

Finance Committee Meeting

Monday, October 4, 2021 6:00 PM

Grodsky Administration Building, 700 N Schoenbeck Rd, Prospect Heights, IL
60070

I. Call to Order

II. Discussion Items

A. Financial Reporting to the Committee

B. FY23 Budget Calendar

C. Need for Business Office P-Card

D. Summary of Categorical Grants

E. 2022-23 Transportation Contract Extension -
Update

III. Old Business

IV. New Business

V. Adjournment



**PROSPECT HEIGHTS DISTRICT 23
BOARD OF EDUCATION
DISCUSSION ITEM**

Date: October 13, 2021

Title: 2022-23 Budget Calendar

Contact: Amy McPartlin, Assistant Superintendent for Finance & Operations

DATE RANGE	BUDGET PROCESS
10/13/2021	Board Approves the 2022-23 Budget Calendar
11/10/2021	Board Approves the 2021 Tentative Property Tax Levy
12/8/2021	Board Holds Public Hearing on the 2021 Property Tax Levy
	Board Approves the 2021 Property Tax Levy
01/12/2022	Resolution to Authorize Appointment of Individual to Prepare Budget
01/01 - 02/15/2022	Administration Develops Preliminary Financial Guidelines & Assumptions
02/28/2022	2022-23 Preliminary Financial Guidelines and Assumptions are Presented to Finance Committee
03/09/2022	Board Approves the 2022-23 Preliminary Financial Guidelines & Assumptions
03/15 - 04/30/2022	Building Principals and Program Administrators Develop Tentative Budgets
04/15 - 05/30/2022	Budget Meetings with Building Principals & Program Administrators
05/01 - 06/30/2022	Business Office Assembles the 2022-23 Tentative Budget
06/30/2022	Finance Committee to Receive Tentative Budget
07/15 - 08/01/22	Business Office Prepares the Final Budget
08/10/2022	Board Approves the 2022-23 Tentative Budget and Sets the Date for Public Hearing on Final Budget
	Board Secretary Places the 2022-23 Tentative Budget on Public Display
09/14/2022	Board Holds Public Hearing on the 2022-23 Final Budget
	Board Approves the 2022-23 Final Budget



**Prospect Heights School District 23
Board Memorandum**

Date: October 13, 2021

Subject: Summary of Categorical Grants

**Contacts: Dr. Amy Zaher Assistant Superintendent for Curriculum and Instruction
Mrs. Amy McPartlin Assistant Superintendent for Finance and Operations**

This table is intended to provide a summary of the categorical grants for the 2021-2022 school year.

CATEGORY	OVERVIEW	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
School Library Grant	Funds will be used to purchase library books.	\$1,195	\$1,129	\$1,135	\$1,103	\$1,052
Base Funding Minimum	Formerly: General State Aid SPED Personnel SPED Children Requiring Services SPED Summer Title III TBE/TPI (EL)	\$1,712,590	\$1,753,620	\$1,805,831	\$1,805,831	\$1,845,756
Title III: LIPLEPS (Federal) Language Instruction Program for Limited English Proficient Students	Funds will be used for 1.5 FTE TPI/TBE salaries and BPAC Meetings	\$43,036	\$41,600	\$40,000	\$37,825	\$37,060
IDEA Flow-Through	Funds will be used to pay special education aide salaries and to address the needs of our	\$284,131	\$287,324	\$310,628	\$325,768	\$318,023

	Disproportionality Findings.					
IDEA Preschool	Funds will be used for a portion of a program assistant's salary.	\$15,538	\$17,890	\$15,936	\$15,360	\$14,645
Title IA Basic Programs	Funds will be used for 8 part-time reading and math tutors, mentoring program, digital literacy software, reading and math supplemental materials, virtual summer school programming, and supplies for homeless students.	\$141,731	\$130,333	\$128,765	\$127,081	\$120,266
Title IIA Teacher Quality	Funds will be used to pay for tuition reimbursement for teachers and for teacher professional development.	\$34,353	\$29,496	\$28,040	\$26,856	\$26,515
Title IV -Student Support and Academic Enrichment	Funds will be used to purchase STEM materials for each school and for student health and wellness presentations		\$10,000	\$10,000	\$10,000	\$10,000
Title I School Improvement Grant 1003(a)	Funds will be used at MacArthur to provide professional development to provide teachers with Cultural Responsiveness and Reading/Writing Support that increases student achievement in ELA/Writing for our English Learners.		\$15,000			

<p>Elementary and Secondary Emergency Relief Grant ESSR (CARES Act)</p> <p><i>*funds must be spent by Sept. 30, 2022</i></p>	<p>Funds were approved and allocated at the end of FY20 and utilized over this summer to purchase iPads for Kindergarten through 3rd Grade as well as Thermometers and PPE for school use. Funds were received in FY21.</p>				\$124,604	
<p>Elementary and Secondary Emergency Relief Grant ESSR II (CRRSA)</p> <p><i>*funds must be spent by Sept. 30, 2023</i></p>	<p>Funds were approved and allocated to refresh iPads, purchase building subs, Sound System Enhancement, HVAC equipment, etc.</p>				\$467,692	
<p>Elementary and Secondary Emergency Relief Grant ESSRG III (American Rescue Plan - ARP)</p> <p><i>*funds must be spent by Sept. 30, 2024</i></p>	<p>Funds were approved and allocated, purchase building subs, curriculum materials, after school tutoring, outdoor learning spaces, HVAC equipment etc.</p>					\$1,093,264
<p>Total</p>		\$2,232,574	\$2,286,458	\$2,340,335	\$2,942,120	\$3,466,581
			+\$53,884	+\$53,877	+\$601,785	+524,461