Regular Meeting

Monday, May 15, 2023 6:30 PM
Unit #10 Administrative Annex, 123 W. Clay, Collinsville, IL 62234

1. **Call to Order - President Peccola**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Forum**

4.1. Written Correspondence

4.1.a. Correspondence from Jennifer Bhooshan

4.2. Audience Input

5. **Reports/Requests**

5.1. Recognition of Retirees

5.2. Recognition of Student School Board Member

5.3. Superintendent's Report - Dr. Brad Skertich

Superintendent's Report

May 15, 2023

The 22-23 School Year will end on Tuesday the 23rd for students and Wednesday the 24th for staff. The year has been filled with ups and downs but the positives outweigh the challenges. Success in the classroom, co-curricular activities and improvements occur throughout our district and communities each day. Collectively the effort of our staff, families and communities result in positive academic growth, maturity and acquired skills that will aid our students in being successful after high school. Our district is fortunate to have constant dedication from our stakeholders.

This past weekend the district celebrated the Class of 2023 during graduation ceremonies on Saturday. On behalf of the entire district, I want to wish our recent graduates nothing but the best after high school. The Class of 2023 left their mark on CHS! Now we look forward to their many accomplishments in the future and celebrate their successes! Congratulations to the Collinsville High School Class of 2023. Once a Kahok, always a Kahok!

Tonight, the Board of Education is recognizing seventeen retirees from the district. Each of their efforts played an integral part in the daily function of our district. We are grateful for their time with the district, and wish them all good health and happiness in the years ahead. I hope they enjoy doing whatever they want for years to come, they've earned it!

Construction progress at Dorris Intermediate is progressing as planned. The eight-classroom and four restroom addition is scheduled to be substantially completed on July 17th. The interior renovations at Dorris (abatement, paint and new ceilings) will begin on May 24th and are scheduled to be completed on August 3rd. The scheduled work for the facility is quite an undertaking, but when students and staff return in August, the building will have a fresh clean look and ample space to meet all of our students' needs.

Construction at Caseyville Elementary is progressing as planned. Structural Steel is being installed for the two-story wing with roof joists and decking to follow. Additionally, the slab has been completed for the 1st floor wing and library. I urge everyone to visit the Caseyville Construction Project on YouTube and watch the daily progress.

5.4. Financial Report - Mrs. Jamie Hadjan

Apr-23	83.33% of Budget Year	Original Budget for 2022-2023

FUND Year to Date	EDUC (10)	O/M (20)	DEBT SERV (30)	TRANS (40)	IMRF/SS (50)	CAP. PROJ (60)	WC (70)	TORT (80)	HLS (90)	TOTAL
EXPENDED	52,271,238	4,153,389	2,882,816	4,327,169	1,621,684	8,666,304	4,725,078	1,816,825	67,725	80,532,227
% EXP.	80.30%	107.47%	87.29%	80.93%	78.83%	120.87%	0.00%	56.49%	16%	89.00%
EXPENSE BUDGET	65,096,537	3,864,810	3,302,600	5,346,500	2,057,292	7,170,077	-	3,216,030	431,000	90,484,846
	-									
REVENUE	59,478,419	5,068,091	3,327,139	5,221,457	2,148,282	8,300,149	782,188	3,621,732	445,504	88,392,961
% RECEIVED	91.24%	98.60%	109.99%	106.83%	106.48%	276.53%	166.98%	99.91%	102.08%	100.69%
REVENUE BUDGET	65,187,410	5,139,803	3,025,000	4,887,690	2,017,500	3,001,500	468,437	3,625,067	436,436	87,788,843
	90,873.00	1,274,993.00	(277,600.00)	(458,810.00)	(39,792.00)	(4,168,577.00)	468,437.00	409,037.00	5,436.00	(2,696,003.00)

NOTES:	Fund	
REVENUE	ALL	Received 1st Property Tax Payment for FY23 in June 2022, 2nd, 3rd, 4th and 5th payment in July 2022-$9,515,296, 6th, 7th, 8th and 9th payment in August $5,401,488, 10th, 11th, 12th and 13th payment in
	ALL	September $6,667,344.57, 14th and 15th payment in October 2022 $6,637,628.78, 16th payment in Nov 2022, $1,366,098, 17th, 18th and 19th payment in December 2022, $6,020,401.45, 20th payment
	ALL	in January, $561,246.39, 21st payment in February, $460,071.69, 22nd, 23rd 24th and 25th payment in March 2023, $562,698.85
	10	Evidenced Based Funding - $2,787,528
	10	Title I, II, III and IV - $504,867
	10	Private Facility Tuition - $137,488
	10	Preschool for all and Preschool Expansion - $78,211
	10	CPPRT - $453,362
	10	Special Ed - Orphanage - $39,130
	10	IDEA Flowthru/IDEA Preschool and ARP Flowthru - $489,649
	40	Transportation - Reg & Sp Ed - $737,248
	60	$4,725,078 million has been received from Fund 70 Working Cash in FY23
	All	Interest
EXPENSE	10	Expenses are running under budget for FY23.
	20	Expenses are over budget mainly due to the increased cost of electricity and natural gas.
	30	We have made the Interest payment due 8-1-22 for the Working Cash Bonds. We have also made the P & I payments for Working Cash bonds and the Debt Certificates totalling $2,686,696.75,which were due on Feb 1, 2023. Lastly we paid the lease payment to Dell for $31,880 also due Feb 1 and still have one more lease payment due in May 2023 for Promethium Boards in the amount of $271,557.
	40	Expenses are running under budget for FY23. There are minimal transportation expenses for July & Aug 2022. Sept, Oct, Nov, Dec of 2022 along with Jan, Feb and March 2023 were full month invoices for the school year.
	50	Expenses are running under budget for FY 23. We moved Fund 50 expenses to Fund 10 for certain grants and this helped us to get back under budget.
	60	Payments made on Construction Projects
	70	$4,725,078 has been transferred to Fund 60 for FY23 which uses all the 2020B GO Bond proceeds.
	80	Expenses are running under budget now. Had been over budget because of paying for MissVIC property/liability coverage early in the fiscal year.
	90	Routine HLS work expenses.

Collinsville CUSD#10									
Through Date:	30-Apr-23								
Months:	10		83%			83%			
FY22-23	**FY23 Budget Revenue	YTD Revenue	As%	**FY23 Budget Expenditures	YTD Expenditures	As%	* Fund Balance Beginning of Year	Transfer as Notes only	30-Apr-23
Education (10)	$ 65,187,410	$ 59,478,419	91%	$ 65,096,537	$ 52,271,238	80%	$ 20,976,700		$ 28,183,881
Operations & Maintenance (20)	$ 5,139,803	$ 5,068,091	99%	$ 3,864,810	$ 4,153,389	107%	$ 7,718,928		$ 8,633,630
--transfer to Fund 30									$ -
Bond & Interest (30)	$ 3,025,000	$ 3,327,139	110%	$ 3,302,600	$ 2,882,816	87%	$ 219,442		$ 663,766
Transportation (40)	$ 4,887,690	$ 5,221,457	107%	$ 5,346,500	$ 4,327,169	81%	$ 860,497		$ 1,754,786
IMRF/Soc.Sec.(50)	$ 2,017,500	$ 2,148,282	106%	$ 2,057,292	$ 1,621,684	79%	$ 2,114,910		$ 2,641,509
Site & Construction (60)	3,001,500	$ 8,300,149	277%	$ 7,170,077	$ 8,666,304	121%	$ 4,956,725		$ 4,590,570
Working Cash (70)	$ 468,437	$ 782,188	167%	$ -	$ 4,725,078		$ 15,430,273		$ 11,487,383
Tort (80)	$ 3,625,067	$ 3,621,732	100%	$ 3,216,030	$ 1,816,825	56%	$ 1,337,862		$ 3,142,768
Fire & Safety (90)	$ 436,436	$ 445,504	102%	$ 431,000	$ 67,725	16%	$ 560,701		$ 938,480
*Audited FY22 ending balance **Revenues and Expenditures per the approved Original Budget for FY23									
Total:	$ 87,188,843	$ 88,392,961	101%	$ 90,484,846	$ 80,532,227	89%	$ 54,176,037		$ 62,036,772
4 Operating Funds:	$ 75,683,340	$ 70,550,155		$ 74,307,847	$ 65,476,873		$ 44,986,397		$ 50,059,679

Apr-23	83.33% of Budget Year

CAVC - Original Budget for 2022-2023

FUND Year to Date	EDUC (10)	O/M (20)	DEBT SERV (30)	TRANS (40)	IMRF/SS (50)	CAP. PROJ (60)	WC (70)	TORT (80)	HLS (90)	TOTAL
EXPENDED	1,087,604	22,758		15,681			-			1,126,042
% EXP.	73.34%	63.39%		41.82%						72.35%
EXPENSE BUDGET	1,483,000	35,900		37,500			-			1,556,400
	-									
REVENUE	1,181,584	49,063		34,344						1,264,991
% RECEIVED	85.32%	98.13%		91.58%						85.91%
REVENUE BUDGET	1,384,907	50,000		37,500						1,472,407
	(98,093.00)	14,100.00	-	-	-	-	-	-	-	(83,993.00)

NOTES:	Fund	
REVENUE	10	Interest
EXPENSE	10	Expenses are running under budget for 22-23.
	20	Expenses are running under budget for 22-23
	40	Expenses are running under budget for 22-23.

5.5. Public Relations Report – Mrs. Kim Collins

Collinsville Community Unit School District 10
201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

Public Relations Report

To be submitted to the Board of Education
May 15, 2023
by Kimberly Collins, Public Relations Liaison
Following is a summary of public relations activity and focus November 8, 2023 - May 10, 2023

Those Who Excel/Teacher of the Year ISBE Recognition: Program was completely overhauled by ISBE for 2022-23 school year. Assimilated the updated nomination process/rules and shared with district administration/principals. Encouraged nominations and assisted in preparation. Result: CUSD 10 had more recipients than any other Madison County district. Our honorees were: Charlotte Fisher (CHS), Meritorious Service, Administrator; Michael Hayman (CMS), Excellence, Student Support Personnel; Jessica May (Maryville Elementary), Special Recognition, Teacher.

Collinsville Area Community Foundation (CACF): Serve on CACF board and provide publicity for district-related projects, including: CMC Rotary donation to William Metzger Memorial Scholarship; nomination solicitation and selection of Mayor Stan Scheaffer Memorial Scholarships; publicity for announcement and selection of Pat Adams Lady Kahok Scholarship; publicity for Kahoks Teaching Kahoks program; introduction of Diamonds for Kahoks project. In addition, spearheaded the 2022 Festival of Trees purple and white Kahok themed entry that featured Vergil Fletcher basketball teams - to promote both CACF and Kahok Hall of Fame. The tree was awarded the festival's top honor, which provided recognition for the district, CACF and Hall of Fame.

Hall of Fame: Managed publicity for first annual CUSD 10 Kahok Hall of Fame event and inductees, including: ticket sales announcement and reminders; announcement of inaugural class of inductees on December 28, 2022 at Prairie Farms Holiday Tournament; and general dinner event promotion. Researched and wrote program bios for all 21 inductees, and worked with other staff to design and produce event programs. Uploaded all inductee feature videos to the district YouTube channel. Created, and now maintain, the official Hall of Fame website to house inductee videos, nomination and event links/information.

Construction Projects: Highlighted and documented Caseyville Elementary groundbreaking ceremony; posted livestream link to website, and update it as necessary. Will continue to share milestones and news related to Dorris Intermediate and Caseyville Elementary projects, as well as updates related to ongoing building improvement and repair projects throughout the district.

4th Grade Jamboree: Prepared and shared information for community and business leaders to solicit and secure sponsorships to provide t-shirts for all participants in the annual event. This year, a record $6,000 was raised from fifteen sponsors: AJD Landscaping, Collinsville Chamber of Commerce, Agavero Grill & Cantina, CMC Rotary, Abstracts & Titles, Holland Construction Services, Environmental Consultants, Collinsville Building & Loan, First Student, FCB Banks, Millennium Construction, Buyers Industrial Group, Collinsville Township, FGM Architects, and All Pro T's. Also provided sponsor recognition, and shared event photos for district and private school families and the community to view.

Publicity for Awards and Recognition: DIS teacher Heather Asperger *STL Post-Dispatch* May 2023 Teacher of the Month; CHS Athletic Director Clay Smith Illinois Athletic Association 22-23 Division Athletic Director of the Year; K-8 students honored at annual IPA breakfast; Twin Echo teacher Dana Andrews 22-23 Illinois PTA Teacher of the Year; Jefferson PTA President Betsy Bovee 22-23 Illinois PTA Volunteer of the Year; CHS teacher Heather Johnson Caseyville VFW & District 14 Teacher of the Year; CMS teacher Kristen Leech Collinsville VFW Teacher of the Year; CHS senior Tehya Harris National StuCo article; CHS StuCo National Council of Excellence 18th consecutive year; district Young Authors Tea student recognition; CHS students advance to Thespian International competition; CHS Academic Worldquest Team 4th in STL competition; CHS senior Sam Stuckey 5th place in U.S. National Crystal Growing competition; CHS senior Lillie Cuddeback Racial Harmony Award; CHS Honor Roll; CHS' Illinois State Scholars; Jason Watts 2022 Emerson Excellence in Teaching award; CHS senior Matthew Falbe National Merit Commended Scholar.

Crisis Communication: Prepare crisis response messages or draft statements as needed. Recent examples include: swatting phone call received by CPD; letter to families regarding Nashville TN school shooting; and incident specific statements pertaining to rumors, threats or events. Also, developed communication strategy and templates for district crisis plan.

Kahok Educator of the Month: Coordinate monthly staff recognition program with sponsor and principals. This award is sponsored by Benjamin F. Edwards Financial Advisor and Vice President/ Investments Jason Rehg. November 2023 - Akiya Perry (CAVC); December 2023 - Courtney Sockoch (Kreitner); January 2023 - Zac Corey (Renfro); February 2023 - Jennifer King (Caseyville); March 2023 - Anne Lacy (CMS); April 2023 - Jenna Klucker (DIS); May 2023 (pending).

District Website & Social Media: Manage website content which includes developing/writing articles, posting information at request of schools, and updating as needed. Prepare and post information to district Facebook, Twitter and Instagram accounts. Monitor district accounts and hashtags.

Media Relations: Prepare and distribute press releases; respond to incoming media inquiries; provide requested content for *Collinsville City Scoop*; provide requested information to *St. Louis Business Journal*. In addition, social media posts and website articles are shared/published by the *Collinsville Daily News* online newspaper.

Updates from Superintendent: Confer with Superintendent Dr. Skertich to prepare regular (usually biweekly) update messages from the district. Record, transcribe, edit and produce video versions, including having transcript translated for Spanish subtitles.

Community Relations: Serve as ex-officio representative on Collinsville Chamber of Commerce board.

Notable Topics: Underwater robotics team international competition; CHS summer school info and registration; kindergarten enrollment; Twin Echo Every Day Counts attendance incentive program; CHS Latin accomplishments; CHS health teacher in parenting curriculum video; Introducing Kahoks United hashtag; Vote for CHS Conrad Innovators team; CHS Science Olympiad team advances; Collinsville CIT preschool update; CHS student Keshawn Thomas completes registered apprenticeship; Polar Plunge team; Kahok Unified Sports and Special Olympics teams; First CAVC criminal justice career event; Stifel donates coats to Kreitner and Caseyville; Collinsville Charities for Children annual shoe event; KAHOKstrong; CMC Rotary $1,500 to launch CMS reading incentive program.

5.6. Budget Committee Update – Dr. Dennis Craft

5.7. Freedom of Information Requests

5.7.a. 4/26/23 Request from University of Kentucky for Student Directory Information. Denied 5/2/23

6. **Approval of Minutes**

6.1. Approval of April 17, 2023 Board Minutes

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT #10
COLLINSVILLE, ILLINOIS
Regular Meeting, Monday, April 17, 2023

SUMMARY

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Correspondence
5. Audience Input
6. Recognition
7. Superintendent's Report
8. Financial Report
9. Technology Report
10. Budget Committee Update
11. Student School Board Member Update
12. Freedom of Information Requests
13. Approval of Minutes of Regular Meeting of 03/20/23
14. Approval of Minutes of Special Meeting of 04/03/23
15. Approval of Board Bills
16. Approval of Monthly Financial Statements
17. Approval of Board Policy Updates
18. Approval of Renewal of Special Purpose Treasurer's Bond for Working Cash Bonds
19. Approval of Non-Competitive Procurement Contract for Food Service 2023-24
20. Approval of 2023 CHS Summer Jump Start Program
21. Approval of Field Trip Request to France
22. Presentation of District Student and Parent Handbook Revision Recommendations for the 2023-24 School Year
23. Presentation of Board Policy Updates
24. Closed Session
25. Return to Open Session
26. Report on Closed Session Discussion
27. Approval of Agreement Between the Board of Education and Service Employees International Union, Local 316, Office Employees
28. Approval of Resignations of Non-Certified Employees
29. Approval of Resignations of Coaches
30. Approval of Resignations of Certified Employees
31. Approval of Coach
32. Approval of Employment of Certified Employees
33. Approval of Employment of Non-Certified Employee
34. Approval to Post Positions
35. Approval to Increase Positions
36. Approval of Employment for the 2022-23 EPIC Summer Camp Program
37. Approval of Additional Employment for the 2022-23 Elementary Summer School Program
38. Approval of Employment for the 2022-23 CMS Summer School Program

39. Approval of Band Volunteers
40. Approval of Employment for the 2022-23 Extended School Year Summer School Program
41. Approval of Expulsion of Student
42. Approval of Expulsion of Student
43. Approval of Expulsion of Student
44. Adjournment

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT #10
COLLINSVILLE, ILLINOIS
Regular Meeting, Monday, April 17, 2023
6:30 p.m.

Call to Order

1. The Regular Meeting of the Board of Education of Collinsville Community Unit School District #10 was held on the evening of Monday, April 17, 2023, at 6:30 p.m., at the Unit #10 Administrative Annex, 123 West Clay Street, Collinsville, Illinois.

Roll Call

2. Those members present were: Jane Soehlke, Secretary; Gary Peccola, President; Jeree Bronnbauer; Tim Hasamear, Vice President; Vicki Reulecke; and Michele Stutts. Absent was Dennis Craft, Treasurer.

Pledge of Allegiance

3. Mr. Peccola led those in attendance in reciting the Pledge of Allegiance.

Correspondence

4. Mrs. Soehlke said no written correspondence had been received by the Board since the last regular meeting.

Audience Input

5. Mr. Peccola provided an opportunity for public input, and the following person was recognized:

(a) CHS senior, Thalia Mills, addressed the board to present her request that her father be permitted to attend graduation.

Reports

Recognition

6. The following individuals were recognized and were presented certificates recognizing their individual achievements:

(a) Dr. Haake introduced Twin Echo student Zabrielle (Lizzi) Gower, who advanced to the National Level in the Visual Arts division of the Illinois PTA Reflections Program with her drawing entitled “K-Pop World.”

(b) Mr. Toberman introduced Adelyn Johnson who received a St. Louis University (SLU) Presidential Scholarship which covers full tuition for four years. Adelyn is ranked No. 1 in the 2023 graduating class and will serve as valedictorian. She will attend SLU in the pre-med program and plans to become a neurologist.

(c) Mr. Toberman also presented certificates to the following CHS students for their accomplishments in the International Theatre Excellence Awards:

Katelyn Berger who received an Excellent in the Solo Song Category;
Thalia Mills who received a Superior in the Set Design Category; and
Maleah Gilliland who received a Superior in the Solo Acting Category.
Nevaeh Papp was not in attendance, but was recognized for receiving an Excellent in the Solo Song Category.

Superintendent's Report

7. Dr. Skertich congratulated the Fine Arts Department on their ongoing success and commended the students and staff for their talent and energy. He discussed safety concerns, recent threats and challenges, and said the best resource the district has is open communication between the schools, law enforcement, students, families and community members. Dr. Skertich said the remainder of April and May are filled with numerous activities throughout the district showcasing students' talents and accomplishments. The 4th Grade Track Jamboree is scheduled for May 4 and is always an exciting event. Dr. Skertich said #KahoksUnidos is pairing with KahoksUnidos Community Outreach to plan family events offering resources, activities and information re school registration, CAVC programs, Skyward and other programming for families with children in Pre-K through 12. CHS alumni and current CHS teacher, Dakota Tostado, wrote the mission statement for #KahoksUnidos.

Financial Report

8. Mrs. Hadjan reviewed the financial summary for the four main operating funds as of March 31, 2023, which is 75% into the fiscal year. She shared beginning fund balances, revenue, expenditure and ending fund balance figures for the various funds, and noted that $4 million was transferred from Working Cash into the Site & Construction Fund to cover building project costs. Mrs. Hadjan reviewed snapshot reports for the Unit budget and the AVC budget which contain additional detail with respect to revenue and expenditures. Mrs. Hadjan said both budgets will need to be amended before the end of the fiscal year. She plans to have tentative amended budget information available for the May budget committee meeting.

Technology Report

9. Mr. Derek Turner said the trial run of the Opengate weapons detection system will be conducted the first week in May, with full implementation scheduled for the beginning of the upcoming school year. Many meetings were conducted with security staff and administrators to minimize the impact on students, times and

schedules and to insure overall safety. The Digital Equity grant funding was not expected to continue for this year, but Mr. Turner said the ISBE announced Unit 10 was approved for a $380,000 grant. Mr. Turner said the funds will be applied to the purchase of new Chromebooks for grades 5 and 9. Mr. Turner said PEN and system vulnerability testing will continue as an additional component of the district's technology security measures. The network infrastructure upgrade is currently on hold due to supply chain shortages and shipping delays. Mr. Turner said eSports are quickly gaining popularity and the IHSA held the first eSports tournament for the State of Illinois this year. Mr. Turner has formed a committee to determine how Unit 10 can implement a program with the goal being to participate in the 2023-24 IHSA eSports sectionals.

Budget Committee Update

10. Mrs. Bronnbauer reported the Budget Committee met on April 11, 2023. Mr. DeWitte shared an update on several projects at CHS and the installation of HVAC units. Mr. Robinson reported on ongoing efforts to fill open positions for the upcoming school year. Dr. Skertich discussed a proposed Evidence Based Funding spending plan for the 2023-24 school year and a proposed renewal of the district's food service contract with Sodexo. The next budget committee meeting is scheduled for Monday, May 8, 2023 at 5:00 p.m.

Student School Board Member Update

11. Student School Board Member Maleah Gilliland shared a 2023-24 topic schedule for an art wall project for each school next year. Each month the winning piece will be displayed in the board room. Mr. Peccola thanked Maleah for the work she has put into serving as the student school board member this year, including her survey of students throughout the district. Dr. Skertich said it has been exciting to watch Maleah pursue her passions and grow in so many ways over the past year.

Freedom of Information Requests

12. Mr. Peccola said the following Freedom of Information Requests had been received:

    (a) 3/15/23 Request from Natasha Box for specific emails. Complied in part on 3/22/23.

    (b) 3/28/23 Request from Vince Espi (Local Labs) for mission statements. Complied 3/29/23.

    (c) 3/31/23 Request from Janie Jordan (Data Research Partners LLC) for employee information. Complied on 4/4/23.

Approval of Minutes of Regular Meeting of 03/20/23 (Motion Passed)

13. A motion was made by Soehlke and seconded by Stutts that the minutes listed below be approved. Motion passed on roll call vote as follows: Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, absent; Hasamear, yes; Reulecke, yes; Stutts, yes.
    - Regular Meeting – March 20, 2023
    - Closed Session – Regular Meeting – March 20, 2023

Approval of Minutes of Special Meeting of 04/03/23 (Motion Passed)

14. A motion was made by Soehlke and seconded by Reulecke that the minutes listed below be approved. Motion passed on roll call vote as follows: Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, absent; Hasamear, yes; Reulecke, yes; Stutts, yes.
    - Special Meeting – April 3, 2023
    - Closed Session – Special Meeting – April 3, 2023

Approval of Board Bills (Motion Passed)

15. A motion was made by Soehlke and seconded by Bronnbauer that the Board bills for the Area Vocational Center Budget and the Unit 10 General Budget presented for payment on April 17, 2023, and attached to these minutes as Exhibit E-7 be approved and that the Treasurer be authorized to sign checks for same. Motion passed on roll call vote as follows: Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, absent; Hasamear, yes; Reulecke, yes; Stutts, yes.

Approval of Monthly Financial Statements (Motion Passed)

16. A motion was made by Soehlke and seconded by Bronnbauer that the monthly financial statements for Collinsville Community Unit School District No. 10 and the Collinsville Area Vocational Center for March, 2023 be approved and attached to these minutes as Exhibit E-8. Motion passed unanimously on voice vote.

Approval of Board Policy Updates (Motion Passed)

17. A motion was made by Soehlke and seconded by Reulecke to approve board policy updates as presented in Exhibit E-9.1. Motion passed unanimously on voice vote.

Approval of Renewal of Special Purpose Treasurer's Bond for Working Cash Bonds (Motion Passed)

18. A motion was made by Soehlke and seconded by Stutts that the Board of Education accept the renewal from One 80 Intermediaries for a Special Purpose Treasurer's Bond Covering our Working Cash Bonds for the annual premium amount of $908. Motion passed on roll call vote as follows: Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, absent; Hasamear, yes; Reulecke, yes; Stutts, yes.

Approval of Non-Competitive Procurement Contract for Food Service 2023-24 (Motion Passed)

19. A motion was made by Soehlke and seconded by Bronnbauer that the Non-Competitive Procurement Contract with Sodexo Food Service be approved for the 2023-24 school year as presented in Exhibit E-10.2. Motion passed on roll call vote as follows: Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, absent; Hasamear, yes; Reulecke, yes; Stutts, yes.

Approval of 2023 CHS Summer Jump Start Program (Motion Passed)

20. A motion was made by Soehlke and seconded by Reulecke to approve the 2023 CHS Summer Jump Start Program, as presented in Exhibit E-10.3. Motion passed unanimously on voice vote.

Approval of Field Trip Request to France (Motion Passed)

21. A motion was made by Soehlke and seconded by Stutts to approve the field trip request from Kristine Fitzgerald to travel to France as presented in Exhibit E-10.4. Motion passed unanimously on voice vote.

Presentation of District Student and Parent Handbook Revision Recommendations for the 2023-24 School Year

22. Mr. Hyre reported the handbook review and input for revisions were provided by the Handbook Committee, legal counsel for the Illinois Principals Association and the district's legal counsel. The revisions are being presented to the board for initial review and will be on the agenda for approval at the board's May regular meeting.

Presentation of Board Policy Updates

23. Dr. Skertich said the Press Plus Policy Update 111 and proposed revisions to Board Policy 7:190 regarding student behavior are being presented to the board for the first reading. The updates will be on the agenda for approval at the May regular meeting. Board members may contact Dr. Skertich in the meantime if there are any questions or concerns.

Closed Session (Motion Passed)

24. A motion was made by Soehlke and seconded by Reulecke that the Board adjourn to Closed Session to discuss appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1); collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, pursuant to 5 ILCS 120/2(c)(2); student disciplinary cases, pursuant to 5 ILCS 120/2(c)(9); and pending or probable litigation against, affecting or on behalf of the public body, pursuant to 5 ILCS 120/2(c)(11). Motion passed on roll

call vote as follows: Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, absent; Hasamear, yes; Reulecke, yes; Stutts, yes. (7:28 p.m.)

Return to Open Session

25. The Regular Meeting returned to Open Session at 8:36 p.m. Those members present on roll call were: Soehlke, Peccola, Bronnbauer, Hasamear, Reulecke and Stutts. Absent was Craft.

Report on Closed Session Discussion

26. Mrs. Soehlke reported that during Closed Session the Board discussed the following:

    1. Appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1);
    2. Collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, pursuant to 5 ILCS 120/2(c)(2);
    3. Security procedures, pursuant to 5 ILCS 120/2(c)(8);
    4. Student disciplinary cases, pursuant to 5 ILCS 120/2(c)(9); and
    5. Pending or probable litigation against, affecting or on behalf of the public body, pursuant to 5 ILCS 120/2(c)(11).

Approval of Agreement Between the Board of Education and Service Employees International Union, Local 316, Office Employees (Motion Passed)

27. A motion was made by Soehlke and seconded by Bronnbauer to approve the Agreement Between the Board of Education and Service Employees International Union, Local 316, Office Employees, as presented in Exhibit E-12.1. Motion passed on roll call vote as follows: Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, absent; Hasamear, yes; Reulecke, yes; Stutts, yes.

Approval of Resignations of Non-Certified Employees (Motion Passed)

28. A motion was made by Soehlke and seconded by Reulecke to approve the resignations of the following non-certified employees. Motion passed unanimously on voice vote.

    Diana Pfalzgraf, Renfro Relief Aide, effective March 23, 2023;

(Continued)

    Scott Fillback, Renfro Custodian, effective April 14, 2023;

    Christiana Harvey, District Health Clerk, effective April 11,

2023;

Shane May, CHS Lead Custodian, effective March 20, 2023; and

Ron O'Bryan, Renfro Custodian, retirement effective May 31, 2023.

Approval of Resignations of Coaches (Motion Passed)

29. A motion was made by Soehlke and seconded by Stutts to approve the resignations of Sydney Bertelsmann and Chelsea Evans, CMS Dance Coaches, effective the end of the 2022-23 school year. Motion passed unanimously on voice vote.

Approval of Resignations of Certified Employees (Motion Passed)

30. A motion was made by Soehlke and seconded by Bronnbauer to approve the resignations of the following certified personnel, effective the end of the 2022-23 school year. Motion passed unanimously on voice vote.

Logan Johnson, Caseyville Physical Education teacher;
Abigail McCurdy, CHS Success Center Counselor;
Carmen Loemker, Maryville Principal; and
Effective April 14, 2023: Jamar Pugh, CMS Music teacher.

Approval of Coach (Motion Passed)

31. A motion was made by Soehlke and seconded by Reulecke to approve Thomas King as the CMS Assistant Boys Basketball Coach, step 15, for the 2023-24 season. Motion passed unanimously on voice vote.

Approval of Employment of Certified Employees (Motion Passed)

32. A motion was made by Soehlke and seconded by Stutts to approve the employment of the following non-certified employees, pending employment requirements. Motion passed unanimously on voice vote.

Michele Dye, Certified School Nurse, effective April 3, 2023;
and effective with the 2023-24 school year:
Anna Gualdoni, CHS Social Studies teacher;
Jada Tyler, District Elementary teacher;
Julia Kiebeck, District Special Education teacher;
Ashley Howard, District Special Education teacher; and
Sherrie Daniel, District Special Education teacher.

Approval of Employment of Non-Certified Employee (Motion Passed)

33. A motion was made by Soehlke and seconded by Bronnbauer to approve Jamie Wilds as Administration Building Insurance/Activity Account Specialist, effective May 8, 2023. Motion passed unanimously on voice vote.

Approval to Post Positions (Motion Passed)

34. A motion was made by Soehlke and seconded by Reulecke to approve posting a 12-month Assistant Principal and Bilingual Educational Assistant for Collinsville High School; an Assistant

Principal and Bilingual Educational Assistant for Collinsville Middle School; and a District Translator, as shown in Exhibit E-13.7, effective with the 2023-24 school year. Motion passed unanimously on voice vote.

Approval to Increase Positions (Motion Passed)

35. A motion was made by Soehlke and seconded by Bronnbauer to approve increasing the months worked for the Parent Liaison from 10 months to 11 months and to increase the 2.5 hour monitor at CMS to full time, as shown in Exhibit E-13.7, effective with the 2023-24 school year. Motion passed unanimously on voice vote.

Approval of Employment for the 2022-23 EPIC Summer Camp Program (Motion Passed)

36. A motion was made by Soehlke and seconded by Reulecke to employ the following certified personnel for the 2022-23 EPIC Summer Camp Program: Leslie Ramirez, Courtney Sockoch, Stacy Oxendine, Paola Meyer, and Alexandra Yarber (contingent on enrollment). Motion passed unanimously on voice vote.

Approval of Additional Employment for the 2022-23 Elementary Summer School Program (Motion Passed)

37. A motion was made by Soehlke and seconded by Stutts to employ the following certified and non-certified personnel for the 2022-23 Elementary Summer School program, effective May 30, 2023, as shown in Exhibit E-13.10. Motion passed unanimously on voice vote.

Approval of Employment for the 2022-23 CMS Summer School Program (Motion Passed)

38. A motion was made by Soehlke and seconded by Bronnbauer to employ the following certified personnel for the 2022-23 Collinsville Middle School Summer School, effective May 30, 2023, as shown in Exhibit E-13.11. Motion passed unanimously on voice vote.

Approval of Band Volunteers (Motion Passed)

39. A motion was made by Soehlke and seconded by Reulecke that the people shown in Exhibit E-13.12 be approved as Band Volunteers for Collinsville High School for the 2023-24 school year. Motion passed unanimously on voice vote.

Approval of Employment for the 2022-23 Extended School

40. A motion was made by Soehlke and seconded by Stutts that the people shown in Exhibit E-13.13 be approved for the 2022-23 Extended School Year Summer School program, effective May 30, 2023. Motion passed unanimously on voice vote.

Year Summer School Program (Motion Passed)

Approval of Expulsion of Student (Motion Passed)

41. A motion was made by Soehlke and seconded by Bronnbauer that the Board expel the student named in Exhibit E-14.1 (22-23/20) for the remainder of the 2022-23 school year, based on the Board's determination that the student engaged in egregious conduct and that the student's continued presence at school poses a threat to school safety of other students and staff and substantially disrupts the operation of the school. The Board further finds that given the severity of the student's misconduct, there are no other appropriate disciplinary interventions available and that the presence of the student at school will foster a culture that the student's behavior at school is acceptable or tolerated. Further that the student be considered for placement at an alternative school (pending space availability) whereby goals would have to be met in order to return to Collinsville Middle School for the 2023-24 school year, under probation as prescribed by the administration. Motion passed on roll call vote as follows: Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, absent; Hasamear, yes; Reulecke, yes; Stutts, yes.

Approval of Expulsion of Student (Motion Passed)

42. A motion was made by Soehlke and seconded by Reulecke that the Board expel the student named in Exhibit E-14.2 (22-23/21) for the remainder of the 2022-23 school year and the entire 2023-24 school year, based on the Board's determination that the student engaged in egregious conduct and that the student's continued presence at school poses a threat to school safety of other students and staff and substantially disrupts the operation of the school. The Board further finds that given the severity of the student's misconduct, there are no other appropriate disciplinary interventions available and that the presence of the student at school will foster a culture that the student's behavior at school is acceptable or tolerated. Further that the student be considered for placement at an alternative school (pending space availability) whereby goals would have to be met in order to return to Collinsville High School for the 2024-25 school year, under probation as prescribed by the administration. Motion passed on roll call vote as follows: Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, absent; Hasamear, yes; Reulecke, yes; Stutts, yes.

Approval of Expulsion of Student

43. A motion was made by Soehlke and seconded by Stutts that the Board expel the student named in Exhibit E-14.3 (22-23/22) for

(Motion Passed) the remainder of the 2022-23 school year and the entire 2023-24 school year, based on the Board's determination that the student engaged in egregious conduct and that the student's continued presence at school poses a threat to school safety of other students and staff and substantially disrupts the operation of the school. The Board further finds that given the severity of the student's misconduct, there are no other appropriate disciplinary interventions available and that the presence of the student at school will foster a culture that the student's behavior at school is acceptable or tolerated. Further that the student be considered for placement at an alternative school (pending space availability) whereby goals would have to be met in order to return to Collinsville High School for the 2024-25 school year, under probation as prescribed by the administration. Motion passed on roll call vote as follows: Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, absent; Hasamear, yes; Reulecke, yes; Stutts, yes.

Adjournment 44. There being no further business, Mr. Peccola declared the meeting adjourned at 8:50 p.m.

6.2. Approval of May 1, 2023 Board Minutes

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Special Meeting, Monday, May 1, 2023

SUMMARY

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Audience Input
5. Declaration of Results of Board of Education Election
6. Board Members' Oath of Office
7. Adjourn Sine Die

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Special Meeting, Monday, May 1, 2023
6:00 p.m.

Call to Order

1. The Special Meeting of the Board of Education of Collinsville Community Unit School District No. 10 was held on the evening of Monday, May 1, 2023 at 6:00 p.m., at the Unit #10 Administrative Annex, 123 West Clay Street, Collinsville, Illinois.

Roll Call

2. Those members present were: Gary Peccola, President; Jeree Bronnbauer; Dennis Craft, Treasurer; Vicki Reulecke; Michele Stutts; and Jane Soehlke, Secretary. Absent was Tim Hasamear, Vice President.

Pledge of Allegiance

3. Mr. Peccola led those in attendance in reciting the Pledge of Allegiance.

Audience Input

4. Mr. Peccola provided an opportunity for public input, and no one sought to be recognized.

Declaration of Results of Board of Education Election (Motion Passed)

5. A motion was made by Soehlke and seconded by Reulecke to accept the Board of Education election results as presented in Exhibit E-5, and that the results be made official, and that the following individuals be declared the winners of the election with terms beginning May 1, 2023: Dennis Craft, Vicki Reulecke, Jane Soehlke and Michele Stutts. Motion passed on roll call vote as follows: Peccola, yes; Bronnbauer, yes; Craft, yes; Hasamear, absent; Reulecke, yes; Stutts, yes; Soehlke, yes.

Board Members' Oath of Office

6. Mr. Peccola administered the oath of office which was repeated in unison by Dr. Craft, Mrs. Reulecke, Mrs. Soehlke and Ms. Stutts, and they were seated as board members.

Adjourn Sine Die

7. Mr. Peccola declared this Board of Education adjourned Sine Die at 6:08 p.m.

6.3. Approval of May 1, 2023 Reorganization Board Minutes

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Special Meeting for Reorganization
Monday, May 1, 2023

SUMMARY

1. Call to Order
2. Roll Call
3. Audience Input
4. Election of Board President
5. Election of Vice President
6. Election of Secretary
7. Election of Treasurer
8. Approval of Date, Time and Place of Regular Meetings
9. Approval of Depositories (2023-2024)
10. Closed Session
11. Return to Open Session
12. Report on Closed Session Discussion
13. Approval of Resignations of Non-Certified Employees
14. Approval of Resignations of Certified Employees
15. Approval of Employment of Non-Certified Employees
16. Approval of Employment of Certified Employees
17. Approval of Coaches
18. Approval of Dismissal of Probationary Custodian
19. Adjournment

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Special Meeting for Reorganization
Monday, May 1, 2023
6:10 p.m.

Call to Order

1. A Special Meeting for Reorganization was held by the Board of Education of Collinsville Community Unit School District No. 10 on the evening of Monday, May 1, 2023 at 6:10 p.m., at the Unit #10 Administrative Annex, 123 West Clay Street, Collinsville, Illinois. The meeting was called to order by Barney Mundorf, Board Attorney.

Roll Call

2. Those members present were: Gary Peccola, Jeree Bronnbauer, Dennis Craft, Tim Hasamear, Vicki Reulecke, Michele Stutts and Jane Soehlke.

Audience Input

3. Mr. Mundorf provided an opportunity for public input, and no one sought to be recognized.

Election of Board President

4. Mr. Mundorf called for nominations for the office of President. Dr. Craft nominated Mr. Peccola. There were no further nominations. Mr. Mundorf declared Mr. Peccola to hold the office of President by acclamation.

Election of Vice President

5. Mr. Peccola called for nominations for the office of Vice President. Dr. Craft nominated Mr. Hasamear. There were no further nominations. Mr. Peccola declared Mr. Hasamear to hold the office of Vice President by acclamation.

Election of Secretary

6. Mr. Peccola called for nominations for the office of Secretary. Dr. Craft nominated Mrs. Soehlke. There were no further nominations. Mr. Peccola declared Mrs. Soehlke to hold the office of Secretary by acclamation.

Election of Treasurer

7. Mr. Peccola called for nominations for the office of Treasurer. Mrs. Reulecke nominated Dr. Craft. There were no further nominations. Mr. Peccola declared Dr. Craft to hold the office of Treasurer by acclamation.

Approval of Date, Time and Place of Regular Meetings (Motion Passed)

8. A motion was made by Soehlke and seconded by Stutts that the Board of Education of Collinsville Community Unit School District #10 meet the third Monday of each month at 6:30 p.m. at the Administrative Annex, 123 West Clay Street, Collinsville, Illinois with exceptions as noted in Exhibit E-8.1. Dr. Craft suggested that for future meeting schedules the board consider

moving regular meetings to the next day after a Monday holiday rather than the following week. Motion passed unanimously on voice vote.

Approval of Depositories (2023-2024) (Motion Passed)

9. A motion was made by Soehlke and seconded by Reulecke that the depositories for school funds be: Busey Bank, FCB Bank, Illinois School District Liquid Asset Fund Plus (ISDLAF+), Illinois Public Treasurer's Investment Pool, PMA Securities, Inc., First National Bank of Waterloo, and Collinsville Building and Loan. Motion passed unanimously on voice vote.

Closed Session (Motion Passed)

10. A motion was made by Soehlke and seconded by Bronnbauer that the Board adjourn to Closed Session to discuss appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1). Motion passed on roll call vote as follows: Peccola, yes; Bronnbauer, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes. (6:16 p.m.)

Return to Open Session

11. The Special Meeting returned to Open Session at 6:40 p.m. Those members present on roll call were: Peccola, Bronnbauer, Craft, Hasamear, Reulecke, Stutts and Soehlke.

Report on Closed Session Discussion

12. Mrs. Soehlke reported that during Closed Session the Board discussed the following:

    1. Appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1).

Approval of Resignations of Non-Certified Employees (Motion Passed)

13. A motion was made by Soehlke and seconded by Reulecke to approve the resignations of Donna Blue, CMS Cafeteria Monitor, effective April 18, 2023; and Mary Lou Wiegand, CHS Student Support Tutorial Supervisor, retirement effective the end of the 2022-23 school year. Motion passed unanimously on voice vote.

Approval of Resignations of Certified Employees (Motion Passed)

14. A motion was made by Soehlke and seconded by Stutts to approve the following certified resignations, effective the end of the 2022-23 school year. Motion passed unanimously on voice vote.

    Julie Hazzard, CHS Health teacher;
    Gwen Sabo, Webster Speech Language Pathologist; and
    Amy Grove, CMS Language Arts teacher.

Approval of Employment of Non-Certified Employees (Motion Passed)

15. A motion was made by Soehlke and seconded by Craft to approve the employment of the following non-certified employees, pending employment requirements. Motion passed unanimously on voice vote.

    Marcella Dominick, CHS Lead Custodian, effective April 14, 2023; and

    Victor Cupido, Renfro Custodian, effective May 8, 2023.

Approval of Employment of Certified Employees (Motion Passed)

16. A motion was made by Soehlke and seconded by Bronnbauer to approve the employment of the following certified personnel, pending employment requirements, effective the 2023-2024 school year. Motion passed unanimously on voice vote.

    Laura Tirey, District elementary teacher;
    Lindsay Burton, CHS Math teacher;
    Brittney Burgess, CHS Health and Physical Education teacher;
    Zachary Bodnar, CMS Music teacher and Choir Director; and
    Mitchell Reising, District elementary Physical Education teacher.

Approval of Coaches (Motion Passed)

17. A motion was made by Soehlke and seconded by Reulecke to approve the following coaches for the 2023-24 school year. Motion passed unanimously on voice vote.

    Michael Hare, CMS Head Wrestling coach, Step 1;
    Stephen Rulo, CHS Assistant Football coach (split), Step 1; and
    Billy Yates, CHS Assistant Football coach (split), Step 1.

Approval of Dismissal of Probationary Custodian (Motion Passed)

18. A motion was made by Soehlke and seconded by Stutts that the board terminate Eugene "Gene" Evans, a probationary custodian, effective April 26, 2023. Motion passed on roll call vote as follows: Peccola, yes; Bronnbauer, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes.

Adjournment

19. There being no further business, Mr. Peccola declared the meeting adjourned at 6:44 p.m.

6.4. Approval of May 8, 2023 Board Minutes

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Special Meeting, Monday, May 8, 2023

SUMMARY

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Audience Input
5. Closed Session
6. Return to Open Session
7. Report on Closed Session Discussion
8. Approval of Resignation of Non-Certified Employee
9. Approval of Employment of Non-Certified Employee
10. Approval of Resignations of Certified Employees
11. Approval of Employment of Certified Employee
12. Approval of Winter Coaches at CHS
13. Approval for Stipends at DIS
14. Approval of DIS Coach Stipends
15. Approval of Expulsion of Student
16. Approval of Expulsion of Student
17. Approval of Expulsion of Student
18. Adjournment

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Special Meeting, Monday, May 8, 2023
6:04 p.m.

Call to Order

1. A Special Meeting was held by the Board of Education of Collinsville Community Unit School District No. 10 on Monday, May 8, 2023 at 6:04 p.m., at the Unit #10 Administrative Annex, 123 W. Clay Street, Collinsville, Illinois.

Roll Call

2. Those members present were: Gary Peccola, President; Dennis Craft, Treasurer; Vicki Reulecke; Michele Stutts; and Jane Soehlke, Secretary. Absent were Jeree Bronnbauer and Tim Hasamear, Vice President.

Pledge of Allegiance

3. Mr. Peccola led those in attendance in reciting the Pledge of Allegiance.

Audience Input

4. Mr. Peccola provided an opportunity for public input, and no one sought to be recognized.

Closed Session (Motion Passed)

5. A motion was made by Soehlke and seconded by Reulecke that the Board adjourn to Closed Session to discuss appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1); and student disciplinary cases, pursuant to 5 ILCS 120/2(c)(9). Motion passed on roll call vote as follows: Peccola, yes; Bronnbauer, absent; Craft, yes; Hasamear, absent; Reulecke, yes; Stutts, yes; Soehlke, yes. (6:06 p.m.)

Return to Open Session

6. The Special Meeting returned to Open Session at 6:57 p.m. Those members present on roll call were: Peccola, Craft, Reulecke, Stutts and Soehlke. Absent were Bronnbauer and Hasamear.

Report on Closed Session Discussion

7. Mrs. Soehlke reported that during Closed Session the Board discussed the following:

    1. Appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1); and
    2. Student disciplinary cases, pursuant to 5 ILCS 120/2(c)(9).

Approval of Resignation of Non-Certified Employee (Motion Passed)

8. A motion was made by Soehlke and seconded by Reulecke to approve the resignation of Natalie Fernandez, DIS Secretary, effective May 4, 2023. Motion passed unanimously on voice vote.

Approval of Employment of Non-Certified Employee (Motion Passed)

9. A motion was made by Soehlke and seconded by Stutts to approve the employment of Michele Glendening, Administrative Annex Clerical Educational Assistant, effective May 25, 2023. Motion passed unanimously on voice vote.

Approval of Resignations of Certified Employees (Motion Passed)

10. A motion was made by Soehlke and seconded by Craft to approve the following certified resignations. Motion passed unanimously on voice vote.

    Sara Sidwell, Webster Elementary teacher, effective the end of the 2022-23 school year;

    Brittany Turner, Webster Elementary social worker, effective the end of the 2022-23 school year; and

    Denise Gruber Cigliana, DIS Elementary teacher, retirement effective the end of the 2024-25 school year.

Approval of Employment of Certified Employee (Motion Passed)

11. A motion was made by Soehlke and seconded by Reulecke to approve the employment of Tradale Hayes, CHS Success Center Counselor, pending employment requirements, effective with the 2023-24 school year. Motion passed unanimously on voice vote.

Approval of Winter Coaches at CHS (Motion Passed)

12. A motion was made by Soehlke and seconded by Craft that the people shown in Exhibit E-6.5 be approved as Winter coaches at Collinsville High School for the 2023-24 school year. Motion passed unanimously on voice vote.

Approval for Stipends at DIS (Motion Passed)

13. A motion was made by Soehlke and seconded by Stutts to approve stipends for the following employees: Elizabeth Delaney, DIS Yearbook Sponsor, Step 3; and Jason Watts, DIS STEM Sponsor, Step 3. Motion passed unanimously on voice vote.

Approval of DIS Coach Stipends (Motion Passed)

14. A motion was made by Soehlke and seconded by Reulecke that Elizabeth Lingle, Doug Hansel, Chad Schlosser and Stephanie Kolb be approved as girls and boys DIS Basketball Coaches, effective with the 2023-24 school year. Motion passed unanimously on voice vote.

Approval of Expulsion of Student (Motion Passed)

15. A motion was made by Soehlke and seconded by Craft that the Board expel the student named in Exhibit E-7.1 (22-23/23) for two years, May 9, 2023 through May 8, 2025, based on the Board's determination that the student engaged in egregious conduct and that the student's continued presence at school poses a threat to school safety of other students and staff and substantially disrupts the operation of the school. The Board further finds that given the severity of the student's misconduct, there are no other appropriate disciplinary interventions available and that the presence of the student at school will foster a culture that the student's behavior at school is acceptable or tolerated. Further that the student be considered for placement at an alternative school (pending space availability) whereby goals would have to be met in order to return to Collinsville High School on May 9, 2025, under probation as prescribed by the administration. Motion passed on roll call vote as follows: Peccola, yes; Bronnbauer, absent; Craft, yes; Hasamear, absent; Reulecke, yes; Stutts, yes; Soehlke, yes.

Approval of Expulsion of Student (Motion Passed)

16. A motion was made by Soehlke and seconded by Stutts that the Board expel the student named in Exhibit E-7.2 (22-23/24) for two years, May 9, 2023 through May 8, 2025, based on the Board's determination that the student engaged in egregious conduct and that the student's continued presence at school poses a threat to school safety of other students and staff and substantially disrupts the operation of the school. The Board further finds that given the severity of the student's misconduct, there are no other appropriate disciplinary interventions available and that the presence of the student at school will foster a culture that the student's behavior at school is acceptable or tolerated. This student would be eligible to return to Collinsville High School on May 9, 2025, under probation as prescribed by the administration. Motion passed on roll call vote as follows: Peccola, yes; Bronnbauer, absent; Craft, yes; Hasamear, absent; Reulecke, yes; Stutts, yes; Soehlke, yes.

Approval of Expulsion of Student (Motion Passed)

17. A motion was made by Soehlke and seconded by Reulecke that the Board expel the student named in Exhibit E-7.3 (22-23/25) for two years, May 9, 2023 through May 8, 2025, based on the Board's determination that the student engaged in egregious conduct and that the student's continued presence at school poses a threat to school safety of other students and staff and

substantially disrupts the operation of the school. The Board further finds that given the severity of the student's misconduct, there are no other appropriate disciplinary interventions available and that the presence of the student at school will foster a culture that the student's behavior at school is acceptable or tolerated. This student would be eligible to return to the Collinsville School District on May 9, 2025, under probation as prescribed by the administration. Motion passed on roll call vote as follows: Peccola, yes; Bronnbauer, absent; Craft, yes; Hasamear, absent; Reulecke, yes; Stutts, yes; Soehlke, yes.

Adjournment

18. There being no further business, Mr. Peccola declared the meeting adjourned at 7:05 p.m.

7. **Approval of Board Bills for May 2023**

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	LQ / FY / 1099	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
AC SYSTE000	AC SYSTEMS INC	455605	0102300102	05502023	AP	Physics supplies They listed the vendor as AC Supply and there's no address for me to verify this is the same as AC Systems	B		04/25/2023	04/26/2023	R	$237.91
							22-23					$237.91
	10E018 1130 4100 00 000000											$42.70
	10E018 1130 4100 00 000000											$35.61
	10E018 1130 4100 00 000000											$137.97
	10E018 1130 4100 00 000000											$21.63
						NUMBER OF INVOICES: 1						**$237.91**
ACE HARD000	ACE HARDWARE/RENTAL	166626	0000000000	05502023	AP	30 LBS PROPANE ADMIN BLDG MAINT SUPPLIES	B		04/12/2023	04/26/2023	R	$30.00
							22-23					$30.00
	20E008 2540 4100 01 000000					MAINT SUPPLIES ADMIN BLDG						$30.00
						NUMBER OF INVOICES: 1						**$30.00**
AKJ EDUC000	AKJ EDUCATION	INV0424616	0092300022	05502023	AP	10 each 9780312535667 Amos & Boris 6.29 each 10 each 9781465435064 Shark Attack 3.49 Each 10 each 9780375844706 The Fantastic Under sea Life 6.29 each 10 each 9781429680233 Giant Squid 6.27 each 10 each 9780147511652 One Giant Leap 6.29 each 10 each 9780374470272 Starry Messenger 6.29 each 10 each 9780547237473 Tea with Milk 5.59 each 10 each 9780547076805 Grandfather's	B		04/28/2023	04/26/2023	R	$84.19

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099						ACCT AMOUNT
AKJ EDUC000	AKJ EDUCATION	INV0424616	******CONTINUED******									
						Journey 5.59 each 10 each 9780312367510 Action Jack 7.19 each 10 each 9780786810772 Alvin Ailey 7.19 each 10 each 9780802853028 A River of Words 14.00 each 10 each 9780689844478 The Keeping Quilt 5.59 each 12 each 9781580892094 The Circulatory Story 5.57 each 12 each 9780688154776 Mountains 5.59 each 12 each 9780147511621 Colonial Voices 6.29 each 12 each 9781426300424 George vs George 4.87 each 12 each 9780778745143 Understanding Greek Myths 7.96 each 12 each 9780544810860 Gifts from the Gods 7.99 each						
							22-23					$84.19
	10E006 1250 4100 00 000000			TITLE I INSTRUCTIONAL MATERIAL								$11.14
	10E006 1250 4100 00 000000			TITLE I INSTRUCTIONAL MATERIAL								$11.18
	10E006 1250 4100 00 000000			TITLE I INSTRUCTIONAL MATERIAL								$12.58
	10E006 1250 4100 00 000000			TITLE I INSTRUCTIONAL MATERIAL								$9.74
	10E006 1250 4100 00 000000			TITLE I INSTRUCTIONAL MATERIAL								$15.92
	10E006 1250 4100 00 000000			TITLE I INSTRUCTIONAL MATERIAL								$15.98
	10E006 1250 4100 00 000000			TITLE I INSTRUCTIONAL MATERIAL								$7.65
						NUMBER OF INVOICES: 1						**$84.19**
ALEXANDE000	ALEXANDER, ARDRIELLE	MILEAGE04282023	0000000000	05502023	AP	RESIDENCY OFFICER MILEAGE APRIL 23		B	04/28/2023	05/09/2023	R	$58.95

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
ALEXANDE000	ALEXANDER, ARDRIELLE	MILEAGE04282023	******CONTINUED******									
							22-23					$58.95
	10E001 2110 3320 00 000000					Truant Officer Travel						$58.95
						NUMBER OF INVOICES: 1						**$58.95**
AMAZON S000	AMAZON SPEC ED	173KJX77LCJN	0062300216	05502023	AP	OT supplies purchased on-line	B		05/01/2023	05/09/2023	R	$34.47
							22-23					$34.47
	10E071 1220 4100 10 000000											$7.49
	10E071 1220 4100 10 000000											$7.99
	10E071 1220 4100 10 000000											$18.99
AMAZON S000	AMAZON SPEC ED	199MDFXMJYD	0062300230	05502023	AP	Headphones purchased on-line	B		05/01/2023	05/09/2023	R	$139.95
							22-23					$139.95
	10E071 1220 4100 10 000000											$139.95
AMAZON S000	AMAZON SPEC ED	1GTXMTFDMLCW	0062300226	05502023	AP	PlayPanels purchased on-line	B		05/01/2023	05/09/2023	R	$55.00
							22-23					$55.00
	10E071 1220 4100 10 000000											$55.00
AMAZON S000	AMAZON SPEC ED	1H1KY1T4L3YD	0062300223	05502023	AP	Classroom supplies purchased on-line	B		05/01/2023	05/09/2023	R	$156.40
							22-23					$156.40
	10E071 1220 4100 10 000000											$32.17
	10E071 1220 4100 10 000000											$12.18
	10E071 1220 4100 10 000000											$10.95
	10E071 1220 4100 10 000000											$10.95
	10E071 1220 4100 10 000000											$12.99
	10E071 1220 4100 10 000000											$21.99
	10E071 1220 4100 10 000000											$15.99
	10E071 1220 4100 10 000000											$10.95
	10E071 1220 4100 10 000000											$17.99
	10E071 1220 4100 10 000000											$10.24

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	LQ / FY / 1099	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
AMAZON S000	AMAZON SPEC ED	1J1HPFV6Q1NV	0062300229	05502023	AP	Classroom supplies purchased on-line	B		05/01/2023	05/09/2023	R	$196.83
							22-23					$196.83
	10E071 1220 4100 10 000000											$39.50
	10E071 1220 4100 10 000000											$55.50
	10E071 1220 4100 10 000000											$24.99
	10E071 1220 4100 10 000000											$22.99
	10E071 1220 4100 10 000000											$17.88
	10E071 1220 4100 10 000000											$18.99
	10E071 1220 4100 10 000000											$16.98
AMAZON S000	AMAZON SPEC ED	1TRHDGWPPXMF	0062300224	05502023	AP	Classroom supplies purchased on-line	B		05/01/2023	05/09/2023	R	$200.08
							22-23					$200.08
	10E071 1220 4100 10 000000											$14.69
	10E071 1220 4100 10 000000											$17.28
	10E071 1220 4100 10 000000											$15.98
	10E071 1220 4100 10 000000											$28.44
	10E071 1220 4100 10 000000											$44.99
	10E071 1220 4100 10 000000											$17.47
	10E071 1220 4100 10 000000											$10.48
	10E071 1220 4100 10 000000											$23.29
	10E071 1220 4100 10 000000											$16.48
	10E071 1220 4100 10 000000											$10.98
AMAZON S000	AMAZON SPEC ED	CREDIT 006230041	0000000000	05502023	AP	PO PAID TWICE	B		04/27/2023	05/09/2023	R	$-178.05
							22-23					$-178.05
	10E020 1220 4100 00 000000					IDEA FLO THRU SUPPLIES						$-178.05
AMAZON S000	AMAZON SPEC ED	CREDIT PO 006230093	0000000000	05502023	AP	PO PAID TWICE	B		04/27/2023	05/09/2023	R	$-16.90
							22-23					$-16.90
	10E020 2110 4100 00 000000					IDEA FLO THRU SUPPLIES						$-16.90
						NUMBER OF INVOICES: 8						**$587.78**
AMAZONCO000	AMAZON.COM	1R6LCVPPGH1X	0232300016	05502023	AP	Amazon (12)Merchandise Bags	B		04/01/2023	04/26/2023	R	$792.30

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099						ACCT AMOUNT
AMAZONCO000	AMAZON.COM	1R6LCVPPGH1X	******CONTINUED******									

- 12x15 Inch 100 Pack Thick Plastic Bags for Small Business, Multi Color Retail Shopping Totes with Handles in Bulk for Boutiques, Stores, Kids Birthday Parties, Favors, Pinata https://www.amazon.com/gp/product/B074WCD65S/ref=ox_sc_act_title_1?smid=A1B6IO6A5C49PZ&psc=1 (2)100pcs Clothes Pins Wooden Clothespins 3inch Heavy Duty Wood Clips for Hanging Clothes Pictures Outdoor https://www.amazon.com/gp/product/B08B5R8937/ref=ox_sc_act_title_2?smid=A2Q95X0H0O4SGF&psc=1 (2) JOYIN 120 Pack Sidewalk Chalk for Kids Giant Box Non-toxic Jumbo Colored Washable Sidewalk Chalk for Toddlers in 10 Colors (120 Pieces) https://www.amazon.com/gp/product/B075GH4D4P/ref=ox_sc_act_title_3?smid=A32YAMCBWZ6409&psc=1 (5) 50 of Pack 14MM 6 Sided Dice Set Translucent Colors Dice, with Black Pouch for Board Game https://www.amazon.com/gp/product/B08RYRQPPV/ref=ox_sc_act_title_4?smid=A2KSP7HX3IGI5R&

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099						ACCT AMOUNT
AMAZONCO000	AMAZON.COM	1R6LCVPPGH1X	******CONTINUED******									
						psc=1 (4) JUNWRROW 500 Pieces 3/4 inch Transparent 6 Color Bingo Counting Chips with Bag https://www.amazon.com/gp/product/B08HHC1RB9/ref=ox_sc_act_title_5?smid=AVM67MWFK5AYL&psc=1 (12) EXPO Low Odor Dry Erase Markers, Fine Tip, Black, 36 Count https://www.amazon.com/gp/product/B00OQQ01DK/ref=ox_sc_act_title_6?smid=ATVPDKIKX0DER&psc=1 (7) Ziploc Easy Open Tabs Sandwich Bags 580, 145 Count (Pack of 4) https://www.amazon.com/gp/product/B074HMLKQ3/ref=ox_sc_act_title_7?smid=AH4CXKHLAK0P0&psc=1 (8) Neenah White Index Cardstock, 300 Sheets, 110 lb/199 gsm, 94 Brightness, 8.5" x 11" - MORE SHEETS! (91635) https://www.amazon.com/gp/product/B07QQ3L753/ref=ox_sc_act_title_8?smid=ATVPDKIKX0DER&psc=1 Please Deliver to Pre K Department						
							22-23					$792.30
	10E026 3300 4100 00 000000											$197.88
	10E026 3300 4100 00 000000											$23.98
	10E026 3300 4100 00 000000											$47.98
	10E026 3300 4100 00 000000											$34.95

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT / ACCOUNT LEVEL DESCRIPTION	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION	1099	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
AMAZONCO000	AMAZON.COM	1R6LCVPPGH1X	******CONTINUED******										
	10E026 3300 4100 00 000000												$26.64
	10E026 3300 4100 00 000000												$231.12
	10E026 3300 4100 00 000000												$39.98
	10E026 3300 4100 00 000000												$127.92
	10E026 3300 4100 00 000000												$61.85
						NUMBER OF INVOICES: 1							**$792.30**
ARANASUS000	ARANA, SUSANNAH	BANDJUDGESCMS	0000000000	05502023	AP	CMS BAND JUDGE		B		04/18/2023	04/26/2023	R	$150.00
								22-23					$150.00
	10E014 1120 3140 27 000000			MS BAND/MUSIC CONTEST/JUDGING									$150.00
						NUMBER OF INVOICES: 1							**$150.00**
ATIS ELE000	ATIS ELEVATOR INSPECTIONS LLC	IN283239	0000000000	05502023	AP	HYDRAULIC ELEVATOR DIS		B		03/26/2023	04/26/2023	R	$185.00
								22-23					$185.00
	20E008 2540 3230 33 000000			REPAIRS/MAINT DORRIS									$185.00
ATIS ELE000	ATIS ELEVATOR INSPECTIONS LLC	IN283248	0000000000	05502023	AP	ANNUAL ELEVATOR MAINT		B		03/26/2023	04/26/2023	R	$937.50
								22-23					$937.50
	20E008 2540 3230 21 000000			REP/MAINT SVC CASEYVILLE									$185.00
	20E008 2540 3230 22 000000			CHS REPAIR/MAINT									$567.50
	20E008 2540 3230 31 000000			REP/MAINT SVC WEB ELEM									$185.00
						NUMBER OF INVOICES: 2							**$1,122.50**
BAER HEA000	BAER HEATING & COOLING INC	PAY APP 04	0000000000	05502023	AP	HVAC REPLACEMENT CHS PAY APP 04		B		04/24/2023	05/09/2023	R	$124,730.10
								22-23					$124,730.10
	60E073 2530 5300 22 000000			ESSER II CHS HVAC									$124,730.10
						NUMBER OF INVOICES: 1							**$124,730.10**
BAND SHO000	BAND SHOPPE	siv317692	0102300101	05502023	AP	Band room		B		04/20/2023	04/26/2023	R	$2,988.85

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
BAND SHO000	BAND SHOPPE	siv317692	******CONTINUED******									
							22-23					$2,988.85
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$82.50
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$41.25
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$82.50
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$206.25
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$206.25
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$206.25
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$206.25
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$123.75
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$165.00
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$165.00
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$247.50
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$123.75
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$165.00
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$123.75
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$165.00
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$82.50
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$82.50
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$82.50
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$82.50
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$82.50
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$82.50
	10E014 1130 4130 00 000000					HS BAND UNIFORMS						$183.85
						NUMBER OF INVOICES: 1						**$2,988.85**
BANKSMAT000	BANKS, MATTHEW	CMS BAND JUDGE	0000000000	05502023	AP	CMS BAND JUDGE	B		04/18/2023	04/26/2023	R	$100.00
							22-23					$100.00
	10E014 1120 3140 27 000000					MS BAND/MUSIC CONTEST/JUDGING						$100.00
						NUMBER OF INVOICES: 1						**$100.00**
BARENSAM000	BARENDREGT, SAMANTHA	MILEAGE03312023	0000000000	05502023	AP	HEALTH CLERK MARCH MILEAGE	B		03/31/2023	04/26/2023	R	$55.87
							22-23					$55.87

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE	DUE DATE	C	NET AMOUNT / ADJ AMT / ACCT AMOUNT
BARENSAM000	BARENDREGT, SAMANTHA	MILEAGE03312023	******CONTINUED******									
	10E012 2130 3320 00 000000											$55.87
						NUMBER OF INVOICES: 1						**$55.87**
BEDNACYN000	BEDNARA, CYNTHIA	REIMBURSE05022023	0000000000	05502023	AP	STEM SYMPOSIUM ISU MILEAGE	B		05/01/2023	05/09/2023	R	$229.25
							22-23					$229.25
	10E049 1130 3330 00 000000											$229.25
						NUMBER OF INVOICES: 1						**$229.25**
BELLEVIL014	BELLEVILLE TOWNSHIP DISTRICT 201	2303	0000000000	05502023	AP	HOMELESS TRANSPORTATION COST SHARING	B		04/11/2023	04/26/2023	R	$405.00
							22-23					$405.00
	10E086 2550 3320 10 000000											$405.00
						NUMBER OF INVOICES: 1						**$405.00**
BERGEKAT000	BERGER, KATHRYN	MILEAGE04282023	0000000000	05502023	AP	ESL TEACHER APRIL MILEAGE	B		04/28/2023	05/09/2023	R	$45.13
							22-23					$45.13
	10E065 1800 3320 10 000000											$45.13
						NUMBER OF INVOICES: 1						**$45.13**
BI-COUNT000	BI-COUNTY GLASS INC	4070	0000000000	05502023	AP	HH SAFETY GLASS MAINT REPAIR	B		04/04/2023	04/26/2023	R	$270.00
							22-23					$270.00
	20E008 2540 3230 23 000000					REP/MAINT SVC HOLLY HGTS						$270.00
						NUMBER OF INVOICES: 1						**$270.00**
BLACKSCO000	BLACKARD, SCOTT	MILEAGE	0000000000	05502023	AP	RESIDENCY OFFICER APRIL MILEAGE	B		04/28/2023	05/09/2023	R	$73.36
							22-23					$73.36
	10E001 2110 3320 00 000000					Truant Officer Travel						$73.36

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	1099	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
						NUMBER OF INVOICES: 1							**$73.36**
BLUNTMAT000	BLUNT, MATTHEW	REIMBURSE042023	0000000000	05502023	AP	IMSA FUSION SNACKS REIMBURSE			B	04/20/2023	04/28/2023	R	$19.98
								22-23					$19.98
	10E031 1650 4100 00 000000												$19.98
						NUMBER OF INVOICES: 1							**$19.98**
BOUSHLOR000	BOUSHEY, LOREN	MILEAGE04282023	0000000000	05502023	AP	SPEC ED MILEAGE			B	04/28/2023	05/09/2023	R	$41.99
								22-23					$41.99
	10E012 2130 3320 00 000000						NONEM						$41.99
						NUMBER OF INVOICES: 1							**$41.99**
BSN SPOR000	BSN SPORTS	920951309	0000000000	05502023	AP	CHS TENNIS SUPPLIES			B	03/15/2023	04/28/2023	R	$309.02
								22-23					$309.02
	10E045 1500 4240 00 000000					CHS BOYS TENNIS SUPPLIES							$309.02
						NUMBER OF INVOICES: 1							**$309.02**
BURGEVAL000	BURGESS, VALERIE	REIMBURSE04142023	0000000000	05502023	AP	PBIS SNACKS FOR STUDENTS			B	04/14/2023	04/28/2023	R	$116.06
								22-23					$116.06
	10E003 2410 4110 28 000000					RENFRO PBIS FUNDS							$116.06
						NUMBER OF INVOICES: 1							**$116.06**
BURK SAR000	BURK, SARAH	CMS BAND JUDGE	0000000000	05502023	AP	BAND JUDGE CMS			B	04/18/2023	04/28/2023	R	$150.00
								22-23					$150.00
	10E014 1120 3140 27 000000					MS BAND/MUSIC CONTEST/JUDGING							$150.00
						NUMBER OF INVOICES: 1							**$150.00**
BUSEY BA000	BUSEY BANK	6707302839370	0000000000	05502023	AP	PROMETHEAN BOARDS			B	05/15/2023	05/11/2023	R	$271,557.14
								22-23					$271,557.14
	30E093 5000 5030 00 000000					Promethian boards FY21 $1.3 mi							$271,557.14

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
						NUMBER OF INVOICES: 1						**$271,557.14**
BUYERS I000	BUYERS INDUSTRIAL SUPPLY	11798	0000000000	05502023	AP	CHS MAINT SUPPLIES	B		03/31/2023	04/28/2023	R	$326.25
							22-23					$326.25
	20E008 2540 4100 22 000000					CHS MAINT SUPPLIES						$326.25
						NUMBER OF INVOICES: 1						**$326.25**
CALIBRAT000	CALIBRATION CHECK-ILLINOIS (CC-IL)	20231503	0000000000	05502023	AP	AUDIOMETER CALIBRATIONS	B		04/25/2023	05/09/2023	R	$530.00
							22-23					$530.00
	10E092 2523 3110 00 000000											$530.00
						NUMBER OF INVOICES: 1						**$530.00**
CENTRAL 002	CENTRAL INSTITUTE FOR THE DEAF	21213	0000000000	05502023	AP	ELEM SPEC ED TUITION	B		04/30/2023	05/09/2023	R	$4,113.12
							22-23					$4,113.12
	10E092 4220 6800 00 000000											$4,113.12
						NUMBER OF INVOICES: 1						**$4,113.12**
CHEMSEAR000	CHEMSEARCHFE	8198320	0000000000	05502023	AP	DISTRICT ECOSTORM PROGRAM	B		04/15/2023	04/28/2023	R	$225.50
							22-23					$225.50
	20E008 2540 3230 10 000000					BLDGS/GRDS MAINT SVC						$225.50
CHEMSEAR000	CHEMSEARCHFE	8204138	0000000000	05502023	AP	CMS MAINT SUPPLIES	B		04/19/2023	05/09/2023	R	$3,628.95
							22-23					$3,628.95
	20E008 2540 4100 27 000000					MAINT SUPPLIES CMS						$3,628.95
CHEMSEAR000	CHEMSEARCHFE	8210082	0000000000	05502023	AP	MAINT SUPPLIES CMS/WEBSTER	B		04/25/2025	05/09/2023	R	$1,243.55
							22-23					$1,243.55
	20E008 2540 4100 27 000000					MAINT SUPPLIES CMS						$621.77
	20E008 2540 4100 31 000000					MAINT SUPPLIES WEBSTER						$621.78
CHEMSEAR000	CHEMSEARCHFE	8212852	0000000000	05502023	AP	WATER TREATMENT PROGRAM	B		04/26/2023	05/09/2023	R	$5,188.35
							22-23					$5,188.35

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER / BATCH / BANK / DESCRIPTION / DISC AMT / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION / 1099	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
CHEMSEAR000	CHEMSEARCHFE	8212852	******CONTINUED******						
	20E008 2540 3230 01 000000		REP/MAINT SVC ADMIN						$500.00
	20E008 2540 3230 27 000000		REP/MAINT SVC MS						$1,594.18
	20E008 2540 3230 28 000000		REP/MAINT SVC RENFRO						$500.00
	20E008 2540 3230 31 000000		REP/MAINT SVC WEB ELEM						$1,000.00
	20E008 2540 3230 33 000000		REPAIRS/MAINT DORRIS						$1,594.17
			NUMBER OF INVOICES: 4						**$10,286.35**
CHESTNUT000	CHESTNUT HEALTH SYSTEMS	MISC-23-143	0000000000 05502023 AP BILING FOR APRIL 2023	B		05/02/2023	05/09/2023	R	$8,803.00
				22-23					$8,803.00
	10E091 3000 3100 00 000000		ARP COMM PART- CHESTNUT HEALTH						$8,803.00
			NUMBER OF INVOICES: 1						**$8,803.00**
CHIAPDAY001	CHIAPELLI, DAYNA	MILEAGE03162023	0000000000 05502023 AP CSS MILEAGE MARCH	B		03/16/2023	05/11/2023	R	$60.06
				22-23					$60.06
	10E093 2660 3320 00 000000								$60.06
			NUMBER OF INVOICES: 1						**$60.06**
CHS BAND000	CHS BAND PARENTS ASSOC	REIMBURSE HOTEL	0000000000 05502023 AP ILMEA ALL STATE CONF HOTEL REIMBURSEMENT	B		05/02/2023	05/09/2023	R	$1,709.82
				22-23					$1,709.82
	10E014 1130 3320 22 000000		HS BAND/MUSIC TRAVEL						$1,709.82
			NUMBER OF INVOICES: 1						**$1,709.82**
CIFCO 000	CIFCO	125372	0000000000 05502023 AP MAINT SUPPLIES JEFFERSON	B		04/26/2023	05/09/2023	R	$131.41
				22-23					$131.41
	20E008 2540 4100 24 000000		MAINT SUPPLIES JEFFERSON						$131.41
			NUMBER OF INVOICES: 1						**$131.41**
CITY OF 001	CITY OF COLLINSVILLE	2300000134	0000000000 05502023 AP MAINT DIESEL FUEL	B		04/17/2023	05/09/2023	R	$81.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER / BATCH / BANK / DISC AMT / ACCOUNT LEVEL DESCRIPTION	DESCRIPTION / ADJUSTMENT DESCRIPTION / 1099	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
CITY OF 001	CITY OF COLLINSVILLE	2300000134	******CONTINUED******							
					22-23					$81.00
	20E008 2540 4640 00 000000		MAINTENANCE GASOLINE							$81.00
CITY OF 001	CITY OF COLLINSVILLE	2300000136	0000000000 05502023 AP	MAINT DIESEL FUEL		B	04/24/2023	05/09/2023	R	$171.89
					22-23					$171.89
	20E008 2540 4640 00 000000		MAINTENANCE GASOLINE							$171.89
				NUMBER OF INVOICES: 2						**$252.89**
CLEAN TH000	CLEAN THE UNIFORM COMPANY	96515	0000000000 05502023 AP	CUSTODIAL UNIFORMS		B	03/23/2023	05/01/2023	R	$70.50
					22-23					$70.50
	20E007 2540 2400 00 000000		CUSTODIAL UNIFORMS							$70.50
CLEAN TH000	CLEAN THE UNIFORM COMPANY	96706	0000000000 05502023 AP	CUSTSODIAL UNIFORMS		B	03/28/2023	05/01/2023	R	$129.36
					22-23					$129.36
	20E007 2540 2400 00 000000		CUSTODIAL UNIFORMS							$129.36
				NUMBER OF INVOICES: 2						**$199.86**
COLEMCHR000	COLEMAN, CHRISTINE	REIMBURSE041820203	0000000000 05502023 AP	PROF TRAVEL EARLY CHILDHOOD		B	04/19/2023	05/01/2023	R	$98.25
					22-23					$98.25
	10E026 2210 3320 00 000000									$98.25
				NUMBER OF INVOICES: 1						**$98.25**
COLLINSV034	COLLINSVILLE UNIT 10 TRUST & AGENC	ACT 2640 SAT VOUCHER	0000000000 05502023 AP	SAT TESTING PROM VOUCHERS $35/EACH		B	04/27/2023	05/01/2023	R	$525.00
					22-23					$525.00
	10E003 2410 4100 22 000000		HS PRIN OFF SUPPLIES							$525.00
				NUMBER OF INVOICES: 1						**$525.00**
COMMERCI008	COMMERCIAL TELEPHONE SYSTEMS	55761	0000000000 05502023 AP	CHS TECH TELEPHONE REPAIR		B	05/01/2023	05/01/2023	R	$450.00
					22-23					$450.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
COMMERCI008	COMMERCIAL TELEPHONE SYSTEMS	55761	******CONTINUED******									
	10E093 2660 3230 00 000000											$450.00
COMMERCI008	COMMERCIAL TELEPHONE SYSTEMS	55762	0000000000	05502023	AP	DIS PHONE REPAIR	B		04/06/2023	05/01/2023	R	$445.00
							22-23					$445.00
	10E093 2660 3230 00 000000											$445.00
COMMERCI008	COMMERCIAL TELEPHONE SYSTEMS	55803	0000000000	05502023	AP	TROUBLESHOOT PHONE SYSTEM ADMIN OFFICE	B		04/24/2023	05/11/2023	R	$700.00
							22-23					$700.00
	10E093 2660 3230 00 000000											$700.00
COMMERCI008	COMMERCIAL TELEPHONE SYSTEMS	55810	0000000000	05502023	AP	ADMIN BLDG ALERTS FROM NETWORK MONITORING SOFTWARE	B		04/24/2023	05/11/2023	R	$195.00
							22-23					$195.00
	10E093 2660 3230 00 000000											$195.00
COMMERCI008	COMMERCIAL TELEPHONE SYSTEMS	55822	0000000000	05502023	AP	CHS ELEVATOR GATEWAY	B		04/28/2023	05/11/2023	R	$700.00
							22-23					$700.00
	10E093 2660 3230 00 000000											$700.00
						NUMBER OF INVOICES: 5						**$2,490.00**
COMPUTYP000	COMPUTYPE COMPUTER SERVICE	492386	0000000000	05502023	AP	MONTHLY BILLING FOR APRIL	B		04/03/2023	05/01/2023	R	$3,204.50
							22-23					$3,204.50
	10E094 3300 5400 00 000000											$3,204.50
						NUMBER OF INVOICES: 1						**$3,204.50**
CONNESHE000	CONNER, SHELLEY	MILEAGE01202023	0000000000	05502023	AP	CSS MILEAGE	B		01/20/2023	05/01/2023	R	$27.31
							22-23					$27.31
	10E093 2660 3320 00 000000											$27.31
CONNESHE000	CONNER, SHELLEY	MILEAGE03312023	0000000000	05502023	AP	CSS MILEAGE MARCH	B		03/31/2023	05/01/2023	R	$26.07
							22-23					$26.07

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER / BATCH / BANK / DISC AMT / ACCOUNT LEVEL DESCRIPTION	DESCRIPTION / ADJUSTMENT DESCRIPTION / 1099	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
CONNESHE000	CONNER, SHELLEY	MILEAGE03312023	******CONTINUED******							
	10E093 2660 3320 00 000000									$26.07
CONNESHE000	CONNER, SHELLEY	MILEAGE04282023	0000000000 05502023 AP	CSS APRIL MILEAGE		B	04/28/2023	05/09/2023	R	$15.98
					22-23					$15.98
	10E093 2660 3320 00 000000									$15.98
				NUMBER OF INVOICES: 3						**$69.36**
CONNOR C000	CONNOR CO	S010417917.001	0000000000 05502023 AP	CHS MAINT SUPPLIES		B	04/04/2023	05/01/2023	R	$12.31
					22-23					$12.31
	20E008 2540 4100 22 000000		CHS MAINT SUPPLIES							$12.31
CONNOR C000	CONNOR CO	S010427592.001	0000000000 05502023 AP	DIS MAINT SUPPLIES		B	04/17/2023	05/09/2023	R	$367.75
					22-23					$367.75
	20E008 2540 4100 33 000000		MAINT SUPPLIES CIS							$367.75
CONNOR C000	CONNOR CO	S010437241.001	0000000000 05502023 AP	CHS MAINT SUPPLIES		B	04/20/2023	05/09/2023	R	$20.61
					22-23					$20.61
	20E008 2540 4100 22 000000		CHS MAINT SUPPLIES							$20.61
CONNOR C000	CONNOR CO	S010442369.001	0000000000 05502023 AP	CHS MAINT SUPPLIES		B	04/25/2023	05/09/2023	R	$136.86
					22-23					$136.86
	20E008 2540 4100 22 000000		CHS MAINT SUPPLIES							$136.86
				NUMBER OF INVOICES: 4						**$537.53**
CONTEMPO000	CONTEMPORARY LIFE SAVING TRAINING	01022624	0000000000 05502023 AP	CUSTODIAN CARDS AND TRAINING		B	04/18/2023	05/01/2023	R	$831.95
					22-23					$831.95
	80E001 2310 3900 00 000000		MISCELLANOUS TORT							$831.95
				NUMBER OF INVOICES: 1						**$831.95**
COORDINA000	COORDINATED YOUTH AND HUMAN SERVIC	STMT03312023	0000000000 05502023 AP	SPEC ED TUITION		B	04/14/2023	05/01/2023	R	$39,807.90
					22-23					$39,807.90

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	1099	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT / DISC AMT / ADJ AMT / INVOICE AMOUNT / ACCT AMOUNT	CHECK NBR
COORDINA000	COORDINATED YOUTH AND HUMAN SERVIC	STMT03312023	******CONTINUED******											
	10E092 4220 6800 00 000000												$39,807.90	
						NUMBER OF INVOICES: 1							**$39,807.90**	
CRESCENT001	CRESCENT PARTS & EQUIPMENT	38170481-00	0000000000	05502023	AP	CMS MAINT SUPPLIES		B		04/25/2023	05/09/2023	R	$2,471.38	
								22-23					$2,471.38	
	20E008 2540 4100 27 000000					MAINT SUPPLIES CMS							$2,471.38	
						NUMBER OF INVOICES: 1							**$2,471.38**	
CRUISCAR000	CRUISE, CARLA	REIMBURSE04182023	0000000000	05502023	AP	REIMBURSE SUPPLIES		B		04/19/2023	05/01/2023	R	$102.34	
								22-23					$102.34	
	10E069 1250 4100 00 000000					TITLE III LIPLEP SUPPLIES							$102.34	
						NUMBER OF INVOICES: 1							**$102.34**	
CSI 000	CSI	0000275545	0000000000	05502023	AP	CHS REPAIR MAINT WALK IN FREEZER WORK		B		03/09/2023	05/10/2023	R	$1,047.83	
								22-23					$1,047.83	
	20E008 2540 3230 22 000000					CHS REPAIR/MAINT							$1,047.83	
CSI 000	CSI	0000275962	0000000000	05502023	AP	CHS REPAIR MAINT HOBART DISH MACHINE		B		03/20/2023	05/10/2023	R	$571.46	
								22-23					$571.46	
	20E008 2540 3230 22 000000					CHS REPAIR/MAINT							$571.46	
CSI 000	CSI	0000276231	0000000000	05502023	AP	CHS REPAIR MAINT WORK ON WALK IN FREEZER		B		03/29/2023	05/10/2023	R	$613.00	
								22-23					$613.00	
	20E008 2540 3230 22 000000					CHS REPAIR/MAINT							$613.00	
CSI 000	CSI	276231	0000000000	05502023	AP	CHS REPAIR WALK IN FREEZER		B		03/29/2023	05/01/2023	R	$613.00	
								22-23					$613.00	
	20E008 2540 3230 22 000000					CHS REPAIR/MAINT							$613.00	

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
						NUMBER OF INVOICES: 4						**$2,845.29**
DE LAGE 000	DE LAGE LANDEN PUBLIC FINANCE LLC	79583299	0000000000	05502023	AP	DISTRICT COPIER LEASES	B		05/25/2023	05/01/2023	R	$4,926.00
							22-23					$4,926.00
	30E001 5000 5040 00 000000					COPIER LEASE						$4,926.00
						NUMBER OF INVOICES: 1						**$4,926.00**
DEL BANA000	DEL BURGO, ANA	MILEAGE04252023	0000000000	05502023	AP	TRANSLATOR APRIL MILEAGE	B		04/25/2023	05/10/2023	R	$5.90
							22-23					$5.90
	10E065 1800 3320 10 000000											$5.90
						NUMBER OF INVOICES: 1						**$5.90**
DELL COM000	DELL COMPUTER CORP	10667370380	0142300065	05502023	AP	Dell toner I submitted this order online, you don't need to email it.	B		04/24/2023	05/02/2023	R	$1,666.39
							22-23					$1,666.39
	10E093 2660 4100 00 000000											$1,666.39
						NUMBER OF INVOICES: 1						**$1,666.39**
DICK BLI001	DICK BLICK	9940705	0102300048	05502023	AP	various art supplies from Dick Blick	B		01/15/2023	04/28/2023	R	$1,090.38
							22-23					$1,090.38
	10E009 1130 4100 00 000000					PHOTOGRAPHY SUPPLIES						$87.36
	10E009 1130 4100 00 000000					PHOTOGRAPHY SUPPLIES						$36.96
	10E009 1130 4100 00 000000					PHOTOGRAPHY SUPPLIES						$27.00
	10E009 1130 4100 00 000000					PHOTOGRAPHY SUPPLIES						$146.99
	10E009 1130 4100 00 000000					PHOTOGRAPHY SUPPLIES						$159.96
	10E009 1130 4100 00 000000					PHOTOGRAPHY SUPPLIES						$41.04
	10E009 1130 4100 00 000000					PHOTOGRAPHY SUPPLIES						$143.40
	10E009 1130 4100 00 000000					PHOTOGRAPHY SUPPLIES						$25.92
	10E009 1130 4100 00 000000					PHOTOGRAPHY SUPPLIES						$12.36
	10E009 1130 4100 00 000000					PHOTOGRAPHY SUPPLIES						$194.76

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION	PO NUMBER / BATCH / BANK / DISC AMT / QUICK KEY	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	LQ / FY / 1099	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
DICK BLI001	DICK BLICK	9940705	******CONTINUED******							
	10E009 1130 4100 00 000000			PHOTOGRAPHY SUPPLIES						$35.99
	10E009 1130 4100 00 000000			PHOTOGRAPHY SUPPLIES						$123.64
	10E009 1130 4100 00 000000			PHOTOGRAPHY SUPPLIES						$58.86
	10E009 1130 4100 00 000000			PHOTOGRAPHY SUPPLIES						$39.24
	10E009 1130 4100 00 000000			PHOTOGRAPHY SUPPLIES						$58.86
	10E009 1130 4100 00 000000			PHOTOGRAPHY SUPPLIES						$19.62
	10E009 1130 4100 00 000000			PHOTOGRAPHY SUPPLIES						$19.62
	10E009 1130 4100 00 000000			PHOTOGRAPHY SUPPLIES						$39.24
	10E009 1130 4100 00 000000			PHOTOGRAPHY SUPPLIES						$-180.44
				NUMBER OF INVOICES: 1						**$1,090.38**
E-IMAGE 000	E-IMAGE DATA	59295	0142300061 05502023 AP	scanpro attachment for microfilm		B	04/19/2023	05/01/2023	R	$3,000.00
					22-23					$3,000.00
	10E093 2660 5410 00 000000									$3,000.00
				NUMBER OF INVOICES: 1						**$3,000.00**
ELECTRIC000	ELECTRICO, INC	23803-01	0000000000 05502023 AP	KREITNER REPAIR MAINT		B	04/07/2023	05/01/2023	R	$262.60
					22-23					$262.60
	20E008 2540 3230 25 000000			REP/MAINT SVC KREITNER						$262.60
				NUMBER OF INVOICES: 1						**$262.60**
ELLIFCAR000	ELLIFF, CARLA	STMT05012023	0082300089 05502023 AP	SEL Lessons for 7th and 8th grade students at CMS during Kahok Connections class time. Purchased with Federal Title IV Grant funds. PURCHASE ORDER IS FOR INTERNAL PURPOSES ONLY. Please do not send. Chris Anielak will submit the		B	05/01/2023	05/01/2023	R	$850.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
ELLIFCAR000	ELLIFF, CARLA	STMT05012023	******CONTINUED******			invoice for payment upon approval of the purchase order.						
							22-23					$850.00
	10E040 1100 3140 00 000000					TITLE IV NONEM						$850.00
						NUMBER OF INVOICES: 1						**$850.00**
EMERGENT000	EMERGENT LEARNING CENTER	WEEKLY MARCH 2023	0000000000	05502023	AP	WEEKLY CONSULT	B		03/30/2023	05/01/2023	R	$1,000.00
							22-23					$1,000.00
	10E092 2523 3110 00 000000											$1,000.00
						NUMBER OF INVOICES: 1						**$1,000.00**
ENVIRONM000	ENVIRONMENTAL CONSULTANTS	12549 PAY APP #2	0000000000	05502023	AP	CHS GYMNASIUM FLOORING ASBESTOS CONSULTING PAY APP #2	B		04/10/2023	05/01/2023	R	$935.00
							22-23					$935.00
	20E008 2540 3230 22 000000					CHS REPAIR/MAINT						$935.00
						NUMBER OF INVOICES: 1						**$935.00**
ERB TURF000	ERB TURF & EQUIPMENT, INC	01-92555	0000000000	05502023	AP	DISTRICT TRACTOR SUPPLIES	B		04/12/2023	05/01/2023	R	$1,501.31
							22-23					$1,501.31
	20E008 2540 4100 10 000000					MAINT SUPPLIES UNIT						$1,501.31
ERB TURF000	ERB TURF & EQUIPMENT, INC	01-93013	0000000000	05502023	AP	CMS MAINT SUPPLIES	B		04/19/2023	05/01/2023	R	$210.75
							22-23					$210.75
	20E008 2540 4100 27 000000					MAINT SUPPLIES CMS						$210.75
						NUMBER OF INVOICES: 2						**$1,712.06**
ESTRELLI000	ESTRELLITA	R26786	0262300051	05502023	AP	Estrellita 1X Lunita Program (This is a kit)	B		04/14/2023	05/01/2023	R	$754.88

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ESTRELLI000	ESTRELLITA	R26786	******CONTINUED******	Please stamp with title III stamp & deliver to Laura Granados @ Kreitner						
					22-23					$754.88
	10E069 1250 4100 00 000000		TITLE III LIPLEP SUPPLIES							$754.88
ESTRELLI000	ESTRELLITA	R27542	0082300067 05502023 AP	Estrellita consumables and memberships for K-1 Dual Language classrooms and the Emergent/Newcomers classroom.		B	05/08/2023	05/10/2023	R	$1,752.52
					22-23					$1,752.52
	10E004 1110 4110 00 000000		ELEMENTARY WORKBOOKS							$1,540.00
	10E004 1110 4110 00 000000		ELEMENTARY WORKBOOKS							$212.52
				NUMBER OF INVOICES: 2						**$2,507.40**
FGM INC 000	FGM, INC	213223.02-17	0000000000 05502023 AP	DIS CLASSROOM ADDITION		B	04/24/2023	05/01/2023	R	$6,500.00
					22-23					$6,500.00
	60E001 2530 3110 33 000000		ARCH/ENG FEES FOR DORRIS							$6,500.00
FGM INC 000	FGM, INC	213226.02-14	0000000000 05502023 AP	CASEYVILLE ELEM SCHOOL		B	04/24/2023	05/01/2023	R	$11,200.00
					22-23					$11,200.00
	60E001 2530 3110 21 000000		ARCH/ENGINEERING/ASBESTOS - CA							$11,200.00
FGM INC 000	FGM, INC	223441.01-9	0000000000 05502023 AP	CHS HVAC REPLACEMENT		B	04/24/2023	05/01/2023	R	$12,227.88
					22-23					$12,227.88
	60E001 2530 3110 22 000000		CHS ARCHITECT FEE							$12,227.88
FGM INC 000	FGM, INC	223613.01-5	0000000000 05502023 AP	CAVC EXPANSION STUDY		B	04/24/2023	05/01/2023	R	$1,840.00
					22-23					$1,840.00
	20E001 2533 3110 00 000000		ARCHITECT/ENGINEERING SERVICES							$1,840.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	1099	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
FGM INC 000	FGM, INC	223647.01-4	0000000000	05502023	AP	CHS/WEBSTER RESTROOM RENOV		B		04/24/2023	05/01/2023	R	$1,417.05
								22-23					$1,417.05
	20E001 2533 3110 00 000000					ARCHITECT/ENGINEERING SERVICES							$1,417.05
FGM INC 000	FGM, INC	233646.01-4	0000000000	05502023	AP	CHS HANDICAP LIFT		B		04/24/2023	05/01/2023	R	$1,994.75
								22-23					$1,994.75
	20E001 2533 3110 00 000000					ARCHITECT/ENGINEERING SERVICES							$1,994.75
FGM INC 000	FGM, INC	233648.01-4	0000000000	05502023	AP	CHS CEILINGS/FLOORING/ABATEMENT		B		04/24/2023	05/01/2023	R	$210.06
								22-23					$210.06
	20E001 2533 3110 00 000000					ARCHITECT/ENGINEERING SERVICES							$210.06
						NUMBER OF INVOICES: 7							**$35,389.74**
FIRST ST000	FIRST STUDENT	11885901	0000000000	05502023	AP	DISTRICT TRANSPORTATION CHARGES		B		04/30/2023	05/11/2023	R	$518,285.59
								22-23					$518,285.59
	40E001 2550 3320 00 000000					REG TRANSP FIRST STUDENT-11%							$258,793.27
	40E001 2550 3321 00 000000					FIELD TRIPS FS ($9 @ student)							$21,653.72
	40E002 2550 4641 00 000000					GASOLINE FIRST STUDENT							$12,308.01
	40E012 2550 3300 00 000000												$49,223.86
	40E012 2550 3320 00 000000												$144,477.30
	40E012 2550 3320 00 000000												$1,531.20
	40E014 2550 3320 22 000000					TRANSPORTATION MUSIC/BAND TRAV							$1,052.70
	40E045 2550 3320 00 000000												$7,033.98
	40E046 2550 3320 00 000000												$3,255.07
	40E047 2550 3320 00 000000												$4,481.30
	40E047 2550 3321 00 000000					MS ATH TRAVEL FIRST STUDENT							$2,458.84
	80E001 2551 3900 00 000000					BUS MONITORS RISK MANAGE PLAN							$12,016.34
						NUMBER OF INVOICES: 1							**$518,285.59**
FIRST TO001	FIRST TO THE FINISH	SI-753093	0032300019	05502023	AP	H5B-NOR-M Norditalia Men's loose fit singlet		B		04/10/2023	05/01/2023	R	$960.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
FIRST TO001	FIRST TO THE FINISH	SI-753093	******CONTINUED******									
							22-23					$960.00
	10E047 1500 4110 00 000000					CHS CROSS COUNTRY						$700.00
	10E047 1500 4110 00 000000					CHS CROSS COUNTRY						$245.00
	10E047 1500 4110 00 000000					CHS CROSS COUNTRY						$15.00
						NUMBER OF INVOICES: 1						**$960.00**
FITZGKRI000	FITZGERALD, KRISTINE	REIMBURSE	0000000000	05502023	AP	FOREIGN LANGUAGE SUPPLIES	B		04/25/2023	05/01/2023	R	$129.99
							22-23					$129.99
	10E010 1130 4100 00 000000											$129.99
						NUMBER OF INVOICES: 1						**$129.99**
FOLLETT 007	FOLLETT CONTENT SOLUTIONS	1506324	0142300059	05502023	AP	Destiny Renewal	B		04/04/2023	05/01/2023	S	$10,325.35
							22-23					$10,325.35
	10E093 2660 3230 00 000000											$10,325.35
FOLLETT 007	FOLLETT CONTENT SOLUTIONS	554281F	0102300024	05502023	AP	Follett School Solution - various library books	B		12/12/2022	05/01/2023	R	$58.11
							22-23					$58.11
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS						$58.11
FOLLETT 007	FOLLETT CONTENT SOLUTIONS	605684F	0102300047	05502023	AP	Gatsby library books	B		02/08/2023	05/01/2023	R	$832.30
							22-23					$832.30
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS						$798.70
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS						$33.60
FOLLETT 007	FOLLETT CONTENT SOLUTIONS	606682	0102300052	05502023	AP	Various library books	B		02/01/2023	05/01/2023	R	$164.11
							22-23					$164.11
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS						$35.00
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS						$51.21
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS						$24.58
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS						$45.64
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS						$7.68

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	1099	LQ / FY	S	INV DATE	DUE DATE	C	NET AMOUNT / ADJ AMT / CHECK NBR / ACCT AMOUNT
FOLLETT 007	FOLLETT CONTENT SOLUTIONS	644785F	0112300036	05502023	AP	Books		B		04/07/2023	05/01/2023	R	$480.66
								22-23					$480.66
	10E028 2220 4300 00 000000					ELEM MEDIA CENTER MATERIALS							$3,216.11
	10E028 2220 4300 00 000000					ELEM MEDIA CENTER MATERIALS							$-2,735.45
FOLLETT 007	FOLLETT CONTENT SOLUTIONS	644795F	0112300038	05502023	AP	Assorted Books -- "Do not exceed 859.94"		B		04/07/2023	05/01/2023	R	$286.58
								22-23					$286.58
	10E028 2220 4400 00 000000					ELEMENTARY PERIODICALS							$286.58
FOLLETT 007	FOLLETT CONTENT SOLUTIONS	654750F	0102300069	05502023	AP	Library books		B		04/06/2023	05/01/2023	R	$154.14
								22-23					$154.14
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$18.46
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$21.09
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$14.25
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$17.06
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$28.00
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$27.90
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$14.25
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$21.16
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$30.04
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$27.31
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$27.31
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$25.95
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$29.51
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$21.66
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$29.51
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$16.71
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$14.99
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$27.95
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$28.00
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$33.05
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$28.00
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$25.00
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$33.05

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT / ACCOUNT LEVEL DESCRIPTION	BANK / DESCRIPTION / ADJUSTMENT DESCRIPTION / 1099	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
FOLLETT 007	FOLLETT CONTENT SOLUTIONS	654750F	******CONTINUED******								
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$33.05
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$33.05
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$33.05
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$33.05
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$28.04
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$27.16
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$16.74
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$28.00
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$33.05
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$16.99
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$20.46
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$16.99
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$25.95
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$18.50
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$33.05
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$33.05
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$18.76
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$28.56
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$18.41
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$33.05
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$33.05
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$33.05
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$33.05
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$17.76
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$21.95
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$47.12
	10E028 2220 4300 22 000000			HS MEDIA CENTER MATLS							$-1,121.01
FOLLETT 007	FOLLETT CONTENT SOLUTIONS	659748F	0112300043	05502023 AP	Assorted Books	B		03/27/2023	05/01/2023	R	$1,393.71
						22-23					$1,393.71
	10E028 2220 4110 00 000000			UNIT MEDIA CENTER SUPPLIES							$914.47
	10E028 2220 4110 00 000000			UNIT MEDIA CENTER SUPPLIES							$479.24

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
						NUMBER OF INVOICES: 8						**$13,694.96**
FREESTYL001	FREESTYLES PHOTOGRAPHIC SUPPLIES	1664430	0102300097	05502023	AP	Photography	B		04/25/2023	05/02/2023	R	$1,513.91
							22-23					$1,513.91
	10E009 1130 4100 00 000000					PHOTOGRAPHY SUPPLIES						$1,198.00
	10E009 1130 4100 00 000000					PHOTOGRAPHY SUPPLIES						$0.00
	10E009 1130 4100 00 000000					PHOTOGRAPHY SUPPLIES						$104.97
	10E009 1130 4100 00 000000					PHOTOGRAPHY SUPPLIES						$174.95
	10E009 1130 4100 00 000000					PHOTOGRAPHY SUPPLIES						$35.99
						NUMBER OF INVOICES: 1						**$1,513.91**
FROST EL000	FROST ELECTRIC SUPPLY CO	S4516297.001	0000000000	05502023	AP	CHS MAINT SUPPLIES ALUM JACKET	B		04/05/2023	05/01/2023	R	$882.76
							22-23					$882.76
	20E008 2540 4100 22 000000					CHS MAINT SUPPLIES						$882.76
FROST EL000	FROST ELECTRIC SUPPLY CO	S4518519.001	0000000000	05502023	AP	WEBSTER MAINT SUPPLIES	B		04/12/2023	05/10/2023	R	$179.11
							22-23					$179.11
	20E008 2540 4100 31 000000					MAINT SUPPLIES WEBSTER						$179.11
FROST EL000	FROST ELECTRIC SUPPLY CO	S4521717.001	0000000000	05502023	AP	CHS MAINT SUPPLIES	B		04/21/2023	05/10/2023	R	$150.44
							22-23					$150.44
	20E008 2540 4100 22 000000					CHS MAINT SUPPLIES						$150.44
FROST EL000	FROST ELECTRIC SUPPLY CO	S4524355.001	0000000000	05502023	AP	CHS MAINT SUPPLIES	B		04/28/2023	05/10/2023	R	$220.54
							22-23					$220.54
	20E008 2540 4100 22 000000					CHS MAINT SUPPLIES						$220.54
						NUMBER OF INVOICES: 4						**$1,432.85**
GATEWAY 007	GATEWAY OCCUPATIONAL HEALTH SERVIC	96068	0000000000	05502023	AP	HR PHYSICAL	B		04/03/2023	05/01/2023	R	$48.00
							22-23					$48.00
	10E002 2642 3110 00 000000											$48.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
GATEWAY 007	GATEWAY OCCUPATIONAL HEALTH SERVIC	96074	0000000000	05502023	AP	DRUG SCREEN HR	B		04/03/2023	05/01/2023	R	$53.00
							22-23					$53.00
	10E002 2642 3110 00 000000											$53.00
GATEWAY 007	GATEWAY OCCUPATIONAL HEALTH SERVIC	96207	0000000000	05502023	AP	ATHLETIC DRUG TESTING	B		04/03/2023	05/11/2023	R	$238.00
							22-23					$238.00
	10E047 1500 4180 00 000000					CHS ATHLETIC DRUG TESTING						$238.00
						NUMBER OF INVOICES: 3						**$339.00**
GEISSLER000	GEISSLER ROOFING COMPANY	20843	0000000000	05502023	AP	ANNEX REPAIR MAINT	B		04/25/2023	05/10/2023	R	$780.00
							22-23					$780.00
	20E008 2540 3230 01 000000					REP/MAINT SVC ADMIN						$780.00
						NUMBER OF INVOICES: 1						**$780.00**
GOTTSWIL000	GOTTSCHALK, WILLIAM	MILEAGE04222023	0000000000	05502023	AP	MILEAGE TO ISU	B		05/01/2023	05/01/2023	R	$206.98
							22-23					$206.98
	10E049 1130 3330 00 000000											$206.98
						NUMBER OF INVOICES: 1						**$206.98**
HAAKEJUL000	HAAKE, JULIE	REIMBURSE03272023	0000000000	05502023	AP	TWIN ECHO PBIS FUNDS	B		03/27/2023	05/01/2023	R	$47.99
							22-23					$47.99
	10E003 2410 4110 30 000000					TWIN ECHO PBIS FUNDS						$47.99
HAAKEJUL000	HAAKE, JULIE	REIMBURSE04122023	0000000000	05502023	AP	TE PRINCIPAL REPAIR/MAINT	B		04/12/2023	05/01/2023	R	$56.97
							22-23					$56.97
	10E003 2410 3230 30 000000					TWIN ECHO PRIN OFF REP/MAINT						$56.97
						NUMBER OF INVOICES: 2						**$104.96**
HAND2MIN000	HAND2MIND	INV000115230	0082300078	05502023	AP	Write "N" Wipe Marker Boards - replacements needed for K-6 classrooms. Order can	B		04/21/2023	05/02/2023	R	$5,423.45

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER / BATCH / BANK / DESCRIPTION / DISC AMT / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION / 1099	LQ / S / INV DATE / DUE DATE / C / FY / ADJ AMT / CHECK NBR	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
HAND2MIN000	HAND2MIND	INV000115230	******CONTINUED******		
			be placed online with purchase order at https://www.hand2mind.com/purchase-order		
				22-23	$5,423.45
	10E004 1110 4120 00 000000		ELEMENTARY SUPPLIES		$5,423.45
	10E004 1110 4120 00 000000		ELEMENTARY SUPPLIES		$0.00
			NUMBER OF INVOICES: 1		**$5,423.45**
HANSEDOU000	HANSEL, DOUG	MILEAGE03312023	0000000000 05502023 AP PE TEACHER MILEAGE	B 03/31/2023 05/01/2023 R	$60.26
				22-23	$60.26
	10E004 1110 3300 00 000000		Elem In-District Travel		$60.26
			NUMBER OF INVOICES: 1		**$60.26**
HARTGROV000	HARTGROVE HOSPITAL	STMT04102023	0000000000 05502023 AP HS NOT SPED TUITION	B 03/16/2023 05/01/2023 R	$350.00
				22-23	$350.00
	10E092 4220 6800 00 000000				$350.00
			NUMBER OF INVOICES: 1		**$350.00**
HERNAMAR000	HERNANDEZ, MARIA	REIMBURSE01232023	0000000000 05502023 AP BILINGUAL ACCT REIMB	B 01/23/2023 05/01/2023 R	$29.00
				22-23	$29.00
	10E069 1250 3100 00 000000		TITLE III LIPLEP PURCH SERV		$29.00
			NUMBER OF INVOICES: 1		**$29.00**
HOLLAND 000	HOLLAND CONSTRUCTION SERVICES	PAY APP 11 DIS	0000000000 05502023 AP DIS CONSTRUCTION WORK	B 05/09/2023 05/10/2023 R	$454,228.18
				22-23	$454,228.18
	60E001 2533 5300 33 000000		DORRIS RENOVATION		$448,612.18
	60E073 2530 5300 33 000000		ESSER II HVAC-DORRIS		$5,616.00

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HOLLAND 000	HOLLAND CONSTRUCTION SERVICES	PAY APP 5	0000000000	05502023	AP	NEW CASEYVILLE SCHOOL	B		05/09/2023	05/10/2023	R	$572,550.54
							22-23					$572,550.54
	60E073 2530 5300 21 000000											$11,679.30
	60E074 2530 5300 21 000000					ESSER III-CASEYVILLE						$560,871.24
						NUMBER OF INVOICES: 2						**$1,026,778.72**
HOLM TRI000	HOLM, TRICIA	CMS BAND JUDGE	0000000000	05502023	AP	CMS BAND SOLO CONTEST JUDGES	B		04/18/2023	05/01/2023	R	$100.00
							22-23					$100.00
	10E014 1120 3140 27 000000					MS BAND/MUSIC CONTEST/JUDGING						$100.00
						NUMBER OF INVOICES: 1						**$100.00**
HOPCROFT000	HOPCROFT ELECTRIC INC	23496	0000000000	05502023	AP	FRAME BLOWER MOTOR HH	B		04/04/2023	05/01/2023	R	$152.00
							22-23					$152.00
	20E008 2540 4100 23 000000					MAINT SUPPLIES HOLLY HGHTS						$152.00
HOPCROFT000	HOPCROFT ELECTRIC INC	23507	0000000000	05502023	AP	CHS MAINT SUPPLIES MOTOR	B		04/26/2023	05/10/2023	R	$276.00
							22-23					$276.00
	20E008 2540 4100 22 000000					CHS MAINT SUPPLIES						$276.00
						NUMBER OF INVOICES: 2						**$428.00**
HOUBEKIM000	HOUBERG, KIMBERLY	MILEAGE04272023	0000000000	05502023	AP	APRIL MILEAGE FAMILY SUPPORT SPECIALIST	B		04/27/2023	05/01/2023	R	$89.93
							22-23					$89.93
	10E026 3300 3320 00 000000											$41.97
	10E082 3000 3320 00 230000					IN DISTRICT MILEAGE						$47.96
						NUMBER OF INVOICES: 1						**$89.93**
IASB PUB000	IASB PUBLICATIONS	376774	0000000000	05502023	AP	BOARDBOOK SUBSCRIPTION	B		05/01/2023	05/10/2023	R	$6,620.00
							22-23					$6,620.00
	10E001 2310 3100 00 000000					IASB POLICY UPDATE						$6,620.00

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						NUMBER OF INVOICES: 1							**$6,620.00**
IDN-HHOF000	IDN-HHOFFMAN INC	10045436-00	0000000000	05502023	AP	DOOR CLOSERS DISTRICT		B		01/20/2023	05/01/2023	R	$2,888.25
								22-23					$2,888.25
	20E008 2540 3230 10 000000					BLDGS/GRDS MAINT SVC							$2,888.25
						NUMBER OF INVOICES: 1							**$2,888.25**
ILLINOIS015	ILLINOIS CENTER FOR AUTISM	STMT03312023	0000000000	05502023	AP	SPEC ED TUITION MARCH 2023		B		03/31/2023	05/01/2023	R	$48,993.68
								22-23					$48,993.68
	10E012 4220 6807 00 000000					ILLINOIS CENTER FOR AUTISM							$48,993.68
ILLINOIS015	ILLINOIS CENTER FOR AUTISM	STMT04302023	0000000000	05502023	AP	TUITION SPEC ED ELEM 14911.12 HS 18638.90		B		04/30/2023	05/10/2023	R	$33,550.02
								22-23					$33,550.02
	10E012 4220 6807 00 000000					ILLINOIS CENTER FOR AUTISM							$33,550.02
						NUMBER OF INVOICES: 2							**$82,543.70**
IMEL PES000	IMEL PEST CONTROL	568790	0000000000	05502023	AP	WEBSTER PEST CONTROL		B		01/30/2023	05/02/2023	R	$75.00
								22-23					$75.00
	20E007 2540 3210 10 000000					TRASH REMOVAL AND PEST CONTROL							$75.00
IMEL PES000	IMEL PEST CONTROL	568995	0000000000	05502023	AP	CASEYVILLE PEST CONTROL		B		02/13/2023	05/02/2023	R	$75.00
								22-23					$75.00
	20E007 2540 3210 10 000000					TRASH REMOVAL AND PEST CONTROL							$75.00
IMEL PES000	IMEL PEST CONTROL	569350	0000000000	05502023	AP	WEBSTER PEST CONTROL		B		03/02/2023	05/02/2023	R	$75.00
								22-23					$75.00
	20E007 2540 3210 10 000000					TRASH REMOVAL AND PEST CONTROL							$75.00
IMEL PES000	IMEL PEST CONTROL	569589	0000000000	05502023	AP	DIS PEST CONTROL		B		03/10/2023	05/02/2023	R	$75.00
								22-23					$75.00
	20E007 2540 3210 10 000000					TRASH REMOVAL AND PEST CONTROL							$75.00

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IMEL PES000	IMEL PEST CONTROL	570495	0000000000	05502023	AP	RENFRO MONTHLY PEST CONTROL		B		04/05/2023	05/01/2023	R	$65.00
								22-23					$65.00
	20E007 2540 3210 10 000000					TRASH REMOVAL AND PEST CONTROL							$65.00
IMEL PES000	IMEL PEST CONTROL	570527	0000000000	05502023	AP	KREITNER MONTHLY PEST CONTROL		B		04/05/2023	05/01/2023	R	$65.00
								22-23					$65.00
	20E007 2540 3210 10 000000					TRASH REMOVAL AND PEST CONTROL							$65.00
IMEL PES000	IMEL PEST CONTROL	570529	0000000000	05502023	AP	CMS MONTHLY PEST CONTROL		B		04/05/2023	05/01/2023	R	$65.00
								22-23					$65.00
	20E007 2540 3210 10 000000					TRASH REMOVAL AND PEST CONTROL							$65.00
IMEL PES000	IMEL PEST CONTROL	570531	0000000000	05502023	AP	CHS MONTHLY PEST CONTROL		B		04/05/2023	05/01/2023	R	$100.00
								22-23					$100.00
	20E007 2540 3210 10 000000					TRASH REMOVAL AND PEST CONTROL							$100.00
IMEL PES000	IMEL PEST CONTROL	570532	0000000000	05502023	AP	WEBSTER MONTHLY PEST CONTROL		B		04/05/2023	05/01/2023	R	$75.00
								22-23					$75.00
	20E007 2540 3210 10 000000					TRASH REMOVAL AND PEST CONTROL							$75.00
IMEL PES000	IMEL PEST CONTROL	570535	0000000000	05502023	AP	DIS MONTHLY PEST CONTROL		B		04/05/2023	05/01/2023	R	$75.00
								22-23					$75.00
	20E007 2540 3210 10 000000					TRASH REMOVAL AND PEST CONTROL							$75.00
IMEL PES000	IMEL PEST CONTROL	570537	0000000000	05502023	AP	CASEYVILLE PEST CONTROL		B		04/05/2023	05/01/2023	R	$75.00
								22-23					$75.00
	20E007 2540 3210 10 000000					TRASH REMOVAL AND PEST CONTROL							$75.00
IMEL PES000	IMEL PEST CONTROL	571728	0000000000	05502023	AP	RENFRO PEST CONTROL		B		05/03/2023	05/10/2023	R	$65.00
								22-23					$65.00
	20E007 2540 3210 10 000000					TRASH REMOVAL AND PEST CONTROL							$65.00
IMEL PES000	IMEL PEST CONTROL	571808	0000000000	05502023	AP	KREITNER PEST CONTROL		B		05/03/2023	05/10/2023	R	$65.00
								22-23					$65.00

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IMEL PES000	IMEL PEST CONTROL	571808	******CONTINUED******						
	20E007 2540 3210 10 000000		TRASH REMOVAL AND PEST CONTROL						$65.00
IMEL PES000	IMEL PEST CONTROL	571810	0000000000 05502023 AP CMS PEST CONTROL	B		05/03/2023	05/10/2023	R	$65.00
				22-23					$65.00
	20E007 2540 3210 10 000000		TRASH REMOVAL AND PEST CONTROL						$65.00
			NUMBER OF INVOICES: 14						**$1,015.00**
IMPERIAL000	IMPERIAL DADE	13489149	0000000000 05502023 AP POLYLINER WAREHOUSE SUPPLIES	B		05/01/2023	05/10/2023	R	$2,681.27
				22-23					$2,681.27
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT						$2,681.27
IMPERIAL000	IMPERIAL DADE	13497163	0000000000 05502023 AP WAREHOUSE SUPPLIES CARPET CLEANER SUPPLIES	B		05/02/2023	05/10/2023	R	$247.25
				22-23					$247.25
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT						$247.25
IMPERIAL000	IMPERIAL DADE	13497174	0000000000 05502023 AP WAREHOUSE SUPPLIES TOILET TISSUE	B		05/02/2023	05/10/2023	R	$1,228.68
				22-23					$1,228.68
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT						$1,228.68
IMPERIAL000	IMPERIAL DADE	13508867	0000000000 05502023 AP WAREHOUSE SUPPLIES	B		05/03/2023	05/10/2023	R	$5,198.06
				22-23					$5,198.06
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT						$5,198.06
			NUMBER OF INVOICES: 4						**$9,355.26**
INDUSTRI002	INDUSTRIAL SOAP CO	1539922	0000000000 05502023 AP CUSTODIAL SUPPLIES DISTRICT	B		03/28/2023	05/01/2023	R	$75.80
				22-23					$75.80
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT						$75.80
INDUSTRI002	INDUSTRIAL SOAP CO	1539930	0000000000 05502023 AP CUSTODIAL SUPPLIES DISTRICT	B		03/28/2023	05/01/2023	R	$48.50
				22-23					$48.50

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INDUSTRI002	INDUSTRIAL SOAP CO	1539930	******CONTINUED******							
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT							$48.50
INDUSTRI002	INDUSTRIAL SOAP CO	1540001	0000000000 05502023 AP	CUSTODIAL SUPPLIES DISTRICT		B	03/28/2023	05/01/2023	R	$4,616.41
					22-23					$4,616.41
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT							$4,616.41
INDUSTRI002	INDUSTRIAL SOAP CO	1540603	0000000000 05502023 AP	CUSTODIAL SUPPLIES DISTRICT GUM REMOVER		B	03/31/2023	05/01/2023	R	$32.53
					22-23					$32.53
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT							$32.53
INDUSTRI002	INDUSTRIAL SOAP CO	1541652	0000000000 05502023 AP	CUSTODIAL SUPPLIES DISTRICT		B	04/07/2023	05/01/2023	R	$18.95
					22-23					$18.95
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT							$18.95
INDUSTRI002	INDUSTRIAL SOAP CO	1541657	0000000000 05502023 AP	CUSTODIAL SUPPLIES DISTRICT		B	04/07/2023	05/01/2023	R	$2,012.76
					22-23					$2,012.76
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT							$2,012.76
INDUSTRI002	INDUSTRIAL SOAP CO	1542229	0000000000 05502023 AP	WAREHOUSE CUSTODIAL SUPPLIES		B	04/12/2023	05/01/2023	R	$56.85
					22-23					$56.85
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT							$56.85
INDUSTRI002	INDUSTRIAL SOAP CO	1543086	0000000000 05502023 AP	DIS MAINT SUPPLIES BLADDER BAG		B	04/17/2023	05/01/2023	R	$653.85
					22-23					$653.85
	20E008 2540 3230 33 000000		REPAIRS/MAINT DORRIS							$653.85
INDUSTRI002	INDUSTRIAL SOAP CO	1543109	0000000000 05502023 AP	CUSTODIAL WAREHOUSE SUPPLIES		B	04/17/2023	05/01/2023	R	$5,759.12
					22-23					$5,759.12
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT							$5,759.12
INDUSTRI002	INDUSTRIAL SOAP CO	1543306	0000000000 05502023 AP	CUSTODIAL SUPPLIES DISTRICT		B	04/18/2023	05/01/2023	R	$2,525.62
					22-23					$2,525.62

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INDUSTRI002	INDUSTRIAL SOAP CO	1543306	******CONTINUED******							
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT							$2,525.62
INDUSTRI002	INDUSTRIAL SOAP CO	1544937	0000000000 05502023 AP	WAREHOUSE SUPPLIES		B	04/26/2023	05/10/2023	R	$2,635.64
					22-23					$2,635.64
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT							$2,635.64
INDUSTRI002	INDUSTRIAL SOAP CO	1544968	0000000000 05502023 AP	WAREHOUSE SUPPLIES		B	04/26/2023	05/10/2023	R	$4,034.71
					22-23					$4,034.71
	20E008 2540 1100 10 000000									$4,034.71
INDUSTRI002	INDUSTRIAL SOAP CO	1545418	0000000000 05502023 AP	WAREHOUSE SUPPLIES		B	04/28/2023	05/10/2023	R	$670.06
					22-23					$670.06
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT							$670.06
INDUSTRI002	INDUSTRIAL SOAP CO	1545420	0000000000 05502023 AP	WAREHOUSE SUPPLIES POLYLINERS		B	04/28/2023	05/10/2023	R	$4,783.50
					22-23					$4,783.50
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT							$4,783.50
				NUMBER OF INVOICES: 14						**$27,924.30**
INTRADO 000	INTRADO INTERACTIVE SERVICES CORP	348319	0142300060 05502023 AP	Annual renewal SchoolMessenger		B	04/14/2023	05/01/2023	R	$10,878.37
					22-23					$10,878.37
	10E093 2660 3100 00 000000									$10,878.37
				NUMBER OF INVOICES: 1						**$10,878.37**
JEWISH C000	JEWISH COMMUNITY RELATIONS COUNCIL	REQUEST04202023	0000000000 05502023 AP	ENGLISH DEPT DONATION		B	04/20/2023	05/01/2023	R	$180.00
					22-23					$180.00
	10E029 1120 4100 00 000000		MS ENGLISH SUPPLIES							$180.00
				NUMBER OF INVOICES: 1						**$180.00**
JOSTENS 000	JOSTENS	31065595	0000000000 05502023 AP	FILL IN DIPLOMA		B	04/10/2023	05/01/2023	R	$20.05

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JOSTENS 000	JOSTENS	31065595	******CONTINUED******							
					22-23					$20.05
	10E001 2310 6900 00 000000			GRADUATION EXPENSES						$20.05
				NUMBER OF INVOICES: 1						**$20.05**
KEENEJEN000	KEENE, JENNIFER	REIMBURSE04132023	0000000000 05502023 AP	TITLE I SUPPLIES		B	04/13/2023	05/01/2023	R	$15.68
					22-23					$15.68
	10E006 1250 4100 00 000000			TITLE I INSTRUCTIONAL MATERIAL						$15.68
KEENEJEN000	KEENE, JENNIFER	REIMBURSE04212023	0000000000 05502023 AP	TITLE I SUPPLIES		B	04/21/2023	05/01/2023	R	$18.30
					22-23					$18.30
	10E006 1250 4100 00 000000			TITLE I INSTRUCTIONAL MATERIAL						$18.30
KEENEJEN000	KEENE, JENNIFER	REIMBURSE04272023	0000000000 05502023 AP	TITLE I SUPPLIES		B	04/27/2023	05/01/2023	R	$22.20
					22-23					$22.20
	10E006 1250 4100 00 000000			TITLE I INSTRUCTIONAL MATERIAL						$22.20
				NUMBER OF INVOICES: 3						**$56.18**
KEMMERER000	KEMMERER VILLAGE	STMT042023	0000000000 05502023 AP	HS MARCH TUITION RATE		B	04/11/2023	05/11/2023	R	$5,556.57
					22-23					$5,556.57
	10E092 4220 6800 00 000000									$5,556.57
				NUMBER OF INVOICES: 1						**$5,556.57**
KNIGHT S000	KNIGHT SOUND LIGHTING	62992	0142300035 05502023 AP	CHS AUDITORIUM LIGHTING		B	01/17/2023	05/01/2023	R	$922.40
					22-23					$922.40
	10E093 2660 4100 00 000000									$244.00
	10E093 2660 4100 00 000000									$678.40
				NUMBER OF INVOICES: 1						**$922.40**
KURKECOR000	KURKEY, CORY	MILEAGE03232023	0000000000 05502023 AP	ASST NETWORK SUPERVISOR MARCH MILEAGE		B	03/23/2023	05/01/2023	R	$42.58

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KURKECOR000	KURKEY, CORY	MILEAGE03232023	******CONTINUED******									
							22-23					$42.58
	10E093 2660 3320 00 000000											$42.58
						NUMBER OF INVOICES: 1						**$42.58**
L & K FI000	L & K FIRE PROTECTION	31815	0000000000	05502023	AP	KREITNER REPLACED SPRINKLER DROP		B	04/20/2023	05/01/2023	R	$801.74
							22-23					$801.74
	20E008 2540 3230 25 000000					REP/MAINT SVC KREITNER						$801.74
						NUMBER OF INVOICES: 1						**$801.74**
LAKESHOR000	LAKESHORE	610683041423	0062300228	05502023	AP	Purchased on-line, approved PO needs to be sent to Lakeshore		B	04/14/2023	05/01/2023	R	$799.25
							22-23					$799.25
	10E071 1220 4100 10 000000											$695.00
	10E071 1220 4100 10 000000											$104.25
						NUMBER OF INVOICES: 1						**$799.25**
LEXIA LE001	LEXIA LEARNING SYSTEMS LLC	SIN100384	0262300048	05502023	AP	Lexia (4) Lexia English Student Subscriptions *Note: Please email the approved purchase order to Carla Cruise. She will use the purchase order to register the participants online. Cliff This is an online subscription.		B	04/03/2023	05/01/2023	R	$146.48
							22-23					$146.48
	10E069 1250 3100 00 000000					TITLE III LIPLEP PURCH SERV						$146.48

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						NUMBER OF INVOICES: 1						**$146.48**
LIBRARIE000	LIBRARIES FIRST	8250	0000000000	05502023	AP	GVLR HOSTING FEE		B	11/30/2022	05/01/2023	R	$425.00
							22-23					$425.00
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS						$425.00
						NUMBER OF INVOICES: 1						**$425.00**
LOCOROBO000	LocoRobo Innovations, Inc.	1753	0082300087	05502023	AP	Registration for St. John Neumann staff member to attend Locoxtreme (STEM) Explorer Professional Development on June 30, 2023. Purchased with Federal Title II equitable share grant funds. NOTE: PURCHASE ORDER IS FOR INTERNAL PURPOSES ONLY. DO NOT SEND. When PO is approved, I will submit the invoice to Laura Krumm for payment.		B	04/21/2023	05/01/2023	R	$2,000.00
							22-23					$2,000.00
	10E075 3700 3320 00 230000					TITLE II NON PUB-TRAVEL						$2,000.00
	10E075 3700 3320 00 230000					TITLE II NON PUB-TRAVEL						$0.00
						NUMBER OF INVOICES: 1						**$2,000.00**
MADISON 010	MADISON COUNTY REGIONAL	3-2023-8	0000000000	05502023	AP	CEO REGIONAL SAFE SCHOOL MARCH ATTENDANCE		B	04/06/2023	05/01/2023	R	$5,850.00
							22-23					$5,850.00
	10E092 4220 6800 00 000000											$5,850.00
						NUMBER OF INVOICES: 1						**$5,850.00**
MADISON 012	MADISON COUNTY ROE	FPMAR23	0000000000	05502023	AP	FINGERPRINTING FOR FULL TIME		B	04/04/2023	05/01/2023	R	$135.00

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MADISON 012	MADISON COUNTY ROE	FPMAR23	******CONTINUED******			STAFF						
							22-23					$135.00
	10E002 2642 3110 00 000000											$135.00
						NUMBER OF INVOICES: 1						**$135.00**
MASTER A000	MASTER AUTO REPAIR	120300	0000000000	05502023 AP		TIRE ROTATION		B	04/04/2023	05/01/2023	R	$65.50
							22-23					$65.50
	20E008 2540 3230 10 000000			BLDGS/GRDS MAINT SVC								$65.50
						NUMBER OF INVOICES: 1						**$65.50**
MATH TEA000	MATH TEACHERS PRESS	00050895	0092300066	05502023 AP		CCSS Extensions Grade 3 Student Activity Book		B	04/04/2023	05/01/2023	R	$153.45
							22-23					$153.45
	10E006 1250 4100 10 230000			TITLE I SUPPLIES								$139.50
	10E006 1250 4100 10 230000			TITLE I SUPPLIES								$13.95
MATH TEA000	MATH TEACHERS PRESS	00050964	0092300073	05502023 AP		Item # EX2CC- CCSS Extension Grade 2 student Activity Book		B	05/05/2023	05/02/2023	R	$142.45
							22-23					$142.45
	10E006 1250 4100 10 230000			TITLE I SUPPLIES								$129.50
	10E006 1250 4100 10 230000			TITLE I SUPPLIES								$12.95
						NUMBER OF INVOICES: 2						**$295.90**
MCCLATCH000	MCCLATCHY COMPANY LLC	185772	0000000000	05502023 AP		CHS DUCT WORK AD		B	03/31/2023	05/01/2023	R	$178.92
							22-23					$178.92
	20E008 2540 3230 22 000000			CHS REPAIR/MAINT								$178.92
						NUMBER OF INVOICES: 1						**$178.92**
MCGINANG000	MCGINNIS, ANGIE	MILEAGE04282023	0000000000	05502023 AP		ADAPTED PE ELEMENTARY		B	04/28/2023	05/10/2023	R	$73.69

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MCGINANG000	MCGINNIS, ANGIE	MILEAGE04282023	******CONTINUED******	MILEAGE	22-23					$73.69
	10E012 2130 3320 00 000000									$73.69
				NUMBER OF INVOICES: 1						**$73.69**
MCGRAW S000	MCGRAW SCHOOL EDUCATION GROUP	127902216001	0082300074 05502023 AP	Inspire Science Subscriptions as listed on attached Quote Number: LHONG-04052023105443-001	B		04/14/2023	05/01/2023	R	$13,194.42
					22-23					$13,194.42
	10E004 1110 3141 00 000000		ELEMENTARY SOFTWARE/ LICENSES							$13,194.42
MCGRAW S000	MCGRAW SCHOOL EDUCATION GROUP	127923336001	0082300077 05502023 AP	Maravillas and Wonders or Dual Language Classrooms for 2023-2024 school year	B		04/24/2023	05/01/2023	R	$68,098.25
					22-23					$68,098.25
	10E004 1110 4120 00 000000		ELEMENTARY SUPPLIES							$14,359.29
	10E004 1110 4120 00 000000		ELEMENTARY SUPPLIES							$15,942.93
	10E004 1110 4120 00 000000		ELEMENTARY SUPPLIES							$2,661.72
	10E004 1110 4120 00 000000		ELEMENTARY SUPPLIES							$5,913.39
	10E004 1110 4120 00 000000		ELEMENTARY SUPPLIES							$1,330.86
	10E004 1110 4120 00 000000		ELEMENTARY SUPPLIES							$10,174.41
	10E004 1110 4120 00 000000		ELEMENTARY SUPPLIES							$2,661.72
	10E004 1110 4120 00 000000		ELEMENTARY SUPPLIES							$5,811.30
	10E004 1110 4120 00 000000		ELEMENTARY SUPPLIES							$1,330.86
	10E004 1110 4120 00 000000		ELEMENTARY SUPPLIES							$4,930.80
	10E004 1110 4120 00 000000		ELEMENTARY SUPPLIES							$1,330.86
	10E004 1110 4120 00 000000		ELEMENTARY SUPPLIES							$1,650.11
MCGRAW S000	MCGRAW SCHOOL EDUCATION GROUP	127931281001	0082300077 05502023 AP	Maravillas and Wonders or Dual Language Classrooms for 2023-2024 school year	B		04/18/2023	05/01/2023	R	$29,672.88
					22-23					$29,672.88

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MCGRAW S000	MCGRAW SCHOOL EDUCATION GROUP	127931281001	******CONTINUED******								
	10E004 1110 3141 00 000000				ELEMENTARY SOFTWARE/ LICENSES						$7,791.00
	10E004 1110 3141 00 000000				ELEMENTARY SOFTWARE/ LICENSES						$7,791.00
	10E004 1110 3141 00 000000				ELEMENTARY SOFTWARE/ LICENSES						$4,452.00
	10E004 1110 3141 00 000000				ELEMENTARY SOFTWARE/ LICENSES						$4,452.00
	10E004 1110 3141 00 000000				ELEMENTARY SOFTWARE/ LICENSES						$2,772.00
	10E004 1110 4120 00 000000				ELEMENTARY SUPPLIES						$2,414.88
					NUMBER OF INVOICES: 3						**$110,965.55**
MCGRAW-H001	MCGRAW-HILL EDUCATION	127970687001	0082300080	05502023 AP	Inspire Science "Be a Scientist" Notebooks for Grades 3-5	B		05/02/2023	05/10/2023	R	$5,568.89
						22-23					$5,568.89
	10E004 1110 4110 00 000000				ELEMENTARY WORKBOOKS						$1,319.04
	10E004 1110 4110 00 000000				ELEMENTARY WORKBOOKS						$668.25
	10E004 1110 4110 00 000000				ELEMENTARY WORKBOOKS						$1,181.64
	10E004 1110 4110 00 000000				ELEMENTARY WORKBOOKS						$371.25
	10E004 1110 4110 00 000000				ELEMENTARY WORKBOOKS						$1,552.62
	10E004 1110 4110 00 000000				ELEMENTARY WORKBOOKS						$14.85
	10E004 1110 4110 00 000000				ELEMENTARY WORKBOOKS						$461.24
					NUMBER OF INVOICES: 1						**$5,568.89**
MCVICMIC001	MCVICKAR, MICHAEL	CMS BAND JUDGES	0000000000	05502023 AP	CMS SOLO BAND JUDGES	B		04/18/2023	05/01/2023	R	$150.00
						22-23					$150.00
	10E014 1120 3140 27 000000				MS BAND/MUSIC CONTEST/JUDGING						$150.00
					NUMBER OF INVOICES: 1						**$150.00**
MEDCO SU000	MEDCO SUPPLY COMPANY	IN95645539	0000000000	05502023 AP	DEHISIVE PUMP	B		10/07/2022	05/01/2023	R	$12.66
						22-23					$12.66
	10E047 1500 4170 00 000000				CHS ATHLETIC TRAINER SUPPLIES						$12.66

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MEDCO SU000	MEDCO SUPPLY COMPANY	IN95651164	0000000000 05502023 AP	TAPING BASE SPRAY	B		10/10/2023	05/01/2023	R	$21.04
					22-23					$21.04
	10E047 1500 4170 00 000000		CHS ATHLETIC TRAINER SUPPLIES							$21.04
MEDCO SU000	MEDCO SUPPLY COMPANY	IN96087381	0000000000 05502023 AP	CHS GIRLS SOFTBALL SUPPLIES	B		02/10/2023	05/01/2023	R	$94.79
					22-23					$94.79
	10E046 1500 4170 00 000000		CHS SOFTBALL SUPPLIES							$94.79
				NUMBER OF INVOICES: 3						**$128.49**
MENTA TE000	MENTA TECH ACADEMY	SESINV028308	0000000000 05502023 AP	ELEM SPEC ED TUITION	B		04/28/2023	05/10/2023	R	$19,269.80
					22-23					$19,269.80
	10E092 4220 6800 00 000000									$19,269.80
				NUMBER OF INVOICES: 1						**$19,269.80**
METRO EA000	METRO EAST EQUIPMENT	INV03142023	0000000000 05502023 AP	WORK ON TORO CASEYVILLE	B		03/14/2023	05/01/2023	R	$172.76
					22-23					$172.76
	20E008 2540 3230 21 000000		REP/MAINT SVC CASEYVILLE							$172.76
METRO EA000	METRO EAST EQUIPMENT	INV03172023	0000000000 05502023 AP	AIR FILTERS	B		03/17/2023	05/01/2023	R	$46.95
					22-23					$46.95
	20E008 2540 4100 10 000000		MAINT SUPPLIES UNIT							$46.95
METRO EA000	METRO EAST EQUIPMENT	INV03282023	0000000000 05502023 AP	ECHO PLATE CAM DISTRICT 2	B		03/28/2023	05/01/2023	R	$5.98
					22-23					$5.98
	20E008 2540 4100 10 000000		MAINT SUPPLIES UNIT							$5.98
				NUMBER OF INVOICES: 3						**$225.69**
METRO EA003	METRO EAST SIGNS	3351A	1002300045 05502023 AP	SIGNAGE FOR WEBSTER SCHOOL	B		01/31/2023	05/10/2023	R	$2,769.00
					22-23					$2,769.00
	60E001 2530 5300 31 000000		Webster Phase II Construction							$1,350.00
	60E001 2530 5300 31 000000		Webster Phase II Construction							$504.00
	60E001 2530 5300 31 000000		Webster Phase II Construction							$525.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER / BATCH / BANK / DISC AMT / ACCOUNT LEVEL DESCRIPTION	DESCRIPTION / ADJUSTMENT DESCRIPTION / 1099	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
METRO EA003	METRO EAST SIGNS	3351A	******CONTINUED******							
	60E001 2530 5300 31 000000		Webster Phase II Construction							$390.00
				NUMBER OF INVOICES: 1						**$2,769.00**
METRO LO000	METRO LOCK & SECURITY	0000173409	0000000000 05502023 AP	DIAGNOSE INTERCOM ON DOOR 5 RENFRO	B		02/14/2023	05/01/2023	R	$245.00
					22-23					$245.00
	10E093 2660 3230 00 000000									$245.00
				NUMBER OF INVOICES: 1						**$245.00**
MILLENIU000	MILLENIUM CONSTRUCTION LLC	PAY APP 1	0000000000 05502023 AP	TOILET RENOVATION WEBSTER & CHS	B		05/01/2023	05/11/2023	R	$125,197.20
					22-23					$125,197.20
	20E001 2533 5300 22 000000		CHS REMODEL OF BATHROOMS							$62,598.60
	20E001 2533 5300 31 000000		WEBSTER BATHROOM REMODEL							$62,598.60
				NUMBER OF INVOICES: 1						**$125,197.20**
MISSOURI004	MISSOURI FLOOR COMPANY	42007	0000000000 05502023 AP	CHS REPAIR MAINT	B		04/20/2023	05/10/2023	R	$7,180.00
					22-23					$7,180.00
	20E008 2540 3230 22 000000		CHS REPAIR/MAINT							$7,180.00
				NUMBER OF INVOICES: 1						**$7,180.00**
MOW PRIN000	MOW PRINTING CO	88844	0000000000 05502023 AP	WAREHOUSE SUPPLIES	B		04/19/2023	05/01/2023	R	$622.27
					22-23					$622.27
	10E001 2310 4120 10 000000		DISTRICT PAPER SUPPLY							$622.27
				NUMBER OF INVOICES: 1						**$622.27**
MU ALPHA000	MU ALPHA THETA	20949	0000000000 05502023 AP	MEMBER REGISTRATION FEE	B		04/18/2023	05/01/2023	R	$190.00
					22-23					$190.00
	10E022 1130 4100 00 000000									$190.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH / BANK / DISC AMT / ACCOUNT LEVEL DESCRIPTION	DESCRIPTION / ADJUSTMENT DESCRIPTION / 1099	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
MU ALPHA000	MU ALPHA THETA	20971	0000000000	05502023 AP	PATCH CORDS	B		04/18/2023	05/01/2023	R	$178.50
						22-23					$178.50
	10E022 1130 4100 00 000000										$178.50
					NUMBER OF INVOICES: 2						**$368.50**
MUSIC & 000	MUSIC & ARTS	INV036408283	0000000000	05502023 AP	CMS BAND SUPPLIES	B		03/08/2023	05/01/2023	R	$43.98
						22-23					$43.98
	10E014 1120 4100 00 000000			MS BAND/MUSIC SUPPLIES							$43.98
					NUMBER OF INVOICES: 1						**$43.98**
MYSTERY 000	MYSTERY SCIENCE, INC	211084	0082300090	05502023 AP	Mystery Science Online Subscription Renewal for elementary schools. PLEASE RETURN APPROVED PURCHASE ORDER TO CHRIS ANIELAK AND SHE WILL UPLOAD IT, ALONG WITH THE QUOTE, TO THE LINK PROVIDED BY MYSTERY SCIENCE.	B		06/04/2023	05/10/2023	R	$12,555.00
						22-23					$12,555.00
	10E004 1110 3141 00 000000			ELEMENTARY SOFTWARE/ LICENSES							$12,555.00
					NUMBER OF INVOICES: 1						**$12,555.00**
NEXUS-ON000	NEXUS-ONARGO	0000009544	0000000000	05502023 AP	ELEM SPEC ED TUITION	B		04/30/2023	05/10/2023	R	$4,130.79
						22-23					$4,130.79
	10E092 4220 6800 00 000000										$4,130.79
					NUMBER OF INVOICES: 1						**$4,130.79**
NOTTELMA000	NOTTELMANN MUSIC COMPANY	709338	0000000000	05502023 AP	SAX AND CLARINET REEDS CMS	B		02/16/2023	05/01/2023	R	$48.35
						22-23					$48.35
	10E014 1120 4100 00 000000			MS BAND/MUSIC SUPPLIES							$48.35

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ	S	INV DATE / ADJ AMT	DUE DATE	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
NOTTELMA000	NOTTELMANN MUSIC COMPANY	709803	0000000000	05502023	AP	OBOE REEDS CMS	B		02/21/2023	05/01/2023	R	$30.80
							22-23					$30.80
	10E014 1120 4100 00 000000					MS BAND/MUSIC SUPPLIES						$30.80
						NUMBER OF INVOICES: 2						**$79.15**
OATES AS000	OATES ASSOCIATES	36995	0000000000	05502023	AP	CASEYVILLE ELEM STAKINGQ	B		04/13/2023	05/01/2023	R	$2,080.00
							22-23					$2,080.00
	60E074 2530 5300 21 000000					ESSER III-CASEYVILLE						$2,080.00
OATES AS000	OATES ASSOCIATES	37149	0000000000	05502023	AP	CASEYVILLE ELEM STAKING	B		05/03/2023	05/10/2023	R	$1,925.00
							22-23					$1,925.00
	60E074 2530 5300 21 000000					ESSER III-CASEYVILLE						$1,925.00
OATES AS000	OATES ASSOCIATES	37174	0000000000	05502023	AP	CAVC SURVEY 223043.001	B		05/04/2023	05/10/2023	R	$1,450.00
							22-23					$1,450.00
	20E001 2533 3110 00 000000					ARCHITECT/ENGINEERING SERVICES						$1,450.00
						NUMBER OF INVOICES: 3						**$5,455.00**
OHARALAU000	OHARA, LAURA	MILEAGE03312023	0000000000	05502023	AP	SLP MARCH MILEAGE	B		03/31/2023	05/01/2023	R	$37.20
							22-23					$37.20
	10E012 1210 3320 00 000000											$37.20
						NUMBER OF INVOICES: 1						**$37.20**
OLSENKAR000	OLSEN, KAREN	REIMBURSE04142023	0000000000	05502023	AP	TESTING SUPPLIES	B		04/14/2023	05/01/2023	R	$168.25
							22-23					$168.25
	10E016 2120 4100 00 000000											$168.25
						NUMBER OF INVOICES: 1						**$168.25**
PALMEJOS000	PALMER, JOSH	CMS BAND JUDGE	0000000000	05502023	AP	CMS BAND JUDGE	B		04/18/2023	05/01/2023	R	$100.00
							22-23					$100.00
	10E014 1120 3140 27 000000					MS BAND/MUSIC CONTEST/JUDGING						$100.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE	DUE DATE	C	NET AMOUNT / ADJ AMT / INVOICE AMOUNT / ACCT AMOUNT
						NUMBER OF INVOICES: 1						**$100.00**
PAVILION000	THE PAVILION FOUNDATION	COLLINSVILLE0410	0000000000	05502023	AP	5 STUDENTS HS NON SPEC ED	B		04/10/2023	05/02/2023	R	$330.00
							22-23					$330.00
	10E092 4220 6800 00 000000											$330.00
						NUMBER OF INVOICES: 1						**$330.00**
PHILPPAI000	PHILPOTT, PAIGE	MILEAGE032920203	0000000000	05502023	AP	SLP MARCH MILEAGE	B		03/29/2023	05/01/2023	R	$9.50
							22-23					$9.50
	10E012 1210 3320 00 000000											$9.50
PHILPPAI000	PHILPOTT, PAIGE	MILEAGE04262023	0000000000	05502023	AP		B		04/27/2023	05/10/2023	R	$7.60
							22-23					$7.60
	10E012 1210 3320 00 000000											$7.60
						NUMBER OF INVOICES: 2						**$17.10**
PORTEDAN000	PORTER, DAN	MILEAGE04302023	0000000000	05502023	AP	SECURITY APRIL MILEAGE	B		04/26/2023	05/01/2023	R	$48.01
							22-23					$48.01
	10E001 2110 3320 00 000000					Truant Officer Travel						$48.01
						NUMBER OF INVOICES: 1						**$48.01**
PRO-ALAR000	PRO-ALARM	141936	0000000000	05502023	AP	SUMMIT REPAIR TO SECURITY PANEL	B		04/28/2023	05/10/2023	R	$878.00
							22-23					$878.00
	20E008 2540 3230 29 000000					REP/MAINT SVC SUMMIT						$878.00
						NUMBER OF INVOICES: 1						**$878.00**
PURITAN 000	PURITAN SPRINGS BOTTLED WATER	106482304202023	0000000000	05502023	AP	WATER FOR ANNEX	B		04/20/2023	05/01/2023	R	$83.53
							22-23					$83.53
	10E001 2310 4100 00 000000					BOARD SUPPLIES						$83.53

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
						NUMBER OF INVOICES: 1						**$83.53**
PYLESNIC000	PYLES, NICHOLAS	CMS SOLO BAND JUDGE	0000000000	05502023	AP	CMS SOLO BAND JUDGE	B 22-23		04/18/2023	05/01/2023	R	$150.00 $150.00
	10E014 1120 3140 27 000000					MS BAND/MUSIC CONTEST/JUDGING						$150.00
						NUMBER OF INVOICES: 1						**$150.00**
QUALITY 001	QUALITY TESTING AND ENGINEERING	20230087	0000000000	05502023	AP	CASEYVILLE DENSITY TESTING	B 22-23		02/08/2023	05/11/2023	R	$770.85 $770.85
	60E001 2530 3110 21 000000					ARCH/ENGINEERING/ASBESTOS - CA						$770.85
						NUMBER OF INVOICES: 1						**$770.85**
RAMIRLES000	RAMIREZ, LESLIE	MILEAGE04282023	0000000000	05502023	AP	ELL TEACHER APRIL MILEAGE	B 22-23		04/03/2023	05/10/2023	R	$46.24 $46.24
	10E065 1800 3320 10 000000											$46.24
						NUMBER OF INVOICES: 1						**$46.24**
RAPTOR T000	RAPTOR TECHNOLOGIES LLC	INV63994	0252300009	05502023	AP	D. Porter Sales Order SO48854	B 22-23		02/09/2023	05/01/2023	R	$7,920.00 $7,920.00
	80E001 2365 4100 00 000000					SAFETY SUPPLIES						$7,920.00
						NUMBER OF INVOICES: 1						**$7,920.00**
ROYAL PA000	ROYAL PAPER INC	227105	0000000000	05502023	AP	CUSTODIAL WAREHOUSE SUPPLIES	B 22-23		03/30/2023	05/01/2023	R	$1,104.45 $1,104.45
	20E007 2540 4100 10 000000					CUSTODIAL SUPPLIES UNIT						$1,104.45
ROYAL PA000	ROYAL PAPER INC	227105-1	0000000000	05502023	AP	GRUB SCRUB HAND CLNR	B 22-23		04/17/2023	05/01/2023	R	$67.92 $67.92
	20E007 2540 1100 10 000000											$67.92

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
ROYAL PA000	ROYAL PAPER INC	227455	0000000000	05502023	AP	WAREHOUSE BOXES		B	03/30/2023	05/01/2023	R	$2,840.00
							22-23					$2,840.00
	20E008 2540 4100 10 000000					MAINT SUPPLIES UNIT						$2,840.00
ROYAL PA000	ROYAL PAPER INC	229012	0000000000	05502023	AP	ZIPLOCK BAGS WAREHOUSE		B	04/17/2023	05/01/2023	R	$254.16
							22-23					$254.16
	20E007 2540 4100 10 000000					CUSTODIAL SUPPLIES UNIT						$254.16
ROYAL PA000	ROYAL PAPER INC	230003	0000000000	05502023	AP	WAREHOUSE CUSTODIAL SUPPLIES FLOOR CLEANER TOILET BOWL CLEANER		B	04/25/2023	05/01/2023	R	$892.94
							22-23					$892.94
	20E007 2540 4100 10 000000					CUSTODIAL SUPPLIES UNIT						$892.94
ROYAL PA000	ROYAL PAPER INC	LS190313	0000000000	05502023	AP	MARYVILLE REPAIR TO AUTO SCRUBBER 7518088008618		B	04/28/2023	05/10/2023	R	$162.00
							22-23					$162.00
	20E008 2540 3230 26 000000					REP/MAINT SVC MARYVILLE						$162.00
						NUMBER OF INVOICES: 6						**$5,321.47**
RYTERCHE001	RYTERSKI, CHELSEY	MILEAGE04052023	0000000000	05502023	AP	NURSE MILEAGE MARCH		B	04/05/2023	05/01/2023	R	$102.18
							22-23					$102.18
	10E012 2130 3320 00 000000											$102.18
						NUMBER OF INVOICES: 1						**$102.18**
SAGE PUB000	SAGE PUBLICATIONS	834486KI	0082300081	05502023	AP	Visible Learning: The Sequel, Professional Development book for Instructional Coach at CMS. Purchased with Federal Title II Grant Funds.		B	04/26/2023	05/02/2023	R	$35.90
							22-23					$35.90
	10E075 2210 4100 00 230000					TITLE II IMPR INST- MATERIALS						$29.95

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SAGE PUB000	SAGE PUBLICATIONS	834486KI	******CONTINUED******							
	10E075 2210 4100 00 230000			TITLE II IMPR INST- MATERIALS						$5.95
				NUMBER OF INVOICES: 1						**$35.90**
SCANZLIS000	SCANZONI, LISA	MILEAGE04282023	0000000000 05502023 AP	OCC TERAPY ASST APRIL MILEAGE	B		04/28/2023	05/10/2023	R	$29.74
					22-23					$29.74
	10E012 2130 3320 00 000000									$29.74
				NUMBER OF INVOICES: 1						**$29.74**
SCHOLAST005	SCHOLASTIC BOOK CLUBS	7845233	0092300042 05502023 AP	Scholastic 115129-75 115103-75 115038-75 114882-75 114783-20 113306-75 109890-5 109346-30 105492-30 105484-30 105377-50 105344-50 105294-75 105252-50 105203-75 105146-75 105120-30 105062-75 2918-75	B		03/17/2023	05/01/2023	R	$1,025.00
					22-23					$1,025.00
	10E006 3300 4110 10 000000									$75.00
	10E006 3300 4110 10 000000									$75.00
	10E006 3300 4110 10 000000									$75.00
	10E006 3300 4110 10 000000									$60.00
	10E006 3300 4110 10 000000									$75.00
	10E006 3300 4110 10 000000									$50.00
	10E006 3300 4110 10 000000									$30.00
	10E006 3300 4110 10 000000									$30.00
	10E006 3300 4110 10 000000									$50.00
	10E006 3300 4110 10 000000									$50.00
	10E006 3300 4110 10 000000									$75.00
	10E006 3300 4110 10 000000									$50.00
	10E006 3300 4110 10 000000									$75.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT / ACCOUNT LEVEL DESCRIPTION	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION	1099	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
SCHOLAST005	SCHOLASTIC BOOK CLUBS	7845233	******CONTINUED******										
	10E006 3300 4110 10 000000												$75.00
	10E006 3300 4110 10 000000												$30.00
	10E006 3300 4110 10 000000												$75.00
	10E006 3300 4110 10 000000												$75.00
	10E006 3300 4110 10 000000												$0.00
SCHOLAST005	SCHOLASTIC BOOK CLUBS	7845234	0092300043	05502023	AP	2218-I Got the Rhythm		B		03/17/2023	05/01/2023	R	$75.00
								22-23					$75.00
	10E006 3300 4110 10 000000												$75.00
	10E006 3300 4110 10 000000												$0.00
SCHOLAST005	SCHOLASTIC BOOK CLUBS	8078468	0262300054	05502023	AP	SCHOLASTIC- THIS HAS ALREADY BEEN ORDRED IT JUST NEEDS TO BE PA (35) ITEM # 31J8 SENORITA MARIPOSA		B		04/04/2023	05/01/2023	R	$155.00
								22-23					$155.00
	10E069 1250 4100 00 000000			TITLE III LIPLEP SUPPLIES									$155.00
SCHOLAST005	SCHOLASTIC BOOK CLUBS	8086152	0092300069	05502023	AP	Scholastic		B		04/05/2023	05/01/2023	R	$75.00
								22-23					$75.00
	10E006 3300 4110 10 000000												$75.00
	10E006 3300 4110 10 000000												$0.00
	10E006 3300 4110 10 000000												$0.00
SCHOLAST005	SCHOLASTIC BOOK CLUBS	8164032	0092300070	05502023	AP	Item #120151 Splat the Cat Item#119591 National Geographic Kids Item #120409 Danny the Dinosaur Go to Camp Item #119955 Old Yeller		B		04/18/2023	05/01/2023	R	$300.00
								22-23					$300.00
	10E006 3300 4110 10 000000												$75.00
	10E006 3300 4110 10 000000												$75.00
	10E006 3300 4110 10 000000												$75.00
	10E006 3300 4110 10 000000												$75.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ	S	INV DATE / ADJ AMT	DUE DATE	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
						NUMBER OF INVOICES: 5						**$1,630.00**
SCHOLAST020	SCHOLASTIC LITERACY INITIATIVES	48393971	0092300065	05502023	AP	Kindergarten is Cool Kindergarten, Here I Come Clifford VA a Kindergarten	B		04/04/2023	05/01/2023	R	$602.55
							22-23					$602.55
	10E006 3300 4110 10 000000											$228.00
	10E006 3300 4110 10 000000											$227.00
	10E006 3300 4110 10 000000											$147.55
SCHOLAST020	SCHOLASTIC LITERACY INITIATIVES	484144942	0262300050	05502023	AP	Scholastic One by One / Una a una Item #: NTS858634 Please deliver to Yesenia, ELL office @ webster	B		04/05/2023	05/01/2023	R	$98.70
							22-23					$98.70
	10E069 1250 4100 00 000000					TITLE III LIPLEP SUPPLIES						$98.70
						NUMBER OF INVOICES: 2						**$701.25**
SCHOOL S003	SCHOOL SPECIALTY SUPPLY	208127986680	2022000025	05502023	AP	CREDIT TAKEN THAT WAS VOID	B		08/30/2021	05/10/2023	R	$773.08
							22-23					$773.08
	20E007 2540 4100 10 000000					CUSTODIAL SUPPLIES UNIT						$773.08
SCHOOL S003	SCHOOL SPECIALTY SUPPLY	208132196090	0082300079	05502023	AP	Handwriting paper and spiralbound chart tablets for elementary classrooms	B		04/18/2023	05/01/2023	R	$1,292.25
							22-23					$1,292.25
	10E004 1110 4110 00 000000					ELEMENTARY WORKBOOKS						$1,049.00
	10E004 1110 4110 00 000000					ELEMENTARY WORKBOOKS						$269.70
	10E004 1110 4110 00 000000					ELEMENTARY WORKBOOKS						$89.90
	10E004 1110 4110 00 000000					ELEMENTARY WORKBOOKS						$0.00
	10E004 1110 4110 00 000000					ELEMENTARY WORKBOOKS						$-116.35
SCHOOL S003	SCHOOL SPECIALTY SUPPLY	208132235998	0082300084	05502023	AP	Handwriting paper	B		04/27/2023	05/02/2023	R	$87.50
							22-23					$87.50

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER / BATCH / BANK / DISC AMT / ACCOUNT LEVEL DESCRIPTION / 1099	DESCRIPTION / ADJUSTMENT DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
SCHOOL S003	SCHOOL SPECIALTY SUPPLY	208132235998	******CONTINUED******							
	10E004 1110 4110 00 000000		ELEMENTARY WORKBOOKS							$87.50
				NUMBER OF INVOICES: 3						**$2,152.83**
SCHOWALT000	SCHOWALTER & JABOURI	211053	0000000000 05502023 AP	AUDIT JUNE 30, 2023		B	04/11/2023	05/02/2023	R	$11,000.00
					22-23					$11,000.00
	80E001 2310 3170 00 000000		DISTRICT AUDIT							$11,000.00
				NUMBER OF INVOICES: 1						**$11,000.00**
SCHROADA000	SCHROEDER, ADAM	CMS BAND JUDGE	0000000000 05502023 AP	CMS BAND JUDGE		B	04/18/2023	05/01/2023	R	$150.00
					22-23					$150.00
	10E014 1120 3140 27 000000		MS BAND/MUSIC CONTEST/JUDGING							$150.00
				NUMBER OF INVOICES: 1						**$150.00**
SCHROWAY000	SCHROEDER, WAYLON	CMS BAND JUDGE	0000000000 05502023 AP	CMS BAND JUDGE		B	04/18/2023	05/01/2023	R	$150.00
					22-23					$150.00
	10E014 1120 3140 27 000000		MS BAND/MUSIC CONTEST/JUDGING							$150.00
				NUMBER OF INVOICES: 1						**$150.00**
SCHUSMAR000	SCHUSKY, MARK	REIMBURSE04172023	0000000000 05502023 AP	BOYS VOLLEYBALL SUPPLIES		B	04/17/2023	05/01/2023	R	$525.00
					22-23					$525.00
	10E045 1500 4200 00 000000		CHS VOLLEYBALL SUPPLIES							$525.00
				NUMBER OF INVOICES: 1						**$525.00**
SCHWIBRE000	SCHWIERJOHN, BRENT	MILEAGE03302023	0000000000 05502023 AP	MARCH MILEAGE SCHOOL PSYCHOLOGIST		B	03/30/2023	05/02/2023	R	$35.24
					22-23					$35.24
	10E012 2140 3320 00 000000									$35.24

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT / ADJUSTMENT DESCRIPTION / 1099	FY	ADJ AMT	CHECK NBR	ACCT AMOUNT
SCHWIBRE000	SCHWIERJOHN, BRENT	MILEAGE04282023	0000000000	05502023	AP	SCHOOL PSYCHOLOGIST APRIL MILEAGE	B		04/28/2023	05/10/2023	R	$31.11	22-23			$31.11
	10E012 2140 3320 00 000000															$31.11
						NUMBER OF INVOICES: 2						**$66.35**				
SHERWIN-000	SHERWIN-WILLIAMS	3556-6	0000000000	05502023	AP	TWIN ECHO MAINT SUPPLIES	B		04/18/2023	05/02/2023	R	$57.43	22-23			$57.43
	20E008 2540 4100 30 000000					MAINT SUPPLIES TWIN ECHO										$57.43
						NUMBER OF INVOICES: 1						**$57.43**				
SMITHCHR000	SMITH, CHRIS	CMS BAND JUDGE	0000000000	05502023	AP	CMS BAND JUDGE	B		04/18/2023	05/02/2023	R	$150.00	22-23			$150.00
	10E014 1120 3140 27 000000					MS BAND/MUSIC CONTEST/JUDGING										$150.00
						NUMBER OF INVOICES: 1						**$150.00**				
SODEXO I000	SODEXO INC	1002259850	0000000000	05502023	AP	DISTRICT FOOD SERVICE CHARGES MARCH 2023	B		04/07/2023	05/02/2023	R	$252,840.77	22-23			$252,840.77
	10E024 2560 3100 00 000000					LUNCH PROGRAM/FOOD SVC										$252,840.77
						NUMBER OF INVOICES: 1						**$252,840.77**				
SODEXO I001	SODEXO INC & ASSOCIATES	1002279339	0000000000	05502023	AP	APRIL FOOD SERVICE BILL	B		05/05/2023	05/10/2023	R	$207,681.83	22-23			$207,681.83
	10E024 2560 3100 00 000000					LUNCH PROGRAM/FOOD SVC										$207,681.83
						NUMBER OF INVOICES: 1						**$207,681.83**				
STANDARD000	STANDARD BUSINESS PROD INC	257720	0000000000	05502023	AP	FOLDER DUPLO MODEL DF915	B		04/13/2023	05/01/2023	R	$580.00	22-23			$580.00
	10E002 2510 3230 00 000000					DIR OF FINANCE REPAIR/MAINT										$580.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
						NUMBER OF INVOICES: 1						**$580.00**
STATE FI000	STATE FIRE MARSHAL	9673284	0000000000	05502023	AP	DIS BOILER CERTIFICATES		B	01/25/2023	05/02/2023	R	$280.00
							22-23					$280.00
	20E008 2540 3230 33 000000					REPAIRS/MAINT DORRIS						$280.00
STATE FI000	STATE FIRE MARSHAL	9676910	0000000000	05502023	AP	BOILER INSPECTIONS		B	04/05/2023	05/02/2023	R	$420.00
							22-23					$420.00
	20E008 2540 3230 01 000000					REP/MAINT SVC ADMIN						$70.00
	20E008 2540 3230 22 000000					CHS REPAIR/MAINT						$350.00
						NUMBER OF INVOICES: 2						**$700.00**
STERICYC000	STERICYCLE	8003760317	0000000000	05502023	AP	REGULAR SERVICE SPEC ED		B	04/18/2023	05/02/2023	R	$38.82
							22-23					$38.82
	10E020 2330 3600 00 000000											$38.82
STERICYC000	STERICYCLE	8003778219	0000000000	05502023	AP	ADMIN SHREDDING SERVICES		B	04/25/2023	05/10/2023	R	$38.82
							22-23					$38.82
	10E001 2310 3112 00 000000					Shredding District (No SP ED)						$38.82
						NUMBER OF INVOICES: 2						**$77.64**
STREETWA000	STREETWATER MUSIC	11495046	0000000000	05502023	AP	RE[AOR BARITONE SAX ELEM		B	03/23/2023	05/10/2023	R	$64.00
							22-23					$64.00
	10E014 1110 3230 00 000000					ELEM MUSIC/BAND REPAIRS						$64.00
						NUMBER OF INVOICES: 1						**$64.00**
SUESSAND000	SUESS, ANDREA	REIMBURSE04112023	0000000000	05502023	AP	SIUE WORKSHOP EXPENSES		B	04/11/2023	05/02/2023	R	$115.11
							22-23					$115.11
	10E020 2210 3320 00 000000					NA PROF DEVEL RTI TRAVEL						$115.11
						NUMBER OF INVOICES: 1						**$115.11**
SUMNERON000	SUMNERONE	3356356	0000000000	05502023	AP	RETURN TONER		B	09/29/2022	05/02/2023	R	$-148.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
SUMNERON000	SUMNERONE	3356356	******CONTINUED******									
							22-23					$-148.00
	10E020 1220 4700 00 000000											$-148.00
SUMNERON000	SUMNERONE	3546317	0000000000	05502023	AP	PRINTER PHOTOCONDUCTORS	B		04/10/2023	05/02/2023	R	$528.00
							22-23					$528.00
	10E093 2660 4100 00 000000											$528.00
SUMNERON000	SUMNERONE	3550784	0000000000	05502023	AP	TONER CARTRIDGE	B		04/14/2023	05/02/2023	R	$2,232.00
							22-23					$2,232.00
	10E093 2660 4100 00 000000											$2,232.00
						NUMBER OF INVOICES: 3						**$2,612.00**
TECH ELE000	TECH ELECTRONICS INC	N000200469	0000000000	05502023	AP	KREITNER REPAIR	B		03/17/2023	05/02/2023	R	$595.00
							22-23					$595.00
	10E093 2660 3230 00 000000											$595.00
TECH ELE000	TECH ELECTRONICS INC	N000203077	0000000000	05502023	AP	FIRE ALARM PREV MAINT HH	B		04/04/2023	05/02/2023	R	$629.80
							22-23					$629.80
	90E002 2535 3230 10 000000					H/L/S PROJECTS CONTIGENCY						$629.80
TECH ELE000	TECH ELECTRONICS INC	N000204400	0000000000	05502023	AP	CHS REPIAR MAINT	B		04/08/2023	05/02/2023	R	$373.94
							22-23					$373.94
	20E008 2540 4100 22 000000					CHS MAINT SUPPLIES						$373.94
TECH ELE000	TECH ELECTRONICS INC	N000208037	0000000000	05502023	AP	KREITNER FIRE ALARM MONITORING	B		05/01/2023	05/10/2023	R	$210.00
							22-23					$210.00
	90E002 2535 3230 10 000000					H/L/S PROJECTS CONTIGENCY						$210.00
TECH ELE000	TECH ELECTRONICS INC	N000208038	0000000000	05502023	AP	DIS FIRE ALARM MONITORING	B		05/01/2023	05/10/2023	R	$210.00
							22-23					$210.00
	90E002 2535 3230 10 000000					H/L/S PROJECTS CONTIGENCY						$210.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	LQ / FY / 1099	S	INV DATE	DUE DATE	C	NET AMOUNT / DISC AMT / ADJ AMT / INVOICE AMOUNT / ACCT AMOUNT
TECH ELE000	TECH ELECTRONICS INC	N000208058	0000000000	05502023	AP	CASEYVILLE FIRE ALARM MONITORING	B		05/01/2023	05/10/2023	R	$210.00
							22-23					$210.00
	90E002 2535 3230 10 000000					H/L/S PROJECTS CONTIGENCY						$210.00
TECH ELE000	TECH ELECTRONICS INC	N000208065	0000000000	05502023	AP	MARYVILLE FIRE ALARM MONITORING	B		05/01/2023	05/10/2023	R	$210.00
							22-23					$210.00
	90E002 2535 3230 10 000000					H/L/S PROJECTS CONTIGENCY						$210.00
TECH ELE000	TECH ELECTRONICS INC	N000208066	0000000000	05502023	AP	RENFRO FIRE ALARM MONITORING	B		05/01/2023	05/10/2023	R	$210.00
							22-23					$210.00
	90E002 2535 3230 10 000000					H/L/S PROJECTS CONTIGENCY						$210.00
						NUMBER OF INVOICES: 8						**$2,648.74**
TESDACYN000	TESDALL, CYNTHIA	MILEAGE	0000000000	05502023	AP	SWIC MATCH DEPT CHAIR MEETING FEDERAL TITLE II	B		04/28/2023	05/02/2023	R	$13.10
							22-23					$13.10
	10E075 2210 3320 00 230000					TITLE II IMPR INST-TRAVEL						$13.10
						NUMBER OF INVOICES: 1						**$13.10**
TETERKYL000	TETER, KYLIE	CMS BAND JUDGES	0000000000	05502023	AP	CMS BAND JUDGES	B		04/18/2023	05/02/2023	R	$150.00
							22-23					$150.00
	10E014 1120 3140 27 000000					MS BAND/MUSIC CONTEST/JUDGING						$150.00
						NUMBER OF INVOICES: 1						**$150.00**
THOMSON 002	THOMSON REUTERS-WEST	848113612	0000000000	05502023	AP	CLEAR BATCH SERVICES	B		04/01/2023	05/02/2023	R	$1,218.49
							22-23					$1,218.49
	10E002 2641 3330 00 000000											$1,218.49
THOMSON 002	THOMSON REUTERS-WEST	848274173	0000000000	05502023	AP	CLEAR BATCH SERVICES SUBS CHARGE	B		05/01/2023	05/10/2023	R	$1,218.49

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THOMSON 002	THOMSON REUTERS-WEST	848274173	******CONTINUED******							
					22-23					$1,218.49
	10E002 2641 3330 00 000000									$1,218.49
				NUMBER OF INVOICES: 2						**$2,436.98**
TK ELEVA000	TK ELEVATOR CORPORATION	3007154422	0000000000 05502023 AP	PLATINUM FULL MAINT ELEVATOR	B		04/01/2023	05/02/2023	R	$5,310.00
					22-23					$5,310.00
	20E008 2540 3230 21 000000		REP/MAINT SVC CASEYVILLE							$690.00
	20E008 2540 3230 22 000000		CHS REPAIR/MAINT							$3,210.00
	20E008 2540 3230 31 000000		REP/MAINT SVC WEB ELEM							$735.00
	20E008 2540 3230 33 000000		REPAIRS/MAINT DORRIS							$675.00
				NUMBER OF INVOICES: 1						**$5,310.00**
TRANE 000	TRANE	14150029	0000000000 05502023 AP	WEBSTER MAINT SUPPLIES	B		04/04/2023	05/10/2023	R	$70.13
					22-23					$70.13
	20E008 2540 4100 31 000000		MAINT SUPPLIES WEBSTER							$70.13
TRANE 000	TRANE	14184098	0000000000 05502023 AP	DIS MAINT SUPPLIES	B		04/11/2023	05/02/2023	R	$233.50
					22-23					$233.50
	20E008 2540 4100 33 000000		MAINT SUPPLIES CIS							$233.50
TRANE 000	TRANE	14210644	0000000000 05502023 AP	CHS MAINT SUPPLIES	B		04/14/2023	05/10/2023	R	$42.44
					22-23					$42.44
	20E008 2540 4100 22 000000		CHS MAINT SUPPLIES							$42.44
TRANE 000	TRANE	14227887	0000000000 05502023 AP	CHS MAINT SUPPLIES	B		04/18/2023	05/10/2023	R	$61.50
					22-23					$61.50
	20E008 2540 4100 22 000000		CHS MAINT SUPPLIES							$61.50
				NUMBER OF INVOICES: 4						**$407.57**
TROY TIM000	TROY TIMES TRIBUNE	1015809	0000000000 05502023 AP	NOTICE OF PUBLIC MEETING MAY 25 2023	B		04/20/2023	05/10/2023	R	$18.40

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER / BATCH / BANK / ACCOUNT LEVEL DESCRIPTION	DESCRIPTION / ADJUSTMENT DESCRIPTION / 1099	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
TROY TIM000	TROY TIMES TRIBUNE	1015809	******CONTINUED******							
					22-23					$18.40
	10E020 2330 3600 00 000000									$18.40
				NUMBER OF INVOICES: 1						**$18.40**
UNITED R000	UNITED REFRIGERATION INC	89655217-00	0000000000 05502023 AP	JEFFERSON MAINT SUPPLIES	B		04/05/2023	05/10/2023	R	$204.39
					22-23					$204.39
	20E008 2540 4100 24 000000		MAINT SUPPLIES JEFFERSON							$204.39
UNITED R000	UNITED REFRIGERATION INC	89728253-00	0000000000 05502023 AP	WEBSTER MAINT SUPPLIES	B		04/11/2023	05/10/2023	R	$19.16
					22-23					$19.16
	20E008 2540 4100 31 000000		MAINT SUPPLIES WEBSTER							$19.16
UNITED R000	UNITED REFRIGERATION INC	89752723-00	0000000000 05502023 AP	CHS MAINT SUPPLIES	B		04/12/2023	05/10/2023	R	$290.00
					22-23					$290.00
	20E008 2540 4100 22 000000		CHS MAINT SUPPLIES							$290.00
UNITED R000	UNITED REFRIGERATION INC	89759408-00	0000000000 05502023 AP	CHS MAINT SUPPLIES	B		04/17/2023	05/10/2023	R	$139.83
					22-23					$139.83
	20E008 2540 4100 22 000000		CHS MAINT SUPPLIES							$139.83
UNITED R000	UNITED REFRIGERATION INC	89760094-00	0000000000 05502023 AP	CHS MAINT SUPPLIES	B		04/12/2023	05/10/2023	R	$61.11
					22-23					$61.11
	20E008 2540 4100 22 000000		CHS MAINT SUPPLIES							$61.11
UNITED R000	UNITED REFRIGERATION INC	89822492-00	0000000000 05502023 AP	CHS MAINT SUPPLIES	B		04/17/2023	05/10/2023	R	$24.31
					22-23					$24.31
	20E008 2540 4100 22 000000		CHS MAINT SUPPLIES							$24.31
UNITED R000	UNITED REFRIGERATION INC	89847508-00	0000000000 05502023 AP	CHS MAINT SUPPLIES	B		04/18/2023	05/10/2023	R	$77.70
					22-23					$77.70
	20E008 2540 4100 22 000000		CHS MAINT SUPPLIES							$77.70

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
UNITED R000	UNITED REFRIGERATION INC	89852039-00	0000000000	05502023	AP	CHS MAINT SUPPLIES	B		04/18/2023	05/10/2023	R	$177.00
							22-23					$177.00
	20E008 2540 4100 22 000000					CHS MAINT SUPPLIES						$177.00
UNITED R000	UNITED REFRIGERATION INC	89885971-00A	0000000000	05502023	AP	CHS MAINT SUPPLIES RETURN	B		05/10/2023	05/10/2023	R	$-146.82
							22-23					$-146.82
	20E008 2540 4100 22 000000					CHS MAINT SUPPLIES						$-146.82
UNITED R000	UNITED REFRIGERATION INC	89899016-00	0000000000	05502023	AP	CHS MAINT SUPPLIES	B		04/20/2023	05/10/2023	R	$62.96
							22-23					$62.96
	20E008 2540 4100 22 000000					CHS MAINT SUPPLIES						$62.96
UNITED R000	UNITED REFRIGERATION INC	89990530-00	0000000000	05502023	AP	WEBSTER MAINT SUPPLIES	B		04/26/2023	05/10/2023	R	$39.66
							22-23					$39.66
	20E008 2540 4100 31 000000					MAINT SUPPLIES WEBSTER						$39.66
UNITED R000	UNITED REFRIGERATION INC	89999713-00	0000000000	05502023	AP	CHS MAINT SUPPLIES	B		04/26/2023	05/10/2023	R	$19.83
							22-23					$19.83
	20E008 2540 4100 22 000000					CHS MAINT SUPPLIES						$19.83
UNITED R000	UNITED REFRIGERATION INC	90002669-00	0000000000	05502023	AP	CHS MAINT SUPPLIES	B		04/26/2023	05/10/2023	R	$35.31
							22-23					$35.31
	20E008 2540 4100 22 000000					CHS MAINT SUPPLIES						$35.31
UNITED R000	UNITED REFRIGERATION INC	900221741-00	0000000000	05502023	AP	CHS MAINT SUPPLIES	B		04/27/2023	05/10/2023	R	$12.35
							22-23					$12.35
	20E008 2540 4100 22 000000					CHS MAINT SUPPLIES						$12.35
						NUMBER OF INVOICES: 14						**$1,016.79**
WATTS CO001	WATTS COPY SYSTEMS, INC	1217138	0000000000	05502023	AP	COPIER MAINT AGREEMENTS	B		04/03/2023	05/10/2023	R	$426.41
							22-23					$426.41
	10E001 2310 3111 00 000000					UNIT wide COPY SERV Non-Cap le						$426.41

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WATTS CO001	WATTS COPY SYSTEMS, INC	1217139	0000000000 05502023 AP	COPIER MAINT AGREEMENTS	B		04/03/2023	05/10/2023	R	$572.55
					22-23					$572.55
	10E001 2310 3111 00 000000		UNIT wide COPY SERV Non-Cap le							$572.55
WATTS CO001	WATTS COPY SYSTEMS, INC	1224169	0000000000 05502023 AP	COPIER MAINT AGREEMENT	B		05/01/2023	05/10/2023	R	$744.07
					22-23					$744.07
	10E001 2310 3111 00 000000		UNIT wide COPY SERV Non-Cap le							$744.07
WATTS CO001	WATTS COPY SYSTEMS, INC	1224170	0000000000 05502023 AP	COPIER MAINT AGREEMENTS	B		05/01/2023	05/10/2023	R	$327.93
					22-23					$327.93
	10E001 2310 3111 00 000000		UNIT wide COPY SERV Non-Cap le							$327.93
WATTS CO001	WATTS COPY SYSTEMS, INC	1224623	0000000000 05502023 AP	CMS STAPLES FOR OFFICE COPIER	B		05/02/2023	05/10/2023	R	$186.00
					22-23					$186.00
	10E048 1120 4100 00 000000		CMS MISC SUPPLIES							$186.00
				NUMBER OF INVOICES: 5						**$2,256.96**
WEAVESHE000	WEAVER, SHEQUITA	MILEAGE04282023	0000000000 05502023 AP	ELL TEACHER APRIL MILEAGE	B		04/28/2023	05/10/2023	R	$39.17
					22-23					$39.17
	10E065 1800 3320 10 000000									$39.17
				NUMBER OF INVOICES: 1						**$39.17**
WEGENKRI000	WEGENER, KRISTIN	MILEAGE04302023	0000000000 05502023 AP	FACS TEACHER MILEAGE APRIL	B		04/25/2023	05/10/2023	R	$18.08
					22-23					$18.08
	10E003 2410 3320 22 000000		HS PRIN OFF TRAVEL (6*300)							$18.08
				NUMBER OF INVOICES: 1						**$18.08**
WEST MUS000	WEST MUSIC COMPANY	S12275337	0122300005 05502023 AP	West Music - Mr. Calza (band teacher)	B		04/26/2023	05/10/2023	R	$623.81
					22-23					$623.81
	10E000 0000 1200 00 000000									$259.35

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
WEST MUS000	WEST MUSIC COMPANY	S12275337	******CONTINUED******									
	10E014 1110 4100 00 000000					ELEM MUSIC/BAND SUPPLIES						$0.00
	10E014 1110 4100 00 000000					ELEM MUSIC/BAND SUPPLIES						$265.30
	10E014 1110 4100 00 000000					ELEM MUSIC/BAND SUPPLIES						$24.95
	10E014 1110 4100 00 000000					ELEM MUSIC/BAND SUPPLIES						$28.00
	10E014 1110 4100 00 000000					ELEM MUSIC/BAND SUPPLIES						$46.21
						NUMBER OF INVOICES: 1						**$623.81**
WHITEMEG000	WHITE, MEGAN	MILEAGE03312023	0000000000	05502023	AP	SOCIAL WORKER MARCH MILEAGE	B		03/31/2023	05/10/2023	R	$44.02
							22-23					$44.02
	10E012 2130 1150 00 000000											$44.02
						NUMBER OF INVOICES: 1						**$44.02**
WILLIAM 000	WILLIAM BEDELL ACHIEVEMENT & RESOU	STMT04302023	0000000000	05502023	AP	SPEC ED TUITION HS 9122.40 ELEM 13053.18	B		04/30/2023	05/10/2023	R	$22,175.58
							22-23					$22,175.58
	10E012 4220 6809 00 000000					TUITION WILLIAM BEDELL						$22,175.58
						NUMBER OF INVOICES: 1						**$22,175.58**
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	60752-1	0152300004	05502023	AP	SUPPLIES FOR TEACHERS	B		03/02/2023	05/11/2023	R	$20.99
							22-23					$20.99
	10E004 1110 4100 26 000000					MARYVILLE TEACHER SUPPLIES						$20.99
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	60831-1	0000000000	05502023	AP	MARYVILLE TEACHER SUPPLIES	B		03/20/2023	05/11/2023	R	$446.76
							22-23					$446.76
	10E004 1110 4100 26 000000					MARYVILLE TEACHER SUPPLIES						$446.76
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	60839-1	1002300053	05502023	AP	OFFICE SUPPLIES - STEPH SIMS POST-IT, STAPLES & COLORED PAPER	B		03/20/2023	05/11/2023	R	$44.93
							22-23					$44.93
	10E002 2510 4100 00 000000					DIR OF FINANCE SUPPLIES						$20.99

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER / BATCH / BANK / DESCRIPTION / DISC AMT / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION / 1099	LQ / S / FY	INV DATE / DUE DATE / C / ADJ AMT / CHECK NBR	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	60839-1	******CONTINUED******			
	10E002 2510 4100 00 000000		DIR OF FINANCE SUPPLIES			$4.95
	10E002 2510 4100 00 000000		DIR OF FINANCE SUPPLIES			$18.99
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	60968-1	0202300006 05502023 AP Teacher office supplies	B	03/31/2023 05/11/2023 R	$634.38
				22-23		$634.38
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$26.90
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$13.90
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$13.45
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$27.45
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$27.45
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$9.90
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$9.49
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$9.99
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$13.74
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$13.74
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$17.34
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$25.98
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$6.78
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$6.78
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$51.98
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$113.94
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$57.99
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$34.99
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$18.99
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$18.99
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$113.99
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$25.30
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$13.30
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES			$-37.98
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	60997-1	0102300084 05502023 AP Various office supplies	B	03/31/2023 05/10/2023 R	$632.99
				22-23		$632.99
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES			$6.99
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES			$38.37

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER / BATCH / BANK / DESCRIPTION / DISC AMT / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION / 1099	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	60997-1	******CONTINUED******						
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$23.78
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$24.99
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$44.97
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$32.97
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$17.45
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$17.45
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$47.73
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$59.97
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$33.80
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$13.18
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$87.60
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$41.97
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$22.90
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$22.90
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$95.97
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	61130-1	0102300104 05502023 AP Various office supplies	B		04/19/2023	05/10/2023	R	$143.14
				22-23					$143.14
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$38.10
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$43.80
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$41.47
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$19.77
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	61149-1	0212300013 05502023 AP $145.99 /BX GBC-3000004EZ LAMINATING ROLLS	B		04/19/2023	05/10/2023	R	$291.98
				22-23					$291.98
	10E004 1110 4100 31 000000		WEBSTER ELEM TEACHER SUPPLIES						$291.98
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	61154-1	0152300012 05502023 AP TEACHERS SUPPLIES	B		04/18/2023	05/10/2023	R	$162.47
				22-23					$162.47
	10E004 1110 4100 26 000000		MARYVILLE TEACHER SUPPLIES						$15.76
	10E004 1110 4100 26 000000		MARYVILLE TEACHER SUPPLIES						$27.90
	10E004 1110 4100 26 000000		MARYVILLE TEACHER SUPPLIES						$9.59
	10E004 1110 4100 26 000000		MARYVILLE TEACHER SUPPLIES						$17.99

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER / BATCH / BANK / DESCRIPTION / DISC AMT / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION / 1099	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	61154-1	******CONTINUED******						
	10E004 1110 4100 26 000000		MARYVILLE TEACHER SUPPLIES						$25.98
	10E004 1110 4100 26 000000		MARYVILLE TEACHER SUPPLIES						$9.90
	10E004 1110 4100 26 000000		MARYVILLE TEACHER SUPPLIES						$27.90
	10E004 1110 4100 26 000000		MARYVILLE TEACHER SUPPLIES						$27.45
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	61162-1	0062300231 05502023 AP Ink cartridges purchased on-line	B		04/17/2023	05/10/2023	R	$263.78
				22-23					$263.78
	10E071 1220 4700 00 000000		ARP IDEA Tech Supplies						$263.78
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	61188-1	0102300106 05502023 AP various office supplies	B		04/28/2023	05/11/2023	R	$344.41
				22-23					$344.41
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$77.97
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$69.95
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$30.90
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$38.37
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$47.56
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$13.96
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$65.70
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	61195-1	0242300029 05502023 AP Binder Clips and Post It Notes	B		04/20/2023	05/10/2023	R	$30.53
				22-23					$30.53
	10E002 2320 4100 00 000000		SUPERINTENDENT OFF SUPPLIES						$9.54
	10E002 2320 4100 00 000000		SUPERINTENDENT OFF SUPPLIES						$20.99
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	61259-1	0062300233 05502023 AP Ink Cartridges - ordered online	B		04/27/2023	05/11/2023	R	$1,307.08
				22-23					$1,307.08
	10E071 1220 4700 00 000000		ARP IDEA Tech Supplies						$527.56
	10E071 1220 4700 00 000000		ARP IDEA Tech Supplies						$401.96
	10E071 1220 4700 00 000000		ARP IDEA Tech Supplies						$377.56

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	1099	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	61262-1	0062300233	05502023	AP	Ink Cartridges - ordered online		B		04/27/2023	05/10/2023	R	$89.99
								22-23					$89.99
	10E071 1220 4700 00 000000					ARP IDEA Tech Supplies							$89.99
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	61307-1	0062300233	05502023	AP	Ink Cartridges - ordered online		B		05/03/2023	05/11/2023	R	$269.97
								22-23					$269.97
	10E071 1220 4700 00 000000					ARP IDEA Tech Supplies							$269.97
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	613235-1	0022300016	05502023	AP	Dymo Labels- $29.99 (2) Gel Pens- $12.89 Catalog Envelopes- $36.99		B		05/05/2023	05/11/2023	R	$105.86
								22-23					$105.86
	10E002 2642 4110 00 000000												$105.86
						NUMBER OF INVOICES: 15							**$4,789.26**
WOODYS M000	WOODYS MUNICIPAL SUPPLY COMPANY	01-31242	0000000000	05502023	AP	ADMIN/ANNEX REPAIR MAINT INSTALL REAR HITCH ON F350		B		04/03/2023	05/11/2023	R	$1,347.24
								22-23					$1,347.24
	20E008 2540 3230 01 000000					REP/MAINT SVC ADMIN							$1,347.24
						NUMBER OF INVOICES: 1							**$1,347.24**
WPS 000	WPS	wps450438	0062300171	05502023	AP	Testing Materials		B		01/25/2023	05/11/2023	R	$682.00
								22-23					$682.00
	10E071 1220 4100 10 000000												$310.00
	10E071 1220 4100 10 000000												$310.00
	10E071 1220 4100 10 000000												$62.00
						NUMBER OF INVOICES: 1							**$682.00**
WRIGHT N000	WRIGHT NATIONAL FLOOD INS CO	12115081438611	0000000000	05502023	AP	FLOOD INSURANCE		B		06/12/2023	05/11/2023	R	$2,746.00
								22-23					$2,746.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT / ACCOUNT LEVEL DESCRIPTION	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
WRIGHT N000	WRIGHT NATIONAL FLOOD INS CO	12115081438611	******CONTINUED******									
	80E001 2310 3900 00 000000			MISCELLANOUS TORT								$2,746.00
						NUMBER OF INVOICES: 1						**$2,746.00**
XEROX FI000	XEROX FINANCIAL SERVICES	3951265	0000000000	05502023 AP		MONTHLY BIG COPIER LEASE	B		03/04/2023	05/11/2023	R	$1,487.45
							22-23					$1,487.45
	30E001 5000 5040 00 000000			COPIER LEASE								$1,487.45
						NUMBER OF INVOICES: 1						**$1,487.45**
						TOTAL NUMBER OF BATCH INVOICES: 319						**$3,106,836.99**
						319 COMPUTER CHECK INVOICES						$3,106,836.99
						TOTAL INVOICES: 319						**$3,106,836.99**

BANK TOTALS:	BANK	BANK ACCOUNT #	INVOICE AMOUNT	NET AMOUNT
	AP	**A000 1010 0000 00 000000	$3,106,836.99	$3,106,836.99

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING

P = PARTIAL LIQUIDATION F = FULL LIQUIDATION

BLANK = NO LIQUIDATION

********** End of report **********

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT / ACCOUNT LEVEL DESCRIPTION	BANK / DESCRIPTION / ADJUSTMENT DESCRIPTION / 1099	LQ / FY / LQ	S / INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
COLLINSV014	COLLINSVILLE MARYVILLE EVENING LIO	2023 ANNUAL DUES	0000000000	05502023	VOC JOE MCGINNIS DUES	B	04/21/2023	04/17/2023	R	$80.00
						22-23				$80.00
	10E095 2410 6400 99 000000			VOC SCH SUPER DUES						$80.00
					NUMBER OF INVOICES: 1					**$80.00**
DELTA GA000	DELTA GASES	0455829IN	0000000000	05502023	VOC GASES FOR AVC	B	03/16/2023	04/17/2023	R	$244.87
						22-23				$244.87
	10E095 1448 4100 99 000000			VOC GENL IND WELD GASES						$244.87
DELTA GA000	DELTA GASES	R1091812	0000000000	05502023	VOC AVC GASES	B	04/30/2023	04/17/2023	R	$268.00
						22-23				$268.00
	10E095 1448 4100 99 000000			VOC GENL IND WELD GASES						$268.00
					NUMBER OF INVOICES: 2					**$512.87**
FIRST ST000	First Student	11885901	0000000000	05502023	VOC AVC TRANSPORTATION TO HOUSE	B	04/30/2023	04/17/2023	R	$1,914.00
						22-23				$1,914.00
	40E095 2550 3320 99 000000			VOC REG TRANSP FIRST STUDENT						$1,914.00
					NUMBER OF INVOICES: 1					**$1,914.00**
HANKIKAT001	HANKINS, KATHY	REIMBURSE04142023	0000000000	05502023	VOC AMAZON REIMB	B	04/14/2023	04/17/2023	R	$35.93
						22-23				$35.93
	10E091 1447 4100 99 000000			ELECRONICS SUPPLIES						$35.93
					NUMBER OF INVOICES: 1					**$35.93**
MCGINJOE000	MCGINNIS, JOE	MILEAGE04262023	0000000000	05502023	VOC MARCH AND APRIL MILEAGE CAVC DIRECTOR	B	04/26/2023	04/17/2023	R	$454.57
						22-23				$454.57
	10E095 1400 3320 99 000000			VOC GEN TRAVEL						$454.57

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF / CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / BATCH / BANK / DISC AMT / QUICK KEY	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	LQ / FY / LQ	S / ADJ AMT / QTY	INV DATE / CHECK NBR	DUE DATE	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
				NUMBER OF INVOICES: 1						**$454.57**
MCKAY	AU000 McKay Auto Parts	387073	0000000000 05502023 VOC	AUTO BODY SUPPLIES	B		04/14/2023	04/17/2023	R	$35.73
					22-23					$35.73
	10E087 1447 4100 99 000000			AUTO BODY SUPPLIES						$35.73
MCKAY	AU000 McKay Auto Parts	387475	0000000000 05502023 VOC	AUTO BODY SUPPLIES	B		04/19/2023	04/17/2023	R	$67.12
					22-23					$67.12
	10E087 1447 4100 99 000000			AUTO BODY SUPPLIES						$67.12
MCKAY	AU000 McKay Auto Parts	387685	0000000000 05502023 VOC	AUTO BODY SUPPLIES	B		04/21/2023	04/17/2023	R	$758.43
					22-23					$758.43
	10E050 1400 4100 99 000000			CYBERSECURITY TEACH SUPPLIES						$758.43
				NUMBER OF INVOICES: 3						**$861.28**
MOW	000 MOW	88685	0000000000 05502023 VOC	AVC EARLY CHILDHOOD NOTECARDS	B		04/04/2023	04/17/2023	R	$138.39
					22-23					$138.39
	10E081 1421 4100 99 000000			CHILD DEVELOPMENT SUPPLIES						$138.39
				NUMBER OF INVOICES: 1						**$138.39**
O'REILLY	000 O'Reilly Automotive	106290267	0000000000 05502023 VOC	AUTO MECHANICS SUPPLIES	B		04/25/2023	04/17/2023	R	$35.33
					22-23					$35.33
	10E088 1447 4100 99 000000			AUTO MECH SUPPLIES						$35.33
O'REILLY	000 O'Reilly Automotive	1068287804	0000000000 05502023 VOC	AUTO MECHANICS SUPPLIES	B		04/11/2023	04/17/2023	R	$139.79
					22-23					$139.79
	10E050 1400 4100 99 000000			CYBERSECURITY TEACH SUPPLIES						$139.79
O'REILLY	000 O'Reilly Automotive	1068288105	0000000000 05502023 VOC	AUTO MECHANICS SUPPLIES	B		04/13/2023	04/17/2023	R	$243.57
					22-23					$243.57
	10E050 1400 4100 99 000000			CYBERSECURITY TEACH SUPPLIES						$243.57

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION / QUICK KEY	PO NUMBER / BATCH / BANK / DISC AMT / ACCOUNT LEVEL DESCRIPTION	DESCRIPTION / ADJUSTMENT DESCRIPTION / 1099	LQ / FY / LQ	S / ADJ AMT / QTY	INV DATE / DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
O'REILLY000	O'Reilly Automotive	1068288180	0000000000 05502023 VOC	AUTO MECHANICS SUPPLIES	B		04/13/2023 04/17/2023	R	$107.64
					22-23				$107.64
	10E050 1400 4100 99 000000		CYBERSECURITY TEACH SUPPLIES						$107.64
O'REILLY000	O'Reilly Automotive	1068289178	0000000000 05502023 VOC	AUTO MECHANICS SUPPLIES	B		04/19/2023 04/17/2023	R	$178.32
					22-23				$178.32
	10E050 1400 4100 99 000000		CYBERSECURITY TEACH SUPPLIES						$178.32
O'REILLY000	O'Reilly Automotive	1068289552	0000000000 05502023 VOC	AUTO MECHANICS SUPPLIES	B		04/21/2023 04/17/2023	R	$136.54
					22-23				$136.54
	10E050 1400 4100 99 000000		CYBERSECURITY TEACH SUPPLIES						$136.54
O'REILLY000	O'Reilly Automotive	1068289575	0000000000 05502023 VOC	AUTO MECHANICS SUPPLIES	B		04/21/2023 04/17/2023	R	$72.99
					22-23				$72.99
	10E050 1400 4100 99 000000		CYBERSECURITY TEACH SUPPLIES						$72.99
O'REILLY000	O'Reilly Automotive	1068290256	0000000000 05502023 VOC	AUTO MECHANICS SUPPLIES	B		04/25/2023 04/17/2023	R	$49.83
					22-23				$49.83
	10E050 1400 4100 99 000000		CYBERSECURITY TEACH SUPPLIES						$49.83
O'REILLY000	O'Reilly Automotive	1068290261	0000000000 05502023 VOC	AUTO MECHANICS SUPPLIES	B		04/25/2023 04/17/2023	R	$33.52
					22-23				$33.52
	10E050 1400 4100 99 000000		CYBERSECURITY TEACH SUPPLIES						$33.52
O'REILLY000	O'Reilly Automotive	1068290264	0000000000 05502023 VOC	AUTO MECHANICS SUPPLIES	B		04/25/2023 04/17/2023	R	$14.02
					22-23				$14.02
	10E050 1400 4100 99 000000		CYBERSECURITY TEACH SUPPLIES						$14.02
O'REILLY000	O'Reilly Automotive	1068290276	0000000000 05502023 VOC	AUTO MECHANICS SUPPLIES	B		04/25/2023 04/17/2023	R	$7.60
					22-23				$7.60
	10E088 1447 4100 99 000000		AUTO MECH SUPPLIES						$7.60
O'REILLY000	O'Reilly Automotive	1068290635	0000000000 05502023 VOC	AUTO MECHANICS SUPPLIES	B		04/27/2023 04/17/2023	R	$318.52
					22-23				$318.52

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ		QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099						ACCT AMOUNT
O'REILLY000	O'Reilly Automotive	1068290635	******CONTINUED******									
	10E050 1400 4100 99 000000			CYBERSECURITY TEACH SUPPLIES								$318.52

NUMBER OF INVOICES:	**12**	**$1,337.67**
TOTAL NUMBER OF BATCH INVOICES:	**22**	**$5,334.71**
22 COMPUTER CHECK INVOICES		$5,334.71
TOTAL INVOICES:	**22**	**$5,334.71**

BANK TOTALS:	**BANK**	**BANK ACCOUNT #**	**INVOICE AMOUNT**	**NET AMOUNT**
	VOC	**A000 1010 0000 00 000000	$5,334.71	$5,334.71

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING

P = PARTIAL LIQUIDATION F = FULL LIQUIDATION

BLANK = NO LIQUIDATION

********** End of report **********

APRIL 14, 2023-MAY 11, 2023 UNIT PAID CHECKS

CHECK NUMBER	VENDOR	ACCOUNT NUMBER	CHECK DATE	AMOUNT	FD	PO NUMBER	INVOICE NUMBER	INVOICE DESCRIPTION	BATCH NUMBER
4795	ALLEY, DAV	10E078 37(	4/14/2023	980.00	10	0	7	OTA SERVICES	4142023
4796	GRIFFIN RH	10E020 12:	4/14/2023	1462.50	10	0	40723	IDEA PURCHASED SERV	4142023
4797	HICKAM, B	10E020 21:	4/14/2023	1120.00	10	0	STMT0401:	IDEA PURCHASED SERVI(	4142023
4974	KANSAS PA	10L000 43:	4/21/2023	362.73	10	0	20230421A	Payroll accrual	9800
4975	LOCAL 316	10L000 48:	4/21/2023	2296.00	10	0	20230421A	Payroll accrual	9700
4975	LOCAL 316	10L000 48:	4/21/2023	546.60	10	0	20230421A	Payroll accrual	9700
4975	LOCAL 316	20L000 48:	4/21/2023	287.00	20	0	20230421A	Payroll accrual	9700
4976	MISS VIC (H	10L000 45(	4/21/2023	30531.15	10	0	20230407A	Payroll accrual	9900
4976	MISS VIC (H	10L000 45(	4/21/2023	42689.63	10	0	20230407A	Payroll accrual	9900
4976	MISS VIC (H	10L000 45(	4/21/2023	203677.50	10	0	20230407A	Payroll accrual	9900
4976	MISS VIC (H	10L000 45(	4/21/2023	30531.15	10	0	20230421A	Payroll accrual	9900
4976	MISS VIC (H	10L000 45(	4/21/2023	45577.13	10	0	20230421A	Payroll accrual	9900
4976	MISS VIC (H	10L000 45(	4/21/2023	207427.50	10	0	20230421A	Payroll accrual	9900
4976	MISS VIC (H	10L000 48:	4/21/2023	5992.50	10	0	20230407A	Payroll accrual	9900
4976	MISS VIC (H	10L000 48:	4/21/2023	30487.73	10	0	20230407A	Payroll accrual	9900
4976	MISS VIC (H	10L000 48:	4/21/2023	5992.50	10	0	20230421A	Payroll accrual	9900
4976	MISS VIC (H	10L000 48:	4/21/2023	32955.23	10	0	20230421A	Payroll accrual	9900
4976	MISS VIC (H	20L000 45(	4/21/2023	382.50	20	0	20230407A	Payroll accrual	9900
4976	MISS VIC (H	20L000 45(	4/21/2023	412.50	20	0	20230407A	Payroll accrual	9900
4976	MISS VIC (H	20L000 45(	4/21/2023	2625.00	20	0	20230407A	Payroll accrual	9900
4976	MISS VIC (H	20L000 45(	4/21/2023	382.50	20	0	20230421A	Payroll accrual	9900
4976	MISS VIC (H	20L000 45(	4/21/2023	412.50	20	0	20230421A	Payroll accrual	9900
4976	MISS VIC (H	20L000 45(	4/21/2023	2625.00	20	0	20230421A	Payroll accrual	9900
4976	MISS VIC (H	20L000 48:	4/21/2023	352.50	20	0	20230407A	Payroll accrual	9900
4976	MISS VIC (H	20L000 48:	4/21/2023	352.50	20	0	20230421A	Payroll accrual	9900
4976	MISS VIC (H	80L000 45(	4/21/2023	68.85	80	0	20230407A	Payroll accrual	9900
4976	MISS VIC (H	80L000 45(	4/21/2023	622.87	80	0	20230407A	Payroll accrual	9900

4976	MISS VIC (H	80L000 45(	4/21/2023	322.50	80		0	20230407A	Payroll accrual	9900
4976	MISS VIC (H	80L000 45(	4/21/2023	68.85	80		0	20230421A	Payroll accrual	9900
4976	MISS VIC (H	80L000 45(	4/21/2023	622.87	80		0	20230421A	Payroll accrual	9900
4976	MISS VIC (H	80L000 45(	4/21/2023	322.50	80		0	20230421A	Payroll accrual	9900
4976	MISS VIC (H	80L000 48:	4/21/2023	532.27	80		0	20230407A	Payroll accrual	9900
4976	MISS VIC (H	80L000 48:	4/21/2023	532.27	80		0	20230421A	Payroll accrual	9900
4977	MISS VIC (C	10L000 45(	4/21/2023	299.30	10		0	20230407A	Payroll accrual	9900
4977	MISS VIC (C	10L000 45(	4/21/2023	299.30	10		0	20230421A	Payroll accrual	9900
4977	MISS VIC (C	20L000 45(	4/21/2023	16.19	20		0	20230407A	Payroll accrual	9900
4977	MISS VIC (C	20L000 45(	4/21/2023	16.19	20		0	20230421A	Payroll accrual	9900
4977	MISS VIC (C	80L000 45(	4/21/2023	1.65	80		0	20230407A	Payroll accrual	9900
4977	MISS VIC (C	80L000 45(	4/21/2023	1.65	80		0	20230421A	Payroll accrual	9900
4978	SIMON RU!	10L000 43:	4/21/2023	569.21	10		0	20230407A	Payroll accrual	9900
4978	SIMON RU!	10L000 43:	4/21/2023	569.21	10		0	20230421A	Payroll accrual	9900
4979	STATE (IL) I	10L000 43:	4/21/2023	944.92	10		0	20230421A	Payroll accrual	9800
4980	STATE MIS!	10L000 43:	4/21/2023	139.38	10		0	20230421A	Payroll accrual	9800
4981	AMEREN IL	20E007 25(	4/20/2023	28.25	20		0	9.54E+17	WEBSTER OPTIONAL LIG	4192023
4982	AMERICAN	10E040 22:	4/20/2023	220.00	10		0	43601	TITLE IV PROF TRAVEL	4192023
4983	AT&T 1	20E007 25(	4/20/2023	438.10	20		0	2.54E+09	DISTRICT TELEPHONE CH	4192023
4983	AT&T 1	20E007 25(	4/20/2023	370.12	20		0	2.55E+17	DISTRICT TELEPHONE CH	4192023
4984	AT&T MOB	20E007 25(	4/20/2023	1351.17	20		0	287299534	DISTRICT WIRELESS SERV	4192023
4985	CASEYVILLE	20E007 25(	4/20/2023	282.34	20		0	3.02E+17	CASEYVILLE WATER/SEW	4192023
4985	CASEYVILLE	20E007 25(	4/20/2023	218.39	20		0	3.02E+17	CASEYVILLE WATER/SEW	4192023
4985	CASEYVILLE	20E007 25(	4/20/2023	786.28	20		0	4.02E+17	HH WATER/SEWER	4192023
4986	CITY OF CO	20E007 25(	4/20/2023	171.77	20		0	2.73E+17	ANNEX WATER/SEWER	4192023
4986	CITY OF CO	20E007 25(	4/20/2023	202.05	20		0	2.69E+17	ADMIN WATER/SEWER	4192023
4986	CITY OF CO	20E007 25(	4/20/2023	120.21	20		0	3.64E+17	WAREHOUSE WATER/SE	4192023
4987	COLLINSVIL	10R001 18:	4/20/2023	272.40	10		0	ACT 7800	RETURNED CHECK PAID (	4192023
4988	COMPUTYF	80E001 23(	4/20/2023	588.00	80	2.52E+08	489772	Renfro		4192023
4988	COMPUTYF	80E001 23(	4/20/2023	120.00	80	2.52E+08	489772	Renfro		4192023
4988	COMPUTYF	80E001 23(	4/20/2023	0.00	80	2.52E+08	489772	Renfro		4192023
4988	COMPUTYF	80E001 23(	4/20/2023	1800.00	80	2.52E+08	489772	Renfro		4192023
4988	COMPUTYF	80E001 23(	4/20/2023	0.00	80	2.52E+08	489769	DIS		4192023
4988	COMPUTYF	80E001 23(	4/20/2023	98.00	80	2.52E+08	489769	DIS		4192023

4988	COMPUTYF	80E001	23(	4/20/2023	89.00	80	2.52E+08	489769	DIS 4192023
4988	COMPUTYF	80E001	23(	4/20/2023	0.00	80	2.52E+08	489769	DIS 4192023
4988	COMPUTYF	80E001	23(	4/20/2023	600.00	80	2.52E+08	489769	DIS 4192023
4989	DELTA DEN	10L000	45:	4/20/2023	29266.53	10	0	1661692	DISTRICT DENTAL INSUR. 4192023
4990	FRANCIS H(	10E045	15(	4/20/2023	182.37	10	0	BOYS VOLL	BOYS VOLLEYBALL TOUR 4192023 PORTION
4991	GRIFFIN RH	10E020	12:	4/20/2023	2437.50	10	0	41423	UDEA OYRCGASED SERV 4192023
4992	GRUBER CI	10E024	25(	4/20/2023	50.00	10	0	REFUND04	REFUND FROM CAFETER 4192023
4993	IDN-HHOFF	20E008	25-	4/20/2023	2888.25	20	0	10045436-I	DISTRICT REPAIR/MAINT 4192023
4994	IL TSA	10E049	11:	4/20/2023	300.00	10	0	2023 IL TS/	REGISTRAGION STATE C(4192023
4995	LINNEMAN	10E020	21:	4/20/2023	700.00	10	0	2223-17	IDEA SPEC ED PURCHASE 4192023 SERVICES
4996	METRO EA:	20E007	25-	4/20/2023	157.14	20	0	3.22E+17	CASEYVILLE WATER/SEW 4192023
4996	METRO EA:	20E007	25-	4/20/2023	158.37	20	0	3.22E+17	CASEYVILLE WATER/SEW 4192023
4997	MICRO FO(	10E093	26(	4/20/2023	17988.70	10	1.42E+08	INVSL0009	Zenworks renewal Emai 4192023 renewal to: Brian.ODonnell@microfocus.com
4998	OFALLON E	10E014	11:	4/20/2023	250.00	10	0	1	EARLY BIRD REGISTRATI(4192023
4999	PROJECT C(	10E040	37(	4/20/2023	525.00	10	82300062	REQUEST R	TO REPLACE CHECK #47/ 4192023
5000	SECRETARY	10E016	21:	4/20/2023	40.00	10	0	H655-4327	JAN MARIE HARMON NC 4192023
5001	STEPHENS,	10R024	16:	4/20/2023	50.00	10	0	REFUND C/	REFUND FOR CLAIRE HO' 4192023
5008	AMAZON S	10E001	21:	4/24/2023	71.56	10	62300206	1TQ6XTNTI	Nurse supplies purchase 4212023 on-line
5008	AMAZON S	10E001	21:	4/24/2023	88.00	10	62300206	1TQ6XTNTI	Nurse supplies purchase 4212023 on-line
5008	AMAZON S	10E020	21:	4/24/2023	21.88	10	62300189	1DWTHL4C	Classroom supplies orde 4212023 online
5008	AMAZON S	10E020	21:	4/24/2023	44.35	10	62300189	1DWTHL4C	Classroom supplies orde 4212023 online
5008	AMAZON S	10E020	21:	4/24/2023	20.49	10	62300189	1DWTHL4C	Classroom supplies orde 4212023 online
5008	AMAZON S	10E020	21:	4/24/2023	9.95	10	62300189	1DWTHL4C	Classroom supplies orde 4212023 online
5008	AMAZON S	10E020	21:	4/24/2023	10.95	10	62300189	1DWTHL4C	Classroom supplies orde 4212023

							online	
5008	AMAZON S 10E020 21:	4/24/2023	17.98	10	62300189	1DWTHL4C	Classroom supplies orde online	4212023
5008	AMAZON S 10E020 21:	4/24/2023	11.95	10	62300189	1DWTHL4C	Classroom supplies orde online	4212023
5008	AMAZON S 10E020 21:	4/24/2023	22.49	10	62300189	1DWTHL4C	Classroom supplies orde online	4212023
5008	AMAZON S 10E020 21:	4/24/2023	28.99	10	62300189	1DWTHL4C	Classroom supplies orde online	4212023
5008	AMAZON S 10E020 21:	4/24/2023	12.95	10	62300189	1DWTHL4C	Classroom supplies orde online	4212023
5008	AMAZON S 10E020 21:	4/24/2023	14.99	10	62300183	11XW3XRT	Social work supplies purchased on-line	4212023
5008	AMAZON S 10E020 21:	4/24/2023	13.98	10	62300183	11XW3XRT	Social work supplies purchased on-line	4212023
5008	AMAZON S 10E020 21:	4/24/2023	21.99	10	62300183	11XW3XRT	Social work supplies purchased on-line	4212023
5008	AMAZON S 10E020 21!	4/24/2023	15.98	10	62300191	1HXH6JQ6	Speech supplies purchas on-line	4212023
5008	AMAZON S 10E020 21!	4/24/2023	11.39	10	62300191	1HXH6JQ6	Speech supplies purchas on-line	4212023
5008	AMAZON S 10E020 21!	4/24/2023	7.99	10	62300191	1HXH6JQ6	Speech supplies purchas on-line	4212023
5008	AMAZON S 10E020 21!	4/24/2023	7.44	10	62300191	1HXH6JQ6	Speech supplies purchas on-line	4212023
5008	AMAZON S 10E020 21!	4/24/2023	14.49	10	62300191	1HXH6JQ6	Speech supplies purchas on-line	4212023
5008	AMAZON S 10E020 21!	4/24/2023	10.69	10	62300191	1HXH6JQ6	Speech supplies purchas on-line	4212023
5008	AMAZON S 10E020 21!	4/24/2023	5.00	10	62300191	1HXH6JQ6	Speech supplies purchas on-line	4212023
5008	AMAZON S 10E020 21!	4/24/2023	27.97	10	62300191	1HXH6JQ6	Speech supplies purchas on-line	4212023
5008	AMAZON S 10E020 21!	4/24/2023	13.49	10	62300191	1HXH6JQ6	Speech supplies purchas	4212023

							on-line	
5008	AMAZON S 10E020 21!	4/24/2023	8.29	10	62300190	1FXH4K3V7	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E020 21!	4/24/2023	15.21	10	62300182	1CRQ6MKI	Binders purchased on-lir	4212023
5008	AMAZON S 10E020 23:	4/24/2023	123.74	10	62300215	11LKNGW1	Desk converters purchas on-line	4212023
5008	AMAZON S 10E020 23:	4/24/2023	118.79	10	62300215	11LKNGW1	Desk converters purchas on-line	4212023
5008	AMAZON S 10E020 23:	4/24/2023	12.63	10	62300175	1HC3TVWJ	Office Supplies purchase on-line	4212023
5008	AMAZON S 10E020 23:	4/24/2023	26.45	10	62300175	1HC3TVWJ	Office Supplies purchase on-line	4212023
5008	AMAZON S 10E020 23:	4/24/2023	26.45	10	62300175	1HC3TVWJ	Office Supplies purchase on-line	4212023
5008	AMAZON S 10E020 23:	4/24/2023	114.32	10	62300175	1HC3TVWJ	Office Supplies purchase on-line	4212023
5008	AMAZON S 10E020 23:	4/24/2023	214.24	10	62300214	14KRUHTT	Classification Folders purchased on-line	4212023
5008	AMAZON S 10E020 23:	4/24/2023	13.25	10	62300192	1163Y4794	Pencil sharpener purcha: on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	17.99	10	62300162	14F7LJQ64	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	35.99	10	62300162	14F7LJQ64	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	17.84	10	62300162	14F7LJQ64	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	39.90	10	62300162	14F7LJQ64	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	27.89	10	62300162	14F7LJQ64	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	18.99	10	62300162	14F7LJQ64	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	27.99	10	62300162	14F7LJQ64	Classroom supplies purcl on-line	4212023

5008	AMAZON S 10E071 12:	4/24/2023	9.98	10	62300212	11LKNGW1	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	19.79	10	62300212	11LKNGW1	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	107.97	10	62300212	11LKNGW1	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	19.79	10	62300212	11LKNGW1	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	19.79	10	62300212	11LKNGW1	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	19.79	10	62300212	11LKNGW1	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	29.96	10	62300218	176KLHTPF	Pencils purchased on-lin	4212023
5008	AMAZON S 10E071 12:	4/24/2023	47.99	10	62300218	176KLHTPF	Pencils purchased on-lin	4212023
5008	AMAZON S 10E071 12:	4/24/2023	36.44	10	62300223	1Y949XTFF	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	137.98	10	62300217	16M3K9TD	Wobble Chairs purchase on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	8.49	10	62300219	1XKHPWKX	Classroom supplies	4212023
5008	AMAZON S 10E071 12:	4/24/2023	11.99	10	62300219	1XKHPWKX	Classroom supplies	4212023
5008	AMAZON S 10E071 12:	4/24/2023	11.27	10	62300219	1XKHPWKX	Classroom supplies	4212023
5008	AMAZON S 10E071 12:	4/24/2023	7.99	10	62300219	1XKHPWKX	Classroom supplies	4212023
5008	AMAZON S 10E071 12:	4/24/2023	12.99	10	62300219	1XKHPWKX	Classroom supplies	4212023
5008	AMAZON S 10E071 12:	4/24/2023	17.99	10	62300219	1XKHPWKX	Classroom supplies	4212023
5008	AMAZON S 10E071 12:	4/24/2023	8.99	10	62300219	1XKHPWKX	Classroom supplies	4212023
5008	AMAZON S 10E071 12:	4/24/2023	12.99	10	62300219	1XKHPWKX	Classroom supplies	4212023
5008	AMAZON S 10E071 12:	4/24/2023	11.98	10	62300219	1XKHPWKX	Classroom supplies	4212023
5008	AMAZON S 10E071 12:	4/24/2023	15.82	10	62300219	1XKHPWKX	Classroom supplies	4212023
5008	AMAZON S 10E071 12:	4/24/2023	12.99	10	62300219	1XKHPWKX	Classroom supplies	4212023
5008	AMAZON S 10E071 12:	4/24/2023	4.99	10	62300219	1XKHPWKX	Classroom supplies	4212023
5008	AMAZON S 10E071 12:	4/24/2023	7.80	10	62300219	1XKHPWKX	Classroom supplies	4212023
5008	AMAZON S 10E071 12:	4/24/2023	12.00	10	62300220	1VDFFJ1DC	Desktop Paper Holder or on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	24.99	10	62300188	16TK7QJY6	Supplies purchased on-li	4212023

5008	AMAZON S 10E071 12:	4/24/2023	22.59	10	62300188	16TK7QJY6	Supplies purchased on-li	4212023
5008	AMAZON S 10E071 12:	4/24/2023	137.98	10	62300187	16LNX434[	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	56.99	10	62300185	1K3N9LLC6	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	79.00	10	62300185	1K3N9LLC6	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	25.66	10	62300184	1MWQDLJ'	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	11.85	10	62300184	1MWQDLJ'	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	53.88	10	62300180	1TV197JM4	Office Chair purchased on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	7.89	10	62300177	1V9KMMTI	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	14.05	10	62300177	1V9KMMTI	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	49.98	10	62300177	1V9KMMTI	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	19.79	10	62300177	1V9KMMTI	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	5.99	10	62300177	1V9KMMTI	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	22.76	10	62300177	1V9KMMTI	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	4545.60	10	62300178	14C9Y4DY7	Headphones purchased (	4212023
5008	AMAZON S 10E071 12:	4/24/2023	726.50	10	62300178	14C9Y4DY7	Headphones purchased (	4212023
5008	AMAZON S 10E071 12:	4/24/2023	-108.98	10	62300178	14C9Y4DY7	Headphones purchased (	4212023
5008	AMAZON S 10E071 12:	4/24/2023	12.88	10	62300173	1LCY9Q367	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	139.30	10	62300173	1LCY9Q367	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	11.99	10	62300173	1LCY9Q367	Classroom supplies purcl on-line	4212023

5008	AMAZON S 10E071 12:	4/24/2023	13.99	10	62300173	1LCY9Q367	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	6.73	10	62300173	1LCY9Q367	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	19.99	10	62300173	1LCY9Q367	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	6.68	10	62300174	1HVMQ61\	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	13.99	10	62300174	1HVMQ61\	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	9.17	10	62300174	1HVMQ61\	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	25.99	10	62300174	1HVMQ61\	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	28.88	10	62300174	1HVMQ61\	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	42.13	10	62300174	1HVMQ61\	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	15.99	10	62300174	1HVMQ61\	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	6.40	10	62300174	1HVMQ61\	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	24.00	10	62300174	1HVMQ61\	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	6.99	10	62300174	1HVMQ61\	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	18.99	10	62300174	1HVMQ61\	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	75.98	10	62300163	1LCY9Q36:	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	32.29	10	62300163	1LCY9Q36:	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	55.99	10	62300167	1D6KML96	Office chair purchased on-line	4212023

5008	AMAZON S 10E071 12:	4/24/2023	439.00	10	62300211	1VYPNYHM	APE equipment purchase on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	13.99	10	62300209	1PQ4QFT4	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	296.00	10	62300209	1PQ4QFT4	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	9.68	10	62300208	1R6LCUPP	Sensory materials purch on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	27.90	10	62300208	1R6LCUPP	Sensory materials purch on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	30.16	10	62300207	14KRVHTT	Social work supplies purchased on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	14.22	10	62300205	1J3P4YYCC	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	51.54	10	62300205	1J3P4YYCC	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	14.99	10	62300205	1J3P4YYCC	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	33.45	10	62300205	1J3P4YYCC	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	27.99	10	62300205	1J3P4YYCC	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	35.95	10	62300205	1J3P4YYCC	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	16.45	10	62300205	1J3P4YYCC	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	5.99	10	62300205	1J3P4YYCC	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	47.98	10	62300204	14KXD1R9	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	29.99	10	62300204	14KXD1R9	Classroom supplies purcl on-line	4212023
5008	AMAZON S 10E071 12:	4/24/2023	36.80	10	62300204	14KXD1R9	Classroom supplies purcl on-line	4212023

5008	AMAZON S	10E071 12:	4/24/2023	17.59	10	62300204	14KXD1R9I	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	16.00	10	62300204	14KXD1R9I	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	24.49	10	62300204	14KXD1R9I	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	11.99	10	62300204	14KXD1R9I	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	11.99	10	62300204	14KXD1R9I	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	8.69	10	62300203	1L7X6KVRC	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	15.43	10	62300203	1L7X6KVRC	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	42.35	10	62300203	1L7X6KVRC	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	10.49	10	62300203	1L7X6KVRC	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	14.84	10	62300203	1L7X6KVRC	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	5.49	10	62300202	11LKNGW1	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	19.99	10	62300202	11LKNGW1	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	6.73	10	62300201	IL7X6KURC	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	9.37	10	62300201	IL7X6KURC	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	11.99	10	62300201	IL7X6KURC	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	26.82	10	62300200	14KXD1R9I	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	20.99	10	62300200	14KXD1R9I	Classroom supplies purcl on-line	4212023

5008	AMAZON S	10E071 12:	4/24/2023	17.99	10	62300200	14KXD1R9I	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	14.05	10	62300200	14KXD1R9I	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	19.99	10	62300200	14KXD1R9I	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	35.70	10	62300200	14KXD1R9I	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	-1.79	10	62300200	14KXD1R9I	Classroom supplies purcl on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	220.56	10	62300194	16TK7QJY7	Brown Files purchased o	4212023
5008	AMAZON S	10E071 12:	4/24/2023	149.95	10	62300193	1WC3NKJK	Standing Desk purchasec on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	41.99	10	62300221	1V1KDYKY(	Utility Carts purchased on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	41.99	10	62300221	1V1KDYKY(	Utility Carts purchased on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	187.44	10	62300181	1WCVJ7R3	Toner cartridges purchas on-line	4212023
5008	AMAZON S	10E071 12:	4/24/2023	-9.37	10	62300181	1WCVJ7R3	Toner cartridges purchas on-line	4212023
5008	AMAZON S	10E071 37(	4/24/2023	18.99	10	62300210	1FM694G6	Speech supplies purchas on-line	4212023
5008	AMAZON S	10E071 37(	4/24/2023	15.99	10	62300210	1FM694G6	Speech supplies purchas on-line	4212023
5008	AMAZON S	10E071 37(	4/24/2023	21.59	10	62300210	1FM694G6	Speech supplies purchas on-line	4212023
5008	AMAZON S	10E071 37(	4/24/2023	25.46	10	62300210	1FM694G6	Speech supplies purchas on-line	4212023
5008	AMAZON S	10E071 37(	4/24/2023	9.99	10	62300210	1FM694G6	Speech supplies purchas on-line	4212023
5008	AMAZON S	10E071 37(	4/24/2023	11.59	10	62300210	1FM694G6	Speech supplies purchas on-line	4212023
5008	AMAZON S	10E071 37(	4/24/2023	29.95	10	62300210	1FM694G6	Speech supplies purchas	4212023

							on-line	
5008	AMAZON S	10E071 37(	4/24/2023	-4.12	10	62300210	1FM694G6	Speech supplies purchas	4212023
								on-line	
5008	AMAZON S	10E075 37(	4/24/2023	19.78	10	82300057	1PC6K9LH(	SUPPLIES	4212023
5008	AMAZON S	10E078 12:	4/24/2023	98.99	10	62300222	1939YN9H(	Classroom supplies purcl	4212023
								on-line	
5008	AMAZON S	10E078 12:	4/24/2023	16.99	10	62300222	1939YN9H(	Classroom supplies purcl	4212023
								on-line	
5008	AMAZON S	10E078 12:	4/24/2023	15.88	10	62300169	1DFDMXR3	Supplies purchased on-li	4212023
5008	AMAZON S	10E078 12:	4/24/2023	13.92	10	62300169	1DFDMXR3	Supplies purchased on-li	4212023
5008	AMAZON S	10E078 12:	4/24/2023	13.73	10	62300169	1DFDMXR3	Supplies purchased on-li	4212023
5008	AMAZON S	10E084 12:	4/24/2023	19.99	10	62300170	1DNWR6JN	Classroom supplies purcl	4212023
								on-line	
5008	AMAZON S	10E084 12:	4/24/2023	25.47	10	62300170	1DNWR6JN	Classroom supplies purcl	4212023
								on-line	
5008	AMAZON S	10E084 12:	4/24/2023	11.98	10	62300170	1DNWR6JN	Classroom supplies purcl	4212023
								on-line	
5017	AMAZON.C	10E001 23:	4/24/2023	88.86	10	2.42E+08	1YDNG3TF	Award Plaques for Retire	4212023
5017	AMAZON.C	10E002 25:	4/24/2023	170.69	10	22300014	16M3K9TD	TN730- Brother Genuine	4212023
								Toner Cartridge 4-pack,	
								replacement black toner	
5017	AMAZON.C	10E002 26(	4/24/2023	39.12	10	2.72E+08	163LJGMK(	CreativePF [8.5x10.87-1:	4212023
								Magazine Frame	
5017	AMAZON.C	10E003 24:	4/24/2023	53.99	10	2.02E+08	1L7X6VRD1	storage for school items	4212023
5017	AMAZON.C	10E003 24:	4/24/2023	27.98	10	2.02E+08	1R6LCVPP(	This order is for recess	4212023
								supplies and activities for	
								the whole school.	
5017	AMAZON.C	10E003 24:	4/24/2023	17.98	10	2.02E+08	1R6LCVPP(	This order is for recess	4212023
								supplies and activities for	
								the whole school.	
5017	AMAZON.C	10E003 24:	4/24/2023	11.99	10	2.02E+08	1R6LCVPP(	This order is for recess	4212023
								supplies and activities for	
								the whole school.	
5017	AMAZON.C	10E003 24:	4/24/2023	44.97	10	2.02E+08	1R6LCVPP(	This order is for recess	4212023

							supplies and activities for the whole school.	
5017	AMAZON.C	10E003 24:	4/24/2023	-0.36	10	2.02E+08	1R6LCVPPC	This order is for recess supplies and activities for the whole school. 4212023
5017	AMAZON.C	10E003 24:	4/24/2023	76.13	10	2.02E+08	1PK6KPRPI	Student attendance ince 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	153.98	10	1.52E+08	1HH9NVFG	laminating/envelopes fo teachers 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	15.99	10	1.52E+08	1HH9NVFG	laminating/envelopes fo teachers 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	81.68	10	1.52E+08	136NQMYF	laminating/envelopes fo teachers 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	-18.98	10	1.92E+08	1XNRP7NC	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	-76.99	10	1.52E+08	1YYRXRC6(	RETURN LAMINATING FI 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	-76.99	10	1.52E+08	1J3P4YYCG	REUTRN LAMINATING FI 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	11.79	10	1.92E+08	1VXTFJTKG	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	10.99	10	1.92E+08	1VXTFJTKG	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	11.28	10	1.92E+08	1VXTFJTKG	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	16.00	10	1.92E+08	1VXTFJTKG	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	24.89	10	1.92E+08	1VXTFJTKG	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	4.49	10	1.92E+08	1VXTFJTKG	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	22.99	10	1.92E+08	1VXTFJTKG	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	0.10	10	1.92E+08	1VXTFJTKG	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	28.75	10	1.92E+08	1XNRP7NC	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	17.30	10	1.92E+08	1XNRP7NC	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	13.72	10	1.92E+08	1XNRP7NC	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	119.95	10	1.92E+08	1XNRP7NC	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	26.20	10	1.92E+08	1XNRP7NC	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	18.87	10	1.92E+08	1XNRP7NC	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	304.86	10	1.92E+08	1XNRP7NC	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	18.89	10	1.92E+08	1XNRP7NC	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	14.79	10	1.92E+08	1XNRP7NC	SCHOOL SUPPLIES 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	30.96	10	2.22E+08	1Y7PVLRRF	Teacher's' supplies 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	41.64	10	2.22E+08	1Y7PVLRRF	Teacher's' supplies 4212023

5017	AMAZON.C	10E004 11:	4/24/2023	11.92	10	2.22E+08	1Y7PVLRRF	Teacher's' supplies 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	17.18	10	2.22E+08	1Y7PVLRRF	Teacher's' supplies 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	12.99	10	2.22E+08	1Y7PVLRRF	Teacher's' supplies 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	13.99	10	2.22E+08	1Y7PVLRRF	Teacher's' supplies 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	-9.00	10	2.22E+08	1Y7PVLRRF	Teacher's' supplies 4212023
5017	AMAZON.C	10E004 11:	4/24/2023	89.99	10	1E+09	1J3P4YYCD	WEBSTER SCHOOL WATE 4212023 ITEM REPLACEMENTS - JENNY SPURGEON
5017	AMAZON.C	10E004 11:	4/24/2023	23.88	10	1E+09	1J3P4YYCD	WEBSTER SCHOOL WATE 4212023 ITEM REPLACEMENTS - JENNY SPURGEON
5017	AMAZON.C	10E004 11:	4/24/2023	31.99	10	1E+09	1J3P4YYCD	WEBSTER SCHOOL WATE 4212023 ITEM REPLACEMENTS - JENNY SPURGEON
5017	AMAZON.C	10E004 11:	4/24/2023	59.00	10	1E+09	1J3P4YYCD	WEBSTER SCHOOL WATE 4212023 ITEM REPLACEMENTS - JENNY SPURGEON
5017	AMAZON.C	10E004 11:	4/24/2023	84.00	10	1E+09	1J3P4YYCD	WEBSTER SCHOOL WATE 4212023 ITEM REPLACEMENTS - JENNY SPURGEON
5017	AMAZON.C	10E004 11:	4/24/2023	118.99	10	1E+09	1J3P4YYCD	WEBSTER SCHOOL WATE 4212023 ITEM REPLACEMENTS - JENNY SPURGEON
5017	AMAZON.C	10E004 11:	4/24/2023	42.90	10	1E+09	1J3P4YYCD	WEBSTER SCHOOL WATE 4212023 ITEM REPLACEMENTS - JENNY SPURGEON
5017	AMAZON.C	10E004 11:	4/24/2023	36.86	10	1E+09	1J3P4YYCD	WEBSTER SCHOOL WATE 4212023 ITEM REPLACEMENTS - JENNY SPURGEON
5017	AMAZON.C	10E004 11:	4/24/2023	25.74	10	1E+09	1J3P4YYCD	WEBSTER SCHOOL WATE 4212023 ITEM REPLACEMENTS - JENNY SPURGEON
5017	AMAZON.C	10E004 11:	4/24/2023	16.72	10	1E+09	1J3P4YYCD	WEBSTER SCHOOL WATE 4212023 ITEM REPLACEMENTS - JENNY

								SPURGEON	
5017	AMAZON.C	10E004 11:	4/24/2023	13.99	10	1E+09	1J3P4YYCD	WEBSTER SCHOOL WATE	4212023
								ITEM REPLACEMENTS - JENNY SPURGEON	
5017	AMAZON.C	10E004 11:	4/24/2023	30.85	10	1E+09	1J3P4YYCD	WEBSTER SCHOOL WATE	4212023
								ITEM REPLACEMENTS - JENNY SPURGEON	
5017	AMAZON.C	10E004 11:	4/24/2023	49.98	10	1E+09	1J3P4YYCD	WEBSTER SCHOOL WATE	4212023
								ITEM REPLACEMENTS - JENNY SPURGEON	
5017	AMAZON.C	10E006 12!	4/24/2023	189.80	10	92300041	1VXTFJTKC	Amazon-Ailihen C8 Wire Headphones with Microphone and Volume Control Folding Lightweight Headset	4212023
5017	AMAZON.C	10E006 12!	4/24/2023	189.80	10	92300041	1VXTFJTKC	Amazon-Ailihen C8 Wire Headphones with Microphone and Volume Control Folding Lightweight Headset	4212023
5017	AMAZON.C	10E006 23:	4/24/2023	29.98	10	92300045	1TR63P9KI	Calendar Pencil sharpen Crayons	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	1065.00	10	92300058	IVDFFJ1DF!	Magtimes Magnetic Lett Numbers	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	808.02	10	92300045	1TR63P9KI	Calendar Pencil sharpen Crayons	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	90.12	10	92300045	1TR63P9KI	Calendar Pencil sharpen Crayons	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	209.51	10	92300044	1XGKJCMR	Playdough Scissors Penci Grips Crayons Dry erasers Dry eraser markers-Black Glue sticks Pencil Sharpeners Bags	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	376.87	10	92300044	1XGKJCMR	Playdough Scissors Penci Grips Crayons Dry erasers Dry eraser markers-Black Glue sticks Pencil Sharpeners Bags	4212023

5017	AMAZON.C	10E006 33(	4/24/2023	44.89	10	92300044	1XGKJCMR	Playdough Scissors Penci Grips Crayons Dry erasers Dry eraser markers-Black Glue sticks Pencil Sharpeners Bags	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	129.80	10	92300044	1XGKJCMR	Playdough Scissors Penci Grips Crayons Dry erasers Dry eraser markers-Black Glue sticks Pencil Sharpeners Bags	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	299.80	10	92300044	1XGKJCMR	Playdough Scissors Penci Grips Crayons Dry erasers Dry eraser markers-Black Glue sticks Pencil Sharpeners Bags	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	17.59	10	92300044	1XGKJCMR	Playdough Scissors Penci Grips Crayons Dry erasers Dry eraser markers-Black Glue sticks Pencil Sharpeners Bags	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	118.77	10	92300044	1XGKJCMR	Playdough Scissors Penci Grips Crayons Dry erasers Dry eraser markers-Black Glue sticks Pencil Sharpeners Bags	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	125.00	10	92300044	1XGKJCMR	Playdough Scissors Penci Grips Crayons Dry erasers Dry eraser markers-Black Glue sticks Pencil Sharpeners Bags	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	69.98	10	92300046	19XKQQGV	Scissors Pink Erasers #2 Pencils	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	159.95	10	92300046	19XKQQGV	Scissors Pink Erasers #2 Pencils	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	87.08	10	92300046	19XKQQGV	Scissors Pink Erasers #2 Pencils	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	1075.65	10	92300055	1YDNG93T	Magtimes Magnetic Lett Numners	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	1065.00	10	92300056	1L7X6KVR(	Magtimes Magnetic Lett numbers	4212023

5017	AMAZON.C	10E006 33(	4/24/2023	1065.00	10	92300057	1VDFFJ1DF	Magtimes Magnetic Lett Numbers	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	494.10	10	92300059	1R6LCVPPI	Magtimes Magnetic Nun Letters	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	688.41	10	92300060	1KFWGG6\	Bazic Manuscript Writing	4212023
5017	AMAZON.C	10E006 33(	4/24/2023	-34.42	10	92300060	1KFWGG6\	Bazic Manuscript Writing	4212023
5017	AMAZON.C	10E009 11:	4/24/2023	9.99	10	1.02E+08	1YDNG93T	various supplies for the a department	4212023
5017	AMAZON.C	10E009 11:	4/24/2023	5.99	10	1.02E+08	1YDNG93T	various supplies for the a department	4212023
5017	AMAZON.C	10E016 21:	4/24/2023	21.50	10	1.02E+08	1Y44XRC6(	bilingual dictionary	4212023
5017	AMAZON.C	10E016 21:	4/24/2023	3.99	10	1.02E+08	1Y44XRC6(	bilingual dictionary	4212023
5017	AMAZON.C	10E016 21:	4/24/2023	249.89	10	1.02E+08	1FT4LTWYI	Chairs for the counseling department	4212023
5017	AMAZON.C	10E016 21:	4/24/2023	537.56	10	1.02E+08	1FT4LTWYI	Chairs for the counseling department	4212023
5017	AMAZON.C	10E018 11:	4/24/2023	44.95	10	1.02E+08	1PC6K9LHI	Various supplies for the Science department	4212023
5017	AMAZON.C	10E018 11:	4/24/2023	35.96	10	1.02E+08	1PC6K9LHI	Various supplies for the Science department	4212023
5017	AMAZON.C	10E018 11:	4/24/2023	17.98	10	1.02E+08	1PC6K9LHI	Various supplies for the Science department	4212023
5017	AMAZON.C	10E018 11:	4/24/2023	7.99	10	1.02E+08	1PC6K9LHI	Various supplies for the Science department	4212023
5017	AMAZON.C	10E018 11:	4/24/2023	29.70	10	1.02E+08	1PC6K9LHI	Various supplies for the Science department	4212023
5017	AMAZON.C	10E018 11:	4/24/2023	28.99	10	1.02E+08	1PC6K9LHI	Various supplies for the Science department	4212023
5017	AMAZON.C	10E018 11:	4/24/2023	19.19	10	1.02E+08	1PC6K9LHI	Various supplies for the Science department	4212023
5017	AMAZON.C	10E018 11:	4/24/2023	19.99	10	1.02E+08	1PC6K9LHI	Various supplies for the Science department	4212023
5017	AMAZON.C	10E018 11:	4/24/2023	17.09	10	1.02E+08	1PC6K9LHI	Various supplies for the Science department	4212023

5017	AMAZON.C	10E018 11:	4/24/2023	19.98	10	1.02E+08	1PC6K9LHI	Various supplies for the Science department	4212023
5017	AMAZON.C	10E018 11:	4/24/2023	67.32	10	1.02E+08	1PC6K9LHI	Various supplies for the Science department	4212023
5017	AMAZON.C	10E018 11:	4/24/2023	9.47	10	1.02E+08	1PC6K9LHI	Various supplies for the Science department	4212023
5017	AMAZON.C	10E020 12:	4/24/2023	51.99	10	62300119	14PMWYK.	Baby gate purchased on-	4212023
5017	AMAZON.C	10E020 12:	4/24/2023	51.99	10	62300119	1RPMWYK.	Baby gate purchased on-	4212023
5017	AMAZON.C	10E020 12:	4/24/2023	17.55	10	62300094	1VL4KHJCK	Classroom supplies purcl on-line	4212023
5017	AMAZON.C	10E020 12:	4/24/2023	17.78	10	62300094	1VL4KHJCK	Classroom supplies purcl on-line	4212023
5017	AMAZON.C	10E020 12:	4/24/2023	22.99	10	62300094	1VL4KHJCK	Classroom supplies purcl on-line	4212023
5017	AMAZON.C	10E022 11:	4/24/2023	15.99	10	1.02E+08	1QHYFHP1	Various products for ma department	4212023
5017	AMAZON.C	10E022 11:	4/24/2023	21.98	10	1.02E+08	147PVLRR(	Various supplies for the department	4212023
5017	AMAZON.C	10E022 11:	4/24/2023	39.30	10	1.02E+08	147PVLRR(	Various supplies for the department	4212023
5017	AMAZON.C	10E022 11:	4/24/2023	26.98	10	1.02E+08	147PVLRR(	Various supplies for the department	4212023
5017	AMAZON.C	10E022 11:	4/24/2023	4.99	10	1.02E+08	147PVLRR(	Various supplies for the department	4212023
5017	AMAZON.C	10E022 11:	4/24/2023	21.77	10	1.02E+08	147PVLRR(	Various supplies for the department	4212023
5017	AMAZON.C	10E026 11:	4/24/2023	20.00	10	2.32E+08	1PK6KPRPI	Amazon (1) Crayola wasl paint (1) Adhesive Square Label Pockets Holder Heavy Duty Set of 30 (1)Meetory 36 pieces clear name plate pocket Self-Adhesive Desk name tag (1) 77 pcs Play Dough Tools kit for Kids	4212023

								Modeling Compound Accessories (1) Georgia Pacific Professional 48580CT Premium Facial per Box (case of 30 boxes) (1) Dixie Cold Cups, 5oz., Floral Design (Color and design may vary) Sold As 450 Count
5017	AMAZON.C	10E026 11:	4/24/2023	23.99	10	2.32E+08	1FDGW3G\	Amazon (1) Crayola wasl paint (1) Adhesive Square Label Pockets Holder Heavy Duty Set of 30 (1)Meetory 36 pieces clear name plate pocket Self-Adhesive Desk name tag (1) 77 pcs Play Dough Tools kit for Kids Modeling Compound Accessories (1) Georgia Pacific Professional 48580CT Premium Facial per Box (case of 30 boxes) (1) Dixie Cold Cups, 5oz., Floral Design (Color and design may vary) Sold As 450 Count 4212023
5017	AMAZON.C	10E026 23:	4/24/2023	21.98	10	2.32E+08	1W379PQT	Amazon (2) Planner 202 - Academic Planner 2023-2024 from Jul.2023 - Jun.2024, 2023-2024 Planner Weekly & Monthly with Tabs, 8" x 10", Flexible Cover, Thick Paper, Twin-Wire Binding, Perfect Daily Organizer - BlackPlanner 2023-2024 - Academic Planner 2023-2024 4212023

								from Jul.2023 - Jun.2024, 2023-2024 Planner Weekly & Monthly with Tabs, 8" x 10", Flexible Cover, Thick Paper, Twin-Wire Bi... https://www.amazon.com/Planner-2022-2023-Academic-Twin-Wire-Contacts/dp/B09P2XDSXD/ref=sr_1_78?crid=ZBJWJFRZ4UJ1&keywords=Planners&qid=1678904563&sprefix=planners%2Caps%2C99&sr=8-78 Please Deliver to Pre K Department	
5017	AMAZON.C	10E028 22:	4/24/2023	1363.15	10	1.12E+08	1XGKJCMR	Assorted Books -- Do no exceed $2,648.00	4212023
5017	AMAZON.C	10E028 22:	4/24/2023	20.00	10	1.12E+08	1XGKJCMR	Assorted Books -- Do no exceed $2,648.00	4212023
5017	AMAZON.C	10E075 37(	4/24/2023	-19.66	10	82300057	1HKXLXWK	RETURN FIRST YEAR	4212023
5017	AMAZON.C	10E082 30(	4/24/2023	76.47	10	2.32E+08	19XKQQGV	AMAZON (3)Lekebaby c 1500 pieces building bricks kit Basic Brick Set Please Deliver to Pre K Office	4212023
5017	AMAZON.C	10E082 30(	4/24/2023	-3.82	10	2.32E+08	19XKQQGV	AMAZON (3)Lekebaby c 1500 pieces building bricks kit Basic Brick Set Please Deliver to Pre K Office	4212023
5017	AMAZON.C	10E082 30(	4/24/2023	75.96	10	2.32E+08	1J3P4YYCF	Amazon Two Pocket Por Folders, 50-Pack, RED, Letter Size Paper Folders, by Better Office Products, 50 Pieces, Red Please Deliver to Pre K Department	4212023
5017	AMAZON.C	10E082 30(	4/24/2023	-0.76	10	2.32E+08	1J3P4YYCF	Amazon Two Pocket Por Folders, 50-Pack, RED, Letter	4212023

								Size Paper Folders, by Better Office Products, 50 Pieces, Red Please Deliver to Pre K Department	
5017	AMAZON.C	10E087 11:	4/24/2023	19.99	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E087 11:	4/24/2023	7.95	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E087 11:	4/24/2023	34.40	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E087 11:	4/24/2023	19.99	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E087 11:	4/24/2023	8.01	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E087 11:	4/24/2023	27.98	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E087 11:	4/24/2023	47.08	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E087 11:	4/24/2023	17.99	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner	4212023

								Families; Paid for by after school grant.	
5017	AMAZON.C	10E087 11:	4/24/2023	16.99	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E087 11:	4/24/2023	14.80	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E087 11:	4/24/2023	87.98	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E087 11:	4/24/2023	9.99	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E087 11:	4/24/2023	38.99	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E087 11:	4/24/2023	25.49	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E087 11:	4/24/2023	47.99	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E087 11:	4/24/2023	33.99	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023

5017	AMAZON.C	10E087 11:	4/24/2023	18.99	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E087 11:	4/24/2023	7.99	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E087 11:	4/24/2023	-30.46	10	1.62E+08	1J1G1PDJD	Cinco De Mayo Celebrati Caseyville & Kreitner Families; Paid for by after school grant.	4212023
5017	AMAZON.C	10E093 26(	4/24/2023	175.00	10	1.42E+08	1FWTW4W	Wireless headsets - CHS auditorium	4212023
5017	AMAZON.C	20E008 25-	4/24/2023	8.98	20	1.02E+08	1QHYFHP1	Art Materials to freshen "Kahok" sign at the football stadium	4212023
5017	AMAZON.C	20E008 25-	4/24/2023	19.95	20	1.02E+08	1QHYFHP1	Art Materials to freshen "Kahok" sign at the football stadium	4212023
5017	AMAZON.C	20E008 25-	4/24/2023	-89.60	20	72300016	IDPHCVCC(	QUARTER DOME MIRRO	4212023
5017	AMAZON.C	80E001 23:	4/24/2023	287.40	80	1.42E+08	1VQXXYCC	Android phones for Ope	4212023
5017	AMAZON.C	80E001 23:	4/24/2023	199.95	80	1.42E+08	1XKHPWK)	Android phones for Ope (order 2)	4212023
5017	AMAZON.C	80E001 23(	4/24/2023	117.48	80	1.42E+08	16M3K9TD	OpenGate accessories	4212023
5017	AMAZON.C	80E001 23(	4/24/2023	29.99	80	1.42E+08	16M3K9TD	OpenGate accessories	4212023
5017	AMAZON.C	80E001 23(	4/24/2023	287.76	80	1.42E+08	16M3K9TD	OpenGate accessories	4212023
5017	AMAZON.C	80E001 23(	4/24/2023	19.99	80	1.42E+08	16M3K9TD	OpenGate accessories	4212023
5017	AMAZON.C	80E001 23(	4/24/2023	3.36	80	1.42E+08	16M3K9TD	OpenGate accessories	4212023
5018	MOW PRIN	10E002 26(	4/24/2023	362.24	10	0	88496	3 PART BANK DEPOSITS I	4212023
5019	MISS VIC (I	10L000 45:	4/25/2023	10560.00	10	0	11.30.22 RI	Nov Retiree insurance	9200
5020	ADVANCE /	20E008 25-	4/26/2023	324.26	20	0	5.83E+17	MAINT SUPPLIES	4252023
5020	ADVANCE /	20E008 25-	4/26/2023	25.48	20	0	5.83E+17	MAINT SUPPLIES	4252023
5020	ADVANCE /	20E008 25-	4/26/2023	79.35	20	0	5.83E+17	MAINT SUPPLIES	4252023

5021	ALLEY, DAV	10E071 21:	4/26/2023	980.00	10	0	8	ESSR III PURCHASED SER'	4252023
5022	ALTON MIL	10E047 15(	4/26/2023	175.00	10	0	23	INV TRA CMS MIXED ATHLETIC E FEES TRACK	4252023
5023	BMO HARR	10A001 17	4/26/2023	71.98	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E001 22:	4/26/2023	69.99	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E001 23:	4/26/2023	16.99	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E001 23:	4/26/2023	16.99	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E002 25:	4/26/2023	26.70	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E002 25:	4/26/2023	8.61	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E002 25:	4/26/2023	17.22	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E002 25:	4/26/2023	8.61	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E003 24:	4/26/2023	149.95	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E009 11:	4/26/2023	512.41	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E009 11:	4/26/2023	186.90	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E015 17(	4/26/2023	670.80	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E020 12:	4/26/2023	105.00	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E020 22:	4/26/2023	575.00	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E024 25(	4/26/2023	508.15	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E028 22:	4/26/2023	2673.40	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E045 15(	4/26/2023	140.00	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E048 11:	4/26/2023	63.06	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E048 11:	4/26/2023	50.00	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E048 11:	4/26/2023	152.73	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E069 12!	4/26/2023	677.00	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E071 37(	4/26/2023	35.00	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E093 26(	4/26/2023	105.99	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E093 26(	4/26/2023	20.95	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E093 26(	4/26/2023	6.00	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E093 26(	4/26/2023	922.09	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E093 26(	4/26/2023	21.44	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E093 26(	4/26/2023	22.99	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E093 26(	4/26/2023	37.90	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E093 26(	4/26/2023	156.06	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E093 26(	4/26/2023	161.85	10	0	52364000C	DISTRICT CHARGE CARD	4252023

5023	BMO HARR	10E093 26(	4/26/2023	35.99	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E093 26(	4/26/2023	297.47	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	10E095 14(	4/26/2023	19.00	10	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	20E008 25-	4/26/2023	88.66	20	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	20E008 25-	4/26/2023	250.00	20	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	20E008 25-	4/26/2023	70.10	20	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	20E008 25-	4/26/2023	894.48	20	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	20E070 25-	4/26/2023	202.00	20	0	52364000C	DISTRICT CHARGE CARD	4252023
5023	BMO HARR	40E002 25!	4/26/2023	60.36	40	0	52364000C	DISTRICT CHARGE CARD	4252023
5024	BMO HARR	10E086 11:	4/26/2023	500.00	10	0	5.24E+19	ELEMENTARY CHARGE C.	4252023
5025	CAPITAL OI	20E008 25-	4/26/2023	159.99	20	0	4.92E+09	AIR HOSE REEL W LEAD	4252023
5026	CITY OF CO	20E007 25-	4/26/2023	1243.04	20	0	4.87E+17	RENFRO WATER/SEWER	4252023
5026	CITY OF CO	20E007 25-	4/26/2023	730.47	20	0	4.89E+17	DIS WATER/SEWER	4252023
5027	ESPINOSA,	10E087 11:	4/26/2023	3677.94	10	0	STMT 0421	CINCO DE MAYO FOOD	4252023
5028	GATEWAY (	10E001 23:	4/26/2023	2000.00	10	0	2402008	2024 HALL OF FAME CER AND BANQUET DEPOSIT	4252023
5029	GRANITE C	10E047 15(	4/26/2023	150.00	10	0	B&G MADI:	BOYS AND GIRLS MADIS(LARGE SCHOOL CHAMPIONSHIP TRACK	4252023
5030	GRIFFIN RH	10E020 12:	4/26/2023	2437.50	10	0	4212023	IDEA PURCHASED SERV	4252023
5031	HICKAM, B	10E020 21:	4/26/2023	1260.00	10	0	17	IDEA PURCHASED SERVI(	4252023
5032	HIGHLAND	10E045 15(	4/26/2023	200.00	10	0	BOYS FR/S(	CHS BOYS ENTRY FEES FI TRACK	4252023
5033	THE HOME	10A001 17	4/26/2023	887.71	10	0	6.04E+19	AVC HOUSE HOWARD ST	4252023
5034	INSTITUTE	10E006 22:	4/26/2023	1500.00	10	0	KEENE	VIRTUAL TRAINING	4252023
5035	LINNEMAN	10E020 21:	4/26/2023	1050.00	10	0	2223-18	IDEA PURCHASED SERVI(	4252023
5036	MASCOUT/	10E047 15(	4/26/2023	200.00	10	0	SIJHSSA RE	CMS MIXED ENTRY FEES	4252023
5037	REPUBLIC S	20E007 25-	4/26/2023	5972.19	20	0	3.5E+11	DISTRICT TRASH SERVICE	4252023
5038	SOLIS MEZ/	10E087 11:	4/26/2023	987.50	10	0	471	CINCO DE MAYO FOOD	4252023
5039	SOLIS MEZ/	10E087 11:	4/26/2023	997.50	10	0	0471A	CINCO DE MAYO FOOD	4252023
5040	WEX BANK	40E002 25!	4/26/2023	522.78	40	0	4.55E+16	DISTRICT GAS CHARGES	4252023
5041	THE KEYBO	10E072 11:	4/26/2023	224.00	10	52300014	STMT0417:	PERKINS J ARNOLD BUSI	4252023
5042	AEP ENERG	20E007 25-	4/28/2023	23836.63	20	0	3.01E+17	ELECTRICITY CHS	4262023
5042	AEP ENERG	20E007 25-	4/28/2023	837.89	20	0	3.01E+17	ELECTRICITY HH	4262023

5042	AEP ENERG	20E007 25	4/28/2023	38.15	20	0	3.01E+17	ELECTRICITY KREITNER CROSSWALK	4262023
5042	AEP ENERG	20E007 25	4/28/2023	49.40	20	0	3.01E+17	ELECTRICITY KREITNER CROSSWALK	4262023
5042	AEP ENERG	20E007 25	4/28/2023	6177.13	20	0	3.01E+17	ELECTRICITY DIS	4262023
5043	AMEREN IL	20E007 25	4/28/2023	251.57	20	0	6.62E+17	NATURAL GAS ADMIN	4262023
5043	AMEREN IL	20E007 25	4/28/2023	53.88	20	0	3.86E+17	NATURAL GAS WAREHO	4262023
5043	AMEREN IL	20E007 25	4/28/2023	124.51	20	0	6.18E+17	NATURAL GAS ANNEX	4262023
5043	AMEREN IL	20E007 25	4/28/2023	525.55	20	0	4.87E+17	NATURAL GAS CASEYVILI	4262023
5043	AMEREN IL	20E007 25	4/28/2023	3140.64	20	0	6.86E+17	NATURAL GAS CHS	4262023
5043	AMEREN IL	20E007 25	4/28/2023	255.82	20	0	8.81E+17	NATURAL GAS JEFFERSO	4262023
5043	AMEREN IL	20E007 25	4/28/2023	424.82	20	0	2.76E+17	NATURAL GAS KREITNER	4262023
5043	AMEREN IL	20E007 25	4/28/2023	504.09	20	0	4.84E+16	NATURAL GAS MARYVILI	4262023
5043	AMEREN IL	20E007 25	4/28/2023	1075.73	20	0	6.83E+17	NATURAL GAS CMS	4262023
5043	AMEREN IL	20E007 25	4/28/2023	502.52	20	0	4.11E+17	NATURAL GAS RENFRO	4262023
5043	AMEREN IL	20E007 25	4/28/2023	235.26	20	0	5.25E+17	NATURAL GAS SUMMIT	4262023
5043	AMEREN IL	20E007 25	4/28/2023	273.63	20	0	9.57E+17	NATURAL GAS TWIN ECH	4262023
5043	AMEREN IL	20E007 25	4/28/2023	1466.02	20	0	2.48E+17	NATURAL GAS WEBSTER	4262023
5043	AMEREN IL	20E007 25	4/28/2023	1131.24	20	0	7.94E+17	NATURAL GAS DIS	4262023
5043	AMEREN IL	20E007 25	4/28/2023	61.75	20	0	5.47E+18	MARYVILLE OPTIONAL LI	4262023
5043	AMEREN IL	20E007 25	4/28/2023	30.00	20	0	794422561	ELECTRICITY DIS	4262023
5044	AT&T	20E007 25	4/28/2023	55.82	20	0	6.18E+11	DISTRICT TELEPHONE CH	4262023
5044	AT&T	20E007 25	4/28/2023	6.84	20	0	6.18E+10	DISTRICT TELEPHONE	4262023
5044	AT&T	20E007 25	4/28/2023	78.35	20	0	6.18E+11	DISTRICT TELEPHONE	4262023
5045	AT&T 1	20E007 25	4/28/2023	378.69	20	0	8.73E+09	DISTRICT TELEPHONE	4262023
5045	AT&T 1	20E007 25	4/28/2023	168.77	20	0	4.5E+09	DISTRICT TELEPHONE	4262023
5046	CITY OF CO	20E007 25	4/28/2023	303.32	20	0	7.37E+17	WATER/SEWER KREITNE	4262023
5046	CITY OF CO	20E007 25	4/28/2023	2006.79	20	0	7.37E+17	WATER/SEWER KREITNE	4262023
5047	COLLINSVIL	10R001 18	4/28/2023	340.00	10	0	CHS STUDE	CHS STUDENT COUNCIL I CREDIT CARD PAYMENTS	4262023
5047	COLLINSVIL	10R001 18	5/2/2023	-340.00	10	0	CHS STUDE	CHS STUDENT COUNCIL I CREDIT CARD PAYMENTS	5022023
5048	CONSTELLA	20E007 25	4/28/2023	9.08	20	0	3712265	DISTRICT GAS SUPPLY CH	4262023
5048	CONSTELLA	20E007 25	4/28/2023	166.80	20	0	3712265	DISTRICT GAS SUPPLY CH	4262023

5048	CONSTELLA	20E007 25	4/28/2023	471.68	20	0	3712265	DISTRICT GAS SUPPLY CH	4262023
5048	CONSTELLA	20E007 25	4/28/2023	1083.19	20	0	3712265	DISTRICT GAS SUPPLY CH	4262023
5048	CONSTELLA	20E007 25	4/28/2023	5184.79	20	0	3712265	DISTRICT GAS SUPPLY CH	4262023
5048	CONSTELLA	20E007 25	4/28/2023	646.07	20	0	3712265	DISTRICT GAS SUPPLY CH	4262023
5048	CONSTELLA	20E007 25	4/28/2023	393.53	20	0	3712265	DISTRICT GAS SUPPLY CH	4262023
5048	CONSTELLA	20E007 25	4/28/2023	878.49	20	0	3712265	DISTRICT GAS SUPPLY CH	4262023
5048	CONSTELLA	20E007 25	4/28/2023	1075.61	20	0	3712265	DISTRICT GAS SUPPLY CH	4262023
5048	CONSTELLA	20E007 25	4/28/2023	1896.91	20	0	3712265	DISTRICT GAS SUPPLY CH	4262023
5048	CONSTELLA	20E007 25	4/28/2023	1073.46	20	0	3712265	DISTRICT GAS SUPPLY CH	4262023
5048	CONSTELLA	20E007 25	4/28/2023	437.98	20	0	3712265	DISTRICT GAS SUPPLY CH	4262023
5048	CONSTELLA	20E007 25	4/28/2023	523.35	20	0	3712265	DISTRICT GAS SUPPLY CH	4262023
5048	CONSTELLA	20E007 25	4/28/2023	2347.52	20	0	3712265	DISTRICT GAS SUPPLY CH	4262023
5048	CONSTELLA	20E007 25	4/28/2023	2066.34	20	0	3712265	DISTRICT GAS SUPPLY CH	4262023
5049	DELTA DEN	10L000 45	4/28/2023	36111.58	10	0	1671764	DISTRICT DENTAL INSUR.	4262023
5050	HERNDON,	10R024 16	4/28/2023	14.45	10	0	CAFE REFU	REFUND CAFE FOR DANI	4262023
5051	JOHN DEER	20E008 25	4/28/2023	229.97	20	0	11113-147	DISTRICT MAINT REPAIR: CARD RURAL KING	4262023
5051	JOHN DEER	20E008 25	4/28/2023	14.28	20	0	11113-147	DISTRICT MAINT REPAIR: CARD RURAL KING	4262023
5051	JOHN DEER	20E008 25	4/28/2023	79.90	20	0	11113-147	DISTRICT MAINT REPAIR: CARD RURAL KING	4262023
5051	JOHN DEER	20E008 25	4/28/2023	4.55	20	0	11113-147	DISTRICT MAINT REPAIR: CARD RURAL KING	4262023
5051	JOHN DEER	20E008 25	4/28/2023	17.94	20	0	11113-147	DISTRICT MAINT REPAIR: CARD RURAL KING	4262023
5052	MASCOUT/	10E046 15	4/28/2023	225.00	10	0	TRACK GIRI	GIRLS TRACK ENTRY FEE SCHNEIDER INVITATIONAL	4262023
5053	MISSVIC	10L000 45	4/28/2023	9030.00	10	0	709076	RETIREES CHECK HEALTH PREMIUMS	4262023
5054	CAPITAL OI	10E001 22	5/2/2023	22.02	10	0	1.65E+09	DISTRICT WALMART CHA	5022023
5054	CAPITAL OI	10E003 24	5/2/2023	47.40	10	0	1.65E+09	DISTRICT WALMART CHA	5022023
5054	CAPITAL OI	10E003 24	5/2/2023	20.93	10	0	1.65E+09	DISTRICT WALMART CHA	5022023
5054	CAPITAL OI	10E003 24	5/2/2023	315.42	10	0	1.65E+09	DISTRICT WALMART CHA	5022023
5054	CAPITAL OI	10E016 21	5/2/2023	213.72	10	0	1.65E+09	DISTRICT WALMART CHA	5022023

5054	CAPITAL OI	10E016 21:	5/2/2023	100.50	10	0	1.65E+09	DISTRICT WALMART CHA	5022023
5054	CAPITAL OI	10E016 21:	5/2/2023	164.78	10	0	1.65E+09	DISTRICT WALMART CHA	5022023
5054	CAPITAL OI	10E049 24:	5/2/2023	175.00	10	0	1.65E+09	DISTRICT WALMART CHA	5022023
5054	CAPITAL OI	10E071 12:	5/2/2023	37.91	10	0	1.65E+09	DISTRICT WALMART CHA	5022023
5054	CAPITAL OI	10E071 12:	5/2/2023	75.96	10	0	1.65E+09	DISTRICT WALMART CHA	5022023
5054	CAPITAL OI	10E078 12:	5/2/2023	50.00	10	0	1.65E+09	DISTRICT WALMART CHA	5022023
5054	CAPITAL OI	10E082 30(	5/2/2023	59.44	10	0	1.65E+09	DISTRICT WALMART CHA	5022023
5054	CAPITAL OI	10E087 11:	5/2/2023	59.94	10	0	1.65E+09	DISTRICT WALMART CHA	5022023
5054	CAPITAL OI	10E087 11:	5/2/2023	91.34	10	0	1.65E+09	DISTRICT WALMART CHA	5022023
5054	CAPITAL OI	10E093 26(	5/2/2023	37.71	10	0	1.65E+09	DISTRICT WALMART CHA	5022023
5055	COLLINSVIL	10R001 18:	5/2/2023	349.00	10	0	CHS STUDE	CHS STUDENT COUNCIL I CREDIT CARD PAYMENTS	5022023
5056	HIGDON, L	10R024 16:	5/2/2023	22.05	10	0	CAFE REFU	CAFE REFUND STEPHEN	5022023
5057	THE HOME	10E093 26(	5/2/2023	381.86	10	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E007 25-	5/2/2023	455.73	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E007 25-	5/2/2023	218.51	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	628.37	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	114.24	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	27.64	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	56.40	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	11.92	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	49.44	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	25.47	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	22.73	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	49.79	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	15.52	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	43.98	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	15.92	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	26.04	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	4.14	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	26.96	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	213.68	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	31.22	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023
5057	THE HOME	20E008 25-	5/2/2023	54.40	20	0	6.04E+19	MAINT SUPPLIES DISTRIC	5022023

5058	INTERNATI	10E049 11:	5/2/2023	3996.00	10	0	318487	INTERNATIONAL THEATF	5022023
5059	LINNEMAN	10E020 21:	5/2/2023	1050.00	10	0	2223-19	IDEA SPEC ED PURCHASE SERVICES	5022023
5060	MOUND PL	20E007 25-	5/2/2023	53.46	20	0	1.1E+16	KREITNER WATER/SEWE	5022023
5060	MOUND PL	20E007 25-	5/2/2023	21.91	20	0	1.1E+16	KREITNER WATER/SEWE	5022023
5060	MOUND PL	20E007 25-	5/2/2023	163.89	20	0	1.1E+16	KREITNER WATER/SEWE	5022023
5061	VANDALIA	40E045 25!	5/2/2023	757.50	40	0	72125	BOYS BB BUS TO QUINC\	5022023
5062	WEX BANK	40E002 25!	5/2/2023	226.05	40	0	4.96E+17	MINI BUS FUEL	5022023
5063	COLLINSVIL	10L000 48:	5/5/2023	277.69	10	0	20230505A	Payroll accrual	9800
5063	COLLINSVIL	80L000 48:	5/5/2023	9.65	80	0	20230505A	Payroll accrual	9800
5064	KANSAS PA	10L000 43:	5/5/2023	362.73	10	0	20230505A	Payroll accrual	9800
5065	MISS VIC (L	10L000 45(	5/5/2023	1200.91	10	0	20230505A	Payroll accrual	9800
5065	MISS VIC (L	20L000 45(	5/5/2023	14.13	20	0	20230505A	Payroll accrual	9800
5065	MISS VIC (L	80L000 45(	5/5/2023	6.30	80	0	20230505A	Payroll accrual	9800
5066	STATE (IL) I	10L000 43:	5/5/2023	944.92	10	0	20230505A	Payroll accrual	9800
5067	STATE MIS!	10L000 43:	5/5/2023	139.38	10	0	20230505A	Payroll accrual	9800
5068	GRIFFIN RH	10E020 12:	5/8/2023	2437.50	10	0	4282023	IDEA SPEC ED PURCHASE SERVICES	5082023
5069	MARYVILLE	20E007 25-	5/8/2023	497.02	20	0	3.25E+16	WATER/SEWER MARYVII	5082023
5069	MARYVILLE	20E007 25-	5/8/2023	126.21	20	0	6.25E+16	WATER/SEWER MARYVII	5082023
5070	TECHNOLO	10E049 11:	5/8/2023	1570.00	10	0	C26400	NATIONAL COMPETITIOI	5082023
5071	BMO HARR	10E001 23:	5/8/2023	67.07	10	0	5.24E+16	DISTRICT CHARGE CARD!	121522
5071	BMO HARR	10E045 15(	5/8/2023	90.00	10	0	5.24E+16	DISTRICT CHARGE CARD!	121522
5072	PALEN MU!	10E014 11:	5/8/2023	44.00	10	0	4316682	CHS BAND REPAIRS	72522
5072	PALEN MU!	10E014 11:	5/8/2023	158.69	10	0	4327396	CHS BAND REPAIRS	72522
5073	ALLEY, DAV	10E071 21:	5/9/2023	980.00	10	0	9	IDEA ESSR III PURCHASEI SERVICES OTA SERVICES	5092023
5074	AMEREN IL	20E007 25-	5/9/2023	26.82	20	0	9.54E+17	WEBSTER OPTIONAL LIG CHARGE	5092023
5075	ARTHUR J (	80E001 23(	5/9/2023	908.00	80	0	4681414	BOND AND ISSUANCE FE	5092023
5076	COLLINSVIL	10E045 15(	5/9/2023	825.00	10	0	CHS BOYS \	REIMBURSE FOR INITIAL VOLLEYBALL UNIFORMS	5092023
5077	FOSTER, JE	10R001 18:	5/9/2023	120.00	10	0	FEES REFUI	REFUND CHS BOOK FEES	5092023
5077	FOSTER, JE	10R093 19!	5/9/2023	30.00	10	0	FEES REFUI	REFUND CHS BOOK FEES	5092023

5078	GONZALEZ,	10R001 17	5/9/2023	50.00	10		0	PARKING R	REFUND 1/2 OFF FOR SA REPLACE CHECK 2783 FROM 10/3/2023	5092023
5079	LEE, DARIN	10E047 15(	5/9/2023	242.00	10		0	EXP ADVAI	CMS TRACK TO STATE	5092023
5080	MARTEN P(	20E007 25-	5/9/2023	5660.00	20	72300028	243646		SHED for Storage at CMS	5092023
5081	UNITED RE	20E008 25-	5/9/2023	555.00	20		0	88984136-(	DISTRICT MAINT SUPPLI REFIRGERANT CYLINDER	5092023
				928056.96						

APRIL 14, 2023-MAY 11, 2023 AVC PAID CHECKS

CHECK NUMBER	VENDOR	ACCOUNT NUMBER	CHECK DATE	AMOUNT	FD	PO NUMBER	INVOICE NUMBER	INVOICE DESCRIPTION
2270	COLLINSVIL	10L000 45:	4/21/2023	2118.80	10	0	20230421A	Payroll accrual
2270	COLLINSVIL	10L000 45:	4/21/2023	320.00	10	0	20230421A	Payroll accrual
2270	COLLINSVIL	10L000 45;	4/21/2023	238.71	10	0	20230421A	Payroll accrual
2270	COLLINSVIL	10L000 45;	4/21/2023	238.71	10	0	20230421A	Payroll accrual
2270	COLLINSVIL	10L000 45{	4/21/2023	457.29	10	0	20230421A	Payroll accrual
2270	COLLINSVIL	10L000 45{	4/21/2023	457.29	10	0	20230421A	Payroll accrual
2271	COLLINSVIL	10L000 45=	4/21/2023	1334.89	10	0	20230421A	Payroll accrual
2272	COLLINSVIL	10L000 45[	4/21/2023	100.00	10	0	20230421A	Payroll accrual
2272	COLLINSVIL	10L000 45[	4/21/2023	250.00	10	0	20230421A	Payroll accrual
2272	COLLINSVIL	10L000 45[	4/21/2023	20.00	10	0	20230421A	Payroll accrual
2272	COLLINSVIL	10L000 45[	4/21/2023	100.00	10	0	20230421A	Payroll accrual
2272	COLLINSVIL	10L000 45[	4/21/2023	200.00	10	0	20230421A	Payroll accrual
2273	COLLINSVIL	10L000 454	4/21/2023	173.60	10	0	20230407A	Payroll accrual
2273	COLLINSVIL	10L000 454	4/21/2023	266.56	10	0	20230407A	Payroll accrual
2273	COLLINSVIL	10L000 454	4/21/2023	173.60	10	0	20230421A	Payroll accrual
2273	COLLINSVIL	10L000 454	4/21/2023	266.56	10	0	20230421A	Payroll accrual
2274	COLLINSVIL	10L000 45(	4/21/2023	238.92	10	0	20230421A	Payroll accrual
2274	COLLINSVIL	10L000 45:	4/21/2023	177.85	10	0	20230421A	Payroll accrual
2274	COLLINSVIL	10L000 45:	4/21/2023	12.71	10	0	20230421A	Payroll accrual
2274	COLLINSVIL	10L000 45:	4/21/2023	17.07	10	0	20230421A	Payroll accrual
2274	COLLINSVIL	10L000 45:	4/21/2023	2559.92	10	0	20230421A	Payroll accrual
2274	COLLINSVIL	10L000 45:	4/21/2023	164.97	10	0	20230421A	Payroll accrual
2275	COLLINSVIL	10L000 45(	4/21/2023	56.10	10	0	20230421A	Payroll accrual
2275	COLLINSVIL	10L000 45(	4/21/2023	48.04	10	0	20230421A	Payroll accrual
2276	LOCAL 316	10L000 45[	4/21/2023	41.00	10	0	20230421A	Payroll accrual
2276	LOCAL 316	10L000 48:	4/21/2023	41.00	10	0	20230421A	Payroll accrual
2277	Miss VIC (H	10L000 45(	4/21/2023	1057.50	10	0	20230407A	Payroll accrual

2277	Miss VIC (H	10L000 45(	4/21/2023	382.50	10	0	20230407A	Payroll accrual
2277	Miss VIC (H	10L000 45(	4/21/2023	1237.50	10	0	20230407A	Payroll accrual
2277	Miss VIC (H	10L000 45(	4/21/2023	2250.00	10	0	20230407A	Payroll accrual
2277	Miss VIC (H	10L000 45(	4/21/2023	1057.50	10	0	20230421A	Payroll accrual
2277	Miss VIC (H	10L000 45(	4/21/2023	382.50	10	0	20230421A	Payroll accrual
2277	Miss VIC (H	10L000 45(	4/21/2023	1237.50	10	0	20230421A	Payroll accrual
2277	Miss VIC (H	10L000 45(	4/21/2023	2250.00	10	0	20230421A	Payroll accrual
2278	MISS VIC (C	10L000 45(	4/21/2023	10.53	10	0	20230407A	Payroll accrual
2278	MISS VIC (C	10L000 45(	4/21/2023	10.53	10	0	20230421A	Payroll accrual
2279	BMO Harri:	10E081 14:	4/25/2023	12.00	10	0	5.47E+11	AVC CREDIT CARD CHARGES
2279	BMO Harri:	10E081 14:	4/25/2023	516.00	10	0	5.47E+11	AVC CREDIT CARD CHARGES
2279	BMO Harri:	10E081 14:	4/25/2023	1029.78	10	0	5.47E+11	AVC CREDIT CARD CHARGES
2279	BMO Harri:	10E095 14(	4/25/2023	500.00	10	0	5.47E+11	AVC CREDIT CARD CHARGES
2279	BMO Harri:	20E095 25-	4/25/2023	652.80	20	0	5.47E+11	AVC CREDIT CARD CHARGES
2280	Republic Se	20E095 25-	4/25/2023	663.58	20	0	350005097	AVC PORTION OF TRASH BILL
2281	Finishmast	10E087 14-	4/28/2023	160.95	10	0	92169409	AUTO BODY SUPPLY
2282	CAPITAL OI	10E083 14:	5/2/2023	114.81	10	0	1.65E+09	
2282	CAPITAL OI	10E083 14:	5/2/2023	153.11	10	0	1.65E+09	
2282	CAPITAL OI	10E083 14:	5/2/2023	38.62	10	0	1.65E+09	
2282	CAPITAL OI	10E083 14:	5/2/2023	42.58	10	0	1.65E+09	
2282	CAPITAL OI	10E083 14:	5/2/2023	23.49	10	0	1.65E+09	
2282	CAPITAL OI	10E083 14:	5/2/2023	42.95	10	0	1.65E+09	
2282	CAPITAL OI	10E083 14:	5/2/2023	159.96	10	0	1.65E+09	
2282	CAPITAL OI	10E083 14:	5/2/2023	89.37	10	0	1.65E+09	
2283	Finishmast	10E050 14(	5/2/2023	66.99	10	0	92072440	AUTOBODY SUPPLIES
2283	Finishmast	10E050 14(	5/2/2023	83.17	10	0	92434891	AUTO BODY INVOICE
2283	Finishmast	10E050 14(	5/2/2023	-1.66	10	0	CREDIT	CREDIT ON ACCOUNT
2284	COLLINSVII	10L000 45:	5/5/2023	2118.80	10	0	20230505A	Payroll accrual
2284	COLLINSVII	10L000 45:	5/5/2023	320.00	10	0	20230505A	Payroll accrual
2284	COLLINSVII	10L000 45:	5/5/2023	238.71	10	0	20230505A	Payroll accrual
2284	COLLINSVII	10L000 45:	5/5/2023	238.71	10	0	20230505A	Payroll accrual
2284	COLLINSVII	10L000 45:	5/5/2023	452.25	10	0	20230505A	Payroll accrual
2284	COLLINSVII	10L000 45:	5/5/2023	452.25	10	0	20230505A	Payroll accrual
2285	COLLINSVII	10L000 45:	5/5/2023	1329.36	10	0	20230505A	Payroll accrual

2286	COLLINSVIL	10L000 45	5/5/2023	100.00	10	0	20230505A Payroll accrual
2286	COLLINSVIL	10L000 45	5/5/2023	250.00	10	0	20230505A Payroll accrual
2286	COLLINSVIL	10L000 45	5/5/2023	20.00	10	0	20230505A Payroll accrual
2286	COLLINSVIL	10L000 45	5/5/2023	100.00	10	0	20230505A Payroll accrual
2286	COLLINSVIL	10L000 45	5/5/2023	200.00	10	0	20230505A Payroll accrual
2287	COLLINSVIL	10L000 45	5/5/2023	238.03	10	0	20230505A Payroll accrual
2287	COLLINSVIL	10L000 45	5/5/2023	177.19	10	0	20230505A Payroll accrual
2287	COLLINSVIL	10L000 45	5/5/2023	12.71	10	0	20230505A Payroll accrual
2287	COLLINSVIL	10L000 45	5/5/2023	17.07	10	0	20230505A Payroll accrual
2287	COLLINSVIL	10L000 45	5/5/2023	2551.05	10	0	20230505A Payroll accrual
2287	COLLINSVIL	10L000 45	5/5/2023	164.39	10	0	20230505A Payroll accrual
2288	COLLINSVIL	10L000 45	5/5/2023	56.10	10	0	20230505A Payroll accrual
2288	COLLINSVIL	10L000 45	5/5/2023	48.04	10	0	20230505A Payroll accrual
2289	MISS VIC (L	10L000 45	5/5/2023	15.70	10	0	20230505A Payroll accrual
				33398.51			

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
AAA SWIN000	AAA SWING CITY MUSIC	502652	0000000000	05512023	AP	AUDIO SERVICE CHOIR 03072023	B		03/07/2023	05/11/2023	R	$100.00
							22-23					$100.00
	20E001 2549 3240 00 000000					CHS Audio Visual Support Serve						$100.00
AAA SWIN000	AAA SWING CITY MUSIC	505415	0000000000	05512023	AP	AUDIO VISUAL SUPPORT	B		05/08/2023	05/11/2023	R	$100.00
							22-23					$100.00
	20E001 2549 3240 00 000000					CHS Audio Visual Support Serve						$100.00
						NUMBER OF INVOICES: 2						**$200.00**
BSN SPOR000	BSN SPORTS	920915442	0032300020	05512023	AP	WLWTH1895A Red/White/Navy-K1 Gold Volleyball	B		03/13/2023	05/11/2023	R	$1,313.28
							22-23					$1,313.28
	10E046 1500 4200 00 000000					CHS GIRLS VOLLEYBALL SUPPLIES						$1,240.83
	10E046 1500 4200 00 000000					CHS GIRLS VOLLEYBALL SUPPLIES						$72.45
						NUMBER OF INVOICES: 1						**$1,313.28**
BUZZS AU000	BUZZS AUTOMOTIVE SERVICES	28033	0000000000	05512023	AP	WORK ON ECONOLINE BRAKES	B		04/03/2023	05/11/2023	R	$1,229.80
							22-23					$1,229.80
	20E008 2540 3230 10 000000					BLDGS/GRDS MAINT SVC						$1,229.80
BUZZS AU000	BUZZS AUTOMOTIVE SERVICES	28137	0000000000	05512023	AP	94 GMC CHANGE OIL BRAKES PADS EXHAUST WORK	B		04/23/2023	05/11/2023	R	$1,489.77
							22-23					$1,489.77
	20E008 2540 3230 10 000000					BLDGS/GRDS MAINT SVC						$1,489.77
						NUMBER OF INVOICES: 2						**$2,719.57**
CIFCO 000	CIFCO	124812	0000000000	05512023	AP	BROWN DRIED MULCH	B		04/21/2023	05/11/2023	R	$74.00
							22-23					$74.00
	20E008 2540 4100 10 000000					MAINT SUPPLIES UNIT						$74.00
CIFCO 000	CIFCO	125119	0000000000	05512023	AP	BROWN DIED MULCH	B		04/24/2023	05/11/2023	R	$37.00
							22-23					$37.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S / ADJUSTMENT DESCRIPTION / 1099	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
CIFCO 000	CIFCO	125119	******CONTINUED******									
	20E008 2540 4100 10 000000					MAINT SUPPLIES UNIT						$37.00
						NUMBER OF INVOICES: 2						**$111.00**
COMMUNIC003	COMMUNICATIONS TECHNOLOGIES	101147	0142300043	05512023	AP	Opengate Weapons detection system	B		05/11/2023	05/11/2023	R	$432,002.00
							22-23					$432,002.00
	10E094 2365 5400 00 220000					COPS GRANT/OPENGATE EQUIPMENT						$320,002.56
	80E001 2310 5400 00 000000					OPEN GATE EQUIPMENT						$92,797.44
	80E001 2310 5400 00 000000					OPEN GATE EQUIPMENT						$1,270.00
	80E001 2310 5400 00 000000					OPEN GATE EQUIPMENT						$8,832.00
	80E001 2310 5400 00 000000					OPEN GATE EQUIPMENT						$2,500.00
	80E001 2310 5400 00 000000					OPEN GATE EQUIPMENT						$6,600.00
						NUMBER OF INVOICES: 1						**$432,002.00**
ERB TURF000	ERB TURF & EQUIPMENT, INC	01-91422	0000000000	05512023	AP	DISTRICT MAINT SUPPLIES	B		03/24/2023	05/11/2023	R	$120.23
							22-23					$120.23
	20E008 2540 4100 10 000000					MAINT SUPPLIES UNIT						$120.23
						NUMBER OF INVOICES: 1						**$120.23**
HOPE SCH000	THE HOPE SCHOOL	SINV004593	0000000000	05512023	AP	ELEM SPEC ED TUITION	B		04/30/2023	05/15/2023	R	$4,726.80
							22-23					$4,726.80
	10E092 4220 6800 00 000000											$4,726.80
						NUMBER OF INVOICES: 1						**$4,726.80**
KEMMERER000	KEMMERER VILLAGE	STMT 04302023	0000000000	05512023	AP	HS SPECIAL ED TUITION	B		04/30/2023	05/15/2023	R	$4,107.03
							22-23					$4,107.03
	10E092 4220 6800 00 000000											$4,107.03
						NUMBER OF INVOICES: 1						**$4,107.03**
LINCOLN 003	LINCOLN PRAIRIE BHC	2021-18495	0000000000	05512023	AP	HS NON SPEC ED TUITION	B		05/03/2023	05/15/2023	R	$300.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT / ADJ AMT / ACCT AMOUNT
LINCOLN 003	LINCOLN PRAIRIE BHC	2021-18495	******CONTINUED******									
							22-23					$300.00
	10E092 4220 6800 00 000000											$300.00
						NUMBER OF INVOICES: 1						**$300.00**
METRO EA000	METRO EAST EQUIPMENT	STMT04182023	0000000000	05512023	AP	CHS TIRE REPAIR AND FILTER	B		04/18/2023	05/15/2023	R	$22.99
							22-23					$22.99
	20E008 2540 4100 22 000000					CHS MAINT SUPPLIES						$22.99
						NUMBER OF INVOICES: 1						**$22.99**
SIRCHIE 000	SIRCHIE	0587332IN	0102300089	05512023	AP	various test kits for forensics	B		04/14/2023	05/15/2023	R	$110.68
							22-23					$110.68
	10E018 1130 4100 00 000000											$42.72
	10E018 1130 4100 00 000000											$38.26
	10E018 1130 4100 00 000000											$14.20
	10E018 1130 4100 00 000000											$15.50
						NUMBER OF INVOICES: 1						**$110.68**
VERNIER 000	VERNIER SOFTWARE & TECHNOLOGY	5457147	0102300100	05512023	AP	Physics supplies	B		05/04/2023	05/15/2023	R	$1,825.65
							22-23					$1,825.65
	10E018 1130 4100 00 000000											$534.00
	10E018 1130 4100 00 000000											$474.00
	10E018 1130 4100 00 000000											$450.00
	10E018 1130 4100 00 000000											$54.00
	10E018 1130 4100 00 000000											$34.00
	10E018 1130 4100 00 000000											$52.00
	10E018 1130 4100 00 000000											$28.00
	10E018 1130 4100 00 000000											$52.00
	10E018 1130 4100 00 000000											$126.00
	10E018 1130 4100 00 000000											$21.65

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ACCOUNT LEVEL DESCRIPTION	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
						NUMBER OF INVOICES: 1						**$1,825.65**
WATTS CO000	WATTS COPY SYSTEMS, INC	1220518	0000000000	05512023	AP	HH COPIER MAINT	B		04/17/2023	05/15/2023	R	$188.45
							22-23					$188.45
	10E001 2310 3111 00 000000					UNIT wide COPY SERV Non-Cap le						$188.45
WATTS CO000	WATTS COPY SYSTEMS, INC	1221453	0000000000	05512023	AP	DISTRICT COPIER MAINT	B		04/19/2023	05/15/2023	R	$7,380.28
							22-23					$7,380.28
	10E001 2310 3111 00 000000					UNIT wide COPY SERV Non-Cap le						$7,380.28
						NUMBER OF INVOICES: 2						**$7,568.73**
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	60974-1	1002300064	05512023	AP	OFFICE SUPPLIES FOR DIS	B		05/11/2023	05/15/2023	R	$480.39
							22-23					$480.39
	10E004 1110 4100 33 000000					DORRIS TEACHER SUPPLIES						$25.99
	10E004 1110 4100 33 000000					DORRIS TEACHER SUPPLIES						$352.55
	10E004 1110 4100 33 000000					DORRIS TEACHER SUPPLIES						$9.90
	10E004 1110 4100 33 000000					DORRIS TEACHER SUPPLIES						$37.98
	10E004 1110 4100 33 000000					DORRIS TEACHER SUPPLIES						$53.97
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	61042-1	0212300012	05512023	AP	$159.99 /BX GBC-3125913EZ-Laminating rolls	B		04/12/2023	05/15/2023	R	$319.98
							22-23					$319.98
	10E004 1110 4100 31 000000					WEBSTER ELEM TEACHER SUPPLIES						$319.98
WILLIAMS000	WILLIAMS OFFICE PRODUCTS	61345-1	0182300015	05512023	AP	Teacher supplies	B		05/10/2023	05/15/2023	R	$244.23
							22-23					$244.23
	10E004 1110 4100 25 000000					KREITNER TEACHER SUPPLIES						$47.98
	10E004 1110 4100 25 000000					KREITNER TEACHER SUPPLIES						$77.99
	10E004 1110 4100 25 000000					KREITNER TEACHER SUPPLIES						$17.99
	10E004 1110 4100 25 000000					KREITNER TEACHER SUPPLIES						$36.84
	10E004 1110 4100 25 000000					KREITNER TEACHER SUPPLIES						$46.96
	10E004 1110 4100 25 000000					KREITNER TEACHER SUPPLIES						$16.47

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	LQ / FY / 1099	S	INV DATE	DUE DATE	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
						NUMBER OF INVOICES: 3						**$1,044.60**
XEROX FI000	XEROX FINANCIAL SERVICES	4223596	0000000000	05512023	AP	DISTRICT COPIER (XEROX) LEASE		B	05/04/2023	05/15/2023	R	$14,787.45
							22-23					$14,787.45
	30E001 5000 5040 00 000000					COPIER LEASE						$14,787.45
						NUMBER OF INVOICES: 1						**$14,787.45**
						TOTAL NUMBER OF BATCH INVOICES:	**21**					**$470,960.01**
						21 COMPUTER CHECK INVOICES						$470,960.01
						TOTAL INVOICES:	**21**					**$470,960.01**

BANK TOTALS:	BANK	BANK ACCOUNT #	INVOICE AMOUNT	NET AMOUNT
	AP	**A000 1010 0000 00 000000	$470,960.01	$470,960.01

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING

P = PARTIAL LIQUIDATION F = FULL LIQUIDATION

BLANK = NO LIQUIDATION

********** End of report **********

8. **Monthly Financial Statements for April 2023**

Item: 8
Exh.: E-8

BOARD AGENDA
May 15, 2023

TO: **Dr. Brad Skertich, Superintendent of Schools**

FROM: **Jamie Hadjan, Director of Finance**

DATE: **May 15, 2023**

RE: **Approval of Monthly Financial Statements**

A separate agenda item is needed for Board approval of the monthly financial statements.

I recommend approval of the following suggested motion:

> "I move that the monthly financial statements of Collinsville Community Unit School District No.10 and the Collinsville Area Vocational Center for April 2023, be approved and attached to these minutes as Exhibit E-8."

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Attachments

Collinsville Community Unit District #10

Fund Balance Report

April 30, 2023

Fund	Description	Month to Date Expense	Month to Date Income	Year to Date Expense	Year to Date Income	Fund Balance YTD Change	Fund Balance Start of Year	Fund Balance Current
10	Education Fund	$ 4,855,607.06	$ 4,580,496.79	$ 52,271,237.57	$ 59,478,419.15	$ 7,207,181.58	$ 20,976,699.53	$ 28,183,881.11
20	Oper, Build, & Maint Fund	271,012.81	51,188.42	4,153,388.52	5,068,090.69	914,702.17	7,718,927.55	8,633,629.72
30	Debt Service Fund	6,413.45	1,498.10	2,882,816.12	3,327,139.46	444,323.34	219,442.22	663,765.56
40	Transportation Fund	618,466.00	741,550.62	4,327,168.65	5,221,457.23	894,288.58	860,497.03	1,754,785.61
50	I.M.R.F./Soc. Sec. Fund	125,855.35	10,129.00	1,621,683.50	2,148,281.94	526,598.44	2,114,910.49	2,641,508.93
60	Capital Projects	1,805,468.55	765,876.63	8,666,304.07	8,300,148.78	(366,155.29)	4,956,725.30	4,590,570.01
70	Working Cash Fund	725,078.22	42,231.97	4,725,078.22	782,188.35	(3,942,889.87)	15,430,272.58	11,487,382.71
80	Tort Fund	61,739.64	6,705.12	1,816,825.18	3,621,731.65	1,804,906.47	1,337,861.74	3,142,768.21
90	Fire Prevention and Safety Fund	0.00	2,200.95	67,725.34	445,504.07	377,778.73	560,701.00	938,479.73
		$ 8,469,641.08	**$ 6,201,877.60**	**$ 80,532,227.17**	**$ 88,392,961.32**	**$ 7,860,734.15**	**$ 54,176,037.44**	**$ 62,036,771.59**

FDTLOC FUNC OBJ SJ	Account Level Description	April 2022-23 Beginning Balance	April 2022-23 Debits	April 2022-23 Credits	Ending Balance
10A000 1010 0000 00 000000	EDUC FD CASH - BUSEY	1,704,833.43	9,614,235.74	8,073,909.11	3,245,160.06
10A000 1010 0000 01 000000	ACTIVITY (TRUST & AGENCY) CASH	0.00	0.00	0.00	0.00
10A000 1010 0001 00 000000	ACTIVITY (TRUST & AGENCY) CASH	726,948.77	14,055.71	0.00	741,004.48
10A000 1010 0002 00 000000	EDUC FUND CASH, BUSEY	0.00	0.00	0.00	0.00
10A000 1010 0003 00 000000	CASH (PMA 10887-102, HARRIS)	0.00	0.00	0.00	0.00
10A000 1020 0000 00 000000	BUSEY SAVINGS - CASH	11,243.35	148.12	0.00	11,391.47
10A000 10-- ---- -- ------		2,443,025.55	9,628,439.57	8,073,909.11	3,997,556.01
10A000 1530 0000 00 000000	INTERFUND LOAN TO TRANSPORTATI	0.00	0.00	0.00	0.00
10A000 15-- ---- -- ------		0.00	0.00	0.00	0.00
10A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
10A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
10A000 1800 0000 00 000000	EDUCATION FUND INVESTMENT	26,636,994.96	2,020,781.81	3,940,000.00	24,717,776.77
10A000 18-- ---- -- ------		26,636,994.96	2,020,781.81	3,940,000.00	24,717,776.77
10A001 1200 0000 00 000000	REC UNIT	1,989.00	0.00	0.00	1,989.00
10A001 12-- ---- -- ------		1,989.00	0.00	0.00	1,989.00
10A001 1400 0000 00 000000	RECEIVABLE FROM VOC SCH	0.00	93.80	0.00	93.80
10A001 1400 0001 00 000000	RECEIVABLE FROM OLB	2,000.00	0.00	0.00	2,000.00
10A001 14-- ---- -- ------		2,000.00	93.80	0.00	2,093.80
10A001 1710 0011 00 000000	VOC Lot 1Tanglewood	23,712.82	0.00	0.00	23,712.82
10A001 1710 0012 00 000000	VOC H PROJ #20 LOT FOR 222K	621.12	0.00	0.00	621.12
10A001 1710 0013 00 000000	VOC HOUSE 310 S SEMINARY	-71,489.70	0.00	0.00	-71,489.70
10A001 1710 0014 00 000000		202,251.16	1,081.08	0.00	203,332.24
10A001 1710 0015 00 000000	VOC lot 2 Tanglewood	23,712.83	0.00	0.00	23,712.83
10A001 1710 0016 00 000000	VOC HOUSE, 115 Courtland, curr	4,520.09	0.00	0.00	4,520.09
10A001 1710 0017 00 000000	VOC House, Gale donated lot 13	48.12	0.00	0.00	48.12
10A001 1710 0018 00 000000	VOC House, Collinsville Rd, Do	789.00	0.00	0.00	789.00
10A001 17-- ---- -- ------		184,165.44	1,081.08	0.00	185,246.52
10A002 1025 0000 00 000000	ADMIN PETTY CASH	600.00	0.00	0.00	600.00
10A002 10-- ---- -- ------		600.00	0.00	0.00	600.00
10A003 1025 0000 00 000000	HS PETTY CASH	125.00	0.00	0.00	125.00
10A003 1026 0000 00 000000	CMS PETTY CASH	125.00	0.00	0.00	125.00
10A003 10-- ---- -- ------		250.00	0.00	0.00	250.00
10A010 1200 0000 00 000000	REC UNIT (Start up money)	0.00	0.00	0.00	0.00
10A010 12-- ---- -- ------		0.00	0.00	0.00	0.00
10A--- ---- ---- -- ------		29,269,024.95	11,650,396.26	12,013,909.11	28,905,512.10
10L000 0000 0000 00 000000		0.00	0.00	0.00	0.00
10L000 00-- ---- -- ------		0.00	0.00	0.00	0.00
10L000 4000 0000 00 000000	ACTIVITY (TRUST & AGENCY)	-726,948.77	0.00	14,055.71	-741,004.48
10L000 4010 0000 00 000000	SWIC CLEARING ACCT	-5.50	0.00	0.00	-5.50
10L000 4020 0000 00 000000	A/P LIABILITY	7,570.59	1,502,972.66	1,502,972.66	7,570.59
10L000 4030 0000 00 000000	WAGE GARNISHMENT	0.00	0.00	0.00	0.00
10L000 4031 0000 00 000000	WAGE GAR (4588) IL DISBURSEMEN	0.00	0.00	0.00	0.00
10L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	4,194,055.20	4,194,055.20	0.00
10L000 40-- ---- -- ------		-719,383.68	5,697,027.86	5,711,083.57	-733,439.39
10L000 4320 0000 00 000000	CHILD SUPPORT PAYMENTS	0.00	4,032.48	4,032.48	0.00
10L000 4330 0000 00 000000	INTERFUND LOAN FROM TRANSP FU	0.00	0.00	0.00	0.00
10L000 4340 0000 00 000000	EDUC LOAN FROM W/CASH	0.00	0.00	0.00	0.00
10L000 43-- ---- -- ------		0.00	4,032.48	4,032.48	0.00
10L000 4510 0000 00 000000	TRS BENEFIT UPGRADE BP 2.2	0.00	0.00	0.00	0.00
10L000 4511 0000 00 000000		0.00	3,910.00	3,910.00	0.00
10L000 4512 0000 00 000000	TRS EMPLOYER BENEFIT	0.00	16,383.76	16,383.76	0.00
10L000 4520 0000 00 000000	FED W/H TAX	0.00	275,477.85	275,477.85	0.00
10L000 4535 0000 00 000000	EMPLOYEE HEALTH INSURANCE PAY	-90,649.89	133,988.11	31,529.82	11,808.40
10L000 4540 0000 00 000000	IMRF DEDUCTION	0.00	31,194.57	31,194.57	0.00
10L000 4541 0000 00 000000	IMRF VOLUNTARY	0.00	0.00	0.00	0.00
10L000 4550 0000 00 000000	TAX SHELTERED ANNUITIES	0.00	61,151.32	61,151.32	0.00
10L000 4560 0000 00 000000	DISTRICT HEALTH INSURANCE	0.00	565,984.06	565,984.06	0.00

FDTLOC FUNC OBJ SJ	Account Level Description	April 2022-23 Beginning Balance	April 2022-23 Debits	April 2022-23 Credits	Ending Balance
10L000 4561 0000 00 000000	SEC 125 TERM LIFE	0.00	2,751.88	2,751.88	0.00
10L000 4562 0000 00 000000	SEC 125 DEP CARE	0.00	1,191.64	1,191.64	0.00
10L000 4563 0000 00 000000	SEC 125 MED REIMB	0.00	15,226.38	15,226.38	0.00
10L000 4564 0000 00 000000	DISTRICT LIFE INSURANCE	0.00	1,209.77	1,209.77	0.00
10L000 4565 0000 00 000000	EMP HEALTH INS PAY	0.00	0.00	0.00	0.00
10L000 4570 0000 00 000000	FICA DEDUCTION	0.00	92,992.26	92,992.26	0.00
10L000 45-- ---- -- ------		-90,649.89	1,201,461.60	1,099,003.31	11,808.40
10L000 4600 0000 00 000000	MISC Payroll Adjustments	0.00	0.00	0.00	0.00
10L000 4610 0000 00 000000	TRS .4% Difference	0.00	256,143.54	256,143.54	0.00
10L000 46-- ---- -- ------		0.00	256,143.54	256,143.54	0.00
10L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
10L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
10L000 4810 0000 00 000000		0.00	302.69	302.69	0.00
10L000 4813 0000 00 000000	IL STATE TAX	0.00	149,366.15	149,366.15	0.00
10L000 4815 0000 00 000000		0.00	18,926.71	18,926.71	0.00
10L000 4822 0000 00 000000		0.00	78,247.96	78,247.96	0.00
10L000 4823 0000 00 000000		0.00	25,842.48	25,842.48	0.00
10L000 4828 0000 00 000000		0.00	2,842.60	2,842.60	0.00
10L000 4829 0000 00 000000		0.00	52,826.99	52,826.99	0.00
10L000 4830 0000 00 000000		0.00	0.00	0.00	0.00
10L000 4831 0000 00 000000		0.00	23,518.32	23,518.32	0.00
10L000 48-- ---- -- ------		0.00	351,873.90	351,873.90	0.00
10L000 4913 0000 00 000000		0.00	0.00	0.00	0.00
10L000 49-- ---- -- ------		0.00	0.00	0.00	0.00
10L--- ---- ---- -- ------		-810,033.57	7,510,539.38	7,422,136.80	-721,630.99
10Q000 0000 0000 00 000000		0.00	0.00	0.00	0.00
10Q000 00-- ---- -- ------		0.00	0.00	0.00	0.00
10Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
10Q000 7040 0000 00 000000	ED FUND BALANCE	-28,458,991.38	4,928,205.40	4,653,095.13	-28,183,881.11
10Q000 70-- ---- -- ------		-28,458,991.38	4,928,205.40	4,653,095.13	-28,183,881.11
10Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
10Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
10Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	727,838.28	727,838.28	0.00
10Q000 73-- ---- -- ------		0.00	727,838.28	727,838.28	0.00
10Q010 7110 0000 00 000000	PERM TRF FM WKG CASH ABOLISH	0.00	0.00	0.00	0.00
10Q010 71-- ---- -- ------		0.00	0.00	0.00	0.00
10Q010 7310 0000 00 000000	SALE OF EQUIPMENT	0.00	0.00	0.00	0.00
10Q010 73-- ---- -- ------		0.00	0.00	0.00	0.00
10Q--- ---- ---- -- ------		-28,458,991.38	5,656,043.68	5,380,933.41	-28,183,881.11
1----- ---- ---- -- ------		0.00	24,816,979.32	24,816,979.32	0.00
20A000 1010 0000 00 000000	O&M FUND CASH - US BANK	587,417.95	52,655.72	290,213.32	349,860.35
20A000 1020 0000 00 000000	CASH	3,603.16	49.84	0.00	3,653.00
20A000 10-- ---- -- ------		591,021.11	52,705.56	290,213.32	353,513.35
20A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
20A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
20A000 1800 0000 00 000000	O & M FUND INVESTMENTS	8,299,921.05	17,087.00	0.00	8,317,008.05
20A000 18-- ---- -- ------		8,299,921.05	17,087.00	0.00	8,317,008.05
20A001 1400 0000 00 000000	RECEIVALBE FROM VOC SCH	872.74	1,469.11	872.74	1,469.11
20A001 14-- ---- -- ------		872.74	1,469.11	872.74	1,469.11
20A--- ---- ---- -- ------		8,891,814.90	71,261.67	291,086.06	8,671,990.51
20L000 0000 0000 00 000000		0.00	0.00	0.00	0.00
20L000 00-- ---- -- ------		0.00	0.00	0.00	0.00
20L000 4020 0000 00 000000	A/P LIABILITY	-38,360.79	236,125.09	236,125.09	-38,360.79
20L000 4030 0000 00 000000	WAGE GARNISHMENT	0.00	0.00	0.00	0.00
20L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	50,384.13	50,384.13	0.00
20L000 40-- ---- -- ------		-38,360.79	286,509.22	286,509.22	-38,360.79
20L000 4310 0000 00 000000	O&M LOAN FROM EDUC FUND	0.00	0.00	0.00	0.00

FDTLOC FUNC OBJ SJ	Account Level Description	April 2022-23 Beginning Balance	April 2022-23 Debits	April 2022-23 Credits	Ending Balance
20L000 4330 0000 00 000000	O&M LOAN FROM TRANS FUND	0.00	0.00	0.00	0.00
20L000 43-- ---- -- ------		0.00	0.00	0.00	0.00
20L000 4520 0000 00 000000	FED W/H TAX	0.00	3,753.84	3,753.84	0.00
20L000 4530 0000 00 000000	ILL TAX	0.00	0.00	0.00	0.00
20L000 4540 0000 00 000000	IMRF DEDUCTION	0.00	1,896.86	1,896.86	0.00
20L000 4541 0000 00 000000	IMRF VOLUNTARY	0.00	0.00	0.00	0.00
20L000 4550 0000 00 000000	TAX SHELTERED ANNUITIES	0.00	0.00	0.00	0.00
20L000 4560 0000 00 000000	DISTRICT HEALTH INSURANCE	0.00	6,840.00	6,840.00	0.00
20L000 4561 0000 00 000000	SEC 125 TERM LIFE	0.00	53.38	53.38	0.00
20L000 4562 0000 00 000000	SEC 125 DEP CARE	0.00	0.00	0.00	0.00
20L000 4563 0000 00 000000	SEC 125 MED REIMB	0.00	0.00	0.00	0.00
20L000 4564 0000 00 000000	DISTRICT LIFE INSURANCE	0.00	14.13	14.13	0.00
20L000 4570 0000 00 000000	FICA DEDUCTION	0.00	3,222.07	3,222.07	0.00
20L000 4580 0000 00 000000	MEDICARE DEDUCTION	0.00	0.00	0.00	0.00
20L000 4590 0000 00 000000	UNION DUES CPI FEE	0.00	0.00	0.00	0.00
20L000 45-- ---- -- ------		0.00	15,780.28	15,780.28	0.00
20L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
20L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
20L000 4813 0000 00 000000		0.00	1,975.67	1,975.67	0.00
20L000 4822 0000 00 000000		0.00	705.00	705.00	0.00
20L000 4823 0000 00 000000		0.00	298.50	298.50	0.00
20L000 4828 0000 00 000000		0.00	287.00	287.00	0.00
20L000 48-- ---- -- ------		0.00	3,266.17	3,266.17	0.00
20L030 5990 0000 00 000000	FED ASBESTOS LOAN FOR HS	0.00	0.00	0.00	0.00
20L030 59-- ---- -- ------		0.00	0.00	0.00	0.00
20L--- ---- ---- -- ------		-38,360.79	305,555.67	305,555.67	-38,360.79
20Q000 0000 0000 00 000000		0.00	0.00	0.00	0.00
20Q000 00-- ---- -- ------		0.00	0.00	0.00	0.00
20Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
20Q000 7040 0000 00 000000	O&M FUND BALANCE	-8,853,454.11	294,902.28	75,077.89	-8,633,629.72
20Q000 70-- ---- -- ------		-8,853,454.11	294,902.28	75,077.89	-8,633,629.72
20Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
20Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
20Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	10,906.38	10,906.38	0.00
20Q000 73-- ---- -- ------		0.00	10,906.38	10,906.38	0.00
20Q--- ---- ---- -- ------		-8,853,454.11	305,808.66	85,984.27	-8,633,629.72
2----- ---- ---- -- ------		0.00	682,626.00	682,626.00	0.00
30A000 1010 0000 00 000000	B&I CASH BUSEY	166,488.85	462.24	6,413.45	160,537.64
30A000 1020 0000 00 000000	CASH	491.37	3.01	0.00	494.38
30A000 10-- ---- -- ------		166,980.22	465.25	6,413.45	161,032.02
30A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
30A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
30A000 1800 0000 00 000000	BOND AND INT INVESTMENT FUND	501,700.69	1,032.85	0.00	502,733.54
30A000 18-- ---- -- ------		501,700.69	1,032.85	0.00	502,733.54
30A--- ---- ---- -- ------		668,680.91	1,498.10	6,413.45	663,765.56
30L000 4020 0000 00 000000	A/P LIABILITY	0.00	6,413.45	6,413.45	0.00
30L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
30L000 40-- ---- -- ------		0.00	6,413.45	6,413.45	0.00
30L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
30L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
30L--- ---- ---- -- ------		0.00	6,413.45	6,413.45	0.00
30Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
30Q000 7040 0000 00 000000	B&I FUND BALANCE	-668,680.91	6,413.45	1,498.10	-663,765.56
30Q000 70-- ---- -- ------		-668,680.91	6,413.45	1,498.10	-663,765.56
30Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
30Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
30Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00

FDTLOC FUNC OBJ SJ	Account Level Description	April 2022-23 Beginning Balance	April 2022-23 Debits	April 2022-23 Credits	Ending Balance
30Q000 73-- ---- -- ------		0.00	0.00	0.00	0.00
30Q--- ---- ---- -- ------		-668,680.91	6,413.45	1,498.10	-663,765.56
3----- ---- ---- -- ------		0.00	14,325.00	14,325.00	0.00
40A000 1010 0000 00 000000	TRANSP FD CASH - US BANK	718,428.20	1,365,649.19	1,244,448.86	839,628.53
40A000 1020 0000 00 000000	CASH	643.12	5.48	0.00	648.60
40A000 10-- ---- -- ------		719,071.32	1,365,654.67	1,244,448.86	840,277.13
40A000 1510 0000 00 000000	TRANSPORTATION LOAN TO ED FUND	5.92	0.00	0.00	5.92
40A000 1520 0000 00 000000	TRANS LOAN TO O&M FUND	0.00	0.00	0.00	0.00
40A000 15-- ---- -- ------		5.92	0.00	0.00	5.92
40A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
40A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
40A000 1800 0000 00 000000	TRANSPOR FUND INVESTMENTS	912,623.75	1,878.81	0.00	914,502.56
40A000 18-- ---- -- ------		912,623.75	1,878.81	0.00	914,502.56
40A--- ---- ---- -- ------		1,631,700.99	1,367,533.48	1,244,448.86	1,754,785.61
40L000 4020 0000 00 000000	A/P LIABILITY	0.00	1,244,448.86	1,244,448.86	0.00
40L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
40L000 40-- ---- -- ------		0.00	1,244,448.86	1,244,448.86	0.00
40L000 4340 0000 00 000000	TRANSP LOAN FROM W/CASH FUND	0.00	0.00	0.00	0.00
40L000 43-- ---- -- ------		0.00	0.00	0.00	0.00
40L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
40L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
40L010 4320 0000 00 000000	TRANSP LOAN FROM O&M FUND	0.00	0.00	0.00	0.00
40L010 43-- ---- -- ------		0.00	0.00	0.00	0.00
40L--- ---- ---- -- ------		0.00	1,244,448.86	1,244,448.86	0.00
40Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
40Q000 7040 0000 00 000000	TRANS FUND BALANCE	-1,631,700.99	1,244,448.86	1,367,533.48	-1,754,785.61
40Q000 70-- ---- -- ------		-1,631,700.99	1,244,448.86	1,367,533.48	-1,754,785.61
40Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
40Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
40Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
40Q000 73-- ---- -- ------		0.00	0.00	0.00	0.00
40Q--- ---- ---- -- ------		-1,631,700.99	1,244,448.86	1,367,533.48	-1,754,785.61
4----- ---- ---- -- ------		0.00	3,856,431.20	3,856,431.20	0.00
50A000 1010 0000 00 000000	IMRF FUND CASH, BUSEY	468,828.68	27,194.33	147,643.44	348,379.57
50A000 1020 0000 00 000000	CASH	1,020.07	13.73	0.00	1,033.80
50A000 10-- ---- -- ------		469,848.75	27,208.06	147,643.44	349,413.37
50A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
50A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
50A000 1800 0000 00 000000	IMRF INVESTMENTS	2,287,386.53	4,709.03	0.00	2,292,095.56
50A000 18-- ---- -- ------		2,287,386.53	4,709.03	0.00	2,292,095.56
50A--- ---- ---- -- ------		2,757,235.28	31,917.09	147,643.44	2,641,508.93
50L000 0000 0000 00 000000		0.00	0.00	0.00	0.00
50L000 00-- ---- -- ------		0.00	0.00	0.00	0.00
50L000 4020 0000 00 000000	A/P LIABILITY	0.00	0.00	0.00	0.00
50L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	146,279.44	146,279.44	0.00
50L000 40-- ---- -- ------		0.00	146,279.44	146,279.44	0.00
50L000 4340 0000 00 000000	IMRF LOAN FROM W/CASH	0.00	0.00	0.00	0.00
50L000 43-- ---- -- ------		0.00	0.00	0.00	0.00
50L000 4540 0000 00 000000	IMRF BP	0.00	48,685.78	48,685.78	0.00
50L000 4570 0000 00 000000	FICA BP	0.00	0.00	0.00	0.00
50L000 4580 0000 00 000000	MEDICARE BP	0.00	0.00	0.00	0.00
50L000 45-- ---- -- ------		0.00	48,685.78	48,685.78	0.00
50L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
50L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
50L000 4810 0000 00 000000		0.00	96,964.05	96,964.05	0.00
50L000 48-- ---- -- ------		0.00	96,964.05	96,964.05	0.00
50L--- ---- ---- -- ------		0.00	291,929.27	291,929.27	0.00

FDTLOC FUNC OBJ SJ	Account Level Description	April 2022-23 Beginning Balance	April 2022-23 Debits	April 2022-23 Credits	Ending Balance
50Q000 0000 0000 00 000000		0.00	0.00	0.00	0.00
50Q000 00-- ---- -- ------		0.00	0.00	0.00	0.00
50Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
50Q000 7040 0000 00 000000	IMRF FUND BALANCE	-2,757,235.28	148,273.05	32,546.70	-2,641,508.93
50Q000 70-- ---- -- ------		-2,757,235.28	148,273.05	32,546.70	-2,641,508.93
50Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
50Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
50Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
50Q000 73-- ---- -- ------		0.00	0.00	0.00	0.00
50Q--- ---- ---- -- ------		-2,757,235.28	148,273.05	32,546.70	-2,641,508.93
5----- ---- ---- -- ------		0.00	472,119.41	472,119.41	0.00
60A000 1010 0000 00 000000	CASH BUSEY	1,075,881.26	785,151.83	1,835,468.55	25,564.54
60A000 1020 0000 00 000000	CASH	1,318.47	26.60	0.00	1,345.07
60A000 10-- ---- -- ------		1,077,199.73	785,178.43	1,835,468.55	26,909.61
60A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
60A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
60A000 1800 0000 00 000000	CAPITAL PROJECTS INVESTMENTS	97,087.21	39,137.99	60,000.00	76,225.20
60A000 1801 0000 00 000000	INVESTMENT (CBD GRANT)	48,695.54	0.00	0.00	48,695.54
60A000 1802 0000 00 000000	INVESTMENT-DEBT CERTIFICATES	4,407,169.66	31,560.21	0.00	4,438,729.87
60A000 18-- ---- -- ------		4,552,952.41	70,698.20	60,000.00	4,563,650.61
60A--- ---- ---- -- ------		5,630,152.14	855,876.63	1,895,468.55	4,590,560.22
60L000 4020 0000 00 000000	A/P LIABILITY	10.80	1,805,468.55	1,805,468.55	10.80
60L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
60L000 40-- ---- -- ------		10.80	1,805,468.55	1,805,468.55	10.80
60L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
60L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
60L--- ---- ---- -- ------		10.80	1,805,468.55	1,805,468.55	10.80
60Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
60Q000 7040 0000 00 000000	SITE/CONST. FUND BALANCE	-5,630,162.94	1,805,468.55	765,876.63	-4,590,571.02
60Q000 70-- ---- -- ------		-5,630,162.94	1,805,468.55	765,876.63	-4,590,571.02
60Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
60Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
60Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	78,726.23	78,726.23	0.00
60Q000 73-- ---- -- ------		0.00	78,726.23	78,726.23	0.00
60Q--- ---- ---- -- ------		-5,630,162.94	1,884,194.78	844,602.86	-4,590,571.02
6----- ---- ---- -- ------		0.00	4,545,539.96	4,545,539.96	0.00
70A000 1010 0000 00 000000	WORKING CASH FUND BUSEY	422,186.99	1,464,413.11	1,450,156.44	436,443.66
70A000 1020 0000 00 000000	CASH	4,955.45	66.19	0.00	5,021.64
70A000 10-- ---- -- ------		427,142.44	1,464,479.30	1,450,156.44	441,465.30
70A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
70A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
70A000 1800 0000 00 000000	WORKING CASH INVESTMENTS	11,743,086.52	752,987.33	1,450,156.44	11,045,917.41
70A000 18-- ---- -- ------		11,743,086.52	752,987.33	1,450,156.44	11,045,917.41
70A--- ---- ---- -- ------		12,170,228.96	2,217,466.63	2,900,312.88	11,487,382.71
70L000 4020 0000 00 000000	A/P LIABILITY	0.00	0.00	0.00	0.00
70L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
70L000 40-- ---- -- ------		0.00	0.00	0.00	0.00
70L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
70L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
70L--- ---- ---- -- ------		0.00	0.00	0.00	0.00
70Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
70Q000 7040 0000 00 000000	WKG CASH FUND BALANCE	-12,170,228.96	725,078.22	42,231.97	-11,487,382.71
70Q000 70-- ---- -- ------		-12,170,228.96	725,078.22	42,231.97	-11,487,382.71
70Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
70Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
70Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
70Q000 73-- ---- -- ------		0.00	0.00	0.00	0.00

FDTLOC FUNC OBJ SJ	Account Level Description	April 2022-23 Beginning Balance	April 2022-23 Debits	April 2022-23 Credits	Ending Balance
70Q--- ---- ---- -- ------		-12,170,228.96	725,078.22	42,231.97	-11,487,382.71
7----- ---- ---- -- ------		0.00	2,942,544.85	2,942,544.85	0.00
80A000 1010 0000 00 000000	Cash Tort BUSEY	344,088.74	26,459.60	87,383.92	283,164.42
80A000 1020 0000 00 000000	CASH	1,095.62	17.13	0.00	1,112.75
80A000 10-- ---- -- ------		345,184.36	26,476.73	87,383.92	284,277.17
80A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
80A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
80A000 1800 0000 00 000000	TORT INVESTMENTS	2,852,618.37	5,872.67	0.00	2,858,491.04
80A000 18-- ---- -- ------		2,852,618.37	5,872.67	0.00	2,858,491.04
80A010 1800 0000 00 000000	TORT INVESTMENTS	0.00	0.00	0.00	0.00
80A010 18-- ---- -- ------		0.00	0.00	0.00	0.00
80A--- ---- ---- -- ------		3,197,802.73	32,349.40	87,383.92	3,142,768.21
80L000 0000 0000 00 000000		0.00	0.00	0.00	0.00
80L000 00-- ---- -- ------		0.00	0.00	0.00	0.00
80L000 4020 0000 00 000000	A/P LIABILITY	0.00	56,029.85	56,029.85	0.00
80L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	24,118.72	24,118.72	0.00
80L000 40-- ---- -- ------		0.00	80,148.57	80,148.57	0.00
80L000 4510 0000 00 000000	THIS BP Administrator	0.00	0.00	0.00	0.00
80L000 4512 0000 00 000000		0.00	78.10	78.10	0.00
80L000 4520 0000 00 000000		0.00	2,295.15	2,295.15	0.00
80L000 4540 0000 00 000000		0.00	371.82	371.82	0.00
80L000 4550 0000 00 000000	TSA AXA EQUITALBE ROTH (455ELR	0.00	738.70	738.70	0.00
80L000 4560 0000 00 000000	ADDITIONAL LIFE INS	0.00	2,028.44	2,028.44	0.00
80L000 4561 0000 00 000000		0.00	10.22	10.22	0.00
80L000 4563 0000 00 000000		0.00	316.92	316.92	0.00
80L000 4564 0000 00 000000		0.00	6.30	6.30	0.00
80L000 4570 0000 00 000000		0.00	749.72	749.72	0.00
80L000 4590 0000 00 000000	DIVERSITY & EQUITY SCHOLARSHIP	0.00	0.00	0.00	0.00
80L000 45-- ---- -- ------		0.00	6,595.37	6,595.37	0.00
80L000 4610 0000 00 000000		0.00	1,332.70	1,332.70	0.00
80L000 46-- ---- -- ------		0.00	1,332.70	1,332.70	0.00
80L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
80L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
80L000 4810 0000 00 000000		0.00	9.65	9.65	0.00
80L000 4813 0000 00 000000		0.00	905.66	905.66	0.00
80L000 4815 0000 00 000000		0.00	90.18	90.18	0.00
80L000 4822 0000 00 000000		0.00	1,064.54	1,064.54	0.00
80L000 4823 0000 00 000000		0.00	140.02	140.02	0.00
80L000 48-- ---- -- ------		0.00	2,210.05	2,210.05	0.00
80L000 4913 0000 00 000000		0.00	0.00	0.00	0.00
80L000 49-- ---- -- ------		0.00	0.00	0.00	0.00
80L--- ---- ---- -- ------		0.00	90,286.69	90,286.69	0.00
80Q000 0000 0000 00 000000		0.00	0.00	0.00	0.00
80Q000 00-- ---- -- ------		0.00	0.00	0.00	0.00
80Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
80Q000 7040 0000 00 000000	TORT FUND BALANCE	-3,197,802.73	79,640.54	24,606.02	-3,142,768.21
80Q000 70-- ---- -- ------		-3,197,802.73	79,640.54	24,606.02	-3,142,768.21
80Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
80Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
80Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	7,569.43	7,569.43	0.00
80Q000 73-- ---- -- ------		0.00	7,569.43	7,569.43	0.00
80Q--- ---- ---- -- ------		-3,197,802.73	87,209.97	32,175.45	-3,142,768.21
8----- ---- ---- -- ------		0.00	209,846.06	209,846.06	0.00
90A000 1010 0000 00 000000	FP&S FUND CASH, BUSEY	326,094.38	941.65	0.00	327,036.03
90A000 1020 0000 00 000000	CASH	262.07	3.66	0.00	265.73
90A000 10-- ---- -- ------		326,356.45	945.31	0.00	327,301.76
90A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00

FDTLOC FUNC OBJ SJ	Account Level Description	April 2022-23 Beginning Balance	April 2022-23 Debits	April 2022-23 Credits	Ending Balance
90A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
90A000 1800 0000 00 000000	HLS INVESTMENTS	609,922.33	1,255.64	0.00	611,177.97
90A000 18-- ---- -- ------		609,922.33	1,255.64	0.00	611,177.97
90A--- ---- ---- -- ------		936,278.78	2,200.95	0.00	938,479.73
90L000 4020 0000 00 000000	A/P LIABILITY	0.00	0.00	0.00	0.00
90L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
90L000 40-- ---- -- ------		0.00	0.00	0.00	0.00
90L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
90L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
90L--- ---- ---- -- ------		0.00	0.00	0.00	0.00
90Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
90Q000 7040 0000 00 000000	FP&S FUND BALANCE	-936,278.78	0.00	2,200.95	-938,479.73
90Q000 70-- ---- -- ------		-936,278.78	0.00	2,200.95	-938,479.73
90Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
90Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
90Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
90Q000 73-- ---- -- ------		0.00	0.00	0.00	0.00
90Q--- ---- ---- -- ------		-936,278.78	0.00	2,200.95	-938,479.73
9----- ---- ---- -- ------		0.00	2,200.95	2,200.95	0.00
Grand Asset Totals		65,152,919.64	16,230,500.21	18,586,666.27	62,796,753.58
Grand Liability Totals		-848,383.56	11,254,641.87	11,166,239.29	-759,980.98
Grand Equity Totals		-64,304,536.08	10,057,470.67	7,789,707.19	-62,036,772.60
Grand Totals		0.00	37,542,612.75	37,542,612.75	0.00

Number of Accounts: 215

********** End of report **********

Collinsville Area Vocational Center

Fund Balance Report

April 30, 2023

Fund	Description	Month to Date Expense	Month to Date Income	Year to Date Expense	Year to Date Income	Fund Balance YTD Change	Fund Balance Start of Year	Fund Balance Current
10	Education Fund	$ 87,292.08	$ 53.75	$ 1,087,603.74	$ 1,181,584.48	$ 93,980.74	$ 681,816.33	$ 775,797.07
20	Oper, Build, & Maint Fund	2,189.12	-	22,757.52	49,062.50	26,304.98	-	26,304.98
40	Transportation Fund	2,552.00	-	15,680.69	34,343.75	18,663.06	-	18,663.06
		$ 92,033.20	**$ 53.75**	**$ 1,126,041.95**	**$ 1,264,990.73**	**$ 138,948.78**	**$ 681,816.33**	**$ 820,765.11**

FDT	FUNC	Account Level Description	April 2022-23 Beginning Balance	April 2022-23 Debits	April 2022-23 Credits	Ending Balance
10A000	1010 0000 00 000000	CASH FCB - CHECKING 7903	822,234.48	19,890.95	106,765.53	735,359.90
10A000	1010 0000 01 000000	ACTIVITY FUNDS	116,235.60	718.95	0.00	116,954.55
10A000	1020 0000 00 000000	CASH FCB-SAVINGS 7904	42,470.92	53.75	0.00	42,524.67
10A000	10-- ---- -- ------		980,941.00	20,663.65	106,765.53	894,839.12
10A---	---- ---- -- ------		980,941.00	20,663.65	106,765.53	894,839.12
10L000	0000 0000 00 000000		0.00	0.00	0.00	0.00
10L000	00-- ---- -- ------		0.00	0.00	0.00	0.00
10L000	1630 0000 00 000000		0.00	0.00	0.00	0.00
10L000	16-- ---- -- ------		0.00	0.00	0.00	0.00
10L000	4000 0000 00 000000	ACTIVITY ACCT TRUST & AGENCY	-116,235.60	0.00	718.95	-116,954.55
10L000	4020 0000 00 000000	A/P LIABILITY	0.00	41,100.77	41,100.77	0.00
10L000	4030 0000 00 000000	WAGE GARNISHMENT	0.00	0.00	0.00	0.00
10L000	4040 0000 00 000000	DUE TO UNIT	0.00	76,381.85	76,381.85	0.00
10L000	40-- ---- -- ------		-116,235.60	117,482.62	118,201.57	-116,954.55
10L000	4509 0000 00 000000	T.H.I.S	0.00	482.90	482.90	0.00
10L000	4510 0000 00 000000	EMPLOYER THIS	0.00	419.03	419.03	0.00
10L000	4511 0000 00 000000	TRS	0.00	5,170.47	5,170.47	0.00
10L000	4512 0000 00 000000	EMPLOYER ETR	0.00	333.20	333.20	0.00
10L000	4515 0000 00 000000	TRS FEDERAL	0.00	0.00	0.00	0.00
10L000	4520 0000 00 000000	FEDERAL TAX	0.00	4,880.29	4,880.29	0.00
10L000	4530 0000 00 000000	STATE TAX	0.00	2,688.67	2,688.67	0.00
10L000	4540 0000 00 000000	IMRF (DED & BEN)	0.00	880.32	880.32	0.00
10L000	4541 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4550 0000 00 000000	TSA PUTNAM	0.00	1,340.00	1,340.00	0.00
10L000	4560 0000 00 000000	HEALTH FAMILY-TAX SHELTERED	0.00	9,855.00	9,855.00	0.00
10L000	4561 0000 00 000000	DENTAL FAMILY - NON SHELTERED	-1,670.00	0.00	417.50	-2,087.50
10L000	4564 0000 00 000000	LIFE INSURANCE	0.00	15.70	15.70	0.00
10L000	4565 0000 00 000000	SEC 125 DEFERRALS	0.00	229.34	229.34	0.00
10L000	4570 0000 00 000000	FICA	0.00	954.84	954.84	0.00
10L000	4580 0000 00 000000	MEDICARE	0.00	1,838.24	1,838.24	0.00
10L000	4590 0000 00 000000	CEA DUES	0.00	1,061.54	1,061.54	0.00
10L000	4595 0000 00 000000	SIMON RUSSELL	0.00	0.00	0.00	0.00
10L000	45-- ---- -- ------		-1,670.00	30,149.54	30,567.04	-2,087.50
10L000	4700 0000 00 000000		0.00	0.00	0.00	0.00
10L000	47-- ---- -- ------		0.00	0.00	0.00	0.00
10L000	4810 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4815 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4822 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4823 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4828 0000 00 000000	UNION DUES - SECRETARIES	0.00	41.00	41.00	0.00
10L000	4829 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4830 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4831 0000 00 000000		0.00	0.00	0.00	0.00
10L000	48-- ---- -- ------		0.00	41.00	41.00	0.00
10L000	4913 0000 00 000000		0.00	0.00	0.00	0.00
10L000	49-- ---- -- ------		0.00	0.00	0.00	0.00
10L---	---- ---- -- ------		-117,905.60	147,673.16	148,809.61	-119,042.05
10Q000	7030 0000 00 000000	FUND NET CHANGE	0.00	0.00	0.00	0.00
10Q000	7040 0000 00 000000	FUND BALANCE	-863,035.40	87,292.08	53.75	-775,797.07
10Q000	70-- ---- -- ------		-863,035.40	87,292.08	53.75	-775,797.07
10Q000	7130 0000 00 000000		0.00	0.00	0.00	0.00
10Q000	71-- ---- -- ------		0.00	0.00	0.00	0.00
10Q000	7300 0000 00 000000		0.00	3,936.82	3,936.82	0.00
10Q000	73-- ---- -- ------		0.00	3,936.82	3,936.82	0.00
10Q---	---- ---- -- ------		-863,035.40	91,228.90	3,990.57	-775,797.07
1-----	---- ---- -- ------		0.00	259,565.71	259,565.71	0.00
20A000	1010 0000 00 000000		28,494.10	0.00	2,189.12	26,304.98

FDT FUNC	Account Level Description	April 2022-23 Beginning Balance	April 2022-23 Debits	April 2022-23 Credits	Ending Balance
20A000 1020 0000 00 000000		0.00	0.00	0.00	0.00
20A000 10-- ---- -- ------		28,494.10	0.00	2,189.12	26,304.98
20A--- ---- ---- -- ------		28,494.10	0.00	2,189.12	26,304.98
20L000 4020 0000 00 000000		0.00	2,189.12	2,189.12	0.00
20L000 40-- ---- -- ------		0.00	2,189.12	2,189.12	0.00
20L000 4700 0000 00 000000		0.00	0.00	0.00	0.00
20L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
20L--- ---- ---- -- ------		0.00	2,189.12	2,189.12	0.00
20Q000 7040 0000 00 000000		-28,494.10	2,189.12	0.00	-26,304.98
20Q000 70-- ---- -- ------		-28,494.10	2,189.12	0.00	-26,304.98
20Q000 7300 0000 00 000000		0.00	0.00	0.00	0.00
20Q000 73-- ---- -- ------		0.00	0.00	0.00	0.00
20Q--- ---- ---- -- ------		-28,494.10	2,189.12	0.00	-26,304.98
2----- ---- ---- -- ------		0.00	4,378.24	4,378.24	0.00
40A000 1010 0000 00 000000		21,215.06	0.00	2,552.00	18,663.06
40A000 1020 0000 00 000000		0.00	0.00	0.00	0.00
40A000 10-- ---- -- ------		21,215.06	0.00	2,552.00	18,663.06
40A--- ---- ---- -- ------		21,215.06	0.00	2,552.00	18,663.06
40L000 4020 0000 00 000000		0.00	2,552.00	2,552.00	0.00
40L000 40-- ---- -- ------		0.00	2,552.00	2,552.00	0.00
40L000 4700 0000 00 000000		0.00	0.00	0.00	0.00
40L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
40L--- ---- ---- -- ------		0.00	2,552.00	2,552.00	0.00
40Q000 7040 0000 00 000000		-21,215.06	2,552.00	0.00	-18,663.06
40Q000 70-- ---- -- ------		-21,215.06	2,552.00	0.00	-18,663.06
40Q000 7300 0000 00 000000		0.00	0.00	0.00	0.00
40Q000 73-- ---- -- ------		0.00	0.00	0.00	0.00
40Q--- ---- ---- -- ------		-21,215.06	2,552.00	0.00	-18,663.06
4----- ---- ---- -- ------		0.00	5,104.00	5,104.00	0.00
Grand Asset Totals		1,030,650.16	20,663.65	111,506.65	939,807.16
Grand Liability Totals		-117,905.60	152,414.28	153,550.73	-119,042.05
Grand Equity Totals		-912,744.56	95,970.02	3,990.57	-820,765.11
Grand Totals		0.00	269,047.95	269,047.95	0.00

Number of Accounts: 53

********** End of report **********

9. **Unfinished Business**

9.1. Approval of Board Policy Updates

Policy Update Notes from Dr. Skertich:

Board Policy Updates
PRESS Update 111

2:110 – School Board – Qualifications, Term, and Duties of Board Officers
- *Background checks for criminal history & sexual misconduct via employment history review*

4:60 - Operational Services – Purchases and Contracts
- *Background checks for criminal history & sexual misconduct via employment history review*

5:125 - General Personnel – Personal Technology and Social Media; Usage and Conduct
- *Social Media Definition*
- *Personal Technology Definition*
- *Confidential Information*

5:150 - General Personnel – Personnel Records
- *Employment History Review*

5:260 - Professional Personnel - Student Teachers
- *Background Checks*

5:30 - Professional Personnel – Hiring Process and Criteria
- *Employee History Review*

5:90 - Educational Support Personnel – Abused and Neglected Child Reporting
- *Sexual Abuse Training*
- *Sexual Misconduct*
- *Alleged Sexual Misconduct*
- *Faith's Law Record Keeping*

6:135 - Instruction – Accelerated Placement Program
- *Accelerated Placement Enrollment*

6:230 - Instruction - Library Media Program
- *Library Bill of Rights*
- *Complaints*
- *Review*

8:20 - Community Relations – Community Use of School Facilities
- *Legal Reference*

Board Policy Review & Monitoring
No Suggested Changes

4:40 - Operational Services – Incurring Debt

5:285 - Educational Support Personnel – Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers

6:210 - Instruction – Instructional Materials

8:70 - Community Relations – Accommodating Individuals with Disabilities

Document Status: Draft Update

SCHOOL BOARD

2:110 Qualifications, Term, and Duties of Board Officers

The School Board officers are: President, Vice President, Secretary, and Treasurer. These officers are elected or appointed by the Board at its organizational meeting.

President

The Board elects a President from its members for a one-year term. The duties of the President are to:

1. Preside at all meetings;
2. Focus the Board meeting agendas on appropriate content;
3. Make all Board committee appointments, unless specifically stated otherwise;
4. Attend and observe any Board committee meeting at his or her discretion;
5. Represent the Board on other boards or agencies;
6. Sign official District documents requiring the President's signature, including Board minutes and Certificate of Tax Levy;
7. Call special meetings of the Board;
8. Serve as the *head of the public body* for purposes of the Open Meetings Act and Freedom of Information Act;
9. Ensure that a quorum of the Board is physically present at all Board meetings, except as otherwise provided by the Open Meetings Act;
10. Administer the oath of office to new Board members;
11. Serve as or appoint the Board's official spokesperson to the media; and
12. Ensure that all~~the~~ fingerprint-based criminal history records information checks, ~~and/or~~ screenings, and sexual misconduct related employment history reviews (EHRs)[PRESSPlus1] required by State law and policy 5:30, *Hiring Process and Criteria*, are~~is~~ completed for the Superintendent.

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

The Vice President fills a vacancy in the Presidency.

Vice President

The Board elects a Vice President from its members for a one-year term. The Vice President performs the duties of the President if:

1. The office of President is vacant;
2. The President is absent; or
3. The President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by a special Board election.

Secretary

The Board elects a Secretary for a one-year term. The Secretary may be, but is not required to be, a Board member. The Secretary may receive reasonable compensation as determined by the Board before appointment. However, if the Secretary is a Board member, the compensation shall not exceed $500 per year, as fixed by the Board at least 180 days before the beginning of the term. The duties of the Secretary are to:

1. Keep minutes for all Board meetings, and keep the verbatim record for all closed Board meetings;
2. Mail meeting notification and agenda to news media who have officially requested copies;
3. Keep records of the Board's official acts, and sign them, along with the President, before submitting them to the Treasurer at such times as the Treasurer may require;
4. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the Regional Superintendent;
5. Act as the local election official for the District;
6. Arrange public inspection of the budget before adoption;
7. Publish required notices;
8. Sign official District documents requiring the Secretary's signature; and
9. Maintain Board policy and such other official documents as directed by the Board.

The Secretary may delegate some or all of these duties, except when State law prohibits the delegation. The Board appoints a secretary pro tempore, who may or may not be a Board member, if the Secretary is absent from any meeting or refuses to perform the duties of the office. A permanent vacancy in the office of Secretary is filled by special Board election.

Recording Secretary

The Board may appoint a Recording Secretary who is a staff member. The Recording Secretary shall:

1. Assist the Secretary by taking the minutes for all open Board meetings;
2. Assemble Board meeting material and provide it, along with prior meeting minutes, to Board members before the next meeting; and
3. Perform the Secretary's duties, as assigned, except when State law prohibits the delegation.

In addition, the Recording Secretary or Superintendent receives notification from Board members who desire to attend a Board meeting by video or audio means.

Treasurer

The Treasurer of the Board shall be either a member of the Board who serves a one-year term or a non-Board member who serves at the Board's pleasure. A Treasurer who is a Board member may not be compensated. A Treasurer who is not a Board member may be compensated provided it is established before the appointment. The Treasurer must:

1. Be at least 21 years old;
2. Not be a member of the County Board of School Trustees; and
3. Have a financial background or related experience, or 12 credit hours of college-level accounting.

The Treasurer shall:

1. Furnish a bond, which shall be approved by a majority of the full Board;

2. Maintain custody of school funds;
3. Maintain records of school funds and balances;
4. Prepare a monthly reconciliation report for the Superintendent and Board; and
5. Receive, hold, and expend District funds only upon the order of the Board.

A vacancy in the Treasurer's office is filled by Board appointment.

LEGAL REF.:

~~5 ILCS 120/7 and 420/4A-106.~~

105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8, 5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, 5/10-21.9, 5/17-1, ~~and~~ 5/21B-85, and 5/22-94.

5 ILCS 120/7, Open Meetings Act.

5 ILCS 420/4A-106, Ill. Governmental Ethics Act.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:105 (Ethics and Gift Ban), 2:150 (Committees), 2:210 (Organizational School Board Meeting), 2:220 (School Board Meeting Procedure), 5:30 (Hiring Process and Criteria)

Adopted: January 24, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-94, amended by P.A. 102-702, eff. 7-1-23, requiring a sexual misconduct related employment history review (EHR) to be initiated prior to hiring an applicant that will have direct contact with children or students. *Direct contact with children or students* is defined as "the possibility of care, supervision, guidance, or control of children or students or routine interaction with children or students." **Issue 111, March 2023**

Document Status: Draft Update

OPERATIONAL SERVICES

4:60 Purchases and Contracts

The Superintendent shall manage the District's purchases and contracts in accordance with State law, the standards set forth in this policy, and other applicable School Board policies.

Standards for Purchasing and Contracting

All purchases and contracts shall be entered into in accordance with applicable federal and State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts shall be approved or authorized by the Board.

All purchases and contracts should support a recognized District function or purpose as well as provide for good quality products and services at the lowest cost, with consideration for service, reliability, and delivery promptness, and in compliance with State law. No purchase or contract shall be made or entered into as a result of favoritism, extravagance, fraud, or corruption.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed. Purchases of items outside budget parameters require prior Board approval, except in an emergency.

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable federal and State law, including but not limited to, those specified below:

1. Supplies, materials, or work involving an expenditure in excess of $25,000 must comply with the State law bidding procedure, 105 ILCS 5/10-20.21, unless specifically exempted.
2. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs*.
3. Guaranteed energy savings must comply with 105 ILCS 5/19b-1 *et seq.*
4. Third party non-instructional services must comply with 105 ILCS 5/10-22.34c.
5. Goods and services that are intended to generate revenue and other remunerations for the District in excess of $1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with 105 ILCS 5/10-20.21(b-5). The Superintendent or designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.
6. Any contract to purchase food with a bidder or offeror must comply with 105 ILCS 5/10-20.21(b-10).
7. The purchase of paper and paper products must comply with 105 ILCS 5/10-20.19c and Board policy 4:70, *Resource Conservation*.
8. Each contractor with the District is bound by each of the following:

a. In accordance with 105 ILCS 5/10-21.9(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in 105 ILCS 5/10-21.9(c) and 5/21B-80(c) to have direct, daily contact at a District school or school-related activity with one or more student(s); (2) prohibits any of the contractor's employees from having direct, daily contact with one or more students if the employee was found guilty of any offense in 5/21B-80(b) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her.

b. In accordance with 105 ILCS 5/22-94: (1) prohibit any of its employees from having *direct contact with children or students* if the contractor has not performed a sexual misconduct related employment history review (EHR) of the employee or if the District objects to the employee's assignment based on the employee's involvement in an instance of sexual misconduct as provided in 105 ILCS 5/22-94(j)(3), which the contractor is required to disclose; (2) discipline, up to and including termination or denial of employment, any employee who provides false information or willfully fails to disclose information required by the EHR; (3) maintain all records of EHRs and provide the District access to such records upon request; and (4) refrain from entering into any agreements prohibited by 105 ILCS 5/22-94(g). PRESSPlus1

c. In accordance with 105 ILCS 5/24-5: (1) concerning each new employee of a contractor that provides services to students or in schools, provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease ~~if the employee will have direct, daily contact with one or more student(s)~~; and (2) require any new or existing employee who ~~has and will have direct, daily contact with one or more~~provides services to student~~(~~s~~)~~ or in schools to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Ill. Dept.~~artment~~ of Public Health rules or order of a local health official.

9. ~~After 1-1-23, a~~Any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act.
10. Purchases made with federal or State awards must comply with 2 C.F.R. Part 200 and 30 ILCS 708/, as applicable, and any terms of the award.

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors' performances, and the quality and value of services or products being provided.

LEGAL REF.:

2 C.F.R. Part 200.

105 ILCS 5/10-20.19c, 5/10-20.21, 5/10-21.9, 5/10-22.34c, 5/19b-1 *et seq.*, 5/22-94, and 5/24-5.

30 ILCS 708/, Grant Accountability and Transparency Act.

410 ILCS 170/, Coal Tar Sealant Disclosure Act.

820 ILCS 130/, Prevailing Wage Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation), 4:150 (Facility Management and Building Programs), 4:175 (Convicted Child Sex Offender; Screening;

Notifications), 5:90 (Abused and Neglected Child Reporting)

Adopted: January 24, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23. See 4:60-AP4, *Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees*, available at PRESS Online by logging in at www.iasb.com.

For the definition of *sexual misconduct*, see 105 ILCS 5/22-85.5(c), added by P.A. 102-676 and policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*.

Direct contact with children or students is defined as "the possibility of care, supervision, guidance, or control of children or students or routine interaction with children or students." 105 ILCS 5/22-94(b), added by P.A. 102-702, eff. 7-1-23. This standard, which triggers the EHR, appears on its face to be broader than the *direct, daily contact* standard that triggers the *complete criminal history records check* in 105 ILCS 5/10-21.9(f). See 5:30-AP2, *Investigations*, 4:60-AP3, *Criminal History Records Check of Contractor Employees*, and 4:60-AP4, *Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees*, for more information. For example, a contracted night custodian who may have some passing, routine interaction with students who are on campus for afterschool events, but does not have direct, daily contact with students triggers an EHR but not necessarily a *complete criminal history records check*. It is less clear if the reverse scenario could arise where a *complete criminal history records check* under 105 ILCS 5/10-21.9(f) would be required but an EHR would not be required. For ease of administration, a district may wish to require contractors to undergo a *complete criminal history records check* whenever the obligation to conduct an EHR is triggered, and vice versa.

105 ILCS 5/22-94(g), added by P.A. 102-702, eff. 7-1-23, prohibits contractors from entering any agreement that: (1) has the effect of suppressing information concerning a pending or completed investigation in which an allegation of sexual misconduct was substantiated, (2) affects the ability of the contractor to report sexual misconduct to the appropriate authorities, or (3) requires the contractor to expunge information about allegations or findings of suspected sexual misconduct, unless an allegation is found to be false, unfounded, or unsubstantiated following an investigation. **Issue 111, March 2023**

Document Status: Draft Update

General Personnel

5:125 Personal Technology and Social Media; Usage and Conduct

Definitions

Includes - Means "includes without limitation" or "includes, but is not limited to."

Social media - Media for social interaction, using highly accessible ~~communication techniques through the use of~~ web-based and/or mobile technologies that allow users to ~~turn communication into~~ share content and/or engage in interactive ~~dialogue~~communication through online communities. This includes, but is not limited to, services such as *Facebook, LinkedIn, Twitter, Instagram, TikTok, Snapchat, and YouTube*.PRESSPlus1

Personal technology - Any device that is not owned or leased by the District or otherwise authorized for District use and: (1) transmits sounds, images, text, messages, videos, or electronic information, (2) electronically records, plays, or stores information, or (3) accesses the Internet, or private communication or information networks. This includes ~~laptop~~ computers ~~(e.g., laptops, ultrabooks, and chromebooks)~~, tablets ~~(e.g. iPads®, Kindle ®, Microsoft Surface ®, and other Android ® platform or Windows® devices)~~, smartphones~~, e.g. iPhone®, BlackBerry®, Android® platform phones, and Windows Phone®),~~ and other devices ~~(e.g. iPod®)~~.

Usage and Conduct

All District employees who use personal technology and/or social media shall:

1. Adhere to the high standards for **Professional and Appropriate Conduct** required by policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest* at all times, regardless of the ever-changing social media and personal technology platforms available. This includes District employees posting images or private information about themselves or others in a manner readily accessible to students and other employees that is inappropriate as defined by policies~~y~~ 5:20, *Workplace Harassment Prohibited*; 5:100, *Staff Development Program*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; 6:235, *Access to Electronic Networks*; and 7:20, *Harassment of Students Prohibited*; and the Ill. Code of Educator Ethics, 23 Ill.Admin.Code §22.20.
2. Choose a District-provided or supported method whenever possible to communicate with students and their parents/guardians.
3. Not interfere with or disrupt the educational or working environment, or the delivery of education or educational support services.
4. Inform their immediate supervisor if a student initiates inappropriate contact with them via any form of personal technology or social media.
5. Report instances of suspected abuse or neglect discovered through the use of social media or personal technology pursuant to a school employee's obligations under policy 5:90, *Abused and Neglected Child Reporting* ~~*Child Reporting*~~.
6. Not disclose ~~student record~~confidential information, including but not limited to school student

records (e.g., student work, photographs of students, names of students, or any other personally identifiable information about students) or personnel records, in compliance with policy 5:130, *Responsibilities Concerning Internal Information*. For District employees, proper approval may include implied consent under the circumstances.

7. Refrain from using the District's logos without permission and follow Board policy 5:170, *Copyright*, and all District copyright compliance procedures.
8. Use personal technology and social media for personal purposes only during non-work times or hours. Any duty-free use must occur during times and places that the use will not interfere with job duties or otherwise be disruptive to the school environment or its operation.
9. Assume all risks associated with the use of personal technology and social media at school or school-sponsored activities, including students' viewing of inappropriate Internet materials through the District employee's personal technology or social media. The Board expressly disclaims any responsibility for imposing content filters, blocking lists, or monitoring of its employees' personal technology and social media.
10. Be subject to remedial and any other appropriate disciplinary action for violations of this policy ranging from prohibiting the employee from possessing or using any personal technology or social media at school to dismissal and/or indemnification of the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of this policy.

Superintendent Responsibilities

The Superintendent shall:

1. Inform District employees about this policy during the in-service on educator ethics, teacher-student conduct, and school employee-student conduct required by ~~Board~~ policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*.
2. Direct Building Principals to annually:
   a. Provide their building staff with a copy of this policy.
   b. Inform their building staff about the importance of maintaining high standards in their school relationships.
   c. Remind their building staff that those who violate this policy will be subject to remedial and any other appropriate disciplinary action up to and including dismissal.
3. Build awareness of this policy with students, parents, and the community.
4. Ensure that
4. Ensure that neither the District, nor anyone on its behalf, commits an act prohibited by the Right to Privacy in the Workplace Act, 820 ILCS 55/10; i.e., the *Facebook Password Law.*
5. Periodically review this policy and any implementing procedures with District employee representatives and electronic network system administrator(s) and present proposed changes to the Board.

LEGAL REF.:

105 ILCS 5/21B-75 and 5/21B-80.

775 ILCS 5/5A-102, Ill. Human Rights Act.

820 ILCS 55/10, Right to Privacy in the Workplace Act.

23 Ill.Admin.Code §22.20, Code of Ethics for Ill. Educators.

Garcetti v. Ceballos, 547 U.S. 410 (2006).

Pickering v. High School Dist. 205, 391 U.S. 563 (1968).

Mayer v. Monroe County Community School Corp., 474 F.3d 477 (7th Cir. 2007).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:130 (Responsibilities Concerning Internal Information), 5:150 (Personnel Records), 5:170 (Copyright), 5:200 (Terms and Conditions of Employment and Dismissal), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:340 (Student Records)

Adopted: January 24, 2022

PRESSPlus Comments

PRESSPlus 1. Updated throughout for continuous improvement. **Issue 111, March 2023**

Document Status: Draft Update

General Personnel

5:150 Personnel Records

Maintenance and Access to Records

Please refer to the following current agreement:

Agreement between the Board of Education and the Collinsville Educational Assistants Association an affiliate of the Illinois Education Association-NEA and the National Education Association

For employees not covered by this agreement:

The Superintendent or designee shall manage the maintenance of personnel records in accordance with State and federal law and School Board policy. Records, as determined by the Superintendent, are retained for all employment applicants, employees, and former employees given the need for the District to document employment-related decisions, evaluate program and staff effectiveness, and comply with government recordkeeping and reporting requirements. Personnel records shall be maintained in the District's administrative office, under the Superintendent's direct supervision.

Access to personnel records is available as follows:

1. An employee will be given access to his or her personnel records according to State law and guidelines developed by the Superintendent.
2. An employee's supervisor or other management employee who has an employment or business-related reason to inspect the record is authorized to have access.
3. Anyone having the respective employee's written consent may have access.
4. Access will be granted to anyone authorized by State or federal law to have access.
5. All other requests for access to personnel information are governed by Board policy 2:250, *Access to District Public Records*.

Prospective Employer Inquiries Concerning a Current or Former Employee's Job Performance

The Superintendent or designee shall manage a process for responding to inquiries by a prospective employer concerning a current or former employee's job performance. The Superintendent shall:

1. Execute the requirements in the Abused and Neglected Child Reporting Act whenever another school district asks for a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to Ill. Dept. of Children and Family Services (DCFS); and
2. Comply with the federal law prohibiting the District from providing a recommendation of employment for an employee, contractor, or agent that District knows, or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law, but the Superintendent or designee may follow routine procedures regarding the transmission of administrative or personnel files for that employee.
3. Manage the District's responses to employer requests for sexual misconduct related

employment history review (EHR) information in accordance with *Faith's Law*.[PRESSPlus1]

When requested for information about an employee by an entity other than a prospective employer, the District will only confirm position and employment dates unless the employee has submitted a written request to the Superintendent or designee. An employee wanting employment and salary or wage information released for credit information must request so in writing and an administrator must sign the released materials.

LEGAL REF.:

20 U.S.C. §7926.

105 ILCS 5/22-94.

325 ILCS 5/4, Abused and Neglected Child Reporting Act.

745 ILCS 46/10, Employment Record Disclosure Act.

820 ILCS 40/, Personneal Record Review Act.

23 Ill.Admin.Code §1.660.

CROSS REF.: 2:250 (Access to District Public Records), 5:90 (Abused and Neglected Child Reporting), 7:340 (Student Records)

Adopted: January 24, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-94(e), added by P.A. 102-702, eff. 7-1-23. **Issue 111, March 2023**

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Professional Personnel

5:260 Student Teachers

The Superintendent is authorized to accept students from university-approved teacher-training programs to do student teaching in the District. No individual who has been convicted of a criminal offense that would subject him or her to license suspension or revocation pursuant to Section 5/21B-80 of the School Code[PRESSPlus1] or who has been found to be the perpetrator of sexual or physical abuse of a minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 is permitted to student teach.

Before permitting an individual to student teach, begin a required internship, or participate in any field experience in the District, the Superintendent or designee shall ensure that:

1. The District performed a *105 ILCS 5/10-21.9(g) Check* as described below; and
2. The individual furnished evidence of physical fitness to perform assigned duties and freedom from communicable disease pursuant to 105 ILCS 5/24-5.

A *105 ILCS 5/10-21.9(g) Check* shall include:

1. Fingerprint-based checks through (a) the Illinois State Police (ISP) for criminal history records information (CHRI) pursuant to the Uniform Conviction Information Act (20 ILCS 2635/1), and (b) the FBI national crime information databases pursuant to the Adam Walsh Child Protection and Safety Act (P.L. 109-248);
2. A check of the Illinois Sex Offender Registry (see the Sex Offender Community Notification Law (730 ILCS 152/101 *et seq.*); and
3. A check of the Illinois Murderer and Violent Offender Against Youth Registry (Murderer and Violent Offender Against Youth ~~Community Notification Law~~Registration Act (730 ILCS 154/75-105).

The School Code requires each individual student teaching or beginning a required internship to provide the District with written authorization for, and pay the costs of, his or her 105 ILCS 5/10-21.9(g) check (including any applicable vendor's fees). Upon receipt of this authorization and payment, the Superintendent or designee will submit the student teacher's name, sex, race, date of birth, social security number, fingerprint images, and other identifiers, as prescribed by the ~~Department of~~ Ill. State Police (ISP), to the ~~Department of State Police~~ISP. The Superintendent or designee will provide each student teacher with a copy of his or her report.

Assignment

The Superintendent or designee shall be responsible for coordinating placements of all student teachers within the District. Student teachers should be assigned to supervising teachers whose qualifications are acceptable to the District and the students' respective colleges or universities.

LEGAL REF.:

34 U.S.C. §20901 et seq., Adam Walsh Child Protection and Safety Act, P.L. 109-248.

~~Uniform Conviction Information Act,~~ 20 ILCS 2635/1, Uniform Conviction Information Act.

105 ILCS 5/10-21.9, 5/10-22.34, and 5/24-5.

CROSS REF.: 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:190 (Teacher Qualifications)

Adopted: January 23, 2023

PRESSPlus Comments

PRESSPlus 1. Consult the board attorney for guidance regarding whether student teachers or interns, who are typically unpaid, qualify as *employees* who must also undergo the sexual misconduct related employment history review (EHR) required by 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23. Whether or not a student or intern is paid by a district may be determinative. See 5:30-AP3, *Sexual Misconduct Related Employment History Review (EHR)*, available at PRESS Online by logging in at www.iasb.com. If a district has an agreement with a post-secondary institution for the placement of student interns, consult the board attorney regarding whether the institution qualifies as a contractor under 105 ILCS 5/22-94(b) that must perform an EHR of the intern. See 4:60-AP4, *Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees*. **Issue 111, March 2023**

Document Status: Draft Update

General Personnel

5:30 Hiring Process and Criteria

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School Board policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. If the Superintendent's recommendation is rejected, the Superintendent must submit another. The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board's approval. No individual will be employed who has been convicted of a criminal offense listed in 105 ILCS 5/21B-80(c).

All applicants must complete a District application in order to be considered for employment.

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

The Superintendent shall develop and maintain a current comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, the Ill. ~~Dept. of~~ State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in 105 ILCS 5/21B-80 or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant

for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following:

1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position.
2. The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria.
3. The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation.
4. The District does not request or require an applicant to disclose wage or salary history as a condition of employment.
5. The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation.
6. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act.
7. The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for passwords to such accounts.
8. The District provides equal employment opportunities to all persons. See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

Sexual Misconduct Related Employment History Review (EHR)[PRESSPlus1]

Prior to hiring an applicant for a position involving *direct contact with children or students*,[PRESSPlus2] the Superintendent shall ensure that an EHR is performed as required by State law. When the applicant is a superintendent candidate, the Board President shall ensure that the EHR is initiated before a successful superintendent candidate is offered employment by the Board.

Physical Examinations

Please refer to the following current agreements:

Agreement between the Board of Education and the Collinsville Educational Assistants Association an affiliate of the Illinois Education Association-NEA and the National Education Association

Agreement between the Board of Education and Service Employees International Union, Local 316, Custodial and Maintenance Personnel

Agreement between the Board of Education and Service Employees International Union, Local 316, Office Employees

For employees not covered by these agreements:

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom

from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity. The Board will pay the expenses of any such examination.

Nepotism

No person shall be placed in direct authority over another employee who is a member of his or her immediate family. No person shall be employed to serve under the immediate authority of a member of his or her immediate family.

Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.:

42 U.S.C. §12112, Americans with Disabilities Act; 29 C.F.R. Part 1630.

15 U.S.C. § 1681 *et seq.*, Fair Credit Reporting Act.

8 U.S.C. §1324a *et seq.*, Immigration Reform and Control Act.

105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/10-22.34, 5/10-22.34b, 5/21B-10, 5/21B-80, 5/21B-85, 5/22-6.5, 5/22-94, and 5/24-5.

20 ILCS 2630/3.3, Criminal Identification Act.

820 ILCS 55/, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act.

Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985), *aff'd in part and remanded* 115 Ill.2d 482(Ill. 1987).

Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).

Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee

Ethics; Code of Professional Conduct; and Conflict of Interest), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers, 5:280 (Duties and Qualifications)

Adopted: January 24, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23, requiring districts to initiate an EHR prior to hiring an applicant who will have *direct contact with children or students*. See sample administrative procedure 5:30-AP3, *Sexual Misconduct Related Employment History Review (EHR)*, available at PRESS Online by logging in at www.iasb.com, for the process, timing, and positions requiring an EHR. See policy 4:60, *Purchases and Contracts*, and sample administrative procedure 4:60-AP4, *Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees*, for EHR requirements for employees of contractors who have *direct contact with children or students*. **Issue 111, March 2023**

PRESSPlus 2. *Direct contact with children or students* is defined as "the possibility of care, supervision, guidance, or control of children or students or routine interaction with children or students." 105 ILCS 5/22-94(b), added by P.A. 102-702, eff. 7-1-23. **Issue 111, March 2023**

Document Status: Draft Update

General Personnel

5:90 Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child or, for a student aged 18 through 22, an abused or neglected individual with a disability, shall: (1) immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873) (within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY), and (2) follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office. Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement. Negligent failure to report occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child pornography on electronic and information technology equipment shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at report.cybertip.org/ or www.missingkids.org. The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

Abused and Neglected Child Reporting Act (ANCRA), School Code, and *Erin's Law* Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial employment and at least every three years after that date.
3. Complete an annual evidence-informed training related to child sexual abuse, grooming

behaviors (including *sexual misconduct* as defined in *Faith's Law*),[PRESSPlus1] and boundary violations as required by law and policy 5:100, *Staff Development Program*.

Alleged Incidents of Sexual Abuse; Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A, that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with policy 7:20, *Harassment of Students Prohibited*.

Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When the Superintendent has reasonable cause to believe that a license holder (1) committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCRA or an act of sexual misconduct under *Faith's Law*,[PRESSPlus2] and (2) that act resulted in the license holder's dismissal or resignation from the District, ~~he or she~~the Superintendent shall notify the State Superintendent and the Regional Superintendent in writing, providing the Ill. Educator Identification Number as well as a brief description of the misconduct alleged. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

The Superintendent shall develop procedures for notifying a student's parents/guardians when a District employee, contractor, or agent is alleged to have engaged in sexual misconduct with the student as defined in *Faith's Law*. The Superintendent shall also develop procedures for notifying the student's parents/guardians when the Board takes action relating to the employment of the employee, contractor, or agent following the investigation of sexual misconduct. Notification shall not occur when the employee, contractor, or agent alleged to have engaged in sexual misconduct is the student's parent/guardian, and/or when the student is at least 18 years of age or emancipated.[PRESSPlus3]

The Superintendent shall execute the recordkeeping requirements of *Faith's Law*.[PRESSPlus4]

Special School Board Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

If the Board determines that any District employee, other than an employee licensed under 105 ILCS

5/21B, has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board may dismiss that employee immediately.

When the Board learns that a licensed teacher was convicted of any felony, it must promptly report it to the State agencies listed in policy 2:20, *Powers and Duties of the School Board; Indemnification*.

LEGAL REF.:

20 U.S.C. §7926, Elementary and Secondary Education Act.

105 ILCS 5/10-21.9, 5/10-23.13, ~~and~~ 5/21B-85, 5/22-85.5, and 5/22-85.10.

20 ILCS 1305/1-1 *et seq.*, Department of Human Services Act.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

720 ILCS 5/12C-50.1, Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the School Board; Indemnification), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), 4:60 (Purchases and Contracts), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Termination and Suspensions), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and Police Interviews)

Adopted: January 24, 2022

PRESSPlus Comments

PRESSPlus 1. *Sexual misconduct* under *Faith's Law* is defined in 105 ILCS 5/22-85.5(c), added by P.A. 102-676.

The Abused and Neglected Child Reporting Act (ANCRA) covers abuse and neglect of children. 325 ILCS 5/3. The Dept. of Human Services Act (DHSA) covers abuse and neglect of adult students with a disability. 20 ILCS 1305/1-17(b). Abuse may be generally understood as any physical or mental injury or sexual abuse inflicted on a child or adult student with a disability other than by accidental means or creation of a risk of such injury or abuse by a person who is responsible for the welfare of a child or adult student with a disability. Neglect may be generally understood as abandoning a child or adult student with a disability or failing to provide the proper support, education, medical, or remedial care required by law by one who is responsible for the child's or adult student with a disability's welfare.

Abuse covered by ANCRA also includes *grooming* as defined in the Ill. Criminal Code of 2012 (720 ILCS 5/11-25). 325 ILCS 5/3(i), added by P.A. 102-676 (a/k/a *Faith's Law*).

The School Code goes further and prohibits school employees from engaging in *grooming behaviors* and *sexual misconduct*. 105 ILCS 5/10-23.13(b), amended by P.A. 102-610 (a/k/a *Erin's Law*); 105 ILCS 5/22-85.5(c), added by P.A. 102-676 (a/k/a *Faith's Law*). To streamline implementation, policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, defines prohibited *grooming behaviors* to include *sexual misconduct* and it explicitly prohibits employees from engaging

in *grooming, grooming behaviors*, and *sexual misconduct*. While it is possible for low-level *grooming behaviors* and/or *sexual misconduct* to not amount to grooming prohibited by ANCRA, best practice is to report suspected *grooming behaviors* and *sexual misconduct* to DCFS. **Issue 111, March 2023**

PRESSPlus 2. Updated in response to 105 ILCS 5/10-21.9(e-5), amended by P.A. 102-702, eff. 7-1-23. **Issue 111, March 2023**

PRESSPlus 3. Updated in response to 105 ILCS 5/22-85.10, added by P.A. 102-702, eff. 7-1-23. See sample procedure 5:90-AP2, *Parent/Guardian Notification of Sexual Misconduct*, available at PRESS Online by logging in at www.iasb.com. **Issue 111, March 2023**

PRESSPlus 4. Updated in response to 105 ILCS 5/22-94(e), added by P.A. 102-702, eff. 7-1-23. See sample procedure 5:150-AP, *Personnel Records*, available at PRESS Online by logging in at www.iasb.com. **Issue 111, March 2023**

Document Status: Draft Update

INSTRUCTION

6:135 Accelerated Placement Program

The District provides an Accelerated Placement Program (APP). The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade. Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, *Equal Educational Opportunities*, or any factor other than the student's identification as an accelerated learner.

The Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and a student's parent(s)/guardian(s);
2. Notification processes that notify a student's parent(s)/guardian(s) of a decision affecting a student's participation in the APP;
3. Assessment processes that include multiple valid, reliable indicators; and
4. ~~By the fall of 2023, t~~The automatic enrollment, in the following school term,[PRESSPlus1] of a student into the next most rigorous level of advanced coursework offered by the high school if the student meets or exceeds State standards in English language arts, mathematics, or science on a State assessment administered under 105 ILCS 5/2-3.64a-5, as follows:
    a. A student who meets or exceeds State standards in English language arts shall be automatically enrolled into the next most rigorous level of advanced coursework in English, social studies, humanities, or related subjects.
    b. A student who meets or exceeds State standards in mathematics shall be automatically enrolled into the next most rigorous level of advanced coursework in mathematics.
    c. A student who meets or exceeds State standards in science shall be automatically enrolled into the next most rigorous level of advanced coursework in science.

The Superintendent or designee shall annually notify the community, parent(s)/guardian(s), students, and school personnel about the APP, the process for referring a student for possible evaluation for accelerated placement, and the methods used to determine whether a student is eligible for accelerated placement, including strategies to reach groups of students and families who have been historically underrepresented in accelerated placement programs and advanced coursework. Notification may: (a) include varied communication methods, such as student handbooks and District or school websites; and (b) be provided in multiple languages, as appropriate.

LEGAL REF.:

105 ILCS 5/14A.

23 Ill.Admin.Code Part 227, Gifted Education.

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

Adopted: January 24, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to ISBE's *Accelerated Placement Policy Guidance for Districts Frequently Asked Questions* (September 2022), at: www.isbe.net/Documents/Accelerated-Placement-Act-FAQ.pdf, which explains that districts must "have the automatic enrollment policy in place prior to the start of the school year 2023-24 and districts will use scores from that school year to automatically enroll students during school year 2024-25." **Issue 111, March 2023**

Document Status: Draft Update

INSTRUCTION

6:230 Library Media Program

The Superintendent or designee shall manage the District's library media program to comply with (1) State law and Ill. State Board of Education (ISBE) rule and (2) the following standards:

1. The program includes an organized collection of resources available to students and staff to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served.
2. Financial resources for the program's resources and supplies are allocated to meet students' needs.
3. Students in all grades served have equitable access to library media resources.
4. The advice of an individual who is qualified according to ISBE rule is sought regarding the overall direction of the program, including the selection and organization of materials, provision of instruction in information and technology literacy, and structuring the work of library paraprofessionals.
5. Staff members are invited to recommend additions to the collection.
6. Students may freely select resource center materials as well as receive guided selection of materials appropriate to specific, planned learning experiences.
7. The program is guided by the principles of the American Library Association's *Library Bill of Rights* and its interpretation for school libraries.PRESSPlus1

Parents/guardians, employees, and community members who believe that library media program resources violate rights guaranteed by any law or Board policy may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.PRESSPlus2

The Superintendent or designee shall establish criteria consistent with this policy for the review of objections. Parents/guardians, employees, and community members with suggestions or complaints about library media program resources may complete a *Library Media Resource Objection Form*. The Superintendent or designee shall inform the parent/guardian, employee, or community member, as applicable, of the District's decision.PRESSPlus3

LEGAL REF.:

23 Ill.Admin.Code §1.420(o).

CROSS REF.: 6:60 (Curriculum Content), 6:170 (Title I Programs), 6:210 (Instructional Materials)

Adopted: August 16, 2021

PRESSPlus Comments

PRESSPlus 1. Optional. The American Library Association's (ALA) *Library Bill of Rights* includes the following:

1. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
2. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
3. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
4. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
5. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.
6. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.
7. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use.
8. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

See https://www.ala.org/advocacy/intfreedom/librarybill and its interpretation for school libraries at: https://www.ala.org/advocacy/intfreedom/librarybill/interpretations/accessresources. The ALA's interpretation of its *Library Bill of Rights* acknowledges that the educational level and program of the school necessarily shape the resources and services of a school library, but it states that the principles of the *Library Bill of Rights* apply equally to all libraries, including school libraries. **Issue 111, March 2023**

PRESSPlus 2. Limiting the scope of complainants in this policy to parents/guardians, employees, and community members aligns with sample policy 2:260, *Uniform Grievance Procedure*. **Issue 111, March 2023**

PRESSPlus 3. Updated in response to subscriber and Ill. Council of School Attorneys member feedback regarding management of library book challenges. The issue of school library book removals is an unsettled area of law that is often litigated; consult the board attorney for advice regarding challenges to school library books or other library resources. In the only U.S. Supreme Court case to address this issue, Island Trees Union Free Sch. Dist. No. 26 v. Pico, 457 U.S. 852 (1982), the Court issued a plurality (not a majority) opinion finding a board could not remove books it had characterized as "anti-American, anti-Christian, anti-Semitic, and just plain filthy," if the removal was motivated by partisan or political reasons; to do so would violate students' Constitutional right to receive information and ideas. Four dissenting justices, however, disagreed that students have a right to receive information and ideas under the First Amendment and would have deferred to the judgment of the local school board.

See sample administrative procedure 6:230-AP, *Responding to Complaints About Library Media Resources*, and sample exhibit 6:230-AP, E, *Library Media Resource Objection Form*, available at PRESS Online by logging in at www.iasb.com. **Issue 111, March 2023**

Document Status: Draft Update

COMMUNITY RELATIONS

8:20 Community Use of School Facilities

School facilities are available to community organizations during non-school hours when such use does not: (1) interfere with any school function or affect the safety of students or employees, or (2) affect the property or liability of the School District. The use of school facilities for school purposes has precedence over all other uses. The District reserves the right to cancel previously scheduled use of facilities by community organizations and other groups. The use of school facilities requires the prior approval of the Superintendent or designee and is subject to applicable procedures.

Persons on school premises must abide by the District's conduct rules at all times.

Student groups, school-related organizations, government agencies, and non-profit organizations are granted the use of school facilities at no costs during regularly staffed hours. All non-school sponsored groups, before using the facilities during non-regularly staffed hours, must provide a certificate of insurance naming the District as an *additional insured* or otherwise show proof of insurance. Facilities and grounds will not be made available to individuals for personal or social reasons or to business enterprises for commercial gain. Fees and costs shall apply during non-regularly staffed hours and to other organizations granted use of facilities at any time. A fee schedule and other terms of use shall be prepared by the Superintendent and be subject to annual approval by the Board.

LEGAL REF.: PRESSPlus1

~~Boy Scouts of America Equal Access Act,~~ 20 U.S.C. §7905, Boy Scouts of America Equal Access Act.

10 ILCS 5/11-4.1~~9-2.2~~, Election Code.

105 ILCS 5/10-20.41~~0~~, 5/10-22.10, and 5/29-3.5.

Good News Club v. Milford Central School, ~~121 S.Ct. 2093~~533 U.S. 98 (2001).

Lamb's Chapel v. Center Moriches Union Free School District, ~~113 S.Ct. 2141~~508 U.S. 384 (1993).

Rosenberger v. Rector and Visitors of Univ. of Va., 515 U.S. 819 (1995).

CROSS REF.: 7:330 (Student Use of Buildings - Equal Access), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities), 8:30 (Visitors to and Conduct on School Property)

~~ADOPTED: May 20, 2013~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 111, March 2023**

Document Status: Review and Monitoring

OPERATIONAL SERVICES

4:40 Incurring Debt

The Chief School Business Official shall provide early notice to the School Board of the District's need to borrow money. The Chief School Business Official or designee shall prepare all documents and notices necessary for the Board, at its discretion, to: (1) issue State Aid Anticipation Certificates, tax anticipation warrants, working cash fund bonds, bonds, notes, and other evidence of indebtedness, or (2) establish a line of credit with a bank or other financial institution. The Chief School Business Official shall notify the State Board of Education before the District issues any form of long-term or short-term debt that will result in outstanding debt that exceeds 75% of the debt limit specified in State law.PRESSPlus1

LEGAL REF.:

Securities Act of 1933, 15 U.S.C. §77a *et seq*.

Securities Exchange Act of 1934, 15 U.S.C. §78a *et seq*.

17 C.F.R. §240.15c2-12.

Bond Authorization Act, 30 ILCS 305/2

Bond Issue Notification Act, 30 ILCS 352/

Local Government Debt Reform Act, 30 ILCS 350/.

Tax Anticipation Note Act, 50 ILCS 420/.

105 ILCS 5/17-16, 5/17-17, 5/18-18, and 5/19-1 *et seq*.

CROSS REF.: 4:10 (Fiscal and Business Management)

Adopted: December 17, 2018

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions

- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 111, March 2023

Document Status: Review and Monitoring

Educational Support Personnel

5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers

The District shall adhere to State and federal law and regulations requiring a drug and alcohol testing program for school bus and commercial vehicle drivers. The Superintendent or designee manages a program to implement State and federal law defining the circumstances and procedures for the testing.[PRESSPlus1]

This policy shall not be implemented, and no administrative procedures will be needed, until it is reasonably foreseeable that the District will hire staff for a position(s) requiring a commercial driver's license.

LEGAL REF.:

625 ILCS 5/6-106.1 and 5/6-106.1c.

49 U.S.C. §31306, Alcohol and Controlled Substances Testing (Omnibus Transportation Employee Testing Act of 1991, P.L. 102-143).

49 C.F.R. Parts 40 (Procedures for Transportation Workplace Drug and Alcohol Testing Programs), 382 (Controlled Substance and Alcohol Use and Testing), and 395 (Hours of Service of Drivers).

CROSS REF.: 4:110 (Transportation), 5:30 (Hiring Process and Criteria), 5:280 (Duties and Qualifications)

Adopted: August 19, 2019

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 111, March 2023

Document Status: Review and Monitoring

INSTRUCTION

6:210 Instructional Materials

All District classrooms and learning centers should be equipped with an evenly-proportioned, wide assortment of instructional materials, including textbooks, workbooks, audio-visual materials, and electronic materials. These materials should provide quality learning experiences for students and:PRESSPlus1

1. Enrich and support the curriculum;
2. Stimulate growth in knowledge, literary appreciation, aesthetic values, and ethical standards;
3. Provide background information to enable students to make informed judgments and promote critical reading and thinking;
4. Depict in an accurate and unbiased way the cultural diversity and pluralistic nature of American society; and
5. Contribute to a sense of the worth of all people regardless of sex, race, religion, nationality, ethnic origin, sexual orientation, disability, or any other differences that may exist.

The Superintendent or designee shall annually provide a list or description of textbooks and instructional materials used in the District to the School Board. Anyone may inspect any textbook or instructional material.

Teachers are encouraged to use age-appropriate supplemental material only when it will enhance, or otherwise illustrate, the subjects being taught. No R-rated movie shall be shown to students unless prior approval is received from the Superintendent or designee, and no movie rated NC-17 (no one 17 and under admitted) shall be shown under any circumstances. These restrictions apply to television programs and other media with equivalent ratings. The Superintendent or designee shall give parents/guardians an opportunity to request that their child not participate in a class showing a movie, television program, or other media with an R or equivalent rating.

Instructional Materials Selection and Adoption

The Superintendent shall approve the selection of all textbooks and instructional materials according to the standards described in this policy and the following agreement:

Agreement between Collinsville Community Unit District No. 10 and Collinsville Education Association.

The School Code governs the adoption and purchase of textbooks and instructional materials.

LEGAL REF.:

105 ILCS 5/10-20.8 and 5/28-19.1.

CROSS REF.: 6:30 (Organization of Instruction), 6:40 (Curriculum Development), 6:80 (Teaching About Controversial Issues), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and

Family Privacy Rights), 8:110 (Public Suggestions and Concerns)

~~ADOPTED: October 16, 2017~~

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 111, March 2023

Document Status: Review and Monitoring

COMMUNITY RELATIONS

8:70 Accommodating Individuals with Disabilities

Individuals with disabilities shall be provided an opportunity to participate in all school-sponsored services, programs, or activities and will not be subject to illegal discrimination. When appropriate, the District may provide to persons with disabilities aids, benefits, or services that are separate or different from, but as effective as, those provided to others.PRESSPlus1

The District will provide auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity.

Each service, program, website, or activity operated in existing facilities shall be readily accessible to, and useable by, individuals with disabilities. New construction and alterations to facilities existing before January 26, 1992, will be accessible when viewed in their entirety.

The Superintendent or designee is designated the Title II Coordinator and shall:

1. Oversee the District's compliance efforts, recommend necessary modifications to the School Board, and maintain the District's final Title II self-evaluation document, update it to the extent necessary, and keep it available for public inspection for at least three years after its completion date.
2. Institute plans to make information regarding Title II's protection available to any interested party.

Individuals with disabilities should notify the Superintendent or Building Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

Individuals with disabilities may allege a violation of this policy or federal law by reporting it to the Superintendent or designated Title II Coordinator, or by filing a grievance under the Uniform Grievance Procedure.

LEGAL REF.:

Americans with Disabilities Act, 42 U.S.C. §§12101 *et seq.* and 12131 *et seq.*; 28 C.F.R. Part 35.

Rehabilitation Act of 1973 §104, 29 U.S.C. §794 (2006).

105 ILCS 5/10-20.51.

410 ILCS 25/, Environmental Barriers Act.

71 Ill.Admin.Code Part 400, Illinois Accessibility Code.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:150 (Facility Management and Building Programs)

~~ADOPTED: October 16, 2017~~

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 111, March 2023

STUDENTS

7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and *Where* Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:

    a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
    b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
    c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
    d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused

product under *Ashley's Law*.

e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off or silenced during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); ~~(c) it is used during the student's lunch period~~, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence,

Commented [BH1]: Recommended Revision by Dana Bond, District legal counsel to provide consistency with District Policy and District Student and Parent Handbook Language.

intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.

10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose

discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled may also be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code.
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and

available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in 105 ILCS 5/10-20.33, State Board of Education rules (23 Ill.Admin.Code §§ 1.280, 1.285), and the District's procedure(s).

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any firearm as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member.

Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. State Police (ISP), and any involved student's parent/guardian. *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Incorporated
by Reference: 7:190-AP4, (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

20 U.S.C. §6081, Pro-Children Act of 1994.

20 U.S.C. §7961 *et seq*., Gun Free Schools Act.

105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10, 5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/22-33, 5/24-24, 5/26-12, 5/27-23.7, and 5/31-3.

105 ILCS 110/3.10, Critical Health Problems and Comprehensive Health Education Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program.

410 ILCS 647/, Powdered Caffeine Control and Education Act.

430 ILCS 66/, Firearm Concealed Carry Act.

23 Ill.Admin.Code §§1.280, 1.285.

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student

Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:30 (Visitors to and Conduct on School Property)

Adopted: January 24, 2022

Collinsville Community Unit School District 10

STUDENTS

7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

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A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

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    a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
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product under *Ashley's Law*.

e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
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5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off or silenced during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence,

intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.

10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
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12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

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School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled may also be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code.
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and

available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in 105 ILCS 5/10-20.33, State Board of Education rules (23 Ill.Admin.Code §§ 1.280, 1.285), and the District's procedure(s).

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any firearm as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member.

Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. State Police (ISP), and any involved student's parent/guardian. *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Incorporated
by Reference: 7:190-AP4, (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

20 U.S.C. §6081, Pro-Children Act of 1994.

20 U.S.C. §7961 *et seq*., Gun Free Schools Act.

105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10, 5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/22-33, 5/24-24, 5/26-12, 5/27-23.7, and 5/31-3.

105 ILCS 110/3.10, Critical Health Problems and Comprehensive Health Education Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program.

410 ILCS 647/, Powdered Caffeine Control and Education Act.

430 ILCS 66/, Firearm Concealed Carry Act.

23 Ill.Admin.Code §§1.280, 1.285.

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student

Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:30 (Visitors to and Conduct on School Property)

Adopted: January 24, 2022

Collinsville Community Unit School District 10

10. **New Business**

10.1. Conduct Hearing to Ban Individual from School Property and Activities

10.2. Collinsville Community Unit School District #10 2022-23 Tentative Amended Budget

ITEM: 10.2
EXH. E-10.2

BOARD AGENDA
May 15, 2023

TO: **Dr. Brad Skertich, Superintendent of Schools**

FROM: **Jamie Hadjan, Director of Finance**

DATE: **May 15, 2023**

RE: **Collinsville Unit 10 2022-23 Tentative Amended Budget**

I recommend approval of the following suggested motion:

> "I move that the Tentative Amended Budget for Collinsville Community Unit School District No.10 for the fiscal year beginning July 1, 2022 and ending June 30, 2023 be placed on display for public inspection 16th day of May, 2023 for at least thirty days in the Administrative Office of Collinsville Community Unit School District No.10, 201 West Clay Street, Collinsville, Illinois, and further that the administration be authorized to provide a hearing of said budget be held at 6:30 p.m. on the 26th day of June, 2023 at the Unit 10 Administrative Annex, 123 West Clay Street, Collinsville, IL 62234."

ss

Attachment

TENTATIVE AMENDED BUDGET

July 1, 2022 through June 30, 2023

Updated 5-15-2023 (Revision I)

FUND	FY23 BEGINNING FUND BALANCE (Audited)	FY23 REVENUES (Adopted 9/20/22)	FY23 EXPENDITURES (Adopted 9/20/22)	FY23 TRANSFER OF FUNDS	SURPLUS/ (DEFICIT)	FY23 ENDING FUND BALANCE (Unaudited)	FY23 REVENUES (Proposed Amendment)	FY23 EXPENDITURES (Proposed Amendment)	FY23 TRANSFER OF FUNDS	SURPLUS/ (DEFICIT)	FY23 ENDING FUND BALANCE (Proposed Amendment)
EDUCATION *	20,976,701	65,187,410	65,096,537		90,873	$ 21,067,574	66,683,947	67,276,226		(592,279)	$ 20,384,422
OPERATIONS & MAINTENANCE *	7,718,928	5,139,803	3,864,810	(280,000)	994,993	$ 8,713,921	5,016,900	5,000,000	(305,000)	(288,100)	$ 7,430,828
DEBT SERVICE	219,442	3,025,000	3,302,600	280,000	2,400	$ 221,842	3,025,000	3,302,600	305,000	27,400	$ 246,842
TRANSPORTATION *	860,490	4,887,690	5,346,500		(458,810)	$ 401,680	4,887,690	5,500,000		(612,310)	$ 248,180
IMRF / SOCIAL SECURITY *	2,114,910	2,017,500	2,057,292		(39,792)	$ 2,075,118	2,017,500	2,057,292		(39,792)	$ 2,075,118
CAPITAL PROJECTS	4,956,725	3,001,500	7,170,077	4,000,000	(168,577)	$ 4,788,148	5,801,500	11,010,000	4,726,589	(481,911)	$ 4,474,814
WORKING CASH	15,430,273	468,437	-	(4,000,000)	(3,531,563)	$ 11,898,710	700,000	-	(4,726,589)	(4,026,589)	$ 11,403,684
TORT	1,337,860	3,625,067	3,216,030		409,037	$ 1,746,897	3,625,067	3,216,030		409,037	$ 1,746,897
FIRE PREVENTION & SAFETY	560,701	436,436	431,000		5,436	$ 566,137	436,436	431,000		5,436	$ 566,137
TOTAL	$ 54,176,030	$ 87,788,843	$ 90,484,846		$ (2,696,003)	$ 51,480,027	$ 92,194,040	$ 97,793,148		$ (5,599,108)	$ 48,576,922
ACTIVITY ACCTS (added into Fund 10 on budget form)	$ 679,979	$ 300,000	$ 300,000		0.00	$ 679,979	$ 300,000	$ 300,000		0.00	$ 679,979
G/L Total	$ 54,856,009	$ 88,088,843	$ 90,784,846		$ (2,696,003)	$ 52,160,006	$ 92,494,040	$ 98,093,148		$ (5,599,108)	$ 49,256,901
					0					0	
* OPERATING FUNDS	$ 44,986,392	$ 75,683,340	$ 74,307,847		(2,904,507)	$ 42,081,885	$ 77,288,537	$ 77,776,226		(5,519,278)	$ 39,467,114

* (Ed, O & M, Trans & Working Cash)

Budget Changes

10	Increase in Revenue -CPPRT, Digital Equity, interest, TIF Replacement $, Nat Schl Breakfast and Lunch		$ 1,496,537.00
10	Increase in Expenses - Salary & Benefits		$ (2,179,689.00)
		Change in Fund Balance	(683,152.00)
20	Decrease in Revenue - Property Taxes		$ (122,903.00)
20	Increase in Expenses - Utilities, Hall of Fame Construction,Transfer to Debt Service		$ (1,160,190.00)
		Change in Fund Balance	(1,283,093.00)
30	Increase to transfer amount		25,000.00
30	No change to Expenses		-
		Change in Fund Balance	25,000.00
40	No change to Revenue		-
40	Increase in Expenses - Transportation costs		(153,500.00)
		Change in Fund Balance	(153,500.00)
50	No change to Revenue		-
50	No change to Expenses		-
		Change in Fund Balance	-
60	Increase in Revenue - Added EBF, CPPRT funds & increased transfer from WC		3,526,589.00
60	Increase in Expenses - Cap Projects/ESSER Grants		(3,839,923.00)
		Change in Fund Balance	(313,334.00)
70	Increase in Revenue - Interest		231,563.00
70	Increase to Transfer to Capital Projects		(726,589.00)
		Change in Fund Balance	(495,026.00)
80	No change to Revenue		-
80	No change to Expenses		-
		Change in Fund Balance	-
90	No change to Revenue		-
90	No change to Expenses		-
		Change in Fund Balance	-

District Type:

[X] School District
[ ] Joint Agreement

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

SCHOOL DISTRICT/JOINT AGREEMENT BUDGET FORM *
July 1, 2022 - June 30, 2023

Accounting Basis: Cash

Unbalanced budget; however, a Deficit Reduction Plan is not required at this time.

Date of Amended Budget: June 26, 2023 *(MM/DD/YY)*

District Name: Collinsville CUSD 10

District RCDT No: 41-057-0100-26

If your FY2022 AFR states that you need to do a deficit reduction plan and your FY2023 budget is balanced, please state the measures you took to have your budget become balanced. (Bckgrnd-Assumpt 25-26)

Budget of Collinsville CUSD 10, *County of* Maditon/St. Clair,
State of Illinois, for the Fiscal Year beginning July 1, 2022 *and ending* June 30, 2023.

WHEREAS the Board of Education of Collinsville CUSD 10, *County of* Maditon/St. Clair, *State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;*

AND WHEREAS a public hearing was held as to such budget on the 19th *day of* September, *20* 22, *notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;*

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be beginning July 1, 2022 *and ending* June 30, 2023.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and expenditures from each be and the same is hereby adopted as the budget of this school district for said fiscal year.

ADOPTION OF BUDGET

The budget shall be approved and signed below by members of the School Board. Adopted this _____ *day of* _____, *20* _____
by a roll call vote of _____ *Yeas, and* _____ *Nays, to wit:*

** MEMBERS VOTING YEA:	** MEMBERS VOTING NAY:

Tentative

* Based on the 23 Illinois Administrative Code-Part 100 and inconformity with Section 17-1 of the School Code.

** Type in the members who voted "YEA" nor "NAY". Actual school board member signatures are not required for electronic submission.

(1) A certified copy of this document must be filed with the county clerk within 30 days of adoption as required by Section 18-50 of the Property Tax Code (35 ILCS 200/18-50).

(2) Districts are required to submit the adopted/amended budget electronically to ISBE within 30 days of adoption or by October 30, whichever comes first. Budgets are submitted to **School Finance Report (SFR)**: https://sec1.isbe.net/attachmgr/default.aspx
Please type the member signatures before submitting to ISBE. We do not accept PDF copies.

BUDGET SUMMARY

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A	B	C	D	E	F	G	H	I	J	K	L
Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
Description: Enter Whole Numbers Only	**Acct #**	**Educational**	**Operations & Maintenance**	**Debt Service**	**Transportation**	**Municipal Retirement/ Social Security**	**Capital Projects**	**Working Cash**	**Tort**	**Fire Prevention & Safety**	
ESTIMATED BEGINNING FUND BALANCE (without Student Activity Funds)[1] as of July 1, 2022		20,976,701	7,718,928	219,442	860,490	2,114,910	4,956,725	15,430,273	1,337,860	560,701	
RECEIPTS/REVENUES (without Student Activity Funds)											
LOCAL SOURCES	**1000**	26,103,410	5,016,900	2,525,000	1,862,000	2,017,500	840,000	700,000	3,625,067	436,436	
FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	**2000**	160,100	0		0	0					
STATE SOURCES	**3000**	29,918,000	0	500,000	3,025,690	0	2,000,000	0	0	0	
FEDERAL SOURCES	**4000**	10,502,437	0	0	0	0	2,961,500	0	0	0	
Total Direct Receipts/Revenues[8]		66,683,947	5,016,900	3,025,000	4,887,690	2,017,500	5,801,500	700,000	3,625,067	436,436	
Receipts/Revenues for "On Behalf" Payments[2]	3998										
Total Receipts/Revenues		66,683,947	5,016,900	3,025,000	4,887,690	2,017,500	5,801,500	700,000	3,625,067	436,436	
DISBURSEMENTS/EXPENDITURES (without Student Activity Funds)											
INSTRUCTION	**1000**	45,824,129				838,405			0		
SUPPORT SERVICES	**2000**	18,601,098	4,960,000		5,500,000	1,172,985	11,010,000		3,216,030	431,000	
COMMUNITY SERVICES	**3000**	493,170	0		0	45,902			0		
PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	**4000**	2,357,829	40,000	0	0	0	0		0	0	
DEBT SERVICES	**5000**	0	0	3,302,600	0	0			0	0	
PROVISION FOR CONTINGENCIES	**6000**	0	0	0	0	0	0		0	0	
Total Direct Disbursements/Expenditures[9]		67,276,226	5,000,000	3,302,600	5,500,000	2,057,292	11,010,000		3,216,030	431,000	
Disbursements/Expenditures for "On Behalf" Payments[2]	4180	0	0	0	0	0	0		0	0	
Total Disbursements/Expenditures		67,276,226	5,000,000	3,302,600	5,500,000	2,057,292	11,010,000		3,216,030	431,000	
Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		(592,279)	16,900	(277,600)	(612,310)	(39,792)	(5,208,500)	700,000	409,037	5,436	
OTHER SOURCES/USES OF FUNDS											
OTHER SOURCES OF FUNDS (7000)											
PERMANENT TRANSFER FROM VARIOUS FUNDS											
Abolishment the Working Cash Fund[16]	7110										
Abatement of the Working Cash Fund[16]	7110										
Transfer of Working Cash Fund Interest	7120										
Transfer Among Funds	7130										
Transfer of Interest	7140										
Transfer from Capital Projects Fund to O&M Fund	7150		0								
Transfer of Excess Fire Prev & Safety Tax & Interest[3] Proceeds to O&M Fund	7160		0								
Transfer of Excess Accumulated Fire Prev & Safety Bond and Int[3a] Proceeds to Debt Service Fund	7170			0							
SALE OF BONDS (7200)											
Principal on Bonds Sold[4]	7210										
Premium on Bonds Sold	7220										
Accrued Interest on Bonds Sold	7230										
Sale or Compensation for Fixed Assets[5]	7300										
Transfer to Debt Service to Pay Principal on GASB 87 Leases	7400			285,000							
Transfer to Debt Service to Pay Interest on GASB 87 Leases	7500			20,000							
Transfer to Debt Service Fund to Pay Principal on Revenue Bonds	7600			0							
Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700			0							
Transfer to Capital Projects Fund	7800						0				
ISBE Loan Proceeds	7900						4,726,589				
Other Sources Not Classified Elsewhere	7990										
Total Other Sources of Funds[8]		0	0	305,000	0	0	4,726,589	0	0	0	

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BUDGET SUMMARY

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A	B	C	D	E	F	G	H	I	J	K	L
Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
Description: Enter Whole Numbers Only	**Acct #**	**Educational**	**Operations & Maintenance**	**Debt Service**	**Transportation**	**Municipal Retirement/ Social Security**	**Capital Projects**	**Working Cash**	**Tort**	**Fire Prevention & Safety**	
OTHER USES OF FUNDS (8000)											
TRANSFER TO VARIOUS OTHER FUNDS (8100)											
Abolishment or Abatement of the Working Cash Fund [16]	8110							0			
Transfer of Working Cash Fund Interest	8120							0			
Transfer Among Funds	8130										
Transfer of Interest [6]	8140										
Transfer from Capital Projects Fund to O&M Fund	8150										
Transfer of Excess Fire Prev & Safety Tax & Interest [3] Proceeds to O&M Fund	8160										
Transfer of Excess Accumulated Fire Prev & Safety Bond [3a] and Int Proceeds to Debt Service Fund	8170										
Taxes Pledged to Pay Principal on GASB 87 Leases	8410										
Grants/Reimbursements Pledged to Pay Principal on GASB 87 Leases	8420										
Other Revenues Pledged to Pay Principal on GASB 87 Leases	8430		285,000								
Fund Balance Transfers Pledged to Pay Principal on GASB 87 Leases	8440										
Taxes Pledged to Pay Interest on GASB 87 Leases	8510										
Grants/Reimbursements Pledged to Pay Interest on GASB 87 Leases	8520										
Other Revenues Pledged to Pay Interest on GASB 87 Leases	8530		20,000								
Fund Balance Transfers Pledged to Pay Interest on GASB 87 Leases	8540										
Taxes Pledged to Pay Principal on Revenue Bonds	8610										
Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620										
Other Revenues Pledged to Pay Principal on Revenue Bonds	8630										
Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640										
Taxes Pledged to Pay Interest on Revenue Bonds	8710										
Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720										
Other Revenues Pledged to Pay Interest on Revenue Bonds	8730										
Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740										
Taxes Transferred to Pay for Capital Projects	8810										
Grants/Reimbursements Pledged to Pay for Capital Projects	8820										
Other Revenues Pledged to Pay for Capital Projects	8830										
Fund Balance Transfers Pledged to Pay for Capital Projects	8840										
Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910										
Other Uses Not Classified Elsewhere	8990							4,726,589			
Total Other Uses of Funds [9]		0	305,000	0	0	0	0	4,726,589	0	0	
Total Other Sources/Uses of Fund		0	(305,000)	305,000	0	0	4,726,589	(4,726,589)	0	0	
ESTIMATED ENDING FUND BALANCE (without Student Activity Funds) as of June 30, 2023		20,384,422	7,430,828	246,842	248,180	2,075,118	4,474,814	11,403,684	1,746,897	566,137	
Student Activity (Fund 11) ESTIMATED BEGINNING FUND BALANCE as of July 1, 2022		780,471									
RECEIPTS/REVENUES (For Student Activity Funds)											
Total Student Activity Direct Receipts/Revenues (Local Sources)	1799	300,000									
DISBURSEMENTS/EXPENDITURES (For Student Activity Funds)											
Total Student Activity Direct Disbursements/Expenditures	1999	300,000									
Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		0									
Student Activity ESTIMATED ENDING FUND BALANCE as of June 30, 2023		780,471									

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BUDGET SUMMARY

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A	B	C	D	E	F	G	H	I	J	K	L
Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
Total ESTIMATED BEGINNING FUND BALANCE (All Sources Including Student Activity Funds) as of July 1, 2022		21,757,172	7,718,928	219,442	860,490	2,114,910	4,956,725	15,430,273	1,337,860	560,701	
RECEIPTS/REVENUES (All Sources with Student Activity Funds)											
LOCAL SOURCES	1000	26,403,410	5,016,900	2,525,000	1,862,000	2,017,500	840,000	700,000	3,625,067	436,436	
FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	160,100	0		0	0					
STATE SOURCES	3000	29,918,000	0	500,000	3,025,690	0	2,000,000	0	0	0	
FEDERAL SOURCES	4000	10,502,437	0	0	0	0	2,961,500	0	0	0	
Total Direct Receipts/Revenues [8]		66,983,947	5,016,900	3,025,000	4,887,690	2,017,500	5,801,500	700,000	3,625,067	436,436	
Receipts/Revenues for "On Behalf" Payments [2]	3998	0	0	0	0	0	0		0	0	
Total Receipts/Revenues		66,983,947	5,016,900	3,025,000	4,887,690	2,017,500	5,801,500	700,000	3,625,067	436,436	
DISBURSEMENTS/EXPENDITURES (All Sources with Student Activity Funds)											
INSTRUCTION	1000	46,124,129				838,405			0		
SUPPORT SERVICES	2000	18,601,098	4,960,000		5,500,000	1,172,985	11,010,000		3,216,030	431,000	
COMMUNITY SERVICES	3000	493,170	0		0	45,902			0		
PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	2,357,829	40,000	0	0	0	0		0	0	
DEBT SERVICES	5000	0	0	3,302,600	0	0			0	0	
PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0		0	0	
Total Direct Disbursements/Expenditures [9]		67,576,226	5,000,000	3,302,600	5,500,000	2,057,292	11,010,000		3,216,030	431,000	
Disbursements/Expenditures for "On Behalf" Payments [2]	4180	0	0	0	0	0	0		0	0	
Total Disbursements/Expenditures		67,576,226	5,000,000	3,302,600	5,500,000	2,057,292	11,010,000		3,216,030	431,000	
Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		(592,279)	16,900	(277,600)	(612,310)	(39,792)	(5,208,500)	700,000	409,037	5,436	
OTHER SOURCES/USES OF FUNDS											
OTHER SOURCES OF FUNDS (7000)											
Total Other Sources of Funds [8]		0	0	305,000	0	0	4,726,589	0	0	0	
OTHER USES OF FUNDS (8000)											
Total Other Uses of Funds [9]		0	305,000	0	0	0	0	4,726,589	0	0	
Total Other Sources/Uses of Fund		0	(305,000)	305,000	0	0	4,726,589	(4,726,589)	0	0	
ESTIMATED ENDING FUND BALANCE (All Sources with Student Activity Funds) as of June 30, 2023		21,164,893	7,430,828	246,842	248,180	2,075,118	4,474,814	11,403,684	1,746,897	566,137	

SUMMARY OF EXPENDITURES Without Student Activity Funds (by Major Object)

Description	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety	Total By Object
Object Name											
Salaries	100	47,629,545	684,000		0		0		760,000	0	49,073,545
Employee Benefits	200	7,717,121	86,700		0	2,057,292	0		40,030	0	9,901,143
Purchased Services	300	4,311,713	1,212,690	0	5,335,000		0		2,381,000	31,000	13,271,403
Supplies & Materials	400	4,244,175	2,224,070		165,000		0		35,000	0	6,668,245
Capital Outlay	500	748,637	670,190		0		11,010,000		0	400,000	12,828,827
Other Objects	600	2,376,835	40,350	3,302,600	0	0	0		0	0	5,719,785
Non-Capitalized Equipment	700	48,200	82,000		0		0		0	0	130,200
Termination Benefits	800	200,000	0		0				0		200,000
Total Expenditures		67,276,226	5,000,000	3,302,600	5,500,000	2,057,292	11,010,000		3,216,030	431,000	97,793,148

Tentative

SUMMARY OF CASH TRANSACTIONS

A	B	C	D	E	F	G	H	I	J	K
Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
BEGINNING CASH BALANCE ON HAND (without Student Activity Funds)[7] as of July 1, 2022		20,976,701	7,718,928	219,442	860,490	2,114,910	4,956,725	15,430,273	1,337,860	560,701
Total Direct Receipts & Other Sources[8]		66,683,947	5,016,900	3,330,000	4,887,690	2,017,500	10,528,089	700,000	3,625,067	436,436
OTHER RECEIPTS										
Interfund Loans Payable (Loans from Other Funds)	411									
Interfund Loans Receivable (Repayment of Loans)	141									
Notes and Warrants Payable	433									
Other Current Assets	199									
Total Other Receipts		0	0	0	0	0	0	0	0	0
Total Direct Receipts, Other Sources, & Other Receipts		66,683,947	5,016,900	3,330,000	4,887,690	2,017,500	10,528,089	700,000	3,625,067	436,436
Total Amount Available		87,660,648	12,735,828	3,549,442	5,748,180	4,132,410	15,484,814	16,130,273	4,962,927	997,137
Total Direct Disbursements & Other Uses[9]		67,276,226	5,305,000	3,302,600	5,500,000	2,057,292	11,010,000	4,726,589	3,216,030	431,000
OTHER DISBURSEMENTS										
Interfund Loans Receivable (Loans to Other Funds)[10]	141									
Interfund Loans Payable (Repayment of Loans)	411									
Notes and Warrants Payable	433									
Other Current Liabilities	499									
Total Other Disbursements		0	0	0	0	0	0	0	0	0
Total Direct Disbursements, Other Uses, & Other Disbursements		67,276,226	5,305,000	3,302,600	5,500,000	2,057,292	11,010,000	4,726,589	3,216,030	431,000
ENDING CASH BALANCE ON HAND (without Student Activity Funds)[7] as of June 30, 2023		20,384,422	7,430,828	246,842	248,180	2,075,118	4,474,814	11,403,684	1,746,897	566,137
Activity Funds BEGINNING CASH BALANCE ON HAND[7] as of July 1, 2022		780,471								
Total Direct Receipts & Other Sources[8]		300,000								
Total Amount Available		1,080,471								
Total Direct Disbursements & Other Uses[9]		300,000								
Activity funds ENDING CASH BALANCE ON HAND[7] as of June 30, 2023		780,471								
Total BEGINNING CASH BALANCE ON HAND (with Student Activity Funds)[7] as of July 1, 2022		21,757,172	7,718,928	219,442	860,490	2,114,910	4,956,725	15,430,273	1,337,860	560,701
Total Direct Receipts & Other Sources[8]		66,983,947	5,016,900	3,330,000	4,887,690	2,017,500	10,528,089	700,000	3,625,067	436,436
Total Other Receipts		0	0	0	0	0	0	0	0	0
Total Direct Receipts, Other Sources, & Other Receipts		66,983,947	5,016,900	3,330,000	4,887,690	2,017,500	10,528,089	700,000	3,625,067	436,436
Total Amount Available		88,741,119	12,735,828	3,549,442	5,748,180	4,132,410	15,484,814	16,130,273	4,962,927	997,137
Total Direct Disbursements & Other Uses[9]		67,576,226	5,305,000	3,302,600	5,500,000	2,057,292	11,010,000	4,726,589	3,216,030	431,000
Total Other Disbursements		0	0	0	0	0	0	0	0	0
Total Direct Disbursements, Other Uses, & Other Disbursements		67,576,226	5,305,000	3,302,600	5,500,000	2,057,292	11,010,000	4,726,589	3,216,030	431,000
Total ENDING CASH BALANCE ON HAND (with Student Activity Funds)[7] as of June 30, 2023		21,164,893	7,430,828	246,842	248,180	2,075,118	4,474,814	11,403,684	1,746,897	566,137

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ESTIMATED RECEIPTS/REVENUES

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B	C	D	E	F	G	H	I	J	K	L
Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
RECEIPTS/REVENUES FROM LOCAL SOURCES (1000)										
AD VALOREM TAXES LEVIED BY LOCAL EDUCATION AGENCY	**1100**									
Designated Purposes Levies [11] (1110-1120)	-	22,017,300	4,466,900	2,300,000	1,700,000	840,000		435,437	3,223,067	435,436
Leasing Purposes Levy [12]	1130		395,000							
Special Education Purposes Levy	1140	315,000								
FICA and Medicare Only Levies	1150					1,100,000				
Area Vocational Construction Purposes Levy	1160									
Summer School Purposes Levy	1170									
Other Tax Levies *(Describe & Itemize)*	1190									
Total Ad Valorem Taxes Levied by District		22,332,300	4,861,900	2,300,000	1,700,000	1,940,000	0	435,437	3,223,067	435,436
PAYMENTS IN LIEU OF TAXES	**1200**									
Mobile Home Privilege Tax	1210	15,000								
Payments from Local Housing Authority	1220									
Corporate Personal Property Replacement Taxes [13]	1230	2,013,000		220,000	150,000	74,000	800,000	13,000	400,000	
Other Payments in Lieu of Taxes *(Describe & Itemize)*	1290									
Total Payments in Lieu of Taxes		2,028,000	0	220,000	150,000	74,000	800,000	13,000	400,000	0
TUITION	**1300**									
Regular Tuition from Pupils or Parents (In State)	1311									
Regular Tuition from Other Districts (In State)	1312									
Regular Tuition from Other Sources (In State)	1313									
Regular Tuition from Other Sources (Out of State)	1314									
Summer School Tuition from Pupils or Parents (In State)	1321	100								
Summer School Tuition from Other Districts (In State)	1322									
Summer School Tuition from Other Sources (In State)	1323									
Summer School Tuition from Other Sources (Out of State)	1324									
CTE Tuition from Pupils or Parents (In State)	1331									
CTE Tuition from Other Districts (In State)	1332									
CTE Tuition from Other Sources (In State)	1333									
CTE Tuition from Other Sources (Out of State)	1334									
Special Education Tuition from Pupils or Parents (In State)	1341									
Special Education Tuition from Other Districts (In State)	1342									
Special Education Tuition from Other Sources (In State)	1343									
Special Education Tuition from Other Sources (Out of State)	1344									
Adult Tuition from Pupils or Parents (In State)	1351									
Adult Tuition from Other Districts (In State)	1352									
Adult Tuition from Other Sources (In State)	1353									
Adult Tuition from Other Sources (Out of State)	1354									
Total Tuition		100								
TRANSPORTATION FEES	**1400**									
Regular Transportation Fees from Pupils or Parents (In State)	1411									
Regular Transportation Fees from Other Districts (In State)	1412									
Regular Transportation Fees from Other Sources (In State)	1413									
Regular Transportation Fees from Co-curricular Activities (In State)	1415									
Regular Transportation Fees from Other Sources (Out of State)	1416									
Summer School Transportation Fees from Pupils or Parents (In State)	1421									
Summer School Transportation Fees from Other Districts (In State)	1422									
Summer School Transportation Fees from Other Sources (In State)	1423									
Summer School Transportation Fees from Other Sources (Out of State)	1424									
CTE Transportation Fees from Pupils or Parents (In State)	1431									
CTE Transportation Fees from Other Districts (In State)	1432									
CTE Transportation Fees from Other Sources (In State)	1433									
CTE Transportation Fees from Other Sources (Out of State)	1434									

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ESTIMATED RECEIPTS/REVENUES

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B	C	D	E	F	G	H	I	J	K	L
Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
Special Education Transportation Fees from Pupils or Parents (In State)	1441									
Special Education Transportation Fees from Other Districts (In State)	1442									
Special Education Transportation Fees from Other Sources (In State)	1443									
Special Education Transportation Fees from Other Sources (Out of State)	1444									
Adult Transportation Fees from Pupils or Parents (In State)	1451									
Adult Transportation Fees from Other Districts (In State)	1452									
Adult Transportation Fees from Other Sources (In State)	1453									
Adult Transportation Fees from Other Sources (Out of State)	1454									
Total Transportation Fees					0					
EARNINGS ON INVESTMENTS	1500									
Interest on Investments	1510	390,000	30,000	5,000	12,000	3,500	40,000	251,563	2,000	1,000
Gain or Loss on Sale of Investments	1520									
Total Earnings on Investments		390,000	30,000	5,000	12,000	3,500	40,000	251,563	2,000	1,000
FOOD SERVICE	1600									
Sales to Pupils - Lunch	1611	40,000								
Sales to Pupils - Breakfast	1612									
Sales to Pupils - A la Carte	1613	20,000								
Sales to Pupils - Other *(Describe & Itemize)*	1614									
Sales to Adults	1620									
Other Food Service *(Describe & Itemize)*	1690									
Total Food Service		60,000								
DISTRICT/SCHOOL ACTIVITY INCOME	1700									
Admissions - Athletic	1711	1,400								
Admissions - Other	1719									
Fees	1720	800								
Book Store Sales	1730									
Other District/School Activity Revenue *(Describe & Itemize)*	1790	25,000								
Student Activity Fund Revenues	1799	300,000								
Total District/School Activity Income (without Student Activity Funds 1799)		27,200	0							
Total District/School Activity Income (with Student Activity Funds 1799)		327,200								
TEXTBOOK INCOME	1800									
Textbook Rentals - Regular Textbooks	1811	303,310								
Textbook Rentals - Summer School Textbooks	1812	100								
Textbook Rentals - Adult/Continuing Education Textbooks	1813									
Textbook Rentals - Other *(Describe & Itemize)*	1819									
Textbook Sales - Regular Textbooks	1821									
Textbook Sales - Summer School	1822									
Textbook Sales - Adult/Continuing Education	1823									
Textbook Sales - Other *(Describe & Itemize)*	1829									
Other Textbook Income *(Describe & Itemize)*	1890									
Total Textbooks		303,410								

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ESTIMATED RECEIPTS/REVENUES

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B	C	D	E	F	G	H	I	J	K	L
Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
OTHER REVENUE FROM LOCAL SOURCES	**1900**									
Rentals	1910	1,300								
Contributions and Donations from Private Sources	1920									
Impact Fees from Municipal or County Governments	1930									
Services Provided Other Districts	1940									
Refund of Prior Years' Expenditures	1950									
Payments of Surplus Moneys from TIF Districts	1960	945,000	75,000							
Drivers' Education Fees	1970	10,000								
Proceeds from Vendors' Contracts	1980	0	0	0	0	0	0	0	0	0
School Facility Occupation Tax Proceeds	1983									
Payment from Other Districts	1991									
Sale of Vocational Projects	1992									
Other Local Fees *(Describe & Itemize)*	1993									
Other Local Revenues *(Describe & Itemize)*	1999	6,100	50,000							
Total Other Revenue from Local Sources		962,400	125,000	0	0	0	0	0	0	0
Total Receipts/Revenues from Local Sources (without Student Activity Funds 1799)	**1000**	26,103,410	5,016,900	2,525,000	1,862,000	2,017,500	840,000	700,000	3,625,067	436,436
Total Receipts/Revenues from Local Sources (with Student Activity Funds 1799)		26,403,410								
FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT (2000)										
Flow-Through Revenue from State Sources	2100	100,100								
Flow-Through Revenue from Federal Sources	2200	60,000								
Other Flow-Through Revenue *(Describe & Itemize)*	2300									
Total Flow-Through Receipts/Revenues From One District to Another District	**2000**	160,100	0		0	0				
RECEIPTS/REVENUES FROM STATE SOURCES (3000)										
UNRESTRICTED GRANTS-IN-AID (3001-3099)										
Evidence Based Funding Formula (Section 18-8.15)	3001	28,670,000		500,000	800,000		2,000,000			
Reorganization Incentives (Accounts 3005-3021)	3005									
Fast Growth District Grants	3030									
Other Unrestricted Grants-In-Aid From State Sources *(Describe & Itemize)*	3099									
Total Unrestricted Grants-In-Aid		28,670,000	0	500,000	800,000	0	2,000,000		0	0
RESTRICTED GRANTS-IN-AID (3100-3900)										
SPECIAL EDUCATION										
Special Education - Private Facility Tuition	3100	530,000								
Special Education - Funding for Children Requiring Sp Ed Services	3105									
Special Education - Personnel	3110									
Special Education - Orphanage - Individual	3120	145,000								
Special Education - Orphanage - Summer Individual	3130	20,000								
Special Education - Summer School	3145									
Special Education - Other *(Describe & Itemize)*	3199									
Total Special Education		695,000	0		0					
CAREER AND TECHNICAL EDUCATION (CTE)										
CTE - Technical Education - Tech Prep	3200									
CTE - Secondary Program Improvement (CTEI)	3220									
CTE - WECEP	3225									
CTE - Agriculture Education	3235									
CTE - Instructor Practicum	3240									
CTE - Student Organizations	3270									
CTE - Other *(Describe & Itemize)*	3299									
Total Career and Technical Education		0	0			0				

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ESTIMATED RECEIPTS/REVENUES

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Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
BILINGUAL EDUCATION										
Bilingual Education - Downstate - TPI and TBE	3305									
Bilingual Education - Downstate - Transitional Bilingual Education	3310									
Total Bilingual Education		0				0				
State Free Lunch & Breakfast	3360	60,000								
School Breakfast Initiative	3365									
Driver Education	3370	60,000								
Adult Education (from ICCB)	3410									
Adult Education - Other *(Describe & Itemize)*	3499									
TRANSPORTATION										
Transportation - Regular and Vocational	3500				1,353,520					
Transportation - Special Education	3510				872,170					
Transportation - Other *(Describe & Itemize)*	3599									
Total Transportation		0	0		2,225,690	0				
Learning Improvement - Change Grants	3610									
Scientific Literacy	3660									
Truant Alternative/Optional Education	3695	30,000								
Early Childhood - Block Grant	3705	400,000								
Chicago General Education Block Grant	3766									
Chicago Educational Services Block Grant	3767									
School Safety & Educational Improvement Block Grant	3775									
Technology - Technology for Success	3780									
State Charter Schools	3815									
Extended Learning Opportunities - Summer Bridges	3825									
Infrastructure Improvements - Planning/Construction	3920									
School Infrastructure - Maintenance Projects	3925									
Other Restricted Revenue from State Sources *(Describe & Itemize)*	3999	3,000								
Total Restricted Grants-In-Aid		1,248,000	0	0	2,225,690	0	0	0	0	0
Total Receipts/Revenues from State Sources	3000	29,918,000	0	500,000	3,025,690	0	2,000,000	0	0	0
RECEIPTS/REVENUES FROM FEDERAL SOURCES (4000)										
UNRESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT. (4001-4009)										
Federal Impact Aid	4001									
Other Unrestricted Grants-In-Aid Received from Fed. Govt. *(Describe & Itemize)*	4009									
Total Unrestricted Grants-In-Aid Received Directly from Fed Govt		0	0	0	0	0	0	0	0	0
RESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT (4045-4090)										
Head Start	4045									
Construction (Impact Aid)	4050									
MAGNET	4060									
Other Restricted Grants-In-Aid Received from Fed. Govt. *(Describe & Itemize)*	4090									
Total Restricted Grants-In-Aid Received Directly from Federal Govt.		0	0		0	0	0			0
RESTRICTED GRANTS-IN-AID RECEIVED FROM FEDERAL GOVT. THRU THE STATE (4100-4999)										
TITLE V										
Title V - Flexibility and Accountability	4100									
Title V - SEA Projects	4105									
Title V - Rural Education Initiative (REI)	4107									
Title V - Other *(Describe & Itemize)*	4199									
Total Title V		0	0		0	0				

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ESTIMATED RECEIPTS/REVENUES

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	B	C	D	E	F	G	H	I	J	K	L
	Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
1	**FOOD SERVICE**										
2	Breakfast Start-Up Expansion	4200									
3	National School Lunch Program	4210	1,700,000								
4	Special Milk Program	4215									
5	School Breakfast Program	4220	422,000								
6	Summer Food Service Admin/Program	4225									
7	Child and Adult Care Food Program	4226									
8	Fresh Fruit and Vegetables	4240									
9	Food Service - Other *(Describe & Itemize)*	4299									
10	**Total Food Service**		2,122,000				0				
11	**TITLE I**										
12	Title I - Low Income	4300	1,450,000								
13	Title I - Low Income - Neglected, Private	4305									
14	Title I - Migrant Education	4340									
15	Title I - Other *(Describe & Itemize)*	4399									
16	**Total Title I**		1,450,000	0		0	0				
17	**TITLE IV**										
18	Title IV - Student Support & Academic Enrichment Grant	4400	100,000								
19	Title IV - 21st Century	4421									
20	Title IV - Other *(Describe & Itemize)*	4499									
21	**Total Title IV**		100,000	0		0	0				
22	**FEDERAL - SPECIAL EDUCATION**										
23	Federal Special Education - Preschool Flow-Through	4600	28,500								
24	Federal Special Education - Preschool Discretionary	4605									
25	Federal Special Education - IDEA Flow Through	4620	1,500,000								
26	Federal Special Education - IDEA Room & Board	4625									
27	Federal Special Education - IDEA Discretionary	4630									
28	Federal Special Education - IDEA - Other *(Describe & Itemize)*	4699									
29	**Total Federal Special Education**		1,528,500	0		0	0				
30	**CTE - PERKINS**										
31	CTE - Perkins-Title IIIE Tech Prep	4770									
32	CTE - Other *(Describe & Itemize)*	4799									
33	**Total CTE - Perkins**		0	0			0				
34	Federal - Adult Education	4810									
35	ARRA - General State Aid - Education Stabilization	4850									
36	ARRA - Title I - Low Income	4851									
37	ARRA - Title I - Neglected, Private	4852									
38	ARRA - Title I - Delinquent, Private	4853									
39	ARRA - Title I - School Improvement (Part A)	4854									
40	ARRA - Title I - School Improvement (Section 1003g)	4855									
41	ARRA - IDEA - Part B - Preschool	4856									
42	ARRA - IDEA - Part B - Flow-Through	4857									
43	ARRA - Title IID - Technology - Formula	4860									
44	ARRA - Title IID - Technology - Competitive	4861									
45	ARRA - McKinney - Vento Homeless Education	4862									
46	ARRA - Child Nutrition Equipment Assistance	4863									
47	Impact Aid Formula Grants	4864									
48	Impact Aid Competitive Grants	4865									
49	Qualified Zone Academy Bond Tax Credits	4866									
50	Qualified School Construction Bond Credits	4867									
51	Build America Bond Tax Credits	4868									
52	Build America Bond Interest Reimbursement	4869									
53	ARRA - General State Aid - Other Government Services Stabilization	4870									

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ESTIMATED RECEIPTS/REVENUES

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Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
Other ARRA Funds - II	4871									
Other ARRA Funds - III	4872									
Other ARRA Funds - IV	4873									
Other ARRA Funds - V	4874									
ARRA - Early Childhood	4875									
Other ARRA Funds - VII	4876									
Other ARRA Funds - VIII	4877									
Other ARRA Funds - IX	4878									
Other ARRA Funds - X	4879									
Other ARRA Funds - Ed Job Fund Program	4880									
Total Stimulus Programs		0	0	0	0	0	0		0	0
Race to the Top Program	4901									
Race to the Top - Preschool Expansion Grant	4902	240,000								
Title III - Instruction for English Learners & Immigrant Students	4905	8,700								
Title III - English Language Acquistion	4909	75,000								
McKinney Education for Homeless Children	4920									
Title II - Eisenhower - Professional Development Formula	4930									
Title II - Teacher Quality	4932	240,000								
Federal Charter Schools	4960									
State Assessment Grants	4981									
Grant for State Assessments and Related Activities	4982									
Medicaid Matching Funds - Administrative Outreach	4991	200,000								
Medicaid Matching Funds - Fee-For-Service Program	4992	200,000								
Other Restricted Grants Received from Fed. Govt. thru State *(Describe & Itemize)*	4998	4,338,237					2,961,500			
Total Restricted Grants-In-Aid Received from Federal Govt. Thru the State		10,502,437	0	0	0	0	2,961,500		0	0
TOTAL RECEIPTS/REVENUES FROM FEDERAL SOURCES	4000	10,502,437	0	0	0	0	2,961,500	0	0	0
TOTAL DIRECT RECEIPTS/REVENUES (without Student Activity Funds 1799)		66,683,947	5,016,900	3,025,000	4,887,690	2,017,500	5,801,500	700,000	3,625,067	436,436
TOTAL DIRECT RECEIPTS/REVENUES (with Student Activity Funds 1799)		66,983,947								

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ESTIMATED DISBURSEMENTS/EXPENDITURES

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	B	C	D	E	F	G	H	I	J	K	L
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
3	**10 - EDUCATIONAL FUND (ED)**										
4	**INSTRUCTION (ED)**	**1000**									
5	Regular Programs	1100	20,689,218	3,490,964	318,675	3,284,507	17,000	11,875	30,700	200,000	28,042,939
6	Tuition Payment to Charter Schools	1115									0
7	Pre-K Programs	1125	518,900	166,314	3,492	20					688,726
8	Special Education Programs (Functions 1200 - 1220)	1200	9,228,240	1,342,415	173,320	226,680	21,000				10,991,655
9	Special Education Programs Pre-K	1225	395,500	58,100							453,600
10	Remedial and Supplemental Programs K-12	1250	946,090	295,278	3,600	15,400					1,260,368
11	Remedial and Supplemental Programs Pre-K	1275									0
12	Adult/Continuing Education Programs	1300									0
13	CTE Programs	1400	1,077,620	158,355	930	92,330	23,000		2,500		1,354,735
14	Interscholastic Programs	1500	668,325	71,919	121,910	74,770	10,000	29,100			976,024
15	Summer School Programs	1600	30,250	1,950		500					32,700
16	Gifted Programs	1650	1,000			1,500					2,500
17	Driver's Education Programs	1700	310,500	15,042	8,440	9,000	25,000				367,982
18	Bilingual Programs	1800	1,455,000	195,200	2,300	400					1,652,900
19	Truant Alternative & Optional Programs	1900	0	0	0	0	0	0	0	0	0
20	Pre-K Programs - Private Tuition	1910									0
21	Regular K-12 Programs Private Tuition	1911									0
22	Special Education Programs K-12 Private Tuition	1912									0
23	Special Education Programs Pre-K Tuition	1913									0
24	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
25	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
26	Adult/Continuing Education Programs Private Tuition	1916									0
27	CTE Programs Private Tuition	1917									0
28	Interscholastic Programs Private Tuition	1918									0
29	Summer School Programs Private Tuition	1919									0
30	Gifted Programs Private Tuition	1920									0
31	Bilingual Programs Private Tuition	1921									0
32	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
33	Student Activity Fund Expenditures	1999						300,000			300,000
34	**Total Instruction[14] (Without Student Activity Funds 1999)**	**1000**	35,320,643	5,795,537	632,667	3,705,107	96,000	40,975	33,200	200,000	45,824,129
35	**Total Instruction14 (With Student Activity Funds 1999)**	**1000**	35,320,643	5,795,537	632,667	3,705,107	96,000	340,975	33,200	200,000	46,124,129
36	**SUPPORT SERVICES (ED)**	**2000**									
37	**Support Services - Pupil**	**2100**									
38	Attendance & Social Work Services	2110	1,070,000	140,300	5,500	4,800					1,220,600
39	Guidance Services	2120	492,500	85,574		15,800					593,874
40	Health Services	2130	1,006,391	170,860	19,700	15,150	5,800				1,217,901
41	Psychological Services	2140	423,000	58,401	2,500	8,000					491,901
42	Speech Pathology & Audiology Services	2150	153,000	30,455		7,000	3,000				193,455
43	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
44	**Total Support Services - Pupil**	**2100**	3,144,891	485,590	27,700	50,750	8,800	0	0	0	3,717,731
45	**Support Services - Instructional Staff**	**2200**									
46	Improvement of Instruction Services	2210	285,276	31,052	165,666	37,400					519,394
47	Educational Media Services	2220	332,142	60,076	26,725	48,450	283,837		1,000		752,230
48	Assessment & Testing	2230									0
49	**Total Support Services - Instructional Staff**	**2200**	617,418	91,128	192,391	85,850	283,837	0	1,000	0	1,271,624
50	**Support Services - General Administration**	**2300**									
51	Board of Education Services	2310	267,000	90,340	221,500	13,000		20,000			611,840
52	Executive Administration Services	2320	252,000	23,810	5,000	13,000		2,400			296,210
53	Special Area Administration Services	2330	97,088	5,510	1,000	4,920		2,000			110,518
54	Tort Immunity Services	2361, 2365	0	0	0	0	0	0	0	0	0
55	**Total Support Services - General Administration**	**2300**	616,088	119,660	227,500	30,920	0	24,400	0	0	1,018,568

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ESTIMATED DISBURSEMENTS/EXPENDITURES

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1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
6	**Support Services - School Administration**	**2400**									
7	Office of the Principal Services	2410	3,106,990	432,110	23,450	14,600		10,000	3,500		3,590,650
8	Other Support Services - School Administration *(Describe & Itemize)*	2490									0
9	**Total Support Services - School Administration**	**2400**	3,106,990	432,110	23,450	14,600	0	10,000	3,500	0	3,590,650
10	**Support Services - Business**	**2500**									
11	Direction of Business Support Services	2510	108,500	10,030	3,500	2,000		360			124,390
12	Fiscal Services	2520	243,000	40,080	42,000	131,600	20,000		10,500		487,180
13	Operation & Maintenance of Plant Services	2540	2,356,887	425,000							2,781,887
14	Pupil Transportation Services	2550			73,310						73,310
15	Food Services	2560	42,800	10,225	2,355,000	20,010					2,428,035
16	Internal Services	2570	88,000	15,030	17,100	11,600					131,730
17	**Total Support Services - Business**	**2500**	2,839,187	500,365	2,490,910	165,210	20,000	360	10,500	0	6,026,532
18	**Support Services - Central**	**2600**									
19	Direction of Central Support Services	2610									0
20	Planning, Research, Development & Evaluation Services	2620	391,000	45,150	7,250	900					444,300
21	Information Services	2630									0
22	Staff Services	2640	654,000	80,165	110,750	15,350		4,000			864,265
23	Data Processing Services	2660	684,850	120,320	346,388	153,000	240,000	17,100			1,561,658
24	**Total Support Services - Central**	**2600**	1,729,850	245,635	464,388	169,250	240,000	21,100	0	0	2,870,223
25	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**	95,000	10,020		750					105,770
26	**Total Support Services**	**2000**	12,149,424	1,884,508	3,426,339	517,330	552,637	55,860	15,000	0	18,601,098
27	**COMMUNITY SERVICES (ED)**	**3000**	159,478	37,076	174,878	21,738	100,000				493,170
28	**PAYMENTS TO OTHER DIST & GOVT UNITS (ED)**	**4000**									
29	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
30	Payments for Regular Programs	4110									0
31	Payments for Special Education Programs	4120			73,529						73,529
32	Payments for Adult/Continuing Education Programs	4130									0
33	Payments for CTE Programs	4140									0
34	Payments for Community College Programs	4170									0
35	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190			4,300						4,300
36	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			77,829			0			77,829
37	Payments for Regular Programs - Tuition	4210									0
38	Payments for Special Education Programs - Tuition	4220						1,480,000			1,480,000
39	Payments for Adult/Continuing Education Programs - Tuition	4230									0
40	Payments for CTE Programs - Tuition	4240						800,000			800,000
41	Payments for Community College Programs - Tuition	4270									0
42	Payments for Other Programs - Tuition	4280									0
43	Other Payments to In-State Govt Units - Tuition *(Describe & Itemize)*	4290									0
44	**Total Payments to Other Dist & Govt Units - Tuition (In State)**	**4200**						2,280,000			2,280,000
45	Payments for Regular Programs - Transfers	4310									0
46	Payments for Special Education Programs - Transfers	4320									0
47	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
48	Payments for CTE Programs - Transfers	4340									0
49	Payments for Community College Program - Transfers	4370									0
50	Payments for Other Programs - Transfers	4380									0
51	Other Payments to In-State Govt Units - Transfers *(Describe & Itemize)*	4390									0
52	**Total Payments to Other Dist & Govt Units-Transfers (In State)**	**4300**			0			0			0
53	Payments to Other Dist & Govt Units (Out of State)	4400									0
54	**Total Payments to Other Dist & Govt Units**	**4000**			77,829			2,280,000			2,357,829

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ESTIMATED DISBURSEMENTS/EXPENDITURES

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Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
DEBT SERVICE (ED)	**5000**									
Debt Service - Interest on Short-Term Debt	**5100**									
Tax Anticipation Warrants	5110									0
Tax Anticipation Notes	5120									0
Corporate Personal Property Repl Tax Anticipated Notes	5130									0
State Aid Anticipation Certificates	5140									0
Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
Total Debt Service - Interest on Short-Term Debt	**5100**						0			0
Debt Service - Interest on Long-Term Debt	**5200**									0
Total Debt Service	**5000**						0			0
PROVISION FOR CONTINGENCIES (ED)	**6000**									0
Total Direct Disbursements/Expenditures (without Student Activity Funds (1999)		47,629,545	7,717,121	4,311,713	4,244,175	748,637	2,376,835	48,200	200,000	67,276,226
Total Direct Disbursements/Expenditures (with Student Activity Funds (1999)		47,629,545	7,717,121	4,311,713	4,244,175	748,637	2,676,835	48,200	200,000	67,576,226
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (without Student Activity Funds 1999)										(592,279)
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (with Student Activity Funds 1999)										(592,279)
20 - OPERATIONS AND MAINTENANCE FUND (O&M)										
SUPPORT SERVICES (O&M)	**2000**									
Support Services - Pupil	**2100**									
Other Support Services - Pupils *(Describe & Itemize)*	2190									0
Support Services - Business	**2500**									
Direction of Business Support Services	2510									0
Facilities Acquisition & Construction Services	2530			330,000		330,190				660,190
Operation & Maintenance of Plant Services	2540	684,000	86,700	882,690	2,224,070	285,000	350	80,000		4,242,810
Pupil Transportation Services	2550									0
Food Services	2560					55,000		2,000		57,000
Total Support Services - Business	**2500**	684,000	86,700	1,212,690	2,224,070	670,190	350	82,000	0	4,960,000
Other Support Services - Misc. *(Describe & Itemize)*	**2900**									0
Total Support Services	**2000**	684,000	86,700	1,212,690	2,224,070	670,190	350	82,000	0	4,960,000
COMMUNITY SERVICES (O&M)	**3000**									0
PAYMENTS TO OTHER DIST & GOVT UNITS (O&M)	**4000**									
Payments to Other Dist & Govt Units (In-State)	**4100**									
Payments for Regular Programs	4110									0
Payments for Special Education Programs	4120									0
Payments for CTE Program	4140									0
Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
Total Payments to Other Dist & Govt Units (In-State)	**4100**			0			0			0
Payments to Other Dist & Govt Units (Out of State) [14]	4400						40,000			40,000
Total Payments to Other Dist & Govt Unit	**4000**			0			40,000			40,000
DEBT SERVICE (O&M)	**5000**									
Debt Service - Interest on Short-Term Debt	**5100**									
Tax Anticipation Warrants	5110									0
Tax Anticipation Notes	5120									0
Corporate Personal Prop Repl Tax Anticipated Notes	5130									0
State Aid Anticipation Certificates	5140									0
Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
Total Debt Service - Interest on Short-Term Debt	**5100**						0			0
Debt Service - Interest on Long-Term Debt	**5200**									0
Total Debt Service	**5000**						0			0
PROVISION FOR CONTINGENCIES (O&M)	**6000**									0
Total Direct Disbursements/Expenditures		684,000	86,700	1,212,690	2,224,070	670,190	40,350	82,000	0	5,000,000
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										16,900

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ESTIMATED DISBURSEMENTS/EXPENDITURES

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	B	C	D	E	F	G	H	I	J	K	L
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
58	**30 - DEBT SERVICE FUND (DS)**										
59	**PAYMENTS TO OTHER DIST & GOVT UNITS (DS)**	4000									
60	**Payments to Other Dist & Govt Units (In-State)**	4100									
61	Payments for Regular Programs	4110									0
62	Payments for Special Education Programs	4120									0
63	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
64	**Total Payments to Other Dist & Govt Units (In-State)**	4000						0			0
65	**DEBT SERVICE (DS)**	5000									
66	**Debt Service - Interest on Short-Term Debt**	5100									
67	Tax Anticipation Warrants	5110						68,600			68,600
68	Tax Anticipation Notes	5120									0
69	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
70	State Aid Anticipation Certificates	5140									0
71	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150						135,000			135,000
72	**Total Debt Service - Interest On Short-Term Debt**	5100						203,600			203,600
73	**Debt Service - Interest on Long-Term Debt**	5200						2,595,000			2,595,000
74	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	5300						504,000			504,000
75	**Debt Service - Other** *(Describe & Itemize)*	5400									0
76	**Total Debt Service**	5000			0			3,302,600			3,302,600
77	**PROVISION FOR CONTINGENCIES (DS)**	6000									0
78	**Total Direct Disbursements/Expenditures**				0			3,302,600			3,302,600
79	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										(277,600)
80											
81	**40 - TRANSPORTATION FUND (TR)**										
82	**SUPPORT SERVICES (TR)**	2000									
83	**Support Services - Pupils**	2100									
84	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
85	**Support Services - Business**										
86	Pupil Transportation Services	2550			5,335,000	165,000					5,500,000
87	Other Support Services - Business *(Describe & Itemize)*	2900									0
88	**Total Support Services**	2000	0	0	5,335,000	165,000	0	0	0	0	5,500,000
89	**COMMUNITY SERVICES (TR)**	3000									0
90	**PAYMENTS TO OTHER DIST & GOVT UNITS (TR)**	4000									
91	**Payments to Other Dist & Govt Units (In-State)**	4100									
92	Payments for Regular Program	4110									0
93	Payments for Special Education Programs	4120									0
94	Payments for Adult/Continuing Education Programs	4130									0
95	Payments for CTE Programs	4140									0
96	Payments for Community College Programs	4170									0
97	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
98	**Total Payments to Other Dist & Govt Units (In-State)**	4100			0			0			0
99	**Payments to Other Dist & Govt Units (Out-of-State)** *(Describe & Itemize)*	4400									0
100	**Total Payments to Other Dist & Govt Units**	4000			0			0			0
101	**DEBT SERVICE (TR)**	5000									
102	**Debt Service - Interest on Short-Term Debt**	5100									
103	Tax Anticipation Warrants	5110									0
104	Tax Anticipation Notes	5120									0
105	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
106	State Aid Anticipation Certificates	5140									0
107	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
108	**Total Debt Service - Interest On Short-Term Debt**	5100						0			0
109	**Debt Service - Interest on Long-Term Debt**	5200									0

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ESTIMATED DISBURSEMENTS/EXPENDITURES

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Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired) *(Describe & Itemize)*	5300									0
Debt Service - Other *(Describe & Itemize)*	5400									0
Total Debt Service	5000						0			0
PROVISION FOR CONTINGENCIES (TR)	6000									0
Total Direct Disbursements/Expenditures		0	0	5,335,000	165,000	0	0	0	0	5,500,000
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(612,310)
50 - MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)										
INSTRUCTION (MR/SS)	1000									
Regular Program	1100		266,455							266,455
Pre-K Programs	1125		99,910							99,910
Special Education Programs (Functions 1200-1220)	1200		314,070							314,070
Special Education Programs Pre-K	1225		24,500							24,500
Remedial and Supplemental Programs K-12	1250		58,000							58,000
Remedial and Supplemental Programs Pre-K	1275									0
Adult/Continuing Education Programs	1300									0
CTE Programs	1400		12,625							12,625
Interscholastic Programs	1500		31,425							31,425
Summer School Programs	1600									0
Gifted Programs	1650									0
Driver's Education Programs	1700		7,320							7,320
Bilingual Programs	1800		24,100							24,100
Truant Alternative & Optional Programs	1900									0
Total Instruction	1000		838,405							838,405
SUPPORT SERVICES (MR/SS)	2000									
Support Services - Pupil	2100									
Attendance & Social Work Services	2110		21,100							21,100
Guidance Services	2120		4,200							4,200
Health Services	2130		141,100							141,100
Psychological Services	2140		9,070							9,070
Speech Pathology & Audiology Services	2150									0
Other Support Services - Pupils *(Describe & Itemize)*	2190									0
Total Support Services - Pupil	2100		175,470							175,470
Support Services - Instructional Staff	2200									
Improvement of Instruction Services	2210		4,600							4,600
Educational Media Services	2220		26,150							26,150
Assessment & Testing	2230									0
Total Support Services - Instructional Staff	2200		30,750							30,750
Support Services - General Administration	2300									
Board of Education Services	2310		49,605							49,605
Executive Administration Services	2320		18,000							18,000
Special Area Administrative Services	2330		19,582							19,582
Claims Paid from Self Insurance Fund	2361									0
Risk Management and Claims Services Payments	2365		8,000							8,000
Total Support Services - General Administration	2300		95,187							95,187
Support Services - School Administration	2400									
Office of the Principal Services	2410		214,560							214,560
Other Support Services - School Administration *(Describe & Itemize)*	2490									0
Total Support Services - School Administration	2400		214,560							214,560

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ESTIMATED DISBURSEMENTS/EXPENDITURES

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Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
Support Services - Business	**2500**									
Direction of Business Support Services	2510		26,760							26,760
Fiscal Services	2520		40,600							40,600
Facilities Acquisition & Construction Services	2530									0
Operation & Maintenance of Plant Service	2540		438,248							438,248
Pupil Transportation Services	2550									0
Food Services	2560		10,810							10,810
Internal Services	2570		17,000							17,000
Total Support Services - Business	**2500**		533,418							533,418
Support Services - Central	**2600**									
Direction of Central Support Services	2610									0
Planning, Research, Development & Evaluation Services	2620		22,000							22,000
Information Services	2630									0
Staff Services	2640		60,600							60,600
Data Processing Services	2660		39,500							39,500
Total Support Services - Central	**2600**		122,100							122,100
Other Support Services - Misc. *(Describe & Itemize)*	**2900**		1,500							1,500
Total Support Services	**2000**		1,172,985							1,172,985
COMMUNITY SERVICES (MR/SS)	**3000**		45,902							45,902
PAYMENTS TO OTHER DIST & GOVT UNITS (MR/SS)	**4000**									
Payments for Regular Programs	4110									0
Payments for Special Education Programs	4120									0
Payments for CTE Programs	4140									0
Total Payments to Other Dist & Govt Units	**4000**		0							0
DEBT SERVICE (MR/SS)	**5000**									
Debt Service - Interest on Short-Term Debt	**5100**									
Tax Anticipation Warrants	5110									0
Tax Anticipation Notes	5120									0
Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
State Aid Anticipation Certificates	5140									0
Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
Total Debt Service	**5000**						0			0
PROVISION FOR CONTINGENCIES (MR/SS)	**6000**									0
Total Direct Disbursements/Expenditures			2,057,292				0			2,057,292
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(39,792)
60 - CAPITAL PROJECTS (CP)										
SUPPORT SERVICES (CP)	**2000**									
Support Services - Business										
Facilities Acquisition & Construction Services	2530					11,010,000				11,010,000
Other Support Services - Business *(Describe & Itemize)*	2900									0
Total Support Services	**2000**	0	0	0	0	11,010,000	0	0		11,010,000
PAYMENTS TO OTHER DIST & GOVT UNITS (CP)	**4000**									
Payments to Other Dist & Govt Units (In-State)	**4100**									
Payments to Regular Programs	4110									0
Payment for Special Education Programs	4120									0
Payment for CTE Programs	4140									0
Payments to Other Govt Units - Programs (In-State) *(Describe & Itemize)*	4190									0
Total Payments to Other Districts & Govt Units	**4000**			0			0			0
PROVISION FOR CONTINGENCIES (CP)	**6000**									0
Total Direct Disbursements/Expenditures		0	0	0	0	11,010,000	0	0		11,010,000
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(5,208,500)
70 WORKING CASH FUND (WC)										
80 - TORT FUND (TF)										

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ESTIMATED DISBURSEMENTS/EXPENDITURES

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	B	C	D	E	F	G	H	I	J	K	L
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
15	**INSTRUCTION (TF)**	**1000**									
16	Regular Programs	1100	0	0	0	0	0	0	0	0	0
17	Tuition Payment to Charter Schools	1115									0
18	Pre-K Programs	1125									0
19	Special Education Programs (Functions 1200 - 1220)	1200									0
20	Special Education Programs Pre-K	1225									0
21	Remedial and Supplemental Programs K-12	1250									0
22	Remedial and Supplemental Programs Pre-K	1275									0
23	Adult/Continuing Education Programs	1300									0
24	CTE Programs	1400									0
25	Interscholastic Programs	1500									0
26	Summer School Programs	1600									0
27	Gifted Programs	1650									0
28	Driver's Education Programs	1700									0
29	Bilingual Programs	1800									0
30	Truant Alternative & Optional Programs	1900	0	0	0	0	0	0	0	0	0
31	Pre-K Programs - Private Tuition	1910									0
32	Regular K-12 Programs Private Tuition	1911									0
33	Special Education Programs K-12 Private Tuition	1912									0
34	Special Education Programs Pre-K Tuition	1913									0
35	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
36	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
37	Adult/Continuing Education Programs Private Tuition	1916									0
38	CTE Programs Private Tuition	1917									0
39	Interscholastic Programs Private Tuition	1918									0
40	Summer School Programs Private Tuition	1919									0
41	Gifted Programs Private Tuition	1920									0
42	Bilingual Programs Private Tuition	1921									0
43	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
44	**Total Instruction**[14]	**1000**	0	0	0	0	0	0	0	0	0
45	**SUPPORT SERVICES (TF)**	**2000**									
46	**Support Services - Pupil**	**2100**									
47	Attendance & Social Work Services	2110									0
48	Guidance Services	2120									0
49	Health Services	2130									0
50	Psychological Services	2140									0
51	Speech Pathology & Audiology Services	2150									0
52	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
53	**Total Support Services - Pupil**	**2100**	0	0	0	0	0	0	0	0	0
54	**Support Services - Instructional Staff**	**2200**									
55	Improvement of Instruction Services	2210									0
56	Educational Media Services	2220									0
57	Assessment & Testing	2230									0
58	**Total Support Services - Instructional Staff**	**2200**	0	0	0	0	0	0	0	0	0
59	**Support Services - General Administration**	**2300**									
60	Board of Education Services	2310			610,000						610,000
61	Executive Administration Services	2320									0
62	Special Area Administration Services	2330									0
63	Claims Paid from Self Insurance Fund	2361									0
64	Risk Management and Claims Services Payments	2365	110,000	23,030	1,571,000	35,000					1,739,030
65	**Total Support Services - General Administration**	**2300**	110,000	23,030	2,181,000	35,000	0	0	0	0	2,349,030

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ESTIMATED DISBURSEMENTS/EXPENDITURES

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	B	C	D	E	F	G	H	I	J	K	L
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
56	**Support Services - School Administration**	**2400**									
57	Office of the Principal Services	2410	350,000	12,000							362,000
58	Other Support Services - School Administration *(Describe & Itemize)*	2490									0
59	**Total Support Services - School Administration**	**2400**	350,000	12,000	0	0	0	0	0	0	362,000
70	**Support Services - Business**	**2500**									
71	Direction of Business Support Services	2510									0
72	Fiscal Services	2520									0
73	Facilities Acquisition & Construction Services	2530									0
74	Operation & Maintenance of Plant Services	2540									0
75	Pupil Transportation Services	2550			200,000						200,000
76	Food Services	2560									0
77	Internal Services	2570									0
78	**Total Support Services - Business**	**2500**	0	0	200,000	0	0	0	0	0	200,000
79	**Support Services - Central**	**2600**									
80	Direction of Central Support Services	2610									0
81	Planning, Research, Development & Evaluation Services	2620									0
82	Information Services	2630									0
83	Staff Services	2640	300,000	5,000							305,000
84	Data Processing Services	2660									0
85	**Total Support Services - Central**	**2600**	300,000	5,000	0	0	0	0	0	0	305,000
86	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**									0
87	**Total Support Services**	**2000**	760,000	40,030	2,381,000	35,000	0	0	0	0	3,216,030
88	**COMMUNITY SERVICES (TF)**	**3000**									0
89	**PAYMENTS TO OTHER DIST & GOVT UNITS (TF)**	**4000**									
90	**Payments to Other Dist & Govt Units (In-State)**	4100									
91	Payments for Regular Programs	4110									0
92	Payments for Special Education Programs	4120									0
93	Payments for Adult/Continuing Education Programs	4130									0
94	Payments for CTE Programs	4140									0
95	Payments for Community College Programs	4170									0
96	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
97	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			0			0			0
98	Payments for Regular Programs - Tuition	4210									0
99	Payments for Special Education Programs - Tuition	4220									0
00	Payments for Adult/Continuing Education Programs - Tuition	4230									0
01	Payments for CTE Programs - Tuition	4240									0
02	Payments for Community College Programs - Tuition	4270									0
03	Payments for Other Programs - Tuition	4280									0
04	Other Payments to In-State Govt Units - Tuition *(Describe & Itemize)*	4290									0
05	**Total Payments to Other Dist & Govt Units - Tuition (In State)**	**4200**						0			0
06	Payments for Regular Programs - Transfers	4310									0
07	Payments for Special Education Programs - Transfers	4320									0
08	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
09	Payments for CTE Programs - Transfers	4340									0
10	Payments for Community College Program - Transfers	4370									0
11	Payments for Other Programs - Transfers	4380									0
12	Other Payments to In-State Govt Units - Transfers *(Describe & Itemize)*	4390									0
13	**Total Payments to Other Dist & Govt Units-Transfers (In State)**	**4300**			0			0			0
14	Payments to Other Dist & Govt Units (Out of State)	4400									0
15	**Total Payments to Other Dist & Govt Units**	**4000**			0			0			0
16	**DEBT SERVICE (TF)**	**5000**									
17	**Debt Service - Interest on Short-Term Debt**										
18	Tax Anticipation Warrants	5110									0
19	Tax Anticipation Notes	5120									0
20	Corporate Personal Property Replacement Tax Anticipation Notes	5130									0
21	State Aid Anticipation Certificates	5140									0
22	Other Interest or Short-Term Debt *(Describe & Itemize)*	5150									0
23	**Debt Service - Interest on Long-Term Debt**	**5200**									0

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ESTIMATED DISBURSEMENTS/EXPENDITURES

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	B	C	D	E	F	G	H	I	J	K	L
	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
24	Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired) *(Describe & Itemize)*	5300									0
25	Debt Service - Other *(Describe & Itemize)*	5400									0
26	Total Debt Service	5000			0			0			0

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ESTIMATED DISBURSEMENTS/EXPENDITURES

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	B	C	D	E	F	G	H	I	J	K	L
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
27	**PROVISION FOR CONTINGENCIES (TF)**	**6000**									0
28	**Total Direct Disbursements/Expenditures**		760,000	40,030	2,381,000	35,000	0	0	0	0	3,216,030
29	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										409,037
30											
31	**90 - FIRE PREVENTION & SAFETY FUND (FP&S)**										
32	**SUPPORT SERVICES (FP&S)**	**2000**									
33	**Support Services - Business**	**2500**									
34	Facilities Acquisition & Construction Services	2530			31,000		400,000				431,000
35	Operation & Maintenance of Plant Service	2540									0
36	**Total Support Services - Business**	**2500**	0	0	31,000	0	400,000	0	0		431,000
37	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**									0
38	**Total Support Services**	**2000**	0	0	31,000	0	400,000	0	0		431,000
39	**PAYMENTS TO OTHER DISTRICTS & GOVT UNITS (FP&S)**	**4000**									
40	Payments to Regular Programs	4110									0
41	Payments to Special Education Programs	4120									0
42	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
43	**Total Payments to Other Districts & Govt Units (FPS)**	**4000**						0			0
44	**DEBT SERVICE (FP&S)**	**5000**									
45	**Debt Service - Interest on Short-Term Debt**	**5100**									
46	Tax Anticipation Warrants	5110									0
47	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
48	**Total Debt Service - Interest on Short-Term Debt**	**5100**						0			0
49	**Debt Service - Interest on Long-Term Debt**	**5200**									0
50	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	**5300**									0
51	**Total Debt Service**	**5000**						0			0
52	**PROVISIONS FOR CONTINGENCIES (FP&S)**	**6000**									0
53	**Total Direct Disbursements/Expenditures**		0	0	31,000	0	400,000	0	0		431,000
54	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										5,436

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This page is provided for detailed itemizations as requested within the body of the Report.

Please enter notes in "Source of Revenue/Use of Expense" column for the below line items. If page does not list specific revenues/expenditures, no itemization notes are required.

Fund-Account Number		Source of Revenue/Use of Expense	Amount
Estimated Revenues			
10-1790	Other District/School Activity Revenue	Vehicle Parking Sticker Sales	$25,000
10-1999	Other Local Revenues	Tech Student Fees and Misc Income	$6,100
20-1999	Other Local Revenues	School Maintenance Grant	$50,000
10-3999	Other Restricted Revenue from State Sources	Library Grant	$3,000
10-4998	Other Restricted Grants Received from Fed. Govt. thru State	Digital Equity Grants, COPs grant, CARESI, ESSERII and III, ARP Community Partnership, ARP IDEA Flow Thru and Preschool	$4,338,237
60-4998	Other Restricted Grants Received from Fed. Govt. thru State	ESSER II and III	$2,961,500
Estimated Expenditures			
10-2900	Other Support Services - Misc.	Instructional Technology Intergrator for schools	$105,770
10-4190	Other Payments to In-State Govt Units - Programs	Title II Registration for Non-Public Teachers to attend Professional Development	$4,300
30-5150	Other Interest on Short-Term Debt	Bond Interest Due	$135,000
30-5300	Debt Service - Payments of Principal on Long-Term Debt	Lease payments for copiers, server and promethian boards	$504,000
50-2900	Other Support Services - Misc.	Benefits on Instructional Tech Intergrator position	$1,500

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DEFICIT BUDGET SUMMARY INFORMATION - Operating Funds Only (School Districts Only)

Description	EDUCATIONAL FUND (10)	OPERATIONS & MAINTENANCE FUND (20)	TRANSPORTATION FUND (40)	WORKING CASH FUND (70)	TOTAL
Direct Revenues	66,683,947	5,016,900	4,887,690	700,000	**77,288,537**
Direct Expenditures	67,276,226	5,000,000	5,500,000		**77,776,226**
Difference	(592,279)	16,900	(612,310)	700,000	**(487,689)**
Estimated Fund Balance - June 30, 2023	20,384,422	7,430,828	248,180	11,403,684	**39,467,114**

Unbalanced budget; however, a Deficit Reduction Plan is not required at this time.

A deficit reduction plan is required if the local board of education adopts (or amends) the 2022-2023 school district budget in which the "operating funds" listed above result in direct revenues (line 9, BudgetSum 2-4) being less than direct expenditures (line 19, BudgetSum 2-4) by an amount equal to or greater than one-third (1/3) of the ending fund balance (line 81, BudgetSum 2-4).

Note: *The balance is determined using only the four funds listed above. That is, if the estimated ending fund balance is less than three times the deficit spending, the district must adopt and file with ISBE a deficit reduction plan to balance the shortfall within three years.*

Per School Code (105 ILCS 5/17-1) - If the Deficit AFR Summary Information tab from the 2021-2022 Annual Financial Report (AFR) reflects a deficit as defined above, then the school district shall adopt and submit a deficit reduction plan (found here on page 23-27) to ISBE within 30 days after acceptance of the AFR.

The deficit reduction plan, if required, is developed using ISBE guidelines and format.

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ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

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	A	B	C	D	E	F	G	H	I	J	K	L
1	*School Districts Only		DEFICIT REDUCTION PLAN ESTIMATED BUDGET FY2022-2023					ESTIMATED BUDGET FY2023-2024				
2												
3	41057010026											
4	District Number											
5	Collinsville CUSD 10											
6	District Name		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total	Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		20,976,701	7,718,928	860,490	15,430,273	44,986,392	20,384,422	7,430,828	248,180	11,403,684	39,467,114
8	RECEIPTS/REVENUES	Acct #										
9	LOCAL SOURCES	1000	26,103,410	5,016,900	1,862,000	700,000	33,682,310					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	160,100	0	0		160,100					0
11	STATE SOURCES	3000	29,918,000	0	3,025,690	0	32,943,690					0
12	FEDERAL SOURCES	4000	10,502,437	0	0	0	10,502,437					0
13	Total Receipts/Revenues		66,683,947	5,016,900	4,887,690	700,000	77,288,537	0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #										
15	INSTRUCTION	1000	45,824,129				45,824,129					0
16	SUPPORT SERVICES	2000	18,601,098	4,960,000	5,500,000		29,061,098					0
17	COMMUNITY SERVICES	3000	493,170	0	0		493,170					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	2,357,829	40,000	0		2,397,829					0
19	DEBT SERVICES	5000	0	0	0		0					0
20	PROVISION FOR CONTINGENCIES	6000	0	0	0		0					0
21	Total Disbursements/Expenditures		67,276,226	5,000,000	5,500,000		77,776,226	0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		(592,279)	16,900	(612,310)	700,000	(487,689)	0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)		0	0	0	0	0					0
25	OTHER USES OF FUNDS (8000)		0	305,000	0	4,726,589	5,031,589					0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	(305,000)	0	(4,726,589)	(5,031,589)	0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		20,384,422	7,430,828	248,180	11,403,684	39,467,114	20,384,422	7,430,828	248,180	11,403,684	39,467,114

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ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

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	A	B	M	N	O	P	Q	R	S	T	U	V
1	*School Districts Only		ESTIMATED BUDGET FY2024-2025					ESTIMATED BUDGET FY2025-2026				
2												
3	41057010026											
4	District Number											
5	Collinsville CUSD 10											
6	District Name		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total	Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		20,384,422	7,430,828	248,180	11,403,684	39,467,114	20,384,422	7,430,828	248,180	11,403,684	39,467,114
8	RECEIPTS/REVENUES	Acct #										
9	LOCAL SOURCES	1000					0					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0					0
11	STATE SOURCES	3000					0					0
12	FEDERAL SOURCES	4000					0					0
13	Total Receipts/Revenues		0	0	0	0	0	0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #										
15	INSTRUCTION	1000					0					0
16	SUPPORT SERVICES	2000					0					0
17	COMMUNITY SERVICES	3000					0					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0					0
19	DEBT SERVICES	5000					0					0
20	PROVISION FOR CONTINGENCIES	6000					0					0
21	Total Disbursements/Expenditures		0	0	0		0	0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0	0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)						0					0
25	OTHER USES OF FUNDS (8000)						0					0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0	0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		20,384,422	7,430,828	248,180	11,403,684	39,467,114	20,384,422	7,430,828	248,180	11,403,684	39,467,114

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ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

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	A	B	W	X	Y	Z
1	*School Districts Only		SUMMARY			
2			BUDGET ADDENDUM - DEFICIT REDUCTION PLAN			
3	41057010026		ESTIMATED BUDGET			
4	District Number		Date of Adoption:			
5	Collinsville CUSD 10		(Enter as MM/DD/YY)			
6	District Name		FY2022-2023	FY2023-2024	FY2024-2025	FY2025-2026
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		44,986,392	39,467,114	39,467,114	39,467,114
8	RECEIPTS/REVENUES	Acct #				
9	LOCAL SOURCES	1000	33,682,310	0	0	0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	160,100	0	0	0
11	STATE SOURCES	3000	32,943,690	0	0	0
12	FEDERAL SOURCES	4000	10,502,437	0	0	0
13	Total Receipts/Revenues		77,288,537	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #				
15	INSTRUCTION	1000	45,824,129	0	0	0
16	SUPPORT SERVICES	2000	29,061,098	0	0	0
17	COMMUNITY SERVICES	3000	493,170	0	0	0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	2,397,829	0	0	0
19	DEBT SERVICES	5000	0	0	0	0
20	PROVISION FOR CONTINGENCIES	6000	0	0	0	0
21	Total Disbursements/Expenditures		77,776,226	0	0	0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		(487,689)	0	0	0
23	OTHER SOURCES/USES OF FUNDS					
24	OTHER SOURCES OF FUNDS (7000)		0	0	0	0
25	OTHER USES OF FUNDS (8000)		5,031,589	0	0	0
26	TOTAL OTHER SOURCES/USES OF FUNDS		(5,031,589)	0	0	0
27	ESTIMATED ENDING FUND BALANCE		39,467,114	39,467,114	39,467,114	39,467,114

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Deficit Reduction Plan-Background/Assumptions (School Districts Only)
Fiscal Year 2022-2023
through Fiscal Year 2025-2026

Collinsville CUSD 10 ***41057010026***

Please complete the following schedule and include a brief description to identify any areas of the budget that will be impacted from one year to the next. If the deficit reduction plan relies upon new local revenues, identify contingencies for further budget reductions which will be enacted in the event those new revenues are not available.

1. **Background and Narrative of Budget Reductions:**

2. **Assumptions Used in the Deficit Reduction Plan:**

- EBF and Estimated New Tier Funding:

- Equal Assessed Valuation and Tax Rates:

- Employee Salaries and Benefits:

- Short- and Long-Term Borrowing:

- Educational Impact:

- Other Assumptions:

- Has the district considered shared services or outsourcing (Ex: Transportation, Insurance)? If yes, please explain:

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ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS (School Districts Only)

(For Local Use Only)

This is an estimated Limitation of Administrative Costs Worksheet only and will not be accepted for Official Submission of the Limitation of Administrative Costs Worksheet.

The worksheet is intended for use during the budgeting process to estimate the district's percent increase of FY2023 budgeted expenditures over actual FY2022 expenditures. Budget information is copied to this page. Insert the prior year estimated actual expenditures to compute the estimated percentage increase (decrease).

The official Limitation of Administrative Costs Worksheet is attached to the end of the Annual Financial Report (ISBE Form 50-35) and may be submitted in conjunction with that report.
An official Limitation of Administrative Costs Worksheet can also be found on the ISBE website at: Limitation of Administrative Costs

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS WORKSHEET
(Section 17-1.5 of the School Code)

School District Name: **Collinsville CUSD 10**
RCDT Number: **41-057-0100-26**

Description	Funct. No.	Estimated Actual Expenditures, Fiscal Year 2022				Budgeted Expenditures, Fiscal Year 2023			
		(10) Educational Fund	(20) Operations & Maintenance Fund	(80) Tort Fund	Total	(10) Educational Fund	(20) Operations & Maintenance Fund	(80) Tort Fund	Total
1. Executive Administration Services	2320	283,763			283,763	296,210		0	296,210
2. Special Area Administration Services	2330	140,201			140,201	110,518		0	110,518
3. Other Support Services - School Administration	2490				0	0		0	0
4. Direction of Business Support Services	2510	225,117			225,117	124,390	0	0	124,390
5. Internal Services	2570	86,282			86,282	131,730		0	131,730
6. Direction of Central Support Services	2610				0	0		0	0
7. Deduct - Early Retirement or other pension obligations required by state law and included above.					0				0
8. Totals		735,363	0	0	735,363	662,848	0	0	662,848
9. Estimated Percent Increase (Decrease) for FY2023 (Budgeted) over FY2022 (Actual)									-10%

Tentative

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REPORTING OF PUBLIC VENDOR CONTRACTS OF $1,000 OR MORE (School Districts Only)

In accordance with the School Code, Section 10-20.21, all ***school districts*** *are required to file a report listing 'vendor contracts' as an attachment to their budget. In this context, the term "vendor contracts" refers to "all contracts and agreements that pertain to goods and services that were intended to generate additional revenue and other remunerations for the* ***school district*** *in excess of $1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services.* ***The report is to list information regarding such contracts for the fiscal year immediately preceding the fiscal year of the budget.*** *All such contracts executed on or after July 1, 2007 must be approved by the school board.*

See: School Code, Section 10-20.21 - Contracts

If more rows are required, select a cell above where you'd like additional rows. Then click "Add Rows" button to the right and enter number of desired rows. Rows will generate beneath the selected cell.

Name of Vendor	Product or Service Provided	Net Revenue	Non-Monetary Remuneration	Purpose of Proceeds	Distribution Method and Recipient of Non-Monetary Remunerations Distributed

Tentative

Reference Description

1 Each fund balance should correspond to the fund balance reflected on the books as of June 30th - Balance Sheet Accounts #720 and #730 (audit figures, if available).

2 Accounting and Financial Reporting for Certain Grants and Other Financial Assistance. The "On-Behalf" Payments should only be reflected on this page (Budget Summary, Lines 10 and 20).

3 Requires the secretary of the school board to notify the county clerk (within 30 days of the transfer approval) to abate an equal amount of taxes to be next extended. See Sec. 10-22.14 & 17-2.11.

3a Requires notification to the county clerk to abate an equal amount from taxes next extended. See section 10-22.14

4 Principal on Bonds Sold:

(1) Funding Bonds are to be entered in the fund or funds in which the liability occurs.

(2) Refunding Bonds can be entered in the Debt Services Fund only.

(3) Building Bonds can be entered in the Capital Projects Fund only.

(4) Fire Prevention and Safety Bonds can be entered in the Fire Prevention & Safety Fund only.

5 The proceeds from the sale of school sites, buildings, or other real estate shall be used first to pay the principal and interest on any outstanding bonds on the property being sold, and after all such bonds have been retired, the remaining proceeds from the sale next shall be used by the school board to meet any urgent district needs as determined under Sections 2-3.12 and 17-2.11 of the School Code. Once these issues have been addressed, any remaining proceeds may be used for any other authorized purpose and for deposit into any district fund.

6 The School Code, Section 10-22.44 prohibits the transfer of interest earned on the investment of "any funds for purposes of Illinois Municipal Retirement under the Pension Code." This prohibition does not include funds for Social Security and Medicare-only purposes. For additional requirements on interest earnings, see 23 Illinois Administrative Code, Part 100, Section 100.50.

7 Cash plus investments must be greater than or equal to zero.

8 For cash basis budgets, this total will equal the Budget Summary - Total Direct Receipts/Revenues (Line 9) plus Total Other Sources of Funds (Line 46).

9 For cash basis budgets, this total will equal the Budget Summary - Total Direct Disbursements/Expenditures (Line 19) plus Total Other Uses of Funds (Line 79).

10 Working Cash Fund loans may be made to any district fund for which taxes are levied (Section 20-5 of the School Code).

11 Include revenue accounts 1110 through 1115, 1117,1118 & 1120.

12 The School Code Section 17-2.2c. Tax for leasing educational facilities or computer technology or both, and for temporary relocation expense purposes.

13 Corporate personal property replacement tax revenue must be first applied to the Municipal Retirement/Social Security Fund to replace tax revenue lost due to the abolition of the corporate personal property tax (30 ILCS 115/12). This provision does not apply to taxes levied for Medicare-Only purposes.

14 Only tuition payments made to private facilities. See Functions 4200 or 4400 for estimated public facility disbursements/expenditures.

15 Payment towards the retirement of lease/purchase agreements or bonded/other indebtedness (principal only) otherwise reported within the fund - e.g.: alternate revenue bonds. (Describe & Itemize)

16 Only abolishment of Working Cash Fund must transfer its funds directly to the Educational Fund upon adoption of a resolution and at the close of the current school Year (see 105 ILCS 5/20-8 for further explanation)
Only abatement of working cash fund can transfer its funds to any fund in most need of money
(see 105 ILCS 5/20-10 for further explanation)

Tentative

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CHECK FOR ERRORS

This worksheet checks various cells to assure that selected items are in balance.

Out-of-balance conditions are marked here with an error message.

Once all errors are corrected: Windows users, click "Save Budget for ISBE" button to the right. Mac users, click File > Save As. Once saved, submit to ISBE.

Budget Item References	Message
Are all errors corrected?	**Please correct errors below**
1. Deficit Reduction Plan (DefReductPlan 23-27 tab)	
Is Deficit Reduction Plan Required? **(Joint Agreements do not complete Deficit Reduction Plan.)**	**Deficit Reduction Plan is not required**
If required, is Deficit Reduction Plan completed? **(DefReductPlan 23-27 tab)**	
2. Cover Page (Cover tab)	
District Name must be selected from **drop-down. (Cell H13)** **(Do not type full district name manually.)**	OK
Accounting Basis must be selected on Cover sheet.	OK
Dates **(Day, Month, Year)** must be input on Cover sheet.	**ERROR - INPUT DATE(S)**
Board Names must be typed on Cover sheet.	**ERROR - TYPE BOARD NAMES**
3. Budget Summary: Other Sources (BudgetSum 2-4 tab - Acct 7000) must equal Other Uses (BudgetSum 2-4 tab - Acct 8000).	
Estimated Beginning Fund Balance July, 1 2022 for all Funds **(Cells C3 - K3)** **(Line must have a number or zero. Do not leave blank.)**	OK
Estimated Activity Fund Beginning Fund Balance July, 1 2022 **(Cell C83)** **(Cell must have a number or zero. Do not leave blank.)**	OK
Transfer Among Funds **(Funds 10, 20, 40 - Acct 7130 - Cells C29, D29, F29)**, must equal **(Funds 10, 20 & 40 - Acct 8130 - Cells C52, D52, F52).**	OK
Transfer of Interest **(Funds 10 thru 90 - Acct 7140 - Cells C30:K30)**, must equal **(Funds 10 thru 60, & 80 - Acct 8140 - Cells C53:H53, J53).**	OK
Transfer to Debt Service to Pay Principal on GASB 87 Leases **(Fund 30 - Acct 7400 - Cell E39)** must equal **(Funds 10, 20 & 60 - Acct 8400 Cells C57:H60).**	OK
Transfer to Debt Service to Pay Interest on GASB 87 Leases **(Fund 30 - Acct 7500 - Cell E40)** must equal **(Funds 10, 20 & 60 - Acct 8500 - Cells C61:H64).**	OK
Transfer to Debt Service Fund to Pay Principal on Revenue Bonds **(Fund 30 - Acct 7600 - Cell E41)** must equal **(Funds 10 & 20 - Acct 8600 - Cells C65:D68).**	OK
Transfer to Debt Service to Pay Interest on Revenue Bonds **(Fund 30 - Acct 7700 - Cell E42)** must equal **(Funds 10 & 20 - Acct 8700 - Cells C69:D72).**	OK
Transfer to Capital Projects Fund **(Fund 60 - Acct 7800 - Cell H43)** must equal **(Fund 10 & 20, Acct 8800 - Cells C73:D76).**	OK
4. Summary of Cash Transactions: Beginning Cash Balance on Hand July 1, 2022 (CashSum 5 tab, All Funds) cannot be negative.	
Educational **(Fund 10 - Cell C3)**	OK
Operations & Maintenance **(Fund 20 - Cell D3)**	OK
Debt Service **(Fund 30 - Cell E3)**	OK
Transportation **(Fund 40 - Cell F3)**	OK
Municipal Retirement/Social Security **(Fund 50 - Cell G3)**	OK
Capital Projects **(Fund 60 - Cell H3)**	OK
Working Cash **(Fund 70 - Cell I3)**	OK
Tort **(Fund 80 - Cell J3)**	OK
Fire Prevention & Safety **(Fund 90 - Cell K3)**	OK
Activity Funds **(Cell C23)**	OK
5. Summary of Cash Transactions: Ending Cash Balance on Hand June 30, 2023 (CashSum 5 tab - All Funds) cannot be negative.	
Educational **(Fund 10 - Cell C21)**	OK
Operations & Maintenance **(Fund 20 - Cell D21)**	OK
Debt Service **(Fund 30 - Cell E21)**	OK
Transportation **(Fund 40 - Cell F21)**	OK
Municipal Retirement/Social Security **(Fund 50 - Cell G21)**	OK
Capital Projects **(Fund 60 - Cell H21)**	OK
Working Cash **(Fund 70 - Cell I21)**	OK
Tort **(Fund 80 - Cell J21)**	OK
Fire Prevention & Safety **(Fund 90 - Cell K21)**	OK
6. Summary of Cash Transactions: Other Receipts (CashSum 5 tab) must equal Other Disbursements (CashSum 5 tab).	
Interfund Loans Payable **(Funds 10:60, 80, 90 - Acct 411 - Cells C6:H6, J6:K6)** must equal Interfund Loans Receivable **(Funds 10:20, 40, 70 - Acct 141 - Cells C15:D15, F15, I15).**	OK
Interfund Loans Receivable **(Funds 10, 20, 40, 70 - Acct 141 - Cells C7:D7, F7, I7)** must equal Interfund Loans Payable **(Funds 10:60, 80, 90 - Acct 411 - Cells C16:H16, J16, K16).**	OK
7. Estimated Revenue (EstRev 6-11 tab)	
Amounts must be input for revenue.	OK
8. Estimated Expenditures (EstExp 12-20 tab)	
Amounts must be input for expenditures.	OK
9. Itemization Notes: Revenues/Expenditures reported that require note on Itemize 21 tab.	
Include brief note(s) describing revenue source/expenditure use.	OK

Tentative

End of Balancing

10.3. Collinsville Area Vocational Center 2022-23 Tentative Amended Budget

ITEM: 10.3
EXH. E-10.3

BOARD AGENDA
May 16, 2022

TO: **Dr. Brad Skertich, Superintendent of Schools**

FROM: **Jamie Hadjan, Director of Finance**

DATE: **May 16, 2022**

RE: **Collinsville Area Vocational Center 2022-23 Tentative Amended Budget**

I recommend approval of the following suggested motion:

> "I move that the Tentative Amended Budget for the Collinsville Area Vocational Center for the fiscal year beginning July 1, 2022 and ending June 30, 2023 be placed on display for public inspection 16th day of May, 2023 for at least thirty days in the Administrative Office of Collinsville Community Unit School District No.10, 201 West Clay Street, Collinsville, Illinois, and further that the administration be authorized to provide a hearing of said budget be held at 6:30 p.m. on the 26th day of June, 2023 at the Unit 10 Administrative Annex, 123 West Clay Street, Collinsville, IL 62234."

ss

Attachment

VOC FY23				
29-Aug-22				
VOC Budget	**Fund 10 Education**	**Fund 20 Operations & Building**	**Fund 40 Transportation**	**All Funds**
Expected Fund Balance June 30, 2022	$ 452,118	$ -	$ -	$ 452,118
FY23 Budget Revenues	$ 1,384,907	$ 50,000	$ 37,500	$ 1,472,407
FY23 Budget Expenditures	$ 1,483,000	$ 35,900	$ 37,500	$ 1,556,400
Expected Fund Balance June 30, 2023	$ 354,025	$ 14,100	$ -	**$ 368,125**
Notes:				
15-May-23				
VOC Tentative Amended Budget FY23	Fund 10 Education	Fund 20 Operations & Bu	Fund 40 Transportation	All Funds
Audited Fund Balance June 30, 2022	$681,816	$0.00	$0.00	$681,816
				$0
FY23 Revenues	$1,182,751.00	$49,000	$34,300	$1,266,051
FY23 Expenditures	$1,483,000.00	$35,900	$34,300	$1,553,200
Fund Balance June 30, 2023	$381,567	$13,100	$0.00	$394,667

District Type:

[ ] School District
[X] Joint Agreement

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

SCHOOL DISTRICT/JOINT AGREEMENT BUDGET FORM *
July 1, 2022 - June 30, 2023

Accounting Basis: Cash

Deficit Reduction Plan is not required

Date of Amended Budget: June 26, 2023
(MM/DD/YY)

District Name: Collinsville Area Career Ctr

District RCDT No: 41-057-0100-41

If your FY2022 AFR states that you need to do a deficit reduction plan and your FY2023 budget is balanced, please state the measures you took to have your budget become balanced. (Bckgrnd-Assumpt 25-26)

Budget of Collinsville Area Career Ctr, *County of* Madison/St. Clair,
State of Illinois, for the Fiscal Year beginning July 1, 2022 *and ending* June 30, 2023.

WHEREAS the Board of Education of Collinsville Area Career Ctr,
County of Madison/St. Clair, *State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;*

AND WHEREAS a public hearing was held as to such budget on the 26th *day of* June, *20* 23,
notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be beginning July 1, 2022 *and ending* June 30, 2023.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and expenditures from each be and the same is hereby adopted as the budget of this school district for said fiscal year.

ADOPTION OF BUDGET

The budget shall be approved and signed below by members of the School Board. Adopted this 26 *day of* June, *20* 23
by a roll call vote of 0 *Yeas, and* 0 *Nays, to wit:*

** MEMBERS VOTING YEA:	** MEMBERS VOTING NAY:

* Based on the 23 Illinois Administrative Code-Part 100 and inconformity with Section 17-1 of the School Code.

** Type in the members who voted "YEA" nor "NAY". Actual school board member signatures are not required for electronic submission.

(1) A certified copy of this document must be filed with the county clerk within 30 days of adoption as required by Section 18-50 of the Property Tax Code (35 ILCS 200/18-50).

(2) Districts are required to submit the adopted/amended budget electronically to ISBE within 30 days of adoption or by October 30, whichever comes first. Budgets are submitted to **School Finance Report (SFR)**: https://sec1.isbe.net/attachmgr/default.aspx
Please type the member signatures before submitting to ISBE. We do not accept PDF copies.

Tentative

BUDGET SUMMARY

Page 2

	A	B	C	D	E	F	G	H	I	J	K	L
1	*Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.*		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
3	ESTIMATED BEGINNING FUND BALANCE (without Student Activity Funds)[1] as of July 1, 2022		681,816	0	0	0	0	0	0	0	0	
4	RECEIPTS/REVENUES (without Student Activity Funds)											
5	LOCAL SOURCES	1000	897,844	49,000	0	34,300	0	0	0	0	0	
6	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	243,774	0		0	0					
7	STATE SOURCES	3000	0	0	0	0	0	0	0	0	0	
8	FEDERAL SOURCES	4000	41,133	0	0	0	0	0	0	0	0	
9	Total Direct Receipts/Revenues [8]		1,182,751	49,000	0	34,300	0	0	0	0	0	
10	Receipts/Revenues for "On Behalf" Payments [2]	3998										
11	Total Receipts/Revenues		1,182,751	49,000	0	34,300	0	0	0	0	0	
12	DISBURSEMENTS/EXPENDITURES (without Student Activity Funds)											
13	INSTRUCTION	1000	1,214,680				0			0		
14	SUPPORT SERVICES	2000	188,320	35,900		34,300	0	0		0	0	
15	COMMUNITY SERVICES	3000	0	0		0	0			0		
16	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	80,000	0	0	0	0	0		0	0	
17	DEBT SERVICES	5000	0	0	0	0	0			0	0	
18	PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0		0	0	
19	Total Direct Disbursements/Expenditures [9]		1,483,000	35,900	0	34,300	0	0		0	0	
20	Disbursements/Expenditures for "On Behalf" Payments [2]	4180	0	0	0	0	0	0		0	0	
21	Total Disbursements/Expenditures		1,483,000	35,900	0	34,300	0	0		0	0	
22	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		(300,249)	13,100	0	0	0	0	0	0	0	
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)											
25	PERMANENT TRANSFER FROM VARIOUS FUNDS											
26	Abolishment the Working Cash Fund [16]	7110										
27	Abatement of the Working Cash Fund [16]	7110										
28	Transfer of Working Cash Fund Interest	7120										
29	Transfer Among Funds	7130										
30	Transfer of Interest	7140										
31	Transfer from Capital Projects Fund to O&M Fund	7150		0								
32	Transfer of Excess Fire Prev & Safety Tax & Interest [3] Proceeds to O&M Fund	7160		0								
33	Transfer of Excess Accumulated Fire Prev & Safety Bond and Int [3a] Proceeds to Debt Service Fund	7170			0							
34	SALE OF BONDS (7200)											
35	Principal on Bonds Sold [4]	7210										
36	Premium on Bonds Sold	7220										
37	Accrued Interest on Bonds Sold	7230										
38	Sale or Compensation for Fixed Assets [5]	7300										
39	Transfer to Debt Service to Pay Principal on GASB 87 Leases	7400			0							
40	Transfer to Debt Service to Pay Interest on GASB 87 Leases	7500			0							
41	Transfer to Debt Service Fund to Pay Principal on Revenue Bonds	7600			0							
42	Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700			0							
43	Transfer to Capital Projects Fund	7800						0				
44	ISBE Loan Proceeds	7900										
45	Other Sources Not Classified Elsewhere	7990										
46	Total Other Sources of Funds [8]		0	0	0	0	0	0	0	0	0	

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BUDGET SUMMARY

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	A	B	C	D	E	F	G	H	I	J	K	L
1	*Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.*		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	**Description: Enter Whole Numbers Only**	**Acct #**	**Educational**	**Operations & Maintenance**	**Debt Service**	**Transportation**	**Municipal Retirement/ Social Security**	**Capital Projects**	**Working Cash**	**Tort**	**Fire Prevention & Safety**	
47	**OTHER USES OF FUNDS (8000)**											
49	**TRANSFER TO VARIOUS OTHER FUNDS (8100)**											
50	Abolishment or Abatement of the Working Cash Fund [16]	8110							0			
51	Transfer of Working Cash Fund Interest	8120							0			
52	Transfer Among Funds	8130										
53	Transfer of Interest [6]	8140										
54	Transfer from Capital Projects Fund to O&M Fund	8150										
55	Transfer of Excess Fire Prev & Safety Tax & Interest [3] Proceeds to O&M Fund	8160										
56	Transfer of Excess Accumulated Fire Prev & Safety Bond [3a] and Int Proceeds to Debt Service Fund	8170										
57	Taxes Pledged to Pay Principal on GASB 87 Leases	8410										
58	Grants/Reimbursements Pledged to Pay Principal on GASB 87 Leases	8420										
59	Other Revenues Pledged to Pay Principal on GASB 87 Leases	8430										
60	Fund Balance Transfers Pledged to Pay Principal on GASB 87 Leases	8440										
61	Taxes Pledged to Pay Interest on GASB 87 Leases	8510										
62	Grants/Reimbursements Pledged to Pay Interest on GASB 87 Leases	8520										
63	Other Revenues Pledged to Pay Interest on GASB 87 Leases	8530										
64	Fund Balance Transfers Pledged to Pay Interest on GASB 87 Leases	8540										
65	Taxes Pledged to Pay Principal on Revenue Bonds	8610										
66	Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620										
67	Other Revenues Pledged to Pay Principal on Revenue Bonds	8630										
68	Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640										
69	Taxes Pledged to Pay Interest on Revenue Bonds	8710										
70	Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720										
71	Other Revenues Pledged to Pay Interest on Revenue Bonds	8730										
72	Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740										
73	Taxes Transferred to Pay for Capital Projects	8810										
74	Grants/Reimbursements Pledged to Pay for Capital Projects	8820										
75	Other Revenues Pledged to Pay for Capital Projects	8830										
76	Fund Balance Transfers Pledged to Pay for Capital Projects	8840										
77	Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910										
78	Other Uses Not Classified Elsewhere	8990										
79	**Total Other Uses of Funds** [9]		0	0	0	0	0	0	0	0	0	
80	**Total Other Sources/Uses of Fund**		0	0	0	0	0	0	0	0	0	
81	**ESTIMATED ENDING FUND BALANCE (without Student Activity Funds) as of June 30, 2023**		381,567	13,100	0	0	0	0	0	0	0	
82												
83	**Student Activity (Fund 11) ESTIMATED BEGINNING FUND BALANCE as of July 1, 2022**		79,127									
84	**RECEIPTS/REVENUES (For Student Activity Funds)**											
85	**Total Student Activity Direct Receipts/Revenues (Local Sources)**	1799	20,000									
86	**DISBURSEMENTS/EXPENDITURES (For Student Activity Funds)**											
87	**Total Student Activity Direct Disbursements/Expenditures**	1999	10,000									
88	**Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures**		10,000									
89	**Student Activity ESTIMATED ENDING FUND BALANCE as of June 30, 2023**		89,127									
90												

Tentative

BUDGET SUMMARY

Page 4

	A	B	C	D	E	F	G	H	I	J	K	L
1	*Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.*		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
91	Total ESTIMATED BEGINNING FUND BALANCE (All Sources Including Student Activity Funds) as of July 1, 2022		760,943	0	0	0	0	0	0	0	0	
92	RECEIPTS/REVENUES (All Sources with Student Activity Funds)											
93	LOCAL SOURCES	1000	917,844	49,000	0	34,300	0	0	0	0	0	
94	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	243,774	0		0	0					
95	STATE SOURCES	3000	0	0	0	0	0	0	0	0	0	
96	FEDERAL SOURCES	4000	41,133	0	0	0	0	0	0	0	0	
97	Total Direct Receipts/Revenues [8]		1,202,751	49,000	0	34,300	0	0	0	0	0	
98	Receipts/Revenues for "On Behalf" Payments [2]	3998	0	0	0	0	0	0		0	0	
99	Total Receipts/Revenues		1,202,751	49,000	0	34,300	0	0	0	0	0	
100	DISBURSEMENTS/EXPENDITURES (All Sources with Student Activity Funds)											
101	INSTRUCTION	1000	1,224,680				0			0		
102	SUPPORT SERVICES	2000	188,320	35,900		34,300	0	0		0	0	
103	COMMUNITY SERVICES	3000	0	0		0	0			0		
104	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	80,000	0	0	0	0	0		0	0	
105	DEBT SERVICES	5000	0	0	0	0	0			0	0	
106	PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0		0	0	
107	Total Direct Disbursements/Expenditures [9]		1,493,000	35,900	0	34,300	0	0		0	0	
108	Disbursements/Expenditures for "On Behalf" Payments [2]	4180	0	0	0	0	0	0		0	0	
109	Total Disbursements/Expenditures		1,493,000	35,900	0	34,300	0	0		0	0	
110	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		(290,249)	13,100	0	0	0	0	0	0	0	
111	OTHER SOURCES/USES OF FUNDS											
112	OTHER SOURCES OF FUNDS (7000)											
113	Total Other Sources of Funds [8]		0	0	0	0	0	0	0	0	0	
114	OTHER USES OF FUNDS (8000)											
116	Total Other Uses of Funds [9]		0	0	0	0	0	0	0	0	0	
117	Total Other Sources/Uses of Fund		0	0	0	0	0	0	0	0	0	
118	ESTIMATED ENDING FUND BALANCE (All Sources with Student Activity Funds) as of June 30, 2023		470,694	13,100	0	0	0	0	0	0	0	
119												
120	SUMMARY OF EXPENDITURES Without Student Activity Funds (by Major Object)											
121			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
122	Description	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	Total By Object
123	Object Name											
124	Salaries	100	923,850	0		0		0		0	0	923,850
125	Employee Benefits	200	167,567	400		0	0	0		0	0	167,967
126	Purchased Services	300	20,000	15,500	0	34,300		0		0	0	69,800
127	Supplies & Materials	400	122,383	15,000		0		0		0	0	137,383
128	Capital Outlay	500	169,000	0		0		0		0	0	169,000
129	Other Objects	600	80,200	0	0	0	0	0		0	0	80,200
130	Non-Capitalized Equipment	700	0	5,000		0		0		0	0	5,000
131	Termination Benefits	800	0	0		0				0		0
132	Total Expenditures		1,483,000	35,900	0	34,300	0	0		0	0	1,553,200

Tentative

SUMMARY OF CASH TRANSACTIONS

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	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	**BEGINNING CASH BALANCE ON HAND (without Student Activity Funds)[7] as of July 1, 2022**		681,816	0	0	0	0	0	0	0	0
4	**Total Direct Receipts & Other Sources[8]**		1,182,751	49,000	0	34,300	0	0	0	0	0
5	**OTHER RECEIPTS**										
6	Interfund Loans Payable (Loans from Other Funds)	411									
7	Interfund Loans Receivable (Repayment of Loans)	141									
8	Notes and Warrants Payable	433									
9	Other Current Assets	199									
10	**Total Other Receipts**		0	0	0	0	0	0	0	0	0
11	**Total Direct Receipts, Other Sources, & Other Receipts**		1,182,751	49,000	0	34,300	0	0	0	0	0
12	**Total Amount Available**		1,864,567	49,000	0	34,300	0	0	0	0	0
13	**Total Direct Disbursements & Other Uses[9]**		1,483,000	35,900	0	34,300	0	0	0	0	0
14	**OTHER DISBURSEMENTS**										
15	Interfund Loans Receivable (Loans to Other Funds)[10]	141									
16	Interfund Loans Payable (Repayment of Loans)	411									
17	Notes and Warrants Payable	433									
18	Other Current Liabilities	499									
19	**Total Other Disbursements**		0	0	0	0	0	0	0	0	0
20	**Total Direct Disbursements, Other Uses, & Other Disbursements**		1,483,000	35,900	0	34,300	0	0	0	0	0
21	**ENDING CASH BALANCE ON HAND (without Student Activity Funds)[7] as of June 30, 2023**		381,567	13,100	0	0	0	0	0	0	0
22											
23	**Activity Funds BEGINNING CASH BALANCE ON HAND[7] as of July 1, 2022**		79,127								
24	**Total Direct Receipts & Other Sources[8]**		20,000								
25	**Total Amount Available**		99,127								
26	**Total Direct Disbursements & Other Uses[9]**		10,000								
27	**Activity funds ENDING CASH BALANCE ON HAND[7] as of June 30, 2023**		89,127								
28											
29	**Total BEGINNING CASH BALANCE ON HAND (with Student Activity Funds)[7] as of July 1, 2022**		760,943	0	0	0	0	0	0	0	0
30	**Total Direct Receipts & Other Sources[8]**		1,202,751	49,000	0	34,300	0	0	0	0	0
31	**Total Other Receipts**		0	0	0	0	0	0	0	0	0
32	**Total Direct Receipts, Other Sources, & Other Receipts**		1,202,751	49,000	0	34,300	0	0	0	0	0
33	**Total Amount Available**		1,963,694	49,000	0	34,300	0	0	0	0	0
34	**Total Direct Disbursements & Other Uses[9]**		1,493,000	35,900	0	34,300	0	0	0	0	0
35	**Total Other Disbursements**		0	0	0	0	0	0	0	0	0
36	**Total Direct Disbursements, Other Uses, & Other Disbursements**		1,493,000	35,900	0	34,300	0	0	0	0	0
37	**Total ENDING CASH BALANCE ON HAND (with Student Activity Funds)[7] as of June 30, 2023**		470,694	13,100	0	0	0	0	0	0	0

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ESTIMATED RECEIPTS/REVENUES

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	B	C	D	E	F	G	H	I	J	K	L
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	**RECEIPTS/REVENUES FROM LOCAL SOURCES (1000)**										
4	**AD VALOREM TAXES LEVIED BY LOCAL EDUCATION AGENCY**	1100									
5	Designated Purposes Levies [11] (1110-1120)	-									
6	Leasing Purposes Levy [12]	1130									
7	Special Education Purposes Levy	1140									
8	FICA and Medicare Only Levies	1150									
9	Area Vocational Construction Purposes Levy	1160									
10	Summer School Purposes Levy	1170									
11	Other Tax Levies *(Describe & Itemize)*	1190									
12	**Total Ad Valorem Taxes Levied by District**		0	0	0	0	0	0	0	0	0
13	**PAYMENTS IN LIEU OF TAXES**	1200									
14	Mobile Home Privilege Tax	1210									
15	Payments from Local Housing Authority	1220									
16	Corporate Personal Property Replacement Taxes [13]	1230									
17	Other Payments in Lieu of Taxes *(Describe & Itemize)*	1290									
18	**Total Payments in Lieu of Taxes**		0	0	0	0	0	0	0	0	0
19	**TUITION**	1300									
20	Regular Tuition from Pupils or Parents (In State)	1311									
21	Regular Tuition from Other Districts (In State)	1312									
22	Regular Tuition from Other Sources (In State)	1313									
23	Regular Tuition from Other Sources (Out of State)	1314									
24	Summer School Tuition from Pupils or Parents (In State)	1321									
25	Summer School Tuition from Other Districts (In State)	1322									
26	Summer School Tuition from Other Sources (In State)	1323									
27	Summer School Tuition from Other Sources (Out of State)	1324									
28	CTE Tuition from Pupils or Parents (In State)	1331									
29	CTE Tuition from Other Districts (In State)	1332	897,844								
30	CTE Tuition from Other Sources (In State)	1333									
31	CTE Tuition from Other Sources (Out of State)	1334									
32	Special Education Tuition from Pupils or Parents (In State)	1341									
33	Special Education Tuition from Other Districts (In State)	1342									
34	Special Education Tuition from Other Sources (In State)	1343									
35	Special Education Tuition from Other Sources (Out of State)	1344									
36	Adult Tuition from Pupils or Parents (In State)	1351									
37	Adult Tuition from Other Districts (In State)	1352									
38	Adult Tuition from Other Sources (In State)	1353									
39	Adult Tuition from Other Sources (Out of State)	1354									
40	**Total Tuition**		897,844								
41	**TRANSPORTATION FEES**	1400									
42	Regular Transportation Fees from Pupils or Parents (In State)	1411									
43	Regular Transportation Fees from Other Districts (In State)	1412									
44	Regular Transportation Fees from Other Sources (In State)	1413									
45	Regular Transportation Fees from Co-curricular Activities (In State)	1415									
46	Regular Transportation Fees from Other Sources (Out of State)	1416									
47	Summer School Transportation Fees from Pupils or Parents (In State)	1421									
48	Summer School Transportation Fees from Other Districts (In State)	1422									
49	Summer School Transportation Fees from Other Sources (In State)	1423									
50	Summer School Transportation Fees from Other Sources (Out of State)	1424									
51	CTE Transportation Fees from Pupils or Parents (In State)	1431									
52	CTE Transportation Fees from Other Districts (In State)	1432									
53	CTE Transportation Fees from Other Sources (In State)	1433									
54	CTE Transportation Fees from Other Sources (Out of State)	1434									

Tentative

ESTIMATED RECEIPTS/REVENUES

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	B	C	D	E	F	G	H	I	J	K	L
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
55	Special Education Transportation Fees from Pupils or Parents (In State)	1441									
56	Special Education Transportation Fees from Other Districts (In State)	1442									
57	Special Education Transportation Fees from Other Sources (In State)	1443									
58	Special Education Transportation Fees from Other Sources (Out of State)	1444									
59	Adult Transportation Fees from Pupils or Parents (In State)	1451									
60	Adult Transportation Fees from Other Districts (In State)	1452									
61	Adult Transportation Fees from Other Sources (In State)	1453									
62	Adult Transportation Fees from Other Sources (Out of State)	1454									
63	**Total Transportation Fees**					0					
64	**EARNINGS ON INVESTMENTS**	1500									
65	Interest on Investments	1510									
66	Gain or Loss on Sale of Investments	1520									
67	**Total Earnings on Investments**		0	0	0	0	0	0	0	0	0
68	**FOOD SERVICE**	1600									
69	Sales to Pupils - Lunch	1611									
70	Sales to Pupils - Breakfast	1612									
71	Sales to Pupils - A la Carte	1613									
72	Sales to Pupils - Other *(Describe & Itemize)*	1614									
73	Sales to Adults	1620									
74	Other Food Service *(Describe & Itemize)*	1690									
75	**Total Food Service**		0								
76	**DISTRICT/SCHOOL ACTIVITY INCOME**	1700									
77	Admissions - Athletic	1711									
78	Admissions - Other	1719									
79	Fees	1720									
80	Book Store Sales	1730									
81	Other District/School Activity Revenue *(Describe & Itemize)*	1790									
82	Student Activity Fund Revenues	1799	20,000								
83	**Total District/School Activity Income (without Student Activity Funds 1799)**		0	0							
84	**Total District/School Activity Income (with Student Activity Funds 1799)**		20,000								
85	**TEXTBOOK INCOME**	1800									
86	Textbook Rentals - Regular Textbooks	1811									
87	Textbook Rentals - Summer School Textbooks	1812									
88	Textbook Rentals - Adult/Continuing Education Textbooks	1813									
89	Textbook Rentals - Other *(Describe & Itemize)*	1819									
90	Textbook Sales - Regular Textbooks	1821									
91	Textbook Sales - Summer School	1822									
92	Textbook Sales - Adult/Continuing Education	1823									
93	Textbook Sales - Other *(Describe & Itemize)*	1829									
94	Other Textbook Income *(Describe & Itemize)*	1890									
95	**Total Textbooks**		0								

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ESTIMATED RECEIPTS/REVENUES

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	B	C	D	E	F	G	H	I	J	K	L
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
96	**OTHER REVENUE FROM LOCAL SOURCES**	1900									
97	Rentals	1910									
98	Contributions and Donations from Private Sources	1920									
99	Impact Fees from Municipal or County Governments	1930									
100	Services Provided Other Districts	1940									
101	Refund of Prior Years' Expenditures	1950									
102	Payments of Surplus Moneys from TIF Districts	1960									
103	Drivers' Education Fees	1970									
104	Proceeds from Vendors' Contracts	1980	0	0	0	0	0	0	0	0	0
105	School Facility Occupation Tax Proceeds	1983									
106	Payment from Other Districts	1991									
107	Sale of Vocational Projects	1992									
108	Other Local Fees *(Describe & Itemize)*	1993									
109	Other Local Revenues *(Describe & Itemize)*	1999		49,000		34,300					
110	**Total Other Revenue from Local Sources**		0	49,000	0	34,300	0	0	0	0	0
111	**Total Receipts/Revenues from Local Sources (without Student Activity Funds 1799)**	1000	897,844	49,000	0	34,300	0	0	0	0	0
112	**Total Receipts/Revenues from Local Sources (with Student Activity Funds 1799)**		917,844								
113	**FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT (2000)**										
114	Flow-Through Revenue from State Sources	2100	243,774								
115	Flow-Through Revenue from Federal Sources	2200									
116	Other Flow-Through Revenue *(Describe & Itemize)*	2300									
117	**Total Flow-Through Receipts/Revenues From One District to Another District**	2000	243,774	0		0	0				
118	**RECEIPTS/REVENUES FROM STATE SOURCES (3000)**										
119	**UNRESTRICTED GRANTS-IN-AID (3001-3099)**										
120	Evidence Based Funding Formula (Section 18-8.15)	3001									
121	Reorganization Incentives (Accounts 3005-3021)	3005									
122	Fast Growth District Grants	3030									
123	Other Unrestricted Grants-In-Aid From State Sources *(Describe & Itemize)*	3099									
124	**Total Unrestricted Grants-In-Aid**		0	0	0	0	0	0		0	0
125	**RESTRICTED GRANTS-IN-AID (3100-3900)**										
126	**SPECIAL EDUCATION**										
127	Special Education - Private Facility Tuition	3100									
128	Special Education - Funding for Children Requiring Sp Ed Services	3105									
129	Special Education - Personnel	3110									
130	Special Education - Orphanage - Individual	3120									
131	Special Education - Orphanage - Summer Individual	3130									
132	Special Education - Summer School	3145									
133	Special Education - Other *(Describe & Itemize)*	3199									
134	**Total Special Education**		0	0		0					
135	**CAREER AND TECHNICAL EDUCATION (CTE)**										
136	CTE - Technical Education - Tech Prep	3200									
137	CTE - Secondary Program Improvement (CTEI)	3220									
138	CTE - WECEP	3225									
139	CTE - Agriculture Education	3235									
140	CTE - Instructor Practicum	3240									
141	CTE - Student Organizations	3270									
142	CTE - Other *(Describe & Itemize)*	3299									
143	**Total Career and Technical Education**		0	0			0				

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ESTIMATED RECEIPTS/REVENUES

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	B	C	D	E	F	G	H	I	J	K	L
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
144	**BILINGUAL EDUCATION**										
145	Bilingual Education - Downstate - TPI and TBE	3305									
146	Bilingual Education - Downstate - Transitional Bilingual Education	3310									
147	**Total Bilingual Education**		0				0				
148	State Free Lunch & Breakfast	3360									
149	School Breakfast Initiative	3365									
150	Driver Education	3370									
151	Adult Education (from ICCB)	3410									
152	Adult Education - Other *(Describe & Itemize)*	3499									
153	**TRANSPORTATION**										
154	Transportation - Regular and Vocational	3500									
155	Transportation - Special Education	3510									
156	Transportation - Other *(Describe & Itemize)*	3599									
157	**Total Transportation**		0	0		0	0				
158	Learning Improvement - Change Grants	3610									
159	Scientific Literacy	3660									
160	Truant Alternative/Optional Education	3695									
161	Early Childhood - Block Grant	3705									
162	Chicago General Education Block Grant	3766									
163	Chicago Educational Services Block Grant	3767									
164	School Safety & Educational Improvement Block Grant	3775									
165	Technology - Technology for Success	3780									
166	State Charter Schools	3815									
167	Extended Learning Opportunities - Summer Bridges	3825									
168	Infrastructure Improvements - Planning/Construction	3920									
169	School Infrastructure - Maintenance Projects	3925									
170	Other Restricted Revenue from State Sources *(Describe & Itemize)*	3999									
171	**Total Restricted Grants-In-Aid**		0	0	0	0	0	0	0	0	0
172	**Total Receipts/Revenues from State Sources**	3000	0	0	0	0	0	0	0	0	0
173	**RECEIPTS/REVENUES FROM FEDERAL SOURCES (4000)**										
174	**UNRESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT. (4001-4009)**										
175	Federal Impact Aid	4001									
176	Other Unrestricted Grants-In-Aid Received from Fed. Govt. *(Describe & Itemize)*	4009									
177	**Total Unrestricted Grants-In-Aid Received Directly from Fed Govt**		0	0	0	0	0	0	0	0	0
178	**RESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT (4045-4090)**										
179	Head Start	4045									
180	Construction (Impact Aid)	4050									
181	MAGNET	4060									
182	Other Restricted Grants-In-Aid Received from Fed. Govt. *(Describe & Itemize)*	4090									
183	**Total Restricted Grants-In-Aid Received Directly from Federal Govt.**		0	0		0	0	0			0
184	**RESTRICTED GRANTS-IN-AID RECEIVED FROM FEDERAL GOVT. THRU THE STATE (4100-4999)**										
185	**TITLE V**										
186	Title V - Flexibility and Accountability	4100									
187	Title V - SEA Projects	4105									
188	Title V - Rural Education Initiative (REI)	4107									
189	Title V - Other *(Describe & Itemize)*	4199									
190	**Total Title V**		0	0		0	0				

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ESTIMATED RECEIPTS/REVENUES

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	B	C	D	E	F	G	H	I	J	K	L
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
191	**FOOD SERVICE**										
192	Breakfast Start-Up Expansion	4200									
193	National School Lunch Program	4210									
194	Special Milk Program	4215									
195	School Breakfast Program	4220									
196	Summer Food Service Admin/Program	4225									
197	Child and Adult Care Food Program	4226									
198	Fresh Fruit and Vegetables	4240									
199	Food Service - Other *(Describe & Itemize)*	4299									
200	**Total Food Service**		0				0				
201	**TITLE I**										
202	Title I - Low Income	4300									
203	Title I - Low Income - Neglected, Private	4305									
204	Title I - Migrant Education	4340									
205	Title I - Other *(Describe & Itemize)*	4399									
206	**Total Title I**		0	0		0	0				
207	**TITLE IV**										
208	Title IV - Student Support & Academic Enrichment Grant	4400									
209	Title IV - 21st Century	4421									
210	Title IV - Other *(Describe & Itemize)*	4499									
211	**Total Title IV**		0	0		0	0				
212	**FEDERAL - SPECIAL EDUCATION**										
213	Federal Special Education - Preschool Flow-Through	4600									
214	Federal Special Education - Preschool Discretionary	4605									
215	Federal Special Education - IDEA Flow Through	4620									
216	Federal Special Education - IDEA Room & Board	4625									
217	Federal Special Education - IDEA Discretionary	4630									
218	Federal Special Education - IDEA - Other *(Describe & Itemize)*	4699									
219	**Total Federal Special Education**		0	0		0	0				
220	**CTE - PERKINS**										
221	CTE - Perkins-Title IIIE Tech Prep	4770									
222	CTE - Other *(Describe & Itemize)*	4799									
223	**Total CTE - Perkins**		0	0			0				
224	Federal - Adult Education	4810									
225	ARRA - General State Aid - Education Stabilization	4850									
226	ARRA - Title I - Low Income	4851									
227	ARRA - Title I - Neglected, Private	4852									
228	ARRA - Title I - Delinquent, Private	4853									
229	ARRA - Title I - School Improvement (Part A)	4854									
230	ARRA - Title I - School Improvement (Section 1003g)	4855									
231	ARRA - IDEA - Part B - Preschool	4856									
232	ARRA - IDEA - Part B - Flow-Through	4857									
233	ARRA - Title IID - Technology - Formula	4860									
234	ARRA - Title IID - Technology - Competitive	4861									
235	ARRA - McKinney - Vento Homeless Education	4862									
236	ARRA - Child Nutrition Equipment Assistance	4863									
237	Impact Aid Formula Grants	4864									
238	Impact Aid Competitive Grants	4865									
239	Qualified Zone Academy Bond Tax Credits	4866									
240	Qualified School Construction Bond Credits	4867									
241	Build America Bond Tax Credits	4868									
242	Build America Bond Interest Reimbursement	4869									
243	ARRA - General State Aid - Other Government Services Stabilization	4870									

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ESTIMATED RECEIPTS/REVENUES

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	B	C	D	E	F	G	H	I	J	K	L
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
244	Other ARRA Funds - II	4871									
245	Other ARRA Funds - III	4872									
246	Other ARRA Funds - IV	4873									
247	Other ARRA Funds - V	4874									
248	ARRA - Early Childhood	4875									
249	Other ARRA Funds - VII	4876									
250	Other ARRA Funds - VIII	4877									
251	Other ARRA Funds - IX	4878									
252	Other ARRA Funds - X	4879									
253	Other ARRA Funds - Ed Job Fund Program	4880									
254	**Total Stimulus Programs**		0	0	0	0	0	0		0	0
255	Race to the Top Program	4901									
256	Race to the Top - Preschool Expansion Grant	4902									
257	Title III - Instruction for English Learners & Immigrant Students	4905									
258	Title III - English Language Acquistion	4909									
259	McKinney Education for Homeless Children	4920									
260	Title II - Eisenhower - Professional Development Formula	4930									
261	Title II - Teacher Quality	4932									
262	Federal Charter Schools	4960									
263	State Assessment Grants	4981									
264	Grant for State Assessments and Related Activities	4982									
265	Medicaid Matching Funds - Administrative Outreach	4991									
266	Medicaid Matching Funds - Fee-For-Service Program	4992									
267	Other Restricted Grants Received from Fed. Govt. thru State *(Describe & Itemize)*	4998	41,133								
268	**Total Restricted Grants-In-Aid Received from Federal Govt. Thru the State**		41,133	0	0	0	0	0		0	0
269	**TOTAL RECEIPTS/REVENUES FROM FEDERAL SOURCES**	4000	41,133	0	0	0	0	0	0	0	0
270	**TOTAL DIRECT RECEIPTS/REVENUES (without Student Activity Funds 1799)**		1,182,751	49,000	0	34,300	0	0	0	0	0
271	**TOTAL DIRECT RECEIPTS/REVENUES (with Student Activity Funds 1799)**		1,202,751								

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ESTIMATED DISBURSEMENTS/EXPENDITURES

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	B	C	D	E	F	G	H	I	J	K	L
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
3	**10 - EDUCATIONAL FUND (ED)**										
4	**INSTRUCTION (ED)**	**1000**									
5	Regular Programs	1100	0	0	0	15,133	26,000	0	0	0	41,133
6	Tuition Payment to Charter Schools	1115									0
7	Pre-K Programs	1125									0
8	Special Education Programs (Functions 1200 - 1220)	1200									0
9	Special Education Programs Pre-K	1225									0
10	Remedial and Supplemental Programs K-12	1250									0
11	Remedial and Supplemental Programs Pre-K	1275									0
12	Adult/Continuing Education Programs	1300									0
13	CTE Programs	1400	789,550	121,447	18,300	101,250	143,000				1,173,547
14	Interscholastic Programs	1500									0
15	Summer School Programs	1600									0
16	Gifted Programs	1650									0
17	Driver's Education Programs	1700									0
18	Bilingual Programs	1800									0
19	Truant Alternative & Optional Programs	1900	0	0	0	0	0	0	0	0	0
20	Pre-K Programs - Private Tuition	1910									0
21	Regular K-12 Programs Private Tuition	1911									0
22	Special Education Programs K-12 Private Tuition	1912									0
23	Special Education Programs Pre-K Tuition	1913									0
24	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
25	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
26	Adult/Continuing Education Programs Private Tuition	1916									0
27	CTE Programs Private Tuition	1917									0
28	Interscholastic Programs Private Tuition	1918									0
29	Summer School Programs Private Tuition	1919									0
30	Gifted Programs Private Tuition	1920									0
31	Bilingual Programs Private Tuition	1921									0
32	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
33	Student Activity Fund Expenditures	1999						10,000			10,000
34	**Total Instruction[14] (Without Student Activity Funds 1999)**	**1000**	789,550	121,447	18,300	116,383	169,000	0	0	0	1,214,680
35	**Total Instruction14 (With Student Activity Funds 1999)**	**1000**	789,550	121,447	18,300	116,383	169,000	10,000	0	0	1,224,680
36	**SUPPORT SERVICES (ED)**	**2000**									
37	**Support Services - Pupil**	**2100**									
38	Attendance & Social Work Services	2110									0
39	Guidance Services	2120									0
40	Health Services	2130									0
41	Psychological Services	2140									0
42	Speech Pathology & Audiology Services	2150									0
43	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
44	**Total Support Services - Pupil**	**2100**	0	0	0	0	0	0	0	0	0
45	**Support Services - Instructional Staff**	**2200**									
46	Improvement of Instruction Services	2210									0
47	Educational Media Services	2220									0
48	Assessment & Testing	2230									0
49	**Total Support Services - Instructional Staff**	**2200**	0	0	0	0	0	0	0	0	0
50	**Support Services - General Administration**	**2300**									
51	Board of Education Services	2310		10,200							10,200
52	Executive Administration Services	2320									0
53	Special Area Administration Services	2330									0
54	Tort Immunity Services	2361, 2365	0	0	0	0	0	0	0	0	0
55	**Total Support Services - General Administration**	**2300**	0	10,200	0	0	0	0	0	0	10,200

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1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
56	**Support Services - School Administration**	**2400**									
57	Office of the Principal Services	2410	88,000	15,500	1,700	6,000		200			111,400
58	Other Support Services - School Administration *(Describe & Itemize)*	2490									0
59	**Total Support Services - School Administration**	**2400**	88,000	15,500	1,700	6,000	0	200	0	0	111,400
60	**Support Services - Business**	**2500**									
61	Direction of Business Support Services	2510									0
62	Fiscal Services	2520									0
63	Operation & Maintenance of Plant Services	2540	46,300	20,420							66,720
64	Pupil Transportation Services	2550									0
65	Food Services	2560									0
66	Internal Services	2570									0
67	**Total Support Services - Business**	**2500**	46,300	20,420	0	0	0	0	0	0	66,720
68	**Support Services - Central**	**2600**									
69	Direction of Central Support Services	2610									0
70	Planning, Research, Development & Evaluation Services	2620									0
71	Information Services	2630									0
72	Staff Services	2640									0
73	Data Processing Services	2660									0
74	**Total Support Services - Central**	**2600**	0	0	0	0	0	0	0	0	0
75	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**									0
76	**Total Support Services**	**2000**	134,300	46,120	1,700	6,000	0	200	0	0	188,320
77	**COMMUNITY SERVICES (ED)**	**3000**									0
78	**PAYMENTS TO OTHER DIST & GOVT UNITS (ED)**	**4000**									
79	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
80	Payments for Regular Programs	4110									0
81	Payments for Special Education Programs	4120									0
82	Payments for Adult/Continuing Education Programs	4130									0
83	Payments for CTE Programs	4140						80,000			80,000
84	Payments for Community College Programs	4170									0
85	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
86	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			0			80,000			80,000
87	Payments for Regular Programs - Tuition	4210									0
88	Payments for Special Education Programs - Tuition	4220									0
89	Payments for Adult/Continuing Education Programs - Tuition	4230									0
90	Payments for CTE Programs - Tuition	4240									0
91	Payments for Community College Programs - Tuition	4270									0
92	Payments for Other Programs - Tuition	4280									0
93	Other Payments to In-State Govt Units - Tuition *(Describe & Itemize)*	4290									0
94	**Total Payments to Other Dist & Govt Units - Tuition (In State)**	**4200**						0			0
95	Payments for Regular Programs - Transfers	4310									0
96	Payments for Special Education Programs - Transfers	4320									0
97	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
98	Payments for CTE Programs - Transfers	4340									0
99	Payments for Community College Program - Transfers	4370									0
100	Payments for Other Programs - Transfers	4380									0
101	Other Payments to In-State Govt Units - Transfers *(Describe & Itemize)*	4390									0
102	**Total Payments to Other Dist & Govt Units-Transfers (In State)**	**4300**			0			0			0
103	Payments to Other Dist & Govt Units (Out of State)	4400									0
104	**Total Payments to Other Dist & Govt Units**	**4000**			0			80,000			80,000

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1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
105	**DEBT SERVICE (ED)**	**5000**									
106	**Debt Service - Interest on Short-Term Debt**	**5100**									
107	Tax Anticipation Warrants	5110									0
108	Tax Anticipation Notes	5120									0
109	Corporate Personal Property Repl Tax Anticipated Notes	5130									0
110	State Aid Anticipation Certificates	5140									0
111	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
112	**Total Debt Service - Interest on Short-Term Debt**	**5100**						0			0
113	**Debt Service - Interest on Long-Term Debt**	**5200**									0
114	**Total Debt Service**	**5000**						0			0
115	**PROVISION FOR CONTINGENCIES (ED)**	**6000**									0
116	**Total Direct Disbursements/Expenditures (without Student Activity Funds (1999)**		923,850	167,567	20,000	122,383	169,000	80,200	0	0	1,483,000
117	**Total Direct Disbursements/Expenditures (with Student Activity Funds (1999)**		923,850	167,567	20,000	122,383	169,000	90,200	0	0	1,493,000
118	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (without Student Activity Funds 1999)**										(300,249)
119	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (with Student Activity Funds 1999)**										(290,249)
121	**20 - OPERATIONS AND MAINTENANCE FUND (O&M)**										
122	**SUPPORT SERVICES (O&M)**	**2000**									
123	**Support Services - Pupil**	**2100**									
124	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
125	**Support Services - Business**	**2500**									
126	Direction of Business Support Services	2510									0
127	Facilities Acquisition & Construction Services	2530									0
128	Operation & Maintenance of Plant Services	2540		400	15,500	15,000			5,000		35,900
129	Pupil Transportation Services	2550									0
130	Food Services	2560									0
131	**Total Support Services - Business**	**2500**	0	400	15,500	15,000	0	0	5,000	0	35,900
132	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**									0
133	**Total Support Services**	**2000**	0	400	15,500	15,000	0	0	5,000	0	35,900
134	**COMMUNITY SERVICES (O&M)**	**3000**									0
135	**PAYMENTS TO OTHER DIST & GOVT UNITS (O&M)**	**4000**									
136	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
137	Payments for Regular Programs	4110									0
138	Payments for Special Education Programs	4120									0
139	Payments for CTE Program	4140									0
140	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
141	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			0			0			0
142	Payments to Other Dist & Govt Units (Out of State) [14]	4400									0
143	**Total Payments to Other Dist & Govt Unit**	**4000**			0			0			0
144	**DEBT SERVICE (O&M)**	**5000**									
145	**Debt Service - Interest on Short-Term Debt**	**5100**									
146	Tax Anticipation Warrants	5110									0
147	Tax Anticipation Notes	5120									0
148	Corporate Personal Prop Repl Tax Anticipated Notes	5130									0
149	State Aid Anticipation Certificates	5140									0
150	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
151	**Total Debt Service - Interest on Short-Term Debt**	**5100**						0			0
152	**Debt Service - Interest on Long-Term Debt**	**5200**									0
153	**Total Debt Service**	**5000**						0			0
154	**PROVISION FOR CONTINGENCIES (O&M)**	**6000**									0
155	**Total Direct Disbursements/Expenditures**		0	400	15,500	15,000	0	0	5,000	0	35,900
156	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										13,100

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1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
158	**30 - DEBT SERVICE FUND (DS)**										
159	**PAYMENTS TO OTHER DIST & GOVT UNITS (DS)**	**4000**									
160	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
161	Payments for Regular Programs	4110									0
162	Payments for Special Education Programs	4120									0
163	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
164	**Total Payments to Other Dist & Govt Units (In-State)**	**4000**						0			0
165	**DEBT SERVICE (DS)**	**5000**									
166	**Debt Service - Interest on Short-Term Debt**	**5100**									
167	Tax Anticipation Warrants	5110									0
168	Tax Anticipation Notes	5120									0
169	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
170	State Aid Anticipation Certificates	5140									0
171	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
172	**Total Debt Service - Interest On Short-Term Debt**	**5100**						0			0
173	**Debt Service - Interest on Long-Term Debt**	**5200**									0
174	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	**5300**									0
175	**Debt Service - Other** *(Describe & Itemize)*	**5400**									0
176	**Total Debt Service**	**5000**			0			0			0
177	**PROVISION FOR CONTINGENCIES (DS)**	**6000**									0
178	**Total Direct Disbursements/Expenditures**				0			0			0
179	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										0
180											
181	**40 - TRANSPORTATION FUND (TR)**										
182	**SUPPORT SERVICES (TR)**	**2000**									
183	**Support Services - Pupils**	**2100**									
184	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
185	**Support Services - Business**										
186	Pupil Transportation Services	2550			34,300						34,300
187	Other Support Services - Business *(Describe & Itemize)*	2900									0
188	**Total Support Services**	**2000**	0	0	34,300	0	0	0	0	0	34,300
189	**COMMUNITY SERVICES (TR)**	**3000**									0
190	**PAYMENTS TO OTHER DIST & GOVT UNITS (TR)**	**4000**									
191	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
192	Payments for Regular Program	4110									0
193	Payments for Special Education Programs	4120									0
194	Payments for Adult/Continuing Education Programs	4130									0
195	Payments for CTE Programs	4140									0
196	Payments for Community College Programs	4170									0
197	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
198	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			0			0			0
199	**Payments to Other Dist & Govt Units (Out-of-State)** *(Describe & Itemize)*	**4400**									0
200	**Total Payments to Other Dist & Govt Units**	**4000**			0			0			0
201	**DEBT SERVICE (TR)**	**5000**									
202	**Debt Service - Interest on Short-Term Debt**	**5100**									
203	Tax Anticipation Warrants	5110									0
204	Tax Anticipation Notes	5120									0
205	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
206	State Aid Anticipation Certificates	5140									0
207	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
208	**Total Debt Service - Interest On Short-Term Debt**	**5100**						0			0
209	**Debt Service - Interest on Long-Term Debt**	**5200**									0

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1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
210	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	5300									0
211	**Debt Service - Other** *(Describe & Itemize)*	5400									0
212	**Total Debt Service**	5000						0			0
213	**PROVISION FOR CONTINGENCIES (TR)**	6000									0
214	**Total Direct Disbursements/Expenditures**		0	0	34,300	0	0	0	0	0	34,300
215	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										0
216											
217	**50 - MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)**										
218	**INSTRUCTION (MR/SS)**	1000									
219	Regular Program	1100									0
220	Pre-K Programs	1125									0
221	Special Education Programs (Functions 1200-1220)	1200									0
222	Special Education Programs Pre-K	1225									0
223	Remedial and Supplemental Programs K-12	1250									0
224	Remedial and Supplemental Programs Pre-K	1275									0
225	Adult/Continuing Education Programs	1300									0
226	CTE Programs	1400									0
227	Interscholastic Programs	1500									0
228	Summer School Programs	1600									0
229	Gifted Programs	1650									0
230	Driver's Education Programs	1700									0
231	Bilingual Programs	1800									0
232	Truant Alternative & Optional Programs	1900									0
233	**Total Instruction**	1000		0							0
234	**SUPPORT SERVICES (MR/SS)**	2000									
235	**Support Services - Pupil**	2100									
236	Attendance & Social Work Services	2110									0
237	Guidance Services	2120									0
238	Health Services	2130									0
239	Psychological Services	2140									0
240	Speech Pathology & Audiology Services	2150									0
241	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
242	**Total Support Services - Pupil**	2100		0							0
243	**Support Services - Instructional Staff**	2200									
244	Improvement of Instruction Services	2210									0
245	Educational Media Services	2220									0
246	Assessment & Testing	2230									0
247	**Total Support Services - Instructional Staff**	2200		0							0
248	**Support Services - General Administration**	2300									
249	Board of Education Services	2310									0
250	Executive Administration Services	2320									0
251	Special Area Administrative Services	2330									0
252	Claims Paid from Self Insurance Fund	2361									0
253	Risk Management and Claims Services Payments	2365									0
254	**Total Support Services - General Administration**	2300		0							0
255	**Support Services - School Administration**	2400									
256	Office of the Principal Services	2410									0
257	Other Support Services - School Administration *(Describe & Itemize)*	2490									0
258	**Total Support Services - School Administration**	2400		0							0

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1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
259	**Support Services - Business**	**2500**									
260	Direction of Business Support Services	2510									0
261	Fiscal Services	2520									0
262	Facilities Acquisition & Construction Services	2530									0
263	Operation & Maintenance of Plant Service	2540									0
264	Pupil Transportation Services	2550									0
265	Food Services	2560									0
266	Internal Services	2570									0
267	**Total Support Services - Business**	**2500**		0							0
268	**Support Services - Central**	**2600**									
269	Direction of Central Support Services	2610									0
270	Planning, Research, Development & Evaluation Services	2620									0
271	Information Services	2630									0
272	Staff Services	2640									0
273	Data Processing Services	2660									0
274	**Total Support Services - Central**	**2600**		0							0
275	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**									0
276	**Total Support Services**	**2000**		0							0
277	**COMMUNITY SERVICES (MR/SS)**	**3000**									0
278	**PAYMENTS TO OTHER DIST & GOVT UNITS (MR/SS)**	**4000**									
279	Payments for Regular Programs	4110									0
280	Payments for Special Education Programs	4120									0
281	Payments for CTE Programs	4140									0
282	**Total Payments to Other Dist & Govt Units**	**4000**		0							0
283	**DEBT SERVICE (MR/SS)**	**5000**									
284	**Debt Service - Interest on Short-Term Debt**	**5100**									
285	Tax Anticipation Warrants	5110									0
286	Tax Anticipation Notes	5120									0
287	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
288	State Aid Anticipation Certificates	5140									0
289	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
290	**Total Debt Service**	**5000**						0			0
291	**PROVISION FOR CONTINGENCIES (MR/SS)**	**6000**									0
292	**Total Direct Disbursements/Expenditures**			0				0			0
293	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										0
295	**60 - CAPITAL PROJECTS (CP)**										
296	**SUPPORT SERVICES (CP)**	**2000**									
297	**Support Services - Business**										
298	Facilities Acquisition & Construction Services	2530									0
299	Other Support Services - Business *(Describe & Itemize)*	2900									0
300	**Total Support Services**	**2000**	0	0	0	0	0	0	0		0
301	**PAYMENTS TO OTHER DIST & GOVT UNITS (CP)**	**4000**									
302	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
303	Payments to Regular Programs	4110									0
304	Payment for Special Education Programs	4120									0
305	Payment for CTE Programs	4140									0
306	Payments to Other Govt Units - Programs (In-State) *(Describe & Itemize)*	4190									0
307	**Total Payments to Other Districts & Govt Units**	**4000**			0			0			0
308	**PROVISION FOR CONTINGENCIES (CP)**	**6000**									0
309	**Total Direct Disbursements/Expenditures**		0	0	0	0	0	0	0		0
310	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										0
312	**70 WORKING CASH FUND (WC)**										
314	**80 - TORT FUND (TF)**										

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1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
315	**INSTRUCTION (TF)**	**1000**									
316	Regular Programs	1100	0	0	0	0	0	0	0	0	0
317	Tuition Payment to Charter Schools	1115									0
318	Pre-K Programs	1125									0
319	Special Education Programs (Functions 1200 - 1220)	1200									0
320	Special Education Programs Pre-K	1225									0
321	Remedial and Supplemental Programs K-12	1250									0
322	Remedial and Supplemental Programs Pre-K	1275									0
323	Adult/Continuing Education Programs	1300									0
324	CTE Programs	1400									0
325	Interscholastic Programs	1500									0
326	Summer School Programs	1600									0
327	Gifted Programs	1650									0
328	Driver's Education Programs	1700									0
329	Bilingual Programs	1800									0
330	Truant Alternative & Optional Programs	1900	0	0	0	0	0	0	0	0	0
331	Pre-K Programs - Private Tuition	1910									0
332	Regular K-12 Programs Private Tuition	1911									0
333	Special Education Programs K-12 Private Tuition	1912									0
334	Special Education Programs Pre-K Tuition	1913									0
335	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
336	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
337	Adult/Continuing Education Programs Private Tuition	1916									0
338	CTE Programs Private Tuition	1917									0
339	Interscholastic Programs Private Tuition	1918									0
340	Summer School Programs Private Tuition	1919									0
341	Gifted Programs Private Tuition	1920									0
342	Bilingual Programs Private Tuition	1921									0
343	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
344	**Total Instruction[14]**	**1000**	0	0	0	0	0	0	0	0	0
345	**SUPPORT SERVICES (TF)**	**2000**									
346	**Support Services - Pupil**	**2100**									
347	Attendance & Social Work Services	2110									0
348	Guidance Services	2120									0
349	Health Services	2130									0
350	Psychological Services	2140									0
351	Speech Pathology & Audiology Services	2150									0
352	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
353	**Total Support Services - Pupil**	**2100**	0	0	0	0	0	0	0	0	0
354	**Support Services - Instructional Staff**	**2200**									
355	Improvement of Instruction Services	2210									0
356	Educational Media Services	2220									0
357	Assessment & Testing	2230									0
358	**Total Support Services - Instructional Staff**	**2200**	0	0	0	0	0	0	0	0	0
359	**Support Services - General Administration**	**2300**									
360	Board of Education Services	2310									0
361	Executive Administration Services	2320									0
362	Special Area Administration Services	2330									0
363	Claims Paid from Self Insurance Fund	2361									0
364	Risk Management and Claims Services Payments	2365									0
365	**Total Support Services - General Administration**	**2300**	0	0	0	0	0	0	0	0	0

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	B	C	D	E	F	G	H	I	J	K	L
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
366	**Support Services - School Administration**	**2400**									
367	Office of the Principal Services	2410									0
368	Other Support Services - School Administration *(Describe & Itemize)*	2490									0
369	**Total Support Services - School Administration**	**2400**	0	0	0	0	0	0	0	0	0
370	**Support Services - Business**	**2500**									
371	Direction of Business Support Services	2510									0
372	Fiscal Services	2520									0
373	Facilities Acquisition & Construction Services	2530									0
374	Operation & Maintenance of Plant Services	2540									0
375	Pupil Transportation Services	2550									0
376	Food Services	2560									0
377	Internal Services	2570									0
378	**Total Support Services - Business**	**2500**	0	0	0	0	0	0	0	0	0
379	**Support Services - Central**	**2600**									
380	Direction of Central Support Services	2610									0
381	Planning, Research, Development & Evaluation Services	2620									0
382	Information Services	2630									0
383	Staff Services	2640									0
384	Data Processing Services	2660									0
385	**Total Support Services - Central**	**2600**	0	0	0	0	0	0	0	0	0
386	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**									0
387	**Total Support Services**	**2000**	0	0	0	0	0	0	0	0	0
388	**COMMUNITY SERVICES (TF)**	**3000**									0
389	**PAYMENTS TO OTHER DIST & GOVT UNITS (TF)**	**4000**									
390	**Payments to Other Dist & Govt Units (In-State)**	4100									
391	Payments for Regular Programs	4110									0
392	Payments for Special Education Programs	4120									0
393	Payments for Adult/Continuing Education Programs	4130									0
394	Payments for CTE Programs	4140									0
395	Payments for Community College Programs	4170									0
396	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
397	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			0			0			0
398	Payments for Regular Programs - Tuition	4210									0
399	Payments for Special Education Programs - Tuition	4220									0
400	Payments for Adult/Continuing Education Programs - Tuition	4230									0
401	Payments for CTE Programs - Tuition	4240									0
402	Payments for Community College Programs - Tuition	4270									0
403	Payments for Other Programs - Tuition	4280									0
404	Other Payments to In-State Govt Units - Tuition *(Describe & Itemize)*	4290									0
405	**Total Payments to Other Dist & Govt Units - Tuition (In State)**	**4200**						0			0
406	Payments for Regular Programs - Transfers	4310									0
407	Payments for Special Education Programs - Transfers	4320									0
408	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
409	Payments for CTE Programs - Transfers	4340									0
410	Payments for Community College Program - Transfers	4370									0
411	Payments for Other Programs - Transfers	4380									0
412	Other Payments to In-State Govt Units - Transfers *(Describe & Itemize)*	4390									0
413	**Total Payments to Other Dist & Govt Units-Transfers (In State)**	**4300**			0			0			0
414	Payments to Other Dist & Govt Units (Out of State)	4400									0
415	**Total Payments to Other Dist & Govt Units**	**4000**			0			0			0
416	**DEBT SERVICE (TF)**	**5000**									
417	**Debt Service - Interest on Short-Term Debt**										
418	Tax Anticipation Warrants	5110									0
419	Tax Anticipation Notes	5120									0
420	Corporate Personal Property Replacement Tax Anticipation Notes	5130									0
421	State Aid Anticipation Certificates	5140									0
422	Other Interest or Short-Term Debt *(Describe & Itemize)*	5150									0
423	**Debt Service - Interest on Long-Term Debt**	**5200**									0

Tentative

ESTIMATED DISBURSEMENTS/EXPENDITURES

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	B	C	D	E	F	G	H	I	J	K	L
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
424	Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired) *(Describe & Itemize)*	5300									0
425	Debt Service - Other *(Describe & Itemize)*	5400									0
426	Total Debt Service	5000			0			0			0

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ESTIMATED DISBURSEMENTS/EXPENDITURES

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	B	C	D	E	F	G	H	I	J	K	L
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
427	**PROVISION FOR CONTINGENCIES (TF)**	**6000**									0
428	**Total Direct Disbursements/Expenditures**		0	0	0	0	0	0	0	0	0
429	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										0
430											
431	**90 - FIRE PREVENTION & SAFETY FUND (FP&S)**										
432	**SUPPORT SERVICES (FP&S)**	**2000**									
433	**Support Services - Business**	**2500**									
434	Facilities Acquisition & Construction Services	2530									0
435	Operation & Maintenance of Plant Service	2540									0
436	**Total Support Services - Business**	**2500**	0	0	0	0	0	0	0		0
437	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**									0
438	**Total Support Services**	**2000**	0	0	0	0	0	0	0		0
439	**PAYMENTS TO OTHER DISTRICTS & GOVT UNITS (FP&S)**	**4000**									
440	Payments to Regular Programs	4110									0
441	Payments to Special Education Programs	4120									0
442	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
443	**Total Payments to Other Districts & Govt Units (FPS)**	**4000**						0			0
444	**DEBT SERVICE (FP&S)**	**5000**									
445	**Debt Service - Interest on Short-Term Debt**	**5100**									
446	Tax Anticipation Warrants	5110									0
447	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
448	**Total Debt Service - Interest on Short-Term Debt**	**5100**						0			0
449	**Debt Service - Interest on Long-Term Debt**	**5200**									0
450	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	**5300**									0
451	**Total Debt Service**	**5000**						0			0
452	**PROVISIONS FOR CONTINGENCIES (FP&S)**	**6000**									0
453	**Total Direct Disbursements/Expenditures**		0	0	0	0	0	0	0		0
454	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										0

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This page is provided for detailed itemizations as requested within the body of the Report.

Please enter notes in "Source of Revenue/Use of Expense" column for the below line items. If page does not list specific revenues/expenditures, no itemization notes are required.

	Fund-Account Number	Source of Revenue/Use of Expense	Amount
Estimated Revenues			
20-1999	Other Local Revenues	Tuition from other participating Districts	$49,000
40-1999	Other Local Revenues	Tuition from other participating Districts	$34,300
10-4998	Other Restricted Grants Received from Fed. Govt. thru State	ESSER III	$41,133
Estimated Expenditures			

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DEFICIT BUDGET SUMMARY INFORMATION - Operating Funds Only (School Districts Only)

Description	EDUCATIONAL FUND (10)	OPERATIONS & MAINTENANCE FUND (20)	TRANSPORTATION FUND (40)	WORKING CASH FUND (70)	TOTAL
Direct Revenues	1,182,751	49,000	34,300		1,266,051
Direct Expenditures	1,483,000	35,900	34,300		1,553,200
Difference	(300,249)	13,100			(287,149)
Estimated Fund Balance - June 30, 2023	381,567	13,100			394,667

Deficit Reduction Plan is not required

A deficit reduction plan is required if the local board of education adopts (or amends) the 2022-2023 school district budget in which the "operating funds" listed above result in direct revenues (line 9, BudgetSum 2-4) being less than direct expenditures (line 19, BudgetSum 2-4) by an amount equal to or greater than one-third (1/3) of the ending fund balance (line 81, BudgetSum 2-4).

Note: *The balance is determined using only the four funds listed above. That is, if the estimated ending fund balance is less than three times the deficit spending, the district must adopt and file with ISBE a deficit reduction plan to balance the shortfall within three years.*

Per School Code (105 ILCS 5/17-1) - If the Deficit AFR Summary Information tab from the 2021-2022 Annual Financial Report (AFR) reflects a deficit as defined above, then the school district shall adopt and submit a deficit reduction plan (found here on page 23-27) to ISBE within 30 days after acceptance of the AFR.

The deficit reduction plan, if required, is developed using ISBE guidelines and format.

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ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

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	A	B	C	D	E	F	G	H	I	J	K	L
1	*School Districts Only		DEFICIT REDUCTION PLAN ESTIMATED BUDGET FY2022-2023					ESTIMATED BUDGET FY2023-2024				
2												
3	41057010041											
4	District Number											
5	Collinsville Area Career Ctr											
6	District Name		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total	Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		681,816	0	0	0	681,816	381,567	13,100	0	0	394,667
8	RECEIPTS/REVENUES	Acct #										
9	LOCAL SOURCES	1000	897,844	49,000	34,300	0	981,144					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	243,774	0	0		243,774					0
11	STATE SOURCES	3000	0	0	0	0	0					0
12	FEDERAL SOURCES	4000	41,133	0	0	0	41,133					0
13	Total Receipts/Revenues		1,182,751	49,000	34,300	0	1,266,051	0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #										
15	INSTRUCTION	1000	1,214,680				1,214,680					0
16	SUPPORT SERVICES	2000	188,320	35,900	34,300		258,520					0
17	COMMUNITY SERVICES	3000	0	0	0		0					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	80,000	0	0		80,000					0
19	DEBT SERVICES	5000	0	0	0		0					0
20	PROVISION FOR CONTINGENCIES	6000	0	0	0		0					0
21	Total Disbursements/Expenditures		1,483,000	35,900	34,300		1,553,200	0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		(300,249)	13,100	0	0	(287,149)	0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)		0	0	0	0	0					0
25	OTHER USES OF FUNDS (8000)		0	0	0	0	0					0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0	0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		381,567	13,100	0	0	394,667	381,567	13,100	0	0	394,667

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ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

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	A	B	M	N	O	P	Q	R	S	T	U	V
1	**School Districts Only*		ESTIMATED BUDGET FY2024-2025					ESTIMATED BUDGET FY2025-2026				
2												
3	*41057010041*											
4	*District Number*											
5	*Collinsville Area Career Ctr*											
6	*District Name*		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total	Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE *(must equal prior Ending Fund Balance)*		381,567	13,100	0	0	394,667	381,567	13,100	0	0	394,667
8	RECEIPTS/REVENUES	Acct #										
9	LOCAL SOURCES	1000					0					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0					0
11	STATE SOURCES	3000					0					0
12	FEDERAL SOURCES	4000					0					0
13	Total Receipts/Revenues		0	0	0	0	0	0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #										
15	INSTRUCTION	1000					0					0
16	SUPPORT SERVICES	2000					0					0
17	COMMUNITY SERVICES	3000					0					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0					0
19	DEBT SERVICES	5000					0					0
20	PROVISION FOR CONTINGENCIES	6000					0					0
21	Total Disbursements/Expenditures		0	0	0		0	0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0	0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)						0					0
25	OTHER USES OF FUNDS (8000)						0					0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0	0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		381,567	13,100	0	0	394,667	381,567	13,100	0	0	394,667

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ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

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	A	B	W	X	Y	Z
1	*School Districts Only		SUMMARY			
2			BUDGET ADDENDUM - DEFICIT REDUCTION PLAN			
3	41057010041		ESTIMATED BUDGET			
4	District Number		Date of Adoption:			
5	Collinsville Area Career Ctr		(Enter as MM/DD/YY)			
6	District Name		FY2022-2023	FY2023-2024	FY2024-2025	FY2025-2026
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		681,816	394,667	394,667	394,667
8	RECEIPTS/REVENUES	Acct #				
9	LOCAL SOURCES	1000	981,144	0	0	0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	243,774	0	0	0
11	STATE SOURCES	3000	0	0	0	0
12	FEDERAL SOURCES	4000	41,133	0	0	0
13	Total Receipts/Revenues		1,266,051	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #				
15	INSTRUCTION	1000	1,214,680	0	0	0
16	SUPPORT SERVICES	2000	258,520	0	0	0
17	COMMUNITY SERVICES	3000	0	0	0	0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	80,000	0	0	0
19	DEBT SERVICES	5000	0	0	0	0
20	PROVISION FOR CONTINGENCIES	6000	0	0	0	0
21	Total Disbursements/Expenditures		1,553,200	0	0	0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		(287,149)	0	0	0
23	OTHER SOURCES/USES OF FUNDS					
24	OTHER SOURCES OF FUNDS (7000)		0	0	0	0
25	OTHER USES OF FUNDS (8000)		0	0	0	0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		394,667	394,667	394,667	394,667

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Deficit Reduction Plan-Background/Assumptions (School Districts Only)
Fiscal Year 2022-2023
through Fiscal Year 2025-2026

Collinsville Area Career Ctr ***41057010041***

Please complete the following schedule and include a brief description to identify any areas of the budget that will be impacted from one year to the next. If the deficit reduction plan relies upon new local revenues, identify contingencies for further budget reductions which will be enacted in the event those new revenues are not available.

1. **Background and Narrative of Budget Reductions:**

2. **Assumptions Used in the Deficit Reduction Plan:**

- EBF and Estimated New Tier Funding:

- Equal Assessed Valuation and Tax Rates:

- Employee Salaries and Benefits:

- Short- and Long-Term Borrowing:

- Educational Impact:

- Other Assumptions:

- Has the district considered shared services or outsourcing (Ex: Transportation, Insurance)? If yes, please explain:

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ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS (School Districts Only)

(For Local Use Only)

This is an estimated Limitation of Administrative Costs Worksheet only and will not be accepted for Official Submission of the Limitation of Administrative Costs Worksheet.

The worksheet is intended for use during the budgeting process to estimate the district's percent increase of FY2023 budgeted expenditures over actual FY2022 expenditures. Budget information is copied to this page. Insert the prior year estimated actual expenditures to compute the estimated percentage increase (decrease).

The official Limitation of Administrative Costs Worksheet is attached to the end of the Annual Financial Report (ISBE Form 50-35) and may be submitted in conjunction with that report.
An official Limitation of Administrative Costs Worksheet can also be found on the ISBE website at: Limitation of Administrative Costs

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS WORKSHEET
(Section 17-1.5 of the School Code)

School District Name: **Collinsville Area Career Ctr**
RCDT Number: **41-057-0100-41**

Description	Funct. No.	Estimated Actual Expenditures, Fiscal Year 2022				Budgeted Expenditures, Fiscal Year 2023			
		(10) Educational Fund	(20) Operations & Maintenance Fund	(80) Tort Fund	Total	(10) Educational Fund	(20) Operations & Maintenance Fund	(80) Tort Fund	Total
1. Executive Administration Services	2320				0	0		0	0
2. Special Area Administration Services	2330				0	0		0	0
3. Other Support Services - School Administration	2490				0	0		0	0
4. Direction of Business Support Services	2510				0	0	0	0	0
5. Internal Services	2570				0	0		0	0
6. Direction of Central Support Services	2610				0	0		0	0
7. Deduct - Early Retirement or other pension obligations required by state law and included above.					0				0
8. **Totals**		0	0	0	0	0	0	0	0
9. **Estimated Percent Increase (Decrease) for FY2023 (Budgeted) over FY2022 (Actual)**									Enter Actual Data

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REPORTING OF PUBLIC VENDOR CONTRACTS OF $1,000 OR MORE (School Districts Only)

In accordance with the School Code, Section 10-20.21, all ***school districts*** *are required to file a report listing 'vendor contracts' as an attachment to their budget. In this context, the term "vendor contracts" refers to "all contracts and agreements that pertain to goods and services that were intended to generate additional revenue and other remunerations for the* ***school district*** *in excess of $1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services.* ***The report is to list information regarding such contracts for the fiscal year immediately preceding the fiscal year of the budget.*** *All such contracts executed on or after July 1, 2007 must be approved by the school board.*

See: School Code, Section 10-20.21 - Contracts

If more rows are required, select a cell above where you'd like additional rows. Then click "Add Rows" button to the right and enter number of desired rows. Rows will generate beneath the selected cell.

Name of Vendor	Product or Service Provided	Net Revenue	Non-Monetary Remuneration	Purpose of Proceeds	Distribution Method and Recipient of Non-Monetary Remunerations Distributed

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Reference Description

1 Each fund balance should correspond to the fund balance reflected on the books as of June 30th - Balance Sheet Accounts #720 and #730 (audit figures, if available).

2 Accounting and Financial Reporting for Certain Grants and Other Financial Assistance. The "On-Behalf" Payments should only be reflected on this page (Budget Summary, Lines 10 and 20).

3 Requires the secretary of the school board to notify the county clerk (within 30 days of the transfer approval) to abate an equal amount of taxes to be next extended. See Sec. 10-22.14 & 17-2.11.

3a Requires notification to the county clerk to abate an equal amount from taxes next extended. See section 10-22.14

4 Principal on Bonds Sold:

(1) Funding Bonds are to be entered in the fund or funds in which the liability occurs.

(2) Refunding Bonds can be entered in the Debt Services Fund only.

(3) Building Bonds can be entered in the Capital Projects Fund only.

(4) Fire Prevention and Safety Bonds can be entered in the Fire Prevention & Safety Fund only.

5 The proceeds from the sale of school sites, buildings, or other real estate shall be used first to pay the principal and interest on any outstanding bonds on the property being sold, and after all such bonds have been retired, the remaining proceeds from the sale next shall be used by the school board to meet any urgent district needs as determined under Sections 2-3.12 and 17-2.11 of the School Code. Once these issues have been addressed, any remaining proceeds may be used for any other authorized purpose and for deposit into any district fund.

6 The School Code, Section 10-22.44 prohibits the transfer of interest earned on the investment of "any funds for purposes of Illinois Municipal Retirement under the Pension Code." This prohibition does not include funds for Social Security and Medicare-only purposes. For additional requirements on interest earnings, see 23 Illinois Administrative Code, Part 100, Section 100.50.

7 Cash plus investments must be greater than or equal to zero.

8 For cash basis budgets, this total will equal the Budget Summary - Total Direct Receipts/Revenues (Line 9) plus Total Other Sources of Funds (Line 46).

9 For cash basis budgets, this total will equal the Budget Summary - Total Direct Disbursements/Expenditures (Line 19) plus Total Other Uses of Funds (Line 79).

10 Working Cash Fund loans may be made to any district fund for which taxes are levied (Section 20-5 of the School Code).

11 Include revenue accounts 1110 through 1115, 1117,1118 & 1120.

12 The School Code Section 17-2.2c. Tax for leasing educational facilities or computer technology or both, and for temporary relocation expense purposes.

13 Corporate personal property replacement tax revenue must be first applied to the Municipal Retirement/Social Security Fund to replace tax revenue lost due to the abolition of the corporate personal property tax (30 ILCS 115/12). This provision does not apply to taxes levied for Medicare-Only purposes.

14 Only tuition payments made to private facilities. See Functions 4200 or 4400 for estimated public facility disbursements/expenditures.

15 Payment towards the retirement of lease/purchase agreements or bonded/other indebtedness (principal only) otherwise reported within the fund - e.g.: alternate revenue bonds. (Describe & Itemize)

16 Only abolishment of Working Cash Fund must transfer its funds directly to the Educational Fund upon adoption of a resolution and at the close of the current school Year (see 105 ILCS 5/20-8 for further explanation)
Only abatement of working cash fund can transfer its funds to any fund in most need of money
(see 105 ILCS 5/20-10 for further explanation)

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CHECK FOR ERRORS

This worksheet checks various cells to assure that selected items are in balance.

Out-of-balance conditions are marked here with an error message.

Once all errors are corrected: Windows users, click "Save Budget for ISBE" button to the right. Mac users, click File > Save As. Once saved, submit to ISBE.

Budget Item References	Message
Are all errors corrected?	**Please correct errors below**
1. Deficit Reduction Plan (DefReductPlan 23-27 tab)	
Is Deficit Reduction Plan Required? **(Joint Agreements do not complete Deficit Reduction Plan.)**	**Deficit Reduction Plan is not required**
If required, is Deficit Reduction Plan completed? **(DefReductPlan 23-27 tab)**	
2. Cover Page (Cover tab)	
District Name must be selected from **drop-down. (Cell H13)** **(Do not type full district name manually.)**	OK
Accounting Basis must be selected on Cover sheet.	OK
Dates **(Day, Month, Year)** must be input on Cover sheet.	OK
Board Names must be typed on Cover sheet.	**ERROR - TYPE BOARD NAMES**
3. Budget Summary: Other Sources (BudgetSum 2-4 tab - Acct 7000) must equal Other Uses (BudgetSum 2-4 tab - Acct 8000).	
Estimated Beginning Fund Balance July, 1 2022 for all Funds **(Cells C3 - K3)** **(Line must have a number or zero. Do not leave blank.)**	OK
Estimated Activity Fund Beginning Fund Balance July, 1 2022 **(Cell C83)** **(Cell must have a number or zero. Do not leave blank.)**	OK
Transfer Among Funds **(Funds 10, 20, 40 - Acct 7130 - Cells C29, D29, F29)**, must equal **(Funds 10, 20 & 40 - Acct 8130 - Cells C52, D52, F52).**	OK
Transfer of Interest **(Funds 10 thru 90 - Acct 7140 - Cells C30:K30)**, must equal **(Funds 10 thru 60, & 80 - Acct 8140 - Cells C53:H53, J53).**	OK
Transfer to Debt Service to Pay Principal on GASB 87 Leases **(Fund 30 - Acct 7400 - Cell E39)** must equal **(Funds 10, 20 & 60 - Acct 8400 Cells C57:H60).**	OK
Transfer to Debt Service to Pay Interest on GASB 87 Leases **(Fund 30 - Acct 7500 - Cell E40)** must equal **(Funds 10, 20 & 60 - Acct 8500 - Cells C61:H64).**	OK
Transfer to Debt Service Fund to Pay Principal on Revenue Bonds **(Fund 30 - Acct 7600 - Cell E41)** must equal **(Funds 10 & 20 - Acct 8600 - Cells C65:D68).**	OK
Transfer to Debt Service to Pay Interest on Revenue Bonds **(Fund 30 - Acct 7700 - Cell E42)** must equal **(Funds 10 & 20 - Acct 8700 - Cells C69:D72).**	OK
Transfer to Capital Projects Fund **(Fund 60 - Acct 7800 - Cell H43)** must equal **(Fund 10 & 20, Acct 8800 - Cells C73:D76).**	OK
4. Summary of Cash Transactions: Beginning Cash Balance on Hand July 1, 2022 (CashSum 5 tab, All Funds) cannot be negative.	
Educational **(Fund 10 - Cell C3)**	OK
Operations & Maintenance **(Fund 20 - Cell D3)**	OK
Debt Service **(Fund 30 - Cell E3)**	OK
Transportation **(Fund 40 - Cell F3)**	OK
Municipal Retirement/Social Security **(Fund 50 - Cell G3)**	OK
Capital Projects **(Fund 60 - Cell H3)**	OK
Working Cash **(Fund 70 - Cell I3)**	OK
Tort **(Fund 80 - Cell J3)**	OK
Fire Prevention & Safety **(Fund 90 - Cell K3)**	OK
Activity Funds **(Cell C23)**	OK
5. Summary of Cash Transactions: Ending Cash Balance on Hand June 30, 2023 (CashSum 5 tab - All Funds) cannot be negative.	
Educational **(Fund 10 - Cell C21)**	OK
Operations & Maintenance **(Fund 20 - Cell D21)**	OK
Debt Service **(Fund 30 - Cell E21)**	OK
Transportation **(Fund 40 - Cell F21)**	OK
Municipal Retirement/Social Security **(Fund 50 - Cell G21)**	OK
Capital Projects **(Fund 60 - Cell H21)**	OK
Working Cash **(Fund 70 - Cell I21)**	OK
Tort **(Fund 80 - Cell J21)**	OK
Fire Prevention & Safety **(Fund 90 - Cell K21)**	OK
6. Summary of Cash Transactions: Other Receipts (CashSum 5 tab) must equal Other Disbursements (CashSum 5 tab).	
Interfund Loans Payable **(Funds 10:60, 80, 90 - Acct 411 - Cells C6:H6, J6:K6)** must equal Interfund Loans Receivable **(Funds 10:20, 40, 70 - Acct 141 - Cells C15:D15, F15, I15).**	OK
Interfund Loans Receivable **(Funds 10, 20, 40, 70 - Acct 141 - Cells C7:D7, F7, I7)** must equal Interfund Loans Payable **(Funds 10:60, 80, 90 - Acct 411 - Cells C16:H16, J16, K16).**	OK
7. Estimated Revenue (EstRev 6-11 tab)	
Amounts must be input for revenue.	OK
8. Estimated Expenditures (EstExp 12-20 tab)	
Amounts must be input for expenditures.	OK
9. Itemization Notes: Revenues/Expenditures reported that require note on Itemize 21 tab.	
Include brief note(s) describing revenue source/expenditure use.	OK

Tentative

End of Balancing

10.4. Activity Account for 4th Grade Jamboree

ITEM: 10.4
EXH: E-10.4

BOARD AGENDA
May 15, 2023

TO: **Dr. Brad Skertich, Superintendent of Schools**

FROM: **Jamie Hadjan, Director of Finance**

DATE: **May 15, 2023**

RE: **Activity Account for 4th Grade Jamboree**

Jamie Hadjan, Director of Finance, has requested that an activity account be established for the 4th Grade Jamboree due to community donations exceeding expectations. This account will be used to deposit monies from various fundraising activities/donations. Kim Collins, Public Relations Liaison will be the responsible person for this account.

I recommend approval of the following suggested motion:

> "I move that one activity account for the 4th Grade Jamboree be established within the Trust & Agency fund effective May 15, 2023."

SS

10.5. Meal Price Increases

ITEM: 10.5
EXH.: 10.5

BOARD AGENDA
May 15, 2023

TO: **Dr. Brad Skertich, Superintendent of Schools**

FROM: **Jamie Hadjan, Director of Finance**

DATE: **May 15, 2023**

RE: **Meal Price Increases**

Since March of 2020, Collinsville School District has been under the Seamless Summer Option for Food Service which requires all breakfast and lunch meals for students to be free. Starting with the FY23 (July 1, 2022- June, 2023), the District went back to participating in the National School Breakfast and Lunch programs as the Seamless Summer Option was no longer available during the regular school year.

Meal prices were unchanged for FY23 (July 1, 2022-June 30, 2023). With that being said, prices have remained the same for several years now and the District has chosen to implement a $.10 increase to both breakfast and lunch for students. The cost increase is calculated to follow The Healthy Hunger Free Kids Act enacted in 2010 for all schools that participate in the National School Lunch Program.

I recommend that Collinsville Community Unit School District No. 10 increase the breakfast prices from $1.30 to $1.40 for PreK-6th grade and from $1.40 to $1.50 for Collinsville Middle School and Collinsville High School.

I recommend that Collinsville Community Unit School District No. 10 increase the lunch prices from $2.95 to $3.05 for Collinsville PreK- 6th grade and from $3.05 to $3.15 for Collinsville Middle School and Collinsville High School.

I recommend that Collinsville Community Unit School District No.10 increase the breakfast price from $1.60 to $2.00 for Adults and leave the lunch price the same at $4.00. Per the U.S. Department of Agriculture Food and Nutrition Service, for School Year 2023-24, adult prices must be no less than $.50 above the highest paid student price in the school food authority.

Therefore:

"I move to approve an increase in the breakfast prices from $1.30 to $1.40 for PreK-6th grade at all elementary schools and also to increase breakfast prices from $1.40 to $1.50 for Collinsville Middle School and Collinsville High School. Additionally, I move to

approve an increase in lunch prices from $2.95 to $3.05 for PreK- 6th grade at all elementary schools and to increase lunch prices from $3.05 to $3.15 for Collinsville Middle School and Collinsville High School. Lastly, I move to increase breakfast prices from $1.60 to $2.00 for adults and leave the lunch price the same for adults at $4.00."

ss

10.6. Resolution Appointing Representatives for MissVIC Employee Benefits and Property/Casualty Pools

ITEM: 10.6
EXH: E 10.6

BOARD AGENDA
May 15, 2023

TO: **Dr. Brad Skertich, Superintendent of Schools**

FROM: **Jamie Hadjan, Director of Finance**

DATE: **May 15, 2023**

RE: **Resolution Appointing Representatives for MissVIC Employee Benefits and Property Casualty Pools**

The Mississippi Valley Intergovernmental Cooperative requires in its by-laws that the Board of Education ***appoint*** two persons to serve as Insurance Representative and as alternate voting Representative to serve on the Mississippi Valley Intergovernmental Cooperative Board of Directors for the 2023-24 Fiscal Year.

I recommend approval of the following suggested motion:

> "I move that the Board of Education appoint Jamie Hadjan, Director of Finance to serve as our voting Representative on the Mississippi Valley Intergovernmental Cooperative Board of Directors Employee Benefits and Property/Casualty Pools for the 2023-24 Fiscal Year and to appoint Dr. Brad Skertich, Superintendent to serve as our alternate voting Representative on the Mississippi Valley Intergovernmental Cooperative Board of Directors Employee Benefits and Property Casualty Pools for the 2023-24 Fiscal Year."

ss

Board Resolution
To
Appoint MissVIC Employee Benefits and/or Property Casualty Pool Board Members

Be it resolved by the Board of Education of Collinsville Community Unit School District #10, Madison County, State of Illinois, that the following shall be appointed to the Mississippi Valley Employee Benefits/Property Casualty Intergovernmental Cooperative Board of Directors beginning July 1, 2023, for the 2023-2024 fiscal year.

Jamie L. Hadjan
Voting Member

Mark B. Skertich
Alternate

Done by order of the _____, Board of Education this ____ day of _____, 2023.

_____
President, Board of Education

ATTEST:

_____
Secretary, Board of Education

10.7. Extend the Term of MissVIC Employee Benefits Pool (July 1, 2023 - June 30, 2026)

ITEM: 10.7
EXH.: E 10.7

BOARD AGENDA
May 15, 2023

TO: **Dr. Brad Skertich, Superintendent of Schools**

FROM: **Jamie Hadjan, Director of Finance**

DATE: **May 15, 2023**

RE: **Extend the Term of the MissVIC Employee Benefits Pool (July 1, 2023 - June 30, 2026)**

Based on Article 6.11.5 of the amended Mississippi Valley Intergovernmental Cooperative Agreement dated July, 1986, it is necessary for the participating districts to take necessary action to extend the term of said Pool, not to exceed three years, and must be voted on by the Board Members of both the Pool and the District Boards of Education.

I recommend approval of the following resolution:

> WHEREAS: The Mississippi Valley Employee Benefits Intergovernmental Cooperative having been duly formed and organized on July 1, 1986; and this District is a Member of the Cooperative; and
>
> WHEREAS: It is necessary for both the Pool and District Boards to vote to continue the operation of the Mississippi Valley Employee Benefits Intergovernmental Cooperative; and,
>
> WHEREAS: The Mississippi Valley Employee Benefits Intergovernmental Cooperative is providing a needed service to members and it continues to be in the best interests of the District and its students and citizens for the District to continue to be a Member of the Cooperative;
>
> THEREFORE: It is approved that the Mississippi Valley Employee Benefits Intergovernmental Cooperative continue to operate during the period of July 1, 2023 through June 30, 2026.

ss

Attachment

Board Resolution
To
Extend the Term of the MissVIC Employee Benefits Pool

WHEREAS: The Mississippi Valley Employee Benefits Intergovernmental Cooperative having been duly formed and organized on July 1, 1986; and this District is a Member of the Cooperative; and

WHEREAS: It is necessary for both the Pool and District Boards to vote to continue the operation of the Mississippi Valley Employee Benefits Intergovernmental Cooperative; and,

WHEREAS: The Mississippi Valley Employee Benefits Intergovernmental Cooperative is providing a needed service to members and it continues to be in the best interests of the District and its students and citizens for the District to continue to be a Member of the Cooperative;

THEREFORE: It is approved that the Mississippi Valley Employee Benefits Intergovernmental Cooperative continue to operate during the period of July 1, 2023 through June 30, 2026.

Done by order of the _____, Board of Education this _____ day of _____, 2023.

_____
President, Board of Education

ATTEST:

_____
Secretary, Board of Education

10.8. Extend the Term of MissVIC Property/Casualty Pool (July 1, 2023 - June 30, 2026)

ITEM: 10.8
EXH.: E 10.8

BOARD AGENDA
May 15, 2023

TO: **Dr. Brad Skertich, Superintendent of Schools**

FROM: **Jamie Hadjan, Director of Finance**

DATE: **May 15, 2023**

RE: **Extend the Term of the MissVIC Property Casualty Pool (July 1, 2023 - June 30, 2026)**

Based on Article 6.11.5 of the amended Mississippi Valley Intergovernmental Cooperative Agreement dated July, 1986, it is necessary for the participating districts to take necessary action to extend the term of said Pool, not to exceed three years, and must be voted on by the Board Members of both the Pool and the District Boards of Education.

I recommend approval of the following resolution:

> WHEREAS: The Mississippi Valley Property Casualty Intergovernmental Cooperative having been duly formed and organized on July 1, 1986; and this District is a Member of the Cooperative; and
>
> WHEREAS: It is necessary for both the Pool and District Boards to vote to continue the operation of the Mississippi Valley Property Casualty Intergovernmental Cooperative; and,
>
> WHEREAS: The Mississippi Valley Property Casualty Intergovernmental Cooperative is providing a needed service to members and it continues to be in the best interests of the District and its students and citizens for the District to continue to be a Member of the Cooperative;
>
> THEREFORE: It is approved that the Mississippi Valley Property Casualty Intergovernmental Cooperative continue to operate during the period of July 1, 2023 through June 30, 2026.

ss

Attachment

Board Resolution
To
Extend the Term of the MissVIC Property Casualty Pool

WHEREAS: The Mississippi Valley Property Casualty Intergovernmental Cooperative having been duly formed and organized on July 1, 1986; and this District is a Member of the Cooperative; and

WHEREAS: It is necessary for both the Pool and District Boards to vote to continue the operation of the Mississippi Valley Property Casualty Intergovernmental Cooperative; and,

WHEREAS: The Mississippi Valley Property Casualty Intergovernmental Cooperative is providing a needed service to members and it continues to be in the best interests of the District and its students and citizens for the District to continue to be a Member of the Cooperative;

THEREFORE: It is approved that the Mississippi Valley Property Casualty Intergovernmental Cooperative continue to operate during the period of July 1, 2023 through June 30, 2026.

Done by order of the _____, Board of Education this _____ day of _____, 2023.

_____
President, Board of Education

ATTEST:

_____
Secretary, Board of Education

10.9. 2023-24 Student Accident Insurance

ITEM: 10.9
EXH.: E-10.9

BOARD AGENDA
May 15, 2023

TO: **Dr. Brad Skertich, Superintendent of Schools**

FROM: **Jamie Hadjan, Director of Finance**

DATE: **May 15, 2023**

RE: **2023-24 Student Accident Insurance**

We have received renewal rates for the student accident insurance coverage for the 2023-24 school year. The coverage remains the same as the current year ($25,000 maximum per occurrence with limitations). The coverage is with AXIS Insurance Company and administered by K&K Insurance Group, Inc.

Attached for your review are the details for 2023-24.

I recommend approval of the following suggested motion:

> "I move that the student accident insurance policy with K & K Insurance Group, Inc. for 2023-24 school year be approved as presented in Exhibit E-10.9."

ss

Attachment

2023-2024 Student Accident Coverage

Serviced by: **K&K Insurance Group, Inc.** Phone: 855-742-3135

***Remember to visit our website for faster enrollment:* www.studentinsurance-kk.com**
Online Enrollment—Secured Accident Coverage can be purchased any time throughout the year.

ACCIDENT ONLY COVERAGE: The Policy provides benefits for loss due to a covered Injury up to the Maximum Benefit of $25,000 for each Injury. Provided that treatment by a qualified, licensed Physician begins within 60 days from the date of Injury, benefits will be paid for Covered Medical Expenses incurred within 52 weeks from the date of Injury up to the Maximum Benefit per service as shown below.

SCHEDULE OF BENEFITS: *Maximum Benefits Paid As Specified Below.*

Compare and Choose	**Low Option Accident Only**	**High Option Accident Only**
Maximum Benefit:	$25,000 (For Each Injury)	$25,000 (For Each Injury)
Deductible:	$0	$0
Inpatient Hospital Services		
Room & Board Expenses:	Up to $150 per day/ Semi-private room rate	80% of Usual and Customary Charges/ Semi-private room rate
Miscellaneous Expenses:	$600 maximum per day	$1,200 maximum per day
Physician's Visits: *(Limited to one visit per day)*	$40 first day/$25 each subsequent day	$60 first day/$40 each subsequent day
Ambulatory Medical Center	$1,000 maximum	$1,200 maximum
Emergency Room Treatment: *(Treatment must be rendered within 72 hours from the time of the injury)*	$150 maximum	$300 maximum
Surgery *(*Allowance is calculated: 100% of Usual and Customary Charges for the 1st procedure, 50% of Usual and Customary Charges for the 2nd procedure, and 25% of Usual and Customary Charges for each additional procedure when performed through different incisions/portals.)*	$1,000 maximum	$1,200 maximum
Assistant Surgeon	100% of Usual and Customary Charges *(*Allowance is calculated: 20% of the surgical maximum for the surgery performed as indicated above.)*	100% of Usual and Customary Charges *(*Allowance is calculated: 25% of the surgical maximum for the surgery performed as indicated above.)*
Anesthesia and its Administration	100% of Usual and Customary Charges *(*Allowance is calculated: 20% of the surgical maximum for the surgery performed as indicated above.)*	100% of Usual and Customary Charges *(*Allowance is calculated: 25% of the surgical maximum for the surgery performed as indicated above.)*
Outpatient		
Outpatient Physician Visits: *(Limited to one visit per day)*	$40 first day/$25 each subsequent day	$60 first day/$40 each subsequent day
Outpatient X-ray:	$200 maximum	$600 maximum
Outpatient Diagnostic Imaging Services:	$300 maximum	$600 maximum
Outpatient Laboratory:	$50 maximum	$300 maximum
Outpatient Physiotherapy: *(Limited to one visit per day. Includes acupuncture; microthermy; manipulation; diathermy; massage therapy; heat treatment; and ultrasonic treatment)*	$30 first day/$20 each subsequent day/ 5 days maximum	$60 first day/$40 each subsequent day/ 5 days maximum
Ambulance Services: *(Air and Ground)*	$300 maximum	$800 maximum
Medical Equipment Rental: *(Includes Orthopedic devices)*	$75 maximum	$140 maximum
Dental Services:	$10,000 maximum per policy	$10,000 maximum per policy term
Prescription Drugs:	$75 maximum	$200 maximum
Consultant:	$200 maximum	$400 maximum
Replacement of Eye Glasses, Contact Lenses or Hearing Aids:	100% of Usual and Customary Charges	100% of Usual and Customary Charges

THIS IS A BLANKET ACCIDENT ONLY POLICY.

U.S. Insurance coverage is underwritten by AXIS Insurance Company under group policy form series number BACC-001-0909, et al. Coverage is subject to exclusions and limitations, and may not be available in all US states and jurisdictions. Product availability and plan design features, including eligibility requirements, descriptions of benefits, exclusions or limitations may vary depending on local country or US state laws. Full terms and conditions of coverage, including effective dates of coverage, benefits, limitations, and exclusions, are set forth in the policy.

The amount of benefits provided depends upon the plan selected; the premium will vary with the amount of the benefits selected.

THIS INSURANCE DOES NOT COORDINATE WITH ANY OTHER INSURANCE PLAN. IT DOES NOT PROVIDE MAJOR MEDICAL OR COMPREHENSIVE MEDICAL COVERAGE AND IS NOT DESIGNED TO REPLACE MAJOR MEDICAL INSURANCE. FURTHER, THIS INSURANCE IS NOT MINIMUM ESSENTIAL BENEFITS AS SET FORTH UNDER THE PATIENT PROTECTION AND AFFORDABLE CARE ACT.

Choose Your Coverage Plan:

One-Time Payment For Accident Coverage

PLEASE NOTE - FOR COVERAGE PLANS LISTED BELOW

Coverage Effective Date: A person's coverage takes effect at the later of the date his or her completed student accident enrollment form and premium is received by the company or the effective date of the policy issued to his or her school or school district.

Coverage Termination Date: Coverage ends on the earlier of the date his or her coverage has been in force for twelve months or the first day of the next school year. All coverage ceases if the policyholder cancels the policy or when the person ceases to be an eligible person per the definition below. Termination of coverage for any reason will not affect a claim which occurs before coverage ends.

	Low Option	High Option
24-Hour Accident Around-the-clock. Before, during and after school. Weekends, vacation and all summer including summer school. School sponsored and extracurricular sports excluding High School Football.	$112.00	$165.00
24-Hour Accident (Summer Only Coverage) Summer begins on the first day after the school year ends. Summer ends the first day of the next school year.	$39.00	$51.00
At-School Accident During the regular school term, on school premises while school is in session. Direct and uninterrupted travel to and from home and scheduled classes. School Sponsored and supervised activities and sports excluding High School Football. Travel to and from school sponsored and supervised activities and sports while in a school furnished or approved vehicle.	$30.00	$38.00
High School Football (Full Year) Play or practice of regularly scheduled football.	$176.00	$293.00
High School Football (Spring Only Rates) For new players who participate in spring training and not already insured under Football Coverage. Sports seasons are defined by your state high school athletic association.	$76.00	$124.00
High School Football and At-School Accident (Covers all athletics)	$206.00	$331.00
High School Football and 24-Hour Accident (Covers all athletics)	$288.00	$458.00

About Your Coverage

1. ELIGIBLE PERSONS: students of the policyholder who enroll and make the required premium contribution for the coverage selected are Eligible Persons under the Policy. Depending on the coverage selected, coverage may continue after graduation and between school years unless the person enrolls at a different school district.
2. The Master Policy is on file with the school district and is a non-renewable policy. The student coverage selected is non-renewable and requires the student to re-enroll each school year.
3. This is a limited benefit policy.
4. COVERAGE EFFECTIVE DATE: Insurance becomes effective for a student who enrolls and makes the required premium contribution on the latest of the following dates:
   a. the Policy Effective Date;
   b. the date the Company receives student's completed enrollment form and the required premium payment.

   In no event will insurance for the Eligible Person become effective before the Policy Effective Date.
5. COVERAGE TERMINATION DATE: Coverage ends on the earlier of the date: he or she is no longer an Eligible Person, the end of the 1 year coverage term or the date the School's policy ends. All coverage ceases if the policyholder cancels the policy or when person ceases to be eligible. Termination of coverage for any reason will not affect a claim for a Covered Accident that occurs before the termination date.
6. LATE ENROLLMENT: Coverage may be purchased at any time during the school year. There is no premium reduction for any individual who enrolls late in the year.
7. CANCELLATION: Your coverage under the Policy will not be cancelled, and accordingly, premiums may not be refunded after acceptance by the Company.

Enroll online at:

www.StudentInsurance-kk.com

or by mail using attached enrollment form.

1. Complete and detach the enrollment form.
2. Make check or money order payable to Axis Insurance Company. Do not send cash. The Company is not responsible for cash payments.
3. Write your child's name on your check or money order.
4. Mail completed enrollment form with payment back to:

   K&K Insurance Group,
   P.O. Box 2338
   Fort Wayne, IN 46801-2338
5. Your cancelled check, credit card billing, or money order stub will be your receipt and confirmation of payment.
6. Keep this brochure for future reference. Individual policies will not be sent to you.

Privacy Policy

We know that your privacy is important to you and we strive to protect the confidentiality of your nonpublic personal information. We do not disclose any nonpublic personal information about our customers or former customers to anyone, except as permitted or required by law. We believe we maintain appropriate physical, electronic and procedural safeguards to ensure the security of your nonpublic personal information.

Administered by:

K&K Insurance Group, P.O. Box 2338,
Fort Wayne, IN 46801-2338

Cut out card and retain for your records

STUDENT INSURANCE CARD

Student's Name_____

If premium has been paid, the student whose name appears above has been insured under a Policy issued to:

School District:_____

Accident Only Coverage: ❑ 24-HOUR ❑ 24-HOUR (Summer Only Coverage)
❑ AT-SCHOOL ❑ FOOTBALL ❑ FOOTBALL (Spring Only) ❑ EXTENDED DENTAL

Paid by Check #_____ Amount Paid:_____ Date Paid:_____

Policy #_____

Underwritten by: AXIS Insurance Company
Claims Questions: K&K Insurance Group, Inc.
1712 Magnavox Way • Fort Wayne, IN 46801 • 800-237-2917

COMMON EXCLUSIONS

In addition to any benefit or coverage specific exclusion, benefits will not be paid for any loss which directly or indirectly, in whole or in part, is caused by or results from any of the following unless coverage is specifically provided for by name in the Description of Benefits Section or Conditions of Coverage Section:

1. intentionally self-inflicted injury, suicide, or any attempt while sane or insane;
2. commission or attempt to commit a felony or an assault;
3. commission of or active participation in a riot or insurrection;
4. declared or undeclared war or act of war or any act of declared or undeclared war unless specifically provided by this Policy;
5. flight in, boarding or alighting from an Aircraft, except as a passenger on a regularly scheduled commercial airline;
6. travel in any Aircraft owned, leased operated or controlled by the Policyholder, or any of its subsidiaries or affiliates. An Aircraft will be deemed to be "controlled" by the Policyholder if the Aircraft may be used as the Policyholder wishes for more than 10 straight days, or more than 15 days in any year;
7. sickness, disease, bodily or mental infirmity, bacterial or viral infection or medical or surgical treatment thereof, (including exposure, whether or not Accidental, to viral, bacterial or chemical agents) whether the loss results directly or non directly from the treatment except for any bacterial infection resulting from an Accidental external cut or wound or Accidental ingestion of contaminated food;
8. voluntary ingestion of any narcotic, drug, poison, gas or fumes, unless prescribed or taken under the direction of a Physician and taken in accordance with the prescribed dosage;
9. injuries compensable under Workers' Compensation law or any similar law;
10. operating any type of vehicle or Conveyance while under the influence of alcohol or any drug, narcotic or other intoxicant including any prescribed drug for which the Insured Person has been provided a written warning against operating a vehicle or Conveyance while taking it. Under the influence of alcohol, for purposes of this exclusion, means intoxicated, as defined by the motor vehicle laws of the state in which the Covered Loss occurred;
11. the Insured Person's intoxication. The Insured Person is conclusively deemed to be intoxicated if the level in His blood exceeds the amount at which a person is presumed, under the law of the locale in which the accident occurred, to be under the influence of alcohol if operating a motor vehicle, regardless of whether He is in fact operating a motor vehicle, when the injury occurs. An autopsy report from a licensed medical examiner, law enforcement officer's report, or similar items will be considered proof of the Insured Person's intoxication;
12. an Accident if the Insured Person is the operator of a motor vehicle and does not possess a valid motor vehicle operator's license, unless: (a) the Insured Person holds a valid learners permit and (b) the Insured Person is receiving instruction from a driver's education instructor;
13. aggravation, during a Covered Activity, of an injury the Insured Person suffered before participating in that Covered Activity unless the Company receives a written medical release from the Insured Person's Physician;
14. participating in any hazardous activities, including the sports of snowmobile, ATV (all terrain or similar type wheeled vehicle), personal watercraft, sky diving, scuba diving, skin diving, hang gliding, cave exploration, bungee jumping, parachute jumping or mountain climbing;
15. medical or surgical treatment, diagnostic procedure, administration of anesthesia, or medical mishap or negligence, including malpractice unless it occurs during treatment of a Covered Injury; or
16. benefits will not be paid for services or treatment rendered by any person who is:
    a. employed or retained by the Policyholder;
    b. living in the Insured Person's household;
    c. an Immediate Family Member, including domestic partner, of either the Insured Person or the Insured Person's Spouse; or
    d. the Insured Person.

EXCLUDED EXPENSES

The following will not be considered Medically Necessary Covered Expenses unless coverage is specifically provided:

1. cosmetic surgery, except for reconstructive surgery needed as the result of a Covered Injury;
2. any elective or routine treatment, surgery, health treatment, or examination, including any service, treatment of supplies that: (a) are deemed by the Company to be experimental or investigational; and (b) are not recognized and generally accepted medical practice in the United States;
3. examination or prescriptions for, or purchase, repair or replacement of wheelchairs, braces, appliances, orthopedic braces, or orthotic devices;
4. treatment in any Veteran's Administration, Federal, or state facility, unless there is a legal obligation to pay;
5. services or treatment provided by persons who do not normally charge for their services, unless there is a legal obligation to pay;
6. repair or replacement of existing artificial limbs, eyes and larynx;
7. treatment of an injury resulting from a condition that the Insured Person knew existed on the date of a Covered Accident, unless the Company has received a written medical release from his Physician.

In no event will the Company's total payments for the Insured Person exceed the Total Maximum for all Accident Medical Benefits shown in the Schedule of Benefits.

Other Exclusions that apply to this Benefit are in the Common Exclusions Section.

ACCIDENT ONLY DEFINITIONS:

Covered Injury means Accidental bodily injury:

1. which is sustained by an Insured Person as a direct result of an unintended, unanticipated Covered Accident that is external to the body and that occurs while the injured person's coverage under the Policy is in force;
2. which results directly and independently from all other causes from a Covered Accident; and
3. which occurs while such person is participating in a Covered Activity. The Covered Injury must be caused through Accidental means. All injuries sustained by an Insured Person in any one Covered Accident, including related conditions and recurrent symptoms of these injuries, are considered a single injury.

Accident or Accidental: means a sudden, unexpected, specific and abrupt event that occurs by chance at an identifiable time and place while the Insured Person is covered under this Policy.

Covered Expenses: means expenses actually incurred by or on behalf of an Insured Person for treatment, services and supplies covered by this Policy. A Covered Expense is deemed to be incurred on the date treatment, service or supply that gave rise to the expense or the charge, was rendered or obtained.

Medically Necessary: means medical services that:

1. are essential for diagnosis, treatment or care of the Covered Injury for which it is prescribed or performed;
2. meets generally accepted standards of medical practice; and
3. are ordered by a Physician and performed under His care, supervision or order.

ACCIDENTAL DEATH AND DISMEMBERMENT BENEFITS:

Covered Loss must occur within 365 days of the Covered Accident.
Not more than the Aggregate Limit of $500,000 will be paid for all Covered Losses, Covered Accidents and Covered Injuries suffered by all Insured Persons as the result of any one Covered Accident that occurs under one of the Conditions of Coverage. This Aggregate Limit is payable only once, should more than one Condition of Coverage apply, We will pay the greater amount. If this amount does not allow all Insured Persons to be paid the amounts this Policy otherwise provides, the amount paid will be the proportion of the Insured Person's loss to the total of all losses, multiplied by the Aggregate Limit.

COVERED LOSS	BENEFIT AMOUNT
Loss of Life	$10,000
Loss of Two or More Hands or Feet	$10,000
Loss of Sight of Both Eyes	$10,000
Loss of Speech and Hearing (in Both Ears)	$10,000
Loss of One Hand or Foot and Sight in One Eye	$10,000
Loss of One Hand or Foot	$5,000
Loss of Sight in One Eye	$5,000
Loss of Speech	$5,000
Loss of Hearing (in Both Ears)	$5,000
Loss of Hearing in One Ear	$2,500
Loss of Thumb and Index Finger of the same Hand	$2,500
Exposure and Disappearance	Included

10.10. Approval of 2023-2024 Collinsville Community Unit School District #10 Student and Parent Handbook

Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

Handbook Revision Recommendations for 2023-2024

Handbook Committee Members: Mr. Wright (CHS), Mr. Snow (CMS) Mr. Kirk (DIS), Mrs. Burgess (Elementary), Mr. Turner (Technology), Mrs. Sabatino (Health Services), Mrs. Underwood (Special Education), Latoya Coleman (Curriculum & Assessment), Josh Dewitte (Building & Grounds), Tammy Eickelman (First Student Bus Company), Dan Porter (CUSD10 Security), Carla Cruise (EL), Lisa Calvert

Input received by: Mr. Brian Schwarz, Illinois Principals Association (IPA) Legal Counsel

Reviewed by: Mrs. Dana Bond, CUSD10 Legal Counsel, Guin Mundorf, LLC Attorneys at Law

Added, Deleted and/or Revised Handbook language proposed for the following topics:

ATHLETIC DEPARTMENT AND STUDENT ACTIVITIES (COLLINSVILLE MIDDLE SCHOOL)
Revision recommendation per CMS Administration

BREAKFAST AND LUNCH PROGRAM
Revision recommendation per CUSD10 Legal Counsel

CAFETERIA SERVICES
Revision recommendation per CUSD10 Legal Counsel
Meal Price adjustments per CUSD10 Budget Committee

CELL PHONE, SMARTPHONE, ELECTRONIC COMMUNICATION DEVICES, MOBILE INTERNET DEVICES, PERSONAL LAPTOPS, NETBOOKS (COLLINSVILLE MIDDLE SCHOOL)
Revision recommendation per CMS Administration

CURRICULA (COLLINSVILLE MIDDLE SCHOOL)
Revision recommendation per CMS Administration

DRESS CODE – STUDENT
Revision recommendation per CHS Administration

ENGLISH LEARNERS
Revision recommendation per CUSD10 EL Director

FEES
Revision recommendation per CUSD10 Legal Counsel to comply with Press Policy

GRADES – COLLINSVILLE HIGH SCHOOL
Revision recommendation per CHS Administration

GRADUATION CREDIT REQUIREMENTS
(COLLINSVILLE HIGH SCHOOL)
Revision recommendation per CHS Counseling Department

HONOR ROLL (COLLINSVILLE HIGH SCHOOL)
Revision recommendation per CHS Administration

LIBRARY/MEDIA CENTER (COLLINSVILLE MIDDLE SCHOOL)
Revision recommendation per Mr. Hayman, CMS Library/Media Specialist

LIBRARY/MEDIA CENTER (DORRIS INITERMEDIATE SCHOOL)
Revision recommendation per Mr. Hayman, DIS Library/Media Specialist

SCHEDULE CHANGES (COLLINSVILLE HIGH SCHOOL)
Revision recommendation per CHS Administration

SCHOOL REPORT CARD
Revision recommendation per CUSD10 Director of Curriculum and Assessment

SCHOOL RESOURCE OFFICER/DISTRICT SECURITY OFFICER
Revision recommendation per CUSD10 Security Team

SEAL OF BILITERACY PROGRAM (COLLINSVILLE HIGH SCHOOL)
Revision recommendation per CUSD10 Director of Curriculum and Assessment

STUDENT BEHAVIOR
Revision recommendation per CHS Administration

TRANSCRIPTS (COLLINSVILLE HIGH SCHOOL)
Revision recommendation per CUSD10 Student Services Department to comply with Press Policy

WEAPONS DETECTION SYSTEM - STUDENT/VISITOR ENTRY
New language per CUSD10 Administration and CUSD10 Security Team

WEATHER CLOSURE, DELAYED STARTS & EARLY RELEASE
Updated link to E-Learning Plan

Student and Parent Handbook



Collinsville Unit 10 School District

Grades K – 12

2023-2024

Collinsville Community Unit School District No. 10
Student and Parent Handbook
Grades K - 12

COLLINSVILLE COMMUNITY
UNIT SCHOOL DISTRICT 10
STUDENT AND PARENT HANDBOOK

The Collinsville CUSD10 Student and Parent Handbook is published for the students and parents of Collinsville Community Unit School District No. 10.. It is intended to provide information that will be helpful in the pursuit of educational goals and general adjustment to the policies and procedures of the Unit 10 School District. This handbook does not equate to an irrevocable contract between students, parents and staff members of Collinsville Unit School District 10.. It is however, a reflection of the rules and policies established by the Board of Education in order to guarantee a safe environment for all students, faculty and staff.

Collinsville Unit School District Number Ten (10) is governed by Board policies. Board action may change the current policies at any time during the year without notice, therefore, changing the provisions listed in this handbook. A complete copy of the updated Board policy is available on our District website at: www.kahoks.org. *Should you or your child have any questions about this handbook, please contact your child's school.*

Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

COLLINSVILLE UNIT SCHOOL DISTRICT
BOARD OF EDUCATION

Mr. Gary Peccola *President*	Mr. Tim Hasamear *Vice President*	Dr. Dennis Craft *Treasurer*	Mrs. Jane Soehlke *Secretary*
Mrs. Jeree Bronnbauer	Mrs. Vicki Reulecke	Ms. Michele Stutts	

August 2023

Dear Parents and Students:

WELCOME TO COLLINSVILLE CUSD10 AND THE START OF A NEW SCHOOL YEAR!

Get ready for the most exciting year of your life!

As your Superintendent, I would like to welcome you back to Unit 10 or to welcome you for the first time to our schools. The faculty, staff and administrators are all committed to providing the best possible experiences for you in all facets of school life. The Unit 10 School District is the place to experience a wide variety of academic, athletic, and extracurricular opportunities. A student who actively participates in all walks of school life will find his/her experience rewarding. The more a student puts into the experience, the more future success the student will have.

The Collinsville Unit 10 School District has a tradition of excellent academic and extracurricular accomplishments. We expect you to meet the goals, which have been set: to carry on the **Kahok** tradition, and to make our learning institution a better place. Welcome to Collinsville Unit 10!

I look forward to seeing you on the campuses of our schools. If I may be of assistance to you or your family, please feel free to contact me. Your friend in education,

Dr. Brad Skertich

Superintendent, Collinsville CUSD10

CUSD10 CENTRAL OFFICE ADMINISTRATION	
Dr. Brad Skertich, Superintendent of Schools	
Mr. Bradley Hyre, Assistant Superintendent - Student Services	Mrs. Jamie Hadjan, Chief School Business Official
Ms. LaToya Coleman, Director of Curriculum	Mr. Kevin Robinson, Director of Human Resources
Mrs. Kimberly Collins, Director of Communications	Mr. Derek Turner, Director of Technology
Mr. Josh DeWitte, Director of Building and Grounds	Mrs. Ali Underwood, Director of Special Education

COLLINSVILLE UNIT 10 SCHOOLS – ELEMENTARY (GRADES K-4)

CASEYVILLE ELEMENTARY SCHOOL 433 South Second Street Caseyville, IL 62232 618-346-6205 Principal: Mrs. Chelsea Clark	JOHN A RENFRO ELEMENTARY SCHOOL 311 Camelot Drive Collinsville, IL 62234 618-346-6266 Principal: Mrs. Laura Bauer Assistant Principal: Mrs. Valerie Burgess
HOLLYWOOD HEIGHTS SCHOOL 6 South Oakland Caseyville, IL 62232 618-343-2740 Principal: Mrs. Tara Glynn	SUMMIT ELEMENTARY SCHOOL 408 Willoughby Collinsville, IL 62234 618-346-6221 Principal: Mrs. Stephanie Pulse
JEFFERSON ELEMENTARY SCHOOL 152 Boskydells Street Collinsville, IL 62234 618-346-6214 Principal: Mrs. Stephanie Pulse	TWIN ECHO ELEMENTARY SCHOOL 1937 S. Morrison Collinsville, IL 62234 618-346-6228 Principal: Dr. Julie Haake
KREITNER ELEMENTARY SCHOOL 9000 College Collinsville, IL 62234 618-346-6213 Principal: Dr. Kari Daugherty	WEBSTER ELEMENTARY SCHOOL 108 W Church Street Collinsville, IL 62234 618-346-6301 Principal: Mrs. Alison Schumacher
MARYVILLE ELEMENTARY SCHOOL 6900 W. Main street Maryville, IL 62062 618-346-6261 Principal: Mrs. Carmen Loemker	

COLLINSVILLE UNIT 10 SCHOOLS – GRADES 5-12

DORRIS INTERMEDIATE SCHOOL 1841 Vandalia Street Collinsville, IL 62234 618-346-6311 Principal: Mr. Kevin Stirnaman Assistant Principal: Ms. Sara Soehlke Assistant Principal: Mr. Doug Kirk	COLLINSVILLE HIGH SCHOOL 2201 South Morrison Avenue Collinsville, IL 62234 618-346-6320 Principal: Mr. Daniel Toberman Assistant Principal: Ms. Charlotte Fisher Assistant Principal: Mr. TaRael Kee Assistant Principal: Mr. Joe McGinnis Assistant Principal: Dr. Tesha Robinson Assistant Principal: Mr. Bobby Wright Asst. Principal/Athletic Director: Mr. Clay Smith Asst. Principal/CAVC Director: Mr. Joe McGinnis
COLLINSVILLE MIDDLE SCHOOL 9649 Collinsville Road Collinsville, IL 62234 618-343-2100 Principal: Mr. Brad Snow Assistant Principal: Mrs. Madonna Harris Assistant Principal: Mr. Kevin Moore	

CUSD10 GENERAL INFORMATION

ACADEMIC CREDIT (COLLINSVILLE HIGH SCHOOL)

Students may only earn academic credit by successfully completing course work while enrolled at Collinsville High School. Students who drop out before the end of the semester will not receive academic credit. Students who are expelled before the end of the semester may not receive academic credit for classes that were not completed prior to the expulsion.

ACADEMIC ETHICS

During the school year, student learning will be measured by a variety of assessments. The grades received for these efforts should inform students how much has been learned from the course. Academic dishonesty is considered a serious academic offense and will not be tolerated. Academic dishonesty includes, but is not limited to plagiarism, cheating or copying of another's assignments, unauthorized communication during an assessment/exam, altering report cards, and wrongfully obtaining test copies or scores. Cheating and plagiarism is dishonest, degrades character and reputation and impedes individual learning. Cheating includes (but is not limited to): using, submitting, or attempting to obtain data or answers dishonestly, by deceit, or by means other than those authorized by the teacher. Plagiarism includes (but is not limited to): the intentional or unintentional use of ideas or work from another writer, speaker or artist without giving proper credit. Academic dishonesty will be dealt with on an individual basis depending on the severity of the offense and may include: a zero on the academic assignment/evaluation and disciplinary action for academic dishonesty.

ACCREDITATION (COLLINSVILLE HIGH SCHOOL)

Collinsville High School is a fully accredited, approved and recognized four-year comprehensive secondary school. CHS is approved by the Illinois Office of Education and the Office of Educational Services Region IV, and is recognized by public and private colleges, universities, and technical training schools. All Collinsville Community Unit 10 Board Policies are available on the District web page (www.kahoks.org).

ACCELERATED PLACEMENT PROGRAM

The District provides an Accelerated Placement Program (APP). The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade. Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, Equal Educational Opportunities, or any factor other than the student's identification as an accelerated learner.

ACCESS TO NON-SCHOOL SPONSORED PUBLICATIONS

Non-School Sponsored Publications Accessed or Distributed On Campus

Creating, distributing, and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the School District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that: 1) Will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities; 2) Violates the rights of others, including but not limited to material that is libelous, slanderous or obscene, invades the privacy of others, or infringes on a copyright; 3) Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or *sexting* as defined by School Board policy and the Student Handbook; 4) Is reasonably viewed as promoting illegal drug use; 5) Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes; or 6) Incites students to violate any Board policies. Accessing or distributing *on-campus* includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or a foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

ADMISSION

All students must register for school each year on the dates and at the place designated by the Superintendent. Parents/guardians of students enrolling in the District for the first time must present: 1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's permanent record, and return the certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless he or she complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall so refer the case. The Superintendent or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content. 2. Proof of residence, as required by Board policy 7:60, Residence. 3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students.

READMISSION AND TRANSFER

Students who have withdrawn or dropped out of school in Collinsville Unit 10, and want to re-enroll must complete the following steps: 1) A parent or legal guardian must enroll a student transferring to school in Unit 10 from another school at the Collinsville Community Unit School District No. 10 Administration Building; 2) The student must provide acceptable proof of residency, an official transcript, and a certified copy of the student's birth certificate. If applicable, an Illinois transfer form must also be provided; 3) High School students and or parent/legal guardian must contact the Counseling Department; 4) A parent or legal guardian of the returning student must accompany the student to the office to meet with the counselor/principal to register for classes; 5) Students transferring from out-of-state must present a current physical. Re-enrollment shall be denied to any individual above the age of eighteen (18) years who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday (exception: students with disabilities covered under the federal law, IDEA-97).

ADVANCED PLACEMENT PROGRAM (COLLINSVILLE HIGH SCHOOL)

AP courses and AP Exams are available to juniors and seniors who have teacher recommendations to take these courses. They entail college-level work in a given discipline in a secondary school setting. Rigorously developed by committees of college and AP high school faculty, the AP Exams test students' ability to perform at a college level. Some universities award college credit to students who have earned high AP Exam scores. Students may receive credit at both the college and high school level.

ALCOHOL AND TOBACCO REGULATIONS

Alcoholic beverages are strictly prohibited from all school sponsored functions whether held on or off school property. Smoking or the use of tobacco products (or look-alike tobacco products such as electronic cigarettes, vapes, vape pens or other vaping related products) vaping with and without nicotine is strictly prohibited from all school sponsored functions whether held on or off school property.

ALTERNATIVE LEARNING OPPORTUNITIES (COLLINSVILLE HIGH SCHOOL)

CORRESPONDENCE COURSES (JUNIORS & SENIORS ONLY)

Seniors who need an additional one-half credit or one credit to graduate with their class (not for early graduation) may use correspondence courses to a maximum of one credit if approved by the Counseling Department in advance of registering for such courses. A student enrolled in a correspondence course may receive high school credit for work completed, provided: 1) The course is given by an institution accredited by the North Central Association of Colleges and Secondary Schools; 2) The student is classified a junior or senior in at least his/her third year of high school; 3) The student assumes responsibility for all fees. All correspondence course work must be completed by April 30 to be eligible to participate in the graduation ceremony and/or receive a diploma on the date of graduation. Seniors intending to use correspondence for summer graduation must have transcripts and grades to the Counseling Department by June 27 to receive a diploma with that year's graduation date. Diplomas will be issued the following year for courses completed after June 27. Information about correspondence courses is available in the Counseling Office.

Correspondence courses will be approved only for similar courses offered in the CHS Course Offering Guide. The principal may approve exceptions to this policy.

DUAL CREDIT

CHS has partnered with Southwestern Illinois College (SWIC) and Saint Louis University (SLU) to provide students with the opportunity to earn college credit in dual credit courses offered at CHS. Students must be at least 16 years old at the time the class concludes to receive dual credit. A student who successfully completes a dual credit course may receive credit at both the college and high school level. Credits earned with SWIC and SLU may be transferable to some four-year universities. Contact the universities being considered for additional information.

RUNNING START

Running Start is a dual credit program for qualified high school students to attend SWIC as a full-time student during their junior and senior years of high school. The Running Start program meets the requirements for both a high school diploma from CHS and an Associate of Arts or Associate of Science Degree from SWIC. The high school diploma and college degree are earned simultaneously. Running Start is a two-year program and may not be completed early. Eligible students are invited in the spring of their sophomore/junior year. For additional information visit: https://docs.google.com/document/d/1dzoaREOPmYt03rbJHCRQ1ZeRTz9QIeBiBatQ6lPjONY/edit?usp=sharing

SUCCESS CENTER

Collinsville High School's Success Center is an alternative academic program located in Room 609. The program serves as a tool to encourage students to stay in school and ultimately graduate from high school. The Success Center is designed to identify and assist "at-risk" students who need a non-traditional learning environment. Using an evidence-based approach to maximize resources on research-proven and effective strategies, students continue their regular school curriculum with two critical advantages: 1) a learning environment that supports their social and emotional needs and 2) an academic program customized to provide individualized and small group instruction and to increase their likelihood of improved regular school attendance, behavior, and academic success.

KAHOK ACADEMY

Collinsville CUSD10 provides a Grant Funded TAOEP titled Kahok Academy as a holistic program to help engage and empower students in their pursuit of a high school diploma. Using an evidence-based approach, an academic program is developed to address the student's academic needs. Based on individual needs and interests, the academic program incorporates on-site core classes, elective courses and experiential courses through the school's vocational center as well as cooperative work experience. Individual services are offered for regular and special education academic advisement, physical and mental health, attendance support, substance abuse, bilingual, and speech therapy. Student services are determined through a needs assessment conducted upon intake into the program with input from student and parent/guardian. These are included in the student's IOEP, which outlines the student's needs, goals and objectives for academic, social-emotional and career development. For more information visit: https://sites.google.com/cusd.kahoks.org/kahok-academy/home

ANIMALS ON SCHOOL PROPERTY

In order to assure student health and safety, animals are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the building principal in the case of an educational opportunity for students, provided that (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

ASBESTOS MANAGEMENT PLAN

ANNUAL ASBESTOS MANAGEMENT PLAN AVAILABILITY

Per U.S. Environmental Protection Agency (U.S. EPA) regulations regarding asbestos-containing materials in schools, surveys have been conducted to identify the presence of asbestos in CUSD #10 buildings. All parents, guardians, faculty and staff are to be informed annually of the presence of asbestos-containing building materials (ACBM) at our facility. Site specific asbestos management plans were developed, reviewed by the Principal, Building and Grounds Department and the District Asbestos Designated Person, and have been implemented. These plans describe in detail how any asbestos exposures will be minimized. All parents, guardians, faculty and staff or others are invited to review this plan, which is available at the School Administrative Office. Should you have any questions or desire further information, please contact the Superintendent's office.

ASSEMBLIES

The assembly program is an integral part of the total Collinsville Unit 10 School District educational program. The assemblies are conducted to complement and enhance the value of the academic program. The expectations for student behavior and conduct at assemblies are the same as in the classroom.

ATHLETIC DEPARTMENT & STUDENT ACTIVITIES

(COLLINSVILLE HIGH SCHOOL)

PHILOSOPHY

The Collinsville High School Athletic Department sponsors student activities that are considered a supplement to the school's program of education which strives to provide experiences that will help to develop young men and women physically, mentally, socially, and emotionally. Participation is a privilege that carries with it responsibilities to the school, athletic program, student body, community and students themselves. These experiences contribute to the development of learning skills and emotional patterns that enable the student to make maximum use of his/her education.

REQUIREMENTS FOR PARTICIPATION

An athlete must have the following fully executed documents on file with the school's athletic department before the athlete's first participation in any activity: 1) A current physical examination report completed by a licensed medical professional, which finds the athlete is physically able to participate. This exam should be completed on the Illinois Department of Health Child Health Examination form (required for incoming freshman) or the standard IHSA Pre-Participation Physical Examination form; and 2) CHS Athletics form found in Skyward as part of the online registration process. This document, signed by the athlete & his/her parent or guardian, shows proof of insurance, publicity web release for CUSD # 10, and the code of conduct. Signing of this form also provides for the consent to treatment by CHS personnel should an athletic injury occur, consent to random drug testing in accordance with the IHSA & CUSD #10 and the recognition of concussion education provided by CHS. Paper versions of these forms can be found at https://sites.google.com/cusd.kahoks.org/chsathletictraining/forms.

ACTIVITIES, CLUBS & ORGANIZATIONS

The following clubs and organizations are offered as extracurricular activities at Collinsville High School: Anime Club, Art Club, Auto Club, Band (Colorguard, Concert Band, Flute Choir, Jazz Band, Lab Band, Marching Band, Pep Band, Symphonic Band, Winter Drumline Winterguard), Black Student Union, Book Club, Chess Club, Christians in Action (Get Real), Choir (Concert Choir, Show Choir, Bass Choir - Mixed Choir, Treble Choir, South Morrison Swing), Class Executive Boards, ~~CPR Club~~, Cyber Security, Debate Club, Delta Epsilon Pi German Honor Society, Distributive Education Clubs of America (DECA), Drama Club, Environmental Club, Ethics Bowl, Fellowship of Christian Athletes (FCA), First Priority Club, French Club, Friends for Life, Future Business Leaders of America (FBLA), Gay/Straight Alliance, Garden Club, German Club, German Honor Society, Health Occupation Students of America (HOSA), Hispanic Heritage Club, Kahok Ambassadors, Kahoks on the Go, KAHOK Strong, Kahoki Newspaper, Kahoks United, Kahokian Yearbook, Key Club, Latin Club, Latin Honor Society, Leo Club, Mu Alpha Theta (MAO) Math Honor Society, Model United Nations, Multicultural Kahoks, National Art Honor Society, National Honor Society (NHS), National Technical Honor Society (NTHS), People Against Littering (PAL), Pep Club, Project Lead the Way, Quill & Scroll, Recycling Program, Saturday Scholars, Scholar Bowl, Sign Language Club, Skills – USA, Spanish Club, Spanish Honor Society, Speech Team, STEM Club (Green Energy Project), Math Team, National Science Honor Society, Science Olympiad, Technology Student Association – TSA, Trap Team, VEX Robotics, Student Council, Thespian Society, Tri-M Music Honor Society, Upward Bound, Writing Club and Video Game Club. We encourage all students to be involved in the many extracurricular clubs and organizations sponsored by CHS.

ATHLETIC TEAMS

The following interscholastic athletic programs are offered as extracurricular activities at Collinsville High School: Baseball, Basketball, Bowling, Cheerleading, Cross Country, Dance, Football, Golf, Soccer, Softball, Swimming, Tennis, Track and Field, Volleyball, and Wrestling. We encourage all students to be involved in the many extracurricular sport teams sponsored by CHS. Eligibility of students with an Individualized Education (IEP) shall be determined by the case manager based on the IEP.

OBJECTIVES

1) To provide a positive image of school athletics and student activities at Collinsville High School; 2) To strive for playing excellence that will produce winning teams within the boundaries of good sportsmanship and mental health of the student athlete; 3) To insure growth and development of the athletic program and student activities program; 4) To provide opportunities that will allow the program to serve as a laboratory where students may cope with problems and handle situations similar to those encountered under conditions prevailing in the contemporary field; 5) To provide opportunity for: a) Physical, mental and emotional growth and development, b) Team play with the development of such commitments as loyalty, cooperation, fair play and other desirable social traits, c) Directed leadership and supervision that stresses self-discipline, self-motivation, excellence, and the ideals of good sportsmanship that make for winning and losing graciously, d) A focus of interest on athletic programs for student body, faculty and community that will generate a feeling of unity, e) Achievement of initial goals by the school in general and by the student as an individual, f) Success and excellence in the athletic program and student activities; 6) To be socially competent and operate within a set of rules, thus gaining a respect for the rights of others; 7) To develop an understanding of the value of athletics and student activities in a balanced educational process.

ELIGIBILITY BY-LAWS

Collinsville High School is a member of the Illinois High School Association (IHSA). Collinsville High School belongs to the 19th Legislative District of the 7th Administrative Division of the IHSA. The IHSA serves to provide leadership for the development, supervision, and promotion of good sportsmanship in interscholastic competition. The

IHSA Constitution and By-Laws have been voted into effect by the IHSA member schools. As an approved member school, CHS has agreed to abide by each article of the IHSA Constitution (1.00 Constitution, 2.00 School By-Laws, 3.00 Athletic Eligibility By-Laws, 4.00 Non-Athletic Eligibility By-Laws, 5.00 Sport Season By-Laws, 6.00 Protest Penalty By-Laws). The high school principal serves Collinsville High School as the official representative to the IHSA. Any questions concerning athletic eligibility should be referred to the high school building principal and/or athletic director.

ATHLETIC FEES

To participate in an extra-curricular activity at Collinsville High School each student-athlete will be charged a per-sport per-school-year athletic fee. This fee is charged to cover athletic expenses such as transportation, equipment, game expenses, and all costs associated with providing an individual sport at Collinsville High School. No athlete will be allowed to participate in an interscholastic activity until the fee is paid or evidence of a fee waiver has been provided.

ATHLETIC DEPARTMENT AND STUDENT ACTIVITIES ATTENDANCE POLICY

Student athletes must be in attendance at least four class periods in order to be a participant at a practice or contest that day. It is the responsibility of all coaches to check for absences and prohibit student participation in practice/contest on the day(s) of absence. Exceptions must be cleared in advance with the Athletic Director.

STUDENT ATHLETE CONCUSSIONS AND HEAD INJURIES

A concussion is a traumatic brain injury that interferes with normal brain function. Concussions can range from mild to severe and can occur in any organized or unorganized sport or recreational activity resulting from a fall or from players colliding with each other, the ground, or with obstacles. CUSD#10 has Guidelines for Concussive Injuries developed in accordance with 105 ILCS 5/10-20.53, 5/34-18.45 and based on the recommendations from IHSA and the Centers for Disease Control. Students with a concussive injury should not return to physical activity (PE/recess/practice/competition) during the same day of the injury. A physician's note and suggested activity progression should accompany a student and/or student athlete to return to school and or physical activities.

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois High School Association before being allowed to participate in any athletic activity, including practice or competition. A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols.

ATHLETIC DEPARTMENT AND STUDENT ACTIVITIES (COLLINSVILLE MIDDLE SCHOOL)

Collinsville Middle School is a member of the ~~Southern Illinois Junior High School Athletic Association Illinois Elementary School Association~~. Illinois Elementary School Association.

Commented [1]: Revision recommendation per CMS Administration.

ATHLETIC TEAMS

Boys Baseball; Boys and Girls Basketball; Boys and Girls Cross Country; Boys and Girls Track; Boys and Girls Wrestling: Boys and Girls Bowling; Girls Softball; Girls Volleyball; Girls Cheerleading; Girls Dance

STUDENT ATHLETE CONCUSSIONS AND HEAD INJURIES

A concussion is a traumatic brain injury that interferes with normal brain function. Concussions can range from mild to severe and can occur in any organized or unorganized sport or recreational activity resulting from a fall or from players colliding with each other, the ground, or with obstacles. CUSD#10 has Guidelines for Concussive Injuries developed in accordance with 105 ILCS 5/10-20.53, 5/34-18.45 and based on the recommendations from IHSA and the Centers for Disease Control. Students with a concussive injury should not return to physical activity (PE/recess/practice/competition) during the same day of the injury. A physician's note and suggested activity progression should accompany a student and/or student athlete to return to school and or physical activities.

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois High School Association before being allowed to participate in any athletic activity, including practice or competition. A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols**.**

ORGANIZATIONS

The student organizations are some of the most important aspects of the activities program. They add an extra dimension to the student's education. The students involved in these organizations will be provided opportunities to participate in the representative-democratic process with both rights and responsibilities; to assist in improving relationships between the student body, the faculty and the school, to be directly involved in building school spirit and pride; and to increase self-improvement in citizenship and leadership.

The following clubs and organizations are offered as extracurricular activities at Collinsville Middle School:

Anime Club; Band (Concert Band, Jazz Band, Marching Band and Pep band); Book Club – Sponsored by Mrs. Juelfs and meets monthly after school to discuss a book selected by the students. All genres and tastes are represented including graphic novels and fan fiction.; Black Student Union (BSU); Chess Club; Choir (Concert and Show Choir);; Drama Club; Fellowship of Christian Athletes (FCA); Gay/Straight Alliance;; Hooloo; Illinois Math Science Academy Fusion Program (IMSA); LASO--Latin American Student Organization; National Junior Honor Society (NJHS) Poetry

Club; Pep Club; Student Council; Yearbook Club - The award-winning Blaze yearbook staff, under the direction of Mrs. Juelfs, serves as photographers, cover designers, and contributors to our book.

We encourage all students to be involved in any of the extracurricular clubs and organizations sponsored by CMS.

ELIGIBILITY

All students participating in competitive sports, extracurricular activities, cheerleading, dance, band and chorus will be required to follow the guidelines listed below in order to remain eligible to participate with the team during practices and games, and other events related to the activity. Students/athletes shall be passing all subjects: core, exploratory, band, chorus and physical education (PE).

Eligibility is checked every week on Thursday. Students/athletes will be notified by their coach/sponsor during practice/games on Friday following the grade check. Teachers will indicate passing or failing grades on semester basis. A student is ineligible from Monday to Monday during the eligibility check. Students failing 2 or more classes at the semester will be placed on academic probation through the Athletic Director's Office and subject to academic intervention based on a determination of the Athletic Director. Any student declared ineligible for 3 straight weeks will be removed from the team.

TRAVEL

All students must travel to extracurricular and athletic activities and return home from such activities with his or her team by use of school approved transportation. A written waiver of this rule may be issued by the teacher, sponsor or coach in charge of the extracurricular or athletic activity upon advance written request of a student's parent/guardian and provided the parent/guardian appears and accepts custody of the student. Oral requests will not be honored and oral permissions are not valid.

Any athlete who quits a team during a season will not be permitted to join another team during a season unless mutually agreed upon by the coaches of both teams involved. A student will not be permitted to participate in the CMS co-curricular program if they have an outstanding obligation in any other activity.

FEES AND PHYSICAL EXAMINATIONS

To participate in an extracurricular activity at CMS, each student-athlete will be charged $100 per sport. This fee is charged to cover athletic expenses such as transportation, equipment, game expenses, and all costs associated with providing an individual sport at CMS. Fees will be waived for students who qualify for free and reduced lunch. No athlete will be allowed to participate in the extracurricular activity until the fee is paid.

Students who participate in athletics must provide a sport physical completed on the Illinois DHS form or IHSA pre-participation examination form. The physical examination is good for 395 days from the date of the exam.

ATHLETIC SCHEDULES (COLLINSVILLE HIGH SCHOOL)

The Collinsville High School Athletic Schedules may be accessed via the computer at http://il.8to18.com/Collinsville/. (NOTE: Athletic schedules are subject to change without notice).

ATTENDANCE POLICY

COLLINSVILLE C.U.S.D. NUMBER TEN (10) ATTENDANCE POLICY

The Kahok family offers and embraces opportunities for everyone to reach his/her fullest potential. One of the keys to receiving an excellent education experience is regular school attendance. The Collinsville School District attendance plan complies with the Illinois School Code Section 105 ILCS 5/26-2A. In accordance with the requirements of The School Code of Illinois and in recognition of the responsibilities imposed upon parents therein, it is the policy of the Board of Education of District No. 10 that students shall attend school during the entire time school is in session and be on time for classes. The Board believes that regular class attendance fosters successful academic performance and development of punctuality, self-discipline and responsibility.

The School Code of Illinois defines chronic absenteeism as missing school for five (5) percent of the previous 180 school days. That equates to nine (9) days of absence over a 180-day period. The school will provide three (3) written notifications (to include school and community resources available) before legal action may be taken. The parent or guardian may be subject to legal citation through the courts. Special circumstances such as hospitalization, chronic illness etc. will be considered in this process. Collinsville Community Unit School District Ten (10) appreciates the cooperation of parents and students on this matter of vital importance to your child's education.

ABSENTEEISM/ABSENCE REPORTING

In order for an absence to be considered reported, a parent or guardian of a student who is going to be absent from school must notify the school by telephone or Skyward Family Access account.

1. In order for an absence to be considered reported, a parent or guardian must notify the school. Messages may be left twenty-four (24) hours a day. An absence without proper notification to the attendance office will result in an absence being unexcused. State the name of the student who is going to be absent, his/her grade, the reason for the absence, and the phone number where the parent or guardian can be reached for verification.

2. Collinsville Community Unit School District #10 parents and guardians may also conveniently report a student absence using your Skyward Family Access account or the Skyward App. While you can choose to call your child's school to report an absence, using Skyward Family Access gives you the ability to report or request an absence 24/7 using your computer or mobile device.

How to Report an Absence Using Skyward Family Access

1. Log into Skyward Family Access and select ATTENDANCE from the menu options on the left; 2. Click on ENTER ABSENT REQUEST toward the middle upper right of the Attendance screen; 3. Select the ADD REQUEST link to the right in the Attendance pop-up window; 4. Enter the *Start Date* and the *End Date*; and Check "All Day" OR indicate times for the absence; 5. Choose a reason for the request from the drop-down menu; 6. Add any additional comments for the office; 7. When finished, click SAVE; 8. After clicking SAVE on the previous screen, the absent request will appear as *PENDING; 9.* You will receive a confirmation email stating the request has been created; 10. Once the school office has processed the absence request, you will receive an additional email with confirmation.

To report an absence using the Skyward App:

1. Log into your Skyward App; Click on the menu option in the upper right corner of the screen; 2. Choose ATTENDANCE; 3. Select ADD ABSENCE REQUEST; 4. Enter the *Start Date* and End *Date*; Mark "All Day – Yes" OR indicate times for the absence; 5. Choose a reason for the request from the drop-down menu; 6. Add any additional comments for the office; 7. When finished, click SUBMIT; 8. The request will appear as *PENDING* until it is approved by the school; 9. Once the school office has processed the absence request, you will receive an email confirmation.

The determination as to whether an absence is classified as reported, documented or unexcused is the sole responsibility of the school. The responsibility of the parent is to report the absence. All requests for reported absences, MUST be reported to the attendance office within five (5) days of the student's absence. If a student has an appointment with a treating health care provider or physician, they must bring a note from them explaining the absence. At the District's request, a note from a health care provider may also be required to validate extended or repeated illnesses before being excused.

All students who are absent for five or more consecutive days must provide written documentation from a health care provider for the absences to be considered excused (reported/documented). Any student who has been absent 10 or more days in a semester must provide written documentation from their health care provider (with the dates of the absence) for each subsequent day of non-attendance for the absences to be considered excused (reported/documented). Each subsequent day of non-attendance (after 10 days in a semester) shall be considered unexcused unless accompanied with written documentation from their health care provider (with the dates of the absence). Students who suffer from documented chronic or severe acute health issues may seek a waiver of these requirements from the Building principal.

CO-CURRICULAR ACTIVITIES - ATTENDANCE POLICY FOR STUDENT PARTICIPATION (CHS)

It shall be the policy of Collinsville High School that student participation in any co-curricular activity (athletics or non-athletic activities) requires a student to be in attendance on the day of the co-curricular event.

CO-CURRICULAR ACTIVITIES - ATTENDANCE POLICY FOR STUDENT PARTICIPATION (CMS)

Absence from School on Day of Extracurricular or Athletic Activity: A student who is absent from school after noon is ineligible for any extracurricular or athletic activity on that day unless the absence has been approved in writing by the principal. Exceptions may be made by the designated teacher, sponsor or coach for: 1) a pre-arranged medical absence; 2) a death in the student's family; or 3) a religious ceremony or event.

A student who has been suspended from school is also suspended from participation in all extracurricular and athletic activities for the duration of the suspension. A student who is absent from school on a Friday before a Saturday event may be withheld from Saturday extracurricular or athletic activities at the sole discretion of the designated teacher, sponsor or coach.

ATTENDANCE POLICIES AND PROCEDURES

Reported Absences: A 'reported pass' will be issued when the parent/guardian notifies school via phone/electronic message of a student's personal illness (including mental or behavioral health of the student), serious family illness, court appearance, attending a military honors funeral to sound TAPS, attend a civic event (CHS/CMS), observance of a religious holiday, family emergency, other situations beyond the control of the student and as determined by the Board of Education other such circumstances which cause reasonable concern to the parent for the student's mental, emotional, or physical health or safety of the student. Additionally, a student will be excused for up to 5 days per school year in cases where the student's parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings. The Board of Education, in its discretion, may excuse a student for additional days relative to such leave or deployment. The school may require documentation explaining the reason for the student's absence. The student and the student's parent/guardian shall have the responsibility to contact their teacher(s) concerning a plan for completing make-up work within a reasonable time (this usually means one (1) day for each day of reported or documented absence).

Documented Absences: A documented absence will be issued when a parent/guardian presents documentation of a student's absence for personal illness (including mental or behavioral health of the student), serious family illness, the death of an immediate family member, court appearance or any absence which is beyond the control of the student (ie. in the case where a nurse has to send a student home for illness, to include, but not limited to, head lice, fever, and vomiting). The following documentation must be presented to the Main Office regarding documented absences: 1) For personal or family illness – a note from a treating health care provider, physician, or dentist; 2) For court appearances –

a document from the court system; 3) For parent/guardian active duty/leave/return from deployment – a document from the military service. Requests by parents/guardians to have an absence recorded as 'documented' must present the documentation within five (5) days from the date of the student's absence. The student shall have the responsibility to contact their teacher(s) concerning a plan for completing make-up work within a reasonable time (this usually means one (1) day for each day of reported or documented absence).

Release Time for Religious Instruction/Observance: A student will be released from school, as an excused absence, to observe a religious holiday or for religious instruction. The student's parent/guardian must give written notice to the building principal at least 5 calendar days before the student's anticipated absence(s). Students with Reported or Documented absences or excused for religious reasons will be given an opportunity to make up any examination, study, or work requirement within a reasonable time (usually one day for each day of absence).

Medical Non-Compliance: This code will be used when a student is excluded from school due to failure to comply with physical examination and immunization requirements. Students who are not compliant with physical examination and immunization requirements and have not submitted a waiver to be exempt from immunizations will be excluded from school and will not be permitted to make-up work for academic credit for their absences. The District will also report the student as unexcused. If a student submits a valid waiver to be exempt from immunization and is subsequently excluded from school due to a disease outbreak or due to his/her exposure to any of the diseases for which immunization is required, the excluded student will have the opportunity to make up all missed academic work for full credit.

College Day/Military Day (Collinsville High School): Juniors and seniors who find it necessary to visit colleges/ universities, vocational/technical schools, or military facilities of their choice may be granted two days each year for this purpose in accordance with guidelines set by the principal. A visitation request form (available in the Attendance Office) MUST be signed by a parent and submitted to the attendance office not less than two days prior to the proposed date of visitation. An unexcused absence will be recorded without the proper approval. Students are encouraged to set up visitation dates on Saturdays or when school is not in session. No visitation days will be approved after May 1st unless specifically requested by a post-secondary school. Additional visitation days may be granted with prior approval from the principal. College Days are NOT allowed on state mandated test days (i.e. SAT/PSAT state testing).

Unexcused Absences: An unexcused absence will be assigned for any absences in which the parent/guardian does not notify the school attendance office. Students will not be allowed to make-up work missed due to an unexcused absence. The following acts (even with parental consent) are considered an unexcused absence: failure to attend in-school supervision and/or Short-Term Option Program (STOP) and subsequent days of non-attendance (after 10 days in a semester) shall be considered unexcused unless accompanied with written documentation from their health care provider (with the dates of the absence). Absences that are not due to illness must be pre-arranged with the principal, if possible, and may or may not be excused.

Any student who has accumulated fifteen (15) consecutive days of unexcused absence with no school contact from a parent/guardian ("lost child", whereabouts cannot be determined) shall be withdrawn from Collinsville Community Unit School District Ten (10). The District shall use its best efforts to notify the parent(s), guardian(s), or other person(s) who has charge of a student if the school system plans to withdraw such student (including, calling all known phone numbers, including emergency contacts, and visiting the last known address). The date of withdrawal shall be marked retroactive to the last of attendance. If a school has been notified by a parent/guardian that a student will no longer be attending, such student shall be withdrawn from Collinsville Community Unit School District Ten (10). The date of withdrawal shall be marked retroactive to the last of attendance. If a student with a disability has been absent without valid cause for fifteen (15) consecutive days, the District will convene an IEP/504 meeting to ascertain the reason for the absences, whether the nonattendance is related to the student's disability, and if appropriate, a plan to stop the recurring nonattendance of the student. If a school has been notified by a parent/guardian that a student will be on an extended trip taking the student out of school for more than fifteen (15) consecutive days, such student may be withdrawn from Collinsville Community Unit School District Ten (10). The date of withdrawal shall be marked retroactive to the last of attendance. Absences that are not due to illness must be pre-arranged with the principal, if possible, and may or may not be excused.

Tardies: A tardy may be defined as a student's failure to be in an assigned seat in the classroom at the appropriate time. All tardies will be submitted to the office on an hourly basis. Those students arriving late to school should report to the attendance/school office and sign in. If a student will be late to school, a parent or guardian MUST notify the school prior to the student arriving to school. The only excused tardy is written medical notification. The district provides transportation to and from school. Any student arriving late to school on a school bus shall not be counted as tardy. For Collinsville High School/Collinsville Middle School students, accumulation of tardies will result in discipline. At CHS and CMS, tardy discipline will be cumulative by quarter. Students arriving late to school or leaving early from school, due to a medical, dental, counseling, court, or similar appointment, must provide proof of the appointment from the agency, upon returning to school. Failure to do so may be counted as an unexcused absence.

Truancy: Parents have the legal obligation to see that their children attend school at all times it is in session (Illinois School Code, Section 26-1, 26-2). A "truant" is defined as a child subject to compulsory school attendance and who is absent without valid cause from such attendance for more than 1% but less than 5% of the past 180 school days. A student is counted as truant if there is an absence during any part of the school day without permission from a parent/guardian and the attendance office is not notified of an absence within five (5) school days. Students considered

truant are subject to school discipline. A student who misses fifteen (15) consecutive days of school without valid cause and who cannot be located or, after exhausting all available support services, cannot be compelled to return to school is subject to expulsion for a period not to exceed two (2) years. A parent or guardian who knowingly and willfully permits a child to be truant may be convicted of a Class C misdemeanor, which carries a maximum penalty of thirty days in jail and/or a fine of up to $500.00. Chronic truancy is defined as a child who is absent without valid cause (recognized excuse) for five percent (5%) or more of the previous 180 regular attendance days. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue. During the school day, students must have administrative permission to go to the parking lot. Students who leave campus after proper clearance (home and school) must sign out in the attendance office, stating their name, reason for leaving and time of departure. Any student who leaves school without following proper 'Early Dismissal' school procedures will be considered truant, may lose their driving privileges for the remainder of the year and may be subject to a search as outlined in the Search and Seizure policies of this handbook if the student returns to campus that day.

The school will not refer a truant minor to any other local public entity, including the Collinsville Police Department, for the purpose of issuing the minor a fine or a fee as punishment for truancy.

AN ORDINANCE AMENDING THE COLLINSVILLE MUNICIPAL CODE RELATING TO TRUANCY

BE IT ORDAINED BY THE CITY COUNCIL OF COLLINSVILLE THAT:

SECTION 1: The Collinsville Municipal Code is amended to add a Division 10:92 under Chapter 10 entitled "Truancy" to read as follows:

01:92-1 Truancy Prohibited. It shall be unlawful for any person enrolled in a public, private or parochial school to absent him or herself from attendance at school without parental permission. Any person, who shall so absent himself, shall be guilty of the offense of truancy and be subject to a fine not to exceed $750 for each offense. Emergency or unforeseen absences due to illness or other causes beyond the control of the person so absenting him or herself from school without parental permission shall not constitute truancy if permission is submitted in writing to the proper school authorities within 24 hours after such absence.

01:92-2 False Excuse Prohibited. It shall be an offense under this ordinance for a parent or person in loco parentis to knowingly submit to the proper school authorities a written excuse under Section 10:921 that contains false information. A person convicted of an offense under this Section shall be subject to a fine of not more than $500 for each offense.

01:92-3 Parental Permission Shall include permission from a person in loco parentis, and shall be given for reasons only of personal illness, serious family illness, death in the family, serious home emergencies, necessary and lawful family support employment, religious convocation classes, Principal's permission, and compelling family reasons.

SECTION 2: This ordinance shall be in full force and effect from and after its passage, recording and publication according to law. Publication shall be in pamphlet form.

EARLY DISMISSALS (Collinsville High School)

Once a student arrives at school, he/she will need two types of permission to leave campus. The student will need school permission and parental permission. School permission must be acquired in advance from a school administrator. Parent permission must be given in the form of an advanced phone call or a signed and dated note from parent or guardian confirming the need to leave campus for a valid cause. The student should present a written request to the Attendance Office before school. The Attendance Office will then present the student with an early dismissal form to be given to his/her instructor. Advanced parent/Guardian confirmation for an early dismissal will be recorded as a reported absence for the hours of class(es) missed. A documented pass will be issued upon receipt of written verification from a physician, dentist, court representative, etc. No early dismissal will be permitted unless confirmation can be made with the parent by phone or in person. Early dismissals will be allowed only in necessary and reasonable situations where no other arrangements can be made. If a student becomes ill at school and wishes to go home, he/she is encouraged to check with
the school nurse. If the school nurse is not available, the student is encouraged to check with an administrator. Students are discouraged from making their own arrangements to leave school by the use of cell phones or other office phones. Student initiated contact to depart campus may be considered unexcused (without school permission) or early dismissal (arranged through the attendance office). Before leaving campus, the student must sign out in the Attendance Office. Any student who leaves school without following proper 'Early Dismissal' school procedures will be considered truant, may lose their driving privileges for the remainder of the year and may be subject to a search as outlined in the Search and Seizure policies of this handbook if the student returns to campus that day. *Students who fail to sign out before leaving campus will have the dismissal considered unexcused.* If the student returns on the same day as an early dismissal, the student must sign in at the Attendance Office before going to class.

Note: A description of discipline programs (including ISS and STOP) are found in the Student Behavior section of this handbook.

AWARENESS AND PREVENTION OF CHILD SEXUAL ABUSE, GROOMING BEHAVIORS AND BOUNDARY VIOLATIONS

Child sexual abuse, grooming behaviors, and boundary violations harm students, their parent/guardian, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn.

Warning Signs of Child Sexual Abuse: Warning signs of child sexual abuse include the following.

Physical signs: Sexually transmitted infections (STIs) or other genital infections; Signs of trauma to the genital area, such as unexplained bleeding, bruising, or blood on the sheets, underwear, or other clothing; Unusual weight gain or loss

Behavioral signs: Excessive talk about or knowledge of sexual topics; Keeping secrets; Not talking as much as usual; Not wanting to be left alone with certain people or being afraid to be away from primary caregivers; Regressive behaviors or resuming behaviors that the child had grown out of, such as thumb sucking or bedwetting; Overly compliant behavior; Sexual behavior that is inappropriate for the child's age; Spending an unusual amount of time alone; Trying to avoid removing clothing to change or bathe

Emotional signs: Change in eating habits or unhealthy eating patterns, like loss of appetite or excessive eating; Signs of depression, such as persistent sadness, lack of energy, changes in sleep or appetite, withdrawing from normal activities, or feeling "down"; Change in mood or personality, such as increased aggression; Decrease in confidence or self-image; Anxiety, excessive worry, or fearfulness; Increase in unexplained health problems such as stomach aches and headaches; Loss or decrease in interest in school, activities, and friends; Nightmares or fear of being alone at night; Self-harming behaviors or expressing thoughts of suicide or suicidal behavior; Failing grades; Drug or alcohol use

Warning Signs of Grooming Behaviors School and District employees are expected to maintain professional and appropriate relationships with students based upon students' ages, grade levels, and developmental levels.

Prohibited grooming is defined as (i) any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples of grooming behaviors include, but are not limited to, the following behaviors: Sexual or romantic invitations to a student; Dating or soliciting a date from a student; Engaging in sexualized or romantic dialog with a student; Making sexually suggestive comments that are directed toward or with a student; Self-disclosure or physical exposure of a sexual, romantic, or erotic nature; Sexual, indecent, romantic, or erotic contact with a student; Failing to respect boundaries or listening when a student says "no"; Engaging in touching that a student or student's parents/guardians have indicated is unwanted; Trying to be a student's friend rather than filling an adult role in the student's life; Failing to maintain age-appropriate relationships with students; Talking with students about personal problems or relationships; Spending time alone with a student outside of their role in the student's life or making up excuses to be alone with a student; Expressing unusual interest in a student's sexual development, such as commenting on sexual characteristics or sexualizing normal behaviors; Giving a student gifts without occasion or reason; Spending a lot of time with a student; Restricting a student's access to other adults

Warning Signs of Boundary Violations: School and District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student's health, safety, or general welfare. Examples of boundary violations include: Favoring a certain student by inviting the student to "hang out" or by granting special privileges; Engaging in peer-like behavior with a student; Discussing personal issues with a student; Meeting with a student off-campus without parent/guardian knowledge and/or permission; Dating, requesting, or participating in a private meeting with a student (in person or virtually) outside of a professional role; Transporting a student in a school or private vehicle without administrative authorization; Giving gifts, money, or treats to an individual student; Sending a student on personal errands; Intervening in a serious student problem instead of referring the student to an appropriately trained professional; Sexual or romantic invitations toward or from a student; Taking and using photos/videos of students for non-educational purposes; Initiating or extending contact with a student beyond the school day in a one-on-one or non-group setting; Inviting a student to an employee's home; Adding a student on personal social networking sites as contacts when unrelated to a legitimate educational purpose; Privately messaging a student; Maintaining intense eye contact with a student; Making comments about a student's physical attributes, including excessively flattering comments; Engaging in sexualized or romantic dialog; Making sexually suggestive comments directed toward or with a student; Disclosing confidential information; Self-disclosure of a sexual, romantic, or erotic nature; Full frontal hugs; Invading personal space

If you believe you are a victim of child sexual abuse, grooming behaviors, or boundary violations, or you believe that your child is a victim, you should immediately contact the Building Principal, a school counselor, or another trusted adult employee of the School.

Additional Resources include:

National Sexual Assault Hotline at 800.656.HOPE (4673)

National Sexual Abuse Chatline at online.rainn.org

Illinois Department of Children and Family Services Hotline at 1.800.25.ABUSE (2873)

BELL SCHEDULES (COLLINSVILLE HIGH SCHOOL)

FULL DAY SCHEDULE		HALF HOUR EARLY DISMISS		HALF DAY SCHEDULE		CAVC SCHEDULE FULL DAY	
Zero Hour	6:45	Zero Hour	6:45	Zero Hour	6:45	SECTION A	8:55 - 11:20
Students Enter Building	7:40	Students Enter Building	7:40	Students Enter Building	7:40	SECTION B	11:25 - 1:50
Warning Bell	7:45	Warning Bell	7:45	Warning Bell	7:45		
1st Period	7:50 - 8:50	1st Period	7:50-8:41	1st Period	7:50-8:20		
2nd Period	8:55 - 9:50	2nd Period	8:46 - 9:34	2nd Period	8:25 - 8:50		
3rd Period & Lunch (3A) - (3B)	9:55 - 10:20 10:25 - 10:50	3rd Period & Lunch (3A) - (3B)	9:39 - 10:04 10:09 - 10:34	3rd Period	8:55 - 9:20		
4th Period & Lunch (4A) - (4B)	10:55 - 11:20 11:25 - 11:50	4th Period & Lunch (4A) - (4B)	10:39 - 11:04 11:09 - 11:34	4th Period	9:25 - 9:50		
5th Period & Lunch (5A) - (5B)	11:55 - 12:20 12:25 - 12:50	5th Period & Lunch (5A) - (5B)	11:39 - 12:04 12:09 - 12:34	5th Period	9:55 - 10:20		
6th Period	12:55 - 1:50	6th Period	12:39 - 1:27	6th Period	10:25 - 10:50		
7th Period	1:55 - 2:50	7th Period	1:32 - 2:20	7th Period	10:55 - 11:20		
Dismissal	2:50	Dismissal	2:20	Dismissal	11:20		

Other Bell schedules may be used in cases of assemblies, early dismissals, standardized testing dates, 2-hour delay, etc.
NOTE: Subject to change as per Board of Education approved Return to Learning Plan

BELL SCHEDULES (COLLINSVILLE MIDDLE SCHOOL)

Full Day Schedule		Half Hour Early Dismissal	
1st Period	8:45 - 9:39	1st Period	8:45 - 9:33
2nd Period	9:43 - 10:35	2nd Period	9:37 - 10:23
3rd Period	10:39 – 11:31	3rd Period	10:27 - 11:13
4th Period 4A lunch 4B lunch	11:35 – 12: 35 11:31-12:01 KC 12:05-12:35 12:05-12:35 KC 11:35-12:05	4th Period 4A lunch 4B lunch	11:17 – 12:17 11:13-11:43 KC 11:47-12:17 11:47-12:17 KC 11:17-11:47
5th Period 5A lunch 5B lunch	12:39 – 1:39 12:35-1:05 KC 1:09-1:39 1:09-1:39 KC 12:39-1:09	5th Period 5A lunch 5B lunch	12:21 – 1:21 12:17-12:47 KC 12:51-1:21 12:51- 1:21 KC 12:21-12:51

6th Period	1:43 – 2:35	6th Period	1:25 – 2:11
7th Period	2:39 - 3:40	7th Period	2:15 – 3:10

Other Bell schedules may be used in cases of assemblies, early dismissals, standardized testing dates, 2-hour delay, etc
KC = KAHOK CONNECTION *NOTE: Subject to change as per Board of Education approved Return to Learning Plan*

BICYCLE/SKATEBOARDS/SCOOTERS

Students who wish to ride bicycles to school may do so, but the school assumes no responsibility for lost or damaged bicycles. All bicycles are to be parked and locked in the school bike racks. Students are to walk their bikes at all times when they are on school grounds. Students are not to ride their bikes in lawns of local residents. Skateboards, hoverboards, and scooters are not allowed and should not be ridden or brought to school.

BOARD OF EDUCATION

The Board of Education is elected by the community to govern the school district. The Board is comprised of seven members. In general, Board members are elected to 4-year terms of office. The Collinsville Community Unit School District No. 10 is a member of the Illinois Association of School Boards (IASB). The IASB outlines the following as duties of a school board: 1) The Board clarifies the District's purpose; 2) The Board connects with the community; 3) The Board employs a superintendent; 4) The Board delegates authority; 5) The Board monitors performance; 6) The Board takes responsibility for itself.

REGULAR MEETINGS

Regular meetings of the Board of Education are open to the public. They are held on the third Monday of each month at 6:30 p.m. at the Administrative Annex, 123 West Clay Street, Collinsville, Illinois. In the event that the third Monday falls on a school holiday, the meeting is held on the fourth Monday of the month.

SPECIAL MEETINGS

Special meetings of the Board of Education are open to the public. These meetings may be called by the Board president with at least 48 hours of public notice before the meeting. Notices are placed at the entrances to the Administration building (201 West Clay Street, Collinsville, Illinois) and to the Administrative Annex (123 West Clay Street, Collinsville, Illinois).

CLOSED SESSION

A closed session may be called by agenda or at any time during a regular meeting. All decisions, however, are required to be made in open session. Closed sessions are allowed by state law in order to discuss: 1) Collective negotiating matters; 2) Litigation that is probable or imminent; 3) Litigation that is filed and pending; 4) Information regarding the appointment, employment, compensation, discipline, performance, or dismissal of an employee or officer; 5) Testimony on a complaint lodged against an employee or officer to determine its validity; 6) Purchase, lease, or sale of real property; 7) Matters of student discipline; 8) Deliberations concerning salary schedules for one or more classes of employees.

ADDRESSING THE BOARD OF EDUCATION

Individuals wishing to address the Board of Education are invited to do so by the Board president following the roll call, the pledge of allegiance and the reading of any written correspondence by the Board secretary. A presenter must provide his/her name and address and limit remarks to five (5) minutes. The Board president has the right to control the length of any presentation. One speaker per topic is allowed unless presenters have opposing views. Questions should be addressed to the Board as a whole rather than to individual Board members or administrative employees.

The Board of Education is not a public forum. The Board is a deliberative body. The Board does not debate the subject of public comments during the meeting, but rather, may take the comments under review in making decisions and establishing policies. The Board follows a planned agenda at each meeting. Board members receive background information prior to each meeting to enable proper preparation for the topics to be discussed and voted on during meetings.

BREAKFAST & LUNCH PROGRAM

Breakfast and lunch are served every school day, except when there is a 12:15 p.m. or earlier dismissal, then lunch will not be served. Please check the individual school's schedule for times and prices. Free or reduced price meals are available for qualifying students. For an application, contact the building secretary. Pursuant to the Hunger-Free Students' Bill of Rights Act, the school is required to provide a federally reimbursable meal or snack to a student who requests one, regardless of whether the student has the ability to pay for the meal or snack or owes money for earlier meals or snacks. Students may not be provided with an alternative meal or snack and the school is prohibited from publicly identifying or stigmatizing a student who cannot pay for or owes money for a meal or snack. If a student owes money for meals or snacks that is in excess of the equivalent of the amount charged a student for 5 lunches, or a lower amount as determined by the student's school district or private school, a school may reach out to the parent or guardian

Commented [2]: Note:
If a student owes money for meals or snacks that is in excess of the equivalent of the amount charged a student for 5 lunches, or a lower amount as determined by the student's school district or private school, a school may reach out to the parent or guardian of the student to attempt collection of the owed money and to request that the parent or guardian apply for meal benefits in a federal or State child nutrition program. If the amount owed by a student for meals or snacks is owed and payable to a school district in an amount that is no less than $500 and the school district has made reasonable efforts to collect the debt from the student's parent or guardian for at least one year, the school district may seek an offset under the State Comptroller Act.

of the student to attempt collection of the owed money and to request that the parent or guardian apply for meal benefits in a federal or State child nutrition program. If the amount owed by a student for meals or snacks is owed and payable to a school district in an amount that is no less than $500 and the school district has made reasonable efforts to collect the debt from the student's parent or guardian for at least one year, the school district may seek an offset under the State Comptroller Act.

BUDGET - DISTRICT

The Collinsville Community Unit School District's budget is developed annually and is designed to meet the requirements of local, state and federal government regulations. The budget, which is adopted by the Board of Education, outlines the plan for accomplishing the district's fiscal goals each year. The Director of Business Affairs develops the tentative budget which contains anticipated revenues and expenditures as well as a statement of estimated cash expected to be on hand at the beginning and end of the fiscal year. The tentative budget is placed on display thirty (30) days prior to a public budget hearing. During the hearing, details of the tentative budget are explained and the public may ask questions or provide input. The budget is then voted on and adopted (or rejected) by the Board of Education at a public board meeting held after the budget hearing. Illinois law requires that the budget be adopted by the Board of Education prior to the end of the first quarter of the fiscal year (September 30).

Like ninety percent (90%) of Illinois school districts, the Collinsville school district uses the cash basis of accounting. The district undergoes a thorough financial audit each year. Results of the financial audit are presented to the Board of Education both verbally and in writing.

Current budgets for both the Collinsville Community Unit School District No. 10 and the Collinsville Area Vocational Center are available on the District website at: http://www.kahoks.org.

Additional information about the mechanics of a school district budget can be found in the Illinois State Board of Education's A Guide to Understanding the Illinois School District Budget Process document at http://www.isbe.net/finance/.

BUILDING FACILITIES RENTAL

District facilities are available for use by employees for district-sponsored activities. In addition, outside organizations may request the use of district facilities. Requests from outside groups are reviewed by the building administrator and the Director of Buildings and Grounds. Rental fees are charged to organizations based on the “classification” of the group. Details can be found in the Classes of Organizations document in the PDF Library located on the district website.

PROCEDURES TO REQUEST THE USE OF DISTRICT FACILITIES

Requests by employees and district-sponsored teams, clubs, etc.: 1) Contact the building administrator in charge of the facility you wish to reserve. If your initial contact is by telephone, it is recommended that you follow up your request in writing via email or internal memo; 2) The building administrator will check the facility calendar for availability and inform the employee of the request approval or denial; 3) If the requested time for use of the facility is outside the normal work hours of the school's staff, the building administrator will contact the Director of Buildings and Grounds to request any necessary custodial coverage; 4) The building administrator (or designee) will submit the event (if applicable) to the online district calendar.

Requests by outside groups and organizations: 1) Contact the building administrator in charge of the facility you wish to reserve request; 2) If the facility is available, complete the Request for Facility Rental form. Details about rental fees, classes of organizations and rental terms and conditions can be found in the PDF library on the district website; 3) Forward the completed Request for Facility Rental form to the building administrator as soon as possible; 4) The building administrator will review the completed form. If all information provided is in order, the form will be signed by the administrator and forwarded to the Director of Buildings and Grounds; 5) The Director of Buildings and Grounds will review the request and provide estimated fees. A signed copy of the form will be forwarded to the original requester, the School, and the Technology Department;

BULLYING, INTIMIDATION, HAZING, (SEXUAL) HARASSMENT, TEEN DATING VIOLENCE, THREAT OF VIOLENCE

PREVENTION OF AND RESPONSE TO BULLYING, INTIMIDATION, AND HARASSMENT

Bullying, intimidation, and harassment diminishes a student’s ability to learn and a school’s ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important district and school goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital

or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations: 1) During any school-sponsored education program or activity; 2) While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities; 3) Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment; 4) Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

BULLYING, PREVENTION AND RESPONSE PLAN

I. Definitions:

Bullying includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following: 1) Placing the student or students in reasonable fear of harm to the student's or students' person or property; 2) Causing a substantially detrimental effect on the student's or students' physical or mental health; 3) Substantially interfering with the student's or students' academic performance; or 4) Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Illinois Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school counselors, school social workers, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

II. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.

III. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the District Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. All school staff members are available for help with a bully or to make a report about bullying. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials Complaint Manager or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted by phone call or in writing, however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Nondiscrimination Coordinator: Dr. Brad Skertich, Superintendent, 201 West Clay Street, Collinsville, Illinois 62243 (168-346-6350. **Male Complaint Manager:** Mr. Bradley Hyre, Assistant Superintendent - Student Services, 123 West Clay Street, Collinsville, Illinois 62234 (618)-346-6350; **Female Complaint Manager:** Mrs. Latoya Coleman, Director, Curriculum & Assessment, 123 West Clay Street, Collinsville, Illinois 62234 (618)-346-6350. **Title IX Coordinator:** Mr. Bradley Hyre, Assistant Superintendent - Student Services, 123 West Clay Street, Collinsville, Illinois 62234 (618)-346-6350 bhyre@cusd.kahoks.org.

IV. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.

V. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things: 1) Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident; 2) Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process; 3) Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received; 4) Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying; 5) The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

VI. The Superintendent or designee may use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.

VII. A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation may be treated as a serious infraction for purposes of determining any consequences or other appropriate remedial actions.

VIII. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information may be treated as a serious infraction for purposes of determining any consequences or other appropriate remedial actions.

IX. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.

X. The Superintendent or designee shall post this Bullying Prevention and Response Plan on the District's Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The Bullying Prevention and Response Plan will be distributed annually to parents/guardians, students, and school personnel, including new employees when hired, and must also be provided periodically throughout the school year to students and faculty.

XI. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation: 1) The frequency of victimization; 2) Student, staff, and family observations of safety at a school; 3) Identification of areas of a school where bullying occurs; 4) The types of bullying utilized; and 5) Bystander intervention or participation. The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

XII. This Bullying Prevention and Response Plan is consistent with the policies of the school board. Students are encouraged to **immediately** report claims or incidences of bullying, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager, or any staff member with whom the student is comfortable speaking. Students may choose to report to a person of the student's same sex. An allegation that one student was sexually harassed by another student shall be referred to the Building Principal or Assistant Building Principal.

Any student of the District who is determined, after an investigation, to have engaged in bullying, intimidation or (sexual) harassment will be subject to disciplinary action as provided in this handbook, including but not limited to, suspension and expulsion consistent with the school and district's disciplinary policy. Any person making a knowingly false accusation regarding bullying, intimidation or (sexual) harassment will likewise be subject to disciplinary action including but not limited to, suspension and expulsion consistent with the school and district's disciplinary policy.

Students and parents/guardians are also encouraged to read the following school district policies: 7:20, *Harassment of Students Prohibited* and 7:180, *Prevention of and Response to Bullying, Intimidation and Harassment*.

CYBER-BULLYING

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Cellular telephones, cameras or any electronic devices used to harass or bully students or harass school personnel (ie. the student has i) been determined to have made an explicit threat on an Internet website against a school employee, a student, or any school-related personnel, (ii) the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and (iii) the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school) may be subject to the following disciplinary action: 1) In-School Suspension assignment, 2) Short Term Option Program (STOP) assignment, 3) Out-of-school Suspension for up to ten (10) days with a referral to the Board of Education for possible expulsion for up to two (2) years; 2) legal action through local law enforcement; and/or 3) revocation of driving privileges (with no refund). Cyberbullying using home-based or off-campus devices that results in a material and/or substantial disruption to the school and/or a true threat will constitute grounds for investigation as to whether or not the use violates applicable law or school rules. Should misuse be determined, the student may receive disciplinary consequences appropriate for the frequency and severity of the violation.

SEXUAL HARASSMENT

The school and district shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Collinsville CUSD10 Board Policies 2:265, Title IX Sexual Harassment Grievance Procedure, and 2:260, Uniform Grievance Procedure.

Title IX Sexual Harassment

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations (34 C.F.R. Part 106) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties. Title IX Sexual Harassment Prohibited Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following: 1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or 2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or 3. Sexual assault as defined in 20 U.S.C. §1092(f)(6)(A)(v), dating violence as defined in 34 U.S.C. §12291(a)(10), domestic violence as defined in 34 U.S.C. §12291(a)(8), or stalking as defined in 34 U.S.C. §12291(a)(30). Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion. A person who wishes to make a report under this Title IX Sexual Harassment grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, a Complaint Manager, or any employee with whom the person is comfortable speaking. A person who wishes to make a report may choose to report to a person of the same gender. School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

TEEN DATING

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

In our District, teen dating violence is unacceptable. We are committed to providing our students with a school environment where they can learn free from worries about school violence. The purpose of this letter is to inform you of School Board policy, 7:185, Teen Dating Violence Prohibited, which is a component of the District's anti-bullying

program. Research has shown that teen dating violence can form lifelong, unhealthy habits during young adults' formative years. Educating parents/guardians, students, and staff about teen dating violence can help us identify incidents of teen dating violence at school or school-related activities. The Board's policy states that teen dating violence occurs whenever a student uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship. Students in grades 7 through 12 will receive age-appropriate instruction on teen dating violence including its warning signs and prevention. School staff will also receive training on handling the signs and incidents of teen dating violence. I have asked our school staff members to respond immediately and with compassion to a student who reports teen dating violence. After evaluating the situation to determine if an immediate referral to my office is needed, a staff member will give the student our form for reporting bullying, 7:180-AP1, E5, Report Form for Bullying. Finally, I have directed staff members to intervene immediately to stop incidents of teen dating violence occurring at school. They will proceed under our District's procedures for responding to incidents of bullying and school violence.

Below are some warning signs that your child may be involved in teen dating violence:

Name-calling and put-downs. Does one individual in the relationship call the other person names? Does he or she use insults to put the other person down?; **Extreme Jealousy**. Does one individual in the relationship act overly jealous when the other talks to peers? Does one person accuse the other of flirting even when it's innocent conversation?; **Making Excuses**. Does one individual in the relationship make excuses for the other? Does he or she have to apologize for the other person's behavior?; **Canceling or changing plans**. Does one individual cancel plans often, and at the last minute? Do the reasons make sense or sound untrue?; **Monitoring**. Does one person call, text message, or check up on the other constantly? Does he or she demand to know the other person's plans or with whom the other person was with?; **Uncontrolled Anger**. Have you seen one individual lose his or her temper? Does he or she throw things – or break things – when angry? Does one person in the relationship worry a lot about upsetting the other?; **Isolation**. Has one individual in the relationship given up spending time with friends? Has that individual stopped doing activities that used to be important?; **Dramatic Changes**. Have either of the individuals in the relationship had appearance changes? Has he or she lost or gained weight? Have his or her grades dropped? Does he or she seem depressed?; **Injuries**. Does one person in the relationship have unexplained injuries, or does he or she give explanations that don't make sense?; **Quick Progression**. Did the relationship get serious very quickly?

These signs do not necessarily mean that your child is involved in teen dating violence, but, if present, talk to your child about teen dating violence.

For more information about this issue, please see the Centers for Disease Control and Prevention's educational materials at: https://www.cdc.gov/violenceprevention/intimatepartnerviolence/teendatingviolence/fastfact.html.

HAZING

Soliciting, encouraging, aiding, or engaging in hazing is prohibited. 'Hazing' means any intentional, knowing, or reckless act directed against a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any organization, club, or athletic team whose members are or include other students. Students who engage in hazing that endangers the mental or physical health or safety of another may be subject to disciplinary action including but not limited to, suspension and expulsion consistent with the school and district's disciplinary policy.

We encourage students and parents to notify the school office of any incidents regarding bullying immediately. The school will protect students against retaliation for reporting incidents of bullying, intimidation or (sexual) harassment. Students and parents/guardians are also encouraged to read the following school district policies: 7:20, Harassment of Students Prohibited and 7:180, Prevention of and Response to Bullying, Intimidation and Harassment.

BUS TRANSPORTATION

Collinsville Unit 10 School District provides free bus transportation for students in accordance with the Illinois School Code through a private contractor, First Student Educational Services. Bus routes are determined by the contractor with district approval (and will be available only for students who live greater than 1.5 miles from the school). Questions about student transportation can be directed to First Student at 346-8605 or the district office at 346-6350.

BUS SAFETY: RULES & REGULATIONS

The following is a list of expected conduct for students to follow when utilizing bus transportation to school, from school or during student activities/athletic events: 1) Remain seated when the bus is moving; 2) Keep hands to yourself. Respect the rights and property of others. There is to be no 'horseplay' on the bus; 3) Keep head, arms and hands inside the bus. Do not throw any objects out of the bus; 4) Use inside voices, -- no screaming or yelling; 5) Obey the driver or bus attendant; 6) There is to be no smoking, eating or drinking on the bus at any time; 7) Students will be required to pay restitution for any vandalism to the bus.

All students are expected to follow the District's School Bus Safety Guidelines and all school rules when riding the school bus to school, from school or during student activities/athletic events. A student may be suspended from school and/or riding the school bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following: 1) Prohibited student conduct as defined in the Student Discipline policy; 2) Willful injury or threat of injury to a bus driver or to another rider; 3) Willful and/or repeated defacement of the bus; 4) Repeated use of profanity; 5) Repeated willful disobedience of the bus driver's or other supervisor's directives; 6)

Boarding a school bus which services other schools within the C.U.S.D. 10 District; 7) Entering the bus from or exiting the bus to a location other than the student's assigned stop without prior approval from First Student or the School administration, 8) Other behavior(s) identified by the administration deemed to threaten the safe operation of the bus and/or its occupants. School rules will apply for students when utilizing bus transportation to school, from school or during student activities/athletic events. The district's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus. If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the School Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons. A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

PARENT RESPONSIBILITIES REGARDING BUSES

1. Make certain that your child is at the bus stop on time each morning.
2. Accept joint responsibility with the school authorities and bus driver for proper conduct on the bus.
3) Parents of kindergarteners and first graders are responsible to meet their child's bus each day or designate a responsible individual to be with their child during pick up and drop off times.

STUDENTS RIDING A BUS WITH A FRIEND

Please be advised that parent permission, administrative permission and bus driver permission is required if a student wants to board a bus or be dropped off at a different location other than his/her designated home bus stop.

USE OF VIDEO CAMERAS ON SCHOOL BUSES

Video cameras may be used on school buses as necessary in order to monitor conduct and maintain a safe environment for students and employees. The contents of the videotapes are student records and are subject to District policy and procedure concerning school student records. Only those individuals with a legitimate educational or administrative purpose may view the videotapes. In most instances, individuals with a legitimate educational or administrative purpose will be the Superintendent, Building Administrators, Transportation Director, bus driver, and sponsor, coach, or other supervisor. If the content of the videotape is contested within a formal proceeding, it will be treated like any other evidence. If you have any questions regarding the bus company rules and regulations, please contact First Student Bus Company at 618-346-8605.

CAFETERIA SERVICES

Collinsville Unit School District Ten offers student lunches as a part of the National School Lunch Program. The Collinsville Community Unit School District contracts its food service program with Sodexo USA. In addition to meal planning, storage, preparation and delivery of meals to the district's schools, Sodexo also facilitates the processing of free and reduced meal applications for eligible students.

FREE AND REDUCED MEALS

The Collinsville C.U.S.D. No. 10 participates in the National School Lunch Program (NSLP) to allow eligible families the opportunity to apply for free or reduced breakfast and lunch. A student may qualify for free or reduced meals either through direct state certification or by parent/guardian completion of a household eligibility application.

Direct State Certification - Households eligible for food stamps or Temporary Assistance for Needy Families (TANF) receive a child-specific letter in July of each year from the Illinois Department of Human Services. This letter is to be returned to the school the child attends in order for the child to receive free meal benefits. If this "direct certification" letter is submitted to the school, the parent/guardian DOES NOT need to complete the Application for Illinois Free Lunch and Breakfast.

Household Eligibility Application - Households that do not meet the criteria for direct certification may apply for free or reduced meals by completing the Application for Illinois Free Lunch and Breakfast form. This form may be obtained from the main office or counseling department. Completed applications should be sent to the school office or the Sodexo Food Service office (2201 South Morrison, Collinsville, IL 62234). The Sodexho office staff will process the application and notify the parent/guardian of the meal status decision (free, reduced or denied). Students cannot receive free or reduced meals until the parent or guardian has submitted an application.

The parent/guardian must reapply for free or reduced meals annually. Students receiving free or reduced meals at the end of a school year will be given 30 days at the beginning of the next school year to submit a new application. If an application is not received by the end of the 30-day period at the beginning of the school year, a student's status will automatically change from free or reduced to denied.

MEAL POINT OF SALE (DEBIT CARD) SYSTEM

Students attending schools in Collinsville Unit 10 may use the Cafe Enterprise point of sale card (debit) system. The point of sale system allows a parent/guardian to pay in advance for meals and/or a la carte foods (juice drinks, ice cream, cookies, etc.) Students may continue to pay cash on a daily basis if they choose. The system works with a 12-key PIN pad (located near the end of the serving line) that is similar to an automated teller machine (ATM). The pad allows each student to enter their 6-digit personal identification number (PIN) to access their account. The student's PIN number is unique and should be memorized. The system is very confidential. All students will be required to enter their PIN number regardless of meal status or payment method, thus ensuring every child's privacy.

All students will have an established debit account, although they will not be required to make advanced payments because the system has the ability to act as a cash register and can accept cash payments on a daily basis. However, for a parent/guardian's convenience, the three options are available for making advance payments (see below). To prevent fraudulent use of student accounts, student photos are loaded into the system. These digital images appear on the monitor for the cashier to view every time a child accesses his or her account, therefore ensuring that no other student can use another child's account.

Money is deducted when the student uses the account to purchase meals and/or a la carte items. The system knows the meal status of each student (full-pay, free, or reduced) and will deduct the correct amount from the account. There is no limit on the amount of money that can be deposited into a debit account. When account balances fall below $5, the cashier will remind the student that additional money should be deposited or brought to school to continue purchasing meals and/or a la carte items.

A payment form is available in the PDF Library on the C.U.S.D. 10 Website. Once completed and printed, this form should be returned with each deposit. For safety purposes, we recommend that advanced payments be sent in the form of a check. Checks should be made payable to Collinsville C.U.S.D. 10. If a payment is sent for more than one student in the same school, an indication of the amount of money to be deposited for each student should be made on the form. If an amount is not specified, the deposit amount will be divided equally between siblings' accounts. If a payment option is not specified, all monies will be deposited under OPTION PLAN #1 - Cash On Account.

ADVANCED PAYMENT OPTIONS

OPTION #1: Cash on Account -- A cash debit account is created by making a payment of a certain dollar amount ($5.00, $10.00, $20.00, etc) to the cafeteria. These funds are then deposited into the student's debit account and are available when the student purchases meals and/or a la carte foods in the cafeteria. There are no limitations as to what may be purchased or how many purchases can be made. The account balance simply decreases as purchases take place.

OPTION #2: Prepaid Meals Only -- Monies put on account can be designated for student meals only. No snacks or a la carte food items can be purchased with this payment. Students would need to pay cash for any snack or a la carte items being purchased. To calculate, determine the number of meals to purchase and then multiply by the price of the meal. Any number of meals may be purchased at one time.

OPTION #3: Both: Cash on Account and Prepaid Meals Only - Parents/guardians may purchase Prepaid Meals and put "cash on account". This option ensures that the student receives a lunch and allows him or her to purchase a la carte foods as well. However, there are no limitations as to what foods may be purchased a la carte, or how many a la carte purchases can be made. When making a payment for both, it is necessary for the parent/guardian to state clearly how much money is for prepaid meals and how much is for "cash on account".

CAFETERIA ETIQUETTE (CHS)

The cafeteria management appreciates every student's cooperation. All students should display good manners at all times and should always dispose of trash in the appropriate receptacles. Students should leave the table and floor around their place clean for others.

During breakfast and lunch the following rules apply: 1) Students are expected to be out of the main and vocational building before the end of the 5-minute passing period; 2) Students who break for lunch must exit promptly and in a manner that will not disturb on-going classes; 3) Food and soda will be allowed outside. However, it is against the rules to bring any food or drink into the main building. It is the responsibility of the student to keep the grounds free of litter. Students may not bring food from outside vendors (ie. fast food restaurants) over lunch hours to eat in the cafeteria.

Violation of Cafeteria Etiquette expectations will result in disciplinary action in accordance with the District's disciplinary procedures

CAFETERIA ETIQUETTE (CMS/DIS/ELEMENTARY)

The cafeteria management appreciates every student's cooperation. All students should display good manners at all times and should always dispose of trash in the appropriate receptacles. Students should leave the table and floor around their place clean for others.

During breakfast and lunch the following rules apply: 1) Students shall not save seats for other students; 2) Students shall walk to lunch and shall be orderly and quiet during lunch; 3) No food shall leave the cafeteria; 4) Loud talking, yelling, screaming, and other disruptions are prohibited; 5) Students shall not throw food, milk cartons or other items; 6) Students shall not trade food; 7) Students shall follow the instructions of the lunchroom aides and show proper respect toward all cafeteria personnel; 8) Students shall remain seated while in the cafeteria except when given permission to throw away trash; 9) Students shall immediately become silent when staff or presenters make announcements in the cafeteria; 10) Students shall report spills and broken containers to cafeteria staff immediately; 11) Students shall be dismissed from the cafeteria by the lunchroom monitor; 12) Soda, glass containers and knives of any type are not allowed at school; 13) Fast food may not be delivered to students at school; 14) Food items from home may not be ones that require refrigeration or heating/cooking.

Violation of Cafeteria Etiquette expectations will result in disciplinary action in accordance with the District's disciplinary procedures.

CAFETERIA MEALS

Type "A" Meal consists of the 5 components: 1) Entrée; 2) Three side items; 3) Milk (optional).

Requirements: You must have at least 3 items on your tray, consisting of the following: 1) Entrée; 2) Two side items; 3) Milk (optional); Ala Carte Items are those items purchased separate from a regular meal, and will be available for purchase (example: patty melt, cheeseburger, fries, etc.). Please contact the school office regarding any dietary concerns.

Meal Prices for 2023-2024		
Grade Level	Breakfast	Lunch
PreK - 6	$1.40	$3.05
CMS	$1.50	$3.15
CHS	$1.50	$3.15
Staff	$2.00	$4.00

Commented [BH3]: 105 ILCS 125/5.5, added by P.A. 102-761, requires districts that participate in the National School Lunch Program to provide a plant-based school lunch option that complies with federal nutritional standards to those students who submit a prior request to the district for the option. Districts may, but are not required to, incorporate a plant-based option into their planned menu as a means of compliance. See ISBE's Dietary Accommodations guidance, at: www.isbe.net/Documents/KAccommodations.pdf.

Commented [BH4]: Recommended Revisions as approved by CUSD10 Budget Committee.

CAMPUS MONITORS

The Collinsville C.U.S.D. No. 10 Board of Education has appointed campus monitors with duties and responsibilities to assist the teachers and administrators with maintaining order, discipline, and supervision on campus. The monitors are authorized school personnel. In disciplinary and supervisory situations, the monitors stand in place of a teacher in their absence. Failure to cooperate with the monitors in maintaining discipline on campus will result in disciplinary action in accordance with school policies and procedures.

CELL PHONE, SMARTPHONE, ELECTRONIC COMMUNICATION DEVICES, MOBILE INTERNET DEVICES, PERSONAL LAPTOPS, NETBOOKS (COLLINSVILLE HIGH SCHOOL)

The use of electronic devices and other technology at school is a privilege, not a right. Students may possess electronic devices including, but not limited to, the following: cell phone, smartphone, audio or video recording device, personal digital assistant, iPod, iPad, mobile internet devices (MID), personal laptops, tablet computer, netbooks. Students may possess such electronic devices while on school property to use as an educational tool and may use these devices only (1) before school starts, (2) in the cafeteria during the student's assigned lunch period and (3) after school ends in adult supervised areas only. These devices should be used for educational purposes during these times. Students may not use cell phone/electronic devices during instructional time or in academic areas except: a) at the expressed consent of the classroom instructor for educational purposes; b) use of the device is provided in a student's individualized education program (IEP); or c) it is needed in an emergency that threatens the safety of students, staff, or other individuals. The use of cell phones, smartphones, electronic communication devices, mobile internet devices (MID), personal laptops, and netbooks will be at the discretion of the teacher. The following rules will be in effect: 1) students must obtain teacher permission before using a cell phone, smartphone, electronic communication device, mobile internet device (MID), personal laptop, or netbook during classroom instruction; 2) student use of a cell phone, smartphone, electronic communication device, mobile internet device (MID), personal laptop, or netbook must support the instructional activities currently occurring in the instructional environment; 3) students must turn off and put away a cell phone, smartphone, electronic communication device, mobile internet device (MID), personal laptop, or netbook at the request of a teacher; 4) during instructional time, audio must be muted to prevent distracting others in the classroom. Emergency use of a cell phone/smartphone, when at all possible, should have prior approval from a school administrator. Parents needing to contact their child should do so by contacting the main office: 618-346-6320. Inappropriate use will result in disciplinary action, and may result in the loss of the privilege of using the electronic device.

All disciplinary action is determined on a case-by-case basis by school officials. Students may be subject to the following disciplinary actions for violation of the Cell Phone, Smartphone, Electronic Communication Devices, Mobile Internet Devices, Personal Laptops, Netbooks policy: 1) Warning/Conference; 2) Detention; 3) In-School Supervision assignment, 4) Short Term Option Program (STOP) assignment, 5) Out-of-school Suspension for up to ten (10) days with a referral to the Board of Education for possible expulsion for up to two (2) years; 6) legal action through local law enforcement; and/or 3) revocation of driving privileges (with no refund).

Technological devices may not be used to invade the privacy of any student or staff member, to violate the rights of any student or staff member, or to harass any student or staff member. Actions including, but not limited to, harassing or bullying students or harassing school personnel, taking still photos or videos of other students or district employees without prior consent (ie. taking still photos or videos of other students engaged in a physical or verbal confrontation), recording an individual's voice or image without consent, transmitting still photos, audio and/or videos of other students or district employees in any manner, including but not limited to uploading them to internet websites, without prior consent, or storing/accessing personal and/or academic data without consent are prohibited and subject to disciplinary action and referral to legal authorities. Picture phones and other recording devices are banned from locker rooms, bathrooms, changing rooms and any other school facility location where a person's expectation of privacy should be respected. The possession or distribution (including attempt to obtain or distribute) lewd images (including sending, receiving, or possessing sexually explicit or otherwise inappropriate pictures or images, commonly known as 'sexting') is prohibited and subject to disciplinary action and referral to legal authorities. Students may not use technological devices to invade the privacy of any student or staff member, to violate the rights of any student or staff member, or to harass any student or staff member as described above. The following discipline actions will be used as guidelines (All disciplinary action is determined on a case-by-case basis by school officials): 1) Out-of-school Suspension for up to ten (10) days with a referral to the Board of Education for possible expulsion for up to two (2) years; 2) legal action through local law enforcement; and/or 3) revocation of driving privileges (with no refund).
School officials may require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination. School officials may not request or require a student or his/her parents/guardians to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school.

CELL PHONE, SMARTPHONE, ELECTRONIC COMMUNICATION DEVICES, MOBILE INTERNET DEVICES, PERSONAL LAPTOPS, NETBOOKS (COLLINSVILLE MIDDLE SCHOOL)

Students may not have cell phones (including cell phone watches)/electronic communication devices, mobile internet devices (MID), personal laptops or netbooks either visible or heard while on school property beginning ~~with the first attendance bell until the dismissal bell~~ when they enter the building until they leave the building. These devices should not be seen or heard during school hours. The only devices authorized for use during school hours will be school issued Chromebooks. Cell phones are not to be used to contact parents during school hours. If a parent needs to be contacted, an office phone may be used.

Commented [5]: Revision recommendations by CMS Administration.

Commented [6R5]: Recommend revising policy 7:190 for consistency (#5)

Technological devices may not be used to invade the privacy of any student or staff member, to violate the rights of any student or staff member, or to harass any student or staff member. Actions including, but not limited to, harassing or bullying students or harassing school personnel, taking still photos or videos of other students or district employees without prior consent (ie. taking still photos or videos of other students engaged in a physical or verbal confrontation), recording an individual's voice or image without consent, transmitting still photos, audio and/or videos of other students or district employees in any manner, including but not limited to uploading them to internet websites, without prior consent, or storing/accessing personal and/or academic data without consent are prohibited and subject to disciplinary action and referral to legal authorities. Picture phones and other recording devices are banned from locker rooms, bathrooms, changing rooms and any other school facility location where a person's expectation of privacy should be respected. The possession or distribution (including attempt to obtain or distribute) lewd images (including sending, receiving, or possessing sexually explicit or otherwise inappropriate pictures or images, commonly known as 'sexting') is prohibited and subject to disciplinary action and referral to legal authorities. Students may not use technological devices to invade the privacy of any student or staff member, to violate the rights of any student or staff member, or to harass any student or staff member as described above. The following discipline actions will be used as guidelines (All disciplinary action is determined on a case-by-case basis by school officials): 1) Detention(s), 2) In-school Supervision, 3) Out-of-school Suspension for up to ten (10) days and referral to the Board of Education for possible expulsion for up to two (2) years; 4) legal action through local law enforcement.
School officials may require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination. School officials may not request or require a student or his/her parents/guardians to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school.
Emergency use of a cell phone, when at all possible, should have prior approval from a school administrator. Parents needing to contact their child should do so by contacting the main office at 343-2100 or via school provided email.
Violation of the school's electronics policy will result in disciplinary action.
The following discipline action will be assigned:
1st offense – Warning from School Administrator, student may pick up the electronic viewing/listening device after school;
2nd offense - 1 Detention, a parent/guardian must pick up the electronic viewing/listening device;
3rd offense – 2 Detentions, a parent/guardian must pick up the electronic viewing/listening device;
4th offense – 1 Day of In-School Supervision (ISS), parent/guardian must pick up the electronic viewing/listening device;
5th offense – 2 Days of In-School Supervision (ISS), parent/guardian must pick up the electronic viewing/listening device.
Each additional offense will result in an additional Day of STOP (ex., 6th Offense – 3 Days of STOP); parent/guardian must pick up electronic viewing/listening device. *The School District is not responsible for the loss, theft or damage of any electronic device brought to school.*

CELL PHONE, SMARTPHONE, ELECTRONIC COMMUNICATION DEVICES, MOBILE INTERNET DEVICES, PERSONAL LAPTOPS, NETBOOKS
(DORRIS INTERMEDIATE & ELEMENTARY SCHOOLS)

The use of electronic devices and other technology at school is a privilege, not a right. Students are prohibited from using electronic devices, except as provided herein. An electronic device includes, but is not limited to, the following: cell phone, smartphone, audio or video recording device, personal digital assistant (PDA), iPod©, iPad©, laptop computer, tablet computer or other similar electronic device. Pocket pagers and other paging devices are not allowed on school property at any time, except with the express permission of the building principal. During instructional time, which includes class periods and passing periods, electronic devices must be kept powered-off and out-of-sight unless: (a) permission is granted by an administrator, teacher or school staff member; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals. Technological devices may not be used to invade the privacy of any student or staff member, to violate the rights of any student or staff member, or to harass any student or staff member. Actions including, but not limited to, harassing or bullying students or harassing school personnel, taking still photos or videos of other students or district employees without prior consent (ie. taking still photos or videos of other students engaged in a physical or verbal confrontation), recording an individual's voice or image without consent, transmitting still photos, audio and/or videos of other students or district employees in any manner, including but not limited to uploading them to internet websites, without prior consent, or storing/accessing personal and/or academic data without consent are prohibited and subject to disciplinary action and referral to legal authorities. Picture phones and other recording devices are banned from locker rooms, bathrooms, changing rooms and any other school facility location where a person's expectation of privacy should be respected. The possession or distribution (including attempt to obtain or distribute) lewd images (including sending, receiving, or possessing sexually explicit or otherwise inappropriate pictures or images, commonly known as 'sexting') is prohibited and subject to disciplinary action and referral to legal authorities. Students may not use technological devices to invade the privacy of any student or staff member, to violate the rights of any student or staff member, or to harass any student or staff member as described above. The following discipline actions will be used as guidelines (All disciplinary action is determined on a case-by-case basis by school officials): 1) Detention(s), 2) In-school Supervision, 3) Out-of-school Suspension for up to ten (10) days and referral to the Board of Education for possible expulsion for up to two (2) years; 4) legal action through local law enforcement.
School officials may require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination. School officials may not request or require a student or his/her parents/guardians to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school.

CHANGE OF ADDRESS

Any change in the student's address or phone number must be reported to the Collinsville Unit 10 Enrollment Office as promptly as possible. Any change in the student's address requires proper documentation. This enables the school to send all mail to the proper address and to contact the home when necessary.

CHARACTER EDUCATION

Collinsville Unit 10 School District is a proud participant of the Characterplus Way for Southern Illinois. This program is a Madison County, IL Character Education partnership with the U.S. Department of Education (Office of Safe and Drug Free Schools). This initiative integrates Character Education into the school's mission, policies, professional development and academic curricula. Consequently, it becomes a critical component in student learning. We believe that one of the most important functions of schools is to reflect and reinforce positive character traits and to teach the rights and responsibilities of citizenship. Working in partnership with our community, we hope to improve each student's chances of experiencing life-changing success.

CLASSIFICATION OF STUDENTS (COLLINSVILLE HIGH SCHOOL)

Students enrolled at Collinsville High School are classified according to the number of credits earned in the following manner:

0 – 4.75 credits	Freshman Classification	10.0 – 14.75 credits	Junior Classification
5.0 – 9.75 credits	Sophomore Classification	15.0 + credits	Senior Classification

CLASSROOM PLACEMENT/STUDENT ASSIGNMENT (DORRIS INTERMEDIATE & ELEMENTARY SCHOOLS)

Placements of students in a particular class is left to the discretion of the building principal. The educational and administrative staff makes all efforts to create equitable classes. Several variables are considered when creating class assignments each year. In order to assist each student in being successful, consideration is given to the learning style of each individual child.

CLOSED CAMPUS (COLLINSVILLE HIGH SCHOOL)

Collinsville High School maintains a closed campus. Upon arrival to school, regardless of means of transportation (ie. car, bus, walking), students are required to remain on campus and must report to supervised areas. Students must remain on campus until school dismissal. except for: 1) Approved early dismissals (see Attendance Policy-Early Dismissal), 2) Co-op academic obligations and 3) Excused early dismissal from an administrator. Once school begins, students shall not enter parking lots or other 'restricted' areas without prior written permission from the main office. A restricted area is defined as any area other than which is listed on the student's schedule. Students shall not loiter at any time in restrooms, parking lots, and 'restricted areas'.

During the school day, students must have administrative permission to go to the parking lot. Students who leave campus after proper clearance (home and school) must sign out in the high school office, stating their name, reason for leaving and time of departure. Any student who leaves school without following proper 'Early Dismissal' school procedures will be considered truant and may lose their driving privileges for the remainder of the year.

During inclement weather, students arriving on campus before 7:45 A.M. may be permitted in the cafeteria and/or cafeteria lobby. Students will not be permitted to: 1) Enter the Main Building, 2) Remain on the parking lots or in vehicles, and 3) Congregate by the front of the building. Students remaining on campus after the conclusion of the school day are restricted to reserved areas of the building or grounds.

CODE OF CONDUCT FOR ATHLETICS (COLLINSVILLE HIGH SCHOOL)

PURPOSE

This code has been adopted by the Board of Education of Collinsville Community Unit School District Number Ten (10) and applies to all students in grades 9-12 who desire to participate in athletics and student extracurricular activities. This code applies to all events 24/7 365 days during the calendar year (and summer practice season) and not just during the specific sport season (see Rules in Effect). The Board of Education believes the use of tobacco, alcohol or other performance altering substances by a student who participates in athletics and student activities and the use of prescription medication when not prescribed for the student for a particular and appropriate medical purpose or used inconsistent with the physician's recommended dosage, presents a hazard to the health, safety and welfare of the student and to those with whom the student participates or competes.

The Board of Education also believes that students should be held to high standards of conduct with regard to other prohibited behaviors as detailed in the Collinsville Unit 10 District Handbook. Any student that is involved in acts of gross disobedience and misconduct will be subjected to the penalties outlined in this code of conduct. These acts may

include, but are not limited to: fighting, vandalism, theft, harassment, hazing, the use, possession, distribution, or attempted distribution of any tobacco products and/or illegal/nonprescription or prescription drugs, look–alike drugs; or use, distribution or sale of alcoholic beverages, the setting off of a fire alarm; and/or the possession/use or threat to use a weapon. Students are prohibited from being physically present at any location where there is illegal use or possession of drugs or any location where there is the underage consumption/possession of alcohol. When there is underage consumption/possession of alcohol and/or use or possession of illegal drugs in any form at any location, the student is required under this policy to immediately leave the location and must report the incident to the Athletic Director or school administrator within 24 hours. A student's failure to immediately depart the location and/or failure to report the incident to the Athletic Director or school administrator within 24 hours shall constitute a violation of this policy and will subject the student to Level A or Level B disciplinary action. The Board of Education has determined that participation in athletics and student activities is a privilege, not a right. With the privilege to participate come certain responsibilities. If a student fails to comply with the terms of this policy, the privilege to participate in athletics, and/or student activities may be lost in accordance with the terms of this policy. It is the sincere intent of the Board of Education to establish a policy that encourages students to practice good health habits and appropriate responsible behavior. The Board of Education has attempted to adopt a policy that protects the safety and integrity of the student body as well as the participants in athletics and student activities.

SPECIAL RULES RELATED TO CRIMINAL FELONY CHARGES/OFFENSES

Southwestern Conference member districts shall monitor student athletes and take immediate corrective action against any student athlete using taunting, unsportsmanlike and/or threatening language at a Southwestern Conference event. The Southwestern Conference prohibits students from participating in conference events if the student is charged with a criminal felony offense or an offense, which would be a felony if committed by an adult, or a misdemeanor offense as listed in Section 24-1, 24-3, or 24-3.1 of the Criminal Code, pertaining to weapons and firearms. The student shall remain ineligible to participate in conference events until the criminal charge(s) are adjudicated or dismissed. A student convicted of a felony or adjudicated delinquent for an offense which would be a felony if committed by an adult, or a misdemeanor offense as listed in Section 24-1, 24-3 or 24-3.1, of the Criminal Code, pertaining to weapons and firearms shall be ineligible to participate in Southwestern Conference events for a period of one calendar year from the date of conviction. District 10 will apply this Southwestern rule to all students participating in all non-conference events and extracurricular activities.

CODE OF CONDUCT VIOLATION

A student's participation in athletic events and extracurricular activities is a privilege not a right. The athletic director and/or building administrator shall conduct an investigation of charges that an athlete has engaged in any act of gross disobedience or misconduct. The athletic director and/or building administrator shall make a preliminary determination, based upon the results of the investigation, as to whether prohibited conduct has, in fact, occurred. Once a determination that an act of gross disobedience or misconduct has occurred, the Code of Conduct Committee will convene to determine athletic disciplinary action. The committee will consist of the Athletic Director, the Assistant Athletic Director, the building Principal or another administrator designated by the Principal, and a minimum of one (1) Varsity Coach to be determined by the Principal and/or Athletic Director. Pending the Code of Conduct Committee review, the athletic director and/or building administrator shall suspend the student athlete from participation in all athletic competition. As soon as possible, the student and his/her parent(s)/guardian(s) will be notified of all charges and disciplinary action (including, but not limited to, suspension and/or removal from the team). The student and his/her parent(s)/guardian(s) may respond in writing to the charge(s) and disciplinary action taken for review by the Superintendent and/or his/her designee. This opportunity to have a review of the disciplinary action is the final step in this process. If a student is charged with an offense reported to the District pursuant to a reciprocal reporting agreement with local law enforcement and that offense is not already listed below as a Level A, B or C Offense, the student will be excluded from participating in all athletic and extracurricular activities for a period of time determined appropriate by the Administration.

VIOLATION LEVELS DEFINED:

Level A Offense: Includes, but is not limited to, the use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of alcohol; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase or being under the influence of marijuana or any controlled drug or controlled substance unless authorized under board policy and Ashley's law; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase or being under the influence of a harmful, illegal or across the counter drug; The use, possession, distribution (including attempt to use, obtain or distribute), sale, or purchase of any performance enhancing substance on the Illinois High School Association's most current banned substance list (unless administered in accordance with a prescription); The use, possession, distribution (including attempt to use, obtain or distribute) sale, or purchase of any inhalant (or paraphernalia for an inhalant), regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system.; The use, possession, distribution (including attempt to use, obtain or distribute), sale or purchase of drug paraphernalia, including devices

that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances unless authorized under board policy and Ashley's law; The use, possession, distribution (including attempt to use, obtain or distribute), sale or purchase of "look-alike" or counterfeit drugs, including a substance not containing an illegal drug or controlled substance, but one: (a) that a student believes to be, or represents to be, an illegal drug or controlled substance; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug or controlled substance; The use, possession, distribution (including attempt to use, obtain or distribute), sale or purchase of any weapons (including guns and knives and/or look alike weapons).

Level B Offense: Includes, but is not limited to, the use, possession, distribution (including attempt to use, obtain or distribute), sale or purchase of any tobacco products; (including electronic cigarettes); Theft or the vandalizing personal or school property; Any violation of the CHS Bullying, Intimidation, Hazing, Sexual Harassment, Fighting, Threat of Violence policy as outlined in the CHS Student and Parent Handbook; Activity that may be considered by the Code of Conduct Committee to be unsportsmanlike conduct (such conduct may include, but is not limited to, violation of team rules, profanity, disrespect, including behaviors verbal or in writing that are abusive or derogatory in nature, etc.); Such conduct may occur on or off-campus and during non-participation in an activity governed by this section.

For purposes of these rules, the term "possession" includes being physically present at a student party or social gathering in which there is underage possession or use of alcohol or possession or use of illegal substances and failing to immediately depart the location and file a report with the Athletic Director or school administrator within 24 hours; or having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; (d) at any location on or off school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person. Students who have consumed any prohibited substance are treated as though they have the prohibited substance, as applicable, in their possession.

The costs associated with any assessment, educational program, or treatment referred to herein shall be borne exclusively by the student and their parent(s)/guardian(s).

RULES IN EFFECT

This Code of Conduct will be enforced on a year-round basis — student behavior expectations may be enforced 24 hours per day/seven days per week. Disciplinary consequences for violations when a student is "out of season" or during the summer normally will be levied in the student's next period of competition or performance. If a violation of this policy occurs during times when school is not in session (i.e., summer break), students may be disciplined the following school year. Further, discipline imposed at the end of the school year may be enforced the following school year. The disciplinary actions for the Code of Conduct violations are the minimum that can be taken. A coach's policies may exceed the listed disciplinary actions. Coaching policies shall be kept on file in the athletic director's office. Student athletes who are suspended from the team but not school may attend games dressed in street clothes and sit with the team.

The athlete must attend all practices and contests during the time he/she is serving the disciplinary consequence. The student must complete the sport season for the consequences to be considered served. Students are prohibited from circumventing the penalty by enrolling in a sport in which he or she has not participated in previous years. In determining the timing of the disciplinary consequence, the Administration shall take into consideration the student's participation in athletics and activities from prior years. Athletes quitting the team during the season will not be permitted to join another team during that season unless mutually agreed upon by both coaches. Further, any participant who has an outstanding obligation to another sport will not be permitted to participate until the obligation has been satisfied. A student must be academically eligible at the end of the season and finish the season as a team member in good standing with the CHS Athletic Department and CHS school administration (ie. not in violation of the Code of Conduct policy) to receive a CHS Athletic Letter and/or other CHS Athletic awards for that season.

GUIDELINES FOR ATHLETIC CODE OF CONDUCT VIOLATIONS

Suspensions may be for greater or lesser periods, depending upon the severity of the violation involved.

	LEVEL A OFFENSE	LEVEL B OFFENSE
FIRST OFFENSE	The student shall be suspended for twenty two percent (22%) of the contests scheduled for the athletic activity, with limitations as set forth by the IHSA.	The student shall be suspended from all athletics for a period of eleven percent (11%) of the contests scheduled for the athletic activity, with limitations as set forth by the IHSA.

SECOND OFFENSE	The student shall be suspended for fifty percent of the season if found to have committed 2 level A offenses, with limitations as set forth by the IHSA.	The student shall be suspended for twenty two percent (22%) of the contests scheduled for the athletic activity, with limitations as set forth by the IHSA.
THIRD OFFENSE	The student shall be suspended from the athletic program (practices and scheduled contests) for the remainder of his/her high school career.	The student shall be suspended from the athletic program (practices and scheduled contests) for a period of 365 days from the point of the violation.
FOURTH OFFENSE		The student shall be suspended from the athletic program (practices and scheduled contests) for the remainder of his/her high school career.

Parent(s)/guardian(s) must sign the Student/Parent Handbook Receipt during the online registration process. The signing of the Handbook (which includes the aforementioned Athletic Code of Conduct) will remain in effect for one full calendar year. Eight semesters of high school is a student's maximum length of eligibility.

CODE OF CONDUCT FOR STUDENT ACTIVITIES (COLLINSVILLE HIGH SCHOOL)

Confirmed violations are defined as violations that have been verified by the Athletic Director/Administration through investigation and with possible involvement of the School Resource Officer/Civil Authorities.

PURPOSE

The staff of Collinsville High School believes strongly in the education value of all school sponsored activities. The important goals of the activities programs are to give students direction in developing healthy living habits, self-discipline, leadership, teamwork, and respect for rules and regulations. Participation in student activities is considered an extension of, but separate from, the regular high school program. While the regular curricular program is a right afforded to each student, participation in the co-curricular program is a privilege and such carries certain expectations and responsibilities beyond those found in the normal classroom situation. It is to these ends that a code of conduct is established for young people taking part in the student activities program. This code applies to all events during the school year and not just during the specific activity/club season.

EXPECTATION (REQUIREMENTS)

Students involved in extracurricular clubs and activities are expected to: 1) Comply with all organizational bylaws; 2) Adhere to all rules set forth in the student handbook; 3) Refrain from the use or possession of alcohol and other controlled substance (drugs) in accordance with the provisions of school policies; 4) Exhibit conduct becoming a CHS representative including respect of persons and property at all times; 5) Any student nominated for a position in the coronation court, honor society, offices nominated by staff, faculty and student body must not have had any disciplinary referrals for the year (exception - tardies to school).

PROCEDURES FOR A BREACH OF THE CODE OF CONDUCT

For violations of the Activities Code of Conduct (due to violation of the expectations listed above), the class/club sponsor will discuss/initiate the appropriate disciplinary action after consultation with the Assistant Principal. The Assistant Principal will then inform the student's parent or guardian of the violation and resulting disciplinary action. Further, when necessary, the Principal or designee will inform other sponsors.

CODE OF CONDUCT FOR ATHLETICS/STUDENT ACTIVITIES (COLLINSVILLE MIDDLE SCHOOL)

The Board of Education, the Administration, and the Coaches and Sponsors of all co-curricular activities at Collinsville Middle School (CMS) have high expectations of those who represent our school on all teams and in all other activities. CMS students involved in co-curricular activities are expected to conduct themselves in a manner that reflects integrity on themselves, their group/team, and the school. Participation in the CMS co-curricular activities program is considered a privilege, not a right.

You should be aware that this code does not contain a complete list of inappropriate behavior as a CMS participant. In addition to the things listed, CMS participants will be expected to demonstrate excellent conduct in their classrooms, in the community, and in the activities themselves. Nothing less is acceptable.
The Board of Education, the Administration, and the Coaches and Sponsors of Collinsville Middle School consider the following as violations of the ideals of the CMS co-curricular program that warrant the indicated actions.
1. Confirmed involvement in the use or possession of a controlled substance.
2. Confirmed involvement in the use or possession of an alcoholic beverage.
3. Violation of the rules and regulations of CMS or Unit 10 that result in an out of school suspension three days or greater.

First Offense – Participant may be suspended from the activity for a period of up to two (2) weeks.
Second Offense – Participant may be excluded from all teams or other co-curricular activities for a period of one (1) calendar year.
Third Offense – Participant may be excluded from activities for the remainder of his/her middle school career.
*Note: Each Offense also may involve school discipline as well at the administration's discretion.
The above violations are cumulative during the Participant's middle school career.
The Board of Education, the Administration, and the Coaches and Sponsors of Collinsville Middle School consider the following as violations of the ideals of CMS co-curricular activity program which warrant the indicated actions.
1. Smoking or any use of any kind of tobacco products.
2. Stealing or vandalizing personal or school property.

First Offense – Participant may be suspended from activities for a period of up to two (2) weeks.
Second Offense – Participant may be suspended from activities for a period of ninety (90) calendar days.
Third Offense – Participant may be excluded from activities for a period of one (1) calendar year.
*Note: Each Offense also may involve school discipline as well at the administration's discretion.
The Board of Education, the Administration, and the Coaches and Sponsors of Collinsville Middle School consider the following as violations of the ideals of the CMS co-curricular program that warrant the indicated actions.
1. Violation of the rules and regulations of CMS that result in a suspension of five (5) days or fewer, either in school or out of school.
2. Unexcused absence from a contest.
3. Unexcused absence from practice.
4. Misconduct at practice, at contest/activity, or on an activity bus.
5. Any action(s) that is detrimental to the co-curricular program at CMS.

First Offense – Punishment will be determined by the coach/sponsor after consultation with the Principal.
Second Offense – Will be suspended from the team. Length of time will be determined by the coach/sponsor after consultation with the Principal.
*Note: Each Offense also may involve school discipline as well at the administration's discretion.
The disciplinary actions for the various violations listed in this code are the minimum actions that can be taken. A coach or sponsor's policy can exceed the listed disciplinary action when such information has been provided to the athlete in that coach or sponsor's activity. During a period of suspension, the participant is to continue to participate in the activity during practice sessions or other meetings. A student who has been suspended from school is also suspended from participation in all extracurricular and athletic activities for the duration of the suspension. A student who is absent from school on a Friday before a Saturday event may be withheld from Saturday extracurricular or athletic activities at the sole discretion of the designated teacher, sponsor or coach.
Parent(s)/guardian(s) must sign the Student/Parent Handbook Receipt during the online registration process. The signing of the Handbook (which includes the aforementioned Athletic Code of Conduct) will remain in effect for one full calendar year.

COLLEGE AND CAREER READINESS

Collinsville CUSD 10 will begin following the Illinois State Board of Education guidelines on the collection and retention of CCRI data for all students in applicable grade levels beginning with the school year 2020-2021. Students are expected to make reasonable efforts to complete CCRI and reasonably participate in data collection. Supplemental information about CCRI can be found on the district website at www.kahoks.org.

COMPUTER AND INTERNET ACCEPTABLE USE POLICY

ACCEPTABLE USE OF DISTRICT ELECTRONIC NETWORKS

All use of electronic network use must be consistent with Collinsville School District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These rules do not attempt to state all required or proscribed behavior by users. However, some specific examples are provided. The failure of any user to follow these rules will result in the loss of privileges, disciplinary action, and/or appropriate legal action.
In accordance with federal law, the district provides CIPA (*Children's Internet Protection Act*) compliant web filtering for students on any Internet connected device within the boundaries of the district network. The district recognizes that

although the Internet and online services afford access to legitimate sources of information for academic and educational purposes, these resources can also afford access to materials which may be illegal, obscene or indecent. The district will make every effort to protect students from inappropriate material while still allowing access to valuable academic content. All users must be aware that the use of the district's electronic networks and systems may result in public disclosure of the data and information associated with those systems under the *Illinois Freedom of Information Act*.

Terms and Conditions - The term *electronic networks* includes all of the District's technology resources, including, but not limited to: 1) The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-provided Wi-Fi hotspots, and any District servers or other networking infrastructure; 2) Access to the Internet or other online resources via the District's networking infrastructure or to any District-issued online account from any computer or device, regardless of location; 3) District-owned and District-issued computers, laptops, tablets, phones, or similar devices.

Acceptable Use - Access to the electronic network must be: (a) for the purpose of education or research, and be consistent with the District's educational objectives, or (b) for legitimate business use.

Privileges - The use of the electronic network is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges, disciplinary action, and/or appropriate legal action. The system administrator or Building Principal will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. His or her decision is final.

Unacceptable Use - The user is responsible for his or her actions and activities involving the electronic networks. Some examples of unacceptable uses are: 1) Using the electronic networks for any illegal activity, including violation of copyright or other intellectual property rights or contracts, or transmitting any material in violation of any State or federal law; 2) Using the electronic networks to engage in conduct prohibited by board policy; 3) Unauthorized downloading of software or other files, regardless of whether it is copyrighted or scanned for malware; 4) Unauthorized use of personal removable media devices (such as flash or thumb drives); 5) Downloading of copyrighted material for other than personal use; 6) Using the electronic networks for private financial or commercial gain; 7) Wastefully using resources, such as file space; 8) Hacking or attempting to hack or gain unauthorized access to files, accounts, resources, or entities by any means; 9) Invading the privacy of individuals, including the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature, such as a photograph or video; 10) Using another user's account or password; 11) Disclosing any network or account password (including your own) to any other person, unless requested by the system administrator; 12) Posting or sending material authored or created by another without his/her consent; 13) Posting or sending anonymous messages; 14) Creating or forwarding chain letters, spam, or other unsolicited messages; 15) Using the electronic networks for commercial or private advertising; 16) Accessing, sending, posting, publishing, or displaying any abusive, obscene, profane, sexual, threatening, harassing, illegal, or knowingly false material; 17) Misrepresenting the user's identity or the identity of others; and 18) Using the electronic networks while access privileges are suspended or revoked.

Network Etiquette - The user is expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following: 1) Be polite. Do not become abusive in messages to others. 2) Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language. 3) Do not reveal personal information, including the addresses or telephone numbers of students or colleagues. 4) Recognize that electronic mail (e-mail) is not private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities. 5) Do not use the network in any way that would disrupt its use by other users. 6) Consider all communications and information accessible via the network to be private property.

No Warranties - The school and district make no warranties of any kind, whether expressed or implied, for the service it is providing. The school and district are not responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The school and district specifically deny any responsibility for the accuracy or quality of information obtained through its services.

Indemnification - By using the District's electronic networks, the user agrees to indemnify the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of these procedures.

Security - Network security is a high priority. If the user can identify or suspects a security problem on the network, the user must promptly notify the system administrator or Building Principal. Do not demonstrate the problem to other users. Keep user account(s) and password(s) confidential. Do not use another individual's account without written permission from that individual. Attempts to log-on to the network as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the networks.

Vandalism - Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of malware, such as viruses and spyware.

Telephone Charges - The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.

Copyright Web Publishing Rules - Copyright law and District policy prohibit the re-publishing of text or graphics found on the Internet or on District websites or file servers/cloud storage without explicit written permission.

1) For each re-publication (on a website or file server) of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the web address of the original source; 2) Students engaged in producing web pages must provide library media specialists with email or hard copy permissions before the web pages are published. Printed evidence of the status of *public domain* documents must be provided; 3) The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material may not be considered a source of permission; 4) The *fair use* rules governing student reports in classrooms are less stringent and permit limited use of graphics and text; 5) Student work may only be published if there is written permission from both the parent/guardian and student.

Use of Email – The District's email system, and its constituent software, hardware, and data files, are owned and controlled by the District. The District provides email to aid students in fulfilling their duties and responsibilities, and as an education tool.

1) The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student to an email account is strictly prohibited; 2) Each person should use the same degree of care in drafting an email message as would be put into a written memorandum or document. Nothing should be transmitted in an email message that would be inappropriate in a letter or memorandum; 3) Electronic messages transmitted via the District's Internet gateway carry with them an identification of the user's Internet *domain*. This domain is a registered name and identifies the author as being with the District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of the District. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients; 4) Any message received from an unknown sender via the Internet, such as spam or potential phishing emails, should either be immediately deleted or forwarded to the system administrator. Downloading any file attached to any Internet-based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted; 5) Use of the District's email system constitutes consent to these regulations.

Internet Safety - Internet access is limited to only those *acceptable uses* as detailed in these procedures. Internet safety is supported if users will not engage in *unacceptable uses*, as detailed in these procedures, and otherwise follow these procedures. Staff members will supervise students while students are using District Internet access to ensure that the students abide by the *Terms and Conditions* for Internet access contained in these procedures. Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee. The system administrator and Building Principals shall monitor student Internet access.

CHROMEBOOK STUDENT USER AGREEMENT

The policies, procedures, and information within this document apply to all Chromebooks used at Collinsville School District by students, including any other device considered by the administration to fall under this policy. Teachers may set additional requirements for Chromebook use in their classroom.

Chromebook Loan - The Chromebooks are owned and maintained by Collinsville School District. Your use is limited to and conditional upon your full and complete compliance with the Computer and Internet Acceptable Use Policy.

Financial Responsibility for Loss or Damage - If the Chromebook is damaged, lost, or stolen, the student's parent or guardian may be responsible for the cost of repair or the value of the Chromebook. Loss by theft must be reported to the district by the next school day after the occurrence. Charges will be assessed for stolen Chromebooks unless a police report has been filed.

Chromebook Repair - Students are responsible for the general care of the Chromebook they have been issued by the school. Chromebooks that are broken or fail to work properly should be reported to a teacher or Chrome Depot.

School Use - Chromebooks are intended for use at school each day. Students who take them home are responsible for bringing their Chromebooks back to school fully charged on the following day unless advised not to do so by their teachers or administrators.

Operating System - Students may not use or install any operating system on their Chromebook other than the current version of Chrome OS that is supported and managed by the technology department. The Chromebook operating system, Chrome OS, updates itself automatically. Students do not need to manually update their Chromebooks.

Privacy - Students have no expectation of confidentiality or privacy with respect to any usage of a Chromebook. The school district may, without prior notice or consent, log, supervise, access, view, monitor, and record use of issued Chromebooks at any time for any reason related to the operation of the district. By using a Chromebook, students agree to such access, monitoring, and recording of their use. Teachers, school administrators, and the technology department staff may use monitoring software that allows them to view the activity on student Chromebooks.

Term of Agreement - Your right to use and possess the Chromebook terminates no later than the last day of the school year, unless terminated earlier by the district.

Charging Batteries - Chromebooks should be brought to school each day in a fully-charged condition. You need to charge your Chromebooks each evening. In cases where the use of the Chromebook has exceeded battery life during

the course of the day, you will be able to connect your computer to a power outlet in an area of the school if available. **CHARGERS SHOULD REMAIN AT HOME.**

Storing Your Chromebooks - You may take your Chromebook home every day after school regardless of whether or not it is needed. You must also store your Chromebook in the provided case or your backpack when moving from one area of the building to another and when taking your Chromebook to and from home.

Printing -

At School: Chromebooks will not support a physical printer connection. Printing functionality may be available and subject to classroom requirements. Teaching strategies will facilitate digital copies of work.

At Home: The Chromebook will not support a physical printer connection. Instead, users may print to their home printers using the Google Cloud Print service. A wireless home network is required for this. (See http://google.com/cloudprint for more information.) In very few cases will printing be needed, if at all.

Managing Your Files and Saving Your Work - The majority of student work will be stored in Internet/cloud-based applications and can be accessed from any computer with an Internet connection. The district will not be responsible for the loss of any student work.

Failure to Comply - The Chromebook is the sole property of CUSD. It is on loan to the student for the school year and can be requested to be returned at any time. Failure to comply with the terms of the Chromebook User Agreement will result in disciplinary action and loss of privileges.

Loaning or Borrowing Chromebooks - The student will not lend their Chromebook to another student, borrow a Chromebook from another student, and will not share their password with another student. Access to another student's account or Chromebook is strictly prohibited and is unacceptable.

Illegal Downloading - Illegal downloading and distribution of copyrighted works are serious offenses that carry with them the risk of substantial monetary damages and, in some cases, criminal prosecution. Copyright infringement could lead to limitation or suspension of district Internet services. The student's Chromebook will be confiscated if the student is found with illegally downloaded or distributed files on his or her issued device.

Damage Policy -

Chromebooks will remain the property of Collinsville Community Unit 10 School District until the Chromebook becomes available for purchase according to the approved buyout schedule. Vandalizing, defacing, or otherwise damaging the Chromebook at any time while on loan to the student will result in fees being assessed. The student will be issued a loaner while repairs are completed and will receive the original Chromebook back only after the fees have been paid. In the event that the student leaves the district, the Chromebook, charger, and case must be returned immediately, or the device may be reported stolen to local law enforcement.

Damage Fee Breakdown:

CB screen - $25
CB charger - $25
Keyboard - $25
Edge/bezel/cover/hinges - $25
CB protective case - $50
CB lost/stolen/not-returned/irreparable - $200

PERMISSION TO USE VR (Virtual Reality) HEADSETS (Grades K-6)

The Collinsville School District Technology Department has purchased VR Headsets to enhance educational topics. The district has made every effort to consider students' health and safety at all times. There are certain precautions associated with the use of the VR headsets. Those include:

1) Operating the VR system in a safe environment and under adult supervision.

2) Not using/discontinuing the use of the headsets if suffering from any of the conditions/symptoms listed in the health and safety warnings (seizure disorder, binocular vision abnormalities, Epilepsy, loss of balance, disorientation, drowsiness, nausea, motion sickness or discomfort in the head or eyes).

If you have any questions about the headsets, contact your child's school. If you wish to exclude your student from activities involving the VR headsets, please contact your child's teacher.

CONFISCATED PERSONAL ITEMS

Any items that interfere with the learning process or pose a safety concern may be confiscated and turned over to the school office. Offenses may result in disciplinary action as determined on a case-by-case basis by school administrators. Schools are not responsible for lost, stolen, or damaged personal items.

CORRIDOR COURTESY

In order to help maintain a safe and positive school climate, we encourage all students to follow the set guidelines for passing between classes in the hallways: 1) Keep corridors open to traffic by walking to the right - running in the building is prohibited; 2) Do not block traffic by standing in groups; 3) Do not sit on the floors or stairwells; 4) Pass through the halls quietly; 5) Be considerate of others; 6) Do not carry food and/or drink in the hallways, 7) Discard trash in containers provided; 8) Keep your school clean by picking up paper from the floor; 9) Leave the building in an orderly manner when exiting.

COUNSELING SERVICES (COLLINSVILLE HIGH SCHOOL)

School counselors, school social workers, school psychologists, and the IEP coordinator will ensure all students will have access to and receive support for their academic, career, and social/emotional development through the delivery of classroom lessons, small groups, individual student meetings, and responsive services.

Confidentiality Guidelines

Confidentiality is an important part of the work social-workers, school psychologists and school counselors conduct with students. Please remember that counselors, social workers, psychologists and the IEP coordinator will adhere to professional guidelines and ethics for practice (ISBE, NASW, NASP, and ASCA), when providing services to services in either a face to face or virtual format. Interactions and conversations with students are confidential unless the following is disclosed: 1) Harm to Self or Others: This includes students who report a plan to harm themselves or others or a plan that puts the safety of others at imminent risk; 2) Abuse or Neglect: If a student talks about abuse (physical, emotional, verbal, sexual, or other) whether to themselves or to another minor, it is required by law to report the abuse to the Department of Children and Families and possibly the police. If a student discloses about an abuse case that has already been addressed by DCFS or the police, there may still be a need to make a report; 3) Court or Other Legal Proceedings: In accordance with law, if a counselor is subpoenaed, information is not guaranteed to be kept confidential. Staff will cooperate with local law enforcement, DCFS, social service agencies and the courts, as required by law.

CURRICULA (COLLINSVILLE MIDDLE SCHOOL)

The academic courses taught at Collinsville Middle School are in the following major academic fields:

Grade Seven Required Courses

Language Arts – 5 days a week for 1 year; Health – 5 days a week for one semester; ~~Keyboarding – 5 days a week for one semester quarter;~~ ~~Music-5 days a week for 1 quarter;~~ Mathematics – 5 days a week for 1 year; Physical Education – 5 days a week for 1 year; Science—— – 5 days a week for 1 year; Social Studies – 5 days a week for 1 year

Grade Seven Elective Courses

Band –As needed throughout the week; Choir –5 days a week for 1 year. **(Quarter Classes, 5 days a week):** Music Appreciation, Health-Wellness-Emotional/Mental Health, Study Skills and Digital Literacy

Grade Eight Required Courses

Language Arts – 5 days a week for 1 year; Mathematics – 5 days a week for 1 year; Physical Education – 5 days a week for 1 year; Science – 5 days a week for 1 year; Social Studies – 5 days a week for 1 year

Grade Eight Elective Courses

Band – As needed throughout the week; Choir –5 days a week for 1 year. **Quarter Classes, 5 days a week:** Art, Spanish, Career Exploration, Introduction to Shop, Science Technology Engineering , Math (STEM)

If you would like a course description of the courses, please contact the appropriate teacher or department chairperson.

Commented [7]: Revision recommendations per CMS Administration.

DANCE POLICY (COLLINSVILLE HIGH SCHOOL)

Collinsville High School students may invite a guest to school dances (homecoming, winter ball, prom, post-prom, etc.). All guests must be high school students and/or under the age of 21. No middle school age students or young adults over the age of 20 will be allowed to attend school dances without administrative approval. Guests of CHS students who are not members of the CHS student body may be required to complete a registration form with the main office and may be subject to a background check by law enforcement. The CHS administration will have final authority regarding anyone wanting to attend school functions as guests of students enrolled at CHS. All school rules, including the school's discipline code and dress code are in effect during school-sponsored dances. Students who violate the school's discipline code will be required to leave the dance immediately. The school may also impose other discipline as outlined in the CHS discipline code.

DANCE POLICY (COLLINSVILLE MIDDLE SCHOOL)

Attendance at school-sponsored dances is a privilege. Only students who attend Collinsville Middle School may attend a CMS school-sponsored dance, unless the principal or designee approves a student's guest in advance of the event. No guests are allowed to attend CMS sponsored dances. All school rules, including the school's discipline code and dress code are in effect during school-sponsored dances. Students who violate the school's discipline code will be required to leave the dance immediately and the student's parent/guardian will be contacted. The school may also impose other discipline as outlined in the school's discipline code.

DISPLAYS OF AFFECTION

Students should refrain from public displays of affection that tend to cast an unfavorable impression on the school and the individuals involved. Students are not to embrace, kiss or have bodily contact while on school property or at school

functions other than holding hands. Offenses may result in disciplinary action as determined on a case-by-case basis by school administrators.

DRESS CODE - STUDENT

The Collinsville School District believes that a working clothing-code establishes an environment conducive to learning and reinforces instruction that prepares students to succeed in the world of work. Appropriate student appearance decreases educational distractions, promotes the safety of all students, produces higher moral and physical standards among students, and in general, contributes to the high level of academic excellence of our school. The students' rights of personal freedom to dress and groom themselves according to personal taste will be respected in Unit 10 schools as long as the dress and grooming does not disrupt the educational process, interfere with the maintenance of a positive teaching/learning climate or compromise reasonable standards of health, safety and decency. Dress and/or grooming which is not in accord with reasonable standards for health and safety will be considered inappropriate. The building principal is the final authority for judging the appropriateness of a student's appearance. If a teacher finds a student's dress or grooming to be a disruption in the classroom, the student will be sent to the office. Students whose dress causes a substantial disruption of the orderly process of school functions or endangers the health or safety of the student, other students, staff or others, may be subject to discipline.

DRESS & GROOMING GUIDELINES AND PROHIBITED ITEMS (GRADE 9-12)

A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. The school does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists. Students who disrupt the educational process or compromise standards of health and safety must modify their appearance.

Student dress and grooming are important issues in creating a safe and orderly educational environment. Each student has the responsibility to dress and groom in a manner that meets reasonable community standards of good taste, health, safety, and cleanliness while not disrupting the educational process. Students are expected to wear clothing in a neat, clean, and well-fitting manner while on school property and/or in attendance at school sponsored activities. Students are to use discretion in their dress and are not permitted to wear apparel that causes a substantial disruption in the school environment. Student dress (including accessories) may not advertise, promote, or picture alcoholic beverages, illegal drugs, drug paraphernalia, violent behavior, or other inappropriate images. Student dress (including accessories) may not display lewd, vulgar, obscene, or offensive language or symbols, including gang symbols. Hats, hoods, ~~coats,~~ bandannas, ~~sweat bands,~~ and sunglasses and dark glasses (unless required for a medical condition with a doctor's note) may not be worn in the building during the school day ~~Hats may not be worn in the building during the school day~~ without the expressed consent of the classroom instructor and/or building principal. Hair styles, dress, and accessories that pose a safety hazard are not permitted in the shop, laboratories, or during physical education. Clothing with holes, rips, tears, and clothing that is otherwise poorly fitting, showing skin and/or undergarments may not be worn at school. The length of shorts or skirts must be appropriate for the school environment. Appropriate footwear must be worn at all times. If there is any doubt about dress and appearance, the building principal will make the final decision. Students whose dress causes a substantial disruption of the orderly process of school functions or endangers the health or safety of the student, other students, staff or others may be subject to discipline.

Commented [8]: Revised Handbook language as recommended by CHS Administration.

CONSEQUENCE FOR DRESS CODE VIOLATIONS

Students will be required to comply with dress and grooming guidelines (which may include changing clothing, wearing loaner clothes or being sent home and will receive unexcused absences for all classes they miss. Repeated violations by a student may result in assigned disciplinary action as determined on a case-by-case basis.

Other dress and grooming issues that may arise and those not addressed specifically in this section will be handled by the administration on a case-by case basis in a manner that is consistent with the items in the preceding paragraphs.

DRUG/ALCOHOL ABUSE

Non-medical use of drugs and the consumption of alcoholic beverages are hazardous to the health of students. Possession, use, delivery, receipt of delivery, or any attempt to use, deliver or receive drugs or alcohol is prohibited on school buses, in school buildings and on school property. This policy extends to all school sponsored and related activities as well as field trips and athletic and extracurricular trips, whether held before or after school, evenings, or weekends.

POLICY REGARDING POSSESSION OF NARCOTICS, STIMULANTS, MARIJUANA, ETC. – RESOLUTION

Whereas, the illegal or unauthorized possession, use, delivery or receipt of alcohol, narcotics, stimulants, hallucinogens and depressants, including marijuana and "look alike drugs," is recognized by the Board to be deleterious to the proper conduct of the schools and a danger to the safety, health and welfare of the teachers, students and administrators; and

Whereas, conduct on the part of the students in possessing, using, delivering, receiving, or arranging/soliciting for the use, delivery or receipt of alcohol, drugs or drug paraphernalia in the schools is deemed a serious violation of acceptable standards of behavior which is detrimental to the accomplishment of the purpose of schools;

BE IT RESOLVED by this Board of Education that it is the policy that any student found possessing, using, delivering, receiving or arranging/soliciting for the use, delivery or receipt of alcohol, unauthorized or harmful drugs, including marijuana and "look alike drugs", or possessing, using, delivering and/or receiving drug paraphernalia on school property or transportation facilities or at an approved school activity held on non-school property may be 1) assigned an In-School Suspension ranging to an Out-of-School suspension, 2) have parking privileges revoked for the remainder of the school year, and 3) be referred to the Board of Education for a hearing and possible expulsion from school for the remainder of the school year (any evidence obtained will be delivered to local authorities for possible prosecution). Information which may be referred to the Board of Education and/or local authorities regarding possible expulsion causes shall include: 1) information provided from the Abused and Neglected Child Reporting Act; 2) Special Education files (including the report of the multidisciplinary staffing on which placement of no placement was based); 3) all records and tape records relating to special education placement hearing and appeals; and 4) the disciplinary infractions that resulted in expulsion, suspension, or the imposition of punishment or sanction. For purposes of this provision, disciplinary infraction refers to violation of policies on drugs, weapons or bodily harm to another person. All discipline under this section will be administered on a case-by-case basis.

MEDICAL MARIJUANA

The Compassionate Use of Medical Cannabis Program Act (410 ILCS 130 et seq.) strictly prohibits the possession and use on school grounds and on school buses of marijuana except as authorized under 105 ILCS 5/22-33 and Board Policies. A student who has been prescribed medical marijuana must provide the District with a doctor's prescription for medical marijuana. The school nurse will assist with coordination and monitoring the student's use of medical marijuana.

Note: If a student exhibits behavior that indicates he/she may be under the influence of alcohol or other drugs, he/she will be referred to the nurses' office, social worker or assistant principal. A nurse, with a social worker, school counselor, school resource officer and/or assistant principal will conduct a physical assessment including a standard field sobriety test and/or breathalyzer for the presence of alcohol. If this team determines that there is strong suspicion the student is under the influence, the parents will be notified. Any student who comes to school or to any school activity already under the influence of or having consumed or taken either alcohol or other drugs, but not having the illegal substance on his/her person, may receive an In-School Supervision ranging to a 10 day out-of-school suspension, will have their parking privileges revoked, may be recommended for expulsion to the Board of Education, and may be referred to the legal authorities for appropriate action. All discipline under this section will be administered on a case-by-case basis.

SUBSTANCE ABUSE OPTION

For certain alcohol and drug related offenses, a student may be referred to a substance abuse program. If offered this option, the student's recommended discipline may be reduced.

In lieu of a recommendation for expulsion, the student and parent(s)/guardian(s) must agree to an assessment/treatment alternative. If the parent(s)/guardian(s) accept the assessment/treatment alternative, they must consent to release of information between the school district and the substance abuse program and comply with all terms and conditions as determined by the appropriate administrator. The service provider must be approved by the building principal (or designee). Parent(s)/guardian(s) must make contact within the first five days of the suspension to set up an appointment with the selected service provider and notify arrangements with the principal (or designee). Upon confirmation of the appointment, the recommendation for expulsion will be conditionally withdrawn. The administration further reserves the right to recommend expulsion of a student who has been offered and accepted the substance abuse option if he or she commits any additional acts of misconduct (as outlined in the Collinsville Unit 10 School District Student and Parent Handbook).

After the appointment is made, the principal (or designee) must be contacted by the service provider and be notified of the initial assessment date. After the assessment is complete, the service provider must verify that the student was assessed and inform the principal (or designee) of the expected length of treatment and or education program. If treatment is long-term, the service provider must contact the principal (or designee) minimally every month to provide an update on the student's progress. Should the student terminate treatment/education prematurely or miss more than two appointments, the principal (or designee) will be notified and the recommendation for expulsion shall be renewed. When treatment/education is completed, the service provider will send the principal (or designee) a final report verifying that treatment has been completed in addition to any other appropriate information**.** Should the student violate any additional acts of misconduct (as outlined in the Collinsville Unit 10 School District Student and Parent Handbook) during the conditional withdrawal of expulsion, the recommendation for expulsion shall be renewed. Any second drug/alcohol violation during a student's school career may result in an in-school supervision ranging through a ten (10) day out-of-school suspension and a possible recommendation for expulsion with no opportunity for the assessment/treatment alternative. All discipline imposed on a student for the second/drug violation will be determined on a case-by-case basis.

***NOTE**: All costs associated with any assessment, educational program or treatment referred to herein above shall be borne exclusively by the student and the parent(s)/guardian(s). The administration reserves the right to withhold this option and/or recommend expulsion for a first offense.*

DELIVERY

The delivery or receipt of delivery (or any attempt or intention to deliver or receive delivery) of any alcoholic beverage, controlled substance, look-alike drug, drug paraphernalia, illicit drugs, prescription drugs, or over-the-counter medication in school buildings, on school buses, or on school property may result in an in-school supervision ranging to a ten (10) day out of-school suspension and possible recommendation for expulsion~~,~~ revocation of parking privileges and a recommendation for expulsion with no opportunity for a substance abuse option. All discipline will be imposed on a case-by-case basis. Delivery refers to the transfer of possession or control to another person whether or not the substance or item is in that person's immediate presence. Delivery includes, but is not limited to, any gift, exchange, sale or transfer with or without payment or consideration. There is no assessment/treatment alternative for any student who delivers any of the items listed above.

PROCEDURES FOR IMPAIRMENT ASSESSMENT

The following will be in effect not only during school hours, but also on campus at any time and at any off-campus activities officially involving C.U.S.D. No. 10 students: 1) Parent notification upon conclusion of an administrative review; 2) In-School Supervision ranging to an out-of-school suspension from school with a recommendation to the Board of Education for expulsion. All discipline imposed will be determined on a case-by-case basis; 3) Police contact and charges filed when appropriate. School staff having cause to believe that a student is in possession, under the influence, or shows evidence of having used any illegal drug, alcohol or other controlled substance must immediately be reported to the principal or designee. An administrator and a designated team will conduct an assessment, which may include, but is not limited to: 1) Questioning of student regarding possible use; 2) Assessment of physical symptoms; 3) Standard Field Sobriety Test; and 4) Additional screening:

For suspected use of alcohol: 1) A saliva or portable Breathalyzer test to be used only after visual assessment of symptoms and questioning of the student regarding possible use; 2) To be conducted by trained staff in the presence of a second staff member.

For suspected other drug use: Screening Assessment for Suspected Chemical Use

If screening results indicate alcohol or drug use and/or possession, the principal or designee shall contact appropriate law enforcement and parent(s)/guardian(s). In implementing this procedure, the principal and/or designee shall coordinate all efforts with law enforcement officials. If possession and/or use is confirmed, discipline policies and procedures shall be followed.

Legal authorities will be contacted whenever students are found to be in violation of the Collinsville School District Drug/Alcohol Abuse policy.

DRUG AND ALCOHOL-FREE WORKPLACE/TOBACCO PROHIBITION

All District workplaces are drug- and alcohol-free workplaces. All employees are prohibited from engaging in any of the following activities while on District premises or while performing work for the District: 1. Unlawful manufacture, dispensing, distribution, possession, or use of an illegal or controlled substance. 2. Distribution, consumption, use, possession, or being impaired by or under the influence of an alcoholic beverage; being present on District premises or while performing work for the District when alcohol consumption is detectible, regardless of when and/or where the use occurred. 3. Distribution, consumption, possession, use, or being impaired by or under the influence of cannabis; being present on District premises or while performing work for the District when impaired by or under the influence of cannabis, regardless of when and/or where the use occurred, unless distribution, possession, and/or use is by a school nurse or school administrator pursuant to *Ashley's Law*, 105 ILCS 5/22-33. The District considers employees impaired by or under the influence of cannabis when there is a good faith belief that an employee manifests the specific articulable symptoms listed in the *Cannabis Regulation and Tax Act* (CRTA). For purposes of this policy a controlled substance means a substance that is: 1. Not legally obtainable, 2. Being used in a manner different than prescribed, 3. Legally obtainable, but has not been legally obtained, or 4. Referenced in federal or State controlled substance acts. As a condition of employment, each employee shall: 1. Abide by the terms of the Board policy respecting a drug- and alcohol-free workplace; and 2. Notify his or her supervisor of his or her conviction under any criminal drug statute for a violation occurring on the District premises or while performing work for the District, no later than 5 calendar days after such a conviction. Unless otherwise prohibited by this policy, prescription and over-the-counter medications are not prohibited when taken in standard dosages and/or according to prescriptions from the employee's licensed health care provider, provided that an employee's work performance is not impaired. All employees are covered by the conduct prohibitions contained in policy 8:30, Visitors to and Conduct on School Property. The prohibition on the use of e-cigarettes, tobacco, and cannabis products applies both (1) when an employee is on school property, and (2) while an employee is performing work for the District at a school event regardless of the event's location. Tobacco shall have the meaning provided in 105 ILCS 5/10-20.5b. *Cannabis* shall have the meaning provided in the CRTA, 410 ILCS 705/1-10. *E-Cigarette* is short for electronic cigarette and includes, but is not limited to, any electronic nicotine delivery system (ENDS), electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, or similar product or device, and any components or parts that can be used to build the product or device.

DRUG TESTING FOR INTERSCHOLASTIC ATHLETICS (COLLINSVILLE HIGH SCHOOL)

INTERSCHOLASTIC ATHLETIC ELIGIBILITY – DRUG TESTING

The CHS Athletic Department believes that the use of alcohol, tobacco or drugs by students who participate in interscholastic athletics presents a particular hazard to the health, safety and welfare of the student athlete and to those who compete with the athlete. Collinsville High School encourages students to participate in interscholastic athletics, but believes the opportunity to try-out and participate in school-sponsored interscholastic athletics is not an absolute right. Rather, it is a privilege offered to eligible students on an equal opportunity basis. To be eligible to try-out for or to participate in any school-sponsored interscholastic athletic program, students must agree to submit to testing for the use of drugs, if selected, in accordance with this policy.

The purpose of this policy is to protect the health, welfare and safety of students engaged in interscholastic athletics. It is to better assure the student athlete's health and physical fitness to participate in athletics and not to provide means which the district may use to punish a student athlete other than by disqualification from participation in interscholastic athletics. Accordingly, the results of any drug test administered under this policy shall be used only for the determination of eligibility to try-out for and participate in interscholastic athletics and for no other disciplinary purpose.

Definitions

A. *Interscholastic Athletics*: Any interscholastic athletic competition representing CHS, sponsored or conducted by the District, for students who participate voluntarily and for which no academic credit or grades are awarded.

B. *Student Athlete*: Any student who is trying out for or participating in any school-sponsored interscholastic athletic competition.

C. *Alcohol*: Any liquor, wine, beer, or other drink containing alcohol.

D. *Drugs*: Amphetamines, barbiturates, benzodiazepines, cocaine metabolite, marijuana metabolite, methadone, opiates, phencyclidine, nicotine, and methamphetamines, except when taken pursuant to a legal prescription issued by a licensed physician.

E. *Under the Influence*: The existence of 40 nanograms of alcohol or of an illegal drug in the bloodstream.

Prohibited Conduct: Student athletes shall not at any time possess, use, deliver, receive (or arrange for the use, delivery or receipt), or be under the influence of any illegal drug, anabolic steroid, tobacco product or alcohol while a member of any school-sponsored interscholastic athletic team.

Consent Form: In order to try-out for or to participate in any school-sponsored interscholastic athletic competition, the student athlete must read this policy and sign a consent form by which the student athlete agrees that as a condition of participation in school interscholastic athletics, he/she will be eligible for the drug, alcohol, and steroid testing program outlined in this procedure. This consent form must also be signed by the student's parents or guardians in advance of the tryouts for a specific sport. The consent form will be valid for the current school year, including the following summer, and must be renewed annually.

Non-Compliance: If the student athlete or his/her parents (or guardians) refuse to sign the consent form, the student will not be permitted to be a member of a team. Also, during the season, if the student athlete refuses to be tested when selected the athlete will be dropped from the team. After the conclusion of the season while he/she was dropped from the team for non-compliance, the student may ask to be tested at the family's expense. If the test results are negative, the student athlete will again be eligible.

Confidentiality: The results of any test administered under the terms of this policy shall be kept confidential and disclosed only to the student athlete, his/her parents or guardians, personnel of the drug testing facility, and school officials designed by the Superintendent. The results of the testing shall not be used as a basis of disciplinary action other than disqualification as provided for in this policy and procedure. The test results will not be part of the student's athlete's permanent record but will be kept in a secure file in the Athletic Training room.

Random Selection of Athletes for Testing: At the beginning of each sport's season, a list of all eligible student athletes will be submitted to the drug testing facility. On the day of testing, the testing facility will randomly select test candidates. The list of names will be delivered to the Athletic Trainer.

Testing will occur randomly over the course of each athletic season. Up to five student athletes will be tested on each testing date. Selected athletes will be summoned to report to the Athletic gymnasium at some time during the morning on the day of testing. The athlete will be met by the Athletic Trainer to be escorted to the testing site.

Testing Procedures

A licensed medical facility selected by the Athletic Department shall take every reasonable precaution to collect an unadulterated specimen during the collection process and will provide an accurate chain of custody for each and every specimen. Testing & samples will be handled entirely by the testing facility. Rapid drug screen tests will be utilized, with initial results read on site. If the screening test does not identify any metabolites, then it is reported as negative. In the event that there is a non-negative indicated on site, the specimen is sealed and the specimen will be sent to GC/MS confirmation testing. Urine, saliva or hair testing may be conducted.

Test Results

All test results will remain confidential. Only the Athletic Director, Athletic Trainer & school Principal will have access to test results. No notification shall be made for negative test results. If a sample results in a positive test, the

results will be verified by the testing facility. The student athlete and his/her parents or guardians will then be contacted by the testing facility's medical review officer for further verification. Once a positive test has been confirmed school personnel will be notified of the infraction. If the test results are positive, it will be considered a Level A Code of Conduct violation as outlined in the CHS Student Handbook.

Re-testing

The student athlete will have an opportunity within twenty-four hours of the notification of the positive test results to be re-tested in a federally licensed laboratory of the family's choice and at the family's expense. The Athletic Director may consult the medical professionals to evaluate the results of the re-test, taking into consideration any evidence offered by the student. Should the test be confirmed as positive, and there is not a satisfactory explanation for the positive results, the student athlete will have twenty-four hours to complete an assessment interview.

Enforcement: Nothing contained in this policy shall prohibit or limit the application of the District's regular student disciplinary rules and regulations to student athletes. The provisions of the policy are considered an addition to all other rules and regulations governing student conduct and discipline.

Hearing Rights: The parents or guardians of the student athlete charged with a violation of the rules of this policy and procedures shall be given thirty-six (36) hours for an opportunity for a hearing before the Athletic Committee (CHS Principal, CHS Assistant Principal, and a CHS Athletic Department Head Coach). The Athletic Director shall present the evidence of an alleged violation to the student and give the student an opportunity to respond to the charge. The Committee shall give an interpretation on the issue in question and shall submit the ruling to the Principal whose decision shall be final.

Expenses: Funding for this program will be provided by the Collinsville Unit School District No. 10.

The Illinois High School Association (IHSA) prohibits participants in an athletic activity sponsored or sanctioned by IHSA from ingesting or otherwise using any performance enhancing substance on its banned substance list, without a written prescription and medical documentation provided by a licensed physician who evaluated the student-athlete for a legitimate medical condition. In addition to being penalized by IHSA, a student may be disciplined according to Board policy 7:190, Student Behavior.

EMERGENCIES

Student safety and welfare are major concerns to Collinsville Community Unit School District Number Ten (10). Safety drills will occur at times established by the school board. Students are required to be silent and shall comply with the directives of school officials during emergency drills. There will be a minimum of three (3) evacuation drills, a minimum of one (1) severe weather (shelter-in-place) drill, a minimum of one (1) law enforcement drill to address an active shooter incident, and a minimum of one (1) bus evacuation drill each school year. There may be other drills at the direction of the administration. The law enforcement lockdown drill will be announced in advance and a student's parent/guardian may elect to exclude their child from participating in this drill. All other drills will not be preceded by a warning to students. The following emergency situation procedures will be followed:

DISASTER DRILLS

Tornado, Earthquake and Fire Drills

In case of an earthquake, tornado or fire, emergency precautions will be taken. Periodic drills will be run throughout the school year. Detailed information concerning evacuation procedures for fire, earthquake and safety areas for tornadoes is given to each teacher. They will go over these procedures with students as well as keeping instructions posted in each classroom. All instructors shall carry class lists/grade books with them to the disaster evacuation/safe site area. All evacuation routes will be posted in every room and are included in the School Emergency Readiness Plan.

Bomb Threat

The Collinsville School District takes all Bomb threats seriously. Any person who makes a Bomb threat will be reported to the police and will be prosecuted ***The following procedures are only a portion of the procedures that will be implemented in case of a bomb threat:***

The local law enforcement officials will be notified immediately. Until they arrive, the following will be initiated: 1) Students and staff will proceed to the designated 'safe site'. If deemed necessary by the administration and/or the local enforcement officials, all students will be evacuated by bus to an alternative site. During these procedures, no student will be allowed to leave campus; 2) Parents/Guardians are requested not to come to school to pick up students. During a Bomb Threat protocol, if parents/guardians have a family emergency, and it is absolutely necessary for the parent/guardian to pick up their child, the parent/guardian will be required to park off campus and walk to the "safe area"; 3) Communication with the school will not be possible. Telephone/Cell Phones cannot be used during a bomb threat; 4) Violation of this policy by students will result in disciplinary action as determined on a case-by-case basis by school administrators. If law enforcement confirms the presence of any explosive device upon their arrival, they will take charge of procedures.

Earthquake Plan

In the event an earthquake is confirmed, students and teachers should: 1) Stay inside - move away from windows, shelves and heavy objects that may fall; 2) Crouch underneath the desktop of their individual student desks to avoid falling or fallen debris. 3) Students and staff in the halls or stairways should move to an interior wall; 3) Turn away from windows; 4) Students and staff in laboratories and kitchens should extinguish all burners before taking cover; 5) Students and staff located outdoors should move to an open space away from the building and overhead power lines and lie down on the ground; 6) No students should leave school grounds without permission.

Fire Evacuation Plan

In the event a fire is suspected or confirmed or an evacuation is required, the school fire alarm will sound. Students and staff should: 1) Leave their designated room by the nearest exit as directed by the teacher; 2) Move away from the building to the evacuation site; 3) Remain calm. The school may choose to use a delayed egress approach (up to three minutes) taking into consideration the guidelines listed below: 1. Fire alarm will sound as normal. 2. Evacuation is delayed up to a three-minute delay to allow for investigation for smoke and/or fire as well investigation of means of egress on the interior and exterior for signs of suspicious subjects or signs of targeted violence.

Intruder Procedures/Lockdown

In the event an intruder is present on campus, the school will go under a 'lockdown' procedure.

Lockdown is a building procedure that takes place in a crisis situation. During a Lockdown, student movement is stopped, and the building is secured. Everyone in the building will be made aware that a serious event has occurred or is about to occur, and how to act accordingly.

Missing Student Procedures

In the event the school office is notified that a student is missing, the parent(s)/guardian(s) of the missing student will be notified immediately. Upon confirming that the student is not on school property, the local Police Department will be notified. Collinsville Unit 10 Schools and the local Police Department will work collaboratively to locate the missing student.

Power Failure

In the event the electrical power goes out, students are to remain in the class that they are attending until notice is given by the office to resume the usual schedule or to follow a revised emergency schedule.

Tornado Plan

In the event school authorities receive information from the Civil Defense or Weather Bureaus that extremely severe weather is imminent, notification will be made from the office (either by announcement or a series of short rings on the bell system) for the teachers to move their classes to a predetermined area. Students are to follow the specific instructions given by the teacher: 1) Move to the area designated by the teacher; 2) Follow the teacher's instructions; 3) Protect your face and head with your arms and hands; 4) Stay away from glass; 5) Remain calm.

Train Derailment/Chemical Spill Procedures

In the event of a train derailment and/or chemical spill, the school office will notify the local Fire Department and/or law enforcement officials. Upon arrival, the local Fire Department and/or law enforcement officials will oversee the scene at the school.

Emergency Plans for the Physically Handicapped: Employees and students on crutches are reminded not to use the elevators in emergency situations because the electricity may be affected by the emergency. When the crowd dissipates, employees/students on crutches may require assistance to negotiate the stairs. Special safe areas have been provided for students with disabilities.

Students are expected to fully cooperate with school faculty and staff and/or local responders when a drill is conducted or if an emergency arises. Full cooperation includes, but is not limited to, the following: 1) proceeding directly to a designated emergency site in a safe, but speedy manner; 2) complying to the requests of staff to ensure an orderly atmosphere; 3) proceeding directly to the appropriate class/instructional program when the drill is completed. *Other misconduct that violates CUSD10 expectations of 'full cooperation during a drill or emergency,' not specifically addressed in this section will be handled by the administration in a manner consistent with this section.* Failure to fully cooperate with school faculty and staff and/or local responders may result in disciplinary action, ranging from In-School Suspension (ISS) to Out-of-School Suspension (OSS) as determined on a case-by-case basis by school administrators.

ON-CAMPUS EMERGENCY RELEASE PROCEDURES (CHS)

In the event that a school emergency arises where parents/guardians are authorized to pick-up their children from the school campus, the following procedures must be followed to maintain an orderly environment: 1) In an emergency situation, local responders (i.e., the Collinsville Police Department and/or the Collinsville Fire Department) control the scene. These local responders consider all scenarios and scan the campus to determine if it is safe for re-entry; 2) In an emergency situation, high school students who drove to school may be prohibited from removing their vehicle from campus; 3) Parents/guardians should not drive or park on the high school campus; 4) Parents/guardians should proceed only to the Fine Art Center-Auditorium. *Please do not enter any other building on campus.* In the Auditorium, an update of the situation will be presented; 5) Parents/guardians should not attempt to collect their child at any location other than the designated, pick-up area (the Fine Art Center-Auditorium); 6) Parents/guardians should complete the appropriate "Emergency Release Form" distributed by CHS personnel and submit this form to CHS personnel. *One*

form must be submitted for each child; 7) Parents/guardians must present a government-issued photo identification (i.e., driver's license) to CHS personnel when submitting the appropriate "Emergency Release Form;" 8) Parents/guardians must be (physically) present in order for their child to be released. *Phone requests for release of a student will not be accepted*; 9) Only the legal parent/guardian is permitted to request and collect his/her child; 10) Parents/guardians should await the arrival of their child inside the Fine Art Center-Auditorium; 11) Parents/guardians should depart the CHS campus, immediately after completing the "Emergency Release Process" and collecting their child; 12) If a parent/guardian opts to have a student-athlete released from school (when local responders deem the school safe and the school day is not officially canceled), the student-athlete is not permitted to attend any school-related practices or participate in any school-related competition for the date(s) of the release; 13) If a parent/guardian opts to have a student affiliated with an extra-curricular group released from school (when local responders deem the school safe and the school day is not officially canceled), the student affiliated with an extra-curricular group is not permitted to participate in related activities for the date(s) of the release.

In the midst of an emergency situation, the cooperation and communication with parents, students, and staff remains paramount. Parents/guardians who may need to update their contact information, may mail/deliver a signed letter to the CHS Counseling Department containing the changes that are to be made. Parents/guardians may also opt to send a signed letter with their child to present to the CHS Counseling Department.

ON-CAMPUS EMERGENCY RELEASE PROCEDURES (CMS/DIS/ELEMENTARY)

In the case of an emergency student pickup situation that requires parents/guardians to pick up from school or a secondary location, there is protocol within our District Safety Plan that outlines how students are dismissed in a crisis situation. Due to a variety of safety precautions, parents will have to check in and show identification with school personnel to receive their children and WILL NOT have direct access to the student population.

EMPLOYEE CODE OF PROFESSIONAL CONDUCT

All District employees are expected to maintain high standards in their school relationships, to demonstrate integrity and honesty, to be considerate and cooperative, and to maintain professional and appropriate relationships with students, parents, staff members, and others. In addition, the *Code of Ethics for Illinois Educators*, adopted by the Illinois State Board of Education, is incorporated into this Code of Conduct. Any employee who sexually harasses a student, willfully or negligently fails to report an instance of suspected child abuse or neglect as required by the Abused and Neglected Child Reporting Act (325 ILCS 5/), engages in *grooming* as defined in 720 ILCS 5/11-25, engages in grooming behaviors, violates boundaries for appropriate school employee-student conduct, engages in sexual misconduct as defined in 105 ILCS 5/22-85.5, or otherwise violates an employee conduct standard will be subject to discipline up to and including dismissal.

Standards related to school employee-student conduct shall, at a minimum: 1. Comply with the *Code of Ethics for Illinois Educators*, adopted by the Illinois State Board of Education; 2. Prohibited grooming behaviors and sexual misconduct include, but are not limited to (i) any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples include, but are not limited to: a. A sexual or romantic invitation; b. Dating or soliciting a date; c. Engaging in sexualized or romantic dialog; d. Making sexually suggestive comments that are directed toward or with a student; e. Self-disclosure or physical exposure of a sexual, romantic, or erotic nature; f. A sexual, indecent, romantic, or erotic contact with the student; g. Employees are expected to maintain professional relationships with students. 3. Employees are strictly prohibited from using any form of communication with students (e-mails, letters, notes, text messages, phone calls, conversations) that includes any subject matter that would be deemed unprofessional and inappropriate between an employee and student. This District has a "zero tolerance" for any conduct that crosses over that professional line.; a. Employees are not permitted to transport District students in the employee's privately owned vehicle, unless the employee has obtained the prior permission of the Building Principal and/or Superintendent to do so; b. Employees are not permitted to take or possess a photo or video of a student on their private devices. Student pictures for school sponsored activities used in furtherance of the District's educational mission are permitted.; c. Employees are not permitted to meet with a student or contact a student outside the employee's professional role. Employees are expected to avoid crossing a line that results in an actual or perceived inappropriate relationship. 4. District employees are mandated reporters and required to comply with all reporting requirements of the Abused and Neglected Child Reporting Act (325 ILCS 5/), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), and the Elementary and Secondary Education Act (20 U.S.C. § 7926); 5. Employees, students, parents, and any third party can report prohibited behaviors and/or boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*, to a District Complaint Manager, Nondiscrimination Coordinator, Title IX Coordinator, or any other District administrator or staff member the person feels comfortable reporting to; and 6. Employees are required to complete training related to educator ethics, child abuse, grooming behaviors, and boundary violations as required by law and policies 2:265, *Title IX Sexual Harassment Grievance Procedure*; 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*; 5:90, *Abused and Neglected Child Reporting*; and 5:100, *Staff Development Program*.

ENGLISH LEARNERS

The school offers opportunities for resident English Learners to achieve at high levels in academic subjects and to meet the same challenging State standards that all children are expected to meet. Parents/Guardians of English Learners will be informed how they can: (1) be involved in the education of their children; (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Bilingual Education Program Parent Advisory Committee. For questions related to this program or to express input in the school's English Learners program, contact the District's Bilingual Coordinator.

Bilingual Programs/Transitional Bilingual Education

Transitional Bilingual Education (TBE) programs are required at schools where there are 20 or more Limited English Proficient (LEP) students of the same language. The Transitional Bilingual Education program is for non-native English-speaking students who have difficulty with written or spoken English. The program provides instruction in the student's native language (Spanish) with transition into English. The program helps students to succeed in academic subjects and learn English and develop their native language. Currently Collinsville Community Unit School District 10 offers the TBE program to students in PK-12th grade who speak Spanish. Schools that support the TBE program are Kreitner Elementary, Caseyville Elementary, Dorris Intermediate, Collinsville Middle and Collinsville High School.

Dual Language Education

One-Way Dual Language is a Spanish dual language program that includes instruction in both English and Spanish to help Emergent Bilinguals excel academically while becoming bilingual, biliterate and bicultural. A one-way program is intended for native Spanish speakers to continue developing and building on their native languages while learning English. Students spend part of the school day learning in their native language and part of the day learning in their non-native language. Students in dual language programs develop high-levels of proficiency in their own language as well as a second language. The benefits of balanced bilingualism allow for creativity and problem solving, greater cross-cultural understanding, and marketability for future college and career goals in a bilingual and multilingual society. The Dual Language Model of Spanish/English instructions: Kinder-80/20%, 1st-70/30%, 2nd-60/40%, 3rd-6th50/50%.SchoolsthatsupporttheDual Language program are Kreitner Elementary (K-4th),Caseyville Elementary (K-2nd), Dorris Intermediate (5th-6th).

Emergent Bilingual Program

The Emergent Bilingual Program is for newcomer students who are recent immigrants to the United States with limited English proficiency or interrupted education in their native countries. This multigrade classroom (1st-4th) teaches English and acculturation to U.S. schools, as well as academic subjects. The EB program is not a permanent placement for students who may need more than one year in this classroom. As students learn BICS (Basic Interpersonal Communication Skills), they would begin a gradual transition to the larger classroom with continued Bilingual Education.

Bilingual Assessments WIDA Screener

The WIDA screener is an abbreviated version of the ACCESS 2.0 test for ELLs. It is given to all new students in the district if a non-English language is indicated on the Home Language Survey. The test is administered by Multicultural Program staff and takes approximately 30-60 minutes or more depending on the English ability of the student.

ACCESS for ELLs

~~ACCESS 2.0 is an annual state English proficiency test given to all English Language Learners (ELLs) in grades K-12. The ACCESS 2.0 test must be given to all ELL students in and out of the ESL/Bilingual programs until they obtain a 4.8 composite proficiency level. Scoring is based on the English proficiency standards as developed by the WIDA Consortium. Students are tested in 5 areas: Social and Instructional Language, Language Arts, Math, Science, and Social Studies. All 4 language domains are assessed within these content areas: speaking, listening, reading, and writing. Different tests are given by grade cluster: K, 1, 2-3, 4-5, 6-8, and 9-12. In addition, there are 2 tiers (A, B/C) that are assigned individually based on the English proficiency level of the student. Testing is administered by the English Learner Department and given by certified teaching staff.~~

ACCESS stands for "Assessing Comprehension and Communication in English State-to-State for English Language Learners." The ACCESS test is used to measure student growth in English proficiency. Students are tested in the 5 areas: Social and Instructional Language, Language Arts, Math, Science and Social Studies. All 4 language domains (listening, speaking, reading and writing) are assessed within these content areas. The testing window usually begins in January. The **Illinois State Board of Education (ISBE)** requires that all students in kindergarten through 12th grade who have been identified as an English Learner take the state's English language proficiency test each year, regardless of level of service, until they meet the Illinois state-mandated criteria of an overall composite score of 4.8. Students may not opt out of testing.

ENROLLMENT

Students new to the Collinsville School District are required to enroll at the Collinsville Community Unit School District 10 Administration Office at 201 West Clay Street. A parent/guardian must be present to complete the

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Commented [10]: Revision recommendation from Carla Cruise, CUSD10 EL Director.

enrollment process. To facilitate the enrollment process, you may wish to print and complete the C.U.S.D. No. 10 Enrollment Information form and bring it with you to the Administration Office.

If a student is determined to be a nonresident of the District for whom tuition must be charged, the person(s) enrolling the student are liable for nonresident tuition from the date the student began attending a District school as a nonresident pursuant to Illinois School Code (105 ILCS 5/10-20.12a(a). A person who knowingly enrolls or attempts to enroll in this School District on a tuition-free basis a student known by that person to be a nonresident of the District is guilty of a Class C misdemeanor, except in very limited situations as defined in State law (105 ILCS 5/10-20.12b(e). A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in that District without the payment of a nonresident tuition charge is guilty of a Class C misdemeanor (105 ILCS 5/10-20.12b(f).

The unsafe school choice option allows students to transfer to another District school or a public charter school within the District. The unsafe school choice option is available to: (1) All students attending a persistently dangerous school, as defined by State law and identified by the Illinois State Board of Education; and (2) Any student who is a victim of a violent criminal offense that occurred on school grounds during regular school hours or during a school-sponsored event.

DENIAL OF ENROLLMENT (CHS)

A school or school district may deny enrollment to a student 17 years of age or older for one semester for failure to meet minimum academic standards if all of the following conditions are met: 1) The student achieved a grade point average of less than "D" (or its equivalent) in the semester immediately prior to the current semester; 2) The student and the student's parent or guardian are given written notice warning that the student is failing academically and is subject to denial from enrollment for one semester unless a "D" average (or its equivalent) or better is attained in the current semester; 3) The parent or guardian is provided with the right to appeal the notice, as determined by the State Board of Education in accordance with due process; 4) The student is provided with an academic improvement plan and academic remediation services; 5) The student fails to achieve a "D" average (or its equivalent) or better in the current semester. No child may be denied enrollment or re-enrollment under this Section in violation of the Individuals with Disabilities Education Act or the Americans with Disabilities Act.

A school or school district may deny enrollment to a student 17 years of age or older for one semester for failure to meet minimum attendance standards if all of the following conditions are met: 1) The student was absent without valid cause for 20% or more of the attendance days in the semester immediately prior to the current semester; 2) The student and the student's parent or guardian are given written notice warning that the student is subject to denial from enrollment for one semester unless the student is absent without valid cause less than 20% of the attendance days in the current semester; 3) The student's parent or guardian is provided with the right to appeal the notice, as determined by the State Board of Education in accordance with due process; 4) The student is provided with attendance remediation services, including without limitation assessment, counseling, and support services; 5) The student is absent without valid cause for 20% or more of the attendance days in the current semester. No child may be denied enrollment or re-enrollment under this Section in violation of the Individuals with Disabilities Education Act or the Americans with Disabilities Act.

RE-ENROLLMENT (CHS)

Re-enrollment shall be denied to any individual above the age of seventeen (17) years who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. No child may be denied enrollment or reenrollment under this Section in violation of the Individuals with Disabilities Education Act or the Americans with Disabilities Act.

EQUAL EDUCATIONAL OPPORTUNITIES & SEX EQUITY

NOTICE OF NONDISCRIMINATION

Equal educational and extracurricular opportunities are available to all students without regard to race, color, nationality, sex, sexual orientation, gender identity, ancestry, age, religion physical or mental disability, status as homeless, immigration status, order of protection status, or actual or potential marital or parental status, including pregnancy. No student shall, based on sex, ~~or~~ sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities. Inquiries concerning the application of Title IX (sex equity), Section 504 (handicapped) or Title VI (minorities) should be directed to the C.U.S.D. No. 10 District Office. Any student may file a sex equity complaint by using the Uniform Grievance Procedure. A student may appeal to the School Board's resolution of the complaint to the Regional Superintendent of schools and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8 of The School Code).

EXAM POLICY (COLLINSVILLE HIGH SCHOOL)

EXAM EXEMPTION POLICY

SAT testing: Seniors who took the School Day SAT in April of the previous school year and who received a score of 1250 or higher AND have five or fewer absences during first semester AND have no unexcused absences AND no

discipline resulting in in-school suspension, out-of-school suspension or assignment to the STOP program will be exempt from taking 1st semester final exams.

Seniors who took the School Day SAT test in April AND who received a score of 1000 or higher AND who have five or fewer absences during the entire school year AND have no unexcused absences AND no discipline resulting in in-school suspension, out-of-school suspension or assignment to the STOP program will be exempt from 2nd semester final exams. Students not enrolled in Collinsville High School during SAT School Day testing are required to take first semester examinations in all classes.

If any student has any unexcused absences, such student shall forfeit all SAT incentives.

Final Exam Exemption Policy (Second Semester Only)
In order to promote positive attendance, positive behavior and reward hard work, students may be exempt from taking second semester final examinations if the following criteria are met:
Attendance/Discipline: 1) The student must have no unexcused absences and no discipline resulting in in-school suspension, out-of-school suspension or assignment to the STOP program during the school year. If the student is absent the day before exams, he/she will be required to take the exams unless excused by an administrator before the absence; Students not enrolled in Collinsville High School for the full year are required to take second semester finals.[c2]
Academics: Students who earn a semester overall grade of 'A' or 'B' in a class and comply with all stipulations of the attendance/discipline requirements (as outlined above) will be exempt from the semester exam for that class.
Students who meet the criteria to be excused from final exams may opt to take any/all final exams to try to raise their grade at no risk of lowering their grade. Students not exempt from exams who skip their semester final will receive a zero on that exam which may result in a loss of credit for that class.

EXAM MAKE-UP POLICY
Students are required to take semester exams: 1) during the class period(s) and 2) on the day(s) assigned. Documentation from a medical physician and/or principal approval is required for students missing final exams. Parents should not schedule appointments or vacations for students during final exams. If a student misses the first semester final exam(s) with a documented absence, he/she will be expected to make up these exams no later than the first three days of the second semester. If a student misses the second semester final exams with a documented/approved absence, he/she will be expected to make up these exams no later than the first week of summer break. Students will not be permitted to complete semester final exams before the scheduled exam period. If snow days are used, the final date for second semester changes, thus moving the date of second semester final exams. Please take this into consideration as you are scheduling vacations. Students may not be permitted to make up final exams for unexcused absences that occur on a final exam day (i.e. vacation). Students enrolled in a dual credit course with Southwestern Illinois College are required to take that final exam.

FAMILY LIFE & SEX EDUCATION CLASSES

Students will not be required to take or participate in any class or courses in comprehensive sex education, including in grades 6-12, instruction on both abstinence and contraception for the prevention of pregnancy and sexually transmitted diseases, including HIV/AIDS; family life instruction, including in grades 6-12, instruction on the prevention, transmission, and spread of AIDS; instruction on diseases; recognizing and avoiding sexual abuse; or instruction on donor programs for organ/tissue, blood donor, and transplantation, if his or her parent or guardian submits a written objection. The parent or guardian's decision will not be the reason for any student discipline, including suspension or expulsion. Nothing in this Section prohibits instruction in sanitation, hygiene or traditional courses in biology. Parents or guardians may examine the instructional materials to be used in any district sex education class or course.

FEES

The Collinsville School District establishes fees and charges to fund certain school materials and activities. Each school year, ~~the administration shall present to the Board, for its approval, a schedule of student fees. Students will be charged for loss of or damage to school books or other school-owned materials.~~
the Superintendent will recommend to the School Board a schedule of fees, if any, to be charged students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees.

REFUND/WAIVER OF STUDENT FEES
Students shall not be denied educational services or academic credit due to the inability of parent(s)/guardian(s) to pay fees and certain charges. Fees for textbooks, other instructional materials, and driver education, as well as fines for the loss~~, or damage~~ of school property may be waived for students who meet the eligibility criteria for a waiver as described in this policy. In order that no student is denied educational services or academic credit due to the inability of parents/guardians to pay student fees and fines, the Superintendent will recommend to the Board which additional fees and fines, if any, the District will waive for students who meet the eligibility criteria for a waiver.
Collinsville Community Unit School District No. 10 has a Fee Waiver Policy for families receiving Financial Assistance under Article IV of the Illinois Public Aid Code and those students who qualify for the Free and Reduced

Commented [11]: Policy revisions in accordance with Press Plus in response to 105 ILCS 5/10-20, amended by P.A. 102-805, eff. 1-1-23.

Commented [12]: PRESS policy 4:140 includes a waiver for damage to school property for eligible students. Districts are only required by law to waive fines for the loss of school property and not the damage of school property. However, the PRESS sample policy extends fine waivers to both. See footnote 2 in PRESS. Therefore, you may remove damage from this sentence.

Lunch Programs. Students whose parents are unable to afford student fees and homeless students may receive a waiver of some fees. ~~However, these students are not exempt from charges for lost and damaged books, locks, materials, supplies, and equipment.~~ Applications for fee waivers may be submitted by a student's parent(s)/guardian(s) who have been assessed a fee on an application form available from the Building Principal. A student shall be eligible for a fee waiver if at least one of the following prerequisites is met: 1) ~~The student currently lives in a household that meets the free lunch or breakfast eligibility guidelines established by the federal government pursuant to the National School Lunch Act; or 2) The student or the student's family is currently receiving aid under Article IV of the Illinois Public Aid Code (Aid to Families of Dependent Children); or 3)~~ ~~The student's parent is a veteran or active-duty military personnel with income at or below 200% of the federal poverty line~~. The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program; 2) The student's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line; or 3) The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11434a).Pursuant to the Hunger-Free Students' Bill of Rights Act, the school is required to provide a federally reimbursable meal or snack to a student who requests one, regardless of whether the student has the ability to pay for the meal or snack or owes money for earlier meals or snacks. Students may not be provided with an alternative meal or snack and the school is prohibited from publicly identifying or stigmatizing a student who cannot pay for or owes money for a meal or snack.

The Superintendent or designee will give additional consideration where one or more of the following factors are present: 1) Illness in the family; 2) Unusual expenses such as fire, flood, storm damage, etc.; 3) Unemployment; 4) Emergency situations; 5) When one or more of the parents/guardians are involved in a work stoppage. The student's parent(s)/guardian(s) shall submit written evidence of eligibility for waiver of student's fee. A separate application form shall be submitted for each fee assessed to each student. The Fee Waiver Policy does not apply to Summer School or any state fees associated with Driver's Education. Questions regarding the fee waiver application process should be addressed to the CUSD10 Assistant Superintendent.

Fee waivers will be considered only if written evidence is presented by the person applying for the waiver.

"School fees" refers to any monetary charge collected by the school or district from a student or the parents/guardians as a prerequisite for the student's participation in any curricular or extracurricular program of the school or district during the school year. A school does not impose a "fee" when it requires that students provide their own ordinary supplies or materials (e.g., pencil, paper, notebooks) that are necessary to participate in any curricular or extracurricular program. "School Fees" include, but are not limited to, the following: 1) Charges for required textbooks and instructional materials; 2) Charges and deposits collected by a school for use of school property (e.g., locks, towels, laboratory equipment); 3) Charges for field trips made during school hours, or made after school hours if the field trip is a required or customary part of a class or extracurricular activity (e.g., annually scheduled trips to museums, concerts, places of business and industry or field trips related to instruction in social studies, the fine arts, career/vocational education or the sciences); 4) Charges or deposits for uniforms or equipment related to varsity and intramural sports, or to fine arts programs; 5)School health services fees ; 6) Charges for supplies required for a particular class (e.g., shop or home economics materials, laboratory or art supplies); 7) Graduation fees (e.g., caps, gowns); 8) School records fees; 9) Driver's education fees assessed pursuant to School Code [105 ILCS 5/27-24.2]; 10) District 10 school fees include a technology device and device insurance cost. "School Fees" do not include: 1) Library fines and other charges made for the loss, misuse, or destruction of school property (e.g. Chromebook, musical instruments, library fines); 2) Charges for the purchase of class rings, yearbooks, pictures, diploma covers or similar items; 3) Charges for optional travel undertaken by a school club or group of students outside of school hours (e.g., a trip to Spain by the Spanish Club or a senior class trip); 4) Charges for admission to school dances, athletic events or other social events; 5) Optional community service programs for which fees are charged (e.g., preschool, before and after school child care, recreational programs); 6) Optional fees or charges such as parking passes; 7) Summer camps that are optional and/or not operated by District 10.

Application for Waiver of School Fees

An application form for school fee waiver is available in the District's Central Office, 201 West Clay Street, Collinsville, IL 62234, or can be downloaded using the link below. The completed form, along with documentation of the household's gross income, including a copy of current Pay Stub(s) for all family members and a copy of current income tax forms 1040 and W-2 Forms for all family members (or other evidence of documentation acceptable to the district), and any additional information/documentation required on the application, must be submitted to Mr. Bradley Hyre, CUSD10 Assistant Superintendent, 123 West Clay Street, Collinsville, Illinois 62234. One application form must be submitted at the beginning of each school year to determine the eligibility for the waiver of all applicable fees for that school year. No fee shall be collected from any parents/guardians who are seeking a fee waiver in accordance with this policy until they have been notified of the district's decision regarding the request or appeal, if one is made. Parents/Guardians are advised that supplying false information to obtain a fee waiver is a Class 4 Felony under Illinois compiled statutes 7-20 ILCS 5/17.6. If the amount of benefit obtained is over $300, it is a Class 3 Felony.

The CUSD10 Assistant Superintendent of Schools or designee will notify the parents/guardians within 30 days of receipt of the request, as to whether the request has been granted or denied. If the request is denied, or a subsequent decrease in family income occurs, you may reapply for a waiver at any time during the school year. If the denial is

appealed, the District shall follow the procedures for the resolution of appeals as provided in the ISBE rule on waiver of fees.

A denial of a waiver request may be appealed to Dr. Mark B. Skertich, CUSD10 Superintendent of Schools (201 West Clay Street, Collinsville, Illinois 62234) by submitting a completed appeal form within two weeks of the denial. The person filing the appeal may request to meet in person with the CUSD10 Superintendent of Schools to explain the basis for the appeal. A decision will be mailed to the parents/guardians within 30 calendar days of the receipt of the request. The decision of the CUSD10 Superintendent of Schools is final and binding. Questions concerning the fee waiver process should be addressed to Mr. Bradley Hyre, CUSD10 Assistant Superintendent of Schools (123 West Clay Street, Collinsville, Illinois 62234).

If a student receiving a waiver is found to be no longer eligible during the school year, the Superintendent or designee shall notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

FAILURE TO PAY FEES; COLLECTION

To maintain the quality of our educational programs, Collinsville School District will make every effort to secure payment of student fees from each parent/guardian who is able to pay. Collinsville School District participates in the Illinois Local Debt Recovery Program, established to collect outstanding debt in coordination with the Illinois Comptroller's Office.

FIELD TRIPS

The Board of Education encourages field trips when the experiences are an integral part of the school curriculum and contribute to the District's desired educational goals. Parents/legal guardians will be required to sign a parent permission slip before students may participate in any activity planned off the school grounds. This includes all field trips.

Approximately two weeks prior to a scheduled field trip, students will be provided with a Field Trip Approval Form and Medical Authorization Form. The Field Trip Approval Form must be approved by each of the student's teachers to indicate that the student is passing the class with a grade of 'D' or better. The Medical Authorization Form must be completed and signed by the parent/guardian. In order to be eligible for field trip attendance students must: 1) be passing all enrolled classes at the time of the submission of the Field Trip Approval Form and 2) submit a signed Medical Authorization Form. Any student who does not return a completed Field Trip Approval Form and Medical Authorization Form will not be allowed to attend the field trip. It is the responsibility of the student to inform his/her teachers of the field trip. Students must request homework for the class period(s) that they will be absent from class due to a field trip experience prior to leaving on the field trip. Students will assume responsibility for completing any work missed on the day of their return from the field trip (or as agreed to by the classroom teacher).

All students are expected to follow all school rules during a field trip experience. Any student involved in a disciplinary infraction on a field trip is subject to disciplinary action and may lose field trip privileges for the remainder of the school year. The school reserves the right to search all student luggage/bags before going on a field trip or at any time during the field trip to avoid transporting or student possession of illegal or dangerous materials, illegal substances or unauthorized materials. Parents may decline to have their children participate in a school planned field trip. This request to not participate must be made in writing and sent to the building principal. Appropriate alternative learning experiences for non-participating students will be arranged by the teacher.

FINANCIAL AID (COLLINSVILLE HIGH SCHOOL)

GRANTS

To determine eligibility for federal aid, students planning to attend a university, college, community college, or tech school should complete the Free Application for Federal Student Aid (FAFSA) beginning in October of their senior year. The U.S. Department of Education prefers students file the FAFSA on-line at www.fafsa.ed.gov. Students without internet access may request a paper copy of the FAFSA from their counselor or by calling 1-800-433-3243.

Contact the Financial Aid Office at the colleges, community colleges or tech schools to which you have applied about any other required financial aid forms and to discuss other sources of financial assistance. Some colleges automatically consider all applicants for grants and scholarships, while others require separate forms. Check with the Financial Aid office in the fall to make sure you do not miss any deadlines.

SCHOLARSHIPS

There are many scholarships available to students both locally and nationally. The Counseling Department maintains an extensive list of scholarships. Students can access this list online by visiting https://sites.google.com/cusd.kahoks.org/chs-counseling-dept/scholarships or by logging into Naviance at https://student.naviance.com/collinsvillehs.

TRANSCRIPTS

Collinsville High School will provide students with four free transcripts. There will be a cost of $1.00 for every transcript after the initial four. The final (fifth) transcript will be sent at no additional cost. Students must fill out a Transcript Release Form online at: https://counselors.cusd.kahoks.org/transcript-requests .

FUNDRAISING AND ADVERTISING REGULATIONS

Only approved student organizations will be permitted to advertise and conduct fundraising projects on campus. A form must be filled out and approved before any fundraising project is begun. Forms are available in the school office. Organizations may advertise on campus by using posters, signs and the morning announcements. A copy of all posters, signs and bulletin notices to be used must be submitted to the main office for approval. All advertisements must be removed the day after the project has ended. Individuals may not sell any type of merchandise without consent of the school Principal. Merchandise may be confiscated and students may be disciplined for violations as determined on a case-by-case basis by school administrators.

GANG AND GANG ACTIVITY PROHIBITED

The Board of Education considers the presence of gangs and gang activities a substantial disruption of or material interference with, school and school activities. A "gang" is defined as any group, club or organization of two (2) or more persons whose purpose includes the commission of illegal acts. By this policy, the Board of Education acts to prohibit gang activity on or about school grounds, on school buses, or off school at any school activity. No student on or about school property or at any school activity or whenever the student's conduct is reasonably related to a school activity shall engage in any gang activity, including, but not limited to: 1) Wearing, possessing, using, distributing (delivery or receipt), displaying, selling or arranging/soliciting for the possession, use, distribution (delivery or receipt), display or sale of any clothing, jewelry, paraphernalia or other items which reasonably could be regarded as gang symbols; 2) Committing any act or omission, or using any speech, either verbal or non-verbal (such as gestures or hand-shakes) showing membership or affiliation in a gang; 3) Writing, drawing or distributing any gang related symbols or literature; and 4) Using any speech or committing any act or omission in furtherance of the interests of any gang or gang activity, including, but not limited to: (a) soliciting others for membership in any gangs, (b) requesting any person to pay protection or otherwise intimidating, harassing or threatening any person, (c) committing any other illegal act disruptive of school operation, or intimidating staff or students or other violation of school district policies; d) inciting other students to act with physical violence or intimidation upon any person, group or classification and/or which violate district policies or civil or criminal law.

Students engaging in any gang-related activity, as described above, may be subject to the following disciplinary action: 1) Removal from extra-curricular and athletic activities for a period of 24 months; 2) Conference with parent(s)/guardian(s); 3) Referral to appropriate law enforcement agency; and/or 4) Suspension for up to 10 days with referral to the Board of Education for possible expulsion for up to two years.

GRADES – COLLINSVILLE HIGH SCHOOL

Grades and grade point averages are reported to parents/guardians at the ~~end of every quarter and~~ the end of each semester. Credits for passing grades are issued at the end of each semester. ~~Quarter grades are to be regarded as grades in progress.~~ Each academic semester (fall/spring) will count for eighty five percent (85%) of the final semester grade and the final exam will count for fifteen percent (15%) of the final semester grade. An academic progress report is available for review throughout the academic semester via the Skyward Family Access Parent & Student Portal. This report enables all concerned to see what the student has accomplished and where the student may improve. Parents/Guardians are encouraged to frequently check their child's progress throughout the year on the CHS FAMILY Access website: www.kahoks.org - Parents/Students>Family Access. Parents/Guardians who do not have electronic access to their child's report card can contact the student's school office to request a hard copy of the report card in their home language.

Commented [13]: Revision recommendation per CHS Administration (CHS no longer operates on a quarter academic system.

Grades are not forwarded if the student has moved residence without written notification to the CHS Registrar. Subject achievements are reported as letter grades, and grade point averages are reported as numerical points. The equivalence method is used to convert numerical scores into letter grades and to convert letter grades into numerical points according to the following scales:

Numerical Scores	Letter Grades	A.P./ Honors	Enriched	Regular
90 – 100	A	5	4.5	4
80 – 89	B	4	3.5	3
70 – 79	C	3	2.5	2
60 - 69	D	1	1	1

BELOW 60	F	0	0	0

If a class is dropped after the fifth week of a semester, the grade for that semester shall be recorded as an F.

GRADES & PROMOTION – COLLINSVILLE MIDDLE SCHOOL

Grades and grade point average are reported to the parents at the end of each quarter (nine weeks). The report cards will be available to be viewed by parents/guardians at the end of each grading period. Subject achievements are reported as letter grades and grade point averages are reported as numerical points. For questions regarding grades, please contact the classroom teacher.

Numerical Scores	Letter Grades
90 – 100	A
80 – 89	B
70 – 79	C
60 - 69	D
BELOW 60	F

The final grade assigned by the teacher cannot be changed by a District administrator without notifying the teacher. Reasons for changing a student's final grade include: A miscalculation of test scores; A technical error in assigning a particular grade or score; The teacher agrees to allow the student to do extra work that may impact the grade; An inappropriate grading system was used to determine the grade; An inappropriate grade was based on an appropriate grading system.

The decision to promote a student to the next grade level is based on successful completion of the curriculum, attendance, performance on standardized test or other testing. A student shall not be promoted based upon age or any other social reasons not related to academic performance.

PROMOTION POLICY

The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, performance based on Standards Achievement Tests, "Local Learning Assessment" tests, or other testing. A student shall not be promoted based upon age or any other social reasons not related to academic performance. Remedial assistance options will be offered to students based upon recommendation of the school personnel. Records/grades will be reviewed by building administration at the end of the school year to determine overall readiness for the next grade. If the student is deemed ready for the next grade, s/he will be promoted otherwise; s/he will be retained. Students must meet the U.S. Constitution requirement.

***The Promotion/Retention Policy is as follows and is used as a guide by the Collinsville Middle School Administration:** 1) 4 Failures (Core Classes) – Automatic Retention; 2) One (1), Two (2) or Three (3) Failures (Core Classes) – Summer School Required for Promotion to the next grade level. Administration will make the final determination for Summer School on a case-by-case basis.

ACCELERATED PLACEMENT

The District provides for an Accelerated Placement Program (APP) for qualified students. It provides students with an educational setting with curriculum options that are usually reserved for students who are older or in higher grades than the student. Accelerated placement includes but may not be limited to: early entrance to kindergarten or first grade, accelerating a student in a single subject and grade acceleration. Participation is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted or talented. Please contact the building principal for additional information.

GRADES AND PROMOTION - DORRIS INTERMEDIATE SCHOOL

School report cards are issued to students on a quarterly basis. For questions regarding grades, please contact the classroom teacher. The decision to promote a student to the next grade level is based on successful completion of the curriculum, attendance, performance on standardized tests and other testing.

In Collinsville CUSD10, successful completion of the curriculum in grades 5-6 means a student attained a final grade above an "F" in both reading and math. In grades K-4, students must attain a final rating higher than "Beginning" in reading and math. If a child receives an "F" as a final grade in reading and math (or "B" for grades K-4), he/she will not be promoted to the next grade level unless a remedial plan is successfully completed. Summer school is the final option of the remedial plan.
A student will not be promoted based upon age or any other social reasons not related to academic performance.

Grade Scale (Grades 5-6)
Letter Grades will be administered in core curricular areas beginning in fifth grade. Progress will be assessed according to student mastery of the state learning standards. Letter grades are issued according to the following scale.

Numerical Scores	Letter Grades
90 – 100	A
80 – 89	B
70 – 79	C
60 - 69	D
BELOW 60	F

GRADE PLACEMENT
Collinsville Community Unit School District #10 reserves the right to test or place on probation for thirty (30) days, any student transferring into the Collinsville School District for purposes of grade placement.
ACCELERATED PLACEMENT
The District provides for an Accelerated Placement Program (APP) for qualified students. It provides students with an educational setting with curriculum options that are usually reserved for students who are older or in higher grades than the student. Accelerated placement includes but may not be limited to: early entrance to kindergarten or first grade, accelerating a student in a single subject and grade acceleration. Participation is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted or talented. Please contact the building principal for additional information.

GRADES AND PROMOTION – ELEMENTARY (K-4)

School report cards are available to view in Skyward each trimester. For questions regarding grades, please contact the classroom teacher. Grades may be accessed on-line through Skyward. Parents/Guardians who do not have electronic access to their child's report card can contact the student's school office to request a hard copy of the report card in their home language. The decision to promote a student to the next grade level is based on successful completion of the curriculum, attendance, performance on standardized tests and other testing. A student will not be promoted based upon age or any other social reasons not related to academic performance. If the student is "Below" in both reading and math, he/she may not be promoted to the next grade level unless a remedial plan is successfully completed. Summer school is the final option of the remedial plan.

EXPLANATION OF ACADEMIC MARKS (GRADES K-4)

Below (B)	Below expectations on grade level standards.
Meets (M)	Meeting expectations on grade level standards.
Exceeds €	Exceeding expectations on grade level standards.
Not Assessed (NA)	The topic/concept was introduced but not assessed at this time.
Satisfactory (S)	The student's skill level is secure.
Needs Improvement (NI)	The topic has been introduced. The students' skill level is not secure.

GRADE PLACEMENT

Collinsville Community Unit School District #10 reserves the right to test or place on probation for thirty (30) days, any student transferring into the Collinsville School District for purposes of grade placement.

ACCELERATED PLACEMENT

The District provides for an Accelerated Placement Program (APP) for qualified students. It provides students with an educational setting with curriculum options that are usually reserved for students who are older or in higher grades than the student. Accelerated placement includes but may not be limited to: early entrance to kindergarten or first grade, accelerating a student in a single subject and grade acceleration. Participation is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted or talented. Please contact the building principal for additional information.

GRADUATION CREDIT REQUIREMENTS (COLLINSVILLE HIGH SCHOOL)

To graduate from high school, unless otherwise exempted, each student is responsible for: 1. Completing all District graduation requirements that are in addition to the State requirements. 2. Completing all courses as provided in the School Code, 105 ILCS 5/27-22. 3. Completing all minimum requirements for graduation as specified in State law. 4. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance. 5. Participating in State assessments that are required for graduation by State law. 6. Filing one of the following: (1) a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education, (2) an application for State financial aid, or (3) an Ill. State Board of Education (ISBE) waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student's parent/guardian must file one of these documents on the student's behalf. A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances, (2) the Building Principal attests the District made a good faith effort to assist the student or the student's parent/guardian with filing a financial aid application or an ISBE waiver form, and (3) the student has met all other graduation requirements.

REQUIRED COURSES

There is no limitation on the maximum number of units of credits a student can earn, but the following courses are required and must be successfully completed: 1) English (4 credits); 2) Mathematics (3 credits, including 1 credit of Geometry and enrollment in mathematics for three full academic years); 3) Science (2 credits: 1 credit of life science and 1 credit of physical science); 4) Social Studies [2 ½ credits: including ½ credit in Government (Civics), 1 credit in United States History, and 1 credit in World History or World Geography; 5) Physical Ed. (1 credit per year; Minimum required 3 semesters of PE and 1 semester of Health, PE waiver available under certain circumstances); 6) Consumer Education (min. ¼ credit); 7) Computer Applications ~~(1/2 credit)~~ (¼ credit). Seniors, with parent/guardian permission, may choose to enroll in an academic class in lieu of lunch/study hall.

Commented [BH14]: Revision recommendation by CHS Counseling Department.

State Mandated Graduation Requirements

Four years of language arts; Two years of writing intensive courses, one of which must be English and the other of which may be English or any other subject. When applicable, writing-intensive courses may be counted towards the fulfillment of other graduation requirements; Three years of mathematics, one of which must be Algebra I and one of which must include geometry content and one of which may be an Advanced Placement computer science course; Two years of science; Two years of social studies, of which at least one year must be history of the United States or a combination of history of the United States and American government. Within the two years of social studies requirement, one semester of civics is required; One year chosen from (A) music, (B) art, (C) foreign language, which shall be deemed to include American Sign Language, (D) vocational education, or (E) forensic speech (speech and debate). A forensic speech course used to satisfy the course requirement for language arts may not be used to satisfy the course requirement under this subdivision; One semester of health education; Physical education classes; A course covering American patriotism and the principles of representative government, as enunciated in the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois, and the proper use and display of the American flag; Nine weeks of consumer education; For students first entering high school in the 2022-23 school year, one year of a course that includes intensive instruction in computer literacy, which may be English, social studies, or any other subject and which may be counted toward the fulfillment of other graduation requirements.

Free Application for Federal Student Aid (FAFSA) Graduation Requirement

As a prerequisite to receiving a high school diploma, the parent or guardian of each student or, if a student is at least 18 years of age or legally emancipated, the student must comply with either of the following: 1) File a FAFSA with the United States Department of Education or, if applicable, an application for State financial aid; 2) File an ISBE waiver indicating that the parent or guardian or, if applicable, the student understands what the FAFSA and application for State financial aid are and has chosen not to file an application.

Upon request, the school will provide a student and his or her parent or guardian any support or assistance necessary to comply with this requirement

A school district may award a high school diploma to a student who is unable to meet this requirement due to extenuating circumstances, as determined by the school district, if (i) the student has met all other graduation requirements, and (ii) the principal attests that the school district has made a good faith effort to assist the student or, if applicable, his or her parent or guardian in filing an application or a waiver.

CREDITS

Graduating students are required to have a total of 21 credits. Half a credit per semester is awarded for each course satisfactorily completed except the following: 1) Vocational Center Programs (AVC) - 3 credits -1 ½ credits per semester; 2) Driver Education – ¼ credit; 3) Computer Applications – ¼ credit class; 4) Cooperative Education – 1 ¼ credits per semester; and 5) Algebra IA– ¾ credit for each semester; CEO Entrepreneurship- 2 Credits- 1 credit per semester.

Credits in the ninth through twelfth grades are awarded at the end of first and second semester. An' F' grade in a course means no credit is earned. No credit is awarded for repeating a course if credit was earned previously for the same course - the first grade earned will be the grade used for grade point calculations (except for Current Events which may be taken for credit twice). If a course is dropped after the first five weeks of either semester, the drop will be recorded as a course attempted and will be used to compute grade point average. The grade report and student permanent record will list the drop course as 'F'.'

EARLY GRADUATION

CHS is a four-year institution that does not promote early graduation. However, students may graduate at the end of their 7th semester when they have met all graduation requirements and submitted the Application for Early Graduation by September 5th of their senior year. Early graduates will not be permitted to participate in spring extracurricular activities, attend prom or the senior class trip. Early graduates who wish to walk with their class in the graduation ceremony must attend the mandatory graduation practice. Applications for early graduation may be obtained in the Counseling Department.

HALL PASSES (COLLINSVILLE HIGH SCHOOL)

During class time, students may not be in the hallways without a signed pass. It is the responsibility of the student to assure that they have a school approved pass. Only CHS faculty and office staff may issue passes. Students with passes are to proceed directly to the location identified on the pass. Students are prohibited from altering the content of a pass without the approval of the staff member who initially issued the pass. Student-escorts for pupils with 'early passes' must remain with the pupil identified on the pass until the class dismissal bell and/or the end of the school day. The following color scheme will be followed: 1) Blue-Passes to go to the health room; 2) Orange-Passes to go to the library; 3) White–Passes issued by the office; 4) Green - Summon Slips issued by the office.

HANDBOOK RECEIPT REQUIRED

All parents/guardians must sign a receipt indicating that they agree to read and acknowledge they understand that the Student and Parent Handbook may be accessed via the Collinsville Unit 10 School District Website at http://www.kahoks.org. This should be completed through the Parent Portal in Skyward during the registration process. By signing the handbook receipt, parents/guardians/students acknowledge that they will read and follow the policies and procedures set in place for students by the C.U.S.D. No. 10 Board of Education. Parents/Guardians who sign for their child do so with the understanding that their child will read and follow the policies and procedures set in place for students by the C.U.S.D. No. 10 Board of Education.

HEALTH SERVICES

School Health Services provides emergent/urgent nursing assessment, first aid care, medication administration, vision/hearing screening/referral, health record maintenance and IEP related assessments through the health office. The health and welfare of every student is important. Regardless of the nature and extent of a student's illness or injury, it should be reported to the school nurse. Staff members can refer students to the health office and students can refer themselves by requesting a pass from a staff member. Parent/guardian notification will be based on nursing assessment and the nurse's/principal's discretion.

ACCIDENT REPORTS

If a student is seriously injured which requires medical attention while at school, at a school sponsored event or function, or on the bus, the nurse, the teacher, the bus driver and/or principal will complete an accident report. The student's parents will be notified as soon as practicable. In the event a child is seriously injured and the parents cannot be contacted, the school nurse will be notified and after an examination and consultation with the principal, a decision may be made to have the child transported to the Emergency Room. Every effort will be made to notify the parents of the decision.

ALLERGY MANAGEMENT - FOOD ALLERGY AND OTHER LIFE-THREATENING ALLERGIES

State law requires our school district to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other

applicable federal statutes, state statutes, federal regulations and state rules. If your child has a life-threatening allergy or life-threatening chronic illness, please notify the building principal and/or school nurse. Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your child has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the needed supports so that your child can access his or her education as effectively as students without disabilities. Not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504. Our school district also may be able to appropriately meet a student's needs through other means. If your child has a life-threatening allergy, an emergency action plan and health care plan will be developed and implemented in order to provide the best care for your child. If an EpiPen auto-injector has been prescribed, the parent/guardian will be responsible for notifying the school nurse/principal and providing the necessary emergency documentation and medication. In addition, undesignated Epipens are available in case of a first-time reaction occurring at school that can be administered by the school nurse following an assessment.

AUTOMATED EXTERNAL DEFIBRILLATOR (AED)

The state requires all public indoor athletic facilities with participants of 100 or more to have AEDs. This includes schools with gymnasiums/wrestling rooms/weight training rooms/physical education classes. An AED (Automated External Defibrillator) is a device that is designed to shock a fibrillating heart back into a normal rhythm. These are safe and effective life-saving devices. There is no danger to students, staff, or visitors. No accidental shock can be given. The device will only shock a fibrillation heart. All CUSD10 school buildings/Administration building/Administrative Annex building are equipped with Heartsine AEDs. There are additional AEDs available for athletic practices and events. Several staff members have completed CPR/AED certification training. Please make your child(ren) aware that these units are housed in wall hanging cabinets in each building and should not be tampered with by students.

BUS TRANSPORTATION - EMERGENCY MEDICAL INFORMATION FOR STUDENTS WITH SPECIAL NEEDS/MEDICAL CONCERNS DURING BUS TRANSPORTATION

The BUS TRANSPORTATION - EMERGENCY MEDICAL INFORMATION FOR STUDENTS WITH SPECIAL NEEDS/MEDICAL CONCERNS DURING BUS TRANSPORTATION form is available from the school nurse in the Health Office. The purpose of this form is to give school bus drivers/monitors information about children who may have special needs or medical concerns during bus transportation. However, the school bus drivers/monitors are not responsible for and will not give/monitor medications on the bus. The school bus drivers/monitors are not trained health care providers. No medication should be carried or used on the bus unless specific arrangements have been made with the school nurse (inhaler/EpiPen/diabetic) and in accordance with Board Policy 7:270. In an emergent situation, a bus driver should pull to a safe stop and notify dispatch to call 911. Examples of this may include but are not limited to: grand mal seizure, severe asthma attack, allergic reaction with respiratory difficulty, and/or severe bleeding from a wound. This form is available from the school nurse and will be kept in the school nurse's office, with a student's IEP/504, with a student/s HCP, and/or at the bus company.

COMMUNICABLE DISEASE – NOTIFICATION AND EXCLUSION

The school will observe recommendations of the CDC, Illinois Department of Public Health, and local health departments regarding communicable diseases. 1. Parents are required to notify the school nurse if they suspect their child has a communicable disease. 2. In certain cases, students with a communicable disease may be excluded from school or sent home from school following notification of the parent or guardian. The decision to allow attendance will be made by the school nurse. 3. The school will provide written instructions to the parent and guardian regarding appropriate treatment for the communicable disease. 4. A student excluded because of a communicable disease will be permitted to return to school only when the parent or guardian brings to the school a letter from the student's doctor stating that the student is no longer contagious or at risk of spreading the communicable disease. 5. A Susceptibility List will be kept in each building indicating the students who are at risk due to lack of immunizations, medical exemptions, or religious exemptions. Parents of susceptible students will be notified in the event of a communicable disease outbreak. If your child exhibits SYMPTOMS of the following illness(es), please follow these guidelines. A Physician's note may be required when returning to school.

ALLERGIC CONJUNCTIVITIS-(caused frequently from allergies) May return to school immediately with confirmation from doctor.

CHICKEN POX/SHINGLES-Exclusion from school for at least 5 days after the eruption of the last vesicles or until all lesions are dry and scabbed over with absence of fever.

COMMON COLD-Exclude from school for fever 100 degree F or greater for 24 hours and/or excessive coughing.

CONTAGIOUS CONJUNCTIVITIS (Pink eye)-Exclusion from school until 24 hours after treatment begins or written permission from the doctor to return to school.

FEVER-Fever is considered to be 100 degree F or greater. Exclusion from school until the student is **fever-free** for 24 hours without fever-reducing medications.

FIFTH'S DISEASE-Rash will appear lace-like and bright red on arms/chest/abdomen. Facial cheeks may appear bright red. No exclusion unless fever over 100 degrees is present. May require written verification from physician

GASTROENTERITIS (PARASITIC/VIRAL)-Exclusion from school until 24 hour absence of **diarrhea, vomiting, and fever** 100 degree F or greater.

HAND FOOT MOUTH DISEASE-May see lesions on hands, feet, and/or face. Return with written verification from a physician and/or lesions are intact and dry or can be covered at all types. Must be fever free and practice good hygiene (for example-no drooling, no toys in mouth, good hand washing, etc.).
HEPATITIS A VIRUS-Exclusion from school until a written release from doctor is obtained. Must be free of diarrhea, vomiting, and fever for 24 hours before returning to school.
IMPETIGO-Exclusion from school until sores are healed over without drainage or with permission from the physician to return to school 24 hours after treatment begins. Note: Lesions must be covered while in school when possible.
INFLUENZA (FLU)-Exclusion from school until absence of fever (fever is 100 degree F or greater) for 24 hours.
MENINGITIS-Exclusion from school until absence of fever for 24 hours without fever-reducing medication, at least 24 hours of antibiotics, and with written release from the physician.
PEDICULOSIS (HEAD LICE)-Exclusion from school may occur for live lice/multiple nits per the discretion of the school nurse/principal until 1) treatment with appropriate lice eliminating product, 2) removal of live lice/multiple nits, and 3) completion of a head check by the school nurse/principal.
PINWORMS-Exclusion from school until 24 hours after first treatment confirmed. May require written verification from a doctor to return to school. Practice good/frequent handwashing.
RINGWORM-Exclusion from school until 24 hours after treatment begins with written verification from the doctor or evidence of over-the-counter antifungal treatment has been initiated. Lesions should be kept covered at school.
SCABIES-Exclusion from school until 24 hours after the first scabicide treatment confirmed. Written verification from the physician to return to school.
STREP THROAT and SCARLET FEVER-Exclusion from school until 24 hours after treatment (antibiotic) begins with written permission from the doctor to return to school, provided that fever is absent without fever-reducing medications for 24 hours.
STAPH and MRSA-Exclusion from school for a minimum of 48 hours after antibiotic treatment has begun and lesions are closed or completely covered. Exclude if wounds cannot be well contained under a dressing. Exclude from high-risk activities such as contact team sports if the wound cannot be completely covered with a secure bandage that will remain intact throughout sport activity, until completely healed. Exclude from use of pools/whirlpool until wounds are healed. Students must practice good frequent hand hygiene. *Must have doctor written permission to return to school.*
OXYGEN SATURATION-Fingertip pulse oximetry may be used as a tool for asthmatic episodes, coughing episodes, choking episodes, and/or allergic reaction episodes. *Healthy Saturation Levels 95-100%.* If a fingertip pulse oximeter indicates an oxygen saturation level *below 95%* that does not improve after medication/treatment, the student must be sent home and encouraged to call/visit their physician or ER.
PERTUSSIS (WHOOPING COUGH)-Must be excluded for 5 days of appropriate antibiotic treatment. Must be fever free and cough controlled when returning to school. May require written verification from a physician to return to school.

CONCUSSIONS

A concussion is a traumatic brain injury that interferes with normal brain function. Concussions can range from mild to severe and can occur in any organized or unorganized sport or recreational activity resulting from a fall or from players colliding with each other, the ground, or with obstacles. CUSD#10 has Guidelines for Concussive Injuries developed in accordance with 105 ILCS 5/10-20.53, 5/34-18.45 and based on the recommendations from IHSA and the Centers for Disease Control. Students with a concussive injury should not return to physical activity (PE/recess/practice/competition) during the same day of the injury. A physician's note and suggested activity progression should accompany a student and/or student athlete to return to school and or physical activities.

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois High School Association before being allowed to participate in any athletic activity, including practice or competition. A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols.

More information can be found at www.kahoks.org/CHS/Sports/Sports_Medicine.htm, www.cdc.gov/safechild www.ihsa.org/Resources/SportsMedicine/ConcussionManagement.aspx, www.cdc.gov/ConcussionYouthSports

DIABETES – CARE FOR

If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the school principal or school nurse. Parents/guardians are responsible for and must: 1) Inform the school in a timely manner of any change which needs to be made to the Diabetes Care Plan on file with the school for their child; 2) Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers; 3) Sign the Diabetes Care Plan; 4) Grant consent and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan. For further information, please contact the building principal or school nurse.

EMERGENCY EPIPEN-INJECTORS

There will be emergency undesignated EpiPen-injectors available in each school building to be used as needed following an assessment by the school nurse or trained staff member (with CPR/AED certification) of a child with a

suspected allergic reaction. Students who have prescribed EpiPen-injectors at school with appropriate paperwork and pharmacy labels can be administered as needed by any trained school staff or self-administered by the student.

EMERGENT HEALTH CONCERNS

Serious illness or injury must be reported immediately to the health office. If a student is too ill or seriously injured and cannot report to the health office on his own, the teacher should contact the main office. If the student is too ill or seriously injured to remain at school, the nurse will make all of the necessary arrangements for the student to go home or be transported by emergency services.

EXEMPTIONS

A student will be exempted from physical/immunization/dental/eye exams for:

1. Religious Objection-a student's parent/guardian presents a Certificate of Religious Exemption to the school nurse/principal. This statement must be approved by the district superintendent or appointed designee. 2. Medical Objection-a student's parent/guardian presents to the school nurse/principal a written and signed statement from the child's physician indicating the reason for the exemption. 3. Eye exam requirement-the student's parent/guardian shows an undue burden or a lack of access to a licensed optometrist/ophthalmologist. A signed eye exam waiver must be on file. 4. Dental exam requirement-student's parent/guardian shows an undue burden or a lack of access to a dentist. A signed dental exam waiver must be on file.

HEAD LICE

Management on the Day of Diagnosis: If a student has a head lice infestation (live bugs) the student may have limited direct contact with others until treated, parents notified, and student sent home per the discretion of the school nurse/principal based on the number of nits/live lice and treatment history. Prompt treatment is recommended. The school will provide written instructions to the parent or guardian regarding appropriate treatment for the infestation.

Upon return to school, parents should accompany students to the health room for a head check before they enter the classroom. Parents should be aware that if live lice and/or nits remain, a child may be sent back home per the discretion of the school nurse/principal. The health staff will make every effort to keep your child in school, but your cooperation/prompt and thorough treatment is a must.

HEALTH EXAMINATIONS AND IMMUNIZATIONS - REQUIRED

All students are required to present appropriate proof that the student received a health examination and required immunizations against preventable communicable diseases. Students must present an up-to-date immunization record that meets all Illinois requirements or an immunization schedule from the physician. Lack of proper immunizations is subject to exclusion from school. Students who are not compliant with physical examination and immunization requirements and have not submitted a waiver to be exempt from immunizations will be excluded from school and will not be permitted to make-up work for academic credit for their absences. The District will also report the student as truant. If a student submits a valid waiver to be exempt from immunization and is subsequently excluded from school due to a disease outbreak or due to his/her exposure to any of the diseases for which immunization is required, the excluded student will have the opportunity to make up all missed academic work for full credit.

SCHOOL HEALTH REQUIREMENTS

Early Childhood/Pre-Kindergarten:
- Physical Exam on Illinois State Form by October 15, 2023

Documented up-to-date Immunizations

Kindergarten:
- Kindergarten Physical Exam on Illinois State Form by October 15, 2023
- Documented up-to-date Immunizations
- Eye Exam on Illinois State Form by Oct 15, 2022 2023
- Kindergarten Dental Exam on Illinois State Form by May 15, 2024

First Grade:
- Same as Kindergarten, Kindergarten Dental Exam completed

Second Grade:
- Same as Kindergarten
- Second grade Dental Exam on Illinois State Form by May 15, 2024

Third/Fourth/Fifth Grade:
- Same as Kindergarten, Second grade Dental Exam completed

Sixth Grade:
- Sixth grade Physical Exam on Illinois State Form by October 15, 2023
- Documented up-to-date Immunizations
- Proof of at least one Tdap Booster
- One dose Meningococcal Conjugate Vaccine (MCV4)
- Sixth grade Dental Exam on Illinois State Form by May 15, 2024

Seventh/Eighth Grades:
- Same as Sixth grade, Sixth grade Dental Exam completed

Ninth Grade:
- Physical Exam on Illinois State Form by October 15, 2023
- Documented up-to-date Immunizations

Ninth grade Dental Exam on Illinois State Form by May 15, 2024

Tenth/Eleventh Grades:

Same as Ninth grade, Ninth grade Dental Exam completed

Twelfth Grade:

Proof of at least one meningococcal on or after 16th birthday, Ninth grade Dental Exam completed

Transfer Students:

District within Illinois: meet requirements of grade level within 30 days of start date

From another State: meet requirements of grade level within 30 days of start date, Eye Exam performed within one year if new to Illinois schools.

**A completed PHYSICAL EXAM includes all required fields (immunizations, examination results, system review, diabetic screening, lead risk assessment, physical education examination). It must be on the Illinois Certificate of Child Health Examination form signed by a Physician/PA/APN including the office stamp/contact information. The health history located on the back of the physical form must be completed and signed by the parent/guardian. Must be completed by October 15 of the required grade or may be subject to EXCLUSION from school.

**DENTAL EXAM - IDPH Proof of School Dental Examination form including the dentist signature and office/clinic information and completed within 18 months of May 15 of the required grade level.

** EYE EXAM - Illinois Eye Examination Report form including doctor signature and completed within one year of the required grade level or upon entry to an Illinois school.

**MEDICAL EXEMPTIONS – written documentation from the physician (ask School Nurse for form).

**RELIGIOUS EXEMPTIONS – written religious explanation from the parent/guardian, signed by a physician (ask for form).

**SPORTS PHYSICAL - If your child will be participating in grades 7-12 sports, a sports physical is required annually (the ninth grade physical exam may be used during freshman year only) on the IHSA/IESA Physical form. Sports physicals are valid for 395 days and must be completed prior to tryouts/practice/play.

Please communicate with your building SCHOOL NURSE if you are in need of assistance finding resources, etc. We are more than willing to assist you in any way we can to prevent your child's exclusion from school.

HEALTH OFFICE

Medical facilities will be available for students that become ill during the school day. Students who feel ill during class should secure a pass from the teacher to go to the health office. If the nurse is not in the office, students should report to the school office. Injuries occurring in the classroom or during physical education class should be reported to the teacher in charge before going to the health office. The school nurse or office must make contact with a parent/guardian/emergency contact before ill students are allowed to be picked up/signed out and/or sign themselves out.

HEARING AND VISION SCREENING

The Illinois Department of Public Health requires certain grade levels be screened for hearing and vision. Certified vision and hearing technicians will perform the screenings. Hearing screening will be conducted for early childhood, pre-kindergarten, kindergarten, first, second, third, and special education students. Vision screening will be conducted for early childhood, pre-kindergarten, kindergarten, second, eighth, and special education students. Color vision screening will be performed for second grade. Vision screening is not a substitute for a complete eye exam by an eye doctor. If your student has completed a hearing or vision exam within one year, you may send a copy of the report to the school to be kept with your child's health record. Only if this documentation is present will your child be exempt from testing. Your child may also be screened during the school year upon request of the teacher based on the observable signs of hearing or vision difficulties in the classroom. If your child fails either the hearing or vision screening, you will receive a letter of notification.

INSURANCE - SCHOOL

School insurance is offered at the beginning of each school year. Parents are encouraged to take advantage of this offering. Envelopes for enrolling for this insurance are available at centralized registration or in the school's office.

MEDICATION POLICY COLLINSVILLE UNIT #10 SCHOOL DISTRICT

STUDENTS ARE NOT ALLOWED TO CARRY ANY TYPE OF MEDICATIONS WHILE IN SCHOOL OR RIDING A SCHOOL BUS. (Students may carry inhalers, Epi-pens, or Diabetic supplies if the student's parent/guardian has completed and signed a *School Medication Authorization Form* as discussed below. If it is necessary to carry these medications/supplies on the bus, an Emergency Medical Information for Students with Special Needs/Medical

Concerns During Bus Transportation form may be completed.) Student medication form is available in the school health office.

1. School personnel will not administer medication at school if arrangements can be made so that the student can receive the medication at home. Medications that can be given before and/or after school should be given at home.

2. **Epi-Pens** may be carried and self-administered by the student if the physician indicates in writing on the medication request form that it is medically necessary that the Epi-Pen be carried by the student at all times and that the student has been instructed in the use and self-administration of the Epi-Pen and can fulfill the requirements of the procedure. (The student will be issued a permanent pass for the school year at the senior high level).

3. **Inhalers** kept in the health room must have a ***pharmacy label*** and/or copy of the pharmacy label and the ***Student Medication Authorization Form signed by the*** **physician and parent** on file at school.

Students who self-carry their inhaler must have a copy of the ***pharmacy label*** and the ***Student Medication Authorization Form signed by the parent*** on file at school.

An ***Asthma Action Plan*** should be on file for all students who keep an inhaler in the health room or self-carry and inhaler.

It is recommended to keep an extra inhaler in the health room for emergency use even if the child will self-carry an inhaler.

4. Students who are diabetic may also self-carry and self-administer diabetic testing supplies and insulin. Students who are diabetic must also have a Diabetes Care Plan on file with the school.

5. All medications administered to students during school hours must be transported to and from school by a parent or another adult acting on the parents' behalf.

6. **All requests to administer medication (prescription or non-prescription) to students must be in writing on the designated "Student Medication Authorization Form" and signed by the parent or legal guardian and the physician or appointed designee. Medication will not be administered unless a request form is properly completed and the medication is labeled properly.**

7. All medications, prescribed by the physician, must be in the original pharmacy container. **Prescription medication must have the pharmacy label on the medication bottle, box, or administration device**. **Non-prescription medication must come in a new sealed container.** Any change in the dosage of the medication and/or the directions for use will require a *corrected pharmacy label* indicating the changes and a *signed note from the physician*.

8. All medications given at school require a new Student Medication Authorization Form at the start of each school year.

9. **The administration of any medication containing a narcotic is discouraged during school hours**. If a student requires medication of this type for pain, it is recommended that he/she remain at home until a milder form of medication can be used. It is highly recommended that parents do not administer narcotics before school due to safety issues at school.

10. **Cough drops are permitted at the elementary and intermediate levels (Pre-K to 6th) with a medication permission form or dated note signed by parent/guardian. All cough drops need to be in a new, sealed package.** Students will be asked to stay in the health room or supervised by the teacher in the classroom while the cough drop is administered. However, cough drops are discouraged at this grade level due to risk of choking.

ADMINISTRATION OF MEDICINES TO STUDENTS

Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed School Medication Authorization Form is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures. Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student. A student may self-administer medication required under a *qualifying plan*, provided the student's parent/guardian has completed and signed a *School Medication Authorization Form.* A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an Ill. Food Allergy

Emergency Action Plan and Treatment Authorization Form, (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act.

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

School District Supply of Undesignated Asthma Medication

The Superintendent or designee shall implement 105 ILCS 5/22-30(f) e and maintain a supply of undesignated asthma medication in the name of the District and provide or administer them as necessary according to State law. Undesignated asthma medication means an asthma medication prescribed in the name of the District or one of its schools. A school nurse may administer an undesignated asthma medication to a person when they, in good faith, believe a person is having respiratory distress. Respiratory distress may be characterized as mild-to-moderate or severe.

School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement 105 ILCS 5/22-30(f)and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. Undesignated epinephrine injector means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction.

School District Supply of Undesignated Opioid Antagonists

The Superintendent or designee shall implement 105 ILCS 5/22-30(f)and maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. Opioid antagonist means a drug that binds to opioid receptors and blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. Undesignated opioid antagonist is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools. A school nurseTrained staff may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. See the website for the Ill. Dept. of Human Services for information about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment.

Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a medical cannabis infused product to be administered to a student by one or more of the following individuals: 1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a designated caregiver to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a medical cannabis infused product to a child who is a student on the premises of his or her school or on his or her school bus if: a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH; b. Copies of the registry identification cards are provided to the District; c. That student's parent/guardian completed, signed, and submitted a School Medication Authorization Form - Medical Cannabis; and d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus. 2. A properly trained school nurse or administrator, who shall be allowed to administer the medical cannabis infused product to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus. 3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

The District retains the right to use its discretion to regulate the administration of the product, which may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

The District reserves the right to restrict or otherwise stop allowing the administration of medical cannabis to a child if the District or school would lose federal funding as a result.

Void Policy

The School District Supply of Undesignated Asthma Medication section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication. The School District Supply of Undesignated Epinephrine Injectors section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors. The School District Supply of Undesignated Opioid Antagonists section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for opioid antagonists from a health care professional who has been delegated prescriptive authority for opioid antagonists in accordance with Section 5-23 of the Substance Use Disorder Act, or (2) fill the District's prescription for undesignated school opioid antagonists. The Administration of Medical Cannabis section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication

Upon any administration of a medication permitted by State law, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under StaTe law apply. No one, including without limitation parent(s)/guardian(s) of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parent(s)/guardian(s) should consult their own physician regarding these medication(s).

Collinsville Unit School District No. 10 Health Services Procedural Guidelines for Undesignated Opioid Antagonist in the School Setting

Administration of Opioid Antagonist

PA 99-0480 Use of Undesignated Opioid Antagonist

The above legal reference allows schools to stock an antidote Naloxone (Narcan) for suspected overdose of opioid drugs of victims in the school setting.

The Illinois Department of Public Health (IDPH) has reported that deaths from opioid overdoses have increased fourfold since 1999, and is the leading cause of death in the United States for those under the age of 50. In 2018, IDPH reported EMS data indicating an increase in administrations of multiple doses of Narcan, associated to the increased toxic exposure to opioids in Illinois. Additionally, hospital emergency department (ED) information identified an elevation in ED visits associated with opioid overdose in 2018 compared to 2017. In 2015, the National Association of School Nurses (NASN) addressed the growing epidemic of opioid use and overdoses. NASN addressed the value of Naloxone in the school setting, and the necessity of anticipation of such potential emergencies. IDPH defines Narcan as a prescription medication that can block or reverse the effects of an opioid overdose. **Examples of common opioids are: Heroin, Fentanyl, and certain prescribed pain medications.**

Collinsville CUSD No. 10 will stock the Undesignated Opioid Antagonist, Naloxone (Narcan) as provided by the Project Coordinator at Chestnut Health Systems through an existing Prevent Opioid Overdose Deaths Grant Program. **The Narcan will be housed at Collinsville High School and Hollywood Heights Alternative School. school health and administrative offices.**

The initiation of Undesignated Opioid Antagonist in CUSD#10 will require a supply source, which at this time is Chestnut Health Systems; a plan to monitor and store the Narcan; and staff training. ISBE mandates training that must meet the requirements of the Act including the following: 1) Opioid overdose recognition and prevention; 2) Narcan administration techniques; 3) The importance of calling 911 for the care of the overdose victim after Narcan administration; 4)CPR/AED training.

Who will administer Narcan if an overdose is suspected:

1) Nurses**;Health Staff; 2)Trained School Administrators; 3)** School Resource Officers also carry and are trained to use Narcan per their police department policies. Stock Narcan will be available for the school nurse trained staff to administer as necessary and in accordance with state law. at CHS and Hollywood Heights schools. A school nurse

and/or School Resource Officer Trained staff may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose.
For questions regarding Narcan for CUSD#10, related training, or related ISBE reporting, contact Lisa Brown Sabatino, RN, MSN, IL/PEL-CSN District Lead Nurse at 618-346-6265 or Debra Welch, RN, IL/PEL-CSN at 618-346-6301.

MEDICATION – AUTHORIZED USE OF
A student may possess and self-administer an epinephrine auto-injector (EpiPen) and/or an asthma inhaler prescribed for immediate use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form. The school and district shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must agree to indemnify and hold harmless the school district and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or asthma inhaler, or the administration of any physician ordered medication by school personnel.
The Student Medication Authorization Form (required for all prescription and non-prescription medications at school) must be completed by the student's parent(s)/guardian(s) each school year. This form must be on file in the Health Office, or in the absence of a Health Office, the School Principal's Office.
School personnel will destroy any medication that is not removed from the school at the end of the school year.
Students are not permitted to carry any type of medications while in school or riding a school bus to and from school unless the physician agrees that it is medically necessary for the student to carry his/her inhaler, EpiPen®, or Diabetic supplies. *Discipline for Medication Policy violations includes all disciplinary measures in the student discipline code.*
Resources: Public Act 096-1460 Recommended Guidelines for Medication Administration in Schools Illinois Department of Human Services and the Illinois State Board of Education, 9/2000
Public Act 099-0843 Asthma Episode Emergency Response Protocol and Asthma Action Plans
Public Act 98-0795 Self-Administration and Self-Carry of Medications for Asthma and Allergy

NON-EMERGENT HEALTH CONCERNS (CHS)
Situations that do not demand emergent treatment can be referred, according to the following procedure: 1) The student reports to class and requests a pass to go to the health office. Students will need a blue pass signed by the teacher to enter the health office. The student should proceed directly to the health office and remain there until released. Any student who arrives at the health office without a proper pass may be sent back to class. If the nurse is not in the office, the student should report to the Counseling Department; 2) If the student is too ill or seriously injured to remain at school, the nurse will make all of the necessary arrangements for the student to go home. Under no circumstances, may a student who is ill leave school without checking with the school nurse, school administrator, or CHS attendance office. Students are discouraged from making their own arrangements to leave school by the use of cell phones or other office phones. Student initiated contact to depart campus may be considered unexcused (without school permission) or early dismissal (arranged through the attendance office); 3) Any student who has sustained a serious injury or experiences fever (100 degrees or more), diarrhea, or vomiting, may be immediately dismissed from school through the health office; 4) The nurse may contact student's parent/guardian to bring a one-time dose of medication to treat symptoms such as headache, colds, menstrual cramps, etc.; 5) Parent(s)/guardian(s) are required to notify the school nurse if they suspect their child has head lice. If a student has a head lice infestation (live bugs) the student may have limited direct contact with others until treated, parents notified, and the student sent home per the discretion of the school nurse/principal based on the number of nits/live lice and treatment history. Prompt treatment is recommended. The school will provide written instructions to the parent or guardian regarding appropriate treatment for the infestation and procedures for the return of their child to school. Upon return to school, parents should accompany students to the health room for a head check before they enter the classroom. Parents should be aware that if live lice and/or nits remain, a child may be sent back home per the discretion of the school nurse/principal. The health staff will make every effort to keep your child in school, but your cooperation is a must. Parent notes requesting PE exemptions should be delivered to the CHS health office prior to first hour class. Doctor's notes (indicating time frame) are required for the following: PE exemptions greater than two days, five-minute early pass from class (related to medical reason), use of elevator ($20.00 Fob replacement cost), special needs passes for bathroom privileges, and snacks and/or drinks during the day.
NURSE - SCHOOL
The school nurse supports student success through interventions that improve student health and impact academic achievement by providing emergent care, support of disease processes, development of individual healthcare plans, and involvement in the IEP process. School nurses also act as on-site public health investigators; in this role, school nurses work to prevent the spread of communicable disease and respond to disease outbreaks under the direction of the Health Department.

HELP AND RESPONSE TEAM

H.A.R.T. is an acronym for "Help And Response Team", for the Collinsville Unit 10 School District. This team is activated during any traumatic event that causes a state of heightened emotions and interrupts the normal daily routine within a school. The H.A.R.T. team is brought into the school building to assist in dealing with unexpected events which could include student or staff deaths, or local/state/national emergencies through announcements, classroom presentations, individual and group discussions and follow-up support. The H.A.R.T. members are trained staff from within the Collinsville school district. Members include administrators, counselors, social workers, psychologists, nurses, speech/language pathologists, classroom teachers, and special education teachers. Each H.A.R.T. member has completed intensive training from "The National Institute for Trauma and Loss in Children." Many members are certified as a "TLC School Specialists", and are registered with the national "TLC" program.

In the event of the death of a current student or staff member: 1) After the event is verified, the district's trauma response team (Help and Response Team - HART) will be activated and district social workers, counselors, and psychologists can be made available to assist students and staff through the grieving process; 2) Resources regarding grief and trauma response will be provided to staff and available for students and families at their request; 3) Students wishing to attend the funeral service may do so with parent permission. These students will be excused from class but will be required to make up any missing assignments. Special arrangements will be made for siblings or relatives of the deceased student or staff member; 4) Assemblies will not be scheduled; rather, students will be supported in individual and small group settings; 5) The Superintendent or their designees will be the only persons authorized to talk with representatives from the media. With permission, the media may be allowed on school property; 6) Those students or families who would like to do something in memory of a student or staff member can meet with school social workers or counselors to discuss manners in which to do so outside of the school building or grounds; 7) The Collinsville High School graduation ceremony is reserved for the celebration of scholastic achievement and the anticipation of future opportunities available to all of the graduates. In order to best acknowledge the loss, supporting those who are ready and able to commemorate those who are no longer able to celebrate with the class and those who are not or choose not to have feelings of grief overshadow their time of personal celebration, a memorial flower arrangement will be a part of the annual graduation ceremony to acknowledge all of those who are not able to celebrate the achievement with us.

HOME AND HOSPITAL INSTRUCTION

A student who is absent from school, or whose physician, physician assistant, or advanced practice registered nurse anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student's home or hospital. Eligibility shall be determined by State law and the Illinois State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services. Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program. A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction (1) before the birth of the child when the student's physician, physician assistant, or advanced practice registered nurse indicates, in writing, that she is medically unable to attend regular classroom instruction, and (2) for up to three months after the child's birth or a miscarriage. Periodic conferences will be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate course work and facilitate a student's return to school.

HOMELESS CHILDREN EDUCATION

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education, as provided to other children and youths, including a public pre-school education. A "homeless child" is defined as provided in the McKinney Homeless Assistance Act and State law. The Director of Student Services shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation. When a child loses permanent housing and becomes a homeless person as defined at law, or when a homeless child changes his or her temporary living arrangements, the parent or guardian of the homeless child has the option of either: 1) continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or 2) enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

HOMEWORK

Homework is part of the District's instructional program and has the overarching goal of increasing student achievement. Homework is assigned to further a student's educational development and is an application or adaptation of a classroom experience. Homework is any work assigned to the student to be completed outside the classroom to

measure what students have learned in the classroom. It is an integral part of the educational process and has a positive effect on educational achievement. Homework is a discipline for students to develop organizational skills, responsibility, self-confidence, and good work and study habits and helps facilitate knowledge acquisition, critical thinking, and skill development in specific subject areas. The time requirements and the frequency of homework will vary depending on a student's teacher, ability and grade level. The student shall have the responsibility to contact their teacher(s) concerning a plan for completing make-up work for equivalent academic credit within a reasonable time (this usually means one (1) day for each day of reported or documented absence). Students will not be allowed to make-up work missed due to an unexcused absence.

HONOR ROLL (COLLINSVILLE HIGH SCHOOL)

The Honor Roll is the method of recognizing students for high scholastic achievement. It is based on grades from the ~~1st quarter,~~ 1st semester, ~~3rd quarter,~~ and 2nd semester. Qualification to the Honor Roll requires a grade point average (GPA) of at least 3.40.

Commented [15]: Revision change as CHS recognizes semesters (and not quarter grading periods).

IDENTIFICATION CARDS (COLLINSVILLE HIGH SCHOOL)

Each student will be issued a free identification card that he/she is to carry with him/her at all times while on school property and on the school bus. The student identification card will be issued at registration. No decorative stickers of any type should be placed on these identification cards. Any student who loses his/her identification card, or is not in possession of an identification card, will be required to purchase a replacement ID card. Students may purchase a replacement card for $5.00 in the CHS Attendance Office. Students who habitually do not have an ID card, will face progressive disciplinary action. Students defacing their ID will have to purchase a new ID card and may face disciplinary action. Students may not use computers without the regular student ID or with a temporary ID card.

IDENTIFICATION CARDS (COLLINSVILLE MIDDLE SCHOOL)

Students are required to have a student identification card. Each student will receive an original ID at the beginning of school for no charge. The card will bear the name, grade level and photograph of the student. Students are asked to possess the card at all times. It may be needed as identification at all school functions, on school bus, to check out library books, to buy lunch, and it is required to be shown to any authorized middle school personnel upon request.

ILLINOIS HIGH SCHOOL ASSOCIATION (IHSA) (COLLINSVILLE HIGH SCHOOL)

This summary is for the purpose of assisting in the understanding of IHSA By-laws and Policies. In case of a conflict between this publication and the constitution and by-laws of the IHSA, the constitution and by-laws shall control.

ELIGIBILITY RULES

When you become a member of an interscholastic team at your high school, you will find that both your school and the IHSA will have rules you must follow in order to be eligible for interscholastic participation. The IHSA's rules have been adopted by the high schools, which are members of IHSA as part of the Association's constitution and by-laws. They must be followed as minimum standards for all interscholastic athletic competition in any member high school. Your high school may have additional requirements, but they may not be less stringent than these statewide minimums. The principal/official representative of your school is responsible to see that only eligible students represent the school in interscholastic competition. Any question concerning your eligibility should be referred to your principal/official representative, who has a complete copy of all IHSA eligibility rules, including the Association's due process procedure. Only the IHSA Executive Director is authorized to make formal rulings on eligibility, so if your principal/official representative has questions or wishes assistance in answering your questions, the principal/official representative should contact the IHSA Office. Information contained here highlights some of the most important features of the IHSA by-laws regarding interscholastic eligibility. It is designed to make you aware of major requirements you must meet to be eligible to compete in interscholastic competition. The information here is only a general description of major by-law provisions and does not contain the statement of the by-laws in their entirety. You can review the by-laws at www.ihsa.org. You may lose eligibility for interscholastic competition if you are not in compliance with IHSA by-laws. Remember, if you have any questions regarding IHSA rules, please contact your principal/official representative.

Attendance A. You may represent only the school you attend. Participation on a cooperative team of which your school is a member is acceptable. B. You must be enrolled and attending classes in your high school no later than the beginning of the 11th school day of the semester. C. If you attend school for ten (10) or more days during any one semester, it will count as one of the eight (8) semesters of high school attendance during which you may possibly have eligibility. D. If you have a lapse in school connection for ten (10) or more consecutive school days during a semester,

you are subject to ineligibility for the rest of the semester. The specific terms of your extended absence must be reviewed by the Executive Director to determine if it is "lapse in school connection" or not.

Scholastic Standing A. You must pass twenty-five (25) credit hours of high school work per week. Generally, twenty-five (25) credit hours is the equivalent of five (5) .5 credit courses (2.5 full credits). B. You must have passed and received credit toward graduation for twenty-five (25) credit hours of high school work for the entire previous semester to be eligible at all during the ensuing semester.

Residence Your eligibility is dependent on the location of the residence where you live full time with your parents, parent who has been assigned custody by the court, or court appointed legal guardian. You may be eligible if you are entering high school as a freshman and: A. You attend the public high school in the district in which you live full time with both of your parents, custodial parent or court appointed guardian; or B. In the case of a multiple school district, you attend the public high school in the attendance area where you live full time with your parents, custodial parent or court appointed guardian; or C. You have paid tuition to attend a public school for a minimum of 7th and 8th grades in a district other than the one where you live with your parents, custodial parent or court appointed guardian and you continue to pay tuition as a high school student in that same district; or D. You attend a private/parochial school located within the boundaries of the public school district where you live with your parents, custodial parent or court appointed guardian; or E. You attend a private/parochial high school and have attended a private/parochial school for 7th and 8th grades, or for any four (4) grades from kindergarten through eighth grades; or F. You attend the private/parochial high school which one or both of your parents attended; or G. You attend a private/parochial high school located within a thirty (30) mile radius of the residence where you live with your parents, custodial parent or court appointed guardian.

Transfer A. In all transfer cases, both the principal of the school from which you transfer and the principal of the school into which you transfer must concur with the transfer in writing on a form provided by the IHSA Office. You cannot be eligible when you transfer until this form is fully executed and on file in the school office. B. If you transfer after classes begin for the current school term, you will definitely be ineligible for thirty days from the date you start attending classes at the new high school. In addition, you will be ineligible for that entire school term in any sport in which you engaged in any team activity, including but not limited to tryouts, drills, physical practice sessions, team meetings, playing in a contest, etc. at the school from which you transferred. For example, if you were out for cross country at the school from which you transfer and transfer after the IHSA sport season has begun, you will be ineligible for cross country that entire school term at the new school. C. If you transfer attendance from one high school to another high school, you will be ineligible unless: 1. Your transfer is in conjunction with a change in residence by both you and your parents, custodial parent or court appointed guardian from one public school district to a different public school district; 2. Your transfer is between high schools within a public school district and both you and your parents, custodial parent or court appointed guardian change residence to the district attendance area for the school to which you transfer; 3. Your parents are divorced or legally separated; you transfer to a new school in conjunction with a modification or other change in legal custody between your parents by action of a judge; and required court documents are on file at the school into which you transfer; D. If you transfer in conjunction with a change in legal guardianship, a ruling on your eligibility must be obtained from the IHSA Office. E. If you transfer attendance from one school to another while you are ineligible for any reason, the period of ineligibility imposed prior to your transfer or the period of ineligibility that would have been imposed had you stayed at the school, will be enforced at the school to which you transfer, even if you are otherwise in compliance with the by-laws. F. Any questions about your eligibility in any of these instances must be resolved by a formal ruling from the IHSA Executive Director. Illinois High School Association G. In all other transfer situations, a ruling by the IHSA Executive Director is necessary to determine your eligibility. This ruling must be obtained in writing by the principal/official representative of the school into which you transfer before you participate in an interscholastic athletic contest.

Age You will become ineligible on the date you become twenty (20) years of age, unless your twentieth (20th) birthday occurs during a sport season. In that case, you will become ineligible in regard to age at the beginning of the sport season during which your twentieth (20th) birthday occurs.

Physical Examination You must have placed on file with your principal/official representative a certificate of physical fitness, signed by a licensed physician, physician's assistant or nurse practitioner in order to practice or participate. Your physical examination is good for 395 days from the date of the exam. The physician's report must be on file with your high school principal/official representative.

Amateur Status If you win or place in actual competition, you may accept a medal or trophy for that accomplishment, without limit to its cost. Your school may provide IHSA state champions with championship rings/mementoes. B. For participating in competition in an interscholastic sport, or for athletic honors or recognition in a sport, you may receive any type of award (except cash, check or legal tender) that does not exceed $75 fair market value. There is no limitation on the value of your school letter. C. The amateur rule does not prohibit you from being paid to referee, receiving pay for teaching lessons or coaching in a little kids league, etc. It only applies to your own competition in an athletic contest. D. If you violate the amateur rule, you become ineligible in the sport in which you violate. You must be reinstated by the Executive Director before you may compete again.

Recruiting of Athletes A. The by-laws prohibit recruiting of high school students for athletics. If you are solicited to enroll in or transfer to a school to participate in athletics, you are being illegally recruited and your eligibility is in jeopardy. B. You will lose your eligibility if you enroll in or transfer to a school in response to recruiting efforts by any

person or group of persons, connected with or not connected with the school, related to athletic participation. C. You will lose your eligibility if you receive special benefits or privileges as a prospective student-athlete, which are not uniformly made available to all students who attend your school. D. You may not receive an "athletic scholarship" or any other special benefit from your school because you participate in athletics. E. It is a violation for any student-athlete to receive or be offered remuneration or any special inducement, which is not made available to all applicants who apply to or enroll in the school. F. It is also a violation to induce or attempt to induce or encourage any prospective student to attend any member school for the purpose of participating in athletics, even when special remuneration or inducement is not given. Please remember that you may not be offered or receive any benefit, service, privilege or opportunity, which is not also provided or made available to all prospective students at that school. Note: If you are interested in finding out more information about a school, contact the principal/official representative or an administrator at the school, not a member of the coaching staff.

School Team Sports Seasons A. Each sport conducted by IHSA member schools has a starting and ending date. Your school may not organize a team, begin practice or participate in contests in a given sport until the authorized starting date. Your school may not continue to practice or participate in contests after the authorized ending date. This means that: 1. During the school year, you may not participate on a non-school team coached by any member of your school's coaching staff unless it meets specific criteria established by the bylaws. 2. No school coach may require you to participate in an out-of-season sport program as a requirement for being a member of a school team. B. Violation of the sport season by-laws will result in penalty to you and/or to your school's coaching personnel.

Playing in Non-School Competition A. During the time you are participating on a school team in a sport at your high school, you may neither play on a non-school team nor compete in non-school competition as an individual in that same sport or in any skill of that sport. B. If you participate in a non-school competition during a sport season and subsequently wish to join the school team in the same sport, you will not be eligible. C. If you wish to participate in a competition sanctioned by the National Governing Body, or its official Illinois affiliate for the sport, your principal/official representative must request approval in writing from the IHSA Office prior to any such participation. D. You may try out for a non-school team while you are on your school's team in that same sport, but you may not practice, receive instruction, participate in workouts, or participate in competition with a non-school team in that same sport until you cease being a member of your school's team. You cease being a member of your school's team when the team(s) of which you are a member terminates for the school term. E. You will become ineligible if you participate in, practice with or compete against any junior college, college or university team during your high school career.

All-Star Participation A. After you have completed your high school eligibility in the sport of football, basketball, soccer or volleyball, you may participate in three (3) all-star contests in any of these sports and still play for other school teams, provided the high school season in that sport has been completed. You may lose your eligibility for other interscholastic sports if you play in all-star competition in any of these sports under any other conditions. B. You are not restricted from participating in all-star competition in sports other than football, basketball, soccer or volleyball, except that you may not do so during the school season for the sport.

Misbehavior During Contests A. If you violate the ethics of competition or the principles of good sportsmanship, you may be barred from interscholastic athletic contests, either as a participant or spectator or both. B. If you are ejected from a contest for unsportsmanlike conduct, you will be ineligible for your team's next contest. You are also subject to other penalties.

The complete set of IHSA By-laws and Policies is available at www.ihsa.org.

INSURANCE - STUDENT

School insurance coverage is offered to students through the school district. It is available to those who desire this type of protection. It is a requirement that any student who participates in the school athletic program must carry some type of accident insurance. The regular policy protects you while on the way to and from school, at all school-sponsored activities, and while at school. A special policy may be purchased that protects the student 24 hours a day for the entire year. Football players are required to have special insurance coverage. This is obtained through the CHS/CMS school office. Forms that explain the policies, and their cost, may be accessed via the Collinsville Unit 10 District website at http://www.kahoks.org.

INTEGRATED PEST MANAGEMENT

Integrated Pest Management (IPM) is the practice of determining and implementing the most appropriate and least invasive techniques for controlling pests by emphasizing prevention and by employing physical, cultural, biological and only as a last resort, hazardous chemical controls. IPM is the best approach to pest control. Every effort is made to help protect the health and safety of students and staff. Illinois law (as required by the Structural Pest Control Act, 225 ILCS 235/, and the Lawn Care Products Application and Notice Act, 415 ILCS 65/) requires schools to maintain a registry of parents and guardians of students and employees who have registered to receive written notification prior to application of pesticides to school buildings or provide written notification to all parents and guardians of students before such pesticide application. Written notification may be included in newsletters, bulletins, calendars, or other correspondence currently published by the school district. The written notification must be given at least four business

days before application of the pesticide and identify the intended date of the application of the pesticide and the telephone contact number for school personnel responsible for the pesticide application program. Prior written notice shall not be required if there is an imminent threat to health or property. If such a situation arises, the appropriate school personnel must sign a statement describing the circumstances that gave rise to the health threat and ensure that written notice is provided as soon as possible. If a parent or guardian wants to be notified before a pesticide application is applied please fill out the form below and send it to the Director of Building and Grounds, 201 West Clay St, Collinsville, IL 62234. Any questions call the Director at 618-346-6350, ext. 4292. Pesticide applications will take place on the 3rd Friday of each month after school is out for the day, on an as needed basis.
Collinsville Unit 10 is aggressively working toward the reduction of pesticides with the implementation of an Integrated Pest Management (IPM) Program and will use the lowest risk factor chemicals that are available.

NOTIFICATION OF PESTICIDE APPLICATION	
*Student Name*_____ *School Student Attends:*_____	*Parent/Guardian Name (Print):*_____ *Parent/Guardian Signature:*_____ *Parent Guardian Address:*_____ *Parent/Guardian Phone::*_____
Please send this form to the: Collinsville School District # 10, Director of Buildings & Grounds, 201 West Clay Street, Collinsville, IL 62234	

INVITATIONS & GIFTS (DORRIS INTERMEDIATE & ELEMENTARY SCHOOLS)

Birthday Invitations should only be brought to school if there is one for the entire class or all the girls or all the boys. Balloons, flowers nor gifts of any kind should be sent to the school through a delivery service nor brought to school to be given to a student.

LIBRARY/MEDIA CENTER (CUSD10)

Collinsville CUSD 10 provides an impartial environment in which individuals and their interests are brought together with the universe of ideas and information spanning the spectrum of knowledge and opinions. The school libraries of Collinsville CUSD 10 are guided by the principles set forth in the Library Bill of Rights and its interpretative statements, Freedom to Read and Access to Library Resources and Services for Minors policy statements in support of acquiring and managing collections.

Vision & Mission Statements

Our vision of a school library/media center is not a warehouse of artifacts but a cognitive playground for the community we empower. Aligned with instructional and student performance objectives, our mission is to be facilitators of knowledge creation. Through easy access to virtual and physical activities, resources, individuals and spaces provided, the library/media center will empower its community the ability to shape the world that surrounds them.

Selection & Acquisitions
School Library Gifts and Donations
Collection Maintenance and Weeding
School Library Reconsiderations

For further available resources and information about Collinsville CUSD 10 Library/Media Centers please visit kahoksread.org "Selection & Reconsideration Policy Toolkit for Public, School, & Academic Libraries", American Library Association, December 8, 2016. http://www.ala.org/tools/challengesupport/selectionpolicytoolkit (Accessed December 15, 2021). Document ID: 8e08577d-3120-4054-796c-6f93719ba584

LIBRARY/MEDIA CENTER (COLLINSVILLE HIGH SCHOOL)

Library services are available to all students following the posted library rules. The library provides the student with an opportunity to learn as an individual. It also serves as a point of voluntary access to ideas and information. We desire that all students benefit from an appealing library environment that supports their academic endeavors. Students needing to use the library may do so in the following manner: 1) Before and/or after school with a pass from the librarian (evening library hours will be announced as determined); 2) During class with the classroom instructor; 3)

During class with a pass from the classroom instructor; and 4) During study hall and/or lunch with a library pass issued by the librarian and/or classroom teacher.

GUIDELINES FOR LIBRARY USE

1) The CHS Library is open for student use on school attendance days, Monday through Friday from 7:45AM to 3:15PM (after school hours will be announced as determined); 2) Students may access the library by entering through the glass doors, after which the student must sign in; 3) Students may be assigned a seat upon entering the library; 4) Students should return library items to the book drop located at the circulation desk or outside the library doors; 5) Students coming to the library on an individual basis from a classroom must present a valid pass upon entering the library. Passes issued from study hall must be obtained from a content area teacher or the librarian; 6) Students must conduct activities in a manner which will not disrupt other students or staff members using the library. Behaviors which disrupt others will result in a verbal warning and/or disciplinary action; 7) Students must use library technology only for designated academic purposes. Inappropriate use of district technology which violates the CHS Internet Acceptable Use Policy will be subject to disciplinary action as outlined in this handbook. Students should be aware that library computers are monitored both locally and remotely. *THE # 1 RULE: Ask if you need help! We are here to assist you in any way that we can!*

POLICIES FOR LIBRARY USE:

Check-Out Policies: 1) The borrowing of library items requires both a zero balance for fines and no overdue books; 2) Students should never check out items for another student. The borrower is always held responsible for items checked out under his/her name; 3) Books may be checked out for two weeks at a time and may be renewed at the library or online. Students may check out up to 3 books at one time.

Due Dates: Due dates are stamped on date-due cards that are issued with all materials.

Lost/Damaged Library Materials: When a student loses any library materials, he/she must pay for the cost of replacing the materials. If materials are not still in print, students must pay for a like material to replace the lost material(s). The replacement material may cost more than the original. We will search reputable publishers for pricing. If a student damages library materials, the librarian will make the decision to replace or refurbish the item. In both cases, the borrower will be responsible for any cost incurred.

Interlibrary Loan: CHS students have inter-library loan privileges. As such, students will be held financially responsible for inter-library loan items that are lost, damaged, or overdue.

Access to Library Resources: As stated in the ALA's Library Bill of Rights, only parents/guardians maintain the right and responsibility to restrict their student's access to library resources, including inter-library loan selections (Section 53.1.4). We encourage parents/guardians to be actively aware of their student's reading selections.

LIBRARY/MEDIA CENTER (COLLINSVILLE MIDDLE SCHOOL)

Ph. 618.343.2146

Michael Hayman (Library/Media Specialist)

mhayman@cusd.kahoks.org

Visit www.KahoksREAD.org to access Destiny, MyOn, SORA, Ancestry and more.

Vision & Mission Statement

Our vision of a school library/media center is not a warehouse of artifacts but a cognitive playground for the community we empower.

Aligned with instructional and student performance objectives, our mission is to be facilitators of knowledge creation. Through easy access to activities, resources, individuals and spaces provided, the library/media center will empower its community the ability to shape the world that surrounds them.

Rules

1. Students may come to the Media Center at any time during the school day to check out a book, do research, locate information on the Internet, or just to read.

2. During the day, students are admitted with a pass from their subject or study hall teacher. No pass is needed if a student is visiting during lunch or before and after school.

CHECKOUT POLICY

Circulation:

~~1) Regular books on the circulating shelves are checked out for two weeks; Maximum 1 physical book at a time. (More books are allowed if discussed with Media Specialist first); 2) Renewals can be made at the request of the student at any time; 3) Materials checked out to a patron's number become the responsibility of the patron in all circumstances; 4) E-books and digital audio books are available through Destiny and Overdrive to all CMS students. Each allows 3 checkouts per system. So, students could have 7 library resources checked out if desired. For access, go to www.kahoksread.org, and click "Destiny." Logins are the same student chrome-book and reading counts login.~~

1) Books are checked out for two weeks; 2) Maximum 2 books at a time. (More books are allowed if discussed with Media Specialist first); 3) Renewals can be made at the request of the student at any time (Maximum 3 renewals); 4) MANGA & Graphic novels require parental permission slips. All MANGA and graphic novels are rated General/ALL, Teen, or Teen Plus. Please contact the librarian/media specialist for any questions.

Fines & Book Loss

1. All fines forgiven once a book is returned; 2) If a student claims that they have returned the book, the librarian will check the shelves to see if a mistake was made. If the book was returned it should be on the shelves. ~~If not, then where? By the end of the year, lockers have been cleaned out, notices and warnings have been given to students, teachers have been asked to search their shelves in their rooms and the librarian has scanned every book in the library. Whenever a student comes to the librarian and has lost a book, the librarian will offer the student the following options.~~
If the book cannot be found then the student may: 1) Pay for the cost of the book; 2) Purchase the same hardbound book from somewhere to replace it; 3) Donate two books or one high quality (hard cover) book that we have a reading count quiz for. To check, go to *http://src.scholastic.com/ecatalog*

Book Donation

All books and materials are accepted. However, the librarian reserves the right to choose what is actually put into the library. Books not accepted will be distributed to appropriate schools, teachers, offered to students, or recycled.

Behavior

1) Students are expected to act responsibly and respect the rights of others while in the Media Center; ~~2) An atmosphere conducive to research, reading, group work, and study will be maintained. Lunch hours are the only exception. Many students engage in chess and other games provided; 3) Destroying or defacing library materials or equipment is inappropriate and is considered destruction of school property; 4) Do NOT bring food or drinks into the Media Center.~~ Expectations for Behavior include: Respect Yourself, Respect Others, Respect Property.

Services & Activities:

The Media Center has a collection of over 15,000 physical volumes and over 8,000 ebooks and digital audio books for all interests and reading abilities. A copy machine, 3D printer, LEGO Mindstorms, Tetrix Robot, Chess, Audio recording devices, Poster printer, 30 iPads, and Cloud-based Video editing software are available for student and staff use. Students have opportunities to video and audio record for personal interests and academic purposes. During lunch students can play chess, various card games, Nintendo 64 Super Mario, or find a quiet place to read. Our Foosball table (50 cents a game) and Multi-cade(25 cents) are fundraisers , but are free on Thursdays and Fridays.

The Media Center respects and encourages the right of parents to choose what their child reads. Parents/guardians are encouraged to be actively aware of the physical & digital reading material selected by their child. In order to help parents make those choices please contact the librarian (mhayman@kahoks.org) for help.

Commented [BH16]: Policy Revision recommendations from Mr. Hayman, Collinsville Middle School Library/Media Specialist.

LIBRARY/MEDIA CENTER (DORRIS INTERMEDIATE SCHOOL)

Ph. 618.343.6311
Barb Henry (Library Assistant)
bhenry@cusd.kahoks.org
Visit www.KahoksREAD.org to access Destiny, MyOn, SORA, Ancestry and more.

A school/library media center is not a warehouse of artifacts but a cognitive playground for the community we empower. Our mission is to be facilitators of knowledge creation. Through easy access to activities, resources, individuals and spaces provided, the library/media center will empower its community the ability to shape the world that surrounds them.

Checkout Policy

Circulation

~~1) Students are encouraged to request books through Destiny (http://kahoksread.org). Once requested they will be delivered to your student's classroom teacher; 2) Regular books on the circulation shelves are checked out for two weeks: Maximum 2 books at a time. (More books are allowed if discussed with Media Specialist first); 3) Renewals can be made at the request of the student at any time (Maximum 3 renewals); 4) If there is a hold placed on the book, then it cannot be renewed and must be returned; 5) Materials checked out to a patron's number become the responsibility of the patron in all circumstances.~~

1) Books are checked out for two weeks; 2) Maximum 2 books at a time. (More books are allowed if discussed with Media Specialist first); 3) Renewals can be made at the request of the student at any time (Maximum 3 renewals). Please contact the library assistant for any questions.

Fines

1. All fines forgiven once a book is returned; 2) If a student claims that they have returned the book, the librarian will check the shelves to see if a mistake was made. If the book was returned it should be on the shelves. ~~If not, then where? By the end of the year, lockers have been cleaned out, notices and warnings have been given to students, teachers have been asked to search their shelves in their rooms and the librarian has scanned every book in the library. Whenever a student comes to the librarian and has lost a book, the librarian will offer the student the following options.~~
If the book cannot be found then the student may: 1) Pay for the cost of the book; 2) Purchase the same hardbound book from somewhere to replace it; 3) Donate two books or one high quality (hard cover) book that we have a reading count quiz for. To check, go to *http://src.scholastic.com/ecatalog*

Book Donation

All books and materials are accepted. However, we reserve the right to choose what is actually put into the library. Books not accepted will be distributed to the appropriate school, teachers, offered to students or recycled.

Behavior

1) Students are expected to act responsibly and respect the rights of others while in the Media Center; ~~2) An atmosphere conducive to research, reading, group work, and study will be maintained; 3) Destroying or defacing library materials or equipment is inappropriate and is considered destruction of school property; 4) Do NOT bring food or drink into the Media Center.~~ Expectations for Behavior include: Respect Yourself, Respect Others, Respect Property.

Services

The Media Center has a collection of over 10,000 volumes for all interests and reading abilities. A copy machine is available for student, staff, and public use. Programs and presentations are delivered to classrooms upon request.

We Read A Lot!

~~The Media Center respects and encourages the right of parents to choose what their child reads. In order to help parents make those choices, young adult interest stickers have been placed on those books designated by our reading program, Scholastic Reading Counts, as young adults. The grade-level resources contained in the Media Center are categorized based on the content of the resource. Parents/guardians are encouraged to be actively aware of the reading material selected by their child. As stated in the ALA's Library Bill of Rights, only parents/guardians maintain the right and responsibility to restrict access of their child to library resources including inter-library loan selections (Section 53.1.4).~~

The Media Center respects and encourages the right of parents to choose what their child reads. Parents/guardians are encouraged to be actively aware of the physical & digital reading material selected by their child. In order to help parents make those choices please contact the librarian (mhayman@kahoks.org) for help.

Commented [BH17]: Policy Revision recommendations from Mr. Hayman, Dorris Intermediate School Library/Media Specialist.

LOCKERS

A student's locker is the property of the school and must be used for the purpose intended, a storage area for books, school supplies relating to school use, outdoor garments and personal items which the student is legally entitled to have in his or her possession. If school officials believe that the student has placed illegal or dangerous materials, illegal substances or unauthorized school materials in the locker, school officials may search the locker (and/or its content), with or without the student's knowledge or consent. Lockers may be searched by school officials at any time.

Students will receive a locker assignment by the school office during registration. Students must keep their assigned lockers. Students may not switch lockers without administrative approval for a valid and appropriate reason. Students may be subject to disciplinary consequences if they violate this policy. Students must provide locks for their locker or a school lock may be put on it. It is required that students keep their assigned locker securely locked. Students are responsible for the contents of their assigned locker. Lockers are to be cleaned out before leaving school for the summer. The school will not be responsible for lost or stolen items. PE locks and lockers will be assigned in PE classes by the teachers. There will be a $2.00 replacement fee charged for the loss or damage of PE class locks.

LOST AND FOUND

Lost and found items may be retrieved in the school office. All unclaimed items will be donated to a charitable organization.

MANDATED REPORTER

All school personnel, including teachers and administrators, are required by law to immediately report any and all suspected cases of child abuse or neglect to the Illinois Department of Children and Family Services.

NATIONAL HONOR SOCIETY (NHS) (COLLINSVILLE HIGH SCHOOL)

The National Honor Society chapter of Collinsville High School is a duly chartered and affiliated chapter of this prestigious organization. Membership is open to those students who meet the required standards in four areas of evaluation: scholarship, leadership, service, and character. Standards for selection are established by the national office of N.H.S. and have been revised to meet our local chapter needs. Students in the eleventh and twelfth grades who have completed at least one semester at C.H.S. are eligible for membership. A student must maintain a minimum cumulative grade point average of 3.5. Those students who meet this criterion are evaluated by the faculty in regards to character. The faculty takes into consideration their professional reflections on a candidate's character and leadership as well as reviewing school disciplinary records. Pledges must: 1) be active members in at least three sponsor-approved school activities; 2) perform thirty five (35) hours of sponsor-approved community service; 3) maintain a minimum cumulative grade point average of 3.5 at the end of semester one and a grade point average of 3.5 for the third academic quarter; 4) attend five (5) N.H.S. meetings; and 5) exemplify the qualities of outstanding character and leadership. A formal induction ceremony is held at the school to recognize all newly selected members. Once inducted, new members are required to maintain the same level of performance in all four criteria that led to their selection.

NATIONAL JUNIOR HONOR SOCIETY (NJHS) (COLLINSVILLE MIDDLE SCHOOL)

Eligibility for NJHS is based on the student's academic performance and must meet the GPA for chapter selection standards; Selection is based on the submission of a candidate form, which reflects the candidate's service to the community and excellence in the areas of leadership, citizenship, and character. School faculty will also evaluate candidates these requirements; The NJHS Faculty Council will score candidates based on a rubric, which considers the above criteria. The decisions of the Faculty Council for selection or non-selection are final; NJHS members are held to the highest standard of character and citizenship; NJHS morning meetings and study hall meetings are held once per month, unless otherwise explained by the adviser; Students transferring into CMS their 8th grade year will gain automatic admission if they have been inducted from their sending school; Members are expected to attend ALL meetings and activities; the adviser must be given advanced written notice of absences and members must make up the missed time with individual service hours; Each month, NJHS members will participate in a service project as a group, which may take place within or outside of the school building; Members will need to complete a minimum of 15 hours of service during the school year in which he or she is a member; Any member displaying poor character or citizenship in CMS classrooms or hallways can receive a NJHS character violation from any teacher or staff member at CMS; At the end of each grading period, the adviser will check the GPA for each member to ensure in remains at or above chapter standards; if not he or she will be given written notice that he/she has been put on academic probation until the next grading period; At the end of each grading period (or more often if needed) the adviser will check the discipline records for each member. If these reflect a standard of behavior below chapter standards, the Faculty Council will convene to determine the student's status as a member; Students who do not comply with the principles and rules of membership will be dismissed after a (3/5 majority) vote of the Faculty Council; For particularly flagrant violations (per Article X, Section 2 of the NJHS Constitution), the adviser will meet with the Principal and exercise their prerogative to dismiss the member without convening the Faculty Council; For more information about the National Junior Honor Society, check out the national organization's website: https://www.njhs.us/

NATIONAL TECHNICAL HONOR SOCIETY (NTHS) (COLLINSVILLE HIGH SCHOOL)

The National Technical Honor Society chapter of Collinsville High School is a duly chartered and affiliated chapter of this prestigious organization. Membership is open to those students who meet the required standards in a career and technical field. Standards for selection are established by the national office of the National Technical Honor Society and have been revised to meet our local chapter needs. Students in the eleventh and twelfth grades who are enrolled in a vocational program at C.H.S. are eligible for membership. Pledges must: 1) be a member of a Career and Technical organization (ie. Skills/USA, HOSA, and/or DECA); 2) maintain a minimum cumulative grade point average of 3.0; 3) maintain a minimum cumulative grade point average of 3.5 in the first semester while attending CHS AVC classes; 4) maintain an 'A' average in their AVC class; 5) commit to fifty (50) hours of sponsor-approved community service; 6) meet any financial obligations for membership; 7) provide teacher recommendations to the CHS NTHS selection committee. Pledges will be notified regarding selection and proper procedures to complete membership requirements.

NCAA CLEARINGHOUSE (COLLINSVILLE HIGH SCHOOL)

Students wishing to participate in Division I or Division II athletics must first be certified by the NCAA Clearinghouse. Student athletes should start the certification process early, usually by the end of their junior year. The documents that the Clearinghouse requires are as follows: 1) A completed and signed Student Release Form; 2) Initial eligibility certification fee payment; 3) An official high school transcript; and 4) ACT and/or SAT scores.

Parents/Guardians are responsible for verifying that all NCAA requirements are met and are encouraged to order a free copy of the NCAA 'A Guide for College Bound Student-Athlete' by calling 1-877-262-1492. Detailed information regarding the academic course requirements for NCAA Division I and Division II athletics may be obtained at the NCAA Clearinghouse website: http://www.ncaa.org/student-athletes/future/eligibility-center.

NONPUBLIC SCHOOL STUDENTS

PART-TIME ATTENDANCE

The District accepts nonpublic school students, including parochial and home-schooled students, who live within the District for part-time attendance in the District's regular education program on a space-available basis. Requests for part-time attendance must be submitted to the Building Principal of the school in the school attendance area where the student resides. All requests for attendance in the following school year must be submitted before May 1. A student accepted for partial enrollment must comply with all discipline and attendance requirements established by the school. He or she may participate in any co-curricular activity associated with a District class in which he or she is enrolled. The parent(s)/guardian(s) of a student accepted for partial enrollment must pay all fees, prorated on the basis of a

percentage of full-time fees. Transportation to and/or from school is provided on regular bus routes to or from a point on the route nearest or most easily accessible to the nonpublic school or student's home. This transportation shall be on the same basis as the District provides transportation for its full-time students. Transportation on other than established bus routes is the responsibility of the parent(s)/guardian(s).

STUDENTS WITH A DISABILITY

The District accepts for part-time attendance those children for whom it has been determined that special education services are needed, are enrolled in nonpublic schools, and otherwise qualify for enrollment in the District. Requests must be submitted by the student's parent/guardian. Special educational services shall be provided to such students as soon as possible after identification, evaluation, and placement procedures provided by State law, but no later than the beginning of the next school semester following the completion of such procedures. Transportation for such students shall be provided only if required in the child's individualized educational program on the basis of the child's disabling condition or as the special education program location may require.

EXTRACURRICULAR ACTIVITIES, INCLUDING INTERSCHOLASTIC COMPETITION

Nonpublic students, regardless of whether they attend a District school part-time, will not be allowed to participate in extracurricular activities.

ASSIGNMENT WHEN ENROLLING FULL-TIME IN A DISTRICT SCHOOL

Grade placement by, and academic credits earned at a nonpublic school will be accepted if the school has a Certificate of Nonpublic School Recognition from the Illinois State Board of Education, or, if outside Illinois, if the school is accredited by the state agency governing education. A student who, after receiving instruction in a non-recognized or non-accredited school, enrolls in the District will: (1) be assigned to a grade level according to academic proficiency, and/or (2) have academic credits recognized by the District if the student demonstrates appropriate academic proficiency to the school administration. Any portion of a student's transcript relating to such instruction will not be considered for placement on the honor roll or computation in class rank. Notwithstanding the above, recognition of grade placement and academic credits awarded by a nonpublic school is at the sole discretion of the District. All school and class assignments will be made according to School Board policy 7:30, Student Assignment, as well as administrative procedures implementing this policy.

PANDEMIC (INSTRUCTION DURING PANDEMIC)

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably. Your child’s school and district play an essential role, along with the local health department and emergency management agencies, in protecting the public’s health and safety during a pandemic or other health emergency.

During a pandemic or other health emergency, you will be notified in a timely manner of all changes to the school environment and schedule that impact your child. Please be assured that even if school is not physically in session, it is the goal of the school and district to provide your child with the best educational opportunities possible.

Additionally, please note the following:

1. All decisions regarding changes to the school environment and schedule, including a possible interruption of in-person learning, will be made by the superintendent in consultation with and, if necessary, at the direction of the Governor, Illinois Department of Public Health, local health department, emergency management agencies, and/or Regional Office of Education.
2. Available learning opportunities may include remote and/or blended learning. Blended learning may require your child to attend school on a modified schedule.
3. Students will be expected to participate in blended and remote instruction as required by the school and district. Parents are responsible for assuring the participation of their child. Students who do not participate in blended or remote learning will be considered truant.
4. All school disciplinary rules remain in effect during the interruption of in-person learning. Students are subject to discipline for disrupting the remote learning environment to the same extent that discipline would be imposed for disruption of the traditional classroom.
5. Students and parents will be required to observe all public health and safety measures implemented by the school and district in conjunction with state and local requirements.
6. During a pandemic or other health emergency, the school and district will ensure that educational opportunities are available to all students.
7. School personnel will work closely with students with disabilities and other vulnerable student populations to minimize the impact of any educational disruption.
8. Students who have a compromised immune system, live with an individual with a compromised immune system, or have a medical condition that may impact their ability to attend school during a pandemic or other public health emergency should contact school officials.
9. During a pandemic or other health emergency, teachers and school staff will receive additional training on health and safety measures.
10, In accordance with school district or state mandates, the school may need to conduct a daily health assessment of your child. Parents and students will be notified of the exact assessment procedures if this becomes necessary.

11. Parents should not send their child to school if their child exhibits any symptoms consistent with the pandemic or other health emergency.
12. Please do not hesitate to contact school or district officials if you have any concerns regarding your child's education, health or safety.

Homebound Instruction Notification

Students with disabilities or medical conditions that prevent them from attending school due to the potential increased risk of severe illness which may include risks related to COVID-19 exposure may qualify for home/hospital instruction. Pursuant to the Illinois School Code (105 ILCS 5/14-13.01(a)) and Illinois Administrative Code (Ill. Admin. Code 226.300), students may qualify for home or hospital instruction if it is anticipated that, due to a medical condition (physical or mental), the student will be unable to attend school, and instead must be instructed at home or in the hospital setting for a period of two (2) or more consecutive weeks or on an ongoing intermittent basis. The District will evaluate requests for remote instruction according to Section 504 evaluation procedures, state and federal law and Illinois State Board of Education rules. Families will be required to provide a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse stating the existence of such medical condition, the impact on the child's ability to participate in education, and the anticipated duration or nature of the child's absence from school. Appropriate educational services from qualified staff will begin no later than five school days after District approval of the remote learning plan request Periodic conferences may be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate a student's return to an in-personal learning plan at school. Students who qualify for homebound learning may be offered access to the instruction and curriculum via remote learning through the school district, including virtual classroom sessions and individual meetings and conferences with their teacher(s). During an approved homebound learning plan, online instruction may be in the form of synchronous and/or asynchronous video and/or audio recordings and/or may involve use of third-party virtual platforms (i.e. Edgenuity). Students who do not attend and engage in virtual classroom sessions at the scheduled time without a valid excuse will be considered absent. The Collinsville School District attendance plan for In-Person and Remote Learners complies with the Illinois School Code Section 105 ILCS 5/26-2A. Questions and comments asked and spoken by students will be part of the recording. These recordings will not be made public by the District. Students receiving homebound instruction are not eligible to participate in or attend extra-curricular activities as defined in the Student Handbook.

PARENT AND TEACHER CONFERENCES

Communication between home and school is essential in order to provide the best opportunities for the children in our district. Conferences are scheduled throughout the school year, but please do not feel these are the only times you may confer with your child's teacher. When the need arises, please call the school in advance to schedule a meeting with the teacher. Most problems that students experience in school can be resolved easily when parents and teachers communicate at the first sign of a problem. The School Visitation Rights Act permits employed parents/guardians, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences. Letters verifying participation in this program are available from the school office upon request.

PARENTAL NOTIFICATION (EDUCATION TECHNOLOGY VENDORS UNDER THE STUDENT ONLINE PERSONAL PROTECTION ACT)

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations. Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as *operators*. SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Ill. State Board of Education, to take a number of actions to protect online student data. Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as: Basic identifying information, including student or parent/guardian name and student or parent/guardian contact information, username/password, student ID number; Demographic information; Enrollment information; Assessment data, grades, and transcripts; Attendance and class schedule; Academic/extracurricular activities; Special indicators (e.g., disability information,

English language learner, free/reduced meals or homeless/foster care status); Conduct/behavioral data; Health information; Food purchases; Transportation information; In-application performance data; Student-generated work; Online communications; Application metadata and application use statistics; Permanent and temporary school student record information.
Operators may collect and use student data only for K-12 purposes, which are purposes that aid in the administration of school activities, such as: Instruction in the classroom or at home (including remote learning); Administrative activities; Collaboration between students, school personnel, and/or parents/guardians; Other activities that are for the use and benefit of the school district.

PARENTAL NOTIFICATION (ESSA)

NOTICE TO PARENTS REQUIRED BY ELEMENTARY AND SECONDARY EDUCATION ACT, McKINNEY-VENTO HOMELESS ASSISTANCE ACT, AND PROTECTION OF PUPIL RIGHTS ACT

The Elementary and Secondary Education Act (ESEA), McKinney-Vento Homeless Assistance Act (McKinney-Vento), and Protection of Pupil Rights Act (PPRA) mandate that schools receiving federal funds provide parents/guardians with information and notices in an understandable and uniform format and, to the extent practicable, in a language that the parents can understand. This procedure contains the key notifications that districts and schools must provide to the parents/guardians of students. The legal references are provided at the end of the procedure. The only notices applying to districts that do not receive Title I funds are those regarding student privacy. In addition, see:

ISBE's *Frequently Asked Questions regarding the Every Student Succeeds Act (ESSA)*, published 8-12-16, at: www.isbe.net/Documents/ESSA-faq.pdf.

· U.S. Department of Education's *Frequently Asked Questions regarding Transitioning to the Every Student Succeeds Act (ESSA)*, updated 6-29-16, at:
www2.ed.gov/policy/elsec/leg/essa/essafaqstransition62916.pdf.

I. Improving Basic Programs Operated by Local Educational Agencies

The following information must be provided to parents in an understandable and uniform format and, to the extent practicable, in a language the parents can understand.

1. Annual report cards. Districts must disseminate an annual report card that includes information on the District as a whole and each school served by the District, with aggregate and disaggregated information for each required subgroup of students including: (a) student achievement on academic assessments (designated by category), (b) graduation rates, district performance, teacher qualifications, and (c) other information required by Section 6311(h)(2)(C)). See 6:170-AP2, E1 *District Annual Report Card Required by Every Student Succeeds Act (ESSA)*.

The District's annual report card shall be concise and accessible to the public, which includes placing it on the District's website or, if the District does not operate a website, providing it in another manner determined by the District.

2. Teacher and paraprofessional qualifications. At the beginning of each school year, a school district that receives funds under this part shall notify the parents of each student attending any school receiving funds under this part that the parents may request, and the district will provide the parents on request in a timely manner, information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, whether: a) The teacher has met the State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; b) The teacher is teaching under emergency or other provisional status; c) The teacher is teaching in the field of discipline of the certification of the teacher; d) Paraprofessionals provide services to the student and, if so, their qualifications.

3. Student achievement. Districts must provide parents information on the level of academic achievement and growth of the parent's child in each of the State academic assessments.

4. Non-certificated/licensed teachers. Districts must provide parents timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

5. Testing transparency. At the beginning of each school year, a school that receives funds under this part shall notify the parents of each student attending any school receiving funds under this part that the parents may request, and the district will provide the parents on request in a timely manner, information regarding any State or District agency policy regarding student participation in any assessments mandated by Section 6311(b)(2) and by the State or District, which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable.

In addition, the District shall make widely available through public means (including by posting in a clear and easily accessible manner on the District's website and, where practicable, on each school's website), information on each assessment required by the State to comply with Section 6311, other assessments required by the State, and (where available and feasible to report) assessments required districtwide, including: a) The subject matter assessed; b) The purpose for which the assessment is designed and used; c) The source of the requirement for the assessment; and d) Where such information is available: i) The amount of time students will spend taking the assessment, and the schedule for the assessment; and ii) The time and format for disseminating results.

II. English Learners

1. Language instruction educational programs. Districts must inform a parent of an English learner identified for participation, or participating in, such a program of: a) The reasons for their child being identified as an English learner; b) Their child's level of English proficiency, how such level was assessed, and the status of the child's academic achievement; c) The instructional methods used in their child's program and the instructional methods used in other available programs; d) How their child's program will meet their child's educational strengths and needs; e) How the program will help their child to learn English and meet age-appropriate academic achievement standards for grade promotion and graduation; f) Exit requirements for the program, including the expected rate of transition from such program into classrooms not tailored for English learners and the expected rate of high school graduation; g) In the case of a child with a disability, how the program meets the objects of their child's individualized education program; and h) Information regarding parental rights that includes written guidance: i) Detailing parents' right to immediately remove their child from the program upon their request; ii) Detailing parents' options to decline enrollment in the program or to choose another program or instructional method, if available; and iii) Assisting parents in selecting among various programs and instruction methods, if more than one program/method is offered.

Parents shall be provided this information no later than 30 days after the beginning of the school year or, for students identified as English learners during the school year, within the first two weeks of the child's placement in a language instruction educational program.

2. Outreach. Each district shall implement an effective means of outreach to parents of English learners to inform the parents regarding how they can be involved in their children's education, and be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet challenging State academic standards expected of all students. In addition, the outreach shall include holding, and sending notice of opportunities for regular meetings for formulating and responding to parent recommendations.

III. Parent and Family Engagement

1. Parent and family engagement policies. Parents and family members shall be notified of the parent and family engagement policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

2. Meeting and information. Each school shall: a) Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation, and to explain the requirements of this part, and the right of the parents to be involved; b) Offer a flexible number of meetings; c) Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs including the planning, review, and improvements of the school parent and family engagement policy and the joint development of the school wide program plan under §6314(b); d) Provide parents of participating children: a) Timely information about programs under this part; b) A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and c) If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. 1) If the school wide program plan under §6314(b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the Board.

IV. Voluntary Public School Choice Program

The district shall provide to parents of students in the area to be served by the Voluntary Public School Choice program with prompt notice of: a) The existence of the program; b) The program's availability; and c) A clear explanation of how the program will operate.

V. Education of Homeless Children and Youths

1. Notice of rights. The district shall provide written notice, at the time any homeless child or youth seeks enrollment in such school, and at least twice annually while the child or youth is enrolled in such school, to the parent/guardian of the child or youth (or, in the case of an unaccompanied youth, the youth) that: a) Shall be signed by the parent/guardian (or, in the case of an unaccompanied youth, the youth); b) Sets the general rights provided under this subtitle; c) Specifically states: 1) The choice of schools homeless children and youths are eligible to attend, 2) That no homeless child or youth is required to attend a separate school for homeless children or youths, 3) That homeless children and youths shall be provided comparable services including transportation services, educational services, and meals through school meals programs; 4) That homeless children and youths should not be stigmatized by school personnel; and 5) Includes contact information for the local liaison for homeless children and youths.

2. Assistance to unaccompanied youth. In the case of an unaccompanied homeless youth, the district shall ensure that the homeless liaison assists in placement or enrollment decisions under this subparagraph, considers the views of such unaccompanied youth, and provides notice to such youth of the right to appeal.

3. Public notice of rights. Each district shall ensure that public notice of the educational rights of homeless children and youths is disseminated where such children and youths receive services under this Act, such as schools, family shelters, and soup kitchens.

VI. Student Privacy

1. Notice of privacy policy. The student privacy policies developed by a district shall provide for reasonable notice of the adoption or continued use of such policies directly to the parents of students enrolled in schools served by that district. At a minimum, the district shall: a) Provide such notice at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in such policies; and b) Offer an opportunity for the parent to opt the student out of the activity.

2. Notification of specific events. Each district shall directly notify parents/guardians, at least annually at the beginning of the school year, of the specific or approximate dates when activities described in 20 U.S.C. §1232h(c)(2)(C) are scheduled.

3. Notice of existing policy. All districts shall provide reasonable notice of such existing policies to parents and guardians of students, e.g., "The School Board has adopted and continues to use policies regarding student privacy, parental access to information, and administration of certain physical examinations to minors. Copies of those policies are available upon request."

PARKING PERMIT POLICY (COLLINSVILLE HIGH SCHOOL)

Students at Collinsville High School (CHS) earn the privilege to purchase and retain a parking decal. This privilege is earned by adhering to grade level requirements, attendance expectations, as well as rules of conduct for behavior and parking lot safety. Student vehicles parked on campus must be registered with the main office. A CHS Parking Decal (giving students authorization to park on campus) must be visible and attached to the lower windshield on the front passenger side before the vehicle is parked on campus. Students who do not have a valid parking decal will be assigned In-School Suspension or Short-Term Option Program. No warnings will be issued. All previous obligations must be resolved prior to the issuance of a parking decal.

Only Juniors (must have 10.0 – 14.75 credits) and Seniors (must have 15.0 or more credits) currently registered at CHS are allowed to drive and park on campus during the first semester of school. No student may register a vehicle driven by an underclassman during the first semester of the school year. The penalty for such actions will result in 1 day of in-school suspension for the 1st violation.

Any vacant parking assignments may be assigned to sophomore students (must have 5.00 – 9.5 credits) in January of the second semester of the school year based on the following criteria: Sophomore students may have no more than three (3) absences (ie., unexcused-partial and full day absences), in the first semester of their sophomore year & sophomore students may have no more than fourteen (14) tardies (cumulative) to ANY class during the course of an academic quarter of the current school year. If the criteria listed above are met, stickers will be available based on class rank determined at the end of the student's first semester of their sophomore year. Sophomore students will be charged half of the current year's price for a permit and will be subject to all rules and regulations stated in the parking policy of the handbook.

In order to provide incentives for students to strive for academic excellence, eligible Juniors (must have 10.0 – 14.75 credits) and eligible Seniors (must have 15.0 or more credits) will have the opportunity to choose their parking spot for the following year. Prior to the end of the school year, students will be asked to complete a parking spot request form and submit this form to the high school office. On the form, students will be asked to identify their top three (3) parking spot choices. During the summer months, requests will be fulfilled in an order based upon student classification and students unweighted class rank (calculated at the end of the fourth quarter). Parking requests for senior students will be filled first, followed by junior students. Students (in the same class) who have equivalent unweighted class rank will have their parking spot request order completed through random draw. In the event the requested spots are not available, the student will receive the closest available spot relative to their requests. For example: The student ranked number one (1) in the senior class will have his/her parking spot request fulfilled first, the student ranked number two (2) in the senior class will have his/her parking spot request fulfilled second, etc. After the submitted request forms for the senior class have been fulfilled, the student ranked number one (1) in the junior class will have his/her parking spot request fulfilled, followed by the student ranked number two (2) in the junior class, etc. All parking spot assignments must be claimed during registration in the fall. Any student who does not claim their parking spot at registration will forfeit that parking spot and may reserve a parking spot from the parking spots available.

Students who qualify for a parking permit, but have not been assigned a parking space/decal, may request to be placed on the waiting list. Students on this list will receive a parking permit as spaces become available. The names of students on this list will be arranged based on the order that each student initiates the request and are authorized for placement on the list by administration. A student who commits a vehicle infraction while his/her name appears on the parking permit waiting list, may have his/her waiting list status removed and/or have future driving/parking privileges revoked.

Students are expected to be punctual to all classes and instructional programs. Students who receive 15 tardies (cumulative) to ANY class during the course of an academic quarter will have their parking privileges revoked for the

duration of the school year. Students who receive ten (10) tardies and/or unexcused absences (cumulative) to FIRST HOUR class during the course of an academic semester will have their parking privileges revoked for the duration of the school year.

Students are expected to display and maintain appropriate conduct at school. Students who receive two (2) or more Suspensions, one (1) act of gross misconduct, or one (1) Expulsion, may forfeit their parking privileges for the remainder of the school year.

DRIVING AND PARKING REGULATIONS

The driving and parking regulations that follow apply to all students who commit a vehicular infraction or violate parking policy. 1) Students are responsible for the vehicle registered in their name and should drive only that vehicle. In an emergency situation, an "authorized student-driver" may drive another "family-owned" vehicle (i.e., a vehicle registered to the parent/guardian of the student). This "authorized student-driver" must register the "family-owned" vehicle on a form in the Main Office, upon arrival to school each day this vehicle is in use. On this form, students must provide their name, decal number, license number, and the make/model of the "family-owned" vehicle. Students may not register the vehicle of another student. Failure to abide by this registration process may result in disciplinary action; 2) Students may only park in the parking space assigned to them. Designated spaces are available for staff and visitors; 3) Students may not park on the back road. Students should not park their vehicles in fire lanes, bus loading zones, driveways, campus thoroughfares, faculty/visitors parking areas, or in handicap parking areas; 4) Students operating motor vehicles must observe all signs present on CHS parking lots and on school grounds; 5) Students are authorized to drive their registered vehicles during the following situations: arrival to school, early dismissal, and open campus (which occurs when school is dismissed). In the event of an early dismissal, authorized student-drivers must receive a release from the Main Office before exiting the school; 6) All vehicles must be operated in compliance with the Illinois Rules of the Road, including proof of state-mandated, insurance coverage (insurance card), vehicle registration information, and a driver's license; 7) The speed of vehicles must not exceed 10 M.P.H.; 8) All vehicles must be operated on proper roadways within the CHS campus. Driving/parking privileges at CHS may be revoked if a student drives over sidewalks, on grassy areas, or over/through barricades meant to limit/prevent vehicular traffic, drives recklessly, leaves campus without permission or takes another student(s) off campus without permission; 9) Unnecessary and disruptive conduct while driving/parking is prohibited. Such acts include the revving of engines, rapid acceleration, and other dangerous acts (including unexpected braking, performing wheelies, and playing loud music); 10) Transferring parking decals to another student(s) or permitting an unauthorized student(s) to park is not allowed (during any part of the school year). Only the registered student is authorized to use his/her assigned space and vehicle; 11) Always secure your parked vehicle and leave it immediately. Students should vacate their vehicles and clear the parking lot, immediately. Vehicles are to be parked and are to remain parked from arrival to dismissal, unless a student has administrative permission to move the vehicle during the school day – Students will not be issued passes to their vehicle during the school day (except for emergent situations); 12) Registration Conditions: a) Juniors and Seniors must register vehicles for parking according to the policies established by the administration; b) Students who receive parking decals may have their parking decals removed and their driving/parking privileges revoked if it is discovered that he/she does not meet one or more terms of the CHS Student Parking Permit Policy; c) The administration reserves the right to limit the number of parking spaces available or to restrict student parking privileges; d) The cost for an initial, student-parking decal before/during the first semester has been set by the Board of Education. The cost for an initial, student-parking decal during the second semester has been set by the Board of Education. Replacement decals may be provided at an additional expense; 13) Students have no reasonable expectation of privacy in cars parked on school grounds. School lots are regularly searched by contraband dogs, administration, and police officers. Students should be aware that items and spaces on school grounds are subject to search and view by others, and that prohibited items discovered during the course of a search may result in discipline, including, but not limited to, expulsion from school; 14) Collinsville Community Unit School District #10 assumes no responsibility/liability for damages to student vehicles, any possessions left in them, or anything attached to the vehicles on school property. Students park their vehicles on or near school property at their own risk. Students should be aware that their vehicles are not protected in any way while in the parking lot, and items of value should not be left in or near the vehicle while unattended; 15) Any violation of school/parking policy may result in a conference, a suspension(s), and/or removal of driving/parking privileges for the school year (in addition to any other penalty imposed by administration); 16) CHS will NOT refund parking fees; 17) Inappropriately parked vehicles or vehicles without an authorized parking sticker may be towed at the owner's expense.

Video cameras may be active in parking lots and may be used for the purposes of investigation into student misconduct. Discipline for misconduct includes all disciplinary measures in the student discipline code and/or withdrawal of parking privileges.

To qualify for a parking decal, students must: 1) Receive less than fifteen (15) tardies (cumulative for all periods), during the CHS academic quarter preceding the quarter when the parking decal is initially issued. (Example: Students receiving decals during registration/Fall Semester 1, must have received less than fifteen (15) tardies during Spring Semester 2/Quarter 4 of the previous CHS school year); and 2) Students must have maintained ten (10) or fewer unexcused absences (partial and/or full day) and/or not exceeded three (3) truant absences, during the previous school year. NOTE: Optional fees such as parking passes will not be waived under the Fee Waiver Policy as they are not included in the definition of "School Fees" by Illinois School Code.

PHYSICAL EDUCATION

GRADES (COLLINSVILLE HIGH SCHOOL)

Students of Collinsville High School must comply with the graduation requirements established by the C.U.S.D. No. 10. Each student is required to complete a minimum of two (2) units of credit (four semesters) of physical education with passing grades. To receive a grade for each semester, a student must successfully meet the participation and testing requirements established by the Physical Education Department. The requirements stipulate that each student must successfully participate in a minimum of two-thirds of the activities offered per semester to receive credit. Students not completing the minimum participation requirement of two-thirds of the semester for medical reasons shall receive a medical withdrawal for that semester.

EXEMPTIONS

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request. Upon written notice from a student's parent/guardian, a student will be excused from engaging in the physical activity components of physical education during a period of religious fasting. A student in grades 9-12 may submit a written request to the building principal requesting to be excused from physical education courses for: 1) Enrollment in a marching band program for credit; 2) Enrollment in Reserve Officers Training Corps (ROTC) program sponsored by the District; 3) Ongoing participation in an interscholastic or extracurricular athletic program; 4) Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 11th or 12th grade); or 5) Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 11th or 12th grade).

A student in grades 7-8 may submit a written request to the building principal requesting to be excused from physical education courses because of the student's ongoing participation in an interscholastic or extracurricular athletic program. The building principal will evaluate requests on a case-by-case basis.

Occasionally a student may be unable to participate in physical education due to an injury or illness. Exemption from Physical Education (PE) may be issued from the nurse with a parent note not to exceed two (2) days. The parent/guardian must write a note stating the nature of the injury/illness to request this excuse. Parent/guardian notes requesting PE exemption should be delivered to the CHS health room prior to first hour class. Requests for PE exemption to exceed two (2) days must be signed by a person licensed under the Medical Practices Act corroborating the medical basis of the request. Doctor's notes for P.E. exemption must have an ending date. If no ending date is listed, duration will be from appointment to appointment or 30 calendar days.

A student who is eligible for special education may be excused from physical education courses in either of the following situations: 1) He or she (a) is in grades 3-12, (b) his or her IEP requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or 2) He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee. A student requiring adapted physical education will receive that service in accordance with the student's Individualized Education Program. Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practices Act, prevents his or her participation in the physical education course. State law prohibits the School District from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District. Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course: 1) The time of year when the student's participation ceases; and 2) The student's class schedule.

UNIFORM GUIDELINES (CHS/CMS)

All students shall wear gray, purple or black shirts with sleeves gray, purple or black shorts, socks and athletic shoes during physical education classes. For the safety of students, the following will not be permitted to be worn during physical education class: jewelry, flip-flops, open backed and/or open toed shoes, boots, jeans, pajamas, etc. (Yoga shorts/ pants and tights may be worn with shorts on over them). Sweatshirts and sweatpants may be worn over the physical education uniform with teacher permission prior to dressing. Sweatshirts may not have a hood or pockets, and sweatpants may not have pockets. Students not dressing for physical education may be subject to disciplinary action as determined on a case-by-case basis by school administration.

PHYSICAL EXAMS

SCHOOL PHYSICALS

Illinois state law requires all students entering ninth grade and new enrollees to the district to have a physical examination and an up-to-date immunization record on file with the health office. School physicals should be completed on the Illinois DHS form within 12 months prior to the first day of school.

SPORTS/ATHLETICS PHYSICALS

Students who participate in interscholastic athletics at Collinsville Middle School and Collinsville High School must have a current sports physical on file with the athletic trainer. Physicals may be completed on the Illinois DHS form or the IHSA sports physical form. Physicals are valid for 13 months from the date of the exam. Ninth grade physicals must be completed on the Illinois DHS physical form and will also be adequate to meet the IHSA sports physical requirement. Physicals may be submitted to the athletic director, the athletic coach or athletic trainer.

POSITIVE BEHAVIORAL INTERVENTIONS & SUPPORTS

Collinsville Unit 10 School District is a proud participant of Positive Behavioral Interventions and Supports (PBIS). PBIS stands for Positive Behavioral Interventions & Supports. It is an evidence-based framework used by schools to improve school culture and student behavior, promoting a safe environment for learning. PBIS is based on several decades of research by major universities across the country. A key aspect of PBIS is focusing on more **positive behaviors** and less on negative behaviors. The way schools operate are their foundational systems. In PBIS, these systems support accurate, durable implementation of practices and the effective use of data to achieve better outcomes. Schools generate multiple pieces of data about students every day. Within the PBIS framework, schools use data to select, monitor and evaluate outcomes, practices, and systems across all three tiers. Key to improving outcomes are the strategies to support students at every level. In PBIS, these interventions and strategies are backed by research to target the outcomes schools want to see. The outcomes from PBIS are what schools achieve through the data, systems, and practices they put in place. Families, students, and school personnel set goals and work together to see them through. In PBIS, outcomes might be improved student behavior, or fewer office discipline referrals.

POSTERS

All signs or posters affixed in the school building(s) must be approved by a club or activity sponsor (when applicable) as well as the Activity Director and/or Building Principal.

PREVENTION OF ANAPHYLAXIS

While it is not possible for the School or District to completely eliminate the risks of an anaphylactic emergency, the District maintains a comprehensive policy on anaphylaxis prevention, response, and management in order to reduce these risks and provide accommodations and proper treatment for anaphylactic reactions. Parent(s)/guardian(s) and students who desire more information or who want a copy of the District's policy may contact the Building Principal.

PUBLICITY RELEASE

At times, the Collinsville School District has the opportunity to publish the achievements of students at school. Examples include everyday classroom activities, awards, special projects, sporting events, etc. Publications may occur through school or district web pages, newspapers or other media. It is the intent of the Collinsville School District to protect all students from harm or injury.

PICTURES OF UNNAMED STUDENTS

Students may occasionally appear in photographs and videotapes taken by school staff members, other students, or other individuals authorized by the building principal. The school may use these pictures, without identifying the student, in various publications, including the school yearbook, school newspaper, and school website. No consent or notice is needed or will be given before the school uses pictures of unnamed students taken while they are at school or a school-related activity.

PICTURES OF NAMED STUDENTS

Many times, however, the school will want to identify a student in a school picture. School officials want to acknowledge those students who participate in a school activity or deserve special recognition. If you DO NOT wish to have your child's named picture, named videotape, interview by the media, or named student-produced materials used for this purpose for the current school year, or if you wish to have your child's name omitted for the current school year, please send a letter outlining your request to the Director of Technology, Collinsville Community Unit School District No. 10, 201 West Clay Street, Collinsville, Illinois 62234. Notification should be made to the District annually if you DO NOT wish to have your child's named picture, named videotape, named interview by the media, or named student-produced materials used for this purpose, or if you wish to have your child's name omitted.

PICTURES OF STUDENTS TAKEN BY NON-SCHOOL AGENCIES

While the school limits access to school buildings by outside photographers, it has no control over the news media or other entities that may publish a picture of a named student. School staff members will not, however, identify a student for an outside photographer.

TEACHER PERFORMANCE ASSESSMENT

Illinois has launched a new performance assessment initiative to insure pre-service teachers (student teachers) have the necessary knowledge, skills and dispositions to be effective educators before teaching licenses are issued. As part of this Teacher Performance Assessment, pre-service teachers must video their performances and the impact the instruction is having on student learning. Students and their voices must be recorded and student work samples scanned as evidence that learning is occurring. To protect their identity, students' last names are not used on the recording or on any documents submitted to the team of evaluators of teaching performances. Parents who do not want their children recorded or their children's work samples scanned, should contact the principal in writing annually stating so.

REGISTRATION REQUIREMENT

Each summer ALL Collinsville students are required to register online via the Skyward Family Access portal. ~~Y~~early registration is generally held during the last week of July and/or the first week of August. Registration details (dates/times) can be found on the district's web site. All students of Collinsville Community Unit School District Ten (10) will be required to provide proof of residency. Specific requirements for establishing student residency may be retrieved via the Office of Director of Student Services.

REPORT TO PARENTS

Parents/Guardians are encouraged to frequently check their child's progress throughout the year on the CHS FAMILY Access website: www.kahoks.org - Parents/Students>*Family Access.*

RESIDENCE VERIFICATION (ANNUAL)

Collinsville Community Unit School District No. 10 is happy to share that we are updating our district practice for annual student residence verification for compliance with District Policy and Illinois School Code. In an effort to honor parent and staff time, Collinsville CUSD10 will be working with a third-party vendor who uses a system called CLEAR Batch to automatically verify parent/guardian residency within the Collinsville CUSD10 boundaries. The CLEAR Batch system reviews public records to verify the parent/guardian name and address. In the past, all households were required to verify residency at the initial time of student enrollment for continued enrollment in the District. This new process will allow the Collinsville School District to annually verify parent/guardian residence within the boundaries of the Collinsville CUSD10. The software will allow staff to conduct electronic residency verification for the district. The intent of the software is to 1) Conduct annual residence verification in an efficient manner; 2) Significantly reduce parent time needed to satisfy annual residence verification; 3) Significantly decrease staff time taken for the annual residency verification process.

RESTRICTED AREA POLICY (COLLINSVILLE HIGH SCHOOL)

A restricted area is any area of the campus where a student's presence is not required as a result of his/her instructional program. This includes, but is not limited to, the cafeteria (at any time other than assigned lunch periods), the parking lot and the gymnasium for non-athletes after school. Students may use the hallways, restrooms, and locker bays between classes. Movement throughout the building (other than passing periods) will require a hall pass signed by a staff member. Such movement must be done promptly and by the most direct means.

RESTRICTED AREA POLICY (COLLINSVILLE MIDDLE SCHOOL)

A restricted area is any area of the campus where a student's presence is not required as a result of his/her instructional program. This includes, but is not limited to, the Commons Area (at any other time other than assigned lunch periods). Students may use the hallways, restrooms, and their lockers between classes (Administration reserves the right to limit access to school facilities during any time of the school day). Movement throughout the building (other than passing periods) will require a hall pass signed by a staff member. Such movement must be done promptly and by the most direct means. Attendance in a restricted area may result in disciplinary actions by administration.

Campus Arrival/Departure

Upon arriving at school, students are to report to the commons area for breakfast or gymnasium where they will be dismissed to first period class. Students who need to report to a classroom must have a signed pass from a CMS staff member. Students are to vacate the building in a timely manner at the end of the school day unless involved in extracurricular or teacher-supervised activities.

SALE OF FOOD PRODUCTS AT SCHOOL

Sales of candy/food are not permitted during the school day. The sale of food products at school by school sponsored groups will be at the discretion of the Building Principal and permission must be obtained by the club sponsor prior to any sales campaign. All food products sold to students are done with the expectation that the product(s) will be handled/consumed in accordance with all other school rules.

SCHEDULE CHANGES (COLLINSVILLE HIGH SCHOOL)

Collinsville High School creates a new Master Schedule to accommodate the students' course requests during the registration process. Students may see their counselor regarding schedule changes during the first five (5) days of the First Semester and the first five (5) days of the Second Semester. Changes in courses may be honored if the request is related to: 1) Graduation requirements; 2) First semester failures; 3) Failed prerequisite courses; 4) Computer errors; 5) College entrance requirement; and/or 6) A grade of 'D' or 'F' in a class.

Schedule changes will not be made for the following reasons: 1) Lunch hour preference; 2) A student changes his/her mind; 3) A student doesn't like people in the class; 4) A student simply doesn't like his/her schedule; 5) Teacher preference (with the exception of administrative approval). Students should not expect any schedule changes to be made after the first five days of the first ~~quarter~~ Semester and after the first five days of the ~~third quarter~~ second Semester. Final decisions regarding student placement procedures and schedule change approval/denial will reside with the building principal.

Important Notice: Students who withdraw from a class after the first five weeks of the first semester and the first five weeks of the second semester will receive a grade of "F" on his/her transcript for the course.

Commented [18]: Revision recommendation as per CHS Administration (CHS no longer recognizes quarters, rather semester grading periods.

SCHOOL HOURS

Collinsville schools operate with staggered start times to facilitate the efficient transportation of students. A modified schedule is followed for the first and last day of each school year as well as for staff in-service days. Students are dismissed ½ hour early EVERY Wednesday during the school year so staff can participate in Professional Learning Communities (PLC).

SCHOOL HOURS

School	Full Day Schedule	Wednesday Schedule	Half Day Schedule
Elementary Schools *(except Webster)*	7:55AM – 2:40PM	7:55AM – 2:10PM	7:55AM – 11:20AM
Elementary School (*Webster*)	7:55AM – 2:25PM	7:55AM – 1:55PM	7:55AM – 11:05AM
Dorris Intermediate School	9:00AM – 3:45PM	9:00AM – 3:15PM	9:00AM – 12:25PM
Collinsville Middle School	8:45AM – 3:40PM	8:45AM – 3:10PM	8:45AM – 12:15PM
Collinsville High School	7:50AM – 2:50PM	7:50AM – 2:20PM	7:50AM – 11:20AM
Hollywood Heights School	7:30AM – 1:30PM	7:30AM – 1:30PM	

NOTE: Subject to change as per Board of Education approved Return to Learning Plan

SCHOOL MESSENGER

In our efforts to improve communication between parents and school, schools in Collinsville Unit 10 institute a telephone broadcast system that will enable school personnel to notify all households and parents by phone within minutes of an emergency or unplanned event that causes early dismissal, school cancellation, or late start. The service may also be used from time-to-time to communicate general school announcements or reminders. This service is provided by School Messenger, which specializes in school-to-home communications. This program requires NO registration. The primary contact phone number in our student information system database will be used as the contact number. In order to receive important messages via the School Messenger program, it is imperative that parents/guardians report any changes in the student's primary phone number as promptly as possible.

SCHOOL REPORT CARD

~~The school report card is a document that is produced by the Illinois State Board of Education for each public school and school district in compliance with the Illinois School Code. The report card describes the performance of students by school attendance centers and by district. The report card also describes the district's use of financial resources. The final page of the school report card indicates whether Adequate Yearly Progress (AYP) is being made as required by the No Child Left Behind Act (NCLB). This page provides a breakdown of students meeting/exceeding state standards, the percent of students tested, and the graduation and/or attendance rates. NCLB requires that this information be~~

~~reported in the areas of mathematics and reading for all students.~~ The Illinois Report Card is an annual report released by the Illinois State Board of Education that shows how the state, and each school and district, are progressing on a wide range of educational goals. The Report Card offers a complete picture of student and school performance in order to inform and empower families and communities as they support their local schools. Students are assessed in reading, math, and science, for both proficiency and growth. Student achievement in these areas is also reported by "subgroup." The federal government mandates that test results for the following subgroups be calculated: gender, race/ethnicity, limited English proficiency, migrant, students with Individualized Education Plans and students receiving free or reduced lunch. The report cards for C.U.S.D. No. 10 may be accessed via the Illinois State Board of Education website at: http://webprod1.isbe.net/ereportcard/publicsite/getSearchCriteria.aspx

Commented [19]: Revised recommendation by Latoya Berry-Coleman, CUSD10 Director of Curriculum and Assessment.

SCHOOL RESOURCE OFFICER/DISTRICT SECURITY OFFICER

The Collinsville CUSD10 has ~~two (2) full-time~~ School Resource Officers (SRO) ~~and a,~~ District Security Supervisor (DSS) and a District Security Officer (DSO) to serve as a resource to administrators, classroom teachers, parents and students. The SRO and DSO also assist school officials with supervision and security on our campus, as well as many other services for our entire school community. The SRO, DSS and DSO ~~act as an agent of the school and~~ will assist the school administration with daily obligations of the school.

Commented [20]: Revised language to reflect the addition of School Resource Officers in Unit 10 and to clarify the positions of District Security Supervisor (Dan Porter) and District Security Officer (Jeni Kyrouac).

SCHOOL SONG (COLLINSVILLE HIGH SCHOOL)

FIGHT, FIGHT
Fight, Fight, for old CHS!
We'll show the people we are the best,
We will fight to raise that score cause we're always here to yell some more.
We've got a team that we think is great.
Come on and show them we really rate.
Kahoks, win this game tonight, so come on team, let's fight!
K-K-KAH...O-O-OKS...K-A-H-O-K-S...
Kahoks, Kahoks, Kahoks!

SCHOOL SPONSORED PUBLICATIONS, PRODUCTIONS AND WEBSITES

School-sponsored publications, productions, and websites are governed by the Speech Rights of Student Journalists Act, school board policies and the student/parent handbook. Student journalists are responsible for determining the news, opinion, feature, and advertising content of those publications, productions, and websites. Student journalists must: 1) Make decisions based upon news value and guided by the Code of Ethics provided by the Society of Professional Journalists, National Scholastic Press Association, Journalism Education Association, or other relevant group; 2) Produce media based upon professional standards of accuracy, objectivity, and fairness; 3) Review material to improve sentence structure, grammar, spelling, and punctuation; 4) Check and verify all facts and verify the accuracy of all quotations; 5) In the use of personal opinions, editorial statements, and/or letters to the editor, provide opportunity and space for the expression of differing opinions within the same media to align with the District's media literacy curriculum mandate; and 6) Include an author's name with any personal opinions and editorial statements, if appropriate. Student journalists may not create, produce, or distribute school sponsored media that: 1) Is libelous, slanderous, or obscene; 2) Constitutes and unwarranted invasion of privacy; 3) Violates Federal or State law, including the constitutional rights of third parties; or 4) Incites students to (a) commit an unlawful act; (b) violate any school district policy or student handbook procedure; or (c) materially and substantially disrupt the orderly operations of the school.

The District will not engage in prior restraint of material prepared by student journalists for school-sponsored media, unless the material fits into one of the four prohibited categories listed above, in which case the Building Principal and/or student media advisers may review, edit, and delete such media material before publication or distribution of the media. No expression made by students in the exercise of freedom of speech or freedom of the press under this policy shall be deemed to be an expression of the School, District or an expression of Board policy.

SCHOOL VISITATION RIGHTS

The School Visitation Rights Act permits employed parents/guardians, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as

parent-teacher conferences. Letters verifying participation in this program are available from the school office upon request.

SEAL OF BILITERACY PROGRAM (COLLINSVILLE HIGH SCHOOL)

Collinsville High School students have the opportunity to be recognized by the State of Illinois for earning proficiency in English and one additional language. The Illinois State Board of Education's Seal of Biliteracy program will place an official seal on diplomas and confer official recognition on transcripts of those students who qualify.
Two honors are available: the Seal of Biliteracy and the Commendation Toward Biliteracy. The Seal of Biliteracy is awarded to those whose proficiency level is equivalent to the Intermediate High scale set by the American Council on the Teaching of Foreign Languages. The Commendation of Biliteracy is awarded to students whose proficiency level is rated at Intermediate Low or Intermediate Mid in a second language.

To qualify for the Seal of Biliteracy, seniors must: 1) Earn a minimum composite score of 21 on an official administration of the ACT, **OR** a score of 540 on the SAT English Language Arts **OR** 2) Earn a minimum overall score of 4.8 on the ACCESS for ELLs exam, **OR** a minimum score of I-5 on the ACTFL ~~ESL~~ English Assessment **AND** Earn a minimum score of I-5 on the ACTFL's Assessment of Performance toward Proficiency in Languages (AAPPL) exam. The following languages can be assessed with the AAPPL exam: Arabic, Chinese (Mandarin), French, German, Latin, Portuguese, Russian, and Spanish **OR** students can also satisfy this requirement by earning a 4 or higher on the AP Language exams.

To qualify for the Commendation Toward Biliteracy, seniors must: 1) Earn a minimum composite score of 21 on an official administration of the ACT, **OR** a score of 540 on the SAT English Language Arts **OR** Earn a minimum overall score of 3.5 Literacy on the ACCESS for ELLs exam, **AND** Earn a minimum score of I-1, I-2, I-3 or I-4 on the ACTFL's Assessment of Performance toward Proficiency in Languages (AAPPL) exam. The following languages can be assessed with the AAPPL exam: Arabic, Chinese (Mandarin), French, German, Latin, Portuguese, Russian, and Spanish; 2) Earn a minimum overall score of 3.5 Literacy on the ACCESS for ELLs exam, **AND;** 3) Earn a minimum score of I-1, I-2, I-3 or I-4 on the ACTFL's Assessment of Performance toward Proficiency in Languages (AAPPL) exam. The following languages can be assessed with the AAPPL exam: Arabic, Chinese (Mandarin), French, German, Latin, Portuguese, Russian, and Spanish **OR** students can also satisfy this requirement by earning a 3 on the AP Language exams. Additionally, students of Latin may qualify for a Seal of Biliteracy by showing English proficiency through qualifying ACT or ACCESS scores and by earning a minimum score of I-5 on ACTFL's Latin Interpretive Reading Assessment (ALIRA). A qualifying English proficiency score and an ALIRA score of I-1, I-2, I-3 or I-4 will earn a Commendation Toward Biliteracy.
If you are interested in applying for the Seal of Biliteracy, please see your counselor for an application to apply for testing.

SEARCH AND SEIZURE

To maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School Authorities" includes school liaison police officers.

SCHOOL PROPERTY AND EQUIPMENT AS WELL AS PERSONAL EFFECTS LEFT THERE BY STUDENTS

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there. The building principal may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

STUDENTS

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district's student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student's age and sex, and the nature of the infraction. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination. School officials may not request or require a student or

his/her parents/guardians to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

QUESTIONING OF STUDENTS SUSPECTED OF COMMITTING CRIMINAL ACTIVITY

Before a law enforcement officer, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the building principal or designee will: (a) Notify or attempt to notify the student's parent/guardian and document the time and manner in writing; (b) Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that a school employee (including, but not limited to, a social worker, psychologist, nurse, guidance counselor, or any other mental health professional) is present during the questioning; and (c) If practicable, make reasonable efforts to ensure that a law enforcement officer trained in promoting safe interactions and communications with youth is present during the questioning.

SEIZURE OF PROPERTY

If a search produces evidence that the student has violated or is violating either the law or the school or district's policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

SEX OFFENDER & VIOLENT OFFENDER NOTIFICATION LAW

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except for in the following circumstances as they relate to the individual's child(ren): 1) To attend a conference at the school with school personnel to discuss the progress of their child; 2) To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services; 3) To attend conferences to discuss issues concerning their child, such as retention or promotion. In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the superintendent or school board. Anytime that a convicted child sex offender is present on school property for any reason – including the three reasons above – he/she is responsible for notifying the principal's office upon arrival on school property and upon departure from school property. It is the responsibility of the convicted child sex offender to remain under the direct supervision of a school official at all times he/she is in the presence or vicinity of children. A violation of this law is a Class 4 felony. State law requires that all school districts provide parents/guardians with information about sex offenders and violent offenders against youth. You may find the Illinois Sex Offender Registry on the Illinois State Police's website at: http://www.isp.state.il.us/sor/. You may find the Illinois Statewide Child Murderer and Violent Offender Against Youth Registry on the Illinois State Police's website at: http://www.isp.state.il.us/cmvo/.

SKYWARD FAMILY ACCESS (PARENT & STUDENT PORTAL)

Family Access is a real time district-sponsored tool for students and parents to track progress and keep current on assignments, attendance, tests and other academic activities. It may be accessed through the school district website www.kahoks.org - Parents/Students>Family Access. Activation codes will be mailed to parents and students when they enroll in the district. The activation code is designed to protect the privacy of data. Information, which may be obtained through the Family Access website, includes: On-line Registration, daily announcements, class schedules, updated grades, report cards, attendance reports and the ability to update their School Messenger information. Collinsville Unit 10 School District believes that communication between parents and school is critical for the success of students.

SPECIAL EDUCATION SERVICES

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act are identified, evaluated and provided with appropriate educational services. The School provides a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the school. The term "children with disabilities" means children between ages 3 and the day before their 21st birthday for whom it is determined that special education services are needed, except those children with disabilities who turn 22 years of age during the school year are eligible for special education services through the end of the school year. It is the intent of the school to ensure that students with disabilities are identified, evaluated, and provided with appropriate educational services. A copy of the publication "Explanation of Procedural Safeguards Available to Parents of Students with Disabilities" may be obtained from the school district office. Services are provided in the least restrictive environment based upon the child's individual needs and can range from providing consultation to the general education classroom teacher to full-day instructional programming for the student in the special education setting. Collinsville CUSD No. 10 ensures that services and programs are available for children with multiple disabilities, mild and moderate to severe and profound cognitive disabilities and physical, learning or emotional disabilities. If necessary, students may be placed in private education facilities if services cannot be provided within the District. Related services, such as speech and language

therapy, physical therapy, occupational therapy, adaptive physical education and social work are also available to students who meet certain criteria and for whom a program has been developed. If you feel your child may need special education programming, please contact your building principal or school counselor.

REFERRALS FOR SPECIAL EDUCATION

If you believe your child may have a disability, and this disability is adversely affecting your child's education performance, please contact your building principal or school counselor to receive your full procedural rights. Requests for evaluations must be in writing and state the reason for the referral.

CHILD FIND/SPECIAL EDUCATION REFERRAL

The school district attempts to identify, locate and evaluate all children age 3 through 21 who are suspected of having a disability, which adversely affects educational performance. Additionally, the district refers families who are expecting a child or have children up to three years of age to our community partner, Children's Home and Aid, for home visiting and other services. Children with disabilities up to age three and in need of specialized services are referred to Child and Family Connections; an agency that coordinates needed services for the student and their families. Further child find activities include, early childhood screenings and teacher and/or parent referrals for case study evaluations. Screening dates for early childhood children (those children who will be three by the start of the school year up to kindergarten age) can be accessed on the district web site and the local newspapers. The early childhood screening is a free developmental check that includes gross and fine motor, cognitive, vision, hearing and speech/language screening. Children who show delays in two developmental areas may be referred for full case study evaluation for special education services.

Students with disabilities who do not qualify for an individualized education program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of this Code, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the child (i) has a physical or mental impairment that substantially limits one or more major life activities, (ii) has a record of a physical or mental impairment, or (iii) is regarded as having a physical or mental impairment. Inquiries regarding the identification, assessment and placement of students may be directed to the Collinsville CUSD10 Special Education Department (Hollywood Heights School, 6 Oakland, Caseyville, Illinois 62232, Phone: (618-343-2762).

RELATED SERVICE LOGS

For a child with an individualized education program (IEP), the school district must create related service logs that record the type of related services administered under the child's IEP and the minutes of each type of related service that has been administered. The school will provide a child's parent/guardian a copy of the related service log at the annual review of the child's IEP and at any other time upon request.

MAINTENANCE AND DESTRUCTION OF SPECIAL EDUCATION RECORDS

Special education records (case study components, IEP's and correspondence with educational and diagnostic centers) are considered temporary records and are housed at the Special Education Offices, 6 Oakland, Caseyville, IL 62232. Parents of students, or students, if they have succeeded to the rights of the parents, may view or request copies of these records by contacting the Director of Special Education & Related Services at 618-343-2762. Upon graduation or permanent withdrawal of a handicapped student, as defined in the School Code [105 ILCS 5/Art.14] and 23 Ill. Adm. Code 226, Subpart A (Special Education), psychological evaluations, special education files and other information contained in the student temporary record which may be of continued assistance to the student may, after five years, be transferred to the custody of the parent or to the student if the student has succeeded to the rights of the parents. Temporary records of those students who have permanently withdrawn or graduated from Collinsville Community Unit 10 will be destroyed after five years from the date of graduation or permanent withdrawal beginning the second week of June each year. Parents or students, if they have succeeded to the rights of the parent, are encouraged to claim these records because they may be of medical or educational benefit in the student's future. For those parents of students or students, if they have succeeded to the rights of the parents, who may wish to acquire any of these temporary records before they are to be destroyed, please contact the Director of Special Education & Related Services at 618-343-2762.

REQUESTING TO ACCESS CLASSROOM OR PERSONNEL FOR SPECIAL EDUCATION EVALUATION OR OBSERVATION

The parent/guardian of a student receiving special education services, or being evaluated for eligibility, is afforded reasonable access to educational facilities, personnel, classrooms, and buildings. This same right of access is afforded to an independent educational evaluator or a qualified professional retained by or on behalf of a parent or child. For further information, please contact the school principal.

DISCIPLINE OF SPECIAL EDUCATION STUDENTS

The District shall comply with the Individuals with Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's *Special Education* rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability as determined through a manifestation hearing. Any special education student whose gross disobedience or misconduct is not a manifestation of his or her disability may be expelled pursuant to the expulsion procedures.

STANDARDIZED TESTS

Students and parents/guardians should be aware that the State and District require students in grades K-12 to take standardized tests throughout the school year. Parents are encouraged to cooperate in preparing students for the standardized testing, because the quality of the education the school can provide is partially dependent upon the school's ability to continue to prove its success in the state's standardized tests. Parents can assist their students achieve their best performance by doing the following: 1) Encourage students to work hard and study throughout the year; 2) Ensure students get a good night's sleep the night before exams; 3) Ensure students eat well the morning of the exam, particularly ensuring they eat sufficient protein; 4) Remind and emphasize for students the importance of good performance on standardized testing; 5) Ensure students are on time and prepared for tests, with appropriate materials; 6) Teach students the importance of honesty and ethics during the performance of these and other tests; 7) Encourage students to relax on testing day. *A parent/guardian may request, and the District will provide in a timely manner, information regarding student participation in any assessments mandated by law or District policy, which shall include information on any applicable right you may have to opt your student out of such assessment.*

STUDENT ASSIGNMENT & INTRADISTRICT TRANSFER

Student Assignment and Intra-District Transfer Attendance Areas The School District is divided into school attendance areas. The Superintendent will review the boundary lines annually and recommend any changes to the School Board. Students living in a given school attendance area will be assigned to that school. Homeless children shall be assigned according to policy 6:140, Education of Homeless Children. Building principals (or their designee) shall assign students to classes.

STUDENT BEHAVIOR

Copies of all School District policies on student behavior are available in the School office.

GENERAL DISCIPLINARY AUTHORITY

Because the Board of Education is entrusted with protecting the safety, health and welfare of the students, staff and property of the School District, it may be necessary at times to discipline students whose conduct affects the well-being of the schools. Discipline is determined on a case-by-case basis and is at the discretion of the administration and the Board of Education. The level of consequences imposed will be consistent with the Illinois School Code. Out-of-school suspensions and expulsions are only used for legitimate educational purposes. The district will make all reasonable efforts to resolve disruptions and minimize the length of exclusion to the greatest extent possible before disciplining a student with a suspension or expulsion. The District does not use zero-tolerance discipline except as required by federal law or the Illinois School Code. In accordance with constitutional due process and statutory requirements, the Board of Education may suspend or expel students in cases of gross disobedience or misconduct that occurs on or off campus. This includes on school buses, at bus stops, while students are traveling to or from school at school sponsored events, activities connected with the school program; any event having a nexus with the school; and at any other time such action is necessary for the safety and supervision of students and during periods of remote learning. The grounds for disciplinary action also apply whenever the student's conduct is reasonably related to school or school activities, including but not limited to: 1) on, or within sight of, school grounds before, during, or after school hours or at any time; 2) off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school; 3) Traveling to or from school or a school activity, function, or event; or 4) anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property and during periods of remote learning..

Only the Board of Education may determine to expel a student from school or from the school bus. The Superintendent, Assistant Superintendents, Principal and Assistant Principals may suspend students from school or the school bus for up to ten (10) school days. Suspensions or expulsions of students shall occur in compliance with procedural regulations to be promulgated and implemented by the administrators of the district. Disciplinary measures other than suspension or expulsion shall be determined by the administration and established in general regulations governing student discipline.

GENERAL PROCEDURES FOR RESOLVING SCHOOL PROBLEMS

School problems can best be resolved at the campus level, where problems start. In order to resolve problems, parents, guardians, and students can meet with a teacher at an appropriate time to discuss existing problems. If the parents, guardians, or students are dissatisfied with the teacher's decision or explanation, they can meet with the building administrator to review the area of concern. If the parents, guardians, or students are dissatisfied with the building administrator's decision or explanation, they can meet with the Director of Student Services to review the area of concern. If further assistance is needed, then parents, guardians, or students can meet with the Superintendent of Schools.

RESPONSIBILITIES IN BEHAVIOR INTERVENTIONS

The effective enforcement of the school based disciplinary management system is essential in keeping a school and school related activities free of disruption and are dependent on the exercise of the responsibilities by the following:

Students

Adhere to school, district, and classroom rules and regulations for behavior and good conduct, 2) Attend all classes regularly and be on time, 3) Prepare for class with appropriate materials and completed assignments, 4) Know that the use, possession, distribution and/or sale of illegal or unauthorized drugs, alcohol, and weapons are unlawful and prohibited and that students may be searched in accordance with Board Policy and state and federal law in order to assure a safe school environment, 5) Show respect for others, 6) Conduct oneself in a responsible manner, 7) Pay required fees and fines, 8) Report threats to the safety of other students, teachers, and staff members, 9) Cooperate with staff members in the investigation of disciplinary matters, 10) Use technology and computers appropriately.

Parents

1) Support school, district, and classroom rules for student behavior and ensure that their children conduct themselves according to district standards, 2) Provide the school with a current address and home, work, and cellular telephone numbers, 3) Ensure student attendance at school by state law (student attendance is the sole responsibility of the parent or legal guardian), 4) Provide the appropriate school personnel with any student information that will affect the student's ability to learn, 5) Read, acknowledge, and understand that school policies and procedures are applicable to their children's conduct while they are at school and while they are attending events having a nexus with the school.

Teachers

Establish classroom-management procedures that concentrate on good student conduct and support school and district policies and procedures.

Administrators

Develop with all members of the school community an effective School-Based Discipline Management System that promotes and maintains the support of good student behavior.

Board of Education

Clarify the District's purpose, connect with the community, delegate authority, and monitor school performance. Serious offenses are those that substantially disrupt or materially interfere with the orderly process in the classroom, bus transportation, the school or any school-related activity and may include 'persistent' misbehavior. 'Persistent' shall be defined as more than one repeated instance of an administrative infraction. An administrator may find, on the basis of the facts and circumstances of the case that a student may benefit in an alternative educational setting.

Disciplinary measures applied to handicapped students are in accordance with the Rules and Regulations to Govern the Administration and Operation of Special Education in the State of Illinois, Individuals with Disabilities Education Act, and Section 504 of the Rehabilitation Act of 1973.

DISCIPLINE PROGRAMS

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out of school voluntarily due to behavioral or academic difficulties. Disciplinary actions apply equally to all students. All discipline will be imposed on a case-by-case basis. Potential disciplinary measures include, without limitation, any of the following measures: Oral correction; Disciplinary conference, phone call, letter, and/or e-mail; Parent/guardian notification: Temporary removal from the classroom; Restitution for lost or stolen goods or property; Community Service; After-school study or Before-school study provided the student's parent/guardian has been notified; Restitution or restoration, as applicable, from vandalism; Seizure of contraband, confiscation and temporary retention of the personal property that was used to violate school rules; Exclusion from extracurricular activities such as field-trips, commencement exercises/awards ceremonies; Suspension of bus riding privileges; Restriction or removal of computer-use privileges for up to one school year; Suspension from school (and all school activities) for up to ten (10) days; Expulsion from school and all school activities for a definite time period not to exceed two (2) years; Notification to juvenile authorities or other law enforcement in circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies; Transfer to the Center for Educational Opportunities (Madison County Regional Safe School Program) or other Alternative Education Program(s) if a student is expelled or otherwise qualifies for transfer under State Law; Any other appropriate disciplinary actions determined by the administration. The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension or expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Potential disciplinary measures also include, without limitation, the following measures:

Warning: This notifies a student and perhaps his/her parents/legal guardians that he/she is in violation of a rule or privilege of attending school.

Detention (CHS): The detention program is primarily a supervised study time for students. Students assigned detentions shall not be penalized academically. The program will run from 7:00AM – 7:45AM Monday through Friday and from 3:00PM to 4:00PM Monday, Tuesday, Thursday, and Friday. Parents may request that their child be given the next level of consequence in place of detention (In School Supervision). This request must be made prior to the

scheduled detention assignment. Any student who refuses to serve, misbehaves, skips or intentionally misses an assigned detention will be assigned to In School Supervision on the following day. Students not reporting to detention on the day assigned may be reassigned to ISS the following day. Any changes to detentions must be made by a parent/guardian ONLY by contacting the appropriate administrator. For morning detention, the change must be made before 3 p.m. the day prior to the assigned detention. For afternoon detention, the change must be made by 12 p.m. on the day of the assigned detention.

Detention (CMS):

Reason for Detention: A teacher, staff member, or an administrator can write a referral for any reason considered interfering with the education process or noncompliance of school rules.

Notice: A one (1) day notice of before/after school detentions must be given by all teachers in order for the student to inform their parents, to arrange transportation, and to notify the location of the detention.

Lunch Detentions: Assigned by administration and are served during the student's lunch period. Students in Lunch Detention will have lunch provided to them (based on their recorded lunch status) or will be permitted to bring lunch from home.

Absences: If absent or suspended, the student is required to serve the detention the next day he/she returns to school. It is the student's responsibility to remember the detention obligation.

Detention Rules: All school rules apply to detention. A student cannot be late or disruptive for detentions and must be busy with schoolwork during the entire detention period. Students are expected to arrive in the detention room on time, bring and work on assignments/school work.

Skipping Detention or Not Following the Rules of Detention: If a student skips detention or chooses not to follow the rules of detention, then the student may be assigned more detentions or ISS.

Tardy Detention: Tardy detentions will be assigned by the administration.

Teacher Detention: Teacher detentions will be held by the classroom teacher in a supervised classroom before or after school, or during lunch periods.

Problems: If a student or parent has questions concerning detention, they should contact the teacher regarding teacher-issued detention(s) or contact the administrations regarding administrative-issued detention(s).

In School Supervision (ISS) – (CHS): Students will serve In School Supervision (ISS) at school during the school day for as many days as their disciplinary consequences stipulate. During this time, students should work on the assignments being covered in their classes. Students serving ISS will be counted present and receive full credit for academic work completed. Teachers must provide assignments for credit at the student's request. If a student has an unexcused absence in conjunction with serving an ISS, then make-up work will not be permitted. Students are responsible for obtaining assignments from their teachers prior to reporting to ISS. ISS is the last opportunity a student has for remaining in school following disciplinary infractions. If a student chooses not to follow proper ISS procedure, he/she will be suspended out of school, and may reserve an additional day in ISS and/or STOP program assignment. Abuse of an ISS assignment or continued violation of ISS rules may result in the loss of the ISS option. Students or their parent/guardian MUST provide transportation home should the ISS assignment not be completed successfully. In order to change an ISS, the request must be made by 12 p.m. the day before the assigned ISS. An OSS may be requested in lieu of an ISS ONLY by a parent/guardian Note: School work may not be made up when a parent opts for OSS instead of ISS.

The following are rules, regulations, and procedures for the Collinsville High School ISS assignment: 1) Students must be in their seats when the 7:55 a.m. bell rings; 2) Students may not talk or cause any type of disruption or distraction to the "Absolute Quiet" atmosphere of the ISS; 3) No sleeping is permitted; 4) Students are to be studying, reading, and completing academic assignments quietly. Students must come prepared with pen, pencil, etc. to work in ISS; 5) Students are responsible to acquire and return make-up work for missed classes; 6) Lunch is spent in ISS. Students may bring a lunch from home or order a lunch. All drinks must be sealed. No soda is permitted in the ISS room; 7) A type "A" lunch is the only purchasable option. No other eating or drinking is permitted. Gum and cough drops are not permitted at any time; 8) Once the lunch orders have been placed, no additions will be made; 9) There will be three breaks during the day. There will be no other breaks, trips to the lockers, or use of the phones except for medical reasons or emergencies; 10) Students who leave ISS early on will not receive credit for the day and would therefore serve the ISS on the next day of attendance. The student will still receive academic credit for all work completed; 11) Students who are absent from school on days to be spent in ISS must make up the days absent when they return to school; 12) In the event that school is canceled for any reason on the day of an ISS assignment, the student should report to ISS on the first day that school resumes; In the event that a student is absent on the day of an ISS assignment, the student should report to ISS on the first day that the student returns to school, 13) Dismissal is at 2:55 P.M. Students are to take all of their books and materials with them each day of an ISS assignment. Nothing is to be left in the ISS room. Anything left in the room will be taken to the Lost and Found; 14) Students who fail to successfully complete an ISS assignment may be sent home. For a failure to complete ISS assignment: 1) the office will contact the parent; 2) the parent must arrange for student transportation home, and; 3) the day may be recorded as an Out of School Suspension. Additional failures of ISS may result in out of school suspension for the number of days remaining for the ISS assignment.

If a parent/guardian is not able to arrange for transportation home: 1) the student will be sent to the library testing center; 2) the day attendance will be recorded as an in-building absence (IA) and; 3) the student must serve a STOP assignment on the next day of student attendance.

In-School Supervision (ISS) (CMS)

In-school supervision may be offered as an alternative to out-of-school suspension.

Students assigned to In-School Supervision (ISS) must first report to first period class and then proceed to the ISS room. It is the student's responsibility to obtain homework assignments and take work materials to ISS daily. Administrators will give students ample time to collect homework assignments. Any student who refuses to report to ISS will be subject to STOP or out-of-school suspension. The rules of ISS are posted in the ISS room and are available to parents/guardians upon request. Failure of In-School Supervision (ISS); Students must pass a full day of ISS to fulfill their ISS obligation. The ISS Supervisor will determine whether a student passes or fails based on the compliance of the student to the rules of ISS. If a student chooses not to follow proper ISS procedures, s/he may be suspended out of school for the day s/he failed. Based on the reason for ISS failure, the remaining ISS days may be turned into STOP or Out-of-School Suspensions. Parents are encouraged to avoid scheduling appointments or requesting early dismissal(s) of students on an assigned ISS day(s). Changes to the ISS date(s) selected by administration may only occur when the parent/guardian of the assigned student contacts the administrator who made the assignment to request an alternative ISS date(s). CMS encourages all students to serve ISS assignments; parent(s)/guardian(s) may opt for their child to serve one day of Out-of-school suspension for every ISS assigned to their child, but it is highly discouraged. Students who are absent from school on days to be spent in ISS will have to make up the days absent when they return to school. Homework assignments completed during ISS can be turned in for credit when the student returns to regular classes. Quizzes and tests missed while a student is assigned to ISS can be made up. All students in ISS will have a lunch provided to them (based on their recorded lunch status) during a common ISS lunch period. ISS assignments must be served on school days when school is in session. In the event that the ISS day(s) assigned to a student spans a day(s) classified as a district emergency day (i.e. snow day) the emergency day(s) will not be counted toward the fulfillment of the ISS assignment.

Short-Term Option Program (STOP) (DIS/CMS/CHS): The Short-Term Option Program (STOP) is designed to keep suspended students in school. Students assigned to the STOP program report directly to the school office upon arrival to the school campus and are then transported to the Center for Educational Opportunities (CEO) Madison County (IL) Regional Safe School located in Troy, Illinois. Teachers at the Regional Safe School STOP Program work with students to complete assigned academic work from Collinsville High School.

Out of School Suspension (OSS): A student's out of school suspension assignment is determined on a case-by-case basis and is at the discretion of school administrators and Board of Education. *The level of consequences imposed will be consistent with the Illinois School Code.* Students assigned to Out of School Suspension (OSS) will not be allowed on school district property at any time during their Out of School Suspension. Out of School Suspensions are assigned only for days when school is in session. In the event that school is canceled for any reason during the period of an out of school suspension, the student will serve the remaining day(s) of the out of school suspension period on the next day(s) that school resumes. During an out of school suspension assignment, the student will be permitted to make up all missed work, including homework and tests, for equivalent academic credit. Students who are suspended Out-of-School for longer than 4 school days may be provided appropriate and available support services during the period of their suspension as determined by school officials.

Out of School Suspension Procedures (OSS)

The following are suspension procedures:1) Before suspension, the student shall be provided a conference during which the charges will be explained and the student will be given an opportunity to respond to the charges; 2) A pre-suspension conference is not required and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable; 3) Any suspension shall be reported immediately to the student's parent(s)/guardian(s). A written notice of the suspension shall state the reasons for the suspension, including any school rule that was violated, and a notice to the parent(s)/guardian(s) of their right to a review of the suspension. A copy of the notice shall be given to the Board of Education; 4) Upon request of the parent(s)/guardian(s), the Board of Education or a hearing Officer appointed shall conduct a review of the suspension by the Board. At the review, the student's parent(s)/guardian(s) may appear and discuss the suspension with the Board or the hearing officer and may be represented by counsel. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action, as it finds appropriate.

NOTE: *Parents/Guardians who elect not to send their child to school on a day of assigned In-School suspension and/or Short-Term Option Program (STOP) will be considered as unexcused absences from school. Students will not be allowed to make up work missed due to these days of unexcused absence.*

Expulsion

Expellable acts include, but are not limited to, serious misbehavior and/or illegal acts that threaten to impair the educational efficiency of the school and/or that most seriously disrupt the orderly educational process in the classroom and/or school. Expulsion may occur if misbehavior occurs on school property or at any school-sponsored or school-related activity on or off of school property that may cause a serious threat to the safety of the school community. Expulsion means removal of a student from school for more than ten consecutive school days and possible placement

in an alternative setting for one (1) to two (2) school years. The terms of expulsion also mean that a student who has received out-of-school suspension, is being considered for expulsion, and/or has been expelled is prohibited from being on school/district grounds, at school-sponsored activities, or present at any function affiliated with the school district for the time span of the suspension/expulsion.

Expulsion Procedures

The following are expulsion procedures: 1) Before expulsion, the student and parent(s)/guardian(s) shall be provided written notice of the time, place, and purpose of a hearing by registered or certified mail requesting the appearance of the parent(s)/guardian(s). If requested, the student shall have a hearing, at the time and place designated in the notice, conducted by the Board or hearing officer appointed by it. If a hearing officer is appointed by the Board, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate; 2) During the expulsion hearing, the student and his or her parent(s)/guardian(s) may be represented by counsel, present witnesses, and other evidence and cross-examine the witnesses. At the expulsion hearing, the Board or hearing officer shall hear evidence of whether the student is guilty of gross disobedience or misconduct as charged. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.

Readmission to school after an expulsion

In order for a student to be readmitted to the school after completing an expulsion, the student and/or parent/legal guardian must complete the following (consecutively): 1) Meet all standards of passing the Alternative School-CEO/ETC and or the terms of the expulsion specified by the C.U.S.D. No. 10 Board of Education (school and/or the CUSD10 District Office should receive documentation verifying completion of the Alternative School within the allotted time frame of enrollment); 2) The student and/or parent/legal guardian must call the C.U.S.D. No. 10 Administrative Office to arrange a time to show proof of residency in the school district; 3) High School and Middle School students and/or parent/legal guardian must call the school to meet with his/her counselor/building Principal in order to arrange for class registration for the upcoming semester.

Re-Engagement of Returning Students

The building principal or designee shall meet with a student returning to school from an out-of-school suspension, expulsion or alternative school setting. The goal of this meeting shall be to support the student's ability to be successful in school following a period of exclusion and shall include an opportunity for students who have been suspended to complete or make-up missed work for equivalent academic credit. The student shall have the responsibility to contact their teacher(s) concerning a plan for completing make-up work within a reasonable time (this usually means one (1) day for each day of out-of-school suspension. Students suspended out of school for five (5) or more days shall have a maximum of five (5) days to submit academic work to their teacher.). Long term assignments such as research projects and papers assigned before a suspension and due during the suspension may be turned in on the day the student returns from suspension without penalty. Long term assignments made during a suspension are due on the assigned due date. The District has the discretion of providing additional support services as deemed appropriate by school officials.

Students may be disciplined for misconduct or gross disobedience, including, but not limited to the following: Academic dishonesty (including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards and wrongfully obtaining test copies or scores)***;*** Any threatening, harassing, or intimidating behavior; Attendance in restricted areas***;*** Bus misconduct; Cafeteria misconduct; (In the absence of a reasonable believe that an emergency exists) Calling emergency responders (calling 911), signaling or setting off alarms or signals indicating the presence of an emergency or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity; Computer (inappropriate use); Conduct that includes public lewdness or indecent exposure, defined to include offenses against chastity, common decency, morals, and the like***;*** Disobeying rules of student conduct or directives from staff members or school officials (Examples of disobeying staff directives include refusing a staff member's request to stop or submit to a search); Disrespect (behaviors verbal or in writing that are abusive or derogatory in nature); Dress/grooming (inappropriate displays); Endangerment of the physical or psychological well-being of school personnel or students by conduct or actions (including engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to be a threat or an attempted intimidation of a staff member; or endanger the health or safety of students, staff, or school property); Engaging in Bullying, Hazing or any kind of aggressive behavior that does physical or psychological harm to a staff person or another student or encouraging other student to engage in such behavior. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or school computer network, or other comparable conduct); Engaging in the offense of retaliation against a staff member for that person's performance of upholding the rules and regulation of the school; Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning) and sexual assault; Engaging in teen dating violence; Failure to abide by rules and regulation at extracurricular activities or at co-curricular activities such as field trips; Falsifying information; Fighting (with or any assault of another student or staff member – this includes any intentional physical contact such as hitting, slapping,

punching, shoving, etc.); Gambling; Gang Activity or Gang-like activity; Horseplay (pushing, shoving, etc.); Inappropriate displays of affection; Insubordination (willful failure to respond and carry out the directions of an administrator or school personnel); Knowingly making a false report against a staff member that is later determined to be unsubstantiated at the conclusion of any investigation initiated as a result of the report***;*** Loitering; Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studies within the school grounds at the time the that was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school; Operating an unarmed aircraft system (AUS) or drone for any purpose on school grounds or at any school event unless granted permission by the building principal; Participation in an illegal organization such as a fraternity, sorority, secret society, gang, cult, or other criminal combination prohibited by law; Profanity and Vulgarity (language, objects or gestures that may be found to be offensive to the commonly accepted standards of decency; Repeated violation of classroom or transportation rules; Selling or soliciting for sale any merchandise without proper administrative permission; Setting off the fire alarm and/or tampering with fire extinguishers and/or automated external defibrillators (AEDs); Tardiness/Truancy; The possession and/or use of any object/material which reasonably could be considered to be distracting to the educational setting of the school (including, but not limited to, guitars, guitar cases, flowers, balloons, skateboards, hoverboards, unarmed aircraft systems, drones); The possession of matches or other flammable materials; The possession and use of cellular and wireless telephones, laser pointers, IPODs, and electronic viewing or listening devices (including, but not limited to: pagers, text messaging devices, two-way radios, personal digital assistants [PDAs], audio, video, photographic or similar digital devices capable of storing, sharing, and/or transmitting information on campus or at functions during school hours or at any other time in a manner that disrupts the educational process or violates the rights of others, including using the device to take photographs in the locker rooms or bathrooms, cheat or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device or cellular telephone, commonly known as "sexting."); The throwing of snowballs; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, of any substance inhaled, injected, smoked, consumed or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in a tablet or powdered form; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of alcohol; The use, possession, distribution (including attempt to use, obtain or distribute), sale or purchase of any tobacco or nicotine products (including electronic cigarettes, e-cigarettes, vapes, vape pens or other vaping related products); The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of any illegal drug, controlled substance, or cannabis (including marijuana, medical cannabis and hashish unless the student is authorized to be administered a medical cannabis infused product under Ashley's Law and board policy); The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use, possession, distribution (including attempt to use, obtain or distribute), sale, or purchase of medical cannabis, unless authorized under Ashley's Law and board policy, is prohibited; The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale), purchase, or being under the influence of harmful, illegal or across the counter drug; The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale), or purchase of any performance enhancing substance on the Illinois High School Association's most current banned substance list (unless administered in accordance with a prescription); The use, possession, distribution (including attempt to use, obtain or distribute) sale (or offering for sale), or purchase of any inhalant (or paraphernalia for an inhalant), regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system (The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications); The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale) or purchase of drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances unless authorized under board policy and Ashley's Law; The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale) or purchase of "look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance or other substance that is prohibited by this policy; The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale) or purchase of

any weapons (including guns and knives and/or look alike weapons) or violating the procedures listed in the Weapons Policy of this handbook; The use, possession, control, or transfer of a firearm, a look alike, knife, brass knuckle or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm; Theft (including possession, distribution or attempt to obtain or distribute stolen items) and/or damage to property; Trespassing (entering school property or a school facility without proper authorization. NOTE: any student suspended out of school may not enter the school grounds, attend any school sporting events, or school-related activity or building at any time during the suspension); Unprepared for class (ie. not dressing for physical education class); Vandalism; Vehicle Infractions (including driving and parking without a sticker); Verbal confrontation; Violation of the cell phone/electronic device policy, including, not limited to: harassing or bullying students or harassing school personnel, taking still photos or videos of other students or district employees without prior consent (ie. taking still photos or videos of other students engaged in a physical or verbal confrontation), recording an individual's voice or image without consent, transmitting still photos, audio and/or videos of other students or district employees in any manner, including but not limited to uploading them to internet websites, without prior consent, or storing/accessing personal and/or academic data without consent; Violation of the CHS Parking Permit Policy; Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism and hazing; Violations of rules or procedures established by the classroom teacher; Writing, drawing or distributing any symbols or literature or references to gangs or illegal substances such as drugs, alcohol, and weapons; Any other acts that interfere with the orderly educational process in the classroom or the school.

For purposes of these rules, the term "possession" includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; (d) at any location on school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person. Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they have the prohibited substance, as applicable, in their possession.

Commented [21]: Recommended handbook language addition from the CHS Administration.

DISCIPLINE OF STUDENTS WITH DISABILITIES

Behavioral Interventions

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The School Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

Discipline of Special Education Students

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's *Special Education* rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

DISCIPLINARY INFRACTIONS & CONSEQUENCES

Building Principals reserve the right to determine appropriate disciplinary actions for offenses which are not contained in the aforementioned list. Similarly, the administration reserves the right, on a case-by-case basis, to deviate from the specified disciplinary actions when such deviations are determined to be necessary for the proper and safe operation of our school. Any infraction, depending upon the surrounding circumstances, may warrant discipline up to and including expulsion.

CORPORAL PUNISHMENT

Corporal punishment is illegal and will not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in a physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

ISOLATED TIME OUT, TIME OUT AND PHYSICAL RESTRAINT

Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others and other less restrictive and intrusive measures were tried and proven ineffective in stopping it, there is no known medical contraindication to its use on the student; and the school staff member or members applying the use of time out, isolated time out, or physical restraint on a student have been trained in its safe application. The school may not use isolated time out, time out, and physical restraint as discipline or punishment, convenience for staff, retaliation, a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others. The use of prone restraint, mechanical restraint, and chemical restraint are prohibited.

STUDENT DISTRIBUTION OF NON-SCHOOL SPONSORED PUBLICATIONS

A student or group of students seeking to distribute more than 10 copies of the same material on one or more days to students must comply with the following guidelines: 1) The student(s) must notify the building principal of the intent to

distribute, in writing, at least 24 hours before distributing the material. No prior approval of the material is required; 2) The material may be distributed at times and locations selected by the building principal-such as before the beginning or ending of classes at a central location inside the building; 3) The building principal may impose additional requirements whenever necessary to prevent disruption, congestion, or the perception that the material is school-endorsed; 4) Distribution must be done in an orderly and peaceful manner, and may not be coercive; 5) The distribution must be conducted in a manner that does not cause additional work for school personnel. Students who distribute material are responsible for cleaning up any materials left on school grounds; 6) Students must not distribute material that: a) Will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities; b) Violates the rights of others, including but not limited to, material that is libelous, invades the privacy of others, or infringes on a copyright; c) Is socially inappropriate or inappropriate due to the students' maturity level, including but not limited to, material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or sexting as defined by School Board policy and Student Handbook; d) Is reasonably viewed as promoting illegal drug use; or e) Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes; or F) Incites students to violate any Board policy; 7) A student may use the School District's Uniform Grievance Procedure to resolve a complaint; 8) Whenever these guidelines require written notification, the appropriate administrator may assist the student in preparing such notification. A student or group of students seeking to distribute 10 or fewer copies of the same publication on one or more days to students must distribute such material at times and places and in a manner that will not cause substantial disruption of the proper and orderly operation and discipline of the school or school activities and in compliance with paragraphs 4, 5, 6, and 7.Students are prohibited from accessing and/or distributing at school any pictures, written material, or electronic material, including material from the Internet or from a blog, that: 1) Will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities; 2) Violates the rights of others, including but not limited to material that is libelous, invades the privacy of others, or infringes on a copyright; 3) Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, or contains indecent and vulgar language; 4) Is primarily intended for the immediate solicitation of funds; or 5) Is primarily prepared by non-students, unless it is being used for school purposes. Nothing herein shall be interpreted to prevent the inclusion of material from outside sources or the citation to such sources as long as the material to be distributed or accessed is primarily prepared by students. The distribution of non-school-sponsored written material must occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the material is endorsed by the school district.

STUDENT PERSONNEL SERVICES

The CUSD10 Student Personnel Services is made available to the students by a variety of professionals and specialists (school counselors, qualified school nurse, school social workers, school psychologist) for the health, education, and welfare of every student attending schools in the Collinsville Unit 10 School District. There are a limited number of services provided on campus, but many more services are made available through the referral process. The District assumes no liability for preventing, identifying, or treating such problems for responding to students with social, emotional, or mental health problems that impact learning ability. Services shall be implemented in a manner consistent with State and federal laws, including the Individuals with Disabilities Education Act, 42 U.S.C. §12101 et seq.

STUDENT PRIVACY PROTECTIONS

The District has adopted and uses several policies and procedures regarding student privacy, parental access to information and administration of certain physical examinations to students. Copies of these policies are available upon request.

SURVEYS

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in School Board policy 6:10, *Educational Philosophy and Objectives*, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified and regardless of who created the survey.

SURVEYS BY THIRD PARTIES

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent/guardian may inspect the survey or evaluation, upon their request and within a reasonable time of their request. This applies to every survey: (1) that is created by a person or entity other than a district official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Parents who object to disclosure of information concerning their child to a third party may do so in writing to the building principal.

SURVEYS REQUESTING PERSONAL INFORMATION

School officials and staff members will not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the school or district) containing one or more of the following

items: 1) Political affiliations or beliefs of the student or the student's parent/guardian; 2) Mental or psychological problems of the student or the student's family; 3) Behavior or attitudes about sex; 4) Illegal, anti-social, self-incriminating, or demeaning behavior; 5) Critical appraisals of other individuals with whom students have close family relationships; 6) Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers; 7) Religious practices, affiliations, or beliefs of the student or the student's parent/guardian; 8) Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

The student's parent(s)/guardian(s) may: 1. Inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or 2. Refuse to allow their child to participate in the activity described above. The school shall not penalize any student whose parent(s)/guardian(s) exercised this option.

INSTRUCTIONAL MATERIAL

A student's parent/guardian may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request. The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

PROHIBITION ON SELLING OR MARKETING STUDENTS' PERSONAL INFORMATION

No school official or staff member may market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term personal information means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, the above paragraph does not apply: (1) if the student's parent/guardian have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following: 1) College or other postsecondary education recruitment, or military recruitment; 2) Book clubs, magazines, and programs providing access to low-cost literary products; 3) Curriculum and instructional materials used by elementary schools and secondary schools; 4) Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments; 5) The sale by students of products or services to raise funds for school-related or education-related activities; 6) Student recognition programs.

Under no circumstances may a school official or staff member provide a student's personal information to a business organization or financial institution that issues credit or debit cards. A parent/guardian who desires to opt their child out of participation in activities provided herein or who desires a copy or access to a survey or any other material described herein may contact the Building Principal. A complete copy of the District's Student and Family Privacy Rights policy may be obtained from the Superintendent's office or accessed on the District's website.

PHYSICAL EXAMINATIONS

Parents have the right to notification of any physical examinations or screenings, which the district may administer to the student.

STUDENT TEACHER VIDEO AND AUDIO RECORDINGS

Collinsville Community Unit School District No. 10 routinely participates in the education of college level student teachers seeking a degree in the education field. Student teachers are required by their college coursework to create audio and video recordings of their lessons and the reactions of students to their lessons. As a result, students may occasionally appear in video recordings taken by a student teacher authorized by the Building Principal to student teach and to create video or audio recordings of student reactions.

Confidentiality

The video and audio recordings of District students by a student teacher are to be solely in their coursework and in furtherance of their college education. The student teacher will not release the video or audio recording except to his/her college professor. The video/audio recording is destroyed after it is reviewed by the student teacher's professor.

Consent

The School District must have consent from the student's parent and/or guardian prior to a student teacher creating a video or audio recording of District students for their college coursework

STUDENT RECORDS

A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction or by a school employee, regardless of how or where the information is stored, except for certain records kept in a staff member's sole possession; records maintained by law enforcement officers working in the school; video and other electronic recordings (including electronic recordings made on school busses) that are created in part for law enforcement, security, or safety reasons or

purposes, though such electronic recordings may become a student record if the content is used for disciplinary or special education purposes regarding a particular student.

The student's written records are in two categories: permanent and temporary.

"Student Permanent Record" means and shall consist of the following, as limited by Section 2(d) of the Illinois School Student Records Act [105 ILCS 10]: Basic identifying information, including the student's name and address, birth date and place, and gender, and the names and addresses of the student's parents; Evidence required under Section (5)(b)(1) of the Missing Children's Records Act [325 ILCS 50/5(b)(1)]; Academic transcript, including: grades, class rank, graduation date and grade level achieved; scores on college entrance examinations, except that a parent may request, in writing, the removal from the academic transcript of any score received on college entrance examinations (also see Section 375.30(d)); the unique student identifier assigned and used by the Student Information System established pursuant to 23 Ill. Adm. Code 1.75 (Student Information System); as applicable, designation of an Advanced Placement computer science course as a mathematics-based, quantitative course for purposes of meeting State graduation requirements set forth in Section 27-22 of the School Code [105 ILCS 5/27-22]; as applicable, designation of the student's achievement of the State Seal of Biliteracy, awarded in accordance with Section 2-3.157 of the School Code [105 ILCS 5/2-3.157] and 23 Ill. Adm. Code 1.442 (State Seal of Biliteracy); and as applicable, designation of the student's achievement of the State Commendation Toward Biliteracy, awarded in accordance with 23 Ill. Adm. Code 1.442 (State Seal of Biliteracy); Attendance record; Health record; Record of release of permanent record information in accordance with Section 6(c) of the Act [105 ILCS 10/6(c)]; Scores received on all State assessment tests administered at the high school level (i.e., grades 9 through 12) (see 105 ILCS 5/2-3.64a-5); and If not maintained in the temporary record, may also consist of: Honors and awards received; and Information concerning participation in school-sponsored activities or athletics, or offices held in school-sponsored organizations. No other information shall be placed in the student's permanent record.

"Student Temporary Record" means all information not required to be in the student permanent record and shall consist of the following, as limited by Section 2(d) of the Illinois School Student Records Act [105 ILCS 10]: A record of release of temporary record information in accordance with Section 6(c) of the Act [105 ILCS 10/6(c)]; Scores received on the State assessment tests administered in the elementary grade levels (i.e., kindergarten through grade 8) (see 105 ILCS 5/2-3.64a-5); The completed home language survey form (see 23 Ill. Adm. Code 228.15 (Identification of Eligible Students)); *Information regarding serious disciplinary infractions* (i.e., those involving drugs, weapons, or bodily harm to another) *that resulted in expulsion, suspension or the imposition of punishment or sanction*; *Information provided under Section 8.6 of the Abused and Neglected Child Reporting Act* [325 ILCS 5/8.6], as required by Section 2(f) of the Any biometric information that is collected in accordance with Section 10-20.40 or 34-18.34 of the School Code [105 ILCS 5/10-20.40 or 34-18.34]; Health-related information; Accident Reports; and May also consist of: Family background information; Intelligence test scores, group and individual; Aptitude test scores; Reports of psychological evaluations, including information on intelligence, personality and academic information obtained through test administration, observation or interviews; Elementary and secondary achievement level test results; Participation in extracurricular activities, including any offices held in school-sponsored clubs or organizations; Honors and awards received; Teacher anecdotal records; Other disciplinary information; Special education records; Records associated with plans developed under section 504 of the Rehabilitation Act of 1973 (29 USC 701 et seq.); and Any verified reports or information from non-educational persons, agencies or organizations of clear relevance to the education of the student.

Student's written records are kept on file in the school office/counseling office and are available to students, parents and/or legal guardians for inspection. Students and/or parent(s)/legal guardians may inspect the written records with a designated employee of the school during regular hours of the school day. A parent, student, and/or legal guardian may contact the administrator to gain access to the records. Access will be granted within a reasonable amount of time but not more than ten (10) business days after receiving the request. "Parent" means a person who is the natural parent of the student or other person who has the primary responsibility for the care and upbringing of the student. All rights and privileges accorded to a parent under this Act shall become exclusively those of the student upon his 18th birthday, graduation from secondary school, marriage or entry into military service, whichever occurs first. The student may also exercise such rights and privileges at any time with respect to the student's permanent school record.

If information contained in the records is disputed by the parent, student, and/or legal guardian, a request to meet with the Principal or Superintendent must be made within a reasonable time after the review of the record to provide for the correction, deletion, or further explanation of such information.

In the absence of any court order to the contrary, to require, that upon the request of either parent of a pupil whose parents are divorced, copies of the following reports or records which reflect the pupil's academic progress, reports of the pupil's emotional and physical health, notices of school initiated parent-teacher conferences, notices of major school sponsored events, such as open house, which involve pupil-parent interaction and furnished by the school district to one parent be furnished by mail to the other parent.

The school will review student's records periodically to make certain they are accurate. Permanent records will be maintained for not less than sixty (60) years after a student has graduated or otherwise permanently withdrawn from school. Temporary records will be maintained for five years following graduation, school transfer and/or withdrawal and will be destroyed on July 1. A parent, student, and/or guardian have the right to inspect and copy such records

before destruction. A charge of the actual cost for providing a copy of the school record will be paid by the requesting party, but may not exceed 35 cents per page.
Upon graduation or permanent withdrawal of a handicapped student, the psychological evaluation, special education files and other information contained in the student temporary record may be of continued assistance to the student may, after five (5) years be transferred to the custody of the parent or to the student if the student has succeeded to the rights of the parents. The school shall explain to the student and the parent the future usefulness of these records.
If a certified copy of an order of protection has been filed with a school district, then the district shall notify its school employees that the student records or information in those records of a protected child identified in the order shall not be released to the person against whom the order was issued.

RELEASE OF INFORMATION

The school shall transfer the student record to another school in which the student has enrolled or intends to enroll upon a signed parental release form. The parent will receive prior written notice of the nature and substance of the information to be transferred and an opportunity to inspect, copy, and challenge such information. If the address of the parents is unknown, notice may be served upon the records' custodian of the requesting school for transmission to the parents. Such service shall be deemed conclusive, and ten (10) calendar days after such service, if the parents make no objection, the records may be transferred to the requesting school.
No individual or agency can force an individual to release his/her records. A release of students' written records will not be made to persons or agencies unless written consent is given by parents, students, or a court order is issued. However, a release of records without parental consent could be made due to an emergency release of personally identifiable information from education records to provide for release of information for medical health or safety. In certain instances where consent is not required, written notification of such information will be given to the parents. Directory information is limited to: a student's name, grade level; photographs, media interviews, videos and digital images used for informational or news-related purposes of a student participating in school or school-sponsored activities, organizations and athletics that appear in school publications such as yearbooks, newspapers or sporting or fine arts programs; academic awards, degrees and honors; information in relation to school-sponsored activities, organizations, and athletics; major field of study; and period of attendance at the school. Any parent/guardian or eligible student (student 18 or older) may prohibit the release of directory information by delivering a written request to the building principal. The contact must be made by September 15 of each school year or the information will be released at the appropriate time.

RULES REGULATING THE INSPECTION OF STUDENT'S WRITTEN RECORDS

The Family Educational Rights and Privacy Act (FERPA) and the Illinois Student Records Act afford parents/guardians ~~and~~ students over 18 years of age ("eligible students") and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services, certain rights with respect to the student's school records. They are: **1. The right to inspect and copy the student's education records within 10 business days of the day the District receives a request for access.** The degree of access a student has to his or her records depends on the student's age. Students less than 18 years of age have the right to inspect and copy only their permanent record. Students 18 years of age or older have access and copy rights to both permanent and temporary records. A parent/guardian or student should submit to the building principal a written request that identifies the record(s) he or she wishes to inspect. Within 10 business days, the building principal will make arrangements for access and notify the parent/guardian or student of the time and place where the records may be inspected. In certain circumstances, the District may request an additional 5 business days in which to grant access. The District charges $.35 per page for copying but no one will be denied their right to copies of their records for inability to pay this cost. These rights are denied to any person against whom an order of protection has been entered concerning the student; **2**. **The right to have one or more scores received on college entrance examinations included on the student's academic transcript.** Parents/guardians or eligible students may have one or more scores on college entrance examinations included on the student's academic transcript. The District will include scores on college entrance examinations upon the written request of the parent/guardian or eligible student stating the name of each college entrance examination that is the subject of the request and the dates of the scores that are to be included; **3. The right to request the amendment of the student's education records that the parent/ guardian or eligible student believes are inaccurate, irrelevant, or improper.** A parent/guardian or eligible student may ask the District to amend a record that is believed to be inaccurate, irrelevant, or improper. Requests should be sent to the building principal and should clearly identify the record the parent/guardian or eligible student wants changed and the specific reason a change is being sought. If the District decides not to amend the record, the District will notify the parent/guardian or eligible student of the decision and advise him or her of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing. **4. The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or Illinois School Student Records Act authorizes disclosure without consent.** Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board. A school official may also include a volunteer, contractor, or consultant who, while not

employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, therapist, or educational technology vendor); or any parent/guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility or contractual obligation with the district. Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or federal law. Before information is released to these individuals, the parents/guardians or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records. Academic grades and references to expulsions or out-of-school suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring. Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent/guardian can be identified; to another school district that overlaps attendance boundaries with the District, if the District has entered into an intergovernmental agreement that allows for sharing of student records and information with the other district,[2] any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student. **5. The right to a copy of any school student record proposed to be destroyed or deleted.** The permanent record is maintained for at least 60 years after the student transfers, graduates, or permanently withdraws. The temporary record is maintained for at least 5 years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after 5 years, be transferred to the parent/guardian or to the student, if the student has succeeded to the rights of the parent/guardian. Student temporary records are reviewed every 4 years or upon a student's change in attendance centers, whichever occurs first. **6. The right to prohibit the release of directory information.** Throughout the school year, the District may release directory information regarding students, limited to: a student's name, grade level; photographs, media interviews, videos and digital images used for informational or news-related purposes of a student participating in school or school-sponsored activities, organizations and athletics that appear in school publications such as yearbooks, newspapers or sporting or fine arts programs; academic awards, degrees and honors; information in relation to school-sponsored activities, organizations, and athletics; major field of study; and period of attendance at the school. Any parent/guardian or eligible student (student 18 or older) may prohibit the release of directory information by delivering a written request to the building principal. The contact must be made by September 15 of each school year or the information will be released at the appropriate time.

Any parent/guardian or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the building principal by September 15 of each school year.

7. The right to request that military recruiters or institutions of higher learning not be granted access to your student's information without your prior written consent. Federal law requires a secondary school to grant military recruiters and institutions of higher learning, upon their request, access to secondary school students' names, addresses, and telephone numbers, unless the student's parent/guardian, or student who is 18 years of age or older, submits a written request that the information not be released without the prior written consent of the parent/guardian or eligible student. If you wish to exercise this option, notify the building principal. **8. The right contained in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law. 9. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.** The name and address of the Office that administers FERPA is: U.S. Department of Education, Student Privacy Policy Office, 400 Maryland Avenue, SW, Washington DC 20202-8520

STUDENT BIOMETRIC INFORMATION

Before collecting biometric information from students, the school must seek the permission of the student's parent/guardian or the student, if over the age of 18. Biometric information means information that is collected from students based on their unique characters, such as a fingerprint, voice recognition or retinal scan.

STUDENT RIGHTS AND RESPONSIBILITIES

The School Board, in support of the aims of public education, believes that the behavior of students attending public schools shall reflect standards of good citizenship demanded of members of a democratic society. Self-discipline (responsibility for one's actions) is one of the important ultimate goals of education. The School Board also believes that, while education is a right of American youth, it is not an absolute right; it is qualified first by eligibility

requirements. Our courts speak of education as a limited right or a privilege. That is, students who fail to perform those duties required of them for attendance in a public school may be excluded from the school.

STUDENT RESPONSIBILITIES

Students, as citizens of the United States, are guaranteed certain individual rights and have individual responsibilities that correspond. Parents, teachers, and administrators have a duty to protect the rights of students while maintaining an educational atmosphere conducive to the teaching and learning process. The concept of balancing the rights of the individual with the rights of society is as valid in the educational community as in the larger community. There are certain special responsibilities required of a citizen who is a student in school: 1) To become informed of and adhere to reasonable rules and regulations established by local boards of education and implemented by school administrators and teachers; 2) To respect the rights and individuality of other students and school administrators and teachers; 3) To refrain from libel, slanderous remarks, and obscenity in verbal and written material; 4) To dress and groom in a manner that meets reasonable standards of health, cleanliness and safety; 5) To be punctual and present in the regular or assigned school program to the best of one's ability; 6) To refrain from gross disobedience or misconduct or behavior that materially and substantially disrupts the educational process; 7) To maintain the best possible level of academic achievement; 8) To respect the reasonable exercise of authority by school administrators and teachers in maintaining discipline in the school and at school sponsored activities.

STUDENT RIGHTS

All students are entitled to enjoy the rights protected by the Federal and State Constitutions and laws for persons of their age and maturity in a school setting. Students should exercise these rights reasonably and avoid violating the rights of others. Students who violate the rights of others or violate District policies or rules will be subject to disciplinary measures.

STUDENT SUCCESS STRATEGIES

Students are reminded that the following strategies should be carried out on a daily basis in order to succeed academically in class: 1) Respect teaching and learning; 2) Prepare for each class; 3) Approach each class with enthusiasm for the learning process and academic inquiry; 4) Be willing to be active learners in the classroom; 5) Value diversity in the class and refrain from using language that may be insulting or insensitive; 6) Commit the necessary time and effort in each course; 7) Complete all assignments in a timely and neat fashion; 8) Communicate with teachers in a respectful tone to prevent an issue from becoming an insurmountable problem; 9) Respect the learning environment by minimizing distractions such as arriving late or reading other materials in class.

STUDENT RIGHTS PROCEDURES

GRIEVANCE

A grievance is a difference of opinion raised by a student or a student's parent or parents involving: 1) The meaning, interpretation or application of established policies; 2) Difference of treatment; or 3) Application of the legal requirements of civil rights legislation. This procedure is not intended to limit the option of the district and a grievant(s) to resolve any grievance mutually and informally. Hearings and conferences under this procedure shall be conducted at a time and place, which will afford a fair and equitable opportunity for all persons involved.

DUE PROCESS FOR STUDENT GRIEVANCE PROCEDURES

The Grievance Procedures, along with explanation, due process and directions, are available for inspection in the Superintendent's office, building Principal's office, Counselor's office, and Coordinator's offices for Title IX, Section 504 and Title VI. It is the policy of this district that all grievances be resolved quickly and at the lowest step possible.

1. Right to Representation: The aggrieving may choose to be represented by an attorney or other person of their choosing.

2. Right to Present Witnesses and Evidence: The grievant(s) shall be allowed to present relevant evidence and pertinent witnesses. Both parties shall have the opportunity for hearing and questioning witnesses.

3. Time Limits: All participants shall adhere to the time limits prescribed for each level. Failure by the administration at any step in the procedure to communicate the decision on the grievance within the specified time limit shall permit the grievant(s) to proceed to the next step. Failure on the part of the grievant to appeal the decision to the next step within the specified time limits shall be an acceptance of the decision rendered at that step.

4. Right to Information: Unless state laws and right-to-privacy acts are violated, all relevant information must be made available to all parties.

5. Right to Privacy: During the grievance procedure, prior to Step III, the grievant(s) shall have the right to designate whether the procedure and meetings will be confidential.

6. Reprisals - Retaliation: Participants in a grievance submitted to this district shall not be subjected to reprisals, retaliation or different treatment because of such participation. Participation shall not be recorded in the student(s)' file(s) or used to affect equal opportunity for access and equity in educational programs and services.

Time limits refer to days when school is in session unless other agreed to limits by both parties.

STEP I. The student(s) and/or parent(s) should discuss the matter with the building principal within ten (10) days of the time when a reasonable alert person should have been made aware of the event giving rise to a grievance. An oral response must be made within five (5) days.

STEP II. If the problem is not resolved, the grievance should be submitted in writing to the building principal and the Coordinator responsible for the civil rights legislation within ten (10) days. A meeting must be held within five (5) days from the written notification of referral with the grievant(s), building principal, coordinator and any other involved person(s). A written response must be made within ten (10) days.
STEP III. If the grievance is still not resolved, it should be submitted in writing within ten (10) days to the Superintendent. The grievance should be described as specifically and completely as possible. All documentation submitted in previous steps should be submitted to the Superintendent. A meeting must be held between the grievant(s), Superintendent and district representatives within ten (10) days. A complete record of this meeting shall be kept and signed by both parties for possible future reference. A written response from the Superintendent shall be given within ten (10) days.
STEP IV. If the issue is not satisfactorily resolved in STEP II, the grievant(s) may appeal in writing to the School Board within five (5) days from the receipt of the written response. The School Board shall consider the appeal and may request a formal hearing of all evidence, written and oral, within sixty (60) days of the written appeal. A written response shall be given to the grievant(s) within ten (10) days of the School Board's examination of the appeal.
STEP V. None of these grievance procedures preclude the grievant(s)' use of alternative procedures for resolving the grievance.

STUDENT SAFETY SECURITY PLAN

THREAT OF VIOLENCE

Purpose

Collinsville Community Unit School District No. 10 is committed to providing and maintaining a healthy and safe environment for its students and staff. The purpose of the CUSD10 Safety Plan is to help ensure the care, welfare, safety, and security of students and staff members. This plan is a guide and is only used when a student has made a threat. The plan is intended to classify the level of a threat and give guidance for responding to the threat.

Threat Defined

A threat is an expression of intent to do harm or act violently against someone or something. The threat can be spoken, written, or gestured. Threats may be direct or indirect, and need not be communicated to the intended victim(s).

Threat Assessment Team

Psychologist/Social Worker/and or Counselor – interviews the student, conducts the risk assessment, and helps to evaluate the threat; **Assistant Principal** – interviews the student, evaluates the threat, assigns appropriate discipline, and notifies the parent; **School Resource Officer** – interviews the student, helps to evaluate the threat, determines if further legal action is needed, and receives all information pertaining to the incident.

Procedure

1) The School Administrator is informed of the threat; 2) The local law enforcement agency is notified; 3) The threat assessment team conducts an investigation/interview; 4) The school social worker or counselor conducts a threat assessment; 5) The threat assessment team determines the risk level of the threat; 6) Discipline is assigned by the Administrator; 7) The student is monitored; 8) A referral may be made to social worker/school counselor for anger management, coping skills, or conflict resolution; 9) The parents of all students involved are contacted; 10) Resources may be provided to student and parents; 11) Student released to parent/parent designee; 12) The parents, student, and threat assessment team may develop an Emergency Plan. Due to the safety of all involved, failure to follow through with the agreed upon follow up plan may result in the school contacting the Department of Children and Family Services Child Abuse Hotline; 13) There is communication with teachers/school counselors to make aware of conflict; 14) A request is sent to school counselor to separate students in class (if appropriate).

In a situation in which a student expresses suicidal thoughts and/or expressing thoughts of threats to others, the District may require that the student obtain a letter from a medical or mental health provider indicating that the student can function in the school setting and is no longer a threat to themselves or others. If it is determined that the student requires an evaluation from a mental health professional, a written statement from that professional stating the student is safe to return to the educational environment and is no longer a threat to themselves or others must be provided to the school administration within ten (10) school days for the student to be allowed to return to school. If the statement is not received within ten (10) school days, the school will contact the parent/guardian to discuss other options. The school will ensure that any student absent from school for up to ten school days while receiving an evaluation from a mental health professional has a full opportunity to make up any missed work and/or missed credit during the time they are out of the classroom.

Discipline

When considering the appropriate discipline for a student who has made a threat of violence, the student's prior disciplinary records, as well as the nature of the threat are taken into account. All discipline is administered on a case-by-case basis.

IMPORTANT: If a student is in need of emergency assistance to address the care, welfare, safety and security of self or classmate when school is not in session, please contact the proper authorities listed below:

Police, Fire, & Emergency Services: 911

Suicide Prevention Lifeline: 800-273-8255
Child Abuse Hotline: 800/25-ABUSE

STUDENT TEACHER VIDEO AND AUDIO RECORDINGS

Collinsville Community Unit School District No. 10 routinely participates in the education of college level student teachers seeking a degree in the education field. Student teachers are required by their college coursework to create audio and video recordings of their lessons and the reactions of students to their lessons. As a result, students may occasionally appear in video recordings taken by a student teacher authorized by the Building Principal to student teach and to create video or audio recordings of student reactions.

Confidentiality

The video and audio recordings of District students by a student teacher are to be solely in their coursework and in furtherance of their college education. The student teacher will not release the video or audio recording except to his/her college professor. The video/audio recording is destroyed after it is reviewed by the student teacher's professor.

Consent

Parents should inform the Building Principal of the school that the child attends in writing if they do not wish their child to be video or audio recorded by the Student Teacher.

STUDENTS WITH DISABILITIES

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act are identified, evaluated and provided with appropriate educational services. The School provides a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the school. The term "children with disabilities" means children between ages 3 and the day before their 22nd birthday for whom it is determined that special education services are needed. It is the intent of the school to ensure that students with disabilities are identified, evaluated, and provided with appropriate educational services. A copy of the publication "Explanation of Procedural Safeguards Available to Parents of Students with Disabilities" may be obtained from the school district office. If you believe your child may have a disability, and this disability is adversely affecting your child's educational performance, please contact your building principal to receive your full procedural rights. Requests for evaluations must be in writing, and state the reason for the referral.

Pursuant to Illinois Public Act 095-0017, 100-1112 (effective August 28, 2018), the Collinsville Board of Education is providing notice that students with disabilities who do not qualify for an IEP may qualify for services under Section 504 of the federal Rehabilitation Act if the child: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment.

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the superintendent or building principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

SUICIDE AND DEPRESSION AWARENESS AND PREVENTION

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the school district. The school district maintains student and parent resources on suicide and depression awareness and prevention. Much of this information, including a copy of the school district's policy, is posted on the school district website. Information can also be obtained from the school office. In a situation in which a student expresses suicidal thoughts, the District may require that the student obtain a letter from a medical or mental health provider indicating that the student can function in the school setting and is no longer a threat to themselves or others. If it is determined that the student requires an evaluation from a mental health professional, a written statement from that professional stating the student is safe to return to the educational environment and is no longer a threat to themselves or others must be provided to the school administration within ten (10) school days for the student to be allowed to return to school. If the statement is not received within ten (10) school days, the school will contact the parent/guardian to discuss other options. The school will ensure that any student absent from school for up to ten school days while receiving an evaluation from a mental health professional has a full opportunity to make up any missed work and/or missed credit during the time they are out of the classroom.

National Suicide Prevention Lifeline: Text 988 or Call 800-273-8255
Crisis Text Line: Text "HOME" to 741741
Safe2Help Illinois Helpline: Text SAFE2 (72332) or Call 844-4-SAFEIL or Email HELP@Safe2HelpIL.com

TELEPHONE CALLS & REQUEST

Parents may reach students by calling the school office. A student will be called out of class only in cases of emergency. School phones are to be used on an emergency basis only.

TEXTBOOKS AND TECHNOLOGY DEVICES ISSUED TO STUDENTS

The textbooks used in each school are the property of the Collinsville School District. The textbooks and technology devices issued to a student become his/her responsibility until returned to the teacher/school. Collinsville Community Unit School District Ten (10) is a participant in the State Free Textbook Loan Program. When parents or students have requested participation in writing, no rental fees are assessed on the books supplied through the Free Textbook Loan Program. If a textbook or technology device issued to a student is lost or damaged (regardless of the reason), the student has the financial responsibility to pay the appraised price for a replacement of the lost textbook or for the repair of the damaged textbook.

TOBACCO/SMOKING

Using tobacco products in any form is hazardous to the health of students and may present a safety hazard in the school. The possession, use, distribution of (or any attempt to use, obtain or distribute), sale or purchase of any tobacco products (or look-alike tobacco products such as electronic cigarettes, vapes, vape pens or other vaping related products-(vaping with and without nicotine) is prohibited in school buses, in school buildings and on school property. This policy extends to all school sponsored and related activities as well as field, athletic and music trips, whether held before or after school, evenings, or weekends.

All discipline imposed will be determined on a case-by-case basis and referred to the School Resource Officer.

The Illinois General Assembly finds that tobacco smoke is a harmful and dangerous carcinogen to human beings and a hazard to public health. Pursuant to Illinois Public Act 095-0017, no person may smoke in a public place or in any place of employment. To 'smoke' means the carrying, smoking, burning, inhaling, or exhaling of any kind of lighted pipe, cigar, cigarette, hookah, weed, herbs, or any other lighted smoking equipment. CUSD10 school administrators will work cooperatively with local law enforcement to enforce provisions of the Smoke Free Illinois Act and fines may be assessed pursuant to this Act.

TRANSCRIPTS (COLLINSVILLE HIGH SCHOOL)

~~Students requesting official transcripts must have all fees paid in full (including previous year's fees, lost textbooks or library books). If all fees are not paid in full, only unofficial transcripts will be available upon request.~~

Commented [22]: Recommended revision to comply with revised PRESS Policy regarding fees.

Transcript Requests: If you are a current Collinsville High School student, please submit transcript requests by visiting: https://sites.google.com/cusd.kahoks.org/chs-counseling-dept/transcript-requests. This link is only accessible to students while using their CHS Google Account (if you are logged in under a different account you will not be able to complete this document). If you require a fee waiver, you MUST also schedule an appointment to meet with your counselor by visiting https://sites.google.com/cusd.kahoks.org/chs-counseling-dept/appointments.

Adding Test Scores to Transcripts

State required SAT test scores are automatically included on transcripts. Other test scores from National SAT and ACT test dates may not automatically be included. Students should review their transcript to determine if all needed test scores are included prior to sending transcripts to colleges and scholarship programs. If you determine that a score is not on your transcript, please contact the school's registrar at 618-346-6320x1129.

TRANSFER OF GRADES (COLLINSVILLE HIGH SCHOOL)

A student seeking admission to Collinsville High School must meet all residency, age, health examination, immunization and other eligibility prerequisites as mandated by state law. A student must also present a completed good standing form from the school from which the student is transferring. Courses from schools accredited by a state accrediting agency or one of the seven nationally recognized regional accrediting associations will be accepted and granted the same credit as given by Collinsville High School for corresponding courses (Note: as CHS is a public school, no credit will be granted for religion courses.) Credit from non-accredited high schools may be accepted and granted for courses comparable to those offered at CHS only after the student has demonstrated proficiency in those subjects. The Building Principal or designee shall make the class or grade level assignment, with input from a counselor when needed, and may accept or reject the transferring school's recommendation. An assigned administrator may administer proficiency exams. An official written course description will be required for any course that is not offered at CHS. Credit for such courses may be granted only after a review of the course description and related material. To receive a diploma from CHS, graduating seniors transferring to CHS must be enrolled as full-time student for their final semester and earn a total of three (3) credits (exceptions will be at the discretion of the principal).

Students who transfer to CHS during a semester will have their grades from their former school averaged (as is possible) with their classes at CHS. The administration reserves the right to make recommendations in the event a particular student's circumstances require special consideration. Parent(s)/guardian(s) of a student transferring from Collinsville High School should give the Building Principal written notification of their transfer intent, pay outstanding fees or fines, sign a release form and return all school-owned property.

TRAVEL TO SCHOOL SPONSORED EVENTS

The regulations for student travel have been adopted by the Board of Education and apply to all students who desire to participate in athletics and all school sponsored activities. All student participants will ride in school approved transportation (usually buses, vans, or pre-approved automobiles) to and from scheduled away events. Student participants may receive prior approval from the building principal or his/her designee that allow for parent/guardian-provided transportation to or from a scheduled event. This request must be made in writing and must be approved at least twenty-four (24) hours before the transportation is provided. Student athletes may receive approval from the athletic coach or student activity sponsor to allow for parent/guardian provided transportation away from an athletic contest with an approved written request from the parent/guardian. Any student athlete found to be in violation of this policy shall be subject to discipline in accordance with the district's athletic discipline policies, rules and regulations as provided herein.

TREATS AND SNACKS (DORRIS INTERMEDIATE & ELEMENTARY SCHOOLS)

Due to health concerns and scheduling, treats and snacks for any occasion must be arranged in advance with the classroom teacher. All treats and snacks must be store bought and prepackaged in individual servings. No homemade treats or snacks are allowed at school. Treats and snacks may not require refrigeration and must have a clearly printed list of ingredients on the packaging. We strongly encourage you to select a treat or snack with nutritional value.

VALUABLES

The teachers and staff cannot be responsible for valuable items brought to school by students. Students should be encouraged to leave all valuable personal items at home. Students are not allowed to trade, buy or sell personal belongings at school.

VANDALISM

Intentional damage to the school building, its equipment, or its property is intolerable. Those in violation can expect penalties fitting such destructive behavior. Vandalism of vehicles on school grounds is a criminal offense with criminal consequences. Any act of vandalism will be subject to restitution for damages, disciplinary action and possible legal action.

VIDEO & AUDIO MONITORING SYSTEMS

A video and/or audio monitoring system may be in use on school buses and a video monitoring system may be in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel. Any student caught defacing, damaging or destroying video surveillance cameras will have to make restitution, and may be suspended, expelled, and/or recommended to an Alternative School and/or may be charged with criminal damage to school property. Videotape recording maintained by Collinsville CUSD10 on school buses and public areas of the school building meets the two-part definition of an educational record as defined by the *Family Educational Rights and Privacy Act* (20 U.S.C. § 1232g; 34 CFR Part 99) and the *Illinois School Student Records Act*, 105 ILCS 10/2(d). First, the videotape contains information directly related to students as it indicates the identity, conduct and activities of those students being recorded. Second, the videotape is maintained by an educational institution, *i.e.*, Collinsville CUSD No. 10. The videotape, therefore, to the extent it contains personally identifiable information of the students being recorded and school officials use and maintain the content for a particular reason (e.g., disciplinary action, compliance with a student's Individualized Education Program, etc.), constitutes an educational record. As such, the record is exempt from disclosure.

VISITORS

The following definitions apply to this policy: **School property** - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a School Board meeting, school athletic event, or

other school-sponsored or school-sanctioned events or activities. **Visitor** - Any person other than an enrolled student or District employee

VISITORS - BADGE SYSTEM/SIGN IN – SIGN OUT

Visitors are welcome to schools in our school District. To ensure the safety of our students, staff and faculty, all visitors must report to the attendance office of the school building. This prevents any misunderstandings, gives the office an opportunity to assist visitors and to inform the office who is in the building. Any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period. Visitors must sign in, identify the date and time of arrival, inform office personnel of their reason for being at school and the classroom or location they are visiting, and present an appropriate state or government issued photo identification to be scanned by the Raptor Visitor Registration System. RAPTOR will provide a consistent system to track visitors and volunteers while protecting our children from people who present a danger to students and staff members. All school RAPTOR administrators have received training on visitor check-in procedures to ensure that all persons who are not assigned to the campus have a visitor's photo badge visible. This training is conducted by the District Security Manager and Officer for Collinsville Community Unit School District. When the visitor arrives at the attendance office, he/she will be greeted and asked for photo identification. The designated staff member will scan the visitor's identification and issue a photo badge with the visitor's destination if there is no alert indicated on the database. Accepted forms of photo identification will include: driver's license, consular identification card, green card, U.S. passport card (not full passport), and military identification card. The staff member will keep the individual's identification in plain view, to reduce concerns that anyone might be copying personal information. This photo ID is scanned into the RAPTOR system and the personal information from the ID is cross-referenced against names of Registered Sexual Offenders (RSO) in a database maintained by RAPTOR Technologies, Inc. Within moments, the RAPTOR administrator will know if the visitor is an RSO. If this is the case, then guidelines are in place to positively engage the visitor and consider the validity of the request to visit the school. If this is not the case, then the system will print a visitor's pass, which includes the person's name, photo, date of visit, and destination within the building. RAPTOR is only scanning the identifying information from the document, such as the visitor's name, date of birth, address and photo for comparison with a national database of registered sex offenders. Additional visitor data will not be gathered and no data will be shared with any outside company or organization. If the visitor does not have acceptable photo identification available, the campus administrator on duty (or designee) will be called to assess the situation. If he/she determines the visitor is known, the visitor's information can be manually entered by the campus RAPTOR administrator. Approved visitors without acceptable photo identification may be allowed access to areas of school business requested through escort by the campus administrator (or designee). The visitor will return to the attendance office to checkout when departing the campus. The visitor will be instructed to give the badge back to designated office personnel to check them out of the system. Once the visitor has been signed out of the system, the badge will be torn thoroughly so it cannot be reused. Visitors are required to proceed immediately to their location in a quiet manner. If parents/guardians wish to visit a classroom or talk to a teacher, arrangements should be made beforehand to assure that there is no disruption to the educational services to students. The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. Any person who engages in conduct prohibited by this policy may be ejected from school property. Visitors are expected to abide by all school rules during their time on school property. A visitor who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior. No person on school property or at a school event shall perform any of the following acts: 1. Strike, injure, threaten, harass, or intimidate a staff member, board member, sports official or coach, or any other person. 2. Behave in an unsportsmanlike manner or use vulgar or obscene language. 3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device. 4. Damage or threaten to damage another's property. 5. Damage or deface school property. 6. Violate any Illinois law or municipal, local or county ordinance. 7. Smoke or otherwise use tobacco products. 8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug unless authorized under board policy and Ashley's Law. 9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectible, regardless of when and/or where the use occurred. 10. Use or possess medical cannabis, unless he or she has complied with Illinois' Compassionate Use of Medical Cannabis Act and district policies. 11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner). 12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the board. 13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized district employee's directive. 14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding. 15. Violate other district policies or regulations, or a directive from an authorized security officer or district employee. 16. Engage in any conduct that interferes with, disrupts, or adversely affects the district or a school function. The person is also subject to being denied admission to school events or meetings for up to one calendar year in accordance with Illinois School Code. In order to limit interruption to the educational process of our students, student visitors from other schools will not be permitted. Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested

identification. Any person who engages in conduct prohibited by this policy may be ejected from school property. The person is also subject to being denied admission to school events or meetings for up to one calendar year.
Students who need to be picked up from school by a parent during school hours are to wait in the attendance office. The parent/guardian should come into the office to sign out their child on a list used by the school. If the student will return to school that day, he/she will be required to sign in.

VOLUNTEERS

All school volunteers must complete the "Volunteer Information Form" and be approved by the school principal prior to assisting at the school. Forms are available in the school office. Volunteers are required to check in and out of the office and receive a visitor badge before going to their destination.

WEAPONS DETECTION SYSTEM - STUDENT/VISITOR ENTRY

The Collinsville Community Unit School District is committed to maintain safe, orderly schools; to promote health and safety within the school setting; and to provide a school environment conducive to education. All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event (Board Policy 4:170 Safety).

Collinsville Community Unit School District has the authority to create reasonable rules and regulations to maintain a safe climate. Therefore, the Board of Education has authorized the use of OPENGATE, a Weapons Detection System designed for the automatic screening of people for the purpose of reducing and discouraging the presence of weapons in our schools and our event venues. For this reason walk-through weapons detection systems searches may be conducted on a daily basis at each school in the District. Students and adults entering the Unit 10 schools will be subject to a weapons detection system search procedure to ensure that weapons, controlled substances, and other prohibited articles are not brought into the schools and school event venues within the District. Weapons detection system searches may be conducted at the District's discretion during after-school events.

Students/visitors to the schools will be directed to walk through the weapons detection system upon entering each school. Please note that as screenings have been put in place for the safety of students, staff and visitors, individuals who refuse to adhere to the Weapons Detection entry policy will not be permitted to enter the school or event venue. Students/visitors are responsible for producing any electronic device during metal detector screening and bag checks.

Student/student/student/visitors who pass through the weapons detection system without setting the alarm may proceed to their designated location.

Should the weapons detection system alarm sound:

1. Students/visitors will be directed to move to the secondary screening area.
2. Students/visitors will be asked if they have any metal objects in their possession that may have set off the alarm.

A. If the student/visitor identifies an object which has alerted the detection system, the student/visitor will place the item on the table and walk back through the gate. If the alarm does not sound, and the item is deemed safe, the detected item will be returned and the student/visitor may enter the building.

B. If the student/visitor is unable to identify an object which as alerted the detection system, or if the alarm continues after the person has identified a questionable item, then the student/visitor will place all personal belongings on the table and walk through the unit again.

1. If the alarm does not sound, then the personal items on the table will be searched by the screener in accordance with the Search and Seizure policy as outlined in the CUSD10 Student and Parent Handbook and Board Policy..

a. If the search does not find any inappropriate objects, then the student/visitor may enter the school.

b. If the alarm continues to activate, then the hand held wand will be used to screen the student/visitor. Please note that individuals who refuse to adhere to the Hand Held metal detector in this scenario will not be permitted to enter the school.

It is the student/visitors' responsibility to remove any valuable items (Chromebooks, etc.) and place them on the table adjacent to the weapons detection system. In all cases, the search process will cease when the weapons detection system scan is completed without activating the alarm. The Collinsville School District will not be responsible for any items damaged or lost in the metal detecting or bag-checking process.

Discovery of Contraband:

If the search produces weapons, drugs, or any other dangerous or illegal items or contraband, such items shall be

secured by the building principal and/or his/her designee and turned over to the police as soon as possible. Possession of illegal items or contraband items of any kind that are found during the search will result in appropriate consequences as outlined in the Collinsville CUSD10 Student and Parent Handbook and CUSD10 Board of Education policies and may result in criminal charges.

Commented [23]: Recommended added handbook language from the CUSD10 District Administrative Team to outline the Weapons Detection System for schools in CUSD10.

WEAPONS PROHIBITION

The establishment and maintenance of a safe, pleasant, educational school environment that is conducive to learning is a high priority to Collinsville Unit School District 10. For this reason, students who engage in such activities as the use of or possession of a weapon, physically attacking faculty, staff, or other students, threatening or verbally abusing faculty, staff, or other students, theft, arson or vandalism are subject to extremely serious penalties. These penalties include suspension up to and including ten (10) days, along with possible expulsion and criminal prosecution. Board of Education policy forbids students from bringing or being in possession of illegal weapons on school property, at any time. The display, possession, and transportation of dangerous and illegal weapons, including look-alike weapons, are strictly prohibited on school property, school buses, and at authorized school activities. Items in the following categories are defined as weapons: Any firearm of any description, a bludgeon, black-jack, sling-shot, metal knuckles, any switchblade knife, stiletto knife, or any item considered dangerous to others, including but not limited to, those items defined by Illinois State Law in 720ILCS5/24-1.

Violators of this policy will be suspended for a period up to ten (10) days and may be referred to the Board of Education for a hearing and possible expulsion from school for up to two (2) calendar years. Evidence obtained will be confiscated and turned over to the Superintendent of Schools and may be delivered to local authorities for possible prosecution, in all criminal cases. This policy shall not restrict the authority of the Superintendent of Schools or designee to seek prosecution of violators to the maximum extent of the law. Strict and consistent consequences on all weapons violations will be enforced. Therefore, the building principal will review the case and facts with the Superintendent of Schools or designee in order to determine the full extent of the penalty to be imposed. Such factors as the nature of the infraction, the severity of the offense, the age of the students, and other extenuating circumstances might reasonably be considered.

Pursuant to the federal *Gun-free Schools Act* and Section 10.22.6 of the *School Code*, any student who uses, possesses, controls, or transfers a weapon, or any object that can reasonably be considered, or looks like, a weapon, shall be expelled for at least one calendar year, but no more than 2 calendar years. The Superintendent may modify the expulsion period and the Board may modify the Superintendent's determination, on a case-by-case basis. A "weapon" means possession, use, control, or transfer of: (1) any gun, rifle, shotgun, a weapon as defined by Section 921 of Title 18, United States Code, firearm as defined in Section 1.1 of the Firearm Owners Identification Act, or use of a weapon as defined in Section 24-1 of the Criminal Code of 1961, (2) any other object if used or attempted to be used to cause bodily harm, including but not limited to, knives, brass knuckles, or other knuckle weapon regardless of its composition, billy-clubs, or (3) "look-alikes" of any weapon as defined above. Any item, such as a baseball bat, pipe, bottle, lock, stick, pencil, and pen, is considered to be a weapon if used or attempted to be used to cause bodily harm. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

WEATHER CLOSURE, DELAYED STARTS & EARLY RELEASE

Collinsville Unit #10 Schools do not take weather-related decisions lightly. As with any decision, student learning is our top priority, but student safety is always our first consideration. Here is some information about how the district balances the factors that come into play when we face a weather-related decision.

HOW THE CALL IS MADE

The district will make the call about delaying or closing school based on reports from our bus company, weather reports, and information gathered from Unit 10 staff and municipal employees who are out driving and assessing road conditions in all parts of our school district. We use the following criteria to make a decision: Safety of students, Impact on families in the affected areas if they must report for school, Areas affected - is the event district-wide, localized, or scattered?, and Ability of buses to get to students.

CLOSURES, DELAYED STARTS & EARLY RELEASE

The district has three options in the event of bad weather. The district could close the schools altogether, delay the opening of school for two hours or release/dismiss students early. School release, delay and closure information is relayed in a variety of ways: The district instantly publishes the information through phone messaging system, television networks, district website (If you have Internet access, the link to weather-related closure information is www.kahoks.org. The site is available 24 hours a day.)

In the rare event Unit 10 calls a 2-hour late opening, school will start 2 hours later than your normal bell time. For example, if your normal bell time is 8:00 AM, your scheduled late start time is 10:00 AM. The morning bus routes will run 2 hours later than normal. The school day will end at their normal times. Once children are in school, approximately two hours are required to get the last child home after a decision is made to close schools. For this reason, it is unlikely school will be canceled once classes are in session. However, when conditions dictate an early

release, school will be dismissed. The School Messenger calling system will notify parents of any early school dismissal. It is also a good idea to check updates posted on the local television stations any time weather conditions are changing or in question. The district website will carry early school dismissal information as soon as decisions are made. It is very important that parents have plans for younger children when school is dismissed early. In the event that the district releases students early due to weather, please communicate with the school if alternate student pick-up plans are made. *As an added measure for student safety in the case of an early dismissal, the elementary buildings will send a Google Form via School Messenger asking parents to confirm how children are going home that particular day. Please* insure children dress for protection against prolonged exposure to the weather as a safety precaution. *If no report is made, it can be assumed that school will be in session.*

E-LEARNING PLAN

E-Learning Days are designed to serve as official attendance days of school when the students and teachers stay at home due to emergency situations, yet learning continues as students remotely leverage digital tools and engage in teacher-prepared lessons. The Collinsville School District E-Learning Plan also includes teachers available remotely to assist students by email with their assignments during the hours of the E-Learning school day. If an E-Learning Day is implemented, everyone will be notified in the same manner as when school is canceled. Students will be expected to utilize the day to meet with their teachers virtually and work on their required assignments/activities as described below in the Student Assignments/Activities section. Click HERE to access a complete copy of the CUSD10 E-Learning Plan.

Commented [24]: New link for updated information.

Teacher Availability: Teachers are expected to be available to students/parents during their regular work hours by email. For many teachers, other systems may work better than email (Telephone, ClassDojo, Google Classroom, etc.) and staff are encouraged to utilize these other communication tools as the situation dictates. However, all teachers will check their email at least once per hour and provide feedback and guidance to students/parents on an as needed basis. The District understands that many teachers have their own responsibilities that may arise with these days (supervising their own children, shoveling snow, etc.). The District also understands that there will be time spent in follow up activities after the E-Learning Day (reviewing completed assignments, providing support for students without internet access, encouraging students to complete assignments, etc.). Staff will respond to all communication requests in a timely manner (within 24 hours) during scheduled hours. Teachers may communicate outside of office hours as needed.

Live Video Conferencing Sessions: Google Meet will be one of the primary video conferencing tools used to host live class sessions in communication with students during E-Learning Days for online learners. If your child is unable to attend a live session, the classroom teachers may provide either notes or a recorded version of the session. Elementary teachers with students in grade PreK-6 will include in their morning announcement the times students are to log in for live instruction. At grade levels 7- 12, staff will use the abbreviated class times when scheduling synchronous (live) sessions.

Student Assignments/Activities: Expectations for student assignments/activities are going to vary greatly based on grade levels and subject matter. Learning materials will be designed for engagement time per day.

Student Attendance: During E- Learning, attendance will be taken. The preferred method of collecting attendance is always a one-to-one daily connection between the teacher and the student. However, we recognize that this method is not available or practical for all student scenarios under an E-Learning situation. We encourage and suggest several ideas for how classroom teachers can collect and count a student as present during an E-Learning Day. • Video conference "check-ins." • Wellness checks coupled with a question on student engagement/participation in lessons. • Phone calls coupled with a question on student engagement/participation in lessons. • Text messages or email communications coupled with a question on student engagement/participation in lessons. • Packet collections by school personnel.

Grading: Students will be accountable for completing the assigned tasks either online or by printed materials in the same manner as any other school day. Students will only receive a "present" for attendance once work is completed. Incomplete work will be considered incomplete. Teachers are encouraged to hold students accountable for completing work as they would with any missing assignments. Completed work can either be turned in online or on an upcoming school day.

Student/Parent Technical Support: In the event of an issue with a student's District assigned device, please call or email the technology support person at your child's school. A list is posted on the district website under Chromebooks & Technology.

WITHDRAWAL FROM SCHOOL (CHS)

We at CUSD10 believe it is in the best interest of all students to complete their high school education and receive a diploma. Before a student may apply for permanent withdrawal, he/she must be of legal withdrawal age and have approval of parent or guardian. A parent or legal guardian must accompany a student withdrawing from school to meet with the assigned Counselor, and to sign proper withdrawal forms in the Counseling Department. This form must be presented to each of the following: 1) The secretary for textbook distribution (to make proper financial settlement for textbooks not returned, textbook rental fees not paid, or receive a partial refund on textbook rental fees if they have been paid and to record if all books have been returned; 2) The Librarian (to make proper financial settlement for lost or overdue library books); 3) The Main Office and Assistant Principal's Office (to make proper financial settlement for

textbooks not returned, textbook rental fees not paid, or receive a partial refund on textbook rental fees if they have been paid and all books have been returned; 4) The Attendance Secretary and 5) The Registrar (for record keeping purposes). Students withdrawing from Collinsville High School will receive grades of 'W' on the mark history; quarter and transfer grades will be sent to the receiving school, unless fees are owed or they do not transfer to another accredited secondary school program. After all signatures have been obtained, the withdrawal form is to be returned to the Counseling Department.

YMCA ENRICHMENT PROGRAM

The YMCA Y Club Before and After School Enrichment Program is a cooperative effort between local schools and the Gateway Region YMCA. The program provides children, grades K-6, with a safe, well-supervised environment when an adult is not home before and/or after school. Participating schools in the Collinsville Unit 10 School District include: Caseyville Elementary, Dorris Intermediate School, Jefferson Elementary (after school only), Maryville Elementary, Renfro Elementary, Twin Echo Elementary, Webster Elementary Children can attend the Y Club program at their school beginning at 6:30 a.m. until the beginning of the school day; and after school from dismissal until 6:00 p.m. Safe, fun, and constructive activities are offered, such as arts and crafts, sports, games, and academic support. All sites are directed by competent, experienced YMCA staff. Policies have been created with the child's safety as the top priority. For more information, call the CMT YMCA at 618-346-5600 or visit their website.

COLLINSVILLE C.U.S.D. 10 MISSION STATEMENT

Collinsville Community Unit School District Number Ten will provide appropriate learning opportunities within a safe and caring environment. Collinsville Community Schools will develop lifelong learners who are productive and successful members of a diverse society.



COLLINSVILLE C.U.S.D. 10 VISION STATEMENT

Collinsville Community Unit School District Number Ten is committed to world-class excellence through a culture of acceptance, collaboration and achievement

Student and Parent Handbook



Collinsville Unit 10 School District

Grades K – 12

2023-2024

Collinsville Community Unit School District No. 10
Student and Parent Handbook
Grades K - 12

COLLINSVILLE COMMUNITY
UNIT SCHOOL DISTRICT 10
STUDENT AND PARENT HANDBOOK





The Collinsville CUSD10 Student and Parent Handbook is published for the students and parents of Collinsville Community Unit School District No. 10.. It is intended to provide information that will be helpful in the pursuit of educational goals and general adjustment to the policies and procedures of the Unit 10 School District. This handbook does not equate to an irrevocable contract between students, parents and staff members of Collinsville Unit School District 10.. It is however, a reflection of the rules and policies established by the Board of Education in order to guarantee a safe environment for all students, faculty and staff.

Collinsville Unit School District Number Ten (10) is governed by Board policies. Board action may change the current policies at any time during the year without notice, therefore, changing the provisions listed in this handbook. A complete copy of the updated Board policy is available on our District website at: www.kahoks.org. *Should you or your child have any questions about this handbook, please contact your child's school.*

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Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

COLLINSVILLE UNIT SCHOOL DISTRICT
BOARD OF EDUCATION

Mr. Gary Peccola *President*	Mr. Tim Hasamear *Vice President*	Dr. Dennis Craft *Treasurer*	Mrs. Jane Soehlke *Secretary*
Mrs. Jeree Bronnbauer	Mrs. Vicki Reulecke	Ms. Michele Stutts	

August 2023

Dear Parents and Students:

WELCOME TO COLLINSVILLE CUSD10 AND THE START OF A NEW SCHOOL YEAR!

Get ready for the most exciting year of your life!

As your Superintendent, I would like to welcome you back to Unit 10 or to welcome you for the first time to our schools. The faculty, staff and administrators are all committed to providing the best possible experiences for you in all facets of school life. The Unit 10 School District is the place to experience a wide variety of academic, athletic, and extracurricular opportunities. A student who actively participates in all walks of school life will find his/her experience rewarding. The more a student puts into the experience, the more future success the student will have.

The Collinsville Unit 10 School District has a tradition of excellent academic and extracurricular accomplishments. We expect you to meet the goals, which have been set: to carry on the **Kahok** tradition, and to make our learning institution a better place. Welcome to Collinsville Unit 10!

I look forward to seeing you on the campuses of our schools. If I may be of assistance to you or your family, please feel free to contact me. Your friend in education,

Dr. Brad Skertich

Superintendent, Collinsville CUSD10

CUSD10 CENTRAL OFFICE ADMINISTRATION	
Dr. Brad Skertich, Superintendent of Schools	
Mr. Bradley Hyre, Assistant Superintendent - Student Services	Mrs. Jamie Hadjan, Chief School Business Official
Ms. LaToya Coleman, Director of Curriculum	Mr. Kevin Robinson, Director of Human Resources
Mrs. Kimberly Collins, Director of Communications	Mr. Derek Turner, Director of Technology
Mr. Josh DeWitte, Director of Building and Grounds	Mrs. Ali Underwood, Director of Special Education

COLLINSVILLE UNIT 10 SCHOOLS – ELEMENTARY (GRADES K-4)

CASEYVILLE ELEMENTARY SCHOOL 433 South Second Street Caseyville, IL 62232 618-346-6205 Principal: Mrs. Chelsea Clark	JOHN A RENFRO ELEMENTARY SCHOOL 311 Camelot Drive Collinsville, IL 62234 618-346-6266 Principal: Mrs. Laura Bauer Assistant Principal: Mrs. Valerie Burgess
HOLLYWOOD HEIGHTS SCHOOL 6 South Oakland Caseyville, IL 62232 618-343-2740 Principal: Mrs. Tara Glynn	SUMMIT ELEMENTARY SCHOOL 408 Willoughby Collinsville, IL 62234 618-346-6221 Principal: Mrs. Stephanie Pulse
JEFFERSON ELEMENTARY SCHOOL 152 Boskydells Street Collinsville, IL 62234 618-346-6214 Principal: Mrs. Stephanie Pulse	TWIN ECHO ELEMENTARY SCHOOL 1937 S. Morrison Collinsville, IL 62234 618-346-6228 Principal: Dr. Julie Haake
KREITNER ELEMENTARY SCHOOL 9000 College Collinsville, IL 62234 618-346-6213 Principal: Dr. Kari Daugherty	WEBSTER ELEMENTARY SCHOOL 108 W Church Street Collinsville, IL 62234 618-346-6301 Principal: Mrs. Alison Schumacher
MARYVILLE ELEMENTARY SCHOOL 6900 W. Main street Maryville, IL 62062 618-346-6261 Principal: Mrs. Carmen Loemker	

COLLINSVILLE UNIT 10 SCHOOLS – GRADES 5-12

DORRIS INTERMEDIATE SCHOOL 1841 Vandalia Street Collinsville, IL 62234 618-346-6311 Principal: Mr. Kevin Stirnaman Assistant Principal: Ms. Sara Soehlke Assistant Principal: Mr. Doug Kirk	COLLINSVILLE HIGH SCHOOL 2201 South Morrison Avenue Collinsville, IL 62234 618-346-6320 Principal: Mr. Daniel Toberman Assistant Principal: Ms. Charlotte Fisher Assistant Principal: Mr. TaRael Kee Assistant Principal: Mr. Joe McGinnis Assistant Principal: Dr. Tesha Robinson Assistant Principal: Mr. Bobby Wright Asst. Principal/Athletic Director: Mr. Clay Smith Asst. Principal/CAVC Director: Mr. Joe McGinnis
COLLINSVILLE MIDDLE SCHOOL 9649 Collinsville Road Collinsville, IL 62234 618-343-2100 Principal: Mr. Brad Snow Assistant Principal: Mrs. Madonna Harris Assistant Principal: Mr. Kevin Moore	

CUSD10 GENERAL INFORMATION

ACADEMIC CREDIT (COLLINSVILLE HIGH SCHOOL)

Students may only earn academic credit by successfully completing course work while enrolled at Collinsville High School. Students who drop out before the end of the semester will not receive academic credit. Students who are expelled before the end of the semester may not receive academic credit for classes that were not completed prior to the expulsion.

ACADEMIC ETHICS

During the school year, student learning will be measured by a variety of assessments. The grades received for these efforts should inform students how much has been learned from the course. Academic dishonesty is considered a serious academic offense and will not be tolerated. Academic dishonesty includes, but is not limited to plagiarism, cheating or copying of another's assignments, unauthorized communication during an assessment/exam, altering report cards, and wrongfully obtaining test copies or scores. Cheating and plagiarism is dishonest, degrades character and reputation and impedes individual learning. Cheating includes (but is not limited to): using, submitting, or attempting to obtain data or answers dishonestly, by deceit, or by means other than those authorized by the teacher. Plagiarism includes (but is not limited to): the intentional or unintentional use of ideas or work from another writer, speaker or artist without giving proper credit. Academic dishonesty will be dealt with on an individual basis depending on the severity of the offense and may include: a zero on the academic assignment/evaluation and disciplinary action for academic dishonesty.

ACCREDITATION (COLLINSVILLE HIGH SCHOOL)

Collinsville High School is a fully accredited, approved and recognized four-year comprehensive secondary school. CHS is approved by the Illinois Office of Education and the Office of Educational Services Region IV, and is recognized by public and private colleges, universities, and technical training schools. All Collinsville Community Unit 10 Board Policies are available on the District web page (www.kahoks.org).

ACCELERATED PLACEMENT PROGRAM

The District provides an Accelerated Placement Program (APP). The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade. Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, Equal Educational Opportunities, or any factor other than the student's identification as an accelerated learner.

ACCESS TO NON-SCHOOL SPONSORED PUBLICATIONS

Non-School Sponsored Publications Accessed or Distributed On Campus

Creating, distributing, and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the School District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that: 1) Will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities; 2) Violates the rights of others, including but not limited to material that is libelous, slanderous or obscene, invades the privacy of others, or infringes on a copyright; 3) Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or *sexting* as defined by School Board policy and the Student Handbook; 4) Is reasonably viewed as promoting illegal drug use; 5) Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes; or 6) Incites students to violate any Board policies. Accessing or distributing *on-campus* includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or a foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

ADMISSION

All students must register for school each year on the dates and at the place designated by the Superintendent. Parents/guardians of students enrolling in the District for the first time must present: 1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's permanent record, and return the certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless he or she complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall so refer the case. The Superintendent or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content. 2. Proof of residence, as required by Board policy 7:60, Residence. 3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students.

READMISSION AND TRANSFER

Students who have withdrawn or dropped out of school in Collinsville Unit 10, and want to re-enroll must complete the following steps: 1) A parent or legal guardian must enroll a student transferring to school in Unit 10 from another school at the Collinsville Community Unit School District No. 10 Administration Building; 2) The student must provide acceptable proof of residency, an official transcript, and a certified copy of the student's birth certificate. If applicable, an Illinois transfer form must also be provided; 3) High School students and or parent/legal guardian must contact the Counseling Department; 4) A parent or legal guardian of the returning student must accompany the student to the office to meet with the counselor/principal to register for classes; 5) Students transferring from out-of-state must present a current physical. Re-enrollment shall be denied to any individual above the age of eighteen (18) years who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday (exception: students with disabilities covered under the federal law, IDEA-97).

ADVANCED PLACEMENT PROGRAM (COLLINSVILLE HIGH SCHOOL)

AP courses and AP Exams are available to juniors and seniors who have teacher recommendations to take these courses. They entail college-level work in a given discipline in a secondary school setting. Rigorously developed by committees of college and AP high school faculty, the AP Exams test students' ability to perform at a college level. Some universities award college credit to students who have earned high AP Exam scores. Students may receive credit at both the college and high school level.

ALCOHOL AND TOBACCO REGULATIONS

Alcoholic beverages are strictly prohibited from all school sponsored functions whether held on or off school property. Smoking or the use of tobacco products (or look-alike tobacco products such as electronic cigarettes, vapes, vape pens or other vaping related products) vaping with and without nicotine is strictly prohibited from all school sponsored functions whether held on or off school property.

ALTERNATIVE LEARNING OPPORTUNITIES (COLLINSVILLE HIGH SCHOOL)

CORRESPONDENCE COURSES (JUNIORS & SENIORS ONLY)

Seniors who need an additional one-half credit or one credit to graduate with their class (not for early graduation) may use correspondence courses to a maximum of one credit if approved by the Counseling Department in advance of registering for such courses. A student enrolled in a correspondence course may receive high school credit for work completed, provided: 1) The course is given by an institution accredited by the North Central Association of Colleges and Secondary Schools; 2) The student is classified a junior or senior in at least his/her third year of high school; 3) The student assumes responsibility for all fees. All correspondence course work must be completed by April 30 to be eligible to participate in the graduation ceremony and/or receive a diploma on the date of graduation. Seniors intending to use correspondence for summer graduation must have transcripts and grades to the Counseling Department by June 27 to receive a diploma with that year's graduation date. Diplomas will be issued the following year for courses completed after June 27. Information about correspondence courses is available in the Counseling Office.

Correspondence courses will be approved only for similar courses offered in the CHS Course Offering Guide. The principal may approve exceptions to this policy.

DUAL CREDIT

CHS has partnered with Southwestern Illinois College (SWIC) and Saint Louis University (SLU) to provide students with the opportunity to earn college credit in dual credit courses offered at CHS. Students must be at least 16 years old at the time the class concludes to receive dual credit. A student who successfully completes a dual credit course may receive credit at both the college and high school level. Credits earned with SWIC and SLU may be transferable to some four-year universities. Contact the universities being considered for additional information.

RUNNING START

Running Start is a dual credit program for qualified high school students to attend SWIC as a full-time student during their junior and senior years of high school. The Running Start program meets the requirements for both a high school diploma from CHS and an Associate of Arts or Associate of Science Degree from SWIC. The high school diploma and college degree are earned simultaneously. Running Start is a two-year program and may not be completed early. Eligible students are invited in the spring of their sophomore/junior year. For additional information visit: https://docs.google.com/document/d/1dzoaREOPmYt03rbJHCRQ1ZeRTz9QIeBiBatQ6lPjONY/edit?usp=sharing

SUCCESS CENTER

Collinsville High School's Success Center is an alternative academic program located in Room 609. The program serves as a tool to encourage students to stay in school and ultimately graduate from high school. The Success Center is designed to identify and assist "at-risk" students who need a non-traditional learning environment. Using an evidence-based approach to maximize resources on research-proven and effective strategies, students continue their regular school curriculum with two critical advantages: 1) a learning environment that supports their social and emotional needs and 2) an academic program customized to provide individualized and small group instruction and to increase their likelihood of improved regular school attendance, behavior, and academic success.

KAHOK ACADEMY

Collinsville CUSD10 provides a Grant Funded TAOEP titled Kahok Academy as a holistic program to help engage and empower students in their pursuit of a high school diploma. Using an evidence-based approach, an academic program is developed to address the student's academic needs. Based on individual needs and interests, the academic program incorporates on-site core classes, elective courses and experiential courses through the school's vocational center as well as cooperative work experience. Individual services are offered for regular and special education academic advisement, physical and mental health, attendance support, substance abuse, bilingual, and speech therapy. Student services are determined through a needs assessment conducted upon intake into the program with input from student and parent/guardian. These are included in the student's IOEP, which outlines the student's needs, goals and objectives for academic, social-emotional and career development. For more information visit: https://sites.google.com/cusd.kahoks.org/kahok-academy/home

ANIMALS ON SCHOOL PROPERTY

In order to assure student health and safety, animals are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the building principal in the case of an educational opportunity for students, provided that (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

ASBESTOS MANAGEMENT PLAN

ANNUAL ASBESTOS MANAGEMENT PLAN AVAILABILITY

Per U.S. Environmental Protection Agency (U.S. EPA) regulations regarding asbestos-containing materials in schools, surveys have been conducted to identify the presence of asbestos in CUSD #10 buildings. All parents, guardians, faculty and staff are to be informed annually of the presence of asbestos-containing building materials (ACBM) at our facility. Site specific asbestos management plans were developed, reviewed by the Principal, Building and Grounds Department and the District Asbestos Designated Person, and have been implemented. These plans describe in detail how any asbestos exposures will be minimized. All parents, guardians, faculty and staff or others are invited to review this plan, which is available at the School Administrative Office. Should you have any questions or desire further information, please contact the Superintendent's office.

ASSEMBLIES

The assembly program is an integral part of the total Collinsville Unit 10 School District educational program. The assemblies are conducted to complement and enhance the value of the academic program. The expectations for student behavior and conduct at assemblies are the same as in the classroom.

ATHLETIC DEPARTMENT & STUDENT ACTIVITIES

(COLLINSVILLE HIGH SCHOOL)

PHILOSOPHY

The Collinsville High School Athletic Department sponsors student activities that are considered a supplement to the school's program of education which strives to provide experiences that will help to develop young men and women physically, mentally, socially, and emotionally. Participation is a privilege that carries with it responsibilities to the school, athletic program, student body, community and students themselves. These experiences contribute to the development of learning skills and emotional patterns that enable the student to make maximum use of his/her education.

REQUIREMENTS FOR PARTICIPATION

An athlete must have the following fully executed documents on file with the school's athletic department before the athlete's first participation in any activity: 1) A current physical examination report completed by a licensed medical professional, which finds the athlete is physically able to participate. This exam should be completed on the Illinois Department of Health Child Health Examination form (required for incoming freshman) or the standard IHSA Pre-Participation Physical Examination form; and 2) CHS Athletics form found in Skyward as part of the online registration process. This document, signed by the athlete & his/her parent or guardian, shows proof of insurance, publicity web release for CUSD # 10, and the code of conduct. Signing of this form also provides for the consent to treatment by CHS personnel should an athletic injury occur, consent to random drug testing in accordance with the IHSA & CUSD #10 and the recognition of concussion education provided by CHS. Paper versions of these forms can be found at https://sites.google.com/cusd.kahoks.org/chsathletictraining/forms.

ACTIVITIES, CLUBS & ORGANIZATIONS

The following clubs and organizations are offered as extracurricular activities at Collinsville High School: Anime Club, Art Club, Auto Club, Band (Colorguard, Concert Band, Flute Choir, Jazz Band, Lab Band, Marching Band, Pep Band, Symphonic Band, Winter Drumline Winterguard), Black Student Union, Book Club, Chess Club, Christians in Action (Get Real), Choir (Concert Choir, Show Choir, Bass Choir - Mixed Choir, Treble Choir, South Morrison Swing), Class Executive Boards, ~~CPR Club~~, Cyber Security, Debate Club, Delta Epsilon Pi German Honor Society, Distributive Education Clubs of America (DECA), Drama Club, Environmental Club, Ethics Bowl, Fellowship of Christian Athletes (FCA), First Priority Club, French Club, Friends for Life, Future Business Leaders of America (FBLA), Gay/Straight Alliance, Garden Club, German Club, German Honor Society, Health Occupation Students of America (HOSA), Hispanic Heritage Club, Kahok Ambassadors, Kahoks on the Go, KAHOK Strong, Kahoki Newspaper, Kahoks United, Kahokian Yearbook, Key Club, Latin Club, Latin Honor Society, Leo Club, Mu Alpha Theta (MAO) Math Honor Society, Model United Nations, Multicultural Kahoks, National Art Honor Society, National Honor Society (NHS), National Technical Honor Society (NTHS), People Against Littering (PAL), Pep Club, Project Lead the Way, Quill & Scroll, Recycling Program, Saturday Scholars, Scholar Bowl, Sign Language Club, Skills – USA, Spanish Club, Spanish Honor Society, Speech Team, STEM Club (Green Energy Project), Math Team, National Science Honor Society, Science Olympiad, Technology Student Association – TSA, Trap Team, VEX Robotics, Student Council, Thespian Society, Tri-M Music Honor Society, Upward Bound, Writing Club and Video Game Club. We encourage all students to be involved in the many extracurricular clubs and organizations sponsored by CHS.

ATHLETIC TEAMS

The following interscholastic athletic programs are offered as extracurricular activities at Collinsville High School: Baseball, Basketball, Bowling, Cheerleading, Cross Country, Dance, Football, Golf, Soccer, Softball, Swimming, Tennis, Track and Field, Volleyball, and Wrestling. We encourage all students to be involved in the many extracurricular sport teams sponsored by CHS. Eligibility of students with an Individualized Education (IEP) shall be determined by the case manager based on the IEP.

OBJECTIVES

1) To provide a positive image of school athletics and student activities at Collinsville High School; 2) To strive for playing excellence that will produce winning teams within the boundaries of good sportsmanship and mental health of the student athlete; 3) To insure growth and development of the athletic program and student activities program; 4) To provide opportunities that will allow the program to serve as a laboratory where students may cope with problems and handle situations similar to those encountered under conditions prevailing in the contemporary field; 5) To provide opportunity for: a) Physical, mental and emotional growth and development, b) Team play with the development of such commitments as loyalty, cooperation, fair play and other desirable social traits, c) Directed leadership and supervision that stresses self-discipline, self-motivation, excellence, and the ideals of good sportsmanship that make for winning and losing graciously, d) A focus of interest on athletic programs for student body, faculty and community that will generate a feeling of unity, e) Achievement of initial goals by the school in general and by the student as an individual, f) Success and excellence in the athletic program and student activities; 6) To be socially competent and operate within a set of rules, thus gaining a respect for the rights of others; 7) To develop an understanding of the value of athletics and student activities in a balanced educational process.

ELIGIBILITY BY-LAWS

Collinsville High School is a member of the Illinois High School Association (IHSA). Collinsville High School belongs to the 19th Legislative District of the 7th Administrative Division of the IHSA. The IHSA serves to provide leadership for the development, supervision, and promotion of good sportsmanship in interscholastic competition. The

IHSA Constitution and By-Laws have been voted into effect by the IHSA member schools. As an approved member school, CHS has agreed to abide by each article of the IHSA Constitution (1.00 Constitution, 2.00 School By-Laws, 3.00 Athletic Eligibility By-Laws, 4.00 Non-Athletic Eligibility By-Laws, 5.00 Sport Season By-Laws, 6.00 Protest Penalty By-Laws). The high school principal serves Collinsville High School as the official representative to the IHSA. Any questions concerning athletic eligibility should be referred to the high school building principal and/or athletic director.

ATHLETIC FEES

To participate in an extra-curricular activity at Collinsville High School each student-athlete will be charged a per-sport per-school-year athletic fee. This fee is charged to cover athletic expenses such as transportation, equipment, game expenses, and all costs associated with providing an individual sport at Collinsville High School. No athlete will be allowed to participate in an interscholastic activity until the fee is paid or evidence of a fee waiver has been provided.

ATHLETIC DEPARTMENT AND STUDENT ACTIVITIES ATTENDANCE POLICY

Student athletes must be in attendance at least four class periods in order to be a participant at a practice or contest that day. It is the responsibility of all coaches to check for absences and prohibit student participation in practice/contest on the day(s) of absence. Exceptions must be cleared in advance with the Athletic Director.

STUDENT ATHLETE CONCUSSIONS AND HEAD INJURIES

A concussion is a traumatic brain injury that interferes with normal brain function. Concussions can range from mild to severe and can occur in any organized or unorganized sport or recreational activity resulting from a fall or from players colliding with each other, the ground, or with obstacles. CUSD#10 has Guidelines for Concussive Injuries developed in accordance with 105 ILCS 5/10-20.53, 5/34-18.45 and based on the recommendations from IHSA and the Centers for Disease Control. Students with a concussive injury should not return to physical activity (PE/recess/practice/competition) during the same day of the injury. A physician's note and suggested activity progression should accompany a student and/or student athlete to return to school and or physical activities.

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois High School Association before being allowed to participate in any athletic activity, including practice or competition. A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols.

ATHLETIC DEPARTMENT AND STUDENT ACTIVITIES (COLLINSVILLE MIDDLE SCHOOL)

Collinsville Middle School is a member of the Illinois Elementary School Association.

ATHLETIC TEAMS

Boys Baseball; Boys and Girls Basketball; Boys and Girls Cross Country; Boys and Girls Track; Boys and Girls Wrestling: Boys and Girls Bowling; Girls Softball; Girls Volleyball; Girls Cheerleading; Girls Dance

STUDENT ATHLETE CONCUSSIONS AND HEAD INJURIES

A concussion is a traumatic brain injury that interferes with normal brain function. Concussions can range from mild to severe and can occur in any organized or unorganized sport or recreational activity resulting from a fall or from players colliding with each other, the ground, or with obstacles. CUSD#10 has Guidelines for Concussive Injuries developed in accordance with 105 ILCS 5/10-20.53, 5/34-18.45 and based on the recommendations from IHSA and the Centers for Disease Control. Students with a concussive injury should not return to physical activity (PE/recess/practice/competition) during the same day of the injury. A physician's note and suggested activity progression should accompany a student and/or student athlete to return to school and or physical activities.

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois High School Association before being allowed to participate in any athletic activity, including practice or competition. A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols**.**

ORGANIZATIONS

The student organizations are some of the most important aspects of the activities program. They add an extra dimension to the student's education. The students involved in these organizations will be provided opportunities to participate in the representative-democratic process with both rights and responsibilities; to assist in improving relationships between the student body, the faculty and the school, to be directly involved in building school spirit and pride; and to increase self-improvement in citizenship and leadership.

The following clubs and organizations are offered as extracurricular activities at Collinsville Middle School:

Anime Club; Band (Concert Band, Jazz Band, Marching Band and Pep band); Book Club – Sponsored by Mrs. Juelfs and meets monthly after school to discuss a book selected by the students. All genres and tastes are represented including graphic novels and fan fiction.; Black Student Union (BSU); Chess Club; Choir (Concert and Show Choir);; Drama Club; Fellowship of Christian Athletes (FCA); Gay/Straight Alliance;; Hooloo; Illinois Math Science Academy Fusion Program (IMSA); LASO--Latin American Student Organization; National Junior Honor Society (NJHS) Poetry

Club; Pep Club; Student Council; Yearbook Club - The award-winning Blaze yearbook staff, under the direction of Mrs. Juelfs, serves as photographers, cover designers, and contributors to our book.
We encourage all students to be involved in any of the extracurricular clubs and organizations sponsored by CMS.

ELIGIBILITY

All students participating in competitive sports, extracurricular activities, cheerleading, dance, band and chorus will be required to follow the guidelines listed below in order to remain eligible to participate with the team during practices and games, and other events related to the activity. Students/athletes shall be passing all subjects: core, exploratory, band, chorus and physical education (PE).

Eligibility is checked every week on Thursday. Students/athletes will be notified by their coach/sponsor during practice/games on Friday following the grade check. Teachers will indicate passing or failing grades on semester basis. A student is ineligible from Monday to Monday during the eligibility check. Students failing 2 or more classes at the semester will be placed on academic probation through the Athletic Director's Office and subject to academic intervention based on a determination of the Athletic Director. Any student declared ineligible for 3 straight weeks will be removed from the team.

TRAVEL

All students must travel to extracurricular and athletic activities and return home from such activities with his or her team by use of school approved transportation. A written waiver of this rule may be issued by the teacher, sponsor or coach in charge of the extracurricular or athletic activity upon advance written request of a student's parent/guardian and provided the parent/guardian appears and accepts custody of the student. Oral requests will not be honored and oral permissions are not valid.

Any athlete who quits a team during a season will not be permitted to join another team during a season unless mutually agreed upon by the coaches of both teams involved. A student will not be permitted to participate in the CMS co-curricular program if they have an outstanding obligation in any other activity.

FEES AND PHYSICAL EXAMINATIONS

To participate in an extracurricular activity at CMS, each student-athlete will be charged $100 per sport. This fee is charged to cover athletic expenses such as transportation, equipment, game expenses, and all costs associated with providing an individual sport at CMS. Fees will be waived for students who qualify for free and reduced lunch. No athlete will be allowed to participate in the extracurricular activity until the fee is paid.

Students who participate in athletics must provide a sport physical completed on the Illinois DHS form or IHSA pre-participation examination form. The physical examination is good for 395 days from the date of the exam.

ATHLETIC SCHEDULES (COLLINSVILLE HIGH SCHOOL)

The Collinsville High School Athletic Schedules may be accessed via the computer at http://il.8to18.com/Collinsville/. (NOTE: Athletic schedules are subject to change without notice).

ATTENDANCE POLICY

COLLINSVILLE C.U.S.D. NUMBER TEN (10) ATTENDANCE POLICY

The Kahok family offers and embraces opportunities for everyone to reach his/her fullest potential. One of the keys to receiving an excellent education experience is regular school attendance. The Collinsville School District attendance plan complies with the Illinois School Code Section 105 ILCS 5/26-2A. In accordance with the requirements of The School Code of Illinois and in recognition of the responsibilities imposed upon parents therein, it is the policy of the Board of Education of District No. 10 that students shall attend school during the entire time school is in session and be on time for classes. The Board believes that regular class attendance fosters successful academic performance and development of punctuality, self-discipline and responsibility.

The School Code of Illinois defines chronic absenteeism as missing school for five (5) percent of the previous 180 school days. That equates to nine (9) days of absence over a 180-day period. The school will provide three (3) written notifications (to include school and community resources available) before legal action may be taken. The parent or guardian may be subject to legal citation through the courts. Special circumstances such as hospitalization, chronic illness etc. will be considered in this process. Collinsville Community Unit School District Ten (10) appreciates the cooperation of parents and students on this matter of vital importance to your child's education.

ABSENTEEISM/ABSENCE REPORTING

In order for an absence to be considered reported, a parent or guardian of a student who is going to be absent from school must notify the school by telephone or Skyward Family Access account.

1. In order for an absence to be considered reported, a parent or guardian must notify the school. Messages may be left twenty-four (24) hours a day. An absence without proper notification to the attendance office will result in an absence being unexcused. State the name of the student who is going to be absent, his/her grade, the reason for the absence, and the phone number where the parent or guardian can be reached for verification.
2. Collinsville Community Unit School District #10 parents and guardians may also conveniently report a student absence using your Skyward Family Access account or the Skyward App. While you can choose to call your child's school to report an absence, using Skyward Family Access gives you the ability to report or request an absence 24/7 using your computer or mobile device.

How to Report an Absence Using Skyward Family Access

1. Log into Skyward Family Access and select ATTENDANCE from the menu options on the left; 2. Click on ENTER ABSENT REQUEST toward the middle upper right of the Attendance screen; 3. Select the ADD REQUEST link to the right in the Attendance pop-up window; 4. Enter the *Start Date* and the *End Date*; and Check "All Day" OR indicate times for the absence; 5. Choose a reason for the request from the drop-down menu; 6. Add any additional comments for the office; 7. When finished, click SAVE; 8. After clicking SAVE on the previous screen, the absent request will appear as *PENDING; 9.* You will receive a confirmation email stating the request has been created; 10. Once the school office has processed the absence request, you will receive an additional email with confirmation.

To report an absence using the Skyward App:

1. Log into your Skyward App; Click on the menu option in the upper right corner of the screen; 2. Choose ATTENDANCE; 3. Select ADD ABSENCE REQUEST; 4. Enter the *Start Date* and End *Date*; Mark "All Day – Yes" OR indicate times for the absence; 5. Choose a reason for the request from the drop-down menu; 6. Add any additional comments for the office; 7. When finished, click SUBMIT; 8. The request will appear as *PENDING* until it is approved by the school; 9. Once the school office has processed the absence request, you will receive an email confirmation.

The determination as to whether an absence is classified as reported, documented or unexcused is the sole responsibility of the school. The responsibility of the parent is to report the absence. All requests for reported absences, MUST be reported to the attendance office within five (5) days of the student's absence. If a student has an appointment with a treating health care provider or physician, they must bring a note from them explaining the absence. At the District's request, a note from a health care provider may also be required to validate extended or repeated illnesses before being excused.

All students who are absent for five or more consecutive days must provide written documentation from a health care provider for the absences to be considered excused (reported/documented). Any student who has been absent 10 or more days in a semester must provide written documentation from their health care provider (with the dates of the absence) for each subsequent day of non-attendance for the absences to be considered excused (reported/documented). Each subsequent day of non-attendance (after 10 days in a semester) shall be considered unexcused unless accompanied with written documentation from their health care provider (with the dates of the absence). Students who suffer from documented chronic or severe acute health issues may seek a waiver of these requirements from the Building principal.

CO-CURRICULAR ACTIVITIES - ATTENDANCE POLICY FOR STUDENT PARTICIPATION (CHS)

It shall be the policy of Collinsville High School that student participation in any co-curricular activity (athletics or non-athletic activities) requires a student to be in attendance on the day of the co-curricular event.

CO-CURRICULAR ACTIVITIES - ATTENDANCE POLICY FOR STUDENT PARTICIPATION (CMS)

Absence from School on Day of Extracurricular or Athletic Activity: A student who is absent from school after noon is ineligible for any extracurricular or athletic activity on that day unless the absence has been approved in writing by the principal. Exceptions may be made by the designated teacher, sponsor or coach for: 1) a pre-arranged medical absence; 2) a death in the student's family; or 3) a religious ceremony or event.

A student who has been suspended from school is also suspended from participation in all extracurricular and athletic activities for the duration of the suspension. A student who is absent from school on a Friday before a Saturday event may be withheld from Saturday extracurricular or athletic activities at the sole discretion of the designated teacher, sponsor or coach.

ATTENDANCE POLICIES AND PROCEDURES

Reported Absences: A 'reported pass' will be issued when the parent/guardian notifies school via phone/electronic message of a student's personal illness (including mental or behavioral health of the student), serious family illness, court appearance, attending a military honors funeral to sound TAPS, attend a civic event (CHS/CMS), observance of a religious holiday, family emergency, other situations beyond the control of the student and as determined by the Board of Education other such circumstances which cause reasonable concern to the parent for the student's mental, emotional, or physical health or safety of the student. Additionally, a student will be excused for up to 5 days per school year in cases where the student's parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings. The Board of Education, in its discretion, may excuse a student for additional days relative to such leave or deployment. The school may require documentation explaining the reason for the student's absence. The student and the student's parent/guardian shall have the responsibility to contact their teacher(s) concerning a plan for completing make-up work within a reasonable time (this usually means one (1) day for each day of reported or documented absence).

Documented Absences: A documented absence will be issued when a parent/guardian presents documentation of a student's absence for personal illness (including mental or behavioral health of the student), serious family illness, the death of an immediate family member, court appearance or any absence which is beyond the control of the student (ie. in the case where a nurse has to send a student home for illness, to include, but not limited to, head lice, fever, and vomiting). The following documentation must be presented to the Main Office regarding documented absences: 1) For personal or family illness – a note from a treating health care provider, physician, or dentist; 2) For court appearances –

a document from the court system; 3) For parent/guardian active duty/leave/return from deployment – a document from the military service. Requests by parents/guardians to have an absence recorded as 'documented' must present the documentation within five (5) days from the date of the student's absence. The student shall have the responsibility to contact their teacher(s) concerning a plan for completing make-up work within a reasonable time (this usually means one (1) day for each day of reported or documented absence).

Release Time for Religious Instruction/Observance: A student will be released from school, as an excused absence, to observe a religious holiday or for religious instruction. The student's parent/guardian must give written notice to the building principal at least 5 calendar days before the student's anticipated absence(s). Students with Reported or Documented absences or excused for religious reasons will be given an opportunity to make up any examination, study, or work requirement within a reasonable time (usually one day for each day of absence).

Medical Non-Compliance: This code will be used when a student is excluded from school due to failure to comply with physical examination and immunization requirements. Students who are not compliant with physical examination and immunization requirements and have not submitted a waiver to be exempt from immunizations will be excluded from school and will not be permitted to make-up work for academic credit for their absences. The District will also report the student as unexcused. If a student submits a valid waiver to be exempt from immunization and is subsequently excluded from school due to a disease outbreak or due to his/her exposure to any of the diseases for which immunization is required, the excluded student will have the opportunity to make up all missed academic work for full credit.

College Day/Military Day (Collinsville High School): Juniors and seniors who find it necessary to visit colleges/ universities, vocational/technical schools, or military facilities of their choice may be granted two days each year for this purpose in accordance with guidelines set by the principal. A visitation request form (available in the Attendance Office) MUST be signed by a parent and submitted to the attendance office not less than two days prior to the proposed date of visitation. An unexcused absence will be recorded without the proper approval. Students are encouraged to set up visitation dates on Saturdays or when school is not in session. No visitation days will be approved after May 1st unless specifically requested by a post-secondary school. Additional visitation days may be granted with prior approval from the principal. College Days are NOT allowed on state mandated test days (i.e. SAT/PSAT state testing).

Unexcused Absences: An unexcused absence will be assigned for any absences in which the parent/guardian does not notify the school attendance office. Students will not be allowed to make-up work missed due to an unexcused absence. The following acts (even with parental consent) are considered an unexcused absence: failure to attend in-school supervision and/or Short-Term Option Program (STOP) and subsequent days of non-attendance (after 10 days in a semester) shall be considered unexcused unless accompanied with written documentation from their health care provider (with the dates of the absence). Absences that are not due to illness must be pre-arranged with the principal, if possible, and may or may not be excused.

Any student who has accumulated fifteen (15) consecutive days of unexcused absence with no school contact from a parent/guardian ("lost child", whereabouts cannot be determined) shall be withdrawn from Collinsville Community Unit School District Ten (10). The District shall use its best efforts to notify the parent(s), guardian(s), or other person(s) who has charge of a student if the school system plans to withdraw such student (including, calling all known phone numbers, including emergency contacts, and visiting the last known address). The date of withdrawal shall be marked retroactive to the last of attendance. If a school has been notified by a parent/guardian that a student will no longer be attending, such student shall be withdrawn from Collinsville Community Unit School District Ten (10). The date of withdrawal shall be marked retroactive to the last of attendance. If a student with a disability has been absent without valid cause for fifteen (15) consecutive days, the District will convene an IEP/504 meeting to ascertain the reason for the absences, whether the nonattendance is related to the student's disability, and if appropriate, a plan to stop the recurring nonattendance of the student. If a school has been notified by a parent/guardian that a student will be on an extended trip taking the student out of school for more than fifteen (15) consecutive days, such student may be withdrawn from Collinsville Community Unit School District Ten (10). The date of withdrawal shall be marked retroactive to the last of attendance. Absences that are not due to illness must be pre-arranged with the principal, if possible, and may or may not be excused.

Tardies: A tardy may be defined as a student's failure to be in an assigned seat in the classroom at the appropriate time. All tardies will be submitted to the office on an hourly basis. Those students arriving late to school should report to the attendance/school office and sign in. If a student will be late to school, a parent or guardian MUST notify the school prior to the student arriving to school. The only excused tardy is written medical notification. The district provides transportation to and from school. Any student arriving late to school on a school bus shall not be counted as tardy. For Collinsville High School/Collinsville Middle School students, accumulation of tardies will result in discipline. At CHS and CMS, tardy discipline will be cumulative by quarter. Students arriving late to school or leaving early from school, due to a medical, dental, counseling, court, or similar appointment, must provide proof of the appointment from the agency, upon returning to school. Failure to do so may be counted as an unexcused absence.

Truancy: Parents have the legal obligation to see that their children attend school at all times it is in session (Illinois School Code, Section 26-1, 26-2). A "truant" is defined as a child subject to compulsory school attendance and who is absent without valid cause from such attendance for more than 1% but less than 5% of the past 180 school days. A student is counted as truant if there is an absence during any part of the school day without permission from a parent/guardian and the attendance office is not notified of an absence within five (5) school days. Students considered

truant are subject to school discipline. A student who misses fifteen (15) consecutive days of school without valid cause and who cannot be located or, after exhausting all available support services, cannot be compelled to return to school is subject to expulsion for a period not to exceed two (2) years. A parent or guardian who knowingly and willfully permits a child to be truant may be convicted of a Class C misdemeanor, which carries a maximum penalty of thirty days in jail and/or a fine of up to $500.00. Chronic truancy is defined as a child who is absent without valid cause (recognized excuse) for five percent (5%) or more of the previous 180 regular attendance days. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue. During the school day, students must have administrative permission to go to the parking lot. Students who leave campus after proper clearance (home and school) must sign out in the attendance office, stating their name, reason for leaving and time of departure. Any student who leaves school without following proper 'Early Dismissal' school procedures will be considered truant, may lose their driving privileges for the remainder of the year and may be subject to a search as outlined in the Search and Seizure policies of this handbook if the student returns to campus that day.

The school will not refer a truant minor to any other local public entity, including the Collinsville Police Department, for the purpose of issuing the minor a fine or a fee as punishment for truancy.

AN ORDINANCE AMENDING THE COLLINSVILLE MUNICIPAL CODE RELATING TO TRUANCY

BE IT ORDAINED BY THE CITY COUNCIL OF COLLINSVILLE THAT:

SECTION 1: The Collinsville Municipal Code is amended to add a Division 10:92 under Chapter 10 entitled "Truancy" to read as follows:

01:92-1 Truancy Prohibited. It shall be unlawful for any person enrolled in a public, private or parochial school to absent him or herself from attendance at school without parental permission. Any person, who shall so absent himself, shall be guilty of the offense of truancy and be subject to a fine not to exceed $750 for each offense. Emergency or unforeseen absences due to illness or other causes beyond the control of the person so absenting him or herself from school without parental permission shall not constitute truancy if permission is submitted in writing to the proper school authorities within 24 hours after such absence.

01:92-2 False Excuse Prohibited. It shall be an offense under this ordinance for a parent or person in loco parentis to knowingly submit to the proper school authorities a written excuse under Section 10:921 that contains false information. A person convicted of an offense under this Section shall be subject to a fine of not more than $500 for each offense.

01:92-3 Parental Permission Shall include permission from a person in loco parentis, and shall be given for reasons only of personal illness, serious family illness, death in the family, serious home emergencies, necessary and lawful family support employment, religious convocation classes, Principal's permission, and compelling family reasons.

SECTION 2: This ordinance shall be in full force and effect from and after its passage, recording and publication according to law. Publication shall be in pamphlet form.

EARLY DISMISSALS (Collinsville High School)

Once a student arrives at school, he/she will need two types of permission to leave campus. The student will need school permission and parental permission. School permission must be acquired in advance from a school administrator. Parent permission must be given in the form of an advanced phone call or a signed and dated note from parent or guardian confirming the need to leave campus for a valid cause. The student should present a written request to the Attendance Office before school. The Attendance Office will then present the student with an early dismissal form to be given to his/her instructor. Advanced parent/Guardian confirmation for an early dismissal will be recorded as a reported absence for the hours of class(es) missed. A documented pass will be issued upon receipt of written verification from a physician, dentist, court representative, etc. No early dismissal will be permitted unless confirmation can be made with the parent by phone or in person. Early dismissals will be allowed only in necessary and reasonable situations where no other arrangements can be made. If a student becomes ill at school and wishes to go home, he/she is encouraged to check with

the school nurse. If the school nurse is not available, the student is encouraged to check with an administrator. Students are discouraged from making their own arrangements to leave school by the use of cell phones or other office phones. Student initiated contact to depart campus may be considered unexcused (without school permission) or early dismissal (arranged through the attendance office). Before leaving campus, the student must sign out in the Attendance Office. Any student who leaves school without following proper 'Early Dismissal' school procedures will be considered truant, may lose their driving privileges for the remainder of the year and may be subject to a search as outlined in the Search and Seizure policies of this handbook if the student returns to campus that day. *Students who fail to sign out before leaving campus will have the dismissal considered unexcused.* If the student returns on the same day as an early dismissal, the student must sign in at the Attendance Office before going to class.

Note: A description of discipline programs (including ISS and STOP) are found in the Student Behavior section of this handbook.

AWARENESS AND PREVENTION OF CHILD SEXUAL ABUSE, GROOMING BEHAVIORS AND BOUNDARY VIOLATIONS

Child sexual abuse, grooming behaviors, and boundary violations harm students, their parent/guardian, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn.

Warning Signs of Child Sexual Abuse: Warning signs of child sexual abuse include the following.

Physical signs: Sexually transmitted infections (STIs) or other genital infections; Signs of trauma to the genital area, such as unexplained bleeding, bruising, or blood on the sheets, underwear, or other clothing; Unusual weight gain or loss

Behavioral signs: Excessive talk about or knowledge of sexual topics; Keeping secrets; Not talking as much as usual; Not wanting to be left alone with certain people or being afraid to be away from primary caregivers; Regressive behaviors or resuming behaviors that the child had grown out of, such as thumb sucking or bedwetting; Overly compliant behavior; Sexual behavior that is inappropriate for the child's age; Spending an unusual amount of time alone; Trying to avoid removing clothing to change or bathe

Emotional signs: Change in eating habits or unhealthy eating patterns, like loss of appetite or excessive eating; Signs of depression, such as persistent sadness, lack of energy, changes in sleep or appetite, withdrawing from normal activities, or feeling "down"; Change in mood or personality, such as increased aggression; Decrease in confidence or self-image; Anxiety, excessive worry, or fearfulness; Increase in unexplained health problems such as stomach aches and headaches; Loss or decrease in interest in school, activities, and friends; Nightmares or fear of being alone at night; Self-harming behaviors or expressing thoughts of suicide or suicidal behavior; Failing grades; Drug or alcohol use

Warning Signs of Grooming Behaviors School and District employees are expected to maintain professional and appropriate relationships with students based upon students' ages, grade levels, and developmental levels.

Prohibited grooming is defined as (i) any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples of grooming behaviors include, but are not limited to, the following behaviors: Sexual or romantic invitations to a student; Dating or soliciting a date from a student; Engaging in sexualized or romantic dialog with a student; Making sexually suggestive comments that are directed toward or with a student; Self-disclosure or physical exposure of a sexual, romantic, or erotic nature; Sexual, indecent, romantic, or erotic contact with a student; Failing to respect boundaries or listening when a student says "no"; Engaging in touching that a student or student's parents/guardians have indicated is unwanted; Trying to be a student's friend rather than filling an adult role in the student's life; Failing to maintain age-appropriate relationships with students; Talking with students about personal problems or relationships; Spending time alone with a student outside of their role in the student's life or making up excuses to be alone with a student; Expressing unusual interest in a student's sexual development, such as commenting on sexual characteristics or sexualizing normal behaviors; Giving a student gifts without occasion or reason; Spending a lot of time with a student; Restricting a student's access to other adults

Warning Signs of Boundary Violations: School and District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student's health, safety, or general welfare. Examples of boundary violations include: Favoring a certain student by inviting the student to "hang out" or by granting special privileges; Engaging in peer-like behavior with a student; Discussing personal issues with a student; Meeting with a student off-campus without parent/guardian knowledge and/or permission; Dating, requesting, or participating in a private meeting with a student (in person or virtually) outside of a professional role; Transporting a student in a school or private vehicle without administrative authorization; Giving gifts, money, or treats to an individual student; Sending a student on personal errands; Intervening in a serious student problem instead of referring the student to an appropriately trained professional; Sexual or romantic invitations toward or from a student; Taking and using photos/videos of students for non-educational purposes; Initiating or extending contact with a student beyond the school day in a one-on-one or non-group setting; Inviting a student to an employee's home; Adding a student on personal social networking sites as contacts when unrelated to a legitimate educational purpose; Privately messaging a student; Maintaining intense eye contact with a student; Making comments about a student's physical attributes, including excessively flattering comments; Engaging in sexualized or romantic dialog; Making sexually suggestive comments directed toward or with a student; Disclosing confidential information; Self-disclosure of a sexual, romantic, or erotic nature; Full frontal hugs; Invading personal space

If you believe you are a victim of child sexual abuse, grooming behaviors, or boundary violations, or you believe that your child is a victim, you should immediately contact the Building Principal, a school counselor, or another trusted adult employee of the School.

Additional Resources include:

National Sexual Assault Hotline at 800.656.HOPE (4673)

National Sexual Abuse Chatline at online.rainn.org

Illinois Department of Children and Family Services Hotline at 1.800.25.ABUSE (2873)

BELL SCHEDULES (COLLINSVILLE HIGH SCHOOL)

FULL DAY SCHEDULE		HALF HOUR EARLY DISMISS		HALF DAY SCHEDULE		CAVC SCHEDULE FULL DAY	
Zero Hour	6:45	Zero Hour	6:45	Zero Hour	6:45	SECTION A	8:55 - 11:20
Students Enter Building	7:40	Students Enter Building	7:40	Students Enter Building	7:40	SECTION B	11:25 - 1:50
Warning Bell	7:45	Warning Bell	7:45	Warning Bell	7:45		
1st Period	7:50 - 8:50	1st Period	7:50-8:41	1st Period	7:50-8:20		
2nd Period	8:55 - 9:50	2nd Period	8:46 - 9:34	2nd Period	8:25 - 8:50		
3rd Period & Lunch (3A) - (3B)	9:55 - 10:20 10:25 - 10:50	3rd Period & Lunch (3A) - (3B)	9:39 - 10:04 10:09 - 10:34	3rd Period	8:55 - 9:20		
4th Period & Lunch (4A) - (4B)	10:55 - 11:20 11:25 - 11:50	4th Period & Lunch (4A) - (4B)	10:39 - 11:04 11:09 - 11:34	4th Period	9:25 - 9:50		
5th Period & Lunch (5A) - (5B)	11:55 - 12:20 12:25 - 12:50	5th Period & Lunch (5A) - (5B)	11:39 - 12:04 12:09 - 12:34	5th Period	9:55 - 10:20		
6th Period	12:55 - 1:50	6th Period	12:39 - 1:27	6th Period	10:25 - 10:50		
7th Period	1:55 - 2:50	7th Period	1:32 - 2:20	7th Period	10:55 - 11:20		
Dismissal	2:50	Dismissal	2:20	Dismissal	11:20		

Other Bell schedules may be used in cases of assemblies, early dismissals, standardized testing dates, 2-hour delay, etc.
NOTE: Subject to change as per Board of Education approved Return to Learning Plan

BELL SCHEDULES (COLLINSVILLE MIDDLE SCHOOL)

Full Day Schedule			Half Hour Early Dismissal		
1st Period	8:45 - 9:39		1st Period	8:45 - 9:33	
2nd Period	9:43 - 10:35		2nd Period	9:37 - 10:23	
3rd Period	10:39 – 11:31		3rd Period	10:27 - 11:13	
4th Period	11:35 – 12: 35		4th Period	11:17 – 12:17	
4A lunch	11:31-12:01	KC 12:05-12:35	4A lunch	11:13-11:43	KC 11:47-12:17
4B lunch	12:05-12:35	KC 11:35-12:05	4B lunch	11:47-12:17	KC 11:17-11:47
5th Period	12:39 – 1:39		5th Period	12:21 – 1:21	
5A lunch	12:35-1:05	KC 1:09-1:39	5A lunch	12:17-12:47	KC 12:51-1:21
5B lunch	1:09-1:39	KC 12:39-1:09	5B lunch	12:51- 1:21	KC 12:21-12:51

6th Period	1:43 – 2:35	6th Period	1:25 – 2:11
7th Period	2:39 - 3:40	7th Period	2:15 – 3:10

Other Bell schedules may be used in cases of assemblies, early dismissals, standardized testing dates, 2-hour delay, etc
KC = KAHOK CONNECTION *NOTE: Subject to change as per Board of Education approved Return to Learning Plan*

BICYCLE/SKATEBOARDS/SCOOTERS

Students who wish to ride bicycles to school may do so, but the school assumes no responsibility for lost or damaged bicycles. All bicycles are to be parked and locked in the school bike racks. Students are to walk their bikes at all times when they are on school grounds. Students are not to ride their bikes in lawns of local residents. Skateboards, hoverboards, and scooters are not allowed and should not be ridden or brought to school.

BOARD OF EDUCATION

The Board of Education is elected by the community to govern the school district. The Board is comprised of seven members. In general, Board members are elected to 4-year terms of office. The Collinsville Community Unit School District No. 10 is a member of the Illinois Association of School Boards (IASB). The IASB outlines the following as duties of a school board: 1) The Board clarifies the District's purpose; 2) The Board connects with the community; 3) The Board employs a superintendent; 4) The Board delegates authority; 5) The Board monitors performance; 6) The Board takes responsibility for itself.

REGULAR MEETINGS

Regular meetings of the Board of Education are open to the public. They are held on the third Monday of each month at 6:30 p.m. at the Administrative Annex, 123 West Clay Street, Collinsville, Illinois. In the event that the third Monday falls on a school holiday, the meeting is held on the fourth Monday of the month.

SPECIAL MEETINGS

Special meetings of the Board of Education are open to the public. These meetings may be called by the Board president with at least 48 hours of public notice before the meeting. Notices are placed at the entrances to the Administration building (201 West Clay Street, Collinsville, Illinois) and to the Administrative Annex (123 West Clay Street, Collinsville, Illinois).

CLOSED SESSION

A closed session may be called by agenda or at any time during a regular meeting. All decisions, however, are required to be made in open session. Closed sessions are allowed by state law in order to discuss: 1) Collective negotiating matters; 2) Litigation that is probable or imminent; 3) Litigation that is filed and pending; 4) Information regarding the appointment, employment, compensation, discipline, performance, or dismissal of an employee or officer; 5) Testimony on a complaint lodged against an employee or officer to determine its validity; 6) Purchase, lease, or sale of real property; 7) Matters of student discipline; 8) Deliberations concerning salary schedules for one or more classes of employees.

ADDRESSING THE BOARD OF EDUCATION

Individuals wishing to address the Board of Education are invited to do so by the Board president following the roll call, the pledge of allegiance and the reading of any written correspondence by the Board secretary. A presenter must provide his/her name and address and limit remarks to five (5) minutes. The Board president has the right to control the length of any presentation. One speaker per topic is allowed unless presenters have opposing views. Questions should be addressed to the Board as a whole rather than to individual Board members or administrative employees.

The Board of Education is not a public forum. The Board is a deliberative body. The Board does not debate the subject of public comments during the meeting, but rather, may take the comments under review in making decisions and establishing policies. The Board follows a planned agenda at each meeting. Board members receive background information prior to each meeting to enable proper preparation for the topics to be discussed and voted on during meetings.

BREAKFAST & LUNCH PROGRAM

Breakfast and lunch are served every school day, except when there is a 12:15 p.m. or earlier dismissal, then lunch will not be served. Please check the individual school's schedule for times and prices. Free or reduced price meals are available for qualifying students. For an application, contact the building secretary. Pursuant to the Hunger-Free Students' Bill of Rights Act, the school is required to provide a federally reimbursable meal or snack to a student who requests one, regardless of whether the student has the ability to pay for the meal or snack or owes money for earlier meals or snacks. Students may not be provided with an alternative meal or snack and the school is prohibited from publicly identifying or stigmatizing a student who cannot pay for or owes money for a meal or snack. If a student owes money for meals or snacks that is in excess of the equivalent of the amount charged a student for 5 lunches, or a lower amount as determined by the student's school district or private school, a school may reach out to the parent or guardian

of the student to attempt collection of the owed money and to request that the parent or guardian apply for meal benefits in a federal or State child nutrition program. If the amount owed by a student for meals or snacks is owed and payable to a school district in an amount that is no less than $500 and the school district has made reasonable efforts to collect the debt from the student's parent or guardian for at least one year, the school district may seek an offset under the State Comptroller Act.

BUDGET - DISTRICT

The Collinsville Community Unit School District's budget is developed annually and is designed to meet the requirements of local, state and federal government regulations. The budget, which is adopted by the Board of Education, outlines the plan for accomplishing the district's fiscal goals each year. The Director of Business Affairs develops the tentative budget which contains anticipated revenues and expenditures as well as a statement of estimated cash expected to be on hand at the beginning and end of the fiscal year. The tentative budget is placed on display thirty (30) days prior to a public budget hearing. During the hearing, details of the tentative budget are explained and the public may ask questions or provide input. The budget is then voted on and adopted (or rejected) by the Board of Education at a public board meeting held after the budget hearing. Illinois law requires that the budget be adopted by the Board of Education prior to the end of the first quarter of the fiscal year (September 30).

Like ninety percent (90%) of Illinois school districts, the Collinsville school district uses the cash basis of accounting. The district undergoes a thorough financial audit each year. Results of the financial audit are presented to the Board of Education both verbally and in writing.

Current budgets for both the Collinsville Community Unit School District No. 10 and the Collinsville Area Vocational Center are available on the District website at: http://www.kahoks.org.

Additional information about the mechanics of a school district budget can be found in the Illinois State Board of Education's A Guide to Understanding the Illinois School District Budget Process document at http://www.isbe.net/finance/.

BUILDING FACILITIES RENTAL

District facilities are available for use by employees for district-sponsored activities. In addition, outside organizations may request the use of district facilities. Requests from outside groups are reviewed by the building administrator and the Director of Buildings and Grounds. Rental fees are charged to organizations based on the “classification” of the group. Details can be found in the Classes of Organizations document in the PDF Library located on the district website.

PROCEDURES TO REQUEST THE USE OF DISTRICT FACILITIES

Requests by employees and district-sponsored teams, clubs, etc.: 1) Contact the building administrator in charge of the facility you wish to reserve. If your initial contact is by telephone, it is recommended that you follow up your request in writing via email or internal memo; 2) The building administrator will check the facility calendar for availability and inform the employee of the request approval or denial; 3) If the requested time for use of the facility is outside the normal work hours of the school's staff, the building administrator will contact the Director of Buildings and Grounds to request any necessary custodial coverage; 4) The building administrator (or designee) will submit the event (if applicable) to the online district calendar.

Requests by outside groups and organizations: 1) Contact the building administrator in charge of the facility you wish to reserve request; 2) If the facility is available, complete the Request for Facility Rental form. Details about rental fees, classes of organizations and rental terms and conditions can be found in the PDF library on the district website; 3) Forward the completed Request for Facility Rental form to the building administrator as soon as possible; 4) The building administrator will review the completed form. If all information provided is in order, the form will be signed by the administrator and forwarded to the Director of Buildings and Grounds; 5) The Director of Buildings and Grounds will review the request and provide estimated fees. A signed copy of the form will be forwarded to the original requester, the School, and the Technology Department;

BULLYING, INTIMIDATION, HAZING, (SEXUAL) HARASSMENT, TEEN DATING VIOLENCE, THREAT OF VIOLENCE

PREVENTION OF AND RESPONSE TO BULLYING, INTIMIDATION, AND HARASSMENT

Bullying, intimidation, and harassment diminishes a student’s ability to learn and a school’s ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important district and school goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital

or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations: 1) During any school-sponsored education program or activity; 2) While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities; 3) Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment; 4) Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

BULLYING, PREVENTION AND RESPONSE PLAN

I. Definitions:

Bullying includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following: 1) Placing the student or students in reasonable fear of harm to the student's or students' person or property; 2) Causing a substantially detrimental effect on the student's or students' physical or mental health; 3) Substantially interfering with the student's or students' academic performance; or 4) Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Illinois Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school counselors, school social workers, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

II. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.

III. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the District Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. All school staff members are available for help with a bully or to make a report about bullying. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials Complaint Manager or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted by phone call or in writing, however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Nondiscrimination Coordinator: Dr. Brad Skertich, Superintendent, 201 West Clay Street, Collinsville, Illinois 62243 (168-346-6350. **Male Complaint Manager:** Mr. Bradley Hyre, Assistant Superintendent - Student Services, 123 West Clay Street, Collinsville, Illinois 62234 (618)-346-6350; **Female Complaint Manager:** Mrs. Latoya Coleman, Director, Curriculum & Assessment, 123 West Clay Street, Collinsville, Illinois 62234 (618)-346-6350. **Title IX Coordinator:** Mr. Bradley Hyre, Assistant Superintendent - Student Services, 123 West Clay Street, Collinsville, Illinois 62234 (618)-346-6350 bhyre@cusd.kahoks.org.

IV. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.

V. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things: 1) Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident; 2) Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process; 3) Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received; 4) Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying; 5) The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

VI. The Superintendent or designee may use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.

VII. A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation may be treated as a serious infraction for purposes of determining any consequences or other appropriate remedial actions.

VIII. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information may be treated as a serious infraction for purposes of determining any consequences or other appropriate remedial actions.

IX. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.

X. The Superintendent or designee shall post this Bullying Prevention and Response Plan on the District's Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The Bullying Prevention and Response Plan will be distributed annually to parents/guardians, students, and school personnel, including new employees when hired, and must also be provided periodically throughout the school year to students and faculty.

XI. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation: 1) The frequency of victimization; 2) Student, staff, and family observations of safety at a school; 3) Identification of areas of a school where bullying occurs; 4) The types of bullying utilized; and 5) Bystander intervention or participation. The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

XII. This Bullying Prevention and Response Plan is consistent with the policies of the school board. Students are encouraged to **immediately** report claims or incidences of bullying, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager, or any staff member with whom the student is comfortable speaking. Students may choose to report to a person of the student's same sex. An allegation that one student was sexually harassed by another student shall be referred to the Building Principal or Assistant Building Principal.

Any student of the District who is determined, after an investigation, to have engaged in bullying, intimidation or (sexual) harassment will be subject to disciplinary action as provided in this handbook, including but not limited to, suspension and expulsion consistent with the school and district's disciplinary policy. Any person making a knowingly false accusation regarding bullying, intimidation or (sexual) harassment will likewise be subject to disciplinary action including but not limited to, suspension and expulsion consistent with the school and district's disciplinary policy.

Students and parents/guardians are also encouraged to read the following school district policies: 7:20, *Harassment of Students Prohibited* and 7:180, *Prevention of and Response to Bullying, Intimidation and Harassment*.

CYBER-BULLYING

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Cellular telephones, cameras or any electronic devices used to harass or bully students or harass school personnel (ie. the student has i) been determined to have made an explicit threat on an Internet website against a school employee, a student, or any school-related personnel, (ii) the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and (iii) the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school) may be subject to the following disciplinary action: 1) In-School Suspension assignment, 2) Short Term Option Program (STOP) assignment, 3) Out-of-school Suspension for up to ten (10) days with a referral to the Board of Education for possible expulsion for up to two (2) years; 2) legal action through local law enforcement; and/or 3) revocation of driving privileges (with no refund). Cyberbullying using home-based or off-campus devices that results in a material and/or substantial disruption to the school and/or a true threat will constitute grounds for investigation as to whether or not the use violates applicable law or school rules. Should misuse be determined, the student may receive disciplinary consequences appropriate for the frequency and severity of the violation.

SEXUAL HARASSMENT

The school and district shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Collinsville CUSD10 Board Policies 2:265, Title IX Sexual Harassment Grievance Procedure, and 2:260, Uniform Grievance Procedure.

Title IX Sexual Harassment

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations (34 C.F.R. Part 106) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties. Title IX Sexual Harassment Prohibited Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following: 1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or 2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or 3. Sexual assault as defined in 20 U.S.C. §1092(f)(6)(A)(v), dating violence as defined in 34 U.S.C. §12291(a)(10), domestic violence as defined in 34 U.S.C. §12291(a)(8), or stalking as defined in 34 U.S.C. §12291(a)(30). Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion. A person who wishes to make a report under this Title IX Sexual Harassment grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, a Complaint Manager, or any employee with whom the person is comfortable speaking. A person who wishes to make a report may choose to report to a person of the same gender. School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

TEEN DATING

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

In our District, teen dating violence is unacceptable. We are committed to providing our students with a school environment where they can learn free from worries about school violence. The purpose of this letter is to inform you of School Board policy, 7:185, Teen Dating Violence Prohibited, which is a component of the District's anti-bullying

program. Research has shown that teen dating violence can form lifelong, unhealthy habits during young adults' formative years. Educating parents/guardians, students, and staff about teen dating violence can help us identify incidents of teen dating violence at school or school-related activities. The Board's policy states that teen dating violence occurs whenever a student uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship. Students in grades 7 through 12 will receive age-appropriate instruction on teen dating violence including its warning signs and prevention. School staff will also receive training on handling the signs and incidents of teen dating violence. I have asked our school staff members to respond immediately and with compassion to a student who reports teen dating violence. After evaluating the situation to determine if an immediate referral to my office is needed, a staff member will give the student our form for reporting bullying, 7:180-AP1, E5, Report Form for Bullying. Finally, I have directed staff members to intervene immediately to stop incidents of teen dating violence occurring at school. They will proceed under our District's procedures for responding to incidents of bullying and school violence.

Below are some warning signs that your child may be involved in teen dating violence:

Name-calling and put-downs. Does one individual in the relationship call the other person names? Does he or she use insults to put the other person down?; **Extreme Jealousy**. Does one individual in the relationship act overly jealous when the other talks to peers? Does one person accuse the other of flirting even when it's innocent conversation?; **Making Excuses**. Does one individual in the relationship make excuses for the other? Does he or she have to apologize for the other person's behavior?; **Canceling or changing plans**. Does one individual cancel plans often, and at the last minute? Do the reasons make sense or sound untrue?; **Monitoring**. Does one person call, text message, or check up on the other constantly? Does he or she demand to know the other person's plans or with whom the other person was with?; **Uncontrolled Anger**. Have you seen one individual lose his or her temper? Does he or she throw things – or break things – when angry? Does one person in the relationship worry a lot about upsetting the other?; **Isolation**. Has one individual in the relationship given up spending time with friends? Has that individual stopped doing activities that used to be important?; **Dramatic Changes**. Have either of the individuals in the relationship had appearance changes? Has he or she lost or gained weight? Have his or her grades dropped? Does he or she seem depressed?; **Injuries**. Does one person in the relationship have unexplained injuries, or does he or she give explanations that don't make sense?; **Quick Progression**. Did the relationship get serious very quickly?

These signs do not necessarily mean that your child is involved in teen dating violence, but, if present, talk to your child about teen dating violence.

For more information about this issue, please see the Centers for Disease Control and Prevention's educational materials at: https://www.cdc.gov/violenceprevention/intimatepartnerviolence/teendatingviolence/fastfact.html.

HAZING

Soliciting, encouraging, aiding, or engaging in hazing is prohibited. 'Hazing' means any intentional, knowing, or reckless act directed against a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any organization, club, or athletic team whose members are or include other students. Students who engage in hazing that endangers the mental or physical health or safety of another may be subject to disciplinary action including but not limited to, suspension and expulsion consistent with the school and district's disciplinary policy.

We encourage students and parents to notify the school office of any incidents regarding bullying immediately. The school will protect students against retaliation for reporting incidents of bullying, intimidation or (sexual) harassment. Students and parents/guardians are also encouraged to read the following school district policies: 7:20, Harassment of Students Prohibited and 7:180, Prevention of and Response to Bullying, Intimidation and Harassment.

BUS TRANSPORTATION

Collinsville Unit 10 School District provides free bus transportation for students in accordance with the Illinois School Code through a private contractor, First Student Educational Services. Bus routes are determined by the contractor with district approval (and will be available only for students who live greater than 1.5 miles from the school). Questions about student transportation can be directed to First Student at 346-8605 or the district office at 346-6350.

BUS SAFETY: RULES & REGULATIONS

The following is a list of expected conduct for students to follow when utilizing bus transportation to school, from school or during student activities/athletic events: 1) Remain seated when the bus is moving; 2) Keep hands to yourself. Respect the rights and property of others. There is to be no 'horseplay' on the bus; 3) Keep head, arms and hands inside the bus. Do not throw any objects out of the bus; 4) Use inside voices, -- no screaming or yelling; 5) Obey the driver or bus attendant; 6) There is to be no smoking, eating or drinking on the bus at any time; 7) Students will be required to pay restitution for any vandalism to the bus.

All students are expected to follow the District's School Bus Safety Guidelines and all school rules when riding the school bus to school, from school or during student activities/athletic events. A student may be suspended from school and/or riding the school bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following: 1) Prohibited student conduct as defined in the Student Discipline policy; 2) Willful injury or threat of injury to a bus driver or to another rider; 3) Willful and/or repeated defacement of the bus; 4) Repeated use of profanity; 5) Repeated willful disobedience of the bus driver's or other supervisor's directives; 6)

Boarding a school bus which services other schools within the C.U.S.D. 10 District; 7) Entering the bus from or exiting the bus to a location other than the student's assigned stop without prior approval from First Student or the School administration, 8) Other behavior(s) identified by the administration deemed to threaten the safe operation of the bus and/or its occupants. School rules will apply for students when utilizing bus transportation to school, from school or during student activities/athletic events. The district's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus. If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the School Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons. A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

PARENT RESPONSIBILITIES REGARDING BUSES

1. Make certain that your child is at the bus stop on time each morning.
2. Accept joint responsibility with the school authorities and bus driver for proper conduct on the bus.
3) Parents of kindergarteners and first graders are responsible to meet their child's bus each day or designate a responsible individual to be with their child during pick up and drop off times.

STUDENTS RIDING A BUS WITH A FRIEND

Please be advised that parent permission, administrative permission and bus driver permission is required if a student wants to board a bus or be dropped off at a different location other than his/her designated home bus stop.

USE OF VIDEO CAMERAS ON SCHOOL BUSES

Video cameras may be used on school buses as necessary in order to monitor conduct and maintain a safe environment for students and employees. The contents of the videotapes are student records and are subject to District policy and procedure concerning school student records. Only those individuals with a legitimate educational or administrative purpose may view the videotapes. In most instances, individuals with a legitimate educational or administrative purpose will be the Superintendent, Building Administrators, Transportation Director, bus driver, and sponsor, coach, or other supervisor. If the content of the videotape is contested within a formal proceeding, it will be treated like any other evidence. If you have any questions regarding the bus company rules and regulations, please contact First Student Bus Company at 618-346-8605.

CAFETERIA SERVICES

Collinsville Unit School District Ten offers student lunches as a part of the National School Lunch Program. The Collinsville Community Unit School District contracts its food service program with Sodexo USA. In addition to meal planning, storage, preparation and delivery of meals to the district's schools, Sodexo also facilitates the processing of free and reduced meal applications for eligible students.

FREE AND REDUCED MEALS

The Collinsville C.U.S.D. No. 10 participates in the National School Lunch Program (NSLP) to allow eligible families the opportunity to apply for free or reduced breakfast and lunch. A student may qualify for free or reduced meals either through direct state certification or by parent/guardian completion of a household eligibility application.

Direct State Certification - Households eligible for food stamps or Temporary Assistance for Needy Families (TANF) receive a child-specific letter in July of each year from the Illinois Department of Human Services. This letter is to be returned to the school the child attends in order for the child to receive free meal benefits. If this "direct certification" letter is submitted to the school, the parent/guardian DOES NOT need to complete the Application for Illinois Free Lunch and Breakfast.

Household Eligibility Application - Households that do not meet the criteria for direct certification may apply for free or reduced meals by completing the Application for Illinois Free Lunch and Breakfast form. This form may be obtained from the main office or counseling department. Completed applications should be sent to the school office or the Sodexo Food Service office (2201 South Morrison, Collinsville, IL 62234). The Sodexho office staff will process the application and notify the parent/guardian of the meal status decision (free, reduced or denied). Students cannot receive free or reduced meals until the parent or guardian has submitted an application.

The parent/guardian must reapply for free or reduced meals annually. Students receiving free or reduced meals at the end of a school year will be given 30 days at the beginning of the next school year to submit a new application. If an application is not received by the end of the 30-day period at the beginning of the school year, a student's status will automatically change from free or reduced to denied.

MEAL POINT OF SALE (DEBIT CARD) SYSTEM

Students attending schools in Collinsville Unit 10 may use the Cafe Enterprise point of sale card (debit) system. The point of sale system allows a parent/guardian to pay in advance for meals and/or a la carte foods (juice drinks, ice cream, cookies, etc.) Students may continue to pay cash on a daily basis if they choose. The system works with a 12-key PIN pad (located near the end of the serving line) that is similar to an automated teller machine (ATM). The pad allows each student to enter their 6-digit personal identification number (PIN) to access their account. The student's PIN number is unique and should be memorized. The system is very confidential. All students will be required to enter their PIN number regardless of meal status or payment method, thus ensuring every child's privacy.

All students will have an established debit account, although they will not be required to make advanced payments because the system has the ability to act as a cash register and can accept cash payments on a daily basis. However, for a parent/guardian's convenience, the three options are available for making advance payments (see below). To prevent fraudulent use of student accounts, student photos are loaded into the system. These digital images appear on the monitor for the cashier to view every time a child accesses his or her account, therefore ensuring that no other student can use another child's account.

Money is deducted when the student uses the account to purchase meals and/or a la carte items. The system knows the meal status of each student (full-pay, free, or reduced) and will deduct the correct amount from the account. There is no limit on the amount of money that can be deposited into a debit account. When account balances fall below $5, the cashier will remind the student that additional money should be deposited or brought to school to continue purchasing meals and/or a la carte items.

A payment form is available in the PDF Library on the C.U.S.D. 10 Website. Once completed and printed, this form should be returned with each deposit. For safety purposes, we recommend that advanced payments be sent in the form of a check. Checks should be made payable to Collinsville C.U.S.D. 10. If a payment is sent for more than one student in the same school, an indication of the amount of money to be deposited for each student should be made on the form. If an amount is not specified, the deposit amount will be divided equally between siblings' accounts. If a payment option is not specified, all monies will be deposited under OPTION PLAN #1 - Cash On Account.

ADVANCED PAYMENT OPTIONS

OPTION #1: Cash on Account -- A cash debit account is created by making a payment of a certain dollar amount ($5.00, $10.00, $20.00, etc) to the cafeteria. These funds are then deposited into the student's debit account and are available when the student purchases meals and/or a la carte foods in the cafeteria. There are no limitations as to what may be purchased or how many purchases can be made. The account balance simply decreases as purchases take place.

OPTION #2: Prepaid Meals Only -- Monies put on account can be designated for student meals only. No snacks or a la carte food items can be purchased with this payment. Students would need to pay cash for any snack or a la carte items being purchased. To calculate, determine the number of meals to purchase and then multiply by the price of the meal. Any number of meals may be purchased at one time.

OPTION #3: Both: Cash on Account and Prepaid Meals Only - Parents/guardians may purchase Prepaid Meals and put "cash on account". This option ensures that the student receives a lunch and allows him or her to purchase a la carte foods as well. However, there are no limitations as to what foods may be purchased a la carte, or how many a la carte purchases can be made. When making a payment for both, it is necessary for the parent/guardian to state clearly how much money is for prepaid meals and how much is for "cash on account".

CAFETERIA ETIQUETTE (CHS)

The cafeteria management appreciates every student's cooperation. All students should display good manners at all times and should always dispose of trash in the appropriate receptacles. Students should leave the table and floor around their place clean for others.

During breakfast and lunch the following rules apply: 1) Students are expected to be out of the main and vocational building before the end of the 5-minute passing period; 2) Students who break for lunch must exit promptly and in a manner that will not disturb on-going classes; 3) Food and soda will be allowed outside. However, it is against the rules to bring any food or drink into the main building. It is the responsibility of the student to keep the grounds free of litter. Students may not bring food from outside vendors (ie. fast food restaurants) over lunch hours to eat in the cafeteria.

Violation of Cafeteria Etiquette expectations will result in disciplinary action in accordance with the District's disciplinary procedures

CAFETERIA ETIQUETTE (CMS/DIS/ELEMENTARY)

The cafeteria management appreciates every student's cooperation. All students should display good manners at all times and should always dispose of trash in the appropriate receptacles. Students should leave the table and floor around their place clean for others.

During breakfast and lunch the following rules apply: 1) Students shall not save seats for other students; 2) Students shall walk to lunch and shall be orderly and quiet during lunch; 3) No food shall leave the cafeteria; 4) Loud talking, yelling, screaming, and other disruptions are prohibited; 5) Students shall not throw food, milk cartons or other items; 6) Students shall not trade food; 7) Students shall follow the instructions of the lunchroom aides and show proper respect toward all cafeteria personnel; 8) Students shall remain seated while in the cafeteria except when given permission to throw away trash; 9) Students shall immediately become silent when staff or presenters make announcements in the cafeteria; 10) Students shall report spills and broken containers to cafeteria staff immediately; 11) Students shall be dismissed from the cafeteria by the lunchroom monitor; 12) Soda, glass containers and knives of any type are not allowed at school; 13) Fast food may not be delivered to students at school; 14) Food items from home may not be ones that require refrigeration or heating/cooking.

Violation of Cafeteria Etiquette expectations will result in disciplinary action in accordance with the District's disciplinary procedures.

CAFETERIA MEALS

Type "A" Meal consists of the 5 components: 1) Entrée; 2) Three side items; 3) Milk (optional).

Requirements: You must have at least 3 items on your tray, consisting of the following: 1) Entrée; 2) Two side items; 3) Milk (optional); Ala Carte Items are those items purchased separate from a regular meal, and will be available for purchase (example: patty melt, cheeseburger, fries, etc.). Please contact the school office regarding any dietary concerns.

Meal Prices for 2023-2024		
Grade Level	Breakfast	Lunch
PreK - 6	$1.40	$3.05
CMS	$1.50	$3.15
CHS	$1.50	$3.15
Staff	$2.00	$4.00

CAMPUS MONITORS

The Collinsville C.U.S.D. No. 10 Board of Education has appointed campus monitors with duties and responsibilities to assist the teachers and administrators with maintaining order, discipline, and supervision on campus. The monitors are authorized school personnel. In disciplinary and supervisory situations, the monitors stand in place of a teacher in their absence. Failure to cooperate with the monitors in maintaining discipline on campus will result in disciplinary action in accordance with school policies and procedures.

CELL PHONE, SMARTPHONE, ELECTRONIC COMMUNICATION DEVICES, MOBILE INTERNET DEVICES, PERSONAL LAPTOPS, NETBOOKS (COLLINSVILLE HIGH SCHOOL)

The use of electronic devices and other technology at school is a privilege, not a right. Students may possess electronic devices including, but not limited to, the following: cell phone, smartphone, audio or video recording device, personal digital assistant, iPod, iPad, mobile internet devices (MID), personal laptops, tablet computer, netbooks. Students may possess such electronic devices while on school property to use as an educational tool and may use these devices only (1) before school starts, (2) in the cafeteria during the student's assigned lunch period and (3) after school ends in adult supervised areas only. These devices should be used for educational purposes during these times. Students may not use cell phone/electronic devices during instructional time or in academic areas except: a) at the expressed consent of the classroom instructor for educational purposes; b) use of the device is provided in a student's individualized education program (IEP); or c) it is needed in an emergency that threatens the safety of students, staff, or other individuals. The use of cell phones, smartphones, electronic communication devices, mobile internet devices (MID), personal laptops, and netbooks will be at the discretion of the teacher. The following rules will be in effect: 1) students must obtain teacher permission before using a cell phone, smartphone, electronic communication device, mobile internet device (MID), personal laptop, or netbook during classroom instruction; 2) student use of a cell phone, smartphone, electronic communication device, mobile internet device (MID), personal laptop, or netbook must support the instructional activities currently occurring in the instructional environment; 3) students must turn off and put away a cell phone, smartphone, electronic communication device, mobile internet device (MID), personal laptop, or netbook at the request of a teacher; 4) during instructional time, audio must be muted to prevent distracting others in the classroom. Emergency use of a cell phone/smartphone, when at all possible, should have prior approval from a school administrator. Parents needing to contact their child should do so by contacting the main office: 618-346-6320. Inappropriate use will result in disciplinary action, and may result in the loss of the privilege of using the electronic device.

All disciplinary action is determined on a case-by-case basis by school officials. Students may be subject to the following disciplinary actions for violation of the Cell Phone, Smartphone, Electronic Communication Devices, Mobile Internet Devices, Personal Laptops, Netbooks policy: 1) Warning/Conference; 2) Detention; 3) In-School Supervision assignment, 4) Short Term Option Program (STOP) assignment, 5) Out-of-school Suspension for up to ten (10) days with a referral to the Board of Education for possible expulsion for up to two (2) years; 6) legal action through local law enforcement; and/or 3) revocation of driving privileges (with no refund).

Technological devices may not be used to invade the privacy of any student or staff member, to violate the rights of any student or staff member, or to harass any student or staff member. Actions including, but not limited to, harassing or bullying students or harassing school personnel, taking still photos or videos of other students or district employees without prior consent (ie. taking still photos or videos of other students engaged in a physical or verbal confrontation), recording an individual's voice or image without consent, transmitting still photos, audio and/or videos of other students or district employees in any manner, including but not limited to uploading them to internet websites, without prior consent, or storing/accessing personal and/or academic data without consent are prohibited and subject to disciplinary action and referral to legal authorities. Picture phones and other recording devices are banned from locker rooms, bathrooms, changing rooms and any other school facility location where a person's expectation of privacy should be respected. The possession or distribution (including attempt to obtain or distribute) lewd images (including sending, receiving, or possessing sexually explicit or otherwise inappropriate pictures or images, commonly known as 'sexting') is prohibited and subject to disciplinary action and referral to legal authorities. Students may not use technological devices to invade the privacy of any student or staff member, to violate the rights of any student or staff member, or to harass any student or staff member as described above. The following discipline actions will be used as guidelines (All disciplinary action is determined on a case-by-case basis by school officials): 1) Out-of-school Suspension for up to ten (10) days with a referral to the Board of Education for possible expulsion for up to two (2) years; 2) legal action through local law enforcement; and/or 3) revocation of driving privileges (with no refund).
School officials may require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination. School officials may not request or require a student or his/her parents/guardians to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school.

CELL PHONE, SMARTPHONE, ELECTRONIC COMMUNICATION DEVICES, MOBILE INTERNET DEVICES, PERSONAL LAPTOPS, NETBOOKS (COLLINSVILLE MIDDLE SCHOOL)

Students may not have cell phones (including cell phone watches)/electronic communication devices, mobile internet devices (MID), personal laptops or netbooks either visible or heard while on school property beginning when they enter the building until they leave the building. These devices should not be seen or heard during school hours. The only devices authorized for use during school hours will be school issued Chromebooks. Cell phones are not to be used to contact parents during school hours. If a parent needs to be contacted, an office phone may be used.
Technological devices may not be used to invade the privacy of any student or staff member, to violate the rights of any student or staff member, or to harass any student or staff member. Actions including, but not limited to, harassing or bullying students or harassing school personnel, taking still photos or videos of other students or district employees without prior consent (ie. taking still photos or videos of other students engaged in a physical or verbal confrontation), recording an individual's voice or image without consent, transmitting still photos, audio and/or videos of other students or district employees in any manner, including but not limited to uploading them to internet websites, without prior consent, or storing/accessing personal and/or academic data without consent are prohibited and subject to disciplinary action and referral to legal authorities. Picture phones and other recording devices are banned from locker rooms, bathrooms, changing rooms and any other school facility location where a person's expectation of privacy should be respected. The possession or distribution (including attempt to obtain or distribute) lewd images (including sending, receiving, or possessing sexually explicit or otherwise inappropriate pictures or images, commonly known as 'sexting') is prohibited and subject to disciplinary action and referral to legal authorities. Students may not use technological devices to invade the privacy of any student or staff member, to violate the rights of any student or staff member, or to harass any student or staff member as described above. The following discipline actions will be used as guidelines (All disciplinary action is determined on a case-by-case basis by school officials): 1) Detention(s), 2) In-school Supervision, 3) Out-of-school Suspension for up to ten (10) days and referral to the Board of Education for possible expulsion for up to two (2) years; 4) legal action through local law enforcement.
School officials may require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination. School officials may not request or require a student or his/her parents/guardians to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school.
Emergency use of a cell phone, when at all possible, should have prior approval from a school administrator. Parents needing to contact their child should do so by contacting the main office at 343-2100 or via school provided email.
Violation of the school's electronics policy will result in disciplinary action.
The following discipline action will be assigned:
1st offense – Warning from School Administrator, student may pick up the electronic viewing/listening device after school;
2nd offense - 1 Detention, a parent/guardian must pick up the electronic viewing/listening device;
3rd offense – 2 Detentions, a parent/guardian must pick up the electronic viewing/listening device;
4th offense – 1 Day of In-School Supervision (ISS), parent/guardian must pick up the electronic viewing/listening device;
5th offense – 2 Days of In-School Supervision (ISS), parent/guardian must pick up the electronic viewing/listening device.
Each additional offense will result in an additional Day of STOP (ex., 6th Offense – 3 Days of STOP); parent/guardian must pick up electronic viewing/listening device. *The School District is not responsible for the loss, theft or damage of any electronic device brought to school.*

CELL PHONE, SMARTPHONE, ELECTRONIC COMMUNICATION DEVICES, MOBILE INTERNET DEVICES, PERSONAL LAPTOPS, NETBOOKS
(DORRIS INTERMEDIATE & ELEMENTARY SCHOOLS)

The use of electronic devices and other technology at school is a privilege, not a right. Students are prohibited from using electronic devices, except as provided herein. An electronic device includes, but is not limited to, the following: cell phone, smartphone, audio or video recording device, personal digital assistant (PDA), iPod©, iPad©, laptop computer, tablet computer or other similar electronic device. Pocket pagers and other paging devices are not allowed on school property at any time, except with the express permission of the building principal. During instructional time, which includes class periods and passing periods, electronic devices must be kept powered-off and out-of-sight unless: (a) permission is granted by an administrator, teacher or school staff member; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals. Technological devices may not be used to invade the privacy of any student or staff member, to violate the rights of any student or staff member, or to harass any student or staff member. Actions including, but not limited to, harassing or bullying students or harassing school personnel, taking still photos or videos of other students or district employees without prior consent (ie. taking still photos or videos of other students engaged in a physical or verbal confrontation), recording an individual's voice or image without consent, transmitting still photos, audio and/or videos of other students or district employees in any manner, including but not limited to uploading them to internet websites, without prior consent, or storing/accessing personal and/or academic data without consent are prohibited and subject to disciplinary action and referral to legal authorities. Picture phones and other recording devices are banned from locker rooms, bathrooms, changing rooms and any other school facility location where a person's expectation of privacy should be respected. The possession or distribution (including attempt to obtain or distribute) lewd images (including sending, receiving, or possessing sexually explicit or otherwise inappropriate pictures or images, commonly known as 'sexting') is prohibited and subject to disciplinary action and referral to legal authorities. Students may not use technological devices to invade the privacy of any student or staff member, to violate the rights of any student or staff member, or to harass any student or staff member as described above. The following discipline actions will be used as guidelines (All disciplinary action is determined on a case-by-case basis by school officials): 1) Detention(s), 2) In-school Supervision, 3) Out-of-school Suspension for up to ten (10) days and referral to the Board of Education for possible expulsion for up to two (2) years; 4) legal action through local law enforcement.
School officials may require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination. School officials may not request or require a student or his/her parents/guardians to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school.

CHANGE OF ADDRESS

Any change in the student's address or phone number must be reported to the Collinsville Unit 10 Enrollment Office as promptly as possible. Any change in the student's address requires proper documentation. This enables the school to send all mail to the proper address and to contact the home when necessary.

CHARACTER EDUCATION

Collinsville Unit 10 School District is a proud participant of the Characterplus Way for Southern Illinois. This program is a Madison County, IL Character Education partnership with the U.S. Department of Education (Office of Safe and Drug Free Schools). This initiative integrates Character Education into the school's mission, policies, professional development and academic curricula. Consequently, it becomes a critical component in student learning. We believe that one of the most important functions of schools is to reflect and reinforce positive character traits and to teach the rights and responsibilities of citizenship. Working in partnership with our community, we hope to improve each student's chances of experiencing life-changing success.

CLASSIFICATION OF STUDENTS (COLLINSVILLE HIGH SCHOOL)

Students enrolled at Collinsville High School are classified according to the number of credits earned in the following manner:

0 – 4.75 credits	Freshman Classification	10.0 – 14.75 credits	Junior Classification
5.0 – 9.75 credits	Sophomore Classification	15.0 + credits	Senior Classification

CLASSROOM PLACEMENT/STUDENT ASSIGNMENT (DORRIS INTERMEDIATE & ELEMENTARY SCHOOLS)

Placements of students in a particular class is left to the discretion of the building principal. The educational and administrative staff makes all efforts to create equitable classes. Several variables are considered when creating class assignments each year. In order to assist each student in being successful, consideration is given to the learning style of each individual child.

CLOSED CAMPUS (COLLINSVILLE HIGH SCHOOL)

Collinsville High School maintains a closed campus. Upon arrival to school, regardless of means of transportation (ie. car, bus, walking), students are required to remain on campus and must report to supervised areas. Students must remain on campus until school dismissal. except for: 1) Approved early dismissals (see Attendance Policy-Early Dismissal), 2) Co-op academic obligations and 3) Excused early dismissal from an administrator. Once school begins, students shall not enter parking lots or other 'restricted' areas without prior written permission from the main office. A restricted area is defined as any area other than which is listed on the student's schedule. Students shall not loiter at any time in restrooms, parking lots, and 'restricted areas'.

During the school day, students must have administrative permission to go to the parking lot. Students who leave campus after proper clearance (home and school) must sign out in the high school office, stating their name, reason for leaving and time of departure. Any student who leaves school without following proper 'Early Dismissal' school procedures will be considered truant and may lose their driving privileges for the remainder of the year.

During inclement weather, students arriving on campus before 7:45 A.M. may be permitted in the cafeteria and/or cafeteria lobby. Students will not be permitted to: 1) Enter the Main Building, 2) Remain on the parking lots or in vehicles, and 3) Congregate by the front of the building. Students remaining on campus after the conclusion of the school day are restricted to reserved areas of the building or grounds.

CODE OF CONDUCT FOR ATHLETICS (COLLINSVILLE HIGH SCHOOL)

PURPOSE

This code has been adopted by the Board of Education of Collinsville Community Unit School District Number Ten (10) and applies to all students in grades 9-12 who desire to participate in athletics and student extracurricular activities. This code applies to all events 24/7 365 days during the calendar year (and summer practice season) and not just during the specific sport season (see Rules in Effect). The Board of Education believes the use of tobacco, alcohol or other performance altering substances by a student who participates in athletics and student activities and the use of prescription medication when not prescribed for the student for a particular and appropriate medical purpose or used inconsistent with the physician's recommended dosage, presents a hazard to the health, safety and welfare of the student and to those with whom the student participates or competes.

The Board of Education also believes that students should be held to high standards of conduct with regard to other prohibited behaviors as detailed in the Collinsville Unit 10 District Handbook. Any student that is involved in acts of gross disobedience and misconduct will be subjected to the penalties outlined in this code of conduct. These acts may

include, but are not limited to: fighting, vandalism, theft, harassment, hazing, the use, possession, distribution, or attempted distribution of any tobacco products and/or illegal/nonprescription or prescription drugs, look–alike drugs; or use, distribution or sale of alcoholic beverages, the setting off of a fire alarm; and/or the possession/use or threat to use a weapon. Students are prohibited from being physically present at any location where there is illegal use or possession of drugs or any location where there is the underage consumption/possession of alcohol. When there is underage consumption/possession of alcohol and/or use or possession of illegal drugs in any form at any location, the student is required under this policy to immediately leave the location and must report the incident to the Athletic Director or school administrator within 24 hours. A student's failure to immediately depart the location and/or failure to report the incident to the Athletic Director or school administrator within 24 hours shall constitute a violation of this policy and will subject the student to Level A or Level B disciplinary action. The Board of Education has determined that participation in athletics and student activities is a privilege, not a right. With the privilege to participate come certain responsibilities. If a student fails to comply with the terms of this policy, the privilege to participate in athletics, and/or student activities may be lost in accordance with the terms of this policy. It is the sincere intent of the Board of Education to establish a policy that encourages students to practice good health habits and appropriate responsible behavior. The Board of Education has attempted to adopt a policy that protects the safety and integrity of the student body as well as the participants in athletics and student activities.

SPECIAL RULES RELATED TO CRIMINAL FELONY CHARGES/OFFENSES

Southwestern Conference member districts shall monitor student athletes and take immediate corrective action against any student athlete using taunting, unsportsmanlike and/or threatening language at a Southwestern Conference event. The Southwestern Conference prohibits students from participating in conference events if the student is charged with a criminal felony offense or an offense, which would be a felony if committed by an adult, or a misdemeanor offense as listed in Section 24-1, 24-3, or 24-3.1 of the Criminal Code, pertaining to weapons and firearms. The student shall remain ineligible to participate in conference events until the criminal charge(s) are adjudicated or dismissed. A student convicted of a felony or adjudicated delinquent for an offense which would be a felony if committed by an adult, or a misdemeanor offense as listed in Section 24-1, 24-3 or 24-3.1, of the Criminal Code, pertaining to weapons and firearms shall be ineligible to participate in Southwestern Conference events for a period of one calendar year from the date of conviction. District 10 will apply this Southwestern rule to all students participating in all non-conference events and extracurricular activities.

CODE OF CONDUCT VIOLATION

A student's participation in athletic events and extracurricular activities is a privilege not a right. The athletic director and/or building administrator shall conduct an investigation of charges that an athlete has engaged in any act of gross disobedience or misconduct. The athletic director and/or building administrator shall make a preliminary determination, based upon the results of the investigation, as to whether prohibited conduct has, in fact, occurred. Once a determination that an act of gross disobedience or misconduct has occurred, the Code of Conduct Committee will convene to determine athletic disciplinary action. The committee will consist of the Athletic Director, the Assistant Athletic Director, the building Principal or another administrator designated by the Principal, and a minimum of one (1) Varsity Coach to be determined by the Principal and/or Athletic Director. Pending the Code of Conduct Committee review, the athletic director and/or building administrator shall suspend the student athlete from participation in all athletic competition. As soon as possible, the student and his/her parent(s)/guardian(s) will be notified of all charges and disciplinary action (including, but not limited to, suspension and/or removal from the team). The student and his/her parent(s)/guardian(s) may respond in writing to the charge(s) and disciplinary action taken for review by the Superintendent and/or his/her designee. This opportunity to have a review of the disciplinary action is the final step in this process. If a student is charged with an offense reported to the District pursuant to a reciprocal reporting agreement with local law enforcement and that offense is not already listed below as a Level A, B or C Offense, the student will be excluded from participating in all athletic and extracurricular activities for a period of time determined appropriate by the Administration.

VIOLATION LEVELS DEFINED:

Level A Offense: Includes, but is not limited to, the use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of alcohol; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase or being under the influence of marijuana or any controlled drug or controlled substance unless authorized under board policy and Ashley's law; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase or being under the influence of a harmful, illegal or across the counter drug; The use, possession, distribution (including attempt to use, obtain or distribute), sale, or purchase of any performance enhancing substance on the Illinois High School Association's most current banned substance list (unless administered in accordance with a prescription); The use, possession, distribution (including attempt to use, obtain or distribute) sale, or purchase of any inhalant (or paraphernalia for an inhalant), regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system.; The use, possession, distribution (including attempt to use, obtain or distribute), sale or purchase of drug paraphernalia, including devices

that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances unless authorized under board policy and Ashley's law; The use, possession, distribution (including attempt to use, obtain or distribute), sale or purchase of "look-alike" or counterfeit drugs, including a substance not containing an illegal drug or controlled substance, but one: (a) that a student believes to be, or represents to be, an illegal drug or controlled substance; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug or controlled substance; The use, possession, distribution (including attempt to use, obtain or distribute), sale or purchase of any weapons (including guns and knives and/or look alike weapons).

Level B Offense: Includes, but is not limited to, the use, possession, distribution (including attempt to use, obtain or distribute), sale or purchase of any tobacco products; (including electronic cigarettes); Theft or the vandalizing personal or school property; Any violation of the CHS Bullying, Intimidation, Hazing, Sexual Harassment, Fighting, Threat of Violence policy as outlined in the CHS Student and Parent Handbook; Activity that may be considered by the Code of Conduct Committee to be unsportsmanlike conduct (such conduct may include, but is not limited to, violation of team rules, profanity, disrespect, including behaviors verbal or in writing that are abusive or derogatory in nature, etc.); Such conduct may occur on or off-campus and during non-participation in an activity governed by this section.

For purposes of these rules, the term "possession" includes being physically present at a student party or social gathering in which there is underage possession or use of alcohol or possession or use of illegal substances and failing to immediately depart the location and file a report with the Athletic Director or school administrator within 24 hours; or having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; (d) at any location on or off school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person. Students who have consumed any prohibited substance are treated as though they have the prohibited substance, as applicable, in their possession.

The costs associated with any assessment, educational program, or treatment referred to herein shall be borne exclusively by the student and their parent(s)/guardian(s).

RULES IN EFFECT

This Code of Conduct will be enforced on a year-round basis — student behavior expectations may be enforced 24 hours per day/seven days per week. Disciplinary consequences for violations when a student is "out of season" or during the summer normally will be levied in the student's next period of competition or performance. If a violation of this policy occurs during times when school is not in session (i.e., summer break), students may be disciplined the following school year. Further, discipline imposed at the end of the school year may be enforced the following school year. The disciplinary actions for the Code of Conduct violations are the minimum that can be taken. A coach's policies may exceed the listed disciplinary actions. Coaching policies shall be kept on file in the athletic director's office. Student athletes who are suspended from the team but not school may attend games dressed in street clothes and sit with the team.

The athlete must attend all practices and contests during the time he/she is serving the disciplinary consequence. The student must complete the sport season for the consequences to be considered served. Students are prohibited from circumventing the penalty by enrolling in a sport in which he or she has not participated in previous years. In determining the timing of the disciplinary consequence, the Administration shall take into consideration the student's participation in athletics and activities from prior years. Athletes quitting the team during the season will not be permitted to join another team during that season unless mutually agreed upon by both coaches. Further, any participant who has an outstanding obligation to another sport will not be permitted to participate until the obligation has been satisfied. A student must be academically eligible at the end of the season and finish the season as a team member in good standing with the CHS Athletic Department and CHS school administration (ie. not in violation of the Code of Conduct policy) to receive a CHS Athletic Letter and/or other CHS Athletic awards for that season.

GUIDELINES FOR ATHLETIC CODE OF CONDUCT VIOLATIONS

Suspensions may be for greater or lesser periods, depending upon the severity of the violation involved.

	LEVEL A OFFENSE	LEVEL B OFFENSE
FIRST OFFENSE	The student shall be suspended for twenty two percent (22%) of the contests scheduled for the athletic activity, with limitations as set forth by the IHSA.	The student shall be suspended from all athletics for a period of eleven percent (11%) of the contests scheduled for the athletic activity, with limitations as set forth by the IHSA.

SECOND OFFENSE	The student shall be suspended for fifty percent of the season if found to have committed 2 level A offenses, with limitations as set forth by the IHSA.	The student shall be suspended for twenty two percent (22%) of the contests scheduled for the athletic activity, with limitations as set forth by the IHSA.
THIRD OFFENSE	The student shall be suspended from the athletic program (practices and scheduled contests) for the remainder of his/her high school career.	The student shall be suspended from the athletic program (practices and scheduled contests) for a period of 365 days from the point of the violation.
FOURTH OFFENSE		The student shall be suspended from the athletic program (practices and scheduled contests) for the remainder of his/her high school career.

Parent(s)/guardian(s) must sign the Student/Parent Handbook Receipt during the online registration process. The signing of the Handbook (which includes the aforementioned Athletic Code of Conduct) will remain in effect for one full calendar year. Eight semesters of high school is a student's maximum length of eligibility.

CODE OF CONDUCT FOR STUDENT ACTIVITIES (COLLINSVILLE HIGH SCHOOL)

Confirmed violations are defined as violations that have been verified by the Athletic Director/Administration through investigation and with possible involvement of the School Resource Officer/Civil Authorities.

PURPOSE

The staff of Collinsville High School believes strongly in the education value of all school sponsored activities. The important goals of the activities programs are to give students direction in developing healthy living habits, self-discipline, leadership, teamwork, and respect for rules and regulations. Participation in student activities is considered an extension of, but separate from, the regular high school program. While the regular curricular program is a right afforded to each student, participation in the co-curricular program is a privilege and such carries certain expectations and responsibilities beyond those found in the normal classroom situation. It is to these ends that a code of conduct is established for young people taking part in the student activities program. This code applies to all events during the school year and not just during the specific activity/club season.

EXPECTATION (REQUIREMENTS)

Students involved in extracurricular clubs and activities are expected to: 1) Comply with all organizational bylaws; 2) Adhere to all rules set forth in the student handbook; 3) Refrain from the use or possession of alcohol and other controlled substance (drugs) in accordance with the provisions of school policies; 4) Exhibit conduct becoming a CHS representative including respect of persons and property at all times; 5) Any student nominated for a position in the coronation court, honor society, offices nominated by staff, faculty and student body must not have had any disciplinary referrals for the year (exception - tardies to school).

PROCEDURES FOR A BREACH OF THE CODE OF CONDUCT

For violations of the Activities Code of Conduct (due to violation of the expectations listed above), the class/club sponsor will discuss/initiate the appropriate disciplinary action after consultation with the Assistant Principal. The Assistant Principal will then inform the student's parent or guardian of the violation and resulting disciplinary action. Further, when necessary, the Principal or designee will inform other sponsors.

CODE OF CONDUCT FOR ATHLETICS/STUDENT ACTIVITIES (COLLINSVILLE MIDDLE SCHOOL)

The Board of Education, the Administration, and the Coaches and Sponsors of all co-curricular activities at Collinsville Middle School (CMS) have high expectations of those who represent our school on all teams and in all other activities. CMS students involved in co-curricular activities are expected to conduct themselves in a manner that reflects integrity on themselves, their group/team, and the school. Participation in the CMS co-curricular activities program is considered a privilege, not a right.

You should be aware that this code does not contain a complete list of inappropriate behavior as a CMS participant. In addition to the things listed, CMS participants will be expected to demonstrate excellent conduct in their classrooms, in the community, and in the activities themselves. Nothing less is acceptable.

The Board of Education, the Administration, and the Coaches and Sponsors of Collinsville Middle School consider the following as violations of the ideals of the CMS co-curricular program that warrant the indicated actions.

1. Confirmed involvement in the use or possession of a controlled substance.
2. Confirmed involvement in the use or possession of an alcoholic beverage.
3. Violation of the rules and regulations of CMS or Unit 10 that result in an out of school suspension three days or greater.

First Offense – Participant may be suspended from the activity for a period of up to two (2) weeks.
Second Offense – Participant may be excluded from all teams or other co-curricular activities for a period of one (1) calendar year.
Third Offense – Participant may be excluded from activities for the remainder of his/her middle school career.
*Note: Each Offense also may involve school discipline as well at the administration's discretion.
The above violations are cumulative during the Participant's middle school career.

The Board of Education, the Administration, and the Coaches and Sponsors of Collinsville Middle School consider the following as violations of the ideals of CMS co-curricular activity program which warrant the indicated actions.

1. Smoking or any use of any kind of tobacco products.
2. Stealing or vandalizing personal or school property.

First Offense – Participant may be suspended from activities for a period of up to two (2) weeks.
Second Offense – Participant may be suspended from activities for a period of ninety (90) calendar days.
Third Offense – Participant may be excluded from activities for a period of one (1) calendar year.
*Note: Each Offense also may involve school discipline as well at the administration's discretion.

The Board of Education, the Administration, and the Coaches and Sponsors of Collinsville Middle School consider the following as violations of the ideals of the CMS co-curricular program that warrant the indicated actions.

1. Violation of the rules and regulations of CMS that result in a suspension of five (5) days or fewer, either in school or out of school.
2. Unexcused absence from a contest.
3. Unexcused absence from practice.
4. Misconduct at practice, at contest/activity, or on an activity bus.
5. Any action(s) that is detrimental to the co-curricular program at CMS.

First Offense – Punishment will be determined by the coach/sponsor after consultation with the Principal.
Second Offense – Will be suspended from the team. Length of time will be determined by the coach/sponsor after consultation with the Principal.
*Note: Each Offense also may involve school discipline as well at the administration's discretion.

The disciplinary actions for the various violations listed in this code are the minimum actions that can be taken. A coach or sponsor's policy can exceed the listed disciplinary action when such information has been provided to the athlete in that coach or sponsor's activity. During a period of suspension, the participant is to continue to participate in the activity during practice sessions or other meetings. A student who has been suspended from school is also suspended from participation in all extracurricular and athletic activities for the duration of the suspension. A student who is absent from school on a Friday before a Saturday event may be withheld from Saturday extracurricular or athletic activities at the sole discretion of the designated teacher, sponsor or coach.

Parent(s)/guardian(s) must sign the Student/Parent Handbook Receipt during the online registration process. The signing of the Handbook (which includes the aforementioned Athletic Code of Conduct) will remain in effect for one full calendar year.

COLLEGE AND CAREER READINESS

Collinsville CUSD 10 will begin following the Illinois State Board of Education guidelines on the collection and retention of CCRI data for all students in applicable grade levels beginning with the school year 2020-2021. Students are expected to make reasonable efforts to complete CCRI and reasonably participate in data collection. Supplemental information about CCRI can be found on the district website at www.kahoks.org.

COMPUTER AND INTERNET ACCEPTABLE USE POLICY

ACCEPTABLE USE OF DISTRICT ELECTRONIC NETWORKS

All use of electronic network use must be consistent with Collinsville School District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These rules do not attempt to state all required or proscribed behavior by users. However, some specific examples are provided. The failure of any user to follow these rules will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

In accordance with federal law, the district provides CIPA (*Children's Internet Protection Act*) compliant web filtering for students on any Internet connected device within the boundaries of the district network. The district recognizes that

although the Internet and online services afford access to legitimate sources of information for academic and educational purposes, these resources can also afford access to materials which may be illegal, obscene or indecent. The district will make every effort to protect students from inappropriate material while still allowing access to valuable academic content. All users must be aware that the use of the district's electronic networks and systems may result in public disclosure of the data and information associated with those systems under the *Illinois Freedom of Information Act*.

Terms and Conditions - The term *electronic networks* includes all of the District's technology resources, including, but not limited to: 1) The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-provided Wi-Fi hotspots, and any District servers or other networking infrastructure; 2) Access to the Internet or other online resources via the District's networking infrastructure or to any District-issued online account from any computer or device, regardless of location; 3) District-owned and District-issued computers, laptops, tablets, phones, or similar devices.

Acceptable Use - Access to the electronic network must be: (a) for the purpose of education or research, and be consistent with the District's educational objectives, or (b) for legitimate business use.

Privileges - The use of the electronic network is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges, disciplinary action, and/or appropriate legal action. The system administrator or Building Principal will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. His or her decision is final.

Unacceptable Use - The user is responsible for his or her actions and activities involving the electronic networks. Some examples of unacceptable uses are: 1) Using the electronic networks for any illegal activity, including violation of copyright or other intellectual property rights or contracts, or transmitting any material in violation of any State or federal law; 2) Using the electronic networks to engage in conduct prohibited by board policy; 3) Unauthorized downloading of software or other files, regardless of whether it is copyrighted or scanned for malware; 4) Unauthorized use of personal removable media devices (such as flash or thumb drives); 5) Downloading of copyrighted material for other than personal use; 6) Using the electronic networks for private financial or commercial gain; 7) Wastefully using resources, such as file space; 8) Hacking or attempting to hack or gain unauthorized access to files, accounts, resources, or entities by any means; 9) Invading the privacy of individuals, including the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature, such as a photograph or video; 10) Using another user's account or password; 11) Disclosing any network or account password (including your own) to any other person, unless requested by the system administrator; 12) Posting or sending material authored or created by another without his/her consent; 13) Posting or sending anonymous messages; 14) Creating or forwarding chain letters, spam, or other unsolicited messages; 15) Using the electronic networks for commercial or private advertising; 16) Accessing, sending, posting, publishing, or displaying any abusive, obscene, profane, sexual, threatening, harassing, illegal, or knowingly false material; 17) Misrepresenting the user's identity or the identity of others; and 18) Using the electronic networks while access privileges are suspended or revoked.

Network Etiquette - The user is expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following: 1) Be polite. Do not become abusive in messages to others. 2) Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language. 3) Do not reveal personal information, including the addresses or telephone numbers of students or colleagues. 4) Recognize that electronic mail (e-mail) is not private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities. 5) Do not use the network in any way that would disrupt its use by other users. 6) Consider all communications and information accessible via the network to be private property.

No Warranties - The school and district make no warranties of any kind, whether expressed or implied, for the service it is providing. The school and district are not responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The school and district specifically deny any responsibility for the accuracy or quality of information obtained through its services.

Indemnification - By using the District's electronic networks, the user agrees to indemnify the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of these procedures.

Security - Network security is a high priority. If the user can identify or suspects a security problem on the network, the user must promptly notify the system administrator or Building Principal. Do not demonstrate the problem to other users. Keep user account(s) and password(s) confidential. Do not use another individual's account without written permission from that individual. Attempts to log-on to the network as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the networks.

Vandalism - Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of malware, such as viruses and spyware.

Telephone Charges - The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.

Copyright Web Publishing Rules - Copyright law and District policy prohibit the re-publishing of text or graphics found on the Internet or on District websites or file servers/cloud storage without explicit written permission.

1) For each re-publication (on a website or file server) of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the web address of the original source; 2) Students engaged in producing web pages must provide library media specialists with email or hard copy permissions before the web pages are published. Printed evidence of the status of *public domain* documents must be provided; 3) The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material may not be considered a source of permission; 4) The *fair use* rules governing student reports in classrooms are less stringent and permit limited use of graphics and text; 5) Student work may only be published if there is written permission from both the parent/guardian and student.

Use of Email – The District's email system, and its constituent software, hardware, and data files, are owned and controlled by the District. The District provides email to aid students in fulfilling their duties and responsibilities, and as an education tool.

1) The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student to an email account is strictly prohibited; 2) Each person should use the same degree of care in drafting an email message as would be put into a written memorandum or document. Nothing should be transmitted in an email message that would be inappropriate in a letter or memorandum; 3) Electronic messages transmitted via the District's Internet gateway carry with them an identification of the user's Internet *domain.* This domain is a registered name and identifies the author as being with the District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of the District. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients; 4) Any message received from an unknown sender via the Internet, such as spam or potential phishing emails, should either be immediately deleted or forwarded to the system administrator. Downloading any file attached to any Internet-based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted; 5) Use of the District's email system constitutes consent to these regulations.

Internet Safety - Internet access is limited to only those *acceptable uses* as detailed in these procedures. Internet safety is supported if users will not engage in *unacceptable uses*, as detailed in these procedures, and otherwise follow these procedures. Staff members will supervise students while students are using District Internet access to ensure that the students abide by the *Terms and Conditions* for Internet access contained in these procedures. Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee. The system administrator and Building Principals shall monitor student Internet access.

CHROMEBOOK STUDENT USER AGREEMENT

The policies, procedures, and information within this document apply to all Chromebooks used at Collinsville School District by students, including any other device considered by the administration to fall under this policy. Teachers may set additional requirements for Chromebook use in their classroom.

Chromebook Loan - The Chromebooks are owned and maintained by Collinsville School District. Your use is limited to and conditional upon your full and complete compliance with the Computer and Internet Acceptable Use Policy.

Financial Responsibility for Loss or Damage - If the Chromebook is damaged, lost, or stolen, the student's parent or guardian may be responsible for the cost of repair or the value of the Chromebook. Loss by theft must be reported to the district by the next school day after the occurrence. Charges will be assessed for stolen Chromebooks unless a police report has been filed.

Chromebook Repair - Students are responsible for the general care of the Chromebook they have been issued by the school. Chromebooks that are broken or fail to work properly should be reported to a teacher or Chrome Depot.

School Use - Chromebooks are intended for use at school each day. Students who take them home are responsible for bringing their Chromebooks back to school fully charged on the following day unless advised not to do so by their teachers or administrators.

Operating System - Students <u>may not</u> use or install any operating system on their Chromebook other than the current version of Chrome OS that is supported and managed by the technology department. The Chromebook operating system, Chrome OS, updates itself automatically. Students do not need to manually update their Chromebooks.

Privacy - Students have no expectation of confidentiality or privacy with respect to any usage of a Chromebook. The school district may, without prior notice or consent, log, supervise, access, view, monitor, and record use of issued Chromebooks at any time for any reason related to the operation of the district. By using a Chromebook, students agree to such access, monitoring, and recording of their use. Teachers, school administrators, and the technology department staff may use monitoring software that allows them to view the activity on student Chromebooks.

Term of Agreement - Your right to use and possess the Chromebook terminates no later than the last day of the school year, unless terminated earlier by the district.

Charging Batteries - Chromebooks should be brought to school each day in a fully-charged condition. You need to charge your Chromebooks each evening. In cases where the use of the Chromebook has exceeded battery life during

the course of the day, you will be able to connect your computer to a power outlet in an area of the school if available. **CHARGERS SHOULD REMAIN AT HOME.**

Storing Your Chromebooks - You may take your Chromebook home every day after school regardless of whether or not it is needed. You must also store your Chromebook in the provided case or your backpack when moving from one area of the building to another and when taking your Chromebook to and from home.

Printing -

At School: Chromebooks will not support a physical printer connection. Printing functionality may be available and subject to classroom requirements. Teaching strategies will facilitate digital copies of work.

At Home: The Chromebook will not support a physical printer connection. Instead, users may print to their home printers using the Google Cloud Print service. A wireless home network is required for this. (See http://google.com/cloudprint for more information.) In very few cases will printing be needed, if at all.

Managing Your Files and Saving Your Work - The majority of student work will be stored in Internet/cloud-based applications and can be accessed from any computer with an Internet connection. The district will not be responsible for the loss of any student work.

Failure to Comply - The Chromebook is the sole property of CUSD. It is on loan to the student for the school year and can be requested to be returned at any time. Failure to comply with the terms of the Chromebook User Agreement will result in disciplinary action and loss of privileges.

Loaning or Borrowing Chromebooks - The student will not lend their Chromebook to another student, borrow a Chromebook from another student, and will not share their password with another student. Access to another student's account or Chromebook is strictly prohibited and is unacceptable.

Illegal Downloading - Illegal downloading and distribution of copyrighted works are serious offenses that carry with them the risk of substantial monetary damages and, in some cases, criminal prosecution. Copyright infringement could lead to limitation or suspension of district Internet services. The student's Chromebook will be confiscated if the student is found with illegally downloaded or distributed files on his or her issued device.

Damage Policy -

Chromebooks will remain the property of Collinsville Community Unit 10 School District until the Chromebook becomes available for purchase according to the approved buyout schedule. Vandalizing, defacing, or otherwise damaging the Chromebook at any time while on loan to the student will result in fees being assessed. The student will be issued a loaner while repairs are completed and will receive the original Chromebook back only after the fees have been paid. In the event that the student leaves the district, the Chromebook, charger, and case must be returned immediately, or the device may be reported stolen to local law enforcement.

Damage Fee Breakdown:

CB screen - $25
CB charger - $25
Keyboard - $25
Edge/bezel/cover/hinges - $25
CB protective case - $50
CB lost/stolen/not-returned/irreparable - $200

PERMISSION TO USE VR (Virtual Reality) HEADSETS (Grades K-6)

The Collinsville School District Technology Department has purchased VR Headsets to enhance educational topics. The district has made every effort to consider students' health and safety at all times. There are certain precautions associated with the use of the VR headsets. Those include:

1) Operating the VR system in a safe environment and under adult supervision.
2) Not using/discontinuing the use of the headsets if suffering from any of the conditions/symptoms listed in the health and safety warnings (seizure disorder, binocular vision abnormalities, Epilepsy, loss of balance, disorientation, drowsiness, nausea, motion sickness or discomfort in the head or eyes).

If you have any questions about the headsets, contact your child's school. If you wish to exclude your student from activities involving the VR headsets, please contact your child's teacher.

CONFISCATED PERSONAL ITEMS

Any items that interfere with the learning process or pose a safety concern may be confiscated and turned over to the school office. Offenses may result in disciplinary action as determined on a case-by-case basis by school administrators. Schools are not responsible for lost, stolen, or damaged personal items.

CORRIDOR COURTESY

In order to help maintain a safe and positive school climate, we encourage all students to follow the set guidelines for passing between classes in the hallways: 1) Keep corridors open to traffic by walking to the right - running in the building is prohibited; 2) Do not block traffic by standing in groups; 3) Do not sit on the floors or stairwells; 4) Pass through the halls quietly; 5) Be considerate of others; 6) Do not carry food and/or drink in the hallways, 7) Discard trash in containers provided; 8) Keep your school clean by picking up paper from the floor; 9) Leave the building in an orderly manner when exiting.

COUNSELING SERVICES (COLLINSVILLE HIGH SCHOOL)

School counselors, school social workers, school psychologists, and the IEP coordinator will ensure all students will have access to and receive support for their academic, career, and social/emotional development through the delivery of classroom lessons, small groups, individual student meetings, and responsive services.

Confidentiality Guidelines

Confidentiality is an important part of the work social-workers, school psychologists and school counselors conduct with students. Please remember that counselors, social workers, psychologists and the IEP coordinator will adhere to professional guidelines and ethics for practice (ISBE, NASW, NASP, and ASCA), when providing services to services in either a face to face or virtual format. Interactions and conversations with students are confidential unless the following is disclosed: 1) Harm to Self or Others: This includes students who report a plan to harm themselves or others or a plan that puts the safety of others at imminent risk; 2) Abuse or Neglect: If a student talks about abuse (physical, emotional, verbal, sexual, or other) whether to themselves or to another minor, it is required by law to report the abuse to the Department of Children and Families and possibly the police. If a student discloses about an abuse case that has already been addressed by DCFS or the police, there may still be a need to make a report; 3) Court or Other Legal Proceedings: In accordance with law, if a counselor is subpoenaed, information is not guaranteed to be kept confidential. Staff will cooperate with local law enforcement, DCFS, social service agencies and the courts, as required by law.

CURRICULA (COLLINSVILLE MIDDLE SCHOOL)

The academic courses taught at Collinsville Middle School are in the following major academic fields:

Grade Seven Required Courses

Language Arts – 5 days a week for 1 year; Health – 5 days a week for one semester; Mathematics – 5 days a week for 1 year; Physical Education – 5 days a week for 1 year; Science – 5 days a week for 1 year; Social Studies – 5 days a week for 1 year

Grade Seven Elective Courses

Band –As needed throughout the week; Choir –5 days a week for 1 year. **(Quarter Classes, 5 days a week):** Music Appreciation, Health-Wellness-Emotional/Mental Health, Study Skills and Digital Literacy

Grade Eight Required Courses

Language Arts – 5 days a week for 1 year; Mathematics – 5 days a week for 1 year; Physical Education – 5 days a week for 1 year; Science – 5 days a week for 1 year; Social Studies – 5 days a week for 1 year

Grade Eight Elective Courses

Band – As needed throughout the week; Choir –5 days a week for 1 year. **Quarter Classes, 5 days a week:** Art, Spanish, Career Exploration, Introduction to Shop, Science Technology Engineering , Math (STEM)

If you would like a course description of the courses, please contact the appropriate teacher or department chairperson.

DANCE POLICY (COLLINSVILLE HIGH SCHOOL)

Collinsville High School students may invite a guest to school dances (homecoming, winter ball, prom, post-prom, etc.). All guests must be high school students and/or under the age of 21. No middle school age students or young adults over the age of 20 will be allowed to attend school dances without administrative approval. Guests of CHS students who are not members of the CHS student body may be required to complete a registration form with the main office and may be subject to a background check by law enforcement. The CHS administration will have final authority regarding anyone wanting to attend school functions as guests of students enrolled at CHS. All school rules, including the school's discipline code and dress code are in effect during school-sponsored dances. Students who violate the school's discipline code will be required to leave the dance immediately. The school may also impose other discipline as outlined in the CHS discipline code.

DANCE POLICY (COLLINSVILLE MIDDLE SCHOOL)

Attendance at school-sponsored dances is a privilege. Only students who attend Collinsville Middle School may attend a CMS school-sponsored dance, unless the principal or designee approves a student's guest in advance of the event. No guests are allowed to attend CMS sponsored dances. All school rules, including the school's discipline code and dress code are in effect during school-sponsored dances. Students who violate the school's discipline code will be required to leave the dance immediately and the student's parent/guardian will be contacted. The school may also impose other discipline as outlined in the school's discipline code.

DISPLAYS OF AFFECTION

Students should refrain from public displays of affection that tend to cast an unfavorable impression on the school and the individuals involved. Students are not to embrace, kiss or have bodily contact while on school property or at school

functions other than holding hands. Offenses may result in disciplinary action as determined on a case-by-case basis by school administrators.

DRESS CODE - STUDENT

The Collinsville School District believes that a working clothing-code establishes an environment conducive to learning and reinforces instruction that prepares students to succeed in the world of work. Appropriate student appearance decreases educational distractions, promotes the safety of all students, produces higher moral and physical standards among students, and in general, contributes to the high level of academic excellence of our school. The students' rights of personal freedom to dress and groom themselves according to personal taste will be respected in Unit 10 schools as long as the dress and grooming does not disrupt the educational process, interfere with the maintenance of a positive teaching/learning climate or compromise reasonable standards of health, safety and decency. Dress and/or grooming which is not in accord with reasonable standards for health and safety will be considered inappropriate. The building principal is the final authority for judging the appropriateness of a student's appearance. If a teacher finds a student's dress or grooming to be a disruption in the classroom, the student will be sent to the office. Students whose dress causes a substantial disruption of the orderly process of school functions or endangers the health or safety of the student, other students, staff or others, may be subject to discipline.

DRESS & GROOMING GUIDELINES AND PROHIBITED ITEMS (GRADE 9-12)

A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. The school does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists. Students who disrupt the educational process or compromise standards of health and safety must modify their appearance.

Student dress and grooming are important issues in creating a safe and orderly educational environment. Each student has the responsibility to dress and groom in a manner that meets reasonable community standards of good taste, health, safety, and cleanliness while not disrupting the educational process. Students are expected to wear clothing in a neat, clean, and well-fitting manner while on school property and/or in attendance at school sponsored activities. Students are to use discretion in their dress and are not permitted to wear apparel that causes a substantial disruption in the school environment. Student dress (including accessories) may not advertise, promote, or picture alcoholic beverages, illegal drugs, drug paraphernalia, violent behavior, or other inappropriate images. Student dress (including accessories) may not display lewd, vulgar, obscene, or offensive language or symbols, including gang symbols. Hats, hoods, bandannas, and sunglasses and dark glasses (unless required for a medical condition with a doctor's note) may not be worn in the building during the school day without the expressed consent of the classroom instructor and/or building principal. Hair styles, dress, and accessories that pose a safety hazard are not permitted in the shop, laboratories, or during physical education. Clothing with holes, rips, tears, and clothing that is otherwise poorly fitting, showing skin and/or undergarments may not be worn at school. The length of shorts or skirts must be appropriate for the school environment. Appropriate footwear must be worn at all times. If there is any doubt about dress and appearance, the building principal will make the final decision. Students whose dress causes a substantial disruption of the orderly process of school functions or endangers the health or safety of the student, other students, staff or others may be subject to discipline.

CONSEQUENCE FOR DRESS CODE VIOLATIONS

Students will be required to comply with dress and grooming guidelines (which may include changing clothing, wearing loaner clothes or being sent home and will receive unexcused absences for all classes they miss. Repeated violations by a student may result in assigned disciplinary action as determined on a case-by-case basis.

Other dress and grooming issues that may arise and those not addressed specifically in this section will be handled by the administration on a case-by case basis in a manner that is consistent with the items in the preceding paragraphs.

DRUG/ALCOHOL ABUSE

Non-medical use of drugs and the consumption of alcoholic beverages are hazardous to the health of students. Possession, use, delivery, receipt of delivery, or any attempt to use, deliver or receive drugs or alcohol is prohibited on school buses, in school buildings and on school property. This policy extends to all school sponsored and related activities as well as field trips and athletic and extracurricular trips, whether held before or after school, evenings, or weekends.

POLICY REGARDING POSSESSION OF NARCOTICS, STIMULANTS, MARIJUANA, ETC. – RESOLUTION

Whereas, the illegal or unauthorized possession, use, delivery or receipt of alcohol, narcotics, stimulants, hallucinogens and depressants, including marijuana and "look alike drugs," is recognized by the Board to be deleterious to the proper conduct of the schools and a danger to the safety, health and welfare of the teachers, students and administrators; and

Whereas, conduct on the part of the students in possessing, using, delivering, receiving, or arranging/soliciting for the use, delivery or receipt of alcohol, drugs or drug paraphernalia in the schools is deemed a serious violation of acceptable standards of behavior which is detrimental to the accomplishment of the purpose of schools;

BE IT RESOLVED by this Board of Education that it is the policy that any student found possessing, using, delivering, receiving or arranging/soliciting for the use, delivery or receipt of alcohol, unauthorized or harmful drugs, including marijuana and "look alike drugs", or possessing, using, delivering and/or receiving drug paraphernalia on school property or transportation facilities or at an approved school activity held on non-school property may be 1) assigned an In-School Suspension ranging to an Out-of-School suspension, 2) have parking privileges revoked for the remainder of the school year, and 3) be referred to the Board of Education for a hearing and possible expulsion from school for the remainder of the school year (any evidence obtained will be delivered to local authorities for possible prosecution). Information which may be referred to the Board of Education and/or local authorities regarding possible expulsion causes shall include: 1) information provided from the Abused and Neglected Child Reporting Act; 2) Special Education files (including the report of the multidisciplinary staffing on which placement of no placement was based); 3) all records and tape records relating to special education placement hearing and appeals; and 4) the disciplinary infractions that resulted in expulsion, suspension, or the imposition of punishment or sanction. For purposes of this provision, disciplinary infraction refers to violation of policies on drugs, weapons or bodily harm to another person. All discipline under this section will be administered on a case-by-case basis.

MEDICAL MARIJUANA

The Compassionate Use of Medical Cannabis Program Act (410 ILCS 130 et seq.) strictly prohibits the possession and use on school grounds and on school buses of marijuana except as authorized under 105 ILCS 5/22-33 and Board Policies. A student who has been prescribed medical marijuana must provide the District with a doctor's prescription for medical marijuana. The school nurse will assist with coordination and monitoring the student's use of medical marijuana.

Note: If a student exhibits behavior that indicates he/she may be under the influence of alcohol or other drugs, he/she will be referred to the nurses' office, social worker or assistant principal. A nurse, with a social worker, school counselor, school resource officer and/or assistant principal will conduct a physical assessment including a standard field sobriety test and/or breathalyzer for the presence of alcohol. If this team determines that there is strong suspicion the student is under the influence, the parents will be notified. Any student who comes to school or to any school activity already under the influence of or having consumed or taken either alcohol or other drugs, but not having the illegal substance on his/her person, may receive an In-School Supervision ranging to a 10 day out-of-school suspension, will have their parking privileges revoked, may be recommended for expulsion to the Board of Education, and may be referred to the legal authorities for appropriate action. All discipline under this section will be administered on a case-by-case basis.

SUBSTANCE ABUSE OPTION

For certain alcohol and drug related offenses, a student may be referred to a substance abuse program. If offered this option, the student's recommended discipline may be reduced.

In lieu of a recommendation for expulsion, the student and parent(s)/guardian(s) must agree to an assessment/treatment alternative. If the parent(s)/guardian(s) accept the assessment/treatment alternative, they must consent to release of information between the school district and the substance abuse program and comply with all terms and conditions as determined by the appropriate administrator. The service provider must be approved by the building principal (or designee). Parent(s)/guardian(s) must make contact within the first five days of the suspension to set up an appointment with the selected service provider and notify arrangements with the principal (or designee). Upon confirmation of the appointment, the recommendation for expulsion will be conditionally withdrawn. The administration further reserves the right to recommend expulsion of a student who has been offered and accepted the substance abuse option if he or she commits any additional acts of misconduct (as outlined in the Collinsville Unit 10 School District Student and Parent Handbook).

After the appointment is made, the principal (or designee) must be contacted by the service provider and be notified of the initial assessment date. After the assessment is complete, the service provider must verify that the student was assessed and inform the principal (or designee) of the expected length of treatment and or education program. If treatment is long-term, the service provider must contact the principal (or designee) minimally every month to provide an update on the student's progress. Should the student terminate treatment/education prematurely or miss more than two appointments, the principal (or designee) will be notified and the recommendation for expulsion shall be renewed. When treatment/education is completed, the service provider will send the principal (or designee) a final report verifying that treatment has been completed in addition to any other appropriate information**.** Should the student violate any additional acts of misconduct (as outlined in the Collinsville Unit 10 School District Student and Parent Handbook) during the conditional withdrawal of expulsion, the recommendation for expulsion shall be renewed. Any second drug/alcohol violation during a student's school career may result in an in-school supervision ranging through a ten (10) day out-of-school suspension and a possible recommendation for expulsion with no opportunity for the assessment/treatment alternative. All discipline imposed on a student for the second/drug violation will be determined on a case-by-case basis.

***NOTE**: All costs associated with any assessment, educational program or treatment referred to herein above shall be borne exclusively by the student and the parent(s)/guardian(s). The administration reserves the right to withhold this option and/or recommend expulsion for a first offense.*

DELIVERY

The delivery or receipt of delivery (or any attempt or intention to deliver or receive delivery) of any alcoholic beverage, controlled substance, look-alike drug, drug paraphernalia, illicit drugs, prescription drugs, or over-the-counter medication in school buildings, on school buses, or on school property may result in an in-school supervision ranging to a ten (10) day out of-school suspension and possible recommendation for expulsion~~,~~ revocation of parking privileges and a recommendation for expulsion with no opportunity for a substance abuse option. All discipline will be imposed on a case-by-case basis. Delivery refers to the transfer of possession or control to another person whether or not the substance or item is in that person's immediate presence. Delivery includes, but is not limited to, any gift, exchange, sale or transfer with or without payment or consideration. There is no assessment/treatment alternative for any student who delivers any of the items listed above.

PROCEDURES FOR IMPAIRMENT ASSESSMENT

The following will be in effect not only during school hours, but also on campus at any time and at any off-campus activities officially involving C.U.S.D. No. 10 students: 1) Parent notification upon conclusion of an administrative review; 2) In-School Supervision ranging to an out-of-school suspension from school with a recommendation to the Board of Education for expulsion. All discipline imposed will be determined on a case-by-case basis; 3) Police contact and charges filed when appropriate. School staff having cause to believe that a student is in possession, under the influence, or shows evidence of having used any illegal drug, alcohol or other controlled substance must immediately be reported to the principal or designee. An administrator and a designated team will conduct an assessment, which may include, but is not limited to: 1) Questioning of student regarding possible use; 2) Assessment of physical symptoms; 3) Standard Field Sobriety Test; and 4) Additional screening:

For suspected use of alcohol: 1) A saliva or portable Breathalyzer test to be used only after visual assessment of symptoms and questioning of the student regarding possible use; 2) To be conducted by trained staff in the presence of a second staff member.

For suspected other drug use: Screening Assessment for Suspected Chemical Use

If screening results indicate alcohol or drug use and/or possession, the principal or designee shall contact appropriate law enforcement and parent(s)/guardian(s). In implementing this procedure, the principal and/or designee shall coordinate all efforts with law enforcement officials. If possession and/or use is confirmed, discipline policies and procedures shall be followed.

Legal authorities will be contacted whenever students are found to be in violation of the Collinsville School District Drug/Alcohol Abuse policy.

DRUG AND ALCOHOL-FREE WORKPLACE/TOBACCO PROHIBITION

All District workplaces are drug- and alcohol-free workplaces. All employees are prohibited from engaging in any of the following activities while on District premises or while performing work for the District: 1. Unlawful manufacture, dispensing, distribution, possession, or use of an illegal or controlled substance. 2. Distribution, consumption, use, possession, or being impaired by or under the influence of an alcoholic beverage; being present on District premises or while performing work for the District when alcohol consumption is detectible, regardless of when and/or where the use occurred. 3. Distribution, consumption, possession, use, or being impaired by or under the influence of cannabis; being present on District premises or while performing work for the District when impaired by or under the influence of cannabis, regardless of when and/or where the use occurred, unless distribution, possession, and/or use is by a school nurse or school administrator pursuant to *Ashley's Law*, 105 ILCS 5/22-33. The District considers employees impaired by or under the influence of cannabis when there is a good faith belief that an employee manifests the specific articulable symptoms listed in the *Cannabis Regulation and Tax Act* (CRTA). For purposes of this policy a controlled substance means a substance that is: 1. Not legally obtainable, 2. Being used in a manner different than prescribed, 3. Legally obtainable, but has not been legally obtained, or 4. Referenced in federal or State controlled substance acts. As a condition of employment, each employee shall: 1. Abide by the terms of the Board policy respecting a drug- and alcohol-free workplace; and 2. Notify his or her supervisor of his or her conviction under any criminal drug statute for a violation occurring on the District premises or while performing work for the District, no later than 5 calendar days after such a conviction. Unless otherwise prohibited by this policy, prescription and over-the-counter medications are not prohibited when taken in standard dosages and/or according to prescriptions from the employee's licensed health care provider, provided that an employee's work performance is not impaired. All employees are covered by the conduct prohibitions contained in policy 8:30, Visitors to and Conduct on School Property. The prohibition on the use of e-cigarettes, tobacco, and cannabis products applies both (1) when an employee is on school property, and (2) while an employee is performing work for the District at a school event regardless of the event's location. Tobacco shall have the meaning provided in 105 ILCS 5/10-20.5b. *Cannabis* shall have the meaning provided in the CRTA, 410 ILCS 705/1-10. *E-Cigarette* is short for electronic cigarette and includes, but is not limited to, any electronic nicotine delivery system (ENDS), electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, or similar product or device, and any components or parts that can be used to build the product or device.

DRUG TESTING FOR INTERSCHOLASTIC ATHLETICS (COLLINSVILLE HIGH SCHOOL)

INTERSCHOLASTIC ATHLETIC ELIGIBILITY – DRUG TESTING

The CHS Athletic Department believes that the use of alcohol, tobacco or drugs by students who participate in interscholastic athletics presents a particular hazard to the health, safety and welfare of the student athlete and to those who compete with the athlete. Collinsville High School encourages students to participate in interscholastic athletics, but believes the opportunity to try-out and participate in school-sponsored interscholastic athletics is not an absolute right. Rather, it is a privilege offered to eligible students on an equal opportunity basis. To be eligible to try-out for or to participate in any school-sponsored interscholastic athletic program, students must agree to submit to testing for the use of drugs, if selected, in accordance with this policy.

The purpose of this policy is to protect the health, welfare and safety of students engaged in interscholastic athletics. It is to better assure the student athlete's health and physical fitness to participate in athletics and not to provide means which the district may use to punish a student athlete other than by disqualification from participation in interscholastic athletics. Accordingly, the results of any drug test administered under this policy shall be used only for the determination of eligibility to try-out for and participate in interscholastic athletics and for no other disciplinary purpose.

Definitions

A. *Interscholastic Athletics*: Any interscholastic athletic competition representing CHS, sponsored or conducted by the District, for students who participate voluntarily and for which no academic credit or grades are awarded.

B. *Student Athlete*: Any student who is trying out for or participating in any school-sponsored interscholastic athletic competition.

C. *Alcohol*: Any liquor, wine, beer, or other drink containing alcohol.

D. *Drugs*: Amphetamines, barbiturates, benzodiazepines, cocaine metabolite, marijuana metabolite, methadone, opiates, phencyclidine, nicotine, and methamphetamines, except when taken pursuant to a legal prescription issued by a licensed physician.

E. *Under the Influence*: The existence of 40 nanograms of alcohol or of an illegal drug in the bloodstream.

Prohibited Conduct: Student athletes shall not at any time possess, use, deliver, receive (or arrange for the use, delivery or receipt), or be under the influence of any illegal drug, anabolic steroid, tobacco product or alcohol while a member of any school-sponsored interscholastic athletic team.

Consent Form: In order to try-out for or to participate in any school-sponsored interscholastic athletic competition, the student athlete must read this policy and sign a consent form by which the student athlete agrees that as a condition of participation in school interscholastic athletics, he/she will be eligible for the drug, alcohol, and steroid testing program outlined in this procedure. This consent form must also be signed by the student's parents or guardians in advance of the tryouts for a specific sport. The consent form will be valid for the current school year, including the following summer, and must be renewed annually.

Non-Compliance: If the student athlete or his/her parents (or guardians) refuse to sign the consent form, the student will not be permitted to be a member of a team. Also, during the season, if the student athlete refuses to be tested when selected the athlete will be dropped from the team. After the conclusion of the season while he/she was dropped from the team for non-compliance, the student may ask to be tested at the family's expense. If the test results are negative, the student athlete will again be eligible.

Confidentiality: The results of any test administered under the terms of this policy shall be kept confidential and disclosed only to the student athlete, his/her parents or guardians, personnel of the drug testing facility, and school officials designed by the Superintendent. The results of the testing shall not be used as a basis of disciplinary action other than disqualification as provided for in this policy and procedure. The test results will not be part of the student's athlete's permanent record but will be kept in a secure file in the Athletic Training room.

Random Selection of Athletes for Testing: At the beginning of each sport's season, a list of all eligible student athletes will be submitted to the drug testing facility. On the day of testing, the testing facility will randomly select test candidates. The list of names will be delivered to the Athletic Trainer.

Testing will occur randomly over the course of each athletic season. Up to five student athletes will be tested on each testing date. Selected athletes will be summoned to report to the Athletic gymnasium at some time during the morning on the day of testing. The athlete will be met by the Athletic Trainer to be escorted to the testing site.

Testing Procedures

A licensed medical facility selected by the Athletic Department shall take every reasonable precaution to collect an unadulterated specimen during the collection process and will provide an accurate chain of custody for each and every specimen. Testing & samples will be handled entirely by the testing facility. Rapid drug screen tests will be utilized, with initial results read on site. If the screening test does not identify any metabolites, then it is reported as negative. In the event that there is a non-negative indicated on site, the specimen is sealed and the specimen will be sent to GC/MS confirmation testing. Urine, saliva or hair testing may be conducted.

Test Results

All test results will remain confidential. Only the Athletic Director, Athletic Trainer & school Principal will have access to test results. No notification shall be made for negative test results. If a sample results in a positive test, the

results will be verified by the testing facility. The student athlete and his/her parents or guardians will then be contacted by the testing facility's medical review officer for further verification. Once a positive test has been confirmed school personnel will be notified of the infraction. If the test results are positive, it will be considered a Level A Code of Conduct violation as outlined in the CHS Student Handbook.

Re-testing

The student athlete will have an opportunity within twenty-four hours of the notification of the positive test results to be re-tested in a federally licensed laboratory of the family's choice and at the family's expense. The Athletic Director may consult the medical professionals to evaluate the results of the re-test, taking into consideration any evidence offered by the student. Should the test be confirmed as positive, and there is not a satisfactory explanation for the positive results, the student athlete will have twenty-four hours to complete an assessment interview.

Enforcement: Nothing contained in this policy shall prohibit or limit the application of the District's regular student disciplinary rules and regulations to student athletes. The provisions of the policy are considered an addition to all other rules and regulations governing student conduct and discipline.

Hearing Rights: The parents or guardians of the student athlete charged with a violation of the rules of this policy and procedures shall be given thirty-six (36) hours for an opportunity for a hearing before the Athletic Committee (CHS Principal, CHS Assistant Principal, and a CHS Athletic Department Head Coach). The Athletic Director shall present the evidence of an alleged violation to the student and give the student an opportunity to respond to the charge. The Committee shall give an interpretation on the issue in question and shall submit the ruling to the Principal whose decision shall be final.

Expenses: Funding for this program will be provided by the Collinsville Unit School District No. 10.

The Illinois High School Association (IHSA) prohibits participants in an athletic activity sponsored or sanctioned by IHSA from ingesting or otherwise using any performance enhancing substance on its banned substance list, without a written prescription and medical documentation provided by a licensed physician who evaluated the student-athlete for a legitimate medical condition. In addition to being penalized by IHSA, a student may be disciplined according to Board policy 7:190, Student Behavior.

EMERGENCIES

Student safety and welfare are major concerns to Collinsville Community Unit School District Number Ten (10). Safety drills will occur at times established by the school board. Students are required to be silent and shall comply with the directives of school officials during emergency drills. There will be a minimum of three (3) evacuation drills, a minimum of one (1) severe weather (shelter-in-place) drill, a minimum of one (1) law enforcement drill to address an active shooter incident, and a minimum of one (1) bus evacuation drill each school year. There may be other drills at the direction of the administration. The law enforcement lockdown drill will be announced in advance and a student's parent/guardian may elect to exclude their child from participating in this drill. All other drills will not be preceded by a warning to students. The following emergency situation procedures will be followed:

DISASTER DRILLS

Tornado, Earthquake and Fire Drills

In case of an earthquake, tornado or fire, emergency precautions will be taken. Periodic drills will be run throughout the school year. Detailed information concerning evacuation procedures for fire, earthquake and safety areas for tornadoes is given to each teacher. They will go over these procedures with students as well as keeping instructions posted in each classroom. All instructors shall carry class lists/grade books with them to the disaster evacuation/safe site area. All evacuation routes will be posted in every room and are included in the School Emergency Readiness Plan.

Bomb Threat

The Collinsville School District takes all Bomb threats seriously. Any person who makes a Bomb threat will be reported to the police and will be prosecuted ***The following procedures are only a portion of the procedures that will be implemented in case of a bomb threat:***

The local law enforcement officials will be notified immediately. Until they arrive, the following will be initiated: 1) Students and staff will proceed to the designated 'safe site'. If deemed necessary by the administration and/or the local enforcement officials, all students will be evacuated by bus to an alternative site. During these procedures, no student will be allowed to leave campus; 2) Parents/Guardians are requested not to come to school to pick up students. During a Bomb Threat protocol, if parents/guardians have a family emergency, and it is absolutely necessary for the parent/guardian to pick up their child, the parent/guardian will be required to park off campus and walk to the "safe area"; 3) Communication with the school will not be possible. Telephone/Cell Phones cannot be used during a bomb threat; 4) Violation of this policy by students will result in disciplinary action as determined on a case-by-case basis by school administrators. If law enforcement confirms the presence of any explosive device upon their arrival, they will take charge of procedures.

Earthquake Plan

In the event an earthquake is confirmed, students and teachers should: 1) Stay inside - move away from windows, shelves and heavy objects that may fall; 2) Crouch underneath the desktop of their individual student desks to avoid falling or fallen debris. 3) Students and staff in the halls or stairways should move to an interior wall; 3) Turn away from windows; 4) Students and staff in laboratories and kitchens should extinguish all burners before taking cover; 5) Students and staff located outdoors should move to an open space away from the building and overhead power lines and lie down on the ground; 6) No students should leave school grounds without permission.

Fire Evacuation Plan

In the event a fire is suspected or confirmed or an evacuation is required, the school fire alarm will sound. Students and staff should: 1) Leave their designated room by the nearest exit as directed by the teacher; 2) Move away from the building to the evacuation site; 3) Remain calm. The school may choose to use a delayed egress approach (up to three minutes) taking into consideration the guidelines listed below: 1. Fire alarm will sound as normal. 2. Evacuation is delayed up to a three-minute delay to allow for investigation for smoke and/or fire as well investigation of means of egress on the interior and exterior for signs of suspicious subjects or signs of targeted violence.

Intruder Procedures/Lockdown

In the event an intruder is present on campus, the school will go under a 'lockdown' procedure.

Lockdown is a building procedure that takes place in a crisis situation. During a Lockdown, student movement is stopped, and the building is secured. Everyone in the building will be made aware that a serious event has occurred or is about to occur, and how to act accordingly.

Missing Student Procedures

In the event the school office is notified that a student is missing, the parent(s)/guardian(s) of the missing student will be notified immediately. Upon confirming that the student is not on school property, the local Police Department will be notified. Collinsville Unit 10 Schools and the local Police Department will work collaboratively to locate the missing student.

Power Failure

In the event the electrical power goes out, students are to remain in the class that they are attending until notice is given by the office to resume the usual schedule or to follow a revised emergency schedule.

Tornado Plan

In the event school authorities receive information from the Civil Defense or Weather Bureaus that extremely severe weather is imminent, notification will be made from the office (either by announcement or a series of short rings on the bell system) for the teachers to move their classes to a predetermined area. Students are to follow the specific instructions given by the teacher: 1) Move to the area designated by the teacher; 2) Follow the teacher's instructions; 3) Protect your face and head with your arms and hands; 4) Stay away from glass; 5) Remain calm.

Train Derailment/Chemical Spill Procedures

In the event of a train derailment and/or chemical spill, the school office will notify the local Fire Department and/or law enforcement officials. Upon arrival, the local Fire Department and/or law enforcement officials will oversee the scene at the school.

Emergency Plans for the Physically Handicapped: Employees and students on crutches are reminded not to use the elevators in emergency situations because the electricity may be affected by the emergency. When the crowd dissipates, employees/students on crutches may require assistance to negotiate the stairs. Special safe areas have been provided for students with disabilities.

Students are expected to fully cooperate with school faculty and staff and/or local responders when a drill is conducted or if an emergency arises. Full cooperation includes, but is not limited to, the following: 1) proceeding directly to a designated emergency site in a safe, but speedy manner; 2) complying to the requests of staff to ensure an orderly atmosphere; 3) proceeding directly to the appropriate class/instructional program when the drill is completed. *Other misconduct that violates CUSD10 expectations of 'full cooperation during a drill or emergency,' not specifically addressed in this section will be handled by the administration in a manner consistent with this section.* Failure to fully cooperate with school faculty and staff and/or local responders may result in disciplinary action, ranging from In-School Suspension (ISS) to Out-of-School Suspension (OSS) as determined on a case-by-case basis by school administrators.

ON-CAMPUS EMERGENCY RELEASE PROCEDURES (CHS)

In the event that a school emergency arises where parents/guardians are authorized to pick-up their children from the school campus, the following procedures must be followed to maintain an orderly environment: 1) In an emergency situation, local responders (i.e., the Collinsville Police Department and/or the Collinsville Fire Department) control the scene. These local responders consider all scenarios and scan the campus to determine if it is safe for re-entry; 2) In an emergency situation, high school students who drove to school may be prohibited from removing their vehicle from campus; 3) Parents/guardians should not drive or park on the high school campus; 4) Parents/guardians should proceed only to the Fine Art Center-Auditorium. *Please do not enter any other building on campus.* In the Auditorium, an update of the situation will be presented; 5) Parents/guardians should not attempt to collect their child at any location other than the designated, pick-up area (the Fine Art Center-Auditorium); 6) Parents/guardians should complete the appropriate "Emergency Release Form" distributed by CHS personnel and submit this form to CHS personnel. *One*

form must be submitted for each child; 7) Parents/guardians must present a government-issued photo identification (i.e., driver's license) to CHS personnel when submitting the appropriate "Emergency Release Form;" 8) Parents/guardians must be (physically) present in order for their child to be released. *Phone requests for release of a student will not be accepted*; 9) Only the legal parent/guardian is permitted to request and collect his/her child; 10) Parents/guardians should await the arrival of their child inside the Fine Art Center-Auditorium; 11) Parents/guardians should depart the CHS campus, immediately after completing the "Emergency Release Process" and collecting their child; 12) If a parent/guardian opts to have a student-athlete released from school (when local responders deem the school safe and the school day is not officially canceled), the student-athlete is not permitted to attend any school-related practices or participate in any school-related competition for the date(s) of the release; 13) If a parent/guardian opts to have a student affiliated with an extra-curricular group released from school (when local responders deem the school safe and the school day is not officially canceled), the student affiliated with an extra-curricular group is not permitted to participate in related activities for the date(s) of the release.

In the midst of an emergency situation, the cooperation and communication with parents, students, and staff remains paramount. Parents/guardians who may need to update their contact information, may mail/deliver a signed letter to the CHS Counseling Department containing the changes that are to be made. Parents/guardians may also opt to send a signed letter with their child to present to the CHS Counseling Department.

ON-CAMPUS EMERGENCY RELEASE PROCEDURES (CMS/DIS/ELEMENTARY)

In the case of an emergency student pickup situation that requires parents/guardians to pick up from school or a secondary location, there is protocol within our District Safety Plan that outlines how students are dismissed in a crisis situation. Due to a variety of safety precautions, parents will have to check in and show identification with school personnel to receive their children and WILL NOT have direct access to the student population.

EMPLOYEE CODE OF PROFESSIONAL CONDUCT

All District employees are expected to maintain high standards in their school relationships, to demonstrate integrity and honesty, to be considerate and cooperative, and to maintain professional and appropriate relationships with students, parents, staff members, and others. In addition, the *Code of Ethics for Illinois Educators*, adopted by the Illinois State Board of Education, is incorporated into this Code of Conduct. Any employee who sexually harasses a student, willfully or negligently fails to report an instance of suspected child abuse or neglect as required by the Abused and Neglected Child Reporting Act (325 ILCS 5/), engages in *grooming* as defined in 720 ILCS 5/11-25, engages in grooming behaviors, violates boundaries for appropriate school employee-student conduct, engages in sexual misconduct as defined in 105 ILCS 5/22-85.5, or otherwise violates an employee conduct standard will be subject to discipline up to and including dismissal.

Standards related to school employee-student conduct shall, at a minimum: 1. Comply with the *Code of Ethics for Illinois Educators*, adopted by the Illinois State Board of Education; 2. Prohibited grooming behaviors and sexual misconduct include, but are not limited to (i) any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples include, but are not limited to: a. A sexual or romantic invitation; b. Dating or soliciting a date; c. Engaging in sexualized or romantic dialog; d. Making sexually suggestive comments that are directed toward or with a student; e. Self-disclosure or physical exposure of a sexual, romantic, or erotic nature; f. A sexual, indecent, romantic, or erotic contact with the student; g. Employees are expected to maintain professional relationships with students. 3. Employees are strictly prohibited from using any form of communication with students (e-mails, letters, notes, text messages, phone calls, conversations) that includes any subject matter that would be deemed unprofessional and inappropriate between an employee and student. This District has a "zero tolerance" for any conduct that crosses over that professional line.; a. Employees are not permitted to transport District students in the employee's privately owned vehicle, unless the employee has obtained the prior permission of the Building Principal and/or Superintendent to do so; b. Employees are not permitted to take or possess a photo or video of a student on their private devices. Student pictures for school sponsored activities used in furtherance of the District's educational mission are permitted.; c. Employees are not permitted to meet with a student or contact a student outside the employee's professional role. Employees are expected to avoid crossing a line that results in an actual or perceived inappropriate relationship. 4. District employees are mandated reporters and required to comply with all reporting requirements of the Abused and Neglected Child Reporting Act (325 ILCS 5/), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), and the Elementary and Secondary Education Act (20 U.S.C. § 7926); 5. Employees, students, parents, and any third party can report prohibited behaviors and/or boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*, to a District Complaint Manager, Nondiscrimination Coordinator, Title IX Coordinator, or any other District administrator or staff member the person feels comfortable reporting to; and 6. Employees are required to complete training related to educator ethics, child abuse, grooming behaviors, and boundary violations as required by law and policies 2:265, *Title IX Sexual Harassment Grievance Procedure*; 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*; 5:90, *Abused and Neglected Child Reporting*; and 5:100, *Staff Development Program*.

ENGLISH LEARNERS

The school offers opportunities for resident English Learners to achieve at high levels in academic subjects and to meet the same challenging State standards that all children are expected to meet. Parents/Guardians of English Learners will be informed how they can: (1) be involved in the education of their children; (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Bilingual Education Program Parent Advisory Committee. For questions related to this program or to express input in the school's English Learners program, contact the District's Bilingual Coordinator.

Bilingual Programs/Transitional Bilingual Education

Transitional Bilingual Education (TBE) programs are required at schools where there are 20 or more Limited English Proficient (LEP) students of the same language. The Transitional Bilingual Education program is for non-native English-speaking students who have difficulty with written or spoken English. The program provides instruction in the student's native language (Spanish) with transition into English. The program helps students to succeed in academic subjects and learn English and develop their native language. Currently Collinsville Community Unit School District 10 offers the TBE program to students in PK-12th grade who speak Spanish. Schools that support the TBE program are Kreitner Elementary, Caseyville Elementary, Dorris Intermediate, Collinsville Middle and Collinsville High School.

Dual Language Education

One-Way Dual Language is a Spanish dual language program that includes instruction in both English and Spanish to help Emergent Bilinguals excel academically while becoming bilingual, biliterate and bicultural. A one-way program is intended for native Spanish speakers to continue developing and building on their native languages while learning English. Students spend part of the school day learning in their native language and part of the day learning in their non-native language. Students in dual language programs develop high-levels of proficiency in their own language as well as a second language. The benefits of balanced bilingualism allow for creativity and problem solving, greater cross-cultural understanding, and marketability for future college and career goals in a bilingual and multilingual society. The Dual Language Model of Spanish/English instructions: Kinder-80/20%, 1st-70/30%, 2nd-60/40%, 3rd-6th50/50%.SchoolsthatsupporttheDual Language program are Kreitner Elementary (K-4th),Caseyville Elementary (K-2nd), Dorris Intermediate (5th-6th).

Emergent Bilingual Program

The Emergent Bilingual Program is for newcomer students who are recent immigrants to the United States with limited English proficiency or interrupted education in their native countries. This multigrade classroom (1st-4th) teaches English and acculturation to U.S. schools, as well as academic subjects. The EB program is not a permanent placement for students who may need more than one year in this classroom. As students learn BICS (Basic Interpersonal Communication Skills), they would begin a gradual transition to the larger classroom with continued Bilingual Education.

Bilingual Assessments WIDA Screener

The WIDA screener is an abbreviated version of the ACCESS 2.0 test for ELLs. It is given to all new students in the district if a non-English language is indicated on the Home Language Survey. The test is administered by Multicultural Program staff and takes approximately 30-60 minutes or more depending on the English ability of the student.

ACCESS stands for "Assessing Comprehension and Communication in English State-to-State for English Language Learners." The ACCESS test is used to measure student growth in English proficiency. Students are tested in the 5 areas: Social and Instructional Language, Language Arts, Math, Science and Social Studies. All 4 language domains (listening, speaking, reading and writing) are assessed within these content areas. The testing window usually begins in January. The **Illinois State Board of Education (ISBE)** requires that all students in kindergarten through 12th grade who have been identified as an English Learner take the state's English language proficiency test each year, regardless of level of service, until they meet the Illinois state-mandated criteria of an overall composite score of 4.8. Students may not opt out of testing.

ENROLLMENT

Students new to the Collinsville School District are required to enroll at the Collinsville Community Unit School District 10 Administration Office at 201 West Clay Street. A parent/guardian must be present to complete the enrollment process. To facilitate the enrollment process, you may wish to print and complete the C.U.S.D. No. 10 Enrollment Information form and bring it with you to the Administration Office.

If a student is determined to be a nonresident of the District for whom tuition must be charged, the person(s) enrolling the student are liable for nonresident tuition from the date the student began attending a District school as a nonresident pursuant to Illinois School Code (105 ILCS 5/10-20.12a(a). A person who knowingly enrolls or attempts to enroll in this School District on a tuition-free basis a student known by that person to be a nonresident of the District is guilty of a Class C misdemeanor, except in very limited situations as defined in State law (105 ILCS 5/10-20.12b(e). A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in that District without the payment of a nonresident tuition charge is guilty of a Class C misdemeanor (105 ILCS 5/10-20.12b(f).

The unsafe school choice option allows students to transfer to another District school or a public charter school within the District. The unsafe school choice option is available to: (1) All students attending a persistently dangerous school, as defined by State law and identified by the Illinois State Board of Education; and (2) Any student who is a victim of a violent criminal offense that occurred on school grounds during regular school hours or during a school-sponsored event.

DENIAL OF ENROLLMENT (CHS)

A school or school district may deny enrollment to a student 17 years of age or older for one semester for failure to meet minimum academic standards if all of the following conditions are met: 1) The student achieved a grade point average of less than "D" (or its equivalent) in the semester immediately prior to the current semester; 2) The student and the student's parent or guardian are given written notice warning that the student is failing academically and is subject to denial from enrollment for one semester unless a "D" average (or its equivalent) or better is attained in the current semester; 3) The parent or guardian is provided with the right to appeal the notice, as determined by the State Board of Education in accordance with due process; 4) The student is provided with an academic improvement plan and academic remediation services; 5) The student fails to achieve a "D" average (or its equivalent) or better in the current semester. No child may be denied enrollment or re-enrollment under this Section in violation of the Individuals with Disabilities Education Act or the Americans with Disabilities Act.

A school or school district may deny enrollment to a student 17 years of age or older for one semester for failure to meet minimum attendance standards if all of the following conditions are met: 1) The student was absent without valid cause for 20% or more of the attendance days in the semester immediately prior to the current semester; 2) The student and the student's parent or guardian are given written notice warning that the student is subject to denial from enrollment for one semester unless the student is absent without valid cause less than 20% of the attendance days in the current semester; 3) The student's parent or guardian is provided with the right to appeal the notice, as determined by the State Board of Education in accordance with due process; 4) The student is provided with attendance remediation services, including without limitation assessment, counseling, and support services; 5) The student is absent without valid cause for 20% or more of the attendance days in the current semester. No child may be denied enrollment or re-enrollment under this Section in violation of the Individuals with Disabilities Education Act or the Americans with Disabilities Act.

RE-ENROLLMENT (CHS)

Re-enrollment shall be denied to any individual above the age of seventeen (17) years who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. No child may be denied enrollment or reenrollment under this Section in violation of the Individuals with Disabilities Education Act or the Americans with Disabilities Act.

EQUAL EDUCATIONAL OPPORTUNITIES & SEX EQUITY

NOTICE OF NONDISCRIMINATION

Equal educational and extracurricular opportunities are available to all students without regard to race, color, nationality, sex, sexual orientation, gender identity, ancestry, age, religion physical or mental disability, status as homeless, immigration status, order of protection status, or actual or potential marital or parental status, including pregnancy. No student shall, based on sex, ~~or~~ sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities. Inquiries concerning the application of Title IX (sex equity), Section 504 (handicapped) or Title VI (minorities) should be directed to the C.U.S.D. No. 10 District Office. Any student may file a sex equity complaint by using the Uniform Grievance Procedure. A student may appeal to the School Board's resolution of the complaint to the Regional Superintendent of schools and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8 of The School Code).

EXAM POLICY (COLLINSVILLE HIGH SCHOOL)

EXAM EXEMPTION POLICY

SAT testing: Seniors who took the School Day SAT in April of the previous school year and who received a score of 1250 or higher AND have five or fewer absences during first semester AND have no unexcused absences AND no discipline resulting in in-school suspension, out-of-school suspension or assignment to the STOP program will be exempt from taking 1st semester final exams.

Seniors who took the School Day SAT test in April AND who received a score of 1000 or higher AND who have five or fewer absences during the entire school year AND have no unexcused absences AND no discipline resulting in in-school suspension, out-of-school suspension or assignment to the STOP program will be exempt from 2nd semester final exams. Students not enrolled in Collinsville High School during SAT School Day testing are required to take first semester examinations in all classes.

If any student has any unexcused absences, such student shall forfeit all SAT incentives.

Final Exam Exemption Policy (Second Semester Only)

In order to promote positive attendance, positive behavior and reward hard work, students may be exempt from taking second semester final examinations if the following criteria are met:

Attendance/Discipline: 1) The student must have no unexcused absences and no discipline resulting in in-school suspension, out-of-school suspension or assignment to the STOP program during the school year. If the student is absent the day before exams, he/she will be required to take the exams unless excused by an administrator before the absence; Students not enrolled in Collinsville High School for the full year are required to take second semester finals.[c2]

Academics: Students who earn a semester overall grade of 'A' or 'B' in a class and comply with all stipulations of the attendance/discipline requirements (as outlined above) will be exempt from the semester exam for that class.

Students who meet the criteria to be excused from final exams may opt to take any/all final exams to try to raise their grade at no risk of lowering their grade. Students not exempt from exams who skip their semester final will receive a zero on that exam which may result in a loss of credit for that class.

Students and parents/guardians are encouraged to regularly monitor Grades and Attendance Record through their Skyward Account throughout the year.

EXAM MAKE-UP POLICY

Students are required to take semester exams: 1) during the class period(s) and 2) on the day(s) assigned. Documentation from a medical physician and/or principal approval is required for students missing final exams. Parents should not schedule appointments or vacations for students during final exams. If a student misses the first semester final exam(s) with a documented absence, he/she will be expected to make up these exams no later than the first three days of the second semester. If a student misses the second semester final exams with a documented/approved absence, he/she will be expected to make up these exams no later than the first week of summer break. Students will not be permitted to complete semester final exams before the scheduled exam period. If snow days are used, the final date for second semester changes, thus moving the date of second semester final exams. Please take this into consideration as you are scheduling vacations. Students may not be permitted to make up final exams for unexcused absences that occur on a final exam day (i.e. vacation). Students enrolled in a dual credit course with Southwestern Illinois College are required to take that final exam.

FAMILY LIFE & SEX EDUCATION CLASSES

Students will not be required to take or participate in any class or courses in comprehensive sex education, including in grades 6-12, instruction on both abstinence and contraception for the prevention of pregnancy and sexually transmitted diseases, including HIV/AIDS; family life instruction, including in grades 6-12, instruction on the prevention, transmission, and spread of AIDS; instruction on diseases; recognizing and avoiding sexual abuse; or instruction on donor programs for organ/tissue, blood donor, and transplantation, if his or her parent or guardian submits a written objection. The parent or guardian's decision will not be the reason for any student discipline, including suspension or expulsion. Nothing in this Section prohibits instruction in sanitation, hygiene or traditional courses in biology. Parents or guardians may examine the instructional materials to be used in any district sex education class or course.

FEES

The Collinsville School District establishes fees and charges to fund certain school materials and activities. Each school year, the Superintendent will recommend to the School Board a schedule of fees, if any, to be charged students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees.

REFUND/WAIVER OF STUDENT FEES

Students shall not be denied educational services or academic credit due to the inability of parent(s)/guardian(s) to pay fees and certain charges. Fees for textbooks, other instructional materials, and driver education, as well as fines for the loss of school property may be waived for students who meet the eligibility criteria for a waiver as described in this policy. In order that no student is denied educational services or academic credit due to the inability of parents/guardians to pay student fees and fines, the Superintendent will recommend to the Board which additional fees and fines, if any, the District will waive for students who meet the eligibility criteria for a waiver.

Collinsville Community Unit School District No. 10 has a Fee Waiver Policy for families receiving Financial Assistance under Article IV of the Illinois Public Aid Code and those students who qualify for the Free and Reduced Lunch Programs. Students whose parents are unable to afford student fees and homeless students may receive a waiver of some fees. Applications for fee waivers may be submitted by a student's parent(s)/guardian(s) who have been assessed a fee on an application form available from the Building Principal. A student shall be eligible for a fee waiver if at least one of the following prerequisites is met: 1) The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program; 2) The student's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line; or 3) The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11434a).Pursuant to the Hunger-Free Students' Bill of Rights Act, the school is required to provide a federally reimbursable meal or snack to a student who requests one, regardless of whether the student has the ability to pay for the meal or snack or owes money for earlier meals or snacks. Students may not be provided with an alternative meal or

snack and the school is prohibited from publicly identifying or stigmatizing a student who cannot pay for or owes money for a meal or snack.

The Superintendent or designee will give additional consideration where one or more of the following factors are present: 1) Illness in the family; 2) Unusual expenses such as fire, flood, storm damage, etc.; 3) Unemployment; 4) Emergency situations; 5) When one or more of the parents/guardians are involved in a work stoppage. The student's parent(s)/guardian(s) shall submit written evidence of eligibility for waiver of student's fee. A separate application form shall be submitted for each fee assessed to each student. The Fee Waiver Policy does not apply to Summer School or any state fees associated with Driver's Education. Questions regarding the fee waiver application process should be addressed to the CUSD10 Assistant Superintendent.

Fee waivers will be considered only if written evidence is presented by the person applying for the waiver.

"School fees" refers to any monetary charge collected by the school or district from a student or the parents/guardians as a prerequisite for the student's participation in any curricular or extracurricular program of the school or district during the school year. A school does not impose a "fee" when it requires that students provide their own ordinary supplies or materials (e.g., pencil, paper, notebooks) that are necessary to participate in any curricular or extracurricular program. "School Fees" include, but are not limited to, the following: 1) Charges for required textbooks and instructional materials; 2) Charges and deposits collected by a school for use of school property (e.g., locks, towels, laboratory equipment); 3) Charges for field trips made during school hours, or made after school hours if the field trip is a required or customary part of a class or extracurricular activity (e.g., annually scheduled trips to museums, concerts, places of business and industry or field trips related to instruction in social studies, the fine arts, career/vocational education or the sciences); 4) Charges or deposits for uniforms or equipment related to varsity and intramural sports, or to fine arts programs; 5)School health services fees ; 6) Charges for supplies required for a particular class (e.g., shop or home economics materials, laboratory or art supplies); 7) Graduation fees (e.g., caps, gowns); 8) School records fees; 9) Driver's education fees assessed pursuant to School Code [105 ILCS 5/27-24.2]; 10) District 10 school fees include a technology device and device insurance cost. "School Fees" do not include: 1) Library fines and other charges made for the loss, misuse, or destruction of school property (e.g. Chromebook, musical instruments, library fines); 2) Charges for the purchase of class rings, yearbooks, pictures, diploma covers or similar items; 3) Charges for optional travel undertaken by a school club or group of students outside of school hours (e.g., a trip to Spain by the Spanish Club or a senior class trip); 4) Charges for admission to school dances, athletic events or other social events; 5) Optional community service programs for which fees are charged (e.g., preschool, before and after school child care, recreational programs); 6) Optional fees or charges such as parking passes; 7) Summer camps that are optional and/or not operated by District 10.

Application for Waiver of School Fees

An application form for school fee waiver is available in the District's Central Office, 201 West Clay Street, Collinsville, IL 62234, or can be downloaded using the link below. The completed form, along with documentation of the household's gross income, including a copy of current Pay Stub(s) for all family members and a copy of current income tax forms 1040 and W-2 Forms for all family members (or other evidence of documentation acceptable to the district), and any additional information/documentation required on the application, must be submitted to Mr. Bradley Hyre, CUSD10 Assistant Superintendent, 123 West Clay Street, Collinsville, Illinois 62234. One application form must be submitted at the beginning of each school year to determine the eligibility for the waiver of all applicable fees for that school year. No fee shall be collected from any parents/guardians who are seeking a fee waiver in accordance with this policy until they have been notified of the district's decision regarding the request or appeal, if one is made. Parents/Guardians are advised that supplying false information to obtain a fee waiver is a Class 4 Felony under Illinois compiled statutes 7-20 ILCS 5/17.6. If the amount of benefit obtained is over $300, it is a Class 3 Felony.

The CUSD10 Assistant Superintendent of Schools or designee will notify the parents/guardians within 30 days of receipt of the request, as to whether the request has been granted or denied. If the request is denied, or a subsequent decrease in family income occurs, you may reapply for a waiver at any time during the school year. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the ISBE rule on waiver of fees.

A denial of a waiver request may be appealed to Dr. Mark B. Skertich, CUSD10 Superintendent of Schools (201 West Clay Street, Collinsville, Illinois 62234) by submitting a completed appeal form within two weeks of the denial. The person filing the appeal may request to meet in person with the CUSD10 Superintendent of Schools to explain the basis for the appeal. A decision will be mailed to the parents/guardians within 30 calendar days of the receipt of the request. The decision of the CUSD10 Superintendent of Schools is final and binding. Questions concerning the fee waiver process should be addressed to Mr. Bradley Hyre, CUSD10 Assistant Superintendent of Schools (123 West Clay Street, Collinsville, Illinois 62234).

If a student receiving a waiver is found to be no longer eligible during the school year, the Superintendent or designee shall notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

FAILURE TO PAY FEES; COLLECTION

To maintain the quality of our educational programs, Collinsville School District will make every effort to secure payment of student fees from each parent/guardian who is able to pay. Collinsville School District participates in the

Illinois Local Debt Recovery Program, established to collect outstanding debt in coordination with the Illinois Comptroller's Office.

FIELD TRIPS

The Board of Education encourages field trips when the experiences are an integral part of the school curriculum and contribute to the District's desired educational goals. Parents/legal guardians will be required to sign a parent permission slip before students may participate in any activity planned off the school grounds. This includes all field trips.

Approximately two weeks prior to a scheduled field trip, students will be provided with a Field Trip Approval Form and Medical Authorization Form. The Field Trip Approval Form must be approved by each of the student's teachers to indicate that the student is passing the class with a grade of 'D' or better. The Medical Authorization Form must be completed and signed by the parent/guardian. In order to be eligible for field trip attendance students must: 1) be passing all enrolled classes at the time of the submission of the Field Trip Approval Form and 2) submit a signed Medical Authorization Form. Any student who does not return a completed Field Trip Approval Form and Medical Authorization Form will not be allowed to attend the field trip. It is the responsibility of the student to inform his/her teachers of the field trip. Students must request homework for the class period(s) that they will be absent from class due to a field trip experience prior to leaving on the field trip. Students will assume responsibility for completing any work missed on the day of their return from the field trip (or as agreed to by the classroom teacher).

All students are expected to follow all school rules during a field trip experience. Any student involved in a disciplinary infraction on a field trip is subject to disciplinary action and may lose field trip privileges for the remainder of the school year. The school reserves the right to search all student luggage/bags before going on a field trip or at any time during the field trip to avoid transporting or student possession of illegal or dangerous materials, illegal substances or unauthorized materials. Parents may decline to have their children participate in a school planned field trip. This request to not participate must be made in writing and sent to the building principal. Appropriate alternative learning experiences for non-participating students will be arranged by the teacher.

FINANCIAL AID (COLLINSVILLE HIGH SCHOOL)

GRANTS

To determine eligibility for federal aid, students planning to attend a university, college, community college, or tech school should complete the Free Application for Federal Student Aid (FAFSA) beginning in October of their senior year. The U.S. Department of Education prefers students file the FAFSA on-line at www.fafsa.ed.gov. Students without internet access may request a paper copy of the FAFSA from their counselor or by calling 1-800-433-3243.

Contact the Financial Aid Office at the colleges, community colleges or tech schools to which you have applied about any other required financial aid forms and to discuss other sources of financial assistance. Some colleges automatically consider all applicants for grants and scholarships, while others require separate forms. Check with the Financial Aid office in the fall to make sure you do not miss any deadlines.

SCHOLARSHIPS

There are many scholarships available to students both locally and nationally. The Counseling Department maintains an extensive list of scholarships. Students can access this list online by visiting https://sites.google.com/cusd.kahoks.org/chs-counseling-dept/scholarships or by logging into Naviance at https://student.naviance.com/collinsvillehs.

TRANSCRIPTS

Collinsville High School will provide students with four free transcripts. There will be a cost of $1.00 for every transcript after the initial four. The final (fifth) transcript will be sent at no additional cost. Students must fill out a Transcript Release Form online at: https://counselors.cusd.kahoks.org/transcript-requests .

FUNDRAISING AND ADVERTISING REGULATIONS

Only approved student organizations will be permitted to advertise and conduct fundraising projects on campus. A form must be filled out and approved before any fundraising project is begun. Forms are available in the school office. Organizations may advertise on campus by using posters, signs and the morning announcements. A copy of all posters, signs and bulletin notices to be used must be submitted to the main office for approval. All advertisements must be removed the day after the project has ended. Individuals may not sell any type of merchandise without consent of the school Principal. Merchandise may be confiscated and students may be disciplined for violations as determined on a case-by-case basis by school administrators.

GANG AND GANG ACTIVITY PROHIBITED

The Board of Education considers the presence of gangs and gang activities a substantial disruption of or material interference with, school and school activities. A "gang" is defined as any group, club or organization of two (2) or more persons whose purpose includes the commission of illegal acts. By this policy, the Board of Education acts to

prohibit gang activity on or about school grounds, on school buses, or off school at any school activity. No student on or about school property or at any school activity or whenever the student's conduct is reasonably related to a school activity shall engage in any gang activity, including, but not limited to: 1) Wearing, possessing, using, distributing (delivery or receipt), displaying, selling or arranging/soliciting for the possession, use, distribution (delivery or receipt), display or sale of any clothing, jewelry, paraphernalia or other items which reasonably could be regarded as gang symbols; 2) Committing any act or omission, or using any speech, either verbal or non-verbal (such as gestures or hand-shakes) showing membership or affiliation in a gang; 3) Writing, drawing or distributing any gang related symbols or literature; and 4) Using any speech or committing any act or omission in furtherance of the interests of any gang or gang activity, including, but not limited to: (a) soliciting others for membership in any gangs, (b) requesting any person to pay protection or otherwise intimidating, harassing or threatening any person, (c) committing any other illegal act disruptive of school operation, or intimidating staff or students or other violation of school district policies; d) inciting other students to act with physical violence or intimidation upon any person, group or classification and/or which violate district policies or civil or criminal law.

Students engaging in any gang-related activity, as described above, may be subject to the following disciplinary action: 1) Removal from extra-curricular and athletic activities for a period of 24 months; 2) Conference with parent(s)/guardian(s); 3) Referral to appropriate law enforcement agency; and/or 4) Suspension for up to 10 days with referral to the Board of Education for possible expulsion for up to two years.

GRADES – COLLINSVILLE HIGH SCHOOL

Grades and grade point averages are reported to parents/guardians at the end of each semester. Credits for passing grades are issued at the end of each semester. Each academic semester (fall/spring) will count for eighty five percent (85%) of the final semester grade and the final exam will count for fifteen percent (15%) of the final semester grade. An academic progress report is available for review throughout the academic semester via the Skyward Family Access Parent & Student Portal. This report enables all concerned to see what the student has accomplished and where the student may improve. Parents/Guardians are encouraged to frequently check their child's progress throughout the year on the CHS FAMILY Access website: www.kahoks.org - Parents/Students>Family Access. Parents/Guardians who do not have electronic access to their child's report card can contact the student's school office to request a hard copy of the report card in their home language.

Grades are not forwarded if the student has moved residence without written notification to the CHS Registrar. Subject achievements are reported as letter grades, and grade point averages are reported as numerical points. The equivalence method is used to convert numerical scores into letter grades and to convert letter grades into numerical points according to the following scales:

Numerical Scores	Letter Grades	A.P./ Honors	Enriched	Regular
90 – 100	A	5	4.5	4
80 – 89	B	4	3.5	3
70 – 79	C	3	2.5	2
60 - 69	D	1	1	1
BELOW 60	F	0	0	0

If a class is dropped after the fifth week of a semester, the grade for that semester shall be recorded as an F.

GRADES & PROMOTION – COLLINSVILLE MIDDLE SCHOOL

Grades and grade point average are reported to the parents at the end of each quarter (nine weeks). The report cards will be available to be viewed by parents/guardians at the end of each grading period. Subject achievements are reported as letter grades and grade point averages are reported as numerical points. For questions regarding grades, please contact the classroom teacher.

Numerical Scores	Letter Grades
90 – 100	A
80 – 89	B

70 – 79	C
60 - 69	D
BELOW 60	F

The final grade assigned by the teacher cannot be changed by a District administrator without notifying the teacher. Reasons for changing a student's final grade include: A miscalculation of test scores; A technical error in assigning a particular grade or score; The teacher agrees to allow the student to do extra work that may impact the grade; An inappropriate grading system was used to determine the grade; An inappropriate grade was based on an appropriate grading system.
The decision to promote a student to the next grade level is based on successful completion of the curriculum, attendance, performance on standardized test or other testing. A student shall not be promoted based upon age or any other social reasons not related to academic performance.

PROMOTION POLICY

The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, performance based on Standards Achievement Tests, "Local Learning Assessment" tests, or other testing. A student shall not be promoted based upon age or any other social reasons not related to academic performance. Remedial assistance options will be offered to students based upon recommendation of the school personnel. Records/grades will be reviewed by building administration at the end of the school year to determine overall readiness for the next grade. If the student is deemed ready for the next grade, s/he will be promoted otherwise; s/he will be retained. Students must meet the U.S. Constitution requirement.
***The Promotion/Retention Policy is as follows and is used as a guide by the Collinsville Middle School Administration:** 1) 4 Failures (Core Classes) – Automatic Retention; 2) One (1), Two (2) or Three (3) Failures (Core Classes) – Summer School Required for Promotion to the next grade level. Administration will make the final determination for Summer School on a case-by-case basis.

ACCELERATED PLACEMENT

The District provides for an Accelerated Placement Program (APP) for qualified students. It provides students with an educational setting with curriculum options that are usually reserved for students who are older or in higher grades than the student. Accelerated placement includes but may not be limited to: early entrance to kindergarten or first grade, accelerating a student in a single subject and grade acceleration. Participation is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted or talented. Please contact the building principal for additional information.

GRADES AND PROMOTION - DORRIS INTERMEDIATE SCHOOL

School report cards are issued to students on a quarterly basis. For questions regarding grades, please contact the classroom teacher. The decision to promote a student to the next grade level is based on successful completion of the curriculum, attendance, performance on standardized tests and other testing.
In Collinsville CUSD10, successful completion of the curriculum in grades 5-6 means a student attained a final grade above an "F" in both reading and math. In grades K-4, students must attain a final rating higher than "Beginning" in reading and math. If a child receives an "F" as a final grade in reading and math (or "B" for grades K-4), he/she will not be promoted to the next grade level unless a remedial plan is successfully completed. Summer school is the final option of the remedial plan.
A student will not be promoted based upon age or any other social reasons not related to academic performance.

Grade Scale (Grades 5-6)
Letter Grades will be administered in core curricular areas beginning in fifth grade. Progress will be assessed according to student mastery of the state learning standards. Letter grades are issued according to the following scale.

Numerical Scores	Letter Grades
90 – 100	A
80 – 89	B
70 – 79	C

60 - 69	D
BELOW 60	F

GRADE PLACEMENT
Collinsville Community Unit School District #10 reserves the right to test or place on probation for thirty (30) days, any student transferring into the Collinsville School District for purposes of grade placement.

ACCELERATED PLACEMENT
The District provides for an Accelerated Placement Program (APP) for qualified students. It provides students with an educational setting with curriculum options that are usually reserved for students who are older or in higher grades than the student. Accelerated placement includes but may not be limited to: early entrance to kindergarten or first grade, accelerating a student in a single subject and grade acceleration. Participation is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted or talented. Please contact the building principal for additional information.

GRADES AND PROMOTION – ELEMENTARY (K-4)

School report cards are available to view in Skyward each trimester. For questions regarding grades, please contact the classroom teacher. Grades may be accessed on-line through Skyward. Parents/Guardians who do not have electronic access to their child's report card can contact the student's school office to request a hard copy of the report card in their home language. The decision to promote a student to the next grade level is based on successful completion of the curriculum, attendance, performance on standardized tests and other testing. A student will not be promoted based upon age or any other social reasons not related to academic performance. If the student is "Below" in both reading and math, he/she may not be promoted to the next grade level unless a remedial plan is successfully completed. Summer school is the final option of the remedial plan.

EXPLANATION OF ACADEMIC MARKS (GRADES K-4)

Below (B)	Below expectations on grade level standards.
Meets (M)	Meeting expectations on grade level standards.
Exceeds €	Exceeding expectations on grade level standards.
Not Assessed (NA)	The topic/concept was introduced but not assessed at this time.
Satisfactory (S)	The student's skill level is secure.
Needs Improvement (NI)	The topic has been introduced. The students' skill level is not secure.

GRADE PLACEMENT
Collinsville Community Unit School District #10 reserves the right to test or place on probation for thirty (30) days, any student transferring into the Collinsville School District for purposes of grade placement.

ACCELERATED PLACEMENT
The District provides for an Accelerated Placement Program (APP) for qualified students. It provides students with an educational setting with curriculum options that are usually reserved for students who are older or in higher grades than the student. Accelerated placement includes but may not be limited to: early entrance to kindergarten or first grade, accelerating a student in a single subject and grade acceleration. Participation is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted or talented. Please contact the building principal for additional information.

GRADUATION CREDIT REQUIREMENTS (COLLINSVILLE HIGH SCHOOL)

To graduate from high school, unless otherwise exempted, each student is responsible for: 1. Completing all District graduation requirements that are in addition to the State requirements. 2. Completing all courses as provided in the School Code, 105 ILCS 5/27-22. 3. Completing all minimum requirements for graduation as specified in State law. 4. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance. 5. Participating in State assessments that are required for graduation by State law.

6. Filing one of the following: (1) a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education, (2) an application for State financial aid, or (3) an Ill. State Board of Education (ISBE) waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student's parent/guardian must file one of these documents on the student's behalf. A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances, (2) the Building Principal attests the District made a good faith effort to assist the student or the student's parent/guardian with filing a financial aid application or an ISBE waiver form, and (3) the student has met all other graduation requirements.

REQUIRED COURSES

There is no limitation on the maximum number of units of credits a student can earn, but the following courses are required and must be successfully completed: 1) English (4 credits); 2) Mathematics (3 credits, including 1 credit of Geometry and enrollment in mathematics for three full academic years); 3) Science (2 credits: 1 credit of life science and 1 credit of physical science); 4) Social Studies [2 ½ credits: including ½ credit in Government (Civics), 1 credit in United States History, and 1 credit in World History or World Geography; 5) Physical Ed. (1 credit per year; Minimum required 3 semesters of PE and 1 semester of Health, PE waiver available under certain circumstances); 6) Consumer Education (min. ¼ credit); 7) Computer Applications (¼ credit). Seniors, with parent/guardian permission, may choose to enroll in an academic class in lieu of lunch/study hall.

State Mandated Graduation Requirements

Four years of language arts; Two years of writing intensive courses, one of which must be English and the other of which may be English or any other subject. When applicable, writing-intensive courses may be counted towards the fulfillment of other graduation requirements; Three years of mathematics, one of which must be Algebra I and one of which must include geometry content and one of which may be an Advanced Placement computer science course; Two years of science; Two years of social studies, of which at least one year must be history of the United States or a combination of history of the United States and American government. Within the two years of social studies requirement, one semester of civics is required; One year chosen from (A) music, (B) art, (C) foreign language, which shall be deemed to include American Sign Language, (D) vocational education, or (E) forensic speech (speech and debate). A forensic speech course used to satisfy the course requirement for language arts may not be used to satisfy the course requirement under this subdivision; One semester of health education; Physical education classes; A course covering American patriotism and the principles of representative government, as enunciated in the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois, and the proper use and display of the American flag; Nine weeks of consumer education; For students first entering high school in the 2022-23 school year, one year of a course that includes intensive instruction in computer literacy, which may be English, social studies, or any other subject and which may be counted toward the fulfillment of other graduation requirements.

Free Application for Federal Student Aid (FAFSA) Graduation Requirement

As a prerequisite to receiving a high school diploma, the parent or guardian of each student or, if a student is at least 18 years of age or legally emancipated, the student must comply with either of the following: 1) File a FAFSA with the United States Department of Education or, if applicable, an application for State financial aid; 2) File an ISBE waiver indicating that the parent or guardian or, if applicable, the student understands what the FAFSA and application for State financial aid are and has chosen not to file an application.

Upon request, the school will provide a student and his or her parent or guardian any support or assistance necessary to comply with this requirement

A school district may award a high school diploma to a student who is unable to meet this requirement due to extenuating circumstances, as determined by the school district, if (i) the student has met all other graduation requirements, and (ii) the principal attests that the school district has made a good faith effort to assist the student or, if applicable, his or her parent or guardian in filing an application or a waiver.

CREDITS

Graduating students are required to have a total of 21 credits. Half a credit per semester is awarded for each course satisfactorily completed except the following: 1) Vocational Center Programs (AVC) - 3 credits -1 ½ credits per semester; 2) Driver Education – ¼ credit; 3) Computer Applications – ¼ credit class; 4) Cooperative Education – 1 ¼ credits per semester; and 5) Algebra IA– ¾ credit for each semester; CEO Entrepreneurship- 2 Credits- 1 credit per semester.

Credits in the ninth through twelfth grades are awarded at the end of first and second semester. An' F' grade in a course means no credit is earned. No credit is awarded for repeating a course if credit was earned previously for the same course - the first grade earned will be the grade used for grade point calculations (except for Current Events which may be taken for credit twice). If a course is dropped after the first five weeks of either semester, the drop will be recorded as a course attempted and will be used to compute grade point average. The grade report and student permanent record will list the drop course as 'F'.'

EARLY GRADUATION

CHS is a four-year institution that does not promote early graduation. However, students may graduate at the end of their 7th semester when they have met all graduation requirements and submitted the Application for Early Graduation by September 5th of their senior year. Early graduates will not be permitted to participate in spring extracurricular

activities, attend prom or the senior class trip. Early graduates who wish to walk with their class in the graduation ceremony must attend the mandatory graduation practice. Applications for early graduation may be obtained in the Counseling Department.

HALL PASSES (COLLINSVILLE HIGH SCHOOL)

During class time, students may not be in the hallways without a signed pass. It is the responsibility of the student to assure that they have a school approved pass. Only CHS faculty and office staff may issue passes. Students with passes are to proceed directly to the location identified on the pass. Students are prohibited from altering the content of a pass without the approval of the staff member who initially issued the pass. Student-escorts for pupils with 'early passes' must remain with the pupil identified on the pass until the class dismissal bell and/or the end of the school day. The following color scheme will be followed: 1) Blue-Passes to go to the health room; 2) Orange-Passes to go to the library; 3) White–Passes issued by the office; 4) Green - Summon Slips issued by the office.

HANDBOOK RECEIPT REQUIRED

All parents/guardians must sign a receipt indicating that they agree to read and acknowledge they understand that the Student and Parent Handbook may be accessed via the Collinsville Unit 10 School District Website at http://www.kahoks.org. This should be completed through the Parent Portal in Skyward during the registration process. By signing the handbook receipt, parents/guardians/students acknowledge that they will read and follow the policies and procedures set in place for students by the C.U.S.D. No. 10 Board of Education. Parents/Guardians who sign for their child do so with the understanding that their child will read and follow the policies and procedures set in place for students by the C.U.S.D. No. 10 Board of Education.

HEALTH SERVICES

School Health Services provides emergent/urgent nursing assessment, first aid care, medication administration, vision/hearing screening/referral, health record maintenance and IEP related assessments through the health office. The health and welfare of every student is important. Regardless of the nature and extent of a student's illness or injury, it should be reported to the school nurse. Staff members can refer students to the health office and students can refer themselves by requesting a pass from a staff member. Parent/guardian notification will be based on nursing assessment and the nurse's/principal's discretion.

ACCIDENT REPORTS

If a student is seriously injured which requires medical attention while at school, at a school sponsored event or function, or on the bus, the nurse, the teacher, the bus driver and/or principal will complete an accident report. The student's parents will be notified as soon as practicable. In the event a child is seriously injured and the parents cannot be contacted, the school nurse will be notified and after an examination and consultation with the principal, a decision may be made to have the child transported to the Emergency Room. Every effort will be made to notify the parents of the decision.

ALLERGY MANAGEMENT - FOOD ALLERGY AND OTHER LIFE-THREATENING ALLERGIES

State law requires our school district to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and state rules. If your child has a life-threatening allergy or life-threatening chronic illness, please notify the building principal and/or school nurse. Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your child has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the needed supports so that your child can access his or her education as effectively as students without disabilities. Not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504. Our school district also may be able to appropriately meet a student's needs through other means. If your child has a life-threatening allergy, an emergency action plan and health care plan will be developed and implemented in order to provide the best care for your child. If an EpiPen auto-injector has been prescribed, the parent/guardian will be responsible for notifying the school nurse/principal and providing the necessary emergency documentation and medication. In addition, undesignated Epipens are available in case of a first-time reaction occurring at school that can be administered by the school nurse following an assessment.

AUTOMATED EXTERNAL DEFIBRILLATOR (AED)

The state requires all public indoor athletic facilities with participants of 100 or more to have AEDs. This includes schools with gymnasiums/wrestling rooms/weight training rooms/physical education classes. An AED (Automated External Defibrillator) is a device that is designed to shock a fibrillating heart back into a normal rhythm. These are safe and effective life-saving devices. There is no danger to students, staff, or visitors. No accidental shock can be given. The device will only shock a fibrillation heart. All CUSD10 school buildings/Administration building/Administrative Annex building are equipped with Heartsine AEDs. There are additional AEDs available for athletic practices and events. Several staff members have completed CPR/AED certification training. Please make your

child(ren) aware that these units are housed in wall hanging cabinets in each building and should not be tampered with by students.

BUS TRANSPORTATION - EMERGENCY MEDICAL INFORMATION FOR STUDENTS WITH SPECIAL NEEDS/MEDICAL CONCERNS DURING BUS TRANSPORTATION

The BUS TRANSPORTATION - EMERGENCY MEDICAL INFORMATION FOR STUDENTS WITH SPECIAL NEEDS/MEDICAL CONCERNS DURING BUS TRANSPORTATION form is available from the school nurse in the Health Office. The purpose of this form is to give school bus drivers/monitors information about children who may have special needs or medical concerns during bus transportation. However, the school bus drivers/monitors are not responsible for and will not give/monitor medications on the bus. The school bus drivers/monitors are not trained health care providers. No medication should be carried or used on the bus unless specific arrangements have been made with the school nurse (inhaler/EpiPen/diabetic) and in accordance with Board Policy 7:270. In an emergent situation, a bus driver should pull to a safe stop and notify dispatch to call 911. Examples of this may include but are not limited to: grand mal seizure, severe asthma attack, allergic reaction with respiratory difficulty, and/or severe bleeding from a wound. This form is available from the school nurse and will be kept in the school nurse's office, with a student's IEP/504, with a student/s HCP, and/or at the bus company.

COMMUNICABLE DISEASE – NOTIFICATION AND EXCLUSION

The school will observe recommendations of the CDC, Illinois Department of Public Health, and local health departments regarding communicable diseases. 1. Parents are required to notify the school nurse if they suspect their child has a communicable disease. 2. In certain cases, students with a communicable disease may be excluded from school or sent home from school following notification of the parent or guardian. The decision to allow attendance will be made by the school nurse. 3. The school will provide written instructions to the parent and guardian regarding appropriate treatment for the communicable disease. 4. A student excluded because of a communicable disease will be permitted to return to school only when the parent or guardian brings to the school a letter from the student's doctor stating that the student is no longer contagious or at risk of spreading the communicable disease. 5. A Susceptibility List will be kept in each building indicating the students who are at risk due to lack of immunizations, medical exemptions, or religious exemptions. Parents of susceptible students will be notified in the event of a communicable disease outbreak. If your child exhibits SYMPTOMS of the following illness(es), please follow these guidelines. A Physician's note may be required when returning to school.

ALLERGIC CONJUNCTIVITIS-(caused frequently from allergies) May return to school immediately with confirmation from doctor.

CHICKEN POX/SHINGLES-Exclusion from school for at least 5 days after the eruption of the last vesicles or until all lesions are dry and scabbed over with absence of fever.

COMMON COLD-Exclude from school for fever 100 degree F or greater for 24 hours and/or excessive coughing.

CONTAGIOUS CONJUNCTIVITIS (Pink eye)-Exclusion from school until 24 hours after treatment begins or written permission from the doctor to return to school.

FEVER-Fever is considered to be 100 degree F or greater. Exclusion from school until the student is **fever-free** for 24 hours without fever-reducing medications.

FIFTH'S DISEASE-Rash will appear lace-like and bright red on arms/chest/abdomen. Facial cheeks may appear bright red. No exclusion unless fever over 100 degrees is present. May require written verification from physician

GASTROENTERITIS (PARASITIC/VIRAL)-Exclusion from school until 24 hour absence of **diarrhea, vomiting, and fever** 100 degree F or greater.

HAND FOOT MOUTH DISEASE-May see lesions on hands, feet, and/or face. Return with written verification from a physician and/or lesions are intact and dry or can be covered at all types. Must be fever free and practice good hygiene (for example-no drooling, no toys in mouth, good hand washing, etc.).

HEPATITIS A VIRUS-Exclusion from school until a written release from doctor is obtained. Must be free of diarrhea, vomiting, and fever for 24 hours before returning to school.

IMPETIGO-Exclusion from school until sores are healed over without drainage or with permission from the physician to return to school 24 hours after treatment begins. Note: Lesions must be covered while in school when possible.

INFLUENZA (FLU)-Exclusion from school until absence of fever (fever is 100 degree F or greater) for 24 hours.

MENINGITIS-Exclusion from school until absence of fever for 24 hours without fever-reducing medication, at least 24 hours of antibiotics, and with written release from the physician.

PEDICULOSIS (HEAD LICE)-Exclusion from school may occur for live lice/multiple nits per the discretion of the school nurse/principal until 1) treatment with appropriate lice eliminating product, 2) removal of live lice/multiple nits, and 3) completion of a head check by the school nurse/principal.

PINWORMS-Exclusion from school until 24 hours after first treatment confirmed. May require written verification from a doctor to return to school. Practice good/frequent handwashing.

RINGWORM-Exclusion from school until 24 hours after treatment begins with written verification from the doctor or evidence of over-the-counter antifungal treatment has been initiated. Lesions should be kept covered at school.

SCABIES-Exclusion from school until 24 hours after the first scabicide treatment confirmed. Written verification from the physician to return to school.

STREP THROAT and SCARLET FEVER-Exclusion from school until 24 hours after treatment (antibiotic) begins with written permission from the doctor to return to school, provided that fever is absent without fever-reducing medications for 24 hours.

STAPH and MRSA-Exclusion from school for a minimum of 48 hours after antibiotic treatment has begun and lesions are closed or completely covered. Exclude if wounds cannot be well contained under a dressing. Exclude from high-risk activities such as contact team sports if the wound cannot be completely covered with a secure bandage that will remain intact throughout sport activity, until completely healed. Exclude from use of pools/whirlpool until wounds are healed. Students must practice good frequent hand hygiene. *Must have doctor written permission to return to school.*

OXYGEN SATURATION-Fingertip pulse oximetry may be used as a tool for asthmatic episodes, coughing episodes, choking episodes, and/or allergic reaction episodes. *Healthy Saturation Levels 95-100%.* If a fingertip pulse oximeter indicates an oxygen saturation level *below 95%* that does not improve after medication/treatment, the student must be sent home and encouraged to call/visit their physician or ER.

PERTUSSIS (WHOOPING COUGH)-Must be excluded for 5 days of appropriate antibiotic treatment. Must be fever free and cough controlled when returning to school. May require written verification from a physician to return to school.

CONCUSSIONS

A concussion is a traumatic brain injury that interferes with normal brain function. Concussions can range from mild to severe and can occur in any organized or unorganized sport or recreational activity resulting from a fall or from players colliding with each other, the ground, or with obstacles. CUSD#10 has Guidelines for Concussive Injuries developed in accordance with 105 ILCS 5/10-20.53, 5/34-18.45 and based on the recommendations from IHSA and the Centers for Disease Control. Students with a concussive injury should not return to physical activity (PE/recess/practice/competition) during the same day of the injury. A physician's note and suggested activity progression should accompany a student and/or student athlete to return to school and or physical activities.

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois High School Association before being allowed to participate in any athletic activity, including practice or competition. A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols.

More information can be found at www.kahoks.org/CHS/Sports/Sports_Medicine.htm, www.cdc.gov/safechild www.ihsa.org/Resources/SportsMedicine/ConcussionManagement.aspx, www.cdc.gov/ConcussionYouthSports

DIABETES – CARE FOR

If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the school principal or school nurse. Parents/guardians are responsible for and must: 1) Inform the school in a timely manner of any change which needs to be made to the Diabetes Care Plan on file with the school for their child; 2) Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers; 3) Sign the Diabetes Care Plan; 4) Grant consent and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan. For further information, please contact the building principal or school nurse.

EMERGENCY EPIPEN-INJECTORS

There will be emergency undesignated EpiPen-injectors available in each school building to be used as needed following an assessment by the school nurse or trained staff member (with CPR/AED certification) of a child with a suspected allergic reaction. Students who have prescribed EpiPen-injectors at school with appropriate paperwork and pharmacy labels can be administered as needed by any trained school staff or self-administered by the student.

EMERGENT HEALTH CONCERNS

Serious illness or injury must be reported immediately to the health office. If a student is too ill or seriously injured and cannot report to the health office on his own, the teacher should contact the main office. If the student is too ill or seriously injured to remain at school, the nurse will make all of the necessary arrangements for the student to go home or be transported by emergency services.

EXEMPTIONS

A student will be exempted from physical/immunization/dental/eye exams for:

1. Religious Objection-a student's parent/guardian presents a Certificate of Religious Exemption to the school nurse/principal. This statement must be approved by the district superintendent or appointed designee. 2. Medical Objection-a student's parent/guardian presents to the school nurse/principal a written and signed statement from the child's physician indicating the reason for the exemption. 3. Eye exam requirement-the student's parent/guardian shows an undue burden or a lack of access to a licensed optometrist/ophthalmologist. A signed eye exam waiver must be on file. 4. Dental exam requirement-student's parent/guardian shows an undue burden or a lack of access to a dentist. A signed dental exam waiver must be on file.

HEAD LICE

Management on the Day of Diagnosis: If a student has a head lice infestation (live bugs) the student may have limited direct contact with others until treated, parents notified, and student sent home per the discretion of the school

nurse/principal based on the number of nits/live lice and treatment history. Prompt treatment is recommended. The school will provide written instructions to the parent or guardian regarding appropriate treatment for the infestation.
Upon return to school, parents should accompany students to the health room for a head check before they enter the classroom. Parents should be aware that if live lice and/or nits remain, a child may be sent back home per the discretion of the school nurse/principal. The health staff will make every effort to keep your child in school, but your cooperation/prompt and thorough treatment is a must.

HEALTH EXAMINATIONS AND IMMUNIZATIONS - REQUIRED

All students are required to present appropriate proof that the student received a health examination and required immunizations against preventable communicable diseases. Students must present an up-to-date immunization record that meets all Illinois requirements or an immunization schedule from the physician. Lack of proper immunizations is subject to exclusion from school. Students who are not compliant with physical examination and immunization requirements and have not submitted a waiver to be exempt from immunizations will be excluded from school and will not be permitted to make-up work for academic credit for their absences. The District will also report the student as truant. If a student submits a valid waiver to be exempt from immunization and is subsequently excluded from school due to a disease outbreak or due to his/her exposure to any of the diseases for which immunization is required, the excluded student will have the opportunity to make up all missed academic work for full credit.

SCHOOL HEALTH REQUIREMENTS

Early Childhood/Pre-Kindergarten:
- Physical Exam on Illinois State Form by October 15, 2023

Documented up-to-date Immunizations

Kindergarten:
- Kindergarten Physical Exam on Illinois State Form by October 15, 2023
- Documented up-to-date Immunizations
- Eye Exam on Illinois State Form by Oct 15, 2022 2023
- Kindergarten Dental Exam on Illinois State Form by May 15, 2024

First Grade:
- Same as Kindergarten, Kindergarten Dental Exam completed

Second Grade:
- Same as Kindergarten
- Second grade Dental Exam on Illinois State Form by May 15, 2024

Third/Fourth/Fifth Grade:
- Same as Kindergarten, Second grade Dental Exam completed

Sixth Grade:
- Sixth grade Physical Exam on Illinois State Form by October 15, 2023
- Documented up-to-date Immunizations
- Proof of at least one Tdap Booster
- One dose Meningococcal Conjugate Vaccine (MCV4)
- Sixth grade Dental Exam on Illinois State Form by May 15, 2024

Seventh/Eighth Grades:
- Same as Sixth grade, Sixth grade Dental Exam completed

Ninth Grade:
- Physical Exam on Illinois State Form by October 15, 2023
- Documented up-to-date Immunizations
- Ninth grade Dental Exam on Illinois State Form by May 15, 2024

Tenth/Eleventh Grades:
- Same as Ninth grade, Ninth grade Dental Exam completed

Twelfth Grade:

Proof of at least one meningococcal on or after 16th birthday, Ninth grade Dental Exam completed

Transfer Students:

District within Illinois: meet requirements of grade level within 30 days of start date

From another State: meet requirements of grade level within 30 days of start date, Eye Exam performed within one year if new to Illinois schools.

**A completed PHYSICAL EXAM includes all required fields (immunizations, examination results, system review, diabetic screening, lead risk assessment, physical education examination). It must be on the Illinois Certificate of Child Health Examination form signed by a Physician/PA/APN including the office stamp/contact information. The health history located on the back of the physical form must be completed and signed by the parent/guardian. Must be completed by October 15 of the required grade or may be subject to EXCLUSION from school.

**DENTAL EXAM - IDPH Proof of School Dental Examination form including the dentist signature and office/clinic information and completed within 18 months of May 15 of the required grade level.

** EYE EXAM - Illinois Eye Examination Report form including doctor signature and completed within one year of the required grade level or upon entry to an Illinois school.

**MEDICAL EXEMPTIONS – written documentation from the physician (ask School Nurse for form).

**RELIGIOUS EXEMPTIONS – written religious explanation from the parent/guardian, signed by a physician (ask for form).

**SPORTS PHYSICAL - If your child will be participating in grades 7-12 sports, a sports physical is required annually (the ninth grade physical exam may be used during freshman year only) on the IHSA/IESA Physical form. Sports physicals are valid for 395 days and must be completed prior to tryouts/practice/play.

Please communicate with your building SCHOOL NURSE if you are in need of assistance finding resources, etc. We are more than willing to assist you in any way we can to prevent your child's exclusion from school.

HEALTH OFFICE

Medical facilities will be available for students that become ill during the school day. Students who feel ill during class should secure a pass from the teacher to go to the health office. If the nurse is not in the office, students should report to the school office. Injuries occurring in the classroom or during physical education class should be reported to the teacher in charge before going to the health office. The school nurse or office must make contact with a parent/guardian/emergency contact before ill students are allowed to be picked up/signed out and/or sign themselves out.

HEARING AND VISION SCREENING

The Illinois Department of Public Health requires certain grade levels be screened for hearing and vision. Certified vision and hearing technicians will perform the screenings. Hearing screening will be conducted for early childhood, pre-kindergarten, kindergarten, first, second, third, and special education students. Vision screening will be conducted for early childhood, pre-kindergarten, kindergarten, second, eighth, and special education students. Color vision screening will be performed for second grade. Vision screening is not a substitute for a complete eye exam by an eye doctor. If your student has completed a hearing or vision exam within one year, you may send a copy of the report to the school to be kept with your child's health record. Only if this documentation is present will your child be exempt from testing. Your child may also be screened during the school year upon request of the teacher based on the observable signs of hearing or vision difficulties in the classroom. If your child fails either the hearing or vision screening, you will receive a letter of notification.

INSURANCE - SCHOOL

School insurance is offered at the beginning of each school year. Parents are encouraged to take advantage of this offering. Envelopes for enrolling for this insurance are available at centralized registration or in the school's office.

MEDICATION POLICY COLLINSVILLE UNIT #10 SCHOOL DISTRICT

STUDENTS ARE NOT ALLOWED TO CARRY ANY TYPE OF MEDICATIONS WHILE IN SCHOOL OR RIDING A SCHOOL BUS. (Students may carry inhalers, Epi-pens, or Diabetic supplies if the student's parent/guardian has completed and signed a *School Medication Authorization Form* as discussed below. If it is necessary to carry these medications/supplies on the bus, an Emergency Medical Information for Students with Special Needs/Medical Concerns During Bus Transportation form may be completed.) Student medication form is available in the school health office.

1. School personnel will not administer medication at school if arrangements can be made so that the student can receive the medication at home. Medications that can be given before and/or after school should be given at home.
2. **Epi-Pens** may be carried and self-administered by the student if the physician indicates in writing on the medication request form that it is medically necessary that the Epi-Pen be carried by the student at all times and that the student has been instructed in the use and self-administration of the Epi-Pen and can fulfill the requirements of the procedure. (The student will be issued a permanent pass for the school year at the senior high level).
3. **Inhalers** kept in the health room must have a ***pharmacy label*** and/or copy of the pharmacy label and the ***Student Medication Authorization Form signed by the*** **physician and parent** on file at school.

Students who self-carry their inhaler must have a copy of the ***pharmacy label*** and the ***Student Medication Authorization Form signed by the parent*** on file at school.

An ***Asthma Action Plan*** should be on file for all students who keep an inhaler in the health room or self-carry and inhaler.

It is recommended to keep an extra inhaler in the health room for emergency use even if the child will self-carry an inhaler.

4. Students who are diabetic may also self-carry and self-administer diabetic testing supplies and insulin. Students who are diabetic must also have a Diabetes Care Plan on file with the school.

5. All medications administered to students during school hours must be transported to and from school by a parent or another adult acting on the parents' behalf.
6. **All requests to administer medication (prescription or non-prescription) to students must be in writing on the designated "Student Medication Authorization Form" and signed by the parent or legal guardian and the physician or appointed designee. Medication will not be administered unless a request form is properly completed and the medication is labeled properly.**
7. All medications, prescribed by the physician, must be in the original pharmacy container. **Prescription medication must have the pharmacy label on the medication bottle, box, or administration device**. **Non-prescription medication must come in a new sealed container.** Any change in the dosage of the medication and/or the directions for use will require a *corrected pharmacy label* indicating the changes and a *signed note from the physician*.
8. All medications given at school require a new Student Medication Authorization Form at the start of each school year.
9. **The administration of any medication containing a narcotic is discouraged during school hours**. If a student requires medication of this type for pain, it is recommended that he/she remain at home until a milder form of medication can be used. It is highly recommended that parents do not administer narcotics before school due to safety issues at school.
10. **Cough drops are permitted at the elementary and intermediate levels (Pre-K to 6th) with a medication permission form or dated note signed by parent/guardian. All cough drops need to be in a new, sealed package.** Students will be asked to stay in the health room or supervised by the teacher in the classroom while the cough drop is administered. However, cough drops are discouraged at this grade level due to risk of choking.

ADMINISTRATION OF MEDICINES TO STUDENTS

Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed School Medication Authorization Form is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures. Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student. A student may self-administer medication required under a *qualifying plan*, provided the student's parent/guardian has completed and signed a *School Medication Authorization Form*. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an Ill. Food Allergy Emergency Action Plan and Treatment Authorization Form, (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act.

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

School District Supply of Undesignated Asthma Medication

The Superintendent or designee shall implement 105 ILCS 5/22-30(f) e and maintain a supply of undesignated asthma medication in the name of the District and provide or administer them as necessary according to State law. Undesignated asthma medication means an asthma medication prescribed in the name of the District or one of its schools. A school nurse may administer an undesignated asthma medication to a person when they, in good faith, believe a person is having respiratory distress. Respiratory distress may be characterized as mild-to-moderate or severe.

School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement 105 ILCS 5/22-30(f)and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. Undesignated epinephrine injector means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction.

School District Supply of Undesignated Opioid Antagonists

The Superintendent or designee shall implement 105 ILCS 5/22-30(f)and maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. Opioid antagonist means a drug that binds to opioid receptors and blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. Undesignated opioid antagonist is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools. A school nurseTrained staff may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. See the website for the Ill. Dept. of Human Services for information about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment.

Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a medical cannabis infused product to be administered to a student by one or more of the following individuals: 1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a designated caregiver to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a medical cannabis infused product to a child who is a student on the premises of his or her school or on his or her school bus if: a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH; b. Copies of the registry identification cards are provided to the District; c. That student's parent/guardian completed, signed, and submitted a School Medication Authorization Form - Medical Cannabis; and d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus. 2. A properly trained school nurse or administrator, who shall be allowed to administer the medical cannabis infused product to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus. 3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

The District retains the right to use its discretion to regulate the administration of the product, which may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

The District reserves the right to restrict or otherwise stop allowing the administration of medical cannabis to a child if the District or school would lose federal funding as a result.

Void Policy

The School District Supply of Undesignated Asthma Medication section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication. The School District Supply of Undesignated Epinephrine Injectors section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors. The School District Supply of Undesignated Opioid Antagonists section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for opioid antagonists from a health care professional who has been delegated prescriptive authority for opioid antagonists in accordance with Section 5-23 of the Substance Use Disorder Act, or (2) fill the District's prescription for undesignated school opioid antagonists. The Administration of Medical Cannabis section of the policy

is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication
Upon any administration of a medication permitted by State law, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Disclaimers
Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under StaTe law apply. No one, including without limitation parent(s)/guardian(s) of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parent(s)/guardian(s) should consult their own physician regarding these medication(s).

Collinsville Unit School District No. 10 Health Services Procedural Guidelines for Undesignated Opioid Antagonist in the School Setting

Administration of Opioid Antagonist
PA 99-0480 Use of Undesignated Opioid Antagonist
The above legal reference allows schools to stock an antidote Naloxone (Narcan) for suspected overdose of opioid drugs of victims in the school setting.

The Illinois Department of Public Health (IDPH) has reported that deaths from opioid overdoses have increased fourfold since 1999, and is the leading cause of death in the United States for those under the age of 50. In 2018, IDPH reported EMS data indicating an increase in administrations of multiple doses of Narcan, associated to the increased toxic exposure to opioids in Illinois. Additionally, hospital emergency department (ED) information identified an elevation in ED visits associated with opioid overdose in 2018 compared to 2017. In 2015, the National Association of School Nurses (NASN) addressed the growing epidemic of opioid use and overdoses. NASN addressed the value of Naloxone in the school setting, and the necessity of anticipation of such potential emergencies. IDPH defines Narcan as a prescription medication that can block or reverse the effects of an opioid overdose. **Examples of common opioids are: Heroin, Fentanyl, and certain prescribed pain medications.**

Collinsville CUSD No. 10 will stock the Undesignated Opioid Antagonist, Naloxone (Narcan) as provided by the Project Coordinator at Chestnut Health Systems through an existing Prevent Opioid Overdose Deaths Grant Program. **The Narcan will be housed at Collinsville High School and Hollywood Heights Alternative School. school health and administrative offices.**

The initiation of Undesignated Opioid Antagonist in CUSD#10 will require a supply source, which at this time is Chestnut Health Systems; a plan to monitor and store the Narcan; and staff training. ISBE mandates training that must meet the requirements of the Act including the following: 1) Opioid overdose recognition and prevention; 2) Narcan administration techniques; 3) The importance of calling 911 for the care of the overdose victim after Narcan administration; 4)CPR/AED training.

Who will administer Narcan if an overdose is suspected:
1) Nurses**;Health Staff; 2)Trained School Administrators; 3)** School Resource Officers also carry and are trained to use Narcan per their police department policies. Stock Narcan will be available for the school nurse trained staff to administer as necessary and in accordance with state law. at CHS and Hollywood Heights schools. A school nurse and/or School Resource Officer Trained staff may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose.
For questions regarding Narcan for CUSD#10, related training, or related ISBE reporting, contact Lisa Brown Sabatino, RN, MSN, IL/PEL-CSN District Lead Nurse at 618-346-6265 or Debra Welch, RN, IL/PEL-CSN at 618-346-6301.

MEDICATION – AUTHORIZED USE OF
A student may possess and self-administer an epinephrine auto-injector (EpiPen) and/or an asthma inhaler prescribed for immediate use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form. The school and district shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must agree to indemnify and hold harmless the school district and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or asthma inhaler, or the administration of any physician ordered medication by school personnel.

The Student Medication Authorization Form (required for all prescription and non-prescription medications at school) must be completed by the student's parent(s)/guardian(s) each school year. This form must be on file in the Health Office, or in the absence of a Health Office, the School Principal's Office.

School personnel will destroy any medication that is not removed from the school at the end of the school year.

Students are not permitted to carry any type of medications while in school or riding a school bus to and from school unless the physician agrees that it is medically necessary for the student to carry his/her inhaler, EpiPen®, or Diabetic supplies. *Discipline for Medication Policy violations includes all disciplinary measures in the student discipline code.*

Resources: Public Act 096-1460 Recommended Guidelines for Medication Administration in Schools Illinois Department of Human Services and the Illinois State Board of Education, 9/2000

Public Act 099-0843 Asthma Episode Emergency Response Protocol and Asthma Action Plans

Public Act 98-0795 Self-Administration and Self-Carry of Medications for Asthma and Allergy

NON-EMERGENT HEALTH CONCERNS (CHS)

Situations that do not demand emergent treatment can be referred, according to the following procedure: 1) The student reports to class and requests a pass to go to the health office. Students will need a blue pass signed by the teacher to enter the health office. The student should proceed directly to the health office and remain there until released. Any student who arrives at the health office without a proper pass may be sent back to class. If the nurse is not in the office, the student should report to the Counseling Department; 2) If the student is too ill or seriously injured to remain at school, the nurse will make all of the necessary arrangements for the student to go home. Under no circumstances, may a student who is ill leave school without checking with the school nurse, school administrator, or CHS attendance office. Students are discouraged from making their own arrangements to leave school by the use of cell phones or other office phones. Student initiated contact to depart campus may be considered unexcused (without school permission) or early dismissal (arranged through the attendance office); 3) Any student who has sustained a serious injury or experiences fever (100 degrees or more), diarrhea, or vomiting, may be immediately dismissed from school through the health office; 4) The nurse may contact student's parent/guardian to bring a one-time dose of medication to treat symptoms such as headache, colds, menstrual cramps, etc.; 5) Parent(s)/guardian(s) are required to notify the school nurse if they suspect their child has head lice. If a student has a head lice infestation (live bugs) the student may have limited direct contact with others until treated, parents notified, and the student sent home per the discretion of the school nurse/principal based on the number of nits/live lice and treatment history. Prompt treatment is recommended. The school will provide written instructions to the parent or guardian regarding appropriate treatment for the infestation and procedures for the return of their child to school. Upon return to school, parents should accompany students to the health room for a head check before they enter the classroom. Parents should be aware that if live lice and/or nits remain, a child may be sent back home per the discretion of the school nurse/principal. The health staff will make every effort to keep your child in school, but your cooperation is a must. Parent notes requesting PE exemptions should be delivered to the CHS health office prior to first hour class. Doctor's notes (indicating time frame) are required for the following: PE exemptions greater than two days, five-minute early pass from class (related to medical reason), use of elevator ($20.00 Fob replacement cost), special needs passes for bathroom privileges, and snacks and/or drinks during the day.

NURSE - SCHOOL

The school nurse supports student success through interventions that improve student health and impact academic achievement by providing emergent care, support of disease processes, development of individual healthcare plans, and involvement in the IEP process. School nurses also act as on-site public health investigators; in this role, school nurses work to prevent the spread of communicable disease and respond to disease outbreaks under the direction of the Health Department.

HELP AND RESPONSE TEAM

H.A.R.T. is an acronym for "Help And Response Team", for the Collinsville Unit 10 School District. This team is activated during any traumatic event that causes a state of heightened emotions and interrupts the normal daily routine within a school. The H.A.R.T. team is brought into the school building to assist in dealing with unexpected events which could include student or staff deaths, or local/state/national emergencies through announcements, classroom presentations, individual and group discussions and follow-up support. The H.A.R.T. members are trained staff from within the Collinsville school district. Members include administrators, counselors, social workers, psychologists, nurses, speech/language pathologists, classroom teachers, and special education teachers. Each H.A.R.T. member has completed intensive training from "The National Institute for Trauma and Loss in Children." Many members are certified as a "TLC School Specialists", and are registered with the national "TLC" program.

In the event of the death of a current student or staff member: 1) After the event is verified, the district's trauma response team (Help and Response Team - HART) will be activated and district social workers, counselors, and psychologists can be made available to assist students and staff through the grieving process; 2) Resources regarding grief and trauma response will be provided to staff and available for students and families at their request; 3) Students wishing to attend the funeral service may do so with parent permission. These students will be excused from class but will be required to make up any missing assignments. Special arrangements will be made for siblings or relatives of

the deceased student or staff member; 4) Assemblies will not be scheduled; rather, students will be supported in individual and small group settings; 5) The Superintendent or their designees will be the only persons authorized to talk with representatives from the media. With permission, the media may be allowed on school property; 6) Those students or families who would like to do something in memory of a student or staff member can meet with school social workers or counselors to discuss manners in which to do so outside of the school building or grounds; 7) The Collinsville High School graduation ceremony is reserved for the celebration of scholastic achievement and the anticipation of future opportunities available to all of the graduates. In order to best acknowledge the loss, supporting those who are ready and able to commemorate those who are no longer able to celebrate with the class and those who are not or choose not to have feelings of grief overshadow their time of personal celebration, a memorial flower arrangement will be a part of the annual graduation ceremony to acknowledge all of those who are not able to celebrate the achievement with us.

HOME AND HOSPITAL INSTRUCTION

A student who is absent from school, or whose physician, physician assistant, or advanced practice registered nurse anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student's home or hospital. Eligibility shall be determined by State law and the Illinois State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services. Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program. A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction (1) before the birth of the child when the student's physician, physician assistant, or advanced practice registered nurse indicates, in writing, that she is medically unable to attend regular classroom instruction, and (2) for up to three months after the child's birth or a miscarriage. Periodic conferences will be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate course work and facilitate a student's return to school.

HOMELESS CHILDREN EDUCATION

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education, as provided to other children and youths, including a public pre-school education. A "homeless child" is defined as provided in the McKinney Homeless Assistance Act and State law. The Director of Student Services shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation. When a child loses permanent housing and becomes a homeless person as defined at law, or when a homeless child changes his or her temporary living arrangements, the parent or guardian of the homeless child has the option of either: 1) continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or 2) enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

HOMEWORK

Homework is part of the District's instructional program and has the overarching goal of increasing student achievement. Homework is assigned to further a student's educational development and is an application or adaptation of a classroom experience. Homework is any work assigned to the student to be completed outside the classroom to measure what students have learned in the classroom. It is an integral part of the educational process and has a positive effect on educational achievement. Homework is a discipline for students to develop organizational skills, responsibility, self-confidence, and good work and study habits and helps facilitate knowledge acquisition, critical thinking, and skill development in specific subject areas. The time requirements and the frequency of homework will vary depending on a student's teacher, ability and grade level. The student shall have the responsibility to contact their teacher(s) concerning a plan for completing make-up work for equivalent academic credit within a reasonable time (this usually means one (1) day for each day of reported or documented absence). Students will not be allowed to make-up work missed due to an unexcused absence.

HONOR ROLL (COLLINSVILLE HIGH SCHOOL)

The Honor Roll is the method of recognizing students for high scholastic achievement. It is based on grades from the 1st semester and 2nd semester. Qualification to the Honor Roll requires a grade point average (GPA) of at least 3.40.

IDENTIFICATION CARDS (COLLINSVILLE HIGH SCHOOL)

Each student will be issued a free identification card that he/she is to carry with him/her at all times while on school property and on the school bus. The student identification card will be issued at registration. No decorative stickers of any type should be placed on these identification cards. Any student who loses his/her identification card, or is not in possession of an identification card, will be required to purchase a replacement ID card. Students may purchase a replacement card for $5.00 in the CHS Attendance Office. Students who habitually do not have an ID card, will face progressive disciplinary action. Students defacing their ID will have to purchase a new ID card and may face disciplinary action. Students may not use computers without the regular student ID or with a temporary ID card.

IDENTIFICATION CARDS (COLLINSVILLE MIDDLE SCHOOL)

Students are required to have a student identification card. Each student will receive an original ID at the beginning of school for no charge. The card will bear the name, grade level and photograph of the student. Students are asked to possess the card at all times. It may be needed as identification at all school functions, on school bus, to check out library books, to buy lunch, and it is required to be shown to any authorized middle school personnel upon request.

ILLINOIS HIGH SCHOOL ASSOCIATION (IHSA) (COLLINSVILLE HIGH SCHOOL)

This summary is for the purpose of assisting in the understanding of IHSA By-laws and Policies. In case of a conflict between this publication and the constitution and by-laws of the IHSA, the constitution and by-laws shall control.

ELIGIBILITY RULES

When you become a member of an interscholastic team at your high school, you will find that both your school and the IHSA will have rules you must follow in order to be eligible for interscholastic participation. The IHSA's rules have been adopted by the high schools, which are members of IHSA as part of the Association's constitution and by-laws. They must be followed as minimum standards for all interscholastic athletic competition in any member high school. Your high school may have additional requirements, but they may not be less stringent than these statewide minimums. The principal/official representative of your school is responsible to see that only eligible students represent the school in interscholastic competition. Any question concerning your eligibility should be referred to your principal/official representative, who has a complete copy of all IHSA eligibility rules, including the Association's due process procedure. Only the IHSA Executive Director is authorized to make formal rulings on eligibility, so if your principal/official representative has questions or wishes assistance in answering your questions, the principal/official representative should contact the IHSA Office. Information contained here highlights some of the most important features of the IHSA by-laws regarding interscholastic eligibility. It is designed to make you aware of major requirements you must meet to be eligible to compete in interscholastic competition. The information here is only a general description of major by-law provisions and does not contain the statement of the by-laws in their entirety. You can review the by-laws at www.ihsa.org. You may lose eligibility for interscholastic competition if you are not in compliance with IHSA by-laws. Remember, if you have any questions regarding IHSA rules, please contact your principal/official representative.

Attendance A. You may represent only the school you attend. Participation on a cooperative team of which your school is a member is acceptable. B. You must be enrolled and attending classes in your high school no later than the beginning of the 11th school day of the semester. C. If you attend school for ten (10) or more days during any one semester, it will count as one of the eight (8) semesters of high school attendance during which you may possibly have eligibility. D. If you have a lapse in school connection for ten (10) or more consecutive school days during a semester, you are subject to ineligibility for the rest of the semester. The specific terms of your extended absence must be reviewed by the Executive Director to determine if it is "lapse in school connection" or not.

Scholastic Standing A. You must pass twenty-five (25) credit hours of high school work per week. Generally, twenty-five (25) credit hours is the equivalent of five (5) .5 credit courses (2.5 full credits). B. You must have passed and received credit toward graduation for twenty-five (25) credit hours of high school work for the entire previous semester to be eligible at all during the ensuing semester.

Residence Your eligibility is dependent on the location of the residence where you live full time with your parents, parent who has been assigned custody by the court, or court appointed legal guardian. You may be eligible if you are entering high school as a freshman and: A. You attend the public high school in the district in which you live full time with both of your parents, custodial parent or court appointed guardian; or B. In the case of a multiple school district, you attend the public high school in the attendance area where you live full time with your parents, custodial parent or court appointed guardian; or C. You have paid tuition to attend a public school for a minimum of 7th and 8th grades in a district other than the one where you live with your parents, custodial parent or court appointed guardian and you continue to pay tuition as a high school student in that same district; or D. You attend a private/parochial school located within the boundaries of the public school district where you live with your parents, custodial parent or court appointed guardian; or E. You attend a private/parochial high school and have attended a private/parochial school for 7th and 8th

grades, or for any four (4) grades from kindergarten through eighth grades; or F. You attend the private/parochial high school which one or both of your parents attended; or G. You attend a private/parochial high school located within a thirty (30) mile radius of the residence where you live with your parents, custodial parent or court appointed guardian.

Transfer A. In all transfer cases, both the principal of the school from which you transfer and the principal of the school into which you transfer must concur with the transfer in writing on a form provided by the IHSA Office. You cannot be eligible when you transfer until this form is fully executed and on file in the school office. B. If you transfer after classes begin for the current school term, you will definitely be ineligible for thirty days from the date you start attending classes at the new high school. In addition, you will be ineligible for that entire school term in any sport in which you engaged in any team activity, including but not limited to tryouts, drills, physical practice sessions, team meetings, playing in a contest, etc. at the school from which you transferred. For example, if you were out for cross country at the school from which you transfer and transfer after the IHSA sport season has begun, you will be ineligible for cross country that entire school term at the new school. C. If you transfer attendance from one high school to another high school, you will be ineligible unless: 1. Your transfer is in conjunction with a change in residence by both you and your parents, custodial parent or court appointed guardian from one public school district to a different public school district; 2. Your transfer is between high schools within a public school district and both you and your parents, custodial parent or court appointed guardian change residence to the district attendance area for the school to which you transfer; 3. Your parents are divorced or legally separated; you transfer to a new school in conjunction with a modification or other change in legal custody between your parents by action of a judge; and required court documents are on file at the school into which you transfer; D. If you transfer in conjunction with a change in legal guardianship, a ruling on your eligibility must be obtained from the IHSA Office. E. If you transfer attendance from one school to another while you are ineligible for any reason, the period of ineligibility imposed prior to your transfer or the period of ineligibility that would have been imposed had you stayed at the school, will be enforced at the school to which you transfer, even if you are otherwise in compliance with the by-laws. F. Any questions about your eligibility in any of these instances must be resolved by a formal ruling from the IHSA Executive Director. Illinois High School Association G. In all other transfer situations, a ruling by the IHSA Executive Director is necessary to determine your eligibility. This ruling must be obtained in writing by the principal/official representative of the school into which you transfer before you participate in an interscholastic athletic contest.

Age You will become ineligible on the date you become twenty (20) years of age, unless your twentieth (20th) birthday occurs during a sport season. In that case, you will become ineligible in regard to age at the beginning of the sport season during which your twentieth (20th) birthday occurs.

Physical Examination You must have placed on file with your principal/official representative a certificate of physical fitness, signed by a licensed physician, physician's assistant or nurse practitioner in order to practice or participate. Your physical examination is good for 395 days from the date of the exam. The physician's report must be on file with your high school principal/official representative.

Amateur Status If you win or place in actual competition, you may accept a medal or trophy for that accomplishment, without limit to its cost. Your school may provide IHSA state champions with championship rings/mementoes. B. For participating in competition in an interscholastic sport, or for athletic honors or recognition in a sport, you may receive any type of award (except cash, check or legal tender) that does not exceed $75 fair market value. There is no limitation on the value of your school letter. C. The amateur rule does not prohibit you from being paid to referee, receiving pay for teaching lessons or coaching in a little kids league, etc. It only applies to your own competition in an athletic contest. D. If you violate the amateur rule, you become ineligible in the sport in which you violate. You must be reinstated by the Executive Director before you may compete again.

Recruiting of Athletes A. The by-laws prohibit recruiting of high school students for athletics. If you are solicited to enroll in or transfer to a school to participate in athletics, you are being illegally recruited and your eligibility is in jeopardy. B. You will lose your eligibility if you enroll in or transfer to a school in response to recruiting efforts by any person or group of persons, connected with or not connected with the school, related to athletic participation. C. You will lose your eligibility if you receive special benefits or privileges as a prospective student-athlete, which are not uniformly made available to all students who attend your school. D. You may not receive an "athletic scholarship" or any other special benefit from your school because you participate in athletics. E. It is a violation for any student-athlete to receive or be offered remuneration or any special inducement, which is not made available to all applicants who apply to or enroll in the school. F. It is also a violation to induce or attempt to induce or encourage any prospective student to attend any member school for the purpose of participating in athletics, even when special remuneration or inducement is not given. Please remember that you may not be offered or receive any benefit, service, privilege or opportunity, which is not also provided or made available to all prospective students at that school. Note: If you are interested in finding out more information about a school, contact the principal/official representative or an administrator at the school, not a member of the coaching staff.

School Team Sports Seasons A. Each sport conducted by IHSA member schools has a starting and ending date. Your school may not organize a team, begin practice or participate in contests in a given sport until the authorized starting date. Your school may not continue to practice or participate in contests after the authorized ending date. This means that: 1. During the school year, you may not participate on a non-school team coached by any member of your school's coaching staff unless it meets specific criteria established by the bylaws. 2. No school coach may require you

to participate in an out-of-season sport program as a requirement for being a member of a school team. B. Violation of the sport season by-laws will result in penalty to you and/or to your school's coaching personnel.

Playing in Non-School Competition A. During the time you are participating on a school team in a sport at your high school, you may neither play on a non-school team nor compete in non-school competition as an individual in that same sport or in any skill of that sport. B. If you participate in a non-school competition during a sport season and subsequently wish to join the school team in the same sport, you will not be eligible. C. If you wish to participate in a competition sanctioned by the National Governing Body, or its official Illinois affiliate for the sport, your principal/official representative must request approval in writing from the IHSA Office prior to any such participation. D. You may try out for a non-school team while you are on your school's team in that same sport, but you may not practice, receive instruction, participate in workouts, or participate in competition with a non-school team in that same sport until you cease being a member of your school's team. You cease being a member of your school's team when the team(s) of which you are a member terminates for the school term. E. You will become ineligible if you participate in, practice with or compete against any junior college, college or university team during your high school career.

All-Star Participation A. After you have completed your high school eligibility in the sport of football, basketball, soccer or volleyball, you may participate in three (3) all-star contests in any of these sports and still play for other school teams, provided the high school season in that sport has been completed. You may lose your eligibility for other interscholastic sports if you play in all-star competition in any of these sports under any other conditions. B. You are not restricted from participating in all-star competition in sports other than football, basketball, soccer or volleyball, except that you may not do so during the school season for the sport.

Misbehavior During Contests A. If you violate the ethics of competition or the principles of good sportsmanship, you may be barred from interscholastic athletic contests, either as a participant or spectator or both. B. If you are ejected from a contest for unsportsmanlike conduct, you will be ineligible for your team's next contest. You are also subject to other penalties.

The complete set of IHSA By-laws and Policies is available at www.ihsa.org.

INSURANCE - STUDENT

School insurance coverage is offered to students through the school district. It is available to those who desire this type of protection. It is a requirement that any student who participates in the school athletic program must carry some type of accident insurance. The regular policy protects you while on the way to and from school, at all school-sponsored activities, and while at school. A special policy may be purchased that protects the student 24 hours a day for the entire year. Football players are required to have special insurance coverage. This is obtained through the CHS/CMS school office. Forms that explain the policies, and their cost, may be accessed via the Collinsville Unit 10 District website at http://www.kahoks.org.

INTEGRATED PEST MANAGEMENT

Integrated Pest Management (IPM) is the practice of determining and implementing the most appropriate and least invasive techniques for controlling pests by emphasizing prevention and by employing physical, cultural, biological and only as a last resort, hazardous chemical controls. IPM is the best approach to pest control. Every effort is made to help protect the health and safety of students and staff. Illinois law (as required by the Structural Pest Control Act, 225 ILCS 235/, and the Lawn Care Products Application and Notice Act, 415 ILCS 65/) requires schools to maintain a registry of parents and guardians of students and employees who have registered to receive written notification prior to application of pesticides to school buildings or provide written notification to all parents and guardians of students before such pesticide application. Written notification may be included in newsletters, bulletins, calendars, or other correspondence currently published by the school district. The written notification must be given at least four business days before application of the pesticide and identify the intended date of the application of the pesticide and the telephone contact number for school personnel responsible for the pesticide application program. Prior written notice shall not be required if there is an imminent threat to health or property. If such a situation arises, the appropriate school personnel must sign a statement describing the circumstances that gave rise to the health threat and ensure that written notice is provided as soon as possible. If a parent or guardian wants to be notified before a pesticide application is applied please fill out the form below and send it to the Director of Building and Grounds, 201 West Clay St, Collinsville, IL 62234. Any questions call the Director at 618-346-6350, ext. 4292. Pesticide applications will take place on the 3rd Friday of each month after school is out for the day, on an as needed basis.

Collinsville Unit 10 is aggressively working toward the reduction of pesticides with the implementation of an Integrated Pest Management (IPM) Program and will use the lowest risk factor chemicals that are available.

NOTIFICATION OF PESTICIDE APPLICATION

*Student Name*_____ *School Student Attends:*_____	*Parent/Guardian Name (Print):*_____ *Parent/Guardian Signature:*_____ *Parent Guardian Address:*_____ *Parent/Guardian Phone::*_____
Please send this form to the: Collinsville School District # 10, Director of Buildings & Grounds, 201 West Clay Street, Collinsville, IL 62234	

INVITATIONS & GIFTS (DORRIS INTERMEDIATE & ELEMENTARY SCHOOLS)

Birthday Invitations should only be brought to school if there is one for the entire class or all the girls or all the boys. Balloons, flowers nor gifts of any kind should be sent to the school through a delivery service nor brought to school to be given to a student.

LIBRARY/MEDIA CENTER (CUSD10)

Collinsville CUSD 10 provides an impartial environment in which individuals and their interests are brought together with the universe of ideas and information spanning the spectrum of knowledge and opinions. The school libraries of Collinsville CUSD 10 are guided by the principles set forth in the Library Bill of Rights and its interpretative statements, Freedom to Read and Access to Library Resources and Services for Minors policy statements in support of acquiring and managing collections.

Vision & Mission Statements

Our vision of a school library/media center is not a warehouse of artifacts but a cognitive playground for the community we empower. Aligned with instructional and student performance objectives, our mission is to be facilitators of knowledge creation. Through easy access to virtual and physical activities, resources, individuals and spaces provided, the library/media center will empower its community the ability to shape the world that surrounds them.

Selection & Acquisitions
School Library Gifts and Donations
Collection Maintenance and Weeding
School Library Reconsiderations

For further available resources and information about Collinsville CUSD 10 Library/Media Centers please visit kahoksread.org "Selection & Reconsideration Policy Toolkit for Public, School, & Academic Libraries", American Library Association, December 8, 2016. http://www.ala.org/tools/challengesupport/selectionpolicytoolkit (Accessed December 15, 2021). Document ID: 8e08577d-3120-4054-796c-6f93719ba584

LIBRARY/MEDIA CENTER (COLLINSVILLE HIGH SCHOOL)

Library services are available to all students following the posted library rules. The library provides the student with an opportunity to learn as an individual. It also serves as a point of voluntary access to ideas and information. We desire that all students benefit from an appealing library environment that supports their academic endeavors. Students needing to use the library may do so in the following manner: 1) Before and/or after school with a pass from the librarian (evening library hours will be announced as determined); 2) During class with the classroom instructor; 3) During class with a pass from the classroom instructor; and 4) During study hall and/or lunch with a library pass issued by the librarian and/or classroom teacher.

GUIDELINES FOR LIBRARY USE

1) The CHS Library is open for student use on school attendance days, Monday through Friday from 7:45AM to 3:15PM (after school hours will be announced as determined); 2) Students may access the library by entering through the glass doors, after which the student must sign in; 3) Students may be assigned a seat upon entering the library; 4) Students should return library items to the book drop located at the circulation desk or outside the library doors; 5) Students coming to the library on an individual basis from a classroom must present a valid pass upon entering the library. Passes issued from study hall must be obtained from a content area teacher or the librarian; 6) Students must conduct activities in a manner which will not disrupt other students or staff members using the library. Behaviors which disrupt others will result in a verbal warning and/or disciplinary action; 7) Students must use library technology only for designated academic purposes. Inappropriate use of district technology which violates the CHS Internet Acceptable Use Policy will be subject to disciplinary action as outlined in this handbook. Students should be aware

that library computers are monitored both locally and remotely. *THE # 1 RULE: Ask if you need help! We are here to assist you in any way that we can!*

POLICIES FOR LIBRARY USE:

Check-Out Policies: 1) The borrowing of library items requires both a zero balance for fines and no overdue books; 2) Students should never check out items for another student. The borrower is always held responsible for items checked out under his/her name; 3) Books may be checked out for two weeks at a time and may be renewed at the library or online. Students may check out up to 3 books at one time.

Due Dates: Due dates are stamped on date-due cards that are issued with all materials.

Lost/Damaged Library Materials: When a student loses any library materials, he/she must pay for the cost of replacing the materials. If materials are not still in print, students must pay for a like material to replace the lost material(s). The replacement material may cost more than the original. We will search reputable publishers for pricing. If a student damages library materials, the librarian will make the decision to replace or refurbish the item. In both cases, the borrower will be responsible for any cost incurred.

Interlibrary Loan: CHS students have inter-library loan privileges. As such, students will be held financially responsible for inter-library loan items that are lost, damaged, or overdue.

Access to Library Resources: As stated in the ALA's Library Bill of Rights, only parents/guardians maintain the right and responsibility to restrict their student's access to library resources, including inter-library loan selections (Section 53.1.4). We encourage parents/guardians to be actively aware of their student's reading selections.

LIBRARY/MEDIA CENTER (COLLINSVILLE MIDDLE SCHOOL)

Ph. 618.343.2146

Michael Hayman (Library/Media Specialist)

mhayman@cusd.kahoks.org

Visit www.KahoksREAD.org to access Destiny, MyOn, SORA, Ancestry and more.

Vision & Mission Statement

Our vision of a school library/media center is not a warehouse of artifacts but a cognitive playground for the community we empower.

Aligned with instructional and student performance objectives, our mission is to be facilitators of knowledge creation. Through easy access to activities, resources, individuals and spaces provided, the library/media center will empower its community the ability to shape the world that surrounds them.

Rules

1. Students may come to the Media Center at any time during the school day to check out a book, do research, locate information on the Internet, or just to read.
2. During the day, students are admitted with a pass from their subject or study hall teacher. No pass is needed if a student is visiting during lunch or before and after school.

CHECKOUT POLICY

Circulation:

1) Books are checked out for two weeks; 2) Maximum 2 books at a time. (More books are allowed if discussed with Media Specialist first); 3) Renewals can be made at the request of the student at any time (Maximum 3 renewals); 4) MANGA & Graphic novels require parental permission slips. All MANGA and graphic novels are rated General/ALL, Teen, or Teen Plus. Please contact the librarian/media specialist for any questions.

Fines & Book Loss

1. All fines forgiven once a book is returned; 2) If a student claims that they have returned the book, the librarian will check the shelves to see if a mistake was made. If the book was returned it should be on the shelves. If the book cannot be found then the student may: 1) Pay for the cost of the book; 2) Purchase the same hardbound book from somewhere to replace it; 3) Donate two books or one high quality (hard cover) book that we have a reading count quiz for. To check, go to *http://src.scholastic.com/ecatalog*

Book Donation

All books and materials are accepted. However, the librarian reserves the right to choose what is actually put into the library. Books not accepted will be distributed to appropriate schools, teachers, offered to students, or recycled.

Behavior

1) Students are expected to act responsibly and respect the rights of others while in the Media Center; Expectations for Behavior include: Respect Yourself, Respect Others, Respect Property.

Services & Activities:

The Media Center has a collection of over 15,000 physical volumes and over 8,000 ebooks and digital audio books for all interests and reading abilities. A copy machine, 3D printer, LEGO Mindstorms, Tetrix Robot, Chess, Audio recording devices, Poster printer, 30 iPads, and Cloud-based Video editing software are available for student and staff use. Students have opportunities to video and audio record for personal interests and academic purposes. During lunch students can play chess, various card games, Nintendo 64 Super Mario, or find a quiet place to read. Our Foosball table (50 cents a game) and Multi-cade(25 cents) are fundraisers , but are free on Thursdays and Fridays.

The Media Center respects and encourages the right of parents to choose what their child reads. Parents/guardians are encouraged to be actively aware of the physical & digital reading material selected by their child. In order to help parents make those choices please contact the librarian (mhayman@kahoks.org) for help.

LIBRARY/MEDIA CENTER (DORRIS INTERMEDIATE SCHOOL)

Ph. 618.343.6311
Barb Henry (Library Assistant)
bhenry@cusd.kahoks.org
Visit www.KahoksREAD.org to access Destiny, MyOn, SORA, Ancestry and more.

A school/library media center is not a warehouse of artifacts but a cognitive playground for the community we empower. Our mission is to be facilitators of knowledge creation. Through easy access to activities, resources, individuals and spaces provided, the library/media center will empower its community the ability to shape the world that surrounds them.

Checkout Policy

Circulation

1) Books are checked out for two weeks; 2) Maximum 2 books at a time. (More books are allowed if discussed with Media Specialist first); 3) Renewals can be made at the request of the student at any time (Maximum 3 renewals). Please contact the library assistant for any questions.

Fines

1. All fines forgiven once a book is returned; 2) If a student claims that they have returned the book, the librarian will check the shelves to see if a mistake was made. If the book was returned it should be on the shelves. If the book cannot be found then the student may: 1) Pay for the cost of the book; 2) Purchase the same hardbound book from somewhere to replace it; 3) Donate two books or one high quality (hard cover) book that we have a reading count quiz for. To check, go to *http://src.scholastic.com/ecatalog*

Book Donation

All books and materials are accepted. However, we reserve the right to choose what is actually put into the library. Books not accepted will be distributed to the appropriate school, teachers, offered to students or recycled.

Behavior

1) Students are expected to act responsibly and respect the rights of others while in the Media Center; Expectations for Behavior include: Respect Yourself, Respect Others, Respect Property.

Services

The Media Center has a collection of over 10,000 volumes for all interests and reading abilities. A copy machine is available for student, staff, and public use. Programs and presentations are delivered to classrooms upon request.

We Read A Lot!

The Media Center respects and encourages the right of parents to choose what their child reads. Parents/guardians are encouraged to be actively aware of the physical & digital reading material selected by their child. In order to help parents make those choices please contact the librarian (mhayman@kahoks.org) for help.

LOCKERS

A student's locker is the property of the school and must be used for the purpose intended, a storage area for books, school supplies relating to school use, outdoor garments and personal items which the student is legally entitled to have in his or her possession. If school officials believe that the student has placed illegal or dangerous materials, illegal substances or unauthorized school materials in the locker, school officials may search the locker (and/or its content), with or without the student's knowledge or consent. Lockers may be searched by school officials at any time.

Students will receive a locker assignment by the school office during registration. Students must keep their assigned lockers. Students may not switch lockers without administrative approval for a valid and appropriate reason. Students may be subject to disciplinary consequences if they violate this policy. Students must provide locks for their locker or a school lock may be put on it. It is required that students keep their assigned locker securely locked. Students are responsible for the contents of their assigned locker. Lockers are to be cleaned out before leaving school for the summer. The school will not be responsible for lost or stolen items. PE locks and lockers will be assigned in PE classes by the teachers. There will be a $2.00 replacement fee charged for the loss or damage of PE class locks.

LOST AND FOUND

Lost and found items may be retrieved in the school office. All unclaimed items will be donated to a charitable organization.

MANDATED REPORTER

All school personnel, including teachers and administrators, are required by law to immediately report any and all suspected cases of child abuse or neglect to the Illinois Department of Children and Family Services.

NATIONAL HONOR SOCIETY (NHS) (COLLINSVILLE HIGH SCHOOL)

The National Honor Society chapter of Collinsville High School is a duly chartered and affiliated chapter of this prestigious organization. Membership is open to those students who meet the required standards in four areas of evaluation: scholarship, leadership, service, and character. Standards for selection are established by the national office of N.H.S. and have been revised to meet our local chapter needs. Students in the eleventh and twelfth grades who have completed at least one semester at C.H.S. are eligible for membership. A student must maintain a minimum cumulative grade point average of 3.5. Those students who meet this criterion are evaluated by the faculty in regards to character. The faculty takes into consideration their professional reflections on a candidate's character and leadership as well as reviewing school disciplinary records. Pledges must: 1) be active members in at least three sponsor-approved school activities; 2) perform thirty five (35) hours of sponsor-approved community service; 3) maintain a minimum cumulative grade point average of 3.5 at the end of semester one and a grade point average of 3.5 for the third academic quarter; 4) attend five (5) N.H.S. meetings; and 5) exemplify the qualities of outstanding character and leadership. A formal induction ceremony is held at the school to recognize all newly selected members. Once inducted, new members are required to maintain the same level of performance in all four criteria that led to their selection.

NATIONAL JUNIOR HONOR SOCIETY (NJHS) (COLLINSVILLE MIDDLE SCHOOL)

Eligibility for NJHS is based on the student's academic performance and must meet the GPA for chapter selection standards; Selection is based on the submission of a candidate form, which reflects the candidate's service to the community and excellence in the areas of leadership, citizenship, and character. School faculty will also evaluate candidates these requirements; The NJHS Faculty Council will score candidates based on a rubric, which considers the above criteria. The decisions of the Faculty Council for selection or non-selection are final; NJHS members are held to the highest standard of character and citizenship; NJHS morning meetings and study hall meetings are held once per month, unless otherwise explained by the adviser; Students transferring into CMS their 8th grade year will gain automatic admission if they have been inducted from their sending school; Members are expected to attend ALL meetings and activities; the adviser must be given advanced written notice of absences and members must make up the missed time with individual service hours; Each month, NJHS members will participate in a service project as a group, which may take place within or outside of the school building; Members will need to complete a minimum of 15 hours of service during the school year in which he or she is a member; Any member displaying poor character or citizenship in CMS classrooms or hallways can receive a NJHS character violation from any teacher or staff member at CMS; At the end of each grading period, the adviser will check the GPA for each member to ensure in remains at or above chapter standards; if not he or she will be given written notice that he/she has been put on academic probation until the next grading period; At the end of each grading period (or more often if needed) the adviser will check the discipline records for each member. If these reflect a standard of behavior below chapter standards, the Faculty Council will convene to determine the student's status as a member; Students who do not comply with the principles and rules of membership will be dismissed after a (3/5 majority) vote of the Faculty Council; For particularly flagrant violations (per Article X, Section 2 of the NJHS Constitution), the adviser will meet with the Principal and exercise their prerogative to dismiss the member without convening the Faculty Council; For more information about the National Junior Honor Society, check out the national organization's website: https://www.njhs.us/

NATIONAL TECHNICAL HONOR SOCIETY (NTHS) (COLLINSVILLE HIGH SCHOOL)

The National Technical Honor Society chapter of Collinsville High School is a duly chartered and affiliated chapter of this prestigious organization. Membership is open to those students who meet the required standards in a career and technical field. Standards for selection are established by the national office of the National Technical Honor Society and have been revised to meet our local chapter needs. Students in the eleventh and twelfth grades who are enrolled in a vocational program at C.H.S. are eligible for membership. Pledges must: 1) be a member of a Career and Technical organization (ie. Skills/USA, HOSA, and/or DECA); 2) maintain a minimum cumulative grade point average of 3.0; 3) maintain a minimum cumulative grade point average of 3.5 in the first semester while attending CHS AVC classes; 4) maintain an 'A' average in their AVC class; 5) commit to fifty (50) hours of sponsor-approved community service; 6) meet any financial obligations for membership; 7) provide teacher recommendations to the CHS NTHS selection committee. Pledges will be notified regarding selection and proper procedures to complete membership requirements.

NCAA CLEARINGHOUSE (COLLINSVILLE HIGH SCHOOL)

Students wishing to participate in Division I or Division II athletics must first be certified by the NCAA Clearinghouse. Student athletes should start the certification process early, usually by the end of their junior year. The documents that the Clearinghouse requires are as follows: 1) A completed and signed Student Release Form; 2) Initial eligibility certification fee payment; 3) An official high school transcript; and 4) ACT and/or SAT scores.

Parents/Guardians are responsible for verifying that all NCAA requirements are met and are encouraged to order a free copy of the NCAA 'A Guide for College Bound Student-Athlete' by calling 1-877-262-1492. Detailed information regarding the academic course requirements for NCAA Division I and Division II athletics may be obtained at the NCAA Clearinghouse website: http://www.ncaa.org/student-athletes/future/eligibility-center.

NONPUBLIC SCHOOL STUDENTS

PART-TIME ATTENDANCE

The District accepts nonpublic school students, including parochial and home-schooled students, who live within the District for part-time attendance in the District's regular education program on a space-available basis. Requests for part-time attendance must be submitted to the Building Principal of the school in the school attendance area where the student resides. All requests for attendance in the following school year must be submitted before May 1. A student accepted for partial enrollment must comply with all discipline and attendance requirements established by the school. He or she may participate in any co-curricular activity associated with a District class in which he or she is enrolled. The parent(s)/guardian(s) of a student accepted for partial enrollment must pay all fees, prorated on the basis of a percentage of full-time fees. Transportation to and/or from school is provided on regular bus routes to or from a point on the route nearest or most easily accessible to the nonpublic school or student's home. This transportation shall be on the same basis as the District provides transportation for its full-time students. Transportation on other than established bus routes is the responsibility of the parent(s)/guardian(s).

STUDENTS WITH A DISABILITY

The District accepts for part-time attendance those children for whom it has been determined that special education services are needed, are enrolled in nonpublic schools, and otherwise qualify for enrollment in the District. Requests must be submitted by the student's parent/guardian. Special educational services shall be provided to such students as soon as possible after identification, evaluation, and placement procedures provided by State law, but no later than the beginning of the next school semester following the completion of such procedures. Transportation for such students shall be provided only if required in the child's individualized educational program on the basis of the child's disabling condition or as the special education program location may require.

EXTRACURRICULAR ACTIVITIES, INCLUDING INTERSCHOLASTIC COMPETITION

Nonpublic students, regardless of whether they attend a District school part-time, will not be allowed to participate in extracurricular activities.

ASSIGNMENT WHEN ENROLLING FULL-TIME IN A DISTRICT SCHOOL

Grade placement by, and academic credits earned at a nonpublic school will be accepted if the school has a Certificate of Nonpublic School Recognition from the Illinois State Board of Education, or, if outside Illinois, if the school is accredited by the state agency governing education. A student who, after receiving instruction in a non-recognized or non-accredited school, enrolls in the District will: (1) be assigned to a grade level according to academic proficiency, and/or (2) have academic credits recognized by the District if the student demonstrates appropriate academic proficiency to the school administration. Any portion of a student's transcript relating to such instruction will not be considered for placement on the honor roll or computation in class rank. Notwithstanding the above, recognition of grade placement and academic credits awarded by a nonpublic school is at the sole discretion of the District. All school and class assignments will be made according to School Board policy 7:30, Student Assignment, as well as administrative procedures implementing this policy.

PANDEMIC (INSTRUCTION DURING PANDEMIC)

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably. Your child's school and district play an essential role, along with the local health department and emergency management agencies, in protecting the public's health and safety during a pandemic or other health emergency.

During a pandemic or other health emergency, you will be notified in a timely manner of all changes to the school environment and schedule that impact your child. Please be assured that even if school is not physically in session, it is the goal of the school and district to provide your child with the best educational opportunities possible.

Additionally, please note the following:

1. All decisions regarding changes to the school environment and schedule, including a possible interruption of in-person learning, will be made by the superintendent in consultation with and, if necessary, at the direction of the

Governor, Illinois Department of Public Health, local health department, emergency management agencies, and/or Regional Office of Education.
2. Available learning opportunities may include remote and/or blended learning. Blended learning may require your child to attend school on a modified schedule.
3. Students will be expected to participate in blended and remote instruction as required by the school and district. Parents are responsible for assuring the participation of their child. Students who do not participate in blended or remote learning will be considered truant.
4. All school disciplinary rules remain in effect during the interruption of in-person learning. Students are subject to discipline for disrupting the remote learning environment to the same extent that discipline would be imposed for disruption of the traditional classroom.
5. Students and parents will be required to observe all public health and safety measures implemented by the school and district in conjunction with state and local requirements.
6. During a pandemic or other health emergency, the school and district will ensure that educational opportunities are available to all students.
7. School personnel will work closely with students with disabilities and other vulnerable student populations to minimize the impact of any educational disruption.
8. Students who have a compromised immune system, live with an individual with a compromised immune system, or have a medical condition that may impact their ability to attend school during a pandemic or other public health emergency should contact school officials.
9. During a pandemic or other health emergency, teachers and school staff will receive additional training on health and safety measures.
10, In accordance with school district or state mandates, the school may need to conduct a daily health assessment of your child. Parents and students will be notified of the exact assessment procedures if this becomes necessary.
11. Parents should not send their child to school if their child exhibits any symptoms consistent with the pandemic or other health emergency.
12. Please do not hesitate to contact school or district officials if you have any concerns regarding your child's education, health or safety.

Homebound Instruction Notification

Students with disabilities or medical conditions that prevent them from attending school due to the potential increased risk of severe illness which may include risks related to COVID-19 exposure may qualify for home/hospital instruction. Pursuant to the Illinois School Code (105 ILCS 5/14-13.01(a)) and Illinois Administrative Code (Ill. Admin. Code 226.300), students may qualify for home or hospital instruction if it is anticipated that, due to a medical condition (physical or mental), the student will be unable to attend school, and instead must be instructed at home or in the hospital setting for a period of two (2) or more consecutive weeks or on an ongoing intermittent basis. The District will evaluate requests for remote instruction according to Section 504 evaluation procedures, state and federal law and Illinois State Board of Education rules. Families will be required to provide a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse stating the existence of such medical condition, the impact on the child's ability to participate in education, and the anticipated duration or nature of the child's absence from school. Appropriate educational services from qualified staff will begin no later than five school days after District approval of the remote learning plan request Periodic conferences may be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate a student's return to an in-personal learning plan at school. Students who qualify for homebound learning may be offered access to the instruction and curriculum via remote learning through the school district, including virtual classroom sessions and individual meetings and conferences with their teacher(s). During an approved homebound learning plan, online instruction may be in the form of synchronous and/or asynchronous video and/or audio recordings and/or may involve use of third-party virtual platforms (i.e. Edgenuity). Students who do not attend and engage in virtual classroom sessions at the scheduled time without a valid excuse will be considered absent. The Collinsville School District attendance plan for In-Person and Remote Learners complies with the Illinois School Code Section 105 ILCS 5/26-2A. Questions and comments asked and spoken by students will be part of the recording. These recordings will not be made public by the District. Students receiving homebound instruction are not eligible to participate in or attend extra-curricular activities as defined in the Student Handbook.

PARENT AND TEACHER CONFERENCES

Communication between home and school is essential in order to provide the best opportunities for the children in our district. Conferences are scheduled throughout the school year, but please do not feel these are the only times you may confer with your child's teacher. When the need arises, please call the school in advance to schedule a meeting with the teacher. Most problems that students experience in school can be resolved easily when parents and teachers communicate at the first sign of a problem. The School Visitation Rights Act permits employed parents/guardians, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences. Letters verifying participation in this program are available from the school office upon request.

PARENTAL NOTIFICATION (EDUCATION TECHNOLOGY VENDORS UNDER THE STUDENT ONLINE PERSONAL PROTECTION ACT)

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations. Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as *operators*. SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Ill. State Board of Education, to take a number of actions to protect online student data. Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as: Basic identifying information, including student or parent/guardian name and student or parent/guardian contact information, username/password, student ID number; Demographic information; Enrollment information; Assessment data, grades, and transcripts; Attendance and class schedule; Academic/extracurricular activities; Special indicators (e.g., disability information, English language learner, free/reduced meals or homeless/foster care status); Conduct/behavioral data; Health information; Food purchases; Transportation information; In-application performance data; Student-generated work; Online communications; Application metadata and application use statistics; Permanent and temporary school student record information.

Operators may collect and use student data only for K-12 purposes, which are purposes that aid in the administration of school activities, such as: Instruction in the classroom or at home (including remote learning); Administrative activities; Collaboration between students, school personnel, and/or parents/guardians; Other activities that are for the use and benefit of the school district.

PARENTAL NOTIFICATION (ESSA)

NOTICE TO PARENTS REQUIRED BY ELEMENTARY AND SECONDARY EDUCATION ACT, McKINNEY-VENTO HOMELESS ASSISTANCE ACT, AND PROTECTION OF PUPIL RIGHTS ACT

The Elementary and Secondary Education Act (ESEA), McKinney-Vento Homeless Assistance Act (McKinney-Vento), and Protection of Pupil Rights Act (PPRA) mandate that schools receiving federal funds provide parents/guardians with information and notices in an understandable and uniform format and, to the extent practicable, in a language that the parents can understand. This procedure contains the key notifications that districts and schools must provide to the parents/guardians of students. The legal references are provided at the end of the procedure. The only notices applying to districts that do not receive Title I funds are those regarding student privacy. In addition, see:

ISBE's *Frequently Asked Questions regarding the Every Student Succeeds Act (ESSA)*, published 8-12-16, at: www.isbe.net/Documents/ESSA-faq.pdf.

· U.S. Department of Education's *Frequently Asked Questions regarding Transitioning to the Every Student Succeeds Act (ESSA)*, updated 6-29-16, at: www2.ed.gov/policy/elsec/leg/essa/essafaqstransition62916.pdf.

I. Improving Basic Programs Operated by Local Educational Agencies

The following information must be provided to parents in an understandable and uniform format and, to the extent practicable, in a language the parents can understand.

1. Annual report cards. Districts must disseminate an annual report card that includes information on the District as a whole and each school served by the District, with aggregate and disaggregated information for each required subgroup of students including: (a) student achievement on academic assessments (designated by category), (b) graduation rates, district performance, teacher qualifications, and (c) other information required by Section 6311(h)(2)(C)). See 6:170-AP2, E1 *District Annual Report Card Required by Every Student Succeeds Act (ESSA)*.

The District's annual report card shall be concise and accessible to the public, which includes placing it on the District's website or, if the District does not operate a website, providing it in another manner determined by the District.

2. Teacher and paraprofessional qualifications. At the beginning of each school year, a school district that receives funds under this part shall notify the parents of each student attending any school receiving funds under this part that the parents may request, and the district will provide the parents on request in a timely manner, information regarding

the professional qualifications of the student's classroom teachers, including, at a minimum, whether: a) The teacher has met the State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; b) The teacher is teaching under emergency or other provisional status; c) The teacher is teaching in the field of discipline of the certification of the teacher; d) Paraprofessionals provide services to the student and, if so, their qualifications.

3. Student achievement. Districts must provide parents information on the level of academic achievement and growth of the parent's child in each of the State academic assessments.

4. Non-certificated/licensed teachers. Districts must provide parents timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

5. Testing transparency. At the beginning of each school year, a school that receives funds under this part shall notify the parents of each student attending any school receiving funds under this part that the parents may request, and the district will provide the parents on request in a timely manner, information regarding any State or District agency policy regarding student participation in any assessments mandated by Section 6311(b)(2) and by the State or District, which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable.

In addition, the District shall make widely available through public means (including by posting in a clear and easily accessible manner on the District's website and, where practicable, on each school's website), information on each assessment required by the State to comply with Section 6311, other assessments required by the State, and (where available and feasible to report) assessments required districtwide, including: a) The subject matter assessed; b) The purpose for which the assessment is designed and used; c) The source of the requirement for the assessment; and d) Where such information is available: i) The amount of time students will spend taking the assessment, and the schedule for the assessment; and ii) The time and format for disseminating results.

II. English Learners

1. Language instruction educational programs. Districts must inform a parent of an English learner identified for participation, or participating in, such a program of: a) The reasons for their child being identified as an English learner; b) Their child's level of English proficiency, how such level was assessed, and the status of the child's academic achievement; c) The instructional methods used in their child's program and the instructional methods used in other available programs; d) How their child's program will meet their child's educational strengths and needs; e) How the program will help their child to learn English and meet age-appropriate academic achievement standards for grade promotion and graduation; f) Exit requirements for the program, including the expected rate of transition from such program into classrooms not tailored for English learners and the expected rate of high school graduation; g) In the case of a child with a disability, how the program meets the objects of their child's individualized education program; and h) Information regarding parental rights that includes written guidance: i) Detailing parents' right to immediately remove their child from the program upon their request; ii) Detailing parents' options to decline enrollment in the program or to choose another program or instructional method, if available; and iii) Assisting parents in selecting among various programs and instruction methods, if more than one program/method is offered.

Parents shall be provided this information no later than 30 days after the beginning of the school year or, for students identified as English learners during the school year, within the first two weeks of the child's placement in a language instruction educational program.

2. Outreach. Each district shall implement an effective means of outreach to parents of English learners to inform the parents regarding how they can be involved in their children's education, and be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet challenging State academic standards expected of all students. In addition, the outreach shall include holding, and sending notice of opportunities for regular meetings for formulating and responding to parent recommendations.

III. Parent and Family Engagement

1. Parent and family engagement policies. Parents and family members shall be notified of the parent and family engagement policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

2. Meeting and information. Each school shall: a) Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation, and to explain the requirements of this part, and the right of the parents to be involved; b) Offer a flexible number of meetings; c) Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs including the planning, review, and improvements of the school parent and family engagement policy and the joint development of the school wide program plan under §6314(b); d) Provide parents of participating children: a) Timely information about programs under this part; b) A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and c) If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. 1) If the school wide program plan

under §6314(b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the Board.

IV. Voluntary Public School Choice Program

The district shall provide to parents of students in the area to be served by the Voluntary Public School Choice program with prompt notice of: a) The existence of the program; b) The program's availability; and c) A clear explanation of how the program will operate.

V. Education of Homeless Children and Youths

1. Notice of rights. The district shall provide written notice, at the time any homeless child or youth seeks enrollment in such school, and at least twice annually while the child or youth is enrolled in such school, to the parent/guardian of the child or youth (or, in the case of an unaccompanied youth, the youth) that: a) Shall be signed by the parent/guardian (or, in the case of an unaccompanied youth, the youth); b) Sets the general rights provided under this subtitle; c) Specifically states: 1) The choice of schools homeless children and youths are eligible to attend, 2) That no homeless child or youth is required to attend a separate school for homeless children or youths, 3) That homeless children and youths shall be provided comparable services including transportation services, educational services, and meals through school meals programs; 4) That homeless children and youths should not be stigmatized by school personnel; and 5) Includes contact information for the local liaison for homeless children and youths.

2. Assistance to unaccompanied youth. In the case of an unaccompanied homeless youth, the district shall ensure that the homeless liaison assists in placement or enrollment decisions under this subparagraph, considers the views of such unaccompanied youth, and provides notice to such youth of the right to appeal.

3. Public notice of rights. Each district shall ensure that public notice of the educational rights of homeless children and youths is disseminated where such children and youths receive services under this Act, such as schools, family shelters, and soup kitchens.

VI. Student Privacy

1. Notice of privacy policy. The student privacy policies developed by a district shall provide for reasonable notice of the adoption or continued use of such policies directly to the parents of students enrolled in schools served by that district. At a minimum, the district shall: a) Provide such notice at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in such policies; and b) Offer an opportunity for the parent to opt the student out of the activity.

2. Notification of specific events. Each district shall directly notify parents/guardians, at least annually at the beginning of the school year, of the specific or approximate dates when activities described in 20 U.S.C. §1232h(c)(2)(C) are scheduled.

3. Notice of existing policy. All districts shall provide reasonable notice of such existing policies to parents and guardians of students, e.g., "The School Board has adopted and continues to use policies regarding student privacy, parental access to information, and administration of certain physical examinations to minors. Copies of those policies are available upon request."

PARKING PERMIT POLICY (COLLINSVILLE HIGH SCHOOL)

Students at Collinsville High School (CHS) earn the privilege to purchase and retain a parking decal. This privilege is earned by adhering to grade level requirements, attendance expectations, as well as rules of conduct for behavior and parking lot safety. Student vehicles parked on campus must be registered with the main office. A CHS Parking Decal (giving students authorization to park on campus) must be visible and attached to the lower windshield on the front passenger side before the vehicle is parked on campus. Students who do not have a valid parking decal will be assigned In-School Suspension or Short-Term Option Program. No warnings will be issued. All previous obligations must be resolved prior to the issuance of a parking decal.

Only Juniors (must have 10.0 – 14.75 credits) and Seniors (must have 15.0 or more credits) currently registered at CHS are allowed to drive and park on campus during the first semester of school. No student may register a vehicle driven by an underclassman during the first semester of the school year. The penalty for such actions will result in 1 day of in-school suspension for the 1st violation.

Any vacant parking assignments may be assigned to sophomore students (must have 5.00 – 9.5 credits) in January of the second semester of the school year based on the following criteria: Sophomore students may have no more than three (3) absences (ie., unexcused-partial and full day absences), in the first semester of their sophomore year & sophomore students may have no more than fourteen (14) tardies (cumulative) to ANY class during the course of an academic quarter of the current school year. If the criteria listed above are met, stickers will be available based on class rank determined at the end of the student's first semester of their sophomore year. Sophomore students will be charged half of the current year's price for a permit and will be subject to all rules and regulations stated in the parking policy of the handbook.

In order to provide incentives for students to strive for academic excellence, eligible Juniors (must have 10.0 – 14.75 credits) and eligible Seniors (must have 15.0 or more credits) will have the opportunity to choose their parking spot for the following year. Prior to the end of the school year, students will be asked to complete a parking spot request form

and submit this form to the high school office. On the form, students will be asked to identify their top three (3) parking spot choices. During the summer months, requests will be fulfilled in an order based upon student classification and students unweighted class rank (calculated at the end of the fourth quarter). Parking requests for senior students will be filled first, followed by junior students. Students (in the same class) who have equivalent unweighted class rank will have their parking spot request order completed through random draw. In the event the requested spots are not available, the student will receive the closest available spot relative to their requests. For example: The student ranked number one (1) in the senior class will have his/her parking spot request fulfilled first, the student ranked number two (2) in the senior class will have his/her parking spot request fulfilled second, etc. After the submitted request forms for the senior class have been fulfilled, the student ranked number one (1) in the junior class will have his/her parking spot request fulfilled, followed by the student ranked number two (2) in the junior class, etc. All parking spot assignments must be claimed during registration in the fall. Any student who does not claim their parking spot at registration will forfeit that parking spot and may reserve a parking spot from the parking spots available.

Students who qualify for a parking permit, but have not been assigned a parking space/decal, may request to be placed on the waiting list. Students on this list will receive a parking permit as spaces become available. The names of students on this list will be arranged based on the order that each student initiates the request and are authorized for placement on the list by administration. A student who commits a vehicle infraction while his/her name appears on the parking permit waiting list, may have his/her waiting list status removed and/or have future driving/parking privileges revoked.

Students are expected to be punctual to all classes and instructional programs. Students who receive 15 tardies (cumulative) to ANY class during the course of an academic quarter will have their parking privileges revoked for the duration of the school year. Students who receive ten (10) tardies and/or unexcused absences (cumulative) to FIRST HOUR class during the course of an academic semester will have their parking privileges revoked for the duration of the school year.

Students are expected to display and maintain appropriate conduct at school. Students who receive two (2) or more Suspensions, one (1) act of gross misconduct, or one (1) Expulsion, may forfeit their parking privileges for the remainder of the school year.

DRIVING AND PARKING REGULATIONS

The driving and parking regulations that follow apply to all students who commit a vehicular infraction or violate parking policy. 1) Students are responsible for the vehicle registered in their name and should drive only that vehicle. In an emergency situation, an "authorized student-driver" may drive another "family-owned" vehicle (i.e., a vehicle registered to the parent/guardian of the student). This "authorized student-driver" must register the "family-owned" vehicle on a form in the Main Office, upon arrival to school each day this vehicle is in use. On this form, students must provide their name, decal number, license number, and the make/model of the "family-owned" vehicle. Students may not register the vehicle of another student. Failure to abide by this registration process may result in disciplinary action; 2) Students may only park in the parking space assigned to them. Designated spaces are available for staff and visitors; 3) Students may not park on the back road. Students should not park their vehicles in fire lanes, bus loading zones, driveways, campus thoroughfares, faculty/visitors parking areas, or in handicap parking areas; 4) Students operating motor vehicles must observe all signs present on CHS parking lots and on school grounds; 5) Students are authorized to drive their registered vehicles during the following situations: arrival to school, early dismissal, and open campus (which occurs when school is dismissed). In the event of an early dismissal, authorized student-drivers must receive a release from the Main Office before exiting the school; 6) All vehicles must be operated in compliance with the Illinois Rules of the Road, including proof of state-mandated, insurance coverage (insurance card), vehicle registration information, and a driver's license; 7) The speed of vehicles must not exceed 10 M.P.H.; 8) All vehicles must be operated on proper roadways within the CHS campus. Driving/parking privileges at CHS may be revoked if a student drives over sidewalks, on grassy areas, or over/through barricades meant to limit/prevent vehicular traffic, drives recklessly, leaves campus without permission or takes another student(s) off campus without permission; 9) Unnecessary and disruptive conduct while driving/parking is prohibited. Such acts include the revving of engines, rapid acceleration, and other dangerous acts (including unexpected braking, performing wheelies, and playing loud music); 10) Transferring parking decals to another student(s) or permitting an unauthorized student(s) to park is not allowed (during any part of the school year). Only the registered student is authorized to use his/her assigned space and vehicle; 11) Always secure your parked vehicle and leave it immediately. Students should vacate their vehicles and clear the parking lot, immediately. Vehicles are to be parked and are to remain parked from arrival to dismissal, unless a student has administrative permission to move the vehicle during the school day – Students will not be issued passes to their vehicle during the school day (except for emergent situations); 12) Registration Conditions: a) Juniors and Seniors must register vehicles for parking according to the policies established by the administration; b) Students who receive parking decals may have their parking decals removed and their driving/parking privileges revoked if it is discovered that he/she does not meet one or more terms of the CHS Student Parking Permit Policy; c) The administration reserves the right to limit the number of parking spaces available or to restrict student parking privileges; d) The cost for an initial, student-parking decal before/during the first semester has been set by the Board of Education. The cost for an initial, student-parking decal during the second semester has been set by the Board of Education. Replacement decals may be provided at an additional expense; 13) Students have no reasonable expectation of privacy in cars parked on

school grounds. School lots are regularly searched by contraband dogs, administration, and police officers. Students should be aware that items and spaces on school grounds are subject to search and view by others, and that prohibited items discovered during the course of a search may result in discipline, including, but not limited to, expulsion from school; 14) Collinsville Community Unit School District #10 assumes no responsibility/liability for damages to student vehicles, any possessions left in them, or anything attached to the vehicles on school property. Students park their vehicles on or near school property at their own risk. Students should be aware that their vehicles are not protected in any way while in the parking lot, and items of value should not be left in or near the vehicle while unattended; 15) Any violation of school/parking policy may result in a conference, a suspension(s), and/or removal of driving/parking privileges for the school year (in addition to any other penalty imposed by administration); 16) CHS will NOT refund parking fees; 17) Inappropriately parked vehicles or vehicles without an authorized parking sticker may be towed at the owner's expense.

Video cameras may be active in parking lots and may be used for the purposes of investigation into student misconduct. Discipline for misconduct includes all disciplinary measures in the student discipline code and/or withdrawal of parking privileges.

To qualify for a parking decal, students must: 1) Receive less than fifteen (15) tardies (cumulative for all periods), during the CHS academic quarter preceding the quarter when the parking decal is initially issued. (Example: Students receiving decals during registration/Fall Semester 1, must have received less than fifteen (15) tardies during Spring Semester 2/Quarter 4 of the previous CHS school year); and 2) Students must have maintained ten (10) or fewer unexcused absences (partial and/or full day) and/or not exceeded three (3) truant absences, during the previous school year. NOTE: Optional fees such as parking passes will not be waived under the Fee Waiver Policy as they are not included in the definition of "School Fees" by Illinois School Code.

PHYSICAL EDUCATION

GRADES (COLLINSVILLE HIGH SCHOOL)

Students of Collinsville High School must comply with the graduation requirements established by the C.U.S.D. No. 10. Each student is required to complete a minimum of two (2) units of credit (four semesters) of physical education with passing grades. To receive a grade for each semester, a student must successfully meet the participation and testing requirements established by the Physical Education Department. The requirements stipulate that each student must successfully participate in a minimum of two-thirds of the activities offered per semester to receive credit. Students not completing the minimum participation requirement of two-thirds of the semester for medical reasons shall receive a medical withdrawal for that semester.

EXEMPTIONS

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request. Upon written notice from a student's parent/guardian, a student will be excused from engaging in the physical activity components of physical education during a period of religious fasting. A student in grades 9-12 may submit a written request to the building principal requesting to be excused from physical education courses for: 1) Enrollment in a marching band program for credit; 2) Enrollment in Reserve Officers Training Corps (ROTC) program sponsored by the District; 3) Ongoing participation in an interscholastic or extracurricular athletic program; 4) Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 11th or 12th grade); or 5) Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 11th or 12th grade).

A student in grades 7-8 may submit a written request to the building principal requesting to be excused from physical education courses because of the student's ongoing participation in an interscholastic or extracurricular athletic program. The building principal will evaluate requests on a case-by-case basis.

Occasionally a student may be unable to participate in physical education due to an injury or illness. Exemption from Physical Education (PE) may be issued from the nurse with a parent note not to exceed two (2) days. The parent/guardian must write a note stating the nature of the injury/illness to request this excuse. Parent/guardian notes requesting PE exemption should be delivered to the CHS health room prior to first hour class. Requests for PE exemption to exceed two (2) days must be signed by a person licensed under the Medical Practices Act corroborating the medical basis of the request. Doctor's notes for P.E. exemption must have an ending date. If no ending date is listed, duration will be from appointment to appointment or 30 calendar days.

A student who is eligible for special education may be excused from physical education courses in either of the following situations: 1) He or she (a) is in grades 3-12, (b) his or her IEP requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or 2) He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education will receive that service in accordance with the student's Individualized Education Program. Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practices Act, prevents his or her participation in the physical education course. State law prohibits the School District from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District. Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course: 1) The time of year when the student's participation ceases; and 2) The student's class schedule.

UNIFORM GUIDELINES (CHS/CMS)

All students shall wear gray, purple or black shirts with sleeves gray, purple or black shorts, socks and athletic shoes during physical education classes. For the safety of students, the following will not be permitted to be worn during physical education class: jewelry, flip-flops, open backed and/or open toed shoes, boots, jeans, pajamas, etc. (Yoga shorts/ pants and tights may be worn with shorts on over them). Sweatshirts and sweatpants may be worn over the physical education uniform with teacher permission prior to dressing. Sweatshirts may not have a hood or pockets, and sweatpants may not have pockets. Students not dressing for physical education may be subject to disciplinary action as determined on a case-by-case basis by school administration.

PHYSICAL EXAMS

SCHOOL PHYSICALS

Illinois state law requires all students entering ninth grade and new enrollees to the district to have a physical examination and an up-to-date immunization record on file with the health office. School physicals should be completed on the Illinois DHS form within 12 months prior to the first day of school.

SPORTS/ATHLETICS PHYSICALS

Students who participate in interscholastic athletics at Collinsville Middle School and Collinsville High School must have a current sports physical on file with the athletic trainer. Physicals may be completed on the Illinois DHS form or the IHSA sports physical form. Physicals are valid for 13 months from the date of the exam. Ninth grade physicals must be completed on the Illinois DHS physical form and will also be adequate to meet the IHSA sports physical requirement. Physicals may be submitted to the athletic director, the athletic coach or athletic trainer.

POSITIVE BEHAVIORAL INTERVENTIONS & SUPPORTS

Collinsville Unit 10 School District is a proud participant of Positive Behavioral Interventions and Supports (PBIS). PBIS stands for Positive Behavioral Interventions & Supports. It is an evidence-based framework used by schools to improve school culture and student behavior, promoting a safe environment for learning. PBIS is based on several decades of research by major universities across the country. A key aspect of PBIS is focusing on more **positive behaviors** and less on negative behaviors. The way schools operate are their foundational systems. In PBIS, these systems support accurate, durable implementation of practices and the effective use of data to achieve better outcomes. Schools generate multiple pieces of data about students every day. Within the PBIS framework, schools use data to select, monitor and evaluate outcomes, practices, and systems across all three tiers. Key to improving outcomes are the strategies to support students at every level. In PBIS, these interventions and strategies are backed by research to target the outcomes schools want to see. The outcomes from PBIS are what schools achieve through the data, systems, and practices they put in place. Families, students, and school personnel set goals and work together to see them through. In PBIS, outcomes might be improved student behavior, or fewer office discipline referrals.

POSTERS

All signs or posters affixed in the school building(s) must be approved by a club or activity sponsor (when applicable) as well as the Activity Director and/or Building Principal.

PREVENTION OF ANAPHYLAXIS

While it is not possible for the School or District to completely eliminate the risks of an anaphylactic emergency, the District maintains a comprehensive policy on anaphylaxis prevention, response, and management in order to reduce these risks and provide accommodations and proper treatment for anaphylactic reactions. Parent(s)/guardian(s) and students who desire more information or who want a copy of the District's policy may contact the Building Principal.

PUBLICITY RELEASE

At times, the Collinsville School District has the opportunity to publish the achievements of students at school. Examples include everyday classroom activities, awards, special projects, sporting events, etc. Publications may occur

through school or district web pages, newspapers or other media. It is the intent of the Collinsville School District to protect all students from harm or injury.

PICTURES OF UNNAMED STUDENTS

Students may occasionally appear in photographs and videotapes taken by school staff members, other students, or other individuals authorized by the building principal. The school may use these pictures, without identifying the student, in various publications, including the school yearbook, school newspaper, and school website. No consent or notice is needed or will be given before the school uses pictures of unnamed students taken while they are at school or a school-related activity.

PICTURES OF NAMED STUDENTS

Many times, however, the school will want to identify a student in a school picture. School officials want to acknowledge those students who participate in a school activity or deserve special recognition. If you DO NOT wish to have your child's named picture, named videotape, interview by the media, or named student-produced materials used for this purpose for the current school year, or if you wish to have your child's name omitted for the current school year, please send a letter outlining your request to the Director of Technology, Collinsville Community Unit School District No. 10, 201 West Clay Street, Collinsville, Illinois 62234. Notification should be made to the District annually if you DO NOT wish to have your child's named picture, named videotape, named interview by the media, or named student-produced materials used for this purpose, or if you wish to have your child's name omitted.

PICTURES OF STUDENTS TAKEN BY NON-SCHOOL AGENCIES

While the school limits access to school buildings by outside photographers, it has no control over the news media or other entities that may publish a picture of a named student. School staff members will not, however, identify a student for an outside photographer.

TEACHER PERFORMANCE ASSESSMENT

Illinois has launched a new performance assessment initiative to insure pre-service teachers (student teachers) have the necessary knowledge, skills and dispositions to be effective educators before teaching licenses are issued. As part of this Teacher Performance Assessment, pre-service teachers must video their performances and the impact the instruction is having on student learning. Students and their voices must be recorded and student work samples scanned as evidence that learning is occurring. To protect their identity, students' last names are not used on the recording or on any documents submitted to the team of evaluators of teaching performances. Parents who do not want their children recorded or their children's work samples scanned, should contact the principal in writing annually stating so.

REGISTRATION REQUIREMENT

Each summer ALL Collinsville students are required to register online via the Skyward Family Access portal. ~~Y~~early registration is generally held during the last week of July and/or the first week of August. Registration details (dates/times) can be found on the district's web site. All students of Collinsville Community Unit School District Ten (10) will be required to provide proof of residency. Specific requirements for establishing student residency may be retrieved via the Office of Director of Student Services.

REPORT TO PARENTS

Parents/Guardians are encouraged to frequently check their child's progress throughout the year on the CHS FAMILY Access website: www.kahoks.org - Parents/Students>*Family Access.*

RESIDENCE VERIFICATION (ANNUAL)

Collinsville Community Unit School District No. 10 is happy to share that we are updating our district practice for annual student residence verification for compliance with District Policy and Illinois School Code. In an effort to honor parent and staff time, Collinsville CUSD10 will be working with a third-party vendor who uses a system called CLEAR Batch to automatically verify parent/guardian residency within the Collinsville CUSD10 boundaries. The CLEAR Batch system reviews public records to verify the parent/guardian name and address. In the past, all households were required to verify residency at the initial time of student enrollment for continued enrollment in the District. This new process will allow the Collinsville School District to annually verify parent/guardian residence within the boundaries of the Collinsville CUSD10. The software will allow staff to conduct electronic residency verification for the district. The intent of the software is to 1) Conduct annual residence verification in an efficient manner; 2) Significantly reduce parent time needed to satisfy annual residence verification; 3) Significantly decrease staff time taken for the annual residency verification process.

RESTRICTED AREA POLICY (COLLINSVILLE HIGH SCHOOL)

A restricted area is any area of the campus where a student's presence is not required as a result of his/her instructional program. This includes, but is not limited to, the cafeteria (at any time other than assigned lunch periods), the parking lot and the gymnasium for non-athletes after school. Students may use the hallways, restrooms, and locker bays

between classes. Movement throughout the building (other than passing periods) will require a hall pass signed by a staff member. Such movement must be done promptly and by the most direct means.

RESTRICTED AREA POLICY (COLLINSVILLE MIDDLE SCHOOL)

A restricted area is any area of the campus where a student's presence is not required as a result of his/her instructional program. This includes, but is not limited to, the Commons Area (at any other time other than assigned lunch periods). Students may use the hallways, restrooms, and their lockers between classes (Administration reserves the right to limit access to school facilities during any time of the school day). Movement throughout the building (other than passing periods) will require a hall pass signed by a staff member. Such movement must be done promptly and by the most direct means. Attendance in a restricted area may result in disciplinary actions by administration.

Campus Arrival/Departure

Upon arriving at school, students are to report to the commons area for breakfast or gymnasium where they will be dismissed to first period class. Students who need to report to a classroom must have a signed pass from a CMS staff member. Students are to vacate the building in a timely manner at the end of the school day unless involved in extracurricular or teacher-supervised activities.

SALE OF FOOD PRODUCTS AT SCHOOL

Sales of candy/food are not permitted during the school day. The sale of food products at school by school sponsored groups will be at the discretion of the Building Principal and permission must be obtained by the club sponsor prior to any sales campaign. All food products sold to students are done with the expectation that the product(s) will be handled/consumed in accordance with all other school rules.

SCHEDULE CHANGES (COLLINSVILLE HIGH SCHOOL)

Collinsville High School creates a new Master Schedule to accommodate the students' course requests during the registration process. Students may see their counselor regarding schedule changes during the first five (5) days of the First Semester and the first five (5) days of the Second Semester. Changes in courses may be honored if the request is related to: 1) Graduation requirements; 2) First semester failures; 3) Failed prerequisite courses; 4) Computer errors; 5) College entrance requirement; and/or 6) A grade of 'D' or 'F' in a class.

Schedule changes will not be made for the following reasons: 1) Lunch hour preference; 2) A student changes his/her mind; 3) A student doesn't like people in the class; 4) A student simply doesn't like his/her schedule; 5) Teacher preference (with the exception of administrative approval). Students should not expect any schedule changes to be made after the first five days of the first Semester and after the first five days of the second Semester. Final decisions regarding student placement procedures and schedule change approval/denial will reside with the building principal.

Important Notice: Students who withdraw from a class after the first five weeks of the first semester and the first five weeks of the second semester will receive a grade of "F" on his/her transcript for the course.

SCHOOL HOURS

Collinsville schools operate with staggered start times to facilitate the efficient transportation of students. A modified schedule is followed for the first and last day of each school year as well as for staff in-service days. Students are dismissed ½ hour early EVERY Wednesday during the school year so staff can participate in Professional Learning Communities (PLC).

SCHOOL HOURS

School	Full Day Schedule	Wednesday Schedule	Half Day Schedule
Elementary Schools *(except Webster)*	7:55AM – 2:40PM	7:55AM – 2:10PM	7:55AM – 11:20AM
Elementary School (*Webster*)	7:55AM – 2:25PM	7:55AM – 1:55PM	7:55AM – 11:05AM
Dorris Intermediate School	9:00AM – 3:45PM	9:00AM – 3:15PM	9:00AM – 12:25PM
Collinsville Middle School	8:45AM – 3:40PM	8:45AM – 3:10PM	8:45AM – 12:15PM
Collinsville High School	7:50AM – 2:50PM	7:50AM – 2:20PM	7:50AM – 11:20AM

Hollywood Heights School	7:30AM – 1:30PM	7:30AM – 1:30PM	

NOTE: Subject to change as per Board of Education approved Return to Learning Plan

SCHOOL MESSENGER

In our efforts to improve communication between parents and school, schools in Collinsville Unit 10 institute a telephone broadcast system that will enable school personnel to notify all households and parents by phone within minutes of an emergency or unplanned event that causes early dismissal, school cancellation, or late start. The service may also be used from time-to-time to communicate general school announcements or reminders. This service is provided by School Messenger, which specializes in school-to-home communications. This program requires NO registration. The primary contact phone number in our student information system database will be used as the contact number. In order to receive important messages via the School Messenger program, it is imperative that parents/guardians report any changes in the student's primary phone number as promptly as possible.

SCHOOL REPORT CARD

The Illinois Report Card is an annual report released by the Illinois State Board of Education that shows how the state, and each school and district, are progressing on a wide range of educational goals. The Report Card offers a complete picture of student and school performance in order to inform and empower families and communities as they support their local schools. Students are assessed in reading, math, and science, for both proficiency and growth. Student achievement in these areas is also reported by "subgroup." The federal government mandates that test results for the following subgroups be calculated: gender, race/ethnicity, limited English proficiency, migrant, students with Individualized Education Plans and students receiving free or reduced lunch. The report cards for C.U.S.D. No. 10 may be accessed via the Illinois State Board of Education website at: http://webprod1.isbe.net/ereportcard/publicsite/getSearchCriteria.aspx

SCHOOL RESOURCE OFFICER/DISTRICT SECURITY OFFICER

The Collinsville CUSD10 has School Resource Officers (SRO), a District Security Supervisor (DSS) and a District Security Officer (DSO) to serve as a resource to administrators, classroom teachers, parents and students. The SRO and DSO also assist school officials with supervision and security on our campus, as well as many other services for our entire school community. The SRO, DSS and will assist the school administration with daily obligations of the school.

SCHOOL SONG (COLLINSVILLE HIGH SCHOOL)

FIGHT, FIGHT
Fight, Fight, for old CHS!
We'll show the people we are the best,
We will fight to raise that score cause we're always here to yell some more.
We've got a team that we think is great.
Come on and show them we really rate.
Kahoks, win this game tonight, so come on team, let's fight!
K-K-KAH...O-O-OKS...K-A-H-O-K-S...
Kahoks, Kahoks, Kahoks!

SCHOOL SPONSORED PUBLICATIONS, PRODUCTIONS AND WEBSITES

School-sponsored publications, productions, and websites are governed by the Speech Rights of Student Journalists Act, school board policies and the student/parent handbook. Student journalists are responsible for determining the news, opinion, feature, and advertising content of those publications, productions, and websites. Student journalists must: 1) Make decisions based upon news value and guided by the Code of Ethics provided by the Society of Professional Journalists, National Scholastic Press Association, Journalism Education Association, or other relevant group; 2) Produce media based upon professional standards of accuracy, objectivity, and fairness; 3) Review material to improve sentence structure, grammar, spelling, and punctuation; 4) Check and verify all facts and verify the accuracy of all quotations; 5) In the use of personal opinions, editorial statements, and/or letters to the editor, provide opportunity and space for the expression of differing opinions within the same media to align with the District's media literacy curriculum mandate; and 6) Include an author's name with any personal opinions and editorial statements, if

appropriate. Student journalists may not create, produce, or distribute school sponsored media that: 1) Is libelous, slanderous, or obscene; 2) Constitutes and unwarranted invasion of privacy; 3) Violates Federal or State law, including the constitutional rights of third parties; or 4) Incites students to (a) commit an unlawful act; (b) violate any school district policy or student handbook procedure; or (c) materially and substantially disrupt the orderly operations of the school.

The District will not engage in prior restraint of material prepared by student journalists for school-sponsored media, unless the material fits into one of the four prohibited categories listed above, in which case the Building Principal and/or student media advisers may review, edit, and delete such media material before publication or distribution of the media. No expression made by students in the exercise of freedom of speech or freedom of the press under this policy shall be deemed to be an expression of the School, District or an expression of Board policy.

SCHOOL VISITATION RIGHTS

The School Visitation Rights Act permits employed parents/guardians, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences. Letters verifying participation in this program are available from the school office upon request.

SEAL OF BILITERACY PROGRAM (COLLINSVILLE HIGH SCHOOL)

Collinsville High School students have the opportunity to be recognized by the State of Illinois for earning proficiency in English and one additional language. The Illinois State Board of Education's Seal of Biliteracy program will place an official seal on diplomas and confer official recognition on transcripts of those students who qualify.
Two honors are available: the Seal of Biliteracy and the Commendation Toward Biliteracy. The Seal of Biliteracy is awarded to those whose proficiency level is equivalent to the Intermediate High scale set by the American Council on the Teaching of Foreign Languages. The Commendation of Biliteracy is awarded to students whose proficiency level is rated at Intermediate Low or Intermediate Mid in a second language.

To qualify for the Seal of Biliteracy, seniors must: 1) Earn a minimum composite score of 21 on an official administration of the ACT, **OR** a score of 540 on the SAT English Language Arts **OR** 2) Earn a minimum overall score of 4.8 on the ACCESS for ELLs exam, **OR** a minimum score of I-5 on the ACTFL ~~ESL~~ English Assessment **AND** Earn a minimum score of I-5 on the ACTFL's Assessment of Performance toward Proficiency in Languages (AAPPL) exam. The following languages can be assessed with the AAPPL exam: Arabic, Chinese (Mandarin), French, German, Latin, Portuguese, Russian, and Spanish **OR** students can also satisfy this requirement by earning a 4 or higher on the AP Language exams.

To qualify for the Commendation Toward Biliteracy, seniors must: 1) Earn a minimum composite score of 21 on an official administration of the ACT, **OR** a score of 540 on the SAT English Language Arts **OR** Earn a minimum overall score of 3.5 Literacy on the ACCESS for ELLs exam, **AND** Earn a minimum score of I-1, I-2, I-3 or I-4 on the ACTFL's Assessment of Performance toward Proficiency in Languages (AAPPL) exam. The following languages can be assessed with the AAPPL exam: Arabic, Chinese (Mandarin), French, German, Latin, Portuguese, Russian, and Spanish; 2) Earn a minimum overall score of 3.5 Literacy on the ACCESS for ELLs exam, **AND;** 3) Earn a minimum score of I-1, I-2, I-3 or I-4 on the ACTFL's Assessment of Performance toward Proficiency in Languages (AAPPL) exam. The following languages can be assessed with the AAPPL exam: Arabic, Chinese (Mandarin), French, German, Latin, Portuguese, Russian, and Spanish **OR** students can also satisfy this requirement by earning a 3 on the AP Language exams. Additionally, students of Latin may qualify for a Seal of Biliteracy by showing English proficiency through qualifying ACT or ACCESS scores and by earning a minimum score of I-5 on ACTFL's Latin Interpretive Reading Assessment (ALIRA). A qualifying English proficiency score and an ALIRA score of I-1, I-2, I-3 or I-4 will earn a Commendation Toward Biliteracy.
If you are interested in applying for the Seal of Biliteracy, please see your counselor for an application to apply for testing.

SEARCH AND SEIZURE

To maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School Authorities" includes school liaison police officers.
SCHOOL PROPERTY AND EQUIPMENT AS WELL AS PERSONAL EFFECTS LEFT THERE BY STUDENTS

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there. The building principal may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

STUDENTS

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district's student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student's age and sex, and the nature of the infraction. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination. School officials may not request or require a student or his/her parents/guardians to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

QUESTIONING OF STUDENTS SUSPECTED OF COMMITTING CRIMINAL ACTIVITY

Before a law enforcement officer, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the building principal or designee will: (a) Notify or attempt to notify the student's parent/guardian and document the time and manner in writing; (b) Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that a school employee (including, but not limited to, a social worker, psychologist, nurse, guidance counselor, or any other mental health professional) is present during the questioning; and (c) If practicable, make reasonable efforts to ensure that a law enforcement officer trained in promoting safe interactions and communications with youth is present during the questioning.

SEIZURE OF PROPERTY

If a search produces evidence that the student has violated or is violating either the law or the school or district's policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

SEX OFFENDER & VIOLENT OFFENDER NOTIFICATION LAW

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except for in the following circumstances as they relate to the individual's child(ren): 1) To attend a conference at the school with school personnel to discuss the progress of their child; 2) To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services; 3) To attend conferences to discuss issues concerning their child, such as retention or promotion. In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the superintendent or school board. Anytime that a convicted child sex offender is present on school property for any reason – including the three reasons above – he/she is responsible for notifying the principal's office upon arrival on school property and upon departure from school property. It is the responsibility of the convicted child sex offender to remain under the direct supervision of a school official at all times he/she is in the presence or vicinity of children. A violation of this law is a Class 4 felony. State law requires that all school districts provide parents/guardians with information about sex offenders and violent offenders against youth. You may find the Illinois Sex Offender Registry on the Illinois State Police's website at: http://www.isp.state.il.us/sor/. You may find the Illinois Statewide Child Murderer and Violent Offender Against Youth Registry on the Illinois State Police's website at: http://www.isp.state.il.us/cmvo/.

SKYWARD FAMILY ACCESS (PARENT & STUDENT PORTAL)

Family Access is a real time district-sponsored tool for students and parents to track progress and keep current on assignments, attendance, tests and other academic activities. It may be accessed through the school district website www.kahoks.org - Parents/Students>Family Access. Activation codes will be mailed to parents and students when they enroll in the district. The activation code is designed to protect the privacy of data. Information, which may be obtained through the Family Access website, includes: On-line Registration, daily announcements, class schedules, updated grades, report cards, attendance reports and the ability to update their School Messenger information. Collinsville Unit 10 School District believes that communication between parents and school is critical for the success of students.

SPECIAL EDUCATION SERVICES

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act are identified, evaluated and provided with appropriate educational services. The School provides a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the school. The term "children with disabilities" means children between ages 3 and the day before their 21st birthday for whom it is determined that special education services are needed, except those children with disabilities who turn 22 years of age during the school year are eligible for special education services through the end of the school year. It is the intent of the school to ensure that students with disabilities are identified, evaluated, and provided with appropriate educational services. A copy of the publication "Explanation of Procedural Safeguards Available to Parents of Students with Disabilities" may be obtained from the school district office. Services are provided in the least restrictive environment based upon the child's individual needs and can range from providing consultation to the general education classroom teacher to full-day instructional programming for the student in the special education setting. Collinsville CUSD No. 10 ensures that services and programs are available for children with multiple disabilities, mild and moderate to severe and profound cognitive disabilities and physical, learning or emotional disabilities. If necessary, students may be placed in private education facilities if services cannot be provided within the District. Related services, such as speech and language therapy, physical therapy, occupational therapy, adaptive physical education and social work are also available to students who meet certain criteria and for whom a program has been developed. If you feel your child may need special education programming, please contact your building principal or school counselor.

REFERRALS FOR SPECIAL EDUCATION

If you believe your child may have a disability, and this disability is adversely affecting your child's education performance, please contact your building principal or school counselor to receive your full procedural rights. Requests for evaluations must be in writing and state the reason for the referral.

CHILD FIND/SPECIAL EDUCATION REFERRAL

The school district attempts to identify, locate and evaluate all children age 3 through 21 who are suspected of having a disability, which adversely affects educational performance. Additionally, the district refers families who are expecting a child or have children up to three years of age to our community partner, Children's Home and Aid, for home visiting and other services. Children with disabilities up to age three and in need of specialized services are referred to Child and Family Connections; an agency that coordinates needed services for the student and their families. Further child find activities include, early childhood screenings and teacher and/or parent referrals for case study evaluations. Screening dates for early childhood children (those children who will be three by the start of the school year up to kindergarten age) can be accessed on the district web site and the local newspapers. The early childhood screening is a free developmental check that includes gross and fine motor, cognitive, vision, hearing and speech/language screening. Children who show delays in two developmental areas may be referred for full case study evaluation for special education services.

Students with disabilities who do not qualify for an individualized education program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of this Code, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the child (i) has a physical or mental impairment that substantially limits one or more major life activities, (ii) has a record of a physical or mental impairment, or (iii) is regarded as having a physical or mental impairment. Inquiries regarding the identification, assessment and placement of students may be directed to the Collinsville CUSD10 Special Education Department (Hollywood Heights School, 6 Oakland, Caseyville, Illinois 62232, Phone: (618-343-2762).

RELATED SERVICE LOGS

For a child with an individualized education program (IEP), the school district must create related service logs that record the type of related services administered under the child's IEP and the minutes of each type of related service that has been administered. The school will provide a child's parent/guardian a copy of the related service log at the annual review of the child's IEP and at any other time upon request.

MAINTENANCE AND DESTRUCTION OF SPECIAL EDUCATION RECORDS

Special education records (case study components, IEP's and correspondence with educational and diagnostic centers) are considered temporary records and are housed at the Special Education Offices, 6 Oakland, Caseyville, IL 62232. Parents of students, or students, if they have succeeded to the rights of the parents, may view or request copies of these records by contacting the Director of Special Education & Related Services at 618-343-2762. Upon graduation or permanent withdrawal of a handicapped student, as defined in the School Code [105 ILCS 5/Art.14] and 23 Ill. Adm. Code 226, Subpart A (Special Education), psychological evaluations, special education files and other information contained in the student temporary record which may be of continued assistance to the student may, after five years, be transferred to the custody of the parent or to the student if the student has succeeded to the rights of the parents. Temporary records of those students who have permanently withdrawn or graduated from Collinsville Community Unit 10 will be destroyed after five years from the date of graduation or permanent withdrawal beginning the second week of June each year. Parents or students, if they have succeeded to the rights of the parent, are encouraged to claim these records because they may be of medical or educational benefit in the student's future. For those parents of students or

students, if they have succeeded to the rights of the parents, who may wish to acquire any of these temporary records before they are to be destroyed, please contact the Director of Special Education & Related Services at 618-343-2762.

REQUESTING TO ACCESS CLASSROOM OR PERSONNEL FOR SPECIAL EDUCATION EVALUATION OR OBSERVATION

The parent/guardian of a student receiving special education services, or being evaluated for eligibility, is afforded reasonable access to educational facilities, personnel, classrooms, and buildings. This same right of access is afforded to an independent educational evaluator or a qualified professional retained by or on behalf of a parent or child. For further information, please contact the school principal.

DISCIPLINE OF SPECIAL EDUCATION STUDENTS

The District shall comply with the Individuals with Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's *Special Education* rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability as determined through a manifestation hearing. Any special education student whose gross disobedience or misconduct is not a manifestation of his or her disability may be expelled pursuant to the expulsion procedures.

STANDARDIZED TESTS

Students and parents/guardians should be aware that the State and District require students in grades K-12 to take standardized tests throughout the school year. Parents are encouraged to cooperate in preparing students for the standardized testing, because the quality of the education the school can provide is partially dependent upon the school's ability to continue to prove its success in the state's standardized tests. Parents can assist their students achieve their best performance by doing the following: 1) Encourage students to work hard and study throughout the year; 2) Ensure students get a good night's sleep the night before exams; 3) Ensure students eat well the morning of the exam, particularly ensuring they eat sufficient protein; 4) Remind and emphasize for students the importance of good performance on standardized testing; 5) Ensure students are on time and prepared for tests, with appropriate materials; 6) Teach students the importance of honesty and ethics during the performance of these and other tests; 7) Encourage students to relax on testing day. *A parent/guardian may request, and the District will provide in a timely manner, information regarding student participation in any assessments mandated by law or District policy, which shall include information on any applicable right you may have to opt your student out of such assessment.*

STUDENT ASSIGNMENT & INTRADISTRICT TRANSFER

Student Assignment and Intra-District Transfer Attendance Areas The School District is divided into school attendance areas. The Superintendent will review the boundary lines annually and recommend any changes to the School Board. Students living in a given school attendance area will be assigned to that school. Homeless children shall be assigned according to policy 6:140, Education of Homeless Children. Building principals (or their designee) shall assign students to classes.

STUDENT BEHAVIOR

Copies of all School District policies on student behavior are available in the School office.

GENERAL DISCIPLINARY AUTHORITY

Because the Board of Education is entrusted with protecting the safety, health and welfare of the students, staff and property of the School District, it may be necessary at times to discipline students whose conduct affects the well-being of the schools. Discipline is determined on a case-by-case basis and is at the discretion of the administration and the Board of Education. The level of consequences imposed will be consistent with the Illinois School Code. Out-of-school suspensions and expulsions are only used for legitimate educational purposes. The district will make all reasonable efforts to resolve disruptions and minimize the length of exclusion to the greatest extent possible before disciplining a student with a suspension or expulsion. The District does not use zero-tolerance discipline except as required by federal law or the Illinois School Code. In accordance with constitutional due process and statutory requirements, the Board of Education may suspend or expel students in cases of gross disobedience or misconduct that occurs on or off campus. This includes on school buses, at bus stops, while students are traveling to or from school at school sponsored events, activities connected with the school program; any event having a nexus with the school; and at any other time such action is necessary for the safety and supervision of students and during periods of remote learning. The grounds for disciplinary action also apply whenever the student's conduct is reasonably related to school or school activities, including but not limited to: 1) on, or within sight of, school grounds before, during, or after school hours or at any time; 2) off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school; 3) Traveling to or from school or a school activity, function, or event; or 4) anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property and during periods of remote learning..

Only the Board of Education may determine to expel a student from school or from the school bus. The Superintendent, Assistant Superintendents, Principal and Assistant Principals may suspend students from school or the school bus for up to ten (10) school days. Suspensions or expulsions of students shall occur in compliance with procedural regulations to be promulgated and implemented by the administrators of the district. Disciplinary measures other than suspension or expulsion shall be determined by the administration and established in general regulations governing student discipline.

GENERAL PROCEDURES FOR RESOLVING SCHOOL PROBLEMS

School problems can best be resolved at the campus level, where problems start. In order to resolve problems, parents, guardians, and students can meet with a teacher at an appropriate time to discuss existing problems. If the parents, guardians, or students are dissatisfied with the teacher's decision or explanation, they can meet with the building administrator to review the area of concern. If the parents, guardians, or students are dissatisfied with the building administrator's decision or explanation, they can meet with the Director of Student Services to review the area of concern. If further assistance is needed, then parents, guardians, or students can meet with the Superintendent of Schools.

RESPONSIBILITIES IN BEHAVIOR INTERVENTIONS

The effective enforcement of the school based disciplinary management system is essential in keeping a school and school related activities free of disruption and are dependent on the exercise of the responsibilities by the following:

Students

Adhere to school, district, and classroom rules and regulations for behavior and good conduct, 2) Attend all classes regularly and be on time, 3) Prepare for class with appropriate materials and completed assignments, 4) Know that the use, possession, distribution and/or sale of illegal or unauthorized drugs, alcohol, and weapons are unlawful and prohibited and that students may be searched in accordance with Board Policy and state and federal law in order to assure a safe school environment, 5) Show respect for others, 6) Conduct oneself in a responsible manner, 7) Pay required fees and fines, 8) Report threats to the safety of other students, teachers, and staff members, 9) Cooperate with staff members in the investigation of disciplinary matters, 10) Use technology and computers appropriately.

Parents

1) Support school, district, and classroom rules for student behavior and ensure that their children conduct themselves according to district standards, 2) Provide the school with a current address and home, work, and cellular telephone numbers, 3) Ensure student attendance at school by state law (student attendance is the sole responsibility of the parent or legal guardian), 4) Provide the appropriate school personnel with any student information that will affect the student's ability to learn, 5) Read, acknowledge, and understand that school policies and procedures are applicable to their children's conduct while they are at school and while they are attending events having a nexus with the school.

Teachers

Establish classroom-management procedures that concentrate on good student conduct and support school and district policies and procedures.

Administrators

Develop with all members of the school community an effective School-Based Discipline Management System that promotes and maintains the support of good student behavior.

Board of Education

Clarify the District's purpose, connect with the community, delegate authority, and monitor school performance. Serious offenses are those that substantially disrupt or materially interfere with the orderly process in the classroom, bus transportation, the school or any school-related activity and may include 'persistent' misbehavior. 'Persistent' shall be defined as more than one repeated instance of an administrative infraction. An administrator may find, on the basis of the facts and circumstances of the case that a student may benefit in an alternative educational setting.

Disciplinary measures applied to handicapped students are in accordance with the Rules and Regulations to Govern the Administration and Operation of Special Education in the State of Illinois, Individuals with Disabilities Education Act, and Section 504 of the Rehabilitation Act of 1973.

DISCIPLINE PROGRAMS

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out of school voluntarily due to behavioral or academic difficulties. Disciplinary actions apply equally to all students. All discipline will be imposed on a case-by-case basis. Potential disciplinary measures include, without limitation, any of the following measures: Oral correction; Disciplinary conference, phone call, letter, and/or e-mail; Parent/guardian notification: Temporary removal from the classroom; Restitution for lost or stolen goods or property; Community Service; After-school study or Before-school study provided the student's parent/guardian has been notified; Restitution or restoration, as applicable, from vandalism; Seizure of contraband, confiscation and temporary retention of the personal property that was used to violate school rules; Exclusion from extracurricular activities such as field-trips, commencement exercises/awards ceremonies; Suspension of bus riding privileges; Restriction or removal of computer-use privileges for up to one school year; Suspension from school (and all school activities) for up to ten (10)

days; Expulsion from school and all school activities for a definite time period not to exceed two (2) years; Notification to juvenile authorities or other law enforcement in circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies; Transfer to the Center for Educational Opportunities (Madison County Regional Safe School Program) or other Alternative Education Program(s) if a student is expelled or otherwise qualifies for transfer under State Law; Any other appropriate disciplinary actions determined by the administration. The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension or expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Potential disciplinary measures also include, without limitation, the following measures:

Warning: This notifies a student and perhaps his/her parents/legal guardians that he/she is in violation of a rule or privilege of attending school.

Detention (CHS): The detention program is primarily a supervised study time for students. Students assigned detentions shall not be penalized academically. The program will run from 7:00AM – 7:45AM Monday through Friday and from 3:00PM to 4:00PM Monday, Tuesday, Thursday, and Friday. Parents may request that their child be given the next level of consequence in place of detention (In School Supervision). This request must be made prior to the scheduled detention assignment. Any student who refuses to serve, misbehaves, skips or intentionally misses an assigned detention will be assigned to In School Supervision on the following day. Students not reporting to detention on the day assigned may be reassigned to ISS the following day. Any changes to detentions must be made by a parent/guardian ONLY by contacting the appropriate administrator. For morning detention, the change must be made before 3 p.m. the day prior to the assigned detention. For afternoon detention, the change must be made by 12 p.m. on the day of the assigned detention.

Detention (CMS):

Reason for Detention: A teacher, staff member, or an administrator can write a referral for any reason considered interfering with the education process or noncompliance of school rules.

Notice: A one (1) day notice of before/after school detentions must be given by all teachers in order for the student to inform their parents, to arrange transportation, and to notify the location of the detention.

Lunch Detentions: Assigned by administration and are served during the student's lunch period. Students in Lunch Detention will have lunch provided to them (based on their recorded lunch status) or will be permitted to bring lunch from home.

Absences: If absent or suspended, the student is required to serve the detention the next day he/she returns to school. It is the student's responsibility to remember the detention obligation.

Detention Rules: All school rules apply to detention. A student cannot be late or disruptive for detentions and must be busy with schoolwork during the entire detention period. Students are expected to arrive in the detention room on time, bring and work on assignments/school work.

Skipping Detention or Not Following the Rules of Detention: If a student skips detention or chooses not to follow the rules of detention, then the student may be assigned more detentions or ISS.

Tardy Detention: Tardy detentions will be assigned by the administration.

Teacher Detention: Teacher detentions will be held by the classroom teacher in a supervised classroom before or after school, or during lunch periods.

Problems: If a student or parent has questions concerning detention, they should contact the teacher regarding teacher-issued detention(s) or contact the administrations regarding administrative-issued detention(s).

In School Supervision (ISS) – (CHS): Students will serve In School Supervision (ISS) at school during the school day for as many days as their disciplinary consequences stipulate. During this time, students should work on the assignments being covered in their classes. Students serving ISS will be counted present and receive full credit for academic work completed. Teachers must provide assignments for credit at the student's request. If a student has an unexcused absence in conjunction with serving an ISS, then make-up work will not be permitted. Students are responsible for obtaining assignments from their teachers prior to reporting to ISS. ISS is the last opportunity a student has for remaining in school following disciplinary infractions. If a student chooses not to follow proper ISS procedure, he/she will be suspended out of school, and may reserve an additional day in ISS and/or STOP program assignment. Abuse of an ISS assignment or continued violation of ISS rules may result in the loss of the ISS option. Students or their parent/guardian MUST provide transportation home should the ISS assignment not be completed successfully. In order to change an ISS, the request must be made by 12 p.m. the day before the assigned ISS. An OSS may be requested in lieu of an ISS ONLY by a parent/guardian Note: School work may not be made up when a parent opts for OSS instead of ISS.

The following are rules, regulations, and procedures for the Collinsville High School ISS assignment: 1) Students must be in their seats when the 7:55 a.m. bell rings; 2) Students may not talk or cause any type of disruption or distraction to the "Absolute Quiet" atmosphere of the ISS; 3) No sleeping is permitted; 4) Students are to be studying, reading, and completing academic assignments quietly. Students must come prepared with pen, pencil, etc. to work in ISS; 5) Students are responsible to acquire and return make-up work for missed classes; 6) Lunch is spent in ISS. Students may bring a lunch from home or order a lunch. All drinks must be sealed. No soda is permitted in the ISS room; 7) A type "A" lunch is the only purchasable option. No other eating or drinking is permitted. Gum and cough drops are not

permitted at any time; 8) Once the lunch orders have been placed, no additions will be made; 9) There will be three breaks during the day. There will be no other breaks, trips to the lockers, or use of the phones except for medical reasons or emergencies; 10) Students who leave ISS early on will not receive credit for the day and would therefore serve the ISS on the next day of attendance. The student will still receive academic credit for all work completed; 11) Students who are absent from school on days to be spent in ISS must make up the days absent when they return to school; 12) In the event that school is canceled for any reason on the day of an ISS assignment, the student should report to ISS on the first day that school resumes; In the event that a student is absent on the day of an ISS assignment, the student should report to ISS on the first day that the student returns to school, 13) Dismissal is at 2:55 P.M. Students are to take all of their books and materials with them each day of an ISS assignment. Nothing is to be left in the ISS room. Anything left in the room will be taken to the Lost and Found; 14) Students who fail to successfully complete an ISS assignment may be sent home. For a failure to complete ISS assignment: 1) the office will contact the parent; 2) the parent must arrange for student transportation home, and; 3) the day may be recorded as an Out of School Suspension. Additional failures of ISS may result in out of school suspension for the number of days remaining for the ISS assignment.

If a parent/guardian is not able to arrange for transportation home: 1) the student will be sent to the library testing center; 2) the day attendance will be recorded as an in-building absence (IA) and; 3) the student must serve a STOP assignment on the next day of student attendance.

In-School Supervision (ISS) (CMS)

In-school supervision may be offered as an alternative to out-of-school suspension.

Students assigned to In-School Supervision (ISS) must first report to first period class and then proceed to the ISS room. It is the student's responsibility to obtain homework assignments and take work materials to ISS daily. Administrators will give students ample time to collect homework assignments. Any student who refuses to report to ISS will be subject to STOP or out-of-school suspension. The rules of ISS are posted in the ISS room and are available to parents/guardians upon request. Failure of In-School Supervision (ISS); Students must pass a full day of ISS to fulfill their ISS obligation. The ISS Supervisor will determine whether a student passes or fails based on the compliance of the student to the rules of ISS. If a student chooses not to follow proper ISS procedures, s/he may be suspended out of school for the day s/he failed. Based on the reason for ISS failure, the remaining ISS days may be turned into STOP or Out-of-School Suspensions. Parents are encouraged to avoid scheduling appointments or requesting early dismissal(s) of students on an assigned ISS day(s). Changes to the ISS date(s) selected by administration may only occur when the parent/guardian of the assigned student contacts the administrator who made the assignment to request an alternative ISS date(s). CMS encourages all students to serve ISS assignments; parent(s)/guardian(s) may opt for their child to serve one day of Out-of-school suspension for every ISS assigned to their child, but it is highly discouraged. Students who are absent from school on days to be spent in ISS will have to make up the days absent when they return to school. Homework assignments completed during ISS can be turned in for credit when the student returns to regular classes. Quizzes and tests missed while a student is assigned to ISS can be made up. All students in ISS will have a lunch provided to them (based on their recorded lunch status) during a common ISS lunch period. ISS assignments must be served on school days when school is in session. In the event that the ISS day(s) assigned to a student spans a day(s) classified as a district emergency day (i.e. snow day) the emergency day(s) will not be counted toward the fulfillment of the ISS assignment.

Short-Term Option Program (STOP) (DIS/CMS/CHS): The Short-Term Option Program (STOP) is designed to keep suspended students in school. Students assigned to the STOP program report directly to the school office upon arrival to the school campus and are then transported to the Center for Educational Opportunities (CEO) Madison County (IL) Regional Safe School located in Troy, Illinois. Teachers at the Regional Safe School STOP Program work with students to complete assigned academic work from Collinsville High School.

Out of School Suspension (OSS): A student's out of school suspension assignment is determined on a case-by-case basis and is at the discretion of school administrators and Board of Education. *The level of consequences imposed will be consistent with the Illinois School Code.* Students assigned to Out of School Suspension (OSS) will not be allowed on school district property at any time during their Out of School Suspension. Out of School Suspensions are assigned only for days when school is in session. In the event that school is canceled for any reason during the period of an out of school suspension, the student will serve the remaining day(s) of the out of school suspension period on the next day(s) that school resumes. During an out of school suspension assignment, the student will be permitted to make up all missed work, including homework and tests, for equivalent academic credit. Students who are suspended Out-of-School for longer than 4 school days may be provided appropriate and available support services during the period of their suspension as determined by school officials.

Out of School Suspension Procedures (OSS)

The following are suspension procedures:1) Before suspension, the student shall be provided a conference during which the charges will be explained and the student will be given an opportunity to respond to the charges; 2) A pre-suspension conference is not required and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable; 3) Any suspension shall be reported immediately to the student's parent(s)/guardian(s). A written notice of the suspension shall state the reasons for the suspension, including any school rule that was violated, and a notice to the parent(s)/guardian(s) of their right to a review of the suspension.

A copy of the notice shall be given to the Board of Education; 4) Upon request of the parent(s)/guardian(s), the Board of Education or a hearing Officer appointed shall conduct a review of the suspension by the Board. At the review, the student's parent(s)/guardian(s) may appear and discuss the suspension with the Board or the hearing officer and may be represented by counsel. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action, as it finds appropriate.

NOTE: *Parents/Guardians who elect not to send their child to school on a day of assigned In-School suspension and/or Short-Term Option Program (STOP) will be considered as unexcused absences from school. Students will not be allowed to make up work missed due to these days of unexcused absence.*

Expulsion

Expellable acts include, but are not limited to, serious misbehavior and/or illegal acts that threaten to impair the educational efficiency of the school and/or that most seriously disrupt the orderly educational process in the classroom and/or school. Expulsion may occur if misbehavior occurs on school property or at any school-sponsored or school-related activity on or off of school property that may cause a serious threat to the safety of the school community. Expulsion means removal of a student from school for more than ten consecutive school days and possible placement in an alternative setting for one (1) to two (2) school years. The terms of expulsion also mean that a student who has received out-of-school suspension, is being considered for expulsion, and/or has been expelled is prohibited from being on school/district grounds, at school-sponsored activities, or present at any function affiliated with the school district for the time span of the suspension/expulsion.

Expulsion Procedures

The following are expulsion procedures: 1) Before expulsion, the student and parent(s)/guardian(s) shall be provided written notice of the time, place, and purpose of a hearing by registered or certified mail requesting the appearance of the parent(s)/guardian(s). If requested, the student shall have a hearing, at the time and place designated in the notice, conducted by the Board or hearing officer appointed by it. If a hearing officer is appointed by the Board, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate; 2) During the expulsion hearing, the student and his or her parent(s)/guardian(s) may be represented by counsel, present witnesses, and other evidence and cross-examine the witnesses. At the expulsion hearing, the Board or hearing officer shall hear evidence of whether the student is guilty of gross disobedience or misconduct as charged. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.

Readmission to school after an expulsion

In order for a student to be readmitted to the school after completing an expulsion, the student and/or parent/legal guardian must complete the following (consecutively): 1) Meet all standards of passing the Alternative School-CEO/ETC and or the terms of the expulsion specified by the C.U.S.D. No. 10 Board of Education (school and/or the CUSD10 District Office should receive documentation verifying completion of the Alternative School within the allotted time frame of enrollment); 2) The student and/or parent/legal guardian must call the C.U.S.D. No. 10 Administrative Office to arrange a time to show proof of residency in the school district; 3) High School and Middle School students and/or parent/legal guardian must call the school to meet with his/her counselor/building Principal in order to arrange for class registration for the upcoming semester.

Re-Engagement of Returning Students

The building principal or designee shall meet with a student returning to school from an out-of-school suspension, expulsion or alternative school setting. The goal of this meeting shall be to support the student's ability to be successful in school following a period of exclusion and shall include an opportunity for students who have been suspended to complete or make-up missed work for equivalent academic credit. The student shall have the responsibility to contact their teacher(s) concerning a plan for completing make-up work within a reasonable time (this usually means one (1) day for each day of out-of-school suspension. Students suspended out of school for five (5) or more days shall have a maximum of five (5) days to submit academic work to their teacher.). Long term assignments such as research projects and papers assigned before a suspension and due during the suspension may be turned in on the day the student returns from suspension without penalty. Long term assignments made during a suspension are due on the assigned due date. The District has the discretion of providing additional support services as deemed appropriate by school officials.

Students may be disciplined for misconduct or gross disobedience, including, but not limited to the following: Academic dishonesty (including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards and wrongfully obtaining test copies or scores)***;*** Any threatening, harassing, or intimidating behavior; Attendance in restricted areas***;*** Bus misconduct; Cafeteria misconduct; (In the absence of a reasonable believe that an emergency exists) Calling emergency responders (calling 911), signaling or setting off alarms or signals indicating the presence of an emergency or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity; Computer (inappropriate use); Conduct that includes public lewdness or indecent exposure, defined to include offenses against chastity, common decency, morals, and the like***;*** Disobeying rules of student conduct or directives from staff members or school officials (Examples of disobeying staff directives include refusing a staff member's request to stop or submit to a search); Disrespect (behaviors verbal or in writing that are abusive or derogatory in nature); Dress/grooming (inappropriate displays); Endangerment of the

physical or psychological well-being of school personnel or students by conduct or actions (including engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to be a threat or an attempted intimidation of a staff member; or endanger the health or safety of students, staff, or school property); Engaging in Bullying, Hazing or any kind of aggressive behavior that does physical or psychological harm to a staff person or another student or encouraging other student to engage in such behavior. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or school computer network, or other comparable conduct); Engaging in the offense of retaliation against a staff member for that person's performance of upholding the rules and regulation of the school; Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning) and sexual assault; Engaging in teen dating violence; Failure to abide by rules and regulation at extracurricular activities or at co-curricular activities such as field trips; Falsifying information; Fighting (with or any assault of another student or staff member – this includes any intentional physical contact such as hitting, slapping, punching, shoving, etc.); Gambling; Gang Activity or Gang-like activity; Horseplay (pushing, shoving, etc.); Inappropriate displays of affection; Insubordination (willful failure to respond and carry out the directions of an administrator or school personnel); Knowingly making a false report against a staff member that is later determined to be unsubstantiated at the conclusion of any investigation initiated as a result of the report**;** Loitering; Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studies within the school grounds at the time the that was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school; Operating an unarmed aircraft system (AUS) or drone for any purpose on school grounds or at any school event unless granted permission by the building principal; Participation in an illegal organization such as a fraternity, sorority, secret society, gang, cult, or other criminal combination prohibited by law; Profanity and Vulgarity (language, objects or gestures that may be found to be offensive to the commonly accepted standards of decency; Repeated violation of classroom or transportation rules; Selling or soliciting for sale any merchandise without proper administrative permission; Setting off the fire alarm and/or tampering with fire extinguishers and/or automated external defibrillators (AEDs); Tardiness/Truancy; The possession and/or use of any object/material which reasonably could be considered to be distracting to the educational setting of the school (including, but not limited to, guitars, guitar cases, flowers, balloons, skateboards, hoverboards, unarmed aircraft systems, drones); The possession of matches or other flammable materials; The possession and use of cellular and wireless telephones, laser pointers, IPODs, and electronic viewing or listening devices (including, but not limited to: pagers, text messaging devices, two-way radios, personal digital assistants [PDAs], audio, video, photographic or similar digital devices capable of storing, sharing, and/or transmitting information on campus or at functions during school hours or at any other time in a manner that disrupts the educational process or violates the rights of others, including using the device to take photographs in the locker rooms or bathrooms, cheat or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device or cellular telephone, commonly known as "sexting."); The throwing of snowballs; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, of any substance inhaled, injected, smoked, consumed or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in a tablet or powdered form; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of alcohol; The use, possession, distribution (including attempt to use, obtain or distribute), sale or purchase of any tobacco or nicotine products (including electronic cigarettes, e-cigarettes, vapes, vape pens or other vaping related products); The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of any illegal drug, controlled substance, or cannabis (including marijuana, medical cannabis and hashish unless the student is authorized to be administered a medical cannabis infused product under Ashley's Law and board policy); The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use, possession, distribution (including attempt to use, obtain or distribute), sale, or purchase of medical cannabis, unless authorized under Ashley's Law and board policy, is prohibited; The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale), purchase, or being under the influence of harmful, illegal or across the counter drug; The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale), or purchase of any performance enhancing substance on the Illinois High School Association's most current banned substance list (unless administered in accordance with a prescription); The use, possession, distribution (including attempt to use, obtain or distribute) sale (or offering for sale), or purchase of any inhalant (or paraphernalia for an inhalant), regardless of whether it contains an

illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system (The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications); The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale) or purchase of drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances unless authorized under board policy and Ashley's Law; The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale) or purchase of "look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance or other substance that is prohibited by this policy; The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale) or purchase of any weapons (including guns and knives and/or look alike weapons) or violating the procedures listed in the Weapons Policy of this handbook; The use, possession, control, or transfer of a firearm, a look alike, knife, brass knuckle or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm; Theft (including possession, distribution or attempt to obtain or distribute stolen items) and/or damage to property; Trespassing (entering school property or a school facility without proper authorization. NOTE: any student suspended out of school may not enter the school grounds, attend any school sporting events, or school-related activity or building at any time during the suspension); Unprepared for class (ie. not dressing for physical education class); Vandalism; Vehicle Infractions (including driving and parking without a sticker); Verbal confrontation; Violation of the cell phone/electronic device policy, including, not limited to: harassing or bullying students or harassing school personnel, taking still photos or videos of other students or district employees without prior consent (ie. taking still photos or videos of other students engaged in a physical or verbal confrontation), recording an individual's voice or image without consent, transmitting still photos, audio and/or videos of other students or district employees in any manner, including but not limited to uploading them to internet websites, without prior consent, or storing/accessing personal and/or academic data without consent; Violation of the CHS Parking Permit Policy; Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism and hazing; Violations of rules or procedures established by the classroom teacher; Writing, drawing or distributing any symbols or literature or references to gangs or illegal substances such as drugs, alcohol, and weapons; Any other acts that interfere with the orderly educational process in the classroom or the school.

For purposes of these rules, the term "possession" includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; (d) at any location on school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person. Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they have the prohibited substance, as applicable, in their possession.

DISCIPLINE OF STUDENTS WITH DISABILITIES

Behavioral Interventions

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The School Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

Discipline of Special Education Students

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's *Special Education* rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

DISCIPLINARY INFRACTIONS & CONSEQUENCES

Building Principals reserve the right to determine appropriate disciplinary actions for offenses which are not contained in the aforementioned list. Similarly, the administration reserves the right, on a case-by-case basis, to deviate from the specified disciplinary actions when such deviations are determined to be necessary for the proper and safe operation of our school. Any infraction, depending upon the surrounding circumstances, may warrant discipline up to and including expulsion.

CORPORAL PUNISHMENT

Corporal punishment is illegal and will not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in a physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

ISOLATED TIME OUT, TIME OUT AND PHYSICAL RESTRAINT

Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others and other less restrictive and intrusive measures were tried and proven ineffective in stopping it, there is no known medical contraindication to its use on the student; and the school staff member or members applying the use of time out, isolated time out, or physical restraint on a student have been trained in its safe application. The school may not use isolated time out, time out, and physical restraint as discipline or punishment, convenience for staff, retaliation, a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others. The use of prone restraint, mechanical restraint, and chemical restraint are prohibited.

STUDENT DISTRIBUTION OF NON-SCHOOL SPONSORED PUBLICATIONS

A student or group of students seeking to distribute more than 10 copies of the same material on one or more days to students must comply with the following guidelines: 1) The student(s) must notify the building principal of the intent to distribute, in writing, at least 24 hours before distributing the material. No prior approval of the material is required; 2) The material may be distributed at times and locations selected by the building principal-such as before the beginning or ending of classes at a central location inside the building; 3) The building principal may impose additional requirements whenever necessary to prevent disruption, congestion, or the perception that the material is school-endorsed; 4) Distribution must be done in an orderly and peaceful manner, and may not be coercive; 5) The distribution must be conducted in a manner that does not cause additional work for school personnel. Students who distribute material are responsible for cleaning up any materials left on school grounds; 6) Students must not distribute material that: a) Will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities; b) Violates the rights of others, including but not limited to, material that is libelous, invades the privacy of others, or infringes on a copyright; c) Is socially inappropriate or inappropriate due to the students' maturity level, including but not limited to, material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or sexting as defined by School Board policy and Student Handbook; d) Is reasonably viewed as promoting illegal drug use; or e) Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes; or F) Incites students to violate any Board policy; 7) A student may use the School District's Uniform Grievance Procedure to resolve a complaint; 8) Whenever these guidelines require written notification, the appropriate administrator may assist the student in preparing such notification. A student or group of students seeking to distribute 10 or fewer copies of the same publication on one or more days to students must distribute such material at times and places and in a manner that will not cause substantial disruption of the proper and orderly operation and discipline of the school or school activities and in compliance with paragraphs 4, 5, 6, and 7.Students are prohibited from accessing and/or distributing at school any pictures, written material, or electronic material, including material from the Internet or from a blog, that: 1) Will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities; 2) Violates the rights of others, including but not limited to material that is libelous, invades the privacy of others, or infringes on a copyright; 3) Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, or contains indecent and vulgar language; 4) Is primarily intended for the immediate solicitation of funds; or 5) Is primarily prepared by non-students, unless it is being used for school purposes. Nothing herein shall be interpreted to prevent the inclusion of material from outside sources or the citation to such sources as long as the material to be distributed or accessed is primarily prepared by students. The distribution of non-school-sponsored written material must occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the material is endorsed by the school district.

STUDENT PERSONNEL SERVICES

The CUSD10 Student Personnel Services is made available to the students by a variety of professionals and specialists (school counselors, qualified school nurse, school social workers, school psychologist) for the health, education, and welfare of every student attending schools in the Collinsville Unit 10 School District. There are a limited number of services provided on campus, but many more services are made available through the referral process. The District assumes no liability for preventing, identifying, or treating such problems for responding to students with social, emotional, or mental health problems that impact learning ability. Services shall be implemented in a manner consistent with State and federal laws, including the Individuals with Disabilities Education Act, 42 U.S.C. §12101 et seq.

STUDENT PRIVACY PROTECTIONS

The District has adopted and uses several policies and procedures regarding student privacy, parental access to information and administration of certain physical examinations to students. Copies of these policies are available upon request.

SURVEYS

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in School Board policy 6:10, *Educational Philosophy and Objectives*, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified and regardless of who created the survey.

SURVEYS BY THIRD PARTIES

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent/guardian may inspect the survey or evaluation, upon their request and within a reasonable time of their request. This applies to every survey: (1) that is created by a person or entity other than a district official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Parents who object to disclosure of information concerning their child to a third party may do so in writing to the building principal.

SURVEYS REQUESTING PERSONAL INFORMATION

School officials and staff members will not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the school or district) containing one or more of the following items: 1) Political affiliations or beliefs of the student or the student's parent/guardian; 2) Mental or psychological problems of the student or the student's family; 3) Behavior or attitudes about sex; 4) Illegal, anti-social, self-incriminating, or demeaning behavior; 5) Critical appraisals of other individuals with whom students have close family relationships; 6) Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers; 7) Religious practices, affiliations, or beliefs of the student or the student's parent/guardian; 8) Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

The student's parent(s)/guardian(s) may: 1. Inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or 2. Refuse to allow their child to participate in the activity described above. The school shall not penalize any student whose parent(s)/guardian(s) exercised this option.

INSTRUCTIONAL MATERIAL

A student's parent/guardian may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request. The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

PROHIBITION ON SELLING OR MARKETING STUDENTS' PERSONAL INFORMATION

No school official or staff member may market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term personal information means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, the above paragraph does not apply: (1) if the student's parent/guardian have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following: 1) College or other postsecondary education recruitment, or military recruitment; 2) Book clubs, magazines, and programs providing access to low-cost literary products; 3) Curriculum and instructional materials used by elementary schools and secondary schools; 4) Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments; 5) The sale by students of products or services to raise funds for school-related or education-related activities; 6) Student recognition programs.

Under no circumstances may a school official or staff member provide a student's personal information to a business organization or financial institution that issues credit or debit cards. A parent/guardian who desires to opt their child out of participation in activities provided herein or who desires a copy or access to a survey or any other material described herein may contact the Building Principal. A complete copy of the District's Student and Family Privacy Rights policy may be obtained from the Superintendent's office or accessed on the District's website.

PHYSICAL EXAMINATIONS

Parents have the right to notification of any physical examinations or screenings, which the district may administer to the student.

STUDENT TEACHER VIDEO AND AUDIO RECORDINGS

Collinsville Community Unit School District No. 10 routinely participates in the education of college level student teachers seeking a degree in the education field. Student teachers are required by their college coursework to create audio and video recordings of their lessons and the reactions of students to their lessons. As a result, students may occasionally appear in video recordings taken by a student teacher authorized by the Building Principal to student teach and to create video or audio recordings of student reactions.

Confidentiality

The video and audio recordings of District students by a student teacher are to be solely in their coursework and in furtherance of their college education. The student teacher will not release the video or audio recording except to his/her college professor. The video/audio recording is destroyed after it is reviewed by the student teacher's professor.

Consent

The School District must have consent from the student's parent and/or guardian prior to a student teacher creating a video or audio recording of District students for their college coursework

STUDENT RECORDS

A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction or by a school employee, regardless of how or where the information is stored, except for certain records kept in a staff member's sole possession; records maintained by law enforcement officers working in the school; video and other electronic recordings (including electronic recordings made on school busses) that are created in part for law enforcement, security, or safety reasons or purposes, though such electronic recordings may become a student record if the content is used for disciplinary or special education purposes regarding a particular student.

The student's written records are in two categories: permanent and temporary.

"Student Permanent Record" means and shall consist of the following, as limited by Section 2(d) of the Illinois School Student Records Act [105 ILCS 10]: Basic identifying information, including the student's name and address, birth date and place, and gender, and the names and addresses of the student's parents; Evidence required under Section (5)(b)(1) of the Missing Children's Records Act [325 ILCS 50/5(b)(1)]; Academic transcript, including: grades, class rank, graduation date and grade level achieved; scores on college entrance examinations, except that a parent may request, in writing, the removal from the academic transcript of any score received on college entrance examinations (also see Section 375.30(d)); the unique student identifier assigned and used by the Student Information System established pursuant to 23 Ill. Adm. Code 1.75 (Student Information System); as applicable, designation of an Advanced Placement computer science course as a mathematics-based, quantitative course for purposes of meeting State graduation requirements set forth in Section 27-22 of the School Code [105 ILCS 5/27-22]; as applicable, designation of the student's achievement of the State Seal of Biliteracy, awarded in accordance with Section 2-3.157 of the School Code [105 ILCS 5/2-3.157] and 23 Ill. Adm. Code 1.442 (State Seal of Biliteracy); and as applicable, designation of the student's achievement of the State Commendation Toward Biliteracy, awarded in accordance with 23 Ill. Adm. Code 1.442 (State Seal of Biliteracy); Attendance record; Health record; Record of release of permanent record information in accordance with Section 6(c) of the Act [105 ILCS 10/6(c)]; Scores received on all State assessment tests administered at the high school level (i.e., grades 9 through 12) (see 105 ILCS 5/2-3.64a-5); and If not maintained in the temporary record, may also consist of: Honors and awards received; and Information concerning participation in school-sponsored activities or athletics, or offices held in school-sponsored organizations. No other information shall be placed in the student's permanent record.

"Student Temporary Record" means all information not required to be in the student permanent record and shall consist of the following, as limited by Section 2(d) of the Illinois School Student Records Act [105 ILCS 10]: A record of release of temporary record information in accordance with Section 6(c) of the Act [105 ILCS 10/6(c)]; Scores received on the State assessment tests administered in the elementary grade levels (i.e., kindergarten through grade 8) (see 105 ILCS 5/2-3.64a-5); The completed home language survey form (see 23 Ill. Adm. Code 228.15 (Identification of Eligible Students)); *Information regarding serious disciplinary infractions* (i.e., those involving drugs, weapons, or bodily harm to another) *that resulted in expulsion, suspension or the imposition of punishment or sanction*; *Information provided under Section 8.6 of the Abused and Neglected Child Reporting Act* [325 ILCS 5/8.6], as required by Section 2(f) of the Any biometric information that is collected in accordance with Section 10-20.40 or 34-18.34 of the School Code [105 ILCS 5/10-20.40 or 34-18.34]; Health-related information; Accident Reports; and May also consist of: Family background information; Intelligence test scores, group and individual; Aptitude test scores; Reports of psychological evaluations, including information on intelligence, personality and academic information obtained through test administration, observation or interviews; Elementary and secondary achievement level test results; Participation in extracurricular activities, including any offices held in school-sponsored clubs or organizations; Honors and awards received; Teacher anecdotal records; Other disciplinary information; Special education records; Records associated with plans developed under section 504 of the Rehabilitation Act of 1973 (29 USC 701 et seq.); and Any verified reports or information from non-educational persons, agencies or organizations of clear relevance to the education of the student.

Student's written records are kept on file in the school office/counseling office and are available to students, parents and/or legal guardians for inspection. Students and/or parent(s)/legal guardians may inspect the written records with a designated employee of the school during regular hours of the school day. A parent, student, and/or legal guardian may contact the administrator to gain access to the records. Access will be granted within a reasonable amount of time but not more than ten (10) business days after receiving the request. "Parent" means a person who is the natural parent of the student or other person who has the primary responsibility for the care and upbringing of the student. All rights and privileges accorded to a parent under this Act shall become exclusively those of the student upon his 18th birthday,

graduation from secondary school, marriage or entry into military service, whichever occurs first. The student may also exercise such rights and privileges at any time with respect to the student's permanent school record.
If information contained in the records is disputed by the parent, student, and/or legal guardian, a request to meet with the Principal or Superintendent must be made within a reasonable time after the review of the record to provide for the correction, deletion, or further explanation of such information.
In the absence of any court order to the contrary, to require, that upon the request of either parent of a pupil whose parents are divorced, copies of the following reports or records which reflect the pupil's academic progress, reports of the pupil's emotional and physical health, notices of school initiated parent-teacher conferences, notices of major school sponsored events, such as open house, which involve pupil-parent interaction and furnished by the school district to one parent be furnished by mail to the other parent.
The school will review student's records periodically to make certain they are accurate. Permanent records will be maintained for not less than sixty (60) years after a student has graduated or otherwise permanently withdrawn from school. Temporary records will be maintained for five years following graduation, school transfer and/or withdrawal and will be destroyed on July 1. A parent, student, and/or guardian have the right to inspect and copy such records before destruction. A charge of the actual cost for providing a copy of the school record will be paid by the requesting party, but may not exceed 35 cents per page.
Upon graduation or permanent withdrawal of a handicapped student, the psychological evaluation, special education files and other information contained in the student temporary record may be of continued assistance to the student may, after five (5) years be transferred to the custody of the parent or to the student if the student has succeeded to the rights of the parents. The school shall explain to the student and the parent the future usefulness of these records.
If a certified copy of an order of protection has been filed with a school district, then the district shall notify its school employees that the student records or information in those records of a protected child identified in the order shall not be released to the person against whom the order was issued.

RELEASE OF INFORMATION

The school shall transfer the student record to another school in which the student has enrolled or intends to enroll upon a signed parental release form. The parent will receive prior written notice of the nature and substance of the information to be transferred and an opportunity to inspect, copy, and challenge such information. If the address of the parents is unknown, notice may be served upon the records' custodian of the requesting school for transmission to the parents. Such service shall be deemed conclusive, and ten (10) calendar days after such service, if the parents make no objection, the records may be transferred to the requesting school.
No individual or agency can force an individual to release his/her records. A release of students' written records will not be made to persons or agencies unless written consent is given by parents, students, or a court order is issued. However, a release of records without parental consent could be made due to an emergency release of personally identifiable information from education records to provide for release of information for medical health or safety. In certain instances where consent is not required, written notification of such information will be given to the parents. Directory information is limited to: a student's name, grade level; photographs, media interviews, videos and digital images used for informational or news-related purposes of a student participating in school or school-sponsored activities, organizations and athletics that appear in school publications such as yearbooks, newspapers or sporting or fine arts programs; academic awards, degrees and honors; information in relation to school-sponsored activities, organizations, and athletics; major field of study; and period of attendance at the school. Any parent/guardian or eligible student (student 18 or older) may prohibit the release of directory information by delivering a written request to the building principal. The contact must be made by September 15 of each school year or the information will be released at the appropriate time.

RULES REGULATING THE INSPECTION OF STUDENT'S WRITTEN RECORDS

The Family Educational Rights and Privacy Act (FERPA) and the Illinois Student Records Act afford parents/guardians ~~and~~ students over 18 years of age ("eligible students") and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services, certain rights with respect to the student's school records. They are: **1. The right to inspect and copy the student's education records within 10 business days of the day the District receives a request for access.** The degree of access a student has to his or her records depends on the student's age. Students less than 18 years of age have the right to inspect and copy only their permanent record. Students 18 years of age or older have access and copy rights to both permanent and temporary records. A parent/guardian or student should submit to the building principal a written request that identifies the record(s) he or she wishes to inspect. Within 10 business days, the building principal will make arrangements for access and notify the parent/guardian or student of the time and place where the records may be inspected. In certain circumstances, the District may request an additional 5 business days in which to grant access. The District charges $.35 per page for copying but no one will be denied their right to copies of their records for inability to pay this cost. These rights are denied to any person against whom an order of protection has been entered concerning the student; **2**. **The right to have one or more scores received on college entrance examinations included on the student's academic transcript.** Parents/guardians or eligible students may have one or more scores on college entrance examinations included on the student's academic transcript. The District will include scores on college entrance examinations upon the written request of the parent/guardian or eligible student stating the name of each college entrance examination that

is the subject of the request and the dates of the scores that are to be included; **3. The right to request the amendment of the student's education records that the parent/ guardian or eligible student believes are inaccurate, irrelevant, or improper.** A parent/guardian or eligible student may ask the District to amend a record that is believed to be inaccurate, irrelevant, or improper. Requests should be sent to the building principal and should clearly identify the record the parent/guardian or eligible student wants changed and the specific reason a change is being sought. If the District decides not to amend the record, the District will notify the parent/guardian or eligible student of the decision and advise him or her of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing. **4. The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or Illinois School Student Records Act authorizes disclosure without consent.** Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, therapist, or educational technology vendor); or any parent/guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility or contractual obligation with the district. Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or federal law. Before information is released to these individuals, the parents/guardians or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records. Academic grades and references to expulsions or out-of-school suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring. Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent/guardian can be identified; to another school district that overlaps attendance boundaries with the District, if the District has entered into an intergovernmental agreement that allows for sharing of student records and information with the other district,[2] any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student. **5. The right to a copy of any school student record proposed to be destroyed or deleted.** The permanent record is maintained for at least 60 years after the student transfers, graduates, or permanently withdraws. The temporary record is maintained for at least 5 years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after 5 years, be transferred to the parent/guardian or to the student, if the student has succeeded to the rights of the parent/guardian. Student temporary records are reviewed every 4 years or upon a student's change in attendance centers, whichever occurs first. **6. The right to prohibit the release of directory information.** Throughout the school year, the District may release directory information regarding students, limited to: a student's name, grade level; photographs, media interviews, videos and digital images used for informational or news-related purposes of a student participating in school or school-sponsored activities, organizations and athletics that appear in school publications such as yearbooks, newspapers or sporting or fine arts programs; academic awards, degrees and honors; information in relation to school-sponsored activities, organizations, and athletics; major field of study; and period of attendance at the school. Any parent/guardian or eligible student (student 18 or older) may prohibit the release of directory information by delivering a written request to the building principal. The contact must be made by September 15 of each school year or the information will be released at the appropriate time.

Any parent/guardian or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the building principal by September 15 of each school year.

7. The right to request that military recruiters or institutions of higher learning not be granted access to your student's information without your prior written consent. Federal law requires a secondary school to grant military recruiters and institutions of higher learning, upon their request, access to secondary school students' names, addresses, and telephone numbers, unless the student's parent/guardian, or student who is 18 years of age or older, submits a written request that the information not be released without the prior written consent of the parent/guardian or eligible student. If you wish to exercise this option, notify the building principal. **8. The right contained in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law. 9. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District**

to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: U.S. Department of Education, Student Privacy Policy Office, 400 Maryland Avenue, SW, Washington DC 20202-8520

STUDENT BIOMETRIC INFORMATION

Before collecting biometric information from students, the school must seek the permission of the student's parent/guardian or the student, if over the age of 18. Biometric information means information that is collected from students based on their unique characters, such as a fingerprint, voice recognition or retinal scan.

STUDENT RIGHTS AND RESPONSIBILITIES

The School Board, in support of the aims of public education, believes that the behavior of students attending public schools shall reflect standards of good citizenship demanded of members of a democratic society. Self-discipline (responsibility for one's actions) is one of the important ultimate goals of education. The School Board also believes that, while education is a right of American youth, it is not an absolute right; it is qualified first by eligibility requirements. Our courts speak of education as a limited right or a privilege. That is, students who fail to perform those duties required of them for attendance in a public school may be excluded from the school.

STUDENT RESPONSIBILITIES

Students, as citizens of the United States, are guaranteed certain individual rights and have individual responsibilities that correspond. Parents, teachers, and administrators have a duty to protect the rights of students while maintaining an educational atmosphere conducive to the teaching and learning process. The concept of balancing the rights of the individual with the rights of society is as valid in the educational community as in the larger community. There are certain special responsibilities required of a citizen who is a student in school: 1) To become informed of and adhere to reasonable rules and regulations established by local boards of education and implemented by school administrators and teachers; 2) To respect the rights and individuality of other students and school administrators and teachers; 3) To refrain from libel, slanderous remarks, and obscenity in verbal and written material; 4) To dress and groom in a manner that meets reasonable standards of health, cleanliness and safety; 5) To be punctual and present in the regular or assigned school program to the best of one's ability; 6) To refrain from gross disobedience or misconduct or behavior that materially and substantially disrupts the educational process; 7) To maintain the best possible level of academic achievement; 8) To respect the reasonable exercise of authority by school administrators and teachers in maintaining discipline in the school and at school sponsored activities.

STUDENT RIGHTS

All students are entitled to enjoy the rights protected by the Federal and State Constitutions and laws for persons of their age and maturity in a school setting. Students should exercise these rights reasonably and avoid violating the rights of others. Students who violate the rights of others or violate District policies or rules will be subject to disciplinary measures.

STUDENT SUCCESS STRATEGIES

Students are reminded that the following strategies should be carried out on a daily basis in order to succeed academically in class: 1) Respect teaching and learning; 2) Prepare for each class; 3) Approach each class with enthusiasm for the learning process and academic inquiry; 4) Be willing to be active learners in the classroom; 5) Value diversity in the class and refrain from using language that may be insulting or insensitive; 6) Commit the necessary time and effort in each course; 7) Complete all assignments in a timely and neat fashion; 8) Communicate with teachers in a respectful tone to prevent an issue from becoming an insurmountable problem; 9) Respect the learning environment by minimizing distractions such as arriving late or reading other materials in class.

STUDENT RIGHTS PROCEDURES

GRIEVANCE

A grievance is a difference of opinion raised by a student or a student's parent or parents involving: 1) The meaning, interpretation or application of established policies; 2) Difference of treatment; or 3) Application of the legal requirements of civil rights legislation. This procedure is not intended to limit the option of the district and a grievant(s) to resolve any grievance mutually and informally. Hearings and conferences under this procedure shall be conducted at a time and place, which will afford a fair and equitable opportunity for all persons involved.

DUE PROCESS FOR STUDENT GRIEVANCE PROCEDURES

The Grievance Procedures, along with explanation, due process and directions, are available for inspection in the Superintendent's office, building Principal's office, Counselor's office, and Coordinator's offices for Title IX, Section 504 and Title VI. It is the policy of this district that all grievances be resolved quickly and at the lowest step possible.

1. Right to Representation: The aggrieving may choose to be represented by an attorney or other person of their choosing.

2. Right to Present Witnesses and Evidence: The grievant(s) shall be allowed to present relevant evidence and pertinent witnesses. Both parties shall have the opportunity for hearing and questioning witnesses.

3. Time Limits: All participants shall adhere to the time limits prescribed for each level. Failure by the administration at any step in the procedure to communicate the decision on the grievance within the specified time limit shall permit

the grievant(s) to proceed to the next step. Failure on the part of the grievant to appeal the decision to the next step within the specified time limits shall be an acceptance of the decision rendered at that step.

4. Right to Information: Unless state laws and right-to-privacy acts are violated, all relevant information must be made available to all parties.

5. Right to Privacy: During the grievance procedure, prior to Step III, the grievant(s) shall have the right to designate whether the procedure and meetings will be confidential.

6. Reprisals - Retaliation: Participants in a grievance submitted to this district shall not be subjected to reprisals, retaliation or different treatment because of such participation. Participation shall not be recorded in the student(s)' file(s) or used to affect equal opportunity for access and equity in educational programs and services.

Time limits refer to days when school is in session unless other agreed to limits by both parties.

STEP I. The student(s) and/or parent(s) should discuss the matter with the building principal within ten (10) days of the time when a reasonable alert person should have been made aware of the event giving rise to a grievance. An oral response must be made within five (5) days.

STEP II. If the problem is not resolved, the grievance should be submitted in writing to the building principal and the Coordinator responsible for the civil rights legislation within ten (10) days. A meeting must be held within five (5) days from the written notification of referral with the grievant(s), building principal, coordinator and any other involved person(s). A written response must be made within ten (10) days.

STEP III. If the grievance is still not resolved, it should be submitted in writing within ten (10) days to the Superintendent. The grievance should be described as specifically and completely as possible. All documentation submitted in previous steps should be submitted to the Superintendent. A meeting must be held between the grievant(s), Superintendent and district representatives within ten (10) days. A complete record of this meeting shall be kept and signed by both parties for possible future reference. A written response from the Superintendent shall be given within ten (10) days.

STEP IV. If the issue is not satisfactorily resolved in STEP II, the grievant(s) may appeal in writing to the School Board within five (5) days from the receipt of the written response. The School Board shall consider the appeal and may request a formal hearing of all evidence, written and oral, within sixty (60) days of the written appeal. A written response shall be given to the grievant(s) within ten (10) days of the School Board's examination of the appeal.

STEP V. None of these grievance procedures preclude the grievant(s)' use of alternative procedures for resolving the grievance.

STUDENT SAFETY SECURITY PLAN

THREAT OF VIOLENCE

Purpose

Collinsville Community Unit School District No. 10 is committed to providing and maintaining a healthy and safe environment for its students and staff. The purpose of the CUSD10 Safety Plan is to help ensure the care, welfare, safety, and security of students and staff members. This plan is a guide and is only used when a student has made a threat. The plan is intended to classify the level of a threat and give guidance for responding to the threat.

Threat Defined

A threat is an expression of intent to do harm or act violently against someone or something. The threat can be spoken, written, or gestured. Threats may be direct or indirect, and need not be communicated to the intended victim(s).

Threat Assessment Team

Psychologist/Social Worker/and or Counselor – interviews the student, conducts the risk assessment, and helps to evaluate the threat; **Assistant Principal** – interviews the student, evaluates the threat, assigns appropriate discipline, and notifies the parent; **School Resource Officer** – interviews the student, helps to evaluate the threat, determines if further legal action is needed, and receives all information pertaining to the incident.

Procedure

1) The School Administrator is informed of the threat; 2) The local law enforcement agency is notified; 3) The threat assessment team conducts an investigation/interview; 4) The school social worker or counselor conducts a threat assessment; 5) The threat assessment team determines the risk level of the threat; 6) Discipline is assigned by the Administrator; 7) The student is monitored; 8) A referral may be made to social worker/school counselor for anger management, coping skills, or conflict resolution; 9) The parents of all students involved are contacted; 10) Resources may be provided to student and parents; 11) Student released to parent/parent designee; 12) The parents, student, and threat assessment team may develop an Emergency Plan. Due to the safety of all involved, failure to follow through with the agreed upon follow up plan may result in the school contacting the Department of Children and Family Services Child Abuse Hotline; 13) There is communication with teachers/school counselors to make aware of conflict; 14) A request is sent to school counselor to separate students in class (if appropriate).

In a situation in which a student expresses suicidal thoughts and/or expressing thoughts of threats to others, the District may require that the student obtain a letter from a medical or mental health provider indicating that the student can function in the school setting and is no longer a threat to themselves or others. If it is determined that the student requires an evaluation from a mental health professional, a written statement from that professional stating the student is safe to return to the educational environment and is no longer a threat to themselves or others must be provided to the

school administration within ten (10) school days for the student to be allowed to return to school. If the statement is not received within ten (10) school days, the school will contact the parent/guardian to discuss other options. The school will ensure that any student absent from school for up to ten school days while receiving an evaluation from a mental health professional has a full opportunity to make up any missed work and/or missed credit during the time they are out of the classroom.

Discipline

When considering the appropriate discipline for a student who has made a threat of violence, the student's prior disciplinary records, as well as the nature of the threat are taken into account. All discipline is administered on a case-by-case basis.

IMPORTANT: If a student is in need of emergency assistance to address the care, welfare, safety and security of self or classmate when school is not in session, please contact the proper authorities listed below:

Police, Fire, & Emergency Services: 911
Suicide Prevention Lifeline: 800-273-8255
Child Abuse Hotline: 800/25-ABUSE

STUDENT TEACHER VIDEO AND AUDIO RECORDINGS

Collinsville Community Unit School District No. 10 routinely participates in the education of college level student teachers seeking a degree in the education field. Student teachers are required by their college coursework to create audio and video recordings of their lessons and the reactions of students to their lessons. As a result, students may occasionally appear in video recordings taken by a student teacher authorized by the Building Principal to student teach and to create video or audio recordings of student reactions.

Confidentiality

The video and audio recordings of District students by a student teacher are to be solely in their coursework and in furtherance of their college education. The student teacher will not release the video or audio recording except to his/her college professor. The video/audio recording is destroyed after it is reviewed by the student teacher's professor.

Consent

Parents should inform the Building Principal of the school that the child attends in writing if they do not wish their child to be video or audio recorded by the Student Teacher.

STUDENTS WITH DISABILITIES

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act are identified, evaluated and provided with appropriate educational services. The School provides a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the school. The term "children with disabilities" means children between ages 3 and the day before their 22nd birthday for whom it is determined that special education services are needed. It is the intent of the school to ensure that students with disabilities are identified, evaluated, and provided with appropriate educational services. A copy of the publication "Explanation of Procedural Safeguards Available to Parents of Students with Disabilities" may be obtained from the school district office. If you believe your child may have a disability, and this disability is adversely affecting your child's educational performance, please contact your building principal to receive your full procedural rights. Requests for evaluations must be in writing, and state the reason for the referral.

Pursuant to Illinois Public Act 095-0017, 100-1112 (effective August 28, 2018), the Collinsville Board of Education is providing notice that students with disabilities who do not qualify for an IEP may qualify for services under Section 504 of the federal Rehabilitation Act if the child: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment.

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the superintendent or building principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

SUICIDE AND DEPRESSION AWARENESS AND PREVENTION

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the school district. The school district maintains student and parent resources on suicide and depression awareness and prevention. Much of this information, including a copy of the school district's policy, is posted on the school district website. Information can also be obtained from the school office. In a situation

in which a student expresses suicidal thoughts, the District may require that the student obtain a letter from a medical or mental health provider indicating that the student can function in the school setting and is no longer a threat to themselves or others. If it is determined that the student requires an evaluation from a mental health professional, a written statement from that professional stating the student is safe to return to the educational environment and is no longer a threat to themselves or others must be provided to the school administration within ten (10) school days for the student to be allowed to return to school. If the statement is not received within ten (10) school days, the school will contact the parent/guardian to discuss other options. The school will ensure that any student absent from school for up to ten school days while receiving an evaluation from a mental health professional has a full opportunity to make up any missed work and/or missed credit during the time they are out of the classroom.

National Suicide Prevention Lifeline: Text 988 or Call 800-273-8255
Crisis Text Line: Text "HOME" to 741741
Safe2Help Illinois Helpline: Text SAFE2 (72332) or Call 844-4-SAFEIL or Email HELP@Safe2HelpIL.com

TELEPHONE CALLS & REQUEST

Parents may reach students by calling the school office. A student will be called out of class only in cases of emergency. School phones are to be used on an emergency basis only.

TEXTBOOKS AND TECHNOLOGY DEVICES ISSUED TO STUDENTS

The textbooks used in each school are the property of the Collinsville School District. The textbooks and technology devices issued to a student become his/her responsibility until returned to the teacher/school. Collinsville Community Unit School District Ten (10) is a participant in the State Free Textbook Loan Program. When parents or students have requested participation in writing, no rental fees are assessed on the books supplied through the Free Textbook Loan Program. If a textbook or technology device issued to a student is lost or damaged (regardless of the reason), the student has the financial responsibility to pay the appraised price for a replacement of the lost textbook or for the repair of the damaged textbook.

TOBACCO/SMOKING

Using tobacco products in any form is hazardous to the health of students and may present a safety hazard in the school. The possession, use, distribution of (or any attempt to use, obtain or distribute), sale or purchase of any tobacco products (or look-alike tobacco products such as electronic cigarettes, vapes, vape pens or other vaping related products-(vaping with and without nicotine) is prohibited in school buses, in school buildings and on school property. This policy extends to all school sponsored and related activities as well as field, athletic and music trips, whether held before or after school, evenings, or weekends.

All discipline imposed will be determined on a case-by-case basis and referred to the School Resource Officer.

The Illinois General Assembly finds that tobacco smoke is a harmful and dangerous carcinogen to human beings and a hazard to public health. Pursuant to Illinois Public Act 095-0017, no person may smoke in a public place or in any place of employment. To 'smoke' means the carrying, smoking, burning, inhaling, or exhaling of any kind of lighted pipe, cigar, cigarette, hookah, weed, herbs, or any other lighted smoking equipment. CUSD10 school administrators will work cooperatively with local law enforcement to enforce provisions of the Smoke Free Illinois Act and fines may be assessed pursuant to this Act.

TRANSCRIPTS (COLLINSVILLE HIGH SCHOOL)

Transcript Requests: If you are a current Collinsville High School student, please submit transcript requests by visiting: https://sites.google.com/cusd.kahoks.org/chs-counseling-dept/transcript-requests. This link is only accessible to students while using their CHS Google Account (if you are logged in under a different account you will not be able to complete this document). If you require a fee waiver, you MUST also schedule an appointment to meet with your counselor by visiting https://sites.google.com/cusd.kahoks.org/chs-counseling-dept/appointments.

Adding Test Scores to Transcripts

State required SAT test scores are automatically included on transcripts. Other test scores from National SAT and ACT test dates may not automatically be included. Students should review their transcript to determine if all needed test scores are included prior to sending transcripts to colleges and scholarship programs. If you determine that a score is not on your transcript, please contact the school's registrar at 618-346-6320x1129.

TRANSFER OF GRADES (COLLINSVILLE HIGH SCHOOL)

A student seeking admission to Collinsville High School must meet all residency, age, health examination, immunization and other eligibility prerequisites as mandated by state law. A student must also present a completed

good standing form from the school from which the student is transferring. Courses from schools accredited by a state accrediting agency or one of the seven nationally recognized regional accrediting associations will be accepted and granted the same credit as given by Collinsville High School for corresponding courses (Note: as CHS is a public school, no credit will be granted for religion courses.) Credit from non-accredited high schools may be accepted and granted for courses comparable to those offered at CHS only after the student has demonstrated proficiency in those subjects. The Building Principal or designee shall make the class or grade level assignment, with input from a counselor when needed, and may accept or reject the transferring school's recommendation. An assigned administrator may administer proficiency exams. An official written course description will be required for any course that is not offered at CHS. Credit for such courses may be granted only after a review of the course description and related material. To receive a diploma from CHS, graduating seniors transferring to CHS must be enrolled as full-time student for their final semester and earn a total of three (3) credits (exceptions will be at the discretion of the principal). Students who transfer to CHS during a semester will have their grades from their former school averaged (as is possible) with their classes at CHS. The administration reserves the right to make recommendations in the event a particular student's circumstances require special consideration. Parent(s)/guardian(s) of a student transferring from Collinsville High School should give the Building Principal written notification of their transfer intent, pay outstanding fees or fines, sign a release form and return all school-owned property.

TRAVEL TO SCHOOL SPONSORED EVENTS

The regulations for student travel have been adopted by the Board of Education and apply to all students who desire to participate in athletics and all school sponsored activities. All student participants will ride in school approved transportation (usually buses, vans, or pre-approved automobiles) to and from scheduled away events. Student participants may receive prior approval from the building principal or his/her designee that allow for parent/guardian-provided transportation to or from a scheduled event. This request must be made in writing and must be approved at least twenty-four (24) hours before the transportation is provided. Student athletes may receive approval from the athletic coach or student activity sponsor to allow for parent/guardian provided transportation away from an athletic contest with an approved written request from the parent/guardian. Any student athlete found to be in violation of this policy shall be subject to discipline in accordance with the district's athletic discipline policies, rules and regulations as provided herein.

TREATS AND SNACKS (DORRIS INTERMEDIATE & ELEMENTARY SCHOOLS)

Due to health concerns and scheduling, treats and snacks for any occasion must be arranged in advance with the classroom teacher. All treats and snacks must be store bought and prepackaged in individual servings. No homemade treats or snacks are allowed at school. Treats and snacks may not require refrigeration and must have a clearly printed list of ingredients on the packaging. We strongly encourage you to select a treat or snack with nutritional value.

VALUABLES

The teachers and staff cannot be responsible for valuable items brought to school by students. Students should be encouraged to leave all valuable personal items at home. Students are not allowed to trade, buy or sell personal belongings at school.

VANDALISM

Intentional damage to the school building, its equipment, or its property is intolerable. Those in violation can expect penalties fitting such destructive behavior. Vandalism of vehicles on school grounds is a criminal offense with criminal consequences. Any act of vandalism will be subject to restitution for damages, disciplinary action and possible legal action.

VIDEO & AUDIO MONITORING SYSTEMS

A video and/or audio monitoring system may be in use on school buses and a video monitoring system may be in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel. Any student caught defacing, damaging or destroying video surveillance cameras will have to make restitution, and may be suspended, expelled, and/or recommended to an Alternative School and/or may be charged with criminal damage to school property. Videotape recording maintained by Collinsville CUSD10 on school buses and public areas of the school building meets the two-part definition of an educational record as defined by the *Family Educational Rights and Privacy Act* (20 U.S.C. § 1232g; 34 CFR Part 99) and the *Illinois School Student Records Act*,

105 ILCS 10/2(d). First, the videotape contains information directly related to students as it indicates the identity, conduct and activities of those students being recorded. Second, the videotape is maintained by an educational institution, *i.e.*, Collinsville CUSD No. 10. The videotape, therefore, to the extent it contains personally identifiable information of the students being recorded and school officials use and maintain the content for a particular reason (e.g., disciplinary action, compliance with a student's Individualized Education Program, etc.), constitutes an educational record. As such, the record is exempt from disclosure.

VISITORS

The following definitions apply to this policy: **School property** - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a School Board meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities. **Visitor** - Any person other than an enrolled student or District employee

VISITORS - BADGE SYSTEM/SIGN IN – SIGN OUT

Visitors are welcome to schools in our school District. To ensure the safety of our students, staff and faculty, all visitors must report to the attendance office of the school building. This prevents any misunderstandings, gives the office an opportunity to assist visitors and to inform the office who is in the building. Any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period. Visitors must sign in, identify the date and time of arrival, inform office personnel of their reason for being at school and the classroom or location they are visiting, and present an appropriate state or government issued photo identification to be scanned by the Raptor Visitor Registration System. RAPTOR will provide a consistent system to track visitors and volunteers while protecting our children from people who present a danger to students and staff members. All school RAPTOR administrators have received training on visitor check-in procedures to ensure that all persons who are not assigned to the campus have a visitor's photo badge visible. This training is conducted by the District Security Manager and Officer for Collinsville Community Unit School District. When the visitor arrives at the attendance office, he/she will be greeted and asked for photo identification. The designated staff member will scan the visitor's identification and issue a photo badge with the visitor's destination if there is no alert indicated on the database. Accepted forms of photo identification will include: driver's license, consular identification card, green card, U.S. passport card (not full passport), and military identification card. The staff member will keep the individual's identification in plain view, to reduce concerns that anyone might be copying personal information. This photo ID is scanned into the RAPTOR system and the personal information from the ID is cross-referenced against names of Registered Sexual Offenders (RSO) in a database maintained by RAPTOR Technologies, Inc. Within moments, the RAPTOR administrator will know if the visitor is an RSO. If this is the case, then guidelines are in place to positively engage the visitor and consider the validity of the request to visit the school. If this is not the case, then the system will print a visitor's pass, which includes the person's name, photo, date of visit, and destination within the building. RAPTOR is only scanning the identifying information from the document, such as the visitor's name, date of birth, address and photo for comparison with a national database of registered sex offenders. Additional visitor data will not be gathered and no data will be shared with any outside company or organization. If the visitor does not have acceptable photo identification available, the campus administrator on duty (or designee) will be called to assess the situation. If he/she determines the visitor is known, the visitor's information can be manually entered by the campus RAPTOR administrator. Approved visitors without acceptable photo identification may be allowed access to areas of school business requested through escort by the campus administrator (or designee). The visitor will return to the attendance office to checkout when departing the campus. The visitor will be instructed to give the badge back to designated office personnel to check them out of the system. Once the visitor has been signed out of the system, the badge will be torn thoroughly so it cannot be reused. Visitors are required to proceed immediately to their location in a quiet manner. If parents/guardians wish to visit a classroom or talk to a teacher, arrangements should be made beforehand to assure that there is no disruption to the educational services to students. The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. Any person who engages in conduct prohibited by this policy may be ejected from school property. Visitors are expected to abide by all school rules during their time on school property. A visitor who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior. No person on school property or at a school event shall perform any of the following acts: 1. Strike, injure, threaten, harass, or intimidate a staff member, board member, sports official or coach, or any other person. 2. Behave in an unsportsmanlike manner or use vulgar or obscene language. 3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device. 4. Damage or threaten to damage another's property. 5. Damage or deface school property. 6. Violate any Illinois law or municipal, local or county ordinance. 7. Smoke or otherwise use tobacco products. 8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug unless authorized under board policy and Ashley's Law. 9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectible, regardless of when and/or where the use occurred. 10. Use or possess medical cannabis, unless he or she has complied with Illinois' Compassionate Use of Medical Cannabis Act and district

policies. 11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner). 12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the board. 13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized district employee's directive. 14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding. 15. Violate other district policies or regulations, or a directive from an authorized security officer or district employee. 16. Engage in any conduct that interferes with, disrupts, or adversely affects the district or a school function. The person is also subject to being denied admission to school events or meetings for up to one calendar year in accordance with Illinois School Code. In order to limit interruption to the educational process of our students, student visitors from other schools will not be permitted. Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification. Any person who engages in conduct prohibited by this policy may be ejected from school property. The person is also subject to being denied admission to school events or meetings for up to one calendar year.
Students who need to be picked up from school by a parent during school hours are to wait in the attendance office. The parent/guardian should come into the office to sign out their child on a list used by the school. If the student will return to school that day, he/she will be required to sign in.

VOLUNTEERS

All school volunteers must complete the "Volunteer Information Form" and be approved by the school principal prior to assisting at the school. Forms are available in the school office. Volunteers are required to check in and out of the office and receive a visitor badge before going to their destination.

WEAPONS DETECTION SYSTEM - STUDENT/VISITOR ENTRY

The Collinsville Community Unit School District is committed to maintain safe, orderly schools; to promote health and safety within the school setting; and to provide a school environment conducive to education. All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event (Board Policy 4:170 Safety).

Collinsville Community Unit School District has the authority to create reasonable rules and regulations to maintain a safe climate. Therefore, the Board of Education has authorized the use of OPENGATE, a Weapons Detection System designed for the automatic screening of people for the purpose of reducing and discouraging the presence of weapons in our schools and our event venues. For this reason walk-through weapons detection systems searches may be conducted on a daily basis at each school in the District. Students and adults entering the Unit 10 schools will be subject to a weapons detection system search procedure to ensure that weapons, controlled substances, and other prohibited articles are not brought into the schools and school event venues within the District. Weapons detection system searches may be conducted at the District's discretion during after-school events.

Students/visitors to the schools will be directed to walk through the weapons detection system upon entering each school. Please note that as screenings have been put in place for the safety of students, staff and visitors, individuals who refuse to adhere to the Weapons Detection entry policy will not be permitted to enter the school or event venue. Students/visitors are responsible for producing any electronic device during metal detector screening and bag checks.

Student/student/student/visitors who pass through the weapons detection system without setting the alarm may proceed to their designated location.

Should the weapons detection system alarm sound:

1. Students/visitors will be directed to move to the secondary screening area.
2. Students/visitors will be asked if they have any metal objects in their possession that may have set off the alarm.

A. If the student/visitor identifies an object which has alerted the detection system, the student/visitor will place the item on the table and walk back through the gate. If the alarm does not sound, and the item is deemed safe, the detected item will be returned and the student/visitor may enter the building.

B. If the student/visitor is unable to identify an object which as alerted the detection system, or if the alarm continues after the person has identified a questionable item, then the student/visitor will place all personal belongings on the table and walk through the unit again.
1. If the alarm does not sound, then the personal items on the table will be searched by the screener in accordance with the Search and Seizure policy as outlined in the CUSD10 Student and Parent Handbook and Board Policy..
a. If the search does not find any inappropriate objects, then the student/visitor may enter the school.

b. If the alarm continues to activate, then the hand held wand will be used to screen the student/visitor. Please note that individuals who refuse to adhere to the Hand Held metal detector in this scenario will not be permitted to enter the school.

It is the student/visitors' responsibility to remove any valuable items (Chromebooks, etc.) and place them on the table adjacent to the weapons detection system. In all cases, the search process will cease when the weapons detection system scan is completed without activating the alarm. The Collinsville School District will not be responsible for any items damaged or lost in the metal detecting or bag-checking process.

Discovery of Contraband:

If the search produces weapons, drugs, or any other dangerous or illegal items or contraband, such items shall be secured by the building principal and/or his/her designee and turned over to the police as soon as possible. Possession of illegal items or contraband items of any kind that are found during the search will result in appropriate consequences as outlined in the Collinsville CUSD10 Student and Parent Handbook and CUSD10 Board of Education policies and may result in criminal charges.

WEAPONS PROHIBITION

The establishment and maintenance of a safe, pleasant, educational school environment that is conducive to learning is a high priority to Collinsville Unit School District 10. For this reason, students who engage in such activities as the use of or possession of a weapon, physically attacking faculty, staff, or other students, threatening or verbally abusing faculty, staff, or other students, theft, arson or vandalism are subject to extremely serious penalties. These penalties include suspension up to and including ten (10) days, along with possible expulsion and criminal prosecution. Board of Education policy forbids students from bringing or being in possession of illegal weapons on school property, at any time. The display, possession, and transportation of dangerous and illegal weapons, including look-alike weapons, are strictly prohibited on school property, school buses, and at authorized school activities. Items in the following categories are defined as weapons: Any firearm of any description, a bludgeon, black-jack, sling-shot, metal knuckles, any switchblade knife, stiletto knife, or any item considered dangerous to others, including but not limited to, those items defined by Illinois State Law in 720ILCS5/24-1.

Violators of this policy will be suspended for a period up to ten (10) days and may be referred to the Board of Education for a hearing and possible expulsion from school for up to two (2) calendar years. Evidence obtained will be confiscated and turned over to the Superintendent of Schools and may be delivered to local authorities for possible prosecution, in all criminal cases. This policy shall not restrict the authority of the Superintendent of Schools or designee to seek prosecution of violators to the maximum extent of the law. Strict and consistent consequences on all weapons violations will be enforced. Therefore, the building principal will review the case and facts with the Superintendent of Schools or designee in order to determine the full extent of the penalty to be imposed. Such factors as the nature of the infraction, the severity of the offense, the age of the students, and other extenuating circumstances might reasonably be considered.

Pursuant to the federal *Gun-free Schools Act* and Section 10.22.6 of the *School Code*, any student who uses, possesses, controls, or transfers a weapon, or any object that can reasonably be considered, or looks like, a weapon, shall be expelled for at least one calendar year, but no more than 2 calendar years. The Superintendent may modify the expulsion period and the Board may modify the Superintendent's determination, on a case-by-case basis. A "weapon" means possession, use, control, or transfer of: (1) any gun, rifle, shotgun, a weapon as defined by Section 921 of Title 18, United States Code, firearm as defined in Section 1.1 of the Firearm Owners Identification Act, or use of a weapon as defined in Section 24-1 of the Criminal Code of 1961, (2) any other object if used or attempted to be used to cause bodily harm, including but not limited to, knives, brass knuckles, or other knuckle weapon regardless of its composition, billy-clubs, or (3) "look-alikes" of any weapon as defined above. Any item, such as a baseball bat, pipe, bottle, lock, stick, pencil, and pen, is considered to be a weapon if used or attempted to be used to cause bodily harm. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

WEATHER CLOSURE, DELAYED STARTS & EARLY RELEASE

Collinsville Unit #10 Schools do not take weather-related decisions lightly. As with any decision, student learning is our top priority, but student safety is always our first consideration. Here is some information about how the district balances the factors that come into play when we face a weather-related decision.

HOW THE CALL IS MADE

The district will make the call about delaying or closing school based on reports from our bus company, weather reports, and information gathered from Unit 10 staff and municipal employees who are out driving and assessing road conditions in all parts of our school district. We use the following criteria to make a decision: Safety of students, Impact on families in the affected areas if they must report for school, Areas affected - is the event district-wide, localized, or scattered?, and Ability of buses to get to students.

CLOSURES, DELAYED STARTS & EARLY RELEASE

The district has three options in the event of bad weather. The district could close the schools altogether, delay the opening of school for two hours or release/dismiss students early. School release, delay and closure information is relayed in a variety of ways: The district instantly publishes the information through phone messaging system, television networks, district website (If you have Internet access, the link to weather-related closure information is www.kahoks.org. The site is available 24 hours a day.)

In the rare event Unit 10 calls a 2-hour late opening, school will start 2 hours later than your normal bell time. For example, if your normal bell time is 8:00 AM, your scheduled late start time is 10:00 AM. The morning bus routes will run 2 hours later than normal. The school day will end at their normal times. Once children are in school, approximately two hours are required to get the last child home after a decision is made to close schools. For this reason, it is unlikely school will be canceled once classes are in session. However, when conditions dictate an early release, school will be dismissed. The School Messenger calling system will notify parents of any early school dismissal. It is also a good idea to check updates posted on the local television stations any time weather conditions are changing or in question. The district website will carry early school dismissal information as soon as decisions are made. It is very important that parents have plans for younger children when school is dismissed early. In the event that the district releases students early due to weather, please communicate with the school if alternate student pick-up plans are made. *As an added measure for student safety in the case of an early dismissal, the elementary buildings will send a Google Form via School Messenger asking parents to confirm how children are going home that particular day. Please* insure children dress for protection against prolonged exposure to the weather as a safety precaution. *If no report is made, it can be assumed that school will be in session.*

E-LEARNING PLAN

E-Learning Days are designed to serve as official attendance days of school when the students and teachers stay at home due to emergency situations, yet learning continues as students remotely leverage digital tools and engage in teacher-prepared lessons. The Collinsville School District E-Learning Plan also includes teachers available remotely to assist students by email with their assignments during the hours of the E-Learning school day. If an E-Learning Day is implemented, everyone will be notified in the same manner as when school is canceled. Students will be expected to utilize the day to meet with their teachers virtually and work on their required assignments/activities as described below in the Student Assignments/Activities section. Click HERE to access a complete copy of the CUSD10 E-Learning Plan.

Teacher Availability: Teachers are expected to be available to students/parents during their regular work hours by email. For many teachers, other systems may work better than email (Telephone, ClassDojo, Google Classroom, etc.) and staff are encouraged to utilize these other communication tools as the situation dictates. However, all teachers will check their email at least once per hour and provide feedback and guidance to students/parents on an as needed basis. The District understands that many teachers have their own responsibilities that may arise with these days (supervising their own children, shoveling snow, etc.). The District also understands that there will be time spent in follow up activities after the E-Learning Day (reviewing completed assignments, providing support for students without internet access, encouraging students to complete assignments, etc.). Staff will respond to all communication requests in a timely manner (within 24 hours) during scheduled hours. Teachers may communicate outside of office hours as needed.

Live Video Conferencing Sessions: Google Meet will be one of the primary video conferencing tools used to host live class sessions in communication with students during E-Learning Days for online learners. If your child is unable to attend a live session, the classroom teachers may provide either notes or a recorded version of the session. Elementary teachers with students in grade PreK-6 will include in their morning announcement the times students are to log in for live instruction. At grade levels 7- 12, staff will use the abbreviated class times when scheduling synchronous (live) sessions.

Student Assignments/Activities: Expectations for student assignments/activities are going to vary greatly based on grade levels and subject matter. Learning materials will be designed for engagement time per day.

Student Attendance: During E- Learning, attendance will be taken. The preferred method of collecting attendance is always a one-to-one daily connection between the teacher and the student. However, we recognize that this method is not available or practical for all student scenarios under an E-Learning situation. We encourage and suggest several ideas for how classroom teachers can collect and count a student as present during an E-Learning Day. • Video conference "check-ins." • Wellness checks coupled with a question on student engagement/participation in lessons. • Phone calls coupled with a question on student engagement/participation in lessons. • Text messages or email communications coupled with a question on student engagement/participation in lessons. • Packet collections by school personnel.

Grading: Students will be accountable for completing the assigned tasks either online or by printed materials in the same manner as any other school day. Students will only receive a "present" for attendance once work is completed. Incomplete work will be considered incomplete. Teachers are encouraged to hold students accountable for completing work as they would with any missing assignments. Completed work can either be turned in online or on an upcoming school day.

Student/Parent Technical Support: In the event of an issue with a student's District assigned device, please call or email the technology support person at your child's school. A list is posted on the district website under Chromebooks & Technology.

WITHDRAWAL FROM SCHOOL (CHS)

We at CUSD10 believe it is in the best interest of all students to complete their high school education and receive a diploma. Before a student may apply for permanent withdrawal, he/she must be of legal withdrawal age and have approval of parent or guardian. A parent or legal guardian must accompany a student withdrawing from school to meet with the assigned Counselor, and to sign proper withdrawal forms in the Counseling Department. This form must be presented to each of the following: 1) The secretary for textbook distribution (to make proper financial settlement for textbooks not returned, textbook rental fees not paid, or receive a partial refund on textbook rental fees if they have been paid and to record if all books have been returned; 2) The Librarian (to make proper financial settlement for lost or overdue library books); 3) The Main Office and Assistant Principal's Office (to make proper financial settlement for textbooks not returned, textbook rental fees not paid, or receive a partial refund on textbook rental fees if they have been paid and all books have been returned; 4) The Attendance Secretary and 5) The Registrar (for record keeping purposes). Students withdrawing from Collinsville High School will receive grades of 'W' on the mark history; quarter and transfer grades will be sent to the receiving school, unless fees are owed or they do not transfer to another accredited secondary school program. After all signatures have been obtained, the withdrawal form is to be returned to the Counseling Department.

YMCA ENRICHMENT PROGRAM

The YMCA Y Club Before and After School Enrichment Program is a cooperative effort between local schools and the Gateway Region YMCA. The program provides children, grades K-6, with a safe, well-supervised environment when an adult is not home before and/or after school. Participating schools in the Collinsville Unit 10 School District include: Caseyville Elementary, Dorris Intermediate School, Jefferson Elementary (after school only), Maryville Elementary, Renfro Elementary, Twin Echo Elementary, Webster Elementary Children can attend the Y Club program at their school beginning at 6:30 a.m. until the beginning of the school day; and after school from dismissal until 6:00 p.m. Safe, fun, and constructive activities are offered, such as arts and crafts, sports, games, and academic support. All sites are directed by competent, experienced YMCA staff. Policies have been created with the child's safety as the top priority. For more information, call the CMT YMCA at 618-346-5600 or visit their website.

COLLINSVILLE C.U.S.D. 10 MISSION STATEMENT

Collinsville Community Unit School District Number Ten will provide appropriate learning opportunities within a safe and caring environment. Collinsville Community Schools will develop lifelong learners who are productive and successful members of a diverse society.



COLLINSVILLE C.U.S.D. 10 VISION STATEMENT

Collinsville Community Unit School District Number Ten is committed to world-class excellence through a culture of acceptance, collaboration and achievement

10.11. Approval of General Law Enforcement Memorandum of Understanding

Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

January 6, 2023

Mr. Gerald Brown, Jr.
Chief of Police
Village of Fairmont City Police Department
2601 North 41st Street
Fairmont City, Illinois 62201

From: Bradley C. Hyre
Assistant Superintendent - Student Services
Collinsville CUSD 10
123 West Clay Street
Collinsville, IL 62234

RE: General Law Enforcement Reciprocal Reporting
Memorandum of Understanding (MOU)

Dear Mr. Brown:

Enclosed, please find a General Law Enforcement Reciprocal Reporting Memorandum of Understanding (MOU) to obtain or share services and to exercise, combine or transfer any power or function, in any manner not prohibited by law or by ordinance (Ill. Constitution, Art. VII, Sec. 10; 5 ILCS 220/1 et seq.; District Board Policy 1:20, *District Organization, Operations, and Cooperative Agreements*). Please sign and date on page ten (10) and return to:

Mr. Bradley Hyre
Assistant Superintendent
Collinsville CUSD 10
123 West Clay Street
Collinsville, IL 62234

If you have any questions or need any additional information, please let me know.

Sincerely,

Bradley Hyre

Collinsville Community Unit School District No. 10 and
Village of Caseyville, Village of Fairmont City and Village of Maryville
General Law Enforcement Reciprocal Reporting
Memorandum of Understanding (MOU)

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A. Introduction

In consideration of the mutual promises, terms and conditions set forth in the sections below, and for other good and valuable consideration, the receipt and sufficiency of which is hereby expressly acknowledged, this Memorandum of Understanding ("MOU") is entered into by Collinsville Community Unit School District No. 10 ("District") and Village of Caseyville Police Department, and Village of Fairmont City Police Department and Village of Maryville Police Department (individually "LLEA" and collectively "LLEAs") on the ***6th Day of January, 2023***.

The District and LLEAs agree that they may enter into and participate in joint programs and intergovernmental agreements with units of local government and other school districts to obtain or share services and to exercise, combine or transfer any power or function, in any manner not prohibited by law or by ordinance (Ill. Constitution, Art. VII, Sec. 10; 5 ILCS 220/1 et seq.; District Board Policy 1:20, *District Organization, Operations, and Cooperative Agreements*).

The District is organized and operates as follows:

Public School District

The LLEAs are organized and operates as follows:

Village of Caseyville Police Department Village of Fairmont City Police Department Village of Maryville Police Department

B. Definitions/Acronyms

Memorandum of Understanding (MOU) - Defines a local law enforcement agency's role in schools and describes the respective duties of a school district and local law enforcement agencies (105 ILCS 5/10-20.14(b) encourages school districts to create memoranda of understanding (MOU) with law enforcement agencies). Its purpose is to prevent confusion, decrease conflict, and promote school safety.

Leadership Team (Team) - A group of designated key staff members from each party. These individuals will be responsible for the implementation of the MOU. They will communicate directly with each other about MOU issues.

Local Law Enforcement Agency (LLEA) - A police department or State's Attorney's Office within the District" boundaries.

Police Officer - A police officer employed by the LLEAs but who is not specifically assigned to the District or any of its buildings.

School Resource Officer (SRO) - A police officer who is assigned to the District or any of its buildings through an intergovernmental agreement or a memorandum of understanding with the LLEAs.

C. MOU Leadership Team (Team)

The following individuals are designated for the MOU Team as described in Section B, above.

District Staff:

Dr. Mark B. Skertich, Superintendent Collinsville Community Unit School District No. 10

LLEAs Staff:

Tom Coppotelli, Chief of Police Village of Caseyville Police Department Gerald Brown, Jr., Chief of Police Village of Fairmont City Police Department Robert Carpenter, Chief of Police Village of Maryville Police Department

D. District Authority Over the Educational Environment

The District has identified the need for a partnership with the LLEAs. LLEAs will partner with District school officials to manage disruptive student behavior and discipline issues. Collaboration between the District and LLEAs and respect for the important role each party holds in connection with our community's youth are essential to the success of the mission of both parties. Where it is necessary for either LLEA to be present on school property, its employees will conduct themselves according to accepted legal practices, always recognizing the responsibility and authority of the District's officials to manage the educational environment, and work with District officials to minimize any impact its actions might have upon that environment.

Pursuant to the provisions of this MOU, if the District receives information from either LLEA regarding the conduct of a District student, the District may use the obtained information to impose student discipline. The District will determine the most appropriate form of discipline for the student in accordance with Board policies, rules, and the student handbooks. Final discretion regarding whether to charge an individual with an ordinance, criminal, or traffic violation lies with the LLEAs.

E. Identified Needs for Services to Maintain the Educational Environment

All services rendered by LLEAs for the District shall seek to implement a partnership that creates effective and positive school student discipline that (a) functions in concert with efforts to address school safety and climate; (b) includes more than punitive measures, e.g., restorative discipline; (c) is clear, consistent, and equitable; and (d) reinforces positive behaviors.

The District's Superintendent or designee(s) shall act as a liaison between the District and the LLEAs for the purpose of reciprocal reporting of criminal offenses committed by students. The LLEAs shall likewise designate an administrative contact person to act as a liaison between the LLEAs and the District for the purpose of reciprocal reporting of criminal offenses committed by students. The District's Superintendent or designee(s) with the Chief of Police or designees will arrange for meetings as may be needed between the District and LLEAs officials in order to share information, and shall share and make available information with each other that is related to the commission of criminal offenses by students who attend a school in the District. Such information, to the extent allowed by law, shall include court records, police reports, dispositional, sentencing, background and investigative information.

1. The District's identified needs for services from the LLEAs are each of the following:

    a. When requested, assistance with conducting inspections and searches of lockers, desks, parking lots, and other school property and equipment owned or controlled by the District for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs. If a search produces evidence that the student has violated or is violating either the law, local ordinance, or the District's policies or rules, such evidence may be seized by school authorities and turned over to law enforcement authorities, and disciplinary action may be

taken. 105 ILCS 5/10-22.6(e) and 10-22.10a.

b. Utilization by Building Principals of proper law enforcement agency resources when the safety and welfare of students and teachers are threatened by illegal use of drugs and alcohol by illegal possession or use of weapons, or by illegal gang activity. 105 ILCS 5/10-21.4a.

c. Cooperation with the parent-teacher advisory committee to develop policy guideline procedures that establish and maintain a reciprocal reporting system between the District applicable local law enforcement agencies regarding criminal offenses committed by students. 105 ILCS 5/10-20.14 and see Board Policy 2:150, *Committees*.

d. Immediate required reporting to local law enforcement authorities by the superintendent, of batteries committed against teachers, teacher personnel, administrative personnel or educational support personnel. 105 ILCS 5/10-21.7.

e. Immediate required notification by the Building Principal or his or her designee to a local law enforcement agency upon receiving a report that any person has been observed in possession of a firearm on school grounds, other than a law enforcement official engaged in the conduct of his or her official duties. 105 ILCS 5/10-27.1A.

f. Upon receipt of a report from any school personnel regarding a verified incident, involving a firearm in a school or on school owned or leased property, immediate required notification by the Superintendent or designee to the local law enforcement authorities of all such firearm-related incidents occurring in a school or on school property. 105 ILCS 5/10-27.1A.

g. Upon receipt of a report from any school personnel regarding a verified incident involving drugs in a school or on school owned or leased property, immediate required reporting by the Superintendent or designee to the local law enforcement authorities of all such drug-related incidents occurring in a school or on school property. 105 ILCS 5/10-27.1B.

h. Implementation of other sections of the *Illinois School Code* that authorize the District to work with LLEAs for the purposes of keeping schools safe and providing education or training.

i. Based upon locally based District outcomes, the District has identified these additional needs:

2. The LLEAs have identified partnership needs from the District, which include each of the following:

a. Sharing required reports to applicable Building Principals whenever a child enrolled in the District is detained for proceedings under the Juvenile Court Act of 1987 (705 ILCS 405/), or for any criminal offense or any violation of a municipal or county ordinance (105 ILCS 5/22-20). The report shall include the basis for detaining the child, circumstances surrounding the events that led to the child's detention, and status of proceedings. The report shall be updated as appropriate to notify the Building Principal of developments and the disposition of the matter. Building Principals shall keep this information separate from the official school record of the student and ensure that it does not become part of the official school record of the student. Such information shall not be a public record and will be used solely by the appropriate school official or officials that the Building Principal determines have a legitimate educational or safety interest to aid in the proper rehabilitation of the child and to protect the safety of students and employees in the school. 105 ILCS 5/22-20.

b. In accordance with administrative procedure 7:190-AP3, *Guidelines for Reciprocal Reporting of Criminal Offenses Committed by Students*, transmitting juvenile law enforcement records concerning a minor enrolled in any District school who has been arrested or taken into custody for certain offenses. 705 ILCS 405/1-7(A)(8)(A) and 405/5-905(1)(h)(A) and see Section H, Reciprocal Reporting of Criminal Offenses Committed by Students, below.

c. Based upon locally-based LLEAs outcomes, the LLEAs have identified these additional needs:

F. Annual Evaluation of MOU; Renewal; Termination

The parties will periodically review the MOU for relevancy, monitor its terms for effectiveness, and consider whether any modifications are required. This review may align with the School Board's annual policy review and monitoring calendar. The MOU will remain in effect and automatically renew from year to year unless terminated. Any party may terminate its participation in this MOU upon thirty (30) days prior written notice to the other(s).

G. Record Sharing

Both parties recognize the privacy protections of federal and State law in the disclosure of student records. When sharing information, State and federal laws regarding school student records apply. See the Family Educational Rights and Privacy Act (20 U.S.C. §1232g, 34 C.F.R. Part 99) and the Illinois School Student Records Act (105 ILCS 10/, 23 Ill. Admin. Code Part 375). The applicable federal and/or State law shall control, and the District may refuse disclosure requests by either LLEA without a warrant or subpoena/court order. The LLEAs' officers shall at all times recognize and comply with the confidentiality of student and education records and may only seek

such records in accordance with the requirements of the District's Policy 7:340, *Student Records*.

School student records may only be released to the LLEAs by the Building Principal, Superintendent or designee. Information kept by law enforcement professionals working in a school is not considered a school student record. See 105 ILCS 10/2. Information derived from reports of law enforcement to principals regarding students detained for proceedings are not considered a school student record. 105 ILCS 5/22-20. The school student records definition and 7:340-API, *School Student Records* are incorporated into this agreement.

The District's obligation to report alleged criminal offenses arises when such conduct occurs on school property, at a school-related function, or against school personnel.

The LLEAs shall certify in writing that any information received from the District will not be disclosed to any other party except as provided by law, or without the advance written consent of the student's parent or guardian. The report should be made as soon as practicable after the LLEAs or District suspect that a student is involved in any such activity.

Within its standard operating procedures, the LLEAs will include training for their officers about these laws, along with information about how to access the District's policies and procedures for school student records. For general guidance, both parties will refer to Answers to FAQs Responding to a Subpoena (Illinois Council of School Attorneys, Revised October 2021) at: https://www.iasb.com/IASB/media/School-Law/FAQ_Responding_to_Subpoena.pdf

H. Reciprocal Reporting of Criminal Offenses Committed by Students

As outlined in Section E.2.b, above, the District and LLEAs' officers shall at all times recognize and comply with (a) the *Illinois School Code* requirements for a reciprocal reporting system regarding criminal offenses committed by students (105 ILCS 5/10-20.14), and (b) the Juvenile Court Act of 1987 and the *Illinois School Code*'s requirements for the management and sharing of law enforcement records and other information about students who have contact with the LLEAs.

The District's administrative procedure 7:190-AP3, *Guidelines for Reciprocal Reporting of Criminal Offenses Committed by Students* is incorporated into this MOU.

Nothing in this MOU is intended to impose upon any party a duty to report information to any other party that is not otherwise required by law. This MOU shall not be interpreted as making an obligation of a party mandatory that is otherwise discretionary under the law or vice versa. No party to this MOU waives any defenses or immunities it otherwise has under the law, including without limitation any immunities under the Sections 2-204 or 2-205 of the Local Governmental and Governmental Employees Tort Immunity Act or the State Employee Indemnification Act. 5 ILCS 350.

Nothing in this MOU is intended to prevent the sharing or disclosure of information or records relating to or pertaining to juveniles subject to the provisions of the *Serious Habitual Offender Comprehensive Action Program* when that information is used to assist in the early identification and treatment of habitual juvenile offenders and such sharing is otherwise allowed by law.

Nothing in this MOU is intended to prevent the District or LLEAs from sharing additional information with the other party as allowed or required by law.

The LLEAs' duty to disclose information and documents to the District pursuant to the law and this MOU shall be separate from and in addition to the duty of the State's Attorney to provide information to the District pursuant to Section 5-901 of the *Juvenile Court Act of 1987* (705 ILCS 405/5-901) regarding adjudications of delinquency.

I. Live Feeds

In the event the District establishes a live feed video in its buildings, the District will provide access to its live feeds to one or more of its buildings in the event of a health or safety emergency. Access is strictly to allow LLEAs tactical forces to become familiar with current conditions that underlie the health or safety emergency in the District's building(s).

J. Cell Phone/Electronic Device Searches

The established procedures between the parties for searching cell phones/electronic devices must be followed. Both parties agree that cell phone/electronic device searches involve Fourth Amendment search and seizure issues and the federal Stored Communication Act (SCA) (18 U.S.C. §2701) issues. Generally asking for permission, calling the parents to come and search the phone, or getting a warrant solves this issue. Investigations of sexting allegations shall follow administrative procedure, 7:190-AP6, *Guidelines for Investigating Sexting Allegations*, which is incorporated into this agreement.

K. Agency and Police Interviews

Board Policy 7:150, *Agency and Police Interviews*, and administrative procedure 7:150-AP, *Agency and Police Interviews*, are incorporated into this MOU and must be followed at all times.

Within its standard operating procedures, LLEAs will include training for their officers about this policy and procedure, along with information about how to access the District's policies and procedures.

Before a student under 18 years of age who is suspected of committing a criminal act is detained and questioned on school grounds, a law enforcement officer, school resource officer, or other school security personnel will (a) notify or attempt to notify the student's parent/guardian, (b) document the time and manner of the notification or attempted notification, (c) make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if not present, ensure that school personnel (including, but not limited to, a school social worker, school psychologist, school nurse, school guidance counselor, or any other mental health professional) are present during the questioning, and (d) if practicable, make reasonable efforts to ensure a law enforcement officer trained in promoting safe interactions and communications with youth is present during questioning.

L. Body-Worn Cameras (BWCs)

All parties agree that any use of BWCs by officers must be subject to and in compliance with federal, state, and local regulations regarding the use and operation of them. If either LLEA commences use of body cameras by its law enforcement officers in accordance with the *Law Enforcement Officer-Worn Body Camera Act* (50 ILCS 701/10-1 *et seq.*), it shall promptly provide the District with a copy of the LLEA's written policy regarding the use of body cameras adopted in accordance with the foregoing Act, and the District and LLEA shall determine appropriate procedures for flagging recordings related to incidents in the schools for retention by the Department and for access by the District as otherwise allowed by law. The LLEA will provide written information and training to the Building Principals and Assistant Principals of the schools in which the officers may enter. Training shall include the objectives and procedures for the use of BWCs in public and in schools.

Every officer equipped with a BWC shall be trained in the operation of the equipment prior to its use. To maximize the effectiveness of the BWC and the integrity of the video documentation, officers shall adhere to the objectives and procedures outlined in this MOU and the LLEA's General Operations Orders or similar policies when they utilize BWCs. LLEA may, if not otherwise prohibited by law, provide to the District copies of any such filming of students, parents, employees, or others upon school property, upon request for such copies by the District, as a law enforcement record. In the event that the LLEA receives advice that providing a copy of such videos is prohibited, the LLEA agrees to utilize its best efforts to facilitate the availability of its officer(s) that made the video to testify, upon request by the District, in any school disciplinary hearing concerning his/her/their knowledge of the facts and circumstances of the videoed incident. Any such film or video taken by, and kept in the possession of LLEA's officers, may be considered law enforcement records under the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. §1232g and 34 C.F.R. §99.8) and the Illinois School Student Records Act (ISSRA) (105 ILCS 10/2(d)). Any copy of such film or video, if permitted by law to be provided to the District, may become an educational record of the District. The LLEA's officers shall at all times recognize and comply with the confidentiality of student and education records, and may only seek such records in accordance with the requirements of Board Policy 7:340, *Student Records*, which is incorporated into the terms of this MOU.

M. School Resource Officer (SRO) Terms

The District's School Resource Officer (SRO) MOU shall be incorporated into this agreement.

N. General Provisions

1. Scope of Agreement

Nothing in this MOU is intended to impose upon any party a duty to report information to any other party that is not otherwise required by law. This MOU shall not be interpreted as making an obligation of a party mandatory that is otherwise discretionary under the law or vice versa. No party to this MOU waives any defenses or immunities it otherwise has under the law, including without limitation any immunities under Sections 2-204 and/or 2-205 of the Local Governmental and Governmental Employees Tort Immunity Act or the State Employee Indemnification Act. 5 ILCS 350/.

2. Amendment

No change or modification of this MOU shall be valid unless it is in writing and is signed by all parties.

3. Assignment

No party to this MOU may assign it or its rights or obligations.

4. Notices

All notices required pursuant to this MOU shall be in writing and sent by U.S. certified mail, postage prepaid, return receipt requested or by overnight express delivery to the address of the party set forth below, or as otherwise directed in writing by such party or as provided under applicable state law. Notice is deemed given three (3) days after being deposited in the U.S. Mail for certified mail delivery or one (1) day after being deposited with an overnight express delivery courier for delivery to the correct address.

5. Governing Law

This MOU shall be construed in accordance with and pursuant to the laws of the State of Illinois.

6. Non-Waiver of Breach

The failure of any party to insist upon strict performance of any of the terms or conditions of this MOU shall not be construed to be waiver of such term or condition or any subsequent breach of it.

7. Severability

The invalidity or unenforceability of any particular provision of this MOU shall not affect the other provisions of it, and it shall be construed in all respects as if such invalid or unenforceable provision were omitted.

8. Enforcement

No party to this MOU shall be liable for any negligent or wrongful acts, either by omission or commission, chargeable to the other party. This MOU shall not be construed to create a duty owed by any party to any third party. The District and LLEAs agree that the exclusive claims or remedies for breach of this MOU are limited to an action for specific performance or mandamus action or termination of the MOU. Each party waives any and all other claims and remedies, direct or indirect, by way of subrogation or otherwise, that it may have against the other party arising out of the performance or non-performance of any provision of this MOU.

Dr. Mark B. Skertich, Superintendent
Collinsville Community Unit School District No. 10

4/6/22
Date

Tom Coppotelli, Chief of Police
Village of Caseyville Police Department

Date

Gerald Brown, Jr., Chief of Police
Village of Fairmont City Police Department

01-13-22
Date

Robert Carpenter, Chief of Police
Village of Maryville Police Department

Date

SCHOOL DISTRICT ORGANIZATION

1:20 District Organization, Operations, and Cooperative Agreements

The District is organized and operates as a Unit District serving the educational needs of children in grades Pre-K through 12 and others as required by the School Code.

The District enters into and participates in joint programs and intergovernmental agreements with units of local government and other school districts in order to jointly provide services and activities in a manner that will increase flexibility, scope of service opportunities, cost reductions, and/or otherwise benefit the District and the community. The Superintendent shall manage these activities to the extent the program or agreement requires the District's participation, and shall provide periodic implementation or operational data and/or reports to the School Board concerning these programs and agreements.

LEGAL REF.:

Ill. Constitution, Art. VII, Sec. 10.

5 ILCS 220/, Intergovernmental Cooperation Act.

Adopted: August 16, 2021

10.12. CHS Bass Fishing Club

Kahok Athletics
Collinsville High School
Clay Smith, Athletic Director
csmith1@cusd.kahoks.org
Eric Anderson, Assistant Athletic Director
eanders@cusd.kahoks.org

2201 S. Morrison
Collinsville, IL 62234
618-346-6320 ext. 1230 Phone
618-346-6336 Fax

TO: Dr. Mark B. Skertich, Superintendent of Schools

FROM: Mr. Clay Smith, Athletic Director

DATE: May 9, 2023

SUBJECT: CHS BASS FISHING CLUB

The IHSA Bass Fishing Program started in 2008 and that spring had a record 250 schools compete in the sectional tournament. The IHSA Bass Fishing Program is considered an "activity", not a sport. This program will be self funded through fund raising from its members, and will not require any funds from the district except for an occasional entry fee. The Athletic Department was approached by CHS Students Stephen Stewart, Mason Hare, Zachary Etcheson, and Caden Miller to start this club, and I anticipate the popularity to grow as we continue. Other than the IHSA Sectional held in May at Carlyle Lake, the Bass Fishing Club can practice and set up competitions vs surrounding schools whenever they find time. Speaking to other AD's, most schools get together at Horseshoe Lake and Carlye Lake to practice and prepare for the IHSA Sectional. To be a coach, you have to be approved by your school. CHS would require the coaches to meet the same standards as an athletic coach would, even though they are not required to by IHSA. CHS would make them take concussion training and drug testing, which the bass fishing isn't subject to (through IHSA) and even though that is the case, schools are still making their bass coaches go through that process so that they put them on equal footing with the athletic coach. I do have a parent volunteer willing to take on the role as a Coach or a "Captain". This parent volunteer is also willing to use his boat for competitions. The parent volunteer to be named at a later date also understands there will be no stipend as the Bass Fishing Sponsor. The following schools currently have a Bass Fishing Team…. Edwardsville, Belleville East, Belleville West, O'Fallon, Triad, Mascoutah, Granite City. See the attached IHSA Bass Fishing Series Terms and Conditions.



2022-23 Bass Fishing Series Terms and Conditions

In accordance with Section 1.450 of the IHSA Constitution, the Board of Directors has approved the Terms and Conditions governing the 2022-23 IHSA Bass Fishing Tournament Series.

I. SCHOOL CLASSIFICATION

Competition in the IHSA Bass Fishing Tournament Series will be a one class tournament.

II. DATES AND SITES

A. Individual Tournament Series Dates and Sites:

1) The sectional tournament shall be on Thursday, May 4, 2023 (Thursday of Week 44 in the IHSA Standardized Calendar). Tournament sites and team assignments will be posted online.

Note: All Sectional tournaments shall be a one-day tournament. In the event of cancellation due to weather, the next Monday, May 8th (Monday of Week 45 in the IHSA Standardized Calendar), shall be the make-up date.

2) State Final: May 19 and 20, 2023, Friday and Saturday, Week 46 IHSA Standardized Calendar.

III. ONLINE ENTRIES, WITHDRAWAL PROCEDURES, AND ELIGIBLITY

The policy for Original Entry Deadlines, Late Entries and Late Withdrawals shall be the policies and procedures regarding entry for all IHSA-sponsored sport/activities included in the 2022-23 Entry Policies and Procedures.

A. Online Entries

All member schools must enter their school into the state series competition through the IHSA School Center on the IHSA Website at www.ihsa.org. The deadline for entry is February 1, 2023. The 2022-23 Entry Policies and Procedures outlining the online entry procedures for all IHSA-sponsored tournaments can be found in the Schools Center on the IHSA website.

B Late Entries

Any attempt to enter a sport or activity online after the established deadlines will be denied. Schools that wish to enter after the deadline will be considered late. To be considered for late entry, the Principal/Official Representative must contact the IHSA administrative officer in charge of that sport or activity. The penalty for late entry shall be a payment of $100.00 for that sport/activity by the school.

C. Breach of Contract By-law 6.041 (Withdrawal Procedure)

To withdraw without penalty, the Principal must notify the IHSA Office, in writing, of the school's withdrawal from Bass Fishing prior to the seeding meeting date and/or the date the List of Participants is due for that sport. If a school withdraws after the seeding meeting date/List of Participants due date and/or does not show up for competition, the school will be charged a $100 penalty. If applicable, the school may be charged for any additional financial loss sustained by the offended school(s) or the Association as a result of such breach.

D. Eligibility

All member schools in good standing may enter a team. This is open to male or female students in your school.

All students must meet the eligibility requirements as outlined in Section 4.000 in the IHSA by-laws.

IV. HOST FINANCIAL ARRANGEMENTS

A. Sectional Host Allowance:

Sectional hosts shall pay all local expenses and shall receive a guarantee of $200.00.

B. Admission Fees:

1) In the State Tournament Series, ticket prices have been established by the IHSA Board of Directors.

C. Rights Fees for TV and Radio:

See the IHSA web site (www.ihsa.org) for the fees to be charged by Local Managers and/or the IHSA for television and cable broadcasts and radio originations. The Policy regarding media requirements for each Local Manager is contained in these Terms and Conditions.

V. TOURNAMENT ASSIGNMENTS

Schools will be assigned geographically to one of 25 IHSA sectional tournaments. The state final will have up to three (3) qualifying boats from each of the sectional tournaments. The fourth place boat from each sectional will serve as the alternate qualifier from the sectional. If one of the three advancing boats cannot participate at the state finals, the alternate boat will replace the originally-qualified boat. Boats that cannot participate at the state finals have until Wednesday following the sectional tournament to notify the IHSA of its decision to not participate.

VI. TOURNAMENT STRUCTURE AND TIME SCHEDULES

A. Sectional Tournaments

Sectional time schedules will be announced by the local tournament managers. Early weigh-ins at the sectional are at the discretion of the local manager. If allowed, participants are then finished from further participation at the sectional.

B. State Final Schedule

A safety meeting for all coaches will be conducted prior to May 18th, 2023. The IHSA will announce the actual day/time no later than May 11, 2023.

Thursday, May 18, 2023

7:00-10:00 a.m. Safety checks for boats with pre-fishing starting immediately after the boat has been safety checked. Safety checks will be done on a first come, first serve basis.

Based on the Pre-tournament draw for release, competing boats will be placed in one of the three flights for the purposes of the boat's return in each day of the tournament. Each flight will consist of approximately one-third of the total number of boats participating in the state finals. Boats will be released in order of the pre-tournament draw on day 1 of the tournament and in reverse order of the draw on day 2.

Friday, May 19, 2023

5:30 to 6:45 a.m.	Check in
7:00 a.m.	Release of boats
3:00 p.m.	Boats 1-25 and all Unified Boats return to docks for weigh in
3:15 p.m.	Boats 26-50 return to docks
3:30 p.m.	Boats 51-75 return to docks

Saturday, May 20, 2023

5:30 to 6:45 a.m.	Check in
7:00 a.m.	Release of boats
3:00 p.m.	Boats 51-75 and all Unified Teams return to docks for weigh in
3:15 p.m.	Boats 26-50 return to docks
3:30 p.m.	Boats 1-25 return to docks
4:30 p.m.	Awards

VII. ADVANCEMENT OF WINNERS

A. Advancements:

1) Sectional: A maximum of three (3) boats from each sectional will advance to the state finals. The three advancing boats will be those boats with the most amount of total weight of caught fish. If fewer than three (3) boats catch fish in a sectional tournament, only those boats that catch fish will be able to advance to the state finals.

VIII. TOURNAMENT RULES

A. Fishing is defined as having a lure attached to a line and a rod and reel with the rod in hand. All bass must be caught alive in a conventional sporting manner. All lures must adhere to state regulations. All bass must be caught on artificial bait by casting only. Only one fishing rod may be used at a time. All fishing must be conducted from the boat.

B. In all state series events, only largemouth, spotted, and smallmouth bass are accepted species.

C. All sectionals will be set for at least 5 hours of fishing and cannot exceed 8 hours on the water. A sectional tournament is considered to be complete if half of the minimum possible scheduled tournament time has been fished (2.5 hours). If the tournament is postponed until the next Monday, no fish will count towards the next day weigh-ins.

D. If weather shuts down the Sectional once it has been rescheduled for Monday, the winner will be determined by the fish caught during the time allotted for that sectional on the second day.

E. State final will consist of two days of fishing with a maximum of eight (8) hours of fishing each day, when possible.

F. If weather shuts down either day of the state final once it has started, that day's weight will be determined by the fish caught during the time allotted for that day.

G. In the state final, if one of the days is completed and the other day is not able to be fished because of weather, the winner(s) will be determined by the one-day weigh-in.

H. All participants must be back in for weigh-in by their designated time at both the sectional and state final tournaments. This would vary only if a weather alert has been issued which might shorten that day's tournament. It is the participant(s) responsibility to make sure the boat is back to the weigh-in site by the designated time.

I. At the state finals, the state finals manager can allow boats to exit the water at a location other than the pre-determined return site in the event severe weather occurs/may occur that may shorten a day of the state finals. The state finals manager will notify schools if he/she invokes this option. If used, a boat may only leave the water when tournament personnel are present and have checked the boat's live well. Once a boat has left the water, it may not re-enter the water to fish any more for that day and must report to the weigh-in area for weigh-ins. Any fish caught and brought to weigh-ins will not be weighed until the established start time for weigh-ins. The state finals manager will be responsible for identifying any other exit locations for the state final's lake and notifying schools of those in advance of the state finals.

J. There will be a one pound deduction for every minute a participant is late getting back for weigh-ins up to 15 minutes. After 15 minutes, no weight will be allowed for that day. It is the participant's responsibility to notify the tournament manger in advance of the designated return/ closing time of any problems that may have occurred.

K. There will be a five fish limit per boat. Fish may be culled if a participant(s) has five fish (5) in the live well. No more than five (5) fish can be in the live well at any time.

L. Ties will be broken, if the poundage is equal, in the following manner: First criteria will be the largest fish caught; the second criteria will be the number of fish caught.

M. All participants must wear a coast guard approved life jacket the entire time they are on the water. If they do not, disqualification will occur.

N. Participants must only use the gear that is in the boat when the boat leaves the dock at the start of the day. They may use their own gear or the gear of the captain in the boat. If an alternate is used in the tournament, the gear of the alternate must be secured in an area and can be added once the alternate is picked up.

O. Every boat must a have an adult captain for driving purposes, and only that captain can drive when the outboard motor is in use.

P. Coaching: The captain/coach of the boat may make suggestions but may not fish in any respect, including tying lures, netting fish, and handling fish or gear. However, if a team has only one participant on the boat, the captain/coach may net the fish if asked by the participant. The captain/coach or team participants can operate the electric motor. A boat captain must be an employee of the district or be a board-approved bass fishing captain.

Q. All fish will be released immediately after weigh-in. All fish that are put in the live well must be kept alive. Dead fish will have a ½ pound deduction and cannot count as the large fish for that boat. Dead fish may not be culled.

R. There will be a speed limit enforced at all sectional and state final tournaments. The speed limit will be no faster than 35 mph, or the lake requirement will be enforced if slower than 35 mph.

S. Teams of up to four participants per boat may be entered by each school. A student may only be listed on one roster for the state series. A school may enter up to two boats where only two of the four students entered for that boat may fish at any one time on that boat. This means only 2 students in the boat.

T. The total weight for each of the five (5) fish limited to that boat will count for the team total of that tournament. Individual weight will also be recorded for the top fish designated by each boat. The largest fish award will be given at each tournament to all participants of the boat that weighs in the largest fish of that tournament.

U. No live bait or trolling is allowed in the sectional or state final.

V. Participants must stay completely in the boat unless they are using an authorized rest room facility, are back at the dock switching participants, or due to some other emergency or malfunction. If an emergency or malfunction occurs, the boat must contact the local manager or his/her designee prior to leaving the boat.

W. Any transfer of fish from one live well to a different live well in another boat due to malfunction must be made in the presence of the local manager or his/her designee.

X. On the day of competition at either the sectional or state finals tournaments, schools will be limited to putting into the water the number of boats entered, or, in the case of the state finals, the number of boats the school qualified. No additional boats containing coaches or other competitors from a school can be put into the water on days of competition. On the pre-fish day for the state finals, schools can only put into the water boats that are captained by a district employee or board-approved coach/captain. **For the pre-fish day at the state finals, schools can put a maximum of 1 boat for each qualified roster on the water.** Contestants may not obtain fishing patterns or locations from non-competitors, follow a non-competitor's boat or participate in the practice of "hole sitting", a practice wherein a non-competitor sits on a fishing spot, holding it for a contestant. In addition, non-competitors may not place markers for contestants. All of these acts are prohibited and will result in the immediate disqualification of the boat. Three days prior to the official practice date for the state finals tournament, no coaches, boat captains, or team members of any qualifying school may be on the water at the state finals site.

Y. School uniforms must be worn during competition. School uniforms can only have the school name and/or logo and the student's name on them. Any sponsorship the school has secured cannot be displayed on the uniforms or on the coach/driver of the boat. Sponsorship logos may be displayed on the boats that are in the tournament.

Z. Each tournament manager shall appoint (in addition to him/herself) a tournament committee of at least three (3) participating coaches or school administrators. Competing schools can only bring to the tournament committee potential violations of these Terms and Conditions for consideration. Potential violations must be reported prior to the conclusion of weigh-ins on the day in question and must be made in writing. The decision(s) of the tournament committee shall be final in matters pertaining to the IHSA Bass Fishing Terms and Conditions. Neither the IHSA Office nor the Board of Directors will review tournament committee decisions, whether alleged errors are due to faulty judgment or misinterpretation of the rules.

AA. Unsportsmanlike Conduct:
Managers and officials have the strictest instructions to disqualify any participant, coach and/or other person guilty or profane or indecent language or of gross unsportsmanlike conduct. IHSA By-laws 2.040, 3.141, 6.011 and 6.012 give the Board of Directors complete authority to penalize a school for any unsportsmanlike conduct on the part of the principal, the coach, athletes, or any member of the faculty or Board of Education or any other official representative of any participating school. This authority will definitely be exercised by the Board of Directors.

AB. Prayer at IHSA State Series Contests: Prayer at an IHSA state series contest that takes place over the public address system is prohibited.

AC. AED: Host schools must have an AED available and on site at all IHSA post season contests.

IX. TOURNAMENT POLICIES

A. State Final Passes: Each school will receive passes for all qualifiers, a pass for the coach, and a captain's pass to drive the boat. Only people with passes will be allowed on boats.

B. Damage to Property or Equipment:
If contestants or people from any school entered in a state series are found guilty of carelessness or maliciously breaking, damaging or destroying property or equipment belonging to the host site, such school shall be held responsible for costs incurred in replacing or repairing such property or equipment.

C. Media Requirements:
1) Provide Space:
Space shall be set aside to provide for news media representatives covering the state series whether they are from newspapers, internet sites, radio stations, commercial television stations and/or cable television stations, according to the IHSA Policies regarding News Media credentials and working assignments for IHSA state series.

2) Radio and TV:
It is the responsibility of the Local Manager to accept applications, approve requests to originate, collect proper rights fees payment (where required) and make cancellation refund for television and/or radio play-byplay originations, according to the IHSA Television and/or IHSA Radio Broadcast Policy.

a. Television Rights Fees for all levels of competition below the State Final level shall be paid to the host school and shall become part of the revenue to be shared by the member school(s) and the Association according to the financial terms stipulated in these Terms and Conditions.

b. Radio Broadcast Rights Fees are not required for any level of competition in this series (except State Final). Local Managers shall permit radio play-by-play originations of the competition.

c. Television and/or Radio Stations which do not apply in advance, or which do not pay required rights fees prior to the start of competition in each respective level in this state series shall not be given credentials nor allowed access to the facility to originate. Sponsors of the originations for television and radio shall be only those so stipulated in the respective IHSA Television and Broadcast policies.

3) Administrative Detail:
Reporting information to the news media and/or the IHSA Office, as stipulated in instructions to Local Managers shall be the responsibility of each Local Manager and is required.

D. Tobacco/Liquid Nicotine Products: The use of tobacco or liquid nicotine products in any competition area, either during a practice or while a contest is in progress, or affiliated property of any IHSA state series contest by any coach, player, any other person connected with a team, or fan shall be prohibited. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, tobacco/liquid nicotine free zones on the date or dates of any IHSA event being held at the site.

E. Use of Inhalers: A student with asthma may possess and use his/her medication during an IHSA competition, while under the supervision of school personnel, provided the school meets the outlined procedures of self administration in the Illinois School Code.

F. Alcoholic Beverages and IHSA State Series Events:
The possession, distribution, sale and/or consumption of alcoholic beverages are prohibited at the site and on any affiliated property of any IHSA state series contest. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, alcohol free zones on the date or dates of any IHSA event being held at the site. Violation of this policy by an event host will subject the host to a penalty for violation of IHSA By-law 2.020. Such penalty may include but not necessarily be limited to prohibition against subsequent event hosting assignments. Violation of this policy by a non-hosting member school will subject the school to penalty for violation of IHSA By-law 2.020. Patrons of any IHSA state series contest determined to be in violation of this policy will be removed from the premise, and law enforcement officials will be called as warranted. No ticket refunds will be granted in such cases.

X. AWARDS

A. In all Sectional Tournaments, medals will be awarded to the first, second, third and fourth place boats. A plaque will be awarded to the school winner in the Sectional Bass Fishing Tournament. Individual medallions will be given to the team participants in the boat catching the largest fish.

B. In the Bass Fishing State Final Tournament, individual medallions will be given to the team participants in the boat catching the largest fish.

C. First, second and third place trophies will be awarded to the school boat winners in the State Final Bass Fishing Team Tournaments. In addition, medallions will be presented to the first, second and third place team participants. The Coach, Superintendent, Principal, and Activities Director of the first, second and third place teams will also receive medallions.

D. Awards Ceremonies: At all tournaments when participants are receiving awards, they shall wear their school's official uniform. No extra clothing, hats, caps, signs, or other adornment shall be worn or carried at the awards ceremony. If a contestant fails to wear his/her official school warm-up or uniform, he/she shall not be allowed to participate in the awards ceremony.

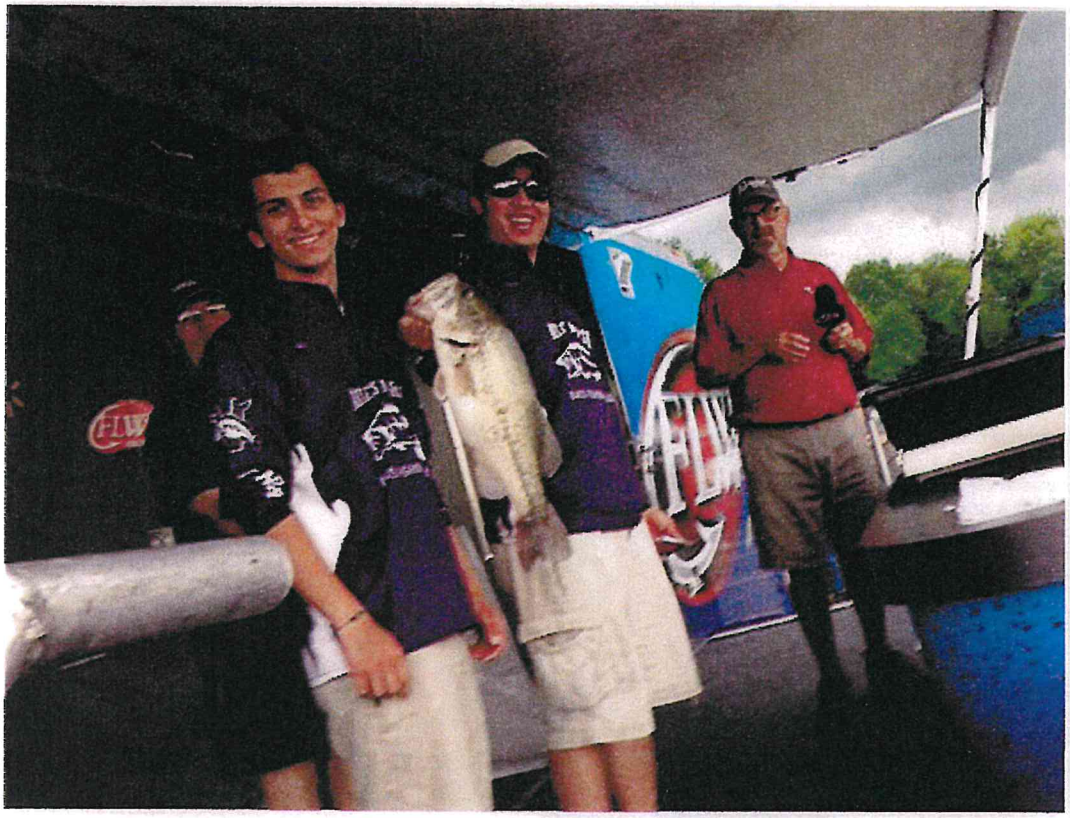
XI. OFFICIALS

Official weigh-in supervisors will be assigned by the IHSA for all sectional tournaments and the state final.

URDLES CAN BE OVERCOME

llinois HS Director Sheds Light On Model Program

/ednesday, July 8, 2015



A team from Niles North High School in Skokie, Ill. shows off its biggest fish at this year's state championship event. PHOTO: IHSA

By John Neporadny
Special to BassFan

The Illinois High School Association (IHSA) has become the standard-bearer for state-sanctioned high school bass fishing programs. The IHSA program started in 2008 and this past spring had a record 250 schools compete in the program's sectional tournaments.

IHSA Bass Fishing Series director Kurt Gibson was queried as to how the Illinois program operates and handles various issues that other states might encounter when trying to establish a high school bass fishing program.

How do the Illinois schools handle liability insurance for the bass fishing program?

That is handled just in the same manner that our schools handle it for all of the other activities they participate in. They provide general liability for their students in some fashion. Some schools may end up charging their students.

The only thing our association offers is catastrophic insurance during our competitions in the event somebody were to have a catastrophic injury, but a lot of times what I am hearing is the schools are having a rider policy added on to what they have already gotten to cover this new event.

What are the requirements of a boat captain?

We consider bass fishing an "activity" in Illinois. and with that comes fewer hurdles for coaches and boat captains to clear. If it is a "sport" in our state, then there are very specific rules that coaches would have to meet. But since we consider it an activity, it is much easier for a person who has no kind of teaching credential or

that is required to be a captain.

What are the requirements of a coach?

To be a coach, you have to be approved by your school and a lot of schools are making the coaches meet the same standards as an athletic coach would, even though they are not required to by IHSA. So they are making them take concussion training and drug testing, which the bass fishing isn't subject to (through IHSA) and even though that is the case, schools are still making their bass coaches go through that process so that they put them on equal footing with the athletic coach.

That part about being school approved is important because that means they are going before the school board and a lot of times that has resulted in, at the very least, a criminal background check. So the fishing coach could just be a local person who is an avid fisherman and wants to get involved.

Are sponsor logos allowed on the anglers' jerseys during IHSA tournaments?

No. The only kind of logo or marks that can be on a shirt during one of our tournaments is the school logo. They can have sponsor logos on their boats, but not on anything they are going to wear like hats, shirts or life jackets.

Can sponsors award scholarship money to IHSA anglers?

Another beauty of being an activity is in Illinois we have an amateur rule that would restrict student athletes from receiving gifts, benefits or money from being involved in an athletic event. But because it is an activity, those rules don't apply. Even if bass fishing was a sport, a sponsor giving scholarship money (after the student graduates) would likely be okay.

How do your teams qualify for the sectionals and then the state championship?

They don't have to qualify for sectionals – they just sign up, but they can only enter two boats. We have 22 sectionals, so once we know how many schools are entered and we know how many bodies of water we need, then we assign the schools to one of the sectional tournaments and try to have the same number of schools in each Sectional so all the schools will be competing against the same amount of boats.

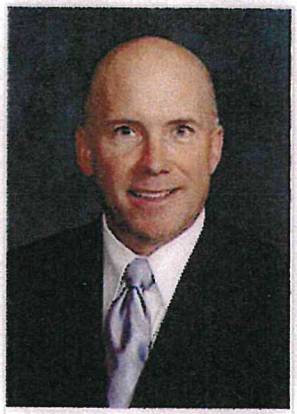


PHOTO: IHSA

Kurt Gibson oversees the highly successful IHSA Bass Fishing Series.

Then the Top 3 boats from each sectional advance to our state final, so we have a maximum of 66 teams. We have had years where our sectional dates have fallen on some pretty hard weather days and we have had sectionals when maybe one boat caught a fish or no boats caught a fish. So three is the max for teams qualifying for the state finals, but if nobody caught a fish from that sectional, then nobody advances. You have to catch a fish in the sectionals to advance to the state finals.

The state finals are a 2-day tournament with a five-fish limit each day (for each two-angler team) and we add up the weights each day and whichever boat has the most poundage of fish caught over the 2-day period are the state champions.

What is required of a school to join the IHSA bass fishing activity?

For all of our sports and activities we have no entry fee, no registration fee. The only expense the schools might have is there are some lakes we use that still require the schools to pay a launch fee of usually $5 or $10 maximum. So in Illinois it doesn't matter whether it is bass fishing, basketball or track and field, there is no entry fee so the schools just go onto our website and they just check a box that says they plan to enter a tournament.

We used to charge entry fees but we haven't done that for about 10 years. We like to think that makes for a pretty good savings for our schools and gives them a little more incentive for them to get involved. So that seems to work out here.

Since it is an activity, there is not a season for bass fishing. With our sports we say you can only do football from this week on the calendar to this week and basketball from a certain week to a certain week. Bass fishing has no defined season, so we have schools that get into bass tournaments in the fall even though we don't do our state tournament until the spring, and then they get more tournaments in the spring to fish. They could also have tournaments in the summer. It is really up to each school.

What are the student eligibility requirements to be on a bass fishing team?

have to be passing what amounts to at least five classes a week and have to pass five classes the previous semester to be eligible. So this fall, students who want to participate in our bass fishing tournaments next spring will have to pass five classes in the fall and then be passing a minimum of five classes during the spring semester.

Now the individual schools might have a tougher standard than that, but that is the (IHSA) minimum they have to keep. They also have to turn in a physical (examination form) and anything else the school might require.

Will IHSA anglers lose their eligibility if they win cash or prizes in an adult tournament?

If one of the high school students participated in a tournament that paid money out, they could win a million dollars from that bass fishing tournament and not lose their eligibility.

Are your sectionals and state Finals ran by IHSA officials or members of other bass fishing organizations?

The tournaments are all run by our office. The state finals are run directly by our office and the sectionals are run by school administrators. We do, at the state finals, use FLW personnel who help with the weigh-ins. During all of the tournaments we get support from the Illinois Department of Natural Resources and the Conservation Police and the Corps of Engineers at all of our tournament sites to help with boat checks and have people on the water in case there were some emergencies. If a school hosts one of the sectionals, I have heard that local bass clubs have come out to help them with the tournament.

COMMENT ON THIS ARTICLE ***previous article*** ***next article***

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WORLD FISHING NETWORK

[redacted]

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10.13. Approval of CEO Program Memorandum of Understanding

CEO Program Memorandum of Understanding

Midland Institute for Entrepreneurship, Inc.,
CEO Chapter, Fiscal Sponsor, Administrative Agent, & Participating School Districts

I. Introduction

The parties involved in a Creating Entrepreneurial Opportunities Program ("CEO Program") must be informed and established for a high quality program. The following information is intended to clarify each party's respective roles and responsibilities for a successful learning environment and CEO Program, namely Midland Institute for Entrepreneurship, Inc. ("Midland Institute"), each CEO Chapter, its Board, its Fiscal Sponsor, its Facilitator, its Administrative Agent, and the school district involved with the CEO Chapter's CEO Program.

This CEO Program Memorandum of Understanding ("MOU") accompanies the separate Chapter Affiliation Agreement between Midland Institute, the CEO Chapter, and the Fiscal Sponsor. In the event of any inconsistencies, such Chapter Affiliation Agreement shall control as between such parties thereto.

II. The Purpose of this MOU is:

A. To describe the roles and responsibilities of each involved party to the future benefit of those involved.

B. This Memorandum of Understanding is to be executed no later than the month after the CEO Board meeting following the CEO facilitator and Administrative Agent selection.

III. Defined relationships to establish and operate a CEO Chapter:

A. Midland Institute
- Midland Institute provides a structured framework for new communities and counties who are considering launching a CEO Program.
- Midland Institute provides a Chapter Affiliation Agreement to establish a relationship with the CEO Program.
- Midland Institute provides continued support for ongoing (communities who have signed a Chapter Agreement and pay fees) programs' CEO Chapter Board members and facilitators.
- Midland Institute makes recommendations of best practices based on observations of each CEO Chapter.

B. CEO Chapter Board
- CEO Chapter Board will make sure that all parties listed in section III in this document are connected and accountable for fulfilling stated obligations.
- CEO Chapter Board exists to be the fundraising and support arm for the local CEO Chapter. They take on the responsibility of fundraising and investor care.
- CEO Chapter Board must choose a 501c3 nonprofit organization to serve as its Fiscal Sponsor, pursuant to another separate written agreement between them.

- CEO Chapter Board will assist its Fiscal Sponsor in managing financial oversight of CEO program operating budget, accepting donations and acknowledging donors. (CEO Chapter Board Treasurer works closely with Fiscal Sponsor.)
- CEO Chapter Board will fulfill the Midland Institute's Program Essentials.
- CEO Chapter Board is responsible for making recommendations (a) for the selection of students to each school and (b) for the selection of the Facilitator to Administrative Agent, as described below.
- CEO Chapter Board will secure a Directors and Officers insurance policy, if not provided by the Fiscal Sponsor.
- CEO Chapter Board, with the approval of the Administrative Agent, will serve as the operating arm for supervision and evaluation of said Facilitator.
- CEO Chapter Board will choose CEO Program mentors, conduct all background checks on mentors, and establish related rules for mentors.
- CEO Chapter Board will review key concept tracking within the action plan at each monthly board meeting. This tracking will be a helpful tool in the CEO Board's evaluation of Facilitator prior to Mid-February.

C. Fiscal Sponsor

- Fiscal Sponsor exercises full control over the CEO Program's governance, administration, management and disbursement of funds. As the recognized tax-exempt entity, the Fiscal Sponsor makes all donations charitable from corporations, organizations, and individuals.
- Fiscal Sponsor processes all contributions and program expenses with the approval of the CEO Chapter Board and accepts responsibility to disperse gift acknowledgements to all donors.
- Fiscal Sponsor provides monthly financial reports to the CEO Chapter Board.
- Fiscal Sponsor may have a representative serve as an ex officio member of the CEO Chapter Board, or, at minimum, have an open line of communication with CEO Chapter Board Treasurer.
- Fiscal Sponsor does not process payroll taxes for the Facilitator, but only reimburses the invoice from Administrative Agent for facilitator pay.
- Fiscal Sponsor is NOT responsible for professional liability of either the Facilitator or participating students.

D. Administrative Agent

- Administrative Agent will review and-hire the CEO Chapter Board's recommendation for Facilitator.
- Administrative Agent accepts professional liability for the Facilitator.
- Administrative Agent pays appropriate salary and payroll deductions for the facilitator.
- Administrative Agent Representative may serve as an ex officio member of the CEO Chapter Board and will receive all meeting agendas and minutes.
- Administrative Agent is NOT responsible for liability of participating students or CEO Chapter Board.
- Administrative Agent during the facilitator selection process will advise on any salary agreements or benefits that need to be factored in to a specific candidate's hiring.
- Administrative Agent will submit the facilitator pay invoice to the CEO Board for approval before distribution to the Fiscal Sponsor.

E. School District Involvement
    - Student liability is the responsibility of each student's home School District. This is similar to other career and technical education programs.
    - Midland Institute advises that every CEO Chapter Board should have members who are representatives of local School Districts. If there are multiple School Districts represented within reach of a CEO program, the CEO Chapter Board's School Liaison Committee will actively communicate with all participating districts.
    - Facilitator is employed by a school district, that district shall have full responsibility for teacher evaluation under the performance evaluation standards according to your state. The local CEO Board may only review facilitator performance specifically as it relates to CEO and shall not have influence on legally required teacher evaluations.

IV. Definition of Other Documents

A. Letter of Intent
    - This document represents the steering committee's work in determining when a CEO Program can launch in their community and what schools would have interest in sending students.

B. Fiscal Sponsor Agreement
    - In regards to Directors & Officers insurance, either a CEO Board specific policy will be taken out or the Fiscal Sponsor will increase or extend coverage on their policy to cover CEO Board.
    - The CEO Chapter Board will serve under the governance of the Fiscal Sponsor's governing Board of Directors and have the following responsibilities.
        - Make recommendations on fund distribution
        - Provide Fiscal Sponsor with minutes from all CEO Chapter Board meetings
        - Establish annual operating budget
        - Ensure sustainability of the program

C. Bylaws (Bylaws are established within the first month of the formation of the CEO Chapter Board).
    - Bylaws exist to define CEO Chapter Board responsibilities, composition of who participates, and the committees recommended by the Midland Institute.

D. Chapter Affiliation Agreement
        - As described above, Midland Institute provides a Chapter Affiliation Agreement to establish relationship between Midland Institute for Entrepreneurship, CEO Chapter, and Fiscal Sponsor (legal entity of the CEO program)

E. Facilitator Contract
    - Facilitator will contract with an entity who processes payroll and a cooperative created list of duties. Contract provided by Administrative Agent.

V. Signatures

A. Midland Institute President or Executive Director
B. CEO Chapter Board Chair
C. Fiscal Sponsor
D. Administrative Agent
E. Each participating school
*If schools are added at a later date, the Memorandum of Understanding should be amended with the signature from each new participating school district. (Will every party need to re-sign?)

VI. Amendments

A. It is recommended that any changes in participating parties within the CEO Chapter be addressed through an amendment to this MOU, as well as in separate documentation as referenced above and to the extent applicable. It will be the responsibility of the CEO Chapter Board Chair to carry out re-signing with new party participation.

B. More specifically, this MOU shall be amended:
- In the case of Fiscal Sponsor realignment.
- In the case of a new facilitator hire, Administrative Agent change or addition
  - For example, if a second facilitator is hired
- In the case of a school addition.
  - If schools are added at a later date, the Memorandum of Understanding will be amended with the signature of each new school district participating.

IN WITNESS WHEREOF, the following parties have executed this Memorandum of Understanding indicated by the signatures below.

Midland Institute for Entrepreneurship, Inc. President or Executive Director	**CEO CHAPTER , by its Board Chair:**
_____	_____
Signature	Signature
_____	_____
Date	Date

Fiscal Sponsor

_____
Signature

_____
Date

Administrative Agent

_____
Signature

_____
Date

Participating School Districts

_____
Signature /School

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Signature / School

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Date

10.14. Approval of Bylaws of School of Illinois Public Cooperative



S·I·P·C

DISCOVER THE BENEFITS

S·I·P·C

HISTORY and MISSION

SIPC - The Schools of Illinois Public Cooperative was founded by school administrators as a means **to address both the cost and effectiveness of school building maintenance.**

The SIPC is a **Non-Profit Organization** which positions the cooperative to better serve our members.

SMARTER BUILDING MAINTENANCE

S·I·P·C

CO-OP MANAGEMENT

SIPC BOARD

PRESIDENT, Ryan McGuckin
Superintendent
Woodland CUSD 5

TREASURER, Dan Cox
Superintendent
Staunton Community Unit School District 6

VICE PRESIDENT, Brian McAdow
Buildings and Grounds
Woodstock Community Unit School District 200

MEMBER, Josh Quick
Superintendent
Robinson School District 2

MEMBER, Adam Bussard
Assistant Superintendent
Illinois Valley Central #321

MEMBER, Jonathan Tallman
Superintendent
Red Bud CUSD 132

SIPC MANAGEMENT

SIPC MANAGING DIRECTOR
Kay Dosier

SIPC MEMBERSHIP OUTREACH AND GROWTH COORDINATOR
Tim Buss, Retired Superintendent
Wabash School District 348

SMARTER BUILDING MAINTENANCE

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MEMBERSHIP

MEMBERSHIP IS FREE

To become a member a district simply enters into an at-will agreement with **the SIPC** through our **Intergovernmental Agreement**.

Currently, there are **over 500 members** benefiting from **no-cost access** to **SIPC IN-SITE program.**

This revolutionary program provides value beyond the cost of product – ***it provides cost savings by improving efficiencies and ultimately delivering a cleaner, healthier building.***

This is accomplished through a**ddressing the most significant areas of facility maintenance budgets** and **focusing on more efficient use of both labor and material through new technologies and sustainable building practices**.

SMARTER BUILDING MAINTENANCE

S·I·P·C
IN-SITE

This proprietary, total cost management solution is designed to make facilities more efficient, healthier, and greener.

FOCUS on 5 Areas of Building Maintenance for PROVEN RESULTS

MANAGED COST - Managed total cost and spend. Savings of up to 30% (on products and labor).

PRODUCTIVITY - Reduced labor costs through staff training that advances process and performance improvement.

HEALTH & SAFETY - Utilize Performance Driven Management Tool PDM, SOP manual that promote healthy buildings, student and staff health & safety.

SUSTAINABILITY - Provide a dynamic model to meet sustainability goals & assist in promoting environmental stewardship in schools.

IMAGE - Enhance your district brand equity by celebrating your success through the IN-SITE Certification Program.

S·I·P·C

BETTER TOGETHER

HDSUPPLY Pro

HD Supply (a division of Home Depot Pro) has been awarded a contract to fulfill the IGA.

The framework for the proposal was structured with **a total cost management solution designed to make facilities more efficient, healthier, and greener.**

This comprehensive **IN-SITE** program delivers a proven system to both **enhance the health of buildings** and **reduce the overall costs of building maintenance**.

SMARTER BUILDING MAINTENANCE

S·I·P·C IN-SITE

BETTER TOGETHER

HDSUPPLY Home Depot Pro

S·I·P·C IN-SITE FOR EDUCATION

SIX STEP PROVEN PROCESS



STEP 1

SITE ASSESSMENT

Building Assessment Tool is utilized by Home Depot PRO rep to assess the nine cornerstones to a successful cleaning program related to products, procedures, equipment and staffing.



STEP 2

BENCHMARK & ANALYSIS

Site assessment results are reviewed and a custom plan is developed.



STEP 3

PLAN IMPLEMENTATION

Transition plan and timeline are finalized and implemented.



STEP 4

STAFF DEVELOPMENT

On-line and on-site training are implemented per plan.



STEP 5

PERFORMANCE DRIVEN MANAGEMENT

app is employed to measure cleaning performance. Inspections are customizable and reporting is in real time.



STEP 6

BUILDING & STAFF CERTIFICATION

High assessment scores and training milestones are recognized and celebrated through SIPC's IN-SITE Building & Staff Certification.

SMARTER BUILDING MAINTENANCE

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PROGRAM FEATURES



SMARTER BUILDING MAINTENANCE

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STOCKWISE FOR EDUCATION

INVENTORY MANAGEMENT SOLUTION for SIPC MEMBERS

The SIPC Board tasked us with advancing **an inventory solution which would drive down cost in the management of building maintenance supplies, and improve operational efficiency**.

THE STOCKWISE SOLUTION:

Inventory management solution creates **a highly efficient storeroom with optimal inventory levels on key everyday products, that increase employee productivity and safety.**

Organization of an Inventory Room –
Including racking, bins and bin labels for key everyday items and
Supply Replenishment of Planned Purchases

SMARTER BUILDING MAINTENANCE

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S·I·P·C PDM

PERFORMANCE DRIVEN MANAGEMENT

How the PERFORMANCE DRIVEN MANAGEMENT System Works:
Performance Lifecycle - Define, Measure, Manage and Improve



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PDM

PERFORMANCE DRIVEN MANAGEMENT

DEFINE Your Goals.

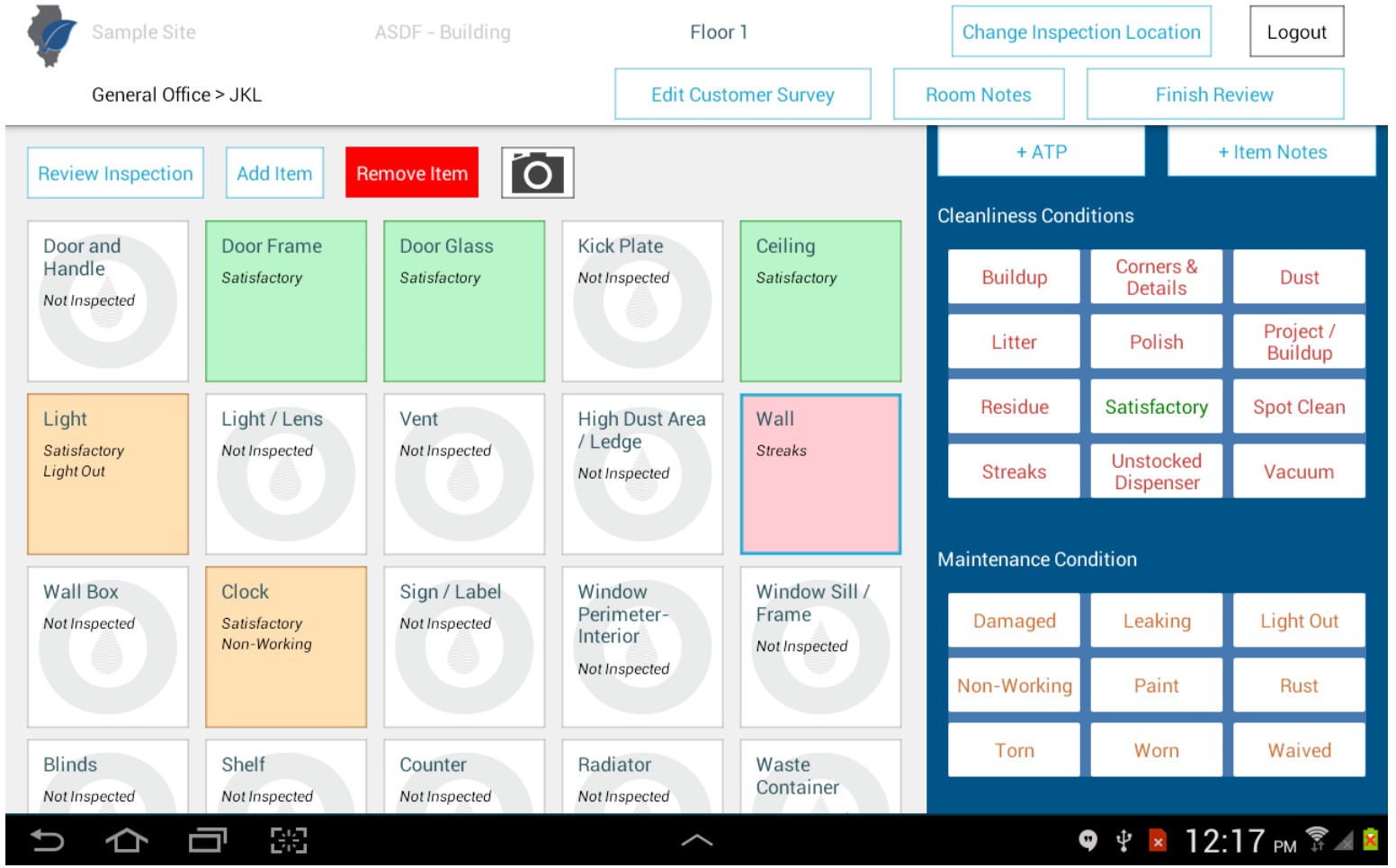
MEASURE Success; Measure Failure.

MANAGE Through Information.

IMPROVE Performance.

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S·I·P·C
PDM



S·I·P·C

S·I·P·C
PDM

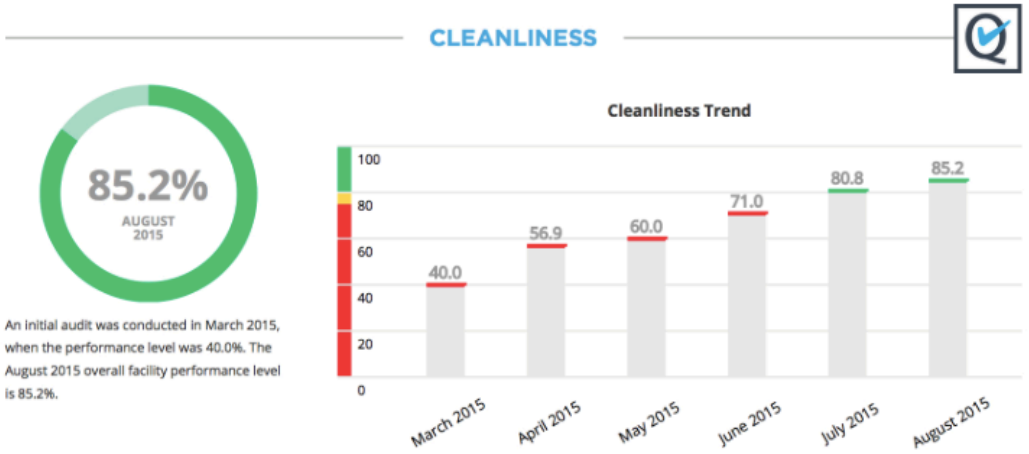
PERFORMANCE DRIVEN MANAGEMENT

In short, **the PDM system will design a customized worker-training, systems innovations and improvement program for you.**

The result – ***Your Result*** – is a cleaner facility, more satisfied occupants, a healthier, safer environment and a path to lower cost.

Why Performance Driven Management?

In A Word: Results



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IN-SITE

GREEN CLEANING
CERTIFICATION

BUILDING & STAFF CERTIFICATION

S·I·P·C

BETTER TOGETHER

HDSUPPLY | The Home Depot PRO

THE HOME DEPOT PRO

S·I·P·C Schools of Illinois Public Cooperative

ENROLLMENT GUIDE

EARN BENEFITS FROM THE HOME DEPOT PURCHASES

Schools of Illinois Public Cooperative for Maintenance, Repair, and Operations (MRO) Supplies and Services

- Enroll to be part of the SIPC and Home Depot program and SIPC members have access to The Home Depot stores for everyday convenience and expanded product selection*
- Convenient tracking options – register Pro Purchase cards, credit cards, debit cards, checking accounts, P-cards and The Home Depot accounts (for Purchase Orders)*
- No cost to join and no minimum spending requirement – to sign up and start saving visit homedepot.com/ProLoyalty



For assistance, please call **866-333-3551**

LOCATE YOUR TAX ID NUMBER BEFORE STARTING ENROLLMENT

PURCHASE TRACKING: Track, log and assign job names to your purchases at home or on the go.

EXCLUSIVE OFFERS: Exclusive Pro-only savings including up to 20% off paints, stains and primers.

BUSINESS TOOLS: Manage your business from anywhere with time-saving features like easy in-store purchase approvals.

EASILY ENROLL TODAY!

FORMS OF PAYMENT MUST BE REGISTERED AND ASSIGNED AGREEMENT CODE SIPC TO BE PART OF THE PROGRAM

THE HOME DEPOT PRO

S·I·P·C Schools of Illinois Public Cooperative

ENROLL IN A FEW EASY STEPS

REGISTER FOR PRO XTRA WITH THE HOME DEPOT TO TAKE ADVANTAGE OF THE PARTNERSHIP WITH SIPC

1. SIGN UP
Click "Sign up for FREE"



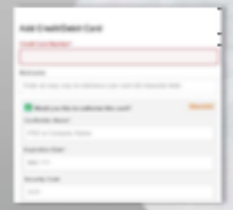
2. CREATE ACCOUNT
Complete required fields and click "Sign Up"



3. COMPLETE REGISTRATION
Select "Get Started" to register payment type



4. REGISTER CARD
Enter 16-digit card number and optional nick name



5. IMPORTANT - ADD AGREEMENT CODE
Select **YES** and enter Agreement Code **SIPC** and Tax ID Number



TO SIGN UP, CALL **866-333-3551**
OR VISIT **homedepot.com/ProLoyalty**

* "Credit cards" are described as forms of payment including Pro Purchase cards, credit cards, P-cards, checking accounts, or Home Depot Net 30 accounts (for PO purchases) that will be used to make purchases from The Home Depot. Forms of payment must be registered and have the organization-specific agreement code SIPC assigned to be part of the program. ©2019 Home Depot Product Authority, LLC. All rights reserved.

S·I·P·C

PERFORMANCE CONTRACTED ENERGY PROJECT

S·I·P·C

P.O. Box 3951; Carbondale, IL 62902

03/15/2023

BID AWARD ANNOUNCEMENT
RE: Bid Award Bid No.: SIPC2022PCEP1

RFP Title: PERFORMANCE CONTRACTED ENERGY PROJECT
RFP Type: RFP SEALED **RFP Security:** SEALED
Issue Date: December 9, 2022 **Close Date & Time:** February 8, 2023 – Noon
Bid Opening Date: February 9, 2023 – 12:15pm
Respondent Presentation Date(s): February 21, 2023
Award Date: March 15, 2023

All Bid Documents available at: SchoolsOfIllinois.org/Published-RFPs

On Wednesday, February 22, 2023 the Schools Of Illinois Public Cooperative Board voted to instruct Kay Dosier, SIPC Managing Director to award a 1-year contract for
Bid No.: SIPC2022PCEP1 PERFORMANCE CONTRACTED ENERGY PROJECT – Published 12/09/2022 effective March 15, 2023, with an opportunity for one (1) 2-year renewal to:

ALLIED Facility Partners
WEBSITE: Allied-FP.com
CONTACT: DMcMahan@Allied-FP.com
Click here to review award letter

OMNI Energy Partners
WEBSITE: OmniEP.com
CONTACT: Mark@OmniEP.com
Click here to review award letter

VEREGY
WEBSITE: Veregy.com
CONTACT:
Gordon Schweitzer, GSchweitzer@Veregy.com
Click here to review award letter

Sincerely,

Kay R. Dosier, SIPC Managing Director
Info@SchoolsOfIllinois.org
618-713-4444

S·I·P·C

MEMBER REBATES

The SIPC Managing Director works closely with select vendors to negotiate numerous **Member Only Rebates and Special Offers** throughout the year.

See details on current offers at **SchoolsOfIllinois.org/rebates-offers**

SMARTER BUILDING MAINTENANCE

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DISCOVER THE BENEFITS

SMARTER BUILDING MAINTENANCE

Not a member? . . .
Contact us today.

Visit:
www.SchoolsOfIllinois.org/Membership

Email:
Info@SchoolsOfIllinois.org

BYLAWS
Of
SCHOOLS OF ILLINOIS PUBLIC COOPERATIVE

ARTICLE I

Purposes

The SCHOOLS OF ILLINOIS PUBLIC COOPERATIVE (SIPC), hereinafter referred to as the "Cooperative" is created for the following purposes:

To support and advance the collective activities of our members as a means to improve management.

To encourage, promote, plan, develop, support, and provide increasing cooperation, coordination, and sharing between and among school districts, units of local government and non-profits, in the utilization of their resources, facilities, and personnel, in order to strengthen, enrich, and improve the cost and efficiency of their functions, activities, and operations.

To study, plan, support, coordinate, initiate, administer, and direct collective programs and projects among our members.

Schools of Illinois Public Cooperative (SIPC) is a not-for-profit joint purchasing cooperative formed in accordance with Article 7, Section 10 of the Constitution of the State of Illinois, the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1, et seq.), and the Illinois Governmental Joint Purchasing Act (30 ILCS 525/1, et seq.). More information about SIPC can be found at https://schoolsofillinois.org/.

The Schools of Illinois Public Cooperative (SIPC) is a cooperative, formed by an intergovernmental agreement between its members, which includes a variety of institutions, including school districts, units of local government and non-profits in Illinois and other states. SIPC was formed and operates under the authority of the Illinois Constitution of 1970, the Illinois *Intergovernmental Cooperation Act*, and the Illinois *Governmental Joint Purchasing Act* to promote the increased efficiency in the operations of its members, particularly with respect to the procurement of goods and services.

Among its purposes and functions, SIPC seeks to promote cost effective and efficient procurement of various goods and services on behalf of its members. Members may seek to take advantage of the procurement opportunities available through SIPC. However, it remains the responsibility of the Member to determine whether a specific good or service procured through SIPC's efforts meets the Member's purposes and whether the procurement meets the requirements of law applicable to that Member. SIPC makes no representations or warranties that any procurement process is in full compliance the requirements of any applicable procurement laws, regulations, ordinances, policies, or rules of any particular state, territory, municipality, or other governmental body, or private entity.

ARTICLE II

Membership

Section 1. Members. The Cooperative shall have one class of members. Eligible members shall consist of school districts, units of local government and non-profits ts.

Section 3. Transfer of Membership. Membership in the Cooperative is not transferable or assignable.

ARTICLE III

Board of Directors

Section 1. General Powers and Limitations. Its Board of Directors shall manage the affairs of the Cooperative. The Board of Directors shall consist of no less than three (3) members and no more than six (6) (members). The Board of Directors shall elect from its membership a chairperson and vice chairperson, who shall hold office until their successors are elected and qualified. The chairperson shall preside at all meetings. In the absence of the chairperson, the vice chairperson shall preside. On certain matters, hereinafter designated as matters of fundamental importance, actions by the Board of Directors shall not be effective unless and until approved by the affirmative vote of two-thirds of the directors. Matters of fundamental importance are:

(a) The selection or removal of the chief executive officer of the Cooperative, provided the Board of Directors has determined to have a chief executive officer;

(b) The amendment of the Bylaws.

A matter of fundamental importance may be considered and acted upon by the Board of Directors only after thirty (30) days' written notice of such matter has been given to each member of the Board of Directors, unless the directors in writing unanimously waive notice.

Section 2. Tenure and Qualifications. The Cooperative Board of Directors shall serve three-year terms. A director may serve additional term(s) upon two-thirds approval of the Board of Directors. Each director shall hold office until December 31st of the year their term expires and until his or her successor shall have been named and qualified. Each director shall be an employee or retired employee of a member school district.

Section 3. Regular Meetings. The Board of Directors may provide by resolution the time and place for the holding of regular meetings without other notice than such resolutions.

Section 4. Special Meetings. Special meetings of the Board of Directors may be called by or at the request of the chairperson, the chief executive officer, or any three directors. The person or persons authorized to call special meetings of the Board may fix any place as the place for holding any special meeting of the Board called by them.

Section 5. Notice. Notice of any special meeting of the Board of Directors shall be given at least seven (7) days previous thereto by written notice delivered personally or sent by mail or e-mail to each director at his/her address as shown by the records of the Cooperative.

Section 6. Quorum. A majority of the members of the Board of Directors in office shall constitute a quorum for the transaction of business at any meeting of the Board, provided that if less than a majority of the directors are present at said meeting a majority of the directors present may adjourn the meeting from time to time without further notice.

Section 7. Manner of Acting. The act of a majority of the directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, except as otherwise provided by law or by these Bylaws.

Section 8. Vacancies. In the event of a vacancy in a directorship, the remaining directors of the board may appoint a director to fill the vacancy.

Section 9. Compensation. Directors as such shall not receive any state salaries for their services, provided that nothing herein contained shall be construed to preclude any director from serving the Cooperative in any other capacity and receiving compensation there for.

Article IV

Officers

Section 1. Officers. The Board Directors may elect such officers as it shall deem desirable, such officers to have the authority and perform the duties described, from time to time, by the Board of Directors.

Section 2. Election and Term of Office. The Board of Directors shall elect the officers of the Cooperative in November of each year. If the election of officers shall not be held at such meeting, such election shall be held soon thereafter as conveniently may be. Vacancies may be filled or new offices created and filled at any meeting of the Board of Directors. Each officer shall hold office until his successor shall have been duly elected and shall have qualified.

Section 3. Removal. The Board of Directors may remove any officer or agent elected or appointed by the Board of Directors whenever in its judgment the best interests of the Cooperative would be served thereby.

Section 4. Vacancies. A vacancy in any office because of death, resignation, removal, disqualification, or otherwise may be filled by the Board of Directors for the un-expired portion of the term.

ARTICLE V

Committees

Section 1. Committees of Directors. The Board of Directors, by resolution adopted by a majority of the directors in office, may designate one or more committees, each of which shall consist of two or more directors, which committees, to the extent provided in said resolution, shall have and exercise the authority of the Board of Directors in the management of the Cooperative; but the designation of such committees and the delegation thereto of authority shall not operate to relieve the Board of Directors, or any individual director, of any responsibility imposed upon it or him by law.

Section 2. Other Committees. Other committees not having and exercising the authority of the Board of Directors in the management of the Cooperative may be designated by a resolution adopted by a majority of the directors present at a meeting at which a quorum is present. Any member or outside consultant thereof may be removed by the person or persons authorized to appoint such member or outside consultant whenever in their judgment the best interests of the Cooperative shall be served by such removal.

Section 3, Operating Committee. The Board may appoint an operating committee, composed of representatives of its members or outside consultants as it sees fit, which may but need not be limited to such duties as to develop plans and budgets, arrange and receive audits, receive and evaluate proposals for Cooperative involvement in various activities, and prepare reports for the Board of Directors.

Section 4. Term of Office. Each member of a committee shall continue as such until his successor is appointed, unless the committee shall be sooner terminated, or unless such member be removed from such committee, or unless such member shall cease to qualify as a member thereof.

Section 5. Chairperson. One member of each committee shall be appointed chairperson.

ARTICLE VI

Contracts, Checks, Deposits, and Funds

Section 1. Contracts. The Board of Directors may authorize any officer or officers, agent or agents of the Cooperative, in addition to the officers so authorized by these Bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Cooperative and such authority may be general or confined to specific instances. The Board may also contract with any of its members, or any employee of any member, to carry out duties of the Cooperative.

Section 2. Checks, Drafts, etc. All checks, drafts, or other orders for the payment of money issued in the name of the Cooperative shall be signed by such officer or officers, agent or agents of the Cooperative as shall from time to time be determined by the Board of Directors.

Section 3. Funds. All funds of the Cooperative shall constitute public funds and shall be maintained within the treasury of agent or agents of the Cooperative as designated from time to time by the Board of Directors. Such funds shall be deposited to the credit of the Cooperative in such banks, trust companies, or other depositories as said member shall select and shall be subject to the deposit insurance and collateralization requirements applicable to the funds of said member.

Section 4. Contributions. The Board of Directors may accept on behalf of the Cooperative any contribution, bequest, or devise for the general purposes or for any special purpose of the Cooperative pursuant to state of Illinois law.

ARTICLE VII

Books and Records

The Cooperative shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its Board of Directors and committees having any of the authority of the Board of Directors, and shall keep at the principal office a record giving the names and addresses of the directors entitled to vote. Any director or his agent may inspect all books and records of the Cooperative for any proper purpose at any reasonable time.

ARTICLE VIII

Fiscal Year

The fiscal year of the Cooperative shall begin on the first day of July and end on the last day of June each year.

ARTICLE IX

Waiver of Notice

Whenever any notice whatever is required to be given under the provisions of these Bylaws of the Cooperative, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

ARTICLE X

Limitation of Activities

The Cooperative shall operate in accordance with Illinois statutes governing public school districts with respect to the receipt and expenditure of public funds, including but not limited to the State Finance Act (30 ILCS 105/1 et seq.), the Illinois Administrative Code (CH. XIII), the Illinois Purchasing Act (30 ILCS 505/1 et seq.), and the State Comptroller Act (15 ILCS 405/1 et seq.).

ARTICLE XI

Amendment to Bylaws

Proposals to alter, amend, or repeal these Bylaws, or to adopt new Bylaws, may be initiated by a majority of the directors present at any regular or special meeting of directors, provided that at least thirty (30) Days' written notice of such intention to initiate such proposal has been given. Such proposals are matters of fundamental importance, as defined in Section 1 of Article III these Bylaws, and require the approval of two-thirds of the directors before becoming effective.

ARTICLE XII

Withdrawal and Dissolution

Section 1. Withdrawal of Members. Any member may withdraw from the Cooperative at any time. Such member shall have no obligation to the Cooperative after withdrawal. Such withdrawal shall not affect the legal status of the Cooperative unless such withdrawal leaves only one remaining member of the Cooperative, in which case such withdrawal shall be considered dissolution for the purposes of these Bylaws.

Section 2. Dissolution of Cooperative. In the event that the directors representing all of the members, or all but one of the members, shall vote to dissolve the Cooperative, then the Cooperative shall be dissolved pursuant to such vote. In the event of dissolution, the assets of the Cooperative, after satisfaction of all liabilities and obligations, shall be distributed to the members of the Cooperative in proportion to their total contributions to the Cooperative during the preceding twelve months.

Bylaws Approved:
06-22-2018

As of the date of approval the current board members and their terms are:

President
Kenneth Roiland, Director of Buildings and Grounds
Woodstock Community Unit School District 200
2018/19

Vice President
Mark Doan, Superintendent
Effingham Unit School District 40
2018/19

Secretary
Tony Rossi, Executive Director for Facilities and Operations
Community Consolidated School District 59
2018/19

Treasurer
Dan Cox, Superintendent
Staunton Community Unit School District 6
2019/20

Member
Lindsey Hall, Superintendent
Mahomet-Seymour Community Unit School District 3
2019/20

Amended Bylaws Approved 03/28/2023

As of the date of approval the current board members and their terms are:

SIPC BOARD
PRESIDENT, Ryan McGuckin
Superintendent
Woodland CUSD 5
Term through 2026

TREASURER, Dan Cox
Superintendent
Staunton Community Unit School District 6
Term through 2026

VICE PRESIDENT, Brian McAdow
Buildings and Grounds
Woodstock Community Unit School District 200
Term through 2026

MEMBER, Josh Quick
Superintendent
Robinson School District 2
Term through 2026

MEMBER, Adam Bussard
Assistant Superintendent
Illinois Valley Central #321
Term through 2026

MEMBER, Jonathan Tallman
Superintendent
Red Bud CUSD 132
Term through 2026

INTERGOVERNMENTAL AGREEMENT
SCHOOLS OF ILLINOIS PUBLIC COOPERATIVE (SIPC)

THIS AGREEMENT is made and entered into by and between the members listed on Appendix A, attached hereto and expressly incorporated herein (the "Members"). Appendix A may be amended from time to time as new school members join or as members withdraw under the provisions of this Agreement.

WITNESSETH:

WHEREAS, the Illinois Constitution of 1970, Art. 7, § 10, the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), and the Governmental Joint Purchasing Act, (30 ILCS 525/0.01 et seq.) provide that units of local government and members may contract or otherwise associate among themselves to obtain or share services or to exercise, combine, or transfer any power or function in any manner not prohibited by law or ordinance; and

WHEREAS, each of the parties to this Agreement is a member with the power to purchase goods and services pursuant to the authority and limitations contained in the School Code, 105 ILCS 5/1-1, *et seq.*; and

WHEREAS, the Members wish to join together to maximize their purchasing power and to preserve governmental resources by taking advantage of the reduced costs of goods and services associated with economies of scale as well as to conduct any and all other lawful activities that will benefit and improve the operational efficiency of the Members.

NOW, THEREFORE, in consideration of the terms and conditions contained in this Agreement, and other good and valuable consideration, the Members agree as follows:

1. Establishment and Purposes.

a. The Members hereby establish an intergovernmental joint purchasing cooperative in accordance with the provisions of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act, and the Governmental Joint Purchasing Act.

b. The intergovernmental joint purchasing cooperative established by the Members shall be known as the Schools of Illinois Public Cooperative or SIPC (the "Cooperative").

c. The purpose of this Agreement is to:

(1) maximize the purchasing power of the Members by utilizing economies of scale to reduce the cost of goods and services purchased by the Members; and

(2) conduct all other lawful activities that will benefit and improve the operational efficiency of the Members, thereby preserving public resources and promoting the cost-effective delivery of public services.

2. Governing Board and Officers.

a. Each Member authorizing and executing this Agreement shall be a member of the Cooperative. The rights and privileges of membership shall be those defined by the Governing Board from time to time. Unless otherwise provided by a Member, the representative from each member Member shall be the Member's superintendent.

b. There is created a Governing Board. The minimum number of members of the Governing Board shall be five (5) and the maximum number of members shall be seven (7). The initial members of the Governing Board shall be:

Kenneth Roiland, Director of Buildings and Grounds
Woodstock Community Unit School District 200

Mark Doan, Superintendent
Effingham Unit School District 40

Dan Cox, Superintendent
Staunton Community Unit School District 6

Tony Rossi, Executive Director for Facilities and Operations
Community Consolidated School District 59

Lindsey Hall, Superintendent
Mahomet-Seymour Community Unit School District 3

Each member of the Governing Board shall serve until a successor is elected and seated. Whenever a vacancy occurs on the Governing Board through resignation or otherwise, the vacancy shall be filled through an election by the remaining members of the Governing Board. Candidates for membership on the Governing Board shall be selected from among the representatives of the membership and presented to the Governing Board for election at a duly scheduled meeting.

c. No representative to the Governing Board shall receive any compensation, remuneration, or other payment for services on the Governing Board, except that expenses incurred at the direction of the Governing Board shall be reimbursed. Each representative to the Governing Board shall be indemnified and held harmless by the Cooperative for claims by third parties arising out of the discharge of his or her duties on the Governing Board. The Governing Board is empowered to perform all lawful acts necessary to accomplish the purposes of the Cooperative.

d. A simple majority of the members of the Governing Board shall constitute a quorum. Action by a majority of a quorum of members voting shall constitute an action of the Governing Board, unless another voting requirement is required by law for a specific action. The Governing Board shall adopt further rules and procedures as necessary for the functioning of the Cooperative. The Governing Board shall meet as frequently as necessary and as the Chairperson shall direct, but in no case less than once per year.

e. The Governing Board shall appoint one of its members as Chairperson. Under the oversight of the Governing Board, the Chairperson shall be responsible for the operations of the Cooperative. The principal office of the Cooperative shall be the Chairperson's business address.

f. The Governing Board shall appoint one of its members as Secretary. The Secretary shall prepare minutes of each meeting and shall send draft minutes to each member of the Governing Board not later than seven days after each meeting.

g. The Governing Board shall comply with the provisions of the *Open Meetings Act,* 5 ILCS 120/1 *et seq.,* and the *Freedom of Information Act,* 5 ILCS 140/1 *et seq.* All FOIA requests shall be directed to the District 47 FOIA Officer.

3. Funding

The Cooperative shall not require funding from members, and members shall not be required to appropriate any funds as a condition of membership in the Cooperative. All funding for the Cooperative shall come from either the explicit terms of the joint purchasing contracts into which the Cooperative enters or from the initiatives and services offered by the Cooperative for a fee.

4. Handling and Accounting of Funds.

a. The Chairperson shall be responsible for handling the financial matters of the Cooperative. This responsibility includes, without limitation, opening and maintaining a bank account for the exclusive use of the

Cooperative, receiving funds on behalf of the Cooperative and depositing those funds into the Cooperative's bank account, paying the expenses of the Cooperative from the Cooperative's bank account with the prior approval of the Governing Board, and conducting all other financial transactions of the Cooperative as directed by the Governing Board. All checks, drafts, or other orders for payment of money and all notes or other evidence of indebtedness issued in the name of the Cooperative must be signed by the Chairperson.

b. On a quarterly basis, the Chairperson shall forward to each member of the Governing Board a report of all financial activity and expenditures of the Cooperative. The audited annual financial report of the Cooperative shall be sent to each member of the Cooperative upon its completion.

c. The fiscal year of the Cooperative shall be the twelve-month period ending June 30 of each year. The Chairperson shall annually prepare and submit to the Governing Board an audited report of the financial affairs of the Cooperative, compiled by a certified public accountant in accordance with generally accepted auditing principles as of June 30 of each year.

5. Amendment of Agreement.

An amendment of this Agreement shall take effect upon its approval by a majority of the Board of Directors..

6. Withdrawal.

a. Any party to this Agreement shall have the right to withdraw from the Agreement, as described in this section. The board of education of the withdrawing District shall pass a resolution declaring its intention to withdraw effective on a specified date, which date shall not be less than thirty (30) days from the date of its resolution, and shall send a certified copy of said resolution to the Chairperson not less than thirty (30) days before the effective date of withdrawal.

b. Withdrawal by any member shall not result in the discharge of any legal or financial liability incurred by such party before the effective date of withdrawal. All such liabilities shall continue until properly discharged or settled by the withdrawing party.

7. Duration of Intergovernmental Agreement.

This Agreement shall remain in full force and effect indefinitely until the occurrence of either of the following events:

a) All Members have withdrawn; or

b) All remaining Members mutually agree to terminate this Agreement by joint resolution passed by the Members.

The termination of this Agreement shall not discharge any liability incurred by the Members who are parties to this Agreement. After the effective date of termination, the Governing Board shall continue to exist for the limited purpose of discharging the debts and liabilities incurred pursuant this Agreement until the debts and liabilities have been fully discharged.

8. Dissolution.

Upon dissolution of the Cooperative, and after the complete discharge of all debts and liabilities incurred pursuant to this Agreement, the Governing Board shall distribute to each member that Member's pro rata share of the remaining assets of the Cooperative. Each member pro rata share shall be determined by taking the amount of money spent by that Member on the Cooperative's contracts during the prior fiscal year divided by the total amount of money spent by all member on the Cooperative's contracts during the prior fiscal year.

9. Counterparts.

This Agreement and any amendments thereto may be executed in any number of counterparts which taken together constitute a single instrument.

10. Severability.

In the event any provision or portions of this Agreement shall be declared unlawful or unconstitutional, or the applicability thereof to a member is held invalid by a court of law, the constitutionality, applicability, or validity of the remainder of this Agreement shall not be affected thereby. This Agreement is to be construed pursuant to the laws of the State of Illinois.

11. Entire Agreement.

This Agreement constitutes the entire agreement between the members with respect to the subject matter hereof and no prior agreement or understanding regarding any such matter shall be effective for any purpose upon the Effective Date of this Agreement.

12. Effective Date.

This Agreement shall become effective upon the authorization and execution of this Agreement by five or more members.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and approved by the proper agent of each of the parties on the dates written below.

Collinsville Community Unit School District #10 **10**

District #

By:

_____

District Representative Signature / Title **bskertich@cusd.kahoks.org**

Email Address

____/____/_____

Date

EXHIBIT A

MEMBERS

2023 YTD

SEE ATTACHED DOCUMENT

EXHIBIT B

S•I•P•C

P.O. Box 3951; Carbondale, IL 62902

MEMBERSHIP AGREEMENT

DISTRICT/GOVERNMENT ENTITY/NON-PROFIT

NAME Collinsville CUSD #10

ACCEPTED BY NAME/TITLE:

Mark B. Skertich/Superintendent

MEMBER TYPE:

☐SCHOOL DISTRICT ☐GOVERNMENT ☐NON-PROFIT

SIGNATURE:

_____

CONTACT NAME:

Mark B. Skertich

CONTACT TITLE: Superintendent

CONTACT EMAIL:

bskertich@cusd.kahoks.org

CONTACT ADDRESS:

201 W. Clay, Collinsville, IL 62234

CONTACT PHONE #:

(618) 346-6350 ext. 4233

Buildings & Grounds CONTACT NAME

Josh DeWitte

Buildings & Grounds CONTACT TITLE:

Director of Building & Grounds

Buildings & Grounds CONTACT ADDRESS:

123 W. Clay, Collinsville, IL 62234

Buildings & Grounds CONTACT EMAIL:

jdewitte@cusd.kahoks.org

Buildings & Grounds CONTACT PHONE #:

(618) 346-6350 ext. 4293

EXHIBIT C

Master Agreement

SIPC-RFP-SIPC2022JANSAN

Whereas, after competitive bidding and selection process, Interline Brands (dba Supplyworks) (HomeDepot) (HD Supply) was awarded and has entered into Master Agreement re: RFP **SIPC2022JANSAN** with the Schools of Illinois Public Cooperative (SIPC) to provide building maintenance supplies, training, and professional services.

NOW, THEREFORE, in consideration of the mutual promises contained in this agreement, and of the mutual benefits to result, the parties agree as follows:

1. That the procurement of Products & Equipment subject to this agreement shall be conducted in accordance with and subject to the relevant statutes, ordinances, rules and regulations that govern each party's procurement practices

2. That the cooperative use of a party to this agreement shall be in accordance with the terms and conditions of the bid, except as modification of those terms and conditions is otherwise allowed or required by applicable law. Procuring party agrees to purchase their custodial supplies and equipment through SIPC contracted supplier HD Supply/Home Depot PRO. Procuring party has access and permission to use InSite Program including the program's management solutions & training materials. Procuring party may withdraw from the Cooperative at any time. Such member shall return all InSite material.

3. That the procuring party will make timely payments to HD Supply/Home Depot PROfor Products & Equipment received in accordance with the terms and conditions of the procurement. Payment for Products and inspections and acceptance of Products & Equipment ordered by the procuring party shall be the exclusive obligation of such procuring party.

Award Letter Follows:

S•I•P•C
P.O. Box 3951; Carbondale, IL 62902

10/22/2021

Home Depot Pro Institutional
Attn: Tadd Vonachen, Division Vice President
8700 North Allen Road
Peoria, IL 61615

RE: **SCHOOLS OF ILLINOIS PUBLIC COOPERATIVE ("SIPC")**

RFP Title: COMPLETE GREEN CLEANING CUSTODIAL SERVICE PROGRAM
RFP Type: RFP SEALED
RFP Security: SEALED
Issue Date: July 30, 2021
Close Date & Time: October 14, 2021 – 8:00 am
Bid Opening Date: October 14, 2021 – 11:00 am
Award Date: By December 31, 2022

Bid No.: SIPC2022JANSAN

Dear Sir,

On Friday, October 22, 2021 the Schools Of Illinois Public Cooperative Board voted to instruct Kay Dosier, SIPC Managing Director to award a 1-year contract Re: RFP Titled COMPLETE GREEN CLEANING CUSTODIAL SERVICE PROGRAM Bid No.: SIPC2022JANSAN – Published 07/30/2021 to The Home Depot Pro Institutional effective January 1, 2022.

Sincerely,

Kay R. Dosier, SIPC Managing Director

S•I•P•C
Schools of Illinois
Public Cooperative

P.O. BOX 3951 CARBONDALE, IL 62902

November 19, 2022

Home Depot Pro
Tadd Vonachen, Division VP
8700 North Allen Road
Peoria, IL 61615

Dear Sir,

This is to notify you that on November 18, 2022 the SIPC Board voted to award a contract to Home Depot Pro, consistent with bid received from Home Depot Pro, in response to RFP Titled: COMPLETE GREEN CLEANING CUSTODIAL SERVICE PROGRAM BID #: SIPC2022JANSAN.

The contract is for a 3-year term beginning January 1, 2021 with an option for two (2) 3 year renewals.

We look forward to working with you,

SCHOOLS OF ILLINOIS PUBLIC COOPERATIVE
Kay Dosier, Managing Director

EXHIBIT D

Master Agreement

Bid No.: SIPC2022PCEP1

PERFORMANCE CONTRACTED ENERGY PROJECT

Schools of Illinois Public Cooperative (hereinafter referred to as SIPC) sought proposals from Qualified Energy Services Companies (”Qualified Providers”) which can provide comprehensive infrastructure and energy-related capital improvement services for its members.

Schools of Illinois Public Cooperative obtained proposals for a full range of energy and energy-related capital improvements at SIPC member facilities that follow 105 ILCS 5/19b Definitions. These services are to be delivered utilizing a Guaranteed Energy Services Contract.

The purpose of this RFP is to assist SIPC Members”) in complying with the procurement requirements of Article 19b of the Illinois School Code in the selection of Qualified Providers to implement energy conservation measures. After receipt of the RFPs and selection of the Qualified Providers, negotiation and final approval of any resulting guaranteed energy management contract will be between the Qualified Provider and the SIPC member. Members may require additional or project specific contractual requirements. SIPC will not be a party to any contact between the Qualified Provider and the Member and no contract is formed between SIPC and a Qualified Provider by virtue of this RFP process.

The individual Member may elect to implement improvement measures in phases, pursuant to the final contract.

The proposal should be made available to any SIPC member that has entered into the SIPC Intergovernmental Agreement.

RFP Title: PERFORMANCE CONTRACTED ENERGY PROJECT

On Wednesday, February 22, 2023 the Schools Of Illinois Public Cooperative Board voted to instruct Kay Dosier, SIPC Managing Director to award a 1-year contract for Bid No.: SIPC2022PCEP1 – Published 12/09/2022 effective March 15, 2023, with an opportunity for one (1) 2-year renewal to:

VEREGY
OMNI Energy Partners
ALLIED Facility Partners

Award Letters Follow:

S•I•P•C
P.O. Box 3951; Carbondale, IL 62902

03/01/2023

VEREGY
Gordon Schweitzer III PE, Account Manager
16647 Chesterfield Grove Road, Suite 200
Chesterfield, Missouri 63005

RE:

RFP Title: PERFORMANCE CONTRACTED ENERGY PROJECT
RFP Type: RFP SEALED
RFP Security: SEALED
Issue Date: December 9, 2022
Close Date & Time: February 8, 2023 – Noon
Bid Opening Date: February 9, 2023 – 12:15pm
Respondent Presentation Date(s): TBD
Award Date: No later than March 1, 2023

Bid No.: SIPC2022PCEP1

Dear Sir,

On Wednesday, February 22, 2023 the Schools Of Illinois Public Cooperative Board voted to instruct Kay Dosier, SIPC Managing Director to award a 1-year contract for Bid No.: SIPC2022PCEP1 – Published 12/09/2022 effective March 15, 2023, with an opportunity for one (1) 2-year renewal to:

VEREGY
OMNI Energy Partners
ALLIED Facility Partners

I will contact you to schedule an appointment to review the associated (attached) contract.

Sincerely,

Kay R. Dosier

Kay R. Dosier, SIPC Managing Director

S•I•P•C
P.O. Box 3951; Carbondale, IL 62902

03/01/2023

Omni Energy Partners
Attn: Mark Graves
214 Villa Drive
Lake St. Louis, MO 63367

RE:

RFP Title: PERFORMANCE CONTRACTED ENERGY PROJECT
RFP Type: RFP SEALED
RFP Security: SEALED
Issue Date: December 9, 2022
Close Date & Time: February 8, 2023 – Noon
Bid Opening Date: February 9, 2023 – 12:15pm
Respondent Presentation Date(s): TBD
Award Date: No later than March 1, 2023

Bid No.: SIPC2022PCEP1

Dear Sir,

On Wednesday, February 22, 2023 the Schools Of Illinois Public Cooperative Board voted to instruct Kay Dosier, SIPC Managing Director to award a 1-year contract for Bid No.: SIPC2022PCEP1 – Published 12/09/2022 effective March 15, 2023, with an opportunity for one (1) 2-year renewal to:

VEREGY
OMNI Energy Partners
ALLIED Facility Partners

I will contact you to schedule an appointment to review the associated (attached) contract.

Sincerely,

Kay R. Dosier

Kay R. Dosier, SIPC Managing Director

S•I•P•C
P.O. Box 3951; Carbondale, IL 62902

03/01/2023

ALLIED Facility Partners
2413 W. Algonquin Rd.
Suite 415
Algonquin, IL 60102

RE:

RFP Title: PERFORMANCE CONTRACTED ENERGY PROJECT
RFP Type: RFP SEALED
RFP Security: SEALED
Issue Date: December 9, 2022
Close Date & Time: February 8, 2023 – Noon
Bid Opening Date: February 9, 2023 – 12:15pm
Respondent Presentation Date(s): TBD
Award Date: No later than March 1, 2023

Bid No.: SIPC2022PCEP1

Dear Sir,

On Wednesday, February 22, 2023 the Schools Of Illinois Public Cooperative Board voted to instruct Kay Dosier, SIPC Managing Director to award a 1-year contract for Bid No.: SIPC2022PCEP1 – Published 12/09/2022 effective March 15, 2023, with an opportunity for one (1) 2-year renewal to:

VEREGY
OMNI Energy Partners
ALLIED Facility Partners

I will contact you to schedule an appointment to review the associated (attached) contract.

Sincerely,

Kay R. Dosier

Kay R. Dosier, SIPC Managing Director

10.15. Approval of Consolidated District Plan

Application Printout Instructions

eGrant Management System

Printed Copy of Application

Applicant:	COLLINSVILLE C U SCH DIST 10
Application:	Consolidated District Plan - 00
Cycle:	Original Application
Sponsor/District:	COLLINSVILLE C U SCH DIST 10
Date Generated:	5/10/2023 12:02:20 PM
Generated By:	latoyacoleman

Contact Information Instructions

1. Contact Information for Person Completing This Form

Last Name*	First Name*	Middle Initial
Berry-Coleman	LaToya	N

Phone*	Extension	Email*
618 346 6350	4238	lcoleman@cusd.kahoks.org

2. General Education Provisions Act (GEPA) Section 427 *

Section 427 of GEPA (20 U.S.C. 1228a) affects all applicants submitting proposals under this program. This section requires each applicant to include in its proposal a description of the steps the applicant proposes to take to ensure equitable access to, and participate in, its federally assisted program for students, teachers and other program beneficiaries with special needs.

This provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. The applicant should determine whether these or other barriers may prevent students, teachers, etc. from such access to, or participation in, the federally funded project or activity. The description of steps to be taken to overcome these barriers need not be lengthy; the school district may provide a clear and succinct description of how it plans to address those barriers that are applicable to its circumstances. In addition, the information may be provided in a single narration, or, if appropriate, may be discussed in connection with related topics in the application.

Section 427 is not intended to duplicate the requirements of the civil rights statutes, but rather to ensure that, in designing their programs, applicants for federal funds address equity concerns that may affect the ability of certain beneficiaries to fully participate in the program and to achieve high standards. Consistent with requirements and its approved proposal, an applicant may use the federal funds awarded to it to eliminate barriers it identifies.

Describe the steps that will be taken to overcome barriers to equitable program participation of students, teachers, and other beneficiaries with special needs.

([count] of 2500 maximum characters used)

Collinsville School District serves an academically, culturally, and socioeconomically diverse population of students and families. The district is strongly committed to equal access and treatment for all students, families, and employees. In order to overcome barriers that impede equitable access we will continue to 1). provide teacher training on practices that address individual achievement gaps. The training will involve culturally responsive teaching, poverty training, and teaching strategies for students with disabilities and limited English language skills 2) We will use a universal screener to support ongoing student performance of all student subgroups. 3)We will survey attendees at grant-related events to solicit information regarding special access requirements. 4) we will hire and recruit individuals from social and ethnic minority groups to the greatest extent possible 5) Offer translators at all events as needed 6) arrange for technology assisted devices for participants in need of such services and 6) post material, schedules of events, and program information in appropriate languages to make sure all families have an understanding and accessibility to the information.

3. Bilingual Program Director Assurance

Please take note of the following, which is determined by your district's Englisher Learner (EL) count, shown below:

931

If the district has 1 or more EL students, the bilingual program director must participate in the completion of the Bilingual Service Plan (BSP). The bilingual program director must also participate in the completion of Title III sections, as applicable. Districts with 0 ELs do not need to complete the Bilingual Service Plan (BSP).

4. General Completion Instructions

Work through the tabs from left to right. Save each page before moving to the next tab.

Required fields on each page are dependent upon funding sources selected on the Coordinated Funding tab.

Many pages have notes at the bottom indicating for which programs the page is required.

To determine if a page is required for the funding sources selected earlier in the application, save the page before completing and look for error messages. If none, the page is not required for the program(s) selected.

How to Complete Pages with Pre-populated Fields

Several pages have two boxes below the narrative questions - one has the response from the prior year plan and the other allows responses for the updated plan. Copy the response from the redisplay and paste it into the updated plan box, revising the description as necessary. Be sure to save the page once this has been completed for all questions on the page.

Some pages display sections based on which grants were selected on the Funding page as anticipated as funded. To change the sections that display, return to the Funding page and select or de-select grants for which funding is anticipated.

*Required field, applicable for all funding sources

Amendments

Indicate whether this is the first submission for the fiscal year or an amendment to the APPROVED initial plan for the fiscal year.*

NOTE: This page must be completed each time a new plan version within the fiscal year is submitted to ISBE.

- (●) Initial submission for the fiscal year
- ( ) Amendment to approved plan for the fiscal year

Plan Changes

Provide a brief description of the changes which have been made to the APPROVED initial application for the fiscal year or a subsequent APPROVED amendment with this amendment. Include the name of any page that was changed.

([count] of 5000 maximum characters used)

*Required field, applicable for all funding sources

Needs Assessment/Programs Instructions

1. Consolidated planning includes how anticipated programs will be funded. Indicate below for which programs the LEA anticipates receiving funding for school year 2023-2024.* [1]
NOTE: All funding sources should be reviewed after October 1 and the plan should be amended and resubmitted to ISBE if funding sources have been added or removed due to actual grant awards.

- [x] Title I, Part A - Improving Basic Programs
- [x] Title I, Part A - School Improvement Part 1003
- [ ] Title I, Part D - Delinquent
- [ ] Title I, Part D - Neglected
- [ ] Title I, Part D - State Neglected/Delinquent
- [x] Title II, Part A - Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders
- [x] Title III - Language Instruction Educational Program (LIEP)
- [x] Title III - Immigrant Student Education Program (ISEP)
- [x] Title IV, Part A - Student Support and Academic Enrichment
- [ ] Title V, Part B - Rural and Low Income Schools
- [x] IDEA, Part B - Flow-Through
- [x] IDEA, Part B - Preschool
- [x] ARP-ESSER III (Elementary and Secondary School Emergency Relief III)

2. Describe how the LEA will align federal resources, including but not limited to the programs in the CDP, with state and local resources to carry out activities supported in whole or in part with funding from the programs selected.* [2] For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs. *DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.*
([count] of 7500 maximum characters used)

The LEA will use federal resources to supplement district initiatives and meet school improvement goals as they relate to subgroup performance. Resources will be used to improve the culture and climate of schools, increase academic achievement, and meet social emotional needs of students based on the results of the 5 Essentials survey, diversity and equity surveys, EL parent advisory survey, Title 1 survey, district assessment data and school report card data. The LEA will use Title 1, 2,3, 4, and IDEA funds to support continuous improvement by providing ongoing professional development to teachers as it relates to subgroup performance and provide material and resources that are needed to meet student performance goals. Funds will also be used to supports programs that focus on meeting both academic and social needs of students. The LEA will monitor the school improvement process by meeting with teams to set school improvement goals and monitoring academic data. The expenditures will be monitored at the district level and all funds will be aligned to school improvement plans.

Response from the approved prior year Consolidated District Plan.

The LEA will use federal resources to supplement district initiatives and meet school improvement goals as they relate to subgroup performance. Resources will be used to improve the culture and climate of schools, increase academic achievement, and meet social emotional needs of students based on the results of the Cognia eProve survey, diversity and equity surveys, EL parent advisory survey, Title One survey, technology survey, district assessment data and school report card data. The LEA will use Title 1, 2,3, 4, and IDEA funds to support continuous improvement by providing ongoing training to teachers as it relates to subgroup performance and provide material and resources that are needed to meet student performance goals. The LEA will monitor the school improvement process by meeting with teams to set school improvement goals and monitoring academic data. The expenditures will be monitored at the district level and all funds will be aligned to school improvement plans.

3. Will the LEA braid funding?*
Indicate the funds that will be braided, and list the programs or initiatives that will be supported by braiding. If no programs/initiatives are supported by braiding, enter N/A in the text field.
If No Braiding is selected, additional fund sources will not be checked.

- [ ] No Braiding
- [ ] Title I, Part A - Improving Basic Programs
- [ ] Title I, Part A - School Improvement Part 1003
- [ ] Title I, Part D - Delinquent
- [ ] Title I, Part D - Neglected
- [ ] Title I, Part D - State Neglected/Delinquent
- [x] Title II, Part A - Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders
- [ ] Title III - Language Instruction Educaitonal Program (LIEP)
- [ ] Title III - Immigrant Student Education Program (ISEP)
- [x] Title IV, Part A - Student Support and Academic Enrichment
- [ ] Title IV, Part B - Rural and Low-Income Schools
- [ ] IDEA, Part B - Flow-Through
- [ ] ARP ESSER III

Professional Development in ELA, Math, Science, Social Studies, bilingual education and any content areas not covered under Title 4.

4. Will the LEA hybrid-blend Title II and/or Title IV funding?*
Indicate all that apply, and list the programs or initiatives that will be supported by hybrid blending. If no programs/initiatives are supported by hybrid blending, enter N/A in the text field.
If No Hybrid Funding is selected, additional hybrid blending options will not be checked.

- [ ] No Hybrid Funding
- [ ] Title II to Title I

- [ ] Title IV to Title I
- [ ] Title II to Title IV
- [x] Title IV to Title II

Professional Development in ELA, Math, Science, Social Studies, bilingual education and any content areas not covered under Title 4.

5. Provide a Summary of the LEA's Needs Assessment.*

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

The district uses various tools to evaluate the district's needs. As a result, staff development in reading, math, writing, science, social emotional learning, bilingual education, diversity and equity, instruction and technology remain an essential component to meeting district and school improvement goals. Professional development is a collaborative effort among all funding sources. Teachers attend weekly professional learning communities where they analyze data and evaluate student's progress. The district, overall, has consistently scored below the state average on reading, math, and science assessments. This year's growth data from district benchmark assessments shows that progress has been made in various schools. In order to continue increasing subgroup performance and close the achievement gap, the district will continue offering training in effective instructional strategies, poverty and trauma awareness, tier 2 and 3 intervention strategies, SEL and positive behavior supports. Culture and Climate surveys show evidence of supporting the whole child. In addition, discipline data shows an increase in serious infractions and the need for additional proactive discipline supports. Title IV funds will continue to support the whole child, safe and healthy student initiatives, and college and career readiness. These initiatives include bullying prevention programs, mental health seminars, violence prevention presentations, school safety initiatives, STEM, and various enrichment programs. Funds will be used to pay for professional speakers, material, and substitutes when needed. In addition, all 3rd grade students in the district will participate in STEM day activities to reinforcement what students are learning in the classroom and to explore hands-on STEM activities. This event will require the purchase of material and transportation to the event. Students in grades 4-6 will engage in career related events that are designed to promote awareness in different career fields. According to our School Report Card data, SAT scores in 2022 were below the state average with only 21% of 11th graders meeting in ELA and 20% meeting in Math. A big focus in our high school is on college and career readiness and increasing academic achievement for students. We will continue to offer stipends to teachers for additional advancement placement and SAT tutoring after school and on Saturday. We will also purchase any material needed for these activities. Teachers will continue to receive training as it relates to these goals.Academic data also shows that achievement gaps still exist as a result of the pandemic. To support learning loss and close achievement gaps, elementary schools, intermediate school, the middle and high schools will continue offering summer learning programs. These programs provide small group remediation and interventions. An early start program, JumpStart, will allow students in K, 5th, 7th, and 9th grades to participate in academic and social programs 1-2-weeks before school officially starts. This program will also support students individual needs. ESSER grants will be used to support supplemental programs with stipends and materials.Parent engagement will be a big focus for FY24. Improving the home/school connection through the use of digital resources that support our curriculum in order to allow parents opportunities to engage in their child's learning. A parent liaison will work with parents in the community to support parent needs as they relate to mental health resources, academic resources, college and career readiness resources and any resources that are availability to parents and students in the community.

Legislative References:

[1] Title I, Part A, Reference Section 1112(a) (1)

[2] Title I, Part A, Reference Section 1112(a) (1)

*Required field, applicable for all funding sources

Needs Assessment Impact Instructions

1. Indicate which of the instruments below were used in the LEA needs assessment process.*

- A. ☑ School and/or district report card(s)
- B. ☑ Five Essentials Survey
- C. ☑ Student achievement data (disaggregated by student groups)
- D. ☐ Current recruitment and retention efforts and effectiveness data
- E. ☑ Professional development plan(s)
- F. ☑ School improvement plan(s)
- G. ☐ ESSA site based expenditure data
- H. ☐ ED School Climate Survey (EDSCLS)
- I. ☐ CDC School Health Index
- J. ☐ National School Climate Center
- K. ☐ ASCD School Improvement Tool
- L. ☐ Illinois Quality Framework and Supporting Rubric
- M. ☐ Other

List and describe other instruments and/or processes that were used in the needs assessment.

Title 1 Staff SurveyTitle 1 Parent Communication SurveyDiversity and Equity SurveyInstructional Coaching SurveyTechnology SurveyTitle III - Bilingual Parent Advisory Committee SurveyTitle III - English Learner Curriculum Committee SurveyBenchmark data

2. For each program for which funding is anticipated, provide a summary of the needs assessment results. Include the program goal(s) identified through the needs assessment process, as applicable. * Writing space appears if a program was selected on the Coordinated Funding page; to make changes in program funding, return to that page, revise, save the page and return to this page.

i. Identify areas of need related to student achievement, subgroup performance, and resource inequities.

ii. Include any additional information relevant to this planning document. Provide targeted responses where noted.

iii. Describe how the needs assessment information will be used for identifying program goals and planning grant activities for each program as applicable.

A. Title I, Part A - Improving Basic Programs

Based on student achievement data from aimswebPlus and STAR, our interventionists will continue to provide academic support in reading and math for students attending Title 1 schools. Research based interventions will be utilized by Title 1 staff to close the achievement gap in our Tier 3 student population. Title 1 will provide support for ELL Tier 3 students using research based Spanish interventions. AimswebPlus benchmark assessments, STAR assessments and progress monitoring will be used to evaluate academic growth. The Title 1 staff survey indicates the need for materials and training that align to the current science of reading research. The staff is currently exploring evidence based resources and professional development options to support instruction aligned with the science of reading. The parent survey indicated strengths in communicating with parents through a variety of methods. Classroom Dojo, school email, and school newsletters are the most widely used means of communication. Over 98 percent of our parents reported receiving an invitation to parent/teacher conferences. The survey indicated that approximately 6 percent of our parents do not have a clear understanding of report cards and test scores. The survey also indicated that 6 percent of our parents do not know what their child is expected to know and be able to do in reading and math at their grade level. The Title 1 department will offer assistance with interpreting report cards and test scores as well as understanding grade level expectations.

B. Title I, Part A - School Improvement Part 1003

Collinsville Middle School was designated as an underperforming school in 2019. Collinsville Middle School was underperforming based on growth outcomes in the multiracial subgroup in ELA and Math. The middle school has and will continue to implement researched based intervention programs, such as Read 180, for all students not meeting instructional goals. PLC teams will meet weekly to review and analyze data and monitor student growth. The school will be in the third year of PBIS implementation to improve student behaviors and increase instructional time in the classroom. Title 1 Part A will provide stipends to teachers to attend training, stipends for committee work in PBIS, SEL, Family Engagement, as well as purchase intervention material.

C. Title I, Part D - Delinquent

D. Title I, Part D - Neglected

E. Title I, Part D - State Neglected/Delinquent

F. Title II, Part A - Preparing, Training, and Recruiting

Also identify needs assessment results, including description of strategies for closing any achievement gaps and for key professional development opportunities for teachers and principals.

According to various needs assessments, staff development is an essential component to meeting district and school improvement goals. Continuous professional development will be offered in Reading, Math, Writing, Science, Social Emotional Learning, Diversity and Equity, Instruction and Technology. The district, overall, has consistently scored below the state average on reading, math, and science assessments. Current report card data shows that progress has been made in various schools and the needs assessments show the areas of weakness and where additional training needs to happen. In order to increase subgroup performance and close the achievement gap, the district will continue to offer training in poverty and trauma awareness, tier 2 and 3 intervention strategies, culturally responsive teaching and positive behavior supports.The Elementary Curriculum Council continues to review the curriculum to ensure standards are being covered and students are being exposed to the skills they need to improve academic achievement. New resources were recently adopted and teachers will continue professional development throughout the year to master strategies in teaching phonics, writing, spelling, reading, and vocabulary. Instructional coaches will also continue to offer after school training sessions in these areas, in addition to small group instruction and SEL. The Instructional Technology Coach will continue to deliver training in technology related topics that enhance our curriculum. These trainings are held during teacher release times, after school, and during the summer. PBIS Committees, the Diversity and Equity Committee, and School Improvement Teams will continue to evaluate their plans quarterly and provide staff with resources needed to

effectively implement new programs.

G. Title III - LIEP

The English Learners' needs and goals have been extracted from the Access English Proficiency Assessment Data, The English Learner Curriculum Committee survey and the Diversity and Equity Committee survey. The Bilingual Parent Advisory Committee survey, The data has been compiled and prioritized and will revisit these needs and goals throughout the school year. The 2023-24 professional development and student activities were planned accordingly.One of the goals is to increase the diversity of certified teachers and support staff. Research suggests that students of color who have at least one teacher of color may do better on tests and be less likely to have disciplinary issues. Research also suggests that white students show improved problem-solving, critical thinking and creativity when they have diverse teachers. Collinsville CUSD 10 has received a grant to pay for teachers to attend college to earn a Masters degree in Teaching English Speakers of Other Languages. Teachers also have an option to earn a Bilingual Endorsement or English as a Second Language. There are 12 candidates who are desiring to complete one of the programs which should improve the number of diverse teachers as well as improve cultural understanding. The Diversity and Equity Committee surveyed certified and non-certified staff and one of the areas needing improvement is retention of minority teachers and staff. SY 23-24 Collinsville CUSD 10 will offer professional development to certified and non-certified staff to improve Cultural Responsive Teaching during district institute days. Teachers will attend sessions so that cultural diversity professional development will be provided through our districts' certified staff during PLCs and Institute days. Being involved in the cultural awareness professional development along with training should help close the gap among administrators, teachers, staff and students understanding that we are more alike than different, supporting the same goal; for our students to feel safe in a positive learning environment. By teachers and staff attending these professional development and district PLCs, a more inclusive environment should develop and minority teachers and staff are encouraged to join various committees to contribute to the curricular and programing of our Collinsville CUSD 10 so that diversity is well represented.Another goal is to better prepare the students for state assessments and for the English Learner Curriculum Committee to continue to align our curriculum to state standards. The Access English Proficiency Assessment is given annually and since the test has been realigned to common core less students are scoring proficient. As a result, more English Learners will remain in the program longer which will require our district to hire more Bilingual Teachers. Prior to the assessment change in 2016, 12% students tested out of the program. From 2017-2023 less than 5% has tested proficient.

H. Title III - ISEP

The English Learners' needs and goals have been extracted from the 2022 ISBE report card, the Bilingual Parent Advisory Committee Survey, the English Learner Curriculum Committee Survey and the Diversity and Equity Committee Survey. The data has been compiled and prioritized and will revisit these needs and goals throughout the school year. The 2023-24 professional development and student activities were planned accordingly.The English Learner Curriculum Committee continues to make improvements to the curriculum so that it is more challenging to prepare our students to be lifelong learners. English Learner teachers will attend professional development to learn how to incorporate higher level questioning to promote critical thinking into their lessons to resemble state assessment format. Career Awareness in grades K-12 has been added to Collinsville CUSD 10 curriculum. The career related activities will be embedded into the curriculum and lessons. The district hosts a career fair for Collinsville CUSD 10 students. We will continue to develop community partnerships so that members of the community can present during the fair or to a class on the skills and education required. Parents who have their own business will be invited as well. There will be a platform for career exploration and job shadowing opportunities. Also, community partners will be invited to speak at the parent meetings addressing issues that minority students face; make information available for students eligible for DACA and demonstrate how to utilize the computer to complete application.English Learners are pursuing graduation. There has been significant improvement on the percentage of English Learner students who are graduating within four and six years. The fourth year increase is 75%, fifth year increase is 80% and the sixth year increase to 78.3%. Although there has been graduation improvement rates for English Learners, the BPAC survey identified an area of need is Post Secondary Awareness. Minority students and parents are not aware that there are resources available to their families to help with skill training or attending college. The first goal is to support all immigrant students who desire to go to college and provide the information and resources to make attending secondary education possible. At Collinsville High School our Latino students are offered Universidad Ya virtual seminars. The topics covered are financial aid, scholarships, essay writing, grade point average and mentoring.

I. Title IV, Part A - Student Support and Academic Enrichment

Also provide information for Title IV-A programs and activities planned as a result of needs assessment that align with the Title IV-A budget.

As a result of the Culture and Climate survey, Title IV funds will continue to support the whole child, safe and healthy student initiatives, and college and career readiness. These activities include bullying prevention programs, mental health seminars, violence prevention presentations, school safety initiatives, STEM, and various enrichment programs. Funds will be used to pay for professional speakers, material, and substitutes when needed. In addition, all 3rd grade students in the district will participate in STEM day activities to reinforcement what students are learning in the classroom and to explore hands-on STEM activities. This big event will require the purchase of material and transportation to the event. A big focus in our high school is on college and career readiness and increasing academic achievement for students. We will continue to offer stipends to teachers for additional advancement placement and SAT tutoring after school. We will also purchase any material needed for these activities. Teachers will continue to receive training as it relates to these goals.To support learning loss due to the pandemic and close achievement gaps, elementary schools, intermediate school, the middle and high schools will continue to offer an early start program, JumpStart, which will allow students to participate in academic and social programs 2-weeks before school officially starts. This program will support students individual needs. The grant will be used to support this program with stipends and materials.

J. Title V, Part B - Rural and Low Income Schools

K. IDEA, Part B - Flow-Through [1]

Topic areas of professional development for staff working with students with disabilities include Trauma Informed Teaching practices, working with students with challenging behaviors, behavior management, externalizing and internalizing behaviors, continued development of IEPs including conducting Functional Behavioral Assessments and Behavior Intervention Plans, Data Collection and progress monitoring of goals and objectives, Transition Planning, best co-teaching practices, implementation of ABA for students with Autism, ongoing training regarding best practices to further support the implementation of Language Live, Read Well, My Math and Glencoe Math for the instructional English Language Arts and Math classes in the special education setting and continued training on Unique Learning Systems which is being used in the Life Skills and Autism Self Contained classes. Supplemental curriculum, many of them technology based, will continue to be used to support differentiation and meeting the widely diverse needs of students who require special education services. Training on communication devices (AAC) for students with limited verbal expressions. Language Live, an English Language Arts curriculum program which includes a key technology component, is used with students enrolled in grades 5th through 8th with IEPs receiving English Language Arts instruction in the special education classroom setting. The data collected and analyzed from the benchmarks and progress monitoring pieces in the program as well as data collected through Aimsplus benchmarks and progress monitoring indicated student growth in their reading comprehension and fluency. After successful implementation of Language Live in 5th - 8th grades, the vertical alignment of similar materials and curriculum was expanded by adding Read Well to include Kindergarten to 4th Grade students with IEPs receiving English Language Arts instruction in the special education classroom setting. Both Language Live and Read Well will continue to be used for the 2022-2023 school year. Additionally, My Math and Glencoe Math 1, 2 and 3 will continue to be implemented in all instructional special education math classes in grades K-8. Utilizing these two series when teaching students with identified math deficits in the smaller special education setting will be beneficial in providing consistency for students receiving these services district wide. This will be a 1:1 devices such as chromebooks and/or ipads will continue to be used in the classrooms to allow for increased opportunities for the individualization of student instruction. Teachers of students with Autism will continue to receive support through professional development sessions provided on-site with continuous feedback as well as have access and training to utilize Telepeak to provide remote ABA services. Hollywood Heights Alternative School will continue to enroll K-12 students with more intensive identified needs. Additionally, the social emotional curriculum, AIM (Accept, Identify, Move) is being implemented in all self contained emotional support classrooms so there is vertical alignment throughout the program district wide. This implementation is being supported via ongoing site based trainings and remotely held webinars from Dr. Mark Dixon, BCBA of Shawnee Behavioral Services. Unique Learning Systems has been adopted by all of the Life Skills Classes in the district to provide a consistent curriculum as students who require that intensive special education programming move from building to building in the district. Unique Learning Systems is still being used in our Life Skills and Autism classes district wide and training and support will be offered to all staff working in those classrooms so the vertical alignment and consistency is in place as students transition from classroom to classroom district wide.

L. IDEA, Part B - Preschool

According to the annual needs assessment, supplemental materials for the classroom teachers and related service providers as well as professional development for the early childhood special education teachers and related service providers as well as non-certified staff such as educational assistants will continue to be provided to benefit students ages 3-5 with disabilities. Supplemental classroom materials and curriculum for academics; supplemental materials and curriculum for social emotional skills; supplemental materials for speech and language development; additional support for students with health needs such as toileting and feeding provided by a health care attendant; continued professional development for teachers and related staff working with students in the early childhood special education program; proportionate share for speech and language services for non-public students ages 3-5 who have been identified as eligible to receive those special education services. Collinsville Unit 10 School District's Early Childhood Special Education Program continues to provide a continuum of services for students ages 3-5 with mild, moderate and severe disabilities. The continuum of services includes a blended model and co-teach model to provide maximum interaction with non-disabled peers as well as a smaller self contained setting for students with more intensive needs. Additionally, the continuum has been extended to include one section of students who attend the Head First Preschool in the

district's boundaries with one of our early childhood special education teachers providing services to those students at that location rather than having them transported to a district school in the middle of the day. Related services are also provided in that location as well.

M. ARP-LEA Elementary and Secondary Emergency Relief Grant III

The district received community feedback from stakeholders in various forms during the summer of 2021. Stakeholders provided feedback on a safe return to school via committee meetings, public comments on the district's website from July 23, 2021 until July 26, 2021 and during a public hearing held on July 26, 2021 at 6:00 PM. Collectively this information shaped and affirmed the district use of funds to provide a safe environment and address all students academic and social emotional needs. The district's Safe Return to In-Person Instruction and Continuity of Services will be updated at least every six months due to changes to the district's layered mitigation strategies, the health of our students and staff and/or evolving guidance from the CDC and/or IDPH.The use of ARP funds will be utilized to address the academic needs of our at-risk academic and/or social emotional needs of students at CMS and CHS. Additionally, small group instruction will occur at the primary level to assist students who are behind. A mentor program will be put in place in grades K-12 to provide students' with a mentor, safe space and academic assistance as they transition back to a normal setting outside of the normal day. Additional programing during the summer months (summer school and JumpStart) and during the school year (after school tutoring) will have transportation provided to all students assuring equal access to academic programing. All students in grades K-12 will be provided with a device to utilize both during the school day and while completing school work after hours. Last, curriculum updates will occur for math, science, social studies and English, as well as English Language, to ensure all students have access to current curriculum that contains an online component. Students will complete AIMS or STAR Assessment in grades K-10 to determine individualized learning gaps. Small group instruction, tutoring and interventions will be utilized to help close the gap, along with intervention programs at the primary level. Additionally students' social emotional competencies, attendance and their grades to analyze the impact of programs and resources made available because of the American Rescue Plan Funds.

Legislative Requirement:
[1] IDEA - 23 IAC Section 1.420(q)

*Required field, applicable for all funding sources selected

Stakeholder Involvement Instructions

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.*

ISBE Goals:

- [x] Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- [x] Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- [x] Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- [x] Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

Collinsville School District will meet the needs of our diverse student population by providing both academic, social and emotional supports to our district students which will help them to reach their fullest potential.

1.	**Select the types of personnel/groups that were included in the planning process (required stakeholders for various programs as footnoted below).* Check all that apply.**		
	A.	☑	Teachers (1,7,8,9)
	B.	☑	Principals (1,7,8,9)
	C.	☑	Other school leaders (1,8,9)
	D.	☑	Paraprofessionals (1)
	E.	☑	Specialized instructional support personnel (1,2,3,4,8,9)
	F.	☐	Charter school leaders (in a local educational agency that has charter schools) (1)
	G.	☑	Parents and family members of children in attendance centers covered by included programs (1,2,3,4,7,8,9)
	H.	☐	Parent liaisons
	I.	☑	Title I director (1)
	J.	☑	Title II director (1)
	K.	☑	Bilingual director (1,6,9)
	L.	☑	Title IV director (1)
	M.	☑	Special Education director
	N.	☑	Guidance staff
	O.	☑	Community members and community based organizations (7)
	P.	☐	Business representatives (2,3,4)
	Q.	☐	Researchers (7)
	R.	☐	Institutions of Higher Education (7)
	S.	☐	Other - specify
	T.	☐	Additional Other - specify
			Program Footnotes:
			1 = Title I, Part A - Improving Basic Programs
			2 = Title I, Part D - Neglected
			3 = Title I, Part D - Delinquent
			4 = Title I, Part D - State Neglected/Delinquent
			5 = Title II, Part A - Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders
			6 = Title III, including LIEP and ISEP
			7 = Title IV, Part A - Student Support and Academic Enrichment
			8 = ARP-LEA (ESSER III)
			9 = EL - BSP

2. Articulate how the LEA consulted with the stakeholders identified above in the development of this plan. Describe how stakeholders' input impacted the final plan submission, as well as references to particular meetings. Note that documentation of stakeholder engagement may be**

requested during monitoring; keep documentation on file. [1]

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

School improvement teams at all district schools contributed in completing School Improvement Plans. Teams are comprised of teachers, administrators, support staff, instructional coaches and community members. Culture Climate surveys were completed by teachers, parents, and students. Results from various needs assessments, in addition to state school report cards, impacted the development of this plan. The district received community feedback from stakeholders in various forms during the summer of 2021. Stakeholders provided feedback on a safe return to via committee meetings, public comments on the district's website from July 23, 2021 until July 26, 2021 and during a public hearing held on July 26, 2021 at 6:00 PM. Collectively this information shaped and affirmed the district use of funds to provide a safe environment and address all students academic and social emotional needs. The district's Safe Return to In-Person Instruction and Continuity of Services will be updated at least every six months due to changes to the district's layered mitigation strategies, the health of our students and staff and/or evolving guidance from the CDC and/or IDPH.Parents additionally completed the Title 1 Parent survey and surveys through the PreK and ELL departments. School Administrators met monthly throughout the school year to discuss district and school improvement goals. Leadership teams met at least once this year to discuss data and set school improvement goals.School Board Meeting-- On May 15, 2023 the School Board approved the CDP.

Response from the prior year Consolidated District Plan.

School improvement teams at all district schools contributed in completing School Improvement Plans. Teams are comprised of teachers, administrators, support staff, instructional coaches and community members. Culture Climate surveys were completed by teachers, parents, and students. Results from various needs assessments, in addition to state school report cards, impacted the development of this plan. The district received community feedback from stakeholders in various forms during the summer of 2021. Stakeholders provided feedback on a safe return to via committee meetings, public comments on the district's website from July 23, 2021 until July 26, 2021 and during a public hearing held on July 26, 2021 at 6:00 PM. Collectively this information shaped and affirmed the district use of funds to provide a safe environment and address all students academic and social emotional needs. The district's Safe Return to In-Person Instruction and Continuity of Services will be updated at least every six months due to changes to the district's layered mitigation strategies, the health of our students and staff and/or evolving guidance from the CDC and/or IDPH.Parents additionally completed the Title 1 Parent survey, remote learning survey, and a diversity and equity survey.School Administrators met monthly throughout the school year to discuss district and school improvement goals. Leadership teams met at least once this year to discuss data and set school improvement goals.School Board Meeting-- On June 20, 2022 the School Board approved the CDP.

3. Describe the approaches the district will use to include parents and family members in the development of LEA plans, so that the plans and related activities represent the needs of varied populations. [2]**

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

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([count] of 7500 maximum characters used)

The Collinsville School District addresses the importance of communication between teachers and parents on an ongoing basis through Parent-teacher conferences in all schools, weekly newsletters, progress reports, parent surveys, Title 1 and ELL Parent Advisory groups, a district parent liaison and through Special Education IEP meetings. Each of these events allow parents the opportunity to give input on the programs and services we provide. To ensure Parent Involvement throughout the year, we send home the Title I Parent Compacts to let families know that we are dedicated to parent involvement as well as the importance of it to their child's academic progress. Each school hosts a variety of family activities to engage parents in the educational process. The district hired a parent liaison this year to work with our parents in high needs areas to ensure they are receiving information about resources provided by the district and the community. The ELL Department meets with the ELL Parent Advisory group 4 times a year to seek their input on services offered to their families. The Title 1 Parent Advisory also meets several times a year and provide input on the program. Parents are also encouraged to attend their child's IEP meeting as needed through the special education department. Parents, teachers, and students are encouraged to complete the Culture and Climate annual survey.Building leadership teams will meet quarterly to review School Improvement Plans.

Response from the prior year Consolidated District Plan.

The Collinsville School District addresses the importance of communication between teachers and parents on an ongoing basis through Parent-teacher conferences in all schools, weekly newsletters, progress reports, parent surveys, Title 1 and ELL Parent Advisory groups, and through Special Education IEP meetings. Each of these events allow parents the opportunity to give input on the programs and services we provide. To ensure Parent Involvement throughout the year, we send home the Title I Parent Compacts to let families know that we are dedicated to parent involvement as well as the importance of it to their child's academic progress. Each school hosts a variety of family activities to engage parents in the educational process. The ELL Department meets with the ELL Parent Advisory group 4 times a year to seek their input on services offered to their families. The Title 1 Parent Advisory also meets several times a year and provide input on the program. Parents are also encouraged to attend their child's IEP meeting as needed through the special education department. Parents, teachers, and students are encouraged to complete the Culture and Climate annual survey.Building leadership teams will meet quarterly to review School Improvement Plans.

4. Describe the activities/strategies the LEA will implement for effective parent and family engagement. This includes a description of any activities/strategies that will be implemented for effective English learner and immigrant parent family engagement, as applicable. ** [3]

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

The district will continue to implement the annual Needs Assessment Survey to parents and offer a host of family related activities and events. Title I will offer opportunities for parent involvement through a variety of family events that will take place in our STREAM Room, Community Parks and Title I Schools. The Title 1 department will meet with a parent advisory team quarterly to plan programs and services centered around parent education and family engagement.Parents of English Learners will have an opportunity to serve on the EL Parent Advisory board. This board meets quarterly to become informed of EL program recommendations, review title III grant, discuss concerns and celebrate successes of the program. Parents will also be invited to participate in open house, parent teacher conferences, reading and STEM nights, Cinco De Mayo annual events, home visit programs, surveys, and a variety of school based events within the school community.The parent

liaison will plan quarterly events throughout the district to inform parents of resources available to them through the district and community.

Response from the prior year Consolidated District Plan.

The district will continue to implement the annual Needs Assessment Survey to parents and offer a host of family related activities and events. For the FY23 Grant Year, Title I will continue to engage parents through a variety of family events that will take place in our STREAM Room, Community Parks and at our Title I Schools. Title 1 will also send home a parent annual survey to gather feedback from parents in regards to programs and services offered to their child. Parents of English Learners will have an opportunity to serve on the EL Parent Advisory board. This board meets quarterly to become informed of EL program recommendations, review title III grant, discuss concerns and celebrate successes of the program. Parents will also be invited to participate in open house, parent teacher conferences, reading and STEM nights, Cinco De Mayo annual events, home visit programs, surveys, and a variety of school based events within the school community.

Title I Requirement:

An LEA must develop the Title I Plan with timely and meaningful consultation with the stakeholders identified below.

ESEA section 1112(a)(1)(A)

Title III Requirement:

An LEA must develop and implement the plan in consultation with teachers, researchers, school administrators, parent and family members, community members, public or private entities, and institutions of higher education. (Section 3121(b)(4)(C))

Legislative References:

[1] Title I, Part A, Section 1112(a) (1) (A and B) and Section 3121 (b) (4)(C)

[2] Title I, Part A, Section 1116(a)(2)

[3] Title I, Part A, Section Section 1116(a)(2) and Section 1112(b)(7)

*Required field

** Required if funding selected for Title I, Part A; Title I, Part D; Title II, Part A; Title III; and/or Title IV, Part A

Private School Participation File Upload instructions are linked below. Click here for general page instructions.

NOTE: This page may remain blank if no private schools are listed or participating in the programs
NOTE: This page is not applicable to state schools or state-authorized charter schools.

Using the latest available verified data, private schools within the districts boundaries that are registered with ISBE are pre-populated in the table below. Timely and meaningful consultation with these schools is required by legislation for ESEA Titles I, II, and IV, as well as both IDEA grants. Any additional newer schools can be added by selecting Create Additional Entries. See separate sections below for more detailed information on completing the table.

Will Private Schools participate in the Program?
(•) Yes ( ) No

Nonpublic School Consultation Form

Private School Name	School Closing	Title I	Title II	Title IV	Nonpublic Consultation Form
Father McGivney Catholic H	☐	( ) Yes ( ) No Number of Low-Income Student(s):	( ) Yes ( ) No Total Enrollment Number Student(s):	( ) Yes ( ) No Total Enrollment Number Student(s):	Choose File No file chosen
Good Shepherd Lutheran	☐	( ) Yes ( ) No Number of Low-Income Student(s):	( ) Yes ( ) No Total Enrollment Number Student(s):	( ) Yes ( ) No Total Enrollment Number Student(s):	Choose File No file chosen
St John Neumann	☐	( ) Yes ( ) No Number of Low-Income Student(s):	( ) Yes ( ) No Total Enrollment Number Student(s):	( ) Yes ( ) No Total Enrollment Number Student(s):	Choose File No file chosen
SS Peter and Paul School	☐	( ) Yes ( ) No Number of Low-Income Student(s):	( ) Yes ( ) No Total Enrollment Number Student(s):	( ) Yes ( ) No Total Enrollment Number Student(s):	Choose File No file chosen
Maryville Christian School	☐	( ) Yes ( ) No Number of Low-Income Student(s):	( ) Yes ( ) No Total Enrollment Number Student(s):	( ) Yes ( ) No Total Enrollment Number Student(s):	Choose File No file chosen
Holy Cross Lutheran School	☐	( ) Yes ( ) No Number of Low-Income Student(s):	( ) Yes ( ) No Total Enrollment Number Student(s):	( ) Yes ( ) No Total Enrollment Number Student(s):	Choose File No file chosen

Comments:

Preschool Coordination Instructions

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.

ISBE Goals:

- [x] Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- [ ] Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- [ ] Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- [ ] Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

Describe how the district will support, coordinate, and integrate services provided under this part with early childhood education programs at the district or individual school level, including plans for the transition of participants in such programs to local elementary school programs.* [1]

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

If the district does not offer early childhood education programs, enter
No Preschool Programs

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

The district's early childhood programs, title one programs and EL programs collaborate on an ongoing basis. The district program coordinators collaborate in regards to children transitioning from the early childhood program to kindergarten. The early childhood programs offer spring conferences for those students and families who will be entering kindergarten for that school year. The purpose of the conferences is to update families on their child's progress and explain what kindergarten may look like for their children. Teachers also discuss what possible expectations kindergarten teachers may have for students entering the program in the coming fall. In Spring of 2021, the district held our first ever kindergarten screening initiative to allow new students entering kindergarten to visit their school, be screened, and receive academic material to engage in summer learning. The early childhood and title departments also work at helping publicize kindergarten enrollment and registration dates for transitioning families in the community. In addition, both departments host collaborating family involvement events throughout the school year.

Response from the approved prior year Consolidated District Plan.

The district's early childhood programs, title one programs and EL programs collaborate on an ongoing basis. The district program coordinators collaborate in regards to children transitioning from the early childhood program to kindergarten. The early childhood programs offer spring conferences for those students and families who will be entering kindergarten for that school year. The purpose of the conferences is to update families on their child's progress and explain what kindergarten may look like for their children. Teachers also discuss what possible expectations kindergarten teachers may have for students entering the program in the coming fall. In Spring of 2021, the district held our first ever kindergarten screening initiative to allow new students entering kindergarten to visit their school, be screened, and receive academic material to engage in summer learning. The early childhood and title departments also work at helping publicize kindergarten enrollment and registration dates for transitioning families in the community. In addition, both departments host collaborating family involvement events throughout the school year.

Title I Requirement

Coordination of services with preschool education programs

Legislative References:

[1] Title I, Part A, Section 1112(b)(8)

*Required field for Title I and/or IDEA Preschool

Student Achievement and Timely Graduation Instructions

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.*

ISBE Goals:

- [x] Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- [ ] Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- [ ] Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- [ ] Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

1. **Describe the well-rounded instructional program to meet the academic and language needs of all students and how the district will develop and implement the program(s).* [1]**

   For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

   DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

   ([count] of 7500 maximum characters used)

   The district will continue to meet the needs of all students by implementing a standards aligned curriculum, a positive behavior intervention program, a social emotional learning program, and enrichment programs in science, math, STEM, advance courses, and world languages. Students will be assessed and data analyzed to make sure interventions are provided in a timely manner. Technology will be apart of every students daily instruction to provide a real-world experience. English language learners will receive instruction in both their native language and English language when possible to enhance biliteracy skills. Programs and services will be evaluated annually and adjustments made to meet the needs of all students.

   Response from the prior year Consolidated District Plan.

   The district will continue to meet the needs of all students by implementing a standards aligned curriculum, a positive behavior intervention program, a social emotional learning program, and enrichment programs in science, math, STEM, advance courses, and world languages. Students will be assessed and data analyzed to make sure interventions are provided in a timely manner. Technology will be apart of every students daily instruction to provide a real-world experience. English language learners will receive instruction in both their native language and English language when possible to enhance biliteracy skills. Programs and services will be evaluated annually and adjustments made to meet the needs of all students.

2. **List and describe the measures the district takes to use and create the identification criteria for students at risk of failure.*Include criteria for low-income, EL, special education, neglected, and delinquent as applicable to the district. [2]**

   For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

   DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

   ([count] of 7500 maximum characters used)

   At risk students will be identified in the area of language arts by using aimswebPlus, STAR, MAP and IAR data along with teacher and parent recommendation and input. We anticipate that, 75% of the identified at risked students will show average growth in language arts, by the end of the school year with use of the aimswebPlus and STAR assessments. The aimswebPlus progress monitoring tool will be used to monitor individual growth on a consistent basis throughout the school year as well. At risk students will be identified in the area of mathematics by using aimswebPlus, STAR, Engage NY, and IAR data along with teacher recommendation and input. We anticipate that, 75% of the identified at risked students will show average growth in mathematics, by the end of the year with use of the AIMS Web assessment. The aimswebPlus progress monitoring tool will be used to monitor individual growth on a consistent basis throughout the school year as well. To ensure academic achievement in language arts and math assessment scores will be analyzed to determine the level of achievement. These scores will be reviewed and analyzed on a regular basis throughout the school year during data collaboration meetings. The scores of various assessments including AIMSweb, progress monitoring tools and classroom performance will be analyzed and put together for all interested parties to evaluate to determine the effectiveness of the program for the specific students.The district will continue to implement data days, IEP meetings and PLC days to review and analyze data and identify students needing additional supports. The process will be used for all subgroups being addressed.

   Response from the prior year Consolidated District Plan.

   At risk students will be identified in the area of language arts by using aimswebPlus, STAR, MAP and IAR data along with teacher and parent recommendation and input. We anticipate that, 75% of the identified at risked students will show a 3% growth rate in language arts, by the end of the school year with use of the aimswebPlus and STAR assessments. The aimswebPlus progress monitoring tool will be used to monitor individual growth on a consistent basis throughout the school year as well. At risk students will be identified in the area of mathematics by using aimswebPlus, STAR, Engage NY , MAP and IAR data along with teacher recommendation and input. We anticipate that, 75% of the identified at risked students will show 3% growth rate in mathematics, by the end of the year with use of the AIMS Web assessment. The aimswebPlus progress monitoring tool will be used to monitor individual growth on a consistent basis throughout the school year as well. To ensure academic achievement in language arts and math assessment scores will be analyzed to determine the level of achievement. These scores will be reviewed and analyzed on a regular basis throughout the school year during data collaboration meetings. The scores of various assessments including AIMS, progress monitoring tools and classroom performance will be analyzed and put together for all interested parties to evaluate to determine the effectiveness of the program for the specific students.The district will continue to implement data days, IEP meetings and PLC days to review and analyze data and identify students needing additional supports. The process will be used for all subgroups being addressed.

3. **Describe the additional education assistance to be provided to individual students needing additional help meeting the challenging State academic and language standards. This includes a description of any additional educational assistance designed to assist English learners and immigrant students to access academic content and develop language proficiency, as applicable.* [3]**

   For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

   DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

   ([count] of 7500 maximum characters used)

   Individual students who need additional help meeting the challenging state academic standards will be instructed in language arts with interventions such as Leveled Literacy Intervention, Seeing Stars, Jolly Phonics, Six Minute Solution and Freckle ELA. Students will focus on phonics, decoding, vocabulary, fluency and comprehension in a small group setting with a Title I teacher and/or reading interventionist. These students will have ongoing progress monitoring to ensure academic success.In Math, students who need additional assistance meeting the state standards will be instructed using the math core curriculum along with On Cloud Nine, Number Worlds, Scholastic Fast Math, Freckle Math and best practices for math interventions such as reteaching and games. These will be used in a small group setting and students will have ongoing progress monitoring throughout the instructional period.Teachers will use technology and small group instruction to differentiate and meet the needs of their students in the classroom. Secondary students will be placed in appropriate courses for their skill level which may include extended time in math and an additional class for reading instruction.

   Response from the prior year Consolidated District Plan.

   Individual students who need additional help meeting the challenging state academic standards will be instructed in language arts with interventions such as Leveled Literacy Intervention, Seeing Stars, Jolly Phonics, Six Minute Solution and Freckle ELA. Students will focus on decoding, vocabulary, fluency and comprehension in a small group setting with a Title I teacher and/or reading interventionist. These students will have ongoing progress monitoring to ensure academic success.In Math, students who need additional assistance meeting the state standards will be instructed using the math core curriculum along with On Cloud Nine, Number Worlds, Scholastic Fast Math, Moby Math, Freckle Math and best practices for math interventions such as reteaching and games. These will be used in a small group setting and students will have ongoing progress monitoring throughout the instructional period.Teachers will use technology and small group instruction to differentiate and meet the needs of their students in the classroom. Secondary students will be placed in appropriate courses for their skill level which may include extended time in math and an additional class for reading instruction.

4. **Describe the instructional and additional strategies intended to strengthen academic and language programs and improve school conditions for student learning and how these are implemented. This includes a description of any additional supplemental instructional activities and strategies designed to strengthen academic and language programs for English learners and immigrant students, as applicable.* [4]**

   For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

   DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

   ([count] of 7500 maximum characters used)

   Assessment scores of at risk students will be reviewed and analyzed often to determine the level of achievement. The scores of various assessments including AIMSweb, STAR, and IAR progress monitoring tools will also be used to monitor individual growth on a consistent basis to ensure that these students are making academic progress. Elementary and Middle School students will receive small group math and all students will have access to technology. Weekly staff PLC meetings will be used to collaborate and look at date to improve student academic growth.Students with language barriers will be instructed using the most effective strategies to meet their needs. This may include small group instruction, co-teaching support, bilingual classrooms, or online courses in their native language. Students will be assessed in both English and Spanish to ensure both language skills and academic content skills are being identified and addressed. For English Learners and Immigrant students electronic resources are utilized to increase home

to school connection. We are always looking for ways to improve parent involvement in their students' learning while reviewing basic foundational skills at home.RAZ kids plus is a resource that English Learner teachers' use to assign electronically specific stories according to language ability and cultural relevance. Scholastic News provides current events at the level of their English ability. All students are reading the same article and are able to give feedback based on their comprehension. Parents are also encouraged to read the articles and talk about the topic with their family.ACCESS data shows that our English Learner students have the least improvement on the ACCESS speaking domain. By using Lexia students will hear modeling, record themselves speaking, listen to their pronunciation. By using Lexia, EL teachers will be able to provide instant and private feedback. Also EL teachers will incorporate various opportunities to speak in small groups to increase confidence and provide an encouraging environment.English Learner students usually do not attend general tutoring sessions therefore we created an after school tutoring specifically for our EL students. EL teachers and bilingual education assistants will provide instruction and review topics as needed. Based on a diversity survey one of the topics needing improvement is that minority students need to see more representation of themselves in our lessons, literature and administration, faculty and staff. EL teachers will discuss topics that are relevant; such as bilingualism is a strength, career readiness and how we are more alike than different. The Diversity Committee has attended training and will lead discussions to increase awareness. Monthly, the district will incorporate a variety of heritage facts, holidays and celebrations including food, music and dance customs into our daily awareness via lessons and videos.

Response from the prior year Consolidated District Plan.

Assessment scores of at risk students will be reviewed and analyzed often to determine the level of achievement. The scores of various assessments including AIMS, MAP, STAR, and IAR progress monitoring tools will also be used to monitor individual growth on a consistent basis to ensure that these students are making academic progress. Elementary and Middle School students will receive small group math and all students will have access to technology. Weekly staff PLC meetings will be used to collaborate and look at date to improve student academic growth.Students with language barriers will be instructed using the most effective strategies to meet their needs. This may include small group instruction, co-teaching support, bilingual classrooms, or online courses in their native language. Students will be assessed in both English and Spanish to ensure both language skills and academic content skills are being identified and addressed. Identified students will also receive one on one instruction after school.For English Learners and Immigrant students electronic resources are utilized to increase home to school connection. We are always looking for ways to improve parent involvement in their students' learning while reviewing basic foundational skills at home.RAZ kids plus is a resource that English Learner teachers' use to assign electronically specific stories according to language ability and cultural relevance. Scholastic News provides current events at the level of their English ability. All students are reading the same article and are able to give feedback based on their comprehension. Parents are also encouraged to read the articles and talk about the topic with their family.Access data shows that our English Learner students have the least improvement on the Access speaking domain. By using Lexia students will hear modeling, record themselves speaking, listen to their pronunciation. By using Lexia, EL teachers will be able to provide instant and private feedback. Also EL teachers will incorporate various opportunities to speak in small groups to increase confidence and provide an encouraging environment.English Learner students usually do not attend general tutoring sessions therefore we created an after school tutoring specifically for our EL students. EL teachers and bilingual education assistants will provide instruction and review topics as needed. Also there are designated days and time slots for individual and group tutoring via google classroom.Based on a diversity survey one of the topics needing improvement is that minority students need to see more representation of themselves in our lessons, literature and administration, faculty and staff. EL teachers will discuss topics that are relevant; such as bilingualism is a strength, career readiness and how we are more alike than different. The Diversity Committee has attended training and will lead discussions to increase awareness. Monthly, the district will incorporate a variety of heritage facts, holidays and celebrations including food, music and dance customs into our daily awareness via lessons and videos.

5. **Explain the process through which the district will identify and address any disparities that result in low-income and/or minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers.**[5]**

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

To ensure that all students are successful learners all certified and non-certified instructional employees will receive high quality professional development in content areas, interventions, data analysis, technology integration, standards based instruction, classroom management, etc. A Diversity and Equity Committee will continue to address disparities in the curriculum and school programs to ensure high levels of inclusion for all students. Employees will be encouraged to attend workshops, conferences, meetings, seminars, etc. at the local, state and national levels. At the elementary and middle school level, instructional coaches will support the districts goals and support teachers in the classroom when it comes to progress monitoring, modeling lessons and data analysis. Instructional coaches will also give in district training on topics the district deems important. To assure there is no disparities, professional development is a component of the yearly teacher evaluation tool that the district uses to keep track that teachers are participating in ongoing professional development.

Response from the prior year Consolidated District Plan.

To ensure that all students are successful learners all certified and non-certified instructional employees will receive high quality professional development in content areas, interventions, data analysis, technology integration, standards based instruction, classroom management, etc. A Diversity and Equity Committee will continue to address disparities in the curriculum and school programs to ensure high levels of inclusion for all students. Employees will be encouraged to attend workshops, conferences, meetings, seminars, etc. at the local, state and national levels. At the elementary level, Title I instructional coaches will support the districts goals and support teachers in the classroom when it comes to progress monitoring, modeling lessons and data analysis. Instructional coaches will also give in district training on topics the district deems important. To assure there is no disparities, professional development is a component of the yearly teacher evaluation tool that the district uses to keep track that teachers are participating in ongoing professional development.

6. **Describe the measures the district takes in assisting schools in developing effective school library programs that provide students an opportunity to develop digital literacy skills and improve academic achievement.** [6]**

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

The measures the district takes in assisting schools in developing effective school library programs that provide students an opportunity to develop digital literacy skills and improve academic achievement are in all of our elementary buildings. We have Promethean boards that teachers use to display digital books, online interactive reading programs such as Accelerated Reader and MyOn Reading programs which allows the children to read a variety of materials online as well.At the Middle School and High School levels our librarians have provided research and digital literacy presentations at the request of teachers and our high school offers a freshman orientation to familiarize all new students with the digital components of the library to promote academic achievement. Our district also has a substantial budget for library and media material and supplies that assist in keeping our libraries shelves well stocked with current publications.

Response from the prior year Consolidated District Plan.

The measures the district takes in assisting schools in developing effective school library programs that provide students an opportunity to develop digital literacy skills and improve academic achievement are in all of our elementary buildings we have Promethean boards that teachers use to display digital books, online interactive reading programs such as Accelerated Reader, MyOn Reading allows the children to read a variety of materials online as well.At the Middle School and High School levels are librarians have provided research and digital literacy presentations at the request of teachers and our high school offers a freshman orientation to familiar all new students with the digital components of the library to promote academic achievement. Our district also has a substantial budget for library and media material and supplies that assist in keeping our libraries shelves well stocked with current publications.

7. **Describe how the district will identify and serve gifted and talented students by using objective criteria.** [7]**

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

As a district we identify gifted and talented students by using assessments and strategies to ensure students with high potential are identified. Once they are identified we differentiated instruction for them by condensing, modifying, or streamlining the regular curriculum to reduce repetition of previously mastered material. We also compact what students already know to allow time for acceleration or enrichment beyond the basic curriculum for students who would otherwise be simply practicing what they already know.At the elementary level, we use Renzulli Learning, a project-based enrichment program for our gifted learners. We also offer many STEM opportunities.At middle school we offer advance classes in English, Math and Science, including after school programs. We also offer a pre-Engineering program and world language. At our high school the students have an opportunity to enroll in Advanced Placement Classes, which allow placement of students with similar abilities and/or performance together for instruction for more appropriate, rapid, and advanced instruction, which allows them to advance quickly academically.

Response from the prior year Consolidated District Plan.

As a district we identify gifted and talented students by using assessments and strategies to ensure students with high potential are identified. Once they are identified we differentiated instruction for them by condensing, modifying, or streamlining the regular curriculum to reduce repetition of previously mastered material. We also compact what students already know to allow time for acceleration or enrichment beyond the basic curriculum for students who would otherwise be simply practicing what they already know.At the elementary level, we use Renzulli Learning, a project-based enrichment program for our gifted learners. We also offer many STEM opportunities.At middle school we offer advance classes in English, Math and Science, including after school programs. We also offer a pre-Engineering program and world language. At our high school the students have an opportunity to enroll in Advanced Placement Classes, which allow placement of students with similar abilities and/or performance together for instruction for more appropriate, rapid, and advanced instruction, which allows them to advance quickly academically.

Title I Requirements:

Ensure that all children receive a high-quality education.

Close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards.

Legislative References:

[1] Title I, Part A, Section 1112(b)(1)(A)
[2] Title I, Part A, Section 1112(b)(1)(B); 34 CFR 300.226 and 300.646
[3] Title I, Part A, Section 1112(b)(1)(C); 34 CFR 300.226 and 300.646
[4] Title I, Part A, Section 1112(b)(1)(D); 34 CFR 300.226 and 300.646
[5] Title I, Part A, Section 1112(b)(2)
[6] Title I, Part A, Section 1112(b)(13)(B)
[7] Title I, Part A, Section 1112(b)(13)(A)

* Required if funding selected for Title I, Part A; Title I, Part 1003a; Title I, Part D; Title II, Part A; Title III; and/or Title IV, Part A
**Required field for only Title I, Part A

College and Career Readiness Instructions

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.

ISBE Goals:

- [x] Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- [x] Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- [ ] Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- [ ] Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

---

1. Describe how the district will facilitate effective transitions for students from middle grades to high school and from high school to postsecondary education including, if applicable, through:* [1]

i. Coordination with institutions of higher education, employers, and other local partners;* and

ii. Increased student access to early college, high school or dual or concurrent enrollment opportunities, or career counseling to identify student interests and skills.*

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

The district vertically aligns its curriculum to meet the needs of students as they progress from one grade level to the next. Students are assessed using the same assessment methods from elementary school through middle school and student data is tracked throughout their educational career. As students enter high school, they are given a career interest survey to evaluate their strengths and interests and to set goals for graduation. The high school offers vocational classes, cooperative work programs, and dual credit courses from area colleges. We have full time counselors available to assist students with their career goals and prepare them for college and career readiness. We have also implemented career development courses and/or programs at all levels.

Response from the approved prior year Consolidated District Plan.

The district vertically aligns its curriculum to meet the needs of students as they progress from one grade level to the next. Students are assessed using the same assessment methods from elementary school through middle school and student data is tracked throughout their educational career. As students enter high school, they are given a career interest survey to evaluate their strengths and interests and to set goals for graduation. The high school offers vocational classes, cooperative work programs, and dual credit courses from area colleges. We have full time counselors available to assist students with their career goals and prepare them for college and career readiness. We have also implemented career development courses and/or programs at all levels.

2. If applicable, describe the district's support for programs that coordinate and integrate the following:* [2]

Academic and career and technical education content through coordinated instructional strategies, that may incorporate experimental learning opportunities and promote skills attainment important to in-demand occupations or industries in the State; and work-based learning opportunities that provide students in-depth integration with industry professionals and, if appropriate, academic credit.

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

NOTE: If not applicable because district serves only grades K-8, enter ***Elementary District***

([count] of 7500 maximum characters used)

Our high school students have the opportunity to participate in the Collinsville Area Vocational Center. It is a two year, public vocational training center for junior and senior level high school students. Students are drawn from nine area high schools and attend 2 1/2 hour classes taught by instructors who have many hours of actual work experience in their fields. Each program area is designed to emphasize proper work habits, employable skills, and career opportunities, as well as give students a work environment related to their chosen fields. Many of our programs have dual credit and/or articulation agreements with the community colleges, where many of our graduates continue their education.

Response from the approved prior year Consolidated District Plan.

Our high school students have the opportunity to participate in the Collinsville Area Vocational Center. It is a two year, public vocational training center for junior and senior level high school students. Students are drawn from nine area high schools and attend 2 1/2 hour classes taught by instructors who have many hours of actual work experience in their fields. Each program area is designed to emphasize proper work habits, employable skills, and career opportunities, as well as give students a work environment related to their chosen fields. Many of our programs have dual credit and/or articulation agreements with the community colleges, where many of our graduates continue their education.

Legislative References:

[1] Title I, Part A, Section 1112(b)(10)(A and B)

[2] Title I, Part A, Section 1112(b)(12)(A and B)

* Required if funding selected for Title I, Part A; Title I, Part D; Title II, Part A; Title IV, Part A; IDEA, Part B Flow-Through; and/or IDEA, Part B Preschool

Professional Development - Highly Prepared and Effective Teachers and School Leaders Instructions

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.*

ISBE Goals:

- [ ] Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- [ ] Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- [x] Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- [ ] Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

For each program for which funding is anticipated for the 2023-2024 school year, provide a brief description of professional development activities to be funded by the program as applicable.* [1]

NOTE: - If Professional Development will not be provided for a funded program below, enter **NOT PROVIDING.**

- Be sure to include information on how participating private schools will be included in the professional development plans.
- NOTE - writing space appears only if a program was selected on the Coordinated Funding page; to make changes in program funding, return to that page, revise, save the page and return to this page.

Program and Description

A. Title I, Part A - Improving Basic Programs

Title 1 Part A professional development funds will be used to support our Tier 3 interventionists as they continue to learn how to most effectively incorporate the Science of Reading research into their instruction. Our benchmark data for grades K-4 indicate a strong need for improvement of reading instruction at all levels. Ongoing professional development for classroom teachers will be provided, as recommended by principals in our Title 1 schools.

B. Title I, Part A - School Improvement Part 1003

Title 1 Part 1003 funds will be used to support professional development at our underperforming schools and purchase intervention material and resources. Collinsville Middle School teachers will participate in training to improve school climate. Teachers will receive stipends for work on committees in restorative practices, PBIS, family engagement, and SEL practices. The school staff will participate in ongoing diversity and equity training to address the needs of minority students.

C. Title I, Part D - Delinquent

D. Title I, Part D - Neglected

E. Title I, Part D - State Neglected/Delinquent

F. Title II, Part A - Preparing, Training, and Recruiting

Staff development is an essential component to meeting district and school improvement goals. Continuous professional development will be offered in Reading, Math, Writing, Science, Social Emotional Learning, Diversity and Equity, Instruction and Technology. The district, overall, has consistently scored below the state average on reading, math, and science assessments. Current report card data shows that progress has been made in various schools and the needs assessments show the areas of weakness and where additional training needs to happen. In order to increase subgroup performance and close the achievement gap, the district will also offer trainings in poverty and trauma awareness, tier 2 and 3 intervention strategies, and positive behavior supports. With the adoption of new curriculum resources, teachers will receive training in using those resources to deliver reading instruction.

G. Title III - LIEP

n/a

H. Title III - ISEP

n/a

I. Title IV, Part A - Student Support and Academic Enrichment

Funds will be used to support teaching the whole child. Training will be offered in student behavior, social emotional learning, STEM, SAT prep, and college and career readiness.

J. Title V, Part B - Rural and Low Income Schools

K. IDEA, Part B - Flow-Through [2]

Topic areas of professional development for staff working with students with disabilities include Trauma Informed Teaching practices, working with students with challenging behaviors, continued development of IEPs including conducting Functional Behavioral Assessments and Behavior Intervention Plans, Data Collection and progress monitoring of goals and objectives, Co-teaching Strategies, Transition Planning, implementation of ABA for students with Autism, ongoing trainings on best practices to further support the implementation of Language Live, Read Well, My Math and Glencoe Math for the instructional English Language Arts and Math classes in the special education setting and continued training on Unique Learning Systems which is being used in the Life Skills and Autism Self Contained classes. Supplemental curriculum, many of them technology based, will continue to be used to support differentiation and meeting the widely diverse needs of students who require special education services. Additionally, related service providers will continue to receive professional development through various platforms such as speechlanguagepathology.com and summit online subscriptions in order to keep them current on best practices and research based interventions in their fields.

L. IDEA, Part B - Preschool

Early childhood teachers and the related staff providers such as Speech and Language pathologists, occupational therapists, physical therapists and the school social worker and school psychologist will have professional development opportunities provided to them regarding the delivery and principles of ABA, least restrictive environment, assessment tools and the pyramid model for behavior management strategies.

M. ARP-LEA Elementary and Secondary School Emergency Relief Grant III

Funds will be used to support instructional coaching to deliver professional development in literacy instruction.

Legislative Requirement:

[1] Title III, Section 3115(c)(2)

[2] 34 CFR 300.207 ; 2122(b)(4-9) of ESSA

* Required if funding selected for Title I, Part A; Title II, Part A; Title III; Title IV, Part A; Title V, Part B; IDEA, Part B Flow-Through; IDEA, Part B Preschool; and/or ESSER III

Safe and Healthy Learning Environment Instructions

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.

ISBE Goals:

- [ ] Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- [x] Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- [ ] Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- [ ] Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

---

1. Describe the process through which the districts will:*

i. reduce incidences of bullying and harassment

ii. reduce the overuse of discipline practices that remove students from the classroom [1]

iii. reduce the use of aversive behavioral interventions that compromise student health and safety; disaggregated by each subgroup of student as defined below. [2]

a. each major racial and ethnic group;

b. economically disadvantaged students as compared to students who are not economically disadvantaged;

c. children with disabilities as compared to children without disabilities;

d. English proficiency status;

e. gender; and

f. migrant status.

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

At the elementary, middle and high school levels our district effectively enforces a school based disciplinary management style to keep school and school-related activitiesfree of disruption of any incidences. The elementary and middle schools will continue to implement PBIS, Positive Behavior Interventions and Support. The middle school will implement a new program, Kahok Connections, that will support proactive approaches to discipline issues. Students will engage in teambuilding activities, conflict resolution, organization strategies, etc. Teachers will continue to receive training in Trauma, Restorative Practices, and Classroom Management Strategies. All of these trainings will be in the effort to build relationships with students and keep students in the classroom. Teachers and administrators will continue to participate in a diversity and equity training to help us become more aware of the disadvantages of minority students.All of our schools will continue to implement bully prevention programs which will include trainings for teachers and staff, students awareness, the KahoKIND program, and character education programs that encourage students to have good character. Students will also have access to clubs and organizations that promote leadership and good character development.

Response from the prior year Consolidated District Plan.

At the elementary, middle and high school levels our district effectively enforces a school based disciplinary management style to keep school and school-related activitiesfree of disruption of any incidences. The elementary and middle schools will continue to implement PBIS, Positive Behavior Interventions and Support. The middle school will implement a new program, Kahok Connections, that will support proactive approaches to discipline issues. Students will engage in teambuilding activities, conflict resolution, organization strategies, etc. Teachers will continue to receive training in Trauma, Restorative Practices, and Classroom Management Strategies. All of these trainings will be in the effort to build relationships with students and keep students in the classroom. Teachers and administrators will continue to participate in a diversity and equity training to help us become more aware of the disadvantages of minority students.All of our schools will continue to implement bully prevention programs which will include trainings for teachers and staff, students awareness, the KahoKIND program, and character education programs that encourage students to have good character. Students will also have access to clubs and organizations that promote leadership and good character development.

2. Describe the services the district will provide homeless children and youth, including services provided with funds reserved to support the enrollment, attendance, and success of homeless children and youth, in coordination with the services the district is providing under the McKinney-Vento Homeless Assistance Act. [3]

(42 U.S.C. 11301 et seq.):*

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

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([count] of 7500 maximum characters used)

Reserved Title 1 funds are used to support district efforts that provide school supplies, clothing, and transportation to and from school to homeless students.

Response from the prior year Consolidated District Plan.

Reserved Title 1 funds are used to support district efforts that provide school supplies, clothing, and transportation to and from school to homeless students.

Title I Requirement:

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards

Legislative Requirements:

[1] Title I, Part A, Section 1112(b)(11)

[2] Title I, Part A, Section 1111(c)(2); 34 CFR 300.226 and 300.646

[3] Title I, Part A, Section 1112(b)(6)

* Required if funding selected for Title I, Part A and/or Title IV, Part A

Attendance Center Designation Instructions

Attendance Center Designation

Attendance Center	Schoolwide	Targeted Assistance	Not Served	Closed	Board Approved Date
0001 - COLLINSVILLE HIGH SCHOOL	○	○	◉	○	05/15/2023
1003 - Collinsville Middle School	○	○	◉	○	05/15/2023
2001 - WEBSTER ELEMENTARY SCHOOL	◉	○	○	○	05/15/2023
2006 - CASEYVILLE ELEMENTARY SCHOOL	◉	○	○	○	05/15/2023
2011 - KREITNER ELEM SCHOOL	◉	○	○	○	05/15/2023
2013 - JEFFERSON ELEM SCHOOL	◉	○	○	○	05/15/2023
2014 - JOHN A RENFRO ELEMENTARY SCHOOL	◉	○	○	○	05/15/2023
2020 - SUMMIT ELEMENTARY SCHOOL	◉	○	○	○	05/15/2023
2022 - MARYVILLE ELEM SCHOOL	○	○	◉	○	05/15/2023
2023 - TWIN ECHO ELEM SCHOOL	◉	○	○	○	05/15/2023
2024 - Dorris Intermediate Sch	○	○	◉	○	05/15/2023
3001 - HOLLYWOOD HEIGHTS	○	○	◉	○	05/15/2023

Describe anticipated Reorganizations:

Title I Specific Requirements - Part Two Instructions

If Title I funding was selected on the Needs Assessment and Programs page, this page is required. If the page is blank and the entity does plan to receive and use Title I funds, return to the Coordinated Funding page and select Title I, save the page, and return to this page.

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.

ISBE Goals:

- [x] Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- [x] Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- [x] Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s): Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

- [x] Our district goals are to ensure that all children receive a high-quality education and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting the same standards.

1. **Describe how the district will carry out its responsibilities to support and improve schools identified as comprehensive or targeted under paragraphs (1) and (2) of section 1111(d).* (Section 1112(b)(3))**
   Section 1111(d)
   For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.
   DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.
   If the district does not have any schools identified as comprehensive or targeted, enter
   No schools identified under this part
   ([count] of 7500 maximum characters used)
   No Title 1 schools identified under this part.
   Response from the approved prior year Consolidated District Plan.
   Based on the results of the needs assessments for underperforming schools, Renfro Elementary School (2018) and Collinsville Middle School (2019), both schools will continue to work on improving school culture and climate and increasing academic achievement. Renfro Elementary will continue to improve student outcomes of the CWD subgroup by reviewing data and setting individual students goals. The school improvement team will meet quarterly to update the school improvement plan as goals are met and new goals continue to be developed. Title 1 Part A will provide additional staff to work in small groups with students and purchase student reading material. Collinsville Middle School was designated as an underperforming school in 2019. Collinsville Middle School was designated based on growth outcomes in the multiracial subgroup in ELA and Math. The middle school has and will continue to implement researched based intervention programs, such as Read 180, for all students not meeting instructional goals. PLC teams will meet weekly to review and analyze data and monitor student growth. Both schools will be in the third year of PBIS implementation to improve student behaviors and increase instructional time in the classroom. Title 1 Part A will provide stipends to teachers to attend training, purchase intervention material, and pay IL Learning Partner fees.
2. **Does the district serve eligible children in an institution or community day program for neglected or delinquent children or in an adult correctional institution? * (Section 1112(b)(5))**
   - ( ) Yes
   - (•) No
3. **Select the poverty criteria below that will be used to rank school attendance centers. A district shall use the same measure(s) of poverty, which measure the number of children aged 5 through 17 in poverty counted in the most recent census data, with respect to ALL school attendance centers in the LEA.* (Section 1112(b)(4))**
   Measures of Poverty from 1113(5)(A) and (B)
   - [x] School Lunch: the number of children eligible for a free or reduced price lunch under the Richard B. Russell National School Lunch Act (42 U.S.C. 1751 et seq.),
   - [ ] TANF: the number of children in families receiving assistance under the State program funded under part A of Title IV of the Social Security Act,
   - [ ] Medicaid: the number of children eligible to receive medical assistance under the Medicaid Program,
   - [x] Direct Certification
4. **Describe, in general, the targeted assistance (section 1115) and/or schoolwide programs (section 1114) the district will operate, as well as the goal of those programs. Where appropriate, please explain educational services outside such schools for children living in local institutions or community day programs for neglected or delinquent children.* (Section 1112(b)(5))**
   Section 1114 and 1115
   For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.
   DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.
   ([count] of 7500 maximum characters used)
   Our schoolwide program includes all elementary building attendance centers in the Title I grant, including Caseyville Elementary, Jefferson Elementary, Summit Elementary, Twin Echo Elementary, Webster Elementary, Renfro Elementary and Kreitner Elementary. Title 1 funds will continue to be used to meet the needs of these schools by providing support staff, material, and professional development as deemed necessary. Reading - Students in grades K-4 who are identified as Tier 3 reading students (lowest performing) receive 30-45 minutes of small group reading instruction daily, provided by Title I staff. Title 1 staff salaries and research based interventions are paid with Title 1 grant funds. Math - Students in grades K-4 who are identified as Tier 3 math students (lowest performing) receive 30-45 minutes of small group math instruction 3-5 days per week, provided by Title I staff. Title 1 staff salaries and research based interventions are paid with Title 1 grant funds.Summer School - Students are selected by greatest need according to aimswebPlus and STAR data. The summer school program offers four additional weeks of instruction designed to close the achievement gap.
   Response from the approved prior year Consolidated District Plan.
   Our schoolwide program includes all elementary building attendance centers in the Title I grant, including Caseyville Elementary, Jefferson Elementary, Summit Elementary, Twin Echo Elementary, Webster Elementary, Renfro Elementary and Kreitner Elementary. Title 1 funds will continue to be used to meet the needs of these schools by providing support staff, material, and professional development as deemed necessary. Reading - Students in grades K-4 who are identified as Tier 3 reading students (lowest performing) receive 30-45 minutes of small group reading instruction daily, provided by Title I staff. Title 1 staff salaries and research based interventions are paid with Title 1 grant funds. Math - Students in grades K-4 who are identified as Tier 3 math students (lowest performing) receive 30-45 minutes of small group math instruction 2-5 days per week, provided by Title I staff. Title 1 staff salaries and research based interventions are paid with Title 1 grant funds.Summer School - Students are selected by greatest need according to aimswebPlus and STAR data. The Title 1 summer school program offers four additional weeks of instruction designed to close the achievement gap.
5. **In schools operating a targeted assistance program, please describe the objective criteria the district has established to identify the target populations, AND how teachers and school leaders will include parents, administrators, paraprofessionals, and instructional support personnel in their identification of the target population.* (Section 1112(b)(9))**

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.
DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

If the district does not serve any schools identified as targeted assistance, enter **Schoolwide Program Only**

([count] of 7500 maximum characters used)

Schoolwide Program Only

Response from the approved prior year Consolidated District Plan.

Schoolwide Program Only

Title I Requirement:

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards.

*Required Field

IDEA Specific Requirements Instructions

If IDEA funding was selected on the Coordinated Funding page, this page is required. If the page is blank and the entity does plan to receive and use IDEA funds, return to the Coordinated Funding page and select IDEA, save the page, and return to this page.

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.

ISBE Goals:

- [x] Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- [x] Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- [ ] Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s): Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

- [ ]

1. **How was the comprehensive needs assessment information used for planning grant activities?* This section should include the comprehensive needs identified that will be targeted by the activities and programs funded by IDEA.**

   DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

   ([count] of 7500 maximum characters used)

   Similar topics of professional development from prior years were identified including: Trauma Informed Practices in Education, conducting Functional Behavioral Assessments and writing Behavior Intervention Plans, Data Collection for measuring progress and completing present levels of performance, quality Transition Planning including appropriate assessment tools and activities, implementation of ABA for students with Autism, ongoing professional development for working with students with significant emotional deficits and challenging behaviors and incorporating meaningful technology into the classroom. The need for the continued use of Supplemental curriculum, many of them with a technology component, will continue to be used to support differentiation and meeting the widely diverse needs of students in special education. Additionally, consistency and vertical alignment in the curriculum and practices throughout district programs such as the self contained emotional support classes, special education instructional language arts and math classes, and the life skills and autism classes has also been identified and has been and will continue to be addressed to ensure consistency as students transition throughout the district. The Master Teacher, Paraeducator online training program will continue to be utilized to provide targeted, ongoing professional development opportunities for the educational assistants in the district. We also utilize online professional development tools for the Related Service Providers to utilize such as SpeechLanguagePathology.com and Summit Professional Education for OT, PT and SLPs.

   Response from the approved prior year Consolidated District Plan.

   Similar topics of professional development from prior years were identified including: Trauma Informed Practices in Education, conducting Functional Behavioral Assessments and writing Behavior Intervention Plans, Data Collection for measuring progress and completing present levels of performance, quality Transition Planning including appropriate assessment tools and activities, implementation of ABA for students with Autism, ongoing professional development for working with students with significant emotional deficits and challenging behaviors and incorporating meaningful technology into the classroom. The need for the continued use of Supplemental curriculum, many of them with a technology component, will continue to be used to support differentiation and meeting the widely diverse needs of students in special education. Additionally, consistency and vertical alignment in the curriculum and practices throughout district programs such as the self contained emotional support classes, special education instructional language arts and math classes, and the life skills and autism classes has also been identified and has been and will continue to be addressed to ensure consistency as students transition throughout the district. The Master Teacher, Paraeducator online training program will continue to be utilized to provide targeted, ongoing professional development opportunities for the educational assistants in the district. We also utilize online professional development tools for the Related Service Providers to utilize such as SpeechLanguagePathology.com and Summit Professional Education for OT, PT and SLPs.

2. **Summarize the activities and programs to be funded within the grant application.***

   DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

   ([count] of 7500 maximum characters used)

   The amount of support staff necessary to provide adequate supervision and instructional techniques for our students with more severe and profound needs continues to increase every year. There are multiple educational assistants and health care attendants required in our more specialized classrooms in order to provide a safe and engaging learning environment. These positions are often funded with the IDEA Grant. Many supplemental curriculum programs are also funded with the IDEA Grant. For example, Language Live, an English Language Arts curriculum program which includes a key technology component, is used with students enrolled in grades 5th through 8th with IEPs receiving English Language Arts instruction in the special education instructional setting. The data collected and analyzed from the benchmarks and progress monitoring pieces in the program as well as data collected through Aimsplus benchmarks and progress monitoring indicated student growth in their reading comprehension and fluency. After successful implementation of Language Live in 5th - 8th grades, the vertical alignment of similar materials and curriculum was expanded by adding Read Well to include Kindergarten to 4th Grade students with IEPs receiving English Language Arts instruction in the special education instructional setting. Both Language Live and Read Well will continue to be used for the 2023-2024 school year. Additionally, My Math and Glencoe Math 1, 2 and 3 will continue to be implemented in all instructional special education math classes in grades K-8 for the 2023-2024 school year. Utilizing these two series when teaching students with identified math deficits in the smaller special education setting will be beneficial in providing consistency for students receiving these services district wide. 1:1 devices such as chromebooks and/or ipads will continue to be used in the classrooms to allow for increased opportunities for the individualization of student instruction. Teachers of students with Autism will continue to receive support through professional development sessions provided on-site with continuous feedback. Hollywood Heights Alternative School will continue to enroll K-12 students with more intensive social emotional needs. The social emotional curriculum, AIM (Accept, Identify, Move) is being implemented in all self contained emotional support classrooms so there is vertical alignment throughout the program district wide. This implementation is being supported via ongoing site based trainings and remotely held webinars from Dr. Mark Dixon, BCBA of Shawnee Behavioral Services. Unique Learning Systems has been adopted by all of the Life Skills and self contained Autism Classes in the district from Early Childhood classes to Collinsville High School in order to provide a consistent curriculum as students who require that intensive special education programming move from building to building in the district. Continuous professional development opportunities will be available as needed for staff to ensure they are implementing all supplemental curriculum with fidelity and integrity and using the data from those programs to continue to drive instruction and improve student outcomes.Professional development needs will continue to be met for our teachers, related service providers and educational assistants. Topic areas of professional development for staff working with students with disabilities include Trauma Informed Teaching practices, working with students with challenging behaviors, externalizing and internalizing behaviors, continued development of IEPs including conducting Functional Behavioral Assessments and Behavior Intervention Plans, Data Collection and progress monitoring of goals and objectives, Transition Planning, implementation of ABA for students with Autism, ongoing trainings on best practices to further support the implementation of Language Live, Read Well, My Math and Glencoe Math for the instructional English Language Arts and Math classes in the special education setting and continued training on Unique Learning Systems which is being used in the Life Skills and Autism Self Contained classes from Early Childhood through Collinsville High School. Supplemental curriculum, many of them technology based, will continue to be used to support differentiation and meeting the widely diverse needs of students who require special education services.

   Response from the approved prior year Consolidated District Plan.

   Similar to last year, topic areas of professional development for staff working with students with disabilities include Trauma Informed Teaching practices, working with students with challenging behaviors, externalizing and internalizing behaviors, continued development of IEPs including conducting Functional Behavioral Assessments and Behavior Intervention Plans, Data Collection and progress monitoring of goals and objectives, Transition Planning, implementation of ABA for students with Autism, ongoing trainings on best practices to further support the implementation of Language Live, Read Well, My Math and Glencoe Math for the instructional English Language Arts and Math classes in the special education setting and continued training on Unique Learning Systems which is being used in the Life Skills and Autism Self Contained classes from Early Childhood through Collinsville High School. Supplemental curriculum, many of them technology based, will continue to be used to support differentiation and meeting the widely diverse needs of students who require special education services. Language Live, an English Language Arts curriculum program which includes a key technology component, is used with students enrolled in grades 5th through 8th with IEPs receiving English Language Arts instruction in the special education classroom setting. The data collected and analyzed from the benchmarks and progress monitoring pieces in the program as well as data collected through Aimsplus benchmarks and progress monitoring indicated student growth in their reading comprehension and fluency. After successful implementation of Language Live in 5th - 8th grades, the vertical alignment of similar materials and curriculum was expanded by adding Read Well to include Kindergarten to 4th Grade students with IEPs receiving English Language Arts instruction in the special education classroom setting. Both Language Live and Read Well will continue to be used for the 2022-2023 school year. Additionally, My Math and Glencoe Math 1, 2 and 3 will continue to be implemented in all instructional special education math classes in grades K-8 for the 2022-2023 school year. Utilizing these two series when teaching students with identified math deficits in the smaller special education setting will be beneficial in providing consistency for students receiving these services district wide. 1:1 devices such as chromebooks and/or ipads will continue to be used in the classrooms to allow for increased opportunities for the individualization of student instruction. Teachers of students with Autism will continue to receive support through professional development sessions provided on-site with continuous feedback. Hollywood Heights Alternative School will continue to enroll K-12 students with more intensive social emotional needs. The social emotional curriculum, AIM (Accept, Identify, Move) is being implemented in all self contained emotional support classrooms so there is vertical alignment throughout the program district wide. This implementation is being supported via ongoing site based trainings and remotely held webinars from Dr. Mark Dixon, BCBA of Shawnee Behavioral Services. Unique Learning Systems has been adopted by all of the Life Skills and self contained Autism Classes in the district from Early Childhood classes to Collinsville High School in order to provide a consistent curriculum as students who require that intensive special education programming move from building to building in the district. Continuous professional development opportunities will be available as needed for staff to ensure they are implementing all supplemental curriculum with fidelity and integrity and using the data from those programs to continue to drive instruction and improve student outcomes.

3. **Describe any changes in the scope or nature of services from the prior fiscal year.***

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

There has been an increased amount of students we are identifying and providing services to with severe and profound autism, cognitive disabilities, and social emotional disabilities. Not only has the amount of students with these needs increased, but the nature of their disability has intensified. While there have been no major changes planned for the scope of nature of services for 2023-2024 special education programs, the amount of support staff needed such as educational assistants and health care attendants necessary to keep all of the students engaged and safe in their learning environment continues to increase each year. It is imperative to staff each of our specialized classrooms with the appropriate amount of resources to keep our students in their least restrictive environment. These classes will continue to implement Unique Learning Systems and ABA via PEAK which remains an important factor for all classes to be consistent with curriculum, materials and behavior management strategies as students move throughout the district from Early Childhood through High School. Additionally, through conversations with the Early Intervention providers in our area and we are projecting to continue to see this trend as they are proving services to children who are displaying many characteristics of students with intensive needs with developmental disabilities. Many of these children will be transitioning to our public school district by the end of the first semester of the 2023-2024 school year as they turn 3 years old.

Response from the approved prior year Consolidated District Plan.

There are no major changes planned at this time regarding the scope of nature of services for the 2022-2023 school year in the special education program. It continues to be imperative for the consistency of continued implementation of My Math, Glencoe Math, Read Well and Language Live in the instructional special education settings and Unique Learning Systems in the Life Skills and Autism programs. Additionally, it will be crucial for ABA to continued to be delivered via PEAK and AIM to be implemented in the self contained emotional support program classrooms throughout the district so that as students transition from building to building they have familiarity with the structure of those programs.

4. **How are funds being used to support district performance on the State Performance Plan Indicators? Please provide a brief narrative below for each indicator that's applicable.**

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

Regarding Indicator 3, IDEA Grant funds are used to support the acquisition and implementation of various curriculum materials for instructional special education classrooms. These materials are vertically aligned to provide consistency for our students as they transition throughout our classes. Additionally, the intent of these materials is to support teachers in focusing on skills that students need to acquire. IDEA Funds are also instrumental in supporting professional development and growth for staff members working with students with disabilities. The professional growth of the educators supports the implementation of the curriculum and supplemental materials that is appropriate for all of our diverse learners.

*Required Field

Overview

***Note: This plan section is not required for the Department of Juvenile Justice**

Program: Youth in Care Stability

Purpose: To comply with ESSA requirements for educational stability for students who are Youth in Care.

Required For: All Illinois school districts and state-authorized charter schools

Resources:
ED and HHS Letter to Chief State School Officers and Child Welfare Directors on Implementing the Fostering Connections Act of May 30, 2014
US Department of Education (USDE) web page for Students in Foster Care
The Fostering Connections to Success and Increasing Adoptions Act of 2008 (P.L. 110-351)
Educational Stability Requirements (Effective October 7, 2008)
Public Act 099-0781 (effective 8/12/2016)
USDE Non-Regulatory Guidance: Ensuring Educational Stability for Children in Foster Care (June 23, 2016)
Finance, Budgets & Funding Transportation Programs (scroll to Foster Care Transportation section)
ESEA of 1965 as Amended, Section 6312(c)

Background

Section 6312(5)(B) of ESEA of 1965 as Amended by ESSA requires that the local educational agency (LEA) collaborate with the state or local child welfare agency to develop and implement clear written procedures governing how transportation to maintain students who are Youth in Care in the school of origin when in their best interests will be provided, arranged, and funded for the duration of the time as Youth in Care.

Definition and References

First Division vehicles are defined in the Illinois Vehicle Code as motor vehicles designed to carry no more than 10 persons total.

First Division vehicles can be used to transport 10 or fewer persons, including the driver, on regular routes for any and all school-sponsored activities, including curriculum-related trips. Examples of First Division vehicles include cars, station wagons, mini-vans (10 passengers or less which includes the driver), taxi cabs, medical carrier or medi-car, and Suburbans. The manufacturer sticker (Federal Certification Label) located on the inside of the drivers side door will stipulate MPV for Multi-Passenger Vehicle, MPPV (MultiPurpose Passenger Vehicle), or Passenger Car [49 CFR 571.3]

Vehicle Usage:

https://www.isbe.net/Documents/school_vehicle_guidance.pdf

https://www.isbe.net/Documents/vehicle_use_summary.pdf

https://www.isbe.net/Documents/ISBE-Visual-Vehicle-Use-Guide.pdf

Transportation Programs:

https://www.isbe.net/Pages/Funding-and-Disbursements-Transportation-Programs.aspx

Requirements

A. The following factors should be considered when developing the transportation procedures for a student that is Youth in Care / in foster care:

1. Safety
2. Duration of the need for services
3. The time/length of travel time for the student each day
4. Time of placement change
5. Type of transportation available (yellow school bus, taxi cab, First Division vehicle, etc.)
6. Traffic patterns
7. Flexibility in school schedule
8. Impact of extracurricular activities on transportation options.
9. Maturity and behavioral capacity of student

B. The following low-cost/no-cost options should be considered when developing the transportation procedures:

1. Pre-existing transportation route
2. New transportation route
3. Route-to-Route hand-offs
4. District-to-district boundary hand-offs
5. Eligibility of the student for transportation through other services such as, but not limited to, Individuals with Disabilities Education Act (IDEA)
6. Alternatives not directly provided by the district/school such as:
   a. Contracted services - taxis, student transport companies, etc. - see note below
   b. Public transportation such as city buses, rails, etc.
   c. Carpools- see note below
   d. School/District staff- see note below
   e. Options presented by DCFS outside of those provided by the district/school, such as reimbursing the foster parents for transportation costs, or including transport in contracts with licensed child placing agencies or group homes

NOTE: A school bus driver permit is REQUIRED for these options! IMPORTANT: All drivers transporting students (other than parents or legal guardians transporting their own students) in First Division vehicles MUST possess a valid school bus driver permit per Section 6-104(d) of the Vehicle Code. THIS INCLUDES TAXI CAB DRIVERS.

REMINDER: A multifunction school activity bus (MFSAB) can NEVER be used to transport home-to-school or school-to-home [625 ILCS 5/1-148.3a-5]

C. The following funding options should be considered when developing the transportation procedures for a student that is Youth in Care / in foster care:

1. Title IV-E of the Social Security Act if the student is eligible
2. Title I of the ESEA of 1965 as Amended by ESSA (except that funds reserved for comparable services for homeless children and youth may NOT be used for transportation)

3. IDEA funds, if the student has an Individual Educational Program (IEP) that includes provisions for specialized transportation
4. State special education transportation funds, if the student has an IEP
5. Local funds

Contact Information

***Note: This page is not required for the Department of Juvenile Justice**

As part of the Youth in Care Stability Plan development process, several stakeholders should be involved. These may include, but are not limited to:

a. Local educational agency (LEA) point of contact for Youth in Care/Foster Care students (LEA-POC)
b. LEA transportation director
c. Child welfare agency point of contact
d. LEA Department of Children and Family Services (DCFS) liaison as permitted by 105 ILCS 5/10-20.58, if applicable
e. Title I director
f. School social worker
g. Guidance counselor
h. Special education personnel

Provide contact information for all personnel included in the development of the plan. The LEA-POC and transportation director are required; others are optional and should be included as applicable.

1. Youth in Care/Foster Care LEA-POC - required*

Last Name*	First Name*	Position/Title*	Email*
Hyre	Bradley	CUSD10 Assistant Superintendent - Student Services	bhyre@cusd.kahoks.org

2. LEA Transportation Director - required*

Last Name*	First Name*	Position/Title*	Email*
Hyre	Bradley	CUSD10 Assistant Superintendent - Student Services	bhyre@cusd.kahoks.org

☑ Click here to add information for other personnel involved in the plan development.

3. Other personnel

Last Name	First Name	Position/Title	Email
Jimenez	Lizeth	CUSD10 Homeless Liaison	ljimenez@cusd.kahoks.org

☑ Click here to add information for additional other personnel.

4. Other personnel

Last Name	First Name	Position/Title	Email
Skertich	Mark B.	CUSD10 Superintendent	bskertich@cusd.kahoks.org

☑ Click here to add information for additional other personnel.

5. Other personnel

Last Name	First Name	Position/Title	Email
Underwood	Alison	CUSD10 Director of Special Education	aunderwo@cusd.kahoks.org

☑ Click here to add information for additional other personnel.

6. Other personnel

Last Name	First Name	Position/Title	Email
Coleman	Patricia	First Student Bus Company Location Manager	pcoleman@firstgroup.com

☑ Click here to add information for additional other personnel.

7. Other personnel

Last Name	First Name	Position/Title	Email
Eickelman	Tammy	First Student Bus Company Routing Director	teickelman@firstgroup.com

☐ Click here to add information for additional other personnel.

*Required field

Best Interest Determination as it relates to School Stability

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***Note: This page is not required for the Department of Juvenile Justice**

NOTE: Fields below may be prepopulated with data. Review any prepopulated data, copy and revise as needed in the box above it, and save the page.

1. Describe the process for determining the best interest of the affected student's placement if the student becomes a Youth in Care or changes residences while they are a Youth in Care. Include the positions of all district personnel and other stakeholders involved.*

Be sure to include the factors that should be considered in determining whether remaining in a child's school of origin is in their best interest, as it relates to ensuring school stability.

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Youth in Care Stability Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

BEST INTEREST DETERMINATION GUIDELINESRequirements under Title I of ESEA, as amended by ESSA, emphasize the importance of limiting educational disruption by keeping children who are in foster care (due to entering the foster care system or changing placements) in their schools of origin, unless it is determined to be in the best interest of a child to change schools. If it is not in the best interest of a child to remain in his or her school of origin, a child in foster care should be enrolled in his or her new school without delay.SEAs, LEAs, and child welfare agencies have flexibility in determining which factors should be considered as part of evaluating the appropriateness of the current educational setting, as well as any additional factors that pertain to a child's best interest. Though the specific factors may vary depending on context, in order to make a holistic and well-informed determination, a variety of student-centered factors should be considered. These factors may include: 1) Appropriateness of the current educational setting and proximity of placement; 2) Preferences of the child; 3) Preferences of the child's parent(s) or education decision-maker(s); 4) The child's attachment to the school, including meaningful relationships with staff and peers; 5) Placement of the child's sibling(s); 6) Influence of the school climate on the child, including safety; 7) The availability and quality of the services in the school to meet the child's educational and socio-emotional needs; 8) History of school transfers and how they have impacted the child; 9) How the length of the commute would impact the child, based on the child's developmental stage; and 10) Whether the child is an English Learner and is receiving language services, and, if so, the availability of those required services in a school other than the school of origin, consistent with Title VI and the Equal Educational Opportunities Ac (EEOA).SEQUENCE:1. When a student is placed in foster care or changes residence while in foster care, the Child Welfare Agency worker must notify the principal and the local superintendent. If the new residence is not in the same school zone, the LEA POC must be notified and invited to participate in the Best Interest Determination (BID). The child welfare agency must advise the child's current school the necessary timeframe for determining the child's most appropriate school placement;2. Upon receipt of the invitation to participate in the BID, the LEA POC notifies the school of origin transportation designee.a. The LEA POC should provide the student's name, current school, new residence address, and whether the student has an IEP with specialized transportation.b. The school provides the child welfare agency information on the appropriateness of the current educational setting and the child welfare agency takes into account this information and the distance from potential placements to the child's current school in the decision making processb. The school of origin transportation designee identifies potential ways that the child could be transported (see list of options below) if the BID results in a decision to maintain the current school enrollment. This information is given to the LEA POC to include in the BID.3. The Child Welfare Agency worker, LEA POC, classroom instructor, social worker and other essential members of BID share their information on the appropriateness of the educational setting. The Child Welfare Agency worker and the LEA POC jointly determine the child's best interest for school placement, in consultation with the child and other key partners.4. The best interest determination for school placement is completed as quickly as possible after the child welfare agency notifies the school of the decision of the child's new residence; the child remains in the same school during that time, unless contrary to the child's best interest;5. If the BID decision is that the student will remain in the current school, the LEA POC notifies the school of origin transportation designee, who then assists the Child Welfare Agency worker in arranging transportation to and from school. Due to the mobility rate of youth experiencing foster care, all efforts will be made to keep foster care youth in the school of origin.The child welfare agency arranges for transportation and payment of transportation expenses for the child to remain in the school of origin.The following factors should be considered when determining whether a foster care student remains in the school of origin include: (and for developing Transportation Procedures for a foster care student to remain at the school of origin include):1. Appropriateness of the current educational setting and proximity of placement;2. Preferences of the child (Which school does the child prefer?, Why?);3. Preferences of the child's parent(s) or education decision-maker(s);4. Influence of the school climate on the child, including safety (Are there any safety issues to consider?);5. Duration (How long is the placement expected to last and what is the permanent plan?);6. Time of placement change (Would the timing of a transfer coincide with a logical juncture such as after testing, end of semester, or end of the school year?);7. Type of transportation available;8. How the length of the commute would impact the child, based on the child's developmental stage; (How would the length of commute impact the child?);9. Flexibility in school schedule;10. Academic ability and school preference (How strong is the child academically?11. History of school transfers and how they have impacted the child; (How many schools has the child attended this year? The past few years?);12. Placement of the child's sibling(s); (Does the child have siblings placed in the school?);13. The child's attachment to the school, including meaningful relationships with staff and peers; (Does the child have positive peer relationships? Connection to staff?)14. The availability and quality of the services in the school to meet the child's educational and socio-emotional needs;15. Impact of extracurricular activities on transportation options;16. Whether the child is an English Learner and is receiving language services, and, if so, the availability of those required services in a school other than the school of origin, consistent with Title VI and the Equal Educational Opportunities Ac (EEOA) and17. Maturity and behavioral capacity (Does the youth have any anxieties about the upcoming move or changes in his/her life?).Development of this Transportation Plan for Students in Foster Care included the following participants:Bradley Hyre, CUSD10 Assistant Superintendent for Student Services, Local LEA POC, and CUSD10 pupil transportation directorDr. Brad Skertich, CUSD10 Superintendent of SchoolsLizeth Jimenez, CUSD10 McKinney-Vento point of contactAli Underwood, CUSD10 Director of Special EducationPatricia Coleman, First Student Bus Company Local ManagerTammy Eickelman, First Student Bus Company Local Routing Director

Response from the approved prior year Consolidated District Plan.

Requirements under Title I of ESEA, as amended by ESSA, emphasize the importance of limiting educational disruption by keeping children who are in foster care (due to entering the foster care system or changing placements) in their schools of origin, unless it is determined to be in the best interest of a child to change schools. If it is not in the best interest of a child to remain in his or her school of origin, a child in foster care should be enrolled in his or her new school without delay.BEST INTEREST DETERMINATION GUIDELINESRequirements under Title I of ESEA, as amended by ESSA, emphasize the importance of limiting educational disruption by keeping children who are in foster care (due to entering the foster care system or changing placements) in their schools of origin, unless it is determined to be in the best interest of a child to change schools. 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2. Describe any special considerations and legal requirements taken into account for children with disabilities under IDEA and students with disabilities under Section 504.*

See IDEA legislation hereSee Section 504 here

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Youth in Care Stability Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

COLLINSVILLE CUSD10 TRANSPORTATION PLAN FOR STUDENTS PLACED IN FOSTER CAREFoster care students shall be transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act.Students who are in Foster care or are identified as IDEA or 504 eligible will have educational services as determined by the IEP or 504 plan to ensure there is not an interruption to the student's education or services. The Special Education team will be included in the BID. The need for consistency must be considered when making a determination in the best interest of the student. Consideration also needs to be given to the individual needs of the student and what educational program each district can provide.Requirements under Title I of ESEA, as amended by ESSA, emphasize the importance of limiting educational disruption by keeping children who are in foster care (due to entering the foster care system or changing placements) in their schools of origin, unless it is determined to be in the best interest of a child to change schools. If it is not in the best interest of a child to remain in his or her school of origin, a child in foster care should be enrolled in his or her new school without delay.If the student has an IEP that includes provisions for specialized transportation, transportation must be provided by the school district responsible for the student's Free Appropriate Public Education (FAPE).If the school District can offer an existing means of transportation at no additional cost, the Child Welfare Agency will not be charged.

Response from the approved prior year Consolidated District Plan.

COLLINSVILLE CUSD10 TRANSPORTATION PLAN FOR STUDENTS PLACED IN FOSTER CAREFoster care students shall be transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act.Students who are in Foster care or are identified as IDEA or 504 eligible will have educational services as determined by the IEP or 504 plan to ensure there is not an interruption to the student's education or services. The Special Education team will be included in the BID. The need for consistency must be considered when making a determination in the best interest of the student. Consideration also needs to be given to the individual needs of the student and what educational program each district can provide.Requirements under Title I of ESEA, as amended by ESSA, emphasize the importance of limiting educational disruption by keeping children who are in foster care (due to entering the foster care system or changing placements) in their schools of origin, unless it is determined to be in the best interest of a child to change schools. If it is not in the best interest of a child to remain in his or her school of origin, a child in foster care should be enrolled in his or her new school without delay.If the student has an IEP that includes provisions for specialized transportation, transportation must be provided by the school district responsible for the student's Free Appropriate Public Education (FAPE).If the school District can offer an existing means of transportation at no additional cost, the Child Welfare Agency will not be charged.

3. Describe any special consideration and legal requirements taken into account for children who are English learners.*

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Youth in Care Stability Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

COLLINSVILLE CUSD10 TRANSPORTATION PLAN FOR STUDENTS PLACED IN FOSTER CAREStudent is Foster care who are identified as ELL have rights under Title IV and the equal education opportunity act of 1974 to receive meaningful and equal educational program. Consideration also needs to be given to the individual needs of the student and what educational program each district can provide.Requirements under Title I of ESEA, as amended by ESSA, emphasize the importance of limiting educational disruption by keeping children who are in foster care (due to entering the foster care system or changing placements) in their schools of origin, unless it is determined to be in the best interest of a child to change schools. If it is not in the best interest of a child to remain in his or her school of origin, a child in foster care should be enrolled in his or her new school without delay.

Response from the approved prior year Consolidated District Plan.

COLLINSVILLE CUSD10 TRANSPORTATION PLAN FOR STUDENTS PLACED IN FOSTER CAREStudent is Foster care who are identified as ELL have rights under Title IV and the equal education opportunity act of 1974 to receive meaningful and equal educational program. Consideration also needs to be given to the individual needs of the student and what educational program each district can provide.Requirements under Title I of ESEA, as amended by ESSA, emphasize the importance of limiting educational disruption by keeping children who are in foster care (due to entering the foster care system or changing placements) in their schools of origin, unless it is determined to be in the best interest of a child to change schools. If it is not in the best interest of a child to remain in his or her school of origin, a child in foster care should be enrolled in his or her new school without delay.

4. Describe the dispute resolution process should there be disagreement among education decision makers, and other stakeholders regarding the best interest determination.*

Be sure to include the step-by-step process if one would want to initiate a dispute about the Best Interest Determination decision. NOTE: include that DCFS has the final say if a resolution cannot be determined.

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Youth in Care Stability Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

COLLINSVILLE CUSD10 TRANSPORTATION PLAN FOR STUDENTS PLACED IN FOSTER CAREDISPUTE RESOLUTION:If there is disagreement regarding school placement for a child in foster care, the child welfare agency should be considered the final decision maker in making the best interest determination (unless State law or policy dictates otherwise). The child welfare agency is uniquely positioned to assess vital non-educational factors such as safety, sibling placements, the child's permanency goal, and the other components of the case plan. The child welfare agency also has the authority, capacity, and responsibility to collaborate with and gain information from multiple parties, including parents, children, schools, and the court in making these decisions. To the extent feasible and appropriate, an LEA must ensure that a child remains in his or her school of origin while the disputes are being resolved to minimize disruptions and reduce the number of moves between schools. (See ESEA section 1111(g)(1)(E)(i)).Foster care students shall be transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act.Dispute resolution procedures will include: 1) The DCFS/Foster Parent appeals to the school district administration (i.e., Superintendent of Schools, Director of Special Education, or Director of Curriculum & Assessment) who will act as dispute mediator. To the extent feasible and appropriate, an LEA must ensure that a child remains in his or her school of origin while the disputes are being resolved to minimize disruptions and reduce the number of moves between schools. (See ESEA section 1111(g)(1)(E)(i)). DCFS will have the final determination if a resolution cannot be agreed upon.

Response from the approved prior year Consolidated District Plan.

COLLINSVILLE CUSD10 TRANSPORTATION PLAN FOR STUDENTS PLACED IN FOSTER CAREDISPUTE RESOLUTION:If there is disagreement regarding school placement for a child in foster care, the child welfare agency should be considered the final decision maker in making the best interest determination (unless State law or policy dictates otherwise). The child welfare agency is uniquely positioned to assess vital non-educational factors such as safety, sibling placements, the child's permanency goal, and the other components of the case plan. The child welfare agency also has the authority, capacity, and responsibility to collaborate with and gain information from multiple parties, including parents, children, schools, and the court in making these decisions. To the extent feasible and appropriate, an LEA must ensure that a child remains in his or her school of origin while the disputes are being resolved to minimize disruptions and reduce the number of moves between schools. (See ESEA section 1111(g)(1)(E)(i)).Foster care students shall be transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act.Dispute resolution procedures will include: 1) The DCFS/Foster Parent appeals to the school district administration (i.e., Superintendent of Schools, Director of Special Education, or Director of Curriculum & Assessment) who will act as dispute mediator. To the extent feasible and appropriate, an LEA must ensure that a child remains in his or her school of origin while the disputes are being resolved to minimize disruptions and reduce the number of moves between schools. (See ESEA section 1111(g)(1)(E)(i)). DCFS will have the final determination if a resolution cannot be agreed upon.

*Required field

Youth in Care Stability Plan Development

***Note: This plan section is not required for the Department of Juvenile Justice**

NOTE: Fields below may be prepopulated with data. Review any prepopulated data, copy and revise as needed in the box above it, and save the page.

1. Describe the process for determining how transportation will be provided to students who qualify, including the position of all individuals involved in the process.*

Be sure to include the factors that should be considered when developing the transportation procedures for a student who is Youth in Care.

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Youth in Care Stability Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

Requirements under Title I of ESEA, as amended by ESSA, emphasize the importance of limiting educational disruption by keeping children who are in foster care (due to entering the foster care system or changing placements) in their schools of origin, unless it is determined to be in the best interest of a child to change schools. If it is not in the best interest of a child to remain in his or her school of origin, a child in foster care should be enrolled in his or her new school without delay.BEST INTEREST DETERMINATION GUIDELINESRequirements under Title I of ESEA, as amended by ESSA, emphasize the importance of limiting educational disruption by keeping children who are in foster care (due to entering the foster care system or changing placements) in their schools of origin, unless it is determined to be in the best interest of a child to change schools. 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The best interest determination for school placement is completed as quickly as possible after the child welfare agency notifies the school of the decision of the child's new residence; the child remains in the same school during that time, unless contrary to the child's best interest;5. If the BID decision is that the student will remain in the current school, the LEA POC notifies the school of origin transportation designee, who then assists the Child Welfare Agency worker in arranging transportation to and from school. Due to the mobility rate of youth experiencing foster care, all efforts will be made to keep foster care youth in the school of origin.The child welfare agency arranges for transportation and payment of transportation expenses for the child to remain in the school of origin.The following factors should be considered when determining whether a foster care student remains in the school of origin include: (and for developing Transportation Procedures for a foster care student to remain at the school of origin include):1. Appropriateness of the current educational setting and proximity of placement;2. Preferences of the child (Which school does the child prefer?, Why?);3. Preferences of the child's parent(s) or education decision-maker(s);4. Influence of the school climate on the child, including safety (Are there any safety issues to consider?);5. Duration (How long is the placement expected to last and what is the permanent plan?);6. Time of placement change (Would the timing of a transfer coincide with a logical juncture such as after testing, end of semester, or end of the school year?);7. Type of transportation available;8. How the length of the commute would impact the child, based on the child's developmental stage; (How would the length of commute impact the child?);9. Flexibility in school schedule;10. Academic ability and school preference (How strong is the child academically?11. History of school transfers and how they have impacted the child; (How many schools has the child attended this year? The past few years?);12. Placement of the child's sibling(s); (Does the child have siblings placed in the school?);13. The child's attachment to the school, including meaningful relationships with staff and peers; (Does the child have positive peer relationships? Connection to staff?)14. The availability and quality of the services in the school to meet the child's educational and socio-emotional needs;15. Impact of extracurricular activities on transportation options;16. Whether the child is an English Learner and is receiving language services, and, if so, the availability of those required services in a school other than the school of origin, consistent with Title VI and the Equal Educational Opportunities Ac (EEOA) and17. Maturity and behavioral capacity (Does the youth have any anxieties about the upcoming move or changes in his/her life?).Development of this Transportation Plan for Students in Foster Care included the following participants:Bradley Hyre, CUSD10 Assistant Superintendent for Student Services, Local LEA POC, and CUSD10 pupil transportation directorDr. Brad Skertich, CUSD10 Superintendent of SchoolsLizeth Jimenez, CUSD10 McKinney-Vento point of contactAli Underwood, CUSD10 Director of Special EducationPatricia Coleman, First Student Bus Company Local ManagerTammy Eickelman, First Student Bus Company Local Routing Director

Response from the approved prior year Consolidated District Plan.

Requirements under Title I of ESEA, as amended by ESSA, emphasize the importance of limiting educational disruption by keeping children who are in foster care (due to entering the foster care system or changing placements) in their schools of origin, unless it is determined to be in the best interest of a child to change schools. If it is not in the best interest of a child to remain in his or her school of origin, a child in foster care should be enrolled in his or her new school without delay.BEST INTEREST DETERMINATION GUIDELINESRequirements under Title I of ESEA, as amended by ESSA, emphasize the importance of limiting educational disruption by keeping children who are in foster care (due to entering the foster care system or changing placements) in their schools of origin, unless it is determined to be in the best interest of a child to change schools. If it is not in the best interest of a child to remain in his or her school of origin, a child in foster care should be enrolled in his or her new school without delay.SEAs, LEAs, and child welfare agencies have flexibility in determining which factors should be considered as part of evaluating the appropriateness of the current educational setting, as well as any additional factors that pertain to a child's best interest. Though the specific factors may vary depending on context, in order to make a holistic and well-informed determination, a variety of student-centered factors should be considered. These factors may include: 1) Appropriateness of the current educational setting and proximity of placement; 2) Preferences of the child; 3) Preferences of the child's parent(s) or education decision-maker(s); 4) The child's attachment to the school, including meaningful relationships with staff and peers; 5) Placement of the child's sibling(s); 6) Influence of the school climate on the child, including safety; 7) The availability and quality of the services in the school to meet the child's educational and socio-emotional needs; 8) History of school transfers and how they have impacted the child; 9) How the length of the commute would impact the child, based on the child's developmental stage; and 10) Whether the child is an English Learner and is receiving language services, and, if so, the availability of those required services in a school other than the school of origin, consistent with Title VI and the Equal Educational Opportunities Ac (EEOA).SEQUENCE:1. When a student is placed in foster care or changes residence while in foster care, the Child Welfare Agency worker must notify the principal and the local superintendent. If the new residence is not in the same school zone, the LEA POC must be notified and invited to participate in the Best Interest Determination (BID). The child welfare agency must advise the child's current school the necessary timeframe for determining the child's most appropriate school placement; 2. Upon receipt of the invitation to participate in the BID, the LEA POC notifies the school of origin transportation designee.a. The LEA POC should provide the student's name, current school, new residence address, and whether the student has an IEP with specialized transportation.b. The school provides the child welfare agency information on the appropriateness of the current educational setting and the child welfare agency takes into account this information and the distance from potential placements to the child's current school in the decision making processb. The school of origin transportation designee identifies potential ways that the child could be transported (see list of options below) if the BID results in a decision to maintain the current school enrollment. This information is given to the LEA POC to include in the BID. 3. The Child Welfare Agency worker, LEA POC, classroom instructor, social worker and other essential members of BID share their information on the appropriateness of the educational setting. The Child Welfare Agency worker and the LEA POC jointly determine the child's best interest for school placement, in consultation with the child and other key partners.4. The best interest determination for school placement is completed as quickly as possible after the child welfare agency notifies the school of the decision of the child's new residence; the child remains in the same school during that time, unless contrary to the child's best interest;5. If the BID decision is that the student will remain in the current school, the LEA POC notifies the school of origin transportation designee, who then assists the Child Welfare Agency worker in arranging transportation to and from school. Due to the mobility rate of youth experiencing foster care, all efforts will be made to keep foster care youth in the school of origin.The child welfare agency arranges for transportation and payment of transportation expenses for the child to remain in the school of origin.The following factors should be considered when determining whether a foster care student remains in the school of origin include: (and for developing Transportation Procedures for a foster care student to remain at the school of origin include):1. Appropriateness of the current educational setting and proximity of placement;2. Preferences of the child (Which school does the child prefer?, Why?);3. Preferences of the child's parent(s) or education decision-maker(s);4. Influence of the school climate on the child, including safety (Are there any safety issues to consider?); 5. Duration (How long is the placement expected to last and what is the permanent plan?);6. Time of placement change (Would the timing of a transfer coincide with a logical juncture such as after testing, end of semester, or end of the school year?); 7. Type of transportation available;8. How the length of the commute would impact the child, based on the child's developmental stage; (How would the length of commute impact the child?); 9. Flexibility in school schedule;10. Academic ability and school preference (How strong is the child academically? 11. History of school transfers and how they have impacted the child; (How many schools has the child attended this year? The past few years?);12. Placement of the child's sibling(s); (Does the child have siblings placed in the school?); 13. The child's attachment to the school, including meaningful relationships with staff and peers; (Does the child have positive peer relationships? Connection to staff?)14. The availability and quality of the services in the school to meet the child's educational and socio-emotional needs;15. Impact of extracurricular activities on transportation options; 16. Whether the child is an English Learner and is receiving language services, and, if so, the availability of those required services in a school other than the school of origin, consistent with Title VI and the Equal Educational Opportunities Ac (EEOA) and17. Maturity and behavioral capacity (Does the youth have any anxieties about the upcoming move or changes in his/her life?).Development of this Transportation Plan for Students in Foster Care included the following participants:Bradley Hyre, CUSD10 Assistant Superintendent for Student Services, Local LEA POC, and CUSD10 pupil transportation directorDr. Brad Skertich, CUSD10 Superintendent of SchoolsNicola Hodges, CUSD10 McKinney-Vento point of contactAli Underwood, CUSD10 Director of Special EducationCarla Terry, First Student Bus Company Local ManagerTammy Eickelman, First Student Bus Company Local Assistant Manager

2. Indicate which options will be considered when developing the transportation plan. Check all that apply.*

- [x] a. Pre-existing transportation route
- [x] b. New transportation route
- [x] c. Route-to-route hand-offs

- [x] d. District-to-district boundary hand-offs
- [x] e. Other services for which student is eligible, such as IDEA transportation options
- [x] f. Options presented by DCFS worker
- [x] g. Alternatives not directly provided by the district/school such as taxis, carpools, public transportation, etc.

IMPORTANT: All drivers transporting students (other than parents or legal guardians transporting their own students) in First Division vehicles MUST possess a valid school bus driver permit per Section 6-104(d) of the Vehicle Code. THIS INCLUDES TAXI CAB DRIVERS.

- [x] h. Other - describe
  Options explored by the CWA worker outside of those provided by the school district, such as reimbursing the foster parents for transportation costs, or including transport in contracts with licensed child placing agencies or group homes.
- [ ] i. Other - describe
- [ ] j. Other - describe

3. Describe how all funding options selected above will be considered and coordinated when developing the transportation plan.*

Be sure to include the funding options that should be considered when developing the transportation procedures for a student who is Youth in Care.

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Youth in Care Stability Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

COLLINSVILLE CUSD10 TRANSPORTATION PLAN FOR STUDENTS PLACED IN FOSTER CAREFUNDING OPTIONS:1. Title IV-E (however, consider that all children in foster care may not be eligible, tribal foster children may be eligible, and the State CWA is responsible for the non-federal portion);2. Title I (but funds reserved for comparable services for homeless children & youth may not be used for transportation);3. If the student has an Individual Educational Program (IEP) that includes provisions for specialized transportation, transportation must be provided by the school district responsible for the student's Free Appropriate Public Education (FAPE). Based on Illinois' special education regulations, any alternative special education placement, whether public or private, assumes specialized transportation is part of the IEP and must be provided for the student to receive FAPE.Foster care students shall be transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act.

Response from the approved prior year Consolidated District Plan.

COLLINSVILLE CUSD10 TRANSPORTATION PLAN FOR STUDENTS PLACED IN FOSTER CAREFUNDING OPTIONS:1. Title IV-E (however, consider that all children in foster care may not be eligible, tribal foster children may be eligible, and the State CWA is responsible for the non-federal portion);2. Title I (but funds reserved for comparable services for homeless children & youth may not be used for transportation);3. If the student has an Individual Educational Program (IEP) that includes provisions for specialized transportation, transportation must be provided by the school district responsible for the student's Free Appropriate Public Education (FAPE). Based on Illinois' special education regulations, any alternative special education placement, whether public or private, assumes specialized transportation is part of the IEP and must be provided for the student to receive FAPE.Foster care students shall be transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act.

4. Describe the dispute resolution process to be utilized if the district/school and DCFS have difficulty coming to agreement on how to provide transportation for a particular student in need.*

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Youth in Care Stability Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

COLLINSVILLE CUSD10 TRANSPORTATION PLAN FOR STUDENTS PLACED IN FOSTER CAREDISPUTE RESOLUTION:If there is disagreement regarding school placement for a child in foster care, the child welfare agency should be considered the final decision maker in making the best interest determination (unless State law or policy dictates otherwise). The child welfare agency is uniquely positioned to assess vital non-educational factors such as safety, sibling placements, the child's permanency goal, and the other components of the case plan. The child welfare agency also has the authority, capacity, and responsibility to collaborate with and gain information from multiple parties, including parents, children, schools, and the court in making these decisions. To the extent feasible and appropriate, an LEA must ensure that a child remains in his or her school of origin while the disputes are being resolved to minimize disruptions and reduce the number of moves between schools. (See ESEA section 1111(g)(1)(E)(i)).Foster care students shall be transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act.

Response from the approved prior year Consolidated District Plan.

COLLINSVILLE CUSD10 TRANSPORTATION PLAN FOR STUDENTS PLACED IN FOSTER CAREDISPUTE RESOLUTION:If there is disagreement regarding school placement for a child in foster care, the child welfare agency should be considered the final decision maker in making the best interest determination (unless State law or policy dictates otherwise). The child welfare agency is uniquely positioned to assess vital non-educational factors such as safety, sibling placements, the child's permanency goal, and the other components of the case plan. The child welfare agency also has the authority, capacity, and responsibility to collaborate with and gain information from multiple parties, including parents, children, schools, and the court in making these decisions. To the extent feasible and appropriate, an LEA must ensure that a child remains in his or her school of origin while the disputes are being resolved to minimize disruptions and reduce the number of moves between schools. (See ESEA section 1111(g)(1)(E)(i)).Foster care students shall be transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act.

5. Describe how the district/school will provide or arrange for adequate and appropriate transportation to and from the school of origin while any disputes are being resolved.*

NOTE: Include that the School Of Origin [SOO] is responsible for the transportation while all disputes are being resolved.

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Youth in Care Stability Plan needs.

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COLLINSVILLE CUSD10 TRANSPORTATION PLAN FOR STUDENTS PLACED IN FOSTER CAREThe LEA must provide or arrange for adequate and appropriate transportation to and from the school of origin while any disputes are being resolved.DISPUTE RESOLUTION:If there is disagreement regarding school placement for a child in foster care, the child welfare agency should be considered the final decision maker in making the best interest determination (unless State law or policy dictates otherwise). The child welfare agency is uniquely positioned to assess vital non-educational factors such as safety, sibling placements, the child's permanency goal, and the other components of the case plan. The child welfare agency also has the authority, capacity, and responsibility to collaborate with and gain information from multiple parties, including parents, children, schools, and the court in making these decisions. To the extent feasible and appropriate, an LEA must ensure that a child remains in his or her school of origin while the disputes are being resolved to minimize disruptions and reduce the number of moves between schools. (See ESEA section 1111(g)(1)(E)(i)).Multiple factors will be considered and addressed in the BID when determining transportation options for foster care students, including: safety for the student and other students being transported; student age; length of commute; and distance. Information from the SOO transportation designee about these factors will be provided so that the BID will be comprehensive and will include consideration of cost-effective measures.The following options will be considered to provide SOO transportation: 1. An existing bus route can be used; 2) An existing bus route can be modified slightly to accommodate the new address; 3) Specialized transportation offered to other students can be accessed, such as: a) Special education; b) Alternative education; c) Magnet school; or d) McKinney-Vento transportation; 4) Existing specialized transportation can be modified slightly to accommodate the new address; 5) Additional options that could be accessed by the district; 6) School district alternatives not provided directly by the school district that the LDSS could access or that would be willing to assist in accessing (this could be facilitating the arrangement or providing the transportation and being reimbursed). Examples include: a) Contracted transport; or b) Public transportation such as city buses, Metro, etc.; 7) The LDSS worker also should explore options outside of those provided by the school district, such as reimbursing the foster parents for transportation costs, or including transport in contracts with licensed child placing agencies or group homes.Foster care students shall be transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act.

Response from the approved prior year Consolidated District Plan.

COLLINSVILLE CUSD10 TRANSPORTATION PLAN FOR STUDENTS PLACED IN FOSTER CAREThe LEA must provide or arrange for adequate and appropriate transportation to and from the school of origin while any disputes are being resolved. DISPUTE RESOLUTION:If there is disagreement regarding school placement for a child in foster care, the child welfare agency should be considered the final decision maker in making the best interest determination (unless State law or policy dictates otherwise). The child welfare agency is uniquely positioned to assess vital non-educational factors such as safety, sibling placements, the child's permanency goal, and the other components of the case plan. The child welfare agency also has the authority, capacity, and responsibility to collaborate with and gain information from multiple parties, including parents, children, schools, and the court in making these decisions. To the extent feasible and appropriate, an LEA must ensure that a child remains in his or her school of origin while the disputes are being resolved to minimize disruptions and reduce the number of moves between schools. (See ESEA section 1111(g)(1)(E)(i)).Multiple factors will be considered and addressed in the BID when determining transportation options for foster care students, including: safety for the student and other students being transported; student age; length of commute; and distance. Information from the SOO transportation designee about these factors will be provided so that the BID will be comprehensive and will include consideration of cost-effective measures.The following options will be considered to provide SOO transportation: 1. An existing bus route can be used; 2) An existing bus route can be modified slightly to accommodate the new address; 3) Specialized transportation offered to other students can be accessed, such as: a) Special education; b) Alternative education; c) Magnet school; or d) McKinney-Vento transportation; 4) Existing specialized transportation can be modified slightly to accommodate the new address; 5) Additional options that could be accessed by the district; 6) School district alternatives not provided directly by the school district that the LDSS could access or that would be willing to assist in accessing (this could be facilitating the arrangement or providing the transportation and being reimbursed). Examples include: a) Contracted transport; or b) Public transportation such as city buses, Metro, etc.; 7) The LDSS worker also should explore options outside of those provided by the school district, such as reimbursing the foster parents for transportation costs, or including transport in contracts with licensed child placing agencies or group homes.Foster care students shall be transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act.

transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act.

6. Describe how the district/school will ensure that all school personnel are aware of the transportation plan process and can initiate the process if they become aware of a student who is eligible for such services.*

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Youth in Care Stability Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

COLLINSVILLE CUSD10 TRANSPORTATION PLAN FOR STUDENTS PLACED IN FOSTER CAREThe Every Student Succeeds Act of 2015 (ESSA) requires that school districts and child welfare agencies collaborate to develop and implement clear written procedures governing how transportation will be provided, arranged, and funded to maintain children in foster care in their school of origin during the time students are in foster care when it is in their best interest. (ESEA section 1112(c)(5)(B)). School Education Associations (SEA) and State or tribal child welfare agencies also play a key role in ensuring the adequate provision of transportation for children in foster care, as part of their overall responsibilities under Title I and the Fostering Connections Act to provide educational stability for these children. These procedures will align with the broader school stability processes found in the Joint Guidance on School Placement for Students in Foster Care.School districts and DCFS must work together well to serve all children in their care. Fulfilling the commitments made in ESSA to foster children is a very important step in that collaboration.Foster care students shall be transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act.

Response from the approved prior year Consolidated District Plan.

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*Required field

BSP Overview

Program Name:	EL - Bilingual Service Plan
Purpose:	The purpose of the EL - Bilingual Service Plan is to ensure that English learner programs are implemented in accordance with Illinois School Code Article 14C and 23 IL Administrative Code Part 228 Transitional Bilingual Education.In addition, this data collection will help the Multilingual Department better support school districts in providing services for English learners to attain English proficiency and meet the same challenging academic standards as all children are expected to meet in Illinois.
Rules:	23 Ill. Admin. Code, Part 228.50
Contact:	Multilingual Department at 312-814-3850 multilingual@isbe.net

BSP Contact Information

931 English Learners (ELs) are in the district

Provide information below for the Program Director/individual who completed this application:

Last Name*	First Name*	Middle Initial
Cruise	Carla	

Phone*: 618 346 6301

Email*: ccruise@cusd.kahoks.org

EL Program Director Requirements:

Does the Program Director meet the administrator requirements?* Yes (●) No ( )

Administrator Requirements

If not, provide an action plan describing how the district will meet the requirements in the space below:

Comments:

Use this text area for any needed explanations to ISBE in regard to this program.

([count] of 3000 maximum characters used)

We have Dual Language self-contained classrooms at the following schools; Kreitner Elementary K-4, Caseyville Elementary K-3 and Dorris Intermediate 5-6 which decreases the caseloads for the TBE collaborative services. At DIS a Bilingual paraprofessional was hired to provide language support during instruction in the content areas in 2 self-contained gen ed classrooms. 2 ESL traveling teachers provide daily services according to language proficiency levels at the TPI programs (Renfro, Maryville, Summit, Webster, Twin Echo, Hollywood Heights). The 2 ESL teachers travel to the low attendance centers. The number of students vary each year. There are not students at each grade level at the elementary schools. CMS has self-contained English classes where students are placed according to their English Proficiency Levels (newcomers, beginners, intermediates and advanced). At the CMS there are 2 teacher assistants who push into Science and Social Studies. CHS EL programming is similar to the middle school. CHS has self contained EL teachers who provide Spanish Instruction for newcomers and beginners. The intermediates and advanced receive ESL. There are 2 bilingual science teacher that have several EL classes to provide language support. There are 2 paraprofessionals who push in to provide language support for courses required to graduate (Social Studies, Math and electives).

*Required field

BSP District Program Information Instructions

931 English Learners (ELs) are in the district

Complete the requested information below.

Key: Types of Instructional Design
1. Dual Language - Two Way (Self-contained)
2. Dual Language - One Way (Self-contained)
3. Transitional Bilingual Program (Self-contained)
4. Transitional Bilingual Program (Collaboration)
5. Transitional Program in English (Self-contained)
6. Transitional Program in English (Collaboration)

	Attendance Center Name		Program Type (check all that apply)		Types of Instructional Design (check all that apply)						PEL with ESL and/or Bilingual Endorsement - Enter zero if no teachers in a category.			ELS-TBE and ELS-VIT - Enter zero if no teachers in a category.	Language Codes
	In addition to district attendance centers that have ELs, special education co-ops and non-public special education program attendance centers that have out placed dually identified (ELs with IEPs) students must be listed.*	Grade Span	TBE	TPI	1	2	3	4	5	6	Number of PEL Teachers with ESL Endorsement Only	Number of PEL Teachers with Bilingual Endorsement Only	Number of PEL Teachers with ESL and Bilingual Endorsement	Number of Teachers with ELS-TBE or ELS-VIT Endorsements	If a number greater than zero is reported for PEL Teachers with Bilingual Endorsement, ESL and Bilingual Endorsement, and/or ELS-TBE/ELS-VIT Endorsements, provide the endorsed language code(s) represented using the reference document below. Language Codes Alphabetical
1.	Caseyville Elementary	K-4	☑	☑	☐	☑	☐	☑	☐	☑	0	2	2	0	001
2.	Kreinter Elementary	Pk-4	☑	☑	☐	☑	☐	☑	☐	☑	1	1	7	0	001
3.	Maryville Elementary	K-4	☐	☑	☐	☐	☐	☐	☐	☑	1	0	0	0	
4.	Renfro Elementary	PK-4	☐	☑	☐	☐	☐	☐	☐	☑	1	0	0	0	
5.	Summit Elementary	K-4	☐	☑	☐	☐	☐	☐	☐	☑	1	0	0	0	
6.	Twin Echo Elementary	K-4	☐	☑	☐	☐	☐	☐	☐	☑	1	0	0	0	
7.	Webster Elementary	K-4	☐	☑	☐	☐	☐	☐	☐	☑	1	0	0	0	
8.	Jefferson Elementary	K-4	☐	☑	☐	☐	☐	☐	☐	☑	1	0	0	0	
9.	Dorris Intermediate	5-6	☑	☑	☐	☑	☐	☑	☐	☑	1	0	2	1	001
10.	Collinsville Middle	7-8	☑	☑	☐	☐	☑	☑	☐	☑	3	0	1	0	001
11.	Collinsville High	9-12	☑	☑	☐	☐	☑	☑	☐	☑	2	0	1	0	001
12.	Hollywood Heights	K-12	☐	☑	☐	☐	☐	☐	☐	☑	1	0	0	0	
13.			☐	☐	☐	☐	☐	☐	☐	☐					
14.			☐	☐	☐	☐	☐	☐	☐	☐					
15.			☐	☐	☐	☐	☐	☐	☐	☐					
16.			☐	☐	☐	☐	☐	☐	☐	☐					
17.			☐	☐	☐	☐	☐	☐	☐	☐					
18.			☐	☐	☐	☐	☐	☐	☐	☐					
19.			☐	☐	☐	☐	☐	☐	☐	☐					
20.			☐	☐	☐	☐	☐	☐	☐	☐					
21.			☐	☐	☐	☐	☐	☐	☐	☐					
22.			☐	☐	☐	☐	☐	☐	☐	☐					
23.			☐	☐	☐	☐	☐	☐	☐	☐					
24.			☐	☐	☐	☐	☐	☐	☐	☐					
25.			☐	☐	☐	☐	☐	☐	☐	☐					

If one or more attendance centers has EL enrollment but no ESL/Bilingual endorsed teachers above, then describe how the district will ensure that EL students receive appropriate language support for their education from properly endorsed teachers.

([count] of 2500 maximum characters used)

*If district has mroe than 25 attendance centers, please contact Multilingual Department

BSP Short Form Instructions

931 English Learners (ELs) are in the district

BSP Short Form Page - Use only for Districts with 1 to 19 ELs.

BSP Program Enrollment Instructions

931 English Learners (ELs) are in the district

PROGRAM ENROLLMENT

Check the type(s) of Program Enrollment offered — TBE ☑ TPI ☑

SPANISH LANGUAGE ARTS CURRICULUM

Indicate whether or not the district is offering Spanish language arts. All districts with a full-time TBE Spanish program must offer Spanish language arts.

Does the district offer Spanish language arts to TBE/TPI students?* — Yes ◉ No ○

Describe the instructional and evaluation methods used to measure student progress with respect to the Illinois Spanish Language Arts Standards.

English Learners are offered Spanish Language Arts in the TBE programs. We use McGraw Hill Maravillas and their assessments. Teachers have participated in training virtually for Spanish language arts during District Teacher Institute. Students are measured and monitored by using STAR, I-Station and AIMS plus and local tools to assess Spanish Language development which will provide comparative data to measure student learning and progress. This data will help guide the English Learning Curriculum Committee when deciding on new curriculum, curriculum development, lesson planning and supplemental materials purchases. The data will be reviewed as to which ELs reached or are close to reaching their benchmarks. STAR and I-Station progress reports will be utilized for parent conferences and grade level team meetings. Data will be reviewed comparing the Dual Language students who have been in the program for 3 years or more to the TBE students 3 years or more who are receiving pull out services to determine program effectiveness.

REMINDER: Districts that offer Spanish language arts instruction to TBE or TPI students must provide at least one training session annually related to the implementation of the Illinois Spanish Language Arts Standards to staff who provide instruction in Spanish language arts.

Indicate whether the district is placing students in part-time TBE based on the criteria found in Section 228.30 (c)(3) and has the part-time TBE rational template in the students' records. — Yes ◉ No ○

Part-Time Transitional Bilingual Education (TBE) Placement

*Required field

TBE Parent Advisory Committee Instructions

931 English Learners (ELs) are in the district

Parent Advisory Committee Page- Complete this page**ONLY**if the district has a TBE program. A district is required to have a Bilingual Parent Advisory Committee if an attendance center has 20 or more EL students with the same language group (Preschool counted separately).

Verification of Plan Review by Bilingual Parent Advisory Committee for TBE Programs

Parent and Community Participation - Each district or cooperative with a TBE program shall establish a parent advisory committee consisting of the following: parents, legal guardians, transitional bilingual teachers, counselors, and community leaders. A majority of its members must be parents of students enrolled in the TBE program. This committee shall:

1. Meet at least four times per year;
2. Maintain on file with the school district, minutes of these meetings; and
3. Review district's annual Bilingual Service Plan and EBF spending plan submitted to the State Board of Education.

Identify all members of the Bilingual Parent Advisory Committee. Indicate under Role whether they are a parent (P), legal guardian (G), teacher (T), counselor (C) or community member (CM). Indicate the language(s) spoken by the member. Indicate the members home address and phone number where they can be reached.

Name	Nalley Barbosa-Barron	Role	G	Language(s)	Spanish, English	Telephone	618 420 6641
Street	1711 California Ave	City	Collinsville	State	IL	Zip+4	62234 3219
Name	Veronica Vargas	Role	P	Language(s)	Spanish, English	Telephone	618 363 5020
Street	232 BERNICE ST	City	COLLINSVILLE	State	IL	Zip+4	62234 1107
Name	Estela Rojas	Role	P	Language(s)	Spanish, English	Telephone	636 578 8895
Street	5200 Collinsville Rd Lot 18	City	Fairmont City	State	IL	Zip+4	62201 2305
Name	Dorelys Flores	Role	P	Language(s)	Spanish, English	Telephone	314 793 7401
Street	2821 Black Lane	City	Collinsville	State	IL	Zip+4	62234 7601
Name	Yolanda Hernandez	Role	P	Language(s)	Spanish, English	Telephone	618 746 9342
Street	8406 Penn St	City	Collinsville	State	IL	Zip+4	62234 7641
Name	Laura Gomez	Role	P	Language(s)	Spanish, English	Telephone	601 900 2213
Street	3002 N 61st St	City	Fairmont City	State	IL	Zip+4	62201 2503
Name	Ana Mariela Gutierrez	Role	P	Language(s)	Spanish, English	Telephone	314 971 8241
Street	3005 N 60th St	City	Fairmont City	State	IL	Zip+4	62201 2455
Name	Angela Zarco	Role	P	Language(s)	Spanish, English	Telephone	314 418 9201
Street	405 Art Street	City	Collinsville	State	IL	Zip+4	62234 1004
Name	Maria Vianey Pacheco	Role	P	Language(s)	Spanish, English	Telephone	702 936 2742
Street	3407 Fairmont Ave	City	Collinsville	State	IL	Zip+4	62234 1726
Name	Alma Varelo	Role	P	Language(s)	Spanish, English	Telephone	618 670 7589
Street	910 Ohio St	City	Collinsville	State	IL	Zip+4	62234 4500
Name	Antonio Aranjo	Role	P	Language(s)	Spanish, English	Telephone	618 578 8484
Street	232 Art St	City	Collinsville	State	IL	Zip+4	62234 1103
Name	Micaela Valdez	Role	P	Language(s)	Spanish,English	Telephone	618 601 2894
Street	405 Art St	City	Collinsville	State	IL	Zip+4	62234 1004

Name	Mariela Rios	Role	P	Language(s)	Spanish, English	Telephone	956 898 0077
Street	2705 Arlington St	City	Collinsville	State	IL	Zip+4	62234 1103
Name	Nallely Zalazar	Role	P	Language(s)	Spanish, English	Telephone	956 898 0077
Street	8900 Rene Ave	City	Collinsville	State	IL	Zip+4	62234 1717
Name	Beatriz Santiago	Role	P	Language(s)	Spanish English	Telephone	312 734 9269
Street	5701 Collinsville Rd	City	Fairmont City	State	IL	Zip+4	62201 2411
Name	Cira Solano	Role	P	Language(s)	Spanish, English	Telephone	618 917 8332
Street	3126 Amherst Ave	City	Collinsville	State	IL	Zip+4	62234 1602
Name	Josefina Del Rio	Role	P	Language(s)	Spanish, English	Telephone	618 791 5081
Street	3002 N 60th St	City	Fairmont City	State	IL	Zip+4	62201 2402
Name	Juana Varela	Role	P	Language(s)	Spanish, English	Telephone	618 560 6898
Street	3118 Princeton Ave	City	Collinsville	State	IL	Zip+4	62234 1629
Name	Jaquelina Herrera	Role	P	Language(s)	Spanish, English	Telephone	618 746 1095
Street	5100 Collinsville Rd Lot 29	City	Fairmont City	State	IL	Zip+4	62201 2300
Name	Antonio Gutierrez	Role	P	Language(s)	Spanish, English	Telephone	618 420 0940
Street	228 Art Street	City	Collinsville	State	IL	Zip+4	62234 1103

☑ I certify that the Bilingual Parent Advisory Committee has had an opportunity to review this Bilingual Service Plan. I furthermore assure on behalf of the district that the Bilingual Advisory Committee has had the opportunity to review the EL-EBF Spending Plan as required by 23 IL Admin Code Part 228.30, section C, (4) A, by or before October 31, 2023.

Date: 08/19/2023 Name of Committee Chairperson: Nallely Barbosa-Barron

A committee chair must be a member of the BPAC.

* A printed copy of the completed page with the signature of the Committee Chairperson must be retained on file at the district for review upon request.

Meeting	Projected Dates (7/1/23 - 6/30/24)	Activity
1.	09/19/2023	Bilingual Advisory Committee Training (required activity).
2.	10/24/2023	Parent & Student Supports
3.	11/21/2023	How to assist your child using Technology
4.	12/19/2023	State Assessments

BSP Professional Development Instructions

931 English Learners (ELs) are in the district

PROPOSED PROFESSIONAL DEVELOPMENT ACTIVITIES

Describe the professional development activities proposed to be developed and implemented for staff involved in the education of English Learners and immigrant students. Such training activities should be directly related to helping staff attain the qualifications, knowledge and skills needed to increase EL and immigrant students' academic performance. These activities must also meet requirements set forth in the laws and regulations governing the TBE/TPI program.

TBE/TPI Staff Inservice Plan - Indicate at least two Professional Development Activities

Inservice activities must be provided to all TBE/TPI staff at least twice yearly. Specify the areas to be addressed, which must include, but need not be limited to, one of the following: Current Research in the Teaching of EL Students; Methods for Teaching in the Native Language and Methods of Teaching ESL; Content Area and Language Proficiency Assessment of EL Students; Issues Related to the Native Culture and the Culture of the United States; and Issues Related to EL Students with Disabilities. Additionally, for new certificated and noncertificated program staff, the following must be addressed: Minimum Program Standards; District Identification and Assessment Procedures; Program Design; and Basic Instructional Techniques for Teachers of EL Students.

Districts that offer Spanish language arts must offer at least one session related to the implementation of Spanish language arts for staff members who provide the instruction in that course subject.

	Activity*	Date (Projected)	Certified Staff	Non-Certified Staff	Expected No. of Participants
☑	Current Research in the Teaching of EL Students	09/15/2023	☑	☐	18
☑	Methods for Teaching in the Native Language and Method of Teaching ESL	01/12/2024	☑	☑	20
☐	Language Assessment		☐	☐	
☑	Issues Related to the Native Culture and the Culture of the United States	01/12/2024	☑	☑	15
☑	Issues Related to EL Students with Disabilities	08/16/2023	☑	☑	30
☑	Program Standards	10/17/2023	☑	☐	13
☐	District Identification Assessment		☐	☐	
☐	Program Design		☐	☐	
☑	Basic Instructional Techniques for Teachers of EL Students	08/16/2023	☑	☑	40
☑	Spanish Language Arts	08/16/2023	☑	☑	25
☐	Others (Specify):		☐	☐	

*Required field*Required field

Board Approval, Certification, and Assurances Instructions

☐ By checking this box, the applicant hereby certifies that he or she has read, understood, and will comply with the assurances listed below, as applicable to the planning requirements of all included programs as applicable.

Provide the date on which the District Board approved the Consolidated District Plan.

Each district plan shall provide assurances that the district will, as applicable based on grant award(s):

1. ensure that migratory children and formerly migratory children who are eligible to receive services under this part are selected to receive such services on the same basis as other children who are selected to receive services under this part;
2. provide services to eligible children attending private elementary schools and secondary schools in accordance with section 1117, and timely and meaningful consultation with private school officials regarding such services;
3. participate, if selected, in the National Assessment of Educational Progress in reading and mathematics in grades 4 and 8 carried out under section 303(b)(3) of the National Assessment of Educational Progress Authorization Act (20 U.S.C. 9622(b)(3));
4. coordinate and integrate services provided under this part with other educational services at the district or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, in order to increase program effectiveness, eliminate duplication, and reduce fragmentation of the instructional program;
5. collaborate with the State or local child welfare agency to
   A. designate a point of contact if the corresponding child welfare agency notifies the local educational agency, in writing, that the agency has designated an employee to serve as a point of contact for the local educational agency and
   B. by not later than 1 year after the date of enactment of the Every Student Succeeds Act, develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care, which procedures shall
      i. ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with section 475(4)(A) of the Social Security Act (42 U.S.C. 675(4)(A))
      ii. ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the local educational agency will provide transportation to the school of origin if
         a. The local child welfare agency agrees to reimburse the local educational agency for the cost of such transportation;
         b. the local educational agency agrees to pay for the cost of such transportation; or
         c. the local educational agency and the local child welfare agency agree to share the cost of such transportation; and
6. ensure that all teachers and paraprofessionals working in a program supported with funds under this part meet applicable State certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification; and
7. in the case of a local educational agency that chooses to use funds under this part to provide early childhood education services to low-income children below the age of compulsory school attendance, ensure that such services comply with the performance standards established under section 641A(a) of the Head Start Act (42 U.S.C. 9836a(a)).
8. Each LEA that is included in the eligible entity is complying with Section 1112(e) prior to, and throughout, each school year as of the date of application;
9. the eligible entity is not in violation of any State law, including State consitututional law, regarding the education of English learners, consistent with sections 3125 and 3126;
10. the eligible entity consulted with teachers, researchers, school administrators, community members, public or private entities, and institutions of higher education, in developing and implementing such plan; and
11. the eligible entity will, if applicable, coordinate activities and share relevant data under the plan with local Head Start and Early Head Start agencies, including migrant and seasonal Head Start agencies, and other early childhood education providers.
12. Teacher English Fluency - each eligible entity receiving a subgrant under section 3114 shall include in its plan a certification that all teachers in any language instruction educational program for English learners that is, or will be, funded under this part are fluent in English and any other language used for instruction, including having written and oral communications skills.
13. in the case of a school district serving at least one English learner, and in accordance with Article 14C of the Illinois School Code, assurance is provided that at least 60% of the district's state funds attributable to ELs will be used for the instructional costs of programs and services authorized under this article.
14. In the case of a school district offering Transitional Bilingual Education programs, assurance is provided that the parent advisory committee was afforded the opportunity effectively to express its views in order to ensure that the EL programs are planned, operated, and evaluated with the involvement of, and in consultation with, parents of children served by the programs.
15. The district further assures that no policy of the LEA prevents, or otherwise denies participation in constitutionally protected prayer in public elementary schools and secondary schools as set forth in the Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools on the U.S. Department of Education's website.

v01.2021

Grant Application Certifications and Assurances Instructions

☐ By checking this box, the applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires) hereby certifies and assures the Illinois State Board of Education that:

1. The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

   The undersigned representative affirms, under penalties of perjury, that he or she is authorized to execute these Certifications and Assurances, and Standard Terms of the Grant on behalf of the applicant. Further, the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.

DEFINITIONS

Applicant means an individual, entity or entities for which grant funds may be available and who has made application to the Illinois State Board of Education for an award of such grant funds.

Grant means the award of funds, which are to be expended in accordance with the Grant Agreement for a particular project. The terms grant, award, program, and project may be used interchangeably.

Grantee means the person, entity or entities that are to receive or have received grant funds through an award from the Illinois State Board of Education. The terms grantee and award recipient may be used interchangeably.

Project means the activities to be performed for which grant funds are being sought by the applicant. The terms project and program may be used interchangeably.

The capitalized word Term means the period of time from the project beginning date through the project ending date.

Termination means the ending of a grant, whether in whole or in part, at any time prior to the end of the grant Term, as stated in the Grant Agreement.

LAWS AND REGULATIONS REGARDING FEDERAL AND STATE AWARDS

The applicant acknowledges and agrees that this grant is subject to the provisions of:

2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

Illinois Grant Accountability and Transparency Act (GATA), 30 ILCS 708/1 et seq.

http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=3559&ChapterID=7

Administrative Rules for GATA, 44 Ill. Admin. Code Part 7000

https://ilga.gov/commission/jcar/admincode/044/04407000sections.html

NO BINDING OBLIGATION

2. The applicant acknowledges and agrees that the selection of its proposal for funding, or approval to fund an application, shall not be deemed to be a binding obligation of the Illinois State Board of Education until such time as a final Grant Agreement is entered into between the applicant and the Illinois State Board of Education. Prior to the execution of a final Grant Agreement, the Illinois State Board of Education may withdraw its award of funding to the applicant at any time, for any reason.
3. Payment under this grant is subject to passage of a sufficient appropriation by the Illinois General Assembly or sufficient appropriation by the U.S. Congress for federal programs. Obligations of the Illinois State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient state, federal, or other funds for this program.
4. Funding in the subsequent years beyond the Term of the grant will be contingent upon compliance with federal and state law, regulations, administrative rules, terms and conditions of the award, passage of sufficient appropriations for the program, and satisfactory performance in the preceding grant period. Renewal decisions are at the sole discretion of the Illinois State Board of Education, and the receipt of an award in a current or previous Term does not create any right to or expectation of renewal in a subsequent Term.

PROJECT

5. The project proposed in the application, and as negotiated and finalized by the parties in the Grant Agreement, is hereinafter referred to as the project. In planning the project there has been, and in establishing and carrying out the project there will be (to the extent applicable to the project), participation of persons broadly representative of the cultural and educational resources of the area to be served, including persons representative of the interests of potential beneficiaries.
6. Applicants may be asked to clarify certain aspects of their proposals/applications or proposed amendments prior to final agreement on the terms of the project or amendment.
7. The project will be administered by or under the supervision of the applicant and in accordance with the laws and regulations applicable to the grant. The applicant will be responsible for and obtain all necessary permits, licenses, or consent forms as may be required to implement the project.

FUNDING

8. All funds provided will be used solely for the purposes stated in the approved proposal/application, as finalized in the Grant Agreement, in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the grant.
9. The applicant may not count tuition and fees collected from students towards meeting matching, cost sharing, or maintenance of effort requirements of a program, pursuant to 34 CFR 76.534.
10. The applicant will maintain records for three years following competition of the activities for which the applicant uses the federal or state funding, pursuant to 2 CFR 200.334.
11. If real property or structures are provided or improved with the aid of federal financial assistance, the applicant will comply with applicable statutes, regulations, and the project application in the use, encumbrance, transfer, or sale of such property or structure. If personal property is so provided, the applicant will comply with applicable statutes, regulations, and the project application in the use, encumbrance, transfer, disposal, and sale of such.
12. The applicant will have effective financial management systems which conform to the standards present in 2 CFR 200.302, which includes, but is not limited to, the ability to report financial data verifying compliance with program regulations and maintaining effective internal control over the operations of the approved grant.
13. The applicant will conform all activities conducted under the approved grant to the provisions contained within 2 CFR Part 200
14. All expenditures claimed in relation to a grant are subject to applicable federal and state laws, regulations, and administrative rules. Expenditures claimed in relation to an award are subject to cost allowability standards, as defined by the grant program and 2 CFR Part 200, and other applicable federal and state laws, regulations, and administrative rules. Failure to adhere to these requirements will lead to disallowed expenditures for which funds must be returned.
15. Adequacy tier designation under Evidence-Based Funding will be utilized by ISBE at its descretion pursuant to applicable law and agecny policy (105 ILCS 5/18-8.15).

INVOLUNTARY TERMINATION

16. The applicant will accept funds in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the award, and administer the programs in compliance with all provisions of such statutes, regulations, administrative rules, terms and conditions of the award, and amendments thereto.
17. Failure of applicant to comply with state and federal statutes, regulations, administrative rules, or the terms and conditions of the award may result in conditions placed on grantee, including, but not limited to, involuntary termination of a grant at the discretion of the Illinois State Board of Education, in whole or in part, in accordance with federal and state law and regulations.

GENERAL CERTIFICATIONS AND ASSURANCES

18. The applicant will obey all applicable state and federal laws, regulations, and executive orders, including without limitation: those regarding the confidentiality of student records, such as the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g) and the Illinois School Student Records Act (ISSRA) (105 ILCS 10/1 et seq.); those prohibiting discrimination on the basis of race, color, national origin, sex, age, or handicap, such as Title IX of the Amendments of 1972 (20 U.S.C. 1681 et seq.) and 34 CFR part 106, the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 34 CFR part 104, the Age Discrimination in Employment Act of 1967 (29 U.S.C. 621 et seq.), the Age Discrimination Act (42 U.S.C. 6101 et seq.) and 34 CFR part 110, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 2000e et seq.) and 34 CFR part 100, the Public Works Employment Discrimination Act (775 ILCS 10/0.01 et seq.), and the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.); and the Illinois School Code (105 ILCS 5/1-1 et seq.). Further, no award recipient shall deny access to the program funded under the grant to students who lack documentation of their immigration status or legal presence in the United States (Plyler v. Doe, 457 U.S. 202, 102 S.Ct. 2382 (1982)).
19. The applicant certifies it has informed the State Superintendent of Education in writing if any employee of the applicant/ grantee was formerly employed by the Illinois State Board of Education and has received an early retirement incentive under 40 ILCS 5/14-108.3 or 40 ILCS 5/16-133.3 (Illinois Pension Code). The applicant acknowledges and agrees that if such early retirement incentive was received, the Grant Agreement is not valid unless the official executing the agreement has made the appropriate filing with the Auditor General prior to execution.
20. The applicant shall notify the State Superintendent of Education if the applicant solicits or intends to solicit for employment any of the Illinois State Board of Educations employees during any part of the application process or during the Term of the Grant Agreement.
21. The applicant is not barred from entering into this contract by Sections 33E-3 and 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3, 33E-4). Sections 33E-3 and 33E-4 prohibit the receipt of a state contract by a contractor who has been convicted of bid-rigging or bid-rotating.
22. If the applicant is an individual, the applicant is not in default on an educational loan as provided in 5 ILCS 385/3.
23. The applicant certifies it does not pay dues or fees on behalf of its employees or agents or subsidize or otherwise reimburse them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1).
24. The applicant certifies that it is (a) current as to the filing and payment of any applicable federal, state and/or local taxes; and (b) not delinquent in its payment of moneys owed to any federal, state, or local unit of government.
25. Any applicant not subject to Section 10-21.9 of the School Code certifies that a fingerprint-based criminal history records check through the Illinois State Police and a check of the Statewide Sex Offender Database will be performed for all its employees, b) volunteers, and c) all employees of persons or firms holding contracts with the applicant/ grantee, who have direct contact with children receiving services under the grant; and such applicant shall not a) employ individuals, b) allow individuals to volunteer, or c) enter into a contract with a person or firm who employs individuals, who will have direct contact with children receiving services under the grant who have been convicted of any offense identified in subsection (c) of Section 10-21.9 of the School Code (105 ILCS 5/10-21.9(c)) or have been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 (705 ILCS 405/2-1 et seq.).

26. The applicant hereby assures that when purchasing core instructional print materials published after July 19, 2006, the applicant/grantee will ensure that all such purchases are made from publishers who comply with the requirements of 105 ILCS 5/28-21, which instructs the publisher to send (at no additional cost) to the National Instructional Materials Access Center (NIMAC) electronic files containing the contents of the print instructional materials using the National Instructional Materials Accessibility Standard (NIMAS), on or before delivery of the print instructional materials. This does not preclude a grantee school district from purchasing or obtaining accessible materials directly from the publisher.

27. The applicant certifies that notwithstanding any other provision of the application, proposal, or Grant Agreement, grant funds shall not be used and will not be used to provide religious instruction, conduct worship services, or engage in any form of proselytization.

JOINT APPLICATIONS - ADMINISTRATIVE AND/OR FISCAL AGENT

28. Applicants/grantees participating in a joint application hereby certify that they are individually and jointly responsible to the Illinois State Board of Education and to the administrative and fiscal agent under the grant. An applicant/ grantee that is a party to the joint application and is a legal entity, or a Regional Office of Education, may serve as the administrative and/or fiscal agent under the grant.

29. The entity acting as the fiscal agent certifies that it is responsible to the applicant/grantee or, in the case of a joint application, to each applicant/grantee that is a party to the application; it is the agent designated and responsible for reports and for receiving and administering funds; and it will:
    a) Obtain fully executed Grant Application Certifications and Assurances forms from each entity or individual participating in the grant and return the forms to ISBE prior to award of the grant;
    b) Maintain separate accounts and ledgers for the project;
    c) Provide a proper accounting of all revenue from the Illinois State Board of Education for the project
    d) Properly post all expenditures made on behalf of the project;
    e) Be responsible for the accountability, documentation and cash management of the project, the approval and payment of all expenses, obligations, and contracts and hiring of personnel on behalf of the project in accordance with the Grant Agreement;
    f) Disburse all funds to joint applicants/grantees based on information (payment schedules) from joint applicants/grantees showing anticipated cash needs in each month of operation (The composite payment schedule submitted to ISBE should reflect monthly cash needs for the fiscal agent and the joint applicants/grantees.);
    g) Require joint applicants/grantees to report expenditures to the fiscal agent based on actual expenditures/ obligation data and documentation. Reports submitted to the Illinois State Board of Education should reflect actual expenditure/obligations for the fiscal agent and the data obtained from the joint applicants/ grantees on actual expenditures/obligations that occur within project beginning and ending dates;
    h) Be accountable for interest income earned on excess cash on hand by all parties to the grant and return applicable interest earned on advances to the Illinois State Board of Education;
    i) Make financial records available to outside auditors and Illinois State Board of Education personnel, as requested by the Illinois State Board of Education;
    j) Have a recovery process in place with all joint applicants/grantees for collection of any funds to be returned to the Illinois State Board of Education.

DRUG-FREE WORKPLACE CERTIFICATION

30. This certification is required by the Drug-Free Workplace Act (30 ILCS 580/1). The Drug-Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the state unless that grantee or contractor has certified to the state that the grantee or contractor will provide a drug-free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant, and debarment of contracting or grant opportunities with the state of Illinois for at least one (1) year but not more than five (5) years.

    For the purpose of this certification, applicant, grantee, or contractor means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of $5,000 or more from the state

    The applicant certifies and agrees that it will provide a drug-free workplace by:

    a) Publishing a statement:
        1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in the grantees or contractors workplace.
        2) Specifying the actions that will be taken against employees for violations of such prohibition.
        3) Notifying the employee that, as a condition of employment on such contract or grant, the
            A) Abide by the terms of the statement; and
            B) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) calendar days after such conviction.
    b) Establishing a drug-free awareness program to inform employees about:
        1) The dangers of drug abuse in the workplace;
        2) The grantees or contractors policy of maintaining a drug-free workplace;
        3) Any available drug counseling, rehabilitation, and employee assistance programs; and
        4) The penalties that may be imposed upon an employee for drug violations.
    c) Providing a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and posting the statement in a prominent place in the workplace.
    d) Notifying the contracting or granting agency within ten (10) calendar days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
    e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by section 5 of the Drug-Free Workplace Act.
    f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
    g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of the Drug-Free Workplace Act.

31. The applicant represents and warrants that all of the certifications and assurances set forth herein, in the application, all attachments, and the Grant Agreement are and shall remain true and correct through the Term of the grant. During the Term of the grant, the award recipient shall provide the Illinois State Board of Education with notice of any change in circumstances affecting the certifications and assurances within ten (10) calendar days of the change. Failure to maintain all certifications and assurances or provide the required notice will result in the Illinois State Board of Education withholding future project funding until the award recipient provides documentation evidencing that the award recipient has returned to compliance with this provision, as determined by the Illinois State Board of Education.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

Instructions

This certification is required by the regulations implementing Executive Orders 12549 and 12689, Debarment and Suspension, 2 CFR part 3485, including Subpart C Responsibilities of Participants Regarding Transactions (also see federal guidance at 2 CFR part 180). Copies of the regulations may be obtained by contacting the Illinois State Board of Education.

Before completing this certification, read instructions below.

CERTIFICATION

☐ By checking this box, the prospective lower tier participant certifies that:

1. Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
2. It will provide immediate written notice to whom this Certification is submitted if at any time the prospective lower tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances;
3. It shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated;
4. It will include the clause titled Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion--Lower Tier Covered Transactions, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions; and
5. The certifications herein are a material representation of fact upon which reliance was placed when this transaction was entered into.

Instructions for Certification

1. By checking the box and saving this page, the prospective lower tier participant is providing the certifications set out herein.
2. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
3. Except for transactions authorized under paragraph 3 above, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
4. The terms covered transaction, debarred, 'suspended,' 'ineligible,' 'lower tier covered transaction,' 'participant,' 'person,' 'primary covered transaction,' 'principal,' 'proposal,' and 'voluntarily excluded,' as used herein, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549 and Executive Order 12689. You may contact the person to which this Certification is submitted for assistance in obtaining a copy of those regulations.
5. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the GSA Government-Wide System for Award Management Exclusions (SAM Exclusions) at:

   www.sam.gov
6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required herein. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

v.09.08.2021

Certification Regarding Lobbying

Instructions

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

☐ By checking this box, the applicant hereby certifies, to the best of his or her knowledge and belief, that:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the contractor/grantee, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the contractor/grantee shall complete and submit ISBE 85-37"Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The applicant shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

v.09.08.2021

GEPA 442 Assurances

Instructions

☐ By checking this box, the applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires), hereby certifies and assures the Illinois State Board of Education that:

1. The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and in behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

DEFINITIONS

"APPLICANT" means an individual, entity or entities for which grant funds may be available and has made application to the Illinois State Board of Education for an award of such grant funds.

"LEA" means the local educational agency.

"AWARD RECIPIENT" means the person, entity or entities that are to receive or have received grant funds through an award from the Illinois State Board of Education. The terms "grantee" and "award recipient" may be used interchangeably.

"GRANT" means the award of funds, which are to be expended in accordance with the Grant Agreement for a particular project, in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the award. The terms "grant", "award" and "project" may be used interchangeably.

"PROGRAM" means any applicable program under which federal funds are made available to the applicant.

"PROJECT" means the activities to be performed for which grant funds are being sought by the applicant.

"SECRETARY" means the Secretary of Education.

PROJECT

2. The LEA will administer each Program in accordance with all applicable statutes, regulations, program plans, and applications;
3. The control of funds provided to the LEA under each Program and title to property acquired with those funds, will be in a public agency and that a public agency will administer those funds and property;

4. The LEA will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, federal funds paid to that agency under each Program, in accordance with 2 CFR 200.302 and 2 CFR 200.303 and the Illinois State Board of Education's State and Federal Grant Administration Policy, Fiscal Requirements, and Procedures manual, maintained on the Illinois State board of Education's Internet website. The LEA's administration and expenditure of Program funds shall be in accordance with all applicable requirements of the Education Department General Administrative Regulations (EDGAR), 2 CFR 200, and other applicable federal state statutes, regulations, and administrative rules.
5. The LEA will make reports to ISBE and to the Secretary as may reasonably be necessary to enable ISBE and the Secretary to perform their duties and meet federal reporting requirements, and the LEA will maintain such records, including the records required under 20 U.S.C. 1232f, and provide access to those records, as ISBE or the Secretary deem necessary to perform their duties;
6. The LEA will provide reasonable opportunities for the participation by teachers, parents, and other interested agencies, organizations, and individuals in the planning for and operation of each Program;
7. An application, evaluation, periodic program plan or report relating to each Program will be made readily available to parents and other members of the general public;
8. In the case of any Program project involving construction: (A) the project will comply with state requirements for the construction of school facilities; and (B) in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed by the Secretary under 29 U.S.C. 794 in order to ensure that facilities constructed with the use of federal funds are accessible to and usable by individuals with disabilities;
9. The LEA has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each Program significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects; and
10. None of the funds expended under any applicable Program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or an affiliate of such an organization.

v.09.08.2021

Assurances Instructions

GRANT AGREEMENT: The submissions made to the Illinois State Board of Education by the applicant and the terms and conditions described in each tab of this application shall constitute the grant agreement between the applicant and the Illinois State Board of Education for the use of the funds described in the Budget Detail tab. This grant agreement shall be deemed to be entered into when the application has been approved by the Illinois State Board of Education. This grant agreement constitutes the entirety of the agreement between the parties and supersedes any other agreement or communication, whether written or oral, relating to the award of the grant funds. The person submitting this application on behalf of the applicant certifies and assures the Illinois State Board of Education that he or she has been duly authorized to file this application for and on behalf of the applicant, is the authorized representative of the applicant in connection with this grant agreement, and that he or she is authorized to execute these Certifications and Assurances, and Standard Terms of the Grant on behalf of the applicant. Further, the person submitting this application on behalf of the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification. This grant agreement may not be amended or modified except as by receiving approval for an amendment through the IWAS application process or otherwise by the approval of the Illinois State Board of Education. By hitting Submit on the Submit page, this grant agreement shall be deemed to be executed on behalf of the applicant.

The authorized representative of the applicant who will affix his or her signature below certifies that he or she has read, understood and will comply with all of the provisions of the following certifications and assurances.

The person approving these Grant Application Certifications and Assurances hereby certifies and assures the Illinois State Board of Education that the person submitting the final application on behalf of the applicant (and thereby executing the grant agreement with the Illinois State Board of Education) has the necessary legal authority to do so.

The person approving this application certifies (1) to the statements contained in the list of certifications, and (2) that the statements herein are true, complete and accurate to the best of his/her knowledge. He/she also provided the required assurances and agrees to comply with any resulting terms if an award is accepted. He/she is aware that any false, fictitious, or fraudulent statements or claims may subject him/her to criminal, civil or administrative penalties, in accordance with applicable federal and state law, including, but not limited to, 18 U.S.C. 101, the federal False Claims Act (31 U.S.C. 3729 et seq), and the Illinois False Claims Act (740 ILCS 175/). The list of certification and assurances is included below and/or incorporated into the Uniform Grant Agreement pages contained herein.

NOTE: These boxes will be automatically filled in as each of the separate certifications/assurances are read and completed.

- [ ] Assurances for all covered programs
- [ ] Grant Application Certifications and Assurances (State Assurances)
- [ ] Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion See the Overview page for instructions
- [ ] Certification Regarding Lobbying
- [ ] GEPA 442 Assurances

Not calling IWAS Web Servic

Signature of School District Superintendent / Agency Administrator

Signature of Board-Certified Delegated Authority for the School District Superintendent

Submit Instructions

Assurances must be reviewed and approved by your Local IWAS Administrator before you can submit your application.

Consistency Check Lock Application Unlock Application

Application was created on:	3/7/2023
Assurances	
District Data Entry	
Business Manager	
District Administrator	
ISBE Program Administrator #1	
ISBE Program Administrator #2	
ISBE Program Administrator #3	
ISBE Program Administrator #4	
ISBE Program Administrator #5	

Application History(Read Only) Instructions

This Application has not been submitted

Page Review Status Instructions

Expand All

Consolidated District Plan								Page Status	Open Page for editing
Consolidated District Plan									
Contact Information							OPEN		
Needs Assessment and Programs							OPEN		
Plan Specifics									
Needs Assessment Impact					OPEN				
Stakeholders					OPEN				
Private Schools Participation					OPEN				
Preschool Coordination					OPEN				
Student Achievement					OPEN				
College and Career					OPEN				
Professional Development					OPEN				
Safe Learning Environment					OPEN				
Title I Specific Pages									
Title I Specific - Part One			OPEN						
Title I Specific - Part Two			OPEN						
IDEA Specific Requirements					OPEN				
Youth in Care Stability Plan									
Youth in Care Stability Plan Contacts			OPEN						
Best Interest Determination Plan			OPEN						
Youth In Care Transportation Plan			OPEN						
Bilingual Service Plan									
BSP Plan Specifics									
BSP Program Contact	OPEN								
BSP Program Info	OPEN								
BSP Short Form	OPEN								
BSP Program Enrollment	OPEN								
BSP Parent Advisory Committee	OPEN								
BSP Professional Development	OPEN								
Assurance Pages									
Plan Assurances					OPEN				
State Assurances					OPEN				
Debarment					OPEN				
Lobbying					OPEN				
GEPA 442					OPEN				
AssurancesText					OPEN				

Save

Selectable Application Print

Request Print Job
Consolidated District Plan
Requested Print Jobs
Requested by latoyacoleman on 5/10/2023
Completed Print Jobs

10.16. Discussion of Administrative Interns

10.17. Announcement of Board of Education Committee Assignments

10.18. Presentation of Board Policy Update

11. **Closed Session**

12. **Personnel**

12.1. Non-Certified Employee Resignations

12.2. Certified Resignation

12.3. Certified Employee Recommendations for Employment

12.4. Dorris Intermediate School Coach Recommendation

12.5. Motion to Post Certified Positions

12.6. Recommendation for Re-Employment of Relief Aides

12.7. Recommendation for Employment for the 2022-23 Extended School Year Summer School Program

12.8. Recommendation for Employment for the 2022-23 Collinsville High School Summer School

13. **Adjourn**