

## **Buildings & Sites Committee Meeting**

Wednesday, June 2, 2021 7:00 AM

Grodsky Administration Building, 700 N Schoenbeck Rd, Prospect Heights, IL  
60070

### **I. Call to Order**

### **II. Discussion Items**

A. Lost Time - Overtime Report

B. Discussion of Summer 2021 Work

C. Bond & Capital Grant Update

D. FY22 Furniture Updates

E. Plan for Classroom Furniture Movement back into  
Buildings

F. Summer Custodial Work

### **III. Old Business**

A. Approval of Minutes - Buildings & Sites  
Committee Meeting of April 6, 2021

### **IV. New Business**

V. **Adjournment**

Report -Prospect Heights School District 23  
 PERIOD: 05/01/21 -05/25/21

EMPLOYEE	REG	OT1	OT2	VAC	HOL	SIC	OTH	TOTAL
<b>CUSTODIAN DAY SHIFT</b>								
1 <a href="#">Jose Blanco</a> -334306	79:00			25:00				104:00
2 <a href="#">JoAnn Brant</a> -1000022	118:00	12:00		8:00		4:00		142:00
3 <a href="#">Richard Ewanio</a> -665428	115:45	28:15						144:00
4 <a href="#">Miguel Rubio</a> -527342	115:00	91:45						206:45
Total:	427:45	132:00		33:00		4:00		596:45
<b>CUSTODIAN NIGHT SHIFT</b>								
1 <a href="#">Janina Babon</a> -1000114	128:00							128:00
2 <a href="#">Juan Chavez-Munoz</a> -928405	128:00	17:30						145:30
3 <a href="#">Ma del Socorro Gonzalez de Ruiz</a> -1000213	128:00							128:00
4 <a href="#">Brian Hitzeman</a> -348398	92:45	56:45						149:30
5 <a href="#">Jose Marroquin</a> -1000138	120:30	42:00						162:30
6 <a href="#">Carlos Rubio</a> -628904	128:00							128:00
7 <a href="#">Gordana Zecevic</a> -1000193				8:00		24:00		32:00
Total:	725:15	116:15		8:00		24:00		873:30
<b>CUSTODIAN PART TIME</b>								
1 <a href="#">Jose Avila Dorado</a> -1000230	4:00							4:00
2 <a href="#">Rodolfo Jimenez</a> -1000194	64:30							64:30
Total:	68:30							68:30
<b>CUSTODIAN WEEKEND SHIFT</b>								
1 <a href="#">Jose Marroquin</a> -1000138	11:00							11:00
2 <a href="#">Miguel Rubio</a> -527342	4:00							4:00
Total:	15:00							15:00
<b>PORTER</b>								
1 <a href="#">Thomas Vergil</a> -1000165	111:30	:30		16:00				128:00
Grand Total :	1348:00	248:45		57:00		28:00		1681:45

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MASTER PROJECT TRACKING 2021

			C	D	E	F	G	H	I
			BASE BID AND ALTERNATES			INCLUDED WITHIN TOTAL CONTRACT			
WORK	VENDOR	ORIGINAL CONTRACT	CURRENT CONTRACT	COMPLETED AND PAID YTD	REMAINING BALANCE TO BE PAID	PROJECT CONTINGENCIES	CHANGE ORDER TAG	CHANGE ORDER AMOUNT	CONTINGENCIES REMAINING
HVAC	EMCOR	\$421,000.00	\$421,000.00	\$106,740.00	\$314,260.00	\$15,000.00			\$15,000.00
ROOFING	L MARSHALL	\$485,000.00	\$485,000.00	\$4,365.00	\$480,635.00	\$16,698.00			\$16,698.00
BUILDING AUTOMATION	HONEYWELL	\$148,000.00	\$148,000.00	\$22,200.00	\$125,800.00	\$10,000.00			\$10,000.00
HVAC Commissioning	E Cube	\$24,000.00	\$24,000.00	\$2,718.50	\$21,281.50	\$0.00			\$0.00
<b>UPDATED 5.11.21</b>	SUBTOTALS	\$1,078,000.00	\$1,078,000.00	\$136,023.50	\$941,976.50	\$41,698.00		\$0.00	\$41,698.00



## PROSPECT HEIGHTS DISTRICT 23 FINANCE & BUILDING AND SITES COMMITTEES INFORMATION ITEM

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**Date:** June 2, 2021  
**Title:** Discussion of Summer 2021 Furniture Expenditures  
**Contact:** Amy McPartlin, Assistant Superintendent for Finance & Operations

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### **BACKGROUND INFORMATION:**

In accordance with our ongoing plan to address furniture replacements at each building, the FY22 Budgetary Guidelines discussed the need for the continued allocation of funds through two expenditure line items. The 2021-22 Per Pupil Allocation amount of \$188.00/student included an amount equal to 25% of the Cost Per Pupil (\$47/student) to be set aside in each building's 2021-22 budget, as a non-discretionary line item for furniture replacements. These non-discretionary funds total \$68,526. An additional allocation of \$50,000 was also requested as a non-discretionary expenditure for furniture, to be split across all buildings based on a per pupil amount.

As was the case in FY21, principals are allowed to utilize their building furniture budgets early in the fiscal year. The \$50,000 Board allocation will be released later in the year as we confirm that revenues and expenditures are on track.

### **CURRENT SCENARIO:**

The FY21 year-end orders were presented in April/May. In order to maximize our purchasing power and leverage our orders across the fiscal years, we have placed the initial FY22 orders, based on the approved budgetary guidelines. Final orders for Eisenhower, Ross and Sullivan have been included for the Committee's review. The total cost of these orders is \$60,280 and represents the full FY22 Cost Per Pupil allocation for furniture as well as additional building line items. Pricing for the Smith Systems items is in accordance with the National Cooperative Purchasing Alliance (NCPA) Contract #NCPA07-44 KI Items have will be purchased through the Sourcewell Contract #121919-KII.

Initial plans have also been attached for the MacArthur Library. The updating of this large space has been an identified project for the past few years, with layouts being developed and finalized by building administration and staff this past year. The MacArthur Administration has requested the use of their FY22 furniture allocations for this project, as it is a space that benefits the entire school population. We plan for this to be a two year process with tables and seating purchased now and soft seating and bookcases later in the year, as the collection of books is scaled down as requested.

We will continue to keep the Board and Committees up to date as product is delivered to Eisenhower, Ross and Sullivan and the MacArthur Library project progresses.



F122 10.5.0000.1110.491.05.0000



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TO: Ms. Amy McPartlin  
Chief School Business Official  
Prospect Heights SD 23  
700 N. Schoenbeck Road  
Prospect Heights, IL 60070

DATE: May 12, 2021

SUBJECT: Eisenhower Elementary School  
Classroom Furniture  
\*\*REVISED\*\*

**PROPOSAL**

We are pleased to provide the following quotation for your consideration:

Qty	Description	Unit Price	Extension
<b>Classroom Furniture by Smith System</b>			
2	Interchange Rectangle Tables, Felt Glides, #04101F, Mission Maple Top, Mint Edge, Platinum Legs	\$278.00	\$556.00
48	Interchange Wing Open Front Desks, Felt Glides, #04503, Mission Maple Top, Mint Edge, Platinum Legs	224.00	10,752.00
48	Groove Chairs, 14"H, Felt Glides, #33847F, Cerulean Seat, Platinum Legs	60.50	2,904.00
2	Cascade Double Bullet Teacher Desk, #26180, Mission Maple Top, Mint Edge, Platinum Base	825.00	1,650.00

**Total Furniture Cost, Delivered Only: \$15,862.00**

Optional Inside Delivery, Assembly and Rubbish Removal (Regular Business Hours, in Conjunction with Ross & Sullivan Furniture) \$1,500.00

Total \$ 17,362

Delivery about six weeks after receipt of PO.

Thank you for this opportunity to be of service. Please call if you have any questions.

TERMS

- Prices are Net 30 days and include tailgate delivery.
- Change in quantity ordered may affect prices.
- Subject to acceptance within 45 days.
- Unit Prices do not include installation.

Accepted:  
By: [Signature]  
Title: Asst. Superintendent  
Date: 05.12.21

Presented:  
By: Dave Tatge  
Dave Tatge, Ext. 232  
dtatge@lmcinc.net

## Prospect Heights SD23 – Ike Classroom Furniture Selections

Tag	Description	Image
<p><b>A</b></p>	<p><b>Teacher Work Table</b></p> <ul style="list-style-type: none"> <li>• “Interchange” Series by Smith System</li> <li>• Model #04101</li> <li>• Worksurface 24”D x 48”W</li> <li>• Felt Glides</li> <li>• Finish Selection: Mission Maple Top, Mint Edge, Platinum Leg</li> </ul> <p>Qty: 3</p>	
<p><b>B</b></p>	<p><b>Student Desks</b></p> <ul style="list-style-type: none"> <li>• “Interchange Wing” by Smith System</li> <li>• Model #04503F</li> <li>• Open Front Desk</li> <li>• Adjustable Height 22” – 32”</li> <li>• Felt Glides</li> <li>• Finish Selection: Mission Maple Top, Mint Edge, Platinum Leg</li> </ul> <p>Qty: 72</p>	
<p><b>D</b></p>	<p><b>Student Chairs</b></p> <ul style="list-style-type: none"> <li>• “Groove” Series by Smith System</li> <li>• Model #33847F</li> <li>• Chair Height: 14”</li> <li>• Felt Glides</li> <li>• Finish Selection: Cerulean Seat, Platinum Legs</li> </ul> <p>Qty: 90</p>	
<p><b>M</b></p>	<p><b>Teacher Desk – Mobile</b></p> <ul style="list-style-type: none"> <li>• “Cascade” Double Pedestal by Smith System</li> <li>• Model #26180</li> <li>• 28” x 72” Double Bullet Top</li> <li>• Two Locking Box Box File Pedestals</li> <li>• Finish Selection: Mission Maple Top, Mint Edge, Platinum Base</li> </ul> <p>Qty: 3</p>	





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F122 10.5.0000.1110.491.03.0000 \$14,711.00  
10.5.0000.2410.491.03.0000 \$8,355.00

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**TO: Ms. Amy McPartlin**  
Chief School Business Official  
Prospect Heights SD 23  
700 N. Schoenbeck Road  
Prospect Heights, IL 60070

**DATE:** May 11, 2021

**SUBJECT:** Ross Elementary School  
Classroom Furniture

**PROPOSAL**

We are pleased to provide the following quotation for your consideration:

Qty	Description	Unit Price	Extension
<b>Classroom Furniture by Smith System</b>			
58	Planner Student Desks, #01272, Pewter Mesh Top, Apple Edge, Platinum Legs	\$141.00	\$8,178.00
58	Metal Book Boxes, #17190, Platinum	39.00	2,262.00
58	Caster Set, 4-Pack, #17576	48.00	2,784.00
10	Three Slope Shelf Book Truck, #21092, Persian Blue	236.00	2,360.00
1	Three Flat Shelf Book Truck, #21051, Persian Blue	278.00	278.00
1	Cascade Mega Tower, Combo Unit, #912012000P, Persian Blue End Panels	1,220.00	1,220.00
4	Cascade Double Bullet Teacher Desk, #26180, Pewter Mesh Top, Persian Blue Edge, Platinum Base	825.00	3,300.00
<b>Miscellaneous Furniture</b>			
1	United Chair, Upswing Task Chair, Soft Wheel Casters	325.00	325.00
1	Haskell Fuzion Sit Stand Desk w/ Grommet, Fog Grey	419.00	419.00
<b>Total Furniture Cost, Delivered Only:</b>			<b>\$21,126.00</b>

Optional Inside Delivery, Assembly and Rubbish Removal  
(Regular Business Hours, in Conjunction with Ike & Sullivan Furniture) \$1,940.00

Total \$23,066

Delivery about six weeks after receipt of PO.

Thank you for this opportunity to be of service. Please call if you have any questions.

TERMS

- Prices are Net 30 days and include tailgate delivery.
- Change in quantity ordered may affect prices.
- Subject to acceptance within 45 days.
- Unit Prices do not include installation.

Accepted:

By:   
Title: Asst Superintendent  
Date: 05-12-21

Presented:

By: Dave Tatge  
Dave Tatge, Ext. 232  
dtatge@lmcinc.net

## Prospect Heights SD23 – Ross Classroom Furniture Selections

Tag	Description	Image
<p><b>A</b></p>	<p><b>Student Desks</b></p> <ul style="list-style-type: none"> <li>• “Planner” Series by Smith System</li> <li>• Model #01272</li> <li>• 20” x 27” Top, Height Adjust 22” – 32”</li> <li>• Equipped with Book Box and Locking Casters</li> <li>• Finish Selection: Pewter Mesh Top w/ Apple Edge, Platinum Legs w/ Chrome Inserts</li> </ul> <p>Qty: 58</p>	
<p><b>B-1</b></p>	<p><b>Book Truck</b></p> <ul style="list-style-type: none"> <li>• “Buffalo” Series by Smith System</li> <li>• Model #21092</li> <li>• 14” D x 36” W x 43” H</li> <li>• Three sloping shelves &amp; 4” soft tread casters</li> <li>• Sliding book supports not included</li> <li>• Finish Selection: Persian Blue</li> </ul> <p>Qty: 10</p>	
<p><b>B-2</b></p>	<p><b>Book Truck</b></p> <ul style="list-style-type: none"> <li>• “Buffalo” Series by Smith System</li> <li>• Model #21051</li> <li>• 18” D x 36” W x 43” H</li> <li>• Three flat shelves &amp; 4” soft tread casters</li> <li>• Finish Selection: Persian Blue</li> </ul> <p>Qty: 1</p>	
<p><b>C</b></p>	<p><b>Mobile Storage</b></p> <ul style="list-style-type: none"> <li>• “Cascade” Series by Smith System</li> <li>• Model #912012000P</li> <li>• Open Combination Unit, No Doors</li> <li>• 19” D x 43” W x 61.4” H</li> <li>• Three adjustable shelves, 12 tote trays</li> <li>• End Panels: Persian Blue</li> </ul> <p>Qty: 1</p>	

*Prospect Heights SD23 – Ross Classroom Furniture Selections*

Tag	Description	Image
D	<p><b>Teacher Desk – Mobile</b></p> <ul style="list-style-type: none"> <li>• “Cascade” Double Pedestal by Smith System</li> <li>• Model #26180</li> <li>• 28” x 72” Double Bullet Top</li> <li>• Two Locking Box Box File Pedestals</li> <li>• Finish Selection: Pewter Mesh Top, Persian Blue Edge, Platinum Base</li> </ul> <p>Qty: 4</p>	
E	<p><b>Teacher Workstation Chair</b></p> <ul style="list-style-type: none"> <li>• “Upswing” Series by United Chair</li> <li>• Model #UP13-SDW-HA8-G1</li> <li>• Mesh Back Task Chair, Ht. Adj. Arms</li> <li>• Soft Wheel Casters</li> <li>• Seat Fabric Selection: TBD</li> </ul> <p>Qty: 1</p>	
F	<p><b>Teacher Work Stand – Mobile</b></p> <ul style="list-style-type: none"> <li>• “Fuzion” Series by Haskell</li> <li>• 28” – 42” High, Sit to Stand</li> <li>• 22” x 26” Worksurface w/ laptop storage bin</li> <li>• Tablet holder and cup caddie grommet</li> <li>• Finish Selection: Fog Grey Top, Platinum Base</li> </ul> <p>Qty: 1</p>	





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FY22 \$13,630 → 10.5.0000, 2410.491.02, 0000  
\$ 6,222 → 10.5.0000, 2410.491.02, 0000  
*ct*

**TO: Ms. Amy McPartlin**  
Chief School Business Official  
Prospect Heights SD 23  
700 N. Schoenbeck Road  
Prospect Heights, IL 60070

**DATE:** May 11, 2021

**SUBJECT:** Sullivan Elementary School  
Classroom Furniture

**PROPOSAL**

We are pleased to provide the following quotation for your consideration:

Qty	Description	Unit Price	Extension
<b>Classroom Furniture by Smith System</b>			
24	Interchange 3-2-1 Desk, #03011 LS, Pewter Mesh Top, Platinum Edge & Leg	\$227.00	5,448.00
2	Interchange Rectangle Table, 30" x 60", #04107, Pewter Mesh Top, Platinum Edge & Leg	340.00	680.00
2	Interchange Half Moon Table, 36" x 72", #04128, Pewter Mesh Top, Platinum Edge & Leg	400.00	800.00
28	Caster Set, 4-Pack, #17576	48.00	1,344.00
2	Café Table, 36"R Top, 36"H Disc Base, #01504/01452, Pewter Mesh Top, Platinum Edge & Base	303.00	606.00
24	Flavors Chair, 18"H, Felt Glides, #11849F, Persian Blue Seat	78.00	1,872.00
24	Flavors Chair, 18"H, Felt Glides, #11849F, Apple Seat	78.00	1,872.00
6	Plato Stool, 24"H, Felt Glides, #00981, Persian Blue Seat	100.00	600.00
2	Cascade Mega-Case, Doors, 15 Totes, #320015000P, Persian Blue	860.00	1,720.00
2	Cascade Mega-Case, Doors, 15 Totes, #320015000P, Apple	860.00	1,720.00
<b>Miscellaneous Furniture</b>			
10	VS Hokki Stools, 18", Black	134.00	1,340.00
2	United Chair, Upswing Task Chair, Soft Wheel Casters, Punchcard Abyss Seat	325.00	650.00

**Total Furniture Cost, Delivered Only: \$18,652.00**

Optional Inside Delivery, Assembly and Rubbish Removal \$1,200.00  
(Regular Business Hours, In Conjunction with Ikea, & Ross Furniture)

*Total \$19,852.00*

Delivery about six weeks after receipt of PO and finish selections.

Thank you for this opportunity to be of service. Please call if you have any questions.

TERMS

- Prices are Net 30 days and include tailgate delivery.
- Change in quantity ordered may affect prices.
- Subject to acceptance within 45 days.
- Unit Prices do not include installation.

Accepted:

By: *[Signature]*  
Title: Asst. Superintendent  
Date: 05-12-21

Presented:

By: Dave Tatge  
Dave Tatge, Ext. 232  
dtatge@lmcinc.net

## *Prospect Heights SD23 – Sullivan Classroom Furniture Selections*

Tag	Description	Image
<b>A</b>	<b>Student Desks</b> <ul style="list-style-type: none"> <li>• “Interchange 3-2-1” Series by Smith System</li> <li>• Model #03011 LS Desk w/ Casters #17576</li> <li>• Top 35” x 50” x Adjustable Height, 22” – 34”</li> <li>• Finish Selection: Pewter Mesh Top, Platinum Edge &amp; Leg</li> </ul> <p>Qty: 24</p>	
<b>B</b>	<b>Rectangle Table</b> <ul style="list-style-type: none"> <li>• “Interchange” Series by Smith System</li> <li>• Model #04107 w/ Casters #17576</li> <li>• Worksurface 30”D x 60”W x 22” – 34”H</li> <li>• Finish Selection: Pewter Mesh Top, Platinum Edge &amp; Leg</li> </ul> <p>Qty: 2</p>	
<b>C</b>	<b>Half Moon Table</b> <ul style="list-style-type: none"> <li>• “Interchange” Series by Smith System</li> <li>• Model #04128 w/ Casters #17576</li> <li>• Worksurface 36”D x 72”W x 22” – 34”H</li> <li>• Finish Selection: Pewter Mesh Top, Platinum Edge &amp; Leg</li> </ul> <p>Qty: 2</p>	
<b>D</b>	<b>Collaboration Station</b> <ul style="list-style-type: none"> <li>• “Cafe” Series by Smith System</li> <li>• Model #01504 Top/01452 Base</li> <li>• 36” Round Top, 36”H Circular Base</li> <li>• Backpack Hooks</li> <li>• Finish Selection: Pewter Mesh Top, Platinum Edge &amp; Base</li> </ul> <p>Qty: 2</p>	
<b>E</b>	<b>Student Chairs</b> <ul style="list-style-type: none"> <li>• “Flavors” Series by Smith System</li> <li>• Model #11849F</li> <li>• Chair Height: 18”</li> <li>• Platinum Legs with Felt Glides</li> <li>• Finish Selection: Persian Blue and Apple seat</li> </ul> <p>Qty: 48 (24 – Persian Blue, 24 – Apple)</p>	

## *Prospect Heights SD23 – Sullivan Classroom Furniture Selections*

Tag	Description	Image
F	<p><b>Student Chairs - Bistro</b></p> <ul style="list-style-type: none"> <li>• “Plato” Series by Smith System</li> <li>• Model #00981F</li> <li>• Chair Height 24”H</li> <li>• Platinum Legs with Felt Glides</li> <li>• Finish Selection: Persian Blue seat</li> </ul> <p>Qty: 6</p>	
G	<p><b>Mobile Storage – Doors</b></p> <ul style="list-style-type: none"> <li>• “Cascade Mega-Case” by Smith System</li> <li>• Model #320015000P</li> <li>• (15) 3” SW Totes</li> <li>• 19”D x 43”W x 30.4”H</li> <li>• Locking doors (open shown for clarity)</li> <li>• End Panel Selection: Persian Blue &amp; Apple</li> </ul> <p>Qty: 4 (2 – Persian Blue, 2 – Apple)</p>	
H	<p><b>Student Active Seating</b></p> <ul style="list-style-type: none"> <li>• “Hokki” Series by VS</li> <li>• 18” Stool Height</li> <li>• Color Selection: Black</li> </ul> <p>Qty: 10</p>	
I	<p><b>Teacher Workstation Chair</b></p> <ul style="list-style-type: none"> <li>• “Upswing” Series by United Chair</li> <li>• Model #UP13-SDW-HA8-G1</li> <li>• Mesh Back Task Chair, Ht. Adj. Arms</li> <li>• Soft Wheel Casters</li> <li>• Seat Fabric Selection: Punchcard Abyss</li> </ul> <p>Qty: 2</p>	
J	<p><b>Teacher Desk – Mobile</b></p> <ul style="list-style-type: none"> <li>• “Instruct All Terrain” Series by KI</li> <li>• Model #ATMTD2466-74P</li> <li>• 24”D x 48”W Worksurface w/ Modesty Panel</li> <li>• 18”W x 40”H Right Side Lectern with Storage</li> <li>• Finish Selection: Pressed Linen Top w/ Warm Gray Edge, Starlight Silver Paint</li> </ul> <p>Qty: 0</p>	



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**TO: Ms. Amy McPartlin**  
Chief School Business Official  
Prospect Heights SD23  
700 N. Schoenbeck Road  
Prospect Heights, IL 60070

**DATE:** May 19, 2021

**SUBJECT: MacArthur Middle School**  
Library Furniture  
**\*\*REVISED\*\***

**PROPOSAL**

We are pleased to provide the following quotation for your consideration:

Qty	Description	Unit Price	Extension
<b>Library Furniture by Media Technologies</b>			
8	Derby Series Seminar Tables, 18" x 60", Fixed Top, Wheelbarrow Base	\$379.00	\$3,032.00
4	Derby Bistro Tables, 36"R Top, 36"H (Orbit Bistro Tables with Disc Base, Add \$50.00 per table)	463.00	1,852.00
4	Deuce Seating with Café Counter, 60"W, Gr. 5	2,067.00	8,268.00
8	Push Pops, 25"H, Gr. 3	544.00	4,352.00
4	Fulltime Ottoman, Cylinder Shape w/ Casters, Gr. 3	495.00	1,980.00
2	Derby Series Tables, 36"SQ x 29"H (Orbit Tables with Disc Base, Add \$50.00 per table)	473.00	946.00
2	Duo Series Closed Corner Tables, Pie Shape	722.00	1,444.00
<b>Library Chairs by KI</b>			
16	Strive Chairs, 18", Poly Seat/Back, Steel Glides	\$121.50	\$1,944.00
12	Strive Bistro Chairs, 23"H, Poly Seat/Back, Steel Glides	181.00	2,172.00
Total Cost, Delivered Only:			\$25,990.00
Optional Inside Delivery, Assembly & Rubbish Removal:			1,920.00
Total Cost, Delivered & Installed:			\$27,910.00

Delivery about 10 weeks after receipt of PO and finish selections.

Thank you for this opportunity to be of service. Please call if you have any questions.

TERMS

- Prices are Net 30 days and include tailgate delivery.
- Change in quantity ordered may affect prices.
- Subject to acceptance within 45 days.
- Unit Prices do not include installation.

Accepted:

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Presented:

By: Dave Tatge

Dave Tatge, Ext. 232

dtatge@lmcinc.net

*Prospect Heights SD23 – MacArthur Library Furniture*

Tag	Description	Image
A	<p><b>Seminar Style Tables</b></p> <ul style="list-style-type: none"> <li>• “Derby” Series by Media Technologies</li> <li>• 18” x 60” x 29”H</li> <li>• Fixed Worksurface</li> <li>• Wheelbarrow Base (single leg with casters)</li> </ul> <p>Qty: 8</p>	
B-1	<p><b>Bistro Table, Option 1</b></p> <ul style="list-style-type: none"> <li>• “Derby” Series by Media Technologies</li> <li>• 36” Round top, 36”H</li> <li>• Single Steel Column with X-Base</li> </ul> <p>Qty: 4</p>	
B-2	<p><b>Bistro Table, Option 2</b></p> <ul style="list-style-type: none"> <li>• “Orbit” Series by Media Technologies</li> <li>• 36”H Top, 36”D</li> <li>• Single Steel Column with Disc Base</li> </ul> <p>Qty: 4</p>	
C	<p><b>Student Chairs</b></p> <ul style="list-style-type: none"> <li>• “Strive” by KI</li> <li>• Model #SLNAP</li> <li>• Poly Seat and Flex Back</li> <li>• Steel Glides</li> </ul> <p>Qty: 16</p>	
D	<p><b>Collaboration Zone Seating</b></p> <ul style="list-style-type: none"> <li>• “Strive” by KI</li> <li>• Model #SLSNAP-23</li> <li>• Stool Height: 23”</li> <li>• Poly Seat and Flex Back</li> <li>• Steel Glides</li> </ul> <p>Qty: 12</p>	

*Prospect Heights SD23 – MacArthur Library Furniture*

Tag	Description	Image
E	<p><b>Settee Area Benches</b></p> <ul style="list-style-type: none"> <li>• “Deuce Café” Series by Media Technologies</li> <li>• Bench Style Seating, 60”W x 18”H</li> <li>• Café Ledge at 36”H x 12”D</li> <li>• Heavy Duty Square Tube Steel Frame</li> </ul> <p>Qty: 4</p>	
F	<p><b>Bistro Height Stools</b></p> <ul style="list-style-type: none"> <li>• “Push Pop” Series by Media Technologies</li> <li>• 25”H stool with foot ring</li> <li>• Heavy duty 3” diameter round steel tube with 18” diameter steel base plate</li> <li>• 2” high resilience upholstery foam seat</li> </ul> <p>Qty: 8</p>	
G	<p><b>Cylinder Ottoman</b></p> <ul style="list-style-type: none"> <li>• “Fulltime” Series by Media Technologies</li> <li>• 20”D Cylinder, 18”H, with Casters</li> <li>• Fully framed with 2” thick high density foam</li> </ul> <p>Qty: 4</p>	
H	<p><b>Bench Area Tables</b></p> <ul style="list-style-type: none"> <li>• “Derby” Series by Media Technologies</li> <li>• 36” Square Top, 29”H</li> <li>• Single Steel Column with X-Base</li> </ul> <p>Qty: 2</p>	
I	<p><b>Settee Corner Connector</b></p> <ul style="list-style-type: none"> <li>• “Duo Connector” by Media Technologies</li> <li>• Quarter Round, fully closed corner table</li> <li>• 35 ½”W x 24”D x 14”H</li> </ul> <p>Qty: 2</p>	



media  
technologies

PROJECT  
MACARTHUR JHS -  
OPTION 2

DEALER  
LOWERY MCDONNELL

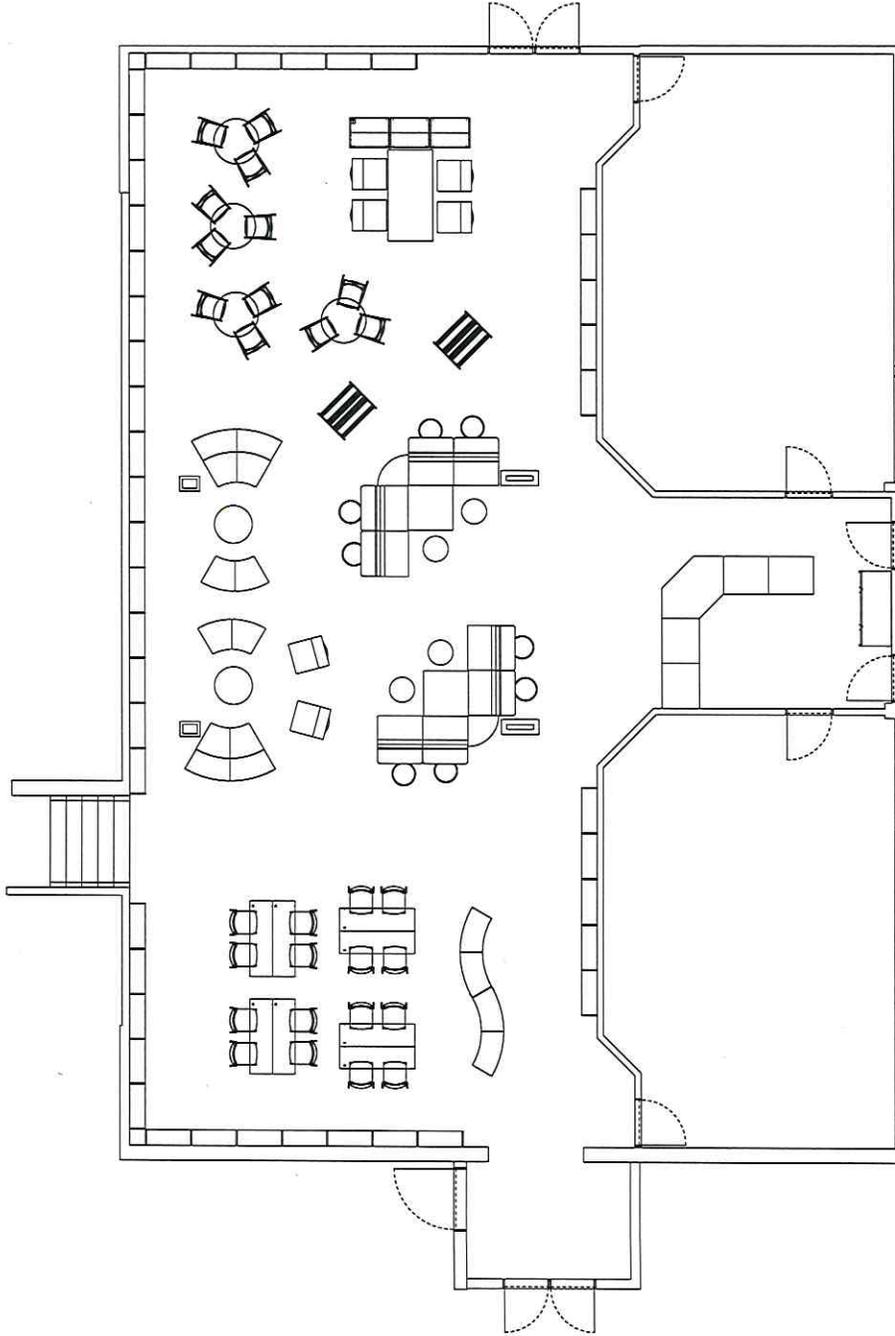
DEALER CONTACT  
DAVE TATGE

REV	DATE	BY	HRS
1	12/12/2019	JE	1.5

DRAWN BY: JKE

DRAWN DATE 12/11/2019

SHEET 1 OF 4



Scale: 1/8" = 1'



media  
technologies

PROJECT  
MACARTHUR JHS -  
OPTION 2

DEALER  
LOWERY MCDONNELL

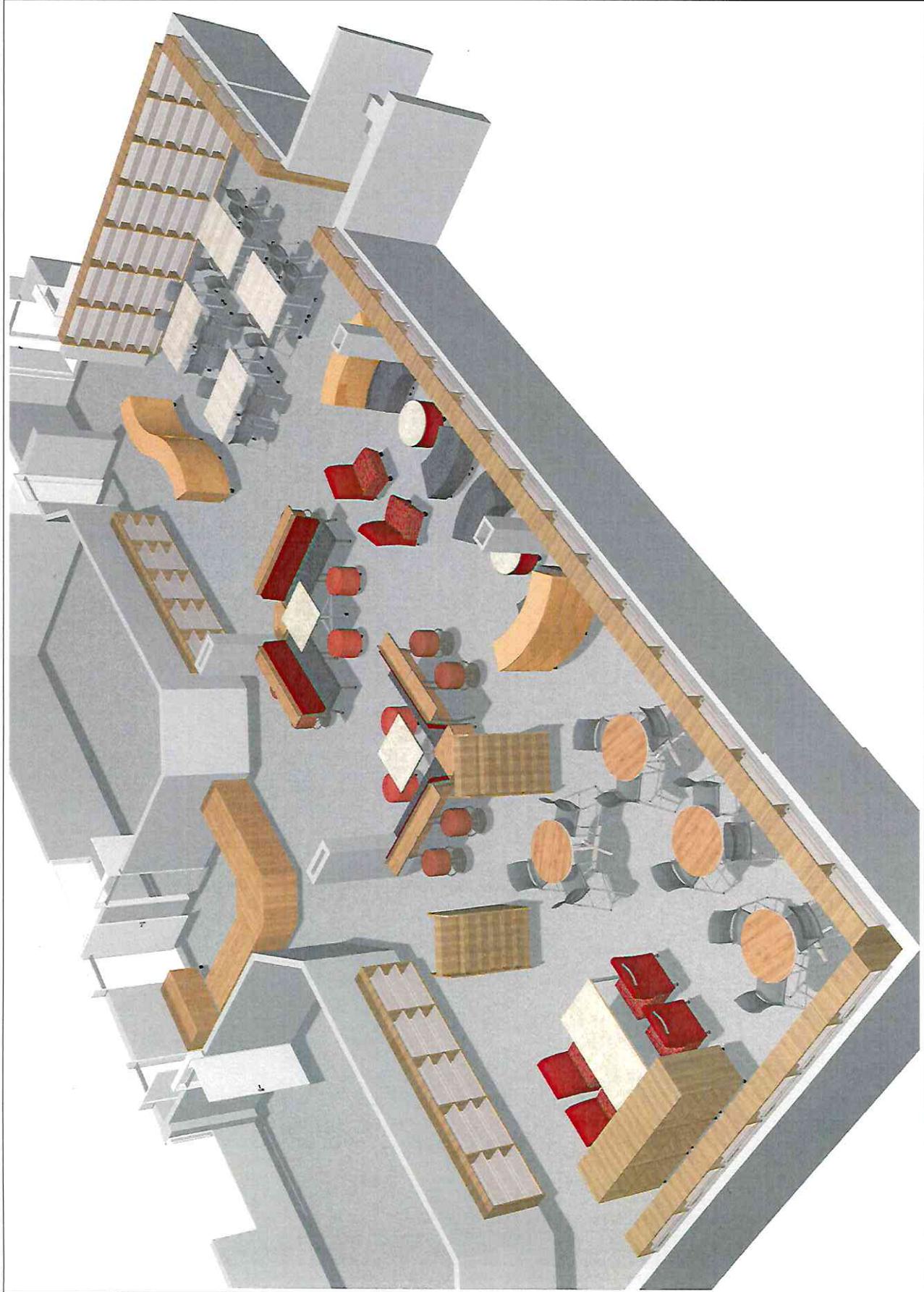
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DAVE TATGE

REV	DATE	BY	HRS
1	12/12/2019	JE	1.5

DRAWN BY: JKE

DRAWN DATE 12/11/2019

SHEET 2 OF 4





media  
technologies

PROJECT  
MACARTHUR JHS -  
OPTION 2

DEALER  
LOWERY MCDONNELL

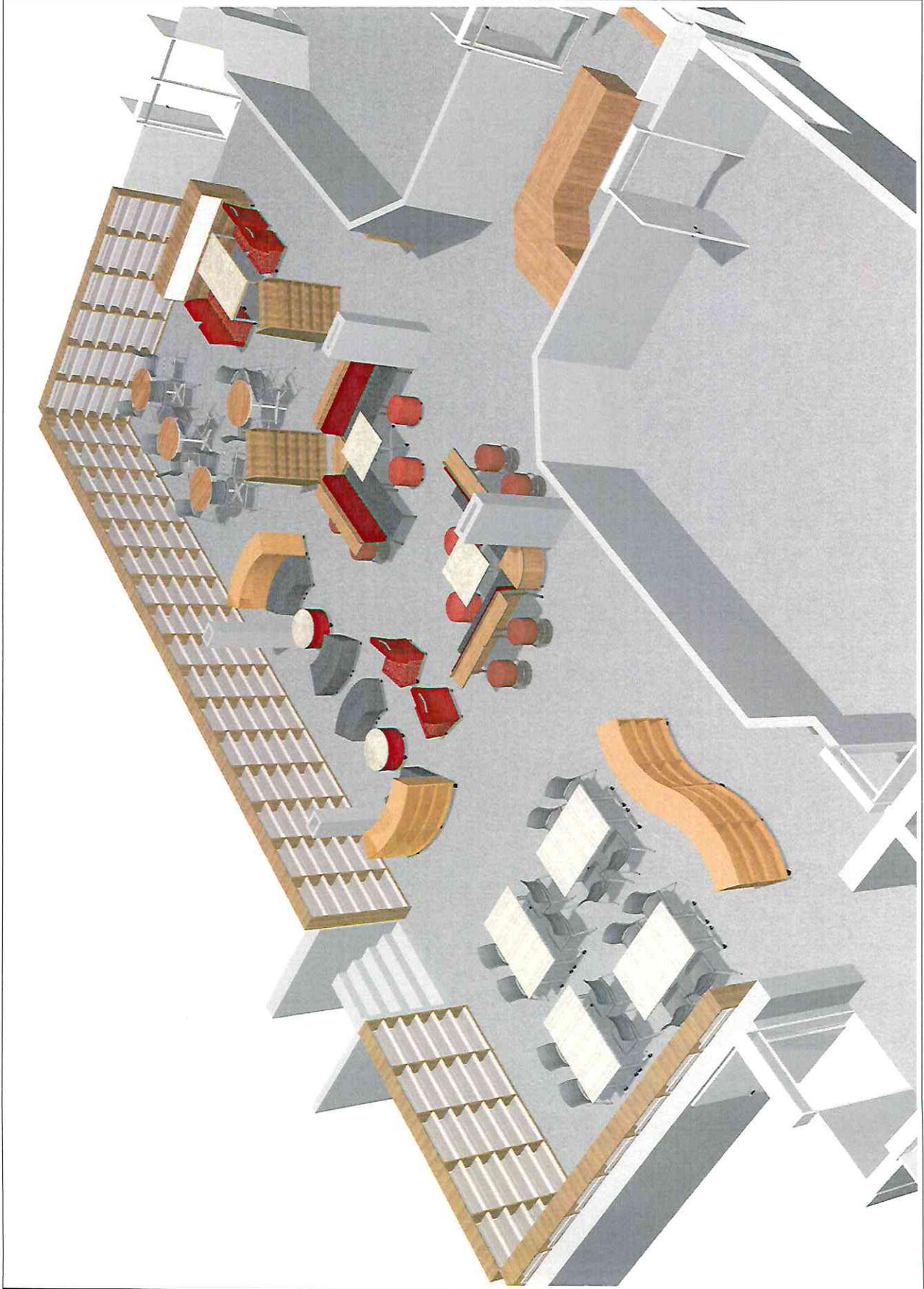
DEALER CONTACT  
DAVE TATGE

REV	DATE	BY	HRS
1	12/12/2019	JE	1.5

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DRAWN DATE 12/11/2019

SHEET 3 OF 4





media technologies

PROJECT  
MACARTHUR JHS -  
OPTION 2

DEALER  
LOWERY MCDONNELL

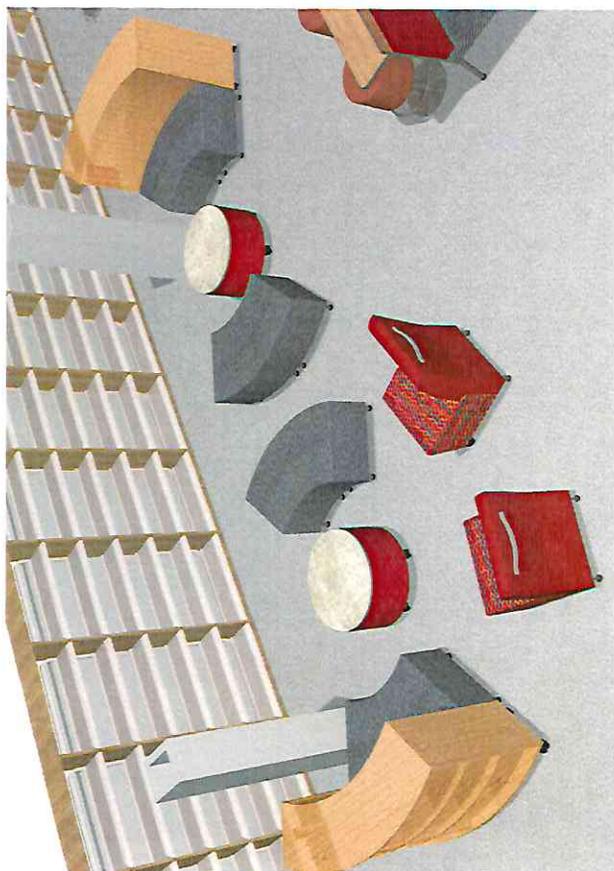
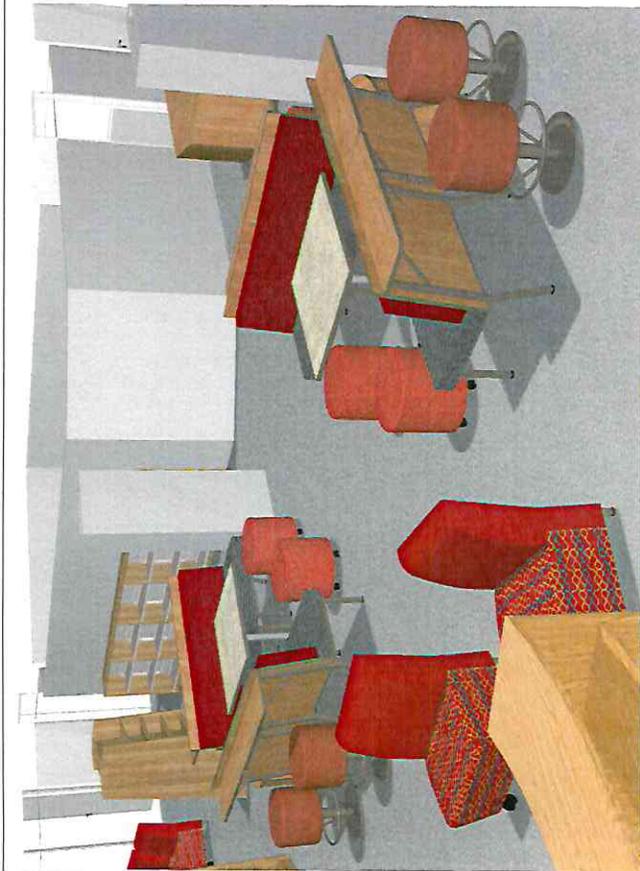
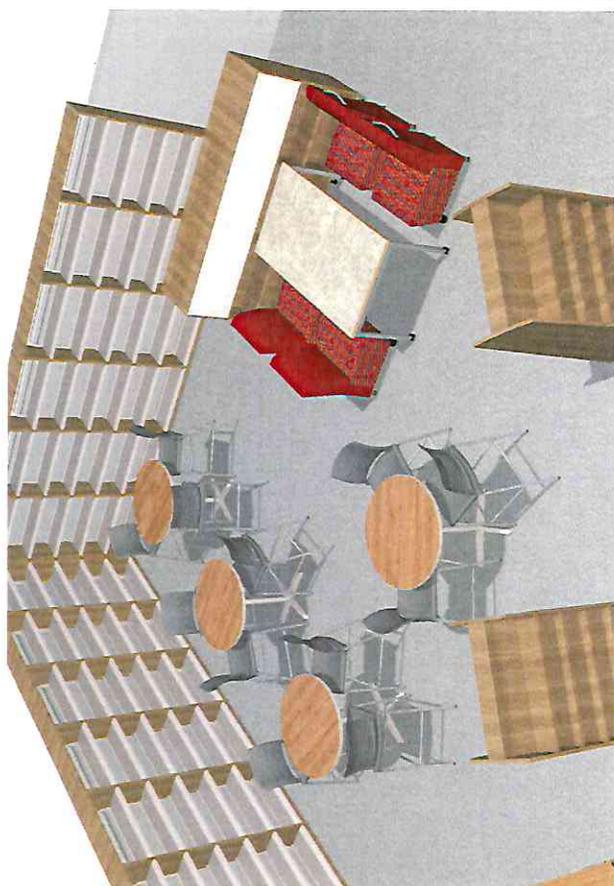
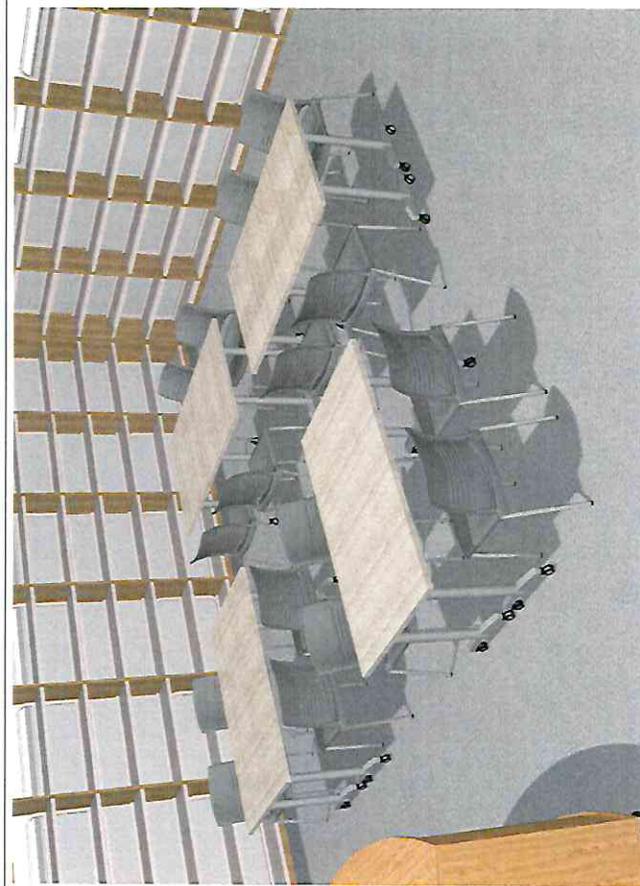
DEALER CONTACT  
DAVE TATGE

REV	DATE	BY	HRS
1	12/17/2019	JJE	1.5

DRAWN BY: JJE

DRAWN DATE 12/11/2019

SHEET 4 OF 4





Pronite  
PRIMO SLIDE  
Non-slip  
In Canada

Media  
Technologies  
ELEVATION  
Business Environment

media  
technologies  
PROJECT 1  
MACARTHUR AHS -  
OPTION 2  
CLIENT:  
GUYENNE MCCORMACK  
DATE: 01/08/2016  
PAGE: 01/01

**PROSPECT HEIGHTS SCHOOL DISTRICT 23  
BUILDINGS & SITES COMMITTEE MEETING**

TUESDAY, APRIL 6, 2021  
GRODSKY ADMINISTRATION BUILDING  
700 N SCHOENBECK RD  
PROSPECT HEIGHTS, IL 60070 at 7:00 AM

*Create opportunities that inspire all students to grow as learners, individuals, and citizens.*

**AGENDA**

I. Call to Order: Present Members Bednar and Chester; Admin Rominski, Angelaccio, and McPartlin

II. Discussion Items

A. Lost Time - Overtime Report 3-1 to 3-29

This report captures vacation time taken during spring break, and is heavier on OT than typical reports due to the Saturday, March 6 furniture move in a day that everyone worked.

B. Spring Break 2021 Work Review

The Facilities Department was busy over spring break. Many of our custodians took some well-deserved vacation time. Custodians that were present worked on targeted detail cleaning, and even refinished an entire classroom floor at Sullivan. The Maintenance staff worked on small painting projects, repaired and reinstalled a stair hand railing at Ike, replaced emergency lights, and performed miscellaneous preventive maintenance and made room furniture adjustments.

Contractor-performed work included the following:

- Light fixtures in the Eisenhower MPR were replaced with LED fixtures,
- Fire alarm system testing was performed at all schools
- Roof repairs were performed at Sullivan
- Classroom projector replacement electrical upgrades were completed at MAC,
- The operable wall in the Ross/Sullivan Gym had preventative maintenance work done
- Minor door/hardware repairs were completed at Ross & Sullivan.

C. Discussion of Summer 2021 Work

1. HVAC Retrofit 2021

Brian conducted a kick off meeting for the team on March 22nd. Emcor, Honeywell, and eCube were present. Contractors are beginning to assemble schedules, engineering paperwork, product submittals, insurance certificates, bonds, etc.

2. 2021 Roofing Work @ MacArthur Middle School

Bids were received and opened on March 11, 2021. A total of eight (8) bids were received. The apparent base bid low bidder at the time of bid opening was L Marshall Roofing. ARCON fully vetted L Marshall and their understanding of the scope of work, schedule, and project details. Brian Rominski also talked with L Marshall project team and reviewed their scope of work.

We recommend approving the 2021 Roofing Work as presented. Please see attached Board Action Item which will also be included in the April Board meeting agenda.

D. Building Graphics Updates

Betsy Ross has been awarded a grant from the PTO to enhance their vestibule area with one-way perforated graphics (much like Sullivan) provided by PK List Marketing. In an effort to maintain some consistency in appearance, Sullivan would like to add round decals to their doors. Proposals and drawings have been attached for review. Purchase orders will be issued upon the Committee's approval.

E. ESSERS Discussion

As the District has received additional allocations under the Elementary and Secondary Emergency Education Relief (ESSER) Fund, we work to prioritize and categorize needs based on several criteria.

F. District-Wide Furniture Purchases

**PROSPECT HEIGHTS SCHOOL DISTRICT 23  
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**AGENDA**

Following budgetary evaluation, building principals have worked to determine their plans for year-end purchases. Several proposals have been included for the Committee's review.

1. BOE Allocated Furniture Expenditures

The approved \$50,000 Board allocation for furniture was released at the end of February and building principals to determine their needs for classroom furniture. Final proposals have been included for the Committee's review. The total cost of these orders is \$77,680 and represents the full BOE allocation as well as remaining funds from the various building budgets.

2. Principal and Main Office Furniture Orders

From time to time, principals have the authority to utilize their building allocations to replace furniture in need of repair or replacement due to age, in accordance with their approved building budgets. The principal offices at MacArthur were updated over winter break and the main office Sullivan is currently under review. The Sullivan principal would like to utilize her remaining principal supply allocation as well as funds from her building furniture line item to replace the furniture in the main office. Proposals have been attached for the Committee's review.

3. MacArthur Cafeteria Office Furniture

For the past several years, the MacArthur Cafeteria office has been furnished with "classroom cast-offs" that are inefficient and too large for the small workspace. Funds have been identified in the Food Service Equipment line item that will be used to provide new office desk/chairs and storage for the food service staff. The proposal has been attached for the Committee's review.

G. PHYBS Eisenhower Field Maintenance Request

Mike Mabry reached out to Brian via email on 3/23/21. PHYBS is planning on minor field maintenance which includes infield edge repairs and new infield dirt. PHYBS has received permission from PHPD to deliver dirt to the PHPD parking lot off Camp MacDonald Road. Administration recommends allowing PHYBS to proceed with these improvements immediately, D23 will coordinate with PHYBS as needed.

III. Old Business

A. Approval of Minutes - Buildings & Sites Committee Meeting of March 2, 2021.

Meeting minutes will be emailed in advance of the meeting.

Approved

IV. New Business

V. Adjournment

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**AGENDA**

**DISTRICT ORGANIZATIONAL GOALS**

- **Student Success:** Ensure all students are well rounded and emotionally and academically prepared for success in high school.
- **Teaching, Learning, and Innovation:** Encourage a learning environment that emphasizes excellence and retains high-quality staff.
- **Family and Community Partnership:** Actively engage and communicate with all families to foster collaborative relationships that benefit student learning and understanding of district priorities.
- **Sustainable Resources:** Advance effective use of resources to support safe, learner ready facilities that maximize student learning.