

**THE LAKE AND PENINSULA SCHOOL DISTRICT**  
**Regular Meeting AGENDA**  
**October 10, 2024, 10:30 AM**

Agenda

1. <b>CALL TO ORDER</b>	
2. <b>PLEDGE OF ALLEGIANCE</b>	<b>3</b>
3. <b>ROLL CALL</b>	
4. <b>INTRODUCTION OF VISITORS</b>	
5. <b>ORDERING OF AGENDA</b>	
6. <b>APPROVAL OF CONSENT AGENDA</b>	
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d. Public Comments	
8. <b>DELEGATIONS</b>	
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c. Student Representative	
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15. FUTURE AGENDA ITEMS AND MEETING DATE	
16. GOOD OF THE ORDER	
17. ADJOURNMENT	



3

*October 10, 2024*  
*School Board Meeting*

**PAYROLL**

**CHECK REGISTERS**

**9/11/2024 – 10/2/2024**

No payroll checks issued.

**GENERAL**

**CHECK REGISTERS**

**9/11/2024 – 10/2/2024**

102410 – 102485

**PAYROLL & GENERAL**

**Direct Deposits & Vendor Payments**

**9/11/2024 – 10/2/2024**

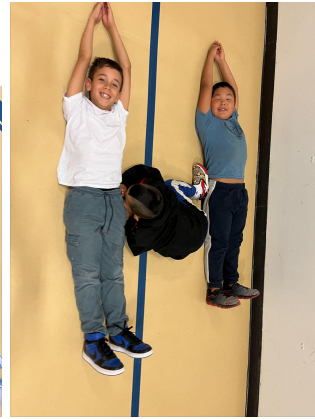
FY25 Vouchers 1057 - 1099

# Site Report – IGI – September, 2024

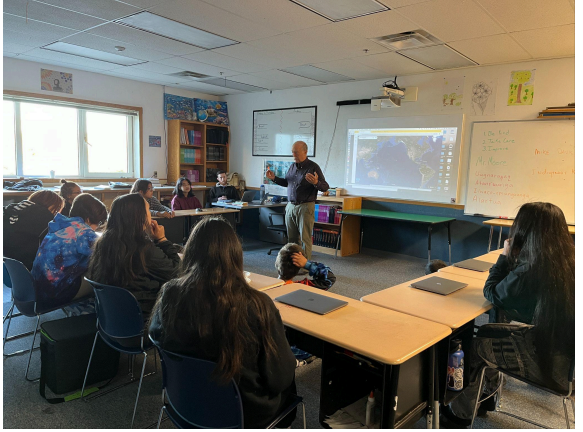
To: Superintendent Kasie Luke  
and LPSD School Board Members

From: Stephanie Canning, Head Teacher

## Photos & Description of Activities and Events



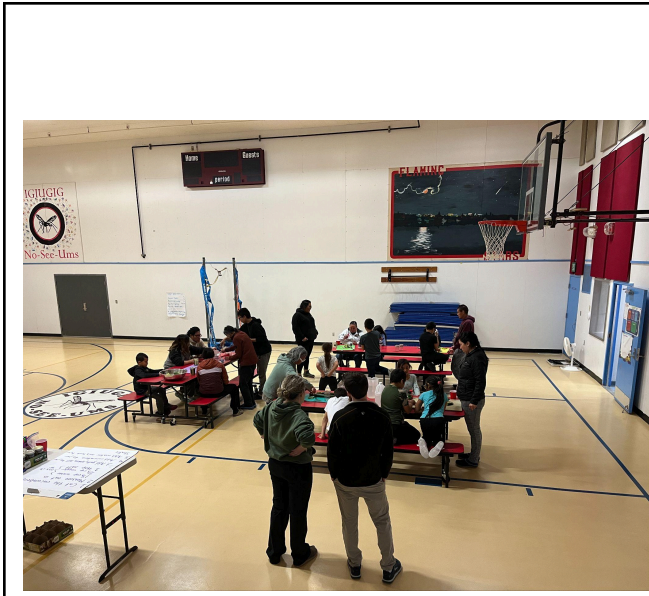














**Personnel Update**

Returning to IGI: Gabbie Cruz (K-3) Stephanie Canning (Head Teacher, 3-5) Andyn Gunlik (Aide, Yup'ik teacher) Anthony Wassillie (Aide, Custodian)  
 New to IGI: Nathan Moore (Secondary) Heather Green (KU student teacher 3-5)  
 We still have many open classified positions that certified staff are having to fill in for (PE, Night Gym Aide, Preschool)

**Classroom Highlights**

Students and teachers are excited to have started Yup'ik lessons with our onsite language coordinator, as well as Yuraq.

**LSAC Activity**

LSAC will hold its first meeting of the 24/25 school year on Thursday, October 3.

**Community Engagement**

Quyana to Christina Salmon for filling in for cook last week and Kath Rutherford (South Central's Behavioral Therapist) for stopping by circle time and starting our FY 25 relationship. Quyana to all those who have welcomed our new staff members with open arms!

**Professional Development**

PLCs begin next month, and with it comes the task of providing coverage without subs. Ms. Cruz is currently teaching a course with UAA, our very own professor! Ms. Cruz and Ms. Canning are both currently enrolled in courses needed to become certified under the Alaska Reads Act. Ms. Canning just finished her course on coding, gaining more insight for teaching our new tech. standards.

**Pupil % Attendance K-12**

Pupil attendance was about 98% for September.

**Student and Staff Safety**

All certified and classified staff will participate in CPI training in the coming months.

**Other**

## Kokhanok Site Report - September, 2024

**To:** LPSD School Board

**From:** Colter Barnes, Principal

### Outstanding Activities and Events

For 60% of our certified staff being new to our school, community, district, and standards-based system, we have had a very smooth start to the school year. Not only have our teachers been spending many nights and weekends at the school planning and preparing instructional materials, but our veteran classified staff has had exceptional attendance in September which helps EVERYTHING run smoothly. We are trying to foster a team-work and community-oriented atmosphere/spirit up at the school, and so far the buy-in is there.

A couple of cultural, place-based, and/or community-building educational highlights so far have been:

- 1) A berry picking lesson/curriculum completed by our elementary students which culminated in days of agutag and student-driven posters explaining the process
- 2) A grass harvesting, braiding/drying/curing, and eventually basket or dance-fan making project led by community member Marlene Nielsen.
- 3) Secondary students will be participating in Native Language courses 2-4 days a week from 2:45-3:30
- 4) Secondary students have had 2 guest speakers discussing post-secondary career opportunities
- 5) A community member donated 2 moose quarters to our school lunch program (see pics from this amazing activity below). The community and students really showed up and were able to process and freeze over 100 pounds of meat for our school lunch program!
- 6) We held a "Back-to-School" community event on Friday, September 20th in the school gymnasium. We played games, met the new staff, and ate dinner as a community; 53 people attended.

### Personnel

K-1: Krista Hobson (Alum!, 2nd year in this position)

2-4: Marina McGourty (3rd year in this position, 2nd year as head-teacher, cross-country coach)

Secondary (6-12) Math & Science: Connor Romer (Alum!, first year teacher, Tech liaison, school pilot ;-)

Secondary (6-12) ELA & Social Studies: Kim Phillips (14th year as a teacher, 1st year in Kokhanok, student-government advisor)

Special Education: Kimberly Goode (20+ years in education, 2nd year in Alaska, 1st year in Kokhanok, BBRCTE liaison)

SPED Paraprofessionals: Agnes Mike, Moses Mike (P.E. too), Ona Wassillie, Seth Breazeale

Preschool teacher: Amanda Norbert

Secretary: Irene Wilson

Cook: Peducia Andrew

Custodian: Leonard Cobb

Maintenance: Johnny Mike

Nightgym Aide: Megan Klopp

Elder Lunch Delivery (starting October 2nd): Megan Klopp

Substitutes: Jolene Jackinsky, Laura Andrew, Nancy Wassillie, Tyrone Madrid, Ocky Mike

## **Standards Based System/Curriculum Progress**

Having only completed 16 days of school thus far, students are just settling into their current levels, while teachers are working on building rapport and lessons to support their movement through the standards. MAPS Testing and Amplify benchmark assessments were completed the 2nd and 3rd weeks of school and this week was our first full week of interventions.

## **Technology Insights**

All technology (student & staff devices, internet, etc.) started the year out in working order. A big thank you to our district tech team (Sam Rigby, Schyler Rippie, and Nate McArthur) for helping support our new students and staff as they navigate our district's numerous online platforms/tools.

## **Facility Update**

The facility (school, library/shop, housing units, generator/shed, and grounds) were all given some TLC this past summer and are in good operational order; a huge shoutout to our summer maintenance and cleaning crew! Even our school truck driver's side door closes now :-)

Two projects that we're hoping to wrap up this fall are completing the sailboat that students have been working on building with instructor/community member Rob Hill and finishing the install of our new PA system mounted in the gym.

## **LSAC Activity**

Our first LSAC meeting of the year took place on Tuesday, September 24th at 4:00pm in Ms. Phillips' classroom. One of our goals for this year is to increase community attendance (hence community voice!) at our meetings, and we set the bar high by having 19 people in attendance. We will be having an LSAC election on Tuesday, November 5th for our 2 vacant seats.

Our monthly meetings are scheduled for 4:00pm on: 9/24, 10/23, 11/7, and 12/5

## **Volunteer Report**

Jolene Jackinsky - kitchen and food service program  
Marlene Nielsen - cultural activities  
Jeff Venes - commercial pilot guest speaker  
Kristina Andrew - local educational and labor opportunities guest speaker

## **Professional Development**

Every Monday in September is a professional development day for staff (and no school for students). You can access our PD schedule for those days at the following link:

<https://docs.google.com/document/d/1F1mt7aFVYuSKEpLE1pczE49y6vc14iuukS58g3UHPH8/edit>

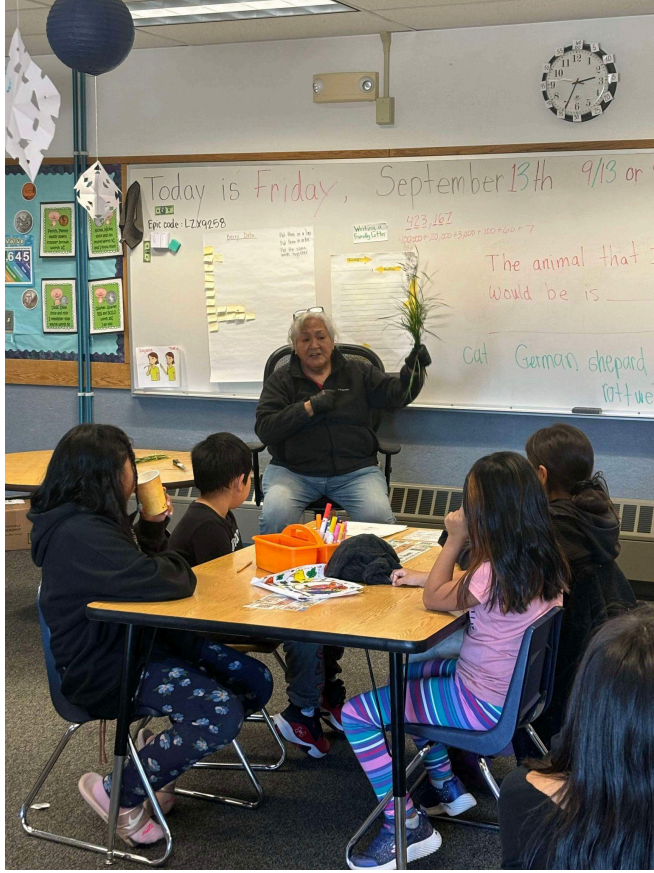
We also focused on classified staff development on those Mondays as well; everything from SafeSchools training, to the components of special education and IEPs, to basic expectations/responsibilities of the job.

The district will also hold an early literacy PD session for elementary reading teachers every Wednesday from 2:30-4:00pm. This is supported by the Alaska Reads Act of which we'll all need to be certified in before 2025.

### **Pupil % Attendance K-12**

We currently have 35 students (K-12) and 5 preschoolers enrolled in Kokhanok School.

### **Other**





## Site Report – Chignik Lagoon – September, 2024

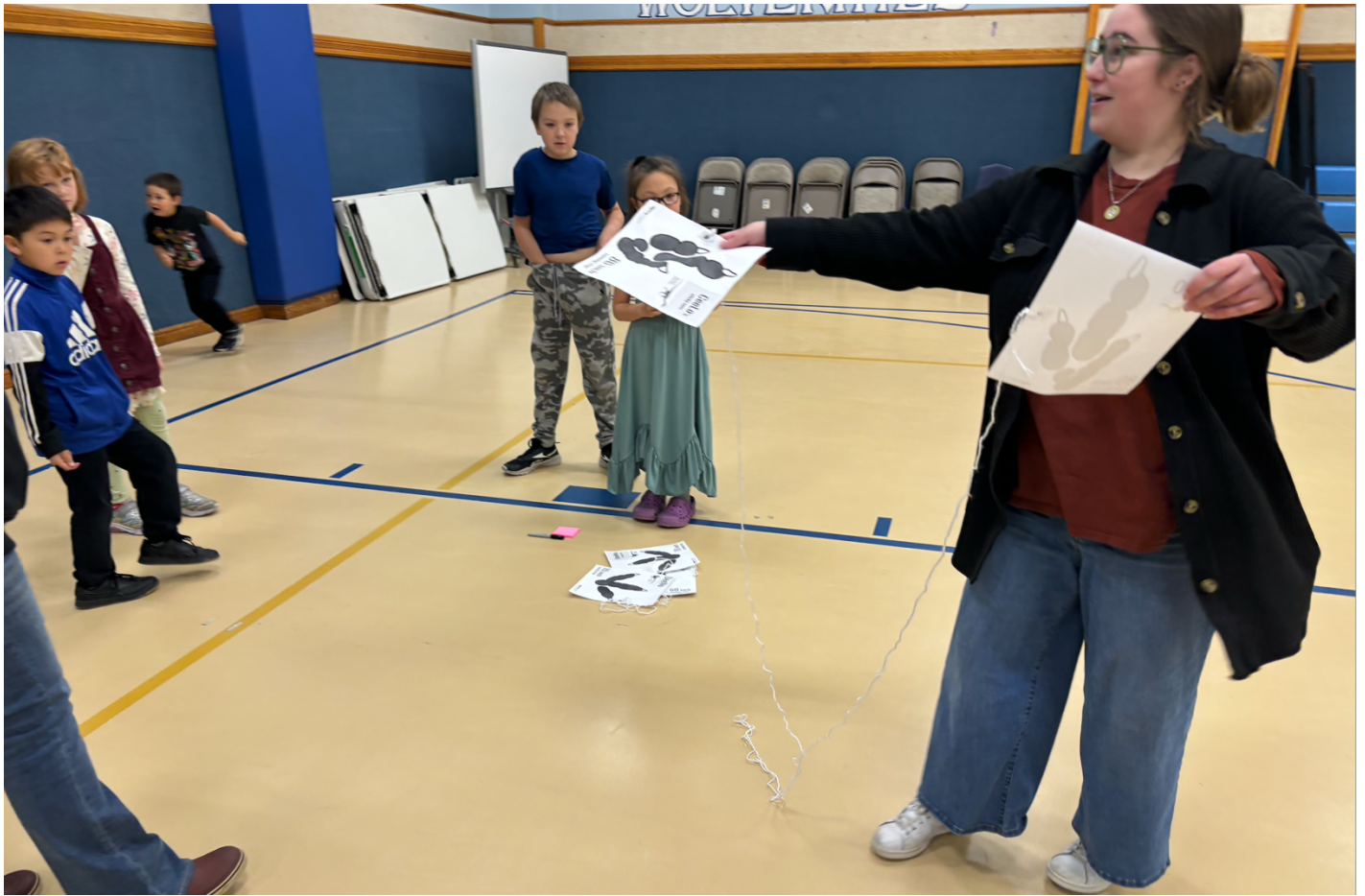
To: Superintendent Kasie Luke  
and LPSD School Board Members

From: Nancy Mills, Head Teacher

### Outstanding Activities and Events

- We have 16 students enrolled in school this year (two are PreK).
- We have been very busy getting ready to host the October volleyball jamboree and are very much looking forward to having guests!
- Our student teacher, Miss Hadley, helped our students to compare their strides to a dinosaurs!





## Personnel

### Certified:

Nancy Mills, Head/Sped/Secondary Teacher, Year 14

Sara Erickson, Elementary Teacher, Year 24

### Classified:

Samantha Jones, Intensive Sped Aide/PE Aide

Elaina McCormick, Night Gym Aide

Henry Erickson, Sped Aide/Indian Ed Aide

Tatianna Anderson, Substitute Custodian

Etelani Tupuola, Substitute Custodian

Mary Grunert, Substitute/LPSD Retiree who we begged to come back in our time of need:)

### Vacant:

Preschool  
Cook  
Custodian

### Standards Based System/Curriculum Progress

- Nancy is doing standards-based novel studies using Battle Books in her classroom.
- Tatianna used seal skin make her own stole and decorate her graduation cap as her Capstone Project for level 10 Cultural Awareness. She will be graduating on December 6<sup>th</sup>.



### Technology Insights

Sam Rigby visited us and made many upgrades to our network. We even spied him nailing down a loose board on the boardwalk. Thanks, Sam!

### Facility Update

Carl came to visit us just before school started and stayed into the first week of school. He made the property look amazing and made many repairs and improvements! Thank you, Carl!

### LSAC Activity

We held an LSAC meeting on September 20<sup>th</sup>, but LSAC minutes for approval were tabled for the next meeting.

**Volunteer Report**

We've had a bunch of volunteers help us get ready for the volleyball meet! Many thanks to those who have been so helpful!

**Professional Development**

We had zoom inservice at the end of August. We definitely miss our in-person connections but understand the hardship LPSD is facing these days.

**Pupil Attendance**

Pupil attendance has been pretty good. Influenza A made its way around the school in the first couple of weeks, but we are wrapping that bug up now.

**Student and Staff Safety**

No safety concerns at this time.

**Subsistence Calendar**

We had several students take advantage of the experiencing out opportunities presented by the subsistence calendar. It's fun to see summertime learning happening!

**Other**

## Site Report – LAK – September 2024

To: Superintendent Kasie Luke  
and LPSD School Board Members

From: Melody Schilke

### Photos & Description of Activities and Events



Still one of the most beautiful places. There were lots of berries and before School started I got the kids outside to help with community cleanup to get our school ready to go. Doing it together meant we got the job done in about 20 minutes!

### Personnel Update

Diana Hejtmanek is leading our 6-12th grade students. We now have 9 middle/high schoolers at the Lake. Luke Lloyd is our student teacher and is working on getting his “sea legs” under him as he navigates and learns this amazing profession. Sonya Shelley, our new elementary teacher, is working hard at keeping our young ones engaged and learning everyday. She has 13 students. Nina Garner is continuing to serve many roles in our school as aide, preschool teacher with 4 students, and secretary plus all around helpful with our day to day operations. Inez O’Domin continues to serve our students quality lunches. Natalie Lind is filling in whenever and wherever needed and keeping our school in pristine condition. Clinton Boskofsky continues to help maintain our wonderful school. Tom O’Domin came and volunteered to help get our school up and running at the beginning of the school year and is not returning. He will be missed very much.

### Classroom Highlights

So many firsts! Students were glad to be back in school and learning started on day 1!



## LSAC Activity

We had our first LSAC of the year on the 18th. Our members are Marty Takak: President Miranda Lind: Vice President Mary Isaac: Member Natalie Lind: Member Nina Garner: Member/Preschool Teacher Melody Schilke: Principal

We approved our previous minutes, talking about possible fundraiser ideas such as taking Spring Pictures and creating a money making opportunity for our Student Government. Plan is being developed.

We discussed a successful start of the school year and are looking forward to our next meeting on Oct. 9. Our meetings will be the second Wednesday of each month.

## Community Engagement

We had an amazing Dessert Potluck for our Open House! We all ate and had a great time connecting.



### **Professional Development**

Professional Development Mondays has helped ease everyone into a gradual start for the school year.

### **Pupil % Attendance K-12**

78% Attendance Rate

### **Student and Staff Safety**

Lots of bear activity: We are in communication with the village office and community members to help keep us posted when there is a bear in the village. We are calling and informing parents so students are not walking home when there is a bear nearby.

### **Other**

First time our school has participated in Cross Country in a few years. Our kids maybe didn't place but their faces say it all about how they raced! We will continue to build skills and stamina for the next year.



## Site Report – Levelock – September, 2024

To: Superintendent Kasie Luke  
and LPSD School Board Members

From: Kathy Touring  
Head Teacher

### Photos & Description of Activities and Events



Students were excited to return to school and share their experiences over the summer. Our elementary aide, Edwin Peterson is hosting a chess club for 3rd through 8th grade with tournaments and online competitions through the Fall. We sent the Cross Country team to the Regional meet and they had a great experience. Student government is in place and the School Store is in preparation to open soon.

### Personnel Update

We are pleased to welcome Miss Moon McCarley as Itinerant Principal of Levelock school for the 2024-2024 school year. Miss Kathy Touring is returning this year as Elementary Teacher/Head Teacher and she is joined this Fall by Mr. Rob Fagerquist who has graciously agreed to serve as Secondary Teacher. Returning also are Edwin Peterson as teacher aide, Seantay Peterson as custodian and Izac Huesca as school cook. The Pre-School Aide position is currently open.

### Classroom Highlights

Our elementary students started the year by creating beautiful bulletin boards specific to the plants and animals in Levelock, the tundra and river are highlighted. They also were able to share their knowledge of subsistence lifestyle with their classmates and teacher.

### LSAC Activity

Levelock LSAC members and positions have remained the same as last year, we anticipate increasing our membership throughout the year. Our first meeting was held Sep 5, 2024 with good attendance and support.

### Community Engagement

We hosted a Back To School Open House

### Professional Development

Our teachers attended the LPSD In-service and training offered each Monday in September. Ms. Touring is part of the weekly PLC meetings and is currently enrolled in UAA Multicultural Studies for Alaska's Teachers

### Pupil % Attendance K-12

School attendance has been strong through September.

### Student and Staff Safety

Safety is one of the Values Levelock has adopted for the 2024-25 school year. Students discussed safety with Ms. McCarley and posted safety slogans of their choosing around the school. Safety lessons focused on personal safety as well as safety in the village during the fall season when bears are nearby.

**Other**

Facility update - the elementary classroom window is severely cracked and needs to be replaced.

## Site Report – Newhalen – September, 2024

To: Superintendent Kasie Luke  
and LPSD School Board Members

From: Newhalen School

### Photos & Description of Activities and Events

#### STUDENTS OF THE WEEK THIS WEEK

Bart  
Carter  
Michael  
Roslyn  
Austin  
Fedosia  
WTG! WE ARE SO PROUD OF YOU!



#### STUDENT GOVERNMENT FUNDRAISER

Movie Dinner Theater at Newhalen School  
6pm - burgers and chips for sale dine in or to go  
All monies go to NIYAC and/or Newhalen Student Government  
Movie: TBA

**Newhalen Hosted their 12th annual Newhalen River run. It was a fun event with a lot of runners.**



Newhalen School hosted Wrestling Camp





## Personnel Update

Newhalen School currently has all positions filled.

## Classroom Highlights

Teachers have been working hard to get students excited for the school year.

Kate's classes are focusing on novel studies and how to build personal grit and perseverance in their own lives. In social studies 7 they are traveling the Silk Road, and in social studies 8, learning about how democratic process works and how our next president will be elected.

Secondary students have a rotation of elective classes that will change quarterly. Students were given a survey to determine what they would be interested in participating in and the three classes with the most votes were selected. This quarter, students are involved in art, introduction to spanish, or sports analysis.

In sports analysis, students are playing Fantasy Basketball. Students were split into pairs and spent time analyzing stats of WNBA players from various teams and positions and worked together to make a "wish list" of players. Students then participated in "draft day," where they took turns selecting players for their team. During the elective time, students work with their partner to look up stats for their players, using these stats to calculate points. For example, players can earn points for points scores, rebounds, blocks, assists, etc. and each category is worth different points. Students calculate the points after each game and find the total for their team. Then as a class, we review the standings for the league to see if any changes were made. Once the league ends, students will create tables and graphs to represent the data. Students are meeting employability standards 06.EM.04, 06.EM.08, 07.EM.01, 07.EM.08 and technology standards 08.TE.03, 08.TE.07, 09.TE.01, 09.TE.04, 10.TE.03.

A recent project in High School Math had students working together to solve an equations puzzle. The puzzle was made up of various triangles with equations and solutions printed on the sides of each triangle. Students solved equations to determine how to organize the pieces to complete the puzzle.





**LSAC Activity**

LSAC met in September and plans to meet again on October 7th.

**Community Engagement**

We have had outstanding support throughout the first month with many different individuals and organizations supporting the students of Newhalen.

**Professional Development**

The Monday PD has gone well for our staff and has helped with the implementation of the educational programs.

### **Pupil % Attendance K-12**

Attendance has been good. We have a goal of 92.5% attendance rate for students at our monthly and quarterly benchmarks if students fall below that a meeting with the principal will be scheduled with the family to help support the school wide goal.

### **Student and Staff Safety**

#### **NILAVENA CLINIC COMMUNITY OUTREACH**

This month, our local Health Aides, Amanda and Michael, came down and hosted a hands on training on how to load a patient onto their new style of backboards. It was a very informative session during our middle and high school PE class time. We always appreciate it when the clinic comes down! Join them (and us) 9/25 in the gym for the annual fall health fair 1pm-4pm.



**Kumi provided a Naloxone training for staff**

September 25th NILAVENA CLINIC hosted a community health fair at the school and also provided flu shots.



## Other

### UPCOMING EVENTS

9/13 FRIDAY - CTE Session 2 Applications are due!

9/14 SATURDAY - Movie Dinner Theater at Newhalen School

6pm - burgers and chips for sale - dine in or to go

Donations of snacks to sell for fundraising are appreciated!

9/15 SUNDAY CTE Session 1 begins (ends on 9/21)

9/16 MONDAY - No school; teacher inservice

9/17 TUESDAY- First practice of volleyball begins with Coach Boone and Coach Roberts

9/20 FRIDAY - Wrestling Camp begins - Flyers will be sent out next week

9/21 SATURDAY - Wrestling Camp

9/22 SUNDAY - Wrestling Camp

9/23 MONDAY - No School- Teacher inservice

9/24 TUESDAY - Child Find at Newhalen School (9/24-9/26)

Please make sure students bring their glasses to school

9/25 WEDNESDAY Annual Fall Health Fair

1pm-4pm in the Newhalen School Gym

Free flu shots available!

9/27-9/28 Cross Country @ Bristol Bay (Naknek) (LPSD, BBSD, SWRSD, DCSD)

10/2 Wrestling - First Practice Begins

10/4-10/6 Cross Country @ Bartlett State Meet (Anchorage) Race will be on 10/5

10/7-10/11 Optometry will be at Nilavena Clinic

10/10-10/12 Mix 6 Volleyball @ HOME- **Need parent/community volunteers please!**

10/14-10/15 Parent Teacher Conferences; early release at 12:30pm

10/17-10/19 Mix 6 Volleyball @PTA

10/17-10/19 Wrestling @ Bethel/Houston

10/25-10/26 Wrestling @ Nikiski/Dustin Baxter

10/25-10/26 Mix 6 Volleyball @Naknek

10/31-11/3 Wrestling @ ACS Anchorage

11/1 Last day of 1st quarter

11/1 PSAT for high school students at Newhalen

11/3 Daylight savings time

11/4-11/8 Dental at Nilavena Clinic

11/7-11/9 Mix 6 Volleyball @HOME - **Need parent/community volunteers please!**

11/7-11/9 Wrestling @ Bethel

11/12-11/16 Mix 6 Volleyball @ REGIONALS in PTA

11/14-11/17 Wrestling @ Palmer/Lancer Tournament

11/22-11/23 Wrestling @ Dillingham

11/28-11/29 No School Thanksgiving Break

12/2-12/6 Dental Hygienist at Nilavena Clinic

12/4 First day of basketball practice

12/4-12/8 Mix 6 Volleyball State in Palmer

12/13-12/15 Wrestling @ REGIONALS Dillingham

12/16-12/20 Benchmark #2

12/20 End of 2nd Quarter

## Nondalton Site Report - September, 2024

<b>To:</b> LPSD School Board	<b>From:</b> Colter Barnes, Principal
<b>Outstanding Activities and Events</b>	
<ol style="list-style-type: none"><li>1) Back-to-School event</li><li>2) Student government coffee shop on the weekends</li><li>3) Tribal Meeting - Lunch Food Program update</li><li>4) Nightly Open Gym</li><li>5) Volleyball started</li><li>6) Vision and hearing screening took place</li><li>7) Students began letter writing in class to advocate for school lunch donations</li></ol>	
<b>Personnel</b>	
K-5: Faith Woodcock 6-12: Shakim Blackwell Special Education Pre-k-12: Tracey Thomas (and Rick Rohlman) Student Teacher: Noah Degraff  SPED/General/Custodial Aide: Betty Wilson SPED Paraprofessional: Nenita Wilson SPED Paraprofessional: Tia Hobson Preschool teacher: Danielle Alexie Cook: Darius Harried Nightgym Aide(s): Darius Harried & Carrie Harried Substitutes: Teresa Rickteroff  We are hoping to hire a custodian/maintenance/P.E. (40 hours per week!) aide ASAP	
<b>Standards Based System/Curriculum Progress</b>	
Having only completed 16 days of school in September, students are just settling into their current levels, while teachers are working on building rapport and lessons to support their movement through the standards.  MAPS Testing and Amplify benchmark assessments were completed the 2nd and 3rd weeks of school, and we will be starting daily interventions next week.	
<b>Technology Insights</b>	
All technology (student & staff devices, internet, etc.) started the year out in working order. A big thank you to our district tech team (Sam Rigby, Schyler Rippie, and Nate McArthur) for helping support our new students and staff as they navigate our district's numerous online platforms/tools.	

<p><b>Facility Update</b></p>
<p>The facility (school, shop, housing units, and grounds) were all given some TLC this past summer and are in good operational order; a huge shoutout to our summer maintenance and cleaning crew of 1 (Betty Wilson)! We do have 1 window in the school that is partially shattered, but the maintenance department knows and is on it. And speaking of the maintenance department, we would like to thank them for their quick response this fall as we have yet to hire someone locally to address our ongoing needs.</p>
<p><b>LSAC Activity</b></p>
<p>Our first LSAC meeting of the year was on Monday, September 23rd at 5:15pm in the school. One of our goals for this year is to increase community attendance (hence community voice!) at our meetings, as well as help support our food service committee in finding solutions to feed our kids school lunches during the spring semester. There will be food and coffee/tea at each meeting as well.</p> <p>Our next meeting is scheduled for Monday, October 21st at 5:15pm. If you can't attend in person, you can use the following link to Zoom in (online): <a href="https://meet.google.com/wgs-bnty-sqt?hs=224">https://meet.google.com/wgs-bnty-sqt?hs=224</a></p>
<p><b>Volunteer Report</b></p>
<p>No volunteers for September.</p>
<p><b>Professional Development</b></p>
<p>Every Monday in September is a professional development day for staff (and no school for students). You can access our PD schedule for those days at the following link:  <a href="https://docs.google.com/document/d/1F1mt7aFVYuSKEpLE1pczE49y6vc14iuukS58g3UHPH8/edit">https://docs.google.com/document/d/1F1mt7aFVYuSKEpLE1pczE49y6vc14iuukS58g3UHPH8/edit</a></p> <p>We're also focusing on classified staff development on those Mondays as well; everything from SafeSchools training, to the components of special education and IEPs, to basic expectations/responsibilities of the job.</p> <p>The district will also hold an early literacy PD session for elementary reading teachers every Wednesday from 2:30-4:00pm. This is supported by the Alaska Reads Act of which we'll all need to be certified in before 2025.</p>
<p><b>Pupil % Attendance K-12</b></p>
<p>We currently have 21 students (K-12) and 3 preschoolers enrolled in Nondalton School.</p>
<p><b>Other</b></p>
<p>See attached newsletter.</p>

# SMOKE SIGNAL INFO <sup>38</sup>



**LSAC MEETING**  
Monday, Sept. 23rd @

**Student Days Off:**

**Monday 9/9**

**Monday 9/16**

**Monday 9/23**

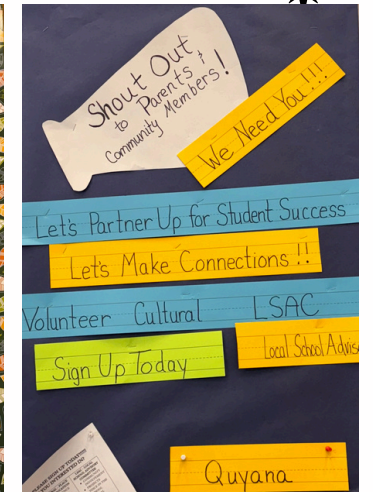


## OPEN HOUSE – FRI. 13TH

During the open house the teachers hosted games. There were tickets at the door for the prize winners of the hula-hoop rock paper scissors game, tug-of-war, and the bean spoon walk. The group that won each game got three more tickets for the door-prizes! After that pizza was served for dinner and Mr. Blackwell drew tickets for the prizes. After dinner parents were given the chance to walk around and look at the classrooms their children happily learn in.



## NEW BULLITEN BOARDS:



# SMOKE SIGNAL INFO<sup>39</sup>



## ELEMENTARY NEWS:

“The first day of school was amazing! Everyone seems so excited to be back at school, and are ready to learn! By the end of the day, I was exhausted, but I think it was a great kickoff for the new school year. There are 9 students in my class, one more will be coming in October. We have one new student, Gigi! I have two Kindergarten students, Ronan and Bradley! I love being a teacher! This is something I feel like I’ve been working towards forever, and it is everything I dreamed it would be. I’m so glad I get to have my first year as a teacher here, in Nondalton. Having my own classroom and students is so much fun, and I can’t wait to see what this next school year brings. We don’t have any major projects going on yet, but we would like to do some writing projects throughout the year. Right now, we are working on a Class Quilt as our first bulletin board of the year!

--Ms. Woodcock

Quoted by: Shaniqua Harried

## PRE - K NEWS:

Ms. Danielle Alexie is working with the pre-school kiddos this year! Classes started September 11th, with 3 students, all at the age of 3! The toys in the room seem to be their favorite part so far! — Jade Krushke

## SECONDARY NEWS:

Mr. Blackwell and his student teacher Mr. DeGraff are hard at work with the 7th - 12th graders on Grammar, Writing, Social Studies, Reading and Math! Some of our high schoolers just wrapped up the Industrial Revolution and are into WWI, while our middle schoolers are also learning about Nationalism and Imperialism ideas!

## WHAT’S UP IN SCIENCE!?

In Miss Woodcock’s class they are not currently learning any science classes but they are doing Mystery Science. Yesterday they asked why pumpkins are orange. From what they’ve put together they now know pumpkins are orange because that’s when they are ripe. They originally start off green and turn orange when it’s time to harvest them!

Let’s talk about SCIENCE! In Mr. Blackwell’s class the high schoolers are learning about what the Big Bang Theory is, and what evidence supports the theory. The Big Bang is a theory astronomers use to explain how the universe came to be.

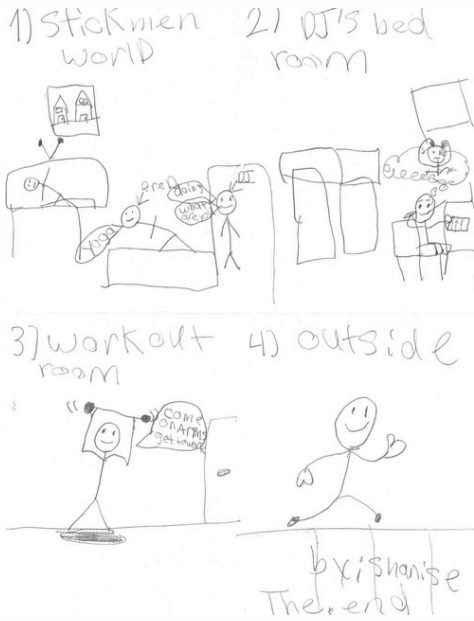
The middle schoolers have already learned about cells! Now they are currently learning about organisms. An organism is an individual living thing that carries on the activities of life. Which means they also have organs that have different functions and depend on each other.

— Keisha Harried

# SMOKE SIGNAL INFO<sub>40</sub>



## MONTHLY CARTOON



— Shanise Joseph

## NEXT MONTH:

- ★ Ms. Thomas out Oct. 10th - 29th  
Mr. Rohlman filling in!
- ★ Halloween Celebration!  
(more to come)
- ★ Dancing on Friday's
- ★ Language classes start soon!



## MONTHLY JOKE

Why did the cell phone get glasses?  
... because she lost all her contacts

—Ricky Kakaruk

## MONTHLY POEM

Enjoy the time you have cause you never know how much time you got left,  
because in no time you'll be wondering where the time went,  
so you should take the time to get few messages sent,  
maybe even take the time send ya mama a good morning text,  
were losing lots of people, and spend time wondering who's next,  
thats time wasted when that could be time spent  
just kicking it and chopping it up with your family and friends,  
so let's have a good time, before the time ends

—Ricky Kakaruk

## VALUE OF THE MONTH

### Cooperation



Cooperation exists when people work together toward a common goal.

One who cooperates creates good wishes and pure feelings for others and the task.

When cooperating, there is a need to know what is needed. Sometimes an idea is needed, sometimes we need to let go of our idea. Sometimes we need to lead and sometimes we need to follow.

Cooperation is governed by the principle of mutual respect.

One who cooperates receives cooperation.

Where there is love, there is cooperation.

Courage, consideration, caring and sharing provide a foundation for cooperation.

# SMOKE SIGNAL INFO<sub>41</sub>

## MONTHLY WEATHER REPORT

### WEEK 1

61°-45°

### WEEK 2

60°-35°

### WEEK 3

50°-30°

### WEEK 4

45°-30°

This past month in Nondalton, AK, the weather saw a significant drop in temperatures as autumn fully settled in. Daily highs ranged between the low 40s and 50s, while the lows were in the mid-30s.

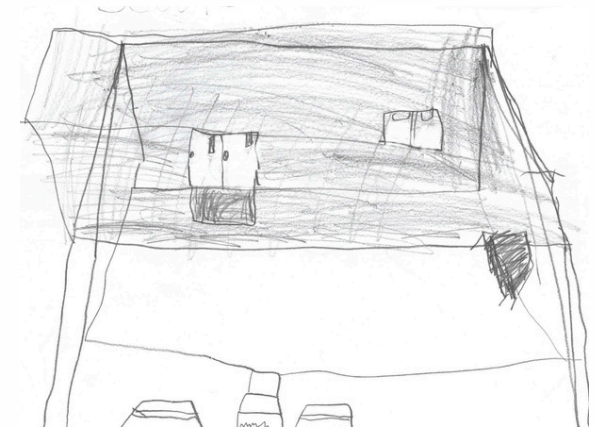
## STUDENT ART



Shaniqua Harried



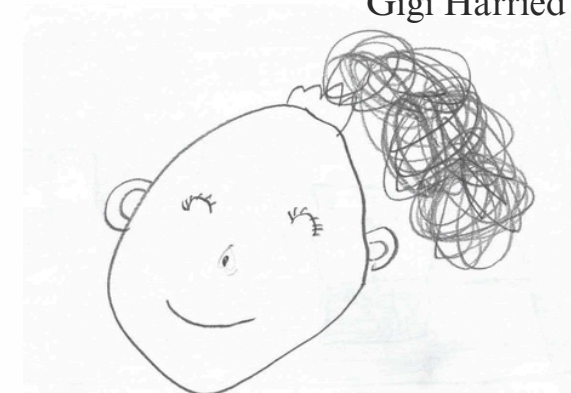
Shaniqua Harried



Gigi Harried



Keisha Harried



Gigi Harried

## Site Report – Tanalian – September 2024

To: Superintendent Kasie Luke  
and LPSD School Board Members

From: Nate Davis, Principal

### Photos & Description of Activities and Events

All six of our Cross-country runners PR'd this year, and four of them finished in the top ten at regionals to qualify to run at State on Oct 5th at Bartlett HS in Anchorage! Sophomore Erik McGee was the region champion this year, followed by Warren Davis in 6th place and Noah Davis in 8th place in a brother-dual, PRs for both. Sophomore Kaydi Sandford finished in 8th place with a PR. Freshmen Hazel Metzgar and Malachi Grossmann had a great season, slicing 3-4 minutes off of their initial 5K times. The high schoolers were followed daily in practice by about 10 younger students who enjoyed the sprints, hills, trail runs, and icy baths in Dry Creek.



K-6 Students turned in their Summer Bridge Books and Treasure Hunter Books to celebrate all their logged summer learning activities and won thrilling prizes!



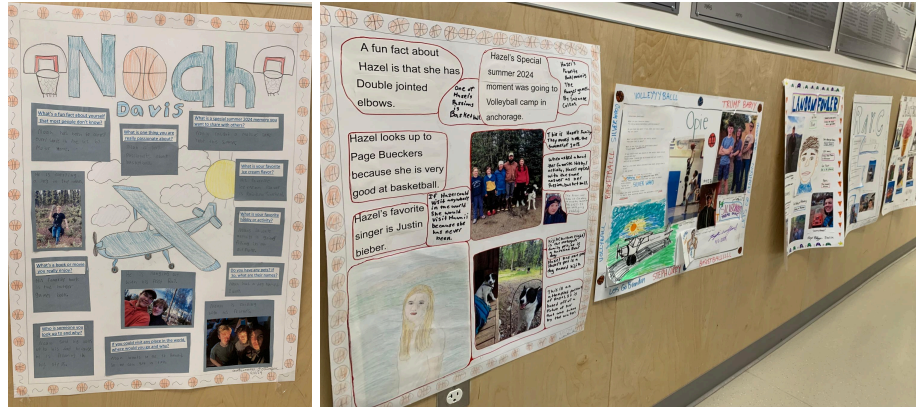
### Personnel Update

- Thea Miller, our student teacher is doing great - connecting with staff and students- but unfortunately leaves us in a week to work in her next placement so she can graduate in December. Thank you, Thea!
- All of our teachers and staff from last year returned for the 24-25 school year!
- Hours were reduced at Tanalian School in some positions due to budget constraints and lower enrollment.

- We are short a local maintenance expert, but happy to have Carl Adams in the building for a few days, splicing together a few projects... and we recently re-established a local on-call maintenance man for smaller projects or emergencies.

## Classroom Highlights

- To start the school year Mrs. Metzgar had her students do interviews, make creative posters with the info, and then practice their public speaking by speaking about “their person” to their classmates.



Mr. Grossmann’s students harvested birch bark and made baskets and other items (hats, words, bows...).



Mrs. Brock’s K-2 class completed their annual farming expedition to the Davis garden to learn about roots and plants and veggies from potatoes, carrots, peas, cabbages, onions, kale, lettuces, broccoli, rhubarb, strawberries, raspberries, and cauliflower... while the 3rd-12th grade students hiked to Kontrashibuna Lake to pick berries with their birch bark baskets.

<b>LSAC Activity</b>
Our LSAC has been meeting monthly, receiving teacher and principal reports and helping us brainstorm about our Lunch Bank program. This week two students presented to LSAC for credits in Experiencing Out: one for dozens of hours of lodge work and hospitality and the other for dozens of hours commercial fishing in Egegik.
<b>Community Engagement</b>
<ul style="list-style-type: none"> <li>• Tanalian Lunch Bank: We have organized our Lunch efforts with a loose committee including the cook, two volunteer parent shoppers, the school secretary, and the principal. We have asked lodges and camps for any extra summer food and have received food donations. We have also asked the community for moose and salmon and have received donations.</li> <li>• The Lunch Bank plans to host a dinner a month at the Lynx 50/50 Cafe' for a fundraiser where the profits will be split 50/50 between the Lunch Bank and Student Government, who will do the set up, serving, and cleanup and occasional child care.</li> </ul>
<b>Professional Development</b>
<ul style="list-style-type: none"> <li>• Teachers have been engaged in our Monday Inservices throughout September. It has been a good way to start our school year, allowing families some subsistence time while our teachers get more and more prepared at a digestible learning pace for a great school year.</li> <li>• Kudos to our very own, Nicole Metzgar, who, as the LPSD Curriculum Director, organized, facilitated, and managed all of our Inservices for the whole district- Great job!</li> <li>• Our Sped Aides have been doing their required training.</li> <li>• Principals just returned from the 58th Annual Alaska Principals Conference, inspired by the latest in AI assistance, training, and guidelines as well as best practices for principal leadership in the building.</li> </ul>
<b>Pupil % Attendance K-12</b>
Cannot yet find school attendance under the new PowerSchool platform. A couple students transferred from Nondalton for a few weeks in Sept. Tanalian started school with 2 pre-schoolers and 40 K-12 students.
<b>Student and Staff Safety</b>
<ul style="list-style-type: none"> <li>• The Lake Clark Wellness Center (SCF) hosted an ATV safety seminar, complete with small ATVs and a driving course. Participants received a free helmet and ATV driving gloves.</li> <li>• We sent out the annual "it's getting dark and bears are out" warning to parents.</li> </ul>
<b>Other</b>

## Site Report – Meshik – October, 2024

To: Superintendent Kasie Luke  
and LPSD School Board Members

From: Josh Stauber, Principal

### Photos & Description of Activities and Events

Collecting materials for science and enjoying fall weather



Andy, Lexi, Major, and Levi focusing hard on their reading and writing:



Enjoying some gym time!



Erik, Maggie, and Emrys showing their creative sides:



## Personnel Update

### Teachers:

K-3 Julia Colucci  
4-8 Lauren Seiter  
9-12 JW Newton

### Classified:

Holly Matson (cook)  
Chris Bybee (custodian, bus driver)  
Classroom aid (vacant)  
Preschool teacher (vacant)

## LSAC Activity

First LSAC meetings occurred Sept. 18th, and the next meeting is scheduled for Oct. 9th.

Members include: President Toni Christensen, Vice President Jaclyn Christensen, Secretary Tisha Kalmakoff, and Members Maxine Christensen, and Breanna Griechen.

### Annual Goals:

- School/Community Collaboration
- Increase opportunities for students through: Student Government, Athletics, CTE, Project based learning, and community involvement.
- Maintain communication
- Focus the school being a community event location
- Working to help our students meet graduation requirements

## Community Engagement

JW and Erik enjoying our back to school BBQ



## Professional Development

-Monday September in-service days were very beneficial and appreciated by the staff (especially new teachers learning all of the parts and pieces of our systems).

-Attended the Alaska's Principal Conference (Sept 26-28) Very informative session on AI (Chatgpt) that included time saving practices, as well as how to teach students to use it for learning.

## Pupil % Attendance K-12

We currently have 27 students enrolled.

K-3 (9)

4-8 (8)

9-12 (10)

### September attendance:

-K-3 (85%)

-4-8 (90%)

-9-12 (75%)

## Student and Staff Safety

Jaclyn leading the kids in an ATV safety course



## Other

Special shout-out to Tim McDermott for all of his support with maintaining our facilities and getting us started off on the right foot this year!



## Site Report – Perryville School - September 2024

<b>To: Superintendent Kasie Luke and LPSD School Board Members</b>	<b>From: Ken Barbour, Head Teacher</b>
<b>Photos &amp; Description of Activities and Events</b>	
<b>Personnel Update</b>	
Jean Barbour is SPED and Elementary. Eric Lancaster is middle school and high school math, technology, employability, science. Ken Barbour is middle school and high school ELA, writing, cultural awareness, and social studies. Audrey O'Domin is pre-k. Elementary aide is Kaylynn Hobson. Newly hired cook is Mark Kosbruk. Newly hired P.E. aide is Sharlise Yagie. Ralph Phillips is the custodian	
<b>Classroom Highlights</b>	
(Place based projects highlighted, focus on literacy, support received, etc)	
<b>LSAC Activity</b>	
We had our first meeting Sept. 25, 2024. In attendance as Dana Phillips - President, Kennisha Shangin - Secretary, Donna	
<b>Community Engagement</b>	
Dr. Benjamin Maxon certified all middle school and high school students in basic first aid, adult CPR and AED. Alaska Volcano Observatory presented information to the community concerning Mt. Veniaminof.	
<b>Professional Development</b>	
All teachers participated in Inservice provided by the school district	
<b>Pupil % Attendance K-12</b>	
Include % attendance for overall school monthly	
<b>Student and Staff Safety</b>	
We have had a fire drill, Talked to students about bus safety and concerns about bears and wolves in the area.	
<b>Other</b>	
3 students participated and competed in the Regional Cross Country Meet in Bristol Bay.	

## Head Teacher LSAC Report Sept. 25, 2024

This year we have started with 25 students. Two in pre-kinder, eleven in elementary, four in middle school, and eight in high school. We are quickly getting to know our students and figuring out all their different levels of achievement. We will continue to work on adjusting the schedule to best fit our student's needs. We have three students that are working to finish all of their requirements for graduation.

As new teachers to the district, we have been working to understand the Standard based curriculum and how to best satisfy the needs of our students. As Head teacher I am learning my role and all of the responsibilities that go along with it. There is a steep learning curve, but I have been blessed with a lot of help. Melody Schilke is the principal and is a big help to us here in Perryville.

We are glad to have Audrey O'Domin return as our Pre-K teacher and she puts breakfast out for our students in the morning. She will also continue as the volleyball coach.

Kaylynn Hopson has returned as the elementary aide and is a tremendous help to Mrs. Barbour. She also helps during lunch time.

We have hired two new support personnel this year. Mark Kosbruk is our cook and the lunches have been very good. Even his first time ever to make pizza was delicious. Our other new hire is Shalise Yagie as the P.E. aide. Her first day was today. Both of these are great additions to our staff.

Ralph Phillips is continuing as custodian for the school and is doing a good job.

We had three students attend the first round of CTE classes. Analise Kosbruk and Janette Kalmakoff traveled to Anchorage for beginning Electrician Training. Ty Kosbruk went to Naknik for "Introduction to Community GIS." Ty created an awesome website titled "A look at Perryville."

Cross Country will travel to Bristol Bay Friday and return on Saturday. We will have three competitors. Junior high girls Sally Clark and Sellena Kosbruk will run for their first time in a meet. Ty Kosbruk will attempt to repeat and improve on last year's accomplishment of making the State meet.

We have had no serious discipline to report.

**LSAC Report**

This school year Perryville Elementary started with 11 students. The students and new teacher have been getting to know each other and are working on getting into a routine. MAP testing and Amplify testing required by the state of Alaska has been completed, and the information is being evaluated to help determine students' academic needs. Within the classroom students have continued building on what they learned from the AVO team and will complete the volcano unit soon.

Two students receiving special education services were due 3 year re-evaluations this fall. Those have been completed or are well underway. The required meetings will be held soon, and all paperwork will be updated. Speech students have already begun receiving their services via online.



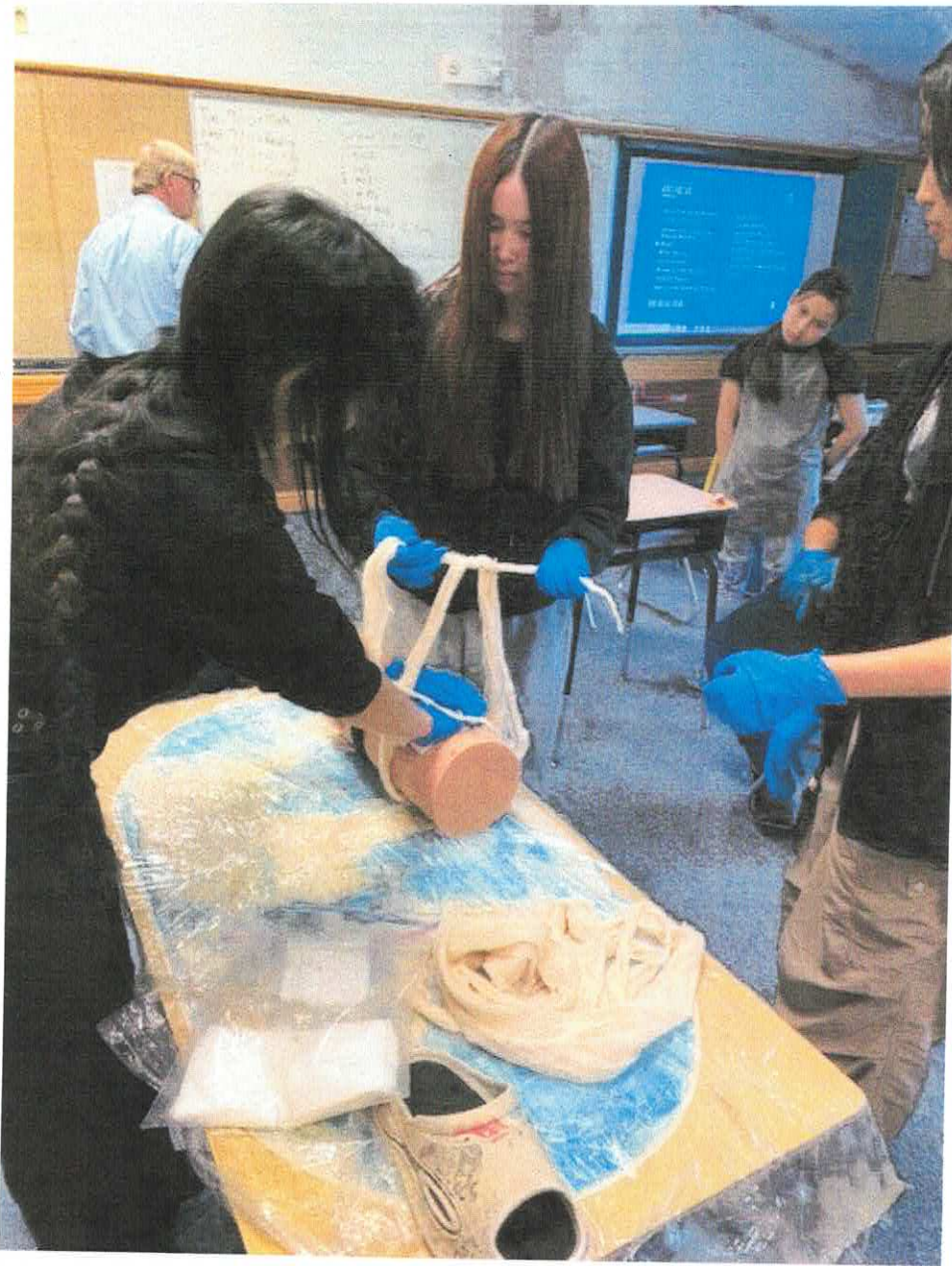
### Teacher Report

All secondary student schedules, hopefully, have been finalized at this point. All seniors have a plan, in place, to graduate. All secondary students have functioning MacBooks. All secondary MAP testing has been completed. All secondary students were successfully certified for adult CPR, AED, and Basic First Aid the second week of school by Dr. Benjamin Maxon. All math and science classes have begun and seem to be going well. All science classes did a beach walk last week making and noting observations and picking out natural phenomena. All secondary students had the opportunity to meet with volcanologists from UAF and the AVO to learn about Mt. Veniaminof on Monday, 9/16; only some took advantage of that opportunity. All secondary students have begun working on Technology and Employability Standards. Students are all great kids and seem to be doing well so far.











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**Counselors:** The LPSD district wide program for guidance counseling and social work also serves our LakeView students and currently students have a weekly zoom appointment.

**Special Education Teachers:** Special education services are provided to LakeView students.

**Laptops or iPads:** Each LakeView student is offered a laptop (6th-12th grade) or an Ipad (K-5th grade) and is given tech support by LPSD.

**Curriculum:** For district-directed students, LakeView purchases curriculum to support LakeView students in their learning, whether online or workbooks. Parent-directed families can use their allotment or use LPSD curriculum and distance teachers. K-5th level students are provided SAVVAS learning materials for Reading, Writing, Math, Science, and Social Studies. 4th- 12th grade students work through standards in Technology, Employability, and Cultural Awareness standards in the same manner as do their LPSD classmates.

**Assessments:** LakeView students in grades K-3 are required by statute to use the Amplify Reading assessment, interventions, and progress monitoring tools. Students in 3rd-9th grade are required to take the MAPs Growth Assessment and AK STAR statewide assessment. Students in grades 5, 8, and 10 are required to take the Alaska Science Assessment.

**School Supplies:** School supplies for district-directed are provide by the district. Parent-directed families purchase supplies and may be reimbursed for qualifying expenses through their allotment.

**Official School Records:** The Teacher Liaison ensures that all proficient standards and levels are marked in LPSD software with an A or a P to be archived in the official record.

**Transcripts:** The LPSD Registrar's Office supports LakeView students and alumni with official transcripts for life when requested by the student for postsecondary institutions, scholarship entities, and employers.

**Sports & Activities:** All sports and activities available to other LPSD students are available to LakeView students provided the students meet all LPSD, ASAA, and BBRCTE eligibility requirements wherever they apply. This includes cross-country running, volleyball, basketball, NYO, the SNAP Meet, and BBRCTE courses.

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**LakeView Homeschool District-Parent Agreement**  
*From the State of Alaska Requirements for Correspondence Programs and  
Lake & Peninsula School District Guidelines for Homeschool*

**LakeView Homeschool Commitment**

1. Each student will be assigned a **certificated teacher** by the homeschool principal, called a **Teacher Liaison**, for monitoring student progress of the **Individualized Learning Plan (ILP)**.
2. Each student must be on an **ILP** that is on file with the district and signed by the Teacher Liaison and at least one parent/guardian who all agree to support the student in annual yearly progress in each subject in the ILP.
3. **Monthly Two-Way Contact:** The Teacher Liaison will strive to **meet at least an hour per month** with the student and/or parent/guardian to monitor progress and to assist with resources and strategies to become proficient.
4. **Quarterly Work Sample Review:** The Teacher Liaison will **review work samples and grades** provided by parents from each subject as presented by the parent/students each quarter. The TL will **mark off relevant standards** in the school records software that are Advanced or Proficient and provide coaching on deficient or incomplete work. Academic evidence provided by the parent is sufficient for the Teacher Liaison to assign a grade.
5. The district will include a **record of grades** or other determinations that the student has met the standards for a course. This grade record is **determined and assigned by** the Teacher Liaison or parent-teacher or LPSD distance teacher or online course institution, after reviewing work samples, reports, and student/parent recommendations.
6. The district will provide **Semester Progress Reports** to parents and high school **transcripts** upon request.
7. The district will require and provide for students to take any **statewide assessments** and may offer other district assessments to monitor student progress.
8. The district must comply and parents/guardians are to participate with the **AK READS Act**, including screening for all K-3 homeschool students (and interventions for students below benchmark).
9. Lakeview will have an **open enrollment** period for the whole school year for residents of the region.

**Parent-Student Commitment**

10. Each student must be on an **Individualized Learning Plan (ILP)** that is on file with the district and signed by the Teacher Liaison and at least one parent/guardian who all agree to support the student in annual yearly progress in each subject in the ILP.
11. **Monthly Two-Way Contact:** The parent/guardian agrees to support teacher-student or teacher-parent contact for at least one hour per month. For students who did not meet standards on the most recent statewide assessment, the monitoring must include strategies to become proficient.
12. The parent/guardian agrees to make a good faith effort to **return calls and emails and to initiate contact with the Teacher Liaison** in a timely manner, working together for the benefit of the student.
13. The parent/guardian **agrees to provide** a quiet space, a daily family schedule, and family-student motivation that promotes student learning. The student agrees to study, produce, and learn to strive to make annual yearly progress.
14. **Quarterly Work Sample Review:** The parent/guardian/student must provide work samples to the Teacher Liaison at least quarterly in each subject, so that the Teacher Liaison can monitor progress for each subject in the ILP.
15. The parent/guardian agrees to **review student work that they are responsible for and to assign** a grade at least quarterly on each standard or subject to share with the Teacher Liaison- an Advanced (90-100%), Proficient (80-89%), Developing (below 80%, but good effort on each assignment), or Emerging (little effort or incomplete work).
16. The parent/guardian will make their best faith effort to prepare their students to attend and to do their best on the **statewide assessment** that the district will offer in their village.
17. The district must comply and parents/guardians are to participate with the **AK READS Act**, including screening for all K-3 homeschool students (and interventions for students below benchmark).
18. If I receive a **computer, charger, or materials** from LPSD, I agree to return them when I graduate or exit from LPSD.
19. I acknowledge that I have received a copy of the school district's Student-Parent Handbook.



The Lake and Peninsula School District  
Regular Local School Advisory Committee Meeting  
Date: March 27, 2024  
Time & Place: 4PM/Chignik Lake, Alaska/Chignik Lake School Commons

#### CALL TO ORDER

Marty Takak called the meeting to order at 4:07pm

#### INTRODUCTION OF VISITORS

Marty Takak: President LSAC  
Melody Schilke: Head Teacher  
Nina: Preschool/Secretary  
Mary Isaac: Member  
Diana Hejtmanek: Teacher

APPROVAL OF AGENDA: All Approved agenda

APPROVAL OF PREVIOUS MINUTES: Previous Minutes Read not read due to long absence of LSAC meeting.

#### REPORTS

##### PRINCIPAL REPORT

- Calendar Agenda:
  - Calendar was agreed to said-such date changes.
  - January 9th: Flexible Inservice
  - January 10th: Students will return to school
  - February 28th: Flexible Inservice Date moved to March 11th
  - March 10th: Flexible Vacation
  - March 11th: Flexible Inservice

All other calendar dates stay the same.

- Facebook Notifications: Chignik Lake Wolves

## TEACHER REPORT

1. Preschool: Students are working on learning alphabet knowledge and sounds. Numbers 1-10, shapes, colors, and social emotional skills. April 25th is Preschools last day.
2. Primary: We had 3 students reach benchmark reading this year! Students in grade 1 and 2 are reading more and more independently! We are working on a variety of math skills. In the K-2 Number Identification, addition and subtraction older primary two digit addition and subtraction. For 3-5 Students are continuing to memorize math facts and are working on geometry.
3. Intermediate/Secondary: Courtney Boskofsky won 1st Place for Educators Rising and won 3rd Place for the State of Alaska. Students are working on SNAP meet project Bridge Design: Students are working on creating designs that are engineeringly sound. Students will be required to have a BBNC Real ID coming in October. This is something for the village to think about for students.
4. Students in grades 3-5 will be taking their Alaska Star assessments beginning the week of April 8th. Students should be to school on time and get a good night's sleep. Even students who are not testing, so as not to interfere with older students who will be testing. Younger students will do quiet activities down stairs while the older students will test upstairs. 3-8 will do Reading and Math Star/ 5, 8, 10th will do the Alaska Science Assessment.
5. Bird Calendar: Students created drawings of birds with Sarah Lang when she came down for a visit. Landon O'Domin's bird drawing has been chosen to be part of the calendar!

## STUDENT GOVERNMENT REPORT

- Students are learning about Business with the student store. It will be open on Tuesdays and Thursdays from 3:30-4:30pm. We have sweatshirts for sale to make way for the new ones coming in the Fall. The cost is \$20. Diana Hejtmanek spearheaded this activity and assisted students with creating sweatshirts.

OLD BUSINESS: N/A

NEW BUSINESS

FUTURE AGENDA ITEMS AND SET MEETING DATE: New Meeting Date for Apr 10, 2024 at 4:00pm

ADJOURNMENT: 4:40pm

27 March 2024 @ 4<sup>06</sup>

Nina Saene

M Schuko

Diana Nefenik

Marty Loh

many draw

## Special Newhalen School LSAC Meeting

August 12, 2024, Notes

1. Begin time: Lydia called the meeting to order at 339pm, Evelynn 2<sup>nd</sup>.
2. Roll Call: Brenda, Lydia, Dawn, Evelynn, Sonny
3. Guests: Tracy, Tim, Chasity, Sarah, Ayla, Elisabeth, Margie, Martha, Joann, Katie, Henry
4. Approval of Agenda: Evelynn made a motion to approve the addenda, Sonny 2<sup>nd</sup>.

### A. New business:

School lunch funding- estimate 90 students plus elders

Here are some suggested options the district office has given us:

Option 1: Traditional school meals, but local funding required- Each local village comes up with a way to pay for the traditional USDA lunch program. For Newhalen School, this means that we in Newhalen and Iliamna would need to come up with \$9/day for 150 days for each student or \$1350 students for the year. If we could gather that much we would then pay that to LPSD and they would send us the food and pay for the cook and other costs and then apply for the reimbursement for the remainder of the costs. In order to do this, either:

1. Each parent pays the \$1350 per child upfront for the year's worth of lunches  
or
2. Ask for large donations from individuals and businesses or
3. Local government pays for the cost (Tribal, Village, and City)

Option 2: No school meal program- All students pack lunches... no school lunch or breakfast program offered.

Option 3: Hybrid- The parents/community purchase all the food and the district pays for the cook to prepare and all other associated costs, etc.

Option 4: Other ideas?

b. Principal comments

c. Public comment

d. LSAC comments

IVC will work on a letter for Iliamna Students/Elders.

Margie does have her City meeting and will be addressed about this school lunch program and work with Newhalen Tribe and City of Newhalen to come up with a plan for Newhalen Students/elders.

Ed suggested to do an inventory for Dawn and asking her to come back to work early, Dawn agreed.

Evelynn will write a petition, community will sign, Dawn will be going door to door for signatures.

Adjournment: Evelynn made a motion to adjourn the meeting at 442pm, Lydia 2<sup>nd</sup>.

LSAC Minutes Tanalian School  
Wednesday, September 11, 2024  
6:30 PM

I. Call to Order – Called to order at 6:36pm.

II. Roll Call – Nate Davis, Heidi Wilder, Jen Opland, Elisha Wegner, Leo Fowler, Lisa Rivas, Patti Brock, Eric Davidson, Mark and Andrea McGee, Darcy Lorentzen, Sarah Wardell, Brandey Voran, Sherri Davis, Katrina Weber. (see sign in sheet).

III. Student Presentations (0-3 slots per meeting): none this month.

IV. Approval of Minutes:

- a. May 2024 Meeting: all approved
- b. July 2024 Meeting on Food Program: all approved

V. Communications

a. Principal's Report- Nate – enrollment 40 students plus 2 Pre-K students; downsizing hours; cross country is going and did well in Palmer meet; new student teacher Thea Miller – working with sped and elem; Volleyball starts tonight, Oct 10 is the first volleyball home game; All teachers have returned from last year.

b. Teachers' Report

- i. Brandey Voran – hit the ground running, testing this week K-3, classroom theme is superheroes; 8 students
- ii. Sarah Wardell – things are going well. Testing kids to see where they are after summer. Working on aide schedules and where kids need support. Thea is our part time student teacher
- iii. Patti Brock – testing finished today. Gone for a couple of days doing a mentor program. Kid's did good with Sherri and Rachel Grossmann stepping in, tomorrow back to normal routine.

c. Correspondence- Nate – received an email back from LPSD on food when hosting sports: District will provide for hosting sports events. Memo sent that USDA meals will continue until Oct 15.

d. Maintenance Report – no incinerator, deferred maintenance. Two guys running 10 schools. Question – someone local? District is up for that possibility.

e. Technology Report – seems like internet is faster so far

f. Student Government Report- Mrs. Brock – short meeting yesterday, 3 students present. Fitness room is in the works and ready. Just need equipment.

g. Student Representative Report – no student present (Rachel Opland), in volleyball practice

h. Financial Report- Nate – starting school year with - LSAC \$1,419.15, Booster \$23,490.13

i. Alaska Reads- Nate and/or K-3 Teachers – same as last year with screening, progress monitoring and intervention as needed. Remove from perpetual agenda. Moving to old business as this program is out of the learning stage.

j. Public Comments – elocution meets that used to be done, question if they could be brought back.

#### VI. Old Business

a. Food Program – review handout created by Nate.

i. A big challenge in the past has been waste.

ii. A menu asap would be helpful.

iii. Fundraisers to help?

iv. Nate is building a team for the lunch bank program: Darcy and Andrea volunteer to be a part of that team.

#### VII. New Business

a. LSAC to discuss thoughts on budget to school board (potentially questions on if technology could be cut over people positions and food)

#### VIII. Next Meeting – October 2

IX. Adjournment – adjourn 7:43 with motion to adjourn by Eric, second by Elisha, carried by all.

## Lsac Meeting minutes 04/03/2024

- I) Call to order: Meeting called to order at 4:34 pm.
- II) Roll Call of LSAC Members: Present are Toni, Max, Jaclyn, Tisha.
- III) Introduction of visitors: Josh, JW, Julia, Augustine.
- IV) Approval of Agenda: Max made a motion to approve the agenda. Seconded by Jaclyn. All in favor, motion carried.
- V) Reorganization of the board: New members are not present, we will reorganize at the beginning of next school year.
- VI) Approval of previous minutes: Max makes a motion to approve, seconded by Jaclyn. Motion carried.
- VII) Student reports: None today.
- VIII) Old Business:
  - 1) Carnival: Was a lot of fun. Teachers enjoyed the time.
  - 2) Graduation: 4/27 Do we have everything? Decorations were ordered. Preschoolers, kindergarteners, 8<sup>th</sup> graders and Seniors. Village does the graduation certificates. Students are: Eric, Maddox, Major, Jaxon, Clarise, Arrianna, Ian, Adam, Aiden, DJ.
  - 3) 24-15 school year: Calendar dates are good as previously discussed.
  - 4) Cyberbullying: Cyberbullying @ snap meet and in Sept. We again would like to have students and parents read the cyberbullying portion of school packets when registering kids.
- IX) New Business:
  - 1) School Bus: Not enough "needy Parents" don't have rides. School bus needs to be fixed. The school bus is a suburban type vehicle, and the school right now only has a truck that seats 5 students. We may need a replacement bus to restore bus services to everyone.
  - 2) Pat Gase Presentation: Pat is the new student advocate: he would like to start a youth advisory committee. He will have on site site visits to the school and would like LSAC to help facilitate his visits and help use up his grant. Pat would like to plant a seed for ideas and resources for him to do activities with the kids in May. He also would like to share that April is child abuse month, April 4-5 is wear blue day for child abuse awareness. He would like to go the school on the 4<sup>th</sup> or 5<sup>th</sup> of each month, or but the last day of school is May 2nd
- X) Correspondence: None
- XI) Principal's Reports: Josh will be doing testing next week. He will have a schedule posted Tuesday, wed is math testing 9<sup>th</sup> to 12<sup>th</sup> grade. 3<sup>rd</sup> grade to 9<sup>th</sup> grade will have a normal afternoon. Some have a science test. Please make sure kids are well prepared and have extra snacks. Dental team is coming next week. As well as Snap meet in April 15<sup>th</sup> to the 19<sup>th</sup>.

School board meeting is April 18<sup>th</sup> Graduation is on April 27<sup>th</sup>. CTE is the last week of school. Ancep applications acceptance have not been announced yet.

XII) Teacher Repots:

- 1) JW. Snap meet prep with kids. Kids will have to give a 3 min speech on “being strong” which will knock of a lot of standards for each student. All 4 seniors are officially DONE! Yay everyone cheers. JW will be back next year.
- 2) Julia: knocking out end of levels. Testing some kids wont have to go in the mornings if they are not testing they can stay home.
- 3) Augustine: thanks for having him. He cant wait to go back to New York. Finished some end of levels. Katie wants snacks and water bottles for kids in her class during testing.

XIII) Community Comments: Toni: great school year. Only a few hick ups, this was a night/day compared to last year. Jaclyn: Movil DMV is partnering avtec to get learners permits, drivers license, real I.D. Will be here may 13<sup>th</sup>. Online practice test at school maybe if kids have time. And Thank you all for being awesome. Tisha: we had a great blend of people this year, its been very nice to have a good team who works well together.

XIV) Informational: First day of school will be September 9<sup>th</sup>.

XV) Future agenda items: Reorganizing board.

XVI) Next meeting date: TBD in September.

XVII) Adjournment: Motion to adjourn by Jaclyn, seconded by Max. Motion carried. Meeting adjourned at 5:24 PM.

**Vision:** We grow self directed, life-long learners who are grounded in their culture and contribute to their communities.



**Mission:** We will nourish student growth by investing in partnerships and implementing culturally responsive, place based education.

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Date: October 8, 2024  
To: Lake and Peninsula School Board  
From: Kasie Luke, Superintendent  
Re: Report: October 10, 2024

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### **Dates & Happenings:**

- Mix 3 Volleyball: October 10, Wednesday to October 12, Saturday @ Chignik Lagoon
- Alaska Association of Student Government: AASG, October 11, Friday – October 13, Sunday in Delta
- AFN/Youth and Elders Confernece: October 13, Sunday to October 15, Tuesday in Anchorage
- LPSD Inservice (no students in school): October 16, Wednesday to October 18, Friday – virtual district-wide
- Teacher work day (no students in school): October 21, Monday
- BBRCTE Session II: October 20, Sunday – October 26, Saturday – Dillingham, Naknek, Anchorage
- LPSD All sites Volleyball: November 12, Tuesday – November 15, Friday – Port Alsworth

## Food Service Update

Communities and leadership entities across LPSD have been made aware of LPSD keeping the USDA food service program going through December 2024 and transitioning to local control of food service January through the remainder of the school year since the Board meeting October 16, 2024. Conversations among community entities are taking place and so far these are their tentative plans with work to continue to be done for implementation and support regarding regulations and kitchen/cook requirements.

**Nondalton** - locally supported menu and food provided by community

**Newhalen/Iliamna** - still making a determination

**Port Alsworth** - locally supported menu and food provided by community

**Perryville** - locally funding USDA food service program managed by LPSD

**Chignik Lagoon** - still making a determination

**Port Heiden** - locally supported menu and food provided by community

**Chignik Lake** - locally funding USDA food service managed by LPSD

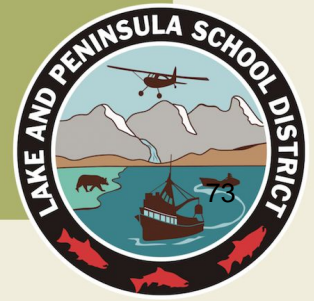
**Kokhanok** - locally supported menu and food provided by community

**Levelock** - locally funding USDA food service program managed by LPSD

**Igiugig** - locally supported menu and food provided by community

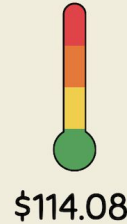
Once cost is determined for the continuation of the USDA food service program through December 2024, we will be putting forth a resolution for withdrawal from the Borough Assembly Endowment in support of funding this expense.

# Help Support LPSD Students!

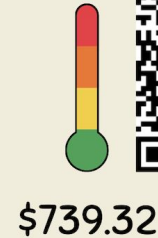


DONATE TO:

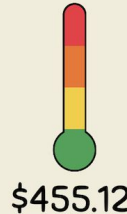
CULTURE & LANGUAGE  
PROGRAMS



BREAKFAST & LUNCH  
PROGRAM



SPORTS & ACTIVITIES  
PROGRAMS



THANK YOU!

## **HB202 - Opioid Overdose Protection**

House Bill 202 requires schools across the state to have naloxone kits available and trained staff ready to use them if needed. Naloxone is a medication that can reverse an opioid overdose.

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We will present this policy to the Board for approval in our November meeting. This update follows the guidance from the Alaska Association of School Boards (AASB) and aligns with our current policy on alcohol and drugs.

Our public health nurse is helping to distribute naloxone kits to several locations, including Perryville, Chignik Lake, Chignik Lagoon, Newhalen, and Nondalton. We will make sure all schools are trained and have the necessary kits.

Training will cover important topics like:

- Recognizing signs of an overdose
- How to use naloxone nasal spray
- When to call 911
- Understanding Good Samaritan laws

Understanding [How Naloxone Saves Lives](#) (youtube video)



## THE LAKE AND PENINSULA SCHOOL DISTRICT

101 Jensen Drive  
P.O. Box 498  
King Salmon, Alaska 99613  
Phone (907) 313-3841



October 3, 2024

To: Lake and Peninsula School Board  
From: Tim McDermott

### **Re: Maintenance Report**

Maintenance operations in the two weeks since the last board meeting included two days at Port Heiden School, five days at Port Alsworth, and three days at Nondalton. At Port Alsworth, Carl Adams executed repairs to the HVAC controls, replacing an actuator and valve that control the domestic hot water in the school, PTA-WO#7274, installed a replacement pump on the fire sprinkler recirculation loop, PTA-WO#7273, completed a list of minor maintenance work orders, and was fortunately onsite when one of the housing hot water tanks was discovered to be compromised and leaking in crawlspace that resulted in the initiation of replacement of both of the indirect water makers in that building, PTA-WO#7280. At Nondalton a temporary supply line for the domestic water to the housing had to be executed due to the service being interrupted by an uncommunicated ANTHC city water upgrade. At Port Heiden monthly water tests were taken and expedited. Some custodial training and building familiarization was accomplished. In addition to providing support for daily operations at the old District Office building in King Salmon, Damian Hill, has been working closely as a liaison with the Lake and Peninsula Borough grant writer, Gavin Dixon, on researching and writing a community and infrastructure grant application that would

provide related funding and support in execution of projects that benefit the School District.

Moving forward, the resources of our limited itinerant staff and reduced budget is being prioritized to projects, safety and compliance, and asset maintenance. The day-to-day oversight of individual site operations and communication is in the venue of the principals and head teachers using site-based labor, local determination and resources, as much as possible. Maintenance depends on this communication with principals, head teachers, and staff to understand needs and provide support in maintaining safe and healthy facilities. The Maintenance Department encourages local classified support and is also working with the administration in providing for classified support solutions where local resources are not available. Three Maintenance personnel, Damian, Dean John, and myself are in Anchorage yesterday, today, and tomorrow, in conjunction with DEED, attending the Alaska Association of School Boards sponsored Maintenance Employee's Conference.

To facilitate and improve communication with the administration in Palmer the superintendent has a scheduled an informal monthly Maintenance Zoom "Mug Up" at 10:30 to 11:30 on the first Tuesday of every month from Tuesday, Nov 5, 2024 to Tuesday May 5, 2025 including, at least, Kasie, myself, and Damian.

To reiterate, Maintenance requests are received at [maintenance@lpsd.com](mailto:maintenance@lpsd.com) Requests are received from anyone ... administration, students and staff, visitors, community members. Please include descriptions, photos, and specifics like the make/model numbers if possible. For circumstances that are immediate, by cell phone, Tim McDermott 907-469-0460 or Carl Adams 907-469-0473, Damian Hill (907) 201-9434

## October 3, 2024 Curriculum Report

To: LPSD School Board Members and Superintendent Kasie Luke

From: Nicole Metzgar, Curriculum Director

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### Professional Development

**Oct 16-18 & 21:** Planning for October Inservice is in progress. What are the long-term effects of LPSD teachers not meeting in person? Are there ways we can minimize these effects? These are the questions we wonder about.

**Teacher PD Feedback:** Teachers were invited to give feedback anonymously via surveys and daily reflections. This feedback was read and reviewed to implement positive changes into the PD schedules. Quayan for using your voices and sharing your perspectives.

**Land Acknowledgement Statements:** We are modeling and practicing Land Acknowledgement Statements. Teachers and Principals were invited and given the opportunity to take turns to begin each PD day with a Land Acknowledgement Statement.

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### Curriculum

**Local Indigenous Language Learning:** All sites were invited to register and participate every Friday from 12:30-1PM in Virtual Yuraq Sessions with Dena'ina and Sugpiaq/Alutiiq dancing guests as well.

**AI in LPSD:** [AI Acceptable Use Guidelines](#) LPSD is trying to figure out the best way to assess writing. LPSD will begin to use new LV 9 and 10 writing prompts for End of Level Assessments that are more difficult for a chatbot to respond to.

**PowerSchool Record Keeping:** LPSD received feedback from teachers and principals that will help us review the way LPSD uses PowerSchool. Chin'an for the staff that took time to articulate valuable insight to help make our organization stronger.

**End of Level Assessment Edits:** Edits reported by teachers during the 2023-2024 school year are planned to be finished in October or November.

**Updating & Sharing Data:** Collaboration with IT is in place to figure out how to streamline the updating of standards in 4 areas: Powerschool, SBS Booklet, wiki, and the staff curriculum website page. Currently, LSPD is manually typing and copying and pasting updates to each of those places, and it is time consuming.

**Advanced Online Classes:** 10 students have applied to take 15 advanced online courses for the fall 2024 semester. Curriculum processes the advanced online course applications and registers students into APEX and BYU classes. LSPD continues to offer financial assistance and reimbursement for students to access this learning opportunity.

**BBRCTE in LPSD:** 5 students participated in CTE Summer Intensive weeks. We are working with BBRCTE to see if there is a credit option available for this summer learning. BBRCTE is also looking at offering a hybrid electric wiring course that has both in-person, week-long intensive training and modules of learning students can do on site.

**Experiencing Out:** None at this time. Teachers were trained during August Inservice about LPSD's Experiencing Out opportunity.

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It is a pleasure to serve the district. Please let me know how I can help.  
Quyana. Chin'an. Nicole Metzgar [nmetzgar@lpsd.com](mailto:nmetzgar@lpsd.com) (907.781.3201).



# Technology Board Report - October 2024

Sam Rigby

**Cybersecurity** - Hackers and other bad actors have been leveraging AI to initiate more sophisticated and convincing cyber attacks. Gone are the days when your Nigerian prince charming wanted to share his fortune with you. Today's most common cyber attacks come in the form of phishing emails, often disguised as password reset notifications or other everyday notifications.

I received this phishing email in my inbox last week. A quick peek at who sent it revealed that it did not come from an @paypal.com email address. This is a phishing attempt.

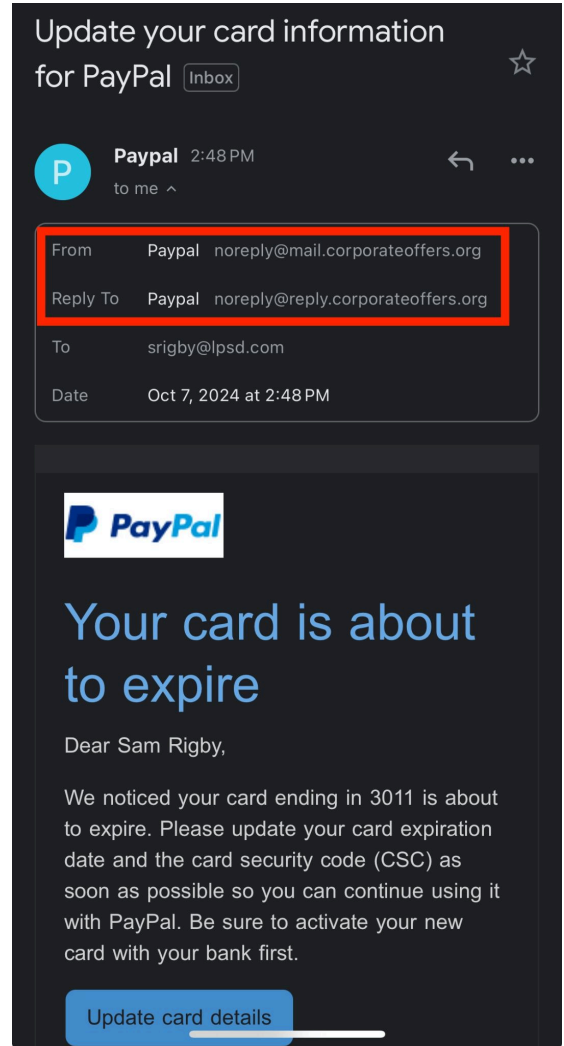
I also regularly see direct cyber attack attempts against our district-wide infrastructure (accounting, student data, HVAC, and more). These attacks originate from all over the world. We receive regular updates from the Multi-State Information Sharing and Analysis Center ([MS-ISAC](#)), which we use to audit and refine our security policies on all systems.

**OneWeb Removal** - DRS is scheduled to remove the unused OneWeb terminals and old ground-mounted satellite dishes from 8 of our locations. They are responsible for removing this hardware from the school property.

**Internet** - [This article by KYUK](#) highlights many of the same challenges and questions we have faced when choosing internet service providers.

## Travel

- Sam - 10/1-10/5 - NON, IGI, LAG
- Schyler - 10/23-10/26 - PTH and NEW



*OneWeb terminal, to be removed*

Monthly Activity Report- LPSD  
 Month: October, 2024

To: LPSD School Board  
 From: Ed Lester  
 Date: 9/19/2024

Cross Country:

LPSD schools have run their district qualifier and have student athletes prepared to travel to Bristol Bay for the regional meet. Here are the regional XC results:



HS Girls

Place	Time	Bib #	Name	School	Grade
1	23.47	52	Pagan Lester	Newhalen	11
2	23.48	49	Brooke Phelps	Bristol Bay	11
3	24.53	62	Shea Nelson	Igiugig	11
4	25.10	40	Kalin Clouse	Dillingham	11
5	25.32	48	Olivia Harvilla	Bristol Bay	11
6	25.49	41	Tricia Buholm	Dillingham	9
7	25.53	61	Avery Nelson	Igiugig	9
8	25.56	59	Kaydi Sandford	Port Alsworth	10
9	26.00	53	Ida Lester	Newhalen	9
10	26.08	47	Rhianna Glosser	Dillingham	9
11	26.27	42	Laney Woods	Dillingham	12
12	26.43	43	Ann Tucker	Dillingham	11
13	27.04	60	Hazel Metzgar	Port Alsworth	9
14	28.06	45	Annie Evans	Dillingham	11
15	30.02	44	Gisa Reigh	Dillingham	12

16	31.41	46	Nova Chaney (JV)	Dillingham	10
17	32.23	50	Katlynn Torino	Bristol Bay	12
18	32.56	63	Courtney Boskofsky	Chignik Lake	9
19	34.12	64	Jocelyn Gumlickpuk	CIBS	9
20	46.09	51	Kaya Wassillie	Bristol Bay	10
21		66	Maddy Apokedak	Levelock	12

2024 Region I Cross Country Regions					
HS Boys: Dillingham (14)					
Place	Time	Bib #	Name	School	Grade
1	18.59	20	Erik McGee	Port Alsworth	10
2	19.21	1	Graelin Chaney	Dillingham	12
3	19.29	34	Jethron Nanalook	Manokotak	12
4	19.44	11	Julian Trefon	Bristol Bay	12
5	19.47	4	Wyatt Munster	Dillingham	9
6	19.48	19	Warren Davis	Port Alsworth	9
7	19.54	2	Gus Fonkert	Dillingham	10
8	19.57	18	Noah Davis	Port Alsworth	11
9	20.03	13	Riley Aurillia	Bristol Bay	10
10	20.17	5	Jens Fonkert	Dillingham	10
11	20.43	12	Will Palmer	Bristol Bay	10
12	20.44	3	Clay Martin	Dillingham	11
13	21.08	6	Kila Greene	Dillingham	10
14	21.11	27	Blake Petla	CIBS	10
15	21.44	29	Cavelila Andrew	CIBS	11
16	21.45	10	Boyce Anderson	Bristol Bay	9
17	22.04	22	Nick Apokedak	CIBS	9
18	22.16	7	August Reigh	Dillingham	10
19	24.02	36	Nels Nukwak-King	Manokotak	11
20	24.173	30	Martin Christopher	CIBS	11
21	24.177	9	Kadin Torino	Bristol Bay	9
22	24.41	15	Ty Kosbruk	Perryville	

23	24.45	8	Baker Hulett (JV)	Dillingham	10
24	24.46	23	Kevin Andrew	CIBS	9
25	25.17	28	Michel Jack	CIBS	10
26	25.24	31	Kiser Gust	CIBS	11
27	25.26	21	Malachi Grossman	Port Alsworth	9
28	26.05	24	Kaden Suskuk	CIBS	9
29	31.41	35	Benjamin Nukwak-King	Manokotak	12
30	31.42	37	Therron Gloko	Manokotak	11
31	35.53	32	Wassillie Chunak	CIBS	11

<b>2024 Region I Cross Country Regions</b>						
<b>MS OPEN RACE</b>						
<b>Place</b>	<b>Time</b>	<b>Bib #</b>	<b>G/B</b>	<b>Name</b>	<b>School</b>	<b>Grade</b>
1	13.58	83	B	Duke Walcott	CIBS	7
4	16.02	82	B	Cade Petla	CIBS	8
5	16.33	84	B	Joseph Petla	CIBS	7
13	25.27	85	B	Shay Sakoriya	Lake	7
14	25.33	86	G	Allison Boskofsky	Lake	7
2	14.28	70	G	Haylee Schollmeier	Dillingham	7
3	14.37	71	G	Michaela Savo	Dillingham	8
6	16.37	72	G	Bella Dull	Dillingham	8
7	16.42	73	G	Kolbi Clouse	Dillingham	7
8	16.52	81	G	Katlian Gregory	Igiugig	7
9	21.22	75	G	Meava Wonhole	Newhalen	8
10	21.24	76	G	Laura Askoak	Newhalen	8
11	22.49	79	G	Kaya Strub	Igiugig	7
12	24.09	80	G	Linda Hobson	Igiugig	7
15	29.16	77	G	Sally Clark	PVL	8
S	-	78	G	Sallena Kosbruk	PVL	7

State Qualifiers (Top 10 highschool runners) will race Saturday October 5th at Bartlett High School in Anchorage.

LPSD State Qualifiers:

Erik  
McGee PTA  
  
Warren  
Davis PTA  
  
Noah  
Davis PTA  
  
Pagan  
Lester NEW  
  
Shea  
Nelson IGI  
  
Avery  
Nelson IGI  
  
Kaydi  
Sandford PTA  
  
Ida Lester NEW

Volleyball  
Volleyball practice will begin October 2nd  
First travel to Chignik Lagoon will be October 10-12

LPSD Student Government:

President-Pagan  
Vice President-Ty  
Treasure-Shea  
Secretary-Ida  
Parliamentarian-Ricky  
AtLarge-Kiesha  
AtLarge-Ana

LPSDSG topics-

- SNAP/PROM prep and planing
- Resolution Discussion
- AASG

LPSD SNAP meet update:

Jr high travel will not be funded by LPSD to the SANP meet this year. However, we are looking into ways to allow site funded participants (7/8th graders) to attend this event.

ASAA items from recent statewide meeting in Newhalen Alaska:

➤ Transfer Bylaw Change: motion and second to “approve the changes to the Article 12 Section 9.C Transfer/Residency Rule as amended effective July 1, 2024.” (Motion Carried - Unanimous Consent)

<https://asaa.org/wp-content/uploads/board/Revised-Article-12-Section-9.pdf>

➤ DIII Cross Country Team Scoring: motion and second “to score the top 3 out of a possible 7 runners towards the team championship in the DIII Cross Country races.” Motion passed (7-1) • Advisory: (Y) AASG • (Y) Region 1, Region 2, Region 3, Region 4, Region 6 AASB, AASA • (N) Region 5

➤ Mix-6 Volleyball Rule: motion and second “to eliminate from the Supplemental Rules for Mix Six Volleyball the requirement that there must be at least one male on the court to begin a match.” Motion passed (7-1) • Advisory: (Y) AASG • (Y) Region 1, Region 2, Region 3, Region 4, Region 6 AASB, AASA • (N) Region 5

Upcoming Board Meetings and Workshops •

October 8, 2024 – Board Workshop •

October 9-10, 2024 – Board Meeting •

December 4-5, 2024 – Board Meeting •

February 19-2025, – Board Meeting •

May 4-6, 2025 – Board Meeting

## LPSD ACTIVITIES 2024-2025 QUICK REFERENCE

	<b>Last updated 5/10/2023</b>		
<b>Subject</b>	<b>Start Date</b>	<b>End Date</b>	<b>Location</b>
CTE Application Due- Session 1	4/26/2024		Zach Stenson
New Teacher Orientation	8/22/2024		Anchorage
New Teacher Orientation	8/26/2024	8/27/2024	All Sites
All Teacher Inservice	8/28/2024	8/30/2024	All Sites
Teacher Work Day	8/31/2024		All Sites
Labor Day- No School	9/2/2024		All Sites
All Teacher Inservice	9/3/2024		All Sites
1st Day of School	9/4/2024		All Sites
1st day of XC	9/5/2024		All Sites
1st day of Mix-Six/Girls V-Ball	9/11/2024		All Sites
All Teacher Inservice	9/9/2024		All Sites
Benchmark	9/10/2024	9/13/2024	Moon McCarley
Home XC Meet	9/14/2024		All Sites @ Sites
CTE Week 1	9/15/2024	9/21/2024	All Sites
All Teacher Inservice	9/16/2024		All Sites
All Teacher Inservice	9/23/2024		All Sites
District XC Qualifier	9/21/2024		All Sites @ Sites
Regional XC (must pass Qualifier)	9/27/2024	9/29/2024	All Sites @ Bbay
CTE Application Due- Session 2	9/13/2024		Zach Stenson
1st day of Mix-3 V-Ball	10/2/2024		LPSD
ASAA XC State	10/5/2024		Bartlett
Mix 3 Volleyball	10/10/2024	10/12/2024	Chignik Lagoon
AASG Meeting	10/11/2024	10/13/2024	Delta
AFN/Youth and Elders Conference	10/13/2024	10/15/2024	Anchorage
	4	4	
Inservice	10/16/2024	10/18/2024	TBD
	4	3	
Teacher Work Day	10/21/2024		All Sites
	4		
CTE Week 2	10/20/2024	10/26/2024	All Sites
	4	4	
Home Volleyball	11/1/2024		All Sites @ Sites

Daylight Savings Time	11/3/2024		All Sites
LPSD District volleyball	11/12/2024	11/16/2024	Port Alsworth
Thanksgiving- No School	11/28/2024	11/29/2024	All Sites
1st day of 5 Person B-Ball	12/4/2024		ASAA
ASAA Mix-Six V-Ball State	12/5/2024	12/7/2024	Palmer
Bristol Bay Leadership Youth Forum			Zach Stenson BBNC
Benchmark	12/16/2024 4	12/20/2024 4	Moon
1st of Christmas Break	12/23/2024 4	1/6/2025	All Sites
1st day of 3 Person B-Ball	1/8/2025		LPSD
CTE Application Due- Session 3&4	1/17/2025		Zach Stenson
B-Ball Jamboree North & South	1/22/2025	1/24/2025	Newhalen
Inservice	1/24/2025		All Sites
Inservice	1/27/2025		All Sites
Battle of the Books District	2/3/2025	2/6/2025	Teleconferences
3rd/4th State Battle of the Books			Teleconferences
5th/6th State Battle of the Books			Teleconferences
MS State Battle of the Books			Teleconferences
HS State Battle of the Books			Teleconferences
B-Ball Districts 3-Man	2/18/2025	2/20/2025	Chignik Lake
B-Ball Boys Regionals 5-Man	2/26/2025	3/1/2025	Port Alsworth
B-Ball Girls Regionals 5-Man	2/26/2025	3/1/2025	AEBSD
Inservice	3/7/2025		All Sites
ASAA B-Ball State	3/12/2025	3/15/2025	Anchorage
CTE Session 3	3/23/2025	3/29/2025	All Sites
CTE Session 4	3/31/2025	4/4/2025	All Sites
AASG Spring Conference			TBD
State Testing ELA/Math/Science AK Star	4/7/2025	4/11/2025	All Sites
SNAP Meet	4/14/2025	4/18/2025	Newhalen
Benchmark	4/21/2025	4/25/2025	Moon
NYO State	4/24/2025	4/26/2025	Anchorage

CTE Application Due- Session 5			All Sites
Last Day of School	5/9/2025		All Sites
Teacher Work Day	5/10/2025		All Sites

Date: October 3, 2024  
To: LPSD School Board  
From: Laura Hylton, Finance Director  
RE: October Board Report

## **FY25 Grant Update**

Grants for FY25 are changing and an updated list is attached for the boards' information. BBRCTE has been successful in obtaining several new grants since the spring list the board approved.

COVID grant funds all expired as of 9/30/2024.

## **Foundation Count Period Started 9/30/2024 and runs through the 4<sup>th</sup> Friday in October the 25<sup>th</sup>**

The count is based on enrolled students for the 20-day count. This count is the basis for the Alaska school foundation funding and all State funding for Pupil Transportation and other programs.

## **School Nutrition Program Advocacy**

Alaska School Nutrition Programs Manager, Gavin Northey, is advocating for Alaska programs and provided the following feedback to our communications on school nutrition programs in Alaska.

"This does highlight the need for greater reimbursement in rural Alaska. All schools and agencies participating in the National School Lunch and School Breakfast programs in Alaska receive the same per-meal reimbursement rates, however, the cost to serve a meal in western Alaskan communities significantly exceeds the cost to do so in places like Anchorage or Fairbanks. I have had many conversations with officials on the need to trifurcate the rates for urban, rural, and rural-remote communities to better align with the realities of delivering equitable food assistance to Alaskans. If you can, please share the cost of meal service with advocacy groups such as the Alaska Food Policy Council and the Alaska School Nutrition Association as well as directly with your members of congress. As an apolitical organization, DEED is limited as to what it can and cannot advocate; but LPSD may allow you wider latitude to address such issues with both state and federal lawmakers and policymakers."

## **National School Foods Study 2024-2025**

LPSD is participating in the National School Foods Study 2024-2025, I met with our study liaison yesterday and our first meeting on data is scheduled for next week. The overview of the study is attached. Chignik Lake and Perryville have been selected for the study which is great news for LPSD as the costs for operating at those schools is likely the highest due to freight costs.

Staff will be excited to tell our story and advocate for increased reimbursement rates. Legislative advocacy with the Alaska delegation and national School Nutrition Groups is planned throughout the year.

## **Imposter Fraud Information**

Information on imposter fraud is attached from Wells Fargo. Our Business Banker, Jennifer Bump, reports serious imposter fraud incidents in the last week for a school district and a utility customer where check sequence numbers were used to perpetrate really good documents that unfortunately were presented and cashed at banks in the lower 48. Both were in the range of \$20,000 and very little of the funds were recovered.

Bump recommends never publishing check number sequence information or posting online where there is potential for it being hacked. Public entities have a higher risk level for this type of fraud, our information is published they know who the board and key employees are, logo and address information is online, employee names are easy to find. Finding routing numbers, check numbers and vendors is relatively easy. Targeting a vendor to steal a check is from mail is one way fraudsters are able to produce extremely high quality documents to perpetrate fraud. Bump stated, "Information is already going out on checks you issue and mail out, which is why we encourage ACH or card payments to vendors and employees as much as possible. Keeping as much information off the internet as possible is also key".

LPSD uses the Wells Fargo program, Positive Pay, which verifies checks presented for cashing against LPSD provided issued checks. This program is effective in stopping a great deal of fraud.

All changes by vendors or staff to banking information is verified by phone or with a known contact not at the email address the change request came from.

**Financial Report attached.**

**Lake and Peninsula School District**

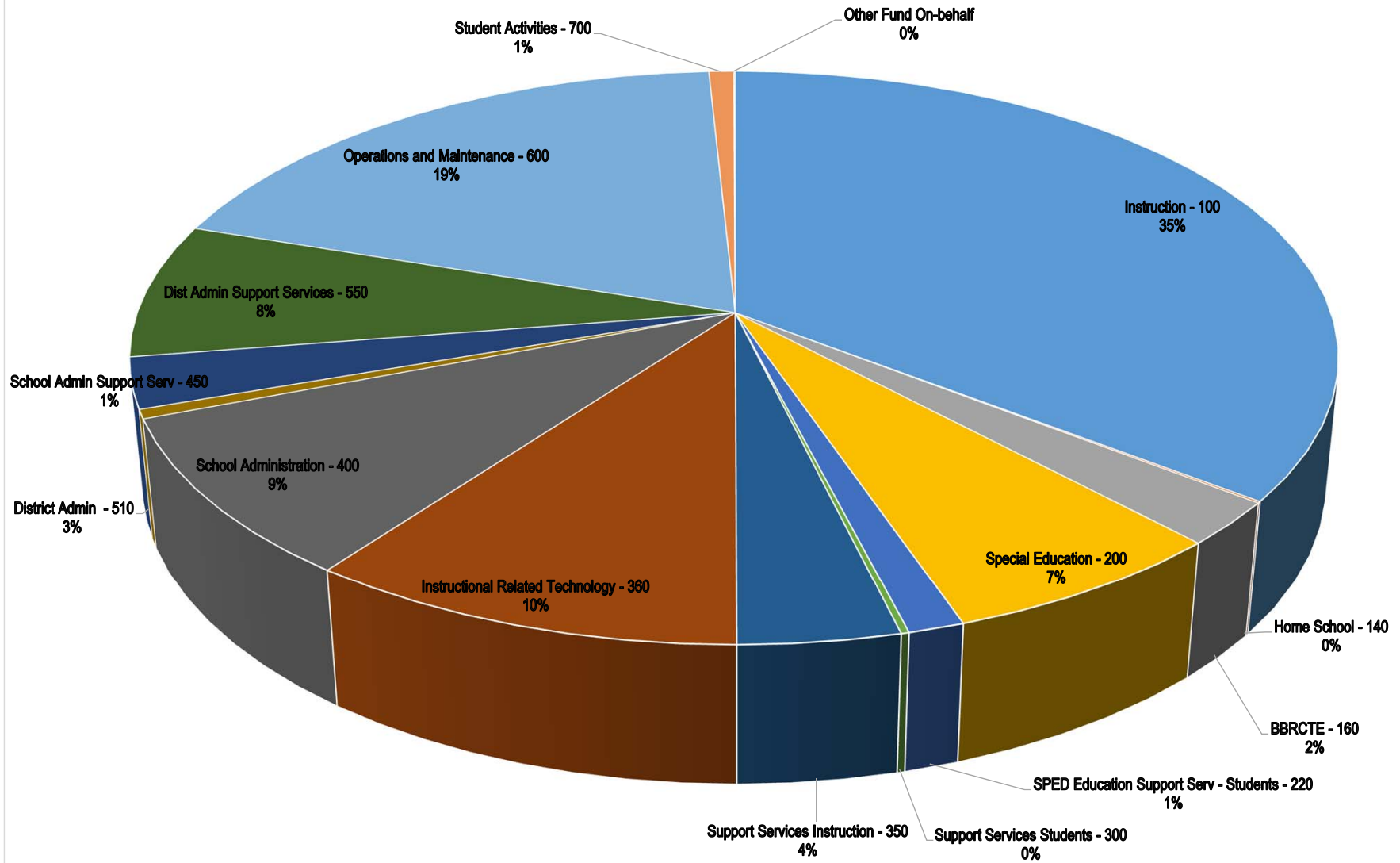
**100 Board Report**  
**Fiscal Year: 2024-2025**

From Date: 7/1/2024      To Date: 10/4/2024

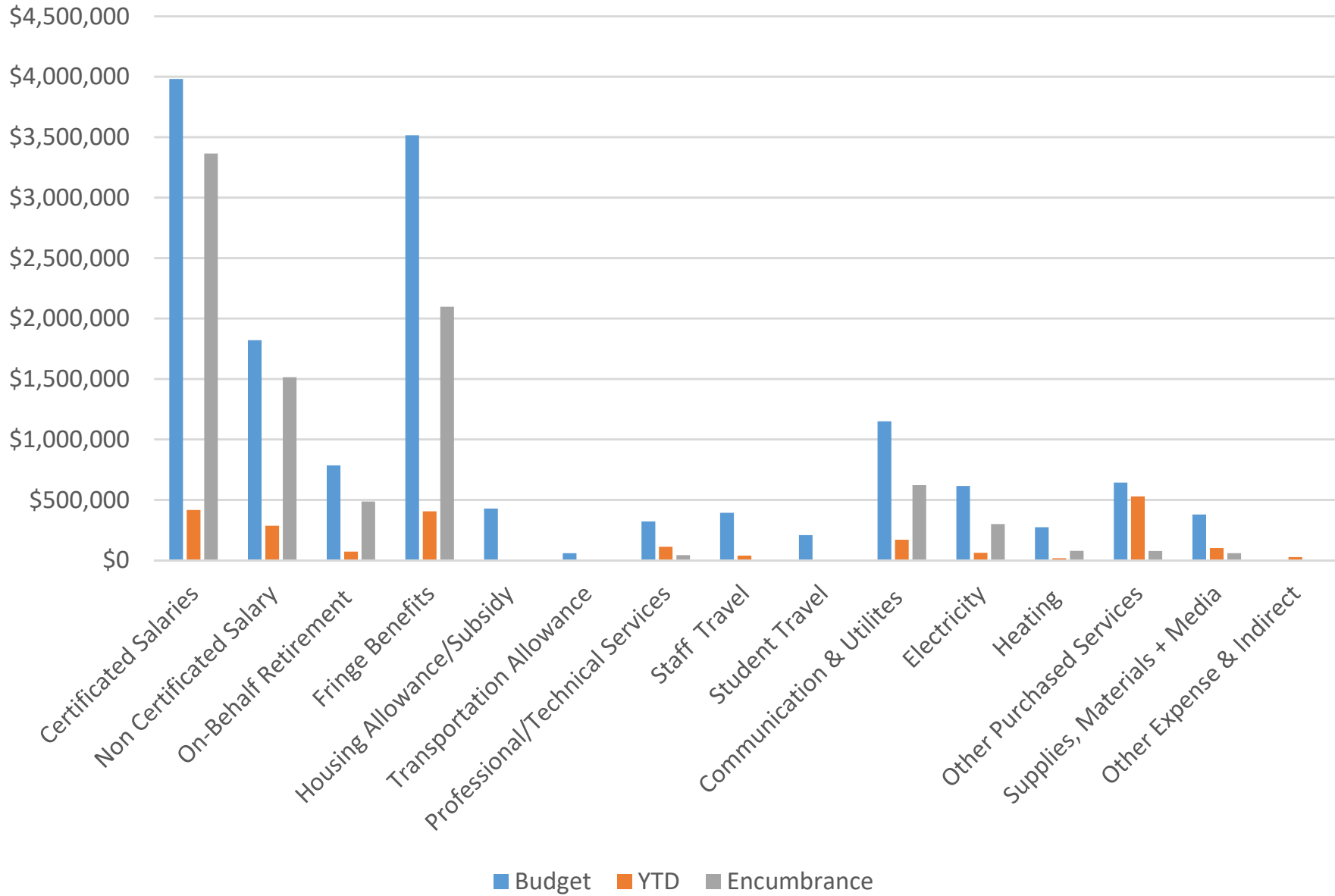
Account Description	Account Number	GL Budget	YTD	Balance	Encumbrance	Budget Balance	% Budget
Instruction	100.000.100.000.000	\$4,913,448	\$ 402,651	\$4,510,797	\$3,850,132	\$3,459,382	70.41%
Lake View Home School	100.000.140.000.000	\$ 24,187	\$ 718	\$ 23,469	\$ 8,619	\$ 8,501	35.15%
CTE	100.000.160.000.000	\$ 485,719	\$ 77,199	\$ 408,521	\$ 205,135	\$ 192,237	39.58%
SPED direct instruction	100.000.200.000.000	\$1,124,475	\$ 42,846	\$1,081,629	\$ 706,027	\$ 692,469	61.58%
SPED special services	100.000.220.000.000	\$ 276,492	\$ 28,566	\$ 247,926	\$ 123,218	\$ 112,934	40.85%
Student support	100.000.300.000.000	\$ 65,022	\$ 2,279	\$ 62,743	\$ 50,392	\$ 17,766	27.32%
Instructional Support	100.000.350.000.000	\$ 528,745	\$ 84,580	\$ 444,166	\$ 350,411	\$ 322,720	61.04%
Instructional Technology	100.000.360.000.000	\$1,502,687	\$ 252,225	\$1,250,462	\$ 358,752	\$ 857,328	57.05%
School Admin - Principals	100.000.400.000.000	\$1,090,778	\$ 85,935	\$1,004,843	\$ 985,634	\$ 896,853	82.22%
School Support - Secretaries	100.000.450.000.000	\$ 111,256	\$ 1,384	\$ 109,872	\$ 54,395	\$ 54,764	49.22%
District Admin - Superintendent and Board	100.000.510.000.000	\$ 561,534	\$ 125,286	\$ 436,248	\$ 203,107	\$ 185,583	33.05%
District Admin - Business Services	100.000.550.000.000	\$ 759,388	\$ 254,581	\$ 504,806	\$ 596,932	\$ 572,375	75.37%
Maintenance and Operations	100.000.600.000.000	\$2,784,255	\$ 885,409	\$1,898,845	\$1,223,585	\$1,192,361	42.83%
Student Activities	100.000.700.000.000	\$ 351,281	\$ 1,990	\$ 349,291	\$ 70,830	\$ 82,054	23.36%
Other Fund TRS & PERS OB	100.000.760.000.000	\$ 0	\$ 75	-\$ 75	\$ 380	\$ 355	0.00%
Other Fund TRS & PERS OB	100.000.790.000.000	\$ 0	\$ 169	-\$ 169	\$ 4,053	\$ 4,022	0.00%
Food Service Transfer	100.000.900.000.000	\$ 0		\$ 0		\$ 0	#DIV/0!
<b>Grand Total:</b>		<b>\$14,579,268</b>	<b>\$2,245,895.10</b>	<b>\$12,333,372.78</b>	<b>\$8,791,601.08</b>	<b>\$8,651,702.96</b>	<b>59.34%</b>

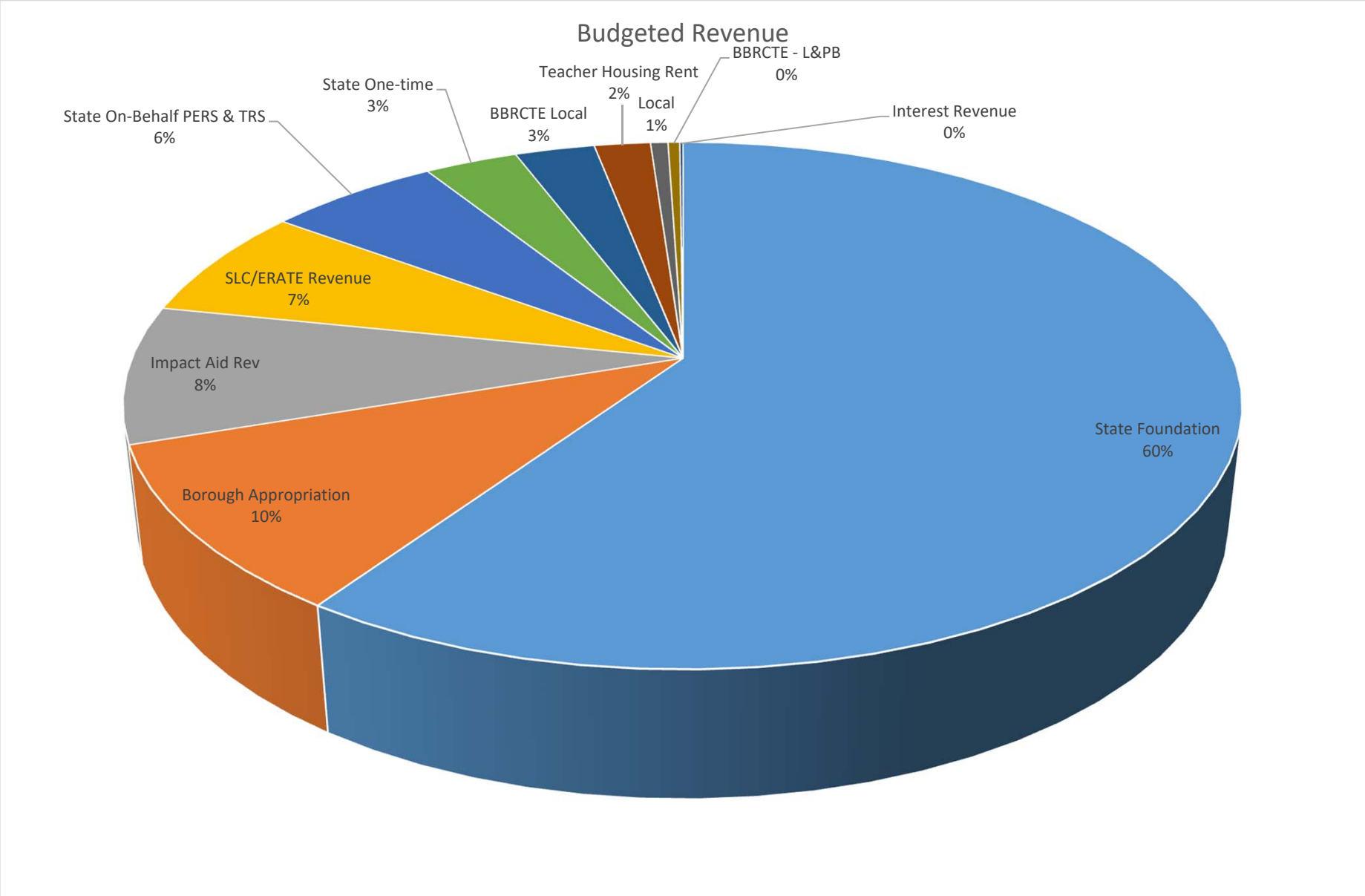
Notes:

General Fund Expended and Encumbered by Department

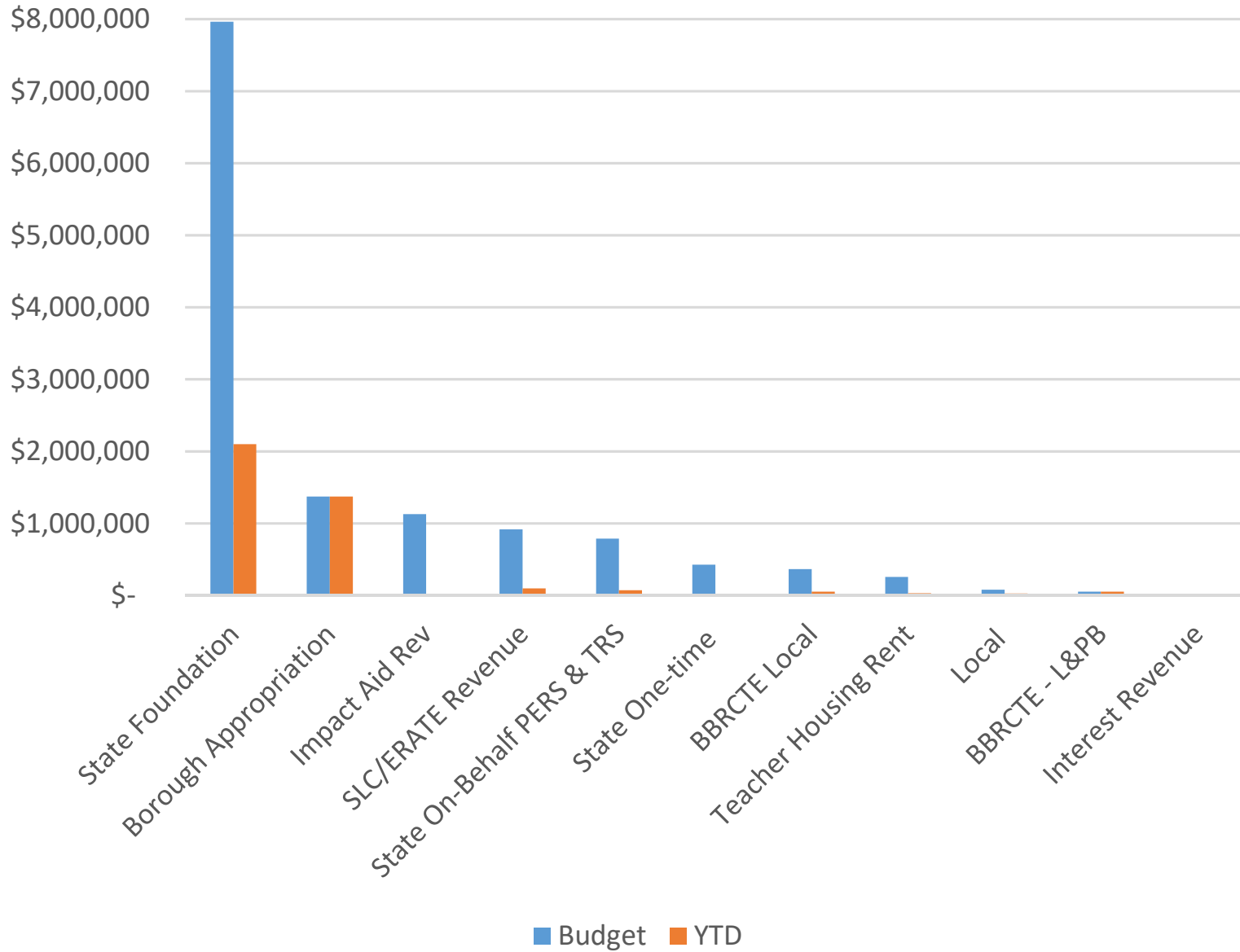


## Budgeted General Fund Expense by Type





# Revenue Budget and Actual



This information is being collected to assist the Food and Nutrition Service in understanding school food purchasing practices, the nutritional quality of school meals and snacks, the cost to produce school meals, and student participation and dietary intakes. This is a mandatory collection and FNS will use the information to monitor program operations. This collection does not request any personally identifiable information under the Privacy Act of 1974. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0698. The time required to complete this information collection is estimated to average 0.08 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock Place, 5th Floor, Alexandria, VA 22314 ATTN: PRA (0584-0698). Do not return the completed form to this address.

## 2024–2025 National School Foods Study Cost Data Collection



Below is a list of data collection activities and types of cost information we will ask for during our interviews. Please use this to help identify which staff members should contribute to each interview and what documentation would be helpful to prepare in advance.

### SFA- and district-level cost data collection

**Purpose:** The SFA On-site Cost Interview collects detailed information on costs incurred at the SFA-level. This includes costs related to staffing (food service and non-food service staff working in support of food service), operations, food prices, indirect costs, and other expenses. \*Note that though the instrument is called “On-site Cost Interview,” the interview will be carried out virtually using the WebEx application.

**Scheduling information:** We will schedule a virtual interview with the SFA Director and colleagues, as appropriate. The interview will last approximately 3.25 hours and the respondent will receive an incentive of \$150. The interview will include:

#### SFA Staff Salary and Time Allocation Interview

Asks for central food service staff’s time spent on various food service-related tasks throughout the year. In addition, we will need wages, paid hours per week, paid time per year, and value of fringe benefits received per year for each job title or position mentioned. Typically, the SFA director and/or the district business manager provides this information.

#### Food Service Expense Statement

Reviews the SFA expense statement line-by-line and collects information on costs and cost types, such as direct, indirect, or unreported costs. We will review the line items this spring and ask for final expenses after the end of the school year. Typically, the SFA director and the district business manager provide this information together.

#### District Staff Salary and Time Allocation Interview

District staff who do not fall under the food service department budget may still support the food service department by providing services such as payroll and accounting, contracting, human resources, custodial and maintenance support, or computer support. We refer to these as “off-budget district staff,” if their time is not billed directly or indirectly to the food service account. Like the SFA Staff Salary and Time Allocation Interview, this interview asks for the time off-budget district staff spend on these tasks, wages, paid hours per week, paid time per year, and the value of fringe benefits received per year for each position mentioned. Typically, the SFA director and the district business manager provide this information together.

#### Food Cost Worksheet

Creates a list of your SFA’s food vendors and the types of foods provided, then asks for copies of invoices or price agreements for all purchased foods and ingredients, including USDA Foods and USDA DOD Fresh foods, used during the week of data collection. This documentation will need to include the product name, unit size, brand, and either unit price or total cost and number of cases. Typically, the SFA director or a food service purchasing manager provides this information.

## SFA Indirect Cost Interview

Asks for restricted and unrestricted indirect cost rates. We will ask you for a copy of your indirect cost allocation plan, if you have one. This data will be collected this spring and we will follow up for final information after the end of the school year.

This will be a **self-administered web survey**. Typically, the district business manager provides this information.

## School-level cost data collection (needed for each sampled kitchen)

### School Nutrition Manager Cost Interview

**Purpose:** The goal of the School Nutrition Manager (SNM) Cost Interview is to collect time and salary information for school-level and central kitchen food service staff.

**Details:** Asks for kitchen staff's time spent on various food service-related tasks during one school week. In addition, we will need wages, paid hours per week, paid weeks per year, and value of fringe benefits received for each job title or position.

**Scheduling information:** We will schedule an interview via WebEx with the school nutrition manager (SNM), sometimes called a cafeteria manager or kitchen manager. If a central kitchen prepares foods for one or more schools in the study, we will complete this interview with the central kitchen supervisor too. The interview will take approximately 90 minutes and the respondent will receive an incentive of \$50.

### Principal Cost Interview

**Purpose:** The goal of the School Nutrition Manager (SNM) Cost Interview is to collect time and salary information for school-level and central kitchen food service staff.

**Details:** Asks for school non-food service staff's time spent on various food service-related tasks throughout the year (for example, a school administrator who is responsible for collecting applications for free or reduced-price meals). In addition, we will need wages, paid hours per week, paid weeks per year, and value of fringe benefits received for each job title or position mentioned.

**Scheduling information:** This interview will be scheduled a virtual interview with the principals of selected schools. The interview will take approximately 45 minutes and the respondent will receive an incentive of \$40.

## Other data collection

### Menu Survey

**Purpose:** Collects information on the foods offered and served in reimbursable lunches, breakfasts, and afterschool snacks (if offered) during one school week.

**Scheduling information:** We will send a link to this web-based survey to the School Nutrition Manager (SNM). It will take approximately 9 hours in total to complete (survey sections can be broken up). The respondent will receive an incentive of \$225.

### SFA Follow-Up Web Survey and Cost Interview

**Details:** After the end of the SY, instrument will collect final meal counts, expenses, and revenues for SY 2024–2025. Like the SFA On-Site Cost Interview, the SFA Follow-Up Cost Interview will be conducted via Webex.

**Scheduling information:** We will schedule a virtual interview with the SFA director in the Fall of 2025 (generally after the annual audit is complete). The interview will take approximately 2 hours. The respondent will receive an incentive of \$90. We will also send a link to a web survey, which will take approximately 30 minutes to complete.

## For more information

### About the National School Foods Study research team

The Mathematica and Decision Information Resources team has over 30 years of experience in conducting research for government agencies and studying child nutrition programs.

### Who can I contact for more information?

If you have any questions about the study, please contact Giovanna Bautista Rodriguez at [gbautistarodriguez@mathematica-mpr.com](mailto:gbautistarodriguez@mathematica-mpr.com) or (312) 780-2172. If you would like to learn more about the study, visit <https://www.mathematica.org/sp/2024-2025-national-school-foods-study>.

# Impostor fraud protection checklist



## Don't become an impostor fraud victim.

Impostor fraud, also known as business email compromise (BEC), occurs when a criminal impersonates someone you know and trust such as a vendor, executive, or the IRS. The impostor contacts you by phone, email, fax, or postal mail and submits an invoice or requests a payment or a change to vendor payment instructions. This results in your payment going to the fraudster rather than where you intended. Unlike other types of fraud, impostor fraud is difficult to detect because the transactions made on your account are consistent with regular payments and are made by authorized personnel. Always verify sensitive requests using this checklist to help ensure you don't miss an important step.

### Use this checklist to reduce your risk of impostor fraud.

- Check for red flags.** Red flags include, but aren't limited to:
  - High degree of urgency
  - Request to keep the payment confidential
  - Switching from a commercial beneficiary to an individual beneficiary
  - Request to change payment instructions such as bank details or payment types
  - Changing from an organization's email domain to a public email domain, such as gmail
  - Subtle changes to the organization's name in the email address
  - Requests containing typos, spelling errors or poor grammar
  - Payment amount doesn't match the invoice or request
  - Beneficiary's name, mailing address, or account number don't match the information you have on file.
  - Request for change where bank and beneficiary are not located in the same geographic region or country.
- Verbally verify all payment requests and requests for changes to payment instructions** - such as account and routing transit numbers, payment type, amount, financial institution, mailing address, and other key details using a different communication channel than the one used by the requestor.
  - Always use the contact information you have on file to verify requests. Remember, you can't safely use the contact information found in a payment request or payment change request since it could be fraudulent.
  - If you're making a large payment, you should use multiple communication methods to double and triple check the validity of the payment requests and payment change requests.
- Use dual custody as it's intended to be used** - no rubber stamp approvals.
  - Dual custody gives you a second chance to spot a fraudulent payment before it goes out the door. Both the payment initiator and approver must pay close attention to the payment details.
    - **Initiator** - Verify before you initiate, using this checklist to ensure you review each of the key details.
    - **Approver** - Verify before you approve. Do not trust the initiator's verification or assume the payment is appropriate because you recognize part of the beneficiary's information.

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### Additional tips to help protect yourself and your organization.

- Monitor account activity - if you reconcile your accounts daily, it increases your chances of catching a fraudulent payment and stopping it before funds are sent. It also enables you to detect anything out of the ordinary.
- Protect your email account and your devices - never give your login credentials to anyone, especially online or over the phone.



Laura Hylton <lhylton@lpsd.com>

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## Impostor fraud remains a major threat

1 message

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Wells Fargo Digital Solutions <WellsFargoDigitalSolutions@mail1.wellsfargo.com>

Thu, Sep 12, 2024 at 11:02 AM

Reply-To: Wells Fargo Treasury Services <reply-fec1167472660375-2074\_HTML-505233-7277748-25@wellsfargo.com>

To: lhylton@lpsd.com

Having trouble viewing this message? | [View in a browser](#)

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## Take steps to limit your impostor fraud risk

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We'd like to remind you to remain vigilant and apply the appropriate safeguards to help prevent fraudsters from taking advantage of your organization.

According to a recent Association for Financial Professionals (AFP) survey, **80% of organizations were targets of payments fraud activity in 2023 – an increase from 65% in 2022.**

Source: [AFP: 2024 Payments Fraud and Control Survey](#)<sup>1</sup>

### How it works

In impostor fraud, or business email compromise, a fraudster poses as a person (or entity) you know and trust. This could be an executive in your organization or a vendor.

- **Step 1.** The fraudster gains access to your trusted contact's email or instant message (IM) account. Or they may spoof the contact's information.
- **Step 2.** The fraudster impersonates your contact and sends you a request for a payment or a payment instruction change.

Keep in mind fraudsters may use phone, text, or other communication methods as well.

### How to protect yourself

- Never send funds or change payment instructions based on an email, IM, or any other single form of communication. Always verify payment-related requests and use a different communication method than the one the requestor used.
- Verify email or IM instructions by making a phone call to the requestor using a phone number you already have on file for them. Don't use contact information that is included with the request to ensure you don't verify with the impostor inadvertently.
- Implement dual custody to serve as a second chance to identify potential fraud. Verify before initiating and verify before approving – on separate devices.

## Use the impostor fraud checklist for every payment

Fraudsters make requests for payment and changes to payment instructions seem urgent, so you'll feel pressure to act quickly without verifying them. Always verify sensitive requests using this checklist to help ensure you don't miss an important step. [Download the impostor checklist \(PDF\)](#) for quick access.

## Questions

For more information, visit our [Treasury Insights Fraud & Security](#) page.

If you have questions, contact your client service officer directly or call Global Treasury Management Service.

- **From the U.S. or Canada:** Dial **1-800-AT-WELLS (1-800-289-3557)**.
- **From Mexico:** Dial 001-800-289-3557.
- **From other countries:** Dial the country's international prefix (00 for most countries) + 800-0289-3557 (00-800-0289-3557).

**Note:** We'll share this message with you in the "Service Updates" section of the Message Center. You'll need to sign on to view the message.

Thank you. We appreciate your business.

Anil Khilnani  
Fraud Prevention Consultant  
Global Treasury Management

Please do not reply to this message. To have your questions answered as quickly as possible, contact us using the information provided above.

<sup>1</sup>Wells Fargo has provided this link for your convenience but does not control or endorse the website and is not responsible for the products, services, content, links, privacy policy, or security policy of the website.

[Privacy, Cookies, Security & Legal \(https://www.wellsfargo.com/privacy-security/\)](https://www.wellsfargo.com/privacy-security/)

420 Montgomery Street, San Francisco, CA 94104

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W5193-33 IHA7926602

# Take steps to protect your company from check fraud

You play a key role in fighting the threat of check fraud at your company by implementing recommended bank services and ensuring that internal procedures are in place to protect your assets and bank accounts.

Task	Steps to perform
<b>Review account activity daily</b>	Perform a daily review of your accounts (transactions and balances) to help you detect unusual or suspect activity in a timely manner.
<b>Manage issued checks</b>	Keep check registers, both internal and positive pay files, at the bank and update them daily, including intraday.
<b>Reconcile accounts in a timely manner</b>	<ul style="list-style-type: none"> <li>• Ensure all transactions are authorized.</li> <li>• Report any unauthorized ACH transactions immediately so that return entries for non-consumer transactions can be made available by the opening of business on the second banking day following the settlement date of the original ACH entry.</li> <li>• Identify errors (including fraud) and report them within 30 days of the statement mail date.</li> <li>• Compare the payee name on checks with the payee names listed on your check register.</li> </ul>
<b>Segregate duties</b>	<ul style="list-style-type: none"> <li>• Assign check writing and reconciliation functions to different individuals.</li> <li>• Implement dual control for ARP Register Maintenance and Positive Pay exception review.</li> <li>• Rotate personnel in financially sensitive assignments.</li> <li>• Limit the number of authorized signers and require more than one signature on high-dollar checks.</li> </ul>
<b>Use separate accounts</b>	Separate accounts to allow for more timely and focused review of payment activity, such as: <ul style="list-style-type: none"> <li>• By payment type (check payments, ACH, wire transfers, etc.).</li> <li>• By purpose (accounts payable, taxes, payroll, etc.).</li> </ul>
<b>Control check stock</b>	Store all check stock, deposit slips, check-writing equipment, and other banking documents in a locked space and: <ul style="list-style-type: none"> <li>• Limit access to authorized personnel.</li> <li>• Minimize personnel responsible for handling or ordering check stock and rotate them periodically.</li> <li>• Change the locks when authorized personnel leave the company.</li> <li>• Conduct regular inventory of check stock.</li> <li>• Shred unused or outdated check stock.</li> <li>• Mail checks immediately after signing.</li> </ul>
<b>Secure deposited checks</b>	Ensure that checks deposited electronically (remote deposit capture) are stored securely and destroyed properly.
<b>Conduct surprise audits</b>	Perform unscheduled audits; this often deters employees from committing fraudulent activities. Most embezzlers only commit fraud when they think they will not be caught.
<b>Know your vendors</b>	<ul style="list-style-type: none"> <li>• Require that all changes to vendor payment account numbers are made in writing and on the vendor's letterhead, and verify the changes with a follow-up call to the vendor's telephone number that you have in your files.</li> <li>• Secure all Accounts Payable records and addresses from tampering.</li> <li>• Reconcile vendor payments to their paid invoices or outstanding balance.</li> </ul>
<b>Know your employees</b>	Perform credit and background checks on employees who have access to accounts, account records, and cash. Call at least three references to verify information.

Task	Steps to perform
<b>Protect access credentials</b>	Ensure that your employees have individual IDs and passwords; use strong passwords for your accounts, and never write down or give out your user IDs or passwords.
<b>Proactively manage users on financial applications</b>	<ul style="list-style-type: none"> <li>• Audit your users regularly, reviewing activities and transactions in which they have engaged.</li> <li>• Review user privileges to ensure that they only have the capabilities necessary to perform their functions.</li> <li>• Separate duties entailing financial transactions.</li> <li>• Delete or disable users who have changed jobs and no longer need the function or who are no longer employed by you.</li> </ul>
<b>Report suspected or attempted fraud to Wells Fargo</b>	<ul style="list-style-type: none"> <li>• Immediately notify Wells Fargo for help in assessing the situation and taking appropriate action, which may include placing holds on your accounts to help detect future fraud attempts.</li> <li>• <b>Online Fraud Hotline:</b> If calling from the U.S., Canada, or Mexico, dial 800-AT-WELLS (800-2893557). If dialing from a country that supports UIFN (Universal International Freephone Number), dial the international dialing code and then the UIFN phone number, which is 8000-ATWELLS (8000-289-3557).</li> <li>• <b>Bogus emails or websites:</b> reportphish@wellsfargo.com</li> </ul>

## Fraud Protection Best Practices

# Impostor fraud: Do you know whom you're paying?

Impostor fraud is on the rise, with companies in the U.S. and worldwide reporting billions of dollars in losses. It's extremely difficult for your bank to defend against or even to detect this type of fraud. To protect your accounts, you need a strong accounts payable policy and verification process in place within your organization.

### What is impostor fraud?

Impostor fraud involves a fraudster posing as a person or entity you know and trust — a vendor, an executive of your company, even the IRS. You make payments according to instructions the impostor gives you, and, instead of going where you intended, the payments go to the fraudster.

As with other types of fraud, there are several variations and ways impostor fraud is perpetrated:

#### Vendor version

- A fraudster posing as a vendor requests that you change the payment instructions you have on file for the vendor — the bank, routing transit number, and/or account number. The request may come by phone, email, or letter.
- An employee of your company or a vendor company copies or scans a real vendor invoice and creates a counterfeit invoice from it, directing the payment to their own account.
- A hacker breaches your email system and studies the pattern of payment requests received by your accounts payable department. The hacker then submits a fraudulent invoice that looks legitimate except for subtle changes to payment instructions.
- A hacker breaches your vendor's accounts receivable system and generates a fraudulent invoice or phony payment request.



Together we'll go far



## Executive version

A fraudster posing as an executive of your company, such as the controller or chief executive officer, instructs you to make one or more payments outside of normal channels — usually by wire for a high dollar amount. The request may come by phone, fax, or email, and the impostor may even tell you to keep the payments “confidential.”

## How to help reduce your risk

Alert your staff — especially your management team and your accounts payable department — to the possibility of impostor fraud. Apply vigilance and tighten internal controls to reduce your company’s risk of becoming a victim.

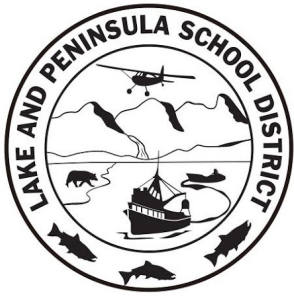
- **Verify your vendor.** Set a policy requiring all requests for changes to vendor payment information be verified by the usual contact at the vendor company through a different channel than how the request was made.

If the request came by mail, fax, or email, verify it with a phone call. If the request came by phone, verify it by email.

Communicate only to the phone numbers, email addresses, and contact names in your master vendor files.

- **Verify your requestor.** Set a policy requiring all requests for unusual payments made outside normal channels to be verified with a phone call to the requestor. Call only the phone number in your internal phone directory.
- **Watch your wires.** Set up Dual Custody on your online wires service. Instruct all wire initiators and approvers not to rubber stamp wires but to verify the full details. Verify before you initiate. Verify before you approve.
- **Audit your activity.** Reconcile your bank accounts every day, and notify the bank immediately if you spot an unauthorized transaction. Wire payments are final within seconds, so it may be too late to recall that transaction. But the bank can put a stop on payments to that beneficiary to prevent further losses.

*For more information, contact your treasury management representative.*



# THE LAKE AND PENINSULA SCHOOL DISTRICT

101 Jensen Drive  
King Salmon, AK 99613  
907-246-4280

1617 S Industrial Way #1  
Palmer, AK 99645  
907-745-7090



To: Board of Education  
Lake and Peninsula School District

October 2, 2024

From: Marjorie Waggoner  
Special Education Director (Contractor)

Re: Special Education Report

## **A Great Start to the School Year!**

Through their hard work and collaboration, the special education teachers and regular education staff at each school made certain that every special education student was provided the program and services as determined by their individual IEPs. This is no small task, particularly when also juggling all the paperwork and documents that are part of each new school year as students return, move in, and move out.

## **Paraeducator Training**

Every year the special education teachers are tasked with providing 6 hours of training to each sped paraeducator under their supervision. The topics are required by law to include: confidentiality, IEP contents, disability specific training, safety procedures, and instructional procedures. Other areas may be covered as needed. The training is specific to the students that the para works with and helps paras provide the services needed for the students' to meet their IEP goals and objectives. The teachers are required to send in a signed document verifying that the training has been completed. I appreciate the timely way our teachers complete this para training. This task is one of the Special Education Assurances that the state requires.



# THE LAKE AND PENINSULA SCHOOL DISTRICT

101 Jensen Drive  
King Salmon, AK 99613  
907-246-4280

1617 S Industrial Way #1  
Palmer, AK 99645  
907-745-7090



## **Assessing Success Gaps: Indicators of Success Rubric**

During the August inservice a team of LPSD special education teachers met to discuss the disproportionate number of Alaska Native and American Indian students that are found eligible for speech services in LPSD. As reported last month, the district was found to be disproportionate in this area. We are making progress with this as in the previous two years the finding was for significant disproportionality. The team completed the Success Gaps Rubric, a self-assessment, which required a discussion of reasons for the disproportionality and developing a plan to reduce the number of referrals through regular education interventions and adhering to the practice of determining whether the student exhibits a language difference or a language disability.

## **Professional Development and Training**

We will continue our PD activities during the inservice held in October. We plan to hold sessions for regular education teachers as well as special education teachers and staff. We are planning to include topics such as: new state and federal special education happenings as shared at the Special Education Directors' Training, best practices for supporting students on IEPs in the regular classroom (including accommodations and modifications), using the skills of our paraeducators to best support our students, and other relevant topics.

## **Special Education Directors' Training**

The annual fall special education directors' training with the DEED special education team will be held October 2-4 in Anchorage. This is a wonderful opportunity for directors to network and sharpen skills in special education administration. Ann M. Alexander, Ph.D., Esq. will provide a keynote on the topic of national legal trends on the 3<sup>rd</sup>. A session on ACES/Trauma informed instruction will be presented by Pat Sidmore. The keynote on the 4<sup>th</sup> will be presented by Michael Caulfield, who will discuss Alaska state legal trends. I am happy to have this opportunity for growth and look forward to this training.

## District Assessment Report – September 24

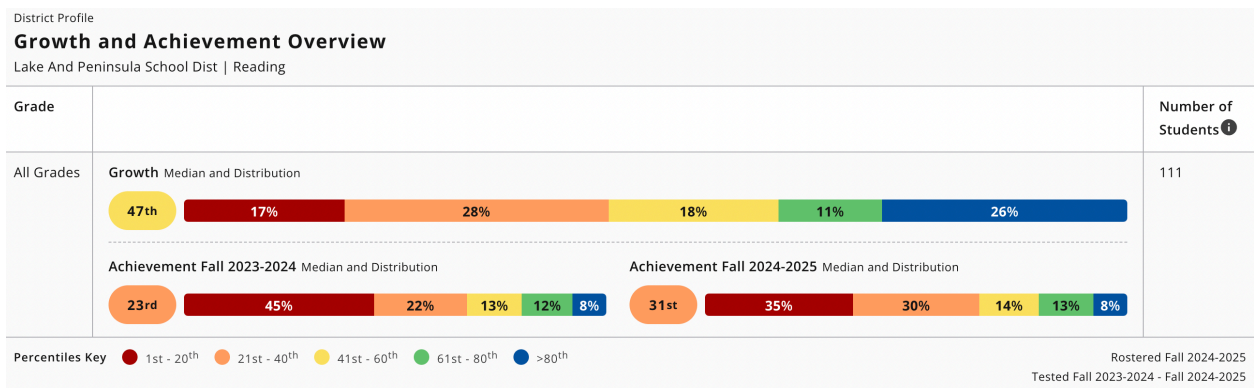
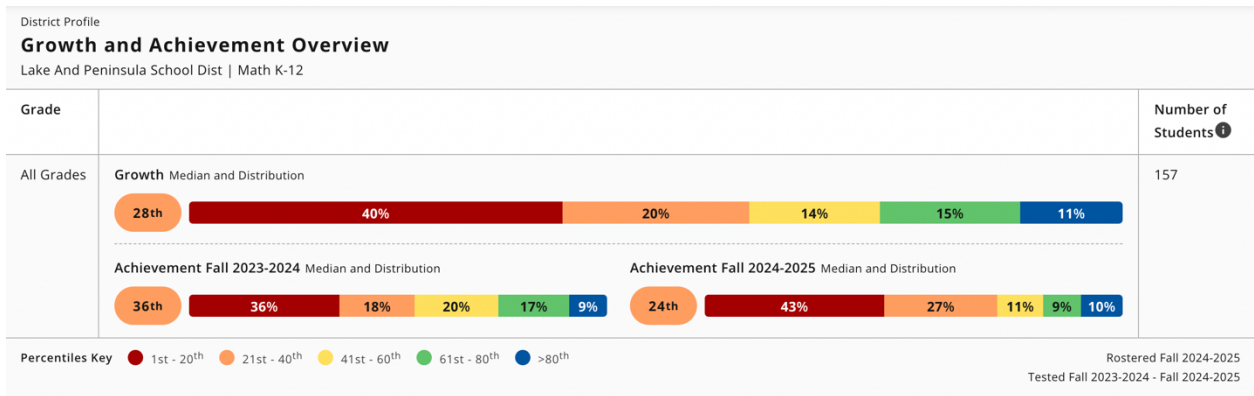
**To:** Kasie Luke  
and LPSD School Board Members

**From:** Moon McCarley, Director of  
Assessment

Attached to this report is a calendar of assessments for the fy25 school year

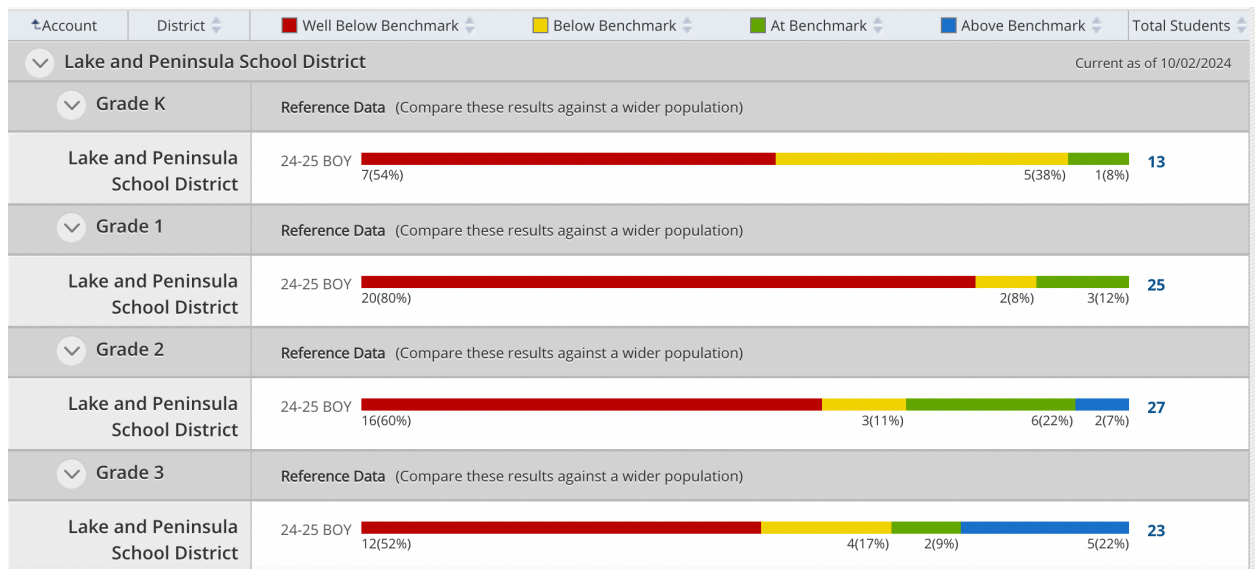
### NWEA MAP Growth Assessments – Students in grades K-9

- MAP Growth Data is used to identify student strengths and weaknesses and learning growth in academic subjects
- The following charts show LPSD student achievement and growth on the fall MAP Growth Assessments. Achievement is how students are doing compared to their state grade level. Growth shows how much their learning is growing at their learning level.  
*Please note:* Reading scores do not include students in grades k-2.



## Amplify mClass with Dibels 8 – Student in grades K-3

- Amplify measures early literacy (reading) skills
- The Beginning of the year (BOY) benchmarks are complete. This chart shows the district composite score for each grade.



## AK Star and Alaska Science Assessment – Students in grades 3-10

- AK Star and Alaska Science Assessment scores are now available to the public here: <https://education.alaska.gov/assessments/results/results2024>
- All schools have distributed the student result reports to parents and guardians. Those reports were given to parents in a variety of ways, including during back to school night or by mail.
- LPSD had 21% of student proficient in English language arts on the spring 24 AK STAR assessment
- LPSD had 20% of students proficient in Mathematics on the spring 24 AK Star assessment.
- LPSD had 22% of student proficient on the Alaska Science assessment take spring of 2024.

## ADP - Alaska Developmental Profile – Kindergarten students

- The ADP measures Kindergarten readiness
- ADP observations are still in progress.
- All scores will be entered by the end of October.

## DLM -Alternative Assessment, Dynamic Learning Maps – Select students in grades 3-10

- The DLM will be administered in the weeks leading up to the other spring assessments.

## NAEP- The National Assessment of Education Progress – Select student in select grades

- Alaska has not been selected for any NAEP assessments for the fy25 school year

Available results for any statewide assessment can be accessed here:

<https://education.alaska.gov/assessments/results>

Dates	Assessment	State Grade Level
<b>FALL BENCHMARK</b>		
<b>9/10/24 - 9/13/24</b>	Amplify mCLASS w/ DIBELS 8	K-3 (Grades 4&5 optional)
	NWEA MAP Screening Math Early Numeracy	Kindergarten
	NWEA MAP Growth Math K-2	1st and 2nd
	NWEA MAP Growth Math 2-5	3rd, 4th, 5th
Make ups completed by 9/20/24	NWEA MAP Growth Math 6+	6th, 7th, 8th, 9th
	NWEA MAP Growth Language 2+	3rd, 4th, 5th, 6th, 7th, 8th, 9th
	NWEA MAP Growth Reading 2-5	3rd, 4th, 5th
	NWEA MAP Growth Reading 6+	6th, 7th, 8th, 9th
<b>KINDERGARTEN ADP</b>		
<b>9/3/24 - 10/15/24</b>	Alaska Developmental Profile	Kindergarten and any 1st graders who were not assessed in Kinder
Submission by 11/1/24		
<b>WINTER BENCHMARK</b>		
<b>12/16/24 - 12/20/24</b>	Amplify mCLASS w/ DIBELS 8	K-3 (Grades 4&5 optional)
	NWEA MAP Growth Math K-2	K, 1st, 2nd
	NWEA MAP Growth Math 2-5	3rd, 4th, 5th
	NWEA MAP Growth Math 6+	6th, 7th, 8th, 9th
Make ups completed by 1/17/25	NWEA MAP Growth Language 2+	3rd, 4th, 5th, 6th, 7th, 8th, 9th
	NWEA MAP Growth Reading 2-5	3rd, 4th, 5th
	NWEA MAP Growth Reading 6+	6th, 7th, 8th, 9th
<b>NAEP</b>		
<b>TBD January-March 2025</b>	National Assessment of Educational Progress	TBD
<b>AK STAR and Alaska Science Assessment</b>		
<b>4/7/25 - 4/11/25</b>	AK STAR Language Arts	3rd, 4th, 5th, 6th, 7th, 8th, 9th
	AK STAR Mathematics	3rd, 4th, 5th, 6th, 7th, 8th, 9th
	Alaska Science Assessment	5th, 8th, 10th
<b>Spring Benchmark</b>		
<b>4/21/25 - 4/25/25</b>	Amplify mCLASS w/ DIBELS 8	K-3 (Grades 4&5 optional)
	NWEA MAP Growth Language 2+ 108	2nd
	NWEA MAP Growth Math K-2	K, 1st, 2nd

# Early Learning & Literacy Grant Report: October 2024

Student Enrollment Numbers: Total- 28

Chignik Lake- 4	*Lagoon (2)- Open Position
Nondalton- 3	*Port Heiden (7)- Open Position
Newhalen- 12	*Igiugig (2)- Open Position
Perryville- 2	*Levelock (2)- Open Position
Port Alsworth- 2	*Pilot Point- No program
Kokhanok- 5	*Chignik Bay- No Program

## SKILLS DEVELOPED THROUGH PLAY



### Early Learning Program Updates:

#### Pre-Elementary Grant (PEG)- State Funded

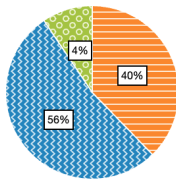
- PEG Grant Initiatives (See attached overview)
- DEED Monthly Grantee Meetings (staying informed):
  - Implementing Early Education Program Standards
  - AK Reads Act & Early Learning Programs
  - Teaching Strategies Gold- Statewide Implementation
- Thoughtful Thursdays to Resume: Oct. 10th

#### Professional Development

- Strengthening Families: Monthly PLC (1st Monday)
  - Bring the Protective Factors
  - Parent Resilience
  - Concrete Support
  - Social Connections
- Classroom Observations: To Be Scheduled in Oct.
  - Implementation Checklist
  - Preparing for the Pyramid: Classroom Essentials
  - TPOT Classroom Observations & Coaching with Action Planning

### Classroom Highlights:

		
Making Akutaq to Share	Investigating Caterpillars & Patterns	Skyscrapers & Problem Solving

<b>Brigance Screening Data: Fall 2024</b>	<b>Teaching Strategies Gold</b>
<p>(40%) Below Cutoff (56%) Within Normal (4%) Above Cutoff</p> 	<p>~ Developmental Domains: Social &amp; Emotional, Physical, Language &amp; Literacy, Cognitive, Mathematics</p> <p>~ Checkpoint #1: Nov. 22nd</p> <p>~ Monitoring Progress of Developmental Milestones for 3, 4, &amp; 5 year olds</p> <p>~ Sharing data with families in meaningful ways throughout the year &amp; providing resources to support learning at home.</p>



**Goal 1: Kinder Readiness**

Prepare preschool students with the social/emotional, motor, cognitive and language/literacy skills needed to succeed in kindergarten.

- Provide **½ day preschool** to all children ages 3, 4, and 5 years old.
- Provide **high-quality early learning experiences**.
- Utilize **research-based instructional resources** and strategies focusing on developmentally appropriate practices and intentional instruction.
- Implement **culturally relevant, place-based learning opportunities** to support whole child development and a sense of connectedness within their community.



**Goal 2: Expand SEL Supports**

Provide wellness and mindfulness resources throughout the year to develop social & emotional awareness for both educators and students.

- **Implement The Pyramid Model:** Promoting social emotional learning in young children to enhance the classroom environment and foster positive adult-child interactions.
- **Facilitate weekly, virtual SEL Lessons** (“Mindful Mondays” & “Thoughtful Thursdays”) that include literacy-based lessons, connecting mindfulness & movement activities to an engaging read-aloud experience, while supporting culturally relevant, place-based practices.
- **Provide PBIS:** (positive behavior intervention & support) through family partnerships to provide appropriate, responsive support for overall student development.

**Goal 3: Amplify Instruction**

Prepare preschool students with the social/emotional, motor, cognitive and language/literacy skills needed to succeed in kindergarten.

- Implement **Teaching Strategies GOLD**, documentation provided 3 times each year. (Nov. Feb. May)
- Implement **Big Day for PreK**, a comprehensive program that covers all domains of early learning & development.
- Implement **Heggerty- Phonological Awareness:** Supplementary early literacy curriculum.
- **Develop additional classroom & family resources** with embedded foundations of early childhood SOR principles and evidence-based best practices. (Literacy Board Games, Event Facilitator Guides, Summer Learning Materials)



**Goal 6: CQIP**

Bolster continuous quality improvement efforts across early learning programs with the intent to provide high-quality early learning experiences.

- Participate in the State’s Quality Rating & Improvement System (QRIS)
- Implementation of **Pyramid Model**
- **Alaska Learn & Grow** to further develop the following components within our Early Learning Programs:
  - Administration & Leadership
  - EC Educator Qualifications & P.D.
  - Learning Environment, Adult-Child Interactions & Child Outcomes
  - Family & Community Partnerships



**Goal 4: Enhanced PD**

Provide a tiered system of support that includes PD for both the EC Director and EC Educators to continue building system-wide capacity.

- **PD Opportunities:** Monthly PLC meetings, district-wide in-service sessions, state-wide meetings, on-site & virtual coaching cycles, opportunity to attend the regional early learning conference, & asynchronous courses/modules.
- **Design PD** for effective implementation & integration of evidence-based resources.
- **PD Checklist** to track & document PD completion throughout the year.
- **End of Year Survey** to monitor ongoing support & implement responsive program enhancements.
- **Performance Pay** to provide compensation commensurate with EC Educator time, effort, and dedication to professional growth.

**Goal 5: Family Engagement**

Foster positive, collaborative family engagement opportunities (individually & group settings) while honoring and valuing families contributions.

- Facilitate **regular, meaningful communication** with families.
- Host **family engagement events**.
- Provide **take-home resources & materials** (BRIDGE Bags, Literacy Kits, Focused Learning Activities)
- Implement **Kindergarten Transition Plans** to support a child’s next steps.
- Share an **End of Year Survey** to gather feedback on program effectiveness & to support quality systems of improvement.



**Date:** October 1, 2024

**To:** LPSD School Board

**From:** Kacy Lou Leyba

**Regarding:** September / October Student Services Report

September was incredibly full, and with the four-day weeks with students, seems to have flown right by! Much of this month was dedicated to initial meetings with students and program development / set up for the year. We have students at five sites currently signed up to take the PSAT throughout the month of October. Our current testing schedule is as follows:

October 1 - Newhalen (5 students)

October 7 - Levelock (1 student)

October 15 - Chignik Lake (2 students)

October 23 - Igiugig (1 student)

October 28 - Tanalian (5 students, grades 9-11)

While our “sample size” is small, since Newhalen has been the only school to take the PSAT so far, we are already experiencing a remarkably smoother process administering the test and interacting with the Bluebook Testing software. (Thank you to the LPSD Tech Team for making sure all student laptops had the app downloaded and updated at the beginning of the school year!)

While our cross-country runners have already been flying around a fair amount, much more of the district will begin traveling this month with the upcoming volleyball jamborees and tournaments. I am personally planning the following site visits throughout the month of October to prioritize visiting South schools and jamborees before weather may restrict how easily I’m able to do so. This month, I will be in...

Port Heiden October 8th-10th

Chignik Lagoon October 10th-12th

Perryville October 21st-24th

Elisabeth has been doing a fantastic job at setting up a schedule for small group and district-wide social / emotional learning (SEL) lessons over Zoom. She is planning to begin these meetings in October as I am out and about in the district. Her current group schedule is:

PreK District Wide Mondays from 10:45am-11:00am

K-2 District Wide Fridays from 1:00pm-1:20pm

3-5 District Wide Wednesdays from 2:00pm-2:20pm

6-8 District Wide Tuesdays from 2:45pm-3:05pm

If you’re ever interested in stopping by any of our lessons via Zoom, feel free to contact us. We would love to have board members join and learn alongside our students.

In late September Elisabeth was able to travel to the Alaska School Safety & Well-Being Conference; we are looking forward to hearing more of what she gleaned from her time there in upcoming Student Services Team meetings. By way of professional development, I have resumed training classroom aides and teachers using the district’s Crisis Prevention Institute (CPI) curriculum. Hopefully this information will help support our staff as they support students who may be struggling through big emotions and circumstances in their classrooms.

On September 30, Patty, Elisabeth, and I were able to meet via Zoom with many of our sites’ 8th graders to begin conversations about graduation requirements, PowerSchool Snapshot Matrices, taking a

rigorous course load through high school, the Alaska Performance Scholarship, and post-secondary pathways. With other potential shifts occurring in junior high activities throughout LPSD this year, we are endeavoring to be as intentional with our junior high students as we can be.

We look forward to continuing to walk alongside our students, staff, and communities this year. Please feel free to reach out if you have any ideas about how we can do so better.

For the kids,  
Kacy Lou Leyba



# Intensive Week 2: 10/20 - 10/26

- Dillingham
  - ITOS Outboard Training
  - Aluminum Welding
- Naknek
  - Welding I
  - Early Education
- Anchorage
  - Introduction to Young Electricians Part II
  - Alaska Military Careers\*

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*\*Subject to cancellation*

# Senior Guidance

- Have met with 14 out of the 24 projected<sub>15</sub> seniors so far this school year
- Have continued meetings this week and plan to meet with seniors next week in PTH & LAG
- Initial, 30 minute meetings to discuss graduation requirements & progress, postsecondary goals, etc.
- Site visits planned next week for Port Heiden and Chignik Lagoon
- Will offer DMV Knowledge Test in Lagoon for students

# Other Happenings

- Attending the AK ACTE Conference & RootEd training in October 116
- Collaborating consistently with new staff to help support employability and extracurricular opportunities / career exploration
- Working one-on-one and in small groups with students teaching employability lessons
- Currently have 11 LPSD students in a pilot program with AVTEC called “Jump Starting an Office Career”



# Bristol Bay Youth Leadership Forum

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Bristol Bay Native Corporation (BBNC), in partnership with University of Alaska Fairbanks Bristol Bay Campus, United Tribes of Bristol Bay, and Bristol Bristol Bay Career & Technical Education, invites Bristol Bay School District students and BBNC shareholders and descendants in grades 9-12 to apply for the 2024 Bristol Bay Youth Leadership Forum (BBYLF)! BBNC shareholders and descendants enrolled in high school that are living outside of Bristol Bay are also eligible to apply.

**Dates: December 11-13, 2024**

**Location: Anchorage, Alaska**

BBYLF is an opportunity for students to:

- Engage in cultural activities
- Build and strengthen leadership and teamwork skills
- Participate in dialogues about current issues impacting Alaska Native communities
- Attend presentations that focus on community initiatives
- Network with other youth and community leaders
- Learn about work readiness skills and college and vocational career opportunities
- Earn college credit

Scan the QR code  
to apply!



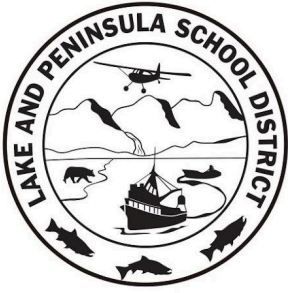
The deadline to apply is **Wednesday, October 9, 2024, at 5:00 p.m. Alaska time**. If you have any questions, please contact Chenita Sorensen at [csorensen@bbnc.net](mailto:csorensen@bbnc.net) or (907) 278-3602.

# Mobile DMV

- In partnership with BBNC, we are planning on hosting a Mobile DMV in Newhalen / Iliamna during SNAP Meet
- Currently working with BBNC and Ed Lester to coordinate logistics
- Obtaining a driver's license is a huge barrier for our students, our goal for having the Mobile DMV during SNAP meet is to get as many students their permits and licenses as possible to reduce this barrier

# Contact Info

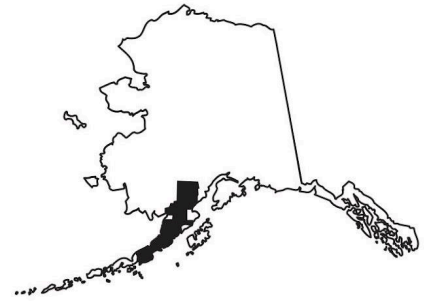
- 585 490-2709
- [pmccasland@bbrcte.org](mailto:pmccasland@bbrcte.org)



# THE LAKE AND PENINSULA SCHOOL DISTRICT

101 Jensen Drive  
King Salmon, AK 99613  
907-246-4280

1617 S Industrial Way #1  
Palmer, AK 99645  
907-745-7090



**Date:** October 3, 2024  
**To:** LPSD School Board Members  
**From:** Bill Cornell- Director of Personnel  
**Re:** October Personnel Report

## **Instructional Tutors and University Partnerships**

Ms. Alexis Pursell, Ms. Patty McCasland, Superintendent Luke and I will be traveling to Kutztown and SUNY Universities, October 23-31 to focus on strengthening university partnerships and recruiting Instructional Tutors for the spring semester. Both Ms. McCasland and Ms. Pursell are success stories in regards to our student teaching and tutoring programs, having both served as student teachers, tutors, and now veteran LPSD educators..

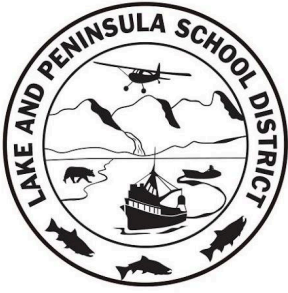
## **Out of Field Notices**

Out of Field Notices will be sent out this month. I always try to communicate this so that there is an awareness of what these entail. Schools that receive Title I funding are required to provide Out of Field Notices to parents when students have been taught for four or more consecutive weeks by a teacher who does not meet state certification or licensure requirements. This often occurs in the secondary levels, where it is nearly impossible for a teacher to be endorsed in all content areas they oversee. It is important to understand that this is not a reflection of a teacher's ability, but is a requirement given that LPSD is a district that receives Title 1 funds. You may have a parent or guardian ask you about these notices, and I would be happy to answer any questions they have, if you would like to provide them with my contact information

## **HR Director Meetings- Teacher Retention and Recruitment**

I was able to meet with other HR Directors and Asst. Superintendents this week, in the first multiple meetings throughout the year. The focus of these meetings will be a variety of HR topics, but in a large part, these conversations will revolve around recruitment and retention of teachers; a big challenge statewide. A goal of this group will be to provide the Alaska Council of School Administrators (ACSA) and Alaska Teacher Placement (ATP) feedback on recruiting efforts, and band together in the best interest of all Alaska students, schools, and communities.

Chignik Bay • Chignik Lagoon • Egegik • Igiugig • Ivanof Bay • Kokhanok • Levelock • Newhalen  
Nondalton • Chignik Lake • Perryville • Pilot Point • Port Alsworth • Port Heiden • Pedro Bay



# THE LAKE AND PENINSULA SCHOOL DISTRICT

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## **Mandatory Training**

Staff have been working on completing a number of mandatory trainings through SafeSchools, our online training platform. These trainings include Mandatory Reporting of Child Abuse; Bloodborne Pathogens; Alcohol and Drug Related Disabilities; Professional Boundaries, including social media and electronic communications; FERPA; and, Suicide Awareness and Prevention. These trainings are provided to help ensure the health, welfare, and safety of students and staff.

## **Recruitment:**

We are currently fully staffed for the fall semester, but have the following open positions for the spring semester:

- Port Heiden Elementary
- Levelock Secondary
- Instructional Tutor- We have funding available to hire six Tutors for the spring semester

## **Contract Adjustments:**

FY 25 contracts, contract adjustments, and salary schedule movement are outlined on the Personnel Approval List



LPSD SHINING STARS, OCTOBER 2024



NAME	LOCATION	REASON	NOMINATOR, POSITION
Kimberly Goode	Kokhanok	I am nominating Kimberly for a Shining Star because since the school year started, she has been a great support for BBRCTE programming, whether it's recruitment for classes, supporting students with paperwork, or helping with logistics. It has been so wonderful to work with her already and I am grateful for her to take time out of her busy day to help support students in attending BBRCTE programs. Thank you Kimberly!	Patricia McCasland, BBRCTE Career Guide
Kristin Moore	Newhalen	Kristin has been a shining light of positivity in Newhalen this year! She is bringing so many fresh ideas and awesome energy to Newhalen and I am so happy to be working with her. Thanks for being here!	Kate Cornell, Teacher
Chelsea Nelson	Newhalen	Chelsea has been taking on the head teacher duties when Ed is out and she is ROCKING it! Thanks for holding down the fort for us, Principal Chelsea!	Kate Cornell, Teacher
Connor Romer	Kokhanok	I am nominating Connor for a Shining Star due to his dedication to his students. Although Connor is a new teacher this year, he has jumped right into LPSD with full force, supporting his students immensely with BBRCTE applications and recommendations. He is willing to think outside of the box to support his students in their post secondary goals and do what is best for them academically to help them reach their goals. Additionally, in September, Connor took the students on a camping trip. Although this was not a school sanctioned activity, it shows Connor's dedication to his students and desire to facilitate them learning new things and gaining new experiences. During the camping trip, one of the students jokingly said "Man, I'm going to tell my kids about this someday." This shows the impact that this trip had on these students, especially it being some of their first experiences camping. They learned lots of lessons and Connor hopes to bring them on many more adventures. All this to say, Connor is a fantastic addition to our school district and LPSD is lucky to have him!	Patricia McCasland, BBRCTE Career Guide
Colter Barnes	Kokhanok	Colter should be considered for an LPSD Shining Star due to his dedication to his students and his community. I had the privilege of spending some time in Kokhanok last month and seeing Colter in action was inspiring. Every morning, he leads the students in some kind of energizer or team building opportunity. On the last day of my visit, he organized a charades activity with culturally relevant words and phrases. It was amazing to watch students come out of their shell and want to participate after their peers acted out different things. Little things like this go a long way and Colter makes it happen. He is intentional in everything he does and cares for his students deeply. LPSD is lucky to have him back in our school district!	Patricia McCasland, BBRCTE Career Guide
JW Newton	Port Heiden	JW should be considered for an LPSD Shining Star due to his continued advocacy for his students. He has always been a huge supporter of BBRCTE programming and it is evident by the amount of student applications we receive and the thorough and thoughtful recommendations he writes. He wants what is best for his students and actively works to support them in their post secondary goals. I am grateful for his continued support and efforts to increase career exposure opportunities for his students!	Patricia McCasland, BBRCTE Career Guide

## **AR 5040 STUDENT NUTRITION AND PHYSICAL ACTIVITY**

### **PLANNING AND PERIODIC REVIEW; REPORTING**

The superintendent or designee will provide an annual report to the School Board detailing progress toward reaching nutrition and physical activity goals and compliance with all physical education, physical activity and nutrition policies. Barriers to compliance, where and when they are encountered will be detailed in the annual report. A brief description of planning processes, including entities engaged in planning, will also be provided at that time.

### **NUTRITION**

Schools will provide students with access to a variety of affordable, nutritious and appealing foods that meet the health and nutrition needs of students; will accommodate, as much as possible, the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe and pleasant settings and adequate time for students to eat.

Traditional cultural foods may be exempted from the nutritional requirements when offered free of charge and for educational purposes. Traditional cultural foods offered for sale or as a part of the school breakfast or lunch program must meet nutritional requirements.

#### **Nutrition Guidelines:**

All foods and beverages provided through the National School Lunch or School Breakfast Programs shall meet nutritional requirements of the National School Lunch Act. To the extent practicable, all schools in the district will participate in available federal school meal programs.

All other foods and beverages made available on school campus (including, but not limited to vending, franchise vendors, concessions, a la carte, student stores, classroom parties and fundraising) during the school day, between the hours of 12:00 AM and 30 minutes after the conclusion of the instructional day, shall meet nutritional requirements of the National School Lunch Act, Nutrition Standards for All Foods Sold in Schools, also known as Smart Snacks in School. For the purpose of this policy, the school campus is defined as all property under the jurisdiction of the school district that is accessible to students.

#### **Nutrition and Dining Environment Goals**

- (a) Schools shall provide enough space and serving areas to ensure all students have access to school meals with minimum wait time.

(b) Schools shall encourage and facilitate access to handwashing before and after meals.

(c) Schools shall provide adequate time for students to enjoy eating healthy foods with friends in school; a minimum of 20 minutes of eating time, after being served, for lunch and 10 minutes for breakfast.

(d) The school district shall work to provide opportunities for on-going professional training and development for food service staff and teachers in the areas of nutrition and physical education.

(e) The district supports and encourages the creation of school gardens and integrated food system education that provides hands-on learning experiences linking the cafeteria with the classroom and core curriculum, such as math, science and language arts.

## **PHYSICAL EDUCATION**

Note: While federal law does not require the language in the following sections on Physical Education and Physical Activity, Districts *must* have physical activity goals. The following optional language meets those requirements.

Student achievement shall be assessed based on physical education standards, and a written physical education grade shall be reported for students according to the grading schedule of the district. A fitness assessment shall be performed using a valid and reliable tool and used to track student progress. Physical education classes shall have a pupil-teacher ratio comparable to that in the core classes. Waivers, exemptions, substitutions, and/or pass-fail options for physical education are discouraged. Accommodations will be made for those with medical, cultural, or religious considerations. To the extent practicable:

(a) Physical education shall be taught by a certified/endorsed physical education teacher.

(b) Physical education teachers shall receive annual professional development specific to physical education content.

(c) Physical education equipment shall be age- appropriate, inviting, and available in sufficient quantities for all students to be able to participate. Equipment shall be inspected regularly for safety and replaced when needed.

(d) At least 50% of physical education class time should be spent in moderate to vigorous physical activity.

## **PHYSICAL ACTIVITY**

Schools shall strive to allow students the opportunity for moderate physical activity each day to include time before, during, and after school.

### **Physical Activity Goals**

The primary goals for physical activity are to: build knowledge and skills through physical education (PE) programs that enable all students to participate in a variety of lifetime physical activities; promote safe and appropriate physical activity opportunities for all students; increase the amount of movement for students throughout the school day, while decreasing sedentary time; and promote a physically active lifestyle for all community members, including students, staff, and families. To the extent practicable:

- (a) Schools shall encourage families to support their children's participation in physical activity, to be physically active role models, and to include physical activity in family events.
- (b) Schools shall provide adequate training to enable teachers, and other school staff to promote enjoyable, lifelong physical activity among students.
- (c) Schools shall encourage, promote and conduct physical activities that involve families, students, school staff and the community, including safe walking or biking to school.

### **OTHER SCHOOL-BASED ACTIVITIES**

The primary goal for other school-based activities is to create a total school environment that is conducive to student well-being. This includes, but is not limited to the following:

#### **Communication Goals**

- (a) The school district shall encourage and provide opportunities for parents, staff, teachers, school administrators, students, nutrition service professionals and community members to serve as role models in practicing healthy eating and being physically active, both in the school environment and at home.
- (b) The district, to the extent possible, shall provide information and outreach materials about community food programs and other Food and Nutrition Service (FNS) programs such as Food Stamps, the Child Nutrition Program, and Women, Infants and Children (WIC) to students and parents.
- (c) Schools shall seek to limit commercial influence and exposure to advertising as it relates to nutrition, wellness and physical activity, consistent with Board policy and federal regulation.

**AASB POLICY REFERENCE MANUAL**

## **AR 6145.5 STUDENT ORGANIZATIONS AND EQUAL ACCESS**

### **School-sponsored Organizations**

School-sponsored student organizations must be organized at the school, have a certificated advisor, be composed completely of current student body members and be approved by the Superintendent or designee in accordance with School Board policy. They shall hold the majority of their meetings at school and have a democratic plan for the selection of members. Organization activities shall not conflict with the authority and responsibilities of school officials.

### **Limited Open Forum**

Note: The following option is largely based upon the provisions of the federal Equal Access Act. Once a high school district allows any noncurriculum-related student group to meet on school premises, it is deemed to have a limited open forum under this law, even if the School Board has not officially established such a forum.

Note: The Equal Access Act prohibits the district from discriminating on the basis of meeting content. By ruling that this law does not violate the first amendment's ban on state establishment of religion, the Supreme Court has clearly protected students' right to hold religious club meetings. The School Board still has authority, however, to maintain order and protect students and staff; it may deny the use of facilities to any groups that threaten to disrupt the school program or threaten the health and safety of students and staff. As amended by the No Child Left Behind Act of 2001 and the Every Student Succeeds Act, after adopting a facility use policy, districts must inform school officials that they are required to apply the policy equitably to all groups, including the Boy Scouts or other affiliated groups

The Superintendent or designee shall not deny any student-initiated group access to school facilities during noninstructional time on the basis of religious, political, philosophical or any other content to be addressed at such meetings. The Superintendent or designee shall provide for a limited open forum during noninstructional time so that any such meetings do not interfere with regular school activities.

Note: In *Student Coalition for Peace v. Lower Merion School*, 776 F.2d 431 (3rd Cir. 1985), the court has clarified that a school is not required to permit any and all outsiders to use its facilities or even to permit student groups indiscriminately to invite outsiders to its activities. To enable all students to use school facilities on the same terms as all other students, however, the Equal Access Act does allow student groups to invite nonstudents onto school property if the school's limited open forum encompasses nonstudent participation in student events. Persons so invited must not direct, conduct, control or regularly attend such activities

The Superintendent or designee shall insure that student meetings are voluntary, with no direction, control or regular attendance by nonschool persons, and that students leave the meeting place in a clean, orderly and secure condition after their meetings.

School staff shall not promote or participate in these meetings, but may be assigned voluntarily to observe them for purposes of maintaining order and protecting student safety.

Meetings held within the limited open forum shall entail no expenditure of public funds beyond the incidental cost of providing the meeting space. Any announcement of meetings shall clearly state that the group is not sponsored by the school or school staff. Such announcements may be posted in accordance with School Board policy and state law applicable to all students, but students shall not use the school's equipment or public address system to publicize the meetings of groups not sponsored by the school.

*(cf. 5145.2 - Freedom of Speech/Expression)*

*Revised 5/2024*

**AASB POLICYREFERENCE MANUAL**

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## **BB 9200 BOARD MEMBERS**

Note: The following sample bylaw may be revised to reflect district philosophy and needs.

### **Limits of Board Members Authority**

The School Board has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting. Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action.

The Board is the unit of authority. The Board member is a part of the governing body, which represents and acts for the community as a whole. Apart from the normal function as part of the unit, the Board member has no individual authority. No individual member of the Board, by virtue of holding office, shall exercise any administrative responsibility with respect to the schools; nor, as an individual, command the services of any school employee. Individually, the Board member may not commit the district to any policy, act or expenditure.

School visits by Board members are encouraged. Board members, as with all visitors, must check in with the school office. Board members who visit schools of their own volition have no more authority than any other citizen.

*(cf. 1250 - Visits to the Schools)*

Note: The following is an optional process for Board members to make information requests.

### **Board Member Requests for Information**

Board members should make informed decisions on matters before them for a vote. The Superintendent or designee is responsible for providing the Board with relevant materials to inform the Board on those matters on which it is to act. If Board members desire further information, a request for information shall be directed to the Superintendent, pursuant to the following guidelines:

1. Requests for simple facts. Any Board member may make a request for simple facts to the Superintendent or designee who will forward the request to the appropriate staff member. All responses to requests for simple facts will be provided

to the requesting Board member, and copied to the Board President.

2. Requests for reports, research, administrative studies, detailed information, or for information relating to a problem or a potential problem in the district. Some information requests require significant administrative time and explanation to provide the requested response. Individual Board members shall submit such requests to the full Board for consideration. Upon [concurrence of the other board members/majority request of the Board], the request shall then be forwarded to the Superintendent or designee for response.

3. Complaints regarding personnel. Board members may have their own complaints regarding district personnel. These concerns should be privately communicated to the Superintendent or designee.

4. When Board members receive complaints or requests for action from staff, students or members of the public, the Board members will direct the staff, students, and members of the public to the appropriate complaint policy. Such information will be conveyed to the superintendent.

5. Requests for legal advice or opinions by a Board member that will incur a cost for the district must be approved by a majority vote of the Board before the request is made to legal counsel. Legal counsel is responsible to the Board.

*(cf. 6162.8 - Research)*

*(cf. 9322 - Agenda/Meeting Materials)*

### **Obligations of Members**

Members of the Board must endeavor to attend all meetings, study all materials presented with the agenda prior to attending the meeting, participate in the discussion of any items which come before the Board, and vote on all motions and resolutions, abstaining only for compelling reasons. If no compelling reason requires abstention, members of the Board shall not abstain.

The Board member should not subordinate the education of children and youth to any partisan principle, group interest, or the member's own personal interest.

The Board member should be prepared and willing to devote a sufficient amount of time to the study of the problems of education in the district, the state, and the nation in order to interpret them to the people of the district.

*(cf. 9230 - Meetings)*

*Legal Reference:*

#### ALASKA STATUTES

[14.14.140](#) *Restrictions on employment*

*Revised 5/2024*

**AASB POLICYREFERENCE MANUAL**

**9/92**

## **BB 9260 LEGAL PROTECTION**

Note: For all districts, Sections 8551-8558 of the Every Student Succeeds Act are designed to provide teachers, principals/Head Teachers and other school professionals, including board members, the tools they need to undertake reasonable actions to maintain order, discipline and an appropriate educational environment. Section 8556 limits the liability of a school employee or official for acts or omissions when he/she is acting within the scope of employment or district responsibilities and his/her actions were in conformity with federal, state and local laws in an effort to control, discipline, expel or suspend, or maintain order or control in the classroom or school.

Limitations on liability do not apply when the officer or employee: (1) acted with willful or criminal misconduct, gross negligence, recklessness or a conscious or flagrant indifference to the harmed student's right to safety; (2) caused harm by operating a motor vehicle; (3) violated a federal or state civil right law (e.g., sexual harassment, discrimination, IDEA claims); (4) was convicted of a sexual offense, crime of violence or act of terrorism; or (5) was under the influence of alcohol or drugs.

If a civil action is brought against the employee or officer, and the laws' conditions are satisfied, Sections 8556 and 8557 limit the amount of the employee's/officer's liability to a formula based on the percentage of responsibility for the harm, and also limits punitive damages.

The School Board shall provide insurance necessary to protect Board members, officers, and employees from any judgment resulting from suits brought against them alleging their liability while acting within the scope of their employment and/or under the direction of the Board. The insurance shall cover claims in such matters as civil rights actions, negligence, or other act resulting in accidental injury to any person or property damage in or out of the school buildings.

*(cf. 3530 - Risk Management)*

*Legal Reference:*

ALASKA STATUTES

[14.12.115 Indemnification](#)

*Every Student Succeeds Act, §§ 8551-8558 ([P.L. 114-95](#))*

*Revised 5/2024*

AASB POLICYREFERENCE MANUAL

**9/92**

## **BB 9270 CONFLICT OF INTEREST**

Note: [Alaska Statute 29.20.010](#) requires each municipality to adopt a conflict of interest code. [Alaska Statute 39.50.145](#) authorizes a municipality to exempt municipal officers from state conflict of interest financial reporting requirements. Accordingly, districts should consult local law to determine if additional conflict of interest requirements must be addressed. The following sample bylaw should be revised as appropriate to reflect district philosophy and needs.

In order to instill public confidence in public office and provide public accountability, School Board members shall disclose and avoid conflicts of interest involving any matter pending before the School Board. A conflict of interest exists when a member has a personal or financial interest on a matter coming before the Board that could render the member unable to devote complete loyalty and singleness of purpose to the public interest. School Board members owe the public a duty to act in the best interests of the district.

**Decision making.** The Board recognizes that when no conflict of interest requires abstention and/or recusal, its members must vote on issues before the Board. If a board member or their family member may benefit personally or financially from a Board decision, that board member must provide full disclosure of the conflict or potential conflict of interest to the Board. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting on the issue. If the Board determines a conflict of interest prohibits participation, the member shall recuse themselves and abstain from deliberations and voting.

**Appearance of impropriety.** When a situation may create the appearance of impropriety, even where state and federal laws do not require any action, the board member shall fully disclose the circumstances. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting.

Board members who have an actual or potential conflict of interest requiring disclosure shall not seek to influence the decisions of staff or other board members on the underlying matter, or on the member's participation in the matter.

**Other duties.** School Board members are expected to avoid conflicts of interest in their other duties. This includes:

**a. Confidential information.** School Board members shall not disclose or use confidential information acquired during the performance of official duties as a means to further their own personal or financial interests or the interests of a family member.

**b. Gifts.** School Board members shall not accept a gift or economic benefit that would tend to improperly influence a reasonable person or where board members

know or should know the gift is offered for the purpose of influencing or rewarding official action.

**c. Business dealings with staff.** School Board members shall not engage in financial transactions for private business purposes with district staff whom board members directly or indirectly supervise.

**d. Compensation for services.** School Board members shall not receive any compensation for services rendered to the district from any source, except compensation for serving on the School Board and reimbursement of expenses incurred as a board member, as allowed by policy and law.

**Other legal obligations.** School Board members shall comply with state and federal laws pertaining to conflicts of interest. Nothing in this policy restricts or affects board members' duties to comply with those laws.

*(cf. 3115 - Relations with Vendors)*

*(cf. 4112.8 - Employment of Relatives)*

*(cf. 2300 - Conflict of Interest Code: Designated Personnel)*

*Legal Reference:*

#### ALASKA STATUTES

[14.08.131](#) *Disqualification from voting for conflict of interest*

[14.14.140](#) *Restriction on employment*

[11.56.100 - 11.56.130](#) *Bribery and related offenses*

[29.20.010](#) *Conflict of interest*

#### ADMINISTRATIVE CODE

[4 AAC 18.031](#) *Employment of members of immediate families of school board members*

[4 AAC 18.900](#) *Definitions*

*Revised 05/2024*

#### **AASB POLICYREFERENCE MANUAL**

**9/92**

## **BP 3270 SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES (Personal Property)**

Note: Borough and city districts should check city and borough ordinances for requirements, if any, regarding sale of equipment.

The School Board recognizes that the district may own personal property which is unusable, obsolete, or no longer needed by the district and that the disposal of such property may be in the best interests of the district. Items remaining after a sale may be disposed of properly.

The Superintendent or designee shall identify to the School Board all inventoried personal property not needed by the district, together with the estimated value and recommended disposition. With School Board approval, the Superintendent or designee shall arrange for the sale or disposal of district personal property in accordance with state and federal law.

Surplus equipment \$5000 or greater, purchased with Federal Fund must comply with Uniform Administrative Requirements - [2 CFR 200.313](#).

Disposal of items with an estimated value of less than \$5,000 will be left to the discretion of the Superintendent or designee.

*(cf. 3440 - Inventories)*

*Revised 5/2024*

**AASB POLICYREFERENCE MANUAL**

**9/92**

## **BP 3312 CONTRACTS**

The Superintendent or designee may enter into contracts on behalf of the district. All contracts must be approved or ratified by the School Board.

*(cf. 3300 - Expenditures/Expending Authority)*

Contracts between the district and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. Contracts, where appropriate, shall be submitted to the legal advisor of the district for review and approval.

A contract for professional and technical services or other purchased services or any amendment to a professional and technical services or other purchased services contract may not be enforced against the District unless its terms have been approved in accordance with Board Policy and Administrative Regulations and unless the contract or amendment(s) to the contract has been verified in writing that there are sufficient funds for the term of the contract.

All contracts, leases, and agreements shall be signed by the Superintendent or designee. The District shall execute all contracts, leases, and agreements.

The district shall not enter into any contract with a person, agency, or organization if it has knowledge that such person, agency or organization discriminates on the basis of race, color, creed, sex, religion, ancestry, national origin, age or non job-related handicap or disability, either in employment practices or in the provision of benefits or services to students or employees.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*Legal Reference:*

### ALASKA STATUTES

[14.08.101](#) Powers

### ALASKA ADMINISTRATIVE CODE

[4 AAC 27.085](#) Competitive pupil transportation proposals

[4 AAC 27.100](#) Contractor's duties

[4 AAC 31.065](#) Selection of designers and construction managers

[4 AAC 31.080](#) *Construction and acquisition of public school facilities*

CODE OF FEDERAL REGULATIONS

[2 C.F.R. 200.317-326](#), *Procurement Standards*

*Revised 5/2024*

**AASB POLICYREFERENCE MANUAL**





## **BP 6175 MIGRANT CHILDREN PROGRAM**

Note: This policy is mandatory for districts that receive Title I funds.

The Superintendent will develop and implement a program to address the needs of migrant children in the District.

This program will include a means to:

1. Identify migrant students and assess their educational and related health and social needs.
2. Provide a full range of services to migrant students including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs and elective classes.
3. Provide migrant children with the opportunity to meet the same statewide assessment standards that all children are expected to meet.
4. Provide advocacy and outreach programs to migrant children and their families and professional development for District staff.
5. Provide parents/guardians an opportunity for meaningful participation in the program.

### Parent/Guardian Involvement in the Migrant Education Program

Parent(s)/guardian(s) of migrant students will be involved in and regularly consulted about the development, implementation, operation, and evaluation of the migrant program.

Parent(s)/guardian(s) of migrant students will receive instruction regarding their role in improving the academic achievement of their children.

Note: Final regulations, effective August 28, 2008 (1) adjust the base amounts of the grant allocations for fiscal year 2006 and subsequent years; (2) establish requirements to strengthen the process used by school districts to determine and document the eligibility of migratory children; and (3) clarify procedures school districts use to develop a comprehensive statewide needs assessment and service delivery plan.

### *Legal Reference:*

Elementary and Secondary Education Act, [20 U.S.C. § 6391](#), *et seq.*, as amended by the Every Student Succeeds Act, [P.L. 114-95](#)

[34 C.F.R. §200.40 - 200.45.](#)

*Revised 5/2024*

## **AR 5131.8 RELEASE OF STUDENTS ON ACTIVITY TRIPS**

The Lake and Peninsula School District will release students only to individuals approved by a parent or guardian 21 years of age or older, who have been approved and signed the LPSD Release of Responsibility form before the student's release.

In order for a student release to be granted the following conditions are required:

1. An official student release form must be received by the Activities Director prior to student departure to planned activity.
2. Signatures of parent or guardian, Principal/Head Teacher and Activities Administrator, and Signature of receiving party at the time of release.
3. Release only to the individual listed on student release form.
4. Student release will in no way interfere with full participation in activity.
5. Chaperone must have verification of the release.
6. Chaperone has the right to refuse release if student's safety is a concern.

Added 07/2014

*Updated 05/2024*

**Lake and Peninsula School District**



Section 9000 BYLAWS OF THE BOARD  
Title Finance Committee  
Status Active  
Cross Reference [BB 9130 - Board Committees](#)

Committee Established September 16, 2024  
Last Reviewed October 10, 2024  
Last Revised October 10, 2024

**Name:** Board Finance Committee

**Department:** Board of Education

**Focus Area:** Review district finances, audit, budget, and finance-related activities

**Membership:** Three board members appointed by the board president, district administrators as needed

**Type:** Standing

**Meeting Dates:** As needed

**Duration:** Ongoing

The Finance Committee reviews and recommends to the Board regarding the existing and projected revenues and expenditures and suggests measures to overcome potential budget constraints and improve the district's fiscal solvency. Such recommendations ensure the District maximizes its revenue, uses its resources optimally, and is able to sustain effective operations on a long-term basis.

The Finance Committee regularly identifies areas of the budget or fiscal operations for in-depth analysis. Such projects are undertaken to address public input, develop the budget timeline and a budgetary plan, and review Administration assumptions.

# Lake and Peninsula School District

## Committee Charge for Board Finance Committee

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