

Regular Meeting

Monday, February 22, 2021 6:30 PM

Unit #10 Administrative Annex, 123 W. Clay, Collinsville, IL 62234

1. **Call to Order - President Peccola**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Public Forum**

4.1. Written Correspondence

4.2. Audience Input

5. **Reports/Requests**

5.1. Superintendent's Report - Dr. Brad Skertich

Board Update #78

Our community's health data continues to improve as does the health of our students and staff. Combined with a clear vaccination path outlined for school personnel, the district has finalized a plan to increase the number of days students attend each week.

The anticipated schedule for expanding to four (4) days a week of in-person student attendance (Tuesday-Friday) is as follows:

Elementary Schools (K-4): March 2nd

Dorris Intermediate School (5-6): March 9th

Collinsville Middle School (7-8) & Collinsville High School: March 16th

Parents *wishing to change* their child's learning setting may do so between February 23rd and March 1st by putting their request in writing (i.e. E-Mail) to their school principal for each child or complete the Google Form distributed by the district. Written requests to the building principal or the completion of the Google Form must be submitted by a parent or guardian by March 1, 2021 (12:00PM) for each student requesting a change. This selection will be in effect for the fourth academic quarter (from Monday, March 15, 2021 through the end of the 2020-2021 school year).

Following the February 20th vaccination clinic, all school personnel that signed up will have their 1st vaccine. This has been possible because of the efforts by the Madison County Health Department, Regional Office of Education and the efforts of Mr. Robinson, Human Resources Director. As a result, all school personnel are on track to receive their second vaccination on or before March 20th. We are excited to expand our learning days to four days a week because of safety protocols in place throughout our district and the distribution of the vaccine.

As the district increases the number of attendance days in the weeks ahead, we are also eagerly awaiting ISBE's release of CARES II monies expected to total around 6.5 million dollars. These additional resources will be used for summer school, jump start programs (both on the agenda tonight), curriculum purchases, EL supports, tutoring, professional development and social emotional supports to name a few. We have work to do in the years ahead to address students' academic and social emotional needs as a result of living in a pandemic for over a year. A detailed plan in addition to summer school and jump start will be provided to the Board once plans are finalized with Ms. Berry-Coleman and building administrators in the weeks ahead.

The Governor's Budget Address revealed a plan to provide level Evidence-Based Funding for the 21-22 school year and additional funding will come to school districts via federal dollars received in CARES I and CARES II. If this holds true, this will be the second year the State has failed to meet the Evidence-Based Funding minimum increase of 350 million dollars. The district must remain mindful, a State budget deficit and pandemic may result in funding cuts within the next two to three years for public schools. The district must continue to balance fiscal responsibility and meeting students needs as it has done in the past.

During the summer of 2020, the district initiated the first phase of a five-year renovation plan that provides improvements to each facility but places a heavy focus on Collinsville High School, Dorris Intermediate and Webster Elementary. Completed and upcoming projects include the following:

Collinsville High School (CHS): Blacktop repair and resurfacing; Eight classrooms had asbestos abatement in the flooring and new epoxy flooring with Kahok purple installed; Boys Locker Room was upgraded with new lockers; Sewer repairs and lift station completed; Upper level bleachers replaced in Fletcher Gym.

Webster Elementary: Blacktop repair and resurfacing; Playground renovation and retaining wall erosion replacement.

Kreitner Elementary: Blacktop repair and resurfacing; New entrance and exit gates installed for security; New entrance roof coverings.

Twin Echo Elementary: Interior and exterior painting.

Collinsville Middle School (CMS): New lead boiler installed.

New exterior name signage was installed at Maryville Elementary, Hollywood Heights, DIS, and Webster Elementary. All district buildings will eventually have the same identifiable lettering. New signs are to be installed soon on the Administration buildings located on West Clay Street.

Working with an Ameren efficiency program, CUSD #10 has embarked on a project to **upgrade all lighting to LED**. Webster Elementary is complete and DIS is next. Replacements pay for themselves in approximately three years with estimated annual electric dollars saved.

New ChemSearch **water treatment systems for boilers and chillers** were installed in the Administration Building, Renfro Elementary, DIS, CMS and Webster Elementary.

During the 2021 summer break, the following projects are scheduled:

Parking Lot Resealing at CMS, Twin Echo, DIS, Maryville, Renfro, Caseyville, Summit and Hollywood Heights.

Webster Elementary: Asbestos abatement, new flooring, ceiling and HVAC system.

Collinsville High School: Girls Locker Room renovation, including new lockers, toilet and shower area; Tennis court and track resurfacing.

Dorris Intermediate School: Toilet room renovations.

Kreitner Elementary: Interior painting (whole school)

We appreciate the Board's commitment to improving our instructional programs and our facilities. A short slide show is attached to identify completed work and work scheduled for the

summer of 2021. *This information was also released to the Collinsville City Scoop to showcase facility improvements by the district.

The LTE Tower at Kretiner Elementary servicing students from Fairmont City and State Park is complete. Mr. Turner and his staff are about to begin distributing wireless routers to families that will provide internet access, between 5 and 10 megabytes minimum, to our students when they are attending class virtually or completing school work in the evening. These will replace hotspots that either run out of data or are not cost effective. It has been a long process, but our district is grateful for the efforts by StepCG, Nokia, the Technology Department and Mr. Turner. A Ribbon Cutting Ceremony will be held at Kretiner Elementary on March 5, 2021 at 9:00 AM. The district's LTE tower is the first of its kind in our region to breakdown the connectivity barrier.

This past week our area received over 8 inches of snow and endured subzero temperatures. On behalf of our entire district, I want to commend our custodial and maintenance crew's efforts to get our parking lots and sidewalks opened up for access to our buildings in less than 12 hours. They worked through the night and did an amazing job. Their efforts do not go unnoticed!



Facilities Improvement 2020

Webster Playground

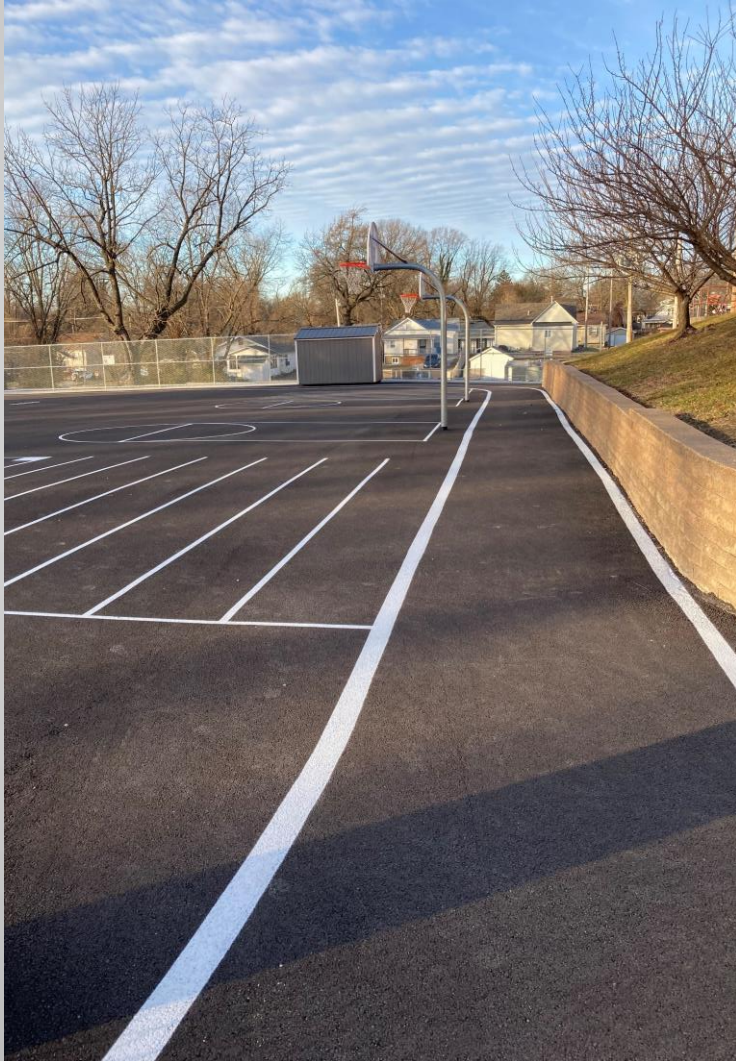


{Before}



{After}

Webster Playground



Webster Cafeteria Fountain



{Before}

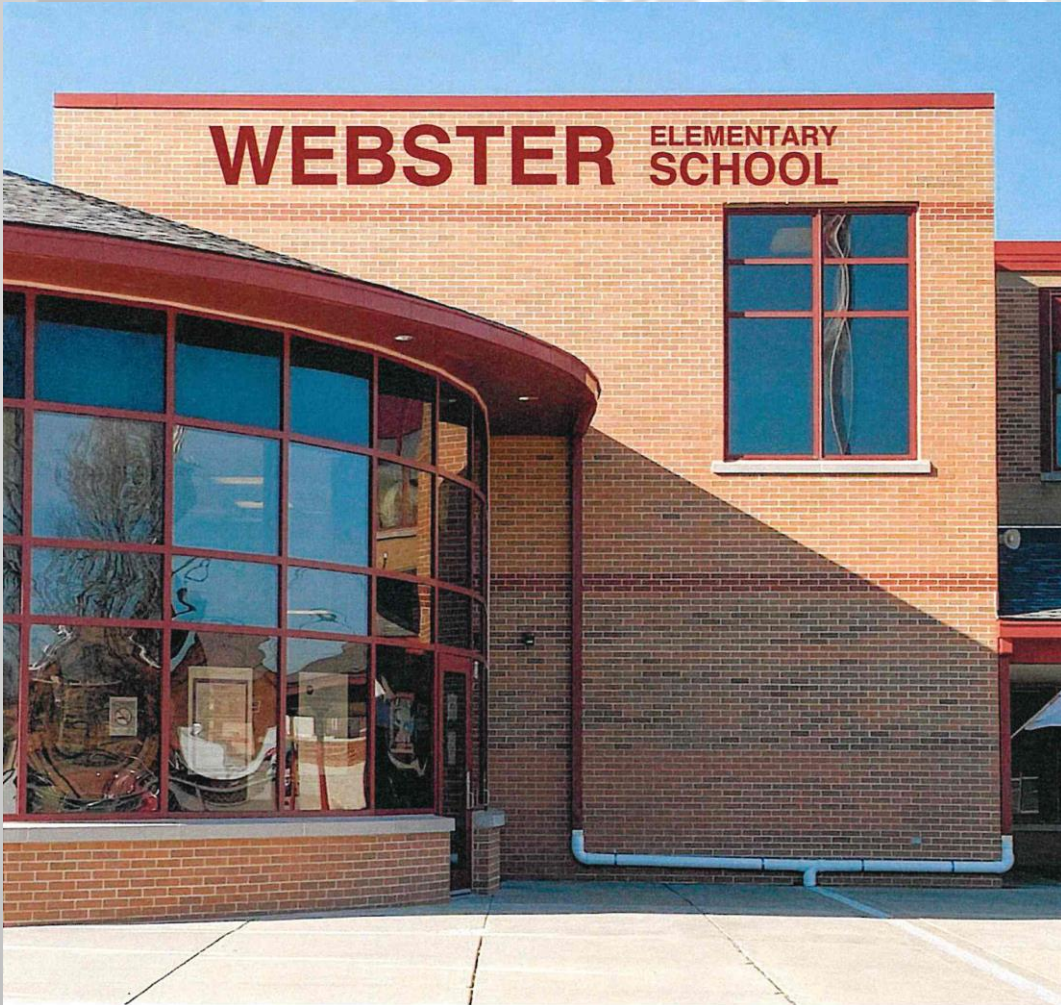


{After}

Webster LED Lighting Upgrade



Webster Exterior Signage



To Be Installed Mid to Late February –
In Fabrication currently.

Twin Echo Exterior Painting

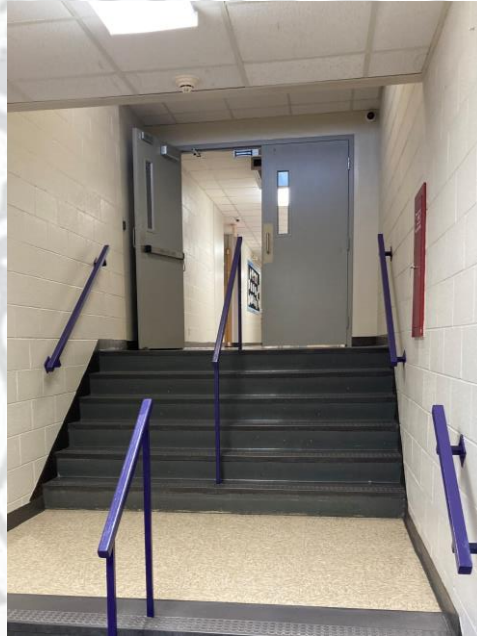


{Before}



{After}

Twin Echo Interior Painting



{Before}

{After}

Maryville Signage & Painting



Kreitner Entrance Coverings



Kreitner Entrance & Exit Gates



{Entrance}



{Exit}

Kreitner Blacktop Resurface



{Before}



{After}

Hollywood Heights Exterior Signage



District New Water Treatment



DIS New Exterior Signage



CMS Condensing Boiler



CMS Interior Painting



{Before}



{After}

CHS Boy's Locker Room



{Before}



{After}

CHS Wheelchair Lift



{Before}



{After}

CHS Classroom Flooring



{Before}

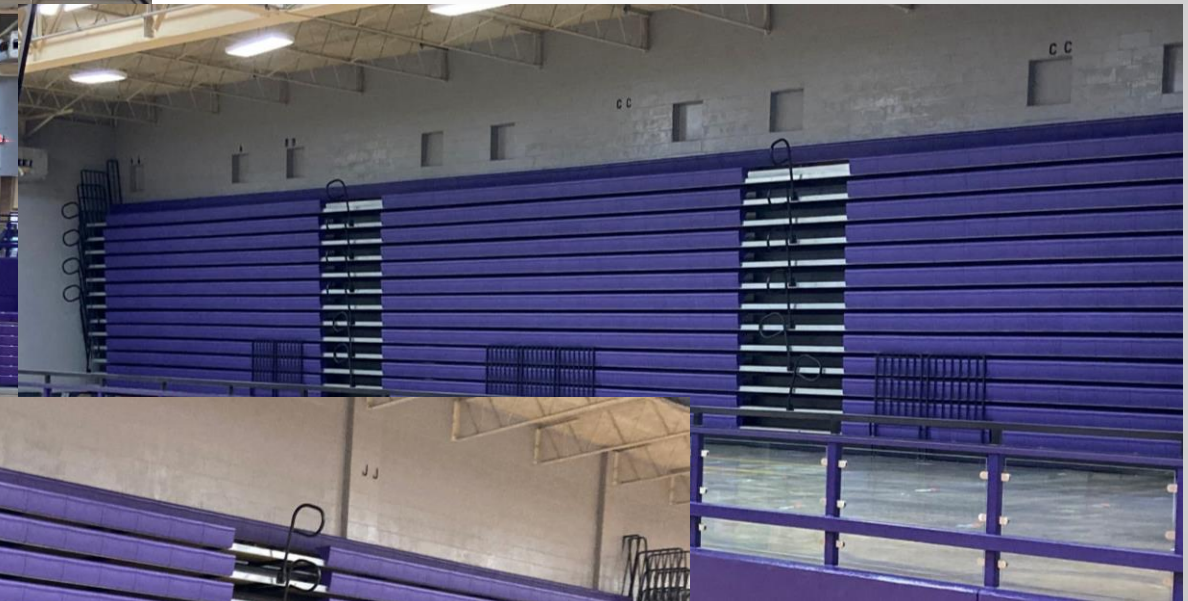


{After}

CHS Lift Station



CHS Upper Level Bleachers



CHS Landscaping



Annex Exterior Paint



Exterior Signage for the Annex and Admin building will be next up. This will help visitors tremendously, especially in finding Student Services.

Preview of NEW CHS Girls Locker Room



Preview of NEW DIS Restrooms





5.2. Financial Report - Mrs. Uta Robison

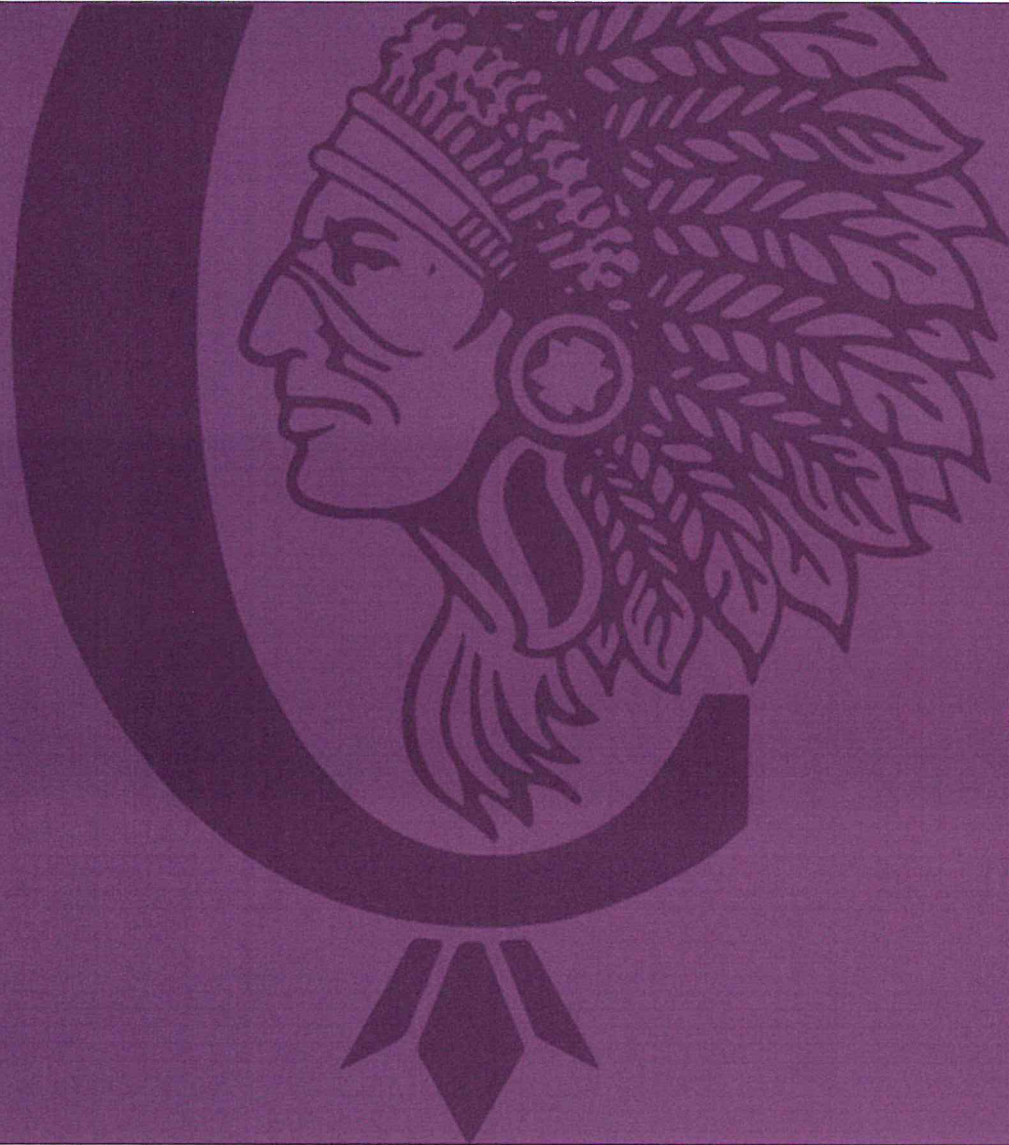


Collinsville CUSD #10
Board Meeting 2/22/2021
Financial Summary for January 2021



Collinsville CUSD #10										
Cut of Date:		31-Jan-21								
Months:		7			58%			58%		
FY20-21	FY21 Budget Revenue	YTD Revenue	As %	FY21 Budget Expenditures	YTD Expenditures	As %	Fund Balance Beginning of Year	Transfer as Notes only	31-Jan-21	
Education (10)	\$ 57,156,357	\$ 41,850,761	73%	\$ 59,204,018	\$ 34,016,966	57%	\$ 11,378,091		\$ 19,211,886	
Operations & Maintenance (20)	\$ 4,522,100	\$ 4,028,738	89%	\$ 4,709,611	\$ 3,172,357	67%	\$ 6,062,135		\$ 6,918,516	
--transfer to Fund 30 and 60								\$ (1,280,000)	\$ -	
Bond & Interest (30)	\$ 2,616,000	\$ 2,392,366	91%	\$ 2,594,530	\$ 2,307,319	89%	\$ 364,753	\$ 280,000	\$ 449,800	
Transportation (40)	\$ 4,786,290	\$ 3,467,507	72%	\$ 4,977,140	\$ 1,254,176	25%	\$ (949,424)		\$ 1,263,908	
IMRF / Soc.Sec.(50)	\$ 2,118,000	\$ 1,882,225	89%	\$ 2,174,183	\$ 1,214,096	56%	\$ 1,997,584		\$ 2,665,713	
Site & Construction (60)	\$ 4,005,000	\$ 1,000,305	25%	\$ 4,000,000	\$ 885,114	22%	\$ 122,292	1000000 + 3MIL	\$ 237,483	
Working Cash (70)	\$ 430,576	\$ 375,763	87%	\$ -	\$ -		\$ 17,576,561	\$ (3,000,000)	\$ 17,952,324	
Tort (80)	\$ 2,542,076	\$ 2,290,005	90%	\$ 2,995,040	\$ 1,518,111	51%	\$ 580,298		\$ 1,352,193	
Fire & Safety (90)	\$ 402,576	\$ 358,315	89%	\$ 1,376,000	\$ 179,086	13%	\$ 2,066,840		\$ 2,246,069	
Total:	\$ 78,578,975	\$ 57,645,986	\$ 1	\$ 82,030,522	\$ 44,547,224	\$ 1	\$ 39,199,130		\$ 52,297,892	
4 Operating Funds:	\$ 66,895,323	\$ 49,722,770		\$ 68,890,769	\$ 38,443,499		\$ 34,067,363		\$ 45,346,634	

	Program	Voucher date	Amount	Processed	Program Categoricals July 1, 2020 -
2020	3705-00	6/4/2020	\$11,440.00	7/17/2020	Early Childhood - Block Grant
2021	3705-00	9/2/2020	\$40,444.00	9/22/2020	Early Childhood - Block Grant
2021	3705-00	10/1/2020	\$40,444.00	10/14/2020	Early Childhood - Block Grant
2021	3705-00	11/4/2020	\$40,445.00	12/23/2020	Early Childhood - Block Grant
2021	3705-00	12/2/2020	\$40,444.00	12/23/2020	Early Childhood - Block Grant
2021	3705-00	1/6/2021	\$40,444.00		Early Childhood - Block Grant
2021	3705-00	2/3/2021	\$40,445.00		Early Childhood - Block Grant



Questions ?

Collinsville UNIT School District # 10 Investment Report

Investment Report for January 31, 2021

Investments	from the General Ledger	31-Jan-21	from Investment Institutions	31-Jan-21
Fund 10	Education	\$ 17,430,627.49		\$ -
Fund 20	Operations & Maintenance	\$ 6,791,402.93	Prime Investor (Busey)	\$ 2,510,798.34
Fund 30	Debt Service	\$ 11,059.18	PMA 10887-101	\$ 35,788,031.48
Fund 40	Transportation	\$ 489,967.88	PMA 10887-207	\$ 7,607,780.01
Fund 50	IMRF/Social Security	\$ 2,316,016.28	PMA 10887-208 Taxable	\$ 2,401,727.53
Fund 60	Capital Projects	\$ 210,436.91		
Fund 70	Working Cash	\$ 17,917,317.70		
Fund 80	Tort	\$ 1,376,854.19		
Fund 90	Fire & Safety	\$ 1,764,602.66		
	Posting adjustment	\$ 52.14		
Total:	All Funds:	\$ 48,308,337.36	Total:	\$ 48,308,337.36
				\$ 0.00

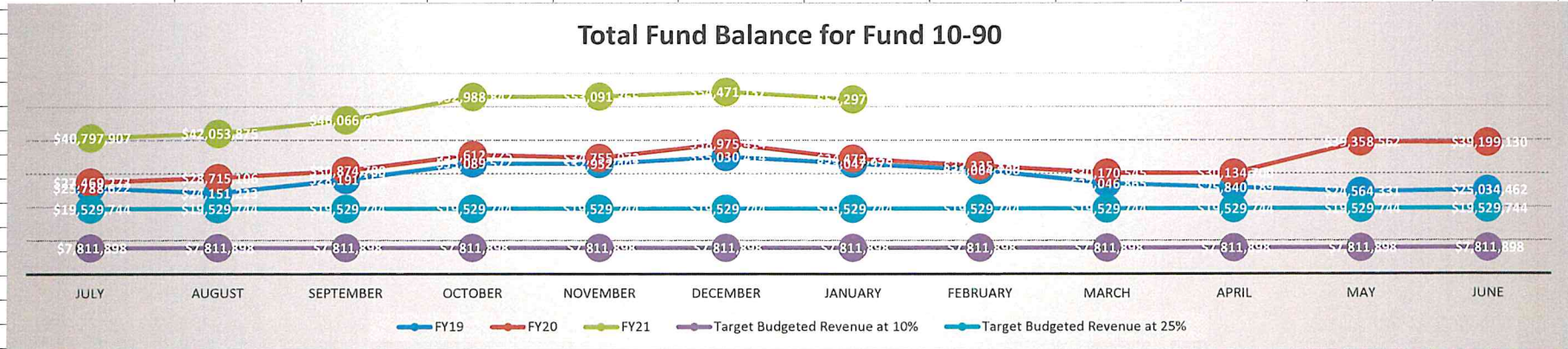
Collinsville CUSD #10

Tracking Fund Balances as required by IMRF

IMRF & Social Security Fund (50) separated by its two components.

	Nov-20			Dec-20			Jan-21		
	IMRF	Social Security	Fund 50	IMRF	Social Security	Fund 50	IMRF	Social Security	Fund 50
Beginning Fund Balance	\$ 1,362,215	\$ 1,413,536	\$ 2,768,042	\$ 1,344,955	\$ 1,399,567	\$ 2,736,813	\$ 1,356,915	\$ 1,427,934	\$ 2,777,140
Revenue									
Tax levy	\$ 54,851	\$ 72,729		\$ 115,586	\$ 153,272		\$ 9,528	\$ 12,635	
CPPRT	\$ -	\$ -		\$ 1,459	\$ 1,645		\$ 6,938	\$ 7,823	
Interest	\$ 47	\$ 63		\$ 81	\$ 93		\$ 37	\$ 49	
Other	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
Revenue Total:	\$ 54,898	\$ 72,792	\$ 127,689	\$ 117,126	\$ 155,010	\$ 272,136	\$ 16,502	\$ 20,507	\$ 37,009
Expenditures									
IMRF object 212	\$ 72,158			\$ 105,166			\$ 66,486		
Social Security object 213		\$ 50,954			\$ 73,081			\$ 47,141	
Medicare object 214		\$ 35,806			\$ 53,562			\$ 34,809	
Expenditures Total:	\$ 72,158	\$ 86,761	\$ 158,918	\$ 105,166	\$ 126,642	\$ 231,809	\$ 66,486	\$ 81,950	\$ 148,436
Adjustment									
Ending Month Fund Balance	\$ 1,344,955	\$ 1,399,567	\$ 2,736,813	\$ 1,356,915	\$ 1,427,934	\$ 2,777,140	\$ 1,306,931	\$ 1,366,490	\$ 2,665,713

Collinsville CUSD#10												
Unit												
FY21 Budget Revenue	\$ 78,118,975											
Data is from end of month												
Total Fund Balances from Fund 10 to 90												
	July	August	September	October	November	December	January	February	March	April	May	June
FY19	\$ 25,788,622	\$ 24,151,223	\$ 28,191,157	\$ 33,089,572	\$ 32,952,403	\$ 35,030,414	\$ 33,047,975	\$ 31,064,166	\$ 27,046,865	\$ 25,840,189	\$ 24,564,331	\$ 25,034,462
FY20	\$ 27,469,273	\$ 28,715,106	\$ 30,874,788	\$ 35,612,725	\$ 34,755,972	\$ 38,975,414	\$ 34,472,738	\$ 32,335,886	\$ 30,170,545	\$ 30,134,700	\$ 39,358,562	\$ 39,199,130
FY21	\$ 40,797,907	\$ 42,053,875	\$ 46,066,681	\$ 52,988,842	\$ 53,091,365	\$ 54,471,137	\$ 52,297,892					
Target Budgeted Revenue at 10%	\$ 7,811,898	\$ 7,811,898	\$ 7,811,898	\$ 7,811,898	\$ 7,811,898	\$ 7,811,898	\$ 7,811,898	\$ 7,811,898	\$ 7,811,898	\$ 7,811,898	\$ 7,811,898	\$ 7,811,898
Target Budgeted Revenue at 25%	\$ 19,529,744	\$ 19,529,744	\$ 19,529,744	\$ 19,529,744	\$ 19,529,744	\$ 19,529,744	\$ 19,529,744	\$ 19,529,744	\$ 19,529,744	\$ 19,529,744	\$ 19,529,744	\$ 19,529,744



Collinsville CUSD #10

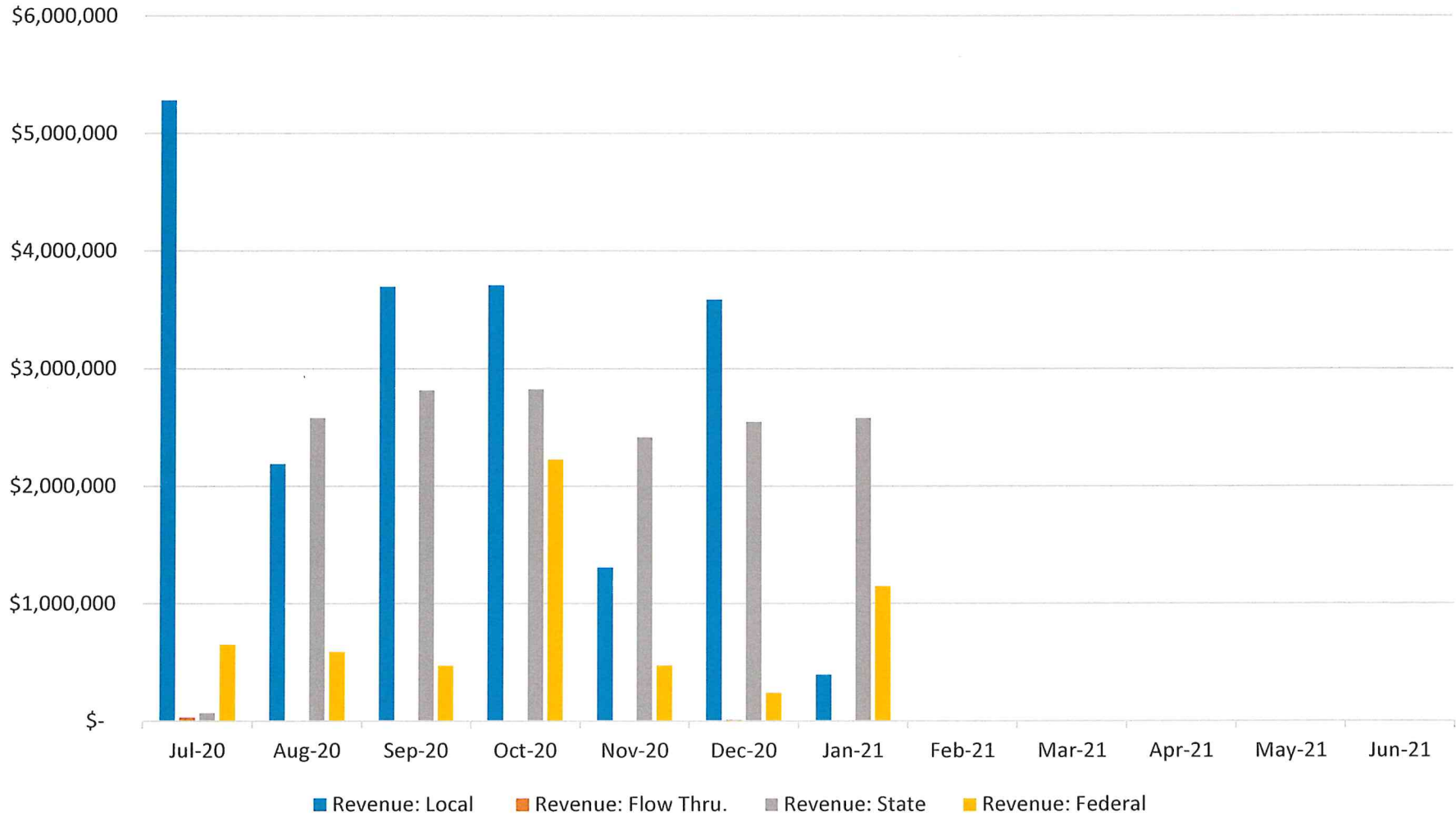
Tracking Fund Balances as required by IMRF

IMRF & Social Security Fund (50) separated by its two components.

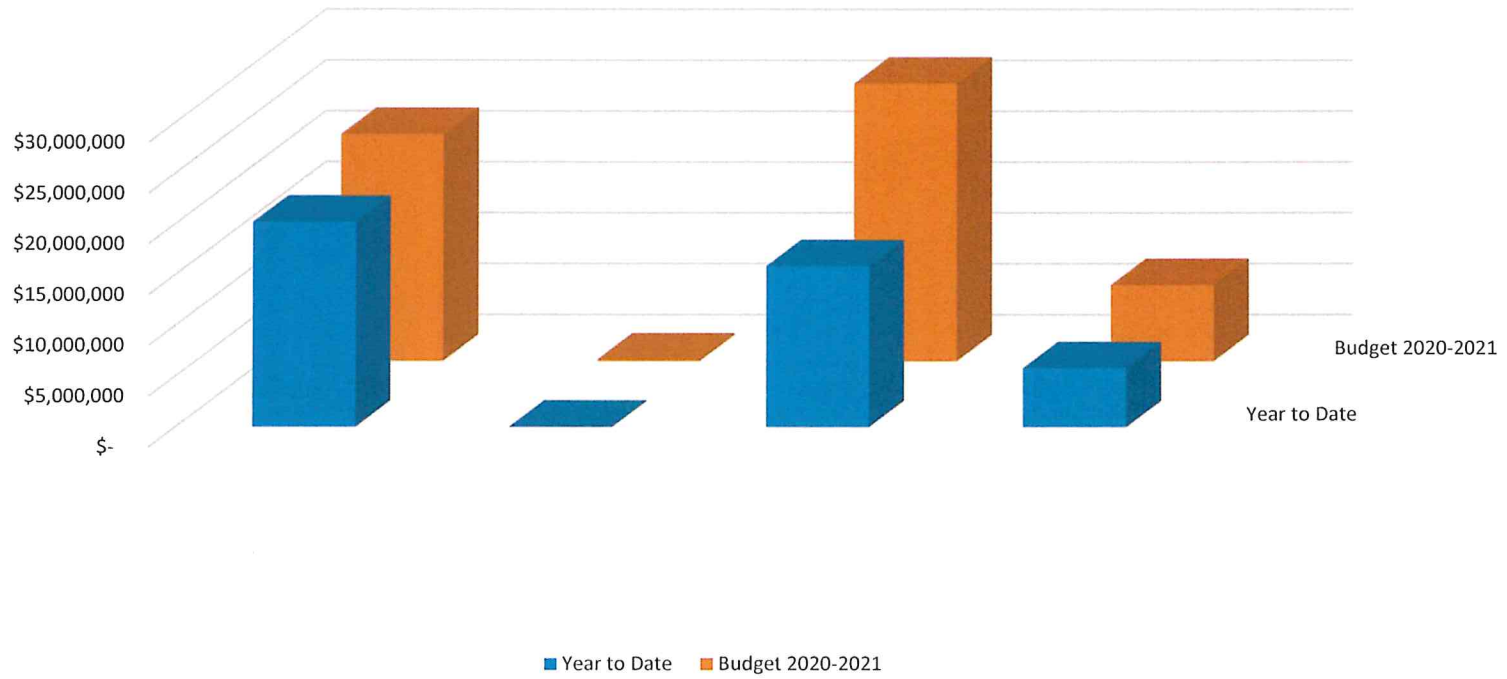
	Nov-20			Dec-20			Jan-21		
	IMRF	Social Security	Fund 50	IMRF	Social Security	Fund 50	IMRF	Social Security	Fund 50
Beginning Fund Balance	\$ 1,362,215	\$ 1,413,536	\$ 2,768,042	\$ 1,344,955	\$ 1,399,567	\$ 2,736,813	\$ 1,356,915	\$ 1,427,934	\$ 2,777,140
Revenue									
Tax levy	\$ 54,851	\$ 72,729		\$ 115,586	\$ 153,272		\$ 9,528	\$ 12,635	
CPPRT	\$ -	\$ -		\$ 1,459	\$ 1,645		\$ 6,938	\$ 7,823	
Interest	\$ 47	\$ 63		\$ 81	\$ 93		\$ 37	\$ 49	
Other	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
Revenue Total:	\$ 54,898	\$ 72,792	\$ 127,689	\$ 117,126	\$ 155,010	\$ 272,136	\$ 16,502	\$ 20,507	\$ 37,009
Expenditures									
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Expenditures Total:	\$ 72,158	\$ 86,761	\$ 158,918	\$ 105,166	\$ 126,642	\$ 231,809	\$ 66,486	\$ 81,950	\$ 148,436
Adjustment									
Ending Month Fund Balance	\$ 1,344,955	\$ 1,399,567	\$ 2,736,813	\$ 1,356,915	\$ 1,427,934	\$ 2,777,140	\$ 1,306,931	\$ 1,366,490	\$ 2,665,713

COLLINSVILLE CUSD #10									
									with Activity Accounts
EDUCATION FUND	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Year to Date	Budget 2020-2021
BEGINNING FUND BALANCE	\$ 11,375,686	\$ 11,793,427	\$ 11,674,913	\$ 13,853,265	\$ 18,440,228	\$ 18,482,613	\$ 19,244,324	\$ 11,375,686	\$ 11,375,686
Audit or other adj.	\$ 2,405							\$ 2,405	
Audit Adjusted Fund Balance	\$ 11,378,091	\$ 11,793,427	\$ 11,674,913	\$ 13,853,265	\$ 18,440,228	\$ 18,482,613	\$ 19,244,324	\$ 11,378,091	\$ 11,375,686
REVENUE: LOCAL									
Property Taxes	\$ 4,983,567	\$ 2,045,850	\$ 3,659,667	\$ 3,580,915	\$ 1,293,100	\$ 2,733,964	\$ 225,370	\$ 18,522,433	\$ 19,815,000
Corporate Replacement Taxes	\$ 118,409	\$ 87,500		\$ 110,925		\$ 28,709	\$ 136,540	\$ 482,083	\$ 695,000
Tuition									\$ 100
Earnings on Investment	\$ 744	\$ 515	\$ 510	\$ 1,096	\$ 742	\$ 1,208	\$ 612	\$ 5,427	\$ 62,000
Food Service	\$ 294	\$ 13,458	\$ 315	\$ 642	\$ 1,563	\$ 537	\$ 698	\$ 17,507	\$ 300,000
Pupil Activities	\$ 9,300	\$ 3,556	\$ 885	\$ 1,000	\$ 210	\$ 350	\$ 700	\$ 16,001	\$ 327,100
Textbooks	\$ 162,221	\$ 37,487	\$ 9,217	\$ 9,245	\$ 8,696	\$ 2,232	\$ 9,110	\$ 238,209	\$ 300,000
Other Rev. from Loc. Source includes 1960 TII	\$ 3,573	\$ 1,100	\$ 25,030	\$ 3,892	\$ 2,690	\$ 817,363	\$ 21,396	\$ 875,043	\$ 780,100
Total Local	\$ 5,278,108	\$ 2,189,466	\$ 3,695,624	\$ 3,707,715	\$ 1,307,002	\$ 3,584,363	\$ 394,426	\$ 20,156,704	\$ 22,279,300
REVENUE: FLOW-THRU								\$ -	\$ -
State	\$ 32,412	\$ -	\$ 1,000	\$ 3,218	\$ -	\$ 10,853	\$ -	\$ 47,483	\$ 69,200
Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,000
Revenue: Flow-Thru	\$ 32,412	\$ -	\$ 1,000	\$ 3,218	\$ -	\$ 10,853	\$ -	\$ 47,483	\$ 135,200
REVENUE: STATE								\$ -	
State Aid		\$ 2,550,996	\$ 2,415,470	\$ 2,415,470	\$ 2,415,470	\$ 2,415,470	\$ 2,415,470	\$ 14,628,346	\$ 25,910,000
Spec Ed-categoricals		\$ -	\$ 278,710	\$ 343,356	\$ -	\$ -	\$ 164,136	\$ 786,202	\$ 625,000
NA for FY10 Voc Ed-Tech Prep		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bilingual and State Lunch		\$ -	\$ 30,977	\$ -	\$ -	\$ 323	\$ -	\$ 31,299	\$ 75,000
NA since FY09 Adult Ed-State 3-1		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
FY21 Truants Alt. Optional Ed. Grant	\$ 4,687	\$ -	\$ 91,712	\$ 0	\$ -	\$ 130,645	\$ -	\$ 227,044	\$ 610,000
EC Prevention	\$ 37,823	\$ 26,390	\$ -	\$ 65,322	\$ -	\$ -	\$ 0	\$ 129,535	\$ 2,877
State Library Grant		\$ 2,877	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,877	\$ -
Other	\$ 26,333	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,333	\$ -
Revenue: State	\$ 68,843	\$ 2,580,263	\$ 2,816,869	\$ 2,824,148	\$ 2,415,470	\$ 2,546,438	\$ 2,579,606	\$ 15,831,636	\$ 27,272,877
REVENUE: FEDERAL								\$ -	
NA Esea-Chapter 2-Formula		\$ -	\$ -	\$ -	\$ -		\$ 98,476	\$ 98,476	
National Lunch Program	\$ -	\$ -	\$ 23,831	\$ -	\$ 405,248	\$ 180,248	\$ 519,447	\$ 1,128,774	\$ 1,400,000
Title I, Esea-Chap1-Low Income	\$ -	\$ 507,486	\$ 143,706	\$ 152,949	\$ -	\$ -	\$ 25,931	\$ 830,072	\$ 1,969,280
Title IV, Esea-Drug Free-Formula	\$ 62,135	\$ -	\$ 7,684	\$ 5,969	\$ -	\$ -	\$ 433,789	\$ 509,577	\$ 60,000
Fed-Sp Ed- (3)	\$ 524,529	\$ 34,590	\$ 195,456	\$ 422,246	\$ -	\$ -	\$ -	\$ 1,176,821	\$ 1,620,000
NA Adult Education	\$ -	\$ -	\$ -	\$ 1,588,345	\$ -	\$ -	\$ 72,200	\$ 1,660,545	\$ 1,200,000
Bilingual 4905, 4909	\$ 67,111	\$ 49,588	\$ 102,464	\$ 57,059	\$ 71,415	\$ 63,036	\$ -	\$ 410,673	\$ 1,219,700
Other Transfers/ Gain/Loss	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue: Federal	\$ 653,775	\$ 591,665	\$ 473,141	\$ 2,226,568	\$ 476,662	\$ 243,284	\$ 1,149,843	\$ 5,814,938	\$ 7,468,980
TOTAL REVENUE	\$ 6,033,138	\$ 5,361,394	\$ 6,986,634	\$ 8,761,649	\$ 4,199,134	\$ 6,384,938	\$ 4,123,874	\$ 41,850,761	\$ 57,156,357
	\$ -								
EDUCATION FUND	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Year to Date	Budget 2020-2021
Salaries	\$ 4,365,568	\$ 3,017,502	\$ 3,060,842	\$ 3,129,572	\$ 3,143,606	\$ 4,630,465	\$ 3,031,549	\$ 24,379,104	\$ 42,894,873
Employee Benefits	\$ 601,684	\$ 563,956	\$ 616,432	\$ 576,833	\$ 581,639	\$ 608,103	\$ 587,140	\$ 4,135,786	\$ 6,898,792
Purchased Services	\$ 375,091	\$ 1,119,156	\$ (526,531)	\$ 116,030	\$ 212,329	\$ 249,714	\$ 148,084	\$ 1,693,873	\$ 3,195,215
Supplies And Materials	\$ 152,858	\$ 602,679	\$ 1,183,138	\$ 95,804	\$ 70,627	\$ (118,982)	\$ 45,356	\$ 2,031,479	\$ 2,487,118
Capital Outlay	\$ 1,056	\$ 76,697	\$ 49,587	\$ 133,495	\$ 38,842	\$ 76,242	\$ 275,642	\$ 651,561	\$ 838,000
Tuition 680	\$ 105,632	\$ 90,967	\$ 421,100	\$ 118,096	\$ 107,337	\$ 176,785	\$ 68,267	\$ 1,088,184	\$ 2,335,420
Non-Capitalized Equipment	\$ -	\$ 8,325	\$ 2,239	\$ 3,390	\$ 298	\$ 125	\$ 274	\$ 14,652	\$ 54,600
Termination Benefits	\$ 15,915	\$ 625	\$ 1,475	\$ 1,467	\$ 2,070	\$ 775	\$ -	\$ 22,327	\$ 200,000
Activity Accounts									\$ 300,000
TOTAL EXPENDITURES	\$ 5,617,802	\$ 5,479,907	\$ 4,808,282	\$ 4,174,687	\$ 4,156,749	\$ 5,623,227	\$ 4,156,313	\$ 34,016,966	\$ 59,204,018
ENDING FUND BALANCE-SDS	\$ 11,793,427	\$ 11,674,913	\$ 13,853,265	\$ 18,440,228	\$ 18,482,613	\$ 19,244,324	\$ 19,211,886	\$ 19,211,886	\$ 9,328,025
	3 payrolls					3 payrolls reclassification for CARES grant			

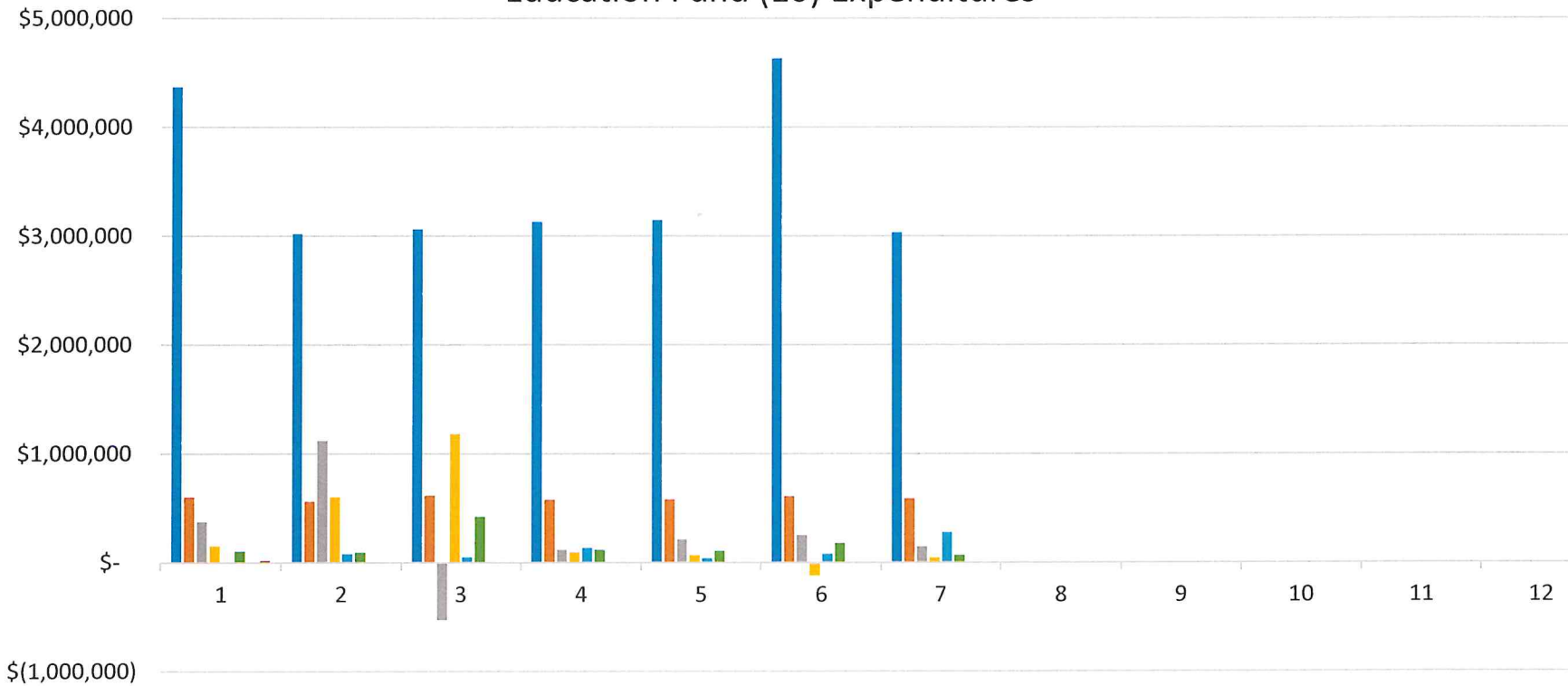
Education Fund (10) Revenue



Education Fund (10) Revenue

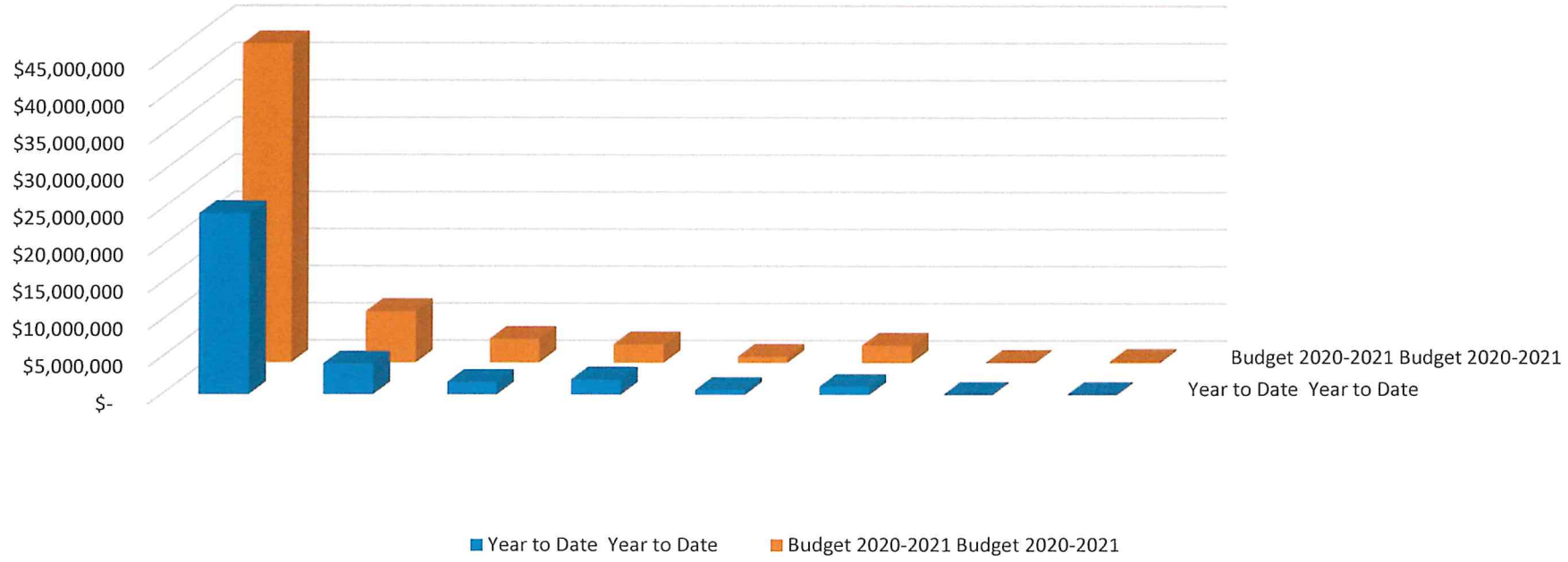


Education Fund (10) Expenditures



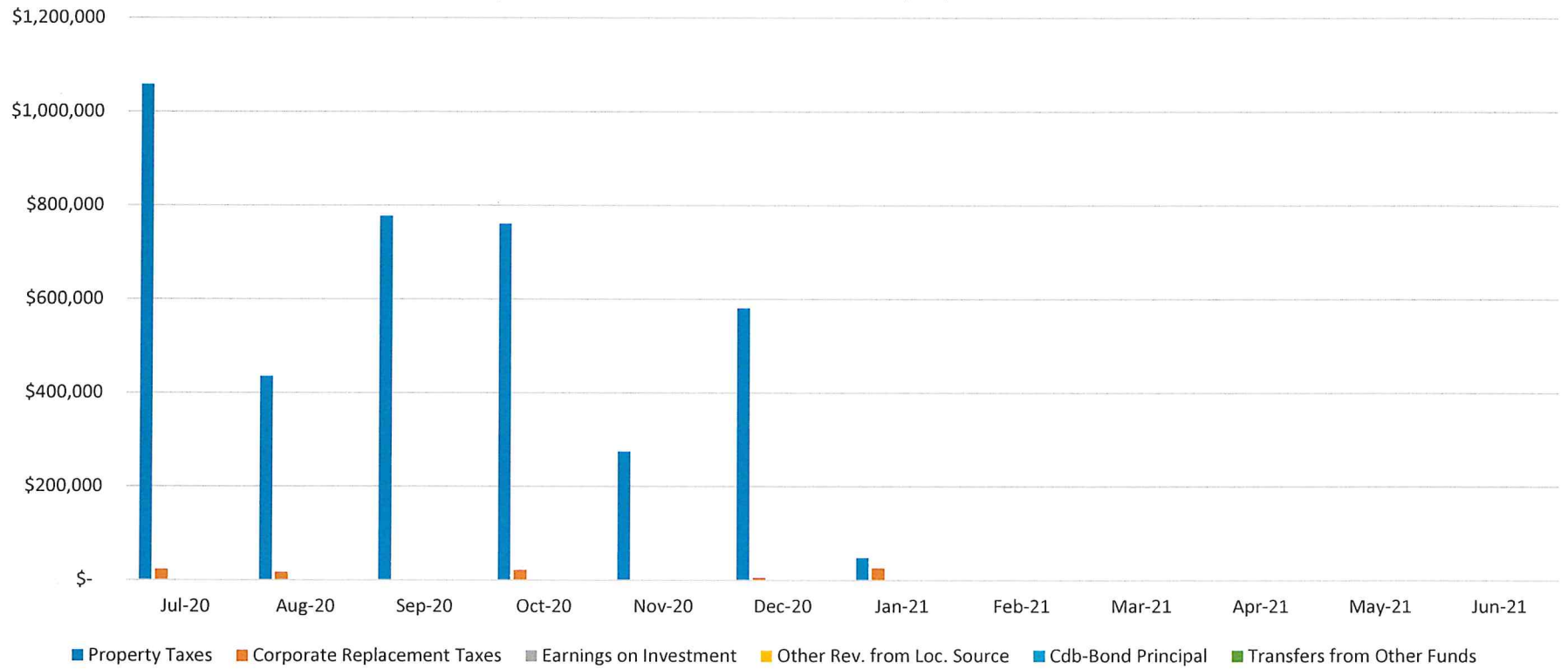
- Salaries
- Employee Benefits
- Purchased Services
- Supplies And Materials
- Capital Outlay
- Tuition 680
- Non-Capitalized Equipment
- Termination Benefits

Education Fund (10) Expenditures

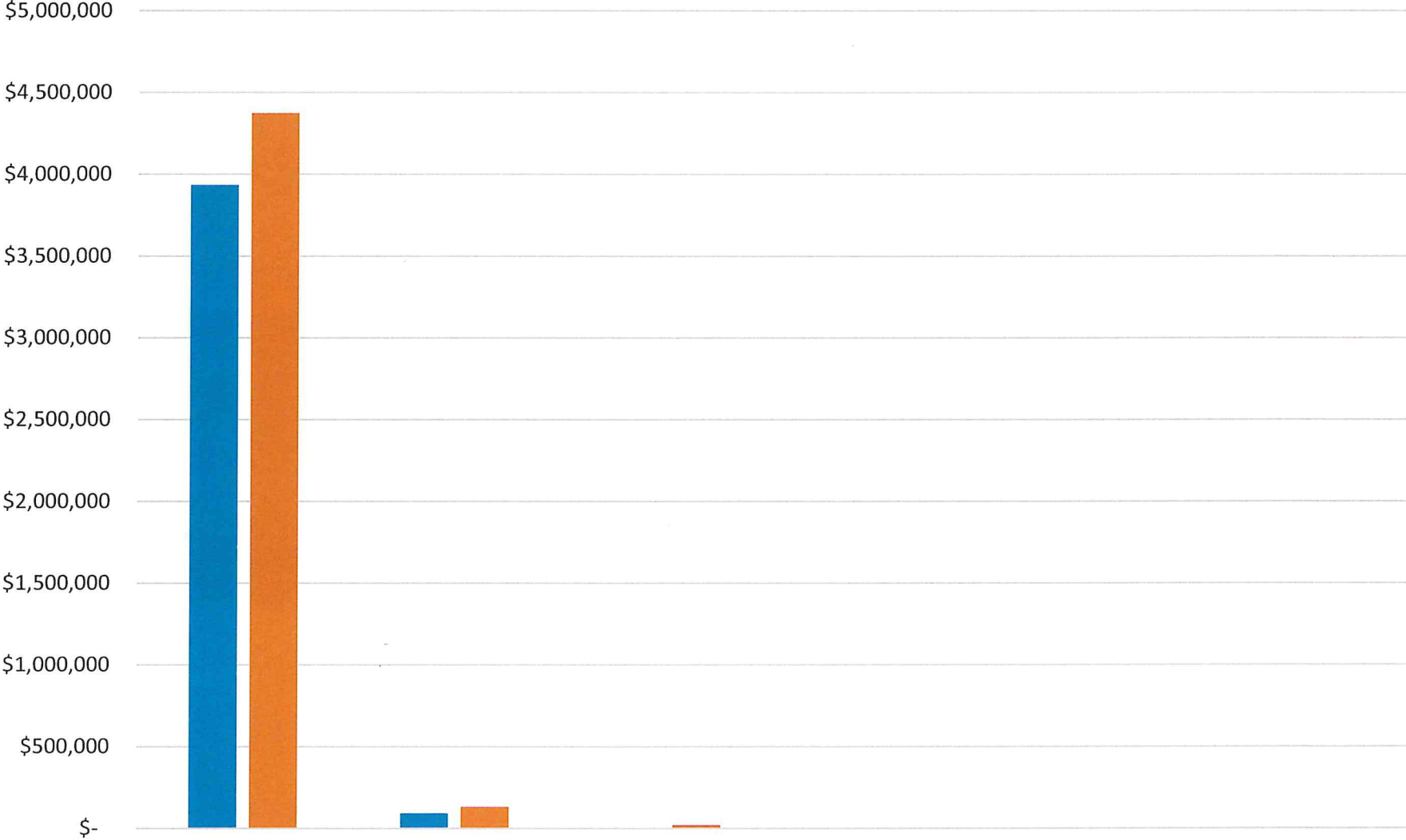


COLLINSVILLE CUSD #10									
OPERATION AND MAINTENANCE FUND	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Year to Date	Budget 2020-2021
	2404.54								
BEGINNING FUND BALANCE	\$ 6,064,540	\$ 6,858,003	\$ 7,052,634	\$ 6,272,134	\$ 6,781,925	\$ 6,882,679	\$ 7,083,172	\$ 6,064,540	\$ 6,064,540
Audit Adj	\$ (2,404)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,404)	\$ -
Audit Adjusted Fund Balance	\$ 6,062,136	\$ 6,858,003	\$ 7,052,634	\$ 6,272,134	\$ 6,781,925	\$ 6,882,679	\$ 7,083,172	\$ 6,062,136	\$ 6,064,540
REVENUE: LOCAL	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Year to Date	Budget 2020-2021
Property Taxes	\$ 1,058,246	\$ 434,446	\$ 777,149	\$ 760,425	\$ 274,596	\$ 580,572	\$ 47,859	\$ 3,933,292	\$ 4,372,000
Corporate Replacement Taxes	\$ 22,859	\$ 16,892	\$ -	\$ 21,414	\$ -	\$ 5,542	\$ 26,359	\$ 93,066	\$ 130,000
Earnings on Investment	\$ 439	\$ 316	\$ 276	\$ 406	\$ 276	\$ 445	\$ 221	\$ 2,380	\$ 20,000
Other Rev. from Loc. Source	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100
Cdb-Bond Principal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 1,081,543	\$ 451,654	\$ 777,425	\$ 782,245	\$ 274,873	\$ 586,559	\$ 74,439	\$ 4,028,738	\$ 4,522,100
EXPENDITURES:	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Year to Date	Budget 2020-2021
Salaries	\$ 59,574	\$ 39,833	\$ 40,055	\$ 39,807	\$ 39,807	\$ 59,650	\$ 39,807	\$ 318,534	\$ 649,500
Employee Benefits	\$ 7,810	\$ 7,055	\$ 5,913	\$ 6,674	\$ 6,828	\$ 6,674	\$ 7,192	\$ 48,146	\$ 83,638
Purchased Services	\$ 133,258	\$ 104,799	\$ 84,896	\$ 116,019	\$ 98,879	\$ 93,881	\$ 96,929	\$ 728,662	\$ 964,160
Supplies And Materials	\$ 84,886	\$ 105,335	\$ 128,312	\$ 109,953	\$ 28,605	\$ 220,159	\$ 95,166	\$ 772,415	\$ 1,649,800
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,557	\$ -	\$ 3,557	\$ 300,100
Other Objects, Transfers	\$ -	\$ -	\$ 1,298,749	\$ -	\$ -	\$ -	\$ -	\$ 1,298,749	\$ 1,320,350
Non-Capitalized Equipment	\$ 149	\$ -	\$ -	\$ -	\$ -	\$ 2,144	\$ -	\$ 2,292	\$ 68,000
To Fund 60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 285,677	\$ 257,022	\$ 1,557,925	\$ 272,454	\$ 174,119	\$ 386,065	\$ 239,094	\$ 3,172,357	\$ 5,035,548
ENDING FUND BALANCE	\$ 6,858,003	\$ 7,052,634	\$ 6,272,134	\$ 6,781,925	\$ 6,882,679	\$ 7,083,172	\$ 6,918,517	\$ 6,918,517	\$ 5,551,093
			transfer to Fund 30						
			\$ 280,000						
			transfer to Fund 60						
			\$ 1,000,000						

Operations & Maintenance Fund (20) Revenue

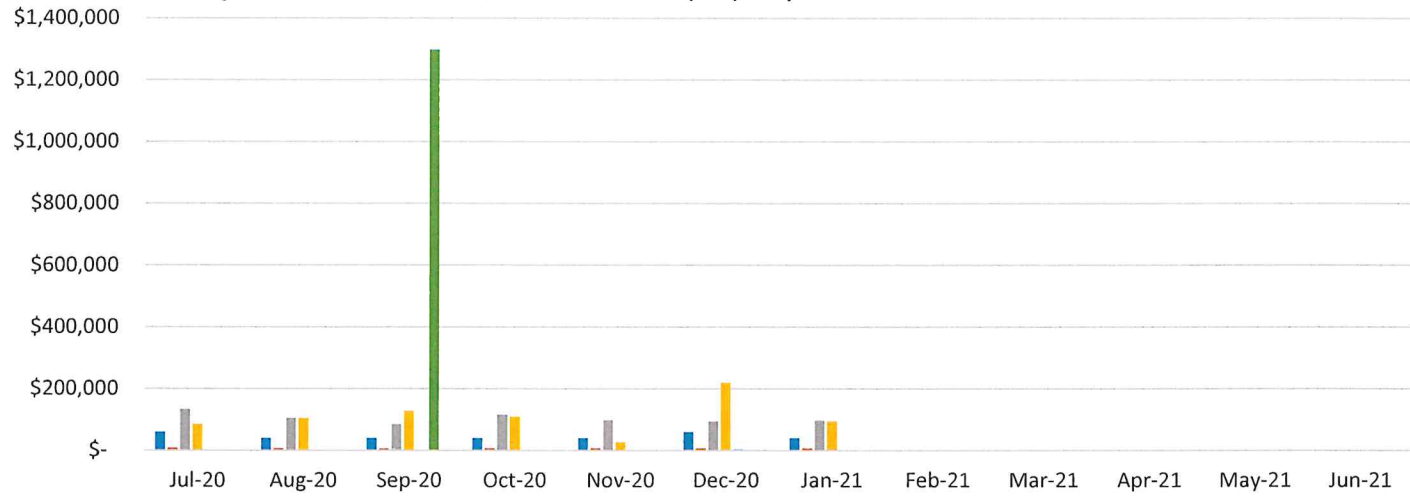


Operations & Maintenance Fund (20) Revenue



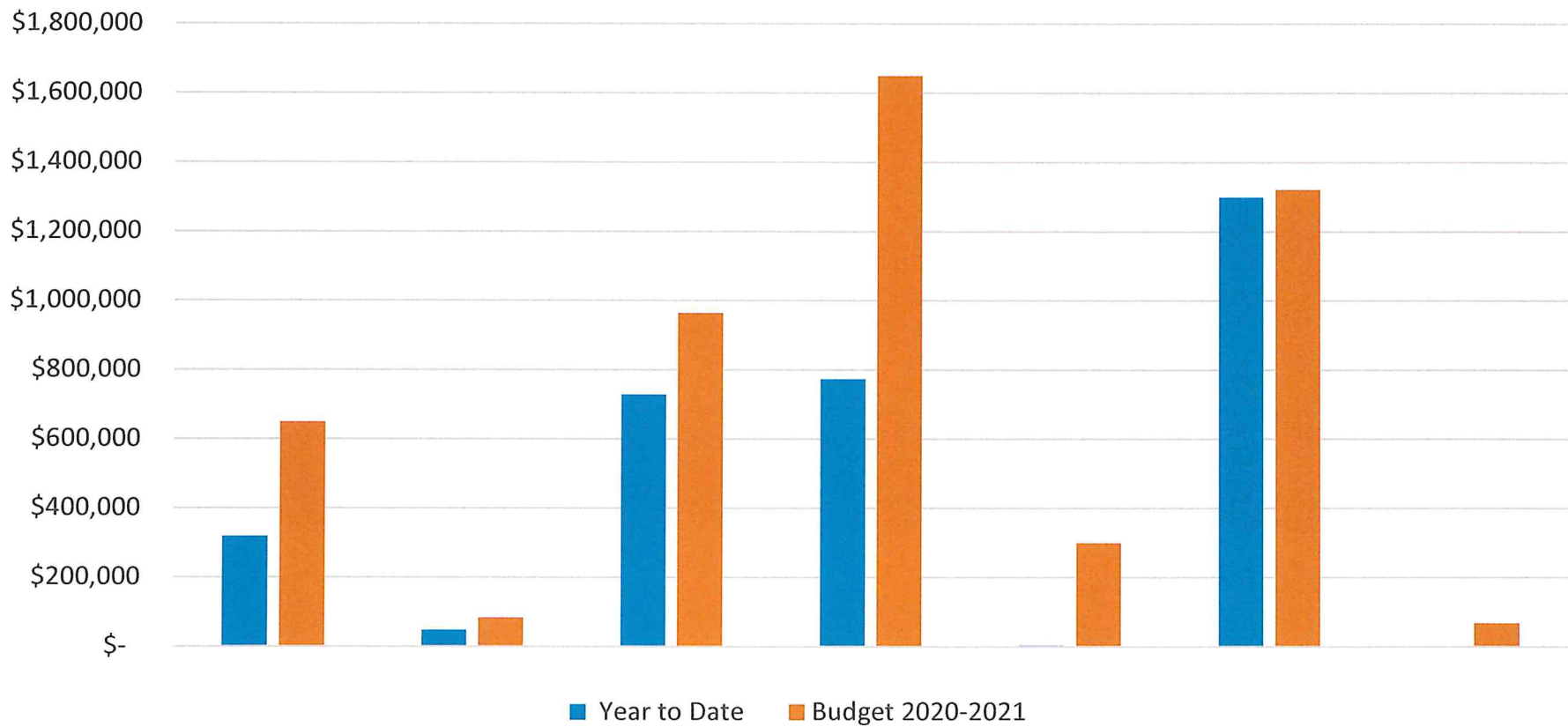
■ Year to Date ■ Budget 2020-2021

Operations & Maintenance Fund (20) Expenditures



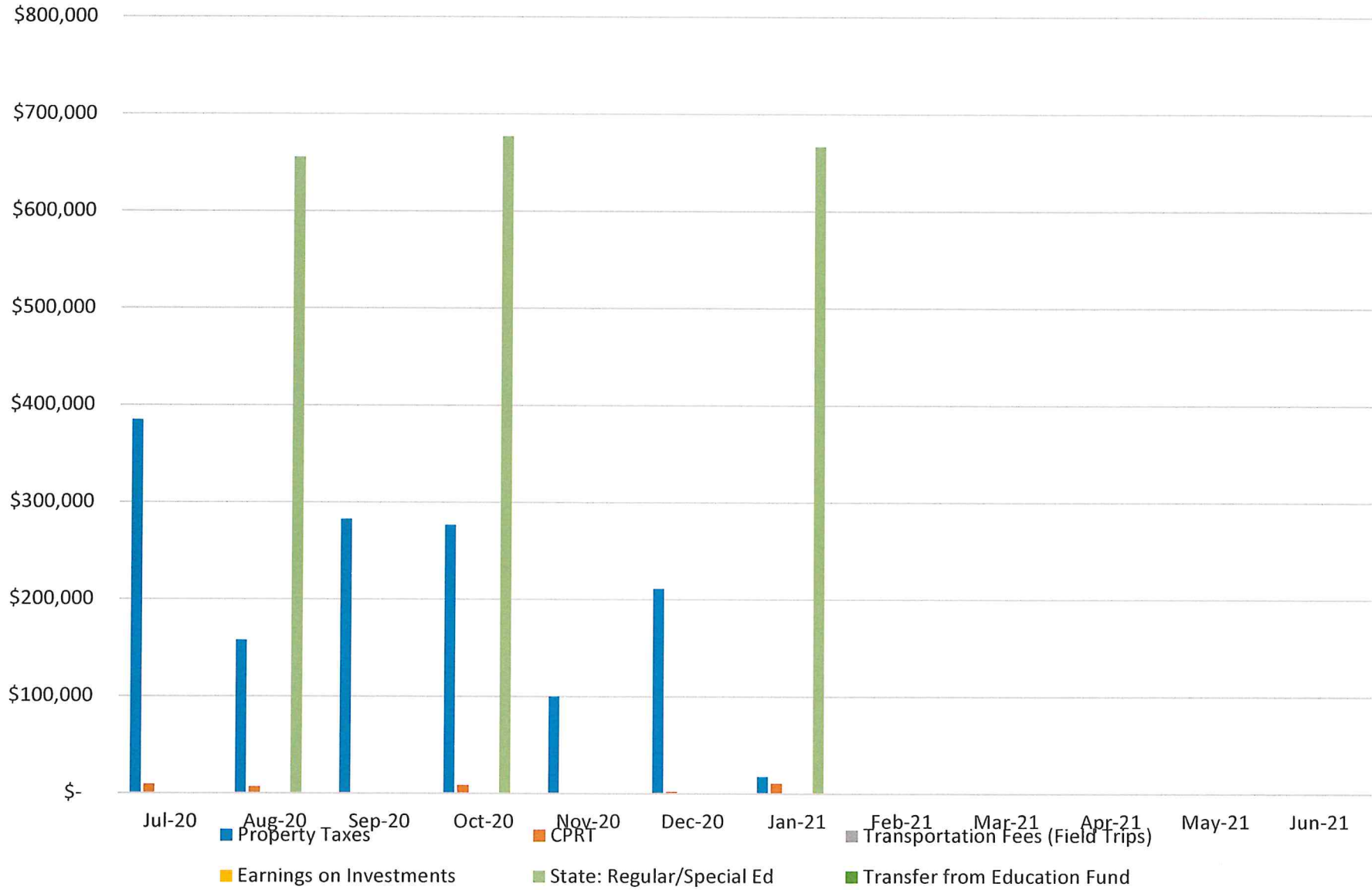
■ Salaries
 ■ Employee Benefits
 ■ Purchased Services
 ■ Supplies And Materials
 ■ Capital Outlay
 ■ Other Objects, Transfers
 ■ Non-Capitalized Equipment

O&M Fund (20) Expenditures

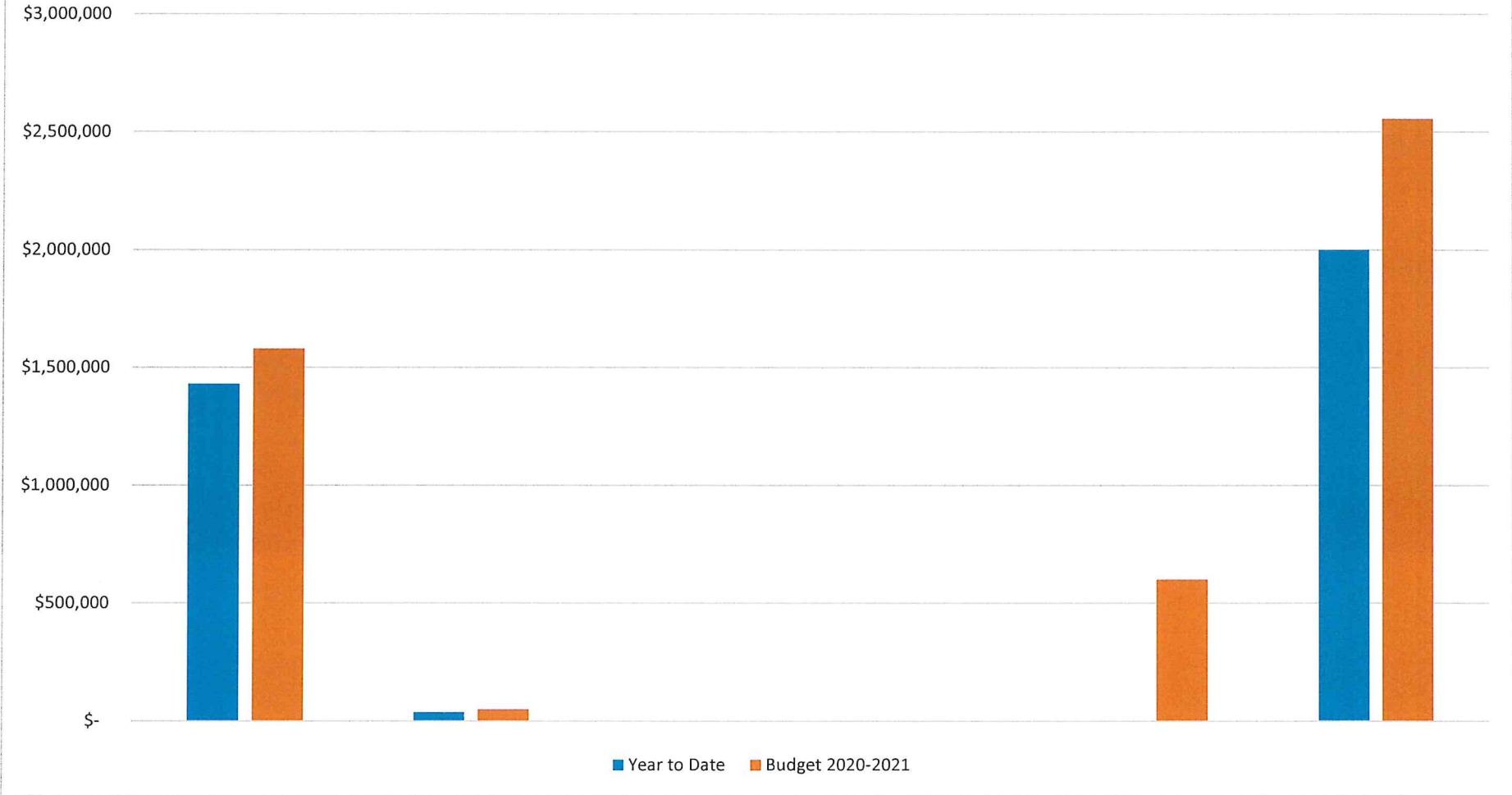


COLLINSVILLE CUSD #10								
TRANSPORTATION FUND	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Year to Date	Budget 2020-2021
BEGINNING FUND BALANCE	\$ (949,424)	\$ (551,951)	\$ 268,533	\$ 520,434	\$ 1,091,233	\$ 791,436	\$ (949,424)	\$ (949,424)
Audit Adj. -\$1,418		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Audit Adjusted Fund Balance	\$ (949,424)	\$ (551,951)	\$ 268,533	\$ 520,434	\$ 1,091,233	\$ 791,436	\$ (949,424)	\$ (949,424)
	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Year to Date	Budget 2020-2021
Property Taxes	\$ 384,832	\$ 157,981	\$ 282,600	\$ 276,519	\$ 99,854	\$ 211,117	\$ 1,430,307	\$ 1,580,000
CPRT	\$ 9,144	\$ 6,757	\$ -	\$ 8,566	\$ -	\$ 2,217	\$ 37,227	\$ 50,000
Transportation Fees (Field Trips)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100
Earnings on Investments	\$ 5	\$ 52	\$ 60	\$ 106	\$ 72	\$ 82	\$ 454	\$ 500
State EBF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000
State: Regular/Special Ed	\$ -	\$ 655,694	\$ -	\$ 677,171	\$ -	\$ -	\$ 1,999,520	\$ 2,555,690
Transfer from Education Fund		\$ -			\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 393,981	\$ 820,484	\$ 282,660	\$ 962,362	\$ 99,926	\$ 213,416	\$ 3,467,507	\$ 4,786,290
EXPENDITURES:								
	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Year to Date	Budget 2020-2021
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00
Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,020.00
Purchased Services	\$ (3,492)	\$ -	\$ 20,894	\$ 394,556	\$ 402,309	\$ 298,381	\$ 1,250,542	\$ 4,879,120
Supplies and Materials		\$ -	\$ (372)	\$ (2,993)	\$ (2,586)	\$ (336)	\$ (6,604)	\$ 32,000
Capital Outlay			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tuition to VOC			\$ 10,238	\$ -		\$ -	\$ 10,238	\$ 27,000
		\$ -					\$ -	
TOTAL EXPENDITURES	\$ (3,492)	\$ -	\$ 30,759	\$ 391,562	\$ 399,723	\$ 298,045	\$ 1,254,176	\$ 4,977,140
ENDING FUND BALANCE	\$ (551,951)	\$ 268,533	\$ 520,434	\$ 1,091,233	\$ 791,436	\$ 706,807	\$ 1,263,908	\$ (1,140,274)

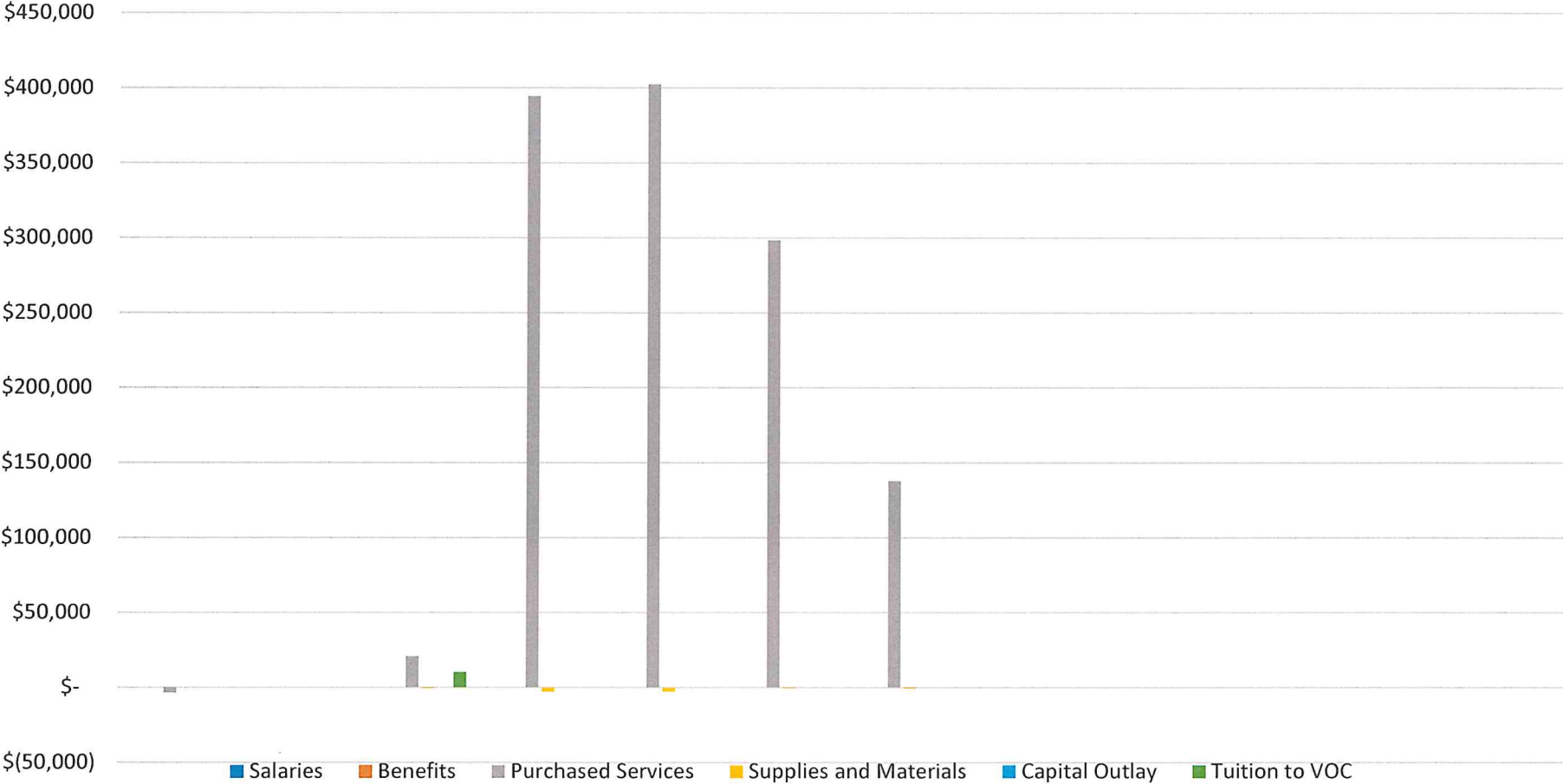
Transportation Fund (40) Revenue



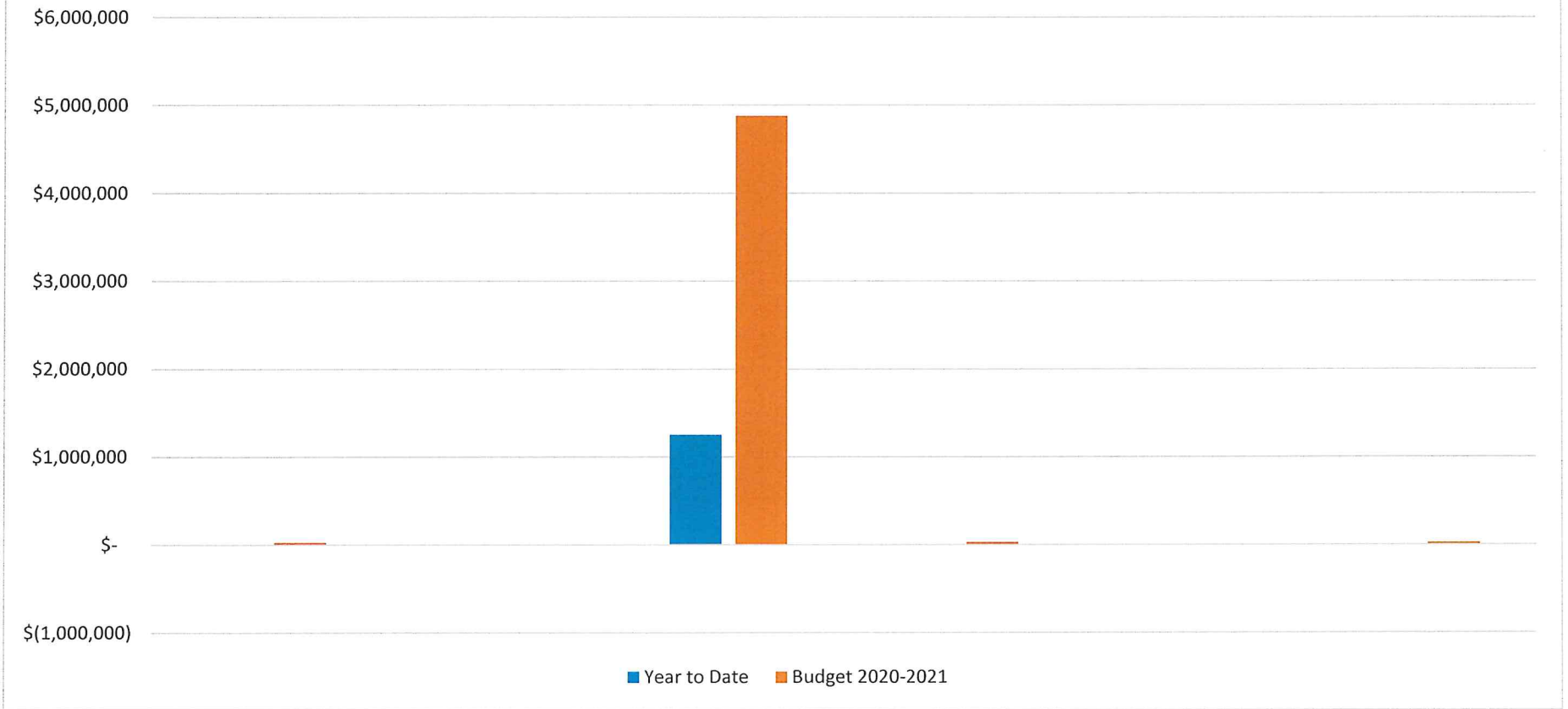
Transportation Fund (40) Revenues



Transportation Fund (40) Expenditures

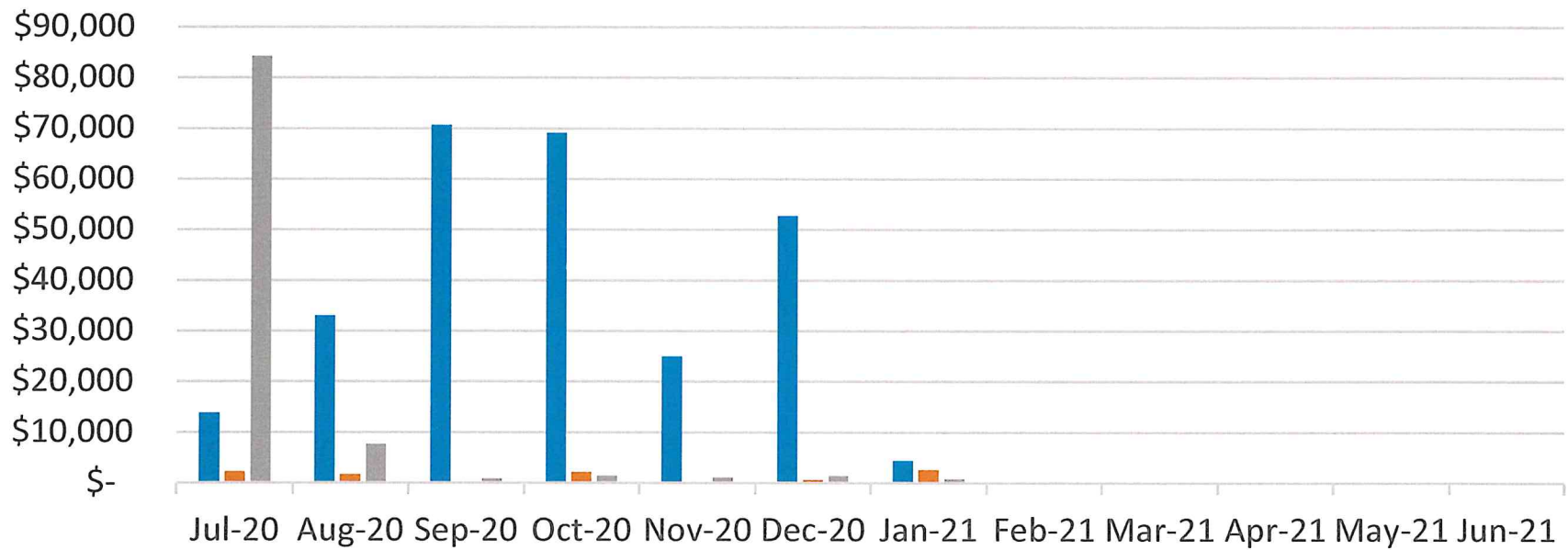


Transportation Fund (40) Expenditures



COLLINSVILLE CUSD #10									
WORKING CASH FUND	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Year to Date	Budget 2020-2021
BEGINNING FUND BALANCE	\$ 17,576,561	\$ 17,677,019	\$ 17,719,403	\$ 17,790,927	\$ 17,863,641	\$ 17,889,682	\$ 17,944,519	\$ 17,576,561	\$ 17,576,561
Audit Adj.		\$ -			\$ -			\$ -	\$ -
Audit Adjusted Fund Balance	\$ 17,576,561	\$ 17,677,019	\$ 17,719,403	\$ 17,790,927	\$ 17,863,641	\$ 17,889,682	\$ 17,944,519	\$ 17,576,561	\$ 17,576,561
REVENUE: LOCAL	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Year to Date	Budget 2020-2021
Property Taxes	\$ 13,882	\$ 33,021	\$ 70,651	\$ 69,131	\$ 24,964	\$ 52,780	\$ 4,351	\$ 268,780	\$ 397,576
Corporate Replacement Taxes	\$ 2,286	\$ 1,689	\$ -	\$ 2,141	\$ -	\$ 554	\$ 2,636	\$ 9,307	\$ 13,000
Earnings on Investment	\$ 84,290	\$ 7,673	\$ 873	\$ 1,443	\$ 1,077	\$ 1,503	\$ 818	\$ 97,677	\$ 20,000
Sale of Bonds		\$ -						\$ -	
TOTAL REVENUE	\$ 100,459	\$ 42,383	\$ 71,524	\$ 72,715	\$ 26,040	\$ 54,837	\$ 7,805	\$ 375,763	\$ 430,576
EXPENDITURES:									
Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
								\$ -	
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
ENDING FUND BALANCE	\$ 17,677,019	\$ 17,719,403	\$ 17,790,927	\$ 17,863,641	\$ 17,889,682	\$ 17,944,519	\$ 17,952,324	\$ 17,952,324	\$ 15,007,137

Working Cash Fund (70) Revenue

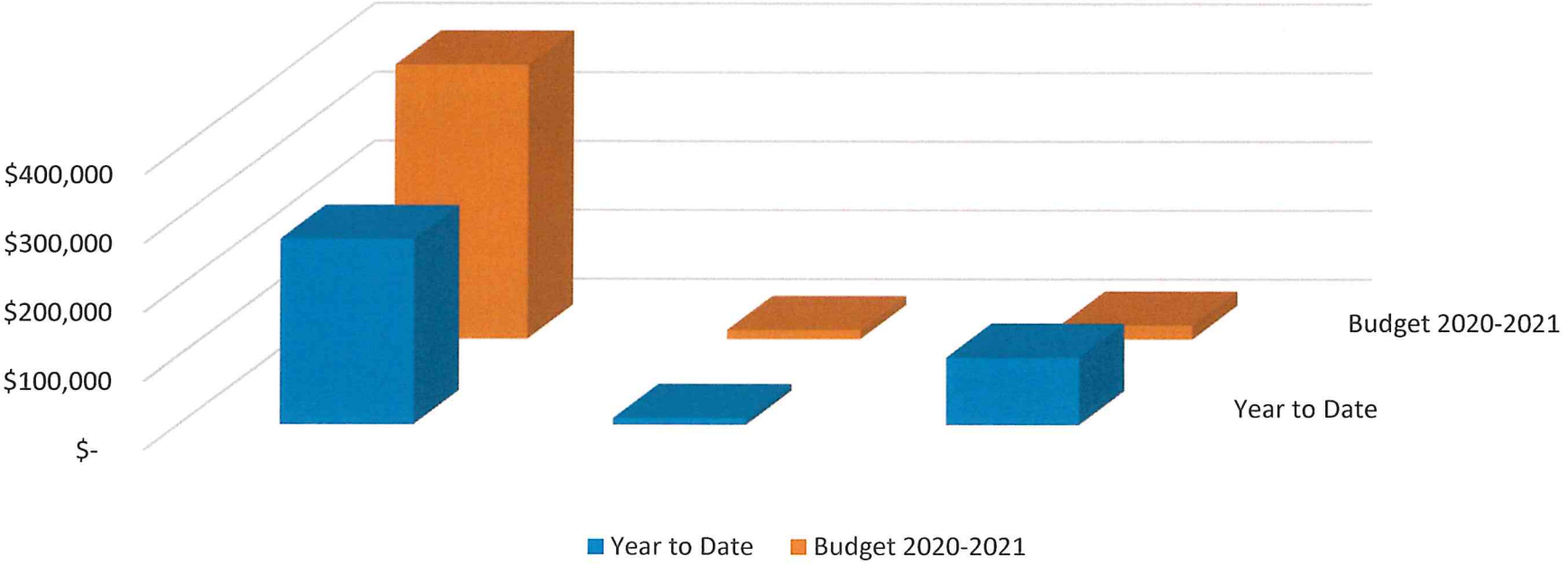


■ Property Taxes

■ Corporate Replacement Taxes

■ Earnings on Investment

Working Cash Fund (70) Revenue



5.3. Student Services Report - Mr. Brad Hyre



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • fax 618-343-3673

Report to the Collinsville Unit No. 10 Board of Education Department of Student Services February 22, 2021

Prepared by: Bradley C. Hyre, Assistant Superintendent - Student Services

Enrollment Numbers: The following is a nine-year comparison of Unit 10 School Enrollment numbers for January (enrollment by school-SIS):

School	2021	2020	2019	2018	2017	2016	2015	2014	2013
CHS	1934	1882	1903	1920	1914	1918	1919	1928	1939
CMS	988	980	961	967	989	960	984	959	942
DIS	929	985	998	992	906	973	946	897	944
Caseyville	327	361	363	367	375	378	370	331	331
Hollywood	20	25	24	25	27	26	24	3	
Jefferson	86	104	114	114	110	114	120	117	109
Kreitner	352	346	357	381	365	369	390	397	415
Maryville	340	339	360	361	365	428	416	474	471
Renfro	541	578	587	616	603	569	592	585	594
Summit	95	109	108	109	108	120	114	120	120
Twin Echo	208	217	227	227	250	213	226	211	240
Webster	319	354	381	352	403	481	444	451	489

Enrollment Numbers: The following is a nine-year comparison of Unit 10 School Enrollment numbers for January (enrollment by grade-SIS):

	2021	2020	2019	2018	2017	2016	2015	2014	2013
PK	169	195	204	200	183	153	158	155	158
K	406	427	431	413	457	477	479	545	530
1	409	417	415	473	473	482	516	497	515
2	413	405	468	478	478	514	472	486	471
3	413	485	483	488	480	494	494	454	503
4	468	483	478	484	499	501	450	493	462
5	464	488	496	508	469	436	495	460	490
6	461	493	497	484	434	502	466	481	480
7	497	493	488	449	508	481	489	502	468
8	494	492	468	521	485	483	499	457	474
9	568	548	567	545	534	565	562	550	577
10	478	479	465	492	511	483	484	505	478
11	453	439	467	479	449	447	463	458	466
12	446	429	444	417	436	437	425	415	418

Illinois Report Card Summary: The following is a fifteen-year tiered comparison of the District Student Demographics for Students and Teachers. (*Data from ISBE Report Card*).

STUDENTS

YEAR	White	Black	Hispanic	Asia/Pac Is.	Am Indian	2+ Races
STATE AVG	47.5	16.6	26.6	5.2	0.3	3.8
2020	56.0	14.1	24.1	0.5	0.3	5.0
2015	62.8	11.8	20.6	0.6	0.2	4.0
2010	71.4	10.0	14.7	0.9	0.2	2.8
2005	80.2	9.8	9.0	0.7	0.4	0.0

YEAR	Low Income	Homeless	EL	HS Dropout	Mobility Rate	Grad Rate (5)
STATE AVG	48.5	2.0	12.5	3.5	6.2	88.0
2020	58.8	3.8	11.9	4.6	6.6	90.4
2015	62.9	2.9	7.0	2.1	13.0	85.1
2010	51.9	N/A	5.8	3.2	11.9	87.5
2005	42.3	N/A	1.4	5.3	17.2	83.4

TEACHERS

YEAR	Pupil-Teacher Elementary	Pupil-Teacher Secondary	Pupil-Certified Staff	Administrator Student/Staff	Avg. Teaching Experience	% Teachers w/ Bachelors	% Teachers w/ Masters (+)
STATE AVG	18.1:1	18.6:1	10:1	171:1	13.4	39.6	59.8
2020	20.8:1	19.3:1	10.7:1	244:1	12.8	52.1.1	47.4
2015	20.2:1	21.0:1	11.5:1	281.1:1	N/A	50.6	49.1
2010	20.1:1	21.3:1	14.2:1	241.6:1	11.7	47.4	52.6
2005	20.4:1	22.6:1	14.6:1	195.1:1	14.6	50.2	49.8

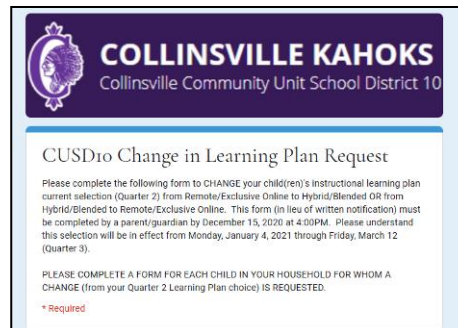
FIANANCE

YEAR	Equalized Assessed Valuation per Pupil	Total School Tax Rate per \$100	Instructional Expenditure per Pupil	Operating Expenditure per Pupil
STATE AVG	---	---	\$8,582	\$14,492
2017 (from 2020)	\$130,219	4.35	\$6,252	\$10,620
2012 (from 2015)	\$119,876	4.30	\$5,390	\$9,222
2007 (from 2010)	\$120,270	4.31	\$4,770	\$8,575
2002 (from 2005)	\$87,680	4.43	\$4,239	\$8,786

Student Enrollment: From August 14, 2020 (the first day of school) to February 1, 2021, Collinsville CUSD10 has enrolled three hundred and nineteen (319) new/returning resident students to the District. Of these enrollments there are: 78 enrolled early childhood/pre-kindergarten students, 126 elementary students, 31 intermediate students, 34 middle school students and 50 high school students who have joined our District after the first day of school. There are also 38 students requiring English Language who have joined the Unit 10 School District after the first day of school started on August 14, 2020. To date, there are seventy three (73) elementary students who attend elementary school outside of their home school boundary for reasons including: 1) grade-level full at home school; 2) started at one school, then moved during the school year to a different home elementary school; and 3) limited English accommodations. Our goal is to return as many of these students to their home school for the 2021-2022 school year. We are fortunate that students who enter our District and our Schools are greeted with supporting teachers, administrators and support staff. Entering the District after the start of the school year or attending school outside of a home school boundary can be stressful for students and families, when social groups have been established, routines have been set and neighborhood friends attend a different school within the District, *especially during a global pandemic*. Knowing that these students arrive with the support of our staff is a

comforting feeling for the newest members of the Kahok Family. I am thankful for a dedicated team of educators in our schools who have provided a warm welcome and a smile for all those students who have entered our District since the first day of classes started on August 14 and/or are attending schools outside of their home school boundary.

CUSD10 Learning Plan Selection (2020-2021) During the course of the year, parents/guardians have been provided opportunities to change their preference for their child(ren)'s learning plan. At the conclusion of each academic quarter, parents wishing to change the learning plan from Remote/Exclusive Online (i.e. at home Remote/Online instruction provided by CUSD10 Staff) to Hybrid/Blended (i.e. some days each week at school for in-person instruction, some days each week at home for Remote/Online instruction) **OR** from Hybrid/Blended to Remote/Exclusive Online accomplished this through completion of a Google Form. This



allowed principals at each school to notify classroom teachers regarding in-person attendance vs. virtual attendance, revisions needed for seating charts, and revisions to in-person attendance for Sodexo (meal preparation) and First Student Bus Company (transportation). As expected, the trend during the course of the year has showed that, at every opportunity to change learning plans, parents are increasingly requesting that their children return to in-person learning. These requests, coupled with schools moving qualified students (ie. Tier III, IEP, EL) to 4 days/week show the commtment that we have to support student learning with teacher instruction in a safe and responsible way for stakeholders in our District. The next (and final) learning plan change opportunity will take place for the fourth quarter of the 2020-2021 school year on March 15.

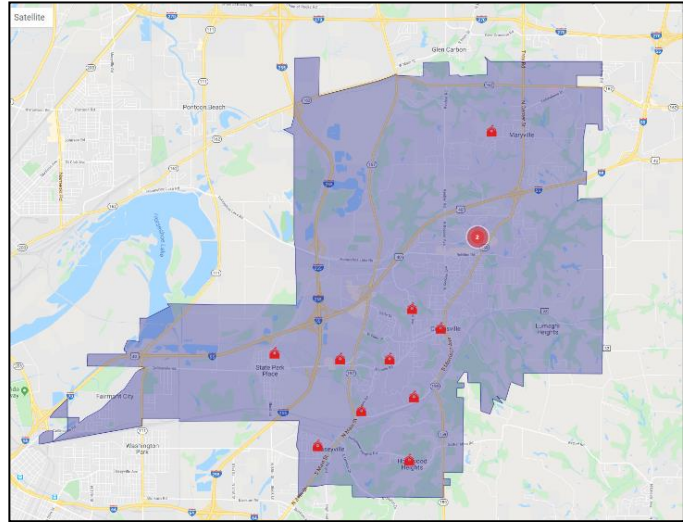
Centralized Registration: We are in the process of planning for the Collinsville CUSD10 Centralized Registration event and online registration process for our families for the 2021-2022 school year. Online Registration for families will open at 6:00PM on July 12, 2021. Families needing assistance with the online registration process may attend the Centralized Registration on July 27, 2021 from 1:00PM – 7:00PM at Collinsville High School. During this day, we will bring a number of the Collinsville Unit 10 faculty, staff and administrators together to assist our families in the enrollment and registration process for the 2021-2022 school year. Families will complete the online registration process via the Skyward Parent Access Link on the Collinsville School District website using their personalized username and password. The Student Services Office will continue to promote the on-line process and provide registration information to the public. As the vast majority of our families have successfully navigated the enrollment and registration process in a virtual format, we will complete the in-person registration assistance event in a one-day format (from the three-day event of the past).



Madison County Regional Office of Education (41) Compliance Visit: The Madison County Regional Office of Education #41 will conduct the annual School District compliance visit on March 25, 2001. Regional Offices of Education are entrusted with assessing compliance of local school districts in the state of Illinois. This process consists of a systematic review of district

documentation and recording compliance with state and federal laws and Illinois School Code (including areas for: Students, Staff/Personnel Training, Policy/Governance, Health/Life/Safety, and Instructional Programs). The resulting designation is reported on the state website and as part of the Illinois Report Card. The compliance process is seen as an opportunity to improve operations and support the programs that deliver quality educational experiences to students. Collinsville CUSD10 has also met compliance for educational services to homeless children and youth in the District NCLB (2001) title x, part c: McKinney-Vento Homeless Assistance Act, Title VII, Subtitle B with the Madison County Regional Office of Education and the Illinois State Board of Education.

Transportation: Through the final year of a two-year extension contract with First Student Bus Company, we value our partnership with the District’s provider of student transportation. Each day we transport approximately 3,400 regular education students and approximately 400 students with IEPs to and from school within our District, and to and from athletic and activity events throughout the state of Illinois. Our buses travel a total of 4,729 miles each day and are staffed by approximately 80 bus drivers and 40 monitors. The CUSD10 Student Services Office has daily communication with



administrators at First Student Bus Company to continue communication regarding safely transporting our students between their residence in the communities that we serve and our neighborhood schools. During the 2019-2020 and the 2020-2021 school years, we have worked with First Student, Inc. to amend the contract in order to provide continuity of transportation services during periods of hybrid and remote learning. Tonight, we present two contract proposals for review. The first is an amendment to our current contract to reimburse First Student during days of remote instruction at 80% of normally billed bus routes for student transportation to/from school/home (excluding athletic trips, extracurricular trips, and variable costs such as fuel, profit and bus disinfecting) levels retroactive from September 14, 2020. The second is a contract extension for the 2021-2022 school year, which represents a 5.5% increase cost in services from the 2020-2021 school year. Both contracts have been reviewed by legal counsel and are presented in support of the CUSD10 administration.



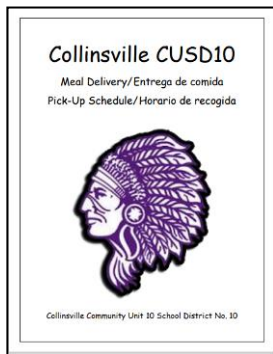
Over the past several months, Carla Terry (Collinsville First Student Location Manager), Tammy Eickelman (Collinsville First Student Assistant Location Manager), Derek Turner (CUSD10 Director of Technology), Karen Muller (CUSD10 SIS Supervisor) and I have been working with representatives from Edulog (Transportation Logistics) to improve our communication between the Edulog software program for bus routing and the Skyward software program for student information. There have been several

virtual meetings between locations in Illinois and Montana to improve our transportation logistics and how we communicate transportation information to our families.

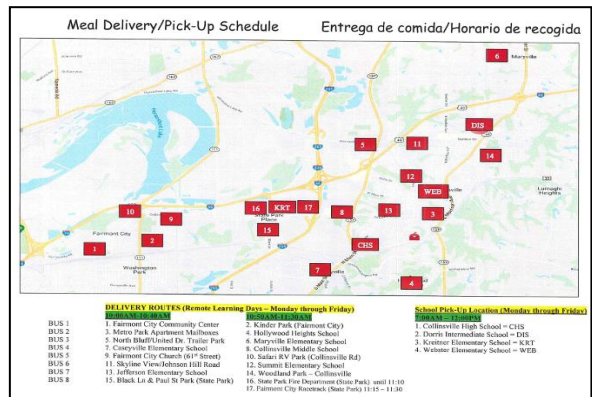
Kindergarten Enrollment: Collinsville CUSD10 Kindergarten (and new student) Enrollment will begin on March 29, 2021 and continue the process throughout the school year. Kindergarten Enrollment may be completed entirely online via the Skyward Family Access System or in-person by appointment. As families complete the online enrollment process, they will have the opportunity to scan and attach (as pdf or photo) the required documents as part of the enrollment application, including: Parent/Guardian Photo ID; Child's Birth Certificate; Parent/Guardian Proof of Residence within the CUSD10 School Boundary. The remote enrollment option has been used successfully throughout the current school year and has been appreciated by our families as an efficient and convenient way to enroll their child(ren) into the Unit 10 School District.

Early Entrance to Kindergarten Student Update: For the past seven school years, we have evaluated and admitted twenty-two (22) students into Kindergarten through the early entrance to Kindergarten procedures (7 students in 2012, 2 students in 2013, 3 students in 2014, 2 students in 2015, 2 students in 2016, 3 students in 2017, 2 students in 2018, 1 student in 2019 and 0 students for 2020). These students are now enrolled in classes ranging from grade 1 through grade 9. For the 2021-2022 school year, the Early Entrance to Kindergarten application window will be open from April 1, 2021 through May 14, 2021. Student screening for qualified applicants will be conducted at the end of May.

Meal Delivery during Remote Learning Days:



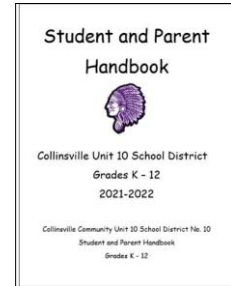
The CUSD10 Student Services Department worked together with Karen Lacaze (Sodexo, Inc.), Carla Terry (First Student Location Manager) and Tammy Eickelman (First Student Location Asst. Manager) to facilitate Meal



Delivery during exclusive remote learning days. During extended remote learning days in August and December, as well as the remote planning days each Monday, families have been provided opportunities to receive meals for their child(ren) via curbside pick-up at schools or via seventeen (16) site delivery locations throughout the District.

CUSD10 Student Fees: The CUSD10 Student Services Office has completed a Student Fees Summary Report for the Board of Education Budget Meeting and for Presentation of Board Motions (on recommendation of the Budget Committee) to the Board at the present meeting (February, 2021). Included in the report are: 1) A summary of the current fees (2020-2021) for Collinsville Unit School District 10; 2) A District Fee Summary for Collinsville Unit School District 10; 3) School District Fee comparison report for nine (9) neighboring school districts; 4) Tax Rate Comparison (2019 Payable 2020); 5) CUSD10 Board of Education Policy 4:140 Waiver of Student Fees; and 6) CUSD10 Waiver of School Fees Procedures (including definition of School Fees).

Student & Parent Handbooks: The Student Services Office continues to work with the District Handbook Committee to revise the District Student and Parent Handbook to make sure that it complies with District guidelines as well as Illinois School Code and Federal laws. This year, the following members are serving as a part of the CUSD10 Handbook Committee: Mr. Lee (CHS), Mr. Snow (CMS), Mr. Kirk (DIS), Mrs. Bauer (Elementary), Mr. Turner (Technology), Mrs. Sabatino (Health Services), Mrs. Underwood (Special Education), Carla Terry (First Student Bus Company), Mr. Porter (CUSD10 Security), Mrs. Cruise (EL), Mrs. Baugher (Parent rep), Mrs. Clark (Parent rep), Mrs. McClusky (Parent rep), and Mrs. VanKeulen (Parent rep). Recommended revisions will be available for your review at the April Board meeting and for requested Board approval at the May Board of Education meeting. A Legislative and Case Law Update (Illinois Principals Association) is attached to this report for your reference.



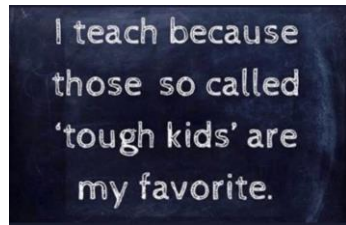
Kahok Academy [Truant Alternative Optional Education Program (TAOEP)]: In



September of 2017, the Unit 10 School District was awarded the TAOEP grant by the Illinois State Board of Education (ISBE). Our District was awarded a Continuation TAOEP Grant by ISBE through the 2019-20 school year. In October of 2017, the first students were enrolled into the Kahok Academy (CUSD10 TAOEP Program with Mrs. Carla Elliff leading classroom instruction). In June of 2020, Unit 10 was awarded a 3-year extension to the TAOEP Grant with an increased approval amount to cover the cost of the classroom instructor and a full-time educational assistant. The grant extension covers the 2020-2021, 2021-2022 and 2022-2023 school years. This program continues to serve students with attendance problems and/or dropouts up to and including those who are 21 years of age and provide truancy prevention and intervention services to students and their parents and/or serve as part-time options to regular school attendance. To date, Kahok Academy has graduated seventy-one (71) students with a Collinsville High School Diploma. Using an evidence-based approach, an academic program has been put in place to address student's academic needs. Based on individual needs and interests, the academic program incorporates on-site core classes via Edgenuity Curriculum (internet-based curriculum used for instruction), elective courses, and experiential courses (through the school's vocational center) as well as cooperative work experience. The Kahok Academy provides truancy prevention and intervention services, integrates resources of the school and community to meet the needs of the students and parents and serve as part-time or full-time options to regular school attendance designed to prevent students from dropping out of school and increasing graduation rates at CHS. I appreciate the continued work of Mrs. Elliff, the CHS Administration Team, and the CHS Counseling Department who have worked together to identify and support some of our most at-risk students at Collinsville High School.

Collinsville Community Unit School District #10 - Kahok Academy	
<p>Counties Served: <i>Madison</i></p>	<p>Administrative Agency: Collinsville Community School District #10 Dr. Mark Skertich, Superintendent 123 West Clay Street Collinsville, IL 62234 Phone: (618) 346-6350 E-mail: bskertich@cUSD.kahoks.org Website: www.kahoks.org</p>
	<p>Contact Person: Bradley Hyre 201 West Clay Street Collinsville, IL 62234 Phone: (618) 346-6350, Ext 4235 E-mail: bhyre@cUSD.kahoks.org</p>

Cares II:



Recently, CUSD10 Central Office administration in partnership with school building principals have been discussing prioritized needs to address learning loss recovery needs for our District. In the months ahead, we will be revisiting the previously approved request for the “CHS Success Center” as a holistic program to help engage and empower identified “at risk” high school students in their pursuit of a high school diploma. Our goal is to implement an evidence-based approach to maximize resources on research-proven and effective strategies and programs for identified students to continue their regular school curriculum with two critical advantages: 1) a learning environment that supports their special physical and personal needs and 2) an academic program customized to provide individualized and small group instruction and to increase their likelihood of improved regular school attendance, behavior and academic success. Recommendations will be forthcoming in the weeks ahead.

Attendance & Residency:

A. School and District Administrators continue to work with District Truancy Officers, our students and our families to improve attendance for all of our students in the Collinsville School District. Our District truancy officers continue to work collaboratively with the Collinsville City Attorney to communicate with students and parents the value of regular attendance as a factor for school success. Truancy Officers provide school principals and District administrators with monthly reports to document progress of truancy cases in the municipal court system [including judgements of fines, required supervision and warrants] in accordance with the policies of our District, the laws of the city of Collinsville and School Code of the state of Illinois. Mr. Blackard and Mr. Franklin continue to make daily visits to homes to converse with families about the expectations of student attendance during periods of in-person and remote learning.

B. The Office of Student Services also works daily with District Truancy/Residency officers to ensure that those students attending Collinsville Unit 10 schools are doing so in compliance with residency guidelines set forth by School Board policy and guidance set forth by the Illinois State Board of Education and federal laws. To date, correspondence with eighteen (18) families who have established residence outside of the Unit 10 school boundaries have been given written Notice of Non-residence in accordance with Board Policy 7:60 (Residence).

Annual Electronic Residence Verification:



The CUSD10 Student Services Office is happy to share that Unit 10 has updated District practice for student residence verification for compliance with District Policy and Illinois School Code. In an effort to honor parent and staff time, Collinsville Community Unit School District No. 10 are working with a third-party vendor who uses a system called CLEAR Batch to automatically verify parent/guardian residency within the Collinsville CUSD10 boundaries. The CLEAR Batch system reviews public records to verify the parent/guardian name and address. In the past, all households were required to verify residency at the initial time of student enrollment for continued enrollment in the District. This new process allows Collinsville CUSD10 to annually verify parent/guardian residence within the boundaries of Collinsville CUSD10. We will conduct our parent/guardian residence verification for the 2021-2022 school year utilizing CLEAR Batch in April of 2021. Parents/Guardians who have inconsistencies with

their resident address will be asked to verify their residence with the Enrollment Office prior to the Registration window opening in July of 2021. Our one-year contract with Thomson Reuters will expire at the conclusion of the current school year, and it will be my recommendation to renew this agreement to help best serve our families and our District in ensuring that those students who attend schools in Unit 10 are residents within the Unit 10 school District boundaries.

Community Service Partnerships: This year the CUSD10 Student Services Office has worked collaboratively with several community organizations for students in our schools. Through a partnership with Collinsville Fire Fighters IAFF Local 2625, Knights of Columbus Council No. 6625, the Collinsville Chamber of Commerce and Best Hometown Bank, a number of students enrolled in our schools were provided apparel to keep them warm this winter as a part of the “Coats for Kids” and “Tree of Warmth” community initiatives. A number of our families of elementary children were provided with toys during the Holiday Season through a generous donation from the Collinsville Wal-Mart. This year, every Kindergarten student in our District was provided a free book due to the generous donation from the Delta Epsilon Chapter of the Delta Kappa Gamma Society of Collinsville. Due the COVID-19 pandemic, the annual Elementary School Shoe Drive sponsored and hosted by Jack Schmitt Ford-Lincoln in Collinsville and the Collinsville Charities for Children was postponed. We have rescheduled this event in a new format to help our youngest students in Unit 10. We appreciate our continued partnership with all the civic organizations in helping families in our community.



Homeless Services: The CUSD10 Student Services staff has completed extensive training through the Area V Regional Offices of Education regarding McKinney-Vento Homeless Assistance for students, including State Liaison certification. We have been working in tandem with the Madison County Regional Office of Education (ROE) to secure services and supplies for students in need as well as provide Homeless Training to all contracted bus drivers and monitors. School Social Workers continue to act as a conduit of information between the families, the school buildings and the school District to serve our families who are experiencing homelessness. To date, our District has secured \$3,610 in grant funds through the Regional Office of Education to assist homeless families needing academic resources and hygiene items. These grants have been a welcome uplift for families who have been significantly impacted financially as a result of the COVID-19 pandemic.

According to the Illinois State Board of Education (ISBE), the percentage of students in the Collinsville School District identified as homeless (in the past five years) is:

<u>School Year</u>	<u>Homeless % - CUSD10</u>	<u>Homeless % State of Illinois</u>
2020-2021	4.4%	---
2019-2020	3.8%	2.0%
2018-2019	2.6%	2.0%
2017-2018	2.6%	2.0%
2016-2017	2.0%	2.1%

For the Region V Semi-Annual Data Collection Report, Collinsville CUSD10 (August 1 – December 31), Collinsville CUSD10 has reported the following Homeless Student Enrollment Count:

<u>School Year</u>	<u>Homeless Numbers - CUSD10 – Semi-Annual Report</u>
2020-2021	294
2019-2020	273
2018-2019	187
2017-2018	187
2016-2017	154



Photos of donated items in the M-V Store located on the second floor of the CUSD10 Administrative Annex for families in need, “where everything is free for those in need.”

Student Records Requests: The CUSD10 Student Services Office processes a number of

Graduate Transcript Requests and Health Records each day for former and graduate students of the Collinsville School District. Student Records Requests may be submitted online via the Web Store on the CUSD10 Website for graduates to order and pay for graduate transcript requests through this electronic media. Graduates may also order requests in person at the CUSD10

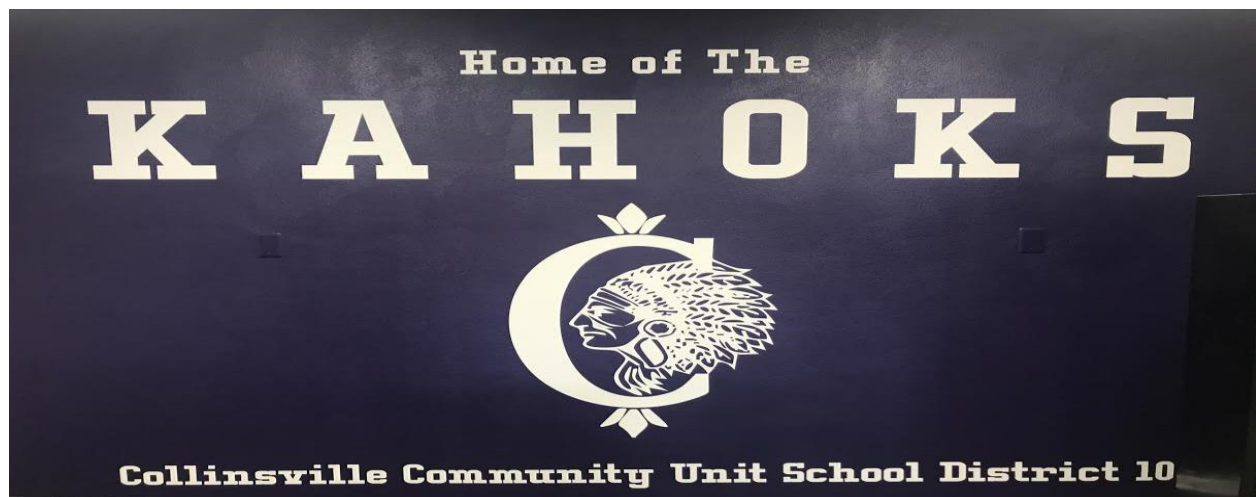
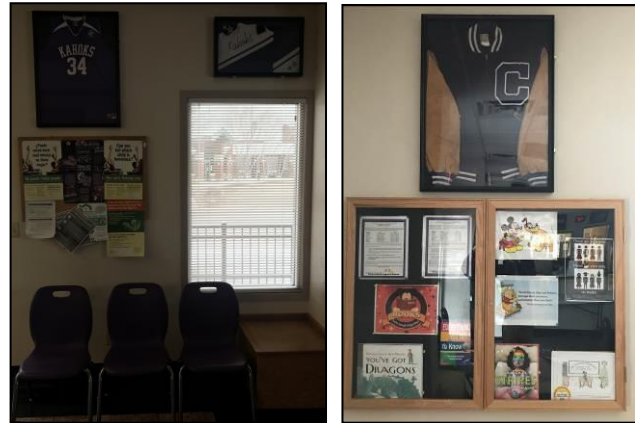
Enrollment Office (and pay electronically via a credit or debit card) or via mail (via check). The process has been an efficient mechanism for graduates of Collinsville High School to request and pay for graduate transcripts.

Teacher Training (Public School Works): Certified and Non-Certified staff are currently completing mandated and recommended training for the 2020-2021 school year. This year, these training sessions are offered through Public School Works as informative and interactive webinars. Trainings completed this year include: Caring for Students with Diabetes: Training for General Faculty and Staff, FERPA and



ISSRA: Confidentiality of Student Records, Recognizing and Reporting Child Abuse: Training for Mandated Reporters – Illinois, Seizure Training for School Personnel and Title IX: Protecting Students and School Employees from Sexual Harassment (General Awareness).

Student Services Facelift: Below, I’ve included a few photographs of our “work in progress” to “Purple-ize” our office. As many of our students and parents/guardians visit the Enrollment Office as their first experience in Unit 10, we believe it is important to show our visitors how proud we are of our school district. Thank you to Mrs. Hartman, Mr. Dewitte and the CUSD10 maintenance team for their assistance in helping to aesthetically transform our office to reflect the pride we all have in Unit 10.



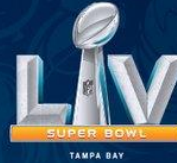
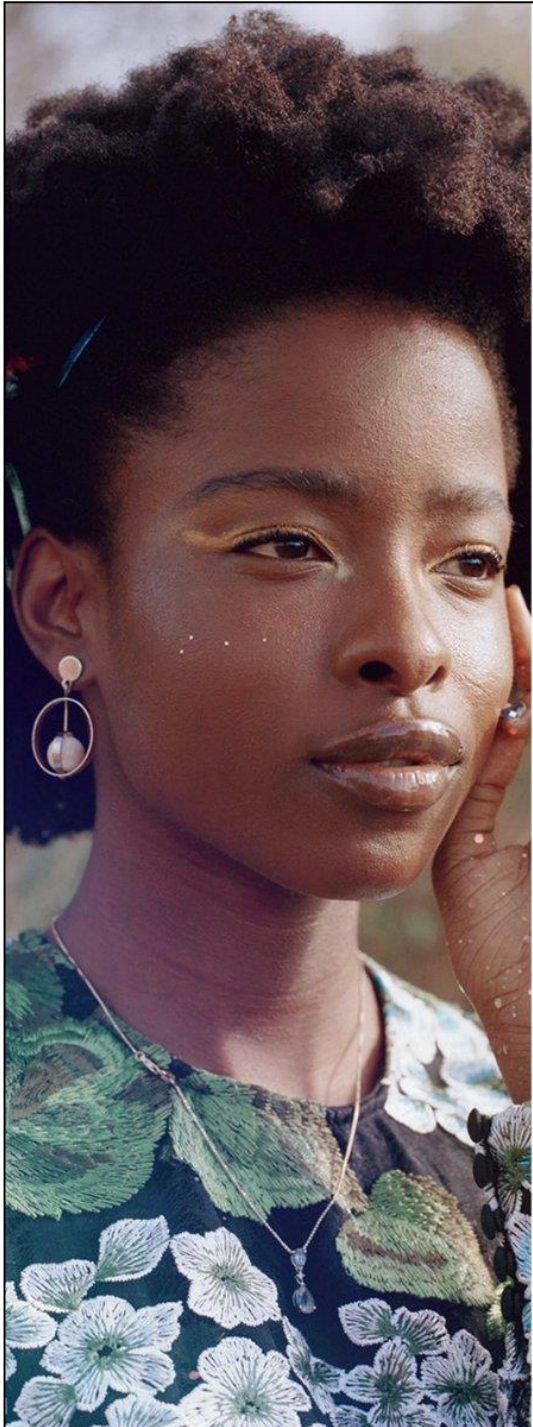
With Appreciation

Finally, a big “Thank You” to: Ms. Patty Wright and Ms. Daisy Acosta for their daily support in the CUSD10 Student Services Office. Through interactions with the community in assisting with a myriad of duties, they are key in supporting education of youth in the Unit 10 School District; to the Directors and building principals, who work tirelessly in their various roles to serve faculty, staff and students; to Dr. Skertich, who continues to build the culture and climate for this District through his words, actions and relationships with stakeholders; and to the Board of Education for your dedication and support to the students, staff and families of our District.

Chorus of the Captains

(A poem to honor three captains, warriors and champions. One, an educator, may represent any educator in Unit 10. “We celebrate them by acting, With courage and compassion, By doing what is right and just, For while we honor them today, It is they who every day honor us.”)

By Amanda Gorman



CHORUS OF THE CAPTAINS BY AMANDA GORMAN

Today we honor our three captains
For their actions and impact in
A time of uncertainty and need.
They've taken the lead,
Exceeding all expectations and limitations,
Uplifting their communities and neighbors
As leaders, healers, and educators.

James has felt the wounds of warfare,
But this warrior still shares
His home with at-risk kids.
During Covid, he's even lent a hand
Live-streaming football for family and fans.

Trimaine is an educator who works nonstop,
Providing his community with hotspots,
Laptops, and tech workshops,
So his students have all the tools
They need to succeed in life and in school.

Suzie is the ICU nurse manager at a Tampa Hospital.
Her chronicles prove that even in tragedy, hope is possible.
She lost her grandmothers to the pandemic,
And fights to save other lives in the ICU battle zone,
Defining the frontline heroes risking their lives for our own.

Let us walk with these warriors,
Charge on with these champions,
And carry forth the call of our captains!
We celebrate them by acting
With courage and compassion,
By doing what is right and just.
For while we honor them today,
It is they who every day honor us.

Photo By Kelia Anne



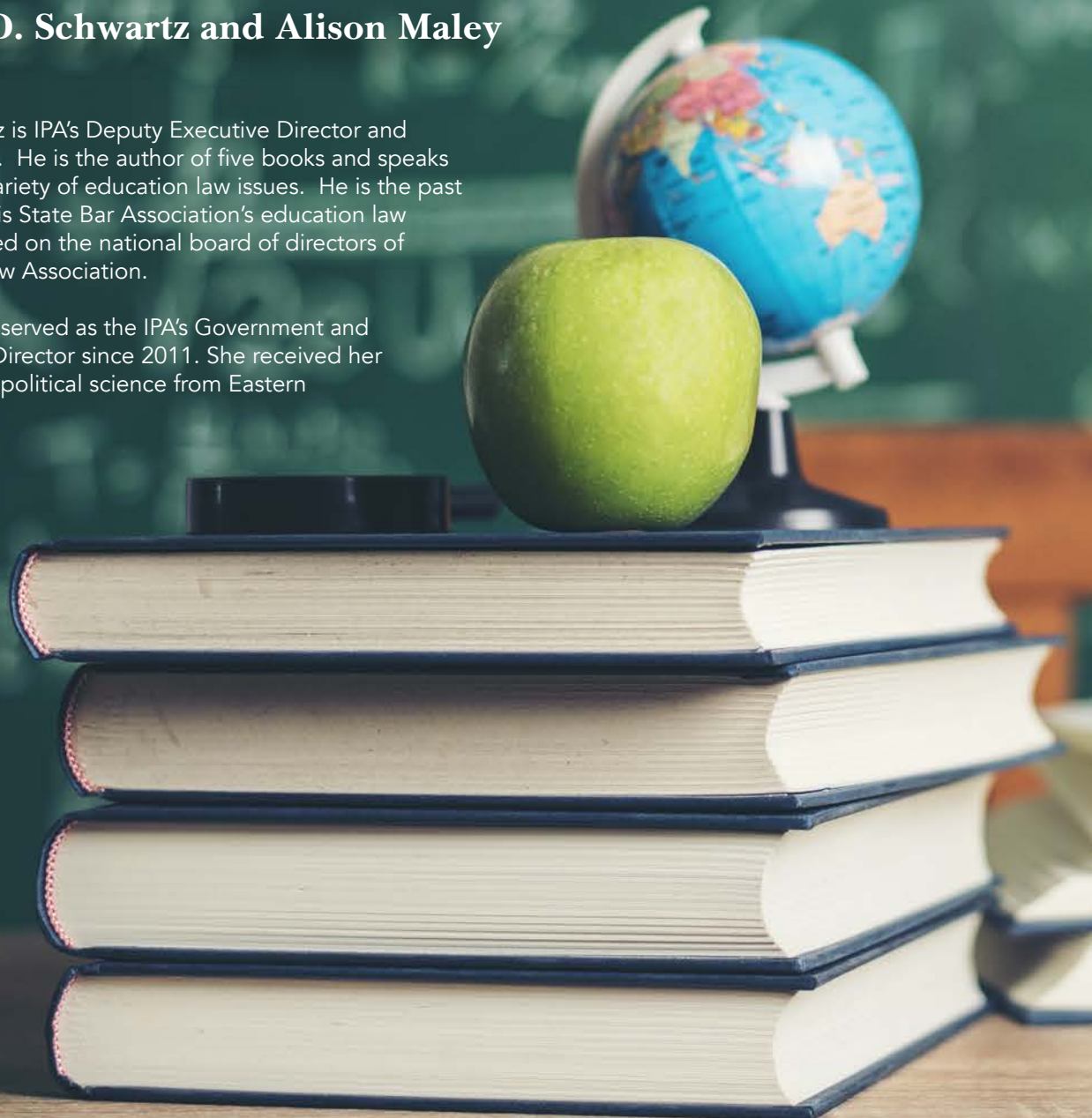
2020-2021

Legislative and Case Law Update

By Brian D. Schwartz and Alison Maley

Brian D. Schwartz is IPA's Deputy Executive Director and General Counsel. He is the author of five books and speaks nationally on a variety of education law issues. He is the past chair of the Illinois State Bar Association's education law council and served on the national board of directors of the Education Law Association.

Alison Maley has served as the IPA's Government and Public Relations Director since 2011. She received her B.A. and M.A. in political science from Eastern Illinois University.





NEW LAWS:

Education Omnibus Legislation

Public Act 101-0643

Effective Date: June 18, 2020

Summary: This new law contains flexibility during the COVID-19 crisis as well as other changes relative to Pk-12 education.

State goals and assessment: The law exempts schools from required assessments if ISBE has received a waiver from the administration of assessments from the U.S. Department of Education. (As of this writing, the waiver was only applicable for the 2019-2020 school year.)

Grants for preschool educational programs: The law allows preschool grant recipients to serve children ages 0-12 of essential workers if the Governor has declared a disaster due to a public health emergency. Essential workers include school employees.

Remote & e-learning provisions:

- The law allows remote learning days and up to 5 remote learning planning days to be deemed pupil attendance days for calculating the school term.
- Allows school districts to use programs approved in this section for remote learning and blended remote learning days.
- Allows remote learning to take place through implementation of e-learning programs.
- Districts without e-learning plans shall adopt remote learning day plans, approved by the district superintendent (see below for plan requirements).

Remote/blended learning plans: All remote and blended remote learning day plans shall address the following:

- Accessibility for remote instruction for all students.
- Activities that reflect State learning standards, if applicable.
- Means for students to confer with an educator as necessary.
- Unique needs of students in special populations, including but not limited to, students eligible for special education services, students who are English learners, and students experiencing homelessness, or vulnerable populations.

- How the district will take attendance and monitor and verify each student's remote participation.
- Transitions from remote learning to on-site learning upon the State Superintendent's declaration that remote or blended remote days are no longer necessary.
- The district superintendent shall periodically review and amend the district's plan, as needed, to ensure the plan meets the needs of all students.
- Each plan shall be posted on the district's website.
- Statutory and regulatory curricular mandates may be administered via remote learning, except behind-the-wheel instruction.
- Remote learning day requirements, waiver of 5 clock hours.



Daily attendance calculation: Clock hour requirements do not apply if the Governor has declared a disaster due to a public health emergency. The law allows the State Superintendent to establish minimum clock hour requirements in this situation.

Note: In July 2020, ISBE produced Learning Recommendations that included the requirement that Remote and Blended Remote Learning Plans must ensure at least five clock hours per day of a combination of instruction and school work for each student who would normally receive a full day of instruction any time remote or blended remote learning days occur. Districts have flexibility in determining how to best meet the requirement by counting all learning activities toward the five-hour expectation. ISBE strongly recommended that on any remote learning day that at least 2.5 hours per day of synchronous learning with real-time instruction and live interaction between students and their teachers take place.

Criminal history records check of the Statewide Sex Offender Database and Statewide Murderer and Violent Offender Against Youth Database: Within 10 days after a superintendent, regional office of education, or entity that provides background checks of license holders to public schools receives information of a pending criminal charge against a license holder for an offense set forth in Section 21B-80 of this Code, the superintendent, regional office of education, or entity must notify the State Superintendent of Education of the pending charge.

Individualized education program meeting protections: Prior to meetings to determine a child's eligibility for special education services, the parent or guardian shall have the option of choosing the available methods of delivery (for written material to be considered at the meeting), including regular mail and picking up materials at school.

Parents shall be informed of their right to review and copy their child's school student records prior to any special education eligibility or IEP review meeting, subject to federal and State law. Related service logs include speech and language services, OT services, PT services, school social work services, school counseling services, school psychology services, and school nursing services.

Interfund transfers: Extends the expiration date of school district interfund transfers until June 30, 2021.

District intervention funding: Provides \$6.5 million each in district intervention funding to East St. Louis School District 189 and North Chicago School District 187.

Educator licensure: Removes the work proficiency test for renewal of CTE endorsement on a license with stipulations and a provisional CTE endorsements.

Applicants seeking a Professional Educator License who have not been entitled by an Illinois-approved preparation program at an Illinois higher education institution must demonstrate proficiency in the English language by passing a proficiency test or providing evidence of completing a postsecondary degree at an institution in which the mode of instruction was English.

All applicants trained in another country for principal or superintendent must also pass the English proficiency test.

The law provides a one-year extension (until June 30, 2021) if an individual's license expires on June 30, 2020 and has not been renewed by the end of the 2020 renewal period.

Alternative educator licensure program: Requires teacher performance assessment passage no later than end of the first semester of second year of residency (instead of before entering second year of residency)

Student teachers: During the implementation of remote learning days, the law allows candidates seeking an educator licensure to complete student teaching or equivalent experience remotely or complete their required school business management internship remotely during a public health emergency declaration.

For Spring 2020 only, a candidate's requirement to complete student teaching or its equivalent, or a school business management internship is waived.

Extends the deadline for teacher licensure applicants to finish the Illinois assessment of teacher performance (EdTPA) until end of the first semester of the second year of residency.

Student & curricular mandates flexibility:

- The law validates any diplomas conferred under modified graduation requirements during 2019-2020 school year, and summer 2020.
- Allows Constitution test & 8th grade U.S. History tests to be administered remotely.
- Waives physical fitness assessments during remote learning.
- Allows ISBE to adopt rules to modify required high school courses for students enrolled in grades 9-12 during a public health emergency.
- Allows grades of pass, credit, or satisfactory to fulfill prerequisite requirements for advanced courses at higher education institutions.

Educator evaluations: The law allows evaluations to default to a "proficient" rating during any time in which the Governor has declared a disaster due to a public health emergency, and the evaluation was not conducted during the time the evaluation was required to be conducted.

Tenured teachers who were deemed "excellent" on their most recent evaluation, and whose evaluations were not conducted during the time the evaluation was required to be conducted shall receive an "excellent" rating.

A school board and any exclusive bargaining representative may also mutually agree to an alternate performance rating for teachers not in contractual continued service during any time in which the Governor has declared a disaster due to a public health emergency pursuant to Section 7 of the Illinois Emergency Management Agency Act, if the agreement is in writing. (See Appendix B for more information.)

Teacher dismissals: During a public health emergency, and if the parties mutually agree in writing, requirements of dismissal prehearings and hearings are paused and do not begin to toll until the proclamation is no longer in effect. If mutually agreed to and reduced to writing, the parties may proceed with the prehearing and hearing requirements and may also agree to extend the timelines connected to the appointment and selection of a hearing officer and those connected to commencing and concluding a hearing. Any hearing convened during a public health emergency may be convened remotely. Any hearing officer for a hearing convened during a public health emergency may voluntarily withdraw from the hearing and another hearing officer shall be selected or appointed.

Remediation plans: During a public health emergency that suspends in-person instruction, the timelines connected to the beginning and completion of remediation plans are waived. If the parties mutually agree in writing, any remediation plan that had been

in place 45 days prior to the suspension of in-person instruction shall resume when in-person instruction resumes, and any plan in place fewer than 45 days shall be discontinued and a new period shall begin when in-person instruction resumes.

Health examinations and immunizations: Schools may not withhold a report card for not providing proof of dental exam or eye exam during a school year during which a disaster due to public health emergency occurs.

Chicago Public Schools – Local School Councils (LSC): During the 2019-2020 school year, the Board of Education may hold Local School Council elections on the first semester Parent Report Card Pick-Up day of the 2020-2021 school year. The terms of office of all local school council members eligible to serve and seated on or after March 23, 2020 through January 10, 2021 are extended through January 10, 2021, provided that the members continue to meet eligibility requirements for local school council membership. The law allows LSC meetings to take place via videoconference or teleconference if Illinois Department of Public Health or CDC guidance limits the size of in-person meetings.



Boards of Education

NEW LAWS:

Election Day Holiday

Public Act 101-0642

Effective Date: June 16, 2020

Summary: Among other changes to the Election Code, the law makes Election Day 2020 an official State holiday (November 3, 2020). Schools must be closed for students, but schools must be made available to an election authority as a polling place for 2020 General Election Day. The election authority and the school shall comply with all safety and health practices established by the Illinois Department of Public Health.





Budget, Funding & Finance

NEW LAWS:

FY 2021 Budget

Public Act 101-0637

Effective Date: June 10, 2020

Summary: The FY 2021 budget holds all elementary and secondary spending flat to FY 2020 distribution levels and adds no tier funding to the Evidence Based Funding Model. Any new funding will be distributed to prioritize low-wealth school districts. Line items for Early Childhood Education Grants, Career and Technical Education Grants, and Mandated Categorical Grants were also kept flat.

COVID-19 CURE Borrowing

Public Act 101-0630

Effective Date: May 29, 2020

Summary: The law creates the CURE (Coronavirus Urgent Remediation Emergency) Borrowing Act and Fund to allow the State flexibility to borrow more efficiently under urgent circumstances. The law authorizes the Governor, with approval from the Comptroller and Treasurer, to borrow up to \$5 billion in funds from certain sources to meet increased costs

of State government resulting from COVID-19.

Budget Implementation Bill

Public Act 101-0636

Effective Date: June 10, 2020

Summary: The Budget Implementation Bill (BIMP) contains provisions necessary to put the FY 2021 spending plan in place. The law also contains a provision to potentially move \$20 million from the School Infrastructure Fund to the General Revenue Fund. The law creates a Legislative Oversight Committee to monitor increased spending flexibility for the Governor in Fiscal Year 2021.

Infrastructure Appropriations

Public Act 101-0638

Effective Date: June 12, 2020

Summary: The law contains appropriations for construction projects throughout the State, including projects in Bloom Township School District 206, Chicago Heights School District 163, Rich Township High School District 227, and Manhattan School District 114.



Freedom of Information Act & Open Meetings Act

NEW LAWS:

Open Meetings Act – Remote Meetings

Public Act 101-0640

Effective Date: June 12, 2020

Summary: The law codifies the Governor’s Executive Order regarding holding meetings of public bodies remotely, including school boards. The law also directs the Broadband Advisory Council to study the provision of free access to broadband service to all residents of the state.

COURT CASES:

Personal Text Messages Pertaining to Public Business Are Subject to Release Under FOIA

*Better Govt. Assn. v. The City of Chicago
Office of Mayor*

Illinois First District Court of Appeals

Decided: August 5, 2020

Summary: An Illinois Appellate Court found, once again, that public officials’ personal text messages and emails pertaining to public business and that are prepared for, used by, received by or in the possession

of a public body are public records for purposes of FOIA.

Practice Notes: The court applied a two-part test (first used in *City of Danville v. Madigan*) to determine if the records were public and therefore subject to disclosure under FOIA. First, the record must pertain to public rather than private business. Second, the record “must have been either: (1) prepared by a public body, (2) prepared for a public body, (3) used by a public body, (4) received by a public body, (5) possessed by a public body, or (6) controlled by a public body.”

BOE Must Disclose Employee's Name Before Voting on Discipline Matter Regarding Employee

Attorney General PAC Opinion 19-004

Issued: May 17, 2019

Summary: The Illinois Attorney General found that a school board violated Section 3.5(e) of the Open Meetings Act by failing to delineate an employee's name before voting on a Notice to Remedy concerning the employee. The Illinois Attorney General's Public Access Counselor found that the board of education

was not required to read the entire resolution but was required to provide sufficient information to identify the particular transaction, which, in this case, included disclosing the name of the employee that was the subject of the resolution.



Personnel, Employment & Licensure

NEW LAWS:

Substitute Teachers

Public Act 101-0645

Effective Date: June 26, 2020

Summary: The bill extends the ability of retired teachers to substitute teach for up to 120 days per school year without jeopardizing their Teachers Retirement System (TRS) benefits. The extension applies until June 30, 2021.

COURT CASES:

Discrimination Under Title VII

Bostock v. Clayton County, Georgia

United States Supreme Court

Decided: June 15, 2020

Summary: In a six to three decision the U.S. Supreme Court held that employers that terminate employees solely on the basis of sexual orientation or gender identity violate Title VII. Title VII of the Civil Rights Act of 1964 is a federal law that protects employees against discrimination based on certain specified characteristics, mainly race, color, national origin, sex, and religion. Justice Gorsuch, writing for the Court stated that “it is impossible to discriminate against a person for being homosexual or transgender without discriminating against that individual based on sex.”

Practice Notes: On August 31, 2020, the U.S. Department of Education's (ED) Office for Civil Rights (OCR) issued a Revised Letter of Impending Enforcement Action. In this letter, OCR stresses that the Supreme Court's decision in *Bostock* “does not affect the Department's position that its regulations authorize single-sex teams based only on biological sex at birth—male or female—as opposed to a person's gender identity.” It notes the Court's “ruling is based on the ‘assumption’ that sex is defined by

reference to biological sex, and its ruling in fact rests on that assumption.” In addition, OCR found “if Bostock’s reasoning under Title VII were applied to policies regarding single-sex sports teams under Title IX, it would confirm that the Department’s regulations authorize single-sex teams only based on biological sex.”

Teacher First and Fourteenth Amendment Claims Denied

Mascow v. Board of Educ. of Franklin Park School Dist

Seventh Fed. Circuit Court of Appeals

Decided: May 3, 2020

Summary: A U.S. Court of Appeals for the Seventh Circuit (Indiana, Illinois and Wisconsin) has ruled that a tenured teacher and co-president of the teachers union, who was laid off after receiving an “unsatisfactory” performance evaluation, failed to establish a valid First Amendment free speech claim or a valid Fourteenth Amendment due process claim. The teacher claimed that her unsatisfactory evaluation was retaliation for her comments at meetings in 2015 and 2016. The court found that “a bad rating in 2017 could not reasonably be attributed to two specific meetings in the summers of 2014 and 2015, especially when Mascow’s co-president, who attended the 2015 meeting, retained an ‘excellent’ rating.” Turning to Mascow’s due process claim, the court opined that since Illinois state law does not offer hearings to laid-off teachers, she did not have a property right and therefore lacked a constitutional claim.”

Coach’s Prayer at Football Game Not Protected Speech Under the First Amendment

Kennedy v. Bremerton School District

Federal District Court, Western District of

Washington

Decided: March 5, 2020

Summary: A U.S. District Court for the Western District of Washington has ruled that a school district did not violate a football coach’s First Amendment speech or religious rights when school district officials removed him from his coaching position after he refused to stop praying on the field immediately after games. The court also rejected the coach’s Title VII claims, concluding: “While public schools do not have unfettered discretion to restrict an employee’s

religious speech, they do have the ability to prevent a coach from praying at the center of the football field immediately after games.”

Practice Notes: A government employee’s free speech claim involves the balancing of the employee’s free speech rights against the needs of government employers attempting to perform their important public functions. This involves asking the following questions: (1) whether the employee spoke on a matter of public concern; (2) whether the employee spoke as a private citizen or public employee; (3) whether the employee’s protected speech was a substantial or motivating factor in the adverse employment action; (4) whether the state had an adequate justification for treating the employee differently from other members of the general public; and (5) whether the state would have taken the adverse employment action even absent the protected speech. If, as in the Kennedy case above, an employee’s speech is the product of performing the tasks the employee was paid to perform or owes its existence to their professional responsibilities, then they spoke in their capacity as a public employee and their speech is unprotected.

The Kennedy case is consistent with a 2007 case, *Mayer v. Monroe County Community School Corporation*. Here, the United States Court of Appeals for the Seventh Circuit (Indiana, Illinois and Wisconsin), found that an employee’s “on the clock speech” is not protected by the First Amendment and can be controlled by the employer.

Assistant Principal’s First Amendment Claim Denied

Ulrey v. Reichhart and Sch. Bd. of Manchester Comm. Schs.

Seventh Fed. Cir. Ct. of Appeals

Decided: October 18, 2019

Summary: The United States Court of Appeals for the Seventh Circuit (Indiana, Illinois and Wisconsin) dismissed a former assistant principal’s claims that she was forced to resign in retaliation for speech about a student discipline matter, which she alleged violated her First Amendment free speech rights and Fourteenth Amendment due process rights. Specifically, Ulrey contacted the school board president after learning that the superintendent gave an adult student permission to possess cigarettes on school grounds, even though this was illegal. The school board president then contacted the

superintendent, who rebuked Ulrey for going over her head and threatened to reprimand her if she did not apologize. Ulrey apologized. Three months later, in November 2014, Ulrey was called to a meeting with the superintendent regarding errors with Ulrey's administrative license. The superintendent requested that Ulrey resign and she did, using a letter of resignation the superintendent had prepared for her. Reviewing these facts, the Court found that Ulrey spoke to the School Board president as an employee pursuant to her official duties, not as a private citizen. As a result, Ulrey's First Amendment claim failed because her speech was considered constitutionally unprotected as a matter of law. Regarding Ulrey's Fourteenth Amendment due process claim, the Court noted the general rule that "an employee who resigns – voluntarily relinquishing her interest in continued employment – may not complain of a lack of due process" unless one of two narrow exceptions exists: 1) constructive discharge, which is akin to a hostile environment work claim, or 2) coerced resignation, which "is characterized by the presence of a choice in which the employee must resign or suffer severe consequences, such as facing criminal charges." The Court found that neither of these exceptions existed, even if Ulrey thought the superintendent's "vibes" and "physical demeanor" indicated he wanted to fire her.

Practice Notes: See the practice notes accompanying the previous case summary (Kennedy v. Bremerton School District) for a discussion of the criteria for determining if an employee's speech is protected under the First Amendment.

School Board's Decision to Terminate Teacher Overruled

Timothy J. Burgess v. Ill. State Bd. of Educ. et al.
Illinois Third District Court of Appeals

Decided: January 9, 2020

Summary: In 2015, tenured teacher Timothy Burgess

(Burgess) was dismissed from his teaching position by the Board of Education of Ottawa Township High School District No. 140 (Board). Burgess appealed the Board's decision and a tenured teacher dismissal hearing was held pursuant to Article 24 of the School Code. Following a three-day hearing, Ill. State Board of Education hearing officer Danielle Carne (Carne) found that Burgess's conduct did not violate the prohibitions and mandates he had previously been issued via a Notice to Remedy in 2009. As a result, Carne recommended that the Board reverse its dismissal of Burgess. The Board believed Carne's findings and conclusions were flawed, so it rejected her recommendation and upheld its dismissal of Burgess. Burgess subsequently sued.

Reviewing the evidence, the Court found that the supplemental factual findings made by the Board were against the manifest weight of the evidence, in part because the Board "went to great lengths" to discredit witnesses that favored Burgess while disregarding discrepancies that weighed against the credibility of the administration's witnesses. The Court further found that the Board's decision to dismiss Burgess was clearly erroneous. In doing so, it noted that the 2009 Notice to Remedy concerned displays of anger by Burgess in front of staff, parents, students, Board members, and the public – thus it related to Burgess's fitness as a teacher and the school's interests in maintaining discipline and operating effectively. In contrast, the conduct that allegedly violated the Notice to Remedy (and which formed the basis for the 2015 dismissal) occurred in private contexts at closed-door union meetings. Though the Court did not condone Burgess's conduct at those meetings, it held that "no logical nexus exists between this conduct and Burgess's fitness to perform as a teacher." Accordingly, the Board's dismissal decision was arbitrary, unreasonable, and clearly erroneous. The Court reversed the Board's dismissal of Burgess and sent the case back to the circuit court for further proceedings consistent with its decision.



COURT CASES:

Student's Intellect Alone Does Not Disqualify Her For SPED Eligibility
Independent Sch. Dist. No. 283 v. E.M.D.H.

Eighth Federal Circuit Court of Appeals
Decided: June 3, 2020

Summary: A U.S. Court of Appeals for the Eighth Circuit has ruled that a Minnesota school district failed



to meet its child find obligation under the Individuals with Disabilities Education Act (IDEA). The panel also found that the school district's failure to classify the student as disabled denied her the right to a free appropriate public education (FAPE) under IDEA. In addition, it reinstated the administrative law judge's (ALJ) award for compensatory education.

In April 2017, the parents requested that ISD 283 evaluate the student's eligibility for special education. It was not until November 2017 that the district provided the parents with a report evaluating the E.M.D.H.'s eligibility for special education. The panel rejected ISD 283's argument that E.M.D.H.'s "high standardized test scores and her exceptional performance on the rare occasions she made it to class are strong indicators that there are no services it can provide that would improve her educational situation." It said, "The district confuses intellect for an education." The panel stressed that "[t]he IDEA guarantees disabled students access to the latter, no matter their innate intelligence." It concluded: "The record demonstrates that the student's intellect alone was insufficient for her to progress academically and that she was in need of special education and related services."

[GUIDANCE DOCUMENTS:](#)

Management Groups & Unions Issue Guidance on Teacher Evaluation for 2020-21

Issued: September 1, 2020

Summary: Recently, Illinois school management and union officials released joint guidance on teacher evaluation for the 2020-21 school year. According to the joint guidance (see appendix B), Public Act 101-643 gives school districts the ability to design and implement a teacher evaluation plan that best fits the needs of the district in cases where the Governor has declared a disaster due to a public health emergency. Until Illinois reaches Phase 5 of Governor Pritzker's reopening plan, when all school districts may return to traditional in-person instruction, the guidance urges school districts to consider developing an alternative plan that will focus teacher evaluation on formative feedback and support rather than summative ratings.

Practice Notes: This guidance, however, does not specifically address evaluation procedures for principals and assistant principals. Nonetheless, just as we advised for teacher evaluations, we encourage principal and assistant principal evaluations to focus on formative feedback and support rather than summative ratings. A principal or assistant principal who is not evaluated during any school year automatically defaults to a "proficient" summative rating. Additionally, if a principal or assistant principal is not evaluated by March 1st of any year, the principal or assistant principal is deemed to have performed job duties at least satisfactorily and it serves to "automatically extend the principal's or assistant principal's contract for a period of one year after the contract would otherwise expire, under the same terms and conditions as the prior year's contract" (105 ILCS 5/24A-15).



 Student Issues

NEW LAWS:

Election Day Absence

Public Act 101-0624

Effective Date: June 1, 2020

Summary: The law allows a student eligible to vote in a primary, general, or special election to be absent from school for a period of two hours on Election Day in order to vote. Schools may specify the hours during which the eligible student(s) may be absent.

Truancy--Driver's License Revocation

Public Act 101-0623

Effective Date: July 1, 2020

Summary: Removes the ability of the Secretary of State to cancel, revoke or suspend driver's license from adjudicated truant minors.

COURT CASES:

Student Hair Length Policy Found Unconstitutional

Arnold v. Barbers Hill Indep. School Dist.

U.S. District Court for the Southern Dist. of Texas

Decided: August 17, 2020

Summary: A U.S. District Court for the Southern District of Texas has ruled that a school district's hair length policy for male students violated an African American high school student's Fourteenth Amendment equal protection rights based on sex and race discrimination, and the student's First Amendment free speech rights. The court granted the student's motion for a preliminary injunction, concluding there was a substantial likelihood that he would succeed on the merits of his claims.

Transgender Student Wins Right to Use Preferred Restroom I

Grimm v. Gloucester Cnty. Sch. Bd.

Fourth Federal Circuit Court of Appeals

Decided: Aug. 26, 2020

Summary: After a long court and public battle that began in 2014, a U.S. Court of Appeals for the Fourth Circuit panel, in a 2-1 split, held that a local school board in Virginia violated a former student's rights under the Fourteenth Amendment Equal Protection Clause and Title IX because the board adopted a policy barring the student who is a female-to-male transgender individual, from using the boys' restroom at school based on his gender identity. The Court also ordered the school district to amend the student's official records to reflect his gender as "male," which is consistent with the student's amended birth certificate.

Transgender Student Wins Right to Use Preferred Restroom II

Adams v. The School Board of St. Johns County

Eleventh Federal Circuit Court of Appeals

Decided: Aug. 7, 2020

Summary: A U.S. Court of Appeals for the Eleventh Circuit panel, in a 2-1 split, has affirmed the district court's decision granting a transgender student's motion for a permanent injunction ordering a Florida school district to allow the student to use the boys' restroom on the basis of gender identity. The panel's majority concluded the school board's unwritten policy that barred the transgender student from using the boys' facilities based on his gender assigned at birth rather than based on gender identity violated the Fourteenth Amendment's Equal Protection Clause and Title IX.

Practice Notes: The above two cases are consistent with a growing number of cases, including those within the Seventh Federal Circuit Court of Appeals (Illinois, Indiana and Wisconsin), holding that discrimination against transgender people constitutes sex-based discrimination for purposes of the Equal Protection Clause because such policies punish transgender persons for gender nonconformity, thereby relying on sex stereotypes.

Off-Campus Speech Not Subject to School Discipline

B.L. v. Mahanoy Area School District

Third Federal Circuit Court of Appeals

Decided: June 30, 2020

Summary: A U.S. Court of Appeals for the Third Circuit ruled that a Pennsylvania school district violated a high school student's First Amendment speech rights when school officials removed the student from the cheerleading team after she posted a profane and vulgar message on Snapchat when she was off-campus and during non-school hours. After reviewing the U.S. Supreme Court's student speech jurisprudence, the court stated: "The Court's case law therefore reveals that a student's First Amendment rights are subject to narrow limitations when speaking in the 'school context' but 'are coextensive with [those] of an adult' outside that context." It held "[a]fter reviewing the line separating on- from off-campus speech, ... B.L.'s speech falls on the off-campus side."

Practice Notes: The court also noted that in determining whether or not something is on or off campus, the Supreme Court "has consistently focused not on physical boundaries but on the extent to which school control or sponsor the forum or the speech."



Appendix A

Changes to Rules Governing Title IX Investigations

Effective August 16, 2020, numerous changes went into effect concerning sexual harassment investigations under Title IX. Title IX of the Education Amendments of 1972 provide that "no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." These changes impact the definition of sexual harassment under Title IX and the investigation process related to Title IX complaints. Changes delineated in the new rules include:

A significantly more formalized formal grievance process.

Significantly more training for investigators – 3 hours.

The presumption of innocence of the accused and ability of accused to question the alleged victim.

Ability for districts to use a new higher burden of proof, though most districts will still use the preponderance of evidence standard.

Greater rights for the accused in terms of access to information and ability to question complainant.

Definition of Sexual Harassment

“Sexual harassment” under Title IX is defined as conduct on the basis of sex that satisfies one or more of the following:

A school employee conditioning educational benefits or participation on unwelcome sexual conduct (i.e., quid pro quo); or

Unwelcome conduct that a reasonable person would determine is so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the school’s educational program or activity (previously “any unwelcome conduct that is sexual in nature”); or

Sexual assault (as defined in the Clery Act), dating violence, domestic violence, or stalking as defined in the Violence Against Women Act (VAWA).

Obligation to Act

A school must act if the school has actual knowledge of sexual harassment in the school’s educational program or activity. Actual knowledge has been expanded to include actual knowledge of any school employee.

A school is liable if it acts with “deliberate indifference.” A school district is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances. Failure of an employee to report sexual harassment to the Title IX coordinator would most likely constitute deliberate indifference.

Obligation of School When There Is Actual Knowledge of Sexual Harassment, But No Formal Complaint by Victim

If the alleged sexual misconduct falls within the scope of Title IX and the victim has not filed a formal complaint, the school must still provide “supportive measures” to the victim. The supportive measures that must be offered are measures designed to restore or preserve access to the school’s education program or activity without unreasonably burdening the other party, protect the safety of all parties and the school’s educational environment, and deter sexual harassment. These can include counseling, modification of class schedules, and a school imposed no contact order.

Steps if There Is A Formal Complaint Filed by the Victim

If a formal complaint has been filed by the victim, the school must proceed with a formal investigation. Such investigation should be conducted in coordination with your school district’s attorney. The investigation contains the following steps:

Investigations must be done by trained personnel (internal or external).

All parties must receive written notice of the allegations, an opportunity to select an advisor, and an opportunity to submit and review evidence throughout the investigation.

Parties must be provided at least 10 days to inspect, review, and respond to all evidence.

The investigator must prepare a timely report that summarizes the relevant evidence explaining an analysis of how a conclusion was reached.

Parties must be given at least 10 days to review and provide a written response to the investigative report.

At the PK-12 level, a live hearing is not required. However, the parties must be given an opportunity to submit written questions to be answered by the opposite party.

A presumption of innocence applies to the respondent during the process.

Districts may use the preponderance of evidence standard or clear and convincing evidence standard.

Hearings must prohibit any inappropriate questioning about prior sexual history and protect the privacy of a party's medical, psychological or similar treatment records.

The parties must be offered an opportunity to appeal the final determination.

The district must provide protection from retaliation for any individual that participates in a Title IX grievance process.

Appendix B

Management Organizations & Unions Release Guidance for Teacher Evaluations Issued September 1, 2020

The following is a joint statement from the Illinois Education Association, Illinois Federation of Teachers, Illinois Association of School Administrators, and the Illinois Principals Association on Guidance to Illinois school districts on managing teacher evaluation.



Illinois school districts will be working through the implications of the COVID-19 pandemic for the foreseeable future. As a result, we deem it necessary to provide guidance to Illinois school districts on how to manage teacher evaluation during this time.

We recognize the complex work educators must do right now to ensure the physical, social emotional, and academic health and well-being of the students they serve. This work requires innovation and a reprioritization of what would be done were schools running normally. The Performance Evaluation Reform Act (PERA) gives school districts the ability to design and implement a teacher evaluation plan that best fits the needs of the district. Until Illinois reaches Phase 5 of Governor Pritzker's Reopening plan, when all school districts may return to traditional in-person instruction, under PERA, districts should consider developing an alternative plan that will focus teacher evaluation on formative feedback and support rather than summative ratings.

When making the determination for how to best move forward with teacher evaluation for the 2020-2021 school year, each district's joint committee should consider:

- Current district performance evaluation plans are based on observing the interaction between students and teachers in classrooms with all children in attendance.
- It is likely that many (or all) districts, at some point in the year, may be required to deliver instruction remotely or in classroom environments that do not allow for the observation of student and teacher interaction with all students in attendance.
- Teachers are not primarily trained to provide remote instruction and qualified evaluators are not trained to evaluate remote instruction.
- Within our current reality, it may not be possible to complete required classroom teacher observations for the 2020-2021 school year.
- It may not be possible to collect sufficient valid and reliable data on which to base the classroom practice element of educator evaluation.
- Each district's joint committee, or where appropriate, the exclusive bargaining agent and district, should consider changes to the evaluation plan to:
 - Provide tenured teachers with formative feedback for support and development and rely on the default option pursuant P.A. 101-643 in lieu of conducting a summative evaluation.
 - Provide for non-tenured teacher summative evaluation ratings pursuant to P.A. 101-643 including the default option provided by law.
- Additionally, the answers to the critical questions below may assist the district's joint committee on how best to proceed within their own local context:

If a tenured teacher is not evaluated, what designation does the teacher receive?

Per P.A. 101-0643, during any time in which the Governor has declared a disaster due to a public health emergency and unless the school board and any exclusive bargaining representative have completed the performance rating for teachers or mutually agreed to an alternate performance rating, any teacher who has entered into contractual continued service, whose most recent evaluation was deemed "Excellent," and whose performance evaluation is not conducted when the evaluation is required to be conducted shall receive a teacher's performance rating deemed "Excellent". Absent a disaster due to a public health emergency declared by the Governor pursuant to Section 7 of the Illinois Emergency Management Agency Act, a tenured teacher who is not evaluated defaults to "Proficient."

If a non-tenured teacher is not evaluated what designation does the teacher receive?

Irrespective of whether the Governor has declared a disaster due to a public health emergency, a non-tenured teacher who is not evaluated defaults to a summative rating of “Proficient.” Moreover, during any time in which the Governor has declared a disaster due to a public health emergency, P.A. 101-643 provides that a school board and any exclusive bargaining representative may agree to an alternative performance rating for non-tenured teachers, as long as the agreement is in writing.

Can the union and management agree on an alternative performance rating for tenured and non-tenured teachers who have not been evaluated because of a disaster due to a public health emergency?

Pursuant to P.A. 101-0643, during anytime in which the Governor has declared a disaster due to a public health emergency, a school board and any exclusive bargaining representative may mutually agree to an alternate performance rating for teachers who have not been evaluated, as long as the agreement is in writing.

If the Governor withdraws the disaster declaration during the school year, how are evaluations affected?

Legally, not at all, except possibly for the default summative rating of tenured teachers who have not been evaluated as described in the first question above. However, joint committees should consider the time that is required to complete the necessary evaluations and how much of that time occurred during the disaster declaration. Further, the focus during a year of interrupted in-person attendance should be on the physical and mental well-being of all educators in the building and on supporting students, teachers, and the learning climate.

For the purpose of summative evaluation ratings, can formal and informal observations occur during periods of remote instruction?

Formal and informal observations are designed to occur during in-person instruction. It may be difficult to conduct formal and informal observations during remote instruction. The joint committee should consider these factors in determining the type of observations, if any, that will be conducted during remote instruction.

Do remediation plans for teachers who were rated “Unsatisfactory” continue at the beginning of the 2020-21 school year?

Per P.A. 101-0643 If the Governor has declared a disaster due to a public health emergency and in-person instruction is suspended, the timelines connected to the commencement and completion of any remediation plans are waived unless the parties mutually agree otherwise and the agreement is in writing. Any remediation plan that had been in place for more than 45 days prior to the suspension of in-person instruction shall resume when in-person instruction resumes and any remediation plan that had been in place for fewer than 45 days prior to the suspension of in-person instruction shall be discontinued and a new remediation period shall begin when in-person instruction resumes. The above requirements apply regardless of whether they are included in a school district’s teacher evaluation plan.

How should a district determine which teachers, if any, are evaluated during the 2020-21 school year?

All modifications to the evaluation process for 2020-21 should be made through the joint committee process taking into consideration the district’s needs.

If an evaluation is modified or not performed for a probationary teacher, can that probationary teacher still be dismissed or non-renewed?

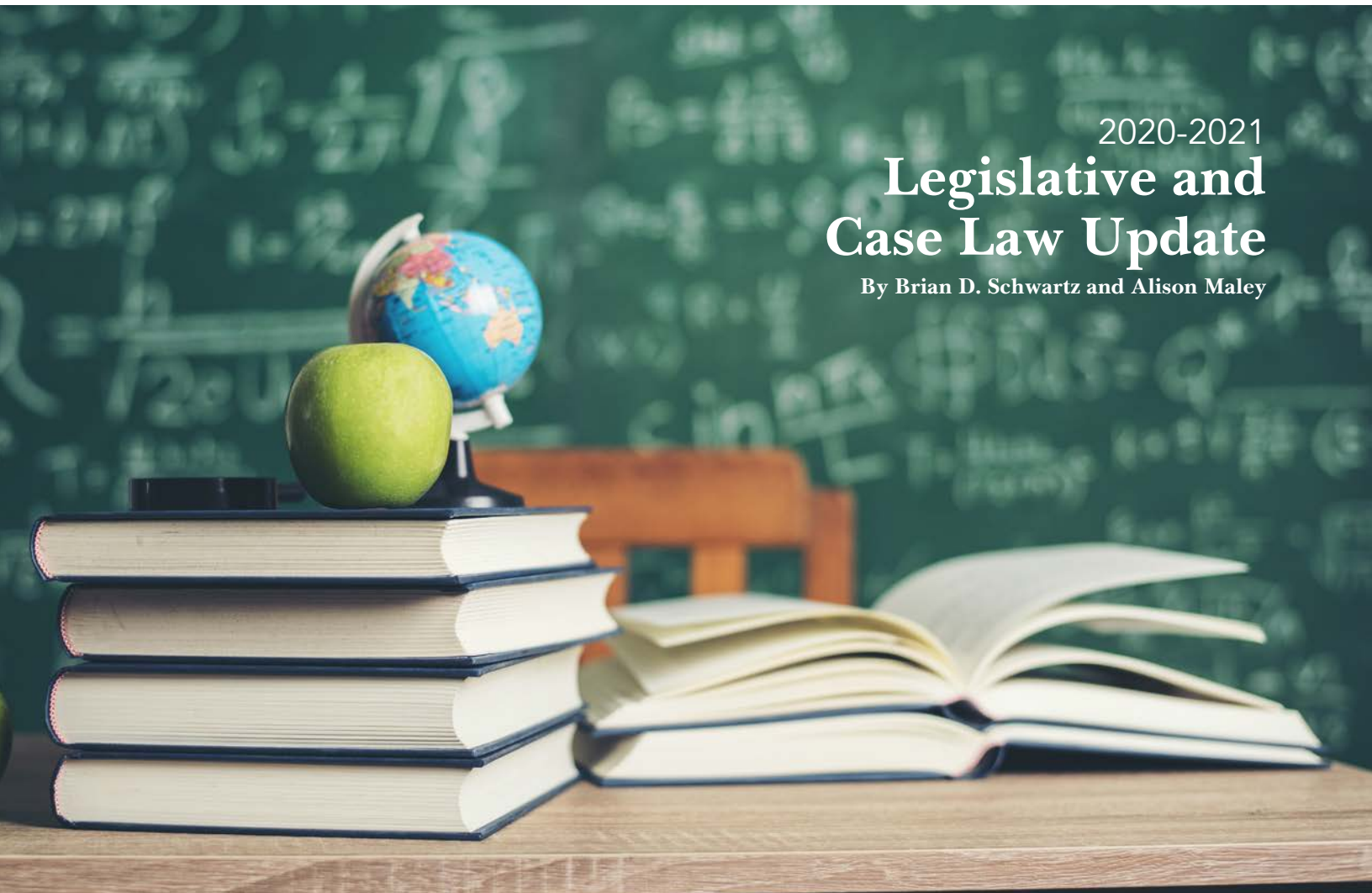
Yes. A modification to the evaluation process or a failure to evaluate will not limit a school board’s right to non-renew or dismiss a probationary teacher pursuant to the School Code

We will continue to provide joint statements to the field as we are able and as this unique situation continues to evolve.



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2020-2021
**Legislative and
Case Law Update**
By Brian D. Schwartz and Alison Maley

5.4. Budget Committee Update - Dr. Dennis Craft

5.5. Facilities Committee Update - Mr. Gary Peccola

5.6. Kahok Academy Report - Carla Elliff

5.7. Freedom of Information Requests

5.7.a. 2/2/21 Request from IRTA for information on retiring certified staff members. Complied 2/2/21

5.7.b. 2/10/21 Request from Ron Jedda for legal bills/invoices for candidate objections. Responded 2/10/21

5.7.c. 2/7/21 Request from Don Richardson for enrollment data. Complied 2/10/21

6. **Approval of Minutes**

6.1. Approval of January 25, 2021 Board Minutes

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Regular Meeting, Monday, January 25, 2021

SUMMARY

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Correspondence
5. Audience Input
6. Superintendent's Report
7. Financial Report
8. Curriculum & Instruction Report
9. Budget Committee Update
10. Library Presentation
11. Approval of Minutes of Regular Meeting of 12/21/20
12. Approval of Board Bills
13. Approval of Monthly Financial Statements
14. Approval of Board Policy Updates
15. Approval of Resolution to Approve the Updated Remote and Blended Remote Learning Day Plan (a/k/a the District's Re-Opening Plan) for the 2020-2021 School Year
16. Approval of E-Learning Plan Resolution
17. Approval of 2021-2022 School Calendar
18. Approval of Maintenance Truck Purchases
19. Authorization to Negotiate CAVC Building House Lots
20. Approval of Authorization to Seek Student Transportation Services Bids
21. Discussion of Diversity and Equity Goals and Action Steps
22. Closed Session
23. Return to Open Session
24. Report on Closed Session Discussion
25. Approval of Action on the Board's Semi-Annual Review of Closed Session Minutes
26. Approval of Employment of Non-Certified Employees
27. Acceptance of Resignations of Non-Certified Employees
28. Acceptance of Resignation of Certified Employee
29. Approval of Title I Tutor Non-Public School Recommendation for Employment
30. Approval of Additional Compensation for Staff for CHS
31. Adjournment

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Regular Meeting, Monday, January 25, 2021
6:30 p.m.

- Call to Order** 1. The Regular Meeting of the Board of Education of Collinsville Community Unit School District No. 10 was held on the evening of Monday, January 25, 2021, at 6:30 p.m., at the Unit #10 Administrative Annex, 123 West Clay Street, Collinsville, Illinois.
- Roll Call** 2. Those members present were: Gary Peccola, President; Gary Kusmierczak, Vice President; Dennis Craft, Treasurer; Tim Hasamear; Vicki Reulecke; Michele Stutts; and Jane Soehlke, Secretary.
- Pledge of Allegiance** 3. Mr. Peccola led those in attendance in reciting the Pledge of Allegiance.
- Correspondence** 4. Mrs. Soehlke said the following written correspondence had been received by the Board since the last regular meeting:
- (a) Correspondence from Trish Mumper
 - (b) Correspondence from Jamie Planitz
 - (c) Correspondence from Stephanie Williams
 - (d) Correspondence from Ashley Carrico
- Audience Input** 5. Mr. Peccola said due to COVID-19 restrictions, the public was provided an opportunity to give input to the Board via email and also by telephone. No emails were received, no one addressed the board by telephone, and no one in person at the meeting addressed the board.
- Reports**
- Superintendent's Report** 6. Dr. Skertich said updates of the Return to Learn plan are on the agenda and will be covered in more detail later in the meeting. The district continues to work with the Madison County Health Department on plans for Covid immunizations for faculty members. The first clinic is tentatively scheduled for February 13 at the Gateway Center, but the biggest hurdle will be availability of the vaccine. Dr. Skertich announced the Collinsville Charities for Children and Shoe Carnival are once again partnering to provide 300 students with new shoes. The program is being coordinated by Mrs. Stephanie Pulse and arrangements have been made to deliver shoes to the students. Dr. Skertich said the district is very grateful for their efforts and

the assistance they are providing to Unit 10 students.

Financial Report 7. Mrs. Robison said the district is halfway through the fiscal year as of the end of December. She reported on the four operating funds and noted the district operates on the cash basis. The Education Fund received 66% of budgeted revenue and 50% of the budgeted expenditures have been made. In the O&M Fund, 87% of budgeted revenue has been received and 62% of expenditures have been made. At this time, no transfers have been made from O&M into other funds. The Transportation Fund received 58% of budgeted revenue and 22% of budgeted expenditures have been made. The Working Cash Fund received 85% of the budgeted revenue and no expenditures have been made and bond funds have not yet been transferred into the O&M Fund. Mrs. Robison also reported on the ending fund balances for the four operating funds. She said the figures for the categoricals are about the same as last month with only the first payment for this year having been received. She expects that two more payments will be received during this fiscal year.

**Curriculum
& Instruction
Report**

8. Ms. LaToya Berry-Coleman reviewed the highlights of her report in the board packet including upcoming curriculum updates. Reading Wonders is set to expire at the end of the 2021-2022 school year and the committee plans to review other programs and recommend a pilot program for Fall 2021. CMS is looking to update its math curriculum from the Engage NY program. Teachers at the high school have been impressed with the Big Ideas math program that started this year, and there would be advantages to aligning CMS to the CHS program. But, other options will also be considered with findings to be brought forth this spring. At CHS, the English Department is planning to update junior level textbooks. The RTI team will be meeting to discuss assessment tools and look into whether either STAR or AIMSweb Plus could be eliminated. In discussion, the board voiced support for keeping both programs at this time if it will be beneficial in assessing student learning loss due to the pandemic. Ms. Berry-Coleman said she was excited that growth data from Fall to Winter indicates students at all grade levels made gains in both Reading and Math despite the challenging circumstances. The January Institute Day was held virtually for the first time and was well-received by the staff. Emphasis on diversity and equity professional development will continue in the coming months. Summer school proposals will be brought to the board in February, and efforts are being made to find a

**Budget
Committee
Update**

qualified candidate for the open ELL teaching position.

9. Dr. Craft reported that the budget committee met January 19, 2021 and discussed the following:
 - (a) Mr. Joe McGinnis and Dr. Skertich shared information about plans to purchase future building sites for the CAVC Building Trades program. The current house project is nearing completion and the next one is planned for a lot on South Clinton that was obtained as part of a trade with the City of Collinsville. Mr. McGinnis is proposing the purchase of two adjacent lots in the Tanglewood Subdivision for the following two homes. Having two adjacent lots will give the program the capability to have two homes in different phases of construction at the same time, resulting in increased learning opportunities for the students. The lots list for \$45,000 each, but the developer has indicated he will offer a discount to the district. The lots are good building sites in a desirable neighborhood, and the location is in close proximity to the CAVC which maximizes the amount of time students can spend on the job site.
 - (b) Mr. Josh DeWitte reviewed the list of proposed work projects for the upcoming summer including resurfacing of the tennis courts and locker room renovation at CHS, district-wide asphalt work and parking lot resurfacing, renovations and abatement at Webster, and renovations to bathrooms at DIS. The work at Webster will be spread over three summers and will include abatement, HVAC and lighting upgrades. Mr. DeWitte also presented bid recommendations for the purchase of a maintenance department truck and a new food delivery truck.
 - (c) Mr. Kevin Robinson shared a recommendation for approval of three overages in the CHS math department which will provide additional math help to approximately 70 students. The administration is looking at registration numbers for next year to determine staffing needs and will provide an update next month. Also, several non-certified positions are recommended for approval later on the agenda.
 - (d) Mrs. Robison gave an update on the budget noting that Education Fund revenue is anticipated to be approximately \$1 million less than budgeted, but expenditures are also coming in under the budgeted amount. The Transportation Fund is looking good so far, and the ending fund balance for this year should improve over last year's.

- (e) Dr. Skertich shared information on the ESSER II federal grant for pandemic relief. The district is slated to receive \$6.57 million in funding which may be handled as a grant over a two to three year period. The funds are to be used for mitigating learning loss with covered expenses to include before and after school programs, summer learning, Jump Start, extended school year, closing the digital divide, curriculum, cleaning and PPE, mental health and other expenses or hardships directly related to COVID 19.
- (f) The next budget committee meeting is scheduled for Monday, February 8, 2021 at 5:00 p.m.

**Library
Presentation**

10. Mrs. Tracey Schmidt and Mr. Michael Hayman prepared a video presentation of their annual report to the board. They began with the library department’s vision and mission statement, and shared how the past ten years of developing a virtual library helped prepare for the pandemic. The Renaissance Learning platform has been revolutionary in making e-content resources more accessible to elementary students. The district is also partnering with the Mississippi Valley Library District to provide access to age-appropriate e-resources through the public library system. Over the past months, Mrs. Schmidt and Mr. Hayman have been organizing professional development opportunities, compiling audio and video for CMS virtual choir concerts, and re-labeling the physical libraries at CHS and CMS. Their report also included circulation information and usage statistics for the 2019 calendar year. Goals for 2021 include continued collaboration with public libraries, supporting students and staff in their academic journey, and preparing for a return to normal. They thanked the board and administration for the support they give in helping the libraries serve district students and teachers.

**Approval of
Minutes of
Regular Meeting
of 12/21/20
(Motion Passed)**

11. A motion was made by Soehlke and seconded by Reulecke that the minutes listed below be approved. Motion passed unanimously on voice vote.

- Regular Meeting – December 21, 2020
- Closed Session – Regular Meeting – December 21, 2020

**Approval of
Board Bills
(Motion Passed)**

12. A motion was made by Soehlke and seconded by Hasamear that the Board bills for the Area Vocational Center Budget and the Unit 10 General Budget presented for payment on January 25, 2021, and attached to these minutes as Exhibit E-7 be approved and that the Treasurer be authorized to sign checks for same. Motion passed on roll call vote as follows: Peccola, yes;

Kusmierczak, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes.

Approval of Monthly Financial Statements (Motion Passed)

13. A motion was made by Soehlke and seconded by Kusmierczak that the monthly financial statements for Collinsville Community Unit School District No. 10 and the Collinsville Area Vocational Center for December 2020, be approved and attached to these minutes as Exhibit E-8. Motion passed unanimously on voice vote.

Approval of Board Policy Updates (Motion Passed)

14. A motion was made by Soehlke and seconded by Stutts to approve the policy updates, as presented in Exhibit E-9.1. Motion passed unanimously on voice vote.

Approval of Resolution to Approve the Updated Remote and Blended Remote Learning Day Plan (a/k/a the District's Re-Opening Plan) for the 2020-2021 School Year (Motion Passed)

15. A motion was made by Soehlke and seconded by Kusmierczak to approve a resolution to approve the District's Updated Remote and Blended Remote Learning Day Plan (a/k/a the District's re-opening plan) for the 2020-2021 school year, and the Superintendent shall have the authority to amend the plan in his discretion, effective immediately. Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes.

Approval of E-Learning Plan Resolution (Motion Passed)

16. A motion was made by Soehlke and seconded by Craft to approve the Resolution to Adopt the E-Learning Plan in lieu of the district's scheduled emergency days, as presented in Exhibit E-9.3. Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes.

Approval of 2021-2022 School Calendar (Motion Passed)

17. A motion was made by Soehlke and seconded by Reulecke to approve the 2021-2022 School Calendar, as presented in Exhibit E-10.1. Dr. Skertich said while the district adopted an E-Learning Plan in lieu of emergency days, the proposed calendar includes five emergency days in the event power outages, severe storms or other events make it impractical to utilize the E-Learning plan. With respect to Election Day, board attorney Mr. Barney Mundorf, said employees are given two hours off work to provide an opportunity for them to vote, and that designation of the Election Day as a holiday would need to be done by action of

the state legislature. Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, abstain; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes.

**Approval of
Maintenance
Truck Purchases
(Motion Passed)**

18. A motion was made by Soehlke and seconded by Stutts to approve the quotes from Bob Ridings Fleet Sales for the purchase of one maintenance truck and one lunch truck, per Exhibit

E-10.2. Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes.

**Authorization to
Negotiate CAVC
Building House
Lots
(Motion Passed)**

19. A motion was made by Soehlke and seconded by Craft to authorize the Superintendent and CAVC Director to negotiate the purchase of lots at the Tanglewood Subdivision. Motion passed unanimously on voice vote.

**Approval of
Authorization to
Seek Student
Transportation
Services Bids
(Motion Passed)**

20. A motion was made by Soehlke and seconded by Reulecke to authorize the administration to seek bids for Student Transportation Services to begin for the 2021-2022 school year. Mr. Hyre said the district presented its final proposal to First Student with a deadline to respond by Friday prior to the meeting. At the time of the meeting, Mr. Hyre had not received word on whether the proposal will be accepted. If nothing is heard back from First Student, Mr. Hyre will begin working with Mr. Mundorf's office to start the bid process. Motion passed unanimously on voice vote.

**Discussion of
Diversity and
Equity Goals
and Action Steps**

21. Dr. Skertich and Mr. TaRael Kee presented an overview of the Diversity and Equity Committee's work to date. The committee is made up of 16 district staff members for the purpose of creating a more diverse teaching force and encouraging students to go into education. Input was also provided by the CHS Student Advisory committee. Eight goals and action steps were laid out and were influenced by what students have indicated they want to see in their classrooms and curriculum. Some of those goals include diversification of curriculum, providing literary offerings from minority authors, collaboration to increase cultural diversity for students, professional development, career awareness opportunities, establishing an affinity space for minority teachers to share their experiences and district-wide cultural and diversity celebrations. Mr. Kee shared additional details on a partnership with Lindenwood University to offer a program to credentialize building leaders for staff training. Any curriculum changes and class offerings will go through the board

Curriculum and/or Budget Committees for review prior to being presented to the board. Mr. Peccola thanked the committee members for the time and work they have put into developing these ideas and said the board will be looking forward to seeing the next steps.

**Closed Session
(Motion Passed)**

22. A motion was made by Soehlke and seconded by Stutts that the Board adjourn to Closed Session to discuss appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1); pending or probable litigation against, affecting or on behalf of the public body, pursuant to 5 ILCS 120/2(c)(11); and discussion of the minutes of a meeting that was lawfully closed under OMA, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, pursuant to 5 ILCS 120/2(c)(21). Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes. (7:56 p.m.)

**Return to
Open Session**

23. The Regular Meeting returned to Open Session at 8:45 p.m. Those members present on roll call were: Peccola, Kusmierczak, Craft, Hasamear, Reulecke, Stutts and Soehlke.

**Report on
Closed Session
Discussion**

24. Mrs. Soehlke reported that during Closed Session the Board discussed the following:

1. Appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1);
2. Pending or probable litigation against, affecting or on behalf of the public body, pursuant to 5 ILCS 120/2(c)(11); and
3. Discussion of the minutes of a meeting that was lawfully closed under OMA, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, pursuant to 5 ILCS 120/2(c)(21).

**Approval of
Action on the
Board's Semi-
Annual Review
of Closed
Session Minutes
(Motion Passed)**

25. A motion was made by Soehlke and seconded by Reulecke that all closed session minutes not previously released shall remain confidential and not released, as the need for confidentiality still exists as to all or part of those minutes. Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, no; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes.

**Approval of
Employment of
Non-Certified**

26. A motion was made by Soehlke and seconded by Stutts to approve the employment of the following non-certified employees pending employment requirements. Motion passed

- Employees
(Motion Passed)** unanimously on voice vote.
- Dyette Harper, DIS Educational Assistant, effective January 6, 2021;
- Marissa Cooper, District Health Care Attendant, effective January 11, 2021;
- Kourtney Walton, DIS Relief Aide, effective January 12, 2021; and;
- Ana del Burgo, Kreitner Bilingual Educational Assistant, effective January 11, 2021.
- Acceptance of Resignations of Non-Certified Employees
(Motion Passed)** 27. A motion was made by Soehlke and seconded by Hasamear to approve the resignations of the following non-certified employees. Motion passed unanimously on voice vote.
- Fatima Gonzalez, CHS Educational Assistant, effective January 15, 2021;
- Patricia Wright, Annex Secretary, retirement effective December 31, 2022;
- Pam Kavaliunas, Maryville School Secretary, retirement effective June 30, 2021;
- Karen Muller, District Student Information Services Supervisor, retirement effective December 31, 2022; and
- Alesha Hackney, DIS Educational Assistant, effective January 22, 2021.
- Acceptance of Resignation of Certified Employee
(Motion Passed)** 28. A motion was made by Soehlke and seconded by Kusmierczak to approve the retirement of Uta Robison, Chief School Business Official, effective July 10, 2021. Motion passed unanimously on voice vote.
- Approval of Title I Tutor Non-Public School Recommendation for Employment
(Motion Passed)** 29. A motion was made by Soehlke and seconded by Reulecke that Kathy Cook be approved as a non-public Title I Tutor for SS Peter & Paul School, effective January 2021, at the hourly rate of \$25.00 until funds are expended. Motion passed unanimously on voice vote.
- Approval of Additional Compensation for Staff** 30. A motion was made by Soehlke and seconded by Craft to approve additional compensation for staff teaching class overages at Collinsville High School as shown in Exhibit E-13.5. Motion passed unanimously on voice vote.

**for CHS
(Motion Passed)**

Adjournment 31. There being no further business, Mr. Peccola declared the meeting adjourned at 8:50 p.m.

7. **Approval of Board Bills for February 2021**

Open Accounts Payable List

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COLLINSVILLE 10

Vendor Name							ExOn	
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Amount	Date	State Account #
ACE HARDWARE/RENTAL								
153082	26082540410U	MAINT SUPPLIES UNIT		250		18.00	2/1/21	20-2540-410-08-10
153123	26082540410U	MAINT SUPPLIES UNIT		250		18.00	2/1/21	20-2540-410-08-10
						<u>36.00</u>		
AKJ EDUCATION								
INV0358331	16061250410U	20-21 TITLE I MATERIALS		250	5210036	10.48	2/1/21	10-1250-410-06-430000-10
INV0357281	16061250410U	20-21 TITLE I MATERIALS		250	5210036	129.79	2/1/21	10-1250-410-06-430000-10
						<u>140.27</u>		
ALBERS FIRE PROTECTION								
28181	16242562323U	LUNCH PROG REP MAINT SERV		250		2,000.00	2/1/21	10-2562-323-24-10
						<u>2,000.00</u>		
ALL PRO TEES								
12050	16471500412N	MS ATHLETIC AWARDS		250		60.00	2/1/21	10-1500-412-47-27
12050	16461500418G	HS Girls Bowling Supplies		250		540.00	2/1/21	10-1500-418-46-22
12060	16451500419G	HS Boys Bowling Supplies		250		24.19	2/1/21	10-1500-419-45-22
						<u>624.19</u>		
ALLEY, DAWN								
MILEAGE	16122130332U	HEALTH CARE PROVIDER TRAVEL		250		35.41	2/1/21	10-2130-332-12-10
						<u>35.41</u>		
ALTENBERGER, DIANNA								
REIMBURSE	16282220430G	HS MEDIA CENTER MATLS		250		16.80	2/1/21	10-2220-430-28-22
						<u>16.80</u>		
ALVAH M. SQUIBB COMP. INC.								
618697	16492410411G	HS MAIN OFF STUDENT SUPPLIES		250	2021000150	284.84	2/1/21	10-2410-411-49-22
						<u>284.84</u>		
AMERI-CAN PORTABLES								
52424	26082540323N	REP/MAINT SVC MS		250		90.00	2/1/21	20-2540-323-08-27
52423	26082540324G	REP/MAINT HS ATHL		250		90.00	2/1/21	20-2540-324-08-22
52422	10011710013B	VOC HOUSE 310 South Seminary		250		95.00	2/1/21	10-171-01
						<u>275.00</u>		
APPLE INC.								
AE15151270	16932660541U	TECHNOLOGY PLAN EQUIPMEN		250		849.00	2/1/21	10-2660-541-93-10
						<u>849.00</u>		

ARCH ENGRAVING

Open Accounts Payable Fund Totals

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COLLINSVILLE 10

Fund Code	Description	Batch #	Amount
10	Education Fund	250	273,024.79
20	Oper, Build, & Maint Fund	250	75,735.17
40	Transportation Fund	250	289,652.95
60	Capital Projects	250	222,072.46
80	Tort Fund	250	9,885.80
90	Fire Prevention and Safety Fund	250	1,150.00
Report Total			<u>\$871,521.17</u>

Open Accounts Payable List

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COLLINSVILLE 10

Vendor Name								Due	
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #
DELTA GASES									
0405206IN	16951417410A	VOC GENL IND OCCUP WELD GASES		250		0.00	431.83	2/19/21	10-1417-410-95
R1074607	16951417410A	VOC GENL IND OCCUP WELD GASES		250		0.00	472.00	2/19/21	10-1417-410-95
						<u>0.00</u>	<u>903.83</u>		
FIRST STUDENT									
11711687	46952550332A	AVC REG TRANSP First Student		250		0.00	3,014.48	2/19/21	40-2550-332-95
						<u>0.00</u>	<u>3,014.48</u>		
OREILLY AUTOMOTIVE									
1068143535	16871447410A	AUTO BODY SUPPLIES		250		0.00	95.88	2/19/21	10-1447-410-87
						<u>0.00</u>	<u>95.88</u>		
WILLIAMS OFFICE PRODUCTS									
51601-1	16952410410A	VOC OFFICE SUPPLIES		250		0.00	85.98	2/19/21	10-2410-410-95
51574-1	16952410410A	VOC OFFICE SUPPLIES		250		0.00	100.79	2/19/21	10-2410-410-95
51559-1	16952410410A	VOC OFFICE SUPPLIES		250		0.00	41.91	2/19/21	10-2410-410-95
						<u>0.00</u>	<u>228.68</u>		
						<u>\$0.00</u>	<u>\$4,242.87</u>		Report Total

Open Accounts Payable Fund Totals

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COLLINSVILLE 10

Fund Code	Description	Batch #	Amount
10	Education Fund	250	1,228.39
40	Transportation Fund	250	3,014.48
Report Total			<u><u>\$4,242.87</u></u>

Paid Accounts Payable by Check Number

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 COLLINSVILLE 10

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
8464979506	26072540340U	AT&T 1	TELEPHONE CHARGES	106		1/6/21	1/1/21	119177	498.21	20-2540-340-07-10
7473088506	26072540340U		TELEPHONE CHARGES	106		1/6/21	1/1/21	119177	662.12	20-2540-340-07-10
									Total	1,160.33
817117658	26072540340U	AT&T LONG DISTANCE	TELEPHONE CHARGES	106		1/6/21	1/1/21	119178	0.39	20-2540-340-07-10
									Total	0.39
287301707452	16932660340U	AT&T MOBILITY	TECHNOLOGY TELEPHONE	106		1/6/21	1/1/21	119179	16,720.14	10-2660-340-93-10
									Total	16,720.14
180176978	16932660410U	B & H	TECHNOLOGY GENERAL SUPPLIES	106	196000	1/6/21	1/1/21	119180	674.00	10-2660-410-93-10
									Total	674.00
4047952	16481120420N	BARNES & NOBLE, INC.	MS TEXTBOOKS	106	2021001	1/6/21	1/1/21	119181	504.13	10-1120-420-48-27
									Total	504.13
J LOMBARDI	16753700332U	BUREAU OF EDUC & RESEARCH	Title II (4932) TRAVEL	106		1/6/21	1/1/21	119182	479.00	10-3700-332-75-493200-10
									Total	479.00
5204090000	26072540371G	CITY OF COLLINSVILLE	WATER HS ATHL FIELD	106		1/6/21	1/1/21	119183	36.23	20-2540-371-07-22
									Total	36.23
0000244978	16242562323U	CSI	LUNCH PROG REP MAINT SERV	106		1/6/21	1/1/21	119184	86.45	10-2562-323-24-10
									Total	86.45
10435724364	16943300540U	DELL MARKETING L.P.	20-21 (TEC) Public Safety...Policing mat	106	196000	1/6/21	1/1/21	119185	118,848.37	10-3300-540-94-10
									Total	118,848.37
DUES ALL STA	16141130640G	ILLINOIS MUSIC EDUCATION AS	HS BAND/MUSIC DUES AND FEES	106		1/6/21	1/1/21	119186	120.00	10-1130-640-14-22
									Total	120.00
I68672	26082540410U	JOHN DEERE FINANCIAL	MAINT SUPPLIES UNIT	106		1/6/21	1/1/21	119187	7.98	20-2540-410-08-10
L34998	26082540410G		MAINT SUPPLIES HS	106		1/6/21	1/1/21	119187	17.77	20-2540-410-08-22
I72254	260825404101		MAINT SUPPLIES ADMIN BLDG	106		1/6/21	1/1/21	119187	21.98	20-2540-410-08-01
									Total	47.73
534116	16282220430G	JUNIOR LIBRARY GUILD	HS MEDIA CENTER MATLS	106	2021001	1/6/21	1/1/21	119188	3,511.30	10-2220-430-28-22
									Total	3,511.30
115538243001	16691250310U	MCGRAW HILL SCHOOL EDUCATION	NA TitleIII LIPLP	106	2021001	1/6/21	1/1/21	119189	360.09	10-1250-310-69-490900-10
									Total	360.09
REIMBURSE	16202210332U	MELZER, LISA	18-19 IDEA FLO THRU TRAVEL	106		1/6/21	1/1/21	119190	199.00	10-2210-332-20-462000-10

Specialized Data Systems, Inc.

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Paid Accounts Payable by Check Number

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 COLLINSVILLE 10

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
								Total	199.00	
ENTRY FEE	16141130640G	MUSIC FOR ALL	HS BAND/MUSIC DUES AND FEES	106		1/6/21	1/1/21	119191	1,900.00	10-1130-640-14-22
								Total	1,900.00	
2009-188764	10011710013B	RP LUMBER	VOC HOUSE 310 South Seminary	106		1/6/21	1/1/21	119192	2,760.90	10-171-01
								Total	2,760.90	
208126407755	86012310390U	SCHOOL SPECIALTY SUPPLY	MISC TORT	106	2021001	1/6/21	1/1/21	119193	904.26	80-2365-390-01-10
208126534734	86012310390U		MISC TORT	106	2021001	1/6/21	1/1/21	119193	3,073.04	80-2365-390-01-10
								Total	3,977.30	
449334479459	16202150410U	SYNCHRONY BANK/AMAZON	IDEA FLO THRU SUPPLIES	106	2021151	1/6/21	1/1/21	119194	0.76	10-2150-410-20-462000-10
449334479459	16202150410U		IDEA FLO THRU SUPPLIES	106	2021151	1/6/21	1/1/21	119194	14.08	10-2150-410-20-462000-10
549447737344	16202150410U		IDEA FLO THRU SUPPLIES	106	2021151	1/6/21	1/1/21	119194	14.08	10-2150-410-20-462000-10
549447737344	16202150410U		IDEA FLO THRU SUPPLIES	106	2021151	1/6/21	1/1/21	119194	262.07	10-2150-410-20-462000-10
494535345335	16202150410U		IDEA FLO THRU SUPPLIES	106	2021151	1/6/21	1/1/21	119194	4.99	10-2150-410-20-462000-10
439587759675	16202330410U		20-21 IDEA FLO THRU SUPPLIES	106	2021161	1/6/21	1/1/21	119194	38.97	10-2330-410-20-462000-10
947735799667	16201220410U		20-21 IDEA FLO THRU SUPPLIES	106	2021161	1/6/21	1/1/21	119194	61.60	10-1220-410-20-462000-10
457796464774	16202110410U		IDEA FLO THRU SUPPLIES	106	2021161	1/6/21	1/1/21	119194	12.98	10-2110-410-20-462000-10
457796464774	16202110410U		IDEA FLO THRU SUPPLIES	106	2021161	1/6/21	1/1/21	119194	13.00	10-2110-410-20-462000-10
664353647375	16202110410U		IDEA FLO THRU SUPPLIES	106	2021161	1/6/21	1/1/21	119194	12.96	10-2110-410-20-462000-10
664353647375	16202110410U		IDEA FLO THRU SUPPLIES	106	2021161	1/6/21	1/1/21	119194	12.98	10-2110-410-20-462000-10
								Total	448.47	
MILEAGE	16273300410U	TOBIN, KRYSTAL	Re-Classified - NA PRE-K AT RISK SUP	106		1/6/21	1/1/21	119195	24.55	10-3300-410-27-370500-10
MILEAGE	16273300410U		Re-Classified to 16273300332U	106		1/6/21	1/1/21	119195	(24.55)	10-3300-410-27-370500-10
MILEAGE	16273300332U		NA PRE-K AT RISK SUP (commu	106		1/6/21	1/1/21	119195	24.55	10-3300-332-27-370500-10
								Total	24.55	
MILEAGE	16122130332U	WAY, CHRISTY	HEALTH CARE PROVIDER TRAVEL	106		1/6/21	1/1/21	119196	55.11	10-2130-332-12-10
								Total	55.11	
HILDEBRAND	16753700332U	BUREAU OF EDUC & RESEARCH	Title II (4932) TRAVEL	107		1/7/21	1/1/21	119197	479.00	10-3700-332-75-493200-10
K LYONS	16753700332U		Title II (4932) TRAVEL	107		1/7/21	1/1/21	119197	479.00	10-3700-332-75-493200-10
C DOIRON	16753700332U		Title II (4932) TRAVEL	107		1/7/21	1/1/21	119197	279.00	10-3700-332-75-493200-10

Paid Accounts Payable by Check Number

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COLLINSVILLE 10

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
								Total	1,237.00	
REQUEST	16752210314U	CHERYL D WATKINS	INSTITUTE SPEAKER	107		1/7/21	1/1/21	119198	2,500.00	10-2210-314-75-493200-10
								Total	2,500.00	
10440896522	16201220540U	DELL MARKETING L.P.	IDEA Flow thru Cap Outla	107		1/7/21	1/1/21	119199	18,458.75	10-1220-540-20-462000-10
								Total	18,458.75	
V BURGESS	16022210332U	ILLINOIS PRINCIPALS ASSN	PROF DEVEL TRAVEL	107		1/7/21	1/1/21	119200	199.00	10-2210-332-02-10
V BURGESS	16022210332U		PROF DEVEL TRAVEL	107		1/7/21	1/1/21	119200	199.00	10-2210-332-02-10
								Total	398.00	
9022470	260825404101	THE HOME DEPOT	MAINT SUPPLIES ADMIN BLDG	107		1/7/21	1/1/21	119201	20.61	20-2540-410-08-01
3022853	10011710013B		VOC HOUSE 310 South Seminary	107		1/7/21	1/1/21	119201	226.43	10-171-01
1013174	26082540410U		MAINT SUPPLIES UNIT	107		1/7/21	1/1/21	119201	154.41	20-2540-410-08-10
13354	26082540410G		MAINT SUPPLIES HS	107		1/7/21	1/1/21	119201	26.65	20-2540-410-08-22
6623745	26082540410T		MAINT SUPPLIES TWIN ECHO	107		1/7/21	1/1/21	119201	22.97	20-2540-410-08-30
5623844	26082540410I		MAINT SUPPLIES CIS	107		1/7/21	1/1/21	119201	13.88	20-2540-410-08-33
4613089	26082540411G		HS ATH MAINT SUPPLIES	107		1/7/21	1/1/21	119201	7.96	20-2540-411-08-22
3023458	26072540410U		CUSTODIAL SUPPLIES UNIT	107		1/7/21	1/1/21	119201	67.88	20-2540-410-07-10
8624375	26082540410G		MAINT SUPPLIES HS	107		1/7/21	1/1/21	119201	17.88	20-2540-410-08-22
6624531	26082540410G		MAINT SUPPLIES HS	107		1/7/21	1/1/21	119201	76.71	20-2540-410-08-22
6015070	26082540410M		MAINT SUPPLIES MARYVILLE	107		1/7/21	1/1/21	119201	17.98	20-2540-410-08-26
5015138	26082540410U		MAINT SUPPLIES UNIT	107		1/7/21	1/1/21	119201	4.78	20-2540-410-08-10
								Total	658.14	
4001950	16053300410U	BARNES & NOBLE, INC.	REPLACE CHECK 117344	108		1/8/21	1/1/21	119202	191.52	10-3300-410-05-430000-10
								Total	191.52	
STMT	16201220310U	GRIFFIN RHODES, SHAUNTE	20-21 IDEA FLO THRU Consulting	108		1/8/21	1/1/21	119203	512.50	10-1220-310-20-462000-10
								Total	512.50	
S SOEHLKE	16752210332U	ILLINOIS PRINCIPALS ASSN	20-21 Title II (4932)	108		1/8/21	1/1/21	119204	250.00	10-2210-332-75-493200-10
								Total	250.00	
0110100000	26072540370K	MOUND PUBLIC WATER	WATER & SEWER KREITNER	108		1/8/21	1/1/21	119205	20.41	20-2540-370-07-25
0110200000	26072540370K		WATER & SEWER KREITNER	108		1/8/21	1/1/21	119205	20.41	20-2540-370-07-25
0110300000	26072540370K		WATER & SEWER KREITNER	108		1/8/21	1/1/21	119205	20.41	20-2540-370-07-25

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								Total	61.23	
603532200599	26082540410U	THE HOME DEPOT	INTEREST	108		1/8/21	1/1/21	119206	134.76	20-2540-410-08-10
								Total	134.76	
3007703658	26072540466T	AEP ENERGY	ELECTRICITY TWIN ECHO	112		1/12/21	1/1/21	119222	896.82	20-2540-466-07-30
								Total	896.82	
5468217450	26072540466M	AMEREN ILLINOIS	ELECTRICITY MARYVILLE	112		1/12/21	1/1/21	119223	46.31	20-2540-466-07-26
6860139005	26072540465G		NATURAL GAS HIGH SCHOOL	112		1/12/21	1/1/21	119223	1,020.86	20-2540-465-07-22
0424293295	26072540466T		ELECTRICITY TWIN ECHO	112		1/12/21	1/1/21	119223	68.60	20-2540-466-07-30
2916793131	26072540466G		ELECTRICITY HS	112		1/12/21	1/1/21	119223	37.68	20-2540-466-07-22
0195112067	26072540466G		ELECTRICITY HS	112		1/12/21	1/1/21	119223	35.08	20-2540-466-07-22
9289576013	10011710013B		VOC HOUSE 310 South Seminary	112		1/12/21	1/1/21	119223	15.52	10-171-01
9540416335	26072540466X		ELECTRICITY WEBSTER	112		1/12/21	1/1/21	119223	20.02	20-2540-466-07-31
								Total	1,244.07	
618345472312	26072540340U	AT&T	TELEPHONE CHARGES	112		1/12/21	1/1/21	119224	283.97	20-2540-340-07-10
								Total	283.97	
40416572100	26072540370H	CASEYVILLE WATER DEPT	WATER/SEWER HOLLY HGTS	112		1/12/21	1/1/21	119225	429.84	20-2540-370-07-23
3022007500	26072540370C		WATER & SEWER CASEYVILLE	112		1/12/21	1/1/21	119225	144.13	20-2540-370-07-21
3022005000	26072540370C		WATER & SEWER CASEYVILLE	112		1/12/21	1/1/21	119225	114.13	20-2540-370-07-21
								Total	688.10	
016782112242	26012549323U	CHARTER COMMUNICATIONS	FIBER WAN NETWORK	112		1/12/21	1/1/21	119226	68.15	20-2549-323-01-10
								Total	68.15	
73720000000	26072540370K	CITY OF COLLINSVILLE	WATER & SEWER KREITNER	112		1/12/21	1/1/21	119227	252.19	20-2540-370-07-25
7372100000	26072540370K		WATER & SEWER KREITNER	112		1/12/21	1/1/21	119227	350.05	20-2540-370-07-25
7601000000	26072540370N		WATER/SEWER MS	112		1/12/21	1/1/21	119227	1,176.66	20-2540-370-07-27
8421000000	26072540370J		WATER & SEWER JEFFERSON	112		1/12/21	1/1/21	119227	120.04	20-2540-370-07-24
7601010000	26072540370N		WATER/SEWER MS	112		1/12/21	1/1/21	119227	22.00	20-2540-370-07-27
								Total	1,920.94	
1404818	120045350000	DELTA DENTAL OF ILLINOIS	EMP HEALTH INS PAY	112		1/12/21	1/1/21	119228	15,166.67	10-456
								Total	15,166.67	
SPATES	16202210332U	ISPA CONVENTION	18-19 IDEA FLO THRU TRAVEL	112		1/12/21	1/1/21	119229	170.00	10-2210-332-20-462000-10

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SCHWIERJOH	16202210332U	ISPA CONVENTION	18-19 IDEA FLO THRU TRAVEL	112		1/12/21	1/1/21	119229	170.00	10-2210-332-20-462000-10
WITHERBEE	16202210332U		18-19 IDEA FLO THRU TRAVEL	112		1/12/21	1/1/21	119229	170.00	10-2210-332-20-462000-10
									Total	510.00
2021-11	16202130310U	LINNEMANN, TERE A	IDEA Flow Thru Health Serv	112		1/12/21	1/1/21	119230	483.00	10-2130-310-20-462000-10
									Total	483.00
ENTRY FEE	16141130640G	MILLIKIN UNIVERSITY VOCAL JA	HS BAND/MUSIC DUES AND FEES	112		1/12/21	1/1/21	119231	125.00	10-1130-640-14-22
									Total	125.00
13422	16282220319U	NEWSELA INC.	UNIT MEDIA PURCHASED SVCS	112	2021001	1/12/21	1/1/21	119232	2,812.50	10-2220-319-28-10
									Total	2,812.50
0350-00422401	26072540321U	REPUBLIC SERVICES #350	TRASH REMOVAL & PEST CONTROL	112		1/12/21	1/1/21	119233	5,846.99	20-2540-321-07-10
									Total	5,846.99
9164454	26072540465C	SYMMETRY ENERGY SOLUTION	NATURAL GAS CASEYVILLE	112		1/12/21	1/1/21	119234	479.50	20-2540-465-07-21
9164454	26072540465N		NATURAL GAS MS	112		1/12/21	1/1/21	119234	1,195.45	20-2540-465-07-27
9164454	26072540465I		NATURAL GAS DORRIS	112		1/12/21	1/1/21	119234	860.79	20-2540-465-07-33
9164454	260725404651		NATURAL GAS ADMIN BLDG	112		1/12/21	1/1/21	119234	38.04	20-2540-465-07-01
9164454	26072540465G		NATURAL GAS HIGH SCHOOL	112		1/12/21	1/1/21	119234	1,658.04	20-2540-465-07-22
9164454	260725404651		NATURAL GAS ADMIN BLDG	112		1/12/21	1/1/21	119234	108.15	20-2540-465-07-01
9164454	26072540465H		NATURAL GAS HOLLYWOOD HEIGHTS	112		1/12/21	1/1/21	119234	218.24	20-2540-465-07-23
9164454	26072540465J		NATURAL GAS JEFFERSON	112		1/12/21	1/1/21	119234	186.50	20-2540-465-07-24
9164454	26072540465K		NATURAL GAS KREITNER	112		1/12/21	1/1/21	119234	378.31	20-2540-465-07-25
9164454	26072540465M		NATURAL GAS MARYVILLE	112		1/12/21	1/1/21	119234	490.42	20-2540-465-07-26
9164454	26072540465R		NATURAL GAS RENFRO	112		1/12/21	1/1/21	119234	561.16	20-2540-465-07-28
9164454	26072540465S		NATURAL GAS SUMMIT	112		1/12/21	1/1/21	119234	194.78	20-2540-465-07-29
9164454	26072540465T		NATURAL GAS TWIN ECHO	112		1/12/21	1/1/21	119234	267.87	20-2540-465-07-30
9164454	26072540465X		NATURAL GAS WEBSTER	112		1/12/21	1/1/21	119234	1,605.15	20-2540-465-07-31
									Total	8,242.40
0000006013	10011710013B	AMEREN ILLINOIS	VOC HOUSE 310 South Seminary	114		1/14/21	1/1/21	119236	88.74	10-171-01
									Total	88.74
6878355	16282220430N	DEMCO	MS MEDIA CENTER MATLS	114	2021001	1/14/21	1/1/21	119237	357.94	10-2220-430-28-27

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									Total	357.94	
C CHRIST	16202210332U	ISPA CONVENTION	18-19 IDEA FLO THRU TRAVEL	114		1/14/21	1/1/21	119238	90.00	10-2210-332-20-462000-10	
									Total	90.00	
LTE INTERNET	16932660310U	MOUND PUBLIC WATER	NETWORK ADMIN CONTRACT? Schoo	114		1/14/21	1/1/21	119239	240.00	10-2660-310-93-10	
									Total	240.00	
287301707452	16932660340U	AT&T MOBILITY	TECHNOLOGY TELEPHONE	115		1/15/21	1/1/21	119240	16,112.48	10-2660-340-93-10	
									Total	16,112.48	
REFUND CHAI	14931999001U	HUERTA, JUVENTINO	TECH Student Fees	115		1/15/21	1/1/21	119241	25.00	10-1999-93	
									Total	25.00	
3220050000	26072540370C	METRO EAST SANITARY DIST	WATER & SEWER CASEYVILLE	115		1/15/21	1/1/21	119242	51.67	20-2540-370-07-21	
									Total	51.67	
IN0000976	16242563323U	ST. CLAIR COUNTY HEALTH DEI	TWIN ECHO LUNCH PROG DIST REP I	115		1/15/21	1/1/21	119243	550.00	10-2563-323-24-10	
IN0000975	16242563323U		HH LUNCH PROG DIST REP MAINT SE	115		1/15/21	1/1/21	119243	175.00	10-2563-323-24-10	
IN0000977	16242563323U		CHS LUNCH PROG DIST REP MAINT S	115		1/15/21	1/1/21	119243	550.00	10-2563-323-24-10	
IN0000999	16242563323U		CASEYVILLE LUNCH PROG DIST REP	115		1/15/21	1/1/21	119243	325.00	10-2563-323-24-10	
									Total	1,600.00	
256911-001	86012310318B	NEWMARK KNIGHT FRANK VALL	LEGAL EXPENSES LAW (TORT)	116		1/15/21	1/1/21	119244	2,500.00	80-2369-318-01-20	
									Total	2,500.00	
618346637801	26072540340U	AT&T	TELEPHONE CHARGES	121		1/21/21	1/1/21	119245	166.03	20-2540-340-07-10	
618346636401	26072540340U		TELEPHONE CHARGES	121		1/21/21	1/1/21	119245	56.10	20-2540-340-07-10	
618346622101	26072540340U		TELEPHONE CHARGES	121		1/21/21	1/1/21	119245	56.10	20-2540-340-07-10	
618346203501	26072540340U		TELEPHONE CHARGES	121		1/21/21	1/1/21	119245	214.73	20-2540-340-07-10	
618346165601	26072540340U		TELEPHONE CHARGES	121		1/21/21	1/1/21	119245	56.10	20-2540-340-07-10	
618346112401	26072540340U		TELEPHONE CHARGES	121		1/21/21	1/1/21	119245	84.99	20-2540-340-07-10	
618346094201	26072540340U		TELEPHONE CHARGES	121		1/21/21	1/1/21	119245	54.84	20-2540-340-07-10	
									Total	688.89	
APP NO 5	66012540540N	FRANCE MECHANICAL CORPOF	CMS: waterproof, asphalt	121		1/21/21	1/1/21	119246	20,404.01	60-2540-540-01-27	
									Total	20,404.01	
011521	16201220310U	GRIFFIN RHODES, SHAUNTE	20-21 IDEA FLO THRU Consulting	121		1/21/21	1/1/21	119247	600.00	10-1220-310-20-462000-10	
									Total	600.00	

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R ROMANO	16202210332U	ISPA CONVENTION	18-19 IDEA FLO THRU TRAVEL	121		1/21/21	1/1/21	119248	150.00	10-2210-332-20-462000-10
								Total	150.00	
I181516	26082540410U	JOHN DEERE FINANCIAL	MAINT SUPPLIES UNIT	121		1/21/21	1/1/21	119249	17.15	20-2540-410-08-10
J06568	26082540410G		MAINT SUPPLIES HS	121		1/21/21	1/1/21	119249	50.47	20-2540-410-08-22
J13639	26082540410G		MAINT SUPPLIES HS	121		1/21/21	1/1/21	119249	19.98	20-2540-410-08-22
								Total	87.60	
APP NO 3	66012540540G	LIMBAUGH CONSTRUCTION CO	CHS: VOC ceiling, paint walls HVAC	121		1/21/21	1/1/21	119250	158,813.52	60-2540-540-01-22
								Total	158,813.52	
CINV-0000237	16752210314U	LINDENWOOD UNIVERSITY	Title II PURCH SERVICES	121		1/21/21	1/1/21	119251	400.00	10-2210-314-75-493200-10
								Total	400.00	
3220075000	26072540370C	METRO EAST SANITARY DIST	WATER & SEWER CASEYVILLE	121		1/21/21	1/1/21	119252	78.33	20-2540-370-07-21
								Total	78.33	
2-11	16202130310U	SCANZONI, LISA	IDEA Flow Thru Health Serv	121		1/21/21	1/1/21	119253	1,120.00	10-2130-310-20-462000-10
								Total	1,120.00	
3007703704	26072540466H	AEP ENERGY	ELECTRICITY HOLLY HGTS	129		1/29/21	1/1/21	119402	695.57	20-2540-466-07-23
3007703692	26072540466I		ELECTRICITY ADMIN BLDG & ANNEX	129		1/29/21	1/1/21	119402	551.78	20-2540-466-07-01
3007703681	26072540466K		ELECTRICITY KREITNER	129		1/29/21	1/1/21	119402	52.88	20-2540-466-07-25
3007703670	26072540466I		ELECTRICITY ADMIN BLDG & ANNEX	129		1/29/21	1/1/21	119402	40.41	20-2540-466-07-01
3007703669	26072540466N		ELECTRICITY MS	129		1/29/21	1/1/21	119402	41.12	20-2540-466-07-27
3007703647	26072540466J		ELECTRICITY JEFFERSON	129		1/29/21	1/1/21	119402	221.61	20-2540-466-07-24
3007703636	26072540466I		ELECTRICITY DORRIS	129		1/29/21	1/1/21	119402	4,523.04	20-2540-466-07-33
3007703625	26072540466G		ELECTRICITY HS	129		1/29/21	1/1/21	119402	18,469.75	20-2540-466-07-22
3007703614	26072540466G		ELECTRICITY HS	129		1/29/21	1/1/21	119402	7,713.07	20-2540-466-07-22
3007703603	26072540466N		ELECTRICITY MS	129		1/29/21	1/1/21	119402	6,955.13	20-2540-466-07-27
3007703603	26072540466N		ELECTRICITY MS	129		1/29/21	1/1/21	119402	8,583.37	20-2540-466-07-27
3007703591	26072540466I		ELECTRICITY ADMIN BLDG & ANNEX	129		1/29/21	1/1/21	119402	496.16	20-2540-466-07-01
3007703580	26072540466S		ELECTRICITY SUMMIT	129		1/29/21	1/1/21	119402	333.57	20-2540-466-07-29
3007703579	26072540466C		ELECTRICITY CASEYVILLE	129		1/29/21	1/1/21	119402	1,360.44	20-2540-466-07-21
3007703568	26072540466R		ELECTRICITY RENFRO	129		1/29/21	1/1/21	119402	2,824.93	20-2540-466-07-28
3007703557	26072540466K		ELECTRICITY KREITNER	129		1/29/21	1/1/21	119402	1,506.34	20-2540-466-07-25

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3007703546	26072540466X		ELECTRICITY WEBSTER	129		1/29/21	1/1/21	119402	4,099.13	20-2540-466-07-31
3007703535	26072540466M		ELECTRICITY MARYVILLE	129		1/29/21	1/1/21	119402	1,124.07	20-2540-466-07-26
Total									59,592.37	
4113114000	26072540465R	AMEREN ILLINOIS	NATURAL GAS RENFRO	129		1/29/21	1/1/21	119403	351.69	20-2540-465-07-28
5252357001	26072540465S		NATURAL GAS SUMMIT	129		1/29/21	1/1/21	119403	163.73	20-2540-465-07-29
9567041000	26072540465T		NATURAL GAS TWIN ECHO	129		1/29/21	1/1/21	119403	203.81	20-2540-465-07-30
2756232005	26072540465K		NATURAL GAS KREITNER	129		1/29/21	1/1/21	119403	263.72	20-2540-465-07-25
2479934005	26072540465X		NATURAL GAS WEBSTER	129		1/29/21	1/1/21	119403	1,495.45	20-2540-465-07-31
6830294009	26072540465N		NATURAL GAS MS	129		1/29/21	1/1/21	119403	1,017.70	20-2540-465-07-27
7944225617	26072540466I		ELECTRICITY DORRIS	129		1/29/21	1/1/21	119403	17.40	20-2540-466-07-33
7944225617	26072540465I		NATURAL GAS DORRIS	129		1/29/21	1/1/21	119403	828.04	20-2540-465-07-33
8808982000	26072540465J		NATURAL GAS JEFFERSON	129		1/29/21	1/1/21	119403	189.41	20-2540-465-07-24
6180031212	26072540465I		NATURAL GAS ADMIN BLDG	129		1/29/21	1/1/21	119403	85.83	20-2540-465-07-01
7416548493	26072540465H		NATURAL GAS HOLLYWOOD HEIGHTS	129		1/29/21	1/1/21	119403	183.47	20-2540-465-07-23
4866317008	26072540465C		NATURAL GAS CASEYVILLE	129		1/29/21	1/1/21	119403	325.07	20-2540-465-07-21
6621334004	26072540465I		NATURAL GAS ADMIN BLDG	129		1/29/21	1/1/21	119403	124.38	20-2540-465-07-01
6860139005	26072540465G		NATURAL GAS HIGH SCHOOL	129		1/29/21	1/1/21	119403	1,502.91	20-2540-465-07-22
Total									6,752.61	
GREEN FEES	16451500391G	ARLINGTON GREENS	REPLACES CHECK 118374	129		1/29/21	1/1/21	119404	2,100.00	10-1500-391-45-22
Total									2,100.00	
618343103701	26072540340U	AT&T	TELEPHONE CHARGES	129		1/29/21	1/1/21	119405	168.49	20-2540-340-07-10
618343198401	26072540340U		TELEPHONE CHARGES	129		1/29/21	1/1/21	119405	109.12	20-2540-340-07-10
618343274701	26072540340U		TELEPHONE CHARGES	129		1/29/21	1/1/21	119405	237.43	20-2540-340-07-10
618343275301	26072540340U		TELEPHONE CHARGES	129		1/29/21	1/1/21	119405	106.61	20-2540-340-07-10
618343693001	26072540340U		TELEPHONE CHARGES	129		1/29/21	1/1/21	119405	165.01	20-2540-340-07-10
618343259901	26072540340U		TELEPHONE CHARGES	129		1/29/21	1/1/21	119405	210.69	20-2540-340-07-10
Total									997.35	
817117658	26072540340U	AT&T LONG DISTANCE	TELEPHONE CHARGES	129		1/29/21	1/1/21	119406	5.09	20-2540-340-07-10
Total									5.09	
HELTON	16202210332U	BUREAU OF EDUC & RESEARCH	18-19 IDEA FLO THRU TRAVEL	129		1/29/21	1/1/21	119407	279.00	10-2210-332-20-462000-10

Paid Accounts Payable by Check Number

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 COLLINSVILLE 10

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
									Total	279.00
2463	16101130410G	CARDMEMBER SERVICES	MIRACANION.COM	129	2021001	1/29/21	1/1/21	119408	60.00	10-1130-410-10-22
4087	16091130410G		KRUEGER POTTERY	129	2021001	1/29/21	1/1/21	119408	176.00	10-1130-410-09-22
1841	16932660411U		ADOBE ACRPRO SUBS	129		1/29/21	1/1/21	119408	15.93	10-2660-411-93-10
7051	16932660410U		OFFICEMAX	129		1/29/21	1/1/21	119408	33.98	10-2660-410-93-10
8797	16932660410U		AMAZON.COM	129		1/29/21	1/1/21	119408	812.73	10-2660-410-93-10
4421	16932660410U		AMZN MKTP	129		1/29/21	1/1/21	119408	37.47	10-2660-410-93-10
2762	16932660410U		AMAZON.COM	129		1/29/21	1/1/21	119408	9.48	10-2660-410-93-10
2762	16932660410U		AMZN MKTP	129		1/29/21	1/1/21	119408	34.29	10-2660-410-93-10
4136	16201220410U		NEWEGG	129		1/29/21	1/1/21	119408	101.84	10-1220-410-20-462000-10
0697	16012134410U		ACCUMED	129		1/29/21	1/1/21	119408	308.97	10-2134-410-01-10
3630	16932660411U		ADOBE ACROPRO	129		1/29/21	1/1/21	119408	15.93	10-2660-411-93-10
0982	26082540323N		GV PRO	129		1/29/21	1/1/21	119408	131.00	20-2540-323-08-27
6787	26082540464U		ORCHARD AUTO	129		1/29/21	1/1/21	119408	521.77	20-2540-464-08-10
6787	26082540464U		ORCHARD AUTO	129		1/29/21	1/1/21	119408	(65.34)	20-2540-464-08-10
6787	260725404641		ORCHARD AUTO	129		1/29/21	1/1/21	119408	120.00	20-2540-464-07-01
6787	16242563464U		ORCHARD AUTO	129		1/29/21	1/1/21	119408	125.05	10-2563-464-24-10
6787	16151700464G		ORCHARD AUTO	129		1/29/21	1/1/21	119408	375.57	10-1700-464-15-22
6787	16151700323G		ORCHARD AUTO	129		1/29/21	1/1/21	119408	198.82	10-1700-323-15-22
7417	26082540410M		MARTEN PORTABLE BLDG	129		1/29/21	1/1/21	119408	220.00	20-2540-410-08-26
3878	26082540410G		AC SYSTEMS	129		1/29/21	1/1/21	119408	136.00	20-2540-410-08-22
7414	160223204401		HEARST MEDIA	129		1/29/21	1/1/21	119408	9.95	10-2320-440-02-01
1943	16012310410B		VERONA COFFEE	129		1/29/21	1/1/21	119408	140.00	10-2310-410-01-20
8869	16932660411U		ZOOM.US	129		1/29/21	1/1/21	119408	104.99	10-2660-411-93-10
7721	10011710013B		MIDWEST MUNICIPAL	129		1/29/21	1/1/21	119408	162.91	10-171-01
									Total	3,787.34
9353000000	26072540370T	CITY OF COLLINSVILLE	WATER /SEWER TWIN ECHO	129		1/29/21	1/1/21	119409	1,927.50	20-2540-370-07-30
9346000000	26072540370G		WATER /SEWER HS	129		1/29/21	1/1/21	119409	2,335.73	20-2540-370-07-22
9346001000	26072540371G		WATER HS ATHL FIELD	129		1/29/21	1/1/21	119409	42.00	20-2540-371-07-22
9346100000	26072540370G		WATER /SEWER HS	129		1/29/21	1/1/21	119409	68.00	20-2540-370-07-22

Paid Accounts Payable by Check Number

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 COLLINSVILLE 10

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
								Total	<u>4,373.23</u>	
012221	16201220310U	GRIFFIN RHODES, SHAUNTE	20-21 IDEA FLO THRU Consulting	129		1/29/21	1/1/21	119410	550.00	10-1220-310-20-462000-10
								Total	<u>550.00</u>	
10-11	16202130310U	REA, SHERRY	IDEA Flow Thru Health Serv	129		1/29/21	1/1/21	119413	1,512.00	10-2130-310-20-462000-10
								Total	<u>1,512.00</u>	
746335754566	16691250410U	SYNCHRONY BANK/AMAZON	20-21 TitleIII LIPLEP(4909)	129	202100	1/29/21	1/1/21	119414	213.46	10-1250-410-69-490900-10
487936955538	160225704101		SWITCHBOARD OFF SUPPLIES	129		1/29/21	1/1/21	119414	124.50	10-2570-410-02-01
847459649576	16041110410M		MARYVILLE TEACHER SUPPLIES	129	202100	1/29/21	1/1/21	119414	45.26	10-1110-410-04-26
593586363899	16091130410G		HS ARTS SUPPLIES	129	202100	1/29/21	1/1/21	119414	264.34	10-1130-410-09-22
448688858743	160225244101		PAYROLL OFF SUPPLIES	129		1/29/21	1/1/21	119414	33.74	10-2524-410-02-01
867789685394	16062330410U		PAYROLL OFF SUPPLIES	129	521004	1/29/21	1/1/21	119414	76.99	10-2330-410-06-430000-10
445386455563	16032410410N		MS PRIN OFF SUPPLIES	129	202100	1/29/21	1/1/21	119414	960.53	10-2410-410-03-27
557666679567	16091130410G		HS ARTS SUPPLIES	129	202100	1/29/21	1/1/21	119414	149.80	10-1130-410-09-22
439565337443	16032410410N		MS PRIN OFF SUPPLIES	129		1/29/21	1/1/21	119414	(955.09)	10-2410-410-03-27
								Total	<u>913.53</u>	
								Report Total	<u><u>\$498,874.70</u></u>	

Paid Accounts Payable (Fund Summary)

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COLLINSVILLE 10

Fund Code	Description	Batch #	Amount
10	Education Fund	115	218,441.00
20	Oper, Build, & Maint Fund	106	94,738.87
60	Capital Projects	121	179,217.53
80	Tort Fund	106	6,477.30
Report Total			<u><u>\$498,874.70</u></u>

Paid Accounts Payable by Check Number

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 COLLINSVILLE 10

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
0350004224	26952540321A	REPUBLIC SERVICES #350	TRASH REMOVAL	112		1/12/21	1/1/21	1437	649.67	20-2540-321-95
									Total	649.67
5789	16821417410A	CARDMEMBER SERVICE	PP CLSTLLC	129		1/29/21	1/1/21	1461	284.95	10-1417-410-82
0016	16821417410A		ALBAN SCIENTIFIC	129		1/29/21	1/1/21	1461	224.63	10-1417-410-82
1304	16951400411A		ALLPRO TEES	129		1/29/21	1/1/21	1461	1,000.00	10-1400-411-95
1304	16952410410A		ALLPRO TEES	129		1/29/21	1/1/21	1461	1,350.60	10-2410-410-95
									Total	2,860.18
USA2020082	16761400410A	ELECTUDE USA	GRANT CTE SOFTWARE	129		1/29/21	1/1/21	1462	3,275.00	10-1400-410-76
									Total	3,275.00
									Report Total	<u><u>\$6,784.85</u></u>

Paid Accounts Payable (Fund Summary)

Printed: 2/10/2021 4:10 PM
COLLINSVILLE 10

Fund Code	Description	Batch #	Amount
10	Education Fund	129	6,135.18
20	Oper, Build, & Maint Fund	112	649.67
Report Total			<u><u>\$6,784.85</u></u>

8. Monthly Financial Statements for January 2021

BOARD AGENDA
February 22, 2021

TO: Dr. Brad Skertich, Superintendent of Schools

FROM: Uta Robison, Chief School Business Official 

DATE: February 22, 2021

RE: Approval of Monthly Financial Statements

A separate agenda item is needed for Board approval of the monthly financial statements.

I recommend approval of the following suggested motion:

“I move that the monthly financial statements of Collinsville Community Unit School District No.10 and the Collinsville Area Vocational Center for January 2021, be approved and attached to these minutes as Exhibit E-8.”

ss

Attachments

Fund Balance Report

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COLLINSVILLE 10

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
10	Education Fund	4,156,312.63	4,123,874.40	34,016,966.23	41,850,761.19	7,833,794.96	11,378,090.87	19,211,885.84
20	Oper, Build, & Maint Fund	239,094.16	74,439.02	3,172,357.00	4,028,737.69	856,380.69	6,062,135.46	6,918,516.15
30	Debt Service Fund	2,273,600.00	25,678.41	2,307,318.75	2,392,365.96	85,047.21	364,753.04	449,800.25
40	Transportation Fund	137,578.65	694,679.38	1,254,175.64	3,467,507.45	2,213,331.81	(949,423.95)	1,263,907.86
50	I.M.R.F./Soc. Sec. Fund	148,436.16	37,009.17	1,214,095.97	1,882,225.46	668,129.49	1,997,583.91	2,665,713.40
60	Capital Projects	179,217.53	17.75	885,113.94	1,000,305.28	115,191.34	122,292.04	237,483.38
70	Working Cash Fund	0.00	7,804.95	0.00	375,763.20	375,763.20	17,576,560.80	17,952,324.00
80	Tort Fund	30,632.51	27,739.83	1,518,110.54	2,290,004.81	771,894.27	580,298.44	1,352,192.71
90	Fire Prevention and Safety Fund	4,040.00	4,423.16	179,085.99	358,314.97	179,228.98	2,066,839.61	2,246,068.59
		<u>\$7,168,911.64</u>	<u>\$4,995,666.07</u>	<u>\$44,547,224.06</u>	<u>\$57,645,986.01</u>	<u>\$13,098,761.95</u>	<u>\$39,199,130.22</u>	<u>\$52,297,892.18</u>

Collinsville Community Unit School District No. 10
Statement of Changes in Fund Balance
Operating Funds
For the Month Ending January 31, 2021

	Education Fund (10)	Oper, Build, & Maint Fund (20)	Transportation Fund (40)	Working Cash Fund (70)	Total
Fund Balance December 31, 2020	\$ 19,244,324.06	\$ 7,083,171.29	\$ 706,807.13	\$ 17,944,519.05	\$ 44,978,821.53
Revenue	4,123,874.40	74,439.02	694,679.38	7,804.95	4,900,797.75
Expenditures	(4,156,312.63)	(239,094.16)	(137,578.65)	-	(4,532,985.44)
Net Change	(32,438.23)	(164,655.14)	557,100.73	7,804.95	367,812.31
	0.01				
Fund Balance January 31, 2021	<u>\$ 19,211,885.84</u>	<u>\$ 6,918,516.15</u>	<u>\$ 1,263,907.86</u>	<u>\$ 17,952,324.00</u>	<u>\$ 45,346,633.85</u>

**Collinsville Community Unit School District No. 10
Statement of Changes in Fund Balance
For the Month Ending January 31, 2021**

	Fund 10	Fund 20	Fund 30	Fund 40	Fund 50	Fund 60	Fund 70	Fund 80	Fund 90	Total
Fund Balance December 31, 2020	\$ 19,244,324.06	\$ 7,083,171.29	\$ 2,697,721.84	\$ 706,807.13	\$ 2,777,140.39	\$ 416,683.16	\$ 17,944,519.05	\$ 1,355,085.40	\$ 2,245,685.43	\$ 54,471,137.74
Revenue	4,123,874.40	74,439.02	25,678.41	694,679.38	37,009.17	17.75	7,804.95	27,739.83	4,423.16	4,995,666.07
Expenditures	(4,156,312.63)	(239,094.16)	(2,273,600.00)	(137,578.65)	(148,436.16)	(179,217.53)	-	(30,632.51)	(4,040.00)	(7,168,911.64)
Net Change	(32,438.23)	(164,655.14)	(2,247,921.59)	557,100.73	(111,426.99)	(179,199.78)	7,804.95	(2,892.68)	383.16	(2,173,245.57)
	0.02									0.01
Fund Balance January 31, 2021	\$ 19,211,885.84	\$ 6,918,516.15	\$ 449,800.25	\$ 1,263,907.86	\$ 2,665,713.40	\$ 237,483.38	\$ 17,952,324.00	\$ 1,352,192.71	\$ 2,246,068.59	\$ 52,297,892.18

01/31/21	
Revenue	\$ 4,995,666.07
Cash Receipts Total	5,890,575.20
CR to Expense Account	(13,976.61)
CR Asset	(1,230,376.76)
CR to Liab	(35,655.75)
JEs	376,461.74
AJs	8,663.25
From AP Report coded to Revenue	(25.00)
Total	\$ 4,995,666.07

01/31/21	
Expenditures	\$ (7,168,911.64)
AP Total by account report	(2,787,944.78)
Net PR 01/29/21	(1,081,592.80)
Net PR 01/15/21	(1,061,922.02)
Net PR	
Net PR	
Net PR	
Net PR	
Net PR	
From Cash Receipts	13,976.61
From AP Rep. coded to Assets	7,048.01
From AP Rep. coded to Liab. other than PR Liab.	20,236.67
Sec 125	
From AP Rep. coded to Rev.	25.00
JEs	(2,273,600.00)
Ajs	(5,138.33)
Total	\$ (7,168,911.64)

0.00

PR Liabilities	
01/29/21	(846,654.65)
01/15/21	(833,128.30)
01/00/00	
01/00/00	
01/00/00	
01/00/00	
01/00/00	
	\$ (1,679,782.95)
Health Insur	\$ (20,236.67)
Total:	\$ (1,700,019.62)
From AP Rep. Coded to Liab.	(1,700,019.62)
Total:	\$ (1,700,019.62)

0.00

Fund Balance Report

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COLLINSVILLE 10

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
10	Education Fund	101,628.95	0.00	686,245.03	423,294.85	(262,950.18)	677,187.69	414,237.52
20	Oper, Build, & Maint Fund	1,140.21	0.00	8,384.42	24,539.65	16,155.23	0.00	16,155.23
40	Transportation Fund	1,001.20	0.00	7,451.82	13,399.91	5,948.09	0.00	5,948.09
		<u>\$103,770.36</u>	<u>\$0.00</u>	<u>\$702,081.27</u>	<u>\$461,234.41</u>	<u>(\$240,846.86)</u>	<u>\$677,187.69</u>	<u>\$436,340.84</u>

Collinsville Area Vocational Center
Statement of Changes in Fund Balance
For the Month Ending January 31, 2020

	Fund 10	Fund 20	Fund 40	Total
Fund Balance December 31, 2020	\$ 515,866.47	\$ 17,295.44	\$ 6,949.29	\$ 540,111.20
Income				\$ -
Expenditures	(101,628.95)	(1,140.21)	(1,001.20)	(103,770.36)
Net change	\$ (101,628.95)	\$ (1,140.21)	\$ (1,001.20)	\$ (103,770.36)
Fund Balance January 31, 2021	<u>\$ 414,237.52</u>	<u>\$ 16,155.23</u>	<u>\$ 5,948.09</u>	<u>\$ 436,340.84</u>

01/31/21

Income	\$ -
Cash Receipts to Expense Account to Asset	
From AP Report coded to revenue	
JE's AJ's	
Total	\$ -

01/31/21

Expenditures	\$ (103,770.36)
AP Check Register	(53,201.36)
Net PR 01/29/21	(25,423.38)
Net PR 01/15/21	(24,412.94)
Ajs	(732.68)
From AP Report coded to revenue	
From AP Rep. coded to Assets	
From Cash Receipts coded to exp acct	-
From AP Rep. coded to Liab. other than PR Liab.	
Total	\$ (103,770.36)

9. **Unfinished Business**

9.1. Consider Approving Resolution to approve the Updated Remote and Blended Remote Learning Day Plan (also known as the District's Re-Opening Plan) for the 2020-2021 School Year

**RESOLUTION TO APPROVE THE 2020-2021 RE-OPENING PLAN
FOR COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT #10**

WHEREAS, the Board of Education of Collinsville Community Unit School District #10, County of Madison and St. Clair, State of Illinois, (“the Board”) has the responsibility to manage and operate the schools of said Collinsville Community Unit School District #10 (“District”); and

WHEREAS, the Illinois School Code, 105 ILCS 5/10-20 and 5/10-20.5, as amended (the “Code”), authorizes the Board to exercise all powers required for the maintenance, operation, and development of the District’s schools and adopt and enforce all necessary rules for the management and government of the District’s schools; and

WHEREAS, on March 9, 2020, Illinois Governor JB Pritzker declared all counties in Illinois as disaster areas pursuant to Section 7 of the Illinois Emergency Management Act (20 ILCS 3305/7) and directed implementation of the State’s Emergency Operations Plan in response to the novel coronavirus (“COVID-19”); and

WHEREAS, on March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic; and

WHEREAS, on March 13, 2020, the U.S. President declared a national state of emergency and Governor Pritzker ordered the closure of all public and private K-12 schools in Illinois in an effort to mitigate the spread of COVID-19; and

WHEREAS, on May 5, 2020, Governor JB Pritzker announced the Restore Illinois plan which addresses the public health approach to safely reopen the State; and

WHEREAS, on June 4, 2020, Governor JB Pritzker announced authorized in-person instruction during Phase 3 and Phase 4 of the Restore Illinois Plan; and

WHEREAS, on June 23, 2020, the Illinois State Board of Education issued Transition Joint Guidance with the Illinois Department of Public Health pertaining to the re-opening of schools for the 2020-2021 school year; and

WHEREAS, on June 26, 2020, Illinois entered Phase 4 of the Restore Illinois Plan; and

WHEREAS, Public Act 101-0643 (105 ILCS 5/10-30) requires that “the district shall adopt a remote and blended remote learning day plan approved by the general superintendent of schools”; and

WHEREAS, the Board has determined that it is necessary and in the best interests of the District to adopt a re-opening plan for the 2020-2021 school year; and

WHEREAS, the Board has reviewed and considered the remote and blended remote learning day plan (“Plan”) presented to it and attached hereto as Exhibit A; and

WHEREAS, the Board recognizes that it must give the District Superintendent and his designees the authority to exercise all necessary discretionary authority to implement and enforce the Plan given these unprecedented times.

NOW, THEREFORE, It Is Hereby Resolved by the Board of Education of Collinsville Community Unit School District #10, County of Madison and St. Clair, Illinois as follows:

Section 1. The preamble recitals of this Resolution are adopted and incorporated herein by this reference and found to be true and accurate statements.

Section 2. The Board authorizes and adopts the Collinsville Community Unit School District #10 re-opening plan (the “Plan”) for the 2020-2021 school year.

Section 3. The Plan takes precedent and supersedes all Board policies as necessary to implement the Plan.

Section 4. The Superintendent and his designees are authorized to determine all policies and exercise all discretionary authority to implement and enforce the Plan.

Section 5. The Superintendent is authorized to close any school building or District facility without further action by the Board. Such closure shall continue during the emergency created by the COVID-19 pandemic until such time as the Superintendent deems it in the best interests of the District and its students to open schools.

Section 6. The Superintendent is authorized, based upon the needs of the District to direct staff assignments during District closures in his discretion.

Section 7. This resolution shall take effect immediately upon its passage.

Ayes _____

Nays _____

Absent _____

This resolution is adopted this 22nd day of February, 2021.

President, Board of Education

Attest: _____
Secretary, Board of Education

RETURN TO LEARNING
2020-2021

**COLLINSVILLE COMMUNITY
UNIT SCHOOL DISTRICT**
#10



Kahok Families,

Collinsville Community Unit School District #10 has developed a Return to Learning Plan for the 2020 – 2021 school year.

The COVID- 19 pandemic resulted in the immediate closure of In-Person instruction on March 16, 2020. As a result of the closure, our district and schools throughout Illinois developed Remote Learning opportunities for students and families. As we prepare for the 20-21 school year, the district made technical enhancements to improve the quality of instruction provided to all students regardless of the educational setting in the future.

First, students in grades K-12, will each have a device to utilize during the school year. Collinsville CUSD #10 will be 1:1 in all grade levels. Second, additional hotspot devices have been ordered for families in Caseyville, Collinsville and Maryville that do not have connectivity. Last a wifi access tower is being constructed at Kreitner Elementary School to provide connectivity to all students that reside in Fairmont City and State Park. Connectivity and devices will not continue to be a barrier to learning in the future and allow enhanced communication and between home and school.

While proactive steps are being taken to improve our efforts, the value of in person student and teacher interaction is key to student success and learning. The State of Illinois recognizes this fact and allows for students to return to In-Person Learning during Phases 3 & 4 of the Restore Illinois Plan adopted by Governor J.B. Pritzker accompanied by appropriate safety measures for students and staff as outlined by Illinois Department of Public Health and Illinois State Board of Education.

Collinsville Community Unit School District #10 discussed options and developed a Reopening Plan compliant with the Phase 4 guidelines for the 20-21 school year. This plan was developed with collaboration from administrative staff, various union leadership, community partners, medical professionals, the Regional Office of Education, and the Madison County Public Health Department.

Areas identified in the Return to Learning Plan include: **Wellness, Human Resources, Technology, Instruction, and Operations**. The areas will guide the day to day practices and procedures that occur in each school facility from entrance, exit, classroom instruction, lunch, etc. for our anticipated Return to Learning in the weeks ahead. While the plan is comprehensive, the district will be forthcoming if changes and adjustments are needed as we travel down uncharted waters.

Thank you for your time, effort and constant dedication to our students!

Mark B. Skertich Ed. D.
Superintendent

***This set of guidelines and protocols was approved July 7, 2020; and last updated on February 22, 2021.**
This document is an ever changing outline based upon the recommendations and guidelines set forth by the Illinois State Board of Education and IDPH under Phase 4 of the Illinois Restore plan and may be updated to reflect the changes and data as it evolves during the COVID 19 Pandemic.

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WELLNESS

Staff & Student Protection Plan

Collinsville Community Unit School District #10 (CUSD #10) is committed to the health and safety of our students, staff, and their families. The following plan has been developed with that in mind. While our plan specifies guidelines for our staff, students, and buildings to follow, everyone's health and safety is dependent on each individual. Each staff member must ensure their own health and safety by adhering to these guidelines and reporting any issues or safety concerns to their building principal or supervisor. Each of us will play a role in our collective safety.

Each building principal or administrator will be responsible for submitting their individual plans for review and approval. Every effort must be made to ensure the health and safety of staff and students, including quarantine and a nurse's designated area within each building as feasible.

Physical Distancing

CUSD #10 students and staff are expected to maintain physical distancing to the greatest extent possible keeping in mind the recommendation of 6 feet apart throughout the school day. Signage reminding staff, visitors, and students to maintain physical distancing will be placed at all entrances, in classrooms and throughout other common areas. Physical distancing applies to all areas including the classroom, common areas and the main office. Student mixing must be reduced to a minimum. Students will remain with their grade level cohorts to reduce mixing grade levels within the building as much as possible. Within the schools this will allow for more precise contact tracing should a case of COVID-19 be confirmed at a location. This will also control the spread of COVID-19 to a specific grade level or classroom. Building administration and staff will review their student pick up and drop off procedures to maintain physical distancing.

Face Coverings and P.P.E.

CUSD #10 understands that physical distancing will not be possible for all circumstances. Students and staff will be required to properly wear Personal Protective Equipment (PPE). A student's refusal or repeated failure to wear a face covering will result in the student being placed on 100% Remote Learning. Currently this includes only a mask. **This requirement is subject to change as these guidelines evolve from IDPH/ISBE.** Some exceptions allowed will be while teaching outside but a distance of 6 feet must be kept. Signage will be placed in areas requiring the use of face coverings. Gloves or other PPE must be used as needed when assisting students requires close contact. Collinsville School District will provide reusable face coverings to employees. Employees may use their own approved face covering. CUSD #10 requires that all students wear a face covering in order to comply with current IDPH/ISBE guidelines unless they are younger than 2 years of age; have trouble breathing; or are unconscious, incapacitated, or otherwise unable to remove the face covering without assistance. If you or your child are not medically able to wear a face covering, you will need to provide a doctor's note/medical documentation to be exempt from this requirement.

There may be a small number of individuals who have a medical contraindication to using face coverings. If face shields can be tolerated, face shields might be utilized. Individuals requesting the use of a face shield must contact their building principal, who will discuss any such requests with District administration. The District requires a doctor's note/medical documentation prior to the use of a face shield. *Updated 7/30/20*

Hand Hygiene

Frequent hand washing and hand sanitizing is key to help prevent the spread of COVID-19. Staff members must clean hands as often as possible with soap and water for at least 20 seconds. When washing hands or using hand sanitizer, rub hands together thoroughly to create friction which helps loosen germs. If soap and water are not available, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used. Staff must avoid touching their mouth, eyes, or nose as much as possible. Staff and students must use hand sanitizer upon entering the classroom each time. Hand sanitizer will be provided by the District. Each building will place signage reminding everyone of the need for proper hand hygiene in the appropriate areas. If assisting a student requires close contact, hand washing, or sanitizing must be done before and after contact with students. *Updated 7/30/20*

Training

Each staff member will be required to complete safety training related to our physical distancing, face covering, hand hygiene procedures and protocols for a symptomatic staff member, student or visitor. Each building will provide training to staff that is specific to their unique circumstances. Hand hygiene and physical distancing will be included in our curriculum to help educate our students on the importance of proper hand hygiene and personal safety. Additionally, employees will be trained on the proper way to disinfect their workspace.

Facilities Cleaning Plan

Purpose: The districts plan for cleaning buildings to prevent the spread of cold, flu and Covid.

Objective: Prevent the spread of disease to staff, students, volunteers and community members through frequent, effective and safe cleaning and disinfecting procedures in district buildings and school buses.

Scope: Applies to all schools, offices, programs, auxiliary service buildings.

Routine cleaning is performed on a regularly scheduled basis by district custodial staff assigned to that building or area. Routine cleaning includes daily cleaning and disinfecting of all restrooms, scheduled sweeping of all floors, sanitizing of cafeteria tables, emptying trash and other building based tasks.

Supplemental cleaning is performed by either regular custodial staff, substitute custodial staff or temporary custodial staff assigned to perform cleaning over and above what is considered routine. Supplemental cleaning is focused on cleaning and disinfecting high touch surfaces, specifically for the purpose of preventing spread of disease.

Personal area cleaning is performed by all employees in their personal workspace, which may include their desk, telephone, keyboard, chair or any other items they use in performing their duties. This cleaning is customized to personal preference and standards and is done using district supplied cleaning products and equipment.

Routine high touch cleaning

- Restroom stalls and dispensers
- Cafeteria tables
- Toilets, sinks and faucets
- Food preparation surfaces
- Drinking Fountains

Supplemental cleaning

- Door handles and knobs (including exterior doors) • Elevator buttons • Handrails
- Recreation equipment/playground equipment • Vending machines • Countertops
- Light switches
- Copier, printer and fax control buttons • Front desk and lobby surfaces

Personal area cleaning

- Teacher Desks
- Computer keyboards and mouse
- Phones
- Chair arms
- Remote controls
- Cabinet and file drawer handles
- Microwave, refrigerator, appliances • Coffee machines

Health

Student Health Checklist

Parents are required to complete the COVID-19 Daily Student Checklist for their child(ren) each day before sending their child(ren) to school. An agreement for Daily Student Health Screening (by the parent/guardian) will be part of the Online Registration process completed by the parent/guardian.

If you answer YES to any of the questions below, have your child(ren) **STAY HOME**, contact your child's school to report their absence and contact your physician to report the information. Your child will not be permitted to return to school until you provide the District a statement from a physician that your child is cleared to return to school. If your child(ren) begins to feel sick while at school or experiences any of the symptoms listed below, your child(ren) should report the symptoms to their teacher immediately.



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • fax 618-343-3673

COVID-19 Daily Student Certification Checklist

INSTRUCTIONS

- In accordance with the Illinois Department of Public Health and Illinois State Board of Education requirements, students must be screened **each day** for COVID-19 symptoms and other criteria prior to entering a school building or entering a school bus.
- Parents must screen their child **each day** prior to sending their child to school.
- If your child does not meet all the following criteria, you must keep your child at home and notify the school of your child's absence. Your child will not be permitted to return to school until he/she meets all return-to school criteria or your child's physician has released your child to return to school, whichever is applicable. If your child is experiencing COVID-19 symptoms, you should consult your health care provider for a diagnosis and treatment. Your child will not be permitted to return to in-person instruction until you submit a statement from your child's physician confirming your child is permitted to return to school.
- Note: If your child previously tested positive for COVID-19 in the last three months, and recovered, you do not need to answer the questions marked with a "♦". The three month period is calculated from the date of your child's first onset of symptoms or, if your child was asymptomatic, the date the testing specimen was collected.
During any period of time your child is not attending school, you child will be enrolled in remote instruction.
By sending your child to school, you are certifying you have screened your child and he/she meets all the following criteria to attend school.

Criteria to Attend School – Checked Daily

My child does not have a temperature of 100.0 degrees F or greater.

My child is not taking fever-reducing medicines, such as those that contain aspirin, ibuprofen or acetaminophen, in order to reduce his/her fever.

My child has not had close contact or cared for someone with COVID-19 within the past 14 days.

My child has not returned from travel outside the United States or on a cruise ship or river boat within the past 14 days.

My child has not been directed to self-quarantine by a health care provider.

My child has not been directed to self-quarantine by the County or State Department of Public Health.

No one within my child's household is currently being evaluated for COVID-19 symptoms or waiting on the results of a COVID-19 test.

My child does not have any of the following symptoms:

- Chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore Throat
- Congestion or runny nose
- Nausea
- Vomiting
- Diarrhea



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Lista de verificación de certificación de registro COVID-19

INSTRUCCIONES

• De acuerdo con los requisitos del Departamento de Salud Pública de Illinois y la Junta de Educación del Estado de Illinois, los estudiantes deben ser evaluados todos los días para detectar síntomas de COVID-19 y otros criterios antes de ingresar a un edificio escolar o subir a un autobús escolar.

• Los padres deben evaluar a su hijo todos los días antes de enviarlo a la escuela.

o Si su hijo no cumple con todos los siguientes criterios, debe mantener a su hijo en casa y notificar a la escuela de la ausencia de su hijo. A su hijo no se le permitirá regresar a la escuela hasta que cumpla con todos los criterios de regreso a la escuela o el médico de su hijo haya dado de alta a su hijo para que regrese a la escuela, según corresponda. Si su hijo tiene síntomas de COVID-19, debe consultar a su proveedor de atención médica para obtener un diagnóstico y tratamiento. A su hijo no se le permitirá regresar a la instrucción en persona hasta que presente una declaración del médico de su hijo confirmando que se le permite regresar a la escuela.

o Nota: Si su hijo dio positivo a COVID-19 en los últimos tres meses y se recuperó, no es necesario que responda las preguntas marcadas con una “♦”. El periodo de tres meses se calcula a partir de la fecha de la primera aparición de los síntomas de su hijo o, si su hijo estaba asintomático, la fecha en que se tomó la muestra de prueba.

Durante cualquier período de tiempo que su hijo no asista a la escuela, su hijo será inscrito en instrucción remota.

Al enviar a su hijo a la escuela, está certificando que ha examinado a su hijo y que cumple con todos los siguientes criterios para asistir a la escuela.

Criterios para asistir a la escuela: revisados diariamente

Mi hijo no tiene una temperatura de 100.0 grados F o más.
Mi hijo no está tomando medicamentos para bajar la fiebre, como los que contienen aspirina, ibuprofeno o acetaminofén, para reducir la fiebre.
Mi hijo no ha tenido contacto cercano ni ha cuidado a alguien con COVID-19 en los últimos 14 días.
Mi hijo no ha regresado de un viaje fuera de los Estados Unidos o en un crucero o barco fluvial en los últimos 14 días.
Un proveedor de atención médica no le ha indicado a mi hijo que se ponga en cuarentena.
El Departamento de Salud Pública del Condado o del Estado no le ha indicado a mi hijo que se ponga en cuarentena.
Nadie en el hogar de mi hijo está siendo evaluado actualmente para detectar síntomas de COVID-19 ni está esperando los resultados de una prueba de COVID-19.
Mi hijo no presenta ninguno de los siguientes síntomas:
• escalofríos
• Tos
• Falta de aliento o dificultad para respirar
• fatiga
• Dolores musculares o corporales.
• Dolor de cabeza
• Nueva pérdida de sabor u olfato
• Dolor de garganta
• Congestión o secreción nasal
• Náuseas o vómitos
• Diarrea
• escalofríos

(Checklist Update 9/11/20)

Students who have had contact with someone who is positive for COVID-19 must follow the IDPH guidelines for self-monitoring and self-quarantine. Students will be provided with remote instruction during their self-quarantine.

Staff Checklist

Instructions for Staff Self-certification:

- In accordance with the Illinois Department of Public Health and Illinois State Board of Education requirements, employees must be screened each day for COVID-19 symptoms and other criteria prior to entering a school building. You must screen yourself each day prior to reporting to work.
- If you do not meet all the following criteria, you must STAY HOME and immediately contact your supervisor. You will not be permitted to return to work until you provide the District a statement from a physician that you are cleared to return to work. The district will reimburse you for the actual cost of obtaining the statement from your physician, such as your out of pocket copay for the office visit.
- During your COVID-19 related absences, you will have the choice to use sick leave under the Emergency Paid Sick Leave Act (EPSLA), limited to a maximum of two weeks at full pay, or you may choose to use your District sick leave days. Please be aware the ESPLA sick leave expires on December 31st, 2020. Please notify your supervisor which sick leave you are choosing.
- If you start feeling sick while at work or experience symptoms listed below, report your symptoms to your supervisor immediately.
- By reporting to work you are certifying you have screened yourself and you meet all the following criteria to report to work.

Name: _____

Date: _____

Question	Yes	No
Do you have a temperature over 100.0 F?	<input type="checkbox"/>	<input type="checkbox"/>
Are you taking fever-reducing medicines, such as those that contain aspirin, ibuprofen or acetaminophen, in order to reduce your fever?	<input type="checkbox"/>	<input type="checkbox"/>
Have you had close contact or cared for someone with COVID-19 within the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Have you returned from travel outside the United States or on a cruise ship or river boat within the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Are you experiencing any of the following symptoms?		
· Chills	<input type="checkbox"/>	<input type="checkbox"/>
· Cough	<input type="checkbox"/>	<input type="checkbox"/>
· Shortness of breath or difficulty breathing	<input type="checkbox"/>	<input type="checkbox"/>

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· Fatigue	<input type="checkbox"/>	<input type="checkbox"/>
· Muscle or body aches	<input type="checkbox"/>	<input type="checkbox"/>
· Headache	<input type="checkbox"/>	<input type="checkbox"/>
· New loss of taste or smell	<input type="checkbox"/>	<input type="checkbox"/>
· Sore throat	<input type="checkbox"/>	<input type="checkbox"/>
· Congestion or runny nose	<input type="checkbox"/>	<input type="checkbox"/>
· Nausea or vomiting	<input type="checkbox"/>	<input type="checkbox"/>
· Diarrhea	<input type="checkbox"/>	<input type="checkbox"/>

Visitor Plan

Visitors must be restricted to authorized personnel only. Visitors to any building must always wear an appropriate and approved face covering and report directly to the main office for a wellness screening which includes a temperature check. Visitors will remain in the main office or other designated area for the duration of the visit. Students or staff will be asked to meet the visitor to conduct business as needed. Visitors will not have access to the building in general as to maintain physical distancing and student bubbling. This will be in addition to the normal sign in procedures.

COVID – 19 Visitor Checklist

Every visitor must be screened according to this checklist prior to entering school property.

Visitor Name: _____ Visitor Company: _____

Date: _____ Time: _____ Phone Number: _____

Question	Yes	No
Do you have a temperature over 100.0 F?	<input type="checkbox"/>	<input type="checkbox"/>
Are you taking fever-reducing medicines, such as those that contain aspirin, ibuprofen or acetaminophen, in order to reduce your fever?	<input type="checkbox"/>	<input type="checkbox"/>
Have you had close contact or cared for someone with COVID-19 within the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Have you returned from travel outside the United States or on a cruise ship or river boat within the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>

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Are you experiencing any of the following symptoms?		
· Headache, chills and/or muscle aches	<input type="checkbox"/>	<input type="checkbox"/>
· Cough and/or Shortness of breath (not activity related)	<input type="checkbox"/>	<input type="checkbox"/>
· Sore throat, runny nose, and or congestion	<input type="checkbox"/>	<input type="checkbox"/>
· New loss of taste or smell	<input type="checkbox"/>	<input type="checkbox"/>
· Nausea, vomiting, and/or diarrhea	<input type="checkbox"/>	<input type="checkbox"/>

*If the visitor replied YES to any of the questions above, do not permit the visitor to enter school property.

*Upon entry to school property instruct the visitor to:

- Wash their hands or use alcohol-based hand sanitizer.
- Wear a cloth face covering at all times.
- Observe social distancing by avoiding close contact with other individuals.

Rapid Point-of-Care Antigen Testing (Updated January 25, 2021)

Collinsville Community Unit School District 10 was provided an opportunity to provide free COVID-19 Rapid Point-Of-Care Antigen Testing testing to students and staff in our district. Beginning the second semester of the 2020-21 school year, the tests will be available to symptomatic individuals at school.

BiNaxNow is approved by the Food and Drug Administration (FDA) as a quick nasal swab test designed to give our trained health staff results within fifteen (15) minutes. Our tests are administered by school nurses and athletic training staff who have been specially trained.

[Information about BiNaxNow testing \(English\)](#)

[Information about BiNaxNow testing in Spanish](#)

Additional information can be found on the [Illinois Department of Health website](#).

This free COVID-19 testing option is used only when a student or staff member is symptomatic at school or has symptoms when completing the self-certification health check.

THE POTENTIAL BENEFITS OF THE POC ANTIGEN TEST IN SCHOOLS INCLUDE:

- Rapid confirmation of suspected COVID-19
- Helping your child’s healthcare provider make a timely informed decision about your child’s plan of care
- Assisting for an expedited and safe return to the classroom for students
- Help mitigate the spread of COVID-19 in school and community

TO ALLOW CHILDREN TO BE ELIGIBLE TO RECEIVE A TEST AT SCHOOL, PARENTS NEED TO SUBMIT A SIGNED PRE-AUTHORIZED CONSENT FORM TO ALLOW CHILDREN TO BE TESTED IF THEY EXHIBIT SYMPTOMS DURING THE SCHOOL DAY.

Click [HERE](#) for an complete explanation of the program in English

Click [HERE](#) for an complete explanation of the program in Spanish

Click [HERE](#) to complete Parent/Guardian Authorization and Consent for COVID-19 Testing (English)

Click [HERE](#) to complete Parent/Guardian Authorization and Consent for COVID-19 Testing (Spanish)

Click [HERE](#) for a printable Parent/Guardian Authorization and Consent for COVID-19 Testing (English)

Click [HERE](#) for a printable Parent/Guardian Authorization and Consent for COVID-19 Testing (Spanish)

CUSD #10 Staff Guidelines for BinaxNOW COVID-19 Testing

COVID-19 Point-Of-Care (POC) Antigen testing is available at no cost for CUSD 10 Staff who meet the following criteria:

- Staff must have COVID-19 symptoms for at least 48 hours prior to the test being administered
- Staff who have been quarantined due to a close contact with a confirmed positive COVID-19 individual and are not experiencing any symptoms may be tested on the sixth (6) or seventh (7) day of the quarantine in order to return to work on day eight (8)

Staff must schedule an appointment with their building nurse to get tested

- Please contact your building's nurse through email or by phone call to schedule your appointment
- Appointments must be made in order to prepare for the test and properly disinfect the area after the test has been completed

Staff must sign the consent form in order to be tested. Consent forms will be located in the nurse's office along with the [BinaxNOW COVID-19 FACT SHEET](#).

Results from the Rapid Tests will be available within 15-30 minutes.

Staff will be given a copy of the assessment/results page and will be asked to share this information with the Human Resources Department.

Please note: Only CUSD 10 staff and students may be given the COVID-19 POC Antigen Test at school.

Return to School/Work Flowcharts following a COVID-19 Related Absence

COVID-19 INTERIM EXCLUSION GUIDANCE¹

Decision Tree for Symptomatic Individuals in Pre-K, K-12 Schools and Day Care Programs



Send home or deny entry (and provide remote instruction) if ANY of the following symptoms ² are present: Fever (100.4°F or higher), new onset of moderate to severe headache, shortness of breath, new cough, sore throat, vomiting, diarrhea, abdominal pain from unknown cause, new congestion/runny nose, new loss of sense of taste or smell, nausea, fatigue from unknown cause, muscle or body aches. Medical Evaluation and Testing are Strongly Recommended for ALL Persons with COVID-Like Symptoms.				
Status	Evaluated by Healthcare Provider	Return to School Guidance	Quarantine for Close Contacts?	Documentation Required to Return to School
A. COVID-19 diagnostic test Positive (confirmed case) OR COVID-like symptoms without COVID-19 testing and exposed to confirmed case (probable case)	YES / NO	Stay home at least ten ³ calendar days from onset of symptoms AND for 24 hours with no fever (without fever-reducing medication) AND improvement of symptoms.	YES	Release from Isolation letter (if received from their LHD) provided by the parent/guardian or staff person, notification via phone, secure email or fax from the LHD to the school, OR other process implemented by your LHD
B. Symptomatic individual with a negative COVID-19 diagnostic test <i>Negative COVID-19 diagnostic tests are valid only for the date on which they are collected; specimens collected 48 hours prior to symptom onset, after symptom onset, or while symptoms are present are acceptable for determining school exclusion status.</i>	YES / NO	Stay home until symptoms have improved/resolved per return-to-school criteria for diagnosed condition ⁴ . Follow provider directions, recommended treatment & return to school guidance as per school policies and IDPH Communicable Diseases in Schools .	NO	If staff/student is a close contact to a confirmed case, the school is experiencing an outbreak, or the LHD is requiring validation due to community transmission levels, documentation of a negative RT-PCR COVID-19 test result is needed. In other situations, a negative RT-PCR, rapid molecular (rapid PCR) or negative antigen test is acceptable.
C. Symptomatic individual with an alternative diagnosis without a negative COVID-19 diagnostic test	YES	Stay home until symptoms have improved/resolved per return-to-school criteria for diagnosed condition ⁴ . Follow provider directions, recommended treatment & return to school guidance as per school policies and IDPH Communicable Diseases in Schools .	NO	If testing is not performed due to the clinical judgment of the healthcare provider, a medical note is needed to return to school/day care documenting that there is no clinical suspicion for COVID-19 infection and indicate an alternative diagnosis with exclusion consistent with this diagnosis
D. Symptomatic individual without diagnostic testing or clinical evaluation <i>Individuals may move to Columns A, B, or C based on results of diagnostic testing and/or clinical evaluation.</i>	NO	Stay home at least ten ³ calendar days from onset of symptoms AND for 24 hours with no fever (without fever-reducing medication) AND improvement of symptoms.	Household Member (e.g., Siblings, Parent) ⁵	After the ten-day exclusion, a note from parent/guardian documenting that the ill student and/or household contacts are afebrile without fever-reducing medication and symptoms have improved
E. Asymptomatic individual who is a close contact⁶ to a confirmed or probable COVID-19 case	NO	Stay home for 7-14 calendar days ^{7,8} after last exposure to the COVID-19 case. Local health departments must authorize early release from quarantine. If COVID-19 illness develops, use the ten-day isolation period ⁹ guidance for a COVID-19 case from the onset date. Testing is recommended.	NA	Release from Quarantine letter (if received from their LHD) and negative PCR lab result if applicable ^{7,8} provided by the parent/guardian or staff member, LHD notification via phone, secure email or fax to the school OR other process implemented by your LHD
¹ Based on available data and science, schools must make local decisions informed by local context in consultation with their local public health department. This chart should be used in conjunction with the Public Health Interim Guidance for Pre-K-12 Schools and Day Care Programs for Addressing COVID-19. ² New onset of a symptom not attributed to allergies or a pre-existing condition. ³ Severely immunocompromised or severely ill: may need to isolate for 20 days as per guidance from the individual's infectious disease physician. Rev. 1/4/2021 Interim Guidance, Subject to updates		⁴ If the individual has been identified by public health for quarantine or knows they are a close contact to a case, the quarantine period must be completed. ⁵ Consider quarantine for other close contacts if there was poor adherence to social distancing or use of face coverings. ⁶ Contacts to close contacts of a case do not need to be excluded unless the close contact becomes a confirmed or probable case. ⁷ Quarantine options: Complete a. 14 days, OR b. 10 days with no symptoms, OR c--for ADULT STAFF ONLY: 7 days with no symptoms and a negative SARS-CoV-2 RT-PCR test. Specimen for testing must be obtained within 48 hours of Day 7. Last exposure date = Day 0. See https://www.cdc.gov/coronavirus/2019-ncov/more/scientific-brief-options-to-reduce-quarantine.html ⁸ Molecular testing (PCR) is recommended for individuals ending quarantine at Day 10 after exposure; may be required by LHD.		



Supplemental Guidance: Considerations for School Nurses and Healthcare Providers

1/4/2021
Interim
Guidance,
Subject to
updates

Box A. Assessment of Symptomatic Persons
Consider the following when assessing symptomatic students/staff:

Are symptoms new to the student/staff person or are they a change in baseline for that individual?

Does the symptomatic individual have any of the following potential exposure risks?

Did the student/staff have an exposure to a suspected or confirmed COVID-19 case in the past 14 days?

Is there a household or other close contact with similar symptoms who has not been yet classified as a confirmed or probable case?

Is there a household member or other close contact with high-exposure risk occupation or activities (e.g. HCW, correctional worker, other congregate living setting worker or visitor)?

Did the student/staff member have potential exposure due to out-of-school activities (private parties, playing with friend groups, etc.) or have poor compliance with mask wearing and social distancing?

Do they live in an area of moderate or high community transmission? (as defined in the [Adaptive Pause Metrics guidance](#)¹)

Do they have a history of travel to an area of high transmission in previous 14 days?

Is there an outbreak in the school or has there been another known case of COVID-19 in the school building in the last 14 days or are there other students or staff in the classroom or cohort currently out with COVID-19 symptoms?

Box B. Clinical Evaluation for Children with Symptoms of COVID-19
(<https://www.cdc.gov/coronavirus/2019-ncov/hcp/pediatric-hcp.html>)

Consider the individual's risk of exposure. See Box A.

No Exposure Risk Identified & resides in County with Minimal County Transmission¹	Has Exposure Risk and/or Clinical Suspicion for COVID-19
<p>If no known close contact to COVID-19 case and no other exposure risks, testing and exclusion for COVID-19 may be considered based on level of clinical suspicion and testing availability.</p> <p>Alternate diagnoses should be considered, and exclusions based on usual practice. (Isolate until at least 24 hours fever-free without fever-reducing medicine)</p>	<p>Isolation COVID-19 Testing Recommended</p> <p>TESTING PCR or antigen (Ag) testing is acceptable.</p> <ul style="list-style-type: none"> If an Ag detection test is negative and there is a high clinical suspicion of COVID-19, confirm with PCR) (see Column B, pg. 1), ideally within 2 days of the initial Ag test. If RT-PCR testing is not available, clinical discretion can be used to recommend isolation. <p>Test result is only valid for the day of specimen collection.</p>

¹ Adaptive Pause and Metrics: Interim School Guidance for Local Health Departments. Available at <https://www.isbe.net/Documents/IDPH-Adaptive-Pause-Metrics.pdf> and CDC Indicators for Dynamic School Decision-Making available at <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/indicators.html#thresholds>

Resources:

- COVID-19 Testing Overview <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/testing.html>
- Isolation and Quarantine: CDC <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/index.html>

Charts Updated 1/25/21

General Classroom Guidance through all stages

The following guidelines must be considered for each location. The face covering requirement is subject to change as guidelines evolve:

Pre-Kindergarten/Early Childhood Classrooms

- Classroom areas must be clearly marked to show where to sit, stand or line-up in order to practice social distancing
- Students will remain with the same classroom group throughout the day, services will take place in the classroom when feasible
- Common areas must be clearly marked to show where to stand or line-up for 6 foot spacing
- Restroom and hand washing breaks must be scheduled and coordinated throughout the day
- Recess must be scheduled and coordinated by classroom to minimize student mixing
- Hand sanitizing must occur whenever anyone enters the classroom
- Classrooms will be cleaned after each use or at least daily
- Building staff must review their student pick up and drop off procedures

Kindergarten to 6th grade classrooms

- Seating must be arranged to practice social distancing to the greatest extent possible
- Common areas and tables must be clearly marked to show where to sit, stand or line-up for 6 foot spacing
- Students should remain with the same classroom group throughout the day, teachers will change classrooms rather than students when possible
- Restroom and hand washing breaks must be scheduled and coordinated throughout the day
- Recess must be scheduled and coordinated by grade level to minimize student mixing
- Hand sanitizing must occur whenever anyone enters and exits the classroom
- School supplies must not be shared between students or staff
- Classrooms will be cleaned daily

7th grade to 12th grade classrooms

- Seating must be arranged to practice social distancing to the greatest extent possible
- Common areas and tables must be clearly marked to show where to sit, stand or line-up for 6 foot spacing
- Staggered transitions times and schedules must be reviewed
- Desks will be wiped down by students at the end of each class period
- Hand washing must be encouraged throughout the day
- Schedules will be coordinated to minimize student mixing
- Hand sanitizing must occur whenever anyone enters and exits the classroom
- School supplies must not be shared between students or staff
- Classrooms will be cleaned daily
- Building staff must review their student arrival and dismissal procedures

Hallways, Main Office, and Common Areas

- Six feet physical distancing or to the greatest extent possible
- Face coverings will be required for staff and students
- Areas will be clearly marked to indicate safe distancing for students
- Health screenings will take place for visitors
- Clearly visible signage reminding everyone of physical distancing and face coverings usage at entryways, hallways, classrooms, and common areas
- Playground equipment will be sanitized by relief aids
- Sections of the playground will be designated by class/grade level to
- Only Authorized personnel will have access to buildings. Visitors will be as needed only – and will be restricted to a main office area (Clearly visible signage at each entryway)
- Students will be restricted to specific areas as identified by the building principal
- High touch areas will be cleaned throughout the day
- Water fountains will be turned off with the exception of water bottle fill stations

minimize mixing of students

Cafeteria

- Six feet physical distancing or to the greatest extent possible
- A meal procedure plan must be developed in collaboration with Sodexo and submitted for approval
- Cafeteria must be cleaned in between use
- Areas will be clearly marked to indicate safe distancing for students
- Clearly visible signage reminding everyone of physical distancing and face coverings usage at entryways, hallways, classrooms, and common areas
- Students and staff face coverings required (if not eating)
- Procedures for entry and exit must be developed

Restrooms

- Six feet physical distancing or to the greatest extent possible
- Face coverings will be required for staff and students
- Areas will be clearly marked to indicate safe distancing for students
- Clearly visible signage reminding everyone of physical distancing and face coverings
- Restroom and handwashing breaks must be scheduled and coordinated as feasible
- High touch areas will be cleaned throughout the day
- Restrooms must be assigned to student groups as feasible

Shared Objects

Students and staff are restricted from borrowing or sharing any items. The CDC recommends that electronic devices, toys, books, and other games or learning aids not be shared. Electronics, including, but not limited to, tablets, touchscreens, keyboards, remote controls, lunchroom keypads, door entry systems, etc., must be cleaned before and after use. Items that must be shared or communally used, must be cleaned after use and individuals perform hand hygiene between uses. Utilizing hand sanitizer before and after use of books or library material is recommended. Do not use items like play food, dishes, and utensils. Instead use materials that can be thrown out, cleaned after one use, or labeled for individual use. Machine washable cloth toys must be used by one individual at a time and cleaned in between uses or must not be used at all.

School Closure Plan

Collinsville CUSD #10 must be prepared for a short-term closure, regardless of community spread, **if an infected person has been in a school building**. The district will coordinate and collaborate with local health departments to determine when schools should be closed.

Coordinate with local health officials

Once learning of a COVID-19 case in someone who has been in a school, Collinsville CUSD #10 will immediately notify the Madison County Public Health Department, and the two entities will collaborate to determine appropriate next steps related to the staff, students, school and programs.

School Dismissal in Case of Outbreak

The school, grade level or classroom may be dismissed from 2 to 5 days. This initial short-term dismissal allows time for Collinsville CUSD #10 and the local health officials to gain a better understanding of the COVID- 19 situation impacting the school. Local health officials will help the school determine appropriate next steps, including whether an extended dismissal duration is needed to stop or slow further spread of COVID-19.

- Schools are not expected to make decisions about dismissal or canceling events on their own. Collinsville CUSD #10 along with the Madison County Health Department recommendations for the scope (e.g., a single school, multiple schools, or the full district) and duration of school dismissals will be made on a case-by-case basis using the most up-to-date information about COVID-19 and the specific cases in the community.
- During any school dismissal, all extracurricular group activities, school-based afterschool programs, and large events (e.g., assemblies, spirit nights, field trips, and sporting events) may be cancelled.
Updated 8/18/20
- During any school dismissal staff, students, and their families are discouraged from gathering or socializing anywhere. This includes group childcare arrangements, as well as gathering at places like a friend's house, a favorite restaurant, or the local shopping mall.
- During any school dismissal, remote learning will continue for all students M-F as scheduled. Exceptions will be considered for Pre-K, CAVC/CTE Programs and Special Education Students
Updated 8/18/20
- Meal distribution will be offered for families affected by the school closure and specific information will be provided if and when the time arises.

Communication Plan

Collinsville CUSD #10 will coordinate with the Madison County Public Health Department to communicate dismissal decisions and the possible COVID-19 exposure.

Communication to families and staff will align with the communication methods already in use (SkyAlert, District website, social media, district app, etc.) In such a circumstance, Collinsville CUSD #10 will maintain confidentiality of the student or staff member as required by the Americans with Disabilities Act and the Family Education Rights and Privacy Act. Families will be notified of the planned duration of the closure and the anticipated return to In- Person Learning

Cleaning and Disinfection

Custodial and maintenance staff will follow the established cleaning procedures for building cleaning and disinfection.

- Close off areas used by the individuals with COVID-19 and wait as long as practical before beginning cleaning and disinfection to minimize potential for exposure to respiratory droplets.

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Open outside doors and windows to increase air circulation in the area. If possible, wait up to 24 hours before beginning cleaning and disinfection.

- Cleaning staff will clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the ill persons, focusing especially on frequently touched surfaces.
- If surfaces are dirty, they must be cleaned using a detergent or soap and water prior to disinfection.

Extending the school dismissal

Temporarily dismissing PK-12 schools is a strategy to stop or slow the further spread of COVID-19 in communities. The need to extend school closures will be made in collaboration with the Madison County Health Department.

- School dismissals and event cancellations may be extended if advised by Madison County Health officials. The nature of these actions (e.g., geographic scope, duration) may change as the local outbreak situation evolves.
- During school dismissals (after cleaning and disinfection), Collinsville CUSD #10 may stay open for staff members (unless ill) while students stay home. Keeping facilities open: a) allows teachers to develop and deliver lessons and materials remotely, thus maintaining continuity of teaching and learning; and b) allows other staff members to continue to provide services and help with additional response efforts. Decisions on which, if any, staff must be allowed in the school will be made in collaboration with the Madison County Health Department.
- Administrators must seek guidance from local health officials to determine when students and staff will return to schools and what additional steps are needed for the school community. In addition, students and staff who are well but are taking care of or share a home with someone with a case of COVID-19 must follow instructions from local health officials to determine when to return to school.

Required Physicals

Due to effects of the recent physical distancing and shelter in place mandates, the District understands that going to the Doctor office for Well Visits and Physicals have been a challenging task. However, the mandated date set forth by the State of Illinois is that physicals and updated immunization records be submitted to the school district no later than October 15th. CUSD 10 encourages you to obtain these requirements as soon as possible and submit the updated medical information to your student's school. If you have questions or concerns, please contact your student's school nurse or visit the Health and Wellness web page under Parent Resources on Kahoks.org.

Clerical staff and nurses will be keeping track of families who are not in compliance as the standard operating procedure.

Safety Education for Students

Students will be receiving grade level appropriate education and guidance for proper physical distancing, the use of PPE and proper hand hygiene during the first two (2) weeks of school and reinforced throughout the year. Each school will develop a plan for providing our students with building specific safety measures to follow and why these measures are important.

HUMAN RESOURCES

Labor unions will be instrumental in developing any semblance of a workable in-person instruction in the fall. Both parties (i.e. District & labor unions) will work cooperatively and collaboratively in finding solutions. The District will operate by mostly developing guidelines and protocols for employees. The District will continue to monitor input from the PRESS Policy Organization, as well as from professional organizations such as IASA, IASB, and others as it surveys the landscape about returning to school in the fall of 2020.

Staff Return Plan

The way and manner employees would be expected to conduct district business in the fall of 2020 will be dictated by executive and legislative guidance from the state of Illinois. The District will make that decision, including a decision regarding a hybrid operation of an A/B Day, as more information becomes available. It is entirely possible that teachers and staff may be asked to continue to operate in the Remote Learning mode as it was implemented during the spring 2020 shutdown of schools, especially given the recent resurgence of COVID 19 cases across the nation. If Remote Learning days are continued in response to the resurgence, the CUSD 10 Curriculum & Instruction Department will continue to guide learning content as it relates to engagement, standards, and assessments. The District will make every effort to follow all CDC, IDPH, and Madison County Health Department guidelines. Additionally, It will be imperative to adequately prepare and train all district staff on remote and hybrid learning plans.

Absences that are tied to COVID-19 concerns must be accompanied by a physician's note, or official notice from a health agency containing relevant information/direction regarding the claimed condition. Eligible employees would be entitled to any COVID-19 related federal, State, and locally mandated leaves or accommodations. Otherwise, employees would be expected to use their accrued time bank for their absence from work (sick time, personal, vacation time, etc.).

Work from Home

If the District determines that it is both necessary and appropriate for employees to work from home, the following Student Privacy Policy guidelines must be observed by teachers regarding instructing students virtually.

- It is permissible for a teacher to take student records home, including students' personally identifiable information (PII), for the purpose of preparing and instructing students online. However, the teacher MUST take great care to protect the information from being disclosed to unauthorized individuals.
- It is permissible for non-students in an enrolled student's home to observe virtual lessons provided students' PII is NOT disclosed during the lesson. However, as a precaution, letting non-students observe must be discouraged given the likelihood that PII may be disclosed deliberately or inadvertently during virtual instruction.
- Teachers are strongly advised to warn their students against sharing PII of themselves or their fellow students during online instruction.
- It is permissible for a teacher to record classes and share it with students who are unable to attend the session provided the recording does not contain PII. And, if the recorded class contains PII, the teacher may edit the recording, or the teacher MUST obtain appropriate

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written consent, electronically or otherwise, before sharing the recording; such recording can ONLY be shared with students who are enrolled in the teacher's class.

- It is permissible for a teacher to conduct a “Parent-student” conference virtually while the teacher’s significant other is in the same room provided no PII is disclosed. If PII must be discussed during the virtual conference, then the teacher MUST either (a) Move away from his/her spouse to hold such discussion, or (b) Obtain prior consent from the parent/guardian in writing (email, letter, etc.) prior to holding the conference

Staffing Levels

The staffing pattern in the schools in the fall of 2020 will depend on whether the State government and/or ISBE permits in-person instruction to occur. Furthermore, if permitted to occur, it will also depend on the guidelines that are provided or the requirements that are imposed including physical distancing and personal protective equipment.

Every effort shall be made to ensure subs are available in all employee categories to fill vacancies and/or absences that could be a result of the COVID-19 health precautions. In the event of any unforeseen circumstances, the district will comply with Federal, State, IDPH, ISBE and CDC guidelines.

The district will monitor staffing levels within each building to ensure optimal operations for teaching and learning. In the event that staffing levels drop below the ability for the building to maintain optimal operations, the district will review options and make a decision.

Teacher Evaluation

The district and the labor union will need to review, discuss, and bargain the potential impact Executive Orders or legislation may have on evaluation procedures.

Professional Travel and Field Trip Requests

District sponsored travel may be limited. All travel will align with current IDPH, ISBE and CDC guidelines.

TECHNOLOGY

We believe that device availability along with access to the internet are key to student Blended and Remote Learning. Therefore, technology will play a vital role in student success. Under phases 3 and 4 of the Restore Illinois plan, student Remote Learning will be an integral part of the return to school for our students. Restricted In-Person Learning will be allowed during phase 3 and as a result most learning would be through remote means. As the State of Illinois enters phase 4, more in person learning will be allowed. We understand that families may elect for complete Remote Learning rather than return to In-Person Learning. Parents that choose this option should select this option during online registration and communicate with their child(rens) respective building principal.

Devices & Web Access

A device and web access will be required for both blended and all remote learning options. The district will provide a device for every student. Parents will need to maintain this device and web access in their homes for student access to lessons, personalized learning, and assignment retrieval. In the event of a COVID-19 related closure, paper packets may be made available as needed. Internet access will be provided for those students who do not have access at home. All district-issued devices are filtered and monitored by technology staff whether at home or at school.

Device Distribution Plan

Collinsville High School - Devices will be distributed at CHS Registration

Collinsville Middle School - Devices will be distributed at CMS Move-in Day

Dorris Intermediate School - Devices will be distributed the first week of school

All Elementary Schools - Devices will be assigned the first week of school and sent home as needed

These devices will be the responsibility of the student and the parent while at home. The parent may be financially responsible for any lost, damaged, or stolen devices, including the power cords. Collinsville Community Unit #10 will communicate the device return date to parents. If a family leaves the district, all district property must be returned to the home school. Technical support will be provided by the home school. Parents can contact their home school with any questions regarding their device. For additional information, please refer to the Chromebook Student User Agreement found in the handbook.

INSTRUCTION

Option 1 – Traditional Learning Model

Overview

The impact of lost instructional time and social emotional development on children should be anticipated and our schools will need to be prepared to adjust curriculum and instructional practices accordingly without the expectation that all lost academic progress can be caught up. Plans to make up for lost academic progress due to school closures and distress associated with the pandemic should be balanced by a recognition of the likely continued distress of educators and students that will persist as our schools re-open to full capacity. If the academic expectations are unrealistic, school will likely become a source of further distress for students (and educators) at a time when they need additional support. It is also critical to maintain a balanced curriculum with continued physical education, fine arts, extracurricular activities, and other learning experiences rather than an exclusive emphasis on core subject areas.

The Collinsville School District Return to Learn Plan will outline academic, social, and emotional supports that will be implemented to their fullest ability as a means to get students back on track and support their continued academic and social growth.

Assessment

District reopening plans will include a diagnostic assessment component for all students returning to school to determine learning loss, to inform modifications to curriculum standards and expectations and to identify support services that may be required.

- A. A kindergarten screening tool will be implemented and given to all incoming kindergarten students once school fully reopens. Ideally, we would give this assessment during the spring to equip students with resources needed to advance their skills throughout the summer months prior to entry to kindergarten.
- B. Elementary students in grades K-6 will be assessed using aimswebPlus and STAR Reading and Math. These tools will identify students needing tier 2 and tier 3 intervention services. The data will also be used to group students for small group instruction within the classroom, determine after school tutoring groups, and provide enrichment opportunities for those students meeting benchmarks.
- C. Middle school students in grade 7-8 will be assessed using MAP, STAR Reading and Common Formative Assessments to identify those needing additional academic support, RTI services, tutoring, and enrichment.
- D. High school students in grades 9 and 10 will be assessed using MAP in reading and math and common formative assessments in all other subjects. High school English and Math departments will also analyze 8th grade data to determine course placements and additional supports, such as RTI, learning strategies, and tutoring services.

- E. ELL students will be assessed in both their native language and English to address deficiencies in language acquisition and academic skills.

Classroom Instruction

Each student will have had a unique remote learning experience. Students will enter the 2020-21 school year with various levels of mastery from prior coursework. For this reason, it is recommended that students are assessed in each content area to inform teachers of current student achievement and needs. It is recommended that the reintegration assessments are teacher-developed “quick checks” to help inform vertical articulation and help teachers identify focus areas in specific standards for individual students. The recommendation to assess is not meant to replace existing screening or placement assessments that are currently being administered at the district/school level.

Teachers should also identify the standards that were not covered during remote learning. When making determinations to fill in learning gaps consider the following questions:

Quality over Quantity

- Which standards were missed or partially covered?
- What are the essential standards at the current grade level?
- What are the skills required to master the missed or partially covered standards?
- Will the standard stand alone in instruction or can it be layered in the current grade-level standard?

Classroom instruction in CUSD #10 will emphasize quality over quantity, be data-driven and based on the student’s individual needs and abilities. Teachers will use instructional strategies to differentiate and address students needs through small group instruction and course placements. Technology integration will be consistent in every classroom to provide resources to meet those needs. At the elementary level, instructional coaches will provide support and resources to assist teachers by modeling lessons, analyzing data, and implementing professional development.

Intervention Services

- A. Tier 2 students who are slightly below grade level in reading/writing and/or math will receive intervention services to monitor progress towards grade level skills. These students will also have access to enrichment activities if they choose to participate. Transportation will be provided for after-school programs.

These services will include:

1. Elementary School: small group/differentiated instruction, before/after school tutoring, push-in supports and digital programs
2. Intermediate School: use “power 40” minutes to provide instruction in deficiency areas, small group/differentiated instruction, before/after school tutoring, push-in supports and digital programs

3. Middle School: small group/differentiated instruction, before/after school tutoring, digital programs, check-in/check-out, learning strategies, reading enrichment, RTI services/Freckle Math
4. High School: after school tutoring, remote tutoring, check-in/check-out, learning strategies, credit recovery, writing lab, math lab

B. Tier 3 students who have significant deficits in reading/writing and/or math will receive intervention services to monitor progress towards grade level skills. These students will focus on supporting progress toward grade-level skills with intense interventions.

These services will include:

1. Elementary School: Title 1/Intervention Services
2. Intermediate School: Intervention Services
3. Middle School: RTI services/Read 180, Freckle Math, Summer Learning Program
4. High School: RTI Services, Jumpstart Program, Summer Learning Program

C. Students who receive special education services will continue to receive those services as outlined and agreed upon in their most recent annual reviews. Additionally, they will continue to be benchmarked as often as their non-disabled peers and progress monitored more frequently in Reading and Math using Aimsweb Plus, NWEA MAP, teacher created assessments, and other formative assessments as determined by their IEP Goals and Objectives. Parents may request IEP Meetings at any point to discuss their child’s progress and any concerns they may have in order to collaborate with the multidisciplinary team of educators who work with their child.

Social Emotional Support

Students in grades K through 12th grade who are identified as needing social skill development or social-emotional support will continue to have access to mentors and/or social workers throughout the school year. In K-6 classrooms, teachers will be required to spend 15 minutes per day on SEL activities. During the 2020-2021 school year, the following programs and services will continue to be implemented to provide students with social emotional support.

Elementary/Intermediate	Middle School	High School
PATHS SEL Curriculum	AIM Curriculum	Teachers as Mentor
PBIS	Trauma Informed/Restorative Practices	Targeted Study Hall
SEL Coaching	Health Curriculum	During/After-School Support Groups
Trauma Informed/ Restorative Practices	SEL/Academic After-School Program	Health Curriculum
Social Work Services	Social Work Services	Social Work/Guidance Counselors
	Jumpstart to 7th Grade	Jumpstart to 9th Grade
	PBIS	Trauma Informed/ Restorative Practices

Enrichment Programs

An enrichment program is a specialized program for students who need to learn at a higher level than in a typical classroom. It allows students who need an extra challenge in the classroom to stay engaged and interested in learning. We will offer enrichment opportunities for students who were able to stay caught up and/or advance during the remote learning experience.

Elementary/Intermediate: Renzulli Learning Program and differentiation in the classroom including project-based instruction

After school options for K-6 students: STEM Club, Spanish Camp, Cooking, Knitting, Legos, Yoga, ART Club

Middle School: Advanced Placement classes, Art, Music, and Spanish classes, FUSION, PLTW, Extracurricular Opportunities

High School: AP and Dual Credit classes, Saturday Scholars, SAT prep, Extracurricular Options

Community Partnerships

- A. Chestnut Health Systems provides mental health counseling services to students who have struggled with depression and suicidal ideations. They provide school based services/counseling as well as in home services during extended breaks such as winter break or summer vacation.
- B. Meadow Heights - Volunteers, including certified staff members, provide after school tutoring to any interested students 2 nights a week for 60 minutes per night.
- C. SIUE Upward Bound
- D. Collinsville Library, Fairmont City Library, Maryville Library and Caseyville Library provide clubs, events and enrichment programs for students during the summer, after school/evenings and partner with schools to share resources.
- E. Collinsville Food Pantry provides weekly Tote Me Home Bags for students and families who have an unstable food source.
- F. Universidad- College and Career Readiness Program for hispanic students
- G. Give 30 is a free mentoring program which provides at risk students positive support. Members of the community volunteer 30 minutes each week, meeting with the students during their study hall period. Give30 training is provided by the ROE.
- H. Heartlinks is a Grief Counseling Group for students who have experienced a loss or death of a family member or friend.
- I. Hoyleton-Spanish speaking counselor
- J. YMCA & Fairmount Library

Option 2 Hybrid/Blended Learning Model Plan Options

Hybrid/Blended 2 Days/Week Overview

Collinsville Community Unit Schools has developed a blended learning model which places student and staff safety as a priority. The intent of the blended model is to allow students in person while maintaining CDC and IDPH guidelines for physical distancing through a reduced number of students in each building. By reducing student numbers, physical distancing will have the best opportunity for success. This can reduce the risk of an increase in the spread of COVID-19 to students and adults throughout the community. Each school would be responsible for developing their own unique physical distancing plans for their building. Face coverings for all students and staff would be required as specified by the Phase 4 Guidelines. This requirement is subject to change as these guidelines evolve. Classrooms will be cleaned and disinfected daily. Emphasis will be placed on high touch surfaces and common areas. Restrooms, cafeterias, and other common areas will be cleaned throughout the day.

Students will follow an A/B Style Schedule Tuesday through Friday. Students on the A schedule will attend in person on Tuesday and Thursdays. Students on the B schedule will attend in person on Wednesdays and Friday. On Mondays, all students will receive remote learning instruction (with exception of potential on-campus flexible scheduling for high school) with teachers having PLC's and planning time. Families will be assigned the same schedule for student continuity across schools.

Hybrid/Blended 4 Days/Week Overview

Once staff health, student health, and vaccination goals have been met, the Collinsville Community Unit Schools will increase in-person learning to 4 days per week for all students that have not chosen to attend remotely. Each school would be responsible for developing their own unique physical distancing plans for their building. Face coverings for all students and staff would be required as specified by the Phase 4 Guidelines. This requirement is subject to change as these guidelines evolve. Classrooms will be cleaned and disinfected daily. Emphasis will be placed on high touch surfaces and common areas. Restrooms, cafeterias, and other common areas will be cleaned throughout the day.

On Mondays, all students will continue to receive remote learning instruction (with exception of potential on-campus flexible scheduling for high school) with teachers having PLC's and planning time.

Updated: 2/22/21

Hybrid/Blended Learning Schedule *(Updated 02/22/21)

	Mon	Tues	Wed	Thurs	Fri
Pre-K-6th* Hybrid/Blended 2-days/week	Remote Learning Preview of Week's topics SEL Activities Individual Conferences with Remote Learners Packet pick up/drop off PLCS	Last name A-L In-person on a 2 Day Hybrid Last Name M-Z Remote on a 2 Day Hybrid Special Education Self Contained and Resource In-Person	Last name M-Z In-person on a 2 Day Hybrid Last Name A-L Remote on a 2 Day Hybrid Special Education Self Contained and Resource In-Person	Last name A-L In-person on a 2 Day Hybrid Last Name M-Z Remote on a 2 Day Hybrid Special Education Self Contained and Resource In-Person	Last name M-Z In-person on a 2 Day Hybrid Last Name A-L Remote on a 2 Day Hybrid Special Education Self Contained and Resource In-Person
Pre-K - 6th Hybrid/Blended 4-days/week	Remote Learning Same as 2-days/week	ALL Students A-Z In-person on a 4 Day Hybrid	ALL Students A-Z In-person on a 4 Day Hybrid	ALL Students A-Z In-person on a 4 Day Hybrid	ALL Students A-Z In-person on a 4 Day Hybrid
Grades 7-12 Hybrid/Blended 2-days/week	Remote Learning Preview of Week's topics Individual Conferences With Remote Learners Packet pick up/drop off PLCS	Last name A-L In-person on a 2 Day Hybrid Last Name M-Z Remote on a 2 Day Hybrid Special Education Self Contained and Resource In-Person CTE In-person	Last name M-Z In-person on a 2 Day Hybrid Last Name A-L Remote on a 2 Day Hybrid Special Education Self Contained and Resource In-Person CTE In-person	Last name A-L In-person on a 2 Day Hybrid Last Name M-Z Remote on a 2 Day Hybrid Special Education Self Contained and Resource In-Person CTE In-person	Last name M-Z In-person on a 2 Day Hybrid Last Name A-L Remote on a 2 Day Hybrid Special Education Self Contained and Resource In-Person CTE In-person
Grades 7-12 Hybrid/Blended 4-days/week	Remote Learning Same as 2-days/week	ALL Students A-Z In-person on a 4 Day Hybrid	ALL Students A-Z In-person on a 4 Day Hybrid	ALL Students A-Z In-person on a 4 Day Hybrid	ALL Students A-Z In-person on a 4 Day Hybrid

*ELL pull-out and tier 3 students will be given priority for services 4-days per week.

Instruction

Each student will have had a unique remote learning experience. Students will enter the 2020-21 school year with various levels of mastery from prior coursework. For this reason, it is recommended that students are assessed in each content area to inform teachers of current student achievement and needs. It is recommended that the reintegration assessments are teacher-developed “quick checks” to help inform vertical articulation and help teachers identify focus areas in specific standards for individual students. The recommendation to assess is not meant to replace existing screening or placement assessments that are currently being administered at the district/school level.

Teachers should also identify the standards that were not covered during remote learning. When making determinations to fill in learning gaps consider the following questions:

Quality over Quantity

- Which standards were missed or partially covered?
- What are the essential standards at the current grade level?
- What are the skills required to master the missed or partially covered standards?
- Will the standard stand alone in instruction or can it be layered in the current grade-level standard?

Classroom instruction in CUSD #10 will emphasize quality over quantity, be data-driven and based on the student’s individual needs and abilities. Teachers will use instructional strategies to differentiate and address students needs through small group instruction and course placements. Technology integration will be consistent in every classroom to provide resources to meet those needs. At the elementary level, instructional coaches will provide support and resources to assist teachers by modeling lessons, analyzing data, and implementing professional development.

Teachers will provide both synchronous and asynchronous instruction to remote/blended learners. Synchronous instruction will be delivered daily and will include an opportunity for students to engage in the lesson, ask questions, receive feedback, etc. (Updated 11/06/20)

Monday Expectations

All students will meet remotely with teachers on Mondays. Teachers will utilize this time for social emotional engagement and provide an overview of the lessons which will be covered and the assignments which will be assigned during the upcoming week. Additionally, students will have the opportunity to ask questions, conference with their teachers, and make in-person appointments as needed. These goals will be addressed via Google Meets and Google Classroom. The teachers will hold their weekly Professional Learning Communities (PLCs) on Mondays rather than Wednesdays in order to avoid the further disruption of the consistency of instruction for students on the B schedule. The staff will also utilize this time for additional remote learning preparation and distribution of materials.

Student Attendance

During Blended and Remote Learning, attendance will be taken daily. The preferred method of collecting attendance is always a one-to-one daily connection between the teacher and the student. However, we recognize that this method is not available or practical for all districts and student scenarios under the COVID-19 conditions. We encourage and suggest several ideas for how classroom teachers can collect and count a student as present when the one-to-one daily connection is not practical:

- Video conference “check-ins.”
- Wellness checks coupled with a question on student engagement/participation in lessons.
- Phone calls coupled with a question on student engagement/participation in lessons.
- Text messages or email communications coupled with a question on student engagement/participation in lessons.
- Packet collections by school personnel.

Teachers will document student attendance and keep a log of all absences.

Grading

Collinsville School District will use the district’s traditional grading policy for both remote and blended learning. Students will be expected to complete all assignments, assessments, and projects in a timely manner. All assignments will be graded when appropriate and students will be provided with feedback on each graded assignment. The district will provide teachers and students with the appropriate resources to complete assignments. Students will receive a midterm grade and follow the district's grading calendar. K-4 students will use the Standards Based Model and only be evaluated on the standards that are taught during that term.

Incomplete

Students can only receive an incomplete grade when a situation occurs that is beyond their control. Students who encounter long-term illness while engaged in remote only learning will have an opportunity to make up their assignments, assessments, and projects. The student may need to provide documentation to support their inability to complete the class.

Teachers will create an individualized plan for the student and the student will be given one full term to make-up the assignments. Once the work is complete, the student will receive the grade earned. Students who do not complete the assignments by the end of the term will receive a failing grade for the class. Students should start this process with their guidance counselor.

Pre-K/Early Childhood

Pre-K and Early Childhood students will attend everyday, Tuesday-Friday. Teachers will implement strategies to model and reinforce social and physical distancing and movement.

Suggestions include:

- Use carpet squares, mats, trays, or other visuals for spacing.
- Model social distancing when interacting with children, families, and staff.
- Create and develop a scripted story/role play around social distancing, as well as hand washing, proper etiquette for sneezes, coughs, etc.
- Give frequent verbal reminders to children.
- Hang pictures within the school building to give constant reminders
- Send home a tip sheet to parents and caregivers so they can also learn about social distancing.
- Offer more opportunities for individual play and solo activities, such as fine motor activities (e.g., drawing, coloring, cutting, puzzles, and other manipulatives).
- Plan activities that do not require close physical contact between multiple children. Keep groups separate for special activities, such as art, music, and exercising.
- Stagger indoor and outdoor play and adjust schedules to reduce the number of children in the same area.

Special Education Self-Contained and Resource Students

Students who receive special education services and support in the special education setting will attend school for in person instruction daily, Tuesdays through Fridays. This applies to students who are in self contained programs such as our Life Skills, Autism and ED classes as well as those who receive English Language Arts, Math, Science and Social Studies for their academic instruction in the special education classrooms (Resource). This will provide the opportunity for our students with the most significant academic and social emotional needs to receive the specialized instruction and related services as outlined in their IEPs on a more consistent basis with traditional methods of instruction. Additionally, it will allow these students the opportunity to experience some remote instruction on Mondays as well in order to better prepare them for 100% remote instruction should schools close again due to the pandemic.

English Learners

Students who receive EL services and support, in the pull-out setting, will be given priority to attend in person instruction every day, Tuesdays through Fridays. This will provide the opportunity for our students with the most significant academic and social emotional needs to receive specialized instruction and services.

Tier 3 Students

Students who receive Tier 3 instructional services through Title 1 will be given priority to attend in person instruction every day, Tuesdays through Fridays. This will provide the opportunity for our students with the most significant academic and social emotional needs to receive specialized instruction and services.

Seniors

Seniors (12th grade students) will have the option to enroll in only courses required for graduation and will not be required to carry a full schedule. Seniors that choose this option will have all of their classes consecutively and will be expected to leave campus upon completion of their classes each day. Any senior interested in enrolling in required classes only should contact their guidance counselor for more information.

Career and Technical Education (CTE)

Students enrolled in a CTE program will attend their CTE classes in person daily, Tuesday-Friday. These students will receive their core classes following the A/B schedule.

Driver's Education Behind-the-Wheel

In order to provide behind-the-wheel training to students in driver's education in compliance with all Secretary of State and IDPH safety requirements, the following procedures must be followed:

- Only two students and one instructor per vehicle
 - Face coverings must be worn
 - Eating and drink are prohibited in the vehicle
 - Windows must be open whenever possible
 - Do not make any unnecessary stops during the training
 - Complete hand hygiene with soap & water or hand sanitizer, before and after driving
- Clean and disinfect the steering wheel, door handles, seatbelt fastener, controls/dials, keys, etc. in between each behind-the-wheel session
- Conduct regular routine cleaning and disinfecting of the seats

Physical Education, Gymnasiums, and Locker Rooms

Physical activity can support students' overall health and help reduce stress and anxiety. Whenever feasible and weather permitting, schools should select outdoor PE activities that allow physical distancing. If physical education must be taught inside, consider using separate partitions in open spaces, utilizing markings on the gymnasium floor/wall/field to maintain distance between participants. Hand shaking, high fives, or other physical contact is prohibited. It is recommended that PE teachers use a megaphone or microphone to maximize physical distancing.

The use of shared equipment is not recommended. Any shared equipment must be cleaned between each use and disinfected at the end of each class. Fitness centers with equipment such as treadmills, elliptical, stationary bicycles, weights, etc., must be cleaned and sanitized before and after each class. Focus on frequently touched surfaces such as keypads, hand weights, handles, etc. Students and staff must wash their hands or use hand sanitizer at the start and end of each class period or when hands are visibly dirty. Students must perform hand hygiene after the use of each piece of equipment.

Schools must consider eliminating the need for use of locker rooms, as well as allowing students to participate in activities without changing clothing.

Monday- Friday 100% Remote Learners

A family that chooses Remote Learning when in person instruction is being offered, must make that determination for their child(ren) for a minimum of 1 academic quarter/trimester at a time. These students will be placed on their teacher of record's roster as they would during a traditional school year. They must follow the remote learning expectations set by the district/state in order to be counted as present and earn grades. If a family would like to transition their child(ren) back to in person instruction they must put that request in writing to the building principal of the school their child(ren) attends prior to the end of the grading period in which they have committed to remote learning. In order to access the instruction and curriculum via remote learning through the school district, the student must attend Google Meets sessions, participate in Google Classroom assignments and schedule individual meetings and conferences with their teacher(s). Teachers will not be available when they are providing instruction to students in attendance Tuesdays through Fridays. Appointments must be made in advance. These appointments would preferably be scheduled for Mondays or at an agreed upon time between the teacher and the student/family.

Child Care/Latchkey

The district is partnering with CMT YMCA to allow families access to Y Club (before and after school services) regardless if student attendance is daily, blended, or remote. Information is available on the www.kahoks.org website under Before & After School Program or the CMT YMCA website at:

<https://gwrymca.org/locations/collinsville-maryville-troy-ymca/after-school-enrichment-program-cmt-ymca>

Option 3 Remote Learning 2.0 Model

Overview

Collinsville School District 10 will implement Remote Learning Days caused by the COVID-19 outbreak and in accordance with ISBE guidance. These remote learning days will be similar to traditional school days in that students will engage in learning activities facilitated by teachers. The lessons will focus on essential course skills and content appropriate for an extended period of remote learning.

Building Availability

During a Phase 3, remote only learning plan, school buildings will be open daily and teachers will have access to their classrooms to prepare and deliver lessons using available classroom technology equipment. During a Phase 1 or 2 plan, all buildings will be closed and teachers will only have access during scheduled times.

Teacher Availability

Teachers will periodically monitor their email and respond to questions between the hours of 8:00 a.m. and 1:00 p.m. Teachers will be available outside of these hours by appt. only. Questions will be responded to individually or in a mass communication using district approved electronic resources. Teachers will use various means to stay connected with students, including: webpage updates, Google Classroom updates, ClassDojo, emails, phone calls, Remind updates, etc., to help the instructor connect with, reassure, and provide students with feedback and encouragement. Students have flexibility to complete their assignments at any time.

Monday	Tuesday	Wednesday	Thursday	Friday
Remote Learning Faculty Meetings	Remote Learning	Remote Learning 1-hour PLC Meetings	Remote Learning	Remote Learning K-4 Packet pick-up/drop off per school schedules

Student Attendance

During Remote Learning, attendance will be taken daily. The preferred method of collecting attendance is always a one-to-one daily connection between the teacher and the student. However, we recognize that this method is not available or practical for all districts and student scenarios under the COVID-19 conditions. We encourage and suggest several ideas for how classroom teachers can collect and count a student as present when the one-to-one daily connection is not practical:

- Video conference “check-ins.”
- Wellness checks coupled with a question on student engagement/participation in lessons.
- Phone calls coupled with a question on student engagement/participation in lessons.
- Text messages or emails coupled with a question on student engagement/participation in lessons.
- Packet collections by school personnel.

Grading

Collinsville School District will use the district's traditional grading policy for both remote and blended learning. Students will be expected to complete all assignments, assessments, and projects in a timely manner. All assignments will be graded when appropriate and students will be provided with feedback on each graded assignment. The district will provide teachers and students with the appropriate resources to complete assignments. Students will receive a midterm grade and follow the district's grading calendar. K-4 students will use the Standards Based Model and only be evaluated on the standards that are taught during that term.

Incomplete

Students can only receive an incomplete grade when a situation occurs that is beyond their control. Students who encounter long-term illness while engaged in remote only learning will have an opportunity to make up their assignments, assessments, and projects. The student may need to provide documentation to support their inability to complete the class.

Teachers will create an individualized plan for the student and the student will be given one full term to make-up the assignments. Once the work is complete, the student will receive the grade earned. Students who do not complete the assignments by the end of the term will receive a failing grade for the class. Students should start this process with their guidance counselor or assistant principal.

Child Care/Latchkey

The district is partnering with the Collinsville, Maryville and Troy YMCA to allow families access to child care and/or latchkey service regardless if student attendance is daily, blended, or remote learning. Information for interested families will be provided regarding sign up, cost and options in the days ahead.

Instruction

Classroom instruction during remote learning will emphasize quality over quantity, be data-driven and based on the student's individual needs and abilities. Teachers will use instructional strategies to differentiate and address students needs through small group instruction and course placements. Technology integration will be consistent in every classroom to provide resources to meet those needs. At the elementary level, instructional coaches will provide support and resources to assist teachers by modeling lessons, analyzing data, and implementing professional development.

Quality over Quantity

- Which standards were missed or partially covered?
- What are the essential standards at the current grade level?
- What are the skills required to master the missed or partially covered standards?

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- Will the standard stand alone in instruction or can it be layered in the current grade-level standard?

Illinois State Board of Education Engagement Suggestions

Grade Level	Minimum	Maximum	Recommended Length of Sustained Attention
PreK	20 minutes/day	60 minutes/day	3-5 minutes
K	30 minutes/ day	90 minutes/day	3-5 minutes
1-2	45 minutes/day	90 minutes/day	5-10 minutes
3-5	60 minutes/day	120 minutes/day	10-15 minutes
6-8	Class: 15 minutes/day Total: 90 minutes/day	Class: 30 minutes/day Total: 180 minutes/day	1 subject area or class
9-12	Class: 20 minutes/day Total: 120 minutes/day	Class: 45 minutes/day Total: 270 minutes/day	1 subject area or class

Communication and Engagement

1. Principals/Assistant Principals

- Send daily announcements via email, youtube, facebook, and/or twitter.
- Meet with teachers and staff weekly using Google Meet
- Send monthly surveys to parents and teachers
- Share daily activities and creative lessons that your teachers are posting with the rest of your staff and community via social media, Google+, and/or email.
- Share professional development, educational articles and/or conduct book study
- When invited, attend IEP meetings via Google Meet.
- Attend PLC meetings
- Utilize Instructional Coaches, Coordinators and Department Chairs for projects you are working on. They can assist with data analysis, research, resources and/or professional development.

2. PreK-6 Elementary Teachers

- Send weekly announcements to parents via email, Skyward, ClassDojo, or Google Classroom. Announcements should include weekly lessons and activities, including activities for students without internet access.

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- b. Recorded lessons should be shared daily and teachers should connect with students using Google Meet several times a week. Lessons and activities should reinforce skills that have already been introduced in addition to teaching new material.
- c. Have one on one digital tutorials with students who need extra support.
- d. Special Education teachers check in regularly with the students on your caseload, collaborate with your general education colleagues and related service providers, and continue to document all contacts home in the contact section of Skyward.
- e. When invited, attend IEP meetings via Google Meet.
- f. Title teachers and ELL teachers should provide services with individual students on a rotating schedule.
- g. Attend scheduled meetings with your administration and coordinators using Google Meet.
- h. PLC teams should meet weekly using Google Meet, for 1-hour to discuss lesson plans, activities, digital and non-digital communication and share ideas. This time is flexible and can be determined by the team. Please keep agendas for these meetings.
- i. Utilize your instructional coaches and coordinators as a resource for lesson planning, professional development and instructional resources.
- j. Share ideas via social media and Google+

3. Secondary Teachers Grades 7-12

- a. Send weekly announcements to students via email or Google Classroom. Announcements should include weekly assignments.
- b. Send weekly announcements and updates to parents.
- c. Use Google Classroom to post recorded lessons daily and engage with students.
- d. Have one on one digital tutorials with students who need extra support.
- e. Special Education teachers check in regularly with the students on your caseload, collaborate with your general education colleagues and related service providers, and continue to document all contacts home in the contact section of Skyward.
- f. When invited, attend IEP meetings via Google Meet.
- g. Encourage students to have group discussions via Google Meet. Assign group activities to encourage student engagement.
- h. PLC teams should meet weekly on Wednesdays using Google Meet, for 1-hour to discuss lesson plans, activities, digital and non-digital communication and share ideas. This time is flexible and can be determined by the team. Please keep agendas for these meetings.
- i. Attend scheduled meetings with your administration and coordinators using Google Meet.
- j. Share ideas using social media, Google +, and email.

District, School Teacher, Student and Family Responsibilities

Responsibilities	
District Responsibilities	<ul style="list-style-type: none"> ● Develop thoughtful, accessible remote learning plans using stakeholder input, when possible. ● Support schools in planning and implementing remote learning plans. ● Help schools identify needed resources in the community (academic, health, social, emotional).

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<p>School Responsibilities</p>	<ul style="list-style-type: none"> ● Implement remote learning plans ● Communicate regularly with all stakeholders. ● Support teachers in planning and implementing remote learning plans. ● Help families find needed resources in the community (academic, health, social).
<p>Teacher Responsibilities</p>	<ul style="list-style-type: none"> ● Make remote learning activities available in a timely manner. ● Be available at scheduled times to answer student/caregiver questions. ● Provide timely feedback on student work. ● Communicate regularly with students. ● Provide a range of meaningful learning opportunities that meet the needs of all learners during the period of closure. ● Provide regular feedback to students on progress related to learning activities.
<p>Non Certified Staff Responsibilities</p>	<ul style="list-style-type: none"> ● Conduct regular wellness checks via phone and in person, when possible, on teacher-identified groups of disengaged students ● Deliver instructional materials, digital devices, etc. to transportation-less students and families ● Form support groups to encourage social interactions for students struggling with the change in learning environment ● Conduct small-group, research-based counseling sessions to support students' social, emotional and behavioral health ● Form parent support groups to help parents navigate remote and blended learning expectations, technological challenges, employment challenges, etc. ● Provide academic and emotional support to students before, during and after class sessions ● Assist classroom teachers with relevant educational duties (attendance, organization, small/large group instruction, etc.) ● Participate in virtual/remote classrooms to better assist students during class times or online availability ● Collaborate with classroom teacher(s) on content and delivery ● Systems.
<p>Student Responsibilities</p>	<ul style="list-style-type: none"> ● Review assigned work. ● Complete your assigned work by the due date. ● Ask clarifying questions when you need help or don't understand ● Be respectful to yourself, teachers and peers.
<p>Parent/Caregiver/ Family Responsibilities</p>	<ul style="list-style-type: none"> ● Review work assigned to the student. ● Reserve a space for students to complete remote learning work. ● Encourage students to get enough sleep. ● Set sensible time limits for technology use. ● Talk to students about their work every day. ● Help students establish and follow regular daily routines.

Students with Special Education Services

Students who receive special education services in the general education setting will continue to receive assignments from their general education teacher. The Special Education Teacher will continue to make modifications and accommodations for the students based on each of their individual IEPs. They will continue to check in with the students in their classes to check for understanding and provide assistance in completion of assignments and learning activities. The General Education Teacher and The Special Education Teacher should collaborate to ensure the assignments support the student's progress towards their IEP goals and objectives.

Students who receive special education services in the general education and special education setting will receive assignments and activities from their general education teacher and from the special education teacher. The Special Education Teacher will continue to make modifications and accommodations for the students based on each of their individual IEPs. They will continue to check in with the students in their classes to check for understanding and provide assistance in completion of assignments and learning activities. The General Education Teacher and The Special Education Teacher should collaborate to ensure the assignments support the student's progress towards their IEP goals and objectives.

Students who receive special education services in the Special Education Setting will receive all of their assignments and activities from their special education teacher(s). The Special Education Teacher will continue to make modifications and accommodations for the students based on each of their individual IEPs. They will continue to check in with the students in their classes to check for understanding and provide assistance in completion of assignments and learning activities. The assignments and activities assigned should all support the student's progress towards their IEP goals and objectives.

Related Services: Speech, Social Work, Occupational Therapy, Physical Therapy, Adapted PE

Each student's case manager and related service provider(s) should collaborate with the parents/guardians of the students on their caseloads to determine the service delivery model that will work best for the student including teletherapy on an approved teletherapy platform. Additional resources may be posted to the District backpack and/or emailed/mailed to parents/guardians which may include home practice activity resources, including videos, website links, etc. These team decisions should be based upon the student's goals and objectives outlined in their IEPs and take into consideration available technology as well as the amount of time the student will need to dedicate to their core academics. The related service provider and parents/guardians will develop an agreed upon schedule and mode to deliver the services. These plans should be revisited often and adjusted as necessary to meet each student's individual needs.

IEP Meetings

Will continue as scheduled via Google Meets. Please watch your emails for invitations and any important changes to the schedule from your IEP Coordinator.

Initial Evaluations/Re-evaluations

Will be completed to the greatest extent possible unless they require face to face assessment components in which case they must be postponed until school resumes in order to keep staff and students safe and abide by the shelter in place order and social distancing guidelines.

SEL and Relationships

The health and mental well-being of students is our top priority. Accommodations and modifications can and should be done when appropriate for students and their mental health.

Social Emotional Activities Outside Remote Learning

Suggestions for Additional Activities				
Mind	Body	Spirit	Environment	Family
<ul style="list-style-type: none"> ● Reading, e.g., independent reading, listening to someone else read, audiobooks ● Puzzles, Word Searches ● Write a story or in a journal ● Count money ● Draw a map of your neighborhood ● Building with blocks or Legos ● Listen to a podcast ● Watch a documentary ● Practice another language ● Invent something 	<ul style="list-style-type: none"> ● Take a walk ● Dance ● Exercise ● Fine/gross motor activities ● Stretch or do yoga ● Play a sport 	<ul style="list-style-type: none"> ● Listen to music or sing ● Playing (inside or outside) ● Creative arts ● Coloring or drawing ● Imaginative play ● Meditate ● Do something you've been avoiding 	<ul style="list-style-type: none"> ● Clean up your room ● Do age-appropriate chores ● Gardening ● Fix something broken ● Take care of pets or plants ● Cook or bake 	<ul style="list-style-type: none"> ● Write a letter to someone ● Play board games with a family member ● Tell jokes or riddles ● Build a fort and tell stories in it ● Offer to help someone

Maintaining Connectedness to the Community

FREE student meal service is provided to ALL children in the CUSD 10 community during the COVID-19 pandemic closure. We encourage families to take advantage of this offer to ensure all of our children are fed. Meals are made by our Sodexo food service staff and are distributed once a day in brown bags that include: one student lunch and a grab & go breakfast item for the following morning. The district provides a brown-bag lunch service via drive-thru pick up at selected locations and bus delivery routes. Information about this program can be found at:

<https://www.kahoks.org/headlines/major-update-on-food-distribution-effective-monday-march-23/>

OPERATIONS

Food Services

The following plan outlines meal distribution for the blended/hybrid learning model. This distribution plan is dependent on approval from the U.S Department of Agriculture or USDA.

Cafeterias/Food Service Schools should consider the number of students and adults in the cafeteria during each breakfast and lunch period and ensure that it does not exceed that maximum gathering size per the Restore Illinois plan (no more than 50 individuals during Phase 4, if possible). To ensure the maximum occupancy is not exceeded, alternate scheduling or the addition of meal service times may be considered to adhere to capacity limits.

The release of classrooms to the cafeteria may be considered to help ensure social distancing while students wait in line. Plans to deliver meals to classrooms or having students eat outdoors while ensuring social distancing is implemented will also be considered. Areas where students consume meals should be thoroughly cleaned and disinfected between groups and after meals.

Meals will be individually plated. Buffets, salad bars, and the sharing of food and utensils will be prohibited. The use of disposable food service items (e.g., utensils, dishes) will be considered. Regular precautions will be taken regarding food allergies and dietary needs. Face coverings must be removed during eating, so it is important to ensure 6-foot distance between individuals as much as possible. Considerations also should be given to food consumed during times other than mealtimes, such as by preschool students.

The following options will be considered for meal logistics:

1. GRAB and GO:
 - a. Meals Packaged and Delivered to designated pick-up locations
2. Grab and Go in the server selected by the student or handed out by a Sodexo attendant
3. In Classroom Service of Prepackaged Meals
4. Traditional Service from behind the sneeze guards while students practice social distancing during queuing. Maybe dine-in or takeaway.
5. Meals packed cold for students to take home. These may be intended for cold consumption or re-heating (Full day or half day pack out).

Food service personnel must use appropriate PPE, including gloves and face coverings, while preparing and distributing food. Frequent hand hygiene will be required. Individuals should wash their hands after removing their gloves or after directly handling food service items that have been used. Hand hygiene must be performed prior to and after eating a meal or consuming any food items.

Each building will design their own unique meal distribution plan for their location in conjunction with the Food Services Team and according to USDA standards.

Transportation

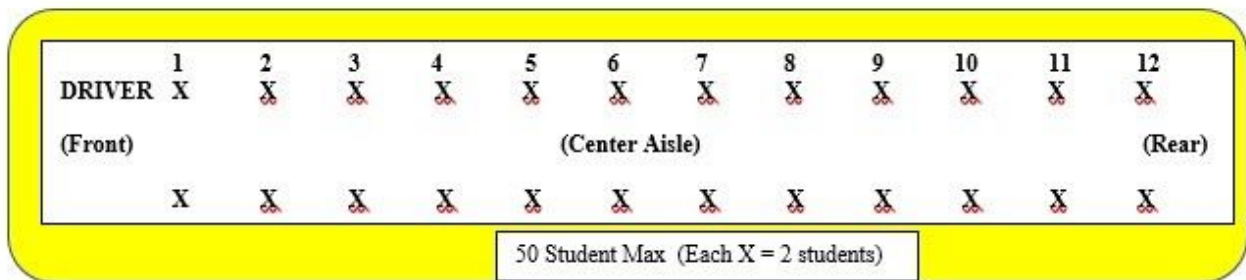
First Student Bus Company Transportation has played a critical role in the operations for many aspects of our student’s education. Transportation has developed several safety protocols to keep our staff and students safe during the COVID-19 pandemic.

Student transportation procedures have been developed to assure compliance with all applicable expectations under state and federal guidelines. All individuals on a bus must wear a face covering, no more than 50 individuals should be on a bus at one time, and social distancing must be maintained to the greatest extent possible. Students must undergo symptom and temperature checks, which may include self-certification, before boarding a bus. Drivers and monitors must wear approved and appropriate PPE and perform regular hand hygiene. Drivers and monitors must undergo symptom and temperature checks or self-certify and verify that they are free of symptoms before the start of each workday. Drivers and monitors who have a temperature greater than 100.4 degrees Fahrenheit/38 degrees Celsius or symptoms of COVID-19 may not work. Drivers and monitors who become ill during their route should contact their supervisor immediately. 42 Student transportation should apply the most feasible social distancing guidelines. The CDC recommends that entities should “create distance between children on school buses ...when possible.” No more than 50 individuals may be on a vehicle at any one time during Phase 4. All physical changes to school transportation vehicles must meet Illinois Department of Transportation (IDOT) and Secretary of State rules and regulations. All required IDOT inspections should occur.

Physical Distancing During Transport

Following the CDC guidelines, school buses must be allowed to have no more than 50* students on board. As a result of these guidelines designed to protect students and staff from the spread of COVID-19, the capacity on our school buses may be reduced. We will be prioritizing students who have transportation written into their IEP and students identified through the MCKinney Vento Act.. These students will be given priority regarding transportation needs. With the hybrid/blended learning model, the number of students attending school each day will be reduced. Therefore, we anticipate to be able to accommodate most all student transportation requests.

72 passenger school bus with 12 rows of seating



School Bus Sanitation

The transportation sanitation plan will include daily disinfection of the First Student Bus Company fleet. Bus company facilities will be cleaned daily (or between use on all vehicles) with emphasis on high touch surfaces and restrooms. A physical distancing and PPE plan has been developed for the transportation staff when they are at the bus garage. Schools buses will be disinfected daily at the end of routes using only products that meet the EPA criteria and manufacturers' guidelines and allowed to sit overnight for maximum disinfectant dwell time.

Planning Document

Standard Operating Procedures for Return to School Checklist for Principals

This Standard Operating Procedure has been designed to be used with the Return to School (RTS) Principal Checklist. This procedure will take you through the checklist step-by-step and assist in identifying any areas in your building that are in need of preparation/procedure prior to students and staff returning to school in the fall. You are asked to prepare your building and complete the checklist by implementing all steps and processes necessary to meet the guidelines set forth by the Return to Learn Plan. With the tools provided, you will be able to assure that your building is ready for students and meets or exceeds all health and safety expectations this fall.

A. Getting Prepared

Please begin this process by establishing your own Return to Learn building committee. This committee must include all stakeholders within your building. Please include custodians, teachers, secretaries, nurses (if applicable), cafeteria, support personnel and stakeholders in your building committee.

Please read the RTL Plan put together by the Central Office Team thoroughly. Emphasis must be placed on reading and understanding the school closure plan. Address any questions you may have with Central Office Staff. You may want to re-familiarize yourself with your building layout, staff & student numbers and any schedule changes (encore classes, services, lunch schedules etc.) and any other information that will be important in determining the Return to Learn Plan specifically outlined for your building.

You may also want to consider starting consistent communication with your building staff and students and their families prior to the start of school to ensure everyone will be familiar and comfortable with the health and safety expectations and guidelines for the coming school year. Weekly messages to parents should begin the last week of July. Please include any updates or changes relevant to the start of the 2020-21 school year.

B. Signage and PPE

Ensure you have all signage and supplies needed to meet or exceed the health and safety guidelines set forth by the Return to Learn Committee prior to students and staff returning to your building. Signage can be ordered from the Operations and Maintenance Department.

Make sure all building staff is aware of PPE expectations and procedures. Create action steps to follow should a staff member forget to bring their face covering. Extra face coverings available for such cases and how to get the mask to your staff prior to building entry. In some special cases, additional or specialized PPE may be needed, such as special needs classrooms. Please coordinate these specialized PPE requests to the Special Education Department.

Be sure that orders for PPE are placed through the standard requisition process. Please have PPE available and on hand for visitors and staff as applicable.

C. Student Enrollment & Registration

Students who are NEW to the Collinsville School District (did not attend last year) are required to *enroll* online through [Skyward Family Access](#) or in person at the Student Services Office, 123 West. Clay Street,

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Collinsville. When completing the enrollment process in-person, a parent or guardian must be present and will be asked for proof of residency and a copy of the child's birth certificate. (For proof of residency requirements, See Enrollment Information below).

Registering during the summer (Online Registration is only available during the summer):

Once enrolled, students are required to *register* each year for the upcoming school year.

STUDENT ENROLLMENT

Families may enroll NEW STUDENTS TO THE DISTRICT for the 2020-2021 school year ONLINE through Skyward Family Access. **If you do not already have a Skyward Family Access account**, please create an account by clicking here: [New Student Enrollment Account Request](#) to sign up for an account and begin the enrollment process. Please note that a valid email address is required. If you do not have a valid email address, you may obtain a free one through Gmail, Yahoo mail or Outlook. **If you currently have a student attending school in the Collinsville Unit 10 School District**, please use your Skyward Login to complete the New Student Online Enrollment Application. SEE the [NSOE Online Enrollment Guide](#) for assistance (<https://www.kahoks.org/parents/enrollment/>).

NOTE: Students who attended school in the Collinsville School District in 2019-2020 are not required to re-enroll in the school District. Students will be placed in their appropriate grade in the student's elementary school attendance area based upon enrolled residence address or at the appropriate grade at DIS (5th/6th grade), CMS (7th/8th grade) or CHS (9-12 grade).

If you do not have a student attending school in the Collinsville Unit 10 School District, please request a temporary Skyward Login and Password by clicking here [New Student Enrollment: Account Request](#).

If you currently have a student attending school in the Collinsville Unit 10 School District, please use your current [Skyward Login](#) to complete the New Student Online Enrollment Application.

As you are completing the enrollment process, you will have the opportunity to scan and attach (as pdf or photo) the required documents as part of the enrollment application. This step is required to complete the enrollment application.

- Parent/Guardian Photo ID
- Child's Birth Certificate (Official)
- Parent/Guardian Proof of Residence within the CUSD10 School Boundary (Evidence from Category I and Category II – See Document Attached).

Additional Documents to Provide if Applicable

- Parenting Plan/Court Order
- Proof of guardianship (or completed Affidavit) if the child is living with an adult other than the legal guardian(s).
- Foster Parent Placement Forms

STUDENT REGISTRATION

The On-Line Registration window will open at 6:00PM on Monday, July 13, 2020.

Parents/Guardians of new students who have enrolled into the Collinsville School District (attending school in the District for the first time this school year) will receive a letter that will outline directions for completing

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the Online Registration process and include your Family Access Username and Password for your child's Skyward Family Access Account.

Parents/Guardians of returning students to the Collinsville School District (students who attended a school in Unit No. 10 last year) should complete the registration process through your existing Family Access Account.

Parents/Guardians will need the Family Access Username and Password to log into the Skyward Family Access Account. If you have forgotten your username and/or password, you may retrieve this information via the Family Access Link on the Kahoks.org website (See Skyward icon on top of website page).

Families new to the District who have not completed the enrollment process must enroll your child into the Collinsville Community Unit School District No. 10. This may be completed online through Skyward Family Access. **If you do not already have a Skyward Family Access account**, please create an account by clicking here: [New Student Enrollment Account Request](#) to sign up for an account and begin the enrollment process.

Collinsville High School Students will need to attend their assigned return to school day during the week of July 27 in order to receive class schedules, textbooks, Chromebook, ID picture, P.E. uniforms and to reserve parking. All other students (grade K-8) may complete the entire registration process Online via the Skyward Family Access Portal beginning July 13, 2020 (6:00PM).

Collinsville Middle School Students should attend the CMS Move-In Day on August 12th (1:00PM-7:00PM) or August 13th (8:00AM – 4:00PM) to tour the building, find their classes and lockers, and receive a paper copy of their schedules.

Please note that the following information may be accessed via the CUSD10 website at www.kahoks.org

- 1) Bus Transportation information (Bus Assignment Information available on August 14, after 3:30PM)
- 2) The 2020-2021 School Calendar
- 3) Medical and Health requirements and forms
- 4) Student and Parent Handbooks for 2020-2021
- 5) The Open House schedule for each school in CUSD10
- 6) School Supply Lists for students in grade Pre-K through grade 8
- 7) Information regarding Student Fees for the 2020-2021 school year
- 8) Free/Reduced Illinois Lunch Applications (Forms may be completed via Skyward Family Access)
- 9) Teacher Assignment for students in grades K-6 (Available on August 14 after 3:30PM)

When can I find out who my child's teacher is and/or my child's class schedule?

Collinsville High School Students must attend Centralized Registration on either July 28 (A-K) or July 29 (L-Z) from 1:00PM - 7:00PM in order to receive their class schedule as well as PE Uniforms, Athletic Participation Information, CHS Bands Information, Parking Assignments (Qualified students in grades 11 and 12), Driver's Education Information, Photo IDs, Textbooks and Chromebooks.

Collinsville Middle School Students: Class Schedules will be available at the CMS Move-In Day on August 12 (1:00PM – 7:00PM) and August 14 (8:00AM – 4:00PM) and via the Skyward Family Access Portal on August 12 (1:00PM). Parents/Guardians may log into their account (using their Username

Collinsville CUSD #10 2020-21 Return to Learning Plan

and Password) and access their child's teacher information via the [Schedule Tab](#) (from the menu options on the left) on August 12 (1:00PM).

Dorris Intermediate School and Elementary School Students may access their teacher assignment via the Skyward Family Access Portal. Parents/Guardians may log into their account (using their Username and Password) and access their child's teacher information via the [Schedule Tab](#) (from the menu options on the left) on August 14 (after 3:30PM).

When can I find out my child's bus information?

Students may access their bus transportation information via the Skyward Family Access Portal. Parents/Guardians may log into their account (using their Username and Password) and access their child's bus information via the [Student Information](#) menu link (on the left). On the Student Information screen, parents/guardians will click [View Bus Schedule](#) to view the assigned bus number. Parents/Guardians should then click the [View Pickup/Dropoff Bus Stops](#) link to see detailed information regarding the bus stop. This information will be available on August 14 (after 3:30PM).

D. Building Arrival and Dismissal

As mentioned in the Return to Learning Plan, attempting to maintain physical distancing is an important step to help keep your staff and students safe. In order to do so, you will need to complete several steps throughout your building, starting with all entrance/exit points.

For this area, you will need to identify which classrooms or grade levels will be entering/leaving your building and which doors they will be using to do so. If certain doors are only to be used by certain grade levels or classes, this will need to be clearly indicated at each entrance/exit. You will also need to clearly mark the areas outside your building where students will be waiting prior to the start of school. Doorstops must be used to keep doors propped open if possible to discourage unnecessary touching of these high-use surfaces. In addition, signage will need to be posted at each door to direct visitors where to go and what to expect (Visitor Policy). Signage with PPE and Health Procedures will also need to be posted at each entry/exit door. You are also encouraged to review your student pick-up and drop-off procedure to ensure the physical distancing and health guidelines can be met with your current process and update/change it as necessary.

Depending on your building needs, you may want to assign staff to monitor students prior to entering the building to encourage social distancing.

E. Hallways and Passing Times

Your building hallways and high traffic areas will need special consideration in preparation for student return as many mitigation options are not achievable here.

It is recommended that you create a hallway roadmap or plan to determine the path(s) each class or grade level will take to the various locations students may need to travel to (bathroom, office, cafeteria, etc.). Hallways must be clearly marked with direction of travel, if applicable as well as clearly indicated 6-foot spacing on hallway floors outside bathrooms, building doors and other waiting areas to show students and staff where to wait.

Throughout your hallways, signage reminding everyone of physical distancing and face coverings usage

will need to be posted and clearly visible.

In high traffic areas, creation of a hallway usage schedule may be beneficial to avoid any unnecessary congestion; this may include but is not limited to scheduled restroom breaks, travel to/from cafeteria, playground etc.).

If hallways in your building are completely off-limits, they must also be clearly marked and/or cordoned off.

Locker usage must be avoided if at all possible. If lockers must be used, they must be assigned with as much distance between students as possible.

F. Office Area

Your building's office may be a high-traffic area even with a reduced number of students in your building. Staff, students and visitors may be coming through this area at various points of the school day.

You may need to rearrange your main office area so that office staff is able to work at least 6-feet apart from each other. Waiting areas for students and visitors must be clearly marked to encourage physical distancing. Signage reminding everyone of physical distancing guidelines and face coverings usage must be posted.

The Visitor Policy and Health Screening Procedure must be posted in an area highly visible as visitors enter the office, such as the entry door. You will need to determine which office staff member(s) will be performing the Health Screening and take each visitor's temperature with the no-touch thermometer. The thermometer, PPE and Health Questionnaire must be stored in an area that is easily accessible for your office staff.

G. Cafeteria

Sodexo, the building principal and Central Office Staff will need to determine if and how each cafeteria will be used during phase 4 of the Governor's Restore Illinois Plan. Any decisions, changes or alterations to your meal distribution plan **MUST** be coordinated with Sodexo and Central Office Staff. This group **MUST** be involved and consulted during this planning phase.

The following plan outlines meal distribution for the blended/hybrid learning model. This distribution plan is dependent on approval from the U.S Department of Agriculture or USDA.

Cafeterias/Food Service Schools should consider the number of students and adults in the cafeteria during each breakfast and lunch period and ensure that it does not exceed that maximum gathering size per the Restore Illinois plan (no more than 50 individuals during Phase 4, if possible). To ensure the maximum occupancy is not exceeded, alternate scheduling or the addition of meal service times may be considered to adhere to capacity limits.

The release of classrooms to the cafeteria may be considered to help ensure social distancing while students wait in line. Plans to deliver meals to classrooms or having students eat outdoors while ensuring social distancing is implemented will also be considered. Areas where students consume meals should be thoroughly cleaned and disinfected between groups and after meals.

Meals will be individually plated. Buffets, salad bars, and the sharing of food and utensils will be prohibited. The use of disposable food service items (e.g., utensils, dishes) will be considered. Regular precautions will

Collinsville CUSD #10 2020-21 Return to Learning Plan

be taken regarding food allergies and dietary needs. Face coverings must be removed during eating, so it is important to ensure 6-foot distance between individuals as much as possible. Considerations also should be given to food consumed during times other than mealtimes, such as by preschool students.

The following options will be considered for meal logistics:

1. GRAB and GO:
 - a. Meals Packaged and Delivered to designated pick-up locations
2. Grab and Go in the server selected by the student or handed out by a Sodexo attendant
3. In Classroom Service of Prepackaged Meals
4. Traditional Service from behind the sneeze guards while students practice social distancing during queuing. May be dine-in or takeaway.
5. Meals packed cold for students to take home. These may be intended for cold consumption or re-heating (Full day or half day pack out).

Food service personnel must use appropriate PPE, including gloves and face coverings, while preparing and distributing food. Frequent hand hygiene will be required. Individuals should wash their hands after removing their gloves or after directly handling food service items that have been used. Hand hygiene must be performed prior to and after eating a meal or consuming any food items.

Each building will design their own unique meal distribution plan for their location in conjunction with the Food Services Team and according to USDA standards.

Signage reminding everyone of physical distancing and face coverings usage will need to be posted throughout the room.

H. Classrooms

Classroom set-up will differ from building to building and maybe even from room to room. We do encourage you to incorporate as many health guidelines as possible to create consistent student groups to ensure the health and safety of all students and staff.

To avoid student mixing as much as possible, students need to remain with the same classroom group throughout the day with teachers changing classrooms during passing time when possible.

Classroom areas will need to be clearly marked to let students know where to sit, stand or wait with social distancing; off-limit areas must be clearly marked as such. Students' desks must be spaced apart and facing the same direction. If tables are being used instead of desks, they must be clearly marked to indicate where students can or cannot sit.

If a classroom doesn't have its own bathroom, a bathroom schedule will need to be created to avoid congestion in the hallways and bathrooms. The same applies to recess which must be limited to one grade level on the playground at a time.

Classrooms must have hand sanitizer available at each door and students must be encouraged to use hand sanitizer each time they enter the room. Signage reminding everyone of handwashing and –sanitizing expectations must be posted throughout the classroom. If a sink is present in the classroom, a sign reminding students of proper handwashing techniques must be posted near it. Students must also be reminded not to share school supplies (refer to the 'Shared Objects' section of the Return to Learn Plan.

Collinsville CUSD #10 2020-21 Return to Learning Plan

Music related education will follow the most current IDPH/ISBE guidelines for student and staff safety measures.

The District will consider moving music and band-related courses outside when feasible. Music and band classes may be organized into smaller classes, minimizing the number of students for sectional or group rehearsal to provide for social distancing. Where possible, separate partitions may be used in open spaces; utilize markings on classroom floor/wall/practice field.

Students should wear face coverings while singing and avoid touching, choreography, and singing/playing in circles. Students should sanitize hands prior to handling instruments. Instruments should not be shared at any time. Sanitize hands after using instruments. It is permissible for band members to remove their masks during the time they are playing, but only if necessary. Students should provide their own equipment for class; sharing of equipment between students should be prohibited. Long-term rentals are permitted; however, instruments should be properly cleaned and sanitized between rentals. Students should disinfect musical instruments between classes, if possible. Instruments should be cleaned using approved disinfectant and recommended cleaning guidelines (National Federation of State High School Associations, National Association of Music Merchants, National Association for Music Education [instrument cleaning](#)). Special care shall be taken with instrument mouthpieces; it is recommended that reed players use plastic instead of cane reeds.

Conductors should face students from more than 10 feet away from the first row of singers/band members. Where possible, conductors are encouraged to wear glasses/goggles or install a plexiglass shield.

I. Physical Education, Gymnasiums, and Locker Rooms

Physical activity can support students' overall health and help reduce stress and anxiety. Whenever feasible and weather permitting, schools must select outdoor PE activities that allow physical distancing. If physical education must be taught inside, consider using separate partitions in open spaces, utilizing markings on the gymnasium floor/wall/field to maintain distance between participants. Hand shaking, high fives, or other physical contact is prohibited. It is recommended that PE teachers use a megaphone or microphone to maximize physical distancing.

The use of shared equipment is not recommended. Any shared equipment must be cleaned between each use and disinfected at the end of each class. Fitness centers with equipment such as treadmills, elliptical, stationary bicycles, weights, etc., must be cleaned and sanitized before and after each class. Focus on frequently touched surfaces such as keypads, hand weights, handles, etc. Students and staff must wash their hands or use hand sanitizer at the start and end of each class period or when hands are visibly dirty. Students must perform hand hygiene after the use of each piece of equipment.

Schools must consider eliminating the need for use of locker rooms, as well as allowing students to participate in activities without changing clothing.

J. Restrooms

Your buildings' restrooms will be one of your high-traffic areas. The area immediately outside the door must be clearly marked to show students where to wait or stand with 6-foot spacing, including sinks if necessary.

Signage reminding everyone of proper handwashing techniques, physical distancing and face coverings usage must be clearly posted. Sufficient amounts of hand soap and paper towels need to be available at all times.

K. Common Areas

Common areas must be prepared for student use prior to the start of school.

As with the other areas, they will need to be clearly marked to show students where to sit, stand or wait with 6-foot spacing. Signage reminding everyone of physical distancing and face coverings usage must be posted throughout the room.

L. Student Services

Your special needs students will need to receive services when they return to your building. Determine which services can be provided in the classroom and designate and clearly mark those areas. If you determine that not all services can be provided in the classrooms, designate a room or rooms and create a schedule. A cleaning procedure and/or schedule for these rooms will need to be developed. Signage to remind everyone of physical distancing and face coverings usage will need to be posted here as well.

M. Sick Student/Staff

Please familiarize yourself with sick student/staff guidelines as much as possible and communicate it to your building staff so everyone will know what to do in case of a sick student or staff member.

You will need to designate an area in your building as the Sick Student/Staff Quarantine Area and it will need to be clearly marked as such. Any sick person must wait in this quarantine area until they can go home. If you have a sick student, a staff member must be supervising the student until they are able to leave. Action steps need to be set in place in case a parent/guardian is not reachable or able to pick-up their student.

Hand sanitizer and/or PPE must be available in your quarantine area. Signage reminding everyone of physical distancing and face coverings usage must be posted.

N. Facial Coverings

Current guidance from ISBE and IDPH is facial coverings are to be worn by students and staff throughout the school day. Clearly articulate this to students and staff throughout the school day and place signage throughout your building. Staff are encouraged to remind students frequently throughout the school day.

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Checklists are provided below to help ensure you have covered each area of your buildings Return to Learn plan and procedures.

Please mark each step as you complete it or indicate if not applicable.

Building Arrival & Dismissal

- Designate Entry & Exit doors for each grade level
- Acquire signage for each door to clearly indicate entry/exit usage by classroom, grade level or as determined by building principal to accommodate building
- Schedule and coordinate staff to ensure proper supervision
- Create/post signage to let visitors know where to go and what to expect (Health Screening) at each door
- Create/post signage with PPE and Health Procedures

- Clearly mark outside area to show students where to wait with 6-foot spacing
- Review student pick-up and drop-off procedures

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Hallways & Passing Time

- Create a roadmap for each classroom to determine navigation of the building (to bathrooms, recess, office etc.)
 - Communicate roadmap to teachers and other staff, as necessary
- Mark direction of travel on hallway floor, if applicable
- Clearly mark 6-ft spacing on hallway floor, as applicable (outside restrooms, building exits and other waiting areas)
- Create/post clearly visible signage reminding everyone of physical distancing and face coverings usage
- Schedule and coordinate staff to ensure proper supervision?
- Create classroom/grade level specific schedule for hallway usage (scheduled restroom breaks, travel to cafeteria, playground etc.)
- Allow time for desks to be cleaned for classes that change
 - Create/post signage for hallways that are completely off-limits

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Office Area

- All staff should practice social distancing
- Clearly mark office area to encourage physical distancing for staff, students and/or visitors who need to come to the office
- Create/post clearly visible signage reminding everyone of physical distancing and face coverings usage
- Create/post clearly visible signage with Visitor Policy and Health Screening Guidelines
 - Determine which staff person will perform Health Screenings
 - Determine storage location for no-touch thermometer, if applicable
 - Clearly communicate the health screening process and health questions to ask visitors to staff performing screenings.

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Cafeteria

- Determine where and how meal consumption will occur, implement social distancing and limit student numbers in the cafeteria (no more than 50 or every other seat)
 - Will additional seating be needed
- Clearly mark areas to show students where to wait, sit or stand with social distancing
 - Lunch line, if applicable
 - Outside cafeteria, if applicable
 - Lunch tables
- Create/post clearly visible signage reminding everyone of physical distancing and face coverings usage
- Coordinate breakfast and lunch plans with Sodexo
- Schedule and coordinate staff to ensure proper supervision

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Classrooms

- Clearly mark areas to show students where to wait, sit or stand with 6-foot spacing
- Desks should be spaced apart facing the same direction

- Clearly mark tables to indicate where students can and can't sit
- Create a restroom schedule, if necessary
- Create a recess schedule, if necessary
- Ensure hand sanitizer is readily available at all classroom entrance doors
- Create/post signage for each classroom to reminding students of handwashing/-sanitizing process and expectations
- Create/post signage to remind students not to share school supplies, if applicable
- Schedule midday cleaning of classroom hard surfaces and/or cleaning between classes that change
- Establish a cleaning regimen for equipment (playground, weightroom, educational materials used by multiple groups, sensory room, etc.)
- If meals will be eaten in the cafeteria or other designated area, create delivery or pick-up plan for each classroom or grade level
 - If meals will be delivered, designate delivery staff and create schedule
 - If meals will be picked up from cafeteria, designate person and create schedule

Notes/Comments:

Collinsville CUSD #10 2020-21 Return to Learning Plan
COVID-19 Policy & Procedure Building Compliance Principal Checklist

Restrooms

- Clearly mark areas to show students where to wait or stand with 6-foot spacing, including sinks if necessary
- Create/post clearly visible signage reminding everyone of handwashing procedure, physical distancing and face coverings usage
- Schedule and coordinate staff to ensure proper supervision
- Schedule regular cleaning of restrooms throughout the day
- Ensure hand washing supplies are readily available

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Common Areas

- Clearly mark areas to show students where to wait, sit or stand with 6-foot spacing
- Schedule and coordinate staff to ensure proper supervision
- Create/post clearly visible signage reminding everyone of physical distancing and face coverings usage

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Services

- Determine which services can be provided in classrooms
 - Designate and clearly mark area in classroom
- Determine which services can't be provided in classrooms
 - Designate room(s)
 - Create schedule
 - Create/post clearly visible signage reminding everyone of physical distancing and face coverings usage
 - Schedule and coordinate staff to ensure proper supervision

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Sick Student/Staff Procedures

- Clearly communicate Sick Student/Staff Procedure to staff
- Designate Sick Student/Staff Waiting Area
- Determine which staff member will be waiting with sick student until parent pick-up
- Ensure hand sanitizer and/or PPE is readily available in designated waiting area
- Create action steps if parent of sick student can't be reached or is unable to pick-up student
- Create/post clearly visible signage reminding everyone of physical distancing and face coverings usage

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Signage and PPE

- Ensure all necessary signage has been created and/or ordered and posted
- Ensure staff is aware of PPE procedure and expectations
 - Have a plan if staff forgets to bring their face covering
 - Will extra face coverings be made available
 - How will staff retrieve extra face covering/enter building w/o one?

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Hygiene and Cleaning

- Schedule staff and student training regarding social distancing and hygiene with Nurse Lisa
- Schedule Maintenance Department to provide staff training on proper use of cleaning products (i.e. wipes, spray solutions, etc.)

Notes/Comments:

10. **New Business**

- 10.1. Conduct Hearing to Ban an Individual from School Property and Activities
- 10.2. Approval of First Student Bus Company Contract Amendment

**AMENDMENT TO STUDENT TRANSPORTATION SERVICES AGREEMENT BETWEEN
COLLINSVILLE COMMUNITY UNIT DISTRICT NO. 10 AND FIRST STUDENT, INC**

THIS AMENDMENT is made and entered into as of the 22nd Day of February, 2021 by and between Collinsville Community Unit District 10 (“District”) and First Student, Inc. (“Contractor”) (collectively, the “Parties”).

WHEREAS, the Parties entered into that certain School Bus Transportation Services Agreement dated 22nd day of February, 2016 (hereinafter the “Agreement”); and into that certain Extension and Amendment to Student Transportation Services Agreement dated September 24, 2018 (hereinafter the “Extension Agreement”).

WHEREAS, District may temporarily, intermittently, or permanently utilize a Regular In-Person Learning Plan during the current 2020-2021 school year due to the COVID-19 pandemic (each a “Regular Period”); and

WHEREAS, District may temporarily, intermittently, or permanently utilize a Hybrid/Blended Learning Plan during the current 2020-2021 school year due to the COVID-19 pandemic (each a “Hybrid/Blended Period”); and

WHEREAS, District may temporarily, intermittently, or permanently utilize an Exclusive Remote Learning Plan during the current 2020-2021 school year due to the COVID-19 pandemic (each a “Remote Period”); and

WHEREAS, the Illinois State Board of Education has advised that school districts should amend contracts with existing bus contractors to ensure reimbursement for contractors’ allowable transportation expenditures during a Regular, Hybrid/Blended Period and/or Remote Period utilized during a gubernatorial declaration of a disaster under Section 7 of the Illinois Emergency Management Agency Act [20 ILCS 3305]; and

WHEREAS, District and Contractor wish to amend the Agreement to ensure that during a Remote Period, Contractor is compensated for allowable transportation expenditures, including, but not limited to, compensation of school bus drivers, monitors, administrators, as well as facility, fleet, technology, required maintenance, and other overhead costs as allowed by Section 29-5 of the Illinois School code and 23 Ill. Amin. Code 120.30e.

NOW, THEREFORE, the Parties mutually agree as follows:

1. COMPENSATION The rates of compensation payable to the Contractor during a Remote Period are as follows: \$18,976/day, which represents 80% of normally billed bus routes for student transportation to/from school/home (excluding athletic trips, extracurricular trips, and variable costs such as fuel, profit and bus disinfecting) levels retroactive from September 14, 2020.

A. The Contractor will provide names, hourly rate of pay, the regularly assigned work hours, duties performed, and a certified payroll reflecting the wages of bus drivers, monitors, and administrators paid by the Contractor. If, during the term of this Agreement, an employee separates employment with the Contractor for any reason, the District will not pay that employee’s wages.

The District will reimburse the Contractor for required maintenance costs on buses designated to serve the District. The Contractor will identify the bus number, a detailed description of the required maintenance to be performed, an explanation of why the maintenance is required (reference to DOT regulation), and a detailed description of parts/material and labor. After review of the information provided by the Contractor, the District will notify the Contractor regarding reimbursement.

The Contractor will identify a cost breakdown of operating and insurance costs during each Remote Period.

B. The Parties specifically agree that all costs incurred by the District under this Amendment are costs paid by the District for a transportation provider under a written agreement, for services contractor payments that all such expenditures shall be allowable and reimbursed to the District pursuant their regular student transportation claim(s) under Section 29-5 of the School code and 23 Ill. Amin. Code 120.30e.

2. REIMBURSEMENTS TO DISTRICT

Contractor specifically warrants and agrees that the compensation provided to it under this Amendment is for the benefit of Contractor employees and shall not, in and of itself or in conjunction with any governmental payment or benefit of any kind, result in any profit greater than Contractor would have made under the Agreement.

A. The District will make the payments described in Section 1 (Compensation) to the Contractor in reliance upon the representation of the Illinois Board of Education (“ISBE”) that such payments shall be reimbursable as part of the District’s regular student transportation reimbursement claim(s). If the ISBE denies the District reimbursement for the payments made in Section 1 of this Amendment, the District shall notify Contractor of such denial within thirty (30) days, and the Contractor shall reimburse the District the amounts paid to the Contractor pursuant to Section 1.

In the event that a Remote Period continues into subsequent school years during the Term of the Agreement, the Parties shall renegotiate an equitable adjustment in compensation as allowed under Section 29-5 of the School code and Ill. Admin. Code tit. 23 § 120.30.

Except as set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, this Amendment has been signed and executed in duplicate on behalf of the Parties hereto by persons duly authorized on the day and year first written above.

**COLLINSVILLE COMMUNITY UNIT
DISTRICT NO. 10**

By: _____

Title: _____

ATTEST:

By: _____

FIRST STUDENT, INC.

By: Roger Moore

Title: Sr. Vice President

ATTEST:

By: Rachel Alyea

EXTENSION OF AND AMENDMENT TO STUDENT TRANSPORTATION SERVICES AGREEMENT

THIS EXTENSION AND AMENDMENT is made and entered into as of the 22nd day of February, 2021 by and between Collinsville Community Unit School District 10 (hereinafter called "District") with principal offices at 201 West Clay Street, Collinsville, IL 62234 and First Student, Inc. (hereinafter called "Contractor") with its national headquarters at 600 Vine Street, Suite 1400, Cincinnati, Ohio 45202 and local business offices for purposes of this Agreement located at 1202 Lebanon Road, Collinsville 62234 , hereinafter collectively referred to as the "Parties".

WHEREAS, the Parties entered into that certain School Bus Transportation Services Agreement dated 22nd day of February, 2016 (hereinafter the "Agreement"); and into that certain Extension and Amendment to Student Transportation Services Agreement dated September 24, 2018 (hereinafter the "Extension Agreement").

WHEREAS, the Parties desire to amend and extend this Agreement;

NOW THEREFORE, the Parties mutually agree as follows:

1. **TERM.**

This Agreement shall be extended from August 1, 2021 through July 31, 2022.

2. **TERMINATION.**

(a) If either party violates any of the covenants or duties imposed upon it by this Agreement, such violation shall entitle the other party to terminate this Agreement in accordance with the following procedure: The non-defaulting party shall give the offending party thirty (30) days' written notice of default and the opportunity to remedy the violation or take steps to remedy the violation. If at the end of such 30-day default notice period, the party notified has not remedied the purported violation or taken steps to do so, the non-defaulting party may terminate this Agreement as follows: within ten (10) business days following the last day of the 30-day default notice period, the non-defaulting party shall give the defaulting party not less than (fifteen) 15 business days' notice of termination. If the non-defaulting party does not provide the notice of termination within ten (10) business days, the default notice shall be deemed rescinded.

(b) Either party may terminate this Agreement for convenience upon not less than one hundred and eighty (180) days prior written notice to the other party.

3. COMPENSATION

In consideration for services rendered under this Extension, District shall pay Contractor all sums due and owing in accordance with the rates set forth in the attached "Exhibit A" and "Exhibit B" as may be adjusted from time to time as provided herein.

Except as amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, this Agreement has been signed and executed in duplicate on behalf of the Parties by persons duly authorized on the day and year first written above.

FIRST STUDENT, INC.

**Collinsville Community Unit School
District #10**

By: Roger Moore
Title: Sr. Vice President

By: _____
Title: _____

ATTEST:

By: Rachel Alyea

ATTEST:

By: _____

Exhibit A

**COLLINSVILLE CUSD NO. 10
CONTRACTOR BID PRICES**

Bid prices for A.M., Noon, and P.M. routings are to be based upon 2 hour routings for each and based upon a charge per day. Routings in excess of 2 hours will be charged on a per hour basis with time to be pro-rated for portions of an hour based on actual time. The pricing is to include all charges, including but not limited to vehicle, driver, diesel fuel, insurance, maintenance, administrations, overhead, two-way radios, cameras, etc. The District normally has 174 days of student attendance with some days of less than full attendance.

	2021-2022	
TYPE OF VEHICLE	AM/PM	NOON
19 Passenger Bus	\$275.41	\$102.41
19 Wheelchair Conversion	\$275.41	\$102.41
35 Passenger Bus	\$275.41	\$102.41
35 Wheelchair Conversion with A/C	\$275.41	\$102.41
47 Passenger Bus	\$275.41	\$102.41
65 Passenger Bus	\$275.41	\$102.41
71 Passenger Bus	\$275.41	\$102.41
Vocational Education Trips	\$275.41	\$102.41
Charge per hr. in excess of 2 hour routing	\$37.65	\$37.65
Bus aids hourly rate (2 hour min.)	\$21.41	\$21.41

Note: The district has some programs which tie into A.M., P.M. or Noon runs which may be extra time. We have some programs which are to be treated as noon-type routings even though they may occur in the A.M. or P.M if an extra vehicle is not needed for the AM/PM routing.

* A firm price must be given or you should write CPI if you wish to base the pricing in accordance with the CPI as indicated in Item 19 of the bid.

Bid prices are to be based upon no recovery of miles and time for dead head from bus lot to first student picked up in the A.M. or the scheduled pick-up time at the school in the P.M. There is also to be no recovery of miles and time after last student is dropped off at school in the A.M. or the last student is let off at the last drop-off in the P.M. This same formula is applicable to a noon run.

District is responsible for all fuel cost in excess of \$2.50 per gallon (excluding Federal excise taxes).

Exhibit B

**COLLINSVILLE CUSD NO. 10
CONTRACTOR BID PRICES**

The District may require other transportation which shall be referred to as Supplemental Transportation needs for field trips, athletic trips, activity bus trips, extracurricular trips, etc. The pricing shall be based upon a per hour charge plus a rate per mile and must include total charges on the same basis as regular routing. If the trip is one that is tied into a regular run, the extra time charge would applicable.

	2021-2022	
TYPE OF VEHICLE	Hourly Rate	PER MILE rate
19-Passenger Bus	\$56.79	N/C
19-Wheelchair Conversion	\$56.79	N/C
35 Passenger Bus	\$56.79	N/C
35 Wheelchair Conversion with A/C	\$56.79	N/C
47 Passenger Bus	\$56.79	N/C
65 Passenger Bus	\$56.79	N/C
71 Passenger Bus	\$56.79	N/C
77 Passenger Bus	\$56.79	N/C
Bus aids hourly rate (2 hour min.)	\$21.41	N/C

* A gross price must be given or you should write CPI, if you wish to base the pricing in accordance with the CPI as indicated in Item 19 of the bid.

** Two hour minimum.

Bid price are to be based upon no recovery of miles and time for dead head from bus lot to the pick-up point and time. There is also to be no recovery after the trip is completed to the final destination.

A two (2) hour minimum for each field trip.

District is responsible for all fuel cost in excess of \$2.50 per gallon (excluding Federal excise taxes).

10.3. Approval of Drivers Education Car
Purchase

BOARD AGENDA
February 22, 2021

TO: Dr. Brad Skertich, Superintendent of Schools

FROM: Uta Robison, Chief School Business Official 

DATE: February 22, 2021

RE: Driver Education Car

With the budget committee's approval, Collinsville CUSD#10 will take advantage of the offer from Jack Schmitt Ford in Collinsville, Illinois for a 2020 Ford Fusion Hybrid at a net cost of \$25,392.60 (including brake) to the District which is compatible with the Illinois State pricing. The trade in value for the 2008 Ford Fusion vehicle with 167,230 miles was not determined yet and would reduce the final bill.

I recommend approval of the following suggested motion:

“I move that the school district purchase one (1) 2020 Ford Fusion Hybrid for a total cost of \$25,392.60 in accordance with the Illinois State bid pricing as submitted by Jack Schmitt Ford to include the 2008 Ford Fusion with 167,230 miles as trade in with an expected value of no more than \$300.00.”

ss

Attachment



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • fax 618-343-3673

Original Fleet number 4: increased by 1 in 2020 due to COVID-19 by keeping oldest car.
 Purchase rotation of vehicles 150,000 miles as discussed by budget committee in 2020.

			Purchase price/or paid trade in	mileage as of 2/4/2021
Collinsville CUSD # 10	2009 Ford	Fusion (red)	\$ 20,454.00	161,038
Collinsville CUSD # 10	2009 Ford	Fusion (smoke stone(gray))	\$ 13,408.00	162,754
Collinsville CUSD # 10	2012 Chevy	Malibu (white)	\$ 8,491.00	128,969
Collinsville CUSD # 10	2020 Ford	Fusion (black)	\$ 24,949.40	19,917
Collinsville CUSD # 10	2008 Ford	Fusion (blue)	\$ 11,360.00	167,230

Landmark Ford, Springfield IL Jack Schmitt Ford, Collinsville
 State Contract #P11940

2020 Ford Fusion Hybrid SE	\$ 24,989.00	\$ 24,000.00	includes upgrade of color
License, Title & Fees M Plate	\$ 175.00	\$ 326.00	
License, Title, Transfer, & Feed	\$ 190.00	\$ 303.60	
Government Fee			
Pro Doc Fee			
Subtotal:	\$ 25,354.00	\$ 24,629.60	

Drivers Ed Brake switch	\$ 812.00		
Or			
Drivers Ed Brake install (new)	\$ 1,200.00		
Color of vehicle		Burgundy	
	\$ 25,829.60		

ADDITIONAL OPTIONS AND ORDER FORM

PLEASE ENTER THE FOLLOWING

FORD FLEET NUMBER _____

CONTACT NAME _____

PHONE NUMBER _____

PURCHASE ORDER NUMBER _____

STATE TAX EXEMPT NUMBER _____

Quantity

--

Check desired options

Deliver One Unit	\$275.00
Deliver Multiple Units, each	\$225.00
License, Title, & Fees M plate	\$175.00
License, Title, Transfer, & Fees	\$190.00
Engine Block Heater 41H	\$120.00
Undercoat Only	\$398.00
Drivers Ed Brake Installed	\$812.00

Check desired options

Extra key no remote	\$135.00
All Weather Floor Mats 97M	\$90.00
CD Rom Service Manual	\$245.00

Exterior Colors

Oxford White	YZ
AGATE Black	G1
MAGNETIC GRAY	
INGOT SILVER	
VELOCITY BLUE	

EXTRA CHARGE PAINT OPTIONS	595.00
RAPID RED METALIC	
ALTO BLUE METALIC	
WHITE PLATINUM TRI-COAT	

Interior Colors

EBONY
MEDIUM LIGHT STONE



Date 2/18/2021

Salesperson Nick Karateew

1820 Vandalia St Collinsville IL 62234

Company Collinsville Unit 10
 Address 201 W CLAY ST
 City Collinsville State IL
 County _____ Zip 62234
 Home _____ Bus Phone _____
 Cell Phone (618) 346-6350
 Email cgresh@cusd.kahoks.org

<input checked="" type="checkbox"/> New	<input type="checkbox"/> Demo	<input type="checkbox"/> Rental Unit	<input type="checkbox"/> Used
Year <u>2021</u>	Make _____	Stock <u>LL668</u>	
Model _____	Body _____		
Color <u>RED</u>	Top _____	Trim _____	
VIN <u>3FA6P0LU6LR228020</u>	Miles <u>52</u>		

*Added Equipment:

CASH OPTION	
Total	<u>\$25,392.60</u>
Rebate	<u>\$5,000.00</u>

TRADE IN (1)	
Year	Make
Model	
VIN	
Miles	
Stock	
TRADE IN (2)	
Year	Make
Model	
VIN	
Miles	
Stock	
Allowance	
Rebate	<u>\$5,000.00</u>
Cash Due	<u>\$0.00</u>
Deposit	<u>\$0.00</u>
TOTAL CREDITS	<u>\$5,000.00</u>

PURCHASE	
Price	<u>\$28,500.00</u>
Added Equip*	<u>\$1,263.00</u>
Proc/Doc Fee	<u>\$303.60</u>
SUBTOTAL	<u>\$30,066.60</u>
Sales Tax	<u>\$0.00</u>
CVR Fee	<u>\$25.00</u>
License and Title	<u>\$301.00</u>
TOTAL CASH PRICE	<u>\$30,392.60</u>
Total Credits	<u>(\$5,000.00)</u>
TRADE-IN PAYOFF	<u>\$0.00</u>
BALANCE DUE	<u>\$25,392.60</u>

Customer

Sales Manager

This is not a contract

Prepared by John Reilly

10.4. Approval to Accept Asphalt Bid

FGMARCHITECTS

February 5, 2021

Dr. Mark B. Skertich, Superintendent
Collinsville Community Unit School District 10
201 West Clay Street
Collinsville, Illinois 62234

Re: Parking Lot Improvements
Collinsville HS, Dorris Intermediate, Renfro, Summit, Twin Echo, Maryville,
Caseyville and Hollywood Heights Elementary Schools
FGMA Project No.: 20-3023.01

Dear Dr. Skertich,

Enclosed please find the Bid Tabulation for above referenced Project. Bids were received on February 4, 2021 at 2:00 p.m. with four (4) bidders responding. L. Keeley Construction submitted the apparent lowest Base Bid of \$168,161.00. All bids included the \$10,000.00 Allowance amount.

FGM Architects has spoken with L. Keeley and they have indicated that they are comfortable with their bid and the scope of work involved and they appear to be a responsible bidder. Therefore, we see no reason not to enter into a contract L. Keeley Construction, Inc.

Please let us know your decision at your earliest convenience. Upon your direction, FGM Architects will draft a construction contract for signatures and notify the contractor to proceed with the Project.

If you have any questions or comments, please don't hesitate to call.

Sincerely,



Emily Spindler, AIA
Senior Associate

Enclosures

10.5. Approval to Accept Bid for Webster HVAC,
Flooring and Ceiling Renovations

FGMARCHITECTS

February 8, 2021

Dr. Mark B. Skertich, Superintendent
Collinsville Community Unit School District 10
201 West Clay Street
Collinsville, Illinois 62234

Re: Health / Life Safety Implementation
HVAC, Flooring and Ceiling Renovations
Webster Elementary School
FGMA Project No.: 21-3032.01

Dear Dr. Skertich,

Enclosed please find the Bid Tabulation for above referenced Project. Bids were received on February 4, 2021 at 2:00 p.m. with seven (7) bidders responding. Millennium Construction submitted the apparent lowest Base Bid of \$1,380,000.00. All bids included the \$35,000.00 Allowance amount.

FGM Architects has spoken with Millennium Construction and they have indicated that they are comfortable with their bid and the scope of work involved. They appear to be a responsible bidder. Therefore, we see no reason not to enter into an agreement with Millennium Construction for the base bid amount and any alternate for which there are funds available.

Please let us know your decision at your earliest convenience. Upon your direction, FGM Architects will draft a construction contract for signatures and notify the contractor to proceed with the Project.

If you have any questions or comments, please don't hesitate to call.

Sincerely,



Emily Spindler, AIA
Senior Associate

Enclosures

10.6. Approval to Accept Bid for Webster School
HVAC Renovation -Abatement Project

10.7. Approval to Accept Bid for CHS Locker
Room Abatement



ENVIRONMENTAL CONSULTANTS, LLC

Illinois Office

#6 Meadow Heights Professional Park Drive
Collinsville, Illinois 62234
Phone (618) 343-3590
Fax: (618) 343-3597

December 17, 2020

Mr. Josh DeWitte
Collinsville Community Unit School District #10
201 West Clay Street
Collinsville, Illinois 62234

Subject: Bid Tabulation Review & Recommendation

**Site(s): Girls' Locker Room Renovation Asbestos Abatement
Collinsville High School
Collinsville, Illinois**

Dear Mr. DeWitte:

Environmental Consultants, LLC (EC) has reviewed copies of the bid results and bid forms for the Collinsville High School – Girls' Locker Room Asbestos Abatement project. EC has reviewed the bid documents from all six (6) contractors and determined that all six (6) bidders submitted proper and complete bids. Based on conversations with the three low bidders, each stated they are capable of completing the project for their bid price and within the time frame allotted within the construction documents.

EC has contacted the lowest qualified bidder's references regarding Illinois school work. The references had positive things to say regarding the contractor and the work performed. The contractor has been licensed by the Illinois Department of Public Health for the required three-year period and according to background checks does not appear to have any violations within the past five years. Midwest Services Group, Inc. is a union contractor. Based on the bids and conversations with the contractor, Midwest Services Group, Inc., EC recommends Midwest Services Group, Inc. as the lowest qualified bidder for this project on the basis that they are the lowest qualified bidder with an understanding of the scope of the project.

EC is pleased to have been contacted by Collinsville Community Unit School District #10 for this project and we appreciate this great opportunity to provide quality environmental consulting services. Please call me at (618) 343-3590 if you have any questions or to arrange a meeting to discuss.

Sincerely,
Environmental Consultants, LLC

Jim Yasitis
Principal

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT #10

**Bid Tabulation Results – Collinsville High School
Girls' Locker Room Renovation – Asbestos Abatement**

December 17, 2020 @ 10:00 a.m.

Bid Firm	Base Bid	Alternate Bid #1 (Re-insulation per fitting)	Addenda (Y/N)	Surety	Required Submittals	Bid Signed
Midwest Service Group St. Peters, MO	\$39,550.00	\$45.00/EA	Yes	Yes	Yes	Yes
General Waste Services, Inc. Alton, IL	\$39,886.00	\$75.00/EA	Yes	Yes	Yes	Yes
Talbert ICS St. Louis, MO	\$40,133.00	No Bid	Yes	Yes	Yes	Yes
CENPRO Services Madison, IL	\$52,600.00	No Bid	Yes	Yes	Yes	Yes
Brock Environmental St. Louis, MO	\$77,100.00	\$55.00/EA	Yes	Yes	Yes	Yes
AES, Inc. St. Louis, MO	\$84,777.00	\$150.00/EA	Yes	Yes	Yes	Yes
Thornburgh St. Louis, MO	No Bid	No Bid	—	—	—	—

10.8. Approval to Accept Bid for CHS Locker
Room & Restroom Renovation

FGMARCHITECTS

February 10, 2021

Dr. Mark B. Skertich, Superintendent
Collinsville Community Unit School District 10
201 West Clay Street
Collinsville, Illinois 62234

Re: Locker Room and Toilet Renovations
Collinsville High School
FGMA Project No.: 20-2971.01

Dear Dr. Skertich,

Enclosed please find the Bid Tabulation for above referenced Project. Bids were received on February 4, 2021 at 2:00 p.m. with twelve (12) bidders responding. Limbaugh Construction submitted the apparent lowest Base Bid of \$294,349.00. All bids included the \$15,000.00 Allowance amount.

FGM Architects has spoken with Limbaugh Construction and they have indicated that they are comfortable with their bid, the scope of work involved and the schedule. They have confirmed that their bid includes the specified lockers from ASI Storage Solutions. Based on this interview, they appear to be a responsible bidder. Therefore, we see no reason not to enter into an agreement with Limbaugh Construction for the base bid amount.

Please let us know your decision at your earliest convenience. Upon your direction, FGM Architects will draft a construction contract for signatures and notify the contractor to proceed with the Project.

If you have any questions or comments, please don't hesitate to call.

Sincerely,



Emily Spindler, AIA
Senior Associate

Enclosures

BID TABULATION

FGMAARCHITECTS

Project Name: Locker Room and Toilet Renovations
Collinsville High School

Signed:

Witness #1: Brad Skertich, Superintendent

Witness #2: Emily Spindler, AIA

Project Number: 20-2971.01

Date: February 4, 2021, 2:00 p.m.

Contractor	Bid Bond	Addenda		Base Bid (Includes Contingency Allowance of \$15,000)	Comments
		1	2		
Hunter Construction	✓	✓	✓	\$296,000.00	
ICS Construction Svcs.	✓	✓	✓	\$344,966.00	
Jun Construciton	✓	✓	✓	\$322,000.00	
L. Keeley Construction	✓	✓	✓	\$354,580.00	
Limbaugh Constrtuction	✓	✓	✓	\$ 294,349.00	
Millennium Construction	✓	✓	✓	\$ 305,000.00	
R & W Builders	✓	✓	✓	\$ 368,900.00	
RW Boeker	✓	✓	✓	\$ 371,000.00	
Schomburg & Schomburg	✓	✓	✓	\$ 376,000.00	
Tindall Construction	✓	✓	✓	\$ 378,510.00	
Unterbrink Construction	✓	✓	✓	\$ 307,300.00	
WWCS	✓	✓	✓	\$ 300,296.00	

10.9. Approval to Accept Bid for Tennis Court
Resurfacing

FGMARCHITECTS

February 8, 2021

Dr. Mark B. Skertich, Superintendent
Collinsville Community Unit School District 10
201 West Clay Street
Collinsville, Illinois 62234

Re: Tennis Court Resurfacing
Collinsville High School
FGMA Project No.: 21-3068.01

Dear Dr. Skertich,

Enclosed please find the Bid Tabulation for above referenced Project. Bids were received on February 4, 2021 at 2:00 p.m. with one (1) bidder responding. McConnell & Associates submitted the Base Bid of \$68,375.00. This bid included the \$5,000.00 Allowance amount.

FGM Architects has spoken with McConnell and they have indicated that they are comfortable with their bid and the scope of work involved and they appear to be a responsible bidder. Therefore, we see no reason not to enter into a contract McConnell & Associates.

Please let us know your decision at your earliest convenience. Upon your direction, FGM Architects will draft a construction contract for signatures and notify the contractor to proceed with the Project.

If you have any questions or comments, please don't hesitate to call.

Sincerely,



Emily Spindler, AIA
Senior Associate

Enclosures

10.10. Approval to Accept Bid for Renovation of
Restrooms at Dorris Intermediate School

FGMARCHITECTS

February 8, 2021

Dr. Mark B. Skertich, Superintendent
Collinsville Community Unit School District 10
201 West Clay Street
Collinsville, Illinois 62234

Re: Restroom Renovation
Dorris Intermediate School
FGMA Project No.: 21-3033.01

Dear Dr. Skertich,

Enclosed please find the Bid Tabulation for above referenced Project. Bids were received on February 4, 2021 at 2:00 p.m. with six (6) bidders responding. Millennium Construction submitted the apparent lowest Base Bid of \$302,000.00. All bids included the \$10,000.00 Allowance amount.

FGM Architects has spoken with Millennium Construction and they have indicated that they are comfortable with their bid and the scope of work involved. They appear to be a responsible bidder. Therefore, we see no reason not to enter into an agreement with Millennium Construction for the base bid amount and any alternate for which there are funds available.

Please let us know your decision at your earliest convenience. Upon your direction, FGM Architects will draft a construction contract for signatures and notify the contractor to proceed with the Project.

If you have any questions or comments, please don't hesitate to call.

Sincerely,



Emily Spindler, AIA
Senior Associate

Enclosures

10.11. Approval of Resolution to Purchase Lots
for CAVC Homes

**RESOLUTION AUTHORIZING AND DIRECTING THE PURCHASE
OF CERTAIN REAL PROPERTY AND ITS USE FOR VOCATIONAL
EDUCATION**

WHEREAS, Collinsville Community Unit School District No. 10, Madison and St. Clair Counties, Illinois (“District”), has a current need to obtain and purchase vacant lots for the development and construction of residential homes by the Collinsville Area Vocational Center’s (“CVAC”) Building Trades Program;

WHEREAS, the District’s Board of Education has authority to purchase land for school purposes pursuant to Section 10-22.35A of the School Code, 105 ILCS 5/10-22.35A;

WHEREAS, CVAC has identified two side-by-side residential lots (“Lots”) within the Tanglewood subdivision in Caseyville, Illinois, that would be suitable for the CVAC’s Building Trades Program. The two residential Lots are located within the District’s territorial boundaries and are commonly known and numbered as No. 4 and No. 5 Matterhorn Canyon Road; and

WHEREAS, CVAC’s Director/AP has prepared an acquisition and development proposal (“Proposal”) attached hereto as Exhibit A and fully incorporated herein by this reference, that includes a summary of the proposed acquisition and development of the Lots, the Lots’ suitability for the CVAC’s Building Trades Program, and a summary of expected financial costs associated therewith; and

WHEREAS, CVAC’s Director/AP and District’s Superintendent have received two proposed “Contract[s] to Purchase Land/Lot” (one contract relating to each of the two Lots; attached hereto as Exhibit B and Exhibit C and fully incorporated herein by this reference) reflecting acquisition prices and terms negotiated with the Lot’s owners. Thereunder, each Lot may be acquired by the

District for the purchase price of \$37,500, for a total acquisition price of \$75,000 (plus related closing costs) for both Lots; and

WHEREAS, CVAC's Director/AP and District's Superintendent are recommending that District acquire and purchase the Lots in accordance with the terms set forth in the "Contract[s] to Purchase Land/Lot" attached hereto as Exhibits B and Exhibit C, respectively; and

WHEREAS, it is in the best interests of District, the CVAC Building Trades Program, and their educational missions to acquire the Lots pursuant to the terms and conditions set forth in Exhibit B and Exhibit C.

NOW, THEREFORE, Be It Resolved by the Board of Education of Collinsville Community Unit School District No. 10, Madison and St. Clair Counties, Illinois, as follows:

Section 1: The preamble recitals of this Resolution are hereby adopted, approved, and incorporated herein.

Section 2: The Board of Education hereby authorizes and approves the purchase and acquisition of the Lots pursuant to terms and conditions as substantially set forth in the "Contract[s] To Purchase Land/Lot" attached hereto as Exhibit B and Exhibit C, along with the indicated expenditure of District funds to advance those purchases and acquisitions.

Section 3: District's Superintendent is hereby authorized and directed, on behalf of the District, to execute "Contract[s] to Purchase Land/Lot" in substantially the same form as attached hereto as Exhibit B and C, along with all other and additional documents (including closing statements and related documentation) required or beneficial to advance and complete the District's acquisition of the Lots. District's Superintendent is also authorized to delegate, at his discretion, any and all such duties to the CVAC's Director/AP.

Section 4: District's Superintendent is also hereby authorized and directed to: (a) select a Title Company to prepare the transfer and closing documents, to conduct closing, and to ensure that title to the Lots is recorded on behalf of the District; (b) obtain and pay for title insurance (in form and content acceptable to District's legal counsel) relating to the District's acquisition of the Lots; and (c) to pay all costs and fees associated with the acquisition of the Lots from District funds, including payment of the purchase price for the Lots, all related Title Company fees, and all related settlement costs.

Section 5: District's Superintendent is also hereby authorized and directed to make and do all those ancillary acts required to advance and finalize the aforementioned transactions.

Section 6: District's Superintendent is directed to report to the Board of Education on a regular basis regarding the progress of the purchases and the related CVAC Building Trades Program projects.

Section 7: This Resolution shall be in full force and effect forthwith upon its passage. Any prior Resolutions or actions of the Board of Education inconsistent or in conflict herewith are hereby repealed.

ADOPTED this _____ day of _____ 2021, by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

President, Board of Education

ATTEST:

Secretary, Board of Education



CAVC Financial Proposal - Building Trades

PROJECT TITLE

Purchase of lots for Building Trades class

DESCRIPTION

The CAVC Building Trades class for the past few years has received its past few house lots through community donation or gift from the City of Collinsville. Upon review of the two existing lots owned by CUSD #10, we identified serious issues with both lots that will affect the building process. One lot is being traded with the city of Collinsville for a better quality lot. This leaves the Building Trades program with one buildable lot at this time. This past year the building trades program expanded to two sections of the class. The program is on track for 2 sections and a waitlist for the 21/22 school year. This expansion will speed up the completion of houses built by the class. Due to this, we must find a source of lots close to CAVC to keep the program viable and efficient.

SOLUTION

We have identified two side by side house lots within the subdivision for purchase (lots #4-5 on Matterhorn Canyon Rd). **The lot price given by the developer is \$37,500 per lot for a total of \$75,00 with no earnest money down.** The starting sale price of homes on these lots is \$275,000. This price point of the home will allow our building trades class to move towards using advanced building materials and techniques and be at the forefront of industry standards. With the increase in material prices, I estimate final construction costs to be around \$175,000. When you add in a lot price of \$37,500 we have a final build cost of \$212,500. This could result in a sale profit of at least \$62,500.

FINANCING

The current Building Trades house will cost between \$130,000 - \$145,000 and should sell between \$170,000 - \$190,000.

UNIT Balance Sheet

100001010000	EDUC FD CASH - B of E VOC reserved	\$	44,962.47
by Board motion June 19, 2017 item 9.1			
10011710012B	VOC H PROJ #20 Lot for 222 K	\$	621.12
10011710013B	VOC HOUSE 310 South Seminary	\$	89,153.01
10011710015B	VOC HOUSE PROJECT,400 E.Church sold Oct 2017	\$	-
10011710016B	VOC HOUSE, 115 Courtland, current project	\$	1,238.09
10011710017B	VOC House, "Gale" donated lot 13--2-21-2	\$	550.82
10011710018B	VOC House, Collinsville Rd, Donated lot.	\$	789.00

TIMELINE

Having two lots next to each other allows for additional efficiencies in the build and education process. It will allow our students to see the entire construction process regardless of if they can only take the class for a single year. In addition to that, it will speed up the overall construction process by decreasing delays due to weather, material shortages, or subcontractors as there will always be different aspects of work available.

The dates listed in this timeline are estimates and are subject to change based on school and market conditions.

- Current Building Trades House Completion - Between May 2021 - October 2021
- Begin House on S. Clinton - August 2021 - October 2021
- Begin 1st House in Tanglewood - October 2022 - December 2022
- Begin 2nd House in Tanglewood - May 2023 - December 2023



CONTRACT TO PURCHASE LAND/LOT



This Contract has been prepared by legal counsel to Greater Gateway Association of REALTORS® and REALTOR® Association of Southwestern Illinois and is intended solely for use by REALTOR® members of the REALTOR® Association of Southwestern Illinois, Inc. and the Greater Gateway Association of REALTORS®, Inc. Any unauthorized use is strictly prohibited.

THIS IS A LEGALLY BINDING CONTRACT; IF NOT UNDERSTOOD, SEEK COMPETENT LEGAL ADVICE.

- 1 1. **MUTUAL COVENANTS.** Seller agrees to sell and Buyer agrees to purchase the following described real estate,
 2 together with all appurtenances thereof upon the terms set forth in this Contract: Legal Description/Permanent
 3 Parcel Number 03-08.0-201-005 situated in St Clair County, Illinois,
 4 commonly known as 7979 Matterhorn Canyon Rd (lot 4) Caseyville IL 62232, with an
 5 approximate acreage/lot size of .1988 ("Property")
 6 survey legal, if any, to govern. "Buyer" and "Seller" as used in this Contract shall mean those parties respectively
 7 set forth on the signature page hereof, for purposes hereof, this document and all approved addenda shall be
 8 referred to as the "Contract".
- 9 2. **DUAL AGENT.** The Parties confirm(s) that they have previously consented to the Designated Agent (designated
 10 on the last page of this Contract) acting as a dual agent in providing brokerage services on behalf and specifically
 11 consent(s) to Designated Agent acting as a dual agent in regard to this transaction.
 12 Seller Initials FLR Buyer Initials
02/05/21 11:58 AM CST
- 13 3. **INCLUSIONS/EXCLUSIONS:** The following **ITEMS** are included in the sale and are the exclusive property of the
 14 Seller, having been paid in full:
 15 **Inclusions:**
 16 _____
 17 _____
 18 _____
 19 **Exclusions:**
 20 _____
 21 _____
 22 _____
- 23 4. **OFFER AND ACCEPTANCE.** These terms shall constitute an offer, which shall expire and any Earnest Money
 24 (hereafter defined) shall be returned, unless the offer is accepted on or before the Acceptance Deadline
 25 (hereafter defined). NO CONTRACT SHALL EXIST BETWEEN THE PARTIES UNLESS THIS CONTRACT AND ALL
 26 ADDENDA (INCLUDING COUNTER OFFERS) IS/ARE SIGNED BY BOTH BUYER AND SELLER. THE "EFFECTIVE
 27 DATE" OF THE CONTRACT SHALL BE THE LAST DATE THAT ALL PARTIES HAVE SIGNED THIS CONTRACT AND
 28 ALL ADDENDA (INCLUDING COUNTER OFFERS, IF ANY).
- 29 5. **TENANCY.** Title to be taken as (choose one):
 30 joint tenants tenants in common tenant in severalty to be determined.
- 31 6. **PURCHASE PRICE.** \$ 37500 ("Purchase Price")
 32 \$ 0 ("Earnest Money") to be held in the escrow account of
 33 NA, as Escrow Agent for disposition in accordance with this Contract and as
 34 required by law. The parties believe that the Property comprises .1988 acres, but no more than .1988 acres.
 35 If, after the survey, the acreage is not within the parameters in the previous sentence, at their option, the Buyer
 36 or Seller may terminate the Contract. For Termination Procedure, see Paragraph 35.
- 37 7. **CLOSING AND POSSESSION.** The "Closing" or "Closing Date" is the day on which the Parties have fulfilled their
 38 obligations under the Contract, including instruments necessary to convey title and the deposit of the Purchase
 39 Price for disbursement to the Seller. The Closing under this Contract shall take place on or before 4/2/2021
 40 at the office of the title company or insured escrow agent ("Closing Agent" or "Title Company") as chosen by the
 41 Seller, subject to the provisions of this Contract. **Except as may be provided by Addendum, Seller shall deliver**

INITIALS

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INITIALS

<i>FLR</i>	
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02/05/21 11:58 AM CST dotloop verified

42 **possession to the Property to Buyer no later than the time of Closing.** Buyer and Seller authorize the Closing
 43 Agent to release to the real estate agent(s) signed copies of the HUD/RESPA statement, including both Buyer and
 44 Seller information. Seller grants Buyer and Buyer's Designated Agent the right to "walk through" the Property
 45 **within four (4) days prior to Closing.** The purpose of the "walk through" is for the Buyer and the Buyer's Agent
 46 to verify that the Property is in the same general condition it was as of the Effective Date of this Contract. Waiver
 47 of inspections herein does not waive the right to a "walk through" prior to Closing.

- 48 **8. AGREEMENTS IMPACTING PROPERTY:** If any agreements impact the Property, including without limitation
 49 (i) land, CRP, (hereafter defined Conservation Reserve Program) or similar set back agreements and/or (ii)
 50 recorded or non--recorded, oral or written lease agreements, Seller shall, **within five (5) days of Acceptance**
 51 **Deadline** (hereafter defined) , disclose and provide for review same to Buyer. If Seller does not disclose these
 52 agreements **within five (5) days of Acceptance Deadline** or if Buyer does not agree to the terms of the
 53 agreements, Buyer may terminate this Contract **within ten (10) days of Acceptance Deadline** by delivery of a
 54 Termination Notice to the Seller and Seller shall promptly sign the Termination Notice. Seller shall give timely
 55 written notice to tenant, before closing, if they can/cannot continue to lease subject Property.
- 56 **9. MINERAL RIGHTS:** Any mineral rights, owned by Seller, to be transferred to Buyer at closing.
- 57 **10. PROPERTY INSPECTION CONTINGENCY:** Subject to the terms of this Section 10, Buyer and Seller agree that the
 58 Property is being sold in its present, "AS IS" condition, with no warranties, expressed or implied, and that
 59 conditions of the Property that are visible on a reasonable inspection by the Buyer should either be taken into
 60 account by the Buyer in the Purchase Price, or the Buyer should make the correction of these conditions by Seller
 61 a requirement of the Contract; this provision shall survive Closing and delivery of Seller's deed to the Buyer.
- 62 (A) DUE DILIGENCE. The Parties also acknowledge that the real estate agents and agencies involved in this
 63 transaction have no special training or experience with respect to the environmental aspects of the
 64 Property or with discovering and/or evaluation of defects. Buyer states that no important
 65 representations concerning the condition of the Property are being relied upon by Buyer, except as
 66 disclosed in writing or as fully set forth herein.
- 67 (B) TIME FRAME. Within the earlier date of **one hundred twenty (120) days after the Acceptance**
 68 **Deadline** (hereafter defined) **or ten (10) days prior to the Closing Date**, Buyer, at his option and
 69 expense, may obtain written inspection reports from Inspectors, qualified engineers, environmental,
 70 Governmental Agencies, and/or utility companies and shall furnish a copy thereof and the Inspection
 71 Response to Seller stating in writing any defects unacceptable to Buyer. Failure of Buyer to serve the
 72 Inspection Response to the Seller within such time shall waive the contingency. Seller agrees to make
 73 the property available for inspections.
- 74 (C) ENVIRONMENTAL DEFECT. For purposes of this section an environmental defect is a toxic or hazardous
 75 substance at a level and condition found above those set as acceptable by the United States
 76 Environmental Protection Agency, the Illinois Environmental Protection Agency, the Illinois Emergency
 77 Management Agency or applicable local governmental agency. If the stated defect is any toxic or
 78 hazardous substance, the Seller, at his option and expense, must have the substance remediated,
 79 removed, or reduced to an acceptable level prior to Closing and provide the Buyer proof of re-inspection
 80 or terminate the Contract by serving Termination Notice on the Buyer with a release of the Earnest
 81 Money. Buyer, at his sole discretion, may accept the plan of remediation or determine to terminate this
 82 Contract. Upon termination by either Party, Seller and Buyer shall sign the Termination Notice to
 83 release the Earnest Money to the Buyer. For Termination Procedure see Paragraph 35.
- 84 (D) INSPECTION REMEDIES. If the Contract is not declared terminated pursuant to Section C Environmental
 85 Defect, as described above, and the Buyer has delivered Buyer's Inspection Response to Seller, then
 86 Buyer and Seller shall have **ten (10) days after Seller's receipt of the Inspection Response** in which to
 87 reach an agreement in writing for the repair of such defects by the Closing Date, including, but not
 88 limited to:
 89 (a) Who shall pay a specific portion of such repairs and the individuals who will do the work, or
 90 (b) An agreed monetary adjustment at Closing in lieu of the correction or defects, or
 91 (c) Terms which include who shall pay and what contractors will do a portion of the work together
 92 with an agreed monetary adjustment at closing.

93 **(Note: A monetary adjustment may affect the terms of the Buyer's loan, e.g. down payment, interest rate**
 94 **and private mortgage insurance.)**

95 If no written agreement is reached within said **ten (10) days**, then either party may terminate this Contract by
 96 delivery of a Termination Notice to the other party. Notwithstanding the previous sentence, **within the ten (10)**
 97 **day period**, the Seller's written commitment to correct all the defects at his expense prior to Closing or the

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98 Buyer's written commitment to accept the Property without correction of the defects shall also constitute an
99 "agreement" for purposes of this Section, even if earlier negotiations failed to produce an agreement. In the event
100 of termination, Buyer must show proof of payment to all inspectors prior to release of the Earnest Money. For
101 Termination Procedure see Paragraph 35.

102 (E) LIABILITY DISCLAIMER. The real estate agent(s) shall not be liable in any way for damages incurred
103 pertaining to which inspector or inspectors are chosen to conduct the inspection, the results of any
104 inspections or findings of any Parties in connection with an inspection, or the expense of any Party in
105 connection with this or any other provision forming part of this Contract. Seller warrants that as of the
106 date the Contract was signed, he has not received any written notification from any governmental
107 agency requesting any alterations to the Property, which have not been satisfactorily made or disclosed
108 to the Buyer in writing and will promptly inform Buyer of any such notice received prior to closing.

109 11. FINANCING CONTINGENCY.

110 Mortgage Loan. This Contract is contingent upon Buyer obtaining a loan commitment with a Loan Amount:
111 _____ % of the Purchase Price: Initial annual interest rate not greater than: _____ % for a term no less than
112 _____ years.

113 Other Terms: _____ ("Loan Terms")
114 Seller agrees to pay up to \$ _____ of Buyer's loan Closing costs, prepaid expenses, origination fee
115 and discount costs (points). Pre-approval letter from Buyer's lender attached or shall be submitted to Seller by
116 _____ (Pre-Approval Deadline). If the Buyer does not provide a written pre-approval letter by
117 the Pre-Approval Deadline, Seller may terminate this Contract by delivery of a Termination Notice within five (5)
118 days after such Pre-Approval Deadline. Failure of Seller to timely deliver such Termination Notice shall be
119 considered a waiver of Seller's rights to receive the Pre-Approval letter. For Termination Procedure, see paragraph
120 35.

121 In the event Buyer timely satisfies delivery of a pre-approval letter, Seller waives delivery of a pre-approval letter, or a
122 pre-approval letter is not otherwise required by this Contract, the Buyer must satisfy the balance of the obligations set
123 forth in this Paragraph 11 on or before _____ (date). ("Finance Contingency Deadline").

124 TYPE: CNV. Other _____ (Insert appropriate Letter A, B, C or D)

125 Buyer is required to immediately apply for the financing indicated above and may not rely on any other
126 contingency in this Contract or Addenda to this Contract to delay such application. Buyer shall use due
127 diligence and good faith in obtaining such financing or assumption and in serving upon Seller written
128 evidence of a commitment for same (i.e.: all appraisals completed, no sale of other property unless provided
129 by addendum) ("Loan Commitment"). If Buyer has been unable to obtain a Loan Commitment and has served a
130 copy of a written statement by the lender of such inability upon the Seller, by the Finance Contingency Deadline, the
131 Buyer may terminate this Contract by service of the Termination Notice on the Seller. If Buyer has not served upon
132 Seller written evidence of a Loan Commitment on or before the Finance Contingency Deadline Seller may, within five
133 (5) days after the Finance Contingency Deadline, terminate this Contract by service of the Termination Notice on
134 Buyer. For Termination Procedure, see Paragraph 35. The Parties herein grant to the Buyer's lender the permission
135 and authority to disclose information concerning the status of the loan (such as additional requirements or
136 predications) to the respective Designated Agents.

137 (A) Mortgage Assumption. If the "Other" box is marked with the Letter A, this Contract is contingent upon
138 Buyer, at Buyer's expense obtaining the lenders' consent, if necessary, to Buyer's assumption of Seller's
139 mortgage, and Contract to pay the existing real estate mortgage loan with an approximate balance of
140 \$ _____ with an interest rate of not greater than _____ % per annum, and with a transfer
141 fee of no more than \$ _____ or _____ % of loan amount. Seller agrees to permit such
142 assumption WITH WITHOUT (check one) release of Seller's obligations. Interest, and other loan
143 expenses, shall be prorated as of Closing. If allowed by Seller's lender, any tax or insurance escrow shall
144 be assigned to Buyer and paid for by Buyer at Closing.

145 (B) Purchase Money Mortgage (Seller Financing). If the "Other" box is marked with the Letter B, this
146 Contract is contingent upon the Buyer obtaining a mortgage from Seller on the Loan Terms indicated
147 above. Seller's attorney to prepare the necessary documents, at Buyer's cost and expense, for this
148 transaction and the Parties must agree on the form of same on or before the Finance Contingency
149 Deadline. In the event the Parties cannot so agree, either Party may terminate this Contract. For
150 Termination Procedure see Paragraph 35.

151 (C) Secondary Mortgage Loan. If the "Other" box is marked with the Letter C, this Contract is contingent
152 upon the Buyer obtaining a second mortgage or bridge loan commitment for _____ % of the

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153 Purchase Price from _____ at an initial rate not greater than _____%, for terms
154 not less than _____ years amortized over _____ years with the loan origination fee (points
155 to Buyer) not greater than _____% of the loan amount secured by this Property and/or
156 other Property, _____ (address).

157 (D) **Contract for Deed.** If the "Other" box is marked with the Letter D, the Seller shall prepare the
158 necessary documents, at Buyer's cost and expense, for this transaction and the Parties must agree on
159 the form of same on or before the Finance Contingency Deadline. Contract for Deed Addendum K is
160 attached. For Termination Procedure, see Paragraph 35.

161 **Cash Transaction.** This Contract is not contingent on financing. Buyer shall provide to Seller written
162 evidence of funds available to Close on or before **fifteen (15) days after Acceptance Deadline** but no later than **ten**
163 **(10) days prior to Closing**, whichever is earlier. If Buyer fails to provide written evidence of funds as stated in the
164 prior sentence, Seller may, at its option and **within five (5) days of Buyers failure to provide**, terminate this Contract
165 by service of Termination Notice to Buyer. For Termination Procedure, see Paragraph 35.

166 12. **APPRAISAL.** Buyer's lender may obtain an appraisal no later than the Finance Contingency Deadline, or if this
167 Contract is a cash transaction (as provided in Section 11), Buyer at his option and expense may obtain an
168 appraisal by a certified appraiser **within thirty (30) days after the Acceptance Deadline**. If the appraisal
169 report indicates that the appraised value is not equal to or higher than the Purchase Price, Buyer shall have the
170 option to deliver a copy of the appraisal to the Seller **within two (2) days after it is available to Buyer**
171 requesting an adjustment to the Purchase Price. If Seller does not agree to adjust the Purchase Price down to the
172 appraised value **within five (5) days after Seller's receipt of the appraisal report**, Buyer at his option may
173 terminate the Contract by delivery of a Termination Notice to Seller **within two (2) days following the**
174 **forementioned five (5) day period**. For Termination Procedure, see Paragraph 35. Nothing herein shall
175 prevent Buyer and Seller from reaching a negotiated Purchase Price adjustment prior to the termination of the
176 Contract.

177 13. **ACCESS TO PROPERTY.** Seller agrees to permit access to the Property by Inspectors, Governmental Agencies,
178 surveyors, engineers and appraisers selected by Buyer, or inspectors required by Buyer's lender, upon
179 reasonable advance notice to Seller. Buyer and Buyer's agent(s) may also be present during all such inspections
180 and the "walk through." Buyer will hold harmless and indemnify Seller from mechanics liens accrued from its
181 investigations of the property.

182 14. **ADJUSTMENTS AND CLOSING COSTS.** Unless otherwise agreed herein, adjustments, charges, and Closing costs
183 are to be paid by the Parties as follows:

- 184 **Buyer shall pay (where applicable):**
- 185 (a) Later date title charges and other Title Company charges (including closing, recording and escrow
 - 186 fees, and all title charges required by the Lender) customarily paid by Buyer;
 - 187 (b) Hazard insurance premiums; flood insurance premium, if required by lender;
 - 188 (c) Credit report(s), appraisal fees and survey;
 - 189 (d) Any charges imposed by the Buyer's lender, for example: points, loan discount fees, private mortgage
 - 190 insurance, VA funding fees, and other loan expenses; property inspections; municipal inspections and
 - 191 occupancy permit;
 - 192 (e) Taxes and assessments or subdivision assessments levied after closing (see below);
 - 193 (f) Real estate commission per written Contract with Buyer's agent; and

- 194 **Seller shall pay (where applicable):**
- 195 (a) Existing loans on Property (if not assumed by the Buyer);
 - 196 (b) Basic title insurance premium and other Title Company charges (including closing, recording and
 - 197 escrow fees) customarily paid by Seller;
 - 198 (c) Taxes and assessments and subdivision assessments levied before Closing (see Section 16)
 - 199 and revenue stamps;
 - 200 (d) Real estate commission per written Contract with Seller's agent.

201 15. **OTHER PRORATIONS.** The Buyer shall receive a credit due to, and the Seller's proceeds shall be reduced by,
202 prorations based on excess lease payments (for example, lease payments received prior to the Closing Date but
203 intended to compensate Seller for use of the Property from the date immediately following the Closing Date and
204 thereafter) received by the Seller (including prepaid rentals and any payments required by the tenant under a
205 lease arrangement) and Conservation Reserve Program ("CRP") or any other setback program paid to the Seller
206 as of the date of the Closing. The Seller warrants that the tenant is current on all required payments under the
207 lease. The Purchase Price shall be increased by any excess value of crop shares payments or other payments due
208 from the tenant under the lease arrangement and the amount of the Conservation Reserve Program payment or

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209 other setback payment to be received by Buyer after the Closing Date, prorated to the Closing Date calculated on
210 a 365-day year. The proration as contemplated by the immediately preceding sentence shall be calculated upon
211 the basis of the crop yields and/or Conservation Reserve Program payments and/or setback payments received
212 by Seller in the prior year. The parties will use their best efforts to establish such prorations, but the amount of
213 such prorations shall not be considered a final settlement between the parties due to the possibility of
214 conditions which may occur subsequent to the closing or options that may be exercised by one or both of the
215 parties subsequent to the closing. If, within two years, either party determines that the prorations were
216 overpaid/underpaid by two hundred dollars (\$200.00) or more, the party aggrieved by the discrepancy shall be
217 promptly reimbursed such discrepancy by the party receiving the benefit of the discrepancy upon a receipt of a
218 written request along with verification of the overpayment/underpayment. In any event, the real estate agents
219 and the closing agent shall not be responsible to either party for the collection of such discrepancy.

220 16. **TAXES AND ASSESSMENTS.** The ad valorem real estate taxes and assessments (both governmental and
221 private) shall be apportioned through the Closing Date at the Seller's expense (Seller to have the last day). The
222 proration thereof shall be calculated upon the basis of the most recent tax information, including confirmed
223 multipliers. Any special assessment, regardless of whether such special assessment is a lien on the Property or
224 is required under the covenants, restrictions, or declarations of a subdivision, development, which is a onetime
225 assessment being paid in installments by the Seller, shall be paid in full at Seller's expense at the time of Closing.
226 If the Property is not separately assessed and is part of a larger parcel assessed for tax purposes, the Taxes for
227 the Property shall be further prorated based on the proportion that the square footage land area of the property
228 bears to the square footage land area of the larger parcel (excluding taxes attributable to the assessed value of
229 improvements constructed by the Seller on the larger parcel, if any, which shall be payable by Seller). All such
230 taxes and assessments shall constitute a credit to Buyer against the Purchase Price and shall relieve the Seller
231 from any liability to Buyer in connection herewith; however, in the event that the real estate taxes and
232 assessments (specified or otherwise) prorated hereunder are overpaid/underpaid by more than two hundred
233 dollars (\$200.00), the Party aggrieved by this discrepancy shall be promptly reimbursed such discrepancy by
234 the Party receiving the benefit of the discrepancy upon receipt of a written request along with verification of the
235 overpayment/underpayment. Buyer should not assume that Buyer's future real estate tax bills on the property
236 will be the same as the Seller's present tax bill. IN ANY EVENT, THE REAL ESTATE AGENT(S) AND THE CLOSING
237 AGENT SHALL NOT BE RESPONSIBLE TO EITHER PARTY FOR COLLECTION OF SUCH DISCREPANCY.

238 17. **DEED OF CONVEYANCE.** Seller shall execute a proper deed sufficient to convey the Property to Buyer, or
239 Buyer's nominee, in fee simple, subject to exceptions permitted herein, and delivered to Buyer at Closing upon
240 Buyer's compliance with the terms of this Contract.

241 18. **EVIDENCE OF TITLE.** Within a reasonable time after the Acceptance Deadline, Seller shall deliver a
242 commitment for title insurance ("Title Commitment") issued by a title insurance company ("Title Company")
243 regularly doing business in the county where the Property is located, committing the Title Company to issue a
244 policy in the usual form insuring title to the Property in Buyer's name for the amount of the Purchase Price.

245 **Buyer is cautioned** that there may be subdivision covenants, bylaws, or other restrictions on the use of the
246 Property, all of which should be recorded in the office of the Recorder of Deeds in the county in which the
247 Property is located ("Title Restrictions"). Examples of restrictions include construction of improvements
248 including room additions, a swimming pool, and non-residential uses of the Property such as use of a room for
249 business or the right to keep certain vehicles or animals on the Property. The Buyer is advised to review all
250 easements, government regulations and subdivision restrictions before Closing if the Buyer plans these or
251 similar uses. If Buyer requires assistance in reviewing easements, surveys, restrictions or other matters
252 affecting the title or use of the Property, Buyer should seek competent legal advice. The real estate agents have
253 no responsibility to advise the Buyer about any Title Restrictions concerning the Property.

254 "Permitted Exceptions" to title shall include only the lien of taxes and assessments, zoning laws and building
255 ordinances, easements, apparent or of record, which do not underlie the improvements or render the Property
256 unmarketable; covenants and restrictions of record which are not violated by the existing improvements or by
257 the present use of the Property; existing mortgages (which will be satisfied at Closing, if not assumed); coal, gas
258 and other minerals excepted or conveyed in prior transactions.

259 Buyer shall deliver written notice of exceptions to which the Buyer objects (all exceptions not noted by Buyer
260 shall be "permitted exceptions") and the reasons for the objection to the Seller **within seven (7) days after**
261 **being furnished the Title Commitment.** Seller shall have **five (5) days** to have such title exceptions removed or
262 demonstrate that the objections will be cleared prior to Closing. If Seller is unable to cure such title exceptions
263 or demonstrate that the objections will be cleared prior to Closing, the Buyer shall have the option to terminate
264 this Contract, in which case the Buyers shall deliver to Seller a Termination Notice. For Termination Procedure,

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265 see Paragraph 35. In the event the Title Commitment is not available to allow the full time frames provided
266 above, such time limitations shall be adjusted pro-rata to meet the Closing Date agreed to between the Parties.
267 At closing, title shall only be subject to lien of taxes for current year and thereafter and permitted exceptions.

268 **19. SURVEY.** Buyer may obtain a survey at Buyer’s cost, which shall be drawn by a licensed Illinois Land Surveyor,
269 at least **twenty (20) days prior to Closing.**

270 (a) **Within five (5) days of receipt of survey,** Buyer shall give written notice to Seller of objections raised by
271 the survey, that: (1) are unacceptable to Buyer and (2) adversely affect the use of the Property. Failure of
272 Buyer to serve written notice of objections to the survey on Seller within such time frame will constitute
273 a waiver by Buyer of any survey objections.

274 (b) If Buyer does timely object, Seller has **five (5) days from receipt of the survey objections** to agree in
275 writing to correct the survey defects, at Seller’s expense, prior to Closing, or agree to reduce the Purchase
276 Price based upon the survey objections.

277 (c) If Seller does not so agree as provided in 19(b) hereof, the Buyer may terminate this Contract by delivery
278 of a Termination Notice to the Seller, unless Buyer, **within two (2) additional days,** agrees in writing to
279 accept the Property subject to the survey objections. If the Buyer delivers the Termination Notice, the
280 Seller shall promptly sign the Termination Notice to return the Earnest Money to the Buyer. (Note: In the
281 event the Buyer terminates the Contract as a result of the survey, notwithstanding Section (b) above, the
282 Buyer must provide proof of payment to the surveyor, prior to release of the Earnest Money). For
283 Termination Procedure, see Paragraph 35.

284 **20. NOTICES.** For the purposes of this Section and other provisions of this Contract, the Buyer or the Seller may be
285 referred to as the “Party” or “Parties.” All notices required shall be in writing and shall be served by one Party or
286 his Designated Agent to the other Party or his Designated Agent. Notice to any one of a multiple person Party
287 shall be sufficient notice to all. Notice shall be given in the following manner subject to Paragraph 26 of this
288 Contract:

289 (a) By personal delivery of such notice deemed given upon personal delivery; or

290 (b) By mailing of such notice to the addresses recited herein by regular mail and by certified mail, return
291 receipt requested. Except as otherwise provided herein, notice served by certified mail, shall be effective
292 on the date of mailing (except mailing on Sunday or a holiday shall be considered effective the next
293 business day); or

294 (c) By facsimile transmission. Notice by facsimile transmission shall be effective as of the date and time of
295 facsimile transmission, (except facsimile transmission on a Sunday or holiday shall be considered
296 effective the next business day); or

297 (d) By e-mail, which e-mail shall be deemed effective when transmitted (except e-mail transmitted on a
298 Sunday or holiday shall be considered effective the next business day).

299 **21. RISK OF LOSS.** Risk of loss to the improvements on the Property (If there are improvements on the property)
300 shall be borne by the Seller until Closing. If, after the Contract is executed the Property is destroyed or damaged,
301 by fire, windstorm, or other casualty, Seller shall immediately notify Buyer in writing of the damage or
302 destruction, and as soon as practicable, the amount of insurance proceeds payable, if any. In the event of such
303 loss, the Parties will attempt to agree as follows: (A) Seller shall restore the Property to a condition mutually
304 agreed upon by the Parties and Buyer, at his option and expense, may obtain written inspection reports from
305 qualified engineers, licensed home inspection services, licensed contractors, environmental and/or utility
306 companies to satisfy Buyer that said repairs have been performed or (B) Buyer shall proceed with the
307 transaction and be entitled to all insurance money, if any, payable to Seller under all policies insuring the
308 improvements. Notwithstanding the previous sentence, if the Parties fail to agree to (A) or (B) above within **ten**
309 **(10) days** after Buyer has received written notice of such damage or destruction and the amount of the
310 insurance proceeds payable, the Contract shall be considered terminated. For Termination Procedure, see
311 Paragraph 35. The termination hereunder does not constitute a default under this Contract by either Party.

312 **22. REMEDIES UPON DEFAULT.** If either party defaults in the performance of any obligation of this Contract, the
313 party claiming a default (“Non-Defaulting party”) shall notify the other party (“Defaulting party”) in writing of
314 the nature of the default. The Non-Defaulting party may, but is not required to provide the Defaulting party with
315 a deadline to cure the default. In the event the default is not cured, then the Non-Defaulting party may seek any
316 remedy at law or in equity, including enforcement of sale and damages. In the event of litigation or arbitration
317 between the Parties, the prevailing party may recover, in addition to damages and/or equitable relief, the cost of
318 litigation, applicable fees, and reasonable attorney’s fees. In the event of Earnest Money dispute, parties

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319 acknowledge they must agree, in writing, to the disposition of Earnest Money or proceed to a resolution
320 pursuant to the provisions of Paragraph 24. For the Termination Procedure, see Paragraph 35.

321 23. **EARNEST MONEY.** The Real Estate License Act [225ILCS 454/20-20 (h) (8) (B)] requires earnest monies held
322 in escrow be deemed "abandoned" if all the following transpire: (i) the absence of disbursement, (ii) the
323 absence of the filing of a claim in a court of competent jurisdiction, and (iii) six months have elapsed from the
324 receipt by the broker of a written demand for the escrow monies by either principal to the transaction or either
325 principal's duly authorized agent. In the event of earnest money dispute, parties acknowledge they must agree,
326 in writing, to the disposition of earnest money as stated in the Termination Notice. Parties further acknowledge
327 real estate brokers have no authority to release earnest money without signatures of all parties to the Contract.
328 If the parties fail to agree, the disposition of the earnest money shall be distributed pursuant to Paragraph 24,
329 namely, as agreed to by the Parties in writing or as directed by an arbitrator's award, as appropriate.

330 24. **MEDIATION/ARBITRATION/LITIGATION.** Seller and Buyer agree that all disputes or claims for Earnest
331 Money \$5,000 or less shall be filed through the small claims procedures available through courts of local
332 jurisdiction. Seller and Buyer agree that any other disputes or claims arising out of or relating to this Contract
333 over \$5000, including, without limitation, disputes for the return of the Earnest Money or the
334 overpayment/underpayment of taxes, the breach of this Contract, or the services provided in relation to this
335 Contract, representations, made by the Buyer, Seller or other person or entity in connection with the sale,
336 purchase, financing, condition, or other aspect of this Property, allegations of concealment, misrepresentations,
337 negligence and/or fraud ("Disputes"), shall be submitted to mediation in accordance with the Rules of
338 Procedures of the Homesellers/Homebuyers Dispute Resolution System as established by the National
339 Association of REALTORS®. The mediation shall be conducted solely between the Seller and the Buyer, and no
340 real estate agents or other third parties may be involuntarily joined into such process. Any agreement signed by
341 the Parties pursuant to the mediation conference shall be binding. The Parties shall pay the fees as set forth in
342 the relevant rules as set forth herein.

343 The Parties further agree that any Disputes or claims for whatever cause or reason that are not resolved by
344 mediation shall be settled by binding arbitration using the services of United States Arbitration & Mediation
345 Midwest, Incorporated, in accordance with its relevant arbitration rules. The Arbitrator's decision shall be final
346 and binding and judgment may be entered thereon. In the event a Party fails to proceed with arbitration,
347 unsuccessfully challenges the arbitrator's award, or fails to comply with arbitrator's award, the other Party is
348 entitled to costs of suit including a reasonable attorney's fee for having to comply with arbitration or defend or
349 enforce the award. The provisions of this Section concerning arbitration apply to any Disputes or claims
350 brought between the Parties.

351 The following matters are excluded from mediation and arbitration hereunder: (a) judicial or non-judicial
352 foreclosure or other action or proceeding to enforce a mortgage, or deed of trust; (b) an unlawful detainer
353 action; (c) the filing or enforcement of a mechanics' lien; or (d) any matter which is in the jurisdiction of a
354 probate court.

355 The filing of a judicial action to enable the recording of a notice of pending action, or for an order of attachment,
356 receivership, injunction, or other provisional remedies, or for the sole purpose of meeting the requirements of a
357 statute of limitation, shall not constitute a waiver of the right to mediate and/or arbitrate under this Section nor
358 shall it constitute a breach of the duty to mediate and/or arbitrate. The escrow agent may not be joined in any
359 action involving Earnest Money, but shall distribute the Earnest Money in accordance with the terms of the final
360 judgment or arbitration award. However, the Escrow Agent may institute an interpleader action to determine
361 the proper receipt of the Earnest Money. Any attorney's fees or other expenses of the Escrow Agent shall be
362 paid from the Earnest Money prior to disbursement to the Parties.

363 25. **ACCEPTANCE DEADLINE DEFINED.** "Acceptance Deadline" is the time from which various time limits and
364 contingencies are to be measured. Unless otherwise agreed in writing, "Acceptance Deadline" is defined as the
365 deadline for acceptance that was provided to the last Party whose signature resulted in a Contract (even if that
366 signature was obtained before the deadline), provided however in the event no offer resulted in a Contract.
367 "Acceptance Deadline" is defined as the deadline for acceptance provided in the most current offer.

368 26. **TIMING.** Except for the "Acceptance Deadline" as defined in Section 25 and a deadline stated in days in
369 Addendum A, if any date, time period or deadline hereunder falls on a Sunday or a state or federal holiday, then
370 such date shall be extended to the next occurring business day. Subject to Paragraph 26, if any provision of the
371 Contract or any Addendum refers to a date, time period, or deadline in "days", said reference to days shall mean
372 calendar days unless specified otherwise.

373
374 27. **BINDING EFFECT.** The Contract shall be binding on and for the benefit of the Parties and their respective heirs,

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- 375 personal representatives, executors, administrators, successors or assigns. Unless specifically stated herein, all
 376 provisions of this Contract shall survive the Closing.
- 377 28. **ENTIRE AGREEMENT.** This Contract constitutes the entire agreement between the Parties hereto and there are
 378 no other understandings, written or oral, relating to the terms hereof. The Contract may not be changed,
 379 modified or amended, in whole or in part, except in writing by all Parties.
- 380 29. **ASSIGNABILITY OF CONTRACT.** This Contract is assignable by Buyer only with the written consent of Seller,
 381 whose consent shall not be unreasonably withheld. If Seller is taking back a note and mortgage as part of the
 382 Purchase Price or Buyer is assuming an existing note and mortgage, Seller may withhold his consent in his sole
 383 and absolute discretion. An assignment does not relieve the Parties of their obligations under the Contract.
- 384 30. **GOVERNING LAW.** This Contract shall be considered a Contract for the sale of real property and shall be
 385 construed in accordance with laws of the State of Illinois. All Parties to the Contract agree to act in good faith
 386 and fair dealing with one another.
- 387 31. **CONSTRUCTION.** Words and phrases shall be construed as in the singular or plural number, and in masculine,
 388 feminine or neuter gender according to content. The Illinois Real Estate License Act, in effect on the Acceptance
 389 Deadline, shall take precedence over any definition herein to the contrary.
- 390 32. **FACSIMILE/ELECTRONIC COPIES.** Fully executed facsimile/electronic (e-mail, scanned, etc) copies shall be
 391 deemed true copies, however, Parties shall exchange original copies as soon thereafter as practicable.
- 392 33. **NON-DISCRIMINATION. THE PARTIES UNDERSTAND AND AGREE THAT IT IS ILLEGAL FOR EITHER OF**
 393 **THE PARTIES TO REFUSE TO DISPLAY OR SELL THE PROPERTY TO ANY PERSON ON THE BASIS OF RACE,**
 394 **COLOR, RELIGION, SEX, NATIONAL ORIGIN, ANCESTRY, AGE, MARITAL STATUS, FAMILIAL STATUS,**
 395 **PHYSICAL OR MENTAL HANDICAP, MILITARY STATUS OR UNFAVORABLE DISCHARGE FROM MILITARY**
 396 **OR ANY OTHER CLASS PROTECTED BY ARTICLE 3 OF THE ILLINOIS HUMAN RIGHTS ACT. THE PARTIES**
 397 **AGREE TO COMPLY WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL FAIR HOUSING LAWS.**
- 398 34. **INSURANCE.** This Contract is contingent upon Buyer's securing evidence of insurability *within ten (10)*
 399 *business days* after Acceptance Deadline. If Buyer is unable to obtain evidence of insurability and serves
 400 written notice with proof of same to Seller within the time specified, this Contract shall be null and void and
 401 Seller shall promptly sign the Termination Notice to return the Earnest Money to the Buyer. If written notice is
 402 not served within the time specified, the Buyer shall be deemed to have waived the contingency and this
 403 Contract shall remain in full force and effect.
- 404 35. **TERMINATION PROCEDURE.** In the event either party to this Contract is entitled to deliver a Termination
 405 Notice to the other party pursuant to this Contract, the party receiving the Termination Notice has an affirmative
 406 obligation to sign the Termination Notice and the Earnest Money shall be disbursed to the terminating party. If
 407 a Termination Notice is provided by a party for a reason other than allowed in the Contract, including any
 408 agreed Addenda, that party shall propose a distribution of the Earnest Money that such party deems appropriate
 409 under the circumstances; and the receiving party shall accept or reject the proposed Termination Notice within
 410 the time requirements of this Paragraph. If either party submits a Termination Notice or refuses to sign the
 411 Termination Notice without right under the reasons submitted on the Notice, such party shall be considered in
 412 default as described in Paragraph 22. The Termination Notice shall be signed and returned *within 5 days* or the
 413 terms of Paragraph 24 shall govern.
- 414 36. **ADDENDA.** If checked, the following pre-printed addenda are made a part of this Contract:
 415 **Addendum A** - Contingency on Sale and/or Closing of Buyer's Property
 416 **Addendum E** - Additional Personal Property
 417 **Addendum F** - Limited Purpose Entry by Buyer prior to Closing
 418 **Addendum G** - Possession by Buyer prior to Closing
 419 **Addendum K** - Contract for Deed
 420 **Addendum N** - Notice of short Sale Contingency
 421 **Addendum S** - Secondary Contract
 422 **Additional Addendum**

SPECIAL AGREEMENT(S):

Contingent upon school board approval of purchase at March board meeting

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426 **AGENT INTEREST.** Pursuant to 225 ILCS 554/10-27, _____ is a licensed real estate
427 agent and has an interest, direct or indirect, as the Seller or Buyer of the Property that is the subject of this
428 transaction.

429 **INITIALS.** The Parties have initialed each of the ten (10) pages of this Contract. Initialing each of the pages merely
430 acknowledges that the Parties have read and understand the terms indicated on such pages; failure to initial all the
431 pages shall not be cause to invalidate this Contract if all other conditions to the formation of the Contract are satisfied.

PLEASE PRINT

432 PARTIES:

433 SELLER Forest Lakes Acquisition LLC BUYER Collinsville Unit School District #10

434 Address: 103 S main street Brellinger Address: 2201 South Morrison

435 City/State/Zip: Columbia, IL 62236 City/State/Zip: Collinsville, IL 62234

436 SELLER _____ BUYER _____

437 Address: _____ Address: _____

438 City/State/Zip: _____ City/State/Zip: _____

439 E-mail Address (Optional): rwatters@bjpc.com E-mail Address (Optional): jmcginni@cusd.kahoks.org

440 Listing Broker: Century 21 Advantage Selling Broker: Century 21 Advantage

441 Address: 103 S Main Address: 103 S Main

442 City/State/Zip: Columbia IL 62236 City/State/Zip: Columbia IL 62236

443 Phone/Cell: 618.281.7621 Phone/Cell: 618.281.7621

444 Designated Agent: Linda Frierdich Designated Agent: Linda Frierdich

445 Phone: 618.444.4255 Phone: 618.444.4255

446 Fax: 618.281.4311 Fax: 618.281.4311

447 E-mail Address: (Optional): lincen21@gmail.com E-mail Address: (Optional): lincen@1@gmail.com

448 Contract to be accepted by Seller by 5 P M on 02/08/2021

449 Buyer _____ Date _____ Buyer _____ Date _____

450 OFFER TO PURCHASE RECEIVED BY LISTING AGENCY: I HEREBY ACKNOWLEDGE RECEIPT OF \$ 0

451 DATE _____ EARNEST MONEY MENTIONED ABOVE.

452 BY Linda Frierdich dotloop verified 02/05/21 11:39 AM CST RPH6-CLIL-NG3Y-LGUE BY _____

453 On this _____ day of _____, (year), Seller Accepts Rejects or Counter Offers – the foregoing
454 contract. If seller counters, Counteroffer Addendum is attached.

455 Seller _____ Date _____ Seller _____ Date _____
Forest Lakes Acquisition LLC dotloop verified 02/05/21 11:58 AM CST 5GUK-DGTB-DBMM-TGCO

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ADDRESS 7979 Matterhorn Canyon Rd, Caseyville, IL 62232

DATE 02/05/2021

456 TITLE COMPANY INFORMATION:

457 Name: Accent Title Contact: _____

458 Address: 399 Veteran Pkwy columbia I _____

459 Phone: 618.281.2040 Fax: 618.281.2041 E-Mail Address: _____

INITIALS

Two empty rectangular boxes for initials.

INITIALS

Signature box containing the initials 'FLR' and an empty rectangular box.



CONTRACT TO PURCHASE LAND/LOT



This Contract has been prepared by legal counsel to Greater Gateway Association of REALTORS® and REALTOR® Association of Southwestern Illinois and is intended solely for use by REALTOR® members of the REALTOR® Association of Southwestern Illinois, Inc. and the Greater Gateway Association of REALTORS®, Inc. Any unauthorized use is strictly prohibited.

THIS IS A LEGALLY BINDING CONTRACT; IF NOT UNDERSTOOD, SEEK COMPETENT LEGAL ADVICE.

- 1 1. **MUTUAL COVENANTS.** Seller agrees to sell and Buyer agrees to purchase the following described real estate,
 2 together with all appurtenances thereof upon the terms set forth in this Contract: Legal Description/Permanent
 3 Parcel Number 03-08.0-201-006 situated in St Clair County, Illinois,
 4 commonly known as 7975 Matterhorn Canyon Rd, Lot 5, with an
 5 approximate acreage/lot size of .2219 ("Property")
 6 survey legal, if any, to govern. "Buyer" and "Seller" as used in this Contract shall mean those parties respectively
 7 set forth on the signature page hereof, for purposes hereof, this document and all approved addenda shall be
 8 referred to as the "Contract".
- 9 2. **DUAL AGENT.** The Parties confirm(s) that they have previously consented to the Designated Agent (designated
 10 on the last page of this Contract) acting as a dual agent in providing brokerage services on behalf and specifically
 11 consent(s) to Designated Agent acting as a dual agent in regard to this transaction.
 12 Seller Initials FLR Buyer Initials
02/05/21 11:58 AM CST
- 13 3. **INCLUSIONS/EXCLUSIONS:** The following **ITEMS** are included in the sale and are the exclusive property of the
 14 Seller, having been paid in full:
 15 **Inclusions:**
 16 _____
 17 _____
 18 _____
 19 **Exclusions:**
 20 _____
 21 _____
 22 _____
- 23 4. **OFFER AND ACCEPTANCE.** These terms shall constitute an offer, which shall expire and any Earnest Money
 24 (hereafter defined) shall be returned, unless the offer is accepted on or before the Acceptance Deadline
 25 (hereafter defined). NO CONTRACT SHALL EXIST BETWEEN THE PARTIES UNLESS THIS CONTRACT AND ALL
 26 ADDENDA (INCLUDING COUNTER OFFERS) IS/ARE SIGNED BY BOTH BUYER AND SELLER. THE "EFFECTIVE
 27 DATE" OF THE CONTRACT SHALL BE THE LAST DATE THAT ALL PARTIES HAVE SIGNED THIS CONTRACT AND
 28 ALL ADDENDA (INCLUDING COUNTER OFFERS, IF ANY).
- 29 5. **TENANCY.** Title to be taken as (choose one):
 30 joint tenants tenants in common tenant in severalty to be determined.
- 31 6. **PURCHASE PRICE.** \$ 37500 ("Purchase Price")
 32 \$ 0 ("Earnest Money") to be held in the escrow account of
 33 NA, as Escrow Agent for disposition in accordance with this Contract and as
 34 required by law. The parties believe that the Property comprises acres, but no more than acres.
 35 If, after the survey, the acreage is not within the parameters in the previous sentence, at their option, the Buyer
 36 or Seller may terminate the Contract. For Termination Procedure, see Paragraph 35.
- 37 7. **CLOSING AND POSSESSION.** The "Closing" or "Closing Date" is the day on which the Parties have fulfilled their
 38 obligations under the Contract, including instruments necessary to convey title and the deposit of the Purchase
 39 Price for disbursement to the Seller. The Closing under this Contract shall take place on or before 4/2/2021
 40 at the office of the title company or insured escrow agent ("Closing Agent" or "Title Company") as chosen by the
 41 Seller, subject to the provisions of this Contract. **Except as may be provided by Addendum, Seller shall deliver**

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42 **possession to the Property to Buyer no later than the time of Closing.** Buyer and Seller authorize the Closing
43 Agent to release to the real estate agent(s) signed copies of the HUD/RESPA statement, including both Buyer and
44 Seller information. Seller grants Buyer and Buyer's Designated Agent the right to "walk through" the Property
45 **within four (4) days prior to Closing.** The purpose of the "walk through" is for the Buyer and the Buyer's Agent
46 to verify that the Property is in the same general condition it was as of the Effective Date of this Contract. Waiver
47 of inspections herein does not waive the right to a "walk through" prior to Closing.

48 **8. AGREEMENTS IMPACTING PROPERTY:** If any agreements impact the Property, including without limitation
49 (i) land, CRP, (hereafter defined Conservation Reserve Program) or similar set back agreements and/or (ii)
50 recorded or non--recorded, oral or written lease agreements, Seller shall, **within five (5) days of Acceptance**
51 **Deadline** (hereafter defined) , disclose and provide for review same to Buyer. If Seller does not disclose these
52 agreements **within five (5) days of Acceptance Deadline** or if Buyer does not agree to the terms of the
53 agreements, Buyer may terminate this Contract **within ten (10) days of Acceptance Deadline** by delivery of a
54 Termination Notice to the Seller and Seller shall promptly sign the Termination Notice. Seller shall give timely
55 written notice to tenant, before closing, if they can/cannot continue to lease subject Property.

56 **9. MINERAL RIGHTS:** Any mineral rights, owned by Seller, to be transferred to Buyer at closing.

57 **10. PROPERTY INSPECTION CONTINGENCY:** Subject to the terms of this Section 10, Buyer and Seller agree that the
58 Property is being sold in its present, "AS IS" condition, with no warranties, expressed or implied, and that
59 conditions of the Property that are visible on a reasonable inspection by the Buyer should either be taken into
60 account by the Buyer in the Purchase Price, or the Buyer should make the correction of these conditions by Seller
61 a requirement of the Contract; this provision shall survive Closing and delivery of Seller's deed to the Buyer.

62 (A) DUE DILIGENCE. The Parties also acknowledge that the real estate agents and agencies involved in this
63 transaction have no special training or experience with respect to the environmental aspects of the
64 Property or with discovering and/or evaluation of defects. Buyer states that no important
65 representations concerning the condition of the Property are being relied upon by Buyer, except as
66 disclosed in writing or as fully set forth herein.

67 (B) TIME FRAME. Within the earlier date of **one hundred twenty (120) days after the Acceptance**
68 **Deadline** (hereafter defined) **or ten (10) days prior to the Closing Date**, Buyer, at his option and
69 expense, may obtain written inspection reports from Inspectors, qualified engineers, environmental,
70 Governmental Agencies, and/or utility companies and shall furnish a copy thereof and the Inspection
71 Response to Seller stating in writing any defects unacceptable to Buyer. Failure of Buyer to serve the
72 Inspection Response to the Seller within such time shall waive the contingency. Seller agrees to make
73 the property available for inspections.

74 (C) ENVIRONMENTAL DEFECT. For purposes of this section an environmental defect is a toxic or hazardous
75 substance at a level and condition found above those set as acceptable by the United States
76 Environmental Protection Agency, the Illinois Environmental Protection Agency, the Illinois Emergency
77 Management Agency or applicable local governmental agency. If the stated defect is any toxic or
78 hazardous substance, the Seller, at his option and expense, must have the substance remediated,
79 removed, or reduced to an acceptable level prior to Closing and provide the Buyer proof of re-inspection
80 or terminate the Contract by serving Termination Notice on the Buyer with a release of the Earnest
81 Money. Buyer, at his sole discretion, may accept the plan of remediation or determine to terminate this
82 Contract. Upon termination by either Party, Seller and Buyer shall sign the Termination Notice to
83 release the Earnest Money to the Buyer. For Termination Procedure see Paragraph 35.

84 (D) INSPECTION REMEDIES. If the Contract is not declared terminated pursuant to Section C Environmental
85 Defect, as described above, and the Buyer has delivered Buyer's Inspection Response to Seller, then
86 Buyer and Seller shall have **ten (10) days after Seller's receipt of the Inspection Response** in which to
87 reach an agreement in writing for the repair of such defects by the Closing Date, including, but not
88 limited to:

- 89 (a) Who shall pay a specific portion of such repairs and the individuals who will do the work, or
- 90 (b) An agreed monetary adjustment at Closing in lieu of the correction or defects, or
- 91 (c) Terms which include who shall pay and what contractors will do a portion of the work together
- 92 with an agreed monetary adjustment at closing.

93 **(Note: A monetary adjustment may affect the terms of the Buyer's loan, e.g. down payment, interest rate**
94 **and private mortgage insurance.)**

95 If no written agreement is reached within said **ten (10) days**, then either party may terminate this Contract by
96 delivery of a Termination Notice to the other party. Notwithstanding the previous sentence, **within the ten (10)**
97 **day period**, the Seller's written commitment to correct all the defects at his expense prior to Closing or the

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98 Buyer's written commitment to accept the Property without correction of the defects shall also constitute an
99 "agreement" for purposes of this Section, even if earlier negotiations failed to produce an agreement. In the event
100 of termination, Buyer must show proof of payment to all inspectors prior to release of the Earnest Money. For
101 Termination Procedure see Paragraph 35.

102 (E) LIABILITY DISCLAIMER. The real estate agent(s) shall not be liable in any way for damages incurred
103 pertaining to which inspector or inspectors are chosen to conduct the inspection, the results of any
104 inspections or findings of any Parties in connection with an inspection, or the expense of any Party in
105 connection with this or any other provision forming part of this Contract. Seller warrants that as of the
106 date the Contract was signed, he has not received any written notification from any governmental
107 agency requesting any alterations to the Property, which have not been satisfactorily made or disclosed
108 to the Buyer in writing and will promptly inform Buyer of any such notice received prior to closing.

109 11. FINANCING CONTINGENCY.

110 Mortgage Loan. This Contract is contingent upon Buyer obtaining a loan commitment with a Loan Amount:
111 _____% of the Purchase Price: Initial annual interest rate not greater than: _____% for a term no less than
112 _____ years.

113 Other Terms: _____ ("Loan Terms")
114 Seller agrees to pay up to \$ _____ of Buyer's loan Closing costs, prepaid expenses, origination fee
115 and discount costs (points). Pre-approval letter from Buyer's lender attached or shall be submitted to Seller by
116 _____ (Pre-Approval Deadline). If the Buyer does not provide a written pre-approval letter by
117 the Pre-Approval Deadline, Seller may terminate this Contract by delivery of a Termination Notice **within five (5)**
118 **days after such Pre-Approval Deadline.** Failure of Seller to timely deliver such Termination Notice shall be
119 considered a waiver of Seller's rights to receive the Pre-Approval letter. For Termination Procedure, see paragraph
120 35.

121 In the event Buyer timely satisfies delivery of a pre-approval letter, Seller waives delivery of a pre-approval letter, or a
122 pre-approval letter is not otherwise required by this Contract, the Buyer must satisfy the balance of the obligations set
123 forth in this Paragraph 11 on or before _____ (date). ("Finance Contingency Deadline").

124 TYPE: CNV. Other _____ (Insert appropriate Letter A, B, C or D)

125 **Buyer is required to immediately apply for the financing indicated above and may not rely on any other**
126 **contingency in this Contract or Addenda to this Contract to delay such application. Buyer shall use due**
127 **diligence and good faith in obtaining such financing or assumption and in serving upon Seller written**
128 **evidence of a commitment for same (i.e.: all appraisals completed, no sale of other property unless provided**
129 **by addendum) ("Loan Commitment").** If Buyer has been unable to obtain a Loan Commitment and has served a
130 copy of a written statement by the lender of such inability upon the Seller, by the Finance Contingency Deadline, the
131 Buyer may terminate this Contract by service of the Termination Notice on the Seller. If Buyer has not served upon
132 Seller written evidence of a Loan Commitment on or before the Finance Contingency Deadline Seller may, **within five**
133 **(5) days after the Finance Contingency Deadline,** terminate this Contract by service of the Termination Notice on
134 Buyer. For Termination Procedure, see Paragraph 35. The Parties herein grant to the Buyer's lender the permission
135 and authority to disclose information concerning the status of the loan (such as additional requirements or
136 predications) to the respective Designated Agents.

137 (A) **Mortgage Assumption.** If the "Other" box is marked with the Letter A, this Contract is contingent upon
138 Buyer, at Buyer's expense obtaining the lenders' consent, if necessary, to Buyer's assumption of Seller's
139 mortgage, and Contract to pay the existing real estate mortgage loan with an approximate balance of
140 \$ _____ with an interest rate of not greater than _____% per annum, and with a transfer
141 fee of no more than \$ _____ or _____% of loan amount. Seller agrees to permit such
142 assumption WITH WITHOUT (check one) release of Seller's obligations. Interest, and other loan
143 expenses, shall be prorated as of Closing. If allowed by Seller's lender, any tax or insurance escrow shall
144 be assigned to Buyer and paid for by Buyer at Closing.


145 (B) **Purchase Money Mortgage** (Seller Financing). If the "Other" box is marked with the Letter B, this
146 Contract is contingent upon the Buyer obtaining a mortgage from Seller on the Loan Terms indicated
147 above. Seller's attorney to prepare the necessary documents, at Buyer's cost and expense, for this
148 transaction and the Parties must agree on the form of same on or before the Finance Contingency
149 Deadline. In the event the Parties cannot so agree, either Party may terminate this Contract. For
150 Termination Procedure see Paragraph 35.

151 (C) **Secondary Mortgage Loan.** If the "Other" box is marked with the Letter C, this Contract is contingent
152 upon the Buyer obtaining a second mortgage or bridge loan commitment for _____% of the

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153 Purchase Price from _____ at an initial rate not greater than _____%, for terms
154 not less than _____ years amortized over _____ years with the loan origination fee (points
155 to Buyer) not greater than _____% of the loan amount secured by this Property and/or
156 other Property, _____ (address).

157 (D) **Contract for Deed.** If the "Other" box is marked with the Letter D, the Seller shall prepare the
158 necessary documents, at Buyer's cost and expense, for this transaction and the Parties must agree on
159 the form of same on or before the Finance Contingency Deadline. Contract for Deed Addendum K is
160 attached. For Termination Procedure, see Paragraph 35.

161 **Cash Transaction.** This Contract is not contingent on financing. Buyer shall provide to Seller written
162 evidence of funds available to Close on or before **fifteen (15) days after Acceptance Deadline** but no later than **ten**
163 **(10) days prior to Closing**, whichever is earlier. If Buyer fails to provide written evidence of funds as stated in the
164 prior sentence, Seller may, at its option and **within five (5) days of Buyers failure to provide**, terminate this Contract
165 by service of Termination Notice to Buyer. For Termination Procedure, see Paragraph 35.

166 12. **APPRAISAL.** Buyer's lender may obtain an appraisal no later than the Finance Contingency Deadline, or if this
167 Contract is a cash transaction (as provided in Section 11), Buyer at his option and expense may obtain an
168 appraisal by a certified appraiser **within thirty (30) days after the Acceptance Deadline**. If the appraisal
169 report indicates that the appraised value is not equal to or higher than the Purchase Price, Buyer shall have the
170 option to deliver a copy of the appraisal to the Seller **within two (2) days after it is available to Buyer**
171 requesting an adjustment to the Purchase Price. If Seller does not agree to adjust the Purchase Price down to the
172 appraised value **within five (5) days after Seller's receipt of the appraisal report**, Buyer at his option may
173 terminate the Contract by delivery of a Termination Notice to Seller **within two (2) days following the**
174 **forementioned five (5) day period**. For Termination Procedure, see Paragraph 35. Nothing herein shall
175 prevent Buyer and Seller from reaching a negotiated Purchase Price adjustment prior to the termination of the
176 Contract.

177 13. **ACCESS TO PROPERTY.** Seller agrees to permit access to the Property by Inspectors, Governmental Agencies,
178 surveyors, engineers and appraisers selected by Buyer, or inspectors required by Buyer's lender, upon
179 reasonable advance notice to Seller. Buyer and Buyer's agent(s) may also be present during all such inspections
180 and the "walk through." Buyer will hold harmless and indemnify Seller from mechanics liens accrued from its
181 investigations of the property.

182 14. **ADJUSTMENTS AND CLOSING COSTS.** Unless otherwise agreed herein, adjustments, charges, and Closing costs
183 are to be paid by the Parties as follows:

184 **Buyer shall pay (where applicable):**

- 185 (a) Later date title charges and other Title Company charges (including closing, recording and escrow
186 fees, and all title charges required by the Lender) customarily paid by Buyer;
- 187 (b) Hazard insurance premiums; flood insurance premium, if required by lender;
- 188 (c) Credit report(s), appraisal fees and survey;
- 189 (d) Any charges imposed by the Buyer's lender, for example: points, loan discount fees, private mortgage
190 insurance, VA funding fees, and other loan expenses; property inspections; municipal inspections and
191 occupancy permit;
- 192 (e) Taxes and assessments or subdivision assessments levied after closing (see below);
- 193 (f) Real estate commission per written Contract with Buyer's agent; and

194 **Seller shall pay (where applicable):**

- 195 (a) Existing loans on Property (if not assumed by the Buyer);
- 196 (b) Basic title insurance premium and other Title Company charges (including closing, recording and
197 escrow fees) customarily paid by Seller;
- 198 (c) Taxes and assessments and subdivision assessments levied before Closing (see Section 16)
199 and revenue stamps;
- 200 (d) Real estate commission per written Contract with Seller's agent.

201 15. **OTHER PRORATIONS.** The Buyer shall receive a credit due to, and the Seller's proceeds shall be reduced by,
202 prorations based on excess lease payments (for example, lease payments received prior to the Closing Date but
203 intended to compensate Seller for use of the Property from the date immediately following the Closing Date and
204 thereafter) received by the Seller (including prepaid rentals and any payments required by the tenant under a
205 lease arrangement) and Conservation Reserve Program ("CRP") or any other setback program paid to the Seller
206 as of the date of the Closing. The Seller warrants that the tenant is current on all required payments under the
207 lease. The Purchase Price shall be increased by any excess value of crop shares payments or other payments due
208 from the tenant under the lease arrangement and the amount of the Conservation Reserve Program payment or

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209 other setback payment to be received by Buyer after the Closing Date, prorated to the Closing Date calculated on
210 a 365-day year. The proration as contemplated by the immediately preceding sentence shall be calculated upon
211 the basis of the crop yields and/or Conservation Reserve Program payments and/or setback payments received
212 by Seller in the prior year. The parties will use their best efforts to establish such prorations, but the amount of
213 such prorations shall not be considered a final settlement between the parties due to the possibility of
214 conditions which may occur subsequent to the closing or options that may be exercised by one or both of the
215 parties subsequent to the closing. If, within two years, either party determines that the prorations were
216 overpaid/underpaid by two hundred dollars (\$200.00) or more, the party aggrieved by the discrepancy shall be
217 promptly reimbursed such discrepancy by the party receiving the benefit of the discrepancy upon a receipt of a
218 written request along with verification of the overpayment/underpayment. In any event, the real estate agents
219 and the closing agent shall not be responsible to either party for the collection of such discrepancy.

220 16. **TAXES AND ASSESSMENTS.** The ad valorem real estate taxes and assessments (both governmental and
221 private) shall be apportioned through the Closing Date at the Seller's expense (Seller to have the last day). The
222 proration thereof shall be calculated upon the basis of the most recent tax information, including confirmed
223 multipliers. Any special assessment, regardless of whether such special assessment is a lien on the Property or
224 is required under the covenants, restrictions, or declarations of a subdivision, development, which is a onetime
225 assessment being paid in installments by the Seller, shall be paid in full at Seller's expense at the time of Closing.
226 If the Property is not separately assessed and is part of a larger parcel assessed for tax purposes, the Taxes for
227 the Property shall be further prorated based on the proportion that the square footage land area of the property
228 bears to the square footage land area of the larger parcel (excluding taxes attributable to the assessed value of
229 improvements constructed by the Seller on the larger parcel, if any, which shall be payable by Seller). All such
230 taxes and assessments shall constitute a credit to Buyer against the Purchase Price and shall relieve the Seller
231 from any liability to Buyer in connection herewith; however, in the event that the real estate taxes and
232 assessments (specified or otherwise) prorated hereunder are overpaid/underpaid by more than two hundred
233 dollars (\$200.00), the Party aggrieved by this discrepancy shall be promptly reimbursed such discrepancy by
234 the Party receiving the benefit of the discrepancy upon receipt of a written request along with verification of the
235 overpayment/underpayment. Buyer should not assume that Buyer's future real estate tax bills on the property
236 will be the same as the Seller's present tax bill. IN ANY EVENT, THE REAL ESTATE AGENT(S) AND THE CLOSING
237 AGENT SHALL NOT BE RESPONSIBLE TO EITHER PARTY FOR COLLECTION OF SUCH DISCREPANCY.

238 17. **DEED OF CONVEYANCE.** Seller shall execute a proper deed sufficient to convey the Property to Buyer, or
239 Buyer's nominee, in fee simple, subject to exceptions permitted herein, and delivered to Buyer at Closing upon
240 Buyer's compliance with the terms of this Contract.

241 18. **EVIDENCE OF TITLE.** Within a reasonable time after the Acceptance Deadline, Seller shall deliver a
242 commitment for title insurance ("Title Commitment") issued by a title insurance company ("Title Company")
243 regularly doing business in the county where the Property is located, committing the Title Company to issue a
244 policy in the usual form insuring title to the Property in Buyer's name for the amount of the Purchase Price.

245 **Buyer is cautioned** that there may be subdivision covenants, bylaws, or other restrictions on the use of the
246 Property, all of which should be recorded in the office of the Recorder of Deeds in the county in which the
247 Property is located ("Title Restrictions"). Examples of restrictions include construction of improvements
248 including room additions, a swimming pool, and non-residential uses of the Property such as use of a room for
249 business or the right to keep certain vehicles or animals on the Property. The Buyer is advised to review all
250 easements, government regulations and subdivision restrictions before Closing if the Buyer plans these or
251 similar uses. If Buyer requires assistance in reviewing easements, surveys, restrictions or other matters
252 affecting the title or use of the Property, Buyer should seek competent legal advice. The real estate agents have
253 no responsibility to advise the Buyer about any Title Restrictions concerning the Property.

254 "Permitted Exceptions" to title shall include only the lien of taxes and assessments, zoning laws and building
255 ordinances, easements, apparent or of record, which do not underlie the improvements or render the Property
256 unmarketable; covenants and restrictions of record which are not violated by the existing improvements or by
257 the present use of the Property; existing mortgages (which will be satisfied at Closing, if not assumed); coal, gas
258 and other minerals excepted or conveyed in prior transactions.

259 Buyer shall deliver written notice of exceptions to which the Buyer objects (all exceptions not noted by Buyer
260 shall be "permitted exceptions") and the reasons for the objection to the Seller **within seven (7) days after**
261 **being furnished the Title Commitment.** Seller shall have **five (5) days** to have such title exceptions removed or
262 demonstrate that the objections will be cleared prior to Closing. If Seller is unable to cure such title exceptions
263 or demonstrate that the objections will be cleared prior to Closing, the Buyer shall have the option to terminate
264 this Contract, in which case the Buyers shall deliver to Seller a Termination Notice. For Termination Procedure,

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- 265 see Paragraph 35. In the event the Title Commitment is not available to allow the full time frames provided
 266 above, such time limitations shall be adjusted pro-rata to meet the Closing Date agreed to between the Parties.
 267 At closing, title shall only be subject to lien of taxes for current year and thereafter and permitted exceptions.
- 268 **19. SURVEY.** Buyer may obtain a survey at Buyer's cost, which shall be drawn by a licensed Illinois Land Surveyor,
 269 at least **twenty (20) days prior to Closing.**
 270 (a) **Within five (5) days of receipt of survey,** Buyer shall give written notice to Seller of objections raised by
 271 the survey, that: (1) are unacceptable to Buyer and (2) adversely affect the use of the Property. Failure of
 272 Buyer to serve written notice of objections to the survey on Seller within such time frame will constitute
 273 a waiver by Buyer of any survey objections.
- 274 (b) If Buyer does timely object, Seller has **five (5) days from receipt of the survey objections** to agree in
 275 writing to correct the survey defects, at Seller's expense, prior to Closing, or agree to reduce the Purchase
 276 Price based upon the survey objections.
- 277 (c) If Seller does not so agree as provided in 19(b) hereof, the Buyer may terminate this Contract by delivery
 278 of a Termination Notice to the Seller, unless Buyer, **within two (2) additional days,** agrees in writing to
 279 accept the Property subject to the survey objections. If the Buyer delivers the Termination Notice, the
 280 Seller shall promptly sign the Termination Notice to return the Earnest Money to the Buyer. (Note: In the
 281 event the Buyer terminates the Contract as a result of the survey, notwithstanding Section (b) above, the
 282 Buyer must provide proof of payment to the surveyor, prior to release of the Earnest Money). For
 283 Termination Procedure, see Paragraph 35.
- 284 **20. NOTICES.** For the purposes of this Section and other provisions of this Contract, the Buyer or the Seller may be
 285 referred to as the "Party" or "Parties." All notices required shall be in writing and shall be served by one Party or
 286 his Designated Agent to the other Party or his Designated Agent. Notice to any one of a multiple person Party
 287 shall be sufficient notice to all. Notice shall be given in the following manner subject to Paragraph 26 of this
 288 Contract:
- 289 (a) By personal delivery of such notice deemed given upon personal delivery; or
 290 (b) By mailing of such notice to the addresses recited herein by regular mail and by certified mail, return
 291 receipt requested. Except as otherwise provided herein, notice served by certified mail, shall be effective
 292 on the date of mailing (except mailing on Sunday or a holiday shall be considered effective the next
 293 business day); or
 294 (c) By facsimile transmission. Notice by facsimile transmission shall be effective as of the date and time of
 295 facsimile transmission, (except facsimile transmission on a Sunday or holiday shall be considered
 296 effective the next business day); or
 297 (d) By e-mail, which e-mail shall be deemed effective when transmitted (except e-mail transmitted on a
 298 Sunday or holiday shall be considered effective the next business day).
- 299 **21. RISK OF LOSS.** Risk of loss to the improvements on the Property (If there are improvements on the property)
 300 shall be borne by the Seller until Closing. If, after the Contract is executed the Property is destroyed or damaged,
 301 by fire, windstorm, or other casualty, Seller shall immediately notify Buyer in writing of the damage or
 302 destruction, and as soon as practicable, the amount of insurance proceeds payable, if any. In the event of such
 303 loss, the Parties will attempt to agree as follows: (A) Seller shall restore the Property to a condition mutually
 304 agreed upon by the Parties and Buyer, at his option and expense, may obtain written inspection reports from
 305 qualified engineers, licensed home inspection services, licensed contractors, environmental and/or utility
 306 companies to satisfy Buyer that said repairs have been performed or (B) Buyer shall proceed with the
 307 transaction and be entitled to all insurance money, if any, payable to Seller under all policies insuring the
 308 improvements. Notwithstanding the previous sentence, if the Parties fail to agree to (A) or (B) above within **ten**
 309 **(10) days** after Buyer has received written notice of such damage or destruction and the amount of the
 310 insurance proceeds payable, the Contract shall be considered terminated. For Termination Procedure, see
 311 Paragraph 35. The termination hereunder does not constitute a default under this Contract by either Party.
- 312 **22. REMEDIES UPON DEFAULT.** If either party defaults in the performance of any obligation of this Contract, the
 313 party claiming a default ("Non-Defaulting party") shall notify the other party ("Defaulting party") in writing of
 314 the nature of the default. The Non-Defaulting party may, but is not required to provide the Defaulting party with
 315 a deadline to cure the default. In the event the default is not cured, then the Non-Defaulting party may seek any
 316 remedy at law or in equity, including enforcement of sale and damages. In the event of litigation or arbitration
 317 between the Parties, the prevailing party may recover, in addition to damages and/or equitable relief, the cost of
 318 litigation, applicable fees, and reasonable attorney's fees. In the event of Earnest Money dispute, parties

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319 acknowledge they must agree, in writing, to the disposition of Earnest Money or proceed to a resolution
320 pursuant to the provisions of Paragraph 24. For the Termination Procedure, see Paragraph 35.

321 23. **EARNEST MONEY.** The Real Estate License Act [225ILCS 454/20-20 (h) (8) (B)] requires earnest monies held
322 in escrow be deemed "abandoned" if all the following transpire: (i) the absence of disbursement, (ii) the
323 absence of the filing of a claim in a court of competent jurisdiction, and (iii) six months have elapsed from the
324 receipt by the broker of a written demand for the escrow monies by either principal to the transaction or either
325 principal's duly authorized agent. In the event of earnest money dispute, parties acknowledge they must agree,
326 in writing, to the disposition of earnest money as stated in the Termination Notice. Parties further acknowledge
327 real estate brokers have no authority to release earnest money without signatures of all parties to the Contract.
328 If the parties fail to agree, the disposition of the earnest money shall be distributed pursuant to Paragraph 24,
329 namely, as agreed to by the Parties in writing or as directed by an arbitrator's award, as appropriate.

330 24. **MEDIATION/ARBITRATION/LITIGATION.** Seller and Buyer agree that all disputes or claims for Earnest
331 Money \$5,000 or less shall be filed through the small claims procedures available through courts of local
332 jurisdiction. Seller and Buyer agree that any other disputes or claims arising out of or relating to this Contract
333 over \$5000, including, without limitation, disputes for the return of the Earnest Money or the
334 overpayment/underpayment of taxes, the breach of this Contract, or the services provided in relation to this
335 Contract, representations, made by the Buyer, Seller or other person or entity in connection with the sale,
336 purchase, financing, condition, or other aspect of this Property, allegations of concealment, misrepresentations,
337 negligence and/or fraud ("Disputes"), shall be submitted to mediation in accordance with the Rules of
338 Procedures of the Homesellers/Homebuyers Dispute Resolution System as established by the National
339 Association of REALTORS®. The mediation shall be conducted solely between the Seller and the Buyer, and no
340 real estate agents or other third parties may be involuntarily joined into such process. Any agreement signed by
341 the Parties pursuant to the mediation conference shall be binding. The Parties shall pay the fees as set forth in
342 the relevant rules as set forth herein.

343 The Parties further agree that any Disputes or claims for whatever cause or reason that are not resolved by
344 mediation shall be settled by binding arbitration using the services of United States Arbitration & Mediation
345 Midwest, Incorporated, in accordance with its relevant arbitration rules. The Arbitrator's decision shall be final
346 and binding and judgment may be entered thereon. In the event a Party fails to proceed with arbitration,
347 unsuccessfully challenges the arbitrator's award, or fails to comply with arbitrator's award, the other Party is
348 entitled to costs of suit including a reasonable attorney's fee for having to comply with arbitration or defend or
349 enforce the award. The provisions of this Section concerning arbitration apply to any Disputes or claims
350 brought between the Parties.

351 The following matters are excluded from mediation and arbitration hereunder: (a) judicial or non-judicial
352 foreclosure or other action or proceeding to enforce a mortgage, or deed of trust; (b) an unlawful detainer
353 action; (c) the filing or enforcement of a mechanics' lien; or (d) any matter which is in the jurisdiction of a
354 probate court.

355 The filing of a judicial action to enable the recording of a notice of pending action, or for an order of attachment,
356 receivership, injunction, or other provisional remedies, or for the sole purpose of meeting the requirements of a
357 statute of limitation, shall not constitute a waiver of the right to mediate and/or arbitrate under this Section nor
358 shall it constitute a breach of the duty to mediate and/or arbitrate. The escrow agent may not be joined in any
359 action involving Earnest Money, but shall distribute the Earnest Money in accordance with the terms of the final
360 judgment or arbitration award. However, the Escrow Agent may institute an interpleader action to determine
361 the proper receipt of the Earnest Money. Any attorney's fees or other expenses of the Escrow Agent shall be
362 paid from the Earnest Money prior to disbursement to the Parties.

363 25. **ACCEPTANCE DEADLINE DEFINED.** "Acceptance Deadline" is the time from which various time limits and
364 contingencies are to be measured. Unless otherwise agreed in writing, "Acceptance Deadline" is defined as the
365 deadline for acceptance that was provided to the last Party whose signature resulted in a Contract (even if that
366 signature was obtained before the deadline), provided however in the event no offer resulted in a Contract.
367 "Acceptance Deadline" is defined as the deadline for acceptance provided in the most current offer.

368 26. **TIMING.** Except for the "Acceptance Deadline" as defined in Section 25 and a deadline stated in days in
369 Addendum A, if any date, time period or deadline hereunder falls on a Sunday or a state or federal holiday, then
370 such date shall be extended to the next occurring business day. Subject to Paragraph 26, if any provision of the
371 Contract or any Addendum refers to a date, time period, or deadline in "days", said reference to days shall mean
372 calendar days unless specified otherwise.

373
374 27. **BINDING EFFECT.** The Contract shall be binding on and for the benefit of the Parties and their respective heirs,

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- 375 personal representatives, executors, administrators, successors or assigns. Unless specifically stated herein, all
 376 provisions of this Contract shall survive the Closing.
- 377 28. **ENTIRE AGREEMENT.** This Contract constitutes the entire agreement between the Parties hereto and there are
 378 no other understandings, written or oral, relating to the terms hereof. The Contract may not be changed,
 379 modified or amended, in whole or in part, except in writing by all Parties.
- 380 29. **ASSIGNABILITY OF CONTRACT.** This Contract is assignable by Buyer only with the written consent of Seller,
 381 whose consent shall not be unreasonably withheld. If Seller is taking back a note and mortgage as part of the
 382 Purchase Price or Buyer is assuming an existing note and mortgage, Seller may withhold his consent in his sole
 383 and absolute discretion. An assignment does not relieve the Parties of their obligations under the Contract.
- 384 30. **GOVERNING LAW.** This Contract shall be considered a Contract for the sale of real property and shall be
 385 construed in accordance with laws of the State of Illinois. All Parties to the Contract agree to act in good faith
 386 and fair dealing with one another.
- 387 31. **CONSTRUCTION.** Words and phrases shall be construed as in the singular or plural number, and in masculine,
 388 feminine or neuter gender according to content. The Illinois Real Estate License Act, in effect on the Acceptance
 389 Deadline, shall take precedence over any definition herein to the contrary.
- 390 32. **FACSIMILE/ELECTRONIC COPIES.** Fully executed facsimile/electronic (e-mail, scanned, etc) copies shall be
 391 deemed true copies, however, Parties shall exchange original copies as soon thereafter as practicable.
- 392 33. **NON-DISCRIMINATION. THE PARTIES UNDERSTAND AND AGREE THAT IT IS ILLEGAL FOR EITHER OF**
 393 **THE PARTIES TO REFUSE TO DISPLAY OR SELL THE PROPERTY TO ANY PERSON ON THE BASIS OF RACE,**
 394 **COLOR, RELIGION, SEX, NATIONAL ORIGIN, ANCESTRY, AGE, MARITAL STATUS, FAMILIAL STATUS,**
 395 **PHYSICAL OR MENTAL HANDICAP, MILITARY STATUS OR UNFAVORABLE DISCHARGE FROM MILITARY**
 396 **OR ANY OTHER CLASS PROTECTED BY ARTICLE 3 OF THE ILLINOIS HUMAN RIGHTS ACT. THE PARTIES**
 397 **AGREE TO COMPLY WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL FAIR HOUSING LAWS.**
- 398 34. **INSURANCE.** This Contract is contingent upon Buyer's securing evidence of insurability *within ten (10)*
 399 *business days* after Acceptance Deadline. If Buyer is unable to obtain evidence of insurability and serves
 400 written notice with proof of same to Seller within the time specified, this Contract shall be null and void and
 401 Seller shall promptly sign the Termination Notice to return the Earnest Money to the Buyer. If written notice is
 402 not served within the time specified, the Buyer shall be deemed to have waived the contingency and this
 403 Contract shall remain in full force and effect.
- 404 35. **TERMINATION PROCEDURE.** In the event either party to this Contract is entitled to deliver a Termination
 405 Notice to the other party pursuant to this Contract, the party receiving the Termination Notice has an affirmative
 406 obligation to sign the Termination Notice and the Earnest Money shall be disbursed to the terminating party. If
 407 a Termination Notice is provided by a party for a reason other than allowed in the Contract, including any
 408 agreed Addenda, that party shall propose a distribution of the Earnest Money that such party deems appropriate
 409 under the circumstances; and the receiving party shall accept or reject the proposed Termination Notice within
 410 the time requirements of this Paragraph. If either party submits a Termination Notice or refuses to sign the
 411 Termination Notice without right under the reasons submitted on the Notice, such party shall be considered in
 412 default as described in Paragraph 22. The Termination Notice shall be signed and returned *within 5 days* or the
 413 terms of Paragraph 24 shall govern.
- 414 36. **ADDENDA.** If checked, the following pre-printed addenda are made a part of this Contract:
 415 **Addendum A** - Contingency on Sale and/or Closing of Buyer's Property
 416 **Addendum E** - Additional Personal Property
 417 **Addendum F** - Limited Purpose Entry by Buyer prior to Closing
 418 **Addendum G** - Possession by Buyer prior to Closing
 419 **Addendum K** - Contract for Deed
 420 **Addendum N** - Notice of short Sale Contingency
 421 **Addendum S** - Secondary Contract
 422 **Additional Addendum**

SPECIAL AGREEMENT(S):

Contingent upon school board approval of purchase at March board meeting

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426 **AGENT INTEREST.** Pursuant to 225 ILCS 554/10-27, _____ is a licensed real estate
427 agent and has an interest, direct or indirect, as the Seller or Buyer of the Property that is the subject of this
428 transaction.

429 **INITIALS.** The Parties have initialed each of the ten (10) pages of this Contract. Initialing each of the pages merely
430 acknowledges that the Parties have read and understand the terms indicated on such pages; failure to initial all the
431 pages shall not be cause to invalidate this Contract if all other conditions to the formation of the Contract are satisfied.

PLEASE PRINT

432 PARTIES:

433 SELLER Forest Lakes Acquisition LLC BUYER Collinsville Unit School District #10

434 Address: 103 S main street Brellinger Address: 2201 South Morrison

435 City/State/Zip: Columbia, IL 62236 City/State/Zip: Collinsville, IL 62234

436 SELLER _____ BUYER _____

437 Address: _____ Address: _____

438 City/State/Zip: _____ City/State/Zip: _____

439 E-mail Address (Optional): rwatters@bjpc.com E-mail Address (Optional): jmcginni@cusd.kahoks.org

440 Listing Broker: Century 21 Advantage Selling Broker: Century 21 Advantage

441 Address: 103 S Main Address: 103 S Main

442 City/State/Zip: Columbia IL 62236 City/State/Zip: Columbia IL 62236

443 Phone/Cell: 618.281.7621 Phone/Cell: 618.281.7621

444 Designated Agent: Linda Frierdich Designated Agent: Linda Frierdich

445 Phone: 618.444.4255 Phone: 618.444.4255

446 Fax: 618.281.4311 Fax: 618.281.4311

447 E-mail Address: (Optional): lincen21@gmail.com E-mail Address: (Optional): lincen21@gmail.com

448 Contract to be accepted by Seller by 5 P _____ M on 02/08/2021

449 Buyer _____ Date _____ Buyer _____ Date _____

450 OFFER TO PURCHASE RECEIVED BY LISTING AGENCY: I HEREBY ACKNOWLEDGE RECEIPT OF \$ 0

451 DATE _____ EARNEST MONEY MENTIONED ABOVE.

452 BY Linda Frierdich dotloop verified 02/05/21 11:38 AM CST TNAE-VQW3-BGYM-NBWA BY _____

453 On this _____ day of _____, (year), Seller Accepts Rejects or Counter Offers – the foregoing
454 contract. If seller counters, Counteroffer Addendum is attached.

455 Seller Forest Lakes Acquisition LLC Date _____ Seller _____ Date _____

INITIALS _____ _____

INITIALS FLA _____
02/05/21 11:58 AM CST dotloop verified

ADDRESS 7975 Matterhorn Canyon Rd, Lot 5, Caseyville, IL 62232

DATE 02/05/2021

456 TITLE COMPANY INFORMATION:

457 Name: Accent Title Contact: _____

458 Address: 399 Veterans Pkwy Columbia IL 62236

459 Phone: 618.281.2040 Fax: 618.281.2041 E-Mail Address: _____

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10.12. Approval of 2021 Jump Start Programs



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • fax 618-343-3673

TO: DR. BRAD SKERTICH
FROM: LATOYA BERRY-COLEMAN, DIRECTOR OF CURRICULUM AND ASSESSMENT
SUBJECT: ELEMENTARY JUMP START PROGRAM 2021
DATE: 2/22/21

JUMP START PROPOSAL

Goal - Excite students about returning to school, foster relationships, get students back into the routine of school (basic - separating from parents, listening to teacher), practice grade level academic skills, increase social interaction with peers and have some fun!

Cluster Elementary Schools to Provide Different Sessions and help if we provide transportation-
Caseyville / Kreitner
Jefferson / Summit / Twin / Webster
Maryville / Renfro

One or Two Week Formats (depending on the proposal). All sessions 8AM - 10AM

Teachers would submit proposals with the description, standards addressed and a flyer advertisement.

After sessions are determined, flyers will be sent to all parents in advance with a link that goes live on a certain day at a certain time. Sessions have a limited number of participants. Registration is open to all students with descriptions and links will be shared as new students enroll.

Teachers paid stipends to contact parents the week before to confirm registration, location, times, logistics (door to enter, etc) as well as planning and prep time.

Some examples of camps that may be proposed are below.

Reader's Theater - (2nd - 4th grade)



Description - Practice oral reading skills, build reading confidence, read fluently and with expression, discuss the parts of a story / play, practice speaking skills with performances

Flyer Advertisement -

Alien Invasion (Readers' Theater)

It's a cosmic catastrophe! Aliens from Planet Zabooboo have invaded our elementary school! Can Fatima and Caleb come up with a plan that will save their school - and Earth - from an alien invasion? Find out by joining this readers' theater camp! Students will be assigned parts in a play, practice them in class and will host a performance the last day!

Escape Rooms - (3rd and 4th grade)

Description - Students would spend two weeks fully engaged in hands-on learning opportunities that promote play, problem solving skills, riddles and puzzles while incorporating essential learning standards. Students will collaborate with peers to plan, build and run their own escape rooms on the last day.



Flyer Advertisement

Roald Dahl Escape Room. If *The BFG*, *Matilda* and *James and the Giant Peach* are some of your favorite titles, students would complete various book studies working in an effort to escape his virtual escape room. After escaping, students will work with one another to plan, build, and run their own escape rooms.

Secret Agent Lab (2nd grade)

Description - Practice reading and math skills through investigating science topics.



Flyer Advertisement -

Ever dream of becoming a secret agent? Spend a week working on hands-on, fun-filled secret agent theme science activities. You will be able to play detective, explore forensic science, sharpen your surveillance skills and crack encrypted messages! You will leave this experience a super sleuth!

NASA - A Journey Into Outer Space (3rd grade)

Description - Explore and learn about the solar system through reading and research, incorporate math skills by building models and displays.



Flyer Advertisement -

Calling all space cadets! Become a space explorer and spend two weeks closer to the stars, planets, comets and more. We will learn about living in space, gravity, space phenomena and participate in a rocket launch. To infinity and beyond!

STREAM Camp - 1st through 4th grade



Description: Students will have the opportunity to participate in activities relating to each aspect of STREAM (Science, Technology, Reading, Engineering, Arts, and Math)

Flyer Advertisement -

Unleash your inner creativity! Explore the world of STREAM (Science, Technology, Reading, Engineering, Art, and Math), through hands-on activities focusing on each subject area. We will get to create and reinvent simple at-home items and apply our learning to real life situations. There are endless possibilities!

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT 10
CHARLES H. DORRIS INTERMEDIATE SCHOOL

1841 Vandalia
Collinsville, IL 62234

618-346-6311 (Office)
618-343-6137 (Fax)



Kevin Stirnaman, Principal
Sara Soehlke, Assistant Principal
Doug Kirk – Assistant Principal
Natalie Fernandez, Administrative Assistant
Shirley Killion, Administrative Assistant

DIS - Home of the Thunderbirds

To: Dr. Mark Skertich

From: Mr. Kevin Stirnaman

Date: February 11, 2021

Re: DIS Jump Start Program

Dorris Intermediate School is proposing adding a Jump Start program in August of 2021. This invitation-only program will target incoming 5th graders who may need extra help with foundational Reading and Math skills, getting an introduction to the building and learning the programs that will be used in their classrooms at DIS. There will also be a focus on Social/Emotional Activities. Our goal is to make the transition to DIS smoother for our identified population.

Dates and Times:

Monday-Friday, August 9th-13th
8:00AM-11:00AM

Staffing:

6 certified teachers

Cost

No cost to students

Thank you,

Kevin Stirnaman



COLLINSVILLE MIDDLE SCHOOL

Mrs. Madonna Harris
9649 Collinsville Road
Collinsville, Illinois 62234

Telephone 618.343.2100
Fax 618.343.2102
Email

maharris2@cusd.kahoks.org

To: Dr. Mark Skertich

From: Mrs. Madonna Harris

Date: February 10, 2021

Re: CMS Jump Start Program

The administration of Collinsville Middle School is proposing adding a Jump Start program in August of 2021. This invitation-only program will target incoming 7th graders who may need extra help navigating the facilities, the chromebook and school in general. The goal is to help these incoming students get a jump start on the computer programs they will be using as well as reinforce study skills and team building. Participants will also have the opportunity to meet some of the staff, practice locker combinations and participate in reading, math and mindfulness activities.

Dates and Times:

Monday-Friday, August 9th-13th
9:00AM-12:00PM

Staffing:

6 certified teachers

Cost

No cost to students

Respectfully,

Madonna Harris



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • fax 618-343-3673

TO: DR. BRAD SKERTICH
FROM: LATOYA BERRY-COLEMAN, DIRECTOR OF CURRICULUM AND ASSESSMENT
SUBJECT: CHS JUMP START PROGRAM 2021
DATE: 2/22/21

Tentative Dates: July 26- August 5 9 am - 1 pm (8 school days)

Description: Students will earn .25 credit for successfully completing the requirements of this program. Daily instruction and activities will enhance students' Math and English skills. Students will develop their high school readiness skills and explore career and college opportunities. Through differentiated instruction, all students will have the opportunity to experience success in high school.

The Algebra 1 PLC will select the essential Algebra 1 Skills for students to practice and improve using the online IXL software. English skills will be enhanced using the diagnostic features of IXL to identify each student's individual strengths and target any areas that need improvement. Social, emotional and academic skills will be further developed through activities and lessons regarding learning styles, note-taking and test-taking skills, time management skills, and Naviance career activities. Students will also learn about the importance of healthy eating and fitness.

Budgeted Items Cost

4 Teachers - \$24.50 per hour x 48 hours (including 9th grade orientation and 2 planning days) \$4704

Bus transportation for students \$107.66 x 16 trips + Field Trip \$215.32 \$1940

Food/Snacks \$800

Materials/Supplies \$1800

Altitude 2 hour field trip (50 students & 4 adults) \$875

Total Cost \$10,119 -Funded by Title 4 and/or CARES II Grants

10.13. Approval of 2021 Special Education
Extended School Year Program



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • fax 618-343-3673

TO: Dr. Mark B. Skertich, Superintendent
Kevin Robinson, Director of Human Resources

FROM: Ali Underwood, Director of Special Education
Tara Glynn, Special Education Supervisor

DATE: February 1, 2021

RE: 2021 Extended School Year Program

Purpose: In an effort to meet the needs of students who are afforded an Extended School Year Program per their Individual Education Program, I am requesting the Board of Education approve the 2021 Special Education Extended Year Summer School Program.

Program Criteria: Extended School Year (ESY) is designed for students enrolled in Special Education Programs based on the student's nature of their disability, regression of student learning, recoupment of skills within a specified time period, level of social interaction, and/or other extraordinary factors. Additionally, enrollment may be increased this year due to the COVID 19 pandemic and the impact of the disruptions to the learning environment and related services.

Site Locations:

Renfro Elementary: Dates and hours are concurrent with the General Education Summer School

Program Fee: None

Transportation: Provided as indicated per each student's IEP

CHS: Dates and hours are concurrent with the General Education Summer School Program

Extended School Year is identified on some of the high school aged students IEPs as a requirement to counteract regression over the summer break.

Transportation: CHS students provide their own transportation unless identified in their IEP.

Anticipated Personnel Needs: (formal recommendations will be based on enrollment of students)

- 10 LBSI Certified Teachers
- 2 Early Childhood Special Education Teachers
- 20 Educational Assistants
- 5 Health Care Attendants
- 2 Speech Language Pathologist
- 1 Social Worker
- 1 Occupational Therapist & 3 Occupational Therapist Assistant
- 1 Physical Therapist & 2 Physical Therapist Assistant
- 1 Nurse (1 Sub Nurse, as needed)

All salaries will be paid through the FY 2021 IDEA Part B Flow-Through Grant.

10.14. Approval of Collinsville Middle School
2021 Summer School Program



COLLINSVILLE MIDDLE SCHOOL

Mrs. Madonna Harris
9649 Collinsville Road
Collinsville, Illinois 62234

Telephone 618.343.2100
Fax 618.343.2102
Email maharris2@cusd.kahoks.org

To: Dr. Mark Skertich

From: Mrs. Madonna Harris

Date: February 10, 2021

Re: CMS Summer School

The administration of Collinsville Middle School is proposing the following for the 2021 CMS Summer School plan:

Dates and Times:

May 24-28, Monday-Friday and June 1- June 17, Monday-Thursday
8:00AM-12:00PM

Staffing:

3 English Teachers (7th and 8th)
3 Math Teachers (7th and 8th)
2 Science Teachers
2 Social Studies Teachers
3 Sped Teachers
2 interventionists
1 ELL/ESL teacher

Respectfully,

A handwritten signature in cursive script that reads "Madonna Harris".

Madonna Harris

10.15. Approval of Elementary 2021 Summer School
Program



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • fax 618-343-3673

TO: DR. BRAD SKERTICH

FROM: LATOYA BERRY-COLEMAN, DIRECTOR OF CURRICULUM AND ASSESSMENT

SUBJECT: ELEMENTARY SUMMER LEARNING PROGRAMS 2021

DATE: 2/22/21

Elementary Summer Learning Program

Program Criteria: In an effort to meet the needs of our most at-risk students, I am requesting that the Board of Education approve the Elementary Summer Learning Program. We will expand the program this summer to include our highest needs students in grades K-6 who are not meeting end of year goals due to learning loss during the pandemic.

Program specifics:

- Site: Renfro and Kreitner Elementary Schools
- Hours:
 - Students: 8:00 AM- 12:15 PM (Monday through Thursday)
 - Staff: 7:45 AM – 12:30 PM (Monday through Thursday)
- Dates:
 - May 24- May 28 (Monday through Friday)
 - May 31-Holiday Break
 - June 1-June 17 (Monday-Thursday)
- Fee: none, Title 1 funds have been earmarked for teacher salaries and supplies
- Breakfast and lunch will be provided
- Transportation will be provided
- Staffing- staffing needs will be based on number of students attending

10.16. Approval of 2021 Collinsville High School
Summer School Program



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • fax 618-343-3673

TO: DR. BRAD SKERTICH
FROM: LATOYA BERRY-COLEMAN, DIRECTOR OF CURRICULUM AND ASSESSMENT
SUBJECT: Collinsville High School 2021 Summer School Program
DATE: 2/22/21

Collinsville High School 2021 Summer School Program – Informational Packet

Registration Information

Collinsville High School accepts registration packets on a first-come, first-served basis and is complete only when all registration forms and payment have been received. Only students with complete registrations will be added to a class roster.

Registration is open now and closes Friday, May 14, 2021. In case of cancellation, registration fees will be returned. Those students who register for a class that is cancelled may choose to be reimbursed or to enroll in another class after the registration deadline, if space is still available. There will be no cost for classes taken for credit recovery. Classes taken for reasons other than credit recovery will be \$100.00 per .5 credit session. Students may take a maximum of two .5 credit courses (\$200.00 total).

There is a tuition fee of \$50.00 for out-of-district students. The tuition fee is applicable regardless of the number of credits for which an out-of-district student registers. The tuition fee is in addition to the appropriate instructional fee.

In-person/remote instruction

Summer school is scheduled to be in-person. However, CHS administration reserves the right to change that to hybrid/remote at any time based on the safety of the students and staff. Students will not have the option to choose to be remote.

Completed online registration and full payment must be completed by the end of the day on Friday, May 14, 2021. Please direct any questions to CHS Counseling Department. Office hours are 7:15 a.m. to 3:45 p.m. or call (618) 346-6320 ext. 1129.

THERE ARE NO REFUNDS OF SUMMER SCHOOL FEES! (EXCEPT AS NOTED ABOVE)

Summer School Attendance Policies

Attendance is essential during the Summer School Program as these are concentrated programs of 60+ class hours per session.

- Students are allowed two absences during a session in Summer School. A student will be dropped from class on the third absence of the session, with no refund.
- No partial absences are allowed
- Students will not be excused from summer school for vacation/camps/work, etc.
- No early dismissals will be allowed. If a student needs to leave early for any reason, s/he will receive an absence
- No student is allowed to go to his/her car or to the parking lot during sessions. If a student does, s/he will be considered absent for the session.

Attempts may be made to contact the parent/guardian upon the second absence. This may be done as a courtesy to remind families of a possible drop in the event of a third absence. Parents are strongly encouraged to monitor tardies, attendance, and grade on Skyward Parent Portal.

- Tardiness is defined as reporting up to 5 minutes late at the beginning of the class or returning late from break.
- Reporting to class or returning from break in excess of (over) 5 minutes late is considered an absence.
- Two tardies to class is considered one absence
- No early dismissals will be allowed. If a student needs to leave early for any reason, s/he will receive an absence

Rules & Regulations

Schedule Changes:

The last day to drop a class and not receive a grade of F is May 25, 2021.

No other schedule changes are permitted

Discipline:

- Any disciplinary referrals could result in dismissal from the Summer School Program
- All rules in place for the 2020-2021 school year, reflected in the student handbook, are in effect for Summer School
- Any student caught smoking, using, or possessing tobacco/substances/look-alikes will be dropped from the program
- Students may not use lockers during summer school.
- Some sections of the building will be closed to students during the summer. These sections of the building will not be used for summer school and are being cleaned and prepared for the opening of school in the fall. Students who are in these sections without proper authorization will be dropped from the program. This includes the parking lot.

Transportation & Lunch

- Students are responsible for providing their own transportation to and from summer school
- Any student possessing a valid driver's license may drive to school for summer school. There is no cost. Please be advised that all school policies regarding search of vehicles on school property will apply to any student who drives to school.
- Lunch will not be offered during summer school. A soda machine will be available to student. Students planning to attend the full day should bring lunch to school. Students are allowed to leave during their lunch break, but the tardy policy applies if the student returns late from lunch

Schedule

Student schedules and room assignments will be accessible on Skyward. Additionally, room/teacher assignments will be posted on door number 33 of the main building on the first day of summer school.

Course Offerings, Dates, & Times

The attendance dates are:

May 24, 25, 26, 27, 28

June 1, 2, 3, 7, 8, 9, 10, 14, 15, 16, 17, 21, 22

Session 1 - 7:30-11:00 a.m.

Session 2 - 11:30 a.m. – 3:00 pm

Final exams will be taken on June 22, 2021. No final can be taken early or late; no exceptions

Session 1 Final = 7:30 a.m. – 9:00 a.m.

Session 2 Final = 9:30 a.m. – 11:00 a.m.

Courses Offered

<u>7:30 a.m. – 11:00 a.m.</u>	<u>11:30 a.m. – 3:00 p.m.</u>
Algebra 1A Paced (021011)	Algebra 1B Paced (022012)
Algebra 1 Semester 1 (021021)	Algebra 1 Semester 2 (021022)
Algebraic Concepts Semester 1 (023031)	Algebraic Concepts Semester 2 (023032)
Geometry with Math Models Semester 1 (023011)	Geometry with Math Models Semester 2 (023012)
Computer Applications (101012)	Consumer Education (101101)
English 1 Semester 1 (011011)	English 1 Semester 2 (011012)
English 2 Semester 1 (012011)	English 2 Semester 2 (012012)
English 3 Semester 1 (013011)	English 3 Semester 2 (013012)
Senior Composition (014021)	Senior Literature (013092)
U.S. History Semester 1 (04301G)	U.S. History Semester 2 (04301G)
World Geography Semester 1 (042021)	World Geography Semester 2 (042022)
Health (082012)	Government (041011)
PE (081011)	PE (081012)

Math, English, and U.S. History courses may be taken only as make-up courses resulting from a failure during the regular school year. Math, English, and U.S. History cannot be taken for advancement purposes.

Students also have the opportunity to take Driver's Education. This class costs \$250. If you are interested, please contact Mrs. Gresh at 618-346-6320 ext. 1117 or cgresh@cusd.kahoks.org

How to Register

1. Go to <http://www.kahoks.org/schools/collinsville-high-school/>
2. Click on the Summer School Rotating Graphic OR Click on *Summer School* under the Information banner on the right side of the screen.
3. You will be directed to the Summer School Information Page which will include links to the Summer School Information Packet and Online Registration. For directions to select and pay for your summer school courses, you can access a CHS Summer School Registration Guide at the bottom of the page.

10.17. Approval of Collinsville High School
Course Catalog Changes for the 2021-2022 School
Year



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • fax 618-343-3673

TO: DR. BRAD SKERTICH
FROM: LATOYA BERRY-COLEMAN, DIRECTOR OF CURRICULUM AND ASSESSMENT
SUBJECT: Collinsville High School Course Catalog Change Recommendation
DATE: 2/22/21

In response to the diversity and Equity Committee's commitment to "Add Career Awareness in grades K-12 using new curriculum (including) Career Exploration and job shadowing opportunities," the CHS administration began discussions on ways to expedite that process. We focused on a business class currently offered, Exploring Careers and decided to find a way to expose all students to this material, without additional graduation requirements or staff changes. We can do so with the following curriculum changes:

- Combine Consumer Education (currently a quarter class) with Exploring Careers (currently a semester class) into a semester class (called Consumer/Career Education).
- Changing Computer Applications (currently a semester class) to a quarter class.

The business graduation requirements would remain the same (.75 credits). Essentially, students would be exposed to a quarter less of computer applications in favor of a quarter of Exploring Careers. We would still offer the current, semester-long Exploring Careers next year for the 10-12 grade students already registered for it.

Computer Applications is currently a dual-credit class with Southwestern Illinois College, and would continue to be if it were a quarter class.

This can be done as early as next year because there is nothing stated in the Course Offering Guide that cannot be fulfilled. This change will also allow us to better utilize Naviance. The two course descriptions are below followed by a combined description.

Consumer Education

This course is designed to help students become better consumers both now and in their future as adults. Topics covered include: The economy, technology products, consumer rights and responsibilities, careers, taxes, budgeting, banking, savings, investing, credit, transportation, housing, auto and home insurance, health and life insurance, services and the global economy.

This course fulfills the consumer education requirement. Freshman/Sophomores enrolled for a 9-week session, partnered with Dr. Ed. Others will take this course for a full semester.

Exploring Careers

Exploring Careers is a course designed for students who are interested in discovering careers that are exciting, challenging and rewarding to them. Students will be able to find careers that match their aptitudes and interests. Students learn about and utilize various web sites available to them as well learn about all of the postsecondary opportunities available to them, including college, technical school and the Armed Forces.

Consumer/Career Education

The first half of the course is designed to help students become better consumers both now and in their future as adults. Topics covered include: The economy, technology products, consumer rights and responsibilities, careers, taxes, budgeting, banking, savings, investing, credit, transportation, housing, auto and home insurance, health and life insurance, services and the global economy. The second half of this course is designed for students to discover careers that are exciting, challenging and rewarding to them. Students will be able to find careers that match their aptitudes and interests. Students learn about and utilize various web sites available to them as well learn about all of the postsecondary opportunities available to them, including college, technical school and the Armed Forces. This course fulfills the consumer education requirement.

10.18. Approval of Activity Account for
Diversity & Equity Committee

BOARD AGENDA
February 22, 2021

TO: Dr. Brad Skertich, Superintendent of Schools

FROM: Uta Robison, Chief School Business Official 

DATE: February 22, 2021

RE: Activity Account for Diversity & Equity Committee

Dr. Skertich, Superintendent, has requested that an activity account be established for the Diversity & Equity Committee for Collinsville Community Unit School District No.10. This account will be used to deposit monies from various fundraising activities. Dr. Skertich and Susan Frechman will be the responsible person(s) for this account.

I recommend approval of the following suggested motion:

“I move that one activity account for Collinsville Community Unit School District No. 10 Diversity & Equity Committee be established within the Trust & Agency fund effective February 22, 2021”

ss

Attachment



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

To: Uta Robison

From: Dr. Brad Skertich

Date: February 11, 2021

Subject: Establishing an Activity Account for Diversity & Equity Committee

I recommend an activity account be established for the Diversity & Equity Committee. This account would be used for depositing donations for establishing a scholarship as part of the Diversity & Equity Committee. Myself and Susan Frechman will be the sponsors for this account.

Thank you for your consideration.

Mark B. Skertich, Ed.D.
Superintendent

sf

RECEIVED

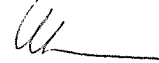
FEB 17 2021

10.19. Approval of Activity Account for Kahok
Kampaign

BOARD AGENDA
February 22, 2021

TO: Dr. Brad Skertich, Superintendent of Schools

FROM: Uta Robison, Chief School Business Official



DATE: February 22, 2021

RE: Activity Account for Kahok Kampaign

David Snider, Collinsville High School Principal, has requested that an activity account be established for the CHS Kahok Kampaign at Collinsville High School. This account will be used to deposit monies from various fundraising activities. Clay Smith will be the responsible person for this account.

I recommend approval of the following suggested motion:

“I move that one activity account for CHS Kahok Kampaign be established within the Trust & Agency fund effective February 22, 2021”

SS

Attachment



Home of the Kahoks

COLLINSVILLE HIGH SCHOOL

Collinsville Community Unit District No. 10

2201 South Morrison Avenue
Collinsville, Illinois 62234-1449
(618) 346-6320
Fax: (618) 346-6341

TO: Mrs. Uta Robison
FROM: David G. Snider, Principal
DATE: January 21, 2021
SUBJECT: Establishing an Activity Account – Kahok Kampaign

I recommend an activity account be established for the KAHOK KAMPAIGN. This account would be used for depositing monies and checks for fundraising for various Kahok Athletics needs. At this time, Clay Smith is the sponsor for the account.

Thank you for your consideration.

David G. Snider
Principal

pb

RECEIVED
JAN 22 2020

10.20. Approval of Student Instructional Fees
for 2021-2022 School Year



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

February 1, 2021

To: Dr. Mark. B. Skertich
Superintendent of Schools
Collinsville CUSD10

From: Brad Hyre
Assistant Superintendent - Student Services
Collinsville CUSD10

RE: School Fee Study Report (2020-2021) and School Fee Recommendation (2021-2022)

Dr. Skertich:

Attached, please find six documents:

- 1) A summary of the current fees (2020-2021) for Collinsville Unit School District 10
- 2) A District Fee Summary for Collinsville Unit School District 10
- 3) School District Fee comparison report for the following school districts:
 - a) Collinsville (Unit School District)
 - b) Triad (Unit School District)
 - c) Bethalto (Unit School District)
 - d) Edwardsville (Unit School District)
 - e) Belleville (School District 118 and School District 201)
 - f) Alton (Unit School District)
 - g) Granite City (Unit School District)
 - h) O'Fallon (School District 90 and School District 203)
 - i) Highland (Unit School District)
- 4) Tax Rate Comparison 2015-2019 (2019 Payable 2020)

AND

- 5) CUSD10 Board of Education Policy 4:140 Waiver of Student Fees; and
- 6) CUSD10 Waiver of School Fees Procedures (including definition of School Fees)

If you have any questions or need any additional information, please let me know.

Brad

Working Together To Develop a Caring School Community



Collinsville Community Unit School District No. 10 2020-2021 STUDENT FEES

Student fees for Kindergarten through Grade 12 are assessed annually. Fees may be paid by cash, check, money order (made payable to CUSD10) or credit card (during Centralized Registration or via your Fee Management part of Skyward Family Access Account throughout the year). Fees can be paid at the following locations:

- Via your Skyward Family Access Account (See Fee Management Tab after logging in).
or
- On July 22 or July 23 at the Centralized Online Registration Open Computer Lab Sessions
or
- At the District Administration Annex Building – Enrollment Office
123 West Clay Street, Collinsville, Illinois 62234
Hours: 8:00AM – 4:30PM
or
- At your child’s school main office or by mail.

The student fees* are as follows:

Grade Level	General Fee	Technology Fee	Additional Fees (if applicable)	Total
Kindergarten	\$100.00	\$15		\$115
Grades 1-6	\$100.00	\$15		\$115
Grades 7-8	\$100.00	\$15	Athletics = \$100/Sport	\$115
Grades 9-12	\$100.00	\$15	Foods 1 = \$50 Foods 2 = \$50 Photography = \$45 *Drivers Ed = \$250 **Parking = \$100 Athletics = \$100/Sport	\$115 +

+ = Additional fees may apply if applicable. There are no proration of fees for students who start after the first day of school or withdrawal before the last day of school.

*Driver’s Education fee must be paid prior to the student being scheduled for Behind The Wheel.

**All outstanding fees must be paid in order to qualify for a parking sticker.

All fees are due at registration; any uncollected fees at the end of the school year may be turned over for collection. Students requesting official transcripts must have all fees paid in full (includes previous year’s fees, lost textbooks or library books). If all fees are not paid in full, only unofficial transcripts will be available upon request.

If you have a Direct Certification letter or you are completing a Household Eligibility Application and are approved for Free Lunches, qualified fees will be waived.



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • fax 618-343-3673

Collinsville Community Unit School District 10 School Fee Study Summary (2020-2021)

I. Instructional Fees

- For the 2015-2016 school year, Instructional Fees were raised by the following amounts:

Kindergarten	Raised from \$50.00 to \$100.00
Grades 1-6	Raised from \$75.00 to \$100.00
Grades 7-8	Raised from \$85.00 to \$100.00
Grades 9-12	Raised from \$85.00 to \$100.00

For 2016-2017, 2017-2018 2018-2019, 2019-2020, and 2020-2021 Instructional Fees remain at \$100.00 (family maximum of \$300.00 established) with the provision that these fees are waived for students who qualify for the Illinois free and reduced lunch program. Family Maximum of \$300.00.

Recommendation from CUSD10 District Administration for 2021-2022– Increase Instructional Fee to \$120.00 with a Family Maximum of \$360.00.

II. Technology Fees

- Technology fees were established during the 2002-2003 School year and have remained constant at \$15.00.

For 2016-2017, 2017-2018, 2018-2019, 2019-2020 and 2020-2021 CUSD10 Technology Fees remain at \$15.00 with the provision that these fees are waived for students who qualify for the Illinois free and reduced lunch program.

Recommendation from CUSD10 District Administration for 2021-2022 – Increase Technology Fee to \$30.00.

III. Drivers Education Fees

- For the 2015-2016 school year, Driver’s Education Fees were raised from \$50.00 to \$100.00.
- For 2016-2017, CHS Driver’s Education Fees were raised to \$200.00 with the provision that these fees are waived for students who qualify for the Illinois free and reduced lunch program.
- For 2017-2018 CHS Driver’s Education Fees were raised to \$250.00 with the provision that these fees are waived for students who qualify for the Illinois free and reduced lunch program.

For 2018-2019, 2019-2020 and 2020-2021, CHS Driver’s Education Fees remain at \$250.00 with the provision that these fees are waived for students who qualify for the Illinois free and reduced lunch program.

IV. Parking Fees

- For the 2006-2007 school year, CHS Parking Fees were raised from \$50.00 to \$75.00.

For 2016-2017, CHS Parking Fees remained at \$75.00 with the provision that these fees are waived for students who qualify for the Illinois free and reduced lunch program.

- For 2017-2018, CHS Parking Fees were raised to \$100.00 with the provision that these fees are waived for students who qualify for the Illinois free and reduced lunch program.

For 2018-2019 and 2019-2020, CHS Parking Fees remain at \$100.00 with the provision that these forms are waived for students who qualify the Illinois free and reduced lunch program.

For 2020-2021: CHS Parking Fees remain at \$100.00 (No fee waiver provision as this does not meet the definition of a “School Fee” as outlined in Illinois School Code.)

V. Athletic Fees

- For many years, Athletic Fees at CMS and CHS were set at \$50.00 per sport.
- For 2016-2017, CMS and CHS Athletic Fees were raised to \$75.00 per sport (student maximum of \$150.00 established) with the provision that these fees are waived for students who qualify for the Illinois free and reduced lunch program.
- For 2017-2018, CMS and CHS Athletic Fees were raised to \$100.00 per sport (eliminating the family maximum) with the provision that these fees are waived for students who qualify for the Illinois free and reduced lunch program.

For 2018-2019, 2019-2020, and 2020-2021 Athletic Fees remain at \$100.00 with the provision that these forms are waived for students who qualify the Illinois free and reduced lunch program.

VI. CHS Miscellaneous Fees

- For many years, fees were set for Foods I, Foods II and Photography courses at CHS:
Foods I (\$10.00), Foods II (\$10.00), Photography (\$45.00)

For 2016-2017, the CHS Foods I, Foods II and Photography Fees remained the same with the provision that these fees are waived for students who qualify for the Illinois free and reduced lunch program.

- For 2017-2018, the CHS Foods I, Foods II Fees were each raised to \$50.00 and Photography Fees remained the same (\$45.00) with the provision that these fees are waived for students who qualify for the Illinois free and reduced lunch program.

For 2018-2019, 2019-2020, and 2020-2021 the CHS Foods I, Foods II Fees remain at \$50.00 and Photography Fees remained at \$45.00 with the provision that these fees are waived for students who qualify for the Illinois free and reduced lunch program.

VII. Band Fees

Currently, Fees for Color Guard, Winter Guard and Marching Band are collected by the Band Booster Club. This has been a long-standing practice. Fees are currently set at: Marching Band = \$150.00; Concert Band = \$25.00 and Winter Guard = \$200.00.

VIII. Transcript Fee

For 2017-2018, a fee of \$5.00 for graduate transcript requests through the CUSD10 Student Services Office was implemented (began November 1, 2017). For 2018-2019, 2019-2020, and 2020-2021 the fee for graduate transcript requests through the CUSD10 Student Services Office Transcript Fee remains at \$5.

**NOTE: District Low Income Concentration = 0.588 (From Illinois District Report Card, 2020)*

TAX RATE COMPARISON 2015 THROUGH 2019 (2019 payable 2020)

	2015	2016	2017	2018	2019
BOND COUNTY					
First Tax Installment Due	09/20/16	08/14/17	07/06/18	07/03/19	09/24/20
Bond County #2	4.87514	4.94296	4.91106	4.92131	4.90821
Mulberry Grove #1	4.53073	4.92263	4.75286	4.66549	4.33401

CLINTON COUNTY					
First Tax Installment Due	08/25/16	07/13/17	07/17/18	07/17/19	07/27/20
BREESE					
Albers #63	2.77411	2.76478	2.74590	2.74498	2.74157
Aviston #21	2.47411	2.46220	2.34237	2.31834	2.37475
Bartelso #57	2.93172	2.92085	2.86515	2.86228	2.77501
Breese #12	2.46635	2.44037	2.34884	2.37984	2.34180
Damiensville #62	3.57046	3.59890	3.54917	3.52270	3.54453
Germantown #60	2.32585	2.26049	2.23445	2.23365	2.24116
St. Rose #14-15	2.53888	2.51865	2.49676	2.48636	2.46721
Central #71	1.92487	1.91360	1.90162	1.90155	1.89895

CENTRALIA					
Centralia #135	2.84259	2.85983	2.82598	2.76781	2.74558
North Wamac #186	3.87299	3.98820	3.89016	4.00031	4.01567
Willow Grove #46	2.61017	2.91111	2.80878	2.54569	2.88988
Centralia #200	2.53005	2.60769	2.57905	2.56794	2.58862

UNIT DISTRICTS					
Carlyle #1	4.15142	3.88574	3.83146	3.85318	3.81560
Patoka #100	4.53750	4.33283	4.18279	4.17251	4.26872
Sandoval #501	5.42883	5.44093	5.41286	5.42606	5.28937
Wesclin #3	4.55842	4.57148	4.51448	4.48566	4.43883

MACOUPIN COUNTY					
First Tax Installment Due	08/10/16	07/14/17	07/20/18	08/20/19	07/20/20
Bunker Hill #8	3.78005	3.81040	3.75425	3.82480	3.84826
Carlinville #1	3.84072	3.84370	3.81435	3.87019	3.76415
Gillespie #7	4.35883	4.25417	4.20504	4.12066	4.17412
Mt. Olive #5	5.30436	5.33905	5.29830	5.11045	5.07419
Northwestern #2	4.65345	4.51853	4.41104	4.73030	4.13940
Southwestern #9	4.86715	4.83976	4.82699	4.64640	4.76073
Staunton #6	3.22170	3.32142	3.24873	3.14881	3.14092
North Mac #34	5.27593	5.66163	4.79838	5.61625	5.56792

MADISON COUNTY					
First Tax Installment Due	07/07/16	07/06/17	07/05/18	07/10/19	07/10/20
East Alton #13	4.89200	4.97050	4.85790	4.76250	4.83270
Hartford W.R #15	3.00590	3.20380	3.32740	3.39980	3.52770
East Alton Wood	2.31640	2.25350	2.24360	2.35070	2.33010
River #14					
Alton #11	4.86270	4.82600	5.08490	5.20790	5.30330
Bethalto #8	5.03260	5.30600	5.19850	5.16570	5.15450
Collinsville #10	4.58330	4.55850	4.35410	4.33160	4.30710
Edwardsville #7	4.21670	4.06040	4.69100	4.67540	4.66800
Granite City #9	5.01700	5.00450	4.47670	4.46700	4.44070
Highland #5	4.90430	4.86990	4.85630	4.80750	4.66730
Madison #12	6.89050	6.87040	7.01800	7.34510	7.44770
Roxanna #1	3.99600	4.11680	4.10430	3.98650	4.04560
Triad St. Jacob #2	5.32210	5.85820	5.22120	5.21420	5.14280
Venice #3	4.64950	4.65350	4.66560	4.77500	4.73090

	2015	2016	2017	2018	2019
MONROE COUNTY					
First Tax Installment Due	10/07/16	10/10/17	01/16/19	10/08/19	09/25/20
Columbia #4	4.65295	4.57963	4.58306	4.44124	4.33834
Valmeyer #3	4.56272	4.59540	4.38604	4.15729	4.12412
Waterloo #5	4.29944	4.35332	4.35200	4.34968	4.31365

RANDOLPH COUNTY					
First Tax Installment Due	07/29/16	08/16/17	08/15/18	10/21/19	11/20/20
Prarie DeRocher*	4.72394	3.80078	4.30033	3.95949	
Chester #139	3.93523	3.91616	3.35795	3.04195	3.37883
Coulterville #1	4.99749	4.34436	4.33548	4.45116	4.31384
Red Bud #132	3.32323	3.30525	3.44487	3.26989	3.28717
Sparta #140	4.86691	4.76478	3.81917	4.52539	4.42460
Steeleville #138	3.92748	3.76480	3.89096	3.58781	3.62527

* Pays Tuition to Chester, Red Bud or Waterloo for High School Students

ST. CLAIR COUNTY					
First Tax Installment Due	07/01/16	06/29/17	07/01/18	06/21/19	07/30/20
BELLEVILLE					
Belle Valley #119	5.25120	5.34980	5.28310	5.32650	5.41630
Belleville #118	3.64120	3.93230	3.78090	3.80260	3.72790
Grant #110	4.52800	4.54280	4.27520	4.29610	4.33340
High Mount #116	4.58970	4.60410	4.52940	4.54990	4.29180
Milstadt #160	3.12290	3.31810	3.30100	3.32030	3.25230
Pontiac #105	2.85510	2.87640	2.85560	2.85940	2.72080
Signal Hill #181	4.32540	4.44900	4.48020	4.43890	4.38640
Whiteside #115	2.79400	2.76610	2.77080	2.54280	2.51180
Wolf Branch #113	3.85360	3.86360	3.87330	3.87200	3.85220
Harmony-Enge #175	4.68420	4.76230	4.55710	4.52680	4.40150
Belleville #201	2.15500	2.15540	2.15160	2.15170	2.15180

FREEBURG					
Freeburg #70	2.84070	2.82780	2.89200	2.97470	3.02850
St. Libory #30	3.42130	3.51300	3.58540	3.66410	3.75770
Smithton #130	3.25280	3.26250	3.28810	3.27320	3.40390
Freeburg #77	2.30450	2.41580	2.40800	2.38590	2.38900

O'FALLON					
Central #104	3.25000	3.25000	3.24730	3.19520	3.18610
O'Fallon #90	3.13520	3.16680	3.16490	3.06060	3.09820
Shiloh #85	3.48960	3.68860	3.67160	3.67660	3.66040
O'Fallon #203	2.24240	2.31080	2.27870	2.24370	2.21410

UNIT DISTRICTS					
Cahokia #187	11.04850	13.08280	12.76040	12.67240	12.67240
Dupo #196	5.42160	5.29710	5.36350	5.37200	5.37000
East St. Louis #189	10.83830	10.83840	10.83270	10.83270	10.08920
Lebanon #9	6.51870	6.52600	6.46460	6.43310	6.41790
Lovejoy #188	7.56270	8.58270	10.91800	10.54580	10.04790
Marrisa #40	6.21170	6.52310	6.57360	6.46210	5.78970
Mascoutah #19	4.93380	5.17630	5.09640	4.88240	4.83960
New Athens #60	5.25410	5.29680	5.36980	5.28890	5.26620

Notes:
 tax rates shown are for individual districts
 for total rate in dual districts combine Elementary & High school districts

High School Districts reverse color -- feeder districts listed first

OPERATIONAL SERVICES

4:140 Waiver of Student Fees

The Superintendent will recommend to the School Board a schedule of fees, if any, to be charged students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees. Students must also pay for the loss of or damage to school books or other school-owned materials.

Fees for textbooks and other instructional materials are waived for students who meet the eligibility criteria for a fee waiver as described in this policy. In order that no student is denied educational services or academic credit due to the inability of parents/guardians to pay student fees, the Superintendent will recommend to the Board which additional fees, if any, the District will waive for students who meet the eligibility criteria for fee waiver. Students receiving a fee waiver are not exempt from charges for lost and damaged books, locks, materials, supplies, and equipment.

Notification

The Superintendent shall ensure that applications for fee waivers are widely available and distributed according to State law and ISBE rule and that provisions for assisting parents/guardians in completing the application are available.

Eligibility Criteria

A student shall be eligible for a fee waiver when the student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program.

The Superintendent or designee will give additional consideration where one or more of the following factors are present:

- Illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations;
- When one or more of the parents/guardians are involved in a work stoppage.

Verification

The Superintendent or designee must follow the verification requirements of [7 C.F.R. 245.6a](#) when using the free lunch or breakfast eligibility guidelines pursuant to The National School Lunch Act as the basis for waiver of the student's fee(s).

Determination and Appeal

Within 30 calendar days after the receipt of a waiver request, the Superintendent or designee shall mail a notice to the parent/guardian whenever a waiver request is denied. The denial notice shall include: (1) the reason for the denial, (2) the process and timelines for making an appeal, and (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the Illinois State Board of Education rule on waiver of fees.

LEGAL REF.:

[105 ILCS 5/10-20.13](#), [5/10-22.25](#), [5/27-24.2](#), and [5/28-19.2](#).

[23 Ill.Admin.Code §1.245](#) [may contain unenforceable provisions].

CROSS REF.: 4:130 (Free and Reduced-Price Food Services), 6:220 (Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct)

ADOPTED: May 20, 2013

Collinsville Community Unit School District 10



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

Waiver of School Fees

The Board of Education of Collinsville Community Unit School District No. 10 will waive all school fees for families receiving Financial Assistance under Article IV of the Illinois Public Aid Code; for families who qualify for the Free and Reduced Lunch Programs; for families with income below the federal income guidelines as determined by the U.S. Department of Agriculture. The District will also consider waiving fees if the family experiences a very significant loss of income because of illness in the family; unusual expenses such as fire, flood, storm damage, etc..., unemployment, and when one or more of the parents/guardians are involved in a work stoppage.

Fee waivers will be considered only if written evidence is presented by the person applying for the waiver.

"School fees" refers to any monetary charge collected by the school or district from a student or the parents/guardians as a prerequisite for the student's participation in any curricular or extracurricular program of the school or district during the school year. A school does not impose a "fee" when it requires that students provide their own ordinary supplies or materials (e.g., pencil, paper, notebooks) that are necessary to participate in any curricular or extracurricular program.

"School Fees" include, but are not limited to, the following:

- Charges for required textbooks and instructional materials.
- Charges and deposits collected by a school for use of school property (e.g., locks, towels, laboratory equipment).
- Charges for field trips made during school hours, or made after school hours if the field trip is a required or customary part of a class or co-curricular activity (e.g., annually scheduled trips to museums, concerts, places of business and industry or field trips related to instruction in social studies, the fine arts, career/vocational education or the sciences).
- Charges or deposits for uniforms or equipment related to varsity and intramural sports, or to fine arts programs.
- Charges to participate in co-curricular activities.
- Charges for supplies required for a particular class (e.g., shop or home economics materials, laboratory or art supplies).
- Graduation fees (e.g., caps, gowns).
- School records fees.
- Driver's education fees assessed pursuant to School Code [105 ILCS 5/27-24.2].
- District 10 school fees include a technology device and device insurance cost.

"School Fees" do not include:

- Library fines and other charges made for the loss, misuse, or destruction of school property (e.g. Chromebook, musical instruments, library fines).
- Charges for the purchase of class rings, yearbooks, pictures, diploma covers or similar items.
- Charges for optional travel undertaken by a school club or group of students outside of school hours (e.g., a trip to Spain by the Spanish Club or a senior class trip).
- Charges for admission to school dances, athletic events or other social events.
- Optional community service programs for which fees are charged (e.g., preschool, before and after school child care, recreational programs).
- Optional fees or charges such as parking passes.
- Summer camps that are optional and/or not operated by District 10.
- Summer school or any state fees associated with Driver's Education.

Application for Waiver of School Fees

An application form for school fee waiver is available in the District's Central Office, 201 West Clay Street, Collinsville, IL 62234, or can be downloaded using the link below. The completed form, along with documentation of the household's gross income, including a copy of current Pay Stub(s) for all family members and a copy of current income tax forms 1040 and W-2 Forms for all family members (or other evidence of documentation acceptable to the district), and any additional information/documentation required on the application, must be submitted to Mr. Bradley Hyre, CUSD10 Assistant Superintendent, 123 West Clay Street, Collinsville, Illinois 62234. One application form must be submitted at the beginning of each school year to determine the eligibility for the waiver of all applicable fees for that school year. No fee shall be collected from any parents/guardians who are seeking a fee waiver in accordance with this policy until they have been notified of the district's decision regarding the request or appeal, if one is made.

Parents/Guardians are advised that supplying false information to obtain a fee waiver is a Class 4 Felony under Illinois compiled statutes 7-20 ILCS 5/17.6. If the amount of benefit obtained is over \$300, it is a Class 3 Felony.

The CUSD10 Assistant Superintendent of Schools or designee will notify the parents/guardians within 30 days of receipt of the request, as to whether the request has been granted or denied. If the request is denied, or a subsequent decrease in family income occurs, you may reapply for a waiver at any time during the school year. A denial of a waiver request may be appealed to Dr. Mark B. Skertich, CUSD10 Superintendent of Schools (201 West Clay Street, Collinsville, Illinois 62234) by submitting a completed appeal form within two weeks of the denial. The person filing the appeal may request to meet in person with the CUSD10 Superintendent of Schools to explain the basis for the appeal. A decision will be mailed to the parents/guardians within 30 calendar days of the receipt of the request. The decision of the CUSD10 Superintendent of Schools is final and binding.

Questions concerning the fee waiver process should be addressed to Mr. Bradley Hyre, CUSD10 Assistant Superintendent of Schools (123 West Clay Street, Collinsville, Illinois 62234).

- 10.21. Approval of Student Technology Fees for 2021-2022 School Year
- 10.22. Approval of Drivers Education Fee for 2021-2022 School Year
- 10.23. Approval of Collinsville High School Parking Fee for 2021-2022 School Year
- 10.24. Approval of Athletic Fee for 2021-2022 School Year
- 10.25. Approval of Collinsville High School Additional Fees for the 2021-2022 School Year
- 10.26. Approval of Graduate Transcript Request Fee
- 10.27. Approval of 2021 EPIC Camp Summer Program



Collinsville Community Unit School District 10

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TO: DR. BRAD SKERTICH
FROM: LATOYA BERRY-COLEMAN, DIRECTOR OF CURRICULUM AND ASSESSMENT
SUBJECT: KREITNER SUMMER PROGRAM 2021
DATE: 2/22/21

Program Proposal

EPIC Camp (Expose. Practice. Improve. Connect.)

Target Population

- Identified EL students from Kreitner and Caseyville Elementary
- Students in need of Summer School for grade advancement would not be included in this program

Justification

- Many of our EL students not only receive no services over the summer, but also spend their summer months in homes and communities where they will use/be exposed to little or no English for the duration of summer break
- Without using the English they have learned on a regular basis, our EL students will experience learning loss or regress in their English skills
- Students will maintain (and improve upon) current English and language skills through immersion in the summer camp
- Pre-teaching/exposure to content vocabulary and concepts will improve comprehension and skill mastery when students encounter these concepts within the curriculum

What this is and what this isn't

- Is not a graded program
- Is not a supplement or replacement for summer school
- Is meant to be a fun experience to introduce and pre-teach concepts that students will encounter in the upcoming school year.
- Is a "camp" structure where children learn through games and activities rather than at desks
- Is meant to reduce, minimize, or even eliminate learning loss and regression
- Is intended to reinforce and improve developing skills
- Is intended to improve academic growth (and thusly assessment scores) by providing supports and targeted learning throughout the summer

- Is intended to reinforce prior learning and introduce students to upcoming vocabulary, concepts, and skills

Staffing

- Curriculum Development
- Trainers - 6 hours of facilitator training (2 hours per level)
- Site Coordinator (1 per session) - Arrives 1 hour early to set up and stays 1 hour late for clean up of activities for all groups, oversee transitions between activities/develop and oversee the “schedule” of the groups, distribute and collect time sheets, maintain attendance and participation records, communicate with parents
- Lead Facilitators (6-8 per session) - Based on number of identified student
- Assistants (6-8 per session) - One for each lead facilitator

Student Identification

- Assessment Data, Academics, Teacher Referral, ACCESS Scores
- EL teachers will review ACCESS scores and group students by score into three levels:
 - Students scoring up to 1.9
 - Students scoring 2.0-2.9
 - Students scoring 3.0 -3.9
- With initial students identified, we will then review assessment data, academics, and teacher input to identify our target population to rank students by need
- Parents/Families will be contacted, opportunity explained, and commitment secured. If families decline the opportunity, we will move to the next student on our ranked list until all spots are filled

Programming Structure

- Two sites: one for Caseyville students and one for Kreitner students
- Per site: 3-4 groups of ten students: At least one group at each “level” with possible 2 groups at one level based on the number of students identified. Each group will be assigned a lead facilitator and an assistant
- 3 days per week: Tuesday – Thursday each week
- Two 3-week programs (weeks of 6/7, 14, & 21 and 7/5, 12, & 19)
- 8:00 to 11:00 for one site and 9:00 to 12:00 for the second site (to allow for bus transportation drop-offs and pick ups)
- Location: based on student commitment and home address we will utilize Fairmont City Library and/or Kreitner for one camp and Caseyville Elementary for the second site
- We will coordinate with the REACH program to provide students with a lunch at the end of each day’s session. REACH currently has pick-up locations within walking distance of the Fairmont City Library and on Kreitner Elementary property
- Bus transportation will be provided

Funding

- This program will be paid for through the After-School Grant that is shared between the schools

11. **Closed Session**

12. **Personnel**

12.1. Non-Certified Employee Recommendations
for Employment

12.2. Non-Certified Resignations

12.3. Certified Resignations

12.4. Recommendation for Volunteer Coaches and
Sponsors

13. **Adjourn**