OF LAND DEEDED TO COOK COUNTY PER DOCUMENT 96636209; THENCE NORTH AT RIGHT ANGLES TO LAST SAID LINE FOR 25.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 89 DEGREES 56 MINUTES 33 SECONDS WEST ALONG A LINE PARALLEL WITH SAID NORTH LINE OF CAMP MCDONALD ROAD FOR 15.00 FEET TO THE NORTHWEST CORNER OF LAND DEEDED TO COOK COUNTY PER DOCUMENT 96636209; THENCE SOUTH 0 DEGREES 03 MINUTES 27 SECONDS WEST FOR 25.00 FEET TO THE SOUTHWEST CORNER OF LAND DEEDED TO COOK COUNTY PER DOCUMENT 96636209 BEING ON THE NORTH LINE OF CAMP MCDONALD ROAD; THENCE NORTH 89 DEGREES 56 MINUTES 33 SECONDS WEST ALONG SAID NORTH LINE OF CAMP MCDONALD ROAD FOR 698.96 FEET TO THE EAST LINE OF SCHOENBECK ROAD, BEING 33 FEET EAST OF THE CENTERLINE OF SAID SCHOENBECK ROAD; THENCE NORTH 0 DEGREES 22 MINUTES 15 SECONDS WEST ALONG LAST SAID EAST RIGHT OF WAY LINE FOR 10.00 FEET; THENCE SOUTH 89 DEGREES 56 MINUTES 33 SECONDS EAST PARALLEL WITH SAID NORTH LINE OF CAMP MCDONALD ROAD FOR 603.63 FEET; THENCE NORTH 76 DEGREES 03 MINUTES 17 SECONDS EAST FOR 113.79 FEET TO THE NORTHERLY EXTENSION OF THE EAST LINE OF LAND DEEDED TO COOK COUNTY PER DOCUMENT 96636209; THENCE SOUTH 0 DEGREES 03 MINUTES 27 SECONDS WEST FOR 12.53 FEET TO THE POINT OF BEGINNING, IN COOK COUNTY, ILLINOIS.



GRAPHIC SCALE



(IN FEET)
1 inch = 100 ft.



PERMANENT
EASEMENT

STATE OF ILLINOIS) SS.
COUNTY OF LAKE)

WE GEWALT HAMILTON ASSOCIATES, INC. DO HEREBY CERTIFY THAT WE HAVE PREPARED THIS EASEMENT EXHIBIT, AND THAT IT IS A TRUE AND CORRECT REPRESENTATION OF SAID EASEMENT AREA. ALL DISTANCES SHOWN HEREON ARE IN FEET AND DECIMAL PARTS THEREOF.

DATED THIS 3RD DAY OF DECEMBER, 2021 AD.

GEWALT HAMILTON ASSOCIATES, INC.
PROFESSIONAL DESIGN FIRM LICENSE NO. 184-000922



Edward A. Hedge

EDWARD A. HEDGE
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3026
MY LICENSE EXPIRES NOVEMBER 30, 2022

GHA GEWALT HAMILTON
ASSOCIATES, INC.

625 Forest Edge Drive ■ Vernon Hills, IL. 60061
Tel.: 847.478.9700 ■ Fax.: 847.478.9701

EXHIBIT E
DEPICTION OF THE
PERMANENT EASEMENT

FILE: 4755.063_ESMT.dwg

DRAWN BY: EAH

GHA PROJECT #

DATE: 12-03-21

4755.000

CHECKED BY:

SCALE: 1"=100'

EXHIBIT “F”

CONSTRUCTION REQUIREMENTS ON GRANTOR’S PROPERTY

- Construction shall start no earlier than June 6, 2022.
- No work shall occur in the east bus drop off/parent pickup lot Monday through Thursday 7:00am-12:30pm. Work is allowed at other times but the lot must remain open to traffic.
- All construction on District property must be completed by August 1, 2022.
- All construction access must be restricted to the Camp McDonald entrances.
- The District has underground geothermal facilities near the areas of proposed construction. The geothermal facilities are to be protected and, if damaged, repaired by the City of Prospect Heights.



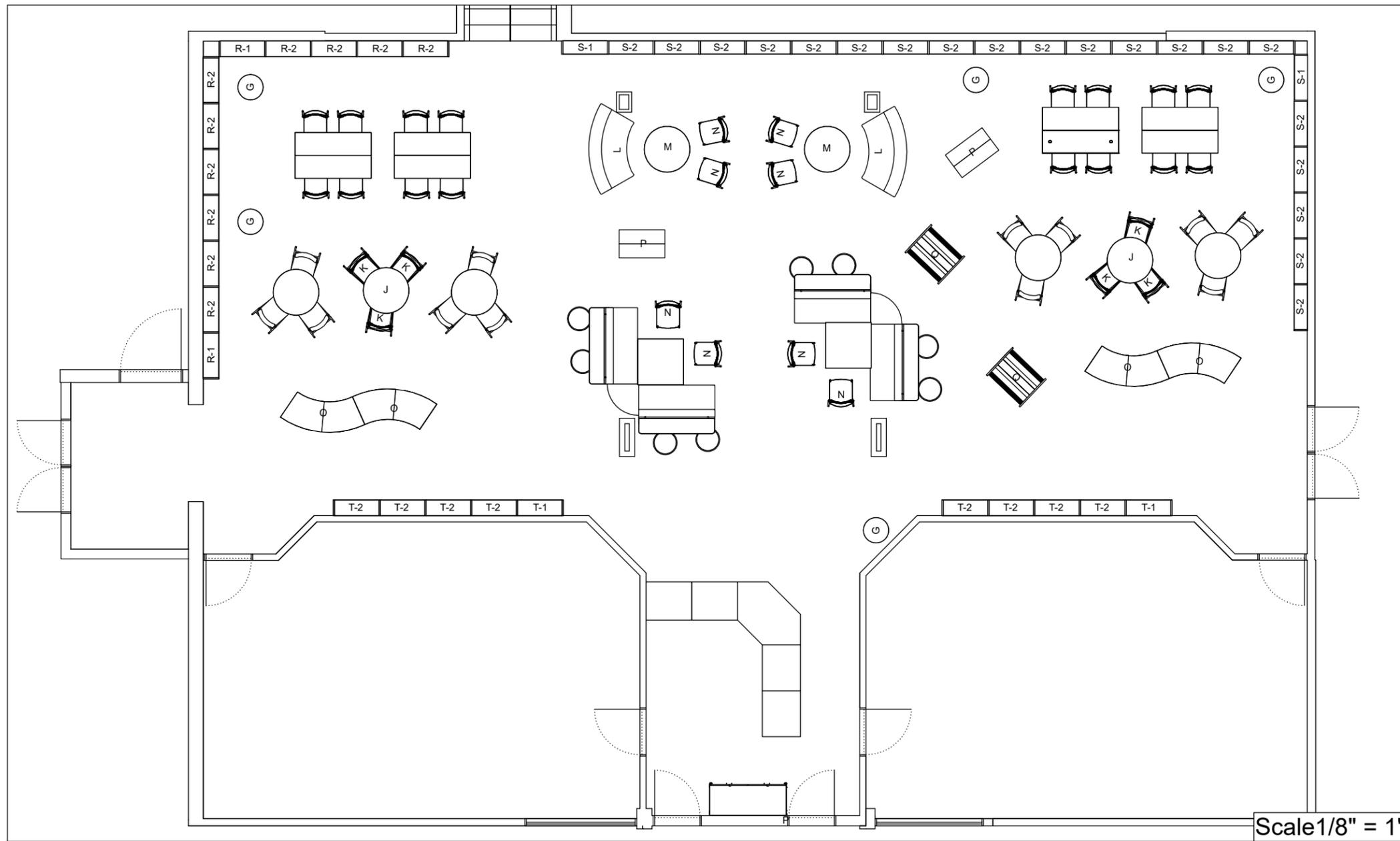
media technologies

PROJECT
MacArthur Middle School – Phase 2

DEALER
LOWERY MCDONNELL

DEALER CONTACT
DAVE TATGE

| REV | DATE | BY | HRS |
|-----|------------|----|-----|
| 1 | 12/17/2021 | JE | 1.5 |



Scale 1/8" = 1'

DRAWN BY: TLP
 DRAWN DATE 12/15/2021
 SHEE 1 OF 4



media
technologies

PROJECT
MacArthur Middle
School – Phase 2

DEALER
LOWERY MCDONNELL

DEALER CONTACT
DAVE TATGE

| REV | DATE | BY | HRS |
|-----|------------|----|-----|
| 1 | 12/17/2021 | JE | 1.5 |

DRAWN BY: JKE

DRAWN DATE 12/15/202

SHEE 2 OF 4





media
technologies

PROJECT
MacArthur Middle
School – Phase 2

DEALER
LOWERY MCDONNELL

DEALER CONTACT
DAVE TATGE

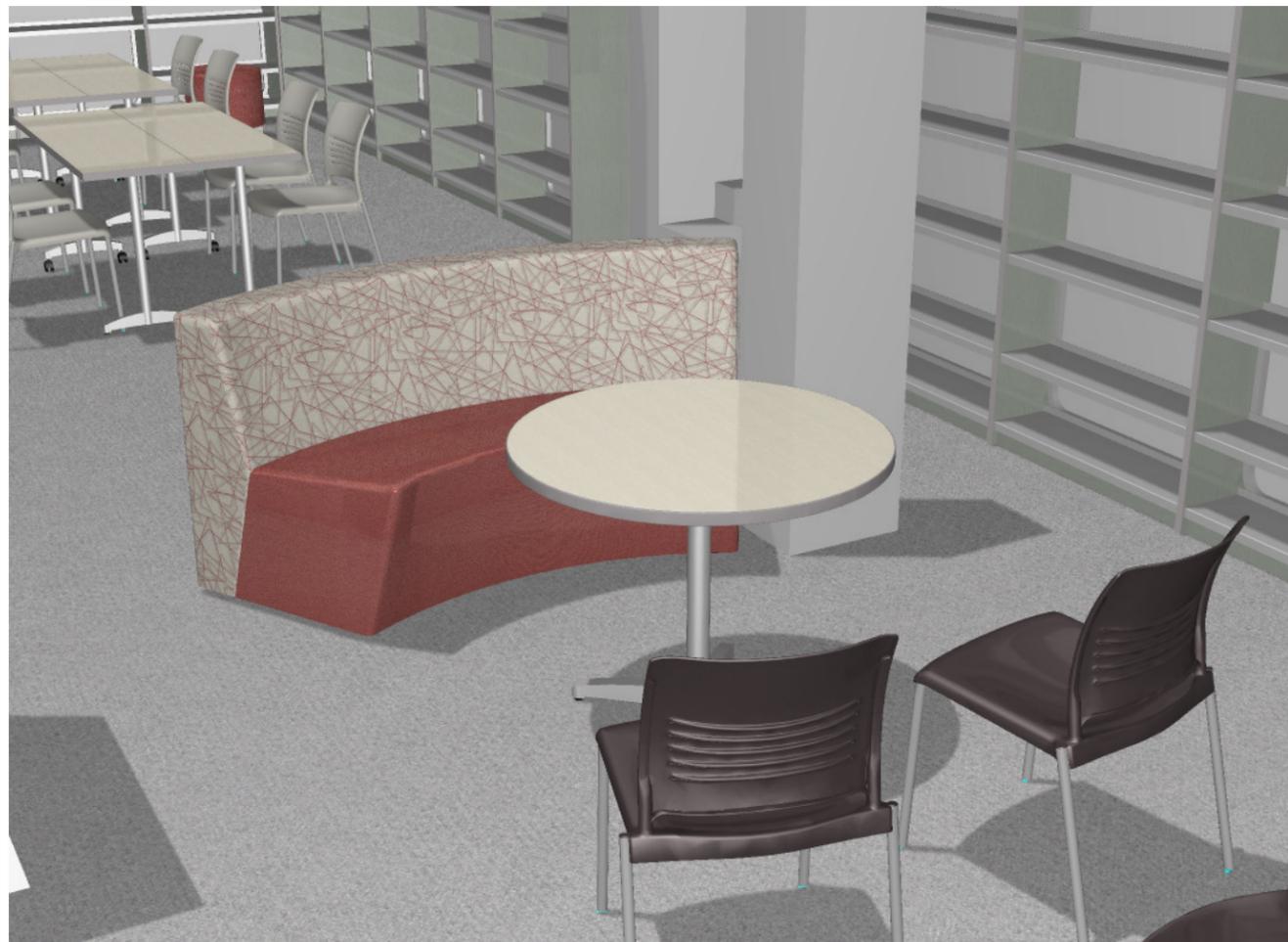
| REV | DATE | BY | HRS |
|-----|------------|----|-----|
| 1 | 12/17/2021 | JE | 1.5 |

DRAWN BY: JKE

DRAWN DATE 12/15/202

SHEE 3 OF 4





media
technologies

PROJECT
MacArthur Middle
School – Phase 2

DEALER
LOWERY MCDONNELL

DEALER CONTACT
DAVE TATGE

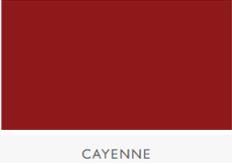
| REV | DATE | BY | HRS |
|-----|------------|----|-----|
| 1 | 12/17/2021 | JE | 1.5 |

DRAWN BY: TLP

DRAWN DATE 12/15/2022

SHEE 4 OF 4

Prospect Heights SD23 – MacArthur Library Furniture

| Tag | Description | Image |
|-----|--|---|
| J | <p>Bistro Table</p> <ul style="list-style-type: none"> • “Derby” Series by Media Technologies • 36” Round top, 42”H • Single Steel Column with X-Base <p>DX33-C0036-42 Quantity: 2</p> <p>Finish selection</p> <ul style="list-style-type: none"> • Formica White Twill 9285-58 • Rehau Fog C600257 • 809 Silver  |  |
| K | <p>Bistro Seating</p> <ul style="list-style-type: none"> • “Strive” by KI • Stool Height: 29” • Poly Seat and Flex Back • Steel Glides <p>SLSNAP-29 Quantity: 6</p> <p>Finish selection</p> <ul style="list-style-type: none"> • Cayenne • Starlight Silver frame  |  |
| L | <p>Curved Sofas</p> <ul style="list-style-type: none"> • “Wink” by Media Technologies • 72” wide x 30” deep x 33” high • Fully upholstered <p>WNK-60-7230 Quantity: 2</p> <p>Finish selection</p> <ul style="list-style-type: none"> • Back: Mayer Elevation Cranberry 451-011 • Seat: Mayer Mingle Rouge MG-001  |  |

Prospect Heights SD23 – MacArthur Library Furniture

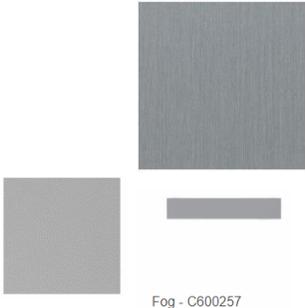
| Tag | Description | Image |
|-----|--|---|
| M | <p>Wink Grouping Table</p> <ul style="list-style-type: none"> • “Derby” Series by Media Technologies • 36” Round top, 29”H • Single Steel Column with X-Base • Locking casters <p>DX26-C0036-29-4C Quantity: 2</p> <p>Finish selection</p> <ul style="list-style-type: none"> • Formica White Twill 9285-58 • Rehau Fog C600257 • 809 Silver  |  |
| N | <p>Wink Grouping Seating</p> <ul style="list-style-type: none"> • “Strive” by KI • Stool Height: 18” • Poly Seat and Flex Back • Casters <p>SLSNAPC-18 Quantity: 8</p> <p>Finish selection</p> <ul style="list-style-type: none"> • Flannel • Starlight Silver frame  |  |
| O | <p>Mobile Shelving</p> <ul style="list-style-type: none"> • “Drift” Series by Media Technologies • 72” wide x 24” deep x 48” high • 3 levels high with adjustable shelves • Curved double entry bookcase • Heavy duty locking casters • Perforated steel back • No handles or ganging magnets <p>DFTS-4824D-T-MOB Quantity: 4</p> <p>Finish selection</p> <ul style="list-style-type: none"> • TFL Stainless Aluminum • Rehau Fog C600257 • 809 Silver  |  |

Prospect Heights SD23 – MacArthur Library Furniture

| Tag | Description | Image |
|-----------------|---|--|
| <p>P</p> | <p>Freestanding Mobile Screen</p> <ul style="list-style-type: none"> • “Connection Zone” by KI • 36” wide x 72” high • acrylic writing surface <p>CZMSDS3672 Quantity: 2</p> |  |
| <p>Q</p> | <p>Tapered Display</p> <ul style="list-style-type: none"> • 36” wide x 30” deep x 60” high • Mobile with 3” casters • Solid TFL end panels • Other end panel options (including markerboard, slat-wall and tack panel) are available at additional cost <p>TDDF-3630-60-3 Quantity: 2</p> <p>Finish selection</p> <ul style="list-style-type: none"> • TFL Stainless Aluminum • Rehau Fog C600257 <div style="display: flex; align-items: center; margin-top: 10px;"> <div style="width: 20px; height: 10px; background-color: #cccccc; margin-right: 5px;"></div> <div style="margin-right: 10px;">Fog - C600257</div> <div style="width: 100px; height: 80px; background-color: #cccccc; margin-left: 10px;"></div> </div> |  |

Prospect Heights SD23 – MacArthur Library Furniture

Phase 3, Shelving Replacement

| | | |
|------------------------------|--|---|
| <p>R S</p> | <p>Single Faced Fixed Shelving</p> <ul style="list-style-type: none"> • “31 Series” by Media Technologies • 84”H units with 6 shelves and wood top • Steel shelves with adjustable book supports • 12” deep for Non-Fiction and 10” deep for Fiction Books • Starter and adder design <p>31-8412, Starter, Qty: 2 31-8412A, Adder, Qty: 10 31-8410, Starter, Qty: 2 31-8410A, Adder, Qty: 20</p> <p>Finish selection</p> <ul style="list-style-type: none"> • Stainless Aluminum • Rehau Fog C600257 • 809 Silver  |  |
| <p>T</p> | <p>Single Faced Fixed Shelving</p> <ul style="list-style-type: none"> • “31 Series” by Media Technologies • 42”H units with 3 shelves and wood top • Steel shelves with adjustable book supports • 12” deep shelves • Starter and adder design <p>31-4212, Starter, Qty: 2 31-4212A, Adder, Qty: 8</p> <p>Finish selection</p> <ul style="list-style-type: none"> • Stainless Aluminum • Rehau Fog C600257 • 809 Silver |  |
| | <p>Shelving Accessories</p> <p>31-LK, Leveling Kits, Qty: 50 31-SFMB, Wall Mounting brackets, Qty: 16 21-BS10, Book Supports, Qty: 234</p> <p>Finish selection</p> <ul style="list-style-type: none"> • 809 Silver |  |

**E-RATE Funding Year 2022 (7/1/2022 – 6/30/2023)
REQUEST FOR PROPOSALS
470 No. 220006671**

**PROSPECT HTS SCHOOL DIST 23
700 N SCHOENBECK RD
PROSPECT HTS, IL, 60070-1231**

Internet Access and WAN Circuits

PROSPECT HTS SCHOOL DIST 23 is seeking quotes for Internet Access at its hub and WAN Connections to two of its sites. It is also seeking quotes for a self-provisioned connection between two schools on the same property.

Current situation

Prospect Heights School District 23 is currently under contract for 5 Gbps of Internet Access at Anne Sullivan School 600 N. Schoenbeck Road, Prospect Heights, IL and a 1 Gbps of Internet Access at Eisenhower Elementary School 1 N. Schoenbeck Road, Prospect Heights, IL. Also, a 1 Gbps WAN connection from Anne Sullivan School to its Dwight D. Eisenhower School at 700 N. Schoenbeck Road, Prospect Heights, IL.

The contract for these services expires 6/30/2022. The District is considering subsequently joining the State of Illinois DoIT/ICN Consortium for these services. Should the District join the Consortium, it will need to continue the Internet Access and the WAN connection until such time as the Consortium's circuits are in place and fully functional. It requires month-to-month pricing for the interim.

The District will consider a new contract with the existing vendor or other responsible bidder.

Furthermore, the District owns a fiber link between Anne Sullivan School and MacArthur Middle School situated on the same property. Since these are two different schools, the connection is Category One. This connection needs to be upgraded.

Internet Access

Please quote Month-to-Month and 36-Month Term pricing for 5 and 10 Gbps to the District's hub at Anne Sullivan School.

WAN Circuits

- A. **Please quote** Month-to-Month and 36-Month Term pricing for 1, 5, and 10 Gbps Connections between Anne Sullivan School and Dwight D. Eisenhower School.

Service Provider **must include an option to continue service month to month after expiration of the contract** for both Internet Access and WAN connections to ensure the district is not without Internet Access and/or Wide Area Network services while in transition.

- B. **Please quote** pricing for 5-, 10-, and 20-year contracts for bandwidth of 10, and 100 Gbps between Anne Sullivan School and MacArthur Middle School. Recall both schools are one the same property.

Self-provisioned

Please quote complete pricing for a self-provisioned connection between Anne Sullivan School and MacArthur Middle School. Please quote separately any network equipment that would be needed to make the connection fully operational. This connection should be able to provide bandwidth of 10 to 100 Gbps. If installing more than two strands of fiber, provide documentation showing that using more than two strands is the more cost-effective solution.



Mandatory Meeting for Self-Provisioned Providers

Self-provisioned networking Service Providers wishing to respond need to be aware that there is a Mandatory Meeting on

Thursday, January 6, 2022
9:00 – 10:00 am
Grotsky Administration Building
700 N. Schoenbeck Rd.
Prospect Heights, IL. 60070

Please register for the meeting by emailing Maria Stavropoulos, Director of Technology, at mstavropoulos@d23.org by EoB Tuesday, January 4, 2022. Provide your company's information and attendee(s) with their titles, email addresses, and cell phone numbers in case current circumstances require that the meeting be rescheduled.

All vendor representative's must be in compliance with Illinois Sex Offender Regulations. If necessary, refer to <https://www.isp.state.il.us/sor/faq.cfm>.

In light of the pandemic, do not register more than two people per company. All attendees are required to wear facial covering and maintain proper social distances.

All post-meeting questions must be emailed to Maria Stavropoulos by Noon, Thursday, January 20, 2022. Replies including the originating email will be sent to all meeting participants.

All quotes must be submitted by End of Business, Thursday, February 3, 2022. This submission date is for self-provisioning responses only. All others are to be received by Noon of the Allowable Contract Date.

Procedures

All quotes must clearly delineate

- ELIGIBLE and INELIGIBLE products/services and their associated costs.
- RECURRING and ONE-TIME charges.

All Internet Access and Wide Area Network quotes must clearly indicate:

- the type of connectivity (e.g., fiber, coaxial, microwave, etc.);
- whether an E-Rate C1 eligible bundled basic firewall is provided;
- whether an E-Rate C1 eligible domain name service is provided;
- whether an E-Rate C1 eligible dynamic host configuration is provided; and
- the Scope of Work for any installation services.

All information requests must be emailed to the Technical Contact with a copy to the consultant, Gerry Zeller, at gzeller@zellerandassociates.com.

Quotes should be delivered via e-mail or e-mail with attachment with the Subject Line: "Response to E-Rate Request for Quotes" to the Technical Contact with a copy to Gerry Zeller, gzeller@zellerandassociates.com.

Quotes must be received no later than 12:00 pm on the Form 470's Allowable Contract Date.

All quotes must be submitted in a form and manner so as to comply with all applicable laws of the state of Illinois.

Proposals that do not specifically address the services requested, are generic in nature or otherwise do not meet the requirements contained in this Form 470 and associated specifications will be considered non-responsive.

By submitting a bid on the requested services herein, the vendor certifies that its proposed prices are consistent with the FCC's Lowest Corresponding Price ("LCP") requirements (see 47 CFR Part 54 Section 54.500(f)).

By submitting a bid on the requested services herein, the vendor certifies that its equipment and services are compliant with the FCC's Orders, FCC 19-121, and the Code of Federal Regulations, 47 CFR 54.9 which prohibits the use of universal service support to obtain, maintain, improve, modify, or otherwise support any equipment or services produced or provided by any company posing a national security threat to the integrity of communications networks or the communications supply chain. This includes equipment or services provided or manufactured by Huawei, ZTE, Hytera, Hangzhou, Hikvision, Dahua, or any other "covered company" deemed a national security threat.

The Service Provider acknowledges that all pricing and technology infrastructure information in its contract shall be considered as public and non-confidential pursuant to CFR Part 54 Section 504 (2)(i)(ii).

The preparation and submission of a quote will be by and at the expense of the bidder.

The applicant reserves the right to reject any or all quotes, to make an award other than to the lowest quote, to make an award to a quote for only a portion of goods described in its quote, to make award for all or some of the applicant's sites or reject a quote which is in any way incomplete or irregular.

The awarding of a submitted quote may be contingent upon the approval of funding from the Schools and Libraries Division of the Universal Service Program.

Quotes must include a written statement that "the quote is firm and will not be withdrawn for a period of sixty (60) days" after the Schools and Libraries Division issues its Funding Commitment Decision Letter to the applicant's appropriate Form 471 for Funding Year 2022.

Consultant is not involved in the competitive bidding decision making process.

Bidders must have a service provider's 498 Identification Number (SPIN) and have filed a current FCC Form 473 Service Provider Annual Certification (SPAC) for FY2022.

Bids may be disqualified for the following:

1. Late Submitted Bids: bids are due by 12:00 PM CST on the Allowable Contract Date. The due date may be extended by the applicant as a result of unforeseen circumstances.
2. Proposals that do not specifically address the services requested, are generic in nature or otherwise do not meet the requirements contained in this Form 470 and associated specifications will be considered non-responsive.
3. Proposals that do not include name of the applicant, date of submission, FCC Form 470 number to which you are responding, will be considered non-responsive.
4. Bidders that do not provide a 498 ID#(SPIN), nor evidence that they have a current FCC Form 473 (SPAC

Evaluation

| % Weight | Criteria |
|----------|---|
| 30 | E-rate eligible recurring and one-time circuit costs¹ |
| 20 | Ability to support requirements of this RFP ² |
| 15 | Proposed Contract terms and conditions ³ |
| 15 | Service reliability and dedicated infrastructure ⁴ |
| 15 | E-rate ineligible recurring or one-time costs ⁵ |
| 5 | Complete bid submission ⁶ |

1. Criteria Explanation

1. E-rate eligible costs: the total cost of ownership for the eligible components of the proposed service. Total cost of ownership takes into account all one-time and recurring costs. Note that E-rate eligible costs refers to the pre-discount cost of the solution, not the post-discount portion of costs that are the responsibility of the Applicant. This criterion must be the highest weighted per E-rate program rules.
2. Ability to support requirements of this RFP: proposed solution clearly meets Applicant's requirements and needs
3. Proposed contract terms and conditions: Proposed contract has flexibility and terms desired by Applicant
4. Service reliability and dedicated infrastructure: Solution provides dedicated infrastructure for Applicant's service with no shared equipment or routing of traffic through aggregation hubs.
5. E-rate ineligible costs: Any costs of the proposed service that are not eligible for E-rate funding. This does not refer to the post-discount portion of eligible costs that are the responsibility of the Applicant.
6. Complete bid submission: Bids concisely address Applicant's requirements, as set forth in the RFP, and do not contain a significant amount of corporate boilerplate marketing information

E-RATE Funding Year 2022 (7/1/2022 – 6/30/2023)

REQUEST FOR PROPOSALS

470 No. 220008263

PROSPECT HTS SCHOOL DIST 23

700 N SCHOENBECK RD

PROSPECT HTS, IL, 60070-1231

**Internal Connections/Basic Maintenance/
Managed Internal Broadband Services**

Internal Connections.

PROSPECT HTS SCHOOL DIST 23 is seeking bids for the following equipment. In all cases, equivalent items will be considered.

Please note:

We are citing a specific manufacturer and models to provide the specifications we need the product to meet. We will consider equivalent products if the service provider provides proof of equivalency and compatibility as part of its proposal. We retain the right to be the sole judge as to whether equivalency and/or compatibility has been proven and whether alternatives will be accepted. We will consider updated models if and only if they are fully compatible with the installed base. If other updated products are needed for proper functioning, please include those products separately with notation as to their need.

| Qty | Manuf | Model | |
|------------|--------------|-----------------|---------------|
| 1 | Cisco | C8300-1N1S-4T2X | Or Equivalent |
| 2 | Cisco | SFP-10G-SR | Or Equivalent |
| 1 | Cisco | L-DNA-C8300 | Or Equivalent |

District Sites:

All sites are in Prospect Heights, IL 60070
Eisenhower Elementary School
1 N. Schoenbeck Rd.

Betsy Ross Elementary School
600 N. Schoenbeck Rd.

Anne Sullivan Elementary School
610 N. Schoenbeck Rd.

MacArthur Middle School
710 N. Schoenbeck Rd.

Grodsky Administration Building
700 N. Schoenbeck Rd.

Please quote:

A **Managed Internal Broadband Service** to manage the District's internal Wireless Local Area Networks and access to it. The service **needs to support** approximately **2000 concurrent users**. Please see list by building below.

| Type | Make | Model No. | Quantity/Clients | Sites |
|-------------------------------------|-------------|------------------|-------------------------|--------------|
| Managed Internal Broadband Services | MSP | N/A | 30 | Admin |
| Switch | Aruba | J9729A | 2 | Admin |
| Access Points | Aruba | 315 | 6 | Admin |
| Managed Internal Broadband Services | MSP | N/A | 100 | Eisenhower |
| Switch | Aruba | J9729A | 4 | Eisenhower |
| Switch | Aruba | JL075A | 1 | Eisenhower |
| Access Points | Aruba | 315 | 24 | Eisenhower |
| Managed Internal Broadband Services | MSP | N/A | 200 | MacArthur |
| Switch | Aruba | J9729A | 6 | MacArthur |
| Switch | Aruba | JL075A | 1 | MacArthur |
| Access Points | Aruba | 315 | 58 | MacArthur |
| Access Points | Aruba | 365 | 1 | MacArthur |
| Phone Server/System | Cisco | UCS C220 M5 | 1 | MacArthur |
| Managed Internal Broadband Services | MSP | N/A | 100 | Ross |
| Switch | Aruba | J9729A | 7 | Ross |
| Access Points | Aruba | 315 | 31 | Ross |
| Access Points | Aruba | 365 | 1 | Ross |
| Managed Internal Broadband Services | MSP | N/A | 100 | Sullivan |
| Switch | Aruba | J9729A | 1 | Sullivan |
| Switch | Aruba | J9822A | 1 | Sullivan |
| Access Points | Aruba | 315 | 28 | Sullivan |
| Access Points | Aruba | 365 | 1 | Sullivan |
| Router | Cisco | 4400 | 1 | Sullivan |
| Phone Server/System | Cisco | UCS C220 M5 | 1 | Sullivan |
| Integrated Service Router-Phone | Cisco | 4321 | 1 | Sullivan |

Note: the Administration Building is a Non-Instructional Facility. The APs and switches in this facility need to be managed, but their costs would be E-Rate ineligible. Also, appliances dealing with voice traffic will be totally or partially ineligible. Please include them in your quote, but clearly indicating ineligible costs. One 5406R switch is part of the District Wide Area Network and would be eligible. In all cases, please be sure to separate Eligible from Ineligible costs.

Please quote fixed terms of 1, 3, and 5 years with the terms being coterminous with the E-Rate year (July 1 through June 30).

PROCEDURES and BIDDING REQUIREMENTS for all quotes: Internal Connections, Basic Maintenance of Internal Connections, and Managed Internal Broadband Services:

Please quote the following as separate line items:

- Product.
- Installation and configuration (if applicable).
- Shipping (if applicable).
- Freight assurance fees (if applicable).
- Change fees (if applicable).
- Surcharges and contingency fees (if applicable).
- Basic Maintenance of the item(s).

If applicable, vendor is to specify the manufacturer's warranty provided as an integral part of an eligible component without separately identifiable cost.

All quotes must clearly delineate ELIGIBLE and INELIGIBLE products/services and their associated costs.

The awarded Service Provider will deliver all equipment to the Applicant's designated secured location.

All information requests must be emailed to the Technical Contact with a copy to the consultant, Gerry Zeller, at gzeller@zellerandassociates.com.

Quotes should be delivered via e-mail or e-mail with attachment with the Subject Line: "Response to E-Rate Request for Quotes" to the Technical Contact with a copy to Gerry Zeller, gzeller@zellerandassociates.com.

Quotes should be received no later than 12:00 pm on the Form 470's Allowable Contract Date.

All quotes must be submitted in a form and manner so as to comply with all applicable laws of the state of Illinois.

Proposals that do not specifically address the services requested, are generic in nature or otherwise do not meet the requirements contained in this Form 470 and associated specifications will be considered non-responsive.

The Service Provider acknowledges that all pricing and technology infrastructure information in its contract shall be considered as public and non-confidential pursuant to CFR Part 54 Section 504 (2)(i)(ii).

By submitting a bid on the requested products and services herein, the vendor certifies that its proposed prices are consistent with the FCC's Lowest Corresponding Price ("LCP") requirements (Rule (see 47 CFR Part 54 Section 54.500(f)).

By submitting a bid on the requested services, the vendor certifies that its equipment and services are compliant with the FCC's Orders. FCC 19-121, and the Code of Federal Regulations, 47 CFR 54.9 which prohibits the use of universal service support to obtain, maintain, improve, modify, or otherwise support any equipment or services produced or provided by any company posing a national security threat to the integrity of communications networks or the communications supply chain. This includes equipment or services provided or manufactured by Huawei, ZTE, Hytera, Hangzhou, Hikvision, Dahua, or any other "covered company" deemed a national security threat.

The preparation and submission of a quote will be by and at the expense of the bidder.

The applicant reserves the right to reject any or all quotes, to make an award other than to the lowest quote, to make an award to a quote for only a portion of goods described in its quote, to make award for all or some of the applicant's sites or reject a quote which is in any way incomplete or irregular.

The awarding of a submitted quote may be contingent upon the approval of funding from the Schools and Libraries Division of the Universal Service Program.

Quotes must include a written statement that "the quote is firm and will not be withdrawn for a period of sixty (60) days" after the Schools and Libraries Division issues its Funding Commitment Decision Letter to the applicant's appropriate Form 471 for Funding Year 2022.

Consultant is not involved in the competitive bidding decision making process.

Bidders must provide their service provider's 498 ID# and confirm that they have filed a current FCC Form 473 SPAC for FY2022.

EVALUTION

| Factor | Points |
|---|------------|
| Cost of E-Rate eligible goods and services | 30 |
| Compatibility with installed base/Equipment equivalency established | 25 |
| Prior experience with the service provider | 15 |
| Complete bid submission* | 10 |
| Installation and Configuration Expertise | 10 |
| Prices for ineligible services, products & Fees | 5 |
| Local or in-state vendor | 5 |
| Total: | 100 |

*Complete bid submission: Bids concisely address Applicant's requirements, as set forth in the RFP, and do not contain a significant amount of corporate boilerplate marketing information