

School Board Work Session

Monday, September 13, 2021 6:00 PM

Shakopee High School Thrust Stage, 100 17th Avenue West, Shakopee, MN 55379

1. **CALL TO ORDER SCHOOL BOARD BUSINESS MEETING AND
ROLL CALL - CHAIR PETERSON**

2. **PLEDGE OF ALLEGIANCE**

3. **SABER PRIDE**

1. Back to School 2021/22

4. **CONSIDERATION OF AGENDA AS PRESENTED**

5. **PUBLIC COMMENT**

6. **CONSENT ITEMS**

1. Approval of Meeting Minutes

7. **INFORMATION**

1. Possible Changes to Elementary School
Boundaries (land that may be developed into
residential areas)

Presenter: Mike
Redmond

2. Community Education Update

Presenter: Lisa Rahn,
Director of Community
Education

3. Operating Levy Update

Presenter: Mike
Redmond

8. **ACTION**

1. COPS Refunding

Presenter: Bill
Menozzi, Director of
Finance

2. Appointment of Election Judges

Presenter: Tiffany
Olson,
Communications/Communi-
ty Partnerships
Manager

3. MSHSL Membership

Presenter: Bill
Menozzi, Director of
Finance

9. **INFORMATION**

1. Pandemic Response Update

Presenter: Mike
Redmond

10. **ACTION**

1. Addition to Pandemic Response Rules &
Procedures Resolution

11. **COMMITTEE REPORTS & OTHER INFORMATION**

12. **UPCOMING MEETINGS AND IMPORTANT DATES**

13. **ADJOURNMENT**





Community Education

Fall 2021

Lisa Rahn, Community Education Director

Learn

Create

Connect

What is Community Education?

- ❑ Adult Programs
 - ❑ Adult Enrichment
 - ❑ Adult Basic Education
- ❑ Youth Programs
 - ❑ Youth Enrichment
 - ❑ Youth Development/Youth Service
 - ❑ Driver Education
- ❑ Early Childhood
 - ❑ Early Childhood Family Education (ECFC)
 - ❑ Stepping Stones Preschool
 - ❑ Early Childhood Screening
 - ❑ PACE Family Literacy
 - ❑ Early Childhood Special Education
- ❑ Facility Use
- ❑ Community Education Advisory Council

Adult Enrichment



- ❖ Enrichment Classes for Adults
 - Health and Fitness
 - Hobbies and Arts
 - Home and Garden
 - Personal and Professional Growth
 - Parenting
 - Driver Discount Program

Programs include equity and inclusion, for example: Understanding the Refugee Resettlement Process, Understanding Muslim Women and Muslim Culture, HOPE Speaks Series.

- ❖ Family Activities
 - Family cooking classes
 - Holiday specific cupcake decorating classes
 - Family jigsaw puzzle competition (pandemic activity)
- ❖ Special Events
 - Daddy/Daughter Dance (475)
 - Celebration of Children 5K (200)
 - Vehicle Fair (500)

Adult Enrichment continued...

Enrollment

2019-2020 - 1630 participants

2020-2021 - 648 participants

Fall 2021 - Coming Up

Vehicle Fair - Friday, Sept. 24 from 5-6:30 pm

The Looney Lutherans at Thrust Stage - Saturday, Oct. 9
from 12-1 pm

Scott County Senior Expo - Oct. 22

New classes to check out in our catalog

Community Education Values Shakopee Public Schools Staff:

- Up to 25% off adult classes for themselves and 10% off youth classes for their children, one discount per catalog.
- Licensed staff can earn nine CEUs and satisfy annual cultural competency requirements by taking HOPE Speaks Series: So you want to be an Antiracist?

We need HELP! Looking for talented people to teach youth and adult classes, help with events, serve on the CE advisory council and more!

Adult Basic Education

- Citizenship Preparation
- English as a Learned Language
- Family Literacy/PACE
- GED Preparation and testing

We are part of the Southwest Metro Intermediate District 288 Consortium.

Districts Include:

- Belle Plaine
- Eastern Carver County
- Jordan
- New Prague
- Norwood-Young America
- Prior Lake-Savage
- Shakopee
- Waconia

Classes are held at Dean Lakes Education Center.



SOUTHWEST METRO
INTERMEDIATE DISTRICT 288

Youth Enrichment

- ❖ After School Enrichment Classes
 - Run 'n Read
 - Chess Club
 - Art Classes
 - Fencing
- ❖ Summer Camps
 - Camp Invention
 - Kids Kitchen Boot Camp
 - 3-D Printing Gizmos and Gadgets
 - Private Instrument Lessons
 - RVTC Youth Studio's *Frozen Jr.*
 - 29 students
 - 2 weekends
 - 1400 tickets sold
- ❖ Fall 2021
 - Chess Club in all 5 elementary schools
 - Run n' Read in all 5 elementary schools
 - New STEM evening class
 - Queen's Gambit Chess Tournament

Youth Development

Program areas include STEM, Arts and Humanities and Wellness

- ❖ First Lego League
 - Won MN Regional Tournament with Engineering Excellence Award for 2020-21
- ❖ Destination Imagination
 - Shakopee first offered in 2011
 - Many teams have made it to Global Finals
- ❖ STARS (Saber Teens Around Shakopee)
 - 6-12 grades, geared towards teens with disabilities
 - 6 events throughout the year
- ❖ Art Adventure
 - Partner with MIA to bring art to 3rd grade classrooms
- ❖ SADD (Students Against Destructive Decisions)
 - Student led club at HS
 - Mock Car Crash
 - Spirit Week
- ❖ Student's Voting
 - 10 schools participated
- ❖ Girl Talk
 - Peer to peer mentoring, high school girls facilitate discussions with middle school girls
 - Offered at both middle schools
- ❖ Wheelies
 - Established in 2014
 - Partnership with City of Shakopee and Police

Youth Programs...



Enrollment

2019-2020 - 1032 participants

2020-2021 - 1102 participants

Driver Education

- 30 Hours Classroom Instruction - 10 classes offered
- Behind-the-Wheel Instruction
- Point of Impact Parent classes - 4 classes offered

Enrollment

2019-20 - 447 participants

2020-21 - 342 participants



Facilities Use

Goal:

Shakopee Public Schools (SPS) has state-of-the-art facilities which often stand empty. Our goal is to increase rentals and use of SPS facilities as well as increase revenue to support the district needs.

Early Childhood

Program is located at Pearson Early Learning Center

- Early Childhood Family Education (ECFC)
- Stepping Stones Preschool
- Early Childhood Developmental Screening
- PACE Family Literacy
- Early Childhood Special Education



Stepping Stones Information:

- **2019-2020**
 - 90% capacity (198 participants)
 - Moved to distance learning in March with reduced fee
- **2020-2021**
 - Spring registration were slow
 - 84 families dropped because of COVID-19
 - Class size reductions and cohorts required
 - 69% capacity at start due to restrictions
 - Offered online classes
 - All classes moved to virtual in November
 - Back in person in February, ended the year with 89% capacity of the reduced required numbers (135)

Early Childhood continued...

2021-22

- Spring registration slow
- 86% capacity, goal is 94% (186)
- Families dropped due to masking requirements
- Normal class sizes this year



Community Education Advisory Council

The Shakopee Community Education Advisory Council fulfills a state requirement (MN STATUTE 124D.19, subd.2) as well as the important role of connecting the community and school district.

The council should consist of members who represent:

Various service organizations, churches, public and nonpublic schools, local government, public and private nonprofit agencies serving youth and families; parents; youth; park, recreation or forestry services of municipal or local government units located in whole or in part within the boundaries of the school district; any other groups participating in community education programs in the district.

Role of an Advisory Council Member:

- Represent the needs of the community
- Help determine goals and priorities
- Engage in community conversations
- Assist with identifying and/or implementing initiatives
- Advise staff, board and community

The council must function in cooperation with the Director of Community Education in an advisory capacity of promoting the goals and objectives of the district's community education programs.

First meeting is September 14, 6:00-7:15 pm
District Office

COVID-19 Program Shifts

COVID-19 Program Adaptations

- Converted in-person classes to at-home kits, dropped off kits at doorsteps
- Collaborated with neighboring districts to offer online courses for a wider range of activities
- Re-designed Daddy/Daughter dance to be virtual, but was ultimately cancelled
- Had virtual options for 5K and 10K races
- Offered take-home kits for families (Collaborated with HS Tech to create “build-your-own” construction kits
- Created RVTC Night to Unite Traveling Theater Camp, smaller groups and outside, performed at neighborhood celebrations
- Provided excellent customer service, giving refunds to those worried about Covid, communicating Preparedness Plan to participants, being creative in planning classes
- Had backup plans in case a class was cancelled



More fun...

First 60 days

Community Education Director

- Trained with Bob Greeley approximately 40 hours before start date of July 1
- Reviewed files
- Held meetings with
 - CE Staff -Emily, Chris, Lorie, Brenda, Connie
 - Julie Ritter - Early Childhood
 - City Park and Rec Director
 - Athletics Department
 - Building supervisors
 - Driver Education staff
 - YMCA Leaders
 - CE Advisory Council Chair
 - Elementary Principals
 - Finance Director
 - Building and Grounds Manager
 - Superintendent and Assistant Superintendent
- Attended Wheelies, Point of Impact class, Camp Invention class, Adopt-a-Highway event, Taste of Shakopee, hosted levy tables
- Held 2 staff meetings
- Set up training for staff and myself on rSchool Today registration program

Updated...

- Building Supervisor Handbook
- Process for scheduling building supervisors
- Community Education Advisory Council Handbook for members
- Catalog printing/distribution process

HIRED....

- Youth Development Coordinator
- Building Supervisors

Facility Use Specialist

- Several meetings to discuss position responsibilities
- Created job description
- Posted
- Interviews today (Sept. 13)

Moving ahead....

- Targeted Services collaboration with Community Education
- Facility Use improvements
- Middle School Athletics possibilities
- Help grow and extend community partnerships
- Update Joint Powers Agreement with City of Shakopee
- Build enrollment back after COVID-19
- Research potential child care opportunities
- More CE Director involvement in Early Childhood
- Other duties as assigned!

Questions?



CERTIFICATION OF MINUTES RELATING TO
LEASE-PURCHASE AGREEMENT AND
REFUNDING CERTIFICATES OF PARTICIPATION

Issuer: Independent School District No. 720 (Shakopee Public Schools), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held September 13, 2021, at 6:00 p.m., in Shakopee High School's Studio Theatre (100 17th Ave. W. Shakopee, MN), or electronically as permitted by and in accordance with applicable law.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND
IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A
LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING
CERTIFICATES OF PARTICIPATION; AND APPROVING AND
AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING
THERE TO

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on September ____, 2021.

Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO

BE IT RESOLVED by the School Board (the “Board”) of the Independent School District No. 720 (Shakopee Public Schools), Minnesota (the “District”), as follows:

SECTION 1. AUTHORITY; PURPOSE. The District is authorized by Minnesota Statutes, Section 465.71, to execute lease-purchase agreements for the purpose of financing and refinancing real and personal property. This Board hereby finds it in the best interest of the District to enter into a Lease-Purchase Agreement (the “Lease”) and issue refunding certificates of participation therein (“Certificates”) for the purpose of (i) refinancing the District’s outstanding Certificates of Participation, Series 2013B (the “Refunded Certificates”) (the “Refunding”), which Refunded Certificates were created in a Lease-Purchase Agreement dated as of December 1, 2013, between the District, as lessee, and U.S. Bank National Association, as trustee, as lessor; and (ii) financing costs of the Refunding and issuing the Lease and Certificates (collectively, the “Project”).

SECTION 2. AWARD AUTHORIZATION; AWARD PARAMETERS; FINAL APPROVAL; NOT BINDING. In order to accomplish the purposes set forth above, the Board desires to proceed with the marketing and sale of the Certificates in the Lease by negotiated public offering to Northland Securities, Inc. (the “Purchaser”). The Director of Finance and Operations, a member of the Board, and the Superintendent of the District (the “Award Committee”), in consultation with and upon the advice of representatives of Baker Tilly Municipal Advisors, LLC, municipal advisors to the District, are hereby authorized to approve the award of the Lease and sale of Certificates in the Lease in an aggregate principal amount not to exceed \$8,750,000, provided that the true interest cost of the Lease and Certificates to the District is less than or equal to 2.50% per annum. Any member of the Award Committee is hereby authorized to execute an agreement with the Purchaser for the sale of the Certificates provided the foregoing parameters are satisfied. *An award by the Award Committee and execution of the related purchase agreement will be binding upon the District;* however, the Board will take action at its next regularly scheduled meeting thereafter to adopt a resolution ratifying such actions and all actions theretofore taken in connection with the Certificates. Such resolution shall be prepared by counsel to the District, Dorsey & Whitney LLP (“Bond Counsel”). Notwithstanding the foregoing, the adoption of this resolution alone shall not be deemed to establish any obligation on the part of the District to approve the award of the Lease or the sale of the Certificates or to enter into the Lease or to cause the Certificates to be issued therein.

SECTION 3. OFFICIAL STATEMENT; LEGAL DOCUMENTS. Baker Tilly Municipal Advisors, LLC, on behalf of the District, and employees and officers of the District, are hereby authorized to prepare and distribute an Official Statement related to the Project, the Lease

and the sale of the Certificates therein. Bond Counsel is hereby authorized to prepare forms of the Lease and the Certificates and other related legal agreements, documents, instruments and certificates as may be necessary or appropriate.

SECTION 4. NATURE OF DISTRICT'S OBLIGATIONS. The Lease and the obligations of the District thereunder will be special, limited obligations of the District, subject to termination at the end of each fiscal year in the event the Board does not appropriate funds sufficient to continue the same for the following fiscal year. The full faith and credit and ability of the District to levy ad valorem taxes without limitation as to rate or amount are not pledged to the payment of the Lease or any obligation of the District thereunder or under the documents relating thereto.

SECTION 5. EXPIRATION OF AUTHORITY. If the Award Committee has not approved the sale of the Certificates to the Purchaser and executed the related purchase agreement by December 31, 2021, this resolution and all approvals hereunder shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.



**2021-2022 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of School District Number 720, County of Scott, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

Shakopee High School _____

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League; School Enrollment (9-12): _____
OR;
 Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____
(Clerk/Secretary - Local Governing Board)

Signed: Michael Redmond
(Superintendent or Head of School)

Date: _____

Date: 9-13-21

District Office Address, City, Zip: 1200 Town Square, Shakopee, MN, 55379 _____

School Superintendent's Phone: 952-496-5002 School Superintendent's Email: mredmond@shakopee.k12.mn.us

**This form must be completed and submitted to MSHSL NOT LATER THAN AUGUST 31, 2021
Retain one copy for the school files.**

2020-2021 RESOLUTION FOR MEMBERSHIP
This page must be completed once for each school in the district.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Please complete and return this form with your school's 2021-2022 Resolution for Membership. If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

Shakopee High School

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Kristi Peterson

(Designated School Board Member – please print)

Matt Hanson

(Designated School Representative – please print)

kpeterson@shakopee.k12.mn.us

Email Address

mhanson@shakopee.k12.mn.us

Email Address

208.02 ACTIVITY REPRESENTATIVES

Matt Hanson

(Boys' Sports – please print)

Matt Hanson

(Girls' Sports – please print)

Justin Bertram

(Speech – please print)

Eric Christensen

(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Kristi Peterson

(Board Member—please print)

Maya Mitchell

(Student—please print)

John Canny

(Parent—please print)

Andy Brown

(Faculty Member—please print)

Matt Hanson

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.