

# WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS

West Hanover Township  
7171 Allentown Blvd  
Harrisburg, PA 17112

**THURSDAY, NOVEMBER 20, 2025**  
**Board of Supervisors Meeting 6:00 PM**

1. **Call to Order**
2. Pledge of Allegiance
3. Invocation
4. **Approval of the October 6th Fire Company Workshop Minutes**
5. Approval of the October 16th Meeting Minutes
6. PA State Police In-Person Report
7. WHT Fire Company In-Person Report
8. **Correspondence: None**
9. **First Public Comment**
10. **Presentations, Staff & Board Reports**
  - A. October Zoning Report
  - B. October Engineer's Report
  - C. October WHT Fire Chief's Report
  - D. October Parks & Recreation Meeting Minutes
  - E. October Environmental Advisory Committee (EAC) Mtg. Minutes
  - F. October Sewer Department Manager's Report
  - G. September South Central Emergency Services Chief's Report
  - H. Property Maintenance Log for October 16th through November 13th
  - I. October S. R. Duffie Monthly Construction Report
11. **Treasurer's Report**
  - A. October Monthly Deposits were in the amount of \$1,738,549.32.
  - B. **Expenditures**
    - (1) Payroll for October 17th Net - \$40,639.25 - Gross: \$56,567.64
    - (2) Payroll for October 31st - Net \$40,266.23 - Gross, \$56,057.56
    - (3) October vouchers pre-paid via paper check, ACH transfers & Vendor Sites were in the amount of \$1,041,874.97.
12. **Old Business - None**
13. **Zoning & Planning**
  - A. Staff recommends approval of Resolution 2025-37, 449 N. Fairville Avenue Final Subdivision and Land Development Plan. One waiver is being requested: SALDO 173-38.B(4), Trees with a caliper of six inches or more to be removed where located outside 25-feet of the foundation of a proposed building. The board must approve, approve with conditions or deny application 24.004 as amended with the condition all Township Staff, Township Engineer and Dauphin County Planning Commission comments are addressed prior to plan recording.
  - B. Staff recommends approval of Financial Security Adjustment #1, 7425 Fishing Creek Valley Road, Lot 1B, in the amount of \$11,876.00, leaving a balance of \$1,650.00, as reviewed by HRG.

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- C. Staff recommends approval of Financial Security Adjustment #2, 7425 Fishing Creek Valley Road, Lot 1B, in the amount of \$1,650.00, leaving a zero balance, as reviewed by HRG.
- D. Data Center Discussion.

### 14. **New Business**

- A. Administration recommends the approval of advertising, and making available for public review, the 2026 Tentative Budget.
- B. Administration recommends approval of Herbert, Rowland & Grubic, Inc. (HRG) agreement to provide engineering services for the preparation of the West Hanover Township Act 537 Official Sewage Facilities Plan Update (Plan Update) in response to our meeting held on October 7, 2025.
- C. Appoint an interim Township Manager.
- D. Administration recommends extending an employment offer for an Assistant Zoning & Codes Administrator.
- E. Administration recommends extending an employment offer for a full-time receptionist position.
- F. Administration recommends approval of Change Order A-GC-013, ECI Construction, to provide wood trim to cover exposed Sip panel Sealent Tape, includes labor & materials, in the amount of \$5,121.00.
- G. Administration recommends approval of Change Order A-GC-014, ECI Construction, to provide labor, materials and equipment required to reconfigure soffits, ceilings and add window film, in the amount of \$8,621.00.
- H. Administration recommends approval of Change Order IT-2175, Higher Information Group, to replace SonicWall TZ670 HA with UniFi Cloud Gateway Fiber and remove CloudKey, replace two 24-port switches with 16-port switches and replace 6U wall mount cabinet with 12U wall mount cabinet, **for a credit in the amount of \$8,781.86.**
- I. Administration recommends approval of Change Order A-GC-015, ECI Construction, to provide labor and materials to install LVT plank in lieu of carpet tile in public meeting room 103 at stage, stairs and ramp per field bulletin #02 in the amount of \$3,978.00. Vinyl plank was changed from carpet to provide extended lifespan and reduced maintenance.
- J. Administration recommends appointing a new representative to the Capital Area Council of Governments (CAPCOG) to replace Mike Gossert.
- K. Administration recommends approval of Mark Chamberlain as an alternate for the Zoning Hearing Board.
- L. Accept the resignation of Samuel Smith, seat 7 on the Parks & Recreation Board.
- M. Accept the resignation of Jim Williams, Alternate, Parks & Recreation Board.
- N. Administration recommends approving Anthony Cover to recently vacant seat 7 on the Parks & Recreation Board.
- O. Accept the recommendation from the Parks & Recreation Board to appoint Nathan Pfister to an alternate seat on the Parks & Recreation Board.

### 15. **Second Public Comment**

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### 16. Parks & Recreation Upcoming Events:

12/3 – Golden Oldies Dance 7 – 10 pm

12/10 – Blood Drive 12:30 – 5:00 pm

12/13 – Breakfast with Santa 8 am – 11 am

12/14 – Santa Run and Yule Log 6 – 8 pm

12/18 – Senior Luncheon -Turkey, Mashed and/or Sweet Potatoes, Corn Gravy  
Stuffing, Cranberry Sauce. Dessert: Pumpkin Pie with whipped topping.

### 17. **Supervisor Comments**

### 18. **Adjournment**