

Regular Meeting

Monday, February 9, 2026 7:00 PM

Elser Elementary Cafeteria, 309 Hartman Lane, O'Fallon, IL 62669

1. **Call to order Executive (Closed) Session - 6:00 pm (5 ILCS 120/2 (c)) (Roll Call)**

1. Appointment - Employment - Compensation - Discipline - Performance - Dismissal of specific employee(s)

2. **Call the Regular Meeting to order (Roll Call)**

3. **Superintendent Shout Out**

4. **Public Comments**

5. **Administrative and Committee Reports**

1. Superintendent's Report - Dr. Gabrielle Rodriguez

2. Principal's Report - Mrs. Whitney Carpenter

3. Principal's Report - Mrs. Cassy Shelton

4. Other

6. **Review/Approve/Disapprove placing the following items on the Consent Agenda. (Roll Call)**

1. Minutes of January 12, 2026 Regular Board Meeting Executive Session

2. Minutes of January 12, 2026 Regular Board Meeting

3. Minutes of January 26, 2026 Special Board Meeting

4. February Bill List

5. BMO Credit Card

7. **Review/Approve/Disapprove the Consent Agenda (Roll Call)**

8. **Review/Approve/Disapprove Administrator salary increases for the 2026-2027 school year. (Roll Call)**

9. **Review/Approve/Disapprove the 2026-2027 school calendar. (Roll Call)**

10. **Review/Approve/Disapprove the resignation of Laura Yarber effective June 30, 2026. (Roll Call)**

11. **Review/Approve/Disapprove the resignation of Caitlin Rodriguez, effective at the end of the 2025-2026 school year. (Roll Call)**

12. **Review/Approve/Disapprove the resignation of Heather Schneider, effective at the end of the 2025-2026 school year. (Roll Call)**

13. **Review/Approve/Disapprove the Employment of Tiffany Flint as an ELA teacher at Joseph Arthur**

Middle School FY27. (Roll Call)

14. **Review/Approve/Disapprove the hiring of Carson Smith as a Baseball Coach FY27. (Roll Call)**
15. **Review/Approve/Disapprove the hiring of Nick Espolt as a Softball Coach FY27. (Roll Call)**
16. **Adjourn**



CENTRAL SCHOOL DISTRICT #104

Imagine . Inspire . Achieve

Director's Report
February 2026

Building & Grounds- Mr. Bergman

- Sorry I missed the last report. I was busy with the demo and remodel of the district office I am putting Dec on here as well.
- 12-8 Poettker started
- 12-8 security alarm fixed our Fire alarm it was not communicating with the modular at dee replaced a surge protector in both the modular and DEES \$578.00
- 12-10 Jim Taylor roofing fixed JAMS roof leak \$639.83
- 12-11 Dutch hollow delivered 2 pallets of salt \$1250 Total
- 12-12 moved to NEW district office
- 12-12 Security alarm finished everything but Gabe's office.
- 12-15 I hooked up all tech in D.O
- 12-16 All electric and gas were terminated OLD D.O.
- 12-19 crocketts snow removal and salt lots DEES \$1,180 JAMS \$2,000
- 12-23 DEMO old district office passed all inspections by the city and ROE
- Over christmas break we did inspections on sprinkler systems(Boyer) We have some back flows that need rebuilt waiting on the quote from Boyer still
- 1-5 Boyer for Inspections \$1,050 each building
- 1-7 Security alarm finished Gabes office
- 1-9 Belo our Bi annual preventive maintenance \$5,880

- 1-12 I removed shower in new D.O made a closet for supplies 1-19
- 1-19 Security alarm did inspection on fire systems \$1530 and \$850. We have a couple strobes and horns that need replacing. I am waiting on a quote to repair.
- 12-20 signed a contract to have our ball fields done in the spring for \$6,000 for both fields to kill grass, till and add new dirt and pre-emergent for the weeds. To help keep our fields looking nice
- 5-20 replaced all door handles at the district office with ada compatible handles \$650 3 doors outside and 3 inside.
- 5-21 I moved the lift to Jams and fixed the WIFI in the gym. It had been knocked off its clip.

- 1-22 Did the intruder drill with OPD.They suggested a few things I think will help with safety to be preventive instead of reactive.
Add a camera room at both schools to be able to help incase of an intruder.
- 1-26 snow day
- 1-27 we cleared all side walks for school on Wed
- 1-30 Myself and Gabe met with Bluepath and Trane.
Very interesting to say the least.

Finance- Mrs. Cavins

- Payroll taxes for 2 payrolls
- Bank file for 2 payrolls
- Bank deposit
- Setting up Aflac payroll liabilities & vendors
- Prepare financial information for Impact Aid Report
- Complete FY25 Medicaid Annual Cost Report
- Complete information for ACA (insurance) reporting-2025 1095's
- EMMA compliance documents
- Complete FOIA requests (3)
- Complete Worker's comp audit
- Prepare fee letters for overdue fees
- Complete extra duty stipends
- Additional correspondence with Workers Comp adjuster
- Sent WC issue (documents) to attorney to review
- Complete grant expense reports (4)
- Complete survey
- Additional correspondence for WC case
- Work on retiree salaries
- Provide employee retirement information for TRS
- Process W-2's and 1099's
- Process special ed parent transportation reimbursement

Technology- Mrs. Daniels

Central School District #104
309 Hartman Lane
O'Fallon, IL 62269
Minutes of Regular Board Meeting
Elser Elementary Cafeteria
January 12, 2026

Sarah Svoboda called the meeting to order at 7:06 pm.

Roll Call: Tony Ballard – present, Joe Crismon – present, Josh Flint – present, DeWonda McComb – present, Andrea Mouser – present, Sarah Svoboda – present, Sun Hee Carr – present, Clare Rodenberg, Board Secretary – absent. Also present were – Superintendent Dr. Gabrielle Rodriguez, Principal Cassy Shelton, Principal Whitney Carpenter.

Visitors – Lesley Grady, Derek Morgan, Laura Yarber, Kimberly Coley, A.J. Adams, Catie Goetter, Obinno Coley.

December Superintendent Shout Outs go to Jesus Garcia and Kayden Coley.

Public Comments – None at this time.

Principal Mrs. Shelton reported on the following topics:

- Academic Growth Data

Principal Mrs. Carpenter reported on the following topics:

- Academic Growth Data

Tony Ballard made a motion to place the following items on the Consent Agenda.
Seconded by Josh Flint. All members present voted aye. Motion carried.

Minutes of the December 16, 2025 Regular Meeting & Tax Levy Hearing
Minutes of the December 16, 2025 Executive Session Meeting
January Bill List
Freedom of Information Act (FOIA) Requests (When received)

Tony Ballard made a motion to approve the Consent Agenda.
Seconded by Joe Crismon. All members present voted aye. Motion carried.

Tony Ballard made a motion to approve the resignation of Jake Hollenkamp as the Joseph Arthur Middle School Baseball Coach effective immediately.
Seconded by Josh Flint. All members present voted aye. Motion carried.

Tony Ballard made a motion to approve the resignation of Ashley Weidler as the Joseph Arthur Middle School Softball Coach effective immediately.
Seconded by Josh Flint. All members present voted aye. Motion carried.

Tony Ballard made a motion to adjourn the meeting at 7:20 pm.
Seconded by Josh Flint. All members present voted aye. Motion carried.

Andrea Mouser, Acting Board Secretary

Sarah Svoboda, Board President

Central School District #104

104 Draft as of
1/14/26

2026-2027

Academic Year Calendar

- Student Attendance Days
- Teacher Institute Days
- Holidays/Non-Attendance Days
- Emergency/Non-Attendance Days

July 26						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 26						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 26						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 26						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 26						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 26						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

21

19

17

14

January 27						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 27						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 27						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 27						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

18

18

18

20

May 27						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 27						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 27						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 27						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Notes

- 174 Student Attendance days
- 4 Teacher Institute Days
- 5 Emergency/Non-Attendance Days
3/1, 5/24, 5/25, 5/26, 5/27
- 2 Comp Days for PM P/T Conferences
10/30, 2/12
- 85 1st Sem. Student Days
- 89 2nd Sem. Student Days

- August 10- Staff Return 8-5
- August 10- Open House 3-5
- August 11- Staff Work 8-1
- August 12- Students Return

- End of 1st Quarter: Oct 9
- End of 2nd Quarter: Dec 18
- End of 3rd Quarter: Mar 5
- End of 4th Quarter: May 20

- Parent Teacher Conferences:
- PT Conf: PM on Oct 28, 29
(No school on Oct 30)
- DEES 12 dismissal 12:30-5:30 conf
- JAMS 12:30 dismissal 1-6 conf

- PT Conf: PM on Mar 23, 24
(No school on Feb 12)