

Public Hearing and Regular Meeting

Monday, December 15, 2025 6:30 PM

Unit #10 Administrative Annex, 123 W. Clay, Collinsville, IL 62234

1. **Call to Order - President Peccola**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Public Forum**

4.1. Written Correspondence

4.2. Audience Input

5. **Reports/Requests**

5.1. Recognition

5.2. Superintendent's Report - Dr. Brad Skertich

Superintendent's Report
December 15, 2025

The holiday season is here, and that means family gatherings, special events, and fun activities for our students, staff, and families. This time of year reminds us how special our district truly is because of the generosity shown by hundreds of individuals, clubs, organizations, and local businesses. While this season is exciting, it can also bring stress and worry to many of our families.

During these stressful times, we are especially grateful for the support provided to our students in so many meaningful ways. Our communities' efforts to provide shoes, food, clothing, toys, and more will help over 520 students this year alone. Their continued support of the Kahok Community Project is another strong example of their commitment to helping others. This dedication is one of our district's greatest strengths and shows how much our families and students matter.

Another bright spot to shed light on is Kahok Strong. The CHS club organized a Food Drive to support families and local food pantries. Over several weeks, they collected more than one thousand pounds of food at collection boxes throughout our district and local businesses. Their efforts, year after year, make a direct impact on students, staff, and community members during challenging times, and we truly appreciate all they do.

A big thank you goes out to Collinsville Charities for Children for their ongoing work to provide new shoes and socks to K-6 students. With help from high school student volunteers, they provided nearly 400 students with shoes, socks, and a candy cane. Their year-round efforts to raise funds for this event do not go unnoticed and bring smiles to students' faces every year.

The support provided for our families is extensive and includes the involvement of many of our student-led clubs. This is something to be proud of for multiple reasons. First, not only are our student groups helping families, but they are also learning the value of giving back; a lesson we hope they carry into adulthood long after they leave Collinsville High School. I am proud that our principals, teachers, and student organizations set an example of how important it is to grow academically and socially while also understanding the importance of serving others. This is also extended to our community organizations that welcome our students' help and support with open arms.

Over the past few weeks our schools have been filled with music programs, choir concerts, band concerts and drama performances. Each performance showcases our students' hard work under the guidance of our teachers and club sponsors. Our district is fortunate to have a staff that showcases our students' skills because of their passion and dedication to the arts and bringing out the best in our students. On behalf of our entire district, we are proud of our students, thankful for our staff and appreciate everyone's efforts to help our students shine during the holiday season. They also help get everyone in the holiday spirit!

5.3. Financial Report - Mrs. Jamie Hadjan

Nov-25 41.66% of Budget Year

Original Budget for 2025-2026

FUND Year to Date	EDUC (10)	O/M (20)	DEBT SERV (30)	TRANS (40)	IMRF/SS (50)	CAP. PROJ (60)	WC (70)	TORT (80)	HLS (90)	TOTAL
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EXPENDED	30,845,422	5,833,545	471,438	2,451,076	939,575	5,628,934	-	2,282,412	219,150	48,671,554
% EXP.	41.44%	50.13%	18.72%	34.96%	38.73%	27.13%	0.00%	37.26%	48%	38.83%
EXPENSE BUDGET	74,435,985	11,636,900	2,519,000	7,011,450	2,426,050	20,750,000	-	6,125,500	453,900	125,358,785

REVENUE	38,767,311	6,068,419	1,568,716	2,849,873	2,012,783	5,318,378	644,321	3,411,220	454,759	61,095,781
% RECEIVED	53.62%	55.94%	63.92%	49.78%	72.66%	25.63%	64.43%	77.97%	77.08%	50.57%
REVENUE BUDGET	72,294,950	10,848,000	2,454,000	5,725,000	2,770,000	20,750,000	1,000,000	4,375,000	590,000	120,806,950
	(2,141,035.00)	(788,900.00)	(65,000.00)	(1,286,450.00)	343,950.00	-	1,000,000.00	(1,750,500.00)	136,100.00	(4,551,835.00)

NOTES:	Fund	
REVENUE	ALL	July-Received 1st, 2nd, 3rd, and 4th property tax payments for FY26 totalling \$6,985,076.86; August-5th, 6th and 7th payments - \$9,649,749.49; September 8th and 9th payments - \$4,764,418.82, October- 10th, 11th and 12th payments - \$7,950,213.6; November - 13th payment - \$7,874,610.89
	10	Evidence Based Funding - \$2,401,822
	10	National School Lunch, National School Breakfast and State Free Lunch and Breakfast - \$475,050.90
	10	PreK and PreK Expansion - \$99,138
	10	Administrative Outreach - \$61,778.85
	10	Title III - \$11,743
	40	EBF - \$300,000
	60	EBF - \$500,000
	All	Interest
EXPENSE	10	Expenses are right on budget as of the end of November 2025.
	20	Expenses are over budget as of the end of November 2025.
	30	Expenses are under budget as of the end of November 2025.
	40	Expenses are under budget as of the end of November 2025.
	50	Expenses are under budget as of the end of November 2025.
	60	Expenses are under budget as of the end of November 2025. Payments from Fund 60 are for CAVC.
	70	Expenses are on budget as of the end of November 2025.
	80	Expenses are under budget as of the end of November 2025.
	90	Expenses are over budget as of the end of November 2025. Expenses are for new doors at Webster and Dorris and epoxy flooring in several CHS classrooms - Summer 2025 project



Collinsville CUSD #10									
Through Date:		30-Nov-25							
Months:		5		41.66%		41.66%			
FY25-26	FY26 Original Budget - Revenue	YTD Revenue	As %	FY26 Original Budget- Expenditures	YTD Expenditures	As %	Unaudited Fund Balance Beginning of Year	Transfer as Notes only	30-Nov-25
Education (10)	\$ 72,294,950	\$ 38,767,311	54%	\$ 74,435,985	\$ 30,845,422	41%	\$ 29,519,899		\$ 37,441,787
Operations & Maintenance (20)	\$ 10,848,000	\$ 6,068,419	56%	\$ 11,636,900	\$ 5,833,545	50%	\$ 5,838,679	Incoming from Tort	\$ 6,073,553
--transfer to Fund 30								Outgoing to B & I	\$ -
Bond & Interest (30)	\$ 2,454,000	\$ 1,568,716	64%	\$ 2,519,000	\$ 471,438	19%	\$ 655,847	Incoming from O & M	\$ 1,753,124
Transportation (40)	\$ 5,725,000	\$ 2,849,873	50%	\$ 7,011,450	\$ 2,451,076	35%	\$ 1,463,262		\$ 1,862,059
IMRF / Soc.Sec.(50)	\$ 2,770,000	\$ 2,012,783	73%	\$ 2,426,050	\$ 939,575	39%	\$ 3,662,186		\$ 4,735,394
Site & Construction (60)	\$ 20,750,000	\$ 5,318,378	26%	\$ 20,750,000	\$ 5,628,934	27%	\$ 6,639,521		\$ 6,328,965
Working Cash (70)	\$ 1,000,000	\$ 644,321	64%	\$ -	\$ -	0%	\$ 11,197,845		\$ 11,842,166
Tort (80)	\$ 4,375,000	\$ 3,411,220	78%	\$ 6,125,500	\$ 2,282,412	37%	\$ 3,387,126	Outgoing to O & M	\$ 4,515,935
Fire & Safety (90)	\$ 590,000	\$ 454,759	77%	\$ 453,900	\$ 219,150	48%	\$ 1,140,488		\$ 1,376,096
Total:	\$ 120,806,950	\$ 61,095,781	51%	\$ 125,358,785	\$ 48,671,554	39%	\$ 63,504,852		\$ 75,929,079
4 Operating Funds:	\$ 89,867,950	\$ 48,329,925		\$ 93,084,335	\$ 39,130,044		\$ 48,019,685		\$ 57,219,565

Nov-25

41.66% of Budget Year

CAVC - Original Budget for 2025-2026

FUND Year to Date	EDUC (10)	O/M (20)	DEBT SERV (30)	TRANS (40)	IMRF/SS (50)	CAP. PROJ (60)	WC (70)	TORT (80)	HLS (90)	TOTAL
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EXPENDED	754,035	11,412		9,134			-			774,581
% EXP.	41.64%	35.66%		32.62%						41.40%
EXPENSE BUDGET	1,810,822	32,000		28,000			-			1,870,822

REVENUE	750,348	23,119		15,413						788,879
% RECEIVED	46.85%	55.04%		51.38%						47.14%
REVENUE BUDGET	1,601,500	42,000		30,000						1,673,500
	(209,322.00)	10,000.00	-	2,000.00	-	-	-	-	-	(197,322.00)

NOTES:	Fund	
REVENUE	10	1st Semester Tuition- Mascoutah, Triad and EAWR
	10	Interest
	20	1st Semester Tuition- Mascoutah, Triad and EAWR
	40	1st Semester Tuition- Mascoutah, Triad and EAWR
EXPENSE	10	Expenses are right on budget for 25-26.
	20	Expenses are under budget for 25-26
	40	Expenses are under budget for 25-26.

5.4. Special Education & Related Services Report -
Mrs. Ali Underwood



**Board of Education Report
Department of Special Education
December 15, 2025**

Prepared by: Alison Underwood, Director of Special Education & Related Services &
Tara Glynn, Special Education Supervisor

1. Special Education Enrollment as of December 1, 2025

The Collinsville Community Unit District #10 Department of Special Education currently serves a total of 1,222 students. At this time last year, we were serving 1,240 students. This total is broken down by grade level as shown below:

- Early Childhood: 73
- Early Childhood Speech: 1
- Parochial Speech Only: 10
- Speech Only: 33
- K- 4: 395
- Dorris Intermediate School: 199
- Collinsville Middle School: 181
- Collinsville High School: 333
- Hollywood Heights Alternative School: 19
- Coordinated Youth: 10
- KVC Academy (Great Circle): 4
- Illinois Center for Autism: 13
- Menta: 13
- William Bedell ARC: 10
- HOPE SCHOOL: 3 - *1 Residential
- Nurture School: 6
- Nexus-Onarga: 1*
- Logos: 3
- Illinois School for the Deaf: 1

The schools listed with asterisks indicate residential placements with private day treatment schools. These placements were parent driven and funded/approved with support through the Family Support Program (FSP), formerly known as the Individual Care Grant program. This program provides access to intensive mental health services and supports youth with a severe emotional disturbance. The goal of the FSP is to support eligible youth and their families by strengthening family stability, improving clinical outcomes, and promoting community-based services.

As of December 1st, CUSD 10 enrolled 79 students with active IEPs and 100 students with IEPs have withdrawn; although, several of the students who withdrew have since



re-enrolled. Additionally, we were able to dismiss 11 students from Special Education services this year as there was no longer an adverse effect requiring significant accommodations, modifications and/or specialized instruction and we have also been able to move quite a few students to monitor only IEPs, and/or 504 Plans. We have also had 2 students' guardians revoke consent for services at this time.

There have been 21 written requests from parents for an evaluation submitted to the Special Education Department. Additionally, we have received 7 requests from the private parochial schools in our district boundaries. Of the 28 parent and parochial requests, 6 of those requests moved on or are in the process of a full scale evaluation for special education services.

When reviewing Early Childhood trends, there have been 5 Child Find Screenings held this school year as of December 5th. As a result of the 5 screenings, 21 children were referred for full play-based evaluations to determine special education eligibility for children ages 3-5. Of those 19 children, 3 student's residences were not in CUSD 10 Boundaries, 2 have qualified for services thus far and there are open evaluations/initials being completed on the other 16 children. This number is in addition to the 5 children who have transitioned to the District's Special Education services from the state's Early Intervention Services so far this school year. There were 4 students who did not qualify, 2 students who would qualify but did not want our services due to being half day programming and 1 student moved to another foster home in a different district. There are 2 students in our Pre-K program who are being evaluated for special education services as well. As you can see, this caseload alone is very fluid and we will miss Julie Murphy greatly when she retires at the end of this year.

There have been 14 Manifestation Determination Meetings held so far this school year. Of the 14 Manifestation Determination meetings, 10 were at Collinsville High School, 1 was at Collinsville Middle School, 1 was at Webster Elementary School, and 2 were at Dorris Intermediate School.

2. ISBE LEA Determination

The District received its annual LEA Determination Review in October from ISBE. This is a requirement of IDEA, Section 616. Multiple data points and indicators are reviewed with 36 possible points on the rubric. Collinsville received a total score of 32, which falls into the determination of Meets Requirements. An area that continues to be a focus for the department is increasing the number of students with disabilities that are included in the general education setting for 80% or more of the school day (Environmental Code 01). Our district is at 35% of students with disabilities in that setting and the state average is 54.4%. Our percentage of students spending 40-79% of their day in the general



education setting is 43.6% and the state average is at 25.2%. However, we are right on target with the state average of students in general education less than 40% of the school day with our percentage being 14.8% of students and the state average being 13.5% of students. Additionally, we have 6.6% of our students with disabilities placed in a separate facility (Hollywood Heights, Illinois Center for Autism, William Bedell ARC, Menta, etc.) and the state average is 6.9%. Reviewing and considering the educational environment data as a whole, shows us that while we may have more work to do to increase the number of students with disabilities in the general education setting for more of the day, overall we are moving in the right direction and we do not use our most restrictive settings more frequently than the state average which is encouraging. Just as we work with our students identified as Tier 2 students in general education to increase their academic growth, we need to review our practices and instructional methods for our students with disabilities in the resource setting who could potentially be pushed and supported more in the general education setting. This does not necessarily mean the need for additional staff, but rather continuous review of the schedules for the special education certified and non-certified staff as well as professional development for general education staff on accommodations and differentiation in the classroom. Last year, the Special Education Department adopted the motto "See the Able, Not the Label". All district special education staff received a shirt that had this on it and we continued to get those shirts for new special education staff this year as well. This continues to be the vision and mission of the special education department to continue to support inclusion to the greatest extent possible.

3. Suicide and Threat Assessment Screeners

The Special Education Department continues to monitor the Suicide and Threat Assessment Screeners being completed across the district. As of 12/9/2025, there have been 51 threat screeners with 2 of those resulting in full assessments, and 54 suicide screeners completed district wide. Tara and I are planning to meet with Dr. Skertich and Mr. Hyre in January to review the data from the 1st semester. Tara is also planning to meet with district staff to look at our procedures to review what is working and what adjustments may need to be made. This ongoing communication and review of the district wide data is beneficial in being proactive with school safety and supportive of the social emotional needs of our students.



4. Special Education ELA Curriculum Update

The special education instructional classrooms (resource and cross categorical) have been using Read Well and Language Live over the last several years for grades K-8. However, we were informed this fall that both of those programs are going to be sunsetting in the Spring of 2026. Foundations and Wit and Wisdom will begin being implemented in our Special Education classrooms effective the 2026-2027 school year. Collaboration with the District's Instructional Coaches, Ms. Berry-Coleman and representatives from Great Minds have already begun to ensure that appropriate professional development is provided for the special education staff starting as early as January of 2026 and continuing throughout the Spring to gear up for this change. While many special education staff were already using Foundations in their classrooms, we know that Wit and Wisdom may be more challenging to implement especially in classrooms that have multiple grade levels as many of our special education classrooms have at this time. Part of the collaboration with Great Minds is to create appropriate scope and sequences for our multigrade special education classrooms in our K-4 buildings. Additionally, Foundations will be releasing Foundations for 4th and 5th grade for 2026-2027. While general education will likely not be adopting this, we do believe having Foundations 4 and 5 will support the instruction in the Special Education setting as we know many of the students are being pulled out to receive their instruction in that setting due to reading deficits. As we know, students are learning to read in Kindergarten through 2nd grade and then reading to learn in 3rd grade and beyond. Specifically for our students who take longer to develop those reading skills, Foundations 4 and 5 will really come into play to support filling those deficits and provide a solid foundation to be able to access more complex texts. Foundations provides excellent explicit instruction opportunities and our learners with unique abilities benefit greatly from this type of curriculum.

5. The Kahok Way

The PBIS District Community Leadership Team (DCLT) had a very busy 1st semester. In October, Lisa Calvert, Chelsea Clark, and Leah Davis attended the National PBIS Forum in Chicago. Lisa and Chelsea, along with Morgan Bell, the Chestnut clinician embedded at Caseyville and Twin Echo, served as presenters at the conference. They highlighted how the Integrated Systems Framework (ISF) is implemented at Caseyville, showcasing the positive outcomes that result from consistent and faithful implementation of the system within the school. They also demonstrated how having an on-site clinician has contributed to reductions in office discipline referrals (ODRs), in-school suspensions



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(ISS), and out-of-school suspensions (OSS). The experience provided valuable professional learning and collaboration. The team returned with new ideas and strategies from other districts to continue enhancing our systems, data practices, and student outcomes throughout Collinsville.

The Social-Emotional Learning (SEL) Universal Screener (SAEBRS) was implemented in September. A district-wide training session on administering the screener was held for teachers on the September 19 Inservice Day. During this session, staff received guidance on evaluating the students in their classrooms and were provided time to complete the screeners.

Following the administration of the screener, all schools engaged in a SEL Data Day, modeled similarly to academic data days. During this process, we analyzed student scores from the SAEBRS to ensure appropriate interventions were in place for individuals demonstrating elevated needs. In addition to the SAEBRS results, attendance data, office discipline referrals, threat assessments and/or suicide screeners if applicable, and nurse visits were all reviewed. As a data rule for consistency purposes, the established cutscore for attendance concerns was based on 20% and 10% of days absent between August 13th and September 19th which was when the SAEBRS was administered. The data across schools revealed consistent trends, indicating that students with lower SAEBRS scores (indicating elevated concerns) were already receiving established support through various interventions such as Check in Check out, small social skills groups, or referrals to Chestnut and/or Cartwheel. Another date will be scheduled in the spring for teachers to administer the second SAEBRS and then review data once more. While the SAEBRs provides us with another excellent data source to consider when evaluating students' needs, each school is working through their problem solving and student assistance teams to support students' needs as they arise and not waiting for another screening window on the SAEBRS.

Some feedback from from building administrators on the DCLT include the following:

Ms. Easter Shaw - The CMS PBIS program's annual kick-off celebration was a tremendous success. Our school wide "Level Up" theme continues to guide and motivate students to make positive behavior choices. Students have consistently met both schoolwide and individual behavior goals, earning access to a variety of incentives such as schoolwide trivia events, parties, and our Kahok Kudo Store. As we move forward, our PBIS team will continue to support behavior growth and foster positive, meaningful experiences for every student.

We are also proud of the growth within our Tier 2 program. This support provides students with regular, positive check-ins with teachers to strengthen targeted behaviors.



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In previous years, six students participated in Tier 2 support; this year, we are excited to expand participation to eight students.

Ms. Chelsea Clark- Caseyville has continued to strengthen our Tier 1 and revamp some of our T1 processes that have been in place since PBIS launched. We also finished our modified CICO processes and have successfully implemented and recently graduated a student from this layer of support. Since attending the National PBIS conference in October, we have had a heavy focus on Tier 2 and Tier 3. We have worked on developing a CICO fading menu to gradually reduce support for students and implementing individualized trackers for our students according to their data and our decision making rules which need supports beyond the PBIS framework. This has allowed us to have effective data conversations around our Tier 1 implementation. Additionally, our special education teachers are participating in some professional development opportunities with two professors from Mizzou who also work for PBIS during PLC's to review and reflect on their classroom behavioral data. Two teachers will also be featured on future episodes of The Educator's Blueprint podcasts.

Attached to this report you will also find resources that Caseyville, Renfro, DIS and CMS have created and share out with their buildings on a regular basis. The Tier 1 and Tier 2 teams of our buildings district wide are meeting as a team with Lisa Calvert regularly before and after school, on their lunches, and whenever they can find time to work together to continue to move forward for successful implementation of PBIS. Additionally, there have been professional development opportunities this fall and more scheduled for the Spring.

Looking ahead, as all CUSD 10 schools continue to implement Tier 1 PBIS practices with fidelity and progress toward full implementation of Tier 2 and Tier 3 practices, we remain committed to reviewing our staff capacity, community partnerships, and data from multiple sources. These sources include, but are not limited to, Suicide and Threat Assessment procedures, attendance patterns (including the use of Mental Health Days), Chestnut and Cartwheel referrals, as well as the implementation of universal social-emotional and behavioral screeners. The insights gained from this review will inform strategies to better support school staff in their work with students. I am proud of the progress achieved to date and feel privileged to work in a district that is both supportive and responsive to addressing the holistic needs of every student.



6. CHESTNUT CLINCIANS

Our district is fortunate enough to continue to partner closely with Chestnut Health Systems to provide additional services for our students' mental health needs. There are 6 full time Chestnut clinicians embedded in the district this year which is an increase from 5 full time clinicians during the 2024-2025 school year. With this increase, we now have a full time clinician at CHS, CMS and DIS. All of our K-4 Elementary Buildings share the remaining 3 clinicians. The split in time amongst the elementary buildings is determined by needs and number of school based referrals. To date, we have 183 students receiving Chestnut services. The breakdown of students for each building is as follows:

Collinsville Clinician Caseload (183 total clients)
Caseyville: 17
Twin Echo: 9
Renfro: 24
Maryville: (8) 6 + 2 pending referrals
Webster: (13) 12 + 1 pending referral
Kreitner: 7 total (waiting on consents from 2 student parents)
Summit: 3 (waiting on two student's DCFS consents-then it'll be 5)
CMS In-person: 16
CMS Virtual: 12
DIS: 35
Collinsville High School: 39

The clinicians at the K-6 buildings have become embedded in the schools' student problem solving teams when there are social emotional concerns. They have become a crucial integrated resource within our PBIS (MTSS) Framework and allow for students to have access to additional resources as intervention methods prior to special education referrals. They attended our SAEBRS training in September for the buildings they were assigned. Additionally, they participated in many of the SEL Data Days when reviewing the SAEBRS data and other components included in the SEL Data days. The Kahoks Connect Grant and the Stronger Connections Grant have been instrumental in the funding



of this work. This is the last year for the Stronger Connections grant; we are continuing to monitor for opportunities to obtain additional grant funding.

7. CARTWHEEL CARE

This is the second year we have been partnering with Cartwheel Care for mental health services. There are 25 students receiving services at this time; 6 students have graduated from these services since we started last school year. The students currently with ongoing care are as young as Pre-Kindergarten up through 12th grade. There are several types of services that can be provided and students can receive more than one type of service at a time. Currently, our students are receiving family therapy, parent guidance, individual therapy and/or psychiatry services such as medication management. School Social Workers, Counselors and/or Building Administrators can refer students to Cartwheel Care. This year in addition to student services, Cartwheel is offering Staff Therapy services. We currently have 7 staff members utilizing this resource. Cartwheel also offers monthly webinars for staff and families to attend on a variety of topics related to mental health; please see attached informational flyer with registration links. Most recently, Cartwheel has launched a School Avoidance Program specifically focusing on students with mental health concerns impacting their ability to attend school. Research indicates that there is often an underlying mental health component when it comes to school avoidance which Cartwheel has developed a program to address these concerns. Our school social workers, counselors and building administrators were able to meet with our Cartwheel support specialist and learn about this new program in November. The informational flyers for schools and families are attached for your review. This is another great resource for the district to utilize when reviewing and addressing chronic absenteeism concerns.

8. Public Day School Reimbursement - Public Act 103-0644

As previously shared, Public Act 103-0644 was passed for the 2024-2025 school year which allows for separate public special education schools such as Hollywood Heights to be reimbursed similar to private therapeutic day treatment tuition reimbursement. First, Hollywood Heights had to go through an application review process and be approved as a reimbursement eligible school. This occurred in March and then expenditures had to be submitted to an Accounting Firm contracted by ISBE. That firm then submitted the expenditure information to the Purchase Care Review Board which sets the daily tuition rate for all of the private therapeutic day treatment schools as well as the separate public special education schools. The daily rate that was established by the Purchase Care Review Board is \$131.24 per student, per day for the 24-25 school year. Each August, the



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Out of District Reimbursement Claim (B Fund) is submitted and this year the claim also included the Hollywood Heights Reimbursement Claim, known in our office as S Fund students. Expenditures were recently submitted again to obtain the 2025-2026 daily rate set by the Purchase Care Review Board. This will be an annual report as expenditures vary and will impact the daily rate each year. We have not yet received our updated rate for the 2025-2026 school year.

*In closing, on behalf of the Special Education Department, we would like to take a moment to **THANK YOU** for your unwavering support in meeting the unique needs of **ALL** of our students. We understand how fortunate we are to work in a district that celebrates and embraces the diversity of our students and cares about their success. Tara and I wish you and your loved ones a happy and healthy Holiday Season.*



Caseyville PBIS T1 Newsletter

NOTES TO NOTE:

- We had 129 documented behaviors for November, this is a huge decrease from October when we had 219.
- Monday, January 5 - Reading Club ONLY will be canceled to create time for a PBIS Reboot. *EVERY CLASS MUST ATTEND*
- After the kids complete their PBIS reboot, there will be a kahoot that you can have your class do as a review of what they learned. There will also be certificates made for your class stating that they completed the PBIS reboot.
- Some students have been placed on an individual behavior tracker to track behaviors, these are not being tracked in SWIS. Students will try 1-2 layers of PBIS modified support before being placed on individual trackers. After 4 weeks of not responding, there will be an option to try another layer of support or SAP will be held to place student on individual trackers. "Out of the box" situations will be collaborative discussion with admin and the teacher.
- Students will be able to level down from individual trackers back to SWIS by meeting the same criteria as a modified CICO chart. This would be discussed with the teachers this effects.

ACTIONS NEEDED:

- Please review shared areas expectations for December. Feel free to use [this link](#) for PBIS slides for a visual when teaching.
- Please review assembly [expectations](#) before our next Kahok Kid celebration. We will start at 2:00, please have your class bring their backpacks and coats with them.
- Place the name of your December Kahok kid on the sheet. Use [this link](#).

UPCOMING DATES:

January 6: PBIS Meeting
January 8 : PBIS Tier 2 Meeting
December 18 - Kahok Kid Celebration

Need a student in CICO?
Click [HERE](#) to let us know
(but keep filling out SWIS)

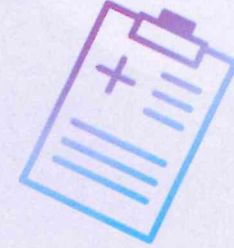
FULL MEETING NOTES:

[Click Here](#)

Caseyville PBIS T2 Newsletter

November Check In - Check Out Data:

- As of 11/25 we have a total of 16 students who will be continuing or starting CICO
- 13 of these students are considered to be responding and showing growth with their data
- 6 students has graduated during November
 - 1 has reentered CICO
- A total of 3 students were identified for CICO in the month of November.



Notes to Note:

- The tier 2 team has been working on a “fading menu” for students who are due to graduate from CICO. This is a gradual release for students from the support of CICO. *See next slide*
- I check eligibility at least once a week. If you are wondering about a student’s eligibility, please contact me.
- If you are needing help with a student’s behavior please fill out the “[Request for Support](#)” Google form.

Caseyville PBIS T2 Newsletter

CICO Fading Menu

Tier 2 Fading Menu	What Does this Look Like?	Length of Time
Self Reflection	Student marks their own chart & confirms with teacher	2 weeks
Peer Mentor (2nd & up/age appropriate for mentor)	Teacher discretion of mentor - frequency of feedback may depend on mentor chosen	2 weeks
Adult Feedback	Reduce periods on CICO card	2 weeks
Family Communication	Reduce daily communication to weekly communication	2 weeks

- If 2 or more majors are entered during the two week fading period, fading is deemed unsuccessful and the student restarts CICO.
 - If a 2nd fading attempt is made, a different fading option must be chosen.

SOCIAL EMOTIONAL RESOURCE Spotlight

Name: _____

Color By "What Feeling am I?"

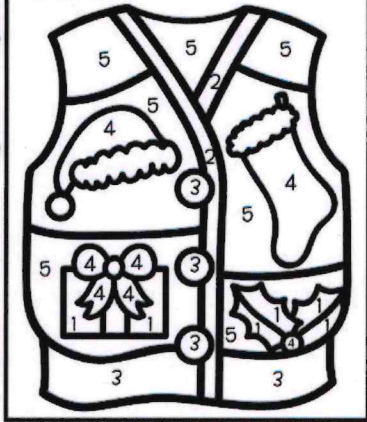


Directions: Read each riddle and determine the feeling that matches the riddle. Then color the number code that matches the feeling.



Riddle


- 1=I am anxious or troubled about my problems. What am I?
- 2=I am fear-Ful. What am I?
- 3=I am feeling Joy-Ful with positive vibes. What am I?
- 4=I Feel Furious. What am I?
- 5=I am Feeling blue today, not a happy day for me. What am I?



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https://drive.google.com/file/d/1XTa-OYGz1TtFdGOgBNLHwRJ7vmxTpyq/view?usp=drive_link


EXPECTED VS. UNEXPECTED Behaviors



Helping a friend pick up spilled materials


Expected Behavior

we go together like....




Walking away from drama or conflict

Unexpected Behavior



Unexpected Behavior



https://drive.google.com/file/d/15r4-DMVanp24R6sIc_HArVdTzQyXNm7L/view?usp=drive_link

Renfro PBIS Hub— For All Things PBIS

Click here to find the resources you see and more:

- [PBIS Matrix](#)
- [PBIS T-Chart](#)
- [Kahok Kudos](#)
- [Kahok Kid of the Month](#)
- [Kahok Scholar of the Month](#)
- [SWIS website](#)
- [Renfro Request for Assistance](#)
- [Discipline Flowchart](#)
- [Expected Behaviors](#)
- [Monthly Assembly Schedule](#)
- [Posters and Activities](#)
- [Think/Reflection Sheets](#)
- [What is PBIS?](#)
- [Tier 1 Interventions](#)
- [Tier 2 Interventions](#)
- [Tier 3 Interventions](#)
- [Read Alouds for SEL](#)
- [Online SEL Resources](#)



Name: _____

This is how I can be a role model at school:



Oops! We talked about a rule today...

Student: _____ Date: _____

Today I had to miss part of my recess to talk about a classroom rule.

Be Respectful

Be Responsible

Be Safe

My actions _____

Next time I will _____

Student Signature _____

Parent Signature _____

Problem Solving Road

What problem am I having? **GO**

What are my options?

What are the consequences?

What decision will I make?

STOP How do I feel now?

Renfro Request for Assistance

Student Name: _____ Grade: _____

Date: _____ IEP (circle one) Yes No

Teacher: _____

1) Type of Concern (check all that apply):

___ Academic

___ Behavior

___ Social Work

2) Give a brief description of your concern.

Return form to SAP/Tier 2 mailbox #36

Why PBIS? What is it?

“Positive Behavioral Interventions and Supports (PBIS) is an evidence-based framework that schools can use to create a safe and positive learning environment for all students. It focuses on identifying, teaching, and reinforcing positive behaviors in students as well as using proactive strategies to address problematic behaviors. Overall, the purpose of PBIS is to improve outcomes—social, emotional, and academic—for every student, including students with disabilities and students from underrepresented groups.”

To read on including five common PBIS myths, [click here](#).

[Eight Examples of PBIS in Elementary School](#)

[What Is PBIS?](#)

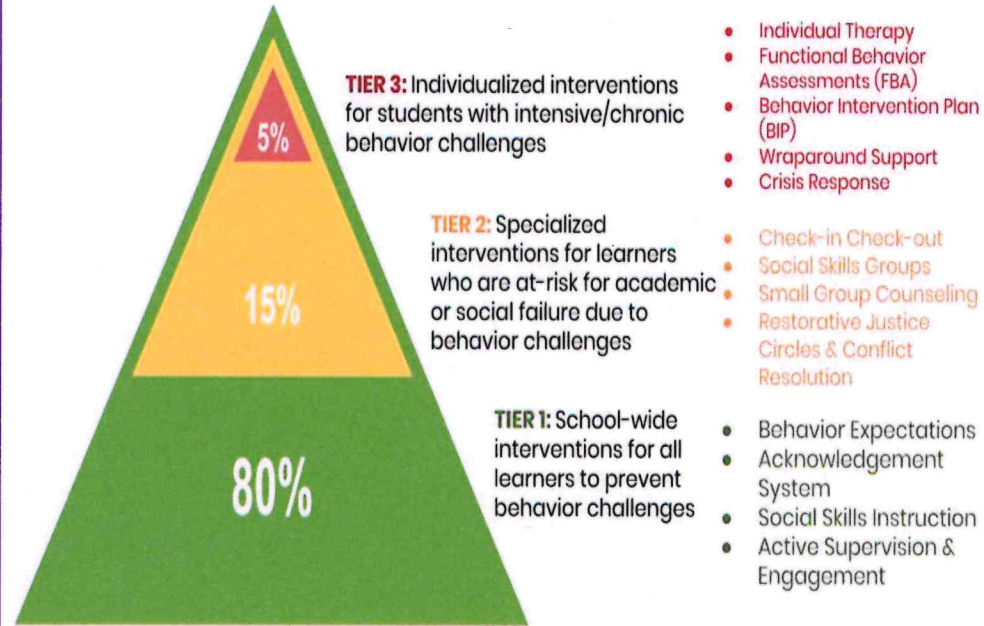
[12 Examples of PBIS Strategies for the Classroom](#)

[9 Examples of Positive Behavior Supports and Interventions](#)

START
OVER

Tier 1 systems, data, and practices support everyone – students, educators, and staff – across all school settings.

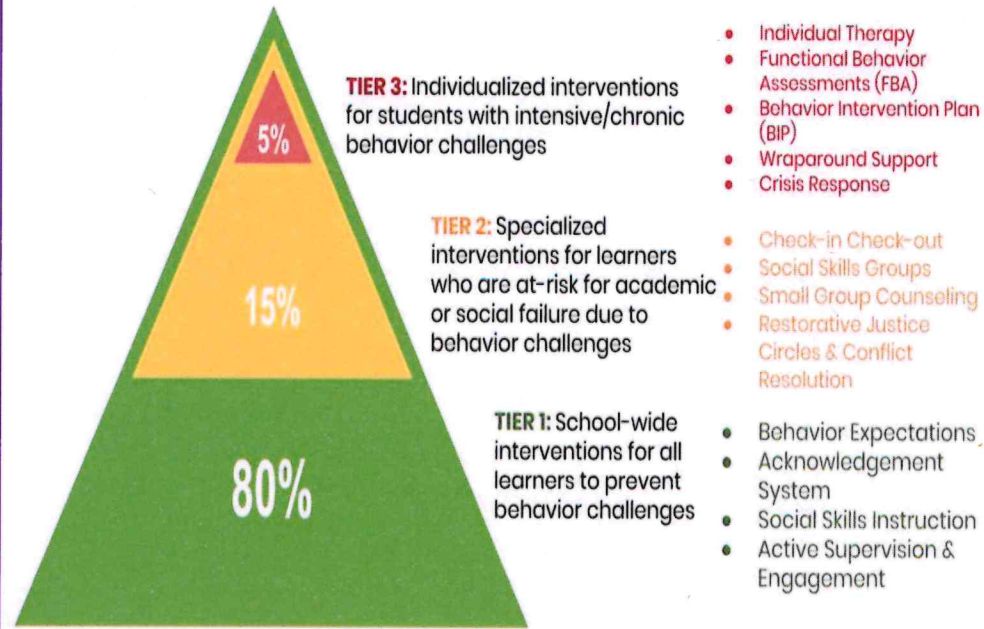
[Click here](#) for an information on Tier 1 interventions including breaks, consequences, praise, rewards, and an extensive list of other options.



**START
OVER**

Tier 2 targets at risk students with an added layer of systems, data, and practices targeting their specific needs. On average, about 10-15% of students will need some type of Tier 2 support.

[Click here](#) for an information on Tier 2 interventions including classroom management, behavior interventions plans, and more.

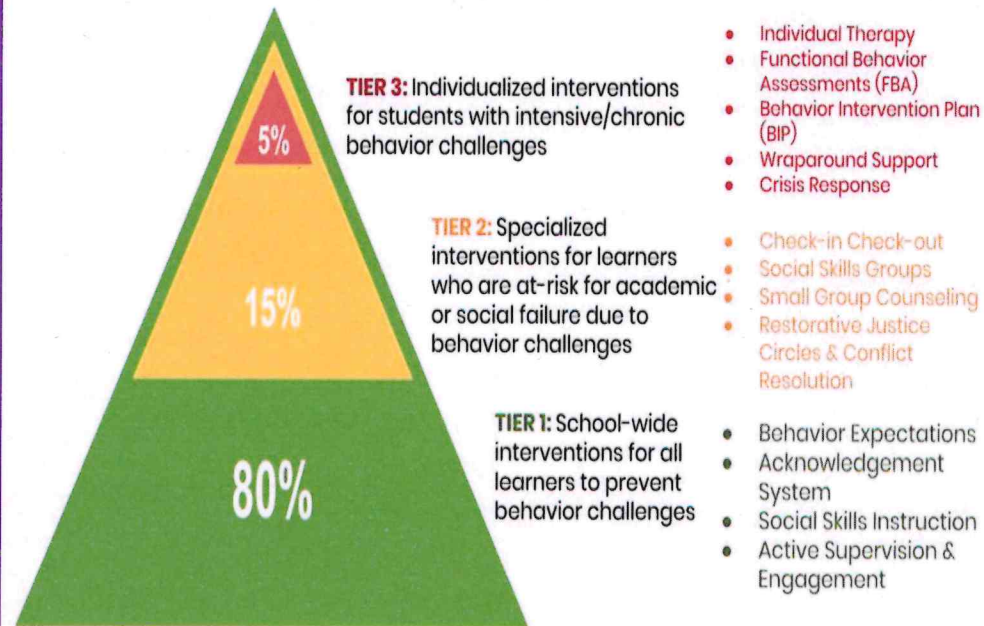


[Click here](#) for a behavior list and links to interventions

START
OVER

At Tier 3, students receive more intensive, individualized support to improve their outcomes.

[Click here](#) for an information on Tier 3 interventions structured breaks, non-verbal cues & signals, individual & visual schedules, and much more..

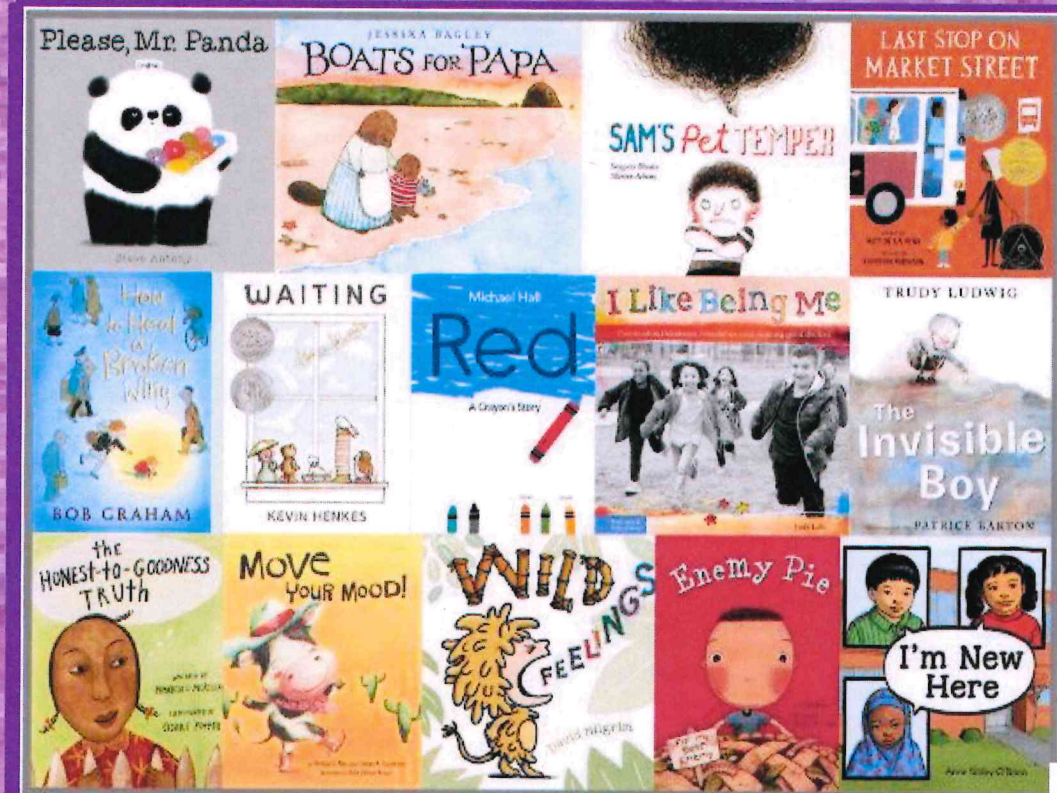


[Click here](#) for a behavior list and links to interventions

**START
OVER**

Read Alouds for Social Emotional Learning

- 100+ Read Alouds to Teach Social Emotional Learning Skills
- Books Social Emotional Learning Book Activities
- 22 Children's Books that Support SEL
- 55 Best Social Skills Books for Kids
- SEL Books for Young Readers



START
OVER

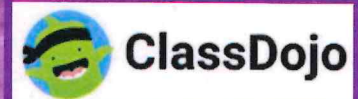
Click Images for Resources for Social Emotional Learning

Hundreds of K-12 Life Skills
Lessons and Activities
All for Free.

DOWNLOAD TODAY AT
oolifeskills.org



RANDOM ACTS
OF KINDNESS



**CHARACTER
COUNTS!**



START
OVER

DIS PBIS UPDATE

Tier 1 Team Shares

- Quarter 2 Reward of Winter Wonderland coming up on 12/17.
- Kudo Kart going great to reward students for following TheKahokWay.
- PATHs Curriculum is going well. A google drive has been set up to manage resources for this program.

Tier 2 Team Shares

- Over 70% students responding to intervention.
- Additional interventions have been developed and are in use.
 - Modified Check In Check Out intervention is now available.
 - Small group social emotional learning groups actively in progress to support students.

Professional Development for Staff

- Observe a Colleague Program for staff to see how PBIS works in other DIS classrooms.
- Tier 1 coaching provided by Lisa Thomas, SEL Instructional Coach
- Dedicated PLC time for tier teams to share and present and support staff with PBIS initiatives.

Social Emotional Learning Team

- Specific team developed to support adults with social emotional learning.
- Team developed a plan to implement to educate staff on self care.
- Continued support for staff as they implement and work with students on PBIS practices & SEL.



The DIS PBIS Team

DIS has two established PBIS teams. Each team is comprised of a team lead and several DIS staff members. Teams meet on a monthly basis. Both teams use SWIS data to continuously identify needs, guide interventions, and monitor progress so DIS can make timely, effective, and equitable behavioral support decisions. The leaders of each team then collaborate to ensure continuity with initiatives. Their most recent newsletter is included.

Tier 1 is our schoolwide foundation for positive behavior. Their work is all about ensuring that all students receive consistent expectations, proactive supports, and a positive, predictable learning environment.

The PBIS Tier 2 team focuses on providing targeted, small-group interventions for students who need more support than Tier 1 on its own can provide. Their goal is to catch students early, before behaviors escalate, by providing efficient, research-based interventions.

DIS PBIS Newsletter - Nov. 2025

Tier 1 Shares...

SWIS Data Update-

- Continue to consult the Matrix for guidance on Minor and Major behaviors.

Quarter 2 Reward -

- All students will be participating in our Quarter 2 reward on December 17th which will be our "Winter Wonderland" celebration. Students will get to travel around to a variety of fun winter stations which will include crafts, hot chocolate & bingo, a DJ, and playing outside. Please review behavior expectations with your class prior to the event. See the attached slideshow for more details ----->

Kudo Kart-

- It is going well. Please remind students of hallway expectations. They should be following TheKahokWay to and from the Kudo Kart as well.

PATHS Curriculum-

- Thank you those of you who filled out the short PATHS survey. If you are in need of further support with the curriculum please feel free to reach out with questions. Also, there is now a shared PATHS Google drive 5th and 6th grade. If you have any supplemental resources for PATHS lessons that you would like to share, please send them to Tessa and she will add them into the shared drive!

Tier 1

Upcoming Dates

Nov. 19th- See You at the Top (5th grade @ 2:30; 6th @ 2:00)

December 17th - Quarter 2 Reward: Winter Wonderland
[Winter Wonderland Info & Expectations](#)

Resource Corner

- SWIS Definitions
- 30 Preventive STRATEGIES to do BEFORE A BEHAVIOR
- Need help contacting a parent? Check out this resource!
- 8 DE-ESCALATION TIPS FOR TEACHERS

DIS PBIS Newsletter - Nov. 2025

TIER
2



What are some ways
that your PBIS teams
can support you?

Submit a

FEEDBACK FORM

to share your ideas!

TIER 2 PBIS SHARES:

Check-In/ Check-Out (CICO) updates:

- ★ For the month of October, we had 24 students enrolled in CICO.
- ★ There were 14 students who had at least 3 weeks of CICO data. 10/14 positively responding to CICO as an intervention.
- ★ Modified CICO now an option for those not responding.

Upcoming Dates:

November 12th PLC

We will provide support with

- CICO/Modified CICO
- SYATT
- SWIS
- Restorative practices
- Kahok Kudos
- Chestnut

JUMP START
with *Matt Weld*



CHECK IT OUT!

Every week, expect to find three
things in [this newsletter](#):

- Weekly message/intention.
- Educator resource around mental health/SEL.
- Dad Joke.

Check out some ideas to prevent student escalation ...

PREVENTION

- Greeting & welcoming students at the door upon arrival
- Checking in with students and families
- Identifying individual student interests and strengths
- Creating space for activities that foster authentic peer relationships
- Ending class intentionally with a predictable routine

Resource: Cultivating Positive Student-Teacher Relationships



REGULATION STRATEGIES

STUDENTS

- Teach and regularly practice regulation strategies with all students as part of Tier 1 support.
- Initially teach when all students are calm and relaxed, gradually working toward practicing in settings or situations that can lead to dysregulation for some students (e.g., before quizzes and tests)

ADULTS

- Model for students and regularly practice (using think aloud strategies) the regulation routines students are being taught.
- Seek professional development opportunities focused on stress-reduction strategies for staff.

CMS BEHAVIOR CHART

Teacher/Staff Managed

- Disruptive talking **CLD**
- Disrupting others while they work **CLD**
- Refusing to participate/work **IS**
- Academic Dishonesty **AD**
- Out of seat **MIS**
- Sleeping **MIS**
- Lying **LIE**
- Throwing objects **MIS**
- Inappropriate language/name calling **NC**
- Touching students/poking/PDA **HP PDA**
- Stealing- erasers, pencils etc. **STE**
- Running in the halls **MIS**
- Homework concerns **UNP**
- No supplies (chromebooks charged, class supplies) **UNP**
- Disrespectful behavior (tones, attitude, body language) **DIS**
- Dress code- ask them to change **DCV**

Immediately contact administration/SRO by phone/in person for crisis behaviors. (self injury, assault, etc.) Social Emotional needs should be sent to one of the social workers, (Megan White, Beth and Dave Juelfs, 8th), or the counselor, Jodi Jones.

Major Infractions-Office Managed

- Cell phone or internet policy violations - electronic violation **ED 1 - 9**
- Repeated or major insubordination- insubordination **ISH**
- Bullying, threatening or harassing others- harassment or bullying or sexual harassment **BUL, HBD, HBG,HBL,HBR,HBS, RAC**
- In an unauthorized area- restricted area **RV 1-4, RVH**
- Skipping class -skip or left class unauthorized **LCU, SK 1-9**
- Serious threats/violence towards others-assault/battery **HSU,PA,PWW, TPF, TPW,TSW**
- Hitting a staff member-assault/battery **HST**
- Progressive/habitual inappropriate behavior-misconduct habitual **MIH**
- Initiating or engaging in fighting-instigating an altercation or fighting **FG1, FG2, FGW, IA**
- Possessing, using or under the influence of an controlled substance-possession/use of drugs **PDP,POT,PUA,PUD,ALD**
- Initiating any false alarm or bomb threat-making false report **MFR**
- Gambling-misconduct **MIC**
- Possession of lighters, bullets, shells or fireworks-Possession of unauthorized object **PDP**
- Possession of Weapons-possession of weapon or look alike **PFE,PLW**
- Damaging property-Vandalism **VPD**
- Theft/Stealing -theft **THF, STE**

REFERRAL CODES

ALD: Alcohol Distribution

AD: Academic Dishonesty

BUL: Bullying

CLD: Class Disruption

ED 1: Electronic Device 1

ED 2: Electronic Device 2

ED 3: Electronic Device 3

ED 4: Electronic Device 4

ED 5: Electronic Device 5

ED 6: Electronic Device 6

ED 7: Electronic Device 7

ED 8: Electronic Device 8

ED 9: Electronic Device 9

DIS: Disrespect

DCV: Dress Code Violation

FG1: Fighting

FG2: Fighting 2

FGW: Fighting Words

HBD: Har/Bullying Disability

HBG: Har/Bullying Basis Gender

HBL: Har/Bullying Basis Religion

HBR: Har/Bullying Basis Race

HBS: Har/Bullying Sexual

Orientation

HP: Horseplay

HST: Har/Attacking a staff member

HSU: Har/ Attacking another student

IA: Instigating an altercation

IS: Insubordinate

ISH: Insubordination Habitual

LCU: Left Class Unauthorized

LIE: Lying

MFR: Making False Report

MIH: Misconduct Habitual

MIS: Misconduct

NC: Name Calling

PA: Physical Altercation

PWW: Physical Attack or fight without weapon

PAF: Physical Attack or fight with a weapon

PDP: Possession Drug Paraphernalia

PDA: PDA

PFE: Possession of a firearm or exp

PLW: Possession/Weapon-look-a-like

POT: Possession of Tobacco/Vape

PRF: Profanity

PTS: Profanity towards staff

PUA: Possession/Use of Alcohol

PUD: Possession/Use Drugs

PWW: Physical Attack or fight without weapon

RAC: Racial Incident

RV1: Restricted Area Violation 1

RV 2: Restricted Area Violation 2

RV3: Restricted Area Violation 3

RV4: Restricted Area Violation 4

RHV: Restricted Area Violation Habitual
(After 4th time)

SK1: Skip/Truancy 1

SK2: Skip/Truancy 2

SK3: Skip/Truancy 3

SK4: Skip/Truancy 4

SK5: Skip/Truancy 5

SK6: Skip/Truancy 6

SK7: Skip/Truancy 7

SK8: Skip/Truancy 8

SK9: Skip/Truancy 9

STE: Stealing

THF: Theft

TPF: Threat of physical attack with weapon

TPW: Threat of physical attack without weapon

TSW: Threat of Staff Member

UNP: Unprepared

VPD: Vandalism/Property Damage

REFERRAL POLICY

- The “CMS Behavior Chart” is a tool used to determine what behaviors should be addressed/managed by the teacher/staff and administration.
- Teacher & staff managed behaviors should be addressed/managed by the teacher or staff member.
- If a student displays a “teacher/staff managed” behavior repeatedly over the course of time (*ie. weeks*), you should follow your classroom management plan section “*Managing teacher managed behaviors*” to restore the behavior. After the behavior plan has been followed, a referral can be written. The steps taken in the “*Managing teacher managed behaviors*” section will also need to be documented in Skyward under the RTI tab, section: Interventions.
- Office Managed behaviors can be written as a referral **immediately**.
- Anytime a referral is written, a parent should be contacted by their preferred method of contact within the same day the referral is written. The goal is to contact & collaborate with parents, so reaching them at their pmc is the best way to get this done. If they do not respond within 24-48 hrs, try another method of contact until you are able to reach them. For each contact, it should be documented in Skyward under the RTI tab, section: Interventions.

REFERRAL POLICY

When writing a referral, please do the following:

- **Use the appropriate codes listed by each behavior.**
- **Document the exact behavior the student exhibited.** For example, instead of “student was disrespectful,” what did student do or say? (C. Stillman, Esq, Himes, Petrarca, Fester, Chtd.)
- **Document who was present or involved with the student’s behavior, if applicable. Use student ID numbers or other terminology than name (e.g., “Student A”) to maintain confidentiality of other students in a student record.** (C. Stillman, Esq, Himes, Petrarca, Fester, Chtd.)
- **Document steps you have taken to help restore the behavior in the referral & submitted to the teacher managed behavior google form (Updated 12/1/25).**

Ex 1: 1/15/23 Danny left my classroom without permission. When I followed him out of the classroom, he was placing items in his locker. I told him that he needs to ask permission to leave the classroom. He said “I don’t care. Don’t talk to me.” To restore the behavior, I have had a student/teacher conference about classroom expectations, daily check ins with student, and I have spoken with parents about the behavior. (C. Stillman, Esq, Himes, Petrarca, Fester, Chtd.)

Ex 2: 9/8/23 Jose pushed Student A in the hallway during dismissal. It has been reported that this is connected to the incident last week. To restore this behavior, I had a resolution conversation with both students. (C. Stillman, Esq, Himes, Petrarca, Fester, Chtd.)

DOCUMENTING TEACHER MANAGED BEHAVIOR

Updated 12/1/2025

Report all teacher managed behaviors to the following link:

<https://forms.gle/pifnWwnBzFnLiTyD9>

What to document in Skyward's RTI/MTSS tab:

- Parent Contact
- Behavior Documentation
- Behavior Management Strategies implemented
- "Managing teacher managed behaviors" steps, if applicable



2025-26 Webinar Series

For Parents, Caregivers & School Staff



If you think your child or student could benefit from skill building and/or mental health support, Cartwheel is here to help.

[Learn More](#)

Cartwheel's free webinar series provides caregivers and school staff practical tools to support student and family wellness and mental health. **Can't attend live? Register to get the replay.**

Sept 17 at 12pm ET

You Are Not Alone: Strategies for Parents & Caregivers to Support Their Children's Mental Health

Christine M. Crawford, M.D., M.P.H.

▶ [Register Here](#)

Oct 8 at 12pm ET

From Conflict to Connection: How Families and Schools Can Work Together to Break the Cycle of Bullying

Fabian Ramirez

▶ [Register Here](#)

Nov 12 at 12pm ET

Student Assessments & Evaluations: When To Seek Them, What To Know, And How To Make Sense Of Them

Ellen Braaten, Ph.D.

▶ [Register Here](#)

Dec 10 at 12pm ET

Talking to Children About Grief and Loss in Developmentally Friendly Ways

Mekel Harris, Ph.D.

▶ [Register Here](#)

Jan 14 at 7pm ET

Building Resilience and Emotional Exposure in Kids

Alex Hirshberg, Psy.D.

▶ [Register Here](#)

Feb 11 at 12pm ET

Promoting Healthy Relationships with Food and Body in Schools

Dana Sedlak, LCSW, CEDS-C

▶ [Register Here](#)

Mar 11 at 12pm ET

Navigating the Tough Talks: Strategies for Talking to Teens about Substance Use

Amy McCarthy Baluch, LICSW

▶ [Register Here](#)

Apr 15 at 12pm ET

5 Keys to Parenting a Child with ADHD

Erin Schoenfelder Gonzalez, Ph.D.

▶ [Register Here](#)

Cartwheel partners with schools to provide a evidence-based telehealth services for students, families, and school staff through 1:1 teletherapy, psychiatry, family therapy, parent guidance, and staff therapy. Learn more at: www.cartwheel.org/families

School Avoidance Program

A specialized clinical pathway within your existing Cartwheel partnership—intervening early to help treat the root causes of school avoidance.



Here's how our specialized School Avoidance Program works:



Clinical Assessment (SRAS)

We use the School Refusal Assessment Scale to identify the specific reasons behind each student's avoidance. Is it social anxiety? Fear of failure? Separation anxiety? This tells us exactly how to help.



Regular 1:1 Therapy

Our licensed clinicians are trained in school avoidance interventions and work with students to build specific coping skills.



Parent Guidance Built In

This is the game-changer. We provide 1-1 and group sessions for parents and caregivers because school avoidance can't be solved without consistent family involvement. Parents and caregivers get practical strategies and a place to get real-time support.



Psychiatric Support

If a student might benefit from medication evaluation and/or management, families can receive direct support from a Cartwheel child psychiatrist or nurse practitioner, all coordinated within our program.



School Collaboration

We work closely with your team to ensure strategies are consistent across home and school settings.



Teletherapy Access

Virtual therapy allows for flexibility, including weekend hours, so students can still access care when they're struggling to leave home.

School Avoidance Program



School avoidance may look like:

- **Anxiety** about attending school or specific classes
- **Frequent tardiness** due to difficulty getting ready in the morning
- **Needing help or refusing to get out of the car** at school drop-off
- **Avoiding certain classes** or leaving campus early
- **Frequently ending up in the nurse's office** with unexplained physical complaints
- **Stomachaches, headaches, or other physical symptoms** that appear only on school days
- **Emotional distress, tears, or panic** when discussing school

A student may benefit from this program if they:

- **Experience frequent school avoidance** or difficulty getting to school (e.g., physical complaints, emotional meltdowns, refusing to leave home)
- **Have mental health conditions** like anxiety or depression that contribute to chronic absences
- **Have parents or caregivers who recognize attendance is an ongoing concern** and are seeking support
- **Have families committed to participating in weekly therapy sessions** alongside their child

How to refer a student to the program

The referral process is exactly what you're used to—just check "School Avoidance" on the [referral form](#).



District Referral

Use the updated [referral form](#) and select "school avoidance" as the referral reason.



Family Interest Form

Families will see the updated [family interest form](#) and can select "school avoidance" as the reason they are seeking care.



Clinical Referral

Cartwheel clinicians can identify students who may benefit from the program and facilitate enrollment when they start care.

Questions? Contact your dedicated Program Manager.

Helping Your Child Feel Ready for School Again



Many children find it hard to go to school because of anxiety or stress. This program provides support to help you and your child overcome these challenges.

Your child could benefit from this program if:

School mornings are stressful, emotional, or full of conflict.



Make mornings calmer and less stressful for the whole family.

They feel anxious, overwhelmed, or upset about going to school.



Help your child feel more confident and less worried about school.

They want to do well in school but struggle to get there.



Get to school consistently and help your child show up for learning.

They have frequent physical complaints (stomachaches, headaches)



Feel better physically with fewer stress-related symptoms.

How the Program Works



Regular sessions for your child

Your child meets 1:1 with a caring therapist to build coping skills, manage anxiety, and feel more comfortable getting to school.



Flexible telehealth access

Evening & weekend appointments make it easier to fit care into your family's schedule—even when leaving home feels hard.



Sessions for parents and caregivers

We'll help to guide you with simple, practical strategies to use at home. Parent participation is an important part of the program.



Medication support (optional)

Our child psychiatrists and nurse practitioners are available to support your family's care plan and discuss whether medication is a helpful option.



Teamwork with your child's school

We partner with your child's school team so everyone understands what your child needs to be successful.

What to expect



Program length is flexible and **tailored to each child's specific needs.**



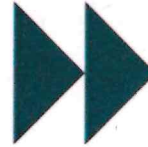
Regular sessions for children and regular sessions for parents.



Parent involvement is essential and participation is expected in sessions or regular check-ins.



No cost for families who have Medicaid. If you have private insurance, a copayment or deductible may apply and we will give you a cost estimate before the first session.



Getting Started is Easy

You are not in this alone. We are here to help. Here's how you can get started:



Sign up directly

Fill out our form here:
[cartwheel.org/families](https://www.cartwheel.org/families)



Ask your school

Talk to your child's school counselor or social worker and let them know you're interested in the Cartwheel School Avoidance Program.



Questions? Call us.

Contact Cartwheel at **617-272-7439** to learn more and get your questions answered.

5.5. Student School Board Member Report - Griffin
Crask-Weeks

5.6. Budget Committee Update - Dr. Dennis Craft

5.7. Freedom of Information Requests

5.7.a. 11/26/25 Request from Kyrie Reitz for
employee union information. Complied 12/1/25

5.7.b. 11/30/25 Request from CT Mills for
employee information. Complied 12/2/25

6. **Approval of Minutes**

6.1. Approval of November 17, 2025 Board Minutes

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Regular Meeting, Monday, November 17, 2025

SUMMARY

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Correspondence
5. Audience Input
6. Student Recognition
7. Superintendent's Report
8. Financial Report
9. Public Relations Report
10. Freedom of Information Request
11. Approval of Minutes of Regular Meeting of 10/20/25
12. Approval of Minutes of Special Meeting of 11/10/25
13. Approval of Board Bills
14. Approval of Monthly Financial Statements
15. Approval of New Club at CHS (Fragrance Club)
16. Approval of Quote for Firewall and Licensing
17. Approval of Fiscal Year 2026 Maintenance Grant
18. Approval to Seek Bids for Summer 2026 Projects
19. Approval of Trip Request to Switzerland and the Mediterranean
20. Approval of Truth in Taxation Resolution
21. Approval to Reject and Re-Bid the Baseball Field Concrete Bid Package
22. Approval to Reject and Re-Bid the Baseball Field Earthwork Bid Package
23. Presentation of Board Policy Updates
24. Closed Session
25. Return to Open Session
26. Report on Closed Session Discussion
27. Approval of Resignations of Non-Certified Employees
28. Approval of Certified Employee Retirement
29. Approval of Dismissal of Probationary Employee
30. Approval of Employment of Non-Certified Employees
31. Approval of Expulsion of Student
32. Adjournment

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Regular Meeting, Monday, November 17, 2025
6:30 p.m.

- Call to Order** 1. The Regular Meeting of the Board of Education of Collinsville Community Unit School District No. 10 was held on the evening of Monday, November 17, 2025, at 6:30 p.m., at the Unit #10 Administrative Annex, 123 West Clay Street, Collinsville, Illinois.
- Roll Call** 2. Those members present were: Jane Soehlke, Vice President; Vicki Reulecke, Secretary; Gary Peccola, President; Lori Billy; Jennifer Hasamear (present after 7:50 p.m.); Michele Stutts; and Dennis Craft, Treasurer.
- Pledge of Allegiance** 3. Mr. Peccola led those in attendance in reciting the Pledge of Allegiance.
- Correspondence** 4. Mrs. Reulecke said the following correspondence had been received by the Board:
- (a) Correspondence from John Taylor
 - (b) Correspondence from Josh Holley
 - (c) Correspondence from Brandon Snyder
 - (d) Correspondence from Mike Hare
 - (e) Correspondence from Martha Walter
- Audience Input** 5. Mr. Peccola provided an opportunity for public input and no one sought to be recognized.
- Reports**
- Student Recognition** 6. Mr. Bobby Wright introduced CHS senior, Toby Hawkes, who qualified for the IHSA Girls State Tennis finals and advanced to the second round. She is the first girl in the history of the program to make it to state finals. Mr. Wright said Toby is in the top 15% in her class and demonstrates high levels of sportsmanship and leadership. She is well respected by her opponents and admired by her teammates. Toby was presented with a certificate recognizing her accomplishment. As a former CHS tennis coach, Ms. Stutts said this is a well-deserved honor and she is very proud of Toby.
- Superintendent's Report** 7. Dr. Skertich said the State Board of Education's School Report Cards for the 2024-25 school year were recently released. He commended Mrs. Collins and Mrs. Berry-Coleman for doing an excellent job in making the media and families aware of the

release. The report card provides detailed information about the district's performance in academics, student success, staff and finances. This year eight schools in the district received a Commendable rating and Webster earned an "Exemplary" designation. A staff retention rate of 92% leads to a stable and consistent environment for students. The STEM classes at DIS and CMS continue to thrive and are engaging students in hands-on learning that builds critical thinking skills and exposes them to future career opportunities. Students in grades 3-8 performed slightly below their peers across Illinois on the IAR, ELA and math growth measures, while CHS students showed growth similar to statewide averages on the ACT. Class sizes average 20 throughout the district and the district's graduation rate was down slightly to 84%. Dr. Skertich said there is still work to do and future efforts will continue to focus on improving attendance, social-emotional learning, student growth, proficiency and the graduation rate. However, there is much for the district to be proud of, and he is grateful for the team effort put forth by staff, students and families. There is a link to the state report card available on the district's webpage.

Financial Report 8. Mrs. Hadjan presented her financial summary report as of October 31, which is 33% into the fiscal year. She shared beginning fund balances, revenue, expenditures and ending fund balance information for the four main operating funds. She previously reported that revenue is down compared to the same time last year due to changes in how tax revenue is distributed to the district. As the district's bond issue will be paid off in January, she plans to levy the full 11 cent increase in the O&M fund that was approved under the referendum. She also reviewed snapshot reports for the Unit budget and CAVC budget giving additional details with respect to individual revenue and expenditure items and mandated categorical payments.

Public Relations Report 9. Mrs. Kim Collins shared highlights from her written report including measures to increase communication and family involvement. The ParentSquare communication platform is in its second year and has a 99.1% contactable level with families, which is very impressive for a district this size. Staff members are becoming more familiar with using it, sharing over 5,500 photos and videos this school year. Goals for the 2025-26 school year are to help more staff and parents become comfortable using ParentSquare, and to activate ParentSquare at CHS and CMS to

communicate with students within the platform.

- Freedom of Information Request**
10. Mr. Peccola said the following Freedom of Information Request had been received:
- (a) 11/3/25 Request from David Eisenberg for construction project documents. Complied 11/7/25.
- Approval of Minutes of Regular Meeting of 10/20/25 (Motion Passed)**
11. A motion was made by Reulecke and seconded by Soehlke that the minutes listed below be approved. Motion passed on roll call vote as follows: Soehlke, yes; Reulecke, yes; Peccola, yes; Billy, yes; Hasamear, absent; Stutts, yes; Craft, yes.
- Regular Meeting – October 20, 2025
 - Closed Session – Regular Meeting – October 20, 2025
- Approval of Minutes of Special Meeting of 11/10/25 (Motion Passed)**
12. A motion was made by Reulecke and seconded by Craft that the minutes listed below be approved. Motion passed unanimously on voice vote.
- Special Meeting – November 10, 2025
 - Closed Session – Special Meeting – November 10, 2025
- Approval of Board Bills (Motion Passed)**
13. A motion was made by Reulecke and seconded by Billy that the Board bills for the Area Vocational Center Budget and the Unit 10 General Budget presented for payment on November 17, 2025, and attached to these minutes as Exhibit E-7 be approved and that the Treasurer be authorized to sign checks for same. Motion passed on roll call vote as follows: Soehlke, yes; Reulecke, yes; Peccola, yes; Billy, yes; Hasamear, absent; Stutts, yes; Craft, yes.
- Approval of Monthly Financial Statements (Motion Passed)**
14. A motion was made by Reulecke and seconded by Soehlke that the monthly financial statements for Collinsville Community Unit School District No. 10 and the Collinsville Area Vocational Center for October, 2024, be approved and attached to these minutes as Exhibit E-8. Motion passed unanimously on voice vote.
- Approval of New Club at CHS (Fragrance Club) (Motion Passed)**
15. A motion was made by Reulecke and seconded by Stutts to approve the request to establish a Fragrance Club at Collinsville High School, with no stipend for the sponsor. General discussion was held as to whether the purpose of the club was sufficient to fall under the realm of what CHS clubs should be. Motion passed on roll call vote as follows: Soehlke, yes; Reulecke, no; Peccola, yes; Billy, yes; Hasamear, absent; Stutts, yes; Craft, no.

**Approval of
Quote for
Firewall and
Licensing
(Motion Passed)**

16. A motion was made by Reulecke and seconded by Craft to approve the quote from WJR Technologies for \$69,430, as presented in Exhibit E-10.2, for a new next-generation firewall with three years of licensing. Motion passed on roll call vote as follows: Soehlke, yes; Reulecke, yes; Peccola, yes; Billy, yes; Hasamear, absent; Stutts, yes; Craft, yes.

**Approval of
Fiscal Year 2026
Maintenance
Grant
(Motion Passed)**

17. A motion was made by Reulecke and seconded by Soehlke to approve the Fiscal Year 2026 Maintenance Grant, as presented in Exhibit E-10.3. Dr. Skertich provided additional details about the maintenance grant, which is a \$50,000 matching grant from the state. The district has used the funds for asbestos abatement and new flooring at CHS. ISBE has shared information that there will still be a grant coming for the 2027 fiscal year. Motion passed unanimously on voice vote.

**Approval to
Seek Bids for
Summer 2026
Projects
(Motion Passed)**

18. A motion was made by Reulecke and seconded by Stutts to authorize the Superintendent to seek bids for restroom renovations at Renfro and Kreitner Elementary Schools; CHS and CMS parking lots; and flooring replacement at CHS. Motion passed unanimously on voice vote.

**Approval of
Trip Request
to Switzerland
and the
Mediterranean
(Motion Passed)**

19. A motion was made by Reulecke and seconded by Soehlke to approve the Field Trip Request from Melissa Oatman to travel to Switzerland, France, Italy and Spain, as presented in Exhibit E-10.5. Motion passed unanimously on voice vote.

**Approval of
Truth in
Taxation
Resolution
(Motion Passed)**

20. A motion was made by Reulecke and seconded by Soehlke to approve the Truth in Taxation Resolution, as presented in Exhibit E-10.6. The district is required to hold a Truth in Taxation hearing because the projected levy increase is greater than 5%. Mrs. Hadjan shared handouts containing her levy calculation, which is unchanged from the one she shared at the budget committee meeting. The most recent EAV estimates went down, and she will continue to request updated numbers. The levy calculations reflect an 11% increase in equalized assessed valuation to insure no money is left on the table. Her figures include keeping the IMRF and Social Security levies the same as last year and upping the O&M levy by the full amount of the approved referendum increase. Her preliminary calculations reflect a total levy of \$54,902,159, with a resulting estimated combined district tax rate of 4.24 for 2025. The final rate will depend on EAV amounts. Mrs. Hadjan will continue to tweak

the figures and will have an update at the December 8 budget committee meeting. Approval of the final levy will be on the agenda for the December 15 regular board meeting. Motion passed on roll call vote as follows: Soehlke, yes; Reulecke, yes; Peccola, yes; Billy, yes; Hasamear, absent; Stutts, yes; Craft, yes.

**Approval to
Reject and Re-
Bid the Baseball
Field Concrete
Bid Package
(Motion Passed)**

21. A motion was made by Reulecke and seconded by Soehlke to approve the rejection of the cement bid package (#3) from RCS Construction and request to rebid this item associated with the baseball field project. Dr. Skertich said the concrete and earthwork bids came in \$400,000 over budget. FGM, Oates and Holland are working together to make revisions and rebid those items. It will be a tight schedule, but they are hopeful to have revised bids on the agenda at the December 15 regular meeting. Motion passed unanimously on voice vote.

**Approval to
Reject and Re-
Bid the Baseball
Field Earthwork
Bid Package
(Motion Passed)**

22. A motion was made by Reulecke and seconded by Billy to approve the rejection of the earthwork bid package (#31) from JP Burns and request to rebid this item associated with the baseball field project. Motion passed unanimously on voice vote.

**Presentation of
Board Policy
Updates**

23. Dr. Skertich said the Press Plus Policy Update #120 is being presented for the first reading. He gave a quick summary of the changes being presented, noting that there are no major changes but there are a lot of them. Final approval will be on the agenda at the December 15, 2025 regular meeting. In the meantime, Board members may contact Dr. Skertich if there are any questions or concerns.

**Closed Session
(Motion Passed)**

24. A motion was made by Reulecke and seconded by Soehlke that the Board adjourn to Closed Session to discuss appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1); and student disciplinary cases, pursuant to 5 ILCS 120/2(c)(9). Motion passed on roll call vote as follows: Soehlke, yes; Reulecke, yes; Peccola, yes; Billy, yes; Hasamear, absent; Stutts, yes; Craft, yes. (7:20 p.m.)

**Return to
Open Session**

25. The Regular Meeting returned to Open Session at 7:51 p.m. Those members present on roll call were: Soehlke, Reulecke, Peccola, Billy, Hasamear, Stutts and Craft.

Report on

26. Mrs. Reulecke reported that during Closed Session the Board

- | | |
|--|---|
| Closed Session Discussion | discussed the following: |
| | <ol style="list-style-type: none"> 1. Appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1); and 2. Student disciplinary cases, pursuant to 5 ILCS 120/2(c)(9). |
| Approval of Resignations of Non-Certified Employees (Motion Passed) | <p>27. A motion was made by Reulecke and seconded by Soehlke to approve the resignations of the following non-certified employees. Motion passed unanimously on voice vote.</p> <p>Brenna Swartz, CHS Educational Assistant, effective November 20, 2025; and</p> <p>Jennifer Rice, Webster Relief Aide, effective November 7, 2025.</p> |
| Approval of Certified Employee Retirement (Motion Passed) | <p>28. A motion was made by Reulecke and seconded by Billy to approve the retirement of Sandra Giger, Kreitner Elementary teacher, effective the end of the 2027-28 school year. Motion passed unanimously on voice vote.</p> |
| Approval of Dismissal of Probationary Employee (Motion Passed) | <p>29. A motion was made by Reulecke and seconded by Stutts that the Board terminate the employment of Jeremiah Williams, a probationary custodian, effective November 13, 2025. Motion passed on roll call vote as follows: Soehlke, yes; Reulecke, yes; Peccola, yes; Billy, yes; Hasamear, yes; Stutts, yes; Craft, yes.</p> |
| Approval of Employment of Non-Certified Employees (Motion Passed) | <p>30. A motion was made by Reulecke and seconded by Craft to approve the employment of the following non-certified employees, pending employment requirements. Motion passed on roll call vote as follows: Soehlke, yes; Reulecke, abstain; Peccola, yes; Billy, yes; Hasamear, yes; Stutts, yes; Craft, yes.</p> <p>Lisa Blue, Maryville building custodian, effective November 17, 2025; and</p> <p>Emily Reulecke, CHS Educational Assistant, effective November 21, 2025.</p> |
| Approval of Expulsion of Student (Motion Passed) | <p>31. A motion was made by Reulecke and seconded by Stutts that the Board approve the Administrative Placement Agreement for the student (25-26/5) named in Exhibit E-13.1 and hold the student's expulsion in abeyance for the remainder of the 2025-26 school year, for the purpose of allowing the student to enroll in the Center for Educational Opportunities (CEO) pursuant to the terms of the Waiver of Expulsion Hearing Rights Agreement. Motion passed on roll call vote as follows: Soehlke, yes;</p> |

Reulecke, yes; Peccola, yes; Billy, yes; Hasamear, yes; Stutts, yes; Craft, yes.

Adjournment 32. There being no further business, Mr. Peccola declared the meeting adjourned at 7:55 p.m.

7. **Approval of Board Bills for December 2025**

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
		ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION		FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT		
REF	CATALOG	DESCRIPTION		LQ	QTY	LINE AMOUNT			ACCT AMOUNT			
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL	DESCRIPTION	1099								
A & M PR000	A & M PRODUCTS	80720	0000000000	12502025	AP	Holiday Classic Trophies CHS	B		12/08/2025	12/08/2025	R	\$1,639.00
							25-26					\$1,639.00
10E047	1500 4120 00 000000					CHS ATHLETIC AWARDS/TROPHIES						\$1,639.00
											NUMBER OF INVOICES: 1	\$1,639.00
ABC SUPP000	ABC SUPPLY COMPANY	77425533	0000000000	12502025	AP	Matterhorn siding	B		12/04/2025	12/04/2025	R	\$431.70
							25-26					\$431.70
10A001	1710 0011 00 000000					VOC Lot 1Tanglewood						\$431.70
											NUMBER OF INVOICES: 1	\$431.70
AC SYSTE000	AC SYSTEMS INC	94106	0000000000	12502025	AP	control motor speed CHS	B		12/02/2025	12/02/2025	R	\$255.48
							25-26					\$255.48
20E008	2540 4100 22 000000		22			CHS MAINT SUPPLIES						\$255.48
											NUMBER OF INVOICES: 1	\$255.48
ACOSTDAI000	ACOSTA, DAISY	11-19-25	0000000000	12502025	AP	Illinois notary course	B		12/02/2025	12/02/2025	R	\$29.00
							25-26					\$29.00
10E002	2641 4100 00 000000					STUDENT SERVICES SUPPLIES						\$29.00
											NUMBER OF INVOICES: 1	\$29.00
AEP ENER000	AEP ENERGY	3007703568	0000000000	12502025	AP	Renfro	B		12/02/2025	12/02/2025	R	\$5,406.60
							25-26					\$5,406.60
20E007	2540 4660 28 000000					ELECTRICITY RENFRO						\$5,406.60
											NUMBER OF INVOICES: 1	\$5,406.60
AEP ENER000	AEP ENERGY	3007703579	0000000000	12502025	AP	Caseyville	B		12/02/2025	12/02/2025	R	\$23.67
							25-26					\$23.67
20E007	2540 4660 21 000000					ELECTRICITY CASEYVILLE						\$23.67
											NUMBER OF INVOICES: 1	\$23.67
AEP ENER000	AEP ENERGY	3007703603	0000000000	12502025	AP	CMS	B		12/02/2025	12/02/2025	R	\$10,082.20
							25-26					\$10,082.20

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
REF	CATALOG	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION			FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099				LQ		QTY			LINE AMOUNT
												ACCT AMOUNT
AEP ENER000	AEP ENERGY	3007703603		*****CONTINUED*****								
20E007 2540 4660 27 000000				ELECTRICITY MS								\$10,082.20
AEP ENER000	AEP ENERGY	3007703625	0000000000	12502025 AP	CHS		B	12/02/2025	12/02/2025	R		\$16,474.10
20E007 2540 4660 22 000000				ELECTRICITY HS			25-26					\$16,474.10
												\$16,474.10
AEP ENER000	AEP ENERGY	3007703636	0000000000	12502025 AP	DIS		B	12/02/2025	12/02/2025	R		\$21,306.57
20E007 2540 4660 33 000000				ELECTRICITY DORRIS			25-26					\$21,306.57
												\$21,306.57
AEP ENER000	AEP ENERGY	3007703669	0000000000	12502025 AP	Kreitner		B	12/02/2025	12/02/2025	R		\$96.98
20E007 2540 4660 25 000000				ELECTRICITY KREITNER			25-26					\$96.98
												\$96.98
AEP ENER000	AEP ENERGY	3007703681	0000000000	12502025 AP	KREITNER ELECTRICITY		B	12/02/2025	12/02/2025	R		\$80.84
20E007 2540 4660 25 000000				ELECTRICITY KREITNER			25-26					\$80.84
												\$80.84
NUMBER OF INVOICES: 7											\$53,470.96	
ALEXANDE000	ALEXANDER, ARDRIELLE	11-2025	0000000000	12502025 AP	Mileage Truancy		B	12/08/2025	12/08/2025	R		\$158.13
10E001 2110 3320 00 000000				Truant Officer Travel			25-26					\$158.13
												\$158.13
NUMBER OF INVOICES: 1											\$158.13	
ALGAE RE000	ALGAE RESEARCH SUPPLY	23272	0102600056	12502025 AP	biology supplies		B	12/05/2025	12/05/2025	R		\$203.45
100				S&H			25-26		23.75			\$179.70
				Brainy Briny fake fluorescent food:			F		6.00			\$179.70
				Microplastic zooplanston								
				Bioaccumulation using Brine shirmp.								
10E018 1130 4100 00 000000				CHS SCIENCE SUPPLIES								\$179.70
110				S&H					1.00			\$23.75

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
ALGAE RE000	ALGAE RESEARCH SUPPLY	23272				*****CONTINUED*****						
10E018 1130 4100 00 000000						CHS SCIENCE SUPPLIES						\$23.75
											NUMBER OF INVOICES: 1	\$203.45
ALL PRO 002	ALL PRO TEES	APT14109	0102600035	12502025	AP	supplies for Kudos Korner	B		12/04/2025	12/04/2025	R	\$500.00
							25-26					\$500.00
100		Kahok Shirts 2-x 2-m 2-L 2-XL 2-2XL					F	10.00				\$100.00
10E003 2410 4110 22 000000						CHS PBIS FUNDS						\$100.00
110		Kahok Pajama Pants 2-S 2-M 2-L 2-XL 2-2XL					F	10.00				\$150.00
10E003 2410 4110 22 000000						CHS PBIS FUNDS						\$150.00
120		Kahok Hats ONE SIZE					F	10.00				\$100.00
10E003 2410 4110 22 000000						CHS PBIS FUNDS						\$100.00
130		Kahok Hoodies 2-X 2-M 2-L 2-XL 2-2XL					F	10.00				\$150.00
10E003 2410 4110 22 000000						CHS PBIS FUNDS						\$150.00
											NUMBER OF INVOICES: 1	\$500.00
ALL SYST000	ALL SYSTEMS IRRIGATION	11-11-25	0000000000	12502025	AP	winterize ball fields CHS	B		12/02/2025	12/02/2025	R	\$1,470.00
							25-26					\$1,470.00
20E008 2540 3240 22 000000						REPAIR/MAINT HS ATHLETICS						\$1,470.00
											NUMBER OF INVOICES: 1	\$1,470.00
AMEREN I000	AMEREN ILLINOIS	0323128094	0000000000	12502025	AP	Caseyville	B		12/02/2025	12/02/2025	R	\$576.75
							25-26					\$576.75
20E007 2540 4650 21 000000						NATURAL GAS CASEYVILLE						\$576.75
AMEREN I000	AMEREN ILLINOIS	0483929006	0000000000	12502025	AP	Maryville	B		12/02/2025	12/02/2025	R	\$205.25
							25-26					\$205.25
20E007 2540 4650 26 000000						NATURAL GAS MARYVILLE						\$205.25

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF	CATALOG	DESCRIPTION				LQ		QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL	DESCRIPTION	1099						ACCT AMOUNT
AMEREN I000	AMEREN ILLINOIS	1879163027	0000000000	12502025	AP	Matterhorn Canyon	B		12/03/2025	12/03/2025	R	\$93.24
							25-26					\$93.24
	10A001 1710 0011 00 000000					VOC Lot 1Tanglewood						\$93.24
AMEREN I000	AMEREN ILLINOIS	2479934005	0000000000	12502025	AP	Webster	B		12/02/2025	12/02/2025	R	\$881.97
							25-26					\$881.97
	20E007 2540 4650 31 000000					NATURAL GAS WEBSTER						\$881.97
AMEREN I000	AMEREN ILLINOIS	2756232005	0000000000	12502025	AP	Kreitner	B		12/02/2025	12/02/2025	R	\$187.23
							25-26					\$187.23
	20E007 2540 4650 25 000000					NATURAL GAS KREITNER						\$187.23
AMEREN I000	AMEREN ILLINOIS	2916793131	0000000000	12502025	AP	DIS	B		12/01/2025	12/01/2025	R	\$40.79
							25-26					\$40.79
	20E007 2540 4660 33 000000					ELECTRICITY DORRIS						\$40.79
AMEREN I000	AMEREN ILLINOIS	3864012173	0000000000	12502025	AP	Unit	B		12/02/2025	12/02/2025	R	\$65.79
							25-26					\$65.79
	20E007 2540 4650 01 000000					NATURAL GAS ADMIN BLDG						\$65.79
AMEREN I000	AMEREN ILLINOIS	4113114000	0000000000	12502025	AP	Renfro	B		12/02/2025	12/02/2025	R	\$234.10
							25-26					\$234.10
	20E007 2540 4650 28 000000					NATURAL GAS RENFRO						\$234.10
AMEREN I000	AMEREN ILLINOIS	5252357001	0000000000	12502025	AP	Summit	B		12/02/2025	12/02/2025	R	\$181.70
							25-26					\$181.70
	20E007 2540 4650 29 000000					NATURAL GAS SUMMIT						\$181.70
AMEREN I000	AMEREN ILLINOIS	5468217450	0000000000	12502025	AP	Maryville	B		12/03/2025	12/03/2025	R	\$59.71
							25-26					\$59.71
	20E007 2540 4660 26 000000					ELECTRICITY MARYVILLE						\$59.71
AMEREN I000	AMEREN ILLINOIS	6180031212	0000000000	12502025	AP	Unit	B		12/02/2025	12/02/2025	R	\$80.20
							25-26					\$80.20

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
AMEREN I000	AMEREN ILLINOIS	6180031212				*****CONTINUED*****						
20E007 2540 4650 01 000000		NATURAL GAS ADMIN BLDG										\$80.20
AMEREN I000	AMEREN ILLINOIS	6540416335	0000000000	12502025	AP	Webster	B	12/09/2025	12/09/2025	R		\$33.69
20E007 2540 4660 31 000000		ELECTRICITY WEBSTER					25-26					\$33.69
												\$33.69
AMEREN I000	AMEREN ILLINOIS	6621334004	0000000000	12502025	AP	Unit	B	12/02/2025	12/02/2025	R		\$101.47
20E007 2540 4650 01 000000		NATURAL GAS ADMIN BLDG					25-26					\$101.47
												\$101.47
AMEREN I000	AMEREN ILLINOIS	6830294009	0000000000	12502025	AP	CMS	B	12/02/2025	12/02/2025	R		\$963.11
20E007 2540 4650 27 000000		NATURAL GAS MS					25-26					\$963.11
												\$963.11
AMEREN I000	AMEREN ILLINOIS	7416548493	0000000000	12502025	AP	Hollywood Heights	B	12/02/2025	12/02/2025	R		\$267.50
20E007 2540 4650 23 000000		NATURAL GAS HOLLYWOOD HEIGHTS					25-26					\$267.50
												\$267.50
AMEREN I000	AMEREN ILLINOIS	7944225617	0000000000	12502025	AP	Dorris	B	12/02/2025	12/02/2025	R		\$1,166.72
20E007 2540 4650 33 000000		NATURAL GAS DORRIS					25-26					\$1,166.72
												\$1,166.72
AMEREN I000	AMEREN ILLINOIS	8808982000	0000000000	12502025	AP	Jefferson	B	12/02/2025	12/02/2025	R		\$93.09
20E007 2540 4650 24 000000		NATURAL GAS JEFFERSON					25-26					\$93.09
												\$93.09
AMEREN I000	AMEREN ILLINOIS	9567041000	0000000000	12502025	AP	Twin Echo	B	12/02/2025	12/02/2025	R		\$113.93
20E007 2540 4650 30 000000		NATURAL GAS TWIN ECHO					25-26					\$113.93
												\$113.93
NUMBER OF INVOICES: 18											\$5,346.24	
BAER HEA000	BAER HEATING & COOLING INC	13945	0000000000	12502025	AP	Unit admin building	B	12/01/2025	12/01/2025	R		\$39,448.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION					LQ	QTY				LINE AMOUNT
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
BELLEVL015	BELLEVILLE WEST HIGH SCHOOL	5-7-25				*****CONTINUED*****						
10E045 1500 6410 22 000000						HS BOYS TOURNEY ENTRY FEES						\$275.00
						NUMBER OF INVOICES: 2						\$675.00
BERRYLAT000	BERRY-COLEMAN, LATOYA	11/15/25	0000000000	12502025	AP	Reimbursement for travel	B		12/02/2025	12/02/2025	R	\$235.20
10E040 2210 3320 00 260000						TITLE IV SSAE - TRAVEL	25-26					\$235.20
						NUMBER OF INVOICES: 1						\$235.20
BILLYLOR000	BILLY, LORI	11/24/25	0000000000	12502025	AP	Mileage/meal reimb. conference	B		12/01/2025	12/01/2025	R	\$419.45
10E001 2310 3320 00 000000						BOARD TRAVEL	25-26					\$419.45
						NUMBER OF INVOICES: 1						\$419.45
BIO CORP000	BIO CORPORATION	1074860	0102600052	12502025	AP	Biology items	B		12/01/2025	12/01/2025	R	\$144.30
100						LP2028P Lamprey preserved specimen	25-26					\$144.30
10E018 1130 4100 00 000000						CHS SCIENCE SUPPLIES	F	13.00				\$110.50
110						GULP01X Lamprey dissection guide	F	1.00				\$9.95
10E018 1130 4100 00 000000						CHS SCIENCE SUPPLIES						\$9.95
120						Freight		1.00				\$23.85
10E018 1130 4100 00 000000						CHS SCIENCE SUPPLIES						\$23.85
						NUMBER OF INVOICES: 1						\$144.30
BLACKSCO000	BLACKARD, SCOTT	NOV.	0000000000	12502025	AP	Mileage	B		12/10/2025	12/10/2025	R	\$108.50
10E001 2110 3320 00 000000						Truant Officer Travel	25-26					\$108.50

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
NUMBER OF INVOICES: 1												\$108.50
BOHNS FA000	BOHNS FARM & GREENHOUSES INC.	2920	0000000000	12502025	AP	Bushes and trees CAVC	B		12/03/2025	12/03/2025	R	\$3,588.20
60E001	2533 5410 34 000000					CAVC-OUTSIDE OF CONTRACT	25-26					\$3,588.20
NUMBER OF INVOICES: 1												\$3,588.20
BSN SPOR000	BSN SPORTS	03/11/2025	0032500024	12502025	AP	Balls	B		12/09/2025	12/09/2025	R	\$298.04
100		Penn Tennis Balls - Yellow					25-26					\$298.04
10E045	1500 4240 00 000000					CHS BOYS TENNIS SUPPLIES	F	46.00				\$275.54
110		Freight					F	1.00				\$22.50
10E045	1500 4240 00 000000					CHS BOYS TENNIS SUPPLIES						\$22.50
BSN SPOR000	BSN SPORTS	310978130000030	0032600004	12502025	AP	Blk/wht-academy team backpack	B		12/04/2025	12/04/2025	R	\$1,483.72
100		Blk/wht-academy team backpack NKDV0761					25-26					\$1,483.72
10E045	1500 4140 00 000000					CHS WRESTLING SUPPLIES	F	28.00				\$1,399.72
110		Freight					F	1.00				\$84.00
10E045	1500 4140 00 000000					CHS WRESTLING SUPPLIES						\$84.00
BSN SPOR000	BSN SPORTS	932150892	0000000000	12502025	AP	CMS graphic pads wrestling	B		12/03/2025	12/03/2025	R	\$1,104.99
10E046	1500 5400 27 000000					CMS GIRLS CAP OUTLAY/EQUIPMENT	25-26					\$1,104.99
NUMBER OF INVOICES: 3												\$2,886.75
BUCKEYE 000	BUCKEYE	90716034	0000000000	12502025	AP	liners 55 gal and 32 gal. warehouse	B		12/01/2025	12/01/2025	R	\$497.06
20E007	2540 4100 10 000000					CUSTODIAL SUPPLIES UNIT	25-26					\$497.06

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
NUMBER OF INVOICES: 1											\$497.06	
BUDGET S000	BUDGET SIGNS TROPIES AND PLAQUES	852660	0000000000	12502025	AP	conference banners CMS	B		12/10/2025	12/10/2025	R	\$1,237.50
							25-26					\$1,237.50
10E047	1500 4120 27 000000					CMS ATHLETIC AWARD/TROPHIES						\$1,237.50
NUMBER OF INVOICES: 1											\$1,237.50	
BUREAU 0000	BUREAU OF EDUC & RESEARCH	11/18/25	0000000000	12502025	AP	K. Webb online pd	B		12/03/2025	12/03/2025	R	\$295.00
							25-26					\$295.00
10E037	2210 3320 00 260000					IDEA PRESCHOOL-IMPR INST PD						\$295.00
NUMBER OF INVOICES: 1											\$295.00	
CALO TRU000	CALO TRUST RESTORED	113037	0000000000	12502025	AP	academic daily September	B		12/02/2025	12/02/2025	R	\$4,836.93
							25-26					\$4,836.93
10E092	4220 6800 00 000000											\$4,836.93
CALO TRU000	CALO TRUST RESTORED	113809	0000000000	12502025	AP	October academic daily	B		12/02/2025	12/02/2025	R	\$5,297.59
							25-26					\$5,297.59
10E092	4220 6800 00 000000											\$5,297.59
CALO TRU000	CALO TRUST RESTORED	114187	0000000000	12502025	AP	target spec. Ed.	B		12/02/2025	12/02/2025	R	\$10.41
							25-26					\$10.41
10E092	2523 4100 00 000000											\$10.41
NUMBER OF INVOICES: 3											\$10,144.93	
CARTEJIL000	CARTER, JILL	12-1-25	0000000000	12502025	AP	IETC mileage, lodging, and meals reimb.	B		12/08/2025	12/08/2025	R	\$434.41
							25-26					\$434.41
10E040	2210 3320 00 260000					TITLE IV SSAE - TRAVEL						\$434.41

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID	DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
REF	CATALOG	DESCRIPTION					LQ		QTY			LINE AMOUNT
ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL	DESCRIPTION	1099							ACCT AMOUNT
						NUMBER OF INVOICES:	1					\$434.41
CES OFAL000	CES OFALLON	40011	0000000000	12502025	AP	CHS bridge	B	12/02/2025	12/02/2025	R		\$3,022.00
							25-26					\$3,022.00
20E008	2540 3230 22 000000					CHS REPAIR/MAINT						\$3,022.00
						NUMBER OF INVOICES:	1					\$3,022.00
CHARTER 000	CHARTER COMMUNICATIONS	173453501	0000000000	12502025	AP	Services	B	12/03/2025	12/03/2025	R		\$218.16
							25-26					\$218.16
20E001	2549 3230 00 000000					FIBER WAN NETWORK						\$218.16
						NUMBER OF INVOICES:	1					\$218.16
CHEMSEAR000	CHEMSEARCHFE	9380940	0000000000	12502025	AP	filters, cartridge, and micron filters Webster	B	12/02/2025	12/02/2025	R		\$971.35
							25-26					\$971.35
20E008	2540 4100 31 000000		31			MAINT SUPPLIES WEBSTER						\$971.35
CHEMSEAR000	CHEMSEARCHFE	9395072	0000000000	12502025	AP	Ecostorm program fee CMS	B	12/02/2025	12/02/2025	R		\$242.50
							25-26					\$242.50
20E008	2540 3230 27 000000					REP/MAINT SVC MS						\$242.50
						NUMBER OF INVOICES:	2					\$1,213.85
CHESTNUT000	CHESTNUT HEALTH SYSTEMS	MISC-26-112	0000000000	12502025	AP	reimb. counseling 2025	B	12/04/2025	12/04/2025	R		\$6,667.00
							25-26					\$6,667.00
10E056	3000 3100 00 250000					STRONG CONN-PUR SER-CLINICIANS						\$6,667.00
						NUMBER OF INVOICES:	1					\$6,667.00
CIFCO 000	CIFCO	189549	0000000000	12502025	AP	Matterhorn large trap rock	B	12/02/2025	12/02/2025	R		\$87.75
							25-26					\$87.75
10A001	1710 0011 00 000000					VOC Lot 1Tanglewood						\$87.75

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
<u>ACH VOID DOWNLOAD</u>		<u>DISCOUNT DESCRIPTION</u>	<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>		<u>FY</u>	<u>ADJ AMT</u>		<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>	
<u>REF</u>	<u>CATALOG</u>	<u>DESCRIPTION</u>					<u>LQ</u>	<u>QTY</u>	<u>LINE AMOUNT</u>			
<u>ACCOUNT NUMBER(S)</u>		<u>QUICK KEY</u>	<u>ACCOUNT LEVEL DESCRIPTION</u>		<u>1099</u>		<u>ACCT AMOUNT</u>					
CITY OF 001	CITY OF COLLINSVILLE	4869010000	0000000000	12502025	AP	Renfro water and sewer	B	12/04/2025	12/04/2025	R	\$1,644.88	
							25-26				\$1,644.88	
20E007	2540 3700 28 000000					WATER & SEWER RENFRO					\$1,644.88	
CITY OF 001	CITY OF COLLINSVILLE	4894000000	0000000000	12502025	AP	DIS water and sewer	B	12/04/2025	12/04/2025	R	\$2,886.16	
							25-26				\$2,886.16	
20E007	2540 3700 33 000000					WATER & SEWER CIS					\$2,886.16	
CITY OF 001	CITY OF COLLINSVILLE	757Spring	0000000000	12502025	AP	Spring St.	B	12/03/2025	12/03/2025	R	\$23.00	
							25-26				\$23.00	
20E007	2540 3700 01 000000					WATER & SEWER ADMIN					\$23.00	
NUMBER OF INVOICES: 9											\$21,971.33	
CITY OF 002	CITY OF COLLINSVILLE	2400000592	0000000000	12502025	AP	EMS services 2024 Football season	B	12/04/2025	12/04/2025	S	\$4,202.86	
							25-26				\$4,202.86	
80E001	2365 3900 00 000000					MISC TORT					\$4,202.86	
NUMBER OF INVOICES: 1											\$4,202.86	
CK POWER000	CK POWER	144462	0000000000	12502025	AP	Kohler generator, batteries, and mileage CHS	B	12/02/2025	12/02/2025	R	\$951.47	
							25-26				\$951.47	
20E008	2540 3230 22 000000					CHS REPAIR/MAINT					\$951.47	
NUMBER OF INVOICES: 1											\$951.47	
CLEAN TH000	CLEAN THE UNIFORM COMPANY	155744	0000000000	12502025	AP	J. Kilzer uniforms	B	12/02/2025	12/02/2025	R	\$151.50	
							25-26				\$151.50	
20E007	2540 2400 00 000000					CUSTODIAL UNIFORMS					\$151.50	
NUMBER OF INVOICES: 1											\$151.50	
CLOUSKAS000	CLOUSE, KASEY	11/18/25	0000000000	12502025	AP	Family Night at Kreitner	B	12/02/2025	12/02/2025	R	\$8.84	

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT	
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT	REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT	
NUMBER OF INVOICES: 1												\$23.90	
CRISIS P000	CRISIS PREVENTION INST	NAIN-191667	0062600110	12502025	AP	CPI Workbooks - purchased on-line	B		12/02/2025	12/02/2025	R	\$4,843.50	
100		Nonviolent Crisis Intervention 3rd Edition Participant Workbook					25-26					\$4,843.50	
10E021	2210 4100 00 260000					IDEA FLO THRU-IMPR INST-SUPPLI						\$4,843.50	
NUMBER OF INVOICES: 1												\$4,843.50	
CURRYBRI000	CURRY, BRIAN	NOV2025	0000000000	12502025	AP	PE mileage reimb.	B		12/08/2025	12/08/2025	R	\$51.94	
10E004	1110 3300 00 000000					Elem In-District Travel	25-26					\$51.94	
NUMBER OF INVOICES: 1												\$51.94	
DE LAGE 000	DE LAGE LANDEN PUBLIC FINANCE LLC	592599764	0000000000	12502025	AP	copiers lease	B		12/02/2025	12/02/2025	A	\$9,852.00	
30E001	5000 5040 00 000000					COPIER LEASE	25-26					\$9,852.00	
NUMBER OF INVOICES: 1												\$9,852.00	
DELL FIN000	DELL FINANCIAL SERVICES	10847384830	0142600043	12502025	AP	Dell 2350 imaging drums I will order online.	B		12/02/2025	12/02/2025	R	\$823.35	
100		Dell imaging drums					25-26					\$823.35	
10E093	2660 4100 00 000000					TECHNOLOGY DEPT-GEN SUPPLIES	F	15.00				\$823.35	
DELL FIN000	DELL FINANCIAL SERVICES	10851114557	0142600044	12502025	AP	Lexmark MS531DW Wireless/Wired Black & White for Accounts Payable I will order online	B		12/09/2025	12/09/2025	R	\$340.00	
NUMBER OF INVOICES: 1												\$340.00	

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
NUMBER OF INVOICES: 1												\$217.52
EAI EDUC000	EAI EDUCATION	1444624	0102600048	12502025	AP	Math dept. supplies order online at www.eaieducation.com	B		12/04/2025	12/04/2025	R	\$431.10
100		# 70338 TI-30XS multiview EZ-Spot teacher pack					F	3.00				\$431.10
10E022	1130 4100 00 000000					CHS MATH SUPPLIES						\$431.10
NUMBER OF INVOICES: 1												\$431.10
EBERHART000	EBERHART SIGN & LIGHTING CO	250071-1	0000000000	12502025	AP	name plate inserts CMS	B		12/01/2025	12/01/2025	R	\$222.00
10E048	1120 4100 00 000000					CMS MISC SUPPLIES						\$222.00
NUMBER OF INVOICES: 1												\$222.00
EDWARD D000	EDWARD DON & COMPANY	34146106	0072600028	12502025	AP	Cafe Supplies - ****CLIFF ORDERING FROM VENDOR****	B		12/02/2025	12/02/2025	R	\$811.86
100		Cambro Pan Food SZ 4"D Poly Blk 6 ea/cs					F	24.00				\$384.00
20E024	2560 4100 00 000000					FOOD SERV-SMALL EQUIP/SUPPLIES						\$384.00
110		Rubbermaid Utility Cart					F	2.00				\$427.86
20E024	2560 4100 00 000000					FOOD SERV-SMALL EQUIP/SUPPLIES						\$427.86
NUMBER OF INVOICES: 1												\$811.86
ELITE EL000	ELITE ELEVATOR INSPECTIONS	6747	0000000000	12502025	AP	Annual inspection CHS	B		12/01/2025	12/01/2025	R	\$155.00
20E008	2540 3230 22 000000					CHS REPAIR/MAINT						\$155.00
NUMBER OF INVOICES: 1												\$155.00
EMBRACE 000	EMBRACE EDUCATION	20542	0000000000	12502025	AP	embrace education Spec. ed.	B		12/01/2025	12/01/2025	R	\$2,369.39

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
EMBRACE 000	EMBRACE EDUCATION	20542				*****CONTINUED*****						
							25-26					\$2,369.39
10E092 2523 3110 00 000000												\$2,369.39
											NUMBER OF INVOICES: 1	\$2,369.39
ESSENTIA000	ESSENTIAL NETWORK TECHNOLOGIES	19277	0142600008	12502025	AP	Cameras for CHS opengate email to: kkrick@essentialnetworktech.com shipping	B		12/03/2025	12/03/2025	R	\$3,149.07
100		Per quote: CHS Cameras for Opengate				shipping	25-26		12.08			\$3,136.99
80E093 2367 3900 00 000000						SECURITY CAMERAS	F		1.00			\$3,136.99
110		Shipping							1.00			\$12.08
80E093 2367 3900 00 000000						SECURITY CAMERAS						\$12.08
ESSENTIA000	ESSENTIAL NETWORK TECHNOLOGIES	19529	0142600011	12502025	AP	CHS & CMS SCHOOL INTERCOMS email to: kjwalsh@essentialnetworktech.com	B		12/03/2025	12/03/2025	R	\$4,605.00
110		Shipping					25-26					\$4,605.00
10E093 2660 4100 00 000000						TECHNOLOGY DEPT-GEN SUPPLIES			1.00			\$105.00
120		Remainder balance							1.00			\$4,500.00
10E093 2660 5410 00 000000						TECHNOLOGY CAPITAL EQUIPMENT						\$4,500.00
											NUMBER OF INVOICES: 2	\$7,754.07
FAMILY F001	FAMILY FIRST EDUCATION SERVICES LL	NOV 2025	0000000000	12502025	AP	teacher for the visually impaired	B		12/04/2025	12/04/2025	R	\$3,208.75
							25-26					\$3,208.75
10E021 2130 3100 00 260000						IDEA FLO THRU -CONTRACT SALARY						\$3,208.75

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	QUICK KEY	ACCOUNT LEVEL	DESCRIPTION	1099	LQ	QTY	LINE AMOUNT			ACCT AMOUNT
ACCOUNT NUMBER(S)												
FIRST ST000	FIRST STUDENT	12089303.	0000000000	12502025	AP	Pre-K	B	12/08/2025	12/08/2025	R		\$9,033.48
							25-26					\$9,033.48
10E026 2550 3320 00 260000						PRESCHOOL FA - STUDENT TRANSP						\$9,033.48
FIRST ST000	FIRST STUDENT	12089303.,	0000000000	12502025	AP	CMS extra curr.	B	12/08/2025	12/08/2025	R		\$437.53
							25-26					\$437.53
40E001 2550 3324 27 000000						CMS MIDDLE SCHOOL						\$437.53
FIRST ST000	FIRST STUDENT	12089303..	0000000000	12502025	AP	CHS extra curr.	B	12/08/2025	12/08/2025	R		\$1,565.40
							25-26					\$1,565.40
40E012 2550 3321 00 000000						SPEC ED FIELD TRIPS in Grant						\$1,565.40
FIRST ST000	FIRST STUDENT	12089303/	0000000000	12502025	AP	Band trips	B	12/08/2025	12/08/2025	R		\$706.78
							25-26					\$706.78
40E014 2550 3320 22 000000						TRANSPORTATION MUSIC/BAND TRAV						\$706.78
FIRST ST000	FIRST STUDENT	12089303:	0000000000	12502025	AP	CSY extra curr.	B	12/08/2025	12/08/2025	R		\$547.90
							25-26					\$547.90
40E001 2550 3324 21 000000						CASEYVILLE FIELD TRIPS						\$547.90
FIRST ST000	FIRST STUDENT	12089303;	0000000000	12502025	AP	DIS extra curr.	B	12/08/2025	12/08/2025	R		\$1,221.79
							25-26					\$1,221.79
40E001 2550 3324 33 000000						DORRIS FIELD TRIPS						\$1,221.79
FIRST ST000	FIRST STUDENT	12089303=	0000000000	12502025	AP	CHS boys basketball	B	12/08/2025	12/08/2025	R		\$410.91
							25-26					\$410.91
40E045 2550 3320 00 000000						HS BOYS ATH TRAVEL FIRST STUDN						\$410.91
FIRST ST000	FIRST STUDENT	12089303^	0000000000	12502025	AP	Ren extra curr.	B	12/08/2025	12/08/2025	R		\$644.94
							25-26					\$644.94
40E001 2550 3324 28 000000						RENFRO FIELD TRIPS						\$644.94
FIRST ST000	FIRST STUDENT	12089303`	0000000000	12502025	AP	Spec. Ed	B	12/08/2025	12/08/2025	R		\$196,253.20
							25-26					\$196,253.20

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID	DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT	ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT		
REF	CATALOG	DESCRIPTION				LQ		QTY		LINE AMOUNT		
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099							ACCT AMOUNT		
FOLLETT 008	FOLLETT CONTENT SOLUTIONS	619551		*****CONTINUED*****								
160		El Club de las Baby-sitters. 4, El talento de Claudia by Telgemeier, Raina				F		1.00				\$17.99
		paperback/Spanish										
10E044 2220 4100 00 380000												\$17.99
170		El Club de las Baby-sitter. 5, Dawn y los ninos imposibles by Galligan, Gale				F		1.00				\$17.99
		paperback/Spanish										
10E044 2220 4100 00 380000												\$17.99
180		Complete Spanish: grammar + verbs + vocabulary (#1236DD9)				F		1.00				\$18.01
		Paperback-Meriam-Webster, INC 2016										
10E044 2220 4100 00 380000												\$18.01
190		Cool Nata (Nat Enough, Book 1) by Scrivan, Maria Hardcover/Spanish				F		1.00				\$20.99
10E044 2220 4100 00 380000												\$20.99
200		Drama by Telgemeier, Raina				F		2.00				\$24.80
		paperback/Spanish										
10E044 2220 4100 00 380000												\$24.80
210		Hombre Perro. Atrapa 22 by Pilkey, Dav Hardcover/Spanish				F		1.00				\$12.99
10E044 2220 4100 00 380000												\$12.99
220		Hombe perro. Cumbres maternas by Pilkey, Dav Hardcover/Spanish				F		1.00				\$12.99
10E044 2220 4100 00 380000												\$12.99
230		Hombre Perro. El despeluzado escarlata by Pilkey, Dav Hardcover/Spanish				F		1.00				\$14.95
10E044 2220 4100 00 380000												\$14.95
240		Hombre Perro. Juan el Grande, el comienzo by Pikley, Dav Hardcover/Spanish				F		1.00				\$14.95
10E044 2220 4100 00 380000												\$14.95
250		Hombre Perro. La pelea de la selva by Pilkey, Dav Hardcover/Spanish				F		1.00				\$12.99

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
NUMBER OF INVOICES: 5												\$887.76
FUHRHVIC000	FUHRHOP, VICKI	11/10/25	0000000000	12502025	AP	PROFESSIONAL TRAVEL MILEAGE	B		12/01/2025	12/01/2025	R	\$26.46
									25-26			\$26.46
10E075	2210 3320 00 260000					TITLE II-IMPROV INST-TRAVEL						\$26.46
NUMBER OF INVOICES: 1												\$26.46
GLENWOOD000	GLENWOOD ATHLETICS	12-8-25	0000000000	12502025	AP	TYLER COX INVITE BOYS WRESTLING	B		12/09/2025	12/09/2025	R	\$350.00
									25-26			\$350.00
10E045	1500 6410 22 000000					HS BOYS TOURNEY ENTRY FEES						\$350.00
NUMBER OF INVOICES: 1												\$350.00
GRANITE 001	GRANITE CITY HIGH SCHOOL	11-17-25	0000000000	12502025	AP	Boys Basketball CHS	B		12/02/2025	12/02/2025	R	\$150.00
									25-26			\$150.00
10E045	1500 6410 22 000000					HS BOYS TOURNEY ENTRY FEES						\$150.00
GRANITE 001	GRANITE CITY HIGH SCHOOL	12-8-25	0000000000	12502025	AP	Chuck Ganz wrestling tourny ATTN: JOHN MOAD	B		12/09/2025	12/09/2025	R	\$150.00
									25-26			\$150.00
10E045	1500 6410 22 000000					HS BOYS TOURNEY ENTRY FEES						\$150.00
GRANITE 001	GRANITE CITY HIGH SCHOOL	12-8-25	0000000000	12502025	AP	Girls wrestling	B		12/09/2025	12/09/2025	R	\$150.00
									25-26			\$150.00
10E046	1500 6400 22 000000					HS GIRLS TOURNEY ENTRY FEES						\$150.00
NUMBER OF INVOICES: 3												\$450.00
GREATAME000	GREATAMERICA FINANCIAL SVCS	40572202	0000000000	12502025	AP	meter rental and standard payment	B		12/02/2025	12/02/2025	R	\$359.66
									25-26			\$359.66
10E002	2524 3400 01 000000					POSTAGE AND POSTAGE MACHINE						\$359.66

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099	ACCT AMOUNT								
GREATAME000	GREATAMERICA FINANCIAL SVCS	40572203	0000000000	12502025	AP	standard payment	B		12/02/2025	12/02/2025	R	\$385.66
							25-26					\$385.66
10E002 2524 3400 01 000000						POSTAGE AND POSTAGE MACHINE						\$385.66
											NUMBER OF INVOICES: 2	\$745.32
GUIN MUN000	GUIN MUNDORF LLC	508655	0000000000	12502025	AP	Services	B		12/02/2025	12/02/2025	R	\$10,455.00
							25-26					\$10,455.00
80E001 2310 3180 00 000000						Legal ATTOR						\$10,455.00
GUIN MUN000	GUIN MUNDORF LLC	508969	0000000000	12502025	AP	Services to the district	B		12/10/2025	12/10/2025	R	\$23,715.00
							25-26					\$23,715.00
80E001 2310 3180 00 000000						Legal ATTOR						\$23,715.00
											NUMBER OF INVOICES: 2	\$34,170.00
GUNTHER 000	GUNTHER SALT CO	469847	0000000000	12502025	AP	bulk ice salt	B		12/02/2025	12/02/2025	R	\$2,765.58
							25-26					\$2,765.58
20E049 2540 5400 00 000000						CONTINGENCY						\$2,765.58
GUNTHER 000	GUNTHER SALT CO	469848	0000000000	12502025	AP	heat blast salt unit	B		12/02/2025	12/02/2025	R	\$3,170.00
							25-26					\$3,170.00
20E049 2540 5400 00 000000						CONTINGENCY						\$3,170.00
											NUMBER OF INVOICES: 2	\$5,935.58
HAACKSHA000	HAACKE, SHANNAN	11-25-25	0000000000	12502025	AP	Ell teacher mileage	B		12/09/2025	12/09/2025	R	\$13.30
							25-26					\$13.30
10E065 1800 3320 10 000000												\$13.30
											NUMBER OF INVOICES: 1	\$13.30
HALL LYN000	HALL, LYNN	NOV2025	0000000000	12502025	AP	PT Asst. services	B		12/08/2025	12/08/2025	R	\$21.28
							25-26					\$21.28

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
HALL LYN000	HALL, LYNN	NOV2025				*****CONTINUED*****						
10E012 2130 3320 00 000000						HEALTH SERVICES-TRAVEL						\$21.28
						NUMBER OF INVOICES: 1						\$21.28
HARDYMEL000	HARDY, MELISSA	NOV2025	0000000000	12502025	AP	SLP mileage reimb.	B	12/08/2025	12/08/2025	R		\$72.24
10E012 2113 3320 00 000000						SOCIAL WORK TRAVEL	25-26					\$72.24
						NUMBER OF INVOICES: 1						\$72.24
HERRIN B000	HERRIN BOWL	11-25-25	0000000000	12502025	AP	Boys bowling CHS	B	12/04/2025	12/04/2025	R		\$175.00
10E045 1500 6410 22 000000						HS BOYS TOURNEY ENTRY FEES	25-26					\$175.00
						NUMBER OF INVOICES: 1						\$175.00
HOLLAND 000	HOLLAND CONSTRUCTION SERVICES	8	0000000000	12502025	AP	Payout no. 8	B	12/05/2025	12/05/2025	R		\$750,193.78
60E001 2533 5301 34 000000						CAVC CONSTRUCTION CONTRACT	25-26					\$750,193.78
						NUMBER OF INVOICES: 1						\$750,193.78
HONKAMP 000	HONKAMP PC	662312	0000000000	12502025	AP	progress billing audit for unit and voc	B	12/01/2025	12/01/2025	A		\$8,297.00
80E001 2310 3170 00 000000						DISTRICT AUDIT	25-26					\$8,297.00
						NUMBER OF INVOICES: 1						\$8,297.00
HOPCROFT000	HOPCROFT ELECTRIC INC	24251	0000000000	12502025	AP	Draft inducer Motors Maryville	B	12/01/2025	12/01/2025	R		\$577.40
20E008 2540 4100 26 000000					26	MAINT SUPPLIES MARYVILLE	25-26					\$577.40

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
HOPCROFT000	HOPCROFT ELECTRIC INC	24254	0000000000	12502025	AP	Marathon volt monitor CHS	B	12/01/2025	12/01/2025	R		\$177.40
							25-26					\$177.40
20E008 2540 4100 22 000000	22	CHS MAINT SUPPLIES										\$177.40
NUMBER OF INVOICES: 2											\$754.80	
HOPE SCH000	THE HOPE SCHOOL	012039	0000000000	12502025	AP	Nov. tuition and transportation	B	12/09/2025	12/09/2025	R		\$9,082.76
							25-26					\$9,082.76
10E092 4220 6800 00 000000												\$9,082.76
NUMBER OF INVOICES: 2											\$13,628.39	
HOPE SCH000	THE HOPE SCHOOL	012099	0000000000	12502025	AP	Nov. tuition 17 days	B	12/09/2025	12/09/2025	R		\$4,545.63
							25-26					\$4,545.63
10E092 4220 6800 00 000000												\$4,545.63
NUMBER OF INVOICES: 2											\$13,628.39	
HULLIDEN000	HULLIUNG, DENISE	11-21-25	0000000000	12502025	AP	Strawberries for lesson	B	12/08/2025	12/08/2025	R		\$21.55
							25-26					\$21.55
10E018 1120 4100 00 000000						MS SCIENCE EQUIPMENT						\$21.55
NUMBER OF INVOICES: 1											\$21.55	
HYRE BRA000	HYRE, BRADLEY	11/24/25	0000000000	12502025	AP	Conference Mileage	B	12/01/2025	12/01/2025	R		\$390.60
							25-26					\$390.60
10E002 2641 3320 00 000000						STUDENT SERV-TRAVEL						\$390.60
NUMBER OF INVOICES: 1											\$390.60	
I KNOW I000	I KNOW IT - TPW	2168	0062600014	12502025	AP	cameron@iknowit.com	B	12/04/2025	12/04/2025	R		\$2,537.50
							25-26					\$2,537.50
100		One-Year School District Subscription to iknowit.com					F	350.00				\$2,537.50
10E021 1220 3140 00 260000						IDEA FLO THRU LICENSES/SOFTWAR						\$2,537.50

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
NUMBER OF INVOICES: 1												\$2,537.50
ICON TRO000	ICON TROPHIE AND DESIGN LCC	10522	0000000000	12502025	AP	gold wrestling medals (42)	B		12/01/2025	12/01/2025	R	\$283.50
							25-26					\$283.50
10E047	1500 4120 00 000000					CHS ATHLETIC AWARDS/TROPHIES						\$283.50
NUMBER OF INVOICES: 1												\$283.50
ILLINOIS015	ILLINOIS CENTER FOR AUTISM	NOVEMBER	0000000000	12502025	AP	School tuition	B		12/04/2025	12/04/2025	R	\$58,930.56
							25-26					\$58,930.56
10E012	4220 6807 00 000000					ILLINOIS CENTER FOR AUTISM						\$58,930.56
NUMBER OF INVOICES: 1												\$58,930.56
ILLINOIS040	ILLINOIS MUSIC EDUCATION ASSOC	25505	0000000000	12502025	AP	All-State Participation Fees	B		12/08/2025	12/08/2025	R	\$225.00
						CHS	25-26					\$225.00
10E014	1130 6400 22 000000					HS BAND/MUSIC DUES/FEES						\$225.00
NUMBER OF INVOICES: 1												\$225.00
ILLINOIS057	ILLINOIS SCHOOL FOR THE DEAF	10312025KW	0000000000	12502025	AP	Student services one on one aide	B		12/01/2025	12/01/2025	R	\$7,949.95
							25-26					\$7,949.95
10E092	4220 6800 00 000000											\$7,949.95
ILLINOIS057	ILLINOIS SCHOOL FOR THE DEAF	12-5-25	0000000000	12502025	AP	student 4 days	B		12/09/2025	12/09/2025	R	\$168.00
							25-26					\$168.00
40E012	2550 3330 00 000000					SPEC ED TRAN-NON FIRST STUDENT						\$168.00
NUMBER OF INVOICES: 2												\$8,117.95
IMAGINE 003	IMAGINE LEARNING LLC	1104291	0132600011	12502025	AP	Imagine Learning Edgenuity	B		12/01/2025	12/01/2025	R	\$8,800.00
						9-12 Comprehensive						

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
IMAGINE 003	IMAGINE LEARNING LLC	1104291				*****CONTINUED*****						
						Concurrent User						
							25-26					\$8,800.00
100		Imagine Learning Edgenuity 9-12					F	10.00				\$8,800.00
		Comprehensive Concurrent User										
10E049 1130 3141 00 000000						CHS DIGITAL SOFTWARE						\$8,800.00
						NUMBER OF INVOICES: 1						\$8,800.00
IMEL PES000	IMEL PEST CONTROL	600618	0000000000	12502025	AP	Renfro services	B	12/01/2025	12/01/2025	R		\$70.00
							25-26					\$70.00
20E007 2540 3210 10 000000						TRASH REMOVAL AND PEST CONTROL						\$70.00
IMEL PES000	IMEL PEST CONTROL	600619	0000000000	12502025	AP	DIS services	B	12/01/2025	12/01/2025	R		\$80.00
							25-26					\$80.00
20E007 2540 3210 10 000000						TRASH REMOVAL AND PEST CONTROL						\$80.00
IMEL PES000	IMEL PEST CONTROL	600621	0000000000	12502025	AP	Webster services	B	12/01/2025	12/01/2025	R		\$80.00
							25-26					\$80.00
20E007 2540 3210 10 000000						TRASH REMOVAL AND PEST CONTROL						\$80.00
IMEL PES000	IMEL PEST CONTROL	600716	0000000000	12502025	AP	Kreitner services	B	12/01/2025	12/01/2025	R		\$65.00
							25-26					\$65.00
20E007 2540 3210 10 000000						TRASH REMOVAL AND PEST CONTROL						\$65.00
IMEL PES000	IMEL PEST CONTROL	600721	0000000000	12502025	AP	CMS services	B	12/01/2025	12/01/2025	R		\$65.00
							25-26					\$65.00
20E007 2540 3210 10 000000						TRASH REMOVAL AND PEST CONTROL						\$65.00
						NUMBER OF INVOICES: 5						\$360.00
JC SCHUL000	JC SCHULTZ ENTERPRISES	0000575652	0072600034	12502025	AP	Flags for Schools ***CLIFF	B	12/02/2025	12/02/2025	R		\$1,088.40
						ORDERING FROM VENDOR***						
							25-26					\$1,088.40

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID	DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
REF	CATALOG	DESCRIPTION					LQ		QTY			LINE AMOUNT
ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL	DESCRIPTION	1099							ACCT AMOUNT
JC SCHUL000	JC SCHULTZ ENTERPRISES	0000575652		*****CONTINUED*****								
100		USA 4x6' NYL-1					F		6.00			\$152.40
20E007 2540 4100 10 000000				CUSTODIAL SUPPLIES UNIT								\$152.40
110		USA 5x8' NYL-1					F		12.00			\$459.60
20E007 2540 4100 10 000000				CUSTODIAL SUPPLIES UNIT								\$459.60
120		IL 4x6' IL					F		12.00			\$476.40
20E007 2540 4100 10 000000				CUSTODIAL SUPPLIES UNIT								\$476.40
NUMBER OF INVOICES: 1											\$1,088.40	
JOHNSTON000	JOHNSTONE SUPPLY	3205347	0000000000	12502025 AP		flm sensor control spark Summit	B	12/02/2025	12/02/2025	R		\$412.65
												\$412.65
20E008 2540 4100 29 000000		29		MAINT SUPPLIES SUMMIT								\$412.65
NUMBER OF INVOICES: 1											\$412.65	
JOSTENS 000	JOSTENS	11-12-25	0000000000	12502025 AP		diploma covers	B	12/02/2025	12/02/2025	R		\$3,997.95
												\$3,997.95
10E001 2310 6900 20 000000				GRADUATION EXPENSES								\$3,997.95
JOSTENS 000	JOSTENS	37902247	0000000000	12502025 AP		reprint for mis-spelling	B	12/02/2025	12/02/2025	R		\$35.25
												\$35.25
10E001 2310 6900 20 000000				GRADUATION EXPENSES								\$35.25
JOSTENS 000	JOSTENS	N003428421	0000000000	12502025 AP		Single letter and inserts	B	12/10/2025	12/10/2025	R		\$1,680.00
												\$1,680.00
10E047 1500 4120 00 000000				CHS ATHLETIC AWARDS/TROPHIES								\$1,680.00
NUMBER OF INVOICES: 3											\$5,713.20	
JUNIOR L000	JUNIOR LIBRARY GUILD	732642	0102600087	12502025 AP		books for the library	B	12/02/2025	12/02/2025	R		\$3,290.47
												\$3,290.47
100		D processing - JLG custom MARC records					F		1.00			\$36.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099	ACCT AMOUNT								
JUNIOR L000	JUNIOR LIBRARY GUILD	732642				*****CONTINUED*****						
10E028 2220 4300 22 000000						HS MEDIA CENTER MATLS						\$36.00
110		FHP - fantasy/science fiction high plus (grades 9&up)	F	1.00								\$299.32
10E028 2220 4300 22 000000						HS MEDIA CENTER MATLS						\$299.32
120		GHP- graphic novels high plus (grades 9&up)	F	1.00								\$332.64
10E028 2220 4300 22 000000						HS MEDIA CENTER MATLS						\$332.64
130		NHP-nonfiction high plus (grades 9&up)	F	1.00								\$332.64
10E028 2220 4300 22 000000						HS MEDIA CENTER MATLS						\$332.64
140		MHP - mystery high plus (grades 9&up)	F	1.00								\$299.32
10E028 2220 4300 22 000000						HS MEDIA CENTER MATLS						\$299.32
150		SH-sports high (grades 9&up)	F	1.00								\$299.40
10E028 2220 4300 22 000000						HS MEDIA CENTER MATLS						\$299.40
160		HH-history - high (grades 9 &up)	F	1.00								\$259.20
10E028 2220 4300 22 000000						HS MEDIA CENTER MATLS						\$259.20
170		Y - young adult (grade s 9&up)	F	1.00								\$244.68
10E028 2220 4300 22 000000						HS MEDIA CENTER MATLS						\$244.68
180		SPM - Spanish middle (grades 5-8)	F	1.00								\$191.64
10E028 2220 4300 22 000000						HS MEDIA CENTER MATLS						\$191.64
190		BIHP - biography high plus (grades 9&up)	F	1.00								\$71.28
10E028 2220 4300 22 000000						HS MEDIA CENTER MATLS						\$71.28
200		NFH - nonfiction high (grades 10&up)	F	1.00								\$166.32
10E028 2220 4300 22 000000						HS MEDIA CENTER MATLS						\$166.32
210		PGHP - PG high plus (grades 9&up)	F	1.00								\$285.46
10E028 2220 4300 22 000000						HS MEDIA CENTER MATLS						\$285.46
220		HTA - how to adult (grades 11&up)	F	1.00								\$187.11
10E028 2220 4300 22 000000						HS MEDIA CENTER MATLS						\$187.11
230		HIP - high demand high plus (grades 9&up)	F	1.00								\$285.46
10E028 2220 4300 22 000000						HS MEDIA CENTER MATLS						\$285.46

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
JUNIOR L000	JUNIOR LIBRARY GUILD	733918	0122600013	12502025	AP	Library Books	B		12/04/2025	12/04/2025	R	\$1,328.42
												\$1,328.42
100		Intermediate Readers Plus					F	1.00				\$276.08
10E028	2220 4300 00 000000					ELEM MEDIA CENTER MATERIALS						\$276.08
110		Spanish Elementary					F	1.00				\$199.32
10E028	2220 4300 00 000000					ELEM MEDIA CENTER MATERIALS						\$199.32
120		Non-fiction Elementary Plus					F	1.00				\$282.52
10E028	2220 4300 00 000000					ELEM MEDIA CENTER MATERIALS						\$282.52
130		Mystery/Adventure Elemt					F	1.00				\$258.44
10E028	2220 4300 00 000000					ELEM MEDIA CENTER MATERIALS						\$258.44
140		Graphic Novels Elem Plus					F	1.00				\$312.06
10E028	2220 4300 00 000000					ELEM MEDIA CENTER MATERIALS						\$312.06
NUMBER OF INVOICES: 2											\$4,618.89	
JW PEPPE000	JW PEPPER & SONS INC	10/23/25	0000000000	12502025	GEN	INV. 367932984 INV. 367929552	B		12/02/2025	12/02/2025	R	\$50.94
												\$50.94
10E014	1120 4100 00 000000					MS BAND/MUSIC SUPPLIES						\$50.94
JW PEPPE000	JW PEPPER & SONS INC	367642410	0132600001	12502025	AP	REGULAR SUMMER ORDER FOR BAND DIRECTOR Alfred adult group pian #1	B		12/02/2025	12/02/2025	R	\$1,729.76
												\$1,729.76
100		Alfred's Group Piano Group Piano for Adults ISBN 987-0-7390-5301-0					F	8.00				\$559.92
10E049	1130 4140 00 000000					CHS WORKBOOKS						\$559.92
110		REGULAR SUMMER ORDER BAND DIRECTOR Alfred adult group piano 2 ISBN #978-0-7390-4925-9					F	15.00				\$1,124.85
10E049	1130 4140 00 000000					CHS WORKBOOKS						\$1,124.85
120		shipping cost for this order					F	1.00				\$44.99
10E049	1130 4140 00 000000					CHS WORKBOOKS						\$44.99

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099	ACCT AMOUNT								
LEARNWEL000	LEARNWELL EDUCATION	280977	0000000000	12502025	AP	Hospital tutoring 4 days	B		12/09/2025	12/09/2025	R	\$680.96
							25-26					\$680.96
10E092 4220 6800 00 000000												\$680.96
NUMBER OF INVOICES: 3												\$1,191.68
LIESE LU000	LIESE LUMBER CO	25111-521683	0000000000	12502025	AP	Cedar for Matterhorn	B		12/04/2025	12/04/2025	R	\$1,191.83
							25-26					\$1,191.83
10A001 1710 0011 00 000000						VOC Lot 1Tanglewood						\$1,191.83
LIESE LU000	LIESE LUMBER CO	2512-522575	0000000000	12502025	AP	Matterhorn supplies	B		12/04/2025	12/04/2025	R	\$3,836.16
							25-26					\$3,836.16
10A001 1710 0011 00 000000						VOC Lot 1Tanglewood						\$3,836.16
NUMBER OF INVOICES: 2												\$5,027.99
LINCOLN 003	LINCOLN PRAIRIE BHC	2021-22008	0000000000	12502025	AP	Education for student	B		12/09/2025	12/09/2025	R	\$450.00
							25-26					\$450.00
10E092 4220 6800 00 000000												\$450.00
NUMBER OF INVOICES: 1												\$450.00
LINDABAR000	LINDAUER, BARBARA	11-14-25	0000000000	12502025	AP	lumber CHS	B		12/01/2025	12/01/2025	R	\$595.53
							25-26					\$595.53
10E029 1130 4110 00 000000						CHS SPEECH/DRAMA SUPPLIES						\$595.53
NUMBER OF INVOICES: 1												\$595.53
LOGOS SC000	LOGOS SCHOOL	19651	0000000000	12502025	AP	services for 3 students	B		12/04/2025	12/04/2025	R	\$12,330.90
							25-26					\$12,330.90
10E092 4220 6800 00 000000												\$12,330.90
LOGOS SC000	LOGOS SCHOOL	19692	0000000000	12502025	AP	Students attendance	B		12/04/2025	12/04/2025	R	\$11,645.85
							25-26					\$11,645.85

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
LOGOS SC000	LOGOS SCHOOL	19692				*****CONTINUED*****						
10E092 4220 6800 00 000000												\$11,645.85
						NUMBER OF INVOICES: 2						\$23,976.75
MAD SCIE000	MAD SCIENCE OF ST LOUIS	11554	0000000000	12502025	AP	Webster Family Science Night	B	12/03/2025	12/03/2025	R		\$465.00
10E006 3300 3320 00 260000						FAMILY ENGAGEMENT TRAVEL	25-26					\$465.00
												\$465.00
MAD SCIE000	MAD SCIENCE OF ST LOUIS	11557	0000000000	12502025	AP	Jan. 21 Fire and Ice Twin Echo	B	12/08/2025	12/08/2025	R		\$465.00
10E006 3300 3320 00 260000						FAMILY ENGAGEMENT TRAVEL	25-26					\$465.00
												\$465.00
						NUMBER OF INVOICES: 2						\$930.00
MARION D000	MARION DANCE TEAM	11/17/25	0000000000	12502025	AP	IDTA Regional Contest CHS	B	12/01/2025	12/01/2025	R		\$125.00
10E046 1500 6400 22 000000						HS GIRLS TOURNEY ENTRY FEES	25-26					\$125.00
												\$125.00
						NUMBER OF INVOICES: 1						\$125.00
MCKAY CO000	MCKAY CORPORATION	456481	0000000000	12502025	AP	Birdge CHS invoices 456203 and 456581 and 455857	B	12/01/2025	12/01/2025	R		\$828.53
20E008 2540 3230 22 000000						CHS REPAIR/MAINT	25-26					\$828.53
												\$828.53
MCKAY CO000	MCKAY CORPORATION	456941	0000000000	12502025	AP	CHS bridge 456941 and 456940	B	12/01/2025	12/01/2025	R		\$427.47
20E008 2540 3230 22 000000						CHS REPAIR/MAINT	25-26					\$427.47
												\$427.47
						NUMBER OF INVOICES: 2						\$1,256.00
MCKENDRE001	MCKENDREE UNIVERSITY	11-12-25	0000000000	12502025	AP	Reg. for K Robinson	B	12/10/2025	12/10/2025	R		\$60.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
MCKENDRE001	MCKENDREE UNIVERSITY	11-12-25				*****CONTINUED*****						
	10E075 2640 3320 00 260000					TITLE II IMPR INST-RECRUITMENT			25-26			\$60.00
												\$60.00
						NUMBER OF INVOICES: 1						\$60.00
MEDINASH000	MEDINA, ASHLEY	11/10/2025	0000000000	12502025	AP	Attendance Party Twin Echo	B		12/01/2025	12/01/2025	R	\$13.94
	10E003 2410 4110 30 000000					TWIN ECHO PBIS FUNDS			25-26			\$13.94
												\$13.94
						NUMBER OF INVOICES: 2						\$21.94
MEDINASH000	MEDINA, ASHLEY	11/10/25	0000000000	12502025	AP	PBIS Materials Twin Echo	B		12/01/2025	12/01/2025	R	\$8.00
	10E003 2410 4110 30 000000					TWIN ECHO PBIS FUNDS			25-26			\$8.00
												\$8.00
						NUMBER OF INVOICES: 1						\$23.80
MELCHMAD000	MELCHER, MADELEINE	11/18/25	0000000000	12502025	AP	book repair, tree, hand bells CMS	B		12/01/2025	12/01/2025	R	\$23.80
	10E028 2220 4300 27 000000					MS MEDIA CENTER MATLS			25-26			\$23.80
												\$23.80
						NUMBER OF INVOICES: 1						\$23.80
MILLENIU000	MILLENIU CONSTRUCTION LLC	2	0000000000	12502025	AP	Payout 2 Epoxy Floors CHS	B		12/08/2025	12/08/2025	R	\$88,387.25
	90E001 2533 5302 22 000000					2025 HLS PROJECT/MAINT GRANT			25-26			\$88,387.25
												\$88,387.25
MILLENIU000	MILLENIU CONSTRUCTION LLC	3DIS	0000000000	12502025	AP	Collinsville DIS door replacement 3 Final	B		12/08/2025	12/08/2025	R	\$46,635.21
	90E002 2533 5300 33 000000					DORRIS INTERIOR-EXTERIOR DOORS			25-26			\$46,635.21
												\$46,635.21
MILLENIU000	MILLENIU CONSTRUCTION LLC	3Webster	0000000000	12502025	AP	Collinsville webster door replacement 3 final	B		12/08/2025	12/08/2025	R	\$108,119.31

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
MILLENIU000	MILLENIU CONSTRUCTION LLC	3Webster				*****CONTINUED*****						
							25-26					\$108,119.31
90E002 2533 5300 31 000000						WEBSTER INTERIOREXTERIOR DOORS						\$108,119.31
						NUMBER OF INVOICES: 3						\$243,141.77
MOUND PU000	MOUND PUBLIC WATER	0110100000	0000000000	12502025	AP	Kreitner sewer	B	12/03/2025	12/03/2025	R		\$161.90
							25-26					\$161.90
20E007 2540 3700 25 000000						WATER & SEWER KREITNER						\$161.90
MOUND PU000	MOUND PUBLIC WATER	0110200000	0000000000	12502025	AP	Kreitner Sewer	B	12/03/2025	12/03/2025	R		\$96.40
							25-26					\$96.40
20E007 2540 3700 25 000000						WATER & SEWER KREITNER						\$96.40
MOUND PU000	MOUND PUBLIC WATER	0110300000	0000000000	12502025	AP	Kreitner sewer	B	12/03/2025	12/03/2025	R		\$135.34
							25-26					\$135.34
20E007 2540 3700 25 000000						WATER & SEWER KREITNER						\$135.34
						NUMBER OF INVOICES: 3						\$393.64
MOW PRIN000	MOW PRINTING CO	94060	0000000000	12502025	AP	Envelopes for Admin.	B	12/08/2025	12/08/2025	R		\$4,465.20
							25-26					\$4,465.20
10E001 2310 4120 10 000000						DISTRICT PAPER SUPPLY						\$4,465.20
						NUMBER OF INVOICES: 1						\$4,465.20
MUSIC & 000	MUSIC & ARTS	12-8-25	0000000000	12502025	AP	Elem. music instruments inv. 55212838 and 55329183	B	12/09/2025	12/09/2025	R		\$655.07
							25-26					\$655.07
10E014 1110 4100 00 000000						ELEM MUSIC/BAND SUPPLIES						\$655.07
						NUMBER OF INVOICES: 1						\$655.07
MUSIC FO000	MUSIC FOR ALL	116987	0000000000	12502025	AP	2025 Bands of America CHS	B	12/08/2025	12/08/2025	R		\$245.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
MUSIC FO000	MUSIC FOR ALL	116987				*****CONTINUED*****						
							25-26					\$245.00
40E014 2550 3320 22 000000						TRANSPORTATION MUSIC/BAND TRAV						\$245.00
						NUMBER OF INVOICES: 1						\$245.00
NEXUS-ON000	NEXUS-ONARGO	18788	0000000000	12502025	AP	Sped. ed. student	B	12/04/2025	12/04/2025	R		\$4,954.48
							25-26					\$4,954.48
10E092 4220 6800 00 000000												\$4,954.48
						NUMBER OF INVOICES: 1						\$4,954.48
NOTTELMMA000	NOTTELMANN MUSIC COMPANY	828404	0000000000	12502025	AP	Repairs CMS	B	11/25/2025	11/25/2025	R		\$155.00
							25-26					\$155.00
10E014 1120 3230 00 000000						MS BAND/MUSIC REPAIRS						\$155.00
						NUMBER OF INVOICES: 1						\$155.00
OATES AS000	OATES ASSOCIATES	42359	0000000000	12502025	AP	basic services CHS sports facility	B	12/01/2025	12/01/2025	R		\$6,777.50
							25-26					\$6,777.50
20E001 2533 3110 00 000000						ARCHITECT/ENGINEERING SERVICES						\$6,777.50
OATES AS000	OATES ASSOCIATES	42360	0000000000	12502025	AP	CHS sports site study	B	12/01/2025	12/01/2025	R		\$3,812.50
							25-26					\$3,812.50
20E001 2533 3110 00 000000						ARCHITECT/ENGINEERING SERVICES						\$3,812.50
						NUMBER OF INVOICES: 2						\$10,590.00
OCLC 000 OCLC		1000442808	0102600024	12502025	AP	WorldShare renewal OCLC address 6565 Kilgour Pl Dublin, OH 43017	B	12/09/2025	12/09/2025	R		\$1,032.57
							25-26					\$1,032.57
100		WroldShare ILL renewal 1000177574					F	1.00				\$1,032.57

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT	
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT	REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL	DESCRIPTION	1099				ACCT AMOUNT					
OCLC 000	OCLC	1000442808				*****CONTINUED*****							
10E028 2220 3230 22 000000			HS MEDIA PURCHASED SVCS										\$1,032.57
						NUMBER OF INVOICES: 1							\$1,032.57
OFALLON 010	OFALLON TOWNSHIP HIGH SCHOOL	11/17/25	0000000000	12502025	AP	Girls golf	B	12/01/2025	12/01/2025	R			\$320.00
10E046 1500 6400 22 000000			HS GIRLS TOURNEY ENTRY FEES				25-26						\$320.00
						NUMBER OF INVOICES: 1							\$320.00
OFALLON 013	OFALLON TOWNSHIP HIGH SCHOOL	11/17/25	0000000000	12502025	AP	Boys Golf	B	12/01/2025	12/01/2025	R			\$290.00
10E045 1500 6410 22 000000			HS BOYS TOURNEY ENTRY FEES				25-26						\$290.00
						NUMBER OF INVOICES: 1							\$290.00
OLSENKAR000	OLSEN, KAREN	11/12/25	0000000000	12502025	AP	Conference Reg. for ACT Summit	B	12/04/2025	12/04/2025	R			\$175.00
10E075 2210 3320 00 260000			TITLE II-IMPROV INST-TRAVEL				25-26						\$175.00
OLSENKAR000	OLSEN, KAREN	12-5-25	0000000000	12502025	AP	Kahok Kudos Korner Snacks PBIS	B	12/10/2025	12/10/2025	R			\$234.36
10E003 2410 4110 22 000000			CHS PBIS FUNDS				25-26						\$234.36
						NUMBER OF INVOICES: 2							\$409.36
ON SITE 000	ON SITE COMPANIES	0001996376	0000000000	12502025	AP	Standard construction restroom CMS	B	12/01/2025	12/01/2025	R			\$234.01
20E008 2540 3230 27 000000			REP/MAINT SVC MS				25-26						\$234.01

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>	
<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>	<u>DISC AMT</u>	<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>						
<u>REF</u>	<u>CATALOG</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>QTY</u>	<u>LINE AMOUNT</u>								
<u>ACCOUNT NUMBER(S)</u>	<u>QUICK KEY</u>	<u>ACCOUNT LEVEL DESCRIPTION</u>	<u>1099</u>	<u>ACCT AMOUNT</u>									
PORTEDAN000	PORTER, DAN	NOV2025		*****CONTINUED*****									
80E001 2365 3320 10 000000		SECURITY PERSONNEL-TRAVEL										\$80.50	
							NUMBER OF INVOICES: 1				\$80.50		
PRO-ALAR000	PRO-ALARM	147598	0000000000	12502025	AP	Troubleshoot Maryville motion sensor	B		11/25/2025	11/25/2025	R	\$160.00	
								25-26				\$160.00	
20E008 2540 3230 26 000000		REP/MAINT SVC MARYVILLE										\$160.00	
PRO-ALAR000	PRO-ALARM	147599	0000000000	12502025	AP	CHS service call replace 2 wireless transmitter	B		11/25/2025	11/25/2025	R	\$340.00	
								25-26				\$340.00	
20E008 2540 3230 22 000000		CHS REPAIR/MAINT										\$340.00	
PRO-ALAR000	PRO-ALARM	147600	0000000000	12502025	AP	CHS replace 3 glassbreak sensors	B		11/25/2025	11/25/2025	R	\$780.00	
								25-26				\$780.00	
20E008 2540 3230 22 000000		CHS REPAIR/MAINT										\$780.00	
PRO-ALAR000	PRO-ALARM	147605	0000000000	12502025	AP	Caseyville troubleshoot replace mechanical lock	B		11/25/2025	11/25/2025	R	\$1,130.00	
								25-26				\$1,130.00	
20E008 2540 3230 21 000000		REP/MAINT SVC CASEYVILLE										\$1,130.00	
PRO-ALAR000	PRO-ALARM	147606	0000000000	12502025	AP	Kreitner troubleshoot door 13 replace bar	B		11/25/2025	11/25/2025	R	\$1,450.00	
								25-26				\$1,450.00	
20E008 2540 3230 25 000000		REP/MAINT SVC KREITNER										\$1,450.00	
							NUMBER OF INVOICES: 5				\$3,860.00		
REALITY 000	REALITY WORKS	74124	0052600027	12502025	AP	CTE HS FACS	B		12/01/2025	12/01/2025	R	\$128.00	
								25-26				\$128.00	

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
REALITY 000	REALITY WORKS	74124				*****CONTINUED*****						
100		Realcare Baby Wristbands plastic tamper proof (qty 60)					F		2.00			\$110.00
10E095 1400 4100 00 000000		CTE GRANT SUPPLIES										\$110.00
110		Shipping							1.00			\$18.00
10E095 1400 4100 00 000000		CTE GRANT SUPPLIES										\$18.00
											NUMBER OF INVOICES: 1	\$128.00
REDEMIX 000	REDEMIX	918966	0000000000	12502025	AP	flatwork winter salt CHS	B		11/24/2025	11/24/2025	R	\$977.25
									25-26			\$977.25
20E008 2540 3230 22 000000		CHS REPAIR/MAINT										\$977.25
REDEMIX 000	REDEMIX	919043	0000000000	12502025	AP	salt winter service	B		11/24/2025	11/24/2025	R	\$888.38
									25-26			\$888.38
20E008 2540 3230 22 000000		CHS REPAIR/MAINT										\$888.38
											NUMBER OF INVOICES: 2	\$1,865.63
REISIMIT000	REISING, MITCHELL	11-2025	0000000000	12502025	AP	Mileage PE Teacher	B		12/04/2025	12/04/2025	R	\$13.02
									25-26			\$13.02
10E004 1110 3300 00 000000		Elem In-District Travel										\$13.02
											NUMBER OF INVOICES: 1	\$13.02
ROE 41 S000	ROE 41 SCHOOL IMPROVEMENT SERVICES	11-5-25	0000000000	12502025	AP	Payment for Empower me registration	B		11/24/2025	11/24/2025	R	\$360.00
									25-26			\$360.00
10E075 2210 3320 00 260000		TITLE II-IMPROV INST-TRAVEL										\$360.00
											NUMBER OF INVOICES: 1	\$360.00
ROYAL PA000	ROYAL PAPER INC	350504	0000000000	12502025	AP	traffic mat runner Maryville	B		11/24/2025	11/24/2025	R	\$3,503.53
									25-26			\$3,503.53

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>	<u>DISC AMT</u>	<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>					
<u>REF</u>	<u>CATALOG</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>QTY</u>	<u>LINE AMOUNT</u>							
<u>ACCOUNT NUMBER(S)</u>	<u>QUICK KEY</u>	<u>ACCOUNT LEVEL DESCRIPTION</u>	<u>1099</u>									<u>ACCT AMOUNT</u>
ROYAL PA000	ROYAL PAPER INC	LS357544	0000000000	12502025	AP	Service call Webster	B	12/04/2025	12/04/2025	R		\$162.00
							25-26					\$162.00
20E008	2540 3230 31 000000					REP/MAINT SVC WEB ELEM						\$162.00
											NUMBER OF INVOICES: 9	\$9,396.67
SCHOLAST002	SCHOLASTIC	12697063	0092600020	12502025	AP	Scholastic Books Already Ordered	B	12/08/2025	12/08/2025	R		\$7.04
							25-26					\$7.04
100		Shipping					F	1.00				\$7.04
10E006	1250 4100 00 260000					TITLE I INST MATERIALS & SUPPL						\$7.04
											NUMBER OF INVOICES: 1	\$7.04
SCHOOL S004	SCHOOL SPECIALTY-CLASSROOM DIRECT	208136574814	0112600064	12502025	AP	Office Supplies	B	12/01/2025	12/01/2025	R		\$394.78
							25-26					\$394.78
100	2006126	Fiskars Recycled Scissors, 8 Inches, Black					F	20.00				\$179.40
10E048	1120 4110 00 000000					MS WAREHOUSE PAPER						\$179.40
110	078586	Scotch 600 Transparent Tape with Desktop Dispenser, 0.75 x 1000 Inch, Pack of 12					F	4.00				\$175.16
10E048	1120 4110 00 000000					MS WAREHOUSE PAPER						\$175.16
120	076373	Scotch Heavy Duty Shipping Packaging Tape, 1.88 Inches x 54.6 Yards, Clear, Pack of 6					F	1.00				\$40.22
10E048	1120 4110 00 000000					MS WAREHOUSE PAPER						\$40.22
											NUMBER OF INVOICES: 1	\$394.78
SCHWIBRE000	SCHWIERJOHN, BRENT	NOV2025	0000000000	12502025	AP	Mileage school psych.	B	12/08/2025	12/08/2025	R		\$24.36
							25-26					\$24.36
10E012	2140 3320 00 000000					PSYCHOLOGY-TRAVEL						\$24.36

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT	
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT	REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT	
NUMBER OF INVOICES: 1												\$24.36	
SCRUMLIS000	SCRUM, LISA	12-3-25	0000000000	12502025	AP	Little Libraries mileage	B		12/04/2025	12/04/2025	R	\$37.17	
												\$37.17	
10E006	1250 3320 00 260000					TITLE I MILEAGE IN-DISTRICT						\$37.17	
NUMBER OF INVOICES: 1												\$37.17	
SHAPIRO 000	SHAPIRO SUPPLY	178134	0052600030	12502025	AP	CTE HS C Coffin delivery	B		11/24/2025	11/24/2025	R	\$1,313.15	
												\$1,231.90	
100		CF1018/1251 Cold rolled flat bar 1018 0.125 x 1.00 2 @ 144 in					F	2.00				\$29.40	
10E095	1400 4100 00 000000					CTE GRANT SUPPLIES						\$29.40	
110		CF1018/2501 Cold rolled flat bar 1018 0.250 x 1.00 2 @144 in					F	2.00				\$57.00	
10E090	1400 4100 22 000000					CTE METT GRANT SUPPLIES						\$57.00	
120		AR6061T6/250 Aluminum Round bar 6061T6511 .250 1 @144 in					F	1.00				\$6.10	
10E095	1400 4100 00 000000					CTE GRANT SUPPLIES						\$6.10	
130		AR6061T6/500 Aluminum Round bar 6061T6511 .500 1 @144 in					F	1.00				\$17.35	
10E095	1400 4100 00 000000					CTE GRANT SUPPLIES						\$17.35	
140		AR6061T6/1 Aluminum Round bar 6061T6511 1.00 2 @ 144 in					F	2.00				\$109.20	
10E095	1400 4100 00 000000					CTE GRANT SUPPLIES						\$109.20	
150		AR6061T6/1500 Aluminum Round bar 6061T6511 2.00 2 @ 144 in					F	2.00				\$225.40	
10E095	1400 4100 00 000000					CTE GRANT SUPPLIES						\$225.40	
160		AR6061T6/2 Aluminum round bar 6061T6511 2.00 2 @ 144 in					F	2.00				\$475.30	
10E095	1400 4100 00 000000					CTE GRANT SUPPLIES						\$475.30	
170		CR1018/2 Cold Rolled round bar 1018 2.00 1 @ 144 in					F	1.00				\$180.55	
10E095	1400 4100 00 000000					CTE GRANT SUPPLIES						\$180.55	

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
SHAPIRO 000	SHAPIRO SUPPLY	178134				*****CONTINUED*****						
180		GSHG90/028 Glavanized sheet G90 0.028					F	2.00				\$131.60
		(24GA) 2 @ 48 x 96 in										
10E095 1400 4100 00 000000					CTE GRANT SUPPLIES							\$131.60
190		Delivery						1.00				\$81.25
10E095 1400 4100 00 000000					CTE GRANT SUPPLIES							\$81.25
						NUMBER OF INVOICES: 1						\$1,313.15
SLOAN IM000	SLOAN IMPLEMENT	4080363	0000000000	12502025	AP	Oil and oil filter	B	11/25/2025	11/25/2025	R		\$105.05
								25-26				\$105.05
20E008 2540 4100 10 000000		10			MAINT SUPPLIES UNIT							\$105.05
						NUMBER OF INVOICES: 1						\$105.05
SODEXO I002	SODEXO INC & AFFILIATES	1002999708	0000000000	12502025	AP	November fixed price with credit for commodities received	B	12/11/2025	12/11/2025	R		\$280,401.77
								25-26				\$280,401.77
10E024 2560 3100 00 000000					LUNCH PROGRAM/FOOD SVC							\$280,401.77
SODEXO I002	SODEXO INC & AFFILIATES	240935	0000000000	12502025	AP	Teen safe driving lunches	B	12/10/2025	12/10/2025	R		\$2,700.00
								25-26				\$2,700.00
10R024 1611 0000 00 000000					STUDENT BREAKFAST/LUNCH SALES							\$2,700.00
SODEXO I002	SODEXO INC & AFFILIATES	240938	0000000000	12502025	AP	Kreitner, Renfro, Webster, Caseyville, Maryville 2025 snack	B	12/10/2025	12/10/2025	R		\$1,861.40
								25-26				\$1,861.40
10E024 2560 3130 00 000000					Sodexo - PreK Snacks							\$1,861.40
						NUMBER OF INVOICES: 3						\$284,963.17
SOUTHPAW000	SOUTHPAW ENTERPRISES	0573284	0062600146	12502025	AP	Fax order - 937-252-8502	B	11/24/2025	11/24/2025	R		\$489.06

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID	DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
REF	CATALOG	DESCRIPTION					LQ		QTY			LINE AMOUNT
ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL	DESCRIPTION	1099							ACCT AMOUNT
SOUTHPAW000	SOUTHPAW ENTERPRISES	0573284		*****CONTINUED*****								
	100	#1800 - Platform Swing With Carpet					25-26					\$489.06
	10E092 2523 4100 00 000000						F	1.00				\$429.00
	110	Shipping & Handling					F	1.00				\$60.06
	10E092 2523 4100 00 000000											\$60.06
SOUTHPAW000	SOUTHPAW ENTERPRISES	1188072	0062600147	12502025	AP	Fax order - 937-252-8503	B	12/08/2025	12/08/2025	R		\$302.10
	100	#120040 - Advantage Line Platform Swing w/Carpet					25-26					\$302.10
	10E092 2523 4100 00 000000						F	1.00				\$265.00
	110	Shipping & Handling					F	1.00				\$37.10
	10E092 2523 4100 00 000000											\$37.10
NUMBER OF INVOICES: 2												\$791.16
SPECIAL 001	SPECIAL EDUCATION SERVICES	053885	0000000000	12502025	AP	tuition Spec. Ed November	B	12/01/2025	12/01/2025	R		\$29,785.00
	10E092 4220 6800 00 000000						25-26					\$29,785.00
												\$29,785.00
SPECIAL 001	SPECIAL EDUCATION SERVICES	053886	0000000000	12502025	AP	Intensive tuition Spec. Ed.	B	12/01/2025	12/01/2025	R		\$6,949.95
	10E092 4220 6800 00 000000						25-26					\$6,949.95
												\$6,949.95
SPECIAL 001	SPECIAL EDUCATION SERVICES	054233	0000000000	12502025	AP	Spec. Ed. tuition	B	12/04/2025	12/04/2025	R		\$4,138.20
	10E092 4220 6800 00 000000						25-26					\$4,138.20
												\$4,138.20
NUMBER OF INVOICES: 3												\$40,873.15
ST CLAIR004	ST CLAIR COUNTY HEALTH DEPARTMENT	IN0008423	0000000000	12502025	AP	Hollywood Heights food service permit 2026	B	12/08/2025	12/08/2025	R		\$194.00
							25-26					\$194.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
ST CLAIR004	ST CLAIR COUNTY HEALTH DEPARTMENT	IN0008423				*****CONTINUED*****						\$194.00
10E024 2563 3230 00 000000												
ST CLAIR004	ST CLAIR COUNTY HEALTH DEPARTMENT	IN0008424	0000000000	12502025	AP	Twin Echo food permit 2026	B	12/08/2025	12/08/2025	R		\$585.00
10E024 2563 3230 00 000000							25-26					\$585.00
												\$585.00
ST CLAIR004	ST CLAIR COUNTY HEALTH DEPARTMENT	IN0008425	0000000000	12502025	AP	CHS food service permit 2026	B	12/08/2025	12/08/2025	R		\$613.00
10E024 2563 3230 00 000000							25-26					\$613.00
												\$613.00
ST CLAIR004	ST CLAIR COUNTY HEALTH DEPARTMENT	IN0008447	0000000000	12502025	AP	Caseyville food service permit 2026	B	12/08/2025	12/08/2025	R		\$391.00
10E024 2563 3230 00 000000							25-26					\$391.00
												\$391.00
						NUMBER OF INVOICES: 4						\$1,783.00
STERICYC000	STERICYCLE	8012652535	0000000000	12502025	AP	Caseyville services sepc. ed.	B	12/01/2025	12/01/2025	R		\$39.27
10E021 2330 3600 00 260000							25-26					\$39.27
						IDEA FLOW THRU-SHRED SERVICE						\$39.27
STERICYC000	STERICYCLE	8012658375	0000000000	12502025	AP	Services at TITLE	B	11/24/2025	11/24/2025	R		\$53.04
10E006 2330 3600 00 260000							25-26					\$53.04
						TITLE I - SHREDDING						\$53.04
STERICYC000	STERICYCLE	8012678725	0000000000	12502025	AP	Unit services	B	12/01/2025	12/01/2025	R		\$39.78
10E001 2310 3112 00 000000							25-26					\$39.78
						Shredding District (No SP ED)						\$39.78
STERICYC000	STERICYCLE	8012678727	0000000000	12502025	AP	enrollment services	B	12/01/2025	12/01/2025	R		\$26.52
10E001 2310 3112 00 000000							25-26					\$26.52
						Shredding District (No SP ED)						\$26.52

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
THOMSON 002	THOMSON REUTERS-WEST	852909030				*****CONTINUED*****						
10E002 2641 3330 00 000000						STUDENT SERVICES - SKYWARD						\$1,383.68
						NUMBER OF INVOICES: 1						\$1,383.68
TOTAL AC000	TOTAL ACCESS URGENT CARE	4047	0000000000	12502025	AP	Physicals and drug screen	B	11/25/2025	11/25/2025	R		\$318.00
10E002 2642 3100 00 000000						HR BACKGROUND INVESTIGATION	25-26					\$318.00
						NUMBER OF INVOICES: 1						\$318.00
TRANE 000	TRANE	20394332	0000000000	12502025	AP	DIS freight charges	B	11/24/2025	11/24/2025	R		\$40.00
20E008 2540 4100 33 000000			33			MAINT SUPPLIES CIS	25-26					\$40.00
TRANE 000	TRANE	20479756	0000000000	12502025	AP	Dual gas stage w/chassis DIS	B	11/24/2025	11/24/2025	R		\$377.63
20E008 2540 4100 33 000000			33			MAINT SUPPLIES CIS	25-26					\$377.63
TRANE 000	TRANE	315785562	0000000000	12502025	AP	Payment on Contract Renfro and Webster	B	12/04/2025	12/04/2025	R		\$129,628.56
20E001 2540 5300 28 000000						TRANE-RENFRO-BOILERS&PUMPS	25-26					\$129,628.56
20E001 2540 5300 31 000000						TRANE-WEBSTER UNIT VENT & CONT						\$69,169.27
						NUMBER OF INVOICES: 3						\$130,046.19
TROY TIM000	TROY TIMES TRIBUNE	1064956	0000000000	12502025	AP	Annual statement of affairs	B	12/04/2025	12/04/2025	R		\$2,265.90
10E002 2510 3500 00 000000						DIR OF FINANCE-ADVERTISING	25-26					\$2,265.90
TROY TIM000	TROY TIMES TRIBUNE	1064957	0000000000	12502025	AP	Annual Statement of Affairs-Legal	B	12/08/2025	12/08/2025	R		\$572.70
							25-26					\$572.70

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099	ACCT AMOUNT								
TROY TIM000	TROY TIMES TRIBUNE	1064957				*****CONTINUED*****						
10E002 2510 3500 00 000000						DIR OF FINANCE-ADVERTISING						\$572.70
NUMBER OF INVOICES: 2												
\$2,838.60												
UNITED R000	UNITED REFRIGERATION INC	16106944-00	0000000000	12502025	AP	universal pilot control H.H.	B	11/24/2025	11/24/2025	A		\$170.04
20E008 2540 4100 23 000000		23				MAINT SUPPLIES HOLLY HGHTS	25-26					\$170.04
UNITED R000	UNITED REFRIGERATION INC	16119371-00	0000000000	12502025	AP	Step drill bit CHS	B	11/24/2025	11/24/2025	A		\$86.83
20E008 2540 4100 22 000000		22				CHS MAINT SUPPLIES	25-26					\$86.83
UNITED R000	UNITED REFRIGERATION INC	16177446-00	0000000000	12502025	AP	Twin Echo gas valve	B	11/24/2025	11/24/2025	A		\$198.41
20E008 2540 4100 30 000000		30				MAINT SUPPLIES TWIN ECHO	25-26					\$198.41
UNITED R000	UNITED REFRIGERATION INC	16177827-00	0000000000	12502025	AP	vac coil CHS	B	11/24/2025	11/24/2025	A		\$395.00
20E008 2540 4100 22 000000		22				CHS MAINT SUPPLIES	25-26					\$395.00
UNITED R000	UNITED REFRIGERATION INC	16208846-00	0000000000	12502025	AP	Trane transformer CHS	B	11/24/2025	11/24/2025	A		\$490.00
20E008 2540 4100 22 000000		22				CHS MAINT SUPPLIES	25-26					\$490.00
UNITED R000	UNITED REFRIGERATION INC	16223035-00	0000000000	12502025	AP	CHS capacitor	B	11/24/2025	11/24/2025	A		\$22.80
20E008 2540 4100 22 000000		22				CHS MAINT SUPPLIES	25-26					\$22.80
UNITED R000	UNITED REFRIGERATION INC	16227970-00	0000000000	12502025	AP	Reznor Inducer and flarelok (2) DIS	B	11/24/2025	11/24/2025	A		\$438.58
20E008 2540 4100 33 000000		33				MAINT SUPPLIES CIS	25-26					\$438.58

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
VILLAGE 003	VILLAGE OF MARYVILLE	06247410-1	0000000000	12502025	AP	water and sewer Maryville	B	12/08/2025	12/08/2025	R		\$159.94
							25-26					\$159.94
20E007 2540 3700 26 000000						WATER/SEWER MARYVILLE						\$159.94
NUMBER OF INVOICES: 2											\$973.81	
VISIONS 000	VISIONS LLC	2	0000000000	12502025	AP	Father McGivney sessions	B	11/25/2025	11/25/2025	R		\$396.00
							25-26					\$396.00
10E040 3700 3140 00 260000						TITLE IV SSAE NP TRAVEL						\$396.00
VISIONS 000	VISIONS LLC	3	0000000000	12502025	AP	Father McGivney SEL lessons	B	12/10/2025	12/10/2025	R		\$247.50
							25-26					\$247.50
10E040 3700 3140 00 260000						TITLE IV SSAE NP TRAVEL						\$247.50
NUMBER OF INVOICES: 2											\$643.50	
WATTS C0000	WATTS COPY SYSTEMS INC	1455797	0000000000	12502025	AP	Staples CHS	B	11/24/2025	11/24/2025	R		\$222.00
							25-26					\$222.00
10E001 2310 3111 00 000000						UNIT wide COPY SERV Non-Cap le						\$222.00
WATTS C0000	WATTS COPY SYSTEMS INC	1461480	0000000000	12502025	AP	Webster contract copier	B	12/01/2025	12/01/2025	R		\$595.21
							25-26					\$595.21
10E001 2310 3111 00 000000						UNIT wide COPY SERV Non-Cap le						\$595.21
WATTS C0000	WATTS COPY SYSTEMS INC	1461481	0000000000	12502025	AP	Webster copies	B	12/01/2025	12/01/2025	R		\$1,073.91
							25-26					\$1,073.91
10E001 2310 3111 00 000000						UNIT wide COPY SERV Non-Cap le						\$1,073.91
WATTS C0000	WATTS COPY SYSTEMS INC	1462814	0000000000	12502025	AP	Staples Webster	B	12/04/2025	12/04/2025	R		\$148.00
							25-26					\$148.00
10E001 2310 3111 00 000000						UNIT wide COPY SERV Non-Cap le						\$148.00
WATTS C0000	WATTS COPY SYSTEMS INC	1463018	0000000000	12502025	AP	Toner DIS	B	12/04/2025	12/04/2025	R		\$171.44
							25-26					\$171.44

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
NUMBER OF INVOICES: 1												\$31,945.72
WIRTHMYA001	WIRTH, MYA	NOV2025	0000000000	12502025	AP	Mileage reimb.	B		12/08/2025	12/08/2025	R	\$22.12
							25-26					\$22.12
10E012	2113 3320 00 000000					SOCIAL WORK TRAVEL						\$22.12
NUMBER OF INVOICES: 1												\$22.12
WIRTHPAM000	WIRTH, PAM	11-19-25	0000000000	12502025	AP	Training in Peoria	B		12/04/2025	12/04/2025	R	\$427.00
							25-26					\$427.00
10E037	2210 3320 00 260000					IDEA PRESCHOOL-IMPR INST PD						\$427.00
NUMBER OF INVOICES: 1												\$427.00
WJR TECH001	WJR TECHNOLOGIES	12949	0142600040	12502025	AP	ZTNA/Axis Foundation (VPN Replacement) - 3 year 10 Users	B		12/01/2025	12/01/2025	R	\$2,857.00
							25-26					\$2,857.00
100		ZTNA/Axis Foundation (VPN Replacement) - 3 year 10 Users Silverpeak HPE Aruba Networking EdgeConnect SSE Foundation Subscription Axis VM setup and configuration. API connector to Google, Azure or AD per customer requirements, Axis agent test					F	1.00				\$2,857.00
10E093	2660 3100 00 000000					TECHNOLOGY PURCHASE SERVICE						\$2,857.00
NUMBER OF INVOICES: 1												\$2,857.00
WOODYS M000	WOODYS MUNICIPAL SUPPLY COMPANY	01-40864	0000000000	12502025	AP	bearing kit unit	B		11/24/2025	11/24/2025	R	\$691.96
							25-26					\$691.96
20E008	2540 3230 10 000000					BLDGS/GRDS MAINT SVC						\$691.96

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099		ACCT AMOUNT							
						NUMBER OF INVOICES:	1					\$691.96
ZIMMEDEB000	ZIMMERMAN, DEBBIE	10-31-25	0000000000	12502025	AP	Reimb. travel for IASSW conference	B		12/04/2025	12/04/2025	R	\$528.50
10E021	2210 3320 00 260000					IDEA FLO THRU-IMPR INST-TRAVEL	25-26					\$528.50
						NUMBER OF INVOICES:	1					\$528.50
ZORO T00000	ZORO TOOLS INC	17841347	0000000000	12502025	AP	Annular Cutter	B		12/08/2025	12/08/2025	R	\$92.30
10E095	1400 4100 00 000000					CTE GRANT SUPPLIES	25-26					\$92.30
						NUMBER OF INVOICES:	1					\$92.30
						TOTAL NUMBER OF BATCH INVOICES:	306					\$2,673,915.58
												\$19,988.23
												\$2,653,927.35
						TOTAL INVOICES:	306					\$2,673,915.58
BANK TOTALS:			BANK	BANK ACCOUNT #					INVOICE AMOUNT			NET AMOUNT
			AP	**A000 1010 0000 00 000000					\$2,673,747.56			\$2,673,864.64
			GEN	**A000 1010 0000 00 000000					\$50.94			\$50.94

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING
P = PARTIAL LIQUIDATION F = FULL LIQUIDATION
BLANK = NO LIQUIDATION

***** End of report *****

NOVEMBER 18, 2025 TO DECEMBER 10, 2025
UNIT QUICK PAYS

CHECK NUMBER	VENDOR	ACCOUNT NUMBER	CHECK DATE	AMOUNT	FD	PO NUMBER	INVOICE NUMBER	INVOICE DESCRIPTION
3847	HARTLE, JOSH	10E045 1500 3380 00 000000	11/18/2025	-500		10	0	HOLIDAY WORKER
12126	BELLEVILLE WEST HIGH SCHOOL	10E045 1500 6410 22 000000	12/9/2025	-275		10	0	5/7/2025 Boys Track Norm Armstrong
13090	NICS SOLA WOOD FLOWERS	10E047 1500 4100 00 000000	11/21/2025	-250		10	0	1047 Single Flower Bouquet Senior Night
13301	OTHS CHEER	10E047 1500 6400 27 000000	12/8/2025	-75		10	0	10/8/2025 Cheer reg. Twana Dollison
13634	AT&T 1	20E007 2540 3400 10 000000	11/18/2025	383.66		20	0	831-001-1088-831 Business services
13634	AT&T 1	20E007 2540 3400 10 000000	11/18/2025	221.21		20	0	831-001-1088-822 business services
13635	AT&T MOBILITY	20E007 2540 3400 10 000000	11/18/2025	816.38		20	0	2.873E+19 services
13636	ATHLETICO PHYSICAL THERAPY	10E049 1500 3140 00 000000	11/18/2025	12,012.00		10	0	S100000957 September installment
13637	BAILEY, TINA	10R024 1611 0000 00 000000	11/18/2025	50		10	0	11/18/2025 Refund cafeteria
13638	BELLEVILLE EAST HIGH SCHOOL	10E046 1500 3320 27 000000	11/18/2025	75		10	0	11/12/2025 Competition CMS
13638	BELLEVILLE EAST HIGH SCHOOL	10E046 1500 6400 22 000000	11/18/2025	125		10	0	11/17/2025 IDTA regional contest attn: Taylor Rauckman
13639	EHS DANCE TEAM	10E046 1500 3320 27 000000	11/18/2025	75		10	0	11/12/2025 Dance comp. CMS
13640	HHS DANCE TEAM	10E046 1500 3320 27 000000	11/18/2025	75		10	0	11/12/2025 Competition CMS
13641	MARION DANCE TEAM	10E046 1500 3320 27 000000	11/18/2025	75		10	0	11/12/2025 Dance comp. CMS
13642	OTHS GOLDEN GIRLS	10E046 1500 3320 27 000000	11/18/2025	75		10	0	11/12/2025 Competition
13643	MISS VIC (HEALTH INSURANCE)	10L000 4535 0000 00 000000	11/18/2025	6,904.00		10	0	11.30.25 Ret Cob LOA November Retiree, COBRA, LOA insurance
13644	ADVANCE AUTO PARTS	20E008 2540 4100 22 000000	11/21/2025	157.99		20	0	5.82553E+12 District charges
13644	ADVANCE AUTO PARTS	20E008 2540 4100 22 000000	11/21/2025	-22		20	0	5.82553E+12 District charges
13645	DELTA DENTAL OF ILLINOIS	10L000 4535 0000 00 000000	11/21/2025	31,728.36		10	0	Oct-25 Employee Insurance
13646	JOHN DEERE FINANCIAL	20E008 2540 4100 01 000000	11/21/2025	34.98		20	0	11113-14747 District charges
13646	JOHN DEERE FINANCIAL	20E008 2540 4100 10 000000	11/21/2025	19.99		20	0	11113-14747 District charges
13646	JOHN DEERE FINANCIAL	20E008 2540 4100 10 000000	11/21/2025	35.49		20	0	11113-14747 District charges
13646	JOHN DEERE FINANCIAL	20E008 2540 4100 10 000000	11/21/2025	87.97		20	0	11113-14747 District charges
13646	JOHN DEERE FINANCIAL	20E008 2540 4100 22 000000	11/21/2025	14.99		20	0	11113-14747 District charges
13646	JOHN DEERE FINANCIAL	20E008 2540 4100 22 000000	11/21/2025	8.19		20	0	11113-14747 District charges
13646	JOHN DEERE FINANCIAL	20E008 2540 4100 22 000000	11/21/2025	15.96		20	0	11113-14747 District charges
13646	JOHN DEERE FINANCIAL	20E008 2540 4100 22 000000	11/21/2025	234.39		20	0	11113-14747 District charges
13647	NICS SOLA WOOD FLOWERS	10E047 1500 4100 00 000000	11/21/2025	250		10	0	1047 Single Flower Bouquet Senior Night (replacement check)
13648	SLOAN IMPLEMENT	20E008 2540 5400 00 000000	11/21/2025	17,000.00		20	0	293056 Z965R mower
13655	HOME DEPOT CREDIT SERVICES	10A001 1710 0011 00 000000	11/25/2025	92.26		10	0	2535NOV District Charges
13655	HOME DEPOT CREDIT SERVICES	10A001 1710 0011 00 000000	11/25/2025	83.95		10	0	2535NOV District Charges
13655	HOME DEPOT CREDIT SERVICES	10A001 1710 0011 00 000000	11/25/2025	251.03		10	0	2535NOV District Charges
13655	HOME DEPOT CREDIT SERVICES	10A001 1710 0011 00 000000	11/25/2025	67.91		10	0	2535NOV District Charges
13655	HOME DEPOT CREDIT SERVICES	10A001 1710 0011 00 000000	11/25/2025	87.88		10	0	2535NOV District Charges
13655	HOME DEPOT CREDIT SERVICES	10A001 1710 0011 00 000000	11/25/2025	406.85		10	0	2535NOV District Charges
13655	HOME DEPOT CREDIT SERVICES	10A001 1710 0011 00 000000	11/25/2025	107.79		10	0	2535NOV District Charges
13655	HOME DEPOT CREDIT SERVICES	10E090 1400 4100 22 000000	11/25/2025	284.97		10	0	2535NOV District Charges
13655	HOME DEPOT CREDIT SERVICES	10E090 1400 4100 22 000000	11/25/2025	95.6		10	0	2535NOV District Charges
13655	HOME DEPOT CREDIT SERVICES	10E095 1400 4100 00 000000	11/25/2025	115.92		10	0	2535NOV District Charges
13656	KANE COUNTY ROE	10E040 2210 3320 00 260000	11/25/2025	200		10	0	5550 ICEARY conference registration for Stacy Hartle
13657	LINNEMANN, TERA	10E021 2130 3100 00 260000	11/25/2025	1,512.00		10	0	2526-7 PT services
13658	RENAISSANCE LEARNING	10E075 2210 3140 00 000000	11/25/2025	900		10	82600037	5621040 Renaissance PD for January

							Institute purchased with Title II Funds	
13659	URICK, JENNY	10E021 2130 3100 00 260000	11/25/2025	2,400.00	10	0	2526-6	Vision itinerant services
13660	WES CHOATE - SIJHSAA	10E047 1500 6400 27 000000	11/25/2025	200	10	0	11/14/2025	2026 SIJHSAA Girls/Boys Bowling
13661	HOME DEPOT CREDIT SERVICES	20E007 2540 4100 22 000000	12/1/2025	71.16	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 01 000000	12/1/2025	30	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 01 000000	12/1/2025	43.1	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 10 000000	12/1/2025	358.14	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 22 000000	12/1/2025	20.74	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 22 000000	12/1/2025	19.98	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 22 000000	12/1/2025	31.84	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 22 000000	12/1/2025	28.48	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 22 000000	12/1/2025	300	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 22 000000	12/1/2025	-221.8	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 22 000000	12/1/2025	19.96	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 25 000000	12/1/2025	52.74	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 26 000000	12/1/2025	59.98	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 26 000000	12/1/2025	468.6	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 26 000000	12/1/2025	29.76	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 26 000000	12/1/2025	1	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 26 000000	12/1/2025	222.1	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 26 000000	12/1/2025	244.79	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 27 000000	12/1/2025	209.97	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 27 000000	12/1/2025	46.92	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 28 000000	12/1/2025	286.17	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 28 000000	12/1/2025	20.38	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 30 000000	12/1/2025	13.02	20	0		3500 District charges
13661	HOME DEPOT CREDIT SERVICES	20E008 2540 4100 30 000000	12/1/2025	35.51	20	0		3500 District charges
13662	CAPITAL ONE WALMART	10E003 2410 4110 27 000000	12/3/2025	181.28	10	0	12/14/2025	District Charges
13662	CAPITAL ONE WALMART	10E006 1250 4100 00 260000	12/3/2025	167.57	10	0	12/14/2025	District Charges
13662	CAPITAL ONE WALMART	10E006 1250 4100 00 260000	12/3/2025	96.7	10	0	12/14/2025	District Charges
13662	CAPITAL ONE WALMART	10E018 1130 4100 00 000000	12/3/2025	30.34	10	0	12/14/2025	District Charges
13662	CAPITAL ONE WALMART	10E021 2110 4100 00 260000	12/3/2025	106.06	10	0	12/14/2025	District Charges
13662	CAPITAL ONE WALMART	10E021 2210 3320 00 260000	12/3/2025	126.1	10	0	12/14/2025	District Charges
13662	CAPITAL ONE WALMART	10E072 1110 4100 00 000000	12/3/2025	182.12	10	0	12/14/2025	District Charges
13662	CAPITAL ONE WALMART	10E072 1110 4100 00 000000	12/3/2025	28.12	10	0	12/14/2025	District Charges
13662	CAPITAL ONE WALMART	10E084 1220 4100 00 000000	12/3/2025	225.94	10	0	12/14/2025	District Charges
13662	CAPITAL ONE WALMART	10E084 1220 4100 00 000000	12/3/2025	60	10	0	12/14/2025	District Charges
13662	CAPITAL ONE WALMART	80E001 2365 4100 00 000000	12/3/2025	109.4	80	0	12/14/2025	District Charges
13662	CAPITAL ONE WALMART	80E001 2365 4100 00 000000	12/3/2025	131.28	80	0	12/14/2025	District Charges
13663	AT&T 1	20E007 2540 3400 10 000000	12/5/2025	528.99	20	0	831-000-8548-333	business services
13663	AT&T 1	20E007 2540 3400 10 000000	12/5/2025	443.99	20	0	831-000-8548-312	Business services
13664	BUREAU OF EDUC & RESEARCH	10E075 2210 3320 00 260000	12/5/2025	295	10	0	11/24/2025	Melissa Shepherd Reg.
13664	BUREAU OF EDUC & RESEARCH	10E075 2210 3320 00 260000	12/5/2025	295	10	0	11/24/2025	Reg. for Carrie Rose
13665	DELL FINANCIAL SERVICES	30E093 5000 5055 00 000000	12/5/2025	48,082.75	30	0		4729450 Lease rental
13666	HIGHLAND CHEER TEAM	10E047 1500 6400 27 000000	12/5/2025	175	10	0	12/2/2025	Cheer comp.
13667	INNOVATIVE SOLUTIONS	10E075 2210 3140 00 260000	12/5/2025	450	10	0	12/1/2025	Breakout sessions for Jan. institute
13668	NASHVILLE HIGH SCHOOL	10E046 1500 6400 22 000000	12/5/2025	200	10	0	12/1/2025	girls basketball
13669	TMOBILE	20E007 2540 3400 10 000000	12/5/2025	62	20	0	209306013	Monthly charges

TOTAL \$130,529.90

Line #	Catalog	Description	Quantity	U of M	Unit Cost	Total Amount
Account		Acct. Pct.	Acct. Amt.			
100	20E008 2540 4100 22 000000	tape measure CHS	1	EACH	14.99000	14.99
110	20E008 2540 4100 10 000000	PVC boot Unit	1	EACH	19.99000	19.99
120	20E008 2540 4100 10 000000	Bedding fork Unit	1	EACH	35.49000	35.49
130	20E008 2540 4100 22 000000	Line w/ reel CHS	1	EACH	8.19000	8.19
140	20E008 2540 4100 10 000000	prem grain cowhide Unit	1	EACH	87.97000	87.97
150	*20E008 2540 4100 01 000000	Grass seed Unit	1	EACH	34.98000	34.98
160	20E008 2540 4100 22 000000	crack filler CHS	1	EACH	15.96000	15.96

John Deere Lenoxist
11/21/25 Backup

170	antifreeze CHS	1	EACH	234.39000	234.39
20E008 2540 4100 22 000000	100.00%	234.39			

John Aure Lizarciol
11/21/25 Backup

* Designates accounts that are over budget

Line #	Catalog	Description	Quantity	U of M	Unit Cost	Total Amount
	Account		Acct. Amt.			
100	10A001 1710 0011 00 000000	cedar pre treated wood 2x6	1	EACH	92.26000	92.26
			100.00%			
110	10A001 1710 0011 00 000000	dimmer switch	1	EACH	83.95000	83.95
			100.00%			
120	10E090 1400 4100 22 000000	nailer CHS	1	EACH	284.97000	284.97
			100.00%			
130	10E090 1400 4100 22 000000	epoxy CHS	1	EACH	95.60000	95.60
			100.00%			
140	10A001 1710 0011 00 000000	tile tape	1	EACH	251.03000	251.03
			100.00%			
150	10E095 1400 4100 00 000000	stain	1	EACH	115.92000	115.92
			100.00%			

Home Depot - Unit

11/24/25

Backup

160		switch dimmer		1	EACH	67.91000	67.91
	10A001 1710 0011 00 000000		100.00%	67.91			
170		install kit for matterhorn		1	EACH	87.88000	87.88
	10A001 1710 0011 00 000000		100.00%	87.88			
180		cedar premium		1	EACH	406.85000	406.85
	10A001 1710 0011 00 000000		100.00%	406.85			
190		tapcon matterhorn		1	EACH	107.79000	107.79
	10A001 1710 0011 00 000000		100.00%	107.79			

Home Depot Unit

*11/24/25
Backup*

Home Depot Backup

HOME DEPOT PURCHASES FROM UNIT ON 12/1/2025

Line #	Catalog	Description	Quantity	Unit of Measure	Unit Cost	Total Amount
100		p trap and washers CHS	1	EACH	20.74	20.74
110		pvc tubes braided lines Renfro	1	EACH	286.17	286.17
120		Kreitner flapper and fill valve	1	EACH	52.74	52.74
130		CMS blower kit and screws	1	EACH	209.97	209.97
140		CHS GBhndhd	1	EACH	19.98	19.98
150		prime guard antifreeze CHS	1	EACH	31.84	31.84
160		cordless drill locking pliers flange ring	1	EACH	358.14	358.14
170		CHS plunger and wire brush	1	EACH	71.16	71.16
180		CHS 5lb	1	EACH	28.48	28.48
190		Twin Echo brown mulch	1	EACH	13.02	13.02
200		Blacktop patch Admin and Twin Echo	1	EACH	35.51	35.51
210		Blacktop patch Admin and Twin Echo	1	EACH	30	30
220		self leveling seal black Maryville	1	EACH	59.98	59.98
230		gorilla grip and silicon clear Admin	1	EACH	43.1	43.1
240		CMS plugs 125V	1	EACH	46.92	46.92
250		Maryville quikrete ryobi mixer for concrete	1	EACH	468.6	468.6
260		2x4 16ft Maryville	1	EACH	29.76	29.76
270		Maryville deposit pd.	1	EACH	1	1
280		Maryville plate compactor	1	EACH	222.1	222.1
290		deposit CHS	1	EACH	300	300
300		CHS deposit returned	1	EACH	-221.8	-221.8
310		Maryville exhaust fan	1	EACH	244.79	244.79
320		CHS adhesive and epoxy	1	EACH	19.96	19.96
330		Summit ext. cord	1	EACH	20.38	20.38
				TOTAL		2392.54

Backup

CAPITAL ONE WALMART - UNIT ON 12/3/2025

Line #	Catalog	Description	Quantity	Unit of Measure	Unit Cost	Total Amount
100		Science Experiment CHS	1	EACH	30.34	30.34
110		CHS perkins FACS foods	1	EACH	182.12	182.12
120		Spec. Ed. food	1	EACH	225.94	225.94
130		ps4 card and starbucks Spec. Ed.	1	EACH	60	60
140		PBIS cupcakes CMS	1	EACH	181.28	181.28
150		CHS perkins FACS	1	EACH	28.12	28.12
160		Spec. Ed. drinks and snacks	1	EACH	126.1	126.1
170		Spec. Ed. food	1	EACH	106.06	106.06
180		SEC water for buckets VOC	1	EACH	109.4	109.4
190		Kreitner snacks	1	EACH	167.57	167.57
200		SEC water for classroom buckets CHS VOC	1	EACH	131.28	131.28
210		Extended day snacks Caseyville	1	EACH	96.7	96.7
				TOTAL		1444.91

BMO HARRIS PURCHASES -PAID BY ACH FOR UNIT ON NOVEMBER 25, 2025

Line #	Catalog	Description	Quantity	Unit of Measure	Unit Cost	Total Amount
100		Bureau of Ed. *2756	1	EACH		295
110		Bureau Of Education *2756	1	EACH		275
120		Bureau of Ed. *2756	1	EACH		275
130		Bureau of Education conference *2756	1	EACH		295
140		Bureau of Ed. *2756	1	EACH		275
150		Bureau of Ed. *2756	1	EACH		275
160		Bureau of Ed. *2756	1	EACH		295
170		Bureau of Ed. *2756	1	EACH		295
180		Bureau of Ed. *2756	1	EACH		295
190		Bureau of Ed. *2756	1	EACH		295
200		Drivers ed gas *2932	1	EACH	996.33	996.33
210		Lunch Truck gas *2932	1	EACH	289.71	289.71
220		maintenace gas *2932	1	EACH	2042.59	2042.59
240		Vista print *2932	1	EACH	213.23	213.23
250		magline, inc *2932 CHS	1	EACH	1169.51	1169.51
260		NTE ofallon chs *2932	1	EACH	371.95	371.95
270		Pods CMS *2932	1	EACH	236.45	236.45
280		smartsign *2932	1	EACH	292.88	292.88
290		uhaul rental *9990	1	EACH	173.35	173.35
300		gas for uhaul *9990	1	EACH	37.55	37.55
310		Casey's *5281	1	EACH	146	146
320		Hearst newspaper sub. *0398	1	EACH	23.96	23.96
330		Agavero security team mtg. *0398	1	EACH	50.48	50.48
340		Coltons steakhouse central staff meeting *03	1	EACH	682.48	682.48
350		Kruta staff appreciation *0398	1	EACH	26.4	26.4
360		boys golf sectionals *3874	1	EACH	38.34	38.34
370		Boys golf sectionals *3874	1	EACH	14.51	14.51
380		texas roadhouse golf sectionals *3874	1	EACH	45	45
390		boys golf sectionals steakshake *3874	1	EACH	47.26	47.26
400		imperial buffett cross country sectional *3874	1	EACH	77.25	77.25
410		web networks *3744	1	EACH	39.98	39.98
420		refund amazon *3744	1	EACH	-16.18	-16.18
430		wasabi tech. *3744	1	EACH	191.44	191.44
440		imemories *3744	1	EACH	96.59	96.59
450		wasabil tech. *3744	1	EACH	9.99	9.99
460		amazon *3744	1	EACH	28.78	28.78
470		Sams renewal *3744	1	EACH	110	110
480		amazon *3744	1	EACH	44.99	44.99
490		sillworks ltd *3744	1	EACH	185.95	185.95
500		amazon *3744	1	EACH	33.95	33.95
510		subscription nintendo *3744	1	EACH	34.99	34.99
520		refund amazon *3744	1	EACH	-44.99	-44.99
530		amazon *3744	1	EACH	8.99	8.99
540		amazon *3744	1	EACH	23.97	23.97
550		amazon *3744	1	EACH	21.1	21.1
560		Michaels science experiment *5405	1	EACH	79.98	79.98

570	act regional summit *5405	1 EACH	175	175
580	pd resources for Kokotovich, Fedorchak, Gran	8 EACH	14.5	116
590	nustep *9000	1 EACH	160	160
600	Bureau of Ed. Maxim, Scanzoni, Merchant, Dc	5 EACH	565	2825
610	USPS *9000	1 EACH	15.35	15.35
620	USPS *9000	1 EACH	11.35	11.35
630	USPS *9000	1 EACH	22.12	22.12
640	Ella kids *9000	1 EACH	96	96
650	SP the Zones of Regular *9000	1 EACH	144	144
660	USPS *9000	1 EACH	13.49	13.49
670	Prodigies *9000	1 EACH	167	167
680	USPS *9000	1 EACH	13.2	13.2
690	NEVCO SPORTS *9505	1 EACH	112.6	112.6
700	Girls golf food *9505	1 EACH	48.11	48.11
710	buffalo wild wings golf *9505	1 EACH	60	60
720	Girls golf *9505	1 EACH	17.08	17.08
730	girls golf hotel *9505	1 EACH	179.67	179.67
740	holiday inn girls golf *9505	1 EACH	179.67	179.67
750	hotel girls golf	1 EACH	179.67	179.67
760	Hampton Inn boys golf *9505	1 EACH	157.76	157.76
770	Starbucks golf *9505	1 EACH	22.13	22.13
780	Hampton Inn boys golf *9505	1 EACH	152.28	152.28
790	Travel insurance *9505	1 EACH	67.93	67.93
800	Courtyard Tennis state	1 EACH	457.7	457.7
810	track wrestling *9505	1 EACH	101	101
820	track wrestling *9505	1 EACH	26	26
		TOTAL		16214.87

Amazon - ACH payment on
December 9th, 2020

Enter Date	Invoice Number	PO Number	Description	Vendor Name	Net Amount	Fiscal Year	Post Date
11/13/2025	117M-91PD-3C4K	62600138	Pre-K supplies purchas	AMAZON.COM	161.21	2025-202	12/09/2025
11/13/2025	134V-HWT1-1CN4	82600033	Professional Developme	AMAZON.COM	140	2025-202	12/09/2025
11/13/2025	14PL-RFCX-TFT6	72600026	Admin Float Supplies	AMAZON.COM	71.52	2025-202	12/09/2025
11/13/2025	17GK-WKCQ-WWWN	62600126	Rolling cart purchased	AMAZON.COM	27.79	2025-202	12/09/2025
11/13/2025	17VL-XXV7-1QNX	62600136	Pre-K supplies purchas	AMAZON.COM	164.41	2025-202	12/09/2025
11/13/2025	17W9-Q74M-YV4K	62600131	Pre-K supplies purchas	AMAZON.COM	157.63	2025-202	12/09/2025
11/13/2025	1CW6-FM4G-TJKX	92600023	Basic Keyword Poster	AMAZON.COM	19.01	2025-202	12/09/2025
11/13/2025	1D7V-JLL9-XFLH	62600140	Classroom supplies pur	AMAZON.COM	9.99	2025-202	12/09/2025
11/13/2025	1DF6-11FP-WDDX	62600128	OT supplies purchased	AMAZON.COM	75.72	2025-202	12/09/2025
11/13/2025	1G3W-JGMX-X7GJ	92600024	Folding Table	AMAZON.COM	47.68	2025-202	12/09/2025
11/13/2025	1JQK-PKDH-WM9X	72600031	Badge Holders	AMAZON.COM	38.93	2025-202	12/09/2025
11/13/2025	1L1N-73JX-RNCY	62600132	Pre-K supplies purchas	AMAZON.COM	140.68	2025-202	12/09/2025
11/13/2025	1LVR-D3KF-YJTY	82600032	Office Supplies for th	AMAZON.COM	33.99	2025-202	12/09/2025
11/13/2025	1MHC-YQXC-XPW9	52600025	CTE HS J. Watts Elemen	AMAZON.COM	1380.37	2025-202	12/09/2025
11/13/2025	1MMK-X11C-QK3L	62600124	Admin. supplies purcha	AMAZON.COM	149.66	2025-202	12/09/2025
11/13/2025	1N7N-W99P-Y3N3	62600142	Admin. supplies purcha	AMAZON.COM	45.97	2025-202	12/09/2025
11/13/2025	1NGF-WQHD-1FTQ	62600133	Pre-K supplies purchas	AMAZON.COM	136.95	2025-202	12/09/2025
11/13/2025	1P1J-W4KK-V6YP	62600139	Sensory Room supplies	AMAZON.COM	386.71	2025-202	12/09/2025
11/13/2025	1P3N-14GV-TPD4	52600023	METT B. Ryterski	AMAZON.COM	13.98	2025-202	12/09/2025
11/13/2025	1PDV-NP1V-TD43	62600129	Supplies for STEP prog	AMAZON.COM	123.67	2025-202	12/09/2025
11/13/2025	1QNR-K6MK-WMVD	72600030	Office Supplies	AMAZON.COM	85.03	2025-202	12/09/2025
11/13/2025	1V61-374K-XCYX	52600024	CHS CTE	AMAZON.COM	89.94	2025-202	12/09/2025
11/13/2025	1W4H-KNTP-T34R	62600118	Baby gate purchased on	AMAZON.COM	63.99	2025-202	12/09/2025
11/13/2025	1W4H-KNTP-Y41L	82600035	Replacement book for K	AMAZON.COM	53.43	2025-202	12/09/2025
11/13/2025	1XGC-CL13-1KP6	62600127	Pre-K supplies purchas	AMAZON.COM	519.79	2025-202	12/09/2025
11/13/2025	1XHG-C9LX-1XVK	72600025	Light Switch Keys for	AMAZON.COM	23.98	2025-202	12/09/2025
11/13/2025	1XVP-TWCD-TJQW	62600134	Pre-K supplies purchas	AMAZON.COM	298.29	2025-202	12/09/2025
11/14/2025	11K4-XJG3-VYNT	102600091	Frames for District Mi	AMAZON.COM	36.98	2025-202	12/09/2025
11/14/2025	14G3-MG1H-1NMD	92600033	Extension Cords	AMAZON.COM	24.33	2025-202	12/09/2025
11/14/2025	179D-TJT4-RFYK	102600077	paper for the band roo	AMAZON.COM	63.52	2025-202	12/09/2025
11/14/2025	179D-TJT4-XRHW	102600075	Art supplies	AMAZON.COM	342.16	2025-202	12/09/2025
11/14/2025	1DF6-11FP-VM63	102600093	blank ID cards	AMAZON.COM	148.47	2025-202	12/09/2025
11/14/2025	1FXQ-3NVP-TWGR	92600032	CVCC and CCVC Word Gam	AMAZON.COM	18.99	2025-202	12/09/2025
11/14/2025	1G3W-JGMX-YPWV	102600086	books for library	AMAZON.COM	74.04	2025-202	12/09/2025

11/14/2025	1GLR-K67K-VTM3	102600080	Supply closet fill in	AMAZON.COM	76.11	2025-202	12/09/2025
11/14/2025	1JQK-PKDH-VJWR	102600076	fill in supply room it	AMAZON.COM	230.72	2025-202	12/09/2025
11/14/2025	1KN3-6PRQ-QX7D	102600084	Science supply	AMAZON.COM	89.3	2025-202	12/09/2025
11/14/2025	1KWH-HN1R-1CKT	102600065	Items for Environmenta	AMAZON.COM	129.12	2025-202	12/09/2025
11/14/2025	1LVR-D3KF-V46Y	92600034	Bob it Extreme Bop It	AMAZON.COM	142.48	2025-202	12/09/2025
11/14/2025	1LVR-D3KVV67	102600071	Ink for library	AMAZON.COM	89.99	2025-202	12/09/2025
11/14/2025	1MMK-X11C-Q77N	102600082	More Drama items	AMAZON.COM	46.74	2025-202	12/09/2025
11/14/2025	1MMK-X11C-T6F7	102600074	new office chair	AMAZON.COM	264.99	2025-202	12/09/2025
11/14/2025	1MY6-WHKJ-11PC	112600047	books	AMAZON.COM	250.72	2025-202	12/09/2025
11/14/2025	1N3D-TMRJ-VKVV	102600069	Sleeves for broken IDs	AMAZON.COM	37.98	2025-202	12/09/2025
11/14/2025	1NGF-WQHD-37YJ	102600094	Books for the library	AMAZON.COM	65.94	2025-202	12/09/2025
11/14/2025	1P1J-W4KK-WLMX	102600089	book for the library	AMAZON.COM	26.98	2025-202	12/09/2025
11/14/2025	1P1J-W4KK-XMMT	102600083	another item for the D	AMAZON.COM	35.95	2025-202	12/09/2025
11/14/2025	1QDW-1MQP-1DF7	92600040	25-The Very Hungry Cat	AMAZON.COM	131	2025-202	12/09/2025
11/14/2025	1QND-CR3W-TP43	92600030	4 Pack Desk Dividers	AMAZON.COM	19.47	2025-202	12/09/2025
11/14/2025	1QNR-K6MK-TTG9	92600035	Trunk and Treat Decora	AMAZON.COM	64.49	2025-202	12/09/2025
11/14/2025	1XGC-CL13-17F7	102600088	supply closet fill in	AMAZON.COM	89.08	2025-202	12/09/2025
11/14/2025	1y6c-cw6v-x3l3	102600072	ink for library	AMAZON.COM	260.15	2025-202	12/09/2025
11/18/2025	11K4-XJGS-TP76	112600053	STEM / SHOP	AMAZON.COM	231.4	2025-202	12/09/2025
11/18/2025	14PL-RFCX-T4J4	112600048	Office Supplies	AMAZON.COM	63.52	2025-202	12/09/2025
11/18/2025	14PL-RFCX-VH4H	222600009	Teacher Supplies	AMAZON.COM	36.47	2025-202	12/09/2025
11/18/2025	17F9-NKPX-QXDX	142600035	Wireless scanner, iPev	AMAZON.COM	473.98	2025-202	12/09/2025
11/18/2025	17F9-NKPX-RXFR	262600009	200 PCS Beaded Necklac	AMAZON.COM	254.5	2025-202	12/09/2025
11/18/2025	1DWD-R99M-WMYL	242600008	Labels for Suicide Pre	AMAZON.COM	83.94	2025-202	12/09/2025
11/18/2025	1G3W-JGMX-YVYK	192600006	SUPPLIES	AMAZON.COM	399.97	2025-202	12/09/2025
11/18/2025	1KWH-HN1R-1KHR	112600055	PE Clock	AMAZON.COM	36.99	2025-202	12/09/2025
11/18/2025	1MMK-X11C-RXNV	182600003	Office	AMAZON.COM	39.99	2025-202	12/09/2025
11/18/2025	1P1J-W4KK-VNFJ	112600057	art supplies	AMAZON.COM	397.6	2025-202	12/09/2025
11/18/2025	1PLD-HWCN-1DRC	1002600025	EXPANSION FILES - TRIS	AMAZON.COM	20.21	2025-202	12/09/2025
11/18/2025	1R37-Q713-X6KD	112600059	Library Books + Suppli	AMAZON.COM	261.32	2025-202	12/09/2025
11/18/2025	1V61-374K-WHV4	112600060	Art Supplies	AMAZON.COM	283.63	2025-202	12/09/2025
11/18/2025	1W4H-KNTP-X3HV	222600008	Teacher Supplies	AMAZON.COM	19.39	2025-202	12/09/2025
11/18/2025	1WVH-TX3P-XCYN	232600006	Supplies for Pre K Tak	AMAZON.COM	39.87	2025-202	12/09/2025
11/18/2025	1XVP-TWCD-T71N	1002600027	STAPLES, SHARPIES AND	AMAZON.COM	52.22	2025-202	12/09/2025
11/18/2025	1XVP-TWCD-TPGG	222600010	Teacher Supplies	AMAZON.COM	42.97	2025-202	12/09/2025

11/18/2025	1XVP-TWCD-V3JR	112600049	stem	AMAZON.COM	41.97	2025-202	12/09/2025
11/18/2025	IK39-K1T1-X9P4	152600006	Teacher Supplies	AMAZON.COM	767.78	2025-202	12/09/2025
11/18/2025	IQND-CR3W	112600050	office Supplies	AMAZON.COM	31.27	2025-202	12/09/2025
11/19/2025	113H-3PTP-WXQD	142600038	Toner	AMAZON.COM	659.45	2025-202	12/09/2025
11/19/2025	11K4-XJG3-YC79	0	BUSINESS PRIME MEMBERS	AMAZON.COM	779	2025-202	12/09/2025
11/19/2025	13QW-6DV4-393X	112600054	PE Supplies	AMAZON.COM	1857.4	2025-202	12/09/2025
11/19/2025	146L-1V6R-17J9	92600037	Melissa and Doug Puzzl	AMAZON.COM	196.43	2025-202	12/09/2025
11/19/2025	14PL-RFCX-QG1W	112600013	Library	AMAZON.COM	32.91	2025-202	12/09/2025
11/19/2025	179D-TJT4-YRD3	92600028	Magic Tree House Serie	AMAZON.COM	593.61	2025-202	12/09/2025
11/19/2025	1CRW-6G3T-WQPY	92600029	7-Desk Calendar	AMAZON.COM	62.93	2025-202	12/09/2025
11/19/2025	1GKR-TYR6-YHJD	102600092	Art Supplies	AMAZON.COM	191.53	2025-202	12/09/2025
11/19/2025	1GLR-K67K-WMWM	92600031	Emotions Aquarium 8 Bo	AMAZON.COM	131.56	2025-202	12/09/2025
11/19/2025	1KWH-HN1R-1VGK	162600006	***CUSD !) Caseyville	AMAZON.COM	345.76	2025-202	12/09/2025
11/19/2025	1LDK-RJTF-YVXR	112600056	Math club supplies	AMAZON.COM	156.25	2025-202	12/09/2025
11/19/2025	1QNR-K6MK-YN6L	202600009	TEACHER SUPPLIES	AMAZON.COM	128.83	2025-202	12/09/2025
11/19/2025	1WVH-TX3P-WYX4	92600027	Girls Leggings size 5/	AMAZON.COM	233.6	2025-202	12/09/2025
11/19/2025	1XGC-CL13-1KHP	102600081	Drama materials	AMAZON.COM	976.54	2025-202	12/09/2025
11/19/2025	1XVP-TWCD-VTNN	62600135	Pre-K supplies purchas	AMAZON.COM	164.38	2025-202	12/09/2025
11/19/2025	1XVP-TWCD-W7GQ	182600004	school supplies	AMAZON.COM	1308.51	2025-202	12/09/2025
11/19/2025	1Y6C-CW6V-YDQG	92600025	Big Foam Dice 50 draws	AMAZON.COM	124.77	2025-202	12/09/2025
11/19/2025	1Y6C-CW6V-YHNNH	112600052	Art Supplies	AMAZON.COM	117.72	2025-202	12/09/2025
12/05/2025	11X3-9YQH-TRMC	62600145	OT/PT Supplies purchas	AMAZON.COM	487.69	2025-202	12/09/2025
12/05/2025	11X3-9YQH-WLKJ	152600010	PBIS AWARDS	AMAZON.COM	77.98	2025-202	12/09/2025
12/05/2025	13TL-DJ1G-QV6V	112600045	Library Books	AMAZON.COM	19.92	2025-202	12/09/2025
12/05/2025	144G-KPHC-RQYG	52600033	CTE HS Business	AMAZON.COM	551.25	2025-202	12/09/2025
12/05/2025	144G-KPHC-VGKJ	212600011	PBIS SUPPLIES	AMAZON.COM	131.91	2025-202	12/09/2025
12/05/2025	14RC-DQDD-YQM4	92600046	Crayons Kleenex Sticke	AMAZON.COM	44.94	2025-202	12/09/2025
12/05/2025	16G4-7DJ4-QCMK	102600092	Art Supplies	AMAZON.COM	20.14	2025-202	12/09/2025
12/05/2025	16WC-HKYG-R1MH	212600012	supplies	AMAZON.COM	171.1	2025-202	12/09/2025
12/05/2025	16WC-HKYG-YTKG	152600009	Teacher/Office Supplie	AMAZON.COM	210.55	2025-202	12/09/2025
12/05/2025	16YX-PHMW-W444	102600097	Commendable letters &	AMAZON.COM	194.65	2025-202	12/09/2025
12/05/2025	16YX-PHMW-WQXR	102600099	folders	AMAZON.COM	11.43	2025-202	12/09/2025
12/05/2025	17JG-FNTT-QHFD	262600010	Items For ELL Family E	AMAZON.COM	57.97	2025-202	12/09/2025
12/05/2025	17JG-FNTT-WNM9	22600005	Clear Sleeves for Badg	AMAZON.COM	57.2	2025-202	12/09/2025
12/05/2025	17LW-7Y6Q-YF1D	222600011	Teacher supplies	AMAZON.COM	159.27	2025-202	12/09/2025

12/05/2025	17MG-MRQR-1FYT	122600018	playground equipment	AMAZON.COM	286.74	2025-202	12/09/2025
12/05/2025	1991-W9RL-QXW6	202600009	TEACHER SUPPLIES	AMAZON.COM	92.18	2025-202	12/09/2025
12/05/2025	1991-W9RL-Y7TL	102600095	book for the library	AMAZON.COM	6.44	2025-202	12/09/2025
12/05/2025	19MG-TPDX-XY3K	102600108	date stampers	AMAZON.COM	25.98	2025-202	12/09/2025
12/05/2025	1CCL--PYR4-QMNH	142600038	Toner	AMAZON.COM	26.99	2025-202	12/09/2025
12/05/2025	1CCL-PYR4-RT1H	122600015	Supplies	AMAZON.COM	611.12	2025-202	12/09/2025
12/05/2025	1CCL-PYR4-TMDY	112600067	Art supplies	AMAZON.COM	133.9	2025-202	12/09/2025
12/05/2025	1CCL-PYR4-VCRC	102600103	bulletin paper for the	AMAZON.COM	133.92	2025-202	12/09/2025
12/05/2025	1CL9-3JQV-T6G4	112600013	Library	AMAZON.COM	15.74	2025-202	12/09/2025
12/05/2025	1CL9-3JQV-XTTD	102600094	Books for the library	AMAZON.COM	33.47	2025-202	12/09/2025
12/05/2025	1D7V-JLL9-TNJM	62600137	Pre-K supplies purchas	AMAZON.COM	156.41	2025-202	12/09/2025
12/05/2025	1DYY-TKD4-QQPJ	102600106	Ink for student IDs	AMAZON.COM	899.7	2025-202	12/09/2025
12/05/2025	1F3W-PNPX-V46G	212600016	christmas candy canes	AMAZON.COM	149.97	2025-202	12/09/2025
12/05/2025	1GLR-K67K-VCYV	102600090	Numbers for sub keys	AMAZON.COM	12.78	2025-202	12/09/2025
12/05/2025	1H1G-YQR4-RHMR	72600033	CMS Wall Belts	AMAZON.COM	61.98	2025-202	12/09/2025
12/05/2025	1HV1-9QTJ-WVTH	122600016	Monster Speaker for Mu	AMAZON.COM	259	2025-202	12/09/2025
12/05/2025	1HVN-M61V-YXNX	102600100	folders for receipts	AMAZON.COM	62	2025-202	12/09/2025
12/05/2025	1KF6-GWWF-QCVL	1002600029	Desk Mat - Michele Gl	AMAZON.COM	28.49	2025-202	12/09/2025
12/05/2025	1KK7GH9-WJ6P	92600043	Bingo Disc	AMAZON.COM	17.92	2025-202	12/09/2025
12/05/2025	1KKL-7GH9-QYWY	142600042	Lexmark E260/E36X/E46X	AMAZON.COM	127.4	2025-202	12/09/2025
12/05/2025	1KLM-46D3-QQV1	62600144	Purchased sensory swin	AMAZON.COM	34.19	2025-202	12/09/2025
12/05/2025	1L1N-73JX-R37Q	122600014	Music Class Supplies	AMAZON.COM	172.63	2025-202	12/09/2025
12/05/2025	1LCQ-3DYC-TGD4	92600044	Dry erase markers Dry	AMAZON.COM	221.07	2025-202	12/09/2025
12/05/2025	1LCQ-3DYC-VNPY	102600105	Labels	AMAZON.COM	38.95	2025-202	12/09/2025
12/05/2025	1LCQ-3DYC-WHQ1	102600098	fill in items for supp	AMAZON.COM	93.07	2025-202	12/09/2025
12/05/2025	1LDW-MW46-QQQ1	202600010	TEACHER SUPPLIES	AMAZON.COM	153.51	2025-202	12/09/2025
12/05/2025	1LDW-MW46-QYGJ	102600102	mailing envelopes	AMAZON.COM	36.84	2025-202	12/09/2025
12/05/2025	1LT4-RJLT-13MM	92600045	Goldfish Cheeze it che	AMAZON.COM	153.4	2025-202	12/09/2025
12/05/2025	1N3D-TMRJ-V4MT	202600008	Teacher Supplies	AMAZON.COM	189.65	2025-202	12/09/2025
12/05/2025	1NDY-Y1DM-PDQM	232600007	Supplies for Pre K Tak	AMAZON.COM	269.28	2025-202	12/09/2025
12/05/2025	1NDY-Y1DM-QYPX	52600026	CTE HS C. Coffin	AMAZON.COM	838.13	2025-202	12/09/2025
12/05/2025	1P4P-7337-VHV3	82600041	Books for ELA Vertical	AMAZON.COM	162.69	2025-202	12/09/2025
12/05/2025	1P6F-NQP7-QF91	52600028	CHS Perkins	AMAZON.COM	17.84	2025-202	12/09/2025
12/05/2025	1QHY-CMPK-PDRF	102600107	Bins for supply room &	AMAZON.COM	234.54	2025-202	12/09/2025
12/05/2025	1QHY-CMPK-RFMJ	212600015	safari smencils	AMAZON.COM	79.95	2025-202	12/09/2025

12/05/2025	1R43-1PPD-VCHX	62600141	Pre-K supply purchased	AMAZON.COM	38.78	2025-202	12/09/2025
12/05/2025	1RTR-XGK1-VJYJ	102600081	Drama materials	AMAZON.COM	26.99	2025-202	12/09/2025
12/05/2025	1RTR-XGK1-XG71	142600041	3DMakerpro 3D Scanner	AMAZON.COM	399	2025-202	12/09/2025
12/05/2025	1TCP-T4W3-Q74Q	92600037	Melissa and Doug Puzzl	AMAZON.COM	49.98	2025-202	12/09/2025
12/05/2025	1TTF-PX6T-QJKY	92600038	Practice writing workb	AMAZON.COM	49.9	2025-202	12/09/2025
12/05/2025	1TTF-PX6T-RX76	162600007	Caseyville Elementary	AMAZON.COM	145.33	2025-202	12/09/2025
12/05/2025	1TTF-PX6T-VKXV	112600058	art supplies	AMAZON.COM	23.98	2025-202	12/09/2025
12/05/2025	1TTF-PX6T-VWPY	52600032	CTE HS FACS Smith Wege	AMAZON.COM	76.41	2025-202	12/09/2025
12/05/2025	1TTF-PX6T-WT64	212600013	PTA SMENCILS	AMAZON.COM	79.95	2025-202	12/09/2025
12/05/2025	1TTF-PX6T-XKXP	122600017	Supplies for Winter Wo	AMAZON.COM	1165.12	2025-202	12/09/2025
12/05/2025	1TTF-PX6T-Y3NN	112600061	Art supplies	AMAZON.COM	59.92	2025-202	12/09/2025
12/05/2025	1TTF-PX6T-Y7V4	62600135	Pre-K supplies purchas	AMAZON.COM	19.99	2025-202	12/09/2025
12/05/2025	1X1G-RDV4-Q694	82600040	Binders for S. Biondi	AMAZON.COM	53.98	2025-202	12/09/2025
12/05/2025	1X34-66XQ-V9CL	102600104	Misc. supplies	AMAZON.COM	74.82	2025-202	12/09/2025
12/05/2025	1X34-66XQ-XMP6	82600039	Office Supplies for th	AMAZON.COM	198.19	2025-202	12/09/2025
12/05/2025	1YNM-VR3Q-QKLV	52600031	CTE-HS FACS	AMAZON.COM	1024.89	2025-202	12/09/2025
12/05/2025	1YNM-VR3Q-X6KW	212600014	supplies for relief ai	AMAZON.COM	9.49	2025-202	12/09/2025
12/05/2025	1YNM-VR3Q-XCRC	72600036	Part for Caseyville Ki	AMAZON.COM	24.78	2025-202	12/09/2025
12/05/2025	1YWF-7L76-QDDC	102600110	supply closet fill in	AMAZON.COM	286.58	2025-202	12/09/2025

**NOVEMBER 18, 2025 TO DECEMBER 9, 2025
 VOCATIONAL QUICK PAYS AND CREDIT CARDS**

CHECK NUMBER	VENDOR	ACCOUNT NUMBER	CHECK DATE	AMOUNT	FD	PO NUMBER	INVOICE NUMBER	INVOICE DESCRIPTION
3588	HOME DEPOT CREDIT SERVICES	10E076 2210 4100 99 000000	11/25/2025	458		10	0 2535VOC	District charges
3588	HOME DEPOT CREDIT SERVICES	10E076 2210 4100 99 000000	11/25/2025	119.88		10	0 2535VOC	District charges
3588	HOME DEPOT CREDIT SERVICES	10E076 2210 4100 99 000000	11/25/2025	299		10	0 2535VOC	District charges
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	75.95		10	12600031 1W4H-KNTP-PXTP	CTE AVC Perry
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	129.9		10	12600031 1W4H-KNTP-PXTP	CTE AVC Perry
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	25.98		10	12600032 1GDH-DMX7-VQFF	CTE AVC
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	39		10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	52.9		10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	119.92		10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	68.34		10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	179		10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	62.84		10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	50.29		10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	56.84		10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	55.6		10	12600041 14RC-DQDD-W9W7	CTE AVC R Harlan
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	27		10	12600042 1JPP-QJVL-XGFH	CTE AVC Leezy
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	-55.6		10	12600041 14RC-DQDD-W9W7	CTE AVC R Harlan
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	-25.98		10	12600032 1GDH-DMX7-VQFF	CTE AVC
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	-39		10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	-52.9		10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	-119.92		10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	-68.34		10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	-179		10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	-62.84		10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	-50.29		10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	-56.84		10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	-27		10	12600042 1JPP-QJVL-XGFH	CTE AVC Leezy
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	-75.95		10	12600031 1W4H-KNTP-PXTP	CTE AVC Perry
3592	AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	-129.9		10	12600031 1W4H-KNTP-PXTP	CTE AVC Perry
3592	AMAZON.COM	10E078 1400 4110 99 000000	12/9/2025	5.99		10	12600030 1N7N-W99P-XXKK	ED Pathway
3592	AMAZON.COM	10E078 1400 4110 99 000000	12/9/2025	19.29		10	12600030 1N7N-W99P-XXKK	ED Pathway
3592	AMAZON.COM	10E078 1400 4110 99 000000	12/9/2025	179.99		10	12600040 17JG-FNTT-XK76	Ed Pathway
3592	AMAZON.COM	10E078 1400 4110 99 000000	12/9/2025	-179.99		10	12600040 17JG-FNTT-XK76	Ed Pathway
3592	AMAZON.COM	10E078 1400 4110 99 000000	12/9/2025	-5.99		10	12600030 1N7N-W99P-XXKK	ED Pathway
3592	AMAZON.COM	10E078 1400 4110 99 000000	12/9/2025	-19.29		10	12600030 1N7N-W99P-XXKK	ED Pathway
3592	AMAZON.COM	10E083 1421 3220 99 000000	12/9/2025	43.9		10	12600029 1WVH-TX3P-WGNC	VOC
3592	AMAZON.COM	10E083 1421 3220 99 000000	12/9/2025	-43.9		10	12600029 1WVH-TX3P-WGNC	VOC
3592	AMAZON.COM	10E083 1421 4100 99 000000	12/9/2025	6.69		10	12600027 179D-TJT4-XRPF	VOC T Ellis
3592	AMAZON.COM	10E083 1421 4100 99 000000	12/9/2025	27.96		10	12600033 1WVH-TX3P-VL4D	VOC Food service
3592	AMAZON.COM	10E083 1421 4100 99 000000	12/9/2025	195.02		10	12600035 1QHY-CMPK-PQCY	VOC T. Ellis
3592	AMAZON.COM	10E083 1421 4100 99 000000	12/9/2025	38		10	12600035 1QHY-CMPK-PQCY	VOC T. Ellis
3592	AMAZON.COM	10E083 1421 4100 99 000000	12/9/2025	-6.69		10	12600027 179D-TJT4-XRPF	VOC T Ellis
3592	AMAZON.COM	10E083 1421 4100 99 000000	12/9/2025	-195.02		10	12600035 1QHY-CMPK-PQCY	VOC T. Ellis
3592	AMAZON.COM	10E083 1421 4100 99 000000	12/9/2025	-38		10	12600035 1QHY-CMPK-PQCY	VOC T. Ellis
3592	AMAZON.COM	10E083 1421 4100 99 000000	12/9/2025	-27.96		10	12600033 1WVH-TX3P-VL4D	VOC Food service

3592 AMAZON.COM	10E094 1448 4120 99 000000	12/9/2025	59.9	10	12600026 113H-3PTP-YMRG	VOC Weld maint A Kress
3592 AMAZON.COM	10E094 1448 4120 99 000000	12/9/2025	-59.9	10	12600026 113H-3PTP-YMRG	VOC Weld maint A Kress
3593 AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	55.6	10	12600041 14RC-DQDD-W9W7	CTE AVC R Harlan
3593 AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	25.98	10	12600032 1GDH-DMX7-VQFF	CTE AVC
3593 AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	39	10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3593 AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	52.9	10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3593 AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	119.92	10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3593 AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	68.34	10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3593 AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	179	10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3593 AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	62.84	10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3593 AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	50.29	10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3593 AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	56.84	10	12600039 1JGC-TTWY-XX6F	CTE AVC Machine shop
3593 AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	27	10	12600042 1JPP-QJVL-XGFH	CTE AVC Leezy
3593 AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	75.95	10	12600031 1W4H-KNTP-PXTP	CTE AVC Perry
3593 AMAZON.COM	10E076 2210 4100 99 000000	12/9/2025	129.9	10	12600031 1W4H-KNTP-PXTP	CTE AVC Perry
3593 AMAZON.COM	10E078 1400 4110 99 000000	12/9/2025	179.99	10	12600040 17JG-FNTT-XX76	Ed Pathway
3593 AMAZON.COM	10E078 1400 4110 99 000000	12/9/2025	5.99	10	12600030 1N7N-W99P-XXKK	ED Pathway
3593 AMAZON.COM	10E078 1400 4110 99 000000	12/9/2025	19.29	10	12600030 1N7N-W99P-XXKK	ED Pathway
3593 AMAZON.COM	10E083 1421 3220 99 000000	12/9/2025	43.9	10	12600029 1WVH-TX3P-WGNC	VOC
3593 AMAZON.COM	10E083 1421 4100 99 000000	12/9/2025	6.69	10	12600027 179D-TJT4-XRPF	VOC T Ellis
3593 AMAZON.COM	10E083 1421 4100 99 000000	12/9/2025	195.02	10	12600035 1QHY-CMPK-PQCY	VOC T. Ellis
3593 AMAZON.COM	10E083 1421 4100 99 000000	12/9/2025	38	10	12600035 1QHY-CMPK-PQCY	VOC T. Ellis
3593 AMAZON.COM	10E083 1421 4100 99 000000	12/9/2025	27.96	10	12600033 IWVH-TX3P-VL4D	VOC Food service
3593 AMAZON.COM	10E094 1448 4120 99 000000	12/9/2025	59.9	10	12600026 113H-3PTP-YMRG	VOC Weld maint A Kress

Total \$2,397.18

amazon Backup
CAVC

Enter Date	Invoice Number	PO Number	Status	Description	Vendor Name	Net Amount	Fiscal Year
12/09/2025	113H-3PTP-YMRG	12600026	H	VOC Weld maint A Kres	AMAZON.COM, BILLING DEPT.	59.9	2025-2026
12/09/2025	14RC-DQDD-W9W7	12600041	H	CTE AVC R Harlan	AMAZON.COM, BILLING DEPT.	55.6	2025-2026
12/09/2025	179D-TJT4-XRPF	12600027	H	VOC T Ellis	AMAZON.COM, BILLING DEPT.	6.69	2025-2026
12/09/2025	17JG-FNTT-XK76	12600040	H	Ed Pathway	AMAZON.COM, BILLING DEPT.	179.99	2025-2026
12/09/2025	1GDH-DMX7-VQFF	12600032	H	CTE AVC	AMAZON.COM, BILLING DEPT.	25.98	2025-2026
12/09/2025	1JGC-TTWY-XX6F	12600039	H	CTE AVC Machine shop	AMAZON.COM, BILLING DEPT.	629.13	2025-2026
12/09/2025	1JPP-QJVL-XGFH	12600042	H	CTE AVC Leezy	AMAZON.COM, BILLING DEPT.	27	2025-2026
12/09/2025	1N7N-W99P-XXKK	12600030	H	ED Pathway	AMAZON.COM, BILLING DEPT.	25.28	2025-2026
12/09/2025	1QHY-CMPK-PQCY	12600035	H	VOC T. Ellis	AMAZON.COM, BILLING DEPT.	233.02	2025-2026
12/09/2025	1W4H-KNTP-PXTP	12600031	H	CTE AVC Perry	AMAZON.COM, BILLING DEPT.	205.85	2025-2026
12/09/2025	1WVH-TX3P-WGNC	12600029	H	VOC	AMAZON.COM, BILLING DEPT.	43.9	2025-2026
12/09/2025	IWVH-TX3P-VL4D	12600033	H	VOC Food service	AMAZON.COM, BILLING DEPT.	27.96	2025-2026

▼ Invoice Detail Lines

* Designates accounts that are over budget

Line #	Catalog	Description	Quantity	U of M	Unit Cost	Total Amount
	Account	Acct. Pct.	Acct. Amt.			
100		Impact drill	1	EACH	458.00000	458.00
	*10E076 2210 4100 99 000000	100.00%	458.00			
110		disc. avanti pro	1	EACH	119.88000	119.88
	*10E076 2210 4100 99 000000	100.00%	119.88			
120		vac tool	1	EACH	299.00000	299.00
	*10E076 2210 4100 99 000000	100.00%	299.00			

*Home Depot Backup
CArc*

BMO HARRIS PURCHASES - PAID BY
ACH FOR CAVC ON DECEMBER 1, 2025

Line #	Catalog	Description	Quantity	Unit of Measure	Unit Cost	Total Amount
100		Walmart.com *5281		1 EACH	84.22	84.22
110		nuway concrete *5281		1 EACH	590.67	590.67
120		walmart.com *5281		1 EACH	82.52	82.52
130		Walmart.com *5281		1 EACH	128.01	128.01
140		walmart supercenter *5281		1 EACH	42.62	42.62
150		walmart.com foods *5281		1 EACH	74.88	74.88
160		tablecovers *5281		1 EACH	396	396
170		hatlaunch *5281		1 EACH	744	744
180		walmart.com foods *5281		1 EACH	144.03	144.03
190		Illinois Assoc. *5281		1 EACH	248.7	248.7
200		Walmart.com foods *5281		1 EACH	134.55	134.55
210		Chatgpt sub. *5281		1 EACH	20	20
220		walmart.com *5281		1 EACH	54.03	54.03
				TOTAL		2744.23

JP

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
ALL PRO 000	All Pro TS	15114	0000000000	12502025	VOC	TEE-SHIRTS	B	12/08/2025	12/08/2025	R		\$5,460.84
							25-26					\$5,460.84
10E095 1400 4111 99 000000						VOC GENL STUDENT SUPPLIES						\$5,460.84
						NUMBER OF INVOICES: 1						\$5,460.84
AUFFENBE000	AUFFENBERG	227297	0000000000	12502025	VOC	moulding and skid plate	B	12/04/2025	12/04/2025	R		\$971.97
							25-26					\$971.97
10E087 1447 4100 99 000000						AUTO BODY SUPPLIES						\$971.97
						NUMBER OF INVOICES: 1						\$971.97
BENCO DE000	BENCO DENTAL	1W629411	0000000000	12502025	VOC	Dental voc	B	12/08/2025	12/08/2025	R		\$273.03
							25-26					\$273.03
10E076 1400 4110 99 000000						PERKINS SUPPLIES						\$273.03
						NUMBER OF INVOICES: 1						\$273.03
DELL COM000	DELL COMPUTER CORP	10842169301	0032600001	12502025	VOC	DELL - TECHNOLOGY DEPT	F B	12/04/2025	12/04/2025	R		\$5,493.20
							25-26					\$5,493.20
100		SEE ATTACHED QUOTE 300194889644.1						1.00				\$5,493.20
10E076 1400 5400 99 000000						CTE EQUIPMENT						\$5,493.20
						NUMBER OF INVOICES: 1						\$5,493.20
FIRST ST000	First Student	12089303	0000000000	12502025	VOC	Voc extra curr.	B	12/08/2025	12/08/2025	R		\$1,455.03
							25-26					\$1,455.03
40E095 2550 3310 99 000000						VOC FIELD TRIPS						\$1,455.03
						NUMBER OF INVOICES: 1						\$1,455.03
FIRST ST000	First Student	12089303.	0000000000	12502025	VOC	VOC Ed. trips	B	12/08/2025	12/08/2025	R		\$2,807.74
							25-26					\$2,807.74
40E095 2550 3320 99 000000						VOC REG TRANSP FIRST STUDENT						\$2,807.74

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD		DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
REF	CATALOG	DESCRIPTION					LQ		QTY			LINE AMOUNT
ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION			1099						ACCT AMOUNT
NUMBER OF INVOICES: 2												\$4,262.77
KEYSTONE000	KEYSTONE	S3399975	0000000000	12502025	VOC	plastic and rubber	B		12/04/2025	12/04/2025	R	\$384.58
							25-26					\$384.58
10E087	1447 4100 99 000000					AUTO BODY SUPPLIES						\$384.58
NUMBER OF INVOICES: 1												\$384.58
LAMINATO000	LAMINATOR.COM	389063	0012600043	12502025	VOC	Ed Pathway S. Geppert	B		12/08/2025	12/08/2025	R	\$6,549.97
							25-26					\$6,549.97
100		Signature EM-40-Hr wide format 40" roll laminator					F		3.00			\$5,999.97
10E078	1400 5400 99 000000					ED PATHWAY GRANT- CAPITAL EXP						\$5,999.97
110		shipping					F		1.00			\$550.00
10E078	1400 5400 99 000000					ED PATHWAY GRANT- CAPITAL EXP						\$550.00
NUMBER OF INVOICES: 1												\$6,549.97
LINCOLN 000	LINCOLN ELECTRIC COMPANY	914275864	0000000000	12502025	VOC	AVC perkins weld	B		12/04/2025	12/04/2025	R	\$2,507.00
							25-26					\$2,507.00
10E076	1400 4110 99 000000					PERKINS SUPPLIES						\$2,507.00
NUMBER OF INVOICES: 1												\$2,507.00
LOUER FA001	LOUER FACILITY PLANNING	9677	0000000000	12502025	VOC	pencil drawers materials	B		12/08/2025	12/08/2025	R	\$519.84
							25-26					\$519.84
10E095	1400 5410 99 000000					AVC CLASSROOM FURNITURE						\$519.84
NUMBER OF INVOICES: 1												\$519.84
MCGINJOE000	MCGINNIS, JOE	NOV2025	0000000000	12502025	VOC	Mileage CAVC director	B		12/08/2025	12/08/2025	R	\$425.60
							25-26					\$425.60
10E095	2410 3320 99 000000					VOC SCH SUPR OFF TRAVEL/MILAGE						\$425.60

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD		DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
REF	CATALOG	DESCRIPTION					LQ		QTY			LINE AMOUNT
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION				1099						ACCT AMOUNT
						NUMBER OF INVOICES:	1					\$425.60
MCKAY AU000	McKay Auto Parts	00104457610	0000000000	12502025	VOC	colors qt	B	12/04/2025	12/04/2025	R		\$95.49
							25-26					\$95.49
10E087	1447 4100 99 000000					AUTO BODY SUPPLIES						\$95.49
						NUMBER OF INVOICES:	1					\$95.49
O'REILLY000	O'Reilly Automotive	1068-456164	0000000000	12502025	VOC	Wheel weight	B	12/04/2025	12/04/2025	R		\$202.00
							25-26					\$202.00
10E076	2210 4100 99 000000					CTE SUPPLIES						\$202.00
O'REILLY000	O'Reilly Automotive	1068-456275	0000000000	12502025	VOC	capsule and mini bulb for F150	B	12/04/2025	12/04/2025	R		\$18.58
							25-26					\$18.58
10E076	1400 4110 99 000000					PERKINS SUPPLIES						\$18.58
O'REILLY000	O'Reilly Automotive	1068-456521	0000000000	12502025	VOC	HID capsule	B	12/04/2025	12/04/2025	R		\$104.29
							25-26					\$104.29
10E076	2210 4100 99 000000					CTE SUPPLIES						\$104.29
O'REILLY000	O'Reilly Automotive	11-12-25	0000000000	12502025	VOC	INVOICES: 1068-455843 1068-454973 1068-454754 1068-454763 1068-454977 1068-449105 1068-449799 1068-451330 1068-452374 1068-447002 Brake pad, oil filtrers, wash/flush, lights	B	12/04/2025	12/04/2025	R		\$503.62
							25-26					\$503.62
10E076	2210 4100 99 000000					CTE SUPPLIES						\$503.62
O'REILLY000	O'Reilly Automotive	11-18-25	0000000000	12502025	VOC	invoices: 1068-457039 and 1068-456290 and 1068-456279 oil filters, oil, and hid	B	12/04/2025	12/04/2025	R		\$288.10


N-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099	ACCT AMOUNT								
REILLY000	O'Reilly Automotive	11-18-25	*****CONTINUED*****									
			ballast									
	10E076 1400 4110 99 000000		PERKINS SUPPLIES	25-26			\$288.10					\$288.10
REILLY000	O'Reilly Automotive	11-20-25	0000000000 12502025 VOC			invoices: 1068-457457 and 1068-457459	B	12/04/2025	12/04/2025	R		\$47.45
	10E076 1400 4110 99 000000		PERKINS SUPPLIES	25-26			\$47.45					\$47.45
REILLY000	O'Reilly Automotive	11/14/25	0000000000 12502025 VOC			INVOICES: 1068-449565, 1068-451327, 1068-451359, and 1068-448675 tools and tire shine	B	12/04/2025	12/04/2025	R		\$164.75
	10E076 2210 4100 99 000000		CTE SUPPLIES	25-26			\$164.75					\$164.75
			NUMBER OF INVOICES: 7				\$1,328.79					
SE 000 WEISE		95821593	0000000000 12502025 VOC			Hydraulic system	B	12/08/2025	12/08/2025	R		\$444.25
	20E095 2540 3230 99 000000		REPAIRS AND MAINT SERV	25-26			\$444.25					\$444.25
			NUMBER OF INVOICES: 1				\$444.25					
			TOTAL NUMBER OF BATCH INVOICES: 20				\$28,717.33					
						20 COMPUTER CHECK INVOICES	\$28,717.33					
			TOTAL INVOICES: 20				\$28,717.33					
			BANK TOTALS: BANK				INVOICE AMOUNT					NET AMOUNT
			VOC			**A000 1010 0000 00 000000	\$28,717.33					\$28,717.33

LIQUIDATION STATUS (LQ) CODE LEGEND:
LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING
PARTIAL LIQUIDATION F = FULL LIQUIDATION
K = NO LIQUIDATION

8. Monthly Financial Statements for November 2025

BOARD AGENDA
December 15, 2025

TO: Dr. Brad Skertich, Superintendent of Schools

FROM: Jamie Hadjan, Director of Finance 

DATE: December 15, 2025

RE: Approval of Monthly Financial Statements

A separate agenda item is needed for Board approval of the monthly financial statements.

I recommend approval of the following suggested motion:

“I move that the monthly financial statements of Collinsville Community Unit School District No.10 and the Collinsville Area Vocational Center for November 2025, be approved and attached to these minutes as Exhibit E-8.”

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Attachments

Collinsville Community Unit District #10

Fund Balance Report

November 30, 2025

Fund	Description	Month to Date		Year to Date		Fund Balance		
		Expense	Income	Expense	Income	YTD Change	Start of Year	Current
10	Education Fund	\$ 6,064,308.78	\$ 7,924,804.07	\$ 30,845,422.36	\$ 38,767,311.06	\$ 7,921,888.70	\$ 29,519,898.55	\$ 37,441,787.25
20	Oper, Build, & Maint Fund	563,612.82	1,256,722.58	5,833,545.35	6,068,419.14	234,873.79	5,838,679.09	6,073,552.88
30	Debt Service Fund	14,778.00	226,523.94	471,438.26	1,568,715.53	1,097,277.27	655,846.55	1,753,123.82
40	Transportation Fund	799,975.63	672,567.07	2,451,076.35	2,849,872.97	398,796.62	1,463,262.31	1,862,058.93
50	I.M.R.F./Soc. Sec. Fund	179,978.66	423,349.45	939,575.41	2,012,783.44	1,073,208.03	3,662,186.38	4,735,394.41
60	Capital Projects	1,708,910.53	521,182.86	5,628,934.33	5,318,378.07	(310,556.26)	6,639,521.09	6,328,964.83
70	Working Cash Fund	-	126,304.02	-	644,321.36	644,321.36	11,197,844.64	11,842,166.00
80	Tort Fund	286,458.66	720,779.01	2,282,411.61	3,411,220.11	1,128,808.50	3,387,126.20	4,515,934.70
90	Fire Prevention and Safety Fund	840.00	95,723.39	219,150.09	454,758.99	235,608.90	1,140,487.53	1,376,096.43
		\$ 9,618,863.08	\$ 11,967,956.39	\$ 48,671,553.76	\$ 61,095,780.67	\$ 12,424,226.91	\$ 63,504,852.34	\$ 75,929,079.25

FDTLOC FUNC OBJ SJ				Account Level	November 2025-26	November 2025-26	November 2025-26	Ending	
				Description	Beginning Balance	Debits	Credits	Balance	
10A000	1010	0000	00	000000	EDUC FD CASH - BUSEY	1,349,144.63	6,952,136.25	7,462,144.29	839,136.59
10A000	1010	0000	01	000000	ACTIVITY (TRUST & AGENCY) CASH	0.00	0.00	0.00	0.00
10A000	1010	0001	00	000000	ACTIVITY (TRUST & AGENCY) CASH	818,406.85	18,724.00	0.00	837,130.85
10A000	1010	0002	00	000000	EDUC FUND CASH, BUSEY	0.00	0.00	0.00	0.00
10A000	1010	0003	00	000000	CASH (PMA 10887-102, HARRIS)	0.00	0.00	0.00	0.00
10A000	1020	0000	00	000000	BUSEY SAVINGS - CASH	0.00	0.00	0.00	0.00
10A000	10--	----	--	-----		2,167,551.48	6,970,860.25	7,462,144.29	1,676,267.44
10A000	1530	0000	00	000000	INTERFUND LOAN TO TRANSPORTATI	0.00	0.00	0.00	0.00
10A000	15--	----	--	-----		0.00	0.00	0.00	0.00
10A000	1630	0000	00	000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
10A000	16--	----	--	-----		0.00	0.00	0.00	0.00
10A000	1800	0000	00	000000	EDUCATION FUND INVESTMENT	33,971,304.90	4,852,634.19	2,500,000.00	36,323,939.09
10A000	18--	----	--	-----		33,971,304.90	4,852,634.19	2,500,000.00	36,323,939.09
10A001	1200	0000	00	000000	REC UNIT	110.04	0.00	0.00	110.04
10A001	12--	----	--	-----		110.04	0.00	0.00	110.04
10A001	1400	0000	00	000000	RECEIVABLE FROM VOC SCH	36.24	0.00	0.00	36.24
10A001	1400	0001	00	000000	RECEIVABLE FROM OLB	0.00	0.00	0.00	0.00
10A001	14--	----	--	-----		36.24	0.00	0.00	36.24
10A001	1500	0000	00	000000	Start up \$ for CHS SPORTS	2,000.00	0.00	0.00	2,000.00
10A001	15--	----	--	-----		2,000.00	0.00	0.00	2,000.00
10A001	1710	0011	00	000000	VOC Lot 1Tanglewood	276,654.41	11,946.66	0.00	288,601.07
10A001	1710	0012	00	000000	VOC H PROJ #20 LOT FOR 222K	621.12	0.00	0.00	621.12
10A001	1710	0013	00	000000	VOC HOUSE 310 S SEMINARY	-71,489.70	0.00	0.00	-71,489.70
10A001	1710	0014	00	000000	VOC HOUSE 500 HOWARD	-3,643.34	0.00	0.00	-3,643.34
10A001	1710	0015	00	000000	VOC lot 2 Tanglewood	28,803.20	0.00	0.00	28,803.20
10A001	1710	0016	00	000000	VOC HOUSE, 115 Courtland, curr	4,520.09	0.00	0.00	4,520.09
10A001	1710	0017	00	000000	VOC House, Gale donated lot 13	48.12	0.00	0.00	48.12
10A001	1710	0018	00	000000	VOC House, Collinsville Rd, Do	789.00	0.00	0.00	789.00
10A001	17--	----	--	-----		236,302.90	11,946.66	0.00	248,249.56
10A001	8100	7130	00	000000	PERMANENT TRANSFER TO O&M FUND	0.00	0.00	0.00	0.00
10A001	81--	----	--	-----		0.00	0.00	0.00	0.00
10A002	1025	0000	00	000000	ADMIN PETTY CASH	138.96	0.00	0.00	138.96
10A002	10--	----	--	-----		138.96	0.00	0.00	138.96
10A003	1025	0000	00	000000	HS PETTY CASH	0.00	0.00	0.00	0.00
10A003	1026	0000	00	000000	CMS PETTY CASH	0.00	0.00	0.00	0.00
10A003	10--	----	--	-----		0.00	0.00	0.00	0.00
10A010	1200	0000	00	000000	REC UNIT (Start up money)	0.00	0.00	0.00	0.00
10A010	12--	----	--	-----		0.00	0.00	0.00	0.00
10A---	----	----	--	-----		36,377,444.52	11,835,441.10	9,962,144.29	38,250,741.33
10L000	0000	0000	00	000000		0.00	0.00	0.00	0.00
10L000	00--	----	--	-----		0.00	0.00	0.00	0.00
10L000	4000	0000	00	000000	ACTIVITY (TRUST & AGENCY)	-818,406.85	0.00	18,724.00	-837,130.85
10L000	4010	0000	00	000000	SWIC CLEARING ACCT	0.00	0.00	0.00	0.00
10L000	4020	0000	00	000000	A/P LIABILITY	51.32	2,063,295.51	2,063,295.51	51.32
10L000	4030	0000	00	000000	WAGE GARNISHMENT	0.00	293.14	293.14	0.00
10L000	4031	0000	00	000000	WAGE GAR (4588) IL DISBURSEMEN	0.00	0.00	0.00	0.00
10L000	4040	0000	00	000000	PAYROLL ACCRUAL	0.00	4,853,536.89	4,853,536.89	0.00
10L000	40--	----	--	-----		-818,355.53	6,917,125.54	6,935,849.54	-837,079.53
10L000	4310	0000	00	000000	BENEFICIARY	0.00	0.00	0.00	0.00
10L000	4320	0000	00	000000	CHILD SUPPORT PAYMENTS	0.00	4,480.52	4,480.52	0.00
10L000	4330	0000	00	000000	INTERFUND LOAN FROM TRANSP FU	0.00	0.00	0.00	0.00
10L000	4340	0000	00	000000	EDUC LOAN FROM W/CASH	0.00	0.00	0.00	0.00
10L000	43--	----	--	-----		0.00	4,480.52	4,480.52	0.00
10L000	4510	0000	00	000000	TRS BENEFIT UPGRADE BP 2.2	0.00	0.00	0.00	0.00
10L000	4511	0000	00	000000	TRS SSP DEDUCTIONS	0.00	10,990.68	10,990.68	0.00
10L000	4512	0000	00	000000	TRS EMPLOYER BENEFIT	0.00	18,592.19	18,592.19	0.00
10L000	4520	0000	00	000000	FED W/H TAX	0.00	319,728.18	319,728.18	0.00

				Account Level	November 2025-26	November 2025-26	November 2025-26	Ending
FDTLOC	FUNC	OBJ	SJ	Description	Beginning Balance	Debits	Credits	Balance
10L000	4535	0000	00 000000	EMPLOYEE HEALTH INSURANCE PAY	22,202.97	38,632.36	32,709.88	28,125.45
10L000	4540	0000	00 000000	IMRF DEDUCTION	0.00	38,621.00	38,621.00	0.00
10L000	4541	0000	00 000000	IMRF VOLUNTARY	0.00	0.00	0.00	0.00
10L000	4550	0000	00 000000	TAX SHELTERED ANNUITIES	0.00	53,295.94	53,295.94	0.00
10L000	4560	0000	00 000000	DISTRICT HEALTH INSURANCE	0.00	643,959.30	643,959.30	0.00
10L000	4561	0000	00 000000	SEC 125 TERM LIFE	0.00	5,136.84	5,136.84	0.00
10L000	4562	0000	00 000000	SEC 125 DEP CARE	0.00	1,149.98	1,149.98	0.00
10L000	4563	0000	00 000000	SEC 125 MED REIMB	0.00	15,614.00	15,614.00	0.00
10L000	4564	0000	00 000000	DISTRICT LIFE INSURANCE	0.00	2,907.04	2,907.04	0.00
10L000	4565	0000	00 000000	EMP HEALTH INS PAY	0.00	0.00	0.00	0.00
10L000	4570	0000	00 000000	FICA DEDUCTION	1.76	113,785.56	113,785.56	1.76
10L000	45--	----	--		22,204.73	1,262,413.07	1,256,490.59	28,127.21
10L000	4600	0000	00 000000	MISC Payroll Adjustments	-1.76	295.87	295.87	-1.76
10L000	4610	0000	00 000000	TRS .4% Difference	0.00	290,716.21	290,716.21	0.00
10L000	46--	----	--		-1.76	291,012.08	291,012.08	-1.76
10L000	4700	0000	00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
10L000	47--	----	--		0.00	0.00	0.00	0.00
10L000	4810	0000	00 000000	DIVERSITY & EQUITY	0.00	394.70	394.70	0.00
10L000	4813	0000	00 000000	IL STATE TAX	0.00	175,686.53	175,686.53	0.00
10L000	4815	0000	00 000000	THIS BENEFIT	0.00	21,477.81	21,477.81	0.00
10L000	4822	0000	00 000000	DISTRICT HEALTH INSURANCE	0.00	89,124.20	89,124.20	0.00
10L000	4823	0000	00 000000	DISTRICT DENTAL INSURANCE	0.00	26,487.88	26,487.88	0.00
10L000	4828	0000	00 000000	LOCAL 316 UNION DUES	0.00	2,569.34	2,569.34	0.00
10L000	4829	0000	00 000000	CEA & CEAA DUES	0.00	55,501.84	55,501.84	0.00
10L000	4830	0000	00 000000		0.00	0.00	0.00	0.00
10L000	4831	0000	00 000000	THIS DEDUCTION	0.00	26,641.00	26,641.00	0.00
10L000	48--	----	--		0.00	397,883.30	397,883.30	0.00
10L000	4913	0000	00 000000		0.00	0.00	0.00	0.00
10L000	49--	----	--		0.00	0.00	0.00	0.00
10L---	----	----	--		-796,152.56	8,872,914.51	8,885,716.03	-808,954.08
10Q000	0000	0000	00 000000		0.00	0.00	0.00	0.00
10Q000	00--	----	--		0.00	0.00	0.00	0.00
10Q000	7030	0000	00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
10Q000	7040	0000	00 000000	ED FUND BALANCE	-35,581,291.96	6,228,189.27	8,088,684.56	-37,441,787.25
10Q000	70--	----	--		-35,581,291.96	6,228,189.27	8,088,684.56	-37,441,787.25
10Q000	7130	0000	00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
10Q000	71--	----	--		0.00	0.00	0.00	0.00
10Q000	7300	0000	00 000000	ENCUMBRANCE OFFSET	0.00	191,910.12	191,910.12	0.00
10Q000	73--	----	--		0.00	191,910.12	191,910.12	0.00
10Q010	7110	0000	00 000000	PERM TRF FM WKG CASH ABOLISH	0.00	0.00	0.00	0.00
10Q010	71--	----	--		0.00	0.00	0.00	0.00
10Q010	7310	0000	00 000000	SALE OF EQUIPMENT	0.00	0.00	0.00	0.00
10Q010	73--	----	--		0.00	0.00	0.00	0.00
10Q---	----	----	--		-35,581,291.96	6,420,099.39	8,280,594.68	-37,441,787.25
1-----	----	----	--		0.00	27,128,455.00	27,128,455.00	0.00
20A000	1010	0000	00 000000	O&M FUND CASH - US BANK	540,363.20	219,978.91	578,406.23	181,935.88
20A000	1020	0000	00 000000	CASH	0.00	0.00	0.00	0.00
20A000	10--	----	--		540,363.20	219,978.91	578,406.23	181,935.88
20A000	1630	0000	00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
20A000	16--	----	--		0.00	0.00	0.00	0.00
20A000	1800	0000	00 000000	O & M FUND INVESTMENTS	4,835,795.80	1,256,023.30	200,000.00	5,891,819.10
20A000	18--	----	--		4,835,795.80	1,256,023.30	200,000.00	5,891,819.10
20A001	1400	0000	00 000000	RECEIVALBE FROM VOC SCH	4,449.98	0.00	4,486.22	-36.24
20A001	14--	----	--		4,449.98	0.00	4,486.22	-36.24
20A---	----	----	--		5,380,608.98	1,476,002.21	782,892.45	6,073,718.74
20L000	0000	0000	00 000000		0.00	0.00	0.00	0.00
20L000	00--	----	--		0.00	0.00	0.00	0.00

FDTLOC FUNC OBJ SJ				Account Level	November 2025-26	November 2025-26	November 2025-26	Ending	
				Description	Beginning Balance	Debits	Credits	Balance	
20L000	4020	0000	00	000000	A/P LIABILITY	-165.86	517,828.66	517,828.66	-165.86
20L000	4030	0000	00	000000	WAGE GARNISHMENT	0.00	0.00	0.00	0.00
20L000	4040	0000	00	000000	PAYROLL ACCRUAL	0.00	56,855.92	56,855.92	0.00
20L000	40--	----	--	-----		-165.86	574,684.58	574,684.58	-165.86
20L000	4310	0000	00	000000	O&M LOAN FROM EDUC FUND	0.00	0.00	0.00	0.00
20L000	4330	0000	00	000000	O&M LOAN FROM TRANS FUND	0.00	0.00	0.00	0.00
20L000	43--	----	--	-----		0.00	0.00	0.00	0.00
20L000	4520	0000	00	000000	FED W/H TAX	0.00	4,503.13	4,503.13	0.00
20L000	4530	0000	00	000000	ILL TAX	0.00	0.00	0.00	0.00
20L000	4540	0000	00	000000	IMRF DEDUCTION	0.00	2,148.32	2,148.32	0.00
20L000	4541	0000	00	000000	IMRF VOLUNTARY	0.00	0.00	0.00	0.00
20L000	4550	0000	00	000000	TAX SHELTERED ANNUITIES	0.00	0.00	0.00	0.00
20L000	4560	0000	00	000000	DISTRICT HEALTH INSURANCE	0.00	7,779.00	7,779.00	0.00
20L000	4561	0000	00	000000	SEC 125 TERM LIFE	0.00	62.50	62.50	0.00
20L000	4562	0000	00	000000	SEC 125 DEP CARE	0.00	0.00	0.00	0.00
20L000	4563	0000	00	000000	SEC 125 MED REIMB	0.00	0.00	0.00	0.00
20L000	4564	0000	00	000000	DISTRICT LIFE INSURANCE	0.00	32.76	32.76	0.00
20L000	4570	0000	00	000000	FICA DEDUCTION	0.00	3,642.60	3,642.60	0.00
20L000	4580	0000	00	000000	MEDICARE DEDUCTION	0.00	0.00	0.00	0.00
20L000	4590	0000	00	000000	UNION DUES CPI FEE	0.00	0.00	0.00	0.00
20L000	45--	----	--	-----		0.00	18,168.31	18,168.31	0.00
20L000	4700	0000	00	000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
20L000	47--	----	--	-----		0.00	0.00	0.00	0.00
20L000	4813	0000	00	000000	ILL TAX	0.00	2,229.61	2,229.61	0.00
20L000	4822	0000	00	000000	DISTRICT HEALTH INSURANCE DIR	0.00	815.00	815.00	0.00
20L000	4823	0000	00	000000	DISTRICT DENTAL INSURANCE DIR	0.00	300.00	300.00	0.00
20L000	4828	0000	00	000000	LOCAL 316 UNION DUES	0.00	287.00	287.00	0.00
20L000	48--	----	--	-----		0.00	3,631.61	3,631.61	0.00
20L030	5990	0000	00	000000	FED ASBESTOS LOAN FOR HS	0.00	0.00	0.00	0.00
20L030	59--	----	--	-----		0.00	0.00	0.00	0.00
20L---	----	----	--	-----		-165.86	596,484.50	596,484.50	-165.86
20Q000	0000	0000	00	000000		0.00	0.00	0.00	0.00
20Q000	00--	----	--	-----		0.00	0.00	0.00	0.00
20Q000	7030	0000	00	000000	FUND CHANGE	0.00	0.00	0.00	0.00
20Q000	7040	0000	00	000000	O&M FUND BALANCE	-5,380,443.12	608,229.99	1,301,339.75	-6,073,552.88
20Q000	70--	----	--	-----		-5,380,443.12	608,229.99	1,301,339.75	-6,073,552.88
20Q000	7130	0000	00	000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
20Q000	71--	----	--	-----		0.00	0.00	0.00	0.00
20Q000	7300	0000	00	000000	ENCUMBRANCE OFFSET	0.00	10,216.51	10,216.51	0.00
20Q000	73--	----	--	-----		0.00	10,216.51	10,216.51	0.00
20Q---	----	----	--	-----		-5,380,443.12	618,446.50	1,311,556.26	-6,073,552.88
2-----	----	----	--	-----		0.00	2,690,933.21	2,690,933.21	0.00
30A000	1010	0000	00	000000	B&I CASH BUSEY	612,282.74	2,305.41	14,778.00	599,810.15
30A000	1020	0000	00	000000	CASH	0.00	0.00	0.00	0.00
30A000	10--	----	--	-----		612,282.74	2,305.41	14,778.00	599,810.15
30A000	1630	0000	00	000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
30A000	16--	----	--	-----		0.00	0.00	0.00	0.00
30A000	1800	0000	00	000000	BOND AND INT INVESTMENT FUND	929,095.14	224,218.53	0.00	1,153,313.67
30A000	18--	----	--	-----		929,095.14	224,218.53	0.00	1,153,313.67
30A---	----	----	--	-----		1,541,377.88	226,523.94	14,778.00	1,753,123.82
30L000	4020	0000	00	000000	A/P LIABILITY	0.00	14,778.00	14,778.00	0.00
30L000	4040	0000	00	000000	PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
30L000	40--	----	--	-----		0.00	14,778.00	14,778.00	0.00
30L000	4700	0000	00	000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
30L000	47--	----	--	-----		0.00	0.00	0.00	0.00
30L---	----	----	--	-----		0.00	14,778.00	14,778.00	0.00
30Q000	7030	0000	00	000000	FUND CHANGE	0.00	0.00	0.00	0.00

Account Level				November 2025-26	November 2025-26	November 2025-26	Ending	
FDTLOC	FUNC	OBJ	SJ	Description	Beginning Balance	Debits	Credits	Balance
30Q000	7040	0000	00 000000	B&I FUND BALANCE	-1,541,377.88	14,778.00	226,523.94	-1,753,123.82
30Q000	70--	----	--		-1,541,377.88	14,778.00	226,523.94	-1,753,123.82
30Q000	7130	0000	00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
30Q000	71--	----	--		0.00	0.00	0.00	0.00
30Q000	7300	0000	00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
30Q000	73--	----	--		0.00	0.00	0.00	0.00
30Q---	----	----	--		-1,541,377.88	14,778.00	226,523.94	-1,753,123.82
3----	----	----	--		0.00	256,079.94	256,079.94	0.00
40A000	1010	0000	00 000000	TRANSP FD CASH - US BANK	790,587.73	602,278.82	799,975.63	592,890.92
40A000	1020	0000	00 000000	CASH	0.00	0.00	0.00	0.00
40A000	10--	----	--		790,587.73	602,278.82	799,975.63	592,890.92
40A000	1510	0000	00 000000	TRANSPORTATION LOAN TO ED FUND	0.00	0.00	0.00	0.00
40A000	1520	0000	00 000000	TRANS LOAN TO O&M FUND	0.00	0.00	0.00	0.00
40A000	15--	----	--		0.00	0.00	0.00	0.00
40A000	1630	0000	00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
40A000	16--	----	--		0.00	0.00	0.00	0.00
40A000	1800	0000	00 000000	TRANSPOR FUND INVESTMENTS	1,198,879.76	370,288.25	300,000.00	1,269,168.01
40A000	18--	----	--		1,198,879.76	370,288.25	300,000.00	1,269,168.01
40A---	----	----	--		1,989,467.49	972,567.07	1,099,975.63	1,862,058.93
40L000	4020	0000	00 000000	A/P LIABILITY	0.00	799,975.63	799,975.63	0.00
40L000	4040	0000	00 000000	PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
40L000	40--	----	--		0.00	799,975.63	799,975.63	0.00
40L000	4340	0000	00 000000	TRANSP LOAN FROM W/CASH FUND	0.00	0.00	0.00	0.00
40L000	43--	----	--		0.00	0.00	0.00	0.00
40L000	4700	0000	00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
40L000	47--	----	--		0.00	0.00	0.00	0.00
40L010	4320	0000	00 000000	TRANSP LOAN FROM O&M FUND	0.00	0.00	0.00	0.00
40L010	43--	----	--		0.00	0.00	0.00	0.00
40L---	----	----	--		0.00	799,975.63	799,975.63	0.00
40Q000	7030	0000	00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
40Q000	7040	0000	00 000000	TRANS FUND BALANCE	-1,989,467.49	799,975.63	672,567.07	-1,862,058.93
40Q000	70--	----	--		-1,989,467.49	799,975.63	672,567.07	-1,862,058.93
40Q000	7130	0000	00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
40Q000	71--	----	--		0.00	0.00	0.00	0.00
40Q000	7300	0000	00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
40Q000	73--	----	--		0.00	0.00	0.00	0.00
40Q---	----	----	--		-1,989,467.49	799,975.63	672,567.07	-1,862,058.93
4----	----	----	--		0.00	2,572,518.33	2,572,518.33	0.00
50A000	1010	0000	00 000000	IMRF FUND CASH, BUSEY	541,490.48	1,698.29	180,283.86	362,904.91
50A000	1020	0000	00 000000	CASH	0.00	0.00	0.00	0.00
50A000	10--	----	--		541,490.48	1,698.29	180,283.86	362,904.91
50A000	1630	0000	00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
50A000	16--	----	--		0.00	0.00	0.00	0.00
50A000	1800	0000	00 000000	IMRF INVESTMENTS	3,950,533.14	421,954.60	0.00	4,372,487.74
50A000	18--	----	--		3,950,533.14	421,954.60	0.00	4,372,487.74
50A---	----	----	--		4,492,023.62	423,652.89	180,283.86	4,735,392.65
50L000	0000	0000	00 000000		0.00	0.00	0.00	0.00
50L000	00--	----	--		0.00	0.00	0.00	0.00
50L000	4020	0000	00 000000	A/P LIABILITY	0.00	0.00	0.00	0.00
50L000	4040	0000	00 000000	PAYROLL ACCRUAL	0.00	180,764.22	180,764.22	0.00
50L000	40--	----	--		0.00	180,764.22	180,764.22	0.00
50L000	4340	0000	00 000000	IMRF LOAN FROM W/CASH	0.00	0.00	0.00	0.00
50L000	43--	----	--		0.00	0.00	0.00	0.00
50L000	4540	0000	00 000000	IMRF BP	0.00	62,194.19	62,194.19	0.00
50L000	4570	0000	00 000000	FICA BP	0.00	0.00	0.00	0.00
50L000	4580	0000	00 000000	MEDICARE BP	0.00	0.00	0.00	0.00
50L000	45--	----	--		0.00	62,194.19	62,194.19	0.00

Account Level				November 2025-26	November 2025-26	November 2025-26	Ending	
FDTLOC	FUNC	OBJ	SJ	Description	Beginning Balance	Debits	Credits	Balance
50L000	4700	0000	00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
50L000	47--	----	--		0.00	0.00	0.00	0.00
50L000	4810	0000	00 000000	FICA & MEDICARE	0.00	118,483.33	118,481.57	1.76
50L000	48--	----	--		0.00	118,483.33	118,481.57	1.76
50L---	----	----	--		0.00	361,441.74	361,439.98	1.76
50Q000	0000	0000	00 000000		0.00	0.00	0.00	0.00
50Q000	00--	----	--		0.00	0.00	0.00	0.00
50Q000	7030	0000	00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
50Q000	7040	0000	00 000000	IMRF FUND BALANCE	-4,492,023.62	180,372.32	423,743.11	-4,735,394.41
50Q000	70--	----	--		-4,492,023.62	180,372.32	423,743.11	-4,735,394.41
50Q000	7130	0000	00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
50Q000	71--	----	--		0.00	0.00	0.00	0.00
50Q000	7300	0000	00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
50Q000	73--	----	--		0.00	0.00	0.00	0.00
50Q---	----	----	--		-4,492,023.62	180,372.32	423,743.11	-4,735,394.41
5-----	----	----	--		0.00	965,466.95	965,466.95	0.00
60A000	1010	0000	00 000000	CASH BUSEY	2,689,003.80	505,710.79	1,708,910.53	1,485,804.06
60A000	1020	0000	00 000000	CASH	0.00	0.00	0.00	0.00
60A000	10--	----	--		2,689,003.80	505,710.79	1,708,910.53	1,485,804.06
60A000	1630	0000	00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
60A000	16--	----	--		0.00	0.00	0.00	0.00
60A000	1800	0000	00 000000	CAPITAL PROJECTS INVESTMENTS	152,195.05	581.34	0.00	152,776.39
60A000	1801	0000	00 000000	INVESTMENT (CBD GRANT)	48,695.54	0.00	0.00	48,695.54
60A000	1802	0000	00 000000	INVESTMENT-DEBT CERTIFICATES	0.00	0.00	0.00	0.00
60A000	1803	0000	00 000000	CAPITAL PROJECTS-PMA SUB ACCT	4,626,799.12	14,890.73	0.00	4,641,689.85
60A000	18--	----	--		4,827,689.71	15,472.07	0.00	4,843,161.78
60A---	----	----	--		7,516,693.51	521,182.86	1,708,910.53	6,328,965.84
60L000	4020	0000	00 000000	A/P LIABILITY	0.00	1,708,910.53	1,708,910.53	0.00
60L000	4040	0000	00 000000	PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
60L000	40--	----	--		0.00	1,708,910.53	1,708,910.53	0.00
60L000	4700	0000	00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
60L000	47--	----	--		0.00	0.00	0.00	0.00
60L---	----	----	--		0.00	1,708,910.53	1,708,910.53	0.00
60Q000	7030	0000	00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
60Q000	7040	0000	00 000000	SITE/CONST. FUND BALANCE	-7,516,693.51	1,708,910.53	521,182.86	-6,328,965.84
60Q000	70--	----	--		-7,516,693.51	1,708,910.53	521,182.86	-6,328,965.84
60Q000	7130	0000	00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
60Q000	71--	----	--		0.00	0.00	0.00	0.00
60Q000	7300	0000	00 000000	ENCUMBRANCE OFFSET	0.00	143,824.10	143,824.10	0.00
60Q000	73--	----	--		0.00	143,824.10	143,824.10	0.00
60Q---	----	----	--		-7,516,693.51	1,852,734.63	665,006.96	-6,328,965.84
6-----	----	----	--		0.00	4,082,828.02	4,082,828.02	0.00
70A000	1010	0000	00 000000	WORKING CASH FUND BUSEY	492,413.18	1,899.93	0.00	494,313.11
70A000	1020	0000	00 000000	CASH	0.00	0.00	0.00	0.00
70A000	10--	----	--		492,413.18	1,899.93	0.00	494,313.11
70A000	1630	0000	00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
70A000	16--	----	--		0.00	0.00	0.00	0.00
70A000	1800	0000	00 000000	WORKING CASH INVESTMENTS	11,223,448.80	124,404.09	0.00	11,347,852.89
70A000	18--	----	--		11,223,448.80	124,404.09	0.00	11,347,852.89
70A---	----	----	--		11,715,861.98	126,304.02	0.00	11,842,166.00
70L000	4020	0000	00 000000	A/P LIABILITY	0.00	0.00	0.00	0.00
70L000	4040	0000	00 000000	PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
70L000	40--	----	--		0.00	0.00	0.00	0.00
70L000	4700	0000	00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
70L000	47--	----	--		0.00	0.00	0.00	0.00
70L---	----	----	--		0.00	0.00	0.00	0.00
70Q000	7030	0000	00 000000	FUND CHANGE	0.00	0.00	0.00	0.00

Account Level				November 2025-26	November 2025-26	November 2025-26	Ending	
FDTLOC	FUNC	OBJ	SJ	Description	Beginning Balance	Debits	Credits	Balance
70Q000	7040	0000	00 000000	WKG CASH FUND BALANCE	-11,715,861.98	0.00	126,304.02	-11,842,166.00
70Q000	70--	----	--		-11,715,861.98	0.00	126,304.02	-11,842,166.00
70Q000	7130	0000	00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
70Q000	71--	----	--		0.00	0.00	0.00	0.00
70Q000	7300	0000	00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
70Q000	73--	----	--		0.00	0.00	0.00	0.00
70Q---	----	----	--		-11,715,861.98	0.00	126,304.02	-11,842,166.00
7----	----	----	--		0.00	126,304.02	126,304.02	0.00
80A000	1010	0000	00 000000	Cash Tort BUSEY	452,411.97	11,378.05	297,196.40	166,593.62
80A000	1020	0000	00 000000	CASH	0.00	0.00	0.00	0.00
80A000	10--	----	--		452,411.97	11,378.05	297,196.40	166,593.62
80A000	1630	0000	00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
80A000	16--	----	--		0.00	0.00	0.00	0.00
80A000	1800	0000	00 000000	TORT INVESTMENTS	3,629,202.38	720,138.70	0.00	4,349,341.08
80A000	18--	----	--		3,629,202.38	720,138.70	0.00	4,349,341.08
80A010	1800	0000	00 000000	TORT INVESTMENTS	0.00	0.00	0.00	0.00
80A010	18--	----	--		0.00	0.00	0.00	0.00
80A---	----	----	--		4,081,614.35	731,516.75	297,196.40	4,515,934.70
80L000	0000	0000	00 000000		0.00	0.00	0.00	0.00
80L000	00--	----	--		0.00	0.00	0.00	0.00
80L000	4020	0000	00 000000	A/P LIABILITY	0.00	251,627.37	251,627.37	0.00
80L000	4040	0000	00 000000	PAYROLL ACCRUAL	0.00	37,586.31	37,586.31	0.00
80L000	40--	----	--		0.00	289,213.68	289,213.68	0.00
80L000	4510	0000	00 000000	THIS BP Administrator	0.00	0.00	0.00	0.00
80L000	4511	0000	00 000000		0.00	9.00	9.00	0.00
80L000	4512	0000	00 000000	TRS EMPLOYER BENEFIT	0.00	135.76	135.76	0.00
80L000	4520	0000	00 000000	FED W/H TAX	0.00	3,783.98	3,783.98	0.00
80L000	4540	0000	00 000000	IMRF DEDUCTION	0.00	518.85	518.85	0.00
80L000	4550	0000	00 000000	TSA AXA EQUITALBE ROTH (455ELR	0.00	277.92	277.92	0.00
80L000	4560	0000	00 000000	ADDITIONAL LIFE INS	0.00	2,168.70	2,168.70	0.00
80L000	4561	0000	00 000000	SEC 125 TERM LIFE	0.00	53.54	53.54	0.00
80L000	4563	0000	00 000000	SEC 125 MED REIMB	0.00	201.54	201.54	0.00
80L000	4564	0000	00 000000	DISTRICT LIFE INSURANCE	0.00	14.18	14.18	0.00
80L000	4570	0000	00 000000	FICA MEDICARE DEDUCTION	0.00	1,161.98	1,161.98	0.00
80L000	4590	0000	00 000000	DIVERSITY & EQUITY SCHOLARSHIP	0.00	0.00	0.00	0.00
80L000	45--	----	--		0.00	8,325.45	8,325.45	0.00
80L000	4610	0000	00 000000	TRS THIS	0.00	2,236.07	2,236.07	0.00
80L000	46--	----	--		0.00	2,236.07	2,236.07	0.00
80L000	4700	0000	00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
80L000	47--	----	--		0.00	0.00	0.00	0.00
80L000	4810	0000	00 000000	DIVERSITY & EQUITY	0.00	19.30	19.30	0.00
80L000	4813	0000	00 000000	ILL TAX	0.00	1,540.10	1,540.10	0.00
80L000	4815	0000	00 000000	THIS BENEFIT	0.00	156.74	156.74	0.00
80L000	4822	0000	00 000000	DISTRICT HEALTH INSURANCE	0.00	934.68	934.68	0.00
80L000	4823	0000	00 000000	DISTRICT DENTAL INSURANCE	0.00	121.12	121.12	0.00
80L000	4829	0000	00 000000		0.00	0.00	0.00	0.00
80L000	4831	0000	00 000000		0.00	78.90	78.90	0.00
80L000	48--	----	--		0.00	2,850.84	2,850.84	0.00
80L000	4913	0000	00 000000		0.00	0.00	0.00	0.00
80L000	49--	----	--		0.00	0.00	0.00	0.00
80L---	----	----	--		0.00	302,626.04	302,626.04	0.00
80Q000	0000	0000	00 000000		0.00	0.00	0.00	0.00
80Q000	00--	----	--		0.00	0.00	0.00	0.00
80Q000	7030	0000	00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
80Q000	7040	0000	00 000000	TORT FUND BALANCE	-4,081,614.35	286,458.66	720,779.01	-4,515,934.70
80Q000	70--	----	--		-4,081,614.35	286,458.66	720,779.01	-4,515,934.70
80Q000	7130	0000	00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00

Account Level		November 2025-26	November 2025-26	November 2025-26	Ending
FDTLOC FUNC OBJ SJ	Description	Beginning Balance	Debits	Credits	Balance
80Q000 71-- ---- --		0.00	0.00	0.00	0.00
80Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
80Q000 73-- ---- --		0.00	0.00	0.00	0.00
80Q--- ---- ---- --		-4,081,614.35	286,458.66	720,779.01	-4,515,934.70
8----- ---- ---- --		0.00	1,320,601.45	1,320,601.45	0.00
90A000 1010 0000 00 000000	FP&S FUND CASH, BUSEY	96,774.79	370.15	840.00	96,304.94
90A000 1020 0000 00 000000	CASH	0.00	0.00	0.00	0.00
90A000 10-- ---- --		96,774.79	370.15	840.00	96,304.94
90A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
90A000 16-- ---- --		0.00	0.00	0.00	0.00
90A000 1800 0000 00 000000	HLS INVESTMENTS	1,184,438.25	95,353.24	0.00	1,279,791.49
90A000 18-- ---- --		1,184,438.25	95,353.24	0.00	1,279,791.49
90A--- ---- ---- --		1,281,213.04	95,723.39	840.00	1,376,096.43
90L000 4020 0000 00 000000	A/P LIABILITY	0.00	840.00	840.00	0.00
90L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
90L000 40-- ---- --		0.00	840.00	840.00	0.00
90L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
90L000 47-- ---- --		0.00	0.00	0.00	0.00
90L--- ---- ---- --		0.00	840.00	840.00	0.00
90Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
90Q000 7040 0000 00 000000	FP&S FUND BALANCE	-1,281,213.04	840.00	95,723.39	-1,376,096.43
90Q000 70-- ---- --		-1,281,213.04	840.00	95,723.39	-1,376,096.43
90Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
90Q000 71-- ---- --		0.00	0.00	0.00	0.00
90Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
90Q000 73-- ---- --		0.00	0.00	0.00	0.00
90Q--- ---- ---- --		-1,281,213.04	840.00	95,723.39	-1,376,096.43
9----- ---- ---- --		0.00	97,403.39	97,403.39	0.00
Grand Asset Totals		74,376,305.37	16,408,914.23	14,047,021.16	76,738,198.44
Grand Liability Totals		-796,318.42	12,657,970.95	12,670,770.71	-809,118.18
Grand Equity Totals		-73,579,986.95	10,173,705.13	12,522,798.44	-75,929,080.26
Grand Totals		0.00	39,240,590.31	39,240,590.31	0.00

Number of Accounts: 222

***** End of report *****

Collinsville Area Vocational Center

Fund Balance Report

November 30, 2025

<u>Fund</u>	<u>Description</u>	<u>Month to Date</u>		<u>Year to Date</u>		<u>Fund Balance</u>		
		<u>Expense</u>	<u>Income</u>	<u>Expense</u>	<u>Income</u>	<u>YTD Change</u>	<u>Start of Year</u>	<u>Current</u>
10	Education Fund	\$ 129,214.04	\$ 47,143.75	\$ 754,034.83	\$ 750,347.80	\$ (3,687.03)	\$ 511,036.25	\$ 507,349.22
20	Oper, Build, & Maint Fund	6,989.81	1,488.75	11,411.97	23,118.75	11,706.78	-	11,706.78
40	Transportation Fund	4,136.54	992.50	9,134.00	15,412.50	6,278.50	-	6,278.50
		\$ 140,340.39	\$ 49,625.00	\$ 774,580.80	\$ 788,879.05	\$ 14,298.25	\$ 511,036.25	\$ 525,334.50

FDT	FUNC	Account Level Description	November 2025-26 Beginning Balance	November 2025-26 Debits	November 2025-26 Credits	Ending Balance
10A000	1010 0000 00 000000	CASH FCB - CHECKING 7903	544,668.70	76,730.43	158,800.72	462,598.41
10A000	1010 0000 01 000000	ACTIVITY FUNDS	110,048.54	0.00	5,635.47	104,413.07
10A000	1020 0000 00 000000	CASH FCB-SAVINGS 7904	44,432.15	0.00	0.00	44,432.15
10A000	10-- ---- -- -----		699,149.39	76,730.43	164,436.19	611,443.63
10A---	---- ---- -- -----		699,149.39	76,730.43	164,436.19	611,443.63
10L000	0000 0000 00 000000		0.00	0.00	0.00	0.00
10L000	00-- ---- -- -----		0.00	0.00	0.00	0.00
10L000	1630 0000 00 000000		0.00	0.00	0.00	0.00
10L000	16-- ---- -- -----		0.00	0.00	0.00	0.00
10L000	4000 0000 00 000000	ACTIVITY ACCT TRUST & AGENCY	-110,048.54	5,635.47	0.00	-104,413.07
10L000	4020 0000 00 000000	A/P LIABILITY	298.66	56,752.65	56,752.65	298.66
10L000	4030 0000 00 000000	WAGE GARNISHMENT	0.00	0.00	0.00	0.00
10L000	4040 0000 00 000000	DUE TO UNIT	0.00	118,554.86	118,554.86	0.00
10L000	40-- ---- -- -----		-109,749.88	180,942.98	175,307.51	-104,114.41
10L000	4509 0000 00 000000	T.H.I.S	0.00	753.46	753.46	0.00
10L000	4510 0000 00 000000	EMPLOYER THIS	0.00	702.55	702.55	0.00
10L000	4511 0000 00 000000	TRS	0.00	8,346.41	8,346.41	0.00
10L000	4512 0000 00 000000	EMPLOYER ETR	0.00	537.86	537.86	0.00
10L000	4513 0000 00 000000	SSP TRS	0.00	511.98	511.98	0.00
10L000	4515 0000 00 000000	TRS FEDERAL	0.00	0.00	0.00	0.00
10L000	4520 0000 00 000000	FEDERAL TAX	0.00	6,983.93	6,983.93	0.00
10L000	4530 0000 00 000000	STATE TAX	0.00	4,164.40	4,164.40	0.00
10L000	4540 0000 00 000000	IMRF (DED & BEN)	0.00	966.08	966.08	0.00
10L000	4541 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4550 0000 00 000000	TSA PUTNAM	0.00	1,000.00	1,000.00	0.00
10L000	4560 0000 00 000000	HEALTH FAMILY-TAX SHELTERED	0.00	15,570.00	15,570.00	0.00
10L000	4561 0000 00 000000	DENTAL FAMILY - NON SHELTERED	0.00	596.00	596.00	0.00
10L000	4563 0000 00 000000		0.00	275.00	275.00	0.00
10L000	4564 0000 00 000000	LIFE INSURANCE	0.00	25.48	25.48	0.00
10L000	4565 0000 00 000000	SEC 125 DEFERRALS	20.00	115.76	115.76	20.00
10L000	4570 0000 00 000000	FICA	0.00	1,044.40	1,044.40	0.00
10L000	4580 0000 00 000000	MEDICARE	0.00	2,852.38	2,852.38	0.00
10L000	4590 0000 00 000000	CEA DUES	0.00	1,353.16	1,353.16	0.00
10L000	4595 0000 00 000000	SIMON RUSSELL	0.00	0.00	0.00	0.00
10L000	45-- ---- -- -----		20.00	45,798.85	45,798.85	20.00
10L000	4600 0000 00 000000		0.00	14.36	14.36	0.00
10L000	46-- ---- -- -----		0.00	14.36	14.36	0.00
10L000	4700 0000 00 000000		0.00	0.00	0.00	0.00
10L000	47-- ---- -- -----		0.00	0.00	0.00	0.00
10L000	4810 0000 00 000000		0.00	10.00	10.00	0.00
10L000	4815 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4822 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4823 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4828 0000 00 000000	UNION DUES - SECRETARIES	0.00	41.00	41.00	0.00
10L000	4829 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4830 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4831 0000 00 000000		0.00	0.00	0.00	0.00
10L000	48-- ---- -- -----		0.00	51.00	51.00	0.00
10L000	4913 0000 00 000000		0.00	0.00	0.00	0.00
10L000	49-- ---- -- -----		0.00	0.00	0.00	0.00
10L---	---- ---- -- -----		-109,729.88	226,807.19	221,171.72	-104,094.41
10Q000	7030 0000 00 000000	FUND NET CHANGE	0.00	0.00	0.00	0.00
10Q000	7040 0000 00 000000	FUND BALANCE	-589,419.51	129,455.85	47,385.56	-507,349.22
10Q000	70-- ---- -- -----		-589,419.51	129,455.85	47,385.56	-507,349.22
10Q000	7130 0000 00 000000		0.00	0.00	0.00	0.00
10Q000	71-- ---- -- -----		0.00	0.00	0.00	0.00
10Q000	7300 0000 00 000000		0.00	25,752.89	25,752.89	0.00

FDT	FUNC	Account Level Description	November 2025-26 Beginning Balance	November 2025-26 Debits	November 2025-26 Credits	Ending Balance
10Q000	73--	----	0.00	25,752.89	25,752.89	0.00
10Q---	----	----	-589,419.51	155,208.74	73,138.45	-507,349.22
1-----	----	----	0.00	458,746.36	458,746.36	0.00
20A000	1010	0000 00 000000	17,207.84	1,492.32	6,993.38	11,706.78
20A000	1020	0000 00 000000	0.00	0.00	0.00	0.00
20A000	10--	----	17,207.84	1,492.32	6,993.38	11,706.78
20A---	----	----	17,207.84	1,492.32	6,993.38	11,706.78
20L000	4020	0000 00 000000	0.00	6,968.38	6,968.38	0.00
20L000	4040	0000 00 000000	0.00	25.35	25.35	0.00
20L000	40--	----	0.00	6,993.73	6,993.73	0.00
20L000	4510	0000 00 000000	0.00	0.00	0.00	0.00
20L000	4511	0000 00 000000	0.00	0.00	0.00	0.00
20L000	4512	0000 00 000000	0.00	0.00	0.00	0.00
20L000	4520	0000 00 000000	0.00	2.13	2.13	0.00
20L000	4530	0000 00 000000	0.00	1.09	1.09	0.00
20L000	4580	0000 00 000000	0.00	0.70	0.70	0.00
20L000	45--	----	0.00	3.92	3.92	0.00
20L000	4700	0000 00 000000	0.00	0.00	0.00	0.00
20L000	47--	----	0.00	0.00	0.00	0.00
20L---	----	----	0.00	6,997.65	6,997.65	0.00
20Q000	7040	0000 00 000000	-17,207.84	6,989.81	1,488.75	-11,706.78
20Q000	70--	----	-17,207.84	6,989.81	1,488.75	-11,706.78
20Q000	7300	0000 00 000000	0.00	0.00	0.00	0.00
20Q000	73--	----	0.00	0.00	0.00	0.00
20Q---	----	----	-17,207.84	6,989.81	1,488.75	-11,706.78
2-----	----	----	0.00	15,479.78	15,479.78	0.00
40A000	1010	0000 00 000000	9,422.54	992.50	4,136.54	6,278.50
40A000	1020	0000 00 000000	0.00	0.00	0.00	0.00
40A000	10--	----	9,422.54	992.50	4,136.54	6,278.50
40A---	----	----	9,422.54	992.50	4,136.54	6,278.50
40L000	4020	0000 00 000000	0.00	4,136.54	4,136.54	0.00
40L000	40--	----	0.00	4,136.54	4,136.54	0.00
40L000	4700	0000 00 000000	0.00	0.00	0.00	0.00
40L000	47--	----	0.00	0.00	0.00	0.00
40L---	----	----	0.00	4,136.54	4,136.54	0.00
40Q000	7040	0000 00 000000	-9,422.54	4,136.54	992.50	-6,278.50
40Q000	70--	----	-9,422.54	4,136.54	992.50	-6,278.50
40Q000	7300	0000 00 000000	0.00	0.00	0.00	0.00
40Q000	73--	----	0.00	0.00	0.00	0.00
40Q---	----	----	-9,422.54	4,136.54	992.50	-6,278.50
4-----	----	----	0.00	9,265.58	9,265.58	0.00
Grand Asset Totals			725,779.77	79,215.25	175,566.11	629,428.91
Grand Liability Totals			-109,729.88	237,941.38	232,305.91	-104,094.41
Grand Equity Totals			-616,049.89	166,335.09	75,619.70	-525,334.50
Grand Totals			0.00	483,491.72	483,491.72	0.00

Number of Accounts: 63

***** End of report *****

9. **Unfinished Business**

9.1. Approval of 2025 Tax Levy

BOARD AGENDA
December 15, 2025

TO: Dr. Brad Skertich, Superintendent of Schools

FROM: Jamie Hadjan, Director of Finance 

DATE: December 15, 2025

RE: Approval of 2025 Tax Levy

Attached is the certificate of tax levy for 2025. After receiving the Assessor Estimated EAV Report from both the Madison County Tax Assessor and the St Clair County Tax Assessor as well as estimates on the multiplier for each county, the levy calculations were completed. The estimated multiplier for Madison County for 2025 is 1.0683%. St Clair County has two multipliers. Canteen Township's multiplier is 1.0557% and Caseyville Township's multiplier is 1.0942%. These increases are over and above the Assessor Estimated EAV Reports. The estimated total EAV used for calculations is again higher than in years prior to Tax Levy 2022 due to the increase in the multiplier for both counties. Additionally, the levy calculations were increased to account for any increases to the EAV between the time the levy is filed (December 2025) and the extension is calculated (March/April 2026). The total estimated levy for 2025 is \$54,902,159. There is no additional bond and interest levy for Tax Year 2025 as all bond payments will have been paid. The increase in the total levy over last year's total extension is 9.25%. Both Madison and St Clair counties will calculate the extension on what they determine to be the EAV and all statutory maximum tax rates will be applied. The approved O & M tax rate increase of \$.22 has been added to the statutory maximum rate for this tax year. The total tax rate is still estimated to be between 4.24 and 4.30. According to the Truth in Taxation Code (35 ILCS 200/18-60 – 200/18-80), a tax levy hearing is required if the expected change in levy exceeds 5%. The notice was published in the Troy Times Tribune on December 4, 2025.

The board needs to approve the following suggested motion regarding the 2025 Tax Levy:

“I move that the Certificate of Tax Levy (2025) and Resolution for Collinsville Community Unit School District No.10 as presented in Exhibit 9.1 be Approved.”

ss

Attachment

Original:
Amended:

ILLINOIS STATE BOARD OF EDUCATION
School Business and Support Services Division
(217) 785-8779

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

Table with 3 columns: District Name (Collinsville CUSD), District Number (10), County (Madison, St Clair)

Amount of Levy

Table listing various levy categories and amounts: Educational (\$33,004,716), Operations & Maintenance (\$9,318,979), Transportation (\$2,588,606), Working Cash (\$647,152), Municipal Retirement (\$1,123,844), Social Security (\$1,506,836), Fire Prevention & Safety (\$647,152), Tort Immunity (\$4,900,000), Special Education (\$517,722), Leasing (\$647,152), Other (\$0), Total Levy (\$54,902,159)

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 33,004,716 dollars to be levied as a special tax for educational purposes; and
the sum of 9,318,979 dollars to be levied as a special tax for operations and maintenance purposes; and
the sum of 2,588,606 dollars to be levied as a special tax for transportation purposes; and
the sum of 647,152 dollars to be levied as a special tax for a working cash fund; and
the sum of 1,123,844 dollars to be levied as a special tax for municipal retirement purposes; and
the sum of 1,506,836 dollars to be levied as a special tax for social security purposes; and
the sum of 647,152 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and
the sum of 4,900,000 dollars to be levied as a special tax for tort immunity purposes; and
the sum of 517,722 dollars to be levied as a special tax for special education purposes; and
the sum of 647,152 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and
the sum of 0 dollars to be levied as a special tax for ; and
the sum of 0 dollars to be levied as a special tax for
on the taxable property of our school district for the year 2025

Signed this 15th day of December 2025 (President)

(Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

Number of bond issues of said school district that have not been paid in full 0

(Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. 10, Madison, St Clair County, Illinois, on the equalized assessed value of all taxable property of said school district for the year 2025 was filed in the office of the County Clerk of this County on 2025

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon.

The total levy, as provided in the original resolution(s), for said purposes for the year 2025, is \$

(Signature of County Clerk)

(Date)

(County)

“RESOLUTION FOR TAX LEVY”

The Board of Education of Collinsville Community Unit School District No. 10, of the County of Madison and St. Clair and the State of Illinois has ascertained and determined and does hereby ascertain and determine they will be required to raise by general taxation the amounts hereafter set down to be levied upon all the taxable property to meet and defray all the necessary expenses and liabilities of the District:

- 1) the sum of \$33,004,716 to be levied as a special tax for educational purposes, and
- 2) the sum of \$9,318,979 to be levied as a special tax for operations and maintenance purposes, and
- 3) the sum of \$2,588,606 to be levied as a special tax for transportation purposes, and
- 4) the sum of \$647,152 to be levied as a special tax for a working cash fund, and
- 5) the sum of \$1,123,844 to be levied as a special tax for municipal retirement purposes, and
- 6) the sum of \$1,506,836 to be levied as a special tax for social security purposes, and
- 7) the sum of zero (0) dollars to be levied as a special tax for rental of facilities owned by the State of Illinois as provided by the Capital Development Board, and
- 8) the sum of \$647,152 to be levied as a special tax for fire prevention, safety, environmental and energy conservation purposes, and
- 9) the sum of \$4,900,000 to be levied as a special tax for tort immunity purposes, and
- 10) the sum of \$517,722 to be levied as a special tax for special education purposes, and
- 11) the sum of \$647,152 to be levied as a special tax for leasing educational facilities or computer technology or both, as provided by § 105 ILCS 5/17-2.2c which permits the District to levy an amount not to exceed .05%, on the taxable property of our school district for the tax year 2025.

THEREFORE, BE IT RESOLVED that such amounts shall be certified and filed with the County Clerks of Madison County and St. Clair County as required by law and that the President and the Secretary of this Board certify the Resolution for Tax Levy and Certificate of Tax Levy in the form and manner as prescribed by statute.

_____ moved the adoption of the resolution as read, and
_____ seconded the motion.

Ayes: _____

Nays: _____

Absent: _____

Signed this 15th day of December, 2025.

President

Secretary

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the County Clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The County Clerk shall extend the tax for bonds and interest, as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore, to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

NUMBER OF BOND ISSUES OF SAID SCHOOL DISTRICT THAT HAVE NOT BEEN PAID IN FULL 0 .

CERTIFICATE

This is to certify that the foregoing Resolution was adopted by the Board of Education of Collinsville Community Unit School District No.10, Madison and St. Clair County, Illinois, on the 15th day of December, 2025 at the regular board meeting and duly noticed up for more than 48 hours in advance, and has been duly recorded in the Minutes of said Board of Education in a book kept for such purposes, and I do further certify that the foregoing is a true and correct copy of said Resolution.

DATED at Collinsville, Illinois this 15th day of December, 2025.

Secretary - Board of Education
Collinsville Community Unit School
District No. 10

LEVY INPUT PAGE - ASSUMPTIONS

Legend

District Assumptions & Data Entry
Calculated Values
Review Needed

Tax Levy Year

District Name *Enter District Name*
 District Number *Enter District Number*
 Aggregate or County 1 *Enter County 1 Name or Enter "Aggregate" to enter Aggregate Extension Below*
 County 2 *Enter County 2 Name to Itemize County Extension Below*
 County 3 *Enter County 3 Name to Itemize County Extension Below*
 County 4 *Enter County 4 Name to Itemize County Extension Below*
Fill out County names as needed - leave other boxes blank

PTELL - Tax Capped *Choose Yes or No*

Cook County Prior Year EAV Limit *Choose Yes or No*

Critical Assumptions - Formulas in this workbook are dependent on assumptions entered for PTELL & Cook County questions

Original Tax Levy Certificate

Amended Tax Levy Certificate

Enter "x" in one box only

Actual Rate Setting EAV for 2024 *Enter Actual Rate Setting EAV for 2024*

Preliminary Figure Available for 2025 EAV? *If entering a dollar amount for EAV, please select "Yes," if growth %, please select "No"*

Estimated Existing EAV % Change for 2025 *Enter Reassessment Percentage*

Estimated Total EAV for 2025

Total % Change From Prior Year

No. of Tax Levied Bond Issues Outstanding *Flow-through to Certificate of Tax Levy, Verify Records with County Clerk(s)*

Note, do not include the amount of PTAB revenue recapture added to the extension pursuant to Public Act 102-0519.

	Input Statutory Maximum Tax Rate	Total 2024 Extension for all Counties	Input 2024 Madison County Extension	Input 2024 St Clair County Extension:
Educational	2.55	\$29,733,977.62	25,624,029.99	4,109,947.63
Operations & Maintenance	0.72	\$7,373,824.76	6,289,443.28	1,084,381.48
Transportation	0.20	\$2,332,076.67	2,009,727.84	322,348.83
Working Cash	0.05	\$583,019.17	502,431.96	80,587.21
Municipal Retirement		\$1,123,843.96	958,640.18	165,203.78
Social Security		\$1,506,835.77	1,285,220.95	221,614.82
Fire Prevention & Safety *	0.05	\$583,019.17	502,431.96	80,587.21
Tort Immunity		\$4,547,487.40	3,878,774.74	668,712.66
Special Education	0.04	\$466,415.34	401,945.57	64,469.77
Leasing	0.05	\$583,019.17	502,431.96	80,587.21
Custom Fund Name		\$0.00		

Total Aggregate Extension for 2024

Bond and Interest Extension for 2024

Total 2024 Extension *Include Abatements for Truth in Taxation (35 ILCS 200/18-70)*

This Includes Abatements for the Property Tax Relief Grant

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

2025 LEVY CALCULATION PAGE

Original Assumptions

Actual Total EAV for 2024	\$1,166,038,338
Estimated Existing EAV % change for 2025	11.00%
Estimated Existing EAV Value for 2025	\$1,294,302,555

Legend

District Assumptions & Data Entry
Calculated Values
Review Needed

Estimated Total EAV for 2025	\$1,294,302,555
Estimated Total EAV % change for 2025	11.00%

	Prior Year Extension	Statutory Maximum Tax Rate	Individual Fund Estimated Maximum Extension	Individual Fund Estimated Maximum Extension	Levy Amount \$	Levy Increase %	Final Levy Amount	Does Levy Amount Exceed Estimated Maximum Extension?
Educational Operations & Maintenance	\$29,733,977.62	2.55	\$33,004,715.16	\$33,004,715.16			\$33,004,716.00	YES
Transportation	\$7,373,824.76	0.72	\$9,318,978.40	\$9,318,978.40			\$9,318,979.00	YES
Working Cash	\$2,332,076.67	0.20	\$2,588,605.11	\$2,588,605.11			\$2,588,606.00	YES
Municipal Retirement	\$583,019.17	0.05	\$647,151.28	\$647,151.28			\$647,152.00	YES
Social Security	\$1,123,843.96				\$1,123,844		\$1,123,844.00	
Fire Prevention & Safety *	\$1,506,835.77	0.05	\$647,151.28	\$647,151.28	\$1,506,836		\$1,506,836.00	
Tort Immunity	\$583,019.17				\$4,900,000		\$647,152.00	YES
Special Education	\$4,547,487.40	0.04	\$517,721.02	\$517,721.02			\$4,900,000.00	
Leasing	\$466,415.34	0.05	\$647,151.28	\$647,151.28			\$517,722.00	YES
	\$0.00	0.00	\$0.00	\$0.00			\$647,152.00	YES
							\$0.00	YES

Extension \$48,833,519.03

District Levy	\$54,902,159.00	12.43%	YES
Truth in Taxation Required			

Bond & Interest Extension \$1,419,420.72

Bond & Int. Levy	\$0.00	-100.00%
------------------	--------	----------

Total Extension \$50,252,939.75

Total Levy	\$54,902,159.00	9.25%
------------	-----------------	-------

Estimated Bond and Interest Levy \$0.00
 (County Clerk Levies Bond & Interest for the District. Verify Records with County Clerk)

2025 Taxpayer Impact Calculation Page

Scenario Assumptions from Extension Tab

Actual % Change to Existing EAV for 2025	11.00%
Actual EAV Value for 2025	\$1,294,302,555

Actual Total EAV Value for 2025 **\$1,294,302,555**

2024 Operating Rate	\$4,1880
Estimated 2025 Operating Rate	\$4,2418
Actual Bond & Interest Extension/Rate	\$0.0000

Includes Loss Cost

Bond & Interest Lost Cost (%)

Bond & Interest Abatement	
Bond & Interest Rate Abatement	\$0.0000

*Enter debt service to be abated
Cannot exceed estimated B&I Tax Rate*

Net 2025 B&I Tax Rate **\$0.0000**

Total 2025 Tax Rate	\$4,2418
Total Prior Year's Tax Rate	\$4,3097

Legend

District Assumptions & Data Entry
Calculated Values
Review Needed

Taxpayer Impact

2024 Fair Cash / Market Value Home **\$200,000**

Estimated 2025 Fair Cash Value Home **\$222,000** *Includes EAV % Change*

Total Assessed Value	\$74,000	33.3%
State Equalization Multiplier	\$74,000	1.0000

*Based on County 1 on the
input tab*

Homestead Exemption **\$6,000.00**

Net Equalized Assessed Value **\$68,000.00**

Estimated Change in Tax Payment for 2025 **\$269.89**

Note, the calculator is intended to estimate the Collinsville CUSD 10 portion of the tax bill. It does not include the recapture levy or property taxes paid for other District purposes and to other governments. Actual tax rates and payments may vary based on District-wide EAV growth, individual homeowner reassessment, State Law changes, property tax rate initiatives and other factors.

2025 TAX EXTENSION WORKSHEET

Original Assumptions

Estimated % Change to Existing EAV for 2025

Estimated Total EAV for 2025

Estimated Total EAV Change for 2025

Legend

District Assumptions & Data Entry

Calculated Values

Review Needed

Scenario Assumptions

Actual % Change to Existing EAV for 2025

Actual Total EAV for 2025

Actual Total EAV Change for 2025

Enter What If...? Existing EAV Assumption or, Final Actual to Stress Test the Levy

Does This Levy Capture All Available Property Taxes Under These Assumptions?
YES - All Available Property Tax Dollars Have Been Captured

	Current Levy Amount	County Loss %	Total Levy with County Loss %	Scenario Calculated Tax Rate	Maximum Extension Factor	Scenario Calculated Maximum Extension	Scenario Calculated Extension	Final Tax Rate	Spring Extension Adjustment Between Funds	Final Adjusted Extension	Final Adjusted Tax Rate
Educational	\$33,004,716	0.00%	\$33,004,716	2.5500	2.5500	\$33,004,715.16	\$33,004,715.16	2.5500	\$0.00	\$33,004,715.16	2.5500
Operations & Maintenance	\$9,318,979	0.00%	\$9,318,979	0.7200	0.7200	\$9,318,978.40	\$9,318,978.40	0.7200	\$0.00	\$9,318,978.40	0.7200
Transportation	\$2,588,606	0.00%	\$2,588,606	0.2000	0.2000	\$2,588,605.11	\$2,588,605.11	0.2000	\$0.00	\$2,588,605.11	0.2000
Working Cash	\$647,152	0.00%	\$647,152	0.0500	0.0500	\$647,151.28	\$647,151.28	0.0500	\$0.00	\$647,151.28	0.0500
Municipal Retirement	\$1,123,844	0.00%	\$1,123,844	0.0868	Levy	\$1,123,844.00	\$1,123,844.00	0.0868	\$0.00	\$1,123,844.00	0.0868
Social Security	\$1,506,836	0.00%	\$1,506,836	0.1164	Levy	\$1,506,836.00	\$1,506,836.00	0.1164	\$0.00	\$1,506,836.00	0.1164
Fire Prevention & Safety *	\$647,152	0.00%	\$647,152	0.0500	0.0500	\$647,151.28	\$647,151.28	0.0500	\$0.00	\$647,151.28	0.0500
Tort Immunity	\$4,900,000	0.00%	\$4,900,000	0.3786	Levy	\$4,900,000.00	\$4,900,000.00	0.3786	\$0.00	\$4,900,000.00	0.3786
Special Education	\$517,722	0.00%	\$517,722	0.0400	0.0400	\$517,721.02	\$517,721.02	0.0400	\$0.00	\$517,721.02	0.0400
Leasing	\$647,152	0.00%	\$647,152	0.0500	0.0500	\$647,151.28	\$647,151.28	0.0500	\$0.00	\$647,151.28	0.0500
	\$0	0.00%	\$0	0.0000	0.0000	\$0.00	\$0.00	0.0000	\$0.00	\$0.00	0.0000
Levy/Extension/Rate	<input type="text" value="\$54,902,159"/>		<input type="text" value="\$54,902,159"/>	<input type="text" value="4.2418"/>	<input type="text" value="3.6600"/>	<input type="text" value="\$54,902,153.52"/>	<input type="text" value="\$54,902,153.52"/>	<input type="text" value="4.2418"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$54,902,153.52"/>	<input type="text" value="4.2418"/>

Bond & Interest Levy

Total Levy

Actual Bond & Interest Extension/Rate

Actual Total Extension/Rate

Includes Loss % Added by County Clerk(s)

9.2. Approval of Board Policy Updates

Board Policy Updates
PRESS Update 120

Notes from Dr. Skertich:

- 2:120 - School Board – Board Member Development
Board Member Training
- 2:150 - School Board – Committees
Committees – Civil Offenses
- 2:270 - School Board – Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited
Reporting Incidents
- 4:10 - Operational Services – Fiscal and Business Management
December 1st Statement of Affairs
- 4:30 - Operational Services – Revenue and Investments
Ill. Community Reinvestment Act (ICRA)
- 4:80 - Operational Services – Accounting and Audits
Audit and AFR Submittals
- 4:140 - Operational Services – Waiver of Student Fees
Legal Reference
- 4:190 - Operational Services – Targeted School Violence Prevention
Legal Reference
- 5:10 - General Personnel – Equal Employment Opportunity and Minority Recruitment
Equal Employment
- 5:90 - General Personnel – Abused and Neglected Child Reporting
Sexual Abuse Material and Law Enforcement
- 5:100 - General Personnel – Staff Development Program
Legal Reference
- 5:190 - General Personnel – Teacher Qualifications
Short Term Appraisal Legal Reference
- 5:200 - Professional Personnel – Terms and Conditions of Employment and Dismissal
Nursing Mothers – Alternate Language provided by Dana
- 5:220 - Professional Personnel – Substitute Teachers
Substitute Drill Training
- 5:280 - Educational Support Personnel – Duties and Qualifications
Licensure and Active Duty

- 5:300 - Educational Support Personnel – Schedules and Employment Year
Nursing Mothers – Alternate Language provided by Dana
- 6:20 - Instruction – School Year Calendar and Day
Legal Reference
- 6:40 - Instruction – Curriculum Development
Legal Reference
- 6:60 - Instruction – Curriculum Content
Curriculum regarding CTE, drug & alcohol prevention, internet safety, health, abduction, allergies, and CPR.
- 6:160 - Instruction – English Learners
Legal Reference
- 6:220 - Instruction – Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct
Legal Reference
- 6:260 - Instruction – Complaints About Curriculum, Instructional Materials, and Programs
Legal Reference
- 6:300 - Instruction – Graduation Requirements
Examination on Patriotism
- 6:310 - Instruction – High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
Work Based Learning
- 6:315 - Instruction – High School Credit for Students in Grade 7 or 8
Advanced Placement
- 6:320 - Instruction – High School Credit for Proficiency
Seal of Biliteracy
- 7:10 - Students – Equal Educational Opportunities
Legal Reference
- 7:70 - Students – Attendance and Truancy
Dual Enrollment Attendance
- 7:180 - Students – Prevention of and Response to Bullying, Intimidation, and Harassment
AI and Bullying
- 7:190 - Students – Student Behavior
Notifications
- 7:290 - Students – Suicide and Depression Awareness and Prevention
Mental Health and Contacts

- 7:310 - Students – Restrictions on Publications; Elementary Schools
Legal Reference

- 7:315 - Students – Restrictions on Publications; High Schools
Media Literacy

- 7:340 - Students – Student Records
Records, Law Enforcement Officials

- 8:30 - Community Relations – Visitors to and Conduct on School Property
Licensed Staff and Legal Reference

- 7:150 - Students – Agency and Law Enforcement Requests
Rewritten – Immigration & Law enforcement Requests

- 6:280 - Instruction – Grading and Promotion
Review and Monitoring

Document Status: Draft Update

SCHOOL BOARD

2:120 Board Member Development

The School Board desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development and leadership training in: (1) education and labor law; (2) financial oversight and accountability; (3) fiduciary responsibilities; (4) trauma-informed practices for students and staff; and (5) improving student outcomes, within the first year of his or her first term.
2. Each Board member must complete training on the Open Meetings Act (OMA) no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on OMA is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. **This dismissal process is available after the District's PERA implementation date.** [PRESSPlus1](#)

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

Professional Development; Adverse Consequences of School Exclusion; Student Behavior

The Board President or Superintendent, or their designees, shall make reasonable efforts to provide ongoing professional development to Board members about the requirements of [105 ILCS 5/10-22.6](#) and [105 ILCS 5/10-20.14](#), adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, trauma-responsive learning environments, appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.

Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

New Board Member Orientation

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.:

[5 ILCS 120/1.05](#) and [120/2](#), Open Meetings Act.

[105 ILCS 5/10-16a](#) and [5/24-16.5](#).

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Compensation; Expenses), 2:200 (Types of School Board Meetings)

Adopted: January 27, 2025

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

Document Status: Draft Update

SCHOOL BOARD

2:150 Committees

The School Board may establish committees to assist with the Board's governance function and, in some situations, to comply with State law requirements. These committees are known as Board committees and report directly to the Board. Committee members may include both Board members and non-Board members depending on the committee's purpose. The Board President makes all Board committee appointments unless specifically stated otherwise. Board committee meetings shall comply with the Open Meetings Act. A Board committee may not take final action on behalf of the Board – it may only make recommendations to the Board.

Special Board Committees

A special committee may be created for specific purposes or to investigate special issues. A special committee is automatically dissolved after presenting its final report to the Board or at the Board's discretion.

Standing Board Committees

A standing committee is created for an indefinite term although its members will fluctuate. Standing committees are:

1. Parent-Teacher Advisory Committee. This committee assists in the development of student behavior policy and procedure, and provides information and recommendations to the Board. Its members are parents/guardians and teachers, and may include persons whose expertise or experience is needed. The committee reviews such issues as administering medication in the schools, reciprocal reporting between the School District and local law enforcement agencies regarding criminal **and civil** [PRESSPlus1](#) offenses committed by students, student behavior, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information.
2. Behavioral Interventions Committee. This committee develops and monitors procedures for using behavioral interventions in accordance with Board policy 7:230, *Misconduct by Students with Disabilities*, and provides information and recommendations to the Board. At the Board President's discretion, the Parent-Teacher Advisory Committee shall perform the duties assigned to the Behavioral Interventions Committee.
3. Budget Committee.
4. Curriculum Committee.
5. Facilities Committee.

Nothing in this policy limits the authority of the Superintendent or designee to create and use committees that report to him or her or to other staff members.

LEGAL REF.:

[5 ILCS 120/](#), Open Meetings Act.

[105 ILCS 5/10-20.14](#) and [5/14-8.05](#).

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers), 2:200 (Types of School Board Meetings), 2:240 (Board Policy Development), 7:190 (Student Behavior), 7:230 (Misconduct by Students with Disabilities)

Adopted: June 26, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.14, amended by P.A. 104-430. **Issue 120, October 2025**

Document Status: Draft Update

SCHOOL BOARD

2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited

NEW

Discrimination and harassment on the basis of race, color, or national origin negatively affect a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from such discrimination and harassment is an important District goal. The District does not discriminate on the basis of actual or perceived race, color, or national origin in any of its education programs or activities, and it complies with federal and State non-discrimination laws.

Examples of Prohibited Conduct

Examples of conduct that may constitute discrimination on the basis of race, color, or national origin include: disciplining students more harshly and frequently because of their race, color, or national origin; denying students access to high-rigor academic courses, extracurricular activities, or other educational opportunities based on their race, color, or national origin; denying language services or other educational opportunities to English learners; and assigning students special education services based on a student's race, color, or national origin.

Harassment is a form of prohibited discrimination. Examples of conduct that may constitute harassment on the basis of race, color, or national origin include: the use of racial, ethnic or ancestral slurs or stereotypes; taunts; name-calling; offensive or derogatory remarks about a person's actual or perceived race, color, or national origin; the display of racially-offensive symbols; racially-motivated physical threats and attacks; or other hateful conduct.

Making a Report or Complaint; Investigation Process

Individuals are encouraged to promptly report claims or incidents [see PRESSPlus1](#) of discrimination or harassment based on race, color, or national origin to the Nondiscrimination Coordinator, a Complaint Manager, or any employee with whom the student is comfortable speaking. Reports under this policy will be processed under Board policy 2:260, *Uniform Grievance Procedure*.

Any District employee who receives a report or complaint of discrimination or harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of discrimination or harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

This policy does not impair or otherwise diminish the existing rights of unionized employees to request an exclusive bargaining representative to be present during any investigatory interviews, nor does this policy diminish any rights available under an applicable collective bargaining agreement, including, but not limited to, a grievance procedure.

Federal and State Agencies

If the District fails to take necessary corrective action to stop harassment based on race, color, or national origin, further relief may be available through the Ill. Dept. of Human Rights (IDHR) or the U.S. Dept. of Education's Office for Civil Rights. To contact IDHR, go to: <https://dhr.illinois.gov/about-us/contact-idhr.html> or call (312) 814-6200 (Chicago) or (217) 785-5100 (Springfield).

Prevention and Response Program

The Superintendent or designee shall establish a prevention and response program to respond to complaints of discrimination based on race, color, and national origin, including harassment, and retaliation. The program shall include procedures for responding to complaints which:

1. Reduce or remove, to the extent practicable, barriers to reporting discrimination, harassment, and retaliation;
2. Permit any person who reports or is the victim of an incident of alleged discrimination, harassment, or retaliation to be accompanied when making a report by a support individual of the person's choice who complies with the District's policies and rules;
3. Permit anonymous reporting, except that an anonymous report may not be the sole basis of any disciplinary action;
4. Offer remedial interventions or take such disciplinary action as may be appropriate on a case-by-case basis;
5. Offer, but do not require or unduly influence, a person who reports or is the victim of an incident of harassment or retaliation the option to resolve allegations directly with the accused; and
6. Protects a person who reports or is the victim of an incident of harassment or retaliation from suffering adverse consequences as a result of a report of, investigation of, or a response to the incident.

Policy Posting and Distribution

This policy shall be posted on the District's website. The Superintendent shall annually inform staff members of this policy by posting it in a prominent and accessible location such as the District website, employee handbook, staff intranet site, and/or in other areas where policies and rules of conduct are made available to staff. The Superintendent shall annually inform students and their parents/guardians of this policy by posting it on the District's website and including an age-appropriate summary of the policy in the student handbook(s).

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, up to and including discharge.

Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, including but not limited to, suspension and expulsion consistent with Board policy 7:190, *Student Behavior*.

Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to remedial and/or disciplinary action.

Retaliation Prohibited

Retaliation against any person for bringing complaints, participating in the complaint process, or otherwise providing information about discrimination or harassment based on race, color, or national origin is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*).

Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.:

42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.

42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964; 29 C.F.R. Part 1601.

105 ILCS 5/22-95 (~~final citation pending~~).

775 ILCS 5/1-101 et seq., Illinois Human Rights Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

Adopted: June 24, 2024

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

Document Status: Draft Update

OPERATIONAL SERVICES

4:10 Fiscal and Business Management

The Superintendent is responsible for the School District's fiscal and business management. This responsibility includes annually preparing and presenting the District's statement of affairs to the School Board and publishing it by ~~before~~ [PRESSPlus1](#) December 1 as required by State law.

The Superintendent shall ensure the efficient and cost-effective operation of the District's business management using computers, computer software, data management, communication systems, and electronic networks, including electronic mail, the Internet, and security systems. Each person using the District's electronic network shall complete an *Authorization for Access to the District's Electronic Networks*.

Budget Planning

The District's fiscal year is from July 1 until June 30. The Superintendent shall present to the Board, no later than the first regular meeting in August, a tentative budget with appropriate explanation. This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. The District's budget shall be entered upon the Ill. State Board of Education's (ISBE) *School District Budget Form*. To the extent possible, the tentative budget shall be balanced as defined by ISBE guidelines. The Superintendent shall complete a tentative deficit reduction plan if one is required by ISBE guidelines.

Preliminary Adoption Procedures

After receiving the Superintendent's proposed budget, the Board sets the date, place, and time for:

1. A public hearing on the proposed budget, and
2. The proposed budget to be available to the public for inspection.

The Board Secretary shall arrange to publish a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing. The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the proposed budget shall be reviewed, including the cash reserve balance of all funds held by the District related to its operational levy and, if applicable, any obligations secured by those funds, and the public shall be invited to comment, question, or advise the Board.

Final Adoption Procedures

The Board adopts a budget before the end of the first quarter of each fiscal year, September 30, or by such alternative procedure as State law may define. To the extent possible, the budget shall be balanced as defined by ISBE; if not balanced, the Board will adopt a deficit reduction plan to balance the District's budget within three years according to ISBE requirements.

The Board adopts the budget by roll call vote. The budget resolution shall be incorporated into the

meeting's official minutes. Board members' names voting *yea* and *nay* shall be recorded in the minutes.

The Superintendent or designee shall perform each of the following:

1. Post the District's final annual budget, itemized by receipts and expenditures, on the District's Internet website; notify parents/guardians that it is posted and provide the website's address.
2. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year, certified by the District's Chief Fiscal Officer, with the County Clerk within 30 days of the budget's adoption.
3. Ensure disclosure to the public of the cash reserve balance of all funds held by the district related to its operational levy and, if applicable, any obligations secured by those funds, at the public hearing at which the Board certifies its operational levy.
4. Present a written report that includes the annual average expenditures of the District's operational funds for the previous three fiscal years at or before the board meeting at which the Board adopts its levy. In the event the District's combined cash reserve balance of its operational funds is more than 2.5 times the annual average expenditures of those funds for the previous three fiscal years, the Board will adopt and file with ISBE a reserve reduction plan by December 31.
5. Make all preparations necessary for the Board to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act; file the Certificate of Tax Levy with the County Clerk on or before the last Tuesday in December. The Certificate lists the amount of property tax money to be provided for the various funds in the budget.
6. Submit the annual budget, a deficit reduction plan if one is required by ISBE guidelines, and other financial information to ISBE according to its requirements.

Any amendments to the budget or Certificate of Tax Levy shall be made as provided in the School Code and Truth in Taxation Act.

Budget Amendments

The Board may amend the budget by the same procedure as provided for in the original adoption.

Implementation

The Superintendent or designee shall implement the District's budget and provide the Board with a monthly financial report that includes all deficit fund balances. The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the Board.

The Board shall act on all interfund loans, interfund transfers, transfers within funds, and transfers from the working cash fund or abatements of it, if one exists.

LEGAL REF.:

[105 ILCS 5/10-17](#), [5/10-22.33](#), [5/17-1](#), [5/17-1.2](#), [5/17-1.3](#), [5/17-1.10](#), [5/17-2A](#), [5/17-3.2](#), [5/17-11](#), [5/20-5](#), [5/20-8](#), and [5/20-10](#).

[35 ILCS 200/18-55](#) *et seq.*, Truth in Taxation Law.

[23 Ill.Admin.Code Part 100](#).

CROSS REF.: 4:20 (Fund Balances), 4:40 (Incurring Debt), 4:60 (Purchases and Contracts), 6:235

(Access to Electronic Networks)

Adopted: January 22, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-17, amended by P.A. 104-261, eff. 1-1-26. No later than December 1 each year, a school board must make its statement of affairs available to the public by posting it on the district's website and publishing it in a newspaper of general circulation. See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at PRESS Online by logging in at www.iasb.com. **Issue 120, October 2025**

Document Status: Draft Update

OPERATIONAL SERVICES

4:30 Revenue and Investments

Revenue

The Superintendent or designee is responsible for making all claims for property tax revenue, State Aid, special State funds for specific programs, federal funds, and categorical grants.

Investments

The Superintendent shall either appoint a Chief Investment Officer or serve as one. The Chief Investment Officer shall invest money that is not required for current operations, in accordance with this policy and State law.

The Chief Investment Officer and Superintendent shall use the standard of prudence when making investment decisions. They shall use the judgment and care, under circumstances then prevailing, that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of their capital as well as its probable income.

Investment Objectives

The objectives for the School District's investment activities are:

1. Safety of Principal - Every investment is made with safety as the primary and over-riding concern. Each investment transaction shall ensure that capital loss, whether from credit or market risk, is avoided.
2. Liquidity - The investment portfolio shall provide sufficient liquidity to pay District obligations as they become due. In this regard, the maturity and marketability of investments shall be considered.
3. Rate of Return - The highest return on investments is sought, consistent with the preservation of principal and prudent investment principles.
4. Diversification - The investment portfolio is diversified as to materials and investments, as appropriate to the nature, purpose, and amount of the funds.

Authorized Investments

The Chief Investment Officer may invest District funds in any investment as authorized in [30 ILCS 235/2](#).

Except as provided herein, investments may be made only in banks, savings banks, savings and loan associations, or credit unions that are insured by the Federal Deposit Insurance Corporation or other approved share insurer.

The Chief Investment Officer and Superintendent shall regularly consider material, relevant, and decision-useful sustainability factors in evaluating investment decisions, within the bounds of financial and fiduciary prudence. Such factors include, but are not limited to: (1) corporate governance and leadership factors, (2) environmental factors, (3) social capital factors, (4) human capital factors, and (5) business model and innovation factors, as provided under the Ill. Sustainable Investing Act, [30](#)

Selection of Depositories, Investment Managers, Dealers, and Brokers

The Chief Investment Officer shall establish a list of authorized depositories, investment managers, dealers and brokers based upon the creditworthiness, reputation, minimum capital requirements, qualifications under State law, as well as a long history of dealing with public fund entities. The Board will review and approve the list at least annually.

In order to be an authorized depository, each institution must submit copies of the last two sworn statements of resources and liabilities or reports of examination that the institution is required to furnish to the appropriate State or federal agency. Each institution designated as a depository shall, while acting as such depository, furnish the District with a copy of all statements of resources and liabilities or all reports of examination that it is required to furnish to the appropriate State or federal agency.

The above eligibility requirements of a bank to receive or hold public deposits do not apply to investments in an interest-bearing savings account, demand deposit account, interest-bearing certificate of deposit, or interest-bearing time deposit if: (1) the District initiates the investment at or through a bank located in Illinois, and (2) the invested public funds are at all times fully insured by an agency or instrumentality of the federal government.

The District shall consider a financial institution's record and current level of financial commitment to its local community when deciding whether to deposit funds in that financial institution. The District may consider factors including:

1. For financial institutions subject to the federal Community Reinvestment Act of 1977 (CRA), the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the CRA;
2. For financial institutions subject to the Ill. Community Reinvestment Act (ICRA), the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the ICRA.[PRESSPlus1](#)
3. Any changes in ownership, management, policies, or practices of the financial institution that may affect the level of the financial institution's commitment to its community;
4. The financial impact that the withdrawal or denial of District deposits might have on the financial institution;
5. The financial impact to the District as a result of withdrawing public funds or refusing to deposit additional public funds in the financial institution; and
6. Any additional burden on the District's resources that might result from ceasing to maintain deposits of public funds at the financial institution under consideration.

The District may not deposit public funds in a financial institution subject to the CRA unless the institution has a current rating of satisfactory or outstanding under the CRA. The District may not deposit public funds in a financial institution subject to the ICRA unless either: (1) the institution has a current rating of satisfactory under the ICRA at the time of deposit; or (2) the Ill. Dept. of Financial and Professional Regulation has not yet completed its initial examination of the institution under the ICRA. The District may not withdraw public funds from a financial institution prior to the date of maturity solely on the basis of a less than satisfactory rating under the ICRA. When investing or depositing public funds, the District may give preference to financial institutions that have a current rating of outstanding under the CRA and the ICRA.

Collateral Requirements

All amounts deposited or invested with financial institutions in excess of any insurance limit shall be

collateralized in accordance with the Public Funds Investment Act, [30 ILCS 235/](#). The Superintendent or designee shall keep the Board informed of collateral agreements.

Safekeeping and Custody Arrangements

The preferred method for safekeeping is to have securities registered in the District's name and held by a third-party custodian. Safekeeping practices should qualify for the Governmental Accounting Standards Board Statement No. 3, Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements, Category I, the highest recognized safekeeping procedures.

Controls and Report

The Chief Investment Officer shall establish a system of internal controls and written operational procedures to prevent losses arising from fraud, employee error, misrepresentation by third parties, or imprudent employee action.

The Chief Investment Officer shall provide a quarterly investment report to the Board. The report will: (1) assess whether the investment portfolio is meeting the District's investment objectives, (2) identify each security by class or type, book value, income earned, and market value, (3) identify those institutions providing investment services to the District, and (4) include any other relevant information. The investment portfolio's performance shall be measured by appropriate and creditable industry standards for the investment type.

The Board will determine, after receiving the Superintendent's recommendation, which fund is in most need of interest income and the Superintendent shall execute a transfer. This provision does not apply when the use of interest earned on a particular fund is restricted.

Ethics and Conflicts of Interest

The Board and District officials will avoid any investment transaction or practice that in appearance or fact might impair public confidence. Board members are bound by the Board policy 2:100, *Board Member Conflict of Interest*. No District employee having influence on the District's investment decisions shall:

1. Have any interest, directly or indirectly, in any investments in which the District is authorized to invest,
2. Have any interest, directly or indirectly, in the sellers, sponsors, or managers of those investments, or
3. Receive, in any manner, compensation of any kind from any investments in that the agency is authorized to invest.

LEGAL REF.:

[30 ILCS 235/](#), Public Funds Investment Act.

[30 ILCS 238/](#), Ill. Sustainable Investing Act.

[105 ILCS 5/8-7](#), [5/10-22.44](#), [5/17-1](#), and [5/17-11](#).

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:10 (Fiscal and Business Management), 4:80 (Accounting and Audits)

Adopted: January 27, 2025

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Public Funds Investment Act, 30 ILCS 235/8, amended by P.A. 104-92, eff. 1-1-26. **Issue 120, October 2025**

Document Status: Draft Update

OPERATIONAL SERVICES

4:80 Accounting and Audits

The School District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

Annual Audit

At the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent shall annually, on or before October 15, submit ~~an original and~~ one copy of the audit to the Regional Superintendent of Schools. The Superintendent shall also ensure the District's auditing firm files the District's audit with ISBE annually on or before October 15. [PRESSPlus1](#)

Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report (AFR) on a timely basis using the form adopted by ~~the~~ ISBE. The Superintendent shall review and discuss the ~~Annual Financial Report~~ AFR with the Board before it is submitted, and submit one copy of the AFR to the Regional Superintendent of Schools annually on or before October 15. The Superintendent shall also ensure the District's auditing firm files the District's AFR with ISBE annually on or before October 15. [PRESSPlus2](#)

Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by [2 C.F.R. §200.313](#), if applicable. The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$10,000 and have an estimated useful life greater than one year.

Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value. The Superintendent shall establish procedures for the disposition and, when permitted by the terms and conditions of the award, the retention of property acquired by the District under grant awards that comply with federal and State law.

Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) may obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Each revolving fund shall be maintained in a bank that has been approved by the Board and established in an amount approved by the Superintendent consistent with the annual budget. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board President, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other imprudent employee action.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

LEGAL REF.:

[2 C.F.R. §200](#) *et seq.*

30 ILCS 708/, Grant Accountability and Transparency Act, [implemented by 44 Ill.Admin.Code 7000](#) *et seq.*

[105 ILCS 5/2-3.27](#), [5/2-3.28](#), [5/3-7](#), [5/3-15.1](#), [5/5-22](#), [5/10-21.4](#), [5/10-20.19](#), [5/10-22.8](#) and [5/17-1](#) *et seq.*

[23 Ill.Admin.Code Part 100](#).

CROSS REF.: 4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Student Activity and Fiduciary Funds)

Adopted: June 23, 2025

PRESSPlus Comments

PRESSPlus 1. Optional. Inclusion of this sentence supports the auditor's compliance with its filing requirement under 105 ILCS 5/3-7, amended by P.A. 104-261, eff. 1-1-26. **Issue 120, October 2025**

PRESSPlus 2. Optional. Inclusion of this sentence supports the auditor's compliance with its filing requirement under 105 ILCS 5/3-7, amended by P.A. 104-261, eff. 1-1-26. **Issue 120, October 2025**

Document Status: Draft Update

OPERATIONAL SERVICES

4:140 Waiver of Student Fees

The Superintendent will recommend to the School Board a schedule of fees, if any, to be charged students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees. Students must also pay fines for the loss of or damage to school books or other school-owned materials.

Fees for textbooks and other instructional materials, as well as fines for the loss or damage of school property are waived for students who meet the eligibility criteria for a waiver as described in this policy. In order that no student is denied educational services or academic credit due to the inability of parents/guardians to pay student fees and fines, the Superintendent will recommend to the Board which additional fees and fines, if any, the District will waive for students who meet the eligibility criteria for a waiver.

Notification

The Superintendent shall ensure that a notice of waiver applicability is provided to parents/guardians with every bill for fees and/or fines, and that applications for waivers are widely available and distributed according to State law and ISBE rule and that provisions for assisting parents/guardians in completing the application are available.

Eligibility Criteria

A student shall be eligible for a fee and fine waiver when:

1. The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program;
2. The student's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line; or
3. The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act ([42 U.S.C. §11434a](#)).

The Superintendent or designee will give additional consideration when one or more of the following factors are present:

- Illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations;
- When one or more of the parents/guardians are involved in a work stoppage.

Verification

The Superintendent or designee shall establish a process for determining a student's eligibility for a waiver of fees and fines in accordance with State law requirements.

If a student receiving a waiver is found to be no longer eligible during the school year, the

Superintendent or designee shall notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

Determination and Appeal

Within 30 calendar days after the receipt of a waiver request, the Superintendent or designee shall mail a notice to the parent/guardian whenever a waiver request is denied. The denial notice shall include: (1) the reason for the denial, (2) the process and timelines for making an appeal, and (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the ISBE rule on waiver of fees.

LEGAL REF.:

[42 U.S.C. §11434a](#), McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.13, 5/10-22.25, ~~and 5/27-24.2815, and 5/28-19.2.~~ [PRESSPlus1](#)

[23 Ill.Admin.Code §1.245](#) [*may contain unenforceable provisions*].

CROSS REF.: 4:130 (Free and Reduced-Price Food Services), 6:140 (Education of Homeless Children), 6:220 (Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct)

Adopted: January 23, 2023

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update

OPERATIONAL SERVICES

4:190 Targeted School Violence Prevention

Threats and acts of targeted school violence harm the District's environment and school community, diminishing students' ability to learn and a school's ability to educate. Providing students and staff with access to a safe and secure District environment is an important Board goal. While it is not possible for the District to completely eliminate threats in its environment, a Targeted School Violence Prevention Program (Program) using the collective efforts of local school officials, staff, students, families, and the community helps the District reduce these risks to its environment.

The Superintendent or designee shall develop and implement the Program. The Program oversees the maintenance of a District environment that is conducive to learning and working by identifying, assessing, classifying, responding to, and managing threats and acts of targeted school violence. The Program shall be part of the District's Comprehensive Safety and Security Plan, required by Board policy 4:170, *Safety*, and shall:

1. Establish a District-level School Violence Prevention Team to: (a) develop a District-level Targeted School Violence Prevention Plan, and (b) oversee the District's Building-level Threat Assessment Team(s).
2. Establish Building-level Threat Assessment Team(s) to assess and intervene with individuals whose behavior may pose a threat to safety. This team may serve one or more schools.
3. Require all District staff, volunteers, and contractors to report any expressed threats or behaviors that may represent a threat to the community, school, or self.
4. Encourage parents/guardians and students to report any expressed threats or behaviors that may represent a threat to the community, school, or self.
5. Comply with State and federal law and align with Board policies.

The Local Governmental and Governmental Employees Tort Immunity Act protects the District from liability. The Program does not: (1) replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in violence prevention, assessments and counseling services, (2) extend beyond available resources within the District, (3) extend beyond the school day and/or school-sponsored events, or (4) guarantee or ensure the safety of students, District staff, or visitors.

LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-21.7, 5/10-27.1A, 5/10-27.1B, 5/24-24, and 5/22-1107-23.7. [PRESSPlus1](#)

[105 ILCS 128/](#), School Safety Drill Act.

[745 ILCS 10/](#), Local Governmental and Governmental Employees Tort Immunity Act.

[29 Ill.Admin.Code Part 1500.](#)

CROSS REF.: 2:240 (Board Policy Development), 4:170 (Safety), 5:90 (Abused and Neglected Child

Reporting), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:140 (Search and Seizure), 7:150 (Agency and Law Enforcement Requests~~Police Interviews~~), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention), 7:340 (Student Records), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

Adopted: June 24, 2024

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update

General Personnel

5:10 Equal Employment Opportunity and Minority Recruitment

The School District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or use of District-issued equipment to record such types of violence, [PRESSPlus1](#) genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; reproductive health decisions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; family responsibilities; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, [410 ILCS 130/](#).

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*, or in the case of denial of equal employment opportunities on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager for the Uniform Grievance Procedure.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers.

Nondiscrimination Coordinator:

Dr. Mark B. Skertich, Superintendent
Collinsville CUSD #10
201 W. Clay St.,

Title IX Coordinator:

Mr. Brad Hyre
Collinsville CUSD #10
123 W. Clay St.,

Collinsville, IL 62234

bskertich@cusd.kahoks.org

618/346-6350

Collinsville, IL 62234

bhyre@cusd.kahoks.org

618/346-6350

Complaint Managers:

Kevin Robinson, Dir. HR.

Collinsville CUSD #10

201 W. Clay St.,
Collinsville, IL 62234

Email: krobiso@cusd.kahoks.org

618/346-6350 ext. 4242

LaToya Berry-Coleman, Dir. of
Curriculum

Collinsville CUSD #10

123 W. Clay St.,
Collinsville, IL 62234

Email: coleman@cusd.kahoks.org

618/346-6350 ext. 4238

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.:

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §206](#)(d), Equal Pay Act.

[29 U.S.C. §218d](#), Fair Labor Standards Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §701](#) *et seq.*, Rehabilitation Act of 1973.

[38 U.S.C. §4301](#) *et seq.*, Uniformed Services Employment and Reemployment Rights Act (1994).

[42 U.S.C. §1981](#) *et seq.*, Civil Rights Act of 1991.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964; [29 C.F.R. Part 1601](#).

[42 U.S.C. §2000ff](#) *et seq.*, Genetic Information Nondiscrimination Act of 2008.

[42 U.S.C. §2000gg](#) *et seq.*, Pregnant Workers Fairness Act; [29 C.F.R. Part 1636](#).

[42 U.S.C. §2000e\(k\)](#), Pregnancy Discrimination Act.

[42 U.S.C. §12111](#) *et seq.*, Americans with Disabilities Act, Title I.

[Ill. Constitution, Art. I](#), §§17, 18, and 19.

[105 ILCS 5/10-20.7](#), [5/10-20.7a](#), [5/10-21.1](#), [5/10-22.4](#), [5/10-23.5](#), [5/22-19](#), [5/24-4](#), [5/24-4.1](#), and [5/24-7](#).

[410 ILCS 130/40](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 513/25](#), Genetic Information Privacy Act.

[740 ILCS 174/](#), Ill. Whistleblower Act.

[775 ILCS 5/1-103](#), [5/2-101](#), [5/2-102](#), [5/2-103](#), [5/2-103.1](#), [5/2-104\(D\)](#) and [5/6-101](#), Ill. Human Rights Act.

[775 ILCS 35/](#), Religious Freedom Restoration Act.

[820 ILCS 55/10](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 75/](#), Job Opportunities for Qualified Applicants Act.

[820 ILCS 112/](#), Ill. Equal Pay Act of 2003.

820 ILCS 180/30 [and 180/33](#), Victims' Economic Security and Safety Act.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

Adopted: June 23, 2025

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Victims' Economic Security and Safety Act (VESSA), 820 ILCS 180/33, added by P.A. 104-171, eff. 1-1-26. **Issue 120, October 2025**

Document Status: Draft Update

General Personnel

5:90 Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child or, for a student aged 18 through 22, an abused or neglected individual with a disability, shall immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873)(within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY). Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement. Negligent failure to report occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child sexual abuse material ~~pornography~~ PRESSPlus1 on *electronic and information technology equipment, as defined in 325 ILCS 5/4.5(a)*, shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at report.cybertip.org/ or www.missingkids.org. The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

Abused and Neglected Child Reporting Act (ANCRA), School Code, and Erin's Law Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial employment and at least every three years after that date.

3. Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations as required by law and policy 5:100, *Staff Development Program*.

Alleged Incidents of Sexual Abuse: Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with Board policy 7:20, *Harassment of Students Prohibited*.

Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When the Superintendent has reasonable cause to believe that a license holder (1) committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under AN CRA or an act of sexual misconduct under *Faith's Law*, and (2) that act resulted in the license holder's dismissal or resignation from the District, the Superintendent shall notify the State Superintendent and the Regional Superintendent in writing, providing the Ill. Educator Identification Number as well as a brief description of the misconduct alleged. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

The Superintendent shall develop procedures for notifying a student's parents/guardians when a District employee, contractor, or agent is alleged to have engaged in sexual misconduct with the student as defined in *Faith's Law*. The Superintendent shall also develop procedures for notifying the student's parents/guardians when the Board takes action relating to the employment of the employee, contractor, or agent following the investigation of sexual misconduct. Notification shall not occur when the employee, contractor, or agent alleged to have engaged in sexual misconduct is the student's parent/guardian, and/or when the student is at least 18 years of age or emancipated.

The Superintendent shall execute the recordkeeping requirements of *Faith's Law*.

Special School Board Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in AN CRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with AN CRA's requirements concerning the reporting of child abuse.

If the Board determines that any District employee, other than an employee licensed under [105 ILCS](#)

[5/21B](#), has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board may dismiss that employee immediately.

When the Board learns that a licensed teacher was convicted of any felony, it must promptly report it to the State agencies listed in Board policy 2:20, *Powers and Duties of the School Board; Indemnification*.

LEGAL REF.:

[20 U.S.C. §7926](#), Elementary and Secondary Education Act.

[105 ILCS 5/10-21.9](#), [5/10-23.13](#), [5/21B-85](#), [5/22-85.5](#), and [5/22-85.10](#).

[20 ILCS 1305/1-1](#) *et seq.*, Department of Human Services Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/12C-50.1](#), Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the School Board; Indemnification), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), 4:60 (Purchases and Contracts), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Termination and Suspensions), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and [Law Enforcement Requests](#) [Police Interviews](#))

Adopted: January 27, 2025

PRESSPlus Comments

PRESSPlus 1. Updated in response to 325 ILCS 5/4.5, amended by P.A. 104-245, eff. 1-1-26. **Issue 120, October 2025**

Document Status: Draft Update

General Personnel

5:100 Staff Development Program

The Superintendent or designee shall implement a staff development program. The goal of the program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate any School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

Abused and Neglected Child Reporting Act (ANCRA) and *Erin's Law* Training

The staff development program shall include the Abused and Neglected Child Reporting Act (ANCRA) mandated reporter training and training on the awareness and prevention of child sexual abuse and grooming behaviors (*Erin's Law*) as follows (see Board policies 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and 5:90, *Abused and Neglected Child Reporting*):

1. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years.
2. By January 31 of every year, all school personnel must complete evidence-informed training on preventing, reporting, and responding to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations.

In-Service Training Requirements

The staff development program shall provide, at a minimum, within six months of employment and renewed at least once every five years thereafter (unless required more frequently by other State or federal law), the in-service training of all District staff who work with pupils on:

1. Health conditions of students, including but not limited to training on:
 - a. Anaphylactic reactions and management, conducted by a person with expertise on anaphylactic reactions and management;
 - b. Management of asthma, prevention of asthma symptoms, and emergency response in the school setting;
 - c. The basics of seizure recognition and first aid and emergency protocols, consistent with best practice guidelines issued by the Centers for Disease Control and Prevention;
 - d. The basics of diabetes care, how to identify when a diabetic student needs immediate or emergency medical attention, and whom to contact in case of emergency;
 - e. Current best practices regarding identification and treatment of attention deficit hyperactivity disorder; and
 - f. How to respond to an incident involving life-threatening bleeding, including use of a school's trauma bleeding control kit, if applicable.
2. Social-emotional learning. Training may include providing education to all school personnel about the content of the Illinois Social and Emotional Learning Standards, how they apply to

everyday school interactions, and examples of how social emotional learning can be integrated into instructional practices across all grades and subjects.

3. Developing cultural competency, including but not limited to understanding and reducing implicit bias, including *implicit racial bias* as defined in [105 ILCS 5/10-20.61](#) (implicit bias training).
4. Identifying warning signs of mental illness, trauma, and suicidal behavior in youth, along with appropriate intervention and referral techniques, including resources and guidelines as outlined in [105 ILCS 5/2-3.166](#) (*Ann Marie's Law*) and the definitions of *trauma*, *trauma-responsive learning environments*, and *whole child* as set forth in [105 ILCS 5/3-11](#).
5. Domestic and sexual violence and the needs of expectant and parenting youth, conducted by persons with expertise in domestic and sexual violence and the needs of expectant and parenting youth. Training shall include, but is not limited to:
 - a. Communicating with and listening to youth victims of domestic or sexual violence and expectant and parenting youth;
 - b. Connecting youth victims of domestic or sexual violence and expectant and parenting youth to appropriate in-school services and other agencies, programs, and services as needed;
 - c. Implementing the District's policies and procedures regarding such youth, including confidentiality; and
 - d. Procedures for responding to incidents of teen dating violence that take place at school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation as outlined in 105 ILCS [110/3.105/27-240](#) [PRESSPlus1](#) (see Board policy 7:185, *Teen Dating Violence Prohibited*).
6. Protections and accommodations for students, including but not limited to training on:
 - a. The federal Americans with Disabilities Act as it pertains to the school environment; and
 - b. Homelessness.
7. Educator ethics and responding to child sexual abuse and grooming behavior (see Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*); including but not limited to training on:
 - a. Teacher-student conduct;
 - b. School employee-student conduct; and
 - c. Evidence-informed training on preventing, recognizing, reporting, and responding to child sexual abuse and grooming as outlined in [105 ILCS 5/10-23.13](#) (*Erin's Law*).
8. Effective instruction in violence prevention and conflict resolution, conducted in accordance with the requirements of 105 ILCS 5/27-[11523.4](#) [PRESSPlus2](#) (violence prevention and conflict resolution education).

Additional Training Requirements

In addition, the staff development program shall include each of the following:

1. Ongoing professional development for all school personnel and school resource officers on the requirements of [105 ILCS 5/10-22.6](#) and [5/10-20.14](#), the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, trauma-responsive learning environments as defined in [105 ILCS 5/3-11](#)(b), the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
2. Annual continuing education and/or training opportunities (professional standards) for school nutrition program directors, managers, and staff. Each school food authority's director shall

document compliance with this requirement by the end of each school year and maintain documentation for a three-year period.

3. All high school coaching personnel, including the head and assistant coaches, and athletic directors must obtain online concussion certification by completing online concussion awareness training in accordance with [105 ILCS 25/1.15](#). Coaching personnel and athletic directors hired on or after 8-19-14 must be certified before their position's start date.
4. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team.
5. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.
6. For delegated care aides performing services in connection with a student's seizure action plan, training in accordance with [105 ILCS 150/](#), the Seizure Smart School Act.
7. For delegated care aides performing services in connection with a student's diabetes care plan, training in accordance with [105 ILCS 145/](#), the Care of Students with Diabetes Act.
8. For all District staff, annual sexual harassment prevention training.
9. Title IX requirements for training in accordance with [34 C.F.R. Part 106](#) (see Board policy 2:265, *Title IX Grievance Procedure*).
10. Training for all District employees on the prevention of discrimination and harassment based on race, color, and national origin in school as part of new employee training and at least once every two years.
11. Training for at least one designated employee at each school about the Prioritization of Urgency of Need for Services (PUNS) database and steps required to register students for it.
12. Training in accordance with [105 ILCS 5/26A](#) for at least one staff member in each school designated as a resource for students who are parents, expectant parents, or victims of domestic or sexual violence, and for any employees whose duties include the resolution of complaints of violations of [105 ILCS 5/26A](#) (see Board policy 7:255, *Students who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*).

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*.

An opportunity shall be provided for all staff members to acquire, develop, and maintain the knowledge and skills necessary to properly administer life-saving techniques and first aid, including the Heimlich maneuver, cardiopulmonary resuscitation, and the use of an automated external defibrillator, in accordance with a nationally recognized certifying organization. Physical fitness facilities' staff must be trained in cardiopulmonary resuscitation and use of an automated external defibrillator.

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[42 U.S.C. §1758b](#), [Pub. L. 111-296](#), Healthy, Hunger-Free Kids Act of 2010; [7 C.F.R. Parts 210](#) and [235](#).

[105 ILCS 5/2-3.62](#), [5/2-3.166](#), [5/3-11](#), [5/10-20.17a](#), [5/10-20.61](#), [5/10-22.6\(c-5\)](#), [5/10-22.39](#), [5/10-](#)

[23.12](#), [5/10-23.13](#), [5/22-80\(h\)](#), [5/22-95](#), [5/22-115](#), [5/24-5](#), and [5/26A](#).

[105 ILCS 25/1.15](#), Interscholastic Athletic Organization Act.

[105 ILCS 145/25](#), Care of Students with Diabetes Act

[105 ILCS 150/25](#), Seizure Smart School Act.

[105 ILCS 110/3](#), Critical Health Problems and Comprehensive Health Education Act.

[325 ILCS 5/4](#), Abused and Neglected Child Reporting Act.

[745 ILCS 49/](#), Good Samaritan Act.

[775 ILCS 5/2-109](#) and [5/5A-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§ 22.20, 226.800](#), and [Part 525](#).

[77 Ill.Admin.Code §527.800](#).

CROSS REF.: 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:270 (Administering Medicines to Students), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)

Adopted: June 23, 2025

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-240, added by P.A. 104-391, replacing the citation to 105 ILCS 110/3.10, repealed by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 2. Updated in response to 105 ILCS 5/27-115, renumbered by P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update

Professional Personnel

5:190 Teacher Qualifications

A teacher, as the term is used in this policy, refers to a District employee who is required to be licensed under State law. The following qualifications apply:

1. Each teacher must:
 - a. Have a valid Illinois Professional Educator License issued by the State Superintendent of Education with the required endorsements as provided in the School Code.
 - b. Provide the District Office with a complete official transcript of credits earned in institutions of higher education.
 - c. On or before September 1 of each year, unless otherwise provided in an applicable collective bargaining agreement, provide the District Office with an official transcript of any credits earned since the date the last transcript was filed.
 - d. Notify the Superintendent of any change in the teacher's transcript.
2. All teachers working in a program supported with federal funds under Title I, Part A must meet applicable State certification and licensure requirements.

The Superintendent or designee shall:

1. Monitor compliance with State and federal law requirements that teachers be appropriately licensed;
2. Through incentives for voluntary transfers, professional development, recruiting programs, or other effective strategies, ensure that minority students and students from low-income families are not taught at higher rates than other students by unqualified, out-of-field, or inexperienced teachers; and
3. Ensure parents/guardians of students in schools receiving Title I funds are notified of their right to request their students' classroom teachers' professional qualifications.

LEGAL REF.:

[20 U.S.C. §6312\(e\)\(1\)\(A\)](#).

[105 ILCS 5/10-20.15](#), [5/21B-15](#), [5/21B-20](#), [5/21B-25](#), [5/21B-120](#), [PRESSPlus1](#) and [5/24-23](#).

[23 Ill.Admin.Code §1.610 et seq.](#), [§1.705 et seq.](#), and [Part 25](#).

CROSS REF.: 6:170 (Title I Programs)

Adopted: January 22, 2024

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response P.A. 104-111, eff. 1-1-26,

establishing a short-term approval credential for teachers in accordance with rules developed by ISBE. **Issue 120, October 2025**

Professional Personnel

5:200 Terms and Conditions of Employment and Dismissal

The School Board delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable individual employment contract or collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

School Year and Day, Duty-Free Lunch, Salary, Assignments and Transfers, Dismissal, Evaluation

Please refer to the following current agreement:

Agreement between Collinsville Community Unit District No. 10 and Collinsville Education Association

Nursing Mothers

The District accommodates employees who are nursing mothers. ~~according to provisions in State and federal law~~ Employees may take reasonable breaks to express breast milk. Employees are not required to use paid leave during the reasonable break time and the District will not reduce the employee's pay during the reasonable break time.

Teachers' General Responsibilities

- A. Teachers should consider parent conferences, where necessary, and convenient to teachers and parents, as a part of their teaching responsibility. These conferences are in addition to the regular parent/teacher conferences at the end of the appropriate grading periods.
- B. Professional teaching is an obligation to perform and assume a total commitment to the instructional and supervisory responsibility of the District and the school.
- C. Teachers are expected to employ good teaching techniques as well as contribute to District curriculum meetings as set forth in the Teacher-Board Agreement.
- D. Teachers shall not leave classroom and/or students unattended except in emergencies, at which time all efforts will be made to arrange for another supervisor.

Compensation

- A. Teachers entering the system will receive credit for experience outside of Unit 10 up to a maximum of fifteen (15) years.

- B. Salary credit for graduate hours earned beyond the Master's Degree must be earned after the awarding of the Master's Degree by the college or university. Graduate hours earned prior to the awarding of the Master's Degree will not count as Master's plus hours for salary advancement.
- C. Hours past a Master's Degree must be on a graduate level and the course must be pre-approved by the Superintendent or his/her designee.
- D. Annual increases may be withheld by the Board on the recommendation of the Superintendent for unsatisfactory work or failure to comply with Board policy, rules, and regulations.
- E. The Board and/or Superintendent may suspend any employee of the District for good cause shown. Such suspension will result in a loss of pay for the length of the suspension.
- F. Teachers may not use summer school experience, or substitute teaching as accumulated experience to be counted on the regular salary schedule effective at the end of the 1976-77 school year.
- G. The Board may require a statement by a doctor or hospital emergency room personnel to verify the illness reported in the event of any questionable sick leave request. In the event of a strike, work stoppage, or other disruption of school operation, any teacher calling in ill must present evidence of illness supported by a statement by a doctor at the employee's expense. Each day's deduction will be based upon a 1/180 salary amount.
- H. Home bound teachers will receive the same hourly rate of pay as night school teachers.

Vocational Teachers' Salary

- A. Teachers without degrees but who meet the qualifications for experience in the trade being taught, will be placed on the teachers salary schedule at the B.A. level of training and at the experience level commensurate with their experience in the trade as evaluated by the administration, but not to exceed eight (8) years credit on the schedule for prior experience.
- B. Non-degree teachers: Place applicant on B.A. schedule of the teachers' salary schedule. Take four (4) year apprenticeship program as a basis for placement on the teachers' schedule. Allow one (1) step on the salary schedule for each two (2) years of work experience. Limit credit for work experience to eight (8) steps on the salary schedule.
- C. Degreed teachers: Vocational teachers with degrees will be considered on the regular Unit 10 salary schedule. Work experience would be considered on the same basis as teaching experience with a maximum of eight (8) steps on the salary schedule.
- D. Extra period: Area vocational teachers will be paid at the rate of 9% of their base pay in the event it will be necessary for them to work an extra period for one semester or more.

Fringe Benefits to Administrators

Fringe benefits to administrators shall be no less than those granted to teaching personnel.

School Social Worker Services Outside of District Employment

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. *School social worker* has the meaning stated in [105 ILCS 5/14-1.09a](#).

LEGAL REF.:

[29 U.S.C. §218\(d\)](#), [Pub. L. 117-328](#), Pump for Nursing Mothers Act.

[42 U.S.C. §2000gg](#) *et seq.*, [Pub. L. 117-328](#), Pregnant Workers Fairness Act.

[105 ILCS 5/10-19](#), [5/10-19.05](#), [5/10-20.65](#), [5/14-1.09a](#), [5/22-96](#), [5/22.4](#), [5/24-16.5](#), [5/24-2](#), [5/24-8](#), [5/24-9](#), [5/24-11](#), [5/24-12](#), [5/24-21](#), [5/24A-1 through 24A-20](#).

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

[23 Ill.Admin.Code Parts 50](#) (Evaluation of Educator Licensed Employees) and [51](#) (Dismissal of Tenured Teachers).

[Cleveland Bd. of Educ. v. Loudermill](#), 470 U.S. 532(1985).

CROSS REF.: 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

Adopted: August 19, 2024

Collinsville Community Unit School District 10

Document Status: Draft Update

Professional Personnel

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed otherwise 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.

The Ill. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year through June 30, 2026, but not more than 100 paid days in the same classroom. Beginning July 1, 2026, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists.

The School Board establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Regional Office of Education (ROE) within five business days after the employment of a substitute teacher in an emergency situation. The Board may continue to employ the same substitute teacher in a vacant position for 90 calendar days or until the end of the semester, whichever is greater, if, prior to the end of the then current 30-calendar-day period, the District makes a written request to the ROE for a 30-calendar-day extension and the extension is granted by the ROE.

Also, please refer to the following agreement:

Agreement between Collinsville Community Unit District No. 10 and Collinsville Education Association

LEGAL REF.:

[105 ILCS 5/10-20.68](#), [5/21B-20\(2\)](#), [5/21B-20\(3\)](#), and [5/21B-20\(4\)](#).

[105 ILCS 128/22, School Safety Drill Act.](#) [PRESSPlus1](#)

[40 ILCS 5/16-118](#), III. Pension Code.

[23 Ill.Admin.Code §1.790](#) (Substitute Teacher) and [§25.520](#) (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

Adopted: January 22, 2024

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to P.A. 104-198, eff. 1-1-26, requiring districts to provide all substitute personnel with: (1) training on school evacuation drills and law enforcement lockdown drills, and (2) support that includes, at a minimum, the information packet given to employees with district-approved materials outlining evacuation and lockdown procedures. Maps indicating all school exits must also be prominently displayed in every classroom. **Issue 120, October 2025**

Document Status: Draft Update

Educational Support Personnel

5:280 Duties and Qualifications

All support staff: (1) must meet qualifications specified in job descriptions, (2) must be able to perform the essential tasks listed and/or assigned, and (3) are subject to School Board policies as they may be changed from time to time at the Board's sole discretion.

Paraprofessionals

Paraprofessionals provide supervised instructional support. Service as a paraprofessional requires an educator license with stipulations endorsed for a paraprofessional educator unless a specific exemption is authorized by the Ill. State Board of Education (ISBE).

Individuals with only non-instructional duties (e.g., providing technical support for computers, providing personal care services, or performing clerical duties) are not paraprofessionals, and the requirements in this section do not apply. In addition, individuals completing their clinical experiences and/or student teaching do not need to comply with this section, provided their service otherwise complies with ISBE rules.

Non licensed Personnel Working with Students and Performing Non-Instructional Duties

Non licensed personnel performing non-instructional duties may be used:

1. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (e.g., computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
2. As supervisors, chaperones, or sponsors for non-academic school activities or for school activities connected to the academic program during any time in which the Governor has declared a disaster due to a public health emergency, in accordance with ISBE rule; or
3. For non-teaching duties not requiring instructional judgment or student evaluation.

Nothing in this policy prevents a Non licensed person from serving as a guest lecturer or resource person under a ~~certificated~~licensed [PRESSPlus1](#) teacher's direction and with the administration's approval.

Coaches and Athletic Trainers

Athletic coaches and trainers shall have the qualifications required by any association in which the School District maintains a membership. Regardless of whether the athletic activity is governed by an association, the Superintendent or designee shall ensure that each athletic coach: (1) is knowledgeable regarding coaching principles, (2) has first aid training, and (3) is a trained Automated External Defibrillator user according to rules adopted by the Illinois Department of Public Health. Anyone performing athletic training services shall be licensed under the Illinois Athletic Trainers Practice Act, be an athletic trainer aide performing care activities under the on-site supervision of a licensed athletic trainer, or otherwise be qualified to perform athletic trainer activities under State law.

Bus Drivers

All school bus drivers must have a valid school bus driver permit. The Superintendent or designee shall inform the Illinois Secretary of State, within 30 days of being informed by a school bus driver, that the bus driver permit holder who is a service member [PRESSPlus2](#) has been called to active duty. New bus drivers and bus drivers who are returning from a lapse in their employment are subject to the requirements contained in Board policy 5:30, *Hiring Process and Criteria* and Board policy 5:285, *Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers*.

LEGAL REF.:

[34 C.F.R. §200.58](#).

[105 ILCS 5/10-22.34](#), [5/10-22.34a](#), and [5/10-22.34b](#).

[625 ILCS 5/6-104](#) and [5/6-106.1](#), Ill. Vehicle Code.

[23 Ill.Admin.Code §§1.280](#), [1.630](#), and [25.510](#).

CROSS REF.: 4:110 (Transportation), 4:170 (Safety), 5:30 (Hiring Process and Criteria), 5:35 (Compliance with the Fair Labor Standards Act), 5:285 (Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers), 6:250 (Community Resource Persons and Volunteers)

Adopted: January 23, 2023

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

PRESSPlus 2. *Service member* means a member of the Armed Services or reserve forces of the United States or a member of the Ill. National Guard. 625 ILCS 5/6-106.1(j). **Issue 120, October 2025**

Educational Support Personnel

5:300 Schedules and Employment Year

Please refer to the following current agreements:

Agreement between the Board of Education and the Collinsville Educational Assistants Association an affiliate of the Illinois Education Association-NEA and the National Education Association

Agreement between the Board of Education and Service Employees International Union, Local 316, Custodial and Maintenance Personnel

Agreement between the Board of Education and Service Employees International Union, Local 316, Office Employees

Breaks

Please refer to the following current agreements:

Agreement between the Board of Education and the Collinsville Educational Assistants Association an affiliate of the Illinois Education Association-NEA and the National Education Association

Agreement between the Board of Education and Service Employees International Union, Local 316, Custodial and Maintenance Personnel

Agreement between the Board of Education and Service Employees International Union, Local 316, Office Employees

For employees not covered by these agreements:

An employee who works at least 7.5 continuous hours shall receive a 30-minute duty-free meal break that begins within the first five hours of the employee's workday.

Nursing Mothers

The District accommodates employees who are nursing mothers. ~~according to provisions in State and federal law~~ Employees may take reasonable breaks to express breast milk. Employees are not required to use paid leave during the reasonable break time and the District will not reduce the employee's pay during the reasonable break time.

LEGAL REF.:

[29 U.S.C. §§207](#) and [218d](#), Fair Labor Standards Act.

[105 ILCS 5/10-20.14a](#), [5/10-22.34](#), and [5/10-23.5](#).

[740 ILCS 137/](#), Right to Breastfeed Act.

[820 ILCS 105/](#), Minimum Wage Law.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:35 (Compliance with the Fair Labor Standards Act)

Adopted: June 24, 2024

Collinsville Community Unit School District 10

Document Status: Draft Update

INSTRUCTION

6:20 School Year Calendar and Day

School Calendar

The School Board, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

Commemorative Holidays

The teachers and students shall ~~may~~ [PRESSPlus1](#) devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.

LEGAL REF.:

105 ILCS 5/10-19, 5/10-19.05, [5/10-20.46](#), 5/10-20.56, ~~5/10-20.46~~, 5/10-30, 5/18-12, 5/18-12.5, 5/24-2, 5/27-~~510~~³, ~~5/27-18~~, ~~5/27-19~~, ~~5/27-20~~, and 5/27-~~1025~~^{20.1}, and ~~5/27-20.2~~.

[10 ILCS 5/11-4.1](#), Election Code.

[5 ILCS 490/](#), State Commemorative Dates Act.

[23 Ill.Admin.Code §1.420\(f\)](#).

Metzl v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd* by 57 F.3d 618 (7th Cir. 1995).

CROSS REF.: 2:20 (Powers and Duties of the School Board; Indemnification), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

Adopted: January 23, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/24-2(c), amended by P.A. 104-391, making commemorative holidays optional to observe and moving the last Friday in April (Arbor and Bird Day), October 9 (Leif Erikson Day), and the day immediately after Thanksgiving (Native American Heritage

Day) to commemorative holidays. In addition, 105 ILCS 5/27-20 and 105 ILCS 5/27-20.2, both repealed by P.A. 104-391, removed American Indian Day and Just Say No Day, respectively, from the list of commemorative holidays. **Issue 120, October 2025**

Document Status: Draft Update

INSTRUCTION

6:40 Curriculum Development

Adoption

The Superintendent shall recommend a comprehensive curriculum that is aligned with:

1. The District's educational philosophy and goals,
2. Student needs as identified by research, demographics, and student achievement and other data,
3. The knowledge, skills, and abilities required for students to become life-long learners,
4. The minimum requirements of State and federal law and regulations for curriculum and graduation requirements,
5. The curriculum District-wide and articulated across all grade levels,
6. The Illinois State Learning Standards and any District learning standards, and
7. Any required State or federal student testing.

The School Board will adopt, upon recommendation of the Superintendent, a curriculum that meets the above criteria.

Experimental Educational Programs and Pilot Projects

The Superintendent may recommend experimental educational programs and/or pilot projects for Board consideration. Proposals must include goals, material needs, anticipated expenses, and an evaluation process. The Superintendent shall submit to the Board periodic progress reports for programs that exceed one year in duration and a final evaluation with recommendation upon the program's completion.

Development

The Superintendent shall develop a curriculum review program to monitor the current curriculum and promptly suggest changes to make the curriculum more effective, to take advantage of improved teaching methods and materials, and to be responsive to social change, technological developments, student needs, and community expectations.

The Superintendent shall report to the Board as appropriate, the curriculum review program's efforts to:

1. Regularly evaluate the curriculum and instructional program.
2. Ensure the curriculum continues to meet the stated adoption criteria.
3. Include input from a cross-section of teachers, administrators, parents/guardians, and students, representing all schools, grade levels, disciplines, and specialized and alternative programs.
4. Coordinate with the process for evaluating the instructional program and materials.

Curriculum Guides and Course Outlines

The Superintendent shall develop and provide subject area curriculum guides to appropriate staff

members.

LEGAL REF.:

20 U.S.C. §1681, Title IX of the Education Amendments of 1972, ~~implemented by~~ 34 C.F.R. Part 106.

[105 ILCS 5/10-20.8](#) and [5/10-19](#).

CROSS REF.: 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:70 (Teaching About Religions), 6:80 (Teaching About Controversial Issues), 6:100 (Using Animals in the Educational Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:150 (Home and Hospital Instruction), 6:160 (English Language Learners), 6:170 (Title I Programs), 6:180 (Extended Instructional Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights)

Adopted: June 23, 2025

Document Status: Draft Update

INSTRUCTION

6:60 Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, and (h) music, and (i) drug and substance abuse prevention including the dangers of opioid abuse. [PRESSPlus1](#) A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level. Daily time of at least 30 minutes (with a minimum of at least 15 consecutive minutes if divided) will be provided for supervised, unstructured, child-directed play for all students in kindergarten through grade 5. Before the completion of grade 5, students will be offered at least one unit of cursive instruction. In grades 6, 7, or 8, students must receive at least one semester of civics education in accordance with Illinois Learning Standards for social science.
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive courses, (c) science, (d) mathematics, (e) social studies including U.S. history, American government and one semester of civics, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) career and technical ~~vocational~~ [PRESSPlus2](#) education.

Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) instruction necessary for the safe operation of motor vehicles, including motorcycles, to the extent that they can be taught in the classroom, (b) classroom instruction on distracted driving as a major traffic safety issue, (c) instruction on required safety and driving precautions that must be observed at emergency situations, highway construction and maintenance zones, including worker safety in those zones, and railroad crossings and their approaches, and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

3. In all schools, drug and alcohol abuse prevention education, including: [PRESSPlus3](#) (a) in each year in grades K through 4, age- and developmentally appropriate instruction, study, and discussion of effective methods for the prevention and avoidance of drugs and the dangers of opioid and substance abuse, (b) in grades 5 through 12, age- and developmentally appropriate classroom instruction on alcohol and drug use and abuse, (c) in grades 6-12, the dangers of fentanyl, and (d) in grades 7 through 12, as well as in interscholastic athletic programs, anabolic steroid abuse prevention, which must also be taught in interscholastic athletic programs.
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes

of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.

5. In grades kindergarten through 12, through the 2026-2027 school year, [PRESSPlus4](#) age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate Board policy 6:235, *Access to Electronic Networks*, and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
6. Beginning in the fall of 2027, in grades 3-8 each year, age- and developmentally appropriate instruction on online safety, [PRESSPlus5](#)
7. In all grades, students must receive developmentally appropriate opportunities to gain computer literacy skills that are embedded in the curriculum.
8. In all grades, character education, [PRESSPlus6](#) must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. Instruction on in all grades will include examples of behaviors that violate Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.
9. In all schools, citizenship values must be taught, including: (a) American patriotism, (b) principles of representative government (the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois), (c) proper use and display of the American flag, and (d) the Pledge of Allegiance, and (e) the voting process, [PRESSPlus7](#)
10. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent, but at a minimum of three days per five-day week. For exemptions and substitutions, see Board policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* and 7:260, *Exemption from Physical Education*.
11. In all schools, health education must be stressed, including: [PRESSPlus8](#) (a) human ecology, health, growth, development, personal health habits, and nutrition, (b) family life, (c) prevention and control of disease, proper nutrition, (b) physical fitness, (c) personal health habits, (d) dangers and avoidance of abduction, (de) age- and developmentally appropriate and evidence-informed sexual abuse and assault awareness and prevention education in all grades, (e) public health, environmental health, disaster preparedness, and safety education, [PRESSPlus9](#) (f) mental health and illness, (g) dental health, (h) cancer education, and (i) age- and developmentally appropriate consent education, [PRESSPlus10](#) and (f) in grades 6-12, the dangers of fentanyl. The Superintendent shall implement a comprehensive health education program in accordance with State law.
12. In all schools, abduction education that addresses the danger of and avoidance of abduction, [PRESSPlus11](#)
13. In grades 9-12, the dangers of allergies must be taught, [PRESSPlus12](#)
14. In grades 9-12, training on how to properly administer cardiopulmonary resuscitation and how to use an automated external defibrillator, [PRESSPlus13](#)
15. In all schools, career/vocational education must be taught, including: (a) the importance of work,

(b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels. In grades 9-12, workplace preparation instruction will be offered, covering legal protections in the workplace, including protection against sexual harassment and racial and other forms of discrimination and protections for employees. In grades 6-12, students engage in career exploration and career development activities to prepare them to make informed plans and decisions about their future education and career goals. In grades 9-12, a College and Career Pathway Endorsement is awarded to students who meet the requirements for a specific endorsement area.

16. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.
17. In grades 9 through 12, a unit of instruction about the process of naturalization by which a foreign citizen or foreign national becomes a U.S. citizen that includes content from the components of the naturalization test administered by the U.S. Citizenship and Immigration Services.
18. In grades 9 through 12, intensive instruction in computer literacy, which may be included as a part of English, social studies, or any other subject.
19. In grades 9 through 12, through the 2026-2027 school year, [PRESSPlus14](#) a unit of instruction on media literacy that includes, but is not limited to, all of the following topics: (a) accessing information to evaluate multiple media platforms and better understand the general landscape and economics of the platforms, and issues regarding the trustworthiness of the source of information; (b) analyzing and evaluating media messages to deconstruct media representations according to the authors, target audience, techniques, agenda setting, stereotypes, and authenticity to distinguish fact from opinion; (c) creating media to convey a coherent message using multimodal practices to a specific target audience that includes, but is not limited to, writing blogs, composing songs, designing video games, producing podcasts, making videos, or coding a mobile or software application; (d) reflecting on media consumption to assess how media affects the consumption of information and how it triggers emotions and behavior; and (e) social responsibility and civics to suggest a plan of action in the class, school, or community for engaging others in a respectful, thoughtful, and inclusive dialogue over a specific issue using facts and reason. Beginning in the fall of 2027, in grades 9 through 12, a unit of instruction on media literacy and Internet safety that includes, but is not limited to, all of the following topics: (a) accessing and evaluating information; (b) creating media; (c) reflecting on media consumption and social responsibility; (d) legal and social penalties for illicit actions online; and (e) reporting illicit content online. [PRESSPlus15](#)
20. In grades 9 through 12, an opportunity for students to take at least one computer science course aligned to Illinois learning standards. *Computer science* means the study of computers and algorithms, including their principles, hardware and software designs, implementation, and impact on society. Computer science does not include the study of everyday uses of computers and computer applications; e.g., keyboarding or accessing the Internet.
21. In all schools, environmental education, including instruction on: (a) the current problems and

needs in the conservation of natural resources and (b) beginning in the fall of 2026, instruction on climate change.

22. In all schools, instruction as determined by the Superintendent or designee on United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, (e) the role and contributions of ethnic groups, including but not limited to, African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, (g) Illinois history, (h) the contributions made to society by Americans of different faith practices, including, but not limited to, Muslim Americans, Jewish Americans, Christian Americans, Hindu Americans, Sikh Americans, Buddhist Americans, and any other collective community of faith that has shaped America, (i) Native American nations' sovereignty and self-determination, both historically and in the present day, with a focus on urban Native Americans, and (j) ~~beginning in the fall of 2024,~~ the events of the Native American experience and Native American history within the Midwest and Illinois since time immemorial in accordance with [105 ILCS 5/27-20.05](#).

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

23. ~~In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.~~ [PRESSPlus16](#)
24. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, the Native American genocide in North America, Armenian Genocide, the Famine-Genocide in Ukraine, [Q1](#) and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
25. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.
26. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the the pre-enslavement of Black people from 3,000 BCE to AD 1619, the African slave trade, slavery in America, the study of the reasons why Black people came to be enslaved, the vestiges of slavery in this country, the study of the American civil rights renaissance, as well as the struggles and contributions of African-Americans.
27. In all schools offering a secondary agricultural education program, the curriculum includes courses as required by [105 ILCS 5/2-3.80](#).
28. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
29. In all schools, instruction as determined by the Superintendent or designee on the events of Asian American history, including the history of Asian Americans in Illinois and the Midwest, as well as the contributions of Asian Americans toward advancing civil rights from the 19th century onward, which must include the contributions made by individual Asian Americans in government and the arts, humanities, and sciences, as well as the contributions of Asian American communities to the economic, cultural, social, and political development of the United States.

30. In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.

LEGAL REF.:

[Pub. L. No. 108-447](#), Section 111 of Division J, Consolidated Appropriations Act of 2005.

[Pub. L. No. 110-385](#), Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

[47 C.F.R. §54.520](#).

[5 ILCS 465/3](#) and [465/3a](#).

[20 ILCS 2605/2605-480](#).

[105 ILCS 5/2-3.80](#)(e) and (f), [5/10-20.79](#), [5/10-20.84](#), [5/10-23.13](#), ~~5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.05, 5/27-20.08, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-20.7, 5/27-20.8, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-23.11, 5/27-23.14, 5/27-23.15, 5/27-23.16, 5/27-24.1, and 5/27-24.2~~[5/22-110, 5/27-105, 5/27-110, 5/27-115, 5/27-210, 5/27-215, 5/27-245, 5/27-250, 5/27-255, 5/27-260, 5/27-305, 5/27-310, 5/27-315, 5/27-405, 5/27-410 \(scheduled for repeal on 7-1-27\), 5/27-415 \(scheduled for repeal on 7-1-27\), 5/27-505, 5/27-510, 5/27-515, 5/27-520, 5/27-525, 5/27-530, 5/27-535, 5/27-540, 5/27-545, 5/27-605, 5/27-705, 5/27-710, 5/27-715, 5/27-720, 5/27-725, 5/27-810, 5/27-815, 5/27-1065, and 5/27-1070](#).[PRESSPlus17](#)

~~105 ILCS 110/3, Comprehensive Health Education Program~~.[PRESSPlus18](#)

[105 ILCS 435/](#), Vocational Education Act.

[625 ILCS 5/6-408.5](#), III. Vehicle Code.

[23 Ill.Admin.Code §§1.420, 1.425, 1.430](#), and [1.440](#).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sex Abuse and Grooming Behaviors), 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

Adopted: January 27, 2025

Questions and Answers:

***Required Question 1. A district may include in its curriculum a unit of instruction studying the causes and effects of mass starvation in mid-19th century Ireland, known as the "Irish Famine." 105 ILCS 5/27-1030, renumbered by P.A. 104-391. If offered, the board locally determines the minimum amount of instruction time. For a resource originally developed by the NJ Commission on Holocaust Education, see www.oregon.gov/ode/educator-resources/standards/socialsciences/Documents/IrishFamine.pdf.

Does the Board provide instruction studying the causes and effects of the Irish Famine?

No. (Default)

Yes. (IASB will add "the Irish Famine" after "the Famine-Genocide in Ukraine," and IASB will add 5/27-1030 to the Legal References.)

PRESSPlus Comments

PRESSPlus 1. Stricken from #1 and added below. **Issue 120, October 2025**

PRESSPlus 2. Updated in response to 105 ILCS 5/27-605, amended by P.A. 104-387, and renumbered by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 3. Drug abuse prevention education is no longer part of the Comprehensive Health Education Program (CHEP) and is therefore listed as a separate item. P.A. 104-391 consolidated drug prevention education related topics into one new section of the School Code, 105 ILCS 5/27-255. **Issue 120, October 2025**

PRESSPlus 4. Updated in response to 105 ILCS 5/27-410 (scheduled for repeal on 7-1-27), amended by P.A. 104-399, eff. 1-1-26, and renumbered by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 5. Required by 105 ILCS 5/27-405(b), added by P.A. 104-391. Boards locally determine the scope and duration of this unit of instruction. Topics to include in online safety instruction are not mandated, but the following are recommended: (1) safe and responsible use of the Internet, social networking websites, electronic mail, online messaging and posting, and other means of communication on the Internet; (2) recognizing, avoiding, and reporting online solicitations of students, their classmates, and their friends by sexual predators; (3) risks of transmitting personal information on the Internet; (4) recognizing and avoiding unsolicited or deceptive communications received online; (5) reporting online harassment, cyber-bullying, and illegal activities and communications on the Internet; (6) the legal penalties and social ramifications for illicit actions taken online, including infringement of copyright laws and the creation and sharing of harmful, defamatory, or sexually explicit content; and (7) the relationship between responsible use of online resources and social-emotional health. *Online safety* means safe practices relating to an individual's or group's use of the Internet, social networking website, electronic mail, online messaging and posting, and other means of communication on the Internet. **Issue 120, October 2025**

PRESSPlus 6. Updated in response to P.A. 104-391, which repealed the requirement to teach character education formerly at 105 ILCS 5/27-12. **Issue 120, October 2025**

PRESSPlus 7. Updated in response to P.A. 104-391, which moved instruction on the voting process to civics education for grades 6, 7, or 8. **Issue 120, October 2025**

PRESSPlus 8. Letters (a) - (i) are required by CHEP. 105 ILCS 5/27-215, added by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 9. 105 ILCS 5/27-815, renumbered by P.A. 104-391, also requires safety instruction in each of grades 1 through 8, equivalent to one class period each week. Neither CHEP nor 105 ILCS 5/27-815 (as it pertains to grades 1-8) define safety education or explain how it differs from the optional safety education that boards can offer under 105 ILCS 5/27-1020, renumbered by P.A. 104-391, though districts could draw from the topics listed in that section. **Issue 120, October 2025**

PRESSPlus 10. Consent education under CHEP is limited to the definition of *consent* under 105 ILCS 5/27-215(a), added by P.A. 104-391; this basic consent instruction is separate from the more extensive, optional consent education under 105 ILCS 5/27-1010, amended and renumbered by P.A. 104-391. For more information, see PRESS sample policy 6:60, *Curriculum Content*, at footnote 33, available at PRESS Online by logging in at www.iasb.com. **Issue 120, October 2025**

PRESSPlus 11. Required by 105 ILCS 5/27-105, added by P.A. 104-391. The Ill. State Police and Ill. State Board of Education (ISBE) must develop instruction on child abduction prevention. 20 ILCS 2605/2605-480. See www.isbe.net/Documents/Child-Abduction-Prevention.pdf. Although this topic is no longer required by CHEP, it is also addressed in sample administrative procedure 6:60-AP1, *Comprehensive Health Education Program*, available at PRESS Online by logging in at www.iasb.com. **Issue 120, October 2025**

PRESSPlus 12. Required by 105 ILCS 5/27-245, added by P.A. 104-391. Although this topic is no longer required by CHEP, it is also addressed in sample administrative procedure 6:60-AP1, *Comprehensive Health Education Program*, available at PRESS Online by logging in at www.iasb.com. **Issue 120, October 2025**

PRESSPlus 13. Required by 105 ILCS 5/27-250, added by P.A. 104-391. Although this topic is no longer required by CHEP, it is also addressed in sample administrative procedure 6:60-AP1, *Comprehensive Health Education Program*, available at PRESS Online by logging in at www.iasb.com. **Issue 120, October 2025**

PRESSPlus 14. Updated in response to 105 ILCS 5/27-20.08, scheduled to be repealed on 7-1-27 by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 15. 105 ILCS 5/27-405, added by P.A. 104-391, details the requirements for media literacy and Internet safety instruction effective for the 2027-2028 school year. ISBE is required to make available instructional resources and professional development available for the development of a unit of instruction under 105 ILCS 5/27-405, subject to appropriation. Beginning with the 2027-2028 school year, media literacy instruction must also: (1) be age- and developmentally appropriate for each grade level being taught; (2) teach about the harmful physical, emotional, and psychological effects associated with unhealthy use of the Internet and social media; and (3) provide information on resources to report cyberbullying and the illicit online behavior of others. **Issue 120, October 2025**

PRESSPlus 16. Repealed by P.A. 104-391, formerly at 105 ILCS 5/27-3.5. **Issue 120, October 2025**

PRESSPlus 17. Updated in response to P.A. 104-391, renumbering, reorganizing, and repealing 6:60

citations throughout 105 ILCS 5/27. **Issue 120, October 2025**

PRESSPlus 18. Repealed by P.A. 104-391 and replaced, in part, by 105 ILCS 5/27-215, added by P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update

INSTRUCTION

6:160 English Learners

The District offers opportunities for resident English Learners to achieve at high levels in academic subjects and to meet the same challenging State academic standards that all children are expected to meet. The Superintendent or designee shall develop and maintain a program for English Learners that will:

1. Assist all English Learners to achieve English proficiency, facilitate effective communication in English, and encourage their full participation in school activities and programs as well as promote participation by the parents/guardians of English Learners.
2. Appropriately identify students with limited English language proficiency.
3. Comply with State law regarding the Transitional Bilingual Educational Program (TBE) or Transitional Program of Instruction (TPI), whichever is applicable.
4. Comply with any applicable State and federal requirements for the receipt of grant money for English Learners and programs to serve them.
5. Determine the appropriate instructional program and environment for English Learners.
6. Annually assess the English proficiency of English Learners and monitor their progress in order to determine their readiness for a mainstream classroom environment.
7. Include English Learners, to the extent required by State and federal law, in the District's student assessment program to measure their achievement in reading/language arts and mathematics.
8. Provide information to the parents/guardians of English Learners about: (1) the reasons for their child's identification, (2) their child's level of English proficiency, (3) the method of instruction to be used, (4) how the program will meet their child's needs, (5) how the program will specifically help their child learn English and meet age-appropriate academic achievement standards for grade promotion and graduation, (6) specific exit requirements of the program, (7) how the program will meet their child's individualized education program, if applicable, and (8) information on parent/guardian rights. Parents/guardians will be regularly apprised of their child's progress and involvement will be encouraged.

Parent/Guardian Involvement [PRESSPlus1](#)

Parents/guardians of English Learners will be informed how they can: (1) be involved in the education of their children; (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Transitional Bilingual Education Programs Parent Advisory Committee.

LEGAL REF.:

[20 U.S.C. §§6312, 6314, 6315](#), and [6318](#).

[20 U.S.C. §6801](#) *et seq.*

[34 C.F.R. Part 200](#).

[105 ILCS 5/14C-1](#) *et seq.*

[23 Ill.Admin.Code Part 228.](#)

CROSS REF.: 6:15 (School Accountability), 6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program)

Adopted: August 16, 2021

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

Document Status: Draft Update

INSTRUCTION

6:220 Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct

The Superintendent or designee shall establish a *Bring Your Own Technology (BYOT) Program*. The program will:

1. Promote educational excellence by facilitating resource sharing, innovation, and communication to enhance (a) technology use skills; (b) web-literacy and critical thinking skills about Internet resources and materials, including making wise choices; and (c) habits for responsible digital citizenship required in the 21st century.
2. Provide sufficient wireless infrastructure within budget parameters.
3. Provide access to the Internet only through the District's electronic networks.
4. Identify approved BYOT devices and what District-owned technology devices may be available; e.g., laptops, tablet devices, E-readers, and/or smartphones.
5. Align with established board policies.
6. Provide relevant staff members with BYOT professional development opportunities, including the provision of:
 - a. Classroom management information about issues associated with the program, e.g., technical support, responsible use, etc.;
 - b. A copy of or access to this policy and any building-specific rules for the program;
 - c. Additional training, if necessary, about 5:170, *Copyright*; and
 - d. Information concerning appropriate behavior of staff members as required by State law and policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*.
7. Provide a method to inform parents/guardians and students about this policy.
8. Include the program in the annual report to the Board as required under policy 6:10, *Education Philosophy and Objectives*.

The District reserves the right to discontinue its BYOT program at any time. The District does not provide liability protection for BYOT devices, and it is not responsible for any damages to them.

Responsible Use

The District recognizes students participating in the program as responsible young adults and holds high expectations of their conduct in connection with their participation in the program. Teachers may encourage students to bring their own devices as supplemental in-class materials when: (a) using the devices will appropriately enhance, or otherwise illustrate, the subjects being taught; (b) the Building Principal has approved their use and found that their use is age-appropriate; and (c) the student's parent/guardian has signed the *Bring Your Own Technology (BYOT) Program Participation Authorization and Responsible Use Agreement Form*. A student's right to privacy in his or her device is limited; any reasonable suspicion of activities that violate law or Board policies will be treated according to policy 7:140, *Search and Seizure*.

Responsible use in the program incorporates into this policy the individual's *Acceptable Use of Electronic Networks* agreement pursuant to policy 6:235, *Access to Electronic Networks*. Responsible use also incorporates the established usage and conduct rules in policy 5:125, *Personal Technology and Social Media; Usage and Conduct*, for staff and 7:190, *Student Behavior*, for students. Failure to follow these rules and the specific BYOT program student guidelines may result in: (a) the loss of access to the District's electronic network and/or student's BYOT privileges; (b) disciplinary action pursuant to 7:190, *Student Behavior*; 7:200, *Suspension Procedures*; or 7:210, *Expulsion Procedures*; and/or (c) appropriate legal action, including referrals of suspected or alleged criminal acts to appropriate law enforcement agencies.

LEGAL REF.: [PRESSPlus1](#)

15 U.S.C. §§6501-6506, Children's Online Privacy Protection Act; 16 C.F.R. Part 312, Children's Online Privacy Protection Rule.

20 U.S.C §6751 et seq, 7101, *Every Student Succeeds Act*, *Enhancing Education Through Technology Act*.

47 U.S.C. §254(h) and (l), Children's Internet Protection Act.

47 C.F.R. Part 54, Subpart F, Universal Service Support for Schools and Libraries.

~~105 ILCS 5/10-20.28.~~

CROSS REF.: 1:30 (School District Philosophy), 4:140 (Waiver of Student Fees), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:170 (Copyright), 6:10 (Educational Philosophy and Objectives), 6:40 (Curriculum Objectives), 6:120 (Education of Children with Disabilities), 6:210 (Instructional Materials), 6:235 (Access to Electronic Networks), 7:140 (Search and Seizure), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:340 (Student Records), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

Adopted: January 24, 2022

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 120, October 2025**

Document Status: Draft Update

INSTRUCTION

6:260 Complaints About Curriculum, Instructional Materials, and Programs

Parents/guardians have the right to inspect any instructional material used as part of their child's educational curriculum pursuant to School Board policy 7:15, *Student and Family Privacy Rights*.

Parents/guardians, employees, and community members who believe that curriculum, instructional materials, or programs violate rights guaranteed by any law or Board policy may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

Parents/guardians, employees, and community members with other suggestions or complaints about curriculum, instructional materials, or programs should complete a *Curriculum Objection Form*. A parent/guardian may request that his/her child be exempt from using a particular instructional material or program by completing a *Curriculum Objection Form*.

LEGAL REF.:

[20 U.S.C. §1232h](#), Protection of Pupil Rights Amendment.

[Mahmoud v. Taylor, 145 S.Ct. 2332 \(2025\)](#), [PRESSPlus1](#)

CROSS REF.: 2:260 (Uniform Grievance Procedure), 7:15 (Student and Family Privacy Rights), 8:110 (Public Suggestions and Concerns)

Adopted: January 23, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to [Mahmoud v. Taylor, 145 S.Ct. 2332 \(2025\)](#), holding that classroom instruction will likely burden parents' free exercise rights if it requires their children to submit to instruction "that poses 'a very real threat of undermining' the religious beliefs and practices that the parents wish to instill." Unless otherwise required by law, it is unclear from Mahmoud whether a district would ever need to give advance notice to all parents/guardians of the use of certain curriculum or instructional materials that could trigger religious objections. Doing so could present discrimination concerns. Given the many unsettled legal issues in this area and the fact-dependent nature of the analysis involved, boards should consult with the board attorney regarding any curriculum objections. **Issue 120, October 2025**

Document Status: Draft Update

INSTRUCTION

6:300 Graduation Requirements

To graduate from high school, unless otherwise exempted, each student is responsible for:

1. Completing all District graduation requirements that are in addition to the State requirements.
2. Completing all courses as provided in the School Code, 105 ILCS 5/27-~~22~~605. [PRESSPlus1](#)
3. Completing all minimum requirements for graduation as specified in State law.
4. Passing an examination on patriotism, ~~and~~ principles of representative government, ~~and~~ proper use ~~and display~~ of the ~~American~~ flag ~~methods of voting, and the Pledge of Allegiance~~. [PRESSPlus2](#)
5. Participating in State assessments that are required for graduation by State law.
6. Filing one of the following: (1) a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education, (2) an application for State financial aid, or (3) an Ill. State Board of Education (ISBE) waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student's parent/guardian must file one of these documents on the student's behalf.

A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances, (2) the Building Principal attests the District made a good faith effort to assist the student or the student's parent/guardian with filing a financial aid application or an ISBE waiver form, and (3) the student has met all other graduation requirements.

The Superintendent or designee is responsible for:

1. Maintaining a description of all course offerings that comply with the above graduation requirements.
2. Notifying students and their parents/guardians of graduation requirements.
3. Developing the criteria for #4 above.
4. Complying with State law requirements for students who transfer during their senior year because their parent(s)/guardian(s) are on active military duty. This includes making reasonable adjustments to ensure graduation if possible, or efforts to ensure that the original (transferor) school district issues the student a diploma.
5. Taking all other actions needed or necessary to implement this policy.

Early Graduation

The Superintendent or designee shall implement procedures for students to graduate early, provided they finish seven semesters of high school and meet all graduation requirements.

Certificate of Completion

A student with a disability who has an Individualized Education Program prescribing special education, transition planning, transition services, or related services beyond the student's four years of high school, qualifies for a certificate of completion after the student has completed four years of high school. The student is encouraged to participate in the graduation ceremony of his or her high school graduation class. The Superintendent or designee shall provide timely written notice of this requirement to children with disabilities and their parents/guardians.

Service Member Diploma

The District will award a diploma to a service member who was killed in action while performing active military duty with the U.S. Armed Forces or an honorably discharged veteran of World War II, the Korean Conflict, or the Vietnam Conflict, provided that he or she (1) resided within an area currently within the District at the time he or she left high school, (2) left high school before graduating in order to serve in the U.S. Armed Forces, and (3) has not received a high school diploma.

LEGAL REF.:

105 ILCS 5/2-3.64a-5, 5/22-27, 5/22-87, 5/27-~~510~~³, 5/27-~~605~~²², and 5/27-~~615~~²²⁻¹⁰.

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[23 Ill.Admin.Code §1.440](#).

CROSS REF.: 6:30 (Organization of Instruction), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:315 (High School Credit for Students in Grade 7 or 8), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

Adopted: January 24, 2022

PRESSPlus Comments

PRESSPlus 1. Renumbered in response to P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 2. Updated in response to 105 ILCS 5/27-510, added by P.A. 104-391, requiring students to pass an exam on patriotism, principles of representative government, and proper use and display of the American flag, formerly addressed at 105 ILCS 5/27-3, repealed by P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update

INSTRUCTION

6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students

Credit for Non-District Experiences

A student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

1. Distance learning course, including a correspondence, virtual, or online course
2. Courses in an accredited foreign exchange program
3. Summer school or community college courses
4. College or high school courses offering dual credit at both the college and high school level
5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education
6. Work-related training at manufacturing facilities or agencies in a Tech Prep [Partnership for Careers Program](#) [PRESSPlus1](#)
7. Credit earned in a Vocational Academy

The student must seek approval from the Superintendent or designee to receive graduation credit for any non-District course or experience. The Superintendent or designee shall determine the amount of credit and whether a proficiency examination is required before the credit is awarded. As approval is not guaranteed, students should seek conditional approval of the experience before participating in a non-District course or experience. The student assumes responsibility for any fee, tuition, supply, or other expense. The student seeking credit is responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The Superintendent or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. When applicable, the Building Principal or designee shall, prior to the first day of class, inform individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the community college's criteria for dual credit coursework of whether or not they are eligible to earn college credit for the course. This section does not govern the transfer of credits for students transferring into the District.

Substitutions for Required Courses

Vocational or technical education. A student in grades 9-12 may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing related vocational or technical education courses if:

1. The Building Principal approves the substitution(s) and the vocational or technical education course is completely described in curriculum material along with its relationship to the required course; and
2. The student's parent/guardian requests and approves the substitution(s) in writing on forms

provided by the District.

Registered Apprenticeship Program. The Superintendent or designee will ensure that the District complies with State law requirements for registered apprenticeship programs. The opportunities and requirements for registered apprenticeship programs contained in this policy will be posted on the District's website, and parents/guardians and students will also be notified of such opportunities in the appropriate school handbook(s).

A student in grades 9-12 who is 16 years or older may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing a registered apprenticeship program if:

1. The registered apprenticeship program meets all criteria contained in State law;
2. The registered apprenticeship program is listed by the District, or the student identifies a registered (but not listed) apprenticeship program with a business or organization if one is not offered in the District;
3. The student enrolled in a registered apprenticeship program has the opportunity to earn post-secondary credit toward a certificate or degrees, as applicable;
4. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District and on its website;
5. The Building Principal approves the substitution(s); and
6. All non-academic requirements mandated by the School Code for high school graduation that would otherwise prohibit or prevent the student from participating in the registered apprenticeship program are waived.

Advanced placement computer science. The advanced placement computer science course is equivalent to a high school mathematics course. A student in grades 9-12 may substitute the advanced placement computer science course for one year of mathematics, in accordance with [Section 27-22 of the School Code](#). The transcript of a student who completes the advanced placement computer science course will state that it qualifies as a mathematics-based, quantitative course.

Substitutions for physical education. A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated below. The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

1. Ongoing participation in a marching band program for credit;
2. Enrollment in Reserve Officer's Training Corps (ROTC) program sponsored by the District;
3. Ongoing participation in an interscholastic or extracurricular athletic program;
4. Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 11th or 12th grade); or
5. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 11th or 12th grade).

A student who is eligible for special education may be excused from physical education courses pursuant to 7:260, *Exemption from Physical Education*. **Volunteer service credit.** A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math,

science, or social studies.

Re-Entering Students

Individuals younger than 21 years of age may re-enter high school to acquire a high school diploma or an equivalency certificate, subject to the limitations in Board policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. Re-entering students may obtain credit through the successful completion of the following (not all of these may be available at any one time):

1. District courses
2. Non-District experiences described in this policy
3. Classes in a program established under [Section 10-22.20 of the School Code](#), in accordance with the standards established by the Illinois Community College Board
4. Proficiency testing, correspondence courses, life experiences, and other nonformal educational endeavors
5. Military service, provided the individual making the request has a recommendation from the American Council on Education

The provisions in the section **Credit for Non-District Experiences**, above, apply to the receipt of credit for any non-District course.

LEGAL REF.:

105 ILCS 5/2-3.44, 5/2-3.108, 5/2-3.115(b), 5/2-3.142, 5/2-3.175, 5/10-22.43a, 5/10-20.62, [5/27-610](#), [5/27-710](#), and [5/27-1035](#) ~~22.3, and 5/27-22.05~~. [PRESSPlus2](#)

[110 ILCS 27/](#), Dual Credit Quality Act.

[23 Ill.Admin.Code §§1.425\(e\), 1.440\(f\), 1.470\(c\)](#), and [Part 255](#).

CROSS REF.: 6:180 (Extended Instructional Programs), 6:300 (Graduation Requirements), 6:315 (High School Credit for Students in Grades 7 or 8), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:260 (Exemption from Physical Education)

Adopted: January 23, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/2-3.115, amended by P.A. 104-261, eff. 1-1-26, deleting the provision that required ISBE to encourage programs of academic credit for Tech Prep work-based learning for high school students, and authorizing ISBE to make grants to districts to be used for these programs. **Issue 120, October 2025**

PRESSPlus 2. The Legal References are updated. **Issue 120, October 2025**

Document Status: Draft Update

INSTRUCTION

6:315 High School Credit for Students in Grade 7 or 8

The Superintendent or designee may investigate, coordinate, and implement a program for students in grades 7 and 8 to enroll in a course required for a high school diploma.

If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma when the course is offered by the high school that the elementary student would attend and either one of the following is satisfied: (1) the student participates in the course at the high school and the elementary student's enrollment in the course would not prevent a high school student from being able to enroll, or (2) the student participates in the course where the student attends school as long as the student passes the course and the end-of-course examination given at the high school granting the credit for the same course, demonstrating proficiency at the high school level. [PRESSPlus1](#) or (3) the course is taught by a teacher who holds a professional educator license with an endorsement for the grade level and content area of the course.

A student who successfully completes a course required for a high school diploma while in grades 7 and 8 shall receive academic credit for the course. That academic credit shall satisfy the requirements of [Section 27-22 of the School Code 105 ILCS 5/27-615](#) for purposes of receiving a high school diploma, unless evidence about the course's rigor and content show that the course did not address the relevant Illinois learning standard at the level appropriate for the high school grade during which the course is usually taken. The student's grade in the course shall also be included in the student's grade point average.

LEGAL REF.:

105 ILCS 5/10-22.43 and 5/27-~~615~~[22.10](#). [PRESSPlus2](#)

[23 Ill.Admin.Code §1.460](#).

CROSS REF.: [6:135 \(Accelerated Placement Program\)](#), 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:320 (High School Credit for Proficiency)

Adopted: August 16, 2021

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-615, amended by PA. 104-267, eff. 1-1-26, and renumbered by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 2. The Legal References are updated. **Issue 120, October 2025**

Document Status: Draft Update

INSTRUCTION

6:320 High School Credit for Proficiency

Proficiency Credits

Subject to the limitations in this policy and State law, the Superintendent or designee is authorized to establish and approve a program for granting credit for proficiency with the goal of allowing a student who would not benefit from a course because the student is proficient in the subject area to receive credit without having to take the course. A student who demonstrates competency under this program will receive course credit for the applicable course and be excused from any requirement to take the course as a graduation prerequisite. No letter grade will be given for purposes of the student's cumulative grade point average. The Superintendent or designee shall notify students of the availability of and requirements for receiving proficiency credit.

Proficiency credit will be offered in the following subject areas:

Foreign language - A student is eligible to receive one year of foreign language credit if the student has graduated from an accredited elementary school and can demonstrate proficiency, according to this District's academic criteria, in a language other than English. A student who demonstrates proficiency in American Sign Language is deemed proficient in a foreign language and will receive one year of foreign language credit. A student who studied a foreign language in an approved ethnic school program is eligible to receive appropriate credit according to the level of proficiency reached; the student may be required to take a proficiency examination.

Other proficiency testing - The program for granting credit for proficiency may allow, as the Superintendent deems appropriate, course credit to be awarded on the basis of a local examination to a student who has achieved the necessary proficiency through independent study or work taken in or through another institution. Proficiency testing may also be used to determine eligible credit for other subjects whenever students enter from non-graded schools, non-recognized or non-accredited schools, or were in a home-schooling program.

LEGAL REF.:

[105 ILCS 5/10-22.43](#), [5/10-22.43a](#), and [5/27-605](#)~~22~~, and [5/27-24.3](#). [PRESSPlus1](#)

23 Ill.Admin.Code [§1.460](#); Part 680, [State Seal of Biliteracy](#).

CROSS REF.: 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:315 (High School Credit for Students in Grade 7 or 8)

Adopted: January 25, 2021

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-605, amended by P.A. 104-387 and amended and renumbered by P.A. 104-391, allowing students to choose one year of career and technical

education to meet a high school graduation requirement. **Issue 120, October 2025**

Document Status: Draft Update

STUDENTS

7:10 Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination complaint by using Board policy 2:260, *Uniform Grievance Procedure*, or in the case of discrimination on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to [105 ILCS 5/3-10](#)) and, thereafter, to the State Superintendent of Education (pursuant to [105 ILCS 5/2-3.8](#)).

Any student may file a sexual harassment complaint by using Board policy 2:265, *Title IX Grievance Procedure*.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator and a Title IX Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[Plyler v. Doe, 457 U.S. 202 \(1982\)](#), [PRESSPlus1](#)

Good News Club v. Milford Central Sch., 533 U.S. 98 (2001).

Ill. Constitution, Art. I, §18.

105 ILCS 5/3.25b, 5/3.25d(b), 5/10-20.12, 5/10-20.60, 5/10-20.63, 5/10-22.5, 5/22-105, 5/26A, and 5/27-1.

775 ILCS 5/1-101 *et seq.*, Illinois Human Rights Act.

775 ILCS 35/5, Religious Freedom Restoration Act.

23 Ill.Admin.Code §1.240 and Part 200.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), 7:150 (Agency and Law Enforcement Requests), 7:160 (Student Appearance), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:330 (Student Use of Buildings - Equal Access), 7:340 (Student Records), 8:20 (Community Use of School Facilities)

Adopted: June 23, 2025

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-105(c)(1-3), added by P.A. 104-288, eff. 1-1-26, codifying Plyler v. Doe, 457 U.S. 202 (1982), prohibiting districts from taking any action that would deny a child free public education based on the child's or their parent's/guardian's actual or perceived citizenship or immigration status, and requiring districts to establish a policy and procedures regarding agency and law enforcement requests, to ensure this right is preserved. See policy 7:150, *Agency and Law Enforcement Requests*, and sample administrative procedure 7:150-AP, *Managing Agency and Law Enforcement Requests*, available at PRESS Online by logging in at www.iasb.com.
Issue 120, October 2025

Document Status: Draft Update

STUDENTS

7:70 Attendance and Truancy

Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 12 in the public school regardless of age. Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness (including mental or behavioral health of the student), attendance at a verified medical or therapeutic appointment (including a victim services provider), observance of a religious holiday, death in the immediate family, attendance at a civic event, family emergency, other situations beyond the control of the student as determined by the Board, voting pursuant to policy 7:90, *Release During School Hours* ([10 ILCS 5/7-42](#) and [5/17-15](#)), other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. For students who are parents, expectant parents, or victims of domestic or sexual violence, valid cause for absence also includes the fulfillment of a parenting responsibility and addressing circumstances resulting from domestic or sexual violence. Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe.

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and School Board policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified.
2. A protocol for excusing a student in grades 6 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active-duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
4. A process to telephone, within two hours after the first class, the parents/guardians of students in

grade 8 or below who are absent without prior parent/guardian notification.

5. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in [105 ILCS 5/26-2a](#).
6. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.
7. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, and information about available community services relevant to such students' needs. See Board policy 6:110, *Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.
8. A process for the collection and review of chronic absence data and to:
 - a. Determine what systems of support and resources are needed to engage chronically absent students and their families, and
 - b. Encourage the habit of daily attendance and promote success.
9. Reasonable efforts to provide ongoing professional development to all school personnel, Board members, and school resource officers on the appropriate and available supportive services for the promotion of student attendance and engagement.
10. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered.
11. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community-based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
12. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student.
13. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies
14. [An approval process for students to attend activities allowed under 105 ILCS 5/10-19.05\(k\), including provisions for making up missed coursework that do not penalize students.](#) [PRESSPlus1](#)
15. A process for a 17-year-old resident to participate in the District's various programs and resources for truants. The student must provide documentation of his/her dropout status for the previous six months. A request from an individual 19 years of age or older to re-enroll after having dropped out of school is handled according to provisions in 7:50, *School Admissions and Student Transfers to and From Non-District Schools*.
16. A process for the temporary exclusion of a student 17 years of age or older for failing to meet minimum attendance standards according to provisions in State law. A parent/guardian has the right to appeal a decision to exclude a student.

Updating

Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board updates this policy at least once every two years. The Superintendent or designee shall assist the Board with its update.

LEGAL REF.:

105 ILCS [5/10-19.05\(k\)](#), [5/22-92](#), and [5/26-1 through 5/26-3](#), [5/26-5 through 5/26-16](#), [5/26-18](#), and [5/26A](#).

[705 ILCS 405/3-33.5](#), Juvenile Court Act of 1987.

[23 Ill.Admin.Code §§1.242](#) and [1.290](#).

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:90 (Release During School Hours), 7:190 (Student Behavior), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:340 (Student Records)

Adopted: June 23, 2025

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-19.05(k), amended by P.A. 104-250, eff. 1-1-26, requiring an approval process for students to attend allowable activities by the beginning of the 2026-2027 school year. Allowable activities are: (1) instruction in a college course where the student is dually enrolled for both high school and college credit, (2) participation in a Supervised Career Development Experience in which student participation and learning outcomes are approved by an educator licensed under 105 ILCS 5/21B for assessment of competencies, (3) participation in any work-based learning experience in which student participation and learning outcomes are approved by an educator who holds an Educator License with Stipulations with a career and technical educator endorsement and a work-based learning designation, (4) participation in a youth apprenticeship in which student participation and learning outcomes are approved by an educator licensed under 105 ILCS 5/21B for assessment of competencies, and (5) participation in a blended learning program approved by the district in which course content, student evaluation, and instructional methods are supervised by an educator licensed under 105 ILCS 5/21B. **Issue 120, October 2025**

Document Status: Draft Update

STUDENTS

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any non-school-related activity, function, or program.

Definitions from 105 ILCS 5/22-110~~27-23.7~~ [PRESSPlus1](#)

Artificial intelligence means a machine-based system that, for explicit or implicit objectives, infers, from the input it receives, how to generate outputs such as predictions, content, recommendations, or decisions that can influence physical or virtual environments. Artificial intelligence includes generative artificial intelligence.

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or

4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, posting or distributing sexually explicit images, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the posting or distribution of an unauthorized digital replica by electronic means if the posting or distribution creates any of the effects enumerated in the definition of *bullying*. [PRESSPlus2](#)

Digital replica means a newly created, electronic representation of the identity of an actual individual created using a computer, algorithm, software, tool, artificial intelligence, or other technology that is fixed in a sound recording or audiovisual work in which that individual did not actually perform or appear and that is so realistic that a reasonable observer would believe it is a performance by the individual being portrayed and no other individual.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Unauthorized digital replica means the use of a digital replica of an individual without the consent of the depicted individual.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. The plan must be consistent with the requirements listed below.

1. Definitions

A. *Bullying* includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

B. *Cyber-bullying* means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

C. *Restorative measures* means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school.

D. *School personnel* means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also

accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Nondiscrimination Coordinator:

Dr. Mark B. Skertich, Superintendent
Collinsville CUSD #10
201 W. Clay St.,
Collinsville, IL 62234
bskertich@cusd.kahoks.org
618/346-6350

Title IX Coordinator:

Mr. Brad Hyre
Collinsville CUSD #10
123 W. Clay St.,
Collinsville, IL 62234
bhyre@cusd.kahoks.org
618/346-6350

Male Complaint Manager:

Brad Hyre, Asst. Supt. of Student Services
123 W. Clay,
Collinsville, IL 62234
bhyre@cusd.kahoks.org
Telephone: 618-346-6350 ext. 4235

Female Complaint Manager:

LaToya Berry-Coleman, Director of Curriculum & Assessment
201 W. Clay,
Collinsville, IL 62234
lc Coleman@cusd.kahoks.org
Telephone: 618-346-6350 ext. 4238

4. Consistent with federal and State laws and rules governing student privacy rights, the parents/guardians of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. As appropriate, the school's administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
 - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
 - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.

- c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
- d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

- 6. The Superintendent or designee may use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
- 7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
- 8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
- 9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
- 10. The Superintendent or designee shall post this policy on the District's publicly accessible website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
- 11. Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
 - a. The frequency of victimization;
 - b. Student, staff, and family observations of safety at a school;
 - c. Identification of areas of a school where bullying occurs;
 - d. The types of bullying utilized; and
 - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

- 1. An updated version of the policy with the amendment/modification date specifying the date

of adoption (indicated by month, date, and year) [PRESSPlus3](#) included in the reference portion of the policy;

2. If no revisions are deemed necessary, a copy of Board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary; or
3. A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. This Bullying Prevention and Response Plan is consistent with the policies of the School Board.

LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-22.6(b-20), 5/22-110, and 5/24-24, and ~~5/27-23.7~~.

[405 ILCS 49/](#), Children's Mental Health Act.

[775 ILCS 5/1-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§1.240](#), [1.280](#), and [1.295](#).

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools)

Adopted: June 23, 2025

PRESSPlus Comments

PRESSPlus 1. All definitions are directly from 105 ILCS 5/22-110, amended by P.A. 104-338, eff. 7-1-26, and renumbered by P.A. 104-391, or any other statutes it incorporates by reference. **Issue 120, October 2025**

PRESSPlus 2. This sentence is required beginning with the 2026-27 school year. 105 ILCS 5/22-110, amended by P.A. 104-338, eff. 7-1-26, and renumbered by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 3. Including the month, date, and year that an updated policy was adopted is required by 23 Ill. Admin.Code §1.295(c)(2). **Issue 120, October 2025**

Document Status: Draft Update

STUDENTS

7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or

licensed practitioner's prescription.

- d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
- e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
- g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
5. Using or possessing an electronic paging device.
6. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered off or silenced during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP) or Section 504 plan; or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
7. *Sexting*, which, for purposes of this policy, is the act of creating, sending, sharing, viewing, receiving, or possessing sexually explicit messages, images, or videos electronically, regardless of whether they are authentic or computer-generated, through the use of a computer, electronic communication device, or cellular phone. Sexting also includes creating, sending, sharing, viewing, receiving, or possessing *indecent visual depictions, non-consensual dissemination of private sexual images, and non-consensual dissemination of sexually explicit digitized depictions*, as defined in State law.
8. Using or possessing a laser pointer unless under a staff member's direct supervision and in the

context of instruction.

9. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
10. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, using a writing service and/or generative artificial intelligence technology in place of original work unless specifically authorized by staff, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
11. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
12. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
13. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
14. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
15. Entering school property or a school facility without proper authorization.
16. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
17. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
18. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
19. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
20. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
21. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
22. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
23. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled may also be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer

under State law. The transfer shall be in the manner provided in [Article 13A](#) or [13B of the School Code](#).

14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited in all circumstances. *Corporal punishment* is defined as a discipline method in which a person deliberately inflicts pain upon a student in response to the student's unacceptable behavior or inappropriate language, with an aim to halt an offense, prevent its recurrence, or set an example for others. It includes slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as permitted by [105 ILCS 5/10-20.33](#).

Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in [105 ILCS 5/10-20.33](#), Ill. State Board of Education (ISBE) rules ([23 Ill.Admin.Code §§ 1.280, 1.285](#)), and the District's procedure(s).

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code ([18 U.S.C. § 921](#)), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act ([430 ILCS 65/](#)), or firearm as defined in Section 24-1 of the Criminal Code of 2012([720 ILCS 5/24-1](#)).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any firearm as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on ~~or around~~ school grounds, becomes aware of any person in possession of a firearm on school grounds, or becomes aware of any threat of gun violence on school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member or is subject to a battery. *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Upon receiving a report of (1), above, the Building Principal or designee shall immediately notify local law enforcement. If the report of (1), above, pertains to a threat of firearm violence made by a student, the Building Principal or designee shall attempt to notify the student's parent/guardian as soon as possible and shall further attempt to contact the parent/guardian to ensure that the student does not have access to a firearm. [PRESSPlus1](#)

In addition, upon receiving a report on any of the above (1)-(3), the Building Principal or designee shall notify the Superintendent or designee and any involved student's parent/guardian.

Upon receiving a report on any of the above (1)-(3), the Superintendent or designee shall immediately notify local law enforcement. The Superintendent or designee shall also report these incidents to ISBE through its web-based School Incident Reporting System as they occur during the year and no later than July 31 for the preceding school year.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other licensed educational employees, and any other persons (whether or not a licensed employee) providing a related service for or with respect to a student, may only use reasonable force as permitted by [105 ILCS 5/10-20.33](#). Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the

students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Incorporated

by Reference: 7:190-AP4, (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

[20 U.S.C. §7971](#) *et seq.*, Pro-Children Act of 2004.

[20 U.S.C. §7961](#) *et seq.*, Gun Free Schools Act.

[105 ILCS 5/10-20.5b](#), [5/10-20.14](#), [5/10-20.28](#), [5/10-20.36](#), [5/10-21.7](#), [5/10-21.10](#), [5/10-22.6](#), [5/10-27.1A](#), [5/10-27.1B](#), [5/22-33](#), [5/22-100](#), [5/22-110](#), [5/24-24](#), [5/26-12](#), [5/27-240](#)~~27-23.7~~, and [5/31-3](#).

~~105 ILCS 110/3.10, Critical Health Problems and Comprehensive Health Education Act.~~

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Pilot Program.

[410 ILCS 647/](#), Powdered Caffeine Control and Education Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[23 Ill.Admin.Code §§1.280, 1.285.](#)

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and [Law Enforcement Requests](#)~~Police Interviews~~), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:30 (Visitors to and Conduct on School Property)

Adopted: June 23, 2025

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-27.1A(b), amended by P.A. 104-174. **Issue 120, October 2025**

Document Status: Draft Update

STUDENTS

7:290 Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of *Ann Marie's Law* listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the [School Code Section 5/2-3.166\(c\)\(2\)-\(7\)](#). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
 - a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements ~~105 ILCS 5/2-3.139 and 105 ILCS 5/27-215 7~~ (requiring education for students on mental health and illness ~~to develop a sound mind and a healthy body~~). [PRESSPlus1](#)
 - b. For staff, implementation will incorporate Board policy 5:100, *Staff Development Program*, and teacher's institutes under [105 ILCS 5/3-14.8](#) (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
 - a. The training required by [105 ILCS 5/10-22.39](#) for all District staff who work with students to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
 - b. Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide including those students who: (A) suffer from a mental health disorder; (B) suffer from a substance abuse disorder; (C) engage in self-harm or have previously attempted suicide; (D) reside in an out-of-home placement; (E) are experiencing homelessness; (F) are lesbian, gay, bisexual, transgender, or questioning (LGBTQ); (G) are bereaved by suicide; or (H) have a medical condition or certain types of disabilities. Implementation will incorporate paragraph number 2, above, along with Board policies:
 - a. 6:65, *Student Social and Emotional Development*, implementing the goals and

benchmarks of the Ill. Learning Standards and [405 ILCS 49/15\(b\)](#) (requiring student social and emotional development in the District's educational program);

- b. 6:120, *Education of Children with Disabilities*, implementing special education requirements for the District;
 - c. 6:140, *Education of Homeless Children*, implementing provision of District services to students who are homeless;
 - d. 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and [105 ILCS 5/10-22.24a](#) and [22.24b](#), which allow a qualified guidance specialist or any licensed staff member to provide school counseling services;
 - e. 7:10, *Equal Educational Opportunities*, and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;
 - f. 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, implementing State law requirements related to students who are in foster care;
 - g. 7:250, *Student Support Services*, implementing the Children's Mental Health Act, [405 ILCS 49/](#) (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
 - h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.
4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
 5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program*, and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
 6. A process to incorporate ISBE-recommended resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

Illinois Suicide Prevention Strategic Planning Committee

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Strategic Planning Committee, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to discuss how to incorporate the goals and objectives of the Illinois Suicide Prevention Strategic Plan into the District's Suicide Prevention and Depression Awareness Program.

Monitoring

The Board will review and update this policy pursuant to *Ann Marie's Law* and Board policy 2:240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. Student and staff [PRESSPlus2](#) identification (ID) cards, the District's website, and student handbooks and planners will contain the support information as required by State law.

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the Student Confidential Reporting Act, [5 ILCS 860/](#), Children's Mental Health Act, [405 ILCS 49/](#), Mental Health and Developmental Disabilities Confidentiality Act, [740 ILCS 110/](#), and the Individuals with Disabilities Education Act, [42 U.S.C. §12101](#) *et seq.*

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

LEGAL REF.:

[42 U.S.C. § 1201](#) *et seq.*, Individuals with Disabilities Education Act.

105 ILCS 5/2-3.166, ~~105 ILCS 5/2-3.139~~, 5/3-14.8, ~~5/10-20.76~~, 5/10-20.81, 5/10-22.24a, 5/10-22.24b, 5/10-22.39, 5/14-1.01 *et seq.*, 5/14-7.02, ~~and 5/14-7.02b~~, ~~and 5/27-2157~~.

[5 ILCS 860/](#), Student Confidential Reporting Act.

[405 ILCS 49/](#), Children's Mental Health Act.

[740 ILCS 110/](#), Mental Health and Developmental Disabilities Confidentiality Act.

[745 ILCS 10/](#), Local Governmental and Governmental Tort Immunity Act.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

Adopted: January 22, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-215, added by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 2. Updated in response to 105 ILCS 5/10-20.81, amended by P.A. 104-264, eff. 1-1-26, requiring districts to insert the same contact information for suicide prevention helplines required for student ID cards on employee ID cards for employees serving any of grades 6 through 12. **Issue 120, October 2025**

Document Status: Draft Update

STUDENTS

7:310 Restrictions on Publications; Elementary Schools

School-Sponsored Publications and Websites

School-sponsored publications, productions, and websites are part of the curriculum and are not a public forum for general student use. School authorities may edit or delete material that is inconsistent with the District's educational mission.

All school-sponsored communications shall comply with the ethics and rules of responsible journalism. Text that is libelous, obscene, vulgar, lewd, invades the privacy of others, conflicts with the basic educational mission of the school, is socially inappropriate, is inappropriate due to the maturity of the students, or is materially disruptive to the educational process will not be tolerated.

The author's name will accompany personal opinions and editorial statements. An opportunity for the expression of differing opinions from those published/produced will be provided within the same media.

Non-School Sponsored Publications Accessed or Distributed On-Campus

For purposes of this section and the following section, a *publication* includes, without limitation: (1) written or electronic print material, (2) audio-visual material on any medium including electromagnetic media (e.g., images, digital files, flash memory, etc.), or combinations of these whether off-line (e.g., a printed book, digital files, etc.) or online (e.g., any website, social networking site, database for information retrieval, etc.), or (3) information or material on electronic devices (e.g., text or voice messages delivered by cell phones, tablets, and other hand-held devices).

Creating, distributing and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that:

1. Will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities;
2. Violates the rights of others, including but not limited to material that is libelous, invades the privacy of others, or infringes on a copyright;
3. Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or *sexting* as defined by Board policy 7:190, *Student Behavior*, and/or Student Handbooks; or
4. Is reasonably viewed as promoting illegal drug use.

Accessing or distributing "on-campus" includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or

publishing such material intending for it to be accessed or distributed at school.

Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or a foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

Bullying and Cyberbullying

The Superintendent or designee shall treat behavior that is *bullying* and/or *cyberbullying* according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

LEGAL REF.:

105 ILCS 5/22-1107-23.7. [PRESSPlus1](#)

[Hazelwood v. Kuhlmeier](#), 484 U.S. 260 (1988).

[Tinker v. Des Moines Indep. Cmty. Sch. Dist.](#), 393 U.S. 503 (1969).

[Hedges v. Wauconda Cmty. Unit Sch. Dist. No. 118](#), 9 F.3d 1295 (7th Cir. 1993).

CROSS REF.: 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:315 (Restrictions on Publications; High Schools), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities)

Adopted: June 23, 2025

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update

STUDENTS

7:315 Restrictions on Publications; High Schools

Definitions

Libel means the willful or negligent publication of provably false and unprivileged statements of fact that do demonstrable harm to a living person's reputation.

Obscene means lewd; impure; indecent; calculated to shock the moral sense of humans by a disregard of chastity or modesty. Objectionable or offensive to accepted standards of decency.

School official means a Building Principal or designee.

School-sponsored media means any material that is prepared, substantially written, published, or broadcast by a student journalist, distributed or generally made available to members of the student body, and prepared under the direction of a student media advisor. It does not include media intended for distribution or transmission solely in the classroom in which the media is produced.

Slander means the speaking of false statements of fact that seriously harm a living person's reputation.

Student journalist means a public high school student who gathers, compiles, writes, edits, photographs, records, or prepares information for dissemination in school-sponsored media.

Student media adviser means an individual employed, appointed, or designated by the District to supervise or provide instruction relating to school-sponsored media.

School-Sponsored Media

School-sponsored publications, productions, and websites are governed by the Speech Rights of Student Journalists Act and School Board policies, and student journalists are responsible for determining the news, opinion, feature, and advertising content of those publications, productions, and websites.

Student journalists must:

1. Make decisions based upon news value and guided by the Code of Ethics provided by the Society of Professional Journalists, National Scholastic Press Association, Journalism Education Association, or other relevant group;
2. Produce media based upon professional standards of accuracy, objectivity, and fairness;
3. Review material to improve sentence structure, grammar, spelling, and punctuation;
4. Check and verify all facts and verify the accuracy of all quotations;
5. In the use of personal opinions, editorial statements, and/or letters to the editor, provide opportunity and space for the expression of differing opinions within the same media to align with the District's media literacy curriculum [mandate in 105 ILCS 5/27-20.08](#); [PRESSPlus1](#) and

6. Include an author's name with any personal opinions and editorial statements, if appropriate.

Student journalists may not create, produce, or distribute school-sponsored media that:

1. Is libelous, slanderous, or obscene;
2. Constitutes an unwarranted invasion of privacy;
3. Violates federal or State law, including the Constitutional rights of third parties; or
4. Incites students to:
 - a. Commit an unlawful act;
 - b. Violate any of the District's policies, including but not limited to (1) its educational mission in policies 1:30, *School District Philosophy* and 6:10, *Educational Philosophy and Objectives*, and (2) speech that is socially inappropriate or inappropriate due to the maturity of the students pursuant to policies 6:65, *Student Social and Emotional Development* and 7:180 *Prevention of and Response to Bullying, Intimidation, and Harassment*; or
 - c. Materially and substantially disrupt the orderly operation of the school.

The District will not engage in prior restraint of material prepared by student journalists for school-sponsored media, unless the material fits into one of the four prohibited categories listed above, in which case the Superintendent or designee and/or student media adviser may review, edit, and delete such media material before publication or distribution of the media.

No expression made by students in the exercise of freedom of speech or freedom of the press under this policy shall be deemed to be an expression of the District or an expression of Board policy.

Non-School Sponsored Publications Accessed or Distributed On Campus

For purposes of this section and the following section, a *publication* includes, without limitation: (1) written or electronic print material, (2) audio-visual material on any medium including electromagnetic media (e.g., images, digital files, flash memory, etc.), or combinations of these whether off-line (e.g., a printed book, digital files, etc.) or online (e.g., any website, social networking site, database for information retrieval, etc.), or (3) information or material on electronic devices (e.g., text or voice messages delivered by cell phones, tablets, and other hand-held devices).

Creating, distributing, and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that:

1. Will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities;
2. Violates the rights of others, including but not limited to material that is libelous, slanderous or obscene, invades the privacy of others, or infringes on a copyright;
3. Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or *sexting* as defined by Board policy 7:190, *Student Behavior*, and/or Student Handbooks;
4. Is reasonably viewed as promoting illegal drug use;
5. Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes. However, material from outside sources or the

citation to such sources may be allowed, as long as the material to be distributed or accessed is primarily prepared by students; or

6. Encourages or incites students to violate any Board policies.

Accessing or distributing *on-campus* includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or a foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

Bullying and Cyberbullying

The Superintendent or designee shall treat behavior that is *bullying* and/or *cyberbullying* according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

LEGAL REF.:

105 ILCS [5/22-110](#), [5/27-20.08](#) and [5/27-23.7](#), [5/27-405](#), and [5/27-415](#) (scheduled for repeal on 7-1-27).

[105 ILCS 80/](#), Speech Rights of Student Journalists Act.

[Tinker v. Des Moines Indep. Cmty. Sch. Dist.](#), 393 U.S. 503 (1969).

[Hazelwood v. Kuhlmeier](#), 484 U.S. 260 (1988).

[Morse v. Frederick](#), 551 U.S. 393 (2007).

[Hedges v. Wauconda Cmty. Unit Sch. Dist. No. 118](#), 9 F.3d 1295 (7th Cir. 1993).

CROSS REF.: 1:30 (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:310 (Restrictions on Publications; Elementary Schools), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities)

Adopted: June 23, 2025

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/27-415, renumbered by P.A. 104-391 and scheduled for repeal on 7-1-27, addressing the requirements for media literacy instruction through the 2026-2027 school year. Beginning with the 2027-2028 school year, media literacy instruction is combined with instruction on Internet safety under 105 ILCS 5/27-405(c), added by P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update

STUDENTS

7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement professionals ~~officers~~ [PRESSPlus1](#) working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement professionals ~~officials~~, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 years who has been arrested or taken into custody.

State and federal law grants students, parents/guardians, and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services, certain rights, including the right to inspect, copy, and/or challenge school student records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to opt-out of the release of directory information regarding his or her child. The District will comply with State or federal law with regard to release of a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student. Upon request, the District discloses school student records without parent consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act; [34 C.F.R. Part 99](#).

[50 ILCS 205/7](#), Local Records Act.

[105 ILCS 5/10-20.12b](#), [5/10-20.40](#), [5/14-1.01](#) et seq., and [5/26A-30](#).

[105 ILCS 10/](#), Ill. School Student Records Act.

[105 ILCS 85/](#), Student Online Personal Protection Act.

[325 ILCS 17/](#), Children's Privacy Protection and Parental Empowerment Act.

[750 ILCS 5/602.11](#), Ill. Marriage and Dissolution of Marriage Act.

[23 Ill.Admin.Code Parts 226](#) and [375](#).

[Owasso I.S.D. No. I-011 v. Falvo](#), 534 U.S. 426 (2002).

[Chicago Tribune Co. v. Chicago Bd. of Ed.](#), 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

Adopted: June 23, 2025

PRESSPlus Comments

PRESSPlus 1. Revised in #2 and #3 to match the text of the Illinois School Student Records Act (ISSRA). **Issue 120, October 2025**

Document Status: Draft Update

COMMUNITY RELATIONS

8:30 Visitors to and Conduct on School Property

The following definitions apply to this policy:

School property - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a School Board meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

Visitor - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law, or town or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug

consumption is detectible, regardless of when and/or where the use occurred.

10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. Has permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a licensedcertified [PRESSPlus1](#) employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Exclusive Bargaining Representative Agent

Please refer to the applicable collective bargaining agreement(s).

For employees whose collective bargaining agreement does not address this subject:

Upon notifying the Building Principal's office, authorized agents of an exclusive bargaining representative will be provided reasonable access to employees in the bargaining unit they represent in accordance with State law. Such access shall be conducted in a manner that will not impede the normal operations of the District.

Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from or denied admission to school property in accordance with State law. The person also may be subject to being denied admission to school athletic or extracurricular events for up to one calendar year in accordance with the procedures below.

Procedures to Deny Future Admission to Athletic or Extracurricular School Events

Before any person may be denied admission to athletic or extracurricular school events, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least 10 days before the Board hearing date. The hearing notice must contain:

1. The date, time, and place of the Board hearing;
2. A description of the prohibited conduct;
3. The proposed time period that admission to school events will be denied; and
4. Instructions on how to waive a hearing.

LEGAL REF.:

[20 U.S.C. §7971](#) *et seq.*, Pro-Children Act of 2001.

[Nuding v. Cerro Gordo Community Unit School Dist.](#), 313 Ill. App.3d 344 (4th Dist. 2000).

[105 ILCS 5/10-20.5, 10-20.5b, 5/10-22.10, 5/22-33, 5/22-110, and 5/24-25, and 5/27-23.7\(a\)](#). [PRESSPlus2](#)

[115 ILCS 5/3](#)(c), Ill. Educational Labor Relations Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 705/](#), Cannabis Tax and Regulation Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[720 ILCS 5/11-9.3, 5/21-1, 5/21-1.2, 5/21-3, 5/21-5, 5/21-5.5, 5/21-9, and 5/21-11.](#)

CROSS REF.: 2:200 (Types of School Board Meetings), 2:230 (Public Participation at School Board Meetings and Petitions to the Board), 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities)

Adopted: January 22, 2024

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

PRESSPlus 2. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update - Rewritten

STUDENTS

7:150 Agency and Law Enforcement Requests

Title has been updated. Original Title: Agency and Police Interviews

The District recognizes the right of every student to equal access to a free public education under State and federal law, consistent with Board policy 7:10, *Equal Educational Opportunities*. District administrators and staff stand *in loco parentis* when government agency and law enforcement authority requests occur at school. [PRESSPlus1](#)

Federal and State Law Requirements Regarding Citizenship and Immigration Status in Schools [PRESSPlus2](#)

No student shall be denied an education based on the student's, or their parent's/guardian's, actual or perceived citizenship or immigration status. Based on such status, the District will not:

1. Exclude a student from participating in, or deny them the benefits of, any District program or activity.
2. Use policies or procedures or engage in practices that have the effect of excluding a student from participating in or denying the benefits of any District program or activity.
3. Use policies or procedures or engage in practices that have the effect of excluding participation of a student's parent(s)/guardian(s) from District parental engagement activities or programs.
4. Threaten to disclose information related to the actual or perceived citizenship or immigration status of a student or a person associated with the student to any other person, entity, or immigration or law enforcement agency.
5. Disclose information related to the perceived citizenship or immigration status of a student or a person associated with the student to any other person, entity, or immigration or law enforcement agency if the District does not have direct knowledge of the student's or associated person's actual citizenship or immigration status, subject to the requirements in 105 ILCS 5/22-105(c)(3). [PRESSPlus3](#)
6. Disclose information related to the actual citizenship or immigration status of a student or a person associated with the student to any other person or nongovernmental entity if the District has direct knowledge of the student's or associated person's actual citizenship status, subject to the requirements in 105 ILCS 5/22-105(c)(3).

State law does not prohibit or restrict the District from sending or receiving information about the citizenship or immigration status of an individual to or from the U.S. Dept. of Homeland Security or any other governmental entity under 8 U.S.C. §§1373 and 1644.

Responding to Agency and Law Enforcement Requests [PRESSPlus4](#)

The Superintendent shall develop procedures to manage requests by government agencies or law enforcement authorities regarding students at school. Procedures will:

1. Recognize individual student rights and privacy.

2. Recognize the potential impact the release of information or an interview may have on an individual student.
3. Minimize potential disruption.
4. Foster a cooperative relationship with government agencies and law enforcement authorities.
5. Maintain discipline and recognize that school employees stand in the relationship of the parents/guardians to the students during the school day.
6. Comply with State law including, but not limited to, ensuring that before a law enforcement agent, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the Superintendent or designee will: [PRESSPlus5](#)
 - a. Notify or attempt to notify the student's parent(s)/guardian(s) and document the time and manner in writing;
 - b. Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that school employees (including, but not limited to, a school social worker, psychologist, nurse, counselor, or any other mental health professional) are present during the questioning; and
 - c. If practicable, make reasonable efforts to ensure a trained law enforcement officer [PRESSPlus6](#) to promote safe interactions and communications with the student is present during questioning.
7. Manage reviewing and authorizing requests from law enforcement agents attempting to enter a school or school facility, in accordance with the requirements of 105 ILCS 5/22-105(c) (4). [PRESSPlus7](#)

LEGAL REF.:

U.S. Constitution, Amend. IV.

8 U.S.C. §1373 and §1644.

Plyler v. Doe, 457 U.S. 202 (1982).

Ill. Constitution, Art. I, §6.

105 ILCS 5/10-20.64, 5/10-20.68, 5/22-88, 5/22-105, and 5/24-24.

55 ILCS 80/, Children's Advocacy Center Act.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

720 ILCS 5/31-1 et seq., Interference with Public Officers Act.

725 ILCS 120/, Rights of Crime Victims and Witnesses Act.

CROSS REF.: 2:160 (Board Attorney), 2:260 (Uniform Grievance Procedure), and 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:90 (Abused and Neglected Child Reporting), 7:10 (Equal Educational Opportunities), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:190 (Student Behavior)

PRESSPlus Comments

PRESSPlus 1. This policy is renamed and rewritten in response to 105 ILCS 5/22-105, added by P.A. 104-288, eff. 1-1-26, requiring districts to establish a policy by 7-1-26 regarding agency and law enforcement requests at school, and for continuous improvement. See the footnotes of this sample policy for more information, available at PRESS Online by logging in at www.iasb.com.

By 7-1-26, districts are also required to develop procedures for reviewing and authorizing requests from *lawenforcement agents* attempting to enter a school or school facility. 105 ILCS 5/22-105(b), added by P.A. 104-288, eff. 1-1-26, defines *lawenforcement agent* as "an agent of federal, State, or local law enforcement authorized with the power to arrest or detain individuals or manage the custody of detained individuals for a law enforcement purpose, including civil immigration enforcement." *Law enforcement agent* does not include a school resource officer as defined in 105 ILCS 5/10-20.68. Id. See sample administrative procedure 7:150-AP, *Managing Agency and Law Enforcement Requests*. **Issue 120, October 2025**

PRESSPlus 2. Required by 105 ILCS 5/22-105(d), added by P.A. 104-288, eff. 1-1-26. **Issue 120, October 2025**

PRESSPlus 3. Districts must also still comply with federal and State laws, e.g., FERPA and the Ill. School Student Records Act, governing the disclosure of student records or information. **Consult the board attorney regarding legal requirements when requests are received from federal law enforcement agencies. Issue 120, October 2025**

PRESSPlus 4. With the exception of items #6 and #7, the listed standards for procedures are at the local school board's discretion and may be omitted. For procedures addressing #1-6, refer to the *Guidelines for Interviews of Students*, published by the Ill. Council of School Attorneys (ICSA *Guidelines*) at: www.iasb.com/policy-services-and-school-law/guidance-and-resources/guidelines-for-interviews-of-students/ in consultation with the board attorney. For procedures addressing the items listed in #7, refer to sample administrative procedure 7:150-AP, *Managing Agency and Law Enforcement Requests*, available at PRESS Online by logging in at www.iasb.com, in consultation with the board attorney. Procedures covering item #7 are required by 105 ILCS 5/22-105, added by P.A. 104-288, eff. 1-1-26, and must be implemented by 7-1-26. **Issue 120, October 2025**

PRESSPlus 5. 105 ILCS 5/22-88. The statute does not specifically assign these duties to a school official, but instead states that "a law enforcement officer, school resource officer, or other school security personnel" must ensure these conditions are met before detaining and questioning a student on school grounds. For ease of implementation, this policy assigns these duties to a school official as they routinely contact parents/guardians and can arrange for the presence of school personnel during an interview. See the *ICSA Guidelines* for further discussion of school officials' responsibilities when law enforcement authorities interview students at school. **Issue 120, October 2025**

PRESSPlus 6. A *trained lawenforcement officer* is someone who: (1) received training in youth investigations approved or certified by his/her law enforcement agency or under 50 ILCS 705/10.22, or (2) is a juvenile police officer per 705 ILCS 405/1-3(17). 105 ILCS 5/22-88(b)(4). **Issue 120, October 2025**

PRESSPlus 7. 105 ILCS 5/22-105(c)(4), added by P.A. 104-288, eff. 1-1-26, requires a district to

develop procedures that: (1) designate authorized personnel at the school and the superintendent's office or school administrative office who may contact the board attorney, (2) require the designated authorized person and board attorney to work together to review requests from law enforcement agents to enter a school or school facility, including under judicial warrants, nonjudicial warrants, and subpoenas, (3) require the designated authorized personnel to monitor or accompany and to document all interactions with law enforcement agents while on the school's premises, and (4) require the designated authorized person to notify and seek consent from a student's parent/guardian, or from the student if the student is 18 years old or older or emancipated, if a law enforcement agent requests access to a student for immigration enforcement purposes, unless such access is in compliance with a judicial warrant or subpoena that restricts the disclosure of the information to the student's parent/guardian.

Regarding requirement #2 in the paragraph immediately above, ensure that the superintendent's authority to designate others to contact the board attorney aligns with policy 2:160, *Board Attorney*. The superintendent will need to work with the board attorney to create a list of administrators authorized to consult directly with the board attorney if any agency or law enforcement request is received. Factors to consider when drafting this list include: the type of request received, the type of agency or law enforcement unit making the request, whether or not a warrant is presented, and whether or not exigent circumstances are claimed. **Issue 120, October 2025**

Document Status: Review and Monitoring

INSTRUCTION

6:280 Grading and Promotion

The Superintendent shall establish a system of grading and reporting academic achievement to students and their parents/guardians. The system shall also determine when promotion and graduation requirements are met. The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, and performance on the standardized tests required by the Ill. State Board of Education (ISBE) and/or other assessments. A student shall not be promoted based upon age or any other social reason not related to academic performance. The administration shall determine remedial assistance for a student who is not promoted. [PRESSPlus1](#)

Every teacher shall maintain an evaluation record for each student in the teacher's classroom. A District administrator cannot change the final grade assigned by the teacher without notifying the teacher. Reasons for changing a student's final grade include:

- A miscalculation of test scores,
- A technical error in assigning a particular grade or score,
- The teacher agrees to allow the student to do extra work that may impact the grade,
- An inappropriate grading system used to determine the grade, or
- An inappropriate grade based on an appropriate grading system.

Should a grade change be made, the administrator making the change must sign the changed record.

All grade books and lesson plan books, both hard copy and electronic, are the property of the school district and must be submitted to the Building Principal at the end of each school year.

LEGAL REF.:

[105 ILCS 5/2-3.64a-5](#), [5/10-20.9a](#), [5/10-21.8](#), and [5/27-27](#).

CROSS REF.: 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:300 (Graduation Requirements), 6:340 (Student Testing and Assessment Program), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

Adopted: May 18, 2020

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by

logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary

- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted


Issue 120, October 2025

10. **New Business**

10.1. Consider Resolution for Disposal of
Surplus Property

BOARD AGENDA
December 15, 2025

TO: Dr. Brad Skertich, Superintendent of Schools

FROM: Jamie Hadjan, Director of Finance 

DATE: December 15, 2025

RE: Consideration of Resolution for Disposal of Surplus Property

CUSD 10 Director of Building and Grounds, Josh Dewitte, has requested to declare as surplus property a 2002 Dodge Ram 1500 truck (motor and transmission issues), a 1998 Chev K3500 Dump Truck (cracked frame) and an Isuzu lawn care vehicle (donated years ago to CAVC...doesn't run). None of these vehicles have been used in several years...more than that for the Isuzu). These items will likely be scraped which also assists in cleaning up the fenced area behind the Annex. Therefore, I recommend that the Collinsville Community Unit School District No.10 approve the resolution to declare certain equipment as surplus and authorize the sale, donation or disposal of said items.

I recommend approval of the following suggested motion:

“I recommend that the Board of Education approve the resolution to declare certain items as surplus and authorize the sale, donation or disposal of said items.”

Surplus items include:

2002 Dodge Ram 1500 – District purchased
1998 Chevy K3500 Dump Truck – District purchased
Isuzu lawn care vehicle – Donated to CAVC years ago

Ss

Attachment

RESOLUTION TO SELL/DONATE/DISPOSE OF SURPLUS OR UNUSED PROPERTY

WHEREAS, certain property owned by Collinsville School District #10 is no longer necessary for its operation;

RESOLVED, to sell, donate or dispose of certain property described below in the best possible manner:

See attached list:

2002 Dodge Ram 1500 – District purchased
1998 Chevy K3500 Dump Truck – District purchased
Isuzu Lawn Care vehicle – Donation to CAVC many years ago

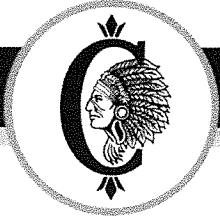
The undersigned hereby certifies that he/she is the duly elected and qualified Secretary of Collinsville School District #10, a public school district formed pursuant to the laws of the state of Illinois, and that the foregoing is a true record of a resolution duly adopted at a meeting of the Board of Education and that said meeting was held in accordance with state law December 15, 2025, and that said resolution is now in full force and effect without modification or rescission.

IN WITNESS WHEREOF, I have executed my name as Secretary this 15st day of December 2025.

Secretary
Board of Education

December 15, 2025

10.2. Approval of Trip Request to England,
France, Germany, Austria and Czech Republic



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

Collinsville High School Field Trip Request
European Mosaic – England, France, Germany, Austria, Czech Republic
June 2-16, 2027

Mrs. Gail Geib, CHS English/Language Arts Instructor at Collinsville High School has submitted the attached Field Trip Request. This requested field trip is to take place during the summer (June) following the 2026-2027 school year. Mrs. Lauren Iler, CHS English/Language Arts Instructor, will accompany Mrs. Geib as a chaperone for this international experience.

The purpose of this educational experience is to offer students the opportunity to learn the customs, art, literature, archaeology, history, food, music, and geography of the countries of England, France, Germany, Austria, and the Czech Republic. Travel for the trip is scheduled from June 2 through June 16, 2027 and arrangements will be coordinated through Educational First (EF) Tours.

ENVISION, EMPOWER, ACHIEVE

**COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
REQUEST FOR FIELD TRIP**

- Field trip—NO overnight stay (request is due *two weeks* prior to field trip date).
- Field trip with one or more overnight stay(s) (request is due *eight weeks* prior to field trip date).
- Field trip requiring international travel (outside of USA, request is due *eighteen weeks* prior to field trip date).

TO: Mr. Brad Hyre, Assistant Superintendent - Student Services

I. Date of Request: November 18, 2025			
Requester: Gail Geib		School: CHS	
Grade Level, Group or Organization (For example, Grade 5, CHS Math Club, etc.): 9-12		Group or Organization Sponsor (if applicable): Gail Geib (EF)	
Trip Destination: Europe - France, Germany, England, Czech Republic, Austria		Date of Trip: June 2027 June 2-16, 2027	
School Of Departure (provide school name): NA		Return School (provide school name): NA	
Specific Departure Point: Lambert Airport St. Louis		Departure Time From School:*	Return Time To School:*
NA		NA	NA
Number of Students: 15	Number of Chaperones: 3	Number of Buses Needed: 0	Bus size requested: _____ passenger
Substitute Needed (please check): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, Number of Substitute Teachers Requested: If YES, List all names of Teachers (first and last names) of Teachers requiring subs: Chaperone Asst. is Lauren Jier			
Has the nurse been notified to review students with medical needs? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			

II. ALL STUDENTS MUST HAVE A SIGNED PARENT PERMISSION SLIP PRIOR TO GOING ON THE FIELD TRIP.
Please attach a copy of the detailed permission slip to be sent to parents.

EF handles all paperwork as it is not a school sponsored event

III. Please attach a copy of the class roster/list of student names attending field trip.

Final roster will determined as the trip approaches

IV. Please list the anticipated learning objectives during the trip.
exposure and immersion in European culture and history

V. Please state learning activities:

A. Before the trip: Preview itinerary, and historical places

B. During the trip: It is an educational trip, and we will have a guide focused on sharing historical background with us at all times

C. After the trip: The students return home changed forever! (at least, I hope so)

Gail Geib
Signature of Requester

618-806-5433
Emergency Contact Number for Requester

SECTION MUST BE COMPLETED. FIELD TRIP WILL NOT BE APPROVED WITHOUT THIS INFORMATION.
* Field trips need to be taken between the hours of 8:45 a.m. and 2:30 p.m. If requesting times that do not fall within those guidelines, please contact the bus company for approval prior to submitting request. If approved by the bus company, please note the date and who approved the special request next to the time.

ADMINISTRATIVE APPROVAL ON REVERSE SIDE

FOR PRINCIPAL USE ONLY

VI. Calculation of trip costs for **Transportation**. The formula for calculating trip cost is as follows:

- HOURLY RATE x NUMBER OF HOURS
- NOTE: There is a two hour minimum charge

71 Passenger	\$78.27
8 Seat (16-24) Passenger Van (with no wheelchair accessibility)	\$78.27
6 Seat (12-18) Passenger Van (with one wheelchair accessibility)	\$78.27
5 Seat (10-15) Passenger Van (with two wheelchair accessibility)	\$78.27

CHS Kahok Athletic Bus (Check if approved through CHS Athletic Department)
 (Parents/Guardians to submit completed Transportation Waiver & Permission Form prior to trip departure)
 (Driver(s) to submit copy of Driver's License and Proof of Insurance prior to trip departure)

Drop and Return (circle one) Yes **No**

No. of Buses	Size of Vehicle	Number of Hours	Hourly Rate	Est. Cost of Transportation	Est. Total Mileage <small>(Round Trip Mileage x No. of Buses)</small>
			\$78.27	\$	
			\$78.27	\$	

VII. Calculation of trip costs for **Substitute Teacher(s)**. The formula for calculating trip cost is as follows:

- ALL DAY SUB = Number of substitute teachers x Number of days x \$110.00 (Sub daily rate)
- IN HOUSE (Per Period) = Number of substitute teachers x Number of periods x \$26.51 (In house per period rate)

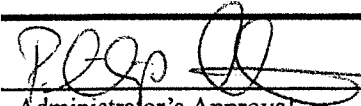
	No. of Subs	Number of Days/Hours	Rate	Total Cost for Sub(s)
FULL DAY SUB			\$145.00	\$
IN HOUSE SUB Certified			\$36.36	\$

PAID BY DISTRICT

NOT PAID BY DISTRICT

<input type="checkbox"/> Meets requirements for field trip reimbursement	Trip charged to:
Account Number:	School/Activity Account or
\$ Current Balance	Organization Name
\$ Cost of this Request (Transportation)	\$ Cost of this Request (Transportation)
\$ Cost of this Request (Substitute teacher)	\$ Cost of this Request (Substitute teacher)
\$ New Balance	Cost Charged Per Student \$

FOR ADMINISTRATIVE USE ONLY


 Administrator's Approval _____ Date 11/21/25

Assistant Superintendent's Approval _____ Date _____

Bus Arranged By

Date

Substitute Arranged

Date

Watch videos, read reviews, and enroll on your teacher's Tour Website


eftours.com/

This is also your tour number



Feel the different atmospheres of Western and Eastern Europe. In London and Paris, world-famous monuments like Big Ben and the Eiffel Tower grab your attention. To the east, the impact is more subtle—experience Vienna over wiener schnitzel, discover Prague in the Gothic mood of Old Town Square, understand Berlin's historical journey at the Brandenburg Gate.

EVERYTHING YOU GET:

-  Full-time Tour Director
-  Sightseeing: 6 sightseeing tours led by expert, licensed local guides; 2 sightseeing tours led by your Tour Director; 6 walking tours
-  Entrances: Louvre; Reims Cathedral; Heidelberg Castle wine barrel; Dachau; Schonbrunn Palace; Topography of Terror Museum
-  Personalized learning guide: Our personalized learning experience engages students before, during, and after tour, with the option to create a final, reflective project for academic credit.
-   All of the details are covered: Round-trip flights on major carriers; Comfortable motorcoach; Eurostar high-speed train; 13 overnight stays in hotels with private bathrooms; European breakfast and dinner daily



Anyone can see the world.

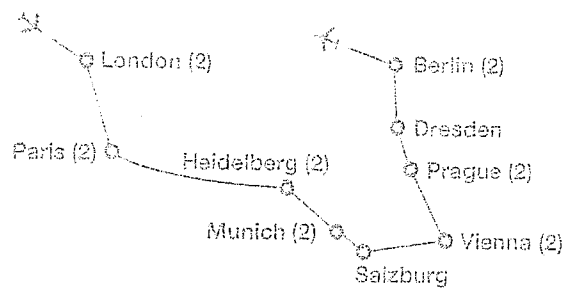
YOU'RE GOING TO EXPERIENCE IT.

As you can see, your EF tour includes visits to the places you've learned about in school. That's a given. But it's so much more than that. Immersing yourself in new cultures—surrounded by the people, the language, the food, the way of life—creates inspirational moments that can't be listed in an itinerary. They can only be experienced.

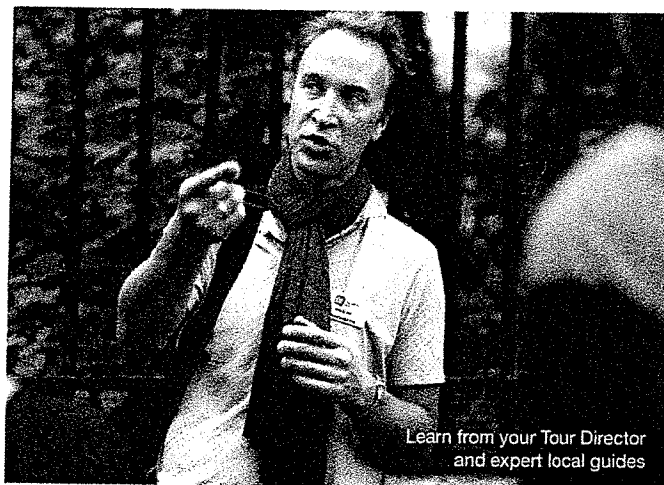
And the experience begins long before you get your passport stamped and meet your Tour Director in your arrival city. It begins the moment you decide to go. Whether it's connecting with other travelers on Facebook, Twitter, or Instagram, or delving deeper into your destinations with our personalized learning experience, the excitement will hit you long before you pack your suitcase.

When your group arrives abroad, everything is taken care of so you can relax and enjoy the experience. Your full-time Tour Director is with your group around the clock, handling local transportation, hotels, and meals while also providing their own insight into the local history and culture. Expert local guides will lead your group on sightseeing tours, providing detailed views on history, art, architecture, or anything you may have a question about.

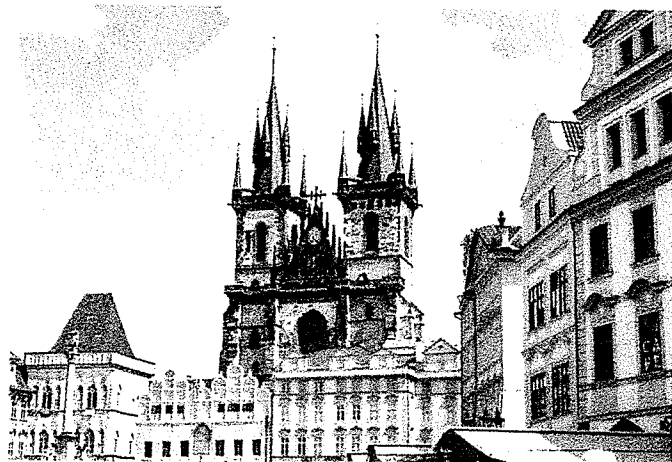
When your journey is over and you're unpacking your suitcase at home, you'll realize the benefits of your life-changing experience do not end. They have just begun.



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Learn from your Tour Director and expert local guides



CHECK OUT WHAT A TOUR IS ALL ABOUT

Watch the videos at eftours.com/

What you'll experience on your tour

Day 1: Fly overnight to England

Days 2: London

- Meet your Tour Director at the airport in London, a city that has become one of the world's great melting pots while maintaining a distinct character that's all its own. From the London Bridge to the Houses of Parliament, Great Britain's royal tradition and rich history greet you at every turn.
- Take a walking tour of London and see Trafalgar Square.

Days 3: London

- Take an expert-led tour of London: Big Ben and Houses of Parliament: Piccadilly Circus.
- Time to see more of London or ☉ visit Windsor Castle.

Days 4: London | Paris

- Travel by Eurostar train to Paris, the City of Light. During your stay you'll get a taste of Parisian style as you ride down the Champs Élysées, an elegant boulevard packed with high-fashion boutiques. Pass the Place de la Concorde and the Arc de Triomphe and strike a pose in front of the Eiffel Tower. At the École Militaire, see where a promising young Napoleon launched his rise to power.
- Visit the Louvre, where I.M. Pei's iconic glass pyramid marks the entrance to world renowned treasures like Leonardo da Vinci's *Mona Lisa*.
- Take a walking tour of Paris.
- Catch a glimpse of Notre-Dame Cathedral.

Days 5: Paris

- Take an expert-led tour of Paris: Champs-Élysées: Eiffel Tower.
- Time to see more of Paris or ☉ visit Versailles.

Day 6: Paris | Heidelberg

- Travel via Reims to Heidelberg.
- Visit the Reims Cathedral.

Days 7: Heidelberg | Munich

- Take a tour of Heidelberg.
- Visit Heidelberg Castle wine barrel.
- Travel on to Munich.

Days 8: Munich

- Take an expert-led tour of Munich, where you'll experience the medieval to the modern. During your stay you'll see the Olympic Stadium, BMW headquarters, the fashionable Schwabing district and the Residenz, former home of the Wittelsbach dukes of Bavaria. In Marienplatz, see the neo-Gothic New City Hall with its famous Glockenspiel. Then continue past the famous Hofbräuhaus, once the royal brewery of the Kingdom of Bavaria.
- Visit Dachau, a WWII Nazi concentration camp built in 1933 and liberated by the Allies in 1945 that now serves as a memorial museum.

Days 9: Salzburg | Vienna

- Travel via Salzburg to Vienna.
- Enjoy an authentic wiener schnitzel dinner.

Days 10: Vienna

- Take an expert-led tour of Vienna where you'll see Ringstrasse and Parliament.
- Visit Schönbrunn Palace.
- Take a walking tour of Vienna.

Days 11: Prague

- Travel to Prague.
- Take a walking tour of Prague

Days 12: Prague

- Take an expert-led tour of Prague: St. Vitus Cathedral, Wallenstein Palace Gardens (*April-October*), Lennon Wall, Charles Bridge, Old Town Square.

Days 13: Berlin

- Travel via Dresden to Berlin.
- Take a tour of Dresden.
- Take a walking tour of Berlin.

Days 14: Berlin

- Take an expert-led tour of Berlin, where you'll see the Brandenburg Gate, Kurfürstendamm, and remains of the Berlin Wall.
- Photo stop at Checkpoint Charlie.
- Visit the Topography of Terror Museum.
- Time to see more of Berlin or ☉ visit Potsdam.

Days 15: Depart for home

TOP THREE THINGS I WILL SEE, DO, TRY, OR EXPLORE

1. _____

2. _____

3. _____

— The easiest ways to —
ENROLL TODAY



Enroll on our website
eftours.com/enroll



Enroll by phone
800-665-5364



Enroll by mail
EF Educational Tours
Two Education Circle
Cambridge, MA 02141

My daughter has gained such an amazing view of the world and history from this experience. She has not stopped raving since I picked her up at the airport. Thank you for all the organization, helpful hints, flexible payment plan, and knowledgeable tour guides.

—DR. KATHLEEN M. BARNETT, UTAH STATE



THE WORLD LEADER IN INTERNATIONAL EDUCATION

For over 55 years, EF has been working toward one global mission: *Opening the World Through Education*. Your teacher has partnered with EF because of our unmatched worldwide presence, our focus on affordability, and our commitment to providing experiences that teach critical thinking, problem solving, collaboration, and global competence. What's more:

- We always offer the lowest prices so more students can travel.
- We're fully accredited, just like your school, so you can earn credit while on tour.
- All of our educational tours feature experiential learning activities and visits to the best sites.
- We're completely committed to your safety. We have more than 600 schools and offices in over 50 countries around the world, so local EF staff members can react quickly and in person wherever you travel.
- Your full-time Tour Director is with your group every step of the way on tour, providing insight about your destinations as well as great local tips.



COLLINSVILLE HIGH SCHOOL EDUCATIONAL TOUR CONSENT FORM

SPONSOR – This form must be signed, collected, and submitted to AP no less than 5 school days prior to the activity.

PLEASE PRINT

Name: _____ Grade: _____

Activity: Click here to enter text. Date of Activity: Click here to enter a date.

Destination: Click here to enter text.

Transportation by: Choose an item. If OTHER specify: Click here to enter text.

Time of Departure: Click here to enter text. Return Arrival Time: Click here to enter text.

Teacher Sponsor: Click here to enter text. Student Cost: Click here to enter text.

TEACHER APPROVAL/DENIAL SECTION*

Students must get approval from every teacher in order to participate in this activity. Teacher must deny participation if AT THE TIME OF THE SIGNATURE the student is failing the teacher's course. Where student grades improve to passing AFTER the signing of this document but BEFORE the date of the activity, the denial of attendance/participation will remain in effect.

Class Period	Approval (Signature of Teacher)	Denial (Signature of Teacher)
1		
2		
3		
4		
5		
6		
7		

PARENT PERMISSION SECTION

Your signature hereto shall constitute and evidence your agreement (1) to permit the participation of your son or daughter, the above-named student, in the described activity; (2) to accept general liability therefore; (3) to hold harmless the Community Unit School District #10, Madison County, Illinois, the members of the Board of Education thereof, and any of its employees from all liability if any, arising by reason of your son's or daughter's participating in the aforesaid activity; and (4) the same rules of student conduct and behavior as outlined in the Student Handbook will be in effect during this activity.

In general, the high school approves only common carriers as transportation for students. Occasionally, when the destination is inaccessible by such transportation or when only a few students are to make the trip, it may be necessary to use private automobiles. Understanding the policy outlined above and approving of the proposed trip, I assume the responsibility and give my permission for the use of whatever transportation the high school authorities deem most practical.

MEDICAL RELEASE FORM ON BACK NEEDS TO BE FILLED OUT

Student Signature

Date

Parent Signature

Date

Phone: _____

MEDICAL AUTHORIZATION FORM

Student Name:

EMERGENCY PHONE NUMBERS

DAY: Father: _____ Mother: _____ Friend: _____

EVENING/NIGHT: Home: _____ Other: _____

MEDICATION INFORMATION

1. Is the student taking medication on a regular basis? Yes _____ No _____
 - a. Name of medication:
 - b. Dosage:
 - c. Reason for medication:
2. Is your child allergic to any medications? Yes _____ No _____
 - a. If yes, which?
3. When was your child's last tetanus shot? Date _____
4. Are there any medical or physical problems of which we need be aware?

5. If given a preference, what hospital would you like your child taken for treatment in the event of a medical emergency?

In case of emergency and parent cannot be reached by phone, I authorize any teacher/sponsor to obtain medical treatment for my son/daughter

Insurance Company

Name of Insured

Policy Number

Group Number

Name of Child's Physician

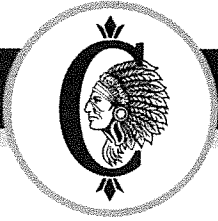
Phone Number

I understand that as the parent/guardian of the above named student, I am responsible for medical expenses incurred. I certify that the above information is accurate and complete and is required for my child to participate in the field trip.

Date:

Parent's Signature:

10.3. Approval of Trip Request to United
Kingdom, France, Switzerland and Italy



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

Collinsville High School Field Trip Request United Kingdom, France, Switzerland and Italy June 14 - 28, 2028

Mrs. Lauren Iler, CHS English/Language Arts Instructor at Collinsville High School has submitted the attached Field Trip Request. This requested field trip is to take place during the summer (June) following the 2027-2028 school year. Mrs. Gail Geib, CHS English/Language Arts Instructor will accompany Mrs. Iler as a chaperone for this international experience.

The purpose of this educational experience is to offer students the opportunity to learn the customs, art, literature, archaeology, history, food, music, and geography of the countries of United Kingdom, France, Switzerland and Italy. Travel for the trip is scheduled from June 14 through June 28, 2028 and arrangements will be coordinated through Educational First (EF) Tours.

ENVISION, EMPOWER, ACHIEVE

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
REQUEST FOR FIELD TRIP

- Field trip—NO overnight stay (request is due *two weeks* prior to field trip date).
 Field trip with one or more overnight stay(s) (request is due *eight weeks* prior to field trip date).
 Field trip requiring international travel (outside of USA, request is due *eighteen weeks* prior to field trip date).

TO: Mr. Brad Hyre, Assistant Superintendent - Student Services

I. Date of Request: November 18, 2025			
Requester: Lauren Iler		School: CHS	
Grade Level, Group or Organization (For example, Grade 5, CHS Math Club, etc.): 9-12		Group or Organization Sponsor (if applicable): Lauren Iler (EF)	
Trip Destination: Europe - England, France, Switzerland, & Italy		Date of Trip: June 2028 June 14-28, 2028	
School Of Departure (provide school name): NA		Return School (provide school name): NA	
Specific Departure Point: Lambert Airport St. Louis		Departure Time From School:*	Return Time To School:*
		NA	NA
Number of Students: 12	Number of Chaperones: 2	Number of Buses Needed: 0	Bus size requested: _____ passenger
Substitute Needed (please check): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, Number of Substitute Teachers Requested: If YES, List all names of Teachers (first and last names) of Teachers requiring subs: Chaperone Asst is Gail Geib			
Has the nurse been notified to review students with medical needs? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			

II. ALL STUDENTS MUST HAVE A SIGNED PARENT PERMISSION SLIP PRIOR TO GOING ON THE FIELD TRIP.
 Please attach a copy of the detailed permission slip to be sent to parents.

EF handles all paperwork as it is not a school sponsored event

III. Please attach a copy of the class roster/list of student names attending field trip.

Final roster will determined as the trip approaches. Will update when needed

IV. Please list the anticipated learning objectives during the trip.

Exposure and immersion in European culture and history

V. Please state learning activities:

- A. Before the trip: Preview itinerary and historical places so students have an understanding of the history and culture of countries and sights we will be seeing

- B. During the trip: It is an educational trip, and we will have a guide focused on sharing historical background with us at all times.

- C. After the trip: The students return home changed forever! (at least, I hope so)

Signature of Requester

Emergency Contact Number for Requester

SECTION MUST BE COMPLETED. FIELD TRIP WILL NOT BE APPROVED WITHOUT THIS INFORMATION.
 * Field trips need to be taken between the hours of 8:45 a.m. and 2:30 p.m. If requesting times that do not fall within those guidelines, please contact the bus company for approval prior to submitting request. If approved by the bus company, please note the date and who approved the special request next to the time.

ADMINISTRATIVE APPROVAL ON REVERSE SIDE

FOR PRINCIPAL USE ONLY

VI. Calculation of trip costs for **Transportation**. The formula for calculating trip cost is as follows:

- HOURLY RATE x NUMBER OF HOURS
- NOTE: There is a two hour minimum charge

71 Passenger	\$78.27
8 Seat (16-24) Passenger Van (with no wheelchair accessibility)	\$78.27
6 Seat (12-18) Passenger Van (with one wheelchair accessibility)	\$78.27
5 Seat (10-15) Passenger Van (with two wheelchair accessibility)	\$78.27

CHS Kahok Athletic Bus (Check if approved through CHS Athletic Department)
 (Parents/Guardians to submit completed Transportation Waiver & Permission Form prior to trip departure)
 (Driver(s) to submit copy of Driver's License and Proof of Insurance prior to trip departure)

Drop and Return (circle one) Yes No

No. of Buses	Size of Vehicle	Number of Hours	Hourly Rate	Est. Cost of Transportation	Est. Total Mileage <small>(Round Trip Mileage x No. of Buses)</small>
			\$78.27	\$	
			\$78.27	\$	

VII. Calculation of trip costs for **Substitute Teacher(s)**. The formula for calculating trip cost is as follows:

- ALL DAY SUB = Number of substitute teachers x Number of days x \$110.00 (Sub daily rate)
- IN HOUSE (Per Period) = Number of substitute teachers x Number of periods x \$26.51 (In house per period rate)

	No. of Subs	Number of Days/Hours	Rate	Total Cost for Sub(s)
FULL DAY SUB			\$145.00	\$
IN HOUSE SUB Certified			\$36.36	\$

PAID BY DISTRICT

NOT PAID BY DISTRICT

<input type="checkbox"/> Meets requirements for field trip reimbursement	Trip charged to:
Account Number:	School/Activity Account or
\$ Current Balance	Organization Name
\$ Cost of this Request (Transportation)	\$ Cost of this Request (Transportation)
\$ Cost of this Request (Substitute teacher)	\$ Cost of this Request (Substitute teacher)
\$ New Balance	Cost Charged Per Student \$

FOR ADMINISTRATIVE USE ONLY

Philip Carter
 Administrator's Approval 11/21/2025 Date

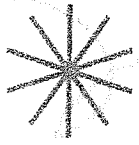
Assistant Superintendent's Approval Date

Bus Arranged By

Date

Substitute Arranged

Date



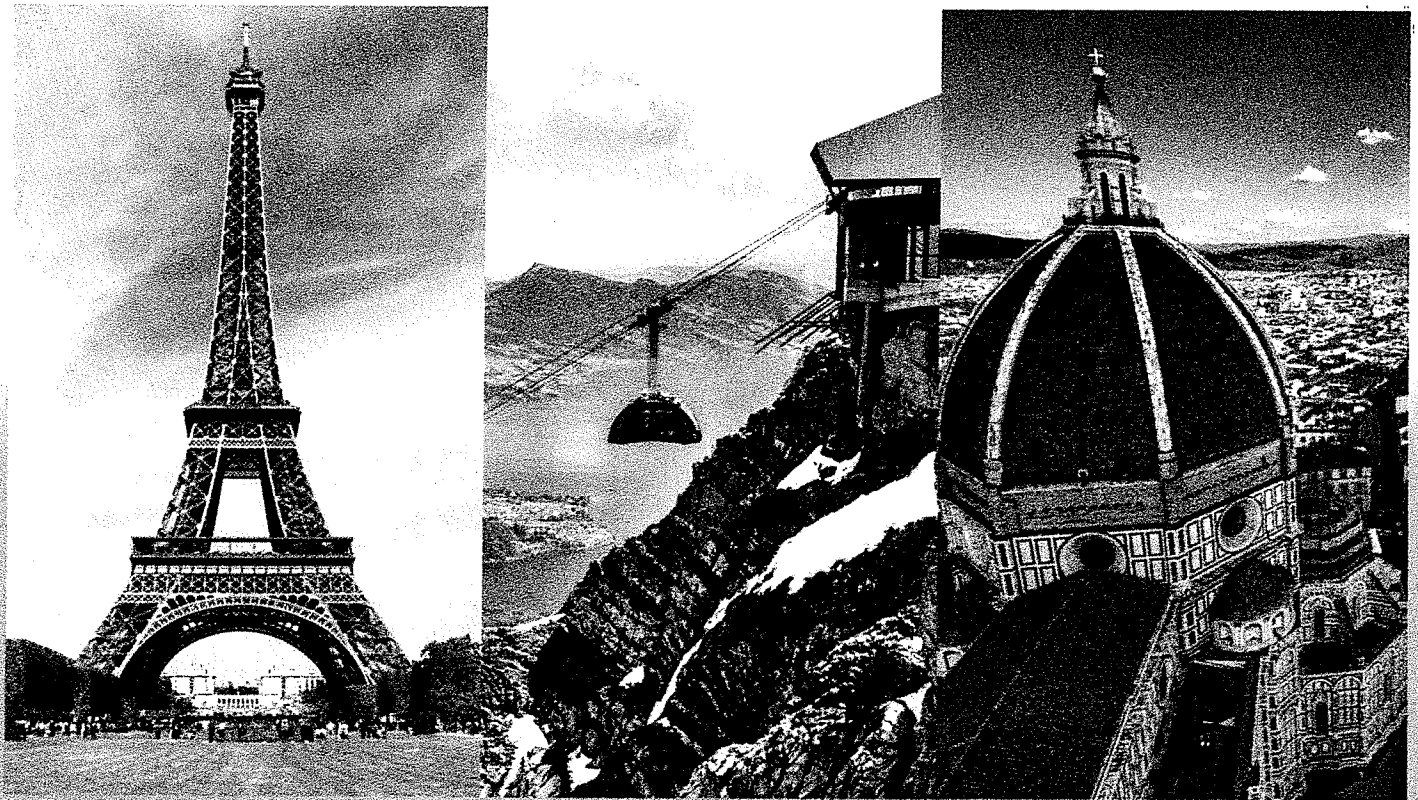
Far from ordinary

WE'RE GOING TO

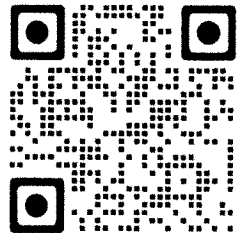
Europe

The UK, France, Switzerland, Italy

Summer 2028



Scan to RSVP
to the meeting



EDUCATIONAL
TOURS

<https://bit.ly/3WMQKSP>

What you'll experience on your tour

Day 1: Fly overnight to England

Day 2: London

- Meet your Tour Director at the airport in London, a city that has become one of the world's great melting pots while maintaining a distinct character that's all its own.
- Take a walking tour of London: The Strand; Leicester Square; Trafalgar Square; Covent Garden.

Days 3-4: London

- Take an expert-led tour of London; Big Ben and Houses of Parliament; Piccadilly Circus; St. Paul's Cathedral; Westminster Abbey.
- Visit the Tower of London.
- Enjoy an authentic fish and chips dinner.
- Time to see more of London or

Day 5: London | Paris

- Travel by Eurostar train to Paris, the City of Light.
- Visit the Louvre, home to treasures like Leonardo da Vinci's *Mona Lisa*.

Day 6: Paris

- Take an expert-led tour of Paris: Place de la Concorde; Arc de Triomphe.
- Time to see more of Paris or

Day 7: Paris

- Take a walking tour of Paris: Latin Quarter.
- Catch a glimpse of Notre-Dame Cathedral.
- Visit the Fragonard Perfume Factory.
- Enjoy incredible views of the city from the top of the Montparnasse Tower.

Days 8-9: Central Swiss Alps

- Travel to the Central Swiss Alps.
- Take a tour of Lucerne.
- Enjoy a thoroughly Swiss experience as you travel to the top of the Alps, take a boat across Lake Lucerne (*seasonal*), and ride a cog railway to either Mount Pilatus or Mount Rigi.

Days 10-11: Florence

- Travel to Florence, the birthplace of the Italian language, opera, and the Renaissance, and where works of art like Michelangelo's statue of *David* and Botticelli's *The Birth of Venus* still reside today.
- Take an expert-led tour of Florence including the Ponte Vecchio and Duomo.
- Time to see more of Florence or

Days 12-14: Assisi | Rome

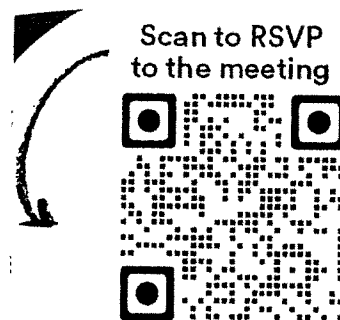
- Travel via Assisi to Rome.
- Visit the Basilica of St. Francis.
- Travel to Rome, a city that integrates its past into the present better than any other.
- Take an expert-led tour of Rome.
- Visit the Colosseum, where crowds gathered for gladiatorial combat.
- Visit the Roman Forum, the former heart of the Roman Empire.
- Take a self-guided walking tour of Rome.
- Take an expertly guided tour of Vatican City.
- Visit the Sistine Chapel and experience its breathtaking domed ceiling. From Michelangelo's frescoes to Raphael's tapestries, Pope Sixtus IV commissioned the masters of the day to cover nearly every inch of the Chapel in art depicting important Biblical scenes.
- Visit St. Peter's Basilica on your own.
- Time to see more of Rome or

Day 15: Depart for home

Scan the QR code to RSVP for the meeting.

This trip will be an amazing experience, especially for seniors in 2028! At the meeting, we will discuss trip details, costs, payment options, and much more. By starting to plan so early, we have more time to plan, save, and pay for this trip.

We look forward to meeting you!



<https://bit.ly/3WWMQKSP>

What you'll experience on your tour

Day 1: Fly overnight to England

Day 2: London

- Meet your Tour Director at the airport in London, a city that has become one of the world's great melting pots while maintaining a distinct character that's all its own.
- Take a walking tour of London: The Strand; Leicester Square; Trafalgar Square; Covent Garden.

Days 3-4: London

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Day 7: Paris

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- Catch a glimpse of Notre-Dame Cathedral.
- Visit the Fragonard Perfume Factory.
- Enjoy incredible views of the city from the top of the Montparnasse Tower.

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- Take a tour of Lucerne.
- Enjoy a thoroughly Swiss experience as you travel to the top of the Alps, take a boat across Lake Lucerne (seasonal), and ride a cog railway to either Mount Pilatus or Mount Rigi.

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- Take an expert-led tour of Florence including the Ponte Vecchio and Duomo.
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Days 12-14: Assisi | Rome

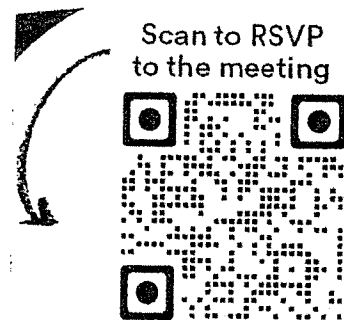
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- Travel to Rome, a city that integrates its past into the present better than any other.
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- Visit the Colosseum, where crowds gathered for gladiatorial combat.
- Visit the Roman Forum, the former heart of the Roman Empire.
- Take a self-guided walking tour of Rome.
- Take an expertly guided tour of Vatican City.
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- Visit St. Peter's Basilica on your own.
- Time to see more of Rome or

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Scan the QR code to RSVP for the meeting.

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We look forward to meeting you!



<https://bit.ly/3WWMQKSP>

COLLINSVILLE HIGH SCHOOL EDUCATIONAL TOUR CONSENT FORM

SPONSOR – This form must be signed, collected, and submitted to AP no less than 5 school days prior to the activity.

PLEASE PRINT

Name: _____ Grade: _____

Activity: Click here to enter text. Date of Activity: Click here to enter a date.

Destination: Click here to enter text.

Transportation by: Choose an item. If OTHER specify: Click here to enter text.

Time of Departure: Click here to enter text. Return Arrival Time: Click here to enter text.

Teacher Sponsor: Click here to enter text. Student Cost: Click here to enter text.

TEACHER APPROVAL/DENIAL SECTION*

Students must get approval from every teacher in order to participate in this activity. Teacher must deny participation if AT THE TIME OF THE SIGNATURE the student is failing the teacher's course. Where student grades improve to passing AFTER the signing of this document but BEFORE the date of the activity, the denial of attendance/participation will remain in effect.

Class Period	Approval (Signature of Teacher)	Denial (Signature of Teacher)
1		
2		
3		
4		
5		
6		
7		

PARENT PERMISSION SECTION

Your signature hereto shall constitute and evidence your agreement (1) to permit the participation of your son or daughter, the above-named student, in the described activity; (2) to accept general liability therefore; (3) to hold harmless the Community Unit School District #10, Madison County, Illinois, the members of the Board of Education thereof, and any of its employees from all liability if any, arising by reason of your son's or daughter's participating in the aforesaid activity; and (4) the same rules of student conduct and behavior as outlined in the Student Handbook will be in effect during this activity.

In general, the high school approves only common carriers as transportation for students. Occasionally, when the destination is inaccessible by such transportation or when only a few students are to make the trip, it may be necessary to use private automobiles. Understanding the policy outlined above and approving of the proposed trip, I assume the responsibility and give my permission for the use of whatever transportation the high school authorities deem most practical.

MEDICAL RELEASE FORM ON BACK NEEDS TO BE FILLED OUT

Student Signature

Date

Parent Signature

Date

Phone: _____

MEDICAL AUTHORIZATION FORM

Student Name:

EMERGENCY PHONE NUMBERS

DAY: Father: _____ Mother: _____ Friend: _____

EVENING/NIGHT: Home: _____ Other: _____

MEDICATION INFORMATION

1. Is the student taking medication on a regular basis? Yes _____ No _____
 - a. Name of medication:
 - b. Dosage:
 - c. Reason for medication:
2. Is your child allergic to any medications? Yes _____ No _____
 - a. If yes, which?
3. When was your child's last tetanus shot? Date _____
4. Are there any medical or physical problems of which we need be aware?

5. If given a preference, what hospital would you like your child taken for treatment in the event of a medical emergency?

In case of emergency and parent cannot be reached by phone, I authorize any teacher/sponsor to obtain medical treatment for my son/daughter

Insurance Company

Name of Insured

Policy Number

Group Number

Name of Child's Physician

Phone Number

I understand that as the parent/guardian of the above named student, I am responsible for medical expenses incurred. I certify that the above information is accurate and complete and is required for my child to participate in the field trip.

Date:

Parent's Signature:

10.4. Consider CHS Stadium Lighting Contract



Josh DeWitte
Director of Buildings & Grounds
Collinsville Community School District #10

Memo

To: CUSD #10 Board of Education
Dr. Brad Skertich, Superintendent

From: Josh DeWitte, Director of Buildings & Grounds

CC: Jamie Hadjan, Director of Finance

Date: 12/9/2025

RE: Recommendation for CHS Stadium Lighting

I am requesting to proceed with the CHS Stadium Lighting Retrofit. We are using Musco Sports Lighting for the work. They are part of the Sourcewell Purchasing Cooperative. Total Project Costs are \$240,000.

Sincerely,

Josh DeWitte
Director of Buildings & Grounds

Quote

Date: November 21st, 2025
Expiration date: December 31st, 2025

Project: Collinsville High School Football Retrofit
Collinsville, IL
Musco Project Number: 189698

Quotation Price – Materials Delivered to Job Site and Installation

Lighting

Football Field – 40fc \$ 240,000.00

- Includes Show Light Entertainment
- Includes (1) RGBU Pole Accent Light per pole

Track Protection..... \$17,000.00

Sales tax and bonding are not included.

Quote is confidential. Pricing and lead times are effective until 12/31/25. Prices are subject to change if the order is not released within 60 days from the date of the purchase.

Light-Structure System™ with Total Light Control – TLC for LED™ technolog

Guaranteed Lighting Performance

- Guaranteed light levels of 40fc and uniformity of 2:1
- BallTracker® technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight

System Description

- Factory aimed and assembled luminaries, including BallTracker® luminaires
- Factory aimed and assembled pole color accent luminaires
- Galvanized steel poles
- Pre-cast concrete bases with integrated lightning grounding
- Pole length factory assembled wire harnesses
- Factory wired and tested remote electrical component enclosures
- UL listed assemblies
- Corrosion protection

Control Systems and Services

- Control-Link® control and monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support

Show-Light® Entertainment System with Control-Link® Control and Monitoring

- Control and monitoring cabinet
- communication cabinets
- touchscreen(s) for onsite control of lighting effects
- Up to 30 lighting scenes
- 4 standard and 2 optional lighting effects
- 4 minutes of light show programming set to customer supplied and licensed music
- Scene programming must be requested within 90 days of commissioning, Effect and Show programming must be requested within 12 months of commissioning
- Remote on/off control
- Onsite dimming (high/med/low/blackout)
- Monitoring with 24/7 customer support

Operation and Warranty Services

- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 10 years
- Support from Musco's Lighting Services Team – over 170 Team members dedicated to operating and maintaining your lighting system – plus a network of 1800+ contractors
- Warranty starts on the date of shipment

Musco Scope

- Provide design and layout for lighting system
- Test and final aim equipment



Installation Services Provided

Responsibilities of Buyer

- Confirm pole or luminaire locations, supply voltage and phase required for lighting system prior to production
- Provide electrical design and materials for electrical distribution system
- Buyer is responsible for getting electrical power to the site, coordination with the utility, and any power company fees
- The owner of the field is responsible for the structural integrity of the existing poles and/or structures

Payment Terms

Final payment terms are subject to approval by Musco credit department. Final payment shall not be withheld by Buyer on account of delays beyond the control of Musco.

Delivery Timing

6 - 8 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole/luminaire locations.

Notes

Quote is based on following conditions:

- Shipment of entire project together to one location.
- Voltage and phase system requirements to be confirmed.
- Structural code and wind speed = 2021 IBC, 115 mi/h, Exposure C.
- Due to the built-in custom light control per luminaire, pole or luminaire locations need to be confirmed prior to production. Changes to pole or luminaire locations after the product is sent to production could result in additional charges.
- Product assurance and warranty program is contingent upon site review and compatibility with Musco's lighting system.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Brent Castle
Field Sales Representative
Musco Sports Lighting, LLC
100 1st Avenue West – PO Box 808
Oskaloosa, IA 52577, USA
Phone: (317) 617-3992
E-mail: brent.castle@musco.com

Collinsville Community Unit School District 10
Collinsville , Illinois

Account # 2619

Sourcewell Contact

If this is your organization and you need assistance, please contact:

Natalie Morgan

Email: natalie.morgan@sourcewell-mn.gov

Is this your organization?

Great news—your organization is already a Sourcewell participating agency! Using the account number provided on this page, you can immediately utilize Sourcewell awarded contracts by providing this number to the supplier you wish to purchase from.

Need to make changes?

Update your information or add a contact

Need help?

For employees of this agency

Contact our dedicated team or call 877-585-9706.

For suppliers working with this agency:

Reach out online or call 877-585-9706.

10.5. Approval of 2025-2026 School Year
Collinsville Community Unit School District No.
10 Student and Parent Handbook Revisions

Summary of 2025-2026 Handbook Revisions to Mirror PRESSPlus Policies (Update 120):

GRADUATION CREDIT REQUIREMENTS (COLLINSVILLE HIGH SCHOOL)

To graduate from high school, unless otherwise exempted, each student is responsible for: 1. Completing all District graduation requirements that are in addition to the State requirements. 2. Completing all courses as provided in the School Code, 105 ILCS 5/27-22. 3. Completing all minimum requirements for graduation as specified in State law. 4. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance. 4. Passing an examination on patriotism, principles of representative government, and proper use and display of the American flag. 5. Participating in State assessments that are required for graduation by State law. 6. Filing one of the following: (1) a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education, (2) an application for State financial aid, or (3) an Ill. State Board of Education (ISBE) waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student's parent/guardian must file one of these documents on the student's behalf. A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances, (2) the Building Principal attests the District made a good faith effort to assist the student or the student's parent/guardian with filing a financial aid application or an ISBE waiver form, and (3) the student has met all other graduation requirements.

REQUIRED COURSES

There is no limitation on the maximum number of units of credits a student can earn, but the following courses are required and must be successfully completed: 1) English (4 credits); 2) Mathematics (3 credits, including 1 credit of Geometry and enrollment in mathematics for three full academic years); 3) Science (2 credits: 1 credit of life science and 1 credit of physical science); 4) Social Studies [2 ½ credits: including ½ credit in Government (Civics), 1 credit in United States History, and 1 credit in World History or World Geography]; 5) Physical Ed. (1 credit per year; Minimum required 3 semesters of PE and 1 semester of Health, PE waiver available under certain circumstances); 6) Consumer Education (min. ¼ credit); 7) Computer Applications (¼ credit). Seniors, with parent/guardian permission, may choose to enroll in an academic class in lieu of lunch/study hall.

State Mandated Graduation Requirements

Four years of language arts; Two years of writing intensive courses, one of which must be English and the other of which may be English or any other subject. When applicable, writing-intensive courses may be counted towards the fulfillment of other graduation requirements; Three years of mathematics, one of which must be Algebra I and one of which must include geometry content and one of which may be an Advanced Placement computer science course; Two years of science; Two years of social studies, of which at least one year must be history of the United States or a combination of history of the United States and American government. Within the two years of social studies requirement, one semester of civics is required; One year chosen from (A) music, (B) art, (C) foreign language, which shall be deemed to include American Sign Language, (D) vocational education, or (E) forensic speech (speech and debate). A forensic speech course used to satisfy the course requirement for language arts may not be used to satisfy the course requirement under this subdivision; One semester of health education; Physical education classes; A course covering American patriotism and the principles of representative government, as enunciated in the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois, and the proper use and display of the American flag; Nine weeks of consumer education; For students first entering high school in the 2022-23 school year, one year of a course that includes intensive instruction in computer literacy, which may be English, social studies, or any other subject and which may be counted toward the fulfillment of other graduation requirements.

Free Application for Federal Student Aid (FAFSA) Graduation Requirement

As a prerequisite to receiving a high school diploma, the parent or guardian of each student or, if a student is at least 18 years of age or legally emancipated, the student must comply with either of the following: 1) File a FAFSA with the United States Department of Education or, if applicable, an application for State financial aid; 2) File an ISBE waiver indicating that the parent or guardian or, if applicable, the student understands what the FAFSA and application for State financial aid are and has chosen not to file an application.

Upon request, the school will provide a student and his or her parent or guardian any support or assistance necessary to comply with this requirement

A school district may award a high school diploma to a student who is unable to meet this requirement due to extenuating circumstances, as determined by the school district, if (i) the student has met all other graduation requirements, and (ii) the principal attests that the school district has made a good faith effort to assist the student or, if applicable, his or her parent or guardian in filing an application or a waiver.

CREDITS

Graduating students are required to have a total of 21 credits. Half a credit per semester is awarded for each course satisfactorily completed except the following: 1) Vocational Center Programs (AVC) - 3 credits -1 ½ credits per semester;

Commented [BH1]: Recommended Changes to 2025-2026 Student & Parent Handbook to mirror revised Board Policies from PRESSPlus Policy Update 120

Language highlighted in YELLOW is recommended additional or revised language.

Language highlighted in RED is recommended language to be deleted or revised.

2) Driver Education – ¼ credit; 3) Computer Applications – ¼ credit class; 4) Cooperative Education – 1 ¼ credits per semester; and 5) Algebra IA– ¾ credit for each semester; CEO Entrepreneurship- 2 Credits- 1 credit per semester. Credits in the ninth through twelfth grades are awarded at the end of first and second semester. An 'F' grade in a course means no credit is earned. No credit is awarded for repeating a course if credit was earned previously for the same course - the first grade earned will be the grade used for grade point calculations (except for Current Events which may be taken for credit twice). If a course is dropped after the first five weeks of either semester, the drop will be recorded as a course attempted and will be used to compute grade point average. The grade report and student permanent record will list the drop course as 'F.'

EARLY GRADUATION

CHS is a four-year institution that does not promote early graduation. However, students may graduate at the end of their 7th semester when they have met all graduation requirements and submitted the Application for Early Graduation by September 5th of their senior year. Early graduates will not be permitted to participate in spring extracurricular activities, attend prom or the senior class trip. Early graduates who wish to walk with their class in the graduation ceremony must attend the mandatory graduation practice. Applications for early graduation may be obtained in the Counseling Department.

BULLYING, INTIMIDATION, HAZING, (SEXUAL) HARASSMENT, TEEN DATING VIOLENCE, THREAT OF VIOLENCE

PREVENTION OF AND RESPONSE TO BULLYING, INTIMIDATION, AND HARASSMENT

Bullying, intimidation, and harassment diminishes a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important district and school goals.

Bullying on the basis of actual or perceived race, color, national origin, physical appearance, socioeconomic status, academic status, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations: 1) During any school-sponsored education program or activity; 2) While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities; 3) Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment; 4) Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

BULLYING, PREVENTION AND RESPONSE PLAN

I. Definitions from 105 ILCS 5/22-110:

Artificial intelligence means a machine-based system that, for explicit or implicit objectives, infers, from the input it receives, how to generate outputs such as predictions, content, recommendations, or decisions that can influence physical or virtual environments. **Artificial intelligence includes generative artificial intelligence.**

Bullying includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following: 1) Placing the student or students in reasonable fear of harm to the student's or students' person or property; 2) Causing a substantially detrimental effect on the student's or students' physical or mental health; 3) Substantially interfering with the student's or students' academic performance; or 4) Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means

of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the posting or distribution of an unauthorized digital replica by electronic means if the posting or distribution creates any of the effects enumerated in the definition of *bullying*. *Bullying/Cyberbullying* may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, **posting or distributing sexually explicit images**, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Digital replica means a newly created, electronic representation of the identity of an actual individual created using a computer, algorithm, software, tool, artificial intelligence, or other technology that is fixed in a sound recording or audiovisual work in which that individual did not actually perform or appear and that is so realistic that a reasonable observer would believe it is a performance by the individual being portrayed and no other individual.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Illinois Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school counselors, school social workers, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Unauthorized digital replica means the use of a digital replica of an individual without the consent of the depicted individual.

II. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.

III. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the District Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. All school staff members are available for help with a bully or to make a report about bullying. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials Complaint Manager or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted by phone call or in writing, however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Nondiscrimination Coordinator: Dr. Brad Skertich, Superintendent, 201 West Clay Street, Collinsville, Illinois 62243 (168-346-6350). **Male Complaint Manager:** Mr. Bradley Hyre, Assistant Superintendent - Student Services, 123 West Clay Street, Collinsville, Illinois 62234 (618)-346-6350; **Female Complaint Manager:** Mrs. Latoya Coleman, Director, Curriculum & Assessment, 123 West Clay Street, Collinsville, Illinois 62234 (618)-346-6350. **Title IX Coordinator:** Mr. Bradley Hyre, Assistant Superintendent - Student Services, 123 West Clay Street, Collinsville, Illinois 62234 (618)-346-6350 bhyre@cusd.kahoks.org.

IV. Consistent with federal and State laws and rules governing student privacy rights, the parents/guardians of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. As appropriate, the school's administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period.

V. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things: 1) Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident; 2) Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process; 3) Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received; 4) Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying; 5) The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

The District will make diligent efforts to notify parents or guardians of all students involved in the alleged incident of bullying, including all threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the administration is made aware of the students' involvement in the incident. The administration will discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures for students involved.

VI. The Superintendent or designee may use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.

VII. A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation may be treated as a serious infraction for purposes of determining any consequences or other appropriate remedial actions.

VIII. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information may be treated as a serious infraction for purposes of determining any consequences or other appropriate remedial actions.

IX. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.

X. The Superintendent or designee shall post this Bullying Prevention and Response Plan on the District's Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The Bullying Prevention and Response Plan will be distributed annually to parents/guardians, students, and school personnel, including new employees when hired, and must also be provided periodically throughout the school year to students and faculty.

XI. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation: 1) The frequency of victimization; 2) Student, staff, and family observations of safety at a school; 3) Identification of areas of a school where bullying occurs; 4) The types of bullying utilized; and 5) Bystander intervention or participation. The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

XII. This Bullying Prevention and Response Plan is consistent with the policies of the school board. Students are encouraged to **immediately** report claims or incidences of bullying, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager, or any staff member with whom the student is comfortable speaking. Students may choose to report to a person of the student's same sex. An allegation that one student was sexually harassed by another student shall be referred to the Building Principal or Assistant Building Principal.

Any student of the District who is determined, after an investigation, to have engaged in bullying, intimidation or (sexual) harassment will be subject to disciplinary action as provided in this handbook, including but not limited to, suspension and expulsion consistent with the school and district's disciplinary policy. Any person making a knowingly false accusation regarding bullying, intimidation or (sexual) harassment will likewise be subject to disciplinary action including but not limited to, suspension and expulsion consistent with the school and district's disciplinary policy.

Students and parents/guardians are also encouraged to read the following school district policies: 7:20, *Harassment of Students Prohibited* and 7:180, *Prevention of and Response to Bullying, Intimidation and Harassment*.

CYBER-BULLYING

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Cellular telephones, cameras or any electronic devices used to harass or bully students or harass school personnel (ie. the student has i) been determined to have made an explicit threat on an Internet website against a school employee, a student, or any school-related personnel, (ii) the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and (iii) the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school) may be subject to the following disciplinary action: 1) In-School Suspension assignment, 2) Short Term Option Program (STOP) assignment, 3) Out-of-school Suspension for up to ten (10) days with a referral to the Board of Education for possible expulsion for up to two (2) years; 2) legal action through local law enforcement; and/or 3) revocation of driving privileges (with no refund). Cyberbullying using home-based or off-campus devices that results in a material and/or substantial disruption to the school and/or a true threat will constitute grounds for investigation as to

whether or not the use violates applicable law or school rules. Should misuse be determined, the student may receive disciplinary consequences appropriate for the frequency and severity of the violation.

For more information and resource materials regarding cyberbullying and online harassment, please visit: <https://www.edumed.org/resources/preventing-cyberbullying-and-harassment-online/>

SEXUAL HARASSMENT

The school and district shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Collinsville CUSD10 Board Policies 2:265, Title IX Sexual Harassment Grievance Procedure, and 2:260, Uniform Grievance Procedure.

Title IX Sexual Harassment

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations (34 C.F.R. Part 106) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

Title IX Sexual Harassment Prohibited Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or 2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or 3. Sexual assault as defined in 20 U.S.C. §1092(f)(6)(A)(v), dating violence as defined in 34 U.S.C. §12291(a)(10), domestic violence as defined in 34 U.S.C. §12291(a)(8), or stalking as defined in 34 U.S.C. §12291(a)(30). Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion. A person who wishes to make a report under this Title IX Sexual Harassment grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, a Complaint Manager, or any employee with whom the person is comfortable speaking. A person who wishes to make a report may choose to report to a person of the same gender. School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

TEEN DATING

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

In our District, teen dating violence is unacceptable. We are committed to providing our students with a school environment where they can learn free from worries about school violence. The purpose of this letter is to inform you of School Board policy, 7:185, Teen Dating Violence Prohibited, which is a component of the District's anti-bullying program. Research has shown that teen dating violence can form lifelong, unhealthy habits during young adults' formative years. Educating parents/guardians, students, and staff about teen dating violence can help us identify incidents of teen dating violence at school or school-related activities. The Board's policy states that teen dating violence occurs whenever a student uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship. Students in grades 7 through 12 will receive age-appropriate instruction on teen dating violence including its warning signs and prevention. School staff will also receive training on handling the signs and incidents of teen dating violence. I have asked our school staff members to respond immediately and with compassion to a student who reports teen dating violence. After evaluating the situation to determine if an immediate referral to my office is needed, a staff member will give the student our form for reporting bullying, 7:180-AP1, E5, Report Form for Bullying. Finally, I have directed staff members to intervene immediately to stop incidents of teen dating violence occurring at school. They will proceed under our District's procedures for responding to incidents of bullying and school violence.

Below are some warning signs that your child may be involved in teen dating violence:

Name-calling and put-downs. Does one individual in the relationship call the other person names? Does he or she use insults to put the other person down?; **Extreme Jealousy.** Does one individual in the relationship act overly jealous when the other talks to peers? Does one person accuse the other of flirting even when it's innocent conversation?; **Making Excuses.** Does one individual in the relationship make excuses for the other? Does he or she have to apologize for the other person's behavior?; **Canceling or changing plans.** Does one individual cancel plans often, and at the last minute? Do the reasons make sense or sound untrue?; **Monitoring.** Does one person call, text message, or check up on the other constantly? Does he or she demand to know the other person's plans or with whom the other person was with?; **Uncontrolled Anger.** Have you seen one individual lose his or her temper? Does he or she throw things – or break things – when angry? Does one person in the relationship worry a lot about upsetting the other?; **Isolation.** Has one individual in the relationship given up spending time with friends? Has that individual stopped doing activities that used to be

important?: **Dramatic Changes.** Have either of the individuals in the relationship had appearance changes? Has he or she lost or gained weight? Have his or her grades dropped? Does he or she seem depressed?; **Injuries.** Does one person in the relationship have unexplained injuries, or does he or she give explanations that don't make sense?; **Quick Progression.** Did the relationship get serious very quickly?

These signs do not necessarily mean that your child is involved in teen dating violence, but, if present, talk to your child about teen dating violence.

For more information about this issue, please see the Centers for Disease Control and Prevention's educational materials at: <https://www.cdc.gov/violenceprevention/intimatepartnerviolence/teendatingviolence/fastfact.html>.

HAZING

Soliciting, encouraging, aiding, or engaging in hazing is prohibited. 'Hazing' means any intentional, knowing, or reckless act directed against a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any organization, club, or athletic team whose members are or include other students. Students who engage in hazing that endangers the mental or physical health or safety of another may be subject to disciplinary action including but not limited to, suspension and expulsion consistent with the school and district's disciplinary policy.

We encourage students and parents to notify the school office of any incidents regarding bullying immediately. The school will protect students against retaliation for reporting incidents of bullying, intimidation or (sexual) harassment. Students and parents/guardians are also encouraged to read the following school district policies: 7:20, Harassment of Students Prohibited and 7:180, Prevention of and Response to Bullying, Intimidation and Harassment.

STUDENT RECORDS

A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction or by a school employee, regardless of how or where the information is stored, except for certain records kept in a staff member's sole possession; records maintained by law enforcement **officers** **professionals** working in the school; video and other electronic recordings (including electronic recordings made on school buses and body-worn cameras used by law enforcement **professionals**) that are created in part for law enforcement, security, or safety reasons or purposes, though such electronic recordings may become a student record if the content is used for disciplinary or special education purposes regarding a particular student. *The student's written records are in two categories: permanent and temporary.*

"Student Permanent Record" means and shall consist of the following, as limited by Section 2(d) of the Illinois School Student Records Act [105 ILCS 10]: Basic identifying information, including the student's name and address, birth date and place, and gender, and the names and addresses of the student's parents; Evidence required under Section (5)(b)(1) of the Missing Children's Records Act [325 ILCS 50/5(b)(1)]; Academic transcript, including: grades, class rank, graduation date and grade level achieved; scores on college entrance examinations, except that a parent may request, in writing, the removal from the academic transcript of any score received on college entrance examinations (also see Section 375.30(d)); the unique student identifier assigned and used by the Student Information System established pursuant to 23 Ill. Adm. Code 1.75 (Student Information System); as applicable, designation of an Advanced Placement computer science course as a mathematics-based, quantitative course for purposes of meeting State graduation requirements set forth in Section 27-22 of the School Code [105 ILCS 5/27-22]; as applicable, designation of the student's achievement of the State Seal of Biliteracy, awarded in accordance with Section 2-3.157 of the School Code [105 ILCS 5/2-3.157] and 23 Ill. Adm. Code 1.442 (State Seal of Biliteracy); and as applicable, designation of the student's achievement of the State Commendation Toward Biliteracy, awarded in accordance with 23 Ill. Adm. Code 1.442 (State Seal of Biliteracy); Attendance record; Health record; Record of release of permanent record information in accordance with Section 6(c) of the Act [105 ILCS 10/6(c)]; Scores received on all State assessment tests administered at the high school level (i.e., grades 9 through 12) (see 105 ILCS 5/2-3.64a-5); and If not maintained in the temporary record, may also consist of: Honors and awards received; and Information concerning participation in school-sponsored activities or athletics, or offices held in school-sponsored organizations. No other information shall be placed in the student's permanent record.

"Student Temporary Record" means all information not required to be in the student permanent record and shall consist of the following, as limited by Section 2(d) of the Illinois School Student Records Act [105 ILCS 10]: A record of release of temporary record information in accordance with Section 6(c) of the Act [105 ILCS 10/6(c)]; Scores received on the State assessment tests administered in the elementary grade levels (i.e., kindergarten through grade 8) (see 105 ILCS 5/2-3.64a-5); The completed home language survey form (see 23 Ill. Adm. Code 228.15 (Identification of Eligible Students)); *Information regarding serious disciplinary infractions* (i.e., those involving drugs, weapons, or bodily harm to another) *that resulted in expulsion, suspension or the imposition of punishment or sanction*; *Information provided under Section 8.6 of the Abused and Neglected Child Reporting Act* [325 ILCS 5/8.6], as required by Section 2(f) of the Any biometric information that is collected in accordance with Section 10-20.40 or 34-18.34 of the School Code [105 ILCS 5/10-20.40 or 34-18.34]; Health-related information; Accident Reports; and May also consist of: Family background information; Intelligence test scores, group and individual; Aptitude test scores; Reports of psychological evaluations, including information on intelligence, personality and academic information obtained through test administration, observation or interviews; Elementary and secondary achievement level test results; Participation in extracurricular activities, including any offices held in school-sponsored clubs or organizations; Honors and awards received; Teacher anecdotal records; Other disciplinary information; Special education records; Records associated with

plans developed under section 504 of the Rehabilitation Act of 1973 (29 USC 701 et seq.); and Any verified reports or information from non-educational persons, agencies or organizations of clear relevance to the education of the student. Student's written records are kept on file in the school office/counseling office and are available to students, parents and/or legal guardians for inspection. Students and/or parent(s)/legal guardians may inspect the written records with a designated employee of the school during regular hours of the school day. A parent, student, and/or legal guardian may contact the administrator to gain access to the records. Access will be granted within a reasonable amount of time but not more than ten (10) business days after receiving the request. "Parent" means a person who is the natural parent of the student or other person who has the primary responsibility for the care and upbringing of the student. All rights and privileges accorded to a parent under this Act shall become exclusively those of the student upon his 18th birthday, graduation from secondary school, marriage or entry into military service, whichever occurs first. The student may also exercise such rights and privileges at any time with respect to the student's permanent school record.

If information contained in the records is disputed by the parent, student, and/or legal guardian, a request to meet with the Principal or Superintendent must be made within a reasonable time after the review of the record to provide for the correction, deletion, or further explanation of such information.

In the absence of any court order to the contrary, to require, that upon the request of either parent of a pupil whose parents are divorced, copies of the following reports or records which reflect the pupil's academic progress, reports of the pupil's emotional and physical health, notices of school initiated parent-teacher conferences, notices of major school sponsored events, such as open house, which involve pupil-parent interaction and furnished by the school district to one parent be furnished by mail to the other parent.

The school will review student's records periodically to make certain they are accurate. Permanent records will be maintained for not less than sixty (60) years after a student has graduated or otherwise permanently withdrawn from school. Temporary records will be maintained for five years following graduation, school transfer and/or withdrawal and will be destroyed on July 1. A parent, student, and/or guardian have the right to inspect and copy such records before destruction. A charge of the actual cost for providing a copy of the school record will be paid by the requesting party, but may not exceed 35 cents per page.

Upon graduation or permanent withdrawal of a handicapped student, the psychological evaluation, special education files and other information contained in the student temporary record may be of continued assistance to the student may, after five (5) years be transferred to the custody of the parent or to the student if the student has succeeded to the rights of the parents. The school shall explain to the student and the parent the future usefulness of these records.

If a certified copy of an order of protection has been filed with a school district, then the district shall notify its school employees that the student records or information in those records of a protected child identified in the order shall not be released to the person against whom the order was issued.

RELEASE OF INFORMATION

The school shall transfer the student record to another school in which the student has enrolled or intends to enroll upon a signed parental release form. The parent will receive prior written notice of the nature and substance of the information to be transferred and an opportunity to inspect, copy, and challenge such information. If the address of the parents is unknown, notice may be served upon the records' custodian of the requesting school for transmission to the parents. Such service shall be deemed conclusive, and ten (10) calendar days after such service, if the parents make no objection, the records may be transferred to the requesting school.

No individual or agency can force an individual to release his/her records. A release of students' written records will not be made to persons or agencies unless written consent is given by parents, students, or a court order is issued. However, a release of records without parental consent could be made due to an emergency release of personally identifiable information from education records to provide for release of information for medical health or safety. In certain instances where consent is not required, written notification of such information will be given to the parents. Directory information is limited to: a student's name, grade level; photographs, media interviews, videos and digital images used for informational or news-related purposes of a student participating in school or school-sponsored activities, organizations and athletics that appear in school publications such as yearbooks, newspapers or sporting or fine arts programs; academic awards, degrees and honors; information in relation to school-sponsored activities, organizations, and athletics; major field of study; and period of attendance at the school. Any parent/guardian or eligible student (student 18 or older) may prohibit the release of directory information by delivering a written request to the building principal. The contact must be made by September 15 of each school year or the information will be released at the appropriate time.

RULES REGULATING THE INSPECTION OF STUDENT'S WRITTEN RECORDS

The Family Educational Rights and Privacy Act (FERPA) and the Illinois Student Records Act afford parents/guardians and students over 18 years of age ("eligible students") and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services, certain rights with respect to the student's school records. They are: **1. The right to inspect and copy the student's education records within 10 business days of the day the District receives a request for access.** The degree of access a student has to his or her records depends on the student's age. Students less than 18 years of age have the right to inspect and copy only their permanent record. Students 18 years of age or older have access and copy rights to both permanent and temporary records. A parent/guardian or student should submit to the building principal a written request that identifies the record(s) he or she wishes to inspect. Within 10 business days, the building principal will make arrangements for access and notify the parent/guardian or student of the time and place where the records may be inspected. In certain circumstances, the District may request an additional 5

business days in which to grant access. The District charges \$.35 per page for copying but no one will be denied their right to copies of their records for inability to pay this cost. These rights are denied to any person against whom an order of protection has been entered concerning the student; **2. The right to have one or more scores received on college entrance examinations included on the student's academic transcript.** Parents/guardians or eligible students may have one or more scores on college entrance examinations included on the student's academic transcript. The District will include scores on college entrance examinations upon the written request of the parent/guardian or eligible student stating the name of each college entrance examination that is the subject of the request and the dates of the scores that are to be included; **3. The right to request the amendment of the student's education records that the parent/guardian or eligible student believes are inaccurate, irrelevant, or improper.** A parent/guardian or eligible student may ask the District to amend a record that is believed to be inaccurate, irrelevant, or improper. Requests should be sent to the building principal and should clearly identify the record the parent/guardian or eligible student wants changed and the specific reason a change is being sought. If the District decides not to amend the record, the District will notify the parent/guardian or eligible student of the decision and advise him or her of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing. **4. The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or Illinois School Student Records Act authorizes disclosure without consent.** Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, therapist, or educational technology vendor); or any parent/guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility or contractual obligation with the district. Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or federal law. Before information is released to these individuals, the parents/guardians or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records. Academic grades and references to expulsions or out-of-school suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring. Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent/guardian can be identified; to another school district that overlaps attendance boundaries with the District, if the District has entered into an intergovernmental agreement that allows for sharing of student records and information with the other district; [2] any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student. **5. The right to a copy of any school student record proposed to be destroyed or deleted.** The permanent record is maintained for at least 60 years after the student transfers, graduates, or permanently withdraws. The temporary record is maintained for at least 5 years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after 5 years, be transferred to the parent/guardian or to the student, if the student has succeeded to the rights of the parent/guardian. Student temporary records are reviewed every 4 years or upon a student's change in attendance centers, whichever occurs first. **6. The right to prohibit the release of directory information.** Throughout the school year, the District may release directory information regarding students, limited to: a student's name, grade level; photographs, media interviews, videos and digital images used for informational or news-related purposes of a student participating in school or school-sponsored activities, organizations and athletics that appear in school publications such as yearbooks, newspapers or sporting or fine arts programs; academic awards, degrees and honors; information in relation to school-sponsored activities, organizations, and athletics; major field of study; and period of attendance at the school. Any parent/guardian or eligible student (student 18 or older) may prohibit the release of directory information by delivering a written request to the building principal. The contact must be made by September 15 of each school year or the information will be released at the appropriate time.

Any parent/guardian or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the building principal by September 15 of each school year.

7. The right to request that military recruiters or institutions of higher learning not be granted access to your student's information without your prior written consent. Federal law requires a secondary school to grant military recruiters and institutions of higher learning, upon their request, access to secondary school students' names, addresses, and telephone numbers, unless the student's parent/guardian, or student who is 18 years of age or older, submits a written request that the information not be released without the prior written consent of the parent/guardian or eligible student. If you wish to exercise this option, notify the building principal. **8. The right contained in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of**

employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law. 9. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: U.S. Department of Education, Student Privacy Policy Office, 400 Maryland Avenue, SW, Washington DC 20202-8520

STUDENT BIOMETRIC INFORMATION

Before collecting biometric information from students, the school must seek the permission of the student's parent/guardian or the student, if over the age of 18. Biometric information means information that is collected from students based on their unique characters, such as a fingerprint, voice recognition or retinal scan.

SEX OFFENDER & VIOLENT OFFENDER NOTIFICATION LAW

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except for in the following circumstances as they relate to the individual's child(ren): 1) To attend a conference at the school with school personnel to discuss the progress of their child; 2) To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services; 3) To attend conferences to discuss issues concerning their child, such as retention or promotion. In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the superintendent or school board. Anytime that a convicted child sex offender is present on school property for any reason – including the three reasons above – he/she is responsible for notifying the principal's office upon arrival on school property and upon departure from school property. It is the responsibility of the convicted child sex offender to remain under the direct supervision of a school official at all times he/she is in the presence or vicinity of children. A violation of this law is a Class 4 felony. State law requires that all school districts provide parents/guardians with information about sex offenders and violent offenders against youth. Information about sex offenders or violent offenders against youth is available to the public on the Illinois State Police (ISP) website. The ISP website contains the following:

Illinois Sex Offender Registry, <https://isp.illinois.gov/Sor/Disclaimer>
Illinois Murderer and Violent Offender Against Youth Registry, <https://isp.illinois.gov/MVOAY/Disclaimer>
Frequently Asked Questions Concerning Sex Offenders, <https://isp.illinois.gov/Sor/FAQs>

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is: 1) A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or 2) Has permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal. In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the superintendent or school board. Anytime that a convicted child sex offender is present on school property for any reason – including the reasons above – he/she is responsible for notifying the principal's office upon arrival on school property and upon departure from school property. It is the responsibility of the convicted child sex offender to remain under the direct supervision of a school official at all times he/she is in the presence or vicinity of children. Information about sex offenders or violent offenders against youth is available to the public on the Illinois State Police (ISP) website. The ISP website contains the following:

Illinois Sex Offender Registry, <https://isp.illinois.gov/Sor/Disclaimer>
Illinois Murderer and Violent Offender Against Youth Registry, <https://isp.illinois.gov/MVOAY/Disclaimer>
Frequently Asked Questions Concerning Sex Offenders, <https://isp.illinois.gov/Sor/FAQs>

10.6. Consider 2026-2027 School Calendar

Collinsville Community Unit School District #10

School Calendar 2026-27

AUGUST

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

- 13-14 Institute Days – No School
- 17 1st Day of Student Attendance

SEPTEMBER

M	T	W	T	F
	1	2	3	4
X	8	9	10	11
14	15	16	17	IS
21	22	23	24	25
28	29	30		

- 7 Labor Day - No School
- 18 Inservice Day – ½ Day Student Attendance

OCTOBER

M	T	W	T	F
			1	2
5	6	7	8	9
X	13	14	15	16
19	20	21	22	23
26	27	28	PT	PT

- 9 Institute Day – No School
- 12 Columbus Day – No School
- 29-30 Parent Teacher Conferences - No School

NOVEMBER

M	T	W	T	F
2	3	4	5	6
9	10	X	12	13
16	17	18	19	20
23	24	=	X	=
30				

- 11 Veteran's Day Holiday - No School
- 25-27 Thanksgiving Break - No School

DECEMBER

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	=	=	X
=	=	=	=	

- 23-31 Winter Break – No School

JANUARY

M	T	W	T	F
				X
4	5	6	7	8
11	12	13	14	IS
X	19	20	21	22
25	26	27	28	29

- 1 Winter Break – No School
- 15 Inservice Day – ½ Day Student Attendance
- 18 ML King Day – No School

FEBRUARY

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
X	16	17	18	19
22	23	24	25	26

- 15 President's Day – No School

MARCH

M	T	W	T	F
X	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	=
=	=	=		

- 1 Casimir Pulaski Day – No School
- 26-31 Spring Break – No School

APRIL

M	T	W	T	F
			=	=
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

- 1-2 Spring Break – No School

MAY

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
X				

- 28 Last Day of Student Attendance
- 31 Memorial Day

JUNE

M	T	W	T	F
	1	2	3	4
7	8	9	10	1
14	15	16	17	18
21	22	23	24	25
28	29	30		

- 1 Institute Day – No School

Semester Grading Periods (5th – 12th):

- 1st Period: August 17 – October 16 (42)
- 2nd Period: October 19 – December 22 (41)
- 3rd Period: January 4 – March 12 (47)
- 4th Period: March 15 – May 21 (44)

Trimester Grading Periods (Kdg – 4th):

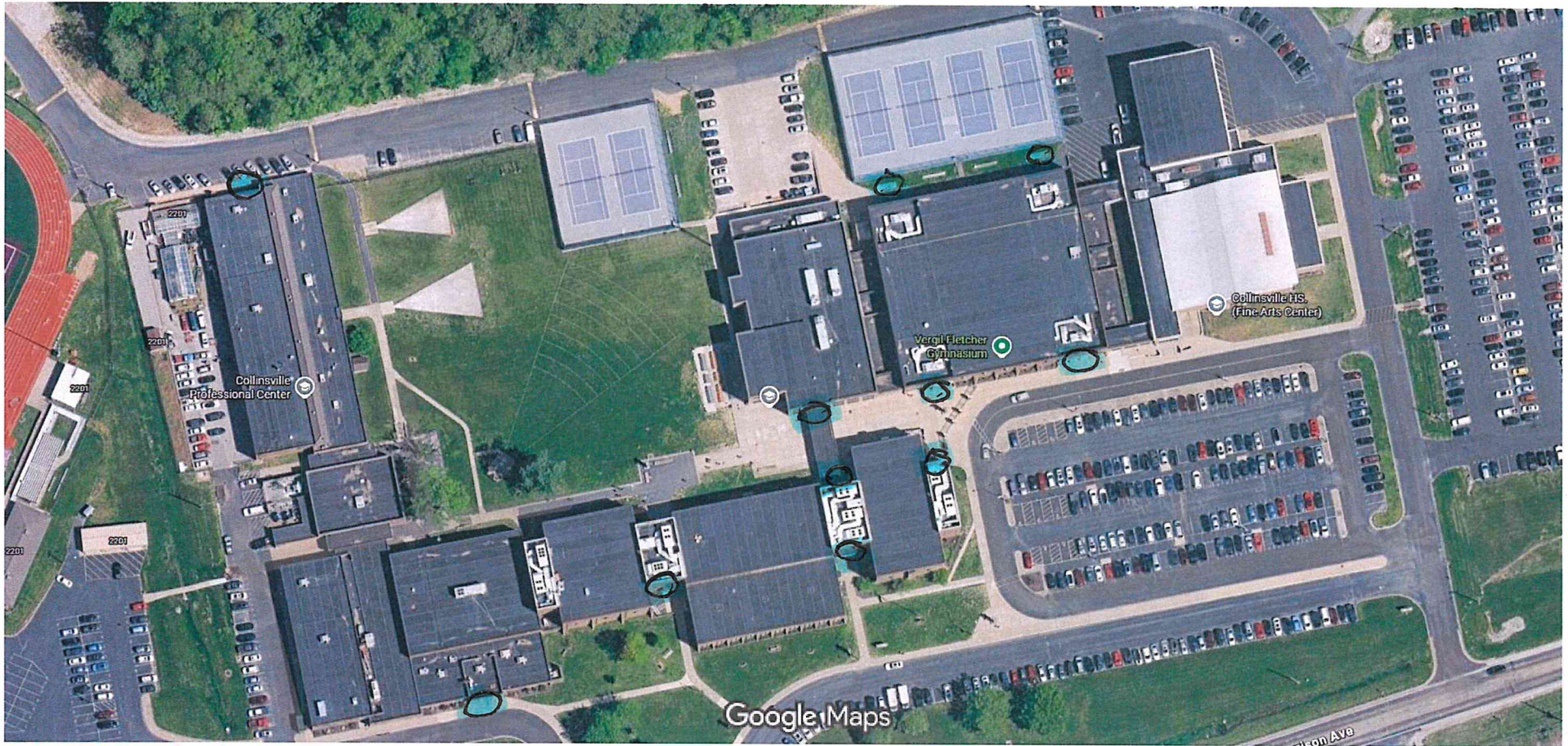
- 1st Trimester: August 17 – November 13 (59)
- 2nd Trimester: Nov. 16 – February 19 (57)
- 3rd Trimester: February 22 – May 21 (58)

Legal School Holiday	X
Institute Day	<input type="checkbox"/>
Inservice Day	IS
Non-Attendance Day	=
Parent/Teacher Conference	PT
Thirty (30) minute early dismissal on Wednesdays.....	—

*Last Student Attendance Day – May 28

This date includes the use of 5 emergency days. If no emergency days are used, the last day of school would be May 21.

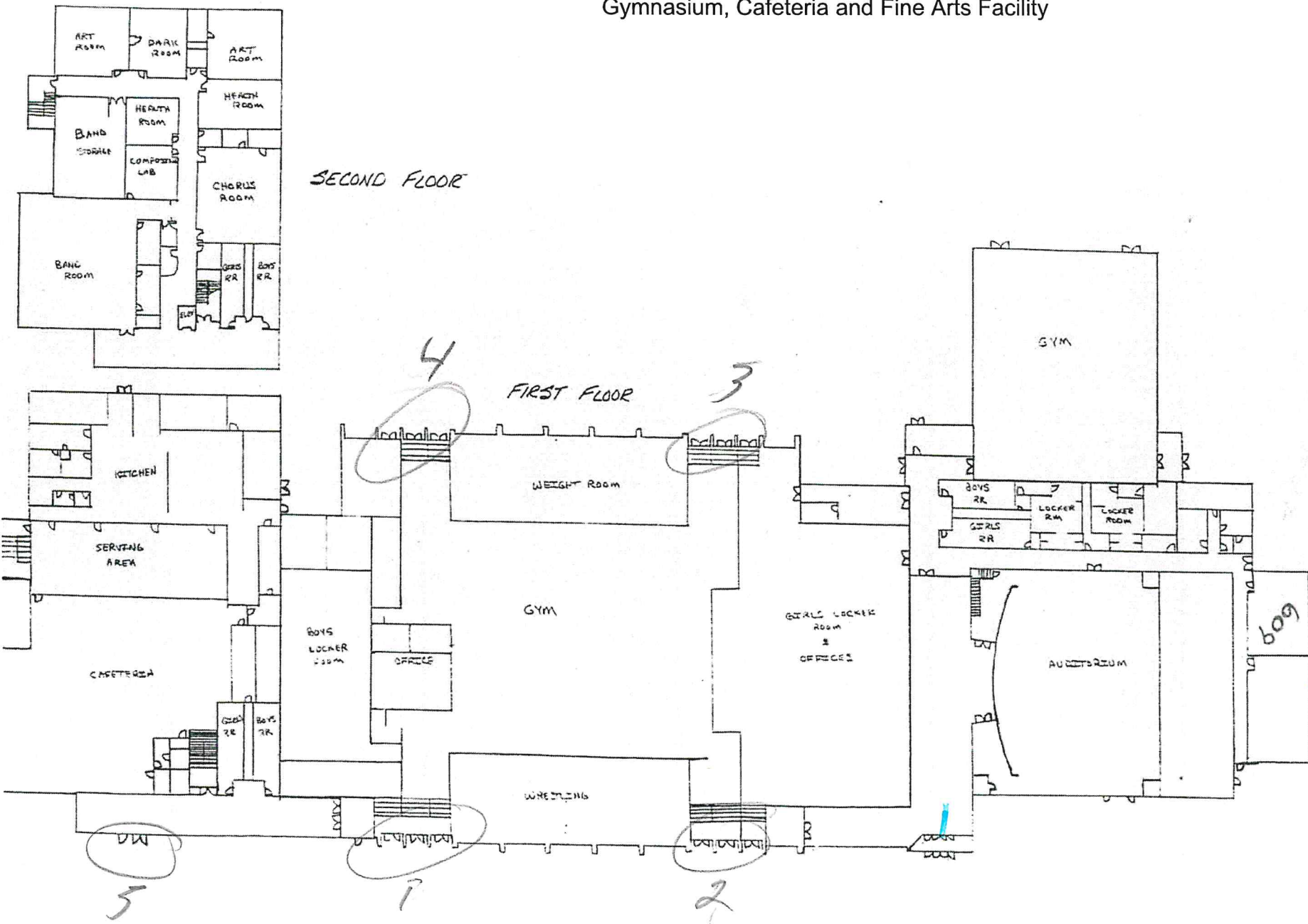
10.7. Authorization to Seek Bids for CHS
Exterior Door Replacements



Imagery ©2025 Airbus, Maxar Technologies, Vexcel Imaging US, Inc., Map data ©2025 Google 50 ft

11 storefronts

Collinsville High School Gymnasium, Cafeteria and Fine Arts Facility



10.8. Consider Bid for Collinsville High School
Varsity Baseball Field - Concrete Package

DECEMBER 15, 2025



COLLINSVILLE CUSD #10

HIGH SCHOOL ATHLETIC COMPLEX



GMP PROPOSAL

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2. GMP Cost Opinion
3. Assumptions & Clarifications
4. Schedule

SECTION ONE



RECOMMENDATION LETTER

December 15, 2025

Board of Education
 Collinsville Community Unit School District #10
 201 West Clay Street
 Collinsville, IL 62234

Re: Collinsville Baseball Fields
 Bid Packages: 3, 4, 6, 22, 26, 31, 32.12 and 32.18
 HCS Project No. 24-080

Dear School Board Members:

Holland Construction Services, Inc. has reviewed the bids that opened publicly on November 4, 2025 for the Collinsville Baseball Athletic Facility and the re-bid on December 8, 2025.

After conversations with Brad Skertich and based on our review and analysis of the bids, we are pleased to make the following recommendations at this time. We have listed the pricing for addendum number one for the new concession stand as part of our recommendation.

As the Construction Manager for the project, Holland Construction Services, Inc. recommends that Collinsville CUSD #10, Board of Education award a contract for the work of Bid Packages 3, 4, 6, 22, 26, 31, 32.12 and 32.18 as follows:

Bid Package	Trade Contractor	Base Bid Amount	Alternate No.1
Bid Package No. 3 Concrete	RCS, Inc.	190,000	22,250
Bid Package No. 4 Masonry	Toenjes Masonry	52,960	107,660
Bid Package No. 6 General Trades/Carpentry	Millennium Construction	84,000	230,000
Bid Package No. 22 Plumbing	Haier Plumbing	112,000	101,000
Bid Package No. 26 Electrical	J.F. Electric	230,740	70,490
Bid Package No. 31 Earthwork/Storm Sewer/Retaining Wall/Landscaping	J.P. Burns	595,380	
Bid Package No. 32.12 Asphalt Pavement	Rooters Asphalt	68,725	
Bid Package No. 32.18 Sports Field Construction	Holland General Contractors	999,100	

A bid tabulation which lists the results of all contractors in each respective bid category is attached.

The above recommendations are hereby submitted to the Board of Education for review, discussion, and approval. Upon approval by the Board of Education, Holland Construction Services, Inc. shall initiate Letters of Intent and Contracts immediately with each approved contractor.

Also included within this Letter of Recommendation Package is the Guaranteed Maximum Price Estimate, Assumptions & Clarifications and Construction Bid Schedule.

We look forward to working with you on this project and making your building program a complete success.

Sincerely,
HOLLAND CONSTRUCTION SERVICES, INC.

Nathan Munie
Preconstruction Project Director



Owner: Collinsville Baseball Field
Job Name & Number: 24-080 Collinsville Athletic Complex
 Address: Collinsville, IL



BID TABULATION

Bid Opening: 10/16/2025 @ 2PM

Bid Package	Contractor	Base Bid	Add. No. 1	Add. No. 2	Bid Bond	Cashier's Check	Alternate No. 1	Alternate No. 2	Alternate No. 3	Alternate No. 4	Alternate No. 5	Alternate No. 6	Alternate No. 7	Alternate No. 8	NOTES
BP No. 3	Concrete														
	RCS Construction	\$ 213,475.00	Y	Y	Y		\$ 22,250.00								
	Litteken	\$ 386,000.00	Y	Y	Y		\$ 48,000.00								
BP No. 4	Masonry														
	Diecker Terry	\$ 57,640.00	Y	Y	Y		\$ 127,790.00								
	Gass Masonry	\$ 149,500.00	Y	Y	Y										
	Toejnes Brick	\$ 52,960.00	Y	Y	Y		\$ 107,660.00								
BP No. 6	General Trades/Carpentry														
	Holland General Contractors	\$ 93,500.00	Y	Y	Y		\$ 228,000.00								
	Titan Carpentry	\$ 97,900.00	Y	Y	Y		\$ 244,500.00								
	Litteken	\$ 148,000.00	Y	Y	Y		\$ 206,000.00								
	Millennium Construction	\$ 84,000.00	Y	Y	Y		\$ 230,000.00								
BP No. 22	Plumbing/Site Water/Site Sanitary Sewer														
	Haier Plumbing	\$ 112,000.00	Y	Y	Y		\$ 101,000.00								
	Litteken Plumbing	\$ 170,500.00	Y	Y	Y		\$ 59,300.00								
	Loelke Plumbing	\$ 205,750.00	Y	Y	Y		\$ 164,230.00								
BP No. 26	Electrical														
	Camp Electric	\$ 265,500.00	Y	Y	Y		\$ 42,000.00								
	JF Electric	\$ 230,740.00	Y	Y	Y		\$ 70,490.00								
	Lowry Electric	\$ 316,070.00	Y	Y	Y		\$ 72,120.00								
	Pyramid Electric	\$ 331,700.00	Y	Y	Y		\$ 51,120.00								
BP No. 31	Earthwork/Storm Sewer/Retaining Wall/Landscaping														
	JP Burns	\$ 885,100.00	Y	Y	Y										
	Gelly Excavating	\$ 903,466.00	Y	Y	Y										
	Mueth Excavating	\$ 1,036,387.00	Y	Y	Y										
BP No. 32.12	Asphalt Paving														
	Byrne & Jones	\$ 79,830.00	Y	Y	Y										
	Rooters	\$ 68,725.00	Y	Y	Y										
	Gleeson	\$ 83,600.00	Y	Y	Y										
BP No. 32.18	Sports Field Construction														
	Holland General Contractors	\$ 999,100.00	Y	Y	Y										
	Byrne and Jones	\$ 1,125,000.00	Y	Y	Y										
	Level-It Excavating	\$ 1,182,576.00	Y	Y	Y										
	Christ Brothers	\$ 100,000.00	Y	Y	Y										

Litteken Concrete and General Trades Combination	496,000
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SECTION TWO



GMP COST OPINION

Collinsville Baseball Field 11/4/2025

	BID PACKAGE	Base Bid	Concession Alternate
BP No. 3	Concrete	\$ 190,000	\$ 22,250
	HCS Supplemental	\$ -	
BP No. 4	Masonry	\$ 52,960	\$ 107,660
	HCS Supplemental	\$ -	
BP No. 6	General Trades/Carpentry	\$ 84,000	\$ 230,000
	HCS Supplemental	\$ -	
BP No. 22	Bid Package 22 Plumbing	\$ 112,000	\$ 101,000
	HCS Supplemental	\$ -	
BP No. 26	Electrical	\$ 230,740	\$ 70,490
	HCS Supplemental	\$ -	
BP No. 31	Earthwork/Storm Sewer/Retaining Wall/Landscaping	\$ 595,380	
	HCS Supplemental	\$ 78,378	
BP No. 32.12	Asphalt Paving	\$ 68,725	
	HCS Supplemental	\$ -	
BP No. 32.18	Sports Field Construction	\$ 999,100	
	HCS Supplemental	\$ -	
	General Conditions	\$ 218,603	\$ 6,741
	Performance Bond	\$ -	\$ -
	Builder's Risk	\$ -	
	General Liability Insurance	\$ 29,586	\$ 6,054
	SUBTOTAL	\$ 2,659,472	\$ 544,195
	Construction Contingency	\$ 79,784	\$ 16,326
	SUBTOTAL W/ CONTINGENCY	\$ 2,739,256	\$ 560,521
	CM FEE	\$ 109,570	\$ 22,421
	CONSTRUCTION COST OF WORK	\$ 2,848,827	\$ 582,942
	Preconstruction	\$ 46,500	
	CONSTRUCTION TOTAL WITH PRECON	\$ 2,895,327	\$ 582,942
	Add Alt. 1 Concession Stand	\$ 582,942	
	CONSTRUCTION COST OF WORK WITH ALTERNATES	\$ 3,478,269	\$ 582,942

Bid Alternates

Alt.1 Concession Stand	\$	582,942
-------------------------------	----	----------------

CM Supplemental	Description	Takeoff Quantity	Total Amount
BASE BID FIELD AND ROAD			
Bid Package 03 Concrete			
01 Trade Partner			
	Complete Concrete Sub-Quote - RCS	1.00 Isum	190,000
	01 Trade Partner		190,000
<hr/>			190,000
Bid Package 04 Masonry			
01 Trade Partner			
	Masonry Sub-Quote - Toejnes	1.00 Isum	52,960
	01 Trade Partner		52,960
<hr/>			52,960
Bid Package 06 General Trades			
01 Trade Partner			
	Rough Carpentry Sub-Quote - Millennium	1.00 Isum	84,000
	01 Trade Partner		84,000
<hr/>			84,000
Bid Package 22 Plumbing			
01 Trade Partner			
	Plumbing Sub-Quote - Haier	1.00 Isum	112,000
	01 Trade Partner		112,000
<hr/>			112,000
Bid Package 26 Electrical			
01 Trade Partner			
	Electrical Sub-Quote - JF Electric	1.00 Isum	230,740
	01 Trade Partner		230,740
<hr/>			230,740
Bid Package 31 Sitework and Utilities			
01 Trade Partner			
	Earthwork Sub-Quote - JP Burns	1.00 Isum	595,380
	01 Trade Partner		595,380
<hr/>			595,380
02 CM Supplemental			
	Install Temporary Staging Area	1,610.00 tons	25,581
	Staging Area Geotech'l Fabric	25,584.00 sqft	24,305
	Remove Temp Access/Staging	948.00 cuyd	13,183
	Private Utility Locate	1.00 ls	5,000
	Erosion Inspections	4.00 mnth	2,200
	Maintain Erosion Control - Once Per Week	18.00 ea	2,772
	Adverse Weather/Soil Modification	1.00 ls	5,337
	02 CM Supplemental		78,378
<hr/>			78,378
Bid Package 31 Sitework and Utilities			
			673,758

CM Supplemental	Description	Takeoff Quantity	Total Amount
Bid Package 32 Asphalt Paving			
01 Trade Partner			
	Asphalt Paving Sub-Quote - Rooters	1.00 lsum	68,725
	01 Trade Partner		68,725
<hr/>			68,725
Bid Package 32 Asphalt Paving			
68,725			
Bid Package 32 Sports Field Construction			
01 Trade Partner			
	Athletic & Recreational Surfacing Sub-Quote - Holland General Contractors	1.00 lsum	999,100
	01 Trade Partner		999,100
<hr/>			999,100
Bid Package 32 Sports Field Construction			
999,100			
General Conditions			
02 CM Supplemental			
	Superintendent I -2026	18.00 week	109,908
	General Superintendent - 2026	18.00 week	3,150
	Laborer	4.00 week	13,920
	Assistant Project Manager-2026	18.00 week	28,350
	Project Financial Coordinator & Admin-2026	18.00 week	5,040
	Superintendent Mileage	1,800.00 mile	1,188
	Project Manager Mileage	720.00 mile	475
	Construction Document Expense - Plan & Spec	1.00 sets	175
	Drone Photography	4.00 mnth	9,920
	Quality Control - 2026	18.00 week	4,680
	First Aid Supplies	18.00 week	360
	Fire Extinguishers	1.00 each	35
	Safety - 2026	18.00 week	4,680
	Job Trailer Drinking Water	90.00 day	248
	Chemical Toilets - 2 Cleans/Week	4.00 mnth	1,160
	Miscellaneous UPS/Fed Ex Delivery Charges	4.00 mnth	400
	Temp. Pedestrian Control Signage	2.00 each	514
	Project Signs (HCS)	1.00 each	1,434
	Storage Trailer - Holland 20' Conex	4.00 mnth	2,574
	Small Tools	4.00 mnth	4,800
	Periodic Site Clean Up	40.00 hour	3,480
	Final Site Cleanup	2.00 days	3,952
	Street Cleaning	2.00 each	1,696
	Dumpster Pickup - 30 yard - each	3.00 each	1,200
	Warranty/Closed Job Expense	2,500,000.00 dols	2,865
	VDC Layout Assistance	1.00 lsum	12,400
	02 CM Supplemental		218,603
<hr/>			218,603
General Conditions			
218,603			
Insurance			
02 CM Supplemental			
	Combined Insurance GL - Prof - Pol-Ph 1	2,629,886.00 dols	29,586
	02 CM Supplemental		29,586

CM Supplemental	Description	Takeoff Quantity	Total Amount
	Insurance		29,586
	Contingency		
02 CM Supplemental	Contingency	2,659,472.00 dols	79,784
02 CM Supplemental			79,784
	Contingency		79,784
	CM Fee		
02 CM Supplemental	Fee	2,739,256.00 dols	109,570
02 CM Supplemental			109,570
	CM Fee		109,570
	Preconstruction		
02 CM Supplemental	Preconstruction Services	1.00 lsum	46,500
02 CM Supplemental			46,500
	Preconstruction		46,500
BASE BID FIELD AND ROAD			2,895,327
CONCESSION STAND			
	Bid Package 03 Concrete		
01 Trade Partner	Complete Concrete Sub-Quote - RCS	1.00 lsum	22,250
01 Trade Partner			22,250
	Bid Package 03 Concrete		22,250
	Bid Package 04 Masonry		
01 Trade Partner	Masonry Sub-Quote - Toejnes	1.00 lsum	107,660
01 Trade Partner			107,660
	Bid Package 04 Masonry		107,660
	Bid Package 06 General Trades		
01 Trade Partner	Rough Carpentry Sub-Quote - Millennium	1.00 lsum	230,000
01 Trade Partner			230,000
	Bid Package 06 General Trades		230,000
	Bid Package 22 Plumbing		
01 Trade Partner	Plumbing Sub-Quote - Haier	1.00 lsum	101,000

GMP Cost Opinion
Collinsville Varsity Baseball Field GMP

CM Supplemental	Description	Takeoff Quantity	Total Amount
	01 Trade Partner		101,000
<hr/>			
	Bid Package 22 Plumbing		101,000
<hr/>			
	Bid Package 26 Electrical		
01 Trade Partner			
	Electrical Sub-Quote - JF Electric	1.00 lsum	70,490
01 Trade Partner			70,490
<hr/>			
	Bid Package 26 Electrical		70,490
<hr/>			
	General Conditions		
02 CM Supplemental			
	Laborer	1.50 week	5,220
	Final Cleanup (Janitor Serv) / sqft	1,282.00 sqft	1,521
02 CM Supplemental			6,741
<hr/>			
	General Conditions		6,741
<hr/>			
	Insurance		
02 CM Supplemental			
	Combined Insurance GL - Prof - Pol	538,141.00 dols	6,054
02 CM Supplemental			6,054
<hr/>			
	Insurance		6,054
<hr/>			
	Contingency		
02 CM Supplemental			
	Contingency	544,195.00 dols	16,326
02 CM Supplemental			16,326
<hr/>			
	Contingency		16,326
<hr/>			
	CM Fee		
02 CM Supplemental			
	Fee	560,521.00 dols	22,421
02 CM Supplemental			22,421
<hr/>			
	CM Fee		22,421
<hr/>			
	CONCESSION STAND		582,942

SECTION THREE



ASSUMPTIONS & CLARIFICATIONS



COLLINSVILLE BASEBALL ATHLETIC FACILITY
COLLINSVILLE, IL

Assumptions & Clarifications

GMP 12/15/2025

Please find attached Assumptions and Clarifications for our GMP cost opinion for the Athletic Facility for CUSD #10. Please review the attached detailed scope breakdown for further clarification.

General Requirements:

- Standard Insurance coverages are included.
- Builders Risk is by the owner. All builder's risk deductibles are considered a cost of work and not included in this proposal. Any deductibles will be considered a change order.
- Performance and Payment Bonds on trade partner bid packages are included.
- Sales Tax is not included.
- A 3% contingency is included and will remain in the final GMP.
- Temporary power and water consumption is not included. We have assumed the power and water will be available from the existing building.
- We have assumed that the site already fenced and have not included any additional temporary fencing.
- We have assumed that we will enter the site from Caseyville road and have included costs for a temporary road to enter the site.
- We have not included handling or disposing of any hazardous materials, nor are they anticipated.
- Cost Opinion is based on Construction Start in March of 2026.
- All owner furnished and installed equipment is scheduled to be delivered, installed, and connected prior to substantial completion by others. Additional supervision for the installation of the owner provided equipment is not included.
- BEP utilization is not included.
- We have not included any utility company fees, tap fees, or escrows in the base bid.
- Costs for Construction testing are not included.
- Costs for Building Permits are not included.
- Costs for construction staking and layout is not included. We have assumed this will be performed by Oates.
- All design and engineering are not included and are separate from the cost of work and not included.
- A one-year warranty is included.
- We have not included an onsite job trailer and planned to use the existing trailer at the CAVC building for the onsite office.
- In the event a new or increased tariff, tax, or assessment, whether adopted by a foreign, federal, state, or local government, which occurs or arises subsequent to the development or establishment of the contract price, whichever occurs first, the contract price shall be adjusted accordingly by change order. Similarly, should any such new or increased tariff, tax, or assessment have an impact on the cost of labor, materials, equipment, or work covered by a change order after the change order price had been developed or agreed upon, whichever occurs first, the change order price shall be correspondingly adjusted. This provision applies whether the new or increased tariff, tax, or assessment is imposed on Contractor or on any subcontractor or supplier at any tier.

Bid Package 03: Concrete

- We have assumed that based on the schedule, adverse weather concrete is not included in this pricing.

Bid Package 4: Masonry

- No clarifications

Bid Package 6: General Trades/Carpentry

- No clarifications

Bid Package 22: Plumbing

- We have not included any gas service to the building and have assumed this will be by Ameren if required.
- We have assumed that any water consumption charges will be by the school district.

Bid Package 23: HVAC

- We have assumed that temporary heating or cooling of the buildings will not be required during construction.

Bid Package 26: Electrical

- We have assumed that any electrical consumption charges will be by the school district.

Bid Package 31: Sitework and Utilities

- As a condition of the land purchase agreement, Petroff Companies will bring the field to grade and subgrade and have not included any grading of the field or surrounding area.
- We have assumed that the grading for the concession stand will be completed as shown per the documents.
- We have assumed that the settlement plate work required has been completed prior to Holland's mobilization.
- We have assumed that all trees onsite will be removed by Petroff Companies as part of their effort to remove dirt from the site and bring the site to grade.
- We have not included any allowances for soil remediation. Any soil remediation required will need to be addressed as a change order.
- Relocation of any existing buried cabling or utilities are not included.
- Any seeding or work outside of the limits of construction shown per the drawings is not included.
- Any relocation of overhead or underground power lines along Caseyville Road is not included and will be an owner cost.
- Our base bid includes the compost as shown, but we can offer a deduct if a different compost brand can be utilized.
- Our base bid includes maintenance of the grass outside of the baseball. If this maintenance can be done by the district, we can offer a deduct in the pricing.
- The retaining wall includes grid wall reinforcing for one hundred percent of the wall. If we can utilize this reinforcing for seventy-percent of the wall, we can offer a deduct in the pricing.

Bid Package 32.18: Sports Field Construction

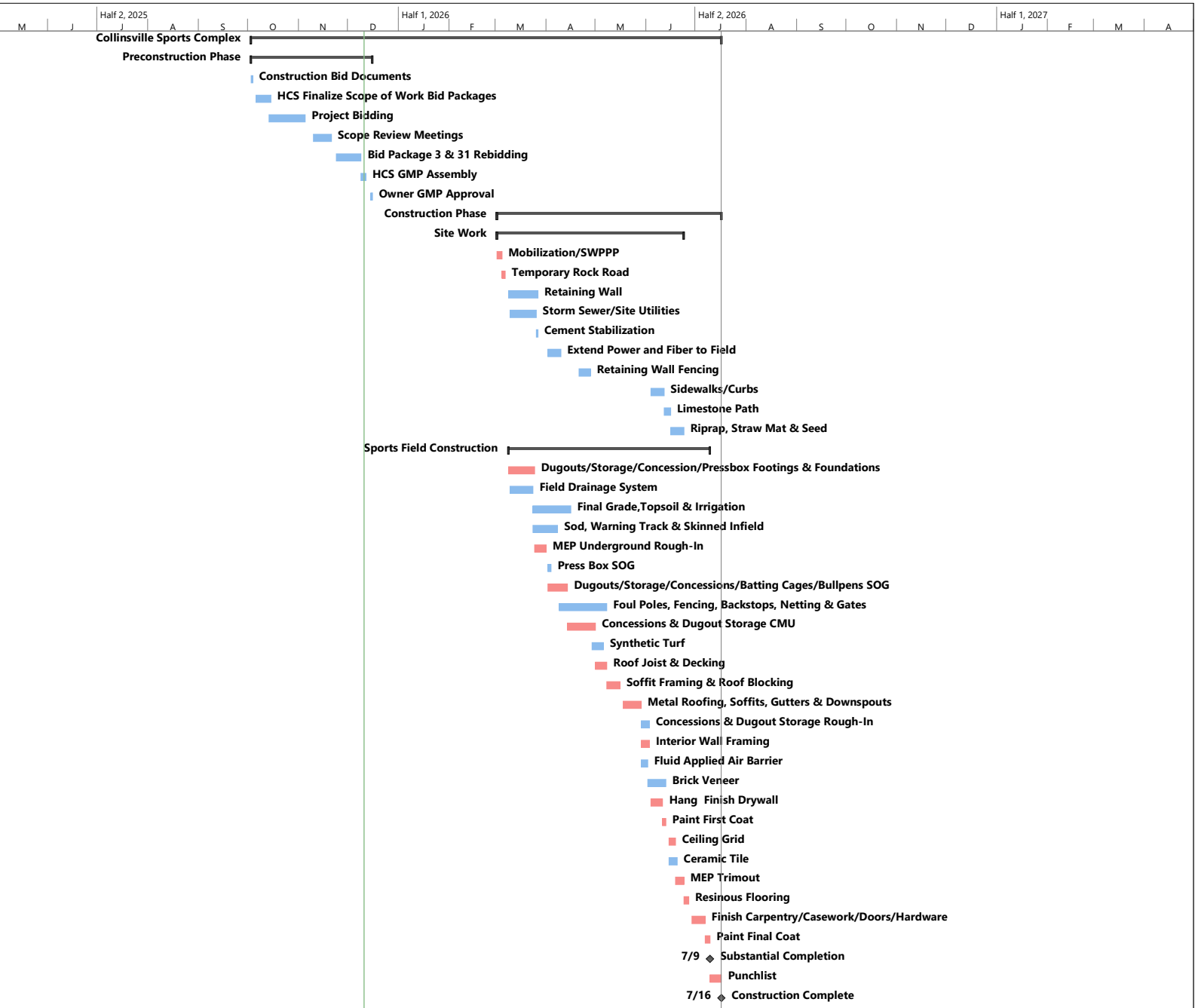
- No clarifications

SECTION FOUR



SCHEDULE

ID	Task Name	Duration	Start	Finish	
1	Collinsville Sports Complex	205 days	Fri 10/3/25	Thu 7/16/26	
2	Preconstruction Phase	52 days	Fri 10/3/25	Mon 12/15/25	
9	Construction Bid Documents	1 day	Fri 10/3/25	Fri 10/3/25	
3	HCS Finalize Scope of Work Bid Packages	7 days	Mon 10/6/25	Tue 10/14/25	
4	Project Bidding	16 days	Tue 10/14/25	Tue 11/4/25	
5	Scope Review Meetings	9 days	Mon 11/10/25	Thu 11/20/25	
6	Bid Package 3 & 31 Rebidding	11 days	Mon 11/24/25	Mon 12/8/25	
7	HCS GMP Assembly	3 days	Tue 12/9/25	Thu 12/11/25	
8	Owner GMP Approval	1 day	Mon 12/15/25	Mon 12/15/25	
10	Construction Phase	99 days	Mon 3/2/26	Thu 7/16/26	
11	Site Work	82 days	Mon 3/2/26	Tue 6/23/26	
12	Mobilization/SWPPP	3 days	Mon 3/2/26	Wed 3/4/26	
13	Temporary Rock Road	2 days	Thu 3/5/26	Fri 3/6/26	
15	Retaining Wall	12 days	Mon 3/9/26	Thu 3/26/26	
14	Storm Sewer/Site Utilities	10 days	Tue 3/10/26	Wed 3/25/26	
17	Cement Stabilization	1 day	Thu 3/26/26	Thu 3/26/26	
16	Extend Power and Fiber to Field	5 days	Thu 4/2/26	Thu 4/9/26	
19	Retaining Wall Fencing	5 days	Tue 4/21/26	Mon 4/27/26	
20	Sidewalks/Curbs	6 days	Thu 6/4/26	Thu 6/11/26	
21	Limestone Path	2 days	Fri 6/12/26	Mon 6/15/26	
18	Riprap, Straw Mat & Seed	5 days	Tue 6/16/26	Tue 6/23/26	
22	Sports Field Construction	89 days	Mon 3/9/26	Thu 7/9/26	
24	Dugouts/Storage/Concession/Pressbox Footings & Foundations	10 days	Mon 3/9/26	Tue 3/24/26	
23	Field Drainage System	8 days	Tue 3/10/26	Mon 3/23/26	
36	Final Grade,Topsoil & Irrigation	15 days	Tue 3/24/26	Wed 4/15/26	
37	Sod, Warning Track & Skinned Infield	10 days	Tue 3/24/26	Tue 4/7/26	
25	MEP Underground Rough-In	5 days	Wed 3/25/26	Tue 3/31/26	
26	Press Box SOG	2 days	Thu 4/2/26	Fri 4/3/26	
29	Dugouts/Storage/Concessions/Batting Cages/Bullpens SOG	7 days	Thu 4/2/26	Mon 4/13/26	
35	Foul Poles, Fencing, Backstops, Netting & Gates	20 days	Thu 4/9/26	Thu 5/7/26	
30	Concessions & Dugout Storage CMU	12 days	Tue 4/14/26	Thu 4/30/26	
34	Synthetic Turf	5 days	Wed 4/29/26	Tue 5/5/26	
28	Roof Joist & Decking	5 days	Fri 5/1/26	Thu 5/7/26	
27	Soffit Framing & Roof Blocking	5 days	Fri 5/8/26	Fri 5/15/26	
31	Metal Roofing, Soffits, Gutters & Downspouts	7 days	Mon 5/18/26	Thu 5/28/26	
32	Concessions & Dugout Storage Rough-In	3 days	Fri 5/29/26	Tue 6/2/26	
33	Interior Wall Framing	3 days	Fri 5/29/26	Tue 6/2/26	
38	Fluid Applied Air Barrier	2 days	Fri 5/29/26	Mon 6/1/26	
39	Brick Veneer	8 days	Tue 6/2/26	Fri 6/12/26	
40	Hang Finish Drywall	5 days	Thu 6/4/26	Wed 6/10/26	
41	Paint First Coat	2 days	Thu 6/11/26	Fri 6/12/26	
42	Ceiling Grid	3 days	Mon 6/15/26	Thu 6/18/26	
44	Ceramic Tile	4 days	Mon 6/15/26	Fri 6/19/26	
43	MEP Trimout	3 days	Fri 6/19/26	Tue 6/23/26	
45	Resinous Flooring	3 days	Wed 6/24/26	Fri 6/26/26	
46	Finish Carpentry/Casework/Doors/Hardware	5 days	Mon 6/29/26	Mon 7/6/26	
47	Paint Final Coat	2 days	Tue 7/7/26	Thu 7/9/26	
48	Substantial Completion	0 days	Thu 7/9/26	Thu 7/9/26	
49	Punchlist	5 days	Fri 7/10/26	Thu 7/16/26	
50	Construction Complete	0 days	Thu 7/16/26	Thu 7/16/26	



10.9. Consider Bid for Collinsville High School
Varsity Baseball Field - Masonry Package

DECEMBER 15, 2025



COLLINSVILLE CUSD #10

HIGH SCHOOL ATHLETIC COMPLEX



GMP PROPOSAL

TABLE OF CONTENTS



CONTENTS

1. Recommendation Letter
2. GMP Cost Opinion
3. Assumptions & Clarifications
4. Schedule

SECTION ONE



RECOMMENDATION LETTER

December 15, 2025

Board of Education
 Collinsville Community Unit School District #10
 201 West Clay Street
 Collinsville, IL 62234

Re: Collinsville Baseball Fields
 Bid Packages: 3, 4, 6, 22, 26, 31, 32.12 and 32.18
 HCS Project No. 24-080

Dear School Board Members:

Holland Construction Services, Inc. has reviewed the bids that opened publicly on November 4, 2025 for the Collinsville Baseball Athletic Facility and the re-bid on December 8, 2025.

After conversations with Brad Skertich and based on our review and analysis of the bids, we are pleased to make the following recommendations at this time. We have listed the pricing for addendum number one for the new concession stand as part of our recommendation.

As the Construction Manager for the project, Holland Construction Services, Inc. recommends that Collinsville CUSD #10, Board of Education award a contract for the work of Bid Packages 3, 4, 6, 22, 26, 31, 32.12 and 32.18 as follows:

Bid Package	Trade Contractor	Base Bid Amount	Alternate No.1
Bid Package No. 3 Concrete	RCS, Inc.	190,000	22,250
Bid Package No. 4 Masonry	Toenjes Masonry	52,960	107,660
Bid Package No. 6 General Trades/Carpentry	Millennium Construction	84,000	230,000
Bid Package No. 22 Plumbing	Haier Plumbing	112,000	101,000
Bid Package No. 26 Electrical	J.F. Electric	230,740	70,490
Bid Package No. 31 Earthwork/Storm Sewer/Retaining Wall/Landscaping	J.P. Burns	595,380	
Bid Package No. 32.12 Asphalt Pavement	Rooters Asphalt	68,725	
Bid Package No. 32.18 Sports Field Construction	Holland General Contractors	999,100	

A bid tabulation which lists the results of all contractors in each respective bid category is attached.

The above recommendations are hereby submitted to the Board of Education for review, discussion, and approval. Upon approval by the Board of Education, Holland Construction Services, Inc. shall initiate Letters of Intent and Contracts immediately with each approved contractor.

Also included within this Letter of Recommendation Package is the Guaranteed Maximum Price Estimate, Assumptions & Clarifications and Construction Bid Schedule.

We look forward to working with you on this project and making your building program a complete success.

Sincerely,
HOLLAND CONSTRUCTION SERVICES, INC.

Nathan Munie
Preconstruction Project Director



Owner: Collinsville Baseball Field
Job Name & Number: 24-080 Collinsville Athletic Complex
 Address: Collinsville, IL



BID TABULATION

Bid Opening: 10/16/2025 @ 2PM

Bid Package	Contractor	Base Bid	Add. No. 1	Add. No. 2	Bid Bond	Cashier's Check	Alternate No. 1	Alternate No. 2	Alternate No. 3	Alternate No. 4	Alternate No. 5	Alternate No. 6	Alternate No. 7	Alternate No. 8	NOTES
BP No. 3	Concrete														
	RCS Construction	\$ 213,475.00	Y	Y	Y		\$ 22,250.00								
	Litteken	\$ 386,000.00	Y	Y	Y		\$ 48,000.00								
BP No. 4	Masonry														
	Diecker Terry	\$ 57,640.00	Y	Y	Y		\$ 127,790.00								
	Gass Masonry	\$ 149,500.00	Y	Y	Y										
	Toejnes Brick	\$ 52,960.00	Y	Y	Y		\$ 107,660.00								
BP No. 6	General Trades/Carpentry														
	Holland General Contractors	\$ 93,500.00	Y	Y	Y		\$ 228,000.00								
	Titan Carpentry	\$ 97,900.00	Y	Y	Y		\$ 244,500.00								
	Litteken	\$ 148,000.00	Y	Y	Y		\$ 206,000.00								
	Millennium Construction	\$ 84,000.00	Y	Y	Y		\$ 230,000.00								
BP No. 22	Plumbing/Site Water/Site Sanitary Sewer														
	Haier Plumbing	\$ 112,000.00	Y	Y	Y		\$ 101,000.00								
	Litteken Plumbing	\$ 170,500.00	Y	Y	Y		\$ 59,300.00								
	Loelke Plumbing	\$ 205,750.00	Y	Y	Y		\$ 164,230.00								
BP No. 26	Electrical														
	Camp Electric	\$ 265,500.00	Y	Y	Y		\$ 42,000.00								
	JF Electric	\$ 230,740.00	Y	Y	Y		\$ 70,490.00								
	Lowry Electric	\$ 316,070.00	Y	Y	Y		\$ 72,120.00								
	Pyramid Electric	\$ 331,700.00	Y	Y	Y		\$ 51,120.00								
BP No. 31	Earthwork/Storm Sewer/Retaining Wall/Landscaping														
	JP Burns	\$ 885,100.00	Y	Y	Y										
	Gelly Excavating	\$ 903,466.00	Y	Y	Y										
	Mueth Excavating	\$ 1,036,387.00	Y	Y	Y										
BP No. 32.12	Asphalt Paving														
	Byrne & Jones	\$ 79,830.00	Y	Y	Y										
	Rooters	\$ 68,725.00	Y	Y	Y										
	Gleeson	\$ 83,600.00	Y	Y	Y										
BP No. 32.18	Sports Field Construction														
	Holland General Contractors	\$ 999,100.00	Y	Y	Y										
	Byrne and Jones	\$ 1,125,000.00	Y	Y	Y										
	Level-It Excavating	\$ 1,182,576.00	Y	Y	Y										
	Christ Brothers	\$ 100,000.00	Y	Y	Y										

Litteken Concrete and General Trades Combination	496,000
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SECTION TWO



GMP COST OPINION

Collinsville Baseball Field 11/4/2025

	BID PACKAGE	Base Bid	Concession Alternate
BP No. 3	Concrete	\$ 190,000	\$ 22,250
	HCS Supplemental	\$ -	
BP No. 4	Masonry	\$ 52,960	\$ 107,660
	HCS Supplemental	\$ -	
BP No. 6	General Trades/Carpentry	\$ 84,000	\$ 230,000
	HCS Supplemental	\$ -	
BP No. 22	Bid Package 22 Plumbing	\$ 112,000	\$ 101,000
	HCS Supplemental	\$ -	
BP No. 26	Electrical	\$ 230,740	\$ 70,490
	HCS Supplemental	\$ -	
BP No. 31	Earthwork/Storm Sewer/Retaining Wall/Landscaping	\$ 595,380	
	HCS Supplemental	\$ 78,378	
BP No. 32.12	Asphalt Paving	\$ 68,725	
	HCS Supplemental	\$ -	
BP No. 32.18	Sports Field Construction	\$ 999,100	
	HCS Supplemental	\$ -	
	General Conditions	\$ 218,603	\$ 6,741
	Performance Bond	\$ -	\$ -
	Builder's Risk	\$ -	
	General Liability Insurance	\$ 29,586	\$ 6,054
	SUBTOTAL	\$ 2,659,472	\$ 544,195
	Construction Contingency	\$ 79,784	\$ 16,326
	SUBTOTAL W/ CONTINGENCY	\$ 2,739,256	\$ 560,521
	CM FEE	\$ 109,570	\$ 22,421
	CONSTRUCTION COST OF WORK	\$ 2,848,827	\$ 582,942
	Preconstruction	\$ 46,500	
	CONSTRUCTION TOTAL WITH PRECON	\$ 2,895,327	\$ 582,942
	Add Alt. 1 Concession Stand	\$ 582,942	
	CONSTRUCTION COST OF WORK WITH ALTERNATES	\$ 3,478,269	\$ 582,942

Bid Alternates

Alt.1 Concession Stand	\$	582,942
-------------------------------	----	----------------

CM Supplemental	Description	Takeoff Quantity	Total Amount
BASE BID FIELD AND ROAD			
Bid Package 03 Concrete			
01 Trade Partner			
	Complete Concrete Sub-Quote - RCS	1.00 Isum	190,000
	01 Trade Partner		190,000
<hr/>			190,000
Bid Package 03 Concrete			
Bid Package 04 Masonry			
01 Trade Partner			
	Masonry Sub-Quote - Toejnes	1.00 Isum	52,960
	01 Trade Partner		52,960
<hr/>			52,960
Bid Package 04 Masonry			
Bid Package 06 General Trades			
01 Trade Partner			
	Rough Carpentry Sub-Quote - Millennium	1.00 Isum	84,000
	01 Trade Partner		84,000
<hr/>			84,000
Bid Package 06 General Trades			
Bid Package 22 Plumbing			
01 Trade Partner			
	Plumbing Sub-Quote - Haier	1.00 Isum	112,000
	01 Trade Partner		112,000
<hr/>			112,000
Bid Package 22 Plumbing			
Bid Package 26 Electrical			
01 Trade Partner			
	Electrical Sub-Quote - JF Electric	1.00 Isum	230,740
	01 Trade Partner		230,740
<hr/>			230,740
Bid Package 26 Electrical			
Bid Package 31 Sitework and Utilities			
01 Trade Partner			
	Earthwork Sub-Quote - JP Burns	1.00 Isum	595,380
	01 Trade Partner		595,380
<hr/>			595,380
02 CM Supplemental			
	Install Temporary Staging Area	1,610.00 tons	25,581
	Staging Area Geotech'l Fabric	25,584.00 sqft	24,305
	Remove Temp Access/Staging	948.00 cuyd	13,183
	Private Utility Locate	1.00 ls	5,000
	Erosion Inspections	4.00 mnth	2,200
	Maintain Erosion Control - Once Per Week	18.00 ea	2,772
	Adverse Weather/Soil Modification	1.00 ls	5,337
	02 CM Supplemental		78,378
<hr/>			78,378
Bid Package 31 Sitework and Utilities			
			673,758

CM Supplemental	Description	Takeoff Quantity	Total Amount
	Bid Package 32 Asphalt Paving		
01 Trade Partner			
	Asphalt Paving Sub-Quote - Rooters	1.00 lsum	68,725
	01 Trade Partner		68,725
<hr/>			
	Bid Package 32 Asphalt Paving		68,725
	Bid Package 32 Sports Field Construction		
01 Trade Partner			
	Athletic & Recreational Surfacing Sub-Quote - Holland General Contractors	1.00 lsum	999,100
	01 Trade Partner		999,100
<hr/>			
	Bid Package 32 Sports Field Construction		999,100
	General Conditions		
02 CM Supplemental			
	Superintendent I -2026	18.00 week	109,908
	General Superintendent - 2026	18.00 week	3,150
	Laborer	4.00 week	13,920
	Assistant Project Manager-2026	18.00 week	28,350
	Project Financial Coordinator & Admin-2026	18.00 week	5,040
	Superintendent Mileage	1,800.00 mile	1,188
	Project Manager Mileage	720.00 mile	475
	Construction Document Expense - Plan & Spec	1.00 sets	175
	Drone Photography	4.00 mnth	9,920
	Quality Control - 2026	18.00 week	4,680
	First Aid Supplies	18.00 week	360
	Fire Extinguishers	1.00 each	35
	Safety - 2026	18.00 week	4,680
	Job Trailer Drinking Water	90.00 day	248
	Chemical Toilets - 2 Cleans/Week	4.00 mnth	1,160
	Miscellaneous UPS/Fed Ex Delivery Charges	4.00 mnth	400
	Temp. Pedestrian Control Signage	2.00 each	514
	Project Signs (HCS)	1.00 each	1,434
	Storage Trailer - Holland 20' Conex	4.00 mnth	2,574
	Small Tools	4.00 mnth	4,800
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	Street Cleaning	2.00 each	1,696
	Dumpster Pickup - 30 yard - each	3.00 each	1,200
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	Contingency		79,784
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02 CM Supplemental	Fee	2,739,256.00 dols	109,570
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	Preconstruction		
02 CM Supplemental	Preconstruction Services	1.00 lsum	46,500
02 CM Supplemental			46,500
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BASE BID FIELD AND ROAD			2,895,327
CONCESSION STAND			
Bid Package 03 Concrete			
01 Trade Partner	Complete Concrete Sub-Quote - RCS	1.00 lsum	22,250
01 Trade Partner			22,250
	Bid Package 03 Concrete		22,250
Bid Package 04 Masonry			
01 Trade Partner	Masonry Sub-Quote - Toejnes	1.00 lsum	107,660
01 Trade Partner			107,660
	Bid Package 04 Masonry		107,660
Bid Package 06 General Trades			
01 Trade Partner	Rough Carpentry Sub-Quote - Millennium	1.00 lsum	230,000
01 Trade Partner			230,000
	Bid Package 06 General Trades		230,000
Bid Package 22 Plumbing			
01 Trade Partner	Plumbing Sub-Quote - Haier	1.00 lsum	101,000

GMP Cost Opinion
Collinsville Varsity Baseball Field GMP

CM Supplemental	Description	Takeoff Quantity	Total Amount
	01 Trade Partner		101,000
	Bid Package 22 Plumbing		101,000
	Bid Package 26 Electrical		
01 Trade Partner			
	Electrical Sub-Quote - JF Electric	1.00 lsum	70,490
01 Trade Partner			70,490
	Bid Package 26 Electrical		70,490
	General Conditions		
02 CM Supplemental			
	Laborer	1.50 week	5,220
	Final Cleanup (Janitor Serv) / sqft	1,282.00 sqft	1,521
02 CM Supplemental			6,741
	General Conditions		6,741
	Insurance		
02 CM Supplemental			
	Combined Insurance GL - Prof - Pol	538,141.00 dols	6,054
02 CM Supplemental			6,054
	Insurance		6,054
	Contingency		
02 CM Supplemental			
	Contingency	544,195.00 dols	16,326
02 CM Supplemental			16,326
	Contingency		16,326
	CM Fee		
02 CM Supplemental			
	Fee	560,521.00 dols	22,421
02 CM Supplemental			22,421
	CM Fee		22,421
	CONCESSION STAND		582,942

SECTION THREE



ASSUMPTIONS & CLARIFICATIONS



COLLINSVILLE BASEBALL ATHLETIC FACILITY
COLLINSVILLE, IL

Assumptions & Clarifications

GMP 12/15/2025

Please find attached Assumptions and Clarifications for our GMP cost opinion for the Athletic Facility for CUSD #10. Please review the attached detailed scope breakdown for further clarification.

General Requirements:

- Standard Insurance coverages are included.
- Builders Risk is by the owner. All builder's risk deductibles are considered a cost of work and not included in this proposal. Any deductibles will be considered a change order.
- Performance and Payment Bonds on trade partner bid packages are included.
- Sales Tax is not included.
- A 3% contingency is included and will remain in the final GMP.
- Temporary power and water consumption is not included. We have assumed the power and water will be available from the existing building.
- We have assumed that the site already fenced and have not included any additional temporary fencing.
- We have assumed that we will enter the site from Caseyville road and have included costs for a temporary road to enter the site.
- We have not included handling or disposing of any hazardous materials, nor are they anticipated.
- Cost Opinion is based on Construction Start in March of 2026.
- All owner furnished and installed equipment is scheduled to be delivered, installed, and connected prior to substantial completion by others. Additional supervision for the installation of the owner provided equipment is not included.
- BEP utilization is not included.
- We have not included any utility company fees, tap fees, or escrows in the base bid.
- Costs for Construction testing are not included.
- Costs for Building Permits are not included.
- Costs for construction staking and layout is not included. We have assumed this will be performed by Oates.
- All design and engineering are not included and are separate from the cost of work and not included.
- A one-year warranty is included.
- We have not included an onsite job trailer and planned to use the existing trailer at the CAVC building for the onsite office.
- In the event a new or increased tariff, tax, or assessment, whether adopted by a foreign, federal, state, or local government, which occurs or arises subsequent to the development or establishment of the contract price, whichever occurs first, the contract price shall be adjusted accordingly by change order. Similarly, should any such new or increased tariff, tax, or assessment have an impact on the cost of labor, materials, equipment, or work covered by a change order after the change order price had been developed or agreed upon, whichever occurs first, the change order price shall be correspondingly adjusted. This provision applies whether the new or increased tariff, tax, or assessment is imposed on Contractor or on any subcontractor or supplier at any tier.

Bid Package 03: Concrete

- We have assumed that based on the schedule, adverse weather concrete is not included in this pricing.

Bid Package 4: Masonry

- No clarifications

Bid Package 6: General Trades/Carpentry

- No clarifications

Bid Package 22: Plumbing

- We have not included any gas service to the building and have assumed this will be by Ameren if required.
- We have assumed that any water consumption charges will be by the school district.

Bid Package 23: HVAC

- We have assumed that temporary heating or cooling of the buildings will not be required during construction.

Bid Package 26: Electrical

- We have assumed that any electrical consumption charges will be by the school district.

Bid Package 31: Sitework and Utilities

- As a condition of the land purchase agreement, Petroff Companies will bring the field to grade and subgrade and have not included any grading of the field or surrounding area.
- We have assumed that the grading for the concession stand will be completed as shown per the documents.
- We have assumed that the settlement plate work required has been completed prior to Holland's mobilization.
- We have assumed that all trees onsite will be removed by Petroff Companies as part of their effort to remove dirt from the site and bring the site to grade.
- We have not included any allowances for soil remediation. Any soil remediation required will need to be addressed as a change order.
- Relocation of any existing buried cabling or utilities are not included.
- Any seeding or work outside of the limits of construction shown per the drawings is not included.
- Any relocation of overhead or underground power lines along Caseyville Road is not included and will be an owner cost.
- Our base bid includes the compost as shown, but we can offer a deduct if a different compost brand can be utilized.
- Our base bid includes maintenance of the grass outside of the baseball. If this maintenance can be done by the district, we can offer a deduct in the pricing.
- The retaining wall includes grid wall reinforcing for one hundred percent of the wall. If we can utilize this reinforcing for seventy-percent of the wall, we can offer a deduct in the pricing.

Bid Package 32.18: Sports Field Construction

- No clarifications

SECTION FOUR



SCHEDULE

ID	Task Name	Duration	Start	Finish	Gantt Chart (Collinsville Sports Complex)																											
					Half 2, 2025							Half 1, 2026							Half 2, 2026							Half 1, 2027						
					M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	J	F	M	A
1	Collinsville Sports Complex	205 days	Fri 10/3/25	Thu 7/16/26	Collinsville Sports Complex																											
2	Preconstruction Phase	52 days	Fri 10/3/25	Mon 12/15/25	Preconstruction Phase																											
9	Construction Bid Documents	1 day	Fri 10/3/25	Fri 10/3/25	Construction Bid Documents																											
3	HCS Finalize Scope of Work Bid Packages	7 days	Mon 10/6/25	Tue 10/14/25	HCS Finalize Scope of Work Bid Packages																											
4	Project Bidding	16 days	Tue 10/14/25	Tue 11/4/25	Project Bidding																											
5	Scope Review Meetings	9 days	Mon 11/10/25	Thu 11/20/25	Scope Review Meetings																											
6	Bid Package 3 & 31 Rebidding	11 days	Mon 11/24/25	Mon 12/8/25	Bid Package 3 & 31 Rebidding																											
7	HCS GMP Assembly	3 days	Tue 12/9/25	Thu 12/11/25	HCS GMP Assembly																											
8	Owner GMP Approval	1 day	Mon 12/15/25	Mon 12/15/25	Owner GMP Approval																											
10	Construction Phase	99 days	Mon 3/2/26	Thu 7/16/26	Construction Phase																											
11	Site Work	82 days	Mon 3/2/26	Tue 6/23/26	Site Work																											
12	Mobilization/SWPPP	3 days	Mon 3/2/26	Wed 3/4/26	Mobilization/SWPPP																											
13	Temporary Rock Road	2 days	Thu 3/5/26	Fri 3/6/26	Temporary Rock Road																											
15	Retaining Wall	12 days	Mon 3/9/26	Thu 3/26/26	Retaining Wall																											
14	Storm Sewer/Site Utilities	10 days	Tue 3/10/26	Wed 3/25/26	Storm Sewer/Site Utilities																											
17	Cement Stabilization	1 day	Thu 3/26/26	Thu 3/26/26	Cement Stabilization																											
16	Extend Power and Fiber to Field	5 days	Thu 4/2/26	Thu 4/9/26	Extend Power and Fiber to Field																											
19	Retaining Wall Fencing	5 days	Tue 4/21/26	Mon 4/27/26	Retaining Wall Fencing																											
20	Sidewalks/Curbs	6 days	Thu 6/4/26	Thu 6/11/26	Sidewalks/Curbs																											
21	Limestone Path	2 days	Fri 6/12/26	Mon 6/15/26	Limestone Path																											
18	Riprap, Straw Mat & Seed	5 days	Tue 6/16/26	Tue 6/23/26	Riprap, Straw Mat & Seed																											
22	Sports Field Construction	89 days	Mon 3/9/26	Thu 7/9/26	Sports Field Construction																											
24	Dugouts/Storage/Concession/Pressbox Footings & Foundations	10 days	Mon 3/9/26	Tue 3/24/26	Dugouts/Storage/Concession/Pressbox Footings & Foundations																											
23	Field Drainage System	8 days	Tue 3/10/26	Mon 3/23/26	Field Drainage System																											
36	Final Grade,Topsoil & Irrigation	15 days	Tue 3/24/26	Wed 4/15/26	Final Grade,Topsoil & Irrigation																											
37	Sod, Warning Track & Skinned Infield	10 days	Tue 3/24/26	Tue 4/7/26	Sod, Warning Track & Skinned Infield																											
25	MEP Underground Rough-In	5 days	Wed 3/25/26	Tue 3/31/26	MEP Underground Rough-In																											
26	Press Box SOG	2 days	Thu 4/2/26	Fri 4/3/26	Press Box SOG																											
29	Dugouts/Storage/Concessions/Batting Cages/Bullpens SOG	7 days	Thu 4/2/26	Mon 4/13/26	Dugouts/Storage/Concessions/Batting Cages/Bullpens SOG																											
35	Foul Poles, Fencing, Backstops, Netting & Gates	20 days	Thu 4/9/26	Thu 5/7/26	Foul Poles, Fencing, Backstops, Netting & Gates																											
30	Concessions & Dugout Storage CMU	12 days	Tue 4/14/26	Thu 4/30/26	Concessions & Dugout Storage CMU																											
34	Synthetic Turf	5 days	Wed 4/29/26	Tue 5/5/26	Synthetic Turf																											
28	Roof Joist & Decking	5 days	Fri 5/1/26	Thu 5/7/26	Roof Joist & Decking																											
27	Soffit Framing & Roof Blocking	5 days	Fri 5/8/26	Fri 5/15/26	Soffit Framing & Roof Blocking																											
31	Metal Roofing, Soffits, Gutters & Downspouts	7 days	Mon 5/18/26	Thu 5/28/26	Metal Roofing, Soffits, Gutters & Downspouts																											
32	Concessions & Dugout Storage Rough-In	3 days	Fri 5/29/26	Tue 6/2/26	Concessions & Dugout Storage Rough-In																											
33	Interior Wall Framing	3 days	Fri 5/29/26	Tue 6/2/26	Interior Wall Framing																											
38	Fluid Applied Air Barrier	2 days	Fri 5/29/26	Mon 6/1/26	Fluid Applied Air Barrier																											
39	Brick Veneer	8 days	Tue 6/2/26	Fri 6/12/26	Brick Veneer																											
40	Hang Finish Drywall	5 days	Thu 6/4/26	Wed 6/10/26	Hang Finish Drywall																											
41	Paint First Coat	2 days	Thu 6/11/26	Fri 6/12/26	Paint First Coat																											
42	Ceiling Grid	3 days	Mon 6/15/26	Thu 6/18/26	Ceiling Grid																											
44	Ceramic Tile	4 days	Mon 6/15/26	Fri 6/19/26	Ceramic Tile																											
43	MEP Trimout	3 days	Fri 6/19/26	Tue 6/23/26	MEP Trimout																											
45	Resinous Flooring	3 days	Wed 6/24/26	Fri 6/26/26	Resinous Flooring																											
46	Finish Carpentry/Casework/Doors/Hardware	5 days	Mon 6/29/26	Mon 7/6/26	Finish Carpentry/Casework/Doors/Hardware																											
47	Paint Final Coat	2 days	Tue 7/7/26	Thu 7/9/26	Paint Final Coat																											
48	Substantial Completion	0 days	Thu 7/9/26	Thu 7/9/26	7/9 ♦ Substantial Completion																											
49	Punchlist	5 days	Fri 7/10/26	Thu 7/16/26	Punchlist																											
50	Construction Complete	0 days	Thu 7/16/26	Thu 7/16/26	7/16 ♦ Construction Complete																											



10.10. Consider Bid for Collinsville High School
Varsity Baseball Field - General Trades/Carpentry
Package

DECEMBER 15, 2025



COLLINSVILLE CUSD #10

HIGH SCHOOL ATHLETIC COMPLEX



GMP PROPOSAL

TABLE OF CONTENTS



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1. Recommendation Letter
2. GMP Cost Opinion
3. Assumptions & Clarifications
4. Schedule

SECTION ONE



RECOMMENDATION LETTER

December 15, 2025

Board of Education
 Collinsville Community Unit School District #10
 201 West Clay Street
 Collinsville, IL 62234

Re: Collinsville Baseball Fields
 Bid Packages: 3, 4, 6, 22, 26, 31, 32.12 and 32.18
 HCS Project No. 24-080

Dear School Board Members:

Holland Construction Services, Inc. has reviewed the bids that opened publicly on November 4, 2025 for the Collinsville Baseball Athletic Facility and the re-bid on December 8, 2025.

After conversations with Brad Skertich and based on our review and analysis of the bids, we are pleased to make the following recommendations at this time. We have listed the pricing for addendum number one for the new concession stand as part of our recommendation.

As the Construction Manager for the project, Holland Construction Services, Inc. recommends that Collinsville CUSD #10, Board of Education award a contract for the work of Bid Packages 3, 4, 6, 22, 26, 31, 32.12 and 32.18 as follows:

Bid Package	Trade Contractor	Base Bid Amount	Alternate No.1
Bid Package No. 3 Concrete	RCS, Inc.	190,000	22,250
Bid Package No. 4 Masonry	Toenjes Masonry	52,960	107,660
Bid Package No. 6 General Trades/Carpentry	Millennium Construction	84,000	230,000
Bid Package No. 22 Plumbing	Haier Plumbing	112,000	101,000
Bid Package No. 26 Electrical	J.F. Electric	230,740	70,490
Bid Package No. 31 Earthwork/Storm Sewer/Retaining Wall/Landscaping	J.P. Burns	595,380	
Bid Package No. 32.12 Asphalt Pavement	Rooters Asphalt	68,725	
Bid Package No. 32.18 Sports Field Construction	Holland General Contractors	999,100	

A bid tabulation which lists the results of all contractors in each respective bid category is attached.

The above recommendations are hereby submitted to the Board of Education for review, discussion, and approval. Upon approval by the Board of Education, Holland Construction Services, Inc. shall initiate Letters of Intent and Contracts immediately with each approved contractor.

Also included within this Letter of Recommendation Package is the Guaranteed Maximum Price Estimate, Assumptions & Clarifications and Construction Bid Schedule.

We look forward to working with you on this project and making your building program a complete success.

Sincerely,
HOLLAND CONSTRUCTION SERVICES, INC.

Nathan Munie
Preconstruction Project Director



Owner: Collinsville Baseball Field
Job Name & Number: 24-080 Collinsville Athletic Complex
 Address: Collinsville, IL



BID TABULATION

Bid Opening: 10/16/2025 @ 2PM

Bid Package	Contractor	Base Bid	Add. No. 1	Add. No. 2	Bid Bond	Cashier's Check	Alternate No. 1	Alternate No. 2	Alternate No. 3	Alternate No. 4	Alternate No. 5	Alternate No. 6	Alternate No. 7	Alternate No. 8	NOTES
BP No. 3	Concrete														
	RCS Construction	\$ 213,475.00	Y	Y	Y		\$ 22,250.00								
	Litteken	\$ 386,000.00	Y	Y	Y		\$ 48,000.00								
BP No. 4	Masonry														
	Diecker Terry	\$ 57,640.00	Y	Y	Y		\$ 127,790.00								
	Gass Masonry	\$ 149,500.00	Y	Y	Y										
	Toejnes Brick	\$ 52,960.00	Y	Y	Y		\$ 107,660.00								
BP No. 6	General Trades/Carpentry														
	Holland General Contractors	\$ 93,500.00	Y	Y	Y		\$ 228,000.00								
	Titan Carpentry	\$ 97,900.00	Y	Y	Y		\$ 244,500.00								
	Litteken	\$ 148,000.00	Y	Y	Y		\$ 206,000.00								
	Millennium Construction	\$ 84,000.00	Y	Y	Y		\$ 230,000.00								
BP No. 22	Plumbing/Site Water/Site Sanitary Sewer														
	Haier Plumbing	\$ 112,000.00	Y	Y	Y		\$ 101,000.00								
	Litteken Plumbing	\$ 170,500.00	Y	Y	Y		\$ 59,300.00								
	Loelke Plumbing	\$ 205,750.00	Y	Y	Y		\$ 164,230.00								
BP No. 26	Electrical														
	Camp Electric	\$ 265,500.00	Y	Y	Y		\$ 42,000.00								
	JF Electric	\$ 230,740.00	Y	Y	Y		\$ 70,490.00								
	Lowry Electric	\$ 316,070.00	Y	Y	Y		\$ 72,120.00								
	Pyramid Electric	\$ 331,700.00	Y	Y	Y		\$ 51,120.00								
BP No. 31	Earthwork/Storm Sewer/Retaining Wall/Landscaping														
	JP Burns	\$ 885,100.00	Y	Y	Y										
	Gelly Excavating	\$ 903,466.00	Y	Y	Y										
	Mueth Excavating	\$ 1,036,387.00	Y	Y	Y										
BP No. 32.12	Asphalt Paving														
	Byrne & Jones	\$ 79,830.00	Y	Y	Y										
	Rooters	\$ 68,725.00	Y	Y	Y										
	Gleeson	\$ 83,600.00	Y	Y	Y										
BP No. 32.18	Sports Field Construction														
	Holland General Contractors	\$ 999,100.00	Y	Y	Y										
	Byrne and Jones	\$ 1,125,000.00	Y	Y	Y										
	Level-It Excavating	\$ 1,182,576.00	Y	Y	Y										
	Christ Brothers	\$ 100,000.00	Y	Y	Y										

Litteken Concrete and General Trades Combination	496,000
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SECTION TWO



GMP COST OPINION

Collinsville Baseball Field 11/4/2025

	BID PACKAGE	Base Bid	Concession Alternate
BP No. 3	Concrete	\$ 190,000	\$ 22,250
	HCS Supplemental	\$ -	
BP No. 4	Masonry	\$ 52,960	\$ 107,660
	HCS Supplemental	\$ -	
BP No. 6	General Trades/Carpentry	\$ 84,000	\$ 230,000
	HCS Supplemental	\$ -	
BP No. 22	Bid Package 22 Plumbing	\$ 112,000	\$ 101,000
	HCS Supplemental	\$ -	
BP No. 26	Electrical	\$ 230,740	\$ 70,490
	HCS Supplemental	\$ -	
BP No. 31	Earthwork/Storm Sewer/Retaining Wall/Landscaping	\$ 595,380	
	HCS Supplemental	\$ 78,378	
BP No. 32.12	Asphalt Paving	\$ 68,725	
	HCS Supplemental	\$ -	
BP No. 32.18	Sports Field Construction	\$ 999,100	
	HCS Supplemental	\$ -	
	General Conditions	\$ 218,603	\$ 6,741
	Performance Bond	\$ -	\$ -
	Builder's Risk	\$ -	
	General Liability Insurance	\$ 29,586	\$ 6,054
	SUBTOTAL	\$ 2,659,472	\$ 544,195
	Construction Contingency	\$ 79,784	\$ 16,326
	SUBTOTAL W/ CONTINGENCY	\$ 2,739,256	\$ 560,521
	CM FEE	\$ 109,570	\$ 22,421
	CONSTRUCTION COST OF WORK	\$ 2,848,827	\$ 582,942
	Preconstruction	\$ 46,500	
	CONSTRUCTION TOTAL WITH PRECON	\$ 2,895,327	\$ 582,942
	Add Alt. 1 Concession Stand	\$ 582,942	
	CONSTRUCTION COST OF WORK WITH ALTERNATES	\$ 3,478,269	\$ 582,942

Bid Alternates

Alt.1 Concession Stand	\$	582,942
-------------------------------	----	----------------

CM Supplemental	Description	Takeoff Quantity	Total Amount
BASE BID FIELD AND ROAD			
Bid Package 03 Concrete			
01 Trade Partner			
	Complete Concrete Sub-Quote - RCS	1.00 Isum	190,000
	01 Trade Partner		190,000
			<hr/>
Bid Package 03 Concrete			190,000
Bid Package 04 Masonry			
01 Trade Partner			
	Masonry Sub-Quote - Toejnes	1.00 Isum	52,960
	01 Trade Partner		52,960
			<hr/>
Bid Package 04 Masonry			52,960
Bid Package 06 General Trades			
01 Trade Partner			
	Rough Carpentry Sub-Quote - Millennium	1.00 Isum	84,000
	01 Trade Partner		84,000
			<hr/>
Bid Package 06 General Trades			84,000
Bid Package 22 Plumbing			
01 Trade Partner			
	Plumbing Sub-Quote - Haier	1.00 Isum	112,000
	01 Trade Partner		112,000
			<hr/>
Bid Package 22 Plumbing			112,000
Bid Package 26 Electrical			
01 Trade Partner			
	Electrical Sub-Quote - JF Electric	1.00 Isum	230,740
	01 Trade Partner		230,740
			<hr/>
Bid Package 26 Electrical			230,740
Bid Package 31 Sitework and Utilities			
01 Trade Partner			
	Earthwork Sub-Quote - JP Burns	1.00 Isum	595,380
	01 Trade Partner		595,380
			<hr/>
02 CM Supplemental			
	Install Temporary Staging Area	1,610.00 tons	25,581
	Staging Area Geotech'l Fabric	25,584.00 sqft	24,305
	Remove Temp Access/Staging	948.00 cuyd	13,183
	Private Utility Locate	1.00 ls	5,000
	Erosion Inspections	4.00 mnth	2,200
	Maintain Erosion Control - Once Per Week	18.00 ea	2,772
	Adverse Weather/Soil Modification	1.00 ls	5,337
	02 CM Supplemental		78,378
			<hr/>
Bid Package 31 Sitework and Utilities			673,758

CM Supplemental	Description	Takeoff Quantity	Total Amount
	Bid Package 32 Asphalt Paving		
01 Trade Partner			
	Asphalt Paving Sub-Quote - Rooters	1.00 lsum	68,725
	01 Trade Partner		68,725
<hr/>			
	Bid Package 32 Asphalt Paving		68,725
	Bid Package 32 Sports Field Construction		
01 Trade Partner			
	Athletic & Recreational Surfacing Sub-Quote - Holland General Contractors	1.00 lsum	999,100
	01 Trade Partner		999,100
<hr/>			
	Bid Package 32 Sports Field Construction		999,100
	General Conditions		
02 CM Supplemental			
	Superintendent I -2026	18.00 week	109,908
	General Superintendent - 2026	18.00 week	3,150
	Laborer	4.00 week	13,920
	Assistant Project Manager-2026	18.00 week	28,350
	Project Financial Coordinator & Admin-2026	18.00 week	5,040
	Superintendent Mileage	1,800.00 mile	1,188
	Project Manager Mileage	720.00 mile	475
	Construction Document Expense - Plan & Spec	1.00 sets	175
	Drone Photography	4.00 mnth	9,920
	Quality Control - 2026	18.00 week	4,680
	First Aid Supplies	18.00 week	360
	Fire Extinguishers	1.00 each	35
	Safety - 2026	18.00 week	4,680
	Job Trailer Drinking Water	90.00 day	248
	Chemical Toilets - 2 Cleans/Week	4.00 mnth	1,160
	Miscellaneous UPS/Fed Ex Delivery Charges	4.00 mnth	400
	Temp. Pedestrian Control Signage	2.00 each	514
	Project Signs (HCS)	1.00 each	1,434
	Storage Trailer - Holland 20' Conex	4.00 mnth	2,574
	Small Tools	4.00 mnth	4,800
	Periodic Site Clean Up	40.00 hour	3,480
	Final Site Cleanup	2.00 days	3,952
	Street Cleaning	2.00 each	1,696
	Dumpster Pickup - 30 yard - each	3.00 each	1,200
	Warranty/Closed Job Expense	2,500,000.00 dols	2,865
	VDC Layout Assistance	1.00 lsum	12,400
	02 CM Supplemental		218,603
<hr/>			
	General Conditions		218,603
	Insurance		
02 CM Supplemental			
	Combined Insurance GL - Prof - Pol-Ph 1	2,629,886.00 dols	29,586
	02 CM Supplemental		29,586

CM Supplemental	Description	Takeoff Quantity	Total Amount
	Insurance		29,586
	Contingency		
02 CM Supplemental	Contingency	2,659,472.00 dols	79,784
02 CM Supplemental			79,784
	Contingency		79,784
	CM Fee		
02 CM Supplemental	Fee	2,739,256.00 dols	109,570
02 CM Supplemental			109,570
	CM Fee		109,570
	Preconstruction		
02 CM Supplemental	Preconstruction Services	1.00 lsum	46,500
02 CM Supplemental			46,500
	Preconstruction		46,500
BASE BID FIELD AND ROAD			2,895,327
CONCESSION STAND			
Bid Package 03 Concrete			
01 Trade Partner	Complete Concrete Sub-Quote - RCS	1.00 lsum	22,250
01 Trade Partner			22,250
	Bid Package 03 Concrete		22,250
Bid Package 04 Masonry			
01 Trade Partner	Masonry Sub-Quote - Toejnes	1.00 lsum	107,660
01 Trade Partner			107,660
	Bid Package 04 Masonry		107,660
Bid Package 06 General Trades			
01 Trade Partner	Rough Carpentry Sub-Quote - Millennium	1.00 lsum	230,000
01 Trade Partner			230,000
	Bid Package 06 General Trades		230,000
Bid Package 22 Plumbing			
01 Trade Partner	Plumbing Sub-Quote - Haier	1.00 lsum	101,000

GMP Cost Opinion
Collinsville Varsity Baseball Field GMP

CM Supplemental	Description	Takeoff Quantity	Total Amount
	01 Trade Partner		101,000
	Bid Package 22 Plumbing		101,000
	Bid Package 26 Electrical		
01 Trade Partner			
	Electrical Sub-Quote - JF Electric	1.00 lsum	70,490
01 Trade Partner			70,490
	Bid Package 26 Electrical		70,490
	General Conditions		
02 CM Supplemental			
	Laborer	1.50 week	5,220
	Final Cleanup (Janitor Serv) / sqft	1,282.00 sqft	1,521
02 CM Supplemental			6,741
	General Conditions		6,741
	Insurance		
02 CM Supplemental			
	Combined Insurance GL - Prof - Pol	538,141.00 dols	6,054
02 CM Supplemental			6,054
	Insurance		6,054
	Contingency		
02 CM Supplemental			
	Contingency	544,195.00 dols	16,326
02 CM Supplemental			16,326
	Contingency		16,326
	CM Fee		
02 CM Supplemental			
	Fee	560,521.00 dols	22,421
02 CM Supplemental			22,421
	CM Fee		22,421
	CONCESSION STAND		582,942

SECTION THREE



ASSUMPTIONS & CLARIFICATIONS



COLLINSVILLE BASEBALL ATHLETIC FACILITY
COLLINSVILLE, IL

Assumptions & Clarifications

GMP 12/15/2025

Please find attached Assumptions and Clarifications for our GMP cost opinion for the Athletic Facility for CUSD #10. Please review the attached detailed scope breakdown for further clarification.

General Requirements:

- Standard Insurance coverages are included.
- Builders Risk is by the owner. All builder's risk deductibles are considered a cost of work and not included in this proposal. Any deductibles will be considered a change order.
- Performance and Payment Bonds on trade partner bid packages are included.
- Sales Tax is not included.
- A 3% contingency is included and will remain in the final GMP.
- Temporary power and water consumption is not included. We have assumed the power and water will be available from the existing building.
- We have assumed that the site already fenced and have not included any additional temporary fencing.
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- We have not included handling or disposing of any hazardous materials, nor are they anticipated.
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- A one-year warranty is included.
- We have not included an onsite job trailer and planned to use the existing trailer at the CAVC building for the onsite office.
- In the event a new or increased tariff, tax, or assessment, whether adopted by a foreign, federal, state, or local government, which occurs or arises subsequent to the development or establishment of the contract price, whichever occurs first, the contract price shall be adjusted accordingly by change order. Similarly, should any such new or increased tariff, tax, or assessment have an impact on the cost of labor, materials, equipment, or work covered by a change order after the change order price had been developed or agreed upon, whichever occurs first, the change order price shall be correspondingly adjusted. This provision applies whether the new or increased tariff, tax, or assessment is imposed on Contractor or on any subcontractor or supplier at any tier.

Bid Package 03: Concrete

- We have assumed that based on the schedule, adverse weather concrete is not included in this pricing.

Bid Package 4: Masonry

- No clarifications

Bid Package 6: General Trades/Carpentry

- No clarifications

Bid Package 22: Plumbing

- We have not included any gas service to the building and have assumed this will be by Ameren if required.
- We have assumed that any water consumption charges will be by the school district.

Bid Package 23: HVAC

- We have assumed that temporary heating or cooling of the buildings will not be required during construction.

Bid Package 26: Electrical

- We have assumed that any electrical consumption charges will be by the school district.

Bid Package 31: Sitework and Utilities

- As a condition of the land purchase agreement, Petroff Companies will bring the field to grade and subgrade and have not included any grading of the field or surrounding area.
- We have assumed that the grading for the concession stand will be completed as shown per the documents.
- We have assumed that the settlement plate work required has been completed prior to Holland's mobilization.
- We have assumed that all trees onsite will be removed by Petroff Companies as part of their effort to remove dirt from the site and bring the site to grade.
- We have not included any allowances for soil remediation. Any soil remediation required will need to be addressed as a change order.
- Relocation of any existing buried cabling or utilities are not included.
- Any seeding or work outside of the limits of construction shown per the drawings is not included.
- Any relocation of overhead or underground power lines along Caseyville Road is not included and will be an owner cost.
- Our base bid includes the compost as shown, but we can offer a deduct if a different compost brand can be utilized.
- Our base bid includes maintenance of the grass outside of the baseball. If this maintenance can be done by the district, we can offer a deduct in the pricing.
- The retaining wall includes grid wall reinforcing for one hundred percent of the wall. If we can utilize this reinforcing for seventy-percent of the wall, we can offer a deduct in the pricing.

Bid Package 32.18: Sports Field Construction

- No clarifications

SECTION FOUR



SCHEDULE

ID	Task Name	Duration	Start	Finish	Gantt Chart (Collinsville Sports Complex)																											
					Half 2, 2025							Half 1, 2026							Half 2, 2026							Half 1, 2027						
					M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A				
1	Collinsville Sports Complex	205 days	Fri 10/3/25	Thu 7/16/26	Collinsville Sports Complex																											
2	Preconstruction Phase	52 days	Fri 10/3/25	Mon 12/15/25	Preconstruction Phase																											
9	Construction Bid Documents	1 day	Fri 10/3/25	Fri 10/3/25	Construction Bid Documents																											
3	HCS Finalize Scope of Work Bid Packages	7 days	Mon 10/6/25	Tue 10/14/25	HCS Finalize Scope of Work Bid Packages																											
4	Project Bidding	16 days	Tue 10/14/25	Tue 11/4/25	Project Bidding																											
5	Scope Review Meetings	9 days	Mon 11/10/25	Thu 11/20/25	Scope Review Meetings																											
6	Bid Package 3 & 31 Rebidding	11 days	Mon 11/24/25	Mon 12/8/25	Bid Package 3 & 31 Rebidding																											
7	HCS GMP Assembly	3 days	Tue 12/9/25	Thu 12/11/25	HCS GMP Assembly																											
8	Owner GMP Approval	1 day	Mon 12/15/25	Mon 12/15/25	Owner GMP Approval																											
10	Construction Phase	99 days	Mon 3/2/26	Thu 7/16/26	Construction Phase																											
11	Site Work	82 days	Mon 3/2/26	Tue 6/23/26	Site Work																											
12	Mobilization/SWPPP	3 days	Mon 3/2/26	Wed 3/4/26	Mobilization/SWPPP																											
13	Temporary Rock Road	2 days	Thu 3/5/26	Fri 3/6/26	Temporary Rock Road																											
15	Retaining Wall	12 days	Mon 3/9/26	Thu 3/26/26	Retaining Wall																											
14	Storm Sewer/Site Utilities	10 days	Tue 3/10/26	Wed 3/25/26	Storm Sewer/Site Utilities																											
17	Cement Stabilization	1 day	Thu 3/26/26	Thu 3/26/26	Cement Stabilization																											
16	Extend Power and Fiber to Field	5 days	Thu 4/2/26	Thu 4/9/26	Extend Power and Fiber to Field																											
19	Retaining Wall Fencing	5 days	Tue 4/21/26	Mon 4/27/26	Retaining Wall Fencing																											
20	Sidewalks/Curbs	6 days	Thu 6/4/26	Thu 6/11/26	Sidewalks/Curbs																											
21	Limestone Path	2 days	Fri 6/12/26	Mon 6/15/26	Limestone Path																											
18	Riprap, Straw Mat & Seed	5 days	Tue 6/16/26	Tue 6/23/26	Riprap, Straw Mat & Seed																											
22	Sports Field Construction	89 days	Mon 3/9/26	Thu 7/9/26	Sports Field Construction																											
24	Dugouts/Storage/Concession/Pressbox Footings & Foundations	10 days	Mon 3/9/26	Tue 3/24/26	Dugouts/Storage/Concession/Pressbox Footings & Foundations																											
23	Field Drainage System	8 days	Tue 3/10/26	Mon 3/23/26	Field Drainage System																											
36	Final Grade,Topsoil & Irrigation	15 days	Tue 3/24/26	Wed 4/15/26	Final Grade,Topsoil & Irrigation																											
37	Sod, Warning Track & Skinned Infield	10 days	Tue 3/24/26	Tue 4/7/26	Sod, Warning Track & Skinned Infield																											
25	MEP Underground Rough-In	5 days	Wed 3/25/26	Tue 3/31/26	MEP Underground Rough-In																											
26	Press Box SOG	2 days	Thu 4/2/26	Fri 4/3/26	Press Box SOG																											
29	Dugouts/Storage/Concessions/Batting Cages/Bullpens SOG	7 days	Thu 4/2/26	Mon 4/13/26	Dugouts/Storage/Concessions/Batting Cages/Bullpens SOG																											
35	Foul Poles, Fencing, Backstops, Netting & Gates	20 days	Thu 4/9/26	Thu 5/7/26	Foul Poles, Fencing, Backstops, Netting & Gates																											
30	Concessions & Dugout Storage CMU	12 days	Tue 4/14/26	Thu 4/30/26	Concessions & Dugout Storage CMU																											
34	Synthetic Turf	5 days	Wed 4/29/26	Tue 5/5/26	Synthetic Turf																											
28	Roof Joist & Decking	5 days	Fri 5/1/26	Thu 5/7/26	Roof Joist & Decking																											
27	Soffit Framing & Roof Blocking	5 days	Fri 5/8/26	Fri 5/15/26	Soffit Framing & Roof Blocking																											
31	Metal Roofing, Soffits, Gutters & Downspouts	7 days	Mon 5/18/26	Thu 5/28/26	Metal Roofing, Soffits, Gutters & Downspouts																											
32	Concessions & Dugout Storage Rough-In	3 days	Fri 5/29/26	Tue 6/2/26	Concessions & Dugout Storage Rough-In																											
33	Interior Wall Framing	3 days	Fri 5/29/26	Tue 6/2/26	Interior Wall Framing																											
38	Fluid Applied Air Barrier	2 days	Fri 5/29/26	Mon 6/1/26	Fluid Applied Air Barrier																											
39	Brick Veneer	8 days	Tue 6/2/26	Fri 6/12/26	Brick Veneer																											
40	Hang Finish Drywall	5 days	Thu 6/4/26	Wed 6/10/26	Hang Finish Drywall																											
41	Paint First Coat	2 days	Thu 6/11/26	Fri 6/12/26	Paint First Coat																											
42	Ceiling Grid	3 days	Mon 6/15/26	Thu 6/18/26	Ceiling Grid																											
44	Ceramic Tile	4 days	Mon 6/15/26	Fri 6/19/26	Ceramic Tile																											
43	MEP Trimout	3 days	Fri 6/19/26	Tue 6/23/26	MEP Trimout																											
45	Resinous Flooring	3 days	Wed 6/24/26	Fri 6/26/26	Resinous Flooring																											
46	Finish Carpentry/Casework/Doors/Hardware	5 days	Mon 6/29/26	Mon 7/6/26	Finish Carpentry/Casework/Doors/Hardware																											
47	Paint Final Coat	2 days	Tue 7/7/26	Thu 7/9/26	Paint Final Coat																											
48	Substantial Completion	0 days	Thu 7/9/26	Thu 7/9/26	7/9 ♦ Substantial Completion																											
49	Punchlist	5 days	Fri 7/10/26	Thu 7/16/26	Punchlist																											
50	Construction Complete	0 days	Thu 7/16/26	Thu 7/16/26	7/16 ♦ Construction Complete																											



10.11. Consider Bid for Collinsville High School
Varsity Baseball Field - Plumbing/Site Water/Site
Sanitary Sewer Package

DECEMBER 15, 2025



COLLINSVILLE CUSD #10

HIGH SCHOOL ATHLETIC COMPLEX



GMP PROPOSAL

TABLE OF CONTENTS



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1. Recommendation Letter
2. GMP Cost Opinion
3. Assumptions & Clarifications
4. Schedule

SECTION ONE



RECOMMENDATION LETTER

December 15, 2025

Board of Education
 Collinsville Community Unit School District #10
 201 West Clay Street
 Collinsville, IL 62234

Re: Collinsville Baseball Fields
 Bid Packages: 3, 4, 6, 22, 26, 31, 32.12 and 32.18
 HCS Project No. 24-080

Dear School Board Members:

Holland Construction Services, Inc. has reviewed the bids that opened publicly on November 4, 2025 for the Collinsville Baseball Athletic Facility and the re-bid on December 8, 2025.

After conversations with Brad Skertich and based on our review and analysis of the bids, we are pleased to make the following recommendations at this time. We have listed the pricing for addendum number one for the new concession stand as part of our recommendation.

As the Construction Manager for the project, Holland Construction Services, Inc. recommends that Collinsville CUSD #10, Board of Education award a contract for the work of Bid Packages 3, 4, 6, 22, 26, 31, 32.12 and 32.18 as follows:

Bid Package	Trade Contractor	Base Bid Amount	Alternate No.1
Bid Package No. 3 Concrete	RCS, Inc.	190,000	22,250
Bid Package No. 4 Masonry	Toenjes Masonry	52,960	107,660
Bid Package No. 6 General Trades/Carpentry	Millennium Construction	84,000	230,000
Bid Package No. 22 Plumbing	Haier Plumbing	112,000	101,000
Bid Package No. 26 Electrical	J.F. Electric	230,740	70,490
Bid Package No. 31 Earthwork/Storm Sewer/Retaining Wall/Landscaping	J.P. Burns	595,380	
Bid Package No. 32.12 Asphalt Pavement	Rooters Asphalt	68,725	
Bid Package No. 32.18 Sports Field Construction	Holland General Contractors	999,100	

A bid tabulation which lists the results of all contractors in each respective bid category is attached.

The above recommendations are hereby submitted to the Board of Education for review, discussion, and approval. Upon approval by the Board of Education, Holland Construction Services, Inc. shall initiate Letters of Intent and Contracts immediately with each approved contractor.

Also included within this Letter of Recommendation Package is the Guaranteed Maximum Price Estimate, Assumptions & Clarifications and Construction Bid Schedule.

We look forward to working with you on this project and making your building program a complete success.

Sincerely,
HOLLAND CONSTRUCTION SERVICES, INC.

Nathan Munie
Preconstruction Project Director



Owner: Collinsville Baseball Field
Job Name & Number: 24-080 Collinsville Athletic Complex
 Address: Collinsville, IL



BID TABULATION

Bid Opening: 10/16/2025 @ 2PM

Bid Package	Contractor	Base Bid	Add. No. 1	Add. No. 2	Bid Bond	Cashier's Check	Alternate No. 1	Alternate No. 2	Alternate No. 3	Alternate No. 4	Alternate No. 5	Alternate No. 6	Alternate No. 7	Alternate No. 8	NOTES
BP No. 3	Concrete														
	RCS Construction	\$ 213,475.00	Y	Y	Y		\$ 22,250.00								
	Litteken	\$ 386,000.00	Y	Y	Y		\$ 48,000.00								
BP No. 4	Masonry														
	Diecker Terry	\$ 57,640.00	Y	Y	Y		\$ 127,790.00								
	Gass Masonry	\$ 149,500.00	Y	Y	Y										
	Toejnes Brick	\$ 52,960.00	Y	Y	Y		\$ 107,660.00								
BP No. 6	General Trades/Carpentry														
	Holland General Contractors	\$ 93,500.00	Y	Y	Y		\$ 228,000.00								
	Titan Carpentry	\$ 97,900.00	Y	Y	Y		\$ 244,500.00								
	Litteken	\$ 148,000.00	Y	Y	Y		\$ 206,000.00								
	Millennium Construction	\$ 84,000.00	Y	Y	Y		\$ 230,000.00								
BP No. 22	Plumbing/Site Water/Site Sanitary Sewer														
	Haier Plumbing	\$ 112,000.00	Y	Y	Y		\$ 101,000.00								
	Litteken Plumbing	\$ 170,500.00	Y	Y	Y		\$ 59,300.00								
	Loelke Plumbing	\$ 205,750.00	Y	Y	Y		\$ 164,230.00								
BP No. 26	Electrical														
	Camp Electric	\$ 265,500.00	Y	Y	Y		\$ 42,000.00								
	JF Electric	\$ 230,740.00	Y	Y	Y		\$ 70,490.00								
	Lowry Electric	\$ 316,070.00	Y	Y	Y		\$ 72,120.00								
	Pyramid Electric	\$ 331,700.00	Y	Y	Y		\$ 51,120.00								
BP No. 31	Earthwork/Storm Sewer/Retaining Wall/Landscaping														
	JP Burns	\$ 885,100.00	Y	Y	Y										
	Gelly Excavating	\$ 903,466.00	Y	Y	Y										
	Mueth Excavating	\$ 1,036,387.00	Y	Y	Y										
BP No. 32.12	Asphalt Paving														
	Byrne & Jones	\$ 79,830.00	Y	Y	Y										
	Rooters	\$ 68,725.00	Y	Y	Y										
	Gleeson	\$ 83,600.00	Y	Y	Y										
BP No. 32.18	Sports Field Construction														
	Holland General Contractors	\$ 999,100.00	Y	Y	Y										
	Byrne and Jones	\$ 1,125,000.00	Y	Y	Y										
	Level-It Excavating	\$ 1,182,576.00	Y	Y	Y										
	Christ Brothers	\$ 100,000.00	Y	Y	Y										

Litteken Concrete and General Trades Combination	496,000
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SECTION TWO



GMP COST OPINION

Collinsville Baseball Field 11/4/2025

	BID PACKAGE	Base Bid	Concession Alternate
BP No. 3	Concrete	\$ 190,000	\$ 22,250
	HCS Supplemental	\$ -	
BP No. 4	Masonry	\$ 52,960	\$ 107,660
	HCS Supplemental	\$ -	
BP No. 6	General Trades/Carpentry	\$ 84,000	\$ 230,000
	HCS Supplemental	\$ -	
BP No. 22	Bid Package 22 Plumbing	\$ 112,000	\$ 101,000
	HCS Supplemental	\$ -	
BP No. 26	Electrical	\$ 230,740	\$ 70,490
	HCS Supplemental	\$ -	
BP No. 31	Earthwork/Storm Sewer/Retaining Wall/Landscaping	\$ 595,380	
	HCS Supplemental	\$ 78,378	
BP No. 32.12	Asphalt Paving	\$ 68,725	
	HCS Supplemental	\$ -	
BP No. 32.18	Sports Field Construction	\$ 999,100	
	HCS Supplemental	\$ -	
	General Conditions	\$ 218,603	\$ 6,741
	Performance Bond	\$ -	\$ -
	Builder's Risk	\$ -	
	General Liability Insurance	\$ 29,586	\$ 6,054
	SUBTOTAL	\$ 2,659,472	\$ 544,195
	Construction Contingency	\$ 79,784	\$ 16,326
	SUBTOTAL W/ CONTINGENCY	\$ 2,739,256	\$ 560,521
	CM FEE	\$ 109,570	\$ 22,421
	CONSTRUCTION COST OF WORK	\$ 2,848,827	\$ 582,942
	Preconstruction	\$ 46,500	
	CONSTRUCTION TOTAL WITH PRECON	\$ 2,895,327	\$ 582,942
	Add Alt. 1 Concession Stand	\$ 582,942	
	CONSTRUCTION COST OF WORK WITH ALTERNATES	\$ 3,478,269	\$ 582,942

Bid Alternates

Alt.1 Concession Stand	\$	582,942
-------------------------------	----	----------------

CM Supplemental	Description	Takeoff Quantity	Total Amount
BASE BID FIELD AND ROAD			
Bid Package 03 Concrete			
01 Trade Partner			
	Complete Concrete Sub-Quote - RCS	1.00 Isum	190,000
	01 Trade Partner		190,000
			<hr/>
Bid Package 03 Concrete			190,000
Bid Package 04 Masonry			
01 Trade Partner			
	Masonry Sub-Quote - Toejnes	1.00 Isum	52,960
	01 Trade Partner		52,960
			<hr/>
Bid Package 04 Masonry			52,960
Bid Package 06 General Trades			
01 Trade Partner			
	Rough Carpentry Sub-Quote - Millennium	1.00 Isum	84,000
	01 Trade Partner		84,000
			<hr/>
Bid Package 06 General Trades			84,000
Bid Package 22 Plumbing			
01 Trade Partner			
	Plumbing Sub-Quote - Haier	1.00 Isum	112,000
	01 Trade Partner		112,000
			<hr/>
Bid Package 22 Plumbing			112,000
Bid Package 26 Electrical			
01 Trade Partner			
	Electrical Sub-Quote - JF Electric	1.00 Isum	230,740
	01 Trade Partner		230,740
			<hr/>
Bid Package 26 Electrical			230,740
Bid Package 31 Sitework and Utilities			
01 Trade Partner			
	Earthwork Sub-Quote - JP Burns	1.00 Isum	595,380
	01 Trade Partner		595,380
			<hr/>
02 CM Supplemental			
	Install Temporary Staging Area	1,610.00 tons	25,581
	Staging Area Geotech'l Fabric	25,584.00 sqft	24,305
	Remove Temp Access/Staging	948.00 cuyd	13,183
	Private Utility Locate	1.00 ls	5,000
	Erosion Inspections	4.00 mnth	2,200
	Maintain Erosion Control - Once Per Week	18.00 ea	2,772
	Adverse Weather/Soil Modification	1.00 ls	5,337
	02 CM Supplemental		78,378
			<hr/>
Bid Package 31 Sitework and Utilities			673,758

CM Supplemental	Description	Takeoff Quantity	Total Amount
Bid Package 32 Asphalt Paving			
01 Trade Partner			
	Asphalt Paving Sub-Quote - Rooters	1.00 lsum	68,725
	01 Trade Partner		68,725
<hr/>			68,725
Bid Package 32 Asphalt Paving			
68,725			
Bid Package 32 Sports Field Construction			
01 Trade Partner			
	Athletic & Recreational Surfacing Sub-Quote - Holland General Contractors	1.00 lsum	999,100
	01 Trade Partner		999,100
<hr/>			999,100
Bid Package 32 Sports Field Construction			
999,100			
General Conditions			
02 CM Supplemental			
	Superintendent I -2026	18.00 week	109,908
	General Superintendent - 2026	18.00 week	3,150
	Laborer	4.00 week	13,920
	Assistant Project Manager-2026	18.00 week	28,350
	Project Financial Coordinator & Admin-2026	18.00 week	5,040
	Superintendent Mileage	1,800.00 mile	1,188
	Project Manager Mileage	720.00 mile	475
	Construction Document Expense - Plan & Spec	1.00 sets	175
	Drone Photography	4.00 mnth	9,920
	Quality Control - 2026	18.00 week	4,680
	First Aid Supplies	18.00 week	360
	Fire Extinguishers	1.00 each	35
	Safety - 2026	18.00 week	4,680
	Job Trailer Drinking Water	90.00 day	248
	Chemical Toilets - 2 Cleans/Week	4.00 mnth	1,160
	Miscellaneous UPS/Fed Ex Delivery Charges	4.00 mnth	400
	Temp. Pedestrian Control Signage	2.00 each	514
	Project Signs (HCS)	1.00 each	1,434
	Storage Trailer - Holland 20' Conex	4.00 mnth	2,574
	Small Tools	4.00 mnth	4,800
	Periodic Site Clean Up	40.00 hour	3,480
	Final Site Cleanup	2.00 days	3,952
	Street Cleaning	2.00 each	1,696
	Dumpster Pickup - 30 yard - each	3.00 each	1,200
	Warranty/Closed Job Expense	2,500,000.00 dols	2,865
	VDC Layout Assistance	1.00 lsum	12,400
	02 CM Supplemental		218,603
<hr/>			218,603
General Conditions			
218,603			
Insurance			
02 CM Supplemental			
	Combined Insurance GL - Prof - Pol-Ph 1	2,629,886.00 dols	29,586
	02 CM Supplemental		29,586

CM Supplemental	Description	Takeoff Quantity	Total Amount
	Insurance		29,586
	Contingency		
02 CM Supplemental	Contingency	2,659,472.00 dols	79,784
02 CM Supplemental			79,784
	Contingency		79,784
	CM Fee		
02 CM Supplemental	Fee	2,739,256.00 dols	109,570
02 CM Supplemental			109,570
	CM Fee		109,570
	Preconstruction		
02 CM Supplemental	Preconstruction Services	1.00 lsum	46,500
02 CM Supplemental			46,500
	Preconstruction		46,500
BASE BID FIELD AND ROAD			2,895,327
CONCESSION STAND			
	Bid Package 03 Concrete		
01 Trade Partner	Complete Concrete Sub-Quote - RCS	1.00 lsum	22,250
01 Trade Partner			22,250
	Bid Package 03 Concrete		22,250
	Bid Package 04 Masonry		
01 Trade Partner	Masonry Sub-Quote - Toejnes	1.00 lsum	107,660
01 Trade Partner			107,660
	Bid Package 04 Masonry		107,660
	Bid Package 06 General Trades		
01 Trade Partner	Rough Carpentry Sub-Quote - Millennium	1.00 lsum	230,000
01 Trade Partner			230,000
	Bid Package 06 General Trades		230,000
	Bid Package 22 Plumbing		
01 Trade Partner	Plumbing Sub-Quote - Haier	1.00 lsum	101,000

GMP Cost Opinion
Collinsville Varsity Baseball Field GMP

CM Supplemental	Description	Takeoff Quantity	Total Amount
	01 Trade Partner		101,000
<hr/>			
	Bid Package 22 Plumbing		101,000
<hr/>			
	Bid Package 26 Electrical		
01 Trade Partner			
	Electrical Sub-Quote - JF Electric	1.00 lsum	70,490
01 Trade Partner			70,490
<hr/>			
	Bid Package 26 Electrical		70,490
<hr/>			
	General Conditions		
02 CM Supplemental			
	Laborer	1.50 week	5,220
	Final Cleanup (Janitor Serv) / sqft	1,282.00 sqft	1,521
02 CM Supplemental			6,741
<hr/>			
	General Conditions		6,741
<hr/>			
	Insurance		
02 CM Supplemental			
	Combined Insurance GL - Prof - Pol	538,141.00 dols	6,054
02 CM Supplemental			6,054
<hr/>			
	Insurance		6,054
<hr/>			
	Contingency		
02 CM Supplemental			
	Contingency	544,195.00 dols	16,326
02 CM Supplemental			16,326
<hr/>			
	Contingency		16,326
<hr/>			
	CM Fee		
02 CM Supplemental			
	Fee	560,521.00 dols	22,421
02 CM Supplemental			22,421
<hr/>			
	CM Fee		22,421
<hr/>			
	CONCESSION STAND		582,942

SECTION THREE



ASSUMPTIONS & CLARIFICATIONS



COLLINSVILLE BASEBALL ATHLETIC FACILITY
COLLINSVILLE, IL

Assumptions & Clarifications

GMP 12/15/2025

Please find attached Assumptions and Clarifications for our GMP cost opinion for the Athletic Facility for CUSD #10. Please review the attached detailed scope breakdown for further clarification.

General Requirements:

- Standard Insurance coverages are included.
- Builders Risk is by the owner. All builder's risk deductibles are considered a cost of work and not included in this proposal. Any deductibles will be considered a change order.
- Performance and Payment Bonds on trade partner bid packages are included.
- Sales Tax is not included.
- A 3% contingency is included and will remain in the final GMP.
- Temporary power and water consumption is not included. We have assumed the power and water will be available from the existing building.
- We have assumed that the site already fenced and have not included any additional temporary fencing.
- We have assumed that we will enter the site from Caseyville road and have included costs for a temporary road to enter the site.
- We have not included handling or disposing of any hazardous materials, nor are they anticipated.
- Cost Opinion is based on Construction Start in March of 2026.
- All owner furnished and installed equipment is scheduled to be delivered, installed, and connected prior to substantial completion by others. Additional supervision for the installation of the owner provided equipment is not included.
- BEP utilization is not included.
- We have not included any utility company fees, tap fees, or escrows in the base bid.
- Costs for Construction testing are not included.
- Costs for Building Permits are not included.
- Costs for construction staking and layout is not included. We have assumed this will be performed by Oates.
- All design and engineering are not included and are separate from the cost of work and not included.
- A one-year warranty is included.
- We have not included an onsite job trailer and planned to use the existing trailer at the CAVC building for the onsite office.
- In the event a new or increased tariff, tax, or assessment, whether adopted by a foreign, federal, state, or local government, which occurs or arises subsequent to the development or establishment of the contract price, whichever occurs first, the contract price shall be adjusted accordingly by change order. Similarly, should any such new or increased tariff, tax, or assessment have an impact on the cost of labor, materials, equipment, or work covered by a change order after the change order price had been developed or agreed upon, whichever occurs first, the change order price shall be correspondingly adjusted. This provision applies whether the new or increased tariff, tax, or assessment is imposed on Contractor or on any subcontractor or supplier at any tier.

Bid Package 03: Concrete

- We have assumed that based on the schedule, adverse weather concrete is not included in this pricing.

Bid Package 4: Masonry

- No clarifications

Bid Package 6: General Trades/Carpentry

- No clarifications

Bid Package 22: Plumbing

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- We have assumed that any water consumption charges will be by the school district.

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Bid Package 31: Sitework and Utilities

- As a condition of the land purchase agreement, Petroff Companies will bring the field to grade and subgrade and have not included any grading of the field or surrounding area.
- We have assumed that the grading for the concession stand will be completed as shown per the documents.
- We have assumed that the settlement plate work required has been completed prior to Holland's mobilization.
- We have assumed that all trees onsite will be removed by Petroff Companies as part of their effort to remove dirt from the site and bring the site to grade.
- We have not included any allowances for soil remediation. Any soil remediation required will need to be addressed as a change order.
- Relocation of any existing buried cabling or utilities are not included.
- Any seeding or work outside of the limits of construction shown per the drawings is not included.
- Any relocation of overhead or underground power lines along Caseyville Road is not included and will be an owner cost.
- Our base bid includes the compost as shown, but we can offer a deduct if a different compost brand can be utilized.
- Our base bid includes maintenance of the grass outside of the baseball. If this maintenance can be done by the district, we can offer a deduct in the pricing.
- The retaining wall includes grid wall reinforcing for one hundred percent of the wall. If we can utilize this reinforcing for seventy-percent of the wall, we can offer a deduct in the pricing.

Bid Package 32.18: Sports Field Construction

- No clarifications

SECTION FOUR



SCHEDULE

ID	Task Name	Duration	Start	Finish	
1	Collinsville Sports Complex	205 days	Fri 10/3/25	Thu 7/16/26	
2	Preconstruction Phase	52 days	Fri 10/3/25	Mon 12/15/25	
9	Construction Bid Documents	1 day	Fri 10/3/25	Fri 10/3/25	
3	HCS Finalize Scope of Work Bid Packages	7 days	Mon 10/6/25	Tue 10/14/25	
4	Project Bidding	16 days	Tue 10/14/25	Tue 11/4/25	
5	Scope Review Meetings	9 days	Mon 11/10/25	Thu 11/20/25	
6	Bid Package 3 & 31 Rebidding	11 days	Mon 11/24/25	Mon 12/8/25	
7	HCS GMP Assembly	3 days	Tue 12/9/25	Thu 12/11/25	
8	Owner GMP Approval	1 day	Mon 12/15/25	Mon 12/15/25	
10	Construction Phase	99 days	Mon 3/2/26	Thu 7/16/26	
11	Site Work	82 days	Mon 3/2/26	Tue 6/23/26	
12	Mobilization/SWPPP	3 days	Mon 3/2/26	Wed 3/4/26	
13	Temporary Rock Road	2 days	Thu 3/5/26	Fri 3/6/26	
15	Retaining Wall	12 days	Mon 3/9/26	Thu 3/26/26	
14	Storm Sewer/Site Utilities	10 days	Tue 3/10/26	Wed 3/25/26	
17	Cement Stabilization	1 day	Thu 3/26/26	Thu 3/26/26	
16	Extend Power and Fiber to Field	5 days	Thu 4/2/26	Thu 4/9/26	
19	Retaining Wall Fencing	5 days	Tue 4/21/26	Mon 4/27/26	
20	Sidewalks/Curbs	6 days	Thu 6/4/26	Thu 6/11/26	
21	Limestone Path	2 days	Fri 6/12/26	Mon 6/15/26	
18	Riprap, Straw Mat & Seed	5 days	Tue 6/16/26	Tue 6/23/26	
22	Sports Field Construction	89 days	Mon 3/9/26	Thu 7/9/26	
24	Dugouts/Storage/Concession/Pressbox Footings & Foundations	10 days	Mon 3/9/26	Tue 3/24/26	
23	Field Drainage System	8 days	Tue 3/10/26	Mon 3/23/26	
36	Final Grade,Topsoil & Irrigation	15 days	Tue 3/24/26	Wed 4/15/26	
37	Sod, Warning Track & Skinned Infield	10 days	Tue 3/24/26	Tue 4/7/26	
25	MEP Underground Rough-In	5 days	Wed 3/25/26	Tue 3/31/26	
26	Press Box SOG	2 days	Thu 4/2/26	Fri 4/3/26	
29	Dugouts/Storage/Concessions/Batting Cages/Bullpens SOG	7 days	Thu 4/2/26	Mon 4/13/26	
35	Foul Poles, Fencing, Backstops, Netting & Gates	20 days	Thu 4/9/26	Thu 5/7/26	
30	Concessions & Dugout Storage CMU	12 days	Tue 4/14/26	Thu 4/30/26	
34	Synthetic Turf	5 days	Wed 4/29/26	Tue 5/5/26	
28	Roof Joist & Decking	5 days	Fri 5/1/26	Thu 5/7/26	
27	Soffit Framing & Roof Blocking	5 days	Fri 5/8/26	Fri 5/15/26	
31	Metal Roofing, Soffits, Gutters & Downspouts	7 days	Mon 5/18/26	Thu 5/28/26	
32	Concessions & Dugout Storage Rough-In	3 days	Fri 5/29/26	Tue 6/2/26	
33	Interior Wall Framing	3 days	Fri 5/29/26	Tue 6/2/26	
38	Fluid Applied Air Barrier	2 days	Fri 5/29/26	Mon 6/1/26	
39	Brick Veneer	8 days	Tue 6/2/26	Fri 6/12/26	
40	Hang Finish Drywall	5 days	Thu 6/4/26	Wed 6/10/26	
41	Paint First Coat	2 days	Thu 6/11/26	Fri 6/12/26	
42	Ceiling Grid	3 days	Mon 6/15/26	Thu 6/18/26	
44	Ceramic Tile	4 days	Mon 6/15/26	Fri 6/19/26	
43	MEP Trimout	3 days	Fri 6/19/26	Tue 6/23/26	
45	Resinous Flooring	3 days	Wed 6/24/26	Fri 6/26/26	
46	Finish Carpentry/Casework/Doors/Hardware	5 days	Mon 6/29/26	Mon 7/6/26	
47	Paint Final Coat	2 days	Tue 7/7/26	Thu 7/9/26	
48	Substantial Completion	0 days	Thu 7/9/26	Thu 7/9/26	
49	Punchlist	5 days	Fri 7/10/26	Thu 7/16/26	
50	Construction Complete	0 days	Thu 7/16/26	Thu 7/16/26	

Collinsville High School Sports Complex - Construction Schedule 12.15.25



10.12. Consider Bid for Collinsville High School
Varsity Baseball Field - Electrical Package

DECEMBER 15, 2025



COLLINSVILLE CUSD #10

HIGH SCHOOL ATHLETIC COMPLEX



GMP PROPOSAL

TABLE OF CONTENTS



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1. Recommendation Letter
2. GMP Cost Opinion
3. Assumptions & Clarifications
4. Schedule

SECTION ONE



RECOMMENDATION LETTER

December 15, 2025

Board of Education
 Collinsville Community Unit School District #10
 201 West Clay Street
 Collinsville, IL 62234

Re: Collinsville Baseball Fields
 Bid Packages: 3, 4, 6, 22, 26, 31, 32.12 and 32.18
 HCS Project No. 24-080

Dear School Board Members:

Holland Construction Services, Inc. has reviewed the bids that opened publicly on November 4, 2025 for the Collinsville Baseball Athletic Facility and the re-bid on December 8, 2025.

After conversations with Brad Skertich and based on our review and analysis of the bids, we are pleased to make the following recommendations at this time. We have listed the pricing for addendum number one for the new concession stand as part of our recommendation.

As the Construction Manager for the project, Holland Construction Services, Inc. recommends that Collinsville CUSD #10, Board of Education award a contract for the work of Bid Packages 3, 4, 6, 22, 26, 31, 32.12 and 32.18 as follows:

Bid Package	Trade Contractor	Base Bid Amount	Alternate No.1
Bid Package No. 3 Concrete	RCS, Inc.	190,000	22,250
Bid Package No. 4 Masonry	Toenjes Masonry	52,960	107,660
Bid Package No. 6 General Trades/Carpentry	Millennium Construction	84,000	230,000
Bid Package No. 22 Plumbing	Haier Plumbing	112,000	101,000
Bid Package No. 26 Electrical	J.F. Electric	230,740	70,490
Bid Package No. 31 Earthwork/Storm Sewer/Retaining Wall/Landscaping	J.P. Burns	595,380	
Bid Package No. 32.12 Asphalt Pavement	Rooters Asphalt	68,725	
Bid Package No. 32.18 Sports Field Construction	Holland General Contractors	999,100	

A bid tabulation which lists the results of all contractors in each respective bid category is attached.

The above recommendations are hereby submitted to the Board of Education for review, discussion, and approval. Upon approval by the Board of Education, Holland Construction Services, Inc. shall initiate Letters of Intent and Contracts immediately with each approved contractor.

Also included within this Letter of Recommendation Package is the Guaranteed Maximum Price Estimate, Assumptions & Clarifications and Construction Bid Schedule.

We look forward to working with you on this project and making your building program a complete success.

Sincerely,
HOLLAND CONSTRUCTION SERVICES, INC.

Nathan Munie
Preconstruction Project Director



Owner: Collinsville Baseball Field
Job Name & Number: 24-080 Collinsville Athletic Complex
 Address: Collinsville, IL



BID TABULATION

Bid Opening: 10/16/2025 @ 2PM

Bid Package	Contractor	Base Bid	Add. No. 1	Add. No. 2	Bid Bond	Cashier's Check	Alternate No. 1	Alternate No. 2	Alternate No. 3	Alternate No. 4	Alternate No. 5	Alternate No. 6	Alternate No. 7	Alternate No. 8	NOTES
BP No. 3	Concrete														
	RCS Construction	\$ 213,475.00	Y	Y	Y		\$ 22,250.00								
	Litteken	\$ 386,000.00	Y	Y	Y		\$ 48,000.00								
BP No. 4	Masonry														
	Diecker Terry	\$ 57,640.00	Y	Y	Y		\$ 127,790.00								
	Gass Masonry	\$ 149,500.00	Y	Y	Y										
	Toejnes Brick	\$ 52,960.00	Y	Y	Y		\$ 107,660.00								
BP No. 6	General Trades/Carpentry														
	Holland General Contractors	\$ 93,500.00	Y	Y	Y		\$ 228,000.00								
	Titan Carpentry	\$ 97,900.00	Y	Y	Y		\$ 244,500.00								
	Litteken	\$ 148,000.00	Y	Y	Y		\$ 206,000.00								
	Millennium Construction	\$ 84,000.00	Y	Y	Y		\$ 230,000.00								
BP No. 22	Plumbing/Site Water/Site Sanitary Sewer														
	Haier Plumbing	\$ 112,000.00	Y	Y	Y		\$ 101,000.00								
	Litteken Plumbing	\$ 170,500.00	Y	Y	Y		\$ 59,300.00								
	Loelke Plumbing	\$ 205,750.00	Y	Y	Y		\$ 164,230.00								
BP No. 26	Electrical														
	Camp Electric	\$ 265,500.00	Y	Y	Y		\$ 42,000.00								
	JF Electric	\$ 230,740.00	Y	Y	Y		\$ 70,490.00								
	Lowry Electric	\$ 316,070.00	Y	Y	Y		\$ 72,120.00								
	Pyramid Electric	\$ 331,700.00	Y	Y	Y		\$ 51,120.00								
BP No. 31	Earthwork/Storm Sewer/Retaining Wall/Landscaping														
	JP Burns	\$ 885,100.00	Y	Y	Y										
	Gelly Excavating	\$ 903,466.00	Y	Y	Y										
	Mueth Excavating	\$ 1,036,387.00	Y	Y	Y										
BP No. 32.12	Asphalt Paving														
	Byrne & Jones	\$ 79,830.00	Y	Y	Y										
	Rooters	\$ 68,725.00	Y	Y	Y										
	Gleeson	\$ 83,600.00	Y	Y	Y										
BP No. 32.18	Sports Field Construction														
	Holland General Contractors	\$ 999,100.00	Y	Y	Y										
	Byrne and Jones	\$ 1,125,000.00	Y	Y	Y										
	Level-It Excavating	\$ 1,182,576.00	Y	Y	Y										
	Christ Brothers	\$ 100,000.00	Y	Y	Y										

Litteken Concrete and General Trades Combination	496,000
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SECTION TWO



GMP COST OPINION

Collinsville Baseball Field 11/4/2025

	BID PACKAGE	Base Bid	Concession Alternate
BP No. 3	Concrete	\$ 190,000	\$ 22,250
	HCS Supplemental	\$ -	
BP No. 4	Masonry	\$ 52,960	\$ 107,660
	HCS Supplemental	\$ -	
BP No. 6	General Trades/Carpentry	\$ 84,000	\$ 230,000
	HCS Supplemental	\$ -	
BP No. 22	Bid Package 22 Plumbing	\$ 112,000	\$ 101,000
	HCS Supplemental	\$ -	
BP No. 26	Electrical	\$ 230,740	\$ 70,490
	HCS Supplemental	\$ -	
BP No. 31	Earthwork/Storm Sewer/Retaining Wall/Landscaping	\$ 595,380	
	HCS Supplemental	\$ 78,378	
BP No. 32.12	Asphalt Paving	\$ 68,725	
	HCS Supplemental	\$ -	
BP No. 32.18	Sports Field Construction	\$ 999,100	
	HCS Supplemental	\$ -	
	General Conditions	\$ 218,603	\$ 6,741
	Performance Bond	\$ -	\$ -
	Builder's Risk	\$ -	
	General Liability Insurance	\$ 29,586	\$ 6,054
	SUBTOTAL	\$ 2,659,472	\$ 544,195
	Construction Contingency	\$ 79,784	\$ 16,326
	SUBTOTAL W/ CONTINGENCY	\$ 2,739,256	\$ 560,521
	CM FEE	\$ 109,570	\$ 22,421
	CONSTRUCTION COST OF WORK	\$ 2,848,827	\$ 582,942
	Preconstruction	\$ 46,500	
	CONSTRUCTION TOTAL WITH PRECON	\$ 2,895,327	\$ 582,942
	Add Alt. 1 Concession Stand	\$ 582,942	
	CONSTRUCTION COST OF WORK WITH ALTERNATES	\$ 3,478,269	\$ 582,942

Bid Alternates

Alt.1 Concession Stand	\$	582,942
-------------------------------	----	----------------

CM Supplemental	Description	Takeoff Quantity	Total Amount
BASE BID FIELD AND ROAD			
Bid Package 03 Concrete			
01 Trade Partner			
	Complete Concrete Sub-Quote - RCS	1.00 Isum	190,000
	01 Trade Partner		190,000
			<hr/>
Bid Package 03 Concrete			190,000
Bid Package 04 Masonry			
01 Trade Partner			
	Masonry Sub-Quote - Toejnes	1.00 Isum	52,960
	01 Trade Partner		52,960
			<hr/>
Bid Package 04 Masonry			52,960
Bid Package 06 General Trades			
01 Trade Partner			
	Rough Carpentry Sub-Quote - Millennium	1.00 Isum	84,000
	01 Trade Partner		84,000
			<hr/>
Bid Package 06 General Trades			84,000
Bid Package 22 Plumbing			
01 Trade Partner			
	Plumbing Sub-Quote - Haier	1.00 Isum	112,000
	01 Trade Partner		112,000
			<hr/>
Bid Package 22 Plumbing			112,000
Bid Package 26 Electrical			
01 Trade Partner			
	Electrical Sub-Quote - JF Electric	1.00 Isum	230,740
	01 Trade Partner		230,740
			<hr/>
Bid Package 26 Electrical			230,740
Bid Package 31 Sitework and Utilities			
01 Trade Partner			
	Earthwork Sub-Quote - JP Burns	1.00 Isum	595,380
	01 Trade Partner		595,380
			<hr/>
02 CM Supplemental			
	Install Temporary Staging Area	1,610.00 tons	25,581
	Staging Area Geotech'l Fabric	25,584.00 sqft	24,305
	Remove Temp Access/Staging	948.00 cuyd	13,183
	Private Utility Locate	1.00 ls	5,000
	Erosion Inspections	4.00 mnth	2,200
	Maintain Erosion Control - Once Per Week	18.00 ea	2,772
	Adverse Weather/Soil Modification	1.00 ls	5,337
	02 CM Supplemental		78,378
			<hr/>
Bid Package 31 Sitework and Utilities			673,758

CM Supplemental	Description	Takeoff Quantity	Total Amount
	Bid Package 32 Asphalt Paving		
01 Trade Partner			
	Asphalt Paving Sub-Quote - Rooters	1.00 lsum	68,725
	01 Trade Partner		68,725
<hr/>			
	Bid Package 32 Asphalt Paving		68,725
	Bid Package 32 Sports Field Construction		
01 Trade Partner			
	Athletic & Recreational Surfacing Sub-Quote - Holland General Contractors	1.00 lsum	999,100
	01 Trade Partner		999,100
<hr/>			
	Bid Package 32 Sports Field Construction		999,100
	General Conditions		
02 CM Supplemental			
	Superintendent I -2026	18.00 week	109,908
	General Superintendent - 2026	18.00 week	3,150
	Laborer	4.00 week	13,920
	Assistant Project Manager-2026	18.00 week	28,350
	Project Financial Coordinator & Admin-2026	18.00 week	5,040
	Superintendent Mileage	1,800.00 mile	1,188
	Project Manager Mileage	720.00 mile	475
	Construction Document Expense - Plan & Spec	1.00 sets	175
	Drone Photography	4.00 mnth	9,920
	Quality Control - 2026	18.00 week	4,680
	First Aid Supplies	18.00 week	360
	Fire Extinguishers	1.00 each	35
	Safety - 2026	18.00 week	4,680
	Job Trailer Drinking Water	90.00 day	248
	Chemical Toilets - 2 Cleans/Week	4.00 mnth	1,160
	Miscellaneous UPS/Fed Ex Delivery Charges	4.00 mnth	400
	Temp. Pedestrian Control Signage	2.00 each	514
	Project Signs (HCS)	1.00 each	1,434
	Storage Trailer - Holland 20' Conex	4.00 mnth	2,574
	Small Tools	4.00 mnth	4,800
	Periodic Site Clean Up	40.00 hour	3,480
	Final Site Cleanup	2.00 days	3,952
	Street Cleaning	2.00 each	1,696
	Dumpster Pickup - 30 yard - each	3.00 each	1,200
	Warranty/Closed Job Expense	2,500,000.00 dols	2,865
	VDC Layout Assistance	1.00 lsum	12,400
	02 CM Supplemental		218,603
<hr/>			
	General Conditions		218,603
	Insurance		
02 CM Supplemental			
	Combined Insurance GL - Prof - Pol-Ph 1	2,629,886.00 dols	29,586
	02 CM Supplemental		29,586

CM Supplemental	Description	Takeoff Quantity	Total Amount
	Insurance		29,586
	Contingency		
02 CM Supplemental	Contingency	2,659,472.00 dols	79,784
02 CM Supplemental			79,784
	Contingency		79,784
	CM Fee		
02 CM Supplemental	Fee	2,739,256.00 dols	109,570
02 CM Supplemental			109,570
	CM Fee		109,570
	Preconstruction		
02 CM Supplemental	Preconstruction Services	1.00 lsum	46,500
02 CM Supplemental			46,500
	Preconstruction		46,500
BASE BID FIELD AND ROAD			2,895,327
CONCESSION STAND			
Bid Package 03 Concrete			
01 Trade Partner	Complete Concrete Sub-Quote - RCS	1.00 lsum	22,250
01 Trade Partner			22,250
	Bid Package 03 Concrete		22,250
Bid Package 04 Masonry			
01 Trade Partner	Masonry Sub-Quote - Toejnes	1.00 lsum	107,660
01 Trade Partner			107,660
	Bid Package 04 Masonry		107,660
Bid Package 06 General Trades			
01 Trade Partner	Rough Carpentry Sub-Quote - Millennium	1.00 lsum	230,000
01 Trade Partner			230,000
	Bid Package 06 General Trades		230,000
Bid Package 22 Plumbing			
01 Trade Partner	Plumbing Sub-Quote - Haier	1.00 lsum	101,000

GMP Cost Opinion
Collinsville Varsity Baseball Field GMP

CM Supplemental	Description	Takeoff Quantity	Total Amount
	01 Trade Partner		101,000
<hr/>			
	Bid Package 22 Plumbing		101,000
<hr/>			
	Bid Package 26 Electrical		
01 Trade Partner			
	Electrical Sub-Quote - JF Electric	1.00 lsum	70,490
01 Trade Partner			70,490
<hr/>			
	Bid Package 26 Electrical		70,490
<hr/>			
	General Conditions		
02 CM Supplemental			
	Laborer	1.50 week	5,220
	Final Cleanup (Janitor Serv) / sqft	1,282.00 sqft	1,521
02 CM Supplemental			6,741
<hr/>			
	General Conditions		6,741
<hr/>			
	Insurance		
02 CM Supplemental			
	Combined Insurance GL - Prof - Pol	538,141.00 dols	6,054
02 CM Supplemental			6,054
<hr/>			
	Insurance		6,054
<hr/>			
	Contingency		
02 CM Supplemental			
	Contingency	544,195.00 dols	16,326
02 CM Supplemental			16,326
<hr/>			
	Contingency		16,326
<hr/>			
	CM Fee		
02 CM Supplemental			
	Fee	560,521.00 dols	22,421
02 CM Supplemental			22,421
<hr/>			
	CM Fee		22,421
<hr/>			
	CONCESSION STAND		582,942

SECTION THREE



ASSUMPTIONS & CLARIFICATIONS



COLLINSVILLE BASEBALL ATHLETIC FACILITY
COLLINSVILLE, IL

Assumptions & Clarifications

GMP 12/15/2025

Please find attached Assumptions and Clarifications for our GMP cost opinion for the Athletic Facility for CUSD #10. Please review the attached detailed scope breakdown for further clarification.

General Requirements:

- Standard Insurance coverages are included.
- Builders Risk is by the owner. All builder's risk deductibles are considered a cost of work and not included in this proposal. Any deductibles will be considered a change order.
- Performance and Payment Bonds on trade partner bid packages are included.
- Sales Tax is not included.
- A 3% contingency is included and will remain in the final GMP.
- Temporary power and water consumption is not included. We have assumed the power and water will be available from the existing building.
- We have assumed that the site already fenced and have not included any additional temporary fencing.
- We have assumed that we will enter the site from Caseyville road and have included costs for a temporary road to enter the site.
- We have not included handling or disposing of any hazardous materials, nor are they anticipated.
- Cost Opinion is based on Construction Start in March of 2026.
- All owner furnished and installed equipment is scheduled to be delivered, installed, and connected prior to substantial completion by others. Additional supervision for the installation of the owner provided equipment is not included.
- BEP utilization is not included.
- We have not included any utility company fees, tap fees, or escrows in the base bid.
- Costs for Construction testing are not included.
- Costs for Building Permits are not included.
- Costs for construction staking and layout is not included. We have assumed this will be performed by Oates.
- All design and engineering are not included and are separate from the cost of work and not included.
- A one-year warranty is included.
- We have not included an onsite job trailer and planned to use the existing trailer at the CAVC building for the onsite office.
- In the event a new or increased tariff, tax, or assessment, whether adopted by a foreign, federal, state, or local government, which occurs or arises subsequent to the development or establishment of the contract price, whichever occurs first, the contract price shall be adjusted accordingly by change order. Similarly, should any such new or increased tariff, tax, or assessment have an impact on the cost of labor, materials, equipment, or work covered by a change order after the change order price had been developed or agreed upon, whichever occurs first, the change order price shall be correspondingly adjusted. This provision applies whether the new or increased tariff, tax, or assessment is imposed on Contractor or on any subcontractor or supplier at any tier.

Bid Package 03: Concrete

- We have assumed that based on the schedule, adverse weather concrete is not included in this pricing.

Bid Package 4: Masonry

- No clarifications

Bid Package 6: General Trades/Carpentry

- No clarifications

Bid Package 22: Plumbing

- We have not included any gas service to the building and have assumed this will be by Ameren if required.
- We have assumed that any water consumption charges will be by the school district.

Bid Package 23: HVAC

- We have assumed that temporary heating or cooling of the buildings will not be required during construction.

Bid Package 26: Electrical

- We have assumed that any electrical consumption charges will be by the school district.

Bid Package 31: Sitework and Utilities

- As a condition of the land purchase agreement, Petroff Companies will bring the field to grade and subgrade and have not included any grading of the field or surrounding area.
- We have assumed that the grading for the concession stand will be completed as shown per the documents.
- We have assumed that the settlement plate work required has been completed prior to Holland's mobilization.
- We have assumed that all trees onsite will be removed by Petroff Companies as part of their effort to remove dirt from the site and bring the site to grade.
- We have not included any allowances for soil remediation. Any soil remediation required will need to be addressed as a change order.
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- Any relocation of overhead or underground power lines along Caseyville Road is not included and will be an owner cost.
- Our base bid includes the compost as shown, but we can offer a deduct if a different compost brand can be utilized.
- Our base bid includes maintenance of the grass outside of the baseball. If this maintenance can be done by the district, we can offer a deduct in the pricing.
- The retaining wall includes grid wall reinforcing for one hundred percent of the wall. If we can utilize this reinforcing for seventy-percent of the wall, we can offer a deduct in the pricing.

Bid Package 32.18: Sports Field Construction

- No clarifications

SECTION FOUR



SCHEDULE

ID	Task Name	Duration	Start	Finish	Gantt Chart (Collinsville Sports Complex)																											
					Half 2, 2025							Half 1, 2026							Half 2, 2026							Half 1, 2027						
					M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	J	F	M	A
1	Collinsville Sports Complex	205 days	Fri 10/3/25	Thu 7/16/26	Collinsville Sports Complex																											
2	Preconstruction Phase	52 days	Fri 10/3/25	Mon 12/15/25	Preconstruction Phase																											
9	Construction Bid Documents	1 day	Fri 10/3/25	Fri 10/3/25	Construction Bid Documents																											
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14	Storm Sewer/Site Utilities	10 days	Tue 3/10/26	Wed 3/25/26	Storm Sewer/Site Utilities																											
17	Cement Stabilization	1 day	Thu 3/26/26	Thu 3/26/26	Cement Stabilization																											
16	Extend Power and Fiber to Field	5 days	Thu 4/2/26	Thu 4/9/26	Extend Power and Fiber to Field																											
19	Retaining Wall Fencing	5 days	Tue 4/21/26	Mon 4/27/26	Retaining Wall Fencing																											
20	Sidewalks/Curbs	6 days	Thu 6/4/26	Thu 6/11/26	Sidewalks/Curbs																											
21	Limestone Path	2 days	Fri 6/12/26	Mon 6/15/26	Limestone Path																											
18	Riprap, Straw Mat & Seed	5 days	Tue 6/16/26	Tue 6/23/26	Riprap, Straw Mat & Seed																											
22	Sports Field Construction	89 days	Mon 3/9/26	Thu 7/9/26	Sports Field Construction																											
24	Dugouts/Storage/Concession/Pressbox Footings & Foundations	10 days	Mon 3/9/26	Tue 3/24/26	Dugouts/Storage/Concession/Pressbox Footings & Foundations																											
23	Field Drainage System	8 days	Tue 3/10/26	Mon 3/23/26	Field Drainage System																											
36	Final Grade,Topsoil & Irrigation	15 days	Tue 3/24/26	Wed 4/15/26	Final Grade,Topsoil & Irrigation																											
37	Sod, Warning Track & Skinned Infield	10 days	Tue 3/24/26	Tue 4/7/26	Sod, Warning Track & Skinned Infield																											
25	MEP Underground Rough-In	5 days	Wed 3/25/26	Tue 3/31/26	MEP Underground Rough-In																											
26	Press Box SOG	2 days	Thu 4/2/26	Fri 4/3/26	Press Box SOG																											
29	Dugouts/Storage/Concessions/Batting Cages/Bullpens SOG	7 days	Thu 4/2/26	Mon 4/13/26	Dugouts/Storage/Concessions/Batting Cages/Bullpens SOG																											
35	Foul Poles, Fencing, Backstops, Netting & Gates	20 days	Thu 4/9/26	Thu 5/7/26	Foul Poles, Fencing, Backstops, Netting & Gates																											
30	Concessions & Dugout Storage CMU	12 days	Tue 4/14/26	Thu 4/30/26	Concessions & Dugout Storage CMU																											
34	Synthetic Turf	5 days	Wed 4/29/26	Tue 5/5/26	Synthetic Turf																											
28	Roof Joist & Decking	5 days	Fri 5/1/26	Thu 5/7/26	Roof Joist & Decking																											
27	Soffit Framing & Roof Blocking	5 days	Fri 5/8/26	Fri 5/15/26	Soffit Framing & Roof Blocking																											
31	Metal Roofing, Soffits, Gutters & Downspouts	7 days	Mon 5/18/26	Thu 5/28/26	Metal Roofing, Soffits, Gutters & Downspouts																											
32	Concessions & Dugout Storage Rough-In	3 days	Fri 5/29/26	Tue 6/2/26	Concessions & Dugout Storage Rough-In																											
33	Interior Wall Framing	3 days	Fri 5/29/26	Tue 6/2/26	Interior Wall Framing																											
38	Fluid Applied Air Barrier	2 days	Fri 5/29/26	Mon 6/1/26	Fluid Applied Air Barrier																											
39	Brick Veneer	8 days	Tue 6/2/26	Fri 6/12/26	Brick Veneer																											
40	Hang Finish Drywall	5 days	Thu 6/4/26	Wed 6/10/26	Hang Finish Drywall																											
41	Paint First Coat	2 days	Thu 6/11/26	Fri 6/12/26	Paint First Coat																											
42	Ceiling Grid	3 days	Mon 6/15/26	Thu 6/18/26	Ceiling Grid																											
44	Ceramic Tile	4 days	Mon 6/15/26	Fri 6/19/26	Ceramic Tile																											
43	MEP Trimout	3 days	Fri 6/19/26	Tue 6/23/26	MEP Trimout																											
45	Resinous Flooring	3 days	Wed 6/24/26	Fri 6/26/26	Resinous Flooring																											
46	Finish Carpentry/Casework/Doors/Hardware	5 days	Mon 6/29/26	Mon 7/6/26	Finish Carpentry/Casework/Doors/Hardware																											
47	Paint Final Coat	2 days	Tue 7/7/26	Thu 7/9/26	Paint Final Coat																											
48	Substantial Completion	0 days	Thu 7/9/26	Thu 7/9/26	7/9 ♦ Substantial Completion																											
49	Punchlist	5 days	Fri 7/10/26	Thu 7/16/26	Punchlist																											
50	Construction Complete	0 days	Thu 7/16/26	Thu 7/16/26	7/16 ♦ Construction Complete																											



10.13. Consider Bid for Collinsville High School
Varsity Baseball Field - Earthwork/Storm
Sewer/Retaining Wall/Landscaping Package

DECEMBER 15, 2025



COLLINSVILLE CUSD #10

HIGH SCHOOL ATHLETIC COMPLEX



GMP PROPOSAL

TABLE OF CONTENTS



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2. GMP Cost Opinion
3. Assumptions & Clarifications
4. Schedule

SECTION ONE



RECOMMENDATION LETTER

December 15, 2025

Board of Education
 Collinsville Community Unit School District #10
 201 West Clay Street
 Collinsville, IL 62234

Re: Collinsville Baseball Fields
 Bid Packages: 3, 4, 6, 22, 26, 31, 32.12 and 32.18
 HCS Project No. 24-080

Dear School Board Members:

Holland Construction Services, Inc. has reviewed the bids that opened publicly on November 4, 2025 for the Collinsville Baseball Athletic Facility and the re-bid on December 8, 2025.

After conversations with Brad Skertich and based on our review and analysis of the bids, we are pleased to make the following recommendations at this time. We have listed the pricing for addendum number one for the new concession stand as part of our recommendation.

As the Construction Manager for the project, Holland Construction Services, Inc. recommends that Collinsville CUSD #10, Board of Education award a contract for the work of Bid Packages 3, 4, 6, 22, 26, 31, 32.12 and 32.18 as follows:

Bid Package	Trade Contractor	Base Bid Amount	Alternate No.1
Bid Package No. 3 Concrete	RCS, Inc.	190,000	22,250
Bid Package No. 4 Masonry	Toenjes Masonry	52,960	107,660
Bid Package No. 6 General Trades/Carpentry	Millennium Construction	84,000	230,000
Bid Package No. 22 Plumbing	Haier Plumbing	112,000	101,000
Bid Package No. 26 Electrical	J.F. Electric	230,740	70,490
Bid Package No. 31 Earthwork/Storm Sewer/Retaining Wall/Landscaping	J.P. Burns	595,380	
Bid Package No. 32.12 Asphalt Pavement	Rooters Asphalt	68,725	
Bid Package No. 32.18 Sports Field Construction	Holland General Contractors	999,100	

A bid tabulation which lists the results of all contractors in each respective bid category is attached.

The above recommendations are hereby submitted to the Board of Education for review, discussion, and approval. Upon approval by the Board of Education, Holland Construction Services, Inc. shall initiate Letters of Intent and Contracts immediately with each approved contractor.

Also included within this Letter of Recommendation Package is the Guaranteed Maximum Price Estimate, Assumptions & Clarifications and Construction Bid Schedule.

We look forward to working with you on this project and making your building program a complete success.

Sincerely,
HOLLAND CONSTRUCTION SERVICES, INC.

Nathan Munie
Preconstruction Project Director



Owner: Collinsville Baseball Field
Job Name & Number: 24-080 Collinsville Athletic Complex
 Address: Collinsville, IL



BID TABULATION

Bid Opening: 10/16/2025 @ 2PM

Bid Package	Contractor	Base Bid	Add. No. 1	Add. No. 2	Bid Bond	Cashier's Check	Alternate No. 1	Alternate No. 2	Alternate No. 3	Alternate No. 4	Alternate No. 5	Alternate No. 6	Alternate No. 7	Alternate No. 8	NOTES
BP No. 3	Concrete														
	RCS Construction	\$ 213,475.00	Y	Y	Y		\$ 22,250.00								
	Litteken	\$ 386,000.00	Y	Y	Y		\$ 48,000.00								
BP No. 4	Masonry														
	Diecker Terry	\$ 57,640.00	Y	Y	Y		\$ 127,790.00								
	Gass Masonry	\$ 149,500.00	Y	Y	Y										
	Toejnes Brick	\$ 52,960.00	Y	Y	Y		\$ 107,660.00								
BP No. 6	General Trades/Carpentry														
	Holland General Contractors	\$ 93,500.00	Y	Y	Y		\$ 228,000.00								
	Titan Carpentry	\$ 97,900.00	Y	Y	Y		\$ 244,500.00								
	Litteken	\$ 148,000.00	Y	Y	Y		\$ 206,000.00								
	Millennium Construction	\$ 84,000.00	Y	Y	Y		\$ 230,000.00								
BP No. 22	Plumbing/Site Water/Site Sanitary Sewer														
	Haier Plumbing	\$ 112,000.00	Y	Y	Y		\$ 101,000.00								
	Litteken Plumbing	\$ 170,500.00	Y	Y	Y		\$ 59,300.00								
	Loelke Plumbing	\$ 205,750.00	Y	Y	Y		\$ 164,230.00								
BP No. 26	Electrical														
	Camp Electric	\$ 265,500.00	Y	Y	Y		\$ 42,000.00								
	JF Electric	\$ 230,740.00	Y	Y	Y		\$ 70,490.00								
	Lowry Electric	\$ 316,070.00	Y	Y	Y		\$ 72,120.00								
	Pyramid Electric	\$ 331,700.00	Y	Y	Y		\$ 51,120.00								
BP No. 31	Earthwork/Storm Sewer/Retaining Wall/Landscaping														
	JP Burns	\$ 885,100.00	Y	Y	Y										
	Gelly Excavating	\$ 903,466.00	Y	Y	Y										
	Mueth Excavating	\$ 1,036,387.00	Y	Y	Y										
BP No. 32.12	Asphalt Paving														
	Byrne & Jones	\$ 79,830.00	Y	Y	Y										
	Rooters	\$ 68,725.00	Y	Y	Y										
	Gleeson	\$ 83,600.00	Y	Y	Y										
BP No. 32.18	Sports Field Construction														
	Holland General Contractors	\$ 999,100.00	Y	Y	Y										
	Byrne and Jones	\$ 1,125,000.00	Y	Y	Y										
	Level-It Excavating	\$ 1,182,576.00	Y	Y	Y										
	Christ Brothers	\$ 100,000.00	Y	Y	Y										

Litteken Concrete and General Trades Combination	496,000
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SECTION TWO



GMP COST OPINION

Collinsville Baseball Field 11/4/2025

	BID PACKAGE	Base Bid	Concession Alternate
BP No. 3	Concrete	\$ 190,000	\$ 22,250
	HCS Supplemental	\$ -	
BP No. 4	Masonry	\$ 52,960	\$ 107,660
	HCS Supplemental	\$ -	
BP No. 6	General Trades/Carpentry	\$ 84,000	\$ 230,000
	HCS Supplemental	\$ -	
BP No. 22	Bid Package 22 Plumbing	\$ 112,000	\$ 101,000
	HCS Supplemental	\$ -	
BP No. 26	Electrical	\$ 230,740	\$ 70,490
	HCS Supplemental	\$ -	
BP No. 31	Earthwork/Storm Sewer/Retaining Wall/Landscaping	\$ 595,380	
	HCS Supplemental	\$ 78,378	
BP No. 32.12	Asphalt Paving	\$ 68,725	
	HCS Supplemental	\$ -	
BP No. 32.18	Sports Field Construction	\$ 999,100	
	HCS Supplemental	\$ -	
	General Conditions	\$ 218,603	\$ 6,741
	Performance Bond	\$ -	\$ -
	Builder's Risk	\$ -	
	General Liability Insurance	\$ 29,586	\$ 6,054
	SUBTOTAL	\$ 2,659,472	\$ 544,195
	Construction Contingency	\$ 79,784	\$ 16,326
	SUBTOTAL W/ CONTINGENCY	\$ 2,739,256	\$ 560,521
	CM FEE	\$ 109,570	\$ 22,421
	CONSTRUCTION COST OF WORK	\$ 2,848,827	\$ 582,942
	Preconstruction	\$ 46,500	
	CONSTRUCTION TOTAL WITH PRECON	\$ 2,895,327	\$ 582,942
	Add Alt. 1 Concession Stand	\$ 582,942	
	CONSTRUCTION COST OF WORK WITH ALTERNATES	\$ 3,478,269	\$ 582,942

Bid Alternates

Alt.1 Concession Stand	\$	582,942
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CM Supplemental	Description	Takeoff Quantity	Total Amount
BASE BID FIELD AND ROAD			
Bid Package 03 Concrete			
01 Trade Partner			
	Complete Concrete Sub-Quote - RCS	1.00 Isum	190,000
	01 Trade Partner		190,000
<hr/>			190,000
Bid Package 03 Concrete			
Bid Package 04 Masonry			
01 Trade Partner			
	Masonry Sub-Quote - Toejnes	1.00 Isum	52,960
	01 Trade Partner		52,960
<hr/>			52,960
Bid Package 04 Masonry			
Bid Package 06 General Trades			
01 Trade Partner			
	Rough Carpentry Sub-Quote - Millennium	1.00 Isum	84,000
	01 Trade Partner		84,000
<hr/>			84,000
Bid Package 06 General Trades			
Bid Package 22 Plumbing			
01 Trade Partner			
	Plumbing Sub-Quote - Haier	1.00 Isum	112,000
	01 Trade Partner		112,000
<hr/>			112,000
Bid Package 22 Plumbing			
Bid Package 26 Electrical			
01 Trade Partner			
	Electrical Sub-Quote - JF Electric	1.00 Isum	230,740
	01 Trade Partner		230,740
<hr/>			230,740
Bid Package 26 Electrical			
Bid Package 31 Sitework and Utilities			
01 Trade Partner			
	Earthwork Sub-Quote - JP Burns	1.00 Isum	595,380
	01 Trade Partner		595,380
<hr/>			595,380
02 CM Supplemental			
	Install Temporary Staging Area	1,610.00 tons	25,581
	Staging Area Geotech'l Fabric	25,584.00 sqft	24,305
	Remove Temp Access/Staging	948.00 cuyd	13,183
	Private Utility Locate	1.00 ls	5,000
	Erosion Inspections	4.00 mnth	2,200
	Maintain Erosion Control - Once Per Week	18.00 ea	2,772
	Adverse Weather/Soil Modification	1.00 ls	5,337
	02 CM Supplemental		78,378
<hr/>			78,378
Bid Package 31 Sitework and Utilities			
			673,758

CM Supplemental	Description	Takeoff Quantity	Total Amount
	Bid Package 32 Asphalt Paving		
01 Trade Partner			
	Asphalt Paving Sub-Quote - Rooters	1.00 lsum	68,725
	01 Trade Partner		68,725
<hr/>			
	Bid Package 32 Asphalt Paving		68,725
	Bid Package 32 Sports Field Construction		
01 Trade Partner			
	Athletic & Recreational Surfacing Sub-Quote - Holland General Contractors	1.00 lsum	999,100
	01 Trade Partner		999,100
<hr/>			
	Bid Package 32 Sports Field Construction		999,100
	General Conditions		
02 CM Supplemental			
	Superintendent I -2026	18.00 week	109,908
	General Superintendent - 2026	18.00 week	3,150
	Laborer	4.00 week	13,920
	Assistant Project Manager-2026	18.00 week	28,350
	Project Financial Coordinator & Admin-2026	18.00 week	5,040
	Superintendent Mileage	1,800.00 mile	1,188
	Project Manager Mileage	720.00 mile	475
	Construction Document Expense - Plan & Spec	1.00 sets	175
	Drone Photography	4.00 mnth	9,920
	Quality Control - 2026	18.00 week	4,680
	First Aid Supplies	18.00 week	360
	Fire Extinguishers	1.00 each	35
	Safety - 2026	18.00 week	4,680
	Job Trailer Drinking Water	90.00 day	248
	Chemical Toilets - 2 Cleans/Week	4.00 mnth	1,160
	Miscellaneous UPS/Fed Ex Delivery Charges	4.00 mnth	400
	Temp. Pedestrian Control Signage	2.00 each	514
	Project Signs (HCS)	1.00 each	1,434
	Storage Trailer - Holland 20' Conex	4.00 mnth	2,574
	Small Tools	4.00 mnth	4,800
	Periodic Site Clean Up	40.00 hour	3,480
	Final Site Cleanup	2.00 days	3,952
	Street Cleaning	2.00 each	1,696
	Dumpster Pickup - 30 yard - each	3.00 each	1,200
	Warranty/Closed Job Expense	2,500,000.00 dols	2,865
	VDC Layout Assistance	1.00 lsum	12,400
	02 CM Supplemental		218,603
<hr/>			
	General Conditions		218,603
	Insurance		
02 CM Supplemental			
	Combined Insurance GL - Prof - Pol-Ph 1	2,629,886.00 dols	29,586
	02 CM Supplemental		29,586

CM Supplemental	Description	Takeoff Quantity	Total Amount
	Insurance		29,586
	Contingency		
02 CM Supplemental	Contingency	2,659,472.00 dols	79,784
02 CM Supplemental			79,784
	Contingency		79,784
	CM Fee		
02 CM Supplemental	Fee	2,739,256.00 dols	109,570
02 CM Supplemental			109,570
	CM Fee		109,570
	Preconstruction		
02 CM Supplemental	Preconstruction Services	1.00 lsum	46,500
02 CM Supplemental			46,500
	Preconstruction		46,500
BASE BID FIELD AND ROAD			2,895,327
CONCESSION STAND			
Bid Package 03 Concrete			
01 Trade Partner	Complete Concrete Sub-Quote - RCS	1.00 lsum	22,250
01 Trade Partner			22,250
	Bid Package 03 Concrete		22,250
Bid Package 04 Masonry			
01 Trade Partner	Masonry Sub-Quote - Toejnes	1.00 lsum	107,660
01 Trade Partner			107,660
	Bid Package 04 Masonry		107,660
Bid Package 06 General Trades			
01 Trade Partner	Rough Carpentry Sub-Quote - Millennium	1.00 lsum	230,000
01 Trade Partner			230,000
	Bid Package 06 General Trades		230,000
Bid Package 22 Plumbing			
01 Trade Partner	Plumbing Sub-Quote - Haier	1.00 lsum	101,000

GMP Cost Opinion
Collinsville Varsity Baseball Field GMP

CM Supplemental	Description	Takeoff Quantity	Total Amount
	01 Trade Partner		101,000
	Bid Package 22 Plumbing		101,000
	Bid Package 26 Electrical		
01 Trade Partner	Electrical Sub-Quote - JF Electric	1.00 lsum	70,490
	01 Trade Partner		70,490
	Bid Package 26 Electrical		70,490
	General Conditions		
02 CM Supplemental	Laborer	1.50 week	5,220
	Final Cleanup (Janitor Serv) / sqft	1,282.00 sqft	1,521
	02 CM Supplemental		6,741
	General Conditions		6,741
	Insurance		
02 CM Supplemental	Combined Insurance GL - Prof - Pol	538,141.00 dols	6,054
	02 CM Supplemental		6,054
	Insurance		6,054
	Contingency		
02 CM Supplemental	Contingency	544,195.00 dols	16,326
	02 CM Supplemental		16,326
	Contingency		16,326
	CM Fee		
02 CM Supplemental	Fee	560,521.00 dols	22,421
	02 CM Supplemental		22,421
	CM Fee		22,421
	CONCESSION STAND		582,942

SECTION THREE



ASSUMPTIONS & CLARIFICATIONS



COLLINSVILLE BASEBALL ATHLETIC FACILITY
COLLINSVILLE, IL

Assumptions & Clarifications

GMP 12/15/2025

Please find attached Assumptions and Clarifications for our GMP cost opinion for the Athletic Facility for CUSD #10. Please review the attached detailed scope breakdown for further clarification.

General Requirements:

- Standard Insurance coverages are included.
- Builders Risk is by the owner. All builder's risk deductibles are considered a cost of work and not included in this proposal. Any deductibles will be considered a change order.
- Performance and Payment Bonds on trade partner bid packages are included.
- Sales Tax is not included.
- A 3% contingency is included and will remain in the final GMP.
- Temporary power and water consumption is not included. We have assumed the power and water will be available from the existing building.
- We have assumed that the site already fenced and have not included any additional temporary fencing.
- We have assumed that we will enter the site from Caseyville road and have included costs for a temporary road to enter the site.
- We have not included handling or disposing of any hazardous materials, nor are they anticipated.
- Cost Opinion is based on Construction Start in March of 2026.
- All owner furnished and installed equipment is scheduled to be delivered, installed, and connected prior to substantial completion by others. Additional supervision for the installation of the owner provided equipment is not included.
- BEP utilization is not included.
- We have not included any utility company fees, tap fees, or escrows in the base bid.
- Costs for Construction testing are not included.
- Costs for Building Permits are not included.
- Costs for construction staking and layout is not included. We have assumed this will be performed by Oates.
- All design and engineering are not included and are separate from the cost of work and not included.
- A one-year warranty is included.
- We have not included an onsite job trailer and planned to use the existing trailer at the CAVC building for the onsite office.
- In the event a new or increased tariff, tax, or assessment, whether adopted by a foreign, federal, state, or local government, which occurs or arises subsequent to the development or establishment of the contract price, whichever occurs first, the contract price shall be adjusted accordingly by change order. Similarly, should any such new or increased tariff, tax, or assessment have an impact on the cost of labor, materials, equipment, or work covered by a change order after the change order price had been developed or agreed upon, whichever occurs first, the change order price shall be correspondingly adjusted. This provision applies whether the new or increased tariff, tax, or assessment is imposed on Contractor or on any subcontractor or supplier at any tier.

Bid Package 03: Concrete

- We have assumed that based on the schedule, adverse weather concrete is not included in this pricing.

Bid Package 4: Masonry

- No clarifications

Bid Package 6: General Trades/Carpentry

- No clarifications

Bid Package 22: Plumbing

- We have not included any gas service to the building and have assumed this will be by Ameren if required.
- We have assumed that any water consumption charges will be by the school district.

Bid Package 23: HVAC

- We have assumed that temporary heating or cooling of the buildings will not be required during construction.

Bid Package 26: Electrical

- We have assumed that any electrical consumption charges will be by the school district.

Bid Package 31: Sitework and Utilities

- As a condition of the land purchase agreement, Petroff Companies will bring the field to grade and subgrade and have not included any grading of the field or surrounding area.
- We have assumed that the grading for the concession stand will be completed as shown per the documents.
- We have assumed that the settlement plate work required has been completed prior to Holland's mobilization.
- We have assumed that all trees onsite will be removed by Petroff Companies as part of their effort to remove dirt from the site and bring the site to grade.
- We have not included any allowances for soil remediation. Any soil remediation required will need to be addressed as a change order.
- Relocation of any existing buried cabling or utilities are not included.
- Any seeding or work outside of the limits of construction shown per the drawings is not included.
- Any relocation of overhead or underground power lines along Caseyville Road is not included and will be an owner cost.
- Our base bid includes the compost as shown, but we can offer a deduct if a different compost brand can be utilized.
- Our base bid includes maintenance of the grass outside of the baseball. If this maintenance can be done by the district, we can offer a deduct in the pricing.
- The retaining wall includes grid wall reinforcing for one hundred percent of the wall. If we can utilize this reinforcing for seventy-percent of the wall, we can offer a deduct in the pricing.

Bid Package 32.18: Sports Field Construction

- No clarifications

SECTION FOUR



SCHEDULE

ID	Task Name	Duration	Start	Finish	Gantt Chart (Collinsville Sports Complex)																											
					Half 2, 2025							Half 1, 2026							Half 2, 2026							Half 1, 2027						
					M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A				
1	Collinsville Sports Complex	205 days	Fri 10/3/25	Thu 7/16/26	Collinsville Sports Complex																											
2	Preconstruction Phase	52 days	Fri 10/3/25	Mon 12/15/25	Preconstruction Phase																											
9	Construction Bid Documents	1 day	Fri 10/3/25	Fri 10/3/25	Construction Bid Documents																											
3	HCS Finalize Scope of Work Bid Packages	7 days	Mon 10/6/25	Tue 10/14/25	HCS Finalize Scope of Work Bid Packages																											
4	Project Bidding	16 days	Tue 10/14/25	Tue 11/4/25	Project Bidding																											
5	Scope Review Meetings	9 days	Mon 11/10/25	Thu 11/20/25	Scope Review Meetings																											
6	Bid Package 3 & 31 Rebidding	11 days	Mon 11/24/25	Mon 12/8/25	Bid Package 3 & 31 Rebidding																											
7	HCS GMP Assembly	3 days	Tue 12/9/25	Thu 12/11/25	HCS GMP Assembly																											
8	Owner GMP Approval	1 day	Mon 12/15/25	Mon 12/15/25	Owner GMP Approval																											
10	Construction Phase	99 days	Mon 3/2/26	Thu 7/16/26	Construction Phase																											
11	Site Work	82 days	Mon 3/2/26	Tue 6/23/26	Site Work																											
12	Mobilization/SWPPP	3 days	Mon 3/2/26	Wed 3/4/26	Mobilization/SWPPP																											
13	Temporary Rock Road	2 days	Thu 3/5/26	Fri 3/6/26	Temporary Rock Road																											
15	Retaining Wall	12 days	Mon 3/9/26	Thu 3/26/26	Retaining Wall																											
14	Storm Sewer/Site Utilities	10 days	Tue 3/10/26	Wed 3/25/26	Storm Sewer/Site Utilities																											
17	Cement Stabilization	1 day	Thu 3/26/26	Thu 3/26/26	Cement Stabilization																											
16	Extend Power and Fiber to Field	5 days	Thu 4/2/26	Thu 4/9/26	Extend Power and Fiber to Field																											
19	Retaining Wall Fencing	5 days	Tue 4/21/26	Mon 4/27/26	Retaining Wall Fencing																											
20	Sidewalks/Curbs	6 days	Thu 6/4/26	Thu 6/11/26	Sidewalks/Curbs																											
21	Limestone Path	2 days	Fri 6/12/26	Mon 6/15/26	Limestone Path																											
18	Riprap, Straw Mat & Seed	5 days	Tue 6/16/26	Tue 6/23/26	Riprap, Straw Mat & Seed																											
22	Sports Field Construction	89 days	Mon 3/9/26	Thu 7/9/26	Sports Field Construction																											
24	Dugouts/Storage/Concession/Pressbox Footings & Foundations	10 days	Mon 3/9/26	Tue 3/24/26	Dugouts/Storage/Concession/Pressbox Footings & Foundations																											
23	Field Drainage System	8 days	Tue 3/10/26	Mon 3/23/26	Field Drainage System																											
36	Final Grade,Topsoil & Irrigation	15 days	Tue 3/24/26	Wed 4/15/26	Final Grade,Topsoil & Irrigation																											
37	Sod, Warning Track & Skinned Infield	10 days	Tue 3/24/26	Tue 4/7/26	Sod, Warning Track & Skinned Infield																											
25	MEP Underground Rough-In	5 days	Wed 3/25/26	Tue 3/31/26	MEP Underground Rough-In																											
26	Press Box SOG	2 days	Thu 4/2/26	Fri 4/3/26	Press Box SOG																											
29	Dugouts/Storage/Concessions/Batting Cages/Bullpens SOG	7 days	Thu 4/2/26	Mon 4/13/26	Dugouts/Storage/Concessions/Batting Cages/Bullpens SOG																											
35	Foul Poles, Fencing, Backstops, Netting & Gates	20 days	Thu 4/9/26	Thu 5/7/26	Foul Poles, Fencing, Backstops, Netting & Gates																											
30	Concessions & Dugout Storage CMU	12 days	Tue 4/14/26	Thu 4/30/26	Concessions & Dugout Storage CMU																											
34	Synthetic Turf	5 days	Wed 4/29/26	Tue 5/5/26	Synthetic Turf																											
28	Roof Joist & Decking	5 days	Fri 5/1/26	Thu 5/7/26	Roof Joist & Decking																											
27	Soffit Framing & Roof Blocking	5 days	Fri 5/8/26	Fri 5/15/26	Soffit Framing & Roof Blocking																											
31	Metal Roofing, Soffits, Gutters & Downspouts	7 days	Mon 5/18/26	Thu 5/28/26	Metal Roofing, Soffits, Gutters & Downspouts																											
32	Concessions & Dugout Storage Rough-In	3 days	Fri 5/29/26	Tue 6/2/26	Concessions & Dugout Storage Rough-In																											
33	Interior Wall Framing	3 days	Fri 5/29/26	Tue 6/2/26	Interior Wall Framing																											
38	Fluid Applied Air Barrier	2 days	Fri 5/29/26	Mon 6/1/26	Fluid Applied Air Barrier																											
39	Brick Veneer	8 days	Tue 6/2/26	Fri 6/12/26	Brick Veneer																											
40	Hang Finish Drywall	5 days	Thu 6/4/26	Wed 6/10/26	Hang Finish Drywall																											
41	Paint First Coat	2 days	Thu 6/11/26	Fri 6/12/26	Paint First Coat																											
42	Ceiling Grid	3 days	Mon 6/15/26	Thu 6/18/26	Ceiling Grid																											
44	Ceramic Tile	4 days	Mon 6/15/26	Fri 6/19/26	Ceramic Tile																											
43	MEP Trimout	3 days	Fri 6/19/26	Tue 6/23/26	MEP Trimout																											
45	Resinous Flooring	3 days	Wed 6/24/26	Fri 6/26/26	Resinous Flooring																											
46	Finish Carpentry/Casework/Doors/Hardware	5 days	Mon 6/29/26	Mon 7/6/26	Finish Carpentry/Casework/Doors/Hardware																											
47	Paint Final Coat	2 days	Tue 7/7/26	Thu 7/9/26	Paint Final Coat																											
48	Substantial Completion	0 days	Thu 7/9/26	Thu 7/9/26	7/9 Substantial Completion																											
49	Punchlist	5 days	Fri 7/10/26	Thu 7/16/26	Punchlist																											
50	Construction Complete	0 days	Thu 7/16/26	Thu 7/16/26	7/16 Construction Complete																											



10.14. Consider Bid for Collinsville High School
Varsity Baseball Field - Asphalt Paving Package

DECEMBER 15, 2025



COLLINSVILLE CUSD #10

HIGH SCHOOL ATHLETIC COMPLEX



GMP PROPOSAL

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2. GMP Cost Opinion
3. Assumptions & Clarifications
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SECTION ONE



RECOMMENDATION LETTER

December 15, 2025

Board of Education
 Collinsville Community Unit School District #10
 201 West Clay Street
 Collinsville, IL 62234

Re: Collinsville Baseball Fields
 Bid Packages: 3, 4, 6, 22, 26, 31, 32.12 and 32.18
 HCS Project No. 24-080

Dear School Board Members:

Holland Construction Services, Inc. has reviewed the bids that opened publicly on November 4, 2025 for the Collinsville Baseball Athletic Facility and the re-bid on December 8, 2025.

After conversations with Brad Skertich and based on our review and analysis of the bids, we are pleased to make the following recommendations at this time. We have listed the pricing for addendum number one for the new concession stand as part of our recommendation.

As the Construction Manager for the project, Holland Construction Services, Inc. recommends that Collinsville CUSD #10, Board of Education award a contract for the work of Bid Packages 3, 4, 6, 22, 26, 31, 32.12 and 32.18 as follows:

Bid Package	Trade Contractor	Base Bid Amount	Alternate No.1
Bid Package No. 3 Concrete	RCS, Inc.	190,000	22,250
Bid Package No. 4 Masonry	Toenjes Masonry	52,960	107,660
Bid Package No. 6 General Trades/Carpentry	Millennium Construction	84,000	230,000
Bid Package No. 22 Plumbing	Haier Plumbing	112,000	101,000
Bid Package No. 26 Electrical	J.F. Electric	230,740	70,490
Bid Package No. 31 Earthwork/Storm Sewer/Retaining Wall/Landscaping	J.P. Burns	595,380	
Bid Package No. 32.12 Asphalt Pavement	Rooters Asphalt	68,725	
Bid Package No. 32.18 Sports Field Construction	Holland General Contractors	999,100	

A bid tabulation which lists the results of all contractors in each respective bid category is attached.

The above recommendations are hereby submitted to the Board of Education for review, discussion, and approval. Upon approval by the Board of Education, Holland Construction Services, Inc. shall initiate Letters of Intent and Contracts immediately with each approved contractor.

Also included within this Letter of Recommendation Package is the Guaranteed Maximum Price Estimate, Assumptions & Clarifications and Construction Bid Schedule.

We look forward to working with you on this project and making your building program a complete success.

Sincerely,
HOLLAND CONSTRUCTION SERVICES, INC.

Nathan Munie
Preconstruction Project Director



Owner: Collinsville Baseball Field
Job Name & Number: 24-080 Collinsville Athletic Complex
 Address: Collinsville, IL



BID TABULATION

Bid Opening: 10/16/2025 @ 2PM

Bid Package	Contractor	Base Bid	Add. No. 1	Add. No. 2	Bid Bond	Cashier's Check	Alternate No. 1	Alternate No. 2	Alternate No. 3	Alternate No. 4	Alternate No. 5	Alternate No. 6	Alternate No. 7	Alternate No. 8	NOTES
BP No. 3	Concrete														
	RCS Construction	\$ 213,475.00	Y	Y	Y		\$ 22,250.00								
	Litteken	\$ 386,000.00	Y	Y	Y		\$ 48,000.00								
BP No. 4	Masonry														
	Diecker Terry	\$ 57,640.00	Y	Y	Y		\$ 127,790.00								
	Gass Masonry	\$ 149,500.00	Y	Y	Y										
	Toejnes Brick	\$ 52,960.00	Y	Y	Y		\$ 107,660.00								
BP No. 6	General Trades/Carpentry														
	Holland General Contractors	\$ 93,500.00	Y	Y	Y		\$ 228,000.00								
	Titan Carpentry	\$ 97,900.00	Y	Y	Y		\$ 244,500.00								
	Litteken	\$ 148,000.00	Y	Y	Y		\$ 206,000.00								
	Millennium Construction	\$ 84,000.00	Y	Y	Y		\$ 230,000.00								
BP No. 22	Plumbing/Site Water/Site Sanitary Sewer														
	Haier Plumbing	\$ 112,000.00	Y	Y	Y		\$ 101,000.00								
	Litteken Plumbing	\$ 170,500.00	Y	Y	Y		\$ 59,300.00								
	Loelke Plumbing	\$ 205,750.00	Y	Y	Y		\$ 164,230.00								
BP No. 26	Electrical														
	Camp Electric	\$ 265,500.00	Y	Y	Y		\$ 42,000.00								
	JF Electric	\$ 230,740.00	Y	Y	Y		\$ 70,490.00								
	Lowry Electric	\$ 316,070.00	Y	Y	Y		\$ 72,120.00								
	Pyramid Electric	\$ 331,700.00	Y	Y	Y		\$ 51,120.00								
BP No. 31	Earthwork/Storm Sewer/Retaining Wall/Landscaping														
	JP Burns	\$ 885,100.00	Y	Y	Y										
	Gelly Excavating	\$ 903,466.00	Y	Y	Y										
	Mueth Excavating	\$ 1,036,387.00	Y	Y	Y										
BP No. 32.12	Asphalt Paving														
	Byrne & Jones	\$ 79,830.00	Y	Y	Y										
	Rooters	\$ 68,725.00	Y	Y	Y										
	Gleeson	\$ 83,600.00	Y	Y	Y										
BP No. 32.18	Sports Field Construction														
	Holland General Contractors	\$ 999,100.00	Y	Y	Y										
	Byrne and Jones	\$ 1,125,000.00	Y	Y	Y										
	Level-It Excavating	\$ 1,182,576.00	Y	Y	Y										
	Christ Brothers	\$ 100,000.00	Y	Y	Y										

Litteken Concrete and General Trades Combination	496,000
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SECTION TWO



GMP COST OPINION

Collinsville Baseball Field 11/4/2025

	BID PACKAGE	Base Bid	Concession Alternate
BP No. 3	Concrete	\$ 190,000	\$ 22,250
	HCS Supplemental	\$ -	
BP No. 4	Masonry	\$ 52,960	\$ 107,660
	HCS Supplemental	\$ -	
BP No. 6	General Trades/Carpentry	\$ 84,000	\$ 230,000
	HCS Supplemental	\$ -	
BP No. 22	Bid Package 22 Plumbing	\$ 112,000	\$ 101,000
	HCS Supplemental	\$ -	
BP No. 26	Electrical	\$ 230,740	\$ 70,490
	HCS Supplemental	\$ -	
BP No. 31	Earthwork/Storm Sewer/Retaining Wall/Landscaping	\$ 595,380	
	HCS Supplemental	\$ 78,378	
BP No. 32.12	Asphalt Paving	\$ 68,725	
	HCS Supplemental	\$ -	
BP No. 32.18	Sports Field Construction	\$ 999,100	
	HCS Supplemental	\$ -	
	General Conditions	\$ 218,603	\$ 6,741
	Performance Bond	\$ -	\$ -
	Builder's Risk	\$ -	
	General Liability Insurance	\$ 29,586	\$ 6,054
	SUBTOTAL	\$ 2,659,472	\$ 544,195
	Construction Contingency	\$ 79,784	\$ 16,326
	SUBTOTAL W/ CONTINGENCY	\$ 2,739,256	\$ 560,521
	CM FEE	\$ 109,570	\$ 22,421
	CONSTRUCTION COST OF WORK	\$ 2,848,827	\$ 582,942
	Preconstruction	\$ 46,500	
	CONSTRUCTION TOTAL WITH PRECON	\$ 2,895,327	\$ 582,942
	Add Alt. 1 Concession Stand	\$ 582,942	
	CONSTRUCTION COST OF WORK WITH ALTERNATES	\$ 3,478,269	\$ 582,942

Bid Alternates

Alt.1 Concession Stand	\$	582,942
-------------------------------	----	----------------

CM Supplemental	Description	Takeoff Quantity	Total Amount
BASE BID FIELD AND ROAD			
Bid Package 03 Concrete			
01 Trade Partner			
	Complete Concrete Sub-Quote - RCS	1.00 Isum	190,000
	01 Trade Partner		190,000
<hr/>			190,000
Bid Package 04 Masonry			
01 Trade Partner			
	Masonry Sub-Quote - Toejnes	1.00 Isum	52,960
	01 Trade Partner		52,960
<hr/>			52,960
Bid Package 06 General Trades			
01 Trade Partner			
	Rough Carpentry Sub-Quote - Millennium	1.00 Isum	84,000
	01 Trade Partner		84,000
<hr/>			84,000
Bid Package 22 Plumbing			
01 Trade Partner			
	Plumbing Sub-Quote - Haier	1.00 Isum	112,000
	01 Trade Partner		112,000
<hr/>			112,000
Bid Package 26 Electrical			
01 Trade Partner			
	Electrical Sub-Quote - JF Electric	1.00 Isum	230,740
	01 Trade Partner		230,740
<hr/>			230,740
Bid Package 31 Sitework and Utilities			
01 Trade Partner			
	Earthwork Sub-Quote - JP Burns	1.00 Isum	595,380
	01 Trade Partner		595,380
<hr/>			595,380
02 CM Supplemental			
	Install Temporary Staging Area	1,610.00 tons	25,581
	Staging Area Geotech'l Fabric	25,584.00 sqft	24,305
	Remove Temp Access/Staging	948.00 cuyd	13,183
	Private Utility Locate	1.00 ls	5,000
	Erosion Inspections	4.00 mnth	2,200
	Maintain Erosion Control - Once Per Week	18.00 ea	2,772
	Adverse Weather/Soil Modification	1.00 ls	5,337
	02 CM Supplemental		78,378
<hr/>			78,378
Bid Package 31 Sitework and Utilities			673,758

CM Supplemental	Description	Takeoff Quantity	Total Amount
	Bid Package 32 Asphalt Paving		
01 Trade Partner			
	Asphalt Paving Sub-Quote - Rooters	1.00 lsum	68,725
	01 Trade Partner		68,725
<hr/>			
	Bid Package 32 Asphalt Paving		68,725
	Bid Package 32 Sports Field Construction		
01 Trade Partner			
	Athletic & Recreational Surfacing Sub-Quote - Holland General Contractors	1.00 lsum	999,100
	01 Trade Partner		999,100
<hr/>			
	Bid Package 32 Sports Field Construction		999,100
	General Conditions		
02 CM Supplemental			
	Superintendent I -2026	18.00 week	109,908
	General Superintendent - 2026	18.00 week	3,150
	Laborer	4.00 week	13,920
	Assistant Project Manager-2026	18.00 week	28,350
	Project Financial Coordinator & Admin-2026	18.00 week	5,040
	Superintendent Mileage	1,800.00 mile	1,188
	Project Manager Mileage	720.00 mile	475
	Construction Document Expense - Plan & Spec	1.00 sets	175
	Drone Photography	4.00 mnth	9,920
	Quality Control - 2026	18.00 week	4,680
	First Aid Supplies	18.00 week	360
	Fire Extinguishers	1.00 each	35
	Safety - 2026	18.00 week	4,680
	Job Trailer Drinking Water	90.00 day	248
	Chemical Toilets - 2 Cleans/Week	4.00 mnth	1,160
	Miscellaneous UPS/Fed Ex Delivery Charges	4.00 mnth	400
	Temp. Pedestrian Control Signage	2.00 each	514
	Project Signs (HCS)	1.00 each	1,434
	Storage Trailer - Holland 20' Conex	4.00 mnth	2,574
	Small Tools	4.00 mnth	4,800
	Periodic Site Clean Up	40.00 hour	3,480
	Final Site Cleanup	2.00 days	3,952
	Street Cleaning	2.00 each	1,696
	Dumpster Pickup - 30 yard - each	3.00 each	1,200
	Warranty/Closed Job Expense	2,500,000.00 dols	2,865
	VDC Layout Assistance	1.00 lsum	12,400
	02 CM Supplemental		218,603
<hr/>			
	General Conditions		218,603
	Insurance		
02 CM Supplemental			
	Combined Insurance GL - Prof - Pol-Ph 1	2,629,886.00 dols	29,586
	02 CM Supplemental		29,586

CM Supplemental	Description	Takeoff Quantity	Total Amount
	Insurance		29,586
	Contingency		
02 CM Supplemental	Contingency	2,659,472.00 dols	79,784
02 CM Supplemental			79,784
	Contingency		79,784
	CM Fee		
02 CM Supplemental	Fee	2,739,256.00 dols	109,570
02 CM Supplemental			109,570
	CM Fee		109,570
	Preconstruction		
02 CM Supplemental	Preconstruction Services	1.00 lsum	46,500
02 CM Supplemental			46,500
	Preconstruction		46,500
BASE BID FIELD AND ROAD			2,895,327
CONCESSION STAND			
Bid Package 03 Concrete			
01 Trade Partner	Complete Concrete Sub-Quote - RCS	1.00 lsum	22,250
01 Trade Partner			22,250
	Bid Package 03 Concrete		22,250
Bid Package 04 Masonry			
01 Trade Partner	Masonry Sub-Quote - Toejnes	1.00 lsum	107,660
01 Trade Partner			107,660
	Bid Package 04 Masonry		107,660
Bid Package 06 General Trades			
01 Trade Partner	Rough Carpentry Sub-Quote - Millennium	1.00 lsum	230,000
01 Trade Partner			230,000
	Bid Package 06 General Trades		230,000
Bid Package 22 Plumbing			
01 Trade Partner	Plumbing Sub-Quote - Haier	1.00 lsum	101,000

GMP Cost Opinion
Collinsville Varsity Baseball Field GMP

CM Supplemental	Description	Takeoff Quantity	Total Amount
	01 Trade Partner		101,000
<hr/>			
	Bid Package 22 Plumbing		101,000
<hr/>			
	Bid Package 26 Electrical		
01 Trade Partner			
	Electrical Sub-Quote - JF Electric	1.00 lsum	70,490
01 Trade Partner			70,490
<hr/>			
	Bid Package 26 Electrical		70,490
<hr/>			
	General Conditions		
02 CM Supplemental			
	Laborer	1.50 week	5,220
	Final Cleanup (Janitor Serv) / sqft	1,282.00 sqft	1,521
02 CM Supplemental			6,741
<hr/>			
	General Conditions		6,741
<hr/>			
	Insurance		
02 CM Supplemental			
	Combined Insurance GL - Prof - Pol	538,141.00 dols	6,054
02 CM Supplemental			6,054
<hr/>			
	Insurance		6,054
<hr/>			
	Contingency		
02 CM Supplemental			
	Contingency	544,195.00 dols	16,326
02 CM Supplemental			16,326
<hr/>			
	Contingency		16,326
<hr/>			
	CM Fee		
02 CM Supplemental			
	Fee	560,521.00 dols	22,421
02 CM Supplemental			22,421
<hr/>			
	CM Fee		22,421
<hr/>			
	CONCESSION STAND		582,942

SECTION THREE



ASSUMPTIONS & CLARIFICATIONS



COLLINSVILLE BASEBALL ATHLETIC FACILITY
COLLINSVILLE, IL

Assumptions & Clarifications

GMP 12/15/2025

Please find attached Assumptions and Clarifications for our GMP cost opinion for the Athletic Facility for CUSD #10. Please review the attached detailed scope breakdown for further clarification.

General Requirements:

- Standard Insurance coverages are included.
- Builders Risk is by the owner. All builder's risk deductibles are considered a cost of work and not included in this proposal. Any deductibles will be considered a change order.
- Performance and Payment Bonds on trade partner bid packages are included.
- Sales Tax is not included.
- A 3% contingency is included and will remain in the final GMP.
- Temporary power and water consumption is not included. We have assumed the power and water will be available from the existing building.
- We have assumed that the site already fenced and have not included any additional temporary fencing.
- We have assumed that we will enter the site from Caseyville road and have included costs for a temporary road to enter the site.
- We have not included handling or disposing of any hazardous materials, nor are they anticipated.
- Cost Opinion is based on Construction Start in March of 2026.
- All owner furnished and installed equipment is scheduled to be delivered, installed, and connected prior to substantial completion by others. Additional supervision for the installation of the owner provided equipment is not included.
- BEP utilization is not included.
- We have not included any utility company fees, tap fees, or escrows in the base bid.
- Costs for Construction testing are not included.
- Costs for Building Permits are not included.
- Costs for construction staking and layout is not included. We have assumed this will be performed by Oates.
- All design and engineering are not included and are separate from the cost of work and not included.
- A one-year warranty is included.
- We have not included an onsite job trailer and planned to use the existing trailer at the CAVC building for the onsite office.
- In the event a new or increased tariff, tax, or assessment, whether adopted by a foreign, federal, state, or local government, which occurs or arises subsequent to the development or establishment of the contract price, whichever occurs first, the contract price shall be adjusted accordingly by change order. Similarly, should any such new or increased tariff, tax, or assessment have an impact on the cost of labor, materials, equipment, or work covered by a change order after the change order price had been developed or agreed upon, whichever occurs first, the change order price shall be correspondingly adjusted. This provision applies whether the new or increased tariff, tax, or assessment is imposed on Contractor or on any subcontractor or supplier at any tier.

Bid Package 03: Concrete

- We have assumed that based on the schedule, adverse weather concrete is not included in this pricing.

Bid Package 4: Masonry

- No clarifications

Bid Package 6: General Trades/Carpentry

- No clarifications

Bid Package 22: Plumbing

- We have not included any gas service to the building and have assumed this will be by Ameren if required.
- We have assumed that any water consumption charges will be by the school district.

Bid Package 23: HVAC

- We have assumed that temporary heating or cooling of the buildings will not be required during construction.

Bid Package 26: Electrical

- We have assumed that any electrical consumption charges will be by the school district.

Bid Package 31: Sitework and Utilities

- As a condition of the land purchase agreement, Petroff Companies will bring the field to grade and subgrade and have not included any grading of the field or surrounding area.
- We have assumed that the grading for the concession stand will be completed as shown per the documents.
- We have assumed that the settlement plate work required has been completed prior to Holland's mobilization.
- We have assumed that all trees onsite will be removed by Petroff Companies as part of their effort to remove dirt from the site and bring the site to grade.
- We have not included any allowances for soil remediation. Any soil remediation required will need to be addressed as a change order.
- Relocation of any existing buried cabling or utilities are not included.
- Any seeding or work outside of the limits of construction shown per the drawings is not included.
- Any relocation of overhead or underground power lines along Caseyville Road is not included and will be an owner cost.
- Our base bid includes the compost as shown, but we can offer a deduct if a different compost brand can be utilized.
- Our base bid includes maintenance of the grass outside of the baseball. If this maintenance can be done by the district, we can offer a deduct in the pricing.
- The retaining wall includes grid wall reinforcing for one hundred percent of the wall. If we can utilize this reinforcing for seventy-percent of the wall, we can offer a deduct in the pricing.

Bid Package 32.18: Sports Field Construction

- No clarifications

SECTION FOUR



SCHEDULE

ID	Task Name	Duration	Start	Finish	Gantt Chart (Collinsville Sports Complex)																											
					Half 2, 2025							Half 1, 2026							Half 2, 2026							Half 1, 2027						
					M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A				
1	Collinsville Sports Complex	205 days	Fri 10/3/25	Thu 7/16/26	Collinsville Sports Complex																											
2	Preconstruction Phase	52 days	Fri 10/3/25	Mon 12/15/25	Preconstruction Phase																											
9	Construction Bid Documents	1 day	Fri 10/3/25	Fri 10/3/25	Construction Bid Documents																											
3	HCS Finalize Scope of Work Bid Packages	7 days	Mon 10/6/25	Tue 10/14/25	HCS Finalize Scope of Work Bid Packages																											
4	Project Bidding	16 days	Tue 10/14/25	Tue 11/4/25	Project Bidding																											
5	Scope Review Meetings	9 days	Mon 11/10/25	Thu 11/20/25	Scope Review Meetings																											
6	Bid Package 3 & 31 Rebidding	11 days	Mon 11/24/25	Mon 12/8/25	Bid Package 3 & 31 Rebidding																											
7	HCS GMP Assembly	3 days	Tue 12/9/25	Thu 12/11/25	HCS GMP Assembly																											
8	Owner GMP Approval	1 day	Mon 12/15/25	Mon 12/15/25	Owner GMP Approval																											
10	Construction Phase	99 days	Mon 3/2/26	Thu 7/16/26	Construction Phase																											
11	Site Work	82 days	Mon 3/2/26	Tue 6/23/26	Site Work																											
12	Mobilization/SWPPP	3 days	Mon 3/2/26	Wed 3/4/26	Mobilization/SWPPP																											
13	Temporary Rock Road	2 days	Thu 3/5/26	Fri 3/6/26	Temporary Rock Road																											
15	Retaining Wall	12 days	Mon 3/9/26	Thu 3/26/26	Retaining Wall																											
14	Storm Sewer/Site Utilities	10 days	Tue 3/10/26	Wed 3/25/26	Storm Sewer/Site Utilities																											
17	Cement Stabilization	1 day	Thu 3/26/26	Thu 3/26/26	Cement Stabilization																											
16	Extend Power and Fiber to Field	5 days	Thu 4/2/26	Thu 4/9/26	Extend Power and Fiber to Field																											
19	Retaining Wall Fencing	5 days	Tue 4/21/26	Mon 4/27/26	Retaining Wall Fencing																											
20	Sidewalks/Curbs	6 days	Thu 6/4/26	Thu 6/11/26	Sidewalks/Curbs																											
21	Limestone Path	2 days	Fri 6/12/26	Mon 6/15/26	Limestone Path																											
18	Riprap, Straw Mat & Seed	5 days	Tue 6/16/26	Tue 6/23/26	Riprap, Straw Mat & Seed																											
22	Sports Field Construction	89 days	Mon 3/9/26	Thu 7/9/26	Sports Field Construction																											
24	Dugouts/Storage/Concession/Pressbox Footings & Foundations	10 days	Mon 3/9/26	Tue 3/24/26	Dugouts/Storage/Concession/Pressbox Footings & Foundations																											
23	Field Drainage System	8 days	Tue 3/10/26	Mon 3/23/26	Field Drainage System																											
36	Final Grade, Topsoil & Irrigation	15 days	Tue 3/24/26	Wed 4/15/26	Final Grade, Topsoil & Irrigation																											
37	Sod, Warning Track & Skinned Infield	10 days	Tue 3/24/26	Tue 4/7/26	Sod, Warning Track & Skinned Infield																											
25	MEP Underground Rough-In	5 days	Wed 3/25/26	Tue 3/31/26	MEP Underground Rough-In																											
26	Press Box SOG	2 days	Thu 4/2/26	Fri 4/3/26	Press Box SOG																											
29	Dugouts/Storage/Concessions/Batting Cages/Bullpens SOG	7 days	Thu 4/2/26	Mon 4/13/26	Dugouts/Storage/Concessions/Batting Cages/Bullpens SOG																											
35	Foul Poles, Fencing, Backstops, Netting & Gates	20 days	Thu 4/9/26	Thu 5/7/26	Foul Poles, Fencing, Backstops, Netting & Gates																											
30	Concessions & Dugout Storage CMU	12 days	Tue 4/14/26	Thu 4/30/26	Concessions & Dugout Storage CMU																											
34	Synthetic Turf	5 days	Wed 4/29/26	Tue 5/5/26	Synthetic Turf																											
28	Roof Joist & Decking	5 days	Fri 5/1/26	Thu 5/7/26	Roof Joist & Decking																											
27	Soffit Framing & Roof Blocking	5 days	Fri 5/8/26	Fri 5/15/26	Soffit Framing & Roof Blocking																											
31	Metal Roofing, Soffits, Gutters & Downspouts	7 days	Mon 5/18/26	Thu 5/28/26	Metal Roofing, Soffits, Gutters & Downspouts																											
32	Concessions & Dugout Storage Rough-In	3 days	Fri 5/29/26	Tue 6/2/26	Concessions & Dugout Storage Rough-In																											
33	Interior Wall Framing	3 days	Fri 5/29/26	Tue 6/2/26	Interior Wall Framing																											
38	Fluid Applied Air Barrier	2 days	Fri 5/29/26	Mon 6/1/26	Fluid Applied Air Barrier																											
39	Brick Veneer	8 days	Tue 6/2/26	Fri 6/12/26	Brick Veneer																											
40	Hang Finish Drywall	5 days	Thu 6/4/26	Wed 6/10/26	Hang Finish Drywall																											
41	Paint First Coat	2 days	Thu 6/11/26	Fri 6/12/26	Paint First Coat																											
42	Ceiling Grid	3 days	Mon 6/15/26	Thu 6/18/26	Ceiling Grid																											
44	Ceramic Tile	4 days	Mon 6/15/26	Fri 6/19/26	Ceramic Tile																											
43	MEP Trimout	3 days	Fri 6/19/26	Tue 6/23/26	MEP Trimout																											
45	Resinous Flooring	3 days	Wed 6/24/26	Fri 6/26/26	Resinous Flooring																											
46	Finish Carpentry/Casework/Doors/Hardware	5 days	Mon 6/29/26	Mon 7/6/26	Finish Carpentry/Casework/Doors/Hardware																											
47	Paint Final Coat	2 days	Tue 7/7/26	Thu 7/9/26	Paint Final Coat																											
48	Substantial Completion	0 days	Thu 7/9/26	Thu 7/9/26	7/9 ♦ Substantial Completion																											
49	Punchlist	5 days	Fri 7/10/26	Thu 7/16/26	Punchlist																											
50	Construction Complete	0 days	Thu 7/16/26	Thu 7/16/26	7/16 ♦ Construction Complete																											



10.15. Consider Bid for Collinsville High School
Varsity Baseball Field - Sports Field
Construction Package

DECEMBER 15, 2025



COLLINSVILLE CUSD #10

HIGH SCHOOL ATHLETIC COMPLEX



GMP PROPOSAL

TABLE OF CONTENTS



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1. Recommendation Letter
2. GMP Cost Opinion
3. Assumptions & Clarifications
4. Schedule

SECTION ONE



RECOMMENDATION LETTER

December 15, 2025

Board of Education
 Collinsville Community Unit School District #10
 201 West Clay Street
 Collinsville, IL 62234

Re: Collinsville Baseball Fields
 Bid Packages: 3, 4, 6, 22, 26, 31, 32.12 and 32.18
 HCS Project No. 24-080

Dear School Board Members:

Holland Construction Services, Inc. has reviewed the bids that opened publicly on November 4, 2025 for the Collinsville Baseball Athletic Facility and the re-bid on December 8, 2025.

After conversations with Brad Skertich and based on our review and analysis of the bids, we are pleased to make the following recommendations at this time. We have listed the pricing for addendum number one for the new concession stand as part of our recommendation.

As the Construction Manager for the project, Holland Construction Services, Inc. recommends that Collinsville CUSD #10, Board of Education award a contract for the work of Bid Packages 3, 4, 6, 22, 26, 31, 32.12 and 32.18 as follows:

Bid Package	Trade Contractor	Base Bid Amount	Alternate No.1
Bid Package No. 3 Concrete	RCS, Inc.	190,000	22,250
Bid Package No. 4 Masonry	Toenjes Masonry	52,960	107,660
Bid Package No. 6 General Trades/Carpentry	Millennium Construction	84,000	230,000
Bid Package No. 22 Plumbing	Haier Plumbing	112,000	101,000
Bid Package No. 26 Electrical	J.F. Electric	230,740	70,490
Bid Package No. 31 Earthwork/Storm Sewer/Retaining Wall/Landscaping	J.P. Burns	595,380	
Bid Package No. 32.12 Asphalt Pavement	Rooters Asphalt	68,725	
Bid Package No. 32.18 Sports Field Construction	Holland General Contractors	999,100	

A bid tabulation which lists the results of all contractors in each respective bid category is attached.

The above recommendations are hereby submitted to the Board of Education for review, discussion, and approval. Upon approval by the Board of Education, Holland Construction Services, Inc. shall initiate Letters of Intent and Contracts immediately with each approved contractor.

Also included within this Letter of Recommendation Package is the Guaranteed Maximum Price Estimate, Assumptions & Clarifications and Construction Bid Schedule.

We look forward to working with you on this project and making your building program a complete success.

Sincerely,
HOLLAND CONSTRUCTION SERVICES, INC.

Nathan Munie
Preconstruction Project Director



Owner: Collinsville Baseball Field
Job Name & Number: 24-080 Collinsville Athletic Complex
 Address: Collinsville, IL



BID TABULATION

Bid Opening: 10/16/2025 @ 2PM

Bid Package	Contractor	Base Bid	Add. No. 1	Add. No. 2	Bid Bond	Cashier's Check	Alternate No. 1	Alternate No. 2	Alternate No. 3	Alternate No. 4	Alternate No. 5	Alternate No. 6	Alternate No. 7	Alternate No. 8	NOTES
BP No. 3	Concrete														
	RCS Construction	\$ 213,475.00	Y	Y	Y		\$ 22,250.00								
	Litteken	\$ 386,000.00	Y	Y	Y		\$ 48,000.00								
BP No. 4	Masonry														
	Diecker Terry	\$ 57,640.00	Y	Y	Y		\$ 127,790.00								
	Gass Masonry	\$ 149,500.00	Y	Y	Y										
	Toejnes Brick	\$ 52,960.00	Y	Y	Y		\$ 107,660.00								
BP No. 6	General Trades/Carpentry														
	Holland General Contractors	\$ 93,500.00	Y	Y	Y		\$ 228,000.00								
	Titan Carpentry	\$ 97,900.00	Y	Y	Y		\$ 244,500.00								
	Litteken	\$ 148,000.00	Y	Y	Y		\$ 206,000.00								
	Millennium Construction	\$ 84,000.00	Y	Y	Y		\$ 230,000.00								
BP No. 22	Plumbing/Site Water/Site Sanitary Sewer														
	Haier Plumbing	\$ 112,000.00	Y	Y	Y		\$ 101,000.00								
	Litteken Plumbing	\$ 170,500.00	Y	Y	Y		\$ 59,300.00								
	Loelke Plumbing	\$ 205,750.00	Y	Y	Y		\$ 164,230.00								
BP No. 26	Electrical														
	Camp Electric	\$ 265,500.00	Y	Y	Y		\$ 42,000.00								
	JF Electric	\$ 230,740.00	Y	Y	Y		\$ 70,490.00								
	Lowry Electric	\$ 316,070.00	Y	Y	Y		\$ 72,120.00								
	Pyramid Electric	\$ 331,700.00	Y	Y	Y		\$ 51,120.00								
BP No. 31	Earthwork/Storm Sewer/Retaining Wall/Landscaping														
	JP Burns	\$ 885,100.00	Y	Y	Y										
	Gelly Excavating	\$ 903,466.00	Y	Y	Y										
	Mueth Excavating	\$ 1,036,387.00	Y	Y	Y										
BP No. 32.12	Asphalt Paving														
	Byrne & Jones	\$ 79,830.00	Y	Y	Y										
	Rooters	\$ 68,725.00	Y	Y	Y										
	Gleeson	\$ 83,600.00	Y	Y	Y										
BP No. 32.18	Sports Field Construction														
	Holland General Contractors	\$ 999,100.00	Y	Y	Y										
	Byrne and Jones	\$ 1,125,000.00	Y	Y	Y										
	Level-It Excavating	\$ 1,182,576.00	Y	Y	Y										
	Christ Brothers	\$ 100,000.00	Y	Y	Y										

Litteken Concrete and General Trades Combination	496,000
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SECTION TWO



GMP COST OPINION

Collinsville Baseball Field 11/4/2025

	BID PACKAGE	Base Bid	Concession Alternate
BP No. 3	Concrete	\$ 190,000	\$ 22,250
	HCS Supplemental	\$ -	
BP No. 4	Masonry	\$ 52,960	\$ 107,660
	HCS Supplemental	\$ -	
BP No. 6	General Trades/Carpentry	\$ 84,000	\$ 230,000
	HCS Supplemental	\$ -	
BP No. 22	Bid Package 22 Plumbing	\$ 112,000	\$ 101,000
	HCS Supplemental	\$ -	
BP No. 26	Electrical	\$ 230,740	\$ 70,490
	HCS Supplemental	\$ -	
BP No. 31	Earthwork/Storm Sewer/Retaining Wall/Landscaping	\$ 595,380	
	HCS Supplemental	\$ 78,378	
BP No. 32.12	Asphalt Paving	\$ 68,725	
	HCS Supplemental	\$ -	
BP No. 32.18	Sports Field Construction	\$ 999,100	
	HCS Supplemental	\$ -	
	General Conditions	\$ 218,603	\$ 6,741
	Performance Bond	\$ -	\$ -
	Builder's Risk	\$ -	
	General Liability Insurance	\$ 29,586	\$ 6,054
	SUBTOTAL	\$ 2,659,472	\$ 544,195
	Construction Contingency	\$ 79,784	\$ 16,326
	SUBTOTAL W/ CONTINGENCY	\$ 2,739,256	\$ 560,521
	CM FEE	\$ 109,570	\$ 22,421
	CONSTRUCTION COST OF WORK	\$ 2,848,827	\$ 582,942
	Preconstruction	\$ 46,500	
	CONSTRUCTION TOTAL WITH PRECON	\$ 2,895,327	\$ 582,942
	Add Alt. 1 Concession Stand	\$ 582,942	
	CONSTRUCTION COST OF WORK WITH ALTERNATES	\$ 3,478,269	\$ 582,942

Bid Alternates

Alt.1 Concession Stand	\$	582,942
-------------------------------	----	----------------

CM Supplemental	Description	Takeoff Quantity	Total Amount
BASE BID FIELD AND ROAD			
Bid Package 03 Concrete			
01 Trade Partner			
	Complete Concrete Sub-Quote - RCS	1.00 Isum	190,000
	01 Trade Partner		190,000
<hr/>			190,000
Bid Package 04 Masonry			
01 Trade Partner			
	Masonry Sub-Quote - Toejnes	1.00 Isum	52,960
	01 Trade Partner		52,960
<hr/>			52,960
Bid Package 06 General Trades			
01 Trade Partner			
	Rough Carpentry Sub-Quote - Millennium	1.00 Isum	84,000
	01 Trade Partner		84,000
<hr/>			84,000
Bid Package 22 Plumbing			
01 Trade Partner			
	Plumbing Sub-Quote - Haier	1.00 Isum	112,000
	01 Trade Partner		112,000
<hr/>			112,000
Bid Package 26 Electrical			
01 Trade Partner			
	Electrical Sub-Quote - JF Electric	1.00 Isum	230,740
	01 Trade Partner		230,740
<hr/>			230,740
Bid Package 31 Sitework and Utilities			
01 Trade Partner			
	Earthwork Sub-Quote - JP Burns	1.00 Isum	595,380
	01 Trade Partner		595,380
<hr/>			595,380
02 CM Supplemental			
	Install Temporary Staging Area	1,610.00 tons	25,581
	Staging Area Geotech'l Fabric	25,584.00 sqft	24,305
	Remove Temp Access/Staging	948.00 cuyd	13,183
	Private Utility Locate	1.00 ls	5,000
	Erosion Inspections	4.00 mnth	2,200
	Maintain Erosion Control - Once Per Week	18.00 ea	2,772
	Adverse Weather/Soil Modification	1.00 ls	5,337
	02 CM Supplemental		78,378
<hr/>			78,378
Bid Package 31 Sitework and Utilities			
			673,758

CM Supplemental	Description	Takeoff Quantity	Total Amount
	Bid Package 32 Asphalt Paving		
01 Trade Partner			
	Asphalt Paving Sub-Quote - Rooters	1.00 lsum	68,725
	01 Trade Partner		68,725
<hr/>			
	Bid Package 32 Asphalt Paving		68,725
	Bid Package 32 Sports Field Construction		
01 Trade Partner			
	Athletic & Recreational Surfacing Sub-Quote - Holland General Contractors	1.00 lsum	999,100
	01 Trade Partner		999,100
<hr/>			
	Bid Package 32 Sports Field Construction		999,100
	General Conditions		
02 CM Supplemental			
	Superintendent I -2026	18.00 week	109,908
	General Superintendent - 2026	18.00 week	3,150
	Laborer	4.00 week	13,920
	Assistant Project Manager-2026	18.00 week	28,350
	Project Financial Coordinator & Admin-2026	18.00 week	5,040
	Superintendent Mileage	1,800.00 mile	1,188
	Project Manager Mileage	720.00 mile	475
	Construction Document Expense - Plan & Spec	1.00 sets	175
	Drone Photography	4.00 mnth	9,920
	Quality Control - 2026	18.00 week	4,680
	First Aid Supplies	18.00 week	360
	Fire Extinguishers	1.00 each	35
	Safety - 2026	18.00 week	4,680
	Job Trailer Drinking Water	90.00 day	248
	Chemical Toilets - 2 Cleans/Week	4.00 mnth	1,160
	Miscellaneous UPS/Fed Ex Delivery Charges	4.00 mnth	400
	Temp. Pedestrian Control Signage	2.00 each	514
	Project Signs (HCS)	1.00 each	1,434
	Storage Trailer - Holland 20' Conex	4.00 mnth	2,574
	Small Tools	4.00 mnth	4,800
	Periodic Site Clean Up	40.00 hour	3,480
	Final Site Cleanup	2.00 days	3,952
	Street Cleaning	2.00 each	1,696
	Dumpster Pickup - 30 yard - each	3.00 each	1,200
	Warranty/Closed Job Expense	2,500,000.00 dols	2,865
	VDC Layout Assistance	1.00 lsum	12,400
	02 CM Supplemental		218,603
<hr/>			
	General Conditions		218,603
	Insurance		
02 CM Supplemental			
	Combined Insurance GL - Prof - Pol-Ph 1	2,629,886.00 dols	29,586
	02 CM Supplemental		29,586

CM Supplemental	Description	Takeoff Quantity	Total Amount
	Insurance		29,586
	Contingency		
02 CM Supplemental	Contingency	2,659,472.00 dols	79,784
02 CM Supplemental			79,784
	Contingency		79,784
	CM Fee		
02 CM Supplemental	Fee	2,739,256.00 dols	109,570
02 CM Supplemental			109,570
	CM Fee		109,570
	Preconstruction		
02 CM Supplemental	Preconstruction Services	1.00 lsum	46,500
02 CM Supplemental			46,500
	Preconstruction		46,500
BASE BID FIELD AND ROAD			2,895,327
CONCESSION STAND			
Bid Package 03 Concrete			
01 Trade Partner	Complete Concrete Sub-Quote - RCS	1.00 lsum	22,250
01 Trade Partner			22,250
	Bid Package 03 Concrete		22,250
Bid Package 04 Masonry			
01 Trade Partner	Masonry Sub-Quote - Toejnes	1.00 lsum	107,660
01 Trade Partner			107,660
	Bid Package 04 Masonry		107,660
Bid Package 06 General Trades			
01 Trade Partner	Rough Carpentry Sub-Quote - Millennium	1.00 lsum	230,000
01 Trade Partner			230,000
	Bid Package 06 General Trades		230,000
Bid Package 22 Plumbing			
01 Trade Partner	Plumbing Sub-Quote - Haier	1.00 lsum	101,000

GMP Cost Opinion
Collinsville Varsity Baseball Field GMP

CM Supplemental	Description	Takeoff Quantity	Total Amount
	01 Trade Partner		101,000
<hr/>			
	Bid Package 22 Plumbing		101,000
<hr/>			
	Bid Package 26 Electrical		
01 Trade Partner			
	Electrical Sub-Quote - JF Electric	1.00 lsum	70,490
01 Trade Partner			70,490
<hr/>			
	Bid Package 26 Electrical		70,490
<hr/>			
	General Conditions		
02 CM Supplemental			
	Laborer	1.50 week	5,220
	Final Cleanup (Janitor Serv) / sqft	1,282.00 sqft	1,521
02 CM Supplemental			6,741
<hr/>			
	General Conditions		6,741
<hr/>			
	Insurance		
02 CM Supplemental			
	Combined Insurance GL - Prof - Pol	538,141.00 dols	6,054
02 CM Supplemental			6,054
<hr/>			
	Insurance		6,054
<hr/>			
	Contingency		
02 CM Supplemental			
	Contingency	544,195.00 dols	16,326
02 CM Supplemental			16,326
<hr/>			
	Contingency		16,326
<hr/>			
	CM Fee		
02 CM Supplemental			
	Fee	560,521.00 dols	22,421
02 CM Supplemental			22,421
<hr/>			
	CM Fee		22,421
<hr/>			
	CONCESSION STAND		582,942

SECTION THREE



ASSUMPTIONS & CLARIFICATIONS



COLLINSVILLE BASEBALL ATHLETIC FACILITY
COLLINSVILLE, IL

Assumptions & Clarifications

GMP 12/15/2025

Please find attached Assumptions and Clarifications for our GMP cost opinion for the Athletic Facility for CUSD #10. Please review the attached detailed scope breakdown for further clarification.

General Requirements:

- Standard Insurance coverages are included.
- Builders Risk is by the owner. All builder's risk deductibles are considered a cost of work and not included in this proposal. Any deductibles will be considered a change order.
- Performance and Payment Bonds on trade partner bid packages are included.
- Sales Tax is not included.
- A 3% contingency is included and will remain in the final GMP.
- Temporary power and water consumption is not included. We have assumed the power and water will be available from the existing building.
- We have assumed that the site already fenced and have not included any additional temporary fencing.
- We have assumed that we will enter the site from Caseyville road and have included costs for a temporary road to enter the site.
- We have not included handling or disposing of any hazardous materials, nor are they anticipated.
- Cost Opinion is based on Construction Start in March of 2026.
- All owner furnished and installed equipment is scheduled to be delivered, installed, and connected prior to substantial completion by others. Additional supervision for the installation of the owner provided equipment is not included.
- BEP utilization is not included.
- We have not included any utility company fees, tap fees, or escrows in the base bid.
- Costs for Construction testing are not included.
- Costs for Building Permits are not included.
- Costs for construction staking and layout is not included. We have assumed this will be performed by Oates.
- All design and engineering are not included and are separate from the cost of work and not included.
- A one-year warranty is included.
- We have not included an onsite job trailer and planned to use the existing trailer at the CAVC building for the onsite office.
- In the event a new or increased tariff, tax, or assessment, whether adopted by a foreign, federal, state, or local government, which occurs or arises subsequent to the development or establishment of the contract price, whichever occurs first, the contract price shall be adjusted accordingly by change order. Similarly, should any such new or increased tariff, tax, or assessment have an impact on the cost of labor, materials, equipment, or work covered by a change order after the change order price had been developed or agreed upon, whichever occurs first, the change order price shall be correspondingly adjusted. This provision applies whether the new or increased tariff, tax, or assessment is imposed on Contractor or on any subcontractor or supplier at any tier.

Bid Package 03: Concrete

- We have assumed that based on the schedule, adverse weather concrete is not included in this pricing.

Bid Package 4: Masonry

- No clarifications

Bid Package 6: General Trades/Carpentry

- No clarifications

Bid Package 22: Plumbing

- We have not included any gas service to the building and have assumed this will be by Ameren if required.
- We have assumed that any water consumption charges will be by the school district.

Bid Package 23: HVAC

- We have assumed that temporary heating or cooling of the buildings will not be required during construction.

Bid Package 26: Electrical

- We have assumed that any electrical consumption charges will be by the school district.

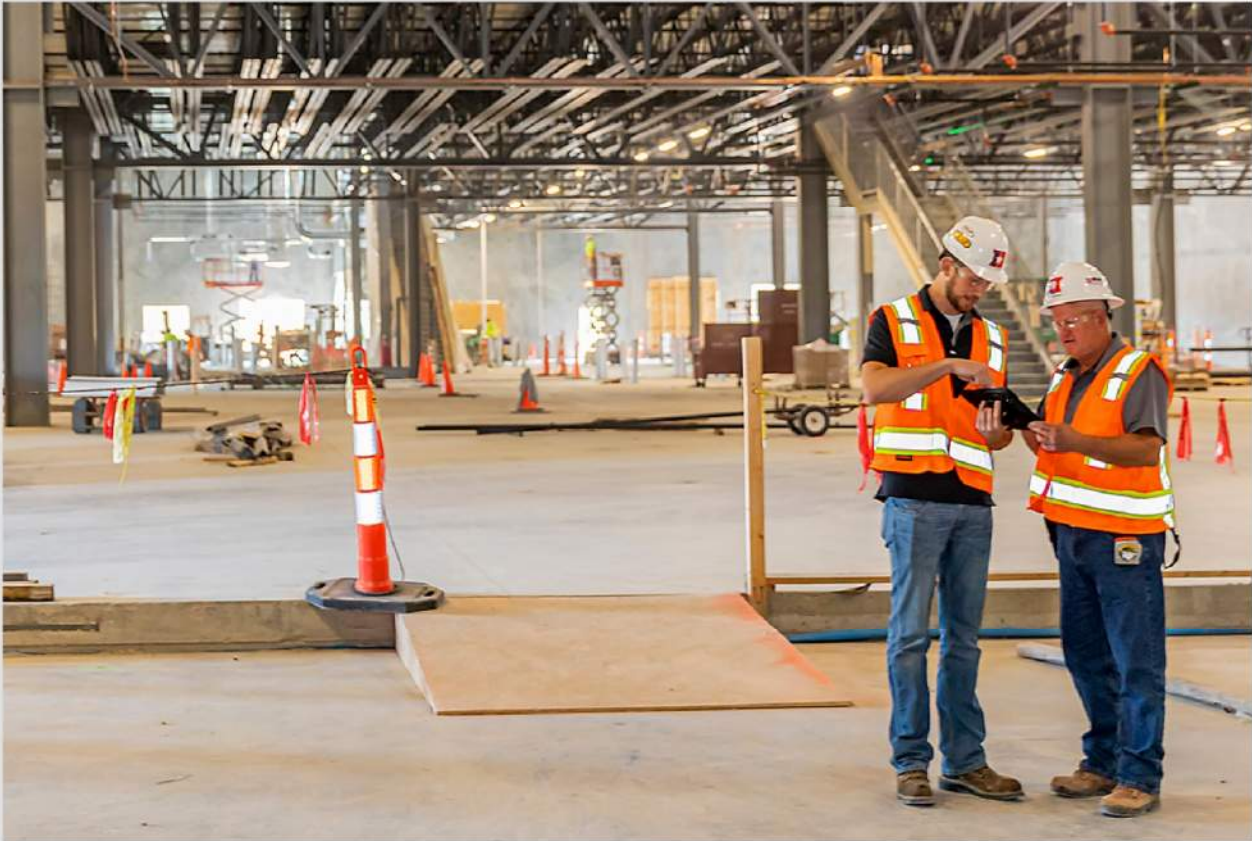
Bid Package 31: Sitework and Utilities

- As a condition of the land purchase agreement, Petroff Companies will bring the field to grade and subgrade and have not included any grading of the field or surrounding area.
- We have assumed that the grading for the concession stand will be completed as shown per the documents.
- We have assumed that the settlement plate work required has been completed prior to Holland's mobilization.
- We have assumed that all trees onsite will be removed by Petroff Companies as part of their effort to remove dirt from the site and bring the site to grade.
- We have not included any allowances for soil remediation. Any soil remediation required will need to be addressed as a change order.
- Relocation of any existing buried cabling or utilities are not included.
- Any seeding or work outside of the limits of construction shown per the drawings is not included.
- Any relocation of overhead or underground power lines along Caseyville Road is not included and will be an owner cost.
- Our base bid includes the compost as shown, but we can offer a deduct if a different compost brand can be utilized.
- Our base bid includes maintenance of the grass outside of the baseball. If this maintenance can be done by the district, we can offer a deduct in the pricing.
- The retaining wall includes grid wall reinforcing for one hundred percent of the wall. If we can utilize this reinforcing for seventy-percent of the wall, we can offer a deduct in the pricing.

Bid Package 32.18: Sports Field Construction

- No clarifications

SECTION FOUR



SCHEDULE

ID	Task Name	Duration	Start	Finish	Gantt Chart (Collinsville Sports Complex)																											
					Half 2, 2025							Half 1, 2026							Half 2, 2026							Half 1, 2027						
					M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	J	F	M	A
1	Collinsville Sports Complex	205 days	Fri 10/3/25	Thu 7/16/26	Collinsville Sports Complex																											
2	Preconstruction Phase	52 days	Fri 10/3/25	Mon 12/15/25	Preconstruction Phase																											
9	Construction Bid Documents	1 day	Fri 10/3/25	Fri 10/3/25	Construction Bid Documents																											
3	HCS Finalize Scope of Work Bid Packages	7 days	Mon 10/6/25	Tue 10/14/25	HCS Finalize Scope of Work Bid Packages																											
4	Project Bidding	16 days	Tue 10/14/25	Tue 11/4/25	Project Bidding																											
5	Scope Review Meetings	9 days	Mon 11/10/25	Thu 11/20/25	Scope Review Meetings																											
6	Bid Package 3 & 31 Rebidding	11 days	Mon 11/24/25	Mon 12/8/25	Bid Package 3 & 31 Rebidding																											
7	HCS GMP Assembly	3 days	Tue 12/9/25	Thu 12/11/25	HCS GMP Assembly																											
8	Owner GMP Approval	1 day	Mon 12/15/25	Mon 12/15/25	Owner GMP Approval																											
10	Construction Phase	99 days	Mon 3/2/26	Thu 7/16/26	Construction Phase																											
11	Site Work	82 days	Mon 3/2/26	Tue 6/23/26	Site Work																											
12	Mobilization/SWPPP	3 days	Mon 3/2/26	Wed 3/4/26	Mobilization/SWPPP																											
13	Temporary Rock Road	2 days	Thu 3/5/26	Fri 3/6/26	Temporary Rock Road																											
15	Retaining Wall	12 days	Mon 3/9/26	Thu 3/26/26	Retaining Wall																											
14	Storm Sewer/Site Utilities	10 days	Tue 3/10/26	Wed 3/25/26	Storm Sewer/Site Utilities																											
17	Cement Stabilization	1 day	Thu 3/26/26	Thu 3/26/26	Cement Stabilization																											
16	Extend Power and Fiber to Field	5 days	Thu 4/2/26	Thu 4/9/26	Extend Power and Fiber to Field																											
19	Retaining Wall Fencing	5 days	Tue 4/21/26	Mon 4/27/26	Retaining Wall Fencing																											
20	Sidewalks/Curbs	6 days	Thu 6/4/26	Thu 6/11/26	Sidewalks/Curbs																											
21	Limestone Path	2 days	Fri 6/12/26	Mon 6/15/26	Limestone Path																											
18	Riprap, Straw Mat & Seed	5 days	Tue 6/16/26	Tue 6/23/26	Riprap, Straw Mat & Seed																											
22	Sports Field Construction	89 days	Mon 3/9/26	Thu 7/9/26	Sports Field Construction																											
24	Dugouts/Storage/Concession/Pressbox Footings & Foundations	10 days	Mon 3/9/26	Tue 3/24/26	Dugouts/Storage/Concession/Pressbox Footings & Foundations																											
23	Field Drainage System	8 days	Tue 3/10/26	Mon 3/23/26	Field Drainage System																											
36	Final Grade,Topsoil & Irrigation	15 days	Tue 3/24/26	Wed 4/15/26	Final Grade,Topsoil & Irrigation																											
37	Sod, Warning Track & Skinned Infield	10 days	Tue 3/24/26	Tue 4/7/26	Sod, Warning Track & Skinned Infield																											
25	MEP Underground Rough-In	5 days	Wed 3/25/26	Tue 3/31/26	MEP Underground Rough-In																											
26	Press Box SOG	2 days	Thu 4/2/26	Fri 4/3/26	Press Box SOG																											
29	Dugouts/Storage/Concessions/Batting Cages/Bullpens SOG	7 days	Thu 4/2/26	Mon 4/13/26	Dugouts/Storage/Concessions/Batting Cages/Bullpens SOG																											
35	Foul Poles, Fencing, Backstops, Netting & Gates	20 days	Thu 4/9/26	Thu 5/7/26	Foul Poles, Fencing, Backstops, Netting & Gates																											
30	Concessions & Dugout Storage CMU	12 days	Tue 4/14/26	Thu 4/30/26	Concessions & Dugout Storage CMU																											
34	Synthetic Turf	5 days	Wed 4/29/26	Tue 5/5/26	Synthetic Turf																											
28	Roof Joist & Decking	5 days	Fri 5/1/26	Thu 5/7/26	Roof Joist & Decking																											
27	Soffit Framing & Roof Blocking	5 days	Fri 5/8/26	Fri 5/15/26	Soffit Framing & Roof Blocking																											
31	Metal Roofing, Soffits, Gutters & Downspouts	7 days	Mon 5/18/26	Thu 5/28/26	Metal Roofing, Soffits, Gutters & Downspouts																											
32	Concessions & Dugout Storage Rough-In	3 days	Fri 5/29/26	Tue 6/2/26	Concessions & Dugout Storage Rough-In																											
33	Interior Wall Framing	3 days	Fri 5/29/26	Tue 6/2/26	Interior Wall Framing																											
38	Fluid Applied Air Barrier	2 days	Fri 5/29/26	Mon 6/1/26	Fluid Applied Air Barrier																											
39	Brick Veneer	8 days	Tue 6/2/26	Fri 6/12/26	Brick Veneer																											
40	Hang Finish Drywall	5 days	Thu 6/4/26	Wed 6/10/26	Hang Finish Drywall																											
41	Paint First Coat	2 days	Thu 6/11/26	Fri 6/12/26	Paint First Coat																											
42	Ceiling Grid	3 days	Mon 6/15/26	Thu 6/18/26	Ceiling Grid																											
44	Ceramic Tile	4 days	Mon 6/15/26	Fri 6/19/26	Ceramic Tile																											
43	MEP Trimout	3 days	Fri 6/19/26	Tue 6/23/26	MEP Trimout																											
45	Resinous Flooring	3 days	Wed 6/24/26	Fri 6/26/26	Resinous Flooring																											
46	Finish Carpentry/Casework/Doors/Hardware	5 days	Mon 6/29/26	Mon 7/6/26	Finish Carpentry/Casework/Doors/Hardware																											
47	Paint Final Coat	2 days	Tue 7/7/26	Thu 7/9/26	Paint Final Coat																											
48	Substantial Completion	0 days	Thu 7/9/26	Thu 7/9/26	7/9 ♦ Substantial Completion																											
49	Punchlist	5 days	Fri 7/10/26	Thu 7/16/26	Punchlist																											
50	Construction Complete	0 days	Thu 7/16/26	Thu 7/16/26	7/16 ♦ Construction Complete																											

Collinsville High School Sports Complex - Construction Schedule 12.15.25



11. **Closed Session**

12. **New Business**

- 12.1. Recommendation of Exclusion of Students
Due to Non-Residency

13. **Personnel**

- 13.1. Non-Certified Employee Resignations
- 13.2. Coach Resignations
- 13.3. Non-Certified Employee Recommendations
- 13.4. Coach Recommendations
- 13.5. Employment of Administrator
- 13.6. Appointment of Assistant Superintendent

14. **Adjourn**