

Agenda

Wednesday, December 11, 2024 7:00 PM

Winston-Dillard School District, 620 NW Elwood St, Winston, OR 97496

1. **Call To Order**

2. **Pledge of Allegiance**

3. **Roll Call - Establishment of a Quorum**

4. **Superintendent Academic Awards**

4.A. Brockway Elementary - Lewis Powell

4.B. Lookingglass Elementary - Braxton Dwight

4.C. McGovern Elementary - Margaret (Mazie) Mercker

5. **DHS Student Report**

6. **INTERMISSION**

7. **SUPERINTENDENT REPORT**

7.A. Enrollment and Updates

8. **Directors Report**

9. **ITEMS OF DISCUSSION**

9.A. 2025-26 Budget Calendar 1st Reading

9.B. Budget Committee

9.C. 2024 COSA Workgroups Report

9.D. Field Trip Requests

10. **ADOPTION OF CONSENT AGENDA**

10.A. Financial Statement

10.B. Minutes

10.B.1. Regular Session November 13, 2024

10.C. Personnel

10.C.1. Approve employment for Jeremiah Robbins,
DHS AD/Asst. Principal effective December 9,
2024.

10.D. Recommended Student Transfers for the
2024-25 School Year

10.E. Donations

- 10.E.1. Thank you from DHS to Ron & Shirley Northcraft for \$1000 donation to FFA Program.
- 10.E.2. Thank you from DHS to Ron & Shirley Northcraft for \$3000 donation to Student Scholarship Fund.
- 10.F. Adoption of Consent Agenda Motion

11. ACTION ITEMS

- 11.A. Resolution 2024-25-2 Urban Renewal Plan City of Winston
- 11.B. OSBA Resolution #1 to Amend the 2023 OSBA Bylaws
- 11.C. OSBA Resolution #2 to Amend OSBA Dues Schedule
- 11.D. OSBA Resolution #3 To Amend Oregon School Boards Association's Bylaws Relating to Composition of the Board of Directors
- 11.E. Access Control Doors - Winston Middle School and Douglas High School Gym - COPS Grant & Capital Projects
- 11.F. District Wide Field Maintenance Tractor & Attachments - General Fund/Capital Projects Fund
- 11.G. DHS Ag Barn Concrete Drain - High School Success Grant/M98 Funds
- 11.H. DHS Metals/Woods Siding and Roll Up Door - High School Success/M98 Funds
- 11.I. DHS Greenhouse Excavation & Gravel - High School Success Grant/M98 Funds

12. COMMUNICATIONS

13. FOR THE GOOD OF THE ORDER

14. ADJOURNMENT

15. UPCOMING

- 15.A. Executive Session at WSD District Office Conference Room on January 8, 2025 at 6:00 pm.
- 15.B. Regular Session at WSD District Office Board Room on January 8, 2025 at 7:00 pm.

Winston-Dillard School District Student Enrollment 2024-25																					
Grade Level	12/1/2023	Head Ct. 9/9/2024	10/4/2024	11/8/2024	12/6/2024																
K	93		99	99	99																
1	91		88	89	89																
2	106		88	89	90																
3	95		103	105	107																
4	104		101	99	98																
5	107		109	105	106																
Elem School Total	596	571	588	586	589																
6	88		104	106	106																
7	104		97	98	98																
8	89		111	110	110																
Middle School Total	281	308	312	314	314																
9	91		95	94	91																
10	125		92	87	86																
11	74		97	101	100																
12	62		76	73	70																
DAS	70	47	45	45	47																
High School Total	422	367	405	400	394																
Total Enrollment	1299	1246	1305	1300	1297																
11/8/2024																					
Elementary Schools	PK	K	1	2	3	4	5													DAHS	
McGovern - 231	0	0	0	0	76	83	72													9	0
Brockway - 226(PK 279)	53	81	74	71	0	0	0													10	0
Lookingglass -130(PK148)	18	18	15	18	29	17	33													11	25
Total	71	99	89	89	105	100	105													12	22
12/6/2024																					
Elementary Schools	PK	K	1	2	3	4	5													Total	
McGovern -231	0	0	0	0	77	81	73													47	
Brockway - 227(PK279)	53	81	73	72	0	0	0														
LES -132 (PK 150)	18	18	16	18	30	17	33														
Total	71	99	89	90	107	98	106														



Winston-Dillard School District #116
620 NW Elwood
Winston, OR 97496
(541) 679-3000
www.wdsd.org

BUDGET CALENDAR 2025-2026

- May 14, 2025** **Budget Committee Meeting at the District Office, Board Room at 6:00 PM**
- ❖ **Elect presiding officer, presentation of budget message and proposed budget**
- May 28, 2025** **Budget Committee Meeting at the District Office, Board Room at 6:00 PM**
- ❖ **Approve Tax Levy Rate and 2025-2026 Proposed Budget**
 - ❖ **Optional meetings if necessary**
- June 11, 2025** **Board Meeting at the District Office, Board Room at 7:00 PM**
- ❖ **Adopt Budget and Make Appropriations**

**WINSTON-DILLARD SCHOOL DISTRICT #116
2025-2026 BUDGET CALENDAR AND TIMELINE**

Jan - March 2025	Analyze revenue forecast information as made available for the 2025-2026 year, pending official estimate to be received from the State in late March or first of April. Analyze current expenditures and revenue for 2024-2025, begin reviewing staffing needs and utility costs.
Mar – April 2025	Collect budget data and assemble into a budgetary format. Work with individual building principals, supervisors to arrive at tentative dollar allocations. Present budget priorities at May budget meeting.
April 11, 2025 April 25, 2025	Publish Notice of First and Second Public Budget Meetings: (First publication cannot be more than 30 days prior to the meeting date, and the second publication cannot be less than five days prior to the meeting date). Publish notice of a public meeting to discuss the budget for the fiscal year July 1, 2025 to June 30, 2026. A copy may be inspected or obtained on or after May 14, 2025.
May 14, 2025	Budget Committee Meeting: Elect presiding officer. Present the budget message and the budget document. Provide members of the public with an opportunity to ask questions about and comment on the budget.
May 28, 2025	Budget Committee Deliberations: Approve the Tax Levy Rate and approve the 2025-2026 proposed budget.
Optional Date	Budget Committee Deliberations: Approve the 2025-2026 budget. (If needed)
May 30, 2025	Publish Notice of Budget Hearing (5 to 30 days before the hearing, form ED-1): Publish notice and a financial summary of the approved budget, the current year’s budget and the preceding year’s actual data. Include the basis of accounting, location, date, time of hearing and statement of change in activities and sources of financing from last year.

June 11, 2025

Budget Hearing and Regular Board Meeting: Purpose of the hearing is to deliberate on the budget approved by the budget committee and to consider any additional public comments. The governing body conducts the hearing. The governing body can make any adjustments that it deems necessary to the approved budget before July 1, 2025:

- a) Increase expenditures of any fund up to \$5,000.00 or 10 percent, whichever is greater.
- b) Adopt the budget, enact a resolution to make appropriations, impose and categorize property taxes.

July 15, 2025

Tax Certification: Two copies each to the Assessor's Office of:

- a) Resolutions adopting the budget, making appropriations and imposing and categorizing tax.
- b) Notice of property tax certification (ED-1 and ED-50).

July 15, 2025

A completed hard copy of the budget is to be given to the Department of Education and Douglas ESD.

August 15, 2025

File an electronic version of the budget to the Department of Education.

September 30, 2025

A completed hard copy of the budget is to be given to the County Clerk.



WINSTON-DILLARD SCHOOL DISTRICT
APPLICATION FOR BUDGET COMMITTEE MEMBER

Please fill out and return to the school district administration office at:
620 NW Elwood Dr, Winston OR 97496 or email to dunhamm@wdsd.org.

Name:

Phone Number:

Physical Address:

Email Address:

City:

Zip:

Occupation:

Company Name:

Company Address:

Number of Years Living in the District:

Precinct where you are
registered to vote:

Schools Attended:

Do you currently have children
in the School District?

If so, which schools?

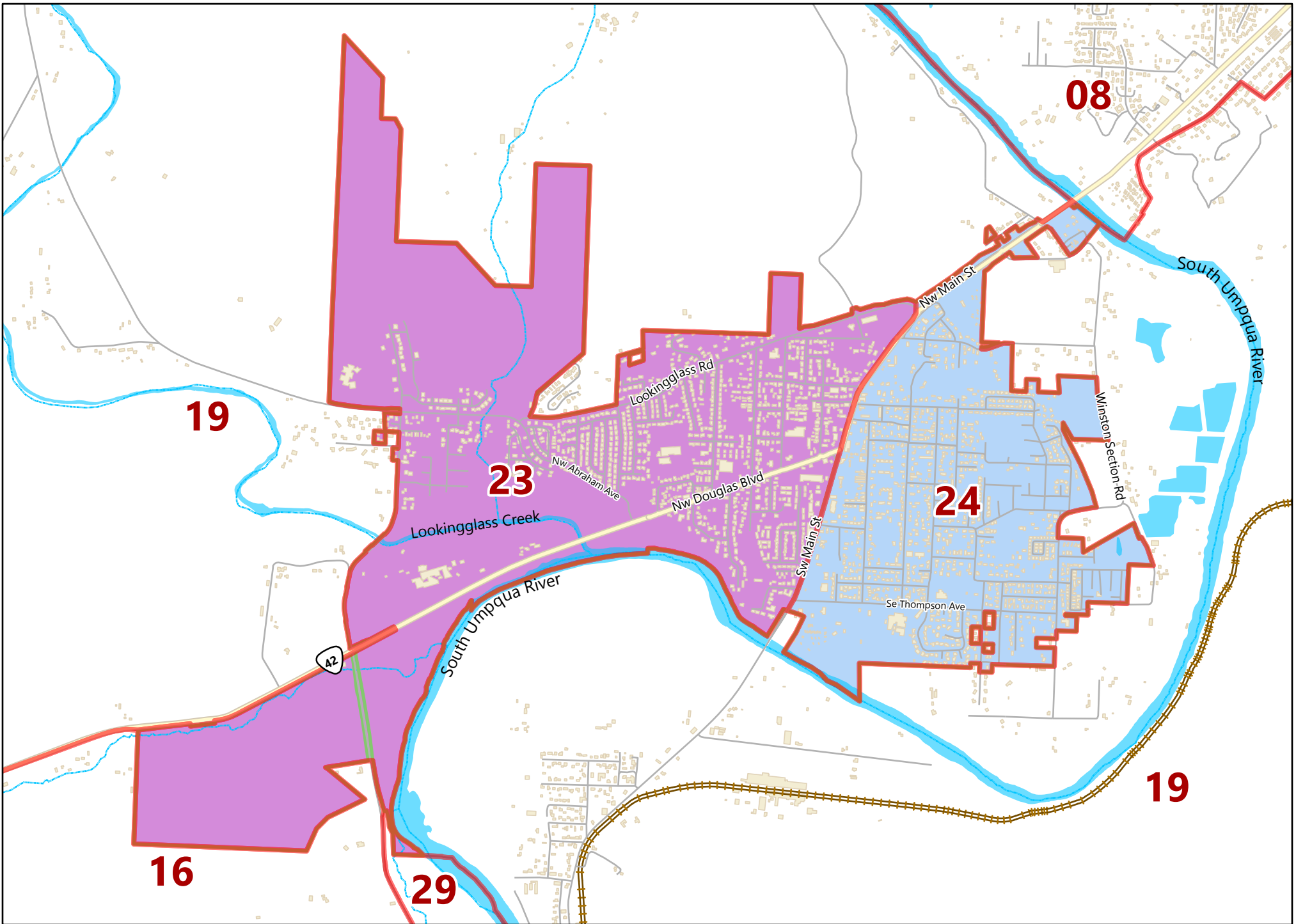
Have you worked on any school district or ESD Committees:

If so, which Committees:

Other Community or business activities:

What qualifications do you have that will help you be a member of the budget committee:

Why do you want to be a budget committee member?





COALITION OF
OREGON SCHOOL
ADMINISTRATORS

Workgroups Report

2024



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Letter from COSA's Executive Director

Dear COSA Leaders,

Over the past seven months, COSA convened two workgroups to help develop our top priorities for K-12 leaders as we approach the 2025 Legislative Session. This important work began in April 2024 at Oregon Association of School Executives' Statewide Off-the-Record convening in Portland. These discussions among 125 Superintendents and COSA leaders helped set the tone for the months ahead. Superintendents and COSA Leaders shared their top issues – adequate and stable funding, supports for student mental and behavioral health needs, support for aging facilities, and funding for extended learning opportunities – which became the foundation for our two workgroups.

I want to extend my heartfelt thanks to our incredible Policy and Advocacy Team, Morgan Allen and Parasa Chanramy, for their thoughtful guidance and expertise throughout this process. Additionally, I'd like to recognize the exceptional leadership of the superintendents who facilitated the 2024 Workgroups, fostering intense, collaborative conversations that shaped the final priorities and recommendations:

Funding Workgroup

Darin Drill, Cascade
Aaron Duff, Milton-Freewater
Dr. Ryan Noss, Corvallis
Dr. Candace Pelt-Perez, Central Linn

Student Supports Workgroup

Michael Carter, Lakeview
Dr. Alisha McBride, Vale
George Mendoza, La Grande

More than 115 Superintendents and COSA Leaders committed their time and expertise to one or both workgroups. These groups developed COSA's top 10 recommendations and priorities, which were then vetted through a series of 11 regional meetings across the state. Over 320 COSA leaders participated in these regional meetings, providing invaluable feedback that affirmed the final priorities outlined in this report.

The challenges facing public education in Oregon are significant, but so is the incredible work happening in our schools and districts. By working together, superintendents and school leaders can shift the narrative about public education, build trust within our communities, and champion a shared vision for well-funded schools that meet the diverse needs of every student. The success of the Student Success Act is a powerful reminder of what we can accomplish through collaboration and unified advocacy.

Your support and active engagement will be crucial as we prepare for the 2025 Legislative Session. In the coming weeks and months, there will be numerous opportunities for COSA members to get involved. I encourage each of you to stay connected, share your voice, and continue the incredible work you do every day on behalf of Oregon's students.

Thank you for your unwavering commitment and dedication. Together, we are making a difference.

Warm Regards,

Dr. Krista Parent
Executive Director
Coalition of Oregon School Administrators

Overview

2024 COSA Workgroup Process

Shortly after the April 26th Statewide Off-the-Record convening in Portland, the OASE Executive Committee and COSA team conferred and created a process to convene two COSA workgroups: one on K-12 Funding and the other on Student Supports. Internal work plans were drawn up, superintendent facilitators for each work group stepped forward, and members of the COSA Policy and Advocacy team were assigned to staff each workgroup.

The workgroups would each meet five times with recommendations due in September based upon the following calendar, starting with the 2024 Session debrief in March:

Key Dates

March 12
April 26
May-August
September 10
September and October 2025
November
December
January 21, 2025

Tasks and Deliverables

Statewide OTR: 2024 Session Debrief
Statewide OTR: Policy and Advocacy Kick-Off
Convene COSA 2024 Workgroups
Finalize Workgroup Recommendations (Virtual)
Fall Regional OTR Meetings (11 in-person)
Finalize 2024 Workgroup Report
Bill Draft Return and Filing Deadline (pre-session)
Tentative Start of 2025 Legislative Session

On May 1st, an invitation was sent out to all superintendents, members of the COSA Board of Directors, and members of the COSA Equity Board with a summary of the April 26th meeting and an invitation to sign up to participate in one of both of the COSA workgroups. Less than three weeks later, the first meetings were convened on May 21st and engagement began in earnest.

Why Workgroups?

For both the COSA K-12 Funding Workgroup and the COSA Student Supports Workgroup, our facilitators and participants set out to achieve several key goals. For some participants, the 2024 Workgroups were a continuation of the success of workgroups convened by COSA in 2018 that focused on three key topics dominating K-12 policy conversations: Early Learning, Education Workforce Development, and Social and Emotional Determinants of Health and Education. The recommendations that came out of those workgroups became the foundational elements of the Student Success Act in 2019, like the Student Investment Account, the focus on focal student populations, and funding for early learning programs.

COSA leaders identified three key goals and outcomes for the 2024 Workgroups:

- Help COSA leaders articulate a clear vision about meeting the academic, social-emotional, and mental health needs of our students;
- Give COSA leaders the tools and skills to help change the narrative and conversation about public schools in Oregon; and
- Guide the development of our 2025 legislative priorities and ensuring COSA is responsive to the needs and goals of our members.

2025 COSA Legislative Priorities

Thank you again to all the Superintendents and COSA Leaders who participated in the 2024 Workgroups this year. Your time and service to this process supported the COSA team in developing COSA's 2025 Legislative Priorities. Here are the top priorities that emerged from our work together.



Special Education Funding

- **Special Education Cap.** Raise the cap from 11% to 15%: \$500 million (estimate). Funding must be additive to the State School Fund.
- **High Cost Disability Account.** Fund 100% of the cost reimbursement: \$150 million (estimate). Funding must be additive to the State School Fund.
- **Early Intervention, Early Childhood Special Education, and Regional Inclusive Services.** Fund all three programs to Adequate Service Levels.



Unfunded Mandates

- **Fund Unfunded Mandates.** Prioritize and focus on attaining funding for a new K-12 specific mandate: the expansion of unemployment insurance to all classified employees during school breaks .
- **Address new unfunded mandates during the 2025 Session.** Advocate to fund, or oppose, the unfunded mandate.



K-12 Facilities

- **Aid Districts in Need of Bond Funding.** Create a funding source for districts that cannot pass bonds for facility emergencies and new construction/upgrades to buildings. Keep funding options flexible (for example: general fund, lottery-backed bonds, and corporate kicker) to maximize total K-12 investments.
- **Initial proposal.** \$100 million in lottery backed bonds that do not require local district bond passage to receive emergency or matching funds.



Student Mental and Behavioral Health

- **Support Partnerships and Programs.** Strengthen partnerships and expand existing programs and efforts (Community Schools, School Based Health Centers, Treatment and Care Programs, for example), with a focus on service desert regions. Leverage Medicaid billing, whenever possible.

2025 COSA Legislative Priorities



Summer Learning & Expanded Learning Opportunities

- **Full Funding.** Secure additive, stable, and adequate funding for districts and ESDs. Ensure that minimum funding floors for smaller districts are adequate to staff and support summer learning programs.
- **Streamline Current Efforts.** Streamline planning, programming, and reporting. Explore future options to further investments in expanded learning opportunities.



Early Literacy

- **Full Funding.** Secure additive, full funding for early literacy success for all districts, and ensure that ESDs have access to funding.
- **Further Investments.** Bolster efforts around professional learning and capacity building.
- **Streamline Current Efforts.** Advocate to permit the spending of Early Literacy Success dollars in upper elementary grades; and streamline the application and reporting requirements.
- **Protect Other Complementary Funding.** Support the continued funding for Birth through Five Literacy Grants, Kindergarten Partnership and Innovation, and Jumpstart Kindergarten.



Attendance

- **Grow Current Investments and Efforts.** Increase investments in multi-tiered systems of support. Increase capacity building through more targeted technical assistance and communities of practice.
- **Implementation Improvements.** Consider improvements in transportation and coding absences.



Workforce Diversity and Hard-to-Staff Assignments

- **Protect and Grow Efforts around Workforce Diversity.** Continue to invest in scholarships and efforts to increase educator workforce diversity.
- **Continue Investments in Hard-to-Staff Positions.** Support efforts around Grow-Your-Own, Apprenticeship, Pathway programs, and On-Going Mentoring, especially in Special Education, ESOL, Dual Language, Reading, Advanced Math, and Mental Health and Behavioral.

COSA Funding Workgroup

From early on, it was clear that the COSA K-12 Funding Workgroup would focus its work extensively around the Current Service Level Calculation (CSL) and funding issues related to the State School Fund (SSF), special education funding, and facilities funding.

Like the COSA Student Supports Workgroup, this initial list of topics for workgroup engagement was drawn from feedback received during the 2023 Fall Regional Meetings and the OASE Statewide Off-the-Record Meeting held in Portland on April 26, 2024.

Current Service Level

For the past several years, COSA has worked diligently to bring attention to the process used to calculate the “Current Service Level” (CSL) for the State School Fund (SSF). Our members believe that the CSL calculation should provide a cost estimate for the continuation of K-12 programs and staff that are currently being paid for by the SSF. Time and again, we raised concerns about the inputs used to calculate the CSL as not accurately reflecting our true budget roll-up costs.

In November 2023, Governor Kotek committed to superintendents and other education partners that she would put together a [process to review and update the CSL calculation](#). Over the course of several meetings, COSA and other K-12 partners were able to meet with representatives from the Governor’s Office, the State Chief Financial Officer (CFO), the Oregon Department of Education, and others to engage in a review of the CSL.

Shortly after the June 2024 workgroup meeting, Governor Kotek’s team shared the following memo – [State School Fund Current Service Level Crosswalk – Governor’s Office](#) – which describes the key issues related to the review of the CSL process and a crosswalk of important topics discussed at the meetings. In summary, the Governor’s office directed three significant changes to the CSL process that will inform the Governor’s Recommended Budget due in early December of 2024.

These changes to the CSL include:

- Structuring the CSL calculation based on a 49/51 split, rather than a 50/50 jump off point;
- Updating the state’s compensation model to better account for personnel costs; and
- Using the most current local revenue forecast to calculate the CSL.

In total, these three changes increase the CSL by an estimated \$515 million for the 2025-27 biennium, for a total CSL increase of about \$1.1 billion over the 2023-25 SSF allocation of \$10.2 billion. Improving the CSL calculation was the clear top priority for workgroup participants and after this announcement by the Governor, the workgroup quickly coalesced around three key findings and five recommendations.

COSA Funding Workgroup

Subsequently, the PERS Board adopted the final PERS rates in October 2024 which raised the rate used to calculate CSL by a percentage point (from 19.47% to 20.45%). Based on the updated CSL calculation formula, we believe this rate increase adds about \$85 million to the CSL calculation. On October 28, COSA sent a letter to Governor Kotek asking her to update the CSL calculation to reflect the increase in the final PERS rate adopted by the Board in October. At the time of this report, we are waiting for the release of the Governor's Recommended Budget in early December and are optimistic the CSL will be updated.

Stable and Adequate Funding for Addressing Unfunded Mandates

The COSA K-12 Funding Workgroup meeting finalized three key findings and identified multiple goals related to each finding. These served as the foundation for the final recommendations of the Workgroup.

Finding 1: Oregon's public schools need adequate, equitable, and stable funding that accurately accounts for the resources necessary to meet the increasingly complex needs of our students in every school district and education service district.



- The CSL process will be regularly updated with input from K-12 partners to accurately forecast inflationary costs.
- New K-12 requirements must be funded – our K-12 system cannot keep absorbing new unfunded mandates.
- Future funding decisions must consider academic outcomes and include resources to meet the social, emotional, and mental health needs of all students.
- Schools are facing paperwork and data collection overload. Grant applications, data collections, and other reporting mechanisms must be streamlined and consolidated.
- Funding for critical programs, like Summer Learning, should not be competitive grants. Every community has students who need these extra supports and services.

Special Education Funding

Finding 2: Special education funding models need updating. Funding is based on outdated and inequitable models that do not account for the true costs of special education services.

Funding Workgroup members were adamant that funding for the staff, services, and programs that serve our students with disabilities does not account for the real costs school districts and ESDs incur. Rather than just adding more money to the State School Fund, the Funding Workgroup members believe that formulas need to be changed, and additive funding must be included to cover the additional weights in the SSF. It is not enough to improve the formulas, additional funding is needed to account for true costs.

COSA Funding Workgroup

The Funding Workgroup identified four policy goals in support of Finding 2:



Goals in Support of Finding 2:

- The State School Fund will move toward providing weighted funding for all students with an Individualized Education Plan (IEP).
- Oregon's High Cost Disability Account will fully reimburse the costs needed to meet the educational needs of each eligible student.
- Regional Inclusive Services (RIS) will be fully funded to ensure students who are medically fragile and vulnerable receive the services and supports they need.
- Oregon will provide the funding necessary to support our youngest children with disabilities through Early Intervention and Early Childhood Special Education programs.

K-12 Facilities

Finding 3: K-12 facilities needs are significant across Oregon. Dozens of school districts across the state face significant barriers to passing a construction bond and cannot benefit fully from programs like the Oregon School Capital Improvement Matching (OSCIM) program.

Funding Workgroup members acknowledged the significant investments the Oregon Legislature has made to help address the growing backlog of deferred maintenance, safety issues, and increased number of buildings that have exceeded their useful lifespan. With the creation of the Office of School Facilities at ODE, and more than a billion dollars invested in OSCIM and Seismic Rehabilitation Grants over the past decade, K-12 facilities have been positively impacted. Unfortunately, year after year, there continue to be districts that struggle to pass a bond to be eligible for an OSCIM matching grant. Funding Workgroup members believe we need to identify resources to support those districts as the gap between “haves” and “have-nots” in school facilities continues to widen. In conjunction with this finding, the Funding Workgroup identified four policy goals in support of Finding 3.



Goals in Support of Finding 3:

- Oregon will increase funding for OSCIM matching grants and Seismic Rehabilitation Grants to help incentivize local communities to invest in their school facilities.
- Oregon will create a grant program and funding mechanism for school facilities improvements that does not require a local bond match to support districts that struggle to get voter approval for a construction bond.
- Oregon will ensure there are emergency funds available to support school districts that endure natural disasters, wildfires, or other circumstances outside their control
- The forthcoming statewide facilities assessment should help guide prioritization of future state investments.

COSA Funding Workgroup

K-12 Funding Workgroup Recommendations

The K-12 Funding Workgroup discussed and approved five recommendations.

Recommendation: Address Unfunded Mandates

Funding Workgroup participants highlighted the growing number of laws and policies that have impacted the finances of school districts and ESDs that have not come with additional funding and recommended that COSA focus additional effort on responding to proposed unfunded mandates during the 2025 Session. The Funding Workgroup wants new requirements to be funded, or COSA to register their opposition.

There was also a robust discussion on the multitude of unfunded mandates that have been added recently. The Funding Workgroup decided to propose a first-of-its-kind focused effort to seek funding for an unfunded mandate: unemployment insurance for classified employees. As a result, COSA and the Oregon Association of School Business Officials surveyed school districts and ESDs this fall, and more than 110 responded. The districts and ESDs reported additional costs for unemployment insurance totalling \$5.5 million between the summer of 2023 and the summer of 2024. As a first step in our advocacy to receive funding for this mandate, COSA was able to include this data and information in our budget request letter sent to Governor Kotek on October 28th. We identified this as a new cost for districts and asked for the additional funding to be included in the CSL calculation.

Recommendation: Raise the Special Education Cap in the SSF to 15%

After a robust discussion about increasing the SPED cap, including a comprehensive discussion about concerns removing the cap, the Funding Workgroup recommended that the SPED Cap be raised to 15%. This is in line with the state and national average (both about 15%). The Funding Workgroup also emphasized the need to pay for the additional

Background

Special Education Weight

- The special education weight in the State School Fund is capped at 11% of ADMr (student enrollment).
- The 11% cap has not changed since the formula was developed in the 1990s.

Cap Waiver Weight

- The cap waiver provides weights above the 11% cap.
- ODE conducts a comparative analysis to distribute the cap waiver weights to school districts that have an especially high numbers of students on an IEP and/or especially high expenditures to support their students in special education.

School Year	ADMr	# Students in Special Education	Special Education Weight (capped at 11%)	# Unfunded Special Education Weight (due to 11% cap)	Cap Waiver Weights (above 11%)	# Unfunded Special Education Students
2022-23	543,685	79,025	59,578	19,447	7,064	12,383

Source: [Oregon Department of Education](#)

weights to move from 11% to 15% (about 20,000) and maintain the cap waiver for districts above the 15% threshold. Based on data shared by ODE, we estimate that the SSF would need an additional \$500 million to raise the cap to 15%, pay for the additional weights, and, most importantly, pay for the cap waiver weights that are currently carved out of the SSF.

COSA Funding Workgroup

Recommendation: Increase Funding for the High Cost Disability Account

The High Cost Disability Account is designed to reimburse school districts for the costs to provide special education services for students when those costs exceed \$30,000. The current funding (\$55 million per school year/\$110 million per biennium) is significantly oversubscribed and is projected to reimburse school districts only about 40% of their eligible expenses (ODE prorates reimbursements when they exceed available funding). Funding Workgroup members recommend adding \$150 million to the biennial funding amount for the High Cost Disability Account to get the reimbursement rate in future school years back between 90% and 100%.

Reimbursement Rate – Preliminary vs Actual Comparison

School Year	Preliminary Reimbursement Rate	Actual Reimbursement Rate	Change in Rate
2020-21	71%	58%	12.3%
2021-22	70%	50%	20.7%
2022-23	59%	41%	17.9%

School Year	Total Preliminary Claims (Eligible Expenses)	Total Actual Claims (Eligible Expenses)
2020-21	\$77,927,582	\$94,437,427
2021-22	\$78,147,517	\$110,759,252
2022-23	\$93,791,884	\$134,942,908

Oregon Department of Education 27

Source: [Oregon Department of Education](#)

Recommendation: Provide K-12 facilities funding for districts that cannot pass bonds for facilities emergencies and upgrades to buildings

While COSA will continue to advocate for continued investments in the OSCIM Grants and the Seismic Rehabilitation Grants, Funding Workgroup members acknowledged the need to create a funding source for districts that cannot pass bonds for facility emergencies, new construction or safety upgrades to buildings.

During the 2025 Session, COSA will propose legislation authorizing \$100 million in lottery backed bonds to fund two new programs:

1. A \$50 million matching grant program for facilities improvements or upgrades that allows for any non-bond dollars to qualify for matching funds if the district can demonstrate their struggles passing a bond; and
2. \$50 million dollars to help pay for facilities emergencies that require immediate attention (like a roof collapsing in a snowstorm) for districts that have historically been unable to pass a construction bond.

COSA Funding Workgroup

Recommendation: Fund Early Intervention/Early Childhood Special Education (EI/ECSE) and Regional Inclusive Services (RIS) at Adequate Service Levels

Regional Inclusive Services (RIS) supports children and students who experience low incidence disabilities, including: Autism Spectrum Disorder, Deaf/Hard of Hearing, Visually Impaired, Deafblind, Orthopedic Impairments, and Traumatic Brain Injuries; many of these children experience multiple disabilities and require highly specialized equipment and trained staff to access their education program.

Early Intervention Services (EI) serves children birth to age 3 and Early Childhood Special Education (ESCE) serves children aged 3 to 5. Both programs prepare children with disabilities and delays for Kindergarten and beyond. These services are federally mandated and there are no waitlists allowed.

Both RIS and EI/ECSE provide invaluable services to students and their families. Unfortunately, funding for the ESDs and school districts who serve as state contractors for these programs has been inconsistent, flat, or has lagged behind caseload growth. Both programs have Adequate Service Levels that have been developed with the input of experts, providers, and stakeholders. The Workgroup recommends funding at these levels: \$122 million for RIS and \$432 million for EI/ECSE.

Source: [Oregon Department of Education Regional Inclusive Services \(RIS\) Funding Adequate Service Levels](#)

Source: [Oregon Department of Education Early Intervention/Early Childhood Special Education \(EI/ECSE\) Adequate Service Levels \(ASL\)](#)

COSA Student Supports Workgroup

The COSA Student Supports Workgroup initially identified more than half a dozen issues to explore. These issues were drawn from our 2023 Fall Regional Meetings, as well as our Statewide Off-the-Record Meeting in April of 2024.

After reviewing all of the key information, research, data, and potential recommendations, the Student Supports Workgroup had the difficult task of narrowing down which issues to prioritize for the 2025 Legislative Session.

To support our prioritization process, workgroup members considered two key factors: i) impact (level of impact on students); and ii) viability (level of support / viability of passage) of each of the recommendations. Workgroup members also factored in where there was existing momentum behind a particular issue.

Through this exercise, the Student Supports Workgroup identified that the COSA Funding Workgroup priorities are also priorities that the Student Supports Workgroup shared.

In addition to the COSA Funding Workgroup Priorities, the Student Supports Workgroup refined five key priorities around: student mental and behavioral health; summer and expanded learning opportunities; early literacy; attendance; and workforce diversity and hard-to-staff positions.

Here's a more detailed overview of each of those key priorities.

Student Mental and Behavioral Health – Key Information and Findings

The role of districts and schools has expanded significantly to keep up with the needs of our students today. In the context of student mental and behavioral health, our current system of care and service is inequitable across the state.

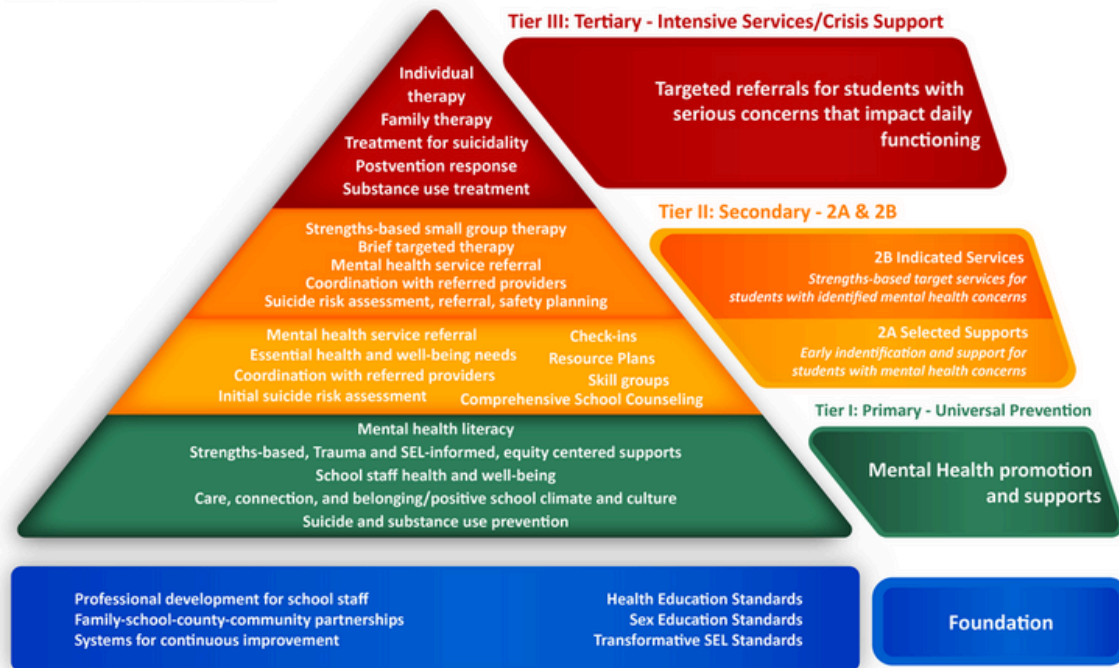
We recognize that stronger partnerships and collaboration are needed among state (ODE, OHA, DHS, System of Care Council), regional ([CCOs](#), ESDs, local public health providers), and [local partners](#) to better streamline a comprehensive continuum of care and service for students and families.

In addition to early prevention and intervention efforts before students enter the K-12 system, tailored and timely services must be provided equitably, especially for our students who are part of key focal populations in service desert regions.

COSA Student Supports Workgroup

Multi-tiered systems of support for social emotional learning and mental health can support students' well-being.

Multi-Tiered Systems of Support (MTSS) in Education



Source: [ODE's MTSS Framework for Organizing Mental Health Systems](#)

Throughout the Student Supports Workgroup process, we also noted that there is momentum and interest in supporting and expanding a “[community schools approach](#)” and wraparound service models.

To expand efforts that bolster supports for student mental and behavioral health, we must ensure that there is stable and adequate funding, collaborative partnerships and providers, well-trained staff, and updated facilities.

2025 Platform – Student Mental and Behavioral Health

- **Support Partnerships and Programs.** Strengthen partnerships and expand existing programs and efforts (Community Schools, School Based Health Centers, Treatment and Care Programs, for example), with a focus on service desert regions. Leverage Medicaid billing, whenever possible.

Current / potential momentum and partnerships aligned with this priority: COSA Professional Learning, Governor’s Student Social Emotional Health Workgroup, ODE Accountability Workgroup, AASA Learning 2025 – Social Emotional Learning Workgroup, ODE/OHA Medicaid Billing Workgroup, and ODE’s Youth Leaders Considerations around Mental Health and Chronic Absenteeism.

COSA Student Supports Workgroup

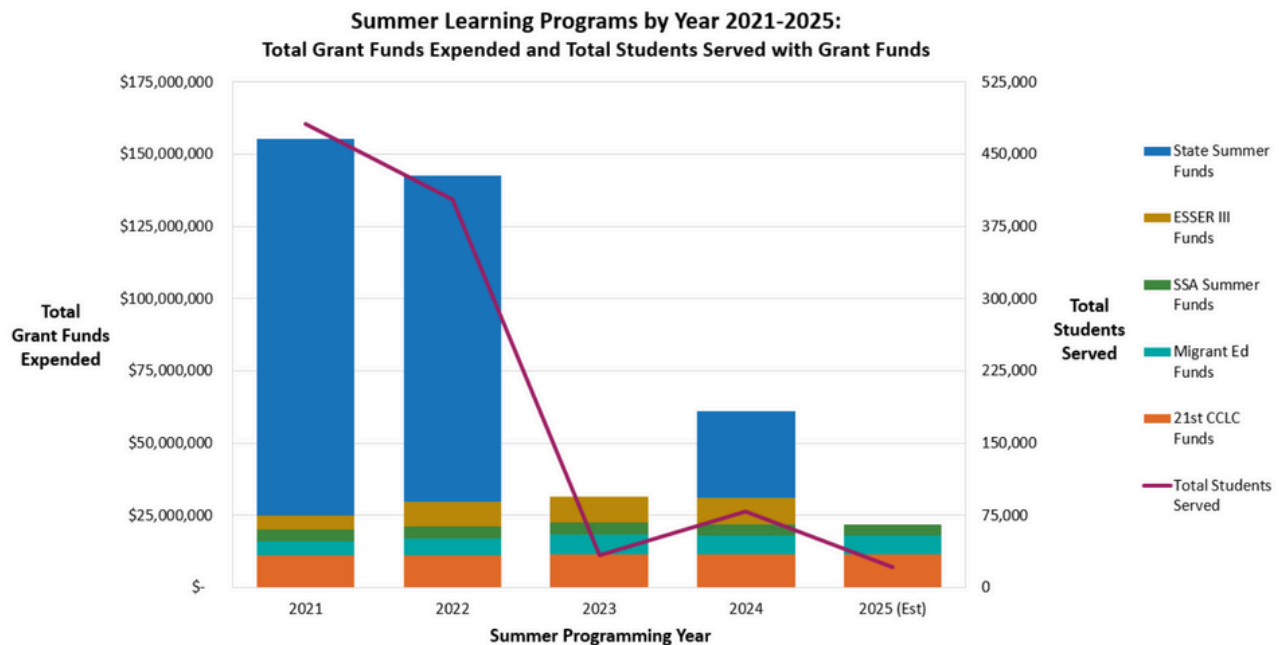
Summer Learning and Expanded Learning Opportunities – Key Information

Students across Oregon need access to on-going, high-quality summer learning programs. Summer learning programs offer students important academic and enrichment experiences, as well as access to important wraparound services.

With state funding for summer learning being unpredictable, inadequate, and distributed later in the school year, school districts have limited time to plan, partner, and implement high-quality summer learning programs.

High-quality summer learning programs are reliant on high-quality conditions, such as: predictable funding, a strong workforce, and collaborative partnerships.

The Student Supports Workgroup noted that when the Oregon Legislature earmarked federal funding during the pandemic for summer learning, the state had a glimpse of what implementation could be statewide. Should the funding pipeline be like this in the future, we have a model to build on, in addition to the work laid by House Bill 4082 (2024).



*State Summer Funds include District and CBO grant figures.

*21st CCLC Funds include afterschool program figures.

*ESSER III Funds include District formula grant and SEA set aside figures.

Students served by District funds are estimated.

Source: [ODE's Interim Report on Summer Learning \(HB 4082\)](#)

COSA Student Supports Workgroup

As we reflect on the last few one-time investments in summer learning, the Student Supports Workgroup highlighted several implementation challenges to consider as we developed our priority for 2025:

- **Funding.** Without permanent and additive funding for summer, it will continue to be challenging for districts to staff high-quality programs, and secure partnerships to stand up and maintain programs – further impacting student access to programming.
- **Staffing.** Recruiting and retaining licensed and classified staff, especially given the new unemployment law.
- **Current school calendar.** Summer break continues to remain the longest time where students are disconnected from a structured learning environment across Oregon schools, which impacts student learning and growth over time, especially when students are unable to access high-quality summer learning programs. A number of workgroup members expressed an interest in exploring a balanced calendar model to address the length of breaks, and minimize learning loss.
- **Facilities.** Given summer construction, some facilities will be available for summer learning programs, and some may not, due to scheduled construction.

2025 Platform – Summer Learning and Expanded Learning Opportunities

- **Full Funding.** Secure additive, stable, and adequate funding for districts and ESDs. Ensure that minimum funding floors for smaller districts are adequate to staff and support summer learning programs.
- **Streamline Current Efforts.** Streamline planning, programming, and reporting. Explore future options to further investments in expanded learning opportunities.

Current / potential momentum and partnerships aligned with this priority: Governor’s Office Priority, ODE Summer and Afterschool Learning Workgroup, ODE Accountability Workgroup, and Legislative Workgroup on Chronic Absenteeism, Summer and Afterschool Learning Coalition.

Early Literacy – Key Information and Findings

Investments and support in early literacy continue to be critical for the success of Oregon students. In 2023, COSA partnered with the Governor’s Office, the Oregon Department of Education, and a broad coalition of early literacy advocates to pass the Early Literacy Success Initiative (HB 3198 (2023)).



Source: [ODE Early Literacy Success Initiative Resources](#)

COSA Student Supports Workgroup

As we reflect on the implementation of the Early Literacy Success Initiative, particularly the School District Grants, here are some key takeaways:

- 100% of eligible districts and charter schools submitted applications for the Early Literacy Success School District Grants.
- Most districts (80%) are using core curricula from the State Board of Education approved curriculum list.
- Many grantees plan to invest heavily in professional learning and coaching.
- Many grantees plan to hire coaches, interventionists, and other specialized staff (e.g. tutors), representing almost 400 FTE in 2023–24 and almost 500 FTE in 2024–25.

Among the Student Supports Workgroup, several challenges were raised as we prepared our 2025 platform around early literacy. Those challenges include:

- **Funding.** Workgroup members raised a number of concerns and issues related to funding: 1) stability in funding for literacy, especially around making sure that funding continues to be additive. They also reinforced how literacy work begins at birth, and the need to continue investments in Birth through Five, and Kindergarten Transition efforts that help support strong literacy foundations for all children; 2) they noted that the funding floor for small districts is not sufficient to hire staff, and many small districts had to roll dollars over to hire staff for the following year; 3) without direct funding for ESDs, there are limited technical assistance supports that could be provided around early literacy coordination and implementation, especially, for smaller and more remote districts.
- **Spending.** Literacy learning and work must continue beyond third grade – workgroup members expressed concern around the sunset on spending in fourth and fifth grade. The workgroup members also expressed a need to consider more funding for adolescent literacy efforts as well. They also highlighted some of their concerns regarding the spending limitations on professional learning/coaching for instructional assistants.
- **Requirements.** Workgroup members highlighted how applications and reporting requirements continue to be a heavy lift for districts. They also raised concerns about meeting literacy specialist/coach/interventionist licensure requirements by July 1, 2025.
- **Workforce needs.** Workgroup members shared that they have concerns about meeting the needs of our workforce and requirements in the early literacy rules, especially in more rural, hard-to-staff regions.
- **Adoption cycle.** The current curriculum adoption cycle is challenging with Language Arts and Math occurring back to back. Workgroup members expressed a need to see the timelines for those adoptions be staggered in order to support high-quality implementation.

COSA Student Supports Workgroup

2025 Platform – Early Literacy

- **Full Funding.** Secure additive, full funding for early literacy success for all districts, and ensure that ESDs have access to funding.
- **Further Investments.** Bolster efforts around professional learning and capacity building.
- **Streamline Current Efforts.** Advocate to permit the spending of Early Literacy Success Dollars in upper elementary grades; and streamline the application and reporting requirements.
- **Protect Other Complementary Funding.** Support the continued funding for Birth through Five Literacy Grants, Kindergarten Partnership and Innovation, and Jumpstart Kindergarten.

Current / potential momentum and partnerships aligned with this priority: Governor’s Office Priority, ODE Accountability Workgroup, and ODE Summer and Afterschool Learning Workgroup, and Early Literacy Coalition.

Attendance – Key Information and Findings

Students across Oregon need to feel like they are part of our school communities, and that their learning is relevant. They need to feel seen, heard, and valued.

Root Causes of Chronic Absenteeism

Barriers	Aversion	Disengagement	Misconceptions
<ul style="list-style-type: none">• Chronic and acute illness• Family responsibilities or home situation• Trauma• Poor transportation• Housing and food insecurity• Inequitable access to needed services• System involvement• Lack of predictable schedules for learning• Lack of access to tech• Community violence	<ul style="list-style-type: none">• Struggling academically and/or behaviorally• Unwelcoming school climate• Social and peer challenges• Anxiety• Biased disciplinary and suspension practices• Undiagnosed disability and/or disability accommodations• Caregivers had negative educational experiences	<ul style="list-style-type: none">• Lack of challenging, culturally responsive instruction• Bored• No meaningful relationships to adults in the school (especially given staff shortages)• Lack of enrichment opportunities• Lack of academic and behavioral support• Failure to earn credits• Need to work conflicts with being in high school	<ul style="list-style-type: none">• Absences are only a problem if they are unexcused• Missing 2 days per month doesn't affect learning• Lose track and underestimate TOTAL absences• Assume students must stay home for any symptom of illness• Attendance only matters in the older grades• Suspensions don't count as absence

Source: [Attendance Works](https://www.attendanceworks.org)

In order to boost attendance throughout the state, we must improve positive conditions for learning in schools:

- Relationships and partnerships with students, families, staff, and community (shared vision and collaboration)
- Belonging, connection, and support
- Physical and emotional health and safety
- Academic challenge, enrichment, and engagement
- Student and adult well-being

COSA Student Supports Workgroup

The Student Supports Workgroup identified opportunities to improve and expand our multi-tiered system of support at the state, district, and school level; working across silos; aligning supports and interventions, and investing in wraparound services.

- Continue to grow investments in current initiatives like Every Day Matters and Oregon's Early Indicator and Intervention System to improve efforts around monitoring and leveraging data to inform supports for students and families, while working to streamline reporting; and supporting re-engagement efforts
- Leverage work around communities of practice – AASA's Learning 2025 Oregon Cohort, and ODE's Community of Practice around attendance
- Boost communication and public campaign efforts with partnership at the state, regional, and local level

The Student Supports Workgroup also surfaced a number of considerations in current policies and models:

- Seat time approach vs. proficiency models with flexible approaches to attendance (hybrid).
- Current school calendar vs. a balanced school calendar.
- Consider adding growth in attendance to also focus on progress over time.
- Consider how absenteeism is coded, and allow for more flexibility around medical appointments and school activities, especially in rural areas.
- Amend a current rule to permit the use of Type 20 Activity vehicles for home to school transportation.
- Remove access and financial barriers to school activities.

Lastly, the Student Supports Workgroup reinforced the need for stable and adequate resources, staffing (including staffing around transportation), and partnerships.

2025 Platform – Attendance

- **Grow Current Investments and Efforts.** Increase investments in multi-tiered systems of support. Increase capacity building through more targeted technical assistance and communities of practice.
- **Implementation Improvements.** Consider improvements in transportation and coding absences.

Current / potential momentum and partnerships aligned with this priority: COSA Professional Learning, AASA Learning 2025 – Oregon Cohort, ODE's Attendance Initiative, ODE Summer Learning and Afterschool Learning Workgroup, and ODE Accountability Workgroup.

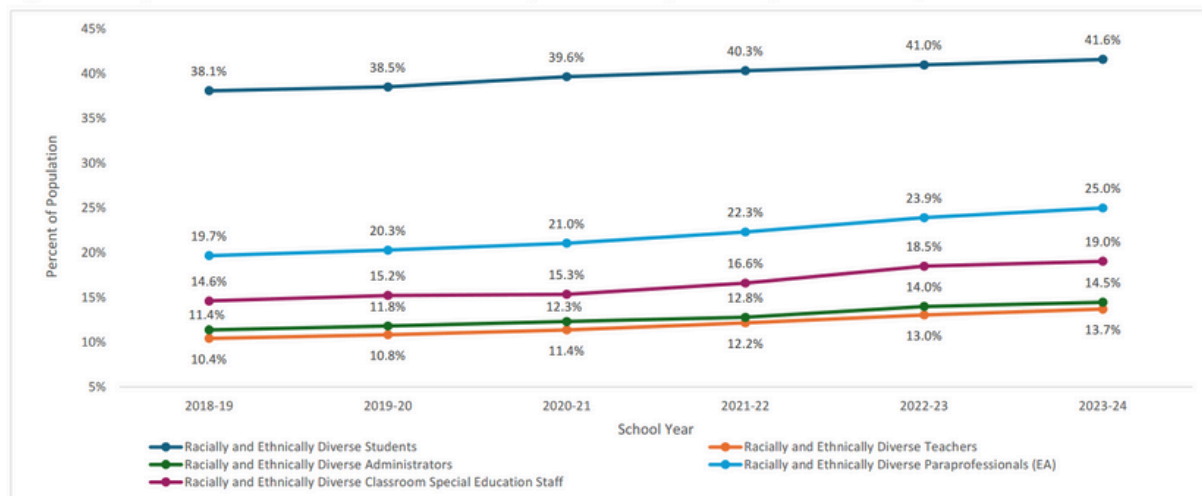
COSA Student Supports Workgroup

Workforce Diversity and Hard-to-Staff Assignments – Key Information and Findings

A diverse educator workforce is critical to helping support the academic success, and social and emotional development of every student in Oregon. As Oregon’s student diversity continues to increase over time, we must also continue to support efforts to address the conditions that impact diverse educator recruitment, retention, and career advancement, so that Oregon continues to build a diverse workforce for all students.

Data from the 2024 Educator Equity Report

Figure 18. Proportion of Educators Identified as Racially and Ethnically Diverse by Educator Role, 2018-19 to 2023-24



Source: ODE Staff Position Collection and ODE Fall Membership (2018-19 - 2023-24)

Note: Count for 2023-24 staff roles identifying as racially and ethnically diverse: Teachers n = 4,412, Administrators 383, Educational Assistants n = 3,891, Classroom Special Education Staff 2,436.

Source: [2024 Educator Equity Report](#)

Over the last 15 years, the University of California Irvine has conducted longitudinal research for the Educator Advancement Council that demonstrates:

- “Over the past decade, Oregon has more than doubled the proportion of first-year teachers identifying as people of color, reaching 20.6 percent in 2023. However, these new teachers are often placed in schools with few experienced colleagues, high staff turnover, and student populations that potentially need more support – factors that likely contribute to higher turnover rates in this group.”
- “Although teachers generally have the lowest turnover rates among all employee groups in Oregon public schools, this masks significant variations. Special education teachers, teachers of color, and novice teachers all exhibit higher turnover rates than their counterparts.”
- “Coming out of the pandemic, teachers, administrators, paraprofessionals, and other staff experienced record high turnover rates between the 2021–2022 and 2022–2023 school years, marking a significant departure from previous trends and suggesting that schools are facing unique post-pandemic challenges.”

COSA Student Supports Workgroup

Hard-to-Staff Positions

In reflecting on the growing needs of our students across Oregon, the Student Supports Workgroup also considered specific positions where we are experiencing acute shortages in:

- **Special Education** (including, special education teachers and staff, speech language pathologists, occupational therapists, and physical therapists)
- **Specialized Endorsements** (such as, English as a Second Language, Dual Language, Reading, and Advanced Math)
- **Mental and Behavioral Health** (for example, school social workers, psychologists, counselors, and other specialists)

It was also noted that in more rural and remote districts in Oregon, all positions can be hard-to-staff positions.

Among the Student Supports Workgroup, several key issues were shared. For example, the need for:

- Strong partnerships (ODE, TSPC, EAC, HECC, EPPs, Membership Organizations, and more) in developing a shared vision for our educator workforce, as well as building coherence across the different workforce initiatives in the short-, mid-, and long-term.
- Continuing to maintain and expand current scholarships programs (OTSP and OASP), Grow-Your-Own programs and initiatives, and mentoring efforts to support the recruitment, preparation, and retention of our workforce.
- More investments and support in accessing and affording higher education, housing, and childcare that impact the growth of our workforce.

2025 Platform – Workforce Diversity and Hard-to-Staff Assignments

- **Protect and Grow Efforts around Workforce Diversity.** Continue to invest in scholarships and efforts to increase educator workforce diversity.
- **Continue Investments in Hard-to-Staff Positions.** Support efforts around Grow-Your-Own, Apprenticeship, Pathway programs, and On-Going Mentoring, especially in Special Education, ESOL, Dual Language, Reading, Advanced Math, and Mental and Behavioral Health.

Current / potential momentum and partnerships aligned with this priority: COSA Professional Learning team, Educator Advancement Council, Teacher Practices and Standards Commission, and 2024 Educator Equity Report.

Closing and Next Steps

The broad participation of more than 115 Superintendents and COSA leaders in the workgroup process presents a real opportunity to make major advancements in both K-12 funding and policy that will deliver demonstrable support for all students and improved academic outcomes across the state. We are pleased to share a few key updates since the ten workgroup recommendations were finalized on September 10th, along with a few insights into next steps as we prepare for the 2025 Session.

Key Updates

Our Priorities are being Drafted. The COSA Policy and Advocacy Team is in the process of implementing several of our K-12 Funding Workgroup recommendations. Legislation for 2025 is being drafted to raise the Special Education Cap to 15% (and fund the added weights), add \$150 million to the High Cost Disability Account, and create the framework and funding for the proposed investments in facilities. Additionally, the Team is drafting a placeholder bill to do additional work on COSA legislative priorities as needed.

Our Fall Regional Meetings are Complete. The COSA team recently wrapped up 11 in-person Fall Regional Off-the-Record meetings. We are pleased to report record interest in these critical member conversations, with over 320 attendees at the meetings. We were able to use these meetings as a sounding board to get real-time member feedback on the proposed workgroup recommendations. The feedback we received indicated broad agreement and a general consensus that the recommendations are truly reflective of the needs identified by our membership.

Alignment with the Governor's Key Initiatives. Governor Kotek is set to release her proposed Governor's Recommended Budget (GRB) in early December. After reviewing the Agency Request Budget (ARB) from the Oregon Department of Education, we are pleased to report that there is clear alignment between the Governor's key initiatives and funding proposals for 2025-27 with both Workgroup's recommendations. Most importantly, the COSA team has met regularly with the Governor's Education and Budget team members to reinforce the need to increase the Current Service Level (CSL) for the SSF to reflect the increased PERS rates released on October 4th. This reflects an additional \$85 million on top of the \$515 million CSL increase already proposed by the Governor this past summer.

Further Impact. The input of the COSA workgroups has also provided valuable insights into other related work. For example, superintendents, COSA Leaders, and the COSA team were able to provide feedback during the Department of Education's Accountability Workgroup process that is reflective of what we heard in the workgroups. We were able to highlight the need for: coherence and clarity in our accountability system; reciprocal accountability; and more streamlining of the 138 grant programs and 320 grant reports and data collections managed by ODE. Many of the issues and recommendations we shared in the Accountability Workgroup process are part of ODE's final report.

Closing and Next Steps

November 20th Release of December Revenue Forecast. As we finalized this report, the December Economic and Revenue Forecast was released. The Forecast showed significant surges that are projected to generate an additional \$982.5 million in Net General Fund and Lottery Resources for the 2023–25 biennium (compared to the September 2024 Forecast).

Growth in projected general fund and lottery revenues in 2025–27 is significant. Projected Net General Fund and Lottery Resources for the 2025–27 biennium have increased by \$2.337 billion from the September 2024 forecast, which includes an additional \$945 million in revenue in 2023–25 being carried over to the 2025–27 budget cycle. This is good news for Governor Kotek as she works to finalize her Governor’s Recommended Budget for release in early December and is a positive development in our work towards increased investments in K–12 education in the 2025 Session.

Next Steps

The COSA team continues to prepare for the start of the 2025 Legislative Session in January. We are finalizing our shared legislative agenda, and developing messaging resources and other materials for Superintendents and COSA leaders to use in their advocacy efforts. There will also be multiple opportunities in December and January to participate in legislative briefings and training to sharpen and refine your advocacy skills in advance of the critical 2025 Legislative Session.

As we prepare for the 2025 Legislative Session, here are our recommendations for Superintendents and COSA Leaders:

Relationship Building (on-going). Connect with the state lawmakers who represent your district/ESD. Make a goal to try to connect at least once a month before session starts.

- Getting to know one another. Building trust and relationship capital.
- Develop you/your team as their “go to” resource on education.

Story-Telling and Connecting (on-going). Share your local stories that showcase the power of public education and the everyday work that districts, schools, and ESDs do to support student success. What impact is your district/ESD having on student success? What are your priorities?

- Share 2–3 key successes your students are experiencing.
- Identify 2–3 priorities/initiatives for the upcoming year.
- Share 1–2 challenges your district is facing.

Attend an Upcoming Advocacy Training. In December, January, and during session, we plan to organize a few Advocacy Training opportunities (in person and online) to:

- Help support your relationship building with lawmakers;
- Practice and plan for meetings with lawmakers in and outside of the Capitol;
- Focus our storytelling and messaging around our shared priorities;
- Support your advocacy for our shared priorities using a variety of strategies and tactics.

Thanks to the foundational work of the COSA workgroups, and the singular focus on funding investments and policies that meet the needs of all students across Oregon, we are better prepared and well-positioned to make real progress. Thank you for all of your work on behalf of students and here's to a successful 2025 Session!



Appendix

April 26, 2024 OASE Statewide Off-the-Record Meeting Summary

After a briskly paced and strongly bipartisan 31 days, the 82nd Oregon Legislative Assembly adjourned on March 7th, 2024. On March 12th, the COSA Policy and Advocacy team provided a 2024 Session debrief to Superintendents and COSA leaders. Seeing the serious challenges on the horizon for Oregon's public education system and the students we serve, our organizational leaders asked the COSA team to prepare for an in-person Off-the-Record meeting to be held at the Airport Sheraton in Portland. The primary topic: how do we collectively engage COSA's leaders to develop a common set of priorities to guide our legislative advocacy work through the 2025 Session.

On April 26, more than 125 Superintendents, COSA leaders, and state level education partners gathered in Portland for a four hour meeting that included a wide-ranging presentation and discussion of topics such as:

- The power of collective legislative engagement and advocacy;
- An overview of the current structure of the OASE Executive Committee;
- A review of 2024–25 state-level workgroups and task forces, including a key update on the Joint Task Force on Statewide Educator Salary Schedule from OASE President Dr. Alisha McBride;
- Early projections of 2025 Legislative Session challenges and opportunities;
- An analysis of feedback from the 2023 Fall Regionals;
- A review of “Must Do” issues related to funding and other critical policies; and
- Engagement of attendees in a Thought Exchange asking for feedback on the following question: What are the top three issues your district or ESD is facing?

After these important presentations to ground participants with the same essential information, the meeting shifted to engaging members in two key areas: K–12 Funding and Student Supports.

Participants received the latest updates on the State School Fund Current Service Level calculation discussions with Governor Kotek's team and other education partners and learned about early discussions in the House Education Committee about potential changes to the SSF funding formula. We then spent time in small group discussions at each table discussing and reporting out on two questions:

- What are the top three K–12 funding issues COSA should prioritize in 2025?
- Describe why it is an issue, and what the focus of each priority should be.

The focus then shifted to key themes for improving student supports and outcomes that rose to the top of the list based on 2023 Fall Regional meeting feedback, including: attendance and chronic absenteeism, declining enrollment, mental health, special education, early learning, literacy, extended learning opportunities, and workforce needs and challenges.

Appendix

April 26, 2024 OASE Statewide Off-the-Record Meeting Summary, Cont'd.

Each table then spent time in small groups discussing and reporting out on two questions:

- What are the top three student support issues COSA should prioritize in 2025?
- Describe what each issue is, and what the focus of each priority should be.

Each table discussion was robust and offered great insights into the challenges and opportunities COSA members and statewide leaders are facing in these moments. The COSA team took extensive notes and collected comprehensive feedback for review from the conversations to help frame future work. And most importantly, it became readily apparent in these table discussions that the issues facing our public schools and challenges in meeting the needs of all students were very similar, if not identical, no matter the size of the district or the region of the state it was located in.

The April 26th meeting closed by sharing a proposed schedule of workgroup meetings beginning in May and concluding in September with recommendations to help frame COSA's 2025 Legislative Agenda.

Appendix

COSA Funding Workgroup

[May 21, 2024 Agenda](#)

- What is 'Current Service Level' and Why Is It So Important? (Morgan Allen, COSA)
- State School Fund Overview and Information on Weights (Mike Wiltfong, ODE)

[June 7, 2024 Agenda](#)

- EI/ECSE (Early Intervention/Early Childhood Education) and RIS (Regional Inclusive Services – Program Overviews and Funding Challenges. (Dana Hepper, Children's Institute; Superintendent Mark Mulvihill, Intermountain ESD; Superintendent Paul Andrews, HDESD)
- Office of School Facilities and the OSCIM Bond Matching Grant (Michael Elliot, ODE)

[July 31, 2024 Agenda](#)

- COSA K-12 Funding Workgroup Facilitators (Superintendent Darin Drill, Superintendent Ryan Noss, Superintendent Candace Pelt Perez, and Superintendent Aaron Duff) shared three proposed Workgroup Findings and Goals centered around: K-12 Funding Adequacy, Special Education Funding, and School Facilities and led a large group conversation to provide initial reactions and feedback.
- The workgroup convened jointly with the COSA Student Supports Workgroup where both COSA workgroups provided updates to members and engaged in small group discussions and jigsaw activities to gather feedback and input from participants in both workgroups.

[August 22, 2024 Agenda](#)

- Workgroup members approved the COSA K-12 Funding Workgroup Findings and Goals.
- Superintendent Darin Drill, Superintendent Ryan Noss, and Superintendent Candace Pelt Perez led a presentation presenting five proposed workgroup recommendations.
- After reviewing the proposed workgroup recommendations, workgroup members engaged in breakout group discussions and reported out their feedback and proposed edits, changes or additions to the list.

[September 10, 2024 Agenda](#)

- After reviewing the proposed recommendations, workgroup members engaged in a large group discussion to provide feedback and suggest changes, edits, or additions to the proposal. After workgroup discussion, five proposed recommendations were approved by a consensus of the members.

Appendix

COSA Student Supports Workgroup

[May 21, 2024 Agenda](#)

- Student Mental and Behavioral Health (Kati Moseley, ODE)
- Attendance and Chronic Absenteeism (Superintendent Heidi Sipe, Umatilla SD and Parasa Chanramy, COSA)

[June 7, 2024 Agenda](#)

- Special Education (Dr. Danielle Hudson, Clatskanie SD; Dr. Candace Pelt-Perez, Central Linn SD, and Parasa Chanramy, COSA)
- Summer Learning (Dr. Tricia Mooney, Hermiston SD and Parasa Chanramy, COSA)

[July 31, 2024 Agenda](#)

- Learning Acceleration (Superintendent Michael Carter, Lake County SD and Parasa Chanramy, COSA)
- Educator Workforce (Dr. Krista Parent, COSA and Parasa Chanramy, COSA)
- Conducted a jigsaw activity to review a working draft of priority issue areas and initial recommendations.
- Received an update from the COSA Funding Workgroup regarding their initial recommendations.

[August 22, 2024 Agenda](#)

- Early Learning (David Mandell, DELC and Lauren Sigman, DELC)
- Early Literacy (Angelica Cruz, ODE)
- Continued jigsaw activity to further refine and prioritize the Student Supports Workgroup's goals and recommendations.

[September 10, 2024 Agenda](#)

- Received an update from the COSA Funding Workgroup regarding their final recommendations for 2025 priorities.
- Completed a prioritization exercise to narrow down the Student Supports Workgroup's priorities based on what would have the highest impact on students, and what has the highest level of support, or momentum, as we prepare for the 2025 Legislative Session.

FIELD TRIP REQUESTS

December 11, 2024

DATE	SCHOOL	CLASS/GROUP	TRAVELING TO
11/26/2024	LES	PREK	DHS WOODSHOP
11/30/2024	DHS	FFA	TOKETEE FALLS AREA FOR NOBLE FIR BOUGHS
12/3/2024	LES	3RD & 4TH GRADE	GILL COLISEUM IN CORVALLIS
12/7/2024	DHS	BAND	RIVERBEND PARK/WINSTON TREE LIGHTING PARADE
12/7/2024	DHS	CHEER	RIVERBEND PARK/WINSTON TREE LIGHTING PARADE
12/7/2024	WMS	ROBOTICS CLASS	UCC - COMPETITION
12/10/2024	DHS	30 STUDENTS	UCC - CAREER DAY
12/11/2024	DHS	FFA - 6 STUDENTS	SUTHERLIN HS FOR VET SCI CAREER EVENT
12/12/2024	DHS	FORESTRY CLASS	SWANSON GROUP - MILL TOUR
12/13/2024	DHS	BAND	WINSTON COMMUNITY CNTR TO PERFORM
12/16/2024	WMS	WEB CLASS	LES TO WRAP PRESENTS
12/17/2024	WMS	CHOIR	WINSTON COMMUNITY CNTR TO PERFORM
12/19/2024	DHS	NHS	TO BROCKWAY ELEM TO HELP KINDERGARTEN WITH CRAFTS

Winston-Dillard School District #116
2024-2025

	<u>24/25 BUDGET</u>	<u>Estimate through 11/30/2024</u>	<u>24/25 PROJECTED</u>
REVENUES			
Property Taxes - Current	\$ 4,000,000	\$ 2,535,384	\$ 4,000,000
Property Taxes - Prior Years	100,000	25,737	100,000
County Sales Back Taxes	15,000	-	15,000
HERT (Heavy Equip) & HB5006 (Wildfire)	10,000	1,372	10,000
Back Property Tax Interest Earnings	10,000	198	10,000
Interest on Investments - Current Rate of 4.99%	360,000	140,475	360,000
Admissions from Other Schools	10,000	-	10,000
Student Fees	20,000	-	20,000
Rentals/Lease Income	-	-	-
Contributions/Donations	-	-	-
Recovery of Prior Year Expenditure	-	-	-
Miscellaneous	63,000	5,331	63,000
County School Fund	20,000	-	20,000
ESD Apportionment	115,000	-	115,000
State School Fund 24/25	12,550,000	6,300,001	12,550,000
State School Fund 24/25 Adj Estimate	-	-	52,525
SSF High Cost Disability 24/25	-	-	-
SSF Small HS Grant 24/25	-	-	-
State School Fund Prior Year 23/24 Adj	-	-	-
SSF High Cost Disability Prior Year 23/24 Adj	-	-	-
SSF Small HS Grant Prior Year 23/24 Adj	-	-	-
SSF NSLP Match	-	-	-
State Managed County Timber	150,000	-	150,000
Common School Fund (State Owned Rangelands)	182,000	-	182,000
Federal Forest Fees	-	-	-
Transfer In (From Fund 200 - ODOE)	35,000	-	35,000
Sale/Loss of Fixed Assets	10,000	-	10,000
SUB TOTAL REVENUES	\$ 17,650,000	\$ 9,008,497	\$ 17,702,525
Beginning Fund Balance	4,876,499	4,780,324	4,780,324
TOTAL REVENUES	<u>\$ 22,526,499</u>	<u>\$ 13,788,822</u>	<u>\$ 22,482,850</u>
EXPENDITURES			
Salaries	\$ 9,317,117	\$ 2,592,994	\$ 9,100,000
Payroll Costs	5,449,782	1,310,709	4,700,000
Purchased Services	4,002,450	978,013	4,002,450
Supplies & Materials	1,870,650	494,118	1,800,000
Capital Outlay	175,000	16,330	175,000
Other Objects	351,500	301,102	351,500
Transfer/NSLP Food Service Program	-	-	-
Transfer to Capital Project - SSF - Supplemental	-	-	-
Transfer to QSCB Fund 300	45,200	-	45,200
Transfer to Capital Project Fund 400	194,800	-	194,800
SUB TOTAL EXPENDITURES	\$ 21,406,499	\$ 5,693,266	\$ 20,368,950
Contingency	420,000	-	-
Unappropriated, Reserved for Next Year	700,000	-	-
TOTAL EXPENDITURES	<u>\$ 22,526,499</u>	<u>\$ 5,693,266</u>	<u>\$ 20,368,950</u>
TOTAL ESTIMATED REVENUES			22,482,850
TOTAL ESTIMATED EXPENDITURES			20,368,950
<i>Estimated Ending Fund Balance</i>			<u>\$ 2,113,900</u>
<i>(Of the \$22,526,499 budget the estimated the ending fund balance is 9.38%)</i>			

Fund 200 and 250

Fund 200 - Grants and Projects Fund	24/25 BUDGET	Estimate through 11/30/2024	24/25 PROJECTED
EXPENDITURES			
Salaries	\$ 2,096,538	\$ 588,606	\$ 2,096,538
Payroll Costs	1,207,453	281,203	1,207,453
Purchased Services	439,103	102,058	439,103
Supplies & Materials	546,242	152,477	546,242
Capital Outlay	375,000	84,523	375,000
Other Objects	-	-	-
Transfers to Other Funds	35,000	-	35,000
TOTAL EXPENDITURES	\$ 4,699,337	\$ 1,208,866	\$ 4,699,337

Fund 250 - Food Service Fund	24/25 BUDGET	Estimate through 11/30/2024	24/25 PROJECTED
EXPENDITURES			
Salaries	\$ 305,250	\$ 66,604	\$ 305,250
Payroll Costs	207,572	43,049	207,572
Purchased Services	130,000	44,094	130,000
Supplies & Materials	745,000	87,313	745,000
Capital Outlay	50,000	-	50,000
Other Objects	5,000	155	5,000
Contingency	-	-	-
TOTAL EXPENDITURES	\$ 1,442,822	\$ 241,215	\$ 1,442,822

Fund 300 and 400

Fund 300 - Debt Service Fund	24/25 BUDGET	Estimate through 11/30/2024	24/25 PROJECTED
EXPENDITURES			
Principal and Interest	\$ 2,860,000	\$ 1,072,885	\$ 2,860,000
Contingency	1,452,478	-	-
TOTAL EXPENDITURES	\$ 4,312,478	\$ 1,072,885	\$ 2,860,000

*PERS Side Acct pmts for 24/25 are \$1,654,424.50 and will escalate to \$1,813,608 with final pmt in 2028.
GO Bond Series 2019 (DHS) payment for 24/25 is \$1,107,400. Final pmt 2039.
QSCB payment for 24/25 is \$51,817.50 and remains consistent through 2027.*

Fund 400 - Capital Project Fund	24/25 BUDGET	Estimate through 11/30/2024	24/25 PROJECTED
EXPENDITURES			
Purchased Services	\$ -	\$ -	\$ -
Supplies & Material	-	6,234	6,234
Capital Outlay	1,039,200	94,622	1,032,966
Other Objects	-	-	-
Contingency	-	-	-
TOTAL EXPENDITURES	\$ 1,039,200	\$ 100,855	\$ 1,039,200



WINSTON-DILLARD SCHOOL DISTRICT BOARD OF DIRECTORS

District Office Board Room #19
620 NW Elwood Dr. Winston Or 97496

November 13, 2024 at 7:00 PM – Minutes

REGULAR SESSION

PRESENT: Jasmine Geyer Jeremy Mitchell Lorna Quimby Curt Stookey
 Kevin Wilson Kim Shigley

1. **Call To Order:** 7:00 pm

2. **Pledge of Allegiance:** Led by Jasmine Geyer.

3. **Roll Call** - Establishment of a Quorum: Four of the five board members present.
(Jasmine Geyer, Jeremy Mitchell, Lorna Quimby, Curt Stookey)

4. ***Superintendent Academic Awards***

4.A. Douglas High School - *Malayna Chace*

4.B. Winston Middle School - *Victoria Cruz*

5. **DHS Student Report**

Siala Polamalu reported that fall sports was coming to an end. The volleyball team made it to the playoffs with seven varsity players making All-State honors. The football team had 13 total All-League Honors, of which 12 of them were varsity players. Girls' soccer had 2 athletes awarded the All-League Honors and boys soccer had 4 athletes. Homecoming week was a huge success. Last week, the school participated in the annual Blood Drive and broke the record for donations.

6. ***INTERMISSION***

7. **SUPERINTENDENT REPORT**

7.A. **Enrollment and Updates:** Mr. Wilson gave an update on the Raptor Software program the district will be using thanks to the COPS grant. The Visitor Management system has now been implemented and all schools be using the system beginning December 2nd. Emergency Management is Phase 2 and will begin after the new year which includes the use of Radios. The last phase will be implemented in the spring with Alertus which is a small device worn that can be activated to alert First Responders of an emergency. A message will be sent out to all parents through ParentSquare regarding the new system. Enrollment was down 5 students for the month of October.

Attachments: (1)

- [\(11\) Nov 2024](#)

8. **Directors Report:** None at this time.

9. **ITEMS OF DISCUSSION**

9.A. **Student Investment account (S.I.A.) Annual Report**

The board reviewed the report from ODE regarding the implementation of the program.

Attachments: (2)

- [SIA Performance Review 2024](#)
- [Winston-Dillard SD 116 SIA Annual Report Responses](#)

9.B. Strategic Plan Update

Mr. Wilson along with Mr. Holveck are reviewing the goals and working on an integrated guidance plan. They are also putting together a timeline of dates to engage the community to collect feedback.

9.C. OSBA Updates

Mrs. Geyer attended the Legislative Roadshow and reported that OSBA provided information on upcoming policies. Each district in attendance had a chance to share attendance needs. Mrs. Quimby attended the annual convention and shared the theme was “All in for Students”. The focus was all about developing programs that reach all students and recognizing that all students do not learn the same way. Another issue discussed was how to get students back in school.

9.D. Update District Policy IGAM: Distance Learning 1st Reading

The board reviewed the recommended OSBA policy update.

Attachments: (1)

- [IGAM D1](#)

9.E. Field Trip Requests

Attachments: (1)

- [FT Requests for NOV 2024](#)

10. ADOPTION OF CONSENT AGENDA

10.A. Financial Statement

Attachments: (2)

- [GF - Financial Statements 10.31.24](#)
- [Other Funds - Financial Statements 10.31.24](#)

10.B. Minutes

10.B.1. Regular Session October 9, 2024

Attachments: (1)

- [Oct 9, 2024 Reg Sess Minutes](#)

10.C. Recommended Student Transfers for the 2024-25 School Year

10.D. Adoption of Consent Agenda Motion

Curt Stookey made the motion for the Winston-Dillard School District Board of Directors approve the Consent Agenda as presented. Lorna Quimby seconded the motion and all approved.

(Jasmine Geyer, Jeremy Mitchell, Lorna Quimby, Curt Stookey)

11. ACTION ITEMS

11.A. Desk Audit Policy Review Section D: Fiscal Management 2nd Reading

Jeremy Mitchell made the motion for the Winston-Dillard School District Board of Directors approve policy updates for section D: Fiscal Management as presented. Curt Stookey seconded the motion and all approved.

(Jasmine Geyer, Jeremy Mitchell, Lorna Quimby, Curt Stookey)

Attachments: (1)

- [Desk Audit Policy Section D Fiscal Management](#)

11.B. Policy BDD: Board Meeting Procedures 2nd Reading

Jeremy Mitchell made the motion for the Winston-Dillard School District Board of Directors approve policy BDD: Board Meeting Procedures revision as presented. Curt Stookey seconded the motion and all approved.

(Jasmine Geyer, Jeremy Mitchell, Lorna Quimby, Curt Stookey)

Attachments: (1)

- [Policy BDD Board Meeting Procedures](#)

11.C. Policy IGAM: Distance Learning 2nd Reading

Jeremy Mitchell made the motion for the Winston-Dillard School District Board of Directors approve policy IGAM updates as presented. Curt Stookey seconded the motion and all approved.

(Jasmine Geyer, Jeremy Mitchell, Lorna Quimby, Curt Stookey)

11.D. M99/Outdoor School Grant

Lorna Quimby made the motion for the Winston-Dillard School District Board of Directors approve the funding for Red Alder Outdoor School for an estimated amount of \$58,000 from the Outdoor School Grant. Curt Stookey seconded the motion and all approved.

(Jasmine Geyer, Jeremy Mitchell, Lorna Quimby, Curt Stookey)

Attachments: (1)

- [Service Contract \(Countersigned\) Winston-Dillard 116 Spring 2025 Red Alder Outdoor School](#)

11.E. OSBA Board of Directors Election Position 9

Curt Stookey made the motion for the Winston-Dillard School District Board of Directors approve Jackie Crook for OSBA Board of Directors Position #9. Lorna Quimby seconded the motion and all approved.

(Jasmine Geyer, Jeremy Mitchell, Lorna Quimby, Curt Stookey)

Attachments: (1)

- [BoardPosition09CrookQR](#)

11.F. OSBA Resolution #1 to Amend 2023 OSBA Bylaws

Winston-Dillard School District Board of Directors will postpone decision on OSBA Resolution #1 until the December 11th meeting.

Attachments: (1)

- [Resolution-2024-Bylaws-Amendments-Final](#)

11.G. OSBA Resolution #2 to Amend OSBA Dues Schedule

Winston-Dillard School District Board of Directors will postpone OSBA Resolution 2 until the December 11th meeting.

Attachments: (1)

- [Resolution-OSBA-Dues-Schedule-Amendment-Final](#)

11.H. OSBA Resolution #3 To Amend Oregon School Boards Association's Bylaws Relating to Composition of the Board of Directors

Winston-Dillard School District Board of Directors will postpone the OSBA Resolution 3 until the December 11th meeting.

Attachments: (1)

- [Resolution-osbmPRIDEc-Final](#)

11.I. Perimeter Fencing at Brockway Elementary - COPS Grant & Capital Projects Fund

Curt Stookey made the motion for the Winston-Dillard School District Board of Directors to approve the perimeter fencing project at BES for a total amount of \$21,832 payable to Pacific Northwest Fencing. Jeremy Mitchell seconded the motion and all approved.

(Jasmine Geyer, Jeremy Mitchell, Lorna Quimby, Curt Stookey)

Attachments: (3)

- [Pacific Northwest Fence Co \\$21832](#)
- [Roseburg Fencing \\$27169.12](#)
- [Quality Fence \\$27542](#)

12. **COMMUNICATIONS:** None at this time.

13. FOR THE GOOD OF THE ORDER

Mrs. Lisa Dickover, BES Principal thanked the board for approving the additional fencing for their campus. She also invited the board to participate in the Thanksgiving Feast on November 21st. They had great attendance for conferences and students have been participating in the book fair.

Mr. Craig Anderson, DHS Principal reported that National Honor Society will be inducting new students into the program.

Mr. Jeff Jones, DHS Asst Principal shared that the football team was having their banquet and the students will be starting the winter sports season on the upcoming Monday.

Mr. Dave Welker, WMS Principal is grateful for the staff and all the hard work they have put in to the activities for students to participate in. They had a very successful STEM night event lead by Mrs. O'Toole with several hundred community in attendance. Wrestling and boys' basketball season has begun and they have a record number of wrestlers. The Construction portion of the new vestibule has been completed.

Mrs. Emily Ledbetter, LES Principal shared they held conferences last week. The school will have their Thanksgiving Feast on November 26th and board members were welcome to join.

Mrs. Janna Norton, MES Principal reported that the 5th grade teachers are excited about the outdoor school trip. This year the 5th grade students have been rotating in what is called "Specials". These are short courses such as Band, Drama, Leadership and Yoga. The school also participated in a school wide "Dodge Ball" activity and fun was had by all.

14. **ADJOURNMENT:** 7:50 PM

15. UPCOMING

15.A. Regular Session at WDSB District Office Board Room on December 11, 2024 at 7:00 pm.

Douglas High

Donation Receipt

To: Ron & Shirley Northcraft
1685 NW Hopper Street
Roseburg, OR 97471

Date: 11/14/2024

From: Douglas High School
1381 N.W. Douglas
Winston, OR. 97496

Description: \$1000 to Douglas High School's FFA Program &
\$3000 for the Student Scholarship Fund

VALUE: \$4000.00

Thank you for your generous donation. We are very appreciative of the support for our students in their future endeavors.

Sincerely,



Craig Anderson
DHS Principal

Tax ID # 93-6000445

“Home of the Trojans”



620 NW Elwood, Winston, OR 97496

RESOLUTION 2024-25-2

A RESOLUTION OF THE WINSTON-DILLARD SCHOOL DISTRICT CONCURRING WITH TWO PUBLIC BUILDING PROJECTS IN THE WINSTON URBAN RENEWAL PLAN

WHEREAS, the Urban Renewal Agency of the City of Winston (the “Agency”) as the duly designated Urban Renewal Agency for the City of Winston, Oregon (“City”) is proposing the Winston Urban Renewal Plan (the “Plan”); and

WHEREAS, the Agency is recommending the inclusion of two public building projects;

WHEREAS, the public building projects are the City Council Chambers Update as described in the City Resolution attached hereto as Exhibit A and the Police Evidence Room as described in the City Resolution attached hereto as Exhibit B; and

WHEREAS, the inclusion of a public building project must be approved from local taxing districts in order to utilize the funding on public facilities; and

WHEREAS, the Winston-Dillard School District is one of the taxing districts that must approve the public building projects.

NOW, THEREFORE, WINSTON-DILLARD SCHOOL DISTRICT RESOLVES AS FOLLOWS:

Section 1. The Winston-Dillard School District concurs with the inclusion of the City Council Chambers Update in the Winston Urban Renewal Plan.

The Winston-Dillard School District concurs with the inclusion of the Police Evidence Room project in the Winston Urban Renewal Plan.

Section 2. This Resolution shall be effective upon its approval and adoption.

This Resolution adopted by the Winston-Dillard School District this _____ day of _____ 2024.

Board Chair

Superintendent

RESOLUTION NO. 24-050

URA

A RESOLUTION OF THE URBAN RENEWAL AGENCY OF THE CITY OF WINSTON, OREGON, BOARD APPROVING A BUDGET OF \$72,000 FOR THE INTERIOR REMODEL OF THE WINSTON CITY HALL COUNCIL CHAMBER AREA AND AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH MIDEA DEVELOPMENT LLC FOR ENGINEERING SERVICES.

WHEREAS the city of Winston operates City Hall; and,

WHEREAS the Winston City Council, Urban Renewal Agency Board, Planning Commission, Park Board and Courts all utilize this area for their meetings; and,

WHEREAS the area located in City Hall identified as council chambers is in dire need of physical and electronic updates; and,

WHEREAS the City of Winston, City Council acknowledges the need to provide an environment that is conducive to professional proceedings.

NOW, THEREFORE BE IT RESOLVED THAT, THE URBAN RENEWAL AGENCY OF THE CITY OF WINSTON, OREGON BOARD:

SECTION 1. The URA Board hereby approves a budget amount of \$72,000 for the interior remodel of the Winston City Hall council chamber area and authorizes the Executive Director to enter into an agreement with Midea Development LLC for engineering services.

SECTION 2. This resolution shall be in effect upon the date of its adoption.

ADOPTED BY THE URBAN RENEWAL AGENCY OF THE CITY OF WINSTON, OREGON BOARD ON THIS 2ND DAY OF DECEMBER, 2024.

APPROVED BY THE CHAIRMAN ON THIS 2ND DAY OF DECEMBER, 2024.

Allen Hobson, Chairman

Attest:

Thomas McIntosh, Executive Director

RESOLUTION NO. 24-049

URA

A RESOLUTION OF THE URBAN RENEWAL AGENCY OF THE CITY OF WINSTON, OREGON, BOARD APPROVING A BUDGET OF \$180,000 FOR THE ENGINEERING, CONSTRUCTION AND COMPLETION OF A POLICE EVIDENCE FACILITY AND AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH MIDEA DEVELOPMENT LLC FOR ENGINEERING SERVICES.

WHEREAS the city of Winston operates a police department; and,

WHEREAS the police department has a statutory requirement to maintain a safe and secure location for items determined to be evidence; and,

WHEREAS Midea Development LLC designed has analyzed the project and estimated the be \$180,000; and,

WHEREAS a structure of this nature will require a full bid package along with engineered plans in order to meet building code and inspection requirements.

NOW, THEREFORE BE IT RESOLVED THAT, THE URBAN RENEWAL AGENCY OF THE CITY OF WINSTON, OREGON BOARD:

SECTION 1. The URA Board hereby approves a budget amount of \$180,000 for the engineering, construction and completion of a police evidence facility and authorizes the Executive Director to enter into an agreement with Midea Development LLC for engineering services.

SECTION 2. This resolution shall be in effect upon the date of its adoption.

ADOPTED BY THE URBAN RENEWAL AGENCY OF THE CITY OF WINSTON, OREGON BOARD ON THIS 2ND DAY OF DECEMBER, 2024.

APPROVED BY THE CHAIRMAN ON THIS 2ND DAY OF DECEMBER, 2024.

Allen Hobson, Chairman

Attest:

Thomas McIntosh, Executive Director



Resolution to Amend the OSBA 2023 Bylaws

WHEREAS, the Oregon School Boards Association (OSBA) was formed in 1946 as a volunteer association of locally elected public school boards;

WHEREAS, in 2017, through a vote of the OSBA membership, OSBA was incorporated under ORS chapter 65 as a public benefit non-profit corporation and the OSBA bylaws replaced the OSBA constitution;

WHEREAS, in 2018, through a vote of the OSBA membership, the OSBA bylaws were amended to expand the OSBA board of directors and legislative policy committee with representatives from the Oregon school board members of color caucus;

WHEREAS, in 2023, through a vote of the OSBA membership, the OSBA bylaws were amended to expand the OSBA board of directors and legislative policy committee with representatives from the Oregon rural school board members caucus and additional revisions to the bylaws;

WHEREAS, in 2024, the OSBA board of directors reviewed the OSBA bylaws and proposes to amend the OSBA bylaws as reflected in the attached draft OSBA bylaws with changes highlighted in the attached draft OSBA bylaws crosswalk document; and

WHEREAS, the substantive changes to the draft OSBA bylaws are the following:

- Allowing caucuses to have an additional director on the OSBA board of directors in the circumstance where the OSBA president or immediate past president is a director from a caucus. This revision is intended to provide the same opportunity for representation for caucuses as is currently provided to regionally elected directors.
- Clarify that OSBA board of directors must comply with the Oregon government ethics laws with respect to conflicts-of-interest.
- Require OSBA caucuses to submit an annual year end fiscal report to the OSBA board of directors.
- Create officer eligibility criteria that requires candidates for officer positions and directors in officer positions to be voting members of the OSBA board of directors.
- Expand the OSBA board of directors and legislative policy committee with representatives from the Oregon school board members PRIDE caucus.
- Edits to grammar, punctuation, and language for readability.

THEREFORE, BE IT RESOLVED by the OSBA board of directors that the proposed draft OSBA bylaws be submitted to the membership for consideration during the 2024 OSBA election; and

BE IT FURTHER RESOLVED that the proposed draft OSBA bylaws, the draft OSBA bylaws crosswalk document and a copy of this resolution be forwarded to all OSBA member boards in accordance with the OSBA board of directors' adopted elections calendar.

Submitted by: OSBA Board of Directors



BYLAWS

As Amended by the Membership: December 2023

Proposed Edits: September 14, 2024

SECTION 1 PURPOSE

The Oregon School Boards Association (the “Association” or “OSBA”) exists solely to perform essential governmental functions and all of its income accrues to the State of Oregon or its political subdivisions as required under IRC Section 115. In particular, the Association’s mission and purpose are as follows:

- A. To work for the general advancement and improvement of the education of all public school children of the State of Oregon.
- B. To gather and disseminate information pertinent to the successful operation of public schools.
- C. To work for the most efficient and effective organization of public schools of this state. “Public schools” include local school districts, education service districts, the State Board of Education, and community colleges classified as a political subdivision.
- D. To work for adequate and dependable financial support for the public schools of this state.
- E. To study all legislation which affects the public schools of Oregon and to support and work for that which appears to be desirable and to keep members informed thereof. To propose and work for the enactment of proper educational legislation.
- F. To encourage the establishment and maintenance of best practices and high standards in the conduct and operation of the public school educational system.
- G. To study and interpret educational programs and to relate them to the needs of pupils.
- H. To promote public understanding of the role of school boards and school board members in the improvement of education.
- I. To conduct seminars, conferences, and research projects in the various aspects of education for the benefit of members.
- J. To endeavor to implement the policies, beliefs, and resolutions of the Association members and board of directors.
- K. To do such other things as the member boards or board of directors may deem appropriate for the accomplishment of these and other purposes which tend to improve public education.
- L. To enter into such cooperative agreement with members for the pooling of resources and the provision of services as may result in the more efficient utilization of district resources and accrue to their financial advantage.

SECTION 2 MEMBERS

2.1 Admission. All members must qualify as (1) a “political subdivision” as defined under Treas Reg § 1.103-1(b) and Revenue Ruling 78-276, 1978-2 CB 256 and (2) as one of the following:

- 2.1.1 ~~Local~~ School District as defined under ORS Chapter 332;
- 2.1.2 Education Service District as defined under ORS Chapter 334;
- 2.1.3 Community College District as defined under ORS Chapter 341;
- 2.1.4 State Board of Education as defined under ORS Chapter 326; and

2.1.5 Any other governmental educational organization qualifying as a political subdivision, as approved by resolution of the board of directors.

2.2 Dues. Annual dues shall be set by majority vote of the members and shall be based on resident Average Daily Membership (ADMr) as of December 31 of the preceding year as reported to the Oregon Department of Education. Dues shall be payable on July 1 of each year and shall become delinquent on September 1 of each year. Member status shall automatically terminate for members failing to pay dues by September 1 unless an extension is requested and granted by the board of directors.

2.3 Reserved Powers of the Members. The following corporate actions require the consent and approval of the members:

2.3.1 Election and removal of directors except as set forth in Section 3.8;

2.3.2 Election and removal of the Legislative Policy Committee (“LPC”) members except as set forth in Section 4.1.3(g);

2.3.3 Approval of resolutions to effectuate any of the following:

(a) Adoption, amendment, or restatement of the articles of incorporation or bylaws;

(b) Modification to the region descriptions set forth in Section 2.6.1; and ~~the~~

(c) Dissolution, merger, or the sale, pledge, or transfer of all or substantially all of the Association’s assets.

2.4 Voting Power.

2.4.1 Election of Directors and LPC Members. For the purposes of nominating and electing directors and LPC members, each member shall have one vote.

2.4.2 Resolution. For the purposes of approving a resolution, each member shall have one vote on all resolutions except as follows:

(a) K-12 Local Districts with an ADMr between 15,600 and 23,400 shall have two votes.

(b) K-12 Local Districts with an ADMr between 23,400.1 and 31,200 shall have three votes.

(c) K-12 Local Districts with an ADMr between 31,200.1 and 39,000 shall have four votes.

(d) K-12 Local Districts with an ADMr of 39,000.1 or more shall have five votes.

2.5 Process of Approval of Member Resolutions.

2.5.1 Generally, members shall approve resolutions annually by ballot vote. Members or the board of directors may submit a resolution for member approval. Such resolutions shall be submitted to the board of directors no later than September 30~~th~~. The board of directors shall distribute all timely submitted resolutions, together with an official ballot, to the members no later than October 15. Members shall vote by ballot submitted to the board of directors no later than December 15.

2.5.2 ~~The board of directors may call a special meeting of the members under Section 2.9, as necessary.~~

2.6 Regional Election of Directors and LPC Members.

2.6.1 Regional Voting. For the purposes of nominating and electing the board of directors and LPC members, the Association members shall be organized into and represented by region:

- (a) Eastern Region includes all of the members located in the counties of Baker, Grant, Malheur, Union, Wallowa, and Wheeler.
- (b) Gorge Region includes all of the members located in the counties of Gilliam, Morrow, Sherman, Umatilla, and Wasco.
- (c) Central Region includes all of the members located in the counties of Crook, Deschutes, and Jefferson.
- (d) Southeast Region includes all of the members located in the counties of Harney, Klamath, and Lake.
- (e) Southern Region includes all of the members located in the counties of Jackson and Josephine.
- (f) Lane Region includes all of the members located in the county of Lane.
- (g) Clackamas Region includes all of the members located in the counties of Clackamas and Hood River.
- (h) Douglas/South Coast Region includes all of the members located in the counties of Coos, Curry, and Douglas.
- (i) Linn, Benton, Lincoln Region includes all of the members located in the counties of Benton, Lincoln, and Linn.
- (j) Marion Region includes all of the members located in the county of Marion.
- (k) Yamhill, Polk Region includes all of the members located in the counties of Polk and Yamhill.
- (l) North Coast Region includes all of the members located in the counties of Clatsop, Columbia, and Tillamook.
- (m) Washington Region includes all of the members located in the county of Washington.
- (n) Multnomah Region includes all of the members located in the county of Multnomah.

2.6.2 Members shall be assigned to the region in which their main administrative office is located. If a member's district boundaries span more than one region, the member board must declare which region it intends to vote and shall vote only in that region.

2.6.23 Regional elections shall be determined ~~taken~~ by a majority of votes cast by members within of the members within the region.

- 2.7 Modification of Regions.** A formal review of the regional organizations described in Section 2.6.1 shall be conducted by the board of directors at least every three years commencing with 2017. Any recommended changes to the regional organization shall be submitted to the members in the form of a resolution in accordance with the provisions of Section 2. ~~115.~~
- 2.8 Annual Meetings.** An annual meeting of members shall be held in November of each year unless a different date or time is fixed by the board of directors and stated in the notice of the meeting. Failure to hold an annual meeting on the stated date shall not affect the validity of any corporate action. At the annual meeting, the president and secretary-treasurer of the board of directors, and any other officer or person whom the president may designate, shall report on the state of the Association, ~~the its~~ activities, and its financial condition ~~of the Association.~~
- 2.9 Special Meetings.** A special meeting of members shall be held upon the call of the president or 25 percent of the board of directors. All members shall be officially notified of a special meeting by written notice, mailed via U.S. mail or electronic mail, to all members at least 15 days prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the members, the place and time of the meeting, and instructions describing the method by which members can participate by telephone or video. Notice shall also comply with all procedures and include any information as required by ORS Chapter 192.
- 2.10 Telephonic/Video Meetings.** The board of directors may permit any member to participate in any annual or special meeting of the membership, or conduct the meetings through, the use of any means of communication by which all persons participating may simultaneously hear each other during the meeting. A member participating in the meeting by this means is deemed to be present ~~in person~~ at the meeting.
- 2.11 Place of Meetings.** Meetings of the members shall be held at any place, in ~~or out of~~ Oregon, designated by the board of directors. If a meeting place is not designated by the board of directors, the meeting shall be held at the Association's principal office.
- 2.12 Action by Written Ballot.** Any action required of the members will be taken by written ballot, and the Association will deliver a written ballot to every member entitled to vote on the matter. Once delivered, a written ballot may not be revoked.
- 2.13 Quorum.** A quorum of the members shall consist of a majority of members in good standing at the time the ballots are to be returned to the association.
- 2. ~~13.114~~ Approval:** With the exception of approving amendments to the Association's bylaws, which is as outlined in Section 7.1 ~~of these bylaws~~, and with the exception of regional elections outlined in 2.6.3, approval by written ballot is effective ~~when~~ at the end of the voting period when:
- (a) The number of votes cast by ballot equals or exceeds a quorum of the members; and
 - (b) The number of approvals equals or exceeds a majority of the number of returned ballots.

SECTION 3 DIRECTORS

- 3.1 Powers.** Except as provided under Section 2. ~~23,~~ all corporate powers shall be exercised by or under the authority of ~~and the affairs of, are managed under the direction of~~ the board of

directors. The board of directors shall adopt policies defining specific obligations of the board of directors.

3.2 Qualifications. Directors must serve on the board of a member of the Association throughout the duration of their term, with the exception of the director serving as past president.

3.3 Number. The board of directors shall consist of not fewer than three nor more than 25 persons. The number of directors may be fixed or changed periodically, within the minimum⁷ and maximum² by the members.

3.4 Term. Directors shall take office on January 1 and shall serve for a term of two calendar years or until their successors are elected and qualified. Terms shall be staggered as per the election calendar.

3.4.1 Directors who took office prior to January 1, 2018, and are re-elected may serve for any number of terms as long as they continuously remain members of the board of directors.

3.4.2 Directors taking office on or after January 1, 2018, may serve five consecutive two-year terms and, if eligible, may rerun after a two-year hiatus.

3.4.3 If a director serving as immediate past president requires additional time beyond the term limits outlined above, the term limits will be held in abeyance to allow the director to complete their term as immediate past president.

3.5 Composition. The board of directors will be comprised of up to ~~23~~²² regionally elected directors, one designated director as defined in the bylaws of the Oregon School Board Members of Color Caucus, ~~and~~ one designated director as defined in the bylaws of the Oregon Rural School Boards Members Caucus, ~~and one designated director as defined in the bylaws of the -Oregon school board members PRIDE caucus and ex-officio nonvoting members advisors as delineated in Section 3.5.4.~~

3.5.1 Regional Elected Directors. Each region, as described under Section 2.6.1, shall elect one director except as follows:

(a) Clackamas Region shall elect two directors;

(b) Marion Region shall elect two directors;

(c) Washington Region shall elect three directors; and

(d) Multnomah Region shall elect three directors.

(e) ~~Provided, however, that i~~ If the president or immediate past president of the board of directors is a representative director from a region that elects only one director, that region shall elect an additional director or directors to serve for the duration of the president and/or the immediate past president's term.

3.5.2 Regional Election.

(a) The nomination and election of directors shall be in accordance with the elections calendar annually adopted by the board. The board of directors shall distribute notice of position vacancies, candidate information packets, and official nomination forms to all incumbent directors and members in electing regions.

(b) Each regional candidate for a director position shall be nominated by a member within the region by means of a nomination form. ~~The board of directors shall distribute notice of position vacancies, candidate information packets, and official nomination forms to all incumbent directors and members in electing regions.~~ To nominate a director candidate, one or more of the members in the region must timely submit to the board of directors a formal resolution or motion of the member and the completed nomination form(s). Nominations in regions where there is more than one open director position shall indicate the numbered position for which the nomination is being submitted.

(c) Each member in a region shall have one vote in the regional elections for the board of directors. The director candidate receiving a majority of the votes ~~cast by the~~ members within the region shall be elected.

~~(a)~~(d) In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second regional ballot shall be required between the two candidates receiving the highest number of votes; the one receiving a majority of the votes is elected.

3.5.3 ~~Designated-Caucus~~ Representatives. In accordance with their bylaws, caucuses of OSBA shall appoint a representative of the Caucus to serve as a director of the Association. The representative must be an elected or appointed member of any public board of education in Oregon ~~who that~~ is an active member in good standing with the Association. All Association bylaws and policies shall apply to the designated representative serving as the Caucus' director of the Association.

If the president or immediate past president of the board of directors is a representative director from a caucus, then the caucus shall elect an additional director to serve for the duration of the president and/or the immediate past president's term.

3.5.4 Ex-Officio. The following individuals or their designee may serve as ex-officio, nonvoting, advisors to the board of directors:

- (a) Any director of the National School Boards Association elected from Oregon;
- (b) ~~Any officer of the National School Boards Association, National School Boards Advocacy Committee, or an officer of the NSBA Pacific Region.~~
- (c) ~~The immediate past president of the Oregon Association of School Executives;~~
- (d) The ~~immediate past president~~ Executive Director of the Confederation Coalition of School Administrators;
- (e) The ~~board section president~~ Chair-Elect of the Oregon Association of Education Service Districts;
- (f) The board ~~section~~ president of the Oregon Community College Association;
- (g) The chair of the State Board of Education; and
- (h) Any other person ~~as that~~ the board of directors may appoint.

Ex-officio advisors do not attend executive sessions of the board of directors unless they hold a separate position that entitles them to attend executive session, or they are invited to attend by the board of directors.

Ex officio advisors are not eligible for travel reimbursement from OSBA unless they hold a separate position for which travel reimbursement is provided.

3.6 Vacancies. In the event that any director position, other than the president or immediate past president serving as a second director for a region as set out in Section 3.5.1(e), is vacant during the term of office, the remaining directors may appoint an interim director from the same region to serve until December 31 of the same year.

If the board of directors cannot recruit a candidate from the region, they may appoint a person from a contiguous region to serve as director representing the open region. An individual appointed as a director from a contiguous region is not eligible to serve as an officer of the board.

All appointed interim directors must run for regional election during the next election cycle following appointment in order to be eligible to continue service on the board of directors past December 31 of the election year. The members shall elect, using the procedures in Section 3.5.2, an interim director to serve from January 1 of the next year until the end of the remaining term.

If there is a vacancy in an OSBA caucus-designated director position, then the caucus shall, as set forth in Section 3.5.3, appoint a new caucus representative to serve the remaining term.

3.7 Resignation. A director may resign at any time by delivering written notice to the president or the secretary. A resignation is effective when notice is effective under ORS 65.034 unless the notice specifies a later effective date. Once delivered, a notice of resignation is irrevocable unless revocation is permitted by the board of directors.

3.8 Removal. A director may be removed for cause by vote of two-thirds majority of the directors. A director may be removed with or without cause by a majority vote of the members who elected the director. The board may provide guidance or adopt and amend policies regarding what types of actions the board considers to be sufficient cause for removal.

3.9 Regular Meetings. An annual meeting of the board of directors shall be held immediately after, and at the same place as, the annual meeting of members. The board of directors may schedule additional regular meetings to occur during a calendar year. ~~If the time and place of any other directors' meeting is regularly scheduled by the board of directors, the meeting is a regular meeting.~~ All other meetings are special meetings.

3.10 Special Meetings. A special meeting of the board of directors may be called by the president or the president-elect or 20 percent of the board of directors. All directors shall be officially notified of a special meeting by written notice delivered personally, by telephone, or electronic mail at least 48 hours prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the directors, the place and time of the meeting, and instructions describing the method by which directors can participate by telephone or video. No matter may be considered at a special meeting other than the matter(s) specified in the notice.

3.11 Place of Meetings. The board of directors may hold annual, regular, or special meetings at any location in the State of Oregon.

3.12 Telephonic/Video Meetings. The board of directors may conduct meetings through the use of any means of communication by which all persons participating may simultaneously hear each other during the meeting. A director participating in the meeting by this means is deemed to be present at the meeting.

3.1013 Notice of Meetings. All ~~members~~ directors shall be officially notified of a special meeting by written notice delivered personally, by telephone or electronic mail to all directors at least 48 hours prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the directors, the place and time of the meeting, and instructions describing the method by which directors can participate by telephone or video. Notice of meetings shall ~~also~~ comply with all procedures and include any information as required by ORS Chapter 192.

3.1114 Waiver of Notice. A director may at any time waive any notice required by these bylaws. A director's attendance at or participation in a meeting waives any required notice to the director of the meeting unless the director, at the beginning of the meeting or promptly upon the director's arrival, objects to holding the meeting or transacting business at the meeting and does not thereafter vote for or assent to any action taken at the meeting. Except as provided in the preceding sentence, any waiver must be in writing, must be signed by the director entitled to the notice, must specify the meeting for which the notice is waived, and must be filed with the minutes or the corporate records.

3.1215 Quorum. A quorum of the board of directors shall consist of a majority of the number of directors in office at the time the meeting begins.

3.1316 Voting. If a quorum is present when a vote is taken, the affirmative vote of a majority of the directors present when the action is taken is the act of the board of directors except to the extent that the articles of incorporation, these bylaws, or applicable law require the vote of a greater number of directors.

3.1417 Presumption of Assent. A director who is present at a meeting of the board of directors when corporate action is taken is deemed to have assented to the action taken unless:

- (a) The director objects at the beginning of the meeting, or promptly upon the director's arrival, to holding the meeting or transacting the business at the meeting; and
- (b) The director's dissent from the action taken is entered in the minutes of the meeting.

3.1518 Compensation. Directors and members of committees may receive reimbursement of such expenses as may be determined by resolution or policy of the board of directors to be just and reasonable. Directors shall not otherwise be compensated for service in their capacity as directors.

3.1619 Director Conflict of Interest. The Association shall maintain a Conflict of Interest policy, the terms of which comply with ORS 65.361 and ORS Chapter 244. The board of directors shall annually review and notify ~~its members and the~~ directors of the current Conflict of Interest policy. ~~Each director shall annually complete and return a Conflict of Interest statement.~~

SECTION 4 COMMITTEES AND CAUCUSES

4.1 **Standing Committees.** The board of directors shall maintain the standing committees described below:

4.1.1 Executive Committee. The executive committee shall consist of the five officers of the board of directors: the president as chairman ~~and as an ex-officio voting member pursuant to section 5.5.1 of the Bylaws~~, the president-elect, the vice president, the secretary-treasurer, and the immediate past president. The executive committee ~~may act, pursuant to its delegation delegated~~ of authority to ~~such committee by the board of directors, act~~ in place and instead of the board of directors between board meetings on all matters except those specifically reserved to the board under the terms of the bylaws. Actions of the executive committee shall be reported to the board ~~of directors by mail, email, on a timeframe consistent with the seriousness and urgency of the matter and within two weeks if practicable. Additionally, executive committee actions will be reported or~~ at the next regular board meeting.

4.1.2 Finance Committee. The finance committee shall be appointed by the president and shall be composed of members from Oregon public school districts, education service districts, and community colleges with boards that meet all criteria to be Association voting members. The members shall include, but are not limited to, the President as an ex-officio voting member pursuant to section 5.5.1 of the Bylaws, the Association secretary/treasurer and vice president, one ~~Association board director trustee~~ from the PACE board, one district business official, and one at-large board member.

~~Finance committee members serve for a term of two (2) years unless they are appointed to replace a member who left the committee before finishing their two-year term, in which case the member will serve the remainder of the two-year term. The trustee from the PACE board is recommended by the PACE Board of trustees, appointed by the President, subject to approval by the Board, and will serve a two-year term, with no term limits. The district business official and the at-large board member will be recommended by OSBA staff, appointed by the President, subject to approval by the Board, will serve two-year terms, with no term limits, and staggered start dates starting in January.~~

The finance committee shall operate within the corporation's investment guidelines and the Finance Committee ~~e~~Operating gGuidelines.

4.1.3 Legislative Policy Committee. The board of directors shall maintain a Legislative Policy Committee ("LPC").

(a) Purpose. The LPC shall develop legislative policies which are recommended to and approved by the members as a resolution proposed by the board of directors and voted on by the membership in accordance with Section 2.4 and 2.5. The LPC also advises the executive director and staff during legislative sessions.

(b) Composition. The LPC shall be composed of the voting members of the board of directors, the President as an ex-officio voting member pursuant to section 5.5.1 of the Bylaws, ~~and the~~ regional representatives elected under the procedures defined in Section 4.1.3(c) and (d), ~~and~~ one designated voting member as defined in the bylaws of the Oregon School Board Members of Color Caucus, ~~and one designated~~

voting member as defined in the bylaws of the Oregon Rural School Boards Members Caucus, and one designated voting member as defined in the bylaws of the Oregon school board members PRIDE caucus. All committee members must be elected or appointed directors of a member as defined in Section 2.1. The vice president of the board of directors shall chair the LPC.

~~(b)~~(c) Qualifications. LPC representatives must serve on the board of a member of the Association throughout the duration of their term.

~~(c)~~(d) Nomination. The board of directors shall cause the nomination form to be distributed to all members in eligible regions. A member may To nominate a candidate to the LPC, and shall do so one or more of the members in the region must timely submit to the board of directors by a formal resolution or motion of the member and timely submission of the nomination form(s) to the office of the Association and the completed nomination form(s). Nominations in regions where there is more than one representative position shall indicate the numbered position for which the nomination is being submitted. The Nominations and election of the LPC representatives will be closed by a date identified in shall be in accordance with the elections calendar adopted by the board.

~~(d)~~(e) Election. Each LPC member shall be elected by majority of member boards of a region. Each member in a region shall have one vote in the regional elections for the LPC representative. The LPC representative candidate receiving a majority of the votes cast by the members within the region shall be elected. Each region shall elect the number of LPC members as described in Section 3.5, without regard to Section 3.5.1 ~~(de)~~. Such elections shall be held using the procedures described in Section 3.5.2.

(f) Term. Each committee member shall take office on January 1 in even numbered years and serve for a term of two (2) years.

~~(e)~~(g) Vacancies. In the event that there is a vacancy on the LPC, the board of directors may appoint an interim LPC member from the same region to fill the unexpired term of office. If the board of directors cannot recruit an LPC member from the region, they may appoint a person from a contiguous region to serve to represent the open region to fill the unexpired term of office.

~~4.1.4 PACE Trustees. The board of directors shall appoint the trustees of the OSBA Property and Casualty Coverage for Education Trust ("PACE"). As per the PACE Restated Trust Agreement, the PACE trustees shall nominate trustee candidate(s) to the OSBA board of directors. If the list of candidates is not acceptable by the board of directors, the PACE trustees will continue to submit nominated candidate(s) for consideration until accepted by the board of directors.~~

~~PACE trustees taking office on or after January 1, 2023, may serve three consecutive three year terms and, if eligible, may return after a one year hiatus.~~

4.2 Other Board Committees. The board of directors may create one or more committees of the board of directors and appoint directors and representatives of members to serve on such committee. The creation of a committee and the appointment of directors and member representatives to the committee must be approved by a majority of all directors in office when the action is taken. The provisions of these bylaws governing meetings, action without meetings,

notice and waiver of notice, and quorum and voting requirements of the board of directors shall apply to committees and their members as well. Committees of the board of directors may, to the extent specified by the board of directors, exercise the authority of the board of directors; provided, ~~however,~~ that no committee of the board of directors may:

- (a) Authorize distributions, provided that this restriction does not apply to payment of value for property received or services performed or payment of benefits in furtherance of the Association's purposes;
- (b) Approve or recommend dissolution, merger, or the sale, pledge, or transfer of all or substantially all of the Association's assets;
- (c) Elect, appoint, or remove directors or fill vacancies on the board or on any of its committees; or
- (d) Adopt, amend, or repeal the articles of incorporation or bylaws.

4.3 Advisory Committees. The board of directors may create one or more other committees. Members of these committees need not be members or directors, but at least one director shall serve on each such committee. These committees shall have no power to act on behalf of, or to exercise the authority of, the board of directors, but may make recommendations to the board of directors.

4.4 Caucuses. Caucuses shall exist to enhance the work of the Association by addressing the unique needs of member districts. ~~Caucuses shall:~~

4.4.1 ~~Caucuses shall~~ clearly articulate the vision, mission, and goals of the Caucus.

4.4.2 ~~Caucuses shall~~ adopt bylaws for operating, programming, and governing within the context of the Association bylaws described herein.

4.4.3 ~~Caucuses shall~~ comply with Association policies and guidelines.

4.4.4 Caucuses shall be added or eliminated to this provision through the bylaw's amendment process described in Section 8.1~~these bylaws~~.

4.4.5 Caucuses shall submit an end of fiscal year report to the Board of Directors that includes the following:

4.4.5.1 The caucus is meeting regularly;

4.4.5.2 An accounting of the prior year's budget allocation;

4.4.5.3 Identified officers and current bylaws;

4.4.5.4 A summary of the Caucus current goals, the prior year's Caucus activities that support those goals, and how the Caucus goals align with the mission, vision, and goals of OSBA.

The end of fiscal year report will be submitted at the first regularly scheduled board of directors meeting following the end of the fiscal year.

4.4.56 The Oregon School Board Members of Color Caucus was established by a vote of the membership in 2018.

4.4.57 ~~With the adoption of this section, t~~The Oregon Rural School Boards Members Caucus ~~is~~
was established by a vote of the membership in 2023.

4.4.8 The Oregon school board members PRIDE caucus was established by a vote of the membership in 2024.

4.5 **Administration.** Each committee and caucus shall prepare minutes of each of its meetings, and such minutes shall be kept on file at the Association's principal office and made available on request to any member of the board of directors. Each committee and caucus shall also report on its activities at the regular meetings of the board of directors. Each committee and caucus shall comply with the public meetings laws requirements under ORS Chapter 192.

SECTION 5 OFFICERS OF THE BOARD OF DIRECTORS

5.1 **Eligibility.** Effective January 1, 2026, to hold an officer position on the Board of Directors other than the immediate past president, candidates and officers must be a voting member of the OSBA Board of Directors.

5.12 **Appointment.** The board of directors shall elect officers by majority vote ~~at least 10 days~~ prior to the November member meeting. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes, a second ballot shall be required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes is elected.

5.23 **Designation.** The officers of the Association shall be a president, president-elect, past president, vice president, a secretary-treasurer, and such other officers as the board of directors may appoint.

5.34 ~~Compensation and~~ **Term of Office.** Officer terms are one calendar year. No officer, except the secretary-treasurer, shall serve two consecutive terms in the same office, unless the director ~~completed~~completes ~~athe~~ term ~~for~~of another officer who was unable to complete ~~atheir~~ term, and is then voted into the same position the following year. The secretary-treasurer may serve up to two consecutive one-year terms.

5.5 Compensation

~~Directors and members of committees~~Officers may receive reimbursement of such expenses as may be determined by resolution of the board of directors to be just and reasonable. ~~Directors~~
Officers shall not otherwise be compensated for service in their capacity as ~~directors~~officers.

5.46 **Removal and Resignation.** Any officer may be removed, either with or without cause, at any time by action of the board of directors. An officer may resign at any time by delivering notice to the board of directors, the president, or the secretary-treasurer. A resignation is effective when the notice is effective under ORS 65.034 unless the notice specifies a later effective date. If a resignation is made effective at a later date and the Association accepts the later effective date, the board of directors may fill the pending vacancy before the effective date if the board of directors provides that the successor does not take office until the effective date. Once delivered, a notice of resignation is irrevocable unless revocation is permitted by the board of directors. No removal or resignation shall prejudice the rights of any party under a contract of employment.

5.57 Officers. The officers of the Association are as follows:

- 5.57.1 President: The president shall preside at all member meetings of the Association and of the board of directors; shall appoint ~~any committees~~ positions not otherwise designated in these bylaws or OSBA adopted policy, subject to the approval of the board of directors; shall call all regular and special meetings as provided herein; shall be an ex-officio voting member of all committees established under sections 4.1 and 4.2 of these bylaws. The president shall automatically serve as immediate past president for the following term. The president serves for a term of one calendar year.
- 5.57.2 President-elect: In the absence of the president, the president-elect shall assume the powers and duties of the president, and when a vacancy occurs in the office of president, shall serve in that capacity for the remainder of the term. The president-elect shall automatically serve as president for the following term, even if required to fill an uncompleted term as president. In addition, the president-elect shall assume duties related to the oversight of Association member elections and resolutions processes and such other administrative duties as are assigned by the president. The president-elect serves for a term of one calendar year.
- 5.57.3 Vice president: In the absence of the president-elect, the vice president shall assume the powers and duties of the president-elect. The vice president shall also serve as the chair of the LPC. The vice president serves for one calendar year.
- 5.57.4 Secretary-treasurer: The secretary-treasurer shall be responsible for keeping ~~in a suitable minute book~~ accurate minutes of all board of director meetings in electronic format in accordance with OSBA's record retention schedule; shall carry on official correspondence of the Association; shall arrange for proper banking facilities; ~~and~~ shall receive, account for, and disburse funds in a businesslike manner as provided for by the board of directors; shall see that the minutes of the previous meetings are ~~read~~ approved by the board of directors; and shall give an itemized and detailed report of the financial condition of the Association at each annual meeting and at such other times as may be required by the board of directors. Such duties of the secretary-treasurer as may be specified by the board of directors may be delegated to the executive director or a designated member of the staff. The secretary-treasurer serves for a term of one calendar year.
- 5.57.5 Immediate past president: The immediate past president shall advise and counsel ~~with~~ other officers. The immediate past president chairs the officer succession planning process. The past president serves for one calendar year.
- ~~5.57.6 Assistants: The board of directors may appoint or authorize the appointment of an assistant to the secretary treasurer. Such assistant may exercise the powers of the secretary treasurer, as the case may be, and shall perform such duties as are prescribed by the board of directors.~~

SECTION 6 NONDISCRIMINATION

The Association shall not discriminate in providing services, hiring employees, or otherwise, upon the basis of gender identity, race, creed, marital status, sex, sexual orientation, religion, color, age, disability, or national origin.

SECTION 7 OSBA PROPERTY AND CASUALTY FOR EDUCATION TRUST

PACE Trustees. The board of directors shall appoint the trustees of the OSBA Property and Casualty Coverage for Education Trust ("PACE") as provided in As per the PACE Restated Trust Agreement. ,the PACE trustees shall nominate trustee candidate(s) to the OSBA board of directors. If the list of candidates is not acceptable by the board of directors, the PACE trustees will continue to submit nominated candidate(s) for consideration until accepted by the board of directors.

It is the policy of OSBA with respect to PACE trustees taking office on or after January 1, 2023, that such trustees will be appointed to no more than may serve three consecutive three-year terms and, if eligible, may return after a one-year hiatus.

SECTION ~~7~~8 GENERAL PROVISIONS

~~7~~8.1 Amendment of Bylaws.

~~7~~8.1.1 Amendments to the bylaws may be initiated by the board of directors or submitted by a member to the board of directors.

~~7~~8.1.2 The board of directors shall provide written notice to the members containing a statement that the members will be asked to approve the amendment and a copy of the proposed amended bylaws.

~~7~~8.1.3 Action by Written Ballot: The Association will deliver a written ballot to every member entitled to vote on the matter. The ballot shall set forth each proposed action and provide an opportunity to vote for or against each proposed action and specify a reasonable time by which a ballot must be received by the Association in order to be counted. Once delivered, a ballot may not be revoked.

~~7~~8.1.4 Approval: Approval by written ballot shall be valid only when the number of votes cast by ballot equals or exceeds a quorum of the members, and the number of approvals equals or exceeds two-thirds majority of the number of the returned ballots.

~~7~~8.1.5 Quorum: A quorum of the members shall consist of a majority of members in good standing at the time the ballots are to be returned to the Association.

~~7~~8.1.6 Whenever an amendment or new bylaw is adopted, it shall be ~~copied in the minute book~~saved in electronic format in accordance with OSBA's record retention schedule with the original bylaws in the appropriate place. If any bylaw is repealed, the fact of repeal and the date on which the repeal occurred shall be stated in such book and place.

~~7~~8.2 **Inspection of Books and Records.** All books, records, and accounts of the Association shall be open to inspection by the directors in the manner and to the extent required by law.

- 78.3 Checks, Drafts, Etc.** All checks, drafts, and other orders for payment of money, notes, or other evidences of indebtedness issued in the name of or payable to the Association shall be signed or endorsed by such person or persons and in such manner as shall be determined by resolution of the board of directors.
- 78.4 Deposits.** All funds of the Association not otherwise employed shall be deposited to the credit of the Association in those banks, trust companies, or other depositories as the board of directors or officers of the Association designated by the board of directors select, or be invested as authorized by the board of directors.
- 78.5 Loans or Guarantees.** The Association shall not borrow money and no evidence of indebtedness shall be issued in its name unless authorized by the board of directors. This authority may be general or confined to specific instances. Except as explicitly permitted by ORS 65.364, the Association shall not make a loan, guarantee an obligation, or modify a pre-existing loan or guarantee to or for the benefit of a director or officer of the Association.
- 78.6 Execution of Documents.** The board of directors may, except as otherwise provided in these bylaws, authorize any officer or agent to enter into any contract or execute any instrument in the name of and on behalf of the Association. Such authority may be general or confined to specific instances. Unless so authorized by the board of directors, no officer, agent, or employee shall have any power or authority to bind the Association by any contract or engagement, or to pledge its credit, or to render it liable for any purpose or for any amount.
- 78.7 Insurance.** The Association may purchase and maintain insurance on behalf of an individual against liability asserted against or incurred by the individual who is or was a director, officer, employee, or agent of the Association, or who, while a director, officer, employee, or agent of the Association, is or was serving at the request of the Association as a director, officer, partner, trustee, employee, or agent of another foreign or domestic business or nonprofit corporation, partnership, joint venture, trust, employee benefit plan, or other enterprise; provided, however, that the Association may not purchase or maintain such insurance to indemnify any director, officer, or agent of the Association in connection with any proceeding charging improper personal benefit to the director, officer, or agent in which the director, officer, or agent was adjudged liable on the basis that personal benefit was improperly received by the director, officer, or agent.
- 78.8 Fiscal Year.** The fiscal year of the Association shall begin on the first day of July and end on the last day of June in each year.
- 78.9 Severability.** A determination that any provision of these bylaws is for any reason inapplicable, invalid, illegal, or otherwise ineffective shall not affect or invalidate any other provision of these bylaws.

* * * * *

The foregoing bylaws were approved by the membership of the Oregon School Boards Association on December 15, 2023. The original bylaws were duly adopted by the Board of Directors of OSBA on September 15, 2017, and approved by the membership on December 15, 2017.



Resolution to Amend the OSBA Dues Schedule

WHEREAS, the Oregon School Boards Association (OSBA) dues revenue as a percentage of OSBA's total revenues is declining. OSBA's dues revenue as a percentage of OSBA's operating costs to support the services OSBA provides to members is also declining;

WHEREAS, the percentage of dues revenue as a proportion of total association revenue has fallen 19.1 percent since the 1996-97 fiscal year to 6.4 percent of total association revenue. If dues do not increase, this percentage of total association revenue will continue to decline;

WHEREAS, the OSBA dues schedule has not increased since the 1998-99 fiscal year;

WHEREAS, OSBA retained The Coraggio Group to do an in-depth analysis of the value of the programs and services OSBA offers to its members and develop a 3-5 year sustainable business plan with member engagement;

WHEREAS, based on the survey data obtained by The Coraggio Group, OSBA members overwhelmingly agree that they receive great service for what they currently pay. Current annual member dues are as low as \$250. Given the costs associated with providing no cost or highly subsidized services available to members, \$250 is very low in comparison.

WHEREAS, The Coraggio Group in collaboration with OSBA staff, has recommended a phased increase in the dues schedule. This approach aims to provide financial stability for the organization and align the dues with other state associations, thereby enabling the association to continue offering its high-quality programs and services.

WHEREAS, the proposed dues increase, which was reviewed by the OSBA Finance Committee, and approved by the OSBA Board of Directors on June 15, 2024, supports the recommendation to amend the OSBA Dues Schedule.

THEREFORE, BE IT RESOLVED in recognition of the current financial situation of Oregon districts and the need for an OSBA dues adjustment, the OSBA Board of Directors recommends that the dues schedule be amended in a manner so that OSBA member school districts and education service districts (ESDs) paying more than \$1,500 annually will experience a dues increase of 15% annually for five consecutive years beginning in the 2025-2026 fiscal year. Beginning in the 2030-31 fiscal year, the dues will increase annually as a percentage in alignment with the Consumer Price Index;

THEREFORE, BE IT FURTHER RESOLVED, the OSBA Board of Directors recommends a membership dues floor be established at \$1,500 and a maximum dues rate of \$25,000 per fiscal year. For OSBA member school districts, ESDs, and community colleges who are below this floor, dues will increase \$250 per year until the floor is reached. For school districts and ESDs that reach the floor before the 2030-31 fiscal year, dues will increase by 15% per year until the 2030-31 fiscal year. Beginning in the 2030-31 fiscal year, dues for all school districts, ESDs, and community colleges will increase annually as a percentage in alignment with the Consumer Price Index.

BE IT FURTHER RESOLVED by the OSBA Board of Directors that the proposed amendments to the OSBA Dues Schedule be submitted to the membership for consideration during the 2024 OSBA election; and

BE IT FURTHER RESOLVED by the OSBA Board of Directors that the proposed amendments to the OSBA Dues Schedule and a copy of this resolution be forwarded to all OSBA member boards in accordance with the OSBA Board of Directors' adopted elections calendar.

Submitted by: OSBA Board of Directors

DISTRICT	24-25 DUES	25-26 DUES	26-27 DUES	27-28 DUES	28-29 DUES	29-30 DUES	30-31 DUES**
District Member 01 (under 100)*	\$ 250.25	\$ 500.25	\$ 750.25	\$ 1,000.25	\$ 1,250.25	\$ 1,500.00	\$ 1,560.00
District Member 02 (100-249)*	\$ 541.25	\$ 791.25	\$ 1,041.25	\$ 1,291.25	\$ 1,541.25	\$ 1,772.44	\$ 1,843.34
District Member 03 (250-499)*	\$ 778.00	\$ 1,028.00	\$ 1,278.00	\$ 1,528.00	\$ 1,757.20	\$ 2,020.78	\$ 2,101.61
District Member 04 (500-999)	\$ 1,420.50	\$ 1,633.58	\$ 1,878.61	\$ 2,160.40	\$ 2,484.46	\$ 2,857.13	\$ 2,971.42
District Member 05 (1000-1999)	\$ 2,503.00	\$ 2,878.45	\$ 3,310.22	\$ 3,806.75	\$ 4,377.76	\$ 5,034.43	\$ 5,235.80
District Member 06 (2000-2499)	\$ 3,450.00	\$ 3,967.50	\$ 4,562.63	\$ 5,247.02	\$ 6,034.07	\$ 6,939.18	\$ 7,216.75
District Member 07 (2500-3999)	\$ 5,952.75	\$ 6,845.66	\$ 7,872.51	\$ 9,053.39	\$ 10,411.40	\$ 11,973.11	\$ 12,452.03
District Member 08 (4000-4999)	\$ 7,035.00	\$ 8,090.25	\$ 9,303.79	\$ 10,699.36	\$ 12,304.26	\$ 14,149.90	\$ 14,715.89
District Member 09 (5000-9999)	\$ 8,658.25	\$ 9,956.99	\$ 11,450.54	\$ 13,168.12	\$ 15,143.33	\$ 17,414.83	\$ 18,111.43
District Member 10 (10000-25000)	\$ 10,823.00	\$ 12,446.45	\$ 14,313.42	\$ 16,460.43	\$ 18,929.49	\$ 21,768.92	\$ 22,639.68
District Member 11 (over 25000)***	\$ 18,940.00	\$ 21,781.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 26,000.00
						\$	-
ESD Membership Dues 01 (under 1000)*	\$ 473.75	\$ 723.75	\$ 973.75	\$ 1,223.75	\$ 1,473.75	\$ 1,694.81	\$ 1,762.61
ESD Membership Dues 02 (1000-2500)*	\$ 710.50	\$ 960.50	\$ 1,210.50	\$ 1,460.50	\$ 1,679.58	\$ 1,931.51	\$ 2,008.77
ESD Membership Dues 03 (2500-5000)*	\$ 947.00	\$ 1,197.00	\$ 1,447.00	\$ 1,664.05	\$ 1,913.66	\$ 2,200.71	\$ 2,288.73
ESD Membership Dues 04 (5000-7500)*	\$ 1,082.50	\$ 1,332.50	\$ 1,582.50	\$ 1,819.88	\$ 2,092.86	\$ 2,406.78	\$ 2,503.06
ESD Membership Dues 05 (7500-10000)	\$ 1,556.00	\$ 1,789.40	\$ 2,057.81	\$ 2,366.48	\$ 2,721.45	\$ 3,129.67	\$ 3,254.86
ESD Membership Dues 06 (10000-15000)	\$ 2,029.50	\$ 2,333.93	\$ 2,684.01	\$ 3,086.62	\$ 3,549.61	\$ 4,082.05	\$ 4,245.33
ESD Membership Dues 07 (15000-25000)	\$ 2,367.75	\$ 2,722.91	\$ 3,131.35	\$ 3,601.05	\$ 4,141.21	\$ 4,762.39	\$ 4,952.89
ESD Membership Dues 08 (25000-50000)	\$ 3,111.75	\$ 3,578.51	\$ 4,115.29	\$ 4,732.58	\$ 5,442.47	\$ 6,258.84	\$ 6,509.19
ESD Membership Dues 09 (above 50000)	\$ 4,667.50	\$ 5,367.63	\$ 6,172.77	\$ 7,098.68	\$ 8,163.49	\$ 9,388.01	\$ 9,763.53
State Board of Education	\$ 67.75	\$ 77.91	\$ 89.60	\$ 103.04	\$ 118.50	\$ 136.27	\$ 141.72
Community College Association****	\$ 4,601.00	\$ 8,851.00	\$ 13,101.00	\$ 17,351.00	\$ 21,601.00	\$ 25,500.00	\$ 26,520.00

*Add \$250 annually until floor is reached, then increase 15% through year 5

**Reflects an estimated CPI increase of 4%

*** \$25,000 cap prior to CPI

****Reflects an increase of \$250 per year, per community college (17) annually until the community colleges reach the \$1,500 floor amount per college. (\$25,500)



Resolution to Amend Oregon School Boards Association's Bylaws Relating to Composition of the Board of Directors

WHEREAS, the Oregon School Boards Association (OSBA) was formed in 1946 as a volunteer association of locally elected public school boards and transitioned to a nonprofit public benefit corporation under Oregon Revised Statute Chapter 65 as of July 1, 2018;

WHEREAS, the Oregon LGBTQIA2S+ School Board Members Advisory Committee has been operating as an OSBA board appointed advisory committee since September 22, 2023; has a record of regular meetings; has draft bylaws; has identified goals that align with the mission, vision and goals of OSBA; has draft action plans; and a draft budget;

WHEREAS, the Oregon LGBTQIA2S+ School Board Members Advisory Committee is ready to elect officers and their Leadership Assembly;

WHEREAS, the Oregon LGBTQIA2S+ School Board Members Advisory Committee has articulated its mission as follows: "To promote quality education for all students with an emphasis on the unique needs of LGBTQIA2S+ students, staff and board members.";

WHEREAS, OSBA's Board of Directors recognizes the importance of the Oregon LGBTQIA2S+ School Board Members Advisory Committee's mission and goals; and

WHEREAS, the Oregon LGBTQIA2S+ School Board Members Advisory Committee has respectfully requested that the Board of Directors submit a resolution to the membership creating the Oregon School Board Members PRIDE Caucus (OSBM PRIDE) and designate a seat on the OSBA Board of Directors and Legislative Policy Committee.

THEREFORE, BE IT RESOLVED by the OSBA Board of Directors that the proposed bylaws amendment designating an Oregon School Board Members PRIDE Caucus representative as a voting member of the OSBA Board of Directors and Legislative Policy Committee be submitted to the membership for consideration during the 2024 OSBA election; and

BE IT FURTHER RESOLVED that the draft bylaws and a copy of this resolution be forwarded to all association member boards in accordance with OSBA's adopted elections calendar.

Submitted by: OSBA Board of Directors

BYLAWS

OREGON SCHOOL BOARD MEMBERS PRIDE CAUCUS
OF THE OREGON SCHOOL BOARDS ASSOCIATION

DRAFT

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ARTICLE 1

CHARTER

The Oregon School Boards Association (the “OSBA”) exists solely to perform essential governmental functions and all its income must accrue to the State of Oregon or its political subdivisions as required under IRC Section 115. OSBA’s mission is to improve student success and education equity through advocacy, leadership and service to Oregon public school boards.

OSBA is aware and acknowledges that diversity is a core value of OSBA. OSBA desires to identify areas of concern and causation, convene a caucus of stakeholders, and create a plan to better promote and support the success of students, school staff and school board members who identify as part of the LGBTQIA2S+ communities.

To this end, The OSBA Board of Directors has formally recognized the Oregon School Board Members PRIDE Caucus (the “Caucus”) to serve as a resource and provide guidance and leadership for these initiatives to the OSBA Board of Directors.

The activities of the Caucus shall align with OSBA bylaws as well as complement, not duplicate, OSBA’s efforts on behalf of all local governing boards.

ARTICLE 2

NAME, MISSION AND GOALS

2.1 Name. This organization shall be known as the Oregon School Board Members PRIDE Caucus (OSBM PRIDE) of the Oregon School Boards Association (OSBA).

2.2 Mission. To promote quality education for all students with an emphasis on the unique needs of LGBTQIA2S+ students, staff and board members.

2.3 Goals.

2.3.1 The implementation of ODE’s “Oregon LGBTQ2SIA+ Student Success Plan.”

2.3.2 Promoting positive and effective relationships among LGBTQIA2S+ school board members, their communities, political leaders, partner organizations and OSBA.

2.3.3 Building and increasing capacity of LGBTQIA2S+ school board members and support a pipeline for LGBTQIA2S+ people to run for school board seats.

2.3.4 Serving as a resource.

2.3.5 Developing, promoting, and advancing legislation to improve educational opportunities and outcomes for LGBTQIA2S+ students, staff and families.

2.3.6 Equipping and advancing LGBTQIA2S+ board members to serve in the general OSBA leadership.

2.3.7 Building capacity of the general board membership in understanding the issues of LGBTQIA2S+ people and inclusion.

ARTICLE 3

MEMBERSHIP

3.1 Qualification. All members must support the purposes and goals of the Caucus as set forth in Article 2.

3.2 Members. The Caucus members may include any elected or appointed member of any public board of education in Oregon who are active members in good standing with the Oregon School Boards Association and identify as a member of the LGBTQIA2S+ communities. Caucus members may participate in all discussions, vote, and serve as an officer of the Caucus. Members must attend the meeting in person, via telephone, or via virtual meeting platform (e.g., Zoom) to vote. Voting by proxy shall not be permitted.

3.3 Attendees. The Caucus may, in its discretion, invite to participate in any meeting or event any other individuals who support the purpose and goals of the Caucus as set forth in Article 2.

3.4 Membership List. The Membership list shall be maintained by the Secretary.

ARTICLE 4

BUDGET

4.1 Budget. The Caucus shall submit an annual budget request as outlined under the OSBA budget process, including approval by the OSBA Board of Directors. The request shall set forth the areas of concern, recommended actions, and annual goals.

ARTICLE 5

MEETINGS

5.1 Annual Meetings. An annual meeting of the Caucus shall be in conjunction with the OSBA Annual Convention at which time the Caucus shall elect officers and shall conduct other business as may properly be brought before the meeting of the Caucus.

5.2 Regular and Special Meetings.

5.2.1 Regular Meetings. The Caucus shall meet as often as required to achieve the goals outlined in its annual Work Plan. These meetings shall be scheduled for the year at the Annual Meeting.

5.2.2 Special Meetings. Special meetings of the members for any purpose may be called, either in writing or by e-mail, by the President or by a majority of the Executive Committee. Such a request shall state the purpose or purposes of the proposed meeting.

5.2.3 Place of Meetings. Regular and special meetings of the Caucus shall be held at any location within Oregon, by virtual meeting platform, or a combination of the two, as designated by the President or the Executive Committee.

5.3 Notice.

5.3.1 Notice of every annual meeting of members, stating the time and place thereof, will be provided with an agenda no less than 15 days prior to such meeting.

5.3.2 Notice of every regular or special meeting of members, stating the time and place thereof, shall be provided with an agenda no less than 10 days prior to such meeting.

5.4 Quorum. Except as otherwise provided by law, the presence at any meeting of a majority of the Executive Committee shall constitute a quorum.

5.5 Organization. The President may determine in their sole discretion whether any meeting of the Caucus shall be held in accordance with Robert's Rules of Order.

5.6 Records. The President shall see that all correspondence, minutes, agendas, and Charter be sent to and kept on file with OSBA.

5.7 OSBA Staff Liaison. The Executive Director of OSBA shall designate a staff member to serve as a liaison representative to the Caucus. The designee shall not have voting rights.

5.8 Compliance with Open Meetings Laws. The Caucus shall comply with the open meetings law requirements of ORS chapter 192 at every convening of its membership in which a quorum is required in order to make a decision or to deliberate toward a decision on any matter.

ARTICLE 6

CAUCUS LEADERSHIP COUNCIL

6.1 Composition. The Leadership Council of the Caucus shall include the President(s), Vice President, Secretary, Treasurer, Regional Directors and two Members of the Caucus.

6.2 Term. Leadership Council members shall serve a two-year term. The President may only serve one consecutive term. The Vice President, Secretary, Treasurer, Regional Members, and Members-at Large may serve any number of consecutive terms. Each officer shall hold office until the term has expired or until a successor has been duly elected and qualified for the position, or until the officer can no longer hold the position because they no longer qualify to be a member of the Caucus as defined in Article 3 above, or because of removal or death.

6.3 Nomination and Election

6.3.1 Nomination. Leadership Council members may be nominated by either the nominating committee or a caucus member at the annual meeting.

6.3.2 Election. The members shall elect the Leadership Council by majority vote at the annual meeting in even numbered years.

6.4 Designations

6.4.1 President. The President shall preside at all meetings of the Caucus and the Executive Committee. The President shall appoint all standing and special committees and shall be an ex-officio member of all committees, except the nominating committee, with voting power. The President shall sign all official reports of the Caucus. Two persons may share the position of President, or one person may serve as President and another as Vice President.

6.4.2 Vice President. In the absence of the President, the Vice President shall have and perform all the powers and duties of the President.

6.4.3 Immediate Past President. The Immediate Past President shall advise and counsel with other officers. The Immediate Past President chairs the officer succession planning process. The past president serves for two calendar years.

6.4.4 Secretary. The Secretary shall keep the minutes and records, maintain a roster of the current membership, and shall see that all notices are duly given in accordance with the provisions of law and this Charter, and such other duties as from time to time may be assigned by the Executive Committee.

6.4.5 Treasurer. The Treasurer shall have the responsibility for receiving and disbursing all funds related to the Caucus in coordination with the OSBA liaison. The Treasurer shall report regularly to the Executive Committee, shall prepare a written yearly financial

report to be distributed to the members at each annual meeting, and shall perform other duties assigned by the Executive Committee.

6.4.6 Regional Caucus Directors. There shall be one Regional Director for each congressional district apportioned to Oregon for election at the Oregon general election held in the year of the Caucus' annual meeting. (For reference, there shall be six Regional Directors starting in 2025.) The Regional Directors shall live in the region which they represent. The Regional Directors shall report issues from their region to the Caucus and shall perform other duties assigned by the Executive Committee. The regions shall be based on Oregon's congressional districts.

Future positions:

6.4.7 At-Large Members. There shall be two At-Large Directors.

6.5 Resignation. A Leadership Council member may resign by filing a written resignation with the President or Secretary of the Caucus or the President of OSBA.

6.6 Vacancies. Any vacancy in any office may be appointed for the unexpired portion of the term by a majority of the officers at the next regular or special meeting.

6.7 Removal. Any member of the Caucus who misses more than two meetings out of any four consecutive meetings, unless they are excused by the board for a valid reason, may have their office vacated by action of the board.

ARTICLE 7

EXECUTIVE COMMITTEE

7.1 Composition. There shall be an Executive Committee made up of the President(s), Vice President, Immediate Past President, Secretary, and Treasurer.

7.2 Responsibilities. The Executive Committee shall have the following responsibilities and powers:

- (a) To respond to any inquiry or question from OSBA.
- (b) To act on behalf of the Caucus when deemed necessary by the President.
- (c) To review plans and programs to be presented to the Caucus at its meetings.
- (d) To give direction to the OSBA liaison on legislative action to come before the state legislature on which there is no formal Caucus policy or resolution.

(e) The Executive Committee shall act as the Nominating Committee and nominate a candidate for each office of the Caucus. A nominating committee report will be included in the notice of the annual meeting of the membership.

7.3 Ratification. Any actions by the President shall be reported to the Executive Committee as soon as the action has taken place. All actions of the Executive Committee shall be subject to ratification by the Caucus at the next meeting of the members.

7.4 Administration. The Executive Committee may use the guidance of Robert's Rules of Order for all procedures. The Executive Committee shall keep regular minutes of its proceedings and all actions by the Executive Committee shall be reported promptly to the membership. Such actions shall be subject to review by the membership, provided that no rights of third parties shall be affected by such review.

ARTICLE 8

COMMITTEES

The President or Executive Committee may establish committees of two or more members to serve at the discretion of the President or the Executive Committee. These committees may consist of such persons and perform such duties as the President designates from time to time. The committees may not act on behalf of the Caucus but may make recommendations to the Caucus for approval. The Chair of any such committee shall be a member of the Executive Committee.

ARTICLE 9

SEAT ON THE OSBA'S BOARD OF DIRECTORS

The Caucus shall appoint one officer from the Leadership Council to serve as liaison to the OSBA Board of Directors and to be a member of the OSBA Board of Directors. The appointee must be an elected or appointed member of any public board of education in Oregon and an active member in good standing with the Association.

ARTICLE 10

GENERAL PROVISIONS

10.1 Amendment of Bylaws

10.1.1 Bylaws may be altered, amended, or replaced by the members of Caucus as approved by voting members at the annual meeting by a majority vote.

10.1.2 Notice of proposed bylaws changes shall be in the annual meeting agenda and sent to all members 15 days prior to the annual meeting.

10.1.3 Omissions from this Charter shall be governed by Robert's Rules of Order when they do not conflict with the Charter.

10.2 Seat on OSBA'S Legislative Policy Committee (LPC)

10.2.1 The Caucus shall appoint one caucus member to serve as liaison to the OSBA Legislative Policy committee and to be a member of the LPC. The appointee must be an elected or appointed member of any public board of education in Oregon who is an active member in good standing with the Association.

The foregoing charter was adopted by the active membership of OSBM PRIDE on August 10, 2024.



Pricing Proposal
 Quotation #: 25522430
 Created On: 11/11/2024
 Valid Until: 12/27/2024

OR-County of Douglas Education Service District

Asthika Welikala

1409 NE Diamond Lake Blvd
 Suite 110
 Roseburg, OR 97470
 United States
 Phone: (541) 957-4825
 Fax:
 Email: asthika.welikala@douglasesd.k12.or.us

Matt DiStefano

Phone:
 Fax:
 Email: matt_distefano@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 4 Port Smart Hub; 12/24V ALEN SECURITY - Part#: 4ENT-SYS-1224V Contract Name: Open Market Contract #: Open Market	1	\$1,431.48	\$1,431.48
2 Switching Power Supply With Integrated Fire Alarm Interface, 12/24 VDC 4/3A, Board Only ALEN SECURITY - Part#: AQL4 Contract Name: Open Market Contract #: Open Market	1	\$230.54	\$230.54
3 D8/D8P Distribution Module adds 8 fused programmable Outputs ALEN SECURITY - Part#: D8 Contract Name: Open Market Contract #: Open Market	1	\$53.43	\$53.43
4 Securitron E1 Enclosure for AQL Series ALEN SECURITY - Part#: E001-072 Contract Name: Open Market Contract #: Open Market	1	\$87.82	\$87.82
5 12V 7AH SLA BATTERY ALEN SECURITY - Part#: NP7-12 Contract Name: Open Market Contract #: Open Market	1	\$49.12	\$49.12
		Shipping	\$335.00
		Total	\$2,187.39

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

The products offered under this proposal are Open Market and resold in accordance with the terms and conditions at [SHI Online Customer Resale Terms and Conditions](#).

TO: Douglas Education Service District
 Asthika Welikala
 1871 NE Stephens Street
 Roseburg, OR 97470

 asthika.welikala@douglasesd.k12.or.us
 (p) 541-957-4825
 (f) 541-440-4771

FROM: Presidio Networked Solutions Group, LLC
 Rick Howard
 5601 Green Valley Drive
 Suite 610
 Bloomington, MN 55437

 rhoward@presidio.com
 (p) +1.503.594.0364

Customer#: DOUGL010
Account Manager: Rick Howard
Inside Sales Rep: Ronja Birlew
Title: Access Control

Contract Vehicle: *Open Market

#	Part #	Description	Unit Price	Qty	Ext Price
High School Door					
1	SW-PRM-P1	Premium: Pack of 1 entry	\$225.00	1.00	\$225.00
2	SYS-4ENT-DVE1	Core Series 4 port 12/24V Smart Hub; 4 entry capacity Power supply: FPV series; E1 enclosure	\$1,316.25	1.00	\$1,316.25
3	FAS1075	12V7A Battery	\$21.42	1.00	\$21.42
4	OP-R2X-STND	Standard Smart Reader V2; black; low and high frequency version	\$206.25	1.00	\$206.25
5	195-12WG-G	SW SET, 3/4in DOOR SWITCH DPDT ,SINGLE	\$17.70	1.00	\$17.70
6	114317-00	33/35/98/99 QEL CONV KIT	\$898.57	1.00	\$898.57
7	050251 CON	RX S1 SWITCH KIT WCONNECTOR	\$260.71	1.00	\$260.71
8	236650607	HYBRID WIEGAND/OSDP ACCESS CONTROL CABLE	\$599.99	0.50	\$300.00
9	PS-SVC-PHYSEC-FF	Physical Security Presidio Professional Services Fixed Fee	\$3,914.00	1.0000	\$3,914.00
10	MISC-PhySec-CONSUMABLE	Physical Security / AV Consumable Supplies	\$425.18	1.0000	\$425.18
Total (High School Door):					\$7,585.08
Winston Middle School					
11	SW-PRM-P1	Premium: Pack of 1 entry	\$225.00	1.00	\$225.00
12	SYS-4ENT-DVE1	Core Series 4 port 12/24V Smart Hub; 4 entry capacity Power supply: FPV series; E1 enclosure	\$1,316.25	1.00	\$1,316.25
13	FAS1075	12V7A Battery	\$21.42	1.00	\$21.42
14	OP-R2X-STND	Standard Smart Reader V2; black; low and high frequency version	\$206.25	1.00	\$206.25
15	195-12WG-G	SW SET, 3/4in DOOR SWITCH DPDT ,SINGLE	\$17.70	1.00	\$17.70
16	MLRK1-KAW17	MOTOR LATCH RETRACT KIT	\$562.03	1.00	\$562.03
17	PD15REXKIT-ED	FIELD REX KIT COMMAND ACCESS	\$58.57	1.00	\$58.57
18	K-DLA	18IN ARMRD DR LP 1/4IN CON AL	\$34.24	1.00	\$34.24
19	236650607	HYBRID WIEGAND/OSDP ACCESS CONTROL CABLE	\$599.99	0.50	\$300.00
20	PS-SVC-PHYSEC-FF	Physical Security Presidio Professional Services Fixed Fee	\$3,914.00	1.0000	\$3,914.00
21	MISC-PhySec-CONSUMABLE	Physical Security / AV Consumable Supplies	\$395.87	1.0000	\$395.87

Total (Winston Middle School):

\$7,051.33

Sub Total:

\$14,636.41

Grand Total:

\$14,636.41

Estimate



OUR GOAL IS SIMPLE – TO MAKE YOUR TECHNOLOGY FINANCING SOLUTION EASY AND ECONOMICAL

Accelerate the adoption of new technology with PTC's flexible financing solutions. Our in-house financing specialists can help roll all of your technology-related costs (hardware, software, maintenance, services) into a single payment structure designed to meet your technology needs and budget requirements.

SAMPLE 36 MONTH LEASE QUOTE

Presidio can offer you 36-month indicative lease rates for the equipment in this quote for as low as **\$427.65** * per month.

	Sale Price	Monthly Lease Price
Hardware	\$5,737.81	\$158.75
Software	\$450.00	\$13.16
Other	\$8,448.60	\$255.75
Grand Total:	\$14,636.41	\$427.65

FINANCING OPTIONS WITH NO PAYMENTS FOR UP TO 90 DAYS

Our program allows your company to accelerate the adoption of new technology, receive the benefits now, and delay the initial payments for up to 90 days.

CONTACT US

For more information on Presidio's financing options and current promotions please call 1-800-248-1126 or email ptc@presidio.com to get in touch with a Financial Solutions Consultant. Visit www.presidio.com to learn more.

* This rate is for planning purposes only and subject to change based on final in equipment configurations, installation time frames, and market conditions. All quotes are subject to approval by the Presidio Technology Capital Finance Committee and execution of PTC's standard lease and credit documentation.



EDNETICS PROJECT

Access Control Additions - MS/HS
Scope of Work

October 15, 2024

Ednetics Project Scope of Work

Executive Summary

Ednetics will provide product, configuration and professional services to install new Access Control Door the Middle and High School within Winston School District.

This is to include [01] additional controller at each site, installation of owner furnished card reader(s), integration to existing electrified locking hardware, as well as the necessary low voltage wiring (HS only), access control boards and components, as required.

Note: District to provide licensing, card reader(s), network cabling, pathways and 120v power.

Customer Responsibilities

Planning

- Customer to provide:
 - Network Connectivity as required.
 - [01] PoE port per new IP device.
 - VPN connectivity for offsite configuration.
 - Wall space and 120v as required.
 - Network Racks, patch panels, etc..
 - ACS Server, licensing and cards/fobs as required.
 - [01] Cat 6 cable to each new IP device.
 - Cabling to be labeled appropriately and within 5' of new device installation.
 - Low Voltage Wiring:
 - [01] 18/2 for the Door Contacts.
 - [01] 18/4 for the Electrified Locking Hardware.
 - [01] 18/6 for the Card Reader.
 - [01] 18/2 for the Unlock Button.
 - Card Reader(s), Door Hardware, Power Supplies related to the door hardware.
 - Building Access
 - Including all necessary keys, access cards, drawings/floor plans as required.
 - Ceiling tiles as required.

Ednetics Responsibilities

Project Management

- Collect and review project documentation including system design, scope of work (SoW), and equipment orders.
- Establish the Ednetics project team based on the identified requirements.
- Hold a kickoff meeting with customer stakeholders; introduce the teams, review the SoW, and document the communication plan.
- Work with the team to establish the project timeline, key objectives, and milestones.
- Hold cadence meetings at an appropriate interval for tracking progress.
- Record and distribute meeting minutes including action items, status updates, and scheduling details.
- Continually monitor and communicate project-related risks, manage changes, and act as the primary point of contact.

- Perform project close-out; audit deliverables to ensure SoW is complete and objectives are met, provide summary report, and closeout documentation.

Staging

- Stage access control panels and prepare for physical installation.
- Create asset sheet to track devices and use as a deliverable during project closeout.

Implementation

- Installation and mounting of building controller with enclosure/power supply as specified within the design documentation.
 - Customer to provide [01] CAT6 cable from the controller back to the nearest IDF/MDF.
 - Customer to provide [02] patch cables for network connectivity.
 - Note: Customer to provide wall space and 120v as required.
- Installation of access control door(s) as listed in the quote and shown within the design drawings.
 - Provide and installation of card reader with termination of [01] customer provided 18/6 wire.
 - Integration of existing electrified locking hardware with termination of [01] customer provided 18/4 wire.
 - Provide and installation of door position sensor with termination of [01] 18/4 wire.

Exclusions

Planning

- We have excluded the following:
 - 120v, as required.
 - Pathways, conduit, raceway, electrical boxes, terminal/junction boxes, etc. as indicated on the drawings and design specifications.
 - Door hardware materials and install by division 08. To include: strikes, panic hardware & power supplies.
 - Fire-stopping.
 - Backboards, NEMA Enclosures, core drills, high lift equipment, all electrical power, including any special switching and grounding, bonding requirements, any specified UPS systems, battery backups, or emergency power systems not specifically specified in the contract docs.
 - Custom or non-standard faceplates, blank covers, etc..
 - Ceiling tiles, as required.
 - Patching or painting.
 - Overtime/after-hours work.

Conditions of Service

This service project has been priced based on the above scope of work and corresponding bill of materials. Project pricing does not reflect a price per unit installation, but the project scope as a whole. Changes to the bill of materials or scope will need to be evaluated by Ednetics for potential revisions in this service pricing. Average service costs per unit are not guaranteed or fixed with changes in equipment quantity or scope.

Access Control Additions - MS/HS

Customer WINSTON-DILLARD SCHOOL DISTRICT Asthika Welikala asthika.welikala@douglasesd.k12.or.us (541) 957-4825	Ship to WINSTON-DILLARD SCHOOL DISTRICT (541) 957-4825	Bill To WINSTON-DILLARD SCHOOL DISTRICT (541) 957-4825	Prepared By Brian Groves brian.groves@ednetics.com P (971) 888-7819 F (208) 777-4708
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Products - MS

Line	Part Number	Description	Price	Qty	Ext. Price
Head-end Equipment					
1	4ENT-SYS-24V	Core Series 4 port 24V Smart Hub; 4 entry +2 capacity Power supply: OP-ECL1-PS24	\$1,180.80	1	\$1,180.80
2	369/4	12 VDC LEAD-ACID BATTERY, 7.0 AH, 4 PK	\$159.30	1	\$159.30
Door Position Sensor(s)					
3	SD84CWH	1" STEEL DOOR RECESSED CONTACT3/4" GAP. 3W, 100 OHM	\$12.50	2	\$25.00
4	199-12WG-G	*replaced 1076D-G Steel Door Recessed Switch Set, Gray, Standard Gap Up to 1/2", DPDT, Standard 12" Leads	\$61.50	2	\$123.00
Unlock Button(s)					
5	TS-18	ALARM CONT TS-18 ALARM CONTACT BUTTON	\$26.94	1	\$26.94
Products - MS Subtotal					\$1,515.04

Products - HS

Line	Part Number	Description	Price	Qty	Ext. Price
Head-end Equipment					
6	4ENT-SYS-24V	Core Series 4 port 24V Smart Hub; 4 entry +2 capacity Power supply: OP-ECL1-PS24	\$1,180.80	1	\$1,180.80
7	369/4	12 VDC LEAD-ACID BATTERY, 7.0 AH, 4 PK	\$159.30	1	\$159.30
Door Position Sensor(s)					
8	SD84CWH	1" STEEL DOOR RECESSED CONTACT3/4" GAP. 3W, 100 OHM	\$12.50	2	\$25.00
9	199-12WG-G	*replaced 1076D-G Steel Door Recessed Switch Set, Gray, Standard Gap Up to 1/2", DPDT, Standard 12" Leads	\$61.50	2	\$123.00
Fees					
10	SHIPPING		\$0.00	1	\$0.00
Products - HS Subtotal					\$1,488.10

Services

Line	Part Number	Description	Price	Qty	Ext. Price
11	EDPROJECT	Project Services - See attached Scope of Work for details.	\$10,341.92	1	\$10,341.92
Services Subtotal					\$10,341.92

Fees

Line	Part Number	Description	Price	Qty	Ext. Price
Fees					
12	SHIPPING		\$115.00	1	\$115.00
13	EDPermit	Low Voltage Building Permit	\$100.00	2	\$200.00
Fees Subtotal					\$315.00

Discount

Line	Part Number	Description	Price	Qty	Ext. Price
14	EDDISCOUNT-DS	New Ednetics Customer Discount	(\$795.02)	1	(\$795.02)
Discount Subtotal					(\$795.02)

Quote Summary

Products - MS	\$1,515.04
Products - HS	\$1,488.10
Services	\$10,341.92
Fees	\$315.00
Discount	(\$795.02)
Subtotal	\$12,865.04
Total	\$12,865.04

Terms and Conditions Agreement

This agreement (Agreement) is by and between WINSTON-DILLARD SCHOOL DISTRICT (Customer) and Ednetics Inc. (Ednetics) and documents the terms and conditions of Project Quote 86045 (Quote).

Unless superseded in writing by a Master Terms and Conditions Agreement the terms of this Agreement are binding and together with any associated written services scope of work, and any future change orders or additional quotes related to this project, constitute the entire contract between Ednetics and Customer. Customer agrees to waive all provisions contained in any form or in any written or verbal communication, including any forthcoming purchase orders that would negate, limit, extend, or otherwise modify or conflict with provisions within this Agreement unless and until agreed to in writing, as evidenced by an Ednetics officer's signature. Customer submission of a purchase order indicates your agreement to all terms and conditions included in this document.

Pricing and Availability

Pricing in this Quote is subject to change as a result of increased material costs, (the term "material" as used herein shall include equipment), labor costs, or applicable taxes that occur prior to final execution of this Agreement. Pricing does NOT include applicable taxes, insurance, delivery, setup fees, cabling services or material unless specifically listed in the quote. Ednetics cannot guarantee delivery date as material supply is subject to availability

Materials

Material stored offsite, if applicable

Projects often require configuration and burn-in of Customer materials by Ednetics. To facilitate this, the materials will be delivered to an Ednetics facility to complete the configuration, or at the request of customers in advance of installation. As materials are shipped to the Ednetics facilities, Customer agrees to accept and pay all invoices under the Invoicing Terms described below as if the materials were shipped to the Customer site. Evidence of the receipt of goods will include the quantity, item number or SKU, a brief description of the materials, and a listing of serial numbers where applicable. These items will be disclosed on the Ednetics invoice(s) indicating payment is due.

Ednetics will assume liability of ownership of all purchased materials once received from the supplier on Ednetics grounds and en route to final Customer destination. Ednetics is insured against unforeseen losses including but not limited to fire, theft and automobile accidents resulting in damaged goods. However, this does not change the Customer's obligation to pay for the materials once received by Ednetics.

Customer assumes liability of ownership of all materials upon delivery and receipt at Customer location.

Materials not requiring storage offsite

Materials that do not require storage offsite will be delivered directly to Customer. These materials are ordered and delivered as they become available. Upon shipment of materials, an invoice for those materials will be generated and Customer agrees to pay the invoice in accordance with the Invoicing Terms described below. Due to backorders, multiple suppliers, or other issues outside of Ednetics control, materials may ship at different times resulting in multiple invoices.

All materials will be F.O.B. shipping point with all risk of loss or damage transferring to the Customer when shipping from a supplier of Ednetics choosing.

Services/Limited Warranty

Ednetics project services will be invoiced as progress is made on the implementation or as milestones are met, with up to two invoices generated per month.

Ednetics implementation services will be performed in a professional and competent manner and shall be free of defects for a period of twelve months following the conclusion of the service delivery. Ednetics projects also include thirty (30) days of technical support following final acceptance that can be extended thereafter with an Ednetics One support contract or a managed service.

Disclaimer of Warranties

Except for the limited warranties expressly set forth in the above section entitled “services” or in the scope of work included in this quote, Ednetics does not warrant that the services and materials, or any products or results of the use thereof, will meet customer’s or any other person’s requirements, operate without interruption, achieve any intended result. All third-party materials are provided without warranty by Ednetics and are limited to any warranties provided by the manufacturer of the same. Ednetics agrees to reasonably cooperate with Customer’s efforts to process third-party warranty claims by providing supporting shipping documents, contact information, or other peripheral support.

Payment and Performance Bonds

Customer can elect to have Ednetics obtain a Payment and Performance Bond for the total contract value as indicated in the Quote. If Customer elects to have Ednetics obtain a Payment and Performance Bond, Customer will be charged 1.5% of the initial total contract value and 1.5% of all increases to contract value as a result of a change order(s). It is Customer’s responsibility to inform Ednetics if a Payment and Performance Bond is required for the project prior to submitting a purchase order to ensure the bond is reflected in the quote.

Invoicing Terms

Generally, invoice line items will match each line item included in this Quote regardless of purchase order or schedule of values format. Some services line items with the same SKU may be consolidated on invoices to improve the clarity of progress billing. Due to progress billing, only a portion of each quoted line item on the Quote may be included on an invoice with the remaining portion of the quoted line item reflected on a future invoice.

Customer will be responsible for reimbursing Ednetics for all sales, use, excise or other taxes. These items will be added to the invoice in the amount incurred by Ednetics unless the Quote associated with this Agreement specifically indicates these will be provided at no cost.

Payment for all invoices will be due within 30 days of the invoice date. However, Ednetics will have the continuing right to approve Customer’s credit on an ongoing basis, and may, at times, require advance payment if Ednetics determines Customer has significant balances that remain unpaid after the due date or based upon other payment history.

Any invoice dispute must be submitted in writing to receivables@ednetics.com prior to the due date of any disputed invoice. A service charge of the lesser of 1.0% of the outstanding balance or the highest amount permitted by law, will be charged each month on all past due invoices, including for any disputed amounts determined to have been valid. Any temporary waiver on the service charge shall not constitute a waiver of the future rights of Ednetics to impose the service charge for past due invoices.

Retainage

Customer is permitted to withhold retainage up to 5% of the invoice subtotal before sales taxes. All retainage withheld by Customer will be placed in a separate interest-bearing account for the benefit of Ednetics. Customer will provide the institution and account number where the funds are being held with the first invoice payment to evidence the isolation of these funds.

Retainage will be invoiced upon final acceptance by the Customer with payment of the outstanding balance plus interest due within 30 days (60 days in Washington) of the invoice date. Upon final acceptance, Customer agrees to complete and submit any necessary forms to the state to allow payment of the retainage within the timeline.

Customer must inform Ednetics if they elect to withhold retainage related to this project.

Per RCW 60.28.011 and ORS 279C.560, Ednetics requires that all retainage withheld by Customer be deposited in an interest-bearing savings or similar account for Ednetics benefit.

Returns

Based on written consent from an authorized Ednetics representative, returns of product purchased may be eligible in certain, limited circumstances if requested within 30 days from the date of shipment. If approved, product should be returned either un-opened or in all of its original packaging. Upon completion of any authorized return, a credit memo will be issued to Customer to be applied at Customer discretion. Any credit provided for returns will be reduced by manufacturer specific restocking fees, as applicable. Customer agrees to assume financial responsibility for all transportation costs associated to a return. Returns or refunds due to defective product are to be handled as warranty claims directly with the manufacturer.

Submission

Please submit PO to: orders@ednetics.com or fax to: (208) 777-4708



Pricing Quote

Quote #: 97095-1001
 Contract #: 2023261

Date Quoted: November 11, 2024
 Quote Expires: December 11, 2024

Prepared For:

Shelby Beard
 Winston Dillard School District
 620 NW Elwood Drive
 Winston, OR 97496
 541-679-3000 X.3404
 Beards@wdsd.org

Prepared By:

Turf Star, Inc. - Salem
 DJ Domeyer
 1750 Salem Industrial Drive NE
 Salem, OR 97301
 Phone: 503-476-7570

Customer's OMNIA Membership ID:

Thank you for the opportunity to quote the following Ventrac product(s) for your review. I have added the items that we feel would best serve your needs. Please feel free to contact me with any questions.

QTY	Model #	Description	OMNIA	Total
1	4520Y (39.51217)	Ventrac Tractor: KN, 4520Y Kubota D902 <i>Included Standard: Weight Transfer, SDLA Hand Controls, 4 Rear Weights, Front Fenders, Foot Pegs</i>	28,584.40	28,584.40
1	70.4160	Accessory: THREE-POINT HITCH Kit, 3 Point Hitch 4520	2,235.60	2,235.60
1	70.4067	Accessory: DUAL WHEEL KIT Kit, Duals Field Trax Black	1,481.20	1,481.20
1	70.4140	Accessory: DIGITAL SLOPE GAUGE Kit, Slope Indicator	400.20	400.20
1	70.4161	Accessory: 12V SWITCH & PLUG Kit, 12V Front 4520/4500	354.20	354.20
1	EA600 (39.55460)	Attachment: AERA-VATOR EA, EA600 Aera-vator	7,304.80	7,304.80
1	70.8015	Accessory: Kit, Opt Seeder EA	3,072.80	3,072.80
1	DR540 (39.55285)	Attachment: BALLPARK GROOMER DR, DR540 Groomer	2,626.60	2,626.60
1	70.8156	Accessory: GROOMER BRUSH KIT Kit, Groomer Brush	1,352.40	1,352.40
1	70.8154	Accessory: GROOMER DRAG KIT Kit, Groomer Drag DR540	2,387.40	2,387.40
1	70.4038	Accessory: HYDRAULIC TOP LINK Kit, Top Link Cylinder	331.20	331.20
1	70.4137	Accessory: MID-WEIGHT BAR KIT Kit, Weight Bar Mid 4500/4520	303.60	303.60
6	47.0115	Accessory: ADDITIONAL WEIGHTS Weight, Suitcase - 42 LBS w/Box	110.40	662.40
1	DG550 (39.55280)	Attachment: BALLPARK RENOVATOR DG, DG550 Renovator	2,796.80	2,796.80
			Subtotal	53,893.60

CHARGES

Freight	+1,200.00
Setup Charges	+1,400.00
Delivery	+450.00
TOTAL USD \$	56,943.60



Prepared For:

Shelby Beard
Winston Dillard School District
620 NW Elwood Drive
Winston, OR 97496
541-679-3000 X.3404
Beards@wdsd.org

Sold & Serviced by:

Turf Star, Inc. - Salem
DJ Domeyer
1750 Salem Industrial Drive NE
Salem, OR 97301
Phone: 503-476-7570

4520 TRACTOR

Model Comparison	4520K VANGUARD Big Block	4520P KAWASAKI DFI	4520Y KUBOTA Diesel	4520N KUBOTA	4520Z KUBOTA
Stock Codes	39.51219	39.51216	39.51217	39.51225	39.51215
California Model Stock Code		39.51221		39.51227	
Accessory Kit: Front fenders, foot pegs, 4 rear weights, weight transfer	Optional	Standard	Standard	Standard	Standard

Engines

Engine	Vanguard M54	Kawasaki FD851D DFI	Kubota D902	Kubota WG972 EFI	Kubota WG972-GL
Max Operating Speed	3600 rpm	3600 rpm	3600 rpm	3600 rpm	3600 rpm
Horsepower	31	31	25	32.5	32.5
Peak Torque	47 ft lb (64 nm)	47 ft lb (64 nm)	42 ft lb (57 nm)	51 ft lb (69 nm)	51 ft lb (69 nm)
Displacement	896cc	824cc	898cc	962 cc	962cc
Cylinders	2	2	3	3	3
Engine Oil	Ventrac Full Synthetic 10W30				
Cooling	Air	Liquid	Liquid	Liquid	Liquid
Fuel Type	Gasoline	Gasoline	Diesel	Gasoline	Gasoline
Fuel Capacity	6 gal (22.7 L)	6 gal (22.7 L)	6 gal (22.7 L)	6 gal (22.7L)	6 gal (22.7 L)
Fuel Economy ^{^^}	1.6 gal/hr (6 L/hr)	1.2 gal/hr (4.5 L/hr)	1.1 gal/hr (4 L/hr)	1.2 gal/hr (4.5 L/hr)	1.5 gal/hr (5.7 L/hr)
Slope Rating (continuous/intermittent)	25°/30°	30°/30°	20°/30°	20°/30°	20°/30°
Alternator	50 Amp	30 Amp	60 Amp	60 Amp	60 Amp

Dimensions

Weight with standard hitch	*1385 lb (628 kg)	1620 lb (735 kg)	1705 lb (773 kg)	1700 lb (771 kg)	1690 lb (767 kg)
Weight with accessories kit	1610 lb (730 kg)	N/A	N/A	N/A	N/A
Weight with 3-point hitch	1690 lb (767 kg) w/ accr kit	1700 lb (771 kg)	1785 lb (810 kg)	1780 lb (807 kg)	1770 lb (803 kg)
Length with standard hitch (ROPS up)	81.5 inches (207 cm)				
Length with 3-point hitch	92 inches (234 cm)				
Width	48.5 inches (123 cm)				
Width with wheel extensions	54.5 inches (138.5 cm)				
Width with duals	73 inches (185.5 cm)				
Wheelbase (front axle to rear axle)	45 inches (114 cm)				
Height (ROPS up)	68 inches (173 cm)				
Height (ROPS down)	54 inches (137 cm)				
Turning Radius (single tires, standard position)	39 inches (99 cm)				
Turning Radius (position 2)	54 inches (137 cm)				
Turning Radius (position 3)	68 inches (173 cm)				
Oscillation amount (@ wheel)	7.5 inches (19 cm)				
Ground Clearance	5 inches (13 cm)				

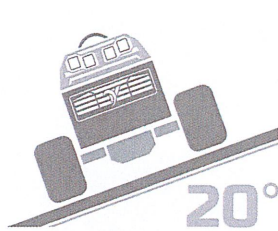
^{^^} Fuel Economy tested with HM602 mower for comparison purposes.
Application conditions & attachment will affect fuel economy.

All specifications subject to change without notice or obligation

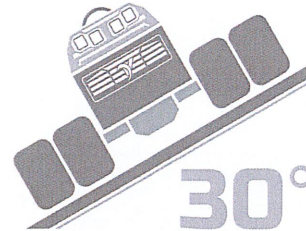
Max Slope Rating (in any direction)

	Single Tires	Dual Wheels
4520* w/Front Attachment (unless specified otherwise below)	20°	30°
4520 w/Cab	10°	Not Recommended
4520 w/Spreader	10°	Not Recommended
4520 w/RV602	10°	15°
4520 w/KH500	5°	Not Recommended
4520 w/MA900	10°	18°

*Attachments, accessories, and tire configuration may reduce the 4520 power unit's maximum angle of operation. Refer to applicable operator manuals for maximum angle of operation of equipment.



Standard

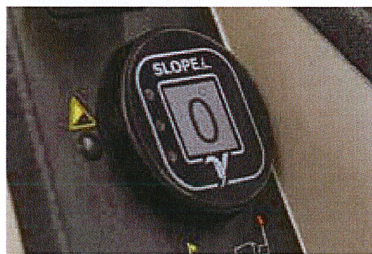


Duals

ENGINE RATINGS

Model #	4520K	4520P	4520Y	4520N	4520Z
Engine	B&S Vanguard Model 54	Kawasaki FD851D	Kubota D902	Kubota WG972 EFI	Kubota WG972-GL
Fuel	Gas	Gas (DFI)	Diesel	Gas	Gas
Max Slope Intermittent Use***	30° (58%)^	30° (58%)	30° (58%)^	30° (58%)^	30° (58%)^
Max Slope Continuous Use***	25° (47%)	30° (58%)	20° (36%)	25° (47%)	20° (36%)

*** For slope operation over 20°, Wheel Extensions are required for up to 25° or Dual Wheels are required for up to 30°



Digital Slope Gauge
Recommended for operation on slopes.



Intermittent Use Defined

^ The engine may operate between 20° and 30° for up to 10 minutes. If 10 minutes is reached, the engine must be returned to 20° or less to assure proper oil lubrication. After returning to 20° or less, the intermittent cycle can be repeated. The 4520P Kawasaki DFI engine is rated for 30° continuous operation and does not have this requirement.

All specifications subject to change without notice or obligation





VENTRAC

AERA-VATOR

EA600

AERA-VATOR

Model	EA600
Stock Code	39.55460
Rear Roller Kit Option	70.8014
Tines	9/16 x 3 1/2 inches (1.4 x 9 cm)
Vibration Depth	2 3/4 inches (6.9 cm)
Aeration Density	9 holes per ft ² (97 holes per m ²)
Shaft Speed	800 cycles/minute
Optimal Engine Speed	3200 RPM

Optional Accessories

EA Rear Roller Kit	70.8014
Gandy Seeder 405VP*	70.8015
Suitcase Weights (Pk 2 Weights)	70.0102

Dimensions

Length	34 inches (86 cm)
Width	66 inches (168 cm)
Height	22 inches (56 cm)
Working Width	60 Inches (152 cm)
Weight	420 lbs (190.5 kg)

* Requires the 12 Volt Switch & Plug Kit on Tractor

All specifications subject to change without notice or obligation

GANDY SEEDER 405VP*

Stock Code	70.8015
Required 12 Volt Switch & Plug Kit, 4500 Tractor	70.4104
RPM	15 (rotor) 30 (motor)
Current Draw	5.2 amps
Capacity	2.5 ft ³ (.07 m ³)

Dimensions

Length (mounted)	46 inches (117 cm)
Width	66 inches (168 cm)
Height	20 inches (51 cm)
Weight	102 lbs (46 kg)



Shown with optional
Gandy Seeder 405VP*

When turf compaction caused by foot or vehicle traffic, sporting events or other stresses is a problem, periodic aeration is necessary to keep the turf healthy.

The AERA-Vator is designed to stir and loosen the soil beneath the sod without destroying the turf. The EA600 creates a core hole without bringing a core plug to the surface, leaving the turf ready for use immediately after treatment. Nine holes are created each square foot (97 holes per square meter) and hole size is regulated by drive speed. The slower the drive speed, the larger the hole.

The AERA-Vator works best in dry unirrigated ground leaving a core hole while fracturing the sub soil.

The EA600 is built with the Ventrac Mount System, allowing for easy attachment changes, and comes with a standard jack stand for easy mounting.

STANDARD FEATURES

- Jack Stand
- Weight Mounting Bar
- Ventrac Mount System

OPTIONAL ACCESSORIES

- Rear Roller Kit
- Seeder Kit
(requires 12V Switch & Plug)
- Suitcase Weights





BALLPARK GROOMER & RENOVATOR

DG550 & DR540



BALLPARK RENOVATOR

Model	DG550
Stock Code	39.55280

Dimensions

Overall Height	19 inches (48 cm)
Overall Length	46 inches (117 cm)
Overall Width	56 inches (142 cm)
Overall Weight	255 lbs (102 kg)
Renovator Blades	(3) 18.5 inch (47 cm) wide blades
Cutting Depth Adjustment	Hydraulic
Cutting Depth - Maximum	2 inches (5.7 cm)
Scarifier Spring Tines	28 Tines
Wheels	9 inch (23 cm) flat free

Optional Accessories

Suitcase Weight	47.0115
Mid Weight Bar 4500 Kit	70.4137

All specifications subject to change without notice or obligation



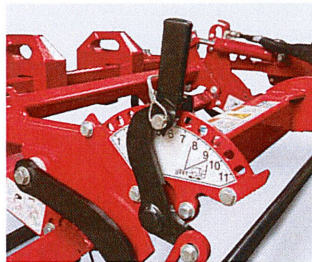
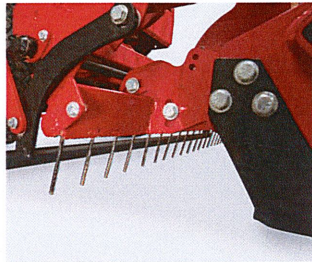
Ventrac is your solution to ballpark management, capable of handling everything from daily tasks to seasonal jobs. Reduce the amount of time and equipment needed to maintain your ballpark while improving the end results.

STANDARD FEATURES

- 3 Renovator Blades for weed removal, cutting and maintaining edge lines, and leveling
- Cutting depth of blades is controlled with the power unit's auxiliary hydraulic handle
- Scarifier Tines for breaking up ground cut by the blades and adding surface mix or drying agent
- Leveling Bar carries and distributes material to fill in low areas

Optional Accessories

- Add up to 6 Suitcase Weights to help penetrate compacted surfaces



BALLPARK GROOMER

Model	DR540
Stock Code	39.55280

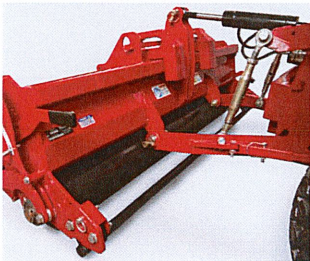
Dimensions

Overall Height	26.25 inches (67 cm)
Overall Length	19 inches (48 cm)
Overall Length with Brush Kit	23.5 inches (60 cm)
Overall Length with Drag Kit	69.5 inches (176.5 cm)
Overall Width	60.5 inches (154 cm)
Overall Width with Brush Kit	75.5 inches (192 cm)
Overall Width with Drag Kit	73 inches (185 cm)
Weight	315 lbs (143 kgs)
Weight of Brush Kit	45 lbs (20.5 kgs)
Weight of Drag Kit with Steel Drag	137 lbs (62 kgs)
Weight of Steel Drag	86 lbs (39 kgs)
Weight of Drag Kit with Coco Mat Drag	135 lbs (61 kgs)
Weight of Coco Mat Drag	84 lbs (38 kgs)
Roller Diameter	7 inches (18 cm)
Number of Spikes	28

Optional Accessories

Hydraulic Top Link	70.4038
Groomer Brush Kit	70.8156
Groomer Drag Kit (Steel and Coco Mat)	70.8154
Suitcase Weight	47.0115

All specifications subject to change without notice or obligation
 *Tractor must be equipped with 3-point hitch



Ventrac is your solution to ballpark management, capable of handling everything from daily tasks to seasonal jobs. Reduce the amount of time and equipment needed to maintain your ballpark while improving the end results.

STANDARD FEATURES

- Mount with Category One 3-Point Hitch*
- Leveling Bar carries and distributes material to fill in low areas
- Roller packs down the dirt to give the field consistent play and bounce
- Spike Bar opens up a wet field surface to accelerate the drying process

Optional Accessories

- Optional brush kit for finishing a dry field
- Optional drag kit with both steel and coco mat drags for finishing a field under varying conditions
- Add up to 6 Suitcase Weights to help pack the field and minimize surface ripples
- Hydraulic Top Link





VENTRAC



Shown with Turf Tires

SPECIFICATIONS

Stock Code

All Terrain	70.4067 (1 kit per tractor)
Turf	70.4068 (1 kit per tractor)
Bar	70.4069 (1 kit per tractor)
Weight	80 lbs (36.25 kg) (per axle)
Additional Tractor Width	24 inches (12 inches/tire) (61 cm)

All specifications subject to change without notice or obligation

Note:

- (A) Do NOT use dual wheels when using the Ventrac VERSA-Loader.
 - (B) Engine manufacturers' maximum angle of operation is 25° for continuous use (all directions) and 30° intermittent use*. The 4500P Kawasaki DFI is rated for 30° continuous use.
 - (C) Do NOT use with Wheel Extensions
- * Intermittent use is up to 10 minutes on the slope, then return to level ground before returning to the slope.

Dual Wheels are available for the 4000 series tractors. They are designed to increase stability, traction, and safety on slopes. Dual wheels are also great for reduction of soil compaction on delicate ground. Once the dual hubs have been installed on each wheel, the duals can be quickly mounted and dismounted.*

Duals are recommended for sandy soils or where a broad distribution of tractor weight is desired, including when driving sideways on slopes greater than 20 degrees (not to exceed 30 degrees).

Duals are only one of numerous considerations for safety on slopes; speed, terrain, irregularities, and stopping the unit are other serious factors to consider for safe operation of the tractor.

*Recommended tire pressure for dual wheels can be found in the 4500 operator manual and also on the sticker inside of the hood



Shown with Standard Tires

TRACTOR COMPATIBILITY KEY:



500 Venture Drive
Orrville, OH 44667
1.866.836.8722

Fax: 330.683.0000
www.ventrac.com
info@ventrac.com

ESTIMATE



Service Address

Prepared For

Douglas High School,
1381 NW Douglas
Blvd,
Winston, Oregon
97496

Shelby Beards
(541) 671-6331

S&R FAMILY CONSTRUCTION LLC. ccb#219301

Estimate # 1228

490 Dawson dr.
Winston , Oregon 97496
Phone: (541) 671-6102
Email: shelbie_ryanconstruction@yahoo.com
Web: srfamilyconstructionllc.com/

Date 12/05/2024

Description

Total

4H Barn

\$7,130.00

4h barn approach

\$7,130.00

This estimate is to install 30 foot by 5 foot apron in front of the 4H barn with the one foot wide gutter and 6 inch outlet pipe to drain area roughly 30' away. At this time we will also be relocating water line and valve.

Subtotal

\$7,130.00

Total

\$7,130.00

By signing this document, the customer agrees to the services and conditions outlined in this document.

Shelby Beards

Olalla Onsite Services Inc.

Dustin Pippin: 541-530-6448 Address: 460 Hidden Hill lane Winston OR, 97496

Email: olallaonsiteservices@gmail.com

CCB: 233166

Date: 11/22/24

Bid Proposal For: DHS Ag barn drain installation.

Location of Work: 1381 NW Douglas Blvd, Winston OR, 97496

Scope of Work:

- Excavate 5' wide ditch line.
- Reroute existing waterline and distribution box.
- Form and pour 1' wide drain that is 6" deep with 2' of sloped concrete on each side.
- Embed doubled metal angle with anchors on the inside to hold 16" wide drive over metal grating that is removable in 3' sections.
- Run approximately 30' of 6" pipe out for drain.
- This a non prevailing wage project.

General Exclusions:

- Any work not listed in the "Scope of Work" section of this bid proposal.

Total Cost of Project: \$9,885

Thank you for the opportunity to bid on this project! We hope to hear from you soon!

ZERBACH CONSTRUCTION, INC

License No. 184484
288 NE Ward Avenue
Roseburg, OR 97470
(541) 957-9307

PROPOSAL

Proposal No. 1
Sheet No. 1
Date: November, 17, 2024

Name: Winston-Dillard High School
ATTN: Shelby Baird
Job Address: 620 NW Elwood Dr.
City: Winston State: OR Zip Code: 97496
Phone: 541-671-6331

This Proposal is for the work as described below.

This price is to install a sidewalk across the front of the barn with a built in 12" strip drain. The strip drain will have a steel grate on top and be piped out to field with a 6" pipe.

Total \$ 14,516.05

All pricing of materials on Proposal are only being held for 5 days from supplier. We will have to reprice as we get closer to ordering some of the above items.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order and will become an extra charge over and above the Bid.

ALL TERMS AND CONDITIONS ON THE REVERSE SIDE ARE INCORPORATED BY REFERENCE AND MADE A PART OF THIS CONTRACT. WARRANTIES: CONTRACTOR HEREBY WARRANTS ONLY TO CUSTOMER FOR A PERIOD OF ONE YEAR ITS WORKMANSHIP. CONTRACTOR DOES NOT WARRANT ANY MATERIALS. THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR THE WARRANTY OF MERCHANT ABILITY, EXCEPT AS SPECIFICALLY SET FORTH HEREIN.

Acceptance of Proposal- Acceptance makes binding contract

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above. Customer acknowledges receipt of following forms attached to this proposal: Consumer Protection Notice, Notice of Procedure Information, and Notice to Owner about Construction Liens (if not attached, do not sign). All terms and conditions on the reverse side are incorporated by reference and made part of this contract.

Signature:

Printed Name:

Signature:

Printed Name:

Date:

Title:

Attach: Consumer Protection Notice, Notice of Procedure, and Notice to Owner about Construction Lien

The following terms and conditions apply:

1. Work & Materials: Contractor shall provide all labor, materials, equipment, tools, construction equipment and machinery necessary for the proper execution and completion of the Work. Contractor shall supervise and direct the Work, using Contractor's best skill and attention. Contractor shall be solely responsible for all construction means, methods, techniques, sequences, and procedures and for coordinating all portions of the Work.

2. Customer's Obligations: In addition to payment of the Contract price, Customer shall have the following obligations:

- a. Customer is responsible for the adequacy of the plans and specifications for the Work.
- b. Customer shall furnish all necessary soil and subsurface reports, investigations and easements, and shall be responsible for identifying on the ground the boundaries of the premises, if so requested by Contractor.
- c. Customer shall promptly notify Contractor of any fault or defect in the construction plans or specifications, and shall promptly respond to notice of faults or defects in such plans given by Contractor.
- d. If any unanticipated site problems are found to exist on this property after this Contract is executed by the parties, the parties agree that it is the Customer's responsibility to pay any and all additional costs due to these unanticipated site costs.
- e. Customer shall furnish to Contractor upon request reasonable evidence satisfactory to Contractor that sufficient funds are available and committed for the entire cost of the Work. Unless reasonable evidence of such funds is provided, Contractor may suspend further work until such evidence is supplied.
- f. Except as required of Contractor, Customer shall secure and pay for all necessary approvals, easements, assessments and charges required for the Work and for occupancy of the finished construction.

3. Price for Work: The price for the work will be the amount stated above together with all changes. Changes will be permitted with written change order or oral change order. Contractor has the option to not make or permit any changes in the Work without the written order of Customer or Customer's agent. Customer shall be responsible for all costs attributable to such order, which costs shall be incorporated in the Contract Price.

a. In the event a change order is required and the associated cost is unknown or if a written change order is not made, the Customer and Contractor shall execute the change order and the additional cost will be the actual cost of the materials required and/or actual cost of a specialty subcontractor employee, plus the total number of man hours incurred in performing the additional work multiplied by \$55.00, plus a markup of fifteen percent (15%) on all extra charges

4. Payment Terms: The Price for Work shall be paid by the Customer in accordance with the Payment Terms stated above. Failure by Customer to make a payment within ten (10) days of a due date will allow Contractor to suspend performance of this contract until payment is made. If payment is not made in thirty (30) days, Contractor may terminate this agreement and be paid a pro-rata of the Price for Work stated above based on the percentage of the work done.

5. Required Oregon Disclosures:

a. The contractor is licensed by the Oregon Construction Contractor's Board. The following information about Contractor is shown on the records of the Oregon Construction Contractor's Board:

- 1) Contractor's name : Zerbach Construction Inc.
- 2) Contractor's CCB #: 184484
- 3) Contractor's address: 1224 NE Walnut Street, PMB 291, Roseburg, OR 97470
- 4) Contractor's phone number: (541) 957-9307

b. Summary of Required Construction Contractor Board (CCB) Consumer Notices

Oregon law requires construction contractors to give homeowners certain notices before and during a construction project. This summary explains what they mean. Is important to read and understand these forms.

- 1) Consumer Protection Notice - This information explains contractor licensing standards, bond and insurance requirements, steps consumer can take for successful construction project and what to do if problems occur.
- 2) Information Notice to Customer about Construction Liens - Contractors must give homeowners this notice any time the contract price is more than \$2,000. It is given at the time a written contract is signed or if a verbal contract within five working days. The notice explains the construction lien

law. It includes steps homeowners can take to protect their property from a construction lien

c. Notice of Procedure - The notice explains what a homeowner must do before beginning an arbitration or court action against a contractor for construction defects (*This procedure is separate from the Construction Contractors Board Dispute Resolution Process*).

3) Explanation of Property Owner's Rights

- a. Consumers have the right to receive the products and services agreed to in the contract
- b. Consumers have the right to resolve disputes through means outlined in the contract
- c. Consumers have the right to file a complaint with the CCB. Any arbitration or mediation clauses in the contract may prevent the CCB from processing.

4) Arbitration/Mediation Clause

a. An "arbitration or mediation clause" is a written portion of a contract designed to settle how the parties will solve disputes that may arise during, or after the construction project. Arbitration clauses are very important. They may limit a consumer's ability to have their dispute resolved by the Oregon court system or the Oregon Construction Contractors Board.

b. The following box should be checked by the contractor

- This contract contains an arbitration or mediation clause.
 This contract DOES NOT contain an arbitration or mediation clause.

c. The Oregon Construction Contractors Board urges consumers to read and understand the entire contract - including any arbitration clause before signing a construction contract. Consumers are not obligated to accept contract terms proposed by the contractor, including arbitration provisions. These may be negotiated to the satisfaction of both parties.

6. Miscellaneous

a. In any proceeding to enforce or interpret this Contract, the prevailing party shall be entitled to recover from the losing party reasonable attorney fees, costs, and expenses incurred by the prevailing party before and at any trial, arbitration, bankruptcy, or other proceeding, and in any

appeal or review. In addition, the amount recoverable by the prevailing party shall include an amount estimated as the fees, costs, disbursements, and other expenses that will be reasonably incurred in collecting a monetary judgment or award, or otherwise enforcing any order, judgment, award, or decree entered in the proceeding.

b. Customer shall notify Contractor of any and all claims for defective Work performed by Contractor, including but not limited to structural failures, settling, cracking, leaks, mechanical failures, and mold, in consequence or arising out of or resulting from any act or omission, or alleged act or omission, negligence, or otherwise, arising from the performances stated in this contract within one year from the date of completion of the Work. Any and all claims arising from this contract and made after the expiration of one year from the date of completion shall be barred from any action for recovery against Contractor.

c. Time is of the essence herein.

d. All balances due hereunder shall accrue interest at the rate of 18% per annum from the date the sum becomes due.

e. Any dispute or claim that arises out of or which relates to this agreement, or to the interpretation or breach thereof, or the existence, scope, or validity of this agreement or the arbitration agreement, shall be resolved by arbitration in accordance with the then effective arbitration rules of and by filing a claim with Arbitration Service of Portland, Inc., and judgment upon the award rendered pursuant to such arbitration may be entered in any court having jurisdiction thereof. . This arbitration clause shall not preclude any party from filing a statutory construction lien or from commencing suit to foreclose such lien, but the foreclosures suit shall be stayed until the rendering of the arbitration award, which award shall be binding in such foreclosure suit as to all matters determined in arbitration, and the lien may then be foreclosed to the extent permitted by law.

f. Contractor hereby warrants only to Customer for a period of one year its workmanship. Contractor does not warrant any materials. THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR THE WARRANTY OF MERCHANTABILITY, EXCEPT AS SPECIFICALLY SET FORTH HEREIN.

g. Customer acknowledges Contractor has offered a warranty against defects in materials and workmanship to Customer.

h. Customer acknowledges receipt of the Maintenance Schedule provided by Contractor.

Visit our website @ www.zerbachconstruction.com

ESTIMATE



Service Address

Douglas High School,
1381 NW Douglas
Blvd,
Winston, Oregon
97496

Prepared For

Shelby Beards
(541) 671-6331

S&R FAMILY CONSTRUCTION LLC. ccb#219301

Estimate # 1228

Date 12/05/2024

490 Dawson dr.

Winston , Oregon 97496

Phone: (541) 671-6102

Email: shelbie_ryanconstruction@yahoo.com

Web: srfamilyconstructionllc.com/

Description

Total

Metal Shop

\$19,550.00

Metal siding and 12x12 roll up door

\$19,550.00

This estimate is for pouring a 24' x 12" footing. And framing in a 12'x12' roll up door on the front of the shop class as well as removing and repairing any rotten spots in existing wood siding then covering with moisture barrier and re-siding with three metal and drip edge. At this time, we will be installing a new 3 foot mandoor as well as 12 x 12 roll up door and metal down spouse.

Subtotal

\$19,550.00

Total

\$19,550.00

By signing this document, the customer agrees to the services and conditions outlined in this document.

Shelby Beards

Olalla Onsite Services Inc.

Dustin Pippin: 541-530-6448 Address: 460 Hidden Hill lane Winston OR, 97496

Email: olallaonsiteservices@gmail.com

CCB: 233166

Date: 11/22/25

Bid Proposal For: DHS siding and roll up door at metal shop/wood shop.

Location of Work: 1381 NW Douglas Blvd, Winston OR, 97496

Scope of Work:

- Replace existing wooden siding up to metal flashing.
- Install J metal under existing flashing.
- Install metal siding to ground.
- Remove section of west wall and remove chain link fence.
- Pour concrete footing.
- Frame wall for 12x12' roll up door.
- Sheet new framing with CDX 3/4" plywood inside and out.

- Paint exposed section of wall seam.
- This a non prevailing wage project.

General Exclusions:

- Any work not listed in the "Scope of Work" section of this bid proposal.

Total Cost of Project: \$25,836

Thank you for the opportunity to bid on this project! We hope to hear from you soon!

ZERBACH CONSTRUCTION, INC

License No. 184484
288 NE Ward Avenue
Roseburg, OR 97470
(541) 957-9307

PROPOSAL

Proposal No. 1
Sheet No. 1
Date: November, 17, 2024

Name: Winston-Dillard High School
ATTN: Shelby Baird
Job Address: 620 NW Elwood Dr.
City: Winston State: OR Zip Code: 97496
Phone: 541-671-6331

This Proposal is for the work as described below.

PLANS	ALLOWANCE	\$	2,961.25
PERMITS	ALLOWANCE	\$	651.48
INSTALL FOOTING ALONG GARAGE DOOR	ALLOWANCE	\$	2,961.25
SIDING/MATERIALS		\$	16,288.65
FRAME IN GARAGE DOOR		\$	4,264.20
INSTALL GARAGE DOOR		\$	2,694.74
PAINT UNDER GUTTER EDGE		\$	1,435.80
TOTAL		\$	31,257.36

**All pricing of materials on Proposal are only being held for 5 days from supplier. We will have to reprice as we get closer to ordering some of the above items.
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Signature:	Printed Name:

Date:	Title:
-------	--------

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b. The following box should be checked by the contractor

- This contract contains an arbitration or mediation clause.
 This contract DOES NOT contain an arbitration or mediation clause.

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6. Miscellaneous

a. In any proceeding to enforce or interpret this Contract, the prevailing party shall be entitled to recover from the losing party reasonable attorney fees, costs, and expenses incurred by the prevailing party before and at any trial, arbitration, bankruptcy, or other proceeding, and in any

appeal or review. In addition, the amount recoverable by the prevailing party shall include an amount estimated as the fees, costs, disbursements, and other expenses that will be reasonably incurred in collecting a monetary judgment or award, or otherwise enforcing any order, judgment, award, or decree entered in the proceeding.

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c. Time is of the essence herein.

d. All balances due hereunder shall accrue interest at the rate of 18% per annum from the date the sum becomes due.

e. Any dispute or claim that arises out of or which relates to this agreement, or to the interpretation or breach thereof, or the existence, scope, or validity of this agreement or the arbitration agreement, shall be resolved by arbitration in accordance with the then effective arbitration rules of and by filing a claim with Arbitration Service of Portland, Inc., and judgment upon the award rendered pursuant to such arbitration may be entered in any court having jurisdiction thereof. . This arbitration clause shall not preclude any party from filing a statutory construction lien or from commencing suit to foreclose such lien, but the foreclosure suit shall be stayed until the rendering of the arbitration award, which award shall be binding in such foreclosure suit as to all matters determined in arbitration, and the lien may then be foreclosed to the extent permitted by law.

f. Contractor hereby warrants only to Customer for a period of one year its workmanship. Contractor does not warrant any materials. THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR THE WARRANTY OF MERCHANTABILITY, EXCEPT AS SPECIFICALLY SET FORTH HEREIN.

g. Customer acknowledges Contractor has offered a warranty against defects in materials and workmanship to Customer.

h. Customer acknowledges receipt of the Maintenance Schedule provided by Contractor.

Visit our website @ www.zerbachconstruction.com

Olalla Onsite Services Inc.

Dustin Pippin: 541-530-6448 Address: 460 Hidden Hill lane Winston OR, 97496

Email: olallaonsiteservices@gmail.com

CCB: 233166

Date: 11/22/24

Bid Proposal For: DHS Greenhouse parking.

Location of Work: 1381 NW Douglas Blvd, Winston OR, 97496

Scope of Work:

- Excavate area in front of greenhouse to make a consistent slope.
- Excavate 140' of ditch line for curtain drain that is 1' wide by 1' deep. Lay 4" perforated pipe in ditch and backfill with drain rock.
- Lay woven geo textile fabric on all 4 sides of greenhouse.
- Lay fabric 10' wide x 150' long on East side.
- Lay fabric 15' wide x 75' long on North side.
- Lay fabric 30' wide x 150' long on west side.
- Lay fabric 42' wide across south end.

- Cover with approximately 120 yards of 3/4" minus approximately 6" deep and pack rock.
- This a non prevailing wage project.

General Exclusions:

- Any work not listed in the "Scope of Work" section of this bid proposal.

Total Cost of Project: \$9,500.

Thank you for the opportunity to bid on this project! We hope to hear from you soon!



Proposal For: Winston School District
Location: Douglas High School
Bid Date: 11/12/24

We propose to perform the following:

Prep and Pave woodshop area	\$ 16,740.00
- Install 3" of Level 3, 1/2" dense asphalt and compact	
Grub grass, fabric and rock area around greenhouse	\$ 13,000.00
Total Proposal \$	29,740.00 13,000

General Conditions:

Exclusions

- Bond fees as well as any construction fees, surveying, and permits.
- Sanitary facilities to be provided by others
- Material testing is by Others. (IF NEEDED: Contact Umpqua Sand & Gravel for Pricing 541 673 3273)
- Posting/Towing Vehicles by Others.
- Seal coat and prime coats are excluded.
- Temporary protection of light fixtures, sign bases and concrete by other.
- All temporary or permanent surface markings, striping, logos, traffic sensors are excluded.
- Work area will be free and clear of obstructions.
- Adjustments of utilities, pavement cleaning, sweeping before paving operations.
- Rock, poor soil conditions, water in excavations, and any other unforeseen conditions may incur additional costs.

Inclusions:

- All Materials and Equipment associated to perform the project.
- Payment due at end of project or as previously agreed.
- Standard operating hours are 7:00 AM to 6:00 PM Monday through Friday.
- This proposal is to be all or none and may not be split up or divided.

If Owner or Prime Contractor insists upon completion of the work against the advice of Umpqua Aggregate Resources Excavation & Paving, LLC regarding weather, subsurface, or surface conditions, they shall assume all risks or defects inherited with such conditions.

Submitted By: _____ Accepted By: _____

Craig Guido Construction, LLC

5472 Little River Road
Glide, OR 97443
+15417846114
craigguidoconstruction@gmail.com



Estimate

ADDRESS
Shelby Beard

ESTIMATE 1023
DATE 11/14/2024

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Rock area around greenhouse at Douglas HS		0.00	0.00
	Mobilization	1	500.00	500.00
	Excavation	1	1,500.00	1,500.00
	Filter fabric	1	1,500.00	1,500.00
	Place rock at 6"	1	11,375.00	11,375.00
	Place rock at 8"	1	15,260.00	15,260.00
	Install approximately 160 LF of piping around the greenhouse to dissipate water		1,500.00	1,500.00

One or the other



TOTAL

~~\$31,635.00~~

\$14,875

Accepted By

Accepted Date