

Agenda

1. **CALL TO ORDER** (*Action*)
2. **APPROVAL OF GENERAL MEETING AGENDA** (*Action*)
3. **OPEN FORUM** (*Information*)
4. **APPROVAL OF CONSENT AGENDA** (*Action*)
 - 4.1. General Board Meeting Minutes from June 14, 2012
 - 4.2. Routine Human Resource Activities for June 28, 2012
 - 4.3. Change Order Memo for North Education Center
5. **SHARE THE SUCCESS & RECOGNITIONS**
 - 5.1. April, May, and June 2012 Employee Recognition
6. **SUPERINTENDENT'S REPORT - (10 minutes)** (*Information*)
 - 6.1. Varying Graduation Rates
 - 6.1.1. Hennepin County Data Sharing
 - 6.1.2. Draft Resolution between Intermediate District 287 & Robbinsdale School District 281
7. **INSTRUCTIONAL REPORT - None**
8. **ADMINISTRATIVE SERVICES REPORT - (25 minutes)**
 - 8.1. Financial Report
 - 8.1.1. Approval of Routine Monthly Finance Report (*Action*)
 - 8.1.2. Original 2012-2013 Budget (*Action*)
 - 8.1.3. Money Wire Transfers (*Action*)
 - 8.2. Facilities Report
 - 8.2.1. North Education Center (NEC) Facilities Committee Report (*Information*)
 - 8.3. Human Resource Report
 - 8.3.1. Non-Tenured, Non-Renewals & Probationary Non-Licensed (*Resolutions*)
 - 8.3.1.1. Resolution for Termination of Probationary Licensed
 - 8.3.1.2. Resolution Staff Reduction ULA
9. **BOARD BUSINESS - (15 minutes)**
 - 9.1. Policy Review & Revision (*Information*)
 - 9.1.1. Violence Prevention Policy Bucket (VP) (First Read)
 - 9.1.2. New Policy Schedule
 - 9.2. Board Reports
 - 9.2.1. Chair Report
 - 9.2.1.1. Bloomington Withdrawal (*Resolution*)
 - 9.2.1.2. Board Recognition of Laura Keller-Gautsch & Janet Johnson (*Information*)
 - 9.2.2. AMSD Report (Ann Bremer)
 - 9.2.2.1. June 2012 AMSD Connections Newsletter

9.3. District News *(Information)*

9.3.1. School Board Planning Calendar

9.3.2. June 28, 2012 Calendar

9.3.3. Thank You from Superintendent Lewandowski

9.4. Once Around the Table

10. ADJOURNMENT

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
June 14, 2012
MINUTES

1. CALL TO ORDER

Chair Ann Bremer called the regular meeting to order at 6:30 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Greg Thielsen
272	Eden Prairie	Carol Bomben
273	Edina	Peyton Robb
270	Hopkins	Laura Ronbeck
278	Orono	Michèle Kunz
280	Richfield	Nancy Rowley
281	Robbinsdale	Sherry Tyrrell
283	St. Louis Park	Nancy Gores
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent: 276/Quam, 279/Dean Henke

Guests:

287 Administration: Colleen Baumtrog, Laura Keller-Gautsch, Jane Holmberg, Char Myklebust, Anne Becker, Janet Johnson, Tom Shultz, Chad Maxa, and Wauneen Mgeni

287 Staff Members: David VanDenBoom, Lea Dahl, Karina Orillo, Tony Sullins, Sharon Landrud, Cheri Hoffman, Donna Moe, and Julie Tuorila

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Carol Bomben, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from May 24, 2012. *Motion by Ann Bremer, seconded by Carter Peterson, to approve the Consent Agenda as presented. Motion carried.*

5. SHARE THE SUCCESS & RECOGNITIONS

Lea Dahl, Principal of Area Learning Center introduced Karina Orillo, a junior high school student from the Robbinsdale School District who attends North Vista Education Center, won 3rd place in the US Department of Fish and Wildlife National Art Competition. Tony Sullins, a representative from the Fish and Wildlife Department, presented the award to Karina whose painting depicts seven endangered species of plants and animals.

6. SUPERINTENDENT'S REPORT

Superintendent Lewandowski introduced Dr. Jane Holmberg, Executive Director of Teaching and Learning. Jane presented an overview on recent efforts related to the strategic plan and showed a prototype of the member district data dashboards. Chad Maxa, Information and Technology Director, briefly demonstrated to the Board the "expense estimator," an important element of the dashboard where school district personnel can preview their expenses.

Dr. Jane Holmberg, Executive Director of Teaching and Learning summarized the purpose of the annual Spotlight video produced by the district as a tool for Board members to share District 287 program and student highlights over the past year. This year the theme is how District 287 focuses expertise and attention to create positive outcomes.

Board Chair Bremer recognized all the graduation ceremonies held in the district over the past two weeks. Board members commented on the increased numbers of graduates, the highly personalized and emotional tone of the events, and how the ceremonies clearly impact the graduates who are recognizing the extent of their accomplishment.

Board member Kunz, a representative to the Comprehensive Arts Planning Process (CAPP) steering committee, recognized Dr. Jane Holmberg who 1) gave an overview of the planning process that is being guided by a two year grant from the Perpich Center for Arts Education and 2) thanked steering co-chairs Rosemary Ruffenach and Jesse Lesnau for their leadership in developing the plan. Board member Kunz presented and recommended approval of the Comprehensive Arts Planning Process (CAPP) Five Year Plan. *Motion by Michèle Kunz, seconded by Laura Ronbeck, to approve the Comprehensive Arts Planning Process (CAPP) Five Year Plan as presented. All in favor. Motion carried unanimously.*

7. INSTRUCTIONAL REPORT

Laura Keller-Gautsch, Executive Director of Special Education, Dr. Jane Holmberg, Executive Director of Teaching and Learning, and Dr. Char Myklebust, Executive Director of Mental Health/Partnerships presented and overview on the annual Professional Learning Community (PLC) report that provided accountability data for student performance, particularly with reference to literacy. In this seventh year of PLCs in the district, the focus has been on adding formative assessments because research has found the use of formative assessment to have the most impact on student gains of any one educational factor. Sharon Landrud, District Reading Specialist, and Donna Moe, District Read 180 Specialist, briefly reported to the Board on the literacy efforts across the district and the impressive student achievement gains this past year. As both Laura and Sherry are retiring this year, their important efforts to create a culture of literacy and implement and sustain PLCs were recognized.

8. BOARD BUSINESS

Policy Review & Revision - None

Chair Report

Board Chair Bremer summarized the outcomes of the superintendent's evaluation and reported happily that by mutual agreement there is likely not to be a superintendent search in the Board's near future.

At the recommendation of Board Chair Bremer, a motion was made by Ann Bremer, seconded by Greg Thielsen to amend the June 14, 2012 agenda and add agenda item 8.5 Bloomington – Closed Session. All in favor. Motion carried unanimously.

Bloomington Public Schools – Closed Session

At the recommendation of Board Chair Bremer, a motion was made by Ann Bremer, seconded by Carter Peterson, the school Board may hold a closed meeting pursuant to Minn. Stat. §13D.5, subd.3(c) to develop a plan for evaluation of the district's real and personal property. All in favor. Motion carried unanimously. The meeting was closed to the public at 7:55 PM.

9. ADMINISTRATIVE SERVICE REPORTS

Financial Report - None

Facilities Report - None

Human Resources Report - Closed Session

At the recommendation of Board Chair Bremer, a motion was made by Ann Bremer, seconded by Carter Peterson, to close the meeting pursuant to Minnesota Statutes, section 13D.05; subdivisions 2 and 3, this agenda item will be closed for preliminary consideration of allegations against one or more of its employees, and, a discussion with its attorneys. All in favor. Motion carried unanimously. The meeting was closed to the public at 7:55 PM. A motion was made by Carter Peterson, seconded Michèle Kunz, to reopen the general meeting. All in favor. Motion carried unanimously. The general meeting reopened at 8:30 PM.

Human Resources Report – Closed Session

At the recommendation of Board Chair Bremer, a motion was made by Ann Bremer, seconded by Carter Peterson, the school Board may hold a closed meeting to consider strategy for labor negotiations. All in favor. Motion carried unanimously. All in favor. Motion carried unanimously. The meeting was closed to the public at 7:55 PM. A motion was made by Ann Bremer, seconded by Michèle Kunz, to reopen the general meeting. All in favor. Motion carried unanimously. The general meeting reopened at 8:55 PM.

Anne Becker, General Counsel/Human Resource Director presented and recommended approval of the tentative contract agreement with SEIU. *Motion by Ann Bremer, seconded by Carol Bomben, to approve the tentative contract agreement with SEIU as presented. All in favor. Motion carried unanimously.*

Anne presented and recommended approval of the Administrative and Unaffiliated Guides. *Motion by Ann Bremer, seconded by Laura Ronbeck, to approve the Administrative and Unaffiliated Guides as presented. All in favor. Motion carried unanimously.*

AMSD Report - None

Once Around the Table – None

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:55 PM.

The next general meeting will be held on June 28, 2012, at 6:30 PM at the District Service Center.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287
SCHOOL BOARD – June 26, 2012**

LICENSED STAFF

1. New Hires:

A. Regular

- DANIEL J. AAKER, EBD Instructor at North Education Center, **new position**, effective August 21, 2012, BA+20, Step 7 – 1.0 FTE.
- TAMMY M. MEZZENGA, Work Experience Coordinator at West Education Center, **new position**, effective August 27, 2012, BA+20, Step 2 – 1.0 FTE.
- TOBY SCHRODER, Physics and/or Chemistry Instructor District-wide, **new position**, effective August 27, 2012, BA+30, Step 3 – 1.0 FTE.
- KRISTIN L. SOLBERG, School Counselor at North Education Center, **new position**, effective August 21, 2012, MA, Step 2 – 1.0 FTE.
- DAVID VanDenBOOM, Administrative Intern Academic Services, **new position**, effective July 1, 2012, Grade 10 – 1.0 FTE.

B. Reinstatement of Licensure Waivers

C. Temporary

- PAUL STERLACCI, Safe Schools Coordinator at Edgewood Education Center, effective June 12, 2012 through August 24, 2012. KRISTEN BROMAGHIM, English Instructor at Eden Prairie Central Middle School, effective June 18, 2012 through June 30, 2012.
- MARILYN COOK, Support Services Manager at Eden Prairie Campus, effective August 28, 2012 through June 7, 2013.
- DONNA MOE, ELL Instructor at the District Service Center, effective June 1, 2012 through June 15, 2012.
- DONNA MOE, Reading Specialist at the District Service Center, effective June 14, 2012 through August 24, 2012.
- LORI DOZIER, Speech Language Pathologist at the District Service Center, effective January 3, 2012 through June 11, 2012.
- COLLEEN S. BAUMTROG, Executive Director of Administrative Services, additional 44 hours effective March 19, 2012 through June 30, 2012, to complete work related to Human Resources, NEC and other administrative issues.
- PRINCESA VanBUREN HANSEN, Online Science Instructor effective September 6, 2011 through June 15, 2012.
- SANAE TOMITA, Japanese Instructor at various sites, effective May 21, 2012 through June 15, 2012.
- SUSAN C. LaVELLE, EBD Instructor for Homebound instruction, effective May 24, 2012 through May 31, 2012.

- KEISHA DOKKEN, Math Instructor at Eden Prairie Central Middle School, effective June 18, 2012 through June 30, 2012.
- TRAVIS VOELS, Northern Star Online Coordinator effective June 18, 2012 through August 31, 2012.
- JENNIFER NELSON, Program Facilitator at the District Service Center, effective June 12, 2012 through August 24, 2012.
- ALEXIA POPPY, Social Worker at the District Service Center, effective June 12, 2012 through August 24, 2012.
- LINDA SEIFRIED, Social Worker at the District Service Center, effective June 12, 2012 through August 24, 2012.
- DAVID VanDenBOOM, ELL Instructor at North Vista Education Center, effective June 1, 2012 through June 15, 2012.
- DANIEL J. MURRAY, Online German Instructor effective May 1, 2012 through June 15, 2012.

D. Other

- ANNMARIE BAILEY, Speech Language Pathologist at the District Service Center, temporary increase from .8 FTE to .9 FTE effective for the 2012-13 school year.
- KATHLEEN EIDE, Speech Language Pathologist at the District Service Center, temporary increase from .6 FTE to .8 FTE effective for the 2012-13 school year.
- SHAWN LEE, Speech Language Pathologist at the District Service Center, temporary increase from .8 FTE to 1.0 FTE effective for the 2012-13 school year.
- KATHY SHEARER, Physical Therapist at the District Service Center, temporary increase from .4 FTE to .65 FTE effective for the 2012-13 school year.
- BARB SKELLY, Speech Language Pathologist at the District Service Center, temporary increase from .5 FTE to .63 FTE effective for the 2012-13 school year.

2. Extended Leaves of Absence:

A. Unpaid

- NICOLE J. MARTIN, EBD Instructor at Northwest Tech Center, .1 FTE effective for the 2012-13 school year.

B. Military Leave

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3. Separations:

A. Dismissal

B. Resignation

- NINA BAUERNFEIND, Math Instructor at South Education Center, effective June 30, 2012.
- BRET J. DOMSTRAND, EBD Instructor at Sandburg Education Center, effective June 11, 2012.
- SHAUN P. PAKENHAM, EBD Instructor at Sandburg Education Center, effective June 11, 2012.
- SUSAN B. SCHMIDT, PH Instructor at the District Service Center, effective June 11, 2012.
- SARINA A. YOSPIN, Science Instructor at Headway Academy, effective June 30, 2012.

C. Retirement (Regular/Disability)

-

4. Other:

- A.** RECOMMEND the Board's approval to credit, Terry Gerszewski, EBD Instructor at Hennepin County Home School, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who has authorized the District to reduce their individual sick leave balance by one (1) day.

Lynn Walsh

- B.** For the 2012-13 school year, the Board authorizes Janet R. Mayer to participate in the Part Time Teacher Program through TRA with the understanding she accepts responsibility for all costs associated with her participation.

Substitutes:

-

NON-LICENSED STAFF:

1. New Hires:

A. Regular

-

B. Temporary

-

C. Substitutes

-

2. Extended Leaves of Absence:

A. Unpaid

- JOY HART, Interpreter at Various Sites, 1.0 FTE effective for the 2012-13 school year.
- WILLIAM SCHWARTZ, Education Assistant at South Education Center, .875 FTE effective for the 2012-13 school year.
- PAUL CAUSTON, Education Assistant at South Education Center, .875 FTE effective for the 2012-13 school year.

3. Separations:

A. Dismissal

-

B. Resignation

- AARON BINGEA, Education Assistant at Northwest Tech Center, effective June 1, 2012.
- ZACHARY MAUPIN, Education Assistant at Sandburg Education Center, effective June 11, 2012.
- PHILIP SOLYNTJES, Education Assistant at Sandburg Education Center, effective June 11, 2012.
- VIVIAN JACOBSON, Education Assistant at South Education Center, effective June 11, 2012.
- ANGELA WAROSH, Clerical at the District Service Center, effective June 18, 2012.
- KRISTEN MARSELLA, Clerical at South Education Center, effective June 14, 2012.

C. Retirement (Regular/Disability)

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4. Other:

- A.** RECOMMEND the Board's approval to credit, Jan Boyer, Education Assistant at Sandburg Education Center, with two (2) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balance by one (1) day.

Maribeth Barrett-Grimsby

Carrie Agre

Intermediate District 287

Responsive. Innovative. Solutions

INTER-OFFICE MEMORANDUM

Date: June 19, 2012
To: Facilities Committee
From: Thomas Shultz, Director of Facilities
RE: NEC Change Orders

The following is a list of Change Orders (COs) for the North Education Center construction project. According to the Board-approved decision making process, *Levels of Authority*, those items that are less than \$10,000 may be approved by District Administration. Those items greater than \$10,000 but less than \$25,000 may be approved by the Facilities Committee.

Eight Change Orders being presented are within the District Administration levels and are being presented as information only: Henricksen CO #002, J.E. Dunn CO #70 through #76.

J.E. Dunn CO #44 was approved by the Board Facilities Committee at the June 19, 2012 meeting and is being presented as part of the Consent Agenda. The electrical work was completed, but the controls were halted at the request of the owner and never completed. Note that the CO amount of \$12,964 also includes a deduct of (\$10,668.).

Cost of Change Orders being presented as information only:	\$13,785.00
Cost of Change Orders needing Committee approval:	<u>12,964.00</u>
Total of all Change Orders	<u>\$26,749.00</u>

Administration Decision

Henricksen

Change Order #002	Cost for labor required to cut 30 locations for addition of 2 nd switch box required to control LED lights in break out rooms (1 st floor of Area A)	\$1,125.00
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J. E. Dunn

Change Order #70	Credit for control work not completed in approved CO #44	-10,668.00
Change Order #71	Ceiling height revisions in Rooms B06, B17, B203 and B237 to accommodate window frame heights	9,297.00
Change Order #72	Addition of 20a circuit in room A201	709.00
Change Order #73	Soil correction at SE entrance and parking area	3,264.00
Change Order #74	Added fire alarm devices per Fire Marshall	3,095.00
Change Order #75	Soil correction at front parking area – west side	3,939.00
Change Order #76	Change fence bottom from tension wire to bottom rail per submittal notes	3,024.00

Committee Decision

Change Order #44	Add emergency power supply tie-ins to BAS system	12,964.00
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WHEREAS, Intermediate District 287 and Robbinsdale Area Schools, Independent School District No. 281 have been participants in the Hennepin County Dropout Initiative, an effort designed to decrease school dropout rates throughout Hennepin County; and

WHEREAS, the Initiative has identified several systemic barriers to graduation, one of which is the differing credit requirements established by districts and the effect of this on area learning center (ALC) students (who most likely have moved frequently and/or dropped out of school at least once); and

WHEREAS, District 287 has analyzed the graduation requirements of 16 metro area districts and found that they vary widely in the number of years students must take certain subjects, the number and type of electives required, and the total class time required to satisfy districts' requirements; and

WHEREAS, the State of Minnesota has established graduation requirements of 21.5 year-long credits over four years to earn a high school diploma; and

WHEREAS, Minnesota Statutes § 123A.06, Subd. 4 provides: "Upon successful completion of the area learning center program, a pupil is entitled to receive a high school diploma. The pupil may elect to receive a diploma from either the district of residence or the district in which the area learning center is located;" and

WHEREAS, Minnesota law provides area learning centers with the statutory authority to define successful completion; and

WHEREAS, the Minnesota Department of Education (MDE) interprets Minn. Stat. 123A.06, Subd. 4 in keeping with the concept of local control which allows local school boards to determine the graduation requirements required for earning a diploma from that particular school district; and

WHEREAS, MDE has endorsed the idea of individual districts working together to agree upon a set of graduation requirements that would entitle an ALC student to a diploma from any one of those individual districts, rather than continuing a practice of ALCs trying to accommodate dozens of differing graduation requirements for students; and

WHEREAS, such an agreement would remove a significant barrier to the ability of ALC students to earn a high school diploma and have an impact on the dropout rate in Hennepin County.

NOW, THEREFORE, BE IT RESOLVED by the School Boards of Intermediate District 287 and Robbinsdale Area Schools, Independent School District No. 281, State of Minnesota, as follows:

All students attending ALCs operated by Intermediate District 287 or Robbinsdale Public Schools that located within the boundaries of Robbinsdale School District shall be entitled to receive a Robbinsdale diploma upon successful completion of, at a minimum, the State of Minnesota's requirements for graduation.

Minnesota
Department
of Education

December 6, 2011

Sandra Lewandowski, Superintendent
District Service Center
1820 Xenium Lane North
Plymouth, Minnesota 55441-3708

Dear Superintendent Lewandowski,

This letter is in response to your letter dated November 14th, 2011, regarding credit requirements established by districts and their relation to area learning center (ALC) programs.

Minnesota Statutes 123.06, subdivision 4 states, "Upon successful completion of the area learning center program, a pupil is entitled to receive a high school diploma." The statute is unclear about what constitutes "successful completion of the area learning center program."

We understand Intermediate District 287's argument that the language of the statute does not explicitly mention the need to complete the graduation requirements of a student's resident district or district in which the ALC is located. We also understand the inherent difficulty with managing a large group of students with a wide variety of graduation requirements.

However, it could be argued that the legislature intended districts to have control over the requirements to receive their diploma, and by allowing the ALC to set their own graduation requirements, it removes the resident district's control. There is also a concern that by allowing students to receive a district diploma without meeting all of the district's graduation requirements, students may transfer to the ALC for the lower requirements and to graduate earlier. There is also concern that it is unfair to district students who are essentially punished for remaining in their resident district.

Unfortunately, we are unable to turn back the clock and ask the legislature that passed this language what their intent was. We are only able to rely upon the language itself, and in this case it is ambiguous.

While it is unclear whether or not the statute permits intermediate districts from using their own graduation requirements to issue a diploma, there is not language that expressly forbids it. It may be of benefit to your organization to explore two options: 1) seek a compromise between your member districts on a set of graduation requirements for all Intermediate School District 287 students, or 2) pursue legislation which would explicitly grant intermediate districts the ability to issue diplomas from the districts described in subdivision 4 upon completion of graduation requirements specified by the ALC.

If you require further assistance, please let us know.

Sincerely,


Elia Bruggeman
Assistant Commissioner

c: Dave Bakke
Daron Korte

1500 Highway 36 West, Roseville, MN 55113-4266 651-582-8200 TTY: 651-582-8201

**Sara J. Ruff,
Attorney at Law**

1820 Xenium Lane North, Plymouth MN 55441 • Phone: (763) 550-7102 • Fax: (763) 550-7299 • sjruff@district287.org

April 19, 2012

Sandra Lewandowski, Superintendent
Intermediate District 287
1820 Xenium Lane North
Plymouth, MN 55441

Dear Superintendent Lewandowski:

Recently you asked for a legal opinion regarding the ability of District 287's member districts to agree on a uniform set of graduation requirements for all students enrolled in District ALC programs. This proposal requires an interpretation of the provisions of Minnesota Statutes § 123A.06, Subd. 4, which reads: "Upon successful completion of the area learning center program, a pupil is entitled to receive a high school diploma. The pupil may elect to receive a diploma from either the district of residence or the district in which the area learning center is located."

I understand from our conversations that the Hennepin County Dropout Initiative has identified several systemic barriers to graduation, one of which is the differing credit requirements established by districts and the effect of this on ALC students (who most likely have moved frequently and/or dropped out of school at least once). The District has analyzed the graduation requirements of 16 metro area districts and found that they vary widely in the number of years students must take certain subjects, the number and type of electives required, and the total class time required to satisfy districts' requirements.

State and Local Graduation Requirements

The State of Minnesota requires a minimum of 21.5 credits over four years to earn a high school diploma. After using a system to equate credits regardless of the type of schedule the district uses, the District found that four of the 16 districts studied required the same number of credits, or slightly more, than the state requirements. At the other end of the spectrum, four of the districts required dramatically more credits; nearly an entire additional year's worth of credits.

This variation can create quite a challenge for ALC students and raises the question of how the Minnesota Statutes § 123A.06 is to be interpreted. Consider a student in an ALC program who has earned 21.5 credits in the required subject areas and completed the state's requirements for a high school diploma. If "successful completion of an ALC program" means fulfilling the state's graduation requirements, that student may exercise his or her statutory right to elect to receive a

diploma. If, however, “successful completion of an ALC program” is interpreted to mean that the student has met the graduation requirements established by his or her district of residence or by the district in which the ALC is located, that same student may still have to complete more than a full semester of work before he or she is eligible for a diploma.

Statutory Interpretation

One of the principles of statutory construction is to give meaning to each word in the statute. Minn. Stat. §645.17. The statute reads “Upon successful completion of an area learning center program, a pupil is entitled to receive a high school diploma.” To give meaning to this statute, it is reasonable to interpret it without modification. If the legislature had intended to require a student to only receive a diploma upon successful completion of the graduation requirements of the pupil’s district of residence, the statute would contain this limitation

Because the statute specifies that successful completion of the ALC program, not successful completion of any particular district’s graduation requirements, is what entitles a student to a high school diploma, it appears the Legislature recognized that the former does not necessarily equal the latter. Moreover, the Legislature provided area learning centers with the statutory authority to define successful completion. This definition would be created within certain parameters, such as ensuring that students have fulfilled the state’s graduation requirements, but would not have to vary from student to student depending on his or her district of residence.

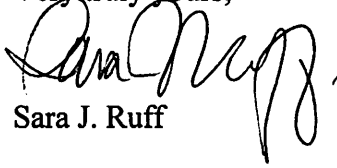
The Minnesota Department of Education (MDE) has indicated that the statutory language of Minn. Stat. §123A.06 is ambiguous and has declined to interpret the statute to equate “successful completion of an area learning center program” with “successful completion of graduation requirements.” As a result, there is some question as to what a student has to “complete” in order to be entitled to “elect to receive a diploma from either the district of residence or the district in which the area learning center is located.”

MDE has suggested another way to define “successful completion” that it believes would be in keeping with both the statutory language and the control that local districts have traditionally exercised over graduation requirements. In a letter dated December 6, 2011, MDE Assistant Commissioner Elia Bruggeman stated that District 287 could “seek a compromise between your member districts on a set of graduation requirements for all Intermediate School District 287 [ALC] students.”

For the reasons set forth above, it does not appear that the statute requires such an agreement in order for a student who has successfully completed an ALC program to receive a high school diploma. Nevertheless, I do agree with the Department that an agreement among member districts and District 287 on a uniform set of graduation requirements would achieve the same

result, and this solution is legally permissible. Such an agreement would go a long way toward removing a significant barrier to the ability of ALC students to earn a high school diploma. Please let me know if you have any questions or would like further information.

Very truly yours,

A handwritten signature in black ink, appearing to read "Sara J. Ruff". The signature is fluid and cursive, with a large, stylized initial "S".

Sara J. Ruff

cc: Dr. Jane Holmberg
Anne Becker

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – June 28, 2012

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: Approval of Routine Monthly Finance Report

PRESENTED BY: Janet A. Johnson, Director of Finance

1. Background Information

The May Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds excluding Fund 06, Building Construction, total \$60,460,460, or 73.6% of the Revised Revenue Budget of \$82,141,328. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. During FY12, we are receiving cash payments at 64.3% of the entitlement. That compares to 90% in FY09, 73% in FY10, and 70% in FY11. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds excluding Fund 06, Building Construction, total \$70,944,695, or 86.7% of the Revised Expenditure Budget of \$81,786,192.

DDA

Attachments

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

REPORT: EXPREV 006 REVENUE SUMMARY BY FUND - Board Report
 STATEMENT OF REVENUE
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 05/01/12 TO 05/31/12

RUN: TUE 61912 10:23 PAGE 1

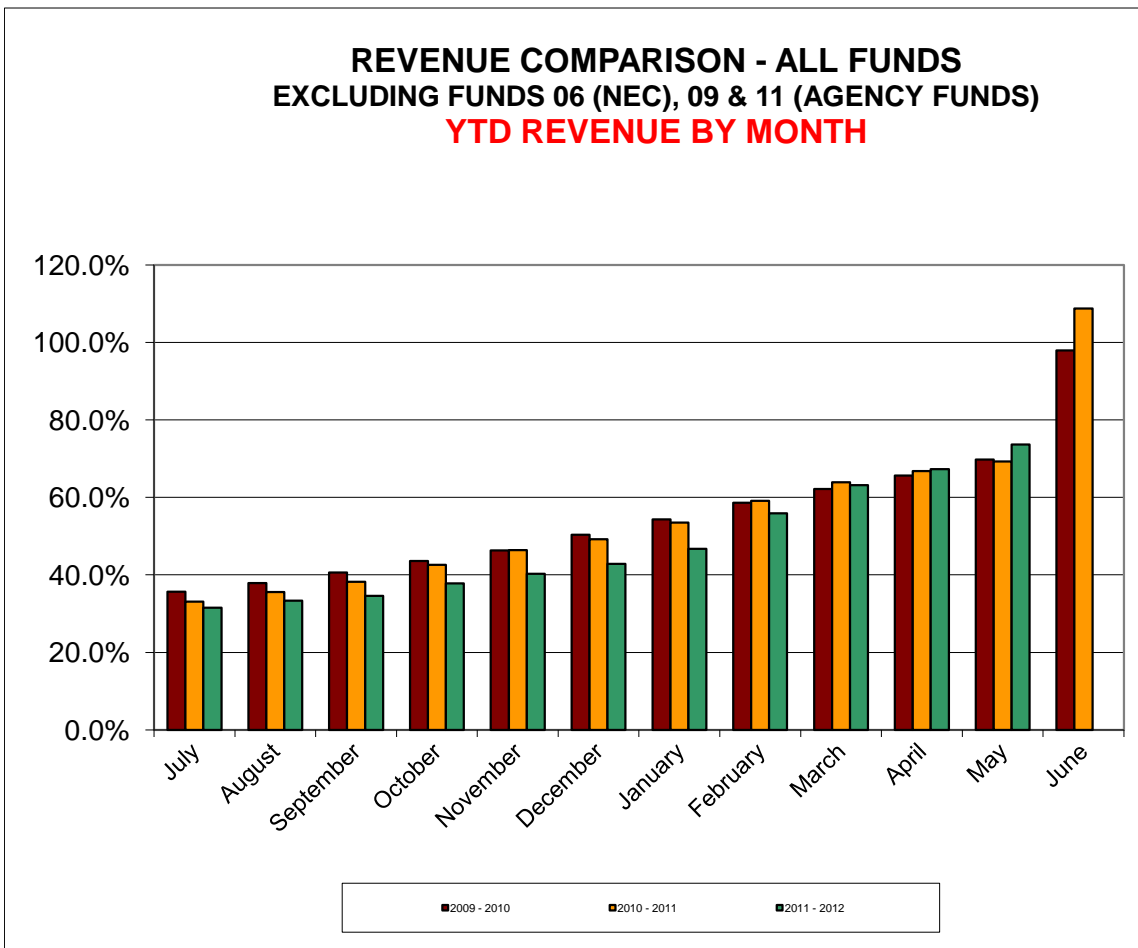
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FD	PRIOR YEAR ACTUAL	REVISED BUDGET	05/01/12 TO 05/31/12	FISCAL YEAR 201107 RECEIVED THRU 05/31/12	REMAINING ON 05/31/12	PERCENT REMAINING
01 GENERAL FUND	23,037,509.80	17,608,216	82,795.55	11,485,285.54	6,122,930.46	34.77 %
02 FOOD SERVICE FUND	326,907.87	347,815	121,279.83	226,511.86	121,303.14	34.87 %
04 COMMUNITY SERVICE FUND	245,925.96	243,971	102,826.57	194,023.34	49,947.66	20.47 %
06 BUILDING CONSTRUCTION FUND	33,993,002.67	0	1,527.78	43,120.80	43,120.80-	0.00 %
07 DEBT SERVICE FUND	1,505,683.26	5,520,000	0.00	1,974,091.94	3,545,908.06	64.23 %
08 TRUST FUND	443,237.92	0	28,520.62	407,150.16	407,150.16-	0.00 %
10 SCHOLARSHIP FUND	51,361.84	0	0.00	545.00	545.00-	0.00 %
12 ALC-ACADEMIC	8,740,579.53	9,537,420	817,098.25	8,406,038.24	1,131,381.76	11.86 %
13 CAREER & TECH	1,816,221.93	1,712,852	3,005.66	1,298,119.69	414,732.31	24.21 %
14 SPECIAL EDUCATION	44,947,233.21	47,137,754	2,403,525.92	35,860,173.78	11,277,580.22	23.92 %
20 INTERNAL SERVICE FUND	528,232.56	0	55,122.26	584,702.44	584,702.44-	0.00 %
30 KEYSTONE ITD	68,349.00	0	0.00	0.00	0.00	0.00 %
41 DONATIONS	633.58	0	105.00	596.45	596.45-	0.00 %
51 STUDENT CLUBS	27,711.28	33,300	4,335.64	23,222.15	10,077.85	30.26 %
*** REPORT TOTALS:	115,732,590.41	82,141,328	3,620,143.08	60,503,581.39	21,637,746.61	26.34 %

DISTRICT 287

REVENUE COMPARISON - ALL FUNDS EXCL. 06 (NEC), 09 & 11 (AGENCY FUNDS)

Month	2009 - 2010		2010 - 2011		2011 - 2012	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	26,328,904	35.7%	24,850,317	33.1%	25,873,696	31.5%
August	1,643,203	37.9%	1,917,864	35.6%	1,547,432	33.4%
September	1,997,224	40.6%	1,976,441	38.2%	1,014,685	34.6%
October	2,207,558	43.6%	3,267,074	42.6%	2,606,586	37.8%
November	1,982,827	46.3%	2,880,502	46.4%	2,065,709	40.3%
December	3,006,224	50.3%	2,114,810	49.2%	2,114,041	42.9%
January	2,910,074	54.3%	3,197,405	53.5%	3,139,401	46.7%
February	3,203,938	58.6%	4,262,556	59.1%	7,524,683	55.9%
March	2,630,766	62.2%	3,559,420	63.9%	5,978,317	63.1%
April	2,518,014	65.6%	2,208,715	66.8%	3,434,961	67.3%
May	3,090,652	69.8%	1,840,429	69.3%	5,160,949	73.6%
June	20,735,897	97.9%	29,664,054	108.7%		
TOTAL	72,255,282	97.9%	81,739,588	108.7%	60,460,460	73.6%
BUDGET	73,818,687		75,178,488		82,141,328	



REPORT: EXPREV 007 EXPENDITURE SUMMARY BY FUND - Board Rept
 STATEMENT OF EXPENDITURES
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 05/01/12 TO 05/31/12

RUN: TUE 61912 10:23 PAGE 1

ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11
 SORTED BY: ACCOUNT FD
 SUBTOTALLED BY: ACCOUNT FD
 SERIES TOTALS: <None Selected>
 PAGE BREAK ON: <None Selected>

FD	PRIOR YEAR ACTUAL	< - - - - - REVISED BUDGET	FISCAL YEAR 201107				REMAINING ON 05/31/12	PERCENT REMAINING
			05/01/12 05/31/12	EXPENDED THRU 05/31/12	ENCUMBERED THRU 05/31/12			
01 GENERAL FUND	17,083,389.76	17,799,912	2,753,829.08	17,787,045.35	1,626,338.48	1,613,471.83-	9.06-%	
02 FOOD SERVICE	326,907.87	347,815	19,730.58	278,401.42	102,233.43	32,819.85-	9.43-%	
04 COMMUNITY SERVICE FUND	245,925.96	243,971	19,588.19	172,034.69	50,525.81	21,410.50	8.77 %	
06 BUILDING CONSTRUCTION FUND	6,584,441.98	27,054,800	1,338,598.74	23,715,488.63	3,247,089.80	92,221.57	0.34 %	
07 DEBT SERVICE FUND	1,501,117.32	4,326,131	0.00	4,329,830.63		3,699.63-	0.08-%	
08 TRUST FUND	440,950.06	0	28,520.62	407,355.36		407,355.36-	0.00 %	
10 SCHOLARSHIP FUND	0.00	0	0.00	7,010.18		7,010.18-	0.00 %	
12 ALC-ACADEMIC	8,597,462.06	9,636,329	912,188.58	7,742,006.14	345,642.41	1,548,680.45	16.07 %	
13 CAREER & TECH	1,727,372.86	1,919,807	147,587.35	1,413,021.38	20,325.57	486,460.05	25.33 %	
14 SPECIAL EDUCATION	43,586,629.61	47,478,927	4,454,520.97	38,450,298.98	467,437.01	8,561,191.01	18.03 %	
20 INTERNAL SERVICE FUND	404,958.04	0	36,398.07	337,674.67		337,674.67-	0.00 %	
30 KEYSTONE IDT	68,349.00	0	0.00	0.00		0.00	0.00 %	
51 STUDENT CLUBS	37,219.06	33,300	3,644.61	20,016.38	1,103.56	12,180.06	36.57 %	
*** REPORT TOTALS:	80,604,723.58	108,840,992	9,714,606.79	94,660,183.81	5,860,696.07	8,320,112.12	7.64 %	

DISTRICT 287

EXPENDITURE COMPARISON - ALL FUNDS EXCL. 06 (NEC), 09 & 11 (AGENCY FUNDS)

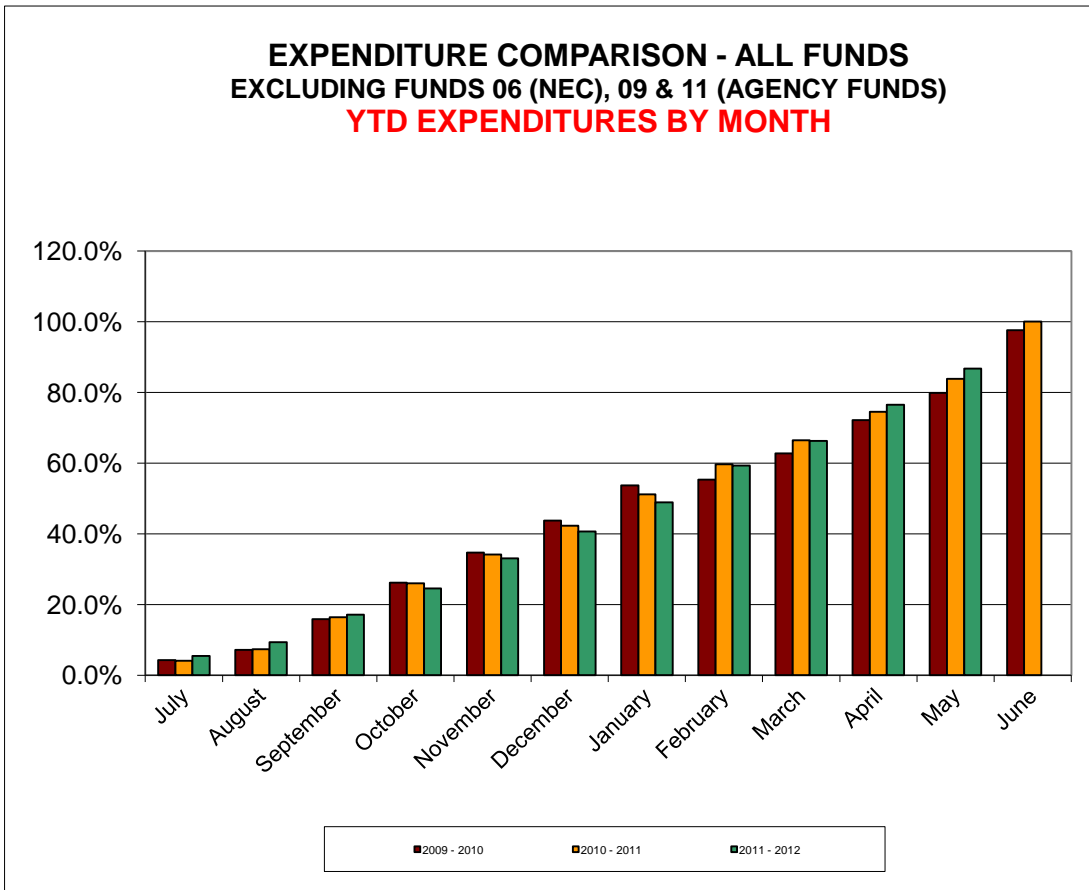
Month	2009 - 2010		2010 - 2011		2011 - 2012	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	3,100,407	4.3%	2,997,044	4.0%	4,426,791	5.4%
August	2,090,194	7.1%	2,470,164	7.4%	3,242,009	9.4%
September	6,381,272	15.9%	6,695,052	16.4% ²	6,314,818	17.1%
October	7,468,578	26.1%	7,071,964	26.0%	6,114,673	24.6%
November	6,212,868	34.7%	6,026,323	34.1%	6,924,324	33.0%
December	6,626,034	43.8%	6,049,172	42.3%	6,234,872	40.7%
January	7,212,163	53.7%	6,554,858	51.2%	6,740,058	48.9%
February	1,226,463	55.4% ¹	6,315,161	59.7%	8,521,079	59.3%
March	5,379,804	62.8%	5,037,604	66.5%	5,671,596	66.3%
April	6,840,093	72.1%	5,900,120	74.5%	8,378,469	76.5% ³
May	5,634,133	79.9%	6,923,777	83.8%	8,376,008	86.7% ⁴
June	12,871,609	97.6%	11,979,044	100.0%		
TOTAL	71,043,619	97.6%	74,020,282	100.0%	70,944,695	86.7%
BUDGET	72,817,617		74,008,146		81,786,192	

¹ Insurance Costing correction from 7/1/08-2/28/09

² Includes \$1,132,399.50 payment for purchase of Hosterman land

³ Includes \$2,139,705.64 in MDE Tuition Refunds for prior years paid back to member districts

⁴ Includes \$531,813.67 in MDE Tuition Refunds for prior years paid back to other districts



Partner in Education

DATE: **June 19, 2012**

TO: Members of the School Board

FROM: Janet A. Johnson, Director of Finance

RE: **Cash Report - May** Claims, Payroll, Receipts, Investments and Cash Position

A. Recommendation: Request the Board approve payment of the items listed below:

- | | |
|--|--|
| 1. Claim payments for: May 2012 | Totaling <u><u>\$ 7,255,917.95</u></u> |
| a) Check #'s 487516 - 487985, 70010213 - 70010369
and Electronic Wire Transfers out - #'s 2319 - 2323, 3071, 80000272- 80000281 | |
| 2. Payroll for: May 2012 | Totaling <u><u>\$ 2,667,182.71</u></u> |
| a) Check #'s 675465 - 675471
b) Direct Deposit #'s 210512 - 212446
and Electronic Wire Transfers out - #'s 4084 | |
| 3. Receipts for: May 2012 | Totaling <u><u>\$ 6,682,951.52</u></u> |
| a) Receipt #'s 130720 - 130937 | |
| 4. Investments at end of month | Totaling <u><u>\$ 1,834,453.42</u></u> |

Expenditures, wire transfers, payroll, claims receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

Intermediate District 287

Cash Position Sheet- Monthly Total Net Cash- All Accounts

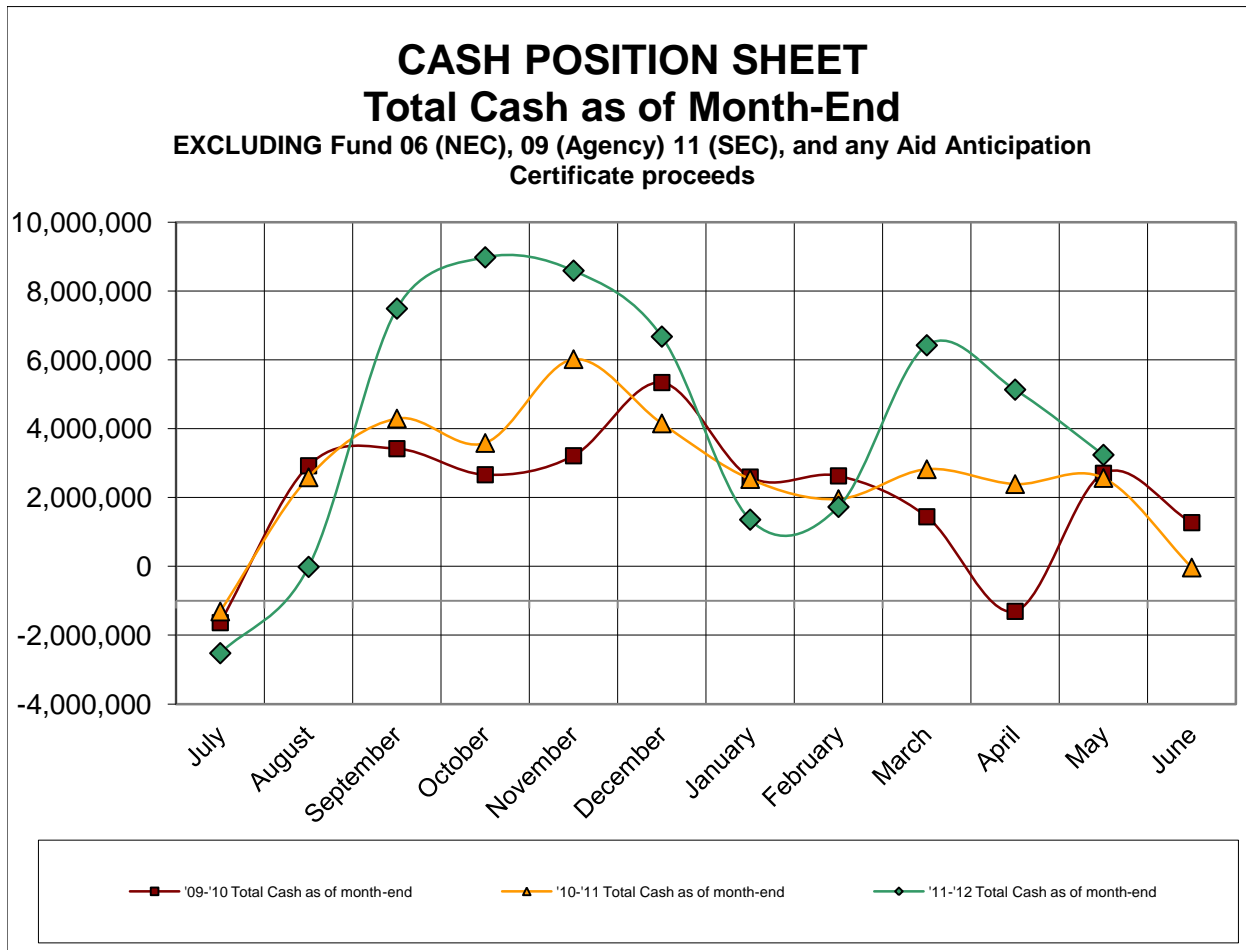
- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction)

<u>Date</u>	<u>'09-'10 Total Cash as of month-end</u>	<u>'10-'11 Total Cash as of month-end</u>	<u>'11-'12 Total Cash as of month-end</u>
July	-1,635,886	-1,311,376	-2,523,529
August	2,924,129	2,589,499	-15,086
September	3,420,767	4,297,117	7,492,933
October	2,663,437 ¹	3,587,135 ²	8,982,957 ³
November	3,215,281 ¹	6,023,170 ²	8,595,697 ³
December	5,343,251 ¹	4,155,869 ²	6,678,835 ³
January	2,595,593 ¹	2,536,880 ²	1,358,298 ³
February	2,630,541 ¹	1,956,153 ²	1,728,796 ³
March	1,441,697 ¹	2,824,310 ²	6,426,638 ³
April	-1,306,262 ¹	2,391,598 ²	5,136,821 ³
May	2,705,205 ¹	2,569,311 ²	3,240,235 ³
June	1,270,575 ¹	-33,370 ²	

¹ excludes Aid Anticipation Certif. proceeds of \$4,902,195.65 in Oct. 2009, paid back in Sept. 2010

² excludes Aid Anticipation Certif. proceeds of \$3,601,990.60 in Oct. 2010, paid back in Sept. 2011

³ excludes Aid Anticipation Certif. proceeds of \$5,900,000.00 in July 2011



INTERMEDIATE DISTRICT 287

MAY 2012 ACTIVITY

WIRE TRANSFERS IN:

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
05/01/12	EDUC-VENDOR	MSDLAF	526052	297,552.23	INV#69553 MATH & SCIENCE PARTNERSHIP
05/02/12	EDUC-FEDERAL	MSDLAF	528000	477,372.10	INV#69589-69596 FIN152 EDUCATION JOBS
	EDUC-FNS	MSDLAF	528000	824.04	02F701 REG LUNCHE MARCH 12
	EDUC-FNS	MSDLAF	528000	7,167.75	02F701 FED FREE LUNCHE MARCH 12
	EDUC-FNS	MSDLAF	528000	3,647.64	02F705 FED BRKFST MARCH 12
	EDUC-FNS	MSDLAF	528000	353.16	02S300 STATE LUNCHE MARCH 12
	EDUC-FNS	MSDLAF	528000	95.20	02F705 STATE BREAKFAST MARCH 12
05/04/12	DEED VOC REHAB	MSDLAF	531967	79,040.49	INV#69551 INTERPRETER SERVICES MAR12
05/10/12	EDUC-STATE AID	MSDLAF	549344	55,931.13	01S211 GENERAL ED AID FY11-12
	EDUC-STATE AID	MSDLAF	549344	2,240,639.18	01S360 SPED ED AID FY11-12
	ST CLOUD UNIV	MSDLAF	549344	75.00	STU TEACHERS STIPEND - BREDEKEN,KELLY
05/22/12	DEED VOC REHAB	MSDLAF	565226	43,076.20	DHS-MMIS THIRD PARTY BILLING FY11-12
05/29/12	EDUC STATE AID	MSDLAF	577820	1,755,733.21	01S360 SPED AID FY10-11 FINAL
	EDUC STATE AID	MSDLAF	577820	55,931.13	01S211 GENERAL ED AID FY11-12
	EDUC STATE AID	MSDLAF	577820	108,123.70	01S211 ON LINE LEARNING FY11-12
MTD TOTALS				5,125,562.16	

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
5/1/2012	MSDLAF	WELLS FARGO	2319	1,010,271.54	WELLS FARGO BROKERAGE SVS LLC
5/15/2012	MSDLAF	BANK OF MONTREAL	2320	77,939.85	P-CARDS APRIL 2012
	MSDLAF	BANK CARD SERVICES	2321	340.51	MERCHANT CARD FEES APRIL 12
	MSDLAF	US BANK		1,326,484.33	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000272	50,033.82	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000273	308,417.27	FEDERAL TAXES
	MSDLAF	EBC	80000274	82,748.10	STATE WITHHOLDING TAXES
	MSDLAF	US BANK	80000275	16,948.07	EMPLOYEE & EMPLOYER 403B
	MSDLAF	MN DEPT OF REV	80000276	147,588.18	FEDERAL TAXES
5/31/2012	MSDLAF	US BANK		1,335,861.97	DIRECT DEPOSIT PAYROLL
	MSDLAF	CHS	2322	28,520.62	CHS FLEX PAYMENTS MAY12
	MSDLAF	US BANK	2323	118.94	ARP FEE VOUCHER ACCT MAR12
	MSDLAF	EBC	80000277	50,188.72	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000278	315,756.06	FEDERAL TAXES
	MSDLAF	US BANK	80000279	84,546.26	STATE WITHHOLDING TAXES
	MSDLAF	MN DEPT OF REV	80000280	16,947.71	EMPLOYEE & EMPLOYER 403B
	MSDLAF	EBC	80000281	149,149.95	FEDERAL TAXES
	MSDLAF	US BANK	3071	45.93	ARP FEES RECEIPT ACCT MAR12
	MSDLAF	US BANK	4084	61.96	ARP FEES PAYROLL ACCT MAR12
MTD TOTALS				5,001,969.79	

DONATIONS
INTERMEDIATE DISTRICT 287
2011-2012

May 2012

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
5/14/12	2001 VOLVO	YV1VW29561F693051	\$ 500.00	BOND, COLE		EPC	AUTO TECHNOLOGY
5/17/12	CHECK		\$ 80.00	BROOKLYN PARK LIONS		EDGEWOOD	STUDENT CLUB
5/25/12	CHECK		\$ 25.00	COLLIGAN, KATHERINE & LEROY		EDGEWOOD	STUDENT CLUB
5/2/12	USED KETTLER PING PONG TABLE & PADDLES		\$ 200.00	JOHNSON, RICK		BREN ROAD	EXPLORE
5/1/12	CHECK		\$ 225.00	MN COUNCIL FOR GIFTED & TALENTED			WSSS
5/21/12	1999 S70 VOLVO	YV1LS55A4X2617819	\$ 500.00	POWELL, BRYAN		EPC	AUTO TECHNOLOGY
5/17/12	CHECK		\$ 300.00	RINKER, RICHARD & CAROLINE		EPSILON	GRADUATION
5/16/12	CHECK		\$ 1,250.00	SCHROEDER, PAMELA			DESTINATION IMAGINATION
4/26/12	CHECK		\$ 260.00	SMOOTHIE SISTERS			DESTINATION IMAGINATION
5/8/12	CHECK		\$ 400.00	TRAVELERS PROTECTIVE ASSOCIATION		NWTC	VECTOR/INVEST
4/16/12	USED EASY STAND 5000		\$ 2,000.00	ULRICH, COLBY		ITINERANT	PHYSICAL THERAPY
5/7/12	CHECK		\$ 105.00	WELLS FARGO COMMUNITY SUPPORT		SANDBURG	GENERAL
			\$ 5,845.00				

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**

Regular Meeting – June 28, 2012

AGENDA SECTION: ADMINISTRATIVE SERVICES

ITEM: Approval For Adoption of the FY13 Budget

PRESENTED BY: Janet A. Johnson, Director of Finance

1. Background Information

A motion is necessary to approve the Original Budget for School Year 2012-13 (Fiscal Year 13). The Projected Beginning Fund Balance of the total governmental funds for July 1, 2012 is \$11,910,586. The Original Budget for FY13 shows total revenue of \$81,503,213, and total expenditures of \$82,045,055, for a total projected fund balance of \$11,368,744 at June 30, 2013. The total Unassigned General Fund balance is \$4,468,134 or 6.2% as per Board policy. This budget is based on budget assumptions and adjustments previously approved.

Those assumptions recognized that enrollments are holding at current levels and expenditures reflect limited inflationary increases. Great care has been taken to not over staff or budget in areas of anticipated or potential growth, allowing that the budget could grow if increased enrollments materialize. Administration has maximized all available revenue sources to balance budget areas and soften billing rates where possible.

While there are inflationary increases and changes within funds the budget being presented for approval is essentially the same dollar amount as the original FY12 budget without the Building Fund.

- 2. Fiscal Impact/Funding Source: Establishes the budget for FY13.**
- 3. RECOMMENDED ACTION: Board adopts the FY13 Budget as presented.**

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

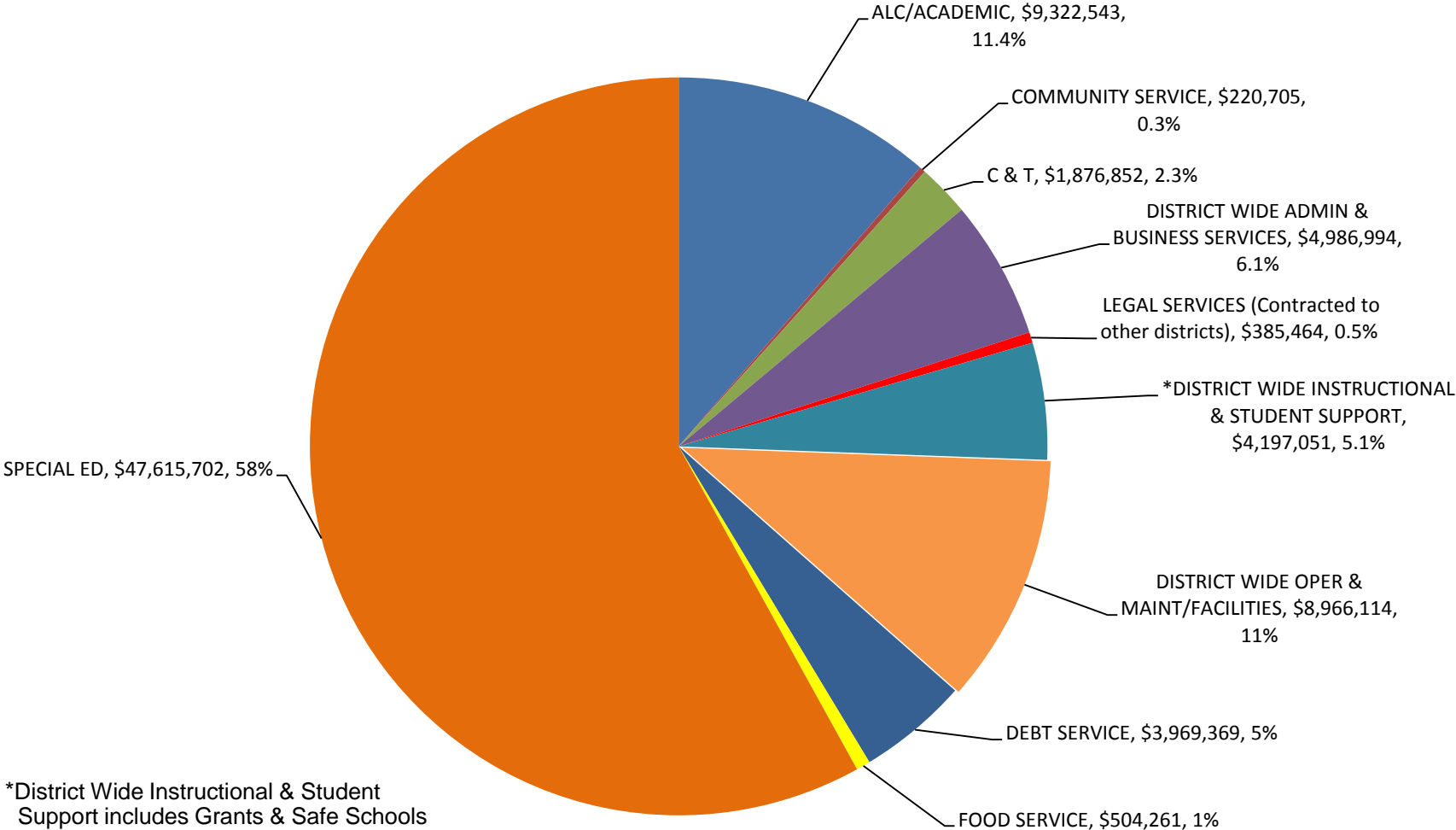
Abstentions: _____

INTERMEDIATE DISTRICT 287 ORIGINAL BUDGET 2012-2013

	Projected BEGINNING FUND BALANCE 7/1/2012	REVENUE FY13 ORIGINAL BUDGET	EXPENDITURES FY 13 ORIGINAL BUDGET	FUND BAL. 6/30/2013	Sep & Sev FY 13 Budgeted Transfer	FY 13 PROJECTED Adjusted FUND BALANCE	Percent Fund Bal to Total Exp
GENERAL FUND UNASSIGNED (FORMERLY UNRESERVED - UNDESIGNATED)							
DISTRICTWIDE ADMIN / OPS	\$ 27,953	\$ 16,269,559	\$ 16,085,200	\$ 212,312	\$ (132,000)	\$ 80,312	
ALC / ACADEMIC EDUCATION	\$ (914,636)	\$ 8,845,298	\$ 8,685,298	\$ (754,636)	\$ (160,000)	\$ (914,636)	
CAREER AND TECH	\$ 128,558	\$ 1,822,332	\$ 1,836,852	\$ 114,038	\$ (40,000)	\$ 74,038	
SPECIAL EDUCATION	\$ 5,856,465	\$ 45,922,145	\$ 45,550,190	\$ 6,228,420	\$ (1,000,000)	\$ 5,228,420	
TOTAL UNASSIGNED	\$ 5,098,340	\$ 72,859,334	\$ 72,157,540	\$ 5,800,134	\$ (1,332,000)	\$ 4,468,134	6.2%
GENERAL FUND ASSIGNED (FORMERLY UNRESERVED - DESIGNATED)							
Property Account	\$ 771,861			\$ 771,861		\$ 771,861	
Separation / Severance	\$ 3,535,991		\$ 1,332,000	\$ 2,203,991	\$ 1,332,000	\$ 3,535,991	
Student Clubs	\$ 31,980	\$ 27,200	\$ 27,200	\$ 31,980		\$ 31,980	
North Education Center	\$ 1,090,105		\$ 1,090,105	\$ -		\$ -	
MDE Tuition Appeal	\$ -			\$ -		\$ -	
TOTAL ASSIGNED	\$ 5,429,937	\$ 27,200	\$ 2,449,305	\$ 3,007,832	\$ 1,332,000	\$ 4,339,832	
GENERAL FUND RESTRICTED (FORMERLY RESERVED)							
for HEALTH & SAFETY	\$ 1,236	\$ 144,700	\$ 144,700	\$ 1,236		\$ 1,236	
for SAFE SCHOOLS	\$ 140,563	\$ 1,068,218	\$ 1,083,618	\$ 125,163		\$ 125,163	
for COMPENSATORY	\$ 42,075	\$ 1,515,557	\$ 1,515,557	\$ 42,075		\$ 42,075	
TOTAL RESTRICTED	\$ 183,874	\$ 2,728,475	\$ 2,743,875	\$ 168,474	\$ -	\$ 168,474	
TOTAL GENERAL FUND	\$ 10,712,151	\$ 75,615,009	\$ -	\$ 77,350,720	\$ -	\$ 8,976,440	
NONMAJOR FUNDS RESTRICTED							
Food Service(02)		\$ 504,261	\$ 504,261	\$ -		\$ -	
Community Services(04)		\$ 220,705	\$ 220,705	\$ -		\$ -	
Building Fund (06)				\$ -		\$ -	
Debt Service (07)	\$ 1,198,435	\$ 5,163,238	\$ 3,969,369	\$ 2,392,304		\$ 2,392,304	
TOTAL NONMAJOR FUNDS RESTRICTED	\$ 1,198,435	\$ 5,888,204	\$ 4,694,335	\$ 2,392,304		\$ 2,392,304	
TOTAL GOVERNMENTAL FUNDS	\$ 11,910,586	\$ 81,503,213	\$ 82,045,055	\$ 11,368,744		\$ 11,368,744	

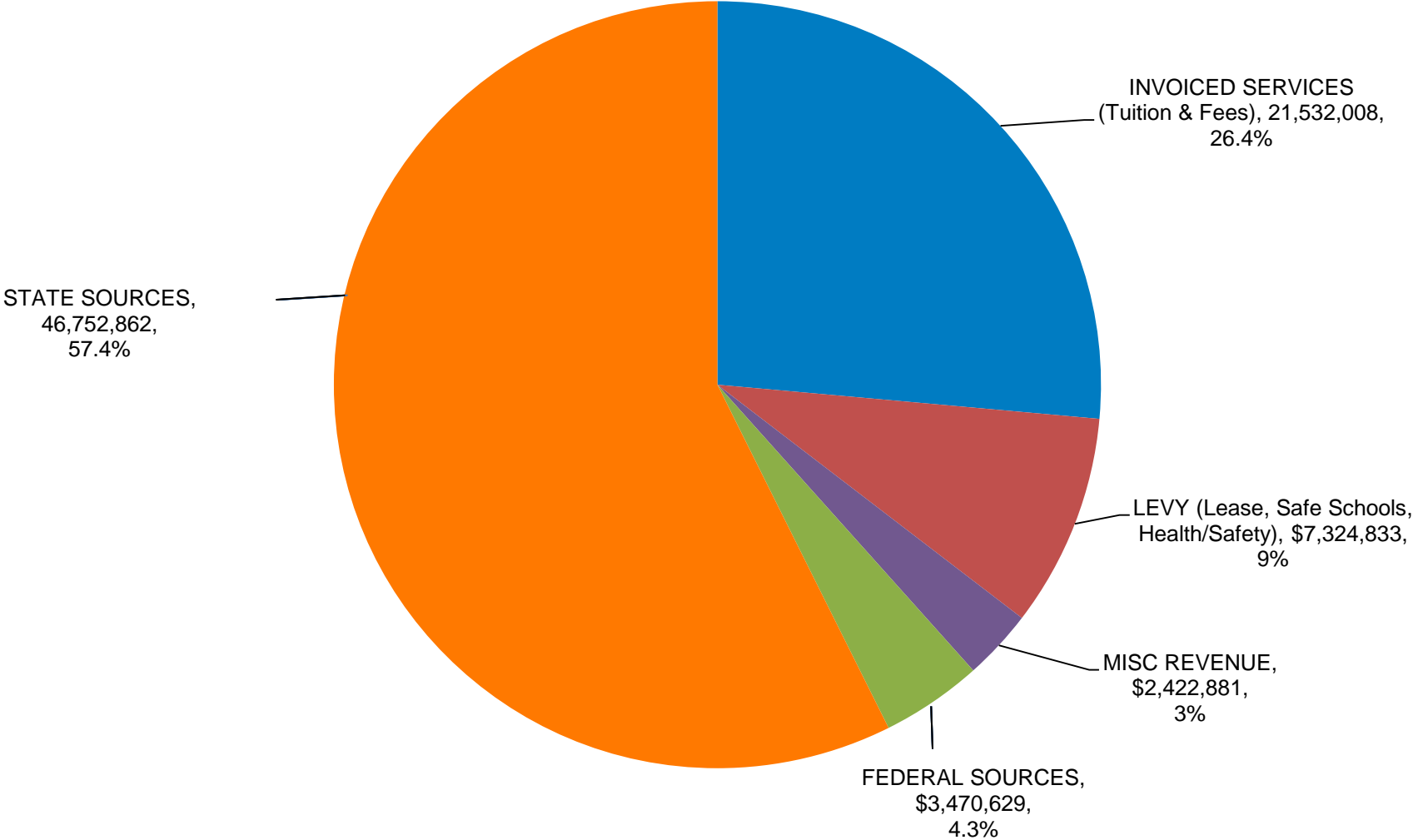
ORIGINAL BUDGET	DATE	
Recommended Board Approval Approved by School Board	6/28/2012	<p>>Based upon changes in the MDE Special Education Tuition billing system, the core fee has been reduced to \$11.50 per AMCPU.</p> <p>>Projected beginning fund balances reflect numbers presented with the FY12 revised budget with the exception of Special Education and MDE tuition appeal. Fund Balances in these areas were adjusted to reflect FY12 activity and tuition appeal information.</p> <p>>ALC/Academic- Projecting a balanced budget accomplished through reductions and realigning of expenditures. Enrollment will be monitored through out the year to determine if planning numbers are met.</p> <p>>Special Education- The reduction in fund balance is due to an anticipated pay back of FY10-11 MA revenue projected at \$601,000</p> <p>>MDE tuition appeal fund balance anticipated to be zero at the end of FY12. Fund balance was paid back to participating districts in the form of credit memos, refund checks and accrued liability for future payment once cash flow allows.</p> <p>>Food Service, Fund 2- FY13 is the first budget cycle where the district will no longer receive the education jobs federal funding. We have budgeted a transfer of \$264,150 from the general fund to offset the estimated deficit in Food Service. Fund balances above reflect this transfer</p> <p>>Community Services(Conference Center), Fund 4- FY13 is the first budget cycle where the district will no longer receive the education jobs federal funding. We have budgeted a transfer of \$110,689 From the general fund to offset the estimated deficit in Community Services. Fund balances above reflect this transfer</p>

FY12-13 Expenditure Budget
Total = \$82,045,055



*District Wide Instructional & Student Support includes Grants & Safe Schools

FY12-13 Revenue Budget
Total = \$81,503,213



INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – June 28, 2012

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORT

ITEM: Money Wire Transfers

PRESENTED BY: Janet A. Johnson, Director of Finance

1. Background Information

In accordance with Minnesota law, the School Board annually designates a business administrator to make wire transfers. We have used wire transfers to purchase investments, make debt service, payroll tax and benefit payments. We plan to continue this usage of wire transfers within the framework of our internal controls.

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: Authorize *Mae Hawkins*, or her designee, to execute wire transfers on behalf of District 287 for the year 2012.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

Responsive. Innovative. Solutions

INTER-OFFICE MEMORANDUM

DATE: June 28, 2012

TO: Board Members

FROM: Sandra Lewandowski, Superintendent

RE: *Money Wire Transfers*

In accordance with Minnesota law, the School Board annually designates a business administrator to make wire transfers. We have used wire transfers to purchase investments, make debt service, payroll tax and benefit payments. We plan to continue this usage of wire transfers within the framework of our internal controls.

RECOMMENDATION:

Authorize *Mae Hawkins*, or her designee, to execute wire transfers on behalf of District 287 for the year 2012.

Reference: MN Statute 471.38, Subd 3.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

GROUP: Facilities Committee

DATE: June 19, 2012

TIME: 8:30 – 10:30 AM

LOCATION: NEC

PROTOCOLS:

Decisions will be made via consensus on the agenda items.

CONVENER: Tom Shultz

FACILITATOR: Peyton Robb

ATTENDING: Colleen Baumtrog, Ann Bremer, Janet Johnson, Sandy Lewandowski, Peyton Robb, Tom Shultz, Mark Thiede (TSP), Jeff Walker (J.E. Dunn)

LONG TERM PURPOSE

The Facilities Committee for the North Education Center project will provide oversight and direction to administration and bring recommendations to the full Board for approval as needed.

AGENDA ITEMS	OUTCOMES	TIME BUDGETED	ACTION
<p>1. J.E. Dunn Construction Update</p>	<ul style="list-style-type: none"> Committee members will receive construction update 	<p>10 minutes Jeff Walker</p>	<p>Jeff Walker provided the construction update:</p> <ul style="list-style-type: none"> Terrazzo floors going in Install of demountable walls on-going 1st furniture delivery expected Monday Grading for sidewalks begun Fencing for play areas begun Gym floor coming Monday Carpet 85% complete Hardware complete in A, C, B1 and B2 Geofield flushed; system inside filled Last section of ceiling goes in today Working on inside finishes and outside site work Note: wet weather has been a bit of an issue Windows being cleaned; shades hung July 1 & 2
<p>2. Weekly Risk Report, WRR</p>	<ul style="list-style-type: none"> Committee members will understand the most recent Weekly Risk Report (WRR) 	<p>10 minutes Jeff Walker Site Supt. Jeff Callinan Project Manager</p>	<p>There was one small item from Henricksen (\$1,125) for labor to cut 30 locations for additional LED controls.</p> <p>The final figure for #96 from J. E. Dunn is in (\$3,254).</p> <p>Two additional risks noted from J. E. Dunn: #117 (\$3,939) for soil correction at from parking area (west side) and #119 (\$9,297) for ceiling height revisions in several rooms to accommodate window frame heights.</p> <p>All risks have been included in this month's Change Orders</p>

3. Change Orders	<ul style="list-style-type: none"> Committee will review and approve (as necessary) Change Orders. 	<p>10 minutes</p> <p>Tom Shultz Mark Thiede Jeff Callinan</p>	<p>The list of Change Orders was discussed; all are itemized on the memo from Tom S.</p> <p>A motion to approve CO #44 was made by Peyton Robb and seconded by Ann Bremer. It was unanimously approved and will be sent to the full Board as part of the Consent Agenda.</p>
4. NEC Finance Report	<ul style="list-style-type: none"> The group will discuss the monthly NEC Finance Report and approve of its use each month. 	<p>5 minutes</p> <p>Janet Johnson</p>	<p>Updated provided by Janet Johnson; no surprises.</p> <ul style="list-style-type: none"> We remain on-track \$55,910 balance remaining in the contingency \$700K budgeted for FF&E and furniture has been ordered. Trying to keep purchases at \$650K to allow for “wish list” after move in. We have tapped into the other district sources of funds in addition to the financed amount
5. Tour of NEC	<ul style="list-style-type: none"> As opportunity to tour the NEC will be provided. 	<p>45 minutes</p> <p>Tom</p>	

HANDOUTS:

1. [Weekly Risk Detail \(1 each from J. E. Dunn, All Systems Installation and Henriksen\)](#)
2. [Weekly Risk Summary \(1 each from J. E. Dunn, All Systems Installation and Henriksen\)](#)
3. [Change Order Memo](#)
4. [NEC Monthly Finance Report](#)

J. E. Dunn Weekly Risk Detail
5/4/12

NO	DATE ENTERED	RISK CATEGORY	RISK DETAILS 1. What is the risk / why was it unexpected? 2. What will be done / what is plan to minimize this risk? 3. Who is responsible for resolving the issue? 4. What is an estimated impact of the risk? 5. Any updates to this risk (if applicable)	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	OVERALL DURATION IMPACT	OVERALL COST IMPACT	CHANGE ORDER NUMBER	PM SATISFACTION RATING
80	3/2/12	4) DESIGN ISSUE / IMPACT	RISK DETAILS 1. What is the risk - The fire department code review of the Tech Package fire alarm plans added devices not shown in our contract documents. As of today's date, we have not received revised drawings showing the new devices and thus have not been able to complete rough in for the devices as finishes continue / why was it unexpected? - (1) The fire alarm system design are not part of our contract and (2) devices were added by governing authority and not included in contract drawings. 2. What will be done - Tech Package contractor is to provide revised drawings. Once received, we will work to get rough ins located. / what is plan to minimize this risk? - According to the Tech Package contractor, most of the devices are located in the ceiling, which will help minimize rework of existing areas. We will not know the impact until we get the drawings. 3. The project team with the current ball in court located with the Tech Package contractor. 4. What is an estimated impact of the risk? Unknown at this time. 5. Any updates to this risk (if applicable)	No change to date					
96	4/6/12	5) UNFORESEEN IMPACT	RISK DETAILS 1. During the proof roll of the parking lot entrance at the SE corner of the site, the soils were too soft to pass. Unexpected by definition. 2. Braun, the geotechnical engineer, was on site for the proof roll, so they have witnessed the condition, provided a report and direction on how to correct. 3. The project team. 4. Cost is estimated to the right. 5. Not applicable	4/6/12		0	\$3,264		
97	4/6/12	4) DESIGN ISSUE / IMPACT	RISK DETAILS 1. The air feed to the chilled beams (CB) conflicted with the lighting in multiple locations. It was unexpected because the original order of precedence called for the CBs to remain as shown and the lights to be moved. This was changed after some of the hangers and beams were installed. 2. In most locations, the chilled beams in conflict were either rotated or relocated. To minimize the risk, the project team reviewed each location to determine if the light could be relocated. Where possible, the lighting was relocated. 3. The project team. 4. There were 149 out of 786 chilled beams that had cost associated with the changes. The price for the rework is shown on the right and a detailed breakdown of the work by beam was included with the pricing. In addition to the rework on the completed work, the changes added scope through increased piping. 5. No updates to date.	5/1/12		0	\$28,500		
108	5/11/12	4) DESIGN ISSUE / IMPACT	RISK DETAILS 1. The floor and wall finishes in the cooler and dry storage were incorrect per code. / Code review by the Department of Health was completed after the bidding process 2. Finishes were changes to meet code in only the areas needed. 3. Project Team 4. Change order issued - see numbers to the right 5. Not applicable	3/20/12	5/7/12	0	\$8,640	62	10
109	5/11/12	2) CLIENT ISSUE / IMPACT	RISK DETAILS 1. Under the Tech Package, the owner revised the AV system. Our contract was impacted by the change due to required exit light revisions. / Unexpected due to change in scope. 2. Conduit rough in will be relocated. 3. Project Team 4. Change order issued - see numbers to the right 5. Not applicable	3/5/12	5/7/12	0	\$4,592	63	10
110	5/11/12	2) CLIENT ISSUE / IMPACT	RISK DETAILS 1. Jamb details at the doors in the link between A and B1 were revised to allow space for steel fire proofing and coordinate with the expansion joints. / Revisions required per code. 2. Drywall jamb details were revised to allow the required spacing. 3. Project Team 4. Change order issued - see numbers to the right 5. Not applicable	1/15/12	5/8/12	0	\$4,311	64	10

J. E. Dunn Weekly Risk Detail
5/4/12

111	5/11/12	4) DESIGN ISSUE / IMPACT	<p>RISK DETAILS</p> <p>1. At the front canopy steel decking, the deck orientation and the shape of the canopy result in an area where the ends of the deck are not supported in between the joists. / The canopy details did not call out an edge detail for the deck.</p> <p>2. On site material left over from the misc. steel was used to provide a support ledge. / Use of existing material was used to minimize the cost.</p> <p>3. Project Team</p> <p>4. Change order issued - see numbers to the right</p> <p>5. Not applicable</p>	1/15/12	5/8/12	0	\$741	65	10
112	5/11/12	4) DESIGN ISSUE / IMPACT	<p>RISK DETAILS</p> <p>1. In coordinating the steel stud engineering and the steel stair engineering, it was determined the stair stringer size would need to be increase to carry the load.</p> <p>2. Stringer size increased to allow for load.</p> <p>3. Project Team</p> <p>4. Change order issued - see numbers to the right</p> <p>5. Not applicable</p>	12/1/11	5/8/12	0	\$1,087	66	10
113	5/11/12	4) DESIGN ISSUE / IMPACT	<p>RISK DETAILS</p> <p>1. During the submittal review, the design team added vented panels in the front canopy soffit panels. / The vents were added per a code requirement.</p> <p>2. Vent panels are being added. / Team worked through pricing details to minimize impact of carton buying requirements.</p> <p>3. Project Team</p> <p>4. Change order issued - see numbers to the right</p> <p>5. Not applicable</p>	2/15/12	5/8/12	0	\$1,576	67	10
114	5/11/12	2) CLIENT ISSUE / IMPACT	<p>RISK DETAILS</p> <p>1. The owner requested an added conduit rough in to allow a redundant fiber optic feed into the building. / Unexpected dut to change in scope.</p> <p>2. Conduit routing will be added. / The routing was revised based on coordination with the owner's cable provider to reduce cost.</p> <p>3. Project Team</p> <p>4. Change order issued - see numbers to the right</p> <p>5. Not applicable</p>	1/15/12	5/8/12	0	\$10,753	68	10
115	5/11/12	2) CLIENT ISSUE / IMPACT	<p>RISK DETAILS</p> <p>1. In between the contracting of our scope and the Tech Package, the owner/design team added a camera in the SE corner of the parking lot. / Our scope did not have it includes, so it was added by PR.</p> <p>2. The rough in needed will be added. / The team coordinated the two contract packages to reroute conduit and reduce cost of the rough in box to minimize the cost of the original PR.</p> <p>3. Project Team</p> <p>4. Change order issued - see numbers to the right</p>	4/1/12	5/8/12	0	\$9,886	69	10
116	5/18/12	1) NO RISKS	No risks identified this week.						
117	5/25/12	5) UNFORESEEN IMPACT	<p>RISK DETAILS</p> <p>1. During the proof roll of the parking lot in the main parking lot (Braun report to follow), the soils were too soft to pass. Unexpected by definition.</p> <p>2. Braun, the geotechnical engineer, was on site for the proof roll, so they have witnessed the condition. We are waiting for their formal report, but we already have direction on how to proceed.</p> <p>Work is proceeding</p> <p>3. The project team.</p> <p>4. Cost for change order noted to the right.</p> <p>5. Not applicable</p>	6/1/12		0	\$3,939		
118	6/1/12	1) NO RISKS	No risks identified this week.						
119	6/8/12	4) DESIGN ISSUE / IMPACT	<p>RISK DETAILS</p> <p>1. The ceiling height in rooms B06, B17, B203 and B237 did not work with the window frames. / Unforeseen prior to discovery and RFI due to size/complexity of project.</p> <p>2. Ceiling was modified to maintain height but add "soffit" at perimeter. Pricing modified by timing of catch which eliminated large rework of above ceiling MEP rough in.</p> <p>3. Project team</p> <p>4. Cost for change order noted to the right.</p> <p>5. Any updates to this risk (if applicable)</p>	3/1/12	5/31/12	0	\$9,297		

Intermediate District 287

Weekly Risk Report

June 8, 2012

Project Name: North Education Center	Risk Rating: <u>1.0</u>
Project ID: 12/1/2010	Percent Complete: <u>88%</u>
Contractor: JE Dunn	Overall PM Risk Satisfaction: <u>10.0</u>
Project Type: General Construction	Risks: <u>79</u>
Award Method: RFP - PIPS Best Value	Risks Unresolved: <u>4</u>
	Risks resolved but no Change Order: <u>4</u>

Cost Analysis

Schedule Analysis

Allocated Funds: \$27,100,000
 Awarded Cost: \$25,987,230

Notice to Proceed Date: 3/24/2011
 Original Completion Date: 8/24/2012

Potential Cost Increases: \$607,545
 Potential Final Cost: \$27,166,617

Potential Project Delays: 0
 Potential Completion Date: 8/24/2012

Actual Cost Increases: \$571,842
Actual Final Cost: \$26,559,072

Actual Project Delays: 0
Actual Completion Date: 08/24/12

Percent Increase in Cost: 2.2%

Percent Delayed: 0.0%

Contractor Change Order Rate: 0.0%
 Non-Contractor Change Order Rate: 2.2%

Contractor Delay Rate: 0.0%
 Non Contractor Delay Rate: 0.0%

Project Schedule Analysis	Total Number of Risks	Potential Schedule Impacts	Potential Cost Impacts	Actual Schedule Impacts	Actual Cost Impacts
1) NO RISKS	38	0	\$ -	0	\$ -
2) CLIENT ISSUE / IMPACT	20	0	\$ -	0	\$ 89,923
3) CONTRACTOR ISSUE / IMPACT	0	0	\$ -	0	\$ -
4) DESIGN ISSUE / IMPACT	49	0	\$ 28,500	0	\$ 359,729
5) UNFORESEEN IMPACT	10	0	\$ 7,203	0	\$ 122,190
	79	0	\$35,703	0	\$571,842

Technology Weekly Risk Detail
6/8/12

NO	DATE ENTERED	RISK CATEGORY	RISK DETAILS	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	IMPACT TO OVERALL PROJECT DURATION (In Days)	IMPACT TO OVERALL PROJECT COST	CHANGE ORDER NUMBER	PM SATISFACTION RATING
15	12/22/11	4) DESIGN ISSUE / IMPACT	New Hope fire marshal is requesting additional horn/strobes in design above TSP design for proper notification. Submitted pricing to Tom Shultz 1/6/12. Re-submitted 1/16/12-1/25/12 TSP response back, GSSC will install field devices at no extra charge per the fire alarm specifications.	1/20/12	1/25/12	0	\$0		10
30	4/6/12	1) NO RISKS							
31	4/13/12	1) NO RISKS							
32	4/20/12	1) NO RISKS							
33	4/27/12	1) NO RISKS							
34	5/4/12	1) NO RISKS							
35	5/11/12	1) NO RISKS							
36	5/18/12	1) NO RISKS							
37	5/23/12	1) NO RISKS							
38	6/1/12	1) NO RISKS							
39	6/8/12	1) NO RISKS							

Intermediate District 287

Weekly Risk Report

June 12, 2012

Project Name: North Education Technology	Risk Rating: <u>1.0</u>
Project ID: 1/0/1900	Percent Complete: <u>74%</u>
Contractor: All Systems Installation	Overall PM Risk Satisfaction: <u>10.0</u>
Project Type: General Construction	Risks: <u>1</u>
Award Method: RFP - PIPS Best Value	Risks Unresolved: <u>0</u>
	Risks resolved but no Change Order: <u>1</u>

Cost Analysis

Schedule Analysis

Allocated Funds: <u>\$1,800,000</u>	Notice to Proceed Date: <u>8/26/2011</u>
Awarded Cost: <u>\$1,562,722</u>	Original Completion Date: <u>8/23/2012</u>
Potential Cost Increases: <u>\$0</u>	Potential Project Delays: <u>0</u>
Potential Final Cost: <u>\$1,562,722</u>	Potential Completion Date: <u>8/23/2012</u>
Actual Cost Increases: <u>\$0</u>	Actual Project Delays: <u>0</u>
<u>Actual Final Cost: \$1,562,722</u>	<u>Actual Completion Date: 08/23/12</u>
Percent Increase in Cost: <u>0.0%</u>	Percent Delayed: <u>0.0%</u>
Contractor Change Order Rate: <u>0.0%</u>	Contractor Delay Rate: <u>0.0%</u>
Non-Contractor Change Order Rate: <u>0.0%</u>	Non Contractor Delay Rate: <u>0.0%</u>

Project Schedule Analysis	Total Number of Risks	Potential Schedule Impacts	Potential Cost Impacts	Actual Schedule Impacts	Actual Cost Impacts
1) NO RISKS	38	0	\$ -	0	\$ -
2) CLIENT ISSUE / IMPACT	0	0	\$ -	0	\$ -
3) CONTRACTOR ISSUE / IMPACT	0	0	\$ -	0	\$ -
4) DESIGN ISSUE / IMPACT	1	0	\$ -	0	\$ -
5) UNFORESEEN IMPACT	0	0	\$ -	0	\$ -
	1	0	\$0	0	\$0

Henricksen Weekly Risk Detail
6/8/12

NO	DATE ENTERED	RISK CATEGORY	RISK DETAILS	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	IMPACT TO OVERALL PROJECT DURATION (In Days)	IMPACT TO OVERALL PROJECT COST	CHANGE ORDER NUMBER	PM SATISFACTION RATING
12	2/3/12	1) NO RISKS							
13	2/10/12	1) NO RISKS							
14	2/17/12	1) NO RISKS							
15	2/24/20	1) NO RISKS							
16	3/2/12	4) DESIGN ISSUE / IMPACT	B2 bldg 1st floor - 6 windows added to doors of nap rooms	2/9/12	2/14/12	none	\$894	1	
17	3/9/12	4) DESIGN ISSUE / IMPACT	cost to add 30 additional cut outs to tiles in A bldg 1st floor for additional controls for LED fixtures in break out rooms Signed change order received 6/5/2012	2/29/12	6/5/12	none	1205.16	2	
18	3/16/12	1) NO RISKS							
19	4/6/12	1) NO RISKS							
20	4/13/12	1) NO RISKS							
21	4/20/12	1) NO RISKS							
22	4/27/12	1) NO RISKS							
23	5/4/12	1) NO RISKS							

Intermediate District 287

Weekly Risk Report

June 12, 2012

Project Name: **North Education Technology**

Project ID: **1/0/1900**

Contractor: **Henricksen**

Project Type: **General Construction**

Award Method: **RFP - PIPS Best Value**

Risk Rating: 1.0

Percent Complete 94%

Overall PM Risk Satisfaction

Risks 3

Risks Unresolved 1

Risks resolved but no Change Order 0

Cost Analysis

Allocated Funds: \$1,300,000

Awarded Cost: \$1,957,415

Potential Cost Increases: \$2,099

Potential Final Cost \$1,961,613

Actual Cost Increases: \$2,099

Actual Final Cost: \$1,959,514

Percent Increase in Cost 0.1%

Contractor Change Order Rate 0.0%

Non-Contractor Change Order Rate 0.0%

Schedule Analysis

Notice to Proceed Date: 8/11/2011

Original Completion Date: 6/18/2012

Potential Project Delays: 0

Potential Completion Date 6/18/2012

Actual Project Delays: 0

Actual Completion Date: 06/18/12

Percent Delayed 0.0%

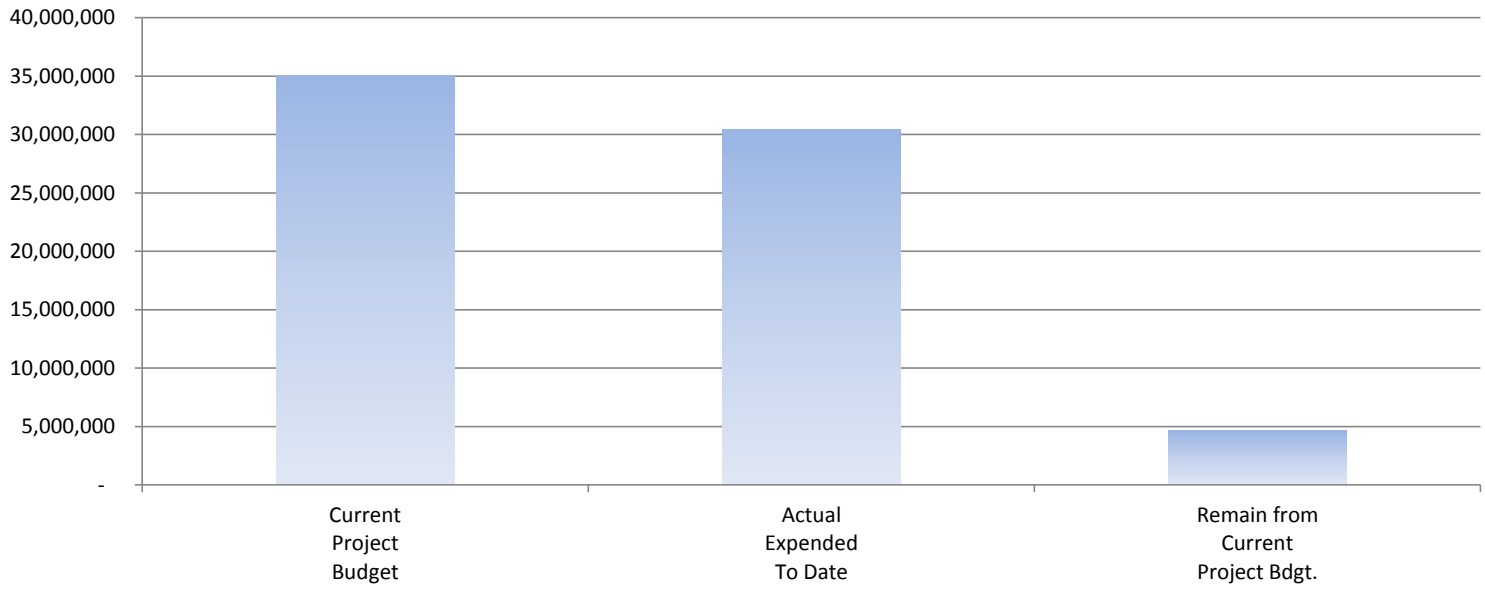
Contractor Delay Rate 0.0%

Non Contractor Delay Rate 0.0%

Project Schedule Analysis	Total Number of Risks	Potential Schedule Impacts	Potential Cost Impacts	Actual Schedule Impacts	Actual Cost Impacts
1) NO RISKS	25	0	\$ -	0	\$ -
2) CLIENT ISSUE / IMPACT	0	0	\$ -	0	\$ -
3) CONTRACTOR ISSUE / IMPACT	0	0	\$ -	0	\$ -
4) DESIGN ISSUE / IMPACT	2	0	\$ -	0	\$ 2,099
5) UNFORESEEN IMPACT	1	0	\$ -	0	\$ -
	3	0	\$0	0	\$2,099

ISD 287						
NEC Project- Finance Report:						
(thru 05/31/12)						
Crs	Category	Original Project Budget	Approved Contingency Use	Current Project Budget	Actual Expended To Date	Remain from Current Project Bdgt.
500	Land Purchase	1,175,000	-	1,175,000	1,182,400	(7,400)
500	Construction Cost	27,475,252	1,274,954	28,750,206	27,120,453	1,629,753
501	Design & Consultant Fees	2,208,411	-	2,208,411	1,814,487	393,924
502	Owner Administrative Costs	311,066	-	311,066	246,758	64,308
503	Furnishings, Fixtures & Equipment	2,572,239	-	2,572,239	83,445	2,488,794
500	Construction Contingency	1,357,613	(1,274,954)	82,659	n/a	82,659
		35,099,581	-	35,099,581	30,447,543	4,652,038

NEC Project- Finance Report
Project work through 05/31/12



Contingency Use:

Description	Amt.	To	Aprvl. Date	Approved By
Beginning Balance	1,357,613			
- Tree removal for site prep	\$ 3,150	Doboszinski & Sons	9/23/2010	Admin
- Site fencing	11,800	Hansen Bros. Fence	4/19/2011	Committee
- Soil correction- Phase I	36,570	Doboszinski & Sons	4/28/2011	Comm/Board
- Hydrant removal- east side	2,486	Doboszinski & Sons	4/28/2011	Admin
- AIA Chg Ordr 1- sewer pipe size	2,886	JE Dunn	7/19/2011	Admin
- AIA Chg Ordr 2- door revisions	2,145	JE Dunn	7/19/2011	Admin
- AIA Chg Ordr 3- allow. items 1 & 2	7,788	JE Dunn	7/19/2011	Admin
- AIA Chg Ordr 4- electr. revisions	(2,405)	JE Dunn	7/19/2011	Admin
- AIA Chg Ordr 5- kitchen exhaust	(2,300)	JE Dunn	7/19/2011	Admin
- AIA Chg Ordr 6- ductwork revisions	(1,437)	JE Dunn	7/19/2011	Admin
- AIA Chg Ordr 7- changes in ERU #2	38,189	JE Dunn	7/28/2011	Comm/Board
- AIA Chg Ordr 8- pipe chase/cablling	1,621	JE Dunn	8/10/2011	Admin
- AIA Chg Ordr 9- door change	1,551	JE Dunn	8/10/2011	Admin
- Demountable wall upgrade	664,409	Hendricksen PSG	8/25/2011	Comm/Board
- AIA Chg Ordr 10- enlarge frames	10,417	JE Dunn	8/25/2011	Committee

- AIA Chg Order 11- Fin tube radiation/pumps		(6,923)	JE Dunn		9/14/2011	Admin
- AIA Chg Order 12- VAV/HVAC ducts		24,795	JE Dunn		9/20/2011	Committee
- AIA Chg Order 13- Sanitary/Storm Sewer		14,738	JE Dunn		9/20/2011	Committee
- AIA Chg Order 14- Fire Alarm requirements		11,058	JE Dunn		9/20/2011	Committee
- AIA Chg Order 15- HVAC Duct Revisions		5,476	JE Dunn		9/14/2011	Admin
- AIA Chg Order 16- MN Health Dept. revisions		3,258	JE Dunn		9/14/2011	Admin
- AIA Chg Order 17- Voids at geothermal wells		63,789	JE Dunn		9/22/2011	Comm/Board
- AIA Chg Order 18- Upsize transformer cable		32,241	JE Dunn		9/22/2011	Comm/Board
- AIA Chg Order NA- Floor level testing		3,283	Braun Intertec		10/18/2011	Admin
- AIA Chg Order 19- Add conduit & wire		6,678	JE Dunn		10/18/2011	Admin
- AIA Chg Order 20- Add flashing to transition		7,719	JE Dunn		10/18/2011	Admin
- AIA Chg Order 21- Parapet walls in areas B1 & B2		6,849	JE Dunn		11/15/2011	Admin
- AIA Chg Order 22- Insulation of kitchen exhaust duct		16,805	JE Dunn		11/15/2011	Committee
- AIA Chg Order 23- Sensors removed from rooms		(1,095)	JE Dunn		11/15/2011	Admin
- AIA Chg Order 24- Wet conditions from summer (soil)		25,437	JE Dunn		11/15/2011	Comm/Board
- AIA Chg Order 25- Structural wall changes		1,651	JE Dunn		11/15/2011	Admin
- AIA Chg Order 26- Door hardware changes		1,359	JE Dunn		11/15/2011	Admin
- AIA Chg Order 27- Disconnect changed to fused		710	JE Dunn		11/15/2011	Admin
- AIA Chg Order 28- Delete outlet/change circuiting		940	JE Dunn		11/15/2011	Admin
- AIA Chg Order 29- Change light in room B115		670	JE Dunn		11/15/2011	Admin
- AIA Chg Order 30- Add mesh to terazzo		1,205	JE Dunn		11/15/2011	Admin
- AIA Chg Order 31- Adt'l. rough in for voice/data		6,184	JE Dunn		11/15/2011	Admin
- AIA Chg Order 32- Misc. changes to mechanical room		102,262	JE Dunn		12/20/2011	Comm/Board
- AIA Chg Order 33- Code adjustments at exterior wall		793	JE Dunn		1/3/2012	Admin
- AIA Chg Order 34- Restroom layout revision on 3rd floor		789	JE Dunn		1/3/2012	Admin
- AIA Chg Order 35- Re-route storm drain along 55th Ave.		8,572	JE Dunn		1/3/2012	Admin
- AIA Chg Order 36- Corrective work on North parking lot		8,238	JE Dunn		1/3/2012	Admin
- AIA Chg Order 37- Added blinds in Literacy Lab		2,843	JE Dunn		2/7/2012	Admin
- AIA Chg Order 38- Changes to ERU3 to allow access		6,516	JE Dunn		2/7/2012	Admin
- AIA Chg Order 39- Kitchen exhaust operating changes		1,741	JE Dunn		2/7/2012	Admin
- AIA Chg Order 40- Door hardware for B210.1		896	JE Dunn		2/7/2012	Admin
- AIA Chg Order 41- Change in damper size		1,434	JE Dunn		2/7/2012	Admin
- AIA Chg Order 42- Change Operating/Reset function		8,131	JE Dunn		2/7/2012	Admin
- AIA Chg Order 43- Changes to jamb details & stairways		2,015	JE Dunn		2/29/2012	Admin
- AIA Chg Order 44- BAS tied into emergency power system			JE Dunn		Temp. Removed	Committee
- AIA Chg Order 45- Outlet additions in Data Closets		4,884	JE Dunn		2/29/2012	Admin
- AIA Chg Order 46- Relocation of lights & ext. color change		731	JE Dunn		2/29/2012	Admin
- AIA Chg Order 47- Hydronic filters installed during constr.		16,704	JE Dunn		3/20/2012	Committee
- AIA Chg Order 48- Changes to racks in main server room		5,374	JE Dunn		2/29/2012	Admin
- AIA Chg Order 49- Adt'l. outlet for 2nd refrigerator		850	JE Dunn		2/29/2012	Admin
- AIA Chg Order 50- Elimination of circulation pumps in ERU		(2,483)	JE Dunn		2/29/2012	Admin
- AIA Chg Order 51- Deletion of fire extinguishers not needed		(1,329)	JE Dunn		2/29/2012	Admin
- AIA Chg Order 52- Changes to control heat pump sequence		694	JE Dunn		2/29/2012	Admin
- Henricksen CO 1- Tempered Glass on 6 doors for nap rooms		894	Henricksen		2/29/2012	Admin
- AIA Chg Order 53- Power electronic faucets		11,923	JE Dunn		3/20/2012	Committee
- AIA Chg Order 54- Emergency power to both elevators		17,483	JE Dunn		3/20/2012	Committee
- AIA Chg Order 55- Steel detail revisions at stairs		8,191	JE Dunn		3/31/2012	Admin
- AIA Chg Order 56- Roof drains in lower canopy		6,012	JE Dunn		3/31/2012	Admin
- AIA Chg Order 57- Code issues for washer and dryer		3,068	JE Dunn		3/31/2012	Admin
- AIA Chg Order 58- Add cooling coil condensate piping		6,966	JE Dunn		3/31/2012	Admin
- AIA Chg Order 59- Ceiling revision in Rooms C103/C104		1,128	JE Dunn		3/31/2012	Admin
- AIA Chg Order 60- Change flooring in Room B233		1,205	JE Dunn		3/31/2012	Admin
- AIA Chg Order 61- Metal mesh panels main stairs		725	JE Dunn		3/31/2012	Admin
- ASI CO 01- gym A/V system \$8,605 (not from conting. fund)		-	All Systems Installation		4/30/2012	Admin
- ASI CO 02- power for NAC Expanders		2,422	All Systems Installation		4/30/2012	Admin

- AIA Chg Order 62- Change floor finish, change wall paint	8,640	JE Dunn		4/30/2012	Admin
- AIA Chg Order 63- Relocate exit signs	4,592	JE Dunn		4/30/2012	Admin
- AIA Chg Order 64- Door jamb revisions at firewall	4,311	JE Dunn		4/30/2012	Admin
- AIA Chg Order 65- Front canopy modifications	741	JE Dunn		4/30/2012	Admin
- AIA Chg Order 66- Stair stringer modifications	1,087	JE Dunn		4/30/2012	Admin
- AIA Chg Order 67- Front canopy vent panels	1,576	JE Dunn		4/30/2012	Admin
- AIA Chg Order 68- Redundant fiber optic	10,753	JE Dunn		5/15/2012	Committee
- AIA Chg Order 69- Conduit for adt'l. cameras	9,886	JE Dunn		4/30/2012	Admin
Total approved to-date	1,274,954				
- Henrickson CO 2- Cut 30 locations for 2nd swith box	1,125	Henrickson		5/31/2012	Admin
- AIA Chg Order 44 Rev- emergency power supplie tie-in	12,964	JE Dunn		6/21/2012	Committee
- AIA Chg Order 70- Cr on approved CO #44	(10,668)	JE Dunn		5/31/2012	NA
- AIA Chg Order 71- Ceiling height revisions	9,297	JE Dunn		5/31/2012	Admin
- AIA Chg Order 72- Addition of 20a circuit	709	JE Dunn		5/31/2012	Admin
- AIA Chg Order 73- Soil correction @ SE entrance	3,264	JE Dunn		5/31/2012	Admin
- AIA Chg Order 74- Added fire alarm devices	3,095	JE Dunn		5/31/2012	Admin
- AIA Chg Order 75- Soil correcton @ front parking area	3,939	JE Dunn		5/31/2012	Admin
- AIA Chg Order 76- Change fence bottom	3,024	JE Dunn		5/31/2012	Admin
Total pending to-date	26,749				
6/19/12 - Balance	\$ 55,910				

June 20, 2012

Violence Prevention Policy Bucket

The following is a list of current 287 Board policies that contain some aspect of the Board's vision for violence prevention in the District:

VP 100	Goals
VP 120	Bullying
VP 140	Harassment & Violence
VP 160	Hazing
VP 180	Weapons

In May of 2012, the Board approved the re-organization of the Safety Planning policies into other existing buckets and the elimination of the Safety Planning policy bucket in an effort to simplify the policy bucket structure and to provide more clarity for administrators, other employees, students and visitors. For the same reasons, I recommend that the Violence Prevention policies be re-organized into other existing buckets and that the Violence Prevention policy bucket be eliminated.

Specifically, Bullying (VP 120), Hazing (VP 160) and Weapons (VP 180) would be re-organized into the Student Rights and Responsibilities bucket, and Harassment & Violence (VP 140) into the Nondiscrimination and Equal Opportunity bucket. The Goals policy (VP 100) is an introduction to the content of the other policies. With the re-organization of the other policies, the Goals policy would no longer be necessary and should be deleted.

Substantive review of the Bullying, Hazing and Weapons policies would take place in August of 2012 at the scheduled review of the Student Rights and Responsibilities bucket. Substantive review of the Harassment & Violence policy would take place in September of 2012 at the scheduled review of the Nondiscrimination and Equal Opportunity policy bucket.



Intermediate District 287
DISTRICT POLICY

POLICY SERIES: Violence Prevention

SUBJECT: Goals

BOARD APPROVED: July 2007

REVISION DATE:

VP100 Goals

I. PURPOSE

The purpose of this policy is to assist the District in preventing acts of violence, acting swiftly and effectively to address any violence that is not successfully prevented, and to promote safe schools for students and staff.

II. GENERAL STATEMENT OF POLICY

The Board is committed to creating and maintaining learning and working environments that are free from threats, harmful influences, intimidation and violence.

III. VIOLENCE PREVENTION GOALS

The Superintendent shall establish and implement procedures to meet the Board's goals of:

- A. Strict enforcement of the District's violence prevention policies;
- B. Prevention of bullying, hazing, harassment and violence;
- C. Violence prevention education, training and policy dissemination;
- D. Implementation of violence prevention strategies;
- E. Prompt investigation of all acts and complaints of violence; and
- F. Taking appropriate disciplinary action against any student or staff member found to have committed any act of violence.



Intermediate District 287
DISTRICT POLICY

POLICY SERIES: Violence Prevention
SUBJECT: Bullying
BOARD APPROVED: July 2007
REVISION DATE:

VP120 Bullying

I. PURPOSE

The purpose of this policy is to assist the District in its goal of preventing and responding to acts of bullying, intimidation, violence and other similar disruptive behavior.

II. GENERAL STATEMENT OF POLICY

An act of bullying, by any individual or group, is expressly prohibited on District property and at District-related functions. This policy applies not only to students who directly engage in an act of bullying but also to students who, by their indirect behavior, condone or support another student's act of bullying.

- A. This policy also applies to any student whose conduct at any time or in any place constitutes bullying that interferes with or obstructs the mission or operations of the District or the safety or welfare of the student, other students, or employees.
- B. The misuse of technology including, but not limited to, teasing, intimidating, defaming, threatening, or terrorizing another student, teacher, administrator, volunteer, contractor, or other employee of the District by sending or posting e-mail messages, instant messages, text messages, digital pictures or images, or Web site postings, including blogs, also may constitute an act of bullying regardless of whether such acts are committed on or off District property and/or with or without the use of District resources.
- C. No teacher, administrator, volunteer, contractor, or other employee of the District shall permit, condone or tolerate bullying.
- D. Apparent permission or consent by a student being bullied does not lessen the prohibitions contained in this policy.

- E. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited. Retaliation includes, but is not limited to, any form of intimidation, harassment and intentional disparate treatment.
- F. False accusations or reports of bullying are prohibited.
- G. A student, teacher, administrator, other District employee, contractor, volunteer or bus driver who engages in an act of bullying, reprisal, false reporting of bullying or permits, condones, or tolerates bullying shall be subject to discipline for that act in accordance with the District's policies and procedures.
- H. Consequences for students who commit prohibited acts of bullying may range from positive behavioral interventions up to and including suspension and/or expulsion.

III. DEFINITIONS

For purposes of this policy, the definitions included in this section apply.

- A. "Bullying" means any written or verbal expression, physical act or gesture, or pattern thereof, by a student that is intended to cause or is perceived as causing distress to one or more students and which substantially interferes with another student's or students' educational benefits, opportunities, or performance. Bullying includes, but is not limited to, conduct by a student against another student that a reasonable person under the circumstances knows or should know has the effect of:
 - 1. harming a student;
 - 2. damaging a student's property;
 - 3. placing a student in reasonable fear of harm to his or her person or property;
 - 4. creating a hostile educational environment for a student; or
 - 5. subjecting a student to ridicule, embarrassment, or social isolation.
- B. "On District property or at District-related functions" means all District buildings, grounds, and property or property immediately adjacent to District grounds, District bus stops, buses, vehicles, contracted vehicles, or any other vehicles approved for District purposes, the area of entrance to or departure from District grounds, premises, or events, and all District-related functions, District-sponsored activities, events, or trips. District property also may mean a student's walking route to or from school for purposes of attending District programs or District-related functions, activities, or events. While prohibiting bullying at these locations and events, the District does not represent that it will provide supervision and/or assume liability at these locations and events.

IV. DISCIPLINE

- A. The District will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the District who is found to have violated this policy.
- B. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. Such disciplinary action may include, but is not limited to,
 - 1. Warning
 - 2. Suspension
 - 3. Exclusion
 - 4. Expulsion
 - 5. Transfer
 - 6. Remediation
 - 7. Termination or
 - 8. Discharge.
- C. A person who engages in an act of bullying, reprisal, or false reporting of bullying or permits, condones, or tolerates bullying shall be subject to discipline for that act in accordance with District's policies and procedures. The factors the District may take into account when determining appropriate discipline include, but are not limited to:
 - 1. The developmental and maturity levels of the parties involved;
 - 2. The levels of harm, surrounding circumstances, and nature of the behavior;
 - 3. Past incidences or past or continuing patterns of behavior;
 - 4. The relationship between the parties involved; and
 - 5. The context in which the alleged incidents occurred.



Intermediate District 287
DISTRICT POLICY

POLICY SERIES: Violence Prevention
SUBJECT: Harassment & Violence
BOARD APPROVED: July 2007
REVISION DATE:

VP140 Harassment & Violence

I. PURPOSE

The purpose of this policy is to assist the District in maintaining learning and working environments that are free from harassment and violence.

II. GENERAL STATEMENT OF POLICY

- A. The District prohibits any form of religious, racial or sexual harassment and violence or harassment based upon gender, sexual orientation, physical or mental disabilities, or national origin.
- B. It shall be a violation of this policy for any student, teacher, administrator or other employee of the District to harass a student, teacher, administrator or other District personnel through conduct or communication(s) of a sexual nature or regarding religion, race, gender, sexual orientation, physical or mental disabilities, or national origin as defined by this policy. (For purposes of this policy, District personnel include Board members, District employees, agents, volunteers, contractors or persons subject to the supervision and control of the District.)
- C. It shall be a violation of this policy for any student, teacher, administrator or other District personnel to inflict, threaten to inflict, or attempt to inflict religious, racial, or sexual violence upon any student, teacher, administrator or other District personnel.
- D. The District will discipline or take appropriate action against any student, teacher, administrator or other District personnel who is found to have violated this policy.

III. DEFINITIONS

A. Sexual Harassment

1. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:
 - a. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment, or of obtaining an education; or
 - b. submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or
 - c. that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education, or creating an intimidating, hostile or offensive employment or educational environment.
2. Sexual harassment may include but is not limited to:
 - a. unwelcome verbal harassment or abuse;
 - b. unwelcome pressure for sexual activity;
 - c. unwelcome, sexually-motivated or inappropriate patting, pinching or physical contact, other than necessary restraint of pupil(s) by teachers, administrators or other school personnel to avoid physical harm to persons or property;
 - d. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt threats concerning an individual's employment or educational status;
 - e. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status; or
 - f. unwelcome behavior or words directed at an individual because of gender.

B. Racial Harassment

Racial harassment consists of physical or verbal conduct relating to an individual's race when the conduct:

1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
3. otherwise adversely affects an individual's employment or academic opportunities.

C. Religious Harassment

Religious harassment consists of physical or verbal conduct which is related to an individual's religion when the conduct:

1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
3. otherwise adversely affects an individual's employment or academic opportunities.

D. Sexual Violence

Sexual violence is a physical act of aggression or force or the threat thereof which involves the touching of another's intimate parts, or forcing a person to touch any person's intimate parts. Intimate parts, as defined in Minn. Stat. § 609.341, includes the primary genital area, groin, inner thigh, buttocks or breast, as well as the clothing covering these areas.

Sexual violence may include, but is not limited to:

1. touching, patting, grabbing, or pinching another person's intimate parts, whether that person is of the same sex or the opposite sex;
2. coercing, forcing or attempting to coerce or force the touching of anyone's intimate parts;
3. coercing, forcing or attempting to coerce or force sexual intercourse or a sexual act on another; or
4. threatening to force or coerce sexual acts, including the touching of intimate parts or intercourse, on another.

E. Racial Violence

Racial violence is a physical act of aggression or assault upon another because of, or in a manner related to, race.

F. Religious Violence

Religious violence is a physical act of aggression or assault upon another because of, or in a manner related to, religion.

G. Assault

Assault is:

1. an act done with intent to cause fear in another of immediate bodily harm or death;
2. the intentional infliction of or attempt to inflict bodily harm upon another; or

3. the threat to do bodily harm to another with present ability to carry out the threat.

H. Gender, Sexual Orientation, Physical or Mental Disabilities, or National Origin Harassment

Gender, sexual orientation, physical or mental disability or national origin harassment shall mean any conduct, comment or communication within the educational or work place environment which is reasonably related to an individual or a group of individuals or a class of individuals based on their gender, sexual orientation, physical or mental disabilities, or national origin, when:

1. The conduct has the purpose or effect of creating an intimidating, hostile or offensive work place or educational environment; or
2. The conduct has the purpose or effect of substantially or unreasonably interfering with an individual's work place or educational performance; or
3. The conduct otherwise adversely affects an individual's employment or academic opportunities.

IV. REPORTING

- A. Any person who believes he or she has been the victim of religious, racial or sexual harassment or violence or harassment based upon gender, sexual orientation, physical or mental disabilities, or national origin by a pupil, teacher, administrator or other District personnel, or any person with knowledge or belief of the above conduct toward a pupil, teacher, administrator or other District personnel should report the alleged acts immediately to an appropriate District official designated by this policy.
- B. The District encourages the reporting party or complainant to use the report form available from the program administrator of each building or available from the District office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting harassment or violence directly to the District human rights officer or to the Superintendent.
- C. The Board hereby designates the human resources director as the District's human rights officer.
- D. The human rights officer is to receive reports or complaints of sexual, religious, or racial harassment or violence. If the complaint involves the human rights officer, the complaint shall be filed directly with the Superintendent.
- E. The name, address, and phone number of the District human rights officer will be conspicuously posted in each building.

- F. At the District level, the department head is the responsible authority for receiving reports of sexual, religious, or racial harassment or violence. Upon receiving any such report, the program administrator must notify the District human rights officer immediately, in a period of time not to exceed seventy-two hours. The report must be forwarded without screening or investigation.
- G. The program administrator is the person responsible for receiving oral or written reports of religious, racial or sexual harassment or violence at the building level. Any District employee who receives a report of religious, racial or sexual harassment or violence shall inform the program administrator immediately.
- H. Upon receipt of a report, the program administrator must notify the District human rights officer immediately, without screening or investigating the report. The administrator may request, but may not insist upon, a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the administrator to the human rights officer. If the report was given verbally, the administrator shall personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to forward any harassment or violence report or complaint as provided herein will result in disciplinary action against the administrator. If the complaint involves the program administrator, the complaint shall be made or filed directly with the Superintendent or the District human rights officer by the reporting party or complainant.
- I. Submission of a good faith complaint or report of religious, racial or sexual harassment or violence will not affect the complainant or reporter's future employment, grades or work assignments.
- J. Use of formal reporting forms is not mandatory.
- K. The District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the District's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.

V. DISCIPLINE

- A. The District will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the District who is found to have violated this policy.

- B. Such disciplinary action may include, but is not limited to,
1. Warning
 2. Suspension
 3. Exclusion
 4. Expulsion
 5. Transfer
 6. Remediation
 7. Termination or
 8. Discharge.



Intermediate District 287
DISTRICT POLICY

POLICY SERIES: Violence Prevention
SUBJECT: Hazing
BOARD APPROVED: July 2007
REVISION DATE:

VP160 Hazing

I. PURPOSE

The purpose of this policy is to maintain a safe learning environment for students and staff that is free from hazing.

II. GENERAL STATEMENT OF POLICY

- A. Hazing activities of any type are inconsistent with the educational goals of the District. Hazing is expressly prohibited on or off District property and during and after District hours. Hazing often occurs off school grounds, after school hours, and on non-school days. Students are advised that hazing is prohibited whenever and wherever it occurs.
- B. No student, teacher, administrator, volunteer, contractor or other employee of the school district shall plan, direct, encourage, aid or engage in hazing.
- C. No teacher, administrator, volunteer, contractor or other employee of the school district shall permit, condone or tolerate hazing.
- D. Apparent permission or consent by a person being hazed does not lessen the prohibitions contained in this policy.
- E. A person who engages in an act that violates school policy or law in order to be initiated into or affiliated with a student organization shall be subject to discipline for that act.
- F. The school district will act to investigate all complaints of hazing and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

For purposes of this policy, the definitions included in this section apply.

- A. "Hazing" means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose. The term hazing includes, but is not limited to:
1. Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking or placing a harmful substance on the body.
 2. Any type of physical activity such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 3. Any activity involving the consumption of any alcoholic beverage, drug, tobacco product or any other food, liquid, or substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 4. Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, embarrassment, shame or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from remaining in school.
 5. Any activity that causes or requires the student to perform a task that involves violation of state or federal law or of school district policies.
- B. "Student organization" means a group, club or organization having students as its primary members or participants. It includes grade levels, classes, teams, activities or particular school events. A student organization does not have to be an official school organization to come within the terms of this definition.

IV. REPORTING PROCEDURES

- A. Any person who believes he or she has been the victim of hazing or any person with knowledge or belief of conduct which may constitute hazing shall report the alleged acts immediately to an appropriate school district official designated by this policy.

- B. The building principal/supervisor is the person responsible for receiving reports of hazing at the building level. Any person may report hazing directly to a school district human rights officer or to the superintendent.
- C. Submission of a good faith complaint or report of hazing will not affect the complainant or reporter's future employment, grades or work assignments.
- D. Upon receipt of a complaint or report of hazing, the school district shall take appropriate action, which may include undertaking or authorizing an investigation by school district officials or a third party designated by the school district.

V. DISCIPLINE

- A. The District will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the District who is found to have violated this policy.
- B. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline prohibited behavior, and conform to state law.
- C. Such disciplinary action may include, but is not limited to,
 - 1. Warning
 - 2. Suspension
 - 3. Exclusion
 - 4. Expulsion
 - 5. Transfer
 - 6. Remediation
 - 7. Termination or
 - 8. Discharge.



Intermediate District 287
DISTRICT POLICY

POLICY SERIES: Violence Prevention

SUBJECT: Weapons

BOARD APPROVED: July 2007

REVISION DATE:

VP180 Weapons

I. PURPOSE

The purpose of this policy is to promote a safe school environment for students, staff and the public. In some cases, maintaining a safe environment means banning certain items completely. In other cases, it may mean restricting the use or possession of various objects, or requiring advance notice to, and approval by, the administration.

While the District takes a firm "Zero Tolerance" position on the possession, use or distribution of weapons by students, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or nonstudents. Such equipment and tools, when properly possessed, used and stored, shall not be considered in violation of the rule against the possession, use or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, such possession and use will be treated as the possession and use of a weapon.

II. GENERAL STATEMENT OF POLICY

No student or nonstudent, including adults and visitors, shall possess, use or distribute a weapon when in a District location except as provided in this policy. The District will act to enforce this policy and to discipline or take other appropriate action against any student, teacher, administrator, other District employee, contractor, volunteer, bus driver or member of the public who violates this policy. In cases in which the District operates programs on leased properties that have more restrictive weapons policies, the District will abide by those policies.

III. DEFINITIONS

For purposes of this policy, the definitions included in this section apply.

- A. "Weapon" means any object, device or instrument designed as a weapon or otherwise capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; air guns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; numchucks; throwing stars; explosives; fireworks; mace and other propellants; stun guns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.
- B. No person shall possess, use or distribute any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.
- C. No person shall use articles designed for other purposes (e.g., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate and such use will be treated as the possession and use of a weapon.
- D. "District location" includes any District building or grounds, whether leased, rented, owned or controlled by the District, District bus stops, busses or vehicles, District-contracted vehicles, the area of entrance or departure from District premises or events, and locations of District-related functions, District-sponsored activities, events or trips.
- E. "Immediately" means as soon as possible.
- F. "Possession" means having a weapon on one's person or in an area subject to one's control in a District location.

IV. STUDENT REPORTING

Students who see or become aware of a weapon at a District location must not touch it. Students must not remain in the presence of a person or group if a weapon is present. Students must notify a District employee about the weapon immediately for the safety of all concerned. Students not following these directives will be subject to disciplinary or other appropriate action.

V. EXCEPTIONS

A student who finds a weapon on the way to a District location, or a student who discovers that he or she accidentally has a weapon in his or her possession, and takes the weapon immediately to the building principal/supervisor shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the building principal/supervisor, a student shall not be considered to possess a weapon if he or she immediately turns the weapon over to an administrator, teacher or head coach or immediately notifies an administrator, teacher or head coach of the weapon's location.

- A. It shall not be a violation of this policy if a nonstudent (or student where specified) falls within one of the following categories:
1. active licensed peace officers;
 2. military personnel, or students or nonstudents participating in military training, who are on duty performing official duties;
 3. persons authorized to carry a pistol under Minn. Stat. § 624.714 while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle;
 4. persons who keep or store pistols in a motor vehicle in accordance with Minn. Stat. §§ 624.714 or 624.715 or other firearms in accordance with § 97B.045;
 - a. Section 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section 624.715 defines an exception to the pistol permit requirements for "antique firearms which are carried or possessed as curiosities or for their historical significance or value."
 - b. Section 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (1) unloaded and in a gun case without any portion of the firearm exposed; (2) unloaded and in the closed trunk; or (3) a handgun carried in compliance with §§ 624.714 and 624.715.
 5. firearm safety or marksmanship courses or activities for students or nonstudents conducted on District property;
 6. possession of certain dangerous weapons or replica firearms by a ceremonial color guard;
 7. a gun or knife show held on District property;
 8. possession of dangerous weapons or replica firearms with written permission of the superintendent or his or her designee; or
 9. persons who are on unimproved property owned or leased by the District unless the person knows that a student is currently present on the land for a District-related activity.

- B. Although tear gas compounds and other disabling compounds are considered potential weapons under this policy, parents/guardians of a student may make special arrangements with the building principal/supervisor if a student has a reasonable belief that he or she needs Mace or any other disabling compound for defensive purposes outside the District setting. In such cases, arrangements shall be made in advance for the student to check the disabling compound into a District office immediately upon arriving at a District location.
- C. The District may not prohibit the lawful carry or possession of firearms in a District parking lot or parking facility. For purposes of this policy, the "lawful" carry or possession of a firearm in a District parking lot or parking facility is specifically limited to nonstudent permit-holders authorized under Minn. Stat. § 624.714 to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder's vehicle shall constitute a violation of this policy.

VI. CONSEQUENCES

- A. The District takes a position of "Zero Tolerance" in regard to the possession, use or distribution of weapons by students. The consequences for students possessing, using or distributing weapons shall include, but are not limited to:
 - 1. immediate out-of-school suspension;
 - 2. confiscation of the weapon;
 - 3. immediate notification of police;
 - 4. parent or guardian notification; and
 - 5. recommendation to the superintendent of dismissal for a period of time not to exceed one year.
- B. Pursuant to Minnesota law, in all cases in which a student brings a firearm to school unlawfully, the District shall inform the criminal justice or juvenile delinquency system.

POLICY SCHEDULE PLANNER

2012-2013

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

PROJECT PHASE	SIT DATE	FIRST READ	SECOND READ
Revision: Violence Prevention Bucket	06.20.12	06.28.12	08.23.12
Revision: Student Rights/Responsibilities Bucket	08.15.12	08.23.12	09.13.12
Revision: Board Officers/Operations Bucket Revision: Nondiscrimination/Equal Opportunity Bucket	09.19.12	09.27.12	10.11.12
Revision: District Administration/Organization Bucket Revision: Employee rights & Responsibilities Bucket Revision: Financial Planning/Operations Bucket	10.17.12	10.25.12	11.08.12
Data Privacy & Records Bucket	01.02.13	01.10.13	01.24.13

July 2012

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August 2012

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September 2012

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October 2012

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November 2012

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January 2013

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February 2013

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April 2013

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May 2013

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June 2013

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- ◇ SIT Meetings
- ◇ Admin Team Meetings
- ◇ Tentative Board Meeting Dates
- ◇ Board Meetings
- ◇ Tentative Board Meeting Dates

Eastern Carver County Schools "INSPIRE" Elementary Program to Personalize Learning

June 2012
vol 9 ♦ no 9

AMSD Calendar

June 15, 2012

Executive Committee Meeting, 7:30 a.m., TIES Building, St. Paul

July 13, 2012

Executive Committee Meeting, 7:30 a.m., TIES Building, St. Paul

August 10, 2012

Board of Directors Meeting, 7:00 a.m., TIES Building, St. Paul

August 24, 2012

Executive/Legislative Committee Meeting, 7:30 a.m., TIES Building, St. Paul

*E*xceptional, personalized learning. That's the promise Eastern Carver County Schools made to the community as it implemented the complete redesign of the middle school and high school program in 2009. In 2010, elementary principals began planning to make the promise a reality in grades K-5 as well.

The INSPIRE initiative began with elementary principals and their site councils. The small leadership groups studied current education research and began discussions surrounding possible changes to the current elementary program.

"Our intent was to strengthen an already strong elementary curriculum," said Cathy Gallagher, director of teaching and learning. "Schools studied a variety of ideas with an eye to selecting program possibilities that make the most sense for our unique community. Then, we tested these ideas through a parent survey emailed to each elementary family and parents of preschoolers."

The survey results helped refine the planning process, pointing smaller planning teams in four directions: Cultural Competence; STEM; Language Immersion and Continuous Progress Instruction.

"We're beginning La Academia, a two-way dual language immersion academy at the kindergarten and first grade levels in September," Gallagher said. "Each elementary school is incorporating STEM into the instructional program this year by using the Boston Museum of Science's Engineering is Elementary curriculum. And cultural competence is being addressed initially through our specialists in art, physical education and music."

"The commitment to personalize learning is at the heart of continuous progress. And, it's the portion of

Continued on page 2



From the Chair

With candidate filings for state legislative offices closing on June 5, the 2012 campaign is well underway. This will be an incredibly important election with much at stake for everyone concerned about public education in Minnesota. All 201 legislative seats are up for election in new legislative districts following the decennial redistricting process.

Major decisions impacting public education will be made during the 2013 legislative session including the fate of integration funding as is highlighted in this month's research article. AMSD staff is busy preparing an election guide that will be distributed later this summer. The guide will include important data and facts about education funding and policy, as well as nonpartisan election information including sample questions to ask your local candidates. I encourage AMSD members to begin thinking now about holding a candidate forum this fall so your community can find out where the candidates stand on important education issues. It is also a good idea to meet with your local candidates and invite them to tour one or more of your schools so you can answer their questions and provide them with information about your school district.

This election is much too important to stand on the sidelines. We owe it to our students, staff, parents and taxpayers to get involved and make sure important education issues are addressed by those who will represent us at the Capitol.

George Kimball, school board member from White Bear Lake Public Schools, is chair of AMSD.

AMSD's Mission

To advocate for state education policy that enables metropolitan school districts to improve student learning.



Association of
Metropolitan School Districts

Continuous progress model showing early success in Eastern Carver County

Continued from page 1

the INSPIRE initiative requiring the biggest change across schools at the elementary level,” Gallagher said. “The planning team developed an instructional continuum that enabled each school to determine their current status and, in turn, plan for the next steps needed to meet the five-year implementation timeline.”

Clover Ridge Elementary Principal June Johnson led the continuous progress planning group and is now overseeing the first year implementation of continuous progress in math and reading at her school.

“There are lots of articles about continuous progress, but there are no ‘how-to’ manuals,” Johnson said. “Changing an instructional system is an enormous task. There have been no significant changes to the grade-level system since 1847 when Josiah Quincy created the ‘lock-step system.’ Since then, America’s children have been in school 13 years, approximately 172 days a year, and about 6 hours a day. It’s probably time to challenge the status quo.”

“Continuous progress instruction uses a different premise,” she said. “It personalizes learning by allowing children to progress through curriculum as they are able, rather than a strict adherence to age/grade configuration. Based on our experience this first year, I’m concluding that it’s better for kids than the old lock-step method.”

At Clover Ridge, students experience continuous progress instruction in math and reading. “Each child is assessed and placed in a group that best reflects their knowledge level,” Johnson said.

“By working across grade levels, we are able to narrow the range of skills within a group. What we’re seeing is increased comfort level among students when they realize that everyone in their group has equivalent skills. Students are more likely to participate and take chances. Engaged students are better able to move forward through curriculum.”

Johnson notes that teachers are the key to successfully moving to a continuous progress model. “A great deal of planning goes into shifting schedules and aligning multiple grade levels into time frames that reflect common instruction time,” she said. “Teachers need to enter this process with an open mind and the notion that things will not always be the same, in fact, change will be a constant.”

“The focus is collaboration. Staff members need to see themselves as part of the whole,” she said. “More than ever they have to know what teachers in the previous grade or the next grade are doing. They need a wider grasp of curriculum, standards and materials in other grades. So collaboration across teams and within teams becomes a key to successful continuous progress instruction.”



Assessment drives instruction in a continuous progress model.

“Pre-assessments are almost more important than post-assessments,” Johnson said. “Pre-assessments drive instructional efficiency. We use assessment as the instructional road map for teachers. It informs teachers what students need next in order to meet standards and learning objectives.”

Johnson notes that the extra effort teachers exerted this year has paid off in increased MAP scores. “This year, we saw the highest overall percentage of students who made their growth targets,” she said. “These successes were well noted in the math scores where double digit growth was not uncommon.”

A committee continues to oversee continuous progress programming in the district. Members include a middle school principal and the middle level gifted program coordinator. “Obviously, if elementary students arrive at the middle schools already competent in middle school

curriculum, it means changes will have to take place at that level,” Gallagher said. “We are planning now to ensure that continuous progress becomes part of the mix in grades 6-8, as well.”

“Our parents told us in the original survey that they wanted to see more personalization of learning for their children,” Gallagher said. “Our goal is to have every Eastern Carver County elementary school using the continuous progress model within the next four years.”

For more information regarding Eastern Carver County’s INSPIRE initiative, contact Cathy Gallagher, director of teaching and learning at gallagherc@district112.org.

This month’s member spotlight was submitted by Lori Kendall, Community Relations, Eastern Carver County Schools.



Integration Revenue Program Left in Limbo

One of the most disappointing outcomes of the 2012 legislative session was the failure of the Legislature to take action on the recommendations of the Integration Revenue Replacement Task Force. As a result of the 2011 special session education bill, integration revenue is set to expire at the end of FY 2013. The 2011 education bill also established a 12-member task force charged to “create and sustain opportunities for students to achieve improved educational outcomes.” The Task Force held 10 meetings and spent over 30 hours receiving testimony and finalizing their recommendations. The Task Force adopted their final recommendations on a bi-partisan, 10-2 vote and submitted the report to the Legislature on February 15, 2012.¹ Two AMSD board members, Bob Erickson, school board member from Lakeville Area Schools, and Helen Bassett, school board member from Robbinsdale Area Schools and the West Metro Education Program, served on the task force and were instrumental in drafting the final report. The two dissenting votes were from Peter Swanson, co-chair of the Task Force and Katherine Kersten, a fellow with the Center of the American Experiment.

The Task Force recommendations include transforming the current Integration Revenue Program into a new “Achievement and Integration in Minnesota (AIM)” program funded through existing categorical revenue. The new program would address concerns that have been raised with the current program by requiring the development of a revised integration rule and ensuring accountability and oversight. The new program would focus on providing innovative and integrated learning environments, encouraging family engagement, enhanced professional development and expanded student access to rigorous programs focused on college and career readiness.

Senator Pam Wolf and Rep. Carlos Mariani also served on the Task Force and supported the final report. Rep. Mariani introduced legislation based on the Task Force recommendations in HF 2840 (no Senate companion). On March 27, while hearing HF 2949 (the education omnibus bill), Rep. Mariani offered the contents of HF 2840 as an amendment to the omnibus education bill in the House Education Finance Committee. The amendment did not pass.

Rep. Pat Garofalo, chair of the House Education Finance Committee, scheduled a hearing on the Task Force report on Monday, April 16. The committee heard testimony from Peter Swanson and Scott Thomas, Integration Revenue Replacement Advisory Task Force co-chair and Integration and Education Equity Coordinator for the Rosemount-Apple Valley-Eagan School District – also an AMSD member. Thomas reviewed the Task Force process and provided an overview of the report and Swanson commented on his opposition to the report. The co-chairs responded to questions and provided clarifications on the specifics and intentions of the report. The committee did not take action on HF 2840 (Mariani bill) and testimony was restricted to the co-chairs of the Task Force. The Senate Education Committee did not hear the report. The committee did, however, hold a meeting to hear a presentation from dissenting Task Force Member Katherine Kersten about her publication on the achievement gap (which has been disputed by Susan Eaton in a National Education Policy Center publication).²

The AMSD Board of Directors had adopted a position urging the Governor and Legislature to reform the Integration Revenue Program using the recommendations developed by the Integration Revenue Replacement Task Force. The AMSD Board believes integrated and equitable learning environments enhance achievement for ALL students and prepare them to succeed in the 21st century global, multicultural world in which they will live. David Kirp, University of California, recently wrote an op-ed in the New York Times citing economists’ studies that conclude that African-American students who attend integrated schools fare better academically, are more likely to graduate high school and attend college.³ Kirp also cited a study by Rucker C. Johnson,

¹ Minnesota Department of Education, [Integration Revenue Replacement Advisory Task Force Recommendations](#) (Roseville: Minnesota Department of Education, 2012).

² Katherine Kersten, “Our Immense Achievement Gap Embracing Proven Remedies While Avoiding a Race-Based Recipe for Disaster,” **Center for the American Experiment** February 2012.

³ David Kirp, “Making Schools Work,” [New York Times](#) 19 May 2012: SR1.

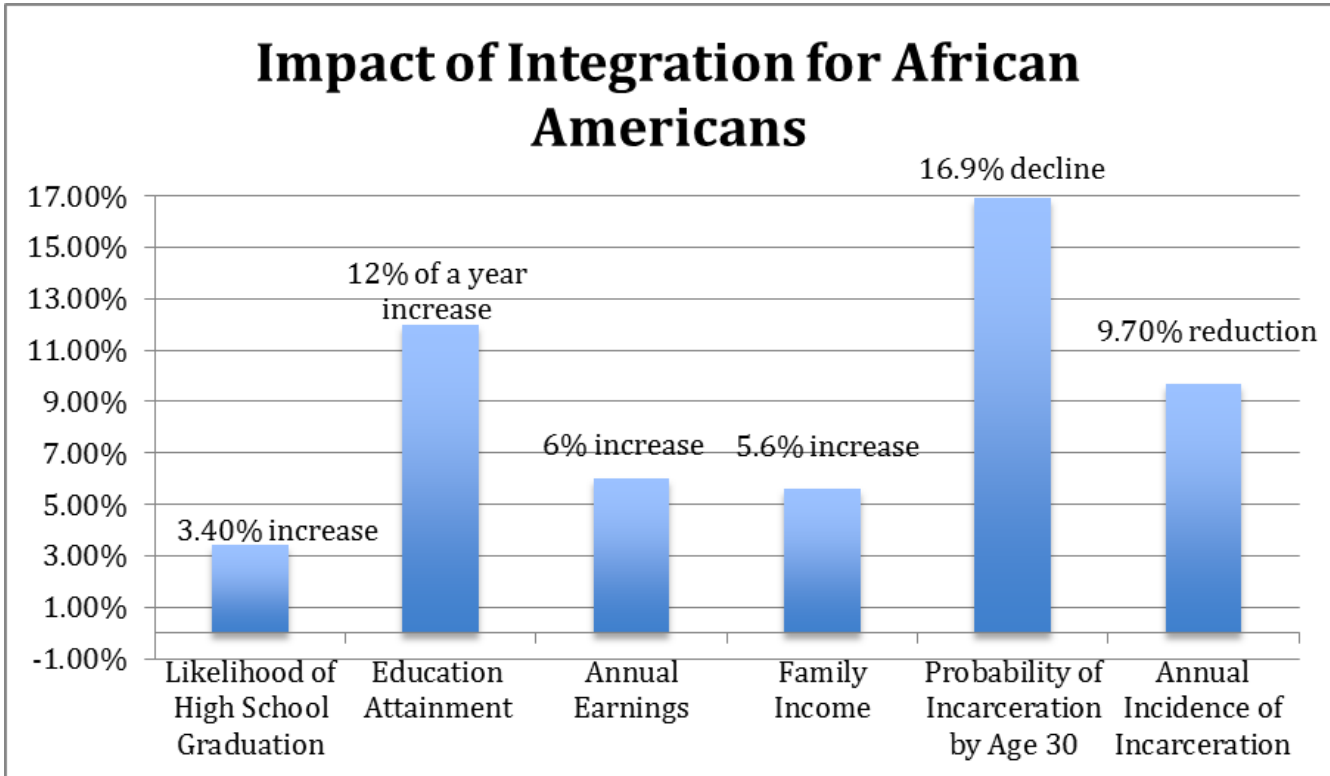
Continued on page 4

AMSD Members: Anoka-Hennepin, Bloomington, Brooklyn Center, Burnsville-Eagan-Savage, Columbia Heights, East Metro Integration District 6067, Eastern Carver County Schools, Eden Prairie, Edina, Elk River, Fridley, Hopkins, Intermediate District 287, Intermediate District 917 (Associate Member), Inver Grove Heights, Lakeville Area, Mahtomedi, Minneapolis, MSU Mankato Center for Engaged Leadership (Associate Member), Minnetonka, Mounds View, North St. Paul/Maplewood/Oakdale, Northeast Metro District 916 (Associate Member), Northwest Suburban Integration District (Associate Member), Orono, Osseo Area Schools, Richfield, Robbinsdale, Rosemount-Apple Valley-Eagan, Roseville, Shakopee, South St. Paul, South Washington County, Spring Lake Park, St. Anthony/New Brighton, St. Cloud Area, St. Louis Park, St. Paul, Stillwater, TIES (Associate Member), Wayzata, West Metro Education Program, West St. Paul, and White Bear Lake.

Integration Increases Educational Attainment

Continued from page 3

University of California, finding school desegregation for African Americans “significantly increased educational attainment and adult earnings, reduced probability of incarceration and improved health status.”⁴ See chart below. Susan Eaton, from Harvard Law School and author of the Kersten review, cited several studies outlining the importance and beneficial impact of racial diversity in schools, including a 2007 National Academy of Education study and several studies published in 2010 by the Teacher’s College Record.⁵



Source: Data from Rucker C. Johnson, “Long-Run Impacts of School Desegregation & School Quality on Adult Attainments,” National Bureau of Economic Research January 2011.

The Integration Revenue Program provides critical resources that allow school districts to offer magnet schools, cultural competency training for teachers and other inter-district collaborative interactions that increase student achievement in integrated learning environments. AMSD board members believe it is critical that school boards continue to have the resources and flexibility to create the programs and partnerships that meet the unique needs of their students and communities.

Given the uncertainty of the fate of the Integration Revenue Program in the upcoming 2013 legislative session, it is very difficult for school officials to develop integration plans, establish budgets and engage in strategic planning. It is important that AMSD members discuss this issue with candidates running for state office in their communities, as it will be a critical issue during the next legislative session.

⁴ Rucker C. Johnson, “Long-Run Impacts of School Desegregation & School Quality on Adult Attainments,” National Bureau of Economic Research January 2011: 2.

⁵ Susan Eaton, “Review of Our Immense Achievement Gap,” National Education Policy Center March 2012: 5.

School Board Planning Calendar 2012

1 st Meeting of the Month		2 nd Meeting of the Month	
<p>JANUARY 12, 2012 Board meeting has been <u>CANCELED</u> due to MSBA Leadership Conference JANUARY 26, 2012 (Start Time 6:30 PM) <i>Organizational Meeting</i></p>			
<p>Oath of Office Bloomington Withdrawal Update Financial Report December Legislative Initiatives</p>		<p>Election of Board Officers FY10 Audit NEC Facility Committee Report Strategic Plan Review & Measurement Report</p>	
<p>FEBRUARY 9, 2012 Superintendent Mid-Year Evaluation Procedure NEC Vote Transportation Presentation Communication with Local Boards</p>		<p>FEBRUARY 23, 2012 Financial Report February Staff Reduction ULA Resolution Changes for following Yr FY11 Budget Revision & FY12 Budget Assumptions Program Withdrawal Report ALC Plus Update Diversity Report</p>	
<p>MARCH 8, 2012 Diversity & Recruitment Report Pay Equity Report</p>		<p>MARCH 22, 2012 Financial Report February NEC Facility Committee Report Program Reduction Resolution Reduction ULA for tenured staff FY13 Budget Reduction Realignment Proposal Proposed District 287 School Calendar 2011-2012</p>	
<p>APRIL 26, 2012 <i>(Only one Board meeting this month!)</i></p>			
<p>Financial Report March Superintendent & Board Evaluation Update</p>		<p>NEC Facility Committee Report</p>	
<p>MAY 10, 2012 Career Tech Strategic Plan Report Facilities and Technologies Policy Bucket</p>		<p>MAY 24, 2012 (Meeting held at NEC Site) Financial Report April Staff Reduction ULA Resolution Spotlight DVD Presentation Probationary Licensed, and Non-Licensed Non-Renewals/Layoffs Amber Brevig Report</p>	
<p>JUNE 14, 2012 Arts Grant Approval on Consent Agenda Arts Award Recognition (Student) PLC Data Report Possible TA Clerical Unit Superintendents Evaluation Update Administrative/Unaffiliated Parameters - (Closed Session)</p>		<p>JUNE 28, 2012 2012-13 Budget Board Evaluation Financial Report May Final ULA Resolution for Licensed Staff NEC Facility Committee Report Possible TA Administrative/Unaffiliated Unit Superintendent & School Board Evaluation to plan for Board Retreat outcomes</p>	

INFORMATIONAL ITEMS TO REMEMBER:

** Board role in setting/supporting goals
 Board TLC

Community use of Facilities Bucket

School Board Planning Calendar 2012

1 st Meeting of the Month	2 nd Meeting of the Month
AUGUST 23, 2012 <i>(Only one Board meeting this month!)</i> (Meeting held at NEC Site)	
Administrative Services PLC Approval of Cash Flow Borrowing Resolution C-Train Update Financial Report July Legislative Session Review & Implications for District Operations	NEC Facility Committee Report Report on Crisis Planning School Start Up Program Report “Top Things Board - (Michelle Axell – 10 minutes) What Board Members Should Know About Our 2010-2011 Start-Up” (Colleen, Dolly, Char, and Jane)
SEPTEMBER 13, 2012 Superintendent Goals Bloomington – Closed Session (Goal Bucket Re-organize with website and calendar)	SEPTEMBER 27, 2012 Financial Report August Resolution to Borrow PLC’s Results/Goals NEC Facility Committee Report Report on Crisis Planning
OCTOBER 11, 2012 Prior Year Agenda Review Cash Flow Borrowing	OCTOBER 25, 2012 Financial Report September Strategic Plan Update/Innovative Coach
NOVEMBER 8, 2012 <i>(Only one Board meeting this month!)</i>	
Financial Report October OPEB Reporting & Funding Food Service Resolution	Prior Year Unaudited Fund Balance Report NEC Facility Committee Report Facilities Management Update
DECEMBER 13, 2012 <i>(Only one Board meeting this month!)</i>	
Financial Report November Facilities Management Update - Energy Audit Digital Copy Certificate (Written Report)	Prior Year Audit Review NEC Facility Committee Report Legislative Initiatives

INFORMATIONAL ITEMS TO REMEMBER:

**** Board role in setting/supporting goals
Board TLC**

Community use of Facilities Bucket

INTERMEDIATE DISTRICT 287
June 14, 2012
SCHOOL BOARD CALENDAR

June 2012					
28	Thursday	General Board Meeting		6:30PM	Board Rm

July 2012					
26	Thursday	VOS Open House		10:30AM	Board Rm

August 2012					
23	Thursday	North Education Center (Ribbon Cutting) Open House		1:00PM	NEC
23	Thursday	General Board Meeting		3:30PM	NEC
27	Thursday	Back-To-School Event		TBD	NEC

September 2012					
13	Thursday	General Board Meeting		6:30PM	Board Rm
27	Thursday	General Board Meeting		6:30PM	Board Rm

October 2012					
11	Thursday	General Board Meeting		6:30PM	Board Rm
25	Thursday	General Board Meeting		6:30PM	Board Rm

November 2012					
08	Thursday	General Board Meeting		6:30PM	Board Rm

December 2012					
13	Thursday	General Board Meeting		6:30PM	Board Rm

◆ Board Facilities Committee Meeting - Third Tuesday of the Month
◆ Board Facilities Committee Meeting - Second Tuesday of the Month

◆ General Board Meeting – Date Change
◆ New Event



Board Members,
Thank you so
much for the
beautiful flowers
following the death in
my family. The
flowers, the cards
and your many kind
words were very
touching during this
difficult time. This
district is a special
place to work & your
gestures were a
reminder of that specialness.
Sandra