



ROCKFORD AREA SCHOOLS

INDEPENDENT SCHOOL DISTRICT 883

BOARD OF EDUCATION

A Tradition of Excellence, One Student at a Time

Agenda for October 21, 2024

5:30 PM

District Board Room

6051 Ash Street

Rockford, MN 55373

1. **CALL MEETING TO ORDER**
 - A. Pledge of Allegiance
 - B. Board Roll Call
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**
4. **CONSENT ITEMS**
 - A. Consent--Approval of Minutes 3
 - B. Consent--Personnel 10
 - C. Consent--Approval of Bills and Wire Transfers 11
 - D. Consent--Approval of Open Enrollments 26
 - E. Consent -- Approval of Tenure 27
 - F. Consent -- School District Records Retention Schedule 28
 - G. Consent -- 24-25 Joint Power Agreement Crown/Rockford 57
5. **SUPERINTENDENT REPORT**
 - A. Superintendent Report 62
 - B. Community Survey Results 63
6. **STUDENT ACHIEVEMENT AND GROWTH**
 - A. REAMS Celebration 102
 - B. REAMS Principal Report 103
 - C. AIPAC Update 104
7. **HEALTHY AND SUPPORTIVE ENVIRONMENT**
8. **STEWARDSHIP OF RESOURCES**
 - A. Capital Projects Levy Update and Discussion 114
9. **CULTURE OF COLLECTIVE PURPOSE**
 - A. Assurance and Compliance with State and Federal Law Prohibiting Discrimination 115
 - B. Board Handbook Final Approval 117
10. **COMMUNITY, SCHOOL AND FAMILY PARTNERSHIP**
 - A. Resolution of Acknowledgment of Contributions/Donations 155
 - B. Schedule Canvassing of Election Results 157
 - C. Canvassing of Election Results: Time and Date TBD in the District Office Conference Room.



ROCKFORD AREA SCHOOLS

INDEPENDENT SCHOOL DISTRICT 883

BOARD OF EDUCATION

Policy Committee Meeting: Monday, November 25, 2024 at 4:00 pm in the District Office Conference Room.

Board of Education Work Session: Monday, November 25, 2024 at 5:30 pm in the District Office Board Room.

Regular Meeting of the Board of Education: Monday, November 25, 2024 at 6:30 pm in the District Office Board Room.

D. Board Committee Updates

11. ADJOURNMENT

Our Mission: *In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally-minded citizens.*

Our Vision: *Rockford Area Schools provides a supportive, rigorous, and relevant learning culture producing courageous learners prepared to enter a global society.*

Rockford Board of Education

Jamie Hillstrom

Eric Gordee

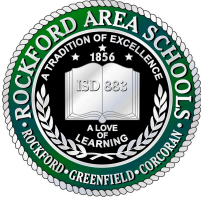
Jenny Kneeland

Amy Edwards

Jessica Johnson

Dr. Beth Praska

Superintendent Dr. Jeff Ridlehoover



ROCKFORD AREA SCHOOLS
Independent School District 883
School Board Work Session Minutes
Monday, September 16, 2024

Pursuant to due call and notice, the Rockford Board of Education met in a work session on Monday, September 16, 2024 in the District Board Room. Amy Edwards called the work session meeting to order at 5:31 pm. Members Gordee, Edwards, Kneeland, Johnson, and Hillstrom were present. Also present was Superintendent Jeff Ridlehoover, and Administrative assistant Courtney Neibert. Member Praska was absent.

- Capital Projects (Technology) Levy Discussion
- Board Handbook review
- Election/Ballot Question(s) Update

Adjourned 6:19 pm

Courtney Neibert
Recorder

Jamie Hillstrom
Clerk



Independent School District #883

Regular School Board Meeting

Monday, September 16, 2024

Pursuant to due call and notice, the Rockford Board of Education met in a Regular School Board Meeting on Monday, September 16, 2024 in the District Board Room. Chair Gordee called the meeting to order at 6:30 pm. Members Gordee, Edwards, Kneeland, Johnson, and Hillstrom were present. Director Praska was absent. Also present was Superintendent Jeff Ridlehoover, Director of Finance and Operations Michael McNulty, CFO Bridget Peterson, RMS-CES Principal Paul Warzecha and Administrative assistant Courtney Neibert.

Pledge of Allegiance

The meeting opened with the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Johnson seconded by Edwards to approve the agenda. Motion passed unanimously.

PUBLIC COMMENTS

There were no public comments.

CONSENT ITEMS

Motion by Kneeland, seconded by Johnson to approve the consent items. Motion carried.

- **Minutes:**
 - August 5, 2024 Work Session
 - August 19, 2024 Regular Meeting

- **Personnel:**

Status	First Name	Last Name	Position	Date(s)
New Hire	Mary	Spangler	RHS SpEd Paraprofessional	2024-2025
New Hire	Kelly	Pahl	REAMS Playground	2024-2025
Rehire	Lana	Halldorson	REAMS SpEd Teacher	2024-2025
Rehire	Lindsey	Seabright	REAMS Kindergarten Grade	20-24-2025
Rehire	Joshua	Westgaard	RHS Business	2024-2025
Long Term Sub	Stacy	Wellborn	RHS Spanish	8/26/2024-12/18/2024
Leave	Madison	Wawrzaszek	RHS-SpEd Teacher	September 25, 2024
Leave	Leah	Nelson	RHS Spanish	8/26/2024-12/18-2024
Status Change	Lori	Vigesaa	.5 EC Teacher, .5 REAMS SpEd Teacher	2024-2025
Status Change	Denim	Rynkievich	REAMS SpEd Paraprofessional	2024-2025
Status Change	Erika	Finanger	REAMS SpEd Teacher	2024-2025
Lange Change	Laura	Ellos	MA+10 to MA+20	September 15, 2024
Lane Change	Monica	Pinkerman	BA+30 to MA	September 15, 2024
Lane Change	Rachel	Yakesh	MA to MA+10	September 15, 2024
Lane Change	Polly	Trandahl	MA+20 to MA+30	September 15, 2024
Resignation	Michael	Belland	RHS SpEd Paraprofessional	August 12, 2024
Resignation	Savannah	Brandt	RHS Ag	August 8, 2024

- **Bills and Wire Transfers:**

August 2024 Disbursements Paid (listings attached):

Fund 01 General Fund	\$ 618,753.98
Fund 01 Payroll	\$ 213,478.44
Fund 02 Food Service	\$ 36,857.69
Fund 04 Community Services	\$ 33,958.75
Fund 06 Building Construction	\$ 212,511.79
Fund 07 Debt Redemption	\$ 0
Fund 21 Student Activities	\$ 6,429.13
Fund 45 OPEB Trust	\$
 Total All Funds	 \$ 1,121,989.78

- **Open Enrollments:**

Resident Students Attending Other Schools

Grade	Non-Resident District	Number	Date Effective	Address Change/New Enrollment
7	Delano	879	9/3/2024	looking for a change
K	Orono	278	9/3/2024	older sibling attends Orono
K	Orono	278	9/3/2024	quality offerings for students
5	Delano	879	9/3/2024	family move; want to stay enrolled @ Delano
10	Delano	879	9/3/2024	family move; want to stay enrolled @ Delano

Non-Resident Students Attending Rockford

Grade	Resident	Number	Date Effective	Address Change/New Enrollment
4	Buffalo	877	9/3/2024	NEW ENROLLMENT; Rockford is a better fit for child's learning style & development
8	Buffalo	877	9/3/2024	NEW ENROLLMENT; smaller school setting
11	Delano	879	9/3/2024	NEW ENROLLMENT; better activities & SPED program
6	Buffalo	877	9/3/2024	family move; want to stay enrolled @ Rockford
4	Buffalo	877	9/3/2024	family move; want to stay enrolled @ Rockford
1	Buffalo	877	9/3/2024	family move; want to stay enrolled @ Rockford
2	Buffalo	877	9/3/2024	NEW ENROLLMENT; siblings attend Rockford
1	Osseo	279	9/3/2024	NEW ENROLLMENT
1	Buffalo	877	9/3/2024	NEW ENROLLMENT; best fit for family
K	Buffalo	877	9/3/2024	NEW ENROLLMENT; best fit for family
5	Elk River	728	9/3/2024	NEW ENROLLMENT; family wants child to learn in a safe space
8	Elk River	728	9/3/2024	NEW ENROLLMENT; family wants child to learn in a safe space
K	Delano	879	9/3/2024	NEW ENROLLMENT
11	Buffalo	877	9/3/2024	NEW ENROLLMENT; wanted a smaller district
6	Osseo	279	9/3/2024	NEW ENROLLMENT; wanted a smaller district & magnet school
8	Osseo	279	9/3/2024	NEW ENROLLMENT; wanted a smaller district & magnet school
K	Delano	879	9/3/2024	NEW ENROLLMENT; childcare & friends in Rockford
4	Anoka Hennepin	11	9/3/2024	family move; want to stay enrolled @ Rockford
11	St. Michael	885	9/3/2024	NEW ENROLLMENT; left STMA due to bullying, wanted to enroll in a new HS
K	Delano	879	9/3/2024	NEW ENROLLMENT
6	Delano	879	9/3/2024	family move; want to stay enrolled @ Rockford
11	Annandale	876	9/3/2024	NEW ENROLLMENT; plan to move to Rockford soon
9	Delano	879	9/3/2024	NEW ENROLLMENT; moved from out of state & wants to stay in an IB school
1	Buffalo	877	9/3/2024	NEW ENROLLMENT; prefers Rockford Schools
11	Buffalo	877	9/3/2024	family move; want to stay enrolled @ Rockford
5	Buffalo	877	9/3/2024	family move; want to stay enrolled @ Rockford
9	Buffalo	877	9/3/2024	family move; want to stay enrolled @ Rockford
2	Buffalo	877	9/3/2024	family move; want to stay enrolled @ Rockford
1	Buffalo	877	9/3/2024	family move; want to stay enrolled @ Rockford
4	Buffalo	877	9/3/2024	family move; want to stay enrolled @ Rockford

- **FFA Field Trip: October 2024 FFA Field Trip**

SUPERINTENDENT'S REPORT

- **September 2024 Superintendent's Report:** Dr. Jeff Ridlehoover presented an update on the schools.
- **School Board Recognition:** Dr. Jeff Ridlehoover presented board members with recognition certificates.

STUDENT ACHIEVEMENT AND GROWTH

- **RMS-CES Celebration:** RMS-CES Principal Warzecha celebrated WEB leaders.
- **RMS-CES Principals Report:** RMS-CES Principal Warzecha presented an update regarding building happenings.
- **Assessment Report:** Dr. Jeff Ridlehoover presented an update on assessments.

STEWARDSHIP OF RESOURCES

- **Technology Report:** Director of Technology Jeff Kienitz presented a department update with topics including the 1:1 device handbook, technology strategies and goals, and Inter-Agency support.
- **Election/Ballot Question(s) Update:** Dr. Jeff Ridlehoover gave an update on this years election and ballot questions.
- **Capital Projects (Technology) Levy Update:** Dr. Jeff Ridlehoover gave an update on the capital projects levy.
- **Annual Preliminary Levy Certification:** CSO Bridget Peterson presented the annual preliminary levy certification for approval..

Motion by Johnson seconded by Kneeland to approve the annual preliminary levy certification as presented. Motion passed unanimously.

CULTURE OF COLLECTIVE PURPOSE

- **Learning and Innovation Report:** Dr. Jeff Ridlehoover presented an update on the teaching and learning department.
- **Approval of the Board Handbook Revisions:** The board was presented the New Board Handbook for a final read and approval.

Motion by Johnson seconded by Edwards to approve the Board Handbook as presented. Motion passed unanimously.

- **Summer School Report:** Dr. Jeff Ridlehoover presented a final update on the summer school program.

COMMUNITY, SCHOOL AND FAMILY PARTNERSHIP

Edwards motioned, seconded by Johnson, to approve the following resolution as presented:

- **Resolution of Acknowledgement of Contributions/Donations**

WHEREAS Minnesota Statute 123B.02 permits school boards to “receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. On that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

THEREFORE, be it resolved by the School Board of Rockford Area Schools, Independent School District 883 that the School Board accepts, with appreciation, the contributions detailed below.

<i>Donor</i>	<i>Amount</i>	<i>Fund</i>
Rockford Education Foundation	\$4,989.66	General Fund (REAMS Transportation for Kindergarten Como Zoo fieldtrip; RHS payment for CNA exams @ St. Cloud Tech & Ridgewater Community College)
Rockford Education Foundation	\$2,399.78	General Fund (RMS-CES Student Planners)
Rockford Education Foundation	\$197.18	General Fund (RHS Diamond Painting Stickers for Rocket Block)
Rockford Education Foundation	\$1,389.89	General Fund (REAMS Student Planners)
Rockford Education Foundation	\$426.40	General Fund (REAMS 3rd & 4th grade Battle of the Books; RMS 5th-8th grade Battle of the Books; Light table accessories for preschool; REAMS Sensory Room Trampoline for SPED)
Rockford Education Foundation	\$2,334.97	General Fund (REAMS Sensory Room Swing for SPED & Light Table for Preschool)
Rockford Education Foundation	\$130.00	General Fund (REAMS Children's Museum Fieldtrip Deposit (Kindergarten))
Rocket Boosters	\$1,125.25	Girls Soccer Activity Fund
Cole Sundeen	\$4.80	Food Service Fund (donating remaining amount of senior lunch account balance towards outstanding senior lunch account balances)
Anonymous Donation	\$1,000.00	Wrestling Activity Fund
We Can	4 large boxes of school supplies and headphones	General Fund Donation

On a roll call vote, the following voted in favor: Edwards, Kneeland, Johnson, and Hillstrom. And the following voted against: None. Gordee abstained

Whereupon said resolution was declared duly passed and adopted.

● **Upcoming Meetings:**

- Negotiations Committee Meeting: Wednesday, September 18, 2024 at 5:00 pm in RMS-CES lower conference room 11.
- Board of Education Work Session: Monday, October 7, 2024 at 5:30 pm, in the District Office Board Room.
- Finance Committee Meeting: Thursday, Oct 10th, 2024 at 8:00am, in the District Office Board Room.
- Board Member 101: Monday, October 21, 2024 at 4:15 pm in RMS-CES Lower Conference Room 11.
- Regular Meeting of the Board of Education: Monday, October 21, 2024 at 5:30 pm in the District Office Board Room.

- **Board Committee Updates:**
 - Gordee - AMSD board meeting, MSBA Board chair chats, facilities committee meeting, Back to school breakfast, Board prep calls, NWSuburban meeting, MSBA coffee and conversation, Vision testing at REAMS
 - Edwards - Board Prep.
 - Kneeland - Safe Routes to school, Students funeral.
 - Hillstrom - MSBA Coffee and conversation, Students funeral.
 - Johnson - Back to school breakfast & presentation, MAWSECO meeting, Students Funeral.

Johnson motioned to adjourn the meeting at 8:35 p.m. Gordee seconded. Motion carried unanimously.

*Courtney Neibert
Recorder*

*Jamie Hillstrom
Clerk*



ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION

Subject: *Consent Bills Paid and Wires in September 2024*

Meeting Date: October 21, 2024

Prepared by: Mike McNulty

Date Prepared: October 10, 2024

Information Briefing Action Enclosure Item(s)

September 2024 Disbursements Paid (listings attached):

Fund 01 General Fund	\$ 261,101.88
Fund 01 Payroll	\$ 186,122.59
Fund 02 Food Service	\$ 180.14
Fund 04 Community Services	\$ 5,920.61
Fund 06 Building Construction	\$ 28,107.89
Fund 07 Debt Redemption	\$ 0
Fund 21 Student Activities	\$ 10,095.17
Fund 45 OPEB Trust	\$
Total All Funds	\$ 491,528.28

Rockford ISD #0883 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
												Void	Date	
AS2		61763	107233	Check	1	1644		ISD #883 EDUCATION FOUNDATION		Yes	No	No	09/06/2024	494.00
AS2		61764	107234	Check	1	1969		SCHOOL SERVICE EMPLOYEES		Yes	No	No	09/06/2024	992.74
AS2		61793	107235	Check	1	7200		#SOCIALSCHOOL4EDU	LLC - S Corp	Yes	No	No	09/06/2024	795.00
AS2		61780	107236	Check	1	4335		4 POINT 0 SCHOOL SERVICES		Yes	No	No	09/06/2024	1,826.34
AS2		61789	107237	Check	1	6623		ADVANCED IMAGING SOLUTIONS		Yes	No	No	09/06/2024	5,719.08
AS2		61816	107238	Check	1	8818		ANDERSON, DEILYS	Ind/Sole Proprietor	Yes	No	No	09/06/2024	80.00
AS2		61814	107239	Check	1	8659		ANDERSON, TODD	Ind/Sole Proprietor	Yes	No	No	09/06/2024	157.00
AS2		61802	107240	Check	1	7981		AT&T MOBILITY		Yes	No	No	09/06/2024	38.23
AS2		61791	107241	Check	1	6791		BARFKNECHT, ALAN	Ind/Sole Proprietor	Yes	No	No	09/06/2024	80.00
AS2		61797	107242	Check	1	7640		CACKA, LORI	Ind/Sole Proprietor	Yes	No	No	09/06/2024	150.00
AS2		61807	107243	Check	1	8279		CADY BUSINESS TECHNOLOGIES, INC.		Yes	No	No	09/06/2024	1,823.01
AS2		61770	107244	Check	1	1180		CENTERPOINT ENERGY		Yes	No	No	09/06/2024	405.70
AS2		61787	107245	Check	1	5995		CENTRAL PUBLIC SCHOOLS		Yes	No	No	09/06/2024	200.00
AS2		61810	107246	Check	1	8439		COMMON THREAD CUSTOM APPAREL	LLC - S Corp	Yes	No	No	09/06/2024	387.60
AS2		61811	107247	Check	1	8446	remit	CONCORD THEATRICAL CORP.	C Corporation	Yes	No	No	09/06/2024	2,683.79
AS2		61788	107248	Check	1	6377		DISH		Yes	No	No	09/06/2024	125.09
AS2		61806	107249	Check	1	8265		DOMINO'S PIZZA		Yes	No	No	09/06/2024	121.49
AS2		61792	107250	Check	1	6829		DRUSCH, MERLYN	Ind/Sole Proprietor	Yes	No	No	09/06/2024	80.00
AS2		61805	107251	Check	1	8099		EDPUZZLE, INC.	C Corporation	Yes	No	No	09/06/2024	3,000.70
AS2		61820	107252	Check	1	8823		FOLLETT CONTENT SOLUTIONS, LLC		Yes	No	No	09/06/2024	219.99
AS2		61818	107253	Check	1	8821		GERBER, JOSHUA	Ind/Sole Proprietor	Yes	No	No	09/06/2024	157.00
AS2		61813	107254	Check	1	8595	remit	GILBERT MECHANICAL CONTRACTORS,	LLC - Partnership	Yes	No	No	09/06/2024	489.50
AS2		61768	107255	Check	1	1113		GRAINGER		Yes	No	No	09/06/2024	67.54
AS2		61795	107256	Check	1	7414		HAAS, CASEY	Ind/Sole Proprietor	Yes	No	No	09/06/2024	80.00
AS2		61784	107257	Check	1	5548		HERMAN, MARK	Ind/Sole Proprietor	Yes	No	No	09/06/2024	150.00
AS2		61812	107258	Check	1	8459		HOFFMAN, MICHAEL	Ind/Sole Proprietor	Yes	No	No	09/06/2024	165.00
AS2		61777	107259	Check	1	2956		INTEGRATED FIRE & SECURITY		Yes	No	No	09/06/2024	1,523.75
AS2		61773	107260	Check	1	2051		INTERMEDIATE DISTRICT 287		Yes	No	No	09/06/2024	3,333.80
AS2		61798	107261	Check	1	7681		INTERNATIONAL BACCALAUREATE ORC		Yes	No	No	09/06/2024	22,255.00
AS2		61781	107262	Check	1	4811		KUPHAL BRENT	Ind/Sole Proprietor	Yes	No	No	09/06/2024	80.00
AS2		61803	107263	Check	1	8010		LANGUAGE LINE SERVICES		Yes	No	No	09/06/2024	20.25
AS2		61790	107264	Check	1	6743	remit2	LEARNING A-Z		Yes	No	No	09/06/2024	5,952.00
AS2		61794	107265	Check	1	7284	REMIT	LVC COMPANIES, INC.	S Corporation	Yes	No	No	09/06/2024	1,191.50
AS2		61799	107266	Check	1	7697		MARISELA V NELSON INTERPRETING		Yes	No	No	09/06/2024	170.00
AS2		61775	107267	Check	1	2216		MENARDS INC		Yes	No	No	09/06/2024	109.32
AS2		61800	107268	Check	1	7777		MN ASSOC OF IB WORLD SCHOOLS		Yes	No	No	09/06/2024	500.00
AS2		61771	107269	Check	1	1325		MNIAAA		Yes	No	No	09/06/2024	855.00
AS2		61801	107270	Check	1	7781		MOBYMAX, LLC	LLC - Partnership	Yes	No	No	09/06/2024	4,495.00

Rockford ISD #0883 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
												Void	Date	
AS2		61785	107271	Check	1	5558		MOUND -WESTONKA HIGH SCHOOL		Yes	No	No	09/06/2024	550.00
AS2		61769	107272	Check	1	1154		MSBA		Yes	No	No	09/06/2024	315.00
AS2		61779	107273	Check	1	3482		MSHSL		Yes	No	No	09/06/2024	1,500.00
AS2		61819	107274	Check	1	8822		OSTOLIC, DRAGAN	Ind/Sole Proprietor	Yes	No	No	09/06/2024	95.00
AS2		61783	107275	Check	1	5330		OVERHEAD DOOR CO. OF THE NORTHL		Yes	No	No	09/06/2024	791.95
AS2		61808	107276	Check	1	8320		RAMOS-MUNOZ, JOSE	Ind/Sole Proprietor	Yes	No	No	09/06/2024	95.00
AS2		61817	107277	Check	1	8819		SCHEFF, BRODY	Ind/Sole Proprietor	Yes	No	No	09/06/2024	80.00
AS2		61767	107278	Check	1	1091		SCHMITT MUSIC CENTER		Yes	No	No	09/06/2024	100.00
AS2		61765	107279	Check	1	1012		SCHOOL SPECIALTY INC		Yes	No	No	09/06/2024	27.48
AS2		61815	107280	Check	1	8816		SEALEVEL INC.	S Corporation	Yes	No	No	09/06/2024	378.54
AS2		61804	107281	Check	1	8029		SFM		Yes	No	No	09/06/2024	20,041.00
AS2		61796	107282	Check	1	7611		SOURCEWELL		Yes	No	No	09/06/2024	50.00
AS2		61786	107283	Check	1	5574		SUMMIT FIRE PROTECTION		Yes	No	No	09/06/2024	8,700.00
AS2		61774	107284	Check	1	2208		TECH/CHECK		Yes	No	No	09/06/2024	8,878.25
AS2		61778	107285	Check	1	3432		THUNSTROM, LEE	Ind/Sole Proprietor	Yes	No	No	09/06/2024	150.00
AS2		61782	107286	Check	1	5149		TOLL COMPANY		Yes	No	No	09/06/2024	52.70
AS2		61776	107287	Check	1	2425		TRAEN, LARAE	Ind/Sole Proprietor	Yes	No	No	09/06/2024	200.00
AS2		61772	107288	Check	1	1828		TRAEN, TODD	Ind/Sole Proprietor	Yes	No	No	09/06/2024	80.00
AS2		61809	107289	Check	1	8391		US OMNI & TSACG COMPLIANCE SERVIC	C Corporation	Yes	No	No	09/06/2024	245.28
AS2		61766	107290	Check	1	1016		WRIGHT-HENNEPIN COOP. ELECTRIC		Yes	No	No	09/06/2024	83.85
AS2		61843	107291	Check	1	4335		4 POINT 0 SCHOOL SERVICES		Yes	No	No	09/12/2024	7,462.92
AS2		61866	107292	Check	1	8399		AMPION PBC	C Corporation	Yes	No	No	09/12/2024	335.25
AS2		61853	107293	Check	1	6927		BECK, MICHAEL	Ind/Sole Proprietor	Yes	No	No	09/12/2024	125.00
AS2		61874	107294	Check	1	8817		BIG LAKE ROBOTICS BOOSTERS	Other	Yes	No	No	09/12/2024	250.00
AS2		61864	107295	Check	1	8279		CADY BUSINESS TECHNOLOGIES, INC.		Yes	No	No	09/12/2024	2,717.25
AS2		61831	107296	Check	1	1180		CENTERPOINT ENERGY		Yes	No	No	09/12/2024	631.23
AS2		61821	107297	Check	1	1007		CMERDC		Yes	No	No	09/12/2024	20.19
AS2		61882	107298	Check	1	8831		DAWSON, DAVID	Ind/Sole Proprietor	Yes	No	No	09/12/2024	55.00
AS2		61840	107299	Check	1	1666		DISCOUNT SCHOOL SUPPLY		Yes	No	No	09/12/2024	972.41
AS2		61850	107300	Check	1	6829		DRUSCH, MERLYN	Ind/Sole Proprietor	Yes	No	No	09/12/2024	86.00
AS2		61863	107301	Check	1	8000		ECLIPSE PAINTING, INC.		Yes	No	No	09/12/2024	6,000.00
AS2		61871	107302	Check	1	8678	remit	EDFINMN LLC	S Corporation	Yes	No	No	09/12/2024	9,000.00
AS2		61858	107303	Check	1	7720		FABER, TODD	Ind/Sole Proprietor	Yes	No	No	09/12/2024	55.00
AS2		61825	107304	Check	1	1053		FLINN SCIENTIFIC		Yes	No	No	09/12/2024	141.09
AS2		61869	107305	Check	1	8595	remit	GILBERT MECHANICAL CONTRACTORS, LLC - Partnership		Yes	No	No	09/12/2024	3,049.36
AS2		61842	107306	Check	1	3322		GOLDEN VALLEY SUPPLY COMPANY		Yes	No	No	09/12/2024	1,154.24
AS2		61859	107307	Check	1	7738		GRANITE TELECOMMUNICATIONS, LLC		Yes	No	No	09/12/2024	893.60
AS2		61848	107308	Check	1	5714		GREAT LAKES SPORTS		Yes	No	No	09/12/2024	357.92

Rockford ISD #0883 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
												Void	Date	
AS2		61854	107309	Check	1	7008		HEARTCERT		Yes	No	No	09/12/2024	2,235.00
AS2		61826	107310	Check	1	1057		HILLYARD		Yes	No	No	09/12/2024	9,351.00
AS2		61875	107311	Check	1	8824		HUNNEL, AFTON		Yes	No	No	09/12/2024	112.60
AS2		61845	107312	Check	1	5165	remit	ICS CONSULTING, LLC - 138006		Yes	No	No	09/12/2024	19,332.16
AS2		61833	107313	Check	1	1290		ISD 466 DASSEL-COKATO		Yes	No	No	09/12/2024	250.00
AS2		61829	107314	Check	1	1102		JW PEPPER		Yes	No	No	09/12/2024	522.82
AS2		61839	107315	Check	1	1437		KOIVISTO ELECTRICAL		Yes	No	No	09/12/2024	912.50
AS2		61844	107316	Check	1	4811		KUPHAL BRENT	Ind/Sole Proprietor	Yes	No	No	09/12/2024	86.00
AS2		61857	107317	Check	1	7697		MARISELA V NELSON INTERPRETING		Yes	No	No	09/12/2024	500.00
AS2		61851	107318	Check	1	6897		MATBOSS, LLC		Yes	No	No	09/12/2024	599.00
AS2		61834	107319	Check	1	1394		MBNA/BUSINESS CARD		Yes	No	No	09/12/2024	11,368.70
AS2		61835	107320	Check	1	1394		MBNA/BUSINESS CARD		Yes	No	No	09/12/2024	753.92
AS2		61836	107321	Check	1	1394		MBNA/BUSINESS CARD		Yes	No	No	09/12/2024	1,498.28
AS2		61841	107322	Check	1	2216		MENARDS INC		Yes	No	No	09/12/2024	54.65
AS2		61824	107323	Check	1	1039		MINNESOTA ELEVATOR, INC		Yes	No	No	09/12/2024	517.54
AS2		61860	107324	Check	1	7771	remit	MRI SOFTWARE, LLC		Yes	No	No	09/12/2024	56.00
AS2		61828	107325	Check	1	1096	remit	NASCO		Yes	No	No	09/12/2024	429.63
AS2		61852	107326	Check	1	6913		NEE INVESTMENT 9, LLC		Yes	No	No	09/12/2024	892.57
AS2		61862	107327	Check	1	7873		ON SITE COMPANIES, INC.		Yes	No	No	09/12/2024	2,642.00
AS2		61878	107328	Check	1	8827		ONDREY, JAMES	Ind/Sole Proprietor	Yes	No	No	09/12/2024	125.00
AS2		61877	107329	Check	1	8826		ONDREY, JOHN	Ind/Sole Proprietor	Yes	No	No	09/12/2024	125.00
AS2		61880	107330	Check	1	8829		ONDREY, MATTHEW	Ind/Sole Proprietor	Yes	No	No	09/12/2024	125.00
AS2		61868	107331	Check	1	8412		PERFORMANCE FOODSERVICE	C Corporation	Yes	No	No	09/12/2024	4,289.75
AS2		61823	107332	Check	1	1020	remit	PITNEY BOWES GLOBAL FINANCIAL SEF		Yes	No	No	09/12/2024	903.54
AS2		61870	107333	Check	1	8617		PRAIRIE MOON NURSERY	S Corporation	Yes	No	No	09/12/2024	87.00
AS2		61872	107334	Check	1	8715		PRATT, ELIZABETH	Ind/Sole Proprietor	Yes	No	No	09/12/2024	55.00
AS2		61867	107335	Check	1	8402		REPUBLIC SERVICES, INC.	C Corporation	Yes	No	No	09/12/2024	6,290.84
AS2		61830	107336	Check	1	1152		RESOURCE TRAINING & SOLUTIONS		Yes	No	No	09/12/2024	332.00
AS2		61827	107337	Check	1	1091		SCHMITT MUSIC CENTER		Yes	No	No	09/12/2024	444.38
AS2		61822	107338	Check	1	1012		SCHOOL SPECIALTY INC		Yes	No	No	09/12/2024	442.56
AS2		61837	107339	Check	1	1406		SCHULZE, JOEL	Ind/Sole Proprietor	Yes	No	No	09/12/2024	86.00
AS2		61849	107340	Check	1	6279		SHI INTERNATIONAL CORP.		Yes	No	No	09/12/2024	1,387.60
AS2		61879	107341	Check	1	8828		SHUTTE, PETER	Ind/Sole Proprietor	Yes	No	No	09/12/2024	125.00
AS2		61846	107342	Check	1	5377		SKINNER, JIM	Ind/Sole Proprietor	Yes	No	No	09/12/2024	55.00
AS2		61856	107343	Check	1	7590		ST. MICHAEL-ALBERTVILLE HIGH SCHO		Yes	No	No	09/12/2024	425.00
AS2		61847	107344	Check	1	5574		SUMMIT FIRE PROTECTION		Yes	No	No	09/12/2024	1,344.00
AS2		61861	107345	Check	1	7786	REMIT	TERRAFORM PHOENIX II ARCADIA	LLC - Partnership	Yes	No	No	09/12/2024	357.68
AS2		61873	107346	Check	1	8755		THE ACCIDENTAL ADULT, LLC	LLC - C Corp	Yes	No	No	09/12/2024	3,600.00

Rockford ISD #0883 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
												Void	Date	
AS2		61865	107347	Check	1	8350		WALTON, AARON	Ind/Sole Proprietor	Yes	No	No	09/12/2024	125.00
AS2		61876	107348	Check	1	8825		WASH MASTERS LLC	S Corporation	Yes	No	No	09/12/2024	3,188.00
AS2		61855	107349	Check	1	7050		WAYZATA RESULTS	Ind/Sole Proprietor	Yes	No	No	09/12/2024	1,072.00
AS2		61838	107350	Check	1	1416		WRIGHT COUNTY JOURNAL PRESS		Yes	No	No	09/12/2024	187.51
AS2		61832	107351	Check	1	1215		XCEL ENERGY		Yes	No	No	09/12/2024	16,354.95
AS2		61881	107352	Check	1	8830		ZIMMERMAN, JOHN	Ind/Sole Proprietor	Yes	No	No	09/12/2024	55.00
AS2		61912	107353	Check	1	1492		ADAM'S PEST CONTROL INC		Yes	No	No	09/20/2024	193.36
AS2		61916	107354	Check	1	5267		ADRENALINE FUNDRAISING		Yes	No	No	09/20/2024	2,171.00
AS2		61924	107355	Check	1	6750		ART OF PROBLEM SOLVING		Yes	No	No	09/20/2024	1,680.00
AS2		61907	107356	Check	1	1059	remit	BLICK ART MATERIALS		Yes	No	No	09/20/2024	729.14
AS2		61919	107357	Check	1	5954		BOROWIAK, MARK	Ind/Sole Proprietor	Yes	No	No	09/20/2024	157.00
AS2		61906	107358	Check	1	1054	remit	CAROLINA BIOLOGICAL SUPPLY		Yes	No	No	09/20/2024	216.49
AS2		61917	107359	Check	1	5507		CITY OF GREENFIELD WATER & SEWER I		Yes	No	No	09/20/2024	841.94
AS2		61915	107360	Check	1	3180		COMMUNITY PLAYTHINGS		Yes	No	No	09/20/2024	740.00
AS2		61920	107361	Check	1	5989		DEPT OF HUMAN SERVICES SWIFT		Yes	No	No	09/20/2024	101.00
AS2		61929	107362	Check	1	8265		DOMINO'S PIZZA		Yes	No	No	09/20/2024	74.06
AS2		61905	107363	Check	1	1053		FLINN SCIENTIFIC		Yes	No	No	09/20/2024	13.62
AS2		61934	107364	Check	1	8701	Remit	GAME ONE	LLC - Partnership	Yes	No	No	09/20/2024	315.00
AS2		61925	107365	Check	1	6872		GENERAL PARTS LLC		Yes	No	No	09/20/2024	372.95
AS2		61921	107366	Check	1	6093		IDE, GERALD	Ind/Sole Proprietor	Yes	No	No	09/20/2024	150.00
AS2		61913	107367	Check	1	2081	remit	MAPLE LAKE PUBLIC SCHOOLS		Yes	No	No	09/20/2024	120.00
AS2		61927	107368	Check	1	7697		MARISELA V NELSON INTERPRETING		Yes	No	No	09/20/2024	300.00
AS2		61910	107369	Check	1	1267		MASSP		Yes	No	No	09/20/2024	890.00
AS2		61932	107370	Check	1	8622		MINT ROOFING	S Corporation	Yes	No	No	09/20/2024	1,621.49
AS2		61933	107371	Check	1	8650		MOELLER, DALE	Ind/Sole Proprietor	Yes	No	No	09/20/2024	95.00
AS2		61928	107372	Check	1	7751		NATIONAL BUSINESS FURNITURE, LLC		Yes	No	No	09/20/2024	1,527.17
AS2		61926	107373	Check	1	7300		NEJAD, REZA	Ind/Sole Proprietor	Yes	No	No	09/20/2024	157.00
AS2		61937	107374	Check	1	8822		OSTOLIC, DRAGAN	Ind/Sole Proprietor	Yes	No	No	09/20/2024	110.00
AS2		61935	107375	Check	1	8809		ROUTE 1 PROMOTIONS, LLC	Partnership	Yes	No	No	09/20/2024	825.30
AS2		61908	107376	Check	1	1128		rSchoolToday (DWC)		Yes	No	No	09/20/2024	94.00
AS2		61904	107377	Check	1	1012		SCHOOL SPECIALTY INC		Yes	No	No	09/20/2024	753.53
AS2		61911	107378	Check	1	1379		SHIFFLER		Yes	No	No	09/20/2024	232.47
AS2		61931	107379	Check	1	8526		STAGES THEATRE COMPANY	C Corporation	Yes	No	No	09/20/2024	1,020.00
AS2		61922	107380	Check	1	6136		STONE CREATIONS LANDSCAPING & DE		Yes	No	No	09/20/2024	5,900.00
AS2		61918	107381	Check	1	5574		SUMMIT FIRE PROTECTION		Yes	No	No	09/20/2024	6,435.00
AS2		61923	107382	Check	1	6437		TASC		Yes	No	No	09/20/2024	125.00
AS2		61914	107383	Check	1	2208		TECH/CHECK		Yes	No	No	09/20/2024	4,120.21
AS2		61936	107384	Check	1	8820		THE PHYSICS CLASSROOM, LLC	LLC - S Corp	Yes	No	No	09/20/2024	210.00

Rockford ISD #0883 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
													Date		
AS2		61930	107385	Check	1	8278		TROBEC'S BUS SERVICE, INC.	S Corporation	Yes	No	No	09/20/2024		5,869.00
AS2		61909	107386	Check	1	1215		XCEL ENERGY		Yes	No	No	09/20/2024		4,970.81
AS2		61938	107387	Check	1	8833		ZIEDAN, MOHAMED	Ind/Sole Proprietor	Yes	No	No	09/20/2024		110.00
AS2		61953	107388	Check	1	1492		ADAM'S PEST CONTROL INC		Yes	No	No	09/27/2024		182.68
AS2		61956	107389	Check	1	3388		AIM ELECTRONICS, INC.	C Corporation	Yes	No	No	09/27/2024		473.01
AS2		61974	107390	Check	1	8818		ANDERSON, DEILYS	Ind/Sole Proprietor	Yes	No	No	09/27/2024		40.00
AS2		61964	107391	Check	1	6750		ART OF PROBLEM SOLVING		Yes	No	No	09/27/2024		430.00
AS2		61949	107392	Check	1	1059	remit	BLICK ART MATERIALS		Yes	No	No	09/27/2024		151.20
AS2		61973	107393	Check	1	8279		CADY BUSINESS TECHNOLOGIES, INC.		Yes	No	No	09/27/2024		1,802.00
AS2		61963	107394	Check	1	6698		CENTENNIAL ISD 12		Yes	No	No	09/27/2024		2,189.94
AS2		61959	107395	Check	1	5507		CITY OF GREENFIELD WATER & SEWER I		Yes	No	No	09/27/2024		33.00
AS2		61965	107396	Check	1	6829		DRUSCH, MERLYN	Ind/Sole Proprietor	Yes	No	No	09/27/2024		86.00
AS2		61948	107397	Check	1	1053		FLINN SCIENTIFIC		Yes	No	No	09/27/2024		78.80
AS2		61950	107398	Check	1	1102		JW PEPPER		Yes	No	No	09/27/2024		190.00
AS2		61957	107399	Check	1	4811		KUPHAL BRENT	Ind/Sole Proprietor	Yes	No	No	09/27/2024		186.00
AS2		61968	107400	Check	1	7697		MARISELA V NELSON INTERPRETING		Yes	No	No	09/27/2024		35.00
AS2		61955	107401	Check	1	3366		MASMS		Yes	No	No	09/27/2024		350.00
AS2		61960	107402	Check	1	5795	remit 2	MEDCO SURGICAL SUPPLY SERVICE		Yes	No	No	09/27/2024		2,021.00
AS2		61961	107403	Check	1	6067	remit	MREA		Yes	No	No	09/27/2024		1,375.00
AS2		61966	107404	Check	1	7178		MSOPA		Yes	No	No	09/27/2024		100.00
AS2		61969	107405	Check	1	7751		NATIONAL BUSINESS FURNITURE, LLC		Yes	No	No	09/27/2024		6,770.68
AS2		61972	107406	Check	1	8206		PILGRIM DRY CLEANERS, INC.	S Corporation	Yes	No	No	09/27/2024		91.00
AS2		61958	107407	Check	1	5226		REDEPENNING, JORDAN	Ind/Sole Proprietor	Yes	No	No	09/27/2024		172.00
AS2		61952	107408	Check	1	1291		SAM'S CLUB DIRECT		Yes	No	No	09/27/2024		50.00
AS2		61947	107409	Check	1	1012		SCHOOL SPECIALTY INC		Yes	No	No	09/27/2024		60.75
AS2		61970	107410	Check	1	8143		SCRIBBLES SOFTWARE	C Corporation	Yes	No	No	09/27/2024		94.41
AS2		61962	107411	Check	1	6437		TASC		Yes	No	No	09/27/2024		34.50
AS2		61967	107412	Check	1	7545		TEACHERS ON CALL		Yes	No	No	09/27/2024		737.80
AS2		61954	107413	Check	1	1828		TRAEN, TODD	Ind/Sole Proprietor	Yes	No	No	09/27/2024		258.00
AS2		61971	107414	Check	1	8170	remit	US BANCORP GOVN'T LEASING & FINAN	C Corporation	Yes	No	No	09/27/2024		7,569.12
AS2		61951	107415	Check	1	1192		VERIZON WIRELESS		Yes	No	No	09/27/2024		341.15
													Bank Total:	\$299,536.69	
PAY		61760		Wire	1	1938		TRA		No	No	No	09/03/2024		59,000.83
PAY		61761		Wire	1	7649		TSA CONSULTING GROUP, INC.		No	No	No	09/03/2024		28,730.47
PAY		61762		Wire	1	2006		US GOVERNMENT		No	No	No	09/03/2024		98,391.29
													Bank Total:	\$186,122.59	
													Report Total:	\$485,659.28	

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount	
0883	B	01	101	000			F		Cash & Cash Equiv	0883	61763	AS2	1	1644		ISD #883 EDUCATION FC	202503	0883	9376		0.00	217.50	
										0883	61763	AS2	1	1644		ISD #883 EDUCATION FC	202503	0883	9376		0.00	33.00	
										0883	61763	AS2	1	1644		ISD #883 EDUCATION FC	202503	0883	9376		0.00	26.00	
										0883	61763	AS2	1	1644		ISD #883 EDUCATION FC	202503	0883	9376		0.00	217.50	
										0883	61764	AS2	1	1969		SCHOOL SERVICE EMPL	202503	0883	9376		0.00	496.37	
										0883	61764	AS2	1	1969		SCHOOL SERVICE EMPL	202503	0883	9376		0.00	496.37	
										0883	61765	AS2	1	1012		SCHOOL SPECIALTY INC	202503	0883	9376		0.00	8.64	
										0883	61765	AS2	1	1012		SCHOOL SPECIALTY INC	202503	0883	9376		0.00	18.84	
										0883	61766	AS2	1	1016		WRIGHT-HENNEPIN COC	202503	0883	9376		0.00	83.85	
										0883	61767	AS2	1	1091		SCHMITT MUSIC CENTEF	202503	0883	9376		0.00	100.00	
										0883	61769	AS2	1	1154		MSBA	202503	0883	9376		0.00	315.00	
										0883	61770	AS2	1	1180		CENTERPOINT ENERGY	202503	0883	9376		0.00	354.89	
										0883	61770	AS2	1	1180		CENTERPOINT ENERGY	202503	0883	9376		0.00	50.81	
										0883	61771	AS2	1	1325		MNIAAAA	202503	0883	9376		0.00	855.00	
										0883	61772	AS2	1	1828		TRAEN, TODD	202503	0883	9376		0.00	80.00	
										0883	61773	AS2	1	2051		INTERMEDIATE DISTRIC	202503	0883	9376		0.00	3,333.80	
										0883	61774	AS2	1	2208		TECH/CHECK	202503	0883	9376		0.00	4,259.20	
										0883	61774	AS2	1	2208		TECH/CHECK	202503	0883	9376		0.00	4,619.05	
										0883	61775	AS2	1	2216		MENARDS INC	202503	0883	9376		0.00	109.32	
										0883	61776	AS2	1	2425		TRAEN, LARAE	202503	0883	9376		0.00	200.00	
										0883	61777	AS2	1	2956		INTEGRATED FIRE & SEC	202503	0883	9376		0.00	1,523.75	
										0883	61778	AS2	1	3432		THUNSTROM, LEE	202503	0883	9376		0.00	150.00	
										0883	61779	AS2	1	3482		MSHSL	202503	0883	9376		0.00	1,500.00	
										0883	61780	AS2	1	4335		4 POINT 0 SCHOOL SER	202503	0883	9376		0.00	1,826.34	
										0883	61781	AS2	1	4811		KUPHAL BRENT	202503	0883	9376		0.00	80.00	
										0883	61782	AS2	1	5149		TOLL COMPANY	202503	0883	9376		0.00	52.70	
										0883	61783	AS2	1	5330		OVERHEAD DOOR CO. C	202503	0883	9376		0.00	791.95	
										0883	61784	AS2	1	5548		HERMAN, MARK	202503	0883	9376		0.00	150.00	
										0883	61785	AS2	1	5558		MOUND -WESTONKA HII	202503	0883	9376		0.00	550.00	
										0883	61786	AS2	1	5574		SUMMIT FIRE PROTECTIK	202503	0883	9376		0.00	4,350.00	
										0883	61786	AS2	1	5574		SUMMIT FIRE PROTECTIK	202503	0883	9376		0.00	725.00	
										0883	61786	AS2	1	5574		SUMMIT FIRE PROTECTIK	202503	0883	9376		0.00	1,450.00	
										0883	61786	AS2	1	5574		SUMMIT FIRE PROTECTIK	202503	0883	9376		0.00	2,175.00	
										0883	61787	AS2	1	5995		CENTRAL PUBLIC SCHO	202503	0883	9376		0.00	200.00	
										0883	61789	AS2	1	6623		ADVANCED IMAGING SC	202503	0883	9376		0.00	5,719.08	
										0883	61790	AS2	1	6743	remit: LEARNING A-Z			202503	0883	9376		0.00	5,952.00
										0883	61791	AS2	1	6791		BARFKNECHT, ALAN	202503	0883	9376		0.00	80.00	
										0883	61792	AS2	1	6829		DRUSCH, MERLYN	202503	0883	9376		0.00	80.00	

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	61793	AS2	1	7200		#SOCIALSCHOOL4EDU	202503	0883	9376		0.00	795.00
										0883	61794	AS2	1	7284	REMI	LVC COMPANIES, INC.	202503	0883	9376		0.00	210.00
										0883	61794	AS2	1	7284	REMI	LVC COMPANIES, INC.	202503	0883	9376		0.00	329.00
										0883	61794	AS2	1	7284	REMI	LVC COMPANIES, INC.	202503	0883	9376		0.00	652.50
										0883	61795	AS2	1	7414		HAAS, CASEY	202503	0883	9376		0.00	80.00
										0883	61796	AS2	1	7611		SOURCEWELL	202503	0883	9376		0.00	50.00
										0883	61797	AS2	1	7640		CACKA, LORI	202503	0883	9376		0.00	150.00
										0883	61798	AS2	1	7681		INTERNATIONAL BACC/	202503	0883	9376		0.00	10,920.00
										0883	61798	AS2	1	7681		INTERNATIONAL BACC/	202503	0883	9376		0.00	1,610.00
										0883	61798	AS2	1	7681		INTERNATIONAL BACC/	202503	0883	9376		0.00	9,725.00
										0883	61799	AS2	1	7697		MARISELA V NELSON IN	202503	0883	9376		0.00	100.00
										0883	61799	AS2	1	7697		MARISELA V NELSON IN	202503	0883	9376		0.00	35.00
										0883	61800	AS2	1	7777		MN ASSOC OF IB WORL	202503	0883	9376		0.00	500.00
										0883	61801	AS2	1	7781		MOBYMAX, LLC	202503	0883	9376		0.00	4,495.00
										0883	61802	AS2	1	7981		AT&T MOBILITY	202503	0883	9376		0.00	38.23
										0883	61804	AS2	1	8029		SFM	202503	0883	9376		0.00	20,041.00
										0883	61805	AS2	1	8099		EDPUZZLE, INC.	202503	0883	9376		0.00	3,000.70
										0883	61807	AS2	1	8279		CADY BUSINESS TECHN	202503	0883	9376		0.00	1,823.01
										0883	61808	AS2	1	8320		RAMOS-MUNOZ, JOSE	202503	0883	9376		0.00	95.00
										0883	61809	AS2	1	8391		US OMNI & TSACG COM	202503	0883	9376		0.00	245.28
										0883	61810	AS2	1	8439		COMMON THREAD CUS	202503	0883	9376		0.00	225.60
										0883	61810	AS2	1	8439		COMMON THREAD CUS	202503	0883	9376		0.00	162.00
										0883	61811	AS2	1	8446	remit	CONCORD THEATRICAL	202503	0883	9376		0.00	2,293.79
										0883	61811	AS2	1	8446	remit	CONCORD THEATRICAL	202503	0883	9376		0.00	390.00
										0883	61812	AS2	1	8459		HOFFMAN, MICHAEL	202503	0883	9376		0.00	165.00
										0883	61813	AS2	1	8595	remit	GILBERT MECHANICAL	202503	0883	9376		0.00	489.50
										0883	61814	AS2	1	8659		ANDERSON, TODD	202503	0883	9376		0.00	157.00
										0883	61815	AS2	1	8816		SEALEVEL INC.	202503	0883	9376		0.00	378.54
										0883	61816	AS2	1	8818		ANDERSON, DEILYS	202503	0883	9376		0.00	80.00
										0883	61817	AS2	1	8819		SCHEFF, BRODY	202503	0883	9376		0.00	80.00
										0883	61818	AS2	1	8821		GERBER, JOSHUA	202503	0883	9376		0.00	157.00
										0883	61819	AS2	1	8822		OSTOLIC, DRAGAN	202503	0883	9376		0.00	95.00
										0883	61820	AS2	1	8823		FOLLETT CONTENT SOL	202503	0883	9376		0.00	219.99
										0883	61822	AS2	1	1012		SCHOOL SPECIALTY INC	202503	0883	9376		0.00	110.99
										0883	61823	AS2	1	1020	remit	PITNEY BOWES GLOBA	202503	0883	9376		0.00	903.54
										0883	61824	AS2	1	1039		MINNESOTA ELEVATOR	202503	0883	9376		0.00	517.54
										0883	61825	AS2	1	1053		FLINN SCIENTIFIC	202503	0883	9376		0.00	141.09
										0883	61826	AS2	1	1057		HILLYARD	202503	0883	9376		0.00	39.76

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	61826	AS2	1	1057		HILLYARD	202503	0883	9376	0.00	4,293.89	
										0883	61826	AS2	1	1057		HILLYARD	202503	0883	9376	0.00	1,546.38	
										0883	61826	AS2	1	1057		HILLYARD	202503	0883	9376	0.00	92.78	
										0883	61826	AS2	1	1057		HILLYARD	202503	0883	9376	0.00	3,378.19	
										0883	61827	AS2	1	1091		SCHMITT MUSIC CENTEF	202503	0883	9376	0.00	444.38	
										0883	61828	AS2	1	1096	remit	NASCO	202503	0883	9376	0.00	223.00	
										0883	61828	AS2	1	1096	remit	NASCO	202503	0883	9376	0.00	37.68	
										0883	61829	AS2	1	1102		JW PEPPER	202503	0883	9376	0.00	91.84	
										0883	61829	AS2	1	1102		JW PEPPER	202503	0883	9376	0.00	167.99	
										0883	61829	AS2	1	1102		JW PEPPER	202503	0883	9376	0.00	120.00	
										0883	61829	AS2	1	1102		JW PEPPER	202503	0883	9376	0.00	142.99	
										0883	61830	AS2	1	1152		RESOURCE TRAINING &	202503	0883	9376	0.00	332.00	
										0883	61831	AS2	1	1180		CENTERPOINT ENERGY	202503	0883	9376	0.00	220.63	
										0883	61831	AS2	1	1180		CENTERPOINT ENERGY	202503	0883	9376	0.00	380.16	
										0883	61831	AS2	1	1180		CENTERPOINT ENERGY	202503	0883	9376	0.00	30.44	
										0883	61832	AS2	1	1215		XCEL ENERGY	202503	0883	9376	0.00	16,354.95	
										0883	61833	AS2	1	1290		ISD 466 DASSEL-COKA	202503	0883	9376	0.00	250.00	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	152.72	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	63.50	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	700.61	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	71.99	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	74.24	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	79.99	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	393.12	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	65.98	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	151.35	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	184.42	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	23.98	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	428.38	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	89.98	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	119.99	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	241.98	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	68.97	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	143.97	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	222.36	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	973.80	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	47.45	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	81.95	

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	385.76	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	50.45	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	971.75	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	1,093.40	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	1,041.41	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	1,273.87	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	39.19	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	746.73	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	13.49	
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	236.25	
										0883	61835	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	753.92	
										0883	61836	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376	0.00	1,498.28	
										0883	61837	AS2	1	1406		SCHULZE, JOEL	202503	0883	9376	0.00	86.00	
										0883	61838	AS2	1	1416		WRIGHT COUNTY JOUR	202503	0883	9376	0.00	46.88	
										0883	61838	AS2	1	1416		WRIGHT COUNTY JOUR	202503	0883	9376	0.00	31.88	
										0883	61838	AS2	1	1416		WRIGHT COUNTY JOUR	202503	0883	9376	0.00	75.00	
										0883	61838	AS2	1	1416		WRIGHT COUNTY JOUR	202503	0883	9376	0.00	33.75	
										0883	61839	AS2	1	1437		KOIVISTO ELECTRICAL	202503	0883	9376	0.00	912.50	
										0883	61841	AS2	1	2216		MENARDS INC	202503	0883	9376	0.00	54.65	
										0883	61843	AS2	1	4335		4 POINT 0 SCHOOL SER	202503	0883	9376	0.00	5,750.78	
										0883	61844	AS2	1	4811		KUPHAL BRENT	202503	0883	9376	0.00	86.00	
										0883	61846	AS2	1	5377		SKINNER, JIM	202503	0883	9376	0.00	55.00	
										0883	61847	AS2	1	5574		SUMMIT FIRE PROTECTI	202503	0883	9376	0.00	322.00	
										0883	61847	AS2	1	5574		SUMMIT FIRE PROTECTI	202503	0883	9376	0.00	584.00	
										0883	61847	AS2	1	5574		SUMMIT FIRE PROTECTI	202503	0883	9376	0.00	438.00	
										0883	61848	AS2	1	5714		GREAT LAKES SPORTS	202503	0883	9376	0.00	357.92	
										0883	61849	AS2	1	6279		SHI INTERNATIONAL CO	202503	0883	9376	0.00	640.00	
										0883	61849	AS2	1	6279		SHI INTERNATIONAL CO	202503	0883	9376	0.00	747.60	
										0883	61850	AS2	1	6829		DRUSCH, MERLYN	202503	0883	9376	0.00	86.00	
										0883	61851	AS2	1	6897		MATBOSS, LLC	202503	0883	9376	0.00	599.00	
										0883	61852	AS2	1	6913		NEE INVESTMENT 9, LLC	202503	0883	9376	0.00	404.59	
										0883	61852	AS2	1	6913		NEE INVESTMENT 9, LLC	202503	0883	9376	0.00	487.98	
										0883	61853	AS2	1	6927		BECK, MICHAEL	202503	0883	9376	0.00	125.00	
										0883	61854	AS2	1	7008		HEARTCERT	202503	0883	9376	0.00	2,235.00	
										0883	61855	AS2	1	7050		WAYZATA RESULTS	202503	0883	9376	0.00	1,072.00	
										0883	61856	AS2	1	7590		ST. MICHAEL-ALBERTVII	202503	0883	9376	0.00	425.00	
										0883	61857	AS2	1	7697		MARISELA V NELSON IN	202503	0883	9376	0.00	300.00	
										0883	61857	AS2	1	7697		MARISELA V NELSON IN	202503	0883	9376	0.00	200.00	

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	61858	AS2	1	7720		FABER, TODD	202503	0883	9376	0.00	55.00	
										0883	61859	AS2	1	7738		GRANITE TELECOMMUN	202503	0883	9376	0.00	893.60	
										0883	61860	AS2	1	7771	remit	MRI SOFTWARE, LLC	202503	0883	9376	0.00	42.00	
										0883	61861	AS2	1	7786	REMI	TERRAFORM PHOENIX I	202503	0883	9376	0.00	357.68	
										0883	61862	AS2	1	7873		ON SITE COMPANIES, IN	202503	0883	9376	0.00	990.00	
										0883	61862	AS2	1	7873		ON SITE COMPANIES, IN	202503	0883	9376	0.00	498.00	
										0883	61862	AS2	1	7873		ON SITE COMPANIES, IN	202503	0883	9376	0.00	662.00	
										0883	61862	AS2	1	7873		ON SITE COMPANIES, IN	202503	0883	9376	0.00	328.00	
										0883	61862	AS2	1	7873		ON SITE COMPANIES, IN	202503	0883	9376	0.00	164.00	
										0883	61864	AS2	1	8279		CADY BUSINESS TECHN	202503	0883	9376	0.00	2,717.25	
										0883	61865	AS2	1	8350		WALTON, AARON	202503	0883	9376	0.00	125.00	
										0883	61866	AS2	1	8399		AMPION PBC	202503	0883	9376	0.00	335.25	
										0883	61867	AS2	1	8402		REPUBLIC SERVICES, IN	202503	0883	9376	0.00	6,290.84	
										0883	61868	AS2	1	8412		PERFORMANCE FOODSI	202503	0883	9376	0.00	665.72	
										0883	61868	AS2	1	8412		PERFORMANCE FOODSI	202503	0883	9376	0.00	3,485.71	
										0883	61868	AS2	1	8412		PERFORMANCE FOODSI	202503	0883	9376	0.00	138.32	
										0883	61869	AS2	1	8595	remit	GILBERT MECHANICAL I	202503	0883	9376	0.00	3,049.36	
										0883	61870	AS2	1	8617		PRAIRIE MOON NURSER	202503	0883	9376	0.00	87.00	
										0883	61871	AS2	1	8678	remit	EDFINMN LLC	202503	0883	9376	0.00	9,000.00	
										0883	61872	AS2	1	8715		PRATT, ELIZABETH	202503	0883	9376	0.00	55.00	
										0883	61873	AS2	1	8755		THE ACCIDENTAL ADUL	202503	0883	9376	0.00	3,600.00	
										0883	61876	AS2	1	8825		WASH MASTERS LLC	202503	0883	9376	0.00	166.00	
										0883	61876	AS2	1	8825		WASH MASTERS LLC	202503	0883	9376	0.00	1,466.00	
										0883	61876	AS2	1	8825		WASH MASTERS LLC	202503	0883	9376	0.00	1,088.00	
										0883	61876	AS2	1	8825		WASH MASTERS LLC	202503	0883	9376	0.00	468.00	
										0883	61877	AS2	1	8826		ONDREY, JOHN	202503	0883	9376	0.00	125.00	
										0883	61878	AS2	1	8827		ONDREY, JAMES	202503	0883	9376	0.00	125.00	
										0883	61879	AS2	1	8828		SHUTTE, PETER	202503	0883	9376	0.00	125.00	
										0883	61880	AS2	1	8829		ONDREY, MATTHEW	202503	0883	9376	0.00	125.00	
										0883	61881	AS2	1	8830		ZIMMERMAN, JOHN	202503	0883	9376	0.00	55.00	
										0883	61882	AS2	1	8831		DAWSON, DAVID	202503	0883	9376	0.00	55.00	
										0883	61905	AS2	1	1053		FLINN SCIENTIFIC	202503	0883	9446	0.00	13.62	
										0883	61906	AS2	1	1054	remit	CAROLINA BIOLOGICAL	202503	0883	9446	0.00	216.49	
										0883	61907	AS2	1	1059	remit	BLICK ART MATERIALS	202503	0883	9446	0.00	729.14	
										0883	61908	AS2	1	1128		rSchoolToday (DWC)	202503	0883	9446	0.00	94.00	
										0883	61909	AS2	1	1215		XCEL ENERGY	202503	0883	9446	0.00	4,970.81	
										0883	61910	AS2	1	1267		MASSP	202503	0883	9446	0.00	890.00	
										0883	61911	AS2	1	1379		SHIFFLER	202503	0883	9446	0.00	232.47	

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	61912	AS2	1	1492		ADAM'S PEST CONTROL	202503	0883	9446	0.00	133.36	
										0883	61912	AS2	1	1492		ADAM'S PEST CONTROL	202503	0883	9446	0.00	60.00	
										0883	61913	AS2	1	2081	remit	MAPLE LAKE PUBLIC SC	202503	0883	9446	0.00	120.00	
										0883	61914	AS2	1	2208		TECH/CHECK	202503	0883	9446	0.00	4,120.21	
										0883	61917	AS2	1	5507		CITY OF GREENFIELD W	202503	0883	9446	0.00	841.94	
										0883	61918	AS2	1	5574		SUMMIT FIRE PROTECTI	202503	0883	9446	0.00	3,015.00	
										0883	61918	AS2	1	5574		SUMMIT FIRE PROTECTI	202503	0883	9446	0.00	2,400.00	
										0883	61918	AS2	1	5574		SUMMIT FIRE PROTECTI	202503	0883	9446	0.00	1,020.00	
										0883	61919	AS2	1	5954		BOROWIAK, MARK	202503	0883	9446	0.00	157.00	
										0883	61920	AS2	1	5989		DEPT OF HUMAN SERVI	202503	0883	9446	0.00	101.00	
										0883	61921	AS2	1	6093		IDE, GERALD	202503	0883	9446	0.00	150.00	
										0883	61922	AS2	1	6136		STONE CREATIONS LAN	202503	0883	9446	0.00	5,900.00	
										0883	61923	AS2	1	6437		TASC	202503	0883	9446	0.00	125.00	
										0883	61924	AS2	1	6750		ART OF PROBLEM SOL	202503	0883	9446	0.00	1,680.00	
										0883	61925	AS2	1	6872		GENERAL PARTS LLC	202503	0883	9446	0.00	372.95	
										0883	61926	AS2	1	7300		NEJAD, REZA	202503	0883	9446	0.00	157.00	
										0883	61927	AS2	1	7697		MARISELA V NELSON IN	202503	0883	9446	0.00	100.00	
										0883	61928	AS2	1	7751		NATIONAL BUSINESS FL	202503	0883	9446	0.00	1,527.17	
										0883	61930	AS2	1	8278		TROBEC'S BUS SERVICE	202503	0883	9446	0.00	3,390.00	
										0883	61930	AS2	1	8278		TROBEC'S BUS SERVICE	202503	0883	9446	0.00	2,479.00	
										0883	61931	AS2	1	8526		STAGES THEATRE COM	202503	0883	9446	0.00	1,020.00	
										0883	61933	AS2	1	8650		MOELLER, DALE	202503	0883	9446	0.00	95.00	
										0883	61936	AS2	1	8820		THE PHYSICS CLASSRC	202503	0883	9446	0.00	210.00	
										0883	61937	AS2	1	8822		OSTOLIC, DRAGAN	202503	0883	9446	0.00	110.00	
										0883	61938	AS2	1	8833		ZIEDAN, MOHAMED	202503	0883	9446	0.00	110.00	
										0883	61948	AS2	1	1053		FLINN SCIENTIFIC	202503	0		0.00	67.31	
										0883	61948	AS2	1	1053		FLINN SCIENTIFIC	202503	0		0.00	11.49	
										0883	61949	AS2	1	1059	remit	BLICK ART MATERIALS	202503	0		0.00	151.20	
										0883	61950	AS2	1	1102		JW PEPPER	202503	0		0.00	120.00	
										0883	61950	AS2	1	1102		JW PEPPER	202503	0		0.00	70.00	
										0883	61951	AS2	1	1192		VERIZON WIRELESS	202503	0		0.00	240.77	
										0883	61952	AS2	1	1291		SAM'S CLUB DIRECT	202503	0		0.00	50.00	
										0883	61953	AS2	1	1492		ADAM'S PEST CONTROL	202503	0		0.00	91.34	
										0883	61953	AS2	1	1492		ADAM'S PEST CONTROL	202503	0		0.00	91.34	
										0883	61954	AS2	1	1828		TRAEN, TODD	202503	0		0.00	86.00	
										0883	61954	AS2	1	1828		TRAEN, TODD	202503	0		0.00	172.00	
										0883	61955	AS2	1	3366		MASMS	202503	0		0.00	350.00	
										0883	61956	AS2	1	3388		AIM ELECTRONICS, INC.	202503	0		0.00	473.01	

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount																			
0883	B	01	101	000			F		Cash & Cash Equiv	0883	61957	AS2	1	4811		KUPHAL BRENT	202503		0		0.00	186.00																			
										0883	61958	AS2	1	5226		REDEPENNING, JORDAN	202503		0		0.00	172.00																			
										0883	61959	AS2	1	5507		CITY OF GREENFIELD W	202503		0		0.00	33.00																			
										0883	61960	AS2	1	5795	remit	MEDCO SURGICAL SUP	202503		0		0.00	2,021.00																			
										0883	61961	AS2	1	6067	remit	MREA	202503		0		0.00	1,375.00																			
										0883	61962	AS2	1	6437		TASC	202503		0		0.00	34.50																			
										0883	61963	AS2	1	6698		CENTENNIAL ISD 12	202503		0		0.00	2,189.94																			
										0883	61964	AS2	1	6750		ART OF PROBLEM SOLV	202503		0		0.00	430.00																			
										0883	61965	AS2	1	6829		DRUSCH, MERLYN	202503		0		0.00	86.00																			
										0883	61966	AS2	1	7178		MSOPA	202503		0		0.00	100.00																			
										0883	61967	AS2	1	7545		TEACHERS ON CALL	202503		0		0.00	737.80																			
										0883	61968	AS2	1	7697		MARISELA V NELSON IN	202503		0		0.00	35.00																			
										0883	61969	AS2	1	7751		NATIONAL BUSINESS FL	202503		0		0.00	4,037.56																			
										0883	61969	AS2	1	7751		NATIONAL BUSINESS FL	202503		0		0.00	2,733.12																			
										0883	61970	AS2	1	8143		SCRIBBLES SOFTWARE	202503		0		0.00	94.41																			
										0883	61971	AS2	1	8170	remit	US BANCORP GOVN'T L	202503		0		0.00	7,569.12																			
										0883	61972	AS2	1	8206		PILGRIM DRY CLEANER	202503		0		0.00	91.00																			
										0883	61973	AS2	1	8279		CADY BUSINESS TECHN	202503		0		0.00	1,802.00																			
										0883	61974	AS2	1	8818		ANDERSON, DEILYS	202503		0		0.00	40.00																			
Account Total:																																								\$0.00	\$261,101.88
0883	B	01	101	003			F		Cash & Cash Equiv - Payrol	0883	61760	PAY	1	1938		TRA	202503	0883	9376		0.00	49,723.21																			
										0883	61760	PAY	1	1938		TRA	202503	0883	9376		0.00	9,277.62																			
										0883	61761	PAY	1	7649		TSA CONSULTING GROI	202503	0883	9376		0.00	5,994.09																			
										0883	61761	PAY	1	7649		TSA CONSULTING GROI	202503	0883	9376		0.00	2,747.34																			
										0883	61761	PAY	1	7649		TSA CONSULTING GROI	202503	0883	9376		0.00	1,691.90																			
										0883	61761	PAY	1	7649		TSA CONSULTING GROI	202503	0883	9376		0.00	1,176.86																			
										0883	61761	PAY	1	7649		TSA CONSULTING GROI	202503	0883	9376		0.00	5,994.73																			
										0883	61761	PAY	1	7649		TSA CONSULTING GROI	202503	0883	9376		0.00	1,176.86																			
										0883	61761	PAY	1	7649		TSA CONSULTING GROI	202503	0883	9376		0.00	2,193.62																			
										0883	61761	PAY	1	7649		TSA CONSULTING GROI	202503	0883	9376		0.00	2,006.12																			
										0883	61761	PAY	1	7649		TSA CONSULTING GROI	202503	0883	9376		0.00	657.52																			
										0883	61761	PAY	1	7649		TSA CONSULTING GROI	202503	0883	9376		0.00	2,742.33																			
										0883	61761	PAY	1	7649		TSA CONSULTING GROI	202503	0883	9376		0.00	1,691.58																			
										0883	61761	PAY	1	7649		TSA CONSULTING GROI	202503	0883	9376		0.00	657.52																			
										0883	61762	PAY	1	2006		US GOVERNMENT	202503	0883	9376		0.00	65,429.94																			
										0883	61762	PAY	1	2006		US GOVERNMENT	202503	0883	9376		0.00	32,961.35																			
Account Total:																																								\$0.00	\$186,122.59

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount																			
0883	B	02	101	000				F	Cash & Cash Equiv	0883	61768	AS2	1	1113		GRAINGER	202503	0883	9376		0.00	67.54																			
										0883	61875	AS2	1	8824		HUNNEL, AFTON	202503	0883	9376		0.00	112.60																			
Account Total:																																								\$0.00	\$180.14
0883	B	04	101	000				F	Cash & Cash Equiv	0883	61788	AS2	1	6377		DISH	202503	0883	9376		0.00	125.09																			
										0883	61799	AS2	1	7697		MARISELA V NELSON IN	202503	0883	9376		0.00	35.00																			
										0883	61803	AS2	1	8010		LANGUAGE LINE SERVI	202503	0883	9376		0.00	20.25																			
										0883	61821	AS2	1	1007		CMERDC	202503	0883	9376		0.00	16.63																			
										0883	61821	AS2	1	1007		CMERDC	202503	0883	9376		0.00	3.56																			
										0883	61822	AS2	1	1012		SCHOOL SPECIALTY INC	202503	0883	9376		0.00	29.89																			
										0883	61822	AS2	1	1012		SCHOOL SPECIALTY INC	202503	0883	9376		0.00	38.15																			
										0883	61822	AS2	1	1012		SCHOOL SPECIALTY INC	202503	0883	9376		0.00	3.89																			
										0883	61822	AS2	1	1012		SCHOOL SPECIALTY INC	202503	0883	9376		0.00	259.64																			
										0883	61828	AS2	1	1096	remit	NASCO	202503	0883	9376		0.00	168.95																			
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376		0.00	503.16																			
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376		0.00	177.19																			
										0883	61840	AS2	1	1666		DISCOUNT SCHOOL SUI	202503	0883	9376		0.00	972.41																			
										0883	61843	AS2	1	4335		4 POINT 0 SCHOOL SER	202503	0883	9376		0.00	1,712.14																			
										0883	61904	AS2	1	1012		SCHOOL SPECIALTY INC	202503	0883	9446		0.00	753.53																			
										0883	61915	AS2	1	3180		COMMUNITY PLAYTHIN	202503	0883	9446		0.00	740.00																			
										0883	61927	AS2	1	7697		MARISELA V NELSON IN	202503	0883	9446		0.00	100.00																			
										0883	61927	AS2	1	7697		MARISELA V NELSON IN	202503	0883	9446		0.00	100.00																			
										0883	61947	AS2	1	1012		SCHOOL SPECIALTY INC	202503		0		0.00	4.02																			
										0883	61947	AS2	1	1012		SCHOOL SPECIALTY INC	202503		0		0.00	56.73																			
										0883	61951	AS2	1	1192		VERIZON WIRELESS	202503		0		0.00	100.38																			
Account Total:																																								\$0.00	\$5,920.61
0883	B	06	101	000				F	Cash & Cash Equiv	0883	61842	AS2	1	3322		GOLDEN VALLEY SUPP	202503	0883	9376		0.00	1,154.24																			
										0883	61845	AS2	1	5165	remit	ICS CONSULTING, LLC -	202503	0883	9376		0.00	19,332.16																			
										0883	61863	AS2	1	8000		ECLIPSE PAINTING, INC.	202503	0883	9376		0.00	6,000.00																			
										0883	61932	AS2	1	8622		MINT ROOFING	202503	0883	9446		0.00	1,621.49																			
Account Total:																																								\$0.00	\$28,107.89
0883	B	21	101	000				F	Cash & Cash Equiv	0883	61806	AS2	1	8265		DOMINO'S PIZZA	202503	0883	9376		0.00	121.49																			
										0883	61834	AS2	1	1394		MBNA/BUSINESS CARD	202503	0883	9376		0.00	455.32																			
										0883	61860	AS2	1	7771	remit	MRI SOFTWARE, LLC	202503	0883	9376		0.00	14.00																			
										0883	61874	AS2	1	8817		BIG LAKE ROBOTICS BC	202503	0883	9376		0.00	250.00																			
										0883	61916	AS2 ²⁴	1	5267		ADRENALINE FUNDRAIS	202503	0883	9446		0.00	2,171.00																			
										0883	61929	AS2	1	8265		DOMINO'S PIZZA	202503	0883	9446		0.00	74.06																			
										0883	61930	AS2	1	8278		TROBEC'S BUS SERVICE	202503	0883	9446		0.00	3,390.00																			

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	21	101	000				F	Cash & Cash Equiv	0883	61930	AS2	1	8278		TROBEC'S BUS SERVICE	202503	0883	9446	0.00	2,479.00	
										0883	61934	AS2	1	8701	Remit	GAME ONE	202503	0883	9446	0.00	315.00	
										0883	61935	AS2	1	8809		ROUTE 1 PROMOTIONS,	202503	0883	9446	0.00	825.30	
Account Total:																				\$0.00	\$10,095.17	
Report Total:																				\$0.00	\$491,528.28	



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Open Enrollments

Meeting Date: October 21, 2024

Prepared by: Business Office

Date Prepared: October 15, 2024

Indormation Briefing Action Enclosure Item(s)

Resident Students Attending Other Schools

Grade	Non-Resident District	Number	Date Effective	Address Change/New Enrollment
12	Minnnetonka	276	9/3/2024	transition program better meets students needs
7	Delano	879	9/3/2024	family move, wants to stay @ Delano
1	Delano	879	9/24/2024	family move, wants to stay @ Delano

Non-Resident Students Attending Rockford

Grade	Resident District	Number	Date Effective	Address Change/New Enrollment
1	Orono	278	9/9/2024	family situation; wants to stay enrolled in Rockford
8	Orono	278	9/3/2024	family situation; wants to stay enrolled in Rockford
3	Buffalo	877	9/3/2024	NEW ENROLLMENT
5	Minneapolis	1	9/3/2024	NEW ENROLLMENT
1	Brooklyn Center	286	9/3/2024	NEW ENROLLMENT; smaller class sizes, better overall academics
9	Brooklyn Center	286	9/3/2024	NEW ENROLLMENT; smaller class sizes, better overall academics
6	Brooklyn Center	286	9/3/2024	NEW ENROLLMENT; smaller class sizes, better overall academics
5	Brooklyn Center	286	9/3/2024	NEW ENROLLMENT
3	Brooklyn Center	286	9/3/2024	NEW ENROLLMENT
10	Buffalo	877	9/3/2024	NEW ENROLLMENT
5	Osseo	279	9/3/2024	NEW ENROLLMENT; better opportunity
11	Buffalo	877	9/3/2024	NEW ENROLLMENT; smaller school size
1	Buffalo	877	9/3/2024	NEW ENROLLMENT; preferred school
4	Buffalo	877	9/3/2024	NEW ENROLLMENT
11	Buffalo	877	9/3/2024	NEW ENROLLMENT; change of school
K	Howard Lake	2687	9/3/2024	NEW ENROLLMENT; attends daycare in Rockford
10	Buffalo	877	9/3/2024	NEW ENROLLMENT
K	Buffalo	877	9/3/2024	NEW ENROLLMENT
11	Buffalo	877	9/3/2024	NEW ENROLLMENT

Note : Non-resident agreements will not be signed for families requesting a release from our school district. The students listed above are covered under MN Statute 124D.03, thus meeting the legal requirements for open enrollment.



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: 2024-25 Approval of Tenure

Meeting Date: Oct 21, 2024

Prepared By: Human Resources Office

Date Prepared: October 16, 2024

<input type="checkbox"/>	Information	<input type="checkbox"/>	Briefing	<input checked="" type="checkbox"/>	Action	<input type="checkbox"/>	Enclosure Item(s)
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The following licensed staff are eligible for tenure:

- Jennifer Desmarais-Holland
- Suzanne Douglas
- Elizabeth Schoeller
- Brenna Siltala-Habib
- Emily Beard
- Anne George
- Andrew Kenady
- Emily A Bartels
- Kerry Nichole Toso Carlson
- Christina Andring
- Erika Finanger
- Erin Sindelir
- Brenda Sehlin-Goneau



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: *Rockford General Records Retention Schedule*

Meeting Date: October 21, 2024

Prepared by: Mike McNulty

Date Prepared: October 14, 2024

<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Briefing	<input checked="" type="checkbox"/>	Action		<input checked="" type="checkbox"/>	Enclosure Item(s)
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Any destruction of records without prior approval is needed. First the General Records Retention Schedule must be adopted by the School Board. Once complete, the district must submit the Notification of Adoption form to the Records Disposition Panel. The Minnesota Historical Society then needs to sign and return the Notification of Adoption. At this point, the school district will have the authority to dispose of records in accordance with the schedule.

State of Minnesota
School District General Records Retention Schedule
Table of Contents

Administration	ADM
Building	BLD
Community Education.....	CED
Curriculum	CUR
Food Services.....	FDS
Finance	FIN
Health & Safety.....	HSF
Payroll.....	PAY
Personnel.....	PER
Special Education	SPC
Students.....	STD
Transportation.....	TRN

School District General Records Retention Schedule

Section: Administration

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
ADM00100	Affidavit of Publication	Public Hearings, Budget Publication, Debt Offerings	1 Year following completion of audit	No	Public
ADM00200	Election Records	Ballots, Notices, Notifications, Publications	1 Year after Canvas or Challenge	No	Public
ADM00300	Annual Reports to Board of Education	Reports Generated by District (PER, Accountability Reports, formal Annual Report in Accordance With MN Statute 120B.11	Retain permanently; has historical value, MS 120B.11	Yes	Public
ADM00310	Annual/Periodic Reports to Local Board of Education	Final/Actual Reports Generated by State	6 Years	No	Public
ADM00400	Authority to Dispose of Records (If Applicable)	Application for Authority to Dispose of Records form	6 Years	No	Public/Private MS 13.43 MS 13.32 MS 13.39
ADM00500	Boundary Changes - District	Consolidation, Detachment, Annexation, and Dissolution	Retain permanently; has historical value	Yes	Public
ADM00600	Calendar - Adopted and Actual	Number of Days and Length of Day by School and Grade Level, Reflecting Updated Activities During the Year.	3 Years MS 127A.41, Subd. 5	No	Public
ADM00700	Census, Annual School	1979 and Earlier	Retain permanently; has historical value	Yes	Private MS 13.32
ADM00710	Census, Annual School	1980 - Current	3 Years	No	Private MS 13.32

School District General Records Retention Schedule

Section: Administration

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
ADM00720	Census, Certified Reports	Conducted Once Per Decade	Permanent	No	Public
ADM00800	Closed Rural Schools	Includes: Clerk's, Treasurer's, and Teacher's Records of Closed Rural Schools Which Were Consolidated into the Independent District.	Transfer to the State Archives for Selection and Disposition	Yes	Public
ADM00900	Correspondence/ Administrative	Superintendent, Principal, Assistant Principal and Other Administrators Unless Otherwise Specifically Addressed Elsewhere in Records Retention Schedule	3 Years	No	Public/Private MS 13.32 MS 13.43
ADM01000	Court Case/Trial information	Litigation Correspondence	10 Years	No	Public/Private MS 13.32 MS 13.43 MS 13.90
ADM01010	Court orders		1 Year after Action is Completed	No	Public/Private MS 13.32 MS 13.43
ADM01100	Grant Applications	Successful	3 Years -- For Federal Funds three (3) years after completion of the activity for which the funds were used. 20 U.S.C. Section 1232f(a)	No	Public
ADM01110	Grant Applications	Unsuccessful	1 Year	No	Public

School District General Records Retention Schedule

Section: Administration

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
ADM01200	Inservice Workshops	Attendance Records, Agenda and Materials (Employee Right to Know, Blood Borne Pathogens, Etc.)	3 Years	No	Public
ADM01300	Inter District Cooperatives	Includes Vocational, Special Ed and Special Purpose Cooperatives formed by Joint Powers Agreements. Records Should Be Retained and Disposed of in Accordance With the Retention Periods for the Specific Series of Records Listed in Schedule	Retain permanently; has historical value	Yes	Public
ADM01400	Minutes	Board Minutes	Retain permanently; has historical value	Yes	Public
ADM01410	Minutes	Officially Designated Committees	Retain permanently; has historical value	Yes	Public
ADM01420	Minutes	Other Than Referred to in ADM01300, ADM 01400, and ADM 01410	1 Year	Yes	Public
ADM01430	Minutes - Tape Recordings	Board Minutes Only	Until Transcribed and Approved	No	Public
ADM01440	Board Policies		3 Years after Change	No	Public
ADM01500	Negotiations - See Personnel				
ADM01600	Newsletters and Publications	District Generated	Retain permanently; has historical value	Yes	Public
ADM01610	Newsletters and Publications	Student Generated School Newspapers	Retain permanently; has historical value	Yes	Public

School District General Records Retention Schedule

Section: Administration

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
ADM01700	Parent Teacher Association Records	Secretary's Books, Treasurer's Books, and Scrapbooks.	Retain permanently; has historical value	Yes	Public
ADM01800	Media Center/Librarian Reports		3 Years	No	Public
ADM01900	Video Tapes	Building Security/Transportation Tapes	Until Relooped	No	Private/Public MS 13.32 MS 13.43
ADM02000	E-Mail		Same as Correspondence	No	Private/Public MS 13.32 MS 13.43

School District General Records Retention Schedule

Section: Building

Item	Title	Examples and Descriptions	Retention Period	Archival	Data Practices Classification/ Statute
BLD00100	Accident/Damage Records	School Property-Related	10 Years	No	Public
BLD00200	Building Maintenance Records		Until Obsolete	No	Public
BLD00300	Building Permits	Applications (initial/interim), Inspection Reports, Plans, Etc.	10 Years	No	Public
BLD00400	Building Program Records	Current and Projected Needs. Review and Comment	10 Years	No	Public
BLD00500	Buildings and Grounds Records	Blueprints, Construction Specifications, Abstracts, Deeds, Title Papers, Final inspection Reports, Land and Building Occupancy Approval	Permanent	No	Public
BLD00600	Fixed Asset Records	Equipment, Fixtures, and Materials, inventory and Depreciation	Life of Item	No	Public

School District General Records Retention Schedule

Section: Building

Item	Title	Examples and Descriptions	Retention Period	Archival	Data Practices Classification/ Statute
BLD00100	Accident/Damage Records	School Property-Related	10 Years	No	Public
BLD00200	Building Maintenance Records		Until Obsolete	No	Public
BLD00300	Building Permits	Applications (initial/interim), Inspection Reports, Plans, Etc.	10 Years	No	Public
BLD00400	Building Program Records	Current and Projected Needs. Review and Comment	10 Years	No	Public
BLD00500	Buildings and Grounds Records	Blueprints, Construction Specifications, Abstracts, Deeds, Title Papers, Final inspection Reports, Land and Building Occupancy Approval	Permanent	No	Public
BLD00600	Fixed Asset Records	Equipment, Fixtures, and Materials, inventory and Depreciation	Life of Item	No	Public

School District General Records Retention Schedule

Section: Community Education

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
CED00100	Annual Reports	See Finance			
CED00200	Applications by individuals for Adult Education		1 Year	No	Private MS 13.32
CED00300	Certificate of Compliance	Verifies Cooperation Between District and Other Governmental Agencies. Joint Powers Agreements	Permanent, MS 471.59	No	Public
CED00400	Class Schedule - Master		1 Year	No	Public
CED00500	Financial Records	See Finance			
CED00600	Grants	See Administration			
CED00700	Minnesota DCF&L Reports	Early Childhood Family Education, Home School, Adult Basic Education, English As A Second Language, General Education Development, Other State Programs	6 Years	No	Public/Private MS 13.32
CED00800	Minutes	See Administration			

School District General Records Retention Schedule

Section: Curriculum

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
CUR00100	Class Lists-Elementary and Secondary		1 Year	No	Private MS 13.32
CUR00200	Class Schedules		1 Year	No	Public
CUR00300	Curriculum Development	Support Data, Recommendations, Programs and Procedures	6 Years	No	Public
CUR00400	Daily Plan Books - Teacher's		1 Year	No	Public
CUR00500	Duty Rosters - Teacher's		1 Year	No	Public
CUR00600	Grade Books - Teacher's		1 Year	No	Private MS 13.32
CUR00700	Textbooks	Adoptions	6 Years	No	Public
CUR00710	Textbooks	Inventories	6 Years or Until Obsolete	No	Public

School District General Records Retention Schedule

Section: Food Services

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
FDS00100	General Correspondence	See Administration	3 Years and DCF&L Audit	No	Public
FDS00200	DCF&L/Federal USDA Reporting	Commodities, Milk Program	3 Years and DCF&L Audit, 7 C.F.R & 210.8	No	Public
FDS00300	Application /Agreement With State Agency	Free/Reduced Price Meal Policy Statement	3 Years and DCF&L Audit, 7 C.F.R & 210.3	No	Public
FDS00400	Free/Reduced Price Meal Applications	All Approved and Denied Applications, DHS Free School Meal Notices, Notice of Denial to Parents, Rosters of Eligible Students, Verification Records	3 Years and DCF&L Audit, 7 C.F.R. & 245.6	No	Private MS 13.32
FDS00600	Service Agreements/Catering Contracts	Head Start, Meals On Wheels, Etc.	3 Years and DCF&L Audit, 7 C.F.R & 210.3	No	Public
FDS00700	Food Production information	Daily Food Production Record, Menus	3 Years and DCF&L Audit, 7 C.F.R. & 210.13	No	Public

School District General Records Retention Schedule

Section: Food Services

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
FDS00800	Daily Meal Count Report With Edit Checks		3 Years and DCF&L Audit, 7 C.F.R. & 210.7	No	Private/Public MS 13.32
FDS00900	Monthly Payment Vouchers		3 Years and DCF&L Audit, 7 C.F.R. & 210.13	No	Private/Public MS 13.32
FDS01000	On Site Review Record		3 Years and DCF&L Audit, 7 C.F.R. & 210.8	No	Private/Public MS 13.32
FDS01100	Financial Records	Breakfast, Lunch, Ala Carte, Etc. (Supporting Documentation May include invoices, Purchase orders, Etc.) Student, Adult Federal and State Income and All Other Sources	3 Years and DCF&L Audit, 7 C.F.R. & 210.20 and 210.5	No	Private/Public MS 13.32
FDS01200	Inventory	Audit Trail for USDA Commodity Usage, Year End Physical Inventory	3 Years and DCF&L Audit	No	Public
FDS01410	Inventory (Food and Supplies)	Quotes (Unsuccessful and Successful)	1 Year and DCF&L Audit	No	Public
FDS01410	Inventory (Food and Supplies)	Bid (Unsuccessful and Successful) Request Summaries	6 Years and DCF&L Audit	No	Public
FDS01420	Inventory (Food and Supplies)	Requisitions (for Moving Supplies or Equipment Within District)	3 Years and DCF&L Audit	No	Public

School District General Records Retention Schedule

Section: Food Services

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
FDS01500	Cashier's Reports	Daily, Weekly, and Monthly	6 Years and DCF&L Audit, 7 C.F.R. 210.8 and 210.20	No	Public
FDS01600	Operating Reports	Breakfast, Lunch, and A'La Carte Participation Reports	3 Years and DCF&L Audit	No	Public
FDS01610	Operating Reports	Revenue and Expenditure Reports	6 Years and DCF&L Audit	No	Public

School District General Records Retention Schedule

Section: Finance

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
FIN00100	Abstracts/Deeds/Title Papers/Mortgages	See Buildings			
FIN00200	Accounts Payable	Credit Memos, Freight Bills/Claims, Bills of Lading, Purchase orders, Acknowledgments/Orders/Shipping Notices, Invoices and Purchasing Contracts, Claims/Vouchers (Merchandise Purchased, Services Rendered, Travel Expenses), 1099	6 Years	No	Public/Private MS 13.43
FIN00210	W-9 form		6 Years after Final 1099 Issued	No	Public/Private MS 13.43
FIN00300	Year-End Financial Reports	Revenue and Expenditure Summary Transaction Reports	Retain Permanently	No	Public
FIN00305	Year-End Financial Reports	Revenue and Expenditure Detailed Transaction Reports	Retain Permanently	No	Public
FIN00310	Year-End Financial Reports	UFARS Revenue and Expenditure Report to State	Retain Permanently	No	Public
FIN00315	Year-End Financial Reports	Special Funded Projects Report	Retain Permanently	No	Public
FIN00320	Year-End Financial Reports	Note: includes Clerks and Treasurer's Reports (Register of Receipts/Disbursements, Treasurer's Annual Report, Treasurer's Books of Records. (1932 and Earlier)	Retain permanently; has historical value	Yes	Public

School District General Records Retention Schedule

Section: Finance

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
FIN00325	Year-End Financial Reports	Note: includes Clerks and Treasurer's Reports (Register of Receipts/Disbursements, Treasurer's Annual Report, Treasurer's Books of Records. (Post 1932)	Retain Permanently	No	Public
FIN00330	Year-End Financial Reports	Accounts Receivable, Numbered Receipts, Accounts Receivable Invoices, Remittance Advice	6 Years	No	Public
FIN00335	Year-End Financial Reports	General Ledger, General Journals, Journal Entries, Disbursements Journal, Check Register Adopted and Revised Budget, Budget Publications, Balance Sheet, Receipts Journal	Retain Permanently	No	Public
FIN00400	Audit Reports		Retain permanently; has historical value	Yes	Public
FIN00500	Bank Statements/ Reconciliation's	Checks, Cancelled, Returned or Voided. (Must Be original Check - Not Microfiche)	6 Years	No	Public/Private MS 13.43
FIN00510	Bank Statements/ Reconciliation's	Statement of Pledged Securities	6 Years after Expiration	No	Public
FIN00600	Bonds and Coupons	Bond Ledgers/Registers	Until Debt Is Retired and Audit	No	Public
FIN00700	Bond Issues - Official Statements	Enabling Documentation	Permanent	No	Public
FIN00800	Building and Land Contracts	See Buildings			

School District General Records Retention Schedule

Section: Finance

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
FIN00900	County Auditor Statements	Tax Settlement Report and Taxes Receivable Report	6 Years	No	Public
FIN01100	Insurance Documents	Fidelity/Surety Bonds	6 Years after Expiration	No	Public
FIN01110	Insurance Documents	Insurance Bids, Health, Dental, Life etc. (Accepted and Rejected)	6 Years	No	Public
FIN01120	Insurance Policies	Health, Property, Liability, etc., Policies, Amendments and Waivers	20 Years	No	Public
FIN01200	Inventory	Year End Inventory List, Warehouse Listing, Library Holdings	3 Years	No	Public
FIN01300	Leases/Agreements		3 Years after Expiration	No	Public
FIN01400	Levies		6 Years	No	Public
FIN01500	Property Appraisals		Until Superseded	No	Public
FIN01600	Sealed Bids	Successful and Unsuccessful	6 Years after Award	No	Public
FIN01700	Quotes	Successful and Unsuccessful, MS 471.345	1 Year after Receipt	No	Public
FIN01800	Student Activity Accounts	Cash Receipts, Vouchers, Cancelled Checks, Ledgers, and Journals	6 Years	No	Public
FIN01900	Transportation - Annual Report		6 Years	No	Public
FIN02000	Transportation Contracts	With Independent Contractors	6 Years	No	Public

School District General Records Retention Schedule

Section: Health & Safety

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
HSF00100	Infectious Disease and Occupational Exposure Files*	Files On Each Employee Dealing With Safety and Training On Diseases Such As Hepatitis and Aids. Retain in Employee's Medical File.	3 Yrs. after Separation	No	Public/Private MS 13.43
HSF00200	OSHA - Citations of Penalty	Notifications of Violations by the District	Until Violation Has Been Corrected	No	Public/Private MS 13.43
HSF00300	OSHA - Employee Accident Reports	OSHA Report Numbers 200 and 101	5 Yrs. after Accident	No	Public/Private MS 13.43
HSF00400	OSHA - Employee Exposure Records	Any information Concerning Employee Exposure to Toxic Substances or Harmful Physical Agents.	30 Yrs. after Termination or Retirement	No	Public/Private MS 13.43
HSF00500	Safety Committee Agendas and Minutes		3 Years	No	Public
HSF00600	Training Records - Right to Know		3 Yrs. after Separation	No	Public

School District General Records Retention Schedule

Section: Payroll

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
PAY00100	Cafeteria Plan Records		6 Years	No	Public/Private MS 13.43
PAY00300	Check Requests for Manual Checks	Lost or Missing Check Replacement, etc.	2 Years	No	Public/Private MS 13.43
PAY00400	Dues Deduction Authorization	Union Dues	3 Years	No	Public/Private MS 13.43
PAY00500	Garnishments	Wage Garnishment, Notice of Bankruptcy, Wage Levy and Related Documents	3 Years after Expiration	No	Private MS 13.43
PAY00700	Payroll Register	Name; Address; Date of Birth; Occupation; Rate of Pay; Compensation Earned Each Week	Permanent, 29 C.F.R. & 1627.3(a)	No	Public/Private MS 13.43
PAY00800	Pera Eligibility Sheets and Reports		6 Years	No	Public/Private MS 13.43
PAY00900	Prior Years' Quarterly FICA		6 Years	No	Public/Private MS 13.43
PAY01000	Quarterly Report of Local Government	Employees and Wages (Weeks or Hours Worked)	3 Years	No	Public/Private MS 13.43
PAY01100	Salary Deduction Sheets		6 Years	No	Public/Private MS 13.43
PAY01200	Voluntary Withholdings	Requests for Withholding (United Way, Savings Bonds, etc)	2 Years after Expiration or Until Superseded	No	Public/Private MS 13.43

School District General Records Retention Schedule

Section: Payroll

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
PAY01300	Stop Payment Orders and Bonds		6 Years	No	Private MS 13.43
PAY01400	Tax Reports	Federal, Minnesota and Other States	6 Years	No	Public/Private MS 13.43
PAY01500	Tax Sheltered Annuity - Contracts		Permanent, 29 C.F.R. & 1627.3(b)(2)	No	Private MS 13.43
PAY01600	Tax Sheltered Annuity - Authorization	457 and 403(B) Plans	Permanent	No	Private MS 13.43
PAY01700	Time Sheets		6 Years	No	Public/Private MS 13.43
PAY01800	TRA / PERA - Retirement Remittance Report	Monthly and Annual Reports	6 Years, MS 354.52	No	Public/Private MS 13.43
PAY02000	W-2 Statements (Employer's Copy)		6 Years	No	Public/Private MS 13.43
PAY02100	W-4 Statements		Until Superseded or 6 Years after Termination	No	Public/Private MS 13.43

School District General Records Retention Schedule

Section: Personnel

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification / Statute
PER00100	Employee Medical Records*	Any information Concerning the Health Status of An Employee Which Is Made or Maintained by A Physician, Nurse, or Other Health Care Personnel, or Technician.	30 Yrs. after Termination or Retirement	No	Private MS 13.42 MS 13.43
PER00110	Employee Medical Records*	Includes Medical and Employment Questionnaires or Histories, Medical Exams, Medical Opinions, Descriptions of Treatments and Prescriptions, and Employee Medical Complaints.	30 Yrs. after Termination or Retirement	No	Private MS 13.42 MS 13.43
PER00120	Request for Leave	Requests for Leave (Vacation , Sick, Personal, etc.)	6 Yrs. after Termination	No	Public/Private MS 13.43
PER00200	Leave of Absence Reports	Formal Reports to PERA, TRA, etc., Regarding Unpaid, Board-Approved Leaves	6 Years	No	Public/Private MS 13.43
PER00210	Discrimination Claim Records	Sexual Harassment and Discrimination	Until Final Disposition of the Charge or Action	No	Public/Private/ Confidential MS 13.43 MS 13.39
PER00220	First Report of Injury*	If Maintained With Worker's Compensation File, Retain for 20 Years.	Permanent, MS 176.151	No	Private MS 13.43 MS 176.231

School District General Records Retention Schedule

Section: Personnel

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification / Statute
PER00300	Applications for Employment/Resume/Interview Documents	Licensed and Classified - Not Hired. Any and all employment records, including but not limited to, application forms, resumes, cover letters, interview notes, interview questions and answers, job inquiries, rejection letters and other documents regarding	2 Years or until final disposition of a discrimination charge, 29 C.F.R. 1602.14(a), 29 C.F.R. 1602.40, 29 C.F.R. 1627.3(b)(1), Minn. Rules 5000.2250	No	Public/Private MS 13.43
PER00310	Applications for Employment/Resume/and Supporting Documentation	Licensed and Classified - Hired (in personnel file). Any and all employment records, including but not limited to, application forms, resumes, cover letters, interview notes, interview questions and answers, job inquiries, rejection letters and other doc	6 Years or until final disposition of a discrimination charge, 29 C.F.R. 1602.14(a), 29 C.F.R. 1602.40, 29 C.F.R. 1627.3(b)(1), Minn. Rules 5000.2250	No	Public/Private MS 13.43
PER00400	Arbitration Decisions		Permanent	No	Public/Private MS 13.43
PER00500	Contracts and Assignments		6 Yrs. after Termination	No	Public
PER00700	Equal Employment Opportunity Reports/Summary Data (EEOC/MNCRIS)		3 Years, 29 C.F.R. 1602.39	No	Public

School District General Records Retention Schedule

Section: Personnel

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification / Statute
PER00900	Grievance Files	Employee Grievances and/or Complaints Filed Under A Labor Agreement or Personnel Rules. This Also Related to Arbitration Files and Related Court Cases.	Permanent	No	Public/Private MS 13.43
PER01000	Insurance: Group Master Policies, Contracts and Agreements	See Finance			
PER01100	Insurance: Reports	Insurance Census, Premium Reports, Etc.	6 Years	No	Public/Private MS 13.43
PER01200	STARS Report	Annual STARS Report to State	1 Year Until Superseded	No	Public
PER01300	Insurance Records: Enrollment Cards		Until Superseded	No	Public/Private MS 13.43
PER01400	Insurance Records: Employees On Leave of Absence	Employees on Leave of Absence, Family Medical Leave Act, Long-term Disability, Retired Teachers, Surviving Spouse, Terminated Employees	2 Years after Insurance Coverage Terminates	No	Public/Private MS 13.43
PER01800	Labor Contracts	Contracts Between School District Management and Various Bargaining Units including: Correspondence, Salary Schedules, Personnel Policies.	Permanent	Yes	Public
PER02000	Long Term Disability Claims/Awards		10 Years after Final Settlement of Claims	No	Public/Private MS 13.43

School District General Records Retention Schedule

Section: Personnel

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification / Statute
PER02100	Job Descriptions		Until Superseded	No	Public
PER02200	Mediation Records		Permanent	No	Public
PER02300	Negotiations Records	Costing Records, Negotiations Strategy Session Tapes	2 Years after Completion of all BMS Certified Negotiations. MS 471.705(1a)	No	Public/Private MS 471.705
PER02400	Pay Equity: Classification Studies and Working Papers		Until Superseded	No	Public
PER02500	Pay Equity: Summary		Permanent	No	Public
PER02700	Personnel Files - Individual	Containing Citations, Personal History, Employee References, and Letters of Appointment/Promotion, Performance Records, Termination/Resignation, I-9 form, Evaluations, All Personnel and Employment Records, including, but not limited to, Documents Relating	6 Yrs. after Termination	No	Public/Private MS 13.43
PER02720	Personnel: Deficiency Reports	Letters of Advice, Reprimands, Letters of Deficiency, Letter of Direction and Correction, Notices of Suspensions.	6 Years after Termination or by Mutual Agreement To Expunge	No	Public/Private MS 13.43
PER02730	License and Certifications	Notice of Voluntary Surrender of Teaching License	Until Superseded	No	Public

School District General Records Retention Schedule

Section: Personnel

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification / Statute
PER02740	Employee's Response Letter to Any Document in Personnel File		Same As Document To Which They Are Responding MS122A.40, Subd. 19	No	Private MS 13.43
PER02750	Seniority Lists		Full period the system is in effect and at least one (1) year after termination, 29 C.F.R. 1627.3(b)(2)	No	Public
PER02800	Recruitment Records	Relating to Posting, Recruitment, Selection, and Appointment to Each Position, Advertising	2 Years	No	Public/Private MS 13.43
PER03000	Unemployment Claims/Compensation	Claims for Unemployment	2 Years after Claim Resolution	No	Public/Private MS 13.43
PER03100	Worker's Compensation - Claims	Injury Reports and Correspondence Dealing With injuries.	20 Years	No	Private MS 13.43 MS 176.231
PER03200	Worker's Compensation	Claims Summary, Summary information From Carrier	6 Years after Termination	No	Public/Private MS 13.43 MS 176.231

School District General Records Retention Schedule

Section: Special Education

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification / Statute
SPC00100 52	Special Education Records		The permanent record of the student's name, address, phone number, grades, attendance, and grade level completed may be maintained without time limitation 34 C.F.R. 300.573(b)	No	Private MS 13.32

School District General Records Retention Schedule

Section: Students

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
STD00200	Accident Reports - Student		Permanent	No	Private MS 13.32
STD00300	Achievement and Standardized Tests Results	Testing As Determined by District	Permanent	No	Private MS 13.32
STD00400	Emergency Care Information		Until Superceded or 3 Years after Graduation/Leave District	No	Private MS 13.32
STD00500	Attendance and Membership Data	Summary of Yearly Attendance by Student As Recorded in Cumulative File	Permanent	No	Private MS 13.32
STD00510	Attendance and Membership Data	MARRS Data - Detailed	3 Years	No	Private MS 13.32
STD00600	Health and Immunization information		At least five (5) years after the student attains the age of majority (18), so until the age of (23) MS 123.70, Subd. 7	No	Private MS 13.32
STD00610	School Nurse Notes	Anecdotal Records	6 Years after Graduation/Leave District	No	Private MS 13.32

School District General Records Retention Schedule

Section: Students

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
STD00610	Health Room Log	Daily Record of Student Reporting to Health Room (Excluding Anecdotal Records)	6 Years after Graduation/Leave District	No	Private MS 13.32
STD00700	Cumulative File	Including Record of Access, Log In/Out Record for Review or Transfer of Student Records	Permanent	No	Private MS 13.32
STD00800	Demographic Information	District Census	Permanent	No	Public/Private MS 13.32
STD00810	Demographic Information	Student Directory information	1 Year	No	Public
STD00820	Demographic Information	Student Family information, including Dissolution or Custody Orders, etc.	Until Leave District or Superseded by Subsequent order, whichever sooner	No	Public/Private MS 13.32
STD00900	LEP Reports	Home Language Reports (LEP)	3 Years	No	Public/Private MS 13.32
STD01000	Extra and Co-curricular Participation Records	Team Results, Participation, Contracts, (If included in Cumulative File - Permanent Retention)	1 Year	No	Private MS 13.32
STD01100	Homeschool Records		Permanent	No	Private MS 13.32
STD01200	Preschool Screening		Permanent	No	Private MS 13.32

School District General Records Retention Schedule

Section: Students

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
STD01300	Nonresident Pupil Attendance Applications/Agreements		3 Years after Graduation	No	Private MS 13.32
STD01410	School Performance Data	Yearly Report Cards	1 Year after Transfer of Permanent Cumulative File	No	Private MS 13.32
STD01420	School Performance Data	Transcripts	Permanent	No	Private MS 13.32
STD01500	Auxiliary Organization Records	Clubs, interest Groups, Student Councils, Athletic Associations	Retain permanently; has historical value	Yes	Public
STD01510	Auxiliary Organization Records	Graduation Programs	Retain permanently; has historical value	Yes	Public
STD01520	Auxiliary Organization Records	Activity Funds - Treasurer's Records, Bylaws, Membership Records, Meeting Minutes	Retain permanently; has historical value	Yes	Public
STD01530	Driver Education Files		1 Year	No	Public

School District General Records Retention Schedule

Section: Transportation

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
TRN00100	Claims for Transportation Aid		3 Years	No	Public
TRN00200	Contractor Correspondence/Reporting		3 Years after Completing Contract	No	Public
TRN00300	Contracts With Independent Contractors		3 Years after Completing Contract	No	Public
TRN00400	Equipment Inventories	See Buildings			
TRN00500	Equipment Maintenance Records		Life of Equipment	No	Public
TRN00600	Minnesota DCF & L Reports	Annual Reports and Student Ridership Categories	3 Years	No	Public
TRN00700	Pupils Transported for Aid Entitlement	Lists Containing Names of Students	3 Years, MS+D19 127A.41	No	Private MS 13.32
TRN00800	Transportation Mileage Records		3 Years	No	Public
TRN00900	Transportation Reimbursements		6 Years	No	Public



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Consent – Crown College Joint Power Agreement

Meeting Date: October 21, 2024

Prepared by: Superintendent's Office

Date Prepared: October 14, 2024

Information Briefing Action Enclosure Item(s)

Crown College has requested and agreement for post-secondary enrollment options. Attached for your approval, is an agreement starting July 1, 2024 through June 30, 2025. Please see enclosed document for details.

**ISD #883 Rockford High School
Rockford, MN**

THIS JOINT POWERS AGREEMENT, and amendments and supplements thereto, (hereinafter “contract”) is between **Independent School District #883**, Rockford High School, 6051 Ash Street, Rockford, MN 55373 (hereinafter “SCHOOL DISTRICT”), which is empowered to enter into joint powers agreements pursuant to Minnesota Statutes, Chapter 471.59, Subd. 10; and **Crown College**, acting through its Board of Trustees (hereinafter “COLLEGE”), which is empowered to enter into joint powers agreements pursuant to Minnesota Statutes, Chapter 471.59, Subd. 10, and WHEREAS, Minnesota Statutes Chapter 123.3514, the Post-Secondary Enrollment Options act, provides that school district may enter into agreements between a school board and public post-secondary faculty member, and

WHEREAS, SCHOOL DISTRICT wishes to enter into such an agreement, and

WHEREAS, COLLEGE represents that it is duly qualified and willing to perform the services set forth herein

NOW, THEREFORE, it is agreed:

- I. SCHOOL DISTRICT’S DUTIES. The SCHOOL DISTRICT shall:
 - A. Provide a roster to the Finance Office of high school students to be enrolled under the terms of this agreement before the commencement of each term for which the students wish to enroll.
 - B. Provide special education or support services for physically challenged students admitted under the terms of this agreement.
 - C. Provide general information, by March 1 of each year of this agreement, about the program to all students in grades 10, 11, 12. To the extent possible, SCHOOL DISTRICT shall provide counseling services as stipulated in MN Statutes 123.3514 Subd. 4(a) to students and their parents before students enroll for courses at the COLLEGE.
 - D. Inform students enrolling under the terms of this agreement that they must meet all requirements and standards for admission, including, but not limited to those indicated and immunization laws.
 - E. Grant academic credit to a student enrolled in a course if the student successfully completes the course. The SCHOOL DISTRICT shall also grant academic credit to student enrolled in a course for post-secondary credit if secondary credit is requested by the student.
 - F. Counsel students enrolled under this program to ensure that the students meet requirements for high school graduation.

II. COLLEGE DUTIES. The COLLEGE shall:

- A. Provide all books and materials that are required for participation in instructional courses. The books and materials shall become the property of the COLLEGE.
- B. Enroll qualified students on a space available basis in courses selected by the students after COLLEGE'S regular students have registered. Once the student has been enrolled in a course under this agreement, the student may not be displaced by another student. High school students are only permitted to enroll in selected courses as prescribed by the PSEO requirements.
- C. Provide advising for high school students registering under the terms of this agreement. Students shall have their course schedules reviewed for proper registration by the COLLEGE'S authorized agent.
- D. Provide services to students enrolled under the post-secondary program on the same basis as they are provided to other students.

III. CONSIDERATION AND TERMS OF PAYMENT

- A. Consideration for all services performed by the COLLEGE pursuant to this contract shall be paid by SCHOOL DISTRICT as follows:

In consideration for all services performed and benefits derived pursuant to this agreement, SCHOOL DISTRICT agrees to pay COLLEGE at the rate established by the Minnesota Department of Education, which will be **\$241.33** semester credit hour for which students enrolled under this agreement have registered. Such credit hour fee includes the admission to the COLLEGE fee, resident undergraduate tuition, student fees, books and course fees, if any.

- B. Terms of payment. Payments shall be made by SCHOOL DISTRICT promptly after the COLLEGE'S presentation of invoices for services performed and acceptance of such services by SCHOOL DISTRICT authorized representative pursuant to Clause VII. Invoices shall be submitted according to the following schedule:

COLLEGE shall invoice SCHOOL DISTRICT by the sixth week of each academic term. SCHOOL DISTRICT agrees to make payment within 45 days of the receipt of the invoice. If a student drops a course or withdraws by the 14th instructional day of the semester, the COLLEGE will give SCHOOL DISTRICT full credit for the courses.

- IV. CONDITIONS OF PAYMENT. All services provided by the COLLEGE pursuant to this contract shall be performed to the satisfaction of SCHOOL DISTRICT, as determined at the sole discretion of its authorized representative, and in accord with all applicable federal, state, and local laws, ordinances, rules and regulations. The COLLEGE shall not receive

payment for work found by SCHOOL DISTRICT to be unsatisfactory, or performed in violation of federal, state or local law, ordinance, rule or regulation.

- V. TERM OF CONTRACT. This contract shall be effective as of **July 1, 2024** or upon the date that the final required signature is obtained by the COLLEGE, whichever occurs later, and shall remain in effect until **June 30, 2025** or until all obligations set forth in this contract have been satisfactorily fulfilled, whichever occurs first.
- VI. COLLEGE'S AUTHORIZED REPRESENTATIVE. The COLLEGE'S Authorized Representative for the purpose of administration of this contract is **Dr. Chris Mathews**. SCHOOL DISTRICT'S Authorized Representative for the purposes of administration of this contract is **Superintendent Jeffery Riddlehoover**. SCHOOL DISTRICT'S Authorized Representative shall have final authority for acceptance of the COLLEGE'S services and if such services are accepted as satisfactory, shall so certify on each invoice submitted.
- VII. ASSIGNMENT. Neither party shall assign or transfer any rights or obligations under this contract without the prior written consent of the other party. Such consent shall not be unreasonably withheld.
- VIII. AMENDMENTS. Any amendments to this contract shall be in writing and shall be executed by the same parties who executed the original contract, or their successors in office.
- IX. LIABILITY. SCHOOL DISTRICT shall indemnify, save, and hold the COLLEGE, its representatives and employees harmless from any and all claims or causes of action, including all attorney fees incurred by the COLLEGE, arising from the performance of this contract by SCHOOL DISTRICT OR SCHOOL DISTRICT'S agents or employees. This clause shall not be construed to bar any legal remedies the SCHOOL DISTRICT may have for the COLLEGE'S failure to fulfill its obligations pursuant to this contract.
- X. COLLEGE AUDITS. The books, records, documents, and accounting procedures and practices of SCHOOL DISTRICT relevant to this contract shall be subject to examination by the contracting department and the Legislative Auditor.
- XI. DATA PRACTICES ACT. SCHOOL DISTRICT shall comply with the Minnesota Data Practices Act as it applies to all data provided by the COLLEGE in accordance with this contract and as it applies to all data created, gathered, generated or acquired in accordance with this contract.
- XII. OTHER PROVISIONS.
- A. Academic Requirements: Students in the 11th grade must have a minimum cumulative high school GPA of 3.25 (on campus PSEO) or 3.0 (online PSEO). If no GPA is available, the student must have taken either the ACT and received a composite score of 24 or above, or the SAT and received a combined score of at least 1090 (critical reading and math). Students in the 12th grade must have a minimum cumulative high school GPA of 3.25 (on campus PSEO) or 3.0 (online PSEO). If no GPA is available, the student

must have taken either the ACT and received a composite score of 22 or above, or the SAT and received a combined score of at least 1020 (critical reading and math).

- B. Transportation costs shall be the responsibility of the student.
- C. Any needed or required equipment shall be the responsibility of the student. Such equipment shall become the property of the student. Equipment is defined as a tangible unit of the non-expandable character, is not consumed in use, and has an extended useful life.
- D. Students may also be charged for fees, textbooks, and supplies that are in excess of the minimum requirements and are at the student's option. Such materials then become the personal property of the students.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

APPROVED:

1. ROCKFORD HIGH SCHOOL
Rockford, MN

2. CROWN COLLEGE
St. Bonifacius, MN

Contractor certifies that the appropriate person(s) have executed the contract on behalf of the contractor as required by applicable articles, by-laws, resolutions, or ordinances.

School Board Chair
Date:

Title: Vice President Academic Affairs
Date:

Superintendent
Date:



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: October 2024 Superintendent's Report

Meeting Date: October 21, 2024

Prepared by: Superintendent's Office

Date Prepared: October 17, 2024

Information Briefing Action Enclosure Item(s)

Dr. Jeff Ridlehoover to give updates on the district.



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Community Survey Results

Meeting Date: October 21, 2024

Prepared by: Superintendent's Office

Date Prepared: October 17, 2024

Information Briefing Action Enclosure Item(s)

Dr. Jeff Ridlehoover will present the results of the Community Survey.

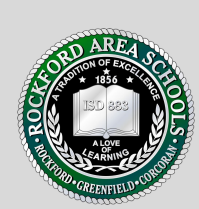


Rockford Community Survey Presentation

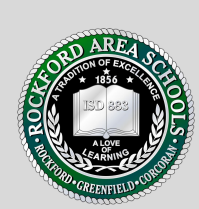
Dr. Jeff Ridlehoover - Superintendent of Schools



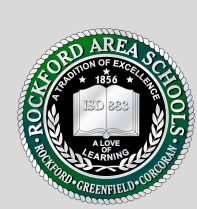
In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally minded citizens



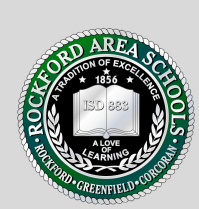
COMMUNITY SURVEY

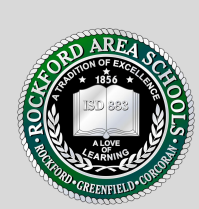


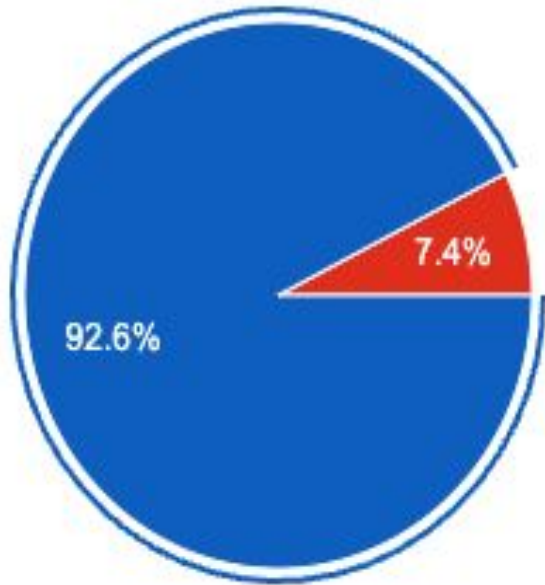
- To gain a deeper understanding of parental and community feelings and perceptions related to the work occurring in our school district.
- To use the feedback for the process of continuous improvement.



- The survey was administered electronically and shared via email, social media, our website, and the *Rocket Report* publication
- The survey was open from June 3, 2024 until August 1, 2024
- There were a total of 231 completed surveys during this period
- It was a “branched” survey, where an individual's answers dictated their next question(s)



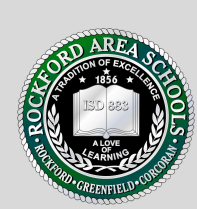




- Rockford Area Schools Parent, Guardian, and/or Caregiver
- Community Member with no children currently attending Rockford Area Schools

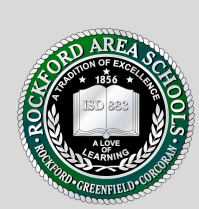


Early Childhood Programs



Early Childhood Programs- ECFE and/or Pre-School

- 97% - Provides a welcoming environment
- 97% - Provides a safe environment
- 100% - Program leads are accessible to me for questions
- 94% - Are aware of the opportunities for input related to Early Childhood programming
- 94% classify RAS Early Childhood programming as “excellent” or “good”



- **128 Parental Responses**

- **20 Kindergarten**
- **27 Grade 1**
- **22 Grade 2**
- **27 Grade 3**
- **32 Grade 4**

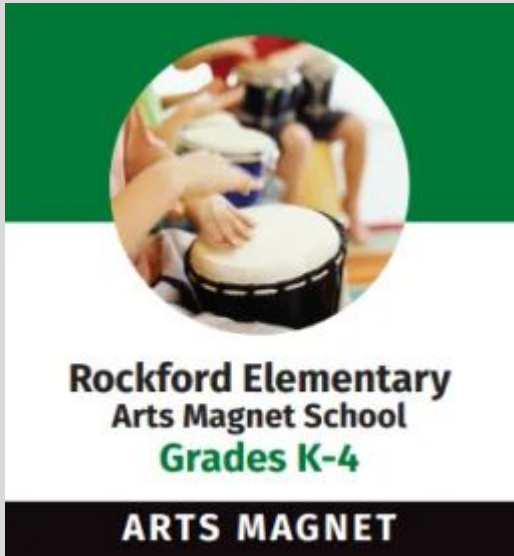
- **98% - Provides a welcoming environment**

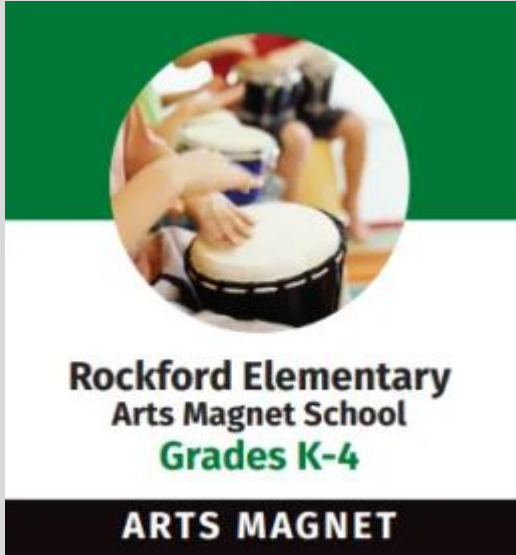
- **95% - Provides a safe environment**

- **94% - Principal is accessible to me for questions/concerns**

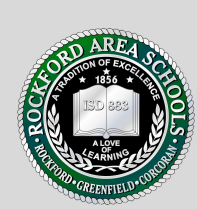
- **69% - I am aware of the opportunities for input related to REAMS**

- **94% classify their child*(rens) experience as “excellent” or “good”**

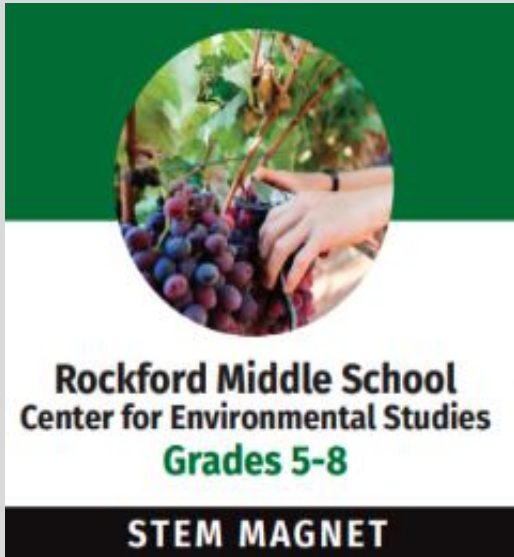
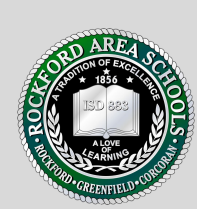




- **94% would recommend REAMS to a friend or neighbor**
- **93% state that REAMS satisfactorily prepares their children for success**
- **90% believes that teacher/student class size ratios are appropriate***
- **90% believe that their child's social and emotional needs are being met**



- **125 Parental Responses**
 - **23 Grade 5**
 - **33 Grade 6**
 - **36 Grade 7**
 - **33 Grade 8**
- **92% - Provides a welcoming environment**
- **84% - Provides a safe environment***
- **84% - Principal is accessible to me for questions/concerns**
- **89% - I am aware of the opportunities for input related to RMS-CES**
- **79% classify their child(rens) experience as “excellent” or “good”**



- **83% would recommend RMS-CES to a friend or neighbor**
- **79% state that RMS-CES satisfactorily prepares their children for success**
- **88% believes that teacher/student class size ratios are appropriate**
- **78% believe that their child's social and emotional needs are being met**



- **89 Parental Responses**

- **29 Grade 9**
- **21 Grade 10**
- **32 Grade 11**
- **21 Grade 12**

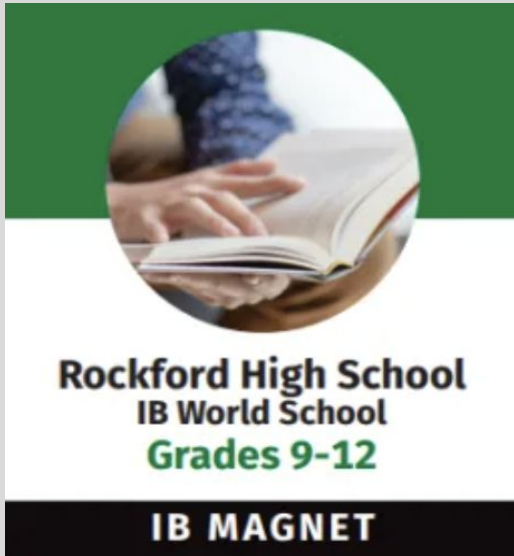
- **97% - Provides a welcoming environment**

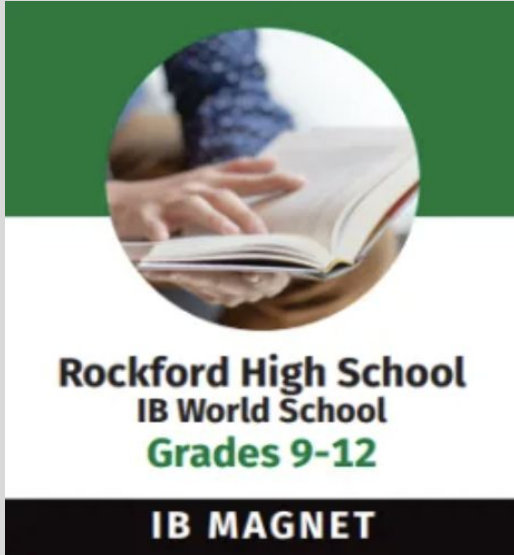
- **94% - Provides a safe environment***

- **87% - Principal is accessible to me for questions/concerns**

- **66% - I am aware of the opportunities for input related to RHS**

- **89% classify their child(rens) experience as “excellent” or “good”**





- **89% would recommend RHS to a friend or neighbor**
- **86% state that RHS satisfactorily prepares their children for success**
- **92% believes that teacher/student class size ratios are appropriate**
- **89% believe that their child's social and emotional needs are being met**

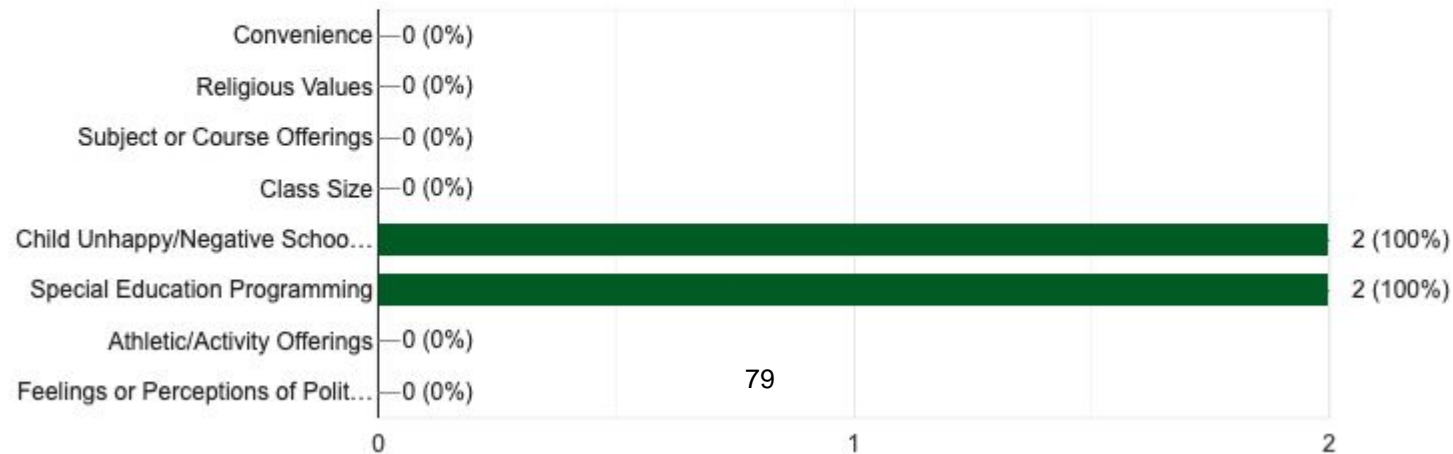


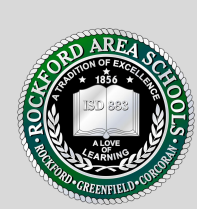
Community Members with no children currently attending Rockford Area Schools

- Only 17 respondents - Significant to RAS, but not “statistically significant” in terms of surveys

Which of the following were factors in your decision to open enroll into an alternate K-12 educational system. Please check all that apply.

2 responses

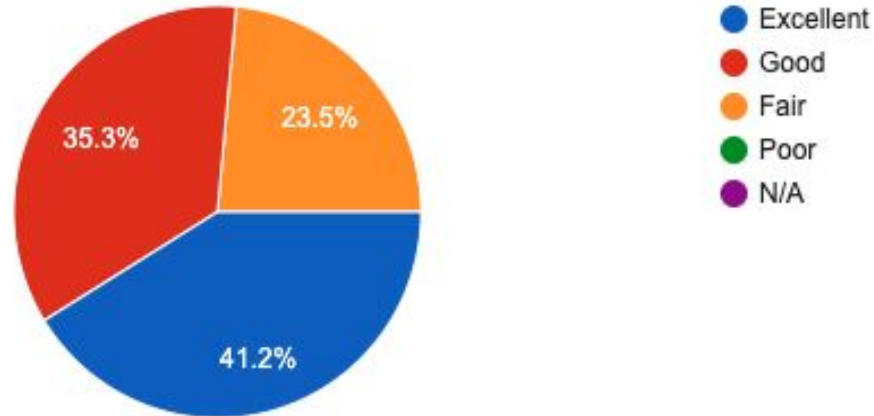




Community Members with no children currently attending Rockford Area Schools

Overall, how would you rate the quality of education in Rockford Area Schools?

17 responses



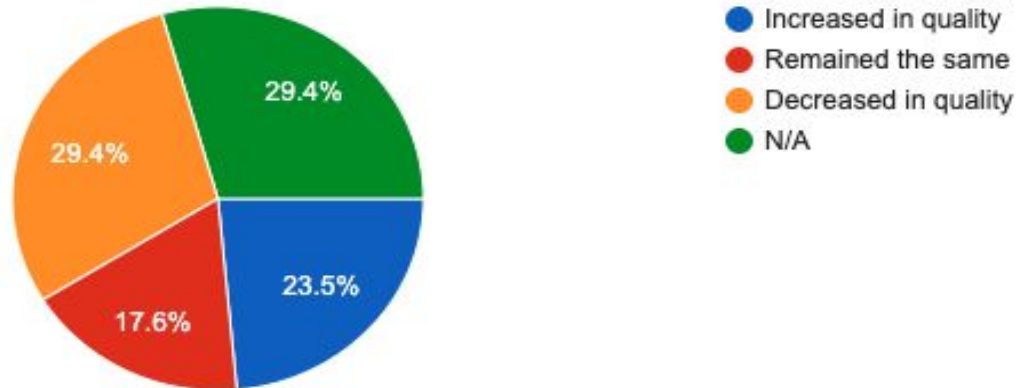
80



Community Members with no children currently attending Rockford Area Schools

Would you say the education provided by Rockford Area Schools in the last two years has...

17 responses



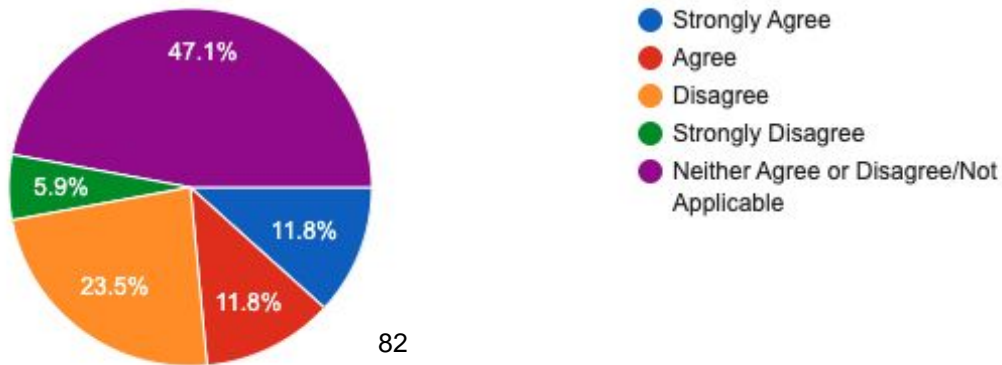


Community Members with no children currently attending Rockford Area Schools

To what degree do you agree with the following statements?

Members of the School Board are accessible to me if I have ideas, concerns, or questions related to the District or our schools.

17 responses



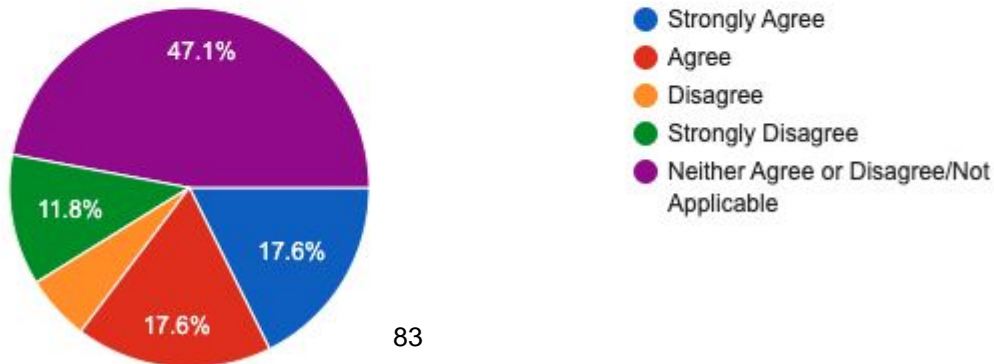


Community Members with no children currently attending Rockford Area Schools

To what degree do you agree with the following statements?

School and District administrators are accessible to me if I have ideas, concerns, or questions related to the District or our schools.

17 responses



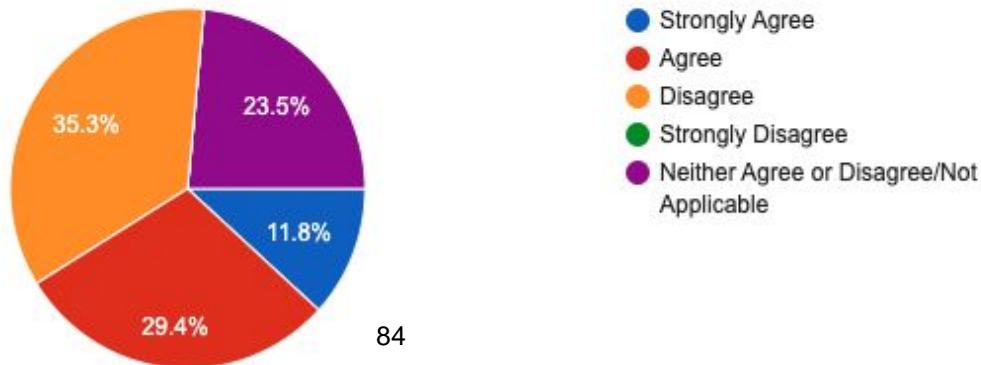


Community Members with no children currently attending Rockford Area Schools

To what degree do you agree with the following statements?

I trust the Rockford Area School Board and District administration to do what is right for children in our District.

17 responses



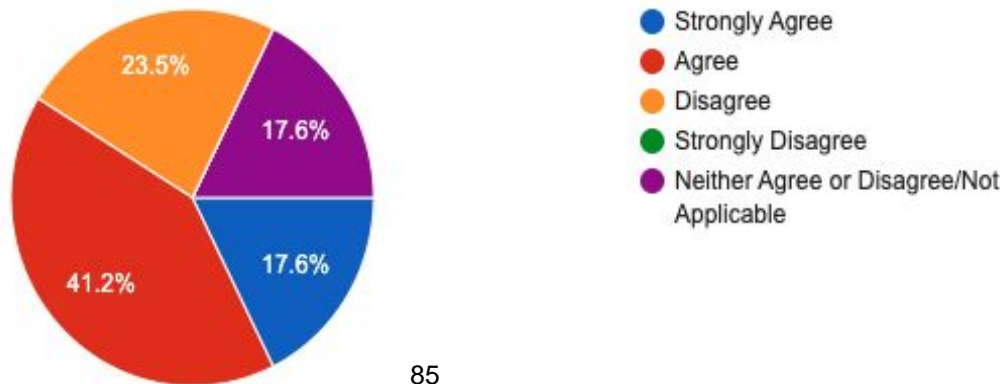


Community Members with no children currently attending Rockford Area Schools

To what degree do you agree with the following statements?

Our community receives a good value from its investments in our local public school.

17 responses

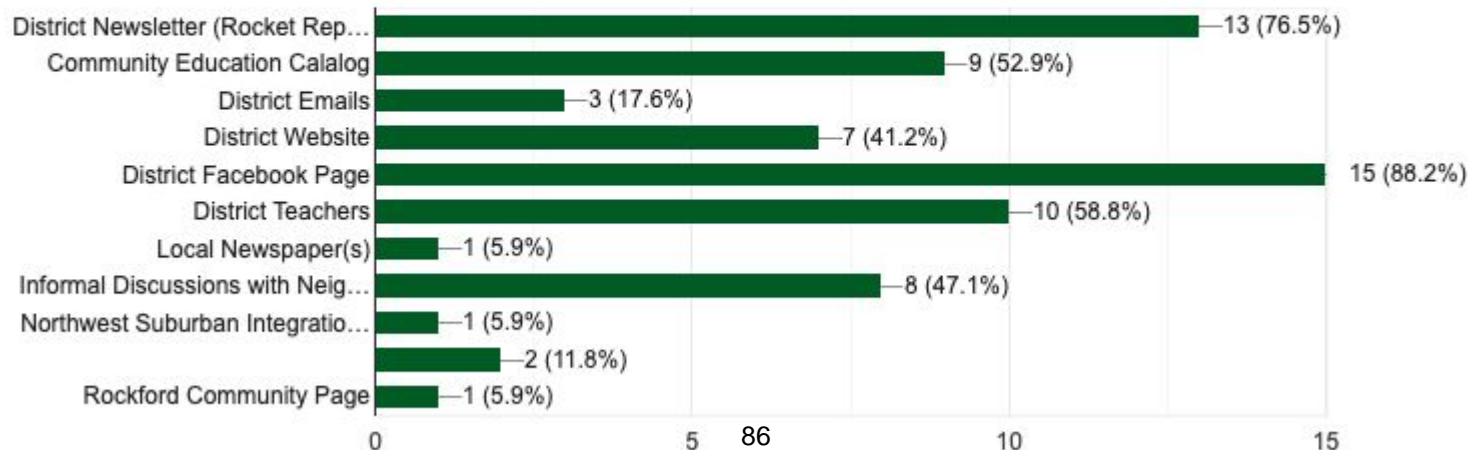




Community Members with no children currently attending Rockford Area Schools

Please indicate where you receive information related to Rockford Area Schools, including programs and services. Please select all that apply.

17 responses

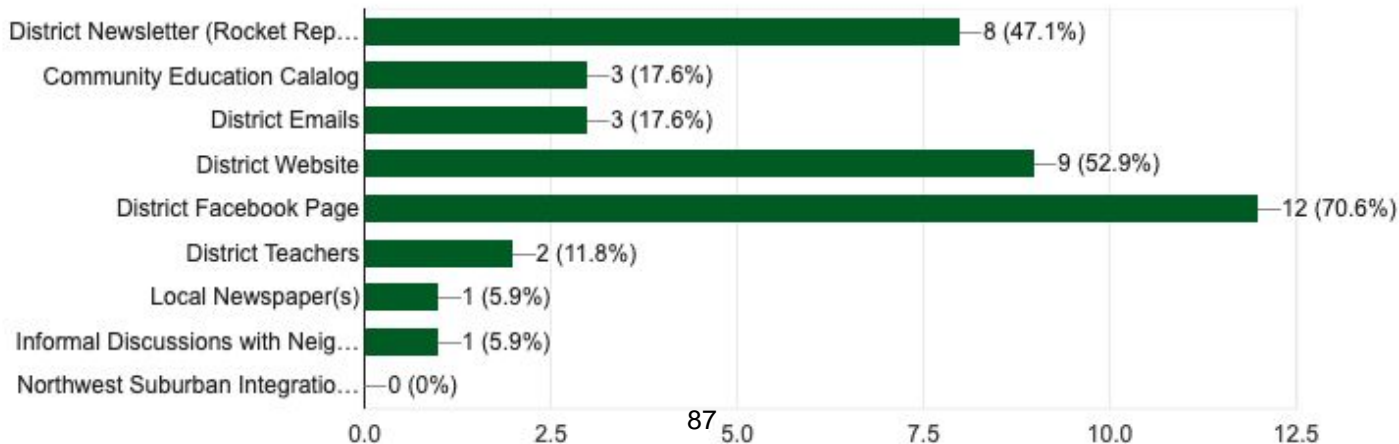


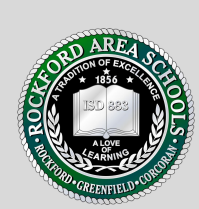


Community Members with no children currently attending Rockford Area Schools

Please indicate your **preferred** communication medium(s) for receiving information related to Rockford Area Schools, including programs and services. Please select all that apply.

17 responses

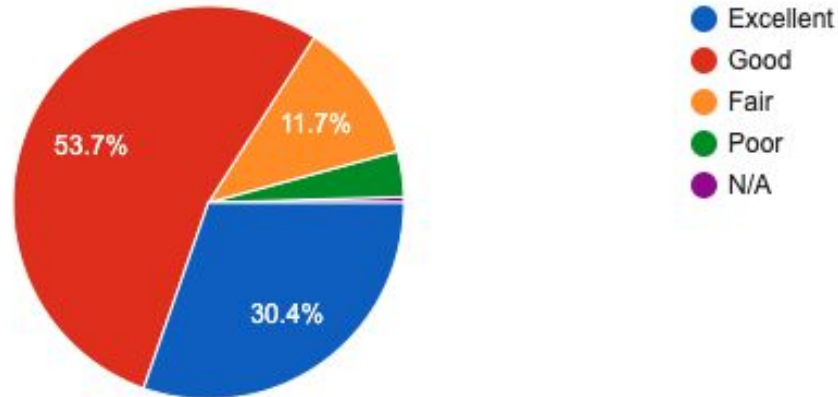


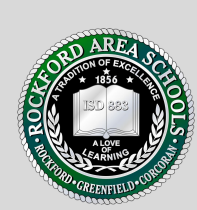


Rockford Area Schools Parents, Guardian, and Caregivers

Overall, how would you rate the quality of education in Rockford Area Schools?

214 responses

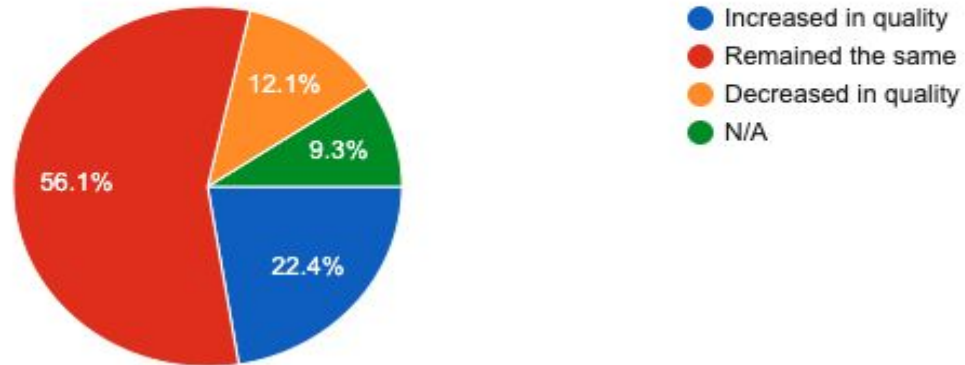


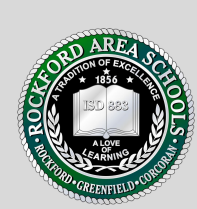


Rockford Area Schools Parents, Guardian, and Caregivers

Would you say the education provided by Rockford Area Schools in the last two years has...

214 responses



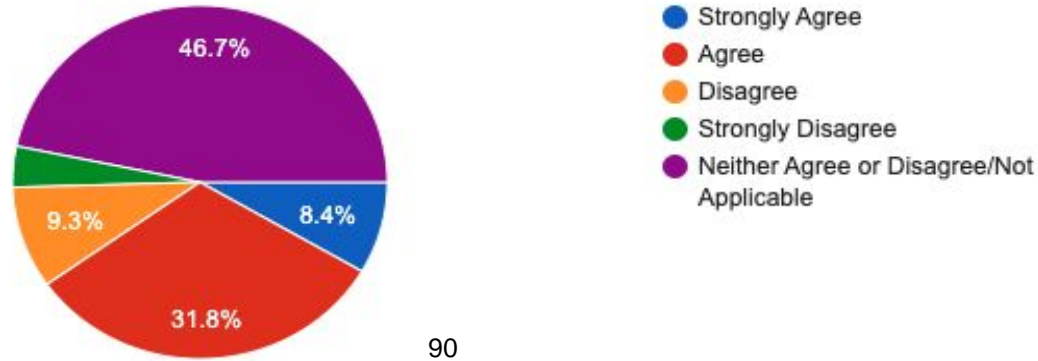


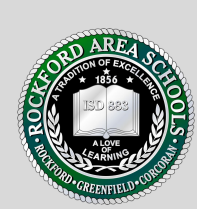
Rockford Area Schools Parents, Guardian, and Caregivers

To what degree do you agree with the following statements?

Members of the School Board are accessible to me if I have ideas, concerns, or questions related to the District or our schools.

214 responses



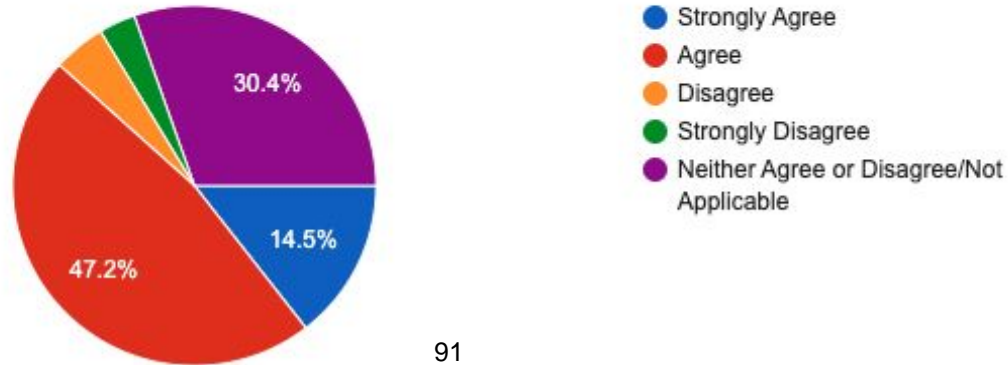


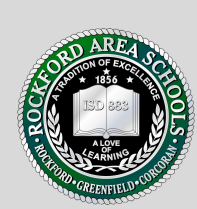
Rockford Area Schools Parents, Guardian, and Caregivers

To what degree do you agree with the following statements?

School and District administrators are accessible to me if I have ideas, concerns, or questions related to the District or our schools.

214 responses



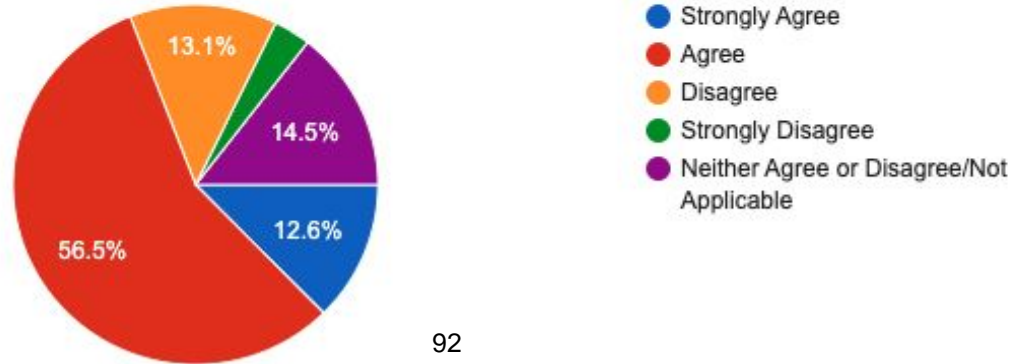


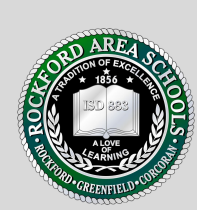
Rockford Area Schools Parents, Guardian, and Caregivers

To what degree do you agree with the following statements?

I trust the Rockford Area School Board and District administration to do what is right for children in our District.

214 responses



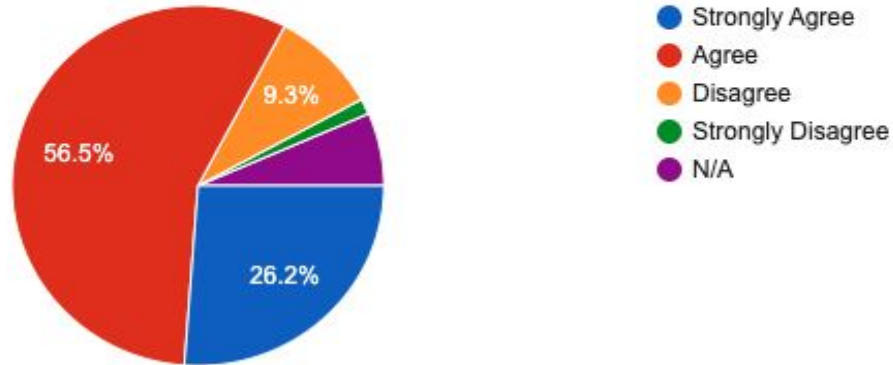


Rockford Area Schools Parents, Guardian, and Caregivers

To what degree do you agree with the following statements?

Our community receives a good value from its investments in our local public school.

214 responses

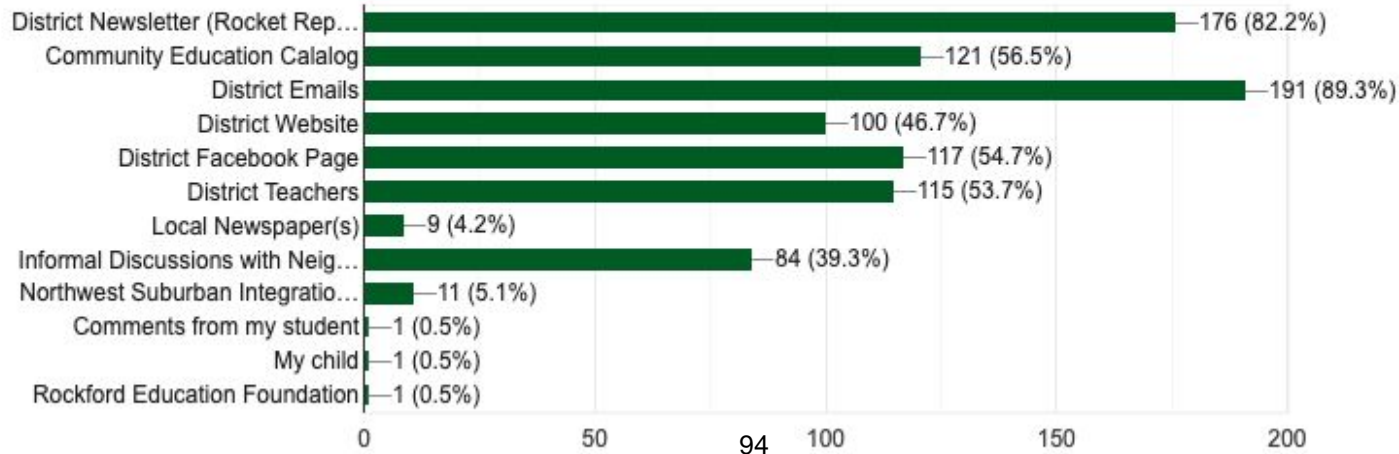


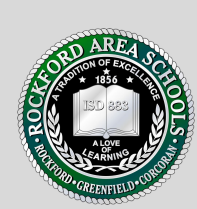


Rockford Area Schools Parents, Guardian, and Caregivers

Please indicate where you receive information related to Rockford Area Schools, including programs and services. Please select all that apply.

214 responses

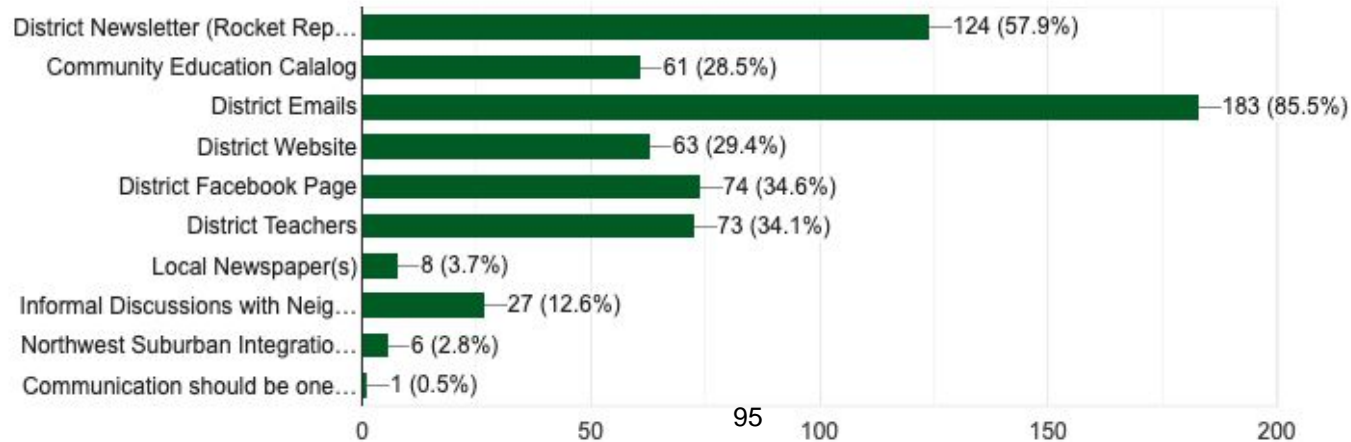


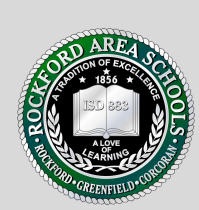


Rockford Area Schools Parents, Guardian, and Caregivers

Please indicate your **preferred** communication medium(s) for receiving information related to Rockford Area Schools, including programs and services. Please select all that apply.

214 responses

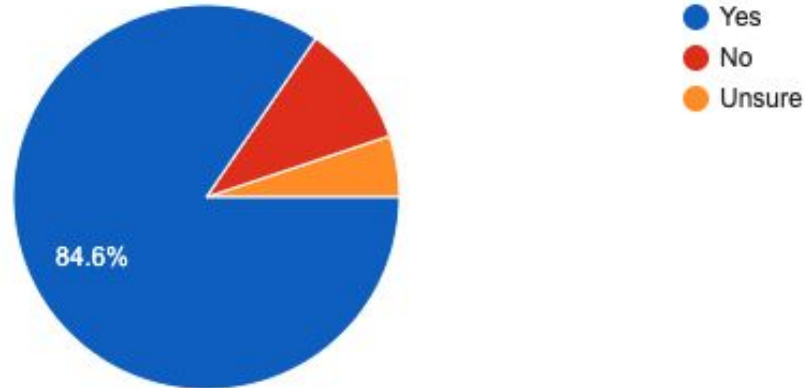


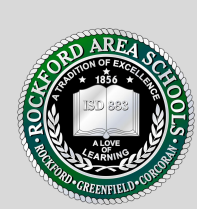


Rockford Area Schools Parents, Guardian, and Caregivers

I feel as though my child(ren) have a core group of friends at school.

214 responses

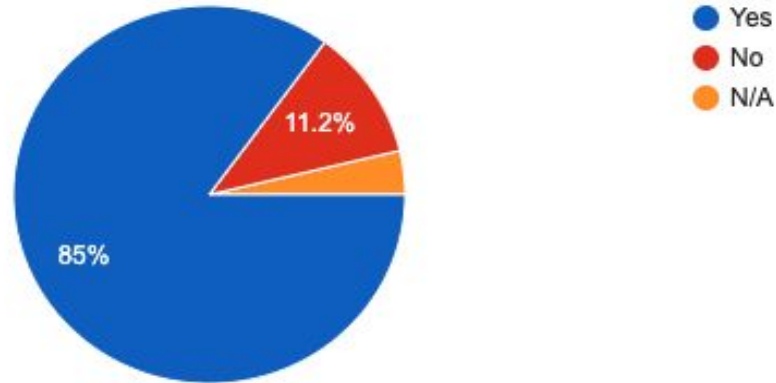


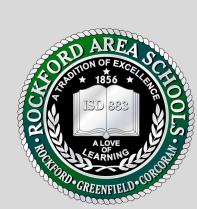


Rockford Area Schools Parents, Guardian, and Caregivers

My child(ren) participate in at least one school sport and/or activity.

214 responses

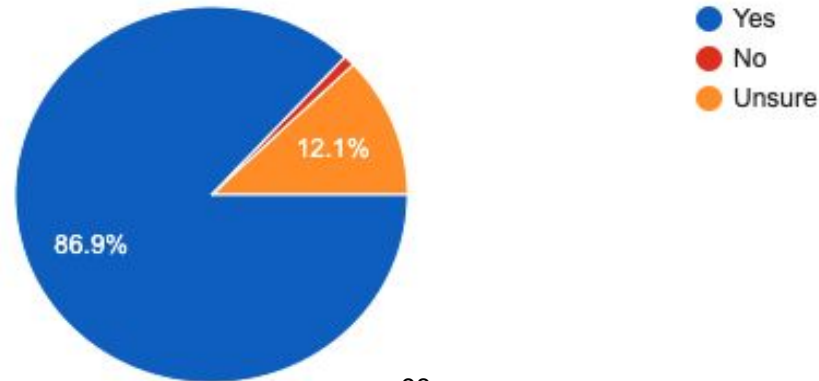


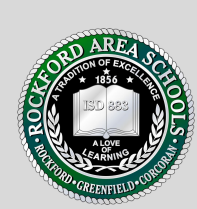


Rockford Area Schools Parents, Guardian, and Caregivers

There is *at least* one trusted adult my child(ren) can go to if they are in need of something at school.

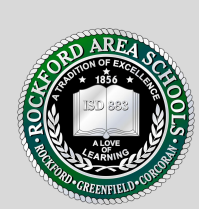
214 responses





Themes and Opportunities for Growth and Examination

- Parents, Guardians, and Caregivers of children in our schools appear overwhelmingly happy with their experience and the value Rockford Area Schools provides.
- Although “statistically insignificant,” community members who do not have children in our schools were less favorable in their answers related to experiences and value. - RAS will work to provide more outreach and engagement.
- Via short answer responses, addressing bullying was the most prominent comment. - Steps have been taken in this area and we will continue to reflect on our practices and communicate with families.
- Via short answer responses, class size, concern about staff compensation necessary to compete with other local districts, maintenance of our facilities, and secondary course offerings showed up multiple times as concerns.
- Via short answer responses, teacher, principal, and support staff quality were mentioned multiple times.





Thank You.



INDEPENDENT SCHOOL DISTRICT 883

ROCKFORD AREA SCHOOLS
BOARD OF EDUCATION

ITEM: 5A

Subject: Elementary Celebration

Meeting Date: October 21, 2024

Prepared by: Brenda Nyhus

Date Prepared: October 15, 2024

Information Briefing Action Enclosure Item(s)

REAMS Celebration:

Alicia Ehleringer will share highlights of theater class at REAMS and give a demonstration of what students are experiencing.



ITEM: 6A

Subject: Elementary Principal's Report

Meeting Date: October 21, 2024

Prepared by: Brenda Nyhus

Date Prepared: October 15, 2024

Information Briefing Action Enclosure Item(s)

- **Start to the School Year**
- **Kindness Retreat-September 19th**
- **Kindergarten kicked off fieldtrips to the fire station during fire prevention week-Partnering with our community-October 9th**
- **Second Grade-Stages Theater-October 9th**
- **ALICE Training/Implementation continues at REAMS**
- **RAA Wrestling will be demonstrating in PE classes-October 25th**
- **Upcoming: Veteran's Day Program**
- **Literacy Update**
- **Letter Leaders and Math Masters**
- **BILT has been meeting and working on our SIP goals which will include goals on:**
 1. **Instructional Practices**-Curriculum Mapping that includes standards, learning targets and assessments. Grade levels will complete this structure for ELA and Math standards.
 2. **Student Connectedness**-mySABERS surveys for adults and students
 3. **Student Growth based on FastBridge Testing**-Literacy and Math Supports and Interventions



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: AIPAC Update

Meeting Date: October 21, 2024

Prepared by: Dr. Perry Buffie

Date Prepared: October 17, 2024

Information Briefing Action Enclosure Item(s)

Dr. Perry Buffie will present an update on AIPAC



AIPAC Update

By Dr. Perry Buffie



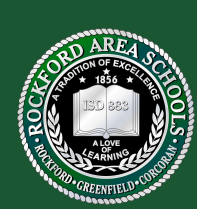
In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally minded citizens



American Indian Education Aid

The Minnesota Department of Education (MDE), Office of American Indian Education (OAIE) is committed to supporting districts...to ensure that every American Indian student reaches their full potential within their school communities through meaningful, equitable, and targeted educational experiences that affirms and values their unique cultural identities.





What drives me?

Seeing humans reach their full potential.

Whether I am doing this as a chiropractor, as a parent, as a mentor.

My background.

RHS graduate 1982

BA: Psychology major, American Indian Studies minor

MA: History

Doctoral Degree: Chiropractor

My strengths (Clifton StrengthsFinder®)

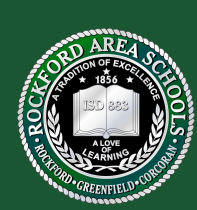
Achiever = I must accomplish things. I thrive on new challenges.

Connectedness = Everything is connected. We are all connected.

Learner = It's the process of learning, not the outcome. Learning for the sake of learning.

Input = I am inquisitive. I collect and store information for use at a later, unknown, date.

Context = I look to the past to inform my present and guide my future.



The AIPAC Team

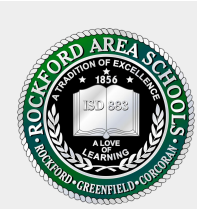
Amazing group of ten parents

AIPAC at Rockford since about 2014

“American Indian Parent Advisory Committees (AIPACs) serve in an advisory role to the district...to help ensure that American Indian students are receiving culturally relevant and equitable educational opportunities.

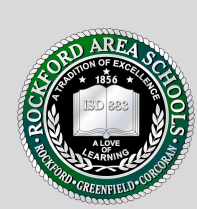
AIPACs are critical to the achievement and success of American Indian students statewide, and their presence, input, and knowledge is key to strengthening school and parent partnerships.”





American Indian Education Program (and funds) are intended to:

1. Support postsecondary preparation for American Indian pupils;
2. Support the academic achievement of American Indian pupils;
3. Make curriculum relevant to the needs, interests, and cultural heritage of American Indian pupils;
4. Provide positive reinforcement of the self-image of American Indian pupils;
5. Develop intercultural awareness among pupils, parents, and staff; and
6. Supplement (not supplant) state and federal educational and cocurricular programs.



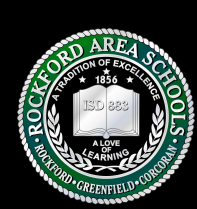
Therefore,

AIPAC has created an acronym: RAISE (Rockford American Indian Student Education). It is an informal entity which falls under the umbrella of the Rockford American Indian Parent Advisory Committee. AIPAC. RAISE is how AIPAC interfaces with the public.

AIPAC is a committee of 10 parents of American Indian students, and one American Indian student, as adopted by AIPAC bylaws, adopted this month. The role of AIPAC is to serve in an advisory role to the district, to help ensure that American Indian students are receiving culturally relevant and equitable educational opportunities. AIPACs presence, input, and knowledge is key to strengthening school and parent partnerships.

The District Cultural Liaison- Perry Buffie- is not a voting member of AIPAC, but is a mentor and a guide to AIPAC.

Under the umbrella of AIPAC is RAISE. RAISE includes everybody else committed to the success of our American Indian students: other parents not on the committee, interested teachers and district employees, community members, both Native American and otherwise. RAISE is how AIPAC interfaces with the public.



With RAISE - Rockford American Indian Student Education - we expect to:

- Raise the self-image of American Indian students
- Raise student expectations for themselves
- Raise awareness of Native Americans living in our community
- Raise empowered student and family leaders
- Raise the engagement of families in school life
- Raise student achievement scores
- Raise inspired students committed to personal growth
- Raise Indigenous Peoples self-esteem.





Thank You.



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Capital Projects (Technology) Levy Update and Discussion

Meeting Date: October 21, 2024

Prepared by: Superintendent's Office

Date Prepared: October 17, 2024

Information Briefing Action Enclosure Item(s)

Dr. Jeff Ridlehoover to give an update on the Capital Projects Levy



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

**Subject: Assurance of Compliance with State and Federal Law
Prohibiting Discrimination**

Meeting Date: October 21, 2024

Prepared by: Superintendent's Office

Date Prepared: October 14, 2024

Information Briefing Action Enclosure Item(s)

Assurance of Compliance Equity Laws

As part of the Assurance of Compliance, all districts must verify that there is a copy of each of the following laws in every building in the district. Below are links to the required laws. Please check with an advocate or Minnesota Department of Education Assurance of Compliance contact if you feel a link is out of date.

Federal Laws

1. [Title VI of the Civil Rights Act of 1964 \(42 USC § 2000d, et. seq.; 34 C.F.R. Part 100\)](#)
2. [Title VII of the Civil Rights Act of 1964 \(42 USC § 2000e, et. seq.; P.L. 88-352\)](#)
3. [Title VII of the Civil Rights Act of 1964 Pregnancy Discrimination Act \(within Title VII\) \(42 USC § 2000e\(k\)\)](#)
4. [Title IX of the Education Amendments of 1972 \(20 USC §§ 1681-1688; 34 C.F.R. Part 106\)](#)
5. [Age Discrimination Act of 1975 \(29 USC § 621; 42 USC § 6101; 29 C.F.R. Part 621\)](#)
6. [Section 504 of the Rehabilitation Act of 1973 \(29 USC § 794; 34 C.F.R. Part 104\)](#)
7. [American with Disabilities Act \(42 USC § 12101, et. seq.\)](#)
8. [Denial of Equal Educational Opportunity Prohibited \(20 USC § 1703\)](#)
9. [Fair Housing Act \(42 USC § 3601, et. seq.\)](#)
10. [Age Discrimination in Employment Act of 1967 \(42 USC § 6101 and 6102; 34 C.F.R. part 110\)](#)
11. [Prohibition against Discrimination Based on Blindness \(20 USC § 1684\)](#)



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

State Laws

1. [Minnesota Human Rights Act \(Minn. Stat. § 363A\)](#)
2. [Minnesota Statutes, section 121A.031, prohibits student bullying](#)
3. [Minnesota Statutes, section 121A.03 – requires school districts to have a policy prohibiting sexual/racial/religion harassment and violence](#)
4. [Minnesota Statutes, section 121A.04 – prohibits sex discrimination in athletic programs](#)
5. [Minnesota Rules, part 3500.0550 – relating to Inclusive Educational Program Plan](#)
6. [Minnesota Rules, Chapter 3535.0100-.0180; 3535.2300-.2800; 3535.3000-.3700 – relating to equality of education opportunity, school desegregation, and prohibition of discriminatory practices](#)

The MDE no longer requires the paper copy of the Assurance of Compliance certificate. However, it is important to note that by submitting the Assurance of Compliance online that the district is verifying that the Human Resources Director will electronically sign this assurance on behalf of the school board. Though the paper copy is no longer required, the approval of the board is per [Minnesota Rule 3535.9910](#).

Approval of the Assurance of Compliance is recommended and the Human Resources Director will sign it and submit it on behalf of the district.



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Board Handbook Approval

Meeting Date: October 21, 2024

Prepared by: Superintendent's Office

Date Prepared: October 18, 2024

Information Briefing Action Enclosure Item(s)

The board is presented the updated Board Handbook for approval.



BOARD MEMBER HANDBOOK

2024-2025 SCHOOL YEAR



OUR MISSION

In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally-minded citizens.

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INTRODUCTION

This document has been prepared as a guide for current board members and prospective board candidates on the roles, responsibilities, and expectations of the Rockford Area Schools Board of Education. It is also intended to inform the general community on how the Board fulfills professional responsibilities.

BOARD POLICY GOVERNANCE

Like many school districts in the state of Minnesota and around the nation, the Rockford board utilizes the tenets of policy and governance to support its work and to assist it in defining the roles of the Board and the mission, vision, and values of the District. It is the Board's role with direction from the community to set policy, develop clear expectations for results, and to evaluate progress. The Superintendent, with the assistance of the district leadership team, carries out the district's daily operations in alignment with board policies and expectations. This allows the board to maintain a system-wide focus and supports an appropriate distinction between policy, management, and administration.

REPRESENTATIVE GOVERNMENT

The community's voice is most directly heard in their vote for whom they select to represent them. *Each board member represents the whole district.* As elected representatives, Board members are responsible for making many decisions on behalf of the community. There are just a handful of exceptions where the board is allowed/required, by state law, to conduct a community-wide vote. Examples of this provision are when the school board moves forward with a levy referendum to raise taxes in the community to support the ongoing operation of the district and when the board may decide to move forward with a bond referendum to increase taxes to improve or expand district facilities or capital projects.

LEADERSHIP DIRECTORY 2024-2025

Eric Gordee- Chair
612-251-1557
egordee@rockford883.org

Amy Edwards- Vice Chair
612-554-3678
aedwards@rockford883.org

Jenny Kneeland- Treasurer
952-292-6956
jkneeland@rockford883.org

Jamie Hillstrom- Clerk
952-807-2722
jhillstrom@rockford883.org

Dr. Beth Praska- Director
763-360-7329
bpraska@rockford883.org

Jessica Johnson- Director
612-709-1221
jjohnson@rockford883.org

BOARD COMMITTEES

SCHOOL BOARD COMMITTEES		2024
1	FINANCE COMMITTEE	Kneeland Gordee Edwards
2	POLICY COMMITTEE	Johnson Hillstrom Praska
3	DISTRICT OPERATIONS COMMITTEE	Gordee Kneeland Edwards
4	NEGOTIATIONS COMMITTEE	Johnson Praska Edwards/Hillstrom
SCHOOL BOARD AD HOC COMMITTEES		2024
5	FACILITIES COMMITTEE	Gordee Edwards
6	CONTINUING EDUCATION COMMITTEE	Johnson Kneeland
7	CURRICULUM ADVISORY SYSTEM ACCOUNTABILITY COMMITTEE	Hillstrom Praska
8	COMMUNITY EDUCATION ADVISORY BOARD	Kneeland Hillstrom
9	DISTRICT STAFF DEVELOPMENT	Kneeland Praska
10	COMMITTEE AT-LARGE	Kneeland Gordee Edwards
11	COMMUNICATIONS COMMITTEE	Praska Edwards
SCHOOL BOARD REPRESENTATIVE		2024
12	MINNESOTA STATE HIGH SCHOOL LEAGUE (MSHSL)	Kneeland Hillstrom
13	CHAMBER COMMITTEE	Hillstrom Praska
15	LEGISLATIVE/MSBA DELEGATE ASSEMBLY	Gordee Praska
16	ASSOCIATION OF METRO SCHOOL DISTRICTS	Gordee Edwards
17	MEEKER & WRIGHT SPECIAL EDUCATION COOPERATIVE (MAWSECO)	Johnson Hillstrom
18	NORTHWEST SUBURBAN INTEGRATION SCHOOL DISTRICT (NWSISD)	Gordee Hilstrom
19	SEE (SAFF) and MREA REPRESENTATIVE	Praska (SEE) Kneeland (MREA)

EXECUTIVE TEAM

Superintendent - Dr. Jeff Ridlehoover
763-477-9165 Ext. 4002
jeff.ridlehoover@rockford883.org

Executive Assistant to the Superintendent - Courtney Neibert
763-477-9165 Ext. 4004
courtney.neibert@rockford883.org

Director of Business Operations - Mike McNulty
763-477-9165 Ext. 4006
michael.mcnulty@rockford883.org

Director of Technology - Jeff Kienitz
763-477-7540 Ext. 4008
jeff.kienitz@rockford883.org

Director of Community Education - Melissa Joseph
763-477-4563 Ext. 3804
melissa.joseph@rockford883.org

Consultant CFO - Bridget Peterson
bridget.peterson@rockford883.org

THE STORY OF THE ROCKFORD PUBLIC SCHOOLS

Our History

Rockford Area Schools have a rich history and storied tradition, originating in 1856, two years before Minnesota became a state! From our earliest days, until the present, we have continued to educate and serve district residents with a commitment of strong academics and a comprehensive educational program that encompasses arts, activities, and the three magnet school programs offered today. For more information, and a detailed description of the history of Rockford Area Schools, please visit <https://www.rockford.k12.mn.us/district/history>.

Rockford Area Schools Today

The Rockford School District encompasses over 42.43 square miles. The district has a Pre-K through twelfth grade enrollment of approximately 1680 students and a total district population of 9,450 residents. Rockford Area Schools serves all or a portion of the communities of Buffalo, Rockford, Greenfield, and Corcoran and is located in Hennepin and Wright counties.

District Mission (Our Core Purpose)

In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally-minded citizens.

Our Vision (What we Intend to Create)

Rockford Area Schools provides a supportive, rigorous, and relevant learning culture producing courageous learners prepared to enter a global society.

Our Core Values (What Drives Our Words and Actions)

- **Excellence:** To be our best, expect our best; to be inspired daily to become the very best we can be
- **Students First:** A safe, healthy environment to challenge, engage and inspire all students
- **Community:** It's about all of us, all the time
- **Integrity:** Align actions and words with values and beliefs while respecting differences
- **Stewardship:** Care and responsibility with our resources including natural and social environments
- **Student Experience:** All students have access to engage in a rich arts and academics environment, and an abundance of extracurricular opportunities

Strategic Directions (Drivers of Our Continuous Improvement)

Student Achievement and Growth

- Elevate instruction through quality curriculum and professional development, to provide our students with a robust schooling experience that encourages them to reach their full potential.
- Rationale: To provide each and every student with a comprehensive education that provides opportunities to pursue their own personal/professional goals and life aspirations.

Healthy and Supportive Learning Environment

- Definition: Promote respect and collaboration at all levels to foster secure relationships where people feel valued and safe, empowering them to share new and innovative ideas and advocate for their own wellbeing and the wellbeing of others.
- Rationale: People do better when they feel better.

Community, School, and Family Partnerships

- Develop supportive and trusting relationships through community outreach and partnerships that encourage engagement that drives school and community growth.
- Rationale: Community and family engagement drives school success and enrollment. Partnerships where there is mutual trust and support helps to foster this involvement.

Culture of Collective Purpose

- Definition: Through interconnectedness and interdependence, we create a school community where each person belongs, contributes, and feels a sense of ownership.

- Rationale: To create a culture of connectedness where each individual understands their unique value and vital role as part of the collective entity.

Stewardship of Resources

- Managing our resources in a responsible and ethical way by effectively investing in our people, infrastructure, and finances.
- Rationale: To create systems and structures that allow our resources to be maximized and provide transparency and trust throughout the school community.

LISTING OF DISTRICT FACILITIES/SCHOOLS

Facilities Maps

Rockford Area Schools District Office

- 6051 Ash Street | Rockford, MN 55373
- Ph. 763-477-9165
- Fax 763-477-5833

Rockford Elementary Arts Magnet School (REAMS)

- 7650 County Road 50 | Rockford, MN 55373
- Ph. 763-477-5837
- Fax 763-477-5025
- Principal: Brenda Nyhus
- Principal email: breanda.nyhus@rockford883.org
- Serves grades PreK-4

Rockford Middle School – Center for Environmental Studies (RMS-CES)

- 6051 Ash Street | Rockford, MN 55373
- Ph. 763-477-5831
- Fax 763-477-5832
- Principal: Paul Warzecha
- Principal email: paul.warzecha@rockford883.org
- Serves grades 5-8

Rockford High School - IB (RHS)

- 7600 County Road 50 | Rockford, MN 55373
- Ph. 763-477-5846
- Fax 763-477-6123
- Principal: Paul Menard
- Principal email: paul.menard@rockford883.org
- Serves grades 9-12

Rockford Community Center (RCC)

- 7650 County Road 50 | Rockford, MN 55373
- Ph. 763-477-5846
- Fax 763-477-6123
- Director of Community Education: Melissa Joseph
- email: melissa.joseph@rockford883.org

Requirements for School Board Candidates

School District #833 Board of Education members are elected officials. Elections are held in November of even-numbered years. To avoid having all six seats up for election simultaneously, the seats are scheduled for election on an alternating basis, with three seats open one year and the remaining three being open two years later. This pattern and process then repeats itself.

Eligibility Requirements (Source: *Minnesota School Boards Association*)

To be eligible for a School Board seat, you must be:

- At least 21 years old
- An eligible voter
- A district resident for at least 30 days prior to the election/appointment
- Not a convicted sex offender

Term of Office

Board members are elected to four-year terms commencing on January 1 of the year following the November election and ending on December 31, four years later. A member who has been appointed to fill the unfinished term of a member will need to run for election depending on when they were appointed. There is no limit on the number of consecutive terms a member can serve.

Filling Vacancies (Source: *MN Statute 123B.09*)

A vacancy on the Board shall occur when a member dies, resigns, or ceases to be a resident of District #833. In addition, if a member of the Board of Education is unable to serve on the Board and attend its meetings for ninety (90) days or more because of illness or prolonged absence from the District, the Board may, at any regular or special meeting thereof, through resolution declare a vacancy to exist. All vacancies will be filled according to Minnesota Statutes.

The term of a member elected during a special election shall not exceed the term of the member they are replacing. Nor can the term of a Board of Education member be lengthened by the Member's resignation and subsequent selection by the Board.

Minnesota Statute requires that once the Board approves an appointment, the appointed board member cannot be seated until 30 days after the appointment.

STANDARDS FOR SCHOOL BOARD LEADERSHIP

(Source: *MSBA 2017 and TeamWorks International*)

School boards are most effective when members focus on the big picture: creating policy, setting goals, and engaging stakeholders, all with the ultimate goal of improving student achievement. When boards focus on administrative issues, school districts suffer. Divided boards lead to a divided community, Rockford Board members vote according to district interests as they interpret, listen, and seek to understand the diverse perspectives of individuals and group interests on any issue or situation.

The Rockford Board strives for excellence in governance, operates in partnership with the Superintendent, strives for excellence in management, and partners for excellence in consultation with students, families, the general public, and staff.

Standard 1: Conduct and Ethics

The School Board, as a whole, provides leadership to the community on behalf of the school district by conducting its business in a fair, respectful, legal, and responsible manner.

An effective, high-performing school board strives to meet the following benchmarks:

1. Recognizes that the School Board team consists of school board members and the Superintendent and evaluates its performance at least annually.
2. Takes full responsibility for its activity and behavior, at and away from the school board table.
3. Encourages its members to express their individual opinions, respect others' opinions, and vote according to their convictions.
4. Speak with one voice after reaching a decision.
5. Spending time on board governance work rather than staff work – focuses on the ends and not the means.
6. Provide for orientation, onboarding, and ongoing training for all School Board members.
7. Follow established policies, including the chain of command, by directing families, members of the general public, and staff to the appropriate person to resolve their concern.
8. Set an example of respectful and civil leadership.

Standard 2: Vision

The School Board in close collaboration with the Superintendent and with community input, envisions the educational future of the community and then formulates the goals, defines the outcomes, and sets the course for the school district.

An effective and high-performing School Board strives to meet the following benchmarks:

1. Use clear, focused, attainable, and measurable goals and outcomes to support gains in student achievement.

2. Develop a multi-year plan, which includes well-crafted school district belief statements, a mission statement, a vision statement, strategic directions, and an annual district operational plan (DOP) with goals and objectives that enable the school board to evaluate school district performance.
3. Regularly monitor the district operational plan (DOP) to evaluate progress toward goal achievement and school district success.
4. Ensure that the school district belief statements, mission statement, vision statement, strategic directions, and operational plan goals and objectives are reflected in School Board policies, mirrored in the budget planning and implementation efforts, and supported district-wide.
5. Communicate the strategic directions and progress on the annual operational plan goals to the community.

Standard 3: Structure

To achieve its vision, the School Board establishes organizational and physical structures for student and staff success.

An effective, high-performing School Board strives to meet the following benchmarks:

1. Create organizational and physical structures in which all students and staff have the resources and support to maximize achievement and success. The School Board creates the conditions for success throughout the district.
2. Advocate and provide for learning through a rigorous curriculum, effective technology, and a safe and secure environment.
3. Select and employ one person – the Superintendent – as the school district’s chief executive officer to lead and manage the school district.
4. Hold the Superintendent accountable for school district performance and compliance with written school board policy.
5. Delegate the authority to the Superintendent to recommend and evaluate all school district staff within the standards established through written school board policies.
6. Accept ultimate responsibility for the care, management, fiscal oversight, and control of the district while understanding that the day-to-day operations will be conducted by the staff.

Standard 4: Accountability

The School Board is accountable to the community for constantly monitoring the conditions affecting the school district as a whole. The School Board and individual members are also accountable to themselves, students, families, other Board members, the Superintendent, and staff.

An effective, high-performing School Board strives to meet the following benchmarks.

1. Recognize the duty to itself and the community to determine whether the authority delegated to the Superintendent is being used as intended.

2. The School Board shall engage in a self-evaluation process at least annually to determine how successfully they have performed in meeting the expectations established in district policies, the district mission statement, vision statement, core values, strategic directions, and district operational plan.
3. Evaluate the Superintendent's performance annually.
4. Use student achievement data and other agreed-upon indicators as the basis for assessing progress toward school district goals and compliance with School Board policies and state and federal laws.
5. Recognize the distinction between "monitoring data" (data used by the school board to address accountability) and "management data" (data used by staff for making operational decisions).

Standard 5: Advocacy and Communication

The School Board advances its vision at the local, regional, state, and national levels.

An effective, high-performing School Board strives to meet the following benchmarks.

1. Focus on community-wide concerns and values that best support student achievement and a positive daily student experience rather than being overly influenced by special interests.
2. Develop communication strategies to build trust between the School Board and the Superintendent, staff, students, and community.
3. Utilize a public relations strategy that supports the flow of information in/out of the district.
4. Engage and build relationships with both public and private stakeholders.
5. Advocate on local, state, and national levels.

In general, Board members are expected to follow a code of ethics that will guide their decision-making as it relates to the unique expectations and needs of the Rockford Area Schools. MN Statute 123B.09 as well as the District's Code of Ethics Policy 209 which expectations, functions, and legal obligations for board members: Source ISD #883 Policy 209.

EXPECTATIONS OF A SCHOOL BOARD MEMBER

Source: School District #833 Policy 209, Code of Ethics

Norm of Practice for School Board Member Communications **AROUND ISSUES OR SCHOOL RELATED BUSINESS**

(References to Minnesota Policy, Statute, and Open Meeting Law)

1. Email from Superintendent of Schools to the Entire Board

- Response Protocol: Board members should not reply to all as this could inadvertently create a "meeting" under Minnesota's Open Meeting Law (Minn. Stat. § 13D.01). Any response should be directed privately to the superintendent or board chair/vice chair.
- Discussion: Discussions that require board deliberation must take place in an open meeting to comply with Open Meeting Law, ensuring that any substantive discussions remain public.

2. Email from a Staff member, Parent or Community Member to the Board

- Response Protocol: Individual board members should not respond. A formal response should come only from the Superintendent of Schools or Board Chair/Vice Chair.

Followup response Protocol:

When any party communicates with the board, the superintendent or the board chair will promptly inform all board members of follow up communication. The follow-up will include minimum necessary detail to ensure that the board remains focused on governance while clearly delineating that management responsibilities rest with the superintendent. This approach reinforces accountability and keeps the board aligned with its strategic role.

- Inclusion: If any person is mentioned in your communication, they should be included in the response.
- Compliance: In compliance with Minnesota's Open Meeting Law (Minn. Stat. § 13D.01), avoid engaging in discussions via email that may constitute board deliberation. Forward the matter to administrative channels for further resolution.

3. Email from a Staff Member to an individual Board Member

- Response Protocol: Politely acknowledge the message and include the appropriate leadership in your reply. Board members should refrain from engaging in operational matters, which are the purview of the administration. Ensure compliance with Minn. Stat. § 13D.01 to prevent any communication from becoming an inadvertent "serial meeting."

- Inclusion of Superintendent, Board Chair, or Vice Chair: The superintendent and/or board chair/vice chair should be included in the response to ensure transparency.

- Inclusion: If another person is mentioned in your response, they should be included in the response.

4. Email from a Parent About a School or Student Issue to an individual Board Member

- Response Protocol: Board members should acknowledge the concern but direct parents to the appropriate school-level administrators for individual issues, respecting the chain of command. Avoid discussing specific student matters, in compliance with privacy laws such as FERPA, and adhere to Open Meeting Law by ensuring discussions that require board action are conducted publicly.
- Inclusion of Superintendent, Board Chair, or Vice Chair: Responses should include the superintendent and/or board chair/vice chair to ensure proper channels handle the issue.
- Inclusion: Any individual mentioned in your communication should also be included in the response.

5. Email from a Community Member to an individual Board Member

- Response Protocol: Acknowledge the communication, referring the community member to appropriate district channels (e.g., district office or board meeting) for further discussion. Avoid engaging in direct decision-making through private communication, as this could violate Minn. Stat. § 13D.01 if discussions amount to board deliberation outside of a public meeting.
- Inclusion of Superintendent, Board Chair, or Vice Chair: Any response should include the superintendent or board chair/vice chair to ensure proper follow-up.
- Inclusion: Any individual mentioned in your communication should also be included in the response.

6. Phone Call or Personal Conversation Related to the District

- Response Protocol: Listen respectfully and direct the individual to proper channels. Document significant points and share them with board leadership if necessary. Ensure that no commitments are made that could bypass the board's governance process. Personal conversations should not be used for board deliberations to comply with Minnesota's Open Meeting Law.
- Inclusion of Superintendent, Board Chair, or Vice Chair: Any follow-up or formal action resulting from the conversation should include the superintendent and/or board chair/vice chair.
- Inclusion: Any individual mentioned in your communication should also be included in the response.

7. Messaging from Staff, Parent, or Community.

- Response Protocol: Acknowledge the communication, in response alert the sender of the appropriate channel for written communications are email and to please send your message to district email.

In all scenarios, board members must adhere to Minnesota Open Meeting Law (Minn. Stat. § 13D.01), which requires that board deliberations on school district matters be conducted openly and in a public forum. Any communication where a person is mentioned should include that person in the response. Additionally, the Family Educational Rights and Privacy Act (FERPA) should guide any communications involving student information to ensure privacy compliance.

Attendance, Participation, and Professionalism in Meetings:

- Attend all School Board meetings, including work sessions, committee meetings, Board retreats, and required professional development sessions.
- Come to meetings prepared for discussion of the agenda items.
- Listen to the opinions and views of others including, but not limited to other school board members, administration, staff, students, and community members.
- Whenever possible (and as soon as possible), email the Superintendent and Chair with questions or concerns that arise when reviewing materials for a meeting, along with any errors that you may notice. This will allow the administration to prepare and address the questions in their presentations, along with correcting any errors in advance of the meeting.
- Vote your conscience after informed discussion unless abstaining because of a conflict of interest.
- Support the decision of the Board even if it differs from your position concerning the issue.
- Recognize the integrity of your predecessors and associates and show appreciation and respect for their work.
- Be motivated by a desire to provide the best possible education for the students of our district.
- Consistently remind yourself about the proper duties and functions of a school board member.

The Functions and Work of a School Board Member:

- Focus on governance and policy work as much as possible.
- Remember, your responsibility is to set policy – not to implement policy.
- Consider yourself a trustee of public education and do your best to protect, conserve, and lead the work.
- Recognize that your responsibility, exercised through the actions of the school board as a whole, is to see that the school district is effectively managed and operated – not to manage it yourself.
- Work in partnership with the Superintendent/chief executive.
- Delegate the implementation and management of School Board decisions to the Superintendent.
- Develop new district policies as needed and review existing Board policies on a scheduled basis.

- Develop a vision for the district along with strategic directions to guide the work of the board and administration.
- Collaborate with the Superintendent to develop the priority goals for the annual district operational plan.
- Establish a plan for consistently monitoring progress in reaching the goals in the operational plan.
- Align the annual budget and allocation of resources with the priorities identified in the annual operational plan.
- Ensure that facilities are safe, and secure and meet the needs of students and staff.
- Communicate effectively with all stakeholders.
- Collaborate with community partners.
- Advocate for preK–12 public education at the local, state, and national levels.
- Provide by levy of tax, necessary funds for the operation of the school district.
- Approve and/or negotiate contracts with employee groups and with other entities for services appropriate and necessary for the operation of the school district.
- Hire and annually appraise the Superintendent.
- Perform other acts as the School Board shall deem reasonable and necessary for the operation and governance of the school district.
- Commit to ongoing professional development both as individual board members and collectively as a board.

Legal Obligations of a School Board Member:

- Comply with all federal, state, and local laws related to work as a school board member.
- Comply with all school district policies as adopted by the School Board.
- Abide by the rules and regulations as promulgated by the Minnesota Department of Education and other state and federal agencies with jurisdiction over school districts.
- Recognize that school district business may be legally transacted only in an open meeting of the School Board.
- Avoid conflicts of interest and refrain from using a school board position for personal gain.
- Take no private action that will compromise the school board or administration.
- Guard the confidentiality of information that is protected under applicable law.

ADDRESSING SCHOOL BOARD ACCOUNTABILITY AND SELF-EVALUATION

The Board and each of its members must be committed to faithful compliance with the provisions of the board’s policies. Failure to deal with violations of its policies risks the loss of public confidence in the Board’s ability to govern effectively. In the event of a member’s violation of policy or other forms of misconduct, the board shall address the issue by using the following steps:

1. Conversation in a private setting between the offending member and the school board Chair or other individual members; such conversation will be reported to the balance of the board.

2. Discussion in a public meeting between the offending member and the full school board.
3. Public censure, by simple majority vote, of the offending member of the school board, as well as removal from committees and leadership positions, to which the member has been appointed or elected.
4. Removal from the School Board for proper cause by a concurrent vote of at least four members. The Board member to be removed will be duly notified of the time and place of the meeting for which the vote is to be taken and for the reasons for the proposed removal. The Board member will be given an opportunity to be heard in defense against the removal (MN 123.B.09; Subd. 9).

NOTE: Most Board member issues and situations are intended to fall into Category 1. Categories 2, 3, and 4 are intended for extreme and/or repeated instances of violations where Category 1 has not resulted in a change in member behaviors.

School Board Self Evaluation:

Effective School Board leadership practice recommends that a board go through a process of self-evaluation on at least an annual basis. Self-evaluation is a proactive step that a School Board can take to hold themselves collectively accountable for monitoring their ongoing effectiveness. The purpose of the self-evaluation is to provide the board with an opportunity to reflect on their work over the previous year and identify areas where they could benefit from further discussion and/or training. Suggested components of the self-evaluation process are:

- Collectively identifying the most important categories of board work in the previous year (or those categories that have been previously identified as high priorities).
- Board members are allowed to individually and with anonymity to respond to a survey regarding these categories. NOTE: This information is typically sent to the administrative assistant, who supports the school board, to be collated and then all responses are shared with board members.
- A work session is then scheduled for the Board in which discussion can take place to identify themes that have emerged from the survey.
- Based on this discussion an action plan is developed to address the issue/s which have been identified.

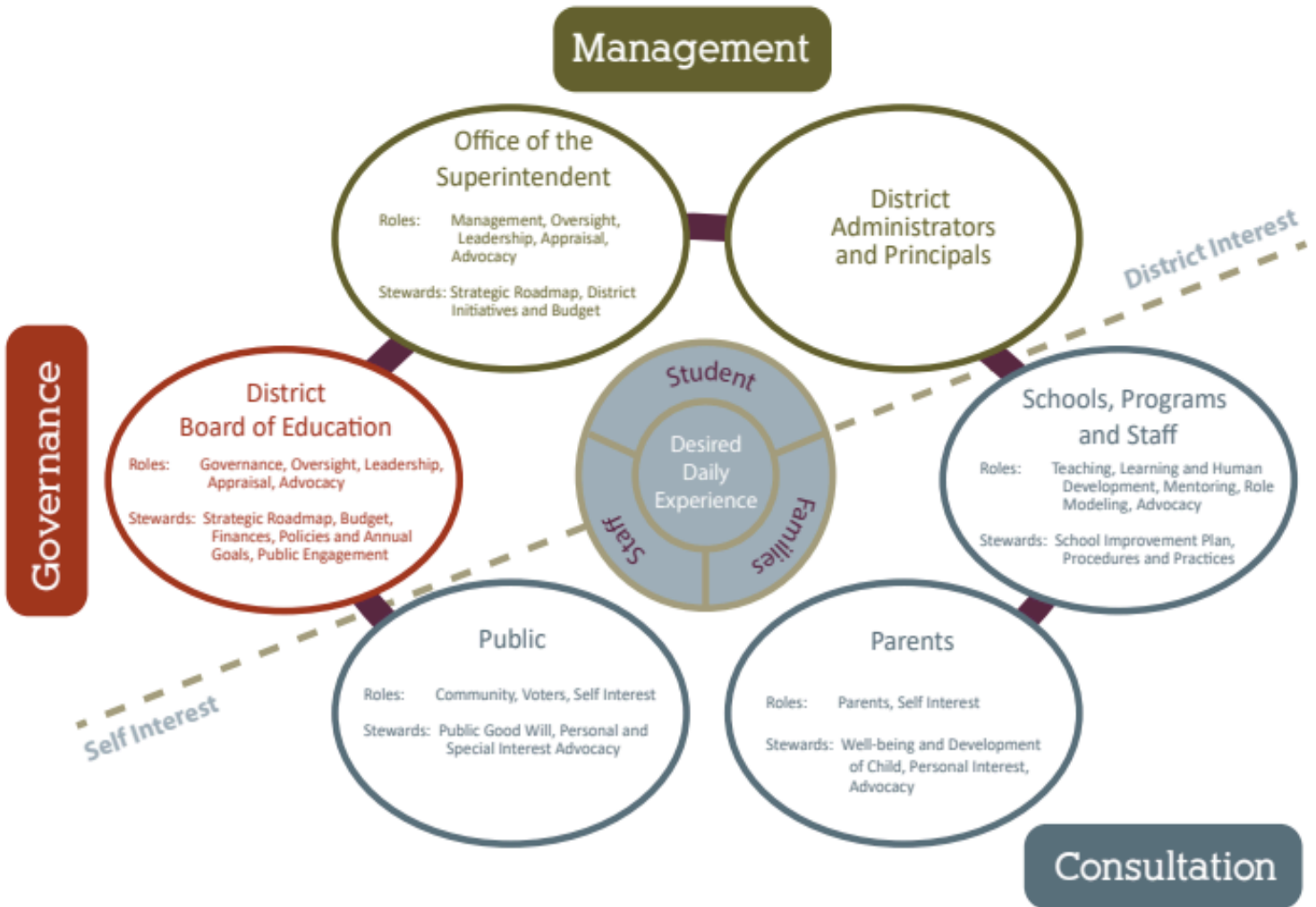
CHARACTERISTICS OF EFFECTIVE SCHOOL BOARDS

Source: MSBA; Center for Public Education, 2019

- Effective School Boards commit to a vision of high expectations for student achievement and quality instruction and define clear goals toward that vision.
- Effective School Boards have strong shared beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels.
- Effective School Boards are accountability-driven, spending less time on operational issues and more time focused on policies to improve student achievement.

- Effective School Boards have a collaborative relationship with staff and the community and establish a strong communication structure to inform and engage internal and external stakeholders in setting and achieving district goals.
- Effective School Boards are data-savvy; they embrace and monitor data, even when the information is negative, and use it to drive continuous improvement.
- Effective School Boards align and sustain resources, such as professional development, to meet district goals.
- Effective School Boards lead as a united team with the superintendent, each form their respective roles, with strong collaboration and mutual trust.
- Effective School Boards participate in team development and training, sometimes with their Superintendents, to build shared knowledge, values, and commitments for their improvement efforts.

Rockford Area Schools operate under the tenants of the Educational Leadership Support Systems Framework, created and shared by *Teamworks International* (outlined below). This framework places the desired daily experience of students at the center and outlines the parameters and partnership of effective governance, management, and consultation.



ROLES OF THE SCHOOL BOARD AND ADMINISTRATION

Source: TeamWorks International

While there is some degree of overlap in roles and responsibilities, it is more important to understand the difference between the groups, especially in teams of authority.

Governance, Management, and Consultation:

Acting as a group, the **School Board** has the sole authority (no other entity has it) of school district **governance** and the board has six primary responsibilities:

- Create the conditions in the district for all students to be successful and for all staff to be able to do their best work.

- District governance and policy review and development.
- Operational performance oversight and organizational direction.
- Board governance policy.
- Superintendent relations.
- Public engagement, community relations, and advocacy for public education.

Roles Related to Board Responsibilities:

- Establishing, reviewing, and updating policies based on legislative changes and recommendations from the Superintendent.
- Hiring and evaluating the Superintendent, the chief administrator, and the only employee whom the Board supervises.
- Addressing questions and concerns about items on the Board/s agendas and/or the Superintendent.
- Annually approving budget parameters, and the subsequent annual overall budget established within the parameters.
- Identifying decisions that require community engagement and directing the administration to seek input and/or feedback before board action.
- Advocating for students and the school district with legislators.
- Approving policies, as recommended by the Superintendent, that will support/guide the management and operation of the school district.
- Working with the Superintendent to establish goals aligned with the district's strategic directions and monitoring progress toward the attainment of those goals.

*The above roles are primary examples and are not intended to be a full and complete list of all roles and responsibilities of the Board of Education.

District administration has the sole authority (no other entity has it) of school district **management** and the administration has six primary responsibilities:

- Resource management: financial, human and physical.
- Instructional leadership at the district and principal levels.
- Performance management & appraisal and professional development.
- Continuous improvement.
- Aligning procedures and practices with district policy.
- Relationships with parents, community members, and staff.

Roles Related to administrative responsibilities:

- Implement policy and make recommendations for policy updates and changes.
- Hiring, supervising, and evaluating all staff and all operations.

- Addressing questions and concerns about school/district operations including questions and/or concerns about staff members (other than the superintendent).
- Allocating and managing resources (financial, human, and physical) within the board-approved budget and budget parameters. Examples include determining specific class sizes and class offerings within the board's parameters.
- Engage in ongoing efforts to assess and develop meaningful relationships with parents and the general community.
- Support the board's advocacy including but not limited to, information gathering and issue identification.
- Review, select, and implement curriculum, including materials, in a manner consistent with board-approved policies.
- Develop and implement in collaboration with the board an annual district operational plan to achieve district goals. This process is focused on continuous improvement, system accountability, professional development, and a robust communications plan to inform all internal and external stakeholder groups of progress toward goal attainment

*The above roles are primary examples and are not intended to be a full and complete list of all roles and responsibilities of the Board of Education.

Staff, students, parents, guardians, and the general public have the sole authority (no other entity has it) of *consultation* and these entities have four primary responsibilities.

- Voice of self and collective interest.
- Assessing risks and merits of various options as part of the decision-making processes and/or the daily operations of the district.
- Responsibly resisting or opposing change.
- Provide input and feedback to the School Board and the administration.

Application of Excellence in Governance

NOTE: The following scenarios are intended to provide examples of how it is recommended that School Board members address various types of concerns from the general public, parents, staff, and students.

Situation:

What do I do if I get a call with concerns from a:

- Staff member
- Student
- Parent

Sound governance practice:

Check the name, status, and phone number for contact.

Always seek to identify the situation or interest, but generally, do not agree or commit to resolving the concern personally.

1. Redirect the staff member to their supervisor, and notify the Superintendent's Office. CAUTION: Do not get involved in employment/contractual issues.
 2. Redirect the student to the principal and notify the Superintendent's Office. CAUTION: Follow district procedures if a safety concern is raised.
 3. Redirect parent to teacher/principal/administrator as appropriate and notify the Superintendent's Office. CAUTION: Don't attempt to deal with issues of groups, only the individual parent.
- Overall: do not agree to confidentiality or commit to limit your options of notification.
 - Be available for contact in the future if redirecting does not address the concern.
 - Be alert to patterns of like concerns, and if present, notify the superintendent's office.
 - If concern raises governance or political questions, contact the Board Chair in addition to the Superintendent's Office.

Situation:

What do I do if I get an email with concerns from a:

- Staff member
- Student
- Parent

Sound governance practice:

- It is important to send an acknowledgment email to the person who emailed, thanking them for reaching out and then letting them know that you have forwarded their concern to the Superintendent's Office.
- After you respond to the email's author and forward their concern to the Superintendent's Office as stated above, additional engagement or seeking to understand the issue is not necessary.
- Do not cc or bc to any individual or group, do not "reply to all."
- Be alert to patterns of like concerns, and if present, notify the Superintendent's office.
- If concern raises governance or political questions/concerns, contact the Board Chair in addition to the Superintendent's Office.

Situation:

What do I do if I get stopped in public (school event, grocery store, garage sale, etc.) by a concerned:

- Staff member
- Student
- Parent

Sound governance practice:

- Check the name, status, and get a phone number for contact.
- Always seek to identify the situation or interest, but generally, do not agree or commit to resolve personally.
 1. Redirect the staff member to their supervisor, and notify the Superintendent's Office. CAUTION: Do not get involved in employment/contractual issues.
 2. Redirect parent to teacher/principal/administrator as appropriate and notify the Superintendent's Office. CAUTION: Don't attempt to deal with issues of groups, only the individual parent.
 3. Redirect the student to their principal and notify the Superintendent's Office. CAUTION: If a safety concern is raised, follow district procedures.

Overall:

- Do not agree to confidentiality or commit to limiting your options of notification.
- Be available for contact in the future if redirecting does not address the concern.
- Be alert to patterns of like concerns, and if present, notify the Superintendent's Office.
- If the concern raises governance or political questions/concerns, contact the Board Chair in addition to the Superintendent's Office.

Situation:

As a Board member, what do I do when information about me, the school board, or the school district is incorrectly referenced in a social media post?

Sound governance practice:

CAUTION: As a School Board member, it is not advised to engage in social media debates and criticisms.

- Contact the Board Chair and the Superintendent's Office directly to make them aware of the issue so that, if warranted, appropriate district staff can quickly provide factual information on the social media platform. Also, it may be determined that legal counsel and/or law enforcement may be contacted if there is a concern regarding confidentiality or safety.
- Ideally, the school district will have staff and community advocates who will participate in social media groups regularly to communicate district information and monitor news and activity that pertains to the school district.

Situation:

As a Board member, what do I do if I have a concern or complaint?

Sound governance practice:

- Contact the Board Chair and the Superintendent directly, preferably in person or by phone to express your specific concern.
- Don't engage in serial meetings with other board members (a violation of the Open Meeting Law).

- Be clear as to the nature of your concern, is it about another board member, an administrator, a staff member, a policy, or a current issue before the board? Be clear as to:
 1. What you have experienced.
 2. What your thoughts are about the issue?
 3. What are your feelings about the issue and the circumstances related to it?
 4. What do you want to see happen to address your concern?
- Identify what in your concern is governance work and what is management work.
- Seek to increase your understanding, with an assumption of trust and competence for your board colleagues and district staff.
- Don't represent other individual's interests or other group interests as your own.
- Don't raise issues as a surprise in work sessions or business meetings. Allow the Board Chair and Superintendent time to research and prepare for a board discussion, if warranted.

Situation:

What if I disagree with a report or presentation to the Board?

Sound governance practice:

- Submit questions and concerns to the Superintendent's Office following the existing Board protocols.
- Reflect and identify the specific reasons for your concern/s.
- Request a meeting with the Superintendent to discuss your concern/s.
- Do not surprise administrators or board colleagues in business meetings or work sessions with your disagreements and/or concern/s.
- Praise publicly and confront privately.

COMPENSATION AND REIMBURSEMENT

Compensation

Board compensation is reviewed annually by the board during the organizational meeting and voted on for approval. All board members receive a base yearly stipend. Additional stipends are given based on officer status, participation in required school board committees and attendance at ad hoc committee meetings. All compensation details are provided in the [School Board Compensation guide](#).

Reimbursement Procedures

Board members are expected to fill out a [board report voucher](#) monthly indicating any meetings attended that month along with the duration of each meeting. For board members actively involved in negotiations indicate your monthly activity on the voucher. This form is provided in the board members folders at each board meeting and is to be given back to the administrative assistant to be processed in a timely manner.

ELECTION AND ROLES OF SCHOOL BOARD OFFICERS

Source: Rockford Public Schools Policies 201 and 202.

Election of Officers

The Chair, Vice-Chair, Treasurer, and Clerk of the Board are elected annually at the Board's January Organizational Meeting. Before the Organizational Meeting, during a December work session, the Board will have a conversation and discussion regarding officers for the subsequent year. In the event of an election year, newly elected board members will be invited to the December work session and asked to partake in the board conversation and discussion to ensure sound transition plans by exiting board members and create a positive collaborative environment to facilitate the subsequent year planning. To elect Board Officers, Board policy and MSBA first meeting in January guidelines will be used to determine the acting chair. The new acting chair will guide the elections of the remaining board officers by following the Board policy and MSBA processes and procedures. In the case of a stalemate, the Board will follow proper MSBA processes and procedures to elect officers. Once elected and sworn into office, the Chair, Vice-Chair, Treasurer, and Clerk will immediately assume their duties. In the event of an election year, newly elected board members will be invited to the December work session to ensure sound transition plans by exiting board members and create a positive collaborative environment to facilitate the subsequent year planning.

Roles of Board Officers

There are four official officers of the School Board: Chair, Vice-Chair, Treasurer and Clerk. These positions are determined annually at the Board's Organizational Meeting. Officers must be elected to maintain the order of meeting proceedings. In addition, all board members maintain equal rights and equal voices.

Role of the Chair:

Provides leadership to the Board, ensures the faithful execution of the Board's processes, exercises responsibilities with integrity, reflects the spirit and intent of the Board's policies, and serves as the Board's official spokesperson. The Chair has the following specific authority and duties:

- Monitor Board actions to ensure that they are consistent with the Board's own rules and policies and with other obligations imposed by agencies whose authority supersedes the Board's authority.
- Conduct and monitor Board meeting deliberations to ensure that Board discussion and attention are focused on Board issues, as defined in Board policy.
- Assure that Board meeting discussions are productive, efficient, orderly, and open.
- Conduct Board meetings using the authority as described in Robert's Rules of Order.
- Represent the Board as its official spokesperson about issues decided by the Board and other matters related to official Board business.

- The Chair is not authorized to exercise any power as an individual to supervise or direct the Superintendent or any employee of the district.
- The Chair may delegate authority, when appropriate to other Board members but the Chair remains accountable for members' use of that delegated authority.
- Execute all documents authorized by the Board , except as otherwise provided by law.
- Countersign all orders upon the Treasurer for claims allowed by the Board, represent the district in all actions and perform all the duties usually incumbent on the Chair.
- Facilitate the process of assigning board members to district committees and as liaisons with other organizations.
- On behalf of the Board and in concert with the Superintendent and Vice-Chair, develop proposed meeting agendas for business meetings, work sessions and retreats.

Role of the Vice-Chair:

- The Vice-Chair shall perform the Chair's duties in the event of the Chair's temporary absence.
- Serves in an executive capacity, participating in all governance prep meetings with the Superintendent and Board Chair.
- Facilitates Board Work sessions.
- Conduct and monitor Board meeting deliberations to ensure that Board discussion and attention are focused on Board issues, as defined in Board policy, in partnership with Board Chair.
- Assure that Board meeting discussions are productive, efficient, orderly, and open, in partnership with the Board Chair.

Role of the Treasurer:

- Works closely with the Director of Business Operations.
- Serves as chair of the finance committee consistent with policy 213.
- Makes all reports which are called for by the Board and which are consistent with Minn. Stat. 123B.14

Role of the Clerk:

- The Clerk shall keep and maintain permanent records of the Board, including records of the minutes of school board meetings and other required records of the school board. All votes taken at meetings required to be open to the public pursuant to the Minnesota Open Meeting Law will be recorded for that purpose. Public records maintained by the school district shall be available to members of the public during the school district's regular business hours. Minutes of school board meetings shall be available for review at the school district's administrative offices after they have been prepared. Minutes of a school board meeting shall be approved or modified by the school board at a subsequent meeting.
- Serves as chair of the policy committee consistent with policy 213.
- Review meeting minutes with the Executive Assistant prior to approval of the board.
- Other duties of the Clerk as defined in Minn. Stat. 123B.14

- Performs the duties of the Chair in the absence of temporary absence of the Chair and Vice-Chair.

Meetings and Expectations

Standard Operating Procedures

The Rockford Area School Board's standard operating procedure for general meetings closely follows Robert's Rules of Order, which is a widely used manual for parliamentary procedure. Here's a breakdown of how this works in practice, including specific elements like not interacting with the audience, being recognized by the presiding officer to contribute, and the process for motions, discussions, questions, and approvals:

1. Order and Decorum

Meeting In public

- School Board meetings are meetings in Public not public meetings that follow a published and approved agenda for the purpose of governance and approval of items for effective and efficient operations of the business of the district.
- During the meeting, board members and participants are not permitted to engage directly with the audience. This helps maintain order and ensures that the meeting progresses smoothly.
- Audience members have designated times for public comments, and these are structured into the agenda. While it is best practice to have a process to garner public comments, it is not required. Currently, the public comment portion is held at the beginning of the regular session board agenda. The chair reads a standard templated notice to the audience for how public comments are received. While important to hear the public, it is equally important not to promise or comment in the moment. Individuals might be providing feedback for a planned agenda item that evening or might be suggesting the Board consider an issue in the future. If a direct response back is warranted, best practice is to have the chair, designee, or Superintendent follow-up with the individual, as needed, after appropriate research has occurred to the issue being raised.

2. Recognition by the Presiding Officer

- Members wishing to speak must first be recognized by the presiding officer. This involves raising a hand or signaling to the presiding officer.
- Once recognized, the member can then proceed to speak. This prevents multiple people from talking at once and ensures orderly communication.

3. Process of Motions

- A member makes a motion to introduce new business or a decision to be made. This is done by saying, "I move that..."

- The motion must be seconded by another member, indicating that at least one other person believes the matter deserves discussion.
- Once a motion is seconded, the presiding officer opens the floor for discussion. Members can express their views, ask questions, and debate the merits of the motion.
- The presiding officer ensures that the discussion remains focused and orderly, calling on members who wish to speak.

4. Questions and Deliberation

- During discussion, members may ask questions to clarify details about the motion. They must direct their questions through the presiding officer.
- The presiding officer may answer directly or call upon the relevant member or staff to provide the necessary information.

5. Requesting Gallery Participation

- From time to time, a staff member with additional knowledge of a subject at hand might be in the audience. It is inappropriate for any board member or superintendent to call upon that individual without recognition by the presiding officer.
- If the situation arises where a Board Member or Superintendent would like to request the staff speak, the request must be presented to the presiding officer and ultimately the presiding officer decides to recognize or not recognize the additional person.
- If the presiding officer chooses not to recognize the requested individual, generally, this is to maintain decorum and order, and is handled situation by situation.

6. Approval of Items

- After sufficient discussion, the presiding officer will call for a vote on the motion. Some votes are required to be roll-call and may be called by the clerk.
- The motion passes if it receives the required majority, as specified by the governing rules (simple majority, two-thirds, etc.)
- A board member is required to abstain from voting on any item that may have direct or family impact.
- Abstentions will be added to the final vote associated with the majority.

7. Adjournment

- Once all business has been addressed, a motion to adjourn can be made and seconded.
- The presiding officer will then call for a vote on adjourning the meeting.

By adhering to these structured procedures, school board meetings can function efficiently and democratically, ensuring that all members have the opportunity to contribute while maintaining order and focus on the agenda.

Board Meetings

A quorum of members is defined as four (4) or more members of the Board and a quorum must be present for a Board meeting to be official and before any action can be taken by the board.

All meetings of the Board are considered public meetings, including committee meetings, and therefore shall be open to the public to attend.

At the organizational meeting (held no later than January 15th each year) the Board will set its meeting schedule for the upcoming year. Additional “special” meetings may be called, as needed, throughout the year. All meetings not previously approved during the organizational meeting are considered special meetings and must be properly noticed to the public.

The Board Chair presides over all meetings, and along with the Vice-Chair and Superintendent, sets the agenda for the committee-of-the-whole and regular board meetings. Meetings are conducted in accordance with Robert’s Rules Order.

Attendance at Board Meetings

All Board members are expected to attend all meetings (including work sessions, committee meetings, special meetings, and Board retreats). However, it is recognized that sometimes scheduling conflicts will occur. Therefore, a member should notify the Board Chair and the Superintendent, or the Executive Assistant to the School Board at least 24 hours (and preferably sooner) before the meeting whenever they are unable to attend a scheduled meeting.

Organizational Meeting

The Board is required to hold an organizational meeting no later than January 15th of each year. The primary purpose of this meeting is to elect members to serve as Chair, Vice-Chair, Treasurer and Clerk. The Rockford School Board also uses this meeting to establish regular meeting dates for the year as well as a number of other business items.

Regular Business Meetings

The school board conducts their regular Board Business Meetings on the third Monday of each month. Odd months are held after the board work session beginning at 6:30 pm, even months beginning at 5:30 pm. Regular business meetings are held in the boardroom of the Rockford Area Schools District Office, located 6051 Ash St. Rockford, Minnesota.

Work Sessions

Odd months are held prior to the regular meeting of the board beginning at 5:30 pm. Even months are held on the first Monday of the month beginning at 5:30 pm. Work Sessions are held in the boardroom of the Rockford Area Schools District Office, located at 6051 Ash St. Rockford, Minnesota.

The work session is used to provide the Board with additional information regarding important topics that are either currently in front of the Board or those that will be coming to the Board soon. These sessions also provide board members with additional time for discussion of the items.

Board Retreats

The School Board will schedule retreats as needed during the year for planning work and for professional development sessions.

Special Meetings

A meeting is labeled a “special meeting” if it is called after the meetings for the year have been scheduled and approved by the Board at the Organizational Meeting in January.

For a special meeting, the School Board will post written notice of the meeting's date, time, place, and purpose/s. The School Board's actions at the special meeting are limited to those topics included in the notice. The notice will also be delivered, by standard or electronic mail, to each person who has filed a written request for notice of special meetings. The notice will be posed and mailed, or delivered at least three days before the date of the meeting.

Emergency Meetings

An emergency meeting is a special meeting called because of circumstances that, in the judgment of the school board, require immediate attention. If the school board discusses or acts upon any matters not specifically related to the emergency, the minutes of the meeting must include specific descriptions of those matters.

Closed Sessions

Minnesota Statutes govern what constitutes a closed session. They are the Labor negotiations strategy, Bureau of Mediation Services, preliminary considerations of charges, performance evaluations, attorney-client meetings, dismissal hearings, coaches' opportunity to respond to non-renewal, discuss certain non-public data, purchase and sale of property, and security matters. For additional information on how the Rockford School Board addresses closed sessions reference Board Policy #205.

Annual Review Items

Some items are reviewed as a part of an [annual rotation](#). These items are updated by the District office.

Call to Order

The following call to order statement is read at the beginning of each board meeting.

As a reminder, this is a meeting in public, not a public meeting. Public input shall be taken during the Public Comment section of the agenda.

The School Board's purpose is to ensure that the educational system within our jurisdiction operates effectively and efficiently to meet the needs of students, parents, teachers, and the community at large under 6 main tenants

1. Setting Vision and Direction
2. Policy Creation and Oversight
3. Budget Approval and Financial Oversight
4. Hiring and Evaluation of Superintendent
5. Community Engagement
6. Advocacy and Leadership

Overall, the school board's role is to provide strategic leadership and governance to ensure that all students have access to a high-quality education that prepares them for success in school and beyond.

****Definitions****

- **Setting Vision and Direction-** The school board is responsible for setting the overall vision and direction for the school district. This involves establishing goals, priorities, and objectives that align with the needs and expectations of the community.
- **Policy Creation and Oversight-** School boards develop policies that govern various aspects of the educational system, including curriculum, student conduct, staff hiring and evaluation, budgeting, facilities management, and more. These policies provide a framework for decision-making and ensure consistency and fairness across the district.
- **Budget Approval and Financial Oversight-** School boards play a crucial role in approving the district's budget and ensuring that financial resources are allocated appropriately to support educational programs and initiatives. They also oversee financial management practices to ensure accountability and transparency.
- **Hiring and Evaluation of Superintendent-** The school board hires and evaluates the superintendent, who serves as the chief executive officer of the school district. The superintendent is responsible for implementing the board's policies and managing the day-to-day operations of the district. This is the only employee the board has authority. All other employees fall under the superintendent's management responsibility.
- **Community Engagement-** School boards serve as a link between the school district and the community, representing the interests and concerns of various stakeholders. They engage with parents, teachers, students, and other community members to gather input, address issues, and foster collaboration.
- **Advocacy and Leadership-** School boards advocate for the needs of the district and its students at the local, state, and sometimes national levels. They may work with legislators, government agencies, and other organizations to promote policies and initiatives that support educational excellence and equity.

COMMITTEES OF THE SCHOOL BOARD

There are numerous committees on which Board members serve. Some of these are internal committees that operate within the purview of the district and others which may be governed by external entities. Committee meetings (formal meetings in which a quorum of the Board is in attendance) convened by the school board are subject to the Open Meetings Act of Minnesota, meaning that they are open to the public to attend.

It is the responsibility of the School Board to assign members to serve on committees as well as liaisons to the various organizations and partnerships affiliated with the school district. Board committee assignments for the subsequent year are discussed during the December work session and the slate is approved at the annual organizational meeting in January. The work session discussion is to ensure board alignment between member interest/s, abilities, and time commitment with the committees on which they serve. Many of the roles on Board Committees are connected to officer appointments; therefore, officer appointment is a critical consideration when discussing official Board Committees. Board committees consist of 3 members each, Finance Committee (Chair, Treasurer & Director), Policy Committee (Clerk & 2 other board members), District Operations

Committee (One officer and two board member), and Negotiations (One officer and two board members).

Rockford Area Schools have four main committees:

Finance:

The finance committee meets with the District Director of Business Services and Superintendent to discuss key issues related to the financial health of the district. These items typically include budget planning, enrollment & revenue projections, potential levy or bonding needs, and the impact of current and future employee contracts.

Policy:

One of the primary responsibilities of a School board is to develop new policies and to review existing policies. The Board Policy Committee reviews policies and recommends them to the full Board for review, discussion, and approval. The committee meets quarterly to review policies that arise either from legislative changes (due to changes in state statute or federal law) or from administrative changes (arising from district staff or board members). Once reviewed and approved by the Policy Committee, the policies are brought forward to the Board, which presents them to the community for a “first reading” by placing them on the regular business meeting agenda.

“First Readings” serve as an introduction of the policy or changes to the policy, to district staff and the community. It is a way of providing notice that the Board is seeking to implement these rules and regulations. The public is afforded two additional school board meetings to review the proposed policy and to provide feedback.

District Operations:

This meets with the District Director of Business Operations and/or Superintendent and other related designees as needed to review the status and needs of the physical resources. This includes all infrastructure needs of the district with a priority placed on deferred and current maintenance needs of all district buildings and athletic facilities.

Negotiations:

The negotiations committee meets with the Superintendent, Finance Director, and other members of the district administrative team to develop strategies for contract negotiations with all district employee groups. Committee members also attend all negotiations meetings with bargaining units.

AD HOC COMMITTEES

Board members serve as liaisons to various organizations and partnerships affiliated with the school district. It is the Board’s responsibility to assign members to these ad hoc committees and this is typically done at the Board Organization Meeting in January. Ad hoc committee assignments for the subsequent year are discussed during the December work session. The assignments from the previous year are reviewed and the Board considers as a whole if any committee assignments should be added or removed for the subsequent calendar year. The Board then discusses and determines assignments during the December work session. The work session discussion is to ensure board alignment between member interest/s, abilities, and time commitment with the committee roles they are asked to serve. Committee assignments

will be confirmed at the January Organizational Meeting. Examples of liaison roles are listed below:

Facilities Committee

Board Chair and Treasurer serve on this committee with community business representatives, Director of Operations and Superintendent. Meets three times per year to review finance and business topics as well as buildings and grounds projects as needed.

Continuing Education Committee

Serve as Rockford Board representative. The purpose of the committee is to promote professional growth of certified staff. It will also verify Continuing Education Units (CEUs) and requirements for clock hours for relicensure. Meets regularly as needed.

Curriculum Advisory System Accountability Committee

Serve as Board representative on this advisory committee. The purpose of the committee is to provide community input for new initiatives and curriculum instruction. Committee plans to meet two to three times per year; meeting time and location TBD.

Community Education Advisory Committee

Serve as Rockford Board representative on committee. The advisory board makes program recommendations to the school board. Meets quarterly, usually in the evening. This committee also includes the ECFE/School Readiness Advisory Committee. Committee meets four times a year as needed in the evening.

Meeker & Wright Special Education Cooperative (MAWSECO)

Serve as Rockford representative on MAWSECO governing board. Usually meets monthly in the evening on the fourth Tuesday at the MAWSECO building in Howard Lake. For more information, go to www.mawseco.k12.mn.us.

Northwest Suburban Integration School District (NWSISD)

Is a collaboration of seven school districts in the northwest metro region. The member districts are Anoka–Hennepin, Brooklyn Center, Buffalo-Hanover-Montrose, Elk River, Fridley, Osseo, and Rockford. The purpose of the collaboration is to establish educational programming at one or more sites located within the boundaries of the seven school districts. The programming shall include comprehensive performance-oriented curricula and instruction, including magnet school programming, and may include, but shall not necessarily be limited to, early childhood education, elementary education, secondary education, adult learning, extended day/extended year learning opportunities, childcare, parent education, and community outreach.

Schools Advocating for Fair Funding (SAFF) & Minnesota Rural Educators Association (MREA)

- SAFF: In collaboration with approximately 30 other K-12 school districts, SAFF advocates for improved tax equalization to address the unfair tax burden on taxpayers in low-property wealth school districts. SAFF does so by engaging with state leaders,

facilitating collaboration between both administrators and school board members, and by providing financial analysis and comparison to highlight the funding needs.

- MREA: Focuses, lobbies, and educates member districts on topics that are of highest importance to schools in greater Minnesota. This includes funding sources and equitable distribution as well as other resources such as human capital, technology, and instructional needs.

District Staff Development

Serve as board representative on the District Staff Development Committee. Committee meets with the board representative as needed.

Committee At-Large

Serve as Rockford board representative. The committee meets as needed to discuss items under study such as activities, technology, transportation, food service, student data support, referendum steering committee, spearheading of superintendent search and other district needs.

Association of Metropolitan School Districts (AMSD)

Rockford Area Schools along with approximately 40 other K-12 school districts, is a member of the AMSD organization. The mission of AMSD is to advocate for metropolitan school districts and advance legislation that supports student achievement. AMSD is a strong voice for public education both at the Legislature and in the media with a proactive agenda and a commitment to action. AMSD's primary task is to lobby at the state level for the needs of metropolitan school districts. However, AMSD's Board believes that its lobbying efforts are most effective when the organization plays a role in shaping the broader public debate on K-12 issues and advocates for policies that benefit the State as a whole.

Communications Committee

This committee is composed of two board appointees with the Board Chair serving in an advisory capacity. Meetings will occur as needed.

Minnesota State High School League (MSHSL)

Serve as board representative to the Minnesota State High School League. Receives mailings and usually has state level meetings at MSBA Leadership Conference. For more information, go to www.mshsl.org

Chamber Committee

Serve as Rockford School District representative to the Rockford/Greenfield Chamber of Commerce. Meets on a regular bi-monthly basis during the day in Rockford. Only one member, representing the board, can attend the meetings.

Minnesota School Board Association (MSBA)

The Minnesota School Boards Association (MSBA) is a private, nonprofit organization that exists to support public school boards and public education. The MSBA is a leading advocate for public education: supports, promotes, and strengthens the work of public school boards through professional development opportunities, policy development and maintenance, legislative guidance and information, and legal advice.

MSBA offers a four-phase training program for board members which supports them in developing a foundational understanding of their work as educational leaders.

POSITIONS THAT REPORT TO THE SCHOOL BOARD

NOTE: There is only one position that reports to the school board.

Role of the Superintendent

The Superintendent of Schools reports directly to the board and holds all executive and administrative authority and responsibility for the effective operation of the school, excluding those areas of control that are required by statute to be exercised directly by the Board. The Superintendent acts as the district leader with the support of the district's administrative team. The Superintendent may delegate specific powers or duties to assistants and subordinates while maintaining final responsibility for any actions taken. The Superintendent is also responsible for evaluating her/his leadership team.

Key Functions and Responsibilities of the Superintendent

- Vision, Continuous Improvement, And Focus of District Work.
 1. Partner with the board to design a vision for high student achievement and for every student to have a high-quality daily school experience.
 2. Responsible for the structure, practices, and outcomes for continuous improvement in all aspects of school and district functions, in alignment with the district strategic directions and annual district operational plan (DOP).
 3. Facilitate the process of identifying/executing the district's goals and objectives.

- Communication and Collaboration
 1. Interact effectively with the School Board.
 2. Establish and maintain effective internal and external communication systems.

- Policies and Governance
 1. Develop procedures that define how policy will be implemented.
 2. Work with the Policy Committee to draft policy for the full board.
 3. Recommend to the Board policies on all school system functions.
 4. Implement Board policies.
 5. Demonstrate effective leadership skills and professionalism in the daily management of the school district.

- Instruction
 1. Lead the district in the development and implementation of a rigorous and relevant curriculum that leads to increased student achievement.
 2. Set clear expectations for district-wide high-quality instruction and comprehensive assessment.
 3. Set clear expectations for a district-wide commitment that every student will have a positive daily school experience.
 4. Provide full access and full opportunity for all students.

5. Develop and maintain a leadership culture where professional development is highly valued and all staff are expected to grow and develop their skills to meet the needs of all students.
- Resources
 1. Recommend to the Board the employment and selection of the administrative, instructional, and support staff.
 2. Assign, evaluate, and support district staff.
 3. Oversees and administers the procurement and use of district funds and facilities to maximize efficiency and minimize waste.
 4. Identify and address specific district tasks or problems that emerge (such as the need for new facilities or the need for a levy campaign).

TITLE IX

Rockford Area Schools does not discriminate on the basis of sex and prohibits sex discrimination in any educational program or activity that it operates, as required by Title IX, including employment.

All Title IX reports and concerns should be directed to the Superintendent of Schools

More information can be found at

<https://www.rockford883.org/district/departments/human-resources/title-ix>

SCHOOL BOARD POLICIES

Policy 201 - Legal Status of the School Board

Policy 202 - School Board Officers

Policy 203 - Operation of School Board - Governing Rules

Policy 203.1 - School Board Procedures; Rules of Order

Policy 203.2 - Order of the Regular School Board Meeting

Policy 203.5 - School Board Meeting Agenda

Policy 203.6 - Consent Agenda

Policy 204 - School Board Meeting Minutes

Policy 205 - Open Meetings and Closed Meetings

Policy 206 - Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings

Policy 207 - Public Hearings

Policy 208 - Development, Adoption and Implementation of Policies

Policy 209 - Code of Ethics

Policy 209 - Code of Ethics Addendum

Policy 210 - Conflict of Interest - School Board Members

Policy 211 - Criminal or Civil Action Against School District, School Board Member, Employee or Student

Policy 212 - School Board Member Development

Policy 213R - School Board Committees

Policy 214 - Out-of-State Travel by School Board Members

WORKS CITED

Eligibility Requirements for School Board Members, Minnesota School Boards Association (MSBA)

Rockford Public Schools 200 Series Policies

Standards for School Board Leadership, Minnesota School Boards Association (MSBA)
Governance and Management, TeamWorks International

Minnesota School Boards Association (MSBA) School Board Workshop Series

Last updated: _____

This handbook will be reviewed and updated each summer.



ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION

Subject: Acknowledgement of Contributions Resolution

Meeting Date: October 21, 2024

Prepared by: Business Office

Date Prepared: October 15, 2024

<input type="checkbox"/> Information	<input type="checkbox"/> Briefing	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Enclosure Item(s)
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RESOLUTION

Whereas Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, be it resolved by the School Board of Rockford Area Schools, Independent School District 883 that the School Board accepts, with appreciation, the contributions detailed below.

<i>Donor</i>	<i>Amount</i>	<i>Fund</i>
Amy Krier	20 "Diary of a Wimpy Kid" hardcover books	General Fund Donation (REAMS Media Center)
Rocket Boosters	\$1,000.00	Football Activities Account for play clocks
Anonymous Donation	Used books	General Fund Donation (RMS Media Center)
Anonymous Donation	\$105.00	Football Activities Account
Itzamari Bautista Vazquez	Box of Infant & Preschool Toys for ECFE Dept.	General Fund Docation (Early Childhood Programs)
Anonymous Donation	\$22.00	Boys Soccer Activity Account
Theo Henn	Colored matchsticks, alphabet dinosaurs	Preschool Program
Dalton Malinoski	Lock & Key set	Preschool Program
Lincoln DeJarlais	Mr. Sketch Markers, glue sticks	Preschool Program
Rockford Education Foundation	\$1,416.20	General Fund (RMS-CES Deep Portage Scholarships)
Rockford Education Foundation	\$1,020.00	General Fund (REAMS 2nd grade Stages Theatre Field Trip)
Rockford Education Foundation	\$1,148.60	General Fund (Smartlink Stools for RMS-CES Media Center)
Wright County ADA	\$375.00	RHS FFA Fund

Corcoran Lions	\$500.00		RHS FFA Fund
Rocket Boosters	\$1,000.00		Robotics Activity Fund
Rocket Boosters	\$1,000.00		Football Activities Account for play clocks (2nd donation towards play clocks)
Rockford Education Foundation & Franklin Press	Rockford Hats for Marching Band (In-Kind Donated by Franklin Press)		RHS Marching Band
Rockford Education Foundation	Cinch sacks for REAMS Art Classes (\$958.47)		General Fund Donation (REAMS Art)
Rockford Education Foundation	SPED Rocket Moment Gift Cards (\$270)		General Fund Donation (SPED Dept.)
Rockford Education Foundation	Hardship Fund Gift Cards (REAMS, RMS and RHS) (\$1550.52)		General Fund Donation
Rockford Education Foundation	BILT Lunch on 8/12/24 (\$216)		General Fund Donation



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Scheduling Canvassing of Election results

Meeting Date: October 21, 2024

Prepared by: Superintendent's Office

Date Prepared: October 17, 2024

Information Briefing Action Enclosure Item(s)

The board will discuss and schedule the brief Canvassing of Election Results meeting.

Proposed date - 3 to 10 days after election

- Wednesday, November 13, 2024

Prefer to leave the last available day for backup in case of emergency.