

**Regular Meeting**

**BOARD OF EDUCATION  
Jacksonville School District #117**

**AGENDA**

**Wednesday, August 19, 2009**

**Board Room**

**211 West State Street**

**Jacksonville, IL 62650**

**7:00 PM**

I. ROLL CALL

II. RECEPTION OF VISITORS, PETITIONS OR COMMUNICATIONS

III. ANNOUNCEMENTS

A. Pride of the District Day - Sunday, August 30

IV. INFORMATIONAL ITEMS

A. Plus/Delta Review (Mr. Huddle)

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**BOARD OF EDUCATION  
QUALITY TOOL / PARKING LOT ITEMS  
07/15/09**

PLUS

- Good preparation and presentation on enrollment
- Good job to Kilver
- Nice enrollment report and presentation. Lots of data that was very well presented

DELTA

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PARKING LOT/ISSUE BIN

- Can we make class size vs. number of teachers more equitable – a class of 24 @ one school has 2 teachers while a class of 24 @ another school has 1 teacher.
- A lot of talk of co-teaching – maybe bring more info to board about it.
- Meeting at host school instead of JHS – Why is this not done any longer?
- Please add PBIS as informational item for future meetings



**SCHOOL DISTRICT NO. 117**  
516 Jordan Street  
Jacksonville, IL 62650

**2009-10 Project Enrollment with Teachers**

**PROJECTED K-12 ENROLLMENT:** 3,366

BUILDING	PROJECTED AS OF	K*	1	2	3	4	5	6	TOTAL	Notes:	TMR/ EMR	ED/BD	Autism	Four Rivers	GRAND TOTAL
Eisenhower	End of 2008-09	50	56	51	52	44	45	53	351	TMR contains Gr. K-6; EMR #1 contains Gr. K-2; EMR #2 contains Gr. 3-4	27				378
	Projected for 2009-10	48	43	56	46	48	45	49	335	TMR contains Gr. K-6; EMR #1 contains Gr. K-2; EMR #2 contains Gr. 3-4	28				363
Eisenhower Teachers		2	2	3	2	2	2	2	15		3				18
Franklin	End of 2008-09	48	48	44	38	47	30	38	293						293
	Projected for 2009-10	44	47	43	47	26	44	29	280						280
Franklin Teachers		2	2	2	2	1	2	2	13						13
Lincoln	End of 2008-09	45	51	43	37	40	30	36	282	ED contains Gr. 3-4		9			291
	Projected for 2009-10	56	44	41	43	38	31	31	284						284
Lincoln Teachers		3	2	2	2	2	2	2	15			0			15
Murrayville-Woodson	End of 2008-09	23	28	21	28	17	24	15	156	MPH (4R)				4	160
	Projected for 2009-10	21	23	23	20	27	16	21	151	MPH (4R)				5	156
Murrayville Teachers		1	1	1	1	1	1	1	7				n/a	7	
North Jacksonville	End of 2008-09	30	36	33	37	31	28	27	222	EMR contains Gr. 5-6	11				233
	Projected for 2009-10	33	26	30	24	38	39	25	215	EMR contains Gr. 5-6	16				231
North Jacksonville Teachers		2	1	2	1	2	2	1	11		1				12
South Jacksonville	End of 2008-09	47	48	43	37	40	34	44	293	ED contains Gr. K-2		4			297
	Projected for 2009-10	44	38	41	42	38	36	42	281	ED contains Gr. K-3		4			285
South Jacksonville Teachers		2	2	2	2	2	2	2	14			1			15
Washington	End of 2008-09	38	31	39	34	24	40	37	243	Autism contains Gr. K-6; ED contains Gr. 4-6		9	9		261
	Projected for 2009-10	44	38	41	42	38	26	42	271	Autism contains Gr. K-6; ED contains Gr. 4-6		11	8		290
Washington Teachers		2	2	2	2	2	1	2	13			1	1		14
Total Enrollment	End of 2008-09	281	298	274	263	243	231	250	1840		38	22	9	4	1,913
	Projected for 2009-10	290	259	275	264	253	237	239	1817		44	15	8	5	1,889
Total Classroom Teachers	Projected for 2009-10	14	12	14	12	12	12	12	88		4	2	1	n/a	95

Turner (Projected) 275 278 Total 553  
2009 268 258 526

JHS (Projected) 227 210 245 242 Total 924  
2009 272 232 231 221 956



**JACKSONVILLE SCHOOL DISTRICT #117  
APPLICATION FOR WAIVER OR MODIFICATION OF STATE MANDATED  
SCHOOL HOLIDAY - VETERAN'S DAY**

**Response to Item #3**

Illinois School Code 5/24-2 Holidays - Teachers shall not be required to teach on Saturdays; nor shall teachers or other school employees, other than noncertificated school employees whose presence is necessary because of emergency or for the continued operation and maintenance of school facilities or property, be required to work on legal school holidays, which are January 1, New Year's Day; the third Monday in January, the Birthday of Dr. Martin Luther King, Jr.; February 12, the Birthday of President Abraham Lincoln; the first Monday in March (to be known as Casimir Pulaski's birthday); Good Friday; the day designated as Memorial Day by federal law; July 4, Independence Day; the second Monday in October, Columbus Day; November 11, Veteran's Day; the Thursday in November commonly called Thanksgiving Day and December 25, Christmas Day. School boards may grant special holidays whenever in their judgment grant such action is advisable. No deduction shall be made from the time or compensation of a school employee on account of any legal or special holiday.

**4a) Narrative description that support the reason for request:**

Jacksonville School District 117 is seeking a waiver of School Code ILCS 5024-2 requiring a school holiday on November 11, Veteran's Day. This request is based upon meeting the intent of the mandate in a more effective manner.

**4a-i) The intent of the rule or mandate is to be achieved as follows:**

The school holiday is intended to commemorate the contributions veterans have made to America.

**4a-ii) The district will meet the intent of the mandate more effectively by:**

Holding school on this day, thereby maximizing the opportunities for continuation of instruction. It is the intent of the District to emphasize the contributions of veterans in regular lesson plans throughout the month of November. Teachers will plan lessons addressing these outcomes without interruptions created by this school holiday.

**4a-iii) How the manner will be more effective and efficient**

Student attendance on the true date of Veteran's Day will insure that appropriate instruction is given on the actual date of the Holiday. This allows for all-school assemblies, announcements, and activities regarding the significance of the Holiday. We believe that commemorating the Holiday on the actual date is more effective, as it is timely, and instruction can be consistent school and District wide (rather than the day before or the day after or sometimes the week before, etc.)

**4a-iv) Not applicable**



## **INFORMATIONAL ITEM**

TO: Board of Education  
FROM: Carol Link  
SUBJECT: Tentative Budget 2009-2010

Attached is the Tentative Budget. A copy is on display at Central Office.

Please know that final information has not been received on State revenue. Also, final decisions have not been made on numerous grants. If information is received soon enough, I will revise the Tentative budget to reflect these changes before the Original budget is adopted. Otherwise, it is likely there will be a need for an Amended budget.

Information regarding the Tentative Budget will be discussed at the August 19<sup>th</sup> Board meeting.

E. Building Tours (Mr. Huddle)  
F. Preliminary Achievement Scores (Mr. Huddle)  
V. CONSENT AGENDA

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**CONSENT AGENDA**

TO: Board of Education

FROM: Les Huddle

SUBJECT: Consent Agenda

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That the Board approve the consent agenda items as follows:

- A. Financial/Treasurer's Reports
- B. Approval of Minutes of Previous Meetings
- C. Request for Proposal - Copiers

MOVED BY: \_\_\_\_\_

Seconded \_\_\_\_\_

YEA:

NAY:

YEA:

NAY:

\_\_\_\_\_ ALBERS \_\_\_\_\_

\_\_\_\_\_ HEATON \_\_\_\_\_

\_\_\_\_\_ BALLARD \_\_\_\_\_

\_\_\_\_\_ OLSON \_\_\_\_\_

\_\_\_\_\_ DEWITT \_\_\_\_\_

\_\_\_\_\_ CLARK \_\_\_\_\_

\_\_\_\_\_ CANTRELL \_\_\_\_\_

Background Information:

**CONSENT AGENDA**

TO: Board of Education

FROM: Les Huddle

SUBJECT: Minutes of Previous Meetings

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**PROPOSED MOTION BY THE BOARD OF EDUCATION:**

That the Board approve the minutes of previous meetings as presented.

MOVED BY: \_\_\_\_\_

Seconded \_\_\_\_\_

YEA:

NAY:

YEA:

NAY:

\_\_\_\_\_ ALBERS \_\_\_\_\_

\_\_\_\_\_ HEATON \_\_\_\_\_

\_\_\_\_\_ BALLARD \_\_\_\_\_

\_\_\_\_\_ OLSON \_\_\_\_\_

\_\_\_\_\_ DEWITT \_\_\_\_\_

\_\_\_\_\_ CLARK \_\_\_\_\_

\_\_\_\_\_ CANTRELL \_\_\_\_\_

BACKGROUND INFORMATION:

A. Financial/Treasurer's Reports (Mrs. Link)

B. Approval of Minutes (Mr. Huddle)

1. July 15 Committee of the Whole

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**Jacksonville School District #117  
Board of Education  
Committee of the Whole Meeting  
July 15, 2009**

The Board of Education of Jacksonville School District #117 met as a Committee of the Whole on July 15, 2009, at 7:00 pm at the Jacksonville High School. Members present at roll call were Mrs. Ballard, Mr. Cantrell, Mr. Clark, Mr. Heaton and Mrs. Olson. Mrs. DeWitt arrived after roll call. Superintendent, Les Huddle, Assistant Superintendent, Carol Kilver, Director of Human Resources, Jim Bormann, and Chief Financial Office, Carol Link were also present.

Mr. Huddle began the discussion by addressing the question of whether or not to hire a consultant to help the Board write the Mission, Vision and Goals. He said the IASB provides this service for \$300.00 per hour and would be flexible with times and services. Mr. Huddle said, though he supports IASB and their programs, their program tends to be "cookie cutter" for all districts. He suggested that he and administration proceed with the process in-house. If any further outside input is needed, it can be discussed at that time. The consensus of the Board is to allow Mr. Huddle to proceed in-house. Mr. Albers suggested maybe we need input from consultant outside of the educational realm.

Mr. Huddle said the timeline presented at the last meeting is very aggressive. He would like to begin surveying the community members and possibly have JHS Students or IC/Mac students compile the data. Mr. Clark suggested that the survey utilize a rating system to keep the answers uniform.

**ADJOURNMENT**

Mrs. Olson adjourned the Committee of the Whole at 6:55 pm.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary



**Jacksonville School District #117  
Board of Education Regular Meeting  
July 15, 2009**

The Board of Education of Jacksonville School District #117 met in Regular Session on July 15, 2009, at 7:00 pm at the Jacksonville High School. Members present at roll call were Mr. Albers, Mrs. Ballard, Mr. Cantrell, Mr. Clark, Mrs. DeWitt, Mr. Heaton and Mrs. Olson. Superintendent, Les Huddle, Assistant Superintendent, Carol Kilver, Director of Human Resources, Jim Bormann, and Chief Financial Office, Carol Link were also present.

RECEPTION OF VISITORS, PETITIONS OR COMMUNICATIONS

None.

ANNOUNCEMENTS

Mrs. Olson advised the Paint the District Day will be Sunday, August 30<sup>th</sup>. Illinois College will again provide students to assist in the projects.

APPROVAL OF AGNEDA

Mr. Heaton moved, seconded by Mr. Cantrell to approve the Agenda as presented. Mr. Huddle advised the need for an additional topic during the second closed session for the purpose of discussing Real Property. Roll: Heaton, Cantrell, Olson, Albers, Ballard, DeWitt and Clark. Nay. None.

INFORMATIONAL ITEMS

Plus/Delta Review – Mr. Huddle addressed items from last meeting.

- One comment was “what is the point of having a meeting IF we do not engage board members to ask questions?” Mr. Huddle said he always encourages questions. It may be appropriate for some questions to be addressed prior to the meeting.
- “How are school photographers picked and do all schools get money back from photographers?” Mr. Huddle advised that each building principal makes the decision on which photographer to use. He said most photographers used provide “kick-backs” to the schools for orders. Mr. Cantrell suggested more information be provided to the Board regarding the photographers used.
- Building tours during the day – Mr. Huddle advised that tours could be scheduled during the day but many members work during the day and it may be difficult to get everyone scheduled.

Projected Enrollment Report – Mrs. Kilver presented projected enrollment and class sizes. She advised that administration is watching the State budget very closely to see whether the Early Childhood grants will be made available and to what level. She said as of this time only Kindergarten has had registration. It is expected that the kindergarten number will increase by 50. One option to handle larger classes is to have a “floating teacher” to help with larger classes at Eisenhower (2<sup>nd</sup> grade). Eisenhower also has had an increase in their poverty rate. Mrs. Kilver advised that the data may change after the August 6<sup>th</sup> registration. Administration is also looking into utilizing less traditional classroom settings. She said declining enrollment is reflective of what is happening in our community (ie; gas prices, closing businesses). The projected enrollment numbers do not include any transfers. Mrs. Kilver advised by moving North’s kindergarten classes back to North, students will have more time for instruction, PE with a teacher, library services and reading/Title 1 services.

Mrs. Kilver also presented data on Special Education projection class sizes:

Program/Teacher	2008-09	Remaining	Receiving	Projected 7/14/09
<b>TMH</b>				
Eisenhower	6	5	0	7 (2)
TJH	5	1	0	0
JHS	9	5	4	8
Clay Court	6	5	13	12
<b>EMH</b>				
Eisenhower	6	6	3	10
Eisenhower	16	9	1	9
North	11	7	7	16
TJH	10	4	2	6
TJH	12	5	2	6
JHS	14	12	13	24*
JHS	21	12	3	15
<b>SED</b>				
South	3	2	2	4
Lincoln	10	6	1	0
Washington	9	4	4	11
TJH	15	9	5	12
JHS	13	12	6	16

Amount of time students receive special education	Class Size	
20% or less	15	
More than 20% but no more than 60% of the day	10	
More than 60% of the day	8	

Board Book Online Board Packets Discussion – Mr. Huddle presented a comparison of three products' features and prices. He said the states of Texas and Georgia are using Board Book state-wide. Board Book is created by the Texas State Board of Education specifically for boards of education. Mr. Albers said he would like to absorb this cost within current budget items so we are not spending more money for board packet preparation. He suggested maybe one less member attending the Chicago meeting and use those funds to buy board Book.

Bank Depository Update – Mrs. Link reported that the First State Bank of Winchester was acquired by the First National Bank of Beardstown. The District has an account with the bank and uses it to deposit all revenues received by Murrayville Elementary School. The current balance is \$100. This change left the District with two Money Market accounts, both having the same type of investments and benefits. Mrs. Link has requested to have the two Illinois Funds Money Market accounts consolidated. The original Prime Fund account had a balance of \$52.03.

403b Plan Update – Mrs. Link presented information regarding the changes to the 403b plans. Since January 1, 2009, our district has continued to have issues with the way our 403b plan has been administered by Gatekeeper Administration & Consulting, LLC. So much so, that our attorney, Andy Merriman, checked with American Fidelity to see if their company was taking on any new clients for 403b plan administration. As of May 1, 2009, they will be accepting new clients.

On May 12, 2009, we received an e-mail from Gatekeeper Administration & Consulting, LLC announcing that their company will be merging with CPI Qualified Plan Consultants, Inc. no later than July 31, 2009. On June 25<sup>th</sup> we received an e-mail from Gatekeeper announcing the acquisition of CPI by CUMA Mutual Group.

June 1<sup>st</sup>, Andy Merriman sent a letter to Gatekeeper terminating our agreement with the company as our Third Party Administrator effective August 1, 2009. Andy has been in contact with Fidelity as the District's 403b Third Party Administrator. Andy will present detailed information on this change and address Board questions in the near future.

NWEA- Measures of Academic Progress – Mrs. Kilver presented a PowerPoint presentation regarding the District's use of MAP testing. MAP tests are achievement tests delivered by computer three times per year. The feedback is timely, the test is backed by 20 years of research, MAP is used nationwide, results "lexile scores" are more specific than DRA.

Students use the computer to answer questions. The questions adjust to the skill level of the student. Advantages include:

- Adaptive testing
- Moves with students who move around the district
- Students are aware of their scores
- Parents are informed
- Teachers collaborate
- Provides data-driven instruction

#### CONSENT AGENDA

Mr. Heaton moved, seconded by Mr. Cantrell to approve the items of the Consent Agenda as presented:

- Financial/Treasurer's Reports
- Approval of Minutes of Previous Meetings
- Consideration of Cafeteria Disposable Products Bids
- Approval of Food Product Bids
- Resolution That Serious Safety Hazard Continues to Exist

Roll: Heaton, Cantrell, Clark, Albers, Olson, DeWitt and Ballard. Nay; None.

#### ACTION ITEMS

INTO CLOSED SESSION – Mr. Cantrell moved, seconded by Mrs. Ballard to adjourn to Closed Session at 8:44 pm for appointment, employment, compensation, discipline, performance or dismissal of employees of the District 5 ILCS 120/2 (c)(1). Roll: Cantrell, Ballard, Albers, Clark, DeWitt, Heaton and Olson. Nay; none

OUT OF CLOSED SESSION – Mr. Cantrell moved, seconded by Mr. Clark to return to Open Session at 9:26 pm. Roll: Cantrell, Clark, DeWitt, Heaton, Olson Ballard and Albers. Nay; None.

Approval of Salary Increases for Non-Bargaining Unit Employees – Mr. Heaton moved, seconded by Mr. Cantrell to approve the recommendations for salary increases for non-bargaining unit employees as presented for the 2009-2010 school year. Roll: Heaton, Cantrell. DeWitt, Clark, Ballard, Olson and Albers. Nay; None

Personnel Recommendations-Mrs. Ballard moved, seconded by Mr. Heaton to adopt resolutions of non-renewal for the following as prepared by Attorney, Larry Kuster, accept the following resignations, and approve the request for leave as follows:

#### Resolutions for Non-Renewal

**Mary Clinton**, Special Education Aide at Lincoln

**Elisha Beard**, Special Education Aide at Washington

#### Resignations

**Susan Weeks**, One-on-One Aide at Washington, effective August 15, 2009

**Tiffaney Rains**, Language Arts Teacher t Turner effective June 17, 2009

**Toni Brooks**, Washington 4<sup>th</sup> Grade Teacher effective July 6, 2009

#### Leave of Absence

**Amy White**, General Leave of Absence for 2009-2010 school year.

Roll: Ballard, Heaton, Olson, Albers, Clark, DeWitt and Cantrell. Nay; None

Employment

Mr. Cantrell moved, seconded by Mrs. Olson to approve the recommendations for employment as presented:

**Brent Heaton**, P.E. Teacher at South

**Jearrie Burleson**, Instructional Technology Office Help Desk/Secretary

**Melissa Hardwick**, Language Arts Teacher, Turner

**Amy Gillespie**, Talented And Gifted Teacher

Roll: Yea: Cantrell, Olson, Clark, DeWitt, Albers, and Ballard. Mr. Heaton abstained. Nay; None.

Ratification of Agreement Between the District and the Bus Drivers - Mrs. Ballard moved, seconded by Mr. Clark to approve the recommendation to ratify the four-year agreement between the District and the Bus Drivers as presented. Roll: Ballard, Clark, DeWitt, Olson, Heaton, Albers, and Cantrell. Nay; None.

Approval of Extra Curricular Code Update – Mr. Heaton moved, seconded by Mrs. Ballard to approve the wording changes to the 2009-10 Extra Curricular Code as presented. Mr. Huddle presented the change in the code to clarify the Admission Provision to add the following: This Provision can only be enacted for the student admits to a school official of a dependency problem prior to any incident where the student has been found to be involved. A student is not eligible to use this Provision after a reported violation or after they have been found in violation. Roll: Heaton, Ballard, Albers, DeWitt, Cantrell, Olson and Clark. Nay; None.

Approval to Purchase BoardBook – Mr. Cantrell moved, seconded by Mr. Albers to approve the purchase of BoardBook, a web-based board packet preparation and publication tool. Mr. Albers suggested the administration use existing funds to make this purchase, perhaps sending one less member to the annual meeting in Chicago. Roll: Cantrell, Albers, Clark, Olson, Heaton, DeWitt, and Ballard. Nay; None.

Approval of Athletic Director Position at Turner – Mr. Albers moved, seconded by Mr. Heaton to approve the stipend position of Athletic Director at Turner Junior High as presented. Mrs. DeWitt said the position should be consistent with the AD position at JHS in that he/she should not be allowed to coach. Mr. Cantrell agreed that the AD should not be allowed to coach. Roll: Yea: Albers, Heaton. Nay; Olson, Ballard, DeWitt and Cantrell. Motion Defeated.

Consideration of Proposals for Health, Life, Vision and Dental Insurance for District Employees – Mr. Cantrell moved, seconded by Mr. Heaton to continue coverage with Egyptian Trust for Health, Life, Vision and Dental insurance for District Employees. Mrs. Link presented proposals from several companies and is recommending the District remain with the Egyptian Trust. Roll: Cantrell, Heaton, Olson, Albers, DeWitt, Clark and Ballard. Nay; None.

Internet Usage Policy Update – Mr. Cantrell moved, seconded by Mrs. Ballard to approve the wording changes to the 2009-2010 Internet Usage Policy as presented. Mrs. Kilver asked the board for approval of the wording changes in time for registration. Roll: Cantrell, Ballard, Albers, DeWitt, Heaton, Olson and Clark. Nay; None.

North Elementary Easement Agreement – Mr. Heaton moved, seconded by Mrs. Ballard to approve the Resolution and Easement Agreement between North Elementary School and the City of Jacksonville as presented. The City of Jacksonville is requesting the District approve an easement agreement for the purpose of installing a new water main. The new main would run through a small piece of North Elementary's property. Mr. Castleberry and a representative of the city have met on the property to examine the exact location. There will be only minor work on the District's property and the City is agreeing to put the property into like for after the main is completed. When the project is complete, there will be a hydrant that will be on our property but well out of the way and should actually be an up-grade for safety at North should a water supply be needed. Attorney, Larry Kuster has reviewed the language and agrees with the document as presented. Roll: Heaton, Ballard, Olson, Clark, Cantrell, DeWitt and Albers. Nay; None.

## INTO CLOSED SESSION

Mr. Heaton moved, seconded by Mr. Cantrell to adjourn to Closed Session at 9:59 pm for

- Appointment, employment, compensation, discipline, performance or dismissal of employees of the District 5 ILCS 120/2 (c)(1).
- Purchase or lease of real property owned for the use of the District, including meetings for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5)

Roll: Heaton, Cantrell, Albers, Olson, Ballard, Clark and DeWitt. Nay; None.

**RETURN TO OPEN SESSION**

Mr. Heaton moves, seconded by Mrs. Ballard to return to Open Session at 10:42 pm. Roll: Heaton, Ballard, Albers, Cantrell, Clark, DeWitt, and Olson. Nay; None.

**ADJOURNMENT**

Mr. Cantrell moved, seconded by Mr. Heaton to adjourn the meeting at 10:3 pm. Roll: Cantrell, Heaton, Albers, Clark, Ballard, DeWitt and Olson. Nay; None.

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President

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Secretary



**Jacksonville School District #117  
Board of Education Special Meeting  
July 29, 2009**

The Board of Education of Jacksonville School District #117 met in Special Session on July 29, 2009, at 7:00 pm at Jacksonville High School. Members present at roll call were Mr. Albers, Mr. Cantrell, Mr. Clark, Mrs. DeWitt, Mr. Heaton and Mrs. Olson. Mrs. Ballard was absent. Superintendent, Les Huddle, Assistant Superintendent, Carol Kilver, Chief Financial Officer, Carol Link and Director of Human Resources were also present.

RECEPTION OF VISITORS, PETITIONS OR COMMUNICATIONS

None

ACTION ITEMS

**403(b) Third Party Administration** -Mr. Albers excused himself from the room at 7:03 pm. Mr. Heaton moved, seconded by Mr. Cantrell to approve American Fidelity Assurance Company, d/b/a/ AFPlanServ as the District's 403(b) Third Party Administrator. Mr. Andy Merriman from Rammelkamp, Bradney Law Offices presented information about why this action is necessary. He said hiring Gatekeepers seemed like the right think go do but they didn't do what they said they could do. They had too many district and Jacksonville, being one of the smaller districts, was allowed to "fall through the crack". Merriman said District #117 did a great job with managing the 403(b) itself. Roll: Heaton, Cantrell, Clark, DeWitt and Olson. Nay. None. Mr. Albers returned to the room at 7:11 pm.

**Approval of Athletic Director Position for Turner** – Mr. Cantrell moved, seconded by Mrs. DeWitt to approve the Athletic Director position for Turner as presented. Mr. Huddle advised the change to the wording of the position description to not allow the AD at Turner to also coach. Mr. Huddle also advised that this description is subject to approval by the labor management and JEA. Roll: YEA: Cantrell DeWitt, Olson and Heaton. NAY: Albers and Clark.

INTO CLOSED SESSION

Mr. Cantrell moved, seconded by Mrs. DeWitt to adjourn to Closed Session at 7:13 pm for the purposes of: Appointment, employment, compensation, discipline, performance or dismissal of employees of the District 5 ILCS 120/2 (c)(1). Roll: Cantrell, DeWitt, Albers, Clark, Heaton and Olson. Nay; None.

OUT OF CLOSED SESSION

Mr. Albers moved, seconded by Mr. Cantrell to return to Open Session at 7:19 pm. Roll: Albers, Cantrell, Clark, DeWitt, Heaton and Olson. Nay; None.

**Personnel Recommendations** – Mr. Heaton moved, seconded by Mr. Cantrell to approve the following personnel recommendations:

Resignations

- **Kelsey McQuality**, JHS Spanish Teacher, effective 7/9/09
- **Francis Ashbaker**, Bus Driver effective 8/31/09
- **Adam Stinson**, North Noon Supervisor effective immediately

Employment

- **Shelly Scaman**, JHS Special Education Teacher
- **Charity Karr**, Turner Language Arts Teacher, one semester only
- **Dennis Nail**, JHS Spanish Teacher
- **Nick Guidish**, Instructional Technology Coordinator/Network Specialist
- **Anita Llewellyn**, English Language Learner Program Coordinator
- **Joe Brooks**, JHS Boys and Girls Tennis Coach
- **Christina Stewart**, JHS Assistant Cheerleading Coach
- **Leslie Dillard**, Volunteer JHS Volleyball Coach

Leaves

- **Jessica Lonergan**, Maternity Leave beginning September 7, 2009 for six weeks.
- Roll: Heaton, Cantrell, DeWitt, Clark and Olson. Nay; None. Mr. Albers voted "present".

INTO CLOSED SESSION

Mr. Cantrell moved, seconded by Mr. Clark to adjourn to Closed Session at 7:21 pm for the purposes of: Appointment, employment, compensation, discipline, performance or dismissal of employees of the District 5 ILCS 120/2 (c)(1). Roll: Cantrell, Clark, Olson, Heaton DeWitt and Albers. Nay; None.

OUT OF CLOSED SESSION

Mr. Heaton moved, seconded by Mr. Cantrell to return to Open Session at 8:14 pm. Roll: Heaton, Cantrell, Clark, DeWitt, Olson and Albers. Nay; None.

**Approval of Budget Recommendations** - Mr. Huddle presented three options for handling the budget shortfall. Mr. Huddle said with the loss of revenue from the Illinois State Board of Education Grants totaling right at \$650,000, it is necessary to examine these grants. The responsibility of Administration is to make recommendations that would assist the District to remain fiscally sound. He presented three different scenarios for your review.

The first scenario is based on these factors:

- Use \$0.00 "rainy day funds".
- Reduce the grant expenditures by \$650,000.
- Have the District pick-up as few new expenses as possible.
- Maintain the programs as much as possible to continue to serve students with at least close to the same services as last year.

The second scenario is based on these factors:

- Spend \$300,000 "rainy day funds".
- Reduce the grant expenditures by around 50%. This is not as much as scenario #1.
- Have the District pick-up around 50 % of the \$650,000 loss revenue. (I am using \$300,000 for this example.)
- Maintain the programs as much as possible to continue to serve the students.

The third scenario is based on these factors:

- Spend all \$650,000 out of "rainy day funds".
- No reductions in any of the grants.
- Maintain all programs at the same level as last year.
- Have the District pick-up the entire \$650,000 loss of revenue out of "Rainy Day Funds."

Mr. Albers said the decision is a tough one. He said while being fiscally responsible this Board has managed to save for a "rainy day". He said he would be okay with spending more than \$300,000 if it means keeping Early Childhood and Reading.

Mr. Cantrell is in favor of scenario #2. He said he does not want to lose reading assistance. He also is expecting greater cuts next year.

Mr. Clark said it is an unfortunate situation. The Early Years and Reading programs are too important to cut. He believes scenario #2 is the most financial prudent.

Mrs. DeWitt said she agrees with scenario #2 being financially prudent.

Mr. Heaton is in favor of keeping Early Childhood but he is said beware of next year.

Mr. Albers mentioned that a future round-table discussion could center around asking taxpayers what they think the Board should do about the funding cuts. He said this will be an ongoing conversation

Mrs. Olson said she has serious concerns with our community losing factories, reductions in property tax revenue and cuts in State Aide. She said she hopes the public and the Board realizes that if things don't get better, a new conversation will be to cut a lot of entire programs. She advised that our District has been on a State Financial Recognition list for several years and that status could go down quickly. If our financial situation drops down too low, the State will be running our District instead of us. She would like to see our District education our students with the resources we have. Next year will be much worse!

Mrs. DeWitt moved, seconded by Mr. Cantrell to authorize Administration to proceed with scenario #2 as presented. Roll: DeWitt, Cantrell, Albers, Heaton, Olson and Clark. Nay; None.

#### ADJOURNMENT

Mr. Heaton moved, seconded by Mr. Cantrell to adjourn the meeting at 8:27 pm. Roll: Heaton, Cantrell, Clark, Albers, DeWitt and Olson. Nay; None.



**CONSENT AGENDA**

TO: Board of Education  
FROM: Carol A. Link  
SUBJECT: Request for Proposal - Copiers

**PROPOSED MOTION BY THE BOARD OF EDUCATION:**

“I move that Administration seek proposals for copiers.”

MOVED BY:	_____		Seconded	_____	
YEA:		NAY:	YEA:		NAY:
_____	ALBERS	_____	_____	DEWITT	_____
_____	BALLARD	_____	_____	HEATON	_____
_____	CANTRELL	_____	_____	OLSON	_____
_____	CLARK	_____			

**BACKGROUND INFORMATION:**

Our current copier rental contracts with Watts Copy System expire November 30, 2009. The NCI contracts are open ended. WE also have contracts with Wade & Dowland and with Tom Day Business Machines which expire within the year.

Administration is considering having one company provide the District with the smaller copier service. We currently have a contract with R K Dixon for the three (3) large copiers. This contract expires July 2012.

VI. CLOSED SESSION- For the purposes of:

A. Appointment, employment, compensation, discipline, performance or dismissal of employees of the District. 5 ILCS 120/2(c)(1)

VII. ACTION ITEMS

A. Personnel Recommendations (Mr. Huddle)

B. IMRF Rate (Mrs. Link)

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**ACTION ITEM**

TO: Board of Education  
FROM: Carol Link  
SUBJECT: IMRF Rate

**PROPOSED MOTION BY THE BOARD OF EDUCATION:**

“I move that the Board of Education approve the IMRF ARC rate of 11.57% in lieu of the Phase-In rate of 9.41%.”

MOVED BY:			Seconded		
	_____	_____	_____	_____	_____
YEA:		NAY:	YEA:		NAY:
_____	ALBERS	_____	_____	DEWITT	_____
_____	BALLARD	_____	_____	HEATON	_____
_____	CANTRELL	_____	_____	OLSON	_____
_____	CLARK	_____			

**BACKGROUND INFORMATION:**

Attached are three pages from the IMRF webinar and a copy of our IMRF Preliminary notice. As you can see from the chart, it is anticipated that the IMRF cost will be less over time if the District chooses the ARC rate in lieu of the Phase-In rate. Our District's ARC rate is 11.57% and our Phase-In rate is 9.41%. IMRF is recommending the ARC rate.

The District anticipated an increase in IMRF rates and levied taxes accordingly. Anticipated fund balances, revenues, and expenditures are:

July 1, 2008 Beginning Balance		\$254,151
FY 2008-2009 Revenue	\$343,470	
FY 2008-2009 Expenditures	<u>\$433,145</u>	<u>-\$89,675</u>
June 30, 2009 Ending Balance		\$164,476
Projected FY 2009-2010 Revenue	\$651,822	
Projected FY 2009-2010 Expenditures	<u>\$551,249</u>	<u>\$100,573</u>
Projected Balance June 30, 2010		\$265,049



**ACTION ITEM**

TO: Board of Education  
FROM: Carol Link  
SUBJECT: Approval to Seek Bids for Bleachers

**PROPOSED MOTION BY THE BOARD OF EDUCATION:**

“I move that Administration seek bids for bleachers.”

MOVED BY:	_____	Seconded	_____
YEA:		YEA:	
_____	ALBERS	_____	DEWITT
_____	BALLARD	_____	HEATON
_____	CANTRELL	_____	OLSON
_____	CLARK	_____	

**BACKGROUND INFORMATION:**

The current bleachers in the West gym at JHS are in need of replacement. In the fall of 2006, the bleachers on the East side of the West Gym were removed and have not been replaced.

It is the recommendation of Administration that both sets of bleachers be replaced at this time

Health/Life/Safety funds will be used for this expenditure.

VIII. CLOSED SESSION

A. Appointment, employment, compensation, discipline, performance or dismissal of employees of the District. 5 ILCS 120/2(c)(1)

B. Purchase or lease of real property owned for the use of the District, including meetings for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5)

IX. ADJOURNMENT