Regular Meeting

Monday, November 9, 2026 6:00 PM
Elser Elementary Cafeteria, 309 Hartman Lane, O'Fallon, IL 62669

1. **Call to order Executive (Closed) Session - 5:30 pm (5 ILCS 120/2 (c))** (Roll Call)
    1. Appointment - Employment - Compensation - Discipline - Performance - Dismissal of specific employee(s)
    2. **Adjourn**
3. **Call the Regular Meeting to order - 6:00 pm** (Roll Call)
4. **Superintendent Shout-Out**
5. **Public Comments**
6. **Administrative and Committee Reports**
    1. Superintendent's Report - Dr. Gabrielle Rodriguez
    2. Principal's Report - Mrs. Whitney Carpenter
    3. Principal's Report - Dr. Kristin Laws
    4. Director's Reports
7. **Review/Approve/Disapprove placing the following items on the Consent Agenda.** (Roll Call)
    1. Minutes of October 13, 2026 Regular Board Meeting Executive Session
    2. Minutes of October 13, 2026 Regular Board Meeting
    3. November Bill List
    4. BMO Credit Card
    5. Treasurer's Report
    6. Budget to Actual
8. **Review/Approve/Disapprove the Consent Agenda** (Roll Call)
9. **Review/Approve/Disapprove the first reading of the following district policies: Press Plus Issue 123.** (Roll Call)
    Draft Update
    2:150 Committees
    3:60 Administrative Responsibility of the Building Principal
    4:10 Fiscal and Business Management
    4:80 Accounting and Audits
    4:110 Transportation
    4:170 Safety

5:10 Equal Employment Opportunity and Minority Recruitment
5:80 Court Duty
5:100 Staff Development Program
5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest
5:200 Terms and Conditions of Employment and Dismissal
5:220 Substitute Teachers
6:60 Curriculum Content
6:120 Education of Children with Disabilities
6:235 Access to Electronic Networks
7:10 Equal Educational Opportunities
7:10-E Equal Educational Opportunities Within the School Community
7:50 School Admissions and Student Transfers To and From Non-District Schools
7:150 Agency and Law Enforcement Requests
7:160 Student Appearance
7:190 Student Behavior
7:270 Administering Medicines to Students
7:290 Suicide and Depression Awareness and Prevention
Draft Update - New
7:195 Wireless Communication Devices
Draft Update - Rewritten
3:40-E Checklist for the Superintendent Employment Contract Negotiation Process

10. **Review the Proposed Tax Levy.**

11. **Review/Approve/Disapprove changing the public participation time limit from 5 minutes to 3 minutes per speaker.** (Roll Call)
12. **Review/Approve/Disapprove the employment of Lisa Hopkins as a Paraprofessional at JAMS, effective January 4, 2027.** (Roll Call)
13. **Adjourn**

JAMS MONTHLY BOARD REPORT

October

Academics

- Student-led parent-teacher conferences were a huge success! We had a fantastic turnout at JAMS, and it was wonderful to see students taking ownership of their learning and sharing their progress with their families.
- Honor Roll was posted, and students who demonstrated academic achievement were celebrated and recognized for their hard work and dedication.
- On November 18, we will administer our first IAR practice assessment to begin preparing students for the upcoming state assessments. This will give students an opportunity to become familiar with the testing format, help us identify areas of need, and allow teachers to use the results to guide instruction and target additional support.

Athletics/Clubs

- Nukumori Friendsgiving: The House of Nukumori will be hosting its annual Friendsgiving celebration, providing students with an opportunity to build connections, celebrate friendships, and strengthen house culture.
- BBQ Fundraiser – November 21: Mrs. Polete is planning a BBQ fundraiser to support our student activity fund and Girls Empowerment. This fundraiser will help provide additional opportunities, activities, and resources to support our students and enhance their experiences at JAMS.
- Media Club: Our Media Club is rocking the daily announcements! Students are taking the lead by creating video announcements to highlight the great things happening throughout JAMS. Additionally, our five houses participated in Trunk or Treat by hosting their own trunks and helping create a fun experience for our school community.
- October Students of the Month – Responsibility: We celebrated students across grades 3–8 who demonstrated responsibility through their actions, choices, and commitment to our school community. Congratulations to our October honorees!
  - 3rd Grade: Desmond Owens – Isibindi
  - 4th Grade: Auriel Savannah – Isibindi
  - 5th Grade: Janna Nguyen – Protos
  - 6th Grade: Alayna Gasawski – Isibindi
  - 7th Grade: Marcio Juarez Benjarano – Nukumori
  - 8th Grade: Toussaint Domino – Amistad
- We are proud of these students for representing their houses and modeling what responsibility looks like at JAMS!

Other & PD

- Donna Whyte has been providing ongoing support and planning assistance to our new staff members as they build their instructional practices and acclimate to JAMS.

CENTRAL SCHOOL DISTRICT #104

Imagine . Inspire . Achieve

Director's Report
November 2026

Building & Grounds- Mr. Bergman

- **The switch to Dutch hollow is paying off. We have saved around $8000 getting away from buckeye compared to last year at this time. The service is better with deliveries as needed, not on a weekly basis as before.**
- 9-1 Ubox movable cameras $650 a year for 4 cameras
- 9-2 Hartman turf &tractor fixed our 72 in cut mower the hydraulic pump stopped it was $3192 to fix
- 9-8 Jarvis came out and fixed 2 lights in the multipurpose at JAMS
- 9-9 Active shooter training district wide.
- 9-10 Jarvis fixed 4 lights in the gym at DEES $985 replaced a classroom sensor $295
- 9-14 JAMS practice fire drill went well
- 9-21 I met with Ameren to go over our savings from using the BAS system with me adjusting unoccupied times on JAMS. We will save around $9000 yearly.
- 9-22 Practice fire drill at DEES went well
- 10-1 start getting ready for our annual ROE inspections
- 10-5 O.F.D. observed our fire drill at JAMS they recommended we add some more horns in the north hallway which I have the quote $2287.99 and Security Alarm will be out over Xmas break to install the hardware
- 10-5 gelly quoted $62000 poettker $44500 Mueth excavating started to rerock the gravel road behind JAMS $21420 it was finished on 10-12
- 10-5 O.P.D observed our active shooter drill went really well and gave small suggestions for security.
- 10-20 I met with Ameren Again over cost savings.

- 10-20 O.F.D observed or fire drill at DEES went great.
- 10-20 Cheslea fence came and gave me a quote Of $9,680and $12000 for the fence that would separate the modulars from the playgrounds
- 10-21 Jlm Taylor roofing came out and fixed some holes in the roof on the music room at JAMS$751
- 10-23 trunk or treat was a great success

Director of Student Services - Mrs. Shelton

- Attended IEP meetings for our out-of-district students
- Attended Early Intervention transition meetings for two children who will be turning three later this year. Discussed the transition process to the school setting.
- Attended 504 meetings for JAMS students
- I attended parent-teacher conferences at both buildings
- Participated in a webinar pertaining to Access testing
- Reviewed our student data in SIS for our EL learners
- Attended the trunk or treat
- Assisted the ECSE class during the fire drill
- Arranged for transportation for one of our new students
- Attended problem-solving meetings at both buildings
- Mrs. Spencer and I continue to work on collecting items for our pre-kindergarten state visit.
- Contacted Illinois Central to add a stop for one of our homeless families.

Finance- Mrs. Cavins

- Payroll taxes for 2 payrolls
- Bank file for 2 payrolls
- Bank deposit
- Balance for September
- September Financials for Board Meeting
- Completed 7 grant expense reports
- Correspond with employee regarding salary and extra duty, several times
- Adjust that employee's salary
- Sent paystub and W2 to employee
- Invoice another District for homeless transportation
- Sent an email to staff regarding medical insurance site visits
- Correspond with Aflac to visit new staff
- Sent an email to staff regarding Aflac visit

- Complete 26-27 Teacher Salary Study
- Contact St. Clair County Assessor regarding the tax exempt status on the DO building.
- Complete Pre-K grant expense report
- Correspond with employee regarding retirement/payout options
- Complete DoDEA Annual Report for 2 grants
- Adjust employee's pay to include retroactive pay
- Add funds to the Arbiter account
- Complete the Pre-K grant payment survey
- Correspond with ISBE regarding the FY26 maintenance grant
- Update Title I, Title II, Title IV grants
- Contact DoDEA regarding status of grant reimbursements
- Process tax distribution payment received
- Meet with principals regarding building budgets, p-Card procedures
- Meet with employee regarding pay
- Attend Red Rover zoom meeting
- Process insurance coverage change for an employee
- Contact State of Illinois regarding a payroll tax issue
- Contact SDS regarding training for PO implementation
- Transfer funds to PMA investment accounts
- Invoice IL Central for FY26 late arrivals
- Begin work on Tax Levy

Technology- Mrs. Daniels

- KIDS testing set up for Kindergarten
- Student Schedule Updates
- TE updates/reports
- PTCs
- Red Rover Meetings and Set Up
- Investigated/handled phishing attempts
- Student Photos in TE
- 27 IT Requests